



LAKEWOOD CITY COUNCIL AGENDA

Monday, November 4, 2019

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

- (4) 1. Veterans Day Ceremony.
- (5) 2. Proclamation recognizing November 11, 2019 as Veterans Day.
– *Colonel Jonathan Chung, 2/2 Stryker Brigade Commander*
- 3. Youth Council Report.
- 4. Clover Park School District Report.

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (6) A. Approval of the minutes of the City Council study session of October 14, 2019.
- (10) B. Approval of the minutes of the City Council meeting of October 21, 2019.
- (15) C. Approval of payroll checks, in the amount of \$2,577,009.91, for the period of September 16, 2019 through October 15, 2019.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

(17) D. Approval of claims vouchers, in the amount of \$2,541,611.08, for the period of September 14, 2019 through October 15, 2019.

(65) E. Motion No. 2019-69

Authorizing the execution of an agreement with Gordon Thomas Honeywell Governmental Affairs, in the amount of \$58,350, for state governmental relations services.

(73) F. Motion No. 2019-70

Authorizing the execution of an agreement with Johnston Group, in the amount of \$54,000, for federal governmental relations services.

(88) G. Motion No. 2019-71

Authorizing the execution of an amendment to the agreement with Site Workshop, LLC, in the amount of \$67,855, for the Fort Steilacoom Park Angle Lane South upgrades.

(117) H. Ordinance No. 719

Adopting amendments to the Lakewood Comprehensive Plan Land Zoning Map.

(122) I. Items Filed in the Office of the City Clerk:

1. Community Services Advisory Board meeting minutes of June 19, 2019.
2. Landmarks and Heritage Advisory Board meeting minutes of June 27, 2019.
3. Community Services Advisory Board meeting minutes of September 18, 2019.
4. Parks and Recreation Advisory Board meeting minutes of September 24, 2019.
5. Planning Commission meeting minutes of October 2, 2019.

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R E G U L A R A G E N D A**PUBLIC HEARINGS AND APPEALS**

- (132) This is the date set for a public hearing on the 2019-2020 Mid-Biennium Budget Adjustment.
- (164) This is the date set for a public hearing on the 2020 Property Tax Levy.

UNFINISHED BUSINESS**NEW BUSINESS**

- (174) Motion No. 2019-72

Authorizing the execution of a Memorandum of Agreement to cooperatively design and construct improvements to the Seeley Lake Resource Conservancy Park.

REPORTS BY THE CITY MANAGER

- (182) Review of Colonial Plaza public art design.

CITY COUNCIL COMMENTS**ADJOURNMENT**

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<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

Please join the Lakewood City Council in
Commemorating Veterans Day
Monday, November 4, 2019
Lakewood City Council Meeting
Veterans Day Recognition and Proclamation
7:00 P.M.
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499



Officiated by:

*Mayor Don Anderson, Deputy Mayor Jason Whalen,
Council members*

Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi

Participants:

Clover Park High School JROTC

Lakes High School Choir

POW/MIA Table Display, 2/2 SBCT

*Remarks by U.S. Congressman Denny Heck and 28th and 29th Legislative
District representatives*

Proclamation recipient: Col. Jonathan Chung, Commander, 2/2 SBCT

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, members of the Army, Air Force, Navy, Marines, Coast Guard, and Merchant Marine have answered a high calling to serve and have helped secure America at every turn; and

WHEREAS, America's veterans answered the call when asked to protect our nation from some of the most brutal and ruthless tyrants, terrorists and militaries the world has ever known; and our veterans stood tall in the face of grave danger and enabled our nation to become the greatest force for freedom; and

WHEREAS, our country is forever indebted to our veterans for their courage and exemplary service; and honor those who laid down their lives in freedom's defense and made the ultimate sacrifice for our benefit; and

WHEREAS, on Veterans Day, we salute the women and men who have proudly worn the uniform of the United States of America and the families who have served alongside them, and we affirm our sacred duty as citizens to express our enduring gratitude, both in words and in actions, for their service; and

WHEREAS, these brave men and women and their selfless sacrifices continue to inspire us today as we work to advance peace and extend freedom around the world; and

WHEREAS, as many face overwhelming unknowns, through community collaborations we can ensure that those who have served their nation receive the resources they deserve; and

WHEREAS, their abiding patriotism and enduring devotion to the ideals on which the United States is founded provides a source of permanent inspiration to ensure our unwavering support as a community; and

WHEREAS, through their commitment to freedom, America's veterans have positively impacted millions of lives and made our country and the world more secure, and the City of Lakewood resolves that their sacrifices will always be remembered.

NOW, THEREFORE, the Lakewood City Council hereby proclaim November 11, 2019 as Veterans Day and the month of November 2019 as

VETERANS APPRECIATION MONTH

in the City of Lakewood and encourages all citizens to recognize the valor and sacrifice of our veterans and to actively support our local veterans and their family members.

PROCLAIMED this 4th day of November, 2019.

Don Anderson, Mayor

ATTEST:

Briana Schumacher, City Clerk



LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, October 14, 2019
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Councilmember Simpson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 5 – Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmembers Excused: 2 – Mayor Don Anderson and Deputy Mayor Jason Whalen.

Arts Commission Members Present: 7– Chair Linda McDermott, Paige Hansen, Kat Flores, Earl Borgert, Kyle King, Darryl Owens and Tod Wolf.

ITEMS FOR DISCUSSION:

Joint Lakewood Arts Commission meeting.

Chair McDermott and Arts Commission members introduced themselves. Ms. Belle highlighted the Martin Luther King Jr. Essay Contest results and shared that the next event will be on February 1, 2020. Ms. McDermott highlighted the Christmas Tree Lighting and Holiday Festival which will be held on December 7th. Mr. Borgert spoke about options for rotating art and Mr. Owens spoke about the six summer concerts that were held at Fort Steilacoom Park. Chair McDermott then highlighted a proposed annual event, the Lakewood Independent Film Expo which will feature a short film competition. Discussion ensued.

Review rezoning of five parcels from Open Space & Recreation 2 (OSR2) to Open Space & Recreation 1 (OSR1) at or near the location of the former Fort Steilacoom Golf Course.

Planning Manager Speir reported that there is a request to rezone five parcels from Open Space Recreation 2 (OSR2) to Open Space Recreation 1 (OSR1). A public hearing is scheduled for the October 21st and Council action scheduled for November 4th.

Review of 2019 Shoreline Master Program.

Planning Manager Speir noted that Ordinance No. 711 adopted amendments to the City's Shoreline Master Program. She shared that the Department of Ecology issued a letter finding the plan consistent with the policy and procedural requirements and conditionally approved pending adoption of several recommended changes. She then highlighted the recommended changes and shared that the City must provide a written response within 30 days of receipt of the notification letter. Discussion ensued.

ITEMS TENTATIVELY SCHEDULED FOR THE OCTOBER 21, 2019 REGULAR CITY COUNCIL MEETING:

1. Business Showcase. – *Briggs and Briggs, Mr. Shawn Briggs*
2. Appoint Lodging Tax Advisory Committee members. – (Motion – Consent Agenda)
3. Authorizing the execution of an interlocal agreement for the cooperative planning, design, construction and maintenance of the Chambers Creek Canyon Trail. – (Motion – Consent Agenda)
4. Authorizing the execution of an agreement with Northeast Electric, LLC, in the amount of \$198,686, for the construction of the 2019 citywide electrical repair project. – (Motion – Consent Agenda)
5. Authorizing the execution of an amendment to the agreement with Miles Resources, LLC, for the Fort Steilacoom Park utility contract. – (Motion – Consent Agenda)
6. Amending the 2019-2020 biennial legislative agenda and legislative policy manual. – (Motion – Consent Agenda)
7. This is the date set for a public hearing regarding rezoning five parcels from Open Space & Recreation 2 (OSR2) to Open Space & Recreation 1 (OSR1) at or near the location of the former Fort Steilacoom Golf Course. – (Public Hearings and Appeals – Regular Agenda)
8. Mid-Biennium Budget Review. – (Reports by the City Manager)
9. Review of 2020 property tax levy. – (Reports by the City Manager)

REPORTS BY THE CITY MANAGER

City Manager Caulfield reported that as a follow up to the September 28th legislative retreat it is recommended that the legislative agenda and policy manual be revised to replace the request for a station stop assessment with a budget proviso for \$250,000 to pursue transportation alternatives through a multimodal transportation study.

He shared that last week an electrical wire theft occurred at Fort Steilacoom Park resulting in no power to the cameras and restroom buildings and the City's Hearings Examiner issued a final decision regarding the Karwan Mobile Home Park and the former QFC site, both rulings were in favor of the City.

He then reported that Affinity Group has proposed a mixed use development in the Clover Park shops located at Gravelly Lake Drive and 112th and has made a verbal request to expand the Multi-Family Tax Exemption (MTFE) Program to coincide with the boundaries of the subarea plan. It was suggested that Affinity Group provide a written request for City Council consideration.

He then shared that HGTV's Lakefront Bargain Hunt is planning on featuring a Lakewood home on their show and will be filming in the City.

City Council Calendar:

- October 17, 4:00 P.M., Springbrook Connections Restuarant Takeover, Carrs Restaurant, 11006 Bridgeport Way SW
- October 24, 5:30 P.M., AWC Cities on Tap, Indocine Asian Dining Lounge, 1924 Pacific Avenue, Tacoma
- October 26, 9:00 A.M., Make a Difference Day, Fort Steilacoom Park
- October 26, 11:30 A.M., Kiwanis Playground Dedication, Kiwanis Park
- October 26, 6:00 P.M., EFN Abundance Dinner and Auction Event, McGavick Conference Center
- October 30, 5:00 P.M., Community Health Care's 50th Anniversary Celebration, Hotel Murano

CITY COUNCIL COMMENTS

Councilmember Brandstetter shared that he attended the Clover Park School District Board meeting this evening and that a discussion related to School Resource Officers is being requested as a topic on the agenda during the joint meeting scheduled for next year. He shared that Chambers Clover Creek Council is celebrating Orca Day on October 19th at 10:00 a.m., where a clean-up of several

sections of the creek is expected. He shared that he will be participating in the Filipino American History month celebration October 19th at 10:00 a.m.

Councilmember Bocchi shared that he will be attending the Pierce County Regional Council meeting on October 17th.

Executive Session

Councilmember Simpson announced that Council will recess into Executive Session for approximately for approximately 10 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency, litigation to which the agency is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The council is not expected to take final action following the executive session.

Council recessed into Executive Session at 8:54 p.m. and reconvened at 9:03 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:03 p.m.

JOHN SIMPSON, COUNCILMEMBER

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



LAKESWOOD CITY COUNCIL MINUTES

Monday, October 21, 2019

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:01 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Anderson, Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmembers Excused: 1 – Deputy Mayor Jason Whalen.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Anderson.

PROCLAMATIONS AND PRESENTATIONS

Business Showcase.

MAYOR ANDERSON PRESENTED A BUSINESS SHOWCASE TO MR. SHAWN BRIGGS, BRIGGS & BRIGGS.

PUBLIC COMMENTS

Speaking before the Council were:

DJ Brown, Tacoma Trophy, spoke about recent changes to the sign code and the impacts to his business.

Walter Neary, Lakewood resident, spoke about the Pierce County Library System's community engagement survey and plans for a new Lakewood and Tillicum Library.

Glen Spieth, Lakewood resident, spoke about a fence that has been installed next to the skate park resulting in a decrease in graffiti.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council study session of September 23, 2019.
- B. Approval of the minutes of the City Council special meeting of September 23, 2019.
- C. Approval of the minutes of the City Council retreat of September 28, 2019.
- D. Approval of the minutes of the City Council special meeting of October 7, 2019.
- E. Approval of the minutes of the City Council meeting of October 7, 2019.

F. Motion No. 2019-61

Authorizing the execution of an interlocal agreement for cooperative planning, design, construction and maintenance of the Chambers Creek Canyon Trail.

G. Motion No. 2019-62

Authorizing the execution of an agreement with Northeast Electric, LLC, in the amount of \$198,686, for the construction of the 2019 citywide repair project.

H. Motion No. 2019-63

Authorizing an amendment to the agreement with Miles Resources, LLC, increasing construction spending, in the amount of \$50,000, for the Fort Steilacoom Park utility improvement project.

I. Motion No. 2019-64

Authorizing the execution of an amendment to the agreement with Parametrix, Inc., increasing construction spending, in the amount of \$461,670.14, for phase 2 design services related to the Veterans Drive SW project.

J. Motion No. 2019-65

Authorizing the execution of an agreement with Transpo Group, in the amount of \$329,580, to analyze local transportation impacts.

K. Motion No. 2019-66

Authorizing the execution of an agreement with Steucke Environmental Services, LLC, in the amount of \$78,936, for conservation banking and partnering.

L. Motion No. 2019-67

Authorizing the execution of an agreement with AHBL, Inc., in the amount of \$79,965, for affordable off installation housing.

M. Motion No. 2019-68

Amending the 2019-2020 Biennial Legislative Agenda and Policy Manual.

N. Ordinance No. 718

Adopting changes to the 2019 Shoreline Master Program.

O. Items Filed in the Office of the City Clerk:

1. Public Safety Advisory Committee meeting minutes of August 7, 2019.
2. Lakewood's Promise Advisory Board meeting minutes of September 5, 2019.
3. Planning Commission meeting minutes of September 18, 2019.

COUNCILMEMBER SIMPSON MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

This is the date set for a public hearing on rezoning five parcels from Open Space & Recreation 2 (OSR2) to Open Space & Recreation 1 (OSR1) located at or near the location of the former Fort Steilacoom Golf Course property.

Speaking before Council were:

Tamara Cook, Lakewood resident, spoke about the graphics and lack of materials presented at the meeting.

There being no further testimony, the hearing was declared closed at 7:23 p.m.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

REPORTS BY THE CITY MANAGER**Seeley Lake Improvement Project.**

Parks, Recreation and Community Services Director Dodsworth shared that it is recommended that a Memorandum of Agreement (MOA) be executed to establish framework for improving safety, public access, water quality and the overall condition of the Seeley Lake area. The project budget is estimated at \$145,000, with Pierce County providing \$100,000 and the City providing \$45,000. The MOA will come forward for approval at the November 4th Council meeting. Discussion ensued.

Review of 2019-2020 Mid-Biennium Budget Adjustment.

Assistant City Manager for Administrative Services Kraus reviewed the 2019-2020 mid-biennium budget adjustment. She shared that it is estimated that the general fund will total \$4.9 million at the end of 2020. Discussion ensued.

Review of 2020 Property Tax Levy.

Assistant City Manager for Administrative Services Kraus reviewed the proposed 2020 property tax levy and noted that a 1% increase is recommended. She shared that public hearing is scheduled for November 4th with adoption scheduled for the November 18th Council meeting.

Acting City Manager Kraus announced the following upcoming meetings and events:

- October 24, 5:30 P.M., AWC Cities on Tap, Indocine Asian Dining Lounge, 1924 Pacific Avenue, Tacoma
- October 26, 9:00 A.M., Make Difference Day, Fort Steilacoom Park
- October 26, 11:30 A.M., Kiwanis Playground Dedication, Kiwanis Park
- October 26, 6:00 P.M., EFN Abundance Dinner and Auction Event, McGavick Conference Center
- October 30, 5:00 P.M., Community Health Care's 50th Anniversary Celebration, Hotel Murano, Tacoma

- November 2 and 3, Fall Clean Up Day, LeMay Transfer Station, 3869 94th Street SW

CITY COUNCIL COMMENTS

Councilmember Moss shared that last week she attended the Military Affairs meeting which highlighted the 2/2 Stryker Brigade Combat Team, the Filipino American History month celebration and this week she plans to attend the Living Access Support Alliance (LASA) fundraising breakfast.

Councilmember Brandstetter shared that he attended a candlelight vigil in the Springbrook neighborhood after the recent homicide of the McChord Mart owner. He commented that as a result the Korean American Grocers Association is considering hosting a safety seminar for employees. He shared that he also attended the Filipino American History month celebration and spoke about WWII Veterans who received Congressional recognition and participated in the Chambers Clover Creek clean-up event.

Mayor Anderson shared that he will not be in attendance at the 2020 Dr. Martin Luther King, Jr. ceremony and that last week he provided remarks at the Pierce County Purchasing Forum held at the McGavick Conference Center.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:06 p.m.

DON ANDERSON, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager - Administrative Services
Through: John J. Caulfield, City Manager
Date: November 4, 2019
Subject: Payroll Check Approval

Payroll Period(s): September 16-30, 2019 and October 1-15, 2019

Total Amount: \$2,577,009.91

Checks Issued:

Check Numbers: 114184-114188

Total Amount of Checks Issued: \$18,009.96

Electronic Funds Transfer:

Total Amount of EFT Payments: \$639,561.43

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,695,700.36

Federal Tax Deposit:

Total Amount of Deposit: \$223,738.16

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

Dondi Koester
Finance Supervisor

Tho Kraus
Assistant City Manager
Administrative Services

John J. Caulfield
City Manager

Payroll Distribution
City of Lakewood
Pay Period ending 09-16-19 thru 10-15-19

Direct Deposit and ACH in the amount of : \$2,558,999.95
Payroll Ck#'s 114184 - 114188 in the amount of : \$18,009.96
Total Payroll Distribution: \$2,577,009.91

Employee Pay Total by Fund:

<u>Fund 001 - General</u>	<u>Amount</u>
City Council	\$ 10,100.00
Municipal Court	\$ 64,304.68
City Manager	\$ 30,765.68
Administrative Services	\$ 87,130.61
Legal	\$ 83,739.07
Community and Economic Development	\$ 100,889.71
Parks, Recreation and Community Services	\$ 87,770.76
Police	\$ 1,036,716.97
Non-Departmental	\$ -
General Fund Total	\$ 1,501,417.48
Fund 101 - Street	\$ 54,910.15
Fund 102 - Real Estate Excise	\$ -
Fund 104 - Hotel / Motel Lodging Tax	\$ -
Fund 105 - Property Abatement/Rental Housing Safety Program	\$ 15,462.61
Fund 180 - Narcotics Seizure	\$ 8,300.62
Fund 181 - Felony Seizure	\$ -
Fund 182 - Federal Seizure	\$ -
Fund 190 - CDBG Grants	\$ 5,680.43
Fund 191 - Neighborhood Stabilization Program	\$ 73.59
Fund 192 - Office of Economic Adjustment/SSMCP	\$ 15,450.00
Fund 195 - Public Safety Grants	\$ 17,849.75
Fund 301 - Parks CIP	\$ 4,320.87
Fund 302 - Transportation CIP	\$ 62,640.05
Fund 311 - Sewer Capital Project	\$ 10,620.91
Fund 401 - Surface Water Management	\$ 45,494.72
Fund 502 - Property Management	\$ 13,511.08
Fund 503 - Information Technology	\$ 31,449.16
Fund 504 - Risk Management	\$ 1,509.35
Other Funds Total	\$ 287,273.29

Employee Gross Pay Total	\$ 1,788,690.77
Benefits and Deductions:	\$ 788,319.14
Grand Total	\$ 2,577,009.91



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager
Date: November 4, 2019
Subject: Claims Voucher Approval

Check Run Period: September 14, 2019 – October 15, 2019

Total Amount: \$ 2,541,611.08

Checks Issued:

09/30/2019	Checks 91727-91782	\$ 169,542.08
10/15/2019	Checks 91783-91881	\$ 256,591.72

EFT Checks Issued:

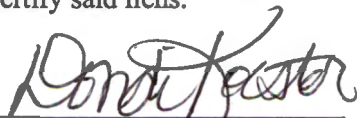
09/30/2019	Checks 14644-14712	\$ 1,435,926.21
10/15/2019	Checks 14713-14783	\$ 692,149.97


Voided Checks:

09/24/19	Check 91666	\$ 12,598.90
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Grand Total \$ 2,541,611.08

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.


Dondi Koester
Finance Supervisor


Tho Kraus
Assistant City Manager/
Administrative Services


John J. Caulfield
City Manager

City of Lakewood - Accounts Payable Voucher Report

Heritage Bank							Page 1 of 47
Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
14644	9/30/2019	000005		ABC LEGAL MESSENGERS, INC,			\$195.00
001.0000.06.515.30.41.001			9/24/2019	5935629.100	LG/PD 09/24 Monthly Retainer	97.50	
001.0000.15.521.10.41.001			9/24/2019	5935629.100	LG/PD 09/24 Monthly Retainer	97.50	
14645	9/30/2019	011713		ALLSTREAM,			\$921.18
503.0000.04.518.80.42.001			9/19/2019	16373875	IT 09/08-10/07 Phone	921.18	
14646	9/30/2019	011699		AQUATECHNEX LLC,			\$5,471.93
401.0021.41.531.10.41.001			9/18/2019	10764	PWSW AG 2019-115 09/17 America	5,471.93	
14647	9/30/2019	012453		ATKINS, JOSEFINA			\$88.00
001.0000.02.512.50.43.004			9/19/2019	10/14-10/16 Per Diem	MC Inst For New Crt Emp: Atkin	88.00	
14648	9/30/2019	006119		BCRA,			\$95,191.14
302.0138.21.595.12.41.001			9/13/2019	25685	PWCP AG 2019-113 08/19 Onyx Dr	95,191.14	
14649	9/30/2019	008226		BIO CLEAN INC,			\$1,071.54
001.0000.15.521.10.41.001			9/9/2019	10215	PD 09/01 Decontaminate Holding	357.18	
001.0000.15.521.22.41.001			9/9/2019	10222	PD 09/07 Decontaminate Vehicle	357.18	
001.0000.15.521.22.41.001			9/5/2019	10198	PD 09/01 Decontaminate Vehicle	357.18	
14650	9/30/2019	010262		CENTURYLINK,			\$2,603.05
503.0000.04.518.80.42.001			9/14/2019	253-589-8734 340B	IT 09/14-10/14 Phone	154.94	
503.0000.04.518.80.42.001			9/16/2019	206-T01-1710 414B	IT 09/16-10/16 Phone	849.39	
503.0000.04.518.80.42.001			9/16/2019	206-T01-4100 666B	IT 09/16-10/16 Phone	849.39	
503.0000.04.518.80.42.001			9/16/2019	253-582-0174 486B	IT 09/16-10/16 Phone	231.44	
503.0000.04.518.80.42.001			9/16/2019	253-582-0669 467B	IT 09/16-10/16 Phone	220.76	
503.0000.04.518.80.42.001			9/16/2019	253-582-1023 738B	IT 09/16-10/16 Phone	66.99	
503.0000.04.518.80.42.001			9/16/2019	253-582-7426 582B	IT 09/16-10/16 Phone	108.15	
503.0000.04.518.80.42.001			9/16/2019	253-582-9966 584B	IT 09/16-10/16 Phone	121.99	
14651	9/30/2019	003883		CHUCKALS INC,			\$73.52
001.0000.11.569.50.31.001			9/17/2019	998303-0	PKSR Supplies	73.52	
14652	9/30/2019	000536		CITY TREASURER CITY OF TACOMA,			\$1,444.01
101.0000.11.542.64.47.005			9/16/2019	100575626 09/16/19	PKST 07/10-09/06 8901 BPW SW	77.07	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.542.64.47.005			9/16/2019	100681481 09/16/19	PKST 07/10-09/06 8601 BPW SW	67.66	
001.0000.11.576.81.47.005			9/17/2019	100384880 09/17/19	PKFC 07/18-09/16 8700 Steil Bl	34.66	
101.0000.11.542.63.47.006			9/17/2019	100440754 09/17/19	PKST 08/10-09/10 7211 BPW W #S	18.70	
101.0000.11.542.63.47.006			9/17/2019	100898201 09/17/19	PKST 08/10-09/10 7729 BPW W	123.41	
101.0000.11.542.64.47.005			9/19/2019	100228932 09/19/19	PKST 07/20-09/18 8300 Steil Bl	282.38	
101.0000.11.542.64.47.005			9/19/2019	100228949 09/19/19	PKST 07/20-09/18 8200 Steil Bl	132.79	
101.0000.11.542.63.47.006			9/20/2019	100415564 09/20/19	PKST 08/14-09/12 9450 Steil Bl	63.81	
101.0000.11.542.63.47.006			9/20/2019	100415566 09/20/19	PKST 08/14-09/12 9000 Steil Bl	48.20	
101.0000.11.542.63.47.006			9/20/2019	100415597 09/20/19	PKST 08/14-09/12 10000 Steil B	66.41	
101.0000.11.542.63.47.006			9/20/2019	100471519 09/20/19	PKST 08/14-09/12 8312 87th St	33.15	
101.0000.11.542.64.47.005			9/20/2019	100658937 09/20/19	PKST 07/16-09/12 10300 Steil B	71.07	
101.0000.11.542.64.47.005			9/20/2019	100665891 09/20/19	PKST 08/21-09/19 7309 Onyx Dr	18.77	
101.0000.11.542.64.47.005			9/20/2019	100687561 09/20/19	PKST 07/16-09/12 8623 87th Ave	56.13	
001.0000.11.576.81.47.005			9/20/2019	101076847 09/20/19	PKFC 07/16-09/12 8750 Steil Bl	123.04	
101.0000.11.542.64.47.005			9/20/2019	101086773 09/20/19	PKST 08/14-09/12 9550 Steil Bl	25.51	
101.0000.11.542.63.47.006			9/18/2019	100349419 09/18/19	PKST 07/12-09/10 7502 Lkwd Dr	24.12	
101.0000.11.542.64.47.005			9/18/2019	100433653 09/18/19	PKST 07/19-09/17 5460 Steil Bl	4.01	
101.0000.11.542.64.47.005			9/18/2019	100892477 09/18/19	PKST 07/12-09/10 8108 John Dow	103.82	
001.0000.11.576.81.47.005			9/13/2019	100384879 09/13/19	PKFC 07/16-09/12 8750 Steil Bl	69.30	
14653	9/30/2019	000099		CLOVER PARK SCHOOL DISTRICT,			\$1,103.84
501.0000.51.548.79.32.001			9/9/2019	20100	PKFL 08/19 Fuel	1,103.84	
14654	9/30/2019	012294		COLLINS WOERMAN CO,			\$14,093.75
001.9999.13.558.70.41.001			5/21/2019	009120	ED AG 2019-010 02/01-05/19 WSD	14,093.75	
14655	9/30/2019	011027		COX, KIMBERLY			\$89.00
001.9999.06.515.32.43.004			9/26/2019	10/02-10/04/19 Meals	LG WSAMA Fall Conference: Cox	89.00	
14656	9/30/2019	006540		DYNAMIC LANGUAGE CENTER LTD,			\$129.00
105.0001.07.559.20.41.001			8/27/2019	411042	AB 08/09 Interpreting Svcs 841	129.00	
14657	9/30/2019	011920		EILEEN OBRIEN CONSULTING,			\$1,920.00
195.0021.02.512.53.41.001			9/4/2019	08/01-08/31/19	MC 08/19 BJA Drug Court	1,920.00	
14658	9/30/2019	004713		ELLCO CONSTRUCTION INC,			\$2,247.46
190.4005.52.559.32.41.001			9/7/2019	128	CDBG MHR-161 Replace Hot Water	2,247.46	
14659	9/30/2019	011428		GUNDERSON LAW OFFICE PLLC,			\$725.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.06.515.31.41.001			9/23/2019	1068	LG AG 2019-002 09/16-09/20 Pro	325.00	
001.0000.06.515.31.41.001			9/17/2019	1067	LG AG 2019-002 09/09-09/13 Pro	400.00	
14660	9/30/2019	011900		HEMISPHERE DESIGN INC,			\$11,500.00
001.9999.13.558.70.41.001			9/17/2019	COL190917	ED AG 2019-108 Build Your Bett	11,500.00	
14661	9/30/2019	012411		HERRERA-VELASQUEZ, MURIEL			\$1,960.00
001.9999.11.565.10.41.020			9/26/2019	6	PKHS 09/16-09/30 Lkwd Choice P	1,960.00	
14662	9/30/2019	007975		HI-STRENGTH BOLT,			\$46.32
101.0000.11.544.90.31.001			9/20/2019	283522	PKST Supplies	39.56	
101.0000.11.542.64.31.001			9/20/2019	283522	PKST Supplies	6.76	
14663	9/30/2019	012308		HONEY BUCKET,			\$1,045.94
001.0000.11.576.80.41.001			7/11/2019	051153635	PKFC 07/11-08/07 Sani-Can 1152	89.42	
001.0000.11.576.80.41.001			7/11/2019	051153636	PKFC 07/11-08/07 Sani-Can 1050	89.42	
001.0000.11.576.80.41.001			7/11/2019	051153637	PKFC 07/11-08/07 Sani-Can 1260	201.30	
001.0000.11.576.81.41.001			7/11/2019	051153638	PKFC 07/11-08/07 Sani-Can 8714	95.00	
001.0000.11.576.80.41.001			7/11/2019	051153639	PKFC 07/11-08/07 Sani-Can 9701	104.50	
001.0000.11.576.80.41.001			7/11/2019	051153640	PKFC 07/11-08/07 Sani-Can 2716	201.30	
001.0000.11.576.81.41.001			9/20/2019	0551248776	PKFC 09/20 Sani-Can 8714 87th	265.00	
14664	9/30/2019	004036		HORIZON AUTOMATIC RAIN CO,			\$70.94
001.0000.11.576.80.31.001			9/13/2019	3N104295	PKFC Supplies	70.94	
14665	9/30/2019	012450		HUMPHREYS, BRIAN			\$162.40
001.9999.09.518.10.43.003			9/23/2019	09/17-09/18/19 Miles	HR 2019 GARE NW Conf: Humphrey	162.40	
14666	9/30/2019	012428		KIWANIS CLUB OF CLOVER PARK,			\$205.00
001.0000.15.521.40.49.001			9/26/2019	09/26/19	PD 10/01/19-09/30/20 Annual D	125.00	
001.0000.11.571.21.41.001			7/13/2019	100	PKRC SummerFest Triathlon - Bi	80.00	
14667	9/30/2019	011789		KOESTER, DONDI			\$163.56
001.0000.04.514.20.43.003			9/23/2019	09/17-09/20/19 Miles	FN WFOA Annual Conf: Koester	163.56	
14668	9/30/2019	003696		KONE INC,			\$904.07
502.0000.17.542.65.49.010			9/16/2019	1157862017	PKFC 08/19 Lkwd Station Svc Ca	904.07	
14669	9/30/2019	008202		KPG INC,			\$6,880.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
302.0024.21.595.12.41.001			8/2/2019	7-11619	PWCP AG 2016-070 Thru 07/25 St	2,860.00	
302.0024.21.595.12.41.001			9/5/2019	8-8019	PWCP AG 2016-070 Thru 08/25 St	4,020.00	
14670	9/30/2019	000299		LAKEVIEW LIGHT & POWER CO.,			\$10,665.56
101.0000.11.542.64.47.005			9/14/2019	67044-004 09/14/19	PKST 08/10-09/10 108th St SW &	73.24	
101.0000.11.542.64.47.005			9/14/2019	67044-010 09/14/19	PKST 08/10-09/10 108th St SW &	67.97	
101.0000.11.542.64.47.005			9/14/2019	67044-017 09/14/19	PKST 08/10-09/10 112th St SW &	67.70	
101.0000.11.542.64.47.005			9/14/2019	67044-030 09/14/19	PKST 08/10-09/10 112th ST SW &	73.77	
101.0000.11.542.63.47.006			9/14/2019	67044-072 09/14/19	PKST 08/10-09/10 11302 Kendric	110.11	
502.0000.17.542.65.47.005			9/14/2019	67044-073 09/14/19	PKFC 08/10-09/10 11420 Kendric	431.33	
502.0000.17.521.50.47.005			9/21/2019	117448-001 09/21/19	PKFC 08/17-09/17 LKWD Police S	9,841.44	
14671	9/30/2019	003132		LAKEWOLD GARDENS,			\$7,296.03
104.0004.01.557.30.41.001			9/19/2019	191220	HM AG 2019-019 Lodging Tax Gra	7,296.03	
14672	9/30/2019	012321		LAKEWOOD ARTS FESTIVAL ASSOC,			\$1,000.00
104.0022.01.557.30.41.001			9/23/2019	09/23/19 FAB Festiva	HM 2019 FAB Festival: Catering	1,000.00	
14673	9/30/2019	000280		LAKEWOOD CHAMBER OF COMMERCE,			\$10,627.96
104.0005.01.557.30.41.001			9/17/2019	08/19	HM AG 2019-017 08/19 Lodging T	10,627.96	
14674	9/30/2019	000288		LAKEWOOD HARDWARE & PAINT INC,			\$265.02
001.0000.11.576.81.48.001			9/24/2019	595062	PKFC Repair Leak	50.53	
001.0000.11.576.81.31.001			9/20/2019	594645	PKFC Supplies	76.85	
001.0000.11.576.81.48.006			9/13/2019	593941	PKFC Starter Repair	24.73	
302.0063.21.595.30.63.001			9/4/2019	592889	PWCP Push Brooms	52.73	
001.0000.11.576.80.31.001			7/25/2019	588715	PKFC Supplies	60.18	
14675	9/30/2019	000298		LAKEWOOD TOWING,			\$124.19
001.0000.15.521.10.41.070			9/11/2019	203453	PD 09/11 Towing	124.19	
14676	9/30/2019	003008		LARSEN SIGN CO,			\$384.66
001.0000.11.571.20.31.001			9/13/2019	25965	PKRC Banners	93.42	
001.9999.11.565.10.41.001			8/23/2019	25885	PKHS Lkwd Multicultrual Coalit	291.24	
14677	9/30/2019	007503		MARTIN, JEFF			\$212.15
001.0000.15.521.40.43.002			9/25/2019	09/17-09/19 Lodging	PD FBI CAST Trng: Martin	212.15	
14678	9/30/2019	011768		MCKAIN, EILEEN			\$242.29

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.06.515.30.43.003			9/26/2019	09/21-09/22/19 Miles	LG TPCBA Annual Convention: Mc	33.64	
001.0000.06.515.30.43.002			9/27/2019	09/21-09/22/19 Hotel	LG TPCBA Annual Convention: Mc	208.65	
14679	9/30/2019	009724		MILES RESOURCES LLC,			\$292,558.16
101.0000.11.542.30.31.030			9/16/2019	299998	PKST Supplies	30.22	
101.0000.11.542.30.31.030			9/16/2019	300043	PKFC Supplies	274.73	
101.0000.11.542.30.31.030			9/16/2019	300063	PKFC Supplies	747.10	
101.0000.11.542.30.31.030			9/16/2019	300111	PKFC Supplies	204.01	
101.0000.11.542.30.31.030			9/16/2019	300125	PKFC Supplies	188.59	
101.0000.11.542.30.31.030			9/9/2019	299889	PKST Hot Mix Asphalt	311.00	
301.0013.11.594.76.63.001			9/17/2019	AG 2019-099 PP # 2	PK AG 2019-099 08/17-09/17 Ft.	290,802.51	
14680	9/30/2019	009853		MOSS, MARY			\$1,246.57
001.0000.01.511.60.31.005			9/25/2019	04/09/19 McChord	CC McChord Local Mtg: Moss	8.95	
001.0000.01.511.60.49.003			9/25/2019	08/01/19 Chamber	CC Lkwd Chamber Mtg: Moss	22.50	
001.0000.01.511.60.49.003			9/25/2019	09/12/19 Chamber	CC Lkwd Chamber Installation B	30.00	
001.0000.01.511.60.43.002			9/25/2019	09/13-09/17/19 Hotel	CC Air Space Cyber Conf & AFA	807.12	
001.0000.01.511.60.43.004			9/25/2019	09/13-09/17/19 Meals	CC Air Space Cyber Conf & AFA	327.00	
001.0000.01.511.60.43.006			9/25/2019	09/13-09/17/19 Trans	CC Air Space Cyber Conf & AFA	51.00	
14681	9/30/2019	000366		NORTHWEST CASCADE INC,			\$670,837.42
311.0004.21.594.35.63.001			9/20/2019	AG 2019-123 PP # 1	PWSC AG 2019-123 08/19-09/20 N	473,348.52	
302.0039.21.595.30.63.001			9/18/2019	AG 2019-079 PP # 6	PWCP AG 2018-079 09/18 GLD	2,250.80	
302.0063.21.595.30.63.001			9/13/2019	AG 2019-071 PP # 5	PWCP AG 2019-071 08/01-09/13 C	195,238.10	
14682	9/30/2019	008092		NVL LABORATORIES INC,			\$843.60
190.3006.53.559.32.41.001			8/26/2019	2019-0683	CDBG 08/19 LHR-106 Lead Risk A	843.60	
14683	9/30/2019	009317		OPTIC FUSION INC,			\$1,549.28
503.0000.04.518.80.42.001			9/1/2019	95-18471	IT 09/19 Internet Connectivity	1,549.28	
14684	9/30/2019	007033		PARAMETRIX,			\$98,331.31
302.0134.21.595.12.41.001			9/3/2019	12576	PWCP AG 2019-076 Thru 08/31 Ve	98,331.31	
14685	9/30/2019	000407		PIERCE COUNTY,			\$14,360.25
001.0000.15.521.10.41.125			9/16/2019	CI-275314	PD 08/19 PC Jail Housing	14,360.25	
14686	9/30/2019	000428		PIERCE COUNTY SEWER,			\$220.19
001.0000.11.576.80.47.004			9/22/2019	01583646 09/22/19	PKFC 07/01-08/31 8807 25th Ave	112.96	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.576.80.47.004			9/15/2019	00162489 09/15/19	PKFC 08/01-08/31 American Lk	54.57	
001.0000.11.576.80.47.004			9/15/2019	00936570 09/15/19	PKFC 08/01-08/31 6002 Fairlawn	26.33	
001.0000.11.576.80.47.004			9/15/2019	01032275 09/15/19	PKFC 08/01-08/31 8421 Pine St	26.33	
14687	9/30/2019	010630		PRINT NW,			\$704.09
001.0000.99.518.40.31.001			9/21/2019	25766001	ND #10 Window Envelopes	704.09	
14688	9/30/2019	007183		PRO-VAC,			\$110,487.52
401.0000.11.531.10.48.001			9/27/2019	27620159	PKSW 08/19 Cleaning/Vacuumed S	43,401.08	
401.0000.11.531.10.48.001			9/27/2019	27658347	PKSW 08/19 Cleaning & CCTV	67,086.44	
14689	9/30/2019	012451		QUIJAS, NICHOLAS			\$131.74
001.0000.06.515.31.31.001			9/17/2019	D01-7546582-2947469	LG Trial Techniques And Trials	131.74	
14690	9/30/2019	010522		RICOH USA INC,			\$13.37
503.0000.04.518.80.45.002			9/18/2019	5057598088	IT 08/18-09/17 Addtl Images	13.37	
14691	9/30/2019	012237		SLOAN, DEREK			\$84.00
001.0000.02.523.30.43.004			9/17/2019	10/08-10/10 Per Diem	MC Courtroom Sec & Threat Asse	84.00	
14692	9/30/2019	011411		SMARSH INC,			\$1,835.18
503.0000.04.518.80.41.090			8/31/2019	INV00540204	IT 08/19 Archiving Platform Co	960.75	
503.0000.04.518.80.41.090			8/31/2019	INV00540204	IT 09/01/19-08/31/20 Archiving	792.00	
503.0000.04.518.80.41.090			8/31/2019	INV00540204	IT 08/19 Archiving Platform Co	75.00	
503.0000.04.518.80.41.090			8/31/2019	INV00540204	Sales Tax	7.43	
14693	9/30/2019	012410		SOLON, LISA			\$1,400.00
001.9999.11.565.10.41.020			9/26/2019	6	PKHS 09/16-09/30 Lkwd Choice P	1,400.00	
14694	9/30/2019	002912		SOUND ELECTRONICS,			\$1,252.40
502.0000.17.542.65.49.010			9/10/2019	508729	PKFC Transit Garage Annual Fir	955.91	
502.0000.17.521.50.48.001			9/16/2019	508750	PKFC 09/10 PD Fire Alarm Repai	296.49	
14695	9/30/2019	002913		SOUND ENERGY SYSTEMS,			\$1,072.16
502.0000.17.518.35.31.001			9/10/2019	106556	PKFC VAV Controllers	1,072.16	
14696	9/30/2019	000066		SOUND UNIFORM SOLUTIONS,			\$1,249.12
001.0000.15.521.22.31.008			9/4/2019	201909SU42	PD Jumpsuit & Overalls Alterat	142.16	
001.0000.15.521.22.31.008			9/4/2019	201909SU43	PD Jumpsuit Alteration: Schuel	51.24	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.22.31.008			8/14/2019	201908SU110	PD Jumpsuit, Patches,: Syler	512.43	
001.0000.15.521.22.31.008			8/14/2019	201908SU112	PD Jumpsuit, Patches, Nametag:	543.29	
14697	9/30/2019	002881		SPRAGUE PEST SOLUTIONS CO,			\$154.82
502.0000.17.518.35.41.001			9/23/2019	3942432	PKFC 09/23 Pest Control: CH	64.81	
001.0000.11.576.81.41.001			9/23/2019	3943808	PKFC 09/23 Pest Control 9115 A	90.01	
14698	9/30/2019	000516		SPRINT,			\$120.47
503.0000.04.518.80.42.001			9/18/2019	482477812-142	IT 08/15-09/14 Phone	120.47	
14699	9/30/2019	009493		STAPLES ADVANTAGE,			\$462.38
001.0000.15.521.10.31.001			9/13/2019	3424910595	PD Office Supplies	221.14	
001.0000.07.558.50.31.001			9/6/2019	3424422474	CD/PW Supplies	48.09	
101.0000.21.544.20.31.001			9/6/2019	3424422474	CD/PW Supplies	26.00	
001.0000.07.558.50.31.001			9/7/2019	342604592	CD Supplies	4.17	
001.0000.07.558.50.31.001			9/12/2019	3424827839	CD Supplies	162.98	
14700	9/30/2019	000517		STATE AUDITOR'S OFFICE,			\$1,131.13
001.0000.04.514.20.41.001			9/12/2019	L132643	FN 08/19 Audit Svcs	1,131.13	
14701	9/30/2019	009030		STERICYCLE INC,			\$20.72
001.0000.15.521.10.41.001			9/9/2019	3004824471	PD 09/19 On Call Svc	20.72	
14702	9/30/2019	002458		SUMMIT LAW GROUP,			\$19,969.00
001.0000.06.515.30.41.001			9/18/2019	107307	LG 08/19 Geneal Labor	19,969.00	
14703	9/30/2019	005183		SYLER, JAMES			\$316.59
001.0000.15.521.40.43.001			9/24/2019	09/10-09/19 Airfare	PD K9 Cop Working Dog Conf: Sy	316.59	
14704	9/30/2019	006497		SYSTEMS FOR PUBLIC SAFETY,			\$6,996.25
501.0000.51.548.79.48.005			9/24/2019	36080	PKFL Oil Change, Inspect	128.13	
501.0000.51.521.10.48.005			9/23/2019	36226	PDFL Oil Change	86.11	
501.0000.51.521.10.48.005			9/23/2019	36226	PDFL Safety Inspection	20.86	
501.0000.51.521.10.48.005			9/23/2019	36226	PDFL Tire Rotation	30.20	
501.0000.51.521.10.48.005			9/23/2019	36234	PDFL Tire	211.95	
501.0000.51.521.10.48.005			9/23/2019	36236	PDFL Oil Change	85.99	
501.0000.51.521.10.48.005			9/23/2019	36236	PDFL Safety Inspection	20.75	
501.0000.51.521.10.48.005			9/23/2019	36236	PDFL Wipers	23.29	
181.0000.15.521.21.48.005			9/23/2019	36237	PDFL Oil Change	74.87	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
181.0000.15.521.21.48.005			9/23/2019	36237	PDFL Safety Inspection	21.95	
181.0000.15.521.21.48.005			9/23/2019	36237	PDFL Wipers	50.13	
181.0000.15.521.21.48.005			9/23/2019	36237	PDFL Other	127.45	
501.0000.51.521.10.48.005			9/23/2019	36238	PDFL Tire Repair	30.96	
501.0000.51.521.10.48.005			9/23/2019	36238	PDFL Other	23.27	
501.0000.51.521.10.48.005			9/23/2019	36250	PDFL Electrical	52.41	
501.0000.51.521.10.48.005			9/17/2019	36161	PDFL Oil Change	88.51	
501.0000.51.521.10.48.005			9/17/2019	36161	PDFL Brakes	507.00	
501.0000.51.521.10.48.005			9/17/2019	36161	PDFL Transmission	405.78	
501.0000.51.521.10.48.005			9/17/2019	36161	PDFL Other	416.28	
501.0000.51.521.10.48.005			9/17/2019	36161	PDFL Electrical	75.42	
501.0000.51.521.10.48.005			9/17/2019	36161	PDFL Inspection	69.97	
501.0000.51.521.10.48.005			9/17/2019	36197	PDFL Diagnostics	98.91	
501.0000.51.521.10.48.005			9/17/2019	36197	PDFL Brakes	487.42	
501.0000.51.521.10.48.005			9/17/2019	36197	PDFL Other	283.82	
501.0000.51.521.10.48.005			9/17/2019	36197	PDFL Steering	899.30	
501.0000.51.521.10.48.005			9/17/2019	36197	PDFL Transmission	444.06	
501.0000.51.521.10.48.005			9/17/2019	36215	PDFL Tire Repair	49.05	
501.0000.51.521.10.48.005			9/17/2019	36216	PDFL Other	70.16	
501.0000.51.521.10.48.005			9/17/2019	36218	PDFL Electrical	27.89	
501.0000.51.521.10.48.005			9/17/2019	36220	PDFL Steering	178.82	
501.0000.51.521.10.48.005			9/17/2019	36220	PDFL Other	130.99	
501.0000.51.521.10.48.005			9/17/2019	36220	PDFL Transmission	447.73	
501.0000.51.521.10.48.005			9/17/2019	36223	PDFL Oil Change	95.61	
501.0000.51.521.10.48.005			9/17/2019	36223	PDFL Safety Inspection	20.81	
501.0000.51.521.10.48.005			9/17/2019	36223	PDFL Tire Repair	48.83	
501.0000.51.521.10.48.005			9/17/2019	36223	PDFL Other	13.11	
504.0000.09.518.35.48.001			9/10/2019	36046	RM PDFL C # 2019-0062 Car Main	1,148.46	
14705	9/30/2019	008186		TRCVB,			\$720.20
104.0015.01.557.30.41.001			8/31/2019	Lakewood 2019-08	HM AG 2019-015 08/19 Lodging T	720.20	
14706	9/30/2019	007885		ULINE, INC,			\$253.98
001.0000.15.521.80.31.001			9/11/2019	112274979	PD Office Supplies	253.98	
14707	9/30/2019	011512		WA STATE DEPT OF CORRECTIONS,			\$180.95
001.0000.15.521.10.41.001			9/26/2019	0819.3-20-KCWC-HQ	PD 08/19 Work Crew	180.95	
14708	9/30/2019	002977		WACHTER, HEIDI			\$177.80

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.06.515.30.43.004			9/26/2019	10/02-10/04/19 Meals	LG WSAMA Fall Conference: Wach	75.00	
001.0000.06.515.30.43.003			9/27/2019	09/19-09/20/19 Miles	LG WAPELRA Conf: Wachter	92.80	
001.0000.06.515.30.43.005			9/27/2019	09/19-09/20/19 Park	LG WAPELRA Conf: Wachter	10.00	
14709	9/30/2019	000593		WASHINGTON STATE TREASURER,			\$1,459.50
001.0000.02.237.10.00.004			9/23/2019	08/19 Bldg. Code	MC 08/19 State Bldg. Code	1,459.50	
14710	9/30/2019	012385		WOOD ENVIRONMENT AND,			\$1,191.00
302.0060.21.595.12.41.001			9/19/2019	S51701590	PWCP AG 2019-111 Thru 08/30 Lk	1,191.00	
14711	9/30/2019	011031		XIOLOGIX LLC,			\$22,211.33
503.0000.04.518.80.48.002			9/25/2019	7171	IT 12/26/19-12/25/20 Dell EMC	22,211.33	
14712	9/30/2019	001272		ZUMAR INDUSTRIES INC,			\$1,260.22
101.0000.11.542.64.31.001			9/18/2019	29802	PKST Supplies	861.18	
302.0063.21.595.30.63.001			9/13/2019	29737	PWCP Signs, Anchor, Perf Tube	399.04	
14713	10/15/2019	002289		ACCELA INC,			\$14,981.88
503.0000.04.518.80.41.090			9/30/2019	INV-ACC48598	IT 10/30/19-10/29/20 Accela CR	14,981.88	
14714	10/15/2019	011576		ALWAYS CONNECT SOLUTIONS,			\$1,829.44
503.0000.04.518.80.41.090			10/9/2019	INV-007754	IT 12/29/19-12/28/20 Net Cloud	1,829.44	
14715	10/15/2019	001693		AMERICAN REPORTING COMPANY,			\$19.23
190.4005.52.559.32.41.001			10/2/2019	2451448	CDBG MHR-167 Mihal	19.23	
14716	10/15/2019	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$25,187.58
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	14.91	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	53.41	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	59.62	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	160.24	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	62.85	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	73.54	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	79.75	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	74.53	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	14.91	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	88.19	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	20.62	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	24.84	

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501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	121.73	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	26.09	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	21.61	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	15.15	
501.0000.51.548.79.32.002			10/1/2019	0117762-IN	PKFL 09/18-09/30	57.14	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	52.17	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	132.91	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	84.47	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	175.39	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	81.98	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	74.28	
501.0000.51.548.79.32.001			10/1/2019	0117762-IN	PKFL 09/18-09/30	191.55	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	164.19	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	24.92	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	36.74	
180.0000.15.521.21.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	60.64	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	41.37	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	22.10	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	39.83	
180.0000.15.521.21.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	104.84	
180.0000.15.521.21.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	40.09	
180.0000.15.521.21.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	56.53	
180.0000.15.521.21.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	122.31	
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501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	32.12	
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Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
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501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	164.96	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	77.60	
180.0000.15.521.21.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	111.26	
501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	92.25	
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501.0000.51.521.10.32.001			10/2/2019	0116984-IN	PDFL 09/17-10/01	58.25	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	167.16	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	90.52	
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501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	214.15	
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501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	77.97	

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501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	190.12	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	55.54	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	99.33	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	49.13	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	42.72	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	71.03	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	265.42	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	60.35	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	163.69	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	73.70	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	58.21	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	29.91	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	61.15	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	18.16	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	93.73	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	283.31	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	108.68	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	15.22	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	21.10	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	198.67	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	77.70	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	237.12	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	165.02	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	103.87	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	41.39	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	72.63	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	178.37	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	118.03	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	31.24	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	65.42	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	124.43	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	208.81	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	103.61	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	133.25	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	113.41	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	128.97	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	178.91	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	129.77	

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501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	238.72	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	59.28	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	45.66	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	77.44	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	143.39	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	145.53	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	229.91	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	265.42	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	123.90	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	42.72	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	53.94	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	75.84	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	48.33	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	197.33	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	99.60	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	225.37	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	76.90	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	66.76	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	131.11	
180.0000.15.521.21.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	34.45	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	92.66	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	95.33	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	266.22	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	35.51	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	34.71	
180.0000.15.521.21.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	148.47	
180.0000.15.521.21.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	39.79	
180.0000.15.521.21.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	69.16	
501.0000.51.521.10.32.001			9/17/2019	0110828-IN	PDFL 09/02-09/16	80.58	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	33.23	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	12.39	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	66.19	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	58.02	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	56.33	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	168.99	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	77.73	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	25.91	

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501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	114.63	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	56.33	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	25.35	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	27.04	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	25.35	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	18.31	
501.0000.51.548.79.32.002			9/17/2019	0111568-IN	PKFL 09/04-09/17	28.16	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	176.31	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	143.64	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	72.95	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	83.65	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	31.54	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	109.56	
501.0000.51.548.79.32.001			9/17/2019	0111568-IN	PKFL 09/04-09/17	67.58	
14717	10/15/2019	011796		BAINVILLE, JESSICA			\$88.00
001.0000.09.518.10.43.004			10/15/2019	10/16-10/18/19 Meals	HR AWC 2019 Member Expo: Bainv	88.00	
14718	10/15/2019	011409		BEAVERS, DANIELLE			\$230.14
001.0000.07.558.50.43.003			10/15/2019	09/29-10/02/19 Miles	CD WSAPT Conf: Beavers	230.14	
14719	10/15/2019	008226		BIO CLEAN INC,			\$714.36
001.0000.15.521.22.41.001			9/23/2019	10260	PD 09/19 Decontaminate Vehicle	357.18	
001.0000.15.521.22.41.001			9/25/2019	10277	PD 09/21 Decontaminate Vehicle	357.18	
14720	10/15/2019	002880		BOSTEC INC,			\$219.80
001.0000.15.521.70.31.001			9/25/2019	40496	PD Breath Alcohol Testing Supp	219.80	
14721	10/15/2019	000065		BOYS AND GIRLS CLUBS OF,			\$6,586.68
001.0000.11.565.10.41.020			10/8/2019	Q3/19	PKHS AG 2019-052 Q3/19 Lkwd Te	6,586.68	
14722	10/15/2019	010859		BUDU RACING LLC,			\$4,385.00
001.0000.11.571.20.41.001			9/11/2019	1679	PKRC 08/31 Triathalon Triple T	4,385.00	
14723	10/15/2019	011701		BUENAVISTA SERVICES INC,			\$8,381.96
502.0000.17.518.30.41.001			9/20/2019	6866	PK/PKFC AG 2017-153 09/19 Cust	4,524.20	
502.0000.17.521.50.48.001			9/20/2019	6866	PK/PKFC AG 2017-153 09/19 Cust	2,309.72	
502.0000.17.542.65.49.010			9/20/2019	6866	PK/PKFC AG 2017-153 09/19 Cust	1,098.96	

