



## LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA

Monday, March 25, 2019

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

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Page No.

### CALL TO ORDER

### ITEMS FOR DISCUSSION:

- (3) 1. Pierce Transit Update. – *Ms. Alexandra Mather, Government and Community Relations Officer*
- (15) 2. Review of 2018 Year-End Financial Report. – (Memorandum)
- (115) 3. Review of 2019 Carry Forward Budget Adjustment. – (Memorandum)
- (141) 4. Review of 2018 Transportation Benefit District Annual Report. – (Memorandum)
- (156) 5. Review of Transportation Benefit District. – (Memorandum)

### ITEMS TENTATIVELY SCHEDULED FOR THE APRIL 1, 2019 REGULAR CITY COUNCIL MEETING:

- 1. Youth Council Report.
- 2. Approving the Transportation Benefit District Annual Report. – (Motion – Consent Agenda)
- 3. Authorizing the execution of an agreement with Northwest Cascade, Inc. for the Colonial Plaza construction project. – (Motion – Consent Agenda)
- 4. Adopting amendments to Lakewood Municipal Code Chapters 18A.50.600 – 18A.50.680 related to signs. – (Ordinance – Regular Agenda)
- 5. Title 18A Land Use and Development Code Update. – (Reports by the City Manager)

*The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*



**REPORTS BY THE CITY MANAGER**

**CITY COUNCIL COMMENTS**

**ADJOURNMENT**

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# RideBRT

BUS RAPID TRANSIT TACOMA TO SPANAWAY







# THE STUDY PROCESS: WHERE WE ARE NOW



- The study began in early 2017 by looking at the feasibility of **High Capacity Transit (HCT)** along this corridor
- After reviewing several HCT mode options and gathering public input, **BRT** rose to the top as the preferred option
- From 2017 – 2018, Pierce Transit held twelve **open houses** and solicited feedback from stakeholders
- The Pierce Transit Board adopted the Locally Preferred Alternative (LPA) in July 2018
  - Mode: Bus Rapid Transit
  - Alignment: Route 1 with modifications
  - Termini: Downtown Tacoma and Spanaway

- In September 2018, the project was successfully submitted to the Federal Transit Administration (FTA) under the Small Starts Capital Investment Grant Program

- On February 8, 2019 the Technical Advisory Committee (TAC) Recommended:

▪ Station Locations:	Approved
▪ Lane Treatment:	BAT Lane
▪ Tacoma Dome Station Access:	26 <sup>th</sup> St. Turnaround

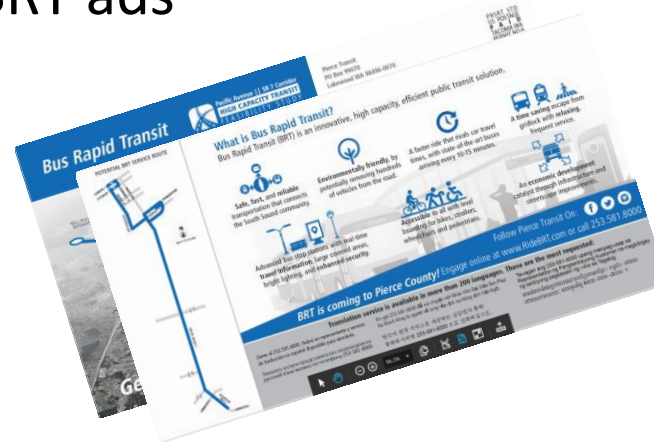




# PUBLIC OUTREACH HIGHLIGHTS

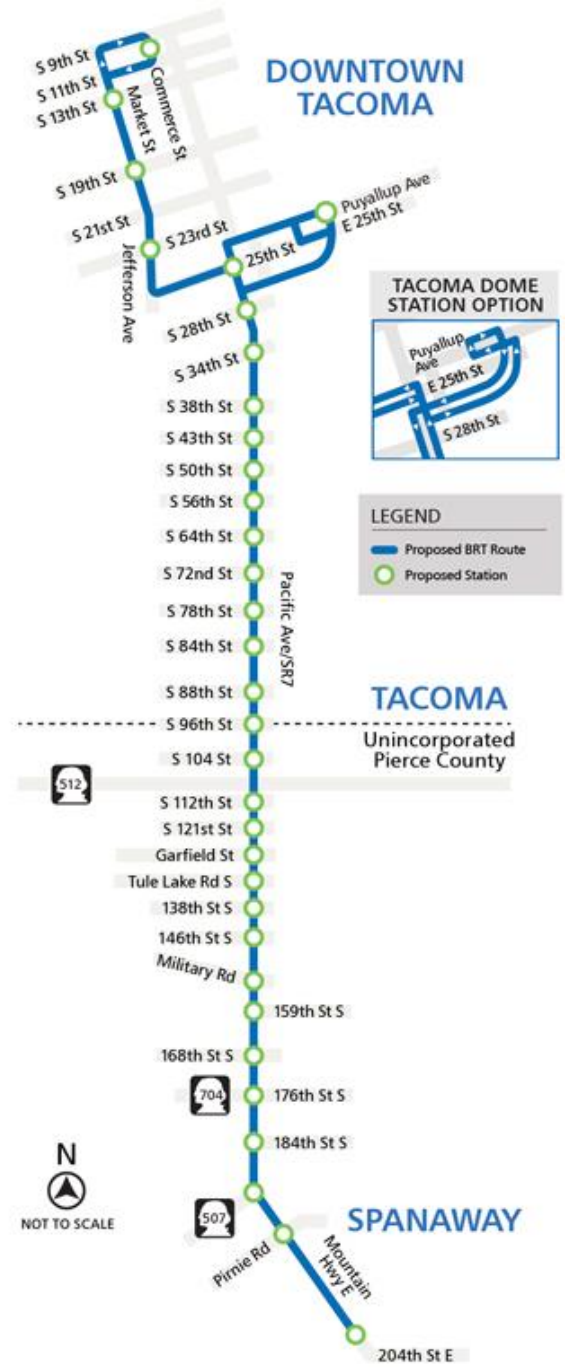


- 2 mailers sent throughout the corridor (total of 46,813 mailers sent)
- 100 days of digital website advertising in English/Spanish (2,185,286 impressions)
- 21 local press stories resulting from 5 PT news releases
- 24 open house events
- 48 social media posts, plus social media advertising totaling 50,406 impressions
- 60 shelters along Pacific have featured BRT ads
- Public facing discussions at:
  - 23 community group meetings
  - 23 community events
  - 21 business district meetings
  - 11 study sessions
  - 9 neighborhood meetings





# STATION LOCATIONS











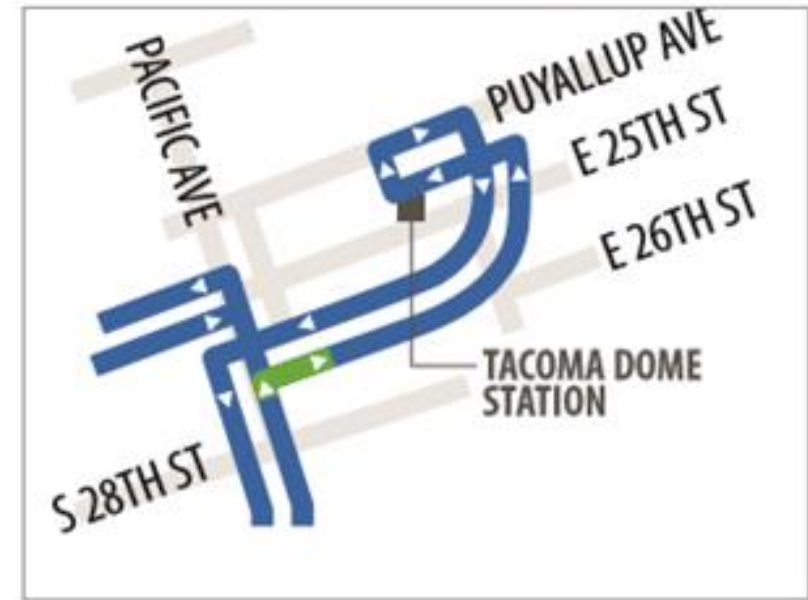


# TACOMA DOME STATION ACCESS



## TAC Recommendation: 26<sup>th</sup> St. Turnaround Option

- Best transit travel time in the near term
- Considers community input and preferences
- Low cost investment with immediate benefits to transit riders
- Would include a westbound BAT lane on 26<sup>th</sup> Street east of Pacific Avenue





# PUBLIC COMMENTS



TYPE	ATTENDEES/UNIQUE PAGEVIEWS	COMMENTS
Open House	45	10
Virtual Open House	862	50
Bus Station Feedback Tool	817	101
BRT Email	NA	26
BRT Mailer Comment Cards	NA	24
<b>TOTAL</b>	<b>1,217</b>	<b>211</b>

## Public Comment Period (2/1/19 – 3/28/19)

Virtual Open House	8
BRT Email	3

## Bus Station Feedback Tool Comments

Positive Impacts	85%
Negative Impacts	15%

## Virtual Open House Comments

Favorable	50%
Non-favorable	22%
Comments	28%

**Themes:** Excitement for TDS access, route from TCC to TDS, eliminating lanes, cost, stop spacing, parking, and support for curbside

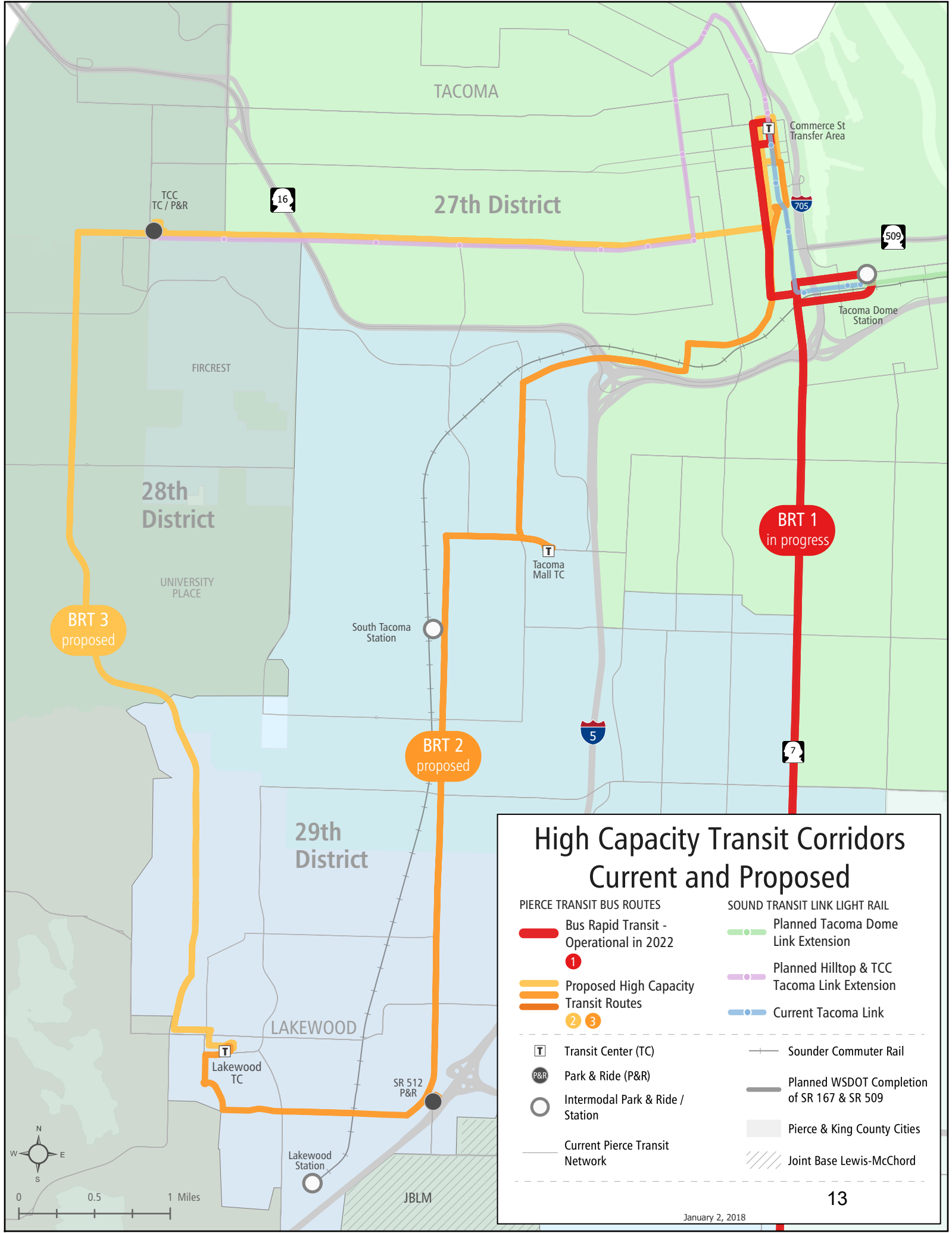




# RideBRT

BUS RAPID TRANSIT TACOMA TO SPANAWAY





## High Capacity Transit Corridors Current and Proposed

### PIERCE TRANSIT BUS ROUTES

Bus Rapid Transit - Operational in 2022

Proposed High Capacity

Transit Routes

Transit Center (TC)

Park & Ride (P&R)

Intermodal Park & Ride / Station

Current Pierce Transit Network

### SOUND TRANSIT LINK LIGHT RAIL

Planned Tacoma Dome Link Extension

Planned Hilltop & TCC Tacoma Link Extension

Current Tacoma Link

Sounder Commuter Rail

Planned WSDOT Completion of SR 167 & SR 509

Pierce & King County Cities

Joint Base Lewis-McChord



# BUS RAPID TRANSIT 2

Request for planning funds to study the feasibility of Bus Rapid Transit serving Downtown Tacoma to Lakewood



## Project Objective

- Provide Pierce Transit riders a safe, faster, reliable transit connection between Downtown Tacoma and Lakewood Towne Center, as identified in Pierce Transit's Long Range Plan, Destination 2040.
- Encourages investment in economic development and Transit Oriented Development along proposed corridor.



## Explanation

As the South Puget Sound region continues to grow, residents, employers and customers will increasingly demand state of the art regional mobility networks that increase connectivity in a sophisticated way. Pierce Transit's proposed BRT 2 aligns with the agency's Destination 2040 and

- Touches multiple regional growth centers: Commerce St, Tacoma Mall, Lakewood Towne Center
- Increases connectivity to UW Tacoma, Clover Park Technical College, Mount Tahoma H.S., Gray Middle School and S. Tacoma Sounder.
- Project already adopted by Puget Sound Regional Council as part of the Regional Transportation Plan in May 2018; paves way for future candidacy and approval for future funding competitions.

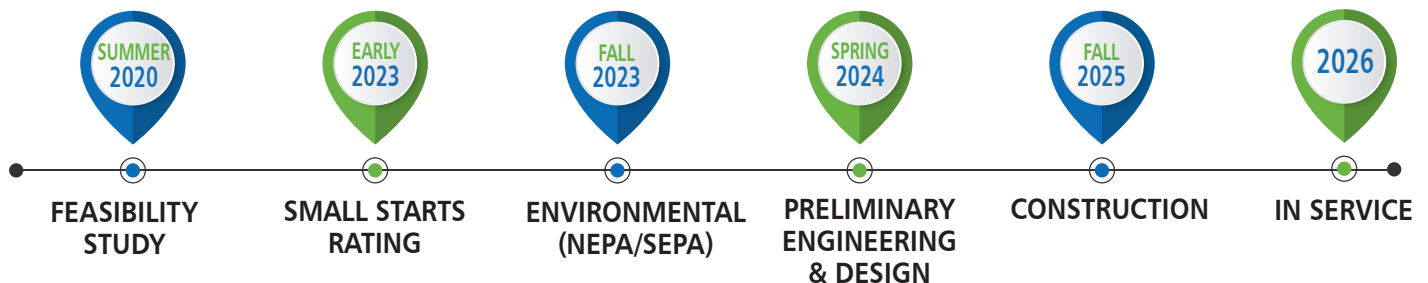


## Funding Request

Pierce Transit respectfully requests \$2 million from the 2019 State Transportation Budget to study the feasibility of implementing Bus Rapid Transit along the current Route 3 corridor.



## Project Schedule







To: Mayor and City Councilmembers  
 From: Tho Kraus, Assistant City Manager/Administrative Services  
 Through: John J. Caulfield, City Manager *John J. Caulfield*  
 Date: March 25, 2019  
 Subject: 2018 Year-End Financial Report

## **Introduction**

The intent of the financial report is to provide an overview of activity in all funds through December 31, 2018, with more in depth discussion focused on the City's main operating funds, the General and Street O&M Funds.

Additionally, department performance measures and other data reporting are included at the end of this report. The City continues its efforts in developing performance measures.

## **Consolidated Funds - General/Street O&M**

The funds are combined in this presentation, as these two funds are the City's primary general governmental operating funds. In 2018, the General Fund anticipates providing an annual subsidy of \$1.36M, which equates to 57% of the Street O&M Fund sources.

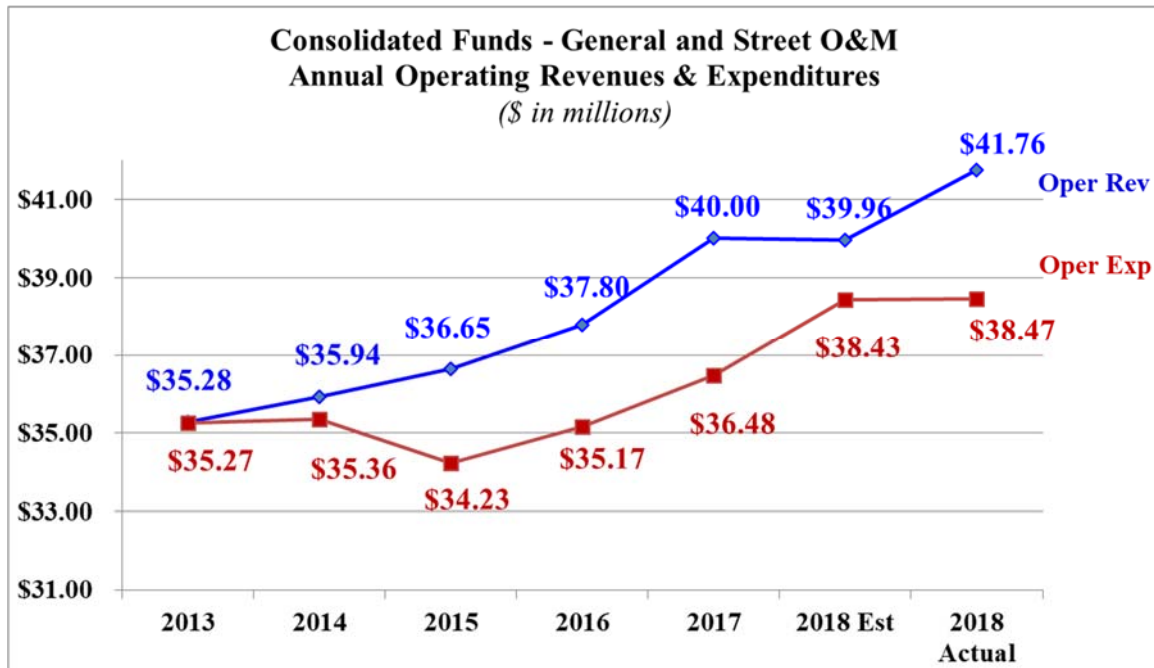
The following table and charts provide a comparison of operating revenues, operating expenditures and the resulting operating income/loss for the current and historical years.

Page	In This Report
1	Consolidated Fund - General and Street O&M
5	Property Tax
6	Sales & Use Tax
11	Utility Tax
12	Gambling Tax
13	Admissions Tax
14	Franchise & Non-Compete Fees
15	State Shared Revenues
16	Photo Infraction - Red Light/School Zone Enforcement
18	Jail & Dispatch Services
19	Animal License & Animal Control Services
20	Alarm Permits & Fees
20	Public Safety Grants
21	Municipal Court Fines & Forfeitures, Filings and Finances
25	Business License
26	Development Services Permits & Fees
30	Cost Recovery - Development Services
31	Property Abatement & Rental Housing Safety Program
32	Community Development Block Grant
43	Neighborhood Stabilization Program
43	South Sound Military Partnership
44	Park Sales Tax
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46	Human Services Program
47	Property Management
47	Capital Projects - Parks
48	Real Estate Excise Tax
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99	Building Permit Activity Report

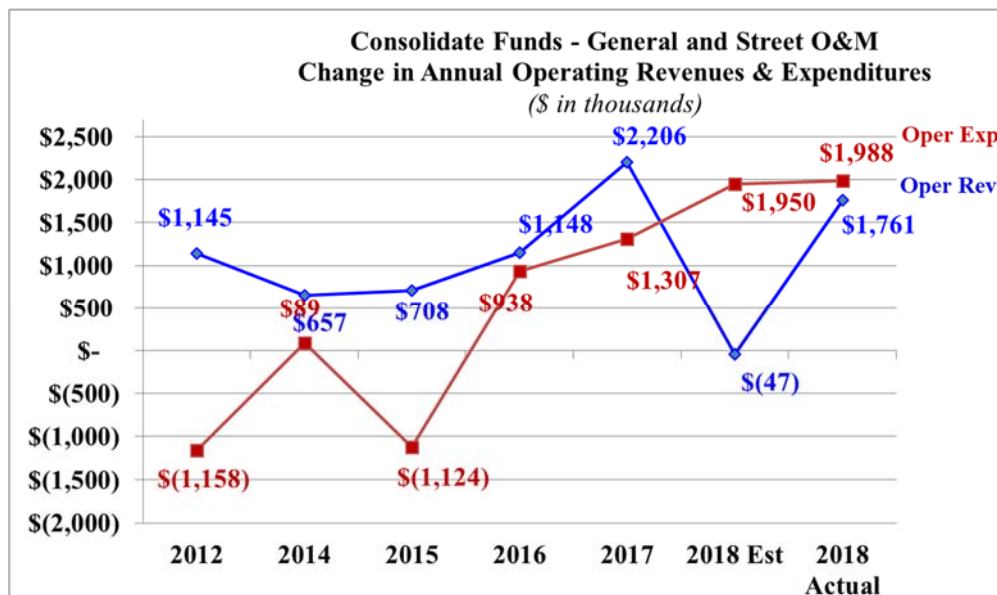


The following graph illustrates the total operating revenues collected and expenditures incurred for the years 2013 through the 2018 (rounded figures).

Consolidated General & Street O&M Funds	2013 Annual Actual	2014 Annual Actual	2015 Annual Actual	2016 Annual Actual	2017 Annual Actual	2018 Annual Estimate	2018 Annual Actual
Operating Revenue	\$ 35,284,000	\$ 35,940,000	\$ 36,648,000	\$ 37,796,000	\$ 40,003,000	\$ 39,956,000	\$ 41,764,000
Operating Expenditures	\$ 35,270,000	\$ 35,358,000	\$ 34,235,000	\$ 35,173,000	\$ 36,480,000	\$ 38,430,000	\$ 38,468,000
Operating Income / (Loss)	\$14,000	\$582,000	\$2,413,000	\$2,623,000	\$3,523,000	\$1,526,000	\$3,296,000



The following graph illustrates the change in total revenues collected and expenditures compared to the prior year.





### **Consolidated Funds – General and St O&M Ending Fund Balance and Cash**

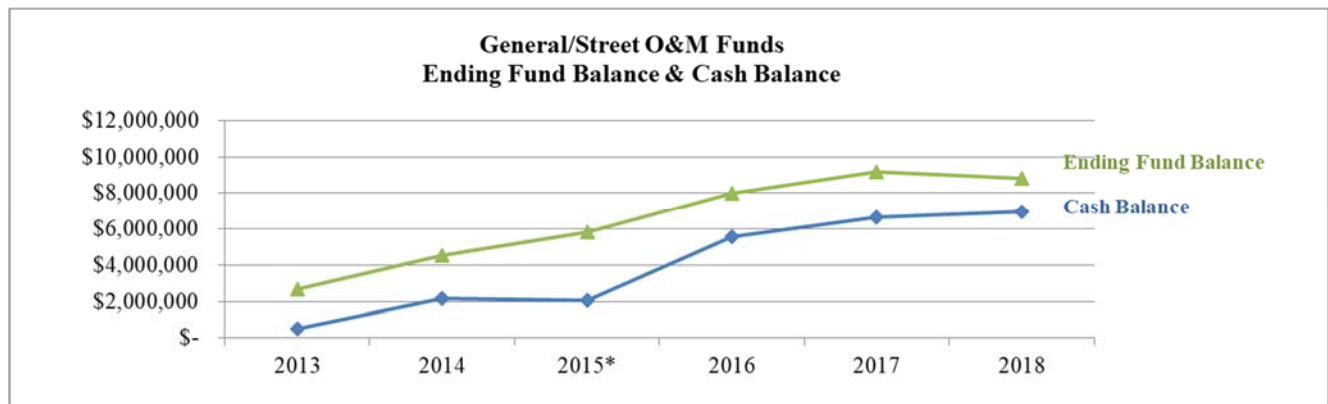
In support of the City's financial integrity, the City Council adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. In 2018, this 12% equates to \$5.01M. The 2018 year-end balance continues to meet the target reserves.

- **2% General Fund Contingency Reserves:** The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to \$835K.
- **5% General Fund Ending Fund Balance Reserves:** The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.1M.
- **5% Strategic Reserves:** The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.1M.

The following table and graph below provides the current and historical General/Street O&M Funds ending balance and cash & investment.

Year	Total Ending Fund Balance	Cash
2013	\$ 2,663,648	\$ 505,801
2014	\$ 4,532,741	\$ 2,183,083
2015*	\$ 5,848,860	\$ 2,043,548
2016	\$ 7,975,155	\$ 5,545,118
2017	\$ 9,163,535	\$ 6,634,879
2018	\$ 8,847,536	\$ 6,986,782

\* Lower cash balance due to providing \$1.8M in short-term/temporary interfund loans.





General & Street O&M Funds Combined Summary	2017 Annual Actual	2018			2018 Actual vs 2017 Actual		2018 YTD Actual vs 2018 Year-End Estimate	
		Annual Budget	Year-End Est	Annual Actual	Over / (Under)		Over / (Under)	
					\$ Chg	% Chg	\$ Chg	% Chg
<b>REVENUES:</b>								
Property Tax	\$ 6,741,607	\$ 6,812,400	\$ 6,915,523	\$ 6,910,944	169,337	2.5%	(4,579)	-0.1%
Local Sales & Use Tax	9,958,523	9,857,800	10,031,830	10,978,014	1,019,491	10.2%	946,184	9.4%
Sales/Parks	585,089	550,000	596,800	631,395	46,306	7.9%	34,595	5.8%
Brokered Natural Gas Use Tax	38,716	30,000	30,000	41,558	2,841	7.3%	11,558	38.5%
Criminal Justice Sales Tax	1,047,075	992,800	1,068,000	1,133,354	86,278	8.2%	65,354	6.1%
Admissions Tax	539,139	622,300	496,000	545,816	6,678	1.2%	49,816	10.0%
Utility Tax	5,744,060	5,644,000	5,676,000	5,408,728	(335,332)	-5.8%	(267,272)	-4.7%
Leasehold Tax	14,169	12,000	12,000	5,901	(8,269)	-58.4%	(6,099)	-50.8%
Gambling Tax	2,800,955	2,700,000	2,801,000	3,181,655	380,700	13.6%	380,655	13.6%
Franchise Fees	3,733,390	3,943,900	3,989,100	4,035,453	302,063	8.1%	46,353	1.2%
Development Service Fees (CED)	1,656,169	1,392,000	1,767,596	2,204,665	548,496	33.1%	437,069	24.7%
Permits & Fees (PW)	137,775	97,000	138,500	164,062	26,288	19.1%	25,562	18.5%
License & Permits (BL, Alarm, Animal)	414,234	428,000	323,900	417,487	3,253	0.8%	93,587	28.9%
State Shared Revenues	2,268,913	2,034,199	2,128,299	2,055,486	(213,427)	-9.4%	(72,813)	-3.4%
Intergovernmental	629,769	562,630	498,637	512,739	(117,030)	-18.6%	14,102	2.8%
Parks & Recreation Fees	240,404	261,000	267,175	250,101	9,697	4.0%	(17,074)	-6.4%
Police Contracts, including Extra Duty	1,244,951	1,170,500	1,153,184	1,048,282	(196,669)	-15.8%	(104,902)	-9.1%
Other Charges for Services	5,437	2,500	4,500	1,855	(3,582)	-65.9%	(2,645)	-58.8%
Fines & Forfeitures - Municipal Court	897,285	882,200	860,900	798,411	(98,874)	-11.0%	(62,489)	-7.3%
Fines & Forfeitures - Camera Enforcement	807,554	700,000	700,000	828,460	20,906	2.6%	128,460	18.4%
Miscellaneous/Interest/Other	212,985	48,650	211,968	325,024	112,039	52.6%	113,056	53.3%
Interfund Transfers	284,700	284,700	284,700	284,700	-	0.0%	-	0.0%
<b>Subtotal Operating Revenues</b>	<b>\$ 40,002,901</b>	<b>\$ 39,028,579</b>	<b>\$ 39,955,612</b>	<b>\$ 41,764,092</b>	<b>\$ 1,761,192</b>	<b>4.4%</b>	<b>\$ 1,808,480</b>	<b>4.5%</b>
<b>EXPENDITURES:</b>								
City Council	127,379	134,920	134,920	122,436	(4,943)	-3.9%	(12,484)	-9.3%
City Manager	633,389	634,358	633,008	706,432	73,043	11.5%	73,424	11.6%
Municipal Court	2,010,854	2,149,602	2,128,771	2,050,968	40,114	2.0%	(77,803)	-3.7%
Administrative Services	1,617,746	1,716,872	1,706,041	1,731,553	113,807	7.0%	25,512	1.5%
Legal	1,540,487	1,741,865	1,739,154	1,699,409	158,923	10.3%	(39,745)	-2.3%
Community & Economic Development	1,995,406	2,007,712	2,001,717	2,073,063	77,656	3.9%	71,346	3.6%
Parks, Recreation & Community Services	2,599,358	2,603,156	2,671,120	2,718,160	118,802	4.6%	47,040	1.8%
Police	23,308,561	24,639,799	24,529,114	24,469,816	1,161,255	5.0%	(59,298)	-0.2%
Street Operations & Engineering	\$2,085,493	\$2,172,460	2,364,760	\$2,334,992	249,499	12.0%	(29,768)	-1.3%
Non-Departmental	128,098	133,295	133,295	127,456	(642)	-0.5%	(5,839)	-4.4%
Interfund Transfers	433,282	513,135	513,135	433,847	565	0.1%	(79,288)	-15.5%
<b>Subtotal Operating Expenditures</b>	<b>\$ 36,480,054</b>	<b>\$ 38,447,175</b>	<b>\$ 38,555,036</b>	<b>\$ 38,468,132</b>	<b>1,988,078</b>	<b>5.4%</b>	<b>(86,903)</b>	<b>-0.2%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 3,522,847</b>	<b>\$ 581,404</b>	<b>\$ 1,400,576</b>	<b>\$ 3,295,960</b>	<b>\$ (226,886)</b>	<b>-6.4%</b>	<b>\$ 1,895,383</b>	<b>135.3%</b>
<b>OTHER FINANCING SOURCES:</b>								
Grants, Contrib, 1-Time Source	331,383	461,062	404,249	424,191	92,808	28.0%	19,942	4.9%
Transfers In	96,050	165,085	16,000	16,000	(80,050)	-83.3%	-	0.0%
<b>Subtotal Other Financing Sources</b>	<b>\$ 427,433</b>	<b>\$ 626,147</b>	<b>\$ 420,249</b>	<b>\$ 440,191</b>	<b>\$ 12,758</b>	<b>3.0%</b>	<b>\$ 19,942</b>	<b>4.7%</b>
<b>OTHER FINANCING USES:</b>								
Capital & Other 1-Time	1,312,060	3,112,987	2,949,873	1,816,238	504,178	38.4%	(1,133,635)	-38.4%
Interfund Transfers	1,449,840	2,235,910	2,235,910	2,235,910	786,070	54.2%	-	0.0%
<b>Subtotal Other Financing Uses</b>	<b>\$ 2,761,900</b>	<b>\$ 5,348,897</b>	<b>\$ 5,185,783</b>	<b>\$ 4,052,148</b>	<b>\$ 1,290,248</b>	<b>46.7%</b>	<b>\$ (1,133,635)</b>	<b>-21.9%</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 40,430,334</b>	<b>\$ 39,654,726</b>	<b>\$ 40,375,861</b>	<b>\$ 42,204,283</b>	<b>\$ 1,773,950</b>	<b>4.4%</b>	<b>\$ 1,828,422</b>	<b>4.5%</b>
<b>Total Expenditures and other Uses</b>	<b>\$ 39,241,954</b>	<b>\$ 43,796,072</b>	<b>\$ 43,740,819</b>	<b>\$ 42,520,281</b>	<b>\$ 3,278,326</b>	<b>8.4%</b>	<b>\$ (1,220,538)</b>	<b>-2.8%</b>
<b>Beginning Fund Balance:</b>	<b>\$7,975,154</b>	<b>\$ 9,163,534</b>	<b>\$ 9,163,534</b>	<b>\$ 9,163,534</b>	<b>\$ 1,188,380</b>	<b>14.9%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Ending Fund Balance:</b>	<b>\$ 9,163,534</b>	<b>\$ 5,022,188</b>	<b>\$ 5,798,576</b>	<b>\$ 8,847,536</b>	<b>\$ (315,996)</b>	<b>-3.4%</b>	<b>\$ 3,048,960</b>	<b>52.6%</b>
Ending Fund Balance as a % of Oper Rev	22.9%	12.9%	14.5%	21.2%				
Reserve - Total Target 12% of Oper Rev:	\$ 4,800,348	\$ 4,683,429	\$ 4,794,673	\$ 5,011,691				
2% Contingency Reserves	\$ 800,058	\$ 780,572	\$ 799,112	\$ 835,282				
5% General Fund Reserves	\$ 2,000,145	\$ 1,951,429	\$ 1,997,781	\$ 2,088,205				
5% Strategic Reserves	\$ 2,000,145	\$ 1,951,429	\$ 1,997,781	\$ 2,088,205				
Undesignated/Reserved for 2018-2020 Budget	\$ 4,363,185	\$ 338,761	\$ 1,003,903	\$ 3,835,845				

\* Undesignated/Reserved Balances are one-time funds and per the city's financial policies may not be used for ongoing operations.

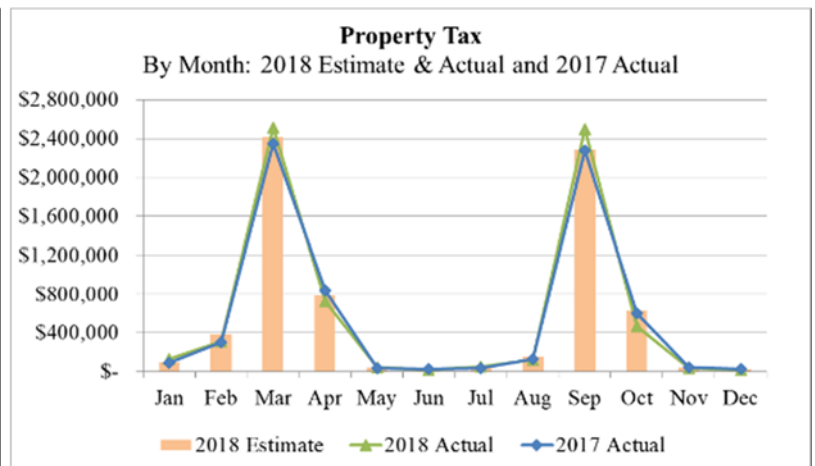
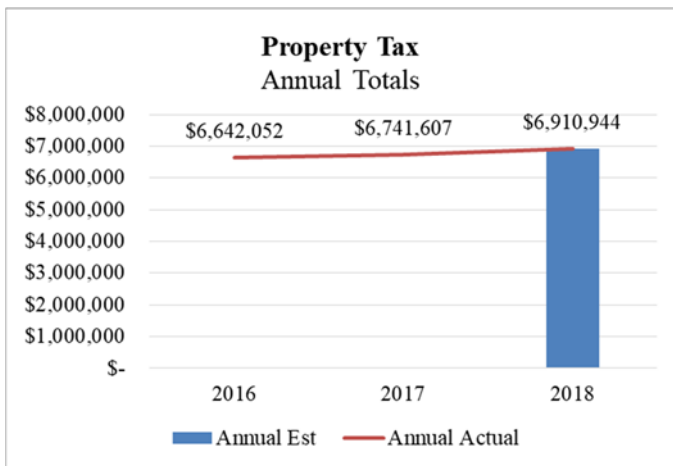


## Property Tax

A property tax rate is placed on each piece of property within the City and is used for general governmental purpose. The rate is expressed in “dollars per \$1,000 assessed value (AV), and is a function of the property tax levy permitted by law and adopted by the City Council. In the City of Lakewood, as in other Washington cities, the maximum regular levy cannot exceed \$3.60, which includes the maximum regular levy of \$3.375 plus an additional \$0.225 per \$1,000 AV to provide for the Firemen’s Pension Fund. Property tax is assessed on land, buildings, and residential homes, and on inventory and improvements to commercial property.

Levy Rate Per \$1,000 Assessed Value			
Taxing District	2016	2017	2018
<i>City of Lakewood</i>	\$ 1.34	\$ 1.24	\$ 1.15
Emergency Medical Services	0.50	0.50	0.48
Flood Control	0.10	0.09	0.08
Pierce County	1.43	1.33	1.23
Port of Tacoma	0.18	0.18	0.18
Rural Library	0.50	0.47	0.43
School District	5.71	5.88	4.96
Sound Transit	-	0.25	0.23
Washington State	2.23	2.07	2.91
West Pierce Fire District	3.08	2.96	2.78
<b>Total Levy Rate</b>	<b>\$ 15.08</b>	<b>\$ 14.97</b>	<b>\$ 14.43</b>

Property Tax Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 61,272	\$ 86,446	\$ 96,241	\$ 123,438	\$ 36,992	42.8%	\$ 27,197	28.3%
Feb	345,389	304,015	378,901	306,699	2,684	0.9%	(72,202)	-19.1%
Mar	2,513,626	2,346,012	2,415,634	2,512,460	166,448	7.1%	96,826	4.0%
Apr	618,469	839,495	787,325	728,230	(111,265)	-13.3%	(59,095)	-7.5%
May	50,407	35,651	37,831	38,834	3,183	8.9%	1,003	2.6%
Jun	18,900	28,801	29,368	19,413	(9,388)	-32.6%	(9,955)	-33.9%
Jul	42,971	33,465	41,279	49,435	15,970	47.7%	8,156	19.8%
Aug	135,849	128,633	150,670	115,497	(13,136)	-10.2%	(35,173)	-23.3%
Sep	2,185,256	2,276,788	2,280,457	2,499,961	223,173	9.8%	219,504	9.6%
Oct	596,531	600,563	629,999	467,672	(132,891)	-22.1%	(162,327)	-25.8%
Nov	49,309	36,966	40,586	29,935	(7,031)	-19.0%	(10,651)	-26.2%
Dec	24,073	24,772	27,231	19,369	(5,403)	-21.8%	(7,862)	-28.9%
<b>Total Annual</b>	<b>\$ 6,642,052</b>	<b>\$ 6,741,607</b>	<b>\$ 6,915,523</b>	<b>\$ 6,910,944</b>	<b>\$ 169,337</b>	<b>2.5%</b>	<b>\$ (4,579)</b>	<b>-0.1%</b>
AV (in billions)	\$4.94	\$5.41	\$6.00					
Average Change (2014 - 2018):			1.4%					



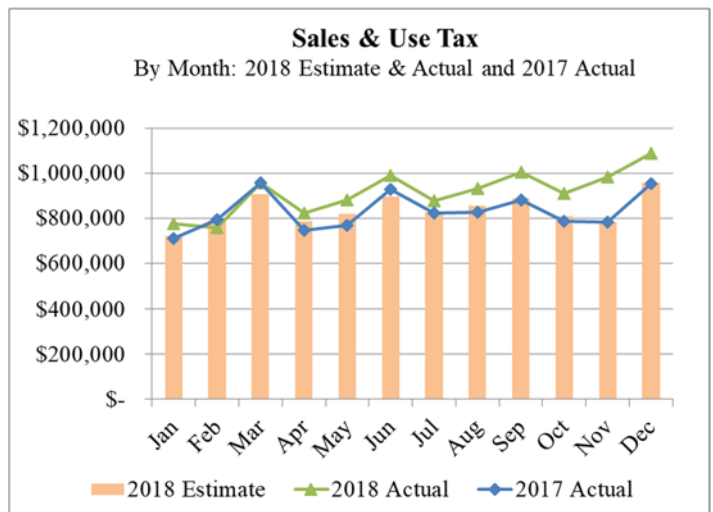
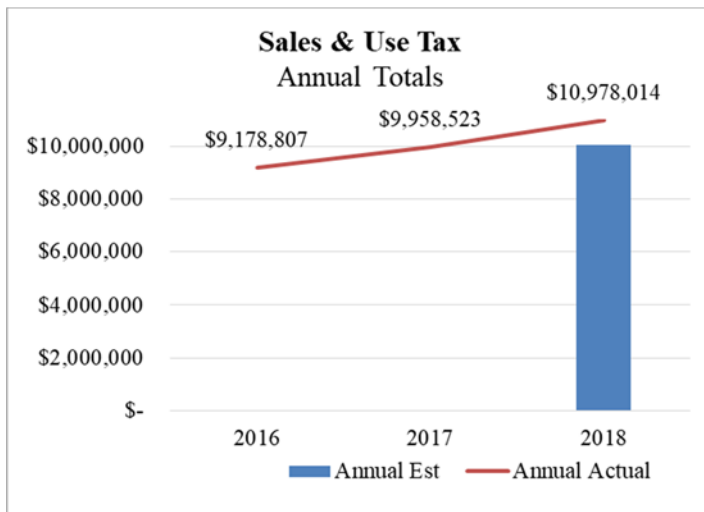


## Sales & Use Tax

The City imposes a sales and use tax of 1% to fund general government programs. Of this total, 15% is provided to Pierce County per state law. The City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. The City receives 1% of the sales tax rate. Of the 1%, the City receives 0.84% (Pierce County receives 15% of the 1% and the State receives 1% of the 1% leaving 0.84% to the City).

Agency	Rate
State of Washington	6.50%
<b>City of Lakewood</b>	<b>1.00%</b>
Criminal Justice Sales Tax	0.10%
Pierce Transit	0.60%
Sound Transit	1.40%
Pierce County Juvenile Facilities	0.10%
Zoo-Park Fee	0.10%
South Sound 911	0.10%
<b>Total Tax on Sales &amp; Use</b>	<b>9.90%</b>

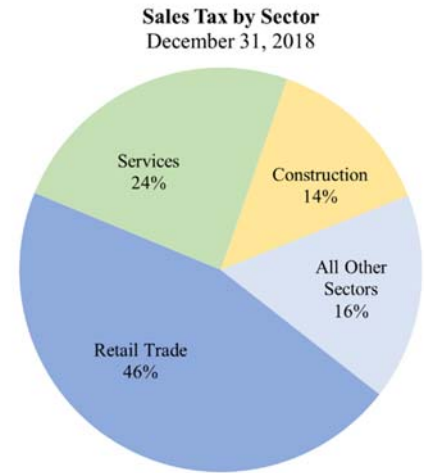
Sales Tax								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
					2018 Actual vs 2017 Actual		2018 Actual vs 2018 Estimate	
			Estimate	Actual	\$	%	\$	%
Jan	\$ 661,136	\$ 709,919	\$ 719,363	777,046	\$ 67,127	9.5%	\$ 57,683	8.0%
Feb	703,570	794,509	788,571	756,096	(38,414)	-4.8%	(32,475)	-4.1%
Mar	804,184	957,078	907,123	957,541	463	0.0%	50,419	5.6%
Apr	736,790	746,372	787,875	824,513	78,141	10.5%	36,638	4.7%
May	735,682	769,917	817,680	882,494	112,577	14.6%	64,814	7.9%
Jun	809,398	928,804	895,989	988,945	60,141	6.5%	92,955	10.4%
Jul	778,285	822,128	826,240	876,871	54,742	6.7%	50,631	6.1%
Aug	813,168	826,033	853,781	930,324	104,292	12.6%	76,544	9.0%
Sep	814,188	881,750	888,712	1,003,916	122,166	13.9%	115,204	13.0%
Oct	733,795	785,051	808,777	908,774	123,723	15.8%	99,997	12.4%
Nov	703,895	781,771	781,590	983,643	201,872	25.8%	202,053	25.9%
Dec	884,716	955,190	956,129	1,087,851	132,661	13.9%	131,722	13.8%
Annual Total	\$ 9,178,807	\$ 9,958,523	\$ 10,031,830	\$ 10,978,014	\$ 1,019,491	10.2%	\$ 946,184	9.4%
Annual Sales (in millions)	\$1,092.72	\$1,185.54	\$1,194.27	\$1,306.91				
Average Change (2014 - 2018):		6.5%						





Retail trade, the largest economic sector, accounts for 46% of collections, followed by services and construction, which account for 24% and 14%, respectively. All other sectors, including wholesale trade, information, finance, insurance and real estate, manufacturing, government, transportation and utilities, and other accounts for the remaining 16%.

Top 10 Taxpayers (Grouped by Sector)				
Annual Totals				
Sector	2017	2018	Over / (Under)	
			Change from 2017	
			\$	%
Administration of Economic Programs	\$ 102,171	\$ 125,533	\$ 23,362	22.9%
Building & Garden Materials and Supplies	224,366	228,355	3,989	1.8%
Construction of Buildings	10,032	149,565	139,532	1390.8%
General Merchandise Stores	744,123	812,819	68,696	9.2%
Marketplace Fairness Act	-	121,932	121,932	n/a
Motor Vehicle and Parts Dealers	466,417	551,589	85,172	18.3%
Rental and Leasing Services	139,882	152,139	12,257	8.8%
<b>Total</b>	<b>\$ 1,686,991</b>	<b>\$ 2,141,932</b>	<b>\$ 454,941</b>	<b>27.0%</b>



Sales & Use Tax by Sector							
Annual Totals							
Sector	Actual		Over / (Under)		Explanation of Variance Increase / (Decrease) \$ in Thousands		
			Change from 2017				
	2017	2018	\$	%			
Retail Trade	\$ 4,587,060	\$ 5,013,101	\$ 426,041	9.3%	\$ 51	17%	Food and Beverage Stores
					\$ 59	5%	Motor Vehicle and Parts Dealers
					\$ 61	16%	Building Material and Garden Equipment and Supplies
					\$ 91	9%	General Merchandise Stores
					\$ 154	42%	Miscellaneous Store Retailers
Services	2,381,141	2,648,028	266,887	11.2%	\$ 8	8%	Professional, Scientific, and Technical Services
					\$ 40	45%	Accommodation
					\$ 90	55%	Administrative and Support Services
					\$ 122	10%	Food Services and Drinking Places
Construction	1,175,642	1,501,815	326,174	27.7%	\$ 49	11%	Specialty Trade Contractors
					\$ 274	43%	Construction of Buildings
Wholesale Trade	494,174	467,406	(26,767)	-5.4%	\$ (25)	-7%	Merchant Wholesalers, Durable Goods
Information	499,783	484,438	(15,345)	-3.1%	\$ (25)	-6%	Telecommunications
					\$ 2	5%	Motion Picture and Sound Recording Industries
					\$ 5	18%	Publishing Industries (except Internet)
Finance, Insurance, Real Estate	385,352	409,495	24,143	6.3%	\$ 6	206%	Securities, Commodity Contracts, and Other Financial
					\$ 8	2%	Rental and Leasing Services
					\$ 10	23%	Credit Intermediation and Related Activities
Manufacturing	205,802	221,773	15,971	7.8%	\$ (24)	-53%	Apparel Manufacturing
					\$ 12	34%	Printing and Related Support Activities
					\$ 12	97%	Nonmetallic Mineral Product Manufacturing
					\$ 19	163%	Plastics and Rubber Products Manufacturing
Government	134,716	170,795	36,079	26.8%	\$ 14	78%	Government
					\$ 24	23%	Administration of Economic Programs
Other	94,855	61,160	(33,695)	-35.5%	\$ (31)	-61%	Transit and Ground Passenger Transportation
					\$ (5)	-13%	Support Activities for Transportation
Total	\$ 9,958,523	\$ 10,978,014	\$ 1,019,491	10.2%			

*Note on Wholesale Sales Tax Classification: Sales tax applies if the buyer does not have a reseller permit or exemption certificate. Additionally, purchases made for personal or household use is not exempt from sales tax. This include items used in a business that are not resold, such as office supplies, tools, equipment and equipment rentals.*



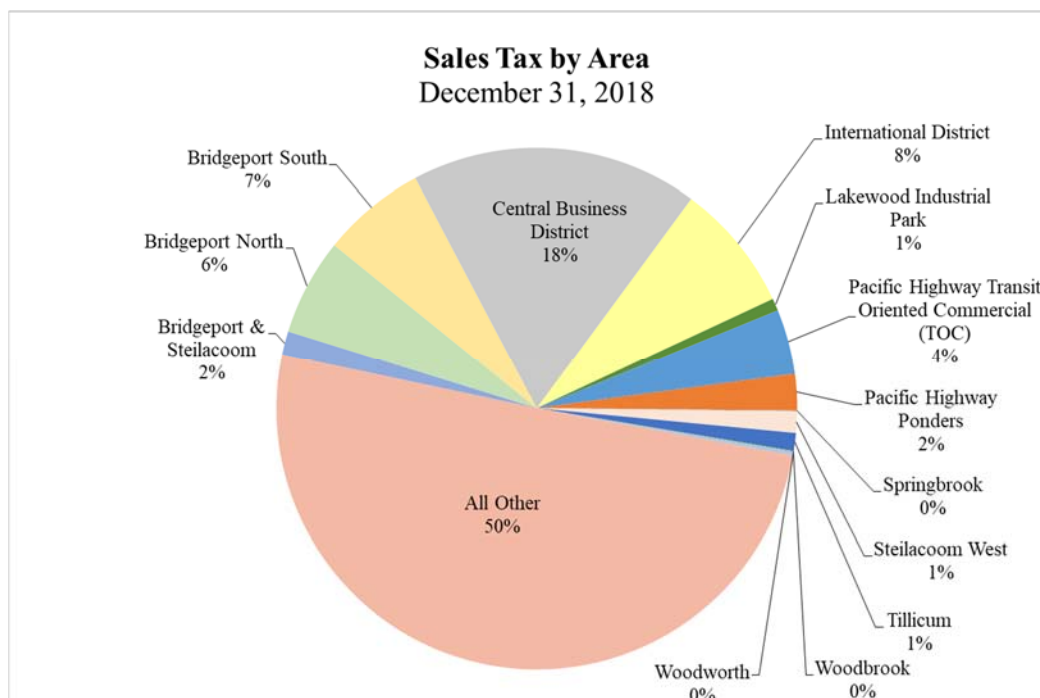
The Marketplace Fairness Act, effective January 1, 2018, resulted in an increase in sales tax distributions for all cities and counties, but also eliminated the SST mitigation payments that many cities and counties have received since 2008. SST mitigation helped compensate jurisdictions for sales tax revenues that were lost when the state switched from an origin-based to destination-based sales tax for delivery of goods. As jurisdictions receive increased sales tax revenues from internet and remote sales, their SST mitigation payments are reduced by a corresponding amount, and all mitigation payments will cease as of October 1, 2019. The City's SST mitigation ceased mid-2018 since sales tax from the Marketplace Fairness Act exceeded SST mitigation.

Marketplace Fairness Act			
Year	AWC Est	Actual	Over/(Under)
2018	\$ 83,017	\$ 121,932	\$ 38,915
2019	\$ 254,620		
2020	\$ 325,104		
2021	\$ 364,509		
2022	\$ 397,231		
2023	\$ 433,026		
<b>Total</b>	<b>\$ 1,857,507</b>		

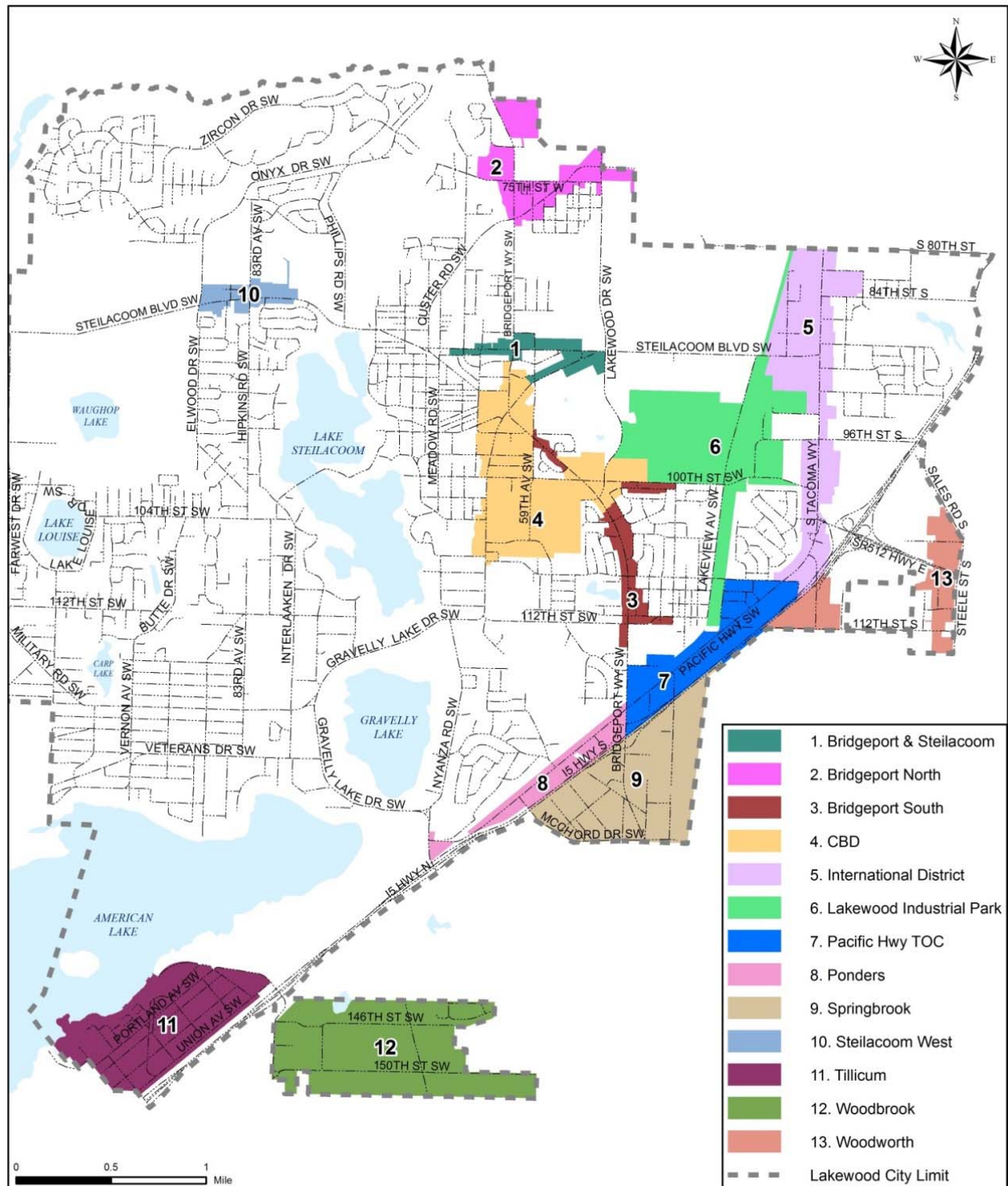
The following section provides a sales tax comparison by retail area and is based on UBI numbers and physical location addresses received from the Washington State Business License database, matched against UBI numbers in the City's sales tax database.

Descriptor	Map ID	Location
Bridgeport & Steilacoom	1	Steilacoom Boulevard from John Dower Road to Lakewood Drive
Bridgeport North	2	Bridgeport Way from Custer Road to Univerity Place city limit; and Custer Road from Bridgeport Way to Tacoma city limit
Bridgeport South	3	Bridgeport Way from 108th Street to 59th Avenue
Central Business District	4	Lakewood Towne Center, the Colonial Center, and Lowes/Hobby Lobby Complex
International District	5	South Tacoma Way and Durango Avenue from 87th Street to the B&I
Lakewood Industrial Park	6	Lakeview Avenue from 108th Street to Steilacoom Boulevard and Lakewood Industrial Park
Pacific Highway TOC	7	Pacific Highway from 108th Street SW to Bridgeport Way
Pacific Highway Ponders	8	Pacific Highway from Gravelly Lake Drive to Bridgeport Way
Springbrook	9	Springbrook Neighborhood
Steilacoom West	10	Steilacoom Drive from 87th Avenue to Phillips Road
Tillicum	11	Tillicum Neighborhood
Woodbrook	12	Woodbrook Neighborhood
Woodworth	13	112th Street & South Tacoma Way/Steele Street/Sales Road (west Lakewood)

The area category title "All Other" which includes food services & drinking places, construction, and telecommunications attempts to capture: businesses that have multiple locations reporting under a single UBI number is excluded from the retail area reporting (such as Walgreens, O'Reilly's, Starbucks, Dollar Tree, McDonald's, etc.); businesses that do not fall under the retail area as currently defined (such food services & drinking places); or businesses that do not have a physical location in the City but are providing services within the City limits ( telecommunications and construction). Businesses are added to the sales and use tax area periodically throughout the year; therefore, amounts reported in previous periods may differ.







# Retail Tax Areas

Map Date: April 03, 2015  
 \Projects\Finance\RetailTax\RTAs.mxd

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.



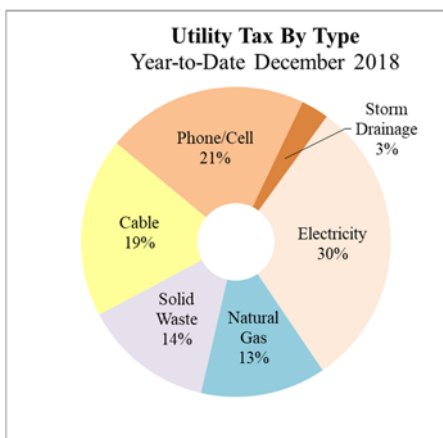
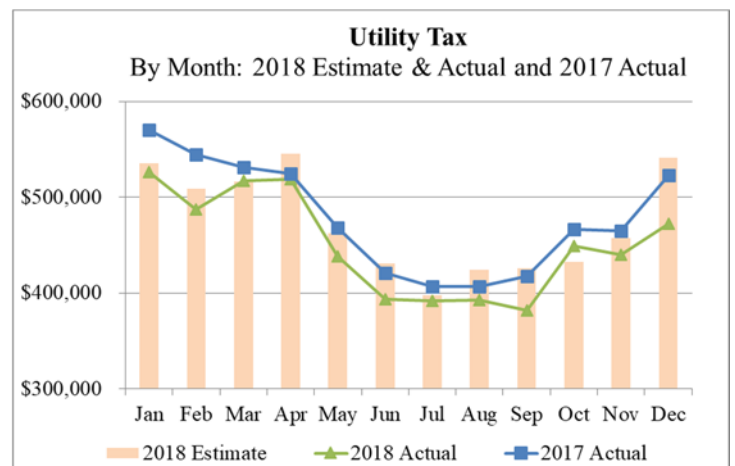
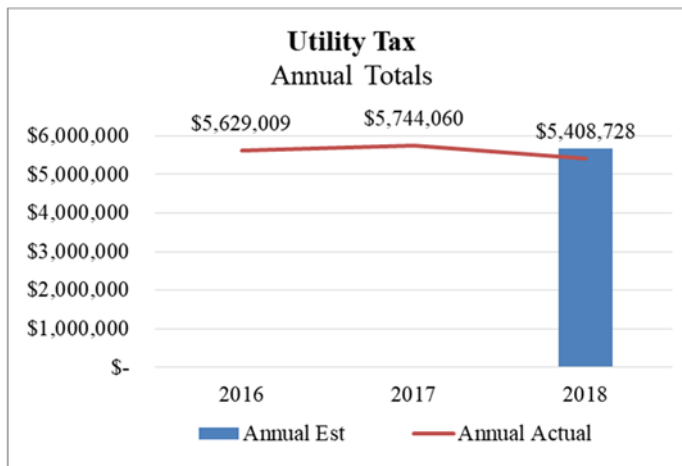
Sales & Use Tax by Area							
Annual Totals							
Map ID/Area	2017	2018	Over / (Under)		Explanation of Variance		
			Change from 2017				
			\$	%	Increase / (Decrease) \$ in Thousands		
1 Bridgeport & Steilacoom	\$ 158,889	\$ 161,790	\$ 2,901	1.8%	\$ (2)	-7%	Personal and Laundry Services
					\$ 1	20%	Furniture and Home Furnishings Stores
					\$ 4	9%	Repair and Maintenance
2 Bridgeport North	602,431	659,864	57,433	9.5%	\$ 2	15%	Food and Beverage Stores
					\$ 54	10%	General Merchandise Stores
3 Bridgeport South	738,312	709,263	(29,048)	-3.9%	\$ (54)	-29%	Motor Vehicle and Parts Dealers
					\$ (7)	-30%	Heavy and Civil Engineering Construction
					\$ (7)	-84%	Paper Manufacturing
					\$ 10	43%	Furniture and Home Furnishings Stores
					\$ 27	154%	Construction of Buildings
4 Central Business District	1,904,292	1,956,136	51,844	2.7%	\$ (29)	-20%	Miscellaneous Store Retailers
					\$ (27)	-14%	Clothing and Clothing Accessories Stores
					\$ 31	8%	General Merchandise Stores
					\$ 80	19%	Food Services and Drinking Places
5 International District	823,641	873,641	49,999	6.1%	\$ (7)	-4%	Motor Vehicle and Parts Dealers
					\$ 5	2%	Food Services and Drinking Places
					\$ 6	39%	General Merchandise Stores
					\$ 8	24%	Clothing and Clothing Accessories Stores
					\$ 9	6%	Rental and Leasing Services
					\$ 25	84%	Food and Beverage Stores
6 Lakewood Industrial Park	96,120	83,831	(12,289)	-12.8%	\$ (7)	-62%	Support Activities for Transportation
					\$ (7)	-100%	Rental and Leasing Services
7 Pacific Highway (TOC) Transit Oriented Commercial	451,993	445,467	(6,526)	-1.4%	\$ (15)	-4%	Motor Vehicle and Parts Dealers
					\$ 8	69%	Clothing and Clothing Accessories Stores
8 Pacific Highway Ponders	238,072	247,431	9,359	3.9%	\$ (14)	-13%	Motor Vehicle and Parts Dealers
					\$ (11)	-26%	Repair and Maintenance
					\$ 35	947%	Accommodation
9 Springbrook	12,921	6,545	(6,376)	-49.3%	\$ (6)	-100%	Gasoline Stations
10 Steilacoom West	143,594	146,698	3,104	2.2%	\$ (3)	-100%	Electronics and Appliance Stores
					\$ (1)	-25%	Amusement, Gambling, and Recreation Industries
					\$ 8	9%	Food and Beverage Stores
11 Tillicum	151,002	119,776	(31,226)	-20.7%	\$ (23)	-61%	Apparel Manufacturing
					\$ (10)	-15%	Food Services and Drinking Places
					\$ 1	29%	Specialty Trade Contractors
12 Woodbrook	6,882	5,562	(1,320)	-19.2%	\$ (2)	-90%	Administrative and Support Services
13 Woodworth	32,091	25,447	(6,643)	-20.7%	\$ (3)	-63%	Gasoline Stations
					\$ (2)	-80%	Specialty Trade Contractors
					\$ (1)	-12%	Repair and Maintenance
Other:							
Food Services, Drinking Places	345,795	395,585	49,790	14.4%			
Construction	1,080,699	1,381,031	300,332	27.8%			
Telecommunications	370,367	356,146	(14,221)	-3.8%			
All Other Categories	2,801,427	3,403,798	602,371	21.5%	\$ 10	130%	Nonmetallic Mineral Product Manufacturing
					\$ 12	38%	Printing and Related Support Activities
					\$ 14	78%	Government
					\$ 15	24%	Clothing and Clothing Accessories Stores
					\$ 16	14%	Electronics and Appliance Stores
					\$ 19	167%	Plastics and Rubber Products Manufacturing
					\$ 20	33%	Sporting Goods, Hobby, Musical Instr, and Book Stores
					\$ 24	23%	Administration of Economic Programs
					\$ 54	69%	Building Material and Garden Equipment and Supplies
					\$ 89	62%	Administrative and Support Services
					\$ 152	48%	Motor Vehicle and Parts Dealers
					\$ 181	143%	Miscellaneous Store Retailers
Total	\$ 9,958,523	\$ 10,978,014	\$ 1,019,491	10.2%			



## Utility Tax

The City levies a tax on utilities provided within the city. The tax is currently 5% of gross income for electric and gas services and 6% of gross income for solid waste, cable, cellular phone, landlines and storm drainage.

