



## LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA

Monday, December 9, 2019

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

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Page No.

### CALL TO ORDER

### ITEMS FOR DISCUSSION:

- (3) 1. Review of 3<sup>rd</sup> Quarter Financial Report. – (Memorandum)
- (113) 2. Review of public nuisance code amendments. – (Memorandum)
- (145) 3. Review of cooperative use agreement with Clover Park School District. – (Memorandum)
- (152) 4. Special Events Update. – (PowerPoint)

### ITEMS TENTATIVELY SCHEDULED FOR THE DECEMBER 16, 2019 REGULAR CITY COUNCIL MEETING:

- 1. Presentation of the 2019 Storefront Decorating Contest Winner.  
– *Ms. Linda Smith, Lakewood Chamber of Commerce*
- 2. Proclamation calling for Lakewood Ceasefire. – *Ms. Candace Wesley*
- 3. Authorizing the execution of an interlocal cooperative agreement for the Tahoma Narcotics Enforcement Team. – (Motion – Consent Agenda)
- 4. Authorizing the execution of an interlocal agreement for emergency management services. – (Motion – Consent Agenda)
- 5. Amending Lakewood Municipal Code Chapter 3.09 relating to City Funds.  
– (Ordinance – Consent Agenda)
- 6. Amending Lakewood Municipal Code Chapter 8.16.010 and creating Chapter 8.16.90 relating to shopping cart regulation. – (Ordinance – Consent Agenda)

*The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

7. This is the date set for a public hearing on Proposition No. 1 Clover Park School District No. 400 Replacement Educational Programs and Operations Levy. – (Public Hearings and Appeals)
8. Adopting Lakewood Municipal Code Land Use and Development Code Updates. – (Ordinance – Regular Agenda)
9. Mid-Biennial Development Services Cost Recovery Report. – (Reports by the City Manager)

## **REPORTS BY THE CITY MANAGER**

## **CITY COUNCIL COMMENTS**

## **ADJOURNMENT**

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To: Mayor and City Councilmembers  
 From: Tho Kraus, Assistant City Manager/Administrative Services  
 Through: John J. Caulfield, City Manager  
 Date: December 9, 2019  
 Subject: 3<sup>rd</sup> Quarter 2019 Financial Report

## **Introduction**

The intent of the financial report is to provide an overview of activity in all funds through September 30, 2019, with more in depth discussion focused on the City's main operating funds, the General and Street O&M Funds.

Additionally, department performance measures and other data reporting are included at the end of this report. The City continues its efforts in developing performance measures.

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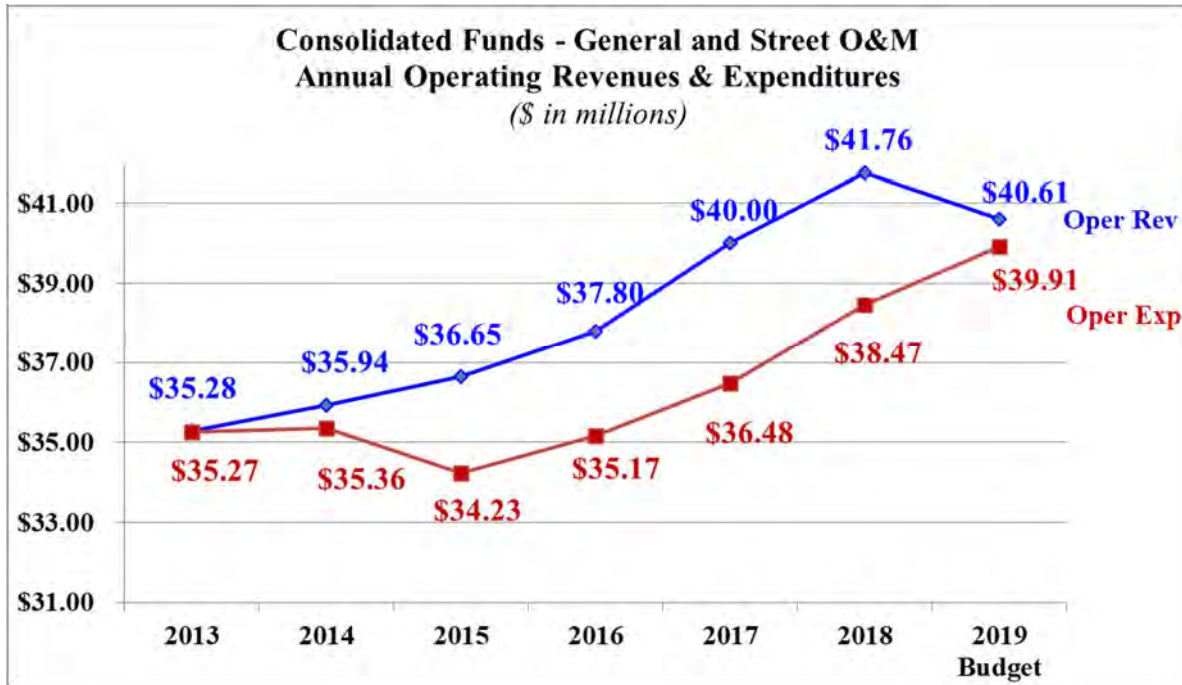
## **Consolidated Funds - General/Street O&M**

The funds are combined in this presentation, as these two funds are the City's primary general governmental operating funds. In 2019, the General Fund anticipates providing an annual subsidy of \$1.85M, which equates to 65% of the Street O&M Fund sources.

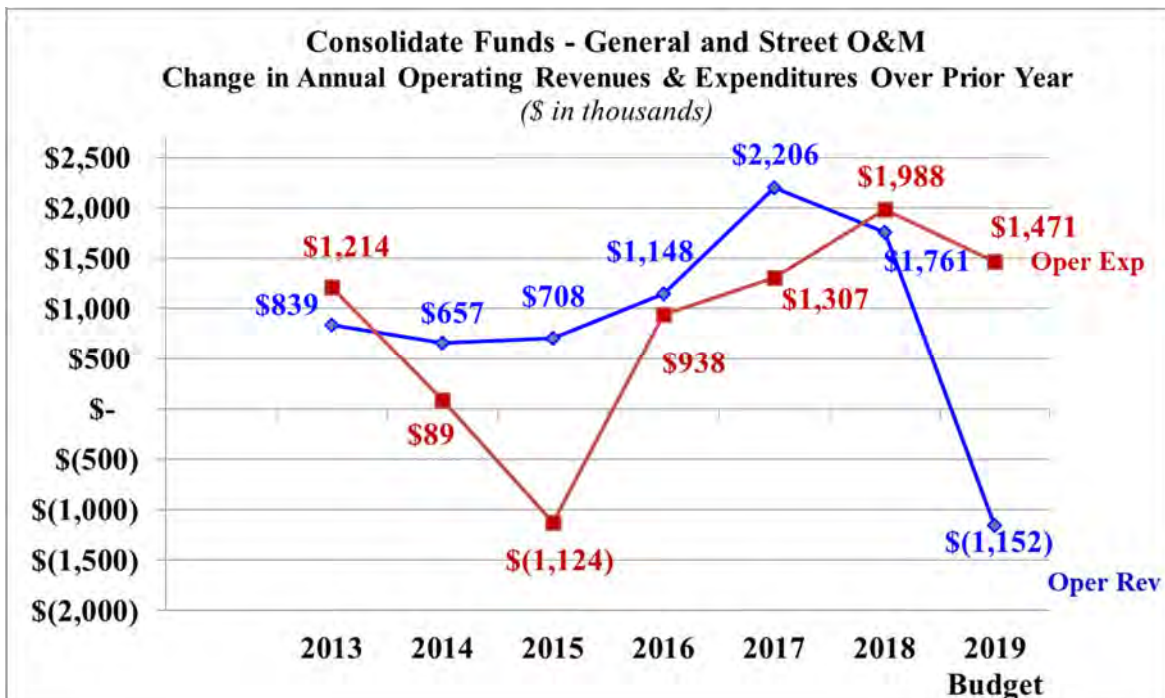
The following table and charts provide a comparison of operating revenues, operating expenditures and the resulting operating income/loss for the current and historical years.

Consolidated General & Street O&M Funds	2013 Annual Actual	2014 Annual Actual	2015 Annual Actual	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	2019 Annual Budget
Operating Revenue	\$ 35,284,000	\$ 35,940,000	\$ 36,648,000	\$ 37,796,000	\$ 40,003,000	\$ 41,764,000	\$ 40,612,000
Operating Expenditures	\$ 35,270,000	\$ 35,358,000	\$ 34,235,000	\$ 35,173,000	\$ 36,480,000	\$ 38,468,000	\$ 39,939,000
<b>Operating Income / (Loss)</b>	<b>\$14,000</b>	<b>\$582,000</b>	<b>\$2,413,000</b>	<b>\$2,623,000</b>	<b>\$3,523,000</b>	<b>\$3,296,000</b>	<b>\$ 673,000</b>

The following graph illustrates the total current budgeted and historical operating revenues and expenditures.



The following graph illustrates the change in total revenues collected and expenditures compared to the prior year.



### **Consolidated Funds – General and St O&M Ending Fund Balance and Cash**

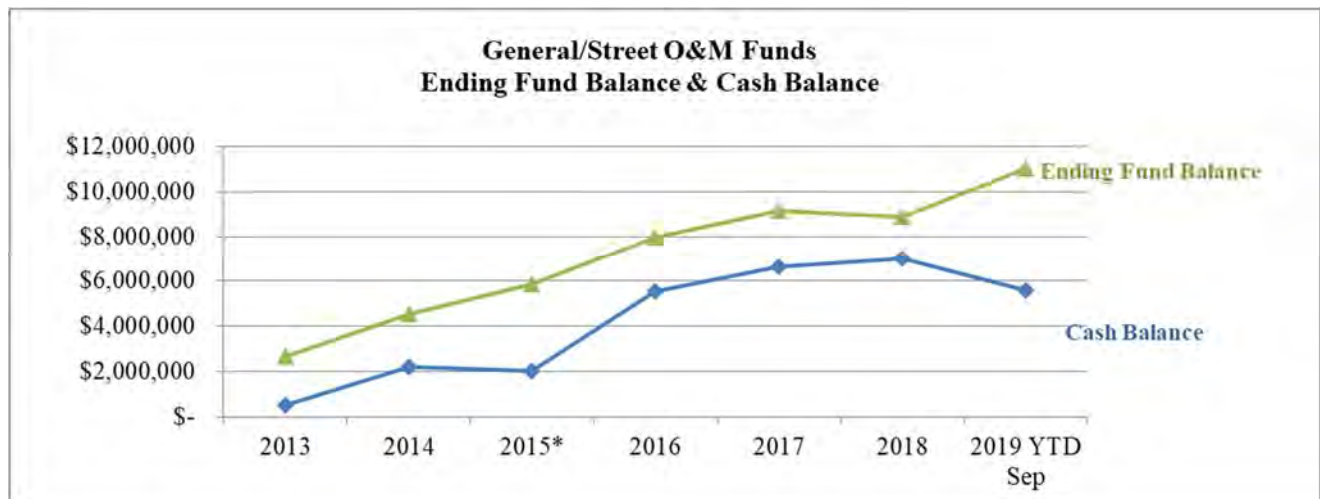
In support of the City's financial integrity, the City Council adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. In 2019, this 12% equates to \$4.87M as follows:

- **2% General Fund Contingency Reserves:** The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to \$812K.
- **5% General Fund Ending Fund Balance Reserves:** The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.0M.
- **5% Strategic Reserves:** The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.0M.

The following table and graph below provides the current and historical General/Street O&M Funds ending balance and cash & investment.

Year	Total Ending Fund Balance	Cash
2013	\$ 2,663,648	\$ 505,801
2014	\$ 4,532,741	\$ 2,183,083
2015*	\$ 5,848,860	\$ 2,043,548
2016	\$ 7,975,155	\$ 5,545,118
2017	\$ 9,163,535	\$ 6,634,879
2018	\$ 8,847,536	\$ 6,986,782
2019 YTD Sep	\$ 11,006,512	\$ 5,594,211

\* Lower cash balance due to providing \$1.8M in short-term/temporary interfund loans.



						2019 Actual vs 2018 Actual		2019 YTD Actual vs 2019 YTD Est	
General & Street O&M Funds Combined Summary	2018		2019			Over / (Under)		Over / (Under)	
	Annual Actual	YTD Actual	Revised Budget	YTD Estimate	YTD Actual	\$ Chg	% Chg	\$ Chg	% Chg
<b>REVENUES:</b>									
Property Tax	\$ 6,910,944	\$ 6,393,968	\$ 7,160,000	\$ 6,499,285	\$ 6,566,879	172,910	2.7%	67,594	1.0%
Local Sales & Use Tax	10,978,014	7,997,746	10,802,600	8,002,321	8,956,460	958,714	12.0%	954,139	11.9%
Sales/Parks	631,395	471,251	638,700	477,580	497,191	25,940	5.5%	19,611	4.1%
Brokered Natural Gas Use Tax	41,558	26,613	40,000	21,878	40,676	14,063	52.8%	18,798	85.9%
Criminal Justice Sales Tax	1,133,354	835,198	1,144,400	847,605	878,199	43,001	5.1%	30,594	3.6%
Admissions Tax	545,816	410,354	496,000	368,129	377,069	(33,285)	-8.1%	8,940	2.4%
Utility Tax	5,408,728	4,047,278	5,405,200	4,024,139	4,001,774	(45,505)	-1.1%	(22,365)	-0.6%
Leasehold Tax	5,901	3,316	5,000	7,156	3,553	237	7.2%	(3,603)	-50.3%
Gambling Tax	3,181,655	2,333,501	2,801,000	2,087,723	2,415,758	82,258	3.5%	328,035	15.7%
Franchise Fees	4,035,453	3,003,825	4,212,400	3,126,858	3,102,532	98,708	3.3%	(24,326)	-0.8%
Development Service Fees (CED)	2,204,665	1,599,935	1,277,500	937,393	1,112,667	(487,268)	-30.5%	175,274	18.7%
Permits & Fees (PW)	164,062	129,335	112,500	86,959	112,965	(16,370)	-12.7%	26,006	29.9%
License & Permits (BL, Alarm, Animal)	417,487	287,591	405,000	326,577	316,327	28,736	10.0%	(10,249)	-3.1%
State Shared Revenues	2,055,486	1,571,295	2,041,300	1,607,668	1,494,874	(76,421)	-4.9%	(112,795)	-7.0%
Intergovernmental	512,739	397,243	510,498	416,894	405,418	8,176	2.1%	(11,476)	-2.8%
Parks & Recreation Fees	250,101	216,226	278,700	239,510	223,029	6,803	3.1%	(16,481)	-6.9%
Police Contracts, including Extra Duty	1,048,282	762,895	1,152,500	861,522	861,522	98,627	12.9%	-	0.0%
Other Charges for Services	1,855	1,295	4,500	3,741	3,325	2,031	156.8%	(415)	-11.1%
Fines & Forfeitures - Municipal Court	798,411	636,689	786,600	641,681	634,075	(2,614)	-0.4%	(7,606)	-1.2%
Fines & Forfeitures - Camera Enforcement	828,460	605,018	800,000	510,658	664,701	59,682	9.9%	154,043	30.2%
Miscellaneous/Interest/Other	325,024	247,602	253,246	99,776	250,077	2,475	1.0%	150,301	150.6%
Interfund Transfers	284,700	213,525	284,700	213,525	213,525	-	0.0%	-	0.0%
<b>Subtotal Operating Revenues</b>	<b>\$ 41,764,092</b>	<b>\$ 32,191,697</b>	<b>\$ 40,612,344</b>	<b>\$ 31,408,575</b>	<b>\$ 33,132,595</b>	<b>\$ 940,898</b>	<b>2.9%</b>	<b>\$ 1,724,020</b>	<b>5.5%</b>
<b>EXPENDITURES:</b>									
City Council	122,436	93,946	142,198	107,334.76	97,992	4,046	4.3%	(9,343)	-8.7%
City Manager	706,432	533,132	724,321	536,848	537,163	4,031	0.8%	316	0.1%
Municipal Court	2,050,968	1,459,827	2,126,798	1,522,251	1,492,957	33,131	2.3%	(29,294)	-1.9%
Administrative Services	1,731,553	1,318,668	1,815,892	1,371,228	1,371,812	53,144	4.0%	584	0.0%
Legal	1,699,409	1,229,139	1,709,272	1,233,217	1,161,622	(67,517)	-5.5%	(71,594)	-5.8%
Community & Economic Development	2,073,063	1,388,698	2,217,478	1,477,324	1,503,957	115,259	8.3%	26,633	1.8%
Parks, Recreation & Community Services	2,718,160	2,014,607	3,024,333	2,233,928	2,137,140	122,533	6.1%	(96,788)	-4.3%
Police	24,469,816	17,960,471	25,169,595	18,538,319	18,574,249	613,778	3.4%	35,929	0.2%
Street Operations & Engineering	2,334,992	\$1,712,501	2,398,440	1,704,114	\$1,725,388	12,887	0.8%	21,275	1.2%
Non-Departmental	127,456	109,430	133,960	114,309	107,534	(1,896)	-1.7%	(6,775)	-5.9%
Interfund Transfers	433,847	261,674	477,206	261,799	261,799	125	0.0%	-	0.0%
<b>Subtotal Operating Expenditures</b>	<b>\$ 38,468,132</b>	<b>\$ 28,082,090</b>	<b>\$ 39,939,493</b>	<b>\$ 29,100,671</b>	<b>\$ 28,971,613</b>	<b>889,523</b>	<b>3.2%</b>	<b>(129,058)</b>	<b>-0.4%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 3,295,960</b>	<b>\$ 4,109,606</b>	<b>\$ 672,851</b>	<b>\$ 2,307,904</b>	<b>\$ 4,160,982</b>	<b>\$ 51,376</b>	<b>1.3%</b>	<b>\$ 1,853,078</b>	<b>80.3%</b>
<b>OTHER FINANCING SOURCES:</b>									
Grants, Contrib, 1-Time Source	424,191	293,137	614,869	376,494	376,494	83,358	28.4%	-	0.0%
Transfers In	16,000	4,900	-	-	-	(4,900)	-100.0%	-	n/a
<b>Subtotal Other Financing Sources</b>	<b>\$ 440,191</b>	<b>\$ 298,037</b>	<b>\$ 614,869</b>	<b>\$ 376,494</b>	<b>\$ 376,494</b>	<b>\$ 78,458</b>	<b>26.3%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>OTHER FINANCING USES:</b>									
Capital & Other 1-Time	1,816,238	515,483	3,030,555	1,283,637	1,283,637	768,154	149.0%	-	0.0%
Interfund Transfers	2,235,910	1,172,315	1,683,097	1,094,865	1,094,865	(77,450)	-6.6%	-	0.0%
<b>Subtotal Other Financing Uses</b>	<b>\$ 4,052,148</b>	<b>\$ 1,687,798</b>	<b>\$ 4,713,652</b>	<b>\$ 2,378,502</b>	<b>\$ 2,378,502</b>	<b>\$ 690,704</b>	<b>40.9%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 42,204,283</b>	<b>\$ 32,489,733</b>	<b>\$ 41,227,213</b>	<b>\$ 31,785,069</b>	<b>\$ 33,509,090</b>	<b>\$ 1,019,356</b>	<b>3.1%</b>	<b>\$ 1,724,020</b>	<b>5.4%</b>
<b>Total Expenditures and other Uses</b>	<b>\$ 42,520,281</b>	<b>\$ 29,769,888</b>	<b>\$ 44,653,145</b>	<b>\$ 31,479,173</b>	<b>\$ 31,350,115</b>	<b>\$ 1,580,227</b>	<b>5.3%</b>	<b>\$ (129,058)</b>	<b>-0.4%</b>
<b>Beginning Fund Balance:</b>	<b>\$ 9,163,534</b>	<b>\$ 9,163,534</b>	<b>\$ 8,847,537</b>	<b>\$ 8,847,537</b>	<b>\$ 8,847,537</b>	<b>\$ (315,997)</b>	<b>-3.4%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Ending Fund Balance:</b>	<b>\$ 8,847,537</b>	<b>\$ 11,883,380</b>	<b>\$ 5,421,605</b>	<b>\$ 9,153,434</b>	<b>\$ 11,006,512</b>	<b>\$ (876,868)</b>	<b>-7.4%</b>	<b>\$ 1,853,078</b>	<b>20.2%</b>
Ending Fund Balance as a % of Oper Rev	21.2%	36.9%	13.3%	29.1%	33.2%				
Reserve - Total Target 12% of Oper Rev:	\$ 5,011,691	\$ 5,011,691	\$ 4,873,481	\$ 4,873,481	\$ 4,873,481				
2% Contingency Reserves	\$ 835,282	\$ 835,282	\$ 812,247	\$ 812,247	\$ 812,247				
5% General Fund Reserves	\$ 2,088,205	\$ 2,088,205	\$ 2,030,617	\$ 2,030,617	\$ 2,030,617				
5% Strategic Reserves	\$ 2,088,205	\$ 2,088,205	\$ 2,030,617	\$ 2,030,617	\$ 2,030,617				
Undesignated/Reserved for 2019-2022 Budget	\$ 3,835,846	\$ 6,871,689	\$ 548,124	\$ 4,279,952	\$ 6,133,031				

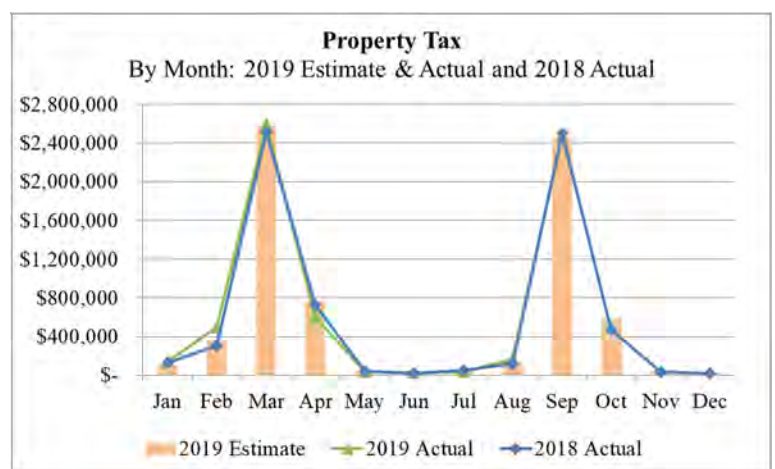
\* Undesignated/Reserved Balances are one-time funds and per the city's financial policies may not be used for ongoing operations.

## Property Tax

A property tax rate is placed on each piece of property within the City and is used for general governmental purpose. The rate is expressed in “dollars per \$1,000 assessed value (AV), and is a function of the property tax levy permitted by law and adopted by the City Council. In the City of Lakewood, as in other Washington cities, the maximum regular levy cannot exceed \$3.60, which includes the maximum regular levy of \$3.375 plus an additional \$0.225 per \$1,000 AV to provide for the Firemen’s Pension Fund. Property tax is assessed on land, buildings, and residential homes, and on inventory and improvements to commercial property.

Levy Rate Per \$1,000 Assessed Value			
Taxing District	2017	2018	2019
<i>City of Lakewood</i>	\$ 1.24	\$ 1.15	\$ 1.03
Emergency Medical Services	0.50	0.48	0.44
Flood Control	0.09	0.08	0.08
Pierce County	1.33	1.23	1.13
Port of Tacoma	0.18	0.18	0.18
Rural Library	0.47	0.43	0.50
School District	5.88	4.96	2.88
Sound Transit	0.25	0.23	0.21
Washington State	2.07	2.91	2.62
West Pierce Fire District	2.96	2.78	2.48
<b>Total Levy Rate</b>	<b>\$ 14.97</b>	<b>\$ 14.43</b>	<b>\$ 11.54</b>

Property Tax Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 86,446	\$ 123,438	\$ 102,357	\$ 144,853	\$ 21,415	17.3%	\$ 42,496	41.5%
Feb	304,015	306,699	357,826	492,293	185,594	60.5%	134,467	37.6%
Mar	2,346,012	2,512,460	2,576,689	2,595,070	82,610	3.3%	18,381	0.7%
Apr	839,495	728,230	763,976	601,934	(126,296)	-17.3%	(162,042)	-21.2%
May	35,651	38,834	43,201	32,454	(6,380)	-16.4%	(10,747)	-24.9%
Jun	28,801	19,413	27,825	25,420	6,007	30.9%	(2,404)	-8.6%
Jul	33,465	49,435	43,309	37,309	(12,126)	-24.5%	(6,000)	-13.9%
Aug	128,633	115,497	131,205	168,603	53,106	46.0%	37,398	28.5%
Sep	2,276,788	2,499,961	2,452,897	2,468,943	(31,018)	-1.2%	16,046	0.7%
Oct	600,563	467,672	589,737	-	-	-	-	-
Nov	36,966	29,935	45,733	-	-	-	-	-
Dec	24,772	19,369	25,245	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 6,079,306</b>	<b>\$ 6,393,967</b>	<b>\$ 6,499,285</b>	<b>\$ 6,566,879</b>	<b>\$ 172,912</b>	<b>2.7%</b>	<b>\$ 67,595</b>	<b>1.0%</b>
<b>Total Annual</b>	<b>\$ 6,741,607</b>	<b>\$ 6,910,943</b>	<b>\$ 7,160,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
AV (in billions)	\$5.41	\$6.00	\$6.93					
5-Year Average Change (2014 - 2018):	1.4%							



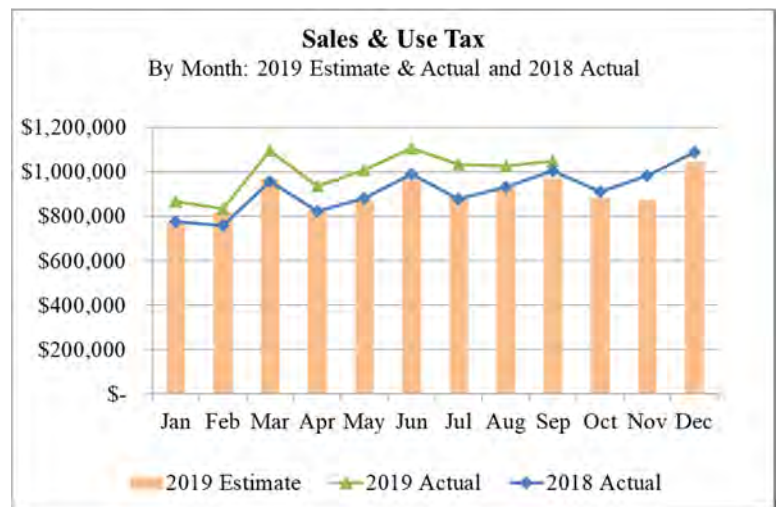
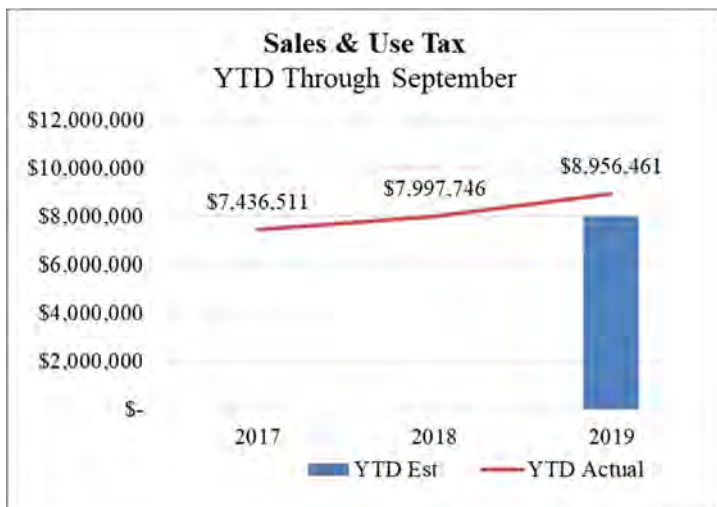


## Sales & Use Tax

The City imposes a sales and use tax of 1% to fund general government programs. Of this total, 15% is provided to Pierce County per state law. The City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. The City receives 1% of the sales tax rate. Of the 1%, the City receives 0.84% (Pierce County receives 15% of the 1% and the State receives 1% of the 1% leaving 0.84% to the City).

Agency	Rate
State of Washington	6.50%
<b>City of Lakewood</b>	<b>1.00%</b>
Criminal Justice Sales Tax	0.10%
Pierce Transit	0.60%
Sound Transit	1.40%
Pierce County Juvenile Facilities	0.10%
Zoo-Park Fee	0.10%
South Sound 911	0.10%
<b>Total Tax on Sales &amp; Use</b>	<b>9.90%</b>

Sales Tax Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 709,919	\$ 777,046	\$ 771,143	866,122	\$ 89,076	11.5%	\$ 94,979	12.3%
Feb	794,509	756,096	818,819	834,944	78,848	10.4%	16,124	2.0%
Mar	957,078	957,541	963,555	1,094,051	136,510	14.3%	130,496	13.5%
Apr	746,372	824,513	830,064	936,605	112,092	13.6%	106,541	12.8%
May	769,917	882,494	869,695	1,009,891	127,397	14.4%	140,196	16.1%
Jun	928,804	988,945	964,758	1,106,875	117,930	11.9%	142,117	14.7%
Jul	822,128	876,871	883,605	1,033,260	156,390	17.8%	149,656	16.9%
Aug	826,033	930,324	928,246	1,027,630	97,305	10.5%	99,384	10.7%
Sep	881,750	1,003,916	972,436	1,047,083	43,166	4.3%	74,647	7.7%
Oct	785,051	908,774	881,779	-	-	-	-	-
Nov	781,771	983,643	874,375	-	-	-	-	-
Dec	955,190	1,087,851	1,044,126	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 7,436,511</b>	<b>\$ 7,997,746</b>	<b>\$ 8,002,321</b>	<b>\$ 8,956,461</b>	<b>\$ 958,715</b>	<b>12.0%</b>	<b>\$ 954,140</b>	<b>11.9%</b>
<b>Annual Total</b>	<b>\$ 9,958,523</b>	<b>\$ 10,978,014</b>	<b>\$ 10,802,600</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
Annual Sales (in millions)	\$1,186	\$1,307	\$1,286					
5-Year Average Change (2014 - 2018):		6.5%						



Retail trade, the largest economic sector, accounts for 45% of collections, followed by services and construction, which account for 23% and 17%, respectively. All other sectors, including wholesale trade, information, finance, insurance and real estate, manufacturing, government, transportation and utilities, and other accounts for the remaining 16%.

