



**PLANNING COMMISSION
REGULAR MEETING MINUTES
May 16, 2018
City Hall Council Chambers
6000 Main Street SW
Lakewood, WA 98499**

Call to Order

The meeting was called to order at 6:30 p.m. by Mr. Don Daniels, Chair.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Robert Estrada, Vice - Chair; James Guerrero, Christopher Webber; and Paul Wagemann

Planning Commission Members Excused: Nancy Hudson-Echols and Connie Coleman-Lacadie

Planning Commission Members Absent: None

Staff Present: David Bugher, ACM, Community Development; Tiffany Speir, Special Projects Planning Manager; Courtney Brunell, Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Councilmember Mr. Michael Brandstetter

Approval of Minutes

The minutes of the meeting held on May 2, 2018 were approved as written by voice vote M/S/C Wagemann/Estrada. The motion passed unanimously, 5-0.

Agenda Update

Mr. David Bugher suggested the Shoreline presentation precede the Downtown Subarea Plan discussion. Commissioners agreed to this requested change.

Public Comments

Mr. Al Schmauder, Chambers Clover Watershed Council, requested the City complete an update to the Restoration Plan component of the Shoreline Master Plan this year.

Glen Spieth, Lakewood, commented on the use of another roundabout on 59th Avenue stating they are confusing to drivers because of limited visibility.

Unfinished Business

None

Public Hearings

None

New Business

Introduction of Shoreline Master Program Update

Ms. Courtney Brunell, Planning Manager, provided an overview of the Shoreline Master Plan updates to commissioners. The periodic review 8-year schedule was explained. Staff has identified minor amendments needed to ensure consistency between SMP and the 2015 Critical Areas Ordinance Revisions.

Once a scope of work has been established, staff will complete a grant application to receive funds from the Department of Ecology to complete updates. Beginning in July 2018, staff will begin a public outreach program which Ms. Brunell shared with commissioners. All amendments shall be completed by June 30, 2019 per the DOE. The City is currently projecting a completion date of February 2019.

Discussion of the Downtown Subarea Plan Options and Formulation of Recommendation to Council

Ms. Tiffany Speir, Special Projects Planning Manager, reviewed the Downtown Subarea Plan (DSAP), Downtown Development Code (DDC), Planned Action Ordinance (PAO) as well as the draft Comprehensive Plan Amendment (CPA) updates with commissioners.

Some questions raised for consideration included renaming the Central Business District as Downtown, using Overlay Districts, choosing either a 2 or 4-acre Civic Park for the new Downtown subarea, proposed amendments from the Developers Focus Group, agreement in "Preferred Alternative 1 Plus" jobs and housing intensity, percentage of private contributions to the DSAP Planned Action transportation projects, and any preferences regarding described potential funding sources.

The 2018 anticipated public outreach and legislative schedule is as follows:

June 6, Planning Commission Action on DSAP, PAO, DDC and CPAs;
June 25, City Council Study Session on DSAP, PAO, DDC and CPAs;
July 2, City Council Public Hearing on DSAP, PAO, DDC and CPAs; and
July 16, City Council Action on DSAP, PAO, DDC and CPAs.

Report from Council Liaison

Councilmember Mr. Michael Brandstetter updated the commissioners on the following Council actions.

At the 5/21 meeting, Council will address the marijuana question and take action with adoption of an ordinance.

Council is considering the Adult Family Homes series of 3 ordinances. A moratorium may be served regarding any new homes starting up while Council deliberates over what extent they take the second and third ordinances or other possible actions.

Council will be discussing possible changes to Surface Water Management fees.

The Rental Housing Safety Program is scheduled to inspect 931 properties this year. Some have already passed, some have failed then re-inspected and have now passed. Systemically, this program seems to be working well.

Reports from Commission Members and Staff

City Council Actions

A special Joint Meeting between City Council and Planning Commissioners to discuss the Annual Work Plan is scheduled on Tuesday, May 29, 2018 at 7:00 PM in Chambers.

Written Communications

None

Future Agenda Topics

Wednesday, June 6th a report on the Sign Code public outreach efforts will be provided. Wednesday, June 20th a Shoreline Master Program report will be presented as well as the Title 18A re-write.

Area-Wide Planning / Land Use Updates


None

Other

None

Next Meeting: Wednesday, June 20, 2018 at 6:30 p.m. in Council Chambers

Meeting Adjourned at 8:37 p.m.



Don Daniels, Chair
Planning Commission 06/20/2018



Karen Devereaux, Recording Secretary
Planning Commission 06/20/2018