Utility Tax								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 540,290	\$ 570,032	\$ 535,183	\$ 526,486	\$ (43,546)	-7.6%	\$ (8,697)	-1.6%
Feb	509,826	544,505	508,802	486,862	(57,643)	-10.6%	(21,940)	-4.3%
Mar	502,625	531,514	515,931	517,285	(14,229)	-2.7%	1,354	0.3%
Apr	525,805	524,307	545,081	519,012	(5,295)	-1.0%	(26,069)	-4.8%
May	438,563	467,667	462,259	437,930	(29,737)	-6.4%	(24,329)	-5.3%
Jun	421,924	421,120	430,525	393,222	(27,898)	-6.6%	(37,303)	-8.7%
Jul	408,982	406,296	397,185	391,975	(14,321)	-3.5%	(5,210)	-1.3%
Aug	416,513	406,869	424,471	392,788	(14,081)	-3.5%	(31,683)	-7.5%
Sep	421,413	417,641	426,027	381,718	(35,923)	-8.6%	(44,309)	-10.4%
Oct	474,166	466,714	432,064	449,383	(17,331)	-3.7%	17,319	4.0%
Nov	451,726	464,856	457,183	439,715	(25,141)	-5.4%	(17,468)	-3.8%
Dec	517,176	522,539	541,289	472,352	(50,187)	-9.6%	(68,937)	-12.7%
<b>Total Annual</b>	<b>\$ 5,629,009</b>	<b>\$ 5,744,060</b>	<b>\$ 5,676,000</b>	<b>\$ 5,408,728</b>	<b>\$ (335,332)</b>	<b>-5.8%</b>	<b>\$ (267,272)</b>	<b>-4.7%</b>
Average Change (2014 - 2018)		-1.2%						



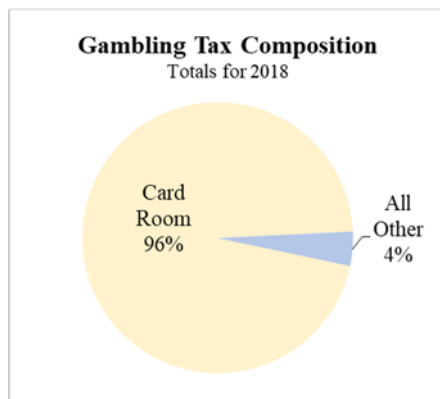
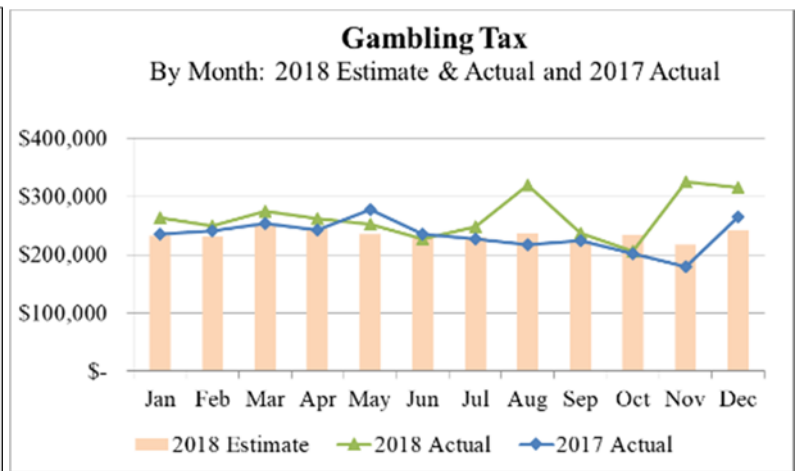
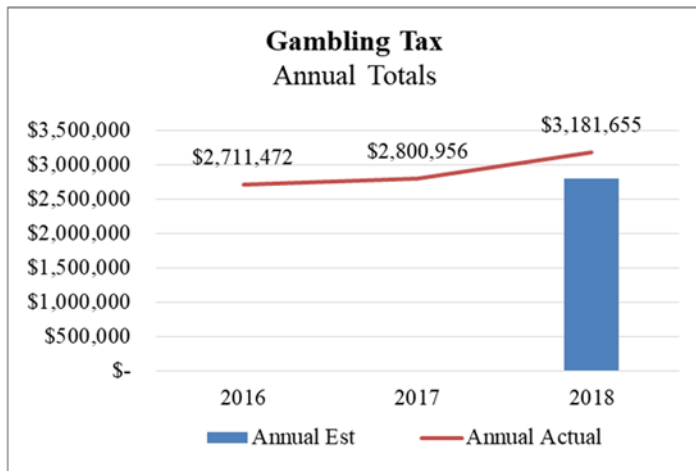
Utility Tax by Type								
Annual Totals								
Type	2017	2018			Over / (Under)			
		Annual Actual	Annual Est	YTD Est	2018 Actual vs 2017 Actual		2018 Actual vs 2018 Estimate	
					\$	%	\$	%
Electricity	\$ 1,732,538	\$ 1,732,538	\$ 1,732,500	\$ 1,665,799	\$ (66,739)	-3.9%	\$ (66,701)	-3.8%
Natural Gas	743,991	743,991	744,000	658,505	(85,486)	-11.5%	(85,495)	-11.5%
Solid Waste	771,525	771,525	771,500	819,244	47,719	6.2%	47,744	6.2%
Cable	1,065,272	1,065,272	1,065,300	988,171	(77,101)	-7.2%	(77,129)	-7.2%
Phone/Cell	1,266,344	1,266,344	1,198,300	1,112,982	(153,362)	-12.1%	(85,318)	-7.1%
Storm Drainage	164,391	164,391	164,400	164,027	(364)	-0.2%	(373)	-0.2%
<b>Total</b>	<b>\$ 5,744,060</b>	<b>\$ 5,744,060</b>	<b>\$ 5,676,000</b>	<b>\$ 5,408,728</b>	<b>\$ (335,332)</b>	<b>-5.8%</b>	<b>\$ (267,272)</b>	<b>-4.7%</b>



## Gambling Tax

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punchboards; pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11% of gross receipts), punch boards (3% of gross receipts), pull tabs (5% of gross receipts), bingo (5% off gross receipts less amounts paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes). Gambling tax from card rooms account for the majority of the revenues.

Gambling Tax								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 229,257	\$ 235,320	\$ 232,152	\$ 263,390	\$ 28,070	11.9%	\$ 31,238	13.5%
Feb	189,206	241,022	231,890	249,131	8,109	3.4%	17,241	7.4%
Mar	257,483	253,447	248,902	274,498	21,051	8.3%	25,596	10.3%
Apr	222,122	241,908	243,383	261,555	19,647	8.1%	18,172	7.5%
May	188,148	278,183	235,634	252,447	(25,736)	-9.3%	16,813	7.1%
Jun	224,752	235,312	228,945	227,021	(8,291)	-3.5%	(1,924)	-0.8%
Jul	228,746	226,638	230,560	248,032	21,394	9.4%	17,472	7.6%
Aug	228,005	217,614	236,687	319,934	102,320	47.0%	83,247	35.2%
Sep	196,305	224,740	219,738	237,493	12,753	5.7%	17,755	8.1%
Oct	252,265	201,551	233,505	206,634	5,083	2.5%	(26,871)	-11.5%
Nov	233,166	179,929	217,101	325,337	145,408	80.8%	108,236	49.9%
Dec	262,017	265,292	242,503	316,183	50,891	19.2%	73,680	30.4%
<b>Total Annual</b>	<b>\$ 2,711,470</b>	<b>\$ 2,800,955</b>	<b>\$ 2,801,000</b>	<b>\$ 3,181,655</b>	<b>\$ 380,700</b>	<b>13.6%</b>	<b>\$ 380,655</b>	<b>13.6%</b>
Average Change (2014 - 2018):		5.6%						



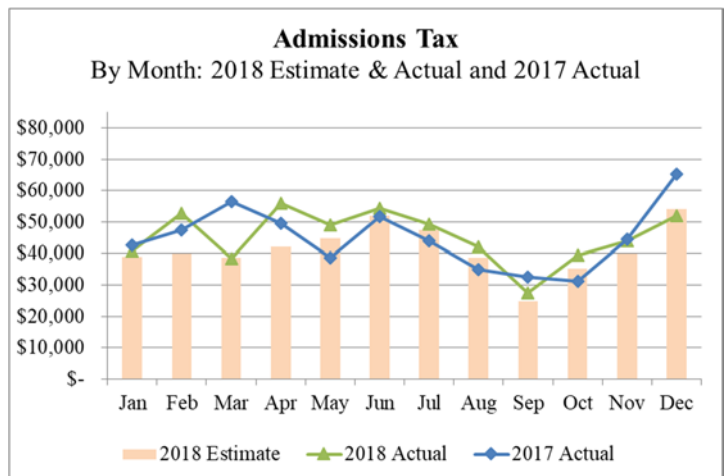
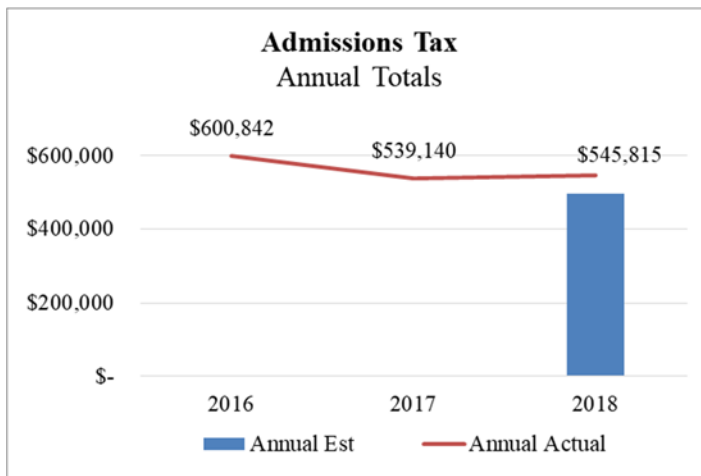
Card Room Gambling Tax - Major Establishments Only					
Major Establishment	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	Over / (Under)	
				2018 Actual vs 2017 Actual	
				\$	%
Chips Casino	\$ 573,152	\$ 615,061	\$ 938,450	\$ 323,390	52.6%
Great American Casino	645,667	592,280	587,670	(4,609)	-0.8%
Macau Casino	668,438	725,689	959,923	234,234	32.3%
Palace Casino	672,171	718,180	565,092	(153,088)	-21.3%
<b>Total</b>	<b>\$2,559,429</b>	<b>\$2,651,210</b>	<b>\$3,051,136</b>	<b>\$ 399,926</b>	<b>15.1%</b>



## Admissions Tax

The City levies an admissions tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Admissions Tax Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 51,634	\$ 42,600	\$ 38,851	\$ 40,770	\$ (1,830)	-4.3%	\$ 1,919	4.9%
Feb	53,658	47,425	39,867	52,774	5,349	11.3%	12,907	32.4%
Mar	44,957	56,594	38,690	38,424	(18,170)	-32.1%	(266)	-0.7%
Apr	45,836	49,479	42,081	56,059	6,580	13.3%	13,978	33.2%
May	46,135	38,599	44,735	49,008	10,409	27.0%	4,273	9.6%
Jun	61,369	51,773	52,014	54,471	2,698	5.2%	2,457	4.7%
Jul	61,505	44,036	47,338	49,210	5,174	11.7%	1,872	4.0%
Aug	53,783	35,015	38,641	42,192	7,177	20.5%	3,551	9.2%
Sep	26,319	32,560	24,790	27,445	(5,115)	-15.7%	2,655	10.7%
Oct	43,783	31,157	35,097	39,449	8,292	26.6%	4,352	12.4%
Nov	47,585	44,542	39,947	44,076	(466)	-1.0%	4,129	10.3%
Dec	64,278	65,359	53,949	51,937	(13,422)	-20.5%	(2,012)	-3.7%
<b>Total Annual</b>	<b>\$ 600,842</b>	<b>\$ 539,139</b>	<b>\$ 496,000</b>	<b>\$ 545,815</b>	<b>\$ 6,676</b>	<b>1.2%</b>	<b>\$ 49,815</b>	<b>10.0%</b>
Average Change (2014 - 2018):		-3.3%						



Admissions Tax by Payer					
Major Establishment	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	Over / (Under)	
				2018 Actual vs 2017 Actual	
				\$	%
AMC Theatres	\$ 339,122	\$ 302,925	\$ 325,219	\$ 22,294	7.4%
Déjà Vu	24,360	27,327	15,148	(12,179)	-44.6%
Grand Prix Raceway	26,786	18,719	16,464	(2,256)	-12.0%
Great American Casino	432	358	20	(338)	-94.4%
Regal Cinemas	204,288	175,819	172,814	(3,005)	-1.7%
Star Lite Swap Meet	5,854	13,990	16,151	2,161	15.4%
<b>Total</b>	<b>\$600,842</b>	<b>\$539,139</b>	<b>\$545,815</b>	<b>\$ 6,677</b>	<b>1.2%</b>

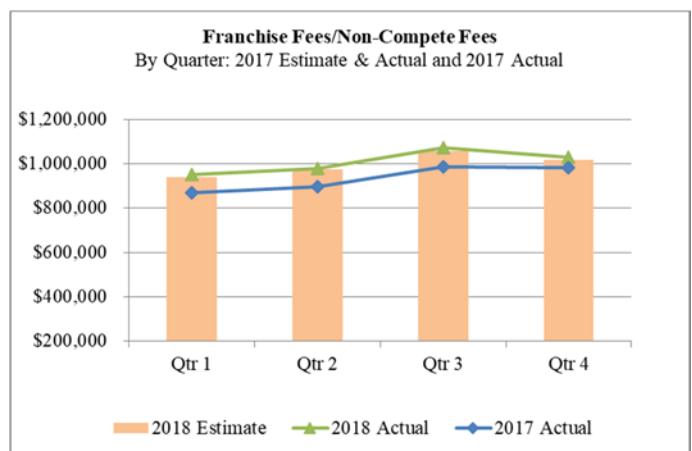
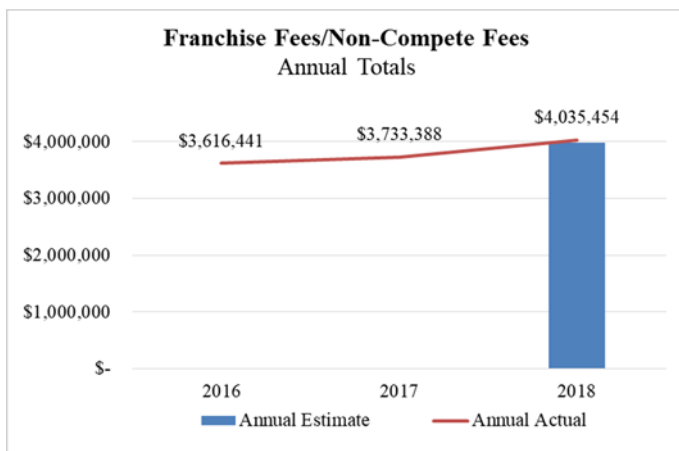


## Franchise Fees & Non-Compete Fees

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchises. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1996 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues.

Utility	Utility Tax	Franchise Fee	Non-Compete Fee
Clover Park School District Cable	-	-	-
Comcast Phone	6.00%	-	-
Comcast Cable	6.00%	5.00%	-
Integra Telecommunications	6.00%	-	-
Lakeview Light & Power	5.00%	-	-
Lakewood Water District	-	-	6.00%
Pierce County Sanitary Sewer	-	-	6.00%
Puget Sound Energy	5.00%	-	-
TPU Cable Flett Creek	-	-	-
TPU Click!	6.00%	5.00%	-
TPU Light	-	-	6.00%
TPU Water	-	-	8.00%
Waste Connections	6.00%	4.00%	-

Franchise Fees/Non-Compete Fees								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ -	\$ -	\$ -	\$ -	-	-	-	-
Feb	69,639	72,921	77,365	76,370	3,449	4.7%	(995)	-1.3%
Mar	784,666	797,551	861,458	874,481	76,930	9.6%	13,023	1.5%
Apr	-	-	-	-	-	-	-	-
May	70,952	73,927	78,074	76,416	2,489	3.4%	(1,658)	-2.1%
Jun	818,938	821,782	898,849	903,542	81,760	9.9%	4,693	0.5%
Jul	-	-	-	-	-	-	-	-
Aug	72,850	75,978	79,930	79,863	3,885	5.1%	(67)	-0.1%
Sep	878,213	910,038	976,618	993,153	83,115	9.1%	16,535	1.7%
Oct	-	-	-	-	-	-	-	-
Nov	72,117	74,502	78,918	77,218	2,716	3.6%	(1,700)	-2.2%
Dec	849,066	906,691	937,887	954,411	47,720	5.3%	16,524	1.8%
<b>Total Annual</b>	<b>\$3,616,441</b>	<b>\$3,733,391</b>	<b>\$3,989,100</b>	<b>\$4,035,454</b>	<b>\$302,063</b>	<b>8.1%</b>	<b>\$46,354</b>	<b>1.2%</b>
Average Change (2014 - 2018): 3.9%								



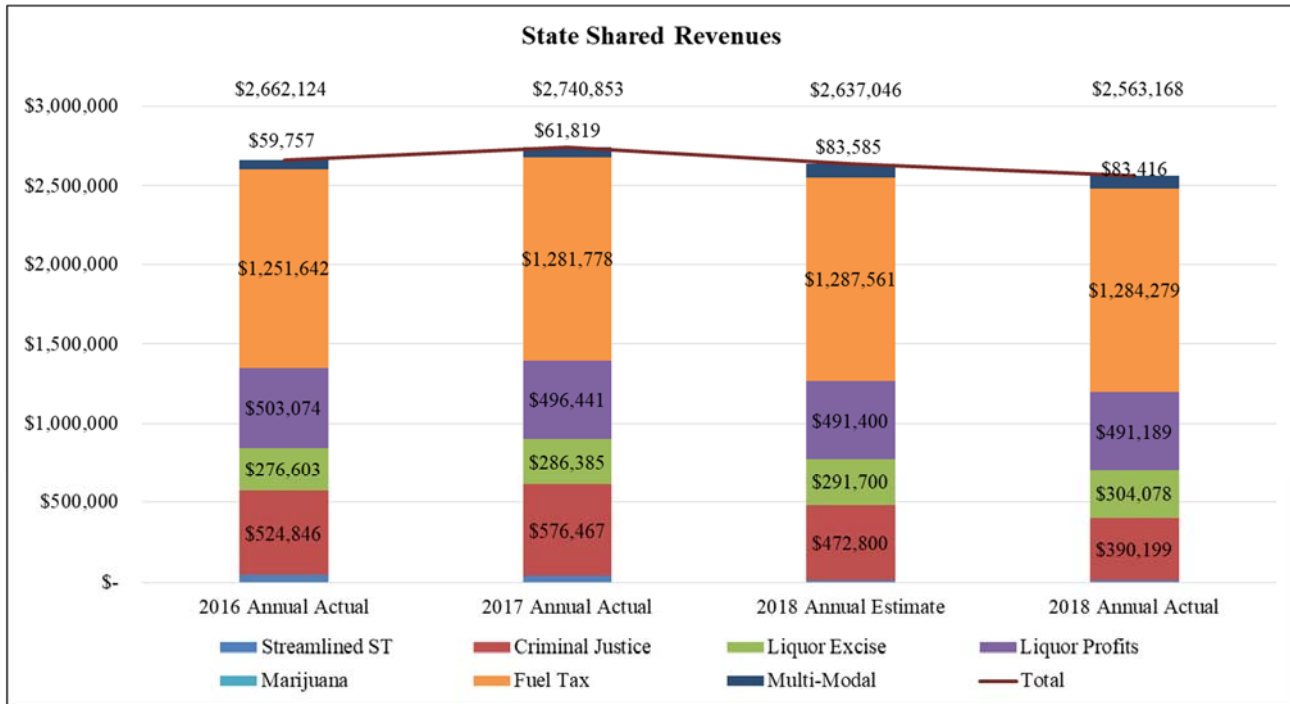
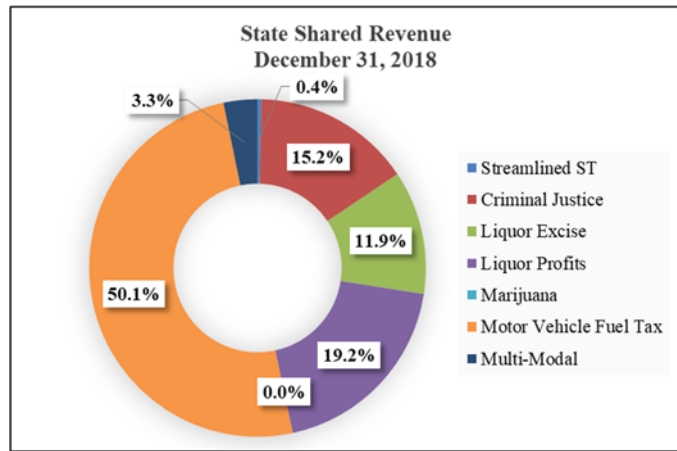
Franchise Fees/Non-Compete Fees by Type								
Annual Totals								
Type	2016 Actual	2017 Actual Annual	2018		Over / (Under)			
			Annual Est	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Cable	\$ 885,613	\$ 884,468	\$ 890,000	\$ 893,594	9,126	1.0%	3,594	0.4%
Water	471,259	490,176	490,000	509,557	19,381	4.0%	19,557	4.0%
Sewer	860,710	898,387	900,000	933,263	34,876	3.9%	33,263	3.7%
Solid Waste	574,133	571,896	594,000	608,862	36,966	6.5%	14,862	2.5%
Tacoma Power	824,727	888,463	1,115,100	1,090,176	201,713	22.7%	(24,924)	-2.2%
<b>Total</b>	<b>\$ 3,616,441</b>	<b>\$ 3,733,391</b>	<b>\$ 3,989,100</b>	<b>\$ 4,035,453</b>	<b>\$ 302,066</b>	<b>8.1%</b>	<b>\$ 46,354</b>	<b>1.2%</b>



## State Shared Revenues

State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues include: sales tax mitigation, criminal justice, leasehold excise tax, state lodging tax sharing, liquor excise tax and liquor profits, and motor vehicle fuel tax.

The following tables provides a comparison of state shared revenues, including the portion of motor vehicle fuel tax, increased gas tax and multi-modal revenue received directly in the transportation capital fund.



State Shared Revenue Annual Totals								
Revenue	2016 Annual Actual	2017 Actual	2018		2018 Actual vs 2017 Actual		2018 Actual vs 2018 Estimate	
			Estimate	Actual	Over/(Under)		Over/(Under)	
					\$	%	\$	%
Streamlined Sales Tax Mitigation	\$ 46,177	37,938	10,000	10,006	\$ (27,932)	-73.6%	\$ 6	0.1%
CJ-Violent Crimes/Population	80,885	83,789	84,000	87,036	3,247	3.9%	3,036	3.6%
CJ-Special Programs	59,074	60,763	61,000	62,527	1,764	2.9%	1,527	2.5%
CJ-DUI Cities	9,050	8,860	9,000	8,731	(129)	-1.5%	(269)	-3.0%
CJ-High Crime	375,837	423,055	318,800	231,905	(191,150)	-45.2%	(86,895)	-27.3%
Liquor Excise Tax	276,603	286,385	291,700	304,078	17,693	6.2%	12,378	4.2%
Liquor Board Profits	503,074	496,441	491,400	491,189	(5,252)	-1.1%	(211)	0.0%
Marijuana Enforcement Profits	25	25	-	1	(24)	-96.0%	1	n/a
Motor Vehicle Fuel Tax	863,896	871,657	862,400	860,015	(11,642)	-1.3%	(2,385)	-0.3%
<b>Subtotal - General/Street</b>	<b>\$ 2,214,621</b>	<b>2,268,913</b>	<b>2,128,300</b>	<b>2,055,488</b>	<b>\$ (213,425)</b>	<b>-9.4%</b>	<b>\$ (72,812)</b>	<b>-3.4%</b>
Motor Vehicle Fuel Tax	352,859	356,029	352,247	351,274	(4,755)	-1.3%	(973)	-0.3%
Increase Motor Vehicle Fuel Tax	34,887	54,092	72,914	72,990	18,898	34.9%	76	0.1%
Multi-Modal	59,757	61,819	83,585	83,416	21,597	34.9%	(169)	-0.2%
<b>Subtotal - Transportation CIP</b>	<b>\$ 447,503</b>	<b>471,940</b>	<b>508,746</b>	<b>507,680</b>	<b>\$ 35,740</b>	<b>7.6%</b>	<b>\$ (1,066)</b>	<b>-0.2%</b>
<b>Total State Shared Revenue</b>	<b>\$ 2,662,124</b>	<b>2,740,853</b>	<b>2,637,046</b>	<b>2,563,168</b>	<b>\$ (177,685)</b>	<b>-6.5%</b>	<b>\$ (73,878)</b>	<b>-2.8%</b>



## POLICE

### Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations:

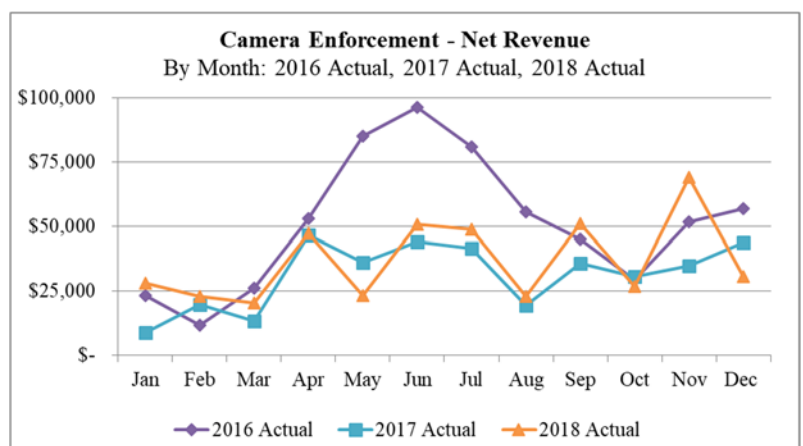
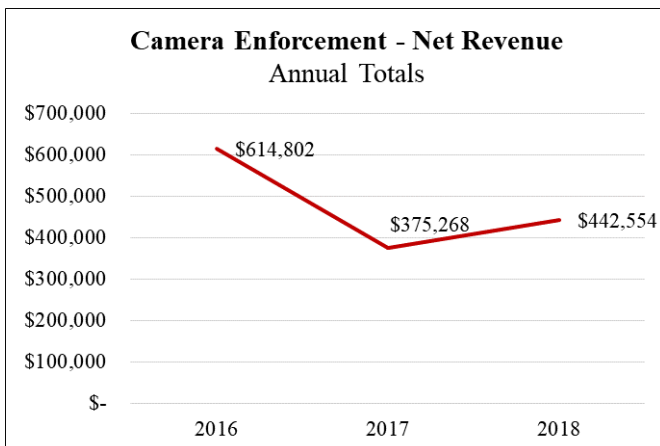
- 2 school zone cameras located at: 5405 Steilacoom Blvd – WB and 9904 Gravelly Lake Drive – SB.
- 6 red light cameras located at: Bridgeport Blvd SW & San Francisco Ave SW - SB & NB, Steilacoom Blvd SW & Phillips Rd SW – WB & EB; and South Tacoma Way & SR 512 – NB & SB.

The increase in revenues in 2016 compared to 2015 is due to school zone photo enforcement camera on Steilacoom Boulevard which was inoperable while being relocated from west to east of Lakewood Drive in roughly the last quarter of 2015. The new larger school zone thereafter is active for longer periods of time since it covers overlapping schedules of three schools (Four Heroes Elementary School, Lochburn Middle School and Harrison Prep). Previously, the photo enforced school zone only covered one school (Lochburn Middle School).

Photo Infraction - Red Light / School Zone Enforcement											
Annual Totals											
Month	Year 2016			Year 2017			Year 2018			Over / (Under)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue 2018 vs 2017	
										\$	%
Jan	\$ 55,557	\$ 32,240	\$ 23,317	\$ 58,693	\$ 49,652	\$ 9,041	\$ 60,215	\$ 32,240	\$ 27,975	\$ 18,934	209.4%
Feb	43,971	32,240	11,731	51,991	32,240	19,751	55,172	32,240	22,932	3,181	16.1%
Mar	58,435	32,240	26,195	60,662	47,178	13,484	52,657	32,240	20,417	6,933	51.4%
Apr	85,361	32,240	53,121	78,980	32,240	46,740	79,686	32,240	47,446	706	1.5%
May	106,950	22,013	84,937	68,303	32,240	36,063	55,685	32,240	23,445	(12,618)	-35.0%
Jun	117,256	20,990	96,266	76,404	32,240	44,164	82,914	32,240	50,674	6,510	14.7%
Jul	101,787	20,990	80,797	73,631	32,240	41,391	81,123	32,240	48,883	7,492	18.1%
Aug	76,454	20,990	55,464	51,801	32,240	19,561	54,263	31,266	22,997	3,436	17.6%
Sep	65,885	20,990	44,895	68,025	32,240	35,785	83,303	32,240	51,063	15,278	42.7%
Oct	50,438	20,990	29,448	62,761	32,240	30,521	59,156	32,240	26,916	(3,605)	-11.8%
Nov	72,644	20,990	51,654	80,145	45,298	34,847	101,226	32,240	68,986	34,139	98.0%
Dec	77,967	20,990	56,977	76,160	32,240	43,920	63,061	32,240	30,821	(13,099)	-29.8%
<b>Total Annual</b>	<b>\$912,705</b>	<b>\$297,903</b>	<b>\$614,802</b>	<b>\$ 807,556</b>	<b>\$ 432,288</b>	<b>\$375,268</b>	<b>\$ 828,460</b>	<b>\$ 385,906</b>	<b>\$442,554</b>	<b>\$ 67,286</b>	<b>17.9%</b>

#### Note on Vendor Payments:

- Lower costs during July 2016 through December 2016 due to inactive cameras during construction.
- January 2017 includes costs for repairs on Bridgeport Way SW & San Francisco Ave SW, Southbound and Northbound and reinstallation of system and mapping radars on City Mast Arm.
- March 2017 includes reinstallation on SR512 & South Tacoma Way, Southbound
- November 2017 includes installation of foundation, pole and radar, intercept and break ex conduit and install new j-box.

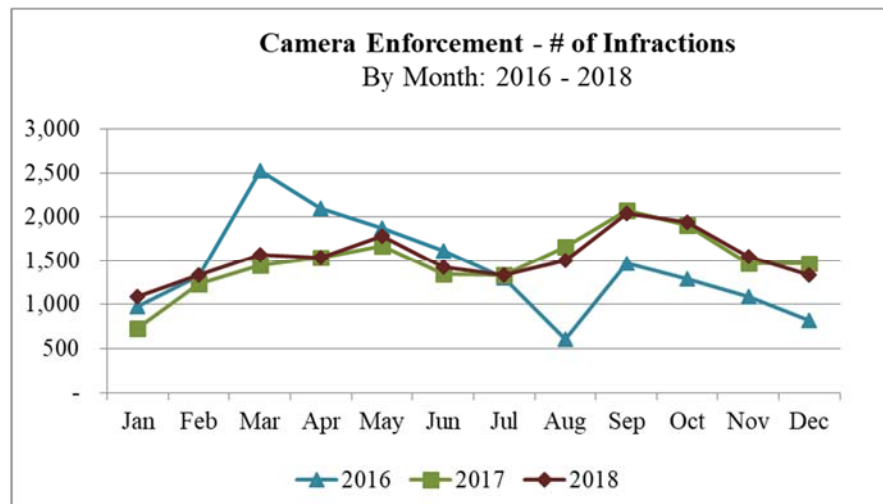
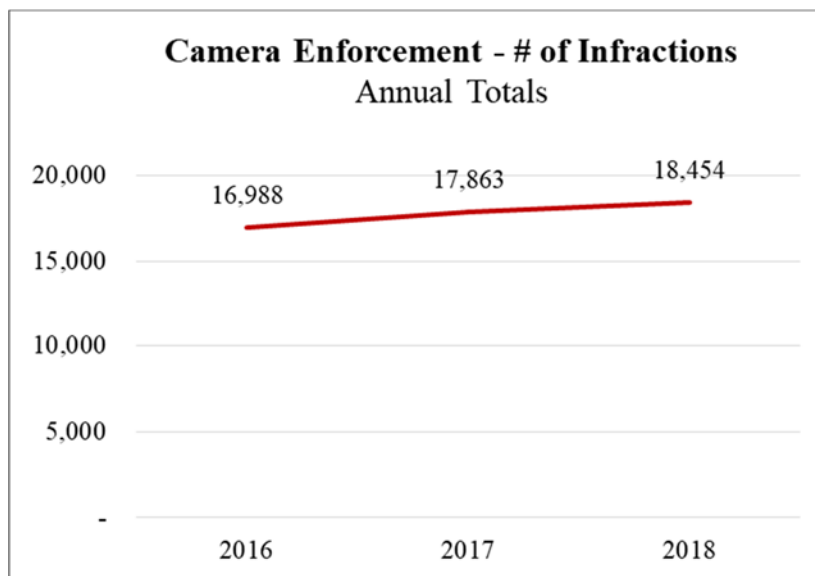




# of Infraction Notices Generated															
Annual Totals															
	BP Way & San Francisco			Steilacoom & Phillips			South Tacoma Way & SR512			School Zones			Total		
Month	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
Jan	73	42	45	161	178	192	513	170	522	233	701	332	980	722	1,091
Feb	89	44	47	145	149	210	630	536	575	455	629	500	1,319	1,229	1,332
Mar	97	71	50	157	167	220	666	624	717	1,610	779	586	2,530	1,448	1,573
Apr	92	66	67	160	207	225	723	687	666	1,126	616	576	2,101	1,536	1,534
May	16	67	76	212	263	340	328	750	782	1,317	576	587	1,873	1,667	1,785
Jun	-	77	53	322	282	328	238	737	794	1,059	290	245	1,619	1,341	1,420
Jul	-	76	73	295	381	384	236	741	739	766	-	135	1,297	1,333	1,331
Aug	-	81	63	247	278	284	304	826	691	56	621	471	607	1,656	1,509
Sep	-	45	64	176	213	256	266	808	716	1,024	536	1,010	1,466	2,076	2,046
Oct	-	58	79	212	214	287	223	743	687	857	606	893	1,292	1,908	1,946
Nov	-	34	55	158	230	231	174	541	598	750	546	669	1,082	1,474	1,553
Dec	21	55	62	179	279	225	176	616	524	446	238	523	822	1,473	1,334
<b>Total Annual</b>	<b>388</b>	<b>716</b>	<b>734</b>	<b>2,424</b>	<b>2,841</b>	<b>3,182</b>	<b>4,477</b>	<b>7,779</b>	<b>8,011</b>	<b>9,699</b>	<b>6,138</b>	<b>6,527</b>	<b>16,988</b>	<b>17,863</b>	<b>18,454</b>

**Note:**

- Bridgeport Way & San Francisco cameras were inactive during June through November 2016 for road improvements.
- South Tacoma Way & SR512: May 2016 through Jan 2017 shut down one of two cameras on May 10 due to roadway improvements.
- School Zone Cameras: Gravelly Lake Drive site was out of service due to roadway improvements. Also, Redflex forgot to turn on the school zone cameras for summer school so only the Steilacoom Blvd school zone was active starting on July 31 and through summer school, which was from July 31 through August 11.





## Jail and Dispatch Services

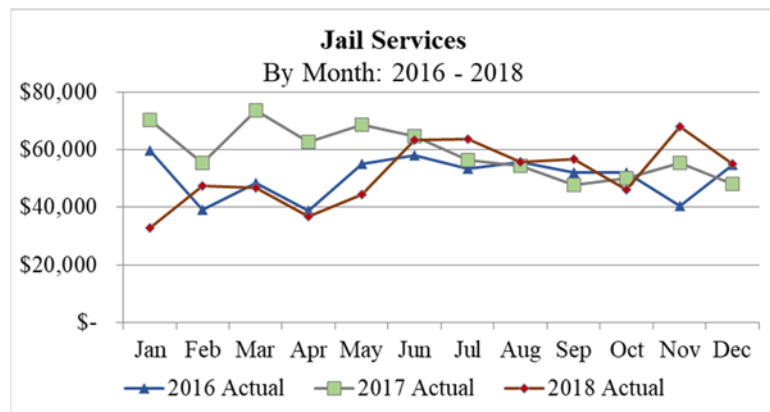
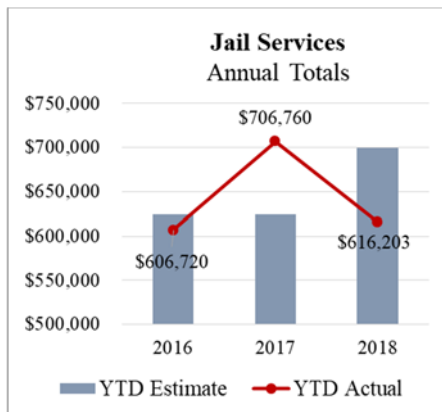
The City contracts with various agencies to provide jail services. In 2015, in an effort to reduce jail costs, the City increased utilization of the Nisqually facility, eliminated the use of the Wapato jail and decreased the use of the Pierce County jail.

2018 Jail Rates					
Pierce County	Booking Fee	\$53.90	Nisqually	Booking Fee	\$20.00
	Daily Rate	\$78.90		Daily Rate	\$65.00
	Escort Fee	\$129.30		Daily Rate (30+days)	\$55.00
	Mental Health Fee	\$218.50		Major Medical Costs	City Pays
	Special Identification Process	\$180.40			
	Major Medical Costs	City Pays			

Service Period	Year 2016				Year 2017				Year 2018				
	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month	Nisqually <sup>2</sup>	Pierce County <sup>1</sup>	Medical	Total by Month	
Jan	\$ 52,172	\$ 7,590	\$ -	\$ 59,762	\$ 55,786	\$ 8,520	\$ 6,017	\$ 70,323	\$ 20,643	\$ 12,161	\$ -	\$ 32,804	
Feb	32,549	6,394	-	38,943	46,085	9,294	-	55,379	33,114	13,475	832	47,421	
Mar	38,220	7,028	3,063	48,311	56,679	14,089	2,826	73,594	33,783	12,893	-	46,675	
Apr	29,473	9,146	-	38,619	48,725	13,019	899	62,643	30,140	6,408	248	36,796	
May	42,893	12,061	-	54,954	53,842	14,836	-	68,678	35,505	8,853	-	44,358	
Jun	47,275	10,866	-	58,141	41,320	16,144	7,039	64,503	47,210	16,153	-	63,363	
Jul	43,745	9,503	-	53,248	47,645	8,441	289	56,374	50,115	12,459	902	63,476	
Aug	43,190	9,554	2,922	55,666	42,485	11,741	-	54,226	36,855	16,169	2,804	55,828	
Sep	40,725	7,502	3,655	51,882	42,650	5,062	-	47,712	40,300	16,282	-	56,582	
Oct	45,470	6,114	507	52,091	33,570	14,249	2,120	49,939	33,805	10,506	1,623	45,934	
Nov	30,660	9,788	-	40,448	36,210	19,025	-	55,235	42,185	17,069	8,552	67,806	
Dec	46,300	8,356	-	54,656	36,035	12,120	-	48,155	46,995	8,165	-	55,160	
Annual Total	\$ 492,672	\$ 103,902	\$ 10,146	\$ 606,720	\$ 541,032	\$ 146,538	\$ 19,190	\$ 706,760	\$ 450,649	\$ 150,593	\$ 14,961	\$ 616,203	
Annual Budget				\$ 624,240	Annual Budget				Annual Estimate				\$ 700,000
Exp as a % of Annual Budget				97.2%	Exp as a % of Annual Budget				YTD as a % of Annual Budget				88.0%

1 Received credit of \$12,983 for January 2018 overbilling by Pierce County. Applied \$6,408 to April's billing and \$6,575 to May's billing.

2 November payment includes \$17,550 in medical expenses that were in dispute from year 2016-2017.



South Sound 911 provides dispatch emergency communication, records and technology services, and regional, interoperable first responder radio system.

South Sound 911 Dispatch Services Year-to-Date December 31, 2018						
Category	2014	2015	2016	2017	2018	
	Annual	Annual	Annual	Annual	Estimate	Actual
Communication	\$ 1,468,231	\$ 1,501,342	\$ 1,487,300	\$ 1,539,360	\$ 1,577,840	\$ 1,577,840
Records/Warrant/Public Services	130,328	106,416	109,880	97,300	176,546	123,925
Information Technology/Core Services	342,496	411,653	446,390	448,110	245,000	299,785
<b>Subtotal</b>	<b>\$ 1,941,055</b>	<b>\$ 2,019,411</b>	<b>\$ 2,043,570</b>	<b>\$ 2,084,770</b>	<b>\$ 1,999,386</b>	<b>\$ 2,001,550</b>
Radio User Fees City of Tacoma	86,550	93,304	112,015	117,558	117,560	117,369
<b>Total Dispatch Services</b>	<b>\$ 2,027,605</b>	<b>\$ 2,112,715</b>	<b>\$ 2,155,585</b>	<b>\$ 2,202,328</b>	<b>\$ 2,116,946</b>	<b>\$ 2,118,919</b>
Change Over Prior Year - \$	\$ (412,619)	\$ 85,110	\$ 42,870	\$ 46,743	\$ (85,382)	\$ (83,409)
Change Over Prior Year - %	-16.9%	4.2%	2.0%	2.2%	-3.9%	-3.8%

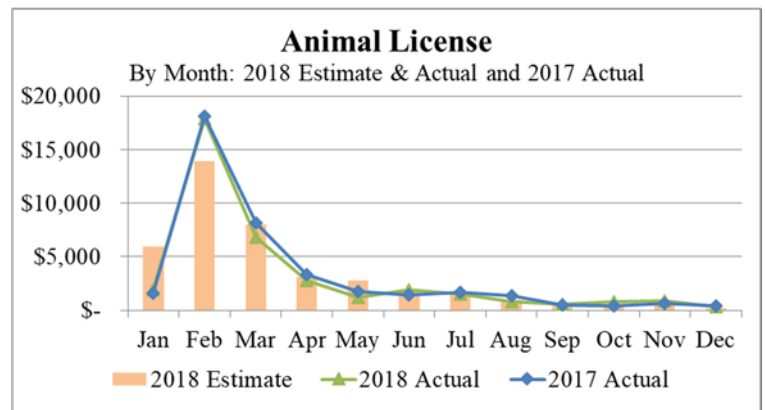
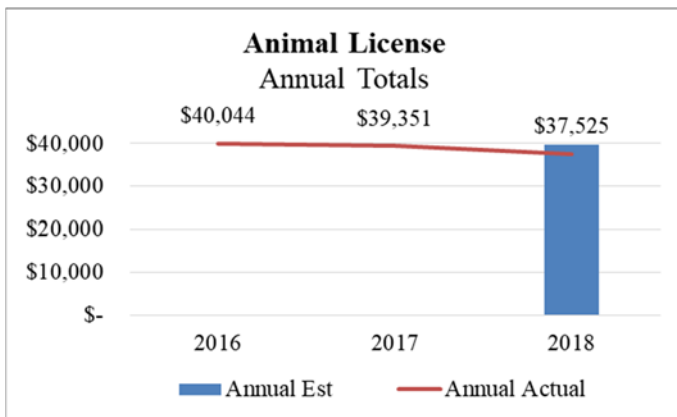


## Animal License

The City requires all dogs and cats over the age of eight weeks and residing in the city limits to be licensed annually. All licenses expire on December 31. Licenses not renewed by February 28 are subject to a \$2 late penalty.

Animal License Fees		
Fee Type	Senior (65+) or	
	Regular	Physically Disabled
Unaltered Dogs/Cats	\$55.00	\$30.00
Spayed/Neutered Dogs	\$20.00	\$10.00
Spayed/Neutered Cats	\$12.00	\$4.00
Pets Under 6 Months Old	\$4.00	\$4.00
Service Dogs	\$0.00	\$0.00
Late Fee (after February 28th)	\$2.00	\$2.00

Animal License Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 13,059	\$ 1,560	\$ 5,909	\$ 1,934	\$ 374	24.0%	\$ (3,975)	-67.3%
Feb	8,917	18,090	13,961	17,859	(231)	-1.3%	3,898	27.9%
Mar	7,081	8,130	7,986	6,847	(1,283)	-15.8%	(1,139)	-14.3%
Apr	3,324	3,356	3,123	2,781	(575)	-17.1%	(342)	-10.9%
May	1,604	1,719	2,794	1,197	(522)	-30.4%	(1,597)	-57.2%
Jun	2,244	1,418	1,902	1,930	512	36.1%	28	1.5%
Jul	953	1,672	1,441	1,545	(127)	-7.6%	104	7.2%
Aug	962	1,387	960	814	(573)	-41.3%	(146)	-15.3%
Sep	953	510	654	589	79	15.5%	(65)	-9.9%
Oct	181	441	367	832	391	88.7%	465	126.4%
Nov	698	624	494	891	267	42.8%	397	80.4%
Dec	68	444	210	306	(138)	-31.1%	96	46.0%
<b>Total Annual</b>	<b>\$ 40,044</b>	<b>\$ 39,351</b>	<b>\$ 39,800</b>	<b>\$ 37,525</b>	<b>\$ (1,826)</b>	<b>-4.6%</b>	<b>\$ (2,275)</b>	<b>-5.7%</b>
Average Change (2014 - 2018): -1.7%								



Animal Control Year-to-date through December								
Operating Revenues & Expenditures	2016 Actual	2017 Annual Actual	2018		Over / (Under)		Over / (Under)	
			Annual Est	YTD Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
<b>Operating Revenue:</b>								
Animal License	\$ 40,044	\$ 39,351	\$ 39,800	\$ 37,525	\$ (1,826)	-4.6%	\$ (2,275)	-5.7%
Animal Service - City of Dupont	28,386	29,569	28,600	29,533	(36)	-0.1%	933	3.3%
Animal Services - Town of Steilacoom	15,675	14,865	13,800	13,740	(1,125)	-7.6%	(60)	-0.4%
<b>Total Operating Revenues</b>	<b>\$ 84,105</b>	<b>\$ 83,785</b>	<b>\$ 82,200</b>	<b>\$ 80,797</b>	<b>\$ (2,988)</b>	<b>-3.6%</b>	<b>\$ (1,403)</b>	<b>-1.7%</b>
<b>Operating Expenditures:</b>								
Personnel	149,272	187,364	181,229	182,618	(4,746)	-2.5%	1,389	0.8%
Operating Supplies	1,182	762	1,240	1,104	342	44.9%	(136)	-10.9%
Minor Equipment	-	3,107	1,750	202	(2,905)	-93.5%	(1,548)	-88.5%
Humane Society	98,059	94,432	96,000	96,413	1,981	2.1%	413	0.4%
Other Services & Charges	387	388	1,200	620	232	59.6%	(580)	-48.3%
<b>Total Operating Expenditures</b>	<b>\$ 248,900</b>	<b>\$ 286,053</b>	<b>\$ 281,419</b>	<b>\$ 280,958</b>	<b>\$ (5,095)</b>	<b>-1.8%</b>	<b>\$ (461)</b>	<b>-0.2%</b>
<b>Net Program Cost</b>	<b>\$ (164,795)</b>	<b>\$ (202,268)</b>	<b>\$ (199,219)</b>	<b>\$ (200,161)</b>	<b>\$ 2,107</b>	<b>-1.0%</b>	<b>\$ (942)</b>	<b>0.5%</b>

Note - operating expenditures do not include internal service allocations (such as vehicle repairs & maintenance, vehicle replacement reserves, etc.)



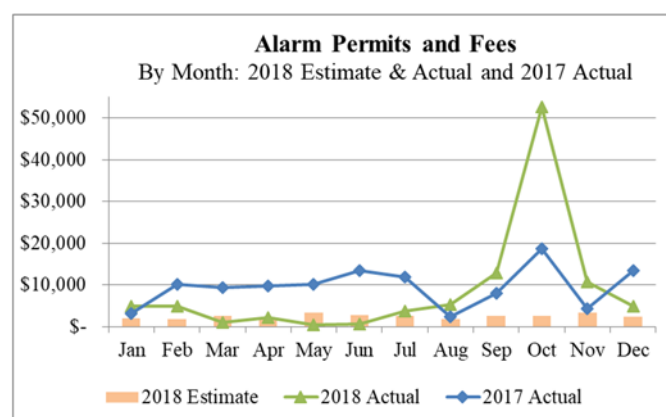
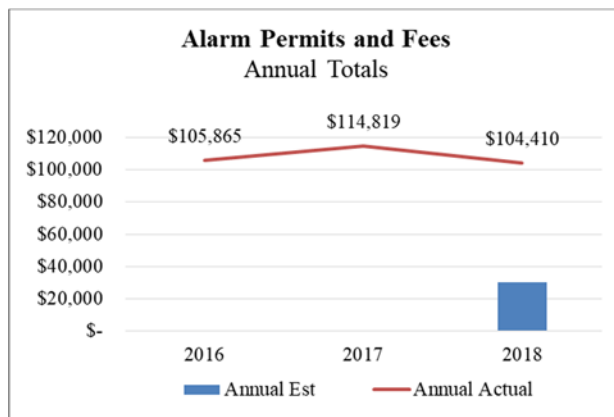
## Alarm Permits and Fees

False alarms cost the City and citizens thousands of dollars per year and take officers away from actual emergencies. The false alarm ordinance includes a registration process, provides for annual alarm permit fees for residential and business alarms, and provides for fees for false alarms to encourage all alarm users to maintain the reliability of and to properly use their alarm equipment.

Alarm Permits and Fees								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 5,403	\$ 3,205	\$ 1,976	\$ 4,883	\$ 1,678	52.4%	\$ 2,907	147.1%
Feb	7,910	10,109	1,839	4,871	(5,238)	-51.8%	3,032	164.9%
Mar	14,232	9,354	2,515	1,058	(8,296)	-88.7%	(1,457)	-57.9%
Apr	5,033	9,734	2,075	2,117	(7,617)	-78.3%	42	2.0%
May	25,639	10,232	3,403	526	(9,706)	-94.9%	(2,877)	-84.5%
Jun	3,478	13,494	2,858	577	(12,917)	-95.7%	(2,281)	-79.8%
Jul	5,436	11,875	2,605	3,836	(8,039)	-67.7%	1,231	47.3%
Aug	11,630	2,322	1,713	5,391	3,069	132.2%	3,678	214.6%
Sep	7,770	7,934	2,605	12,874	4,940	62.3%	10,269	394.3%
Oct	4,456	18,664	2,632	52,584	33,920	181.7%	49,952	1898.2%
Nov	9,916	4,381	3,304	10,788	6,407	146.2%	7,484	226.5%
Dec	4,962	13,515	2,476	4,905	(8,610)	-63.7%	2,429	98.1%
<b>Total Annual</b>	<b>\$ 105,865</b>	<b>\$ 114,819</b>	<b>\$ 30,000</b>	<b>\$ 104,410</b>	<b>\$ (10,409)</b>	<b>-9.1%</b>	<b>\$ 74,410</b>	<b>248.0%</b>
Ave Change (2014 - 2018):		-4.6%						

Note: The table reflects gross revenue and does not take into account of related processing and other fees totaling \$53,371 in 2016, \$60,879 in 2017 and \$49,687 in YTD.

The reason for the decrease in revenues earlier in 2018 is due to timing of billings by PMAM, the City's 3<sup>rd</sup> party contractor. PMAM acquired ATB in 2011; however, transition of data from ATB to the new PMAM platform did not occur until January 2018. There were inconsistencies in the data transition and PMAM's IT Team had been working on reconciling the data and completed it in July 2018. PMAM issued renewal notices to alarm companies in August 2018 (billed approximately \$69,000). This billing included four alarm companies totaling \$55,000.



## Fund 195 Public Safety Grants

The purpose of this fund is to account for the revenues and expenditures related to public safety grants. The following table provides a financial summary of these grants.

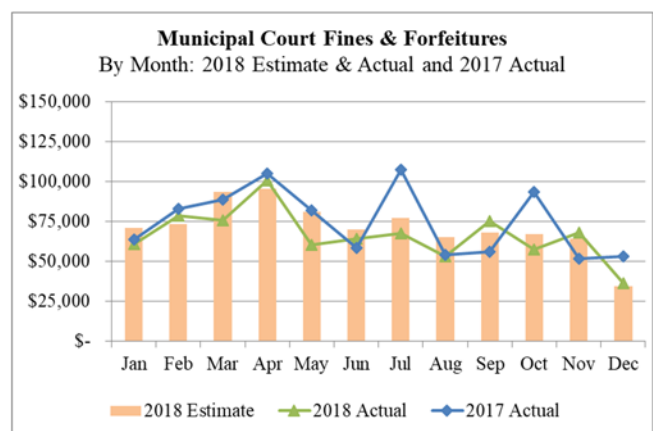
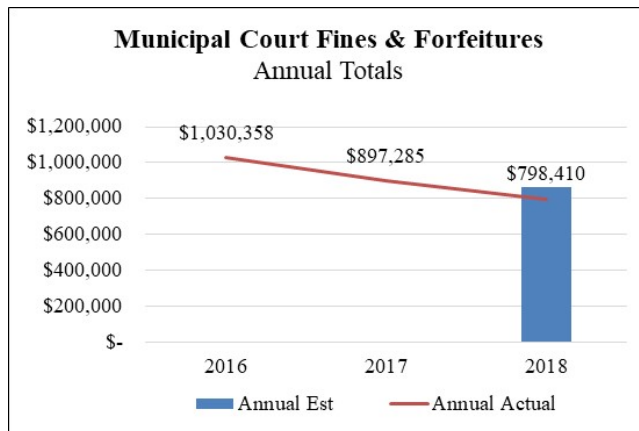
Public Safety Grants - December 31, 2018		Amount
Dept. of Justice - Justice Assistance Grant - TRAIL		18,960
Fire House Subs Foundation - Defibrators (AEDs)		21,150
Pierce County - STOP Violence Against Women Training		5,401
Washington State Military Department - Emergency Management		33,327
Washington State Parks & Recreation Boaters Safety		15,965
Washington Traffic Safety Commission (WTSC) Impaired Driving		7,372
Washington Traffic Safety Commission (WTSC) Pedestrian Safety		8,462
Washington Traffic Safety Commission (WTSC) Phlebotomy Expansion		15,767
Washington Traffic Safety Commission (WTSC) Phlebotomy PC		148
Washington Traffic Safety Commission (WTSC) Seatbelt		6,874
<b>Total</b>		<b>\$ 133,427</b>



## MUNICIPAL COURT

Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases. Revenues from 2015 cases and forward are collected by the City and remitted on a monthly basis to the contract jurisdictions (City of DuPont, City of University Place and Town of Steilacoom).

Municipal Court Fines & Forfeitures								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 102,433	\$ 63,840	\$ 71,192	\$ 60,667	\$ (3,173)	-5.0%	\$ (10,525)	-14.8%
Feb	84,720	82,724	73,147	78,702	(4,022)	-4.9%	5,555	7.6%
Mar	107,783	88,744	93,710	75,684	(13,060)	-14.7%	(18,026)	-19.2%
Apr	117,213	104,924	95,573	100,895	(4,029)	-3.8%	5,322	5.6%
May	85,258	82,123	81,210	60,526	(21,597)	-26.3%	(20,684)	-25.5%
Jun	77,410	58,723	69,994	64,190	5,467	9.3%	(5,804)	-8.3%
Jul	91,116	107,491	77,130	67,571	(39,920)	-37.1%	(9,559)	-12.4%
Aug	82,869	54,388	65,233	53,215	(1,173)	-2.2%	(12,018)	-18.4%
Sep	96,504	55,886	67,959	75,240	19,354	34.6%	7,281	10.7%
Oct	71,795	93,685	67,262	57,308	(36,377)	-38.8%	(9,954)	-14.8%
Nov	71,381	51,662	64,048	68,192	16,530	32.0%	4,144	6.5%
Dec	41,876	53,096	34,442	36,221	(16,875)	-31.8%	1,779	5.2%
<b>Total Annual</b>	<b>\$ 1,030,358</b>	<b>\$ 897,286</b>	<b>\$ 860,900</b>	<b>\$ 798,411</b>	<b>\$ (98,875)</b>	<b>-11.0%</b>	<b>\$ (62,489)</b>	<b>-7.3%</b>
Average Change (2014 - 2018): -21.4% <i>Note: Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases.</i>								



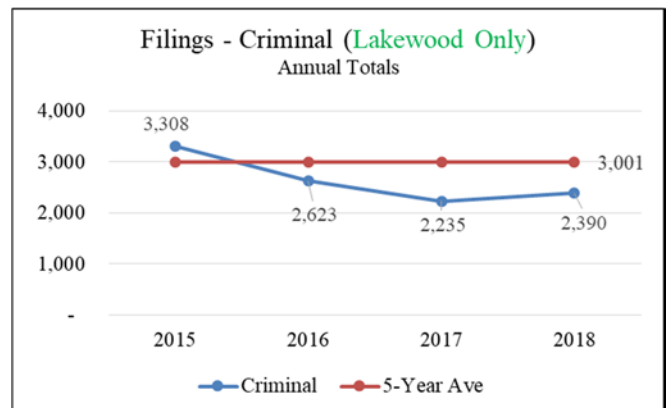
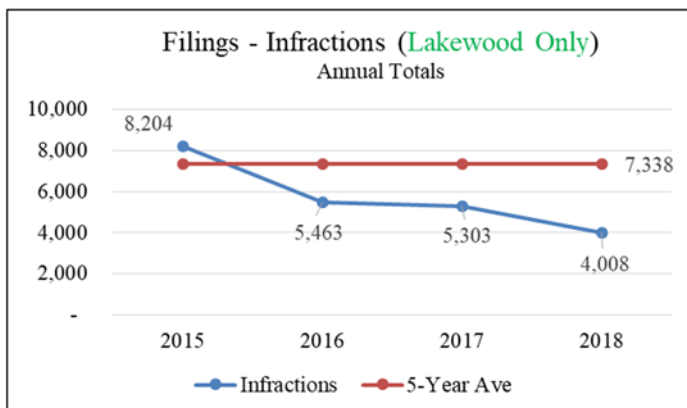
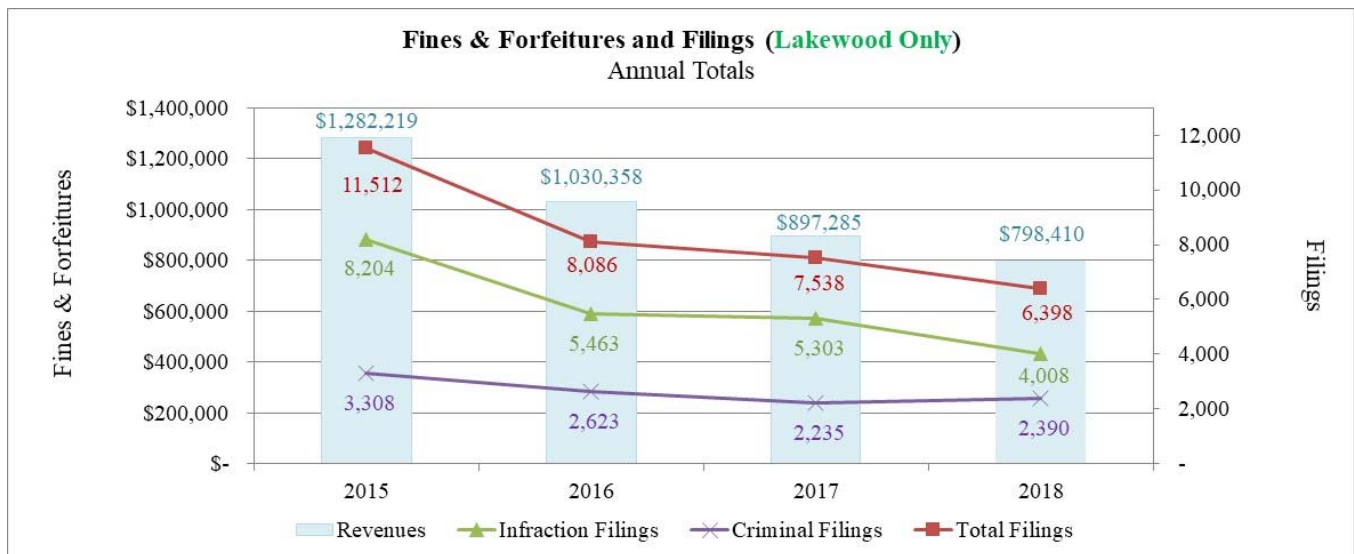
Municipal Court Fines & Forfeitures								
Annual Totals								
Category	2016 Annual Actual	2017 Annual Actual	2018		Over / (Under)		Over / (Under)	
			Annual Estimate	Annual Actual	2018 Actual vs 2017 Actual		2018 YTD Actual vs Est	
					\$	%	\$	%
Admin, Filing, Copy, Forms, Legal	\$ 53,123	\$ 60,299	\$ 57,400	\$ 56,694	\$ (3,605)	-6.0%	\$ (706)	-1.2%
Detention & Correction Services	217,688	179,959	162,000	151,475	(28,484)	-15.8%	(10,525)	-6.5%
Civil Penalties	4,118	2,475	3,000	2,672	197	8.0%	(328)	-10.9%
Civil Infraction Penalties	599,258	522,424	512,000	459,749	(62,675)	-12.0%	(52,251)	-10.2%
Civil Parking Infractions	7,314	4,364	2,000	2,676	(1,688)	-38.7%	676	33.8%
Criminal Traffic Misdemeanor Fines	25,870	18,417	19,100	17,737	(680)	-3.7%	(1,363)	-7.1%
Criminal Non-Traffic Fines	14,979	8,985	(4,900)	(3,185)	(12,170)	-135.4%	1,715	-35.0%
Court Cost Recoupment	33,087	22,173	39,600	38,919	16,746	75.5%	(681)	-1.7%
Interest/Other/Misc	74,923	78,191	70,700	71,674	(6,517)	-8.3%	974	1.4%
<b>Total</b>	<b>\$ 1,030,358</b>	<b>\$ 897,286</b>	<b>\$ 860,900</b>	<b>\$ 798,411</b>	<b>\$ (98,875)</b>	<b>-11.0%</b>	<b>\$ (62,489)</b>	<b>-7.3%</b>



Municipal Court Annual Totals								
Operating Revenues & Expenditures	2016 Annual Actual	2017 Annual Actual	2018		Over / (Under)		Over / (Under)	
			Annual Estimate	Annual Actual	2018 Actual vs 2017 Actual		2018 Estimate vs 2018 Actual	
					\$	%	\$	%
<b>Operating Revenue:</b>								
Fines & Forfeitures	\$ 1,030,358	\$ 897,286	\$ 860,900	\$ 798,410	\$ (98,875)	-11.0%	\$ (62,490)	-7.3%
Court Services - City of University Place	124,711	275,407	285,396	285,396	9,989	3.6%	-	0.0%
Court Services - Town of Steilacoom	92,349	111,246	111,540	111,537	291	0.3%	(3)	0.0%
Court Services - City of DuPont	131,060	181,439	40,301	40,301	(141,138)	-77.8%	-	0.0%
<b>Total Operating Revenues</b>	<b>\$1,378,478</b>	<b>\$1,465,378</b>	<b>\$1,298,137</b>	<b>\$1,235,644</b>	<b>\$ (229,733)</b>	<b>-15.7%</b>	<b>\$ (62,493)</b>	<b>-4.8%</b>
<b>Operating Expenditures:</b>								
Judicial Services	1,008,247	1,084,181	1,100,416	1,092,375	8,194	0.8%	(8,041)	-0.7%
Professional Services*	622,739	645,995	670,535	652,000	6,005	0.9%	(18,535)	-2.8%
Probation & Detention	314,319	280,678	357,820	306,592	25,914	9.2%	(51,228)	-14.3%
<b>Total Operating Expenditures</b>	<b>\$1,945,305</b>	<b>\$2,010,854</b>	<b>\$2,128,771</b>	<b>\$2,050,967</b>	<b>\$ 40,113</b>	<b>2.0%</b>	<b>\$ (77,804)</b>	<b>-3.7%</b>
<b>Net Revenue (Cost)</b>	<b>\$ (566,826)</b>	<b>\$ (545,477)</b>	<b>\$ (830,634)</b>	<b>\$ (815,323)</b>	<b>\$ (269,846)</b>	<b>49.5%</b>	<b>\$ 15,311</b>	<b>-1.8%</b>

\* Professional Services includes Pro-Tem Judge, Public Defender, Jury/Witness Fees and Interpreter Services.