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001.0000.11.576.81.41.001			9/20/2019	6866	PK/PKFC AG 2017-153 09/19 Cust	449.08	
14724	10/15/2019	009926		CASCADE RIGHT-OF-WAY SVCS LLC,			\$1,380.00
302.0024.21.595.15.41.001			9/10/2019	LW Phillips 19.9	PWCP AG 2018-152 Thru 08/31 RO	1,380.00	
14725	10/15/2019	010262		CENTURYLINK,			\$309.47
503.0000.04.518.80.42.001			9/19/2019	253-588-4697 855B	IT 09/19-10/19 Phone	50.35	
503.0000.04.518.80.42.001			9/23/2019	206-T31-6789 758B	IT 09/23-10/23 Phone	83.14	
503.0000.04.518.80.42.001			10/2/2019	253-581-8220 448B	IT 10/02-11/02 Phone	51.19	
503.0000.04.518.80.42.001			10/1/2019	253-584-2263 463B	IT 10/01-11/01 Phone	73.60	
503.0000.04.518.80.42.001			10/1/2019	253-584-5364 399B	IT 10/01-11/01 Phone	51.19	
14726	10/15/2019	003883		CHUCKALS INC,			\$63.64
001.0000.11.569.50.31.001			10/2/2019	999871-0	PKSR Supplies	63.64	
14727	10/15/2019	000536		CITY TREASURER CITY OF TACOMA,			\$10,234.59
502.0000.17.518.35.47.005			10/3/2019	100113209 10/03/19	PKFC 08/27-09/25 6000 Main St	7,490.44	
101.0000.11.542.63.47.006			10/3/2019	100218262 10/03/19	PKST 08/27-09/25 10601 Main St	66.35	
101.0000.11.542.63.47.006			10/3/2019	100218270 10/03/19	PKST 08/27-09/25 10602 Main St	10.72	
101.0000.11.542.64.47.005			10/3/2019	100218275 10/03/19	PKST 08/27-09/25 10511 GLD SW	71.98	
101.0000.11.542.63.47.006			10/3/2019	100262588 10/03/19	PKST 07/27-09/25 6100 Lkwd Tow	81.37	
101.0000.11.542.64.47.005			10/2/2019	100254732 10/02/19	PKST 08/22-09/20 11023 GLD SW	25.01	
101.0000.11.542.64.47.005			10/1/2019	100228868 10/01/19	PKST 07/23-09/19 10099 GLD SW	49.17	
101.0000.11.542.64.47.005			9/27/2019	100228710 09/27/19	PKST 07/19-09/17 8915 Meadow R	65.30	
101.0000.11.542.64.47.005			9/27/2019	100228892 09/27/19	PKST 07/19-10/17 9299 Whitman	54.90	
101.0000.11.542.63.47.006			9/30/2019	100223530 09/30/19	PKST 08/29-09/27 9315 GLD SW	2,171.79	
101.0000.11.542.64.47.005			9/30/2019	100228748 09/30/19	PKST 07/24-09/20 11170 GLD SW	108.93	
101.0000.11.542.64.47.005			9/30/2019	100707975 09/30/19	PKST 08/22-09/20 7403 Lkwd Dr	38.63	
14728	10/15/2019	005786		CLASSY CHASSIS,			\$818.47
501.0000.51.521.10.48.005			9/30/2019	4651	PDFL Oil Change	84.41	
180.0000.15.521.21.48.005			9/30/2019	4651	PDFL Oil Change	38.45	
501.0000.51.521.10.48.005			9/30/2019	4651	PDFL Oil Change	90.10	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	18.63	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
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501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	15.39	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	25.11	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.15	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.15	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.15	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.15	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	10.88	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	18.63	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
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501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.33	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	12.96	
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501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	31.59	
180.0000.15.521.21.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	31.59	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	18.63	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
501.0000.51.521.10.48.005			9/30/2019	W-544	PDFL Carwashes	6.48	
14729	10/15/2019	011027		COX, KIMBERLY			\$377.58
001.0000.06.515.30.43.003			10/10/2019	09/20-09/22/19 Miles	LG 09/20-09/22 TPCBA Conventio	52.78	
001.0000.06.515.31.43.003			10/10/2019	10/02-10/04/19 Miles	LG WSAMA Fall Conf: Cox	324.80	
14730	10/15/2019	003867		DELL MARKETING LP,			\$2,201.11
503.0015.04.518.80.35.030			10/8/2019	10345172218	IT Desktop Dock And Nylon Hand	1,579.14	
503.0015.04.518.80.35.030			10/8/2019	10345298940	IT Desktop Docks For Tablets	621.97	
14731	10/15/2019	010648		DIAMOND MARKETING SOLUTIONS,			\$1,593.76
001.0000.99.518.40.42.002			10/4/2019	300538	ND 09/19 Daily Mail	100.00	
001.0000.99.518.40.42.002			10/15/2019	10/19 Postage	ND 10/19 Replenish Postage	1,405.57	
311.0000.01.535.30.42.002			10/15/2019	10/19 Postage	PWSC 10/19 Postage Est.	88.19	
14732	10/15/2019	011920		EILEEN OBRIEN CONSULTING,			\$638.00
195.0021.02.512.53.41.001			10/5/2019	09/01-09/30/19	MC 09/19 BJA Drug Court	638.00	
14733	10/15/2019	002938		ESRI,			\$6,484.10
503.0000.04.518.80.48.003			9/27/2019	93706954	IT 09/29/19-09/28/20 ESRI Soft	6,484.10	
14734	10/15/2019	005190		FASTENAL,			\$314.29
101.0000.11.544.90.31.010			9/30/2019	WALA240355	PKST Safety Supplies	247.28	
502.0000.17.518.35.31.001			9/17/2019	WALA240215	PKFC Supplies	67.01	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
14735	10/15/2019	011987		FEDERAL EASTERN INTERNATIONAL,			\$5,095.76
195.0009.15.521.30.35.010			8/13/2019	511806	PD AXBIII A Ballistics in Visio	3,689.28	
195.0009.15.521.30.35.010			8/13/2019	511806	PD Vision Carrier Black	470.88	
195.0009.15.521.30.35.010			8/13/2019	511806	PD Speed Plate 8x10	241.92	
195.0009.15.521.30.35.010			8/13/2019	511806	PD Speed Plate 7x9	106.96	
195.0009.15.521.30.35.010			8/13/2019	511806	PD Speed Plate Female 7x10	127.68	
195.0009.15.521.30.35.010			8/13/2019	511806	Sales Tax	365.24	
195.0009.15.521.30.35.010			8/13/2019	511806	Sales Tax	46.62	
195.0009.15.521.30.35.010			8/13/2019	511806	Sales Tax	23.95	
195.0009.15.521.30.35.010			8/13/2019	511806	Sales Tax	10.59	
195.0009.15.521.30.35.010			8/13/2019	511806	Sales Tax	12.64	
14736	10/15/2019	008185		FOOD CONNECTION,			\$10,597.80
001.0000.11.565.10.41.020			10/14/2019	20193	PKHS AG 2019-042 Q3/19 Mobile	10,597.80	
14737	10/15/2019	007965		GORDON THOMAS HONEYWELL,			\$7,824.69
001.0000.03.513.10.41.001			9/30/2019	Sept 19 1014	CM AG 2018-189 09/19 Gov'tl Af	4,885.26	
192.0000.00.558.60.41.001			9/30/2019	Sept 19 1185	SSMP AG 2019-121 09/19 Gov'tl	2,939.43	
14738	10/15/2019	011428		GUNDERSON LAW OFFICE PLLC,			\$350.00
001.0000.06.515.31.41.001			10/2/2019	1070	LG AG 2019-002 09/26-09/27 Pro	350.00	
14739	10/15/2019	011496		HAYWOOD, ALAN			\$1,125.00
301.0019.11.594.76.41.001			9/17/2019	285	PK AG 2019-069 Tree Risk Asses	1,125.00	
14740	10/15/2019	012443		HDR ENGINEERING INC,			\$1,528.18
101.0000.21.542.50.41.001			9/19/2019	1200217286	PWST AG 2019-128 08/14-08/31 C	1,528.18	
14741	10/15/2019	012411		HERRERA-VELASQUEZ, MURIEL			\$1,960.00
001.9999.11.565.10.41.020			10/15/2019	7	PKHS 10/01-10/15 Lkwd Choice P	1,960.00	
14742	10/15/2019	012308		HONEY BUCKET,			\$1,482.52
001.0000.11.576.80.41.001			10/3/2019	0551266142	PKFC 10/03-10/30 Sani-Can 1152	89.42	
001.0000.11.576.80.41.001			10/3/2019	0551266143	PKFC 10/03-10/30 Sani-Can 1260	201.30	
001.0000.11.576.81.41.001			10/3/2019	0551266144	PKFC 10/03-10/30 Sani-Can 8714	95.00	
001.0000.11.576.80.41.001			10/3/2019	0551266145	PKFC 10/03-10/30 Sani-Can 9701	104.50	
001.0000.11.576.80.41.001			10/3/2019	0551266146	PKFC 10/03-10/30 Sani-Can 2716	201.30	
001.0000.11.571.20.41.001			10/3/2019	0551266147	PKRC 09/13-09/16 Sani-Can 6125	706.00	

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001.0000.02.523.30.47.004			9/23/2019	0551250677	MC 09/23-10/20 Sani Can	85.00	
14743	10/15/2019	004036		HORIZON AUTOMATIC RAIN CO,			\$811.21
302.0063.21.595.30.63.001			10/3/2019	3N104935	PWCP TurfGro	100.60	
302.0063.21.595.30.63.001			10/4/2019	3N104950	PWCP TurfGro	31.41	
001.0000.11.542.70.31.001			10/4/2019	3N104952	PKST Supplies	659.40	
001.0000.11.576.80.31.001			10/7/2019	3N105003	PKFC Supplies	19.80	
14744	10/15/2019	011300		HORWATH LAW PLLC,			\$50,862.63
001.0000.02.512.51.41.004			10/9/2019	09/19	MC AG 2019-00109/19 Public Def	44,166.66	
001.9999.02.512.51.41.001			10/9/2019	09/19	MC 09/19 Public Defender Svcs	6,695.97	
14745	10/15/2019	000234		HUMANE SOCIETY FOR TACOMA & PC,			\$11,710.83
001.0000.15.554.30.41.008			10/1/2019	IVC0002120	PD AG 2019-030 10/19 Animal Sh	11,710.83	
14746	10/15/2019	011944		KELLEY-FONG, SHANNON			\$245.00
001.0000.03.513.10.43.004			10/15/2019	10/19-10/23/19 Meals	CM 2019 ICMA Annual Conf: Kell	245.00	
14747	10/15/2019	010946		KRAUS, THO			\$197.00
001.0000.04.514.20.43.004			10/11/2019	10/12-10/18/19 Meals	FN 2019 GFOA Leadership Academ	197.00	
14748	10/15/2019	000299		LAKEVIEW LIGHT & POWER CO.,			\$11,764.19
101.0000.11.542.64.47.005			10/7/2019	67044-002 10/07/19	PKST 09/03-10/03 Pac Hwy & STW	77.16	
101.0000.11.542.64.47.005			10/7/2019	67044-012 10/07/19	PKST 09/03-10/03 Hwy 512 & STW	105.64	
101.0000.11.542.63.47.006			10/7/2019	67044-014 10/07/19	PKST 09/07-10/07 Hwy 512 & STW	91.54	
101.0000.11.542.64.47.005			10/7/2019	67044-016 10/07/19	PKST 09/03-10/03 40th Ave SW	63.15	
101.0000.11.542.64.47.005			10/7/2019	67044-031 10/07/19	PKST 09/03-10/03 84th St S & S	67.97	
101.0000.11.542.64.47.005			10/7/2019	67044-032 10/07/19	PKST 09/03-10/03 100th ST SW &	84.12	
001.0000.11.576.80.47.005			10/7/2019	67044-048 10/07/19	PKFC 09/03-10/03 2716 84th St	31.47	
101.0000.11.542.64.47.005			10/7/2019	67044-050 10/07/19	PKST 09/03-10/03 LKWD Dr SW/St	77.96	
101.0000.11.542.64.47.005			10/7/2019	67044-053 10/07/19	PKST 09/03-10/03 4648 Steil Bl	58.69	
101.0000.11.543.50.47.005			10/7/2019	67044-074 10/07/19	PKST 09/03-10/03 9424 Front St	337.20	
001.0000.11.576.80.47.005			10/7/2019	67044-075 10/07/19	PKFC 09/03-10/03 8807 25th Ave	65.52	
101.0000.11.542.64.47.005			10/7/2019	67044-078 10/07/19	PKST 09/03-10/03 100th St SW &	144.83	
101.0000.11.542.64.47.005			10/7/2019	67044-079 10/07/19	PKST 09/03-10/03 96th St S & S	119.48	
101.0000.11.542.64.47.005			10/7/2019	67044-080 10/07/19	PKST 09/03-10/03 8802 STW	79.22	
101.0000.11.542.64.47.005			10/7/2019	67044-081 10/07/19	PKST 09/03-10/03 3601 Steil Bl	76.09	
101.0000.11.542.63.47.006			10/7/2019	67044-083 10/07/19	PKST 09/03-10/03 40th & 100th	95.64	
101.0000.11.542.64.47.005			10/7/2019	67044-084 10/07/19	PKST 09/03-10/03 Steil & LKVW	77.43	

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101.0000.11.542.63.47.006			10/7/2019	67044-085 10/07/19	PKST 09/03-10/03 26th & 88th S	45.91	
101.0000.11.542.63.47.006			10/7/2019	67044-087 10/07/19	PKST 09/03-10/03 123rd & Bridg	76.09	
101.0000.11.542.63.47.006			10/7/2019	162	PKST Power Usage For LED Stree	7,958.20	
001.0000.11.576.80.47.005			10/1/2019	67044-041 09/28/19	PKFC 08/24/-09/24 4721 127th S	60.95	
101.0000.11.542.64.47.005			9/28/2019	67044-028 09/28/19	PKST 08/24-09/24 Pac Hwy SW &	72.97	
401.0000.41.531.10.47.005			9/28/2019	67044-037 09/28/19	PWSW 08/24-09/24 Pac Hwy SW	45.37	
101.0000.11.542.64.47.005			9/28/2019	67044-038 09/28/19	PKST 08/24-09/24 BP Way & Pac	73.77	
101.0000.11.542.64.47.005			9/28/2019	67044-043 09/28/19	PKST 08/24-09/24 BPW SW & San	134.65	
101.0000.11.542.64.47.005			9/28/2019	67044-054 09/28/19	PKST 08/24-09/24 11417 Pac Hwy	68.41	
101.0000.11.542.64.47.005			9/28/2019	67044-055 09/28/19	PKST 08/24-09/24 11424 Pac Hwy	71.18	
101.0000.11.542.64.47.005			9/28/2019	67044-056 09/28/19	PKST 08/24-09/24 11517 Pac Hwy	73.50	
401.0000.41.531.10.47.005			9/28/2019	67044-057 09/28/19	PWSW 08/24-09/24 5118 Seattle	54.04	
101.0000.11.542.64.47.005			9/21/2019	67044-001 09/21/19	PKST 08/17-09/17 100th St SW &	68.41	
101.0000.11.542.64.47.005			9/21/2019	67044-003 09/21/19	PKST 08/17-09/17 Motor Ave & W	75.64	
101.0000.11.542.64.47.005			9/21/2019	67044-005 09/21/19	PKST 08/17-09/17 BP Wy SW & Lk	76.71	
101.0000.11.542.64.47.005			9/21/2019	67044-006 09/21/19	PKST 08/17-09/17 108th St SW &	71.63	
101.0000.11.542.64.47.005			9/21/2019	67044-019 09/21/19	PKST 08/17-09/17 BPW SW & 100t	72.70	
101.0000.11.542.64.47.005			9/21/2019	67044-020 09/21/19	PKST 08/17-09/17 59th AVE SW &	90.01	
101.0000.11.542.64.47.005			9/21/2019	67044-022 09/21/19	PKST 08/17-09/17 GLD SW & BPW	94.04	
101.0000.11.542.64.47.005			9/21/2019	67044-024 09/21/19	PKST 08/17-09/17 GLD SW & Stei	67.52	
001.0000.11.576.80.47.005			9/21/2019	67044-034 09/21/19	PKFC 08/17-09/17 10506 Russell	41.44	
101.0000.11.542.63.47.006			9/21/2019	67044-039 09/21/19	PKST 08/17-09/17 5700 100th St	53.33	
101.0000.11.542.64.47.005			9/21/2019	67044-044 09/21/19	PKST 08/17-09/17 100th SW & LK	74.48	
101.0000.11.542.64.47.005			9/21/2019	67044-046 09/21/19	PKST 08/17-09/17 10013 GLD SW	183.94	
101.0000.11.542.64.47.005			9/21/2019	67044-047 09/21/19	PKST 08/17-09/17 59th Ave SW &	74.67	
001.0000.11.576.80.47.005			9/21/2019	67044-063 09/21/19	PKFC 08/17-09/17 6002 Fairlawn	49.58	
101.0000.11.542.64.47.005			9/21/2019	67044-064 09/21/19	PKST 08/17-09/17 93rd St SW &	62.97	
101.0000.11.542.64.47.005			9/21/2019	67044-082 09/21/19	PKST 08/17-09/17 GLD & Mt Tac	170.72	
101.0000.11.542.63.47.006			9/21/2019	67044-086 09/21/19	PKST 08/17-09/17 6119 Motor Av	48.25	
14749	10/15/2019	012321		LAKESWOOD ARTS FESTIVAL ASSOC,			\$4,149.56
104.0022.01.557.30.41.001			9/30/2019	2019 FAB Festival	HM 09/24 McGavick Ctr	4,149.56	
14750	10/15/2019	012346		LAKESWOOD BUILDING MAINT. LLC,			\$6,290.00
001.0000.11.576.80.41.001			9/30/2019	1004	PKFC AG 2019-093 09/19 Janitor	6,290.00	
14751	10/15/2019	000280		LAKESWOOD CHAMBER OF COMMERCE,			\$10,510.04
104.0023.01.557.30.41.001			10/7/2019	2019 Night of Lights	HM AG 2019-018 Lodging Tax Gra	2,379.95	
104.0005.01.557.30.41.001			10/7/2019	09/19	HM AG 2019-017 09/19 Lodging T	8,130.09	

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14752	10/15/2019	000288		LAKEWOOD HARDWARE & PAINT INC,			\$42.39
101.0000.11.544.90.31.001		10/1/2019	595671	PKST Supplies		42.39	
14753	10/15/2019	005490		LAKEWOOD PLAYHOUSE,			\$3,937.93
104.0013.01.557.30.41.001		10/9/2019	09/10-10/08/19	HM AG 2019-021 Thru 10/08 Lodg		3,937.93	
14754	10/15/2019	002296		LEXIS NEXIS,			\$683.58
503.0000.04.518.80.49.004		9/30/2019	3092239064	IT 09/19 LexisNexis		683.58	
14755	10/15/2019	002185		LOWE'S COMPANIES INC,			\$1,550.05
101.0000.11.544.90.31.001		9/3/2019	923628	PKST Supplies		93.77	
502.0000.17.542.65.31.001		8/26/2019	923586	PKFC Supplies		32.68	
001.0000.11.576.80.31.001		8/30/2019	923597	PKFC Supplies		24.46	
101.0000.11.544.90.35.001		8/29/2019	923460	PKST Supplies		39.62	
001.0000.11.576.80.31.001		9/9/2019	924693	PKFC Supplies		152.12	
502.0000.17.518.35.31.001		9/16/2019	923077	PKFC Supplies		15.59	
101.0000.11.544.90.31.001		9/12/2019	923017	PKST Supplies		37.55	
502.0000.17.518.35.31.001		9/12/2019	923071	PKFC Supplies		156.00	
001.0000.11.576.80.35.001		9/12/2019	924042	PKFC Supplies		192.02	
001.0000.11.576.80.31.001		9/13/2019	923253	PKFC Supplies		122.62	
502.0000.17.521.50.31.001		9/6/2019	924462	PKFC Supplies		32.01	
001.0000.11.576.81.31.001		9/23/2019	923020	PKFC Supplies		36.46	
001.0000.11.576.81.31.001		9/23/2019	923884	PKFC Supplies		36.04	
101.0000.11.542.70.31.011		9/23/2019	923965	PKST Supplies		22.96	
101.0000.11.544.90.35.001		9/24/2019	923193	PKST Supplies		46.97	
101.0000.11.542.30.35.001		9/24/2019	923193	PKST Supplies		304.03	
001.0000.11.576.81.31.001		9/24/2019	923265	PKFC Supplies		40.98	
001.0000.11.576.80.31.001		9/24/2019	923326	PKFC Supplies		164.17	
14756	10/15/2019	010674		MACKAY COMMUNICATIONS INC,			\$49.98
503.0000.04.518.80.42.001		9/27/2019	SB061810	IT PD 08/19 Air-Time AQ01968		49.98	
14757	10/15/2019	009724		MILES RESOURCES LLC,			\$160,778.86
302.0043.21.595.30.63.001		9/29/2019	300856	PWCP Disposal		35.00	
302.0053.21.595.30.63.001		9/13/2019	AG 2019-092 PP # 3	PWCP 2019-092 08/10-09/13 123r		159,963.20	
101.0000.11.542.30.31.030		9/23/2019	300520	PKST Gyro MD190055		554.89	
101.0000.11.542.30.31.030		9/23/2019	300546	PKST Gyro MD190055		185.87	
001.0000.11.576.80.31.030		9/23/2019	300591	PKFC Reinforced Concrete		39.90	

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14758	10/15/2019	011801		NEXT REQUEST CO.,			\$8,517.25
503.0000.04.518.80.48.003			9/26/2019	1381	IT 12/01/19-11/30/20 Pub. Reco	8,517.25	
14759	10/15/2019	000364		NORTHWEST BUILDING LLC,			\$3,544.00
502.0000.17.521.50.48.009			10/1/2019	Q4/19	PKFC Q4/19 Common Area Exp For	3,544.00	
14760	10/15/2019	000173		NOURISH PIERCE COUNTY,			\$5,000.00
001.0000.11.565.10.41.020			10/4/2019	18-1286	PKHS AG 2019-038 Q3/19 Nutriti	5,000.00	
14761	10/15/2019	009317		OPTIC FUSION INC,			\$1,549.28
503.0000.04.518.80.42.001			10/1/2019	95-18501	IT 10/19 Internet Connectivity	1,549.28	
14762	10/15/2019	000407		PIERCE COUNTY,			\$113,548.53
101.0000.21.542.50.41.001			10/2/2019	CI-276470	PWST Q1-Q2/19 Bridge Engineer	2,808.68	
001.0000.11.569.50.45.004			10/1/2019	CI-273595	PKSR 10/19 Senior Center Lease	5,248.75	
001.0000.11.569.50.45.004			9/1/2019	CI-273594	PKSR 09/19 Senior Center Lease	5,248.75	
302.0004.21.595.30.41.001			8/30/2019	CI-275226	PWCP 07/19 Traffic Operations	94,382.90	
401.0000.11.531.10.41.001			9/25/2019	CI-275534	PKSW 08/19 Road Operations Svc	5,859.45	
14763	10/15/2019	003089		PIERCE COUNTY AIDS FOUNDATION,			\$6,363.72
001.0000.11.565.10.41.020			10/14/2019	Q3/19	PKHS AG 2019-048 Q3/19 Oasis Y	6,363.72	
14764	10/15/2019	000428		PIERCE COUNTY SEWER,			\$426.95
502.0000.17.518.35.47.004			10/1/2019	00870307 10/01/19	PKFC 09/01-09/30 6000 Main St	195.79	
502.0000.17.521.50.47.004			10/1/2019	01360914 10/01/19	PKFC 09/01-09/30 9401 Lkwd Dr	92.22	
001.0000.11.576.81.47.004			10/1/2019	01431285 10/01/19	PKFC 09/01-09/30 8200 87th Ave	96.93	
101.0000.11.543.50.47.004			10/1/2019	01552201 10/01/19	PKST 09/01-09/30 9420 Front St	42.01	
14765	10/15/2019	011523		POWERDMS INC,			\$2,415.00
503.0000.04.518.80.48.003			7/18/2019	28989	IT 09/16/19-09/15/22 WASPC0001	2,415.00	
14766	10/15/2019	010630		PRINT NW,			\$485.53
001.0000.02.512.50.41.001			9/30/2019	D25873901	MC 10/19 Jury Summons	259.32	
001.0000.07.558.60.49.005			10/3/2019	26004201	CD Bugher Business Cards	30.94	
001.0000.07.558.50.49.005			10/3/2019	26012201	CD Tobin Business Cards	27.83	
101.0000.21.543.30.49.005			9/23/2019	25893301	PWST Ott Business Cards	30.94	
001.0000.02.512.50.41.001			9/17/2019	D258739P	MC 10/19 Postage For Jury Summ	136.50	

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14767	10/15/2019	009928		PROFAST SUPPLY LLC,			\$759.02
001.0000.11.576.80.31.001				22401	PKFC Credit: Supplies	-131.62	
001.0000.11.576.80.31.001			9/30/2019	22352	PKFC Supplies	21.45	
001.0000.11.576.80.31.001			9/30/2019	22379	PKFC Supplies	427.28	
001.0000.11.576.80.31.001			8/21/2019	21836	PKFC Supplies	441.91	
14768	10/15/2019	007183		PRO-VAC,			\$29,092.27
401.0000.11.531.10.48.001			10/7/2019	27578300	PKSW 07/19 Clean, Disposal, St	29,092.27	
14769	10/15/2019	004498		PUGET PAVING CONST INC,			\$64,332.10
302.0004.21.595.30.63.001			9/30/2019	AG 2019-101 PP # 2	PWCP AG 2019-101 08/16-09/30 R	67,718.00	
302.0000.00.223.40.00.000			9/30/2019	AG 2019-101 PP # 2	PWCP AG 2019-101 Retainage	-3,385.90	
14770	10/15/2019	010522		RICOH USA INC,			\$57.51
503.0000.04.518.80.45.002			9/22/2019	5057623805	IT 08/21-09/20 Add'tl Images	26.09	
503.0000.04.518.80.45.002			9/24/2019	5057634324	IT 08/26-09/25 Add'tl Images	31.42	
14771	10/15/2019	005997		SCHEID, ELIZABETH			\$63.80
001.0000.11.569.50.43.003			10/11/2019	05/20-05/24/19 Miles	PKSR Nat'l Emerg. Mgmt Academy	63.80	
14772	10/15/2019	012387		SITE WORKSHOP,			\$24,848.50
301.0014.11.594.76.41.001			10/7/2019	5710	PK AG 2019-118 09/19 Ft. Steil	24,848.50	
14773	10/15/2019	011411		SMARSH INC,			\$1,043.18
503.0000.04.518.80.41.090			9/30/2019	INV00550825	IT 09/19 Archiving Platform Co	1,043.18	
14774	10/15/2019	012410		SOLON, LISA			\$1,400.00
001.9999.11.565.10.41.020			10/15/2019	7	PKHS 10/01-10/15 Lkwd Choice P	1,400.00	
14775	10/15/2019	002912		SOUND ELECTRONICS,			\$1,035.19
502.0000.17.518.35.48.001			10/1/2019	508783	PKFC RTU False Alarm Problem R	1,035.19	
14776	10/15/2019	000066		SOUND UNIFORM SOLUTIONS,			\$1,818.30
001.0000.15.521.22.31.008			9/27/2019	201909SU296	PD Add Sgt Stripes, Remove Pat	66.12	
001.0000.15.521.22.31.008			9/27/2019	201909SU298	PD Jumpsuit, Nametag: Casas	565.33	
001.0000.15.521.22.31.008			9/9/2019	201909SU091	PD Jumpsuit, Nametag, Patches,	525.65	
001.0000.15.521.22.31.008			9/20/2019	201909SU225	PD Shirts, Pants, Nametags, Pa	359.25	
001.0000.15.521.21.31.008			9/20/2019	201909SU227	PD Pants: Johnson, P	163.10	
001.0000.15.521.22.31.008			9/20/2019	201909SU236	PD Removed Stripes, Alt Pants,	138.85	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
14777	10/15/2019	011046		SPEIR, TIFFANY			\$595.36
001.0000.07.558.65.44.001			10/11/2019	10/01/19 Squarespace	ED Thru 09/23/20 Domain Lakewo	20.00	
001.0000.07.558.65.43.003			10/11/2019	10/02/19 Miles/Park	CD JBLM PPP Route Mtg: Speir	25.98	
001.0000.07.558.65.43.005			10/11/2019	10/02/19 Miles/Park	CD JBLM PPP Route Mtg: Speir	12.00	
001.0000.07.558.65.49.003			10/11/2019	974630727 06/27/19	ED Western Planners Conf: Spei	300.00	
001.0000.07.558.65.44.001			10/11/2019	Thru 10/08/20	ED Thru 10/08/20 Domain Lakewo	237.38	
14778	10/15/2019	002881		SPRAGUE PEST SOLUTIONS CO,			\$54.95
502.0000.17.542.65.49.010			10/2/2019	3979279	PKFC 10/02 Pest Control Lkwd T	54.95	
14779	10/15/2019	009493		STAPLES ADVANTAGE,			\$676.87
001.0000.06.515.30.31.001			9/28/2019	3426297908	LG Supplies	88.93	
001.0000.99.518.40.31.001			9/28/2019	3426297909	ND Supplies	243.45	
001.0000.09.518.10.31.001			9/28/2019	3426297911	HR Supplies	36.76	
001.0000.09.518.10.31.001			9/28/2019	3426297912	HR Supplies	30.89	
001.0000.15.521.10.31.001			9/20/2019	3425502034	PD Datastick	31.86	
001.0000.07.558.50.31.001			9/20/2019	3425502035	CD Supplies	19.72	
001.0000.07.558.50.31.001			9/19/2019	3425405501	CD Supplies	74.10	
101.0000.21.544.20.31.001			9/19/2019	3425405501	PW Supplies	11.07	
001.0000.07.558.60.31.001			9/19/2019	3425405502	CD Supplies	25.27	
001.0000.07.558.50.31.001				3426083604	CD Return Supplies (Inv. 34254	-8.74	
001.0000.04.514.20.31.001			9/21/2019	3425710703	FN Supplies	19.44	
001.0000.07.558.60.31.001			9/17/2019	3425265437	CD Supplies	104.12	
14780	10/15/2019	006497		SYSTEMS FOR PUBLIC SAFETY,			\$38,890.74
501.0000.51.521.10.48.005			9/26/2019	36158	PDFL Other	47.89	
501.0000.51.521.10.48.005			9/26/2019	36158	PDFL Suspension	2,654.89	
501.0000.51.521.10.48.005			9/26/2019	36158	PDFL Brakes	831.61	
501.0000.51.521.10.48.005			9/26/2019	36158	PDFL Tires	833.90	
501.0000.51.521.10.48.005			9/26/2019	36158	PDFL A/C	643.84	
501.0000.51.521.10.48.005			9/26/2019	36158	PDFL Electrical	27.92	
501.0000.51.521.10.48.005			9/26/2019	36158	PDFL Wipers	44.34	
501.0000.51.521.10.48.005			9/26/2019	36203	PDFL Oil Change	89.43	
501.0000.51.521.10.48.005			9/26/2019	36203	PDFL Safety Inspection	24.18	
501.0000.51.521.10.48.005			9/26/2019	36203	PDFL Brakes	402.47	
501.0000.51.521.10.48.005			9/26/2019	36203	PDFL Rotate Tires	33.51	
501.0000.51.521.10.48.005			9/26/2019	36203	PDFL Other	283.10	
501.0000.51.521.10.48.005			9/26/2019	36265	PDFL Battery	220.42	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			9/26/2019	36272	PDFL Oil Change	88.13	
501.0000.51.521.10.48.005			9/26/2019	36272	PDFL Safety Inspection	22.88	
501.0000.51.521.10.48.005			9/26/2019	36272	PDFL Tire Repair	144.32	
501.0000.51.521.10.48.005			9/26/2019	36272	PDFL Other	97.62	
501.0000.51.521.10.48.005			10/7/2019	36269	PDFL Car Maint	1,539.70	
501.0000.51.521.10.48.005			10/7/2019	36322	PDFL Car Maint	447.83	
501.0000.51.521.10.48.005			10/7/2019	36333	PDFL Car Maint	33.63	
501.0000.51.521.10.48.005			10/7/2019	36335	PDFL Car Maint	98.09	
501.0000.51.548.79.48.005			10/3/2019	36328	PKFL Car Maint	294.26	
501.0000.51.521.10.48.005			10/4/2019	36296	PDFL Oil Change	75.67	
501.0000.51.521.10.48.005			10/4/2019	36296	PDFL Safety Inspection	112.09	
501.0000.51.521.10.48.005			10/4/2019	36296	PDFL Brakes	523.03	
501.0000.51.521.10.48.005			10/4/2019	36296	PDFL Tires	770.19	
501.0000.51.521.10.48.005			10/4/2019	36296	PDFL Alignment	247.88	
501.0000.51.521.10.48.005			10/4/2019	36296	PDFL Electrical	29.25	
501.0000.51.521.10.48.005			10/4/2019	36296	PDFL Wipers	97.33	
501.0000.51.521.10.48.005			10/4/2019	36302	PDFL Oil Change	93.09	
501.0000.51.521.10.48.005			10/4/2019	36302	PDFL Safety Inspection	27.84	
501.0000.51.521.10.48.005			10/4/2019	36302	PDFL Brakes	865.75	
501.0000.51.521.10.48.005			10/4/2019	36304	PDFL Oil Change	89.43	
501.0000.51.521.10.48.005			10/4/2019	36304	PDFL Safety Inspection	24.18	
501.0000.51.521.10.48.005			10/4/2019	36304	PDFL Suspension	204.24	
501.0000.51.521.10.48.005			10/4/2019	36304	PDFL Transmission	730.88	
501.0000.51.521.10.48.005			10/4/2019	36304	PDFL Other	126.36	
501.0000.51.521.10.48.005			10/4/2019	36315	PDFL Oil Change	85.72	
501.0000.51.521.10.48.005			10/4/2019	36315	PDFL Safety Inspection	20.47	
501.0000.51.521.10.48.005			10/4/2019	36315	PDFL Other	6.17	
501.0000.51.521.10.48.005			10/4/2019	36316	PDFL Transmission	444.06	
501.0000.51.521.10.48.005			10/4/2019	36316	PDFL Brakes	487.42	
501.0000.51.521.10.48.005			10/4/2019	36316	PDFL Engine	292.30	
501.0000.51.521.10.48.005			10/4/2019	36316	PDFL Other	514.06	
501.0000.51.521.10.48.005			10/4/2019	36316	PDFL Steering	527.72	
501.0000.51.521.10.48.005			10/4/2019	36324	PDFL Oil Change	86.50	
501.0000.51.521.10.48.005			10/4/2019	36324	PDFL Safety Inspection	21.25	
501.0000.51.521.10.48.005			10/8/2019	36295	PDFL Car Maint	2,377.68	
501.0000.51.521.10.48.005			10/8/2019	36339	PDFK Car Maint	392.34	
501.0000.51.521.10.48.005			10/1/2019	36276	PDFL Other	326.88	
501.0000.51.521.10.48.005			10/1/2019	36282	PDFL Other	221.65	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			10/1/2019	36294	PDFL Oil Change	93.09	
501.0000.51.521.10.48.005			10/1/2019	36294	PDFL Safety Inspection	27.84	
501.0000.51.521.10.48.005			10/1/2019	36294	PDFL Brakes	1,561.63	
501.9999.51.594.21.64.005			10/2/2019	35116	PDFL New Build	15,773.32	
501.0000.51.521.10.31.006			10/2/2019	35872	PDFL Parts	50.67	
501.0000.51.521.10.48.005			10/2/2019	36196	PDFL Transmission	1,372.29	
501.0000.51.521.10.48.005			10/2/2019	36196	PDFL Belt	164.29	
501.0000.51.521.10.48.005			10/2/2019	36196	PDFL Starter	374.74	
501.0000.51.521.10.48.005			10/2/2019	36196	PDFL Engine	461.43	
501.0000.51.521.10.48.005			10/2/2019	36196	PDFL Wipers	45.00	
501.0000.51.521.10.48.005			10/2/2019	36196	PDFL Other	142.96	
501.0000.51.521.10.48.005			10/2/2019	36271	PDFL Electrical	98.09	
14781	10/15/2019	006610		TITUS-WILL FORD SALES, INC,			\$3,580.14
501.0000.51.521.10.48.005			10/3/2019	FOCS116327	PDFL Engine Work	2,700.73	
501.0000.51.521.10.48.005			9/26/2019	FCOS115983	PDFL Other	879.41	
14782	10/15/2019	009372		VENTEK INTERNATIONAL,			\$90.00
503.0000.04.518.80.42.001			10/1/2019	118540	IT10/19 CCU Server Hosting, Di	90.00	
14783	10/15/2019	001272		ZUMAR INDUSTRIES INC,			\$1,375.50
101.0000.11.542.64.31.001			9/26/2019	29916	PKST PWCP Signs	837.77	
302.0066.21.595.30.63.001			9/26/2019	29916	PKST PWCP Signs	537.73	
91727	9/30/2019	010102		BEST PARKING LOT CLEANING INC,			\$487.24
401.0000.11.531.10.48.001			9/17/2019	S183090	PKSW 09/13 Vacuum Truck 97th A	487.24	
91728	9/30/2019	012455		BURGOS, VICTOR			\$125.00
001.0000.15.521.10.49.001			9/19/2019	09/19/19 Reimb	PD ICPC Membership Dues Reimb	125.00	
91729	9/30/2019	012459		CADAPULT PRESS INC,			\$719.92
101.0000.21.543.30.31.004			6/12/2019	10458	PWST Guide To Autodesk Civil 3	719.92	
91730	9/30/2019	004197		CADAPULT SOFTWARE SOLUTION INC,			\$2,290.00
101.0000.21.544.20.41.001			6/10/2019	3069	PWST 06/11 Civil 3D Training,	2,290.00	
91731	9/30/2019	006493		CH2O INC,			\$219.80
502.0000.17.518.35.41.001			8/29/2019	285742	PKFC 08/19 Qtrly Labor	219.80	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91732	9/30/2019	011975		CHELAN COUNTY SHERIFF'S OFFICE,			\$225.00
001.0000.15.521.40.49.003		9/25/2019	09/25/19		PD Res Ofcrs Trng Reg Fee: Den	225.00	
91733	9/30/2019	003870		CHRIS HOOVER ENT INC,			\$329.70
502.0000.17.518.35.48.001		9/13/2019	15418		PKFC CH Court's Drop Box	329.70	
91734	9/30/2019	012456		CIOX HEALTH LLC,			\$28.80
001.0000.06.515.30.41.001		9/6/2019	0284550765		LG Medical Records Request: J	28.80	
91735	9/30/2019	003948		COMCAST CORPORATION,			\$308.03
503.0000.04.518.80.42.001		9/15/2019	8498 35 011 2205662		IT 09/25-10/24 9420 Front St S	308.03	
91736	9/30/2019	008105		DEPARTMENT OF TRANSPORTATION,			\$1,577.16
101.0000.11.544.90.41.001		9/16/2019	RE-313-ATB90916009		PKST/PKSW 08/19 Traffic Mgmt C	1,051.44	
401.0000.11.531.10.41.001		9/16/2019	RE-313-ATB90916009		PKST/PKSW 08/19 Traffic Mgmt C	525.72	
91737	9/30/2019	004710		EQUIFAX CREDIT NORTHWEST CORP,			\$109.90
001.0000.15.521.10.41.001		9/17/2019	5531937		PD 09/19	109.90	
91738	9/30/2019	000166		FEDERAL EXPRESS,			\$70.53
001.0000.99.518.40.42.002		9/16/2019	1-856-30282		ND 08/28 Shipping	54.43	
001.0000.99.518.40.42.002		9/20/2019	6-744-28086		ND 09/10 Shipping	16.10	
91739	9/30/2019	011716		FINE,			\$5,610.00
501.9999.51.594.21.64.005		9/19/2019	91919		PDFL Build	5,610.00	
91740	9/30/2019	000196		GOV'T FINANCE OFFICERS ASSOC,			\$375.00
001.0000.04.514.20.49.003		9/27/2019	12/05/19 GAAP Update		FN 24th Annual GAAP Update: Kr	375.00	
91741	9/30/2019	012452		HIBBS, BECKY			\$54.94
001.0000.11.571.20.31.001		9/16/2019	09/16/19 Reimb		PKRC Replace Vendor Table Lost	54.94	
91742	9/30/2019	010950		INSLEE,BEST,DOEZIE & RYDER P.S.,			\$1,295.25
001.0000.06.515.30.41.001		9/10/2019	250141		LG Thru 08/31 Steilacoom Park	88.00	
001.0000.06.515.30.41.001		9/10/2019	250142		LG Thru 08/31 Parkhurst Condem	1,207.25	
91743	9/30/2019	010716		JUBITZ FLEET SERVICES,			\$173.22
501.0000.51.521.10.32.001		9/16/2019	CL623966		PDFL 09/16	173.22	

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91744	9/30/2019	011961		KELLEY IMAGING SYSTEMS,			\$121.44
503.0000.04.518.80.45.002		9/20/2019	IN577323	IT Staple Cart		121.44	
91745	9/30/2019	008414		LAKEWOOD FORD,			\$229.00
001.0000.02.523.30.48.005		9/18/2019	LCCS450019	PDFL Other		207.80	
001.0000.02.523.30.48.005		9/18/2019	LCCS450019	PDFL Inspection		21.20	
91746	9/30/2019	000300		LAKEWOOD WATER DISTRICT,			\$11,104.82
101.0000.11.542.70.47.001		9/19/2019	20229-75741 09/19/19	PKST 07/08-09/07 11201 Old Mil		105.46	
502.0000.17.518.35.47.001		9/17/2019	16706-75740	PKFC 07/02-09/01 6000 Main St		65.51	
101.0000.11.542.70.47.001		9/17/2019	17278-75741 09/17/19	PKST 07/05-09/04 BP & 100th St		40.00	
101.0000.11.542.70.47.001		9/10/2019	26638-75741 09/10/19	PKST 07/01-09/01 Island GL & V		41.87	
101.0000.11.542.70.47.001		9/10/2019	26756-75741 09/10/19	PKST 07/01-09/01 SE CO BP and		40.00	
101.0000.11.542.70.47.001		9/10/2019	26996-75741 09/10/19	PKST 07/01-09/01 12200 Pac Hwy		1,025.67	
101.0000.11.542.70.47.001		9/10/2019	26997-75739	PKST 07/01-09/01 Pacific Hwy S		658.32	
101.0000.11.542.70.47.001		9/10/2019	27347-75741 09/10/19	PKST 07/01-09/01 0 BP & 123rd		40.00	
101.0000.11.542.70.47.001		9/12/2019	16302-75741 09/12/19	PKST 07/02-09/01 0 GLD & 112th		293.51	
502.0000.17.518.35.47.001		9/12/2019	16699-75741 09/12/19	PKFC 07/02-09/01 6000 Main St		1,825.27	
502.0000.17.518.35.47.001		9/12/2019	16702-75740 09/12/19	PKFC 07/02-09/01 6000 Main St		250.89	
101.0000.11.542.70.47.001		9/12/2019	16713-75741 09/12/19	PKST 07/02-09/01 0 59th & Main		2,623.29	
101.0000.11.542.70.47.001		9/12/2019	26572-75741 09/12/19	PKST 07/02-09/01 10000 GL & Ny		43.12	
101.0000.11.542.70.47.001		9/12/2019	27417-75741 09/12/19	PKST 07/02-09/01 GLD/Mt Tac Dr		70.57	
101.0000.11.542.70.47.001		9/10/2019	13318-75741 09/10/19	PKST 07/01-09/01 Wa Blvd & GLD		313.78	
101.0000.11.542.70.47.001		9/10/2019	13641-75741 09/10/19	PKST 07/01-09/01 GLD & Nyana S		245.38	
101.0000.11.542.70.47.001		9/10/2019	15034-75741 09/10/19	PKST 07/01-09/01 SW Corner BP		257.46	
001.0000.11.576.80.47.001		9/10/2019	15036-75741 09/10/19	PKFC 07/01-09/01 127th & Addis		3,099.75	
001.0000.11.576.80.47.001		9/10/2019	15040-75741 09/10/19	PKFC 07/01-09/01 4723 127th St		64.97	
91747	9/30/2019	004680		LANGUAGE LINE SERVICES,			\$125.32
001.0000.02.512.51.49.009		8/31/2019	4637253	MC 08/19		125.32	
91748	9/30/2019	010988		LARSON POWERBOATS SPORTS NW,			\$736.36
180.0000.15.521.21.48.005		9/24/2019	310960	PDFL Oil Change		368.18	
180.0000.15.521.21.48.005		9/24/2019	310960	PDFL Oil Change		368.18	
91749	9/30/2019	011263		LAW OFFICES OF MATTHEW RUSNAK,			\$1,750.00
001.0000.02.512.51.41.035		9/13/2019	252	MC 07/19		1,750.00	
91750	9/30/2019	000309		LES SCHWAB TIRE CENTER,			\$212.10

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.548.79.48.005			9/16/2019	30500564622	PKFL Tire Repair	212.10	
91751	9/30/2019	012265		MADDALOSSO, PHILIP			\$375.00
105.0002.07.342.40.00.000			9/26/2019	RBL01-1710258190	AB Refund Overpaid Reinspectio	375.00	
91752	9/30/2019	012458		MILLER, JAMES			\$150.00
001.0000.11.237.26.00.000			9/26/2019	09/13/19 Refund	PKRC Deposit Refund For Event	150.00	
91753	9/30/2019	000360		NEWS TRIBUNE,			\$2,731.51
001.0000.07.558.60.44.001			9/1/2019	4328439	CD Appl For Lkwd 2020 Compr. P	193.95	
001.0000.06.514.30.44.001			9/1/2019	4332570	LG Ord. 715	140.35	
302.0000.21.544.20.44.001			9/1/2019	4335150	PWCP 09/03 Public Hearing Noti	573.45	
001.0000.07.558.60.44.001			9/1/2019	4341114	CD 09/04 Public Hearing Notice	256.63	
001.0000.07.558.60.44.001			9/1/2019	4341484	CD NOA LU-19-00135	145.71	
001.0000.07.558.60.44.001			9/1/2019	4341486	CD NOA LU-19-00150	167.15	
001.0000.07.558.60.44.001			9/1/2019	4341487	CD NOA LU-19-00161	129.63	
001.0000.07.558.60.44.001			9/1/2019	4345402	CD 09/04 Public Hearing Notice	256.63	
001.0000.07.558.60.44.001			9/1/2019	4349459	CD 09/04 Public Hearing Notice	224.47	
001.0000.07.558.60.44.001			9/1/2019	4350847	CD 09/04 Public Hearing Notice	256.63	
192.0000.00.558.60.44.001			9/1/2019	4351057	SSMP RFP: Expand Conservation	386.91	
91754	9/30/2019	010743		NISQUALLY INDIAN TRIBE,			\$37,864.68
001.0000.15.521.10.41.125			8/31/2019	18891	PD 08/19	35,620.00	
001.0000.15.521.10.41.125			9/1/2019	18947	PD Q2/19 Inmate Pharmaceutical	194.68	
001.0000.15.521.10.41.125			9/10/2019	18938	PD 06/19- 07/19 Inmate EMS	2,050.00	
91755	9/30/2019	009595		NORTHEND TRUCK EQUIPMENT INC,			\$24,918.73
501.9999.51.594.48.64.005			5/21/2019	1037357	PKFL Drop-in Sander for dump t	22,674.00	
501.9999.51.594.48.64.005			5/21/2019	1037357	Sales Tax	2,244.73	
91756	9/30/2019	000378		OGDEN MURPHY WALLACE,			\$3,676.50
001.0000.06.515.31.41.001			9/16/2019	828742	LG Thru 08/19 Gen'l Telecom	3,676.50	
91757	9/30/2019	011036		OLDCASTLE INFRASTRUCTURE INC,			\$1,329.80
401.0000.11.531.10.31.030			9/16/2019	010231215	PKSW Perk Filter Exchange Cart	1,329.80	
91758	9/30/2019	010633		P & C ROOFING INC,			\$8,901.90
190.4005.52.559.32.41.001			9/10/2019	09/10/19 Ross	CDBG MHR-165 Ross: Roof Repl	8,901.90	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91759	9/30/2019	006117		PETTY CASH,			\$52.00
001.0000.11.571.22.41.001			9/17/2019	09/30 Healthy Bucks	PKRC 09/30 Replenish Healthy B	52.00	
91760	9/30/2019	006117		PETTY CASH,			\$14.15
001.0000.09.518.91.31.009			9/17/2019	08/2019 NY	HR McDougal Wellness Event Sup	14.15	
91761	9/30/2019	000407		PIERCE COUNTY,			\$19,893.00
301.0013.11.594.76.41.124			9/18/2019	916916	PK PC Sewer Connect 916916 Pav	6,631.00	
301.0013.11.594.76.41.124			9/18/2019	916918	PK PC Sewer Connect 916918 Car	6,631.00	
301.0013.11.594.76.41.124			9/18/2019	916928	PK PC Sewer Connect 916928 Mai	6,631.00	
91762	9/30/2019	009541		PRO FORCE LAW ENFORCEMENT,			\$1,780.38
001.0000.15.521.22.35.010			9/5/2019	386583	PD ProForce Taser~	1,200.00	
001.0000.15.521.22.35.010			9/5/2019	386583	PD ProForce Taser~	420.00	
001.0000.15.521.22.35.010			9/5/2019	386583	Sales Tax	118.80	
001.0000.15.521.22.35.010			9/5/2019	386583	Sales Tax	41.58	
91763	9/30/2019	011112		PROVIDENCE ST PETER HOSPITAL,			\$5,557.70
001.0000.15.521.10.41.125			9/18/2019	33000169936302	PD 08/06 Medical Svc For Prisi	5,557.70	
91764	9/30/2019	000445		PUGET SOUND ENERGY,			\$977.92
502.0000.17.521.50.47.011			9/18/2019	200008745289 9/18/19	PKFC 08/16-09/17 9401 Lkwd Dr	57.30	
502.0000.17.518.35.47.011			9/19/2019	200018357661 9/19/19	PKFC 08/19-09/18 6000 Main St	242.12	
001.0000.11.576.81.47.005			9/20/2019	200001527551 9/20/19	PKFC 08/20-09/19 9115 Angle Ln	37.15	
101.0000.11.542.64.47.005			9/23/2019	300000005037 9/20/19	PKST 07/30-08/29 Gravelly Lk &	376.90	
001.0000.11.576.81.47.005			9/23/2019	300000010896 9/23/19	PKFC 08/20-09/19 Ft Steil Park	138.61	
001.0000.11.576.81.47.005			9/23/2019	300000010938 9/23/19	PKFC 08/20-09/19 8802 Dresden	125.84	
91765	9/30/2019	010896		PUGET SOUND TITLE - TACOMA,			\$461.58
105.0001.07.559.20.41.001			9/10/2019	215379	AB Litigation Guarantee: Louwi	461.58	
91766	9/30/2019	008849		Q & A POLYGRAPH SVCS,			\$300.00
001.0000.15.521.40.41.001			9/6/2019	19-003	PD 09/05 Wear: Pre-Employment	300.00	
91767	9/30/2019	005342		RAINIER LIGHTING & ELECTRICAL,			\$184.63
502.0000.17.521.50.31.001			9/17/2019	519408-1	PKFC Supplies	184.63	
91768	9/30/2019	002994		REGIONAL TOXICOLOGY SVCS LLC,			\$704.45
001.0000.02.523.30.41.001			8/31/2019	TC-42210083119	MC 08/19 UA Fees	704.45	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91769	9/30/2019	011490		ROSEN SUPPLY CO INC,			\$423.45
001.0000.11.576.81.31.001			9/19/2019	1548347-00	PKFC Supplies	264.46	
001.0000.11.576.81.31.001			9/23/2019	1548556-00	PKFC Supplies	158.99	
91770	9/30/2019	005018		ROTARY CLUB OF CLOVER PARK,			\$150.00
001.0000.06.515.30.41.001			7/2/2019	565	LG Wachter 2019-2020 Rotary Cl	150.00	
91771	9/30/2019	007863		RU2 SYSTEMS INC,			\$6,416.30
101.0000.11.542.64.48.001			8/12/2019	41560	PKST Repair and Maintenance of	2,975.95	
101.0000.11.542.64.48.001			8/12/2019	41561	PKST Repair and Maintenance of	2,192.90	
101.0000.11.542.64.48.001			8/12/2019	41562	PKST Repair and Maintenance of	1,247.45	
91772	9/30/2019	010447		SPECIAL SERVICES GROUP LLC,			\$3,335.47
180.0000.15.521.21.35.010			9/18/2019	13359	PD Upgrade of active Stealth C	2,985.00	
180.0000.15.521.21.35.010			9/18/2019	13359	freight	50.00	
180.0000.15.521.21.35.010			9/18/2019	13359	Sales Tax	295.52	
180.0000.15.521.21.35.010			9/18/2019	13359	Sales Tax	4.95	
91773	9/30/2019	004721		SQUAD ROOM EMBLEMS,			\$575.53
001.0000.15.521.70.31.008			9/17/2019	060619	PD Winged Wheel Patches	420.01	
001.0000.15.521.22.31.008			9/9/2019	080819	PD Hat Patches	155.52	
91774	9/30/2019	009729		THE COMPLETE LINE LLC,			\$82.43
101.0000.21.544.20.31.001			9/19/2019	0212279-001	PWST Supplies	82.43	
91775	9/30/2019	004621		TPCSC,			\$6,392.73
104.0016.01.557.30.41.001			8/31/2019	640	HM AG 2019-014 08/19 Lodging T	6,392.73	
91776	9/30/2019	000564		TUCCI & SONS, INC,			\$317.60
101.0000.11.542.30.31.030			9/19/2019	62567	PKST Hot Mix Asphalt	317.60	
91777	9/30/2019	002509		VERIZON WIRELESS,			\$8,928.94
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	37.78	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	75.56	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	37.78	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	73.70	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	69.83	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	47.78	

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503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	261.23	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	171.12	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	69.83	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	37.78	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	47.78	
503.0000.04.518.80.42.001			9/16/2019	9838211720	IT 08/17-09/16 Phone	97.61	
503.0000.04.518.80.42.001			9/16/2019	9838211721	IT 08/17-09/16 Phone	195.22	
503.0000.04.518.80.42.001			9/16/2019	9838211721	IT 08/17-09/16 Phone	615.85	
503.0000.04.518.80.42.001			9/16/2019	9838211721	IT 08/17-09/16 Phone	30.99	
503.0000.04.518.80.42.001			9/16/2019	9838211721	IT 08/17-09/16 Phone	107.16	
503.0000.04.518.80.42.001			9/16/2019	9838211722	IT 08/17-09/16 Phone	17.61	
503.0000.04.518.80.42.001			9/16/2019	9838211722	IT 08/17-09/16 Phone	170.88	
503.0000.04.518.80.42.001			9/16/2019	9838211722	IT 08/17-09/16 Phone	140.95	
503.0000.04.518.80.42.001			9/16/2019	9838211722	IT 08/17-09/16 Phone	35.24	
503.0000.04.518.80.42.001			9/16/2019	9838211723	IT 08/17-09/16 Phone	92.76	
503.0000.04.518.80.42.001			9/16/2019	9838211723	IT 08/17-09/16 Phone	190.08	
503.0000.04.518.80.42.001			9/16/2019	9838246917	IT 08/17-09/16 Phone	263.19	
503.0000.04.518.80.42.001			9/16/2019	9838246917	IT 08/17-09/16 Phone	37.78	
503.0000.04.518.80.42.001			9/16/2019	9838246917	IT 08/17-09/16 Phone	75.56	
503.0000.04.518.80.42.001			8/26/2019	9836932549	IT/PDSZ 07/27-08/26 Phone	5,280.20	
180.0000.15.521.21.42.001			8/26/2019	9836932549	IT/PDSZ 07/27-08/26 Phone	647.69	
91778	9/30/2019	002509		VERIZON WIRELESS,			\$245.09
503.0000.04.518.80.42.001			9/10/2019	INV17669825	IT 07/19 GPS	245.09	
91779	9/30/2019	011958		VISA - 0975,			\$2,602.62
001.0000.99.518.40.42.002			9/26/2019	0975/Gumm 09/26/19	ND Deja Vu License Revocation	22.90	
105.0002.07.559.20.31.001			9/26/2019	0975/Gumm 09/26/19	AB RHSP Supplies	92.81	
190.4005.52.559.32.41.001				0975/Gumm 09/26/19	CDBG MHR-161 Harris: Credit Ap	-1,647.38	
105.0002.07.559.20.31.001			8/27/2019	0975/Gumm 08/27/19	AB ICC Manuals & Study Guides	158.00	
105.0002.07.559.20.31.001			8/27/2019	0975/Gumm 08/27/19	AB Supplies	32.50	
105.0001.07.559.20.42.002			8/27/2019	0975/Gumm 08/27/19	AB 8602 Maple St SW Abatement	38.50	
105.0001.07.559.20.42.002			8/27/2019	0975/Gumm 08/27/19	AB 7407 146th Relocation	17.80	
105.0001.07.559.20.42.002			8/27/2019	0975/Gumm 08/27/19	AB 8113 Sherwood Forest St SW	33.20	
105.0001.07.559.20.42.002			8/27/2019	0975/Gumm 08/27/19	AB 7407 146th Relocation	18.10	
190.4005.52.559.32.41.001			8/27/2019	0975/Gumm 08/27/19	CDBG MHR-161 Harris Install	3,758.84	
105.0001.07.559.20.42.002			8/27/2019	0975/Gumm 08/27/19	AB 8203 32nd Ave Ct S #46 Abat	23.10	
105.0001.07.559.20.42.002			8/27/2019	0975/Gumm 08/27/19	AB 4824 101st St SW Abatement	54.25	

