



**CITY OF LAKEWOOD  
ARTS COMMISSION  
Monday, October 1, 2018, 5:00 to 6:15 PM  
American Lake Room, City Hall  
6000 Main St. SW, Lakewood, WA 98499**

**MEMBERS**

1. Linda McDermott  
(Chair)
2. Kat Flores
3. Phillip Raschke
4. Stephanie Rose
5. Susan Coulter
6. Lani Neil
7. Julie Powers
8. Tod Wolf
9. Airica Keller
10. Adriana Bayer
11. Darryl Owens
12. Lena Smith

**STAFF**

Sally Martinez  
Recreation Coordinator

Nicolette York  
Office Assistant

**COUNCIL LIAISON**

Jason Whalen

**YOUTH COUNCIL LIAISONS**

Susan Cossio Trujillo  
Angel Lee  
Eileen Nguyen

**CALL TO ORDER 5:00 PM**

- Public Comment (Buffalo Soldier Documentary Rep.)

**APPROVE MINUTES - FINANCIALS**

- Approval of September and Corrected July meeting minutes
- Finance: Balance: \$1,018.44

**September - BIRTHDAYS and ANNIVERSARIES**

**New Business:**

Vote for new Vice Chair  
Joint Commission Meeting Oct. 8, City Council Mtg. Assign Talking points, go over work plan and accomplishments. Who will attend? Questions for Council?

**UNFINISHED BUSINESS:**

- Recruitment, resignations, and Appointments. 3 open positions. (Linda)
- Holiday Committee Update (Linda)
- Concert Series Planning for Summer 2019. Select and secure bands and have all details by February 2019.
- MLK Essay Contest essays, make calls to winners (Sally)
- Juried Art and Literary Committee. Carolyn Burt  
Reception Monday October 22, 2018 5-7pm  
Secure partnership for receptions to increase attendance  
Next call for artists, January 2019
- Film Festival Committee Recap (Phil)

**NEXT MEETING**

November 5, 2018 @ 5:00 pm  
City Hall, American Lake Room

**ADJOURNMENT**

**The mission of the Lakewood Arts Commission**, is to make recommendations for the enrichment of the community and promotion of its cultural vitality through the arts.

The Lakewood Arts Commission will therefore:

- promote the visual, performing, and literary arts
- encourage the creative contribution of local artists
- make recommendations for Public Art to the City Council
- support community-building events
- foster the city's cultural heritage



**LAKESWOOD ARTS COMMISSION  
REGULAR MONTHLY MEETING Minutes**  
Date: Monday, September, 2018 Time: 5:00PM – 6:15 PM  
Lakewood City Hall, American Lake Room  
6000 Main Street SW Lakewood, WA 98499

**CALL TO ORDER**

The meeting was called to order at 5:02 p.m.

**ATTENDANCE:**

**Arts Commission Members Present:** Linda McDermott, Adriana Bayer, Susan Coulter, Kat Flores, Airica Keller, Lani Neil, Phillip Raschke, Stephanie Rose, Tod Wolf

**Staff:** Sally Martinez, Recreation Coordinator, Nicolette York, Office Assistant

**Youth Council Liaison:** Susan Cossio Trujillo-absent, Angel Lee-present, Eileen Nguyen-present

**Council Liaison:** Jason Whalen

**Arts Commission Members Excused:** Darrell Owens, Julie Powers

**Arts Commission Members Absent:** Lena Smith

**Guests:** None

**APPROVAL OF MINUTES:** Tod Wolf moved to approve the August 06, 2018 minutes as written. Kat Flores seconded. MPU.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**Recruitment, Resignations, Appointments:** Three openings. Need to nominate a Vice-Chair. Lani Neil expressed interest. We will wait until October to vote.

**Concert Committee Update:** Airica Keller reported that the 2 concerts that were scheduled went great! The bands that performed were Electro Swing and Candy Shoppe. The Good Co concert on 8/21 was cancelled due to air quality. The Farm Strong concert that was scheduled as a makeup on 9/11 was cancelled due to rain. Farm Strong will be performing at Truck and Tractor Day on October 13<sup>th</sup>. Sally wrote a Lodging Tax Grant requesting \$10,000 for 2019 summer concert series called "Move with the Music." For 2019 all bands will need to be booked by February.

**MLK Essays:** Kat Flores reported that the final scores were submitted. There was a three way tie for 2<sup>nd</sup> place. Mrs. Flores enjoyed reading the essays. Sally will share this info with the MLK committee. Some of the writing was remarkable!