Top 10 Taxpayers (Grouped by Sector) Year-to-date through September				
Sector	2018	2019	Over / (Under)	
			Change from 2018	
			\$	%
General Merchandise Stores	\$ 589,886	\$ 579,078	\$ (10,808)	-1.8%
Motor Vehicle and Parts Dealers	437,392	223,547	(213,844)	-48.9%
Construction of Buildings	345,050	63,649	(281,400)	-81.6%
Building Material and Garden Equipment and Supp	191,806	181,958	(9,849)	-5.1%
Heavy and Civil Engineering Construction	154,183	1,733	(152,449)	-98.9%
Rental and Leasing Services	132,010	116,430	(15,580)	-11.8%
Miscellaneous Store Retailers	108,447	84,516	(23,931)	-22.1%
<b>Total</b>	<b>\$ 1,958,774</b>	<b>\$ 1,250,912</b>	<b>\$ (707,862)</b>	<b>-36.1%</b>



Sales & Use Tax by Sector Year-to-date through September							
Sector	Actual		Over / (Under)		Explanation of Variance		
	2018	2019	Change from 2018		Increase / (Decrease)		
			\$	%	\$ in Thousands		
Retail Trade	\$ 3,581,594	\$ 4,004,078	\$ 422,484	11.8%	\$ 11	1150%	Sporting Goods, Hobby, Musical Instrument, and Boo
					\$ 15	12%	Health and Personal Care Stores
					\$ 17	5%	Building Material and Garden Equipment and Supplies
					\$ 19	7%	Food and Beverage Stores
					\$ 20	16%	Electronics and Appliance Stores
					\$ 21	3%	General Merchandise Stores
					\$ 31	100%	Miscellaneous Manufacturing
					\$ 269	33%	Motor Vehicle and Parts Dealers
Services	1,999,606	2,074,747	75,141	3.8%	\$ (6)	-46%	Ambulatory Health Care Services
					\$ 14	17%	Professional, Scientific, and Technical Services
					\$ 30	16%	Administrative and Support Services
					\$ 46	4%	Food Services and Drinking Places
Construction	1,046,084	1,491,447	445,363	42.6%	\$ (26)	-7%	Specialty Trade Contractors
					\$ 167	243%	Heavy and Civil Engineering Construction
					\$ 305	50%	Construction of Buildings
Wholesale Trade	356,862	428,635	71,772	20.1%	\$ 10	11%	Merchant Wholesalers, Nondurable Goods
					\$ 57	22%	Merchant Wholesalers, Durable Goods
Information	361,656	342,964	(18,692)	-5.2%	\$ (25)	-9%	Telecommunications
					\$ 7	75%	Data Processing, Hosting, and Related Services
Finance, Insurance, Real Estate	310,282	351,087	40,805	13.2%	\$ 18	45%	Credit Intermediation and Related Activities
					\$ 20	8%	Rental and Leasing Services
Manufacturing	164,550	124,927	(39,623)	-24.1%	\$ (22)	-80%	Plastics and Rubber Products Manufacturing
					\$ (16)	-191%	Fabricated Metal Product Manufacturing
					\$ (10)	-50%	Nonmetallic Mineral Product Manufacturing
					\$ 2	31%	Chemical Manufacturing
					\$ 3	70%	Machinery Manufacturing
					\$ 4	24%	Miscellaneous Manufacturing
Government	132,054	83,613	(48,440)	-36.7%	\$ (32)	-32%	Administration of Economic Programs
					\$ (14)	-61%	Government
					\$ (3)	-100%	Govt/NonClass
Other	45,057	54,962	9,905	22.0%	\$ (2)	-71%	Utilities
					\$ 1	137%	Truck Transportation
					\$ 2	214%	Unknown
					\$ 2	15%	Transit and Ground Passenger Transportation
					\$ 6	100%	Miscellaneous Manufacturing
<b>Total</b>	<b>\$ 7,997,747</b>	<b>\$ 8,956,461</b>	<b>\$ 958,715</b>	<b>12.0%</b>			

*Note on Wholesale Sales Tax Classification: Sales tax applies if the buyer does not have a reseller permit or exemption certificate. Additionally, purchases made for personal or household use is not exempt from sales tax. This includes items used in a business that are not resold, such as office supplies, tools, equipment and equipment rentals.*

The Marketplace Fairness Act, effective January 1, 2018, resulted in an increase in sales tax distributions for all cities and counties, but also eliminated the SST mitigation payments that many cities and counties have received since 2008. SST mitigation helped compensate jurisdictions for sales tax revenues that were lost when the state switched from an origin-based to destination-based sales tax for delivery of goods. As jurisdictions receive increased sales tax revenues from internet and remote sales, their SST mitigation payments are reduced by a corresponding amount, and all mitigation payments will cease as of October 1, 2019. The City's SST mitigation ceased mid-2018 since sales tax from the Marketplace Fairness Act exceeded SST mitigation.

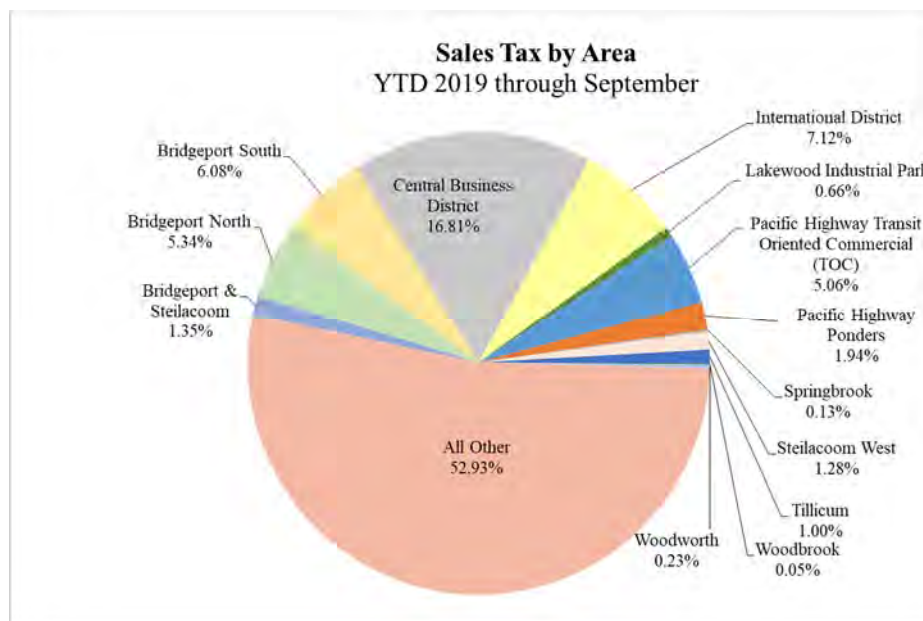
The following section provides a sales tax comparison by retail area and is based on UBI numbers and physical location addresses received from the Washington State Business License database, matched against UBI numbers in the City's sales tax database.

The area category title "All Other" which includes food services & drinking places, construction, and telecommunications attempts to capture: businesses that have multiple locations reporting under a single UBI number is excluded from the retail area reporting (such as Walgreens, O'Reilly's, Starbucks, Dollar Tree, McDonald's, etc.); businesses that do not fall under the retail area as currently defined (such food services & drinking places); or businesses that do not have a physical location in the City but are providing services within the City limits (telecommunications and construction). Businesses are added to the sales and use tax area periodically throughout the year; therefore, amounts reported in previous periods may differ.

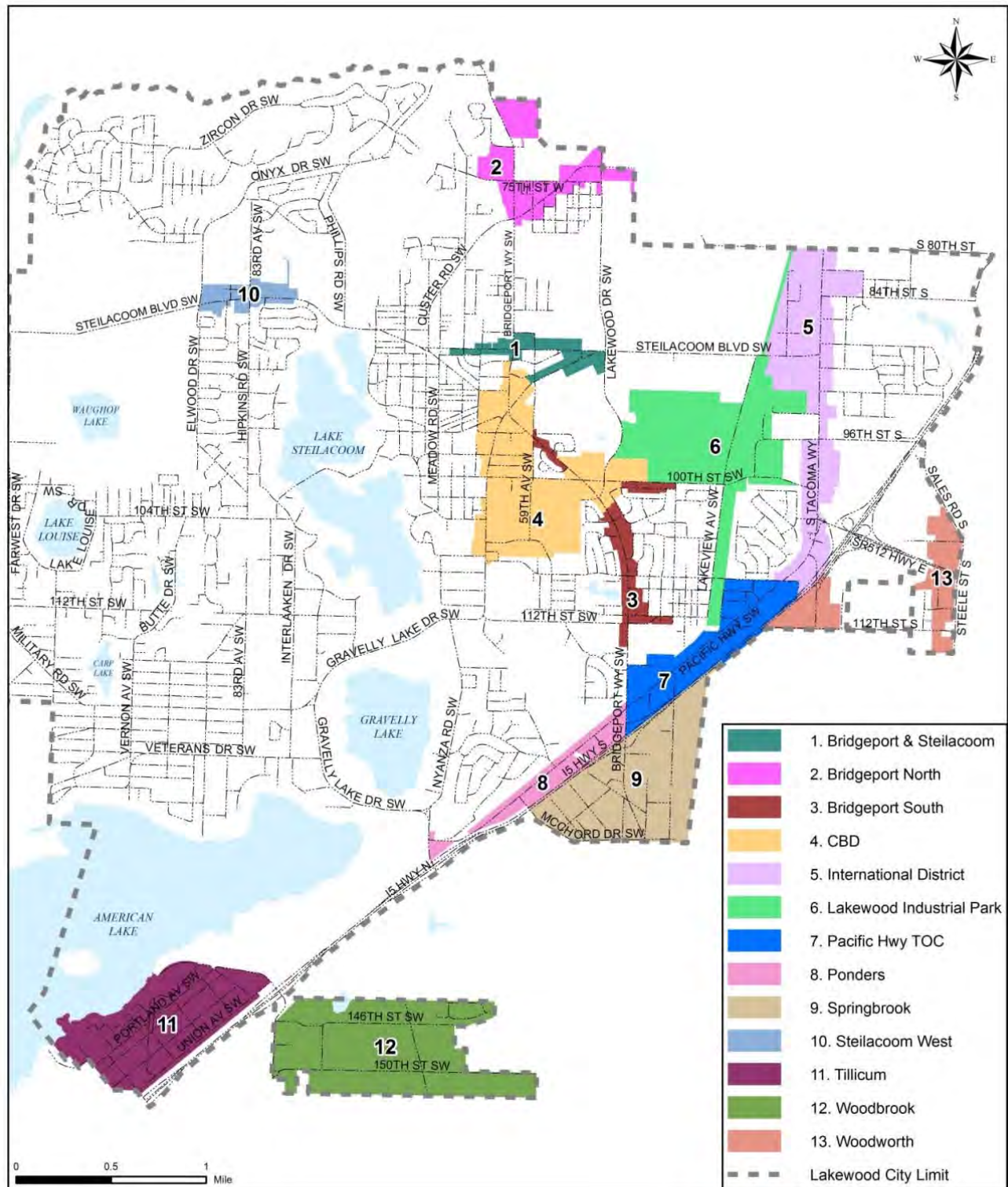
Marketplace Fairness Act				
Year	AWC Annual Est	Annual Actual	Over/Under Estimate	
			\$	%
2018	\$ 83,017	\$ 121,932	\$ 38,915	46.9%
2019	\$ 254,620			
2020	\$ 325,104			
2021	\$ 364,509			
2022	\$ 397,231			
2023	\$ 433,026			
<b>Total</b>	<b>\$ 1,857,507</b>			

Marketplace Fairness Act Quarterly Distributions				
	2018	2019	Over/Under	
			\$	%
Q1	\$ 27,107	\$ 32,686	\$ 5,579	20.6%
Q2	28,007	36,003	7,996	28.6%
Q3	29,402	39,758	10,356	35.2%
Q4	37,416			
<b>Total YTD</b>	<b>\$ 84,516</b>	<b>\$ 108,447</b>	<b>\$ 23,931</b>	<b>28.3%</b>
<b>Total Annual</b>	<b>\$ 179,341</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

Descriptor	Map ID	Location
Bridgeport & Steilacoom	1	Steilacoom Boulevard from John Dower Road to Lakewood Drive
Bridgeport North	2	Bridgeport Way from Custer Road to Univerity Place city limit; and Custer Road from Bridgeport Way to Tacoma city limit
Bridgeport South	3	Bridgeport Way from 108th Street to 59th Avenue
Central Business District	4	Lakewood Towne Center, the Colonial Center, and Lowes/Hobby Lobby Complex
International District	5	South Tacoma Way and Durango Avenue from 87th Street to the B&I
Lakewood Industrial Park	6	Lakeview Avenue from 108th Street to Steilacoom Boulevard and Lakewood Industrial Park
Pacific Highway TOC	7	Pacific Highway from 108th Street SW to Bridgeport Way
Pacific Highway Ponders	8	Pacific Highway from Gravelly Lake Drive to Bridgeport Way
Springbrook	9	Springbrook Neighborhood
Steilacoom West	10	Steilacoom Drive from 87th Avenue to Phillips Road
Tillicum	11	Tillicum Neighborhood
Woodbrook	12	Woodbrook Neighborhood
Woodworth	13	112th Street & South Tacoma Way/Steele Street/Sales Road (west Lakewood)







# Retail Tax Areas

Map Date: April 03, 2015  
 \Projects\Finance\RetailTax\RTAs.mxd

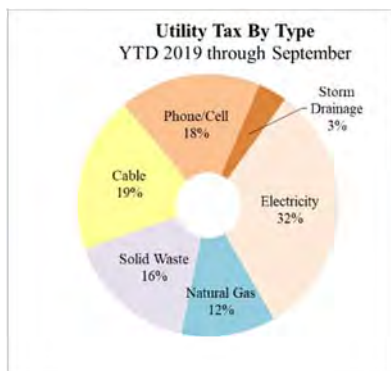
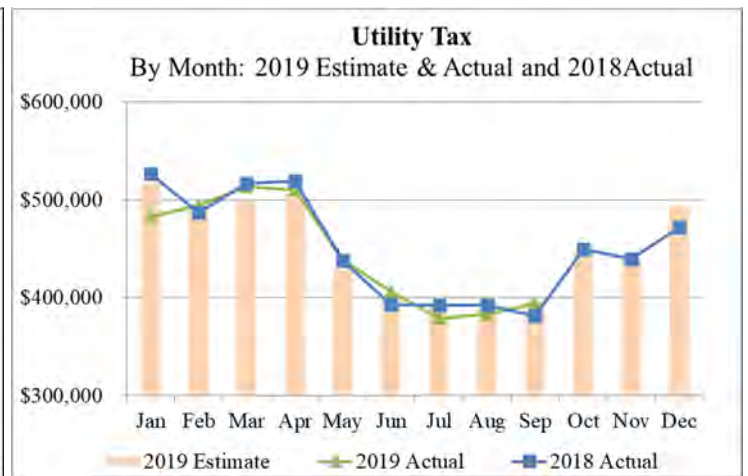
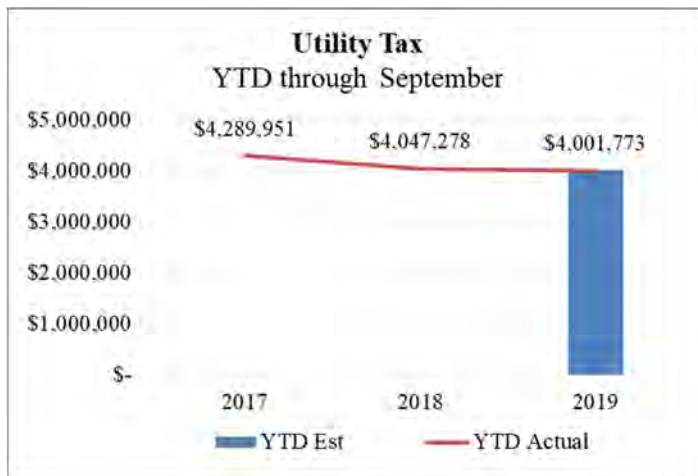
This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.

Sales & Use Tax by Area							
Year-to-date through September							
Map ID/Area	2018	2019	Over / (Under)		Explanation of Variance Increase / (Decrease) \$ in Thousands		
			Change from 2018				
			\$	%			
1 Bridgeport & Steilacoom	\$ 124,039	\$ 121,358	\$ (2,681)	-2.2%	\$ (5)	-20%	Personal and Laundry Services
					\$ (3)	-100%	Food Services and Drinking Places
					\$ 5	11%	Building Material and Garden Equipment and Supplies
2 Bridgeport North	479,487	478,541	(946)	-0.2%	\$ (5)	-96%	Miscellaneous Store Retailers
					\$ (1)	-100%	Motor Vehicle and Parts Dealers
					\$ 1	8%	Food and Beverage Stores
					\$ 4	1%	General Merchandise Stores
3 Bridgeport South	539,844	544,800	4,956	0.9%	\$ (32)	-91%	Construction of Buildings
					\$ (11)	-42%	Furniture and Home Furnishings Stores
					\$ 7	73%	Heavy and Civil Engineering Construction
					\$ 7	7%	Food Services and Drinking Places
					\$ 8	36%	Merchant Wholesalers, Nondurable Goods
					\$ 13	333%	Credit Intermediation and Related Activities
					\$ 17	18%	Motor Vehicle and Parts Dealers
4 Central Business District	1,487,053	1,505,318	18,265	1.2%	\$ (11)	-26%	Furniture and Home Furnishings Stores
					\$ (10)	-40%	Repair and Maintenance
					\$ 10	3%	Food Services and Drinking Places
					\$ 12	4%	General Merchandise Stores
5 International District	668,433	637,962	(30,470)	-4.6%	\$ (31)	-22%	Motor Vehicle and Parts Dealers
					\$ (11)	-7%	Food Services and Drinking Places
					\$ 13	11%	Rental and Leasing Services
6 Lakewood Industrial Park	74,771	59,469	(15,303)	-20.5%	\$ (8)	-79%	Nonmetallic Mineral Product Manufacturing
					\$ (3)	-89%	Merchant Wholesalers, Durable Goods
					\$ (2)	-68%	Electronics and Appliance Stores
					\$ (1)	-2%	Repair and Maintenance
					\$ (1)	-14%	Support Activities for Transportation
7 Pacific Highway (TOC) Transit Oriented Commercial	342,478	453,206	110,728	32.3%	\$ (7)	-28%	Clothing and Clothing Accessories Stores
					\$ 115	48%	Motor Vehicle and Parts Dealers
8 Pacific Highway Ponders	183,851	174,150	(9,701)	-5.3%	\$ (8)	-24%	Accommodation
					\$ (6)	-24%	Repair and Maintenance
					\$ (3)	-28%	Merchant Wholesalers, Durable Goods
					\$ 8	13%	Motor Vehicle and Parts Dealers
9 Springbrook	11,853	11,446	(407)	-3.4%	\$ (1)	-15%	Food and Beverage Stores
					\$ 1	8%	Securities, Commodity Contracts, and Other Financial Investments
10 Steilacoom West	109,828	114,352	4,524	4.1%	\$ (1)	-6%	Food Services and Drinking Places
					\$ 6	8%	Food and Beverage Stores
11 Tillicum	93,486	89,767	(3,719)	-4.0%	\$ (2)	-5%	Food Services and Drinking Places
					\$ (1)	-20%	Specialty Trade Contractors
					\$ (1)	-14%	Clothing and Clothing Accessories Stores
					\$ 1	10%	Apparel Manufacturing
12 Woodbrook	4,302	4,629	327	7.6%	\$ (0)	-87%	Administrative and Support Services
					\$ 0	12%	Food and Beverage Stores
13 Woodworth	19,306	20,871	1,564	8.1%	\$ (3)	-57%	Waste Management and Remediation Services
					\$ (2)	-100%	Gasoline Stations
					\$ 7	84%	Repair and Maintenance
Other:							
Food Services, Drinking Places	273,219	315,084	41,865	15.3%			
Construction	958,313	1,403,266	444,953	46.4%			
Telecommunications	266,941	240,674	(26,268)	-9.8%			
All Other Categories	2,360,539	2,781,569	421,030	17.8%	\$ (32)	-32%	Administration of Economic Programs
					\$ (22)	-81%	Plastics and Rubber Products Manufacturing
					\$ 10	22%	Clothing and Clothing Accessories Stores
					\$ 11	1150%	Sporting Goods, Hobby, Musical Instrument, and Book Stores
					\$ 14	25%	Professional, Scientific, and Technical Services
					\$ 15	13%	Repair and Maintenance
					\$ 16	16%	Electronics and Appliance Stores
					\$ 17	7%	Miscellaneous Store Retailers
					\$ 18	66%	Health and Personal Care Stores
					\$ 20	100%	Construction of Buildings
					\$ 29	17%	Administrative and Support Services
					\$ 34	48%	Furniture and Home Furnishings Stores
					\$ 50	521%	Miscellaneous Manufacturing
					\$ 62	26%	Merchant Wholesalers, Durable Goods
					\$ 161	59%	Motor Vehicle and Parts Dealers
Total	\$ 7,997,747	\$ 8,956,461	\$ 958,715	12.0%			

## Utility Tax

The City levies a tax on utilities provided within the city. The tax is currently 5% of gross income for electric and gas services and 6% of gross income for solid waste, cable, cellular phone, landlines and storm drainage.

Utility Tax								
Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 570,032	\$ 526,486	\$ 516,575	\$ 482,703	\$ (43,783)	-8.3%	\$ (33,872)	-6.6%
Feb	544,505	486,862	494,648	494,221	7,359	1.5%	(428)	-0.1%
Mar	531,514	517,285	498,294	513,387	(3,898)	-0.8%	15,093	3.0%
Apr	524,307	519,012	506,995	509,876	(9,136)	-1.8%	2,881	0.6%
May	467,667	437,930	427,888	438,676	746	0.2%	10,788	2.5%
Jun	421,120	393,222	400,016	406,169	12,947	3.3%	6,152	1.5%
Jul	406,296	391,975	392,640	378,731	(13,244)	-3.4%	(13,909)	-3.5%
Aug	406,869	392,788	389,549	383,662	(9,126)	-2.3%	(5,887)	-1.5%
Sep	417,641	381,718	397,533	394,350	12,632	3.3%	(3,183)	-0.8%
Oct	466,714	449,383	448,268	-	-	-	-	-
Nov	464,856	439,715	438,822	-	-	-	-	-
Dec	522,539	472,352	493,971	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 4,289,951</b>	<b>\$ 4,047,278</b>	<b>\$ 4,024,139</b>	<b>\$ 4,001,773</b>	<b>\$ (45,505)</b>	<b>-1.1%</b>	<b>\$ (22,365)</b>	<b>-0.6%</b>
<b>Total Annual</b>	<b>\$ 5,744,060</b>	<b>\$ 5,408,728</b>	<b>\$ 5,405,200</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		-1.2%						



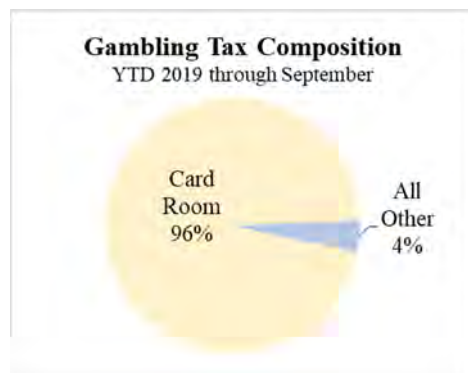
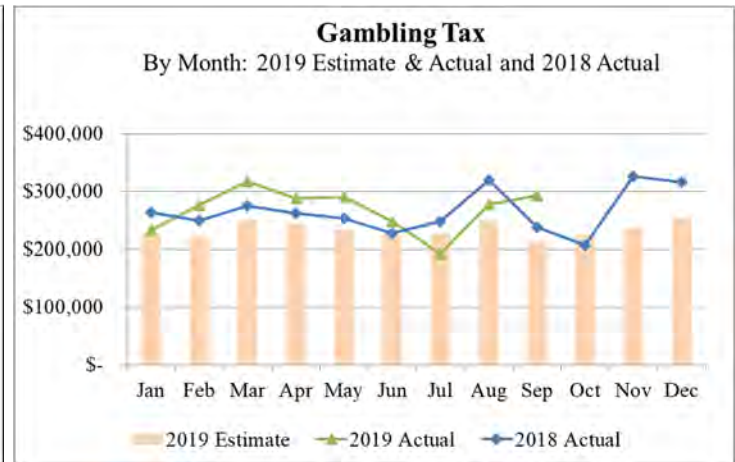
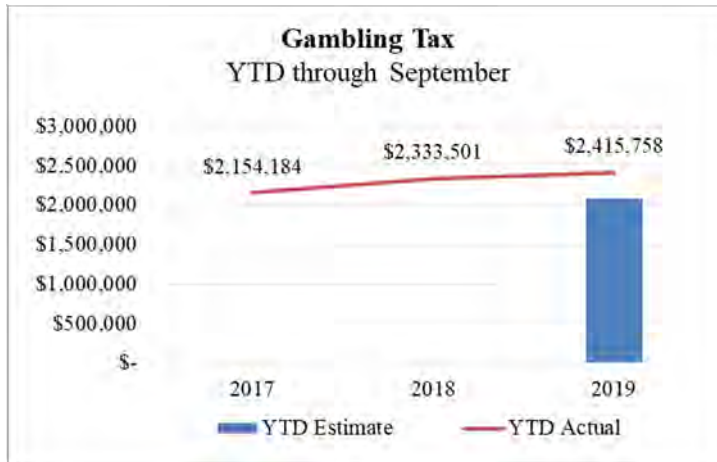
Utility Tax by Type									
Year-to-date through September									
Type	2018		2019			Over / (Under)			
	Annual Actual	YTD Actual	Annual Est	YTD Est	YTD Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
						\$	%	\$	%
Electricity	\$ 1,665,799	\$ 1,259,083	\$ 1,692,500	\$ 1,251,885	\$ 1,265,909	\$ 6,826	0.5%	\$ 14,024	1.1%
Natural Gas	658,505	490,880	704,000	488,074	468,855	(22,025)	-4.5%	(19,219)	-3.9%
Solid Waste	819,244	611,823	790,500	608,325	650,389	38,566	6.3%	42,064	6.9%
Cable	988,171	741,056	1,046,300	736,819	770,619	29,563	4.0%	33,800	4.6%
Phone/Cell	1,112,982	850,616	936,900	845,753	703,206	(147,410)	-17.3%	(142,547)	-16.9%
Storm Drainage	164,027	93,820	235,000	93,284	142,796	48,976	52.2%	49,512	53.1%
<b>Total</b>	<b>\$ 5,408,728</b>	<b>\$4,047,278</b>	<b>\$5,405,200</b>	<b>\$ 4,024,139</b>	<b>\$ 4,001,773</b>	<b>\$ (45,505)</b>	<b>-1.1%</b>	<b>\$ (22,365)</b>	<b>-0.6%</b>



## Gambling Tax

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punchboards; pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11% of gross receipts), punch boards (3% of gross receipts), pull tabs (5% of gross receipts), bingo (5% off gross receipts less amounts paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes). Gambling tax from card rooms account for the majority of the revenues.

Gambling Tax								
Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 235,320	\$ 263,390	\$ 227,592	\$ 232,365	\$ (31,025)	-11.8%	\$ 4,773	2.1%
Feb	241,022	249,131	222,371	276,487	27,356	11.0%	54,115	24.3%
Mar	253,447	274,498	250,858	316,973	42,475	15.5%	66,115	26.4%
Apr	241,908	261,555	242,113	287,987	26,432	10.1%	45,874	18.9%
May	278,183	252,447	231,940	290,634	38,187	15.1%	58,694	25.3%
Jun	235,312	227,021	224,243	248,101	21,080	9.3%	23,859	10.6%
Jul	226,638	248,032	225,859	192,822	(55,210)	-22.3%	(33,037)	-14.6%
Aug	217,614	319,934	249,546	277,725	(42,209)	-13.2%	28,179	11.3%
Sep	224,740	237,493	213,202	292,664	55,171	23.2%	79,462	37.3%
Oct	201,551	206,634	224,446	-	-	-	-	-
Nov	179,929	325,337	234,736	-	-	-	-	-
Dec	265,292	316,183	254,095	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 2,154,184</b>	<b>\$ 2,333,501</b>	<b>\$ 2,087,723</b>	<b>\$ 2,415,758</b>	<b>\$ 82,257</b>	<b>3.5%</b>	<b>\$ 328,035</b>	<b>15.7%</b>
<b>Total Annual</b>	<b>\$ 2,800,954</b>	<b>\$ 3,181,654</b>	<b>\$ 2,801,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		5.6%						

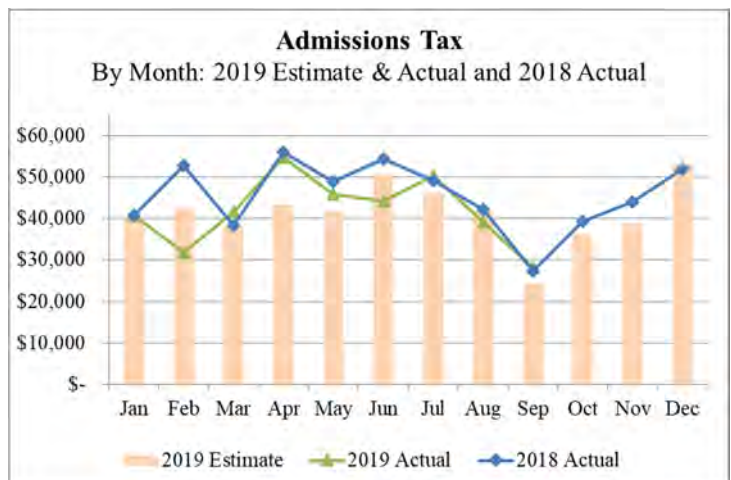
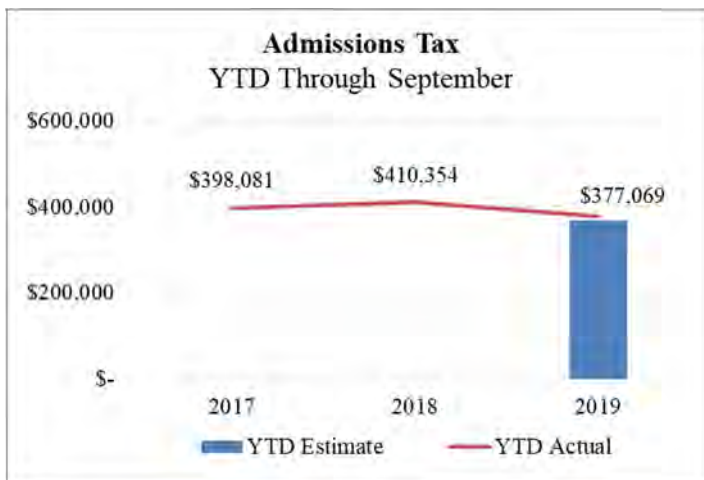


Card Room Gambling Tax - Major Establishments Only					
Year-to-date through September					
Major Establis	2018		2019	Over / (Under)	
	Actual	YTD		YTD 2019 Actual vs YTD 2018 Actual	
			YTD Actual	\$	%
Chips Casino	\$ 938,450	\$ 695,552	\$ 735,127	\$ 39,575	5.7%
Great American	587,670	\$ 429,915	502,491	72,576	16.9%
Macau Casino	959,923	\$ 693,892	619,131	(74,760)	-10.8%
Palace Casino	565,092	\$ 416,915	462,421	45,506	10.9%
Total	\$3,051,136	\$2,236,274	\$2,319,170	\$ 82,897	3.7%

## Admissions Tax

The City levies an admissions tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Admissions Tax Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 42,600	\$ 40,770	\$ 39,669	\$ 40,681	\$ (89)	-0.2%	\$ 1,011	2.5%
Feb	47,425	52,774	42,311	31,915	(20,859)	-39.5%	(10,396)	-24.6%
Mar	56,594	38,424	38,183	41,565	3,141	8.2%	3,382	8.9%
Apr	49,479	56,059	43,481	54,869	(1,190)	-2.1%	11,388	26.2%
May	38,599	49,008	41,658	45,834	(3,174)	-6.5%	4,176	10.0%
Jun	51,773	54,471	50,596	44,332	(10,139)	-18.6%	(6,264)	-12.4%
Jul	44,036	49,210	46,124	50,429	1,219	2.5%	4,306	9.3%
Aug	35,015	42,192	41,836	39,231	(2,961)	-7.0%	(2,605)	-6.2%
Sep	32,560	27,445	24,271	28,213	768	2.8%	3,942	16.2%
Oct	31,157	39,449	36,093	-	-	-	-	-
Nov	44,542	44,076	38,866	-	-	-	-	-
Dec	65,359	51,937	52,912	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 398,081</b>	<b>\$ 410,354</b>	<b>\$ 368,129</b>	<b>\$ 377,069</b>	<b>\$ (33,284)</b>	<b>-8.1%</b>	<b>\$ 8,940</b>	<b>2.4%</b>
<b>Total Annual</b>	<b>\$ 539,139</b>	<b>\$ 545,815</b>	<b>\$ 496,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		-3.3%						



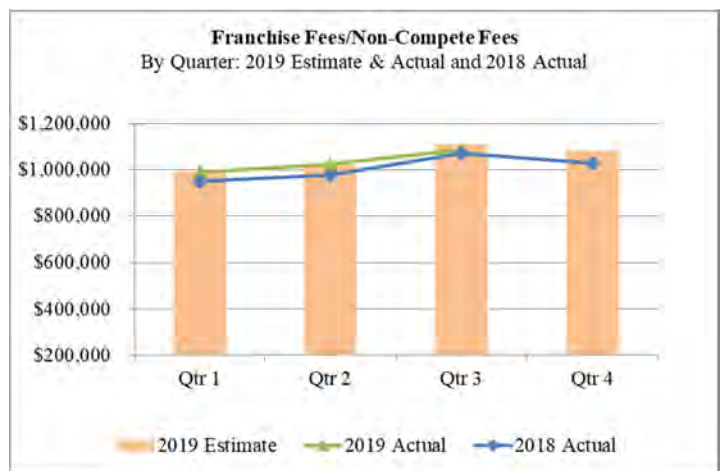
Admissions Tax by Payer Year-to-Date through September							
Major Establishment	2017		2018		2019 Actual	Over / (Under)	
	Annual	YTD	Actual	YTD		YTD 2019 Actual vs YTD 2018 Actual	
						\$	%
AMC Theatres	\$ 302,925	\$ 224,000	\$ 325,219	\$ 240,059	\$ 234,147	\$ (5,912)	-2.5%
Déjà Vu	27,327	18,469	15,148	11,272	6,899	(4,373)	-39%
Grand Prix Raceway	18,719	13,206	16,464	12,892	16,131	3,239	25%
Great American Casino	358	85	20	20	-	-	-
Regal Cinemas	175,819	131,418	172,814	134,128	115,229	(18,899)	-14%
Star Lite Swap Meet	13,990	10,904	16,151	11,983	4,663	(7,320)	-61%
<b>Total</b>	<b>\$539,139</b>	<b>\$398,081</b>	<b>\$545,816</b>	<b>\$410,354</b>	<b>\$377,069</b>	<b>\$ (33,285)</b>	<b>-8.1%</b>

## Franchise Fees & Non-Compete Fees

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchises. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1996 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues.

