



**PARKS AND RECREATION ADVISORY BOARD**  
Tuesday, November 28, 2017 – 5:30 p.m.  
Lakewood City Hall, American Lake Room  
6000 Main St SW  
Lakewood, WA 98499

**PRAB MEMBERS**

Jason Gerwen, Chair  
Vito Iacobazzi, Vice Chair  
Sylvia Allen  
J. Alan Billingsley  
Susan Dellinger  
Anessa McClendon  
Michael Lacadie

Dorien Simon, Youth Council  
Jefferson Magayanes, Youth  
Council

Don Anderson, Council Liaison

**STAFF**

Mary Dodsworth, Director  
Nikki York, Office Assistant

Persons requesting special accommodations contact Nikki at 253-589-2489 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.

**CALL TO ORDER**

**ATTENDANCE/ROLL CALL**

**APPROVAL of October 24, 2017 MINUTES**

**PUBLIC COMMENT**

**UNFINISHED BUSINESS**  
2018 Draft Work Program

**NEW BUSINESS**  
Performance Measures Review

**DIRECTORS REPORT**

**BOARD MEMBER COMMENTS**

**NEXT PRAB MEETING**  
January 24, 2017

**ADJOURN**



**LAKEWOOD PARKS & RECREATION ADVISORY BOARD**  
**REGULAR MEETING MINUTES**  
Tuesday, October 24, 2017 – 5:30 PM  
LAKEWOOD CITY HALL ROOM 1E  
6000 MAIN ST SW  
LAKEWOOD, WA 98499

**CALL TO ORDER**

Jason Gerwen called the meeting to order at 5:31 pm.

**ATTENDANCE**

**PRAB Members Present:** Jason Gerwen, Vito Iacobazzi, Michal Lacadie, Alan Billingsley, Sylvia Allen

**PRAB Members Excused:** Anessa McClendon, Susan Dellinger

**Guest:** None

**Staff Present:** Mary Dodsworth – Director, Nicolette York- Office Assistant

**Council Liaison:** Don Anderson, Excused

**Youth Council Liaison:** Jefferson Magayanes, Youth Council- Present  
Dorien Simon, Youth Council- Absent

**APPROVAL OF MINUTES:** Michael Lacadie moved and Vito Iacobazzi seconded the motion to approve the minutes of the September 26, 2017 meeting as presented. MPU.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**Park Fee Review/Change:**

Reviewed the changes to the fee schedule. Vito Iacobazzi made to motion to recommend to council that they accept the changes to the fees. Alan Billingsley seconded the motion. MPU.

**NEW BUSINESS:**

**2018 Draft Work Program:**

Reviewed Topics: Special Event Update, Lakewood Multicultural Coalition Update, Food Policy Review, Dashboards, Report Cards and Summaries, Performance Measures, Tree Resource Management Plan, Non-Motorized Transportation Update, Waughop Lake Management Plan Update, Adopt a Street, Park, Spot programs (updates/expansion), Pavilion at FSP-Operations Plan, 2019-2020 Budget, Special Use Permit Process/Info, Volunteer Programs, No Smoking w/Educational Component, RC Fly area Update, Grants Update, Capital Projects Update, Gateways Update

**City Legislative Update:**

Reviewed the City's Legislative Agenda and Policy Manual: The City has been more focused in developing priorities and it has proven to be successful in policy changes and capital project support.

**DIRECTORS REPORT:**

Report included information regarding: Capital Project Updates, Springbrook Park Expansion, Chambers Creek Canyon Trail, Barn Restoration, Summer Concerts, Truck and Tractor Day, and Community Outreach.

**BOARD COMMENTS:** None

**NEXT MEETING:** The next PRAB meeting is scheduled for Tuesday, November 28<sup>th</sup> at 5:30 pm at Lakewood City Hall.

**ADJOURNMENT:** Michael Lacadie motioned to adjourn the meeting at 6:40 pm. Alan Billingsley seconded the motion. MPU.

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Jason Gerwen, Chairman

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Nicolette York, Office Assistant

DRAFT

**Parks and Recreation Advisory Board  
2018 Work Program and Meeting Schedule**

<b>Meeting Date</b>	<b>TOPICS</b>
January 24, 2018	Elect Chair /Vice-Chair Capital Projects Update Train Update
February 27, 2018	Special Event Update (Sally Martinez) Pavilion at FSP Operations Plan Special Use Permit Process and Update Lakewood Multicultural Coalition Update (tentative)
March 27, 2018	Waughop Lake Management Plan Update (Greg Vigoren) Chambers Creek Canyon Trail Update Prepare for Joint Meeting with Council
April 23, 2018 6:30pm <i>Note this is a Monday!</i>	Preparation for Joint Council Meeting
April 23, 2018 – 7:00 pm in Council Chambers	Joint Council Meeting
May 22, 2018	Food Policy Review No Smoking in Parks w/Educational Component
June 26, 2018	Legacy Plan CIP Update Banners Program Update
July 24, 2018	Volunteer Programs Harry Todd Park Phase I Update
Aug, 2018	No Meeting
September 25, 2018 meet at the Sr Center	Non-Motorized Transportation Update 2019-2020 Budget Update
October 23, 2018	Grants Update
November 27, 2018	Tree Resource Management Plan Update (Doug)

**All meetings begin at 5:30 p.m. and are held in 1E of Lakewood City Hall (unless otherwise noted)**

<b>Special Events and Dates to Remember</b>			
<b><u>Event</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
MLK Jr Celebration	Jan 13	10 – Noon	McGavick Conference Center
Father /Daughter Dance	Feb 10	6:00-8:00pm	McGavick Conference Center
Parks Appreciation Day	April 28	9:00-Noon	various parks
Fishing Event	May 19	9:00 – 2 p.m.	American Lake Park
Farmers Market	June 5-Sept 11	10 a.m. – 3 p.m.	City Hall Plaza
Senior Center Open House	June	10:00 am – 1:00 pm	Senior Activity Center
SummerFEST / Triathlon	July 14	hours vary	Fort Steilacoom Park
Truck & Tractor Day	October 13	Noon – 3 p.m.	Fort Steilacoom Park
Make a Difference Day	October 27	8:00 – Noon	City Hall and various sites
Christmas Tree Lighting	December 7	6-8 p.m.	Lakewood City Hall
Jingle Bell Rock 5K	December 8	10:00 a.m.	Fort Steilacoom Park