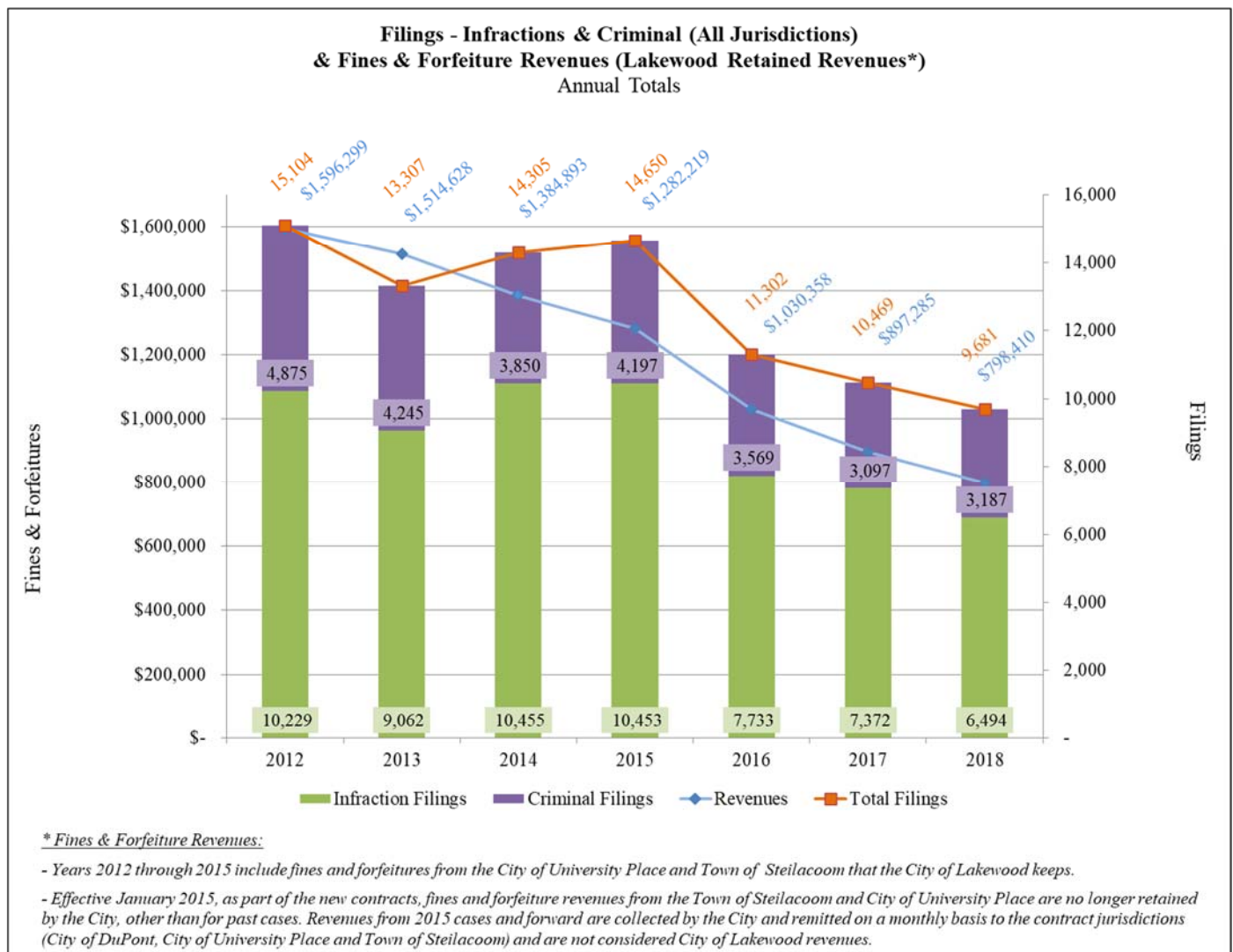
The following charts provides a comparison of filings and fines & forfeitures between 2015 and 2018 for Lakewood only.



Infractions	2018	2015	Change from 2015		Criminal	2018	2015	Change from 2015	
			#	%				#	%
Traffic	3,697	7,793	(4,096)	-53%	DUI	90	157	(67)	-43%
Non-Traffic	216	290	(74)	-26%	Other Traffic	885	1,774	(889)	-50%
Parking	95	121	(26)	-21%	Non-Traffic	1,415	1,377	38	3%
<b>Total</b>	<b>4,008</b>	<b>8,204</b>	<b>(4,196)</b>	<b>-51%</b>	<b>Total</b>	<b>2,390</b>	<b>3,308</b>	<b>(918)</b>	<b>-28%</b>



The tables below provides information on trends for fines and forfeitures and filings (infractions and criminal).



<b>Fines &amp; Forfeitures Retained by Contract Jurisdictions *</b> (Received by the City of Lakewood and Remitted to Contract Jurisdictions) Annual Totals				
Contract Jurisdiction	2015	2016	2017	2018
City of University Place	\$ 32,986	\$ 64,187	\$ 70,720	\$ 86,876
Town of Steilacoom	69,416	69,060	90,649	104,858
City of DuPont	71,673	88,908	95,501	78,473
<b>Total</b>	<b>\$ 174,075</b>	<b>\$ 222,155</b>	<b>\$ 256,870</b>	<b>\$ 270,208</b>

\* Revenues retained by contract jurisdictions not included in the graph above.



Annual Totals	FILINGS				HEARINGS				Total Filing & Hearings
	Infractions	Criminal	Photo/ Camera	Total Filings	Infractions	Criminal	Photo/ Camera	Total Hearings	
<b>2018</b>	<b>6,494</b>	<b>3,187</b>	<b>15,680</b>	<b>25,361</b>	<b>2,392</b>	<b>13,724</b>	<b>333</b>	<b>16,449</b>	<b>41,810</b>
Lakewood	4,008	2,390	15,680	22,078	1,608	10,727	333	12,668	34,746
University Place	687	340	-	1,027	264	1,585	-	1,849	2,876
Steilacoom	1,053	234	-	1,287	313	604	-	917	2,204
DuPont	746	223	-	969	207	808	-	1,015	1,984
<b>2017</b>	<b>7,372</b>	<b>3,097</b>	<b>14,413</b>	<b>24,882</b>	<b>2,615</b>	<b>13,055</b>	<b>364</b>	<b>16,034</b>	<b>40,916</b>
Lakewood	5,303	2,235	14,413	21,951	1,890	9,898	364	12,152	34,103
University Place	629	396	-	1,025	227	1,843	-	2,070	3,095
Steilacoom	1,151	204	-	1,355	266	583	-	849	2,204
DuPont	289	262	-	551	232	731	-	963	1,514
<b>2016</b>	<b>7,733</b>	<b>3,569</b>	<b>15,107</b>	<b>26,409</b>	<b>2,581</b>	<b>12,414</b>	<b>398</b>	<b>15,393</b>	<b>41,802</b>
Lakewood	5,463	2,623	15,107	23,193	1,933	9,567	398	11,898	35,091
University Place	602	409	-	1,011	199	1,583	-	1,782	2,793
Steilacoom	678	162	-	840	179	487	-	666	1,506
DuPont	990	375	-	1,365	270	777	-	1,047	2,412
<b>2015</b>	<b>10,453</b>	<b>4,197</b>	<b>10,761</b>	<b>25,411</b>	<b>4,806</b>	<b>12,322</b>	<b>368</b>	<b>17,496</b>	<b>42,907</b>
Lakewood	8,204	3,308	10,761	22,273	4,569	10,784	368	15,721	37,994
University Place	316	458	-	774	237	1,538	-	1,775	2,549
Steilacoom	787	197	-	984	-	-	-	-	984
DuPont	1,146	234	-	1,380	-	-	-	-	1,380
<b>2014</b>	<b>10,455</b>	<b>3,850</b>	<b>10,631</b>	<b>24,936</b>	<b>5,057</b>	<b>12,499</b>	<b>466</b>	<b>18,022</b>	<b>42,958</b>
Lakewood	9,290	3,223	10,631	23,144	4,734	10,789	466	15,989	39,133
University Place	364	437	-	801	323	1,710	-	2,033	2,834
Steilacoom	801	190	-	991	-	-	-	-	991
DuPont	-	-	-	-	-	-	-	-	-
<b>2013</b>	<b>9,062</b>	<b>4,245</b>	<b>11,573</b>	<b>24,880</b>	<b>5,855</b>	<b>13,831</b>	<b>701</b>	<b>20,387</b>	<b>45,267</b>
Lakewood	8,429	3,616	11,573	23,618	5,468	11,767	701	17,936	41,554
University Place	396	563	-	959	387	2,064	-	2,451	3,410
Steilacoom	237	66	-	303	-	-	-	-	303
DuPont	-	-	-	-	-	-	-	-	-
<b>2012</b>	<b>10,229</b>	<b>4,875</b>	<b>11,934</b>	<b>27,038</b>	<b>7,347</b>	<b>15,027</b>	<b>763</b>	<b>23,137</b>	<b>50,175</b>
Lakewood	9,580	4,140	11,934	25,654	6,736	12,818	763	20,317	45,971
University Place	649	735	-	1,384	611	2,209	-	2,820	4,204
Steilacoom	-	-	-	-	-	-	-	-	-
DuPont	-	-	-	-	-	-	-	-	-

Note:

- Photo infractions are considered as parking infractions.
- Criminal hearings generally do not resolve in one hearing. After arraignment, a case can have multiple hearings.
- Domestic violence filings and hearings are included under criminal.
- Domestic violence filings and hearings for contract jurisdictions are not available for years 2012-2015.

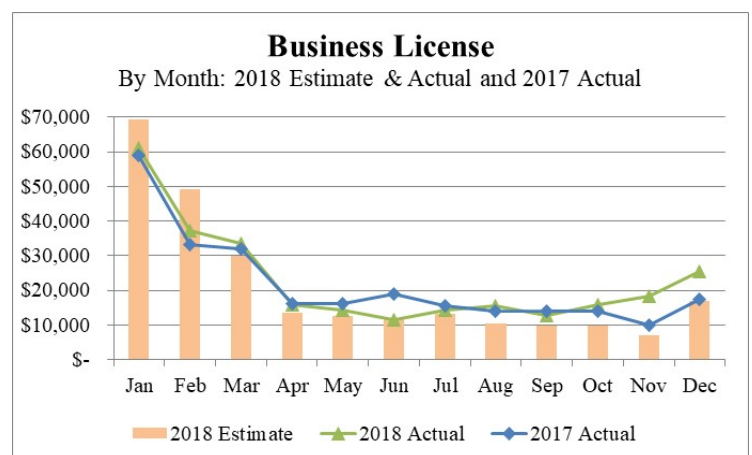
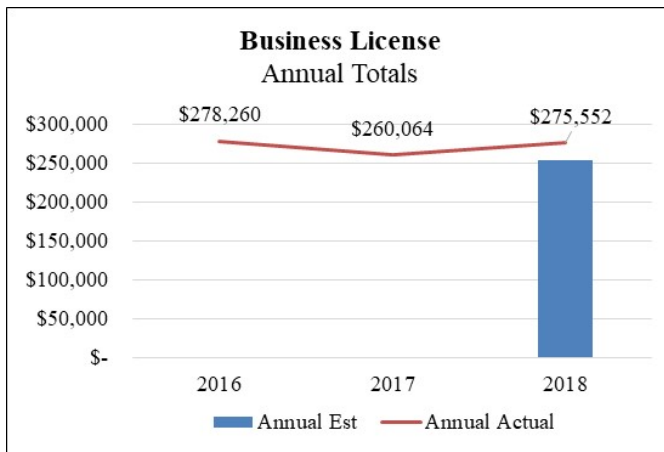


## COMMUNITY & ECONOMIC DEVELOPMENT

### Business License

Businesses located or doing business in the City are required to obtain a local business license prior to commencing operations. Business license fees are set by the City Council and may change from time to time. Currently, the cost of a general business license is \$60 for a 12-month period. Additional fees may apply to specialty businesses. Organization exempt from taxation under 26 USC 501(C)(3) and (4) must apply and obtain a business license, but are exempt from the business license fee. The number of business licenses in a given year range between 3,800 – 4,200 with roughly 3,800 renewals annually.

Business License Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 56,120	\$ 58,913	\$ 69,296	\$ 61,043	\$ 2,130	3.6%	\$ (8,253)	-11.9%
Feb	38,612	33,209	49,244	37,155	3,946	11.9%	(12,089)	-24.5%
Mar	31,750	32,072	30,009	33,564	1,492	4.7%	3,555	11.8%
Apr	21,914	16,275	13,642	15,855	(420)	-2.6%	2,213	16.2%
May	16,042	16,170	12,629	14,205	(1,965)	-12.2%	1,576	12.5%
Jun	14,247	18,795	12,002	11,520	(7,275)	-38.7%	(482)	-4.0%
Jul	25,680	15,420	13,244	14,160	(1,260)	-8.2%	916	6.9%
Aug	15,050	13,860	10,438	15,655	1,795	13.0%	5,217	50.0%
Sep	12,315	13,905	9,772	12,805	(1,100)	-7.9%	3,033	31.0%
Oct	9,840	14,070	9,944	15,890	1,820	12.9%	5,946	59.8%
Nov	10,290	9,885	6,851	18,340	8,455	85.5%	11,489	167.7%
Dec	26,400	17,490	17,029	25,360	7,870	45.0%	8,331	48.9%
<b>Annual Total</b>	<b>\$ 278,260</b>	<b>\$ 260,064</b>	<b>\$ 254,100</b>	<b>\$ 275,552</b>	<b>\$ 15,488</b>	<b>6.0%</b>	<b>\$ 21,452</b>	<b>8.4%</b>
Average Change (2014 - 2018):		0.4%						



Prior to 2017, mass mailings for business license renewals were sent out as time permitted, causing the higher revenues in 2016. Beginning in 2017, renewal notices were sent out every other week. The 2017 business license revenues are consistent with the average collected during 2015 and 2016. Temporary licenses are down in 2018 due to changing the temporary business license regulations in January 2018. The definition of temporary business was revised to exclude vendors at flea markets. Additionally, swap meet activity may have also dropped.

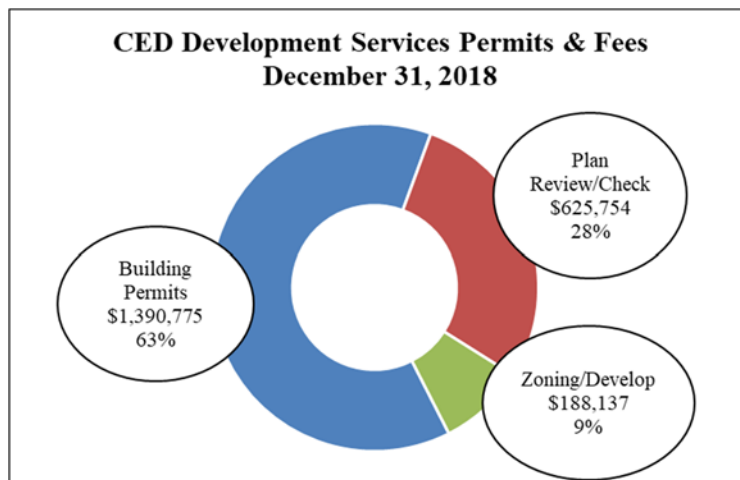
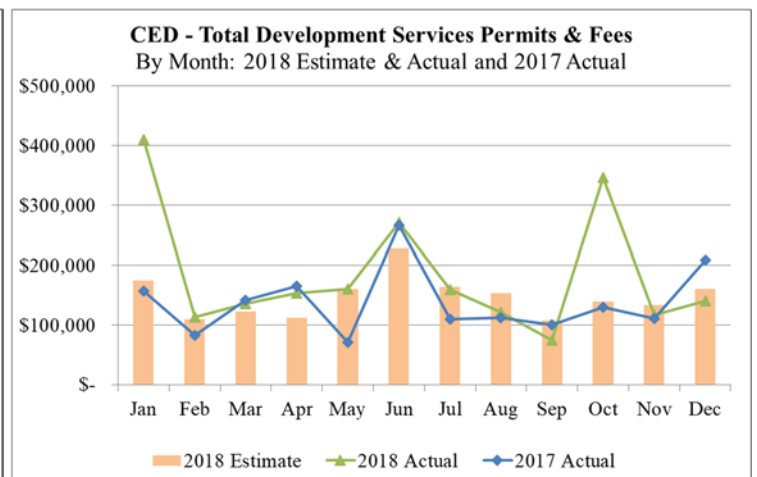
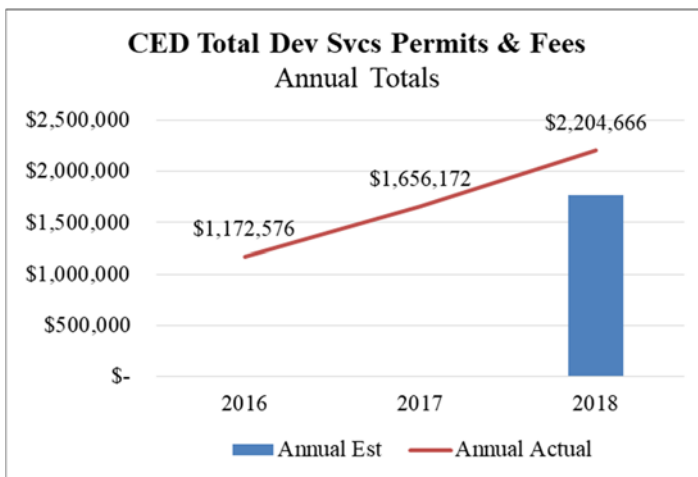
Business License By Type Annual Totals						
Month	2016 Actual	2017 Actual	2018 Annual		Over / (Under)	
			Estimate	Actual	2018 Actual vs 2017 Actual	
					\$	%
General	\$ 179,291	\$ 164,467	\$ 180,100	\$ 220,755	\$ 56,288	34.2%
Temporary	45,284	46,680	20,000	9,960	(36,720)	-78.7%
Specialty	53,685	48,917	54,000	44,837	(4,080)	-8.3%
<b>Total</b>	<b>\$ 278,260</b>	<b>\$ 260,064</b>	<b>\$ 254,100</b>	<b>\$ 275,552</b>	<b>\$ 15,488</b>	<b>6.0%</b>



## Development Services Permits & Fees

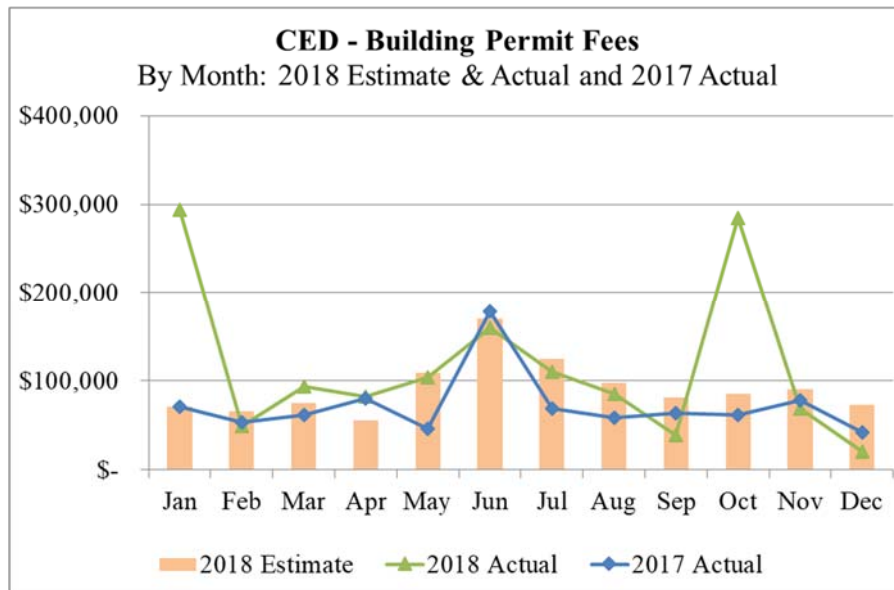
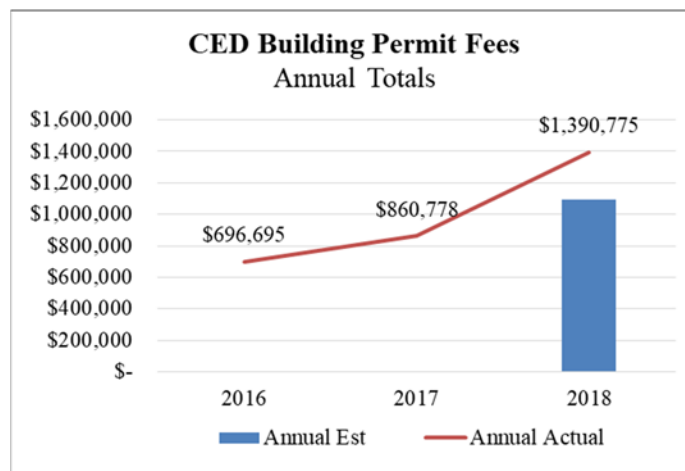
Community and Economic Development permits and fees include building and related permits (i.e. mechanical, plumbing), plan review fees, plan check fees and zoning and development fees.

CED - Total Development Services Permits & Fees								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 110,394	\$ 156,492	\$ 174,737	\$ 409,977	\$ 253,485	162.0%	\$ 235,240	134.6%
Feb	101,009	83,219	109,870	114,025	30,806	37.0%	4,155	3.8%
Mar	88,341	142,209	123,018	135,645	(6,564)	-4.6%	12,627	10.3%
Apr	55,995	165,436	112,847	153,370	(12,066)	-7.3%	40,523	35.9%
May	77,589	71,542	160,575	160,216	88,674	123.9%	(359)	-0.2%
Jun	111,549	266,093	227,474	270,669	4,576	1.7%	43,195	19.0%
Jul	91,245	109,589	164,160	159,598	50,009	45.6%	(4,562)	-2.8%
Aug	134,314	111,916	153,834	121,463	9,547	8.5%	(32,371)	-21.0%
Sep	70,970	100,266	108,146	74,972	(25,294)	-25.2%	(33,174)	-30.7%
Oct	115,056	129,601	139,550	346,837	217,236	167.6%	207,287	148.5%
Nov	97,085	110,657	133,168	117,235	6,578	5.9%	(15,933)	-12.0%
Dec	119,029	209,152	160,216	140,659	(68,493)	-32.7%	(19,557)	-12.2%
<b>Total Annual</b>	<b>\$1,172,578</b>	<b>\$1,656,172</b>	<b>\$1,767,596</b>	<b>\$ 2,204,666</b>	<b>\$ 548,494</b>	<b>33.1%</b>	<b>\$ 437,070</b>	<b>24.7%</b>
Average Change (2014 - 2018): 20.2%								



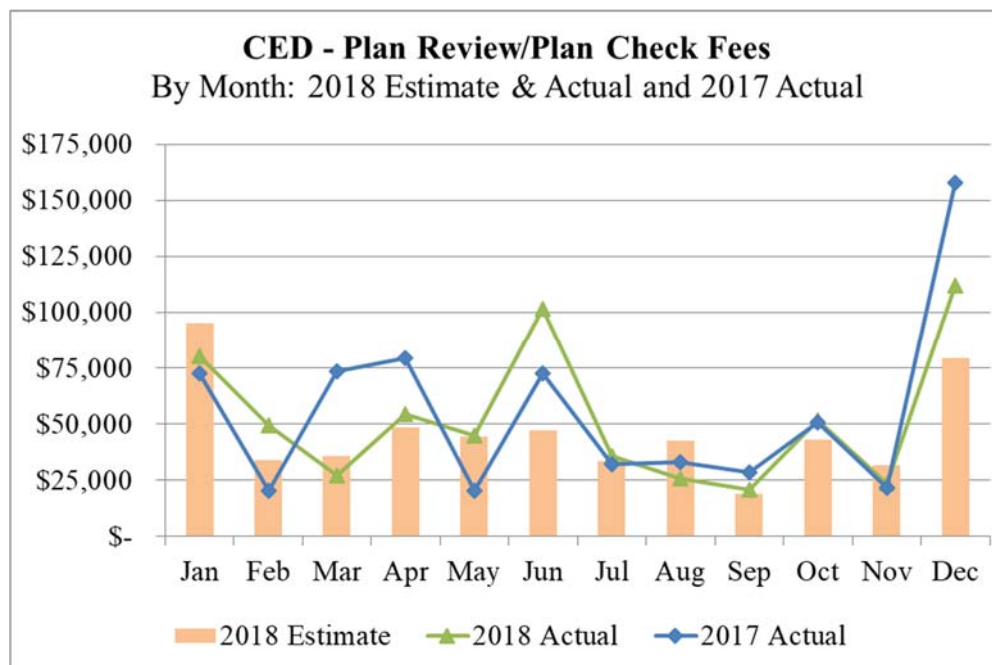
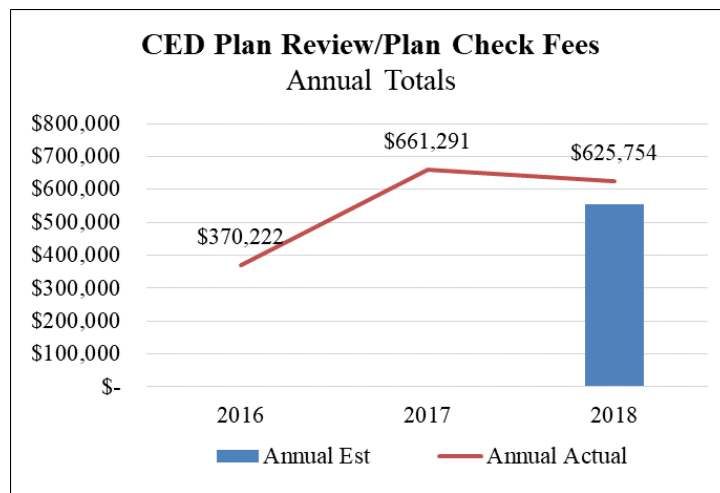


CED - Building Permit Fees								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 26,438	\$ 70,958	\$ 70,590	\$ 294,331	\$ 223,373	314.8%	\$ 223,741	317.0%
Feb	46,217	53,009	65,557	49,009	(4,000)	-7.5%	(16,548)	-25.2%
Mar	59,536	61,774	75,344	93,358	31,584	51.1%	18,014	23.9%
Apr	28,141	79,935	55,434	82,192	2,257	2.8%	26,758	48.3%
May	40,031	45,906	108,465	103,690	57,784	125.9%	(4,775)	-4.4%
Jun	67,559	177,801	170,079	159,853	(17,948)	-10.1%	(10,226)	-6.0%
Jul	66,669	68,717	124,251	110,139	41,422	60.3%	(14,112)	-11.4%
Aug	99,600	58,076	98,021	85,179	27,103	46.7%	(12,842)	-13.1%
Sep	46,153	63,025	80,607	38,994	(24,031)	-38.1%	(41,613)	-51.6%
Oct	75,978	61,168	84,718	284,589	223,421	365.3%	199,871	235.9%
Nov	55,503	78,138	90,173	69,143	(8,995)	-11.5%	(21,030)	-23.3%
Dec	84,870	42,269	72,359	20,298	(21,971)	-52.0%	(52,061)	-71.9%
<b>Total Annual</b>	<b>\$ 696,695</b>	<b>\$ 860,776</b>	<b>\$ 1,095,596</b>	<b>\$ 1,390,775</b>	<b>\$ 529,999</b>	<b>61.6%</b>	<b>\$ 295,179</b>	<b>26.9%</b>
Average Change (2014 - 2018)		31.2%						



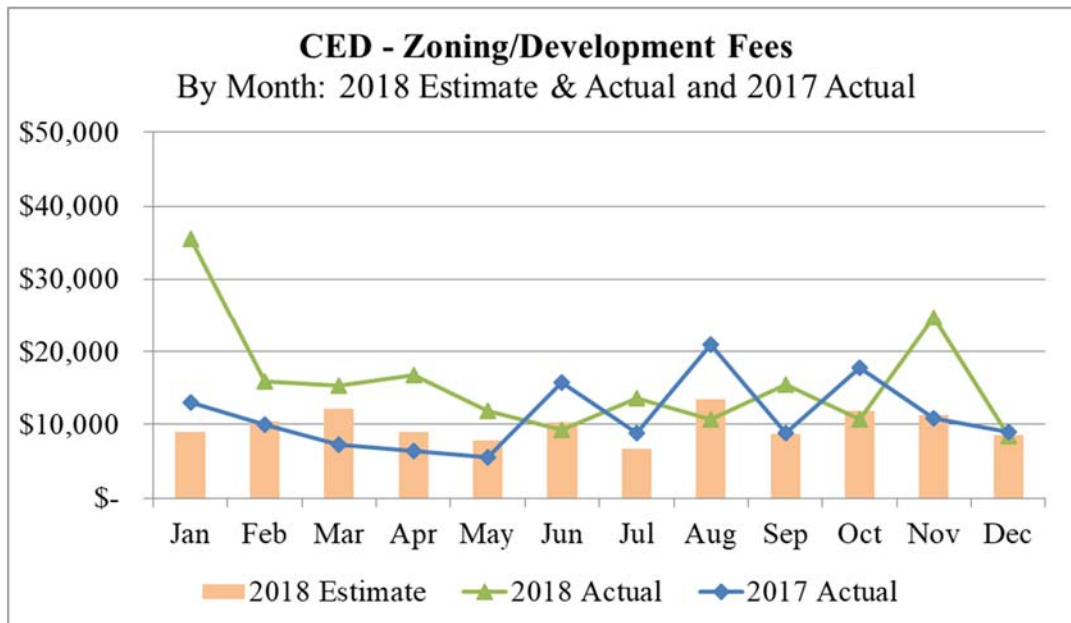
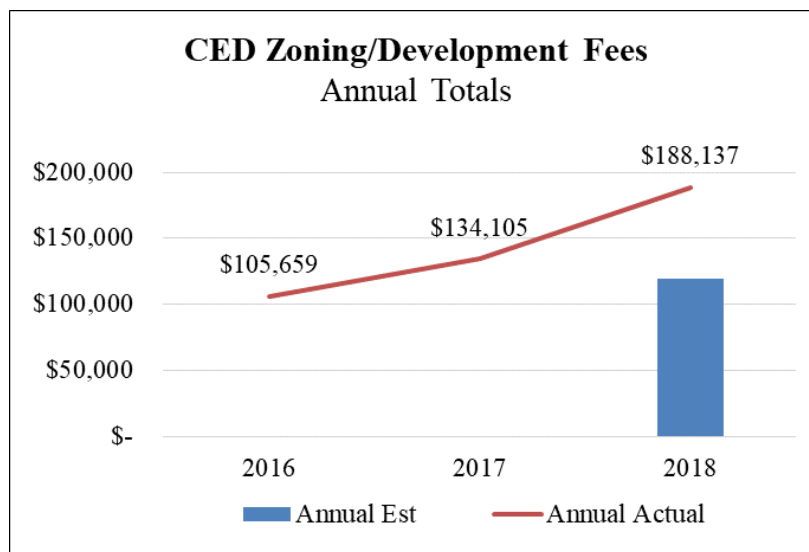


CED - Plan Review/Plan Check Fees								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 77,133	\$ 72,524	\$ 95,219	\$ 80,133	\$ 7,609	10.5%	\$ (15,086)	-15.8%
Feb	44,032	20,210	33,969	49,086	28,876	142.9%	15,117	44.5%
Mar	20,975	73,260	35,565	26,921	(46,339)	-63.3%	(8,644)	-24.3%
Apr	19,854	79,099	48,400	54,463	(24,636)	-31.1%	6,063	12.5%
May	29,168	20,128	44,304	44,676	24,548	122.0%	372	0.8%
Jun	33,184	72,562	47,079	101,603	29,041	40.0%	54,524	115.8%
Jul	19,636	32,030	33,228	35,829	3,799	11.9%	2,601	7.8%
Aug	25,994	32,921	42,380	25,644	(7,277)	-22.1%	(16,736)	-39.5%
Sep	12,967	28,361	18,926	20,528	(7,833)	-27.6%	1,602	8.5%
Oct	30,969	50,634	42,959	51,548	914	1.8%	8,589	20.0%
Nov	28,652	21,689	31,690	23,312	1,623	7.5%	(8,378)	-26.4%
Dec	27,658	157,873	79,278	112,011	(45,862)	-29.0%	32,733	41.3%
<b>Total Annual</b>	<b>\$ 370,222</b>	<b>\$ 661,291</b>	<b>\$ 552,998</b>	<b>\$ 625,754</b>	<b>\$ (35,537)</b>	<b>-5.4%</b>	<b>\$ 72,756</b>	<b>13.2%</b>
Average Change (2014 - 2018):			6.8%					





CED - Zoning/Development Fees								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 6,823	\$ 13,010	\$ 8,927	\$ 35,513	\$ 22,503	173.0%	\$ 26,586	297.8%
Feb	10,760	10,000	10,344	15,930	5,930	59.3%	5,586	54.0%
Mar	7,830	7,175	12,109	15,366	8,191	114.2%	3,257	26.9%
Apr	8,000	6,402	9,014	16,715	10,313	161.1%	7,701	85.4%
May	8,390	5,508	7,805	11,850	6,342	115.1%	4,045	51.8%
Jun	10,806	15,730	10,316	9,213	(6,517)	-41.4%	(1,103)	-10.7%
Jul	4,940	8,842	6,682	13,630	4,788	54.2%	6,948	104.0%
Aug	8,720	20,919	13,433	10,640	(10,279)	-49.1%	(2,793)	-20.8%
Sep	11,850	8,880	8,612	15,450	6,570	74.0%	6,838	79.4%
Oct	8,109	17,799	11,873	10,700	(7,099)	-39.9%	(1,173)	-9.9%
Nov	12,930	10,830	11,305	24,780	13,950	128.8%	13,475	119.2%
Dec	6,501	9,010	8,578	8,350	(660)	-7.3%	(228)	-2.7%
<b>Total Annual</b>	<b>\$ 105,661</b>	<b>\$ 134,106</b>	<b>\$ 119,000</b>	<b>\$ 188,137</b>	<b>\$ 54,031</b>	<b>40.3%</b>	<b>\$ 69,137</b>	<b>58.1%</b>
Average Change (2014 - 2018):		23.3%						





## Cost Recovery – Development Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for development review services:

*Target Cost Recovery Level for Development Review Services.* The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated rezonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is “value for cost.”

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

Community & Economic Development - Permits							
Annual Totals							
	2013 Annual Actual	2014 Annual Actual	2015 Annual Actual	2016 Annual Actual	2017 Annual Actual	2018 Annual Estimate	2018 Annual Actual
<b>Operating Revenues:</b>							
Building Related Permits	497,779	543,270	551,727	696,696	860,776	1,095,596	1,390,775
Plan Review/Plan Check Fees	317,008	466,631	371,069	370,220	661,291	552,998	625,754
Other Zoning/Development Fees	48,682	86,993	80,040	105,660	134,106	119,000	188,137
<b>Total Operating Revenue</b>	<b>\$ 863,469</b>	<b>\$1,096,894</b>	<b>\$1,002,836</b>	<b>\$1,172,575</b>	<b>\$1,656,172</b>	<b>\$ 1,767,594</b>	<b>\$ 2,204,666</b>
<b>Operating Expenditures:</b>							
Code Enforcement	282,706	282,065	-	-	-	-	-
Planning	680,926	676,832	-	-	-	-	-
Current Planning	-	-	631,708	662,641	630,971	649,112	659,093
Long Range Planning	-	-	233,089	135,641	171,058	156,358	192,837
Building	848,485	817,591	845,554	909,265	1,014,891	1,022,587	1,035,962
<b>Total Operating Expenditures</b>	<b>\$1,812,117</b>	<b>\$1,776,488</b>	<b>\$1,710,351</b>	<b>\$1,707,548</b>	<b>\$1,816,921</b>	<b>\$ 1,828,057</b>	<b>\$ 1,887,892</b>
<b>General Fund Subsidy Amount</b>	<b>\$ 948,648</b>	<b>\$ 679,594</b>	<b>\$ 707,515</b>	<b>\$ 534,973</b>	<b>\$ 160,749</b>	<b>\$ 60,463</b>	<b>\$ (316,774)</b>
<b>Recovery Ratio</b>	<b>48%</b>	<b>62%</b>	<b>59%</b>	<b>69%</b>	<b>91%</b>	<b>97%</b>	<b>117%</b>
Average 5-Year General Fund Subsidy (2013 - 2017)						\$	606,296
Average 5-Year Recovery Ratio (2013 - 2017)							66%
Average 5-Year General Fund Subsidy (2014 - 2018)						\$	353,211
Average 5-Year Recovery Ratio (2014 - 2018)							79%

**Note:**

- Beginning in 2015, internal service charges are allocated to user departments.
- Expenditures do not include indirect overhead cost allocation for finance, human resources, legal, legislative and executive functions.
- Effective January 2015, Code Enforcement is accounted for under the Police Department.
- Prior to 2015, Current and Advanced Planning were combined under Planning.



## Fund 105 Property Abatement / Rental Housing Safety Program

### Property Abatement

The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

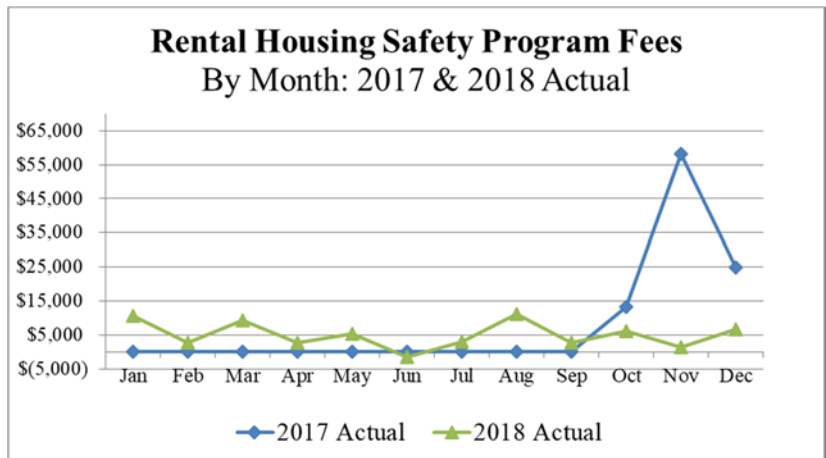
### Rental Housing Safety Program

On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

Rental Housing Safety Program Fees Annual Totals		
Month	2017	2018
Jan	\$ -	10,560
Feb	-	2,676
Mar	-	9,264
Apr	-	2,544
May	-	5,355
Jun	-	(1,436)
Jul	-	3,050
Aug	-	11,088
Sep	-	2,564
Oct	13,289	6,228
Nov	58,116	1,388
Dec	24,840	6,630
<b>Total YTD</b>	<b>\$ 96,245</b>	<b>\$ 59,911</b>
<b>Annual Total</b>	<b>\$ 96,245</b>	
<b>Annual Estimate =</b>		<b>\$ 50,000</b>
<b>% of Revenue Collected =</b>		<b>120%</b>

Property Abatement Annual Totals				
Operating Revenues & Expenditures	2016 Annual	2017 Actual	2018	
			Estimate	Actual
<b>Operating Revenue:</b>				
Abatement Charges	\$ 24,620	\$ 56,633	\$ 97,566	\$ 257,467
Misc/Interest/Other	1,294	11,472	5,000	35,430
<b>Total Operating Revenues</b>	<b>\$ 25,914</b>	<b>\$ 68,105</b>	<b>\$ 102,566</b>	<b>\$ 292,897</b>
<b>Operating Expenditures:</b>				
Personnel Costs	35,918	49,897	82,000	51,202
Supplies	38	77	-	64
Professional Services	36,864	134,870	413,698	169,863
Other Services & Charges	1,192	1,092	-	588
Intergovernmental	33	238	-	-
<b>Total Operating Expenditures</b>	<b>\$ 74,045</b>	<b>\$ 186,174</b>	<b>\$ 495,698</b>	<b>\$ 221,716</b>
<b>Net Program Income (Cost)</b>	<b>\$ (48,131)</b>	<b>\$ (118,069)</b>	<b>\$ (393,132)</b>	<b>\$ 71,181</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	35,000	125,000	250,000	250,000
<b>Total Sources / (Uses)</b>	<b>\$ 35,000</b>	<b>\$ 125,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>
<b>Beginning Balance</b>	<b>\$ 149,331</b>	<b>\$ 136,201</b>	<b>\$ 143,132</b>	<b>\$ 143,132</b>
<b>Ending Balance</b>	<b>\$ 136,201</b>	<b>\$ 143,132</b>	<b>\$ -</b>	<b>\$ 464,313</b>

Rental Housing Safety Program Annual Totals				
Operating Revenues & Expenditures	2016 Annual	2017 Actual	2018	
			Estimate	Actual
<b>Operating Revenue:</b>				
Registration Program Fees	\$ -	\$ 96,245	\$ 50,000	\$ 59,911
<b>Total Operating Revenues</b>	<b>\$ -</b>	<b>\$ 96,245</b>	<b>\$ 50,000</b>	<b>\$ 59,911</b>
<b>Operating Expenditures:</b>				
Personnel Costs	-	33,705	29,980	127,112
Supplies	-	1,043	3,000	653
Professional Services	-	5,220	70,141	295
Other Services & Charges	-	1,811	7,000	47
Internal Service Charges	-	-	44,344	31,702
<b>Total Operating Expenditures</b>	<b>\$ -</b>	<b>\$ 41,779</b>	<b>\$ 154,465</b>	<b>\$ 159,809</b>
<b>Net Program Income (Cost)</b>	<b>\$ -</b>	<b>\$ 54,466</b>	<b>\$ (104,465)</b>	<b>\$ (99,898)</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	-	50,000	-	-
<b>Total Sources / (Uses)</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 104,465</b>	<b>\$ 104,466</b>
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ 104,466</b>	<b>\$ -</b>	<b>\$ 4,568</b>





## **Fund 190 Community Development Block Grant**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

### **CDBG:**

CDBG Funds may be used to fund an array of projects and activities qualifying under any of four categories:

- (1) Physical/Infrastructure Improvements
- (2) Public Service
- (3) Housing
- (4) Economic Development

Investments made in various housing programs (Major Home Repair/Sewer Loan Program, Down Payment Assistance, and Multi-family Housing), and economic development activities (Microenterprise Loan Program) have created multiple Revolving Loan Funds (RLF) for each of the funded activities.

In addition to tracking the various CDBG grant allocation's revenue and expenditures in Fund 190 CDBG, notes receivable for Housing Program Loans are also tracked. These are revolving loans for Major Home Repair, Major Home Repair for Sewer and Down Payment Assistance for qualifying homebuyers.

The following tables provide a summary of loans and grants for Major Home and Sewer Repair Down Payment Assistance. These are zero interest loans with 20-year terms. Payments are revolving which dictates that the principal received is applied to current program expenditures before billing CDBG.

<b>CDBG Entitlement Funding History</b>			
<b>Program Year</b>	<b>Annual Allocation</b>	<b>Change Over Prior Year Over/(Under)</b>	
		<b>\$</b>	<b>%</b>
2018	\$ 561,231	\$ 76,865	15.9%
2017	484,366	17,316	3.7%
2016	467,050	(698)	-0.1%
2015	467,748	(4,004)	-0.8%
2014	471,752	(9,846)	-2.0%
2013	481,598	10,703	2.3%
2012	470,895	(106,895)	-18.5%
2011	577,790	(114,016)	-16.5%
2010	691,806	50,755	7.9%
2009	641,051	5,749	0.9%
2008	635,302	(24,966)	-3.8%
2007	660,268	(3,682)	-0.6%
2006	663,950	(77,700)	-10.5%
2005	741,650	(43,350)	-5.5%
2004	785,000	(21,000)	-2.6%
2003	806,000	(91,000)	-10.1%
2002	897,000	(46,000)	-4.9%
2001	943,000	30,000	3.3%
2000	913,000	n/a	n/a
<b>Total</b>	<b>\$12,360,457</b>		

<b>Major Home Repairs &amp; Sewers (MHRS) / Down Payment Assistance (DPA)</b>				
<b>Loans and Grants</b>				
<i>As of December 31, 2018</i>				
<b>Program Year</b>	<b>MHRS</b>		<b>DPA</b>	
	<b># of Projects</b>	<b>Original Amount</b>	<b># of Projects</b>	<b>Original Amount</b>
2018	9	\$ 174,133	-	\$ -
2017	4	\$ 72,322	-	\$ -
2016	6	\$ 129,355	-	\$ -
2015	1	\$ 37,144	-	\$ -
2014	5	\$ 72,979	1	\$ 3,364
2013	8	\$ 147,405	-	\$ -
2012	9	\$ 106,857	1	\$ 2,250
2011	8	\$ 170,407	-	\$ -
2010	13	\$ 256,286	2	\$ 8,619
2009	6	\$ 102,652	5	\$ 23,791
2008	3	\$ 37,224	4	\$ 19,379
2007	4	\$ 56,345	2	\$ 8,700
2006	6	\$ 67,556	1	\$ 7,000
2005	7	\$ 69,634	-	\$ -
2004	4	\$ 36,058	3	\$ 14,901
2003	7	\$ 49,136	8	\$ 35,336
2002	3	\$ 19,999	-	\$ -
2001	-	\$ -	11	\$ 51,621
2000	-	\$ -	1	\$ 5,000
<b>Total</b>	<b>103</b>	<b>\$ 1,605,492</b>	<b>39</b>	<b>\$ 179,961</b>



## Major Home Repairs & Sewer Loans Detail:

Major Home Repair & Sewer Loans (MHRS)									
As of December 31, 2018									
Loan ID #	Original Loan / Grant Amount	Total Principal Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2002</b>									
<b>3 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>	<b>\$ 19,999</b>	<b>\$ 19,999</b>	<b>\$ -</b>						
MHR-001	\$ 6,000	\$ 6,000	\$ -	9/23/2002		Paid Off		0.0%	
MHR-003	\$ 5,999	\$ 5,999	\$ -	2/24/2003		Paid Off		0.0%	
MHR-004	\$ 8,000	\$ 8,000	\$ -	5/5/2003		Paid Off		0.0%	
<b>Year 2003</b>									
<b>7 = Total # Loans/Grants</b>									
<b>3 = Total Outstanding</b>	<b>\$ 49,136</b>	<b>\$ 32,865</b>	<b>\$ 16,268</b>						
MHR-006	\$ 7,831	\$ 7,831	\$ -	7/23/2003		Paid Off		0.0%	
MHR-008	\$ 4,523	\$ 2,851	\$ 1,672	9/8/2003	10/1/2023		9/8/2023	0.0%	
MHR-009	\$ 7,956	\$ -	\$ 7,956	9/16/2003	10/1/2023		9/10/2023	0.0%	
MHR-011	\$ 7,237	\$ 7,237	\$ -	10/21/2003		Paid Off		0.0%	
MHR-018	\$ 6,950	\$ 6,950	\$ -	1/28/2004		Paid Off		0.0%	
MHR-016	\$ 6,640	\$ -	\$ 6,640	3/2/2004	3/1/2024		2/25/2024	0.0%	
MHR-019	\$ 8,000	\$ 8,000	\$ -	5/12/2004		Paid Off		0.0%	
MHR-017	\$ -	\$ -	\$ -	5/21/2004		Written Off		0.0%	
<b>Year 2004</b>									
<b>4 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>	<b>\$ 36,058</b>	<b>\$ 36,058</b>	<b>\$ -</b>						
MHR-020	\$ 12,554	\$ 12,554	\$ -	9/15/2004		Paid Off		0.0%	
MHR-030	\$ 7,504	\$ 7,504	\$ -	9/23/2004		Paid Off		0.0%	
MHR-029	\$ 8,000	\$ 8,000	\$ -	11/1/2004		Written Off		0.0%	
MHR-024	\$ 8,000	\$ 8,000	\$ -	12/3/2004		Paid Off		0.0%	
<b>Year 2005</b>									
<b>7 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>	<b>\$ 69,634</b>	<b>\$ 49,990</b>	<b>\$ 19,645</b>						
MHR-038	\$ 7,064	\$ 7,064	\$ -	8/29/2005		Paid Off		0.0%	
MHR-031	\$ 9,235	\$ 1,590	\$ 7,645	9/1/2005	4/1/2016		3/1/2026	0.0%	
MHR-032	\$ 7,302	\$ 7,302	\$ -	9/2/2005		Paid Off		0.0%	
MHR-034	\$ 7,993	\$ 7,993	\$ -	10/19/2005		Paid Off		0.0%	
MHR-036	\$ 15,840	\$ 15,840	\$ -	12/15/2005		Paid Off		0.0%	
MHR-040	\$ 10,200	\$ 10,200	\$ -	4/11/2006		Paid Off		0.0%	
MHR-047	\$ 12,000	\$ -	\$ 12,000	6/7/2006	6/1/2026		6/1/2026	0.0%	
<b>Year 2006</b>									
<b>6 = Total # Loans/Grants</b>									
<b>3 = Total Outstanding</b>	<b>\$ 67,556</b>	<b>\$ 36,514</b>	<b>\$ 31,041</b>						
MHR-046	\$ 9,697	\$ 9,697	\$ -	7/26/2006		Paid Off		0.0%	
MHR-052	\$ 11,927	\$ -	\$ 11,927	11/14/2006	12/1/2026		11/8/2026	0.0%	
MHR-053	\$ 11,858	\$ 11,858	\$ -	12/20/2006		Paid Off		0.0%	
MHR-055	\$ 10,126	\$ 3,000	\$ 7,126	1/3/2007	1/1/2027		12/27/2026	0.0%	
MHR-056	\$ 11,960	\$ 11,960	\$ -	5/22/2007		Paid Off		0.0%	
MHR-054	\$ 11,988	\$ -	\$ 11,988	4/25/2007	5/1/2027		4/19/2027	0.0%	
<b>Year 2007</b>									
<b>4 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>	<b>\$ 56,345</b>	<b>\$ 26,179</b>	<b>\$ 30,167</b>						
MHR-061	\$ 11,777	\$ -	\$ 11,777	11/8/2007	12/1/2027		11/2/2027	0.0%	
MHR-062	\$ 18,390	\$ -	\$ 18,390	11/20/2007	12/1/2027		11/14/2027	0.0%	
MHR-063	\$ 19,291	\$ 19,291	\$ -	11/20/2007		Paid Off		0.0%	
MHR-064	\$ 6,888	\$ 6,888	\$ -	2/4/2008		Paid Off		0.0%	
<b>Year 2008</b>									
<b>3 = Total # Loans/Grants</b>									
<b>1 = Total Outstanding</b>	<b>\$ 37,224</b>	<b>\$ 25,325</b>	<b>\$ 11,899</b>						
MHR-066	\$ 11,899	\$ -	\$ 11,899	8/21/2008	9/1/2028		8/15/2028	0.0%	
MHR-069	\$ 11,980	\$ 11,980	\$ -	12/29/2008		Written Off		0.0%	
MHR-070	\$ 13,345	\$ 13,345	\$ -	2/12/2009		Paid Off		0.0%	



# Major Home Repair & Sewer Loans (MHRS) - continued

As of December 31, 2018

Loan ID #	Original Loan / Grant Amount	Total Principal Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2009</b>								
<b>6 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>								
MHR-075	\$ 102,652	\$ 42,329	\$ 60,323					
MHR-075	\$ 14,397	\$ 2,135	\$ 12,262	9/21/2009	9/1/2013		9/1/2016	0.0%
MHR-077	\$ 12,597	\$ 2,088	\$ 10,509	11/13/2009	12/1/2013		11/1/2016	0.0%
MHR-079	\$ 23,168	\$ 23,168	\$ -	11/4/2009		Paid Off		0.0%
MHR-073	\$ 14,137	\$ 1,775	\$ 12,362	12/23/2009	6/1/2013		12/1/2017	0.0%
MHR-080	\$ 13,164	\$ 13,164	\$ -	4/16/2010		Paid Off		0.0%
MHR-082	\$ 25,190	\$ -	\$ 25,190	5/28/2010	6/1/2030		6/1/2030	0.0%
<b>Year 2010</b>								
<b>13 = Total # Loans/Grants</b>								
<b>9 = Total Outstanding</b>								
MHR-076	\$ 25,110	\$ -	\$ 25,110	7/2/2010	7/1/2030		6/25/2013	0.0%
MHR-087	\$ 19,930	\$ 4,260	\$ 15,670	9/30/2010	9/1/2030		9/23/2030	0.0%
MHR-088	\$ 21,124	\$ -	\$ 21,124	9/30/2010	10/1/2030		9/24/2030	0.0%
MHR-083	\$ 26,232	\$ 26,232	\$ -	10/8/2010		Paid Off		0.0%
MHR-089	\$ 3,474	\$ -	\$ 3,474	10/29/2010	11/1/2030		10/22/2030	0.0%
MHR-086	\$ 21,778	\$ 21,778	\$ -	11/29/2010		Paid Off		0.0%
MHR-093	\$ 24,390	\$ 14,500	\$ 9,890	2/28/2011	6/1/2016		2/18/2031	0.0%
MHR-092 (Grant)	\$ 12,100	\$ 12,100	\$ -	2/28/2011			n/a	n/a
MHR-090	\$ 16,770	\$ -	\$ 16,770	3/14/2011	4/1/2031		3/8/2031	0.0%
MHR-094	\$ 25,020	\$ -	\$ 25,020	4/4/2011	4/1/2031		3/29/2031	0.0%
MHR-085	\$ 22,449	\$ 5,400	\$ 17,049	5/14/2014	7/1/2014		7/1/2029	0.0%
MHR-096 (Grant)	\$ 11,120	\$ 11,120	\$ -	4/21/2011			n/a	n/a
MHR-095	\$ 26,790	\$ 5,805	\$ 20,985	6/28/2011	4/1/2015		4/1/2031	0.0%
<b>Year 2011</b>								
<b>8 = Total # Loans/Grants</b>								
<b>6 = Total Outstanding</b>								
MHR-098	\$ 22,293	\$ -	\$ 22,293	7/21/2011	8/1/2031		7/13/2031	0.0%
MHR-100	\$ 18,858	\$ 18,858	\$ -	9/20/2011	6/1/2017		9/14/2016	0.0%
MHR-101	\$ 26,182	\$ -	\$ 26,182	11/9/2011	12/1/2031		11/2/2016	0.0%
MHR-102	\$ 6,386	\$ 6,386	\$ -	12/19/2011		Paid Off		0.0%
MHR-099	\$ 19,414	\$ -	\$ 19,414	12/30/2011	1/1/2031		12/21/2031	0.0%
MHR-107	\$ 27,300	\$ 27,300	\$ -	1/10/2012		Short Sale		0.0%
MHR-103	\$ 24,974	\$ 2,380	\$ 22,594	1/11/2012	8/1/2017		1/5/2017	0.0%
MHR-105	\$ 25,000	\$ 25,000	\$ -	5/14/2012	6/1/2022		5/8/2017	0.0%
<b>Year 2012</b>								
<b>9 = Total # Loans/Grants</b>								
<b>6 = Outstanding Loans</b>								
MHR-106	\$ 106,857	\$ 19,020	\$ 87,837					
MHR-106	\$ 28,913	\$ -	\$ 28,913	8/28/2012	9/1/2022		8/21/2022	0.0%
MHR-112	\$ 12,230	\$ -	\$ 12,230	2/27/2013	3/1/2033		2/20/2033	0.0%
MHR-113	\$ 17,850	\$ -	\$ 17,850	12/8/2012	12/1/2032		12/4/2032	0.0%
MHR-114 (Grant)	\$ 1,696	\$ 1,696	\$ -	7/18/2012			n/a	n/a
MHR-117	\$ 10,174	\$ 10,174	\$ -	6/17/2013		Paid Off		0.0%
MHRS-01	\$ 7,150	\$ 7,150	\$ -	9/27/2012		Paid Off		0.0%
MHRS-05	\$ 10,022	\$ -	\$ 10,022	9/18/2012	10/1/2032		9/11/2032	0.0%
MHRS-06	\$ 10,128	\$ -	\$ 10,128	9/27/2012	12/1/2017		9/20/2017	0.0%
MHRS-07	\$ 8,694	\$ -	\$ 8,694	9/11/2012	12/1/2017		9/5/2017	0.0%
<b>Year 2013</b>								
<b>8 = Total # Loans/Grants</b>								
<b>5 = Total Outstanding</b>								
MHR-118	\$ 147,405	\$ 45,175	\$ 102,230					
MHR-118	\$ 27,921	\$ 800	\$ 27,121	10/16/2013	10/10/2018		10/10/2018	0.0%
MHR-119	\$ 11,969	\$ 11,969	\$ -	7/1/2013		Paid Off		0.0%
MHR-120	\$ 15,100	\$ 4,772	\$ 10,328	11/22/2013	1/1/2014		12/1/2033	0.0%
MHR-121 (Grant)	\$ 8,457	\$ 8,457	\$ -	9/6/2013			n/a	n/a
MHR-122 (Grant)	\$ 12,597	\$ 12,597	\$ -	10/3/2013			n/a	n/a
MHR-123	\$ 24,938	\$ 2,838	\$ 22,100	3/6/2014	5/1/2014		5/1/2034	0.0%
MHR-124	\$ 34,236	\$ 3,744	\$ 30,493	4/14/2014	8/1/2014		8/1/2034	0.0%
MHR-091	\$ 12,188	\$ -	\$ 12,188	1/23/2014	8/17/2034		8/17/2015	0.0%



## Major Home Repair & Sewer Loans (MHRS) - continued

As of December 31, 2018

Loan ID #	Original Loan / Grant Amount	Total Principal Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2014</b>								
<b>5 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>	<b>\$ 72,979</b>	<b>\$ 24,075</b>	<b>\$ 48,904</b>					
MHR-126	\$ 11,140	\$ 4,724	\$ 6,416	9/22/2014	12/1/2014		1/12/2034	0.0%
MHR-127	\$ 12,558	\$ 12,558	\$ -	2/5/2015		Paid Off		0.0%
MHR-128	\$ 14,014	\$ 3,683	\$ 10,331	1/14/2015	4/1/2015		3/1/2035	0.0%
MHR-129	\$ 24,497	\$ 1,150	\$ 23,347	12/30/2014	3/1/2015		3/1/2035	0.0%
MHRS-04	\$ 10,770	\$ 1,959	\$ 8,810	1/29/2015	4/1/2015		4/1/2035	0.0%
<b>Year 2015</b>								
<b>1 = Total # Loans/Grants</b>								
<b>1 = Outstanding Loans</b>	<b>\$ 37,144</b>	<b>\$ 3,702</b>	<b>\$ 33,442</b>					
MHR-132	\$ 37,144	\$ 3,702	\$ 33,442	12/22/2015	2/1/2016		1/1/2036	0.0%
<b>Year 2016</b>								
<b>6 = Total # Loans/Grants</b>								
<b>6 = Total Outstanding</b>	<b>\$ 129,355</b>	<b>\$ 6,323</b>	<b>\$ 123,032</b>					
MHR-133	\$ 25,000	\$ -	\$ 25,000	8/16/2016	8/1/2036		7/1/2036	0.0%
MHR-135	\$ 28,303	\$ 1,808	\$ 26,495	12/9/2016	2/1/2017		1/1/2037	0.0%
MHR-136	\$ 10,702	\$ -	\$ 10,702	12/5/2016	1/1/2037		1/1/2037	0.0%
MHRS-09	\$ 12,724	\$ 1,188	\$ 11,536	12/19/2016	2/1/2017		1/1/2037	0.0%
MHRS-10	\$ 37,761	\$ 3,327	\$ 34,434	12/19/2016	2/1/2017		1/1/2037	0.0%
MHR-138	\$ 14,866	\$ -	\$ 14,866	1/20/2017	12/1/2037		12/31/2037	0.0%
<b>Year 2017</b>								
<b>4 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>	<b>\$ 72,322</b>	<b>\$ 14,192</b>	<b>\$ 58,130</b>					
MHRS-08	\$ 8,243	\$ -	\$ 8,243	6/15/2017	6/1/2037		6/1/2037	0.0%
MHRS-11	\$ 23,289	\$ 84	\$ 23,205	6/19/2017	8/1/2017		7/1/2037	0.0%
MHR-137	\$ 28,225	\$ 1,544	\$ 26,682	11/15/2017	12/1/2037		11/1/2037	0.0%
MHR-145	\$ 12,565	\$ 12,565	\$ -	11/16/2017		Paid Off		0.0%
<b>Year 2018</b>								
<b>9 = Total # Loans/Grants</b>								
<b>9 = Total Outstanding</b>	<b>\$ 174,132</b>	<b>\$ 380</b>	<b>\$ 173,752</b>					
MHR-140	\$ 14,779	\$ -	\$ 14,779	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-142	\$ 12,565	\$ -	\$ 12,565	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-146	\$ 18,500	\$ -	\$ 18,500	2/16/2018	2/1/2038		2/16/2038	0.0%
MHR-149	\$ 5,201	\$ -	\$ 5,201	2/6/2018	2/1/2038		2/1/2038	0.0%
MHR-150	\$ 5,201	\$ -	\$ 5,201	1/11/2018	1/1/2038		1/11/2038	1.0%
MHR-151	\$ 12,686	\$ 380	\$ 12,306	2/16/2018	3/1/2018		3/1/2038	1.0%
MHR-147	\$ 15,000	\$ -	\$ 15,000	7/28/2018	7/1/2038		7/28/2038	0.0%
MHR-154	\$ 65,000	\$ -	\$ 65,000	11/29/2018	11/1/2038		11/29/2038	0.0%
MHR-162	\$ 25,200	\$ -	\$ 25,200	12/6/2018	12/1/2038		12/6/2038	0.0%
<b>Life-to-Date Total</b>								
<b>103 = Total # Loans/Grants</b>								
<b>63 = Total Outstanding</b>	<b>\$ 1,605,492</b>	<b>\$ 563,247</b>	<b>\$ 1,042,245</b>					



# Down Payment Assistance Loans & Grants Detail:

Down Payment Assistance - Loans & Grants									
As of December 31, 2018									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2000</b>									
<b>1 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>									
DPA-001	\$ 5,000	\$ 5,000	\$ -	12/5/2001		Paid Off		0.0%	
<b>Year 2001</b>									
<b>11 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>									
DPA-002	\$ 5,000	\$ 5,000	\$ -	7/2/2001		Paid Off		0.0%	
DPA-004	\$ 3,366	\$ 3,366	\$ -	8/28/2001		Paid Off		0.0%	
DPA-005	\$ 5,000	\$ 5,000	\$ -	9/4/2001		Paid Off		0.0%	
DPA-006	\$ 5,000	\$ 5,000	\$ -	9/20/2001		Paid Off		0.0%	
DPA-007	\$ 5,000	\$ 5,000	\$ -	9/21/2001		Written Off		0.0%	
DPA-008	\$ 4,425	\$ 4,425	\$ -	10/18/2001		Paid Off		0.0%	
DPA-009	\$ 3,973	\$ -	\$ 3,973	12/5/2001	10/26/2021		10/26/2021	0.0%	
DPA-012	\$ 5,000	\$ 5,000	\$ -	1/25/2002		Paid Off		0.0%	
DPA-011	\$ 5,000	\$ 5,000	\$ -	1/31/2002		Paid Off		0.0%	
DPA-013	\$ 4,778	\$ 4,778	\$ -	2/28/2002		Paid Off		0.0%	
DPA-014	\$ 5,080	\$ 1,600	\$ 3,480	3/21/2002	9/1/2017		2/1/2022	0.0%	
<b>Year 2003</b>									
<b>8 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>									
DPA-015	\$ 5,000	\$ 5,000	\$ -	8/1/2003		Paid Off		0.0%	
DPA-016	\$ 2,167	\$ 2,167	\$ -	8/20/2003		Paid Off		0.0%	
DPA-017 (Grant)	\$ 5,000	\$ 5,000	n/a	12/3/2003			n/a	n/a	
DPA-018 (Grant)	\$ 5,000	\$ 5,000	n/a	1/22/2004			n/a	n/a	
DPA-020 (Grant)	\$ 3,169	\$ 3,169	n/a	2/17/2004			n/a	n/a	
DPA-022 (Grant)	\$ 5,000	\$ 5,000	n/a	4/22/2004			n/a	n/a	
DPA-021 (Grant)	\$ 5,000	\$ 5,000	n/a	4/29/2004			n/a	n/a	
DPA-023 (Grant)	\$ 5,000	\$ 5,000	n/a	6/30/2004			n/a	n/a	
<b>Year 2004</b>									
<b>3 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>									
DPA-024	\$ 5,000	\$ 5,000	\$ -	9/2/2004		Paid Off		0.0%	
DPA-025	\$ 4,901	\$ 4,901	\$ -	9/28/2004		Paid Off		0.0%	
DPA-026	\$ 5,000	\$ 5,000	\$ -	5/2/2005		Paid Off		0.0%	
<b>Year 2006</b>									
<b>1 = Total # Loans/Grants</b>									
<b>1 = Total Outstanding</b>									
DPA-027	\$ 7,000	\$ -	\$ 7,000	7/26/2006	7/17/2026		7/17/2026	0.0%	
<b>Year 2007</b>									
<b>2 = Total # Loans/Grants</b>									
<b>1 = Total Outstanding</b>									
DPA-029	\$ 5,200	\$ -	\$ 5,200	2/28/2008	2/27/2028		2/27/2028	0.0%	
DPA-030	\$ 3,500	\$ 3,500	\$ -			Written Off		0.0%	
<b>Year 2008</b>									
<b>4 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>									
DPA-032	\$ 6,959	\$ 6,959	\$ -	11/21/2008		Written Off		0.0%	
DPA-033	\$ 2,550	\$ -	\$ 2,550	12/22/2008	2/18/2028		12/18/2028	0.0%	
DPA-034	\$ 6,995	\$ 6,995	\$ -	Short Sale		Written Off		0.0%	
DPA-035	\$ 2,875	\$ -	\$ 2,875	5/11/2009	4/27/2029		4/27/2029	0.0%	
<b>Year 2009</b>									
<b>5 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>									
DPA-041	\$ 7,000	\$ 7,000	\$ -	9/30/2009		Paid Off		0.0%	
DPA-042	\$ 4,410	\$ -	\$ 4,410	10/9/2009	10/7/2029		10/7/2029	0.0%	
DPA-044	\$ 2,091	\$ 2,091	\$ -	11/30/2009		Paid Off		0.0%	
DPA-046	\$ 7,000	\$ -	\$ 7,000	5/12/2010	5/5/2030		5/5/2030	0.0%	
DPA-055	\$ 3,290	\$ 3,290	\$ -	6/18/2010		Paid Off		0.0%	



Down Payment Assistance - Loans & Grants (continued)									
As of December 31, 2018									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2010</b>									
2 = Total # Loans/Grants									
2 = Total Outstanding	\$ 8,619	\$ -	\$ 8,619						
DPA-048	\$ 1,619	\$ -	\$ 1,619	11/18/2010	10/29/2030		10/29/2030	0.0%	
DPA-049	\$ 7,000	\$ -	\$ 7,000	5/25/2011	5/16/2031		5/16/2031	0.0%	
<b>Year 2012</b>									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 2,250	\$ -	\$ 2,250						
DPA-050	\$ 2,250	\$ -	\$ 2,250	10/24/2012	10/16/2032		10/16/2032	0.0%	
<b>Year 2014</b>									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 3,364	\$ 3,364	\$ -						
DPA-051	\$ 3,364	\$ 3,364	\$ -	9/30/2014		Paid Off		0.0%	
<b>Life-to-Date Total</b>									
39 = Total # Loans/Grant									
11 = Total Outstanding	\$ 179,961	\$ 132,604	\$ 47,357						

#### Economic Development Loan Detail:

There is one Economic Development Loan in repayment status. This loan accrued 5% interest and is for 60 months. These payments are revolving as well.