Utility	Utility Tax	Franchise Fee	Non-Compete Fee
Comcast Phone	6.00%	-	-
Comcast Cable	6.00%	5.00%	-
Integra Telecommunications	6.00%	-	-
Lakeview Light & Power	5.00%	-	-
Lakewood Water District	-	-	6.00%
Pierce County Sanitary Sewer	-	-	6.00%
Puget Sound Energy	5.00%	-	-
TPU Click!	6.00%	5.00%	-
TPU Light	-	-	6.00%
TPU Water	-	-	8.00%
Waste Connections	6.00%	4.00%	-

Franchise Fees/Non-Compete Fees Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ -	\$ -	\$ -	\$ -	-	-	-	-
Feb	72,921	76,370	81,001	79,748	3,378	4.4%	(1,253)	-1.5%
Mar	797,551	874,481	908,945	909,401	34,920	4.0%	456	0.1%
Apr	-	-	-	-	-	-	-	-
May	73,927	76,416	81,876	78,814	2,398	3.1%	(3,062)	-3.7%
Jun	821,782	903,542	941,342	947,375	43,833	4.9%	6,033	0.6%
Jul	-	-	-	-	-	-	-	-
Aug	75,978	79,863	84,613	82,636	2,773	3.5%	(1,977)	-2.3%
Sep	910,038	993,153	1,029,082	1,004,558	11,405	1.1%	(24,524)	-2.4%
Oct	-	-	-	-	-	-	-	-
Nov	74,502	77,218	82,817	-	-	-	-	-
Dec	906,691	954,411	1,002,725	-	-	-	-	-
<b>Total YTD</b>	<b>\$2,752,197</b>	<b>\$3,003,823</b>	<b>\$3,126,858</b>	<b>\$ 3,102,532</b>	<b>\$ 98,709</b>	<b>3.3%</b>	<b>\$ (24,326)</b>	<b>-0.8%</b>
<b>Total Annual</b>	<b>\$3,733,390</b>	<b>\$4,035,455</b>	<b>\$4,212,400</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):			3.9%					

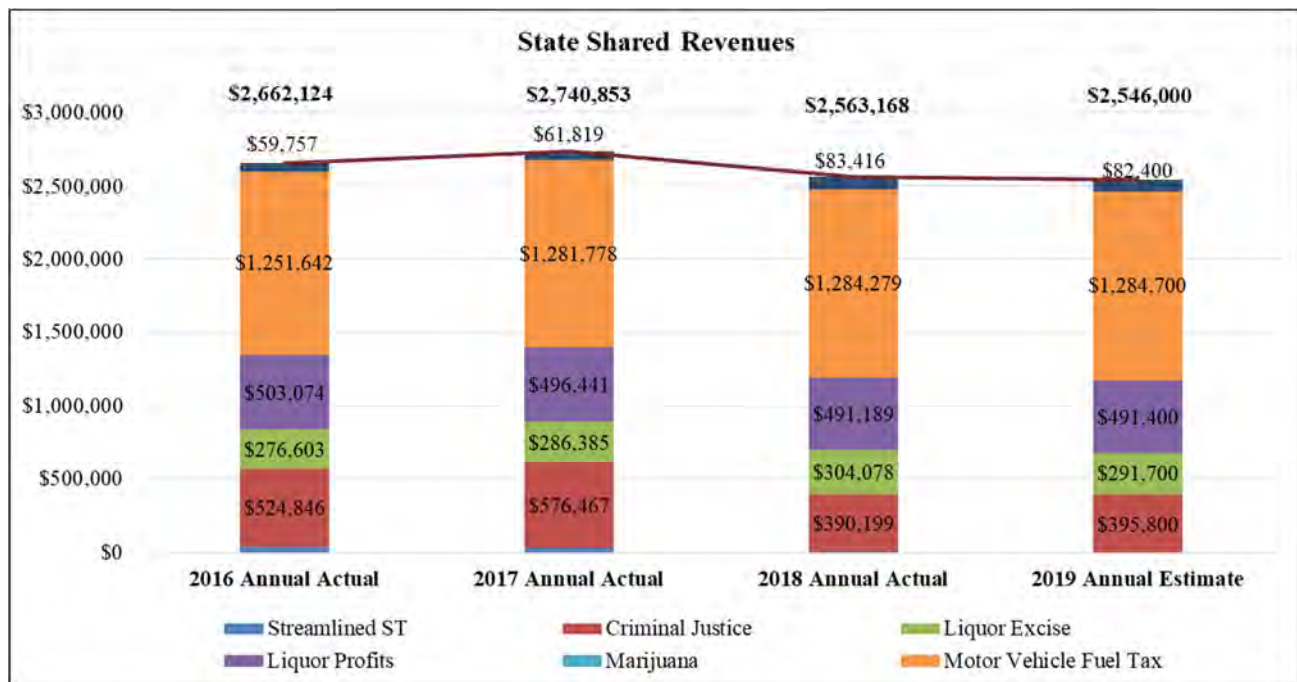
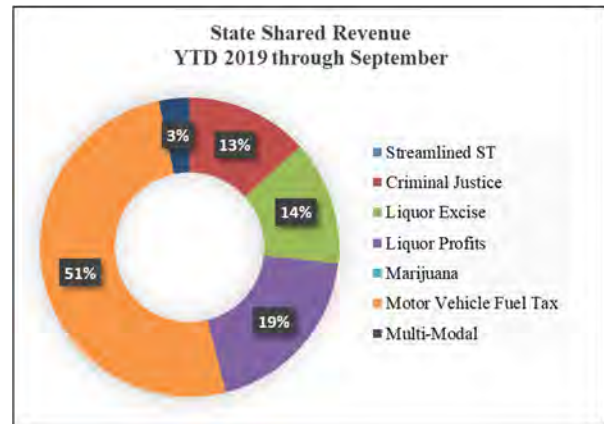


Franchise Fees/Non-Compete Fees by Type Year-to-date through September									
Type	2018		2019			Over / (Under)			
	Annual	YTD	Annual Est	YTD Est	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
						\$	%	\$	%
Cable	\$ 893,594	\$ 652,892	\$ 928,500	\$ 676,416	\$ 666,360	13,468	2.1%	(10,056)	-1.5%
Water	509,557	378,656	537,300	\$ 398,186	388,583	9,927	2.6%	(9,603)	-2.4%
Sewer	933,263	699,918	963,200	\$ 720,404	722,253	22,335	3.2%	1,849	0.3%
Solid Waste	608,862	454,721	654,800	\$ 487,698	482,860	28,139	6.2%	(4,838)	-1.0%
Tacoma Power	1,090,176	817,637	1,128,600	\$ 844,152	842,476	24,839	3.0%	(1,676)	-0.2%
<b>Total</b>	<b>\$ 4,035,455</b>	<b>\$ 3,003,823</b>	<b>\$ 4,212,400</b>	<b>\$ 3,126,859</b>	<b>\$ 3,102,532</b>	<b>\$ 98,709</b>	<b>3.3%</b>	<b>\$ (24,327)</b>	<b>-0.8%</b>

## State Shared Revenues

State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues include: sales tax mitigation, criminal justice, leasehold excise tax, state lodging tax sharing, liquor excise tax and liquor profits, and motor vehicle fuel tax.

The following tables provides a comparison of state shared revenues, including the portion of motor vehicle fuel tax, increased gas tax and multi-modal revenue received directly in the transportation capital fund.



State Shared Revenue Year-to-Date through September								
Revenue	2016 Annual Actual	2017 Annual Actual	2018		2019		2019 Actual vs 2018 Actual	
			Annual	YTD	Annual Est	YTD Actual	Over/(Under)	%
Streamlined Sales Tax Mitigation	\$ 46,177	37,938	10,006	10,006	-	-	\$ (10,006)	-100.0%
CJ-Violent Crimes/Population	80,885	83,789	87,036	65,237	84,000	70,632	5,395	8.3%
CJ-Special Programs	59,074	60,763	62,527	46,911	61,000	48,392	1,481	3.2%
CJ-DUI Cities	9,050	8,860	8,731	6,572	9,000	6,111	(461)	-7.0%
CJ-High Crime	375,837	423,055	231,905	189,716	241,800	122,793	(66,923)	-35.3%
Liquor Excise Tax	276,603	286,385	304,078	230,706	291,700	251,123	20,417	8.8%
Liquor Board Profits	503,074	496,441	491,189	368,409	491,400	362,864	(5,545)	-1.5%
Marijuana Enforcement Profits	25	25	1	1	-	-	(1)	-100.0%
Motor Vehicle Fuel Tax	863,896	871,657	860,015	653,736	862,400	632,958	(20,778)	-3.2%
<b>Subtotal - General/Street</b>	<b>\$ 2,214,621</b>	<b>2,268,913</b>	<b>2,055,488</b>	<b>1,571,294</b>	<b>2,041,300</b>	<b>1,494,874</b>	<b>\$ (76,420)</b>	<b>-4.9%</b>
Motor Vehicle Fuel Tax	352,859	356,029	351,274	267,019	350,000	258,532	(8,487)	-3.2%
Increase Motor Vehicle Fuel Tax	34,887	54,092	72,990	54,745	72,300	53,921	(824)	-1.5%
Multi-Modal	59,757	61,819	83,416	62,565	82,400	61,623	(942)	-1.5%
<b>Subtotal - Transportation CIP</b>	<b>\$ 447,503</b>	<b>471,940</b>	<b>507,680</b>	<b>384,329</b>	<b>504,700</b>	<b>374,076</b>	<b>\$ (10,253)</b>	<b>-2.7%</b>
<b>Total State Shared Revenue</b>	<b>\$ 2,662,124</b>	<b>2,740,853</b>	<b>2,563,168</b>	<b>1,955,623</b>	<b>2,546,000</b>	<b>1,868,950</b>	<b>\$ (86,673)</b>	<b>-4.4%</b>



## POLICE

### Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations:

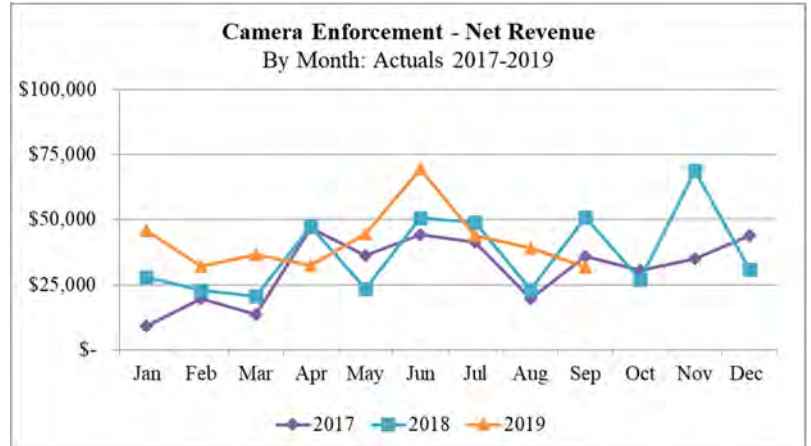
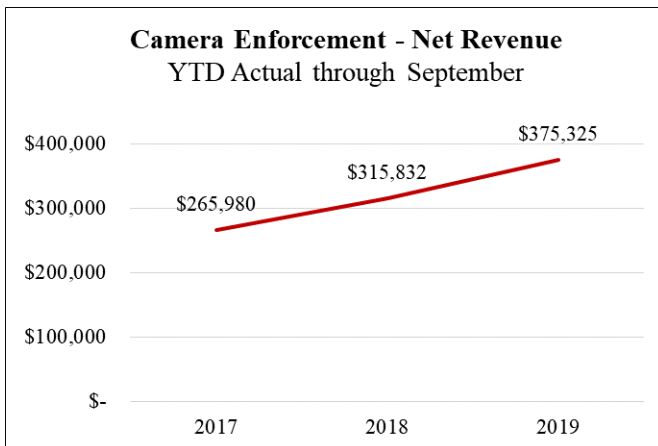
- 2 school zone cameras located at: 5405 Steilacoom Blvd – WB and 9904 Gravelly Lake Drive – SB.
- 6 red light cameras located at: Bridgeport Blvd SW & San Francisco Ave SW – SB & NB, Steilacoom Blvd SW & Phillips Rd SW – WB & EB; and South Tacoma Way & SR 512 – NB & SB.

The increase in revenues in 2016 compared to 2015 is due to school zone photo enforcement camera on Steilacoom Boulevard which was inoperable while being relocated from west to east of Lakewood Drive in roughly the last quarter of 2015. The new larger school zone thereafter is active for longer periods of time since it covers overlapping schedules of three schools (Four Heroes Elementary School, Lochburn Middle School and Harrison Prep). Previously, the photo enforced school zone only covered one school (Lochburn Middle School).

Photo Infraction - Red Light / School Zone Enforcement Year-to-Date through September											
Month	Year 2017			Year 2018			Year 2019			Over / (Under) Net Revenue 2019 vs 2018	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	\$	%
Jan	\$ 58,693	\$ 49,652	\$ 9,041	\$ 60,215	\$ 32,240	\$ 27,975	\$ 77,124	\$ 31,455	\$ 45,669	\$ 17,694	63.2%
Feb	51,991	32,240	19,751	55,172	32,240	22,932	64,380	32,240	32,140	9,208	40.2%
Mar	60,662	47,178	13,484	52,657	32,240	20,417	68,761	32,240	36,521	16,104	78.9%
Apr	78,980	32,240	46,740	79,686	32,240	47,446	64,478	32,240	32,238	(15,208)	-32.1%
May	68,303	32,240	36,063	55,685	32,240	23,445	76,632	32,240	44,392	20,947	89.3%
Jun	76,404	32,240	44,164	82,914	32,240	50,674	101,799	32,240	69,559	18,885	37.3%
Jul	73,631	32,240	41,391	81,123	32,240	48,883	76,168	32,240	43,928	(4,955)	-10.1%
Aug	51,801	32,240	19,561	54,263	31,266	22,997	71,272	32,240	39,032	16,035	69.7%
Sep	68,025	32,240	35,785	83,303	32,240	51,063	64,088	32,240	31,848	(19,215)	-37.6%
Oct	62,761	32,240	30,521	59,156	32,240	26,916	-	-	-	-	-
Nov	80,145	45,298	34,847	101,226	32,240	68,986	-	-	-	-	-
Dec	76,160	32,240	43,920	63,061	32,240	30,821	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 588,490</b>	<b>\$ 322,510</b>	<b>\$ 265,980</b>	<b>\$ 605,018</b>	<b>\$ 289,186</b>	<b>\$ 315,832</b>	<b>\$ 664,700</b>	<b>\$ 289,375</b>	<b>\$ 375,325</b>	<b>\$ 59,493</b>	<b>18.8%</b>
<b>Total Annual</b>	<b>\$ 807,556</b>	<b>\$ 432,288</b>	<b>\$ 375,268</b>	<b>\$ 828,460</b>	<b>\$ 385,906</b>	<b>\$ 442,554</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

#### *Note on Vendor Payments:*

- Lower costs during July 2016 through December 2016 due to inactive cameras during construction.
- January 2017 includes costs for repairs on Bridgeport Way SW & San Francisco Ave SW, Southbound and Northbound and reinstallation of system and mapping radars on City Mast Arm.
- March 2017 includes reinstallation on SR512 & South Tacoma Way, Southbound
- November 2017 includes installation of foundation, pole and radar, intercept and break ex conduit and install new j-box.

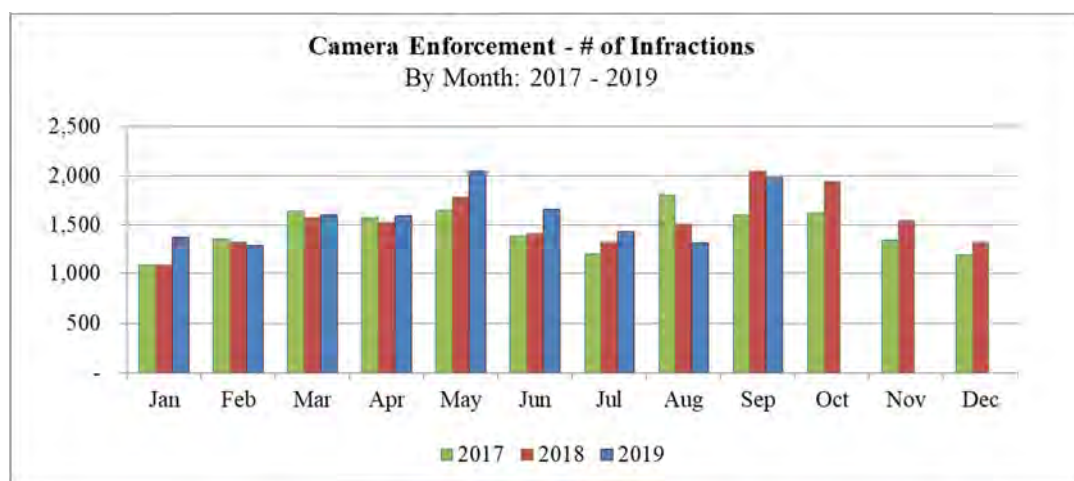
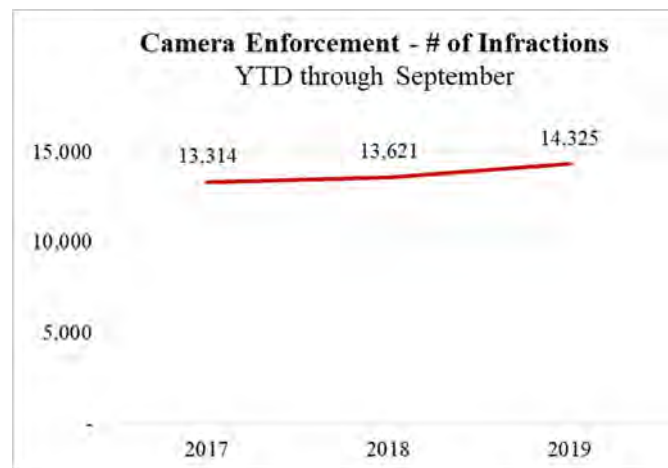




# of Infraction Notices Generated Year-to-date through September															
	BP Way & San Francisco			Steilacoom & Phillips			South Tacoma Way & SR512			School Zones			Total		
Month	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Jan	42	45	72	178	192	222	170	522	533	701	332	548	1,091	1,091	1,375
Feb	44	47	65	149	210	278	536	575	540	629	500	409	1,358	1,332	1,292
Mar	71	50	53	167	220	280	624	717	736	779	586	540	1,641	1,573	1,609
Apr	66	67	51	207	225	278	687	666	665	616	576	604	1,576	1,534	1,598
May	67	76	62	263	340	368	750	782	737	576	587	881	1,656	1,785	2,048
Jun	77	53	92	282	328	422	737	794	778	290	245	369	1,386	1,420	1,661
Jul	76	73	101	381	384	415	741	739	771	-	135	151	1,198	1,331	1,438
Aug	81	63	100	278	284	382	826	691	695	621	471	149	1,806	1,509	1,326
Sep	45	64	62	213	256	347	808	716	690	536	1,010	879	1,602	2,046	1,978
Oct	58	79	-	214	287	-	743	687	-	606	893	-	1,621	1,946	-
Nov	34	55	-	230	231	-	541	598	-	546	669	-	1,351	1,553	-
Dec	55	62	-	279	225	-	616	524	-	238	523	-	1,188	1,334	-
<b>Total YTD</b>	<b>569</b>	<b>538</b>	<b>658</b>	<b>2,118</b>	<b>2,439</b>	<b>2,992</b>	<b>5,879</b>	<b>6,202</b>	<b>6,145</b>	<b>4,748</b>	<b>4,442</b>	<b>4,530</b>	<b>13,314</b>	<b>13,621</b>	<b>14,325</b>
<b>Total Annual</b>	<b>716</b>	<b>734</b>	<b>n/a</b>	<b>2,841</b>	<b>3,182</b>	<b>n/a</b>	<b>7,779</b>	<b>8,011</b>	<b>n/a</b>	<b>6,138</b>	<b>6,527</b>	<b>n/a</b>	<b>17,474</b>	<b>18,454</b>	<b>n/a</b>

Note:

- Bridgeport Way & San Francisco cameras were inactive during June through November 2016 for road improvements.
- South Tacoma Way & SR512: May 2016 through Jan 2017 shut down one of two cameras on May 10 due to roadway improvements.
- School Zone Cameras:
  - Feb 2019 - Snow caused delays and days off.
  - Mar 2019 - 18 sessions failed setup of yellow flashing lights.
  - Nov 2017 - No notices generated for 2 days due to vendor error.
  - Jul 2017 through Oct 2017 - Gravelly Lake Drive site out of service due to construction during the majority of this period.

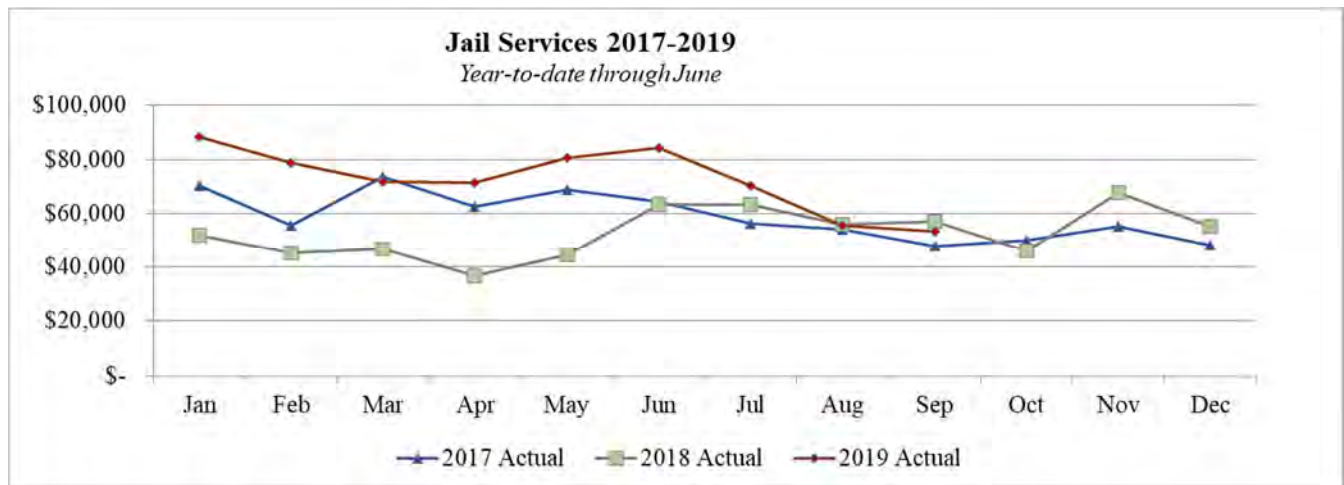


## Jail Services

The City contracts with various agencies to provide jail services. In 2015, in an effort to reduce jail costs, the City increased utilization of the Nisqually facility, eliminated the use of the Wapato jail and decreased the use of Pierce County jail.

2019 Jail Rates					
Pierce County	Booking Fee	\$55.25	Nisqually	Booking Fee	\$20.00
	Daily Rate	\$85.85		Daily Rate	\$65.00
	Escort Fee*	\$132.53		Major Medical Costs	City Pays
	Mental Health Fee	\$138.11			
	Special Identification Process	\$184.91			
	Major Medical Costs	City Pays			

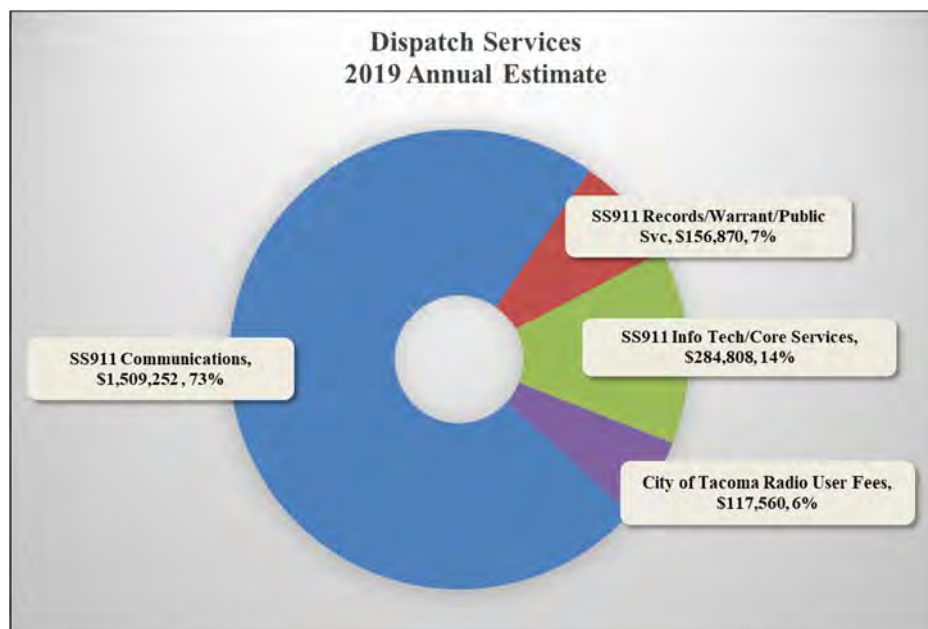
Service Period	Year 2017				Year 2018				Year 2019			
	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month
Jan	\$ 55,786	\$ 8,520	\$ 6,017	\$ 70,323	\$ 39,881	\$ 12,161	\$ -	\$ 52,042	\$ 65,097	\$ 17,695	\$ 5,666	\$ 88,458
Feb	46,085	9,294	-	55,379	30,870	13,475	832	45,177	55,820	15,059	8,036	78,914
Mar	56,679	14,089	2,826	73,594	33,906	12,893	-	46,799	52,065	13,109	6,659	71,833
Apr	48,725	13,019	899	62,643	30,140	6,408	248	36,796	55,426	15,713	452	71,591
May	53,842	14,836	-	68,678	35,505	8,853	-	44,358	53,300	27,369	-	80,669
Jun	41,320	16,144	7,039	64,503	47,210	16,153	-	63,363	56,745	27,580	-	84,325
Jul	47,645	8,441	289	56,374	50,115	12,459	902	63,476	53,425	14,769	1,973	70,166
Aug	42,485	11,741	-	54,226	36,855	16,169	2,804	55,828	35,620	14,360	5,558	55,538
Sep	42,650	5,062	-	47,712	40,732	16,282	-	57,014	29,120	24,179	-	53,299
Oct	33,570	14,249	2,120	49,939	33,805	10,506	1,623	45,934	-	-	-	-
Nov	36,210	19,025	-	55,235	42,185	17,069	8,552	67,806	-	-	-	-
Dec	36,035	12,120	-	48,155	46,995	8,165	-	55,160	-	-	-	-
<b>Annual Total</b>	<b>\$ 541,032</b>	<b>\$ 146,538</b>	<b>\$ 19,190</b>	<b>\$ 706,760</b>	<b>\$ 468,200</b>	<b>\$ 150,593</b>	<b>\$ 14,961</b>	<b>\$ 633,754</b>	<b>\$ 456,618</b>	<b>\$ 169,833</b>	<b>\$ 28,343</b>	<b>\$ 654,793</b>
Annual Budget				\$ 624,240	Annual Estimate				Annual Budget			
Annual Exp as % of Annual Budget				113.2%	Annual Exp as % of Annual Budget				YTD as % of Annual Budget			
									68.9%			



## Dispatch Services

South Sound 911 PDA (Public Development Authority) provides dispatch emergency communication, records and technology services, and regional, interoperable first responder radio system.

South Sound 911 Dispatch Services Year-to-date through September					
Category	2016	2017	2018	2019	
	Annual	Annual	Annual	Estimate	Actual
Communication	\$ 1,487,300	\$ 1,539,360	\$ 1,577,840	\$ 1,509,252	\$ 1,131,937
Records/Warrant/Public Services	109,880	97,300	123,925	156,870	117,653
Information Technology/Core Services	446,390	448,110	299,785	284,808	213,608
<b>Subtotal</b>	<b>\$ 2,043,570</b>	<b>\$ 2,084,770</b>	<b>\$ 2,001,550</b>	<b>\$ 1,950,930</b>	<b>\$ 1,463,198</b>
Radio User Fees City of Tacoma	112,015	117,558	117,369	117,560	87,975
<b>Total Dispatch Services</b>	<b>\$ 2,155,585</b>	<b>\$ 2,202,328</b>	<b>\$ 2,118,919</b>	<b>\$ 2,068,490</b>	<b>\$ 1,551,173</b>
Change Over Prior Year - \$	\$ 42,870	\$ 46,743	\$ (83,409)	\$ (50,429)	
Change Over Prior Year - %	2.0%	2.2%	-3.8%	-2.4%	



## Fund 195 Public Safety Grants

The purpose of this fund is to account for the revenues and expenditures related to public safety grants. The following table provides a financial summary of these grants.

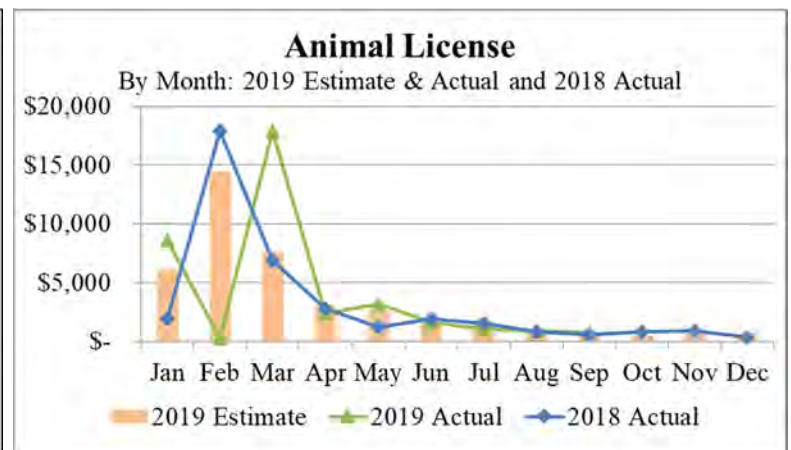
Public Safety Grants	2019	
	Annual Budget	YTD Sep
Dept. of Justice - Bulletproof Vest Partnership	\$ 31,963	\$ 10,178
Dept. of Justice - JAG Training Resilience and Adaptive Leaders (TRAIL)	22,577	-
Dept. of Justice - JAG In-Car Video	42,306	42,306
Dept. of Justice - Veterans Treatment Court	105,306	52,053
Pierce County - STOP Violence Against Women Training	3,836	3,836
Pierce County - WTSC Phlebotomy Certification	435	437
Washington Assn. of Sheriffs & Police Chiefs Safety Equipment	-	992
Washington Auto Theft Prevention Authority (WATPA)	102,000	44,613
Washington State Military Department - Emergency Management	49,408	16,633
Washington State Parks & Recreation Boaters Safety	17,281	17,278
Washington State Patrol - Phlebotomy Mobile Unit	15,000	6,883
Washington Traffic Safety Commission (WTSC) Phlebotomy	34,232	-
Washington Traffic Safety Commission (WTSC) Distracted Driving	7,600	7,600
Washington Traffic Safety Commission (WTSC) Impaired Driving	2,600	2,600
<b>Total</b>	<b>\$ 434,544</b>	<b>\$ 205,409</b>

## Animal License

The City requires all dogs and cats over the age of eight weeks and residing in the city limits to be licensed annually. All licenses expire on December 31. Licenses not renewed by February 28 are subject to a \$2 late penalty.