**Rotating Art:** Next artist reception is scheduled for Monday October 22<sup>nd</sup>. There was discussion about changing the day and location for future receptions. Airica Keller suggested the Steilacoom Art Show on March 12<sup>th</sup> next year as a possible location. Other locations were mentioned. Airica Keller and Lani Neil will look into establishing partnerships for possible locations. Artist Carolyn Burt will show Oct-December. Kristin Johnson will wait until 2019 (April-June).

**Film Fest Update:** Kat Flores needs more volunteers for set up on Friday starting at 8:30 a.m. Mrs. Flores will be sending the signup sheets out via email. Linda McDermott will create certificates for the volunteers. Airica Keller said she could forward the Volunteer request to the Steilacoom High School clubs. Phil Raschke said this will be the biggest Art show in Lakewood this year. Tammi Odin will have a talk on Saturday. There is a Lee Oskar harmonica that has been autographed by Bruce Willis. Phil said that the Lakewood Arts Organization will take over the film festival next year and they are writing a Lodging Tax Grant for 2019.

**Holiday Committee Update:** Linda McDermott discussed the event. Measurements were taken of the Chamber Foyer and it was determined that 12 vendors can fit inside. The first floor lobby will be for crafts and minute-to-win-it games. It will be nicely decorated. The \$800 that was not spent on the Plein Air festival will be used to buy a new tree and decorations for that area. The Jingle Bell Rock race registration is now open. A route through the city has been determined. The one mile children's race will take place at 1045, before the 11:00 start time of the 5k. Up to 25 volunteers are needed on the race course. The parade application is complete and ready for dissemination. Sally is waiting to hear back from the Clover Park HS contact, Leanna Albrecht to see if we can use it as a staging area. Discount Direct is the sponsor so we can proceed with the photo booth provided by Robis Camera. Eighteen vendors can be outside in candy cane lane (30 total vendors at event). Adriana suggested finding a second Santa of a different ethnicity. We will start looking for one. The backdrops for Santa photos need to be refreshed. Airica offered to help. The benches in the Chamber lobby are moveable so we plan to place them along the hallway for families to sit on while waiting for Santa. The Holiday Committee will meet before the next Arts Commission meeting.

**Council Comments: None**

**Board Comments:**

**NEXT MEETING:**

**Monday, October 1, 2018 @ 5:00 pm – City Hall  
American Lake Room**

**ADJOURNMENT:** Linda adjourned the meeting at 6:29 pm.

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Linda McDermott, Chair

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Sally Martinez, Recreation Coordinator



**LAKESWOOD ARTS COMMISSION  
REGULAR MONTHLY MEETING Minutes**  
Date: Monday, July 9, 2018 Time: 5:00PM – 6:15 PM  
Lakewood City Hall, American Lake Room  
6000 Main Street SW Lakewood, WA 98499

**CALL TO ORDER**

The meeting was called to order at 5:00 p.m.

**ATTENDANCE:**

**Arts Commission Members Present:** Adriana Bayer, Susan Coulter, Kat Flores, Darryl Owens, Julie Powers, Phillip Raschke, Lena Smith, Todd Wolf

**Staff:** Sally Martinez, Recreation Coordinator, Nicolette York, Office Assistant

**Youth Council Liaison:** Susan Cossio Trujillo, absent

**Council Liaison:** Jason Whalen

**Arts Commission Members Excused:** Airica Keller, Linda McDermott, Stephanie Rose

**Arts Commission Members Absent:** Chelsea Roberts

**Guests:** Alexis Rinck, Recreation Intern; Charles Ames, Public Safety Committee

**APPROVAL OF MINUTES:** Tod Wolf moved to approve the June 4, 2018 minutes as written. Julie Powers seconded. MPU.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**Concert Committee Update:** Alexis Rinck presented information about the concert series in August. They would like to have at least three concerts. Susan Coulter said that Mr. Neilson of the Pierce County Band can come to the next meeting to discuss fundraising options. Darryl Owens asked about the trio Kareem Kandi playing. Discussed the possibility of having a kid's concert day.

**Recruitment, Resignations, Appointments:** Welcome to Lena Smith, Darryl Owens, and Adriana Bayer. Resignations: Monique Mercano and Shannon Paul.

**MLK Essays:** Essays were distributed to scorers. Kat will compile final scores. The deadline for return is August 15, 2018.

**Rotating Art:** Esther Finney is having her art show and workshop combined on July 23. Darryl, Lena, Kat, Adriana and Phil said they will attend.

