



PARKS AND RECREATION ADVISORY BOARD
Tuesday January 29, 2019 – 5:30 p.m.
Lakewood City Hall – Council Chambers
6000 Main St SW Lakewood, WA 98499

PRAB MEMBERS

Jason Gerwen, Chair
Vito Iacobazzi, Vice Chair
Sylvia Allen
J. Alan Billingsley
Susan Dellinger
Michael Lacadie
Anessa McClendon

Youth Council Representatives

Tabitha Johnson
Jefferson Magayanes
Elijah Ramon Rafols
Dorien Simon
Sage Tagari

Don Anderson, Council Liaison

STAFF

Mary Dodsworth, Director
Nikki York, Office Assistant

Persons requesting special accommodations contact Nikki at 253-589-2489 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.

CALL TO ORDER

ATTENDANCE/ROLL CALL

APPROVAL of November 27, 2018 MINUTES

ELECTIONS

Chair and Vice Chair

PUBLIC COMMENT (non-agenda items)

NEW BUSINESS

Edgewater Park Master Plan Options
Quartermaster Project Presentation- JP Bega

DIRECTORS REPORT

BOARD MEMBER COMMENTS

NEXT PRAB MEETING

Tuesday February 26, 2019 at 5:30 p.m.
Lakewood City Hall, American Lake Room

ADJOURN



**LAKWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
Tuesday, November 27, 2018 – 5:30 PM
City Hall, American Lake Room
6000 MAIN ST SW
LAKEWOOD, WA 98499**

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:30 p.m.

ATTENDANCE

PRAB Members Present: Jason Gerwen, Vito Iacobazzi, Sylvia Allen, Alan Billingsley, Susan Dellinger, Michael Lacadie, Anessa McClendon

Guests: None

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Council Liaison: Don Anderson, excused

Youth Council Liaison: Jefferson Magaynes, Ramon Rafols, Dorien Simon

APPROVAL OF MINUTES: Sylvia Allen moved and Anessa McClendon seconded the motion to approve the minutes of the October 30, 2018 meeting with a change in wording for the Edgewater Planning Meeting. MPU.

PUBLIC COMMENT: None

NEW BUSINESS:

2019 Work Plan: Mary Dodsworth presented the draft 2019 Work Plan to the board members. Jason Gerwen asked about the Chambers Creek Trail. Vito Iacobazzi asked about adding the non-smoking to the park code including vaping and marijuana. This may be included with the Youth Council work plan. Nikki York asked about the metal detecting code at Fort Steilacoom. Vito Iacobazzi asked about the Service Club Signs. The Service Club Sign update has been presented to Council.

UNFINISHED BUSINESS: None

Directors Report: Mary Dodsworth reviewed the Directors Report including, 2018 Capital Projects update, Gateway Signs, Banner Program, Phillips Rd Trailhead, Holiday Activities on Saturday December 8, 2018, 2019-2020 Budget, and Community Outreach.

Board Comments:

Annessa McClendon: The Senior Center will be marching in the Parade on Saturday. The Martin Luther King Celebration will be on Saturday, January 19th at 10 a.m. It will be at Harrison Prep this year.

Jason Gerwen will be at the Parade with the Boy Scouts.

Ramon Rafols: The Youth Council is busy planning the inaugural Youth Summit for April 2019. Ramon discussed the content, speakers, and allowing students to receive community service hours. Dorien Simon discussed how they plan to market the event and the attendees starting with Clover Park High Schools, then opening to other school district if there is additional space. Jefferson Magayanes discussed possible locations and food options. Anessa McClendon suggested Clover Park Technical Culinary Department's box lunch option. Michael Lacadie and Alan Billingsley both suggested reaching out to Carr's.

NEXT MEETING: The next PRAB meeting is scheduled for Tuesday January 22, 2019 at 5:30 p.m. in the American Lake Room at the Lakewood City Hall.

ADJOURNMENT: Jason adjourned the meeting at 6:10 p.m.

Jason Gerwen, Chairman

Nikki York, Office Assistant

City of Lakewood Parks and Recreation Eagle and Gold Award Scout Project Guidelines

We thank you in advance for the service you will be providing our community. We want you to succeed in your goal of becoming an Eagle Scout or a Gold Award Scout.

Following are the steps you must follow when considering an Eagle Scout or Gold Scout project at a City of Lakewood facility. Please prepare a detailed plan that includes the following information regarding your Eagle or Gold Award Scout Project idea:

1. What project are you planning for the City of Lakewood? A list of potential projects is available from the City or you may suggest your own ideas. You may select one project or include optional projects for consideration. Please be aware that City staff is unable to provide extensive planning assistance, consumable resources, volunteers or project funding.

Who will benefit from the project? Please list the benefit(s) that the City and community will receive as a result of your efforts.

What are the project planning details? Please include: skills required, timeline for implementation, budget, how funds will be obtained, resource/materials list, how funds will be managed and who will be helping with the project. The City needs assurance that the project is well developed and planned and that the Eagle Scout or Gold Award candidate can be successful in achieving the project goals.

