



Lakewood Civil Service Commission

Thursday, December 6, 2018

9:30 a.m.

Lakewood City Hall

1st Floor American Lake Room

6000 Main Street SW

Lakewood, WA 98499

Present: Chair David Boyd, Commissioner Dennis Roden, Civil Service Secretary-Chief Examiner Mary Pandrea, Assistant City Attorney Kymm Cox, Chief Mike Zaro, Sergeant Charles Porche

Excused: Commissioner Eileen Bisson

MINUTES

Call to Order

The meeting was called to order by Chair Boyd at 9:30 a.m.

Amendments to Agenda

None

Approval of Minutes

It was moved and seconded to approve the minutes for the October 4, 2018 meeting. The motion carried unanimously.

New Business

2019 Staffing

Chief Zaro stated that the City Council decided to pull out of Metro SWAT and the way to pay for that was to eliminate one commissioned position. The savings will come from reducing staffing by one and not filling the position vacated by Brandon Smith. The budget has a shortfall for 2020, and Chief Zaro will reach the goal of a \$200,000 salary savings by maintaining vacancies throughout the year. Hiring for the foreseeable future is expected to be very slow. Upcoming retirements include Officer Angel Figueroa who will retire December 31st; Officer Cheri Gumm is expected to retire in the first half of the year; and there are rumors of others. Recent promotions include Sergeant Porche, and Officers Sean Conlon and Karen Herritt moving to Detective.

Open Public Meetings Act Training

Ms. Cox explained that state law provides that commissions are to have refresher training every four years on the Open Public Meetings Act. Ms. Cox presented the power point training from the Attorney General's Office.

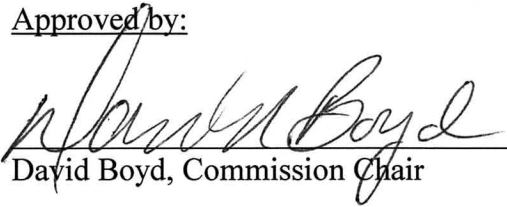
Chief Examiner's Report

- Two eligibility lists, Evidence Custodian and Sergeant, which were scheduled to expire tomorrow have been extended for 6 months, until June 7th.

- The open continuous posting for Court Compliance Officer closed on Monday, December 3rd. Interviews are scheduled for Tuesday, December 11th. Of nine candidates invited to interview, five have scheduled.
- There are three retirements to report: Code Enforcement Officer Sandi Stauffer, Detective Rey Punzalan, and Officer Angel Figueroa.
- Entry Police Officer Brandon Smith resigned.
- Officer Karen Herritt promotes to Detective on December 16th.
- Lateral Officer Joshua Beauchamp began employment in November.

The meeting was adjourned at 9:54 a.m.

Approved by:



David Boyd, Commission Chair

Date



Mary Pandrea, Secretary-Chief Examiner

1/3/19

Date