



PARKS AND RECREATION ADVISORY BOARD
Monday April 22, 2019 – 6:30 p.m.- 7 p.m.
Lakewood City Hall – Council Chambers
6000 Main St SW Lakewood, WA 98499

PRAB MEMBERS

Jason Gerwen, Chair
Vito Iacobazzi, Vice Chair
Sylvia Allen
J. Alan Billingsley
Susan Dellinger
Michael Lacadie
Anessa McClendon

Youth Council Representatives

Tabitha Johnson
Jefferson Magayanes
Elijah Ramon Rafols
Dorien Simon
Sage Tagari

Don Anderson, Council Liaison

STAFF

Mary Dodsworth, Director
Nikki York, Office Assistant

Persons requesting special accommodations contact Nikki at 253-589-2489 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.

CALL TO ORDER

ATTENDANCE/ROLL CALL

APPROVAL of March 26, 2019 MINUTES

PUBLIC COMMENT

NEW BUSINESS

Prepare for Joint Council Meeting

BOARD MEMBER COMMENTS

NEXT PRAB MEETING

Tuesday May 28, 2019 at 5:30 p.m.
Lakewood City Hall, American Lake Room

ADJOURN



**LAKWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
Tuesday, March 26, 2019 – 5:30 PM
City Hall, Council Chambers
6000 MAIN ST SW
LAKEWOOD, WA 98499**

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:30 p.m.

ATTENDANCE

PRAB Members Present: Jason Gerwen, Vito Iacobazzi, Sylvia Allen, Susan Dellinger, Michael Lacadie

PRAB Members Excused: Alan Billingsley, Anessa McClendon

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Council Liaison: Don Anderson, excused

Youth Council Liaison: Elijah Rafols, excused, Dorien Simon, absent, Jefferson Magaynes-absent, Tabitha Johnson, absent, Sage Tagari, absent

Guests: Mokia Tennant, Courtney Brunell, Moika's parents, members of Graves Concerns

APPROVAL OF MINUTES: Sylvia Allen moved and Vito Iacobazzi seconded the motion to approve the minutes of the February 26, 2019 meeting. MPU.

PUBLIC COMMENT : None

NEW BUSINESS:

Eagle Scout Project Presentation: Mokia Tennant presented his proposal to the Board. He has worked with Graves Concerns for many years with his scout troop. The project is to create a concrete path from the gate to the monument and around it. The original plan was to have the path at 4.5 ft. wide. Jason Gerwen advised that to meet ADA requirements a minor modification to 5 ft. wide would be needed. Sylvia Allen asked about the concrete process and commented that it is a great project. Michael Lacadie asked about fundraising. Vito Iacobazzi asked about the transition at the gate where the path would change from gravel to concrete. Mr. Iacobazzi also advised that it should not exceed 2% from side to side recommended renting a level to confirm that it is accurate. Jason Gerwen moved to approve the project Sylvia Allen seconded the motion. MPU.

Colonial Plaza Update: Courtney Brunell gave a presentation on the progress of the Colonial Plaza previously known as the Motor Ave plan. The project bid closed on March 20th. The project is scheduled to be awarded on April 1st. They estimate that the project will be complete in July or August. Traffic calming measures have been built in to the project. There are lots of

electrical outlets. There will be two designated public art pieces at the entrance. There will be catenary lighting.

Parks Appreciation Day Preparation: The three sites for the day are Fort Steilacoom Park, Harry Todd Park, and Springbrook Park. Susan Dellinger will lead at Springbrook Park. Michael Lacadie will lead at Fort Steilacoom Park. Nikki will lead at Harry Todd Park.

Joint Council Meeting Preparation: Topics to discuss with Council include: potential code changes (metal detecting, alcohol in parks, camping in parks, geocaching, smoking in parks, and drones), Waughop alum treatment, work plan, Legacy plan, ongoing & increased Maintenance, Kudos for Capital Projects, Fort Steilacoom Golf Course.

Game Farm Park Stakeholders: Mary Dodsworth is representing the City. Alan Billingsley will represent as a neighbor.

Wards Lake Master plan Public Meeting: Mary Dodsworth asked if the Board would be able to attend on Thursday April 25 or Monday April 29.

UNFINISHED BUSINESS: None

Directors Report:

Board Comments:

Vito Iacobazzi asked about the 311 status on the Interlaken Bridge. The bull rail is damaged. Mary Dodsworth will get an update from Public Works. He also commented that the new LED streetlights are great!

Elijah Rafols reported that the Youth Council is currently working on the 1st Annual Youth Summit. It will be on April 13, 2019 from 9 a.m. to 3 p.m. at the Boys & Girls Club. The goal is for at least 200 youth to participate in the event. The Youth Council has concentrated on 4 key categories including: Environmentalism, How to be an Adult, Civic leadership, and Self Care.

NEXT MEETING: The next PRAB meeting is scheduled for Monday April 22, 2019 at 6:30 p.m. in the American Lake Room at the Lakewood City Hall prior to the joint meeting with Council.

ADJOURNMENT: Vito Iacobazzi moved to adjourn the meeting. Sylvia Allen seconded. MPU. The meeting adjourned at 6:36 p.m.

Jason Gerwen, Chairman

Nikki York, Office Assistant

Parks and Recreation Advisory Board (PRAB) 2019 WORK PLAN AND SIGNIFICANT ACCOMPLISHMENTS

Members:

Jason Gerwen, Chair	Sylvia Allen
Vito Iacobazzi, Vice-Chair	Michael Lacadie
Anessa McClendon	Susan Dellinger
Alan Billingsley	

Youth Council Liaison:

Tabitha Johnson	Dorien Simon
Jefferson Magayanes	Sage Tagari
Elijah Ramon Rafols	

Council Liaison:

Mayor Don Anderson

City Staff Support:

Mary Dodsworth, Director Parks, Recreation & Community Services
Nikki York, Office Assistant

Meeting Schedule:

Fourth Tuesday of Each Month, 5:30 p.m. American Lake Room,
Lakewood City Hall

Accomplishments:

2018 Dates	Topic(s)
January & October	Parks Capital Improvement Program Update (including grants and funding sources)
February	Reviewed Special Use Permit process and provided information for update
April	Hosted 14 th annual Parks Appreciation Day events throughout the City
May	Pavilion at Fort Steilacoom Park (FSP) Operations Plan
May	Facility Use Policy Update / Fee Schedule / Use Zones
July & Nov	Service club sign design and location review and recommendation
September	Hosted community meeting at Edgewater Park to prepare for master plan development
October	Pavilion at FSP dedication
October	2019/2020 budget update to include proposed division work programs.
January - November	Received presentations on Waughop Lake treatment plan, Sub Area Plan, Train impacts, City special events, banner program, Lakewood Promise strategic plan, City strategic plan, dashboards, Eagle Scout projects and Chambers Creek Canyon Trail

2019 Work Plan:

1.	Edgewater Park Master Plan
2.	Harry Todd Project Update
3.	Wards Lake Master Plan Update
4.	Legacy Plan Update
5.	Parks CIP Update
6.	CPSD Cooperative Use Agreement
7.	Park Code Update

Special Events:

Date	Event
1/19/19	MLK Jr Celebration
3/1/19	Father/Daughter Dance
4/27/19	Parks Appreciation Day
5/18/19	Ray Evans Memorial Fishing Event
Tuesdays	Farmers Market (June 4-September 10)
6//19	Senior Center Open House
7/13/19	SummerFEST/ Triathlon
10/12/19	Truck & Tractor Day
10/26/19	Make a Difference Day
12/7/19	Christmas Tree Lighting/ Jingle Bell 5K