



Lakewood Civil Service Commission

Thursday, June 7, 2018 a.m.
Lakewood City Hall
1st Floor American Lake Room
6000 Main Street SW
Lakewood, WA 98499

Present: Chair David Boyd, Commissioner Dennis Roden, Civil Service Secretary-Chief Examiner Mary Pandrea, Assistant City Attorney Kimberly Cox, Sergeant Scott Novasky
Excused: Commissioner Eileen Bisson

MINUTES

Call to Order

The meeting was called to order by Chair Boyd at 9:33 a.m. Commissioner Roden participated via conference call.

Amendments to Agenda

None

Approval of Minutes

It was moved and seconded to approve the minutes for the May 3, 2018 meeting. The motion carried unanimously.

Old Business

None

New Business

Certification of Court Compliance Officer Eligibility List

It was moved and seconded to approve the Court Compliance Officer Eligibility List. The motion carried unanimously.

COURT COMPLIANCE OFFICER ELIGIBILITY LIST Lakewood Civil Service Commission

The following is a true and certified list of the final standing of those candidates who qualified for the position of Court Compliance Officer:

1. Savannah Brown 9-6-18
2. Aleksey Lobzov 6-6-19
3. Robert Brown 6-6-19
4. Michael Speaks 6-6-19

Assistant City Attorney Kimberly Cox joined the meeting at 9:35 a.m.

Civil Service Rule Revision

Housekeeping changes included a change to the rule citation in rule 4.33 Non-commissioned, from 4.15 to 4.18. The cover page was revised to include the rule changes adopted on September 7, 2017 and today's proposed revision will also be added.

It was moved and seconded to approve the rule change and revisions to the cover page. The motion carried unanimously.

Chief Examiner's Report

- Officer Sean Conlon promoted to Detective.
- Two candidates on the Entry Police Officer eligibility list withdrew from consideration.
- Oral board interviews for Lateral Police Officer will be scheduled on July 12th and 16th. There are nine Washington residents among the pool of 15 candidates.
- Oral board interviews for Entry Police Officer will be scheduled for June 18th.
- There will not be an August 2nd Civil Service Commission meeting due to the Secretary-Chief Examiner's vacation.
- Jamin Dobson was reinstated on the Lateral Police Officer eligibility list.
- Commissioner Roden noted an error in the May 3rd minutes. The first bullet included in the Chief Examiner's Report should refer to Court Compliance Officer not Community Service Officer. The minutes will be corrected following this meeting.
- Commissioner Roden asked how long the recordings of Commission meeting are kept. According to the City Clerk, recordings are kept for 6 years after final disposition then transferred to the state archives for appraisal and selective retention.
- Kymm Cox responded to Commissioner Roden's question regarding the City paying lodging expenses for out of state Police Officer candidates. Her cursory check found there is no prohibition but there are some concerns, i.e. if this is done for police officer candidates then why not for other candidates. Typically, the practice has been that this is only considered for higher level positions. Practically speaking, the City is not willing to go in this direction at this time.

The meeting was adjourned at 9:50 a.m.

Approved by:


David Boyd, Commission Chair

Date


Mary Pandrea, Secretary-Chief Examiner

8/2/18

Date

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