Animal License Fees		
Fee Type	Senior (65+) or	
	Regular	Physically Disabled
Unaltered Dogs/Cats	\$55.00	\$30.00
Spayed/Neutered Dogs	\$20.00	\$10.00
Spayed/Neutered Cats	\$12.00	\$4.00
Pets Under 6 Months Old	\$4.00	\$4.00
Service Dogs	\$0.00	\$0.00
Late Fee (after February 28th)	\$2.00	\$2.00

Animal License Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 1,560	\$ 1,934	\$ 6,036	\$ 8,561	\$ 6,627	342.7%	\$ 2,525	41.8%
Feb	18,090	17,859	14,442	250	(17,609)	-98.6%	(14,192)	-98.3%
Mar	8,130	6,847	7,634	17,903	11,056	161.5%	10,269	134.5%
Apr	3,356	2,781	3,109	2,394	(387)	-13.9%	(716)	-23.0%
May	1,719	1,197	2,569	3,183	1,986	165.9%	614	23.9%
Jun	1,418	1,930	1,651	1,609	(321)	-16.6%	(42)	-2.5%
Jul	1,672	1,545	1,561	1,063	(482)	-31.2%	(498)	-31.9%
Aug	1,387	814	980	848	34	4.2%	(132)	-13.5%
Sep	510	589	659	714	125	21.2%	55	8.3%
Oct	441	832	498	-	-	-	-	-
Nov	624	891	626	-	-	-	-	-
Dec	444	306	235	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 37,842</b>	<b>\$ 35,496</b>	<b>\$ 38,640</b>	<b>\$ 36,525</b>	<b>\$ 1,029</b>	<b>2.9%</b>	<b>\$ (2,116)</b>	<b>-5.5%</b>
<b>Total Annual</b>	<b>\$ 39,351</b>	<b>\$ 37,525</b>	<b>\$ 40,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		-1.7%						



Animal Control Year-to-date through September							
Operating Revenues & Expenditures	2017 Annual Actual	2018		2019		Over / (Under)	
		Annual Actual	YTD Actual	Annual Est	YTD Actual	2019 Actual vs 2018 Actual	
						\$	%
<b>Operating Revenue:</b>							
Animal License	\$ 39,351	\$ 37,525	\$ 35,496	\$ 40,000	\$ 36,524	\$ 1,028	2.9%
Animal Services - City of Dupont	29,569	29,533	22,150	33,252	24,939	2,789	12.6%
Animal Services - Town of Steilacoom	14,865	13,740	10,990	16,144	12,613	1,623	14.8%
<b>Total Operating Revenues</b>	<b>\$ 83,785</b>	<b>\$ 80,797</b>	<b>\$ 68,636</b>	<b>\$ 89,396</b>	<b>\$ 74,076</b>	<b>\$ 5,440</b>	<b>7.9%</b>
<b>Operating Expenditures:</b>							
Personnel	187,364	182,618	142,670	190,506	139,977	(2,693)	-1.9%
Operating Supplies	762	1,104	768	1,240	500	(268)	-34.9%
Minor Equipment	3,107	202	-	2,120	-	-	n/a
Humane Society	94,432	96,413	71,964	106,900	103,881	31,917	44.4%
Other Services & Charges	388	620	620	1,200	-	(620)	-100.0%
<b>Total Operating Expenditures</b>	<b>\$ 286,053</b>	<b>\$ 280,958</b>	<b>\$ 216,022</b>	<b>\$ 301,966</b>	<b>\$ 244,359</b>	<b>\$ 28,337</b>	<b>13.1%</b>
<b>Net Program Cost</b>	<b>\$ (202,268)</b>	<b>\$ (200,161)</b>	<b>\$ (147,386)</b>	<b>\$ (212,570)</b>	<b>\$ (170,282)</b>	<b>\$ (22,896)</b>	<b>15.5%</b>

Note - operating expenditures do not include internal service allocations (such as vehicle repairs & maintenance, vehicle replacement reserves, etc.)

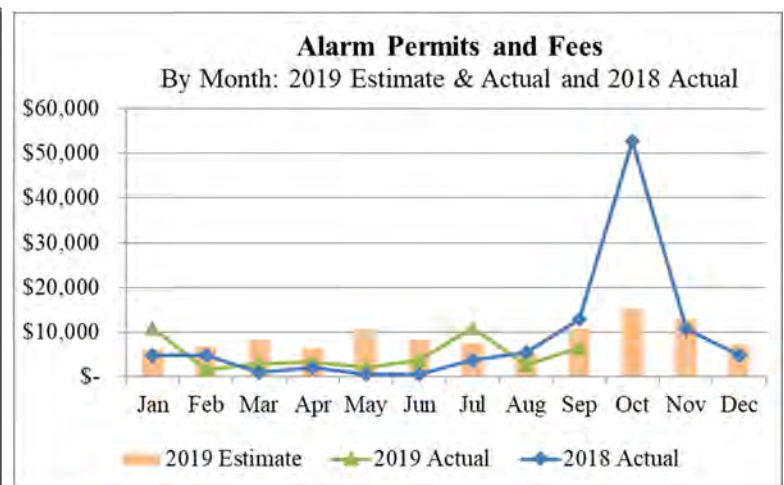
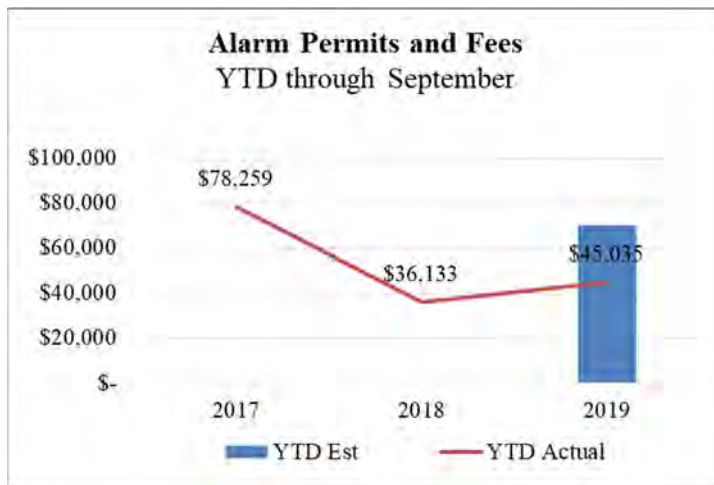
## Alarm Permits and Fees

False alarms cost the City and citizens thousands of dollars per year and take officers away from actual emergencies. The false alarm ordinance includes a registration process, provides for annual alarm permit fees for residential and business alarms, and provides for fees for false alarms to encourage all alarm users to maintain the reliability of and to properly use their alarm equipment.

Alarm Permits and Fees Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Budget	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 3,205	\$ 4,883	\$ 6,016	\$ 11,037	\$ 6,154	126.0%	\$ 5,021	83.5%
Feb	10,109	4,871	6,655	1,594	(3,277)	-67.3%	(5,061)	-76.0%
Mar	9,354	1,058	8,493	3,026	1,968	186.0%	(5,467)	-64.4%
Apr	9,734	2,117	6,303	3,418	1,301	61.5%	(2,885)	-45.8%
May	10,232	526	10,789	2,135	1,609	305.9%	(8,654)	-80.2%
Jun	13,494	577	8,172	3,770	3,193	553.3%	(4,403)	-53.9%
Jul	11,875	3,836	7,657	10,912	7,076	184.5%	3,255	42.5%
Aug	2,322	5,391	5,159	2,708	(2,683)	-49.8%	(2,451)	-47.5%
Sep	7,934	12,874	10,666	6,435	(6,439)	-50.0%	(4,231)	-39.7%
Oct	18,664	52,584	15,197	-	-	-	-	-
Nov	4,381	10,788	12,799	-	-	-	-	-
Dec	13,515	4,905	7,093	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 78,259</b>	<b>\$ 36,133</b>	<b>\$ 69,912</b>	<b>\$ 45,035</b>	<b>\$ 8,902</b>	<b>24.6%</b>	<b>\$ (24,877)</b>	<b>-35.6%</b>
<b>Total Annual</b>	<b>\$ 114,819</b>	<b>\$ 104,410</b>	<b>\$ 105,000</b>		<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>
5-Year Average Change (2014 - 2018):			-4.6%					

Note: The table reflects gross revenue and does not take into account of related processing and other fees totaling \$60,879 in 2017, \$49,687 in 2018 and \$16,563 YTD 2019.

The reason for the decrease in revenues earlier in 2018 is due to timing of billings by PMAM, the City's 3<sup>rd</sup> party contractor. PMAM acquired ATB in 2011; however, transition of data from ATB to the new PMAM platform did not occur until January 2018. There were inconsistencies in the data transition and PMAM's IT Team had been working on reconciling the data and completed it in July 2018. PMAM issued renewal notices to alarm companies in August 2018 (billed approximately \$69,000). This billing included four alarm companies totaling \$55,000.

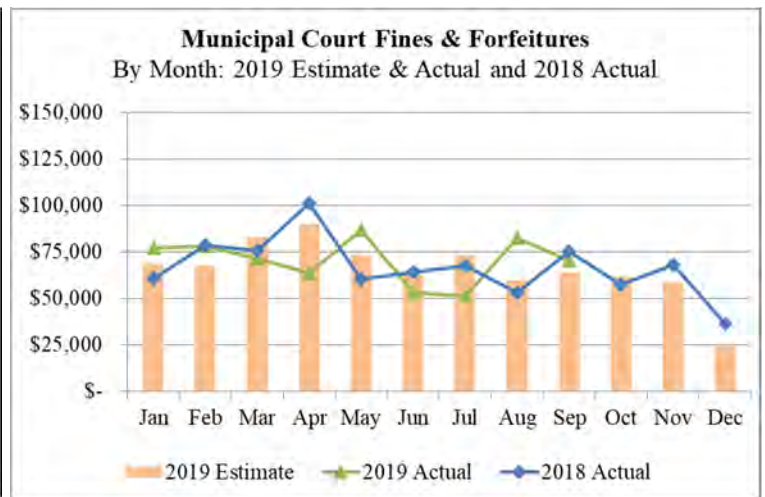




## MUNICIPAL COURT

Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases. Revenues from 2015 cases and forward are collected by the City and remitted on a monthly basis to the contract jurisdictions (City of DuPont, City of University Place and Town of Steilacoom).

Municipal Court Fines & Forfeitures								
Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 63,840	\$ 60,667	\$ 68,331	\$ 76,991	\$ 16,324	26.9%	\$ 8,660	12.7%
Feb	82,724	78,702	67,756	78,043	(659)	-0.8%	10,287	15.2%
Mar	88,744	75,684	82,704	71,343	(4,341)	-5.7%	(11,361)	-13.7%
Apr	104,924	100,895	90,187	63,866	(37,029)	-36.7%	(26,321)	-29.2%
May	82,123	60,526	73,501	86,843	26,317	43.5%	13,342	18.2%
Jun	58,723	64,190	62,687	52,973	(11,217)	-17.5%	(9,714)	-15.5%
Jul	107,491	67,571	73,091	51,449	(16,122)	-23.9%	(21,642)	-29.6%
Aug	54,388	53,215	59,645	82,274	29,059	54.6%	22,629	37.9%
Sep	55,886	75,240	63,779	70,292	(4,948)	-6.6%	6,513	10.2%
Oct	93,685	57,308	61,788	-	-	-	-	-
Nov	51,662	68,192	58,527	-	-	-	-	-
Dec	53,096	36,221	24,605	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 698,843</b>	<b>\$ 636,689</b>	<b>\$ 641,681</b>	<b>\$ 634,074</b>	<b>\$ (2,615)</b>	<b>-0.4%</b>	<b>\$ (7,607)</b>	<b>-1.2%</b>
<b>Total Annual</b>	<b>\$ 897,286</b>	<b>\$ 798,411</b>	<b>\$ 786,600</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		-8.5%	Note: Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases.					

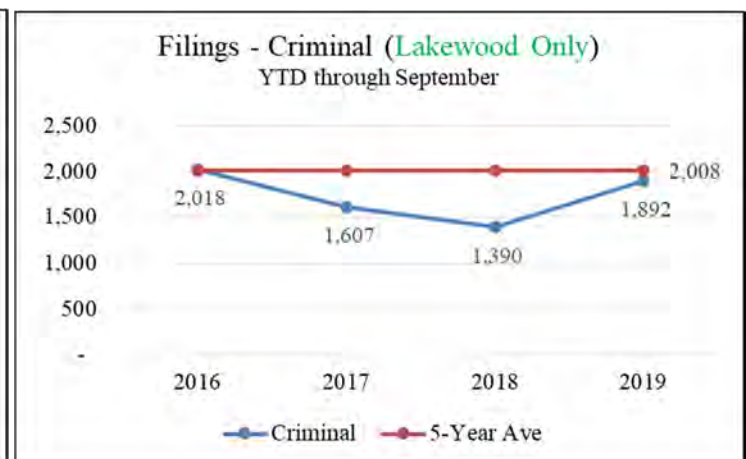
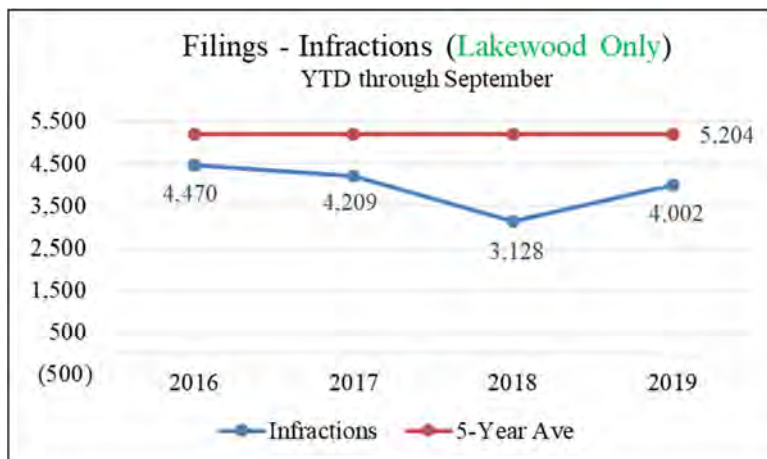
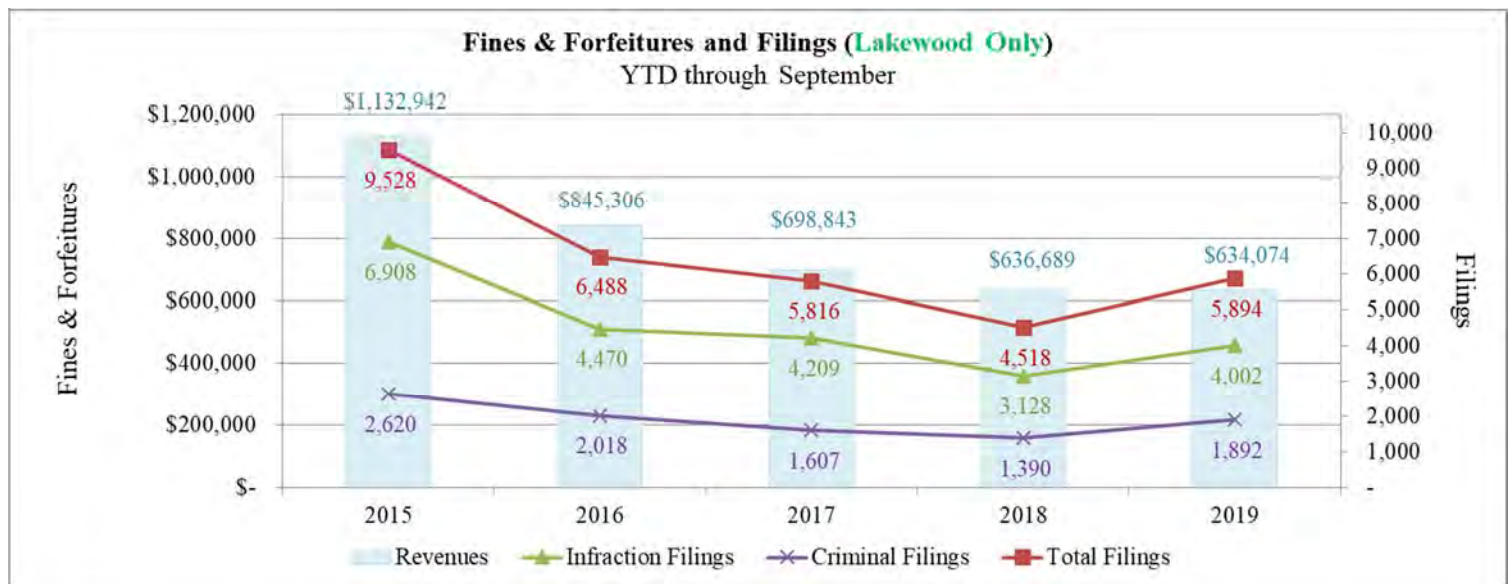


Municipal Court Fines & Forfeitures										
Year-to-date through September										
Category	2017 Actual	2018		2019			Over / (Under)		Over / (Under)	
		Annual Actual	YTD Actual	Annual Estimate	YTD Estimate	Annual Actual	2019 Actual vs 2018 Actual		2019 YTD Actual vs Est	
							\$	%	\$	%
Admin, Filing, Copy, Forms, Legal	\$ 60,299	\$ 56,694	\$ 44,314	\$ 57,400	\$ 44,661	\$ 41,786	\$ (2,528)	-5.7%	\$ (2,875)	-6.4%
Detention & Correction Services	179,959	151,475	122,215	162,000	123,173	127,528	5,313	4.3%	4,355	3.5%
Civil Penalties	2,475	2,672	2,205	3,000	2,222	2,196	(9)	-0.4%	(26)	-1.2%
Civil Infraction Penalties	522,424	459,749	364,899	437,700	367,760	369,304	4,405	1.2%	1,544	0.4%
Civil Parking Infractions	4,364	2,676	2,069	2,000	2,085	878	(1,191)	-57.6%	(1,207)	-57.9%
Criminal Traffic Misdemeanor Fines	18,417	17,737	14,520	19,100	14,634	28,713	14,193	97.7%	14,079	96.2%
Criminal Non-Traffic Fines	8,985	(3,185)	(4,004)	(4,900)	(4,035)	11,289	15,293	-381.9%	15,324	-379.7%
Court Cost Recoupment	22,173	38,919	32,820	39,600	33,077	12,979	(19,841)	-60.5%	(20,098)	-60.8%
Interest/Other/Misc	78,191	71,674	57,649	70,700	58,101	39,402	(18,247)	-31.7%	(18,699)	-32.2%
<b>Total</b>	<b>\$ 897,286</b>	<b>\$ 798,411</b>	<b>\$ 636,689</b>	<b>\$ 786,600</b>	<b>\$ 641,681</b>	<b>\$ 634,074</b>	<b>\$ (2,615)</b>	<b>-0.4%</b>	<b>\$ (7,607)</b>	<b>-1.2%</b>
Average Change (2014 - 2018):		-10.1%	Note: Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases.							

Municipal Court Year-to-date through September							
Operating Revenues & Expenditures	2017 Annual Actual	2018		2019		Over / (Under)	
		Annual Actual	YTD Actual	Annual Estimate	YTD Actual	2019 Actual vs 2018 Actual	
						\$	%
<b>Operating Revenue:</b>							
Fines & Forfeitures	\$ 897,286	\$ 798,411	\$ 636,689	\$ 786,600	\$ 634,074	\$ (2,615)	-0.4%
Court Services - City of University Place	275,407	285,396	212,798	153,321	126,714	(86,084)	-40.5%
Court Services - Town of Steilacoom	111,246	111,537	83,616	155,276	113,092	29,476	35.3%
Court Services - City of DuPont	181,439	40,301	40,301	121,505	90,037	49,736	123.4%
<b>Total Operating Revenues</b>	<b>\$1,465,378</b>	<b>\$1,235,645</b>	<b>\$ 973,404</b>	<b>\$1,216,702</b>	<b>\$ 963,917</b>	<b>\$ (9,487)</b>	<b>-1.0%</b>
<b>Operating Expenditures:</b>							
Judicial Services	1,084,181	1,092,375	818,912	1,078,653	808,575	(10,337)	-1.3%
Professional Services*	645,995	652,000	425,760	656,400	463,471	37,711	8.9%
Probation & Detention	280,678	306,592	215,154	391,454	220,911	5,757	2.7%
<b>Total Operating Expenditures</b>	<b>\$2,010,854</b>	<b>\$2,050,968</b>	<b>\$ 1,459,827</b>	<b>\$2,126,507</b>	<b>\$ 1,492,957</b>	<b>\$ 33,130</b>	<b>2.3%</b>
<b>Net Revenue (Cost)</b>	<b>\$ (545,477)</b>	<b>\$ (815,323)</b>	<b>\$ (486,423)</b>	<b>\$ (909,805)</b>	<b>\$ (529,040)</b>	<b>\$ (42,617)</b>	<b>8.8%</b>

\* Professional Services includes Pro-Tem Judge, Public Defender, Jury/Witness Fees and Interpreter Services.

The following charts provides current and historical filings and fines & forfeitures for Lakewood only.



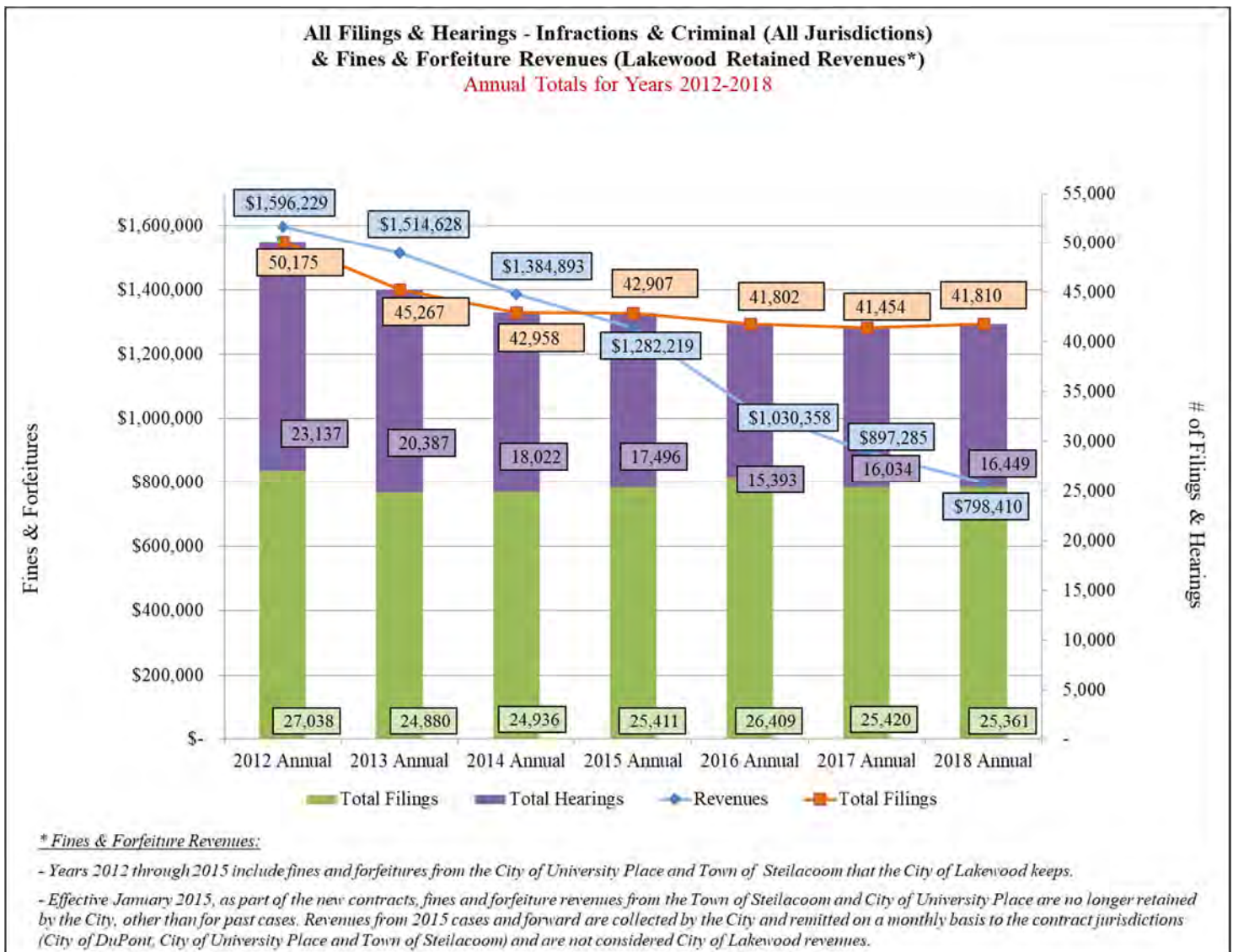
Note - Infraction filings do not include photo infractions.

The tables below provides information on trends as it relates to fines and forfeitures revenue, filings and hearings.

<b>Fines &amp; Forfeitures Retained by Contract Jurisdictions *</b> (Received by the City of Lakewood and Remitted to Contract Jurisdictions) <i>Year-to-date through September</i>							
Contract Jurisdiction	2016 Annual	2016 YTD	2017 Annual	2017 YTD	2018 Annual	2018 YTD	2019 YTD
City of University Place	\$ 64,187	\$ 49,118	\$ 70,720	\$ 51,887	\$ 86,876	\$ 64,673	\$ 49,253
Town of Steilacoom	69,060	52,433	90,649	68,218	104,858	83,263	75,698
City of DuPont	88,908	67,563	95,501	76,210	78,473	64,250	50,698
<b>Total</b>	<b>\$ 222,155</b>	<b>\$ 169,114</b>	<b>\$ 256,870</b>	<b>\$ 196,315</b>	<b>\$ 270,208</b>	<b>\$ 212,186</b>	<b>\$ 175,649</b>

\* Revenues retained by contract jurisdictions not included in the graph above.

Contract jurisdictions are billed based on usage, those revenues are accounted for as charges for services.



Includes photo infractions.



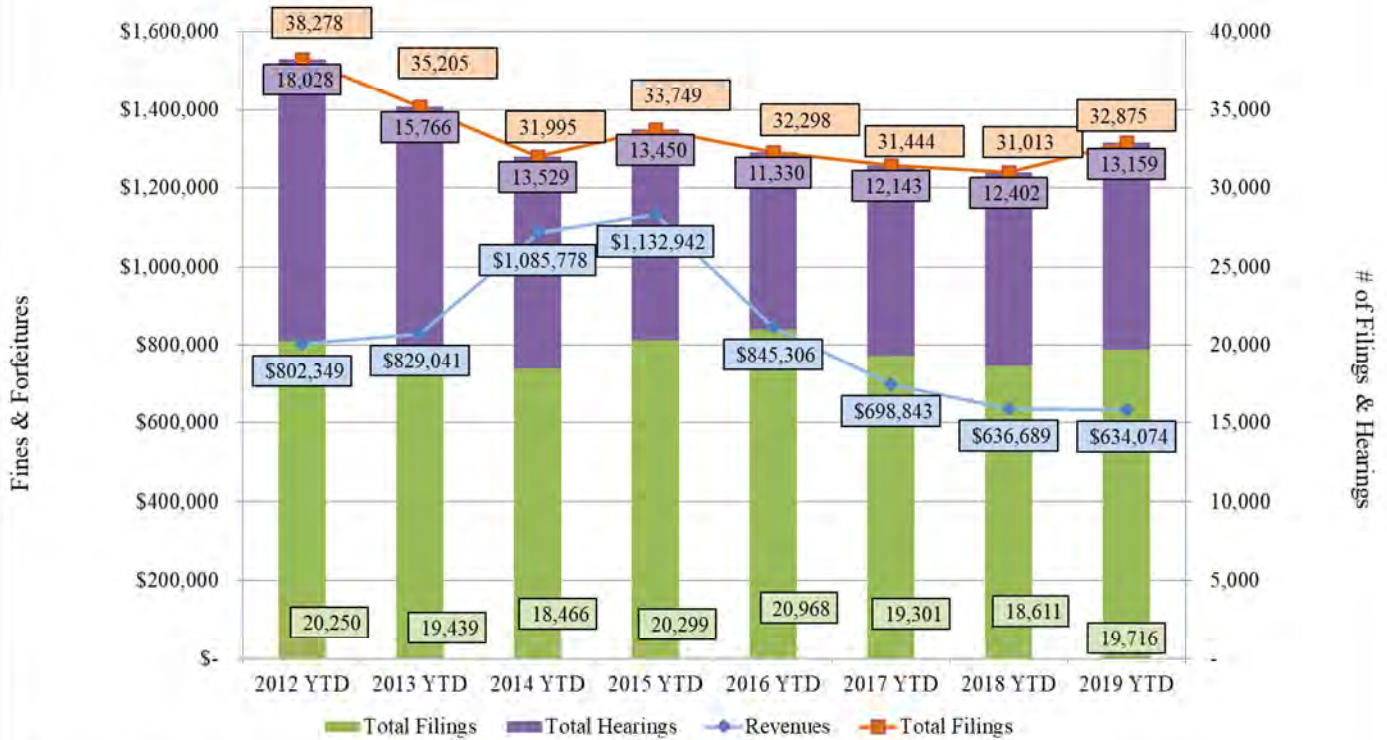
## All Filings & Hearings – Annual Totals

Annual Totals	FILINGS				HEARINGS				Total Filing & Hearings
	Infractions	Criminal	Photo/ Camera	Total Filings	Infractions	Criminal	Photo/ Camera	Total Hearings	
<b>2018</b>	<b>6,494</b>	<b>3,187</b>	<b>15,680</b>	<b>25,361</b>	<b>2,392</b>	<b>13,724</b>	<b>333</b>	<b>16,449</b>	<b>41,810</b>
Lakewood	4,008	2,390	15,680	22,078	1,608	10,727	333	12,668	34,746
University Place	687	340	-	1,027	264	1,585	-	1,849	2,876
Steilacoom	1,053	234	-	1,287	313	604	-	917	2,204
DuPont	746	223	-	969	207	808	-	1,015	1,984
<b>2017</b>	<b>7,910</b>	<b>3,097</b>	<b>14,413</b>	<b>25,420</b>	<b>2,615</b>	<b>13,055</b>	<b>364</b>	<b>16,034</b>	<b>41,454</b>
Lakewood	5,303	2,235	14,413	21,951	1,890	9,898	364	12,152	34,103
University Place	629	396	-	1,025	227	1,843	-	2,070	3,095
Steilacoom	1,151	204	-	1,355	266	583	-	849	2,204
DuPont	827	262	-	1,089	232	731	-	963	2,052
<b>2016</b>	<b>7,733</b>	<b>3,569</b>	<b>15,107</b>	<b>26,409</b>	<b>2,581</b>	<b>12,414</b>	<b>398</b>	<b>15,393</b>	<b>41,802</b>
Lakewood	5,463	2,623	15,107	23,193	1,933	9,567	398	11,898	35,091
University Place	602	409	-	1,011	199	1,583	-	1,782	2,793
Steilacoom	678	162	-	840	179	487	-	666	1,506
DuPont	990	375	-	1,365	270	777	-	1,047	2,412
<b>2015</b>	<b>10,453</b>	<b>4,197</b>	<b>10,761</b>	<b>25,411</b>	<b>4,806</b>	<b>12,322</b>	<b>368</b>	<b>17,496</b>	<b>42,907</b>
Lakewood	8,204	3,308	10,761	22,273	4,569	10,784	368	15,721	37,994
University Place	316	458	-	774	237	1,538	-	1,775	2,549
Steilacoom	787	197	-	984	-	-	-	-	984
DuPont	1,146	234	-	1,380	-	-	-	-	1,380
<b>2014</b>	<b>10,455</b>	<b>3,850</b>	<b>10,631</b>	<b>24,936</b>	<b>5,057</b>	<b>12,499</b>	<b>466</b>	<b>18,022</b>	<b>42,958</b>
Lakewood	9,290	3,223	10,631	23,144	4,734	10,789	466	15,989	39,133
University Place	364	437	-	801	323	1,710	-	2,033	2,834
Steilacoom	801	190	-	991	-	-	-	-	991
DuPont	-	-	-	-	-	-	-	-	-
<b>2013</b>	<b>9,062</b>	<b>4,245</b>	<b>11,573</b>	<b>24,880</b>	<b>5,855</b>	<b>13,831</b>	<b>701</b>	<b>20,387</b>	<b>45,267</b>
Lakewood	8,429	3,616	11,573	23,618	5,468	11,767	701	17,936	41,554
University Place	396	563	-	959	387	2,064	-	2,451	3,410
Steilacoom	237	66	-	303	-	-	-	-	303
DuPont	-	-	-	-	-	-	-	-	-
<b>2012</b>	<b>10,229</b>	<b>4,875</b>	<b>11,934</b>	<b>27,038</b>	<b>7,347</b>	<b>15,027</b>	<b>763</b>	<b>23,137</b>	<b>50,175</b>
Lakewood	9,580	4,140	11,934	25,654	6,736	12,818	763	20,317	45,971
University Place	649	735	-	1,384	611	2,209	-	2,820	4,204
Steilacoom	-	-	-	-	-	-	-	-	-
DuPont	-	-	-	-	-	-	-	-	-

### Note:

- Photo infractions are considered as parking infractions.
- Criminal hearings generally do not resolve in one hearing. After arraignment, a case can have multiple hearings.
- Domestic violence filings and hearings are included under criminal.
- Domestic violence filings and hearings for contract jurisdictions are not available for years 2012-2015.

