



**LAKWOOD ARTS COMMISSION  
REGULAR MONTHLY MEETING**  
Date: Monday, June 5, 2017  
Time: 4:30 PM – 6:00 PM  
Lakewood City Hall Room 3A 6000  
Main Street SW Lakewood, WA  
98499

**CALL TO ORDER**

Ed Kane called the meeting to order at 4:40pm.

**ATTENDANCE:**

**Arts Commission Members Present:**

Ed Kane, Barbara Vest, Susan Coulter, Retha Hayward, Peggy Leach, Phillip Raschke, John Munn, Bob Lawrence, Robert Fox

**Staff:** Cameron Fairfield Office Assistant, Sally Martinez Parks and Recreation Coordinator

**Youth Council Liaison:** Diana Carney, Absent

**Council Liaison:** Jason Whalen

**Arts Commission Member Absent:**

Connie Perra, Maria Villalpando Romas, Chelsea Roberts

**Guest:** None

**APPROVAL OF MINUTES:** Retha Hayward moved and Robert Fox seconded the motion to approve the minutes from May 1, 2017, meeting. The motion passes.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

Robert Fox is resigning from the Commission

**Asian Film Festival:** Phil Raschke passed out a sign in sheet for members to participate in the Asian Film Festival. Phil gave breakdown of the films including their show times. Promotion: Face book event.

**Artist Reception:** Recap, 60 people attended, very successful!

**Historical Museum – MOU for Art Space:** Ed Kane is working with Heidi Wachter on finalizing the MOU to use the Historical Museum for an art display.

**Art Space Lakewood Play House – Option for Gallery,** Ed Kane to follow up.

**May Fest:** Retha waiting for last payment from the artist. This is the final piece of the event.

**Concert in the Park:** Council Member Jason Whalen informed the commission that the Tacoma Concert Band and American Legion band will be performing at Fort Steilacoom Park on August 20<sup>th</sup>. More details to come at the next meeting.

**Permanent Art Collection:** The discussion continued about creating a permanent art collection for Lakewood City Hall. The commission is looking to set a criteria for the art that will potentially be purchased.

**Motor Ave Possibilities:** None

**Permanent Collection:** None

**Press Releases:** Ed Kane is going to continue to write press releases for the Arts Commission. Networking at Lakewood Play House shows.

**AC Talking Points for Presentations** – Ed Kane provided members with a printout that included talking points. Clover Park Rotary. Members gave feedback.

**NEW BUSINESS:** None

**General Discussion:** Introduction of Sally Martinez

**Arts Commission Retreat:** Date set for October 5, 1:30-5:30

Location TBD

How to get community members involved in Lakewood Art

Focus of Commission, long and short term goals

Revisit mission and vision prior to retreat

**ADJOURNMENT:** Retha Hayward moved and Phil Raschke seconded the motion to adjourn the meeting. The motion passes. The meeting was adjourned at 5:25pm.



Ed Kane, Chair



Sally Martinez, Staff Liaison



**LAKEWOOD ARTS COMMISSION  
REGULAR MONTHLY MEETING**

**Date: Monday, May 1, 2017**

**Time: 4:30 PM – 6:00 PM**

**Lakewood City Hall Room 3A**

**6000 Main Street SW**

**Lakewood, WA 98499**

**CALL TO ORDER**

Ed Kane called the meeting to order at 4:40pm.

**ATTENDANCE:**

**Arts Commission Members Present:**

Ed Kane, Barbara Vest, Susan Coulter, Robert Fox, Retha Hayward, Tony Lamb, Peggy Leach, Maria Villalpando Romas, Phillip Raschke, Chelsea Roberts

**Staff:** Cameron Fairfield Office Assistant

**Youth Council Liaison:** Diana Carney, Absent

**Council Liaison:** Marie Barth

**Arts Commission Member Absent:**

Kathy Flores, Bob Lawrence, John Munn, Connie Perra,

**Guest:** None

**APPROVAL OF MINUTES:** Susan Coulter moved and Phillip Raschke seconded the motion to approve the minutes from April 3, 2017, meeting. The motion passes.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**Recruitment:** There is one position on the Arts Commission. The commission is still reaching out to community members to fill the space. Submissions are being sent to Dennis and forwarded on to the City Clerk.