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91780	9/30/2019	000577		WABO,			\$519.46
001.0000.07.558.50.31.004			8/28/2019	37857	CD Manual	69.46	
001.0000.07.558.50.49.003			9/12/2019	37924	CD WA Safety Assess Of Fac Pro	450.00	
91781	9/30/2019	000595		WASHINGTON ASSOC OF SHERIFFS,			\$150.00
001.0000.06.515.31.49.001			9/1/2019	DUES 2019-00626	LG WASPC 2019 Dues: Cox	75.00	
001.0000.15.521.40.49.001			9/1/2019	Dues 2019-00635	PD Associate Dues: C. Westby	75.00	
91782	9/30/2019	011476		ZIONS BANK,			\$1,250.00
190.0004.52.559.31.41.001			8/21/2019	5282652-3	CDBG 09/21/19-09/20/20 Annual	1,250.00	
91783	10/15/2019	000003		AABERGS TOOL & EQUIPMENT,			\$495.16
001.0000.11.576.80.45.004			9/27/2019	107379	PKFC 09/24-09/27 Attachment &	495.16	
91784	10/15/2019	010899		ACCESS INFORMATION MANAGEMENT,			\$1,461.82
001.0000.06.514.30.41.001			9/30/2019	7722311	LG AG 2015-198 09/19 Record Re	1,461.82	
91785	10/15/2019	012460		ADE ASSOCIATES INC.,			\$1,590.00
001.9999.13.558.70.41.001			8/12/2019	ASB080919-1675	ED Asbestos Survey 11211 41st	1,590.00	
91786	10/15/2019	002293		AHBL INC,			\$1,700.00
302.0004.21.595.30.41.001			8/31/2019	115284	PWCP 07/26-09/25 Survey Svcs:	1,700.00	
91787	10/15/2019	009991		ALTEC INDUSTRIES INC,			\$1,127.60
501.0000.51.548.79.48.005			9/30/2019	50476338	PKFL Safety Inspection	470.27	
501.0000.51.548.79.48.005			9/30/2019	50476350	PKFL Safety Inspection	657.33	
91788	10/15/2019	011569		BAYSAVER TECHNOLOGIES LLC,			\$2,252.95
401.0000.11.531.10.31.030			9/27/2019	1029568	PKSW Bayfilter Cartridges	2,252.95	
91789	10/15/2019	010527		BEHAVIORAL MEDICINE &,			\$1,440.00
001.0000.15.521.40.41.001			9/16/2019	9271 01/25-08/02/19	PD 01/24-08/02 Catlett Svcs	480.00	
001.0000.15.521.40.41.001			9/16/2019	9272 01/25-08/06/19	PD 01/25-08/06 Babcock Svcs	480.00	
001.0000.15.521.40.41.001			9/16/2019	9273 01/25-07/26/19	PD 01/25-07/26 Beard Svcs	480.00	
91790	10/15/2019	010102		BEST PARKING LOT CLEANING INC,			\$4,668.84
401.0000.11.531.10.48.001			9/30/2019	182193	PKSW 09/19 Clean Town Cntr/Art	4,520.82	
401.0000.11.531.10.48.001			9/30/2019	182199	PKSW 09/19 Clean City Hall Par	148.02	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91791	10/15/2019	012465		BRASILI, KIM			\$150.00
001.0000.11.237.26.00.000			10/8/2019	1032763.002	PK Refund Of Deposit: BD Party	150.00	
91792	10/15/2019	009770		BRUCE DEES & ASSOCIATES,			\$2,030.00
301.0020.11.594.76.41.001			10/1/2019	6239	PK AG 2018-175 Wards Lk Master	2,030.00	
91793	10/15/2019	012025		CHI FRANCISCAN OCCUP HEALTH,			\$495.00
001.0000.09.518.10.41.001			10/1/2019	00009048-00	HR 09/13 Drug Screen	45.00	
001.0000.09.518.10.41.001			8/5/2019	00008821-00	HR 07/19 Physicals Logan & Toy	240.00	
001.0000.09.518.10.41.001			9/4/2019	00008941-00	HR 08/19 Physicals, Back Stren	210.00	
91794	10/15/2019	011564		CODE PUBLISHING COMPANY,			\$337.72
001.0000.06.514.30.41.001			9/24/2019	64737	LG 09/07 Muni Code Web Update	337.72	
91795	10/15/2019	006085		COLUMBIA FORD,			\$33,484.76
501.9999.51.594.21.64.005			9/14/2019	3-L401	PD New Fleet Vehicle 41591~	30,890.00	
501.9999.51.594.21.64.005			9/14/2019	3-L401	Sales Tax	2,594.76	
91796	10/15/2019	003948		COMCAST CORPORATION,			\$279.80
180.0000.15.521.21.42.001			10/6/2019	8498 30 099 0003937	PD 10/16-11/15 TLSO Telecom Mo	279.80	
91797	10/15/2019	000107		COMMUNITY HEALTH CARE,			\$400.00
001.0000.03.513.10.49.003			10/11/2019	50th Anniv. Dinner	CM 50th Anniversary Celebratio	400.00	
91798	10/15/2019	010931		CONTECH ENGINEERED SOLUTIONS,			\$2,824.43
401.0000.11.531.10.31.001			9/23/2019	19146727	PKSW Refurb Cartridges	2,824.43	
91799	10/15/2019	001531		DEPT OF ECOLOGY,			\$1,208.00
101.0000.21.542.50.41.001			9/26/2019	2020-DSPI12139	PWST 07/01/19-06/30/20 Dam Saf	1,208.00	
91800	10/15/2019	000140		DEPT OF REVENUE-LEASEHOLD,			\$616.41
001.0000.00.237.10.00.000			10/8/2019	Q3/19	FN Q3/19 Leasehold Tax	616.41	
91801	10/15/2019	009472		DISH NETWORK LLC,			\$158.00
503.0000.04.518.80.42.001			10/4/2019	8255 7070 8168 1616	IT 10/16-11/15 PD TV/HD Receiv	158.00	
91802	10/15/2019	000166		FEDERAL EXPRESS,			\$233.28
001.0000.99.518.40.42.002			9/27/2019	6-751-30802	ND 09/12-09/23 Shipping	233.28	

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91803	10/15/2019	005398		GLOBAL SECURITY &			\$174.58
101.0000.11.543.50.41.001			10/1/2019	4377400	PKST Q4/19 8902 Meadow Rd SW I	174.58	
91804	10/15/2019	009728		HSA BANK,			\$103.50
001.0000.09.518.10.41.001			10/4/2019	W189062	HR 09/19 Svc Fee	103.50	
91805	10/15/2019	010885		JOHNSTON GROUP LLC,			\$4,500.00
001.0000.03.513.10.41.001			10/1/2019	997	CM AG 2018-193 10/19 Fed. Gov.	4,500.00	
91806	10/15/2019	005688		JUDICIAL CONF REGISTRATION,			\$75.00
001.0000.02.512.50.49.003			10/8/2019	10/14-10/16 Reg	MC Inst For New Crt Emp: Atkin	75.00	
91807	10/15/2019	011961		KELLEY IMAGING SYSTEMS,			\$4,928.35
503.0000.04.518.80.45.002			8/29/2019	IN568114	IT 08/19 Copier	2,985.10	
503.0000.04.518.80.45.002			9/23/2019	IN577492	IT 09/19 Copier	1,943.25	
91808	10/15/2019	012379		LAKEWOOD MULTICULTURAL,			\$45.46
001.9999.11.565.10.41.020			10/2/2019	10/02/19	PKHS Skittles For SummerFest	45.46	
91809	10/15/2019	000292		LAKEWOOD POLICE SPECIAL INVEST,			\$7,267.00
180.0000.15.521.21.31.012			10/11/2019	10/19 Narcotics	PDSZ 10/19 Replenish Narcotics	7,267.00	
91810	10/15/2019	000292		LAKEWOOD POLICE SPECIAL INVEST,			\$1,100.00
181.0000.15.521.21.31.012			10/11/2019	10/19 Investigative	PDSZ 10/19 Replenish Investiga	1,100.00	
91811	10/15/2019	008850		LAKEWOOD TOASTMASTERS,			\$20.00
001.0000.09.518.10.49.001			10/8/2019	10/01/19-03/31/20Bai	HR 10/01/19-03/31/20 Lkwd Toas	10.00	
401.0000.41.531.10.49.001			10/8/2019	10/01/19-03/31/20Mot	PW 10/01/19-03/31/20 Lkwd Toas	10.00	
91812	10/15/2019	000300		LAKEWOOD WATER DISTRICT,			\$26,385.81
001.0000.11.576.80.47.001			10/8/2019	10084-75741 10/08/19	PKFC 07/20-10/01 6002 Fairlawn	1,270.32	
001.0000.11.576.80.47.001			10/8/2019	10152-75741 10/08/19	PKFC 07/20-09/18 59th Ave & Fa	40.00	
101.0000.11.542.70.47.001			10/8/2019	10567-75741 10/08/19	PKST 07/20-09/18 8902 Meadow R	40.00	
101.0000.11.542.70.47.001			10/8/2019	11045-75741 10/08/19	PKST 08/27-10/01 Ardmore & Ste	68.05	
101.0000.11.542.70.47.001			10/8/2019	11046-75741 10/08/19	PKST 08/27-10/01 Steil & Ardmo	77.46	
001.0000.11.576.81.47.001			10/8/2019	11535-75741 10/08/19	PKFC 07/20-09/18 8714 87th Ave	8,030.28	
101.0000.11.542.70.47.001			10/8/2019	12584-75741 10/08/19	PKST 07/20-10/01 Traffic Islan	76.03	
101.0000.11.542.70.47.001			10/8/2019	12585-75741 10/08/19	PKST 07/23-10/01 Traffic Islan	85.64	
101.0000.11.542.70.47.001			10/8/2019	16093-75741 10/08/19	PKST 08/01-10/02 N Thorne Ln S	62.48	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
502.0000.17.518.35.47.001			10/8/2019	16699-75741 10/08/19	PKFC 09/01-10/02 6000 Main St	467.23	
101.0000.11.542.70.47.001			10/8/2019	17885-75741 10/08/19	PKST 08/01-10/01 108th & Halcy	53.12	
101.0000.11.542.70.47.001			10/8/2019	18242-75741 10/08/19	PKST 08/01-10/02 0 108th LKVW	53.12	
101.0000.11.542.70.47.001			10/8/2019	26340-75741 10/08/19	PKST 08/23-10/02 Steil Blvd Is	64.97	
101.0000.11.542.70.47.001			10/8/2019	26425-75741 10/08/19	PKST 08/13-10/02 7912 150th St	40.00	
001.0000.11.576.81.47.001			10/8/2019	26554-75741 10/08/19	PKFC 07/20-09/18 8714 87th Ave	145.80	
101.0000.11.542.70.47.001			10/8/2019	26572-75741 10/08/19	PKST 09/01-10/01 10000 GL & Ny	53.12	
101.0000.11.542.70.47.001			10/8/2019	26684-75741 10/08/19	PKST 08/01-10/01 11002 Pac Hwy	693.66	
101.0000.11.542.70.47.001			10/8/2019	26901-75741 10/08/19	PKST 07/20-10/01 0 BP & GLD SW	91.76	
001.0000.11.576.81.47.001			10/8/2019	26978-75741 10/08/19	PKFC 07/20-09/18 8714 87th Ave	14,012.32	
101.0000.11.542.70.47.001			10/8/2019	26979-75739 10/08/19	PKST 07/20-09/18 0 Steil & GLD	108.58	
101.0000.11.542.70.47.001			10/8/2019	26997-75741 10/08/19	PKST 08/01-10/02 Pac Hwy SW S/	749.39	
101.0000.11.542.70.47.001			10/8/2019	27111-75741 10/08/19	PKST 08/01-10/02 Kendrick Dr S	62.48	
101.0000.11.542.70.47.001			10/8/2019	27348-75741 10/08/19	PKST 08/01-10/01 100th & STW S	40.00	
91813	10/15/2019	011263		LAW OFFICES OF MATTHEW RUSNAK,			\$3,750.00
001.0000.02.512.51.41.035			10/2/2019	255	MC 09/19	3,750.00	
91814	10/15/2019	010434		LEE, YOUNG			\$300.00
001.9999.11.571.10.41.001			9/27/2019	09/27/19	PKRC 09/27 Interpreter	300.00	
91815	10/15/2019	005685		LEMAY MOBILE SHREDDING,			\$313.20
001.0000.15.521.10.41.001			10/1/2019	4628874	PD 09/19 Shredding	313.20	
91816	10/15/2019	010474		LEWIS COUNTY CHEMICAL,			\$639.44
001.0000.11.576.80.31.001			9/23/2019	162727	PKFC Supplies: Harry Todd Pk	639.44	
91817	10/15/2019	010712		LINDQUIST DENTAL CLINIC,			\$5,641.12
001.0000.11.565.10.41.020			10/15/2019	Q3/19	PKHS AG 2019-040 Q3/19 Uncompe	5,641.12	
91818	10/15/2019	002185		LOWE'S COMPANIES INC,			\$79.30
101.0000.11.544.90.31.001			8/28/2019	923984	PKST Supplies	79.30	
91819	10/15/2019	009189		MCCLAIN'S SOIL SUPPLY,			\$228.11
302.0063.21.595.30.63.001			10/5/2019	2134	PWCP Bark	228.11	
91820	10/15/2019	011393		NAVIA BENEFIT SOLUTIONS,			\$228.25
001.0000.09.518.10.41.001			9/30/2019	10214909	HR 09/19 Monthly Participant F	228.25	

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91821	10/15/2019	000360		NEWS TRIBUNE,			\$2,247.13
001.0000.07.558.60.44.001			9/29/2019	4368032	CD LU1800258	349.39	
001.0000.07.558.60.44.001			9/29/2019	4368068	CD LU1900172	117.27	
190.0004.52.559.31.44.001			9/29/2019	4374407	CDBG FY 2018 CAPER	247.55	
001.0000.07.558.60.44.001			9/29/2019	4376287	CD LU190005	117.27	
001.0000.07.558.60.44.001			9/29/2019	4381240	CD 10/02 Public Hearing Notice	186.95	
001.0000.06.514.30.44.001			9/29/2019	4384533	LG ORD 716	134.99	
302.0064.21.595.30.44.001			9/29/2019	4384546	PWCP ORD 717	156.43	
302.0064.21.595.30.44.001			9/29/2019	4384633	PWCP 10/17 Public Hearing Noti	680.65	
001.0000.07.558.60.44.001			9/29/2019	4394661	LG 10/17 Public Hearing Notice	256.63	
91822	10/15/2019	011424		OLBRECHTS & ASSOCIATES PLLC,			\$7,421.19
001.0000.07.589.00.41.001			10/3/2019	09/19	CD 09/19 Hearing Examiner: Dur	1,000.00	
001.0000.07.389.00.00.000			10/3/2019	09/19	CD 09/19 Hearing Examiner: Dur	-1,000.00	
001.0000.07.237.20.00.000			10/3/2019	09/19	CD 09/19 Hearing Examiner: Dur	1,000.00	
001.0000.07.558.60.41.001			10/3/2019	09/19	CD 09/19 Hearing Examiner: Dur	592.80	
001.0000.07.558.60.41.001			10/3/2019	09/19	CD 09/19 Hearing Examiner: Dej	31.00	
001.0000.07.558.50.41.001			10/3/2019	09/19	CD 09/19 Hearing Examiner: QFC	2,908.49	
001.0000.07.558.50.41.001			10/3/2019	09/19	CD 09/19 Hearing Examiner: Kar	2,888.90	
91823	10/15/2019	011737		PATCTECH DIGITAL FORENSICS,			\$2,399.00
503.0000.04.518.80.48.003			9/30/2019	ALC 17701	IT OFS Detective - 1 Year Lice	2,399.00	
91824	10/15/2019	006117		PETTY CASH,			\$225.22
001.0000.00.231.90.00.005			10/11/2019	10/19 MP/VH	Aalona: 09/19 Employee Bday Ce	30.16	
001.0000.00.231.90.00.005			10/11/2019	10/19 MP/VH	Halar: Halar: 09/19 Employee B	56.93	
001.0000.09.518.10.31.001			10/11/2019	10/19 MP/VH	HR St. Pierre: Diversity Job F	21.99	
001.0000.09.518.10.31.005			10/11/2019	10/19 MP/VH	HR Pandrea: Police Officer Int	14.42	
001.0000.09.518.91.31.009			10/11/2019	10/19 MP/VH	HR Aalona: Wellness Event: Smo	15.16	
001.0000.11.569.50.31.001			10/11/2019	10/19 MP/VH	PKSR Scheid: Senior Ice Cream	22.24	
001.0000.11.569.50.31.001			10/11/2019	10/19 MP/VH	PKSR Washburn: Supplies	14.32	
101.0000.21.544.20.35.004			10/11/2019	10/19 MP/VH	PKST Devereaux: Conference Tab	50.00	
91825	10/15/2019	006117		PETTY CASH,			\$168.14
501.0000.51.521.10.32.001			10/10/2019	09/19 JN	PDFL Markert 09/06 Fuel	20.00	
001.0000.15.521.10.31.001			10/10/2019	09/19 JN	PD Conlon Supplies	21.74	
501.0000.51.521.10.32.001			10/10/2019	09/19 JN	PDFL Conlon 09/19 Fuel	29.96	
180.0000.15.521.21.31.001			10/10/2019	09/19 JN	PD Barnard Supplies	71.44	
501.0000.51.521.10.32.001			10/10/2019	09/19 JN	PDFL Teclemariam 09/18 Fuel	25.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91826	10/15/2019	011111		PHILIPS PUBLISHING LLC,			\$10,565.30
001.0000.03.557.20.49.005			10/7/2019	30655	CM Fall 2019 Connections	10,565.30	
91827	10/15/2019	012464		PROGRESS SOFTWARE CORP,			\$2,566.25
503.0000.04.518.80.48.003			9/10/2019	IN642911	IT Ipswitch Whatsup Gold Renew	2,566.25	
91828	10/15/2019	010204		PROTECT YOUTH SPORTS,			\$59.70
001.0000.09.518.10.41.001			10/1/2019	749348	HR 09/19 Nat'l Combo Searches	59.70	
91829	10/15/2019	009152		PUBLIC FINANCE INC,			\$242.75
202.0000.00.514.20.41.001			10/2/2019	0002191	DS Q4/19 LID Admin/ Annual Bil	242.75	
91830	10/15/2019	000445		PUGET SOUND ENERGY,			\$40,800.21
001.0000.11.576.80.47.005			10/1/2019	200001526637 10/1/19	PKFC 08/29-09/30 9222 Veterans	55.35	
001.0000.11.576.80.47.005			10/1/2019	200004973653 10/1/19	PKFC 08/29-09/30 14717 Woodlaw	92.72	
101.0000.11.542.63.47.006			10/1/2019	200006381095 10/1/19	PKST 08/29-09/30 7819 150th St	26.04	
101.0000.11.542.63.47.006			10/1/2019	220008814687 10/1/19	PKST 08/29-09/30 7000 150th St	21.13	
101.0000.11.542.63.47.006			10/1/2019	220017817689 10/1/19	PKST 08/29-09/30 11521 GLD SW	78.17	
001.0000.11.576.80.47.005			10/1/2019	220018963391 10/1/19	PKFC 08/29-09/30 10365 112th S	64.40	
001.0000.11.576.80.47.005			10/4/2019	300000000129 10/4/19	PKFC 08/29-09/30 11500 Militar	85.82	
101.0000.11.542.63.47.006			10/4/2019	3000000007165 10/4/19	PKST 08/31-10/01 N of Lk WA Bl	18,890.19	
001.0000.11.576.80.47.005			10/4/2019	300000010268 10/4/19	PKFC 08/29-09/30 Woodlawn Ave	128.75	
101.0000.11.542.63.47.006			9/3/2019	300000007165 9/3/19	PKST 08/01-08/30 N of Lk WA Bl	21,236.19	
001.0000.11.576.81.47.005			9/24/2019	200001527346 9/19	PKFC 08/22-09/23 8714 87th Ave	13.76	
001.0000.11.576.80.47.005			9/24/2019	220002793168 9/19	PKFC 08/23-09/24 8807 25th Ave	38.37	
001.0000.11.576.81.47.005			9/24/2019	220017468871 9/19	PKFC 08/22-09/23 9107 Angle La	69.32	
91831	10/15/2019	005342		RAINIER LIGHTING & ELECTRICAL,			\$1,250.71
001.0000.11.576.80.31.001			9/26/2019	519799-1	PKFC Button Photocontrol	17.86	
502.0000.17.521.50.31.001			9/30/2019	519945-1	PKFC Supplies	712.15	
101.0000.11.542.63.31.001			10/4/2019	520202-1	PKST Photo Eyes For Street Lig	105.17	
502.0000.17.521.50.31.001			10/4/2019	520219-1	PKFC Supplies	415.53	
91832	10/15/2019	010478		RICOH USA INC,			\$375.85
503.0000.04.518.80.45.002			9/23/2019	102740532	IT 09/18-10/17 Copier	375.85	
91833	10/15/2019	010803		SKOOKUM CONTRACT SERVICES,			\$340.00
001.0000.15.521.10.41.001			9/30/2019	9022996	PD 09/24-09/26 Sani-Can Rental	170.00	

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001.0000.15.521.10.41.001			9/30/2019	9023109	PD 09/10-09/13 Sani-Can Rental	170.00	
91834	10/15/2019	010954		SPECTRA LABORATORIES LLC,			\$176.00
302.0138.21.595.12.41.001			9/30/2019	143317	PWCP Soil Sampling	176.00	
91835	10/15/2019	011544		STOWE DEV AND STRATEGIES,			\$2,997.80
001.9999.13.558.70.41.001			10/1/2019	33	ED AG 2016-181 09/19 Consultin	2,997.80	
91836	10/15/2019	010967		TACOMA TROPHY,			\$109.90
001.0000.11.576.80.31.001			9/27/2019	129678	PKFC Supplies	109.90	
91837	10/15/2019	009580		T-MOBILE USA,			\$2,402.73
503.0000.04.518.80.35.001			9/21/2019	957784232 09/21/19	IT 08/21-09/20 Phone	28.60	
503.0000.04.518.80.35.001			9/21/2019	957784232 09/21/19	IT 08/21-09/20 Phone	157.25	
503.0000.04.518.80.35.001			9/21/2019	957784232 09/21/19	IT 08/21-09/20 Phone	1,706.39	
503.0000.04.518.80.35.001			9/21/2019	958015494 09/21/19	IT 08/21-09/20 Phone	6.25	
503.0000.04.518.80.35.001			9/21/2019	958015494 09/21/19	IT 08/21-09/20 Phone	365.38	
503.0000.04.518.80.35.001			9/21/2019	958015494 09/21/19	IT 08/21-09/20 Phone	138.86	
91838	10/15/2019	010640		TRANSUNION RISK AND,			\$111.32
001.0000.15.521.21.41.001			10/1/2019	212084 10/01/19	PD 09/19 People Searches	111.32	
91839	10/15/2019	000564		TUCCI & SONS, INC,			\$10,866.82
302.0066.21.595.30.63.001			10/4/2019	AG 2019- PP # 3	PWCP AG 2019-087 08/31-10/04 C	10,866.82	
91840	10/15/2019	011127		US BANK VOYAGER FLEET SYSTEMS,			\$2,166.65
501.0000.51.521.10.32.001			10/1/2019	869343012940	PKFL/PKFL 09/19 FUEL	1,088.47	
501.0000.51.548.79.32.001			10/1/2019	869343012940	PKFL/PKFL 09/19 FUEL	1,078.18	
91841	10/15/2019	009856		UTILITIES UNDERGROUND LOCATION,			\$376.68
101.0000.11.544.90.41.001			9/30/2019	9090179	PKST/PKSW 09/19 Excavation Not	188.34	
401.0000.11.531.10.41.001			9/30/2019	9090179	PKST/PKSW 09/19 Excavation Not	188.34	
91842	10/15/2019	002509		VERIZON WIRELESS,			\$7,057.86
503.0000.04.518.80.42.001			9/26/2019	9838946467	IT/PD 08/27-09/26 Phone	804.02	
180.0000.15.521.21.42.001			9/26/2019	9838946467	IT/PD 08/27-09/26 Phone	64.84	
503.0000.04.518.80.42.001			9/26/2019	983946466	IT/PDSZ 08/27-09/26 Phone	5,541.31	
180.0000.15.521.21.42.001			9/26/2019	983946466	IT/PDSZ 08/27-09/26 Phone	647.69	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91843	10/15/2019		012326	VISA - 0131,			\$3,445.43
001.0000.07.558.65.49.003				0131/Fin 5 09/26/19	CD APA Western Planners Conf R	-300.00	
302.0063.21.595.30.63.001			10/7/2019	0131/Fin 5 09/26/19	PWCP Plants For Colonial Plaza	2,993.13	
195.0021.02.512.53.49.003			10/7/2019	0131/Fin 5 09/26/19	MC WSADCP Conf: Sloan & Cabral	300.00	
001.0000.06.515.31.43.002			10/7/2019	0131/Fin 5 09/26/19	LG TPCBA Convention: Cox	417.30	
001.0000.07.558.50.49.001			10/7/2019	0131/Fin 5 09/26/19	CD WSAPT Annual Dues: Beavers	35.00	
91844	10/15/2019		011525	VISA - 0183,			\$6.57
501.0000.51.521.10.31.006			9/26/2019	0183/Westby 09/26/19	PDFL Supplies	6.57	
91845	10/15/2019		011804	VISA - 0281,			\$106.68
001.0000.15.521.10.31.001			9/26/2019	0281/Johns 09/26/19	PD Flash Memory Card	80.36	
001.0000.15.521.10.31.001			9/26/2019	0281/Johns 09/26/19	PD Flash Memory Card	26.32	
91846	10/15/2019		011755	VISA - 0349,			\$637.25
001.0000.15.521.80.49.003			9/26/2019	0349/Meeks 09/26/19	PD LIERA Conf: Meeks & Beard	550.00	
001.0000.15.521.10.31.001			9/26/2019	0349/Meeks 09/26/19	PD Keys, Key Holders	53.60	
001.0000.99.518.40.42.002			9/26/2019	0349/Meeks 09/26/19	ND WSP Toxlab	13.65	
001.0000.15.521.70.31.008			9/26/2019	0349/Meeks 09/26/19	PD Boots: MCGettigans	20.00	
91847	10/15/2019		011541	VISA - 0456,			\$832.62
001.0000.15.521.40.43.002			9/26/2019	0456/PD3 09/26/19	PD Int Outlaw Motorcycle Gang	832.62	
91848	10/15/2019		011749	VISA - 0513,			\$289.76
502.0000.17.518.35.31.001			9/26/2019	0513/Ferm 09/26/19	PKFC Supplies	7.13	
502.0000.17.521.50.31.001			9/26/2019	0513/Ferm 09/26/19	PKFC Supplies	282.63	
91849	10/15/2019		012354	VISA - 1105,			\$1,003.50
001.0000.11.571.20.31.001			9/26/2019	1105/Martin 09/26/19	PKRC Supplies	13.19	
001.0000.11.571.20.31.050			9/26/2019	1105/Martin 09/26/19	PKRC Supplies - Truck & Tracto	60.39	
001.0000.11.571.20.31.050			9/26/2019	1105/Martin 09/26/19	PKRC Supplies - Truck & Tracto	619.43	
301.0022.11.594.76.63.001			9/26/2019	1105/Martin 09/26/19	PKRC Hanging Baskets - Col Pla	307.72	
001.0000.11.571.20.31.005			9/26/2019	1105/Martin 09/26/19	PKRC Triathlon Meeting	35.64	
001.0000.11.571.21.44.001				1105/Martin 08/27/19	PKRC E Book Membership Cancel	-39.99	
001.0000.11.571.20.31.001			8/27/2019	1105/Martin 08/27/19	PKRC Supplies	7.12	
91850	10/15/2019		011540	VISA - 1371,			\$875.97
001.0000.15.521.30.49.005			9/26/2019	1371/Gildehaus	PD Supplies	131.95	
001.0000.15.521.22.31.008			9/26/2019	1371/Gildehaus	PD Shirts: Citizens Academy	744.02	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91851	10/15/2019	011797		VISA - 2485,			\$5,106.50
001.9999.09.518.10.43.002			9/26/2019	2485/Fin 6 09/26/19	HR 2019 GARE NW Conf: Humphrey	125.68	
001.9999.09.518.10.43.002			9/26/2019	2485/Fin 6 09/26/19	HR 2019 GARE NW Conf: Bainvill	125.68	
302.0063.21.595.30.63.001			9/26/2019	2485/Fin 6 09/26/19	PWCP Sod For Colonial Plaza	1,557.06	
401.0000.41.531.10.49.011			9/26/2019	2485/Fin 6 09/26/19	PWSW Print NPDES 2020 Outreach	3,131.91	
001.0000.04.514.20.31.005			9/26/2019	2485/Fin 6 09/26/19	FN LTAC Meeting	166.17	
91852	10/15/2019	012401		VISA - 3408,			\$819.11
195.0024.15.521.30.31.001			9/26/2019	3408/Carrol 09/26/19	PD 08/23-09/22 Comcast	324.11	
001.0000.15.521.40.49.003			9/26/2019	3408/Carrol 09/26/19	PD Undercover Supvr: Carroll	495.00	
91853	10/15/2019	012415		VISA - 3853,			\$2,028.22
001.0000.07.558.65.43.001			9/26/2019	3853/Fin 2 09/26/19	CD Western Planners Conf: Spei	30.00	
001.0000.07.558.65.43.005			9/26/2019	3853/Fin 2 09/26/19	CD Western Planners Conf: Spei	15.18	
001.0000.07.558.65.43.004			9/26/2019	3853/Fin 2 09/26/19	CD Western Planners Conf: Spei	14.76	
001.0000.07.558.65.43.002			9/26/2019	3853/Fin 2 09/26/19	CD Western Planners Conf: Spei	427.09	
001.0000.07.558.65.43.006			9/26/2019	3853/Fin 2 09/26/19	CD Western Planners Conf: Spei	165.05	
001.0000.07.558.65.49.003			9/26/2019	3853/Fin 2 09/26/19	CD APA WA 2019 Planning Conf:	370.00	
001.0000.04.514.20.43.002			9/26/2019	3853/Fin 2 09/26/19	FN WFOA 2019 Conf: Kapla	503.07	
001.0000.04.514.20.43.002			9/26/2019	3853/Fin 2 09/26/19	FN WFOA 2019 Conf: Koester	503.07	
91854	10/15/2019	011858		VISA - 5157,			\$1,033.63
001.0000.15.521.10.31.001			9/26/2019	5157/PD1 09/26/19	PD Supplies	76.86	
501.0000.51.521.21.41.124			9/26/2019	5157/PD1 09/26/19	Rpt Of Sale Fee	13.25	
001.0000.15.521.21.43.005			9/26/2019	5157/PD1 09/26/19	PD Good to Go Toll: Transp Pri	3.25	
001.0000.15.521.22.31.001			9/26/2019	5157/PD1 09/26/19	PD Supplies	245.00	
001.0000.15.521.10.31.001			9/26/2019	5157/PD1 09/26/19	PD Batteries	52.08	
001.0000.15.521.32.41.001			9/26/2019	5157/PD1 09/26/19	PD 09/16 Dump Fees	379.25	
001.0000.15.521.10.31.001			9/26/2019	5157/PD1 09/26/19	PD Supplies	8.41	
001.0000.15.521.10.31.001			9/26/2019	5157/PD1 09/26/19	PD Supplies	189.28	
501.0000.51.521.21.41.124			9/26/2019	5157/PD1 09/26/19	PD Rpt Of Sale Fee	13.25	
501.0000.51.521.21.41.124			9/26/2019	5157/PD1 09/26/19	PD Rpt Of Sale Fee	13.25	
501.0000.51.521.21.41.124			9/26/2019	5157/PD1 09/26/19	PD Rpt Of Sale Fee	13.25	
501.0000.51.521.21.41.124			9/26/2019	5157/PD1 09/26/19	PD Rpt Of Sale Fee	13.25	
501.0000.51.521.21.41.124			9/26/2019	5157/PD1 09/26/19	PD Rpt Of Sale Fee	13.25	
91855	10/15/2019	011642		VISA - 6610,			\$761.52
001.0000.15.521.40.43.002			9/26/2019	6610/PD4 09/26/19	PD K-9 Cop Working Dog Conf: S	701.52	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.40.43.001			9/26/2019	6610/PD4 09/26/19	PD K-9 Cop Working Dog Conf: S	60.00	
91856	10/15/2019	011659		VISA - 7212,			\$384.00
001.0000.11.576.80.31.001			9/26/2019	7212/PWOM 09/26/19	PKFC Basketball Hoop Rims (Har	384.00	
91857	10/15/2019	011136		VISA - 7750,			\$786.45
001.0000.15.521.80.31.001			9/26/2019	7750/Allen 09/26/19	PD Gloves	772.80	
001.0000.99.518.40.42.002			9/26/2019	7750/Allen 09/26/19	ND WSP Toxlab	13.65	
91858	10/15/2019	011138		VISA - 7776,			\$752.79
001.0000.11.576.81.31.001			9/26/2019	7776/Ander 09/26/19	PKFC Plaque For Donated Bench	98.91	
001.0000.11.576.81.31.001			9/26/2019	7776/Ander 09/26/19	PKFC Plaque For Donated Bench	53.10	
001.0000.11.576.80.41.001			9/26/2019	7776/Ander 09/26/19	PKFC Concrete	535.21	
001.0000.11.576.80.31.008			9/26/2019	7776/Ander 09/26/19	PK High Vis Coat: Harris	65.57	
91859	10/15/2019	011140		VISA - 7800,			\$396.68
501.0000.51.548.79.31.006			9/26/2019	7800/Cummin 09/26/19	PKFL Fitting For Air Brake Con	38.70	
101.0000.11.544.90.31.001			9/26/2019	7800/Cummin 09/26/19	PKST Supplies	32.94	
501.0000.51.548.79.31.006			9/26/2019	7800/Cummin 09/26/19	PKFL Hooks For Securing Equip	325.04	
91860	10/15/2019	011144		VISA - 7818,			\$428.84
302.0063.21.595.30.63.001			9/26/2019	7818/Davis 09/26/19	PWCP Concrete Mix	7.91	
302.0063.21.595.30.63.001			9/26/2019	7818/Davis 09/26/19	PWCP Topsoil For Colonial	70.53	
302.0063.21.595.30.63.001			9/26/2019	7818/Davis 09/26/19	PWCP Garden Hose	38.44	
302.0063.21.595.30.63.001			9/26/2019	7818/Davis 09/26/19	PWCP Water	4.49	
302.0063.21.595.30.63.001			9/26/2019	7818/Davis 09/26/19	PWCP Fertilizer & Spreader	91.74	
302.0063.21.595.30.63.001			9/26/2019	7818/Davis 09/26/19	PWCP Caps For 50amp Plug	19.91	
302.0063.21.595.30.63.001			9/26/2019	7818/Davis 09/26/19	PWCP Grout Patch Sidewalk Lkwd	195.82	
91861	10/15/2019	011148		VISA - 7867,			\$120.00
001.0000.11.576.80.49.003			9/26/2019	7867/Hinkle 09/26/19	PK Pesticide License Recert: H	120.00	
91862	10/15/2019	011158		VISA - 7966,			\$7,633.28
001.0000.15.521.40.43.002			9/26/2019	7966/Pitts 09/26/19	PD Veh Close Qtr Battle Inst:	133.41	
001.0000.15.521.40.43.002			9/26/2019	7966/Pitts 09/26/19	PD Veh Close Qtr Battle Inst:	285.22	
001.0000.15.521.10.31.001			9/26/2019	7966/Pitts 09/26/19	PD Supplies	16.92	
001.0000.15.521.10.35.004			9/26/2019	7966/Pitts 09/26/19	PD Varidesk: James	544.01	
001.0000.15.521.10.31.001			9/26/2019	7966/Pitts 09/26/19	PD Supplies	10.98	
001.0000.15.521.10.35.004			9/26/2019	7966/Pitts 09/26/19	PD Varidesk: Wear	544.01	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.40.43.005			9/26/2019	7966/Pitts 09/26/19	PD AELE Discpl & Internal Inve	109.12	
001.0000.15.521.40.43.001			9/26/2019	7966/Pitts 09/26/19	PD AELE Discpl & Internal Inve	543.18	
001.0000.15.521.40.43.002			9/26/2019	7966/Pitts 09/26/19	PD AELE Discpl & Internal Inve	142.38	
001.0000.15.521.40.49.003			9/26/2019	7966/Pitts 09/26/19	AELE Discpl & Internal Invest:	1,190.00	
001.0000.15.521.40.49.003			9/26/2019	7966/Pitts 09/26/19	AELE Discpl & Internal Invest:	1,290.00	
001.0000.15.521.40.49.003			9/26/2019	7966/Pitts 09/26/19	PD Grant Writing: Pitts	455.00	
001.0000.15.521.10.31.001			9/26/2019	7966/Pitts 09/26/19	PD Supplies	16.92	
001.0000.15.521.40.49.003			9/26/2019	7966/Pitts 09/26/19	PD U OF ID Career Fair: Fitzge	300.00	
001.0000.15.521.40.49.003			9/26/2019	7966/Pitts 09/26/19	PD Human Remains Rec Course: S	800.00	
001.0000.15.521.40.43.001			9/26/2019	7966/Pitts 09/26/19	PD Human Remains Rec Course: S	256.61	
001.0000.15.521.10.35.001			9/26/2019	7966/Pitts 09/26/19	PD Supplies	72.30	
001.0000.15.521.40.49.003			9/26/2019	7966/Pitts 09/26/19	PD IAPRO Conf: Pitts, Prater,	300.00	
001.0000.15.521.91.43.002			9/26/2019	7966/Pitts 09/26/19	PD Marine LE Conf: Conlon	615.42	
001.0000.15.521.91.43.002			9/26/2019	7966/Pitts 09/26/19	PD Marine LE Conf: Lofland	615.42	
001.0000.15.521.40.43.002			9/26/2019	7966/Pitts 09/26/19	PD WSU Career Fair: Fitzgerald	120.39	
001.0000.15.521.40.43.002			9/26/2019	7966/Pitts 09/26/19	PD CISM/Peer Cert: Lettgeb	358.98	
001.0000.15.521.40.49.003				7966/Pitt 09/26/19	PD Undercover School: Carroll	-700.00	
001.0000.15.521.40.43.002				7966/Pitts 09/26/19	PD Rolling Surveillance 2: Mer	-386.99	
91863	10/15/2019	012291		VISA - 7970,			\$36.00
001.0000.03.513.10.49.003			9/26/2019	7970/Caulfi 09/26/19	CM Lakewood Chamber Annual Ban	30.00	
001.0000.03.513.10.43.005			9/26/2019	7970/Caulfi 09/26/19	CM Forterra Event: Caulfield	6.00	
91864	10/15/2019	011159		VISA - 7974,			\$1,156.41
001.0000.11.569.50.43.002			9/26/2019	7974/Scheid 09/26/19	PKSR Emer Mgt Trng: Scheid	643.00	
001.0000.11.569.50.31.001			9/26/2019	7974/Scheid 09/26/19	PKSR Holiday Supplies	44.34	
001.0000.11.569.50.31.001			9/26/2019	7974/Scheid 09/26/19	PKSR Exercise Weights	83.40	
001.0000.11.569.50.31.001			9/26/2019	7974/Scheid 09/26/19	PKSR Exercise Weights	26.78	
001.0000.11.569.50.31.001			9/26/2019	7974/Scheid 09/26/19	PKSR Exercise Weights	358.89	
91865	10/15/2019	011162		VISA - 8006,			\$133.21
001.0000.15.521.40.43.001			9/26/2019	8006/Unfred 09/26/19	PD PERF FirstNet Conf: Unfred	139.60	
001.0000.15.525.60.35.001				8006/Unfred 09/26/19	PD Overcharge On Sales Tax On	-6.39	
91866	10/15/2019	011163		VISA - 8014,			\$30.76
001.0000.11.576.80.31.008			9/26/2019	8014/Willia 09/26/19	PK Rain Pants	30.76	
91867	10/15/2019	011164		VISA - 8022,			\$10.98
001.0000.15.521.10.31.001			9/26/2019	8022/Zaro 09/26/19	PD Batteries	10.98	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
91868	10/15/2019	011165		VISA - 8030,			\$40.67
192.0000.00.558.60.49.004		10/7/2019		8030/Fin 1 09/26/19	SSMP 09/12-10/11 Survey Monkey	40.67	
91869	10/15/2019	011167		VISA - 8055,			\$1,593.04
001.0000.04.514.20.43.001		9/26/2019		8055/Fin 3 09/26/19	FN GFOA 2019 Leadership Academ	441.02	
001.0000.09.518.10.31.005		9/26/2019		8055/Fin 3 09/26/19	HR 09/23 Police Officer Interv	85.07	
195.0021.02.512.53.31.001		9/26/2019		8055/Fin 3 09/26/19	PDSZ ORCA Bus Pass For Veteran	70.00	
001.0000.09.518.10.41.001		9/26/2019		8055/Fin 3 09/26/19	HR Q4/19 Employee Recognition	977.00	
001.0000.11.565.10.41.020		9/26/2019		8055/Fin 3 09/26/19	PKHS TXT 180 Svc For Community	19.95	
91870	10/15/2019	011168		VISA - 8063,			\$503.32
192.0000.00.558.60.49.004		9/26/2019		8063/Fin 4 09/26/19	SSMP Photo Shop	23.07	
192.0000.00.558.60.49.004		9/26/2019		8063/Fin 4 09/26/19	SSMP 09/08 End Photo Shop Cont	46.14	
192.0000.00.558.60.35.001		9/26/2019		8063/Fin 4 09/26/19	SSMP Standing Desk	434.11	
91871	10/15/2019	011172		VISA - 8105,			\$1,275.37
180.0000.15.521.21.35.010		9/26/2019		8105/PD2 09/26/19	PD Supplies	665.38	
001.0000.15.521.40.49.003		9/26/2019		8105/PD2 09/26/19	PD Leadership Trng: Westby	27.00	
001.0000.15.521.40.43.002		9/26/2019		8105/PD2 09/26/19	PD WACE Fall Conf: Mathies	330.87	
180.0000.15.521.21.31.001		9/26/2019		8105/PD2 09/26/19	PD Supplies	148.74	
180.0000.15.521.21.31.001		9/26/2019		8105/PD2 09/26/19	PD Supplies	103.38	
91872	10/15/2019	011714		VISA - 8434,			\$103.97
001.0000.15.521.10.31.001		9/26/2019		8434/Nichol 09/26/19	PD Arms For Computer Desk	35.16	
001.0000.15.521.10.31.001		9/26/2019		8434/Nichol 09/26/19	PD Name Badges	13.68	
001.0000.15.521.10.31.001		9/26/2019		8434/Nichol 09/26/19	PD E-Book	19.97	
001.0000.15.521.10.31.001		9/26/2019		8434/Nichol 09/26/19	PD Arms For Computer Desk	35.16	
91873	10/15/2019	011177		VISA - 8550,			\$205.21
001.0000.13.558.70.49.004		9/26/2019		8550/Newton 09/26/19	ED 08/29-09/29 Dropbox	13.21	
001.0000.13.558.70.49.004		9/26/2019		8550/Newton 09/26/19	ED Property Database Svcs	100.00	
001.0000.13.558.70.49.003		9/26/2019		8550/Newton 09/26/19	ED Lkwd Chamber Banquet: Newto	30.00	
001.0000.13.558.70.49.004		9/26/2019		8550/Newton 09/26/19	ED Real Estate Transactions Su	25.00	
001.0000.13.558.70.43.005		9/26/2019		8550/Newton 09/26/19	ED Urban Institute Conf: Newto	25.00	
001.0000.13.558.70.43.005		9/26/2019		8550/Newton 09/26/19	ED Travel Tacoma Mtg: Newton	12.00	
91874	10/15/2019	011707		VISA - 9465,			\$1,464.32
001.0000.11.571.20.31.001		9/26/2019		9465/Fairfi 09/26/19	PKRC Supplies	8.77	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.571.20.49.003			9/26/2019	9465/Fairfi 09/26/19	PKRC WRPA Fall Conf: Fairfield	255.00	
001.0000.01.511.60.49.014			9/26/2019	9465/Fairfi 09/26/19	CC 09/13 Youth Council	53.86	
001.0000.11.571.20.31.001			9/26/2019	9465/Fairfi 09/26/19	PKRC Hula Hoops	170.87	
001.0000.01.511.60.49.014			9/26/2019	9465/Fairfi 09/26/19	CC Youth Council Sweatshirts	975.82	
91875	10/15/2019	011950		VISA - 9639,			\$680.51
001.0000.15.521.80.31.001			9/26/2019	9639/Beard 09/26/19	PD Evidence Supplies	680.51	
91876	10/15/2019	011949		VISA - 9993,			\$607.92
503.0000.04.518.80.49.004			9/26/2019	9993/White 09/26/19	IT CH Pandora	29.62	
503.0000.04.518.80.31.001			9/26/2019	9993/White 09/26/19	IT Supply	40.60	
503.0000.04.518.80.49.004			9/26/2019	9993/White 09/26/19	IT PhotoShop	10.98	
503.0000.04.518.80.41.090			9/26/2019	9993/White 09/26/19	IT Monthly MailChimp	82.43	
503.0000.04.518.80.35.030			9/26/2019	9993/White 09/26/19	IT Wireless Access Points	222.41	
503.0000.04.518.80.41.090			9/26/2019	9993/White 09/26/19	IT 09/11-10/11 Fix & Protect	29.99	
503.0000.04.518.80.41.090			9/26/2019	9993/White 09/26/19	IT Int'l Trx Fee For Fix & Pro	0.30	
503.0000.04.518.80.49.004			9/26/2019	9993/White 09/26/19	IT InDesign	23.07	
503.0000.04.518.80.35.003			9/26/2019	9993/White 09/26/19	IT Drone Training Program	129.00	
503.0000.04.518.80.35.030			9/26/2019	9993/White 09/26/19	IT Surface Power Supply	39.52	
91877	10/15/2019	000595		WASHINGTON ASSOC OF SHERIFFS,			\$830.70
001.0000.02.523.30.41.001			8/31/2019	EM 2019-00409	MC 08/19 Home Monitoring	830.70	
91878	10/15/2019	006002		WASHINGTON STATE CRIMINAL,			\$6,837.00
001.0000.15.521.40.49.006			9/20/2019	201133145	PD BLEA Class: Moffitt, Wright	6,694.00	
001.0000.02.523.30.49.003			9/20/2019	201133213	MC MPCA 29 Trng: Lobzov	143.00	
91879	10/15/2019	000586		WASHINGTON STATE PATROL,			\$1,576.28
001.0000.15.521.40.49.003			9/24/2019	T2000021	PD 08/26-08/30 EVOC Training	1,576.28	
91880	10/15/2019	012348		WATERSHED SCIENCE AND,			\$2,603.75
401.9999.41.531.10.41.001			10/9/2019	19-016-05	PWSW AG 2019-088 Thru 09/30 Cl	2,603.75	
91881	10/15/2019	008553		ZONES INC,			\$1,793.40
503.0015.04.518.80.35.030			10/2/2019	K13862090101	IT ViewSonic 24 inch Monitors	1,793.40	
# of Checks Issued		295					
Total		\$2,554,209.98					
Less Voided Check:		(12,598.90)					
#91666							
TOTAL:		\$2,541,611.08					

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: November 4, 2019	TITLE: Authorizing the execution of an agreement with Gordon Thomas Honeywell Governmental Affairs, in the amount of \$58,350, for State Governmental Relations services from January 1, 2020 through December 31, 2020.	TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO. <u>X</u> MOTION NO. 2019-69 — OTHER
REVIEW: November 4, 2019	ATTACHMENTS: Gordon Thomas Honeywell 2020 Government Affairs Contract	

SUBMITTED BY: Shannon Kelley-Fong, Senior Policy Analyst

RECOMMENDATION: The City Council authorize the City Manager to approve a contract with Gordon Thomas Honeywell Governmental Affairs for continued State Governmental Relations services.

DISCUSSION: The City has contracted with Gordon Thomas Honeywell Governmental Affairs (GTH) since 2008 for State Governmental Relations services. During this time, GTH has helped the City increase its overall visibility with the state legislature and deepen its relationships with its state representatives. GTH has also been instrumental in helping the City be more competitive for state funding.

GTH provides government relation services well beyond traditional advocacy. Many of the services GTH provides are time-intensive, e.g., coalition building, strategic planning, and outreach. Given the nature of this work which requires continuous attention and very specialized expertise, in-house representation would be an impractical option for the City.

The cost for retaining GTH's services for 2020 is \$58,350, which is the same rate as 2019.

ALTERNATIVE(S): The City Council could decline to authorize the contract and find an alternative entity to provide these services, or proceed without. The former would require a full Request for Proposal/Qualification process. The latter would require in-house representation, which is resource exhaustive, or no governmental relation services, which could have a undesirable effect on the City's legislative abilities moving forward.

FISCAL IMPACT: The contract totals \$58,350

Shannon Kelley-Fong
Prepared by

Department Director



City Manager Review

CITY OF LAKEWOOD AGREEMENT FOR SERVICES

This Agreement for Services (Agreement) is between the City of Lakewood, Washington (City) and Gordon Thomas Honeywell Governmental Affairs (Contractor).

AGREEMENT:

1. SCOPE OF SERVICES

A. The Contractor shall provide to the City the following services:

- 1) Contractor shall advise and assist in planning state legislative information and lobbying efforts for the City during the terms of this contract.
- 2) Contractor shall monitor specific state legislation designated by the City, relevant legislative committees, state agencies, rule making, and the activities of appropriate interest groups which pertain to the stated interests, goals and objectives of the City. Contractor shall identify opportunities in a timely manner for City staff and elected officials to testify before legislative committees and subcommittees with respect to proposed legislation; shall communicate such opportunities to the City; shall assist in preparation of testimony to be given; shall prepare witnesses as requested and testify on behalf of the City when requested.
- 3) Contractor shall represent the City's legislative objectives with members of the Washington State Legislature; the Governor's office, appropriate legislative committees, state agencies and legislative staff. In addition, Contractor shall maintain effective liaison with major public interest groups and coalitions, including, but not limited to, the Association of Washington Cities.
- 4) During session, Contractor shall provide the City with oral activity reports weekly or more frequently as needed. At least semi-monthly during session, the Contractor shall provide a written update of the status of proposed legislation of particular interest to the City. At other times, written reports will be provided as requested by the City.
- 5) Contractor shall attend meetings of the City Council and City staff as may be requested by the City in order to brief City Officials on the status of legislative activities. The initial meeting will occur at the direction of the City.

- 6) Contractor will assist in the drafting, revising and obtaining sponsors for bills requested by the City. Additionally, the Contractor will work to obtain necessary support on bills by scheduling meetings with legislators, legislative staff, and others on legislation of interest to the City.
- 7) Contractor will meet, communicate and work with City staff, as necessary, to insure that specific technical issues are clearly and appropriately delineated and articulated.

2. COMPENSATION

The City of Lakewood shall pay Consultant an annual fee of \$58,350 to complete the services listed in the Scope of Services, which shall be divided into twelve equal payments. In addition to fees, Consultant may bill communication expenses, such as travel, and long distance charges. Expenses shall not exceed \$1,000 for the term of the contract.

3. BILLING AND PAYMENT PROCEDURE

On or before the 15th day of each month, Contractor shall submit to the City a request for monthly payment for work performed during the previous month, which shall be processed by the City in the normal course.

4. EFFECTIVE AND TERMINATION DATES

- A. This Agreement shall be effective as of January 1, 2020, through December 31, 2020.
- B. This Agreement may be extended by mutual written agreement of the Contractor and the City.

5. EARLY TERMINATION OF AGREEMENT

- A. The City and Contractor, by mutual written agreement, may terminate this Agreement at any time.
- B. The City, on thirty (30) days written notice to the Contractor, may terminate this Agreement for any reason deemed appropriate in the sole discretion of the City.
- C. Either the City or the Contractor may terminate this Agreement in the event of a breach of the Agreement by the other. Prior to such termination, however, the party seeking the termination shall give to the other party written notice of the breach and of the party's intent to terminate. If the party has not entirely cured the breach within fifteen (15) days of the notice, then the party giving the notice may terminate the Agreement at any time thereafter by giving a written notice of termination.

6. PAYMENT ON EARLY TERMINATION

In the event of termination under section 5 hereof, the City shall pay the Contractor for work performed in accordance with the Agreement prior to the termination date.

7. CITY PROJECT MANAGER

- A. The City Project Manager shall be designated by the City Manager.
- B. The Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this Agreement as provided herein, and to carry out any other actions referred to herein.

8. COMPLIANCE WITH LAWS

In connection with its activities under this Agreement, Contractor shall comply with all applicable federal, state, and local laws and regulations.

9. MAINTENANCE OF RECORDS

The Contractor shall maintain records on a current basis to supports its billings to the City. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the Contractor regarding its billings or its work hereunder. The Contractor shall retain these records for inspection, audit and copying for three years from the date of completion or termination of this Agreement.

10. AUDIT OF PAYMENTS

- A. The City, either directly or through a designated representative, may audit the records of the Contractor at any time during the three (3) year period established by Section 9.
- B. If an audit discloses that payments to the Contractor were in excess of the amount to which the Contractor was entitled, then the Contractor shall repay the amount of the excess to the City.

11. INSURANCE

The Consultant shall be responsible for maintaining, during the term of this Agreement and at its sole cost and expense, the types of insurance coverages and in the amounts described below. The Consultant shall furnish evidence, satisfactory to the City, of all such policies. During the term hereof, the Consultant shall take out and maintain in full force and effect the following insurance policies:

- a. Comprehensive public liability insurance, including automobile and property damage, insuring the City and the Consultant against loss or liability for damages for personal injury, death or property damage arising out of or in connection with the performance by the Consultant of its obligations hereunder, with minimum liability limits of \$1,000,000.00 combined single limit for personal injury, death or property damage in any one occurrence.
- b. Such workmen's compensation and other similar insurance as may be required by law.
- c. Professional liability insurance with minimum liability limits of \$1,000,000.