**All Filings & Hearings - Infractions & Criminal (All Jurisdictions)  
& Fines & Forfeiture Revenues (Lakewood Retained Revenues\*)**  
YTD through September for Years 2012-2018



**\* Fines & Forfeiture Revenues:**

- Years 2012 through 2015 include fines and forfeitures from the City of University Place and Town of Steilacoom that the City of Lakewood keeps.
- Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases. Revenues from 2015 cases and forward are collected by the City and remitted on a monthly basis to the contract jurisdictions (City of DuPont, City of University Place and Town of Steilacoom) and are not considered City of Lakewood revenues.

Note - Includes photo infractions.

## Filings & Hearings – YTD through September

YTD Sep	FILINGS				HEARINGS				Total Filing & Hearings
	Infractions	Criminal	Photo/ Camera	Total Filings	Infractions	Criminal	Photo/ Camera	Total Hearings	
<b>2019</b>	<b>5,559</b>	<b>2,335</b>	<b>11,822</b>	<b>19,716</b>	<b>1,959</b>	<b>10,988</b>	<b>212</b>	<b>13,159</b>	<b>32,875</b>
Lakewood	4,002	1,892	11,822	17,716	1,451	8,854	212	10,517	28,233
University Place	286	236	-	522	162	1,283	-	1,445	1,967
Steilacoom	798	149	-	947	244	470	-	714	1,661
DuPont	473	58	-	531	102	381	-	483	1,014
<b>2018</b>	<b>5,064</b>	<b>2,452</b>	<b>11,095</b>	<b>18,611</b>	<b>1,798</b>	<b>10,355</b>	<b>249</b>	<b>12,402</b>	<b>31,013</b>
Lakewood	3,128	1,806	11,095	16,029	1,204	8,032	249	9,485	25,514
University Place	486	279	-	765	196	1,223	-	1,419	2,184
Steilacoom	799	170	-	969	226	455	-	681	1,650
DuPont	651	197	-	848	172	645	-	817	1,665
<b>2017</b>	<b>6,267</b>	<b>2,264</b>	<b>10,770</b>	<b>19,301</b>	<b>2,014</b>	<b>9,836</b>	<b>293</b>	<b>12,143</b>	<b>31,444</b>
Lakewood	4,209	1,607	10,770	16,586	1,467	7,384	293	9,144	25,730
University Place	501	311	-	812	177	1,455	-	1,632	2,444
Steilacoom	897	150	-	1,047	187	445	-	632	1,679
DuPont	660	196	-	856	183	552	-	735	1,591
<b>2016</b>	<b>6,250</b>	<b>2,780</b>	<b>11,938</b>	<b>20,968</b>	<b>2,015</b>	<b>9,026</b>	<b>289</b>	<b>11,330</b>	<b>32,298</b>
Lakewood	4,470	2,018	11,938	18,426	1,526	6,919	289	8,734	27,160
University Place	477	334	-	811	130	1,152	-	1,282	2,093
Steilacoom	528	124	-	652	138	365	-	503	1,155
DuPont	775	304	-	1,079	221	590	-	811	1,890
<b>2015</b>	<b>8,661</b>	<b>3,295</b>	<b>8,343</b>	<b>20,299</b>	<b>3,800</b>	<b>9,365</b>	<b>285</b>	<b>13,450</b>	<b>33,749</b>
Lakewood	6,908	2,620	8,343	17,871	3,616	8,229	285	12,130	30,001
University Place	255	346	-	601	184	1,136	-	1,320	1,921
Steilacoom	611	164	-	775	-	-	-	-	775
DuPont	887	165	-	1,052	-	-	-	-	1,052
<b>2014</b>	<b>8,161</b>	<b>2,862</b>	<b>7,443</b>	<b>18,466</b>	<b>3,729</b>	<b>9,464</b>	<b>336</b>	<b>13,529</b>	<b>31,995</b>
Lakewood	7,303	2,406	7,443	17,152	3,473	8,197	336	12,006	29,158
University Place	290	317	-	607	256	1,267	-	1,523	2,130
Steilacoom	568	139	-	707	-	-	-	-	707
DuPont	-	-	-	-	-	-	-	-	-
<b>2013</b>	<b>7,526</b>	<b>3,309</b>	<b>8,604</b>	<b>19,439</b>	<b>4,654</b>	<b>10,576</b>	<b>536</b>	<b>15,766</b>	<b>35,205</b>
Lakewood	7,168	2,860	8,604	18,632	4,374	9,011	536	13,921	32,553
University Place	283	432	-	715	280	1,565	-	1,845	2,560
Steilacoom	75	17	-	92	-	-	-	-	92
DuPont	-	-	-	-	-	-	-	-	-
<b>2012</b>	<b>8,088</b>	<b>3,852</b>	<b>8,310</b>	<b>20,250</b>	<b>5,853</b>	<b>11,600</b>	<b>575</b>	<b>18,028</b>	<b>38,278</b>
Lakewood	7,570	3,277	8,310	19,157	5,351	9,970	575	15,896	35,053
University Place	518	575	-	1,093	502	1,630	-	2,132	3,225
Steilacoom	-	-	-	-	-	-	-	-	-
DuPont	-	-	-	-	-	-	-	-	-

### Note:

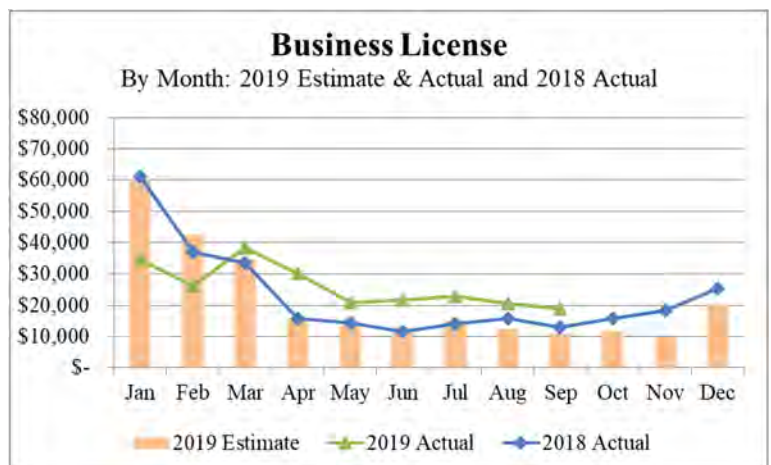
- Photo infractions are considered as parking infractions.
- Criminal hearings generally do not resolve in one hearing. After arraignment, a case can have multiple hearings.
- Domestic violence filings and hearings are included under criminal.
- Domestic violence filings and hearings for contract jurisdictions are not available for years 2012-2015.

## COMMUNITY & ECONOMIC DEVELOPMENT

### Business License

Businesses located or doing business in the City are required to obtain a local business license prior to commencing operations. Business license fees are set by the City Council and may change from time to time. Currently, the cost of a general business license is \$60 for a 12-month period. Additional fees may apply to specialty businesses. Organization exempt from taxation under 26 USC 501(C)(3) and (4) must apply and obtain a business license, but are exempt from the business license fee. The number of business licenses in a given year range between 3,800 – 4,200 with roughly 3,800 renewals annually.

Business License Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Budget	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 58,913	\$ 61,043	\$ 60,356	\$ 34,715	\$ (26,328)	-43.1%	\$ (25,641)	-42.5%
Feb	33,209	37,155	42,468	26,320	(10,835)	-29.2%	(16,148)	-38.0%
Mar	32,072	33,564	34,716	38,489	4,925	14.7%	3,773	10.9%
Apr	16,275	15,855	15,746	30,280	14,425	91.0%	14,534	92.3%
May	16,170	14,205	13,515	20,725	6,520	45.9%	7,210	53.4%
Jun	18,795	11,520	12,963	21,715	10,195	88.5%	8,752	67.5%
Jul	15,420	14,160	14,937	22,940	8,780	62.0%	8,003	53.6%
Aug	13,860	15,655	12,241	20,650	4,995	31.9%	8,409	68.7%
Sep	13,905	12,805	11,084	18,935	6,130	47.9%	7,851	70.8%
Oct	14,070	15,890	11,887	-	-	-	-	-
Nov	9,885	18,340	9,706	-	-	-	-	-
Dec	17,490	25,360	20,382	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 218,619</b>	<b>\$ 215,962</b>	<b>\$ 218,025</b>	<b>\$ 234,769</b>	<b>\$ 18,807</b>	<b>8.7%</b>	<b>\$ 16,744</b>	<b>7.7%</b>
<b>Annual Total</b>	<b>\$ 260,064</b>	<b>\$ 275,552</b>	<b>\$ 260,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		0.4%						



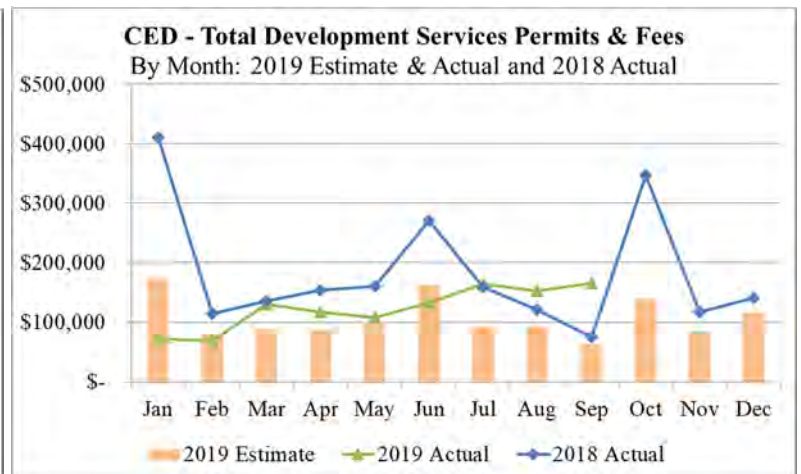
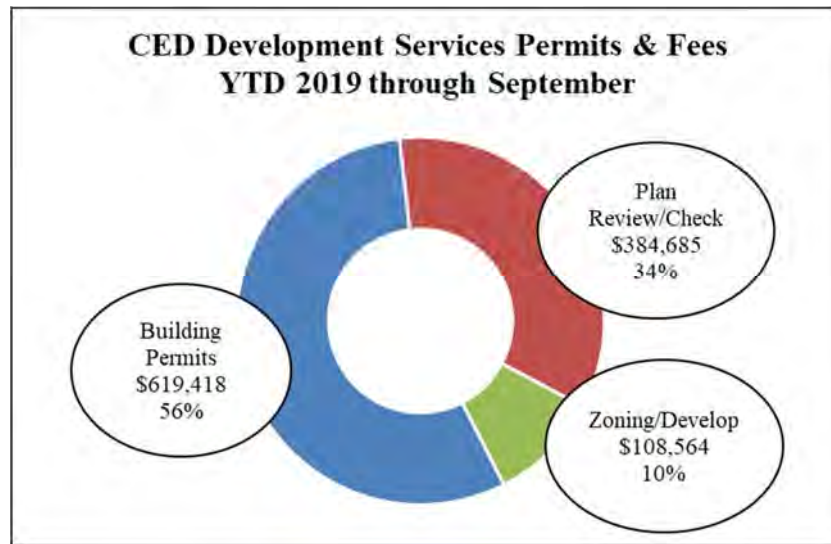
Temporary licenses are down in 2019 due to changing the temporary business license regulations in January 2018. The definition of temporary business was revised to exclude vendors at flea markets. The swap meet be closed effective May 31, 2019.

Business License By Type Year-to-Date through September							
Month	2017	2018		2019		Over / (Under)	
		Annual	YTD	Budget	YTD	2019 YTD Actual vs 2018 YTD Actual	
						\$	%
General	\$ 164,467	\$ 220,755	\$ 167,990	\$ 220,000	\$ 200,725	\$ 32,735	19.5%
Temporary	46,680	9,960	9,960	-	-	(9,960)	-100.0%
Specialty	48,917	44,837	38,012	40,000	34,044	(3,968)	-10.4%
<b>Total</b>	<b>\$ 260,064</b>	<b>\$ 275,552</b>	<b>\$ 215,962</b>	<b>\$ 260,000</b>	<b>\$ 234,769</b>	<b>\$ 18,807</b>	<b>8.7%</b>

## Development Services Permits & Fees

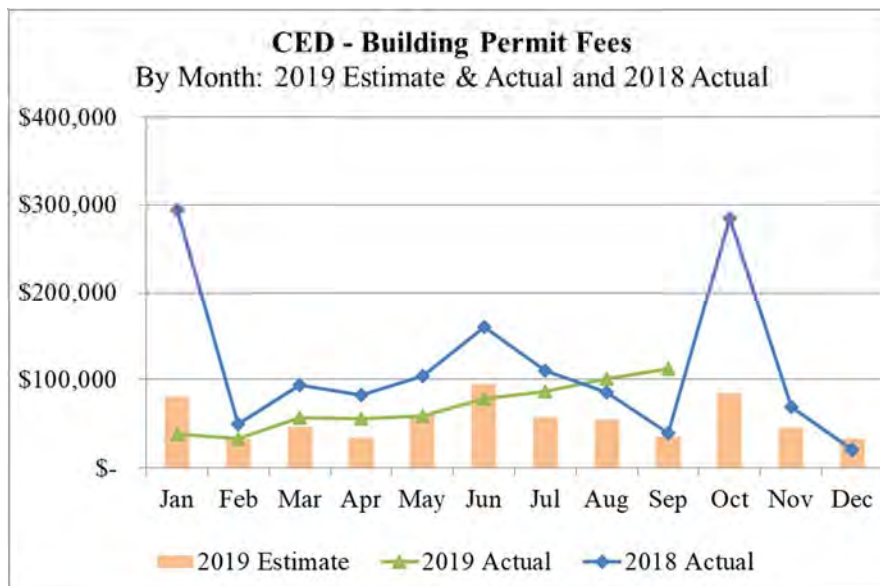
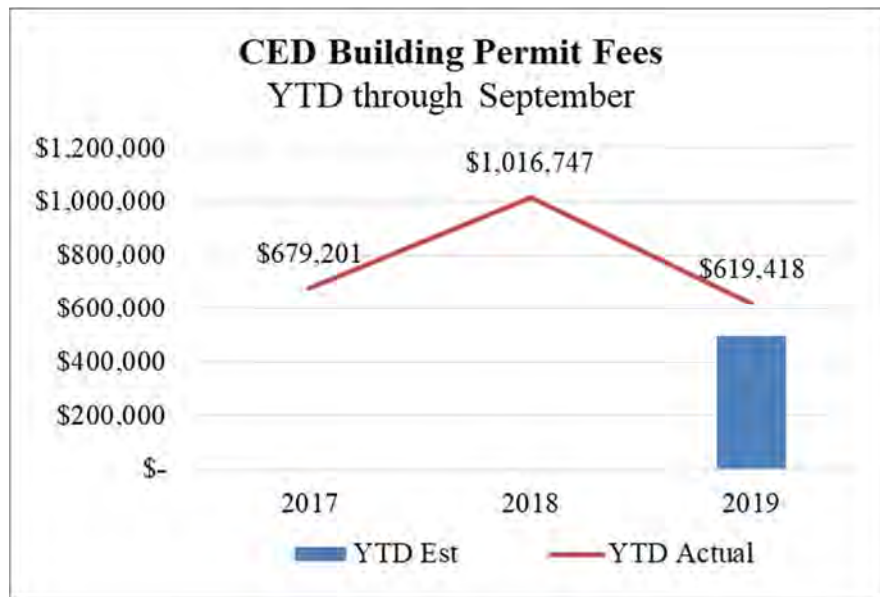
Community and Economic Development permits and fees include building and related permits (i.e. mechanical, plumbing), plan review fees, plan check fees and zoning and development fees.

CED - Total Development Services Permits & Fees								
Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 156,492	\$ 409,977	\$ 173,450	\$ 72,564	\$ (337,413)	-82.3%	\$ (100,885)	-58.2%
Feb	83,219	114,025	78,490	68,038	(45,987)	-40.3%	(10,452)	-13.3%
Mar	142,209	135,645	87,959	130,304	(5,341)	-3.9%	42,345	48.1%
Apr	165,436	153,370	87,570	116,692	(36,678)	-23.9%	29,122	33.3%
May	71,542	160,216	100,710	108,024	(52,192)	-32.6%	7,314	7.3%
Jun	266,093	270,669	161,651	133,225	(137,444)	-50.8%	(28,426)	-17.6%
Jul	109,589	159,598	92,356	164,974	5,376	3.4%	72,618	78.6%
Aug	111,916	121,463	91,617	153,265	31,802	26.2%	61,648	67.3%
Sep	100,266	74,972	63,588	165,581	90,609	120.9%	101,993	160.4%
Oct	129,601	346,837	139,890	-	-	-	-	-
Nov	110,657	117,235	83,778	-	-	-	-	-
Dec	209,152	140,659	116,439	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 1,206,762</b>	<b>\$ 1,599,935</b>	<b>\$ 937,393</b>	<b>\$ 1,112,667</b>	<b>\$ (487,269)</b>	<b>-30.5%</b>	<b>\$ 175,272</b>	<b>18.7%</b>
<b>Total Annual</b>	<b>\$ 1,656,174</b>	<b>\$ 2,204,666</b>	<b>\$ 1,277,500</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018): 20.2%								

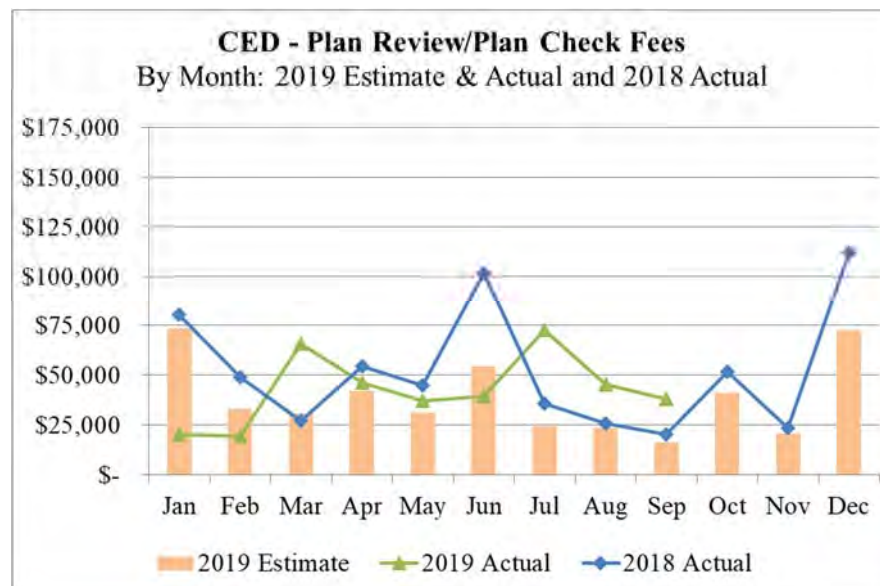




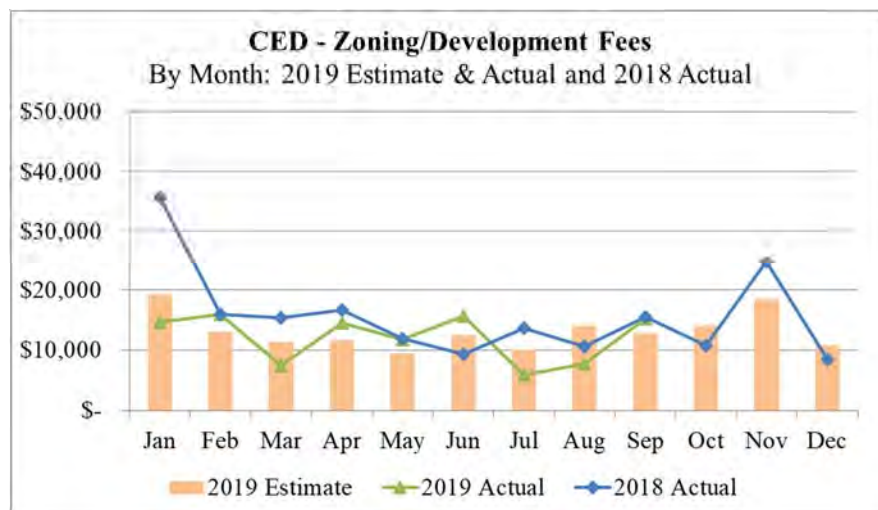
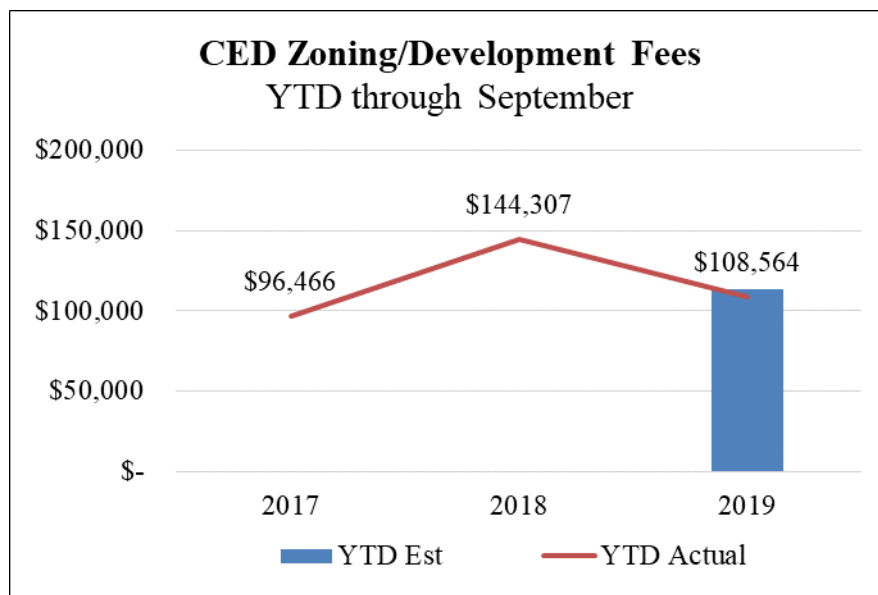
CED - Building Permit Fees								
Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 70,958	\$ 294,331	\$ 80,581	\$ 37,664	\$ (256,667)	-87.2%	\$ (42,917)	-53.3%
Feb	53,009	49,009	32,297	32,461	(16,548)	-33.8%	165	0.5%
Mar	61,774	93,358	45,954	56,949	(36,409)	-39.0%	10,995	23.9%
Apr	79,935	82,192	33,861	55,884	(26,308)	-32.0%	22,023	65.0%
May	45,906	103,690	59,814	58,981	(44,709)	-43.1%	(834)	-1.4%
Jun	177,801	159,853	94,946	78,037	(81,816)	-51.2%	(16,909)	-17.8%
Jul	68,717	110,139	57,847	86,656	(23,483)	-21.3%	28,809	49.8%
Aug	58,076	85,179	53,996	100,468	15,289	17.9%	46,472	86.1%
Sep	63,025	38,994	34,767	112,318	73,324	188.0%	77,551	223.1%
Oct	61,168	284,589	84,629	-	-	-	-	-
Nov	78,138	69,143	44,715	-	-	-	-	-
Dec	42,269	20,298	33,195	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 679,201</b>	<b>\$ 1,016,747</b>	<b>\$ 494,063</b>	<b>\$ 619,418</b>	<b>\$ (397,329)</b>	<b>-39.1%</b>	<b>\$ 125,355</b>	<b>25.4%</b>
<b>Total Annual</b>	<b>\$ 860,776</b>	<b>\$ 1,390,775</b>	<b>\$ 656,600</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		31.2%						



CED - Plan Review/Plan Check Fees								
Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 72,524	\$ 80,133	\$ 73,679	\$ 20,271	\$ (59,862)	-74.7%	\$ (53,408)	-72.5%
Feb	20,210	49,086	33,177	19,617	(29,469)	-60.0%	(13,560)	-40.9%
Mar	73,260	26,921	30,703	65,985	39,064	145.1%	35,282	114.9%
Apr	79,099	54,463	42,174	46,362	(8,101)	-14.9%	4,189	9.9%
May	20,128	44,676	31,433	37,242	(7,434)	-16.6%	5,808	18.5%
Jun	72,562	101,603	54,257	39,477	(62,126)	-61.1%	(14,779)	-27.2%
Jul	32,030	35,829	24,546	72,564	36,735	102.5%	48,018	195.6%
Aug	32,921	25,644	23,532	45,135	19,491	76.0%	21,603	91.8%
Sep	28,361	20,528	16,110	38,033	17,505	85.3%	21,923	136.1%
Oct	50,634	51,548	41,157	-	-	-	-	-
Nov	21,689	23,312	20,738	-	-	-	-	-
Dec	157,873	112,011	72,493	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 431,095</b>	<b>\$ 438,883</b>	<b>\$ 329,612</b>	<b>\$ 384,685</b>	<b>\$ (54,198)</b>	<b>-12.3%</b>	<b>\$ 55,074</b>	<b>16.7%</b>
<b>Total Annual</b>	<b>\$ 661,291</b>	<b>\$ 625,754</b>	<b>\$ 464,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		6.8%						



CED - Zoning/Development Fees								
Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 13,010	\$ 35,513	\$ 19,190	\$ 14,630	\$ (20,883)	-58.8%	\$ (4,560)	-23.8%
Feb	10,000	15,930	13,017	15,961	31	0.2%	2,944	22.6%
Mar	7,175	15,366	11,303	7,370	(7,996)	-52.0%	(3,933)	-34.8%
Apr	6,402	16,715	11,536	14,446	(2,269)	-13.6%	2,910	25.2%
May	5,508	11,850	9,462	11,801	(49)	-0.4%	2,339	24.7%
Jun	15,730	9,213	12,448	15,710	6,497	70.5%	3,262	26.2%
Jul	8,842	13,630	9,962	5,754	(7,876)	-57.8%	(4,208)	-42.2%
Aug	20,919	10,640	14,088	7,662	(2,978)	-28.0%	(6,426)	-45.6%
Sep	8,880	15,450	12,711	15,230	(220)	-1.4%	2,519	19.8%
Oct	17,799	10,700	14,103	-	-	-	-	-
Nov	10,830	24,780	18,325	-	-	-	-	-
Dec	9,010	8,350	10,751	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 96,466</b>	<b>\$ 144,307</b>	<b>\$ 113,720</b>	<b>\$ 108,564</b>	<b>\$ (35,743)</b>	<b>-24.8%</b>	<b>\$ (5,156)</b>	<b>-4.5%</b>
<b>Total Annual</b>	<b>\$ 134,107</b>	<b>\$ 188,138</b>	<b>\$ 156,900</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		23.3%						





## **Cost Recovery – Development Services**

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for development review services:

*Target Cost Recovery Level for Development Review Services.* The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated rezonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is “value for cost.”

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

<b>Community &amp; Economic Development - Permits</b>							
<i>Year-to-Date through September</i>							
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	
	<b>Annual</b>	<b>Annual</b>	<b>Annual</b>	<b>Annual</b>	<b>Annual</b>	<b>Annual</b>	<b>YTD</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Actual</b>
<b>Operating Revenues:</b>							
Building Related Permits	543,270	551,727	696,696	860,776	1,390,775	656,600	619,418
Plan Review/Plan Check Fees	466,631	371,069	370,220	661,291	625,754	464,000	384,685
Other Zoning/Development Fees	86,993	80,040	105,660	134,106	188,137	156,900	108,564
<b>Total Operating Revenue</b>	<b>\$1,096,894</b>	<b>\$1,002,836</b>	<b>\$1,172,575</b>	<b>\$1,656,172</b>	<b>\$ 2,204,665</b>	<b>\$ 1,277,500</b>	<b>\$ 1,112,667</b>
<b>Operating Expenditures:</b>							
Code Enforcement	282,065	-	-	-	-	-	-
Planning	676,832	-	-	-	-	-	-
Current Planning	-	631,708	662,641	630,971	659,093	705,298	530,109
Long Range Planning	-	233,089	135,641	171,058	192,837	213,664	169,048
Building	817,591	845,554	909,265	1,014,891	1,035,962	1,112,652	680,064
<b>Total Operating Expenditures</b>	<b>\$1,776,488</b>	<b>\$1,710,351</b>	<b>\$1,707,548</b>	<b>\$1,816,921</b>	<b>\$ 1,887,893</b>	<b>\$ 2,031,614</b>	<b>\$ 1,379,221</b>
<b>General Fund Subsidy Amount</b>	<b>\$ 679,594</b>	<b>\$ 707,515</b>	<b>\$ 534,973</b>	<b>\$ 160,749</b>	<b>\$ (316,772)</b>	<b>\$ 754,114</b>	<b>\$ 266,554</b>
<b>Recovery Ratio</b>	<b>62%</b>	<b>59%</b>	<b>69%</b>	<b>91%</b>	<b>117%</b>	<b>63%</b>	<b>81%</b>
<b>5-Year Average Actual Recovery:</b>							
General Fund Subsidy (2014 - 2018)						\$	353,212
Recovery Ratio (2014 - 2018)							79%
<b>Average Recovery Ratio Since Year 85% Recovery Ratio Adopted:</b>							
General Fund Subsidy (2016 - 2018)						\$	126,317
Recovery Ratio (2016 - 2018)							92%
General Fund Subsidy (2016 - YTD 2019)						\$	161,376
Recovery Ratio (2016 - YTD 2019)							89%

**Note:**

- Beginning in 2015, internal service charges are allocated to user departments.
- Expenditures do not include indirect overhead cost allocation for finance, human resources, legal, legislative and executive functions.
- Effective January 2015, Code Enforcement is accounted for under the Police Department.
- Prior to 2015, Current and Advanced Planning were combined under Planning.

