

COMMUNITY SERVICES ADVISORY BOARD
Meeting Minutes
Wednesday, April 18, 2018
Lakewood City Hall
6000 Main Street SW, Lakewood, WA

CALL TO ORDER

Past Chair Sharon Taylor called the meeting to order at 5:34 p.m.

ATTENDANCE

Board Members Present: Sharon Taylor, Edith Owen-Wallace, Laurie Maus, Mumbi Ngari-Turner, Michael Lacadie, Peka Scanlan,

Board Members Excused: Paul Calta, Eric Chastain and DeeAnn Harris

Youth Council Representative: Natalee Cruz

City Council Liaison: Marie Barth

Staff Member Present: Karmel Shields

Community Services Intern: Andres Perez

APPROVAL OF MINUTES

Ms. Owen-Wallace moved to accept the CSAB minutes for the February 28, 2018 as written and the motion seconded by Ms. Ngari-Turner. A voice vote was taken and the minutes were unanimously approved.

PUBLIC COMMENT

NONE

HUMAN SERVICES PROGRAM

First quarter Human Services report was presented. All agencies provided information on services along with client demographic information and cost reimbursement requests. One agency has yet to submit its program services report for 2018. Most agencies are achieving or exceeding service goals at this time.

Mr. Lacadie reported on the ad hoc committee's progress to revise the application form. Many questions were simplified and redundancies removed from the previous application. A draft scoring method was also reviewed. Mr. Lacadie recommended holding a mock application review to ensure all members are familiar with how to apply the rating criteria.

New Business

Ms. Shields presented the draft Allocation Process Timeline for the 2019-2020 funding allocations cycle. Specific attention was given to scheduling funding deliberations in October. Ms. Maus moved and Ms. Scanlan seconded a motion to adopt the timeline to include October 17 as a funding deliberation date and that Wednesday, October 24 would be considered a placeholder date if additional time is needed to finalize the funding recommendations. A voice vote was taken and the motion passed unanimously.

Adjournment

There being no further business, Ms. Taylor adjourned the meeting at 6:44 p.m.

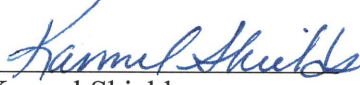
UPCOMING MEETING DATES –

- **Wednesday, May 16, 5:30 pm** Regular CSAB Meeting
- **Tuesday, May 29, 7:00 pm** Council Study Session – Application Process



Chair, Paul Calta

05/16/18
Date



Karmel Shields
Human Services Coordinator

5/16/18
Date