**Historical Museum – MOU for Art Space:** Ed Kane is working on finalizing the MOU to use the Historical Museum for an art display. Ed will bring a copy of this document to the June meeting.

**City Hall Art Exhibit:** Carol Boughton's art show will be on Monday May 22<sup>nd</sup>. The commission is being encouraged to spread the word so that there is a large turnout for the event.

**Future Sponsored Events:** Council Member Jason Whalen informed the commission that the Tacoma Concert Band will be performing at Fort Steilacoom Park on August 20<sup>th</sup>. More details to come at the next meeting.

**Permanent Art Collection:** The discussion continued about creating a permanent art collection for Lakewood City Hall. The commission is looking to set a criteria for the art that will potentially be purchased.

**Motor Ave Possibilities:** Tabled

**Asian Film Fest:** Phillip Raschke presented the 2 movies that he will be showing at the Asian Film Festival. There was an in depth discussion of the movies and why they are significant to the Lakewood culture.

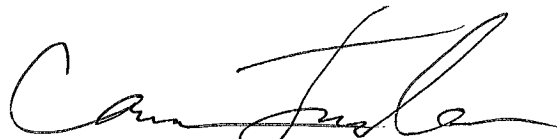
**NEW BUSINESS:** None

**ADJOURNMENT:** Retha Hayward moved and Robert Fox seconded the motion to adjourn the meeting. The motion passes. The meeting was adjourned at 5:25pm.



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Barbara Vest, Vice Chair



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Cameron Fairfield, Staff Liaison



**LAKEWOOD ARTS COMMISSION  
REGULAR MONTHLY MEETING**

**Date: Monday, April 3, 2017  
Time: 4:30 PM – 6:00 PM  
Lakewood City Hall Room 3A  
6000 Main Street SW  
Lakewood, WA 98499**

**CALL TO ORDER**

Barbara Vest called the meeting to order at 4:40pm.

**ATTENDANCE:**

**Arts Commission Members Present:**

Barbara Vest, Susan Coulter, Kathy Flores, Robert Fox, Tony Lamb, Bob Lawrence, John Munn, Maria Villalpando Romas, Phillip Raschke.

**Staff:** Cameron Fairfield Office Assistant

**Youth Council Liaison:** Diana Carney, Absent

**Council Liaison:** Marie Barth

**Arts Commission Member Absent:**

Connie Perra, Ed Kane, Peggy Leach, Retha Hayward, Chelsea Roberts.

**Guest:** None

**APPROVAL OF MINUTES:** John Munn moved and Susan Coulter seconded the motion to approve the minutes from March 6, 2017, meeting. The motion passes.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**Recruitment:** There is one position on the Arts Commission. The commission is still reaching out to community members to fill the space. The commission is not required to fill this position.

**RFP Gravelly Lake and Washington:** Kathy Flores and Robert Fox gave their review of the grading process for the proposals. They described the scoring matrix that was used and explained that there would be 3 proposals forwarded onto council.

**City Hall Art Exhibit:** Carol Boughto's art work will be displayed at Lakewood City Hall shortly after Dennis' return.

**Future Sponsored Events:** Susan Coulter received confirmation from the American Legion Band about the August 20<sup>th</sup> concert at American Lake Park.

Susan Coulter has turned in the Special Event Application and the permit has been generated.

**Permanent Art Collection:** Tabled

**Motor Ave Possibilities:** Tabled

**MayFEST:** The Lakewood Arts Commission has been invited to present at Lakewood Gardens. The event would take place May 9<sup>th</sup> – May 14<sup>th</sup>. There will be a sign in sheet at the next meeting to see who is available to help with the setup/take down of the event.

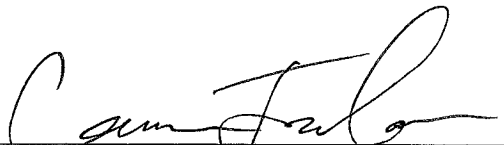
**NEW BUSINESS:**

**Budget:** Each Arts Commission member was given a proposed budget for the calendar year. Bob Lawrence motioned to accept the budget as shown, Phil Raschke seconded the motion. The motion passes.

**ADJOURNMENT:** Kathy Flores moved and Phillip Raschke seconded the motion to adjourn the meeting. The motion passes. The meeting was adjourned at 5:25pm.



Barbara Vest, Vice Chair



Cameron Fairfield, Staff Liaison