12. INDEMNIFICATION

The Contractor shall indemnify and hold harmless the City and its officers, agents and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by any reason of or arising out of the negligent act or omission of the Contractor, its officers, agents, employees, or any of them relating to or arising out of the performance of this Agreement. If a final judgment is rendered against the City, its officers, agents, employees and/or any of them, or jointly against the City and the Contractor and their respective officers, agents and employees, or any of them, the Contractor shall satisfy the same to the extent that such judgment was due to the Contractor's negligent acts or omissions.

13. SUBCONTRACTING

The Contractor shall not subcontract its work under this Agreement, in whole or in part, without the written approval of the City. The Contractor shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Contractor specified in this Agreement. Notwithstanding City approval of a subcontractor, the Contractor shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Contractor hereunder.

14. ASSIGNMENT

The Contractor shall not assign this Agreement, in whole or in part, or any right or obligation hereunder, without the prior written approval of the City.

15. CONTRACTOR'S PERSONNEL

The Contractor shall designate Briahna Murray as the primary consultant to represent the City of Lakewood to perform the work set forth in this Agreement. The services detailed

in the Scope of Services shall be performed solely by Briahna Murray. Support work required to carry out the services may be delegated when necessary at the discretion of the Contractor. Provided, however, that any change in primary consultants representing the City must be approved in writing by the City.

16. INDEPENDENT CONTRACTOR STATUS

- A. The Contractor is engaged as an independent contractor and shall be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.
- B. The Contractor, its subcontractors, and their employees, are not employees of the City and are not eligible for any benefits through the City, including, without limitation, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

17. REGISTRATION AND REPORTING AS LOBBYIST

Contractor shall be responsible for compliance with all requirements of chapter 42A.17.600 RCW with regard to the activities Contractor engages in pursuant to this Agreement. Except as otherwise required by law, the City will not register the Contractor as a lobbyist or otherwise report the activities of the Contractor.

18. NOTICE

- A. Any notice provided for under this Agreement shall be sufficient if in writing and delivered personally to the following addressee or deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the City: John Caulfield
 City Manager
 6000 Main Street S.W.
 Lakewood, Washington 98499

If to Contractor: Briahna Murray
 Gordon Thomas Honeywell Governmental Affairs
 1201 Pacific Avenue Suite 2100
 Tacoma, Washington 98401

19. AMENDMENTS

The City and the Contractor may amend this Agreement at any time only by written amendment executed by the City and the Contractor. Any amendment that increases the amount of compensation payable to the Contractor must be approved by the City Manager. The Project Manager may agree to and execute any other amendment on behalf of the City.

20. AVOIDANCE OF POTENTIAL CONFLICT

- A. It is agreed that the nature of the work may result in direct conflicts of interest between the City and other clients that the Contractor may represent currently, or in the future. In these instances, the Contractor will immediately inform the City. The parties will attempt to identify the possibility of such instances before they occur. The Contractor shall not advocate or promote any legislative objectives on behalf of existing or potential clients that are determined by the City to be in conflict with the City's legislative objectives.
- B. Contractor shall provide written notice to the City of all current and any new clients obtained after the start of the contract. Contractor will not accept new clients if doing so would create conflicts of interest for the Contractor or would otherwise impair the Contractor's ability to fully perform the obligations of this contract.

22. COSTS TO PREVAILING PARTY

In the event of litigation or other legal action to enforce any rights, responsibilities or obligations under this Agreement, the prevailing party shall be entitled to receive its reasonable costs and attorney's fees.

23. APPLICABLE LAW

This Agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the laws of the State of Washington and venue for any action hereunder shall be Pierce County, State of Washington; provided, however, that it is agreed and understood that any applicable statute of limitation shall commence no later than the substantial completion by the Consultant of the services.

24. CAPTIONS, HEADINGS AND TITLES

All captions, headings or titles in the paragraphs or sections of this Agreement are inserted for convenience of reference only and shall not constitute a part of this Agreement or act as a limitation of the scope of the particular paragraph or sections to which they apply. As used herein, where appropriate, the singular shall include the plural and vice versa and masculine, feminine and neuter expressions shall be interchangeable. Interpretation or construction of this Agreement shall not be affected by any determination as to who is the drafter of this Agreement, this Agreement having been drafted by mutual agreement of the parties.

25. SEVERABLE PROVISIONS

Each provision of this Agreement is intended to be severable. If any provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

26. ENTIRE AGREEMENT

This Agreement contains the entire understanding of the parties hereto in respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such subject matter.

27. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be one and the same Agreement and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed effective this 4 day of November, 2019.

CITY OF LAKEWOOD

CONTRACTOR

John Caulfield, City Manager
City of Lakewood
Dated: _____

Briahna Murray
Gordon Thomas Honeywell
Dated: _____

Attest:

Briana Schumacher
City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney
Dated: _____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: November 4, 2019	TITLE: Authorizing the execution of an agreement with Johnston Group, in the amount of \$54,000, for Federal Governmental Relations services from January 1, 2020 through December 31, 2020.	TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO. <u>X</u> MOTION NO. 2019-70 — OTHER
REVIEW: November 4, 2019	ATTACHMENTS: Johnston Group Letter, dated September 11, 2020 Johnston Group Contract 2020	

SUBMITTED BY: Shannon Kelley-Fong, Senior Policy Analyst


RECOMMENDATION: The City Council authorize the City Manager to approve a contract with the Johnston Group for continued Federal Governmental Relations services.

DISCUSSION: The City began contracting with Johnston Group in 2014 to provide the counsel and functions necessary for the City to increase its visibility and relationships with its congressional delegation, as well as compete for increased funding at the federal level. The Johnson Group provides activities beyond traditional advocacy that are time-intensive, such as coalition building and planning, support network outreach, and strategic messaging.

The cost for retaining the Johnston Group's services for 2020 is \$54,000, which is the same rate as 2019.

ALTERNATIVE(S): The City Council could decline to authorize the contract. The City could then find an alternative entity to provide these services or proceed without. The former would require a full Request for Proposal/Qualification process. In-house representation is an impractical option given the nature of the work which requires continuous attention and very specialized expertise.

FISCAL IMPACT: The 2020 Johnston Group contract totals \$54,000 and aligns with the scope of work needed to achieve the City's goals for its federal relations agenda.

<u>Shannon Kelley-Fong</u> Prepared by Department Director	 City Manager Review
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CITY OF LAKEWOOD AGREEMENT FOR SERVICES

This Agreement for Services (Agreement) is between the City of Lakewood, Washington (City) and Johnston Group (Contractor).

AGREEMENT:

1. SCOPE OF SERVICES

A. The Scope of Services are as detailed in the attached Proposal, Exhibit One.

2. COMPENSATION

The City of Lakewood shall pay Consultant a monthly fee of \$4,500 for twelve (12) months to provide services detailed in the attached, Proposal Exhibit One.

3. BILLING AND PAYMENT PROCEDURE

On or before the 15th day of each month, Contractor shall submit to the City a request for monthly payment for work performed during the previous month, which shall be processed by the City in the normal course.

4. EFFECTIVE AND TERMINATION DATES

- A. This Agreement shall be effective as of January 1, 2020 through December 31, 2020.
- B. This Agreement may be extended by mutual written agreement of the Contractor and the City.

5. EARLY TERMINATION OF AGREEMENT

- A. The City and Contractor, by mutual written agreement, may terminate this Agreement at any time.
- B. The City, on thirty (30) days written notice to the Contractor, may terminate this Agreement for any reason deemed appropriate in the sole discretion of the City.
- C. Either the City or the Contractor may terminate this Agreement in the event of a breach of the Agreement by the other. Prior to such termination, however, the party seeking the termination shall give to the other party written notice of the breach and of the party's intent to terminate. If the party has not entirely cured the breach within fifteen (15) days of the notice, then the party giving the notice may terminate the Agreement at any time thereafter by giving a written notice of termination.

6. PAYMENT ON EARLY TERMINATION

In the event of termination under section 5 hereof, the City shall pay the Contractor for work performed in accordance with the Agreement prior to the termination date.

7. CITY PROJECT MANAGER

- A. The City Project Manager shall be the City Manager or designee.
- B. The Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this Agreement as provided herein, and to carry out any other actions referred to herein.

8. COMPLIANCE WITH LAWS

In connection with its activities under this Agreement, Contractor shall comply with all applicable federal, state, and local laws and regulations.

9. MAINTENANCE OF RECORDS

The Contractor shall maintain records on a current basis to supports its billings to the City. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the Contractor regarding its billings or its work hereunder. The Contractor shall retain these records for inspection, audit and copying for three years from the date of completion or termination of this Agreement.

10. AUDIT OF PAYMENTS

- A. The City, either directly or through a designated representative, may audit the records of the Contractor at any time during the three (3) year period established by Section 9.
- B. If an audit discloses that payments to the Contractor were in excess of the amount to which the Contractor was entitled, then the Contractor shall repay the amount of the excess to the City.

11. INSURANCE

The Consultant shall be responsible for maintaining, during the term of this Agreement and at its sole cost and expense, the types of insurance coverages and in the amounts described below. Upon request by the City, the Consultant shall furnish evidence, satisfactory to the City, of all such policies. During the term hereof, the Consultant shall take out and maintain in full force and effect the following insurance policies:

- a. Comprehensive public liability insurance, including automobile and property damage, insuring the City and the Consultant against loss or liability for damages for personal injury, death or property damage arising out of or in connection with the performance by the Consultant of its obligations hereunder, with minimum liability limits of \$1,000,000.00 combined single limit for personal injury, death or property damage in any one occurrence.
- b. Such workmen's compensation and other similar insurance as may be required by law.
- c. Professional liability insurance with minimum liability limits of \$1,000,000.

12. INDEMNIFICATION

The Contractor shall indemnify and hold harmless the City and its officers, agents and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by any reason of or arising out of the negligent act or omission of the Contractor, its officers, agents, employees, or any of them relating to or arising out of the performance of this Agreement. If a final judgment is rendered against the City, its officers, agents, employees and/or any of them, or jointly against the City and the Contractor and their respective officers, agents and employees, or any of them, the Contractor shall satisfy the same to the extent that such judgment was due to the Contractor's negligent acts or omissions.

13. SUBCONTRACTING

The Contractor shall not subcontract its work under this Agreement, in whole or in part, without the written approval of the City. The Contractor shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Contractor specified in this Agreement. Notwithstanding City approval of a subcontractor, the Contractor shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Contractor hereunder.

14. ASSIGNMENT

The Contractor shall not assign this Agreement, in whole or in part, or any right or obligation hereunder, without the prior written approval of the City.

15. INDEPENDENT CONTRACTOR STATUS

- A. The Contractor is engaged as an independent contractor and shall be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

- B. The Contractor, its subcontractors, and their employees, are not employees of the City and are not eligible for any benefits through the City, including, without limitation, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

16. REGISTRATION AND REPORTING AS LOBBYIST

Contractor shall be responsible for compliance with all relevant requirements with regard to the activities Contractor engages in pursuant to this Agreement. Except as otherwise required by law, the City will not register the Contractor as a lobbyist or otherwise report the activities of the Contractor.

17. NOTICE

- A. Any notice provided for under this Agreement shall be sufficient if in writing and delivered personally to the following addressee or deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the City: John J. Caulfield
 City Manager
 6000 Main Street S.W.
 Lakewood, Washington 98499

If to Contractor: Jake Johnston
 Johnston Group
 2400 NW 80th NW #191
 Seattle, Washington 98117

18. AMENDMENTS

The City and the Contractor may amend this Agreement at any time only by written amendment executed by the City and the Contractor. Any amendment that increases the amount of compensation payable to the Contractor must be approved by the City Manager. The Project Manager may agree to and execute any other amendment on behalf of the City.

19. AVOIDANCE OF POTENTIAL CONFLICT

- A. It is agreed that the nature of the work may result in direct conflicts of interest between the City and other clients that the Contractor may represent currently, or in the future. In these instances, the Contractor will immediately inform the City. The parties will attempt to identify the possibility of such instances before they

occur. The Contractor shall not advocate or promote any legislative objectives on behalf of existing or potential clients that are determined by the City to be in conflict with the City's legislative objectives.

- B. Contractor shall provide written notice to the City of all current and any new clients obtained after the start of the contract. Contractor will not accept new clients if doing so would create conflicts of interest for the Contractor or would otherwise impair the Contractor's ability to fully perform the obligations of this contract.

20. COSTS TO PREVAILING PARTY

In the event of litigation or other legal action to enforce any rights, responsibilities or obligations under this Agreement, the prevailing party shall be entitled to receive its reasonable costs and attorney's fees.

21. APPLICABLE LAW

This Agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the laws of the State of Washington and venue for any action hereunder shall be Pierce County, State of Washington; provided, however, that it is agreed and understood that any applicable statute of limitation shall commence no later than the substantial completion by the Consultant of the services.

22. CAPTIONS, HEADINGS AND TITLES

All captions, headings or titles in the paragraphs or sections of this Agreement are inserted for convenience of reference only and shall not constitute a part of this Agreement or act as a limitation of the scope of the particular paragraph or sections to which they apply. As used herein, where appropriate, the singular shall include the plural and vice versa and masculine, feminine and neuter expressions shall be interchangeable. Interpretation or construction of this Agreement shall not be affected by any determination as to who is the drafter of this Agreement, this Agreement having been drafted by mutual agreement of the parties.

23. SEVERABLE PROVISIONS

Each provision of this Agreement is intended to be severable. If any provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

24. ENTIRE AGREEMENT

This Agreement contains the entire understanding of the parties hereto in respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such subject matter.

25. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be one and the same Agreement and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed effective this 5th day of November, 2019.

CITY OF LAKEWOOD

CONTRACTOR

John J. Caulfield, City Manager
City of Lakewood
Dated: _____

Jake Johnston
Johnston Group
Dated: _____

Attest:

Briana Schumacher
City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney
Dated: _____

JOHNSTON | GROUP

September 9, 2019

Mr. John Caulfield
City Manager, City of Lakewood
6000 Main Street SW
Lakewood, WA 98499

Dear Mr. Caulfield:

Thank you for the opportunity to present a proposal for the Johnston Group to continue to provide federal government relations services to the City of Lakewood in 2020. I am pleased to present the attached proposal and welcome the chance to discuss it with you in person.

The summary of this proposal is simply to continue to represent the City in 2020, build upon the success we've had in 2019 and leave all of the terms that were established when we began work in 2014 in place into the next year. The City has established its federal agenda with its Congressional Delegation and has multiple policy and funding opportunities available. Our efforts in 2020 will be to bring home many of the efforts we've initiated over the past few years.

I formed the Johnston Group to provide exceptional and affordable federal government relations representation to public entities in the Northwest. As a local firm with deep ties to the Washington State congressional delegation, we take on a limited number of clients each year to be able to focus on building long-term partnerships between our clients and the federal government that result in funding municipal infrastructure and community priorities.

The Johnston Group will provide the counsel and functions necessary for the City of Lakewood to increase its visibility with its congressional delegation and compete for increased federal funding. The success of our effort will be evaluated by the City's response to the following question: is the federal delegation an active partner to the City of Lakewood to achieve its infrastructure and economic development objectives?

In my decade of representing local governments at the federal level I've found no better single evaluation of our success than that simple question – does an effective partnership exist that achieves the City's objectives? I'm proud of the longstanding relationships I've earned with other local governments because the answer to that critical question continues to be yes.

I am excited about continuing to partner with the City of Lakewood to deepen and augment its federal relations program. I invite any questions you may have about this proposal and welcome the opportunity to discuss the City's goals for its federal relations agenda.

Sincerely,



Jake Johnston

QUALIFICATIONS

The City of Lakewood has many potential options when considering a firm to assist it with its federal relations strategy. The Johnston Group is the right partner for the City of Lakewood for a number of reasons that collectively distinguish it from its competitors.

- The Johnston Group **knows the federal funding process** and has a strong **track record of success**. We understand the process, the timelines and the critical decisions that have to be made by congressional offices to prioritize financial support. We have experience with the appropriations process, authorization legislation and federal grant programs to design funding strategies that match local government needs with targeted federal funding programs. More, we know how to provide the information and messages about projects in ways that elected officials and their staff can – and do – use.

The result: supportive federal legislation and millions of dollars secured for local governments to fund critical infrastructure and economic development priorities.

- We **operate where the decisions are made – in the region and in the U.S. Capitol**. The Johnston Group is one of the only firms that represents its clients at a regional level as well as in D.C. This allows us to influence decisions from both ends of the process. And as federal funding is increasingly being allocated at a regional level, this allows our clients seamless and consistent strategy to advocate for their needs.

The City will need to travel to Washington, D.C. to meet with members of Congress and their staff to discuss the requests it intends to make and the policies that impact its operations. Those meetings are foundational elements of any successful federal strategy. However, decisions about which projects deserve federal support are increasingly being made in Washington State and not in Washington, D.C. In fact, each delegation office requires a strong community voice to supplement a federal project request. The Johnston Group knows the district staff as well as we know the D.C. staff – and both are critical to a successful federal strategy.

- **We have experience positioning local governments with the federal government and within regional agencies.** Jake Johnston has represented Washington State cities before the federal delegation to achieve funding and policy goals for fifteen years. This experience gives us a deep appreciation for the role of locally elected officials in the development and execution of the community's vision. We also understand the range of potential partnership opportunities available to municipalities – from building emergency services capabilities to completing transit infrastructure to constructing new water systems to facilitating economic growth. We know what messages work and how cities can utilize their strengths to compete for federal funds and leverage state and regional funds through a successful federal engagement.
- **We take on a limited number of clients.** Unlike large lobbying firms that may represent dozens of clients before Congress, the Johnston Group serves a limited number of clients each year. This approach allows us to invest more time and emphasis to enhance our client's opportunities for success. Specifically, the City of Lakewood would be the only client in Representative Denny Heck's district represented by the Johnston Group. Thus, every time we interact with Rep. Heck

– whether in a political or official capacity – it will be to advance the interests of the City of Lakewood.

- We are **accessible and accountable**. Since we’re based in Seattle, the Johnston Group is available to the City of Lakewood upon request during its meetings and work sessions. The Johnston Group can participate in district-based meetings with the congressional offices, regional entities and work face-to-face with the City on strategic planning and direction. This allows the best collaboration between the City and its professional government relations team.
- We have **the right relationships** but, more importantly, we help **our clients build their own**. The Johnston Group has working relationships throughout the Northwest Congressional Delegation. However, we believe that our clients are the best spokespeople for their interests and that successful long-term funding and policy partnerships work best when the client is actively involved. This means that our clients do not “trade” on our relationships, but instead utilize them to guide and facilitate the development of their own.

SCOPE OF SERVICES

We have clear direction for our agenda in 2020 based on our recent meetings. Our primary focus will be to continue to establish the Defense Community Infrastructure Project (DCIP) within the Office of Economic Adjustment with the highest possible budget. This goal is on track for success in 2019 and building on our progress and institutionalizing the program as the City competes for funds will be our foremost objective.

Our second priority will focus on Transportation policy and funding should Congress reauthorize the Fixing America’s Surface Transportation (FAST) Act scheduled to expire in 2020.

Our policy objectives are:

DEFENSE / MILITARY

Defense Community Infrastructure Program

The City of Lakewood will continue to support the creation of the Defense Community Infrastructure Program. The City supports the Office of Economic Adjustment administering this program and will apply for funding to construct the Washington Avenue Project connecting JBLM North Fort with JBLM Main. The City supports the full authorized amount of \$100 million for this critical defense infrastructure program.

Base Realignment and Closure (BRAC)

The City of Lakewood supports a BRAC round to focus limited federal funding on critical military and defense infrastructure needs. Additionally, the City urges Congress to add funding for encroachment fixes for installations that are prioritized following a BRAC round. While we do not anticipate Congress moving ahead with a BRAC round in 2020, we will continue to communicate our support for such an effort to our delegation and Chairman Adam Smith.

JBLM – McChord Field Clear Zone

The City will continue to lobby for funding and policy support for the Air Force and Army to fund acquisition of property in the JBLM North Clear Zone. The City has established strong relationships with key Department of Defense officials with regard to this objective and will continue to push our efforts.

TRANSPORTATION

Reauthorization of the Fixing America's Surface Transportation (FAST) Act

The City of Lakewood will ask Congress to prioritize reauthorization of the FAST Act with the following priorities:

- Permanent authorization of the BUILD Grant Program
- Designating a portion of BUILD Grant funding to medium sized cities akin to the rural community set aside.
- Increasing the allocation to MPOs like the Puget Sound Regional Council
- Prioritizing transit and non-motorized transportation funding

Restoration of Congressional Directed Spending

The City will ask Congress to restore its earmarking authority and limit recipients of congressionally directed spending to public entities in a fully transparent process.

In addition to the above, we will work on the other potential policy areas of interest to the City should they come before Congress. These include, but are not limited to, tax policy, housing policy, stormwater and culvert legislation and economic development activities.

Below is a detailed summary of the major activities that would be performed for the City of Lakewood under this proposal.

Develop Federal Relations Agenda for the City of Lakewood

- Work with the City of Lakewood to identify its funding needs and get detailed information about priority projects (e.g. Clear Zone, Defense Infrastructure program, etc.).
- Review City capital infrastructure plans and budget to ascertain the full range of City initiatives and federal funding eligibility (i.e. utility infrastructure, public safety equipment and training, transportation master plan, etc).
- Determine which City projects are eligible for support through the existing federal grant programs.
- Ascertain which City projects are supported by the Washington State Department of Transportation, the Washington State Department of Community, Trade and Economic Development, Pierce County, the Puget Sound Regional Council and other governmental entities.
- Advise the City of Lakewood about which projects ought to be prioritized for federal grants, directed federal spending via appropriations, targeted federal initiatives (e.g. infrastructure proposals via budget negotiations if applicable), and authorization bills.
- Review the federal budget programs that directly flow through to the City of Lakewood and prepare a risk assessment for each that could be part of the City's federal agenda.
- Consider the impact of federal authorization legislation and what opportunities exist for municipal priorities.
- Review delegation legislative priorities and their potential impacts – both positive and negative – on the City of Lakewood.

- Understand the federal funding and policy objectives of local partners (e.g. Joint Base Lewis McChord, local economic development agencies, nonprofits, etc.) to seek collaborative opportunities.
- As the Pentagon moves slowly towards a BRAC, look for ways to ensure that the City's needs are articulated and considered in the process.

Support the City of Lakewood's Identified Federal Agenda

- Lobby the congressional delegation to support the goals of the City of Lakewood throughout the year.
- Lobby for – or against – agency decisions and federal policies that would impact the City of Lakewood.
- Ensure that all delegation Members of Congress and their staff understand the City's objectives.
- Assist the City with finding avenues for federal funding to support its priority infrastructure and economic development objectives.
- Work with the City to identify potential supporters for its federal agenda and coordinate engagement.
- Help the City create materials to highlight its projects in ways that will drive support among federal government funding partners.
- Prepare any relevant materials for the congressional delegation to use in seeking funding for City objectives (e.g. drafting legislative language, correspondence to Agencies or Congressional committees, etc.).
- Maintain an open dialogue between the City and its federal delegation throughout the engagement.
- Assist the City with obtaining awarded funding if necessary.
- Monitor and respond to all congressional action that provides opportunities for the City of Lakewood to receive funding or policy support.
- Determine legislative tactics Congress may utilize to enact federal spending bills and implement a strategy to preserve funds targeted for the City of Lakewood.
- Monitor the budget and appropriations process throughout the year with regular legislative updates provided to the City.
- Draft correspondence from City to the delegation for project and policy support.
- Assist with a community event recognizing the federal investment in City projects if applicable.

Washington, D.C. Lobbying Meetings

- Schedule meetings in Washington, D.C. with City of Lakewood representatives and Congressman Heck and Senators Murray and Cantwell. Moving forward, the City will also meet with other members of the state congressional delegation based on their committee assignments and geographic proximity. Those Members of Congress could include Congressman Kilmer, Congresswoman McMorris-Rodgers, Congresswoman Herrera Buetler, Congressman Smith and Congressman Larsen, among others.
- Include the Washington, D.C.-based liaison for Governor Inslee as a part of our Washington, D.C. meetings and outreach strategy.
- Include the Association of Defense Communities, the Office of Economic Adjustment, the Army Office of Installations, the Air Force Office of Installations and other key Pentagon officials and offices as required;

- Identify and prepare key congressional staff for appropriations requests and meetings with City of Lakewood staff and elected officials.
- Schedule, attend and facilitate meetings in Washington, D.C.
- Prepare City of Lakewood officials for congressional meetings.
- Follow up to all meetings as appropriate.
- Ensure that district and Washington, D.C. based key staff in each delegation office are aligned in support of City's goals.
- Maintain regular communication with key legislative staff and elected officials throughout the year in support of the City's funding and policy agenda.
- This proposal includes two distinct trips to Washington, D.C. for the City of Lakewood, at times to be scheduled in consultation with the City.

Involvement of City of Lakewood Officials

- Issue monthly activity reports to City representatives detailing specific actions taken on the City's behalf.
- Engage the City as necessary to contact Members of Congress and their staff as appropriate in support of the federal agenda.
- Counsel the City about district based lobbying activities to further the City's legislative and federal funding priorities, including meeting in Lakewood with members of the federal delegation, participation in congressional sponsored events in Washington State and the creation of media or community events where the City could host targeted Members of Congress.
- Draft correspondence as appropriate for the City to send to Congress on policy issues and other legislative concerns.
- Work to include City of Lakewood leadership in delegation based policy discussions as they develop and as appropriate.

Delegation Engagement with the City of Lakewood

- Solicit support from each Member of Congress that we are seeking support from (i.e. Congressman Denny Heck, Senator Patty Murray and Senator Maria Cantwell) for our federal funding and policy requests.
- Maintain year-long direct engagement with targeted Members of Congress and their staff.
- Prioritize a visit to the City of Lakewood by district congressional staff to get a firsthand look at the City's projects and have an in-depth discussion about the City's priorities.

Grant Funding Strategy

- Monitor all federal grant availability announcements and inform the City about any possibilities for federal funds.
- Work with the City to modify the eligibility requirements for grant programs that don't currently meet City needs.
- Solicit support from Governor Inslee, Congressman Denny Heck, Senator Patty Murray and Senator Maria Cantwell for the relevant City grant applications.

Prepare and Support Requests for the City of Lakewood in any Relevant Federal Infrastructure Legislation

- Given that Congress may consider an infrastructure initiative in 2019, the City may elect to lobby for a project that meets criteria requirements.
- Other funding instruments may include an infrastructure stimulus bill, an economic development instrument, re-examination of the Transportation Improvement Act in 2018 or other unknown legislative and budget bills.
- Advise the City about the creation of collateral materials for federal funding requests through these federal funding instruments.
- Work with the City to identify potential supporters for project requests and secure letters of endorsement.
- Coordinate formal submission of funding requests and ensure compliance with all deadlines.
- Determine legislative tactics Congress may utilize to enact these bills and implement a strategy to preserve funds targeted for the City of Lakewood.
- Contact key congressional staff to obtain support for the City's federal funding requests and respond to any questions or concerns as appropriate.
- Assist congressional staff in the preparation of letters of request to relevant House and Senate oversight, authorization and appropriations committees and subcommittees.
- Monitor the budget and authorization process throughout the year with regular legislative updates provided to the City.

BUDGET

The Johnston Group proposes to complete the scope of services outlined in this proposal for a fixed monthly retainer of **\$4,500** from January 1, 2020 through December 31, 2020. **This proposal is unchanged from the current contract terms in place between the Johnston Group and the City of Lakewood.**

This retainer **includes all expenses** with the exception of transportation and lodging connected to City trips to Washington, D.C. Expenses will be billed to City at cost and in arrears. Whenever possible, the Johnston Group will combine client travel to Washington, D.C. to further reduce costs.

This proposal includes **two** trips to Washington, D.C., one most likely before the end of March 2020 and another to be scheduled – likely in September / October 2020.

The opportunity to continue to work with the City of Lakewood is an exciting one for the Johnston Group, and we are willing to structure the relationship in a way that works for both organizations. If necessary, we would be pleased to modify this proposal to meet the specific project or budget needs of the City of Lakewood.

ABOUT THE JOHNSTON GROUP

The Johnston Group was formed in 2009 to provide substantive government relations services to small and medium sized public entities in the Pacific Northwest. We deeply respect the role that local government plays in the health of our economy and the livability of our communities. Our clients consist primarily of cities, public hospitals and other public agencies.

We believe that partnerships between public agencies are critical to our clients' success. We bring a track record of success to our approach. Our team has decades of experience working in the positions our clients seek to influence and representing public agencies before local, regional, state and federal governments.

Jake Johnston, President

Jake combines a unique background as a senior legislative staff to Members of Congress, a manager in the communications department of a Fortune 500 company and a senior consultant for a global Public Affairs Agency. This background allows Jake to see issues from a variety of perspectives and ensure that issues and policies have a broad strategic platform.

Prior to forming the Johnston Group, Jake spent five years as a Vice President at APCO Worldwide, the global Public Affairs Agency of the Decade (Holmes Report 2010) headquartered in Washington, D.C. with offices in Seattle and around the globe. At APCO, Jake built a government relations practice that was integrated into the consultancy's offerings to clients.

Before APCO, Jake was the Manager of Government Affairs for Immunex Corporation, a Seattle-based Fortune 500 biopharmaceutical company. Prior to Immunex Jake worked for the U.S. House of Representatives in Washington, D.C., most recently as the Legislative Director for then-Congressman and now Washington State Governor Jay Inslee (WA). Jake also worked on the legislative staff of Congresswoman Nancy Pelosi (CA), Congressman Pete Stark (CA) and Speaker Thomas Foley (WA).

Jake understands the difficult choices that Members of Congress and their staff must make when prioritizing their requests and support. Jake has served in the positions that his clients seek to influence and understands the dynamics and challenges of the relationship from both sides of the desk. Jake has assisted companies and organizations develop effective communications and government relations strategies that have resulted in targeted media placement, direct government funding, positive policy decisions and strong relationships with key decision-makers.

Jake is the Co-Founder of Connect1D, a nonprofit organization providing social support to people impacted by Type 1 Diabetes. He is the volunteer camp director of the Connect1D Middle School Retreat and actively participates in community organizations with an emphasis on social justice, health access and gender equity.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: November 4, 2019	TITLE: Fort Steilacoom Park Angle Lane South Upgrades Contract Amendment #1	TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO. <u>X</u> MOTION NO. 2019-71 — OTHER
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SUBMITTED BY: Mary Dodsworth, Parks, Recreation & Community Services Director

RECOMMENDATION: It is recommended that City Council authorize the City Manager to sign a contract amendment with Site Workshop, LLC to design a restroom building in Fort Steilacoom Park.

DISCUSSION: In June, 2019 Council entered into an agreement with SiteWorkshop, LLC to provide design and permitting services for the Angle Lane South upgrade at Fort Steilacoom Park. At this time the City anticipated installing a prefabricated restroom building near the dog park. During the design process we assessed the cost of a site built vs prefabricated restroom. It was determined that the cost of a site built restroom would not cost more than a prefabricated structure. This cost estimate included the architectural, engineering and construction support needed to build a restroom at this site. The benefit of a site built restroom is that it can be designed to aesthetically fit into the area better than a prefabricated structure as well as allow us to customize it for current use and expand the structure in the future as needed.

ALTERNATIVE(S): Council could choose not to approve this amendment which would eliminate our ability to build a custom restroom building at this site.

FISCAL IMPACT: The fiscal impact of this amendment is \$67,855. This does not impact the overall project budget as the restroom cost was included in the project cost estimates.

<u>Mary Dodsworth</u> Prepared by	<u></u> City Manager Review
<u>Department Director</u>	

AMENDMENT NO. 1
TO Site Workshop, LLC
FOR Fort Steilacomm Park- Angle Lane Upgrades

This Amendment ("Amendment No. 1") is made between the City of Lakewood, a Washington municipal corporation ("City"), and Site Workshop LLC, a ("Contractor"). The City and Contractor (together "Parties"), for valuable consideration and by mutual consent of the parties, agree to amend the original Agreement for Fort Steilacomm Park- Angle Lane Upgrades ("Agreement") dated effective June 28, 2019, as follows:

1. **AMENDED COMPENSATION.** The amount of compensation, as referenced by Section 4.1 of the Agreement, shall be amended to change the total compensation the City shall pay the Contractor and the rate or method of payment, as delineated in Exhibit "B", attached hereto and incorporated by this reference. The Contractor agrees that any hourly or flat rate charged by it for its services contracted for herein shall remain locked at the negotiated rate(s) for the Term. Except as otherwise provided in an attached Exhibit, the Contractor shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Agreement.
2. **SERVICES.** The Contractor shall perform the services more specifically described in Exhibit "A", attached hereto and incorporated by this reference ("Services"), in a manner consistent with the accepted professional practices for other similar services within the Puget Sound Region in effect at the time those services are performed, performed to the City's satisfaction, within the time period described by the City and pursuant to the direction of the City Manager or his or her designee. The Contractor warrants that it has the requisite training, skill, and experience necessary to provide the Services and is appropriately accredited and licensed by all applicable agencies and governmental entities, including but not limited to obtaining any applicable City of Lakewood business license. Services shall begin immediately upon the effective date of this Agreement. Services shall be subject, at all times, to inspection by and approval of the City, but the making (or failure or delay in making) such inspection or approval shall not relieve the Contractor of responsibility for performance of the Services in accordance with this Agreement, notwithstanding the City's knowledge of defective or non-complying performance, its substantiality or the ease of its discovery.
3. **GENERAL PROVISIONS.** All other terms and provisions of the Agreement, together with any prior amendments thereto, not modified by this Amendment, shall remain in full force and effect. Any and all acts done by either Party consistent with the authority of the Agreement, together with any prior amendments thereto, after the previous expiration date and prior to the effective date of this Amendment, is hereby ratified as having been performed under the Agreement, as modified by any prior amendments, as it existed prior to this Amendment. The provisions of Section of the Agreement shall apply to and govern this Amendment. The parties whose names appear below swear under penalty of perjury that they are authorized to enter into this Amendment, which is binding on the parties of this contract.

IN WITNESS, the Parties hereto have caused this agreement to be executed the day and year first above written.

Date: _____

CITY OF LAKEWOOD

John J. Caulfield, City Manager

SITE WORKSHOP, LLC



Clayton Beaudoin

10-25-19

ATTEST:

Briana Schumacher, City Clerk

APPROVED AS TO FORM:

Heidi Ann Wachter, City Attorney

EXHIBIT "B"
COMPENSATION

October 10, 2019

Doug Fraser
City of Lakewood, Parks and Recreation Department
6000 Main Street SW
Lakewood, WA 98499

Re: Additional Services Request – Fort Steilacoom Restroom Design

Dear Doug:

Per your request, this is a proposal to amend the above contract to include tasks associated with Architectural services beyond the currently contracted Schematic Design. The requested change is to add the design, documentation and construction administration of a site-built restroom in lieu the pre-fabricated building currently included in the contract.

In total, this additional services request is **\$67,855** and is comprised of the following components:

Architecture (FiveDot) - \$63,525 (including 10% prime consultant markup)

Architectural scope includes design and construction details for the previously approved restroom building. FiveDot will contract with a sub-consultant team for structural and mechanical engineering. Electrical engineering will be provided by Cross, contracted to Site Workshop.

Electrical Engineering (Cross) - \$2,530 (including 10% prime consultant markup)

Electrical scope will include electrical floor plans (lighting and power layout), power riser diagram with panel schedule and load calcs, WSNREC power budget calcs and specifications. Scope includes a single site visit.

Prime Consultant (Site Workshop) - \$1,800

Prime consultant scope will include additional coordination and construction administration associated with the design and construction of a site-built restroom.

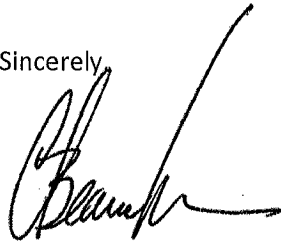
Please refer to the Fee Summary worksheet for additional information.

It is important to note that we do not take these requests lightly and are happy to discuss the details of our request at any time. Please know that our primary intent is to secure the services required for

quality design and documentation by our sub-consultants. Secondly, we hope to avoid our own diminished budgets affecting our ability to provide the service you deserve and expect from Site Workshop. This project, and this relationship is important to us.

Please call if you have any questions or comments regarding this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'Clayton Beaudoin', with a long, sweeping horizontal stroke extending to the right.

Clayton Beaudoin
Principal
Site Workshop

City of Lakewood
Fort Stellacoom Angle Lane Upgrades
SUMMARY OF A&E COMPENSATION - Tasks

Basic Services

Phase	Civil Ret'd M.	Plan Cross	Arch Live dot	Signage MCD	Expenses 10% markup	Sub-consultants Sub-total	Site Workshop	Printing	TOTAL FEE
1 Schematic Design	\$ 10,700	\$ 4,080	\$ 5,760	\$ 9,639	\$ 3,018	\$ 33,197	\$ 16,500	\$ -	\$ 49,697
2 Design Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Construction Documents	\$ 20,700	\$ 1,632	\$ -	\$ -	\$ 2,233	\$ 24,565	\$ 28,450	\$ -	\$ 53,015
3a Amendment #1	\$ -	\$ 1,600	\$ 46,250	\$ -	\$ 4,785	\$ 52,635	\$ 1,000	\$ -	\$ 53,635
4 Bidding	\$ 1,800	\$ 408	\$ -	\$ -	\$ 221	\$ 2,429	\$ 2,200	\$ -	\$ 4,629
4a Amendment #1	\$ -	\$ 200	\$ 1,500	\$ -	\$ 170	\$ 1,870	\$ -	\$ -	\$ 1,870
5 Construction Administration	\$ 7,300	\$ 1,632	\$ -	\$ -	\$ 893	\$ 9,825	\$ 20,600	\$ -	\$ 30,425
5a Amendment #1	\$ -	\$ 500	\$ 10,000	\$ -	\$ 1,050	\$ 11,550	\$ 800	\$ -	\$ 12,350
6 As-Builts / Record Documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total With Expenses	\$ 40,500	\$ 10,052	\$ 68,510	\$ 9,639	\$ 12,370	\$ 136,071	\$ 69,550	\$ -	\$ 205,621
Consolidated Amendment #1; Restroom Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 2,300	\$ 57,750	\$ -	\$ 6,005	\$ 66,055	\$ 1,300	\$ -	\$ 67,855
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Fivedot

1221 E. Pike St.
Suite 300
Seattle, WA
98122
206 274 6300

10.8.2019

Fee proposal for (1) restroom building - Fort Steilacoom Park - Angle Lane upgrades

Clayton,

Thank you for the opportunity to propose for the remainder of Fort Steilacoom Park - Angle Lane upgrades design. It has been a pleasure working with you during the concept stage and we are looking forward to seeing the work through to completion.

Scope of Work:

This proposal covers completion of design and documentation of one restroom building for the Fort Steilacoom Park - Angle Lane upgrades project. We will advance the approved 100% Schematic Level design to 100% Construction documentation and assist Site Workshop with Permitting, Bidding and Construction Administration. Due to the compressed schedule, Design Development will be incorporated into Construction Documents and the design will move directly from Schematic Design to Construction Documentation.

Schedule:

The assumed project schedule is attached as appendix A (Provided by Site Workshop September 19 2019). Due to time constraints, the bathroom building may be permitted separately from the main project which will affect schedule.

Scope of Services:

The scope of services offered by Fivedot will be as follows:

Construction Documents:

1. Based upon the 100% Schematic Design drawings, Fivedot will develop Construction Documents to provide a comprehensive documentation allowing the selected contractor to deliver the project as envisioned.
2. Fivedot will coordinate with an Electrical Engineering consultant contracted to Site Workshop. Fivedot will coordinate with the Electrical Engineer for scope solely related to the restroom building.
3. Fivedot will hire and coordinate with the following subconsultants:
 - a. Structural Engineer
 - i. Framing plans, details and calculations for permit
 - ii. Construction administration limited to submittal review and RFI response. No site visits.
 - b. Mechanical Engineer
 - i. Passive ventilation design and documentation
 - ii. Design and documentation of plumbing fixtures and system.
 - c. Cost estimator
 - i. One cost estimate at 60% CD
 - d. Specifications
 - i. Sections 2-12 CSI master format as applicable
4. Fivedot will develop permit ready drawings and supplementary forms to be submitted to the authority having jurisdiction. Drawings will be delivered to Site Workshop for submittal.
5. Fivedot will prepare Construction Documents consisting of:
 - a. Floor plans
 - b. Roof plan
 - c. Reflected ceiling plan
 - d. Sections
 - e. Elevations
 - f. Details
 - g. Specifications
6. We are accounting for two design team meetings and one site/client visit during this phase.

Deliverables:

- A. 60% Construction Documents (Permit documents)
- B. 90% Construction Documents
- C. 100% Construction Documents (Bid documents with specifications)

Bidding:

1. Fivedot will respond to questions concerning the bathroom building.
2. Fivedot will provide clarifications and interpretations as necessary.

Deliverables:

- A. Responses to questions
- B. Clarifications as required

Construction Phase Services

1. Fivedot will observe construction of the bathroom building to confirm conformance with design intent in partnership with Site Workshop.
2. Fivedot will attend site visits at critical points during the construction process.
 - a. Building location/staking
 - b. Structural system completion
 - c. Substantial completion - Punch list
3. Fivedot will respond to submittals (requests for information, material submittals, shop drawings) relating to the bathroom building as provided by Site Workshop.
4. Fivedot will provide guidance to Site Workshop regarding change orders and substitutions.

Deliverables:

- A. Submittal and change order reviews
- B. Punch List for architectural work
- C. RFI responses

Additional Services:

Additional site visits beyond those listed above.

Notes:

1. Additional site visits will be billed at hourly rates for all personnel.

Fees, Expenses and Hourly Rates:

Fees:

Construction Documents	\$46,250
Bidding	\$1,500
Construction Phase Services	\$10,000
Total Fee	\$57,750

Hourly Rates:

Geoff Piper - \$150/hr

Sharon Khosla - \$150/hr

Expenses:

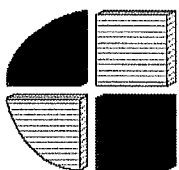
Expenses will be charged at cost plus 15%. Expenses include printing, mailing, etc. unless otherwise expressly included in listed scope of services above.

Thank you for the opportunity to work on this project. We are looking forward to working with you on this project. Please call with any questions you may have regarding this proposal.

Sincerely,

Geoff Piper & Sharon Khosla – Principals

Appendix A – Project Schedule



CROSS ENGINEERS, INC.

October 9, 2019

Site Workshop
Attn: Clayton Beaudoin
222 Etruria St #200,
Seattle, WA 98109

Re: Fort Steilacoom Park, Angle Lake Upgrades – Additional Services - Electrical Design Fee Proposal

Mr. Clayton Beaudoin,

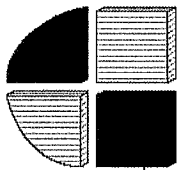
We welcome the opportunity to offer our engineering services for your consideration. We understand the additional scope is for the construction of the new restroom building in lieu of having a pre-manufactured building that will match the same size and layout as the current pre-manufactured restroom building identified in the SD and DD design documents.

Scope:

- Prepare electrical floor plans to include lighting and power layouts.
- Prepare power riser diagram with panel schedule and load calculations.
- Prepare Washington State Non-Residential Energy Code (WSNREC) lighting power budget calculations form for submittal to building department by architect with Building Department Submittal.
- All drawings will be prepared in AutoCAD.
- Prepare Division 26 specifications.
- Attendance at pre-application submittal meeting with City of Lakewood and design coordination meetings with Owner are not part of this workscope. Design coordination will be via electronic transfer of information, cost estimates, specifications and drawings.
- One set of electronic PDF electrical drawings will be provided for each Construction Documents submittal phase (60%, 90%, 100%, Bidding) for reproduction and distribution by SiteWorkshop to others for coordination and review. This proposal assumes SiteWorkshop will provide Cross Engineers with AutoCAD compatible backgrounds of the building. SiteWorkshop will provide electronic PDF copies of complete project plans for each design group to Cross Engineers at each submittal phase.
- Respond to bidding/construction RFI's related to electrical through SiteWorkshop.
- Review electrical shop drawings.
- Visit site one time during construction to include final punchlist.

Exclusions:

- BIM/SIM design.
- LEED documentation.
- Attendance at construction meetings.
- Transfer of red-line field record drawings to AutoCAD.
- Design of security and access controls.



CROSS ENGINEERS, INC.

Design Fee:

We propose a lump sum design fee of \$2,300.00 based on the following breakdown.

Construction Documents	\$1,600.00
Bidding	\$200.00
Construction Support	\$500.00
Total	\$2,300.00

Billing will be on a monthly a percentage complete basis.

Please contact my office if there are additional workscope items or questions. Our office has design personnel available and they will be permanently assigned upon your notice to proceed.

Sincerely,

Scott Kelly
Cross Engineers, Inc.

PROFESSIONAL SERVICES AGREEMENT FOR

FORT STEILACOOM PARK- ANGLE LANE UPGRADES

This Professional Services Agreement ("Agreement"), made and entered into this 28th day of June, 2019, by and between the City of Lakewood, a Washington municipal corporation ("City"), and Site Workshop, LLC ("Contractor"). The City and Contractor (together "Parties") are located and do business at the below addresses which shall be valid for any notice required under this Agreement:

Site Workshop	:	CITY OF LAKEWOOD:
Clayton Beaudoin		Mary Dodsworth
215 6th Ave N, #250		6000 Main Street SW
Seattle, WA 98109		Lakewood, WA 98499
206 285-3026		253-983-7741
		253-983-7895
claytonb@siteworkshop.net		mdodsworth@cityoflakewood.us

The Parties agree as follows:

1. **TERM.** The term of this Agreement shall commence upon the effective date of this Agreement, which shall be the date of mutual execution, and shall continue until the completion of the Work, but in any event no later than 12-31-2020 ("Term"). This Agreement may be extended for additional periods of time upon the mutual written agreement of the City and the Contractor.

2. **SERVICES.** The Contractor shall perform the services more specifically described in Exhibit "A", attached hereto and incorporated by this reference ("Services"), in a manner consistent with the accepted professional practices for other similar services within the Puget Sound region in effect at the time those services are performed, performed to the City's satisfaction, within the time period prescribed by the City and pursuant to the direction of the City Manager or his or her designee. The Contractor warrants that it has the requisite training, skill, and experience necessary to provide the Services and is appropriately accredited and licensed by all applicable agencies and governmental entities, including but not limited to obtaining any applicable City of Lakewood business license. Services shall begin immediately upon the effective date of this Agreement. Services shall be subject, at all times, to inspection by and approval of the City, but the making (or failure or delay in making) such inspection or approval shall not relieve Contractor of responsibility for performance of the Services in accordance with this Agreement, notwithstanding the City's knowledge of defective or non-complying performance, its substantiality or the ease of its discovery.

3. **TERMINATION.** Either party may terminate this Agreement, with or without cause, upon providing the other party 30 days written notice at its address set forth above. The City may terminate this Agreement immediately if the Contractor fails to maintain required insurance policies, breaches confidentiality, or materially violates Section 12; and such may result in ineligibility for further City agreements.

4. COMPENSATION.

4.1 Amount. In return for the Services, the City shall pay the Contractor an amount not to exceed a maximum amount and according to a rate or method as delineated in Exhibit "B", attached hereto and incorporated by this reference. The Contractor agrees that any hourly or flat rate charged by it for its services contracted for herein shall remain locked at the negotiated rate(s) for the Term. Except as otherwise provided in Exhibit "B", the Contractor shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Agreement.

4.2 Method of Payment. On a monthly basis, the Contractor shall submit a voucher or invoice in the form specified by the City, including a description of what Services have been performed, the name of the personnel performing such Services, and any hourly labor charge rate for such personnel. The Contractor shall also submit a final bill upon completion of all Services. Payment shall be made on a monthly basis by the City only after the Services have been performed and within thirty (30) days after receipt and approval by the appropriate City representative of the voucher or invoice. If the Services do not meet the requirements of this Agreement, the Contractor will correct or modify the work to comply with the Agreement. The City may withhold payment for such work until the work meets the requirements of the Agreement.

4.3 Non-Appropriation of Funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will not be obligated to make payments for Services or amounts incurred after the end of the current fiscal period, and this Agreement will terminate upon the completion of all remaining Services for which funds are allocated. No penalty or expense shall accrue to the City in the event this provision applies.

5. INDEMNIFICATION.

5.1 Contractor Indemnification. Contractor shall defend, indemnify and hold the Public Entity, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Public Entity.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Public Entity, its officers, officials, employees, and volunteers, the Contractor's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

5.2 Industrial Insurance Act Waiver. It is specifically and expressly understood that the Contractor waives any immunity that may be granted to it under the Washington State industrial insurance act, Title 51 RCW, solely for the purposes of this indemnification. Contractor's indemnification shall not be limited in any way by any limitation on the amount of damages, compensation or benefits payable to or by any third party under workers' compensation acts, disability benefit acts or any other benefits acts or programs. The Parties acknowledge that they have mutually negotiated this waiver.

5.3 Survival. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

6. **INSURANCE**. The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

6.1. No Limitation. Contractor's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the Public Entity's recourse to any remedy available at law or in equity.

6.2. Minimum Scope of Insurance. Contractor shall obtain insurance of the types and coverage described below:

- a. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- b. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The Public Entity shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using an additional insured endorsement at least as broad as ISO CG 20 26.
- c. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- d. Professional Liability insurance appropriate to the Contractor's profession.

6.3. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

- a. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- b. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- c. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

6.4. Other Insurance Provision. The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any Insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Contractor's insurance and shall not contribute with it.

6.5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

6.6. Verification of Coverage. Contractor shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the

additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work.

6.7 Notice of Cancellation. The Contractor shall provide the Public Entity with written notice of any policy cancellation within two business days of their receipt of such notice.

6.8 Failure to Maintain Insurance. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Contractor from the Public Entity.

6.9 Public Entity Full Availability of Contractor Limits. If the Contractor maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Contractor.

6.10 Survival. The provisions of this Section shall survive the expiration or termination of this Agreement.

7. WORK PRODUCT. All originals and copies of work product, including plans, sketches, layouts, designs, design specifications, records, files, computer disks, magnetic media or material which may be produced or modified by Contractor while performing the Work shall belong to the City upon delivery. The Contractor shall make such data, documents, and files available to the City and shall deliver all needed or contracted for work product upon the City's request. At the expiration or termination of this Agreement, all originals and copies of any such work product remaining in the possession of Contractor shall be delivered to the City.

8. BOOKS AND RECORDS. The Contractor agrees to maintain books, records, and documents which sufficiently and properly reflect all direct and indirect costs related to the performance of the Work and maintain such accounting procedures and practices as may be deemed necessary by the City to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject, at all reasonable times, to inspection, review or audit by the City, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.

9. INDEPENDENT CONTRACTOR. The Parties intend that the Contractor shall be an independent contractor and that the Contractor has the ability to control and direct the performance and details of its work, the City being interested only in the results obtained under this Agreement. The City shall be neither liable nor obligated to pay Contractor sick leave, vacation pay or any other benefit of employment, nor to pay any social security or other tax which may arise as an incident of employment. Contractor shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Contractor's own risk, and Contractor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work. The Contractor shall pay all income and other taxes due except as specifically provided in Section 4. Industrial or any other insurance that is purchased for the benefit of the City, regardless of whether such may provide a secondary or incidental benefit to

the Contractor, shall not be deemed to convert this Agreement to an employment contract. If the Contractor is a sole proprietorship or if this Agreement is with an individual, the Contractor agrees to notify the City and complete any required form if the Contractor retired under a State of Washington retirement system and agrees to indemnify any losses the City may sustain through the Contractor's failure to do so.

10. CONFLICT OF INTEREST. It is recognized that Contractor may or will be performing professional services during the Term for other parties; however, such performance of other services shall not conflict with or interfere with Contractor's ability to perform the Services. Contractor agrees to resolve any such conflicts of interest in favor of the City. Contractor confirms that Contractor does not have a business interest or a close family relationship with any City officer or employee who was, is, or will be involved in the Contractor's selection, negotiation, drafting, signing, administration, or evaluating the Contractor's performance.

11. EQUAL OPPORTUNITY EMPLOYER. In all services, programs, activities, hiring, and employment made possible by or resulting from this Agreement or any subcontract, there shall be no discrimination by Contractor or its subcontractors of any level, or any of those entities' employees, agents, subcontractors, or representatives against any person because of sex, age (except minimum age and retirement provisions), race, color, religion, creed, national origin, marital status, or the presence of any disability, including sensory, mental or physical handicaps, unless based upon a bona fide occupational qualification in relationship to hiring and employment. This requirement shall apply, but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Contractor shall comply with and shall not violate any of the terms of Chapter 49.60 RCW, Title VI of the Civil Rights Act of 1964, the Americans With Disabilities Act, Section 504 of the Rehabilitation Act of 1973, 49 CFR Part 21, 21.5 and 26, or any other applicable federal, state, or local law or regulation regarding non-discrimination.

12. GENERAL PROVISIONS.

12.1 Interpretation and Modification. This Agreement, together with any attached Exhibits, contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior statements or agreements, whether oral or written, shall be effective for any purpose. Should any language in any Exhibits to this Agreement conflict with any language in this Agreement, the terms of this Agreement shall prevail. The respective captions of the Sections of this Agreement are inserted for convenience of reference only and shall not be deemed to modify or otherwise affect any of the provisions of this Agreement. Any provision of this Agreement that is declared invalid, inoperative, null and void, or illegal shall in no way affect or invalidate any other provision hereof and such other provisions shall remain in full force and effect. Any act done by either Party prior to the effective date of the Agreement that is consistent with the authority of the Agreement and compliant with the terms of the Agreement, is hereby ratified as having been performed under the Agreement. No provision of this Agreement, including this provision, may be amended, waived, or modified except by written agreement signed by duly authorized representatives of the Parties.

12.2 Assignment and Beneficiaries. Neither the Contractor nor the City shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other Party. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent. Subject to the foregoing, the rights and obligations of the Parties shall inure to the benefit of and be binding upon their respective successors in interest, heirs and assigns. This Agreement is made and entered into for the sole protection and

benefit of the Parties hereto. No other person or entity shall have any right of action or interest in this Agreement based on any provision set forth herein.

12.3 Compliance with Laws. The Contractor shall comply with and perform the Services in accordance with all applicable federal, state, local, and city laws including, without limitation, all City codes, ordinances, resolutions, regulations, rules, standards and policies, as now existing or hereafter amended, adopted, or made effective.