**FilmFest Update:** Phil: Sept 28, 29, 30 6th annual film, art and book fest. The new website is live. Press Release is done. 35 Authors will attend. The Grand Cinema, Lakewold Gardens, the Buffalo Soldiers, and Bonsai will be at the event.

In need of 24 dedicated volunteers for the days of the event (8 per day in 2 shifts of 4 – 11:30am-4:00pm and 4:00-9:30pm. Especially need volunteers Friday the 28<sup>th</sup> 10-2. Kat Flores is the Volunteer Coordinator. Please let her know if you know of anyone interested in volunteering.

**Holiday Committee Update:** Linda McDermott did an outstanding presentation for the City Council on June 11th to present the new day-long format of Jingle Bell rock, Candy Cane lane, parade, Santa Visits and tree lighting. They gave their approval at the end of the presentation.

**SummerFEST Presence:** Tod, Julie and Stephanie committed to staff the table from 9am-1:30. And Darryl from 1:30pm-6pm.

**Council Comments: None**

**NEXT MEETING:**

**Monday, August 6, 2018 @ 5:00 pm – City Hall  
American Lake Room**

**ADJOURNMENT:** The Commission adjourned the meeting at 6:15 pm.

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Linda McDermott, Chair

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Sally Martinez, Recreation Coordinator

**ARTS COMMISSION  
WORK PLAN AND SIGNIFICANT ACCOMPLISHMENTS**

The role of the Lakewood Arts commission is to assess needs, establish priorities and make recommendations for enrichment of the community and promotion of its cultural vitality through the arts. The Lakewood Arts Commission will do the following:

- Promote the visual, performing and literary arts;
- Encourage the creative contribution of local artists;
- Make recommendations for Public Art to the City Council;
- Support community-building events; and
- Foster the City’s cultural heritage.

**Members:**

Linda McDermott, Chair	Airica Keller	Phillip Raschke
Adrianna Bayer	Lani Neil	Stephanie Rose
Susan Coulter	Darryl Owens	Lena Smith
Kat Flores	Julie Powers	Tod Wolf

**Council Liaison:**

Jason Whalen

**City Staff Support:**

Sally Martinez	Nicolette York
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**Youth Council Liaison**

Susan Cossio Trujillo	Angel Lee	Eileen Nguyen
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**Meeting Schedule:**

First Monday of the month, 5:00-6:15 pm, American Lake Rm

**2018 Work Plan:**

1.	MLK Essay Contest Facilitation
2.	Film Festival-New Format and venue
4.	Holiday Store Front Decoration Contest (2 <sup>nd</sup> annual)
5.	Christmas Tree Lighting & Holiday Festivities combined to one day: Parade, Candy Cane vendor Lane, Jingle Bell Rock Fun Run, Santa visits, Entertainment
7.	Rotating Artists, Artist Receptions and Workshops (new)
8.	Summer Outdoor Concerts, Fort Steilacoom Park
9.	Public Art Recommendation

Date	Topic(s)
1.8.18	MLK Essay Contest, Officer Elections, Committee formation, rotating art
2.5.18	Committee reports, film festival, Christmas Festival, artist reception
3.5.18	Committee reports, film festival, Christmas Festival
4.2.18	Committee reports, film festival, Christmas Festival, rotating art
5.7.18	Committee reports, film festival, Christmas Festival, Summer Concerts, artist reception & Workshop
6.4.18	Committee reports, film festival, SummerFEST booth, MLK essays

7.2.18	Committee reports, SummerFEST booth, film festival, MLK essays, Christmas Festival, rotating art,
8.6.18	Committee reports, film festival, Christmas Festival, rotating art, MLK essays
9.3.18	Committee reports, film festival, Christmas Festival, store front decorating contest, rotating art
10.1.18	Committee reports, Summer Concert Series Planning, artist reception, MLK essay facilitation, Christmas Festival, store front decorating contest
11.5.18	Committee reports, Summer Concert Series Planning rotating art, MLK essay facilitation, Christmas Festival, store front decorating contest judging
12.3.18	Committee reports, Christmas Festival, store front decorating contest winners announced, Summer Concert Series Planning, election prep, MLK essay facilitation

**2018 Special Events:**

Date	Event
January 13	MLK Event
April	Unveiling Ceremony for Artist Karsten Boysen, sculpture, the "Lotus Blossom"
August 14 & 21	Summer Concerts in the Park "Move with the Music"
September 28, 29, 30	Film, Art, Book Festival, McGavick Conference Center
December 8	Christmas Tree Lighting: Store Front Decoration Contest, Parade, Candy Cane Lane Vendors, entertainment, Jingle Bell Rock fun run
Quarterly	Rotating Artist Reception at City Hall