Economic Development Loan									
As of December 31, 2018									
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Total Interest Paid	Loans Receivable	Closing Date	First Payment Date	Maturity Date	Interest Rate	
EDBL-002 (5 Star Property Management)	\$ 32,110	\$ 32,110	\$ 4,315	\$ -	9/1/2013	10/1/2013	9/1/2018	5.0%	
<b>Life-to-Date Total</b>									
1 = Total # Loans									
0 = Outstanding Loans	\$ 32,110	\$ 32,110	\$ 4,315	\$ -					

#### CDBG Entitlement Loan Detail:

The City of Lakewood note receivable from Living Access Support Alliance (LASA) of \$250,000 is for partial funding of the Client Services Center project. This is a 20 year deferred loan at zero interest.

CDBG Entitlement Loan - Living Access Support Alliance Loan (LASA)							
As of December 31, 2018							
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Loans Receivable	Closing Date	First Payment Date	Maturity Date	Interest Rate
2013-01	\$ 250,000	\$ -	\$ 250,000	6/2/2014	7/23/2023	6/2/2034	0.0%
<b>Life-to-Date Total</b>							
1 = Total # Loans							
1 = Outstanding	\$ 250,000	\$ -	\$ 250,000				



## HOME:

In accordance with HOME federal regulations, expenditures for the HOME program have primarily focused investment in the creation of, maintenance of, or acquisition of affordable housing for low and moderate income individuals. Programs funded include the Housing Rehabilitation Program (single-family homeowner rehabilitation), Down Payment Assistance, and the Affordable Housing Fund (investments primarily with Habitat for Humanity and various non-profit housing providers). The Housing Rehabilitation, Down Payment, and Affordable Housing Funds all have corresponding Revolving Loan Funds (RLF) established in accordance with HUD regulations, which allow for the recapture and reuse of loan funds for similar housing activities.

The HOME program is funded annually through the Lakewood and Tacoma HOME Consortium. The Consortium reimburses expenditures for the City of Lakewood's projects/programs, which include Housing Rehabilitation, Affordable Housing, and Home Down Payment Loans, to the City of Lakewood. The notes on these loans are held and tracked by the Lakewood and Tacoma HOME Consortium in Tacoma, and are not accounted for in Fund 190 CDBG.

HOME Housing Rehabilitation Loans As of December 31, 2018		
Program Year	# of Projects	Original Amount
2018	-	\$ -
2017	-	\$ -
2016	1	\$ 56,611
2015	2	\$ 88,697
2014	-	\$ -
2013	1	\$ 36,258
2012	4	\$ 201,175
2011	2	\$ 131,300
2010	3	\$ 178,130
2009	6	\$ 412,750
2008	7	\$ 289,765
2007	3	\$ 179,546
2006	7	\$ 379,452
2005	7	\$ 286,313
2004	10	\$ 395,478
2003	11	\$ 363,099
2002	5	\$ 155,471
2001	3	\$ 126,899
2000	1	\$ 40,000
<b>Total</b>	<b>73</b>	<b>\$ 3,320,944</b>

## HOME Housing Rehabilitation Loan Detail:

HOME Housing Rehabilitation Loans As of December 31, 2018											
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2000</b>											
<b>1 = Total # Loans</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>						
LHR-001	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/23/2002		Paid Off		0.0%	
<b>Year 2001</b>											
<b>3 = Total # Loans</b>	<b>\$ 126,899</b>	<b>\$ -</b>	<b>\$ 126,899</b>	<b>\$ 126,899</b>	<b>\$ -</b>						
LHR-002	\$ 49,979	\$ -	\$ 49,979	\$ 49,979	\$ -	7/23/2003		Paid Off		0.0%	
LHR-004	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/8/2003		Paid Off		0.0%	
LHR-005	\$ 36,920	\$ -	\$ 36,920	\$ 36,920	\$ -	9/16/2003		Paid Off		0.0%	
<b>Year 2002</b>											
<b>5 = Total # Loans</b>	<b>\$ 155,471</b>	<b>\$ 361</b>	<b>\$ 155,110</b>	<b>\$ 139,663</b>	<b>\$ 15,447</b>						
LHR-003	\$ 39,028	\$ -	\$ 39,028	\$ 39,028	\$ -	9/15/2004		Paid Off		0.0%	
LHR-006	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -	7/22/2002		Paid Off		0.0%	
LHR-007	\$ 30,735	\$ -	\$ 30,735	\$ 30,735	\$ -	9/23/2004		Paid Off		0.0%	
LHR-008	\$ 15,808	\$ 361	\$ 15,447	\$ -	\$ 15,447	2/28/2003	2/1/2023		2/28/2023	0.0%	
LHR-011	\$ 19,900	\$ -	\$ 19,900	\$ 19,900	\$ -	12/3/2004		Paid Off		0.0%	
<b>Year 2003</b>											
<b>11 = Total # Loans</b>	<b>\$ 363,099</b>	<b>\$ 6,806</b>	<b>\$ 356,293</b>	<b>\$ 222,298</b>	<b>\$ 133,994</b>						
LHR-009	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	7/31/2003	4/1/2023		8/23/2025	0.0%	
LHR-013	\$ 35,328	\$ -	\$ 35,328	\$ 35,328	\$ -	9/1/2005		Paid Off		0.0%	
LHR-020	\$ 18,744	\$ -	\$ 18,744	\$ 15,608	\$ 3,136	11/13/2003	11/1/2023		11/13/2023	0.0%	
LHR-012	\$ 68,321	\$ -	\$ 68,321	\$ 68,321	\$ -	10/19/2005		Paid Off		0.0%	
LHR-019	\$ 23,344	\$ 2,100	\$ 21,244	\$ -	\$ 21,244	12/18/2003	12/18/2023		12/18/2023	0.0%	
LHR-016	\$ 42,304	\$ -	\$ 42,304	\$ 42,304	\$ -	4/11/2006		Paid Off		0.0%	
LHR-012B	\$ 23,145	\$ -	\$ 23,145	\$ 23,145	\$ -	5/14/2004		Paid Off		0.0%	
LHR-026	\$ 28,760	\$ 4,702	\$ 24,058	\$ -	\$ 24,058	5/4/2004	5/1/2024		5/4/2024	0.0%	
LHR-032	\$ 13,473	\$ -	\$ 13,473	\$ 13,473	\$ -	6/21/2004		Paid Off		0.0%	
LHR-014	\$ 45,560	\$ 4	\$ 45,556	\$ -	\$ 45,556	6/1/2024	6/1/2024			0.0%	
LHR-022	\$ 24,120	\$ -	\$ 24,120	\$ 24,120	\$ -	6/7/2006		Paid Off		0.0%	
<b>Year 2004</b>											
<b>10 = Total # Loans</b>	<b>\$ 395,478</b>	<b>\$ 1,849</b>	<b>\$ 393,629</b>	<b>\$ 218,861</b>	<b>\$ 174,770</b>						
LHR-021	\$ 34,100	\$ 111	\$ 33,989	\$ -	\$ 33,989	7/28/2004	7/1/2024		7/28/2024	0.0%	
LHR-018/099X	\$ 48,934	\$ -	\$ 48,934	\$ 48,934	\$ -	11/14/2006		Paid Off		0.0%	
LHR-031	\$ 13,072	\$ -	\$ 13,072	\$ 13,072	\$ -	12/20/2006		Paid Off		0.0%	
LHR-025R	\$ 54,015	\$ 918	\$ 53,097	\$ 17,702	\$ 35,395	10/11/2004			10/11/2024	0.0%	
LHR-030	\$ 48,000	\$ -	\$ 48,000	\$ 48,000	\$ -	12/16/2004		Paid Off		0.0%	
LHR-039	\$ 38,704	\$ 489	\$ 38,215	\$ -	\$ 38,215	3/30/2005	3/30/2025		3/30/2025	0.0%	
LHR-027	\$ 47,838	\$ -	\$ 47,838	\$ 47,838	\$ -	4/2/2005		Paid Off		0.0%	
LHR-019B	\$ 19,500	\$ 214	\$ 19,286	\$ -	\$ 19,286	4/29/2005	4/29/2025		12/27/2026	0.0%	
LHR-041	\$ 43,315	\$ -	\$ 43,315	\$ 43,315	\$ -	5/22/2007		Paid Off		0.0%	
LHR-028	\$ 48,000	\$ 117	\$ 47,883	\$ -	\$ 47,883	6/6/2005	6/6/2025		6/6/2025	0.0%	



HOME Housing Rehabilitation Loans											
As of December 31, 2018											
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2005</b>											
7 = Total # Loans	\$ 286,313	\$ 248	\$ 286,065	\$ 105,235	\$ 180,830						
LHR-043	\$ 41,480	\$ -	\$ 41,480	\$ 41,480	\$ -	11/8/2007		Paid Off		0.0%	
LHR-033	\$ 33,752	\$ -	\$ 33,752	\$ 33,752	\$ -	8/29/2005		Paid Off		0.0%	
LHR-034	\$ 52,577	\$ 109	\$ 52,468	\$ 3,499	\$ 48,969	8/23/2005	8/23/2025		8/23/2025	0.0%	
LHR-038	\$ 26,504	\$ -	\$ 26,504	\$ 26,504	\$ -	2/14/2006		Paid Off		0.0%	
LHR-049	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000	6/1/2006	6/1/2026		6/1/2026	0.0%	
LHR-047	\$ 25,500	\$ -	\$ 25,500	\$ -	\$ 25,500	6/8/2006	6/8/2026		6/8/2026	0.0%	
LHR-052	\$ 41,500	\$ 139	\$ 41,361	\$ -	\$ 41,361	6/23/2006	6/23/2026		6/23/2026	0.0%	
<b>Year 2006</b>											
7 = Total # Loans	\$ 379,452	\$ 256	\$ 379,196	\$ 183,250	\$ 195,946						
LHR-050	\$ 52,000	\$ -	\$ 52,000	\$ 15,950	\$ 36,050	8/23/2006	1/1/2013		8/23/2026	0.0%	
LHR-040	\$ 42,420	\$ -	\$ 42,420	\$ 42,420	\$ -	10/4/2006		Paid Off		0.0%	
LHR-053	\$ 73,910	\$ -	\$ 73,910	\$ 73,910	\$ -	10/24/2006		Written Off		0.0%	
LHR-054	\$ 47,570	\$ -	\$ 47,570	\$ 21,568	\$ 26,002	1/31/2007	8/1/2017		1/31/2027	0.0%	
LHR-055	\$ 69,150	\$ 17	\$ 69,133	\$ -	\$ 69,133	1/31/2007	1/31/2026		1/31/2027	0.0%	
LHR-057	\$ 65,000	\$ 239	\$ 64,761	\$ -	\$ 64,761	3/29/2007	3/29/2027		3/29/2027	0.0%	
LHR-060	\$ 29,402	\$ -	\$ 29,402	\$ 29,402	\$ -	2/12/2009		Written Off		0.0%	
<b>Year 2007</b>											
3 = Total # Loans	\$ 179,546	\$ 176	\$ 179,370	\$ 57,060	\$ 122,310						
LHR-062	\$ 57,060	\$ -	\$ 57,060	\$ 57,060	\$ -	12/23/2009		Paid Off		0.0%	
LHR-058/087	\$ 56,886	\$ 39	\$ 56,847	\$ -	\$ 56,847	8/17/2007	8/17/2018		8/17/2027	0.0%	
LHR-063	\$ 65,600	\$ 137	\$ 65,463	\$ -	\$ 65,463	1/31/2008	2/1/2028		1/31/2028	0.0%	
<b>Year 2008</b>											
7 = Total # Loans	\$ 289,765	\$ 1,409	\$ 288,356	\$ 125,035	\$ 163,322						
LHR-066	\$ 36,915	\$ -	\$ 36,915	\$ 36,915	\$ -	7/2/2010		Paid Off		0.0%	
LHR-068	\$ 49,085	\$ 248	\$ 48,837	\$ -	\$ 48,838	10/10/2008	10/10/2028		10/10/2028	0.0%	
LHR-071	\$ 62,845	\$ 668	\$ 62,177	\$ -	\$ 62,177	10/10/2008	10/10/2028		10/10/2028	0.0%	
LHR-070	\$ 38,050	\$ -	\$ 38,050	\$ 38,050	\$ -	10/10/2008		Paid Off		0.0%	
LHR-072	\$ 50,070	\$ -	\$ 50,070	\$ 50,070	\$ -	9/30/2010		Paid Off		0.0%	
LHR-069	\$ 26,450	\$ 181	\$ 26,269	\$ -	\$ 26,269	2/24/2009	12/19/2028		2/24/2029	0.0%	
LHR-073	\$ 26,350	\$ 312	\$ 26,038	\$ -	\$ 26,038	4/10/2009	4/10/2029		4/10/2029	0.0%	
<b>Year 2009</b>											
6 = Total # Loans	\$ 412,750	\$ 6,227	\$ 406,523	\$ 162,240	\$ 244,283						
LHR-078	\$ 65,000	\$ 1,383	\$ 63,617	\$ -	\$ 63,617	9/15/2009	9/15/2029		9/15/2029	0.0%	
LHR-074	\$ 59,525	\$ 3,243	\$ 56,282	\$ -	\$ 56,282	10/2/2009	10/2/2029		10/2/2029	0.0%	
LHR-077	\$ 83,100	\$ -	\$ 83,100	\$ 83,100	\$ -	11/9/2011		Paid Off		0.0%	
LHR-076	\$ 64,200	\$ 407	\$ 63,793	\$ -	\$ 63,793	11/6/2009	11/1/2029		11/6/2029	0.0%	
LHR-080	\$ 61,685	\$ 1,094	\$ 60,591	\$ -	\$ 60,591	12/17/2009	12/31/2029		12/17/2029	0.0%	
LHR-082	\$ 79,240	\$ 100	\$ 79,140	\$ 79,140	\$ -	2/16/2010	2/16/2030	Paid Off		0.0%	
<b>Year 2010</b>											
3 = Total # Loans	\$ 178,130	\$ 4,873	\$ 173,257	\$ -	\$ 173,257						
LHR-081	\$ 59,150	\$ 1,631	\$ 57,519	\$ -	\$ 57,519	1/31/2011	12/28/2030		1/31/2031	0.0%	
LHR-085	\$ 52,200	\$ 3,242	\$ 48,958	\$ -	\$ 48,958	2/2/2011	2/18/2031		2/2/2031	0.0%	
LHR-086	\$ 66,780	\$ -	\$ 66,780	\$ -	\$ 66,780	5/5/2011	5/5/2031		5/5/2031	0.0%	
<b>Year 2011</b>											
2 = Total # Loans	\$ 131,300	\$ 3,854	\$ 127,446	\$ -	\$ 127,446						
LHR-090	\$ 47,500	\$ 3,617	\$ 43,883	\$ -	\$ 43,883	4/5/2012	4/5/2032		4/5/2032	0.0%	
LHR-091	\$ 83,800	\$ 237	\$ 83,563	\$ -	\$ 83,563	5/8/2012	5/8/2032		5/8/2032	0.0%	
<b>Year 2012</b>											
4 = Total # Loans	\$ 201,175	\$ 3,693	\$ 197,484	\$ 41,175	\$ 156,307						
LHR-094	\$ 34,500	\$ 3,133	\$ 31,367	\$ -	\$ 31,367	9/28/2012	9/28/2032		9/28/2032	0.0%	
LHR-096	\$ 50,000	\$ 560	\$ 49,442	\$ -	\$ 49,440	1/23/2013	1/29/2018		1/23/2033	0.0%	
LHR-097	\$ 75,500	\$ -	\$ 75,500	\$ -	\$ 75,500	2/20/2013	2/20/2033		4/20/2033	0.0%	
LHR-095	\$ 41,175	\$ -	\$ 41,175	\$ 41,175	\$ -	12/30/2014		Paid Off		0.0%	
<b>Year 2013</b>											
1 = Total # Loans	\$ 36,258	\$ -	\$ 36,258	\$ 12,385	\$ 23,873						
LHR-066R	\$ 36,258	\$ -	\$ 36,258	\$ 12,385	\$ 23,873	8/27/2013	10/1/2013		8/27/2033	0.0%	
<b>Year 2015</b>											
2 = Total # Loans	\$ 88,697	\$ -	\$ 88,697	\$ 27,997	\$ 60,700						
LHR-099X/018	\$ 15,947	\$ -	\$ 15,947	\$ 15,947	\$ -	12/29/2015	1/1/2016		12/29/2035	0.0%	
LHR-100	\$ 72,750	\$ -	\$ 72,750	\$ 12,050	\$ 60,700	9/28/2015	11/1/2015		9/28/2035	0.0%	
<b>Year 2016</b>											
1 = Total # Loans	\$ 56,611	\$ -	\$ 56,611	\$ -	\$ 56,611						
LHR-101	\$ 56,611	\$ -	\$ 56,611	\$ -	\$ 56,611	8/26/2016	8/26/2036		7/1/2036	0.0%	
<b>Life-to-Date Total</b>											
73 = Total # Loans	\$ 3,320,944	\$ 29,752	\$ 3,291,194	\$ 1,462,099	\$ 1,829,096						



Section 108:

The Section 108 program funds are used to fund large-scale economic development projects throughout Lakewood. This funding source most closely mirrors CDBG program regulations and requirements, in that, it must meet the national objective of serving low and moderate income individuals (primarily through the creation or retention of jobs for low and moderate income persons). Funding is to be awarded to qualifying projects as “gap funding” and is typically the final piece of the financing puzzle required to complete a project’s budget. Funds are to be provided as loans with terms up to 20 years and carry standard underwriting and collateralization requirements. Section 108 loans require borrower (jurisdiction) to pledge current and future CDBG allocations as principal security for the loan guarantee with additional collateral security being provided to the City by the final borrower (business or end use).

In 2012, the City of Lakewood was awarded \$2,888,000 from HUD for Section 108 Loan Guarantee funds. This program provides communities with a source of financing for large scale, capital-intensive economic development, housing, public facilities, and large-scale infrastructure and community development projects.

Section 108 Loans									
As of December 31, 2018									
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Total Interest Paid	Total Loan Balance	Closing Date	First Payment Date	Maturity Date	Interest Rate	
Year 2014									
1 = Total # Loans									
1 = Total Outstanding	\$ 700,000	\$ 102,000	\$ 70,712	\$ 598,000					
Curbside Motors	\$ 700,000	\$ 102,000	\$ 70,712	\$ 598,000	12/5/2014	8/1/2015	8/1/2034	4.25%	
Year 2015									
1 = Total # Loans									
1 = Total Outstanding	\$ 310,000	\$ -	\$ 36,079	\$ 310,000					
Living Access Support Alliance (LASA)	\$ 310,000	\$ -	\$ 36,079	\$ 310,000	8/1/2015	8/1/2020	8/1/2034	4.25%	
Year 2017									
1 = Total # Loans									
1 = Total Outstanding	\$ 141,000	\$ 47,000	\$ 2,925	\$ 94,000					
City of Lakewood 108th Street	\$ 141,000	\$ 47,000	\$ 2,925	\$ 94,000	8/31/2017	8/1/2018	8/31/2020	1.5% variable	
Life-to-Date Total									
3 = Total # Loans									
3 = Total Outstanding	\$ 1,151,000	\$ 149,000	\$ 109,716	\$ 1,002,000					

On August 31, 2017, the City entered into a Contract Loan Guarantee with Housing Urban Development for the overlay project 108th Street. The loan amount is \$141,000 to be paid with three years of CDBG entitlement funds. This was approved in the annual action plan and the note application. The security pledge is the City’s full faith and credit. The interest rate is variable and is set by LIBOR. As of 12/31/2018 the outstanding principal balance for this loan is \$94,000.

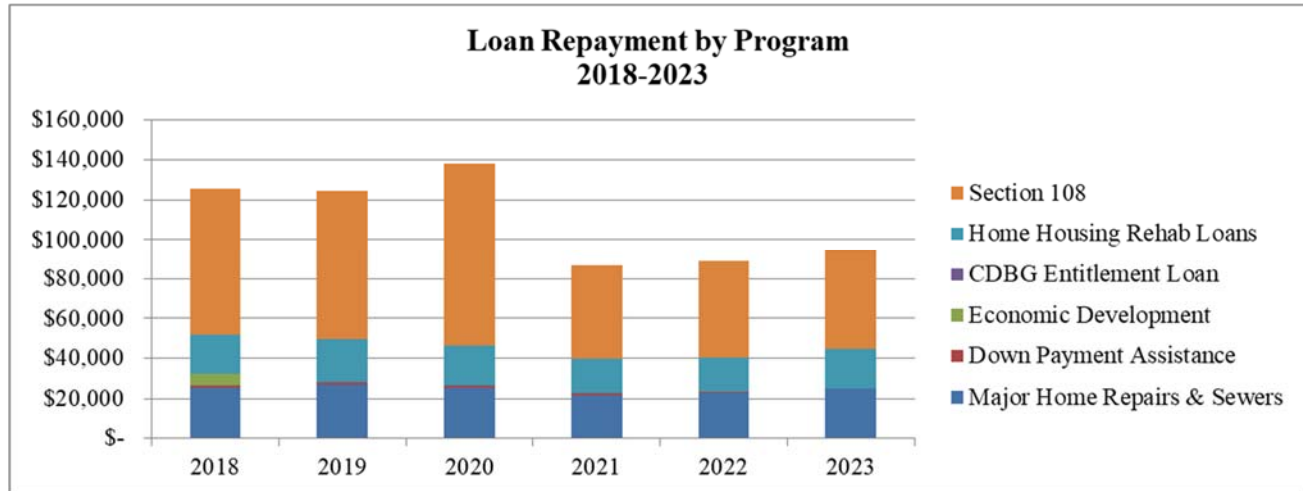
A Section 108 Loan in the amount of \$700,000 was issued in 2014 for Curbside Motors Incorporated and another for \$310,000 in 2015 for Living Access Support Alliance by the United States Department of Housing and Urban Development (HUD) to the City. The outstanding combined principal balance as of December 31, 2018, of \$908,000 is being repaid by a third party and, therefore, is not recognizable as debt on the City’s long-term debt schedule.



## Loan Repayment by Program

The following table provides a schedule of loan repayments by program.

Loan Repayment by Program	2018	2019	2020	2021	2022	2023	2024-2028	2029-2059
Major Home Repairs & Sewers	\$ 25,589	\$ 27,252	\$ 25,450	\$ 21,560	\$ 22,860	\$ 24,813	\$ 132,889	\$ 702,912
Down Payment Assistance	1,200	1,200	1,200	1,155	300	300	2,925	40,277
Economic Development	5,419	-	-	-	-	-	-	-
CDBG Entitlement Loan	-	-	-	-	-	-	-	250,000
Home Housing Rehab Loans	19,667	21,325	19,575	16,918	16,918	19,329	195,280	1,629,790
Section 108	74,000	75,000	92,000	47,000	49,000	50,000	288,000	401,000
<b>Total</b>	<b>\$125,875</b>	<b>\$124,777</b>	<b>\$138,225</b>	<b>\$ 86,633</b>	<b>\$ 89,079</b>	<b>\$ 94,442</b>	<b>\$ 619,094</b>	<b>\$3,023,979</b>
						Annual Average	\$ 103,182	\$ 100,799



## CDBG Fund Summary

The tables below provides the fund's financial information.

Fund 190 CDBG Balance Sheet As of December 31, 2018	
<b>Assets:</b>	
Cash	\$ (22,858)
Due From Other Governments	93,792
Notes/Loan Receivable - CDBG Down Payment Assistance	47,357
Notes/Loan Receivable - CDBG Major Home & Sewer Repairs	1,042,045
Notes/Loan Receivable - CDBG LASA	250,000
Notes/Loan Receivable - Nisqually Tribe Contribution	464
Grant Receivable - CDBG Section 108 Entitlement	94,000
<b>Total Assets</b>	<b>\$ 1,504,800</b>
<b>Liabilities:</b>	
Accounts Payable	\$ 1,470
Payroll Payable	6,325
Retainage Payable	8,269
Taxes Payable	54
Custodial Account	900
Unearned Revenue - CDBG Down Payment Assistance	47,357
Unearned Revenue - CDBG Major Home & Sewer Repairs	1,042,045
Unearned Revenue - CDBG LASA	250,000
Unearned Revenue - Nisqually Tribe Grant	464
Loan Payable - Section 108 - 108th St	94,000
<b>Total Liabilities</b>	<b>\$ 1,450,884</b>
<b>Ending Fund Balance</b>	<b>\$ 53,917</b>



Fund 190 CDBG Summary	Year-to-Date December 31, 2018			
	Beginning Balance	Revenue	Expenditure	Ending Balance
CDBG	\$ 42,768	\$ 424,993	\$ 411,672	\$ 56,089
HOME	-	123,442	131,983	\$ (8,541)
Nisqually Tribal & West Pierce Fire Emergency Asst Disp Res	9,084	396	3,112	\$ 6,368
<b>Total</b>	<b>\$ 51,852</b>	<b>\$ 548,831</b>	<b>\$ 546,767</b>	<b>\$ 53,916</b>

Fund 190 CDBG	Year-to-Date December 31, 2018			
	Beginning Balance	Revenue	Expenditure	Ending Balance
<b>CDBG</b>	<b>\$ 42,768</b>	<b>\$ 424,993</b>	<b>\$ 411,672</b>	<b>\$ 56,089</b>
<b>Administration</b>	<b>284</b>	<b>90,961</b>	<b>91,045</b>	<b>200</b>
Administration 2017	-	47,883	47,883	-
Administration 2018	-	16,029	16,029	-
Administration Revolving	284	27,050	27,134	200
<b>Physical Improvements</b>	<b>-</b>	<b>162,922</b>	<b>162,922</b>	<b>-</b>
Low Income Street Lights	-	369	369	-
108th St Road Improvement	-	31,597	31,597	-
123rd St.	-	81,032	81,032	-
Debt Service - 108th St	-	49,311	49,311	-
Debt Service - 108th St	-	614	614	-
<b>Housing Programs</b>	<b>18,121</b>	<b>166,692</b>	<b>157,704</b>	<b>27,109</b>
Major Home Repair 2014 (1)	-	(519)	(519)	-
Major Home Repair 2015	-	138	138	-
Major Home Repair 2016	-	32,263	32,263	-
Major Home Repair 2017	-	29,802	29,802	-
Emergency Assistance Displaced Resident	-	1,273	1,273	-
Admin of HOME Programs	-	1,753	1,753	-
Major Home Repair Revolving	-	101,023	92,995	8,028
Down Payment Assistance Revolving	18,121	960	-	19,081
<b>Economic Development</b>	<b>24,363</b>	<b>4,417</b>	<b>-</b>	<b>28,780</b>
ED Revolving Reallocated to Major Revolving 7/1/18 (2)	24,363	4,417	-	28,780
<b>HOME</b>	<b>\$ -</b>	<b>\$ 123,442</b>	<b>\$ 131,983</b>	<b>\$ (8,541)</b>
<b>Administration</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Administration	-	-	-	-
<b>Housing Rehabilitation</b>	<b>-</b>	<b>78,945</b>	<b>87,214</b>	<b>(8,269)</b>
Broadwell, O.	-	227	227	-
Hill, S.	-	26,518	26,518	-
Howard, J. (3)	-	52,200	60,469	(8,269)
<b>Down Payment Assistance</b>	<b>-</b>	<b>-</b>	<b>272</b>	<b>(272)</b>
Hash, B. & B. (4)	-	-	272	(272)
<b>Affordable Housing - Habitat</b>	<b>-</b>	<b>43,633</b>	<b>43,633</b>	<b>-</b>
Habitat - 8901 Commercial	-	3,958	3,958	-
Habitat - 14610 W. Thorne Lane	-	576	576	-
Habitat - 14711 & 14715 W. Thorne Lane	-	614	614	-
Habitat - 15116 Portland	-	38,485	38,485	-
<b>Affordable Housing - Other</b>	<b>-</b>	<b>864</b>	<b>864</b>	<b>-</b>
Homeownership Center of Tacoma	-	864	864	-
<b>NISQUALLY &amp; OTHER</b>	<b>\$ 9,084</b>	<b>\$ 396</b>	<b>\$ 3,112</b>	<b>\$ 6,368</b>
<b>Emergency Assist Displaced Residents</b>	<b>20</b>	<b>-</b>	<b>20</b>	<b>-</b>
Emergency Assist Displaced Residents	20	-	20	-
<b>Minor Home Repairs</b>	<b>8,064</b>	<b>396</b>	<b>2,092</b>	<b>6,368</b>
Minor Home Repairs	8,064	396	2,092	6,368
<b>West Pierce Fire Emergency Assist. Displaced Residents</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>	<b>-</b>
West Pierce Fire Emergency Assist. Displaced Residents	1,000	-	1,000	-
<b>Total</b>	<b>\$ 51,852</b>	<b>\$ 548,831</b>	<b>\$ 546,767</b>	<b>\$ 53,916</b>

(1) Timing - reallocation of 2017 expenditure CDBG activity.

(2) Economic Development Revolving reallocated to use as Major Revolving as of 7/1/2018

(3) Timing - Retainage Withheld

(4) Timing - Waiting on Contract Approval



### **Fund 191 Neighborhood Stabilization Program**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. The NSP1 program provides funds to purchase and redevelop foreclosed and abandoned homes and residential properties. The NSP3 program provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. NSP 3 program funds have been spent. The following table provides a financial summary of the NSP program.

Neighborhood Stabilization Program	Year-to-Date December 31, 2018			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Neighborhood Stabilization Program 1	\$ 105,469	\$ 41,703	\$ 58,540	\$ 88,632
<b>Total</b>	<b>\$ 105,469</b>	<b>\$ 41,703</b>	<b>\$ 58,540</b>	<b>\$ 88,632</b>

### **Fund 192 South Sound Military Communities Partnership**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments. This fund also accounts for all activity associated with the South Sound Military Communities Partnership (SSMCP). The following table provides a financial summary of the OEA/SSMCP programs.

South Sound Military Communities Partnership / Office of Economic Adjustment / Dept. of Commerce	Year-to-Date December 31, 2018			
	Balance	Revenue	Expenditure	Balance
SSMCP	\$ 94,508	\$ 232,846	\$ 253,655	\$ 73,699
OEA - Joint Land Use Study	-	16,632	16,632	-
OEA - Joint Land Use Study - 2018	-	265,608	265,608	-
Dept of Commerce - North Clear Zone Land Purchase (1)	-	1,181,867	1,181,867	-
<b>Total</b>	<b>\$ 94,508</b>	<b>\$ 1,696,953</b>	<b>\$ 1,717,761</b>	<b>\$ 73,699</b>

(1)Timing - Total contract amount is \$1,192,629. Final billing upon spending completion.



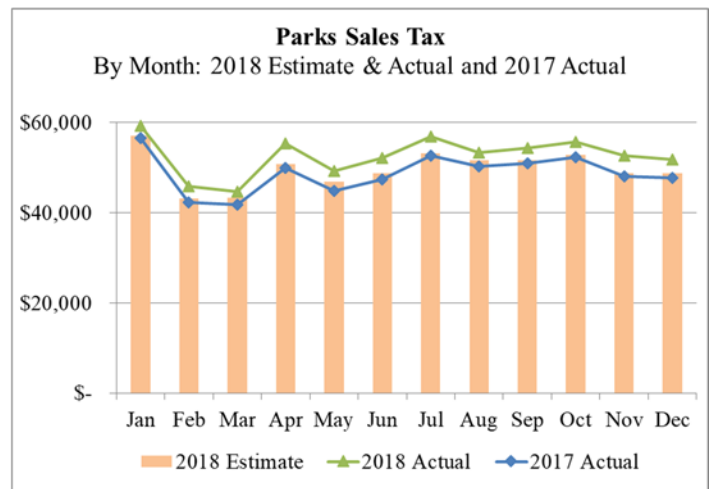
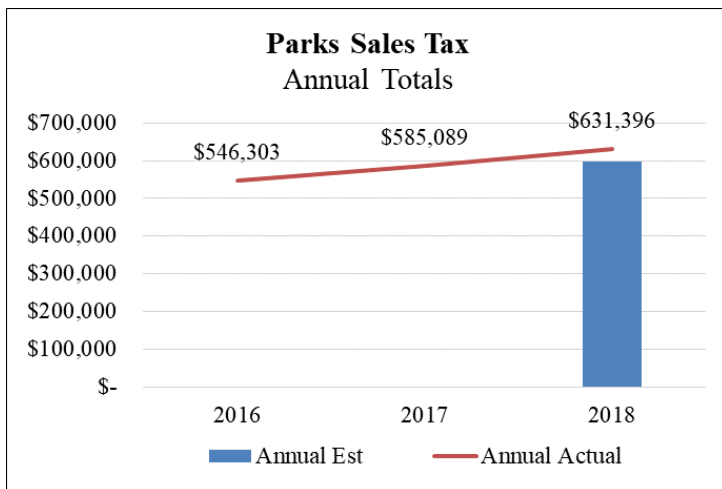
## **PARKS, RECREATION & COMMUNITY SERVICES**

### **Parks Sales Tax**

On September 19, 2000, Pierce County voters approved the ballot measure to increase local sales taxes by one-tenth of 1 percent. A sales and use tax equal to one-tenth of one percent (0.001%) within Pierce County provides funds to acquire, improve, rehabilitate, maintain, or develop regional and local parks; to improve, rehabilitate, maintain or expand accredited zoo, aquarium and wildlife preserves pursuant to RCW 82.14.400(6); for community-based housing; and to implement the creation of a zoo and aquarium advisory authority.

The tax was proposed as a funding mechanism for Tacoma Metro Park District (the zoo). The money collected is shared 50-50 between the Parks District and the cities not contained in the District and the county.

<b>Parks Sales Tax</b>								
<i>Annual Totals</i>								
<b>Month</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018</b>		<b>Over / (Under)</b>			
			<b>Estimate</b>	<b>Actual</b>	<b>2018 Actual vs 2017 Actual</b>		<b>2018 Actual vs Estimate</b>	
					<b>\$</b>	<b>%</b>	<b>\$</b>	<b>%</b>
Jan	\$ 52,179	\$ 56,557	\$ 57,052	\$ 59,311	\$ 2,754	4.9%	\$ 2,259	4.0%
Feb	38,187	42,378	43,110	45,821	3,443	8.1%	2,711	6.3%
Mar	40,764	41,805	43,365	44,646	2,841	6.8%	1,281	3.0%
Apr	46,091	50,024	50,775	55,443	5,419	10.8%	4,668	9.2%
May	43,775	44,809	46,917	49,249	4,440	9.9%	2,332	5.0%
Jun	44,365	47,408	48,817	52,094	4,686	9.9%	3,277	6.7%
Jul	48,507	52,697	53,197	56,905	4,208	8.0%	3,708	7.0%
Aug	47,176	50,233	51,612	53,365	3,132	6.2%	1,753	3.4%
Sep	47,309	51,027	51,619	54,418	3,391	6.6%	2,799	5.4%
Oct	49,479	52,293	52,819	55,737	3,444	6.6%	2,918	5.5%
Nov	44,088	48,054	48,733	52,643	4,589	9.5%	3,910	8.0%
Dec	44,383	47,804	48,786	51,764	3,960	8.3%	2,978	6.1%
<b>Total Annual</b>	<b>\$ 546,303</b>	<b>\$ 585,089</b>	<b>\$ 596,800</b>	<b>\$ 631,396</b>	<b>\$ 46,307</b>	<b>7.9%</b>	<b>\$ 34,596</b>	<b>5.8%</b>
Average Change (2014 - 2018):		6.2%						



### **Cost Recovery – Parks, Recreation & Community Services**

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for development review services:

*Target Cost Recovery Level for Parks Programs/Services.* The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and community gathering; senior services; and all parks. The following should be considered when determining pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the



higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

Included in the revenues is the parks sales tax, which is allocated to the various parks programs/functions based on prorated share of expenditures. The growth in parks sales tax has helped reduce the general fund subsidy amount.

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

<b>Parks, Recreation &amp; Community Services</b> <i>Annual Totals</i>							
<b>Program</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
	<b>Annual Actual</b>	<b>Annual Actual</b>	<b>Annual Actual</b>	<b>Annual Actual</b>	<b>Annual Actual</b>	<b>Annual Estimate</b>	<b>Annual Actual</b>
<b>Recreation:</b>							
Revenues	\$ 195,852	\$ 163,108	\$ 185,865	\$ 216,547	\$ 261,919	\$ 297,507	\$ 259,786
Expenditures	\$ 346,398	\$ 301,182	\$ 378,728	\$ 416,464	\$ 465,267	\$ 443,116	\$ 405,448
General Fund Subsidy	\$ 150,546	\$ 138,074	\$ 192,862	\$ 199,917	\$ 203,347	\$ 145,609	\$ 145,662
Recovery Ratio	57%	54%	49%	52%	56%	67%	64%
<b>Senior Services:</b>							
Revenues	\$ 118,302	\$ 126,681	\$ 126,325	\$ 128,002	\$ 146,667	\$ 139,371	\$ 135,302
Expenditures	\$ 200,651	\$ 207,557	\$ 205,028	\$ 221,579	\$ 222,371	\$ 233,293	\$ 236,627
General Fund Subsidy	\$ 82,348	\$ 80,876	\$ 78,703	\$ 93,576	\$ 75,703	\$ 78,989	\$ 101,325
Recovery Ratio	59%	61%	62%	58%	66%	60%	57%
<b>Parks Facilities:</b>							
Revenues	\$ 185,071	\$ 206,682	\$ 230,460	\$ 189,650	\$ 196,875	\$ 192,285	\$ 207,559
Expenditures	\$ 459,913	\$ 481,251	\$ 601,638	\$ 475,050	\$ 465,075	\$ 437,247	\$ 500,484
General Fund Subsidy	\$ 274,843	\$ 274,569	\$ 371,178	\$ 285,400	\$ 268,200	\$ 244,962	\$ 292,925
Recovery Ratio	40%	43%	38%	40%	42%	44%	41%
<b>Fort Steilacoom Park:</b>							
Revenues	\$ 230,244	\$ 252,158	\$ 196,072	\$ 222,616	\$ 229,551	\$ 261,249	\$ 282,142
Expenditures	\$ 417,950	\$ 443,644	\$ 476,101	\$ 604,482	\$ 588,850	\$ 629,017	\$ 672,444
General Fund Subsidy	\$ 187,706	\$ 191,486	\$ 280,028	\$ 381,866	\$ 359,299	\$ 367,769	\$ 390,302
Recovery Ratio	55%	57%	41%	37%	39%	42%	42%
<b>Subtotal Direct Cost:</b>							
Revenues	\$ 729,469	\$ 748,629	\$ 738,723	\$ 756,815	\$ 835,013	\$ 890,412	\$ 884,788
Expenditures	\$ 1,424,912	\$ 1,433,634	\$ 1,661,494	\$ 1,717,575	\$ 1,741,562	\$ 1,742,674	\$ 1,815,003
General Fund Subsidy	\$ 695,443	\$ 685,005	\$ 922,772	\$ 960,760	\$ 906,549	\$ 852,261	\$ 930,215
Recovery Ratio	51%	52%	44%	44%	48%	51%	49%
<b>Administration (Indirect Cost):</b>							
Revenues	\$ 55,618	\$ 59,276	\$ 74,171	\$ 79,621	\$ 87,032	\$ 85,513	\$ 89,860
Expenditures	\$ 196,770	\$ 201,177	\$ 279,425	\$ 293,036	\$ 304,327	\$ 291,462	\$ 301,174
General Fund Subsidy	\$ 141,152	\$ 141,901	\$ 205,254	\$ 213,415	\$ 217,295	\$ 205,949	\$ 211,314
Recovery Ratio	28%	29%	27%	27%	29%	29%	30%
<b>Total Direct &amp; Indirect Cost:</b>							
Revenues	\$ 785,087	\$ 807,905	\$ 812,894	\$ 836,436	\$ 922,045	\$ 975,925	\$ 974,648
Expenditures	\$ 1,621,682	\$ 1,634,811	\$ 1,940,919	\$ 2,010,611	\$ 2,045,889	\$ 2,034,136	\$ 2,116,177
General Fund Subsidy	\$ 836,595	\$ 826,906	\$ 1,128,025	\$ 1,174,175	\$ 1,123,844	\$ 1,058,211	\$ 1,141,529
Recovery Ratio	48%	49%	42%	42%	45%	48%	46%
Average 5-Year General Fund Subsidy (2013 - 2017)						\$ 1,017,909	
Average 5-Year Recovery Ratio (2013 - 2017)						45%	
Average 5-Year General Fund Subsidy (2014 - 2018)						\$ 1,078,896	
Average 5-Year Recovery Ratio (2014 - 2018)						45%	

**Note:**

- Revenues includes Parks Sales Tax
- Revenues for Administration (Indirect Cost) is the program's prorated share of Parks Sales Tax.
- Beginning in 2015, internal service charges are allocated to user departments.
- Expenditures do not include Indirect overhead Cost allocation for finance, human resources, legal, legislative and executive functions.



## Human Services Program

Since incorporation, the City has dedicated 1% of General Fund in for human services programs that support our most vulnerable populations and create conditions that enable people in need to access resources and support services which foster healthy and functional individuals and families where children thrive and achieve their full potential.

Agency	Program	2013 Actual <sup>(1)</sup>	2014 Actual <sup>(1)</sup>	2015 Actual	2016 Actual	2017 Actual	2018 Actual	Total 2013-2018
	<b>Total</b>	<b>\$ 327,050</b>	<b>\$ 321,865</b>	<b>\$ 345,917</b>	<b>\$ 342,970</b>	<b>\$ 337,441</b>	<b>\$ 344,707</b>	<b>\$ 2,019,950</b>
	<b>Access to Health &amp; Behavior Health</b>	<b>\$ 32,200</b>	<b>\$ 32,200</b>	<b>\$ 56,700</b>	<b>\$ 60,600</b>	<b>\$ 76,500</b>	<b>\$ 59,000</b>	<b>\$ 317,200</b>
Communities In Schools	Lakewood School-Wide Support	-	-	-	-	22,500	-	22,500
Community Healthcare	Dental Care for ESL Individuals	-	-	-	9,000	-	-	9,000
Community Healthcare	Family Medical Services	-	-	12,000	9,000	-	-	21,000
Community Healthcare	Primary Medical Care	7,500	7,500	6,000	-	-	-	21,000
Community Healthcare	Uncompensated Medical Care for ESL	-	-	-	-	5,000	-	5,000
Franciscan Health System	Children's Immunization	14,700	14,700	16,200	-	-	-	45,600
Franciscan Foundation	Children's Immunization	-	-	-	8,100	-	-	8,100
Greater Lakes Mental Health	Behavioral Contact Team	-	-	12,000	24,000	25,000	25,000	86,000
Lindquist Dental Clinic for Children	Dental Care for Children	10,000	10,000	10,500	10,500	12,000	17,000	70,000
Pierce County Project Access	Project Access	-	-	-	-	12,000	17,000	29,000
	<b>Emotional Supports for Health Relationships</b>	<b>\$ 117,048</b>	<b>\$ 119,803</b>	<b>\$ 128,052</b>	<b>\$ 113,167</b>	<b>\$ 81,409</b>	<b>\$ 113,423</b>	<b>\$ 672,902</b>
Communities In Schools	After School Program	15,000	15,000	14,000	24,500	-	24,000	92,500
Communities In Schools	Champions Mentoring	12,996	13,000	10,500	-	-	-	36,496
Courage 360	Courage 360 / Reach Plus	-	-	7,500	7,500	-	-	15,000
Clover Park School District	Early Learning Consortium	12,052	8,655	-	-	-	-	20,707
Lakewood Boys & Girls Club	After School Program	10,000	10,000	12,000	12,000	12,500	12,500	69,000
Pierce College	Computer Clubhouse	20,000	20,000	14,000	14,000	11,626	14,000	93,626
Pierce College / City of Lakewood <sup>(2)</sup>	Lakewood's Promise	19,500	26,000	21,500	21,500	17,390	19,923	125,813
Pierce County	Child Reach	7,500	7,500	9,000	-	-	-	24,000
Pierce County Aids Foundation	Oasis Youth Center & Case Mgmt	20,000	19,648	17,200	17,200	15,000	17,000	106,048
Rebuilding Hope Sexual Assault Center	Therapy & Advocacy Programs	-	-	9,009	9,000	14,893	16,000	48,902
YMCA of Pierce & Kitsap Counties	Late Night Youth Programs	-	-	7,343	7,467	10,000	10,000	34,810
Metropolitan Development Council	Center for Substance Abuse	-	-	6,000	-	-	-	6,000
	<b>Housing Assistance</b>	<b>\$ 62,941</b>	<b>\$ 60,345</b>	<b>\$ 42,052</b>	<b>\$ 42,800</b>	<b>\$ 40,988</b>	<b>\$ 41,000</b>	<b>\$ 290,126</b>
Catholic Community Services	Family Housing Network	-	5,854	13,252	14,000	15,988	16,000	65,094
Catholic Community Services	Phoenix Housing Network	14,941	12,086	-	-	-	-	27,027
Korean Women's Association	We are Family Housing	5,000	2,132	-	-	-	-	7,132
Lakewood Area Shelter Association (LASA)	Housing for Homeless	15,000	12,272	-	-	-	-	27,272
Rebuilding Together South	Rebuilding Day & Year-Round Services	8,000	8,000	16,800	16,800	10,000	10,000	69,600
Tacoma Rescue Mission	Adams Street Family Shelter	20,000	20,000	12,000	12,000	15,000	15,000	94,000
	<b>Stabilization Services</b>	<b>\$ 114,861</b>	<b>\$ 109,517</b>	<b>\$ 119,113</b>	<b>\$ 126,403</b>	<b>\$ 138,544</b>	<b>\$ 131,284</b>	<b>\$ 739,722</b>
Caring for Kids	Ready to Learn Fair & School Supplies	10,000	9,999	9,802	9,988	5,000	4,997	49,786
Emergency Food Network	Food Distribution	20,000	20,000	21,600	21,600	25,000	25,000	133,200
Nourish Pierce Co (Fish Food Banks of Pierce Co)	Food Bank	15,750	15,000	16,800	16,800	25,000	25,000	114,350
Lakewood Area Shelter Association (LASA)	Client Services Center	-	-	-	-	22,500	22,500	45,000
Lakewood Area Shelter Association (LASA)	Emergency Outreach	8,500	8,500	-	-	-	-	17,000
Lakewood Area Shelter Association	Lakewood Housing	-	-	6,000	6,000	-	-	12,000
South Sound Outreach Services <sup>(3)</sup>	Connection Center Utility Assistance	9,603	9,718	13,816	-	9,444	1,287	43,868
St. Leo Food Connection	Children's Feeding Program	5,500	4,500	6,000	6,000	5,600	6,000	33,600
St. Leo Food Connection	Springbrook Mobile Food Bank	12,400	12,400	9,100	9,100	9,000	9,000	61,000
Tacoma Community House	Victims of Crime Advocacy Program	-	-	11,994	12,000	12,000	12,500	48,494
Good Samaritan Community Services	Caregiver Respite & Support	4,708	9,500	-	-	-	-	14,208
Greater Lakes Mental Health	Emergency Assistance	-	-	6,000	8,550	-	-	14,550
TACID	HELP & ACCESS Programs	8,500	-	-	18,365	-	-	26,865
Washington Women's Employment	Reach Plus	7,500	7,500	-	-	-	-	15,000
YWCA Pierce County	Domestic Violence Services	12,400	12,400	18,001	18,000	25,000	25,000	110,801

### Notes:

<sup>(1)</sup> Year 2013 and 2014 program were previously categorized as either Basic Need, Education, Health and Safety. New categories (Access to Health and Behavioral Health, Emotional Support for Health Relationship, Housing Assistance, Stabilization Services) were created in 2015. For comparison purposes, year 2013 and 2014 programs were recategorized using 2015 new categories.

<sup>(2)</sup> In 2017, the City brought Lakewood's Promise work back in-house and cancelled the contract with Pierce College.

<sup>(3)</sup> After Q1 2018 South Sound Services could not meet contract obligations and changed their location and focus so they did not request remainder of grant funding.



## **Fund 502 Property Management**

The table below provides the operational costs of maintaining City Hall, Police Station and Sounder Station.

<b>Property Management Operating Expenditures</b>						
<i>Annual Totals</i>						
Operating Expenditures	2016 Actual	2017 Actual	2018		Over/(Under) 2018 vs 2017	
			Estimate	Actual	\$	%
<b>City Hall Facility</b>	<b>\$ 328,131</b>	<b>\$ 397,455</b>	<b>\$ 348,265</b>	<b>\$ 366,268</b>	<b>\$ (31,187)</b>	<b>-7.8%</b>
Personnel	92,092	111,737	111,305	113,984	2,247	2.0%
Supplies	26,861	35,877	36,810	31,531	(4,346)	-12.1%
Professional Services	87,480	114,891	42,740	89,898	(24,993)	-21.8%
Utilities	119,257	130,988	131,290	125,626	(5,362)	-4.1%
Services & Charges	1,791	90	25,500	1,357	1,267	1407.3%
Intergovernmental	650	3,872	620	3,874	2	0.0%
<b>Police Station</b>	<b>\$ 252,102</b>	<b>\$ 259,004</b>	<b>\$ 236,849</b>	<b>\$ 259,803</b>	<b>\$ 799</b>	<b>0.3%</b>
Personnel	57,795	60,643	56,529	55,964	(4,679)	-7.7%
Supplies	14,091	13,755	25,700	16,492	2,737	19.9%
Professional Services	67,236	58,695	47,900	59,808	1,113	1.9%
Utilities	99,842	106,210	88,230	110,561	4,351	4.1%
Services & Charges	12,754	19,316	18,000	16,590	(2,726)	-14.1%
Intergovernmental	385	386	490	387	1	0.2%
<b>Sounder Station *</b>	<b>\$ 152,816</b>	<b>\$ 61,185</b>	<b>\$ 68,474</b>	<b>\$ 62,086</b>	<b>\$ 901</b>	<b>1.5%</b>
Personnel	11,558	11,461	11,324	11,192	(269)	-2.3%
Supplies	3,640	3,687	5,000	2,812	(875)	-23.7%
Professional Services	520	10,601	-	4,974	(5,627)	-53.1%
Utilities	5,390	6,046	-	6,069	23	0.4%
Services & Charges	31,708	29,390	52,150	37,038	7,648	26.0%
Contractual Services - Security	100,000	-	-	-	-	n/a
<b>Total Operating Expenditures</b>	<b>\$ 733,047</b>	<b>\$ 717,646</b>	<b>\$ 653,588</b>	<b>\$ 688,156</b>	<b>\$ (29,490)</b>	<b>-4.1%</b>

\* Reflects Sounder Station operating expenditures accounted for in Fund 502 Property Management.

## **Fund 301 – Parks CIP**

The Parks Capital Project Fund accounts for the receipts and disbursements related to the acquisition or construction of major park capital facilities with the exception of those facilities financed by proprietary and trust funds.

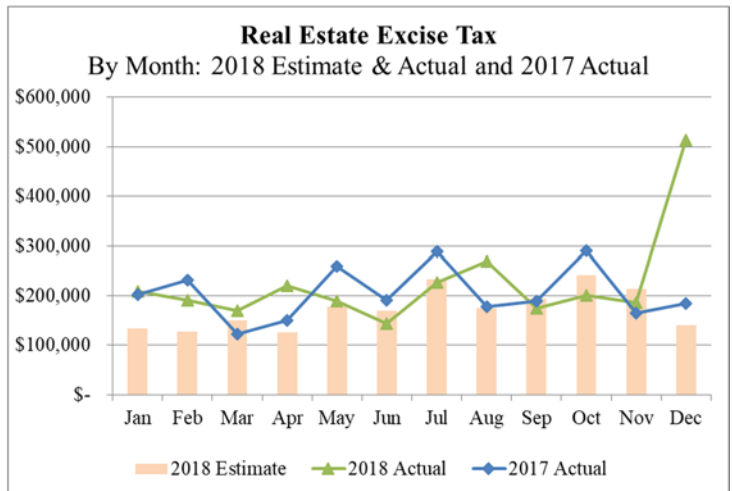
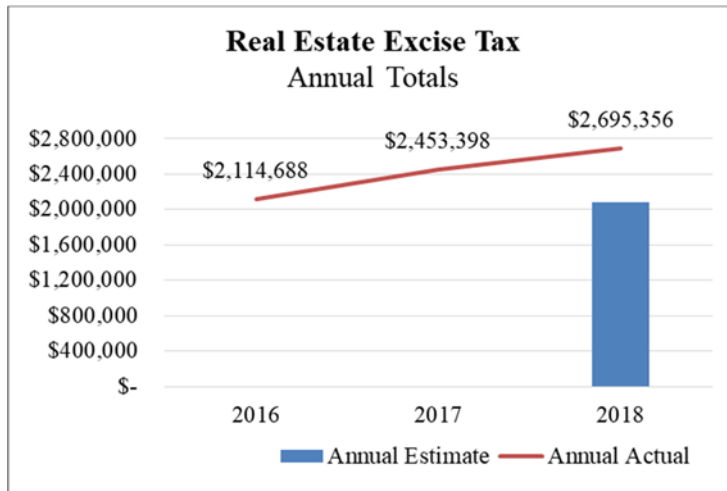
<b>Fund 301 Parks CIP</b>	<b>2018 Budget</b>	<b>2018 Actual</b>
<b>Revenues:</b>		
Grants	\$ 2,080,000	\$ 25,000
Contributions/Donations	184,000	162,250
Interest/Other	-	12,988
Transfer In - Fund 001 General	945,684	945,684
Transfer In - Fund 102 REET	358,525	358,525
Transfer In - Fund 104 LTAC	955,461	955,461
Transfer In - Fund 401 SWM	397,964	248,150
<b>Total Revenues</b>	<b>\$ 4,921,634</b>	<b>\$ 2,708,058</b>
<b>Expenditures:</b>		
301.0003 Harry Todd Playground Replacement	1,592,999	65,082
301.0004 Ft Steilacoom Park Pavilion	963,988	859,174
301.0005 Chambers Creek Trail Planning	100,000	-
301.0006 Gateways	176,067	54,365
301.0010 Ft Steilacoom Park Sports Field Improvements	257,310	286,761
301.0012 Springbrook Park Acquisition Phase III	608,315	10,500
301.0013 Fort Steilacoom Park Utility & North Angle Lane Improvements	700,000	7,680
301.0014 Ft Steilacoom Park/Angle Lane Parking & Elwood Fencing	130,000	1,256
301.0016 Park Equipment Replacement	38,000	19,709
301.0017 Park Playground Resurfacing	10,000	14,321
301.0018 Project Support	88,861	25,052
301.0019 Edgewater Dock	100,000	-
301.0020 Wards Lake Improvements	100,000	-
301.0021 Fort Steilacoom Park Driveway	999,510	825,800
301.0022 Street Banners & Brackets Phase II	50,000	39,251
<b>Total Expenditures</b>	<b>\$ 5,915,053</b>	<b>\$ 2,208,952</b>
<b>Beginning Fund Balance</b>	<b>\$ 993,419</b>	<b>\$ 993,419</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 1,492,525</b>



## Fund 102 Real Estate Excise Tax

All sales of real estate are taxed at 1.78%, of which 1.28% goes towards state funding of K-12 education and public works assistance and the City receives 0.5% for capital purposes. The Pierce County Treasurer collects the real estate excise tax and remits to the City on a monthly basis. The tax is the obligation of the seller and due and payable immediately at the time of the sale.

Real Estate Excise Tax								
Annual Totals								
Month	2016	2017	2018		Over / (Under)			
					2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
			Estimate	Actual	\$	%	\$	%
Jan	\$ 74,607	\$ 202,399	133,660	\$ 209,520	\$ 7,121	3.5%	\$ 75,860	56.8%
Feb	66,359	231,142	127,162	191,643	(39,500)	-17.1%	64,480	50.7%
Mar	162,877	122,169	149,658	170,498	48,329	39.6%	20,840	13.9%
Apr	81,378	150,177	125,956	219,737	69,560	46.3%	93,781	74.5%
May	208,410	258,871	177,762	189,396	(69,475)	-26.8%	11,634	6.5%
Jun	199,464	190,661	169,462	143,044	(47,617)	-25.0%	(26,418)	-15.6%
Jul	131,152	288,785	233,719	226,227	(62,558)	-21.7%	(7,492)	-3.2%
Aug	138,787	178,589	175,430	269,923	91,334	51.1%	94,493	53.9%
Sep	304,332	189,709	194,721	175,454	(14,255)	-7.5%	(19,267)	-9.9%
Oct	430,696	289,788	241,374	201,155	(88,633)	-30.6%	(40,220)	-16.7%
Nov	195,183	165,816	213,699	185,745	19,930	12.0%	(27,954)	-13.1%
Dec	121,443	185,292	140,396	513,014	327,722	176.9%	372,618	265.4%
Total Annual	\$ 2,114,688	\$ 2,453,402	\$ 2,083,000	\$ 2,695,356	\$ 241,953	9.9%	\$ 612,356	29.4%
REET Sales - Annual (in millions)	\$422.94	\$490.68	\$416.60	\$539.07				
Average Change (2014 - 2018):		29.0%						



The following tables summarize by month, the number of taxable and exempt real estate transactions, and lists major transactions (sales price of \$1M and greater).

Transactions that are exempt include: property acquired by gift, inheritance, and other transfers which do not represent market transactions at "arm's length", such as transfers to a corporation or partnership owned by the transferor or his/her own family members; transfers to lien holders when such transfers are in lieu of foreclosure; real property acquired from a governmental entity; business transfers in which no gain or loss occurs; trade in credit; and standing timber, if the income from the timber sale is subject to B&O tax.



Month	Transaction Type			# of Parcels	Major Transactions - 2018		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	46	81	127	178	Eastwood Apartments 5302 to 5306 Chicago Av SW Vacant Land Undeveloped 7901 116th St Ct SW (Multiple) Commercial Vacant Land 12623 Bridgeport Way SW South Tacoma Retail Plaza (Restaurant) 8722 South Tacoma Way Gas Station Mini Mart 3701 Steilacoom Blvd SW General Merchandise Retail Trade 8813 Edgewater Drive Single Family Residence 13015 Naomilawn Dr SW Duplex 12601 Bridgeport Way SW Single Family Residence 128 Country Club Cir CW	\$4,649,600 \$4,320,000 \$4,000,000 \$1,840,000 \$1,500,000 \$1,400,000 \$1,365,000 \$1,252,500 \$1,030,000	\$23,016 \$21,384 \$19,800 \$9,108 \$7,425 \$6,930 \$6,757 \$6,200 \$5,099
Feb	63	91	154	162	Commercial Vacant Land 10640 Pacific Highway SW Los Robles Apts 12712 Lincoln Ave SW Park Place Apts 12602 TO 12618 Lincoln Ave SW Single Family Residence 44 Country Club Drive SW	\$4,550,000 \$1,747,700 \$1,597,600 \$1,500,000	\$22,523 \$8,651 \$7,908 \$7,425
Mar	59	95	154	160	Single Family Residence 7235 Interlaaken Drive SW Single Family Residence 22 Loch Lane SW Professional Office Building 9881 Bridgeport Way SW Used Car Lots Only Retail 9001 South Tacoma Way	\$1,235,000 \$1,175,000 \$1,160,000 \$1,075,000	\$6,113 \$5,816 \$5,742 \$5,321
Apr	53	104	157	164	Lakewood You Store It 12611 Pacific Highway SW Bridgeport Apartments 4910 to 4918 108th St SW Tudor Haus Apartments 5506 to 5510 Chicago Ave SW Biltmore Hotel 12701 Pacific Highway SW Single Family Residence 12505 Gravelly Lake Drive SW Whispering Firs Apartments 5501 Chicago Ave SW	\$6,951,500 \$3,217,600 \$2,230,000 \$2,140,000 \$2,100,000 \$1,820,000	\$34,410 \$15,927 \$11,039 \$10,593 \$10,395 \$9,009
May	69	114	183	213	Single Family Residence 30 Country Club Dr SW General Warehousing Storge 10604 30th Ave S Lakewood Gardens 2 Apts 10901 to 10923 Addison St SW Oaklyn Manor Apts 7920 Washington Blvd SW Commercial Vacant Land 11023 Bridgeport Way SW	\$1,050,000 \$1,085,000 \$1,100,000 \$1,324,900 \$2,400,000	\$5,198 \$5,371 \$5,445 \$6,558 \$11,880
Jun	46	95	141	155	Single Family Residence 11420 Gravelly Lake Dr SW Villa Plaza Apartment 5634 Main St SW Single Family Residence 71 West Shore Ave SW Office Space 10025 Lakewood Drive SW	\$1,200,000 \$1,150,000 \$1,125,000 \$1,100,000	\$5,940 \$5,693 \$5,569 \$5,445
Jul	46	126	172	205	Sandman Apartments 10102 Sales Road S Gas Station/Mini Mart 10801 Bridgeport Way SW Single Family Residence 13120 Country Club Dr SW Unit 102	\$6,815,700 \$2,090,000 \$1,275,000	\$33,738 \$10,346 \$6,311
Aug	50	101	151	155	The James Apts 4828 123rd St SW Clover Meadows Apts 12517 47th Ave SW Lochburn Villa Apts 8814 Lochburn Lane SW Single Family Residence 12771 Gravelly Lake Drive SW Ivars Seafood 10114 South Tacoma Way	\$18,050,000 \$2,350,000 \$1,848,200 \$1,295,000 \$1,175,000	\$89,348 \$11,633 \$9,149 \$6,410 \$5,816
Sep	35	89	124	130	Sylvan Park Multi Family Apts 3407 to 3411 92nd St S Autozone Parts & Accessories 8308 Berkeley St SW Single Family Residence 13120 Country Club Dr SW Unit 401 Single Family Residence 12111 Gravelly Lake Dr SW Single Family Residence 12116 Nyanza Rd SW	\$1,615,000 \$1,600,000 \$1,375,000 \$1,340,000 \$1,150,000	\$7,994 \$7,920 \$6,806 \$6,633 \$5,693
Oct	47	114	161	172	Commercial Land & Improvements 9802 South Tacoma Way Vacant Undeveloped Residential Land 11456 Gravelly Lake Drive S Flett Creek Professional Building 6210 75th St W Single Family Residence 12723 Gavelly Lake Drive SW Dairy Queen 10104 South Tacoma Way Single Family Residence 7920 Interlaaken Drive SW	\$1,991,500 \$1,599,000 \$1,550,000 \$1,152,000 \$1,100,000 \$1,025,000	\$9,858 \$7,915 \$7,673 \$5,702 \$5,445 \$5,074
Nov	55	83	138	145	Springtree Apts 12702 to 12714 49th Ave SW Sizzler Restaurant 10204 South Tacoma Way South Tacoma Business Park 8811 South Tacoma Way Single Family Residence 11320 Gravelly Lake Drive SW Vincent Apts 3313 to 3317 92nd St S	\$8,825,000 \$2,050,000 \$1,875,000 \$1,588,000 \$1,000,000	\$43,684 \$10,148 \$9,281 \$7,861 \$4,950
Dec	50	91	141	155	General Warehousing Storage @ 14801 Spring St SW New Constr Lakewood Cinema Plaza Pad "H" @ 2302 South 84th St Stanley Estates Apartments @ 12310 Interlaaken Drive SW Vacant Industrial Land @ 6922 146th St Single Family Dwelling @ 10807 Greendale Drive SW	\$65,575,000 \$5,900,000 \$3,696,375 \$1,650,000 \$1,500,000	\$324,596 \$29,205 \$18,297 \$8,168 \$7,425
<b>Total Annual</b>	<b>619</b>	<b>1,184</b>	<b>1,803</b>	<b>1,994</b>		<b>\$209,447,175</b>	<b>\$1,036,764</b>



Month	Transaction Type			# of Parcels	Major Transactions - 2017		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	49	82	131	146	Single Family Residence 7410 North St SW Sandman Apartments 10102 Sales Road South Candlewood Suites 10720 Pacific Highway SW	\$1,975,000 \$4,364,400 \$12,860,000	\$9,776 \$21,604 \$63,657
Feb	49	52	101	111	Beaumont Apartments 8609 82nd St SW	\$35,146,600	\$173,976
Mar	72	77	149	158	Commercial Warehouse-Condo 12715 Pacific Highway SW Autozone Auto 8308 Berkeley St SW Fort Lewis Motel 12215 Pacific Hwy SW	\$1,250,000 \$1,394,931 \$1,650,000	\$6,188 \$6,905 \$8,168
Apr	52	97	149	156	Avalon Place 4802 108th St SW Majestic Firs Duplex 6111 88th St SW Single Family Residence 11407 Gravelly Lake Drive SW	\$1,250,000 \$1,670,000 \$2,900,000	\$6,188 \$8,267 \$14,355
May	73	119	192	215	WFC Lakewood Colonial LLC 9310 Bridgeport Way SW Single Family Residence, 100 Shore Acres RD SW, Tacoma Lakeview MHP LLC 10302 Lakeview AVE SW Industrial 14801 Sprint ST SW Lakewood Business Park 10029 S Tacoma Way	\$1,133,000 \$1,650,000 \$3,200,000 \$7,315,574 \$12,949,900	\$5,608 \$8,168 \$15,840 \$36,212 \$64,102
Jun	61	104	165	191	Somerset Park Apartments 8820 Highland Ave SW Alpine Estates MHP 6622 146th St SW Neighborhood Shopping Center 5211 100th Street SW Cedrona Park MHP 7601 146th St SW	\$1,030,000 \$1,840,000 \$2,075,000 \$3,500,000	\$5,099 \$9,108 \$10,271 \$17,325
Jul	51	113	164	176	Bell Garden Apartments 8810 John Dower Road SW Best Night Inn 9325 South Tacoma Way Steeple Chase Apartments 8302 to 8320 84th Ave SW	\$2,360,000 \$4,800,000 \$20,500,000	\$11,682 \$23,760 \$101,475
Aug	51	100	151	153	Single Family Residence 10038 Point Lane SW Single Family Residence 96 Country Club Cir CW Delores Apartments 7715 Douglas St SW Single Family Residence 26 Country Club Drive W	\$1,071,000 \$1,500,000 \$1,947,450 \$2,250,000	\$5,301 \$7,425 \$9,640 \$11,138
Sep	50	113	163	182	Single Family Residence 11505 Gravelly Lake Drive Single Family Residence 11919 Gravelly Lake Drive Schooner (Chick-Fil-A) 5429 100th St SW Gas Station/Mini Mart 12706 Bridgeport Way South	\$1,275,000 \$1,286,950 \$2,190,000 \$2,620,000	\$6,311 \$6,370 \$10,841 \$12,969
Oct	59	95	154	159	Single Family Residence 10304 Green Lane SW Apartment Complex 10301 to 10319 115th St Ct SW Condo 13120 Country Club Drive SW Unit 302 Single Family Residence 29 Country Club Drive SW Commercial Property 9332 to 9400 Bridgeport Way SW General Warehousing Storage 11101 South Tacoma Way	\$1,250,000 \$1,285,000 \$1,300,000 \$1,670,000 \$3,400,000 \$23,900,000	\$6,188 \$6,361 \$6,435 \$8,267 \$18,830 \$118,305
Nov	57	94	151	161	First Savings Bank NW 8820 59th Ave SW Karwan Village 2621 South 84th St Single Family Residence 12505 Gravelly Lake Drive SW Lakewood Health Care Center 11411 Bridgeport Way SW	\$1,025,000 \$1,890,000 \$2,000,000 \$5,595,186	\$5,074 \$9,356 \$9,900 \$27,696
Dec	62	99	161	167	Single Family Residence 8115 North Thorne Lane SW General Warehousing Storage 9622 40th Ave SW Jamestown Estates 7110 146th SW General Warehousing Storage 12811 Pacific Highway SW Carlyle Court Apts 4702 to 4731 124th SW Advanced Auto Parts 10620 Pacific Highway SW	\$1,250,000 \$1,500,000 \$1,568,000 \$1,695,000 \$2,250,000 \$3,700,000	\$6,188 \$7,425 \$7,762 \$8,390 \$11,138 \$18,315
<b>Total Annual</b>	<b>686</b>	<b>1,145</b>	<b>1,831</b>	<b>1,975</b>		<b>\$196,232,991</b>	<b>\$973,356</b>



### **Fund 103 Transportation Benefit District**

On August 6, 2012, the Lakewood City Council adopted Ordinance #550, creating a transportation benefit district (TBD) in the City of Lakewood, referred to as the Lakewood TBD. The TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing and funding transportation improvement within the city limits of Lakewood. It has the authority to impose certain taxes and fees, either through the vote of the people or board action, for transportation purposes. The TBD is governed by the members of the Lakewood City Council as the District's Board of Directors and the Mayor services as Chair of the Board.

