



**LAKWOOD ARTS COMMISSION
REGULAR MONTHLY MEETING**
Date: Monday, August 7, 2017
Time: 4:30 PM – 6:00 PM
Lakewood City Hall Room 3A
6000 Main Street SW Lakewood,
WA 98499

CALL TO ORDER

Ed Kane called the meeting to order at 4:45pm.

ATTENDANCE:

Arts Commission Members Present: Ed Kane, Barbara Vest, Susan Coulter, Phillip Raschke, Bob Lawrence, Kathy Flores, Susan Coulter, Tony Lamb, Lynda Bishop

Staff: Cameron Fairfield Recreation Coordinator, Sally Martinez Parks and Recreation Coordinator, Nikki York Office Assistant

Youth Council Liaison: Diana Carney, Absent

Council Liaison: Jason Whalen

Arts Commission Members Absent: Connie Perra, Maria Villalpando Romas, Chelsea Roberts, John Munn, Peggy Leach, Retha Hayward

Guests: Bobbie Ritter, Lynn Foyer

APPROVAL OF MINUTES: Susan Coulter moved and Barbara Vest seconded the motion to approve the minutes from June 5, 2017, meeting. The motion passes.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Meeting Rules and Understandings:

- Focus on the business at hand/avoid side conversations
- Ask for the floor
- Raise hand and be called on
- Start the meeting on time
- Move the meeting location to the American Lake conference room on the first floor of City Hall
- Stay seated during the meeting
- Please turn off cell phone and put away during meeting
- Please do not touch people without asking them if it is ok first

Recruitment and Appointments: The City put out an ad.

September National Literacy Month: Barbara Vest discussed the ongoing partnership with the Lakewood Library to show off local celebrities and their top 3 books. She is open to other ideas. Bob Lawrence said that the Clover Park Rotary is looking to partner with their 3 year financial commitment to literacy.

Asian Film Festival: Phil Raschke passed out a sign in sheet for members to participate

in the Asian Film Festival. Volunteers should bring a small flashlight and wear clothes that fit the theme. Phil made a motion for the board to authorize the lodging tax grant. Bob Lawrence moved. Kathy Flores seconded. Motioned approved unanimously.

Arts Fest: Bob said in the future an ideal location for a large scale Art Festival would be the City Hall parking lot or Fort Steilacoom Park. It could include having cars from Lemay, the Bell Ringer group, and other entertainment. This year it is taking place in conjunction with the Asian Film Festival. Sally ordered awards.

Concert in the Park: Susan Coulter announced that The Tacoma Concert Band and American Legion band will be performing at Fort Steilacoom Park on August 20th. The American Legion starting at 2pm. The Tacoma Concert Band starting at 6pm. Sally Martinez is working on getting the Stacks Burgers food truck to be there. Bob Lawrence made a recommendation to the board to try to get Tops in Blues to do a concert when they visit Fort Lewis. Sally Martinez will buy additional chairs.

Rotating Art for City Hall: Bob Lawrence made a motion to approve the new artwork. Motion approved unanimously.

Gallery space at the Historical Museum: Ed Kane advised that the commission has a corner at the Historical Museum for an art display.

Art Space at the Lakewood Play House: The playhouse has offered space for a rotating exhibit. Likely every 6 weeks when the plays change.

Permanent Art Collection: The discussion continued about creating a permanent art collection for Lakewood City Hall. The commission is looking to set a criteria for the art that will potentially be purchased. This project will be a few years out due to expense and location.

Arts Commission Retreat: Date set for October 5, 1:30-5:30
Location TBD

Sally Martinez to facilitate

Focus of Commission, establish short term (1yr) and long term (5yrs) goals

Focus on strengths of members, goals of commission and growing current successful events.

Revisit mission and vision prior to retreat

Prior to retreat, Sally will call all members to gather information. Ideas or recommendations can be emailed to Smartinez@cityoflakewood.us

NEW BUSINESS: None

Council Comments: Jason Whalen said he could try to push for a larger budget for the Arts Fest to be separate from the Film Festival.

AGENDA ITEMS for September 11:

- Retreat discussion
- Film/Arts Fest Wrap Up

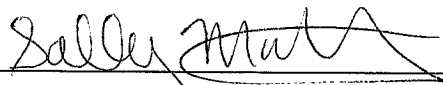
NEXT MEETING:

September 11, 2017 @ 4:30 pm – City Hall
American Lake Room

ADJOURNMENT: Kathy Flores moved, Susan Coulter seconded the motion to adjourn the meeting. The motion passes. The meeting was adjourned at 5:55pm.



Ed Kane, Chair



Sally Martinez, Staff Liaison