**Winter 2017- 2018 SIGNIFICANT ACCOMPLISHMENTS**

Date	Topic(s)
Oct-Nov 2017	RFP for rotating art Review of all artwork submitted Artists notified and 2018 quarterly rotating art schedule created.
December 2017	Implemented all new Holiday Store Front decorating contest, Candy Cane Lane with vendors, fire pits, and bigger parade. Election of Officers
Jan-March 2018	Quarterly Rotating Artist, Artist Reception and work shop. Nine new Arts Commission members in first two quarters Conceptualization of an all-day Christmas Tree Lighting and Holiday Festival, including fun run at City Hall December 8, Saturday.
Feb-April 2018	MLK Essay Contest Coordination with Schools Recommendation to City Council to move Christmas Tree Lighting to an all-day Saturday event Dec. 8th. Recommendation approved.
April 22	Unveiling Ceremony for New Public Art Sculpture on Gravelly Lake by Artist Karsten Boysen, for the "Lotus Blossom"
April-June 2018	Quarterly Rotating Artist, Artist Reception and work shop.
July-Sept 2018	Quarterly Rotating Artist, Artist Reception and work shop. Lodging Tax Grant allocation of \$7,500 for Film Festival Lodging Tax Grant allocation of \$2,500 for summer concert series.
July 14 2018	SummerFEST, new Arts Commission booth, "wearable art" Lodging Tax Grant submitted for Concert Series
August 14 & 21 2018	Outdoor Concerts at the new Pavilion (Triple Treat & Candy Shoppe). 8.2 cancelled due to weather.

	Lodging Tax Grant allocation received of \$6,000 for Concert Series MLK Student Essays read, scored and winners determined.
September 28/29/30 2018	Lakewood Film, Art, Book Fest – New format & location
Oct-Dec 2018	Quarterly Rotating Artist, Artist Reception and work shop. Summer 2019 ‘Move with the Music” Concert Series planning
December 2018	Implementation of new, all-day Christmas Tree Lighting & Holiday Festivities event



## **Joint Commission Meeting on October 8<sup>th</sup>, Monday 7pm**

### **Talking Points (Script)**

#### **(Linda McDermott) Holiday Festivities**

- First annual Holiday Store Front Decorating Contest, success in 2017 (9 stores entered)
- New Candy Cane Lane for vendors, fire pits, entertainment and bigger parade
- 2018 it will be an all-day event Saturday to include Jingle Bell Rock fun run

#### **(Phil Raschke) Film, Book & Arts Festival**

- New format to include books and authors, very successful
- New Location, McGavick Conference Center
- ----- attendees, Numbers grow ever year 2016= 417,2017=423)
- 8 films (2017=5)
- Cost: \$7,900
- Thelma Kaihara's special "Bonsai" display
- Juried Art Show \_\_\_\_\_ paintings, 6 awards
- Photography (1st and 2<sup>nd</sup> place)
- Fine Art (1, 2, 3 place)
- "Board's Choice"

#### **(TBD) Rotating Art**

- Art is rotated on quarterly basis
- Implemented a "Artist Reception" quarterly at City Hall in May
- Implemented artist workshops
- Recruitment of artists takes place annually
- Seeking partnership to increase audience for receptions.

#### **(TBD) Gravelly Lake Public Art Reception, New Sculpture**

- Artist Karsten Boysen, Sculptor unveiled the Lotus Blossom

#### **(Airica Keller) "Move with the Music" Outdoor Concert - August 14 and 21<sup>th</sup>, 6:00pm – 7:30pm**

- 150 people. Great success in new Pavilion.
- Food trucks (Froyo)
- Triple Treat & Candy Shoppe
- Received \$6,000 for 2019 Lodging Tax grant, up from \$2,500 in 2018
- Last one cancelled due to weather

#### **(Kat Flores) MLK Essay Contest**

- Commission hosts 2019 Dr. Martin Luther King, Jr. Celebration Essay Competition "400 Years of Hidden History"
- Students addressed the question: "Besides Dr. Martin Luther King Jr., who do you admire most in America's civil rights movement and why"
- Essays evaluated on content, spelling, punctuation, continuity of thought, attention to rules
- 28 essays were submitted. First place was from Clover Park HS, Three people tied for 2<sup>nd</sup> place (CP and Lakes), 3<sup>rd</sup> place from Lakes
- Winning essays displayed at MLK Day

#### **Questions .....**