On September 15, 2014, the Lakewood TBD adopted Ordinance #TBD-01, authorizing an annual \$20 vehicle licensing fee for the TBD. The TBD Board found this fee is the best way to preserve, maintain, operate, construct, or reconstruct the transportation infrastructure of the City of Lakewood and fund transportation improvements within the District that are consistent with existing state, regional or local transportation plans necessitated by existing or reasonably foreseeable congestion levels.

The fees are effective for tabs due beginning April 1, 2015. The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The 1% administration fee is the maximum amount permitted by RCW 82.80.140.

On July 1, 2015 the Washington State Legislature enacted Second Engrossed Substitute Bill 5987 (SESSB 5987), which authorizes the City to assume the rights, powers, functions, and obligation of the TBD. On November 22, 2016, the City Council declared its intent to conduct a public hearing to consider the proposed assumption of the rights, powers, function, and obligations of the existing City of Lakewood TBD. The City Council conducted the public hearing on December 5, 2016. On December 12, 2016, the City Council adopted the ordinance to assume the TBD.

The \$20 vehicle license fee is estimated to generate \$814,000 annually. This revenue source along with General Fund contributions, real estate excise tax, motor vehicle fuel tax and grants will provide funding for needed improvements to city streets and roads.

Eligible projects as identified in the Transportation Benefit District ordinance:

- Steilacoom Boulevard – Lakewood Drive to West of South Tacoma Way
- Pacific Highway – 108<sup>th</sup> to SR 512
- 100<sup>th</sup> – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Drive – 100<sup>th</sup> to Steilacoom Boulevard
- Lakewood Drive – Flett Creek to North City Limits
- Main Street – Gravelly Lake Drive to 108<sup>th</sup> St
- 59<sup>th</sup> – Main Street to 100<sup>th</sup>
- 59<sup>th</sup> – 100<sup>th</sup> to Bridgeport
- 108<sup>th</sup> – Bridgeport to Pacific Highway
- 108<sup>th</sup> – Main Street to Bridgeport
- Custer – Steilacoom to John Dower
- 88<sup>th</sup> – Steilacoom to Custer
- 100<sup>th</sup> – 59<sup>th</sup> to Lakeview



## Vehicles Subject to the Vehicle Licensing Fee

The annual vehicle fee is due for each vehicle subject to license tab fees and for each vehicle subject to gross weight fees with an unladen (scale) weight of 6,000 pounds or less as described in table below. Vehicles with non-expiring registration, such as Disabled American Veteran and Collector Vehicles, are exempt from the tax. The annual vehicle licensing fee applies only when renewing a vehicle registration, and is effective upon the registration renewal date as provided by the Department of Licensing.

The following vehicles are subject to the vehicle licensing fee under RCW 82.80.140:

Vehicles Subject to the VLF		
Use Type	Description	Authority
CAB	Taxicab	RCW 46.17.350
CMB	Combination	RCW 46.17.355 if scale weight is 6000 pounds or less
CMB (non-powered)	Trailers	RCW 46.16A.450(b)
COM	Commercial vehicle	RCW 46.17.350 if scale weight is 6000 pounds or less
COM non powered	Commercial	RCW 46.16A.450
CYC	Motorcycle	RCW 46.17.350
FIX	Fixed Load vehicle	RCW 46.17.355 if scale weight is 6000 pounds or less
FRH, 6 seats or less	For Hire	RCW 46.17.350
FRH, 7 seats or more	For Hire	RCW 46.17.355 if scale weight is 6000 pounds or less
HDL	House Moving Dolly	RCW 46.17.350
LOG (powered)	Used Exclusively for hauling logs	RCW 46.17.355 if scale weight is 6000 pounds or less
LOG (non-powered)	Used exclusively for hauling logs	RCW 46.17.355
MHM	Motor home	RCW 46.17.350
MOB	Mobile Home	RCW 46.17.350 (if actually licensed)
PAS	Passenger vehicle	RCW 46.17.350
STA, 6 seats or less	Stage	RCW 46.17.350
STA, 7 seats or more	Stage	RCW 46.17.355 if scale weight is 6000 pounds or less
TLR	Private –use trailer (if over 2000 pounds scale weight)	RCW 46.17.350
TOW	Tow truck	RCW 46.17.350
TRK	Truck	RCW 46.17.355 if scale weight is 6000 pounds or less
TVL	Travel trailer	RCW 46.17.350
NEP	Neighborhood electric passenger vehicle	RCW 46.17.350
NET	Neighborhood electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less
MEP	Medium-speed electric passenger vehicle	RCW 46.17.350
MET	Medium-speed electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less



## Vehicles Exempt from the Vehicle Licensing Fee

The following vehicles are specifically exempted from the vehicle licensing fee:

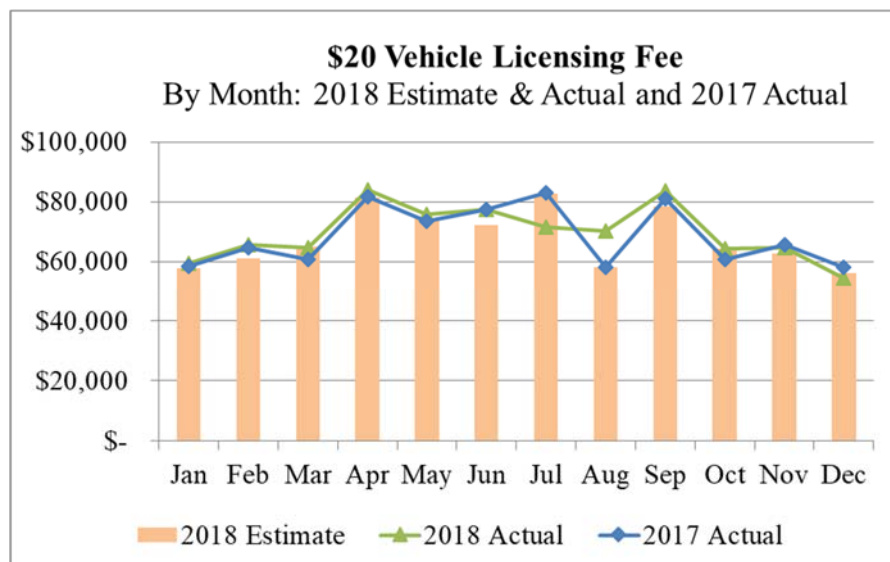
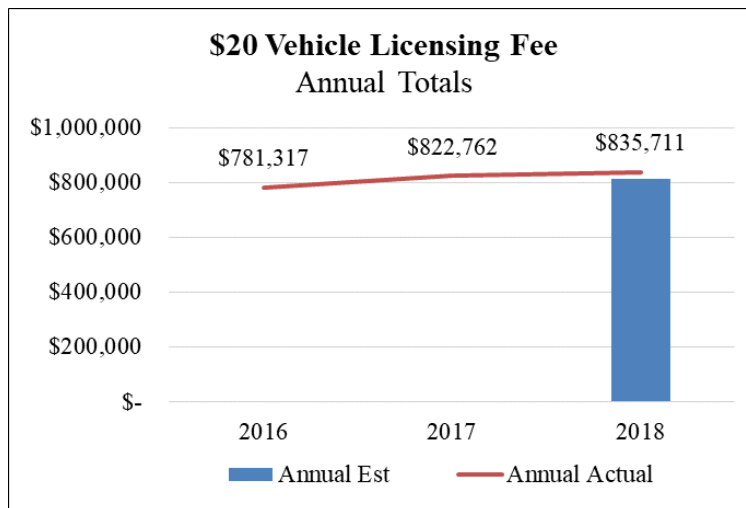
- a. Campers, as defined in RCW 46.04.085;
- b. Farm tractors or farm vehicles as defined in RCW 46.04.180 and 46.04.181;
- c. Mopeds, as defined in RCW 46.04.304;
- d. Off-road and non-highway vehicles as defined in RCW 46.04.365;
- e. Private use single-axle trailer, as defined in RCW 46.04.422;
- f. Snowmobiles as defined in RCW 46.04.546; and
- g. Vehicles registered under chapter 46.87 RCW and the international registration plan.

The following vehicles are not subject to the vehicle fee under RCW 82.80.140:

Vehicles Exempt from VLF		
Use Type	Description	Reasoning
ATQ	Antique Vehicle (any vehicle 30 years old)	Not subject to license fees
ATV	Motorized Non highway vehicle	Not subject to RCW 82.80.140
CGR	Converter Gear	Not subject to license fees
CMP	Campers	Exempt under RCW 82.80.140
GOV	State, County, City, Tribal	Not subject to license fees
FAR	Farm	Exempt under RCW 82.80.140
FCB	Farm Combination	Exempt under RCW 82.80.140
FED	Federally Owned	Not subject to license fees
FEX	Farm Exempt	Not subject to license fees
FMC	Federal Motorcycle Trailer	Not subject to license fees
ORV	Off Road Vehicles	Exempt under RCW 82.80.140
PED	Moped	Exempt under RCW 82.80.140
ATQ	Restored and Collector Vehicles	Not subject to license fees
SCH	Private School	Not subject to license fees
SNO, SNV	Snowmobiles	Exempt under RCW 82.80.140
SNV	Vintage snowmobiles	Exempt under RCW 82.80.140
SNX	State, County, City owned snowmobiles	Exempt under RCW 82.80.140
TLR	Personal use trailers, single axle (less than 2,000 pounds scale weight)	Exempt under RCW 82.80.140



<b>\$20 Vehicle Licensing Fee</b>								
<i>Annual Totals</i>								
Month	2016 Actual	2017 Actual	2018 Actual		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs 2018 Estimate	
					\$	%	\$	%
Jan	\$ 55,183	\$ 58,493	\$ 57,685	59,360	\$ 868	1.5%	\$ 1,675	2.9%
Feb	55,664	64,607	61,032	65,538	931	1.4%	4,505	7.4%
Mar	67,320	60,651	64,940	64,837	4,186	6.9%	(103)	-0.2%
Apr	78,586	81,536	81,255	83,871	2,335	2.9%	2,616	3.2%
May	73,577	73,466	74,618	75,854	2,388	3.3%	1,236	1.7%
Jun	64,706	77,517	72,172	77,398	(119)	-0.2%	5,226	7.2%
Jul	79,873	82,909	82,605	71,485	(11,424)	-13.8%	(11,120)	-13.5%
Aug	56,509	58,271	58,246	70,326	12,055	20.7%	12,080	20.7%
Sep	73,438	80,982	78,362	83,503	2,521	3.1%	5,141	6.6%
Oct	65,779	60,766	64,216	64,489	3,723	6.1%	273	0.4%
Nov	57,776	65,498	62,556	64,676	(822)	-1.3%	2,119	3.4%
Dec	52,906	58,066	56,313	54,374	(3,692)	-6.4%	(1,940)	-3.4%
<b>Annual Total</b>	<b>\$ 781,317</b>	<b>\$ 822,762</b>	<b>\$ 814,000</b>	<b>\$ 835,711</b>	<b>\$ 12,949</b>	<b>1.6%</b>	<b>\$ 21,711</b>	<b>2.7%</b>





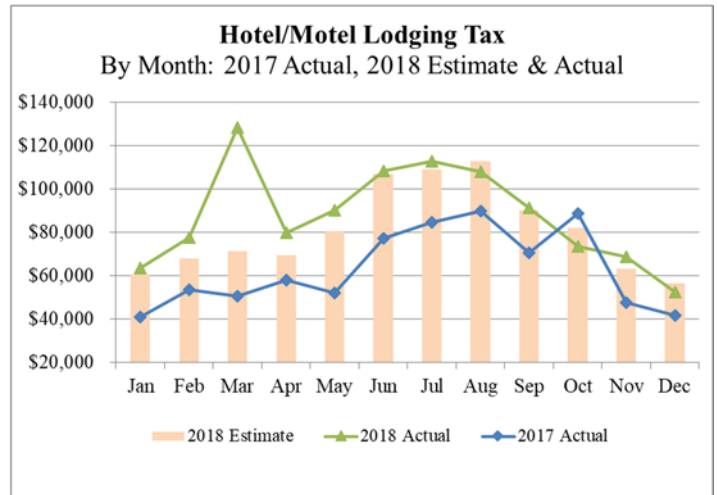
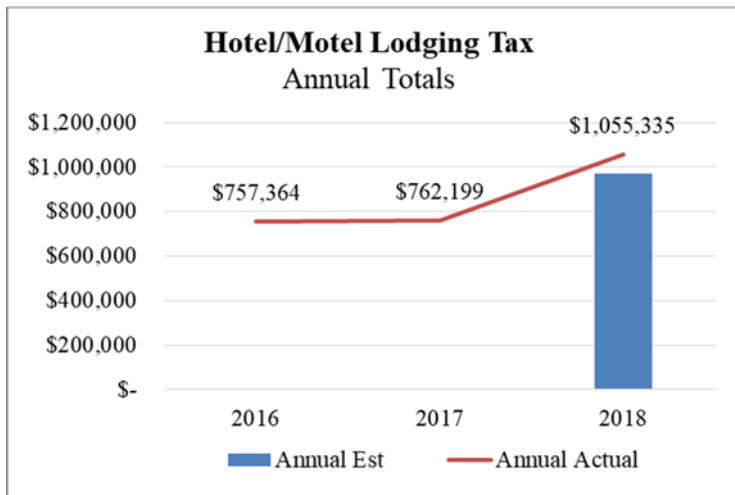
### Fund 104 Hotel/Motel Lodging Tax

There is an excise tax of 7% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of similar license to use real property. The hotel/motel taxes generated from the rental of rooms are restricted to be used for the promotion of tourism in the City.

The City's Lodging Tax Advisory Committee makes recommendations to the City Council in regards to how the taxes are to be used.

The 2018 increase is due primarily to new hotel, increased activity and additional revenue resulting from an excise tax audit performed by the state.

Hotel/Motel Lodging Tax								
Annual Totals								
Month	2016 Actual	2017 Actual	2018		Over / (Under)			
			Estimate	Actual	2018 Actual vs 2017 Actual		2018 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 41,213	\$ 50,159	\$ 60,669	\$ 63,696	\$ 13,537	27.0%	\$ 3,027	5.0%
Feb	53,843	54,365	68,145	77,614	23,249	42.8%	9,469	13.9%
Mar	50,676	62,343	71,553	128,253	65,910	105.7%	56,700	79.2%
Apr	58,183	57,175	69,429	79,985	22,810	39.9%	10,555	15.2%
May	52,325	66,115	80,508	90,414	24,299	36.8%	9,906	12.3%
Jun	77,293	71,599	107,095	108,413	36,813	51.4%	1,318	1.2%
Jul	84,795	84,669	109,363	112,884	28,215	33.3%	3,521	3.2%
Aug	89,970	87,478	112,960	108,068	20,590	23.5%	(4,892)	-4.3%
Sep	70,833	72,383	90,374	91,256	18,873	26.1%	882	1.0%
Oct	88,846	56,193	82,029	73,503	17,310	30.8%	(8,526)	-10.4%
Nov	47,704	50,507	63,117	68,816	18,309	36.2%	5,699	9.0%
Dec	41,681	49,213	56,607	52,434	3,221	6.5%	(4,173)	-7.4%
<b>Annual Total</b>	<b>\$ 757,364</b>	<b>\$ 762,199</b>	<b>\$ 971,850</b>	<b>\$ 1,055,335</b>	<b>\$ 293,136</b>	<b>38.5%</b>	<b>\$ 83,485</b>	<b>8.6%</b>
Average Change (2014 - 2018): 17.7%								





The following table provides details of the hotel/motel lodging tax allocations for year-to-date December 31, 2018.

<b>Hotel/Motel Lodging Tax Summary</b>	<b>2018</b>	
	<b>Annual Estimate</b>	<b>Annual Actual</b>
<b>4% Revenue:</b>		
Special Hotel/Motel Tax (2%)	\$ 277,671	\$ 306,901
Transient Rental Income (2%)	277,671	\$ 288,084
<b>Subtotal</b>	<b>555,343</b>	<b>594,984</b>
<b>3% Revenue:</b>		
Special Hotel/Motel Tax (3%)	416,507	460,351
<b>Subtotal</b>	<b>416,507</b>	<b>460,351</b>
<b>Interest</b>	<b>-</b>	<b>22,883</b>
<b>Total Revenue</b>	<b>971,850</b>	<b>1,078,218</b>
<b>4% Expenditure:</b>		
Asia Pacific Cultural Center	5,000	5,000
City of Lakewood Communications - Media Promotion	27,061	20,025
City of Lakewood - Concert Series	2,500	2,500
City of Lakewood PRCS - Farmers Market	20,000	20,000
City of Lakewood PRCS - Ft. Steilacoom Park Pavilion	-	-
City of Lakewood PRCS - SummerFEST	40,000	40,000
City of Lakewood PRCS - F.t Steilacoom Park Pavilion	-	-
Historic Fort Steilacoom Association	8,000	8,000
Lakewold Gardens	45,000	43,603
Lakewood Arts Festival Association	5,000	4,977
Lakewood Arts Commission - Asian Film Festival	7,000	7,000
Lakewood Chamber of Commerce	80,000	80,000
Lakewood Historical Society & Museum	25,000	25,000
Lakewood Playhouse	21,000	21,000
Lakewood Sister Cities Association	8,000	6,838
Tacoma Regional Convention + Visitor Bureau	25,000	25,000
Tacoma South Sound Sports Commission	60,000	60,000
<b>Subtotal</b>	<b>378,561</b>	<b>368,943</b>
<b>3% Expenditure:</b>		
City of Lakewood PRCS - Gateways	29,958	29,958
City of Lakewood PRCS - Fort Steilacoom Park Pavilion	816,342	816,343
City of Lakewood PCRS - Sports Field Improvements	109,160	109,160
CPTC McGavick Center Payment	101,850	101,850
<b>Subtotal</b>	<b>1,057,310</b>	<b>1,057,311</b>
<b>Total Expenditures</b>	<b>\$ 1,435,871</b>	<b>\$ 1,426,254</b>
<b>Beginning Balance - Total</b>	<b>\$ 1,513,241</b>	<b>\$ 1,513,241</b>
From 4%	\$ 522,260	\$ 522,260
From 3%	\$ 990,981	\$ 990,981
<b>Ending Fund Balance - Total</b>	<b>\$ 1,049,220</b>	<b>\$ 1,165,206</b>
From 4%	\$ 699,042	\$ 771,185
From 3%	\$ 350,178	\$ 394,021

### **Fund 302 – Transportation CIP**

The *Transportation Capital Projects Fund* accounts for receipts and disbursements related to acquisition, design, construction and any other related street capital project expenditures. Revenues supporting this fund's activities include motor vehicle fuel tax; direct and indirect federal grants; state grants; transfers in from the Real Estate Excise Tax Fund; contribution from General Fund, Community Development Block Grant, and the councilmanic \$20 vehicle licensing fees from the Transportation Benefit District Fund.



<b>Fund 302 Transportation CIP</b>		<b>2018 Budget</b>	<b>2018 Actual</b>
<b>Revenues:</b>			
Motor Vehicle Excise Tax	\$	352,247	\$ 351,274
Increased Motor Vehicle Excise Tax		72,914	72,990
Multi-Modal Distribution		83,585	83,416
Grants		9,874,518	7,837,710
Contributions From Utilities/Developers/Partners		20,000	23,013
Proceeds from Sale of Asset/Street Vacation		-	40,102
Interest/Other		-	28,074
LID Interim Financing From Fleet & Equip Reserves		514,222	374,426
LID Financing		1,240,000	-
Transfer In - Fund 001 General		1,045,635	1,045,635
Transfer In - Fund 102 REET		2,592,298	2,592,298
Transfer In - Fund 103 TBD		957,506	841,797
Transfer In - Fund 190 CDBG		573,521	112,997
Transfer In - Fund 401 SWM		1,947,669	1,451,101
<b>Total Revenues</b>	<b>\$</b>	<b>19,274,115</b>	<b>\$ 14,854,833</b>
<b>Expenditures:</b>			
302.0000 Unallocated		-	1,127
302.0001 Personnel, Engineering & Professional Svcs		492,000	588,189
302.0002 New LED Streetlights		487,910	341,465
302.0003 Neighborhood Traffic Safety		46,554	19,757
302.0004 Minor Capital		617,000	372,552
302.0005 Chip Seal Program		417,393	350,449
302.0008 Gravelly Lake Drive 100th to Bridgeport1		554,447	582,564
302.0009 So Tacoma Way SR512 to 96th		-	283
302.0012 Steilacoom Blvd Safety Project		2,629,552	2,464,997
302.0014 So Tacoma Way Steilacoom Blvd to 88th		30,000	2,733
302.0015 112th/111th Bridgeport Way to Kendrick		74,414	2,645
302.0021 108th St/Main St to Bridgeport Way		-	8
302.0024 Steilacoom Blvd - Farwest to Phillips		646,356	538,819
302.0025 Safety Projects - Military Rd/112th2		659,615	613,305
302.0026 Safety Projects - Rdwy Safety @ 96th & 40th		900,116	804,867
302.0028 Paths & Trails		20,409	20,409
302.0030 Sidewalks:Veterans Dr - GLD to American Lake Park		65,428	-
302.0039 Gravelly Lake Dr - Non Motorized Trail		2,877,763	2,615,862
302.0041 WA Blvd (Edgewood to GLD) Street Imp		50,000	6,932
302.0042 John Dower Road Sidewalks - SRTS1		944,428	987,176
302.0043 Phillips Road Sidewalk - SRTS		676,297	506,267
302.0044 Steilacoom Blvd - Weller to Phillips - SRTS		682,000	-
302.0049 Lakewood Dr Overlay-Steilacoom Blvd to North City Limits		496,000	380,291
302.0050 88th St Overlay-Steilacoom Blvd - Custer		275,000	-
302.0051 Lakewood Dr Overlay-Steilacoom - N City		1,777,000	1,538,161
302.0052 Steilacoom/88th St Overlay-Weller to Custer		1,012,000	-
302.0053 123rd St - Bridgeport Way to 47th Ave Street Improvements		603,493	81,032
302.0054 Oakbrook - Onyx Drive - 87th to 89th Street Improvements		407,000	22,538
302.0056 Steilacoom Blvd - Phillips Dr to Farwest Dr Street Improvements		702,000	-
302.0059 Traffic Signal: Durango St/Steilacoom Blvd LID Option		220,000	-
302.0060 Signal Projects		71,733	782
302.0062 Dekoven Drive Traffic Calming (Safety Proj)		224,227	177,420
302.0063 Colonial Center Revitalization		250,000	65,162
302.0064 146th St, Spring St and 150th St Street Improvement (LID)		1,534,222	390,754
302.0065 SRTS: GLD (BPW to Steilacoom)		700,000	354,483
302.0066 Overlay: Custer - Steilacoom to John Dower		-	1,563
302.0099 Sidewalks: Steilacoom Blvd & 88th - Phillips Rd To Custer Rd - Survey Only		75,000	3,762
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)		-	4,437
<b>Total Expenditures</b>	<b>\$</b>	<b>21,219,357</b>	<b>\$ 13,840,791</b>
<b>Beginning Fund Balance</b>	<b>\$</b>	<b>2,529,384</b>	<b>\$ 2,529,384</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>584,142</b>	<b>\$ 3,543,426</b>



### Sewer CIP Funds

In November 2018, in connection with the 2019/2020 biennial budget, the City Council adopted Ordinance No. 702 eliminating Fund 312 Sanitary Sewer Connection CIP and consolidating it with Fund 311 Sewer Capital Project CIP beginning in 2019. The purpose of Fund 311 is revised to account for the construction and expansion of a sewer system and related costs to maintain and operate the fund. The City Council also adopted Resolution 2018-19, which supports continuing the sewer surcharge and expanding the geographical area to include the entire city and identifies that the surcharge will be used for design, construction and other costs associated with sewer projects beyond paying for debt service. This will allow the City to use surcharge revenue to pay for sewer projects both inside and outside of Tillicum and Woodbrook.

<b>Fund 311 Sewer Capital Project</b>	<b>2018 Budget</b>	<b>2018 Actual</b>
<b>Revenues:</b>		
Interest/Other	\$ -	\$ 3,290
Transfer In - Fund 204 Sewer Project Debt (4.75% Surcharge)	68,995	68,995
Transfer In - Fund 312 Sanitary Sewer Connection	35,000	35,000
<b>Total Revenues</b>	<b>\$ 103,995</b>	<b>\$ 107,285</b>
<b>Expenditures:</b>		
311.0000 Unallocated	-	730
311.0002 Side Sewer CIPS	92,472	-
311.0003 150th St Sewer Extension I	-	850
311.0004 N. Thorne Lane Sewer Extension I	35,000	39,196
<b>Total Expenditures</b>	<b>\$ 127,475</b>	<b>\$ 40,775</b>
<b>Beginning Fund Balance</b>	<b>\$ 51,716</b>	<b>\$ 51,716</b>
<b>Ending Fund Balance</b>	<b>\$ 28,236</b>	<b>\$ 118,226</b>

<b>Fund 312 Sanitary Sewer Connection</b>	<b>2018 Budget</b>	<b>2018 Actual</b>
<b>Revenues:</b>		
Sewer Availability Charge	\$ 175,000	\$ 211,609
Interest Earnings	-	10,479
Proceeds from Lien	-	2,410
<b>Total Revenues</b>	<b>\$ 175,000</b>	<b>\$ 224,498</b>
<b>Expenditures:</b>		
312.0000 Operations (Administration & Sewer Program)	90,500	60,594
<b>Total Expenditures</b>	<b>\$ 90,503</b>	<b>\$ 60,594</b>
<b>Beginning Fund Balance</b>	<b>\$ 651,579</b>	<b>\$ 651,579</b>
<b>Ending Fund Balance</b>	<b>\$ 736,076</b>	<b>\$ 815,483</b>



**Fund 401 – Surface Water Management Operations & CIP**

The Surface Water Management Fund accounts for activities that provide storm water collection and disposal services to the City. Activities include administration, engineering, construction, operation, maintenance, and repairs, which are primarily supported by user fees. The fees are billed along with Pierce County's semi-annual property taxes, and remitted by the County to the City.

<b>Fund 401 Surface Water Management</b>	<b>2018 Budget</b>	<b>2018 Actual</b>
<b>Revenues:</b>		
Storm Drainage Fees & Charges	2,735,000	2,735,663
Site Development Permits	21,000	55,968
Interest Earnings	2,000	66,762
Grants/Contributions	17,601	49,226
Flood Control Opportunity Fund	300,000	-
<b>Total Revenues</b>	<b>\$ 3,075,601</b>	<b>\$ 2,907,619</b>
<b>Expenditures:</b>		
401.0000 Operations	2,570,624	1,815,975
401.0007 Stormwater Pipe Repair Project	-	10,111
401.0008 Outfall Retrofit	300,000	-
401.0017 American Lake Integrated Aquatic Vegetation	33,476	9,728
401.0018 Waughop Lake Treatment	400,000	-
401.0019 Storm Drainage Repair	-	58,813
401.9999 Other 1-Time	73,087	118,477
401.0000 Transfer Out - Fund 001 General	284,700	284,700
401.0000 Transfer Out - Fund 301 Parks CIP	397,964	248,150
401.0000 Transfer Out - Fund 302 Transportation CIP	1,947,669	1,451,101
401.0000 Transfer Out - Fund 502 Property Management	38,000	-
<b>Total Expenditures</b>	<b>\$ 6,045,520</b>	<b>\$ 3,997,055</b>
<b>Beginning Fund Balance</b>	<b>\$ 4,689,608</b>	<b>\$ 4,689,608</b>
<b>Ending Fund Balance</b>	<b>\$ 1,719,689</b>	<b>\$ 3,600,172</b>

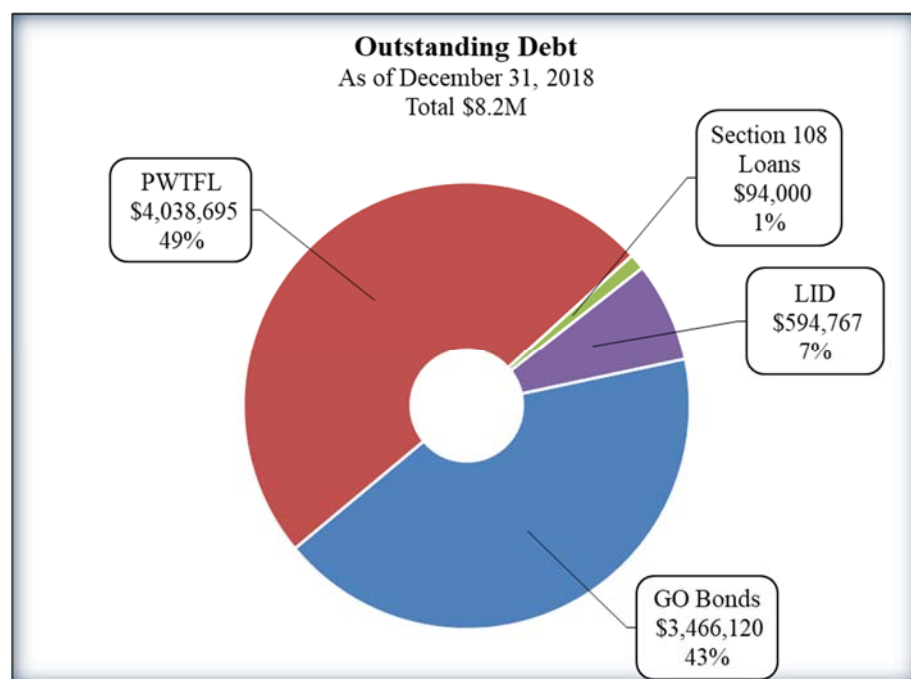


## Debt Service

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). These two components are combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore, the City's remaining debt capacity without voter approval is \$86.6M and an additional \$60.0M may be accessed with voter approval. The voter-approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to this general purpose debt capacity, RCW 39.36.030(4) also allows voter approval of park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore, legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$446.7M. The tables below show the City's available debt capacity and outstanding debt as of December 31, 2018.

Computation of Limitation of Indebtedness As of December 31, 2018					
Description	General Purpose		Excess Levy Open Space & Park (voted)	Excess Levy Utility Purposes (voted)	Total Debt Capacity
	Councilmanic (Limited GO)	Excess Levy (with a vote)			
AV= \$6,002,783,089 (A)					
1.50%	\$ 90,041,746	\$ (90,041,746)			\$ -
2.50%		\$ 150,069,577	\$ 150,069,577	\$ 150,069,577	\$ 450,208,732
Add: Cash on Hand for Redemption (B)	\$ -				\$ -
Less: Bonds Outstanding	\$ (3,466,120)	\$ -	\$ -	\$ -	\$ (3,466,120)
Remaining Debt Capacity	\$86,575,626	\$60,027,831	\$150,069,577	\$150,069,577	\$446,742,611
General Capacity (C)	\$146,603,457				
(A) Final Assessed Valuation for 2018 Property Tax Collection					
(B) Debt Service Prefunding (the City currently does not prefund debt service)					
(C) Combined Total for Councilmanic and Excess Levy Capacities					





Summary of Outstanding Debt As of December 31, 2018								
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
2009 Limited Tax General Obligation Bonds (LTGO)	Police Facility	3/31/2009	12/1/2028	3.0 - 5.0%	\$ 2,719,507	\$ -	\$ -	General Fund
2016 Limited Tax General Obligation Bonds (LTGO)	Refunding 2009 LTGO	4/19/2016	12/1/2028	1.40 - 2.41%	\$ 1,884,032	\$ 1,884,032	\$ 210,000	General Fund
LOCAL Financing	LED Streetlight Retrofit	3/24/2015	12/1/2027	2.33%	\$ 1,460,000	\$ 1,175,000	\$ 156,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 1,071,000	\$ 407,088	\$ 77,000	General Fund
<b>Subtotal</b>					<b>\$ 7,134,539</b>	<b>\$ 3,466,120</b>	<b>\$ 443,000</b>	
PWTFL 04-691-PRE-132	American Lake Gardens/ Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 593,864	\$ 178,291	\$ 31,000	Assessments on all Lakewood Sewer Accounts
PWTFL 06-962-022	American Lake Gardens/ Tillicum Sewer	9/18/2006	9/18/2026	0.50%	\$ 5,000,000	\$ 2,355,857	\$ 302,000	Assessments on all Lakewood Sewer Accounts
PWTFL 08-951-025	American Lake Gardens/ Tillicum Sewer	3/1/2008	7/1/2028	0.50%	\$ 1,840,000	\$ 1,040,261	\$ 107,000	Assessments on all Lakewood Sewer Accounts
PWTFL 12-951-025	American Lake Gardens/ Tillicum Sewer	6/1/2012	6/1/2031	0.50%	\$ 500,000	\$ 464,286	\$ 37,000	Assessments on all Lakewood Sewer Accounts
<b>Subtotal</b>					<b>\$ 7,933,864</b>	<b>\$ 4,038,695</b>	<b>\$ 477,000</b>	
Section 108 Loan	108th Street	8/31/2017	8/1/2020	Varies	\$ 141,000	\$ 94,000	\$ 47,000	HUD
<b>Subtotal</b>					<b>\$ 141,000</b>	<b>\$ 94,000</b>	<b>\$ 47,000</b>	
Combined Local Improve District (CLID) 1101/1103	Street Improvements	12/1/2006	12/1/2026	3.75 - 4.65%	\$ 2,824,704	\$ 360,000	\$ 167,000	Assessment on Eight Property Owners
Local Improvement District (LID) 1108	Street Improvements	1/1/2008	12/1/2027	4.22 - 5.3%	\$ 880,000	\$ 234,767	\$ 56,000	Assessment on Single Business
<b>Subtotal</b>					<b>\$ 3,704,704</b>	<b>\$ 594,767</b>	<b>\$ 223,000</b>	
Capital Lease - Copiers	Copiers	10/1/2015	12/1/2018		\$ 60,018	\$ -	\$ -	General Fund
<b>Subtotal</b>					<b>\$ 60,018</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total</b>					<b>\$ 18,974,125</b>	<b>\$ 8,193,582</b>	<b>\$ 1,190,000</b>	

While the city has limited service requirements, there is one area that will deserve some attention in the coming years, compensated absences. Compensated absences are an unfunded liability comprised of all outstanding vacation pay and accrued compensatory time that is recorded as an expenditure when paid. This occurs when an employee is paid out for unused vacation or compensatory time when an employee leaves the City. The calculation is made on an annual basis. As of December 31, 2018, this unfunded liability totals \$2.8M.

Legacy Cost		
December 31, 2018		
Group	FTE	Total Liability
Non-Rep	32.00	\$ 415,246
AFSCME	84.25	\$ 585,547
LPMG	4.00	\$ 170,703
LPIG	94.00	\$ 1,608,852
Teamsters	4.00	\$ 20,822
<b>Total</b>	<b>218.25</b>	<b>\$ 2,801,170</b>



## Cash & Investments

The City currently maintains cash in its bank account to earn earnings credit, which offsets banking service fees. The remainder is invested with the Local Government Investment Pool (LGIP). As of December 31, 2018, the total invested with the LGIP is \$18.6M with a net earnings of 2.37% compared to the average yield on the 6-month Treasury Bill of 2.50%.

## By Fund Summary

The following table provides a summary of each fund's activity as of December 31, 2018.

Fund Summary Fund #/Fund Name	Beginning Fund Balance 1/1/2018	YTD Activity		Revenue Over/(Under) Expenditures	Ending Fund Balance 12/31/2018	Cash Balance *** 12/31/2018
		Revenues *	Expenditures **			
<b>Total All Funds</b>	<b>\$ 26,896,627</b>	<b>\$ 80,262,697</b>	<b>\$ 80,127,812</b>	<b>\$ 134,886</b>	<b>\$ 27,031,520</b>	<b>\$ 25,105,031</b>
<b>001 General Fund</b>	<b>\$ 9,152,227</b>	<b>\$ 41,179,470</b>	<b>\$ 41,484,163</b>	<b>\$ (304,693)</b>	<b>\$ 8,847,534</b>	<b>\$ 6,985,940</b>
<b>1XX Special Revenue Funds</b>	<b>\$ 3,470,384</b>	<b>\$ 10,295,050</b>	<b>\$ 10,708,067</b>	<b>\$ (413,017)</b>	<b>\$ 3,057,368</b>	<b>\$ 2,208,949</b>
101 Street Operations & Maintenance	11,306	2,382,943	2,394,248	(11,305)	0	842
102 Real Estate Excise Tax	950,823	2,709,416	2,950,823	(241,407)	709,416	10,658
103 Transportation Benefit District	143,506	839,617	841,797	(2,181)	141,325	141,325
104 Hotel/Motel Lodging Tax	1,513,240	1,078,218	1,426,254	(348,035)	1,165,205	1,046,924
105 Property Abatement/RHSP	247,597	602,808	381,525	221,283	468,880	479,231
106 Public Art	19,597	24,348	19,061	5,288	24,885	24,886
180 Narcotics Seizure	284,762	205,207	173,608	31,599	316,361	384,022
181 Felony Seizure	45,363	30,841	61,160	(30,319)	15,044	107,622
182 Federal Seizure	2,360	736	3,096	(2,360)	0	-
190 CDBG	51,852	548,832	546,768	2,063	53,915	(22,858)
191 Neighborhood Stabilization Program	105,469	41,703	58,540	(16,837)	88,632	100,204
192 South Sound Military Partnership	94,508	1,696,954	1,717,761	(20,807)	73,701	(44,985)
195 Public Safety Grants	-	133,427	133,427	0	0	(18,922)
<b>2XX Debt Service Fund</b>	<b>\$ 925,364</b>	<b>\$ 1,361,132</b>	<b>\$ 1,148,631</b>	<b>\$ 212,501</b>	<b>\$ 1,137,865</b>	<b>\$ 1,137,870</b>
201 General Obligation Bond Debt Service	-	398,847	398,847	-	-	-
202 Local Improvement District Debt Service	4,935	256,089	193,298	62,791	67,726	67,726
204 Sewer Project Debt Service	793,502	703,436	556,486	146,950	940,452	940,457
251 Local Improvement District Guaranty	126,928	2,760	-	2,760	129,688	129,687
<b>3XX Capital Project Funds</b>	<b>\$ 4,226,097</b>	<b>\$ 17,894,674</b>	<b>\$ 16,151,112</b>	<b>\$ 1,743,562</b>	<b>\$ 5,969,660</b>	<b>\$ 7,313,990</b>
301 General Government CIP	993,419	2,708,058	2,208,952	499,106	1,492,525	1,675,075
302 Transportation CIP	2,529,384	14,854,833	13,840,791	1,014,042	3,543,426	4,696,089
311 Sewer Project CIP	51,716	107,285	40,775	66,509	118,225	125,910
312 Sanitary Sewer Connection	651,579	224,498	60,594	163,905	815,484	816,916
<b>4XX Enterprise Funds</b>	<b>\$ 4,689,608</b>	<b>\$ 2,907,620</b>	<b>\$ 3,997,056</b>	<b>\$ (1,089,436)</b>	<b>\$ 3,600,173</b>	<b>\$ 3,724,304</b>
401 Surface Water Management	4,689,608	2,907,620	3,997,056	(1,089,436)	3,600,172	3,724,304
<b>5XX Internal Service Funds</b>	<b>\$ 4,432,948</b>	<b>\$ 6,624,752</b>	<b>\$ 6,638,783</b>	<b>\$ (14,031)</b>	<b>\$ 4,418,920</b>	<b>\$ 3,733,978</b>
501 Vehicle & Equipment Replacement	3,953,548	1,748,506	1,866,277	(117,770)	3,835,781	2,983,590
502 City Hall Facility Services	436,900	788,157	731,918	56,239	493,139	536,213
503 Information Technology	42,502	1,669,644	1,622,144	47,500	90,002	201,639
504 Risk Management	-	2,418,445	2,418,445	0.02	0	12,537

\* Revenues includes all sources, ongoing and one-time.

\*\* Expenditures includes all uses, ongoing and one-time.

\*\*\* Negative cash balance due to timing of grant reimbursements and/or revenue collection.



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>(001) GENERAL FUND</b>						
REVENUES:						
<b>Taxes</b>	<b>\$26,329,393</b>	<b>\$27,469,335</b>	<b>\$26,498,600</b>	<b>\$27,221,300</b>	<b>\$27,627,153</b>	<b>\$28,837,365</b>
Property Tax	6,642,052	6,741,607	6,812,400	6,812,400	6,915,523	6,910,944
Local Sales & Use Tax	9,178,807	9,958,523	9,192,800	9,857,800	10,031,830	10,978,014
Sales/Parks	546,303	585,089	541,100	550,000	596,800	631,395
Brokered Natural Gas Use Tax	28,301	38,716	30,000	30,000	30,000	41,558
Criminal Justice Sales Tax	982,505	1,047,075	992,800	992,800	1,068,000	1,133,354
Admissions Tax	600,842	539,139	622,300	622,300	496,000	545,816
Utility Tax	5,629,010	5,744,060	5,644,000	5,644,000	5,676,000	5,408,728
Leasehold Tax	10,103	14,169	12,000	12,000	12,000	5,901
Gambling Tax	2,711,471	2,800,955	2,651,200	2,700,000	2,801,000	3,181,655
<b>Franchise Fees</b>	<b>3,616,442</b>	<b>3,733,390</b>	<b>3,743,900</b>	<b>3,943,900</b>	<b>3,989,100</b>	<b>4,035,453</b>
Cable, Water, Sewer, Solid Waste	2,791,715	2,844,927	2,874,000	2,874,000	2,874,000	2,945,276
Tacoma Power	824,727	888,463	869,900	1,069,900	1,115,100	1,090,176
<b>Development Service Fees</b>	<b>1,172,575</b>	<b>1,656,169</b>	<b>1,354,391</b>	<b>1,392,000</b>	<b>1,767,596</b>	<b>2,204,665</b>
Building Permits	475,833	619,836	513,760	564,000	785,000	897,791
Other Building Permit Fees	220,863	240,938	130,511	199,000	310,596	492,983
Plan Review/Plan Check Fees	370,220	661,289	620,097	520,000	553,000	625,754
Other Zoning/Development Fees	105,660	134,106	90,023	109,000	119,000	188,137
<b>Licenses &amp; Permits</b>	<b>424,169</b>	<b>414,234</b>	<b>481,500</b>	<b>428,000</b>	<b>323,900</b>	<b>417,487</b>
Business License	278,260	260,064	303,500	280,000	254,100	275,552
Alarm Permits & Fees	105,865	114,819	136,000	106,000	30,000	104,411
Animal Licenses	40,044	39,351	42,000	42,000	39,800	37,525
<b>State Shared Revenues</b>	<b>1,350,725</b>	<b>1,397,256</b>	<b>1,213,000</b>	<b>1,171,800</b>	<b>1,265,900</b>	<b>1,195,471</b>
Sales Tax Mitigation	46,177	37,938	50,000	-	10,000	10,006
Criminal Justice	149,009	153,413	154,800	152,000	154,000	158,293
Criminal Justice High Crime	375,837	423,055	236,700	236,700	318,800	231,905
Liquor Excise Tax	276,603	286,385	274,600	291,700	291,700	304,078
Liquor Board Profits	503,074	496,441	496,900	491,400	491,400	491,189
Marijuana Enforcement/Excise Tax	25	25	-	-	-	1
<b>Intergovernmental</b>	<b>412,866</b>	<b>629,769</b>	<b>468,026</b>	<b>562,630</b>	<b>498,637</b>	<b>512,739</b>
Police FBI & Other Misc	13,460	12,100	12,900	12,100	12,000	12,640
Police-Animal Svcs-Steilacoom	15,675	14,865	13,800	13,800	13,800	13,740
Police-Animal Svcs-Dupont	28,386	29,569	28,600	28,600	28,600	29,533
Police-South Sound 911 Background Investigations	7,225	5,143	5,000	10,000	7,000	19,593
Muni Court-University Place Contract	124,711	275,407	190,983	263,887	285,396	285,396
Muni Court-Town of Steilacoom Contract	92,349	111,246	93,905	117,769	111,540	111,537
Muni Court-City of Dupont	131,060	181,439	122,838	116,474	40,301	40,301



2016		2017	2018			
Actual			Annual Actual	Adopted Budget	Revised Budget	YND Est
(001) GENERAL FUND-continued						
Charges for Services & Fees	1,199,813	1,490,792	979,500	1,434,000	1,424,859	1,300,239
Parks & Recreation Fees	219,318	240,404	261,000	261,000	267,175	250,101
Police - Various Contracts	1,087	8,427	-	-	7,684	15,507
Police - Towing Impound Fees	18,500	10,200	40,000	40,000	15,000	10,300
Police - Extra Duty	672,191	910,575	400,000	775,000	775,000	655,726
Police - Western State Hospital Community Policing Program	276,000	315,750	276,000	355,500	355,500	366,750
Other	12,718	5,437	2,500	2,500	4,500	1,855
Fines & Forfeitures	1,943,063	1,704,839	1,982,219	1,582,200	1,560,900	1,626,872
Municipal Court	1,030,358	897,285	1,282,219	882,200	860,900	798,411
Photo Infraction	912,704	807,554	700,000	700,000	700,000	828,460
Miscellaneous/Interest/Other	78,409	212,985	48,650	48,650	211,968	325,024
Interest Earnings	24,179	66,500	6,000	6,000	68,000	130,742
Penalties & Interest - Taxes	22,780	68,599	30,500	30,500	50,700	77,122
Miscellaneous/Other	31,451	77,886	12,150	12,150	93,268	117,160
Interfund Transfers	284,700	284,700	284,700	284,700	284,700	284,700
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	284,700	284,700
Subtotal Operating Revenues	\$36,812,155	\$38,993,468	\$37,054,486	\$38,069,180	\$38,954,713	\$40,740,015
% Revenue Change over Prior Year	3.03%	5.93%	-4.97%	-2.37%	-0.10%	4.48%
EXPENDITURES:						
City Council	131,839	127,379	134,920	134,920	134,920	122,436
Legislative	131,739	127,018	131,470	131,470	131,470	122,436
Sister City	100	361	3,450	3,450	3,450	-
City Manager	627,631	633,389	620,129	634,358	633,008	706,432
Executive	491,877	506,423	491,859	506,088	504,738	559,533
Communications	135,754	126,966	128,270	128,270	128,270	146,899
Municipal Court	1,945,305	2,010,854	2,053,330	2,149,602	2,128,771	2,050,968
Judicial Services	1,008,247	1,084,181	1,053,650	1,090,137	1,100,416	1,092,375
Professional Services	622,739	645,995	636,400	686,400	670,535	652,000
Probation & Detention	314,319	280,678	363,280	373,065	357,820	306,592
Administrative Services	1,520,888	1,617,746	1,655,784	1,716,872	1,706,041	1,731,553
Finance	992,952	1,081,687	1,096,315	1,137,332	1,136,142	1,166,248
Human Resources	527,937	536,059	559,469	579,540	569,899	565,305
Legal	1,520,654	1,540,487	1,688,739	1,741,865	1,739,154	1,699,409
Civil Legal Services	824,340	894,763	875,894	912,803	911,688	1,087,523
Criminal Prosecution Services	339,847	283,550	382,786	386,746	386,549	240,632
City Clerk	281,395	248,392	340,059	352,316	350,917	287,036
Election	75,071	113,782	90,000	90,000	90,000	84,219



2016		2017	2018			
Actual		Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
(001) GENERAL FUND-continued						
Community & Economic Development	1,875,902	1,995,406	1,926,371	2,007,712	2,001,717	2,073,063
Current Planning	662,641	630,971	641,330	661,886	649,112	659,093
Long Range Planning	135,641	171,058	150,723	155,711	156,358	192,837
Building	909,265	1,014,891	956,592	1,011,046	1,022,587	1,035,962
Economic Development	168,355	178,486	177,726	179,069	173,660	185,169
Parks, Recreation & Community Services	2,592,555	2,599,358	2,641,869	2,603,156	2,671,120	2,718,160
Human Services	407,162	401,987	420,290	419,974	414,774	418,594
Administration	293,036	304,327	282,374	289,357	291,462	301,174
Recreation	416,464	465,267	439,170	447,173	443,116	405,448
Senior Services	221,579	222,371	223,851	233,089	233,293	236,627
Parks Facilities	475,050	465,075	466,955	407,298	437,247	500,484
Fort Steilacoom Park	604,482	588,850	596,657	589,969	629,017	672,444
Street Landscape Maintenance	174,782	151,482	212,572	216,295	222,210	183,388
Police	22,385,005	23,308,561	24,122,464	24,639,799	24,529,114	24,469,816
Command	4,072,647	4,326,564	4,738,924	4,930,912	4,844,332	4,596,657
Jail Service	606,720	706,760	624,240	624,240	700,000	633,754
Dispatch Services/SS911	2,155,585	2,202,328	2,195,070	2,119,110	2,116,946	2,118,919
Investigations	3,750,086	3,714,000	4,363,200	4,363,200	4,364,028	3,385,410
Patrol	7,271,021	7,334,525	7,799,890	7,799,890	7,739,357	7,764,555
Special Units	209,015	342,955	110,850	110,850	119,556	913,301
SWAT	98,806	113,589	73,150	73,150	82,375	124,032
Neighborhood Policing Unit (Formerly Crime Prevention)	907,267	914,600	1,164,400	1,164,400	1,165,400	1,114,361
Contracted Services (Extra Duty, offset by Revenue)	826,011	951,736	400,000	775,000	775,000	951,870
Community Safety Resource Team (CSRT)	347,181	359,001	353,100	361,946	361,296	421,180
Training	116,328	147,206	159,400	156,400	157,089	286,671
Traffic Policing	851,004	884,761	1,047,610	1,047,610	1,030,840	869,386
Property Room	223,962	241,464	259,690	266,152	260,302	249,181
Reimbursements	365,192	324,431	121,500	127,210	121,674	301,055
Emergency Management	37,378	26,299	38,040	38,040	19,500	72,620
Animal Control	248,900	286,053	283,400	291,689	281,419	280,958
Road & Street/Camera Enforcement	297,903	432,289	390,000	390,000	390,000	385,906
Non-Departmental	122,398	128,098	131,720	133,295	133,295	127,456
Commute Trip Reduction	179	-	-	-	-	-
Citywide	122,219	128,098	131,720	133,295	133,295	127,456
Interfund Transfers	1,605,336	1,334,160	1,525,313	1,743,550	1,771,952	1,791,977
Transfer to Fund 101 Street O&M	1,182,032	900,878	1,012,178	1,230,415	1,258,817	1,358,130
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000	35,000
Transfer to Fund 201 GO Bond Debt Service	388,304	398,282	478,135	478,135	478,135	398,847
Subtotal Operating Expenditures	\$34,327,514	\$35,295,438	\$36,500,639	\$37,505,130	\$37,449,093	\$37,491,270
% Expenditure Change over Prior Year	2.99%	2.82%	3.41%	6.26%	6.10%	6.22%
OPERATING INCOME (LOSS)	\$2,484,642	\$3,698,031	\$553,847	\$564,050	\$1,505,620	\$3,248,745
As a % of Operating Expenditures	7.24%	10.48%	1.52%	1.50%	4.02%	8.67%



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>(001) GENERAL FUND-continued</b>						
<i>OTHER FINANCING SOURCES:</i>						
<b>Grants, Donations/Contrib, 1-Time</b>	<b>300,431</b>	<b>326,199</b>	<b>69,750</b>	<b>458,562</b>	<b>401,749</b>	<b>423,455</b>
Contributions/Donations/Other	75,368	106,149	69,750	75,250	140,750	171,941
Proceeds from Sale of Assets/Capital Lease	110	-	-	-	-	-
Grants	224,954	220,050	-	383,312	260,999	251,514
<b>Transfers In</b>	<b>270,000</b>	<b>96,050</b>	<b>16,000</b>	<b>165,085</b>	<b>16,000</b>	<b>16,000</b>
Transfer In - Fund 251 LID Guaranty	270,000	-	-	-	-	-
Transfer In - Fund 105 Abatement/RHSP	-	-	-	149,085	-	-
Transfer In - Fund 501 Fleet & Equipment	-	96,050	16,000	16,000	16,000	16,000
<b>Subtotal Other Financing Sources</b>	<b>\$570,431</b>	<b>\$422,249</b>	<b>\$85,750</b>	<b>\$623,647</b>	<b>\$417,749</b>	<b>\$439,455</b>
<i>OTHER FINANCING USES:</i>						
<b>Capital &amp; Other 1-Time</b>	<b>396,064</b>	<b>1,140,965</b>	<b>295,906</b>	<b>2,877,677</b>	<b>2,836,963</b>	<b>1,756,983</b>
Municipal Court	16,077	29,914	17,485	171,721	171,721	78,647
City Council	-	-	-	4,500	4,500	4,218
City Manager	6,343	35,811	4,044	28,014	28,014	9,817
Administrative Services	36,525	31,736	17,594	40,874	42,660	21,310
Legal/Clerk	52,361	152,192	18,917	143,442	143,442	165,623
Community & Economic Development	198,300	559,942	22,175	918,223	906,223	249,841
Parks, Recreation & Community Services	7,171	35,298	21,311	86,578	56,078	38,310
Police	79,286	296,072	194,380	1,484,325	1,484,325	1,189,217
<b>Interfund Transfers</b>	<b>598,489</b>	<b>1,736,464</b>	<b>682,033</b>	<b>2,440,059</b>	<b>2,440,059</b>	<b>2,235,910</b>
Transfer Out - Fund 101 Street O&M	-	286,624	42,033	204,149	204,149	-
Transfer Out - Fund 105 Property Abatement/Rental Housing	-	140,000	90,000	215,000	215,000	215,000
Transfer Out - Fund 192 SSMCP	54,750	50,000	50,000	50,000	50,000	50,000
Transfer Out - Fund 301 Parks CIP	-	657,125	-	925,275	925,275	925,275
Transfer Out - Fund 302 Transportation CIP	310,500	602,715	500,000	1,045,635	1,045,635	1,045,635
Transfer Out - Fund 501 Fleet & Equip Reserves	233,239	-	-	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$994,553</b>	<b>\$2,877,429</b>	<b>\$977,939</b>	<b>\$5,317,736</b>	<b>\$5,277,022</b>	<b>\$3,992,893</b>
<b>Total Revenues and Other Sources</b>	<b>\$37,382,587</b>	<b>\$39,415,717</b>	<b>\$37,140,236</b>	<b>\$38,692,827</b>	<b>\$39,372,462</b>	<b>\$41,179,470</b>
<b>Total Expenditures and other Uses</b>	<b>\$35,322,067</b>	<b>\$38,172,867</b>	<b>\$37,478,578</b>	<b>\$42,822,866</b>	<b>\$42,726,115</b>	<b>\$41,484,163</b>
<b>Beginning Fund Balance:</b>	<b>\$5,848,860</b>	<b>\$7,909,379</b>	<b>\$5,000,225</b>	<b>\$9,152,227</b>	<b>\$9,152,227</b>	<b>\$9,152,227</b>
<b>Ending Fund Balance:</b>	<b>\$7,909,380</b>	<b>\$9,152,227</b>	<b>\$4,661,883</b>	<b>\$5,022,188</b>	<b>\$5,798,575</b>	<b>\$8,847,534</b>
Ending Fund Balance as a % of Gen/Street Operating Revenues	20.9%	22.9%	12.3%	12.9%	14.5%	21.2%
Reserve - Total Target 12% of Gen/Street Operating Revenues	\$4,535,600	\$4,800,348	\$4,562,578	\$4,683,429	\$4,794,673	\$5,011,691
2% Contingency Reserves	\$755,933	\$800,058	\$760,430	\$780,572	\$799,112	\$835,282
5% General Fund Reserves	\$1,889,833	\$2,000,145	\$1,901,074	\$1,951,429	\$1,997,781	\$2,088,205
5% Strategic Reserves	\$1,889,833	\$2,000,145	\$1,901,074	\$1,951,429	\$1,997,781	\$2,088,205
Unreserved / (12% Adopted Reserves Shortfall):	\$3,373,780	\$4,351,879	\$99,305	\$338,759	\$1,003,901	\$3,835,843



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 101 STREET OPERATIONS &amp; MAINTENANCE</b>						
<i>REVENUES:</i>						
Permits	119,995	135,021	96,000	96,000	137,500	164,062
Engineering Review Fees	50	2,754	1,000	1,000	1,000	-
Motor Vehicle Fuel Tax	863,896	871,657	870,000	862,399	862,399	860,015
Interest Earnings/Other	568	-	-	-	-	-
<b>Subtotal Operating Revenues</b>	<b>\$ 984,508</b>	<b>\$ 1,009,432</b>	<b>\$ 967,000</b>	<b>\$ 959,399</b>	<b>\$ 1,000,899</b>	<b>\$ 1,024,077</b>
<i>EXPENDITURES:</i>						
Street Lighting	436,063	280,151	164,760	166,043	326,858	327,973
Traffic Control Devices	279,351	322,735	425,450	457,029	448,780	410,756
Snow & Ice Response	14,636	58,125	15,500	15,500	32,500	33,840
Road & Street Preservation	1,297,320	1,424,483	1,375,968	1,533,888	1,556,622	1,562,423
<b>Subtotal Operating Expenditures</b>	<b>\$2,027,370</b>	<b>\$2,085,493</b>	<b>\$1,981,678</b>	<b>\$2,172,460</b>	<b>\$2,364,760</b>	<b>\$2,334,992</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(\$1,042,861)</b>	<b>(\$1,076,062)</b>	<b>(\$1,014,678)</b>	<b>(\$1,213,061)</b>	<b>(\$1,363,861)</b>	<b>(\$1,310,915)</b>
<i>OTHER FINANCING SOURCES:</i>						
Donations/Contributions	10,000	3,000	-	-	-	200
Judgments, Settlements/Miscellaneous	-	808	-	-	-	536
Permits Deposits for Professional Services	8,784	1,376	2,500	2,500	2,500	-
Transfer In From General Fund	1,182,032	1,187,502	1,054,211	1,434,566	1,462,966	1,358,130
<b>Subtotal Other Financing Sources</b>	<b>\$1,200,815</b>	<b>\$1,192,686</b>	<b>\$1,056,711</b>	<b>\$1,437,066</b>	<b>\$1,465,466</b>	<b>\$1,358,866</b>
<i>OTHER FINANCING USES:</i>						
Grants/Other	8,784	9,573	-	-	2,600	5,551
Building, Vehicles, Equipment	55,202	119,858	27,033	220,310	95,310	53,704
Construction - Traffic Control	28,193	41,664	15,000	15,000	15,000	-
<b>Subtotal Other Financing Uses</b>	<b>\$92,179</b>	<b>\$171,095</b>	<b>\$42,033</b>	<b>\$235,310</b>	<b>\$112,910</b>	<b>\$59,256</b>
<b>Total Revenues and Other Sources</b>	<b>\$2,185,324</b>	<b>\$2,202,118</b>	<b>\$2,023,711</b>	<b>\$2,396,465</b>	<b>\$2,466,365</b>	<b>\$2,382,943</b>
<b>Total Expenditures and other Uses</b>	<b>\$2,119,548</b>	<b>\$2,256,588</b>	<b>\$2,023,711</b>	<b>\$2,407,770</b>	<b>\$2,477,670</b>	<b>\$2,394,248</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$65,775</b>	<b>\$0</b>	<b>\$11,305</b>	<b>\$11,305</b>	<b>\$11,305</b>
<b>Ending Fund Balance:</b>	<b>\$65,775</b>	<b>\$11,305</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 102 REAL ESTATE EXCISE TAX</b>						
<i>REVENUES:</i>						
Real Estate Excise Tax	2,114,687	2,453,402	1,300,000	2,000,000	2,083,000	2,695,355
Interest Earnings	1,749	4,606	-	-	-	14,061
<b>Total Revenue</b>	<b>\$2,116,437</b>	<b>\$2,458,007</b>	<b>\$1,300,000</b>	<b>\$2,000,000</b>	<b>\$2,083,000</b>	<b>\$2,709,416</b>
<i>EXPENDITURES:</i>						
Transfer Out - Fund 106 Public Art	-	27,791	-	-	-	-
Transfer Out - Fund 301 Parks CIP	107,234	525,255	260,000	358,525	358,525	358,525
Transfer Out - Fund 302 Transportation CIP	1,606,071	1,833,824	1,253,465	2,592,298	2,592,298	2,592,298
<b>Total Expenditures</b>	<b>\$1,713,305</b>	<b>\$2,386,870</b>	<b>\$1,513,465</b>	<b>\$2,950,823</b>	<b>\$2,950,823</b>	<b>\$2,950,823</b>
<b>Beginning Fund Balance:</b>	<b>\$476,554</b>	<b>\$879,686</b>	<b>\$319,249</b>	<b>\$950,823</b>	<b>\$950,823</b>	<b>\$950,823</b>
<b>Ending Fund Balance:</b>	<b>\$879,686</b>	<b>\$950,823</b>	<b>\$105,784</b>	<b>\$0</b>	<b>\$83,000</b>	<b>\$709,416</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 103 LAKEWOOD TRANSPORTATION BENEFIT DISTRICT</b>						
<i>REVENUES:</i>						
\$20 Vehicle License Fee (Net of State Admin Fee)	781,318	822,764	689,000	814,000	814,000	835,710
Interest Earnings	1,002	1,810	-	-	-	3,906
<b>Total Revenue</b>	<b>\$782,320</b>	<b>\$824,574</b>	<b>\$689,000</b>	<b>\$814,000</b>	<b>\$814,000</b>	<b>\$839,617</b>
<i>EXPENDITURES:</i>						
WCIA Risk Assessment	2,500	-	2,500	-	-	-
Audit	2,933	1,955	-	-	-	-
Transfer to Fund 302 Transportation Capital	678,500	777,500	682,500	957,506	957,506	841,797
<b>Total Expenditures</b>	<b>\$683,933</b>	<b>\$779,455</b>	<b>\$685,000</b>	<b>\$957,506</b>	<b>\$957,506</b>	<b>\$841,797</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$98,387</b>	<b>\$4,000</b>	<b>\$143,506</b>	<b>\$143,506</b>	<b>\$143,506</b>
<b>Ending Fund Balance:</b>	<b>\$98,387</b>	<b>\$143,506</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$141,325</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 104 HOTEL/MOTEL LODGING TAX</b>						
<i>REVENUES:</i>						
Special Hotel/Motel Lodging Tax (5%)	\$540,974	\$544,428	\$428,571	\$485,714	\$694,179	\$767,251
Transient Rental income Tax (2%)	216,390	217,771	171,429	214,286	277,671	288,084
Interest Earnings	4,900	13,389	-	-	-	22,883
<b>Total Revenues</b>	<b>\$762,264</b>	<b>\$775,589</b>	<b>\$600,000</b>	<b>\$700,000</b>	<b>\$971,850</b>	<b>\$1,078,218</b>
<i>EXPENDITURES:</i>						
Lodging Tax Programs	484,275	472,508	600,000	480,411	480,411	470,793
Lodging Tax Programs-Transfer Out to Fund 301 Parks CIP	103,922	237,049	50,000	955,460	955,460	955,461
<b>Total Expenditures</b>	<b>\$588,197</b>	<b>\$709,557</b>	<b>\$650,000</b>	<b>\$1,435,871</b>	<b>\$1,435,871</b>	<b>\$1,426,254</b>
<b>Beginning Fund Balance:</b>	<b>\$1,273,140</b>	<b>\$1,447,208</b>	<b>\$469,290</b>	<b>\$1,513,240</b>	<b>\$1,513,240</b>	<b>\$1,513,240</b>
<b>Ending Fund Balance (earmarked for next year's grant awards)</b>	<b>\$1,447,208</b>	<b>\$1,513,240</b>	<b>\$419,290</b>	<b>\$777,369</b>	<b>\$1,049,220</b>	<b>\$1,165,205</b>