12.4 Contractor's Employees – Employment Eligibility Requirements. The Contractor and any subcontractors shall comply with E-Verify as set forth in Lakewood Municipal Code Chapter 1.42. E-Verify is an Internet-based system operated by United States Citizenship and Immigration Services in partnership with the Social Security Administration. E-Verify is free to employers and is available in all 50 states. E-Verify provides an automated link to federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers. The Contractor shall enroll in, participate in and document use of E-Verify as a condition of the award of this contract. The Contractor shall continue participation in E-Verify throughout the course of the Contractor's contractual relationship with the City. If the Contractor uses or employs any subcontractor in the performance of work under this contract, or any subsequent renewals, modifications or extension of this contract, the subcontractor shall register in and participate in E-Verify and certify such participation to the Contractor. The Contractor shall show proof of compliance with this section, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for such proof.

12.5 Enforcement. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor. Adherence to completion dates set forth in the description of the Services is essential to the Contractor's performance of this Agreement. Any notices required to be given by the Parties shall be delivered at the addresses set forth at the beginning of this Agreement. Any notices may be delivered personally to the addressee of the notice or may be deposited in the United States mail, postage prepaid, to the address set forth above. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing. Any remedies provided for under the terms of this Agreement are not intended to be exclusive, but shall be cumulative with all other remedies available to the City at law, in equity or by statute. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect. Failure or delay of the City to declare any breach or default immediately upon occurrence shall not waive such breach or default. Failure of the City to declare one breach or default does not act as a waiver of the City's right to declare another breach or default. This Agreement shall be made in, governed by, and interpreted in accordance with the laws of the State of Washington. If the Parties are unable to settle any dispute, difference or claim arising from this Agreement, the exclusive means of resolving that dispute, difference, or claim, shall be by filing suit under the venue, rules and jurisdiction of the Pierce County Superior Court, Pierce County, Washington, unless the parties agree in writing to an alternative process. If the Pierce County Superior Court does not have jurisdiction over such a suit, then suit may be filed in any other appropriate court in Pierce County, Washington. Each party consents to the personal jurisdiction of the state and federal courts in Pierce County, Washington and waives any objection that such courts are an inconvenient forum. If either Party brings any claim or lawsuit arising from this Agreement, each Party shall pay all its legal costs and attorney's fees and expenses incurred in defending or bringing such claim or lawsuit, including all appeals, in addition to any other recovery or award provided by law; provided, however, however nothing in this paragraph shall be construed to limit the Parties' rights to indemnification under Section 5 of this Agreement.

12.6 Execution. Each individual executing this Agreement on behalf of the City and Contractor represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and with the same effect as if all Parties hereto had signed the same document. All such counterparts shall be construed together and shall constitute one instrument, but in making proof hereof it shall only be necessary to produce one such counterpart. The signature and acknowledgment pages from such counterparts may be assembled together to form a single instrument comprised of all pages of this Agreement and a complete set of all signature and acknowledgment pages. The date upon which the last of all of the Parties have executed a counterpart of this Agreement shall be the "date of mutual execution" hereof.

[Signature page follows]

IN WITNESS, the Parties hereto have caused this agreement to be executed the day and year first above written.

Date: 7/1/2019

CITY OF LAKEWOOD

John J. Caulfield

John J. Caulfield, City Manager

Site Workshop

Clayton Beaudoin 6-21-19

Clayton Beaudoin

ATTEST:

Briana Schumacher

Briana Schumacher, City Clerk

APPROVED AS TO FORM:

Heidi Ann Wachter

Heidi Ann Wachter, City Attorney

SCOPE OF WORK

OVERVIEW

The following proposal outlines the scope of services for Schematic Design (30% Design) through Construction Administration for Fort Steilacoom Angle Lane Upgrades in the City of Lakewood. The park property is located at 8714 87th Ave. SW, owned by the City of Lakewood and managed by the Lakewood Parks and Recreation Department (Owner), who is also the Project Client (client). Scope of work to be performed by Site Workshop LLC as the prime consultant with a subconsultant team that may include Reid Middleton (Civil Engineering), Michael Courtney Design (Environmental Graphics), Five dot (Architecture), TBD (Lighting Design/Electrical Engineering). The scope of services, duration and project area are based on information provided by the Owner.

The existing park is a regional park facility providing a variety of activities including active sports, playground, picnic areas, nature trails, fishing, radio-control flying, and a 25 acre dog- park. The park was once a part of the Western State Hospital facility and served as a working farm from the early 1900's until the mid-1960's. Many historic features including numerous barns and cemetery remain and the parcel is designated as a "site of interest" by the State of Washington's Department of Archeology and Historic Preservation. A SEPA has been completed for this project with a determination of non-significance.

Program, Funding & Budget

In the RCO 2018 round of applications the City scored high in the WWRP Urban Park category for a development grant. The City anticipates having an approved contract with RCO by Fall of 2019. Application elements and the subsequent minimum program include a 35 car parking lot; new restroom/storage facility; trailhead, interpretive, and entry signage; trail upgrades / roadway surfacing; and associated storm drainage, permitting, landscape restoration, and site furnishings including vehicular gates. This proposal accounts for full design services including schematic design, design development, estimating, construction documents, permitting, and construction administration. The Maximum Allowable Construction Costs (MACC) established for this project is \$825,000.

Project Schedule

The following project schedule is anticipated based on information provided by the Owner. Ideally, the project will not be under construction during the busy summer event season, though some exceptions may be necessary. As such, the project will be bid in the winter for a Spring construction window. The current target is to be substantially complete by July 2020.

- | | | |
|------------------------------|-------------------------|------------|
| • Schematic Design | June – August 2019 | (8 weeks) |
| • Construction Documentation | August – December 2019 | (18 weeks) |
| • Bidding/Contracting | January – February 2020 | (8 weeks) |

- Construction Administration February – July 2020 (18 weeks)

Project Meetings & Reviews

Important to the scope of work will be design, coordination and review meetings with an Owner defined working group. We anticipate and have allowed for the following meetings during the design phases:

- Bi-weekly (every 2 weeks) design team coordination meetings at Owner's offices or Site Workshop offices in Seattle.
- One on-site "pop-up" meeting with park users.
- Site Workshop will prepare and distribute meeting minutes.
- Site Workshop will prepare materials as required for the meetings and presentations.

PROJECT SCOPE

Assumptions & Qualifications

Site Workshop and its sub-consultants will provide basic services for schematic design through construction administration based on the following assumptions:

- The scope includes documentation for the project site as defined in the RFP and Exhibit C, which includes Angle Lane between Dresden Lane and 87th, as well as the two entry features at either end. The Dresden intersection to the west of Angle lane will be the restroom plaza, while the southern entry to the east of Angle lane will be the new parking lot area.
- Architectural design services for the restroom building are included through schematic design only. Schematic design services to include the evaluation of options in terms of design, cost, sustainability and permitting implications.
- Project topographic survey will be provided by the Owner.
- Cultural resources report and associated recommendations will be provided by the Owner.
- Structural engineering shall be provided for site structures such as signs and kiosks only. Building architecture and related to be provided by others, or as additional service.
- Signage and environmental graphics will be focused on the trailhead kiosks, a park entry sign and interpretive signs. Scope will include concept design / schematic design only with the intention to blend existing signage with a new or evolved direction for the Park in general, and perhaps even beyond to the rest of the park system.
- There are several wet utility upgrades occurring within the project area during design. Those plans and any new information discovered during construction will be shared by the Owner with the design team. This project will connect to or otherwise utilize those new utilities.

- Site lighting will be studied during schematic design, but the building/plaza lighting will be building lighting only. The parking lot will require some level of security lighting. This will be a safety and security discussion with the Owner.
- Project is to be documented as one phase. Bid package to include bid alternates as required and coordinated with the Owner.
- Typical Design Development activities have been folded into SD and CD. There will be no DD deliverable.
- Site Workshop design team to provide an estimate of probable costs at each completed design milestone (SD, 60% CD, Bid).
- The project specifications will be provided in CSI format.
- Drawing and specification submittals to Owner to be in pdf format on prescribed titleblock. Printed sets to be provided on request and billed directly to the client.
- The Owner will provide inspection support during construction.

Exclusions

- Architectural design services beyond Schematic Design, unless otherwise contracted.
- Story / narrative development as well as related graphics and wayfinding maps. To be added as additional service as necessary.
- Record drawings in AutoCAD or updated hard-lined drawings. As-built drawings from the contractor will be provided upon completion of construction.
- Permit fees and bid advertisements.
- Division 0 and 1 Specifications
- Geotechnical services including infiltration testing.
- Arborist services. The Owner has an arborist on retainer and will investigate site trees as needed.
- Cultural Resource documentation or inadvertent discovery services.
- SEPA. A SEPA has been completed for this project with a determination of non-significance.
- Sustainable Sites or other "Green" certifications provided as additional service upon request only.
- Design outside the project boundary as depicted in the RFQ.
- Frontage Improvements are excluded until better definition is provided.

BASIC SERVICES

Schematic Design

The purpose of Schematic Design is to fix and describe the size and character of the project. This will be an advanced SD package to include some elements typically designed during Design Development. Scope of work to include: Schematic Design Documents including Plans, Sections and Project Narrative.

Tasks of Work / Deliverables:

- Drawings. Drawings to be provided to Owner as CAD files and/or PDF format.
 - Site plan(s), sections, elevations, sketches to convey general program elements, layout, initial grading, materials, etc.
 - Interpretive signage / story studies
 - Restroom / storage architectural studies
 - Civil Site Design and Stormwater strategy
 - Power distribution/Lighting strategy
- Project narrative, including preliminary specification for Pre-fabricated restroom
- Graphic material for (1) on-site "pop-up" meeting with the public
- Environmental Graphics / Signage concept plans.
- Pre-application submittal and meeting with City of Lakewood to define permitting process and requirements.
- Estimate of probable costs

Design Development – Not Included

Construction Documentation

Preparation of (3) document packages (60%, 90%, 100%/Bid) including drawings and specifications, in sufficient detail to construct all aspects of the proposed development. Drawings to be submitted at milestone dates for Owner review.

Tasks of Work/Deliverables:

- Respond to Parks Design Development comments. Revise drawings and specifications as required based on comments received.
- Provide responses and revise drawings and specifications as required with each subsequent deliverable.
- Drawings. Drawings to be provided to Owner as CAD files and/or PDF format.
 - Demolition Plan
 - Erosion control plans and details
 - Tree Protection Plan and details (At direction of the Owner, Site Workshop will work with project arborist for development as necessary)
 - Drainage and Utility plans including storm, sewer, water and power
 - Material and layout plans for paving & striping, stairs, walls, ramps, fencing, site furnishings and site features
 - Grading plans, sections and elevations
 - Construction details
 - Irrigation plans and details
 - Planting plans and details
 - Site Lighting Plan

- Environmental graphics / signage package – Fabrication Intent (if needed, we may not require both DD/CD milestones for the signage package.)
- Permit documents for permitting with City of Lakewood
- Technical Specifications in CSI format (Divisions 2 – 33)
- Coordination with City of Lakewood Parks Department on Front End (Division 0 & 1) Specifications
- Estimate of probable costs

Bidding

Assembly of bidding documents for advertisement in public bid environment. Coordination with Builders Exchange in managing document distribution. Assist in preparation of support documents reflective of the project MACC and other budget considerations.

Tasks of Work / Deliverables:

- Provide final drawings and technical specifications including any bid additives that may be necessary. Drawings to be provided to Owner as CAD files and/or PDF format.
- Review bidding documents and advertisement and provide comments.
- Attend a pre-bid conference and respond to bidder questions.
- Issue addenda as required.
- Review bids and provide comment.

Construction

Administration of construction including weekly meetings, management and review of built work.

Tasks of Work / Deliverables:

- Attendance at weekly or bi-weekly meetings and site walks with Contractor and Owner; record and distribute field reports.
- Construction reviews to inform the Owner of progress on the project, problems encountered and incidents of non-compliance with the Contract Documents.
- Review of submittals and pay applications, responses to Contractor questions and RFI's.
- Assist in determining substantial and final approval on the project, including a joint final inspection with the Owner and preparation of a final punch list.
- Back punch review, O&M and warranty reviews.

FEE SUMMARY

<i>Task</i>	<i>Basis</i>	<i>Fee</i>
Basic Services		
Task 1: Concept / Schematic Design	Lump Sum	\$49,697
Task 2: Design Development	Lump Sum	\$0

Task 3: Construction Documentation	Lump Sum	\$53,782
Task 4: Bidding/Contracting	Lump Sum	\$4,629
Task 5: Construction Administration	Lump Sum	\$30,425

TOTAL BASIC SERVICES **\$137,766**

- 10% Markup on Subconsultant Services included above
- Refer to Fee Spreadsheet for detail

Reimbursable Expenses (Not to Exceed)

Repro, travel, illustrations, drones, etc.	Time & Materials	\$5,000
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HOURLY RATE SCHEDULE

<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$150
Project Manager / Landscape Architect	\$100 - \$120
Landscape Architect / Project Designer	\$85 - \$95
Technical/Administrative Support	\$80

EXPENSES

Reimbursable expenses to include printing expenses for graphics, construction drawings and project manuals. Expenses additional to these, and for which prior written approval has been obtained will be provided as noted in the Agreement.

Fort Steilacoom Angle Lane Upgrades

SITEWORKSHOP TEAM				Sub Consultant Team					
Position/Role:	PIC	PM		Civil	Architecture	Electrical	Enviro Graphics / Signage		
Name:	Cleyton Besudoin	Stephanie Brucart		Reid Middleton	Five Dot	Cross	Michael Courtney		
Rate:	\$150	\$100		Various	\$125/100	Various	Various	SW Fees/Task	Notes
BASIC SERVICES									
Schematic Design									8 weeks
Project Management / Design Team Meetings	6	8							
City Agency Review Meetings	3	3							1 meeting
Owner (Parks) Meetings	9	9							2 meetings
General Design	10	8							
Graphics: Presentations, meetings	2	10							
Pop-up Workshop	6	14							
Council Meetings (??)	0	0							
Restroom Study	2	4		\$5,760		\$300			
Signage Concept Plan	4	6					\$9,639		
100% Schematic Design Documents	4	18							
Cost Estimate	2	4							
QA / Comment Resolution	2	6							
TOTAL HOURS	50	90						140	
SUBTOTAL	\$7,500	\$9,000		\$10,700	\$5,760	\$4,080	\$9,639	\$46,679	
SUBTOTAL w/ MARKUP*	\$7,500	\$9,000		\$11,770	\$6,336	\$4,488	\$10,603	\$49,697	
Design Development									0 weeks
Project Management / Design Team Meetings	6	12							
City Agency Review Meetings	6	6							2 meetings
Owner (Parks) Meetings	8	8							2 meetings
General Design	8	20							
Graphics: Presentations, meetings	2	16							
Council / Public Meetings (??)	0	0							
100% Design Development Documents	6	24							
Cost Estimate	2	4							
Outline Specifications	1	4							
QA / Comment Resolution	4	8							
TOTAL HOURS	0	0		0	0	0	0	0	
SUBTOTAL	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
SUBTOTAL w/ MARKUP	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
Construction Documentation									18 weeks
Project Management / Design Team Meetings	8	24							
City Agency Review Meetings	3	3							1 meeting
Owner (Parks) Meetings	12	12							3 meetings
General Design	12	28							
Graphics: Presentations, meetings	0	0							
Council / Public Meetings (??)	0	0							
60% Construction Documents	8	32							
90% Construction Documents	8	20							
100% Construction / Bid Documents	6	24							
Cost Estimates	6	10							
CSI Specifications	2	16							
QA / Comment Resolution	4	12							
TOTAL HOURS	69	181		0	0	0	0	250	
SUBTOTAL	\$10,350	\$18,100		\$20,700	\$0	\$1,632	\$0	\$50,782	
SUBTOTAL w/ MARKUP	\$10,350	\$18,100		\$22,770	\$0	\$1,795	\$0	\$53,015	
Bidding / Contracting									8 weeks
Respond to Bidder Questions	4	20							
TOTAL HOURS	4	16		0	0	0	0	20	
SUBTOTAL	\$600	\$1,600		\$1,800	\$0	\$408	\$0	\$4,408	
SUBTOTAL w/ MARKUP	\$600	\$1,600		\$1,980	\$0	\$449	\$0	\$4,629	
Construction Administration									18 weeks
Project Management / Administration	8	32							
Construction Meetings / Site Visits / Inspections	24	60							
Submittal Review	2	16							
RFI / ASR / Revisions	4	24							
Pre & Final Punchlist / Back-punch	6	8							
TOTAL HOURS	44	140		0	0	0	0	184	
SUBTOTAL	\$6,600	\$14,000		\$7,300	\$0	\$1,632	\$0	\$29,532	
SUBTOTAL w/ MARKUP	\$6,600	\$14,000		\$8,030	\$0	\$1,795	\$0	\$30,425	
TOTAL BASIC SERVICES COSTS									12 months
TOTAL HOURS	167	427		0	0	0	0		
BILLING RATE PER HR	\$150	\$100		\$40,500	\$5,760	\$7,752	\$9,639	\$63,651	Pre-Markup Subconsultant Totals
TOTAL FEE	\$25,050	\$42,700		\$44,590	\$6,336	\$8,527	\$10,603	\$187,766	
ESTIMATED REIMBURSABLES									
Reproduction, travel, drone imagery, etc								\$5,000	
ESTIMATED TOTAL								\$5,000	
ADDITIONAL SERVICES									
Design Services Associated with Custom Building Site / Parking Lot Lighting Signage & Environmental Graphics									
TOTAL HOURS	0	0		1	1	1	1	0	
SUBTOTAL	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
SUBTOTAL w/ MARKUP	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
TOTAL PROJECT COSTS								\$142,766	

* Markup of 10% is charged to sub-consultant fees for the purpose of recovering administrative costs associated with processing invoices and income/expenses.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: November 4, 2019	TITLE: An Ordinance of the City Council of the City of Lakewood, Washington Adopting Amendments to the Lakewood Comprehensive Plan Land Zoning Map	TYPE OF ACTION: <u>X</u> ORDINANCE NO. 719 — RESOLUTION NO. — MOTION NO. — OTHER
REVIEW: October 14 Study Session October 21 Public Hearing	ATTACHMENTS: Ordinance 719	

SUBMITTED BY: Tiffany Speir, Planning Manager, Special Projects
Dave Bugher, Assistant City Manager for Development Services

RECOMMENDATION: To adopt Ordinance 719 to rezone five (5) parcels at or near the former Fort Steilacoom Golf Course from Open Space & Recreation 2 (OSR2) to Open Space and Recreation 1 (OSR1.)

DISCUSSION: Considering the environmental constraints on the parcels in question, and to better reflect the current and desired use of the subject property and surrounding properties, the City of Lakewood is considering a rezone of five (5) parcels from Open Space and Recreation 2 (OSR2) zone to Open Space and Recreation 1 (OSR 1) on the Fort Steilacoom Golf Course, north of the Western State Hospital Campus. No land use redesignation of any of the parcels is needed.

Action	Application Review Process	Parcels	Owner
Zoning Map Amendment (OSR 2 to OSR 1)	Process IV	1. 0220294023	PC Parks
		2. 0220283013	PC Parks
		3. 0220283027	State of WA
		4. 0220283026	State of WA
		5. 0220321007	State of WA DNR

The City Council held study session and a public hearing regarding the proposed rezone. No comments were received at the public hearing.

ALTERNATIVE(S): The Council could amend the ordinance or not adopt the ordinance.

FISCAL IMPACT: de minimus.

Prepared by:
Tiffany Speir, Planning Manager, Special Projects

Department Director:
Dave Bugher, Assistant City Manager for Development Services



City Manager Review

ORDINANCE NO. 719

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON ADOPTING AMENDMENTS TO THE LAKEWOOD COMPREHENSIVE PLAN LAND ZONING MAP.

FINDINGS

WHEREAS, the Washington State Legislature, through Chapter 36.70A RCW, the state Growth Management Act (GMA), intends that local planning be a continuous and ongoing process; and

WHEREAS, the GMA requires that the City of Lakewood adopt a Comprehensive Plan; and

WHEREAS, in accordance with RCW 36.70A.130, the adopted Comprehensive Plan shall be subject to continuing evaluation and review; and

WHEREAS, the Lakewood City Council, based on review and recommendations of the Lakewood Planning Commission following public input, has subsequently amended the City Comprehensive Plan Zoning Map; and

WHEREAS, the Lakewood Planning Commission, acting as the City's designated planning agency, has reviewed proposed amendments to the City of Lakewood Comprehensive Plan Zoning Map that would rezone five (5) parcels numbered 0220294023, 0220283013, 0220283027, 0220283026, and 0220321007 from Open Space & Recreation 2 (OSR2) to Open Space & Recreation 1 (OSR1); and

WHEREAS, public participation opportunities, as required by RCW 36.70A.130(2)(a), appropriate to the level of the amendments being reviewed, have been afforded to interested parties via open public meetings, a public comment/hearing period, and public input received through these channels has been duly considered by the Lakewood Planning Commission; and

WHEREAS, environmental review as required under the Washington State Environmental Policy Act has resulted in the issuance of a determination of environmental non-significance; and

WHEREAS, a 60-day notice has been provided to state agencies prior to the adoption of this Ordinance, and state agencies have been afforded the opportunity to comment per RCW 36.70A.106(1); and

WHEREAS, following its September 18, 2019 public hearing, on October 2, 2019 the Lakewood Planning Commission forwarded a recommendation to rezone five (5) parcels identified as 0220294023, 0220283013, 0220283027, 0220283026, and 0220321007 from Open Space & Recreation 2 (OSR2) to Open Space & Recreation 1 (OSR1) to the City Council via Planning Commission Resolution No. 2019-04; and

WHEREAS, following public notice, the Lakewood City Council held a public hearing on October 21, 2019; and

WHEREAS, the Lakewood City Council has reviewed materials relevant to public input and staff and Planning Commission recommendations leading up to the proposed Zoning Map amendments; and

WHEREAS, the Lakewood City Council has considered the required findings as related to each independent zoning map amendment as listed below are satisfied:

1. The proposed amendment is consistent with the Comprehensive Plan;
2. The proposed amendment and subsequent development of the site would be compatible with development in the vicinity;
3. The proposed amendment will not unduly burden the transportation system in the vicinity of the property with significant adverse impacts which cannot be mitigated;
4. The proposed amendment will not unduly burden the public services and facilities serving the property with significant adverse impacts which cannot be mitigated;
5. The proposed amendment will not adversely impact the public health, safety, and general welfare of the citizens of the city;
6. The entire range of permitted uses in the requested zoning classification is more appropriate than the entire range of permitted uses in the existing zoning classification, regardless of any representations made by the petitioner as to the intended use of the subject property;

7. Circumstances have changed substantially since the establishment of the current zoning map or zoning district to warrant the proposed amendment; and
8. The negative impacts of the proposed change on the surrounding neighborhood and area are largely outweighed by the advantages to the city and community in general, other than those to the individual petitioner; and

WHEREAS, after review of the record and recommendations of the Lakewood Planning Commission, the Lakewood City Council finds that the amendments to the City of Lakewood Comprehensive Plan Zoning Map as identified within this Ordinance comply with the requirements of the state Growth Management Act;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Adoption of City Council Findings.

The Findings of the Planning Commission are adopted as part of this Ordinance.

Section 2. Adoption of Amendments. The Comprehensive Plan Zoning Map of the City for the below-referenced parcels described below are hereby amended as follows:

Lakewood land parcels numbered 0220294023, 0220283013, 0220283027, 0220283026, 0220321007, which are currently zoned from Open Space & Recreation 2 (OSR2), are hereby rezoned to Open Space & Recreation 1 (OSR1).

Section 3. Remainder Unchanged. The rest and remainder of the Lakewood Comprehensive Plan, including the unaffected sections of the Future Land-Use Map and Zoning Map, shall be unchanged and shall remain in full force and effect.

Section 4. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 5. Effective Date. This Ordinance shall be in full force and effect thirty (30) days after final passage.

ADOPTED by the City Council of the City of Lakewood this 4th day of November, 2019.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney



COMMUNITY SERVICES ADVISORY BOARD
Regular Meeting
Wednesday, June 19, 2019
Mt. Rainier Conference Room – 3rd Floor
6000 Main Street SW, Lakewood, WA

CALL TO ORDER

Edith Owen-Wallace called the meeting to order at 5:33 p.m.

ATTENDANCE

Board Members Present: Laurie Maus, Michael Lacadie, Sarah Yamamoto, Edith Owen-Wallace

Youth Council Representatives Present: None

City Council Liaison: Marie Barth

Staff Members Present: Brian Humphreys, Program Coordinator

PUBLIC COMMENT

There was no one present who wished to comment.

APPROVAL OF MINUTES – May 15, 2019

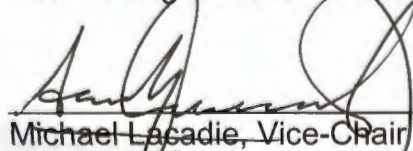
Michael Lacadie moved to approve the May Community Services Advisory Board meeting minutes as written. The motion was seconded by Laurie Maus.
A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- **Finalize checklist for summer site visits**-Members reviewed the site visit checklist and questions for conducting site visits of funded organizations through July and August. Document were approved as is with minor changes.
- **Update from Lakewood's Promise**-Brian Humphreys shared the results of the June meeting of the Lakewood's Promise Advisory Board. The ad hoc committee will work on a dashboard of human services goals and a timeframe to conduct an updated community needs assessment.
- **Joint meeting with Lakewood's Promise**-Members developed a draft agenda for a first joint meeting with the Lakewood's Promise Advisory Board to take place in the fall, possibly for September 18th.

ADJOURNMENT

There being no other business, Michael Lacadie adjourned the meeting at 6:00 p.m.


Michael Lacadie, Vice-Chair

10/16/19
Date


Sarah Yamamoto, Chair



LANDMARKS AND HERITAGE ADVISORY BOARD

June 27, 2019 Meeting Minutes
American Lake Conference Room
6000 Main Street SW
Lakewood, WA 98499

"The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood"

CALL TO ORDER

The Chair, Mr. Glen Spieth, called the meeting to order at 6:00 p.m.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Joan Cooley, Bob Jones, Marjorie Thomas-Candau and Beth Campbell (Beth arrived after approval vote on May 23 minutes).

Landmarks & Heritage Advisory Board Members Excused: Bill Elder

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB is Councilmember John Simpson

Youth Council Representative is Deyana Pangelinan

Staff Present: Courtney Brunell, Planning Manager and Karen Devereaux, Administrative Assistant

Acceptance/Changes to Agenda

No changes were made to the agenda.

Approval of Minutes

The minutes of the meeting held on May 23, 2019 were approved as written by voice vote, M/S/C Cooley/Thomas-Candau. Motion to approve the minutes passed unanimously, 4-0.

Announcements

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS

None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

Update on the Pierce County Landmarks Grant Review Hearing to recommend funding held 6/18/2019

Ms. Courtney Brunell reported that board members Mr. Glen Spieth, Ms. Marjorie Thomas-Candau and Ms. Beth Campbell attended the Pierce County Landmarks Board grant review meeting. Mr. Spieth presented regarding the proposed historic street signs project. Grant applicants to be notified of decision by November 1, 2019. If awarded, work is to be completed By November 2020.

UNFINISHED BUSINESS

None

NEW BUSINESS

Open House with Property Owners and Northwest Vernacular presentation on Oak Park Reconnaissance Survey Findings

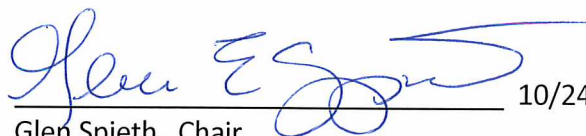
Ms. Katie Pratt, Architectural Historian from Northwest Vernacular, summarized the survey findings for audience attendees. Ms. Pratt provided historic background on the Oak Park neighborhood.

Northwest Vernacular determined that 69 homes (almost 70% of the neighborhood) met criteria to make a bid to be named as an historic district. If awarded this would be the first neighborhood within the City to be deemed as such. Six homes were determined to meet criteria and individual eligibility for a Lakewood Register. One home, which is very intact with original windows, meets the criteria for individual eligibility for the National Register. These findings and final report will be submitted to the Department of Archeology and Historic Preservation (DAHP) by July 31, 2019.

Next steps for staff are to reach out to the 6 property owners and discuss benefits of historic preservation and determine the property owner's interest in completing nomination onto registers.

Next Meeting the next regularly scheduled meeting will be Thursday, 27 June 2019, at 6:00 PM in the Council Chambers prior to the third public outreach "All Things Historic Preservation" Open House.

Meeting Adjourned at 7:14 p.m.

 10/24/2019
Glen Spieth, Chair
Landmarks & Heritage Advisory Board

 10/24/2019
Karen Devereaux, Recording Secretary to the
Landmarks & Heritage Advisory Board



COMMUNITY SERVICES ADVISORY BOARD
Regular Meeting
Wednesday, September 18, 2019
Mt. Rainier Conference Room – 3rd Floor
6000 Main Street SW, Lakewood, WA

CALL TO ORDER

Program Manager, Jeff Gumm called the meeting to order at 5:35 p.m.

ATTENDANCE

Board Members Present: Edith Owen-Wallace, Laurie Maus, Michael Lacadie, Sarah Yamamoto, John Mayfield, and Brandon Wirth

Board Members Excused:

Youth Council Representatives Present: Annette Ray and Meagan Duncan

City Council Liaison Present: Marie Barth

Staff Members Present: Jeff Gumm, Program Manager, Martha Larkin, Program Coordinator, and Brian Humphreys, Program Coordinator (via telephone)

ELECTIONS

Mr. Gumm announced that a Chair and Vice Chair were to be elected. He asked for volunteers and/or nominations. Discussion ensued.

Sarah Yamamoto volunteered to be Chair. John Mayfield seconded the nomination. Voice vote was taken and Ms. Yamamoto was elected unanimously.

Brandon Wirth volunteered to be Vice-Chair. Laurie Maus seconded the nomination. Voice vote was taken and Mr. Wirth was elected unanimously.

PUBLIC COMMENT

There was no one present who wished to speak.

APPROVAL OF MINUTES – June 19, 2019

Michael Lacadie moved to approve the June 19, 2019 Community Services Advisory Board meeting minutes as written. The motion was seconded by Edith Owen-Wallace. A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

CDBG Program

Review 2018 Consolidated Annual Performance Evaluation Report (CAPER)

Mr. Gumm reviewed the 2018 CAPER, highlighting goals, outcomes and accomplishments from the past funding year.

Human Services Program**Community Needs Assessment Update**

Mr. Humphreys shared that the community needs assessment is live and will be open through October, after which a community needs report will be written.

Human Services Contract Performance and Site Visit Summaries

Mr. Humphreys shared information about the potential areas of concern or changes related to human services funding. One organization that is at risk of not meeting its contract numbers will submit a letter explaining the situation. Emergency Food Network will submit a letter requesting that if it receives a second year of funding, it would like to reallocate the funds from bulk food purchases to staffing for distribution.

Mr. Humphreys will also send an email to all board members after the meeting, and members can identify if they will attend the joint session with the City Council on Monday September 23rd. Mr. Humphreys will then send a draft script to those members, and those in attendance will meet at 6:30pm on the 23rd to prepare for the meeting at 7pm.

NEW BUSINESS

None

OTHER BUSINESS

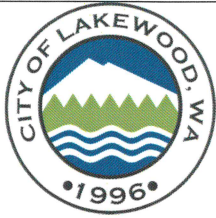
None

ADJOURNMENT

There being no further business, Chair Sarah Yamamoto adjourned the meeting at 7:05 p.m.


Sarah Yamamoto, Chair

10/16/19
Date



**LAKEWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
Tuesday September 24, 2019 – 5:30 PM
City Hall, Council Chambers
6000 MAIN ST SW
LAKEWOOD, WA 98499**

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:30 p.m.

ATTENDANCE

PRAB Members Present: Jason Gerwen, Vito Iacobazzi, Sylvia Allen, Alan Billingsley, Mike Darrah, Susan Dellinger, Michael Lacadie

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant, absent

Council Liaison: Don Anderson

Youth Council Liaison: Gloria Arauja Ruiz, Yajaira Gonzalez, Anaya Davis-absent, Brian Noel-absent, Kayala Purdie-absent, Sammantha Reed-absent, Kloe Salazar-absent

Guests: Derek Eberle, Jessica Alverstad, Milton, Don and Jeaniene Korn

APPROVAL OF MINUTES: Alan Billingsley moved and Vito Iacobazzi seconded the motion to approve the minutes of the July 23, 2019 meeting. MPU.

INTRODUCTION: Welcomed new member Mike Darrah

PUBLIC COMMENT: None

NEW BUSINESS:

Wards Lake Master Plan Update: Mary Dodsworth reviewed city history to acquire the current 26 acre Wards Lake park along with previous master plans and park development. She then shared current opportunities to expand park with conservation futures and the public engagement process used to develop the current preferred master site plan we'll share tonight. Derek Eberle with Bruce Dress and Associates highlighted various elements to include enhanced entry, dog park, parking, playground and restroom upgrades, one mile loop trail, connections to current nature trails, and proposed efforts to improve wetland and ecological function of Wards lake (a storm water retention facility). He also expanded on potential public art, educational and interpretive information. Board comments included concerns regarding pedestrian access along 84th as well as supported potential connections to Tacoma trails. They liked the new layout including pump track and keeping it natural. Public comment included keeping the 88th street side natural and primarily pedestrian access and any proposed artwork should be organic and natural not theme park like. Concerns regarding visitor safety, drug use and homeless encampments and lack of notice regarding planning meeting. Balance opening

up (CPTEP) visibility in forest with maintaining that natural (away from it all) forest. Need way finding signs.

Alan Billingsley motioned to accept the Wards Lake master plan. Michael Lacadie seconded. MPU to move forward for Council review, approval and implementation.

TPCHD-Tobacco in Parks Policy: Jessica Alverstad thanked the PRAB and Council for recommending and approving the no smoking policy in parks. They are ready to help educate; and inform the community regarding this new policy. They will help promote and add Lakewood to their website. Based on studies, signage is the number one method to reduce smoking in parks. Look at slow implementation/education to inform citizens rather than instant enforcement. She also noted in Jan 2020, law will require smokers to be 21 years and older to buy or use tobacco.

Directors Report: Mary Dodsworth reviewed the Directors Report including, 2019 Capital projects updates, Kiwanis Park playground improvements, Colonial Plaza Grand Opening, American Lake milfoil treatment, no smoking in parks, SummerFEST successes, Farmers Market, Concerts in the Park, the Legacy Plan update and community outreach.

Board Comments: None

NEXT MEETING: The next PRAB meeting is scheduled for Tuesday October 22, 2019 at 5:30 p.m. in the American Lake Room at the Lakewood City Hall

ADJOURNMENT: Sylvia Allen moved to adjourn the meeting. Susan Dellinger seconded. MPU. The meeting adjourned at 7:07 p.m.



Jason Gerwen, Chairman



Nikki York, Office Assistant

Vicki H. Truesdell
co-chairman



**PLANNING COMMISSION
REGULAR MEETING MINUTES
October 2, 2019
City Hall Council Chambers
6000 Main Street SW
Lakewood, WA 98499**

Call to Order

Vice-Chair, Ms. Connie Coleman-Lacadie, called the meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Connie Coleman-Lacadie, Vice-Chair; Christopher Webber, Ryan Pearson, Nancy Hudson-Echols and James Guerrero

Planning Commission Members Excused: Don Daniels and Paul Wagemann

Commission Members Absent: None

Staff Present: Tiffany Speir, Special Projects Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Councilmember Mr. Michael Brandstetter

Approval of Minutes

The minutes of the meeting held on September 18, 2019 were approved as written by voice vote, M/S/C Webber/Hudson-Echols. The motion passed unanimously, 5-0.

Agenda Updates

Ms. Tiffany Speir requested the public hearing be moved to before the unfinished business segment on the agenda. Ms. Connie Coleman-Lacadie, Presiding Officer, agreed to the request.

Public Comments

Mr. Glen Spieth, Lakewood business owner, stated he doesn't understand the response provided by staff on his question regarding the license and permit allowed uses for the museum operated out of residence located in Lakewood. Staff recommendation was that a Lakewood endorsement for state business licensing and a home occupation permit would be required.

Public Hearings

Hearing on Proposed 2020 Comprehensive Plan Amendment Docket

Ms. Speir explained the commissioners are holding a public hearing to set the docket this evening. Commissioners did not engage in substantive review of each application. The schedule of future hearings, discussions and recommendation timeline was provided. A brief review of each amendment was given by Ms. Speir.

Presiding Officer, Ms. Connie Coleman-Lacadie, Vice-Chair, opened the floor for public comment. Mr. James Guerrero recused himself from the dais for a personal conflict with the topic as he is working with a client involved in one of the applications and will not participate in discussion or voting on that application.

A copy of written comments received from Mr. Travis Hale, Panattoni, was distributed to the group. No oral public comments were received.

Ms. Coleman-Lacadie closed the public hearing. Commissioners will take action at the October 16th meeting on the docket list recommendation to Council.

Unfinished Business

Action on Proposed Rezone of 5 Parcels from OSR2 to OSR1 near Ft. Steilacoom Golf Course

Ms. Tiffany Speir provided a PowerPoint presentation to briefly review with commissioners the City-initiated application to rezone to better reflect the current and desired use of the subject properties.

Mr. James Guerrero made the motion to approve proposed Resolution 2019-04 recommending the rezone of 5 parcels from Open Space & Recreation 2 (OSR2) to Open Space & Recreation 1 (OSR1). Mr. Ryan Pearson seconded the motion. A voice vote was taken and carried unanimously; 5-0.

Lakewood Municipal Development Code Title 18A Update Discussion

Ms. Tiffany Speir referred to a list of the staff responses to comments received over the past meetings. Staff will continue to research and provide additional information before the next meeting. Staff clarified a few text and language related questions from commissioners.

A copy of a written comment received from Mr. Christopher Webber, Commissioner, was distributed to the group.

Commissioners are scheduled to take action and make recommendation to Council on October 16. City Council is currently scheduled to begin consideration on October 28 and take action on November 18, 2019.

New Business

None

Report from Council Liaison

Councilmember Mr. Mike Brandstetter updated commissioners on the following topics:

City Council approved entering into a contract with the Department of Defense to begin purchasing and clearing properties within the North Clear Zone.

City Council conducted a retreat on Saturday September 28th to discuss their 2020 legislative agenda. Council also discussed future motorized and non-motorized transportation projects to complete. Funding has been secured for a few specific roadways:

1. Veterans Dr SW.
2. Onyx improvements from Ft. Steilacoom Park to Phillips Rd. SW.
3. The next phase of Gravelly Lake Dr SW from Washington Blvd to Nyanza Rd SW.

City Council would like to complete the gaps in arterial roadways and sidewalks by 2024.

Council member Brandstetter also reported that the Lakewood City Council is asking the Pierce County Council to support them in opposition of the Puget Sound Regional Council's proposed expansion of authority within the draft VISION 2050 document. Mr. Brandstetter shared there are concerns over the way the document is currently drafted. Finalization of the document is scheduled for in May 2020.

Reports from Commission Members and Staff

City Council Actions

None

Written Communications

None

Future Agenda Topics

10/16 Action on the 2020 Comprehensive Plan Amendment docket.

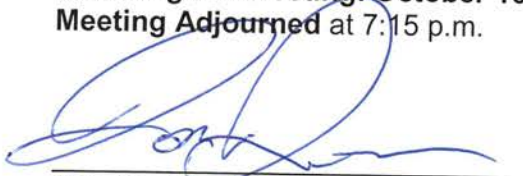
10/16 Final discussion and action on Lakewood Development Code Title 18A Update.

Area-Wide Planning / Land Use Updates

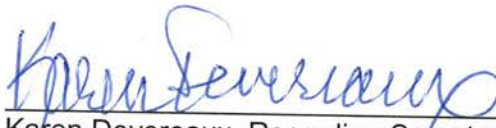
None

Next Regular Meeting: October 16, 2019 at 6:30 p.m. in Council Chambers

Meeting Adjourned at 7:15 p.m.



Don Daniels, Chair
Planning Commission 10/16/2019



Karen Devereaux, Recording Secretary
Planning Commission 10/16/2019



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager *John J. Caulfield*
Date: November 4, 2019
Subject: Public Hearing - 2019/2020 Mid-Biennium Budget

Adjustment
BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the beginning fund balance by adjusting the estimated amount to reflect the final 2018 ending fund balance (impacts CDBG Fund only);
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Adjustments to reflect economic conditions; and
- New allocations.

POTENTIAL ITEMS & OTHER CONSIDERATIONS NOT INCLUDED IN PROPOSED ADJUSTMENT

The following potential items and other considerations are not included in the proposed budget adjustment:

- Abatement Funds. In the event the City moves forward with demolition of the QFC building additional abatement funds would be necessary. Estimated cost for the demolition including asbestos removal is \$1,000,000. This figure is an estimate, but has been confirmed by an external source.
- I-976. If passed in the upcoming election (becomes effective December 5, 2019) this initiative would repeal the City's authority for transportation benefit districts to impose vehicle license fees. Under the City's current \$20 vehicle license (VLF) and annual budget, the impact to the City's transportation improvement funding is \$814,000 annually. The \$20 VLF generated revenues of \$822,762 in 2017 and \$835,711 in 2018. Additionally, if passed, it is expected there would be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account, the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. The City receives multimodal funding and motor vehicle excise tax of approximately \$82,000/year and \$1,285,000/year, respectively, which could be impacted if reductions occur at the state level. Additionally, state grants and local programs funded by these sources could be impacted as well (particularly multimodal funds).
- Transportation Mitigation Fees. Life-to-date June 2019 traffic mitigation fees received total \$58,000 and is expected to grow to \$200,000 in the near future according to the City's Assistant City Manager for Development Services. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds.

- Replacement Maintenance Costs for Colonial Plaza. The total 20-year cost for catenary lighting replacement, street lamp replacement, street furniture replacement, and resand pavers total \$250,000 over the next 25 years. These costs will be evaluated as part of the 2021/2022 biennial budget process.
- SHB 1406. In the 2019 regular sessions, the Washington State Legislature approved, and the Governor signed Substitute House Bill 1406 authorizing cities and counties to impose a local sales and use tax for acquisition, construction or rehabilitation of affordable housing or facilities providing supportive housing, and for the operations and maintenance costs of affordable or supportive housing for cities of 100,000 or less, or if eligible for providing rental assistance to tenants. The tax will be credited against state sales taxes collected within the City of Lakewood and will not result in higher sales and use taxes within the City of Lakewood and will represent an additional source of funding to address housing needs in the City. The tax must be used to assist persons whose income is at or below 65% of the City of Lakewood's median income. In order for a city or county impose the tax, within six months of the effective date of SHB 1406, or January 28, 2020, the governing body must adopt a resolution of intent to authorize the maximum capacity of the tax, and within twelve months of the effective date of SHB 1406, or July 28, 2020, must adopt legislation to authorize the maximum capacity of the tax. On September 3, 2019 the Lakewood City Council adopted resolution 2019-19 declaring its intent to adopt legislation to authorize the maximum capacity of the sales and use tax authorized by SHB 1406 within one year of the effective date of SHB 1406, or by July 28, 2020. The program provides up to 0.0146% in local sales and use tax credited against the state sales tax for housing investments. The tax credit is available in increments of 0.0073%, depending on the imposition of other local taxes and whether Pierce County also takes advantage of the credit. The estimated maximum distribution to the City are as follows: 0.0073% annual cap is \$94,174 (\$1,888,473 over 20 years) or 0.0146% annual cap is \$188,347 (\$3,766,946 over 20 years).
- JBLM North Clear Zone. On September 23, 2019 the City Council authorized the City Manager to execute a Cooperative Agreement with U.S. Army Environmental Command to purchase lands in the JBLM North Clear Zone (NCZ). The Cooperative Agreement's primary purpose is to support and sustain the military mission and help facilitate future testing and training requirements at JBLM through prevention, reduction, or elimination of incompatible land uses on properties adjacent to and/or in the vicinity of the NCZ and its mission activities. This is achieved by encumbering private property with permanent easements, acquiring by fee simple means, or similar permanent land restrictions. The Army commits up to \$50M in the first 10-year period and up to a total of \$80M if extensions are needed out to 50-years. There is a 20% local cost share.

STRATEGY

In past years, the City has drawn down restricted funds first in order to preserve General Fund resources which provides for operational flexibility. The direction for this budget adjustment is to preserve real estate excise tax with the goal of creating an opportunity fund and setting aside excess real estate excise tax for future capital projects. The proposed budget adjustment does not provide for excess general or real estate excise tax funds.

NEXT STEPS

The following are schedule items as it relates to the 2019/2020 Mid-Biennial Review:

November 12, 2019 Study Session

- Review of 2020 Fee Schedule Amendments

November 18, 2019 Regular Meeting

- Adopt 2020 Property Tax
- Adopt 2020 Fee Schedule
- Adopt 2019/2020 Mid-Biennium Budget Adjustment

PROPOSED BUDGET AMENDMENTS – SUMMARY

Year 2019 for all Funds:

- Increases beginning fund balance by \$1.34M, resulting in a revised estimate of \$28.37M;
- Increases revenues by \$14.38M, resulting in a revised estimate of \$97.03M;
- Increases expenditures by \$14.25M, resulting in a revised estimate of \$103.77M; and
- Increases ending fund balance by \$3.71M, resulting in a revised estimate of \$21.63M.

Year 2020 for All Funds:

- Increases beginning fund balance by \$1.47M, resulting in a revised estimate of \$21.63M;
- Decreases revenues by \$2.41M, resulting in a revised estimate of \$71.81M;
- Decreases expenditures by \$1.79M, resulting in a revised estimate of \$76.86M; and
- Increases ending fund balance by \$2.94M, resulting in a revised estimate of \$16.58M.

The table below provides a breakdown of the proposed 2019 and 2020 mid-biennium budget adjustment by year and fund group.

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget
Total Year 2019	\$27,031,516	\$ 1,339,865	\$28,371,381	\$82,651,109	\$14,378,447	\$97,029,556	\$89,517,294	\$14,251,566	\$ 103,768,860	\$17,920,364	\$ 3,711,713	\$ 21,632,077
General	8,847,536	(0)	8,847,536	39,735,669	514,144	40,249,813	42,419,346	1,256,397	43,675,743	5,256,028	165,578	5,421,606
Special Revenue	3,057,367	1,339,865	4,397,232	10,384,376	7,672,894	18,057,270	12,021,903	7,951,055	19,972,958	800,000	1,681,544	2,481,544
Debt Service	1,137,870	(0)	1,137,870	1,772,086	(220,000)	1,552,086	2,533,197	(212,992)	2,320,205	417,899	(48,148)	369,751
Capital Projects	5,969,656	-	5,969,656	19,000,213	5,529,260	24,529,473	20,377,683	4,412,830	24,790,513	4,072,199	1,636,417	5,708,616
Enterprise	3,600,171	-	3,600,171	4,107,800	217,084	4,324,884	5,190,359	216,395	5,406,754	2,078,878	439,423	2,518,301
Internal Service	4,418,916	-	4,418,916	7,650,965	665,065	8,316,030	6,974,806	627,881	7,602,687	5,295,360	(163,101)	5,132,259
Total Year 2020	\$20,165,332	\$ 1,466,745	\$21,632,077	\$74,225,332	\$ (2,412,919)	\$71,812,413	\$78,655,036	\$ (1,792,138)	\$ 76,862,898	\$13,645,207	\$ 2,936,385	\$ 16,581,592
General	6,163,859	(742,253)	5,421,606	39,863,110	696,761	40,559,871	40,473,664	568,129	41,041,793	4,867,170	72,514	4,939,684
Special Revenue	1,419,840	1,061,704	2,481,544	7,215,172	(1,903)	7,213,269	7,453,172	(179,611)	7,273,561	800,000	1,621,252	2,421,252
Debt Service	376,759	(7,008)	369,751	2,514,654	831	2,515,485	2,263,482	1,080	2,264,562	668,822	(48,148)	620,674
Capital Projects	4,592,186	1,116,430	5,708,616	15,511,700	(3,626,282)	11,885,418	17,686,000	(2,610,282)	15,075,718	1,647,899	870,417	2,518,316
Enterprise	2,517,613	688	2,518,301	3,954,900	148,474	4,103,374	5,143,366	39,146	5,182,512	890,412	548,751	1,439,163
Internal Service	5,095,075	37,184	5,132,259	5,165,796	369,200	5,534,996	5,635,352	389,400	6,024,752	4,770,904	(128,401)	4,642,503

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. With the proposed mid-biennium budget adjustment, the 2020 estimated General/Street O&M Funds ending fund balance of \$4.94M equates to 12% of General/Street O&M Funds operating revenues and is in alignment with the City's financial policies below.

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on 2020 General/Street O&M Funds operating revenues equates to \$823K.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on 2018 General/Street O&M Funds operating revenues equates to \$2.06M.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events. A 5% reserve fund based on 2018 General/Street O&M Funds operating revenues equates to \$2.06M.

PROPOSED BUDGET AMENDMENTS – DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

Revenue Adjustments

- Property Tax. Increase revenue estimate by \$50,000 in 2019 and \$197,600 in 2020 based on the preliminary levy calculation commensurate with 1% levy increase as authorized by State law. The revised revenue estimate is \$7,160,000 for 2019 and \$7,400,000 for 2020.
- Sales Tax. Increase revenue estimate by \$950,000 in 2019 and \$678,900 in 2020. The revised revenue estimate is \$10,802,600 for 2019 and \$10,630,000 for 2020. Year-to-date June revenues total roughly \$5,848,488 and is \$661,853 or 12.8% above the same period in 2018.
- Park Sales Tax. Increase revenue estimate by \$30,000 each year resulting in revised revenue estimates of \$638,700 in 2019 and \$650,900 in 2020. Through year-to-date June, revenues increased by \$16,253 or 5.3 % above the same period in 2018.
- Criminal Justice Sales Tax. Increase revenue estimates by \$55,000 each year resulting in revised revenue estimates of \$1,144,400 in 2019 and \$1,166,200 in 2020. Through year-to-date June, revenues increased by \$22,830 or 5.2% above the same period in 2018.
- Brokered Natural Gas. Increase revenue estimates by \$10,000 each year resulting in revised revenue estimates of \$40,000 annually. Through year-to-date June, revenues have reached the \$30,000 annual revenue estimate.
- Leasehold Tax. Decrease revenue estimates by \$7,000 each year resulting in revised revenue estimates of \$5,000 annually.
- Utility Tax. Decrease revenue estimates by \$330,000 each year resulting in revised revenue estimates of \$5,405,000 in 2019 and \$5,415,800 in 2020. Through year-to-date June, revenues decreased by \$35,767 or 1.2 % below the same period in 2018.
- Franchise Fees. Increase revenue estimates by \$103,600 each year resulting in revised revenue estimates of \$4,212,400 in 2019 and \$4,335,700 in 2020. Through year-to-date June, revenues increased by \$84,531 or 4.4% above the same period in 2018.
- High Crime Funding. Reduce high crime funding by \$77,000 annually resulting in a revised annual revenue estimates of \$241,800. The reduction is due to the City's decrease in crime (must have crime rate in excess of 125% of statewide average).
- Municipal Court Contracts. Reduce court contract revenues by \$87,198 annually to reflect actual revenues in 2019 and similar revenues in 2020. The final 2020 figure will be determined in early 2020. 2019 contract revenues total \$430,102 (Town of Steilacoom \$155,276 / City of University Place \$153,321 / City of DuPont \$121,505).
- Development Services Permits & Fees. Decrease 2019 revenue estimates by \$432,600. There are many pending projects; however, it is uncertain when these projects will materialize and result in actual permit revenue. Although permit activity generating revenues is down, the department experienced a substantial increase in residential remodels/additions and commercial tenant improvements which do not generate the same level of revenue as larger projects.

- **Business License.** Decrease 2019 revenue estimates by \$54,000. In June 2018 the City partnered with the State Department of Revenue Business License Services (BLS) to process all general business licenses in Lakewood through a common licensing system, as required by state law. The revenue decrease is likely due to BLS's policy to pro-rate business license fees based on the renewal date of a business's State license in order to have all licenses on the same renewal schedule, as well as the closure of the Starlite Swap Meet. The City does not expect to see the full revenue generated under the BLS partnership until the end of 2019. The revised estimate is \$260,000 in 2019 and \$314,000 in 2020.
- **Alarm Permits & Fees.** Increase alarm permits and fees by \$75,000 per year. The City had budgeted a lower revenue not knowing the exact reason for the declining revenues during most of 2018. Towards the end of 2018, after the budget was adopted, we learned the decrease in revenues is due to timing of billings by PMAM, the City's 3rd party contractor. PMAM acquired ATB in 2011; however, transition of data from ATB to the new PMAM platform did not occur until January 2018. There were inconsistencies in the data transition and PMAM's IT Team had been working on reconciling and completed it in July 2018. PMAM issued renewals notices to alarm companies in August 2018 and the City received the large revenue distribution in late 2018. The revised estimate is \$105,000 annually.
- **Animal Services Contract.** Increase revenue estimates in accordance with contracts for Town of Steilacoom (revised estimate is \$16,144 in 2019 and \$16,368 in 2020) and City of DuPont (revised estimate is \$33,252 in 2019 and \$33,877 in 2020).
- **South Sound 911 Background Investigation.** Increase 2019 revenue estimate by \$15,000 for a revised annual estimate of \$19,000. Revenues collected through June totals \$13,600.
- **Municipal Court Fines and Forfeitures.** Reduce revenue estimate by \$74,300 in 2019 and \$77,500 in 2020. The revised revenue estimate is \$786,600 for 2019 and \$783,400 for 2020. The court is experiencing increases from infractions and citations as a result of the City's motorcycle patrol and rental housing safety programs. The number of hearings have also increased. While this impacts court activity, it does not necessarily generate additional fines and forfeitures.
- **Camera Enforcement Fines.** Increase 2019 revenue estimate by \$100,000 for a revised 2019 estimate of \$800,000. Gross revenues through June totals \$453,172.

CC – Independent Salary Commission Decision, New / Ongoing

Add \$5,345 in 2019 (begins with pay period ending 9/15/2019) and \$18,220 in 2020 to implement the Independent Salary Commission Decision, which is to increase all positions by \$200/month. The resulting salary schedule is \$1,400/month for Councilmembers, \$1,500/month for Deputy Mayor, and \$1,600/month for Mayor.

CM – Connections Magazine, New / 1-Time

Add \$8,000 for fall edition of Connections magazine. Estimated cost of production before advertisement sales is \$17,000. The new sales representative anticipates advertisements sales between \$8,700 and \$11,700.

CM – Temporary Help, New / 1-Time

Add \$12,000 for temporary help for City Manager Department.

CM – Executive Leadership Team Building, New / 1-Time

Add \$25,000 for third party facilitator for Executive Leadership Team Building.

CM – City Manager Personnel Cost, New / 1-Time

Add \$5,000 annually for City Manager personnel cost increase based on performance evaluation. The \$5,000 is in the form of additional contribution to deferred compensation.

AD – GFOA 2019 Leadership Academy, New / 1-Time

Add \$3,440 for the Government Finance Officers Association (GFOA) leadership academy. Attendees for this academy are chosen through a competitive application process.

AD – Volunteer and Employee Recognition Event, New / Ongoing

Add back \$3,000 annually for venue rental and catering costs for 4th quarter employee recognition and volunteer recognition events.

