



COMMUNITY SERVICES ADVISORY BOARD
Advisory Board Meeting
Wednesday, January 17, 2018
Lakewood City Hall Conference Room 3A
6000 Main Street SW, Lakewood, WA

CALL TO ORDER

Chair Sharon Taylor called the meeting to order at 5:30 p.m.

ATTENDANCE

Board Members Present: Sharon Taylor, Paul Calta, Edith Owen-Wallace, Mumbi Ngari-Turner, Michael Lacadie, Eric Chastain.

Board Member Excused: Laurie Maus, DeeAnn Harris

City Council Liaison: Marie Barth (excused)

Staff Members Present: Karmel Shields & Ricardo Funes (Community Services Intern)

CSAB Member Updates

The Board welcomed new member Eric Chastain. It was also announced that Kathleen Lind had resigned from the CSAB.

APPROVAL OF MINUTES

Mr. Lacadie moved to approve the October 18, 2017 minutes of the Community Services Advisory Board as written. Mr. Calta seconded the motion. A voice vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

NONE

CDBG BUSINESS

The CDBG Work Plan and schedule were presented to board members for review. Members were informed that at the next joint meeting with Council is on March 12, 2018 to discuss the CDBG Annual Action Plan and Human Services allocations process.

HUMAN SERVICES

Ms. Shields updated the CSAB on the Promise Board's current work including its newly created Lakewood's Promise strategic framework.

Ad hoc Committee

CSAB members were asked to serve on an ad hoc committee to evaluate and review the application process in preparation for the next funding cycle. The committee will be responsible for outlining the 2019-2020 allocations process, including reviewing the grant application materials and rating criteria. Members who volunteered to serve on the committee are: Mr. Calta, Mr. Lacadie, and Ms. Harris. Staff will reach out to ad hoc committee members to discuss a meeting schedule.

Undesignated Funds

Ms. Shields reported that \$10,000 in human services funds are available to be reallocated to organizations currently funded by the City. Discussion ensued surrounding which programs would benefit from additional funding. It was suggested that the funds remain within its designated strategy area (Access to Health and Behavioral Health Services). Members decided to recommend to the City Council that additional funds be disbursed to Lindquist Dental Clinic for Children (\$5,000) and to Pierce County Project Access (\$5,000). Mr. Lacadie moved to approve the \$10,000 reallocation recommendation to Council. Mr. Calta seconded the motion. A voice vote was taken, and the motion carried unanimously.

2018 Chair and Vice Chair

Ms. Shields informed CSAB that a new Chair and Vice Chair may be elected each year. Ms. Sharon Taylor stated that she is not interested in serving a second year as board Chair. Vice Chair Paul Calta expressed interest in serving as board Chair. CSAB members approved having Mr. Calta serve as Chair and suggested that the Vice Chair position be determined next month to allow members who were not present the opportunity to volunteer for the position.

ADJOURNMENT

There being no other business, Ms. Taylor adjourned the meeting at 6:34 p.m.

Sharon Taylor
Sharon Taylor, Chair

2-28-18
Date

Kenneth Shields
HS Coordinator

2/28/18