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 105 PROPERTY ABATEMENT &amp; RENTAL HOUSING SAFETY PROGRAM</b>						
<i>REVENUES:</i>						
<i>Abatement Program:</i>						
Abatement Charges	24,620	56,633	80,319	65,000	97,566	257,467
Interest Earnings	1,294	10,489	-	-	5,000	35,430
Judgments & Settlements/Other Misc	-	983	-	-		
Transfer In - Fund 001 General	35,000	125,000	125,000	250,000	250,000	250,000
<i>Rental Housing Safety Program:</i>						
Transfer In - Fund 001 General	-	50,000	-	-	-	-
Rental Housing Safety Program Fees	-	96,245	190,000	190,000	50,000	59,911
<b>Total Revenues</b>	<b>\$60,914</b>	<b>\$339,349</b>	<b>\$395,319</b>	<b>\$505,000</b>	<b>\$402,566</b>	<b>\$602,808</b>
<i>EXPENDITURES:</i>						
Abatement	74,045	186,174	125,000	458,132	495,698	221,716
Rental Housing Safety Program	-	41,780	123,671	145,380	154,465	159,809
Transfer Out - Fund 001 General Fund	-	-	-	149,085	-	-
<b>Total Expenditures</b>	<b>\$74,045</b>	<b>\$227,954</b>	<b>\$248,671</b>	<b>\$752,597</b>	<b>\$650,163</b>	<b>\$381,525</b>
<b>Beginning Fund Balance:</b>	<b>\$149,331</b>	<b>\$136,201</b>	<b>\$4,889</b>	<b>\$247,597</b>	<b>\$247,597</b>	<b>\$247,597</b>
<b>Ending Fund Balance:</b>	<b>\$136,201</b>	<b>\$247,597</b>	<b>\$151,537</b>	<b>\$0</b>	<b>\$0</b>	<b>\$468,880</b>
Abatement	\$136,201	\$143,132	\$80,319	\$0	\$0	\$464,312
Rental Housing Safety Program	\$0	\$104,465	\$71,218	\$149,085	\$0	\$4,567

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 106 PUBLIC ART</b>						
<i>REVENUES:</i>						
Interest Earnings	139	322	-	-	25	348
Facility Rentals	6,000	15,000	10,000	15,000	15,000	24,000
Donations/Contributions	25	-	-	-	-	-
Transfer In - Fund 102 REET	-	27,791	-	-	-	-
<b>Total Revenues</b>	<b>\$6,164</b>	<b>\$43,113</b>	<b>\$10,000</b>	<b>\$15,000</b>	<b>\$15,025</b>	<b>\$24,348</b>
<i>EXPENDITURES:</i>						
Arts Commission Programs	1,031	723	2,000	2,000	2,000	610
Public Art	-	62,000	-	32,598	32,622	18,450
<b>Total Expenditures</b>	<b>\$1,031</b>	<b>\$62,723</b>	<b>\$2,000</b>	<b>\$34,598</b>	<b>\$34,622</b>	<b>\$19,061</b>
<b>Beginning Fund Balance:</b>	<b>\$34,074</b>	<b>\$39,207</b>	<b>\$19,074</b>	<b>\$19,597</b>	<b>\$19,597</b>	<b>\$19,597</b>
<b>Ending Fund Balance:</b>	<b>\$39,207</b>	<b>\$19,597</b>	<b>\$27,074</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,885</b>



2016 Actual		2017 Annual Actual	2018			
			Adopted Budget	Revised Budget	YND Est	Actual
FUND 180 NARCOTICS SEIZURE						
REVENUES:						
Forfeitures	140,183	116,037	75,000	75,000	75,000	172,938
Law Enforcement Contracts	17,956	8,924	-	26,042	26,042	27,557
Interest Earnings	1,757	3,218	-	-	-	4,712
Total Revenues	\$159,896	\$128,179	\$75,000	\$101,042	\$101,042	\$205,207
EXPENDITURES:						
Investigations /Predictive Policing	271,942	207,600	75,000	385,804	385,804	173,608
Capital Purchases	5,355	-	-	-	-	-
Total Expenditures	\$277,297	\$207,600	\$75,000	\$385,804	\$385,804	\$173,608
Beginning Fund Balance:	\$481,585	\$364,183	\$532	\$284,762	\$284,762	\$284,762
Ending Fund Balance:	\$364,183	\$284,762	\$532	\$0	\$0	\$316,361

2016 Actual		2017 Annual Actual	2018			
			Adopted Budget	Revised Budget	YND Est	Actual
FUND 181 FELONY SEIZURE						
REVENUES:						
Forfeitures	194,924	26,147	-	50,000	-	30,841
Total Revenues	\$194,924	\$26,147	\$0	\$50,000	\$0	\$30,841
EXPENDITURES:						
Investigations/Predictive Policing	-	124,545	-	95,363	45,363	61,160
Capital Purchases	-	2,644	-	-	-	-
Transfer to Fund 501 Fleet & Equipment	-	48,519	-	-	-	
Total Expenditures	\$0	\$175,708	\$0	\$95,363	\$45,363	\$61,160
Beginning Fund Balance:	\$0	\$194,924	\$0	\$45,363	\$45,363	\$45,363
Ending Fund Balance:	\$194,924	\$45,363	\$0	\$0	\$0	\$15,044

2016 Actual		2017 Annual Actual	2018			
			Adopted Budget	Revised Budget	YND Est	Actual
FUND 182 FEDERAL SEIZURE						
REVENUES:						
Forfeitures	52,679	-	75,000	75,000	75,000	736
Interest Earnings	724	328	-	-	-	0
Total Revenues	\$53,403	\$328	\$75,000	\$75,000	\$75,000	\$736
EXPENDITURES:						
Crime Prevention	129,804	117,945	104,900	77,360	77,360	3,096
Capital	-	10,469	-	-	-	-
Total Expenditures	\$129,804	\$128,414	\$104,900	\$77,360	\$77,360	\$3,096
Beginning Fund Balance:	\$206,847	\$130,446	\$150,100	\$2,360	\$2,360	\$2,360
Ending Fund Balance:	\$130,446	\$2,360	\$120,200	\$0	\$0	\$0



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 190 CDBG</b>						
<i>REVENUES:</i>						
Grants	598,286	996,540	423,000	2,125,700	2,125,700	548,832
Section 108 Loan Proceeds	-	141,000	-	-	-	-
Interest Earnings	785	-	-	-	-	-
Miscellaneous/Contributions	40	-	-	-	-	-
<b>Total Revenues</b>	<b>\$599,110</b>	<b>\$1,137,540</b>	<b>\$423,000</b>	<b>\$2,125,700</b>	<b>\$2,125,700</b>	<b>\$548,832</b>
<i>EXPENDITURES:</i>						
Grants	573,762	431,704	173,000	1,502,031	1,554,031	384,460
Section 108 Loan Repayment	-	-	-	102,000	50,000	49,311
Transfer Out - Fund 302 Transportation	52,848	693,751	250,000	573,521	573,521	112,997
<b>Total Expenditures</b>	<b>\$626,611</b>	<b>\$1,125,455</b>	<b>\$423,000</b>	<b>\$2,177,552</b>	<b>\$2,177,552</b>	<b>\$546,768</b>
<b>Beginning Fund Balance:</b>	<b>\$67,267</b>	<b>\$39,767</b>	<b>\$0</b>	<b>\$51,852</b>	<b>\$51,852</b>	<b>\$51,852</b>
<b>Ending Fund Balance:</b>	<b>\$39,767</b>	<b>\$51,852</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53,915</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM</b>						
<i>REVENUES:</i>						
Grant-NSP 1	-	40,518	-	-	-	-
Abatement Charges	28,043	53,687	94,716	80,000	80,000	36,982
Abatement Interest	991	12,831	-	-	6,000	4,721
<b>Total Revenues</b>	<b>\$29,034</b>	<b>\$107,036</b>	<b>\$94,716</b>	<b>\$80,000</b>	<b>\$86,000</b>	<b>\$41,703</b>
<i>EXPENDITURES:</i>						
Grant-NSP 1	39,225	144,251	95,392	185,469	191,469	58,540
<b>Total Expenditures</b>	<b>\$39,225</b>	<b>\$144,251</b>	<b>\$95,392</b>	<b>\$185,469</b>	<b>\$191,469</b>	<b>\$58,540</b>
<b>Beginning Fund Balance:</b>	<b>\$152,875</b>	<b>\$142,684</b>	<b>\$676</b>	<b>\$105,469</b>	<b>\$105,469</b>	<b>\$105,469</b>
<b>Ending Fund Balance:</b>	<b>\$142,684</b>	<b>\$105,469</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$88,632</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 192 SSMCP (SOUTH SOUND MILITARY COMMUNITIES PARTNERSHIP)</b>						
<i>REVENUES:</i>						
Grants	239,351	127,421	-	2,442,077	2,442,077	1,464,107
Partner Participation	176,100	181,850	176,805	227,100	227,100	182,510
Misc/Other	555	-	-	-	-	336
Transfer In From Fund 001 General	54,750	50,000	50,000	50,000	50,000	50,000
<b>Total Revenues</b>	<b>\$470,756</b>	<b>\$359,271</b>	<b>\$226,805</b>	<b>\$2,719,177</b>	<b>\$2,719,177</b>	<b>\$1,696,953</b>
<i>EXPENDITURES:</i>						
OEA/SSMCP	442,505	340,517	226,805	2,711,188	2,813,685	1,717,761
<b>Total Expenditures</b>	<b>\$442,505</b>	<b>\$340,517</b>	<b>\$226,805</b>	<b>\$2,711,188</b>	<b>\$2,813,685</b>	<b>\$1,717,761</b>
<b>Beginning Fund Balance:</b>	<b>\$47,503</b>	<b>\$75,754</b>	<b>\$0</b>	<b>\$94,508</b>	<b>\$94,508</b>	<b>\$94,508</b>
<b>Ending Fund Balance:</b>	<b>\$75,754</b>	<b>\$94,508</b>	<b>\$0</b>	<b>\$102,497</b>	<b>\$0</b>	<b>\$73,700</b>



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 195 PUBLIC SAFETY GRANTS</b>						
<i>REVENUES:</i>						
Grants	127,431	100,779	-	137,078	65,078	133,427
Transfer In - Fund 001 General	-					
<b>Total Revenues</b>	<b>\$127,431</b>	<b>\$100,779</b>	<b>\$0</b>	<b>\$137,078</b>	<b>\$65,078</b>	<b>\$133,427</b>
<i>EXPENDITURES:</i>						
Grants	128,351	99,859	-	137,078	65,078	133,427
Transfer Out - Fund 001 General	-					
<b>Total Expenditures</b>	<b>\$128,351</b>	<b>\$99,859</b>	<b>\$0</b>	<b>\$137,078</b>	<b>\$65,078</b>	<b>\$133,427</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>(\$920)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>(\$920)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE</b>						
<i>REVENUES:</i>						
Transfer-In From Fund 001 General	388,304	398,282	478,135	478,135	478,135	398,847
Bond Proceeds	1,884,032	-	-	-	-	-
<b>Total Revenues</b>	<b>\$2,272,336</b>	<b>\$398,282</b>	<b>\$478,135</b>	<b>\$478,135</b>	<b>\$478,135</b>	<b>\$398,847</b>
<i>EXPENDITURES:</i>						
Principal & Interest - 59th Avenue	77,000	77,000	77,000	77,000	77,000	77,000
Principal & Interest - Police Station - 2009/2016 LTGO	133,870	129,310	209,038	209,038	209,038	129,750
Principal & Interest - LOCAL LED Streetlight	154,650	155,025	155,150	155,150	155,150	155,150
Bond Refund	1,906,816	36,947	36,947	36,947	36,947	36,947
<b>Total Expenditures</b>	<b>\$2,272,336</b>	<b>\$398,282</b>	<b>\$478,135</b>	<b>\$478,135</b>	<b>\$478,135</b>	<b>\$398,847</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE</b>						
<i>REVENUES:</i>						
Interest	1,774	(1,421)	-	-	5	541
Assessments	210,082	202,595	191,881	191,881	191,230	255,548
<b>Total Revenues</b>	<b>\$211,856</b>	<b>\$201,175</b>	<b>\$191,881</b>	<b>\$191,881</b>	<b>\$191,235</b>	<b>\$256,089</b>
<i>EXPENDITURES:</i>						
Principal & Interest-Combined LID 1101/1103	525,541	210,454	120,816	125,751	125,105	122,233
Principal & Interest - LID 1108	82,660	73,837	71,065	71,065	71,065	71,065
<b>Total Expenditures</b>	<b>\$608,201</b>	<b>\$284,291</b>	<b>\$191,881</b>	<b>\$196,816</b>	<b>\$196,170</b>	<b>\$193,298</b>
<b>Beginning Fund Balance:</b>	<b>\$484,396</b>	<b>\$88,051</b>	<b>\$7,319</b>	<b>\$4,935</b>	<b>\$4,935</b>	<b>\$4,935</b>
<b>Ending Fund Balance:</b>	<b>\$88,051</b>	<b>\$4,935</b>	<b>\$7,319</b>	<b>\$0</b>	<b>(\$0)</b>	<b>\$67,726</b>



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 204 SEWER PROJECT DEBT SERVICE</b>						
<i>REVENUES:</i>						
Sewer Charges (4.75% Sewer Surcharge)	679,787	708,949	660,000	660,000	725,000	673,891
Interest Earnings/Other	7,860	12,929	4,500	4,500	9,000	15,110
Sanitary Side Sewer Connection Home Loan Repayment	29,560	45,746	20,229	20,229	20,229	14,434
<b>Total Revenues</b>	<b>\$717,208</b>	<b>\$767,623</b>	<b>\$684,729</b>	<b>\$684,729</b>	<b>\$754,229</b>	<b>\$703,436</b>
<i>EXPENDITURES:</i>						
Principal & Interest	453,856	454,406	487,491	487,491	487,491	487,491
Transfer To Fund 311 Sewer Capital	-	400,000	50,000	68,995	68,995	68,995
<b>Total Expenditures</b>	<b>\$453,856</b>	<b>\$854,406</b>	<b>\$537,491</b>	<b>\$556,486</b>	<b>\$556,486</b>	<b>\$556,486</b>
<b>Beginning Fund Balance:</b>	<b>\$616,934</b>	<b>\$880,285</b>	<b>\$782,002</b>	<b>\$793,502</b>	<b>\$793,502</b>	<b>\$793,502</b>
<b>Ending Fund Balance:</b>	<b>\$880,286</b>	<b>\$793,502</b>	<b>\$929,240</b>	<b>\$921,745</b>	<b>\$991,245</b>	<b>\$940,452</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE</b>						
<i>REVENUES:</i>						
Interest Earnings	1,241	1,186	-	-	119	2,760
<b>Total Revenues</b>	<b>\$1,241</b>	<b>\$1,186</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119</b>	<b>\$2,760</b>
<i>EXPENDITURES:</i>						
Transfer Out - Fund 001 General	270,000	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$394,501</b>	<b>\$125,742</b>	<b>\$124,501</b>	<b>\$126,928</b>	<b>\$126,928</b>	<b>\$126,928</b>
<b>Ending Fund Balance:</b>	<b>\$125,742</b>	<b>\$126,928</b>	<b>\$124,501</b>	<b>\$126,928</b>	<b>\$127,047</b>	<b>\$129,688</b>

	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 301 PARKS CAPITAL</b>						
<i>REVENUES:</i>						
Grants	715,566	518,674	1,300,000	2,080,000	2,080,000	25,000
Interest Earnings	284	5,474	-	-	-	12,988
Contributions/Donations	393,050	100,250	50,000	184,000	184,000	162,250
Proceeds from Sale of Land	-	404,474	-	-	-	-
Transfer In From Fund 001 General	-	657,125	-	945,684	945,684	945,684
Transfer In From Fund 102 REET	107,234	525,255	260,000	358,525	358,525	358,525
Transfer In From Fund 104 Hotel/Motel Lodging Tax	103,922	237,049	50,000	955,461	955,461	955,461
Transfer In From Fund 401 Surface Water Mgmt	56,324	41,586	200,000	397,964	397,964	248,150
<b>Total Revenues</b>	<b>\$1,376,380</b>	<b>\$2,489,886</b>	<b>\$1,860,000</b>	<b>\$4,921,634</b>	<b>\$4,921,634</b>	<b>\$2,708,058</b>
<i>EXPENDITURES:</i>						
Capital	1,226,510	1,733,444	1,860,000	5,915,053	5,915,053	2,208,952
<b>Total Expenditures</b>	<b>\$1,226,510</b>	<b>\$1,733,444</b>	<b>\$1,860,000</b>	<b>\$5,915,053</b>	<b>\$5,915,053</b>	<b>\$2,208,952</b>
<b>Beginning Fund Balance:</b>	<b>\$87,106</b>	<b>\$236,976</b>	<b>\$0</b>	<b>\$993,419</b>	<b>\$993,419</b>	<b>\$993,419</b>
<b>Ending Fund Balance:</b>	<b>\$236,976</b>	<b>\$993,419</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,492,525</b>



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 302 TRANSPORATION CAPITAL PROJECT</b>						
<i>REVENUES:</i>						
Motor Vehicle Excise Tax	352,859	356,029	350,000	352,247	352,247	351,274
State Transportation Package - Multi-Modal Distribution	59,757	61,819	61,740	83,585	83,585	83,416
State Transportation Package - Increased Gas Tax	34,887	54,092	54,096	72,914	72,914	72,990
Grants	10,212,497	5,698,373	15,259,100	9,874,518	9,874,518	7,837,710
Contributions from Utilities/Developers/Partners	1,296,106	337,005	20,000	20,000	20,000	23,013
LID Financing	-	-	220,000	1,240,000	1,240,000	-
Proceeds from Sale of Asset/Street Vacation	2,000	1,000	-	-	-	40,102
Interest/Other	(7,402)	12,973	-	-	-	28,074
Interfund Loan From Fleet & Equipment Reserves	-	505,778	-	514,222	514,222	374,426
Transfer In - Fund 001 General	310,500	602,715	500,000	1,045,635	1,045,635	1,045,635
Transfer In - Fund 102 REET	1,606,071	1,833,824	1,253,465	2,592,298	2,592,298	2,592,298
Transfer In - Fund 103 TBD	678,500	777,500	682,500	957,506	957,506	841,797
Transfer In - Fund 190 CDBG	52,848	693,751	250,000	573,521	573,521	112,997
Transfer In - Fund 401 SWM	870,269	666,365	1,372,000	1,947,669	1,680,669	1,451,101
<b>Total Revenues</b>	<b>\$15,468,893</b>	<b>\$11,601,224</b>	<b>\$20,022,901</b>	<b>\$19,274,115</b>	<b>\$19,007,115</b>	<b>\$14,854,833</b>
<i>EXPENDITURES:</i>						
Capital Projects	13,744,784	12,098,080	19,958,600	20,178,949	20,196,090	13,820,382
Transfer Out - Fund 301 Parks CIP	-	-		20,409	20,409	20,409
Transfer Out - Fund 401 SWM	302,397	-	-	-	-	-
Intefund Loan Repayment	-	-	-	1,020,000	1,020,000	-
<b>Total Expenditures</b>	<b>\$14,047,181</b>	<b>\$12,098,080</b>	<b>\$19,958,600</b>	<b>\$21,219,358</b>	<b>\$21,236,499</b>	<b>\$13,840,791</b>
<b>Beginning Fund Balance:</b>	<b>\$1,604,528</b>	<b>\$3,026,240</b>	<b>\$387,787</b>	<b>\$2,529,384</b>	<b>\$2,529,384</b>	<b>\$2,529,384</b>
<b>Ending Fund Balance:</b>	<b>\$3,026,240</b>	<b>\$2,529,384</b>	<b>\$452,088</b>	<b>\$584,141</b>	<b>\$300,000</b>	<b>\$3,543,426</b>



2016 Actual		2017 Annual Actual	2018			
			Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 311 SEWER CAPITAL PROJECT</b>						
<i>REVENUES:</i>						
Grants	161,485	50,000	-	-	-	-
Interest Earnings	(29)	(360)	-	-	-	3,290
Public Works Trust Fund Loan	320,705	-	-	-	-	-
Transfer In Fund 204 Sewer Project Debt (Sewer Surcharge 4.75	-	400,000	50,000	68,995	103,995	68,995
Transfer In Fund 312 Sanitary Sewer Connection Capital	600,000	-	35,000	35,000	-	35,000
<b>Total Revenues</b>	<b>\$1,082,161</b>	<b>\$449,640</b>	<b>\$85,000</b>	<b>\$103,995</b>	<b>\$103,995</b>	<b>\$107,285</b>
<i>EXPENDITURES:</i>						
Capital	1,402,785	387,104	85,000	127,472	127,472	40,775
<b>Total Expenditures</b>	<b>1,402,785</b>	<b>\$387,104</b>	<b>\$85,000</b>	<b>\$127,472</b>	<b>\$127,472</b>	<b>\$40,775</b>
<b>Beginning Fund Balance:</b>	<b>\$309,803</b>	<b>(\$10,821)</b>	<b>\$39,173</b>	<b>\$51,716</b>	<b>\$51,716</b>	<b>\$51,716</b>
<b>Ending Fund Balance:</b>	<b>(\$10,821)</b>	<b>\$51,716</b>	<b>\$39,173</b>	<b>\$28,239</b>	<b>\$28,239</b>	<b>\$118,225</b>

2016 Actual		2017 Annual Actual	2018			
			Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 312 SANITARY SEWER CONNECTION CAPITAL</b>						
<i>REVENUES:</i>						
Sewer Availability Charge	212,098	175,881	346,000	175,000	150,000	211,609
Interest Earnings	4,085	6,152	-	-	627	10,479
Proceeds From Lien	1,164	1,354	-	-	184	2,410
<b>Total Revenues</b>	<b>\$217,347</b>	<b>\$183,388</b>	<b>\$346,000</b>	<b>\$175,000</b>	<b>\$150,811</b>	<b>\$224,498</b>
<i>EXPENDITURES:</i>						
Capital & Administration	28,019	34,619	-	55,500	55,000	25,594
Transfer To Fund 311 Sewer Capital Project	600,000	-	35,000	35,000	35,000	35,000
<b>Total Expenditures</b>	<b>\$628,019</b>	<b>\$34,619</b>	<b>\$35,000</b>	<b>\$90,500</b>	<b>\$90,000</b>	<b>\$60,594</b>
<b>Beginning Fund Balance:</b>	<b>\$913,482</b>	<b>\$502,810</b>	<b>\$880,482</b>	<b>\$651,579</b>	<b>\$651,579</b>	<b>\$651,579</b>
<b>Ending Fund Balance:</b>	<b>\$502,810</b>	<b>\$651,579</b>	<b>\$1,191,482</b>	<b>\$736,079</b>	<b>\$712,390</b>	<b>\$815,484</b>



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 401 SURFACE WATER MANAGEMENT</b>						
<i>REVENUES:</i>						
Storm Drainage Fees & Charges	2,737,294	2,721,733	2,735,000	2,735,000	2,735,000	2,735,663
Site Development Permit Fee	31,201	39,534	21,000	21,000	47,000	55,968
Interest Earnings	22,548	46,966	2,000	2,000	42,000	66,762
<b>Subtotal Operating Revenues</b>	<b>\$2,791,042</b>	<b>\$2,808,232</b>	<b>\$2,758,000</b>	<b>\$2,758,000</b>	<b>\$2,824,000</b>	<b>\$2,858,394</b>
<b>% Revenue Change over Prior Year</b>	<b>1.31%</b>	<b>0.62%</b>	<b>-1.79%</b>	<b>-1.79%</b>	<b>0.56%</b>	
<i>EXPENDITURES:</i>						
Engineering Services and Operations & Maintenance	(1)	-	-	-	-	-
Engineering Services	1,221,765	1,217,665	1,608,972	1,652,569	1,650,184	1,219,515
Operations & Maintenance	630,767	766,787	918,055	918,055	918,055	596,460
Transfer to Fund 001 General Admin Support	284,700	284,700	284,700	284,700	284,700	284,700
<b>Subtotal Operating Expenditures</b>	<b>\$2,137,231</b>	<b>\$2,269,152</b>	<b>\$2,811,727</b>	<b>\$2,855,324</b>	<b>\$2,852,939</b>	<b>\$2,100,675</b>
<b>% Expenditure Change over Prior Year</b>	<b>-3.44%</b>	<b>6.17%</b>	<b>23.91%</b>	<b>25.83%</b>	<b>25.73%</b>	
<b>OPERATING INCOME (LOSS)</b>	<b>\$653,811</b>	<b>\$539,080</b>	<b>(\$53,727)</b>	<b>(\$97,324)</b>	<b>(\$28,939)</b>	<b>\$757,718</b>
<b>As a % of Operating Expenditures</b>	<b>30.6%</b>	<b>23.8%</b>	<b>-1.9%</b>	<b>-3.4%</b>	<b>-1.0%</b>	<b>36.1%</b>
<i>OTHER FINANCING SOURCES:</i>						
Grants/Contributions	190,115	138,015	-	17,601	17,601	49,226
Flood Control Opportunity Fund	-	-	-	300,000	250,000	-
Transfer In From Fund 302 Transportation Capital	302,397	-	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$492,512</b>	<b>\$138,015</b>	<b>\$0</b>	<b>\$317,601</b>	<b>\$267,601</b>	<b>\$49,226</b>
<i>OTHER FINANCING USES:</i>						
Capital/1-Time	574,156	726,559	15,811	806,563	656,563	197,129
Transfer to Fund 301 Parks CIP	56,324	41,586	200,000	397,964	397,964	248,150
Transfer to Fund 302 Transportation Capital	870,269	666,365	1,372,000	1,947,669	1,680,669	1,451,101
Transfer to Fund 502 Property Management	-	-	-	38,000	38,000	-
<b>Subtotal Other Financing Uses</b>	<b>\$1,500,749</b>	<b>\$1,434,510</b>	<b>\$1,587,811</b>	<b>\$3,190,196</b>	<b>\$2,773,196</b>	<b>\$1,896,381</b>
<b>Total Revenues and Other Sources</b>	<b>\$3,283,554</b>	<b>\$2,946,247</b>	<b>\$2,758,000</b>	<b>\$3,075,601</b>	<b>\$3,091,601</b>	<b>\$2,907,620</b>
<b>Total Expenditures and other Uses</b>	<b>\$3,637,980</b>	<b>\$3,703,663</b>	<b>\$4,399,538</b>	<b>\$6,045,520</b>	<b>\$5,626,135</b>	<b>\$3,997,056</b>
<b>Beginning Fund Balance:</b>	<b>\$5,801,449</b>	<b>\$5,447,023</b>	<b>\$2,396,596</b>	<b>\$4,689,608</b>	<b>\$4,689,608</b>	<b>\$4,689,608</b>
<b>Ending Fund Balance:</b>	<b>\$5,447,023</b>	<b>\$4,689,608</b>	<b>\$755,058</b>	<b>\$1,719,689</b>	<b>\$2,155,074</b>	<b>\$3,600,172</b>
Ending Fund Balance as a % of Operating Rev/Exp	195.2%	167.0%	27.4%	62.4%	76.3%	126.0%
17% Operating Reserves (of operating revenues)	\$474,477	\$477,399	\$468,860	\$468,860	\$480,080	\$485,927
Unreserved / (Shortfall):	\$4,972,546	\$4,212,208	\$286,198	\$1,250,829	\$1,674,994	\$3,114,245



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 501 FLEET &amp; EQUIPMENT</b>						
<i>OPERATING REVENUES:</i>						
M&O Revenue	491,653	649,107	751,720	751,720	701,720	691,737
Interest Earnings	15,394	29,379	4,000	4,000	4,000	61,399
<b>Total Revenues</b>	<b>\$507,047</b>	<b>\$678,487</b>	<b>\$755,720</b>	<b>\$755,720</b>	<b>\$705,720</b>	<b>\$753,136</b>
<i>OPERATING EXPENDITURES:</i>						
Fuel/Gasoline	262,724	317,678	424,150	424,150	374,150	348,588
Other Supplies	1,725	18,195	3,990	3,990	3,990	12,045
Repairs & Maintenance	263,832	342,474	327,580	327,580	327,580	388,376
Other Services & Charges	140	140	-	-	-	2,564
Intergovernmental	-	-	-	-	-	1,563
<b>Total Expenditures</b>	<b>\$528,421</b>	<b>\$678,487</b>	<b>\$755,720</b>	<b>\$755,720</b>	<b>\$705,720</b>	<b>\$753,136</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>(\$21,374)</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING SOURCES:</i>						
Interfund Loan (Fund 302 LID Interim Financing)	-	-	-	1,020,000	1,020,000	-
Replacement Reserves Collections	972,694	831,415	917,326	917,326	979,370	942,870
Capital Contribution	-	79,941	-	137,500	125,000	-
Proceeds From Sale of Assets	90,355	29,175	16,000	16,000	16,000	52,500
Transfer In From Fund 001 General	233,239	-	-	-	-	-
Transfer In from Fund 181 Felony Seizure	-	48,519	-	-	-	-
Transfer In From Fund 504 Risk Management	79,884	4,395	-	50,000	-	-
<b>Total Other Financing Sources</b>	<b>\$1,376,172</b>	<b>\$993,445</b>	<b>\$933,326</b>	<b>\$2,140,826</b>	<b>\$2,140,370</b>	<b>\$995,370</b>
<i>OTHER FINANCING USES:</i>						
Fleet & Equipment New & Replacement	388,957	965,660	294,000	826,417	776,417	722,714
Interfund Loan To Fund 302 LID Interim Financing	-	505,778	-	514,222	514,222	374,426
Transfer to Fund 001 General	-	96,050	16,000	16,000	16,000	16,000
Transfer to Fund 502 Information Technology	123,189	-	-	-	-	-
<b>Total Other Financing Uses</b>	<b>\$512,146</b>	<b>\$1,567,488</b>	<b>\$310,000</b>	<b>\$1,356,639</b>	<b>\$1,306,639</b>	<b>\$1,113,140</b>
<b>Total Revenues</b>	<b>\$1,883,219</b>	<b>\$1,671,932</b>	<b>\$1,689,046</b>	<b>\$2,896,546</b>	<b>\$2,846,090</b>	<b>\$1,748,506</b>
<b>Total Expenditures</b>	<b>\$1,040,567</b>	<b>\$2,245,975</b>	<b>\$1,065,720</b>	<b>\$2,112,359</b>	<b>\$2,012,359</b>	<b>\$1,866,277</b>
<b>Beginning Fund Balance:</b>	<b>\$3,684,937</b>	<b>\$4,527,589</b>	<b>\$4,594,267</b>	<b>\$3,953,548</b>	<b>\$3,953,548</b>	<b>\$3,953,548</b>
<b>Ending Fund Balance:</b>	<b>\$4,527,589</b>	<b>\$3,953,546</b>	<b>\$5,217,593</b>	<b>\$4,737,735</b>	<b>\$4,787,279</b>	<b>\$3,835,778</b>



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
FUND 502 PROPERTY MANAGEMENT						
OPERATING REVENUES:						
M&O Revenue	731,389	718,379	591,390	653,588	653,588	677,621
Interest Earnings	1,658	2,731	-	-	-	10,536
Total Operating Revenues	\$ 733,047	\$ 721,111	\$ 591,390	\$ 653,588	\$ 653,588	\$ 688,157
OPERATING EXPENDITURES:						
City Hall Facility	328,130	397,455	290,840	348,265	348,265	366,268
Police Station	252,103	259,006	232,870	236,849	236,849	259,803
Parking Facilities/Light Rail	152,814	61,185	67,680	68,474	68,474	62,086
Total Operating Expenditures	\$ 733,047	\$ 717,646	\$ 591,390	\$ 653,588	\$ 653,588	\$ 688,157
Operating Revenue Over/(Under) Expenditures	\$ -	\$ 3,464	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES:						
Replacement Reserve Collections	-	100,000	100,000	100,000	100,000	100,000
Total Other Financing Sources	\$ -	\$ 100,000	\$ 100,000	\$ 138,000	\$ 138,000	\$ 100,000
OTHER FINANCING USES:						
Capital/1-Time/6-Year Property Management Plan	69,178	44,633	75,000	333,464	258,464	43,761
Total Other Financing Uses	\$ 69,178	\$ 44,633	\$ 75,000	\$ 333,464	\$ 258,464	\$ 43,761
Total Revenues	\$ 733,047	\$ 821,111	\$ 691,390	\$ 791,588	\$ 791,588	\$ 788,157
Total Expenditures	\$ 802,226	\$ 762,279	\$ 666,390	\$ 987,052	\$ 912,052	\$ 731,918
Beginning Fund Balance:	\$447,246	\$378,068	\$225,767	\$436,900	\$436,900	\$436,900
Ending Fund Balance:	\$378,068	\$436,900	\$250,767	\$241,436	\$316,436	\$493,139



2016		2017	2018				
Actual			Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
FUND 503 INFORMATION TECHNOLOGY							
REVENUES:							
M&O Revenue	931,086	1,083,900	1,351,800	1,384,678	1,384,678	1,407,217	
Misc/Interest/Other	808	0	-	-	-	1,002	
Total Operating Revenues	\$ 931,894	\$ 1,083,901	\$ 1,351,800	\$ 1,384,678	\$ 1,384,678	\$ 1,408,219	
EXPENDITURES:							
Personnel	468,661	494,918	494,270	517,148	517,148	521,877	
Supplies	59,497	44,135	108,020	108,020	108,020	134,355	
Services & Charges	531,204	551,805	749,510	737,542	737,542	563,192	
Total Operating Expenditures	\$1,059,362	\$1,090,858	\$1,351,800	\$1,362,710	\$1,362,710	\$1,219,424	
Operating Revenue Over/(Under) Expenditures	(\$127,469)	(\$6,957)	\$0	\$21,968	\$21,968	\$188,795	
OTHER FINANCING SOURCES:							
Replacement Reserve Collection	20,000	22,500	22,500	22,500	22,500	47,500	
Capital Contribution/1-Time M&O/6-Year Strategic Plan	175,845	659,964	338,750	925,287	925,287	213,925	
Transfer In From Fund 501 Fleet & Equipment	123,189	-	-	-	-	-	
Total Other Financing Sources	\$319,034	\$682,464	\$361,250	\$947,787	\$947,787	\$261,425	
OTHER FINANCING USES:							
One-Time/Capital	232,514	653,005	338,750	947,255	947,255	402,720	
Total Other Financing Uses	\$232,514	\$653,005	\$338,750	\$947,255	\$947,255	\$402,720	
Total Revenues	\$1,250,928	\$1,766,365	\$1,713,050	\$2,332,465	\$2,332,465	\$1,669,644	
Total Expenditures	\$1,291,877	\$1,743,863	\$1,690,550	\$2,309,965	\$2,309,965	\$1,622,144	
Beginning Fund Balance:	\$60,948	\$20,000	\$45,000	\$42,500	\$42,500	\$42,502	
Ending Fund Balance:	\$20,000	\$42,500	\$67,500	\$65,000	\$65,000	\$90,002	



	2016	2017	2018			
	Actual	Annual Actual	Adopted Budget	Revised Budget	YND Est	Actual
<b>FUND 504 RISK MANAGEMENT</b>						
<i>REVENUES:</i>						
M&O Revenue	\$950,423	1,064,277	1,176,972	2,288,898	1,312,898	2,297,703
AWC Retro Refund	20,054	-	24,000	24,000	-	-
Interest/Miscellaneous	820	(686)	-	-	-	94
Insurance Proceeds/3rd Party Recoveries	163,744	207,728	50,000	200,000	50,000	120,648
<b>Total Revenues</b>	<b>\$1,135,041</b>	<b>\$1,271,319</b>	<b>\$1,250,972</b>	<b>\$2,512,898</b>	<b>\$1,362,898</b>	<b>\$2,418,445</b>
<i>EXPENDITURES:</i>						
Safety Program	2,659	1,790	5,180	5,180	5,180	4,696
AWC Retro Program	23,998	30,462	24,000	24,000	24,000	33,911
WCIA Assessment	942,553	1,055,879	1,071,792	1,183,718	1,183,718	1,169,200
Claims/Judgments & Settlements	165,831	183,189	150,000	1,250,000	150,000	1,210,638
<b>Total Expenditures</b>	<b>\$1,135,041</b>	<b>\$1,271,319</b>	<b>\$1,250,972</b>	<b>\$2,462,898</b>	<b>\$1,362,898</b>	<b>\$2,418,445</b>
<i>OTHER FINANCING SOURCES:</i>						
Capital Contribution/1-Time M&O	\$84,884	\$154,588	-	-	-	-
<b>Total Other Financing Sources</b>	<b>\$84,884</b>	<b>\$154,588</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING USES:</i>						
One-Time/Capital	5,000	150,193	-	-	-	-
Transfer To Fund 501 Fleet & Equipment	79,884	4,395	-	50,000	-	-
<b>Total Other Financing Uses</b>	<b>\$84,884</b>	<b>\$154,588</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$1,219,925</b>	<b>\$1,425,907</b>	<b>\$1,250,972</b>	<b>\$2,512,898</b>	<b>\$1,362,898</b>	<b>\$2,418,445</b>
<b>Total Expenditures</b>	<b>\$1,219,925</b>	<b>\$1,425,907</b>	<b>\$1,250,972</b>	<b>\$2,512,898</b>	<b>\$1,362,898</b>	<b>\$2,418,445</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>



**Caseloads of the Courts of Washington**  
**State-Wide Court Activity Trends by Type of Case - 2013 to 2017**

	2013	2014	% Chg	2015	% Chg	2016	% Chg	2017	% Chg
<b>CASE FILINGS (EXCEPT PARKING)</b>									
Traffic Infractions	867,880	824,732	-5 %	810,635	-1.7 %	715,216	-11.8 %	710,067	-0.7 %
Non-Traffic Infractions	30,864	32,375	4.9 %	35,870	10.8 %	32,021	-10.7 %	29,245	-8.7 %
DUI/Physical Control Misdemeanors	31,730	28,588	-9.9 %	26,363	-7.8 %	24,425	-7.4 %	25,619	4.9 %
Other Traffic Misdemeanors (1)	93,816	78,654	-16.2 %	73,948	-6 %	73,018	-1.3 %	70,270	-3.8 %
Non-Traffic Misdemeanors	110,747	106,136	-4.2 %	104,953	-1.1 %	98,291	-6.3 %	98,285	0 %
Felony Complaints (2)	6,473	6,572	1.5 %	5,634	-14.3 %	5,750	2.1 %	4,716	-18 %
Civil	126,600	126,131	-0.4 %	118,981	-5.7 %	105,785	-11.1 %	101,212	-4.3 %
Civil Harassment Protection (3)	8,270	7,038	-14.9 %	7,282	3.5 %	7,216	-0.9 %	7,595	5.3 %
Domestic Violence Protection (3)	2,010	1,789	-11 %	1,755	-1.9 %	1,886	7.5 %	1,839	-2.5 %
Sexual Assault Protection	63	63	0 %	73	15.9 %	93	27.4 %	84	-9.7 %
Stalking Protection	81	484	497.5 %	409	-15.5 %	398	-2.7 %	389	-2.3 %
Small Claims	13,690	13,446	-1.8 %	14,500	7.8 %	13,500	-6.9 %	12,192	-9.7 %
Total Non-Parking Filings	1,292,224	1,226,008	-5.1 %	1,200,403	-2.1 %	1,077,599	-10.2 %	1,061,513	-1.5 %
<b>CHARGE DISPOSITIONS (EXC. PARKING)</b>									
Traffic Infraction	1,060,505	994,576	-6.2 %	975,573	-1.9 %	861,642	-11.7 %	831,783	-3.5 %
Non-Traffic Infraction	41,593	41,209	-0.9 %	42,709	3.6 %	42,681	-0.1 %	41,279	-3.3 %
DUI/Physical Control	20,949	19,812	-5.4 %	18,861	-4.8 %	17,155	-9 %	16,953	-1.2 %
Other Traffic Misdemeanor (1)	88,599	83,819	-5.4 %	74,257	-11.4 %	72,128	-2.9 %	65,697	-8.9 %
Non-Traffic Misdemeanor	146,942	139,381	-5.1 %	135,217	-3 %	130,024	-3.8 %	124,405	-4.3 %
Felony Preliminary (4)	6,683	6,644	-0.6 %	6,590	-0.8 %	5,946	-9.8 %	5,537	-6.9 %
Civil	103,766	117,137	12.9 %	102,464	-12.5 %	91,445	-10.8 %	82,391	-9.9 %
Civil Case Protection Orders	9,056	8,133	-10.2 %	8,855	8.9 %	10,600	19.7 %	11,923	12.5 %
Small Claims	10,709	9,770	-8.8 %	10,208	4.5 %	10,966	7.4 %	9,768	-10.9 %
Total Non-Parking Dispositions	1,488,802	1,420,481	-4.7 %	1,374,734	-3.3 %	1,242,587	-9.6 %	1,189,736	-4.2 %
<b>CONTESTED PROCEEDINGS (EXC. PARKING)</b>									
Jury Trials	2,254	2,208	-2 %	1,933	-12.5 %	1,873	-3.1 %	1,788	-4.5 %
Non-Jury Trials and Contested Small Claims Hrg	10,686	8,710	-18.5 %	10,535	21 %	14,205	34.8 %	14,071	-0.9 %
Contested Traffic Inf. Hrgs.	117,158	109,512	-6.5 %	105,701	-3.5 %	97,705	-7.6 %	92,608	-5.2 %
Contested Non-Traffic Inf. Hrgs.	3,018	2,729	-9.6 %	2,687	-1.5 %	2,901	8 %	2,494	-14 %
Cont. Non-Parking Proceedings	133,116	123,159	-7.5 %	120,856	-1.9 %	116,684	-3.5 %	110,961	-4.9 %
<b>REVENUE (EXC. PARKING)</b>									
Traffic Infractions	123,865,192	116,200,744	-6.2 %	114,114,848	-1.8 %	107,109,864	-6.1 %	102,688,456	-4.1 %
Non-Traffic Infractions	2,230,292	2,397,099	7.5 %	2,203,290	-8.1 %	2,168,131	-1.6 %	1,903,570	-12.2 %
DUI/Physical Control	15,589,450	15,945,249	2.3 %	16,157,326	1.3 %	14,671,837	-9.2 %	13,417,189	-8.6 %
Other Traffic Misdemeanors (1)	12,331,779	11,842,630	-4 %	11,243,323	-5.1 %	10,035,672	-10.7 %	9,042,164	-9.9 %
Non-Traffic Misdemeanors	6,040,283	5,504,790	-8.9 %	5,243,058	-4.8 %	4,560,529	-13 %	3,885,085	-14.8 %
Criminal Court Costs Recovered	6,958,311	6,453,750	-7.3 %	6,057,512	-6.1 %	5,224,031	-13.8 %	4,836,619	-7.4 %
Civil	10,553,781	10,670,775	1.1 %	10,103,117	-5.3 %	9,241,331	-8.5 %	8,884,127	-3.9 %
Small Claims	330,930	273,983	-17.2 %	195,652	-28.6 %	191,031	-2.4 %	174,180	-8.8 %
Total Non-Parking Revenue	177,900,016	169,289,024	-4.8 %	165,318,128	-2.3 %	153,202,432	-7.3 %	144,831,392	-5.5 %
PSEA-2	24,792,476	23,380,570	-5.7 %	23,120,588	-1.1 %	21,621,780	-6.5 %	20,495,304	-5.2 %
<b>PARKING INFRACTION ACTIVITY</b>									
Filings	909,055	809,825	-10.9 %	882,417	9 %	989,797	12.2 %	941,784	-4.9 %
Dispositions	670,121	639,238	-4.6 %	696,667	9 %	791,333	13.6 %	776,705	-1.8 %
Contested Hearings	21,842	20,077	-8.1 %	19,164	-4.5 %	20,482	6.9 %	18,837	-8 %
Revenue	53,885,932	43,985,888	-18.4 %	48,878,088	11.1 %	53,027,396	8.5 %	55,582,052	4.8 %

(1) In City of Redmond v. Moore, 151 Wn.2d 664 (2004), the Washington State Supreme Court held that "Driving With License Suspended" (DWLS) statutes providing for the mandatory suspension of a driver's license without an administrative hearing violate procedural due process and are unconstitutional. The large percentage variations from 2003 to 2005 are due in large part to that decision.

(2) Some courts have felony probable-cause activity in addition to the formal felony complaint filings shown here. For felony probable-cause statistics, see the statewide trend table titled "Felony Activity" and the court-level table titled "Felony Complaints".

(3) Does not include related criminal charges, which are included in misdemeanor categories. The Stalking Protection Order cause of action was added pursuant to Chapter 84 Lav 2013 effective 7/28/2013.

(4) Includes dispositions of felony preliminary matters only.

(5) Overall parking infraction filings during 2012 were down approximately 12% compared to 2011. However, a review of information for individual courts or jurisdictions may show significant increases in parking infraction activity. This appears to be the results of legislative changes related to the Discover Pass (Chapter 262, Laws 2012) or new photo-enforcement violation filings.



## City Council

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
# of City Council retreats	2 times per year	0	1	0	1
# of City Council sponsored/supported events	20 per year	7	9	13	9

MLK Jr. Celebration  
 CPSD 90th Anniversary Celebration  
 Lakewood YMCA 25th Celebration  
 Healthy Hearts Dinner & Auction  
 Eum- Nyeok Sol-Nal ( Lunar New Year ) Celebration  
 20th Annual APCC New Year Celebration  
 Lakewood Lions Crab Feed  
 2/2 SBCT / AUSA Event  
 Lakewood Rotary Annual Auction  
 Parks Appreciation Day  
 Community Clean Up Day  
 Lakewood Boys and Girls Club - Dining for the Future  
 CPTC 75th Dinner Gala  
 Ray Evans Memorial Fishing Event  
 Greater Lakes Vision of Hope Event  
 Lakewood Developers Forum  
 SummerFest & Triathlon  
 Summer Synergy  
 Filipino American League - 47th Anniversary Celebration

8th Annual Samoa Cultural Day  
 2/2 SBCT Brigade Community/ Family Day  
 Lakewood's CHOICE 2018 Block Party & Resource Fair  
 National Night Out  
 Summer Concert Series at Fort Steilacoom Park Pavilion  
 Lakewood Playhouse 80th Anniversary Celebration  
 71st Anniversary of US Air Force  
 September 11 Remembrance Ceremony  
 Korean Chuseok Festival  
 Japan American Grassroots Summit  
 Truck & Tractor Day  
 Greater Pierce County Purchasing Forum  
 Emergency Food Network Abundance Dinner  
 Lakewood Historical Society 20th Anniversary Gala  
 Make a Difference Day  
 Lakewood Fall Community Clean Up  
 Veterans Day Ceremony  
 Christmas Tree Lighting & Holiday Festival  
 2/2 SBCT Dinner @ Thornewood



## City Manager

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Average # of items on study session agendas	< 6 items	5	5.5	5.3	5.4
# of presentations of State of the City	10	2	2	3	0
# of new followers: City Twitter	45 per quarter	60	54	72	29
# of new followers: LPD Twitter	45 per quarter	360	228	264	269
#of new likes: City FB	45 per quarter	99	312	255	186



## Finance

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Type/Description- Finance</b>					
# of invoices paid annually	n/a	2068	1951	1951	2045
% of invoices paid within 30 days of invoice date <sup>(1)</sup>	95%	85.3%	92.7%	87.5%	84.6%
% of accounts receivable aged balances over 60 days versus annual billing	5%	27.70%	15.12%	8.53%	4.59%
GFOA Award Received for Current Year CAFR	Yes	n/a	n/a	n/a	n/a
GFOA Award Received for Biennium's Budget Document	Yes	n/a	n/a	n/a	n/a
Clean Audit for Prior Fiscal Year	Yes	n/a	Yes	n/a	n/a
Bond Rating Per Standard & Poor's <sup>(2)</sup>	AA	AA-	AA	AA	AA

(1) Requires Departments to submit invoices to Accounts Payable timely to ensure payments are made within 30 days of invoice date.

(2) Bond rating upgraded June 2018. The City has no bond rated debt as of December 2018.



## Human Resources

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Measures- Human Resources</b>					
Number of current (unexpired) Collective Bargaining Agreements as of EOQ	4	4	4	4	3
Voluntary Employee Turnover Rate (not reported cumulatively)	<12%	1.82%	2.73%	1.86%	3.15%
Average number of recruitments/analyst	n/a	6	6	3.5	2.5
Average number of applications received/position	n/a	27	35	37	42
Percentage of employees hired during the quarter last year and still employed	100%	100%	71%	89%	91%
Average number of days to complete external recruitment (excluding Police Officers)	<45	59	54	42	n/a
Average number of FTEs filled City-wide	220	213	210	207	215
Percentage of performance evaluations due during quarter completed	100%	47%	50%	42%	51%
Percentage of City Leadership Team who have achieved WCIA Supervisor credential	100%	24%	26%	26%	26%
Number of categories where workforce underutilization is 3% or greater	0	16	16	16	17%
<b>Measures- Risk Management</b>					
Percentage of employees in compliance with quarterly mandatory training	100%	n/a	n/a	n/a	92.37%
Percentage of employees who participate in monthly safety training promotions	100%	11.70%	13.3%	6.6%	1.40%
Percentage Stay at Work applications of total medical releases to light duty	70%	50.00%	n/a	0%	n/a
Percentage workers comp developed claim expense of total annual premium cost = Loss Ratio% (reported cumulative YTD)	<70%	3.3%	12.4%	15.6%	61.4%
Worker's Compensation Experience Factor	<1.0	1.1737	1.1737	1.1737	1.1737
Percentage of vehicle incidents that were preventable by the City employee	0%	27.30%	60%	60%	66.67%



## Information Technology

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
# of new systems implemented	n/a	1	0	0	0
# of users served	n/a	258	272	245	245
# of personal computers maintained	n/a	404	404	420	420
# of applications maintained	n/a	139	139	139	139
# of servers maintained (LAN/WAN)	n/a	92	92	91	90
# of phones operated and maintained	550	515	515	519	519
# of radios maintained	n/a	0	0	0	0
% of IT system up-time during normal business hours	100%	100%	100%	100%	100%
% of communications up-time during normal business hours	100%	100%	100%	100%	100%
Number of help desk requests received	n/a	753	678	558	488
Help desk requests resolved: Total requests resolved	n/a	691	614	520	503



**Community and Economic Development**

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Measure- CDBG</b>					
# of persons with new or improved access to public facility or infrastructure	5,115	0	0	0	0
# of owner-occupied units rehabilitated	12	5	4	1	2
# of new affordable housing units constructed	9	2	2	3	1
# persons with access to affordable housing through fair housing activities	40	9	0	0	13
# units assisted that are occupied by the elderly	tbd	3	0	0	0
# of homebuyers receiving direct financial assistance through down payment assistance/closing costs	1	0	0		0
\$ program income received (CDBG & NSP)	tbd	\$0	\$98,414	\$52,437	\$24,302
#of dangerous building abatements completed annually	15	5	3	6	10
# of nuisance abatements completed annually	3	1	1	0	1
# of households receiving sewer connection assistance through PWTf program	5	0	0	0	0
<b>Measure- RHSP</b>					
# rental properties registered	3,732	2,033	88	127	25
# rental units registered	13,915	8,763	1574	983	415
# rental properties inspected annually	913	45	51	113	284
# rental units inspected annually	2,451	108	210	467	1,342
<b>Measure- Economic Development</b>					
\$ investment created through economic dev efforts	\$80,000,000	\$151,477,395	\$144,521,843	\$147,406,841	\$216,328,467
# of business retention/expansion of interviews conducted	80	23	28	32	18
# of new market rate, owner-occupied housing units constructed annually	40	10	15	23	13
# of projects where permit assistance was provided	40	21	14	8	10
# of special projects completed	50	14	17	16	8
# of economic development inquiries received	200	87	61	69	57
# of participant attending forums, focus groups, or special events	500	180	120	45	255
# of new companies located in Lakewood	20	88	71	195	134
# of new development projects assisted	30	13	9	11	6
<b>Measure- Building Permit</b>					
# of permits issued	tbd	408	438	454	409
# of plan reviews performed	tbd	180	298	227	185
# of inspections performed	tbd	1,672	1,804	1,991	1,852
<b>Measure- Long Range Planning</b>					
# of privately initiated amendments	2017	0	0	3	0
# of city initiated amendments	2017	0	0	TBD; under review 4th quarter 2018.	4
AFH Ordinance 1	2018	Completed	-	-	1
AFH Ordinance 2	2018	Work to be initiated beginning June 2018	On hold	Canceled.	Canceled.
Title 18A update	2017/18	On hold until completion of Downtown Plan	On hold until completion of Downtown Plan	Work underway.	Work underway.
Downtown Plan & related documents	2017/18	On schedule; adoption anticipated to take place July 2018	Under review by the City Council	Adopted October 1, 2018; effective November 1, 2018.	-
Shoreline Management Plan update	2018/19	Scoping underway	Contract nearly complete; finalizing scope of changes	Work underway; public participation plan approved by the Department of Ecology. Public outreach to begin January 2019.	Work underway.
Swap meet zoning text amendments		Completed	-	-	-
Backflow prevention		Completed	-	-	-
Strategic Plan	2017/18	Completed	-	-	-
Complete annual assignments - capital facilities plan update, tracking housing data, and prepare multi-family tax credit report	Annual	Review of capital facilities plan completed (planning commission level)	Housing data report & multi-family tax credit program not due until the end of the year	Housing data report & multi-family tax credit program not due until the end of the year	Collection of housing data underway; MFTE report submitted to the State Dept. of Commerce.



**Community and Economic Development (continued)**

Measure	Target	Quarter 1				Quarter 2				Quarter 3				Quarter 4			
Permit Type - Current Planning	# of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Total Permits	Average Days	% w/in Target?	# Outside Target	Total Permits	Average Days	% w/in Target?	# Outside Target	Total Permits	Average Days	% w/in Target?	# Outside Target
Zoning Certification	30	5	2.50	100%	0	5	12.17	100%	0	12	9.42	100%	0	14	11.5	100%	0
Conditional use	120	0	N/A	N/A	0	3	11.3	100%	0	0	N/A	N/A	0	1	10	100%	0
Administrative use	120	1	3.00	100%	0	3	3	100%	0	1	2.33	100%	0	1	7	100%	0
Preliminary plat	120	2	2.67	100%	0	0	N/A	N/A	0	0	N/A	N/A	0	2	14	100%	0
Preliminary short plat	90	4	9.00	100%	0	3	7.33	100%	0	3	8.33	100%	0	4	8.75	100%	0
Sign permit	20	12	4.33	100%	0	14	2.8	100%	0	10	5.6	100%	0	18	5.6	100%	0
Site development permit	90	N/A	N/A	N/A	0	N/A	N/A	N/A	0	N/A	N/A	N/A	0	N/A	N/A	N/A	0
Building Permit	20	83	3.40	100%	0	115	3.5	100%	0	77	3	100%	0	55	13	100%	0
Shoreline permit	180	6	1.93	100%	0	2	6.33	100%	0	2	7	100%	0	2	10	100%	0
Permit Type	# of Days	Total Permits	Average Days	# w/in Target?	# Outside Target	Total Permits	Average Days	% w/in Target?	# Outside Target	Total Permits	Average Days	% w/in Target?	Outside Target	Total Permits	Average Days	% w/in Target?	Outside Target
Residential model homes (basic)	30	n/a	n/a	n/a	n/a												
New single family residential	30	15	19.6	100%	0	32	11	100%	0	15	14	100%	0%	2	16	100%	0
Residential additions	30	10	20.4	100%	0	12	16	91%	1	9	15	100%	0%	7	20	100%	0
New multi-family	30	8	22.9	100%	0	2	19	100%	0	0	N/A	N/A	N/A	0			
New commercial buildings	30	5	17.4	100%	0	4	18	100%	0	4	17	100%	0%	3	15	100%	0
Commercial tenant improvements - major (change of use)	30	0	0.0	0%	0	1	9	100%	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Commercial tenant improvements - minor	30	23	25.4	100%	0	55	16	100%	0	48	12	100%	0%	38	17	100%	0



## Legal

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
# of days on average to review/process a contract	3	3.02	1.96	1.79	1.63
% of cases disposed of in accordance with departmental standards	n/a	100	100	100	100
# of criminal citation cases filed		475	408	704	684
# of days on average for PRA response	30	23.31	34.05	33.94	24.08
Provide discovery within 14 calendar days of a request in 90% or more of the cases in which discovery is authorized/requested/required	90%	100%	100%	100%	100%
Make In Custody charging decisions within 8 hours of receipt of the report(s) in 90% or more of the cases	90%	100%	100%	100%	100%
Review all felony In Custody NCF cases from Pierce County within 8 hours of receipt of the report(s) in 95% or more of the cases	95%	100%	100%	100%	100%
Review incidents for charging decision within 30 days of receipt	90%	100%	100%	100%	100%



**Municipal Court**

<b>Performance Measure</b>	<b>Target</b>	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>
# of community group road tours	8	1	3	7	3
# of incidents with offenders involving risk management	0	0	0	0	0
# of work crew hours performed in lieu of jail	n/a	385	608	520	768
Cost saved by using alternative sentencing	n/a	\$5,247	\$7,227	\$8,355	\$11,857
Cost saved from reduced number of court transports	\$35,000	\$5,454	\$7,875	\$6,513	\$7,126



# Police

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Measure- Specialty Units</b>					
# of traffic stops	9000	2379	2127	2219	1485
Property Room Audits	1	0	1	0	1
Animal Complaints	2600	533	668	726	401
# of captures by K9	25	5	7	9	8
Marine Service Hours	90	48	162	124	24
SWAT Missions	24	8	9	10	6
SWAT Training Days	31	6	12	8	8
Civil Disturbance missions	0	1	2	1	0
Civil Disturbance Team Training Days	13	7	2	5	1
Vehicle Collisions (Fatality)	0	0	1	2	2
Vehicle Collisions (Injury)	250	67	65	56	72
Vehicle Collisions (Non-Injury)	2100	244	235	246	284
Narcotics Detections	40	16	8	8	9
<b>Measure- Criminal Investigations</b>					
Cases assigned for follow up	1000	324	292	316	459
Cases cleared by investigation	700	301	236	277	331
Amount of narcotics seized (lbs)	30	73	1	16.5 lbs	6.14
# of findings during Special Operations quarterly audits	0	0	1	0	0
<b>Measure- Patrol</b>					
# of arrests	2500	504	534	520	585
# of self-initiated calls for service	2200	5607	5115	5526	4684
# of minutes to respond to call for service	12	19.38	21.7***	21.49***	22.49***
Top Priority calls: Average time from receipt to dispatch (in minutes)	3	2.79	2.66	2.69	3.1
Top Priority calls: Average time from dispatch to arrival on scene (in minutes)	3.5	3.41	4.08	5.03	4.58
Total calls for service	55,000	14,725	16,159	16,431	14830
<b>Measure- Professional Standards</b>					
% of officers meeting state requirements for annual training hours	100	100	100	100	100
# of training hours provided	8080	1223.5	2814.25	808	3,105
Successful WASPC accreditation	Yes	N/A	Yes	Yes	Yes
# of internal investigations conducted	8	1	3	4	1
Use of force as percent of arrests	0.03	5.95%	3.75%	6.20%	5.30%
Uses of force as percent of calls for service	0.10%	0.20%	0.13%	0.19%	0.21%
Pursuits	35	10	9	8	11
Pursuit Terminations	15%	1	5	2	2
Promotional processes completed	2	0	1	0	2
Hiring processes completed	4	3	2	0	5
<b>Measure - CSRT</b>					
Total number of code enforcement complaints received	600	196	211	184	140
Average calendar days: Code complaint to first investigation	7	4	6	2	4
Total code enforcement cases initiated during the reporting period	500	190	171	181	136
Code enforcement cases resolved through voluntary compliance	300	60	48	59	38
Code enforcement cases resolved through forced compliance	0	19	9	6	5
Code enforcement: Average calendar days, Inspection to Forced Compliance	60	8	4	2	1
Code enforcement: Average calendar days, Inspection to Voluntary Compliance	14	19	13	15	16
Community Meetings Attended	120	32	36	54	32

\*\*\* New, more accurate way to determine time for all CFS



**Parks and Recreation**

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Measure- Admin</b>					
Cost Recovery % Target - 45% for parks and recreation services *	45 %	44%	50%	47%	46%
<b>Measure- Human Services</b>					
Monthly average attendance at Lakewood Community Collaboration Meetings	40 each month	34	35	44	33
# of human services contracts Managed	25	24	28	24	24
<b>Measure- Recreation</b>					
\$ vendor sales generated from Farmers Market	\$140,000	NA	\$120,000	\$222,000	NA
# of partners at SummerFEST	50	20	50	na	NA
\$ sponsorship, grants and in-kind service	\$70,000	\$62,800	none	\$4,400	\$5,000
Math Relay School/participants	8/240	18/380	0	0	7 Schools / 11 Teams
# of registered participants at SummerFEST Triathlon	200	70	190	na	NA
<b>Measure- Senior Center</b>					
# of unduplicated seniors served	1,400	875	300	200	142
\$ revenue generated from grants, fees, donations & in-kind support	\$80,000	\$25,715	\$14,350	\$14,105	\$27,915
# of volunteer hours	1,300	482	529	468.5	484.75
<b>Measure- Park Facilities</b>					
# of special use permits generated at park site (not FSP)	160	3	51	81	5
Boat Launch Revenue	\$50,000	\$6,852	\$16,505	\$25,013	\$1,650
# of returning customers	20	3	13	31	4
<b>Measure- Fort Steilacoom</b>					
# of acres of open space to maintain	500	500	500	500	500
# of special use permits for park use	230	9	74	106	14
# of returning customers	25	6	14	40	14
<b>Measure- Landscape</b>					
# of sites maintained	38	38	43	43	43
# of special projects completed outside of regular maintenance schedule	10	3	sprayed weeds at 72 signal boxes and HIWY bridges, tree trimming, removing downed trees (from accidents)		Removing all landscape from Bridgeport/GLD traffic island in preparation of new landscape. Tree trimming on PCHWY, Pull stumps of trees that were knocked down from accidents
<b>Measure- Property Management</b>					
# of square feet of coverage per building maintenance employee	158,615	158,615	158,615	158,615	158,615
# of unscheduled system failures	0	1 PD Replaced batteries in Emergency Generator; 2 Upgrades on HVAC at City Hall & PD; 1 Emergency Generators checked; 1 PD pump overspill tank	1 PD HVAC 1-1 Supply fan shaft broke; LPD South Gate shutdown; East Gate at PD passing the stop; Fixed Park Camera at FSP Ball Field; Build for camera at FSP	1 City Hall Door Blockage at Jail Cell 3 1/2 days of Pond Maintenance	PD vav2-3 2-19 no air flow; Building Audit CH & PD full day 3 people; Electric Audit CH & PD 1/2 day; City Hall Jammed sewer grinder pump and backup into basement; ST building 2weeks lighting projects; FTU 22 & 46 at CH; 2 1/2 days electric for Veterans Memorial; Veridesk set up (12); UPS at LPD; Sewer Lift Station at LPD; Changed out pathway lighting to LED; LPD garage ramp upgraded to LED lighting; ST Trash cleanup; ST (3) glass panels broken at the bus stop; #2 Safety Relief Valve leaking CH Boiler burner motor smoked; CH Hot water dispenser on 2nd floor leaked; removed 2nd floor IDF door added vent for air ventilation to cool electrical equipment; ST Fecal Matter at Bus Bay 6; LPD Rebuilt women's shower; LPD Leak in ceiling in K9 area; ST elevator #2 & Kendrick St multiple issues
# of service requests	400	214	210	232	172
<b>SWM Operations &amp; Maintenance</b>					
# of City street curb miles swept	3600	1190	492	763	1,479
# of catch basins cleaned or inspected	3400	1958	1,452	4	0
# of hours of storm drain pipe video inspections recorded	900	109	96	221	75
# of linear feet of storm drain pipe cleaned	30000	7,748	2,156	5,780	0
# of tons of sweeping and vactor waste disposed of	2000	887	441	136	1,186
# of gallons of sweeping and vactor liquid waste disposed of	100000	28,000	14,450	13,500	36,000
<b>Measure- Street Operations and Maintenance</b>					
# of MyLakewood311 service requests regarding street maintenance	NA	554	383	384	371
% of completed MyLakewood311 requests	1	96%	96%	98.20%	98.4
# of potholes responded to	<275	208	79	31	45
# of reported downed signs	<400	111	62	94	107
# of traffic signal major equipment failures	<2	0	6	0	0
# of after hour call outs	<250	25	28	14	20

