



PARKS AND RECREATION ADVISORY BOARD
Tuesday November 26, 2019 – 5:30 p.m.
Lakewood City Hall – Council Chambers
6000 Main St SW Lakewood, WA 98499

PRAB MEMBERS

Jason Gerwen, Chair
Vito Iacobazzi, Vice Chair
Sylvia Allen
J. Alan Billingsley
Mike Darrah
Susan Dellinger
Michael Lacadie

YOUTH COUNCIL REPRESENTATIVES

Gloria Arauja Ruiz
Anaya Davis
Yajaira Gonzalez
Brian Noel
Kayala Purdie
Sammantha Reed
Kloe Salazar

Don Anderson, Council Liaison

STAFF

Mary Dodsworth, Director
Nikki York, Office Assistant

Persons requesting special accommodations contact Nikki at 253-589-2489 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.

CALL TO ORDER

ATTENDANCE/ROLL CALL

APPROVAL of October 22, 2019 MINUTES

PUBLIC COMMENT

NEW BUSINESS

Angle Lane Project Update-Doug Fraser
South Sound Wildlife Area Update-Alan Billingsley
2020 Budget and Work Program Update

DIRECTORS REPORT

BOARD MEMBER COMMENTS

NEXT PRAB MEETING

Tuesday January 28, 2020 at 5:30 p.m.
Lakewood City Hall, American Lake Room

ADJOURN



**LAKWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
Tuesday October 22, 2019 – 5:30 PM
City Hall, Council Chambers
6000 MAIN ST SW
LAKEWOOD, WA 98499**

CALL TO ORDER

Vito Iacobazzi called the meeting to order at 5:33 p.m.

ATTENDANCE

PRAB Members Present: Jason Gerwen, Vito Iacobazzi, Sylvia Allen, Alan Billingsley, Mike Darrah, Susan Dellinger, Michael Lacadie

PRAB Members Excused: Jason Gerwen

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Council Liaison: Don Anderson

Youth Council Liaison: Gloria Arauja Ruiz, Yajaira Gonzalez-excused, Anaya Davis-absent, Brian Noel-absent, Kayala Purdie, Samantha Reed-absent, Kloe Salazar-absent

Guests: Darryl Owens, Sally Martinez, Brynn Grimley

APPROVAL OF MINUTES: Alan Billingsley moved and Sylvia Allen seconded the motion to approve the minutes of the September 24, 2019 meeting. MPU.

PUBLIC COMMENT: None

NEW BUSINESS:

Special Events Update:

Concerts: Darryl Owens, Arts Commission member provided an update on the Summer Concert Series. It has now been branded as Summer Nights at the Pavilion. The wonderful poster design was done by Arts Commission Member Pattie Belle. Most of the concerts had an average attendance of 200-250 people. The largest attended concert was the Lonely Hearts Club with 450 people in attendance. All of the performers were impressed with the Pavilion. They will probably have an earlier start time for next year. The Youth Council liaisons were asked what would make kids their age more likely to participate. They suggested having kids their age performing, putting up flyers at the schools, and getting the information to them electronically.

Famer's Market: Sally Martinez shared that the Farmer's Market had its 8th season. She shared all of the exciting things happening at the market including, international performances in between the entertainment, promotional videos created by the interns, interview videos with the vendors, and healthy bucks. Word of mouth is the number one way that people find out about the market. Five farms are needed to qualify as a farmers market. Lakewood had thirteen for the 2019 season. There was a 21% increase in opening day sales. Sally found that many people are visiting the market for the experience. They had over 250 kids participate in a kid's activity at the City booth each week. Sally thanked everyone for supporting the market.

SummerFEST: Sally Martinez shared that the SummerFEST event is a 23 year Lakewood tradition although this year was 40% were first time visitors. This year's event had an estimated 50,000 visitors. The event has great sponsors, entertainment, international performances, and lots of great experiences for kids. The parking plan is being reviewed for next year. The Partners for Parks car show had 141 cars.

MyLakewood311 Update: Brynn Grimley presented the myLakewood311 app. It is a free, easy to use way of tracking issues throughout the City. Brynn showed the group how to use the app. Issues can be reported anonymously and privately. The largest numbers of requests entered are for the operations and maintenance department. Once a request is submitted, it is automatically routed to the correct department to respond. Brynn handles all of the general questions and routes them to the correct department. Brynn shared the monthly and annual reporting. Pothole requests have been reduced significantly. This is mostly due to the fact that the City has done major street improvement projects. The app is a great tool for reporting many types of issues throughout the City but citizens should still call 911 if there is an active crime.

Directors Report: Mary Dodsworth reviewed the Directors Report including, 2019 Capital projects updates, Kiwanis Park playground installation and dedication, Truck and Tractor day, Community Healthcare Hero award, the Legacy Plan update, Make a Difference day and community outreach.

Board Comments: None

NEXT MEETING: The next PRAB meeting is scheduled for Tuesday November 26, 2019 at 5:30 p.m. in the American Lake Room at the Lakewood City Hall

ADJOURNMENT: Michael Lacadie moved to adjourn the meeting. Mike Darrah seconded. MPU. The meeting adjourned at 6:58 p.m.

Jason Gerwen, Chairman

Nikki York, Office Assistant

NAME OF PARKS AND RECREATION ADVISORY BOARD 2020 ANNUAL WORK PLAN AND MEETING SCHEDULE

Members:

Jason Gerwen, Chair	Michael Darrah
Vito Iacobazzi, Vice-Chair	Susan Dellinger
Sylvia Allen	Michael Lacadie
Alan Billingsley	

Youth Council Liaison:

Gloria Arauja Ruiz	Kayala Purdie
Anaya Davia	Samantha Reed
Yajaira Gonzalez	Kloe Salazar
Brian Noel	

Council Liaison:

Mayor Don Anderson

City Staff Support:

Mary Dodsworth, Director Parks, Recreation & Community Services
Nikki York, Office Assistant

Meeting Schedule:

Fourth Tuesday of Each Month, 5:30 p.m. American Lake Room,
Lakewood City Hall

2020 Work Plan:

1.	Fort Steilacoom Park Project Updates
2.	Legacy Plan Update
3.	Parks CIP Update
4.	Wards Lake Park Project Update
5.	Harry Todd Park Project Update
6.	Edgewater Park Project Update

Date	Topic(s)
1/28	Elect Chair /Vice-Chair, Review 2020 Work Plan
2/25	Legacy Plan Update
3/24	Fort Steilacoom Park Project Updates, Prepare for Parks Appreciation Day, Prepare for Joint Council Meeting
*4/27	Joint Council Meeting
5/26	CPSD Cooperative Use Agreement, Public Art Recommendation
6/23	Food Policy, Parks CIP Update
7/28	Springbrook Park Update
8/25	No Meeting
9/22	Chambers Creek Canyon Trail Update
10/27	Special Event Update, 2021/2022 Budget Update
11/24	Seeley Lake Park Project Update
12/22	No Meeting

Special Events:

Date	Event
2/1/20	MLK Jr Celebration
4/25/20	Parks Appreciation Day
5/16/20	Ray Evans Memorial Fishing Event
Tuesdays	Farmers Market (June -September)
Thursdays	Summer Nights at the Pavilion
6/20	Senior Center Expo
7/11/20	SummerFEST
10/17/20	Truck & Tractor Day
10/24/20	Make a Difference Day
12/5/20	Christmas Tree Lighting/ Jingle Bell Dash

DRAFT