AD – Support Equity Team, New / 1-Time

Support the City's Equity Team program by providing \$3,600 for professional services provided by Pacific Northwest Learning Cohort and \$1,000 each year for Government Alliance on Race and Equity (GARE) membership. The Government Alliance on Race and Equity (GARE) is a national network of governments working to achieve racial equity and advance opportunities for all. GARE membership provides access to tools and resources, events and training, and other information to the City's Equity Team, increase our awareness of issues and opportunities as we work to achieve the City's Equity Goals. GARE membership also provides the City with access to the Pacific Northwest Learning Cohort. The City is sending 3 Equity Team members to participate in training and development, and create peer support networks over the course of a year for a group of Race and Equity workers in government agencies in the area.

AD – Leadership Academy, New / Ongoing

During the 2019/2020 adopted budget process, leadership academy in-class sessions for the expanded executive leadership team (includes directors, managers and supervisors) was reduced by \$5,500 annually. The request is to restore funding on an ongoing basis beginning in 2020 in the amount of \$4,000 annually.

CD – Limited Term Office Assistant, New / Ongoing

Add \$35,000 in 2019 and \$80,000 in 2020 for a limited term office assistant with end date of December 31, 2020 (to be re-evaluated as part of the 2021/2022 biennial budget process). The position will work as a receptionist on the second floor front counter which includes planning, building, public works, business licensing and rental housing safety program, complete other assignments (archiving, filing, keeping handouts and applications readily available for customers, provide permit status updates to customers, respond to/forward voicemails, update the department's website and schedule inspections).

CD – Training, New / 1-Time

Add \$2,000 for permit counter training, specifically for the two permit technicians to obtain their International Code Council (ICC) certifications. The ICC is an organization that develops codes and standards for the building and construction industries. Also, add \$255 for ATC-20 training for two building inspectors and one apprentice. ATC-20 training refers to a process used to evaluate structures following a post-earthquake event.

CD – PALS Permit System, New / 1-Time & Ongoing

Add internal service charges for new PALS Permit System. 1-time costs are estimated at \$80,000 as it is partially funded by accumulated technology fees of \$59,403. Ongoing costs are estimated at \$50,000 annually and is partially offset by current permitting system m&o costs of \$8,400 annually.

CED – Image Campaign, New / 1-Time

Add \$76,493 in 2019 and \$103,500 in 2020 for City image campaign.

CED – Western State Hospital Impacts Analysis, New / 1-Time

Add \$14,960 for consultant analysis of the impacts of different potential futures for Western State Hospital.

PK – Fiscal Agent for Lakewood's CHOICE, New / 1-Time

The City of Lakewood was approached by the Washington State Health Care Authority (HCA) to become the fiscal agent for Lakewood's CHOICE (CHOICE), a substance abuse prevention coalition that has been successfully operating in the City for four years. CHOICE's work aligns with the Legacy Plan mission of creating a healthy and vibrant community as well as the goals and strategies of the Human Services division. As a fiscal agent the City would submit monthly reports prepared by CHOICE staff, pay bills and submit grant reimbursement requests. One of the reasons that the City was considered is our sound accounting and financial practices. The contract is for \$110,000 each year for two years. The City would receive an 8% contract administration fee (approximately \$8,906/year) for service. The grant funding period is July 1, 2019 through June 30, 2021.

PK – Colonial Plaza Dedication, New / 1-Time

Add \$4,000 for Colonial Plaza opening celebration, including logistics, rentals, performance, etc.

PK - Colonial Plaza O&M, New / 1-Time & Ongoing

Add \$36,636 beginning in 2020 for Colonial Plaza operations and maintenance (refuse pickup, landscape tree and debris pickup, irrigation, landscape plants, pressure wash pavers and sidewalks, special event/rental support, street furniture repair and bollard repair).

PK – Street Landscape 0.75 FTE, New / Ongoing

Add 0.75 FTE for a limited term maintenance assistant with end date of December 31, 2020 to replace 6 month seasonal position to support growing street landscape maintenance needs. The net cost is \$21,450 (cost \$41,200 offset by existing budget of \$19,750).

PK – Overtime for Special Events, New / Ongoing

Add \$5,000 annually in support of storm events and the City's growing special events. The department does an excellent job growing and adding events that require logistical and staff support from both parks and operations & maintenance teams. SummerFest, Truck and Tractor Day, and the Christmas parade/tree lighting are the three that require additional staff time. During storm response, the department uses all hands on deck so the additional budget request reflects that additional work.

PK – Water Utility Usage, New / Ongoing

Add \$15,000 annually to account for 6 new connections and water usage at Fort Steilacoom Park.

PK – Sewer Utility Charge, New / Ongoing

Add \$1,500 annually for sewer connections at Fort Steilacoom Park.

PK – SummerFest, New / 1-Time

This adjustment is to true up SummerFest revenues and expenditures. Increase program expenditures by \$44,300 to reflect estimated cost. The adopted budget included expenditures of \$17,450 while total estimated costs net of \$50,000 from LTAC totals \$61,750. Reduce donations/sponsorships by \$48,100. The adopted budget included \$109,000 in donations/sponsorships while estimated revenues total \$60,900. Revised SummerFest sources total \$110,938 and uses total \$111,767. These amounts reflect lodging tax contributions but exclude in-kind contributions of \$36,800.

PD – Evidence Section, New / 1-Time

Add \$15,546 in 2019 and \$9,264 in 2020 for training and supplies related to the Evidence section, funded by property room proceeds. Training includes LEIRA conferences and IAI forensic courses totaling \$10,000 and supplies include storage, lockers/locks and impound storage shed totaling \$13,720.

PD – South Sound 911 Assessment, New / Ongoing

Reduce assessment by \$19,560 for a revised budget of \$1,931,370 in 2020.

PD – Jail Services, New / Ongoing

Add \$250,000 annually for jail costs resulting in revised annual expenditures estimates of \$950,000.

Transfers to CIP – See Capital Projects Funds for Additional Information

Parks Capital:

- \$107,129 to 301.0003 Harry Todd Phase II Waterfront Improvements
- \$350,000 to 301.0014 FSP/South angle Lane Parking & Trail Improvements
- \$20,000 to 301.0014 FSP/South angle Lane Parking & Trail Improvements (Oak Tree Mitigation Funds)
- \$9,000 to 301.0016 Playground Resurfacing
- \$15,300 to 301.0031 FSP/Artificial Turf Infields

Transportation Capital:

- \$100,000 to 302.0002 New LED Street Lights
- \$80,214 to 302.0053 123rd St SW – Bridgeport Way to 47th Ave SW Street
- \$72,000 to 302.0065 SRTS Gravelly Lake Drive (Bridgeport to Steilacoom)
- Reduce funding for Colonial Plaza by \$744,870 (project savings)

Transfer to GO Bond Debt Service, Housekeeping / 1-Time

Increase transfer by \$831 in 2019 to align with scheduled debt service payments for the 2016 LED Streetlights LOCAL financing.

Internal Service Charges – See Internal Service Funds for Additional Information

Property Management:

- Total \$52,176 for City Hall LED Lighting Conversion
- Total \$15,500 for Police Station Battery Backup Repair/Upgrade & Service Agreement
- Total \$10,000 for Police Station Generator Plug In

Information Technology:

- Total \$6,400 for Professional Services for Position Renumbering
- Total \$8,520 for KnowBe4 Cybersecurity Training
- Total \$117,395 for Additional Cybersecurity Program

Fund 101 Street

PK - Colonial Plaza O&M, New / 1-Time & Ongoing

Add \$8,992 beginning in 2020 for Colonial Plaza operations and maintenance (catenary lighting power, catenary lighting replacement, street/lamp festival power, paver failure due to root upheaval, and concrete sidewalk failure from root upheaval).

PK – Overtime, New / Ongoing

Add \$1,500 annually in support of storm events and the City's growing special events. The department does an excellent job growing and adding events that require logistical and staff support from both parks and operations & maintenance teams. SummerFest, Truck and Tractor Day, and the Christmas parade/tree lighting are the three that require additional staff time. During storm response, the department uses all hands on deck so the additional budget request reflects that additional work.

PK – New Street Signs, New / Ongoing

Add \$7,500 annually for new street signs that are requested to be installed by Public Works Engineering (PWE). Streets O&M division constantly get requests from PWE to add new signs, usually at the request of the Police Department, businesses, or the general public. These are new signs, posts, and concrete. The signs vary from regulatory (speed limit, no parking, etc.) to informational (service club, church, etc.) signs. This is on top of the signs O&M has to replace as part of regular maintenance.

PK – Street Lighting, New / Ongoing

Add \$10,000 annually for street light electricity costs for about 45 upgraded lights on TPU poles and 15 new street lights on 123rd Street project.

PK – Snow & Ice Maintenance, New / Ongoing

Add \$15,000 to purchase salt for snow and ice maintenance in advance of winter season.

PW - Non-Motorized Plan, Housekeeping / 1-Time

Shift budgeted expenditures from 2020 to 2019.

PW – Consulting Services for Build Grant, Housekeeping / 1-Time

Add \$50,000 for consultant contract to assist the City in developing materials for the BUILD (Better Utilizing Investments to Leverage Development) Transportation Discretionary Grant Program. The BUILD program provides a unique opportunity for the USDOT to invest in road, rail, transit and port projects that promise to achieve national objectives. Previously known as TIGER (Transportation Investment Generating Economic Recovery) Discretionary Grants, Congress has dedicated nearly \$7.1 billion for 10 rounds of National Infrastructure Investments to fund projects that have a significant local or regional impact. As this program can fund projects up to \$25 million, development of the materials for a grant this size requires assistance and expertise beyond the norm to prepare a competitive grant application.

Internal Service Charges – See Internal Service Funds for Additional Information

Property Management:

- Total \$3,162 for City Hall LED Lighting Conversion

Information Technology:

- Total \$761 for KnowBe4 Cybersecurity Training
- Total \$10,490 for Additional Cybersecurity Program
- Total \$30,000 for Fiber Repair

Risk Management:

- Total \$100,000 for Potential Risk Management Claims

Fund 102 Real Estate Excise Tax

REET Revenue

Increase REET revenue estimate by \$550,000 in 2019 for a total revised estimate of \$2,250,000. The proposed budget adjustment does not include changes to the 2020 budget. Consistent with the current strategy of preserving real estate excise tax with the goal of creating an opportunity fund and setting aside excess real estate tax for future capital projects, 2020 revenues collected in excess of the current \$1,700,000 budget will be dedicated for this purpose.

Transfers to Debt Service, Housekeeping / 1-Time

Reduce debt service on 2019 LTGO bond issue by \$220,000 in accordance with debt service schedule and fiscal agent and other debt service related fees.

Transfers to Capital Projects – See Capital Projects for Additional Information

Parks Capital:

- Total \$519,589 to 301.0003 Harry Todd Phase II Waterfront Improvements

Transportation Capital:

- Total \$49,786 to 302.0051 Lakewood Drive – Flett Creek to 74th Overlay
- Total \$269,786 to 302.0053 123rd St SW – Bridgeport Way to 47th Ave SW Street
- Total \$309,000 to 302.0060 100th St SW & Lakewood Drive SW Traffic Signal Replacement
- Reduce total transfers by \$189,958 to 302.0063 Colonial Plaza Project (project savings)

Fund 104 Hotel/Motel Lodging Tax

Hotel/Motel Lodging Tax Revenue

Increase revenue estimate by \$100,000 in 2019 for a revised estimate of \$900,000.

Fund 181 Felony Seizures

Felony Seizure, New / 1-Time

Appropriate 2019 funds received of \$6,035 through year-to-date July for eligible felony seizure related activity.

Fund 192 Office of Economic Adjustment/South Sound Military Communities Partnership

OEA JLUS JBLM CU Implementation 3, Grant / 1-Time

The grant funds provide for a written report detailing alternatives to alleviate traffic congestion on local transportation networks in the vicinity of JBLM; document policy and procedure recommendations and develop a coordination plan for accessible and affordable housing for active duty military members in the area; and written report offering mitigation strategies to protect endangered species habitat in Thurston County while lifting restrictions on military training. The grant funding period is September 1, 2019 through August 31, 2020. Federal funds total \$506,027 and non-federal match total \$56,890 and is funded within the existing SSMCP budget.

JBLM North Clear Zone – Purchase of Tactical Tailor Building, Grant / 1-Time

Add \$6,183,000 for the purchase of the Tactical Tailor Building. Secured funding sources include: USAF (Air Force) \$3,600,000; REPI (Readiness and Environmental Protection Integration) \$953,000; and 2019/2021 State Capital Budget \$500,000. Funding sources anticipated include: REPI \$500,000; and Pierce County \$630,000 (current budget \$130,000 / proposed budget \$500,000). These funds, along with the \$760,000 from the State Capital budget (2017/2018) that is already budgeted, provides \$6,943,000 to move Tactical Tailor and acquire their property.

Fund 195 Public Safety Grants

PD - Emergency Management Performance, Grant / 1-Time

The \$33,075 in grant funds provide for partial reimbursement of the Emergency Management Coordinator's position shared with West Pierce Fire and Rescue. The grant funding period is June 1, 2019 through August 31, 2020.

PD – Washington State Parks Boater Safety, Grant / 1-Time

The grant increase of \$1,131 provides additional funds for instructor support, for a total of \$17,281 in grant funds with a required local match of \$6,320 that is included within the existing budget. The grant funds are intended to compensate the City for actively supporting recreational boating safety in Washington State. The grant funding period is March 1, 2019 through September 30, 2019.

PD – Pierce County Sheriff's STOP VAWA (Violence Against Women Act) – Grant / 1-Time

The grant increase of \$1,661 provides additional training funds for two police officers, for a total of \$3,836 in grant funds. Pierce County awards funds after they have received billing for training attendance and adjusts the grant award accordingly. The grant funding period is January 1, 2019 through June 30, 2019.

PD – Pierce County Sheriff's Phlebotomy, Grant / 1-Time

The \$435 in grant funds provide for reimbursement of Washington State Phlebotomist re-certifications for three police officers. The grant funding period is October 1, 2018 through June 30, 2019.

PD – Washington State Patrol Phlebotomy, Grant / 1-Time

The \$15,000 in grant funds provide for phlebotomy services to the Washington State Patrol's Mobile Impaired Driving Unit processing facilities, police officer overtime and municipal court on-call pay. The grant funding period is October 1, 2018 through September 30, 2019.

PD – Office of Justice Programs Bulletproof Vest Partnership, Grant / 1-Time

Add 2019 grant award of \$10,763 for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for police officers. There is a 50% local match required which is already budgeted in the General Fund. This grant funding is for April 1, 2019 through August 31, 2021.

Fund 201 GO Bond Debt Service

2019 LTGO Bonds, Housekeeping / 1-Time

Reduce debt service on 2019 LTGO bond issue by \$220,000 in accordance with debt service schedule and fiscal agent and other debt service related fees. The funding source for these bonds is real estate excise tax.

Fund 202 LID Debt Service

LID Debt Service, Housekeeping / 1-Time

Earmark estimated funds totaling \$7,257 for early redemption of bonds and fiscal agent fees.

Fund 301 Parks Capital

301.0003 Harry Todd Park Phase I ADA, Dock, Bulkhead, Shoreline, Open Space, Grant / 1-Time

Add \$1,080,000 in project expenditures funded by WWRP Water Access grant of \$580,000 and Aquatic Lands Enhancement Account (ALEA) Grant of \$500,000.

301.0003 Harry Todd Park Phase II Waterfront, New / 1-Time

The project was developed as part of the two RCO grant applications that were structured in a way that they were providing the bulk of the required local match. Unfortunately the City was not awarded the WWRP Water Access grant in the amount of \$626,718. If the City were unable to replace this source of revenue then the City would not be able to accept the \$500,000 ALEA grant and would forego replacement of the fishing and boating piers and restroom building. The proposed budget adjustment replaces \$600,000 in funds anticipated with \$107,129 from General Fund and \$519,589 from REET. Phase II project costs with these adjustments is \$1,326,718.

301.0013 Fort Steilacoom Park/North Angle Lane Improvements, Housekeeping / 1-Time

Eliminate duplicate Town of Steilacoom contribution. This \$25,000 was redirected to 301.0014 Fort Steilacoom Park/South Angle Lane Parking and Trail for new restrooms in the previous budget adjustment.

301.0014 Fort Steilacoom Park/South Angle Lane Parking and Trail, New / 1-Time

The original cost estimate was created as part of the RCO grant application and was purposely optimistic in order to maximize the grant request while trying to minimize the local match requirement. Unfortunately, after submitting the grant application, the City received new costs estimates for the restroom construction that greatly exceeded the original estimate. The additional funding of \$370,000 from the General Fund (\$20,000 of this amount is funded by Oak Tree Mitigation Funds) will allow for the full development of the intended scope and preserve the full amount of the grant award. Project costs with these adjustments is \$1,500,000.

301.0017 Playground Resurfacing, New / 1-Time

Add \$9,000 for playground resurfacing. \$10,000 is budgeted annually for playground resurfacing. Earlier this year \$4,300 was used for the new playgrounds in Oakbrook and American Lake parks. The remaining funds from the existing budget is set aside for Fort Steilacoom Park (under review). The additional funds are needed to replace Kiwanis park playground. The Kiwanis Club is purchasing and installing a \$70,000 structure (to include swings) in late September. The City will need to provide all new surfacing in this park, estimated at \$9,000. Source is General Fund.

301.0031 Fort Steilacoom Park/Artificial Turf Infields, New / 1-Time

In the City's "Capital Funding Request" to the State Legislature a preliminary project cost estimate was developed that established a total project cost of \$1,260,000. The City requested \$1M from the State and the City would provide a local match of \$260K. The final State award, after administrative fees is \$994,700. The City Council allocated \$250,000 of REET funds in the 2019/2020 biennial budget leaving a \$15,300 shortfall which is proposed to be covered by General Fund.

301.0032 Springbrook Park Expansion, Grant / 1-Time

Increase project costs for Springbrook Clover Creek Restoration from \$750,000 to \$788,000 funded by an increase in State Legislative allocation. Funds will be used for restoration efforts to improve the biodiversity of native and aquatic plants and improve water quality within this important salmon bearing riparian area. Additionally, this project will improve the quality of life for some of Lakewood's most vulnerable, underserved and diverse residents by improving their access to open space areas. Park proximity has been shown to play an integral part in promoting higher levels of park use and physical health, especially for youth.

Fund 302 Transportation Capital

302.0002 New LED Street Lights, New / 1-Time

Increase project costs by \$100,000 to complete 2019 street lights and (includes \$14,000 to cover any unknowns that pop up in the remainder of 2019), funded by General Fund. Costs include staff utilization to administer and inspect the large street light efforts in 2018. The contractor required more time to accomplish the work and more interaction in part due to the different utilities we coordinated work with during design and different staff they used during construction. It also includes change orders to the citywide electrical contract to re-pour sidewalk panels, connect school zone lights to permanent metered power, and upgrade transformers for the new metered services. This was unanticipated work and was previously authorized by Council action. Other costs include additional poles from PSE to complete a neighborhood that was missed during design and vendor oversight of prior year billings.

302.0051 Lakewood Drive – Flett Creek to 74th Overlay, New / 1-Time

Increase project costs by \$111,187 to finalize the project funded by REET \$49,786 and SWM \$61,401. This need is driven in part by an agreement to allow the contractor to conduct a portion of the work at night with full closure to speed up the work and complete it early. The charge to SWM is just a recognition that the full amount expected was not transferred and we are requesting this amount from the original funding requested be transferred.

302.0053 123rd St SW – Bridgeport Way to 47th Ave SW Street Project, New / 1-Time

Increase project costs by \$350,000 funded by General Fund \$80,214 and REET \$269,786. Improvements include curb, gutter, sidewalks, and extends 123rd Street between Bridgeport Way and 47th Avenue, relocation of the intersection of 123rd and Bridgeport to south to move it away from the I-5 ramp terminal intersection, and add a new left turn lane for southbound Bridgeport Way to 123rd Street,

302.0060 100th St SW & Lakewood Drive SW Traffic Signal Replacement, New / 1-Time

Increase project costs by \$403,000 for a total project cost of \$1,025,733. The additional funds from REET of \$309,000 and SWM of \$94,000 (for related storm drainage element) allows the City to complete the sidewalks on both sides of the street from Bridgeport Way east to the existing sidewalks east of Lakewood drive.

302.0063 Colonial Plaza, Housekeeping & New / 1-Time

Reduce projects sources by \$641,927 and project costs by \$742,357. The revised estimated project cost is \$2,151,643 and includes: design \$100,000; construction admin costs \$90,000; Lakeview Light & Power power relocation \$30,157; construction \$1,906,486; and security cameras \$25,000 (new). Sources include: grants \$785,000; Lakewood Water District \$69,720; motor vehicle excise tax \$58,000; increased gas tax \$47,300; multi-modal \$82,400; General Fund \$245,000; REET \$638,042; and SWM \$226,181.

302.0065 SRTS Gravelly Lake Drive (Bridgeport Way to Steilacoom), New / 1-Time

Add \$72,000 to cover the intersection tie-in work at both ends of the project and the installation of new video detection cameras.

302.0134 Veterans Drive – Gravelly Lake to American Lake Park Sidewalks, New / 1-Time

Move WSDOT \$1,675,000 grant revenues and expenditures from 2020 to 2019. Grants secured total \$2,000,000. Project scope includes curb, gutter, sidewalks, street lighting, associated drainage and pavement along a portion of Veterans Drive and Vernon Ave connecting American Lake Park and the Lake City Business District.

Fund 401 Surface Water Management

Revenue Adjustments

- Storm Drainage Fees. Increase revenue estimates by \$100,000 annually resulting in revised revenue estimates of \$3,826,200 in 2019 and \$4,004,100 in 2020. Revenues collected year-to-date through June totals \$2,288,361 with the other half due in October.
- Site Development Permit Fee. Increase revenue estimate by \$13,000 in 2019 resulting in a revised revenue estimate of \$43,000. Revenues collected year-to-date through June totals \$31,578.

American Lake Management District, New / 1-Time & Ongoing

Add \$152,558 in revenues and 160,320 in expenditures related to the American Lake Management District. This includes 1-time sources of \$75,000 from Department of Ecology Grant, \$30,026 from JBLM/VA contribution, and \$47,532 from lake management district assessments. The program is funded by \$19,447 from SWM which is scheduled to be repaid over the 10-year life of the lake management district.

Colonial Plaza O&M, New / 1-Time & Ongoing

Add \$4,346 beginning in 2020 for Colonial Plaza operations and maintenance (biopod inspection, biopod maintenance and street sweeping).

Transfers to Capital Projects – See Capital Projects for Additional Information

Transportation Capital:

- \$61,401 to 302.0051 Lakewood Drive – Flett Creek to 74th Overlay in 2019
- \$94,000 to 302.0060 100th St SW & Lakewood Drive SW Traffic Signal Replacement in 2019
- Reduce funding by \$76,819 for 302.0063 Colonial Plaza (project savings)

Internal Service Charges – See Internal Service Funds for Additional Information

Property Management:

- Total \$4,662 for City Hall LED Lighting Conversion

Information Technology:

- Total \$516 for KnowBe4 Cybersecurity Training
- Total \$7,115 for Additional Cybersecurity Program

Fund 501 Fleet & Equipment

PD Totaled Vehicle #40371, New / 1-Time

This vehicle was involved in a collision and has been declared a total loss by WCIA. The budget request is to add expenditures of \$57,000 in 2019, funded by replacement reserves of \$816 and insurance proceeds of \$56,184.

PD Totaled Vehicle #40241, New / 1-Time

This vehicle was involved in a collision and has been declared a total loss by WCIA. The budget request is to add expenditures of \$57,000 in 2019, funded by insurance proceeds.

PD Damaged Vehicle #40800, New / 1-Time

This vehicle was involved in a collision and has significant damages as a result. The budget request is to add expenditures of \$30,000 in 2019, funded by replacement reserves of \$20,800 and insurance proceeds of \$9,800.

PD – Eliminate Original Adopted Budget Request, Housekeeping / 1-Time

Passenger van #42160 was approved to be surplus and trailer #42130 was approved to be replaced using proceeds from van #42160, at a net cost of \$38,000. Since then the passenger van has been repurposed as a backup for Courts and the trailer has been determined to be in working condition and will no longer need to be replaced.

Fund 502 Property Management

CH – City Hall LED Lighting Conversion, New / 1-Time

Add \$60,000 for City Hall conversion to LED lighting. This conversion does not include changing out the emergency exit lights or the emergency lighting with battery backup (this is only a few lights) as they are a bit more complicated and costs would exceed the benefits.

PD – Police Station Battery Backup System, New / 1-Time & Ongoing

Add \$6,500 for server room battery backup system upgrade/repair (1-time) and \$9,000 for service agreement to maintain the new battery backup system (ongoing),

PD – Police Station Generator Plug In, New / 1-Time

Add \$10,000 for a generator plug to plug in external generator if backup generator fails as it did this past winter.

Fund 503 Information Technology

AD/HR - Position Renumbering, New / 1-Time

Add \$6,400 for use of Tyler Technology professional services to renumber the City's positions in a logical format while preserving data integrity and history.

CED – PALS Permit System, New / 1-Time & Ongoing

Add internal service charges for new PALS Permit System. 1-time costs are estimated at \$80,000 as is partially funded by accumulated technology fees of \$59,403. Ongoing costs are estimated at \$50,000 annually and is partially offset by current permitting system m&o costs of \$8,400 annually.

PK – Fiber Repair, New / 1-Time

Add \$30,000 for fiber repair. The City's Information Technology team began work over the summer to install new fiber to the O&M shop at Front Street, which would connect them directly to City Hall and the Police Station. Based on initial conversations with the City's Operations Superintendent, IT was informed that conduit had been placed in the ground during previous projects to facilitate the future installation of fiber directly to the O&M shop. This saved thousands of dollars by having it installed previously versus having to dig up the road and install new. During the project it was determined that the conduit which was thought to be usable was damaged due to a previous transportation improvement project to widen the street near South Tacoma Way and the new warehouses that were recently constructed on 96th. Unfortunately this had a negative impact on the fiber project as IT was unable to complete the pull of new cable due to the damaged conduit. IT is requesting \$30,000 to hire a contractor to repair the road and complete the fiber installation. Upon completion, the O&M shop at Front Street will be directly connected to the City network via fiber, eliminating the need for the Comcast small business circuit, enabling all cameras at the facility for security purposes and provide access to city resources over fiber versus the slower Comcast connection.

CW - KnowBe4 Cybersecurity Training, New / 1-Time

Add \$12,297 for city-wide cybersecurity training, offset by WCIA reimbursement of \$2,500 for a net cost of \$9,797. KnowBe4 provides security awareness training to help manage the IT security problems of social engineering, spear phishing and ransomware attacks.

CW - Additional Cybersecurity - New / 1-Time & Ongoing

Add funds to implement additional software and hardware solutions that protect the city's infrastructure from increased potential cyber-attacks both internal and external. The city must implement a solution that not only is robust but also includes hands off automation. Any solution must also leverage a consistent approach across AWS (Amazon Web Services), Azure (Cloud) and VMWare virtualized data centers. It must also adapt to the business needs of the city to ensure the complete protection of any future applications or systems regardless of if they are cloud based or hosted on premises. Complete monitoring of all devices and users across the enterprise is also required to ensure protection not only against external threats but internal.

- ShieldX®. This is a subscription solution with an initial 1-time cost \$45,000 with estimated ongoing costs of \$30,000 each per year.
- Fortinac®. Initial 1-time cost of \$25,000 with ongoing yearly renewal costs of approximately \$15,000.
- Training. \$20,000 in 1-time funds for enhanced security training for information technology staff.

Fund 504 Risk Management

Claims – New / 1-Time

Add \$300,000 in 2019 and \$100,000 in 2020 to account for potential claims anticipated to be covered by insurance recoveries of \$200,000 in 2019 and \$100,000 in 2020. The 2019 budget adjustment includes approximately \$200,000 for repair of 2 damaged traffic signal poles and 18 damaged street lights at various locations in the City. Damage occurred as a result of motor vehicle collisions(s) or theft(s) at 9 locations.

Transfer to Fleet & Equipment Fund, New / 1-Time

Add \$56,184 in 2019 for transfer of insurance proceeds from totaled police vehicle #40371, funded by insurance proceeds.

Transfer to Fleet & Equipment Fund, New / 1-Time

Add \$57,000 in 2019 for transfer of insurance proceeds from totaled police vehicle #40241, funded by insurance proceeds.

Transfer to Fleet & Equipment Fund, New / 1-Time

Add \$9,800 in 2019 for transfer of insurance proceeds from police vehicle #40800, funded by insurance proceeds.

**2019/2020 Mid-Biennium Budget Adjustment
Summary of Proposed Requests**

			Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
					Revenue	Expenditure	Revenue	Expenditure
Grand Total - All Funds					\$14,378,447	\$14,251,566	\$(2,412,919)	\$ (1,792,138)
Total - Fund 001 General					\$ 514,144	\$ 1,256,397	\$ 696,761	\$ 568,129
Increase Property Tax Revenue Estimate	Revenue	Ongoing	50,000	-	197,600	-		
Increase Sales Tax Revenue Estimate	Revenue	Ongoing	950,000	-	678,900	-		
Increase Parks Sales Tax Revenue Estimate	Revenue	Ongoing	30,000	-	30,000	-		
Increase Criminal Justice Sales Tax Revenue Estimate	Revenue	Ongoing	55,000	-	55,000	-		
Increase Brokered Natural Gas Revenue Estimate	Revenue	Ongoing	10,000	-	10,000	-		
Reduce Leasehold Tax	Revenue	Ongoing	(7,000)	-	(7,000)	-		
Reduce Utility Tax Revenue Estimate	Revenue	Ongoing	(330,000)	-	(330,000)	-		
Increase Franchise Fees Revenue Estimate	Revenue	Ongoing	103,600	-	103,600	-		
Decrease High Crime Revenue Estimate	Revenue	Ongoing	(77,000)	-	(77,000)	-		
Increase Municipal Court Contract Revenue	Revenue	Ongoing	(87,198)	-	(87,198)	-		
Reduce Development Services Revenue Estimate	Revenue	Ongoing	(432,600)	-	-	-		
Reduce Business License Revenue Estimate	Revenue	Ongoing	(54,000)	-	-	-		
Increase Alarm Permits & Fees Revenue Estimate	Revenue	Ongoing	75,000	-	75,000	-		
Increase Animal Services Contracts Revenue Estimate	Revenue	Ongoing	6,196	-	6,095	-		
Increase South Sound 911 Background Investigation Revenue Estimate	Revenue	Ongoing	15,000	-	-	-		
Reduce Municipal Court Fines and Forfeitures Revenue Estimate	Revenue	Ongoing	(74,300)	-	(77,500)	-		
Increase Camera Enforcement Revenue Estimate	Revenue	Ongoing	100,000	-	-	-		
Increase Interest Earnings & Penalties and Interest on Taxes	Revenue	Ongoing	105,000	-	-	-		
CC - Implement Independent Salary Commission Decision	New	Ongoing	-	5,345	-	18,220		
CM - Connections Magazine Fall Edition	New	1-Time	-	8,000	-	-		
CM - Temporary Help	New	1-Time	-	12,000	-	-		
CM - Executive Leadership Team Building	New	1-Time	-	25,000	-	-		
CM - City Manager Personnel Cost Increase per Performance Evaluation	New	Ongoing	-	5,000	-	5,000		
AD - Government Finance Officers Association 2019 Leadership Academy	New	1-Time	-	3,440	-	-		
AD - Volunteer & Employee Recognition Event Venue and Catering	New	Ongoing	-	3,000	-	3,000		
AD - Support Equity Team Professional Services Provided by Pacific Northwest Learning and Government Alliance on Race and Equity (GARE) Membership	New	1-Time	-	4,600	-	1,000		
AD - Leadership Academy Program Restore portion of funds eliminated during the 2019/2020 Adopted Budget	New	Ongoing	-	-	-	4,000		
CD - Office Assistant Limited Term Position with End Date 12/31/2020	New	1-Time	-	33,500	-	80,000		
CD - Training for Permit Counter, Building Inspectors and Apprentice	New	1-Time	-	2,255	-	-		
CD - PALS Permit System 1-Time = \$80,000 (Partially funded by Accumulated Technology Fees \$59,404) Ongoing = \$50,000/year (Partially Offset by Current System M&O Cost of \$8,400/year)	New	1-Time & Ongoing	-	37,518	-	41,600		
CD - Image Campaign	New	1-Time	-	76,493	-	103,500		
CD - Western State Hospital Impacts Analysis	New	1-Time	-	14,960	-	-		

**2019/2020 Mid-Biennium Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
PK - Fiscal Agent for Lakewood's CHOICE Program	New	1-Time	110,000	110,000	110,000	110,000
PK - Colonial Plaza Dedication	New	1-Time	-	4,000	-	-
PK - Colonial Plaza O&M	New	Ongoing	-	-	-	36,636
PK - Add Street Landscape 0.75 FTE (Net Cost) Limited Term Position with End Date 12/31/2020	New	Ongoing	-	-	-	21,450
PK - Overtime in Support of Storm and Special Events	New	Ongoing	-	5,000	-	5,000
PK - Increase Water Utility at Fort Steilacoom Park	New	Ongoing	-	15,000	-	15,000
PK - Sewer Utility Charge for Sewer Connections at Fort Steilacoom Park	New	Ongoing	-	1,500	-	1,500
PK - SummerFest Adjustment for Donations/Sponsorships and Program Costs	New	1-Time	(48,100)	44,300	-	-
PD - Evidence Section Training \$10,000 / Supplies \$13,710 Source is Evidence Room Revenue	New	1-Time	14,546	14,546	9,264	9,264
PD - South Sound 911 Assessment	New	Ongoing	-	-	-	(19,560)
PD - Jail Services	New	Ongoing	-	250,000	-	250,000
PK - Transfer to Parks CIP 301.0003 Harry Todd Park Phase II Waterfront Improvements	New	1-Time	-	-	-	107,129
PK - Transfer to Parks CIP 301.0014 FSP/South Angle Lane Parking and Trail Improvements	New	1-Time	-	350,000	-	-
PK - Transfer to Parks CIP 301.0014 FSP/South Angle Lane Parking and Trail Improvements Source is Oak Tree Mitigation Funds \$20,000 (Reduce Available Oak Tree \$)	New	1-Time	-	-	-	-
PK - Transfer to Parks CIP 301.0016 Playground Resurfacing	New	1-Time	-	9,000	-	-
PK - Transfer to Parks CIP 301.0031 FSP/Artificial Turf Infields	New	1-Time	-	15,300	-	-
PK - Transfer to Transportation CIP 302.0002 New LED Street Lights	New	1-Time	-	100,000	-	-
PW - Transfer to Transportation CIP 302.0053 123rd St SW - Bridgeport Way to 47th Ave SW Street Project	New	1-Time	-	80,214	-	-
PW - Reduce Transfer to Transportation CIP 302.0063 Colonial Plaza Project Savings	New	1-Time	-	(438,417)	-	(306,453)
PW - Transfer to Transportation CIP 302.0065 SRTS Gravelly Lake Drive (Bridgeport to Steilacoom)	New	1-Time	-	72,000	-	-
PW - Transfer to GO Bond Debt Service LED Streetlight LOCAL Debt Service	Housekeeping	1-Time	-	-	-	831
AD - Internal Service Charge Professional Services for Position Renumbering	New	1-Time	-	6,400	-	-
CW - Internal Service Charge KnowBe4 City-Wide Cybersecurity Training	New	1-Time	-	8,520	-	-

**2019/2020 Mid-Biennium Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
CW - Internal Service Charge Additional Cybersecurity	New	1-Time & Ongoing	-	78,264	-	39,131
CH - Internal Service Charge LED Lighting Conversion	New	1-Time	-	17,392	-	34,784
PD - Internal Service Charge Police Station Battery Backup Repair/Upgrade & Service Agreement	New	1-Time & Ongoing	-	6,500	-	9,000
PD - Internal Service Charge Police Station Generator Plug In	New	1-Time	-	10,000	-	-
General/Street Fund Subsidy			-	265,767	-	(1,903)
Total - Special Revenue Funds			\$ 7,672,894	\$ 7,951,055	\$ (1,903)	\$ (179,611)
Total - Fund 101 Street O&M			\$ 265,767	\$ 265,767	\$ (1,903)	\$ (1,903)
PK - Colonial Plaza Maintenance	New	Ongoing	-	-	8,992	8,992
PK - Overtime in Support of Storm and Special Events	New	Ongoing	1,000	1,000	1,000	1,000
PK - New Street Signs	New	Ongoing	7,500	7,500	7,500	7,500
PK - Increase Street Lighting for New Street Lights	New	Ongoing	10,000	10,000	10,000	10,000
PK - Salt for Snow & Ice Maintenance	New	Ongoing	15,000	15,000	15,000	15,000
PW - Use of Technology Fees for PALS Permit System	New	1-Time	(6,541)	(6,541)	-	-
PW - Non-Motorized Plan (Shift from 2020 to 2019)	Housekeeping	1-Time	50,000	50,000	(50,000)	(50,000)
PW - Consultant Contract to Assist with BUILD Grant Application	New	1-Time	50,000	50,000	-	-
PK - Internal Service Charge Fiber Repair	New	1-Time	30,000	30,000	-	-
PK - Internal Service Charge Potential Risk Management Claims (Includes Citywide Electrical Repair Project for Damaged Traffic Signals and Street Lights)	New	1-Time	100,000	100,000	-	-
CH - Internal Service Charge LED Lighting Conversion	New	1-Time	1,054	1,054	2,108	2,108
CW - Internal Service Charge KnowBe4 City-Wide Cybersecurity Training	New	1-Time	761	761	-	-
CW - Internal Service Charge Additional Cybersecurity	New	1-Time & Ongoing	6,993	6,993	3,497	3,497
Total - Fund 102 Real Estate Excise Tax			\$ 550,000	\$ 928,161	\$ -	\$ (189,958)
Increase REET Revenue Estimate	Revenue	1-Time	550,000	-	-	-
Reduce Transfer to Debt Service Fund For Transportation 2019 LTGO Bond	Housekeeping	1-Time	-	(220,000)	-	-
Transfer to Transportation CIP 302.0051 Lakewood Drive - Flett Creek to 74th Overlay	New	1-Time	-	49,786	-	-
Transfer to Transportation CIP 302.0053 123rd St SW - Bridgeport Way to 47th Ave SW Street Project	New	1-Time	-	269,786	-	-
Transfer to Transportation CIP 302.0060 100th St SW & Lakewood Drive SW Traffic Signal Replacement	New	1-Time	-	309,000	-	-

**2019/2020 Mid-Biennium Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
Reduce Transfer to Transportation CIP 302.0063 Colonial Plaza Project Savings Increase REET in 2019 \$519,589 / Reduce REET in 2020 \$519,589	New	1-Time	-	519,589	-	(709,547)
Transfer to Parks CIP 301.0003 Harry Todd Park Phase II Waterfront Improvements	New	1-Time	-	-	-	519,589
Total - Fund 104 Hotel/Motel Lodging Tax			\$ 100,000	\$ -	\$ -	\$ 12,250
Increase Hotel/Motel Lodging Tax Revenue Estimate	Revenue	1-Time	100,000	-	-	-
LTAC Grant Allocation	New	1-Time	-	-	-	12,250
Total - Fund 181 Felony Seizure			\$ 6,035	\$ 6,035	\$ -	\$ -
Eligible Felony Seizures Related Funds	New	1-Time	6,035	6,035	-	-
Total - Fund 192 Office of Economic Adjustment (OEA)			\$ 6,689,027	\$ 6,689,027	\$ -	\$ -
OEA - JBLM CU Implementation	Grant	1-Time	506,027	506,027	-	-
North Clear Zone - Purchase of Tactical Tailor Building Funded by: USAF \$3,600,000 / REPI \$953,000 / State Capital Budget 2017/2018 \$760,000 / State Capital Budget 2019/2021 \$500,000 / Funds Anticipated from Pierce County \$630,000 / Additional Funds Anticipated REPI \$500,000. The current budget already includes \$760,000 from State Capital Budget.	Grant	1-Time	6,183,000	6,183,000	-	-
Total - Fund 195 Public Safety Grants			\$ 62,065	\$ 62,065	\$ -	\$ -
Emergency Management Planning Grant	Grant	1-Time	33,075	33,075		
Washington State Boaters Safety Grant	Grant	1-Time	1,131	1,131	-	-
Pierce County STOP VAWA (Violence Against Women Act) Training Grant	Grant	1-Time	1,661	1,661	-	-
Pierce County Phlebotomy Grant	Grant	1-Time	435	435	-	-
Washington State Patrol Phlebotomy Grant	Grant	1-Time	15,000	15,000	-	-
Office of Justice Programs Bulletproof Vest Partnership	Grant	1-Time	10,763	10,763	-	-
Grand Total - Debt Service Funds			\$ (220,000)	\$ (212,992)	\$ 831	\$ 1,080
Total - Fund 201 General Obligation Bond Debt Service			\$ (220,000)	\$ (220,000)	\$ 831	\$ 831
Reduce 2019 LTGO Bond Debt Service	Housekeeping	1-Time	(220,000)	(220,000)	-	-
Increase LED Street Light LOCAL Debt Service	Housekeeping	1-Time	-	-	831	831
Total - Fund 202 LID Debt Service			\$ -	\$ 7,008	\$ -	\$ 249
Earmark for Early Redemption & Fiscal Agent Fees	Housekeeping	1-Time	-	7,008	-	249
Total - Capital Improvement Project Funds			\$ 5,529,260	\$ 4,412,830	\$ (3,626,282)	\$ (2,610,282)
Total - Fund 301 Parks CIP			\$ 2,444,000	\$ 2,444,000	\$ (935,282)	\$ (935,282)
301.0003 Harry Todd Park Phase I Improvements (ADA, Dock, Bulkhead, Shoreline, Open Space) Funded by WWRP Grant \$580,000 and ALEA Grant \$500,000	Grant	1-Time	1,080,000	1,080,000	-	-
301.0003 Harry Todd Park Phase II Improvements (Waterfront) Remove grants funds anticipated \$600,000 Add transfer in from General Fund \$107,129 Add transfer in From REET Fund \$519,589	New	1-Time	-	-	26,718	26,718
301.0013 FSP & North Angle Lane Improvements Remove Duplicate Town of Steilacoom Contribution	Housekeeping	1-Time	(25,000)	(25,000)	-	-

**2019/2020 Mid-Biennium Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
301.0014 FSP/South Angle Lane Parking & Trail Improvements Funded by Transfer In From General Fund \$370,000 (includes \$20,000 from Oak Tree Mitigation Funds)	New	1-Time	370,000	370,000	-	-
301.0017 Playground Resurfacing Source is General Fund	New	1-Time	9,000	9,000	-	-
301.0031 FSP/Artificial Turf Infields Reduce funds anticipated by \$5,300 (the amount of State grant admin fees) Increase costs by \$10,000 Source is General Fund of \$15,300	New	1-Time	1,010,000	1,010,000	(1,000,000)	(1,000,000)
301.0032 Springbrook Park Expansion Source is Increase in State Legislative Funds	Grant	1-Time	-	-	38,000	38,000
Total - Fund 302 Transportation CIP			\$ 3,085,260	\$ 1,968,830	\$(2,691,000)	\$ (1,675,000)
302.0002 New LED Street Lights Source is General Fund	New	1-Time	100,000	100,000	-	-
302.0051 Lakewood Drive - Flett Creek to 74th Overlay Source is REET \$49,786 and SWM \$61,401	New	1-Time	111,187	111,187	-	-
302.0053 123rd St SW - Bridgeport Way to 47th Ave SW Street Project Source is General Fund \$80,214 / REET \$269,786	New	1-Time	350,000	350,000	-	-
302.0060 100th St SW & Lakewood Dr SW Traffic Signal Replacement Source is REET \$309,000 and SWM \$94,000	New	1-Time	403,000	403,000	-	-
302.0063 Colonial Center Plaza Reduce Project Costs \$742,357 (net of \$25,000 for new security cameras) Add TIB Grant \$300,000 Add Lakewood Water District Contribution \$69,720 Reduce SWM Contribution \$76,819 Reduce General Fund Contribution \$744,870 Reduce REET \$189,958	Housekeeping & New	1-Time	374,073	(742,357)	(1,016,000)	-
302.0065 SRTS Gravelly Lake Drive (Bridgeport to Steilacoom) Source is General Fund	New	1-Time	72,000	72,000	-	-
302.0134 Veterans Dr - Gravelly Lake Dr to American Lake Park Sidewalks Funded by WSDOT Grant Move Project from 2020 to 2019	Grant	1-Time	1,675,000	1,675,000	(1,675,000)	(1,675,000)
Total - Enterprise Funds			\$ 217,084	\$ 216,395	\$ 148,474	\$ 39,146
Total - Fund 401 Surface Water Management			\$ 217,084	\$ 216,395	\$ 148,474	\$ 39,146
Increase Storm Drainage Fees Revenue Estimate	Revenue	Ongoing	100,000	-	100,000	-
Increase Site Development Permit Fees Revenue Estimate	Revenue	Ongoing	13,000	-	-	-
American Lake Management District Source is DOE Grant \$75,000 / JBLM \$30,026 / Assessments \$23,766/year	New	1-Time & Ongoing	104,084	131,000	48,474	29,320
Colonial Plaza O&M	New	Ongoing	-	-	-	4,346
Transfer to Transportation CIP 302.0051 Lakewood Drive - Flett Creek to 74th Overlay	New	1-Time	-	61,401	-	-
Transfer to Transportation CIP 302.0060 100th St SW & Lakewood Drive SW Traffic Signal Replacement	New	1-Time	-	94,000	-	-

**2019/2020 Mid-Biennium Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2019		Year 2020	
			Revenue	Expenditure	Revenue	Expenditure
Transfer to Transportation CIP 302.0063 Colonial Plaza	New	1-Time	-	(76,819)	-	-
CH - Internal Service Charge LED Lighting Conversion	New	1-Time	-	1,554	-	3,108
CW - Internal Service Charge KnowBe4 City-Wide Cybersecurity Training	New	1-Time	-	516	-	-
CW - Internal Service Charge Additional Cybersecurity	New	1-Time & Ongoing	-	4,743	-	2,372
Total - Internal Service Funds			\$ 665,065	\$ 627,881	\$ 369,200	\$ 389,400
Total - Fund 501 Fleet & Equipment			\$ 56,184	\$ 19,000	\$ 66,800	\$ 87,000
PD - Replace Totaled Vehicle #40371 Funded by Reserves \$816 / Insurance Proceeds \$56,184	New	1-Time	56,184	57,000	-	-
PD - Replace Totaled Vehicle #40241 Funded by Insurance Proceeds \$57,000	New	1-Time	-	-	57,000	57,000
PD - Replace Vehicle # 40800 Due to Significant Damage from Collision Funded by Insurance Proceeds \$9,800 / Replacement Reserves \$20,200	New	1-Time	-	-	9,800	30,000
PD - Eliminate Adopted Budget Request Retain Passenger Van #42160 instead of surplus. Retain Trailer #42130 instead of replacing. Net cost savings is \$38,000.	Housekeeping	1-Time	-	(38,000)	-	-
Total - Fund 502 Property Management			\$ 36,500	\$ 36,500	\$ 49,000	\$ 49,000
CH - LED Lighting Conversion	New	1-Time	20,000	20,000	40,000	40,000
PD - Police Station Battery Backup Repair/Upgrade & Service Agreement 1-Time in 2019 / Ongoing in 2020	New	1-Time	6,500	6,500	9,000	9,000
PD - Police Station Generator Plug In	New	1-Time	10,000	10,000	-	-
Total - Fund 503 Information Technology			\$ 216,197	\$ 216,197	\$ 86,600	\$ 86,600
AD - Professional Services for Position Renumbering System	New	1-Time	6,400	6,400	-	-
CD - PALS Permitting System	New	1-Time & Ongoing	80,000	80,000	41,600	41,600
PK - Fiber Repair	New	1-Time	30,000	30,000	-	-
CW - KnowBe4 City-Wide Cybersecurity Training	New	1-Time	9,797	9,797	-	-
CW - Additional Cybersecurity 1-Time \$90,000 in 2019 / Ongoing \$45,000 in 2020	New	1-Time & Ongoing	90,000	90,000	45,000	45,000
Total - Fund 504 Risk Management			\$ 356,184	\$ 356,184	\$ 166,800	\$ 166,800
Claims Expense Offset by Insurance Recoveries	New	1-Time	300,000	300,000	100,000	100,000
Transfer to Fleet & Equipment Fund For Partial Funding of Replacement Totaled Police Vehicle #40371 Source is Insurance Proceeds	New	1-Time	56,184	56,184	-	-
Transfer to Fleet & Equipment Fund For Funding of Replacement Totaled Police Vehicle #40241 Source is Insurance Proceeds	New	1-Time	-	-	57,000	57,000
Transfer to Fleet & Equipment Fund For Partial Funding of Replacement Totaled Police Vehicle #40800 Source is Insurance Proceeds	New	1-Time	-	-	9,800	9,800

	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	Prop MidBien Adj	Prop Revised Budget	2020 Original Budget	2020 Revised Budget	Prop MidBien Adj	2020 Prop Revised Budget
(001) GENERAL FUND									
REVENUES:									
Taxes	\$28,837,365	\$27,734,900	\$27,734,900	\$758,000	\$28,492,900	\$27,970,400	\$27,970,400	\$634,500	\$28,604,900
Property Tax	6,910,944	7,110,000	7,110,000	50,000	7,160,000	7,202,400	7,202,400	197,600	7,400,000
Local Sales & Use Tax	10,978,014	9,852,600	9,852,600	950,000	10,802,600	9,951,100	9,951,100	678,900	10,630,000
Sales/Parks	631,395	608,700	608,700	30,000	638,700	620,900	620,900	30,000	650,900
Brokered Natural Gas Use Tax	41,558	30,000	30,000	10,000	40,000	30,000	30,000	10,000	40,000
Criminal Justice Sales Tax	1,133,354	1,089,400	1,089,400	55,000	1,144,400	1,111,200	1,111,200	55,000	1,166,200
Admissions Tax	545,816	496,000	496,000	-	496,000	496,000	496,000	-	496,000
Utility Tax	5,408,728	5,735,200	5,735,200	(330,000)	5,405,200	5,745,800	5,745,800	(330,000)	5,415,800
Leasehold Tax	5,901	12,000	12,000	(7,000)	5,000	12,000	12,000	(7,000)	5,000
Gambling Tax	3,181,655	2,801,000	2,801,000	-	2,801,000	2,801,000	2,801,000	-	2,801,000
Franchise Fees	4,035,453	4,108,800	4,108,800	103,600	4,212,400	4,232,100	4,232,100	103,600	4,335,700
Cable, Water, Sewer, Solid Waste	2,945,276	2,960,200	2,960,200	123,600	3,083,800	3,049,000	3,049,000	123,600	3,172,600
Tacoma Power	1,090,176	1,148,600	1,148,600	(20,000)	1,128,600	1,183,100	1,183,100	(20,000)	1,163,100
Development Service Fees	2,204,665	1,710,100	1,710,100	(432,600)	1,277,500	1,744,000	1,744,000	-	1,744,000
Building Permits	897,791	714,000	714,000	(287,600)	426,400	728,300	728,300	-	728,300
Other Building Permit Fees	492,983	310,200	310,200	(80,000)	230,200	316,400	316,400	-	316,400
Plan Review/Plan Check Fees	625,754	564,000	564,000	(100,000)	464,000	575,200	575,200	-	575,200
Other Zoning/Development Fees	188,137	121,900	121,900	35,000	156,900	124,100	124,100	-	124,100
Licenses & Permits	417,487	384,000	384,000	21,000	405,000	384,000	384,000	75,000	459,000
Business License	275,552	314,000	314,000	(54,000)	260,000	314,000	314,000	-	314,000
Alarm Permits & Fees	104,411	30,000	30,000	75,000	105,000	30,000	30,000	75,000	105,000
Animal Licenses	37,525	40,000	40,000	-	40,000	40,000	40,000	-	40,000
State Shared Revenues	1,195,471	1,255,900	1,255,900	(77,000)	1,178,900	1,255,900	1,255,900	(77,000)	1,178,900
Sales Tax Mitigation	10,006	-	-	-	-	-	-	-	-
Criminal Justice	158,293	154,000	154,000	-	154,000	154,000	154,000	-	154,000
Criminal Justice High Crime	231,905	318,800	318,800	(77,000)	241,800	318,800	318,800	(77,000)	241,800
Liquor Excise Tax	304,078	291,700	291,700	-	291,700	291,700	291,700	-	291,700
Liquor Board Profits	491,189	491,400	491,400	-	491,400	491,400	491,400	-	491,400
Intergovernmental	512,739	576,500	576,500	(66,002)	510,498	576,450	576,450	(81,103)	495,347
Police FBI & Other Misc	12,640	12,000	12,000	-	12,000	12,000	12,000	-	12,000
Police-Animal Svcs-Steilacoom	13,740	14,100	14,100	2,044	16,144	14,380	14,380	1,988	16,368
Police-Animal Svcs-Dupont	29,533	29,100	29,100	4,152	33,252	29,770	29,770	4,107	33,877
Police-South Sound 911 Background Investigations	19,593	4,000	4,000	15,000	19,000	3,000	3,000	-	3,000
Muni Court-University Place Contract	285,396	294,000	294,000	(140,679)	153,321	294,000	294,000	(140,679)	153,321
Muni Court-Town of Steilacoom Contract	111,537	114,900	114,900	40,376	155,276	114,900	114,900	40,376	155,276
Muni Court-City of Dupont	40,301	108,400	108,400	13,105	121,505	108,400	108,400	13,105	121,505