2. Please contact the City's Park Maintenance for guidance in developing the project. The Parks Maintenance Manager can be contacted at 253-983-1024.
3. The Parks Manager will work with you to ensure that the project fits within City planning goals and is a good fit for the site, the neighborhood and the citizens of Lakewood.
4. After discussing your project with the Parks Manager, the proposal must be presented to the City of Lakewood Parks and Recreation Advisory Board for approval. The PRAB members meet on the fourth Tuesday of each month, and the Eagle or Gold Award Scout candidate must arrange to be included on the agenda of the regular meeting after the proposal has been conditionally approved by staff. The purpose of the review is to allow additional input from the community on the project. An Eagle Scout or Gold Award Scout project cannot be started until staff and PRAB approval are received. At the conclusion of the project, a follow-up report must also be presented to PRAB. Contact the City's Park and Recreation Department at 253-983-7758 to arrange your listing on the PRAB monthly agenda
5. The City of Lakewood Parks and Recreation Department may limit the number of Eagle Scout projects to be planned for City park facilities each year. The City may determine the timeframe for allowing a project to be developed and installed in a park facility. The City will make the final determination on project placement within park facilities.
6. Please complete an Eagle Scout or Gold Award Scout Project Application and submit it to the City.



City of Lakewood Eagle Scout or Gold Award Scout Project Application

Scout's Name: Jean-Pièrrè Béga

Parent/Guardian Name: France Béga

Address: 7702 Forest Lake Rd. SW, Lakewood, WA, 98498

Telephone Number: (253) 314-7548 (personal) (253) 348-6192 (parent)

E-Mail Address: jpsuperscout@gmail.com

Project Description: Wooden Benches for the Springbrook Community Garden

Please briefly describe the present condition you will address in the project, the method you will use to change the condition, materials to be used, project helpers, a time schedule for carrying out the project, the estimated cost of the project and how the needed funds will be obtained. Describe safety hazards you might face and explain how you will ensure the safety of those carrying out the project.

The community garden in Springbrook Park currently does not have a place to sit and relax. Because of this, I have decided to make 4-5 wooden benches around the garden. The kind of wood that I will be using to make the benches is pre-treated wood. These benches will also be bolted together using galvanized bolts, nuts, and washers. People that I am planning to ask for assistance when carrying out the project are family, scouts from my troop, and scouts from my ship. I will be getting the materials for my project by the end of February and I should be starting the construction of the benches during my spring break; which is the last week of March and the first week of April. I am hoping to have the benches installed before my spring quarter at pierce college starts. Each bench will cost about \$135, meaning that the entire project will cost anywhere from \$540 to \$670, depending of the amount of benches that I make. In order to obtain the funds to pay for this project, I will first procure to local businesses to cut down cost, and then I will raise funds through fundraisers to cover the rest. The most dangerous part of the project will be cutting the pieces for the benches. Another issue can be the installation of the benches, because the concrete could get into somebodies eyes. In order to avoid these issues, I will ensure that the people that are carrying out the project are wearing safety equipment such as gloves and safety glasses and that no one is left alone to work by themselves in case of an emergency. Just in case if something does happen, I will have a first aid kit available, a source of communication in case of an emergency, and a source of transportation if someone needs to go to the hospital.

Signature of Candidate: Jean-Pièrrè Béga

Signature of Parent/Guardian: France Béga

Date Received by City of Lakewood: _____ Received By: _____

Parks and Recreation Advisory Board (PRAB) 2019 ANNUAL WORK PLAN AND MEETING SCHEDULE

Members:

Jason Gerwen, Chair	Sylvia Allen
Vito Iacobazzi, Vice-Chair	Michael Lacadie
Anessa McClendon	Susan Dellinger
Alan Billingsley	

Youth Council Liaison:

Tabitha Johnson	Dorien Simon
Jefferson Magayanes	Sage Tagari
Elijah Ramon Rafols	

Council Liaison:

Mayor Don Anderson

City Staff Support:

Mary Dodsworth, Director Parks, Recreation & Community Services
Nikki York, Office Assistant

Meeting Schedule:

Fourth Tuesday of Each Month, 5:30 p.m. American Lake Room, Lakewood City Hall

2019 Work Plan:

1.	Edgewater Master Plan
2.	Harry Todd Project Update
3.	Wards Lake Master Plan
4.	Legacy Plan Update
5.	Parks CIP Update
6.	CPSD Cooperative Use Agreement
7.	Park Code Update

Date	Topic(s)
1/22/19	Elect Chair /Vice-Chair, Harry Todd Park Update, Edgewater Park Master Plan Options, Park Code Updates
2/26/19	Legacy Plan Update, Colonial Plaza (Motor Ave) Update, Service Club Sign Update
3/26/19	Wards Lake Master Plan, Parks Code Update, Parks CIP Update, Prepare for Parks Appreciation Day, Park Code Updates
*4/22/19	Joint Council Meeting
5/28/19	Summer Program Update, CPSD Cooperative Use Agreement
6/25/19	TPCHD tobacco in parks education / vaping
7/23/19	311 Update
9/24/19	Tree Resource Management Plan
10/22/19	Special Event Update
11/26/19	Budget Update

Special Events:

Date	Event
1/19/19	MLK Jr Celebration
2/9/19	Father/Daughter Dance
4/27/19	Parks Appreciation Day
5/18/19	Ray Evans Memorial Fishing Event
Tuesdays	Farmers Market (June 4-September 10)

6//19	Senior Center Open House
7/13/19	SummerFEST/ Triathlon
10/12/19	Truck & Tractor Day
10/26/19	Make a Difference Day
12/7/19	Christmas Tree Lighting/ Jingle Bell 5K