



**LAKEWOOD PARKS & RECREATION ADVISORY BOARD**  
**REGULAR MEETING MINUTES**  
Thursday, March 23, 2017 – 5:30 PM  
LAKEWOOD CITY HALL ROOM 1E  
6000 MAIN ST SW  
LAKEWOOD, WA 98499

**CALL TO ORDER**

Jason Gerwen called the meeting to order at 5:30pm.

**ATTENDANCE**

**PRAB Members Present:** Jason Gerwen, Vito Iacobazzi, Susan Dellinger, Heinz Haskins, Alan Billingsley, Anessa McClendon.

**PRAB Members Excused:** Sylvia Allen

**Guest:** None

**Staff Present:** Mary Dodsworth – Director, Cameron Fairfield – Office Assistant

**Council Liaison:** Don Anderson

**Youth Council Liaison:** Tiana Arzuaga, Excused

**APPROVAL OF MINUTES:** Heinz Haskins moved and Alan Billingsley seconded the motion to approve the minutes of the February 28, 2017 meeting as presented. MPU.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Parks Appreciation Day Assignments (4/22):** Cameron Fairfield led a discussion about this year's upcoming Parks Appreciation Day Cleanup. The board discussed the different sites that will be maintained on this year's cleanup. The following Park Board members were assigned as site leaders; Alan Billingsley (Wards Lake), Harry Todd Park (Sylvia Allen), Heinz Haskins (Fort Steilacoom Park), and Sue Dellinger/Anessa McClendon (Springbrook Park).

**First Impressions Matter program (brainstorm):** Mary Dodsworth led a PowerPoint presentation about the City of Lakewood's First Impressions Matter program. The board was provided with a copy of the thank you letter that was sent out to businesses that improved their area during the U.S.Open. The project is designed to recognize the businesses that are doing a good job rather than punishing the businesses that are struggling in this area. The board is encouraged to seek out businesses that are giving a great first impression and inform the Parks and Recreation Department so they can be recognized. The board discussed different methods of recognizing the businesses.

**Service Club Signs in ROW (develop subcommittee):** Mary Dodsworth led a discussion about service club signs. The PowerPoint included images of some of the current service club signs that are relocated in various streets in Lakewood. Examples were shown from other cities

including Gig Harbor and University Place. The board discussed different ways of displaying the service club signs and asked a series of questions regarding the purpose of the subcommittee. A subcommittee was formed of Sylvia Allen, Heinz Haskins, Sue Dellinger, and Alan Billingsley who will work on this project. Stakeholders from other service clubs will be contacted to support this effort.

**Prepare for Joint meeting with Council next month:** The Park Board was provided with the draft work plan and significant accomplishments for 2016 – 2017. This will be presented to Council during to the April PRAB joint meeting with council. The board discussed the draft document including things that should be added and omitted from the presentation.


**DIRECTORS REPORT:** Mary Dodsworth reviewed the director's report with the board. The report included capital project updates, connections magazine, and community outreach. The project updates included Springbrook Park expansion, Pavilion in the Park, and National Cyclocross event that will be coming to Lakewood in 2019. The Springbrook Park dedication will take place on June 10<sup>th</sup> @ 2:00pm.

**BOARD COMMENTS:** The board discussed the current status of Waughop Lake. Mayor Don Anderson presented to the board the different options moving forward with this project.

**NEXT MEETING:** The next PRAB meeting is scheduled for Monday, April 24th at 6:30pm at Lakewood City Hall.

**ADJOURNMENT:** Vito Iacobazzi motioned to adjourn the meeting at 6:34pm. Alan Billingsley seconded the motion. MPU

  
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Jason Gerwen, Chairman

  
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Cameron Fairfield, Office Asst.