	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	Prop MidBien Adj	Prop Revised Budget	2020 Original Budget	2020 Revised Budget	Prop MidBien Adj	2020 Prop Revised Budget
(001) GENERAL FUND-continued									
Charges for Services & Fees	1,300,239	1,435,700	1,435,700	-	1,435,700	1,442,700	1,442,700	-	1,442,700
Parks & Recreation Fees	250,101	278,700	278,700	-	278,700	288,700	288,700	-	288,700
Police - Various Contracts	15,507	7,000	7,000	-	7,000	7,000	7,000	-	7,000
Police - Towing Impound Fees	10,300	15,000	15,000	-	15,000	12,000	12,000	-	12,000
Police - Extra Duty	655,726	775,000	775,000	-	775,000	775,000	775,000	-	775,000
Police - Western State Hospital Community Policing	366,750	355,500	355,500	-	355,500	355,500	355,500	-	355,500
Other	1,855	4,500	4,500	-	4,500	4,500	4,500	-	4,500
Fines & Forfeitures	1,626,872	1,560,900	1,560,900	25,700	1,586,600	1,560,900	1,560,900	(77,500)	1,483,400
Municipal Court	798,411	860,900	860,900	(74,300)	786,600	860,900	860,900	(77,500)	783,400
Photo Infraction	828,460	700,000	700,000	100,000	800,000	700,000	700,000	-	700,000
Miscellaneous/Interest/Other	325,024	133,700	133,700	119,546	253,246	133,700	133,700	9,264	142,964
Interest Earnings	130,742	68,000	68,000	60,000	128,000	68,000	68,000	-	68,000
Penalties & Interest - Taxes	77,122	15,200	15,200	45,000	60,200	15,200	15,200	-	15,200
Miscellaneous/Other	117,160	50,500	50,500	14,546	65,046	50,500	50,500	9,264	59,764
Interfund Transfers	284,700	284,700	284,700	-	284,700	284,700	284,700	-	284,700
Transfers In - Fund 401 SWM	284,700	284,700	284,700	-	284,700	284,700	284,700	-	284,700
Subtotal Operating Revenues	\$40,740,015	\$39,185,200	\$39,185,200	\$452,244	\$39,637,444	\$39,584,850	\$39,584,850	\$586,761	\$40,171,611
% Revenue Change over Prior Year	4.48%	-3.82%	-3.82%		-2.71%	1.02%	1.02%		1.35%
EXPENDITURES:									
City Council	122,436	136,853	136,853	5,345	142,198	136,853	136,853	18,220	155,073
Legislative	122,436	133,403	133,403	5,345	138,748	133,403	133,403	18,220	151,623
Sister City	-	3,450	3,450	-	3,450	3,450	3,450	-	3,450
City Manager	706,432	706,338	719,321	5,000	724,321	716,460	729,443	5,000	734,443
Executive	559,533	558,090	571,073	5,000	576,073	563,586	576,569	5,000	581,569
Communications	146,899	148,248	148,248	-	148,248	152,874	152,874	-	152,874
Municipal Court	2,050,968	2,126,507	2,126,798	-	2,126,798	2,158,419	2,158,709	-	2,158,709
Judicial Services (Includes Veterans Court Grant Match)	1,092,375	1,078,653	1,078,944	-	1,078,944	1,099,223	1,099,513	-	1,099,513
Professional Services	652,000	656,400	656,400	-	656,400	658,400	658,400	-	658,400
Probation & Detention	306,592	391,454	391,454	-	391,454	400,796	400,796	-	400,796
Administrative Services	1,731,553	1,811,960	1,812,892	3,000	1,815,892	1,863,255	1,864,186	46,131	1,910,317
Finance	1,166,248	1,222,733	1,223,571	-	1,223,571	1,254,474	1,255,312	-	1,255,312
Information Technology & I/S Charges to be Allocated		-	-	-	-	-	-	39,131	39,131
Human Resources	565,305	589,227	589,320	3,000	592,320	608,781	608,874	7,000	615,874
Legal	1,699,409	1,708,980	1,709,272	-	1,709,272	1,681,540	1,681,831	-	1,681,831
Civil Legal Services	1,087,523	926,805	927,039	-	927,039	950,693	950,926	-	950,926
Criminal Prosecution Services	240,632	344,890	344,890	-	344,890	351,722	351,722	-	351,722
City Clerk	287,036	282,285	282,343	-	282,343	289,125	289,183	-	289,183
Election	84,219	155,000	155,000	-	155,000	90,000	90,000	-	90,000

	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	Prop MidBien Adj	Prop Revised Budget	2020 Original Budget	2020 Revised Budget	Prop MidBien Adj	2020 Prop Revised Budget
(001) GENERAL FUND-continued									
Community & Economic Development	2,073,063	2,183,606	2,183,978	33,500	2,217,478	2,223,800	2,224,173	121,600	2,345,773
Current Planning	659,093	705,298	705,438	-	705,438	721,574	721,714	-	721,714
Long Range Planning	192,837	213,664	213,733	-	213,733	217,368	217,438	-	217,438
Building	1,035,962	1,079,013	1,079,152	33,500	1,112,652	1,093,347	1,093,487	121,600	1,215,087
Economic Development	185,169	185,631	185,654	-	185,654	191,511	191,535	-	191,535
Parks, Recreation & Community Services	2,718,160	2,935,191	2,958,533	65,800	3,024,333	2,821,605	2,844,948	79,586	2,924,534
Human Services	418,594	435,596	435,596	-	435,596	436,099	436,099	-	436,099
Administration	301,174	315,474	315,613	-	315,613	316,462	316,601	-	316,601
Recreation	405,448	412,721	412,721	44,300	457,021	422,141	422,141	-	422,141
Senior Services	236,627	237,607	237,607	-	237,607	241,021	241,021	-	241,021
Parks Facilities	500,484	522,442	531,505	2,500	534,005	504,716	513,780	39,136	552,916
Fort Steilacoom Park	672,444	774,459	788,552	19,000	807,552	675,795	689,888	19,000	708,888
Street Landscape Maintenance	183,388	236,892	236,938	-	236,938	225,371	225,418	21,450	246,868
Police	24,469,816	24,747,028	24,919,595	264,546	25,184,141	25,369,543	25,553,034	248,704	25,801,738
Command	4,596,657	4,355,472	4,481,027	-	4,481,027	3,882,300	4,015,324	9,000	4,024,324
Jail Service	633,754	700,000	700,000	250,000	950,000	700,000	700,000	250,000	950,000
Dispatch Services/SS911	2,118,919	2,068,490	2,068,490	-	2,068,490	2,068,490	2,068,490	(19,560)	2,048,930
Investigations	3,385,410	4,394,040	4,394,040	-	4,394,040	4,717,513	4,717,513	-	4,717,513
Patrol	7,764,555	7,428,622	7,428,622	-	7,428,622	7,999,003	7,999,003	-	7,999,003
Special Units	913,301	110,850	110,851	-	110,851	110,850	110,857	-	110,857
SWAT/SRT	124,032	116,054	116,054	-	116,054	118,176	118,176	-	118,176
Neighborhood Policing Unit (Formerly Crime Prevention)	1,114,361	1,289,583	1,289,583	-	1,289,583	1,371,776	1,371,776	-	1,371,776
Contracted Services (Extra Duty, offset by Revenue)	951,870	775,000	775,000	-	775,000	775,000	775,000	-	775,000
Community Safety Resource Team (CSRT)	421,180	384,550	387,405	-	387,405	389,286	393,609	-	393,609
Training	286,671	771,219	771,219	-	771,219	799,837	799,837	-	799,837
Traffic Policing	869,386	1,239,680	1,242,535	-	1,242,535	1,313,271	1,317,593	-	1,317,593
Property Room	249,181	274,310	274,310	14,546	288,856	281,262	281,262	9,264	290,526
Reimbursements	301,055	109,152	120,322	-	120,322	109,905	114,227	-	114,227
Emergency Management	72,620	38,040	38,040	-	38,040	38,040	38,040	-	38,040
Animal Control	280,958	301,966	332,097	-	332,097	304,834	342,327	-	342,327
Road & Street/Camera Enforcement	385,906	390,000	390,000	-	390,000	390,000	390,000	-	390,000
Non-Departmental	127,456	133,960	133,960	-	133,960	133,960	133,960	-	133,960
Citywide	127,456	133,960	133,960	-	133,960	133,960	133,960	-	133,960
Interfund Transfers	1,791,977	1,867,246	1,867,246	33,500	1,900,746	1,877,774	1,877,774	46,820	1,924,594
Transfer to Fund 101 Street O&M	1,358,130	1,390,040	1,390,040	33,500	1,423,540	1,402,118	1,402,118	45,989	1,448,107
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	-	35,000	35,000	35,000	-	35,000
Transfer to Fund 201 GO Bond Debt Service	398,847	442,206	442,206	-	442,206	440,656	440,656	831	441,487
Subtotal Operating Expenditures	\$37,491,270	\$38,357,670	\$38,568,448	\$410,691	\$38,979,139	\$38,983,209	\$39,204,911	\$566,061	\$39,770,972
% Expenditure Change over Prior Year	6.22%	2.31%	2.87%		3.97%	1.63%	1.65%		2.03%
OPERATING INCOME (LOSS)	\$3,248,745	\$827,530	\$616,752	\$41,553	\$658,305	\$601,641	\$379,939	\$20,700	\$400,639
As a % of Operating Expenditures	8.67%	2.16%	1.60%		1.69%	1.54%	0.97%		1.01%

	2018	2019				2020			
	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	Prop MidBien Adj	Prop Revised Budget	2020 Original Budget	2020 Revised Budget	Prop MidBien Adj	2020 Prop Revised Budget
(001) GENERAL FUND-continued									
<i>OTHER FINANCING SOURCES:</i>									
Grants, Donations/Contrib, 1-Time	423,455	140,750	550,469	61,900	612,369	140,750	278,260	110,000	388,260
Contributions/Donations/Other	171,941	140,750	152,750	(48,100)	104,650	140,750	140,750	-	140,750
Grants	251,514	-	397,719	110,000	507,719	-	137,510	110,000	247,510
Transfers In	16,000	-	-	-	-	-	-	-	-
Transfer In - Fund 501 Fleet & Equipment	16,000	-	-	-	-	-	-	-	-
Subtotal Other Financing Sources	\$439,455	\$140,750	\$550,469	\$61,900	\$612,369	\$140,750	\$278,260	\$110,000	\$388,260
<i>OTHER FINANCING USES:</i>									
Capital & Other 1-Time	1,756,983	558,728	2,180,046	405,342	2,585,388	174,826	312,336	249,284	561,620
Municipal Court	78,647	18,553	121,680	-	121,680	9,240	9,240	-	9,240
City Council	4,218	-	-	-	-	-	-	-	-
City Manager	9,817	4,453	25,751	45,000	70,751	2,217	2,218	-	2,218
Administrative Services	21,310	20,311	47,080	14,440	61,520	11,371	11,371	1,000	12,371
IT 6-Year Strategic Plan & I/S Charges to be Allocated	-	-	-	104,176	104,176	-	-	34,784	34,784
Legal/Clerk	165,623	18,553	96,715	-	96,715	9,240	9,240	-	9,240
Community & Economic Development	249,841	58,211	954,708	111,226	1,065,934	46,289	46,289	103,500	149,789
Parks, Recreation & Community Services	38,310	111,670	181,722	114,000	295,722	10,718	10,717	110,000	120,717
Police	1,189,217	326,977	752,391	16,500	768,891	85,751	223,261	-	223,261
Interfund Transfers	2,235,910	952,101	1,670,853	440,364	2,111,217	956,417	956,417	(247,216)	709,201
Transfer Out - Fund 101 Street O&M	-	72,101	195,853	232,267	428,120	76,417	76,417	(47,892)	28,525
Transfer Out - Fund 102 Street Capital	-	-	-	-	-	-	-	-	-
Transfer Out - Fund 105 Property Abatement/Rental Housing	215,000	50,000	50,000	-	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 106 Public Art	-	-	100,000	-	100,000	-	-	-	-
Transfer Out - Fund 192 SSMCP	50,000	50,000	50,000	-	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 301 Parks CIP	925,275	80,000	105,000	394,300	499,300	80,000	80,000	107,129	187,129
Transfer Out - Fund 302 Transportation CIP	1,045,635	700,000	1,170,000	(186,203)	983,797	700,000	700,000	(306,453)	393,547
Subtotal Other Financing Uses	\$3,992,893	\$1,510,829	\$3,850,899	\$845,706	\$4,696,605	\$1,131,243	\$1,268,753	\$2,068	\$1,270,821
Total Revenues and Other Sources	\$41,179,470	\$39,325,950	\$39,735,669	\$514,144	\$40,249,813	\$39,725,600	\$39,863,110	\$696,761	\$40,559,871
Total Expenditures and other Uses	\$41,484,163	\$39,868,499	\$42,419,347	\$1,256,397	\$43,675,744	\$40,114,458	\$40,473,664	\$568,129	\$41,041,793
Beginning Fund Balance:	\$9,152,227	\$5,798,575	\$8,847,534	\$0	\$8,847,534	\$5,256,028	\$6,163,856	(\$742,253)	\$5,421,603
Ending Fund Balance:	\$8,847,534	\$5,256,026	\$6,163,856	(\$742,253)	\$5,421,603	\$4,867,170	\$5,553,302	(\$613,621)	\$4,939,681
Ending Fund Balance as a % of Gen/Street Operating Revenues	21.2%	13.1%	15.3%		13.3%	12.0%	13.7%		12.0%
Reserve - Total Target 12% of Gen/Street Operating Revenues	\$5,011,691	\$4,819,212	\$4,819,212		\$4,873,481	\$4,867,170	\$4,867,170		\$4,937,581
2% Contingency Reserves	\$835,282	\$803,202	\$803,202		\$812,247	\$811,195	\$811,195		\$822,930
5% General Fund Reserves	\$2,088,205	\$2,008,005	\$2,008,005		\$2,030,617	\$2,027,988	\$2,027,988		\$2,057,326
5% Strategic Reserves	\$2,088,205	\$2,008,005	\$2,008,005		\$2,030,617	\$2,027,988	\$2,027,988		\$2,057,326
Unreserved / (12% Adopted Reserves Shortfall):	\$3,835,843	\$436,814	\$1,344,644		\$548,122	\$0	\$686,132		\$2,100

ORDINANCE NO.

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting the 2019/2020 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2019/2020 fiscal biennium have been prepared and filed on October 1, 2018 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 5, 2018, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 700 on November 19, 2018 implementing the 2019/2020 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 707 on May 6, 2019 implementing the 2019 Carry Forward Budget Adjustment;

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2019/2020 Biennial Budget as a result of the mid-biennial review; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2019/2020 Mid-Biennium Budget Adjustment on November 4, 2019.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The 2019/2020 Biennial Budget, as set forth in Ordinance 707, Section 1 and as shown in Exhibits A1 (Current Adopted Budget by Fund – Year 2019) and B1 (Current Adopted Budget by Fund – Year 2020), is amended to adopt the revised budget for the 2019/2020 biennium in the amounts and for the purposes as shown on Exhibits A2 (Revised Budget by Fund – Year 2019) and B2 (Revised Budget by Fund – Year 2020).

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2019 and 2020 and five (5) days after publication as required by law.

ADOPTED by the City Council this 18th day of November, 2019.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A1
CURRENT ADOPTED BUDGET BY FUND - YEAR 2019
Per ordinance 707 Adopted May 6, 2019

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 8,049,087	\$ 4,993,686	\$ 13,042,773	\$ 48,054,532	\$ 3,837,599	\$ 51,892,131	\$ 49,629,692	\$ 7,344,754	\$ 56,974,446	\$ 7,960,458
001 General	\$ 5,798,575	\$ 3,048,961	\$ 8,847,536	\$ 39,325,950	\$ 409,719	\$ 39,735,669	\$ 39,868,497	\$ 2,550,849	\$ 42,419,346	\$ 6,163,859
101 Street	-	-	-	2,439,541	123,752	2,563,293	2,439,541	123,752	2,563,293	-
102 Real Estate Excise Tax	83,000	626,417	709,417	1,700,000	-	1,700,000	1,783,000	200,000	1,983,000	426,417
103 Transportation Benefit District	-	141,325	141,325	814,000	-	814,000	814,000	109,000	923,000	32,325
104 Hotel/Motel Lodging Tax Fund	1,049,220	115,984	1,165,204	800,000	-	800,000	1,049,220	-	1,049,220	915,984
105 Property Abatement/RHSP	-	468,879	468,879	338,600	40,000	378,600	338,600	508,879	847,479	-
106 Public Art	-	24,886	24,886	15,000	100,000	115,000	15,000	124,886	139,886	-
180 Narcotics Seizure	-	316,361	316,361	60,500	27,343	87,843	60,500	343,704	404,204	-
181 Felony Seizure	-	15,045	15,045	-	-	-	-	15,045	15,045	-
182 Federal Seizure	-	-	-	9,600	-	9,600	9,600	-	9,600	-
190 CDBG	-	53,916	53,916	565,000	1,822,863	2,387,863	565,000	1,876,779	2,441,779	-
191 Neighborhood Stabilization Progr	-	88,632	88,632	8,500	66,500	75,000	8,500	155,132	163,632	-
192 OEA Grant/SSMCP	-	73,702	73,702	277,100	905,598	1,182,698	277,100	934,186	1,211,286	45,114
195 Public Safety Grants	-	-	-	105,306	165,173	270,479	105,306	165,173	270,479	-
201 GO Bond Debt Service	-	-	-	626,206	200,000	826,206	626,206	200,000	826,206	-
202 LID Debt Service	-	67,726	67,726	197,600	(23,349)	174,251	197,600	37,369	234,969	7,008
204 Sewer Project Debt	991,245	(50,788)	940,457	771,629	-	771,629	1,472,022	-	1,472,022	240,064
251 LID Guaranty	127,047	2,640	129,687	-	-	-	-	-	-	129,687
Capital Project Funds:	\$ 1,040,629	\$ 4,929,027	\$ 5,969,656	\$ 13,297,960	\$ 5,702,253	\$ 19,000,213	\$ 10,266,390	\$ 10,111,293	\$ 20,377,683	\$ 4,592,186
301 Parks CIP	-	1,492,523	1,492,523	2,605,000	1,230,901	3,835,901	1,725,000	2,926,871	4,651,871	676,553
302 Transportation CIP	300,000	3,243,423	3,543,423	8,848,570	3,843,258	12,691,828	6,655,000	6,993,052	13,648,052	2,587,199
311 Sewer Project CIP	28,239	89,987	118,226	1,844,390	628,094	2,472,484	1,174,000	88,276	1,262,276	1,328,434
312 Sanitary Sewer Connection	712,390	103,094	815,484	-	-	-	712,390	103,094	815,484	-
Enterprise Fund:	\$ 2,155,074	\$ 1,445,097	\$ 3,600,171	\$ 3,777,800	\$ 330,000	\$ 4,107,800	\$ 3,853,997	\$ 1,336,362	\$ 5,190,359	\$ 2,517,612
401 Surface Water Management	2,155,074	1,445,097	3,600,171	3,777,800	330,000	4,107,800	3,853,997	1,336,362	5,190,359	2,517,612
Internal Service Funds:	\$ 5,168,715	\$ (749,799)	\$ 4,418,916	\$ 6,033,097	\$ 1,617,868	\$ 7,650,965	\$ 5,906,452	\$ 1,068,354	\$ 6,974,806	\$ 5,095,075
501 Fleet & Equipment	4,787,279	(951,501)	3,835,778	1,688,521	905,204	2,593,725	1,660,720	182,779	1,843,499	4,586,004
502 Property Management	316,436	176,702	493,138	777,111	-	777,111	745,111	172,911	918,022	352,227
503 Information Technology	65,000	25,000	90,000	1,982,806	682,664	2,665,470	1,915,962	682,664	2,598,626	156,844
504 Risk Management	-	-	-	1,584,659	30,000	1,614,659	1,584,659	30,000	1,614,659	-
Total All Funds	\$ 16,413,505	\$ 10,618,011	\$ 27,031,516	\$ 71,163,389	\$ 11,487,720	\$ 82,651,109	\$ 69,656,531	\$ 19,860,763	\$ 89,517,294	\$ 20,165,331

EXHIBIT A2
REVISED BUDGET BY FUND - YEAR 2019
Per Proposed Mid-Biennium Adjustment

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 13,042,773	\$ 1,339,865	\$ 14,382,638	\$ 51,892,131	\$ 7,967,038	\$ 59,859,169	\$ 56,974,446	\$ 8,994,460	\$ 65,968,906	\$ 8,272,901
001 General	\$ 8,847,536	\$ (0)	\$ 8,847,536	\$ 39,735,669	\$ 514,144	\$ 40,249,813	\$ 42,419,346	\$ 1,256,397	\$ 43,675,743	\$ 5,421,606
101 Street	-	-	-	2,563,293	265,767	2,829,060	2,563,293	265,767	2,829,060	-
102 Real Estate Excise Tax	709,417	-	709,417	1,700,000	550,000	2,250,000	1,983,000	928,161	2,911,161	48,256
103 Transportation Benefit District	141,325	-	141,325	814,000	-	814,000	923,000	-	923,000	32,325
104 Hotel/Motel Lodging Tax Fund	1,165,204	-	1,165,204	800,000	100,000	900,000	1,049,220	-	1,049,220	1,015,984
105 Property Abatement/RHSP	468,879	-	468,879	378,600	-	378,600	847,479	-	847,479	-
106 Public Art	24,886	-	24,886	115,000	-	115,000	139,886	-	139,886	-
180 Narcotics Seizure	316,361	-	316,361	87,843	-	87,843	404,204	-	404,204	-
181 Felony Seizure	15,045	-	15,045	-	6,035	6,035	15,045	6,035	21,080	-
182 Federal Seizure	-	-	-	9,600	-	9,600	9,600	-	9,600	-
190 CDBG	53,916	1,339,865	1,393,781	2,387,863	-	2,387,863	2,441,779	-	2,441,779	1,339,865
191 Neighborhood Stabilization Progr	88,632	-	88,632	75,000	-	75,000	163,632	-	163,632	-
192 OEA Grant/SSMCP	73,702	-	73,702	1,182,698	6,689,027	7,871,725	1,211,286	6,689,027	7,900,313	45,114
195 Public Safety Grants	-	-	-	270,479	62,065	332,544	270,479	62,065	332,544	-
201 GO Bond Debt Service	-	-	-	826,206	(220,000)	606,206	826,206	(220,000)	606,206	-
202 LID Debt Service	67,726	(0)	67,726	174,251	-	174,251	234,969	7,008	241,977	-
204 Sewer Project Debt	940,457	-	940,457	771,629	-	771,629	1,472,022	-	1,472,022	240,064
251 LID Guaranty	129,687	-	129,687	-	-	-	-	-	-	129,687
Capital Project Funds:	\$ 5,969,656	\$ -	\$ 5,969,656	\$ 19,000,213	\$ 5,529,260	\$ 24,529,473	\$ 20,377,683	\$ 4,412,830	\$ 24,790,513	\$ 5,708,616
301 Parks CIP	1,492,523	-	1,492,523	3,835,901	2,444,000	6,279,901	4,651,871	2,444,000	7,095,871	676,553
302 Transportation CIP	3,543,423	-	3,543,423	12,691,828	3,085,260	15,777,088	13,648,052	1,968,830	15,616,882	3,703,629
311 Sewer Project CIP	118,226	-	118,226	2,472,484	-	2,472,484	1,262,276	-	1,262,276	1,328,434
312 Sanitary Sewer Connection	815,484	-	815,484	-	-	-	815,484	-	815,484	-
Enterprise Fund:	\$ 3,600,171	\$ -	\$ 3,600,171	\$ 4,107,800	\$ 217,084	\$ 4,324,884	\$ 5,190,359	\$ 216,395	\$ 5,406,754	\$ 2,518,301
401 Surface Water Management	3,600,171	-	3,600,171	4,107,800	217,084	4,324,884	5,190,359	216,395	5,406,754	2,518,301
Internal Service Funds:	\$ 4,418,916	\$ -	\$ 4,418,916	\$ 7,650,965	\$ 665,065	\$ 8,316,030	\$ 6,974,806	\$ 627,881	\$ 7,602,687	\$ 5,132,259
501 Fleet & Equipment	3,835,778	-	3,835,778	2,593,725	56,184	2,649,909	1,843,499	19,000	1,862,499	4,623,188
502 Property Management	493,138	-	493,138	777,111	36,500	813,611	918,022	36,500	954,522	352,227
503 Information Technology	90,000	-	90,000	2,665,470	216,197	2,881,667	2,598,626	216,197	2,814,823	156,844
504 Risk Management	-	-	-	1,614,659	356,184	1,970,843	1,614,659	356,184	1,970,843	-
Total All Funds	27,031,516	\$ 1,339,865	\$28,371,381	\$ 82,651,109	\$ 14,378,447	\$97,029,556	\$ 89,517,294	\$ 14,251,566	\$103,768,860	\$ 21,632,077

EXHIBIT B1
CURRENT ADOPTED BUDGET BY FUND - YEAR 2020
Per ordinance 707 Adopted May 6, 2019

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 6,473,927	\$ 1,486,531	\$ 7,960,458	\$ 49,183,405	\$ 409,531	\$ 49,592,936	\$ 49,321,340	\$ 868,978	\$ 50,190,318	\$ 7,363,076
001 General	5,256,028	907,831	6,163,859	39,725,600	137,510	39,863,110	40,114,458	359,206	40,473,664	5,553,305
101 Street	-	-	-	2,455,935	-	2,455,935	2,455,935	-	2,455,935	-
102 Real Estate Excise Tax	-	426,417	426,417	1,700,000	-	1,700,000	1,700,000	238,000	1,938,000	188,417
103 Transportation Benefit District	-	32,325	32,325	814,000	-	814,000	814,000	-	814,000	32,325
104 Hotel/Motel Lodging Tax Fund	800,000	115,984	915,984	800,000	-	800,000	800,000	-	800,000	915,984
105 Property Abatement/RHSP	-	-	-	328,800	-	328,800	328,800	-	328,800	-
106 Public Art	-	-	-	15,000	-	15,000	15,000	-	15,000	-
180 Narcotics Seizure	-	-	-	70,000	-	70,000	70,000	-	70,000	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	39,600	-	39,600	39,600	-	39,600	-
190 CDBG	-	-	-	560,000	-	560,000	560,000	-	560,000	-
191 Neighborhood Stabilization Prog	-	-	-	24,700	-	24,700	24,700	-	24,700	-
192 OEA Grant/SSMCP	-	45,114	45,114	277,100	-	277,100	277,100	-	277,100	45,114
195 Public Safety Grants	-	-	-	130,037	-	130,037	130,037	-	130,037	-
201 GO Bond Debt Service	-	-	-	1,250,656	300,000	1,550,656	1,250,656	300,000	1,550,656	-
202 LID Debt Service	-	7,008	7,008	203,500	(27,979)	175,521	203,500	(28,228)	175,272	7,257
204 Sewer Project Debt	290,852	(50,788)	240,064	788,477	-	788,477	537,554	-	537,554	490,987
251 LID Guaranty	127,047	2,640	129,687	-	-	-	-	-	-	129,687
Capital Project Funds:	\$ 4,072,199	\$ 519,987	\$ 4,592,186	\$ 15,878,700	\$ (367,000)	\$ 15,511,700	\$ 18,303,000	\$ (617,000)	\$ 17,686,000	\$ 2,417,886
301 Parks CIP	880,000	(203,447)	676,553	2,980,000	-	2,980,000	3,860,000	(250,000)	3,610,000	46,553
302 Transportation CIP	2,493,570	93,629	2,587,199	12,703,700	(367,000)	12,336,700	14,320,000	(367,000)	13,953,000	970,899
311 Sewer Project CIP	698,629	629,805	1,328,434	195,000	-	195,000	123,000	-	123,000	1,400,434
312 Sanitary Sewer Connection	-	-	-	-	-	-	-	-	-	-
Enterprise Fund:	\$ 2,078,878	\$ 438,735	\$ 2,517,613	\$ 3,954,900	\$ -	\$ 3,954,900	\$ 5,143,366	\$ -	\$ 5,143,366	\$ 1,329,147
401 Surface Water Management	2,078,878	438,735	2,517,613	3,954,900	-	3,954,900	5,143,366	-	5,143,366	1,329,147
Internal Service Funds:	\$ 5,295,360	\$ (200,285)	\$ 5,095,075	\$ 5,034,796	\$ 131,000	\$ 5,165,796	\$ 5,559,252	\$ 76,100	\$ 5,635,352	\$ 4,625,519
501 Fleet & Equipment	4,815,080	(229,076)	4,586,004	755,720	-	755,720	1,352,020	(54,900)	1,297,120	4,044,604
502 Property Management	348,436	3,791	352,227	778,684	-	778,684	773,684	-	773,684	357,227
503 Information Technology	131,844	25,000	156,844	1,915,733	126,000	2,041,733	1,848,889	126,000	1,974,889	223,688
504 Risk Management	-	-	-	1,584,659	5,000	1,589,659	1,584,659	5,000	1,589,659	-
Total All Funds	17,920,364	\$ 2,244,968	\$20,165,332	\$ 74,051,801	\$ 173,531	\$74,225,332	\$ 78,326,958	\$ 328,078	\$78,655,036	\$ 15,735,628

EXHIBIT B2
REVISED BUDGET BY FUND - YEAR 2020
Per Proposed Mid-Biennium Adjustment

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 7,960,458	\$ 312,443	\$ 8,272,901	\$ 49,592,936	\$ 695,689	\$ 50,288,625	\$ 50,190,318	\$ 389,598	\$ 50,579,916	\$ 7,981,610
001 General	6,163,859	(742,253)	5,421,606	39,863,110	696,761	40,559,871	40,473,664	568,129	41,041,793	4,939,684
101 Street	-	-	-	2,455,935	(1,903)	2,454,032	2,455,935	(1,903)	2,454,032	-
102 Real Estate Excise Tax	426,417	(378,161)	48,256	1,700,000	-	1,700,000	1,938,000	(189,958)	1,748,042	214
103 Transportation Benefit District	32,325	-	32,325	814,000	-	814,000	814,000	-	814,000	32,325
104 Hotel/Motel Lodging Tax Fund	915,984	100,000	1,015,984	800,000	-	800,000	800,000	12,250	812,250	1,003,734
105 Property Abatement/RHSP	-	-	-	328,800	-	328,800	328,800	-	328,800	-
106 Public Art	-	-	-	15,000	-	15,000	15,000	-	15,000	-
180 Narcotics Seizure	-	-	-	70,000	-	70,000	70,000	-	70,000	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	39,600	-	39,600	39,600	-	39,600	-
190 CDBG	-	1,339,865	1,339,865	560,000	-	560,000	560,000	-	560,000	1,339,865
191 Neighborhood Stabilization Program	-	-	-	24,700	-	24,700	24,700	-	24,700	-
192 OEA Grant/SSMCP	45,114	-	45,114	277,100	-	277,100	277,100	-	277,100	45,114
195 Public Safety Grants	-	-	-	130,037	-	130,037	130,037	-	130,037	-
201 GO Bond Debt Service	-	-	-	1,550,656	831	1,551,487	1,550,656	831	1,551,487	-
202 LID Debt Service	7,008	(7,008)	-	175,521	-	175,521	175,272	249	175,521	-
204 Sewer Project Debt	240,064	-	240,064	788,477	-	788,477	537,554	-	537,554	490,987
251 LID Guaranty	129,687	-	129,687	-	-	-	-	-	-	129,687
Capital Project Funds:	\$ 4,592,186	\$ 1,116,430	\$ 5,708,616	\$ 15,511,700	\$ (3,626,282)	\$ 11,885,418	\$ 17,686,000	\$ (2,610,282)	\$ 15,075,718	\$ 2,518,316
301 Parks CIP	676,553	-	676,553	2,980,000	(935,282)	2,044,718	3,610,000	(935,282)	2,674,718	46,553
302 Transportation CIP	2,587,199	1,116,430	3,703,629	12,336,700	(2,691,000)	9,645,700	13,953,000	(1,675,000)	12,278,000	1,071,329
311 Sewer Project CIP	1,328,434	-	1,328,434	195,000	-	195,000	123,000	-	123,000	1,400,434
312 Sanitary Sewer Connection	-	-	-	-	-	-	-	-	-	-
Enterprise Fund:	\$ 2,517,613	\$ 688	\$ 2,518,301	\$ 3,954,900	\$ 148,474	\$ 4,103,374	\$ 5,143,366	\$ 39,146	\$ 5,182,512	\$ 1,439,163
401 Surface Water Management	2,517,613	688	2,518,301	3,954,900	148,474	4,103,374	5,143,366	39,146	5,182,512	1,439,163
Internal Service Funds:	\$ 5,095,075	\$ 37,184	\$ 5,132,259	\$ 5,165,796	\$ 369,200	\$ 5,534,996	\$ 5,635,352	\$ 389,400	\$ 6,024,752	\$ 4,642,503
501 Fleet & Equipment	4,586,004	37,184	4,623,188	755,720	66,800	822,520	1,297,120	87,000	1,384,120	4,061,588
502 Property Management	352,227	-	352,227	778,684	49,000	827,684	773,684	49,000	822,684	357,227
503 Information Technology	156,844	-	156,844	2,041,733	86,600	2,128,333	1,974,889	86,600	2,061,489	223,688
504 Risk Management	-	-	-	1,589,659	166,800	1,756,459	1,589,659	166,800	1,756,459	-
Total All Funds	20,165,332	\$ 1,466,745	\$21,632,077	\$ 74,225,332	\$ (2,412,919)	\$71,812,413	\$ 78,655,036	\$ (1,792,138)	\$76,862,898	\$ 16,581,592

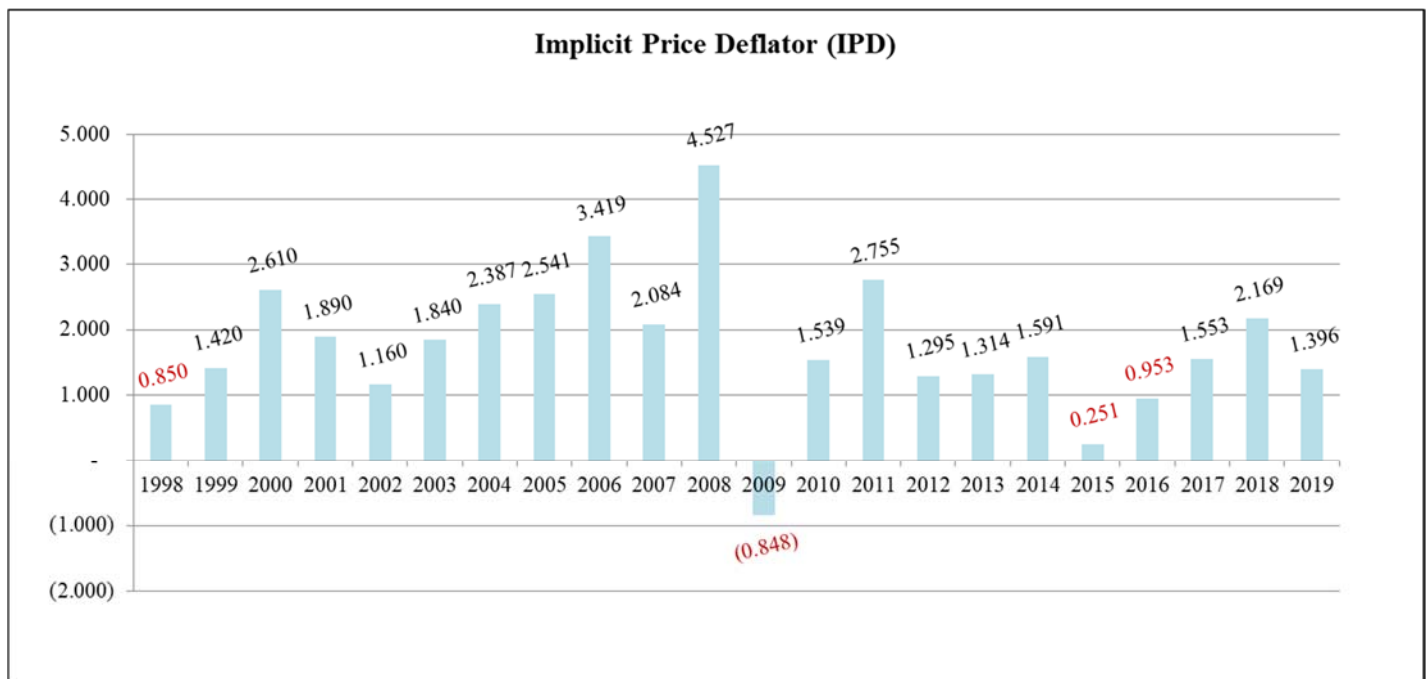


To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager *John J. Caulfield*
Date: November 4, 2019
Subject: Public Hearing - 2020 Property Tax Levy

INTRODUCTION

Washington state law requires cities to hold a public hearing on possible increases in the property tax revenues to be held prior to the time the city levies the taxes. The hearing must be held in November in order to provide the County with the information by November 30. A public hearing has been scheduled for November 4 for this purpose. Adoption of the property tax levy ordinance is also scheduled for November 18.

Per state statute, the City is authorized to increase its property tax annually up to the lesser of Implicit Price Deflator (IPD) or one percent (1%). The inflation rate for 2018-2019 (as of August 29, 2019) is 1.396%, which means all local governments in Washington may increase their property taxes by 1% for 2020 without adopting a substantial need ordinance. The August data release is the final federal release before the September 25 statutory deadline listed in RCW 84.55.005.



ANALYSIS

The following tables below provides a summary comparison of assessed value, city levy rate and city property tax levy and detailed calculation used for the City's property tax levy amounts being considered for collection in 2020

	2019	2020 Estimate (1% Increase)	Change	
			\$	%
Assessed Value	\$6,929,745,386	\$7,590,118,362	\$660,372,976	9.5%
City Levy Rate	\$1.03	\$0.97	-\$0.0584	-5.7%
City Property Tax Levy *	\$7,160,859	\$7,399,644	\$238,785	3.3%

* The City Property Tax Levy increase of 3.3% includes the 1% increase plus new construction, administrative refunds and increase in state-assessed property.

According to the Pierce County Assessor-Treasurer's office, the City's total assessed value for 2019 property tax collection is estimated to be \$7,590,118,362, which represents a 9.5% or \$660,372,976 increase from the City's total assessed value for 2019 property tax collection of \$6,929,745,386.

Tax Calculation Factor	Tax Levy
Base Levy Amount (Highest Lawful Regular Tax)	\$7,140,531
1% Increase	\$71,405
New Construction Estimate	\$64,986
Administrative Refunds	\$23,372
Subtotal	\$7,300,294
Increase from State-Assessed Property (2020 Estimate Based on 2019 Actual)	\$99,350
Total Preliminary 2019 Levy	\$7,399,644
2019 Preliminary Assessed Value for 2020 Levy	\$7,590,118,362
2020 Preliminary Levy Rate (Assumes 1% Increase)	\$0.9749
Levy Rate Calculation:	
2019 Preliminary Assessed Value	\$7,590,118,362
Divide by \$1,000	\$1,000
2019 AV Per \$1,000	\$7,590,118
2020 Preliminary Levy	\$7,399,644
Divide by 2019 AV Per \$1,000	\$7,590,118
2020 Preliminary Levy Rate per \$1,000 (Assumes 1% Increase)	\$0.9749

The table below illustrates the impact of no increase and 1% increase to the average homeowner. The 2018 assessed valuation of the average single family residential home for 2019 property tax collection of \$320,940 increased by 9.5% to \$351,524.

	2019	2020 Est	Change from 2019		2020 Est	Change from 2019	
	1% Increase	No Increase	\$	%	1% Increase	\$	%
AV Average Home	\$320,940	\$351,524	\$30,584	9.5%	\$351,524	\$30,584	9.5%
City Levy Rate	\$1.0334	\$0.9655	-\$0.0679	-6.6%	\$0.9749	-\$0.0584	-5.7%
City Property Tax Paid	\$331.64	\$339.40	\$7.75	2.3%	\$342.70	\$11.06	3.3%
Additional property tax paid by average homeowner with 1% increase compared to 0% increase =							\$3.31

Note: The assessed valuation for individual properties may not necessarily increase by 9.5%, rather the total assessed valuation for all properties is increased by 9.5%.

- Compared to 2019, under the no increase scenario, the property tax levy rate of \$0.9655 results in an additional \$7.75 property tax paid to the City, which is an increase of 2.3%.
- Compared to 2019, applying the 1% increase property tax levy rate of \$0.9749 results in an additional \$11.06 property tax paid to the City, which is an increase of 3.3%.
 - The additional property tax paid by the average homeowner with a 1% increase compared to 0% increase is \$3.31.

CITY COUNCIL OPTIONS & CONSIDERATIONS

The options the City Council may take regarding the 2020 property tax levy are:

Option 1: Levy the property taxes without any increase.

Option 2: Increase the property tax levy by 1% commensurate with the 2019/2020 biennial budget estimates. - RECOMMENDED

The City's 2020 proposed revised budget includes an annual property tax increase of 1% as authorized by state statute. A 1% increase in property tax levy generates \$71,405 in additional revenue for city services, or an additional charge of \$3.31 annually per average homeowner compared to 0% increase.

The preliminary 2020 property tax revenue estimate is \$7,399,644 and is based on the preliminary figures provided by Pierce County (plus 2019 increase in state-assessed property of \$99,350 used for 2020 estimate since 2020 figures is currently not available).

Since 2006, the City has enacted the 1% increase as authorized by state statute. The cumulative impact of not taking the 1% increase in 2020 over the 6-year period (2020 - 2025) is approximately \$439,000.

The details of options 1 and 2 are provided below.

Factors	2019	2020 - Option 1 (no increase)	2020 - Option 2 (1.00%)
Base Levy Amount (Highest Lawful Regular Tax)	\$6,880,272	\$7,140,531	\$7,140,531
Increase	\$68,803	\$0	\$71,405
New Construction Estimate	\$92,106	\$64,986	\$64,986
Administrative Refunds	\$20,328	\$23,372	\$23,372
Increase from State-Assessed Property (2020 Estimate Based on 2019 Actual)	\$99,350	\$99,350	\$99,350
Total Property Tax Levy	\$7,160,859	\$7,328,239	\$7,399,644
Total Property Tax Levy % Increase from Base Levy Amount	4.08%	2.63%	3.63%
Assessed Value	\$6,929,745,386	\$7,590,118,362	\$7,590,118,362
Levy Rate Per \$1,000 AV	\$1.0334	\$0.9655	\$0.9749
City Tax Paid by Average Home Owner Average Home Value for 2019 Property Tax = \$320,940 Estimated Average Home Value for 2020 Property Tax = \$351,524	\$331.64	\$339.40	\$342.70
City Tax Paid by Average Home Owner, Change from 2019 - \$	n/a	\$7.75	\$11.06
City Tax Paid by Average Home Owner, Change from 2019 - %	n/a	2.3%	3.3%

NEXT STEPS

- Adoption on November 18, 2019

The City will have the opportunity to modify its levy certification in December once it receives the dollar amount of the administrative refunds from the County.

ATTACHMENTS

- Additional Information – Administrative Refunds
- Additional Information – State Assessed Property
- Taxable Values – Commercial & Residential Taxable Values and Levy Rates
- New Construction & Added Improvements
- Pierce County Assessor-Treasurer Information on Preliminary 2019 Assessed Values
- Pierce County Assessor-Treasurer Information on Preliminary Tax Levy Limit 2019 for 2020

ADDITIONAL INFORMATION – ADMINISTRATIVE REFUNDS

Administrative refunds are taxes that had been levied in previous years on properties that have had their taxes abated or cancelled. The following is an outline defining administrative refunds and what they consist of – there are 16 of them:

1. Paid more than once.
2. Paid as a result of manifest error in description.
3. Paid as a result of a clerical error in extending the tax rolls.
4. Paid as a result of other clerical errors in listing property.
5. Paid with respect to improvements which did not exist on assessment date.
6. Paid under levies or statutes adjudicated to be illegal or unconstitutional.
7. Paid as a result of mistake, inadvertence, or lack of knowledge by any person exempted or partially exempted from paying real property taxes.
8. Paid or overpaid as a result of mistake, inadvertence, or lack of knowledge by either a public official or employee or by any person paying the same with respect to real property in which the person paying the same has no legal interest.
9. Paid on the basis of an assessed valuation which was appealed to the county board of equalization and ordered reduced by the board.
10. Paid on the basis of an assessed valuation which was appealed to the state board of tax appeals and ordered reduced by the board. PROVIDED, That the amount refunded under subsections (9) and (10) shall only be for the difference between the tax paid on the basis of the appealed valuation and the tax payable on the valuation adjusted in accordance with the board's order.
11. Paid as a state property tax levied upon property, the assessed value of which has been established by the state board of tax appeals for the year of such levy: PROVIDED, HOWEVER, That the amount refunded shall only be for the difference between the state property tax paid and the amount of state property tax that would, when added to all other property taxes within the 1 percent limitation of the state constitution equal 1 percent of the assessed value established by the board.
12. Paid on the basis of an assessed valuation which was adjudicated to be unlawful or excessive: PROVIDED, that the amount refunded shall be for the difference between the amount of tax payable on the basis of the assessed valuation determined as a result of the preceding.
13. Paid on property acquired under a tax lien. (RCW 84.69.020)
14. Paid on the basis of an assessed valuation that was reduced under RCW 84.48.065.
15. Paid on the basis of an assessed valuation that was reduced under RCW 84.40.039.
16. Abated under RCW 84.70.010

ADDITIONAL INFORMATION – STATE ASSESSED PROPERTY

Utility and transportation companies that are defined in RCW 84.12 whose operations are in more than one county or state are assessed by the Department of Revenues' (DOR) Property Tax Division. These companies include airlines, railroads, electric companies who produce or distribute electricity on the retail or wholesale market, gas pipeline companies who distribute or sell gas on the retail or wholesale market, and telecommunications companies including landline local and long distance phone and wireless companies. Telecommunications also includes cable companies who have assets in Washington that are used for providing telephone service in more than one county or state. In addition to these companies, DOR also assessed private railcars. These private railcars are most often owned by companies who are not a railroad that pay the railroad companies to transport their cars from place to place, including chemical companies, grain import and export companies, and several companies who are in the business to lease railcars to railroads and others.

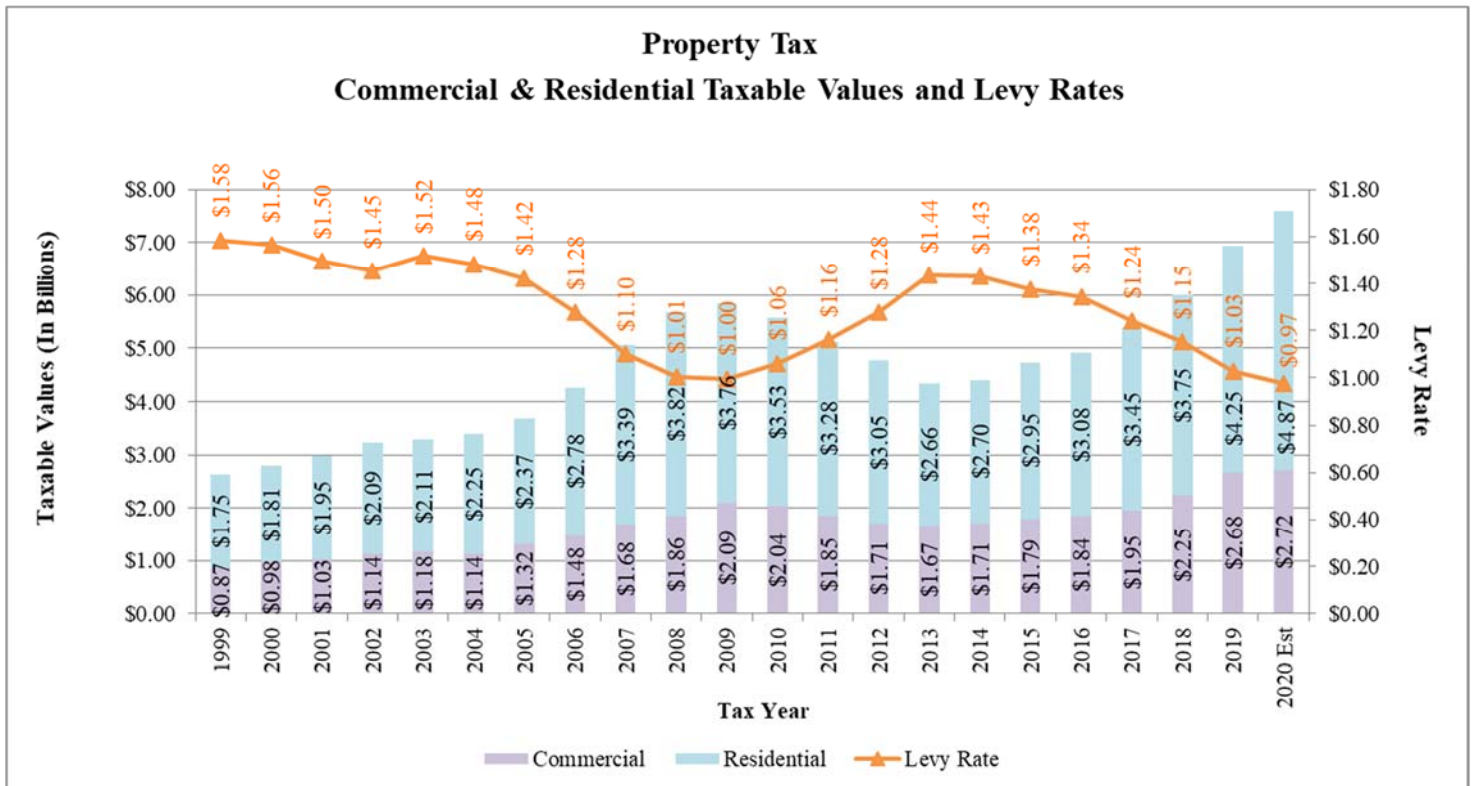
The appraised value of state assessed property is, by law, valued at 100% of market value. State, and in part, federal law require state assessed utilities be valued at the same level of assessment as other property in the same taxing jurisdiction. As a result, it is an equalized value of state assessed utilities that is allocated (apportioned) to all the taxing districts in the state; this includes real and personal property. The real and personal property ratio of each county is applied to the respective real and personal property appraised value of each company that is state assessed, and those values are apportioned to each county by tax code area (TCA).

Utility property appraisal is based on the unit method, property is valued as one thing. As a result, there is no specific value determined for any specific asset that makes up the operating unit. Hence, apportioned value does not directly relate to the value of assets in the TCA to which the assets value has been set. Apportionment is a process of assigning value based on certain metrics which generally consist of historical or original cost, length and size of pipes, miles of rail, etc., tied to the actual location of company assets. If one percent of a company's historical cost, length of pipe, or miles of main railroad track, then 1% is apportioned to all the TCAs in which the company has assets.

TAXABLE VALUES – COMMERCIAL & RESIDENTIAL TAXABLE VALUES AND LEVY RATES

Year	Taxable Values (In Billions)										
	Commercial		Residential		Total	Change From Prior Year					
						Commercial		Residential		Total	
						\$	%	\$	%	\$	%
1999	\$0.87	33%	\$1.75	67%	\$2.62	n/a	n/a	n/a	n/a	n/a	n/a
2000	\$0.98	35%	\$1.81	65%	\$2.79	\$0.11	12.4%	\$0.06	3.5%	\$0.17	6.4%
2001	\$1.03	35%	\$1.95	65%	\$2.98	\$0.06	5.6%	\$0.14	7.5%	\$0.19	6.8%
2002	\$1.14	35%	\$2.09	65%	\$3.23	\$0.10	10.1%	\$0.14	7.1%	\$0.24	8.2%
2003	\$1.18	36%	\$2.11	64%	\$3.28	\$0.04	3.3%	\$0.02	0.9%	\$0.06	1.7%
2004	\$1.14	34%	\$2.25	66%	\$3.38	(\$0.04)	-3.1%	\$0.14	6.5%	\$0.10	3.1%
2005	\$1.32	36%	\$2.37	64%	\$3.69	\$0.18	15.6%	\$0.13	5.6%	\$0.30	9.0%
2006	\$1.48	35%	\$2.78	65%	\$4.27	\$0.17	12.8%	\$0.41	17.3%	\$0.58	15.7%
2007	\$1.68	33%	\$3.39	67%	\$5.07	\$0.19	12.9%	\$0.61	21.9%	\$0.80	18.8%
2008	\$1.86	33%	\$3.82	67%	\$5.67	\$0.18	10.7%	\$0.42	12.5%	\$0.60	11.9%
2009	\$2.09	36%	\$3.76	64%	\$5.85	\$0.23	12.5%	(\$0.06)	-1.5%	\$0.18	3.1%
2010	\$2.04	37%	\$3.53	63%	\$5.57	(\$0.05)	-2.2%	(\$0.23)	-6.2%	(\$0.28)	-4.8%
2011	\$1.85	36%	\$3.28	64%	\$5.13	(\$0.19)	-9.3%	(\$0.25)	-7.1%	(\$0.44)	-7.9%
2012	\$1.71	36%	\$3.05	64%	\$4.77	(\$0.14)	-7.5%	(\$0.22)	-6.8%	(\$0.36)	-7.1%
2013	\$1.67	39%	\$2.66	61%	\$4.33	(\$0.05)	-2.7%	(\$0.39)	-12.8%	(\$0.44)	-9.2%
2014	\$1.71	39%	\$2.70	61%	\$4.41	\$0.04	2.7%	\$0.03	1.2%	\$0.08	1.8%
2015	\$1.79	38%	\$2.95	62%	\$4.74	\$0.08	4.8%	\$0.25	9.4%	\$0.33	7.6%
2016	\$1.84	37%	\$3.08	63%	\$4.93	\$0.05	2.7%	\$0.14	4.6%	\$0.18	3.9%
2017	\$1.95	36%	\$3.45	64%	\$5.40	\$0.11	5.8%	\$0.36	11.8%	\$0.47	9.5%
2018	\$2.25	37%	\$3.75	63%	\$6.00	\$0.30	15.4%	\$0.31	8.9%	\$0.61	11.2%
2019	\$2.68	39%	\$4.25	61%	\$6.93	\$0.43	19.1%	\$0.50	13.3%	\$0.93	15.4%
2020 Est	\$2.72	36%	\$4.87	64%	\$7.59	\$0.47	21.1%	\$1.11	29.7%	\$1.59	26.4%

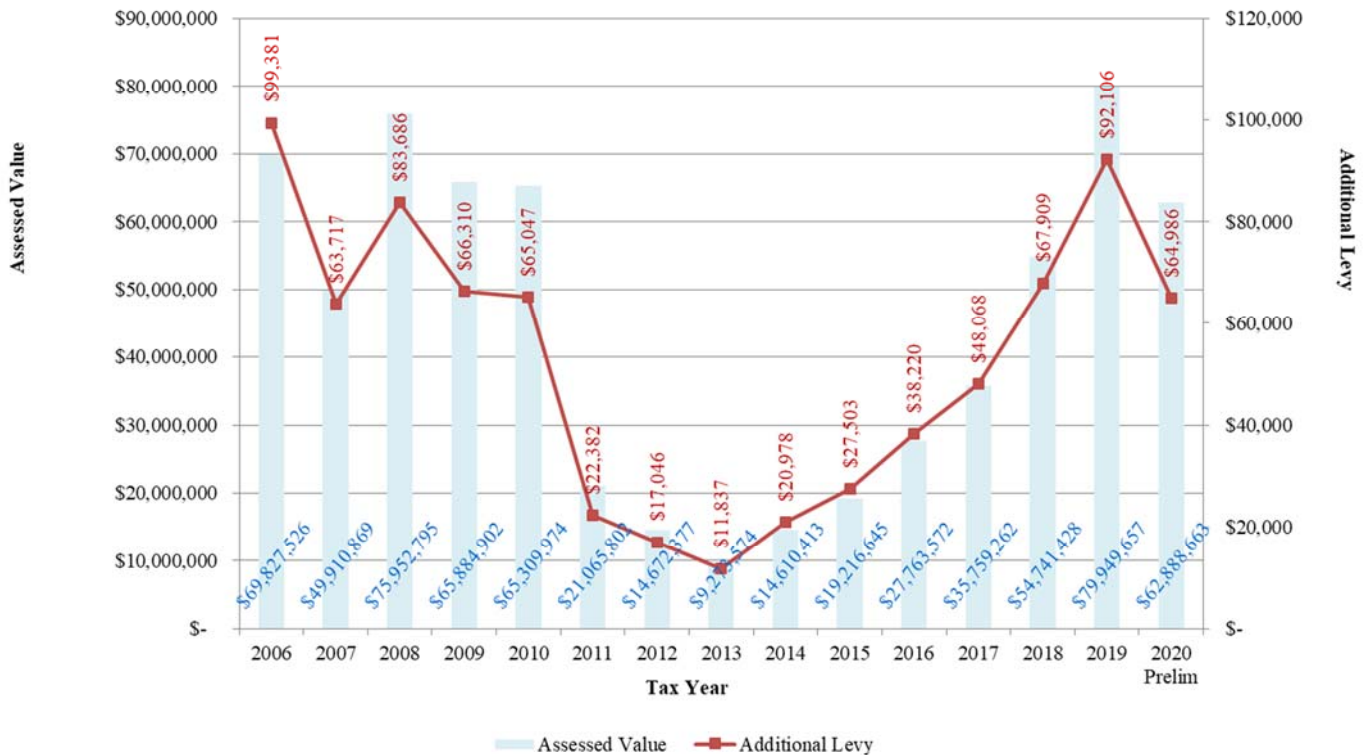
Values listed above continue to be adjusted after the certification of value due to exemptions, board of equalization actions, destroyed property, etc.