**Fund 105 Property Abatement / Rental Housing Safety Program****Property Abatement**

The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

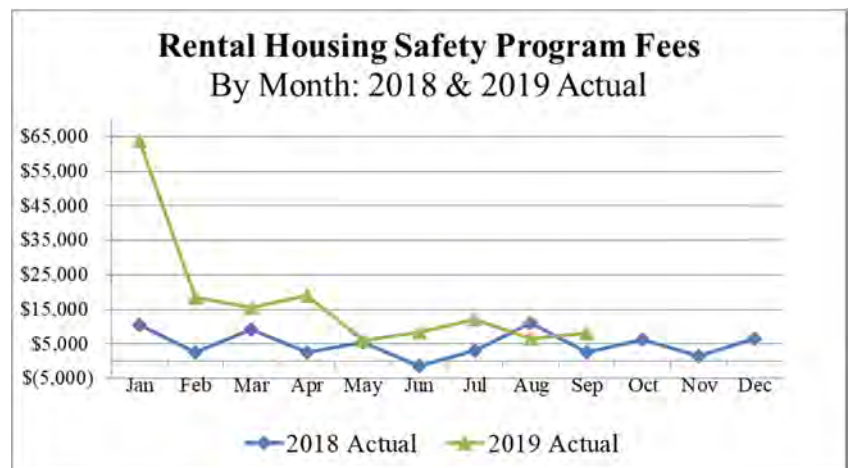
<b>Property Abatement</b> <i>Year-to-date through September</i>				
<b>Operating Revenues &amp; Expenditures</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019</b>	
			<b>Annual Est</b>	<b>Actual</b>
<b><i>Operating Revenue:</i></b>				
Abatement Charges	\$ 56,633	\$ 257,467	\$ 107,500	\$ 60,510
Misc/Interest/Other	11,472	35,430	17,500	18,352
<b>Total Operating Revenues</b>	<b>\$ 68,105</b>	<b>\$ 292,897</b>	<b>\$ 125,000</b>	<b>\$ 78,862</b>
<b><i>Operating Expenditures:</i></b>				
Personnel Costs	49,897	51,202	87,977	32,389
Supplies	77	64	-	87
Professional Services	134,870	169,863	510,586	48,557
Other Services & Charges	1,092	588	750	1,019
Intergovernmental	238	-	-	-
Office Furniture & Equipment	-	-	50,000	-
<b>Total Operating Expenditures</b>	<b>\$ 186,174</b>	<b>\$ 221,716</b>	<b>\$ 649,313</b>	<b>\$ 82,053</b>
<b>Net Program Income (Cost)</b>	<b>\$ (118,069)</b>	<b>\$ 71,181</b>	<b>\$ (524,313)</b>	<b>\$ (3,191)</b>
<b><i>Other Sources / (Uses)</i></b>				
Transfer In From General Fund	125,000	250,000	60,000	60,000
<b>Total Sources / (Uses)</b>	<b>\$ 125,000</b>	<b>\$ 250,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>Beginning Balance</b>	<b>\$ 136,201</b>	<b>\$ 143,132</b>	<b>\$ 464,313</b>	<b>\$ 464,313</b>
<b>Ending Balance</b>	<b>\$ 143,132</b>	<b>\$ 464,313</b>	<b>\$ -</b>	<b>\$ 521,122</b>

## Rental Housing Safety Program

On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

<b>Rental Housing Safety Program</b> <i>Year-to-date through September</i>				
Operating Revenues & Expenditures	2017 Actual	2018 Actual	2019	
			Annual Est	Actual
<b>Operating Revenue:</b>				
Registration Program Fees	\$ 96,245	\$ 59,911	\$ 168,600	\$ 158,297
<b>Total Operating Revenues</b>	<b>\$ 96,245</b>	<b>\$ 59,911</b>	<b>\$ 168,600</b>	<b>\$ 158,297</b>
<b>Operating Expenditures:</b>				
Personnel Costs	33,705	127,112	127,502	118,618
Supplies	1,043	653	3,000	606
Professional Services	5,220	295	17,822	420
Other Services & Charges	1,811	47	5,500	17
Internal Service Charges	-	31,702	44,344	33,258
<b>Total Operating Expenditures</b>	<b>\$ 41,779</b>	<b>\$ 159,809</b>	<b>\$ 198,168</b>	<b>\$ 152,919</b>
<b>Net Program Income (Cost)</b>	<b>\$ 54,466</b>	<b>\$ (99,898)</b>	<b>\$ (29,568)</b>	<b>\$ 5,378</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	50,000	-	25,000	25,000
<b>Total Sources / (Uses)</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ 104,466</b>	<b>\$ 4,568</b>	<b>\$ 4,568</b>
<b>Ending Balance</b>	<b>\$ 104,466</b>	<b>\$ 4,568</b>	<b>\$ -</b>	<b>\$ 34,946</b>

<b>Rental Housing Safety Program Fees</b> <i>Year-to-date through September</i>			
Month	2017	2018	2019
Jan	\$ -	\$ 10,560	63,805
Feb	-	2,676	18,464
Mar	-	9,264	15,639
Apr	-	2,544	19,103
May	-	5,355	6,086
Jun	-	(1,436)	8,374
Jul	-	3,050	12,153
Aug	-	11,088	6,510
Sep	-	2,564	8,163
Oct	13,289	6,228	-
Nov	58,116	1,388	-
Dec	24,840	6,630	-
<b>Total YTD</b>	<b>\$ -</b>	<b>\$ 45,665</b>	<b>\$ 158,297</b>
<b>Annual Total</b>	<b>\$96,245</b>	<b>\$ 59,911</b>	
<b>2019 Annual Estimate =</b>			<b>\$ 168,600</b>
<b>2019 % of Revenue Collected =</b>			<b>94%</b>



## **Fund 190 Community Development Block Grant**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

### **CDBG:**

CDBG Funds may be used to fund an array of projects and activities qualifying under any of four categories:

- (1) Physical/Infrastructure Improvements
- (2) Public Service
- (3) Housing
- (4) Economic Development

<b>CDBG Entitlement Funding History</b>			
<b>Program Year</b>	<b>Annual Allocation</b>	<b>Change Over Prior Year Over/(Under)</b>	
		<b>\$</b>	<b>%</b>
2019	\$ 563,124	\$ 1,893	0.3%
2018	561,231	76,865	15.9%
2017	484,366	17,316	3.7%
2016	467,050	(698)	-0.1%
2015	467,748	(4,004)	-0.8%
2014	471,752	(9,846)	-2.0%
2013	481,598	10,703	2.3%
2012	470,895	(106,895)	-18.5%
2011	577,790	(114,016)	-16.5%
2010	691,806	50,755	7.9%
2009	641,051	5,749	0.9%
2008	635,302	(24,966)	-3.8%
2007	660,268	(3,682)	-0.6%
2006	663,950	(77,700)	-10.5%
2005	741,650	(43,350)	-5.5%
2004	785,000	(21,000)	-2.6%
2003	806,000	(91,000)	-10.1%
2002	897,000	(46,000)	-4.9%
2001	943,000	30,000	3.3%
2000	913,000	n/a	n/a
<b>Total</b>	<b>\$12,923,581</b>		

Investments made in various housing programs (Major Home Repair/Sewer Loan Program, Down Payment Assistance, and Multi-family Housing), and economic development activities (Microenterprise Loan Program) have created multiple Revolving Loan Funds (RLF) for each of the funded activities.

In addition to tracking the various CDBG grant allocation's revenue and expenditures in Fund 190 CDBG, notes receivable for Housing Program Loans are also tracked. These are revolving loans for Major Home Repair, Major Home Repair for Sewer and Down Payment Assistance for qualifying homebuyers.

The following tables provide a summary of loans and grants for Major Home and Sewer Repair Down Payment Assistance. These are zero interest loans with 20-year terms. Payments are revolving which dictates that the principal received is applied to current program expenditures before billing CDBG.

<b>Major Home Repairs &amp; Sewers (MHRS) / Down Payment Assistance (DPA) Loans and Grants</b>				
<i>As of September 30, 2019</i>				
<b>Program Year</b>	<b>MHRS</b>		<b>DPA</b>	
	<b># of Projects</b>	<b>Original Amount</b>	<b># of Projects</b>	<b>Original Amount</b>
2019	5	\$ 159,500	-	\$ -
2018	9	\$ 174,133	-	\$ -
2017	4	\$ 72,322	-	\$ -
2016	6	\$ 129,355	-	\$ -
2015	1	\$ 37,144	-	\$ -
2014	5	\$ 72,979	1	\$ 3,364
2013	8	\$ 147,405	-	\$ -
2012	9	\$ 106,857	1	\$ 2,250
2011	8	\$ 170,407	-	\$ -
2010	13	\$ 256,286	2	\$ 8,619
2009	6	\$ 102,652	5	\$ 23,791
2008	3	\$ 37,224	4	\$ 19,379
2007	4	\$ 56,345	2	\$ 8,700
2006	6	\$ 67,556	1	\$ 7,000
2005	7	\$ 69,634	-	\$ -
2004	4	\$ 36,058	3	\$ 14,901
2003	7	\$ 49,136	8	\$ 35,336
2002	3	\$ 19,999	-	\$ -
2001	-	\$ -	11	\$ 51,621
2000	-	\$ -	1	\$ 5,000
<b>Total</b>	<b>108</b>	<b>\$ 1,764,992</b>	<b>39</b>	<b>\$ 179,961</b>

## Major Home Repairs & Sewer Loans Detail:

Major Home Repair & Sewer Loans (MHRS)									
As of September 30, 2019									
Loan ID #	Original Loan / Grant Amount	Total Principal Paid/ Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2002</b>									
<b>3 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>	<b>\$ 19,999</b>	<b>\$ 19,999</b>	<b>\$ -</b>						
MHR-001	\$ 6,000	\$ 6,000	\$ -	9/23/2002		Paid Off		0.0%	
MHR-003	\$ 5,999	\$ 5,999	\$ -	2/24/2003		Paid Off		0.0%	
MHR-004	\$ 8,000	\$ 8,000	\$ -	5/5/2003		Paid Off		0.0%	
<b>Year 2003</b>									
<b>7 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>	<b>\$ 49,136</b>	<b>\$ 41,178</b>	<b>\$ 7,956</b>						
MHR-006	\$ 7,831	\$ 7,831	\$ -	7/23/2003		Paid Off		0.0%	
MHR-008	\$ 4,523	\$ 4,523	\$ -	9/8/2003	10/1/2023	Paid Off	9/8/2023	0.0%	
MHR-009	\$ 7,956	\$ -	\$ 7,956	9/16/2003	10/1/2023		9/10/2023	0.0%	
MHR-011	\$ 7,237	\$ 7,237	\$ -	10/21/2003		Paid Off		0.0%	
MHR-018	\$ 6,950	\$ 6,950	\$ -	1/28/2004		Paid Off		0.0%	
MHR-016	\$ 6,640	\$ 6,640	\$ -	3/2/2004	3/1/2024	Paid Off	2/25/2024	0.0%	
MHR-019	\$ 8,000	\$ 8,000	\$ -	5/12/2004		Paid Off		0.0%	
MHR-017	\$ -	\$ -	\$ -	5/21/2004		Written Off		0.0%	
<b>Year 2004</b>									
<b>4 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>	<b>\$ 36,058</b>	<b>\$ 36,058</b>	<b>\$ -</b>						
MHR-020	\$ 12,554	\$ 12,554	\$ -	9/15/2004		Paid Off		0.0%	
MHR-030	\$ 7,504	\$ 7,504	\$ -	9/23/2004		Paid Off		0.0%	
MHR-029	\$ 8,000	\$ 8,000	\$ -	11/1/2004		Written Off		0.0%	
MHR-024	\$ 8,000	\$ 8,000	\$ -	12/3/2004		Paid Off		0.0%	
<b>Year 2005</b>									
<b>7 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>	<b>\$ 69,634</b>	<b>\$ 49,990</b>	<b>\$ 19,645</b>						
MHR-038	\$ 7,064	\$ 7,064	\$ -	8/29/2005		Paid Off		0.0%	
MHR-031	\$ 9,235	\$ 1,590	\$ 7,645	9/1/2005	4/1/2016		3/1/2026	0.0%	
MHR-032	\$ 7,302	\$ 7,302	\$ -	9/2/2005		Paid Off		0.0%	
MHR-034	\$ 7,993	\$ 7,993	\$ -	10/19/2005		Paid Off		0.0%	
MHR-036	\$ 15,840	\$ 15,840	\$ -	12/15/2005		Paid Off		0.0%	
MHR-040	\$ 10,200	\$ 10,200	\$ -	4/11/2006		Paid Off		0.0%	
MHR-047	\$ 12,000	\$ -	\$ 12,000	6/7/2006	6/1/2026		6/1/2026	0.0%	
<b>Year 2006</b>									
<b>6 = Total # Loans/Grants</b>									
<b>3 = Total Outstanding</b>	<b>\$ 67,556</b>	<b>\$ 36,514</b>	<b>\$ 31,041</b>						
MHR-046	\$ 9,697	\$ 9,697	\$ -	7/26/2006		Paid Off		0.0%	
MHR-052	\$ 11,927	\$ -	\$ 11,927	11/14/2006	12/1/2026		11/8/2026	0.0%	
MHR-053	\$ 11,858	\$ 11,858	\$ -	12/20/2006		Paid Off		0.0%	
MHR-055	\$ 10,126	\$ 3,000	\$ 7,126	1/3/2007	1/1/2027		12/27/2026	0.0%	
MHR-056	\$ 11,960	\$ 11,960	\$ -	5/22/2007		Paid Off		0.0%	
MHR-054	\$ 11,988	\$ -	\$ 11,988	4/25/2007	5/1/2027		4/19/2027	0.0%	
<b>Year 2007</b>									
<b>4 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>	<b>\$ 56,345</b>	<b>\$ 26,179</b>	<b>\$ 30,167</b>						
MHR-061	\$ 11,777	\$ -	\$ 11,777	11/8/2007	12/1/2027		11/2/2027	0.0%	
MHR-062	\$ 18,390	\$ -	\$ 18,390	11/20/2007	12/1/2027		11/14/2027	0.0%	
MHR-063	\$ 19,291	\$ 19,291	\$ -	11/20/2007		Paid Off		0.0%	
MHR-064	\$ 6,888	\$ 6,888	\$ -	2/4/2008		Paid Off		0.0%	
<b>Year 2008</b>									
<b>3 = Total # Loans/Grants</b>									
<b>1 = Total Outstanding</b>	<b>\$ 37,224</b>	<b>\$ 25,325</b>	<b>\$ 11,899</b>						
MHR-066	\$ 11,899	\$ -	\$ 11,899	8/21/2008	9/1/2028		8/15/2028	0.0%	
MHR-069	\$ 11,980	\$ 11,980	\$ -	12/29/2008		Written Off		0.0%	
MHR-070	\$ 13,345	\$ 13,345	\$ -	2/12/2009		Paid Off		0.0%	



## Major Home Repair & Sewer Loans (MHRS) - continued

As of September 30, 2019

Loan ID #	Original Loan / Grant Amount	Total Principal Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2009</b>								
<b>6 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>	<b>\$ 102,652</b>	<b>\$ 43,004</b>	<b>\$ 59,648</b>					
MHR-075	\$ 14,397	\$ 2,135	\$ 12,262	9/21/2009	9/1/2013		9/1/2016	0.0%
MHR-077	\$ 12,597	\$ 2,538	\$ 10,059	11/13/2009	12/1/2013		11/1/2016	0.0%
MHR-079	\$ 23,168	\$ 23,168	\$ -	11/4/2009		Paid Off		0.0%
MHR-073	\$ 14,137	\$ 2,000	\$ 12,137	12/23/2009	6/1/2013		12/1/2017	0.0%
MHR-080	\$ 13,164	\$ 13,164	\$ -	4/16/2010		Paid Off		0.0%
MHR-082	\$ 25,190	\$ -	\$ 25,190	5/28/2010	6/1/2030		6/1/2030	0.0%
<b>Year 2010</b>								
<b>13 = Total # Loans/Grants</b>								
<b>9 = Total Outstanding</b>	<b>\$ 256,286</b>	<b>\$ 107,810</b>	<b>\$ 148,476</b>					
MHR-076	\$ 25,110	\$ -	\$ 25,110	7/2/2010	7/1/2030		6/25/2013	0.0%
MHR-087	\$ 19,930	\$ 4,260	\$ 15,670	9/30/2010	9/1/2030		9/23/2030	0.0%
MHR-088	\$ 21,124	\$ -	\$ 21,124	9/30/2010	10/1/2030		9/24/2030	0.0%
MHR-083	\$ 26,232	\$ 26,232	\$ -	10/8/2010		Paid Off		0.0%
MHR-089	\$ 3,474	\$ -	\$ 3,474	10/29/2010	11/1/2030		10/22/2030	0.0%
MHR-086	\$ 21,778	\$ 21,778	\$ -	11/29/2010		Paid Off		0.0%
MHR-093	\$ 24,390	\$ 19,000	\$ 5,390	2/28/2011	6/1/2016		2/18/2031	0.0%
MHR-092 (Grant)	\$ 12,100	\$ 12,100	\$ -	2/28/2011			n/a	n/a
MHR-090	\$ 16,770	\$ -	\$ 16,770	3/14/2011	4/1/2031		3/8/2031	0.0%
MHR-094	\$ 25,020	\$ -	\$ 25,020	4/4/2011	4/1/2031		3/29/2031	0.0%
MHR-085	\$ 22,449	\$ 6,300	\$ 16,149	5/14/2014	7/1/2014		7/1/2029	0.0%
MHR-096 (Grant)	\$ 11,120	\$ 11,120	\$ -	4/21/2011			n/a	n/a
MHR-095	\$ 26,790	\$ 7,020	\$ 19,770	6/28/2011	4/1/2015		4/1/2031	0.0%
<b>Year 2011</b>								
<b>8 = Total # Loans/Grants</b>								
<b>6 = Total Outstanding</b>	<b>\$ 170,407</b>	<b>\$ 81,184</b>	<b>\$ 89,223</b>					
MHR-098	\$ 22,293	\$ -	\$ 22,293	7/21/2011	8/1/2031		7/13/2031	0.0%
MHR-100	\$ 18,858	\$ 18,858	\$ -	9/20/2011	6/1/2017		9/14/2016	0.0%
MHR-101	\$ 26,182	\$ -	\$ 26,182	11/9/2011	12/1/2031		11/2/2016	0.0%
MHR-102	\$ 6,386	\$ 6,386	\$ -	12/19/2011		Paid Off		0.0%
MHR-099	\$ 19,414	\$ -	\$ 19,414	12/30/2011	1/1/2031		12/21/2031	0.0%
MHR-107	\$ 27,300	\$ 27,300	\$ -	1/10/2012		Short Sale		0.0%
MHR-103	\$ 24,974	\$ 3,640	\$ 21,334	1/11/2012	8/1/2017		1/5/2017	0.0%
MHR-105/MHR-162	\$ 25,000	\$ 25,000	\$ -	5/14/2012	6/1/2022		5/8/2017	0.0%
<b>Year 2012</b>								
<b>9 = Total # Loans/Grants</b>								
<b>6 = Outstanding Loans</b>	<b>\$ 106,857</b>	<b>\$ 19,020</b>	<b>\$ 87,837</b>					
MHR-106	\$ 28,913	\$ -	\$ 28,913	8/28/2012	9/1/2022		8/21/2022	0.0%
MHR-112	\$ 12,230	\$ -	\$ 12,230	2/27/2013	3/1/2033		2/20/2033	0.0%
MHR-113	\$ 17,850	\$ -	\$ 17,850	12/8/2012	12/1/2032		12/4/2032	0.0%
MHR-114 (Grant)	\$ 1,696	\$ 1,696	\$ -	7/18/2012			n/a	n/a
MHR-117	\$ 10,174	\$ 10,174	\$ -	6/17/2013		Paid Off		0.0%
MHRS-01	\$ 7,150	\$ 7,150	\$ -	9/27/2012		Paid Off		0.0%
MHRS-05	\$ 10,022	\$ -	\$ 10,022	9/18/2012	10/1/2032		9/11/2032	0.0%
MHRS-06	\$ 10,128	\$ -	\$ 10,128	9/27/2012	12/1/2017		9/20/2017	0.0%
MHRS-07	\$ 8,694	\$ -	\$ 8,694	9/11/2012	12/1/2017		9/5/2017	0.0%
<b>Year 2013</b>								
<b>8 = Total # Loans/Grants</b>								
<b>5 = Total Outstanding</b>	<b>\$ 147,405</b>	<b>\$ 48,505</b>	<b>\$ 98,900</b>					
MHR-118	\$ 27,921	\$ 2,240	\$ 25,681	10/16/2013	10/10/2018		10/10/2018	0.0%
MHR-119	\$ 11,969	\$ 11,969	\$ -	7/1/2013		Paid Off		0.0%
MHR-120	\$ 15,100	\$ 5,537	\$ 9,563	11/22/2013	1/1/2014		12/1/2033	0.0%
MHR-121 (Grant)	\$ 8,457	\$ 8,457	\$ -	9/6/2013			n/a	n/a
MHR-122 (Grant)	\$ 12,597	\$ 12,597	\$ -	10/3/2013			n/a	n/a
MHR-123	\$ 24,938	\$ 3,288	\$ 21,650	3/6/2014	5/1/2014		5/1/2034	0.0%
MHR-124	\$ 34,236	\$ 4,419	\$ 29,818	4/14/2014	8/1/2014		8/1/2034	0.0%
MHR-091	\$ 12,188	\$ -	\$ 12,188	1/23/2014	8/17/2034		8/17/2015	0.0%

## Major Home Repair & Sewer Loans (MHRS) - continued

As of September 30, 2019

Loan ID #	Original Loan / Grant Amount	Total Principal Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2014</b>								
<b>5 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>	<b>\$ 72,979</b>	<b>\$ 33,810</b>	<b>\$ 39,169</b>					
MHR-126	\$ 11,140	\$ 5,624	\$ 5,516	9/22/2014	12/1/2014		1/12/2034	0.0%
MHR-127	\$ 12,558	\$ 12,558	\$ -	2/5/2015		Paid Off		0.0%
MHR-128	\$ 14,014	\$ 3,683	\$ 10,331	1/14/2015	4/1/2015		3/1/2035	0.0%
MHR-129	\$ 24,497	\$ 1,175	\$ 23,322	12/30/2014	3/1/2015		3/1/2035	0.0%
MHRS-04	\$ 10,770	\$ 10,770	\$ -	1/29/2015	4/1/2015	Paid Off	4/1/2035	0.0%
<b>Year 2015</b>								
<b>1 = Total # Loans/Grants</b>								
<b>1 = Outstanding Loans</b>	<b>\$ 37,144</b>	<b>\$ 4,692</b>	<b>\$ 32,452</b>					
MHR-132	\$ 37,144	\$ 4,692	\$ 32,452	12/22/2015	2/1/2016		1/1/2036	0.0%
<b>Year 2016</b>								
<b>6 = Total # Loans/Grants</b>								
<b>6 = Total Outstanding</b>	<b>\$ 129,355</b>	<b>\$ 10,229</b>	<b>\$ 119,126</b>					
MHR-133	\$ 25,000	\$ -	\$ 25,000	8/16/2016	8/1/2036		7/1/2036	0.0%
MHR-135	\$ 28,303	\$ 2,528	\$ 25,775	12/9/2016	2/1/2017		1/1/2037	0.0%
MHR-136	\$ 10,702	\$ -	\$ 10,702	12/5/2016	1/1/2037		1/1/2037	0.0%
MHRS-09	\$ 12,724	\$ 1,674	\$ 11,050	12/19/2016	2/1/2017		1/1/2037	0.0%
MHRS-10	\$ 37,761	\$ 6,027	\$ 31,734	12/19/2016	2/1/2017		1/1/2037	0.0%
MHR-138	\$ 14,866	\$ -	\$ 14,866	1/20/2017	12/1/2037		12/31/2037	0.0%
<b>Year 2017</b>								
<b>4 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>	<b>\$ 72,322</b>	<b>\$ 38,466</b>	<b>\$ 33,856</b>					
MHRS-08	\$ 8,243	\$ -	\$ 8,243	6/15/2017	6/1/2037		6/1/2037	0.0%
MHRS-11	\$ 23,289	\$ 23,289	\$ -	6/19/2017	8/1/2017	Paid Off	7/1/2037	0.0%
MHR-137	\$ 28,225	\$ 2,613	\$ 25,613	11/15/2017	12/1/2037		11/1/2037	0.0%
MHR-145	\$ 12,565	\$ 12,565	\$ -	11/16/2017		Paid Off		0.0%
<b>Year 2018</b>								
<b>8 = Total # Loans/Grants</b>								
<b>9 = Total Outstanding</b>	<b>\$ 174,132</b>	<b>\$ 12,911</b>	<b>\$ 161,221</b>					
MHR-140	\$ 14,779	\$ -	\$ 14,779	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-142	\$ 12,565	\$ -	\$ 12,565	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-146	\$ 18,500	\$ -	\$ 18,500	2/16/2018	2/1/2038		2/16/2038	0.0%
MHR-149	\$ 5,201	\$ -	\$ 5,201	2/6/2018	2/1/2038		2/1/2038	0.0%
MHR-150	\$ 5,201	\$ -	\$ 5,201	1/11/2018	1/1/2038		1/11/2038	1.0%
MHR-151	\$ 12,686	\$ 12,686	\$ -	2/16/2018	3/1/2018	Paid Off	3/1/2038	1.0%
MHR-147	\$ 15,000	\$ -	\$ 15,000	7/28/2018	7/1/2038		7/28/2038	0.0%
MHR-154	\$ 65,000	\$ 225	\$ 64,775	11/29/2018	11/1/2038		11/29/2038	0.0%
MHR-162	\$ 25,200	\$ -	\$ 25,200	12/6/2018	12/1/2038		12/6/2038	0.0%
<b>Year 2019</b>								
<b>5 = Total # Loans/Grants</b>								
<b>5 = Total Outstanding</b>	<b>\$ 159,500</b>	<b>\$ 766</b>	<b>\$ 158,734</b>					
MHR-155	\$ 25,000	\$ 379	\$ 24,621	2/28/2019	6/1/2019		5/1/2039	1.0%
MHR-158	\$ 43,000	\$ 15	\$ 42,985	5/15/2019	8/1/2019		6/1/2039	1.0%
MHR-160	\$ 33,500	\$ 291	\$ 33,209	4/26/2019	6/1/2019		5/1/2039	1.0%
MHR-161	\$ 43,000	\$ 53	\$ 42,947	5/8/2019	6/30/2019		6/1/2039	1.0%
MHR-165	\$ 15,000	\$ 28	\$ 14,972	8/1/2019	8/1/2019		7/1/2039	1.0%
<b>Life-to-Date Total</b>								
<b>108 = Total # Loans/Grants</b>								
<b>65 = Total Outstanding</b>	<b>\$ 1,764,992</b>	<b>\$ 635,641</b>	<b>\$ 1,129,351</b>					

# Down Payment Assistance Loans & Grants Detail:

Down Payment Assistance - Loans & Grants									
As of September 30, 2019									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2000</b>									
<b>1 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>									
DPA-001	\$ 5,000	\$ 5,000	\$ -	12/5/2001		Paid Off		0.0%	
<b>Year 2001</b>									
<b>11 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>									
DPA-002	\$ 5,000	\$ 5,000	\$ -	7/2/2001		Paid Off		0.0%	
DPA-004	\$ 3,366	\$ 3,366	\$ -	8/28/2001		Paid Off		0.0%	
DPA-005	\$ 5,000	\$ 5,000	\$ -	9/4/2001		Paid Off		0.0%	
DPA-006	\$ 5,000	\$ 5,000	\$ -	9/20/2001		Paid Off		0.0%	
DPA-007	\$ 5,000	\$ 5,000	\$ -	9/21/2001		Written Off		0.0%	
DPA-008	\$ 4,425	\$ 4,425	\$ -	10/18/2001		Paid Off		0.0%	
DPA-009	\$ 3,973	\$ -	\$ 3,973	12/5/2001	10/26/2021		10/26/2021	0.0%	
DPA-012	\$ 5,000	\$ 5,000	\$ -	1/25/2002		Paid Off		0.0%	
DPA-011	\$ 5,000	\$ 5,000	\$ -	1/31/2002		Paid Off		0.0%	
DPA-013	\$ 4,778	\$ 4,778	\$ -	2/28/2002		Paid Off		0.0%	
DPA-014	\$ 5,080	\$ 2,500	\$ 2,580	3/21/2002	9/1/2017		2/1/2022	0.0%	
<b>Year 2003</b>									
<b>8 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>									
DPA-015	\$ 5,000	\$ 5,000	\$ -	8/1/2003		Paid Off		0.0%	
DPA-016	\$ 2,167	\$ 2,167	\$ -	8/20/2003		Paid Off		0.0%	
DPA-017 (Grant)	\$ 5,000	\$ 5,000	n/a	12/3/2003			n/a	n/a	
DPA-018 (Grant)	\$ 5,000	\$ 5,000	n/a	1/22/2004			n/a	n/a	
DPA-020 (Grant)	\$ 3,169	\$ 3,169	n/a	2/17/2004			n/a	n/a	
DPA-022 (Grant)	\$ 5,000	\$ 5,000	n/a	4/22/2004			n/a	n/a	
DPA-021 (Grant)	\$ 5,000	\$ 5,000	n/a	4/29/2004			n/a	n/a	
DPA-023 (Grant)	\$ 5,000	\$ 5,000	n/a	6/30/2004			n/a	n/a	
<b>Year 2004</b>									
<b>3 = Total # Loans/Grants</b>									
<b>0 = Total Outstanding</b>									
DPA-024	\$ 5,000	\$ 5,000	\$ -	9/2/2004		Paid Off		0.0%	
DPA-025	\$ 4,901	\$ 4,901	\$ -	9/28/2004		Paid Off		0.0%	
DPA-026	\$ 5,000	\$ 5,000	\$ -	5/2/2005		Paid Off		0.0%	
<b>Year 2006</b>									
<b>1 = Total # Loans/Grants</b>									
<b>1 = Total Outstanding</b>									
DPA-027	\$ 7,000	\$ -	\$ 7,000	7/26/2006	7/17/2026		7/17/2026	0.0%	
<b>Year 2007</b>									
<b>2 = Total # Loans/Grants</b>									
<b>1 = Total Outstanding</b>									
DPA-029	\$ 5,200	\$ -	\$ 5,200	2/28/2008	2/27/2028		2/27/2028	0.0%	
DPA-030	\$ 3,500	\$ 3,500	\$ -			Written Off		0.0%	
<b>Year 2008</b>									
<b>4 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>									
DPA-032	\$ 6,959	\$ 6,959	\$ -	11/21/2008		Written Off		0.0%	
DPA-033	\$ 2,550	\$ -	\$ 2,550	12/22/2008	2/18/2028		12/18/2028	0.0%	
DPA-034	\$ 6,995	\$ 6,995	\$ -	Short Sale		Written Off		0.0%	
DPA-035	\$ 2,875	\$ -	\$ 2,875	5/11/2009	4/27/2029		4/27/2029	0.0%	
<b>Year 2009</b>									
<b>5 = Total # Loans/Grants</b>									
<b>2 = Total Outstanding</b>									
DPA-041	\$ 7,000	\$ 7,000	\$ -	9/30/2009		Paid Off		0.0%	
DPA-042	\$ 4,410	\$ -	\$ 4,410	10/9/2009	10/7/2029		10/7/2029	0.0%	
DPA-044	\$ 2,091	\$ 2,091	\$ -	11/30/2009		Paid Off		0.0%	
DPA-046	\$ 7,000	\$ -	\$ 7,000	5/12/2010	5/5/2030		5/5/2030	0.0%	
DPA-055	\$ 3,290	\$ 3,290	\$ -	6/18/2010		Paid Off		0.0%	

Down Payment Assistance - Loans & Grants (continued)									
As of September 30, 2019									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2010</b>									
1 = Total # Loans/Grants									
2 = Total Outstanding	\$ 8,619	\$ 7,000	\$ 1,619						
DPA-048	\$ 1,619	\$ -	\$ 1,619	11/18/2010	10/29/2030		10/29/2030	0.0%	
DPA-049	\$ 7,000	\$ 7,000		5/25/2011	5/16/2031	Paid Off	5/16/2031	0.0%	
<b>Year 2012</b>									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 2,250	\$ -	\$ 2,250						
DPA-050	\$ 2,250	\$ -	\$ 2,250	10/24/2012	10/16/2032		10/16/2032	0.0%	
<b>Year 2014</b>									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 3,364	\$ 3,364	\$ -						
DPA-051	\$ 3,364	\$ 3,364	\$ -	9/30/2014		Paid Off		0.0%	
<b>Life-to-Date Total</b>									
39 = Total # Loans/Grant									
10 = Total Outstanding	\$ 179,961	\$ 140,504	\$ 39,457						

#### CDBG Loan Detail:

The City of Lakewood note receivable from Living Access Support Alliance (LASA) of \$250,000 is for partial funding of the Client Services Center project. This is a 20 year deferred loan at zero interest.

CDBG Entitlement Loan - Living Access Support Alliance Loan (LASA)							
As of September 30, 2019							
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Loans Receivable	Closing Date	First Payment Date	Maturity Date	Interest Rate
2013-01	\$ 250,000	\$ -	\$ 250,000	6/2/2014	7/23/2023	6/2/2034	0.0%
<b>Life-to-Date Total</b>							
1 = Total # Loans							
1 = Outstanding	\$ 250,000	\$ -	\$ 250,000				



**HOME:**

In accordance with HOME federal regulations, expenditures for the HOME program have primarily focused investment in the creation of, maintenance of, or acquisition of affordable housing for low and moderate income individuals. Programs funded include the Housing Rehabilitation Program (single-family homeowner rehabilitation), Down Payment Assistance, and the Affordable Housing Fund (investments primarily with Habitat for Humanity and various non-profit housing providers). The Housing Rehabilitation, Down Payment, and Affordable Housing Funds all have corresponding Revolving Loan Funds (RLF) established in accordance with HUD regulations, which allow for the recapture and reuse of loan funds for similar housing activities.

The HOME program is funded annually through the Lakewood and Tacoma HOME Consortium. The Consortium reimburses expenditures for the City of Lakewood's projects/programs, which include Housing Rehabilitation, Affordable Housing, and Home Down Payment Loans, to the City of Lakewood. The notes on these loans are held and tracked by the Lakewood and Tacoma HOME Consortium in Tacoma, and are not accounted for in Fund 190 CDBG.

