



LANDMARKS & HERITAGE ADVISORY BOARD

January 24, 2019 Meeting Minutes
American Lake Conference Room
6000 Main Street SW
Lakewood, WA 98499

“The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood.”

CALL TO ORDER

The meeting was called to order by Mr. Glen Spieth, Chair, at 6:01 p.m.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Joan Cooley, Bob Jones, Beth Campbell, Marjorie Thomas-Candau and Bill Elder

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB is Councilmember John Simpson

Staff Present: Courtney Brunell, Planning Manager and Karen Devereaux, Administrative Assistant

Acceptance/Changes to Agenda

No changes were made to the agenda.

Approval of Minutes

The minutes of the meetings held on November 29, 2018 were approved as written by voice vote, M/S/C Cooley/Campbell. Motion to approve the minutes passed unanimously, 6-0.

Announcements

Mr. Glen Spieth shared with the group that the Lakewood Historical Society has received its Certificate of Occupancy from the City Building Official for their museum inside the Colonial Plaza at the Terrace Theater.

The group welcomed newest member Mr. William “Bill” Elder. Ms. Courtney Brunell provided him with a LHAB Reference Binder including a 2019 Work Plan, By-Laws, List of Lakewood Designated Landmarks & Properties Listed on the National Register and Washington Heritage Register, Historic Properties Inventories as well as an interesting document on the history of Lakewood.

A list of the groups contact information was shared and Ms. Brunell reminder advisory board members in keeping with the open meetings act not to send “All” emails but to make requests or answer directly only to her email.

PUBLIC COMMENTS

None

PUBLIC HEARINGS

None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

Update on Northwest Vernacular Contract for Reconnaissance-Level Survey

Ms. Courtney Brunell informed members of the consultants proposed schedule and tasks to ensure completion of the survey on time; specific milestones and dates were shared. Of importance in February is a mailing notification to property owners about performing the field work, set up of field map and WISSARD form to complete survey and historic context research. Field work is scheduled during the weeks of the 4th and 11th with physical descriptions and photographs cataloged. The following week will include development of the public workshop and promotional materials. The first of two public outreach meetings is scheduled for February 28th. The LHAB members will attend that meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

Vote for 2019 Chair and Vice-Chair Positions

Mr. Glen Spieth, Chair, opened the floor for nominations.

Ms. Marjorie Thomas-Candau nominated Mr. Glen Spieth for the position of Chair. No other nominations were made. A voice vote was taken and passed unanimously, 6-0.

Ms. Beth Campbell nominated Ms. Marjorie Thomas-Candau for the position of Vice-Chair. No other nominations were made. A voice vote was taken and passed unanimously, 6-0.


Review of the 2019 Work Plan

Members reviewed the projects on the work plan and many eagerly agreed to focus their efforts on specific sets of new goals. A program is being created to designate "hardscaping" such as bridges as historic landmarks. Implementation of a historic streets program is also being considered, which would include installation of new signage along major thoroughfares throughout the city. Members are working to develop frequently asked questions (FAQ's sheet) to post on the website. Staff and board members are exploring the use of the Community Landmark designation on parcels for the Colonial Center, Thornewood Castle and Little Church on the Prairie.

LHAB members are reaching out to other jurisdictions, reviewing the policies used and scheduling talks to learn about successful programs that can put into operation within the City of Lakewood.

Next Meeting the next regularly scheduled meeting will be Thursday, February 28th at 6:30 PM in the American Lake Conference Room 1A. (This meeting will be held during the Oak Park Open House held in the City of Lakewood City Hall Council Chambers at 6:30 PM).

Meeting Adjourned at 7:00 p.m.



Glen Spieth, Chair
Landmarks & Heritage Advisory Board

03/28/2019



Karen Devereaux, Recording Secretary to the
Landmarks & Heritage Advisory Board

03/28/2019