NEW CONSTRUCTION & ADDED IMPROVEMENTS

New Construction & Added Improvement						
Tax Year	Taxable Value	Additional Levy	Change From Prior Year			
			Assessed Value		Additional Levy	
			\$	%	\$	%
2006	\$ 69,827,526	\$ 99,381	n/a	n/a	n/a	n/a
2007	\$ 49,910,869	\$ 63,717	\$ (19,916,657)	-28.5%	\$ (35,664)	-35.9%
2008	\$ 75,952,795	\$ 83,686	\$ 26,041,926	52.2%	\$ 19,969	31.3%
2009	\$ 65,884,902	\$ 66,310	\$ (10,067,893)	-13.3%	\$ (17,377)	-20.8%
2010	\$ 65,309,974	\$ 65,047	\$ (574,928)	-0.9%	\$ (1,263)	-1.9%
2011	\$ 21,065,802	\$ 22,382	\$ (44,244,172)	-67.7%	\$ (42,665)	-65.6%
2012	\$ 14,672,377	\$ 17,046	\$ (6,393,425)	-30.3%	\$ (5,335)	-23.8%
2013	\$ 9,273,574	\$ 11,837	\$ (5,398,803)	-36.8%	\$ (5,209)	-30.6%
2014	\$ 14,610,413	\$ 20,978	\$ 5,336,839	57.5%	\$ 9,141	77.2%
2015	\$ 19,216,645	\$ 27,503	\$ 4,606,232	31.5%	\$ 6,526	31.1%
2016	\$ 27,763,572	\$ 38,220	\$ 8,546,927	44.5%	\$ 10,717	39.0%
2017	\$ 35,759,262	\$ 48,068	\$ 7,995,690	28.8%	\$ 9,848	25.8%
2018	\$ 54,741,428	\$ 67,909	\$ 18,982,166	53.1%	\$ 19,841	41.3%
2019	\$ 79,949,657	\$ 92,106	\$ 25,208,229	46.0%	\$ 24,197	35.6%
2020 Prelim	\$ 62,888,663	\$ 64,986	\$ (17,060,994)	-21.3%	\$ (27,120)	-29.4%

**Property Tax
New Construction & Added Improvements**





Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

September 16, 2019

OFFICIAL NOTIFICATION TO: **LAKEWOOD**

RE: 2019 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	7,590,118,362
Highest lawful regular levy amount since 1985	7,140,530.82
Last year's actual levy amount (including refunds)	7,160,858.80
Additional revenue from current year's NC&I	64,986.06
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	23,371.99
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Last year's additional revenue from increase in state-assessed property	99,350.05
<i>(this amount may be added to the preliminary levy limit as an estimate of the final levy limit)</i>	

FOR EXCESS LEVY

Taxable Value	7,331,684,239
Timber Assessed Value	-
Total Taxable Excess Value	7,331,684,239

2019 New Construction and Improvement Value	62,888,663
---	------------

*If you need assistance or have any questions regarding this information, please contact Kim Fleshman
253.798.7114 kim.fleshman@piercecountywa.gov*



Pierce County

Mike Lonergan, Assessor-Treasurer

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PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2019 FOR 2020

LAKEWOOD

> 10,000

REGULAR TAX LEVY LIMIT:

2018

A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	7,140,530.82
	1.01
	7,211,936.13
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	62,888,663
	1.033350924331
	64,986.06
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	189,769,009
	189,769,009
	0.00
	1.033350924331
	0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	7,276,922.19

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	7,276,922.19
	7,590,118,362
	0.958736325203
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	0.958736325203
	0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	7,276,922.19

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	7,276,922.19
	23,371.99
	7,300,294.18
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	7,300,294.18
J. Amount of levy under statutory rate limitation.	7,590,118,362
	1.775448157873
	13,475,861.66
K. LESSER OF I OR J	7,300,294.18

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: November 4, 2019	TITLE: Seeley Lake Improvement Project Memorandum of Agreement with Pierce County	TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO. — MOTION NO. 2019-72 — OTHER
REVIEW: October 21, 2019	ATTACHMENTS: Memorandum of Agreement to improve Seeley Lake Park	

SUBMITTED BY: Mary Dodsworth, Parks, Recreation & Community Services Director

RECOMMENDATION: It is recommended that Council authorize the City Manager to enter into a Memorandum of Agreement (MOA) with Pierce County to improve Seeley Lake Park.

DISCUSSION: Seeley Lake is a 48 acre park located within City of Lakewood boundaries. The site is accessed through a parking lot adjacent to the Lakewood Community Center, where the City leases space for the Lakewood Senior Activity Center. The park includes woods, wetlands, natural areas, a lake (stormwater collection site) and a seasonal 1.3 mile perimeter loop trail. It is recognized as a *Resource Conservation Park* in Pierce County's Parks and Open Space (PROs) Plan, a *Natural Open Space Area* in Lakewood's Legacy Plan and a way to provide *connections to the linear green street* in the Downtown Subarea Plan. All plans note the importance of this area for stormwater retention, water quality and providing citizens and visitors with an opportunity to connect with nature and improve their health. It is used by the community for a variety of purposes.

This project would assess condition and function of outfalls into Seeley Lake and need for system retrofits, assess water quality and environmental health of the park and plan for improved public safety, use and access. Working together would provide better communication, outcomes and project efficiencies. This agreement does not commit the City to inheriting the site or adjacent community center building.

ALTERNATIVE(S): Council could choose to not work cooperatively with the County and independently assess the stormwater system. This could delay the overall improvement project and impact our ability to leverage County resources in Lakewood.

FISCAL IMPACT: \$45,000 was appropriated in the City's 2019 stormwater CIP (#401-0012). The County has budgeted \$100,000 in their 2019-2022 budgets to support this effort.

Mary Dodsworth

Prepared by

Department Director


City Manager Review

**MEMORANDUM OF AGREEMENT TO COOPERATIVELY
DESIGN AND CONSTRUCT IMPROVEMENTS TO
SEELEY LAKE RESOURCE CONSERVANCY PARK**

THIS MEMORANDUM OF AGREEMENT (hereinafter referred to as this "Agreement") is made and entered into this _____ day of 2019, by and between the City of Lakewood (hereinafter referred to as Lakewood) and Pierce County (hereinafter referred to as County); collectively referred to in this Agreement as the "Parties" and singularly referred to as a "Party" for improvements to Seeley Lake Resource Conservancy Park (hereinafter referred to as "the Property").

RECITALS

- A. Pierce County owns certain real property totaling 48 acres known as Seeley Lake Park within the city limits of Lakewood as legally described in Exhibit A and illustrated in Exhibit B attached hereto.
- B. The Property was defined as a Resource Conservancy Park in the Pierce County 2014 Parks, Recreation and Open Space Plan (PROS Plan). Resource Conservancy lands allow Pierce County to meet Goal PR-21 of the Pierce County Comprehensive Plan, which calls for providing a "system of open space experiences and corridors to support livable communities, to offer relief from the built environment, and to allow people to connect with nature and ensure the long-term health of the natural environment and citizens."
- C. The Property is included in Lakewood's 2018 Comprehensive Plan as is part of its "Focus Area Urban Design Plan", which is listed as part of its "Downtown" as an "open space asset."
- D. The Property is also listed in Lakewood's 2014 Parks and Recreation Legacy Plan as an "Natural Open Space Area" containing 1.3 miles of "Park Trails" and is noted as being important for contributing "to the quality of Lakewood's urban environment".
- E. The Property has high visibility along Lakewood Drive.
- F. The Property is currently open to the public and used for habitat protection and passive recreation
- G. The Property collects stormwater runoff for approximately 250 acres of the surrounding urban area and is vital for area water quality management and improvement.
- H. The Property needs improvements and restoration to increase habitat, recreation, and safety; and

WHEREAS, The Parties hereby represent they each have authority to perform the services, activities, and undertakings contemplated herein,

NOW, THEREFORE, for and in consideration of the terms and conditions set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

TERMS AND CONDITIONS

1. **PURPOSE.** The Purpose of this Agreement is to establish a framework for the Parties to cooperatively design and construct improvements to the Property for the purpose of improving public access and safety, habitat and water quality on the Property.
2. **PARTIES' ROLES.** The Parties' roles are as follows:
 - 2.1. Lakewood. Lakewood will:
 - 2.1.1. Provide project management necessary to coordinate improvements to the Property.
 - 2.1.2. Provide funding not to exceed \$45,000 unless otherwise appropriated by the City of Lakewood Council.
 - 2.1.3. Support the project by seeking and obtaining grants, donations, and in-kind donations.
 - 2.2. Pierce County. Pierce County will:
 - 2.2.1. Cooperate and participate in making improvements to the Property.
 - 2.2.2. Grant irrevocable Right of Entry to Lakewood's employees, agents, contractors and consultants to the Property as described in Appendix A for the purpose of planning, design, permitting, and construction as necessary.
 - 2.2.3. Provide funding from Parks Sales Tax not to exceed \$50,000 in 2019 and \$50,000 in the 2020/2021 biennial budget.
 - 2.2.4. Support the project by seeking and obtaining grants, donations, and in-kind donations.
3. **PROJECT PHASING.** The Parties' agree to design and construct the Property improvements according to the following schedule:
 - 3.1. Phase 1 shall include all activities related to research, planning and design of planned Property improvements.
 - 3.2. Phase 2 shall include implementation of an approved design including construction of planned improvements.
 - 3.3. Should project work go beyond Pierce County's 2020/2021 biennial budget, the Parties agree to continue working in partnership for safety, public access and habitat improvements.
4. **MANNER OF COLLECTING, HOLDING AND ACCOUNTING FOR MONEY.**

Lakewood will act as the lead agency for the project. The lead agency will provide budget and accounting documentation to the Parties. Budget and accounting documentation will be consistent with generally accepted accounting principles as well as any additional guidance provided by the Parties through the Designated Representative as set forth in Section 14.

5. **LIMITATIONS:** This Agreement covers the work on this project defined in Phase 1 and 2 but is not intended to address the operation and maintenance of improvements made to the Property. The Parties fully contemplate that amendments to this Agreement will be necessary to further define roles and responsibilities regarding the operation and maintenance of improvements made to the Property.
6. **TERM.** The term of this Agreement shall be 6 years, commencing on the 31st day of October 2019, and terminating on the 30th day of September 2025, unless sooner terminated as provided in Section 8.
7. **INDEMNIFICATION.** Each party (the Indemnitor) agrees to defend, indemnify and save harmless each other (the Indemnitees), their manager or council members, officers, agents and employees, from and against all loss or expense including, but not limited to, judgments, settlements, attorney's fees and costs by reason of any and all claims for damages, penalties or other relief based upon the Indemnitor's alleged negligence, or wrongful conduct, except for the injuries, penalties and damages caused by the sole negligence or wrongful conduct of the Indemnitor. Such claims for damages or other relief include, but are not limited to, those for personal or bodily injury including death from such injury, property damage, torts, defamation, penalties imposed by any agency of the state or federal government for failure to comply with applicable law in the performance of this Agreement. If the claim, suit or action involves concurrent negligence of the Parties, the indemnity provisions provided herein shall be applicable only to the extent of the percentage of each party's negligence. It is further and expressly understood that the indemnification provided herein constitutes each party's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement.
8. **TERMINATION.** This Agreement is subject to termination based upon the following:
 - 8.1. Necessity. In the event that either party determines that termination of this Agreement is necessary due to lack of funding or any other reason, the Parties shall give each other thirty (30) days' notice of termination of this Agreement. Upon termination of the agreement, all Parties shall be released from any future funding or other obligations related to this agreement.
 - 8.2. Default. By reason of a breach of this Agreement by a Party, the other Parties may terminate this Agreement; provided that written notice specifying the breach, and thirty (30) days to cure the breach is given, and thereafter, in the absence of a substantial cure, the dispute resolution procedures set forth in Section 9 below are followed. The notice and dispute resolution requirements do not apply where protection of the public's health, welfare, or safety requires immediate termination.
 - 8.3. Lack of Appropriation. Any Party's obligation under this Agreement that may extend beyond the current appropriation year is expressly conditioned upon that Party's legislative appropriation of sufficient funds to support the activities described in this Agreement. If the Party's legislative body does not appropriate sufficient funds for those purposes, then that Party's participation under this Agreement shall terminate automatically at the end of the current appropriation year.

- 8.4. Public Convenience. Either Party may withdraw from the Agreement for public convenience upon thirty (30) calendar days' written notice provided that to the extent each Party has obligated itself to provide funding for the project, that funding obligation shall survive the termination of the agreement and funding shall continue to be provided by the Party until the end of the Party's current appropriation year, after which the Party shall have no further funding obligation to the project.
- 8.5. Account Close-Out If Project Abandoned. If, for any reason, the project is abandoned or otherwise terminated before design is completed, then the Parties will settle up all remaining obligations, close out the project account, liquidate or return personal property consistent with applicable surplus requirements, provide a final account summary to the other Parties, and return any unspent funds on a prorated basis that reflects each Party's relative contribution to the project.
9. **DISPUTE RESOLUTION.** The Parties shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this Agreement.
10. Each Party shall be responsible for maintaining adequate insurance or adequate self-insurance (which shall include coverage through a statutory risk pool) to provide for any liabilities which might arise under the terms and conditions of this Agreement and/or arising out of each parties' activities as set forth under the terms and conditions of this Agreement.
11. **NOTICE AND DESIGNATED REPRESENTATIVES.** Any written notice, which is required or permitted regarding this Agreement, shall be given by U.S. first-class mail or by personal delivery to the Designated Representatives of the Party which is the intended recipient of the notice at its address as follows:
- | | |
|-------------------------------|---|
| City of Lakewood: | Pierce County: |
| Mary Dodsworth, Director | Roxanne Miles, Director |
| Lakewood Parks and Recreation | Pierce County Parks and Recreation Services |
| 6000 Main St SW | 9112 Lakewood Blvd. SW |
| Lakewood, WA 98499 | Lakewood, WA 98499 |
| Phone: 253- 983-7887 | Phone: 253-798-4007 |
12. **ENTIRE AGREEMENT.** This Agreement contains the Parties' entire understanding with respect to the subject matter hereof. There are no other agreements, oral or written, except as expressly set forth herein.
13. **AMENDMENTS IN WRITING.** Any amendment or modification of this Agreement must be in writing and executed by the Parties agreeing thereto.
14. **NO CONTINUING WAIVER OF DEFAULT.** The waiver of any default under any provision of this Agreement must be in writing to be valid and shall not constitute a waiver of any other default, whether of the same or of any other provision.

15. **APPLICABLE LAW.** This Agreement shall be construed under the laws of the State of Washington. Venue for any lawsuit arising out of this Agreement shall lie in Pierce County Superior Court.
16. **EXECUTION IN COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall be deemed an original.
17. **HEADINGS NOT PART OF TERMS OR CONDITIONS.** The headings of the various sections and subsections of this Agreement are inserted for convenience only and shall not be deemed to expand, limit, or otherwise affect them.
18. **ASSIGNABILITY; TERMS AND CONDITIONS BINDING ON SUCCESSORS AND ASSIGNS.** Any or all of the rights and obligations of a Party to this Agreement may be assigned and delegated to other persons, firms, or corporations only with the express written consent of the other Parties. This Agreement shall be binding on such approved assignees and delegates.
19. **NO AGENCY, PARTNERSHIP, OR EMPLOYMENT RELATIONSHIP CREATED.** Nothing herein shall be construed as creating an agency, partnership, or employment relationship between or among the Parties or any of their employees, representatives, or agents.
20. **NO THIRD-PARTY BENEFICIARIES.** Nothing in this Agreement shall create or be construed to create any rights, duties, obligations, or cause of action in any person not a party to it.
21. **NO RESTRICTION ON POLICE POWERS.** Nothing in this Agreement shall diminish any of the Parties' governmental or police powers.
22. **SEVERABILITY.** If any provision of this Agreement is deemed unlawful or unenforceable, such provisions shall be fully severable, and the remainder of this Agreement shall be in full force and effect with the automatic addition of a provision as similar in its terms to such illegal or unenforceable provision as may be possible to make such provision legal and enforceable.
23. **BUSINESS DAYS:** Business days for this Agreement are defined as Monday through Friday, excluding Washington State holidays per RCW 1.16.050.
24. **RECORD RETENTION:** Pierce County shall maintain all research, planning and design documents for a period of not less than six (6) years, during which period Pierce County shall allow the other Parties to inspect such materials by appointment during regular business hours.

25. Exhibits. The following exhibits are attached to and by this reference incorporated herein as if fully set forth:

Exhibit A - Legal Description of the Property

Exhibit B - Map of the Property

Signature Blocks Appear on Page 7

EXECUTED THIS _____ DAY OF _____ 2019.

The City of Lakewood

By: _____

TITLE: _____

APPROVED AS TO FORM

Lakewood City Attorney

Pierce County

By: _____

TITLE: _____

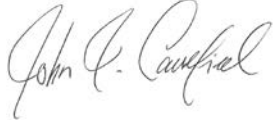
APPROVED AS TO LEGAL FORM ONLY

Deputy Prosecuting Attorney



TO: Mayor and City Council

FROM: Sally Martinez, Parks & Recreation Coordinator

THROUGH: John Caulfield, City Manager 

DATE: November 4, 2019

SUBJECT: Colonial Plaza Public art

ATTACHMENTS: Public art stake holder meeting
Perri Howard Presentation Public Art

Summary: The process for selecting artwork for the Colonial Plaza began in February of 2019. The Arts Commission created an RFP and selection process. Additional design work has occurred to create the options presented at the November 4 Council meeting.

Background:

From February to May, 2019, a stakeholders group was formed to create and disseminate an RFP, score submissions both independently and as a group, and present the scoring rubric to the Arts Commission for discussion. The Arts Commission made a recommendation to City Council and the top three artists were invited to present their proposals at the May 28th City Council meeting.

During the City Council Study Session on May 28th, the City Council did not accept the Arts Commission recommendation regarding public art at the Colonial Plaza. Council suggested increasing the budget to \$100,000 from the original \$50,000 and pursue a new design. On June 13th the City Council approved a plan to develop options for the Colonial Plaza artwork. The plan included:

- Contracting with Perri Howard (recommended artist from the RFP process) to work with a stakeholders group to refine criteria for two additional designs.
- Facilitate meetings to refine qualities and themes of artwork.
- Identify a clear overarching concept.
- Preliminary design, engineering and fabrication should be based on anticipated increased budget.

Several stakeholder meetings were held between July and September to develop criteria for artwork. The stakeholder team was comprised of City staff, City Council members, Art Commission and community members. At the first meeting on July 31st, the team provided input on design elements, qualities, themes and concepts for the art work. (See attachment stakeholdermtg7.31_summary). Additional site visits and research was done to refine design options. At the second meeting on September 5, the artist presented an updated design. The design focused on the qualities identified as important from the stakeholder group to include elements of nature, abstraction, iconic, traditional and modern elements, and art that represents and speaks to the community.

Current Status:

On October 16th, the artist presented refined design ideas and samples of materials to the stakeholders group. The current design features are indicative of a shell, hull, boats, seeds, pods, whales, skin, husks, and a lighted candle. The material recommended is anodized aluminum. One feature would have a fountain with water that goes to the base of the structure while the other would not have a water feature. The art piece is tied to a poem by Roger Moore called One Small Corner and it was recommended to have it engraved somewhere on or near the artwork. (See attachment PerriHowardPresentationPublicArt_v6)

Next Steps:

The Arts Commission is seeking approval of the Perri Howard design with the understanding there will be additional work and fine tuning to the design and engineering. If Council does not approve the design, the next artist on the list could be selected to start a new design process for the Colonial Plaza artwork.

2019 Colonial Plaza Artwork Proposal

UponReflection

Artwork for Colonial Plaza
City of Lakewood, WA

Revised 10.28.2019

ARTIST

Perri Howard

PO Box 1086
Twisp, WA 98856
509.557.2299
perri@vmgworks.com

re·flec·tion

/rə flekSH(ə)n/

noun

1 : the return of light or sound waves from a surface. *She suddenly saw her reflection in the mirror.*

2 : an image produced by or as if by a mirror. *He saw the reflections of the clouds on the lake.*

3 : careful thought. *After much reflection, I agree.*



Upon Reflection

“Upon Reflection” speaks to the solace derived from living in proximity to water, and within a community that reflects on its own history and heritage. The two sculptures are a reflection of each other, with a form that is evocative of a lofted boat, a tree, or a seed pod found in nature. This work is open to interpretation inviting everyone to form unique, yet shared, emotional responses.”



The Path to Here

2019

May

Original proposal submitted

July

*Site visit to Colonial Plaza with team from the City of Lakewood
Design contract begins*

August

*Concepts presented to Art Steering Committee
Summarize committee feedback and ideas*

September

*Design details presentation to Art Steering Committee
Feasibility studies with fabricator and civil engineer*

October

*Materials and finishes presented to Art Steering Committee
Locations and feasibility 90% complete*

November

Final concept presentation to the City of Lakewood



What we heard

Design

Encourage interaction through selfies and photo ops.

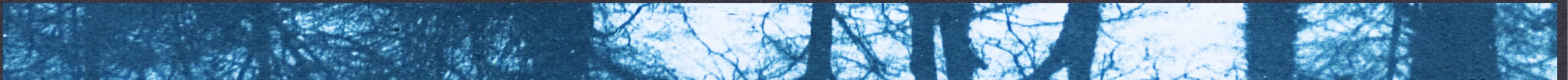
Artwork should be a gateway and be sited on both sides of the road.

Make it vertical so that the artwork will be more visible.

Artwork should look new and iconic.

Boulder below and steel above is a good approach.

Stainless steel, water, and stone preferred.



Nature

water

trees

Culture

heritage

community

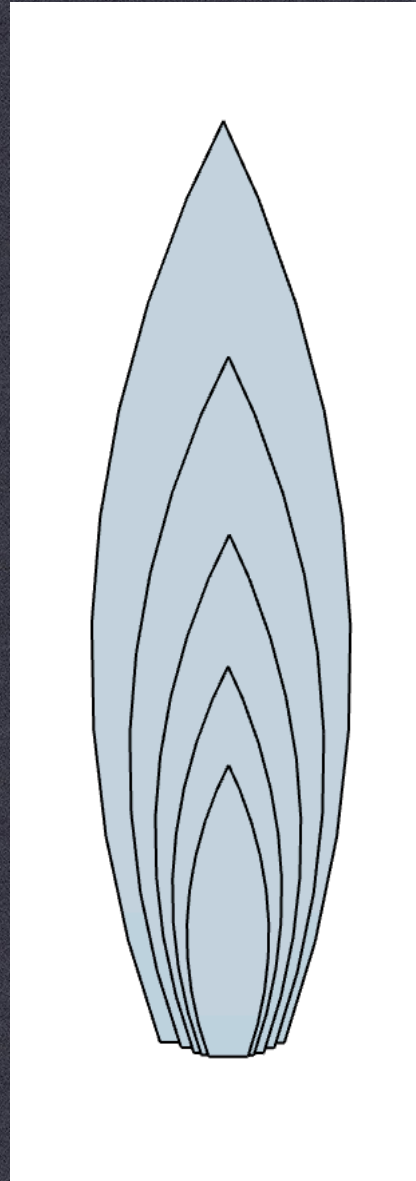
inclusivity

Signature

welcoming

iconic

unique



Shell

Hull

boats

seeds

Pod

seeds

whales

Layers

skin

husk

fabric

Fresh Ideas

Fountain on one side of gateway (not both).

Incorporate additional boulders and landscaping.

Five elements represent bodies of water, neighborhoods, etc.?

More variety of textures and materials (different metals?)

Incorporate Roger Moore's poem?

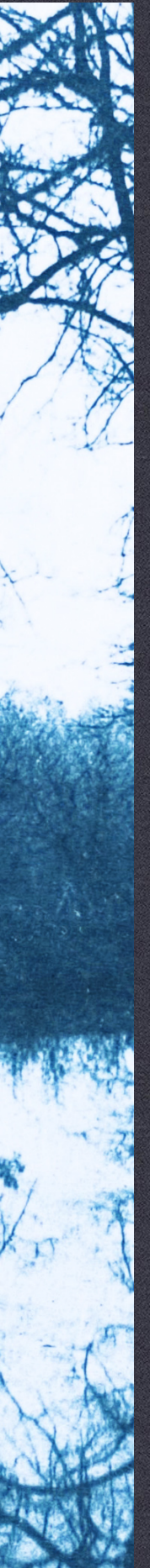
Time Capsule?

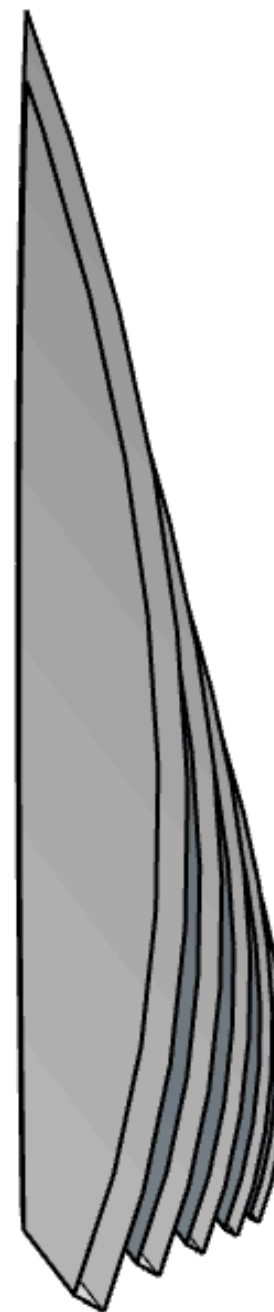
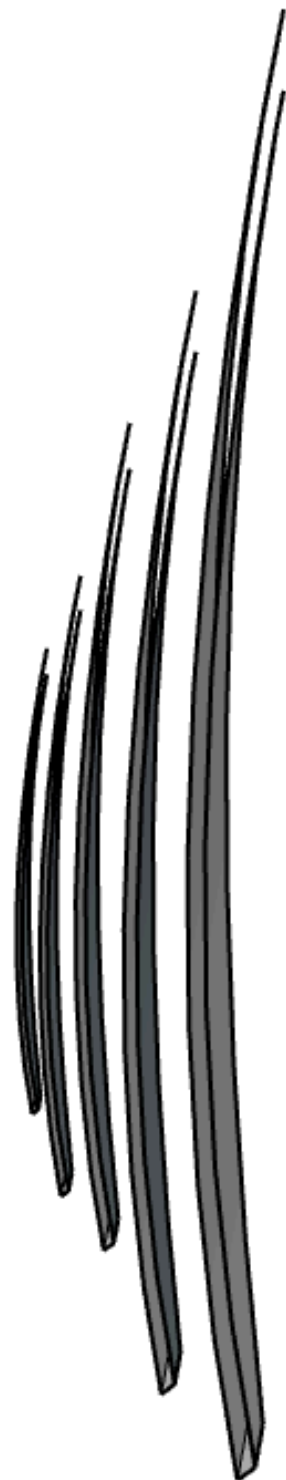
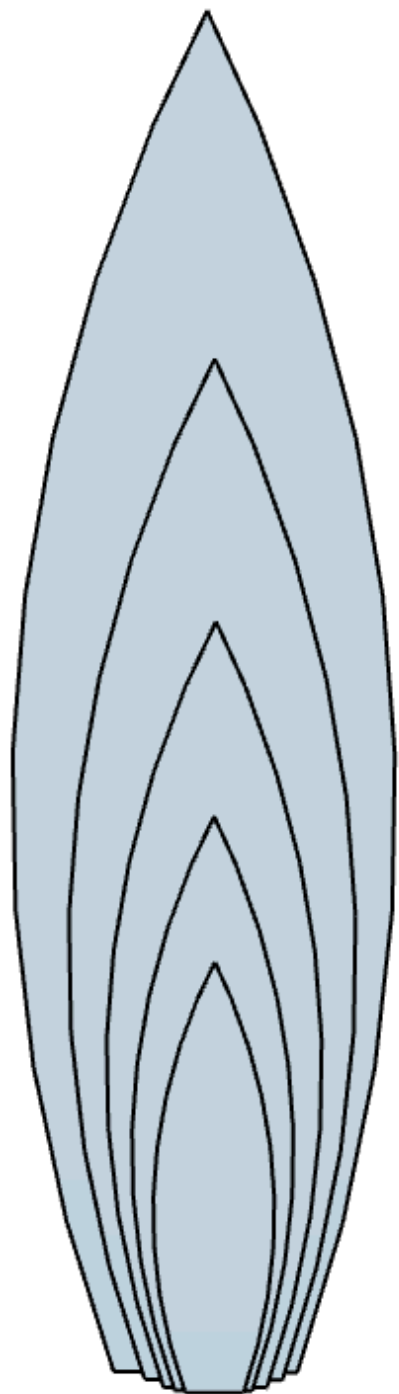
Sonic resonance?

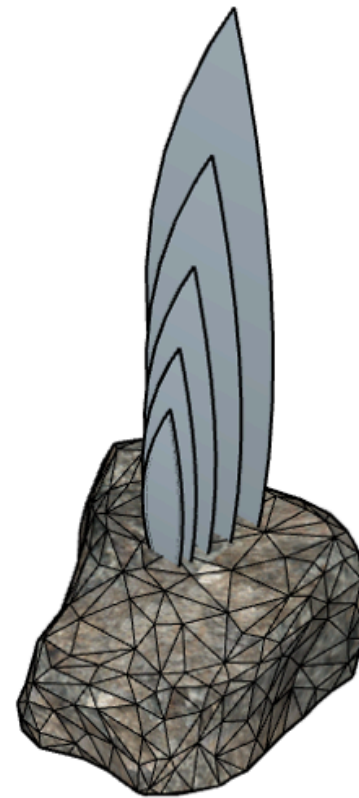
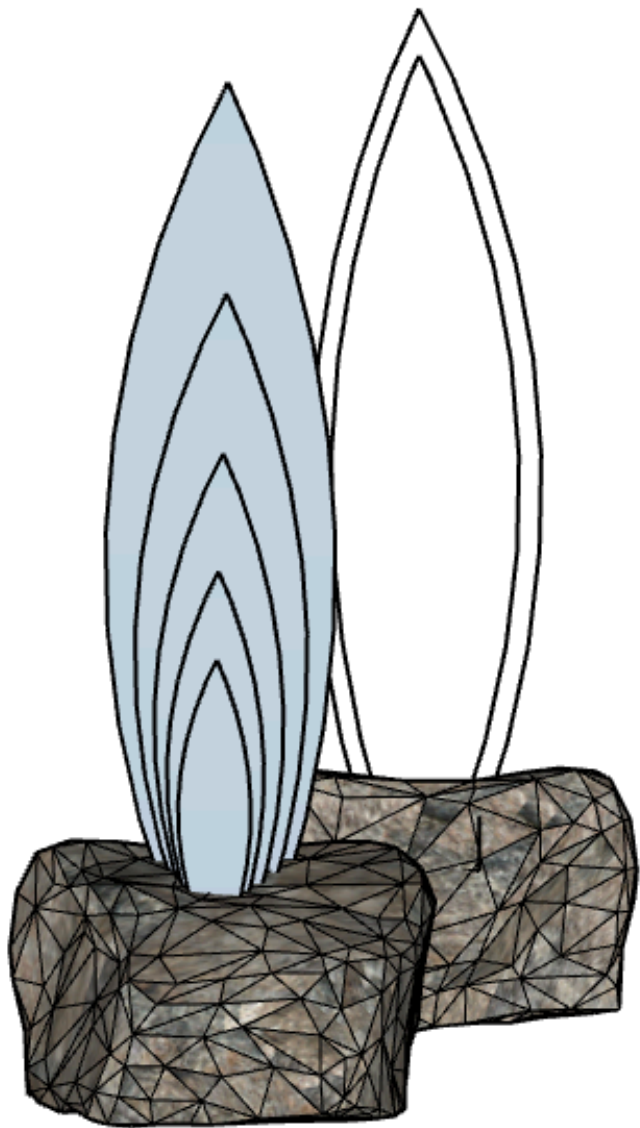
Room to Grow

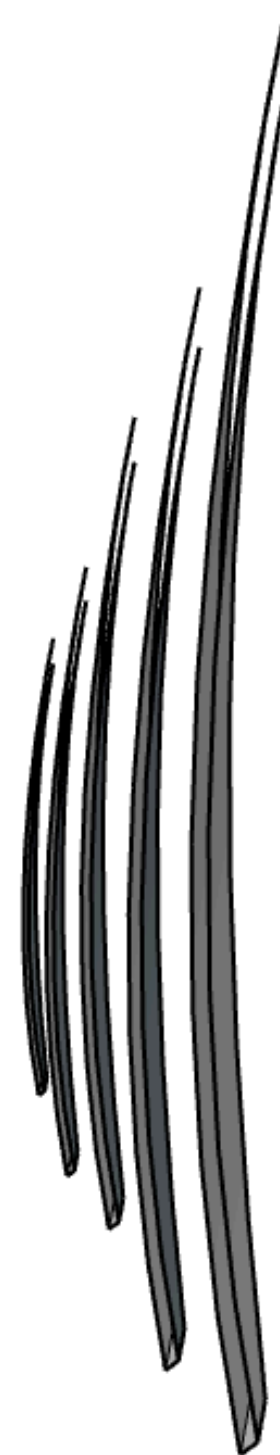
Selfie opportunities.

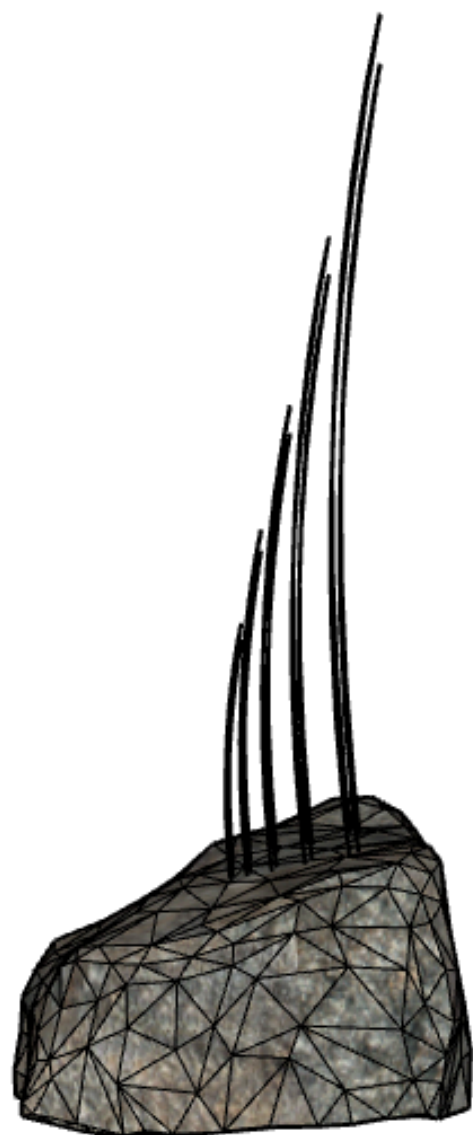
Reach a wider audience - the whole community.





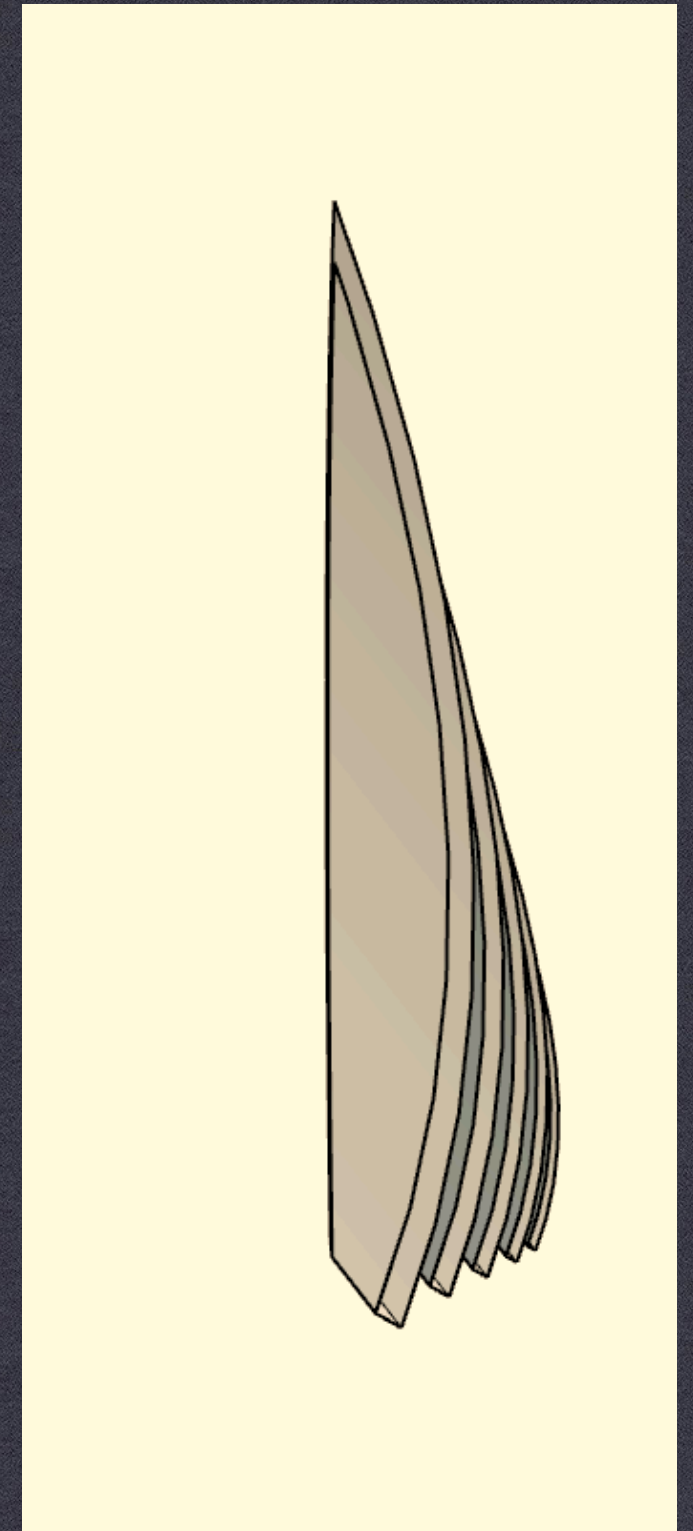




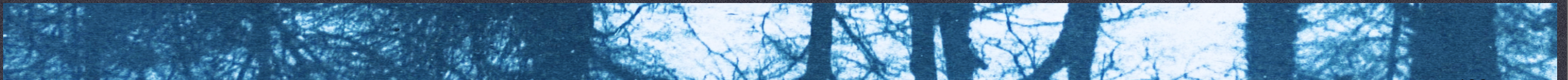




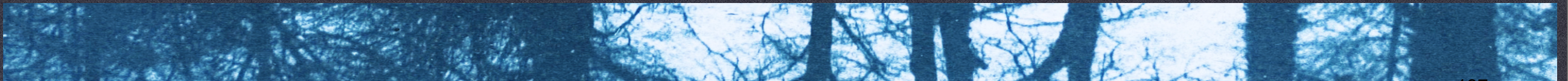
Anodized Aluminum Alloy



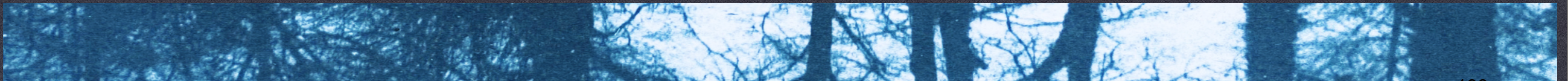
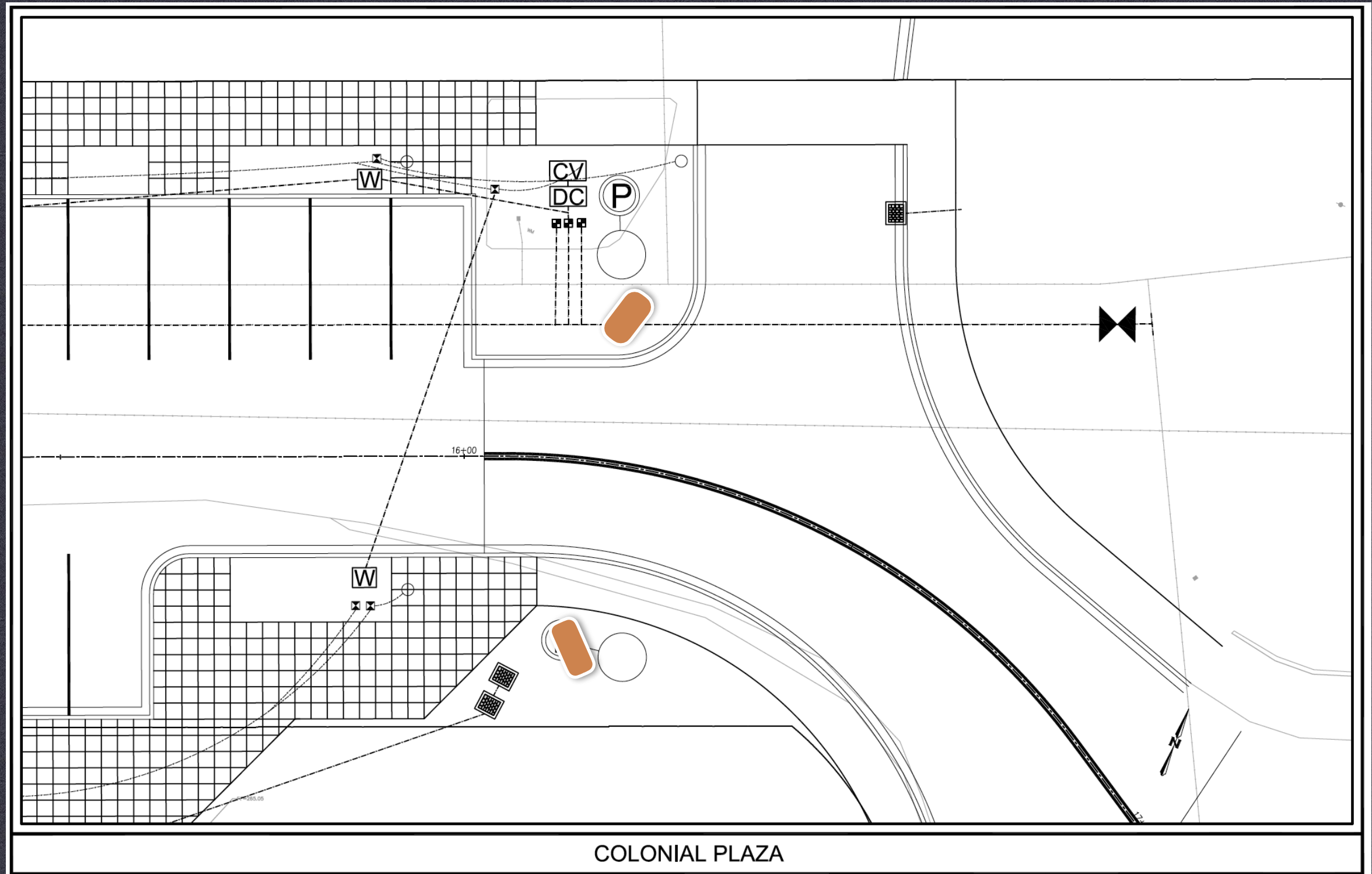
Locations



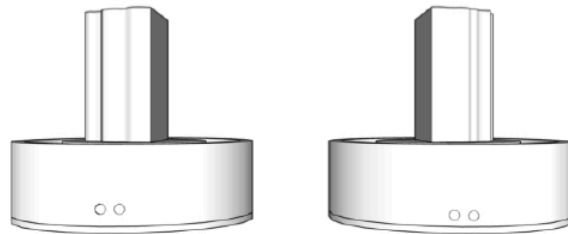
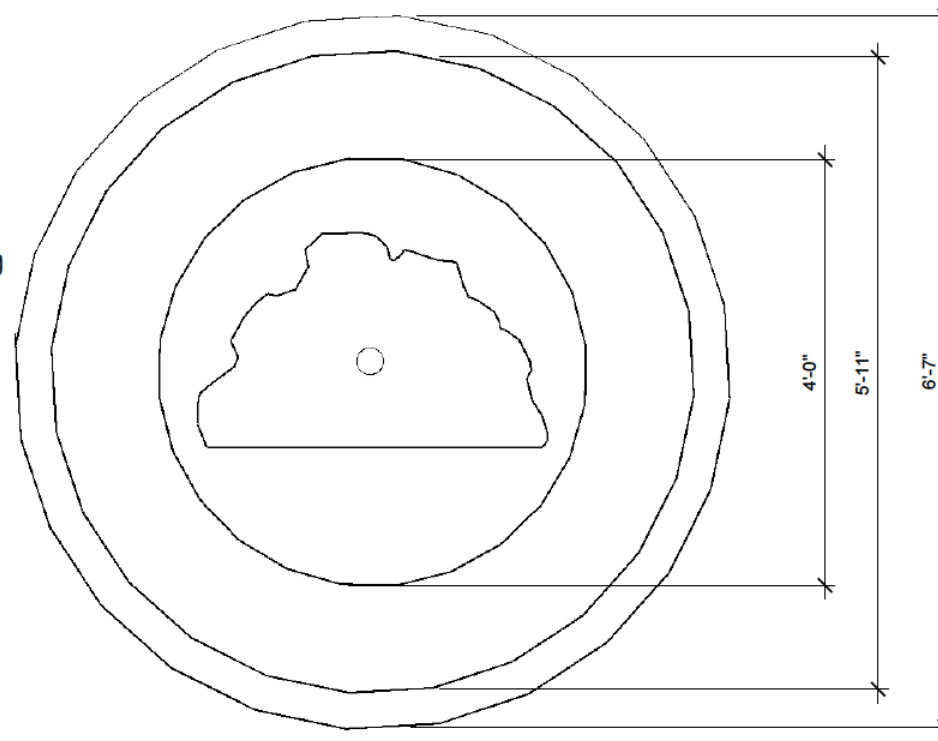
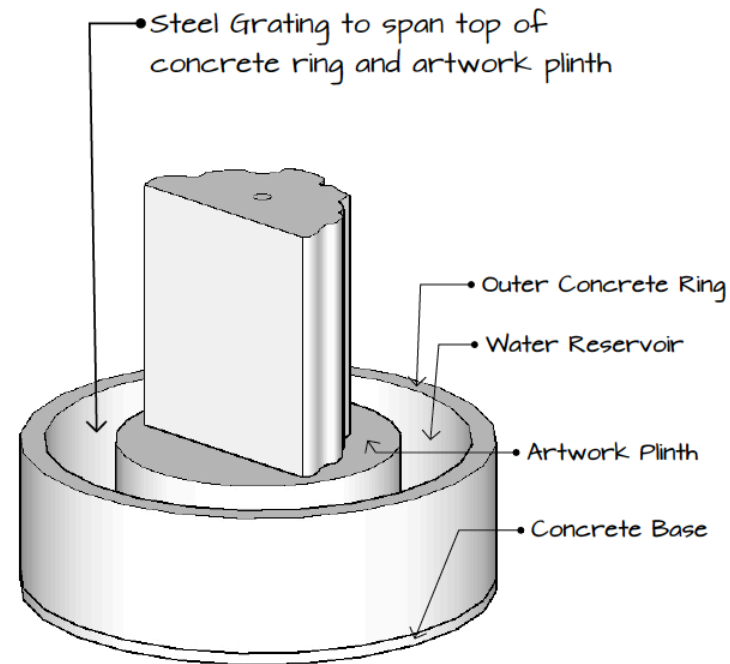
Locations



Locations

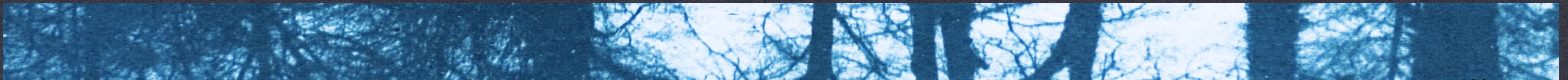
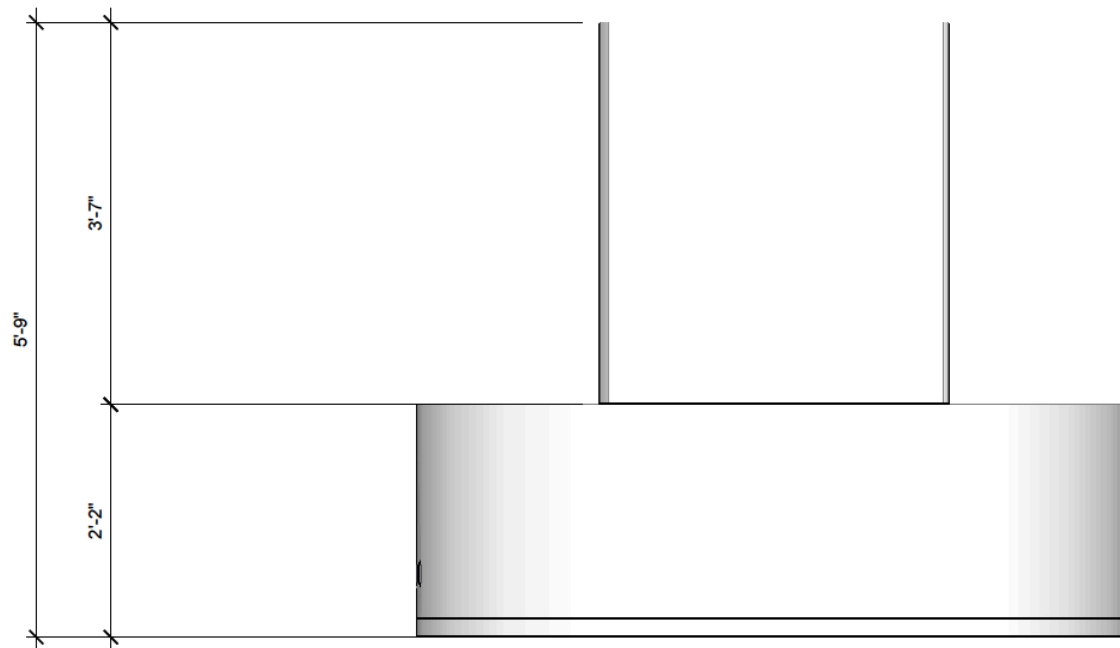


Construction Details

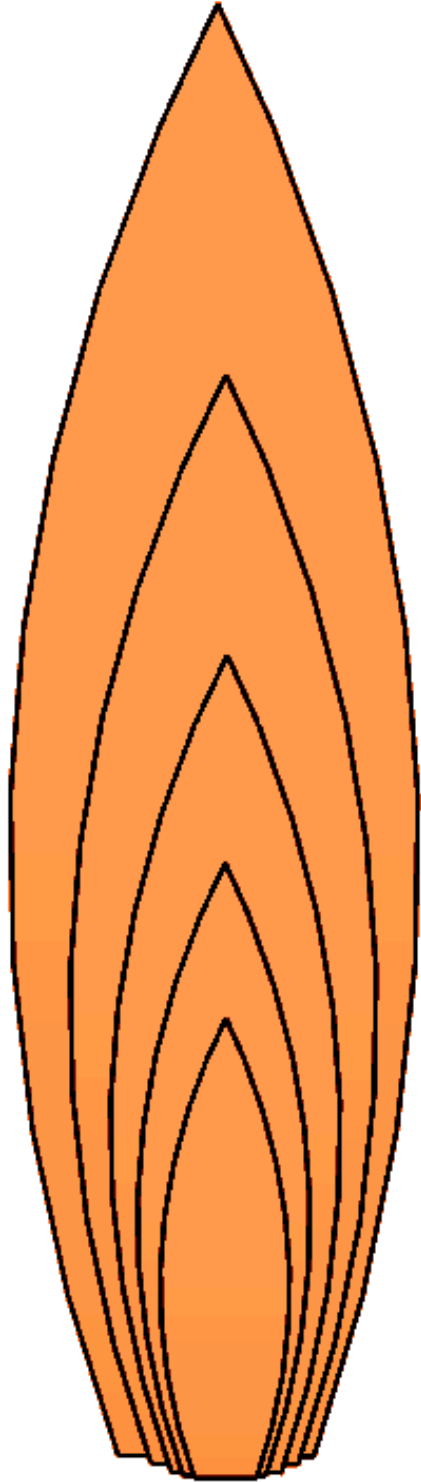


"Water Reservoir" to be topped with a steel grate, anchored between the outer concrete ring and artwork plinth.

Outer ring diameter and water reservoir volume TBD based on volume needed to hold 300 gal.







One Small Corner

by Roger Moore

And this is the good thing
to find your one small corner
and to have your one small candle,
then to light it, and leave it burning
its sharp bright hole in the night.

Around you, the walls you constructed
inside, the reduced space, the secret garden,
the Holy of Holies where roses grow
and no cold wind disturbs you.

"Is it over here?" you ask: "Or over here?"

I cannot tell you.

But I will say this: turning a corner one day
you will suddenly know
that you have found a perfection
that you will seek again, in vain,
for the rest of your life.



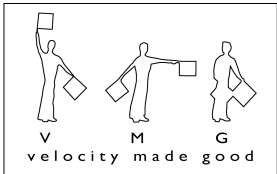
Thank You!



Summary of Stakeholder Meeting
Colonial Plaza Artwork
07.31.19

CONCEPTS

Old & New
Transformation
Woods & Prairie
Boats & Rowing
Seedling/Tree
Beautiful Abstraction
Beckoning
Lakes & Trees



DESIGN

Discourage climbing, swimming, vandalism.
Encourage interaction through selfies and photo ops.
Artwork should be a gateway and be sited on both sides of the road.
Artwork can be different from one side of the road to the other.
A time capsule element might be interesting.
Artwork should have a creative and effective lighting plan.
Make it vertical so that the artwork will be more visible.
Artwork should be beautiful, whatever it is.
Water should be a contoured flow and audible as well as visible.
Water could be more of a "fan" shape, spilling off the ends of rowing blades.
Artwork should look new and iconic.
Boulder below and steel above is a good approach.
Stainless steel, water, and stone preferred over color.

QUALITIES

Abstraction
Iconic
Modern
Traditional to Modern
Artwork should speak to the whole community

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