**HOME Housing Rehabilitation Loan Detail:**

HOME Housing Rehabilitation Loans As of June 30, 2019		
Program Year	# of Projects	Original Amount
2019	-	\$ -
2018	-	\$ -
2017	-	\$ -
2016	1	\$ 56,611
2015	2	\$ 88,697
2014	-	\$ -
2013	1	\$ 36,258
2012	4	\$ 201,175
2011	2	\$ 131,300
2010	3	\$ 178,130
2009	6	\$ 412,750
2008	7	\$ 289,765
2007	3	\$ 179,546
2006	7	\$ 379,452
2005	7	\$ 286,313
2004	10	\$ 395,478
2003	11	\$ 363,099
2002	5	\$ 155,471
2001	3	\$ 126,899
2000	1	\$ 40,000
<b>Total</b>	<b>73</b>	<b>\$ 3,320,944</b>

HOME Housing Rehabilitation Loans As of September 30, 2019										
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2000</b>										
<b>1 = Total # Loans</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>					
LHR-001	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/23/2002		Paid Off		0.0%
<b>Year 2001</b>										
<b>3 = Total # Loans</b>	<b>\$ 126,899</b>	<b>\$ -</b>	<b>\$ 126,899</b>	<b>\$ 126,899</b>	<b>\$ -</b>					
LHR-002	\$ 49,979	\$ -	\$ 49,979	\$ 49,979	\$ -	7/23/2003		Paid Off		0.0%
LHR-004	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/8/2003		Paid Off		0.0%
LHR-005	\$ 36,920	\$ -	\$ 36,920	\$ 36,920	\$ -	9/16/2003		Paid Off		0.0%
<b>Year 2002</b>										
<b>5 = Total # Loans</b>	<b>\$ 155,471</b>	<b>\$ 361</b>	<b>\$ 155,110</b>	<b>\$ 139,663</b>	<b>\$ 15,447</b>					
LHR-003	\$ 39,028	\$ -	\$ 39,028	\$ 39,028	\$ -	9/15/2004		Paid Off		0.0%
LHR-006	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -	7/22/2002		Paid Off		0.0%
LHR-007	\$ 30,735	\$ -	\$ 30,735	\$ 30,735	\$ -	9/23/2004		Paid Off		0.0%
LHR-008	\$ 15,808	\$ 361	\$ 15,447	\$ -	\$ 15,447	2/28/2003	2/1/2023		2/28/2023	0.0%
LHR-011	\$ 19,900	\$ -	\$ 19,900	\$ 19,900	\$ -	12/3/2004		Paid Off		0.0%
<b>Year 2003</b>										
<b>11 = Total # Loans</b>	<b>\$ 363,099</b>	<b>\$ 6,806</b>	<b>\$ 356,293</b>	<b>\$ 222,299</b>	<b>\$ 133,994</b>					
LHR-009	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	7/31/2003	4/1/2023		8/23/2025	0.0%
LHR-013	\$ 35,328	\$ -	\$ 35,328	\$ 35,328	\$ -	9/1/2005		Paid Off		0.0%
LHR-020	\$ 18,744	\$ -	\$ 18,744	\$ 15,608	\$ 3,136	11/13/2003	11/1/2023		11/13/2023	0.0%
LHR-012	\$ 68,321	\$ -	\$ 68,321	\$ 68,321	\$ -	10/19/2005		Paid Off		0.0%
LHR-019	\$ 23,344	\$ 2,100	\$ 21,244	\$ -	\$ 21,244	12/18/2003	12/18/2023		12/18/2023	0.0%
LHR-016	\$ 42,304	\$ -	\$ 42,304	\$ 42,304	\$ -	4/11/2006		Paid Off		0.0%
LHR-012B	\$ 23,145	\$ -	\$ 23,145	\$ 23,145	\$ -	5/14/2004		Paid Off		0.0%
LHR-026	\$ 28,760	\$ 4,702	\$ 24,058	\$ 0	\$ 24,058	5/4/2004	5/1/2024		5/4/2024	0.0%
LHR-032	\$ 13,473	\$ -	\$ 13,473	\$ 13,473	\$ -	6/21/2004		Paid Off		0.0%
LHR-014	\$ 45,560	\$ 4	\$ 45,556	\$ -	\$ 45,556	6/1/2024	6/1/2024			0.0%
LHR-022	\$ 24,120	\$ -	\$ 24,120	\$ 24,120	\$ -	6/7/2006		Paid Off		0.0%
<b>Year 2004</b>										
<b>10 = Total # Loans</b>	<b>\$ 395,478</b>	<b>\$ 1,849</b>	<b>\$ 393,629</b>	<b>\$ 220,211</b>	<b>\$ 173,420</b>					
LHR-021	\$ 34,100	\$ 111	\$ 33,989	\$ -	\$ 33,989	7/28/2004	7/1/2024		7/28/2024	0.0%
LHR-018/099X	\$ 48,934	\$ -	\$ 48,934	\$ 48,934	\$ -	11/14/2006		Paid Off		0.0%
LHR-031	\$ 13,072	\$ -	\$ 13,072	\$ 13,072	\$ -	12/20/2006		Paid Off		0.0%
LHR-025R	\$ 54,015	\$ 918	\$ 53,097	\$ 19,052	\$ 34,045	10/11/2004			10/11/2024	0.0%
LHR-030	\$ 48,000	\$ -	\$ 48,000	\$ 48,000	\$ -	12/16/2004		Paid Off		0.0%
LHR-039	\$ 38,704	\$ 489	\$ 38,215	\$ -	\$ 38,215	3/30/2005	3/30/2025		3/30/2025	0.0%
LHR-027	\$ 47,838	\$ -	\$ 47,838	\$ 47,838	\$ -	4/2/2005		Paid Off		0.0%
LHR-019B	\$ 19,500	\$ 214	\$ 19,286	\$ -	\$ 19,286	4/29/2005	4/29/2025		12/27/2026	0.0%
LHR-041	\$ 43,315	\$ -	\$ 43,315	\$ 43,315	\$ -	5/22/2007		Paid Off		0.0%
LHR-028	\$ 48,000	\$ 117	\$ 47,883	\$ -	\$ 47,883	6/6/2005	6/6/2025		6/6/2025	0.0%

HOME Housing Rehabilitation Loans										
As of September 30, 2019										
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2005</b>										
7 = Total # Loans	\$ 286,313	\$ 248	\$ 286,065	\$ 107,735	\$ 178,330					
LHR-043	\$ 41,480	\$ -	\$ 41,480	\$ 41,480	\$ -	11/8/2007		Paid Off		0.0%
LHR-033	\$ 33,752	\$ -	\$ 33,752	\$ 33,752	\$ -	8/29/2005		Paid Off		0.0%
LHR-034	\$ 52,577	\$ 109	\$ 52,468	\$ 5,999	\$ 46,469	8/23/2005	8/23/2025		8/23/2025	0.0%
LHR-038	\$ 26,504	\$ -	\$ 26,504	\$ 26,504	\$ -	2/14/2006		Paid Off		0.0%
LHR-049	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000	6/1/2006	6/1/2026		6/1/2026	0.0%
LHR-047	\$ 25,500	\$ -	\$ 25,500	\$ -	\$ 25,500	6/8/2006	6/8/2026		6/8/2026	0.0%
LHR-052	\$ 41,500	\$ 139	\$ 41,361	\$ -	\$ 41,361	6/23/2006	6/23/2026		6/23/2026	0.0%
<b>Year 2006</b>										
7 = Total # Loans	\$ 379,452	\$ 256	\$ 379,196	\$ 187,453	\$ 191,743					
LHR-050	\$ 52,000	\$ -	\$ 52,000	\$ 17,903	\$ 34,097	8/23/2006	1/1/2013		8/23/2026	0.0%
LHR-040	\$ 42,420	\$ -	\$ 42,420	\$ 42,420	\$ -	10/4/2006		Paid Off		0.0%
LHR-053	\$ 73,910	\$ -	\$ 73,910	\$ 73,910	\$ -	10/24/2006		Written Off		0.0%
LHR-054	\$ 47,570	\$ -	\$ 47,570	\$ 23,818	\$ 23,752	1/31/2007	8/1/2017		1/31/2027	0.0%
LHR-055	\$ 69,150	\$ 17	\$ 69,133	\$ -	\$ 69,133	1/31/2007	1/31/2026		1/31/2027	0.0%
LHR-057	\$ 65,000	\$ 239	\$ 64,761	\$ -	\$ 64,761	3/29/2007	3/29/2027		3/29/2027	0.0%
LHR-060	\$ 29,402	\$ -	\$ 29,402	\$ 29,402	\$ -	2/12/2009		Written Off		0.0%
<b>Year 2007</b>										
3 = Total # Loans	\$ 179,546	\$ 176	\$ 179,370	\$ 57,060	\$ 122,310					
LHR-062	\$ 57,060	\$ -	\$ 57,060	\$ 57,060	\$ -	12/23/2009		Paid Off		0.0%
LHR-058/087	\$ 56,886	\$ 39	\$ 56,847	\$ -	\$ 56,847	8/17/2007	8/17/2018		8/17/2027	0.0%
LHR-063	\$ 65,600	\$ 137	\$ 65,463	\$ -	\$ 65,463	1/31/2008	2/1/2028		1/31/2028	0.0%
<b>Year 2008</b>										
7 = Total # Loans	\$ 289,765	\$ 1,409	\$ 288,356	\$ 125,035	\$ 163,322					
LHR-066	\$ 36,915	\$ -	\$ 36,915	\$ 36,915	\$ -	7/2/2010		Paid Off		0.0%
LHR-068	\$ 49,085	\$ 248	\$ 48,837	\$ -	\$ 48,838	10/10/2008	10/10/2028		10/10/2028	0.0%
LHR-071	\$ 62,845	\$ 668	\$ 62,177	\$ -	\$ 62,177	10/10/2008	10/10/2028		10/10/2028	0.0%
LHR-070	\$ 38,050	\$ -	\$ 38,050	\$ 38,050	\$ -	10/10/2008		Paid Off		0.0%
LHR-072	\$ 50,070	\$ -	\$ 50,070	\$ 50,070	\$ -	9/30/2010		Paid Off		0.0%
LHR-069	\$ 26,450	\$ 181	\$ 26,269	\$ -	\$ 26,269	2/24/2009	12/19/2028		2/24/2029	0.0%
LHR-073	\$ 26,350	\$ 312	\$ 26,038	\$ -	\$ 26,038	4/10/2009	4/10/2029		4/10/2029	0.0%
<b>Year 2009</b>										
6 = Total # Loans	\$ 412,750	\$ 6,227	\$ 406,523	\$ 162,240	\$ 244,283					
LHR-078	\$ 65,000	\$ 1,383	\$ 63,617	\$ -	\$ 63,617	9/15/2009	9/15/2029		9/15/2029	0.0%
LHR-074	\$ 59,525	\$ 3,243	\$ 56,282	\$ -	\$ 56,282	10/2/2009	10/2/2029		10/2/2029	0.0%
LHR-077	\$ 83,100	\$ -	\$ 83,100	\$ 83,100	\$ -	11/9/2011		Paid Off		0.0%
LHR-076	\$ 64,200	\$ 407	\$ 63,793	\$ -	\$ 63,793	11/6/2009	11/1/2029		11/6/2029	0.0%
LHR-080	\$ 61,685	\$ 1,094	\$ 60,591	\$ -	\$ 60,591	12/17/2009	12/31/2029		12/17/2029	0.0%
LHR-082	\$ 79,240	\$ 100	\$ 79,140	\$ 79,140	\$ -	2/16/2010	2/16/2030	Paid Off		0.0%
<b>Year 2010</b>										
3 = Total # Loans	\$ 178,130	\$ 4,873	\$ 173,257	\$ -	\$ 173,257					
LHR-081	\$ 59,150	\$ 1,631	\$ 57,519	\$ -	\$ 57,519	1/31/2011	12/28/2030		1/31/2031	0.0%
LHR-085	\$ 52,200	\$ 3,242	\$ 48,958	\$ -	\$ 48,958	2/2/2011	2/18/2031		2/2/2031	0.0%
LHR-086	\$ 66,780	\$ -	\$ 66,780	\$ -	\$ 66,780	5/5/2011	5/5/2031		5/5/2031	0.0%
<b>Year 2011</b>										
2 = Total # Loans	\$ 131,300	\$ 3,854	\$ 127,446	\$ -	\$ 127,446					
LHR-090	\$ 47,500	\$ 3,617	\$ 43,883	\$ -	\$ 43,883	4/5/2012	4/5/2032		4/5/2032	0.0%
LHR-091	\$ 83,800	\$ 237	\$ 83,563	\$ -	\$ 83,563	5/8/2012	5/8/2032		5/8/2032	0.0%
<b>Year 2012</b>										
4 = Total # Loans	\$ 201,175	\$ 3,693	\$ 197,484	\$ 41,175	\$ 156,307					
LHR-094	\$ 34,500	\$ 3,133	\$ 31,367	\$ -	\$ 31,367	9/28/2012	9/28/2032		9/28/2032	0.0%
LHR-096	\$ 50,000	\$ 560	\$ 49,442	\$ -	\$ 49,440	1/23/2013	1/29/2018		1/23/2033	0.0%
LHR-097	\$ 75,500	\$ -	\$ 75,500	\$ -	\$ 75,500	2/20/2013	2/20/2033		4/20/2033	0.0%
LHR-095	\$ 41,175	\$ -	\$ 41,175	\$ 41,175	\$ -	12/30/2014		Paid Off		0.0%
<b>Year 2013</b>										
1 = Total # Loans	\$ 36,258	\$ -	\$ 36,258	\$ 13,985	\$ 22,273					
LHR-066R	\$ 36,258	\$ -	\$ 36,258	\$ 13,985	\$ 22,273	8/27/2013	10/1/2013		8/27/2033	0.0%
<b>Year 2015</b>										
2 = Total # Loans	\$ 88,697	\$ -	\$ 88,697	\$ 30,697	\$ 58,000					
LHR-099X/018	\$ 15,947	\$ -	\$ 15,947	\$ 15,947	\$ -	12/29/2015	1/1/2016		12/29/2035	0.0%
LHR-100	\$ 72,750	\$ -	\$ 72,750	\$ 14,750	\$ 58,000	9/28/2015	11/1/2015		9/28/2035	0.0%
<b>Year 2016</b>										
1 = Total # Loans	\$ 56,611	\$ -	\$ 56,611	\$ -	\$ 56,611					
LHR-101	\$ 56,611	\$ -	\$ 56,611	\$ -	\$ 56,611	8/26/2016	8/26/2036		7/1/2036	0.0%
<b>Life-to-Date Total</b>										
73 = Total # Loans	\$ 3,320,944	\$ 29,752	\$ 3,291,194	\$ 1,474,452	\$ 1,816,743					

**Section 108:**

The Section 108 program funds are used to fund large-scale economic development projects throughout Lakewood. This funding source most closely mirrors CDBG program regulations and requirements, in that, it must meet the national objective of serving low and moderate income individuals (primarily through the creation or retention of jobs for low and moderate income persons). Funding is to be awarded to qualifying projects as “gap funding” and is typically the final piece of the financing puzzle required to complete a project’s budget. Funds are to be provided as loans with terms up to 20 years and carry standard underwriting and collateralization requirements. Section 108 loans require borrower (jurisdiction) to pledge current and future CDBG allocations as principal security for the loan guarantee with additional collateral security being provided to the City by the final borrower (business or end use).

In 2012, the City of Lakewood was awarded \$2,888,000 from HUD for Section 108 Loan Guarantee funds. This program provides communities with a source of financing for large scale, capital-intensive economic development, housing, public facilities, and large-scale infrastructure and community development projects.

Section 108 Loans									
As of September 30, 2019									
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Total Interest Paid	Loan Balance	Closing Date	First Payment Date	Maturity Date	Interest Rate	
Year 2014									
1 = Total # Loans									
1 = Total Outstanding	\$ 700,000	\$ 130,000	\$ 92,102	\$ 598,000					
Curbside Motors	\$ 700,000	\$ 130,000	\$ 92,102	\$ 598,000	12/5/2014	8/1/2015	8/1/2034	4.25%	
Year 2015									
1 = Total # Loans									
1 = Total Outstanding	\$ 310,000	\$ -	\$ 47,443	\$ 310,000					
Living Access Support Alliance (LASA)	\$ 310,000	\$ -	\$ 47,443	\$ 310,000	8/1/2015	8/1/2020	8/1/2034	4.25%	
Year 2017									
1 = Total # Loans									
1 = Total Outstanding	\$ 141,000	\$ 94,000	\$ 5,124	\$ 47,000					
City of Lakewood 108th Street	\$ 141,000	\$ 94,000	\$ 5,124	\$ 47,000	8/31/2017	8/1/2018	8/31/2020	1.5% variable	
Life-to-Date Total									
3 = Total # Loans									
3 = Total Outstanding	\$ 1,151,000	\$ 224,000	\$ 144,668	\$ 955,000					

On August 31, 2017, the City entered into a Contract Loan Guarantee with Housing Urban Development for the overlay project 108th Street. The loan amount is \$141,000 to be paid with three years of CDBG entitlement funds. This was approved in the annual action plan and the note application. The security pledge is the City’s full faith and credit. The interest rate is variable and is set by LIBOR. As of 6/30/2019 the outstanding principal balance for this loan is \$94,000.

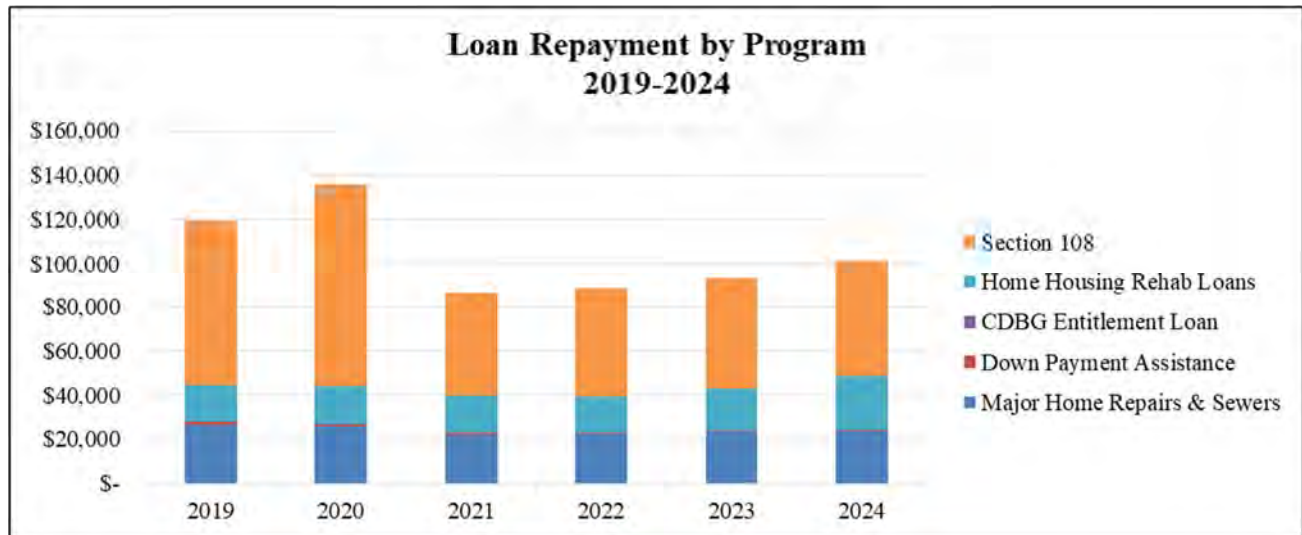
A Section 108 Loan in the amount of \$700,000 was issued in 2014 for Curbside Motors Incorporated and another for \$310,000 in 2015 for Living Access Support Alliance by the United States Department of Housing and Urban Development (HUD) to the City. The outstanding combined principal balance as of June 30, 2019, of \$908,000 is being repaid by a third party and, therefore, is not recognizable as debt on the City’s long-term debt schedule or City’s financials.

## Loan Repayment by Program

The following table provides a schedule of loan repayments by program.

Loan Repayment by Program	2019	2020	2021	2022	2023	2024	2025-2029	2030-2060+
Major Home Repairs & Sewers	\$ 26,528	\$ 25,685	\$ 21,795	\$ 22,277	\$ 23,440	\$ 24,034	\$ 124,622	\$ 773,864
Down Payment Assistance	1,200	1,200	855	300	300	300	4,175	38,726
CDBG Entitlement Loan	-	-	-	-	-	-	-	250,000
Home Housing Rehab Loans	16,918	16,918	16,918	16,918	19,329	24,032	229,795	1,488,266
Section 108	75,000	92,000	47,000	49,000	50,000	53,000	300,000	336,000
<b>Total</b>	<b>\$119,646</b>	<b>\$135,803</b>	<b>\$ 86,568</b>	<b>\$ 88,495</b>	<b>\$ 93,069</b>	<b>\$ 101,366</b>	<b>\$ 658,593</b>	<b>\$2,886,856</b>
Annual Average							\$ 109,766	\$ 96,229

The schedule of loan repayments above reflects estimated amounts as of 12/31/2018.



## CDBG Fund Summary

The tables below provides the fund's financial information.

Fund 190 CDBG Balance Sheet As of September 30, 2019	
<b>Assets:</b>	
Cash	\$ (93,209)
Due From Other Governments	38,518
Notes/Loan Receivable - CDBG Down Payment Assistance	39,457
Notes/Loan Receivable - CDBG Major Home & Sewer Repairs	1,129,349
Notes/Loan Receivable - CDBG LASA	250,000
Notes/Loan Receivable - Nisqually Tribe Contribution	166
<b>Total Assets</b>	<b>\$ 1,364,281</b>
<b>Liabilities:</b>	
Accounts Payable	\$ -
Payroll Payable	3,909
Retainage Payable	-
Custodial Account	656
<b>Total Liabilities</b>	<b>\$ 4,566</b>
<b>Fund Balance (Restricted)</b>	<b>\$ 1,359,716</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 1,364,282</b>



<b>Fund 190 CDBG Summary</b>	<i>Year-to-date through September</i>			
	<b>Beginning Balance</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Ending Balance</b>
CDBG	1,395,490	683,994	725,757	1,353,728
HOME	(8,541)	76,546	68,848	(843)
Nisqually Tribal	6,832	-	-	6,832
<b>Total</b>	<b>1,393,781</b>	<b>760,540</b>	<b>794,605</b>	<b>\$ 1,359,716</b>

<b>Fund 190 CDBG</b>	<i>Year-to-date through September</i>			
	<b>Beginning Balance</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Ending Balance</b>
<b>CDBG</b>	<b>\$ 1,395,490</b>	<b>\$ 683,994</b>	<b>\$ 725,757</b>	<b>\$ 1,353,728</b>
<b>Administration</b>	<b>200</b>	<b>77,223</b>	<b>93,857</b>	<b>(16,434)</b>
Checking Interest	-	4	-	4
Administration 2018	-	57,346	57,346	-
Administration 2019	-	19,873	19,873	-
Administration Revolving	200	-	16,638	(16,438)
<b>Physical Improvements</b>	<b>-</b>	<b>528,155</b>	<b>528,155</b>	<b>-</b>
123rd St.	-	478,956	478,956	-
Debt Service - 108th St	-	49,199	49,199	-
<b>Housing Programs</b>	<b>1,145,290</b>	<b>78,616</b>	<b>103,744</b>	<b>1,120,162</b>
Major Home Repair/Sewer	1,089,401	72,140	72,140	1,089,401
Emergency Assistance Displaced Resident	-	5,751	5,751	-
Admin of HOME Programs	-	409	409	-
Major Home Repair/DPA Revolving Other	55,889	-	25,444	30,445
Major/DPA Revolving Loan Pmt Interest	-	316	-	316
<b>Affordable Housing</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
CDBG Loan	250,000	-	-	250,000
<b>HOME</b>	<b>\$ (8,541)</b>	<b>\$ 76,546</b>	<b>\$ 68,849</b>	<b>\$ (844)</b>
Administration	-	-	-	-
Housing Rehabilitation (1)	(8,269)	47,811	40,386	(844)
Down Payment Assistance (2)	(272)	-	(272)	-
Affordable Housing - Habitat	-	28,735	28,735	-
Affordable Housing - Other	-	-	-	-
<b>NISQUALLY &amp; OTHER</b>	<b>\$ 6,832</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,832</b>
<b>Emergency Assist Displaced Residents</b>	<b>464</b>	<b>-</b>	<b>-</b>	<b>464</b>
Emergency Assist Displaced Residents	464	-	-	464
<b>Minor Home Repairs</b>	<b>6,368</b>	<b>-</b>	<b>-</b>	<b>6,368</b>
Minor Home Repairs	6,368	-	-	6,368
<b>Total</b>	<b>\$ 1,393,781</b>	<b>\$ 760,540</b>	<b>\$ 794,606</b>	<b>\$ 1,359,716</b>

(1) Timing - Retainage Herbel, MHR-154

(2) Timing - Loan Not Approved - moved administrative cost.

**Fund 191 Neighborhood Stabilization Program**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. The NSP1 program provides funds to purchase and redevelop foreclosed and abandoned homes and residential properties. The NSP3 program provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. NSP 3 program funds have been spent. The following table provides a financial summary of the NSP program.

Neighborhood Stabilization Program	<i>Year-to-date through September 30, 2019</i>			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Neighborhood Stabilization Program 1	\$ 88,632	\$ -	\$ 1,977	\$ 86,655
<b>Total</b>	<b>\$ 88,632</b>	<b>\$ -</b>	<b>\$ 1,977</b>	<b>\$ 86,655</b>

**Fund 192 South Sound Military Communities Partnership**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments. This fund also accounts for all activity associated with the South Sound Military Communities Partnership (SSMCP). The following table provides a financial summary of the OEA/SSMCP programs.

South Sound Military Communities Partnership / Office of Economic Adjustment	<i>Year-to-date through September 30, 2019</i>			
	Balance	Revenue	Expenditure	Balance
SSMCP	\$ 73,699	\$ 232,850	\$ 192,497	\$ 114,052
OEA - Joint Land Use Study	-	138,982	138,982	\$ -
OEA - JBLM CU Implementation 3	-	3,212	3,212	\$ -
<b>Total</b>	<b>\$ 73,699</b>	<b>\$ 375,044</b>	<b>\$ 334,691</b>	<b>\$ 114,052</b>

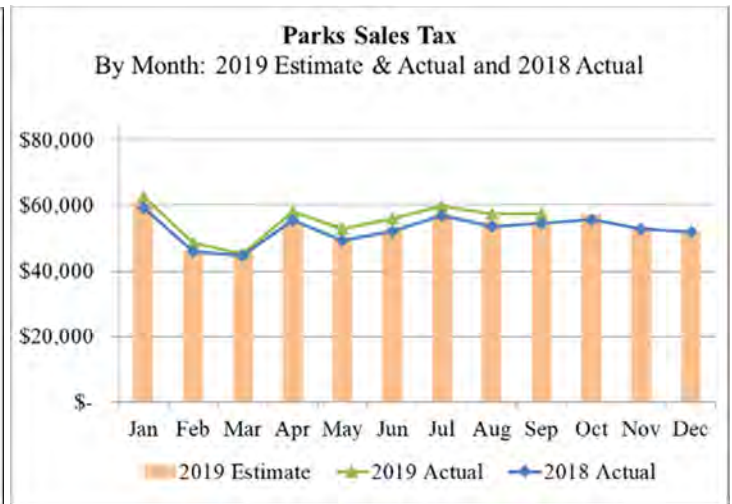
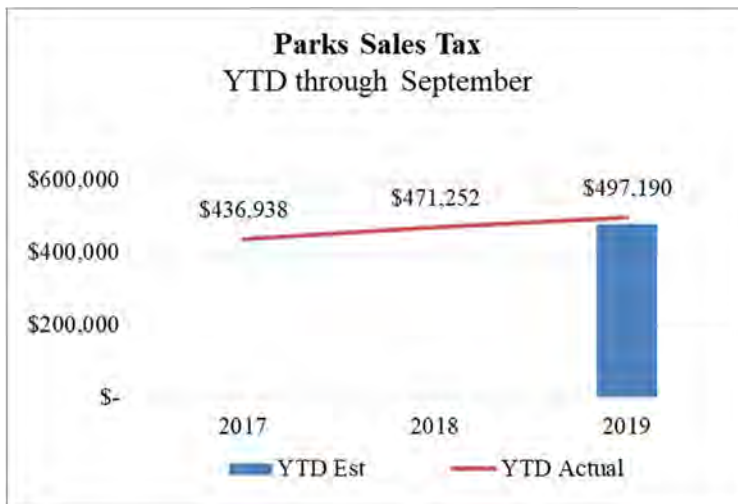
## **PARKS, RECREATION & COMMUNITY SERVICES**

### **Parks Sales Tax**

On September 19, 2000, Pierce County voters approved the ballot measure to increase local sales taxes by one-tenth of 1 percent. A sales and use tax equal to one-tenth of one percent (0.001%) within Pierce County provides funds to acquire, improve, rehabilitate, maintain, or develop regional and local parks; to improve, rehabilitate, maintain or expand accredited zoo, aquarium and wildlife preserves pursuant to RCW 82.14.400(6); for community-based housing; and to implement the creation of a zoo and aquarium advisory authority.

The tax was proposed as a funding mechanism for Tacoma Metro Park District (the zoo). The money collected is shared 50-50 between the Parks District and the cities not contained in the District and the county.

<b>Parks Sales Tax</b>								
<i>Year-to-date through September</i>								
<b>Month</b>	<b>2017 Actual</b>	<b>2018</b>	<b>2019</b>		<b>Over / (Under)</b>			
			<b>Estimate</b>	<b>Actual</b>	<b>2019 Actual vs 2018 Actual</b>		<b>2019 Actual vs 2019 Estimate</b>	
					<b>\$</b>	<b>%</b>	<b>\$</b>	<b>%</b>
Jan	\$ 56,557	\$ 59,311	\$ 60,886	\$ 62,678	\$ 3,367	5.7%	\$ 1,792	2.9%
Feb	42,378	45,821	46,115	48,314	2,493	5.4%	2,199	4.8%
Mar	41,805	44,646	46,164	45,140	494	1.1%	(1,024)	-2.2%
Apr	50,024	55,443	54,560	58,086	2,643	4.8%	3,526	6.5%
May	44,809	49,249	50,030	52,692	3,443	7.0%	2,662	5.3%
Jun	47,408	52,094	52,358	55,907	3,813	7.3%	3,549	6.8%
Jul	52,697	56,905	57,348	59,742	2,837	5.0%	2,394	4.2%
Aug	50,233	53,365	54,978	57,222	3,857	7.2%	2,244	4.1%
Sep	51,027	54,418	55,141	57,409	2,991	5.5%	2,268	4.1%
Oct	52,293	55,737	57,144	-	-	-	-	-
Nov	48,054	52,643	52,536	-	-	-	-	-
Dec	47,804	51,764	51,441	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 436,938</b>	<b>\$ 471,252</b>	<b>\$ 477,580</b>	<b>\$ 497,190</b>	<b>\$ 25,938</b>	<b>5.5%</b>	<b>\$ 19,611</b>	<b>4.1%</b>
<b>Total Annual</b>	<b>\$ 585,089</b>	<b>\$ 631,396</b>	<b>\$ 638,700</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):		6.2%						



### **Cost Recovery – Parks, Recreation & Community Services**

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for parks programs/services:

*Target Cost Recovery Level for Parks Programs/Services.* The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and community gathering; senior services; and all parks. The following should be considered when determining

pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

Included in the revenues is the parks sales tax, which is allocated to the various parks programs/functions based on prorated share of expenditures. The growth in parks sales tax has helped reduce the general fund subsidy amount.