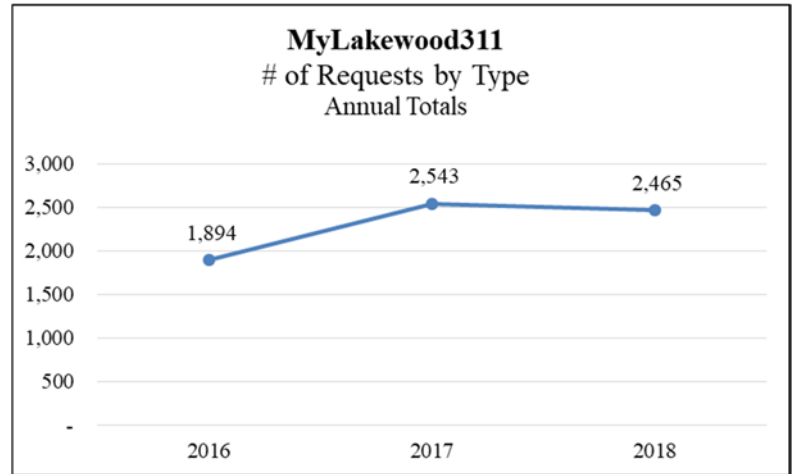


## Public Works

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Measure- Transportation Capital</b>					
# of traffic signals operated and maintained		69	69	69	69
# of City maintained street lights		1,982	2,299	2,358	2,358
Annual transportation capital funds administered		\$1,955,921	\$3,095,420	\$4,303,790	\$4,055,107
Amount of transportation grant funds awarded		\$0	\$1,922,000	\$0	\$0
<b>Measure- Surface Water Management</b>					
# of businesses/properties inspected for SWM compliance	400/yr	95	0	21	12
# of volunteer hours for water quality sampling	150/yr	0	68	70	40

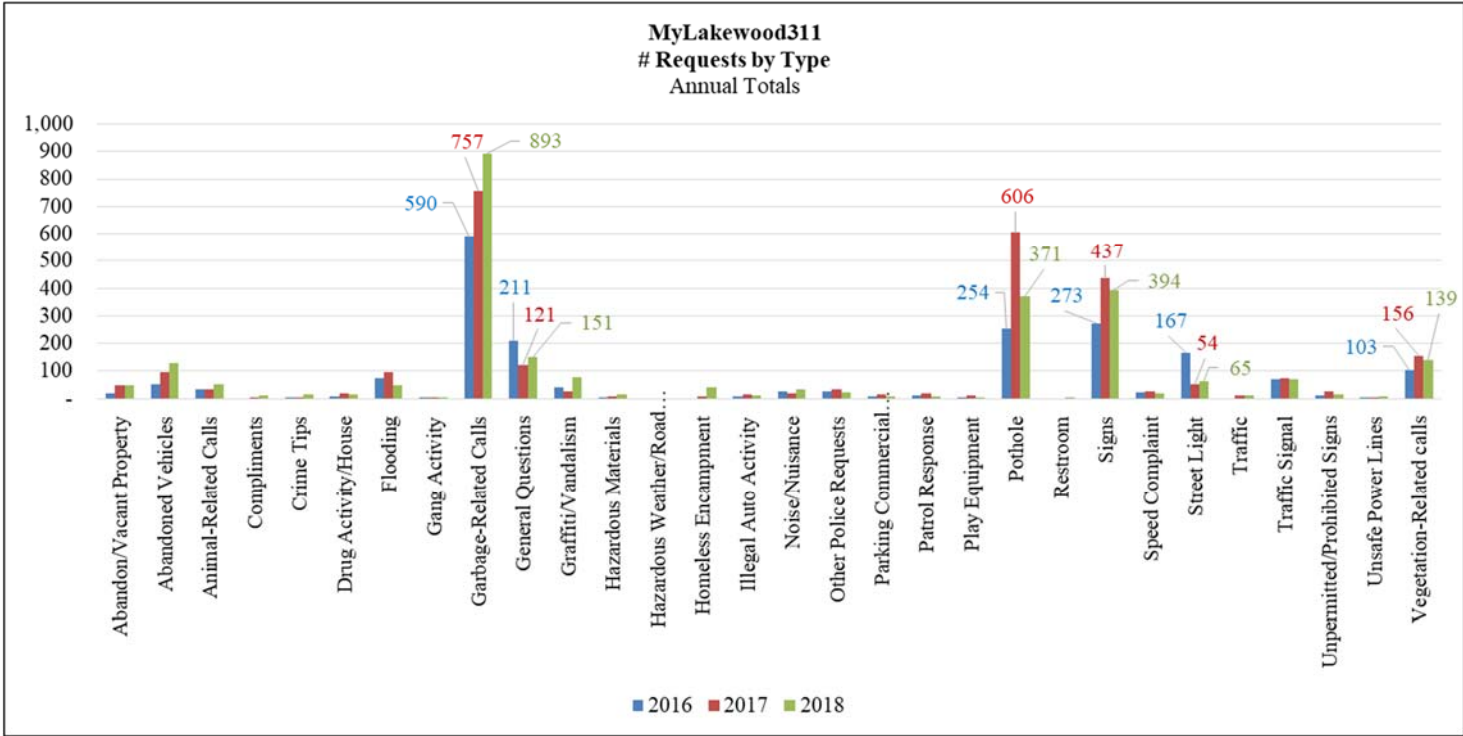
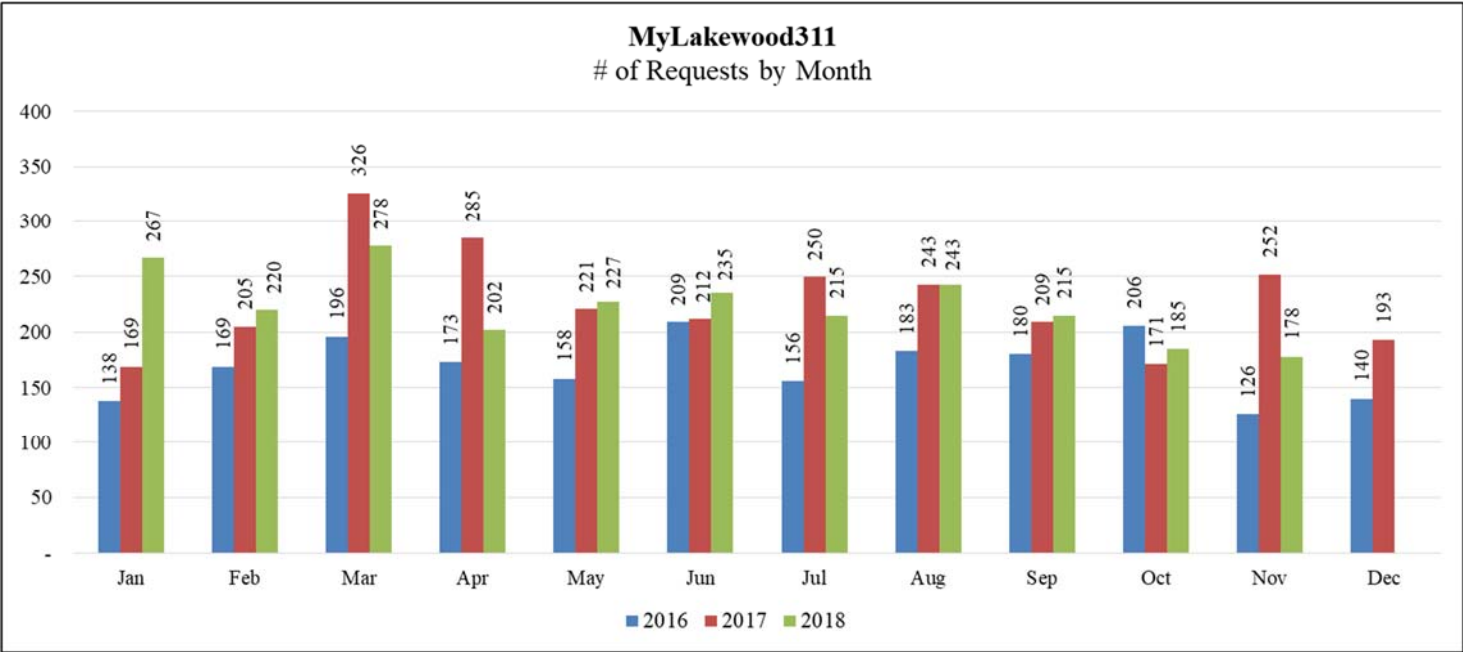


MyLakewood311 # of Requests by Type			
Type	2016 Total	2017 Total	2018 Total
Abandon/Vacant Property	20	50	47
Abandoned Vehicles	52	96	131
Animal-Related Calls	35	33	53
Compliments	-	3	11
Crime Tips	3	5	15
Drug Activity/House	10	20	14
Flooding	75	97	47
Gang Activity	5	5	3
Garbage-Related Calls	590	757	893
General Questions	211	121	151
Graffiti/Vandalism	40	27	78
Hazardous Materials	4	8	16
Hazardous Weather/Road Conditions	-	-	-
Homeless Encampment	-	7	40
Illegal Auto Activity	7	14	13
Noise/Nuisance	27	18	35
Other Police Requests	26	34	24
Parking Commercial Vehicle Private Property	9	14	9
Patrol Response	13	20	7
Play Equipment	5	11	3
Pothole	254	606	371
Restroom	-	-	2
Signs	273	437	394
Speed Complaint	22	28	18
Street Light	167	54	65
Traffic	-	11	11
Traffic Signal	69	74	71
Unpermitted/Prohibited Signs	11	27	17
Unsafe Power Lines	3	3	7
Vegetation-Related calls	103	156	139
<b>Total</b>	<b>2,034</b>	<b>2,736</b>	<b>2,685</b>



MyLakewood311 # of Requests by Type			
Type	2018	2017	2016
December	220	193	140
Total Annual	2,685	2,736	2,034







MyLakewood311 # of Requests by Type													
Year 2016													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	-	-	-	1	1	7	2	6	2	-	-	1	20
Abandoned Vehicles	2	5	5	4	3	3	9	2	7	4	5	3	52
Animal-Related calls	1	10	5	1	2	8	3	1	-	1	2	1	35
Compliments*	-	-	-	-	-	-	-	-	-	-	-	-	-
Crime Tips	1	-	-	-	-	-	-	-	2	-	-	-	3
Drug Activity/House	-	-	-	1	2	1	1	2	2	-	1	-	10
Flooding	8	9	10	1	3	3	2	-	2	27	8	2	75
Gang Activity	-	-	3	-	-	-	1	-	-	-	-	1	5
Garbage-Related calls	17	37	32	48	61	65	52	79	62	46	44	47	590
General Questions	14	10	9	19	22	33	22	20	24	14	12	12	211
Graffiti/Vandalism	-	-	6	3	6	-	2	2	6	10	2	3	40
Hazardous Materials	-	-	2	-	1	-	-	-	-	-	-	1	4
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment*	-	-	-	-	-	-	-	-	-	-	-	-	-
Illegal Auto Activity	-	-	-	-	1	-	-	1	3	1	-	1	7
Noise/Nuisance	2	3	2	1	4	3	1	2	5	1	2	1	27
Other Police Requests	1	1	1	5	3	1	6	4	3	-	-	1	26
Parking Commercial Vehicle Private Property	-	-	-	-	-	2	1	1	2	1	2	-	9
Patrol Response	2	-	1	1	2	-	1	3	2	1	-	-	13
Play Equipment	-	-	-	-	-	-	1	3	-	1	-	-	5
Pothole	31	33	30	39	8	11	10	7	9	35	22	19	254
Restroom	-	-	-	-	-	-	-	-	-	-	-	-	-
Signs	18	14	43	23	16	29	14	19	22	38	11	26	273
Speed Complaint	1	2	1	1	6	5	-	-	1	3	2	-	22
Street Light	29	31	20	10	5	10	13	12	14	6	8	9	167
Traffic	-	-	-	-	-	-	-	-	-	-	-	-	-
Traffic Signal	7	9	11	6	1	6	3	7	7	2	3	7	69
Unpermitted/Prohibited Signs	2	1	1	-	1	1	1	2	-	-	-	2	11
Unsafe Power Lines	-	-	1	1	-	1	-	-	-	-	-	-	3
Vegetation-related calls	2	4	13	8	10	20	11	10	5	15	2	3	103
Total	138	169	196	173	158	209	156	183	180	206	126	140	2,034

\* Not a category in 2016



MyLakewood311 # of Requests by Type													
Year 2017													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	3	1	4	4	1	10	9	5	7	2	1	3	50
Abandoned Vehicles	3	4	11	6	6	7	6	7	13	12	16	5	96
Animal-Related Calls	1	2	1	4	7	1	3	1	3	1	7	2	33
Compliments	-	-	-	-	-	-	-	-	-	-	2	1	3
Crime Tips	1	1	2	1	-	-	-	-	-	-	-	-	5
Drug Activity/House	-	2	2	1	5	1	1	2	1	2	1	2	20
Flooding	10	14	11	4	5	3	2	-	1	5	31	11	97
Gang Activity	-	-	2	-	-	-	1	2	-	-	-	-	5
Garbage-Related Calls	50	49	56	64	61	63	79	95	69	55	59	57	757
General Questions	6	10	4	15	14	12	18	7	17	4	9	5	121
Graffiti/Vandalism	2	-	8	3	1	4	6	2	-	1	-	-	27
Hazardous Materials	1	-	1	-	2	1	-	1	-	1	-	1	8
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	-	-	-	-	-	-	-	-	-	3	4	-	7
Illegal Auto Activity	1	1	-	3	-	2	-	2	2	-	1	2	14
Noise/Nuisance	1	-	-	3	1	2	1	5	3	1	1	-	18
Other Police Requests	5	5	3	-	1	2	6	7	1	1	1	2	34
Parking Commercial Vehicle Private Property	-	3	3	-	-	3	-	-	3	1	1	-	14
Patrol Response	-	-	5	1	2	-	3	6	1	1	1	-	20
Play Equipment	-	-	6	2	1	-	1	1	-	-	-	-	11
Pothole	35	62	140	100	57	34	18	27	10	16	49	58	606
Restroom	-	-	-	-	-	-	-	-	-	-	-	-	-
Signs	27	33	45	42	32	25	42	36	46	37	52	20	437
Speed Complaint	-	1	5	5	3	7	1	3	1	1	-	1	28
Street Light	8	6	2	3	4	2	1	4	5	7	3	9	54
Traffic	-	-	-	1	-	1	1	1	5	1	-	1	11
Traffic Signal	11	3	10	12	7	3	8	5	6	4	3	2	74
Unpermitted/Prohibited Signs	-	-	1	-	1	3	8	4	1	4	-	5	27
Unsafe Power Lines	-	1	-	-	1	-	-	-	-	-	-	1	3
Vegetation-Related Calls	4	7	4	11	9	26	35	20	14	11	10	5	156
Total	169	205	326	285	221	212	250	243	209	171	252	193	2,736



MyLakewood311 # of Requests by Type													
Year 2018													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	1	3	1	8	3	5	2	8	7	3	4	2	47
Abandoned Vehicles	5	10	19	11	17	15	8	8	7	15	7	9	131
Animal-Related Calls	2	3	5	4	4	11	3	8	4	4	4	1	53
Compliments	5	-	-	1	-	-	1	1	-	1	-	2	11
Crime Tips	1	-	-	1	1	2	2	1	1	2	4	-	15
Drug Activity/House	-	1	3	-	2	2	1	1	-	1	2	1	14
Flooding	10	6	4	1	1	1	2	2	3	1	5	11	47
Gang Activity	-	-	-	-	-	-	2	-	-	-	1	-	3
Garbage-Related Calls	63	67	99	63	83	80	82	86	80	67	58	65	893
General Questions	4	9	20	6	13	16	22	20	10	13	12	6	151
Graffiti/Vandalism	3	2	2	2	15	7	9	11	6	5	11	5	78
Hazardous Materials	1	2	-	2	-	2	1	1	-	-	4	3	16
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	-	3	9	2	5	3	1	8	5	1	2	1	40
Illegal Auto Activity	-	1	1	1	2	2	1	2	-	3	-	-	13
Noise/Nuisance	3	3	2	5	4	7	3	-	4	2	1	1	35
Other Police Requests	-	-	2	2	5	1	6	2	3	-	1	2	24
Parking Commercial Vehicle Private Property	-	-	-	-	3	1	-	-	4	-	1	-	9
Patrol Response	-	-	1	-	1	2	1	1	1	-	-	-	7
Play Equipment	-	-	1	-	1	1	-	-	-	-	-	-	3
Pothole	117	52	46	51	12	16	10	12	9	16	6	24	371
Restroom	-	1	-	-	-	-	1	-	-	-	-	-	2
Signs	30	38	44	25	20	26	25	29	47	29	32	49	394
Speed Complaint	1	2	1	-	4	2	2	2	3	1	-	-	18
Street Light	9	3	4	7	2	5	3	6	7	5	5	9	65
Traffic	-	-	3	-	1	-	1	1	2	2	1	-	11
Traffic Signal	5	5	6	4	6	5	5	6	4	8	11	6	71
Unpermitted/Prohibited Signs	1	-	-	1	6	1	2	3	1	2	-	-	17
Unsafe Power Lines	2	2	-	-	-	-	1	-	2	-	-	-	7
Vegetation-Related calls	4	7	5	5	16	22	18	24	5	4	6	23	139
Total	267	220	278	202	227	235	215	243	215	185	178	220	2,685



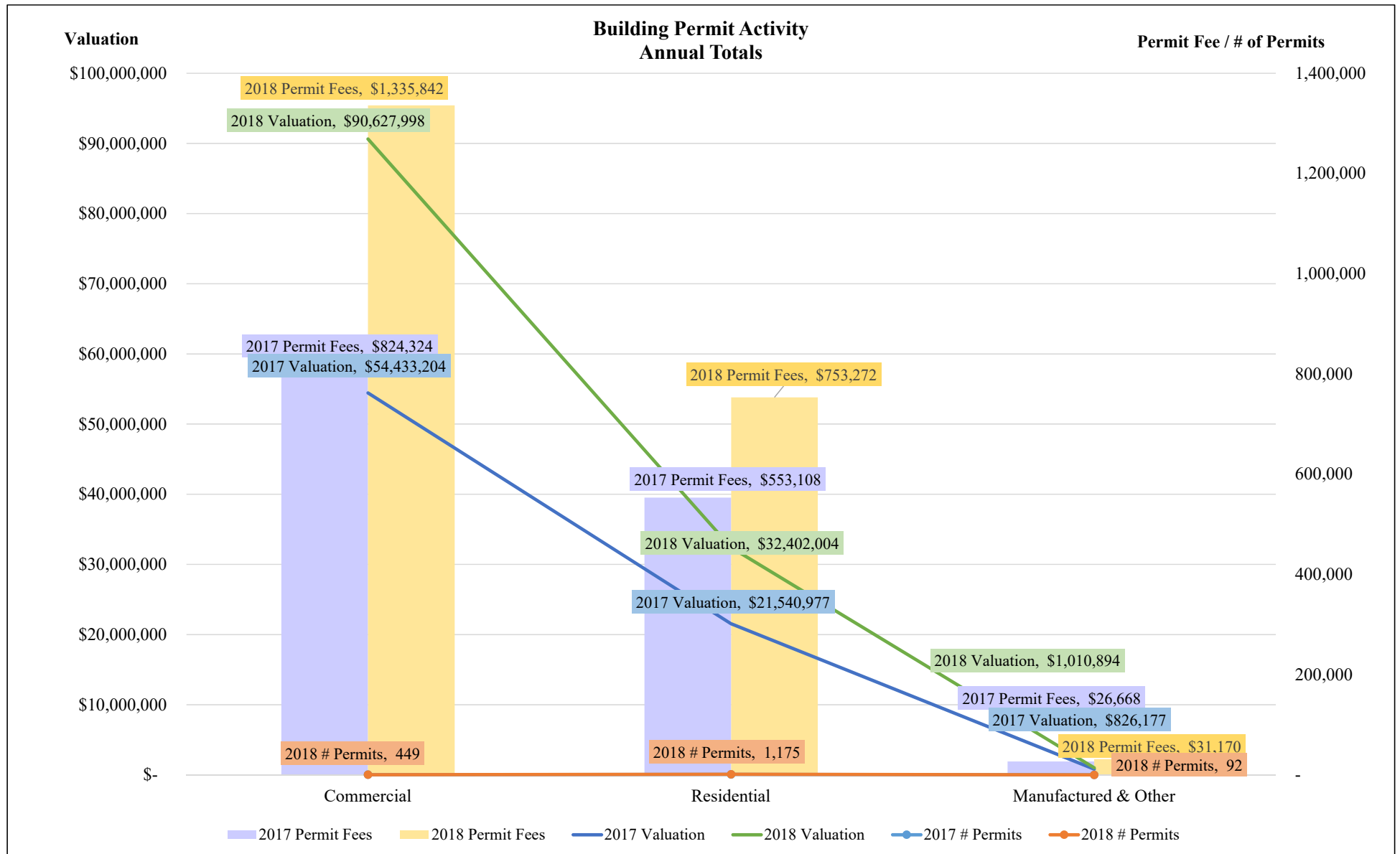
## Building Permit Activity Report

Permit Type Description	Total 2017			Total 2018			2018 Change Over 2017 Over/(Under)					
	# of Permits	Permit Fees	Valuation	# of Permits	Permit Fees	Valuation	# of Permits		Permit Fees		Valuation	
<b>Commercial</b>	<b>432</b>	<b>\$ 824,324</b>	<b>\$ 54,433,204</b>	<b>449</b>	<b>\$ 1,335,842</b>	<b>\$ 90,627,998</b>	<b>17</b>	<b>4%</b>	<b>\$ 511,518</b>	<b>62%</b>	<b>\$ 36,194,794</b>	<b>66%</b>
Commercial Addition	8	\$ 55,073	\$ 4,255,425	11	\$ 43,737	\$ 3,414,932	3	38%	\$ (11,336)	-21%	\$ (840,493)	-20%
Commercial Carport	1	1,517	39,603	-	-	-	(1)	-100%	\$ (1,517)	-100%	\$ (39,603)	-100%
Commercial Deck	-	-	-	-	-	-	0	n/a	\$ -	n/a	\$ -	n/a
Commercial Demolition Permit	12	3,318	404,434	16	4,046	367,375	4	33%	\$ 728	22%	\$ (37,059)	-9%
Commercial Gate	2	1,456	19,865	3	3,533	111,000	1	50%	\$ 2,077	143%	\$ 91,135	459%
Commercial Mechanical	80	91,748	-	61	245,723	-	(19)	-24%	\$ 153,975	168%	\$ -	n/a
Comm Over-the-Counter Mechanical	24	3,856	-	22	4,867	-	(2)	-8%	\$ 1,010	26%	\$ -	n/a
Solar - Comm/Non-prescriptive Res	-	-	-	-	-	-	0	n/a	\$ -	n/a	\$ -	n/a
New Commercial Building	21	237,717	28,333,309	20	347,630	44,112,699	(1)	-5%	\$ 109,914	46%	\$ 15,779,390	56%
New Commercial Bldg - Multi-Family	2	20,307	1,353,942	6	230,118	26,345,144	4	200%	\$ 209,811	1033%	\$ 24,991,202	1846%
Commercial Plumbing	62	41,785	-	62	115,416	-	0	0%	\$ 73,632	176%	\$ -	n/a
Commercial Swimming Pool/Spa	1	2,225	100,000	1	1,202	36,000	0	0%	\$ (1,023)	-46%	\$ (64,000)	-64%
Comm over-the-counter plumbing	17	2,336	-	15	1,332	-	(2)	-12%	\$ (1,004)	-43%	\$ -	n/a
Commercial Retaining Wall	1	1,714	57,000	-	-	-	(1)	-100%	\$ (1,714)	-100%	\$ (57,000)	-100%
Commercial Remodel	142	293,908	16,373,322	155	250,107	11,497,158	13	9%	\$ (43,801)	-15%	\$ (4,876,164)	-30%
Commercial Re-roof	24	39,221	1,884,987	14	39,289	2,448,893	(10)	-42%	\$ 68	0%	\$ 563,906	30%
Comm re-roof over-the-counter	32	27,157	1,591,616	46	42,691	2,174,955	14	44%	\$ 15,535	57%	\$ 583,338	37%
Commercial Window Replacement	2	571	11,200	7	3,027	58,615	5	250%	\$ 2,456	430%	\$ 47,415	423%
Comm Window replacement OTC	1	416	8,500	10	3,124	61,228	9	900%	\$ 2,708	651%	\$ 52,728	620%
<b>Residential</b>	<b>1034</b>	<b>\$ 553,108</b>	<b>\$ 21,540,977</b>	<b>1175</b>	<b>\$ 753,272</b>	<b>\$ 32,402,004</b>	<b>141</b>	<b>14%</b>	<b>\$ 200,164</b>	<b>36%</b>	<b>\$ 10,861,027</b>	<b>50%</b>
Residential Accessory Structure	26	26,620	857,252	20	24,666	886,810	(6)	-23%	\$ (1,954)	-7%	\$ 29,557	3%
Residential Addition	43	46,707	1,540,630	36	52,111	1,941,963	(7)	-16%	\$ 5,404	12%	\$ 401,333	26%
Residential Accessory Dwelling Unit	1	1,833	59,202	6	19,117	749,320	5	500%	\$ 17,284	943%	\$ 690,118	1166%
Residential Demolition Permit	24	4,728	388,355	41	7,785	381,269	17	71%	\$ 3,057	65%	\$ (7,086)	-2%
Residential Gate	3	2,486	60,345	4	3,331	81,000	1	33%	\$ 846	34%	\$ 20,655	34%
Residential Mechanical	7	838	-	5	539	-	(2)	-29%	\$ (299)	-36%	\$ -	n/a
Res over-the-counter mechanical	449	32,986	-	378	27,841	-	(71)	-16%	\$ (5,145)	-16%	\$ -	n/a
New Single Family Residence	48	237,809	13,643,001	67	338,193	20,586,518	19	40%	\$ 100,384	42%	\$ 6,943,517	51%
Residential Plumbing	10	1,051	-	18	1,715	-	8	80%	\$ 664	63%	\$ -	n/a
Res over-the-counter plumbing	28	2,419	-	49	2,737	-	21	75%	\$ 318	13%	\$ -	n/a
Residential Re-roof	10	6,343	171,866	10	5,610	173,890	0	0%	\$ (733)	-12%	\$ 2,025	1%
Res re-roof over-the-counter	48	18,233	621,139	63	25,104	924,032	15	31%	\$ 6,872	38%	\$ 302,893	49%
Residential Remodel/Repair	144	152,499	3,887,025	190	217,254	6,151,940	46	32%	\$ 64,755	42%	\$ 2,264,915	58%
Solar - Residential Prescriptive OTC	4	732	11,275	5	917	40,660	1	25%	\$ 185	25%	\$ 29,385	261%
Test for On-Line Permitting	-	-	-	-	-	-	0	n/a	\$ -	n/a	\$ -	n/a
Residential Window Replacement	16	5,235	121,380	17	4,960	123,846	1	6%	\$ (275)	-5%	\$ 2,466	2%
Res Window replacement OTC	37	5,603	179,506	58	10,292	360,756	21	57%	\$ 4,689	84%	\$ 181,250	101%
WEB Residential Furnace	58	3,376	-	125	7,282	-	67	116%	\$ 3,906	116%	\$ -	n/a
WEB Residential Water Heater	78	3,612	-	83	3,818	-	5	6%	\$ 206	6%	\$ -	n/a
<b>Manufactured Home</b>	<b>15</b>	<b>\$ 7,385</b>	<b>\$ 253,283</b>	<b>17</b>	<b>\$ 7,582</b>	<b>\$ 516,600</b>	<b>2</b>	<b>13%</b>	<b>\$ 197</b>	<b>3%</b>	<b>\$ 263,317</b>	<b>104%</b>
Manufactured Home - residential lot	-	-	-	1	158	60,000	1	n/a	\$ 158	n/a	\$ 60,000	n/a
Manufactured Home - MH Park	4	630	19,000	4	630	30,000	0	0%	\$ -	0%	\$ 11,000	58%
Monument Sign	11	6,755	234,283	12	6,795	426,600	1	9%	\$ 40	1%	\$ 192,317	82%
<b>Other</b>	<b>58</b>	<b>\$ 19,283</b>	<b>\$ 572,894</b>	<b>75</b>	<b>\$ 23,588</b>	<b>\$ 494,294</b>	<b>17</b>	<b>29%</b>	<b>\$ 4,305</b>	<b>22%</b>	<b>\$ (78,600)</b>	<b>-14%</b>
Change of Use	-	-	-	1	385	-	1	n/a	\$ 385	n/a	\$ -	n/a
Day Care	3	464	-	2	309	-	(1)	-33%	\$ (155)	-33%	\$ -	n/a
Pole Sign	4	4,034	27,550	4	1,013	18,282	0	0%	\$ (3,021)	-75%	\$ (9,268)	-34%
Wall Sign	39	11,751	255,670	44	16,072	392,836	5	13%	\$ 4,320	37%	\$ 137,166	54%
Adult Family Home	11	1,325	-	22	3,024	83,176	11	100%	\$ 1,699	128%	\$ 83,176	n/a
Universal Base Plan	1	1,710	289,674	2	2,786	-	1	100%	\$ 1,076	63%	\$ (289,674)	-100%
	<b>1,539</b>	<b>\$ 1,404,100</b>	<b>\$ 76,800,358</b>	<b>1,716</b>	<b>\$ 2,120,284</b>	<b>\$ 124,040,896</b>	<b>177</b>	<b>12%</b>	<b>\$ 716,184</b>	<b>51%</b>	<b>\$ 47,240,538</b>	<b>62%</b>

### Note:

- Reports generated in the permits module are based either on application date range or issued date range and are meant to show activity.
- At application a portion of the fees are collected with the balance being collected at issuance which could fall in two different reporting periods.
- The report is not intended to be a revenue report, rather it is intended to show the number and types of permits and information on what those permits generated overall in permit fees and valuation.
- The Building Permit Report only reflects the building division and does not include planning and public works.
- The revenue reported on this spreadsheet is based on issued permits and will never match the financial revenue report as it does not include monies collected on permits that have not yet been issued.





	2017 # Permits	2018 # Permits	2017 Permit Fees	2018 Permit Fees	2017 Valuation	2018 Valuation
Commercial	432	449	\$ 824,324	\$ 1,335,842	\$ 54,433,204	\$ 90,627,998
Residential	1,034	1,175	\$ 553,108	\$ 753,272	\$ 21,540,977	\$ 32,402,004
Manufactured & Other	73	92	\$ 26,668	\$ 31,170	\$ 826,177	\$ 1,010,894
Total	1,539	1,716	\$ 1,404,100	\$ 2,120,284	\$ 76,800,358	\$ 124,040,896





To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager/Administrative Services  
Through: John J. Caulfield, City Manager *John J. Caulfield*  
Date: March 25, 2019  
Subject: 2019 Carry Forward Budget Adjustment

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## **BACKGROUND**

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the beginning fund balance by adjusting the estimated amount to reflect the final 2018 ending fund balance;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations, on an exception basis.

## **PROPOSED BUDGET AMENDMENTS – SUMMARY**

### Year 2019:

- Increases total beginning fund balance for all funds by \$12.06M, resulting in a total revised beginning fund balance estimate of \$28.48M;
- Increases total revenues for all funds by \$11.47M, resulting in a total revised revenue estimate of \$82.63M;
- Increases total expenditures for all funds by \$19.84M resulting in a total revised expenditure estimate of \$89.49M; and
- Increases total ending fund balance for all funds by \$3.70M, resulting in a total revised ending fund balance estimate of \$21.62M.

### Year 2020:

- Increases total beginning fund balance for all funds by \$3.70M, resulting in a total revised beginning fund balance estimate of \$21.62M;
- Increases total revenues for all funds by \$174K, resulting in a total revised revenue estimate of \$74.23M;
- Increases total expenditures for all funds by \$383K resulting in a total revised expenditure estimate of \$78.70M; and
- Increases total ending fund balance for all funds by \$3.49M, resulting in a total revised ending fund balance estimate of \$17.13M.



The table below provides a breakdown of the proposed 2019 and 2020 carry forward budget adjustment by year and fund group.

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget
<b>Total Year 2019</b>	\$ 16,413,505	\$ 12,063,109	\$ 28,476,614	\$ 71,163,389	\$ 11,470,720	\$ 82,634,109	\$ 69,656,531	\$ 19,835,988	\$ 89,492,519	\$ 17,920,364	\$ 3,697,840	\$ 21,618,204
General	5,798,575	3,048,961	8,847,536	39,325,950	409,719	39,735,669	39,868,497	2,595,849	42,464,346	5,256,028	862,831	6,118,859
Special Revenue	1,132,220	1,925,147	3,057,367	7,133,147	3,251,229	10,384,376	7,465,367	4,507,536	11,972,903	800,000	668,840	1,468,840
Debt Service	1,118,292	19,578	1,137,870	1,595,435	176,651	1,772,086	2,295,828	237,369	2,533,197	417,899	(41,140)	376,759
Capital Projects	1,040,629	4,929,027	5,969,656	13,297,960	5,685,253	18,983,213	10,266,390	10,094,293	20,360,683	4,072,199	519,987	4,592,186
Enterprise	2,155,074	2,890,195	5,045,269	3,777,800	330,000	4,107,800	3,853,997	1,321,362	5,175,359	2,078,878	1,898,832	3,977,710
Internal Service	5,168,715	(749,799)	4,418,916	6,033,097	1,617,868	7,650,965	5,906,452	1,079,579	6,986,031	5,295,360	(211,510)	5,083,850
<b>Total Year 2020</b>	\$ 17,920,364	\$ 3,697,841	\$ 21,618,205	\$ 74,051,801	\$ 173,531	\$ 74,225,332	\$ 78,326,958	\$ 382,978	\$ 78,709,936	\$ 13,645,207	\$ 3,488,394	\$ 17,133,601
General	5,256,028	862,831	6,118,859	39,725,600	137,510	39,863,110	40,114,458	359,206	40,473,664	4,867,170	641,135	5,508,305
Special Revenue	800,000	668,840	1,468,840	7,215,172	-	7,215,172	7,215,172	238,000	7,453,172	800,000	430,840	1,230,840
Debt Service	417,899	(41,140)	376,759	2,242,633	272,021	2,514,654	1,991,710	271,772	2,263,482	668,822	(40,891)	627,931
Capital Projects	4,072,199	519,987	4,592,186	15,878,700	(367,000)	15,511,700	18,303,000	(617,000)	17,686,000	1,647,899	769,987	2,417,886
Enterprise	2,078,878	1,898,833	3,977,711	3,954,900	-	3,954,900	5,143,366	-	5,143,366	890,412	1,898,833	2,789,245
Internal Service	5,295,360	(211,510)	5,083,850	5,034,796	131,000	5,165,796	5,559,252	131,000	5,690,252	4,770,904	(211,510)	4,559,394

#### **GENERAL FUND ENDING FUND BALANCE**

The 2020 estimated General/Street O&M Funds ending fund balance of \$5.50M equates to roughly 14% of General/Street O&M Funds operating revenues.

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. The goal date for meeting this target is no later than 2016 and continues to be met through 2020 with the proposed carry forward budget adjustment.

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on 2018 General/Street O&M Funds operating revenues equates to roughly \$811K.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on 2018 General/Street O&M Funds operating revenues equates to roughly \$2.03M.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events. A 5% reserve fund based on 2018 General/Street O&M Funds operating revenues equates to roughly \$2.03M.



## PROPOSED BUDGET AMENDMENTS – DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

### **Fund 001 General**

#### ***CM – UW Evans School 2019 Student Capstone Project, New / 1-Time***

Add \$1,850 in 2019 for payment to UW Evans School of Public Policy and Governance for students to examine the City of Lakewood's current electoral system and exploring alternative electoral systems following the Washington Voting Rights Act. The students are investigating whether alternative election practices would allow greater political participation by Lakewood residents. Students are conducting a literature review which will include comparable local government election practices in light of the Federal Voting Rights Act of 1965 and Washington Voting Rights Act. Students will produce a report that includes an analysis of Lakewood's demographic data to make recommendations regarding the City's electoral system.

#### ***CM – Personnel Cost, New / Ongoing***

Add \$12,913 in 2019 and 2020 for City Manager personnel costs due to pay increase based on performance.

#### ***WCIA Assessment Internal Service Charge, New / Ongoing***

Add \$5,000 in 2019 and 2020 for assessment increases.

#### ***Information Technology Internal Service Charge, New & Continuation / 1-Time***

*(See Fund 503 Information Technology for additional information on the specific project)*

Add \$500,214 to 2019 for General Fund's share as follows:

#### **New:**

- Cloud Enabled Backup Storage \$39,133
- Multi Drive Tape Solution for Off-site Storage \$13,044
- Security Enhancements \$13,044

#### **Continuation**

- Fiber Optic Connection at Fort Steilacoom Park \$15,108
- Broadcast/Streaming Council Meetings \$8,696
- Website Update/Redesign \$12,745
- Disaster Recovery \$17,392.
- Disaster Recover/Co-Locations \$26,088
- Computer Replacement \$16,456
- MC Workflow System \$15,000
- Legal Workflow System \$19,975
- Document Management System \$260,880
- Vulnerability & Penetration Testing \$21,740
- Redundant Voice/Data at Police Station \$10,000
- In-Car Video System Time \$10,913

#### ***CED - Oak Tree Mitigation, Continuation / 1-Time***

Appropriate the balance of \$75,446 in 2019 for projects that meet certain criteria.

#### ***CED - Earmark Technology Fees, Continuation / 1-Time.***

Add \$42,482 (\$22,589 from prior year balances and \$19,893 collected in 2018) in 2019. The funds accumulate and are to be used for technology purposes in the future

#### ***CED - Washington State Department of Archeology and Historic Preservation, Grant / 1-Time***

Appropriate \$12,000 in revenue and expenditures in 2019. This project provides funding for the City to hire a historic preservation consultant to conduct a reconnaissance-level survey of over 100 properties in planned



single-family development, known as Oak Park. This project will also fund public outreach efforts to raise awareness in the city about historic preservation.

***CED - Washington State Department of Ecology - Shoreline Master Program, Grant / 1-Time***

Add \$10,887 in 2019 funded by Department of Ecology grant. This funding is for the completion of a periodic review of the Shoreline Master Program that is developed and adopted in a manner consistent with requirements of the Shoreline Management Act and its implementing rules.

***CED - WSDOT Relocation / Pacific Highway Redevelopment – Continuation & New / 1-Time***

Add \$170,000 in 2019 (carry forward project balance of \$35,426 and add new funds of \$134,574) Pacific Highway conceptual design and critical pathway development.

***CED – Library Sites – Continuation / 1-Time***

Carry forward project balance of \$550,000. The funds are for City's contribution towards new library for the purpose of assisting the library securing lending and property purchase.

***MC – Public Attorney Training, Grant / 1-Time***

Add new Office of Public Defense grant amendment of \$2,089 in 2019 for public defense attorney training.

***MC – Public Attorney Training Grant, 1-Time***

Add grant balance of \$58,164 in 2019. The funds are to be used for social work services to assist public defense attorneys and adding investigator services.

***LG – STOP VAWA (Violence Against Women Act) Grant, 1-Time***

Add \$30,313 in 2019 for FY 2019 grant award from the US Department of Justice through the Washington State Department of Commerce. These funds are provided for a part-time office assistant position to provide support on STOP activities that will enhance prosecution's response to adult or teen victims of domestic violence.

***PD – Humane Society Contract, New / Ongoing***

Add \$30,131 in 2019 and \$37,493 in 2020 to implement the new Humane Society Contract resulting in estimated payments of \$137,031 in 2019 and \$144,393 in 2020.

***PD – In-Car Cameras – Information Technology Internal Service Charge, New / 1-Time***

Add \$120,000 in 2019 and \$126,000 for implementation of in-car cameras (20 in 2019 and 21 in 2021) to fully outfit all vehicles. There are currently 16 in-car cameras in place. Ongoing M&O cost is estimated at \$10,000 in 2019 and \$20,000 in 2021.

***PD - Police- Implement Teamsters Local #117 CBA, New / Ongoing***

Add \$11,420 in 2019 and \$17,290 in 2020 to implement the Teamsters Local #117 Collective Bargaining Agreement (CBA) approved by City Council on March 18, 2019. The CBA coverage period is from January 1, 2019 through December 31, 2021. Teamsters represent four City employees working in the Police Department as Community Service Officers.

The major provisions include:

- Term of Agreement: 3years (1/1/19 – 12/31/21)
- Cost of Living Allowance – 3% increase in 2019; 2.5% increase in 2020; 2.5% increase in 2021
- Merit Pay – 1% on anniversary date, paid prospectively, for those not at top of range. (It is not an increase to salary). For those at top of range (All current employees are at top of range):
  - In 2019, 1% one-time lump sum merit paid no later than second payroll following ratification
  - In 2020 and 2021, .5% one-time lump sum merit paid on anniversary date

***PD - Criminal Justice Training Commission, Grant / 1-Time***

Add \$121,206 in 2019, \$137,510 in 2020, and \$141,635.24 in 2021 for a full-time officer instructor funded by contract revenues in 2019-2021.



***PD - Department of Homeland Security Emergency Management, Grant / 1-Time***

Add \$14,587 in 2019 for overtime and backfill for officers to attend active shooter training. Funding is through King County Emergency Management to train officers in Complex Coordinated Terrorist Attack.

***PD – Community Safety Resource Team, Continuation / 1-Time***

Add \$10,000 in 2019 for contracted services to address homelessness garbage issues. Contractor would provide all services, including clean-up, transport and dumping of garbage.

***PD - FBI – Pacific Northwest Innocence Lost Task Force (PNILTF), Grant / Ongoing***

Eliminate expenditure estimate of \$35,100 and appropriate \$36,868 in revenue and expenditures in 2019. The mission of the PNILTF is to identify and target for prosecution organized crime groups responsible for promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering and alien smuggling. This contract pays for overtime, but not benefits.

***PD - FBI – Safe Streets Task Force (SSTF), Grant / Ongoing***

Eliminate expenditure estimate of \$17,550 and appropriate \$18,343 in revenue and expenditures in 2019. Add revenue appropriation of \$17,753 for 2019. The mission of the SSTF is to identify and target for prosecution organized crime groups responsible for drug trafficking, money laundering, alien smuggling, crimes of violence (murder), robber (aggravated assault), violent street gangs, as well as an intensified focus on the apprehension of dangerous fugitives. This contract pays for overtime, but not benefits.

***PD - Vessel Registration Fees, Continuation / Ongoing***

Remove original expenditure budget of \$12,000 for 2019 and replace with \$17,936 for patrol overtime and benefits. Vessel Registration fees are received from the state through the county from marine vessel registrations to use in eligible boating safety/education and law enforcement programs.

***PD - City of Federal Way Washington Auto Theft Prevention Authority (WATPA), Grant / Ongoing***

Add \$86,366 of revenue in 2019 to account for the grant funding period January through June 30, 2019. This funding through the City of Federal Way provides for the position of an Auto Crimes Enforcement Task Force Investigator who will be assigned to the WATPA program. There is no local match required. The mission of the Washington Auto Theft Prevention Authority is to prevent and reduce motor thefts in the State of Washington.

***PD - Pierce County Sex Offender Residency Verification, Grant / Ongoing***

Add the 2019 revenue appropriation of \$19,078. The contract runs from 7/1 – 6/30. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

***PK/MT - Utilities - Water/Sewer- Neighborhood Parks, New / Ongoing***

***PK - Beechers Foundation Pure Food Kids Workshop, Continuation / 1-Time***

Add \$12,250 in 2019. This program is committed to change the way Puget Sound residents eat by shifting consumer demand to more local food suppliers, as well as reducing diet-related diseases by encouraging better nutritional choices.

***PK – Studio Fitness Donation – Continuation / 1-Time***

Add \$7,833 to 2019 to support youth and recreation programs funded by donation received in 2018. Possible expenditures include outdoor movie screens, registration/marketing banner and youth sports equipment.

***PK - Public Art Fund for Major Art Project, New / 1-Time***

Add \$100,000 transfer to Public Art Fund in 2019 to support a major art project.

***PK – Transfer to Parks CIP, New / 1-Time***

Add \$25,000 transfer to Parks CIP in 2019 for service club signs (\$20,000 for sign and \$5,000 for survey work.



***PW – Transfer to Transportation CIP, New / 1-Time***

Add \$517,000 transfer to Transportation CIP in 2019 for Colonial Center Plaza project.

***General/Street Fund Subsidy, Continuation & New / 1-Time***

Add \$123,752 in 2019 for General Fund subsidy to Street Fund. New \$80,000 for Snow & Ice supplies and personnel costs, new \$5,825 for IT internal service charges and continuation \$37,926 for IT internal service charges.

**Fund 101 Street Operations & Maintenance**

***Parks – Snow and Ice Removal, New / 1-Time***

Add \$80,000 in 2019 to support cold weather activities and supplies.

***IT Internal Service Charge, Continuation & New / 1-Time***

*(See Fund 503 Information Technology for additional information on the specific project)*

Add \$37,210 to 2019 as follows:

New:

- Cloud Enabled Backup Storage \$3,495
- Multi Drive Tape Solution for Off-site Storage \$1,165
- Security Enhancements \$1,165

Continuation:

- Broadcast/Streaming Council Meetings \$777
- Disaster Recovery \$1,554
- Disaster Recover/Co-Locations \$2,331
- Computer Replacement \$1,470
- Document Management System \$23,310
- Vulnerability & Penetration Testing \$1,943

***Earmark Technology Fees, 1-Time***

Add \$6,541 (\$3,921 from prior year balances and \$2,620 collected in 2018) in 2019. The funds accumulate and are to be used for technology purposes in the future

**Fund 102 Real Estate Excise Tax**

***Transfers to Fund 302 Transportation CIP Projects, New / 1-Time***

Add transfers of \$200,000 in 2019 and \$300,000 in 2020 for 2019 LTGO Debt Services and reduce transfer to 302.0053 Streets: 123<sup>rd</sup> St SW – Bridgeport Way to 47<sup>th</sup> Ave SW.

**Fund 103 Transportation Benefit District**

***Transfer to Fund 302 Transportation CIP, New / 1-Time***

Add transfer of \$60,000 in 2019 transportation CIP project 302.0066 Overlay: Custer – Steilacoom to John Dower Road.

**Fund 105 Property Abatement/Rental Housing Safety Program**

***Property Abatement, Continuation / 1-Time***

Allocate anticipated additional revenue from Abatement charges and interest sources in the amount of \$40,000 and allocate fund balance of \$504,311 in program expenditures.

***Rental Housing Safety Program, Continuation / 1-Time***

Allocate fund balance of \$4,568 in program expenditures.



## **Fund 106 Public Art**

### ***Public Art, New / 1-Time***

Add \$24,886 in 2019 for major art project, funded by ending fund balance.

## **Fund 180 Narcotic Seizures**

### ***Narcotics Seizure, Continuation / 1-Time***

Add \$316,360 in 2019 for narcotics seizure related activity funded by ending fund balance.

### ***Drug Enforcement Agency Tacoma Regional Task Force, Grant / 1-Time***

Add \$18,343 of revenues and expenditures in 2019 for officer task force overtime. This cooperative agreement is between the U.S. Department of Justice – DEA, the Tacoma Regional Task Force, and the City of Lakewood.

### ***US Marshals Service – Joint Law Enforcement Operations Task Force, Grant / 1-Time***

Allocate \$9,000 for revenue and expenditures for officer overtime. This agreement is between the US Department of Justice and the City of Lakewood the purpose of this task force is to search and arrest criminals with outstanding warrants for their arrest.

## **Fund 181 Felony Seizures**

### ***Felony Seizure, Continuation / 1-Time***

Appropriate remaining 2018 ending fund balance of \$15044 for felony seizure related activity.

## **Fund 190 CDBG**

### ***Eliminate Original Budget Estimate and Replace with Updated Estimates, Grant / 1-Time***

Remove the original CDBG grant budget amounts of \$565,000 in revenue and \$565,000 in expenditures.

- *CDBG Entitlement Programs* – The CDBG entitlement year runs from 7/1 through 6/30. The funding allocation priorities are approved through the City of Lakewood Annual Action Plan process. The City of Lakewood receives an entitlement from the Department of Housing and Urban Development.
- *CDBG 2015 Entitlement Programs* – Carry forward grant program revenue allocation of \$7,983 to provide for housing programs.
- *CDBG 2017 Entitlement Program* – Carry forward grant program revenue allocation of \$233,801 to provide \$44,340 for housing programs; \$189,461 for physical improvements
- *CDBG 2018 Entitlement Program* – Carry forward grant program revenue allocation of \$553,619 to provide: \$96,217 for administration; \$350,387 for physical improvements; and \$106,565 in housing programs.
- *CDBG 2019 Entitlement Program* – Appropriate grant program revenue and expenditure allocation of \$516,324; to provide: \$95,000 administration; \$186,000 physical improvements; \$190,324 in housing programs; and \$45,000 in public services.
- *CDBG Revolving Loans Major/DPA Program Income* - Add \$21,096 Major Housing and \$960 in Down Payment Assistance plus \$ 7,920 administrative program income in 2019 to existing Major/DPA/Admin Program Income revolving funds totaling \$56,088. These funds will provide for related program expenditures.

### ***HOME, Grant / 1-Time***

Carry forward \$866,214 in grant revenue and \$857,673 in expenditure allocations. Appropriate \$180,000 in revenue and expenditures to provide a total of: \$260,170 for housing rehabilitation programs; and \$777,503 in affordable housing and down payment assistance.



#### ***Nisqually Grant for Minor Home Repairs, Grant / 1-Time***

Appropriate revenue and expenditure allocation of \$396 for minor loan repayment. Add to carry forward revenue allocation of \$6,368 received in 2015 to pay minor home repair loan program expenditures of \$6,765. Nisqually funds are used for residents who do not qualify for CDBG funding do to ineligible housing or income.

#### **Fund 191 Neighborhood Stabilization Program**

##### ***NSPI, 1-Time***

Eliminate estimates of \$8,500 in revenue and expenditures. Add \$75,000 in abatement revenue in 2019. Add \$163,632 in program expenditure allocations for 2019. The program provides funding to remove and redevelop blighted structures from abandoned, vacant, or foreclosed properties. Revolving funds are used to pay for program costs.

#### **Fund 192 Office of Economic Adjustment/South Sound Military Communities Partnership**

##### ***South Sound Military Communities Partnership – Continuation / 1-Time***

Remove Original Budget Estimate of \$227,100 revenue and \$277,100 in expenditures. Allocate revenue of \$180,100: 2019 partnership participation revenue of: Executive Leadership Team \$100,000; Steering Committee Membership \$53,000; Working Chair Group Memberships of \$15,500; General Membership \$10,500, and Non-Profit and Individual Memberships at \$1,100. Allocate 2019 expenditures in the amount of \$258,688. The partnership will promote mutually beneficial investments and maximize opportunities for joint community and military cooperation. SSMCP provides local match for the OEA grant program. The grant match amount is \$50,010.

##### ***Office of Economic Adjustment Joint Land Use Implementation 2018, Continuation / 1-Time***

Carry forward grant revenue and expenditures of \$184,465. These are Department of Defense funds for carrying out recommendations of the JBLM Joint Land Use Study.

##### ***Washington State Department of Commerce – North Clear Zone Property Purchase, Continuation / 1-Time***

Carry forward grant revenue and expenditures of \$768,133. This grants provides funding for the purchase of land in the North Clear Zone Adjacent to Joint Base Lewis McChord.

#### **Fund 195 Public Safety Grants**

##### ***Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant / 1-Time***

Add a total of \$2,000 in revenues and expenditures in 2019. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

##### ***Washington Traffic Safety Commission – Target Zero, Grant /1-Time***

Add a total of \$600 in revenues and expenditures in 2019. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

##### ***Washington Traffic Safety Commission – Distracted Driving, Grant / 1-Time***

Add a total of \$3,000 in revenues and expenditures in 2019. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional distracted driving patrols.

##### ***Washington Traffic Safety Commission – Motorcycle, Grant / 1-Time***

Add a total of \$3,000 in revenues and expenditures in 2019. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local motorcycle patrols.



***Washington Traffic Safety Commission – Seatbelts, Grant / 1-Time***

Add a total of \$1,600 in revenues and expenditures in 2019. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled multi-jurisdictional seatbelt focused patrols.

***Washington Traffic Safety Commission – Phlebotomy, Grant / 1-Time***

Add a total of \$34,232 in revenues and expenditures in 2019. This grant is to fund the Lakewood Police Department to operate the Law Enforcement Phlebotomist Pilot Program. This program is aimed at training law enforcement officers within the department to draw blood from suspected impaired drivers for the purposes of forensic alcohol and drug testing and submission as evidence to the Lakewood Municipal Court. The grant period is from 9/28/18- 6/30/19. The City provides match for this funding with Driving Under the Influence Court fees used for DUIC patrols, and in-kind match of Police Traffic Sergeant wages and benefits.

***Pierce County – STOP VAWA (Violence Against Women Act) – Grant / 1-Time***

Add a total of \$2,175 in revenue and expenditures in 2019. The purpose of this funding is for costs related to training for officers to respond more effectively, identify, and respond to violent crimes that include crimes of sexual assault, domestic violence, stalking and dating violence.

***Emergency Management Planning Grant / 1-Time***

Add a total of \$21,200 balance of grant revenues and expenditures in 2019 to account for the grant funding period of July 1, 2018 through August 31, 2019. The grant is for the purpose of paying the salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue. This grant requires a 50% match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost.

***Bulletproof Vest Partnership, Grant /1-Time***

Add a total of \$21,200 in revenue and expenditures for the grant period of April 1, 2018 through August 31, 2020. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

***Washington State Parks Recreational Boating Safety, Grant / 1-Time***

Add \$16,150 in revenues and expenditures for grant period March 1, 2019 –September 30, 2019. This grant provides funding for officer overtime and benefits for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind matching requirements of \$6,500.

***US DOJ Justice Assistance Grant – Training Resilience & Adaptive Leaders (TRAIL), Grant /1-Time***

Add \$22,577 in revenue and expenditures for grant period 10/1/16- 9/30/2020. This grant is to provide in-house training to develop and promote officer wellness, safety and resilience.

***US DOJ Justice Assistance Grant – Video Cameras, Grant / 1-Time***

Add \$42,306 in revenue and expenditures for grant period 10/1/17-9/30/2021. This will allow for the deployment of additional police patrol car in-car video systems to improve evidence collection, community trust, and police transparency.

**Fund 201 GO Bond Debt Service**

***2019 LTGO Bonds – New / 1-Time***

Add \$200,000 in 2019 and \$300,000 in 2020 for potential increase in debt service payments for Transportation CIP bond issue depending on debt structure and number of bond issues. Funding source is REET. The 2019/2020 biennial budget includes debt service payments of \$184,000 in 2019 and \$810,000 in 2020.

**Fund 202 LID Debt Service**

***LID Debt Service – New / 1-Time***

Add revenue decreases of \$23,349 in 2019 and \$27,979 in 2020 to reflect anticipated assessments revenue and increase expenditures by \$37,369 in 2019 and decrease expenditures by \$28,228 in 2020. The 2019 expenditure adjustment includes an increase of \$45,000 for early redemption of bonds funded by assessments.



### **Fund 301 Parks Capital**

*Continuation of projects in 2019:*

- \$447,917 Harry Todd Park Phase 1 & 2
- \$95,814 Fort Steilacoom Park Pavilion
- \$100,000 Chambers Creek Trail
- \$71,702 Gateways
- \$597,814 Springbrook Park Acquisition Phase 3
- \$942,031 Fort Steilacoom Park Utility & North Angle Lane Improvements
- \$153,744 Fort Steilacoom Park Angle Lane Parking & Trail Improvement
- \$18,291 Park Equipment Replacement, 1-Time
- \$63,809 Project Support
- \$50,000 Edgewater Dock
- \$100,000 Wards Lake Improvements
- \$10,749 Banners & Brackets Phase 2
- \$250,000 American Lake Improvements (move from 2020)

*Projects receiving new funding in 2019:*

- \$25,000 Gateways Service Club Sign – New – Funded by transfer in from General Fund

### **Fund 302 Transportation Capital**

*Continuation of projects in 2019:*

- \$260,383 New LED Streetlights
- \$26,797 Neighborhood Traffic Safety/Traffic Calming
- \$244,448 Minor Capital
- \$66,944 Chip Seal Program
- \$164,553 Sidewalks & Traffic Signal: Steilacoom Blvd – Custer to 88th St
- \$11,643 112th/111th - Bridgeport Way to Kendrick
- \$811,791 Steilacoom Blvd – Farwest to Phillips
- \$51,795 Sidewalks & Traffic Signal: Safety Improvements @ Military Road/112<sup>th</sup>
- \$5,087 MVET Parks & Trails (close out balance to Parks CIP)
- \$261,900 Non-Motorized Trail: Gravelly Lake Dr Phase I (112th – WA)
- \$44,065 Safety: Safe Routes to School - Phillips Rd Sidewalks & Bike Lanes
- \$232,000 Safety: Safe Routes to School - Steilacoom Blvd - Weller to Phillips (Construction)
- \$13,944 Overlay: Lakewood Dr – Flett Creek to 74<sup>th</sup>
- \$851,968 123rd Street – Bridgeport Way to 47th Ave Street Improvements
- \$70,951 Traffic Signal Replacement: 100th & Lakewood Drive
- \$880,204 Streets: 146th, 150th, & Spring St Local Improvement District (LID)
- \$65,428 Sidewalks: Veterans Drive - Gravelly Lake Drive
- \$43,068 Streets: Washington Blvd & Edgewood Dr (N Fort to GLD)
- \$1,363,801 Streets: Steilacoom Blvd/88<sup>th</sup>
- \$287,842 Sidewalks: Onyx Dr. SW – 89th to 97<sup>th</sup>

*Projects receiving new funding in 2019:*

- \$701,838 Colonial Center Plaza – Includes \$517,000 New Funding from General Fund
- \$417,165 SRTS: GLD (BPW To Steilacoom) – Includes \$152,500 from Ending Fund Balance
- \$98,437 Overlay: Custer - Steilacoom to John Dower – New Funding of \$60,000 from Transportation Benefit District and \$40,000 from SWM



### **Fund 311 Sewer Project CIP**

*Continuation of projects in 2019:*

- \$92,742 Side Sewer CIPs
- (\$4,196) North Thorne Lane Sewer Extension – Reduction for amounts spent in 2018

Additionally, the following projects received sewer program funds from Pierce County (which frees up City sewer funds):

- \$450,000 for North Thorne Lane Sewer Extension
- \$75,000 for Fort Steilacoom Park Sewer Extension

### **Fund 312 Sanitary Sewer Connection CIP**

Transfer excess ending fund balance of \$103,094 to Fund 311 Sewer Project CIP. This transfer closes out Fund 312 Sanitary Sewer Connection CIP (as approved in the 2019/2020 Adopted Biennial Budget).

### **Fund 401 Surface Water Management**

*Continuation of projects in 2019:*

- \$49,714 Transfer to Parks CIP for Springbrook Park Acquisition
- \$38,000 Transfer to Parks CIP for FSP Utility & North Angle Lane Improvements
- \$100,000 Transfer to Parks CIP for Wards Lake Improvements
- \$51,000 Transfer to Transportation CIP for SRTS Steilacoom Blvd Weller
- \$279,711 Transfer to Transportation CIP for 23rd St SW-BPW to 47th
- \$6,199 Transfer to Transportation CIP for SRTS: GLD (BPW To Steilacoom)

*New:*

- \$40,000 Transfer to Transportation CIP for Custer – Steilacoom to John Dower Road
- \$300,000 Outfall Retrofit
- \$1,398 American Lake Integrated Aquatic Vegetation
- \$430,000 Waughop Lake Treatment

Information Technology Internal Service Charges, 1-Time

*(See Fund 503 Information Technology for additional information on the specific project)*

*New:*

- Cloud Enabled Backup Storage \$2,372
- Multi Drive Tape Solution for Off-site Storage \$791
- Security Enhancements \$791

*Continuation:*

- Broadcast/Streaming Council Meetings \$527
- Disaster Recovery \$1,054
- Disaster Recover/Co-Locations \$1,581
- Computer Replacement \$997
- Document Management System \$15,810
- Vulnerability & Penetration Testing \$1,317



## **Fund 501 Fleet & Equipment**

### ***PD CIU Vehicle #41590, New / 1-Time***

This vehicle was involved in a collision and has been declared a total loss by WCIA. This vehicle was scheduled for replacement in the future but will be moved forward to 2019. The budget request is to add expenditures of \$40,000 in 2019, funded by replacement reserves of \$15,000 and insurance proceeds of \$25,000.

### ***PD K9 Vehicle #40740, New / 1-Time***

This vehicle is one of the most heavily and hardest used vehicle in the PD fleet and was discovered it needs to be replaced in 2019 rather than the budgeted year of 2020. The budget request is to use the 2019 reserve funds of \$41,714 and move vehicle #40860 to pool vehicle releasing the reserve funds of \$24,411 to cover the remaining balance of the vehicle \$66,125.

### ***PD Command Vehicle #40961, Continuation / 1-Time***

Add \$14,879 to complete build of police vehicle #40961, funded by replacement reserves. This vehicle was purchased in 2018 and setup build was not completed in 2018.

### ***PK Vehicle #42210, Continuation / 1-Time***

Add \$55,000 in 2019 for the replacement of vehicle #42210. This vehicle was previously approved in 2018 but was not purchased in 2018.

### ***PK Portable Stage #42870, Continuation / 1-Time***

Add \$9,000 in 2019 for the replacement of portable stage #42870. This was previously approved in 2018 but was not purchased in 2018.

### ***PK Field Rake #43120, Continuation / 1-Time***

Add \$9,000 in 2019 for the replacement of a John Deere Field Rake #43120. This was previously approved in 2018 but was not purchased in 2018.

## **Fund 502 Property Management**

### ***Police Station Security System, Continuation / 1-Time***

Add project balance of \$7,536 to 2019, funded by reserves.

### ***City Hall, HVAC for Server Room, Continuation / 1-Time***

Add project balance of \$6,804 to 2019, funded by reserves.

### ***Fire Sprinklers ATMS, Continuation / 1-Time***

Add project balance of \$30,000 to 2019, funded by reserves.

### ***Police Station Sprinkler System in Server Room, Continuation / 1-Time***

Add project balance of \$25,671 to 2019, funded by reserves.

### ***Police Station Wall In Fuel Island, Continuation / 1-Time***

Add project balance of \$20,000 to 2019, funded by reserves.

### ***Parks FSP Facility HVAC Replacement, Continuation / 1-Time***

Add project balance of \$12,000 to 2019, funded by reserves.

### ***Parks FSP Facility LED Lighting, Continuation / 1-Time***

Add project balance of \$10,000 to 2019, funded by reserves.

### ***Parks FSP Facility Fuel Storage Shed, Continuation / Continuation / 1-Time***

Add project balance of \$10,000 to 2019, funded by reserves.

### ***FSP Utility & North Angle Improvements, Continuation / 1-Time***

Add \$50,000 transfer to Fund 301 Parks CIP in 2019 for utility improvements, funded by reserves.



## **Fund 503 Information Technology**

### ***Cloud Enabled Backup Storage, New / 1-Time (Reallocate Task Management Project Funds)***

Add \$45,000 to 2019. This project is provide the City of Lakewood with a robust scalable, reliable & cloud enabled backup appliance. This solution will drastically reduce the amount of time daily, weekly and monthly backups need to complete. The appliance reduces the amount of disk storage needed to retain and protect data by ratios of 10-55x and greater. Scale up to 150 PB of storage capacity managed by a single system. With throughout up to 68 TB/Hour, the system makes it possible to complete more backups in less time and provide faster, more reliable restores in the event of a disaster or recovery process is needed.

### ***Multi Drive Tape Solution for Off-site Storage, New / 1-Time (Reallocate Task Management Project Funds)***

Add \$15,000 to 2019. This project will work in conjunction with the Storage Solution providing a reliable means to ensure data is written to tape and stored offsite to meet retention policies.

### ***Security Enhancements, New / 1-Time (Reallocate Task Management Project Funds)***

Add \$15,000 to 2019. This project will provide additional security solutions to ensure ingress and egress points are protected from both internal and external threats.

### ***In-Car Cameras, New / 1-Time & Ongoing***

Add \$120,000 in 2019 and \$126,000 for implementation of in-car cameras (20 in 2019 and 21 in 2021) to fully outfit all vehicles. There are currently 16 in-car cameras in place. Ongoing M&O cost is estimated at \$10,000 in 2019 and \$20,000 in 2021.

### ***Fiber Optic Connection at Fort Steilacoom Park, Continuation / 1-Time***

Add \$15,108 to 2019. Additional Networking connections are required for the building/shop. Balance/savings of funds will also be used to purchase additional Wi-Fi networking components. Upon completion, T-1 service will be cancelled.

### ***Broadcast/Streaming Council Meetings, Continuation / 1-Time***

Add \$10,000 to 2019. This is pending completion of Council Chamber Technology project, which is currently underway. The funds will be used to cover third party services for streaming of video to the web.

### ***Website Update/Redesign, Continuation / 1-Time***

Add \$12,745 to 2019. These funds are used as needed to update and maintain the City's website.

### ***Disaster Recovery, Continuation / 1-Time***

Add \$20,000 to 2019. This project is dependent on co-location completion as the plan will incorporate both the primary and secondary data centers. Project is currently underway.

### ***Disaster Recover/Co-Location Police, Continuation / 1-Time***

Add \$30,000 to 2019. This project is dependent on co-location completion as the plan will incorporate both the primary and secondary data centers. Project is currently underway.

### ***Computer Replacement, Continuation / 1-Time***

Add \$18,923 to 2019. These funds are part of the 4 year computer refresh program and will be used as needed to update the City's computers.

