

American Lake – Lake Management District No.1
Advisory Committee Meeting Agenda
November 5, 2019

Welcome and Introductions

Lake Management District Background

Please review the lake's Integrated Aquatic Vegetation Management Plan before the meeting:
https://cityoflakewood.us/wp-content/uploads/2019/01/AmericanLake_IAVMP_Final_83018-1.pdf

Advisory Committee Purpose: Reference Resolution No. 2019-15

Advisory Committee Membership and Meeting Rules: Reference Resolution No. 2019-15

District Budget

Open discussion

Public comments

Next meeting:

- Meeting date and time
- Elect Committee Chair and Vice-Chair
- Discuss results of 2019 treatment
- Prepare 2020 work plan and budget

RESOLUTION NO. 2019-15

A RESOLUTION by the City Council of the City of Lakewood, Washington, creating an Advisory Committee for American Lake – Lake Management District No. 1 and establishing the duties thereof.

WHEREAS, Lake Management District No. 1 for American Lake was created for the purpose of generating revenue to provide ongoing aquatic vegetation management, public education, and other related projects; and

WHEREAS, attendant to the creation of the Lake Management District is the creation of an Advisory Committee for said district;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD HEREBY RESOLVES AS FOLLOWS:

Section 1. Creation and Purpose. There is created the American Lake – Lake Management District No. 1 Advisory Committee to represent the property owners of the American Lake – Lake Management District No. 1 (LMD) and advise the City Council. The purpose of the Advisory Committee is to represent the property owners of the LMD to the City Council, and (1) each spring discuss with the City the proposed annual work program consistent with the American Lake Integrated Aquatic Vegetation Management Plan (or its successors); (2) provide input and suggestions to the City regarding the implementation of the district’s annual work program; (3) work with the City in the preparation of any educational materials related to American Lake and the LMD; (4) each winter, review and provide input to the City on the preparation of an annual report to the City of Lakewood City Council regarding progress on the LMD work program and the health of the lake; and (5) support an annual public meeting to brief LMD members on the contents of the annual report and related LMD activities.

Section 2. Membership.

A. Qualifications. Members of the Advisory Committee shall be selected from individuals who own property or represent government bodies that own property within the LMD. Intent of the selection process shall be to proportionally represent the various property types identified in the district assessment roll. No private property owners shall serve longer than two consecutive terms.

B. Number of Members and Terms.

1. Members. The Advisory Committee shall be made up of five regular members; three representing private property owners; one representing the Washington Military Department at Camp Murray; and one representing the City of Lakewood. The Advisory Committee shall also include one non-voting member representing the federal properties of Joint Base Lewis McChord and American Lake Veterans Hospital.

2. Term. Each private property owner member shall be appointed for a term of three (3) years. The initial terms shall be staggered so there is overlap in future years. To start, one position

shall be for two (2) years and two positions shall be for three (3) years; all positions shall be three (3) years thereafter.

C. Appointment. Private property owners on the Advisory Committee shall be appointed by the City of Lakewood City Council following an open recruitment process which, at a minimum, includes publication of a notice of vacancy on the City website for at least 30 days prior to Council action. Appointments shall be confirmed by a majority vote of the City Council. Advisory Committee members shall be selected without respect to political affiliations and shall serve without compensation.

Positions representing the City of Lakewood, Washington Military Department, and the federal properties will be appointed by their respective organizations with concurrence from the City Council.

D. Removal. Members of the Advisory Committee may be removed by the City Manager, with the concurrence of the City Council, for neglect of duty, conflict of interest, malfeasance in office, or other just cause; or for unexcused absences for more than three (3) consecutive regular meetings. The decision of the City Council regarding membership on the Advisory Committee shall be final and there shall be no appeal. Members finding they are unable to attend regular meetings are expected to tender their resignation.

E. Vacancies. Vacancies occurring other than through the expiration of terms shall be filled for the un-expired term in the same manner as for appointments as provided in this resolution.

F. Conflicts of Interest. Members of the Advisory Committee shall fully comply with RCW 42.23, Code of Ethics for Municipal Officers; RCW 42.36, Appearance of Fairness; Chapter 1.32 Lakewood Municipal Code, Lakewood Code of Ethics; and such rules and regulations as may be adopted by the City Council regulating the conduct of any person holding appointive office within the City.

Section 3. Meeting Rules.

A. Officers and Quorum. The Advisory Committee shall organize and elect from its members a Chair, who shall preside at all meetings of the Advisory Committee, and a Vice-Chair. A majority of the committee members shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any proposition.

B. Meeting Schedule. The Advisory Committee shall determine a regular meeting schedule (time, place, and frequency), as necessary, but no less frequently than once every three (3) months. Notice of all meetings shall be published on the City's website. All meetings shall be open to the public.

C. Procedures. The Advisory Committee shall adopt such rules and procedures as are necessary for the conduct of business and shall keep summary notes of its proceedings. The written notes shall be a public record.

Section 4. Staff Support. Administrative staff support to the Advisory Committee shall be provided by the City of Lakewood Public Works Engineering Director or his/her designee.

Section 5. Sunset. The Advisory Committee shall terminate at the same time as the Lake Management District authorization expires.

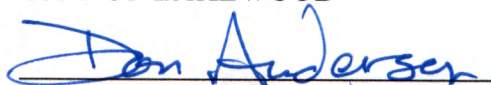
Section 6. Severability. If any section, sentence, clause, or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

Section 7. Ratification. Any act consistent with the authority and prior to the effective date of the resolution is hereby ratified and affirmed.


Section 8. Effective Date. This resolution shall be effective immediately upon passage by the City of Lakewood City Council.

ADOPTED by the City Council this 1st day of July, 2019.

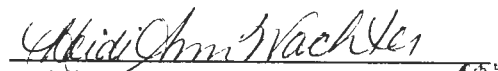
CITY OF LAKEWOOD


Don Anderson, Mayor

Attest:


Briana Schumacher, City Clerk

Approved as to Form:


Heidi Ann Wachter, City Attorney