



**COMMUNITY SERVICES ADVISORY BOARD**  
**Regular Meeting**  
**Wednesday, May 15, 2019**  
**Mt. Rainier Conference Room – 3<sup>rd</sup> Floor**  
**6000 Main Street SW, Lakewood, WA**

**CALL TO ORDER**

Vice-Chair DeeAnn Harris called the meeting to order at 5:29 p.m.

**ATTENDANCE**

**Board Members Present:** DeeAnn Harris, Michael Lacadie, Eric Chastain, Sarah Yamamoto, Edith Owen-Wallace, and Peka Scanlan

**Youth Council Representatives Present:** None

**City Council Liaison:** Marie Barth

**Staff Members Present:** Brian Humphreys, Program Coordinator

**PUBLIC COMMENT**

There was no one present who wished to comment.

**APPROVAL OF MINUTES – February 27, 2019**

Michael Lacadie moved to approve the February Community Services Advisory Board meeting minutes with the edit that Edit Owen-Wallace's name be added to the attendance since she was there. The motion was seconded by Edith Owen-Wallace. A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- **Discuss CSAB membership**-Brian Humphreys updated the board that Paul Calta had resigned from the board, and Eric Chastain is being deployed and will need to resign after the June meeting. The vacancies for the board have been posted and will be open through June, and the City Council will select new members in time for the September CSAB meeting. DeeAnn Harris will serve as the Chair, and Michael Lacadie will serve as the Co-Chair, until the new members are identified. When the full board meets, a new Chair and Co-Chair will be voted on.
- **Review Human Services contract performance**- Brian Humphreys distributed copies of the Quarter 1 reports from the funded organizations. Only one organization had not reported, but Brian Humphreys is expecting those numbers soon. Brian Humphreys also distributed the current draft of the 2018 Human Services report.
- **Community Needs Assessment**- Brian Humphreys presented on the work being done by the Lakewood's Promise Advisory Board to consolidate the various components of Human Services into one dashboard and strategic plan

before commissioning an updated community needs assessment. He gave a brief history of Lakewood's Promise, and distributed copies of the draft dashboard the Promise ad hoc committee is developing. The CSAB board members said they agree with the work the Promise board is doing and want to maintain communication. However, they also want to maintain separation so that CSAB can focus on funding recommendations and oversight while Promise remains focused on building collaboration and running the Community Collaboration. CSAB would like to have two joint meetings with the Promise board per year. When the dashboard work is done, CSAB will participate in the conversation about a community needs assessment.

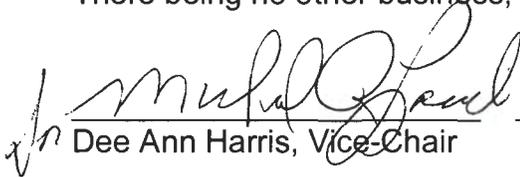
#### **OTHER BUSINESS**

Edith Owen Wallace talked about needing to involve the churches more in human services work. Brian Humphreys acknowledged that several churches are part of the Community Collaboration, so more could be invited to join that effort.

Sarah Yamamoto expressed that there might be a role in the strategic planning work that the Lakewood's Promise Advisory Board is doing. She offered to be the CSAB representative on the Promise ad hoc committee. Brian Humphreys will make sure she is invited to future ad hoc meetings.

#### **ADJOURNMENT**

There being no other business, DeeAnn Harris adjourned the meeting at 6:36 p.m.

 Dee Ann Harris, Vice-Chair      6/19/2019  
Date