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

<b>Parks, Recreation &amp; Community Services</b> <i>Year-to-Date through September</i>						
<b>Program</b>	<b>2015 Annual Actual</b>	<b>2016 Annual Actual</b>	<b>2017 Annual Actual</b>	<b>2018 Annual Actual</b>	<b>2019</b>	
					<b>Annual Estimate</b>	<b>YTD Actual</b>
<b>Recreation:</b>						
Revenues	\$ 185,865	\$ 216,547	\$ 261,919	\$ 259,786	\$ 286,017	\$ 212,268
Expenditures	\$ 378,728	\$ 416,464	\$ 465,267	\$ 405,448	\$ 457,021	\$ 397,721
General Fund Subsidy	\$ 192,862	\$ 199,917	\$ 203,347	\$ 145,662	\$ 171,004	\$ 185,453
Recovery Ratio	49%	52%	56%	64%	63%	53%
<b>Senior Services:</b>						
Revenues	\$ 126,325	\$ 128,002	\$ 146,667	\$ 135,302	\$ 140,479	\$ 125,963
Expenditures	\$ 205,028	\$ 221,579	\$ 222,371	\$ 236,627	\$ 237,607	\$ 178,505
General Fund Subsidy	\$ 78,703	\$ 93,576	\$ 75,703	\$ 101,325	\$ 97,128	\$ 52,542
Recovery Ratio	62%	58%	66%	57%	59%	71%
<b>Parks Facilities:</b>						
Revenues	\$ 230,460	\$ 189,650	\$ 196,875	\$ 207,559	\$ 211,025	\$ 170,653
Expenditures	\$ 601,638	\$ 475,050	\$ 465,075	\$ 500,484	\$ 534,005	\$ 410,608
General Fund Subsidy	\$ 371,178	\$ 285,400	\$ 268,200	\$ 292,925	\$ 322,981	\$ 239,955
Recovery Ratio	38%	40%	42%	41%	40%	42%
<b>Fort Steilacoom Park:</b>						
Revenues	\$ 196,072	\$ 222,616	\$ 229,551	\$ 282,142	\$ 298,315	\$ 201,042
Expenditures	\$ 476,101	\$ 604,482	\$ 588,850	\$ 672,444	\$ 807,552	\$ 545,441
General Fund Subsidy	\$ 280,028	\$ 381,866	\$ 359,299	\$ 390,302	\$ 509,238	\$ 344,399
Recovery Ratio	41%	37%	39%	42%	37%	37%
<b>Subtotal Direct Cost:</b>						
Revenues	\$ 738,723	\$ 756,815	\$ 835,013	\$ 884,789	\$ 935,836	\$ 709,926
Expenditures	\$ 1,661,494	\$ 1,717,575	\$ 1,741,562	\$ 1,815,003	\$ 2,036,186	\$ 1,532,275
General Fund Subsidy	\$ 922,772	\$ 960,760	\$ 906,549	\$ 930,214	\$ 1,100,350	\$ 822,349
Recovery Ratio	44%	44%	48%	49%	46%	46%
<b>Administration (Indirect Cost):</b>						
Revenues	\$ 74,171	\$ 79,621	\$ 87,032	\$ 89,860	\$ 85,714	\$ 72,684
Expenditures	\$ 279,425	\$ 293,036	\$ 304,327	\$ 301,174	\$ 315,613	\$ 262,356
General Fund Subsidy	\$ 205,254	\$ 213,415	\$ 217,295	\$ 211,314	\$ 229,899	\$ 189,672
Recovery Ratio	27%	27%	29%	30%	27%	28%
<b>Total Direct &amp; Indirect Cost:</b>						
Revenues	\$ 812,894	\$ 836,436	\$ 922,045	\$ 974,649	\$ 1,021,550	\$ 782,610
Expenditures	\$ 1,940,919	\$ 2,010,611	\$ 2,045,889	\$ 2,116,177	\$ 2,351,799	\$ 1,794,631
General Fund Subsidy	\$ 1,128,025	\$ 1,174,175	\$ 1,123,844	\$ 1,141,528	\$ 1,330,249	\$ 1,012,021
Recovery Ratio	42%	42%	45%	46%	43%	44%
5-Year Average General Fund Subsidy (2014 - 2018)						\$ 1,078,896
5-Year Average Recovery Ratio (2014 - 2018)						45%
Average 5-Year General Fund Subsidy (2015 - YTD 2019)						\$ 1,115,919
Average 5-Year Recovery Ratio (2015 - YTD 2019)						44%

**Note:**

- Revenues includes Parks Sales Tax
- Revenues for Administration (Indirect Cost) is the program's prorated share of Parks Sales Tax.
- Beginning in 2015, internal service charges are allocated to user departments.
- Expenditures do not include Indirect overhead Cost allocation for finance, human resources, legal, legislative and executive functions.

## Human Services Program

Since incorporation, the City has dedicated 1% of General Fund in for human services programs that support our most vulnerable populations and create conditions that enable people in need to access resources and support services which foster healthy and functional individuals and families where children thrive and achieve their full potential.

Agency	Program	2017 Actual	2018 Actual	2019 Allocation	2020 Allocation	Total 2017-2020
	<b>Total</b>	<b>\$ 337,441</b>	<b>\$ 344,707</b>	<b>\$ 360,000</b>	<b>\$ 360,000</b>	<b>\$ 1,402,148</b>
<b>Access to Health &amp; Behavior Health</b>		<b>\$ 76,500</b>	<b>\$ 59,000</b>	<b>\$ 71,500</b>	<b>\$ 71,500</b>	<b>\$ 278,500</b>
Communities In Schools	Lakewood School-Wide Support	22,500	-	-	-	22,500
Community Healthcare	Primary Medical Care	-	-	20,000	20,000	40,000
Community Healthcare	Uncompensated Medical Care for ESL	5,000	-	-	-	5,000
Greater Lakes Mental Health	Behavioral Contact Team	25,000	25,000	25,000	25,000	100,000
Lindquist Dental Clinic for Children	Dental Care for Children	12,000	17,000	14,000	14,000	57,000
Pierce County Project Access	Donated Care Program	12,000	17,000	12,500	12,500	54,000
<b>Emotional Supports for Health Relationships</b>		<b>\$ 81,409</b>	<b>\$ 113,423</b>	<b>\$ 117,000</b>	<b>\$ 117,000</b>	<b>\$ 428,832</b>
Centerforce	Inclusion for Adult with Disabilities	-	-	10,000	10,000	20,000
Communities In Schools	After School Program	-	24,000	17,500	17,500	59,000
Lakewood Boys & Girls Club	After School Program	12,500	12,500	20,000	20,000	65,000
Pierce College	Computer Clubhouse	11,626	14,000	-	-	25,626
Pierce College / City of Lakewood <sup>(*)</sup>	Lakewood's Promise	17,390	19,923	25,000	25,000	87,313
Pierce County Aids Foundation	Oasis Youth Center & Case Mgmt	15,000	17,000	22,500	22,500	77,000
Rebuilding Hope Sexual Assault Center	Therapy & Advocacy Programs	14,893	16,000	14,000	14,000	58,893
YMCA of Pierce & Kitsap Counties	Late Night Youth Programs	10,000	10,000	8,000	8,000	36,000
<b>Housing Assistance</b>		<b>\$ 40,988</b>	<b>\$ 41,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 139,988</b>
Catholic Community Services	Family Housing Network	15,988	16,000	15,000	15,000	61,988
Rebuilding Together South	Rebuilding Day & Year-Round Services	10,000	10,000	14,000	14,000	48,000
Tacoma Rescue Mission	Adams Street Family Shelter	15,000	15,000	-	-	30,000
<b>Stabilization Services</b>		<b>\$ 138,544</b>	<b>\$ 131,284</b>	<b>\$ 142,500</b>	<b>\$ 142,500</b>	<b>\$ 554,828</b>
Caring for Kids	Ready to Learn Fair & School Supplies	5,000	4,997	-	-	9,997
Emergency Food Network	Food Distribution	25,000	25,000	25,000	25,000	100,000
Nourish Pierce Co (Fish Food Banks of Pierce Co)	Food Bank	25,000	25,000	20,000	20,000	90,000
Lakewood Area Shelter Association (LASA)	Client Services Center	22,500	22,500	18,750	18,750	82,500
South Sound Outreach Services	Connection Center Utility Assistance	9,444	1,287	-	-	10,731
St. Leo Food Connection	Children's Feeding Program	5,600	6,000	-	-	11,600
St. Leo Food Connection	Springbrook Mobile Food Bank	9,000	9,000	30,000	30,000	78,000
Tacoma Community House	Victims of Crime Advocacy Program	12,000	12,500	18,750	18,750	62,000
YWCA Pierce County	Domestic Violence Services	25,000	25,000	30,000	30,000	110,000

\* In 2017, the City brought Lakewood's Promise work back in-house and cancelled the contract with Pierce College.



## Fund 502 Property Management

The table below provides the operational costs of maintaining City Hall, Police Station and Sounder Station.

Property Management Operating Expenditures Year-to-date through September							
Operating Expenditures	2017 Actual	2018		2019		Over/(Under)	
		Annual Actual	YTD Actual	Annual Budget	YTD Actual	2019 YTD Actual vs 2018 \$	%
<b>City Hall Facility</b>	<b>\$ 397,455</b>	<b>\$ 366,269</b>	<b>\$ 263,288</b>	<b>\$ 369,505</b>	<b>\$ 233,962</b>	<b>\$ (29,326)</b>	<b>-11.1%</b>
Personnel	111,737	113,984	83,485	114,505	87,778	4,293	5.1%
Supplies	35,877	31,531	24,377	35,810	21,675	(2,702)	-11.1%
Services / Intergovernmental	118,853	95,128	64,710	79,900	53,174	(11,536)	-17.8%
Utilities	130,988	125,626	90,716	139,290	71,335	(19,381)	-21.4%
<b>Police Station</b>	<b>\$ 259,004</b>	<b>\$ 259,801</b>	<b>\$ 198,128</b>	<b>\$ 239,249</b>	<b>\$ 202,470</b>	<b>\$ 4,342</b>	<b>2.2%</b>
Personnel	60,643	55,964	41,481	56,029	44,994	3,513	8.5%
Supplies	13,755	16,492	12,550	22,200	10,250	(2,300)	-18.3%
Services / Intergovernmental	78,397	76,785	63,238	69,890	63,865	627	1.0%
Utilities	106,210	110,561	80,859	91,130	83,362	2,503	3.1%
<b>Sounder Station *</b>	<b>\$ 61,185</b>	<b>\$ 62,086</b>	<b>\$ 36,289</b>	<b>\$ 68,357</b>	<b>\$ 39,687</b>	<b>\$ 3,398</b>	<b>9.4%</b>
Personnel	11,461	11,192	8,296	11,207	8,998	702	8.5%
Supplies	3,687	2,812	1,172	5,000	1,464	292	24.9%
Services / Intergovernmental	39,991	42,013	22,964	46,050	25,345	2,381	10.4%
Utilities	6,046	6,069	3,857	6,100	3,881	24	0.6%
<b>Total Operating Expenditures</b>	<b>\$ 717,646</b>	<b>\$ 688,158</b>	<b>\$ 497,704</b>	<b>\$ 677,111</b>	<b>\$ 476,118</b>	<b>\$ (21,586)</b>	<b>-4.3%</b>

\* Reflects Sounder Station operating expenditures accounted for in Fund 502 Property Management.

## Fund 301 – Parks CIP

The Parks Capital Project Fund accounts for the receipts and disbursements related to the acquisition or construction of major park capital facilities with the exception of those facilities financed by proprietary and trust funds.

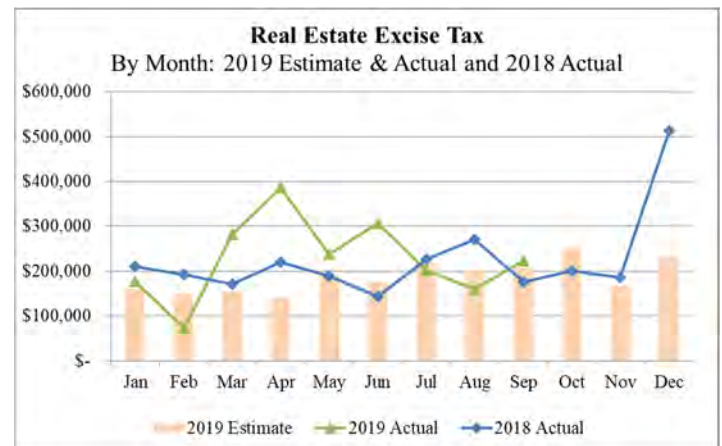
Fund 301 Parks CIP		2019 Budget	2019 YTD Sep
<b>Revenues:</b>			
Grants		\$ 3,449,700	\$ 656,135
Contributions/Donations		105,000	2,350
Interest/Other		-	25,710
Lakewood Water District		-	186,624
Transfer In - Fund 001 General		499,300	105,000
Transfer In - Fund 102 REET		1,443,130	1,443,130
Transfer In - Fund 104 LTAC		489,870	128,409
Transfer In - Fund 302 Transportation		5,087	2,420
Transfer In - Fund 401 SWM		237,814	77,585
Transfer In - Fund 502 Property Management		50,000	-
<b>Total Revenues</b>		<b>\$ 6,279,901</b>	<b>\$ 2,627,363</b>
<b>Expenditures:</b>			
301.0003 Harry Todd Playground Replacement		1,727,917	141,142
301.0004 Ft Steilacoom Park Pavilion - Stage		95,814	7,992
301.0005 Chambers Creek Trail Planning		200,000	-
301.0006 Gateways		171,702	178,162
301.0012 Springbrook Park Acquisition Phase III		747,814	146,552
301.0013 FSP Utility & North Angle Lane Improvements		917,031	976,953
301.0014 Ft Steilacoom Park/South Angle Lane Parking & Elwood Fencing		1,498,744	48,409
301.0016 Park Equipment Replacement		38,291	1,620
301.0017 Park Playground Resurfacing		19,000	4,230
301.0018 Project Support		113,809	21,208
301.0019 Edgewater Dock		50,000	-
301.0020 Wards Lake Improvements		100,000	71,287
301.0022 Street Banners & Brackets Phase II		10,749	1,653
301.0027 American Lake Improvement (ADA, Playground)		250,000	52,958
301.0028 Oakbrook Park Improvements		50,000	50,000
301.0031 301.0031 Fort Steilacoom Park Turf Infields		1,010,000	-
301.0032 Springbrook Park Expansion V		70,000	-
301.0036 Service Club Sign		25,000	2,490
<b>Total Expenditures</b>		<b>\$ 7,095,871</b>	<b>\$ 1,704,657</b>
<b>Beginning Fund Balance</b>		<b>\$ 1,492,524</b>	<b>\$ 1,492,524</b>
<b>Ending Fund Balance</b>		<b>\$ 676,554</b>	<b>\$ 2,415,230</b>

## Fund 102 Real Estate Excise Tax

All sales of real estate are taxed at 1.78%, of which 1.28% goes towards state funding of K-12 education and public works assistance and the City receives 0.5% for capital purposes. The Pierce County Treasurer collects the real estate excise tax and remits to the City on a monthly basis. The tax is the obligation of the seller and due and payable immediately at the time of the sale.

Real Estate Excise Tax								
Year-to-date through September								
Month	2017	2018	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 202,399	\$ 209,520	159,127	\$ 177,064	\$ (32,456)	-15.5%	\$ 17,937	11.3%
Feb	231,142	191,643	149,096	73,074	(118,569)	-61.9%	(76,022)	-51.0%
Mar	122,169	170,498	155,358	281,814	111,316	65.3%	126,456	81.4%
Apr	150,177	219,737	140,221	385,709	165,972	75.5%	245,488	175.1%
May	258,871	189,396	190,245	237,058	47,662	25.2%	46,813	24.6%
Jun	190,661	143,044	175,188	307,045	164,001	114.7%	131,857	75.3%
Jul	288,785	226,227	218,583	202,258	(23,969)	-10.6%	(16,324)	-7.5%
Aug	178,589	269,923	201,488	158,917	(111,006)	-41.1%	(42,571)	-21.1%
Sep	189,709	175,454	207,269	222,439	46,985	26.8%	15,170	7.3%
Oct	289,788	201,155	250,521	-	-	-	-	-
Nov	165,816	185,745	168,461	-	-	-	-	-
Dec	185,292	513,014	234,444	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 1,812,503</b>	<b>\$ 1,795,441</b>	<b>\$ 1,596,574</b>	<b>\$ 2,045,378</b>	<b>\$ 249,937</b>	<b>13.9%</b>	<b>\$ 448,804</b>	<b>28.1%</b>
<b>Total Annual</b>	<b>\$ 2,453,398</b>	<b>\$ 2,695,355</b>	<b>\$ 2,250,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
REET Sales - Annual (in millions)	\$490.68	\$539.07	\$450.00					
5-Year Average Change (2014 - 2018):		29.0%						

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The following tables summarize by month, the number of taxable and exempt real estate transactions, and lists major transactions (sales price of \$1M and greater).

Transactions that are exempt include:

- Property acquired by gift, inheritance, and other transfers which do not represent market transactions at “arm’s length”, such as transfers to a corporation or partnership owned by the transferor or his/her own family members;
- Transfers to lien holders when such transfers are in lieu of foreclosure;
- Real property acquired from a governmental entity;
- Business transfers in which no gain or loss occurs;
- Trade in credit; and
- Standing timber, if the income from the timber sale is subject to B&O tax.

Month	Transaction Type			# of Parcels	Major Transactions - 2019		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	60	90	150	159	Commercial/Retail 5221 100th St SW Commercial/Retail (Custer Square) 4102 to 7406 Custer Rd W Apartment Complex 12802 True Lane SW	\$1,850,000 \$2,550,000 \$5,293,600	\$9,158 \$12,623 \$26,203
Feb	39	54	93	98	Single Family Residence 6718 76th St W	\$1,050,000	\$5,198
Mar	61	90	151	198	Universal Tires & Wheels 9210 South Tacoma Way Single Family Residence 14 Country Club Drive SW General Warehousing 3401 96th St South	\$1,000,000 \$1,650,000 \$27,200,000	\$4,950 \$8,168 \$134,640
Apr	65	101	166	178	Single Family Residence 8921 North Thorne Lane SW Commercial Retail Trade 10506 Bridgeport Way SW Apartment Complex 5314 San Francisco Ave SW Beaumont Apartments 8609 82nd St SW	\$1,100,000 \$1,200,000 \$1,877,500 \$46,393,200	\$5,445 \$5,940 \$9,294 \$229,646
May	58	107	165	196	Single Family Residence 25 Forest Glen Ln SW Commercial Land & Improvements 11329 Pacific Hwy SW Commercial Land & Improvements 9530 Front St South Commercial Land & Improvements 9522 to 9537 Gravelly Lake Drive	\$1,175,000 \$1,600,000 \$5,000,000 \$7,865,000	\$5,816 \$7,920 \$24,750 \$38,932
Jun	51	116	167	185	Single Family Residence 11901 Greendale Drive SW RV Storage Yard XXX Steilacoom Blvd SW General Warehousing Storage/Farmers Coffee 9412 Front St S Walgreens 9505 Bridgeport Way SW Bridgeport Professional/Medical Svcs Building 7424 Bridgeport Wy Star Lite Market Place 8327 S Tacoma Way	\$1,072,500 \$1,200,000 \$1,225,000 \$4,327,714 \$7,250,000 \$11,700,000	\$5,309 \$5,940 \$6,064 \$21,422 \$35,888 \$57,915
Jul	53	99	152	167	Single Family Residence 11914 Nyanza Rd SW	\$1,200,000	\$5,940
Aug	54	101	155	170	No major transactions (\$1M+)	n/a	n/a
Sep	53	106	159	189	76 Union Gas Station Mini Mart 7718 Bridgeport Way West Tillicum Manor Mobile Park 23 Spaces 2 Duplexes 15317 Washington Single Family Residence 7 Country Club Drive West Commercial General Merchandise Retail Trade 10408 South Tacoma Commercial 9314 to 9316 Bridgeport Way SW Commercial Lakewood Square 6010 Mt Tacoma Drive SW	\$1,500,000 \$1,618,000 \$1,795,000 \$2,425,000 \$2,500,000 \$4,466,000	\$7,425 \$8,009 \$8,885 \$12,004 \$12,375 \$22,107
<b>Total YTD Sep</b>	<b>494</b>	<b>864</b>	<b>1,358</b>	<b>1,540</b>		<b>\$149,083,514</b>	<b>\$737,964</b>

Month	Transaction Type			# of Parcels	Major Transactions - 2018		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	46	81	127	178	Eastwood Apartments 5302 to 5306 Chicago Av SW Vacant Land Undeveloped 7901 116th St Ct SW (Multiple) Commercial Vacant Land 12623 Bridgeport Way SW South Tacoma Retail Plaza (Restaurant) 8722 South Tacoma Way Gas Station Mini Mart 3701 Steilacoom Blvd SW General Merchandise Retail Trade 8813 Edgewater Drive Single Family Residence 13015 Naomilawn Dr SW Duplex 12601 Bridgeport Way SW Single Family Residence 128 Country Club Cir CW	\$4,649,600 \$4,320,000 \$4,000,000 \$1,840,000 \$1,500,000 \$1,400,000 \$1,365,000 \$1,252,500 \$1,030,000	\$23,016 \$21,384 \$19,800 \$9,108 \$7,425 \$6,930 \$6,757 \$6,200 \$5,099
Feb	63	91	154	162	Commercial Vacant Land 10640 Pacific Highway SW Los Robles Apts 12712 Lincoln Ave SW Park Place Apts 12602 TO 12618 Lincoln Ave SW Single Family Residence 44 Country Club Drive SW	\$4,550,000 \$1,747,700 \$1,597,600 \$1,500,000	\$22,523 \$8,651 \$7,908 \$7,425
Mar	59	95	154	160	Single Family Residence 7235 Interlaaken Drive SW Single Family Residence 22 Loch Lane SW Professional Office Building 9881 Bridgeport Way SW Used Car Lots Only Retail 9001 South Tacoma Way	\$1,235,000 \$1,175,000 \$1,160,000 \$1,075,000	\$6,113 \$5,816 \$5,742 \$5,321
Apr	53	104	157	164	Lakewood You Store It 12611 Pacific Highway SW Bridgeport Apartments 4910 to 4918 108th St SW Tudor Haus Apartments 5506 to 5510 Chicago Ave SW Biltmore Hotel 12701 Pacific Highway SW Single Family Residence 12505 Gravelly Lake Drive SW Whispering Firs Apartments 5501 Chicago Ave SW	\$6,951,500 \$3,217,600 \$2,230,000 \$2,140,000 \$2,100,000 \$1,820,000	\$34,410 \$15,927 \$11,039 \$10,593 \$10,395 \$9,009
May	69	114	183	213	Single Family Residence 30 Country Club Dr SW General Warehousing Storage 10604 30th Ave S Lakewood Gardens 2 Apts 10901 to 10923 Addison St SW Oaklyn Manor Apts 7920 Washington Blvd SW Commercial Vacant Land 11023 Bridgeport Way SW	\$1,050,000 \$1,085,000 \$1,100,000 \$1,324,900 \$2,400,000	\$5,198 \$5,371 \$5,445 \$6,558 \$11,880
Jun	46	95	141	155	Single Family Residence 11420 Gravelly Lake Dr SW Villa Plaza Apartment 5634 Main St SW Single Family Residence 71 West Shore Ave SW Office Space 10025 Lakewood Drive SW	\$1,200,000 \$1,150,000 \$1,125,000 \$1,100,000	\$5,940 \$5,693 \$5,569 \$5,445
Jul	46	126	172	205	Sandman Apartments 10102 Sales Road S Gas Station/Mini Mart 10801 Bridgeport Way SW Single Family Residence 13120 Country Club Dr SW Unit 102	\$6,815,700 \$2,090,000 \$1,275,000	\$33,738 \$10,346 \$6,311
Aug	50	101	151	155	The James Apts 4828 123rd St SW Clover Meadows Apts 12517 47th Ave SW Lochburn Villa Apts 8814 Lochburn Lane SW Single Family Residence 12771 Gravelly Lake Drive SW Ivars Seafood 10114 South Tacoma Way	\$18,050,000 \$2,350,000 \$1,848,200 \$1,295,000 \$1,175,000	\$89,348 \$11,633 \$9,149 \$6,410 \$5,816
Sep	35	89	124	130	Sylvan Park Multi Family Apts 3407 to 3411 92nd St S Autozone Parts & Accessories 8308 Berkeley St SW Single Family Residence 13120 Country Club Dr SW Unit 401 Single Family Residence 12111 Gravelly Lake Dr SW Single Family Residence 12116 Nyanza Rd SW	\$1,615,000 \$1,600,000 \$1,375,000 \$1,340,000 \$1,150,000	\$7,994 \$7,920 \$6,806 \$6,633 \$5,693
Oct	47	114	161	172	Commercial Land & Improvements 9802 South Tacoma Way Vacant Undeveloped Residential Land 11456 Gravelly Lake Drive SW Flett Creek Professional Building 6210 75th St W Single Family Residence 12723 Gavelly Lake Drive SW Dairy Queen 10104 South Tacoma Way Single Family Residence 7920 Interlaaken Drive SW	\$1,991,500 \$1,599,000 \$1,550,000 \$1,152,000 \$1,100,000 \$1,025,000	\$9,858 \$7,915 \$7,673 \$5,702 \$5,445 \$5,074
Nov	55	83	138	145	Springtree Apts 12702 to 12714 49th Ave SW Sizzler Restaurant 10204 South Tacoma Way South Tacoma Business Park 8811 South Tacoma Way Single Family Residence 11320 Gravelly Lake Drive SW Vincent Apts 3313 to 3317 92nd St S	\$8,825,000 \$2,050,000 \$1,875,000 \$1,588,000 \$1,000,000	\$43,684 \$10,148 \$9,281 \$7,861 \$4,950
Dec	50	91	141	155	General Warehousing Storage @ 14801 Spring St SW New Constr Lakewood Cinema Plaza Pad "H" @ 2302 South 84th St Stanley Estates Apartments @ 12310 Interlaaken Drive SW Vacant Industrial Land @ 6922 146th St Single Family Dwelling @ 10807 Greendale Drive SW	\$65,575,000 \$5,900,000 \$3,696,375 \$1,650,000 \$1,500,000	\$324,596 \$29,205 \$18,297 \$8,168 \$7,425
<b>Total YTD Sep</b>	<b>467</b>	<b>896</b>	<b>1,363</b>	<b>1,522</b>		<b>\$107,370,300</b>	<b>\$531,484</b>
<b>Total Annual</b>	<b>619</b>	<b>1,184</b>	<b>1,803</b>	<b>1,994</b>		<b>\$209,447,175</b>	<b>\$1,036,764</b>

## **Fund 103 Transportation Benefit District**

*\* **Note on Initiative 976:** In November 2019, voters approved I-976 (known as the “\$30 car tab initiative”) which goes into effect December 5, 2019. The initiative makes significant changes to many other aspects of the State’s transportation system, including repeal of the authority for transportation benefit districts to impose fees.*

*The initiative will:*

- *Limit motor vehicle license fees to \$30 per year;*
- *Repeal or reduce certain motor vehicle weight fees;*
- *Repeal the authority for TBDs to impose vehicle license fees;*
- *Reduce electric vehicle fees to \$30 per year;*
- *Repeal the 0.3% tax on motor vehicle retail sales;*
- *Require local motor vehicle excise taxes (MVETs) to be calculated using the Kelley Blue Book base value of the vehicle;*
- *Conditionally repeal the Sound Transit 0.8% MVET; and*
- *Require the retirement or refinancing of Sound Transit-related bonds.*

*There will also be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account (including state grants and local programs funded by these resources), the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. In addition to the \$835,000/year from the \$20 VLF, the City receives multimodal funding and motor vehicle excise tax of approximately \$82,000/year and \$1,285,000/year, respectively, which could be impacted if reductions occur as the state level.*

On August 6, 2012, the Lakewood City Council adopted Ordinance #550, creating a transportation benefit district (TBD) in the City of Lakewood, referred to as the Lakewood TBD. The TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing and funding transportation improvement within the city limits of Lakewood. It has the authority to impose certain taxes and fees, either through the vote of the people of board action, for transportation purposes. The TBD is governed by the members of the Lakewood City Council as the District’s Board of Directors and the Mayor services as Chair of the Board.

On September 15, 2014, the Lakewood TBD adopted Ordinance #TBD-01, authorizing an annual \$20 vehicle licensing fee for the TBD. The TBD Board found this fee is the best way to preserve, maintain, operate, construct, or reconstruct the transportation infrastructure of the City of Lakewood and fund transportation improvements within the District that are consistent with existing state, regional or local transportation plans necessitated by existing or reasonably foreseeable congestion levels.

The fees are effective for tabs due beginning April 1, 2015. The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The 1% administration fee is the maximum amount permitted by RCW 82.80.140.

On July 1, 2015 the Washington State Legislature enacted Second Engrossed Substitute Bill 5987 (SESSB 5987), which authorizes the City to assume the rights, powers, functions, and obligation of the TBD. On November 22, 2016, the City Council declared its intent to conduct a public hearing to consider the proposed assumption of the rights, powers, function, and obligations of the existing City of Lakewood TBD. The City Council conducted the public hearing on December 5, 2016. On December 12, 2016, the City Council adopted the ordinance to assume the TBD.

On May 6, 2019, the Lakewood TBD adopted Ordinance # 708, authorizing two additional eligible projects and identified completed TBD projects as follows:

### **Completed Projects**

- Steilacoom Boulevard – Lakewood Drive to West of South Tacoma Way
- Lakewood Drive – 100<sup>th</sup> to Steilacoom Boulevard
- Main Street – Gravelly Lake Drive to 108<sup>th</sup> St
- 59<sup>th</sup> – Main Street to 100<sup>th</sup>
- 108<sup>th</sup> – Bridgeport to Pacific Highway
- 108<sup>th</sup> – Main Street to Bridgeport



### Current Eligible Projects

- Pacific Highway – 108<sup>th</sup> to SR 512
- 100<sup>th</sup> – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Drive – Flett Creek to North City Limits
- 59<sup>th</sup> – 100<sup>th</sup> to Bridgeport
- Custer – Steilacoom to John Dower
- 88<sup>th</sup> – Steilacoom to Custer
- 100<sup>th</sup> – 59<sup>th</sup> to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW (added 5/6/2019)
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way (added 5/6/2019)

The \$20 vehicle license fee is estimated to generate \$814,000 annually. This revenue source along with General Fund contributions, real estate excise tax, motor vehicle fuel tax and grants will provide funding for needed improvements to city streets and roads.

### **Vehicles Subject to the Vehicle Licensing Fee**

The annual vehicle fee is due for each vehicle subject to license tab fees and for each vehicle subject to gross weight fees with an unladen (scale) weight of 6,000 pounds or less as described in table below. Vehicles with non-expiring registration, such as Disabled American Veteran and Collector Vehicles, are exempt from the tax. The annual vehicle licensing fee applies only when renewing a vehicle registration, and is effective upon the registration renewal date as provided by the Department of Licensing.

The following vehicles are subject to the vehicle licensing fee under RCW 82.80.140:

<b>Vehicles Subject to the VLF</b>		
<b>Use Type</b>	<b>Description</b>	<b>Authority</b>
CAB	Taxicab	RCW 46.17.350
CMB	Combination	RCW 46.17.355 if scale weight is 6000 pounds or less
CMB (non-powered)	Trailers	RCW 46.16A.450(b)
COM	Commercial vehicle	RCW 46.17.350 if scale weight is 6000 pounds or less
COM non powered	Commercial	RCW 46.16A.450
CYC	Motorcycle	RCW 46.17.350
FIX	Fixed Load vehicle	RCW 46.17.355 if scale weight is 6000 pounds or less
FRH, 6 seats or less	For Hire	RCW 46.17.350
FRH, 7 seats or more	For Hire	RCW 46.17.355 if scale weight is 6000 pounds or less
HDL	House Moving Dolly	RCW 46.17.350
LOG (powered)	Used Exclusively for hauling logs	RCW 46.17.355 if scale weight is 6000 pounds or less
LOG (non-powered)	Used exclusively for hauling logs	RCW 46.17.355
MHM	Motor home	RCW 46.17.350
MOB	Mobile Home	RCW 46.17.350 (if actually licensed)
PAS	Passenger vehicle	RCW 46.17.350
STA, 6 seats or less	Stage	RCW 46.17.350
STA, 7 seats or more	Stage	RCW 46.17.355 if scale weight is 6000 pounds or less

<b>Vehicles Subject to the VLF (continued)</b>		
<b>Use Type</b>	<b>Description</b>	<b>Authority</b>
TLR	Private –use trailer (if over 2000 pounds scale weight)	RCW 46.17.350
TOW	Tow truck	RCW 46.17.350
TRK	Truck	RCW 46.17.355 if scale weight is 6000 pounds or less
TVL	Travel trailer	RCW 46.17.350
NEP	Neighborhood electric passenger vehicle	RCW 46.17.350
NET	Neighborhood electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less
MEP	Medium-speed electric passenger vehicle	RCW 46.17.350
MET	Medium-speed electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less

### **Vehicles Exempt from the Vehicle Licensing Fee**

The following vehicles are specifically exempted from the vehicle licensing fee:

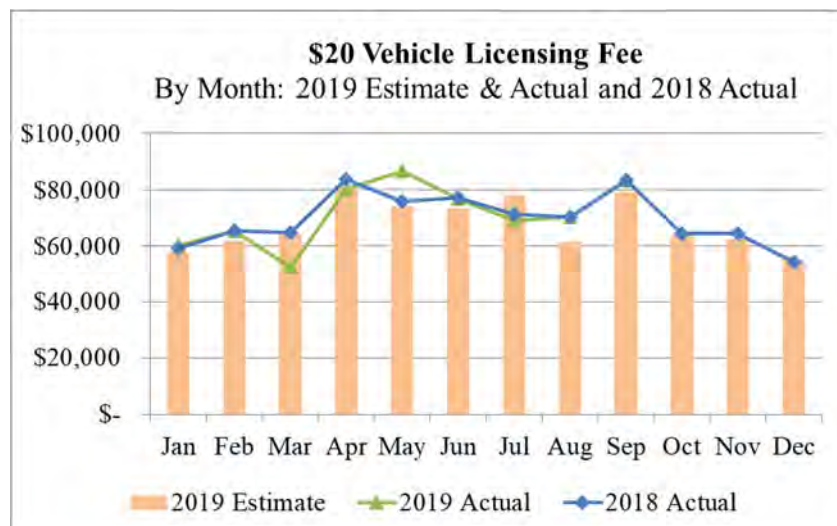
