









**TO:** Landmarks and Heritage Advisory Board  
**FROM:** Courtney Brunell, Planning Manager  
**DATE:** October 24, 2019  
**SUBJECT:** 2020 Work plan

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### **Background**

Each year LHAB provides a work plan to the City Council, work plans are typically reviewed in January of each year. This is an opportunity to discuss what we would like to include in the 2020 work plan. We have \$4,000 for professional services budgeted for 2020, no money has been allocated. We are still waiting to hear from Pierce County regarding a grant for up to \$4,850.00 to fund the historic streets sign program. If awarded a portion of the \$4,000 as well as, the \$2,367.20 remaining in our budget as of 10/16/2019 may need to be allocated to fund the 100% match of the program.

### **Next Steps**

1. Review 2019 work plan
2. Request adjustments to add or remove items
3. Finalize work plan by end of the year

### **Attachments**

2019 work plan

**City of Lakewood  
Landmarks and Heritage Advisory Board (LHAB)  
2018 Summary & 2019 Work Plan**

**Members**

Glen Spieth, Chairperson (elected August 2018)  
Joan Cooley, Vice-Chair (elected August 2018)  
Beth Campbell  
Bob Jones  
Marjorie Thomas-Candau  
William Elder

**Council Liaison**

John Simpson

**Staff Support**

Planning Manager, Courtney Brunell

**Administrative Support**

Community Development Administrative Assistant, Karen Devereaux

**Meeting Schedule**

Fourth Thursday of every month at 6:00 PM in City Hall, American Lake Room

**Background**

The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood. The Landmarks and Heritage Advisory Board advises the City Council, the City Manager and City staff in connection with protection and preservation of historical landmarks in Lakewood and establishing procedures for designation and preservation of landmarks.

**2018 Accomplishments**

- Recruited two new members to serve on the board.
- Added the 8<sup>th</sup> Lakewood Landmark, the Woodbrook Hunt Club
- Awarded the Washington State CLG Grant to complete a reconnaissance level survey for the Oak Park Neighborhood and city-wide public outreach.
- Provided copies of the Lakewood touring maps to Clover Park School District for their 4th grade classrooms.
- Spoke with Clover Park School District Superintendent regarding future curriculum for the school districts Washington State History course to include "Lakewood history".
- Published and Request for Proposal (RFP) to hire a historic preservation consultant to complete the reconnaissance level survey of Oak Park and city-wide public outreach.
- Held interviews and selected a historic preservation consultant to complete the reconnaissance level survey of Oak Park and city-wide public outreach.
- Reached out to other jurisdictions to learn more about recognizing Lakewood's Historic Streets. Identified Streets that may be qualified to receive recognition.

- Explored creating a program to designate “hardscaping,” such as bridges, as historic landmarks. Identified hardscaping that may be qualified to receive recognition.
- Received an update from the Lakewold Gardens Board of Directors regarding improvements being made as part of a capital campaign. Confirmed that improvements would not warrant a certificate of appropriateness.

## 2019 Work Plan

### Ongoing Projects

*The Landmarks and Heritage Advisory Board has provided no specific timelines for the completion of the following work plan items since this Board is often dependent on the follow-through of other public agencies or private property owners.*

- Explore creating a program to designate “hardscaping,” such as bridges, as historic landmarks.
- Implement a historic streets recognition program
- Develop frequently asked questions (FAQ’s) to be included on the LHAB website.
- Explore the use of the Community Landmark designation for the Colonial Center; Western State Hospital; Rhodesleigh House; Villa Carman (Madera); the Flett House; Little Church on the Prairie; Thornewood Castle; Mueller-Harkins Hangar; Tacoma Country and Golf Club; the “H” barn at Fort Steilacoom Park; and the Alan Liddle House.
- Work on recruitment of new members to serve on the LHAB.
- Actively engage with the City of Lakewood Youth Council.
- **ADDED 9/9/2019- Research creating a historic walking tour in the City of Lakewood.**

### Scheduled Projects

<b>WORK TO BE ACCOMPLISHED</b>	<b>ESTIMATED STARTING DATE</b>	<b>ESTIMATED COMPLETION DATE</b>
Consultant begins reconnaissance-level survey work and background review	January 2, 2019	April 12, 2019
1 <sup>st</sup> Public Meeting held	February 1, 2019	February 28, 2019
First draft of reconnaissance level survey ready for City staff and LHAB review	April 15, 2019	May 3, 2019
LHAB and Historic Preservation Consultant conduct a second public meeting to present findings	May 6, 2019	May 31, 2019
Second draft report ready for City staff and LHAB review	June 3, 2019	June 17, 2019
City-wide public outreach meeting	June 3, 2019	July 12, 2019
Final survey report submitted to DAHP	July 1, 2019	July 31, 2019



**TO:** Landmarks and Heritage Advisory Board  
**FROM:** Courtney Brunell, Planning Manager  
**DATE:** October 24, 2019  
**SUBJECT:** Pierce County Grant Application

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### **Background**

In May LHAB applied for the Pierce County Historic Preservation Grant to fund historic street signs throughout the City. On June 18, 2019 Glen Spieth, Marjorie Thomas-Candau, and Beth Campbell all attended the Pierce County Landmarks Board grant review meeting. Glen presented regarding the project. The Pierce County Landmarks Board shared that they are unable to fund all of the projects. According to Beth, LHAB's project did not score as highly as some other, expensive projects, so it is possible that we will not receive funding this cycle. It is estimated that recipients will be notified by November 1, 2019.

### **Next Steps**

1. Recipients notified (estimated): November 1, 2019
2. Work completion: November 10, 2020



**TO:** Landmarks and Heritage Advisory Board  
**FROM:** Courtney Brunell, Planning Manager  
**DATE:** October 24, 2019  
**SUBJECT:** Pretty Gritty Tours

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### **Background**

On September 9, 2019 LHAB held a joint meeting with the City Council to review our progress on the work plan. In addition we requested to amend our work plan to include researching a historic walking tour for the City of Lakewood. This work would couple perfectly with the historic street signs project currently underway. A local organization, Pretty Gritty Tour's, currently hosts walking tours in Tacoma, Steilacoom, Olympia and Puyallup.

After the meeting staff reached out to Chris Staudinger one of the founders of Pretty Gritty Tours who will attend the October 24<sup>th</sup> meeting to share ideas for a walking tour and provide some examples of walking tours the organization currently offers throughout the Puget sound.

### **Next Steps**

LHAB currently has a balance of \$2,300 this year to allocate towards items on the work plan, which may include a walking tour or funding street signs. In 2020 we have allocated \$4,000 towards professional services.