



REGULAR MEETING AGENDA

LANDMARKS & HERITAGE ADVISORY BOARD

THURSDAY, October 24, 2019 AGENDA

City Council Chambers

6000 Main Street SW, Lakewood, WA 98499

6:00 PM

- 1. Call to Order**
- 2. Meeting Protocol**
 - a. Roll Call
 - b. Acceptance/Changes to Agenda
 - c. Approval of Minutes from June 27, 2019
 - d. Announcements
- 3. Public Comments**
- 4. Public Hearings**
- 5. Reports by Historic Preservation Officer or Staff**
 - 2020 Work Plan
- 6. Unfinished Business**
 - Pierce County Grant
- 7. New Business**
 - Presentation by Pretty Gritty Tours
- 8. Next Meeting Scheduled**
 - Tentatively scheduled for special meeting on November 21st or December 19th 2019? Our regularly scheduled meetings are Thanksgiving Day, 11/28 and the day after Christmas, 12/26. Or regularly scheduled January 23, 2020.
- 9. Adjournment**

Members please contact Karen Devereaux at kdevereaux@cityoflakewood.us or 983-7767 by Tuesday prior to the meeting, if you are unable to attend. It is important to establish in advance whether or not there will be a quorum. Thank you.



LANDMARKS AND HERITAGE ADVISORY BOARD

June 27, 2019 Meeting Minutes
American Lake Conference Room
6000 Main Street SW
Lakewood, WA 98499

"The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood"

CALL TO ORDER

The Chair, Mr. Glen Spieth, called the meeting to order at 6:00 p.m.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Joan Cooley, Bob Jones, Marjorie Thomas-Candau and Beth Campbell (Beth arrived after approval vote on May 23 minutes).

Landmarks & Heritage Advisory Board Members Excused: Bill Elder

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB is Councilmember John Simpson

Youth Council Representative is Deyana Pangelinan

Staff Present: Courtney Brunell, Planning Manager and Karen Devereaux, Administrative Assistant

Acceptance/Changes to Agenda

No changes were made to the agenda.

Approval of Minutes

The minutes of the meeting held on May 23, 2019 were approved as written by voice vote, M/S/C Cooley/Thomas-Candau. Motion to approve the minutes passed unanimously, 4-0.

Announcements

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS

None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

Update on the Pierce County Landmarks Grant Review Hearing to recommend funding held 6/18/2019

Ms. Courtney Brunell reported that board members Mr. Glen Spieth, Ms. Marjorie Thomas-Candau and Ms. Beth Campbell attended the Pierce County Landmarks Board grant review meeting. Mr. Spieth presented regarding the proposed historic street signs project. Grant applicants to be notified of decision by November 1, 2019. If awarded, work is to be completed By November 2020.

UNFINISHED BUSINESS

None

NEW BUSINESS

Open House with Property Owners and Northwest Vernacular presentation on Oak Park Reconnaissance Survey Findings

Ms. Katie Pratt, Architectural Historian from Northwest Vernacular, summarized the survey findings for audience attendees. Ms. Pratt provided historic background on the Oak Park neighborhood.

Northwest Vernacular determined that 69 homes (almost 70% of the neighborhood) met criteria to make a bid to be named as an historic district. If awarded this would be the first neighborhood within the City to be deemed as such. Six homes were determined to meet criteria and individual eligibility for a Lakewood Register. One home, which is very intact with original windows, meets the criteria for individual eligibility for the National Register. These findings and final report will be submitted to the Department of Archeology and Historic Preservation (DAHP) by July 31, 2019.

Next steps for staff are to reach out to the 6 property owners and discuss benefits of historic preservation and determine the property owner's interest in completing nomination onto registers.

Next Meeting the next regularly scheduled meeting will be Thursday, 27 June 2019, at 6:00 PM in the Council Chambers prior to the third public outreach "All Things Historic Preservation" Open House.

Meeting Adjourned at 7:14 p.m.

Glen Spieth, Chair
Landmarks & Heritage Advisory Board

10/24/2019

Karen Devereaux, Recording Secretary to the
Landmarks & Heritage Advisory Board

10/24/2019



TO: Landmarks and Heritage Advisory Board

FROM: Courtney Brunell, Planning Manager

DATE: October 24, 2019

SUBJECT: 2020 Work plan

Background

Each year LHAB provides a work plan to the City Council, work plans are typically reviewed in January of each year. This is an opportunity to discuss what we would like to include in the 2020 work plan. We have \$4,000 for professional services budgeted for 2020, no money has been allocated. We are still waiting to hear from Pierce County regarding a grant for up to \$4,850.00 to fund the historic streets sign program. If awarded a portion of the \$4,000 as well as, the \$2,367.20 remaining in our budget as of 10/16/2019 may need to be allocated to fund the 100% match of the program.

Next Steps

1. Review 2019 work plan
2. Request adjustments to add or remove items
3. Finalize work plan by end of the year

Attachments

2019 work plan

**City of Lakewood
Landmarks and Heritage Advisory Board (LHAB)
2018 Summary & 2019 Work Plan**

Members

Glen Spieth, Chairperson (elected August 2018)
Joan Cooley, Vice-Chair (elected August 2018)
Beth Campbell
Bob Jones
Marjorie Thomas-Candau
William Elder

Council Liaison

John Simpson

Staff Support

Planning Manager, Courtney Brunell

Administrative Support

Community Development Administrative Assistant, Karen Devereaux

Meeting Schedule

Fourth Thursday of every month at 6:00 PM in City Hall, American Lake Room

Background

The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood. The Landmarks and Heritage Advisory Board advises the City Council, the City Manager and City staff in connection with protection and preservation of historical landmarks in Lakewood and establishing procedures for designation and preservation of landmarks.

2018 Accomplishments

- Recruited two new members to serve on the board.
- Added the 8th Lakewood Landmark, the Woodbrook Hunt Club
- Awarded the Washington State CLG Grant to complete a reconnaissance level survey for the Oak Park Neighborhood and city-wide public outreach.
- Provided copies of the Lakewood touring maps to Clover Park School District for their 4th grade classrooms.
- Spoke with Clover Park School District Superintendent regarding future curriculum for the school districts Washington State History course to include "Lakewood history".
- Published and Request for Proposal (RFP) to hire a historic preservation consultant to complete the reconnaissance level survey of Oak Park and city-wide public outreach.
- Held interviews and selected a historic preservation consultant to complete the reconnaissance level survey of Oak Park and city-wide public outreach.
- Reached out to other jurisdictions to learn more about recognizing Lakewood's Historic Streets. Identified Streets that may be qualified to receive recognition.

- Explored creating a program to designate “hardscaping,” such as bridges, as historic landmarks. Identified hardscaping that may be qualified to receive recognition.
- Received an update from the Lakewold Gardens Board of Directors regarding improvements being made as part of a capital campaign. Confirmed that improvements would not warrant a certificate of appropriateness.

2019 Work Plan

Ongoing Projects

The Landmarks and Heritage Advisory Board has provided no specific timelines for the completion of the following work plan items since this Board is often dependent on the follow-through of other public agencies or private property owners.

- Explore creating a program to designate “hardscaping,” such as bridges, as historic landmarks.
- Implement a historic streets recognition program
- Develop frequently asked questions (FAQ’s) to be included on the LHAB website.
- Explore the use of the Community Landmark designation for the Colonial Center; Western State Hospital; Rhodesleigh House; Villa Carman (Madera); the Flett House; Little Church on the Prairie; ThorneWood Castle; Mueller-Harkins Hangar; Tacoma Country and Golf Club; the “H” barn at Fort Steilacoom Park; and the Alan Liddle House.
- Work on recruitment of new members to serve on the LHAB.
- Actively engage with the City of Lakewood Youth Council.
- **ADDED 9/9/2019- Research creating a historic walking tour in the City of Lakewood.**

Scheduled Projects

WORK TO BE ACCOMPLISHED	ESTIMATED STARTING DATE	ESTIMATED COMPLETION DATE
Consultant begins reconnaissance-level survey work and background review	January 2, 2019	April 12, 2019
1 st Public Meeting held	February 1, 2019	February 28, 2019
First draft of reconnaissance level survey ready for City staff and LHAB review	April 15, 2019	May 3, 2019
LHAB and Historic Preservation Consultant conduct a second public meeting to present findings	May 6, 2019	May 31, 2019
Second draft report ready for City staff and LHAB review	June 3, 2019	June 17, 2019
City-wide public outreach meeting	June 3, 2019	July 12, 2019
Final survey report submitted to DAHP	July 1, 2019	July 31, 2019



TO: Landmarks and Heritage Advisory Board

FROM: Courtney Brunell, Planning Manager

DATE: October 24, 2019

SUBJECT: Pierce County Grant Application

Background

In May LHAB applied for the Pierce County Historic Preservation Grant to fund historic street signs throughout the City. On June 18, 2019 Glen Spieth, Marjorie Thomas-Candau, and Beth Campbell all attended the Pierce County Landmarks Board grant review meeting. Glen presented regarding the project. The Pierce County Landmarks Board shared that they are unable to fund all of the projects. According to Beth, LHAB's project did not score as highly as some other, expensive projects, so it is possible that we will not receive funding this cycle. It is estimated that recipients will be notified by November 1, 2019.

Next Steps

1. Recipients notified (estimated): November 1, 2019
2. Work completion: November 10, 2020



TO: Landmarks and Heritage Advisory Board

FROM: Courtney Brunell, Planning Manager

DATE: October 24, 2019

SUBJECT: Pretty Gritty Tours

Background

On September 9, 2019 LHAB held a joint meeting with the City Council to review our progress on the work plan. In addition we requested to amend our work plan to include researching a historic walking tour for the City of Lakewood. This work would couple perfectly with the historic street signs project currently underway. A local organization, Pretty Gritty Tour's, currently hosts walking tours in Tacoma, Steilacoom, Olympia and Puyallup.

After the meeting staff reached out to Chris Staudinger one of the founders of Pretty Gritty Tours who will attend the October 24th meeting to share ideas for a walking tour and provide some examples of walking tours the organization currently offers throughout the Puget sound.

Next Steps

LHAB currently has a balance of \$2,300 this year to allocate towards items on the work plan, which may include a walking tour or funding street signs. In 2020 we have allocated \$4,000 towards professional services.