### ***MC Workflow System, Continuation / 1-Time***

Add \$15,000 to 2019. The number of cases continues to increase within the Court. These funds are to be used to cover the overage costs above and beyond what was originally estimated during the installation of the electronic court solution.

### ***Legal Workflow System, Continuation / 1-Time***

Add \$19,975 to 2019. This project was postponed due to workload and other priorities. Project is currently underway.



***Document Management System, Continuation / 1-Time***

Add \$300,000 to 2019. This project was postponed due to workload and other priorities. Project is currently underway.

***Vulnerability & Penetration Testing, Continuation / 1-Time***

Add \$25,000 to 2019. This project was originally scheduled to occur in 2018 although due to delays in service delivery from Century Link the project was postponed. Additional data circuits are being installed at the EOC which are needed in order to perform vulnerability and penetration tests at both the primary and secondary data centers. Upon completion of the circuit installation, which is expected to occur late April 2019, vulnerability tests will resume to ensure ingress points are secure and protected.

***Redundant Voice/Data at Police Station, Continuation / 1-Time***

Carry forward project balance of \$10,000 to 2019. This project is dependent on co-location as the plan will incorporate both the primary and secondary data centers. Switches need to be installed at the police station which will allow the IT Division to look at third party solutions for redundant voice/data circuits. Project is currently underway.

***In- Car Video System, Continuation / 1-Time***

Carry forward project balance of \$10,913 to 2019. This project was extended as it is in the process of installing the 16 in-car systems.

**Fund 504 Risk Management**

***AWC Assessment Increase – New / Ongoing***

Add \$5,000 in 2019 and 2020 due to anticipated increases in liability assessments.

***Transfer to Fleet & Equipment Fund, Continuation / 1-Time***

Add \$25,000 in 2019 for transfer of insurance proceeds from police vehicle #41590, funded by insurance proceeds.

**NEXT STEPS**

- April 15, 2019 – Public Hearing
- May 6, 2019 – Adoption

**ATTACHMENTS**

- Exhibit A – Summary of Proposed Adjustments
- Exhibit A(1) – 2019/2020 Original Adopted Budget Per Ord. 700 Adopted Nov. 19, 2018
- Exhibit A(2) – Proposed Revised Budget By Fund- Year 2019
- Exhibit A(3) – Proposed Revised Budget By Fund- Year 2020



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
<b>Grand Total - All Funds</b>			<b>\$ 11,490,719</b>	<b>\$ 19,845,988</b>	<b>\$ 213,531</b>	<b>\$ 392,978</b>
<b>Total - Fund 001 General</b>			<b>\$ 419,719</b>	<b>\$ 2,595,851</b>	<b>\$ 157,510</b>	<b>\$ 359,206</b>
CM - Evans School - 2019 Student Capstone Project	New	1-Time	-	1,850	-	-
CM - City Manager Personnel Cost Based on Performance	New	Ongoing	-	12,913	-	12,913
RM - WCIA Assessment Internal Service Charge	New	Ongoing	-	5,000	-	5,000
IT - Cloud Enabled Backup Storage (M&O) Internal Service Charge	New	1-Time	-	39,133	-	-
IT - Multi Drive Tape Solution for Off Internal Service Charge	New	1-Time	-	13,044	-	-
IT - Security Enhancements (M&O) Internal Service Charge	New	1-Time	-	13,044	-	-
IT - Fiber Optic Connection FSP Internal Service Charge	Continuation	1-Time	-	15,108	-	-
IT - Broadcast/Streaming Council Mtgs (M&O) Internal Service Charge	Continuation	1-Time	-	8,696	-	-
IT - Website Update/Redesign Internal Service Charge	Continuation	1-Time	-	12,745	-	-
IT - Disaster Recovery (M&O) Internal Service Charge	Continuation	1-Time	-	17,392	-	-
IT - Disaster Recover/Co Internal Service Charge	Continuation	1-Time	-	26,088	-	-
IT - Computer Replacement (M&O) Internal Service Charge	Continuation	1-Time	-	16,456	-	-
IT - MC Workflow System Internal Service Charge	Continuation	1-Time	-	15,000	-	-
IT - Legal Workflow System Internal Service Charge	Continuation	1-Time	-	19,975	-	-
IT - Document Management System Internal Service Charge	Continuation	1-Time	-	260,880	-	-
IT - Vulnerability & Penetration Testing (M&O) Internal Service Charge	Continuation	1-Time	-	21,740	-	-
IT - Redundant Voice/Data at Police Station Internal Service Charge	Continuation	1-Time	-	10,000	-	-
IT - In-Car Video System Internal Service Charge	Continuation	1-Time	-	10,913	-	-
CED - Oak Tree Mitigation - Prior Year Balance	Continuation	1-Time	-	75,446	-	-
CED - Earmark Technology Fee - Balance	Continuation	1-Time	-	42,482	-	-
CED - WA State Department of Archaeology & Historic Preservation	Grant	1-Time	12,000	12,000	-	-
CED - WA State Department of Ecology - Shoreline Master Program	Grant	1-Time	10,887	10,887	-	-
CED - WSDOT Relocation & Redevelopment New \$134,574	Continuation & New	1-Time	-	170,000	-	-
CED - Library Property Purchase/Secure Funding	Continuation	1-Time	-	550,000	-	-
MC - Office of Public Defense Grant Balance	Grant	1-Time	58,164	58,164	-	-
MC - Office of Public Defense Grant - Public Defender Training	Grant	1-Time	2,089	2,089	-	-
LG- Dept of Commerce STOP VAWA (Violence Against Women Act)	Grant	1-Time	30,313	30,313	-	-
PD - Humane Society Contract	New	Ongoing	-	30,131	-	37,493



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
PD - In-Car Cameras 1-Time (Qty 20 in 2019 and Qty 21 in 2020) Ongoing M&O Internal Service Charge	New	1-Time & Ongoing	10,000	120,000	20,000	126,000
PD - Implement Teamsters Collective Bargaining Agreement	New	Ongoing	-	11,420	-	17,290
PD - Criminal Justice Training Commission Grant	Grant	1-Time	121,206	121,206	137,510	137,510
PD- Homeland Security Emergency Management Terrorist Training	Grant	1-Time	14,587	14,587	-	-
PD/CSRT - Contracted Services - Balance	Continuation	1-Time	-	10,000	-	-
PD - FBI Pacific Northwest Innocence Lost Task Force	Grant	Ongoing	36,686	1,586	-	-
PD - FBI Safe Streets Task Force	Grant	Ongoing	18,343	793	-	-
PD - State of Washington Vessel Fee Registration	Continuation	Ongoing	-	5,936	-	-
PD - Washington Auto Theft Prevention Authority	Grant	Ongoing	86,366	-	-	-
PD - Pierce County Sex Offender Residency Verification	Grant	Ongoing	19,078	-	-	-
PK/Maint - Utilities - Water/Sewer- Neighborhood Parks	New	Ongoing	-	23,000	-	23,000
PK/HS - Beecher's Foundation Pure Food Kids Workshop - Balance	Continuation	1-Time	-	12,250	-	-
PK/REC - Studio Fitness - Prior Years Balance	Continuation	1-Time	-	7,833	-	-
PK - Transfer to Public Art Fund for Major Art Project	New	1-Time	-	100,000	-	-
PK - Transfer to Parks CIP 301.0006 Gateways Service Club Sign	New	1-Time	-	25,000	-	-
PW - Transfer to Transportation CIP 302.0063 Colonial Center Plaza	New	1-Time	-	517,000	-	-
PW - General/Street Fund Subsidy Continuation \$37,926 / New \$85,825	Continuation & New	1-Time	-	123,751	-	-
<b>Total - Special Revenue Funds</b>			<b>\$ 3,251,228</b>	<b>\$ 4,507,533</b>	<b>\$ -</b>	<b>\$ 238,000</b>
<b>Total - Fund 101 Street O&amp;M</b>			<b>\$ 123,751</b>	<b>\$ 123,751</b>	<b>\$ -</b>	<b>\$ -</b>
O&M - Snow & Ice Removal - Supplies & Personnel	New	1-Time	80,000	80,000	-	-
IT - Cloud Enabled Backup Storage (M&O) Internal Service Charge	New	1-Time	3,495	3,495	-	-
IT - Multi Drive Tape Solution for Off Internal Service Charge	New	1-Time	1,165	1,165	-	-
IT - Security Enhancements (M&O) Internal Service Charge	New	1-Time	1,165	1,165	-	-
IT - Computer Replacement (M&O) Internal Service Charge	Continuation	1-Time	1,470	1,470	-	-
IT - Broadcast/Streaming Council Mtgs (M&O) Internal Service Charge	Continuation	1-Time	777	777	-	-
IT - Disaster Recovery (M&O) Internal Service Charge	Continuation	1-Time	1,554	1,554	-	-
IT - Disaster Recover/Co location Internal Service Charge	Continuation	1-Time	2,331	2,331	-	-
IT - Document Management System Internal Service Charge	Continuation	1-Time	23,310	23,310	-	-
IT - Vulnerability & Penetration Testing (M&O) Internal Service Charge	Continuation	1-Time	1,943	1,943	-	-
PW - Earmark Technology Fee	Continuation	1-Time	6,541	6,541	-	-
<b>Total - Fund 102 Real Estate Excise Tax</b>			<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 238,000</b>
Transfer to Fund 201 for 2019 LTGO Debt Service Earmark for Debt Service	New	1-Time	-	200,000	-	300,000
Reduce Transfer to Fund 302 Transportation CIP 302.0053 Streets: 123rd St SW – Bridgeport Way to 47th Ave SW	New	1-Time	-	-	-	(62,000)



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
Total - Fund 103 Transportation Benefit District			\$ -	\$ 60,000	\$ -	\$ -
Transfer to Fund 302 Transportation CIP 302.0066 Overlay: Custer - Steilacoom to John Dower Road (Pending City Council Bid Approval tentatively April 15, 2019)	New	1-Time	-	60,000	-	-
Total - Fund 105 Property Abatement			\$ 40,000	\$ 508,879	\$ -	\$ -
Property Abatement - Allocate Fund Balance and Anticipated Additional Sources (Abatement Charges & Interest)	Continuation	Ongoing	40,000	504,311	-	-
Rental Housing - Allocate Fund Balance	Continuation	Ongoing	-	4,568	-	-
Total - Fund 106 Public Art			\$ 100,000	\$ 124,886	\$ -	\$ -
Earmark for Major Art Project Funded by Ending Fund Balance	New	1-Time	-	24,886	-	-
Earmark for Major Art Project Funded by Transfer In From General Fund	New	1-Time	100,000	100,000	-	-
Total - Fund 180 Narcotics Seizure			\$ 27,343	\$ 343,703	\$ -	\$ -
Narcotics Seizure - 2018 Balance	Continuation	1-Time	-	316,360	-	-
PD - DEA Tacoma Regional Task Force Grant	Grant	1-Time	18,343	18,343	-	-
PD- US Marshals Joint Law Enforcement Operations Task Force	Grant	1-Time	9,000	9,000	-	-
Total - Fund 181 Felony Seizure			\$ -	\$ 15,044	\$ -	\$ -
Felony Seizure - 2018 Balance	Continuation	1-Time	-	15,044	-	-
Total - Fund 190 CDBG			\$ 1,822,863	\$ 1,876,779	\$ -	\$ -
Eliminate Original 2019 CDBG Estimate Replace with Estimated 2019 CDBG Allocation Below \$475,000 CDBG + \$41,324 2016/2017 Reprogrammed = \$516,324 Total	Grant	1- Time	(565,000)	(565,000)	-	-
2019 CDBG Administration	Grant	1 - Time	95,000	95,000	-	-
2019 Physical Improvements - Debt Service 108th St	Grant	1- Time	51,000	51,000	-	-
2019 Physical Improvements - Low Income St. Lights	Grant	1-Time	135,000	135,000	-	-
2019 Public Service - WorkForce Central	Grant	1- Time	45,000	45,000	-	-
2019 Housing Programs - Major Home Repair	Grant	1- Time	165,324	165,324	-	-
Administration - Prior Year Balance	Grant	1- Time	96,217	96,217	-	-
Administration - Program Income - 2019 Estimated	Grant	1- Time	7,920	7,920	-	-
Administration - Program Income - Prior Year Balance	Grant	1- Time	-	200	-	-
Down Payment Assistance - Revolving Income - 2019 Estimated	Grant	1-Time	960	960	-	-
Down Payment Assistance - Revolving Income - Prior Year Balance	Grant	1-Time	-	19,001	-	-
Housing Programs - Admin of HOME - 2019 Allocation	Grant	1-Time	25,000	25,000	-	-
Housing Programs - Admin of HOME - Prior Year Balance 2015	Grant	1- Time	7,983	7,983	-	-
Housing Programs - Emergency Assistance Displaced Residents - Prior Years Balance	Grant	1- Time	40,726	40,726	-	-
Housing Programs - Major Home Repair - Prior Years Balance	Grant	1- Time	110,179	110,179	-	-
Major Home Repair - Revolving Income - 2019 Allocation	Grant	1-Time	21,096	21,096	-	-
Major Home Repair - Revolving Income - Prior Year Balance	Grant	1-Time	-	36,887	-	-
Physical Improvements - 108th St - Debt Service - Prior Year Balance	Grant	1- Time	50,387	50,387	-	-
Physical Improvements - 123rd St. - Prior Years Balance	Grant	1- Time	489,461	489,461	-	-
HOME - Affordable Housing - Prior Years Balance	Grant	1-Time	259,136	259,136	-	-
HOME - Affordable Housing Hab - Prior Years Balance	Grant	1-Time	368,367	368,367	-	-
HOME - Affordable Housing Other - 2019 Allocation	Grant	1-Time	150,000	150,000	-	-
HOME - Down Payment Assistance - Prior Years Balance	Grant	1-Time	272	-	-	-
HOME - Housing Rehabilitation - Prior Years Balance	Grant	1-Time	238,439	230,170	-	-
HOME - Housing Rehabilitation - 2019 Allocation	Grant	1-Time	30,000	30,000	-	-



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
Nisqually Tribe - Contribution to Minor Repair Housing Loans - Prior Year Revenue is Repayment	Grant	1-Time	396	6,765	-	-
<b>Total - Fund 191 Neighborhood Stabilization Program (NSP)</b>			<b>\$ 66,500</b>	<b>\$ 155,132</b>	<b>\$ -</b>	<b>\$ -</b>
Eliminate Original Estimate	Continuation	1-Time	\$ (8,500)	\$ (8,500)	\$ -	\$ -
Neighborhood Stabilization Grant - Prior Years Balance	Continuation	1-Time	\$ 75,000	\$ 163,632	\$ -	\$ -
<b>Total - Fund 192 Office of Economic Adjustment (OEA)</b>			<b>\$ 905,598</b>	<b>\$ 934,186</b>	<b>\$ -</b>	<b>\$ -</b>
Eliminate Original Estimate	Continuation	1-Time	(227,100)	(277,100)	-	-
Contributions - Executive Leadership	Continuation	1-Time	100,000	-	-	-
Contributions - Steering Committee	Continuation	1-Time	53,000	-	-	-
Contributions - Working Group Chairs	Continuation	1-Time	15,500	-	-	-
Contributions - General Members	Continuation	1-Time	10,500	-	-	-
Contributions - Non-Profit Members	Continuation	1-Time	1,100	-	-	-
SSMCP Personnel & Operations	Continuation	1-Time	-	258,688	-	-
JLUS Implementation	Continuation	1-Time	184,465	184,465	-	-
DOC - North Clear Zone	Continuation	1-Time	768,133	768,133	-	-
<b>Total - Fund 195 Public Safety Grants</b>			<b>\$ 165,173</b>	<b>\$ 165,173</b>	<b>\$ -</b>	<b>\$ -</b>
WTSC Grant - Impaired Driving	Grant	1-Time	2,000	2,000	-	-
WTSC Grant - Target Zero	Grant	1-Time	600	600	-	-
WTSC Grant - Distracted Driving	Grant	1-Time	3,000	3,000	-	-
WTSC Grant - Motorcycle	Grant	1-Time	3,000	3,000	-	-
WTSC Grant - Seatbelts	Grant	1-Time	1,600	1,600	-	-
WTSC Grant - Phlebotomy	Grant	1-Time	34,232	34,232	-	-
Pierce County Sheriff STOP VAWA (Violence Against Women Act) Grant - Officer Training	Grant	1-Time	2,175	2,175	-	-
Emergency Management Planning Grant	Grant	1-Time	16,333	16,333	-	-
Bulletproof Vest Partnership Grant	Grant	1-Time	21,200	21,200	-	-
WA State Recreational Boating Safety Grant	Grant	1-Time	16,150	16,150	-	-
JAG - Grant - TRAIL	Grant	1-Time	22,577	22,577	-	-
JAG - Grant - Video Camera	Grant	1-Time	42,306	42,306	-	-
<b>Grand Total - Debt Service Funds</b>			<b>\$ 176,651</b>	<b>\$ 237,369</b>	<b>\$ 272,021</b>	<b>\$ 271,772</b>
<b>Total - Fund 201 General Obligation Bond Debt Service</b>			<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
Earmark for Additional Debt Service Payment Funded by Transfer In From Fund 102 Excess REET	New	1-Time	200,000	200,000	300,000	300,000
<b>Total - Fund 202 LID Debt Service</b>			<b>\$ (23,349)</b>	<b>\$ 37,369</b>	<b>\$ (27,979)</b>	<b>\$ (28,228)</b>
Adjustments to Debt Service Payments and Assessments to Reflect Current Schedule (Includes Early Redemption of \$45,000)	New	1-Time	(23,349)	37,369	(27,979)	(28,228)
<b>Total - Capital Improvement Project Funds</b>			<b>\$ 5,685,253</b>	<b>\$ 10,094,293</b>	<b>\$ (367,000)</b>	<b>\$ (617,000)</b>
<b>Total - Fund 301 Parks CIP</b>			<b>\$ 1,230,901</b>	<b>\$ 2,926,871</b>	<b>\$ -</b>	<b>\$ (250,000)</b>
301.0003 Harry Todd Playground Replacement Phase 1 & 2 Funded by Ending Balance \$447,917 / LTAC award \$200,000	Continuation	1-Time	-	447,917	-	-
301.0004 FSP Pavilion Phase I Funded by Ending Balance	Continuation	1-Time	-	95,814	-	-
301.0005 Chambers Creek Trail Funded by Ending Balance	Continuation	1-Time	-	100,000	-	-
301.0006 Gateways Funded by Ending Balance	Continuation	1-Time	-	71,702	-	-
301.0006 Gateways - Service Club Sign Funded by Transfer In From General Fund	New	1-Time	25,000	25,000	-	-



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
301.0012 Springbrook Park Acquisition Phase 3 Funded by Ending Balance \$98,000 / Pierce County Conservation Futures \$450,000 / Transfer In From SWM \$49,814	Continuation	1-Time	499,814	597,814	-	-
301.0013 FSP Utility & North Angle Lane Improvements Funded by Ending Balance \$366,031 / Dept of Commerce Grant \$388,000 / Contributions & Donations \$100,000 / Transfer In From Property Mgmt \$50,000 / Transfer In From SWM \$38,000	Continuation	1-Time	576,000	942,031	-	-
301.0014 FSP Angle Lane Parking & Trail Improvement Funded by Ending Balance \$128,744 / Contrib/Donation \$25,000	Continuation	1-Time	25,000	153,744	-	-
301.0016 Park Equipment Replacement Funded by Ending Balance	Continuation	1-Time	-	18,291	-	-
301.0018 Project Support Funded by Ending Balance	Continuation	1-Time	-	63,809	-	-
301.0019 Edgewater Dock Funded by Ending Balance	Continuation	1-Time	-	50,000	-	-
301.0020 Wards Lake Improvements Funded by Transfer In From SWM \$100,000	Continuation	1-Time	100,000	100,000	-	-
301.0022 Banners & Brackets Phase 2 Funded by Ending Balance	Continuation	1-Time	-	10,749	-	-
301.0027 American Lake Improvements Funded by Transfer In From REET \$250,000	Continuation	1-Time	-	250,000	-	(250,000)
301.0030 MVET Paths & Trails Transfer In From 302.0028 MVET Paths & Trails (Close Out)	Continuation	Ongoing	5,087	-	-	-
<b>Total - Fund 302 Transportation CIP</b>			<b>\$ 3,826,258</b>	<b>\$ 6,976,052</b>	<b>\$ (367,000)</b>	<b>\$ (367,000)</b>
302.0002 Street Lights: New LED Street Lights Funded by Ending Balance \$125,383 / CDBG \$135,000	Continuation	1-Time	135,000	260,383	-	-
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming Funded by Ending Balance \$26,797	Continuation	1-Time	-	26,797	-	-
302.0004 Minor Capital & Major Maintenance Funded by Ending Balance \$244,448	Continuation	1-Time	-	244,448	-	-
302.0005 Chip Seal Program - Local Access Roads Funded by Ending Balance \$36,834	Continuation	1-Time	-	66,944	-	-
302.0012 Sidewalks & Traffic Signal: Steilacoom Funded by Ending Balance \$164,553	Continuation	1-Time	-	164,553	-	-
302.0015 112th/111th Kendrick Return of Design Grant Funds Funded by Ending Balance	Continuation	1-Time	(64,144)	11,643	-	-
302.0024 Streets: Steil Blvd – Farwest to Phillips Funded by Ending Balance \$206,791 / WSDOT Grant \$605,000	Continuation	1-Time	605,000	811,791	-	-
302.0025 Sidewalks & Traffic Signal: Military & 112th Funded by Ending Balance \$11,866 / WSDOT Grant \$39,929	Continuation	1-Time	39,929	51,795	-	-
302.0028 MVET Parks & Trails Funded by Ending Balance \$5,087	Continuation	Ongoing	-	5,087	-	-
302.0039 Non-Motorized Trail: GLD Phase I (112Th – WA) Funded by Ending Balance	Continuation	1-Time	-	261,900	-	-
302.0043 Safety: Srts - Phillips Rd Sidewalks & Bike Lanes Funded by Ending Balance \$23,712 / WSDOT Grant \$20,353	Continuation	1-Time	20,353	44,065	-	-
302.0044 Safety: Safe Routes To School - Steilacoom Blvd Funded by Ending Balance \$181,000 / Transfer In From SWM \$51,000	Continuation	1-Time	51,000	232,000	-	-



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
302.0051 Overlay: Lakewood Dr – Flett Creek to 74th Funded by Ending Balance	Continuation	1-Time	-	13,944	-	-
302.0053 123rd St SW-BPW to 47th Funded by Ending Balance \$270,507 / Transfer In From CDBG \$239,461 / Transfer In From SWM \$279,711 / Port of Tacoma Grant \$45,000 / Mitigation from others of \$17,000. Reduction in 2020 of CDBG Transfer \$250,000 / REET Transfer \$62,000.	Continuation	1-Time	581,172	851,968	(367,000)	(367,000)
302.0060 Traffic Signal Replacement: 100th & Lakewood Drive Funded by Ending Balance	Continuation	1-Time	-	70,951	-	-
302.0063 Colonial Center Plaza Funded by Ending Balance \$184,838 / Transfer In From General Fund \$517,000	Continuation	1-Time	517,000	701,838	-	-
302.0064 Streets: 146th, 150th, & Spring St LID Transfer to Fund 501 Fleet & Equip for Return of Interim Financing Funded by GO Bonds or Payoff by Developer	Continuation	1-Time	880,204	880,204	-	-
302.0065 SRTS: GLD (BPW To Steilacoom) Funded by Ending Balance \$203,421 / WSDOT Grant \$207,545 / Transfer In From SWM \$6,199 New \$152,500	Continuation & New	1-Time	213,744	417,165	-	-
302.0066 Overlay: Custer - Steilacoom to John Dower Funded by TBD \$20 VLF \$60,000 / SWM \$40,000 New \$100,000 ; Offset by Reduced Budget for Costs Incurred in 2018	Continuation & New	1-Time	100,000	98,437	-	-
302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive Funded by Ending Balance	Continuation	1-Time	-	65,428	-	-
302.0135 Streets: Washington Blvd & Edgewood Dr (N Fort to GLD) Funded by Ending Balance	Continuation	1-Time	-	43,068	-	-
302.0137 Streets: Steilacoom Blvd/88th Funded by Ending Balance \$616,801 / WSDOT Grant \$747,000	Continuation	1-Time	747,000	1,363,801	-	-
302.0138 Sidewalks: Onyx Dr. SW – 89th to 97th Funded by Ending Balance	Continuation	1-Time	-	287,842	-	-
<b>Total - Fund 311 Sewer Project CIP</b>			<b>\$ 628,094</b>	<b>\$ 88,276</b>	<b>\$ -</b>	<b>\$ -</b>
311.0000 Unallocated Transfer In From Fund 312 (Closes Out Fund 312)	Continuation	1-Time	103,094	-	-	-
311.0002 Side Sewer CIPs Funded by Ending Balance \$92,472	Continuation	1-Time	-	92,472	-	-
311.0004 N. Thorne Ln Sewer Extension Reduce Expenditures by Costs Incurred in 2018 New Funding Source - Pierce County Sewer Program Grant Revenue	Continuation & New	1-Time	450,000	(4,196)	-	-
311.0013 Fort Steilacoom Park Sewer Extension New Funding Source - Pierce Cuntly Sewer Program	New	1-Time	75,000	-	-	-
<b>Total - Fund 312 Sanitary Sewer Connection</b>			<b>\$ -</b>	<b>\$ 103,094</b>	<b>\$ -</b>	<b>\$ -</b>
Transfer Excess Year End Balance To Fund 311 Sewer Project CIP Funded by Ending Balance, Closes Out Fund	Continuation	1-Time	-	103,094	-	-



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
<b>Total - Enterprise Funds</b>			\$ 330,000	\$ 1,321,362	\$ -	\$ -
<b>Total - Fund 401 Surface Water Management</b>			\$ 330,000	\$ 1,321,362	\$ -	\$ -
Transfer to Parks CIP 301.0012 Springbrook Park Acquisition Phase 3	Continuation	1-Time	-	49,814	-	-
Transfer to Parks CIP 301.0013 FSP Utility & North Angle Lane Improvements	Continuation	1-Time	-	38,000	-	-
Transfer to Parks CIP 301.0020 Wards Lake Improvements	Continuation	1-Time	-	100,000	-	-
Transfer to Transportation CIP 302.0044 Safety: Safe Routes to School -Steilacoom Blvd - Weller to Phillips	Continuation	1-Time	-	51,000	-	-
Transfer to Transportation CIP 302.0053 Streets: 123rd St SW – Bridgeport Way to 47th Ave SW	Continuation	1-Time	-	279,711	-	-
Transfer to Transportation CIP 302.0065 Safety: Safe Routes to School - Gravelly Lake Drive (Bridgeport Way to Steilacoom)	Continuation	1-Time	-	6,199	-	-
Transfer to Fund 302 Transportation CIP 302.0066 Overlay: Custer - Steilacoom to John Dower Road (Pending City Council Bid Approval tentatively April 15, 2019)	New	1-Time	-	40,000	-	-
401.0008 Outfall Retrofit Funded by Ending Balance	Continuation	1-Time	-	300,000	-	-
401.0017 American Lake Integrated Aquatic Vegetation Funded by Ending Balance	Continuation	1-Time	-	1,398	-	-
401.0018 Waughop Lake Treatment Funded by Ending Balance, Department of Ecology, & Pierce County Flood Control Zone District Opportunity Fund	Continuation	1-Time	330,000	430,000	-	-
IT - Cloud Enabled Backup Storage (M&O) Internal Service Charge (Reallocate Task Management Funds)	New	1-Time	-	2,372	-	-
IT - Multi Drive Tape Solution for Off Internal Service Charge (Reallocate Task Management Funds)	New	1-Time	-	791	-	-
IT - Security Enhancements (M&O) Internal Service Charge (Reallocate Task Management Funds)	New	1-Time	-	791	-	-
IT - Computer Replacement (M&O) Internal Service Charge	Continuation	1-Time	-	997	-	-
IT - Broadcast/Streaming Council Mtgs (M&O) Internal Service Charge	Continuation	1-Time	-	527	-	-
IT - Disaster Recovery (M&O) Internal Service Charge	Continuation	1-Time	-	1,054	-	-
IT - Disaster Recover/Co Internal Service Charge	Continuation	1-Time	-	1,581	-	-
IT - Document Management System Internal Service Charge	Continuation	1-Time	-	15,810	-	-
IT - Vulnerability & Penetration Testing (M&O) Internal Service Charge	Continuation	1-Time	-	1,317	-	-



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

			Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020					
					Revenue	Expenditure	Revenue	Expenditure				
Total - Internal Service Funds					\$	1,627,868	\$	1,089,579.38	\$	151,000	\$	141,000
Total - Fund 501 Fleet & Equipment					\$	905,204	\$	194,004	\$	-	\$	-
Transfer In From Transportation CIP - Return LID Interim Financing 302.0064 Streets: 146th, 150th, & Spring St LID	Continuation	1-Time	\$	880,204	\$	-	\$	-	\$	-		
PD - Veh #41590 - Move Replacement Year from 2020 - Funded by Reserves \$15,000 / Insurance Proceeds \$25,000	New	1-Time		25,000		40,000		-		-		
PD - Veh #40740 - Move Replacement Year from 2020 - Funded by Reserves	New	1-Time		-		66,125		-		-		
PD - Veh #40961 - To Complete Build - Funded by Reserves	Continuation	1-Time		-		14,879		-		-		
PRCS - Replace Veh #42210-Unspent Funded by Reserves	Continuation	1-Time		-		55,000		-		-		
PRCS - Replace Portable Stage #42870-Unspent Funded by Reserves	Continuation	1-Time		-		9,000		-		-		
PRCS - Replace John Deere Field Rake #43120-Unspent Funded by Reserves	Continuation	1-Time		-		9,000		-		-		
Total - Fund 502 Property Management					\$	-	\$	172,911	\$	-	\$	-
Police Station Security System Funded by Reserves	Continuation	1-Time		-		7,536		-		-		
City Hall, HVAC for Server Room Funded by Reserves	Continuation	1-Time		-		6,804		-		-		
Fire Sprinklers ATMS Funded by Reserves	Continuation	1-Time		-		30,000		-		-		
Police Station Sprinkler System in Server Room Funded by Reserves	Continuation	1-Time		-		26,571		-		-		
Police Station Wall In Fuel Island Funded by Reserves	Continuation	1-Time		-		20,000		-		-		
Parks FSP Facility HVAC Replacement Funded by Reserves	Continuation	1-Time		-		12,000		-		-		
Parks FSP Facility LED Lighting Funded by Reserves	Continuation	1-Time		-		10,000		-		-		
Parks FSP Facility Fuel Storage Shed Funded by Reserves	Continuation	1-Time		-		10,000		-		-		
Transfer to 301.0013 FSP Utility & North Angle Lane Improvements Funded by Reserves	Continuation	1-Time		-		50,000		-		-		
Total - Fund 503 Information Technology					\$	692,664	\$	692,664	\$	146,000	\$	136,000
City Wide/IT - Cloud Enabled Backup Storage (Reallocation of Task Management Funds)	New	1-Time		45,000		45,000		-		-		
City Wide/IT - Multi Drive Tape Solution for Off-site Storage (Reallocation of Task Management Funds)	New	1-Time		15,000		15,000		-		-		
City Wide/IT - Security Enhancements (Reallocation of Task Management Funds)	New	1-Time		15,000		15,000		-		-		
PD - In-Car Cameras 1-Time (\$120,000 Qty 20 in 2019 & \$126,000 Qty 21 in 2020) Ongoing M&O \$10,000 in 2019 & \$20,000 in 2020	New	1-Time & Ongoing		130,000		130,000		146,000		136,000		
Fiber Optic Connection FSP	Continuation	1-Time		15,108		15,108		-		-		
Broadcast/Streaming Council Mtgs - M&O	Continuation	1-Time		10,000		10,000		-		-		
Website Update/Redesign	Continuation	1-Time		12,745		12,745		-		-		
Disaster Recovery - M&O	Continuation	1-Time		20,000		20,000		-		-		



**EXHIBIT A**  
**2019 Carry Forward Budget Adjustment**  
**Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
Disaster Recover/Co-Location Police - M&O	Continuation	1-Time	30,000	30,000	-	-
Computer Replacement - M&O	Continuation	1-Time	18,923	18,923	-	-
MC Workflow System - M&O	Continuation	1-Time	15,000	15,000	-	-
Legal Workflow System - M&O	Continuation	1-Time	19,975	19,975	-	-
Document Management System	Continuation	1-Time	300,000	300,000	-	-
Vulnerability & Penetration Testing - M&O	Continuation	1-Time	25,000	25,000	-	-
Redundant Voice/Data at Police Station - M&O	Continuation	1-Time	10,000	10,000	-	-
In-Car Video System	Continuation	1-Time	10,913	10,913	-	-
<b>Total - Fund 504 Risk Management</b>			<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
WCIA Assessment Increase - Funded by Internal Service Charges	New	Ongoing	5,000	5,000	5,000	5,000
Transfer to Fleet & Equip Fund For Partial Funding of Replacement Totaled Vehicle 41590 Source is Insurance Proceeds	Continuation	1-Time	25,000	25,000	-	-



**EXHIBIT A(1)**  
**2019/2020 ORIGINAL ADOPTED BUDGET BY FUND**  
**Per Ordinance 700 Adopted November 19, 2018**

Fund	2019				2020				
	Beginning Fund Balance	Revenue	Expenditure	Ending Fund Balance	Beginning Fund Balance	Revenue	Expenditure	Ending Fund Balance	
General Government Funds:	\$ 8,049,087	\$ 48,054,532	\$ 49,629,692	\$ 6,473,927	\$ 6,473,927	\$ 49,183,405	\$ 49,321,340	\$ 6,335,992	
001 General	5,798,575	39,325,950	39,868,497	5,256,028	5,256,028	39,725,600	40,114,458	4,867,170	
101 Street	-	2,439,541	2,439,541	-	-	2,455,935	2,455,935	-	
102 Real Estate Excise Tax	83,000	1,700,000	1,783,000	-	-	1,700,000	1,700,000	-	
103 Transportation Benefit District	-	814,000	814,000	-	-	814,000	814,000	-	
104 Hotel/Motel Lodging Tax Fund	1,049,220	800,000	1,049,220	800,000	800,000	800,000	800,000	800,000	
105 Property Abatement/RHSP	-	338,600	338,600	-	-	328,800	328,800	-	
106 Public Art	-	15,000	15,000	-	-	15,000	15,000	-	
180 Narcotics Seizure	-	60,500	60,500	-	-	70,000	70,000	-	
181 Felony Seizure	-	-	-	-	-	-	-	-	
182 Federal Seizure	-	9,600	9,600	-	-	39,600	39,600	-	
190 CDBG	-	565,000	565,000	-	-	560,000	560,000	-	
191 Neighborhood Stabilization Program	-	8,500	8,500	-	-	24,700	24,700	-	
192 OEA Grant/SSMCP	-	277,100	277,100	-	-	277,100	277,100	-	
195 Public Safety Grants	-	105,306	105,306	-	-	130,037	130,037	-	
201 GO Bond Debt Service	-	626,206	626,206	-	-	1,250,656	1,250,656	-	
202 LID Debt Service	-	197,600	197,600	-	-	203,500	203,500	-	
204 Sewer Project Debt	991,245	771,629	1,472,022	290,852	290,852	788,477	537,554	541,775	
251 LID Guaranty	127,047	-	-	127,047	127,047	-	-	127,047	
Capital Project Funds:	\$ 1,040,629	\$ 13,297,960	\$ 10,266,390	\$ 4,072,199	\$ 4,072,199	\$ 15,878,700	\$ 18,303,000	\$ 1,647,899	
301 Parks CIP	-	2,605,000	1,725,000	880,000	880,000	2,980,000	3,860,000	-	
302 Transportation CIP	300,000	8,848,570	6,655,000	2,493,570	2,493,570	12,703,700	14,320,000	877,270	
311 Sewer Project CIP	28,239	1,844,390	1,174,000	698,629	698,629	195,000	123,000	770,629	
312 Sanitary Sewer Connection	712,390	-	712,390	-	-	-	-	-	
Enterprise Fund:	\$ 2,155,074	\$ 3,777,800	\$ 3,853,997	\$ 2,078,878	\$ 2,078,878	\$ 3,954,900	\$ 5,143,366	\$ 890,412	
401 Surface Water Management	2,155,074	3,777,800	3,853,997	2,078,878	2,078,878	3,954,900	5,143,366	890,412	
Internal Service Funds	\$ 5,168,715	\$ 6,033,097	\$ 5,906,452	\$ 5,295,360	\$ 5,295,360	\$ 5,034,796	\$ 5,559,252	\$ 4,770,904	
501 Fleet & Equipment	4,787,279	1,688,521	1,660,720	4,815,080	4,815,080	755,720	1,352,020	4,218,780	
502 Property Management	316,436	777,111	745,111	348,436	348,436	778,684	773,684	353,436	
503 Information Technology	65,000	1,982,806	1,915,962	131,844	131,844	1,915,733	1,848,889	198,688	
504 Risk Management	-	1,584,659	1,584,659	-	-	1,584,659	1,584,659	-	
Grand Total All Funds	\$ 16,413,505	\$ 71,163,389	\$ 69,656,531	\$ 17,920,364	\$ 17,920,364	\$ 74,051,801	\$ 78,326,958	\$ 13,645,207	
			Total Budget	87,576,895				Total Budget	91,972,165



EXHIBIT A(2)  
PROPOSED REVISED BUDGET BY FUND - YEAR 2019

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
<b>General Government Funds:</b>	<b>8,049,087</b>	<b>4,993,686</b>	<b>13,042,773</b>	<b>48,054,532</b>	<b>3,837,599</b>	<b>51,892,131</b>	<b>49,629,692</b>	<b>7,340,754</b>	<b>56,970,446</b>	<b>7,964,458</b>
<b>001</b> General	\$ 5,798,575	\$ 3,048,961	\$ 8,847,536	\$ 39,325,950	\$ 409,719	\$ 39,735,669	\$ 39,868,497	\$ 2,595,849	\$ 42,464,346	\$ 6,118,859
<b>101</b> Street	-	-	-	2,439,541	123,752	2,563,293	2,439,541	123,752	2,563,293	-
<b>102</b> Real Estate Excise Tax	83,000	626,417	709,417	1,700,000	-	1,700,000	1,783,000	200,000	1,983,000	426,417
<b>103</b> Transportation Benefit District	-	141,325	141,325	814,000	-	814,000	814,000	60,000	874,000	81,325
<b>104</b> Hotel/Motel Lodging Tax Fund	1,049,220	115,984	1,165,204	800,000	-	800,000	1,049,220	-	1,049,220	915,984
<b>105</b> Property Abatement/RHSP	-	468,879	468,879	338,600	40,000	378,600	338,600	508,879	847,479	-
<b>106</b> Public Art	-	24,886	24,886	15,000	100,000	115,000	15,000	124,886	139,886	-
<b>180</b> Narcotics Seizure	-	316,361	316,361	60,500	27,343	87,843	60,500	343,704	404,204	-
<b>181</b> Felony Seizure	-	15,045	15,045	-	-	-	-	15,045	15,045	-
<b>182</b> Federal Seizure	-	-	-	9,600	-	9,600	9,600	-	9,600	-
<b>190</b> CDBG	-	53,916	53,916	565,000	1,822,863	2,387,863	565,000	1,876,779	2,441,779	-
<b>191</b> Neighborhood Stabilization Prog	-	88,632	88,632	8,500	66,500	75,000	8,500	155,132	163,632	-
<b>192</b> OEA Grant/SSMCP	-	73,702	73,702	277,100	905,598	1,182,698	277,100	934,186	1,211,286	45,114
<b>195</b> Public Safety Grants	-	-	-	105,306	165,173	270,479	105,306	165,173	270,479	-
<b>201</b> GO Bond Debt Service	-	-	-	626,206	200,000	826,206	626,206	200,000	826,206	-
<b>202</b> LID Debt Service	-	67,726	67,726	197,600	(23,349)	174,251	197,600	37,369	234,969	7,008
<b>204</b> Sewer Project Debt	991,245	(50,788)	940,457	771,629	-	771,629	1,472,022	-	1,472,022	240,064
<b>251</b> LID Guaranty	127,047	2,640	129,687	-	-	-	-	-	-	129,687
<b>Capital Project Funds:</b>	<b>1,040,629</b>	<b>4,929,027</b>	<b>5,969,656</b>	<b>13,297,960</b>	<b>5,685,253</b>	<b>18,983,213</b>	<b>10,266,390</b>	<b>10,094,293</b>	<b>20,360,683</b>	<b>4,592,186</b>
<b>301</b> Parks CIP	-	1,492,523	1,492,523	2,605,000	1,230,901	3,835,901	1,725,000	2,926,871	4,651,871	676,553
<b>302</b> Transportation CIP	300,000	3,243,423	3,543,423	8,848,570	3,826,258	12,674,828	6,655,000	6,976,052	13,631,052	2,587,199
<b>311</b> Sewer Project CIP	28,239	89,987	118,226	1,844,390	628,094	2,472,484	1,174,000	88,276	1,262,276	1,328,434
<b>312</b> Sanitary Sewer Connection	712,390	103,094	815,484	-	-	-	712,390	103,094	815,484	-
<b>Enterprise Fund:</b>	<b>2,155,074</b>	<b>2,890,195</b>	<b>5,045,269</b>	<b>3,777,800</b>	<b>330,000</b>	<b>4,107,800</b>	<b>3,853,997</b>	<b>1,321,362</b>	<b>5,175,359</b>	<b>3,977,710</b>
<b>401</b> Surface Water Management	2,155,074	2,890,195	5,045,269	3,777,800	330,000	4,107,800	3,853,997	1,321,362	5,175,359	3,977,710
<b>Internal Service Funds:</b>	<b>5,168,715</b>	<b>(749,799)</b>	<b>4,418,916</b>	<b>6,033,097</b>	<b>1,617,868</b>	<b>7,650,965</b>	<b>5,906,452</b>	<b>1,079,579</b>	<b>6,986,031</b>	<b>5,083,850</b>
<b>501</b> Fleet & Equipment	4,787,279	(951,501)	3,835,778	1,688,521	905,204	2,593,725	1,660,720	194,004	1,854,724	4,574,779
<b>502</b> Property Management	316,436	176,702	493,138	777,111	-	777,111	745,111	172,911	918,022	352,227
<b>503</b> Information Technology	65,000	25,000	90,000	1,982,806	682,664	2,665,470	1,915,962	682,664	2,598,626	156,844
<b>504</b> Risk Management	-	-	-	1,584,659	30,000	1,614,659	1,584,659	30,000	1,614,659	-
<b>Total All Funds</b>	<b>16,413,505</b>	<b>\$ 12,063,109</b>	<b>\$28,476,614</b>	<b>\$ 71,163,389</b>	<b>\$ 11,470,720</b>	<b>\$82,634,109</b>	<b>\$ 69,656,531</b>	<b>\$ 19,835,988</b>	<b>\$89,492,519</b>	<b>\$ 21,618,204</b>



**EXHIBIT A(3)**  
**PROPOSED REVISED BUDGET BY FUND - YEAR 2020**

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
<b>General Government Funds:</b>	<b>\$ 6,473,927</b>	<b>\$ 1,490,531</b>	<b>\$ 7,964,458</b>	<b>\$ 49,183,405</b>	<b>\$ 409,531</b>	<b>\$ 49,592,936</b>	<b>\$ 49,321,340</b>	<b>\$ 868,978</b>	<b>\$ 50,190,318</b>	<b>\$ 7,367,076</b>
001 General	5,256,028	862,831	6,118,859	39,725,600	137,510	39,863,110	40,114,458	359,206	40,473,664	5,508,305
101 Street	-	-	-	2,455,935	-	2,455,935	2,455,935	-	2,455,935	-
102 Real Estate Excise Tax	-	426,417	426,417	1,700,000	-	1,700,000	1,700,000	238,000	1,938,000	188,417
103 Transportation Benefit District	-	81,325	81,325	814,000	-	814,000	814,000	-	814,000	81,325
104 Hotel/Motel Lodging Tax Fund	800,000	115,984	915,984	800,000	-	800,000	800,000	-	800,000	915,984
105 Property Abatement/RHSP	-	-	-	328,800	-	328,800	328,800	-	328,800	-
106 Public Art	-	-	-	15,000	-	15,000	15,000	-	15,000	-
180 Narcotics Seizure	-	-	-	70,000	-	70,000	70,000	-	70,000	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	39,600	-	39,600	39,600	-	39,600	-
190 CDBG	-	-	-	560,000	-	560,000	560,000	-	560,000	-
191 Neighborhood Stabilization Prog	-	-	-	24,700	-	24,700	24,700	-	24,700	-
192 OEA Grant/SSMCP	-	45,114	45,114	277,100	-	277,100	277,100	-	277,100	45,114
195 Public Safety Grants	-	-	-	130,037	-	130,037	130,037	-	130,037	-
201 GO Bond Debt Service	-	-	-	1,250,656	300,000	1,550,656	1,250,656	300,000	1,550,656	-
202 LID Debt Service	-	7,008	7,008	203,500	(27,979)	175,521	203,500	(28,228)	175,272	7,257
204 Sewer Project Debt	290,852	(50,788)	240,064	788,477	-	788,477	537,554	-	537,554	490,987
251 LID Guaranty	127,047	2,640	129,687	-	-	-	-	-	-	129,687
<b>Capital Project Funds:</b>	<b>\$ 4,072,199</b>	<b>\$ 519,987</b>	<b>\$ 4,592,186</b>	<b>\$ 15,878,700</b>	<b>\$ (367,000)</b>	<b>\$ 15,511,700</b>	<b>\$ 18,303,000</b>	<b>\$ (617,000)</b>	<b>\$ 17,686,000</b>	<b>\$ 2,417,886</b>
301 Parks CIP	880,000	(203,447)	676,553	2,980,000	-	2,980,000	3,860,000	(250,000)	3,610,000	46,553
302 Transportation CIP	2,493,570	93,629	2,587,199	12,703,700	(367,000)	12,336,700	14,320,000	(367,000)	13,953,000	970,899
311 Sewer Project CIP	698,629	629,805	1,328,434	195,000	-	195,000	123,000	-	123,000	1,400,434
312 Sanitary Sewer Connection	-	-	-	-	-	-	-	-	-	-
<b>Enterprise Fund:</b>	<b>\$ 2,078,878</b>	<b>\$ 1,898,833</b>	<b>\$ 3,977,711</b>	<b>\$ 3,954,900</b>	<b>\$ -</b>	<b>\$ 3,954,900</b>	<b>\$ 5,143,366</b>	<b>\$ -</b>	<b>\$ 5,143,366</b>	<b>\$ 2,789,245</b>
401 Surface Water Management	2,078,878	1,898,833	3,977,711	3,954,900	-	3,954,900	5,143,366	-	5,143,366	2,789,245
<b>Internal Service Funds:</b>	<b>\$ 5,295,360</b>	<b>\$ (211,510)</b>	<b>\$ 5,083,850</b>	<b>\$ 5,034,796</b>	<b>\$ 131,000</b>	<b>\$ 5,165,796</b>	<b>\$ 5,559,252</b>	<b>\$ 131,000</b>	<b>\$ 5,690,252</b>	<b>\$ 4,559,394</b>
501 Fleet & Equipment	4,815,080	(240,301)	4,574,779	755,720	-	755,720	1,352,020	-	1,352,020	3,978,479
502 Property Management	348,436	3,791	352,227	778,684	-	778,684	773,684	-	773,684	357,227
503 Information Technology	131,844	25,000	156,844	1,915,733	126,000	2,041,733	1,848,889	126,000	1,974,889	223,688
504 Risk Management	-	-	-	1,584,659	5,000	1,589,659	1,584,659	5,000	1,589,659	-
<b>Total All Funds</b>	<b>17,920,364</b>	<b>\$ 3,697,841</b>	<b>\$21,618,205</b>	<b>\$ 74,051,801</b>	<b>\$ 173,531</b>	<b>\$74,225,332</b>	<b>\$ 78,326,958</b>	<b>\$ 382,978</b>	<b>\$78,709,936</b>	<b>\$ 17,133,601</b>





To: Mayor and City Councilmembers  
 From: Tho Kraus, Assistant City Manager/Administrative Services  
 Through: John J. Caulfield, City Manager *John J. Caulfield*  
 Date: March 25, 2019  
 Subject: City of Lakewood Transportation Benefit District 2018 Annual Report

### Report Purpose

This report provides information on the status of the City of Lakewood Transportation Benefit District ("District") and fulfills the requirements of the State of Washington and the District for an annual report. Below are excerpts from the relevant state law and local documents.

RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

### Action taken by the City Council

- Adopted the 2017 TBD Annual Report on April 23, 2018

### Next Steps

- Approve the 2018 TBD Annual Report on April 1, 2019 (Consent Agenda)

### Transportation Benefit District Financial Summary

The following table provides a summary of the Transportation Benefit District Fund for fiscal year 2018.

<b>Fund 103 Transportation Benefit District</b>	<b>2018 Estimate</b>	<b>2018 Actual</b>
Revenues:		
\$20 Vehicle License Fee	\$ 814,000	\$ 835,710
Interest Earnings	-	3,906
<b>Total Revenues</b>	<b>\$ 814,000</b>	<b>\$ 839,616</b>
Expenditures (Transfers to Transportation CIP Fund):		
302.0049 Overlay: 59th - Main Street to 100th	496,000	380,291
302.0137 Streets: 88th – Steilacoom Blvd to Custer (Weller to Custer)	461,506	461,506
<b>Total Expenditures</b>	<b>\$ 957,506</b>	<b>\$ 841,797</b>
<b>Beginning Fund Balance, January 1</b>	<b>\$ 143,506</b>	<b>\$ 143,506</b>
<b>Ending Fund Balance, December 31</b>	<b>\$ -</b>	<b>\$ 141,325</b>

*Note – The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The administration fee is the maximum amount permitted by RCW 82.80.140.*



## TBD Funded Projects – Revenues, Expenditures & Construction Schedules

The following is an update of TBD funded projects that were completed in 2018 and/or expected to be completed in the near future.

### 302.0051 Overlay: Lakewood Drive – Flett Creek to 74th

<b>302.0051 Overlay: Lakewood Drive - Flett Creek to 74th</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>Total Project</b>
Revenues:				
TBD \$20 Vehicle License Fee	\$ 682,500	\$ -	\$ -	\$ 682,500
Motor Vehicle Excise Tax	-	-	-	-
General Fund	-	-	-	-
Real Estate Excise Tax	527,500	157,000	-	684,500
SWM Fund	-	185,105	-	185,105
<b>Total Revenues</b>	<b>\$ 1,210,000</b>	<b>\$ 342,105</b>	<b>\$ -</b>	<b>\$ 1,552,105</b>
Expenditure:				
Capital	-	1,538,161	13,944	1,552,105
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 1,538,161</b>	<b>\$ 13,944</b>	<b>\$ 1,552,105</b>
<b>Beginning Fund Balance, January 1</b>	<b>\$ -</b>	<b>\$ 1,210,000</b>	<b>\$ 13,944</b>	<b>\$ -</b>
<b>Ending Fund Balance, December 31</b>	<b>\$ 1,210,000</b>	<b>\$ 13,944</b>	<b>\$ -</b>	<b>\$ -</b>

The Lakewood Drive from Flett Creek to 74th St. project addressed an old roadway at the end of its usable life with limited non-motorized facilities. The roadway had full depth fatigue cracking in the wheel paths and areas of on-going maintenance due to the roadway potholing and sinking. These roadway failures required Operations and Maintenance staff to fill potholes sometimes on a weekly basis during the winter of 2017/2018. This was addressed by the removal of the entire existing street asphalt pavement along with grading three inches of the existing base material and fixing any weak areas therein.

This project was designed, bid and built in 2018. During the design of the overlay of Lakewood Drive, it was identified that the roadway need to be completely rebuilt and a wide nine foot sidewalk was added to the west side of the roadway and a five foot sidewalk on the east side to accommodate all non-motorized uses. Lighting was added in some locations as well as storm water upgrades as necessary to construct a complete street.

The construction contract for the project was awarded by City Council on May 14, 2018. The contractor worked quickly to complete the project ahead of winter weather and the City issued Substantial completion on October 23, 2018. This roadway will provide many years of service to all users and allow Operations and Maintenance staff to target resources to other areas of the City.





*Before condition of Lakewood Drive, full depth pavement failure in wheel paths.*



*After condition of Lakewood Drive looking south toward Flett Creek.*





*Before condition of Lakewood Drive, full depth pavement failure and roadway patching.*



*After condition of Lakewood Drive looking south.*





*Before showing roadway cracking and the need for full depth pavement replacement including the need for curb and gutter, and sidewalk on the west side of the roadway.*



*During Construction: subgrade preparation ahead of new sidewalk and pavement.*





*After condition of Lakewood Drive looking north, nine foot sidewalk.*



*During Construction: Wall construction to accommodate new sidewalk.*





*After condition of Lakewood Drive looking south, nine foot sidewalk.*



*During Construction: utility relocation to accommodate improvements.*





*During Construction: roadway removal and replacement, preparing grade for new sidewalk.*



*After condition of Lakewood Drive looking north, nine foot sidewalk.*





*After condition of Lakewood Drive looking north, nine foot sidewalk.*



*After condition of Lakewood Drive looking north, nine foot sidewalk.*



### 302.0049 Overlay: 59<sup>th</sup> – Main Street to 100<sup>th</sup>

302.0049 Overlay: 59th - Main Street to 100th	2018 Actual	Total Project
Revenues:		
TBD \$20 Vehicle License Fee	\$ 380,291	\$ 380,291
<b>Total Revenues</b>	<b>\$ 380,291</b>	<b>\$ 380,291</b>
Expenditure:		
Capital	380,291	380,291
<b>Total Expenditures</b>	<b>\$ 380,291</b>	<b>\$ 380,291</b>
Beginning Fund Balance, January 1	\$ -	\$ -
Ending Fund Balance, December 31	\$ -	\$ -

This project was designed, bid and built in 2018. The project was primarily a roadway overlay project with pedestrian ADA improvements at 59<sup>th</sup> and Towne Center Blvd. This roadway is on a bus route, and the section from Towne Center Blvd. to 100<sup>th</sup> St. receives a higher pavement loading due to the transit center. The roadway was at a point where an overlay would preserve the structural capacity of the roadway, however if it had been allowed to continue to degrade a full rebuild would ultimately be required. The road had been patched in the past, in 2008 structural full depth patching was done primarily in areas where the Pierce Transit bus stops are located. This patching allowed the City to delay a full overlay until 2018.

The overlay work was done very quickly, with the Council award on April 16, 2018 and completion was issued June 29, 2018. This was a very successful project, with minimal impact to the residents and businesses in the Towne Center. 59<sup>th</sup> Ave. will provide good service for many years to come and it meets current ADA requirements.



*Upgrade of existing pedestrian facilities to meet ADA requirements.*





*Roadway grinding and Hot Mix asphalt overlay of the existing roadway.*



*After condition of 59<sup>th</sup> Ave. looking north, 10 months after pavement overlay completion.*



### 302.0137 Streets: Steilacoom Blvd/88<sup>th</sup> St (Weller to Custer)

302.0137 Streets: Steilacoom Blvd/88th St (Weller to Custer)	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate	Total Project
Revenues:						
TBD \$20 Vehicle License Fee	\$ -	\$ 461,506	\$ -	\$ -	\$ -	\$ 461,506
Motor Vehicle Excise Tax	-	-	-	-	-	-
Grants Anticipated - PSRC	-	-	-	-	747,000	747,000
Grants Anticipated - SRTS	-	-	-	-	450,000	450,000
Grants Secured - WSDOT	-	-	747,000	-	-	747,000
GO Bond Proceeds	-	-	1,082,430	-	1,899,300	2,981,730
General Fund	-	75,000	-	-	75,270	150,270
Real Estate Excise Tax	61,500	26,994	-	-	-	88,494
SWM Fund	-	-	43,000	62,000	578,000	683,000
<b>Total Revenues</b>	<b>\$ 61,500</b>	<b>\$ 563,500</b>	<b>\$ 1,872,430</b>	<b>\$ 62,000</b>	<b>\$ 3,749,570</b>	<b>\$ 6,309,000</b>
Expenditure:						
Capital	-	8,199	1,652,801	798,000	3,850,000	6,309,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 8,199</b>	<b>\$ 1,652,801</b>	<b>\$ 798,000</b>	<b>\$ 3,850,000</b>	<b>\$ 6,309,000</b>
<b>Beginning Fund Balance, January 1</b>	<b>\$ -</b>	<b>\$ 61,500</b>	<b>\$ 616,801</b>	<b>\$ 836,430</b>	<b>\$ 100,430</b>	<b>\$ -</b>
<b>Ending Fund Balance, December 31</b>	<b>\$ 61,500</b>	<b>\$ 616,801</b>	<b>\$ 836,430</b>	<b>\$ 100,430</b>	<b>\$ -</b>	<b>\$ -</b>

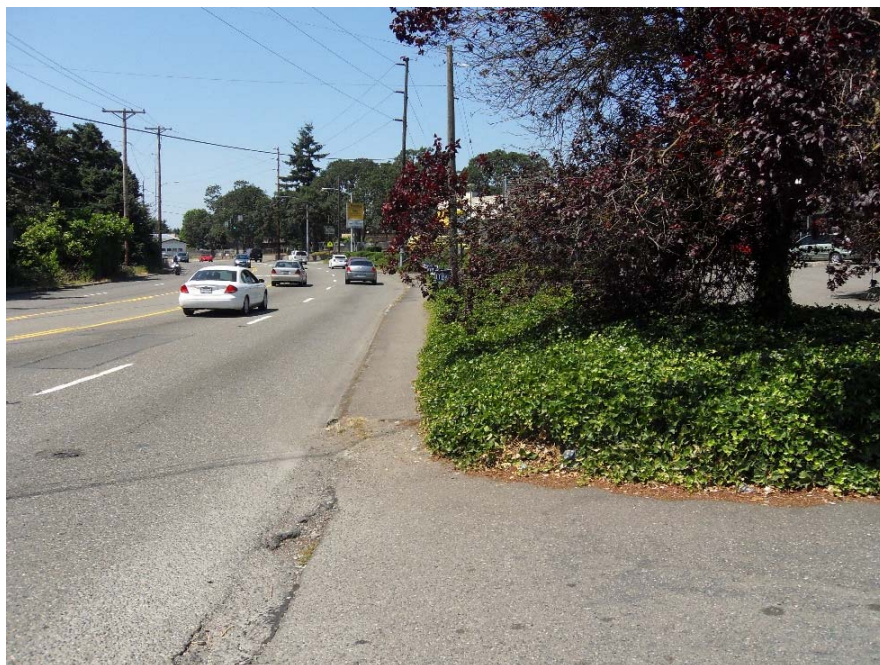
Note – The following projects were merged with 302.00137 Streets: Steilacoom Blvd/88<sup>th</sup> (Weller to Custer):

- 302.0050 Overlay: Steilacoom Blvd/88<sup>th</sup> St (Weller to Custer) – Design Only – TBD Funds \$217,506
- 302.0052 Overlay: Steilacoom Blvd/88<sup>th</sup> St (Weller to Custer) – Construction Only – TBD Funds \$244,000
- 302.0099 Sidewalks: Steilacoom Blvd/88<sup>th</sup> St (Phillips Road to Custer) – Survey Only – TBD Fund \$0

The project is currently in the design phase with the portion of Steilacoom Blvd. from Weller Road to Phillips Road at a 60% design level. Right-of-way acquisition and is underway and project completion is anticipated at the end of 2020.

Survey has been completed and design is underway for the portion of 302.0137 Steilacoom Boulevard from Phillips Road to 88<sup>th</sup> Street and 88<sup>th</sup> Street from Steilacoom Boulevard to Custer Road. In 2019 City Staff will design both the overlay and the complete street improvements for the remaining portion of the corridor from Weller Road to Custer Road. By year-end, the overlay portion of design will be complete and advertisement will occur no later than January, 2020. The curb and gutter portion may or may not be complete depending upon any needed right-of-way acquisitions.

The following photos show the current condition of the roadway and the need for the capital improvements.



Existing Condition: showing need for overlay, curb and gutter, and sidewalk.  
(Steilacoom Blvd. looking west on the north side of the road between Phillips Rd. and Weller Rd.)





*Existing Condition: showing need for overlay, curb and gutter, and sidewalk.  
(Steilacoom Blvd. looking east on the south side of the road between Phillips Rd. and Weller Rd.)*



*Existing Condition: showing need for overlay, curb and gutter, and sidewalk.  
(Steilacoom Blvd. looking east on the south side of the road between Phillips Rd. and 88<sup>th</sup> St.)*





*Existing Condition: showing need for overlay, curb and gutter, and sidewalk.  
(88<sup>th</sup> St. looking east on the south side of the road between Steilacoom Blvd. and Custer Rd.)*



*Existing Condition: showing need for overlay, curb and gutter, and sidewalk.  
(88<sup>th</sup> St. looking west on the north side of the road between Custer Rd. and Steilacoom Blvd.)*





*Existing Condition: showing need for overlay, curb and gutter, and sidewalk.  
(88<sup>th</sup> St. looking east on the north side of the road between Steilacoom Blvd. and Custer Rd.)*



*Existing Condition: showing need for overlay, curb and gutter, and sidewalk.  
(88<sup>th</sup> St. looking west on the south side of the road between Custer Rd. and Steilacoom Blvd.)*





To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager/Administrative Services  
Through: John J. Caulfield, City Manager *John J. Caulfield*  
Date: March 25, 2019  
Subject: Review of Transportation Benefit District

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## Background

The 6-Year Transportation Capital Improvement Plan was updated for 2019-2024 and was subsequently approved by the City Council as part of the 2019/2020 Adopted Biennial Budget. This updated plan includes two projects that are projected to receive funding from the Transportation Benefit District \$20 Vehicle Licensing Fee (TBD \$20 VLF); however, are not on the current Transportation Benefit District Ordinance. As stated during the 2019/2020 budget process, these two projects are proposed to be added to the list of TBD eligible projects, which requires a modification to the current TBD Ordinance.

The two additional projects are:

- **302.0077 Non-Motorized Trail: Gravelly Lake Drive – Washington Boulevard to Nyanza Road SW**  
This project includes installing curb and gutter on both sides of Gravelly Lake Drive between Nyanza (south) and Washington Boulevard and a 10-foot to 12-foot wide non-motorized pathway on the lake side of the roadway. Also included are street lighting, associated storm drainage and a hot mix asphalt overlay of the entire roadway section. Total estimated project cost of \$4,598,000 is funded by \$3,580,600 from GO Bond Proceeds, \$327,400 from TBD \$20 VLF and \$690,000 from Surface Water Management Fund. Design cost of \$330,000 in 2020 and construction cost of \$4,268,000 in 2021.
- **302.0131 Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way**  
This project includes roadway overlay, signage, striping, and sidewalks northside along John Dower Elementary School. Total estimated project cost of \$840,000 is funded by \$763,600 from TBD \$20 VLF and \$76,400 from Surface Water Management Fund. Design cost of \$240,000 in 2022 and construction cost of \$600,000 in 2023.

## Recommendation

Approve the proposed revised Transportation Benefit District Ordinance to include the two additional projects:

## Next Steps

April 15, 2019 – Public Hearing on Transportation Benefit District Ordinance  
May 6, 2019 – Adopt Transportation Benefit District Ordinance

## Attachment

Proposed Revised Transportation Benefit District Ordinance



## ORDINANCE NO. XXX

AN ORDINANCE of the City Council of the City of Lakewood, Washington, relating to the approval of projects to be funded with revenue generated by the City of Lakewood's Transportation Benefit District.

WHEREAS, on August 6, 2012 the City Council of the City of Lakewood adopted Ordinance No. 550 establishing a Transportation Benefit District, as authorized by RCW 35.21.225 and subject to the provisions of Chapter 36.73. RCW; and

WHEREAS, on September 15, 2014 an annual vehicle license fee in the amount of \$20 was established, consistent with RCW 36.73.065 to be collected by the Washington Department of Licensing on qualifying vehicles, as set forth in RCW 82.80.140 and Chapter 36.73 RCW; and

WHEREAS, the Transportation Benefit District finds it in the best interest of the District to fund transportation improvements that are consistent with existing state, regional or local transportation plans; and

WHEREAS, as part of the 2019/2020 biennial budget, the 6-Year Transportation Capital Improvement Plan was updated for 2019-2024 and determined that TBD funds are necessary to balance the updated CIP plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN as Follows:

Section 1. Amendment. The Lakewood Transportation Benefit District Ordinance TBD-01, is hereby amended as follows:

Projects. The projects listed herein shall be funded with revenue generated by the Transportation Benefit District:

- Steilacoom Boulevard – Lakewood Dr to W of South Tac Way
- Pacific Highway – 108<sup>th</sup> to SR 512
- 100<sup>th</sup> – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Dr – 100<sup>th</sup> to Steilacoom Blvd
- Lakewood Dr – Flett Creek to N. City Limits
- Main Street – Gravelly Lake Drive to 108<sup>th</sup> St
- 59<sup>th</sup> – Main Street to 100<sup>th</sup>
- 59<sup>th</sup> – 100<sup>th</sup> to Bridgeport to Pacific Highway



- 108<sup>th</sup> – Main Street to Bridgeport
- Custer – Steilacoom to John Dower
- 88<sup>th</sup> – Steilacoom to Custer
- 100<sup>th</sup> – 59<sup>th</sup> to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way

Section 2. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 3. Effective Date. That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this 6<sup>th</sup> day of May, 2019.

CITY OF LAKEWOOD

Attest:

\_\_\_\_\_  
Don Anderson, Mayor

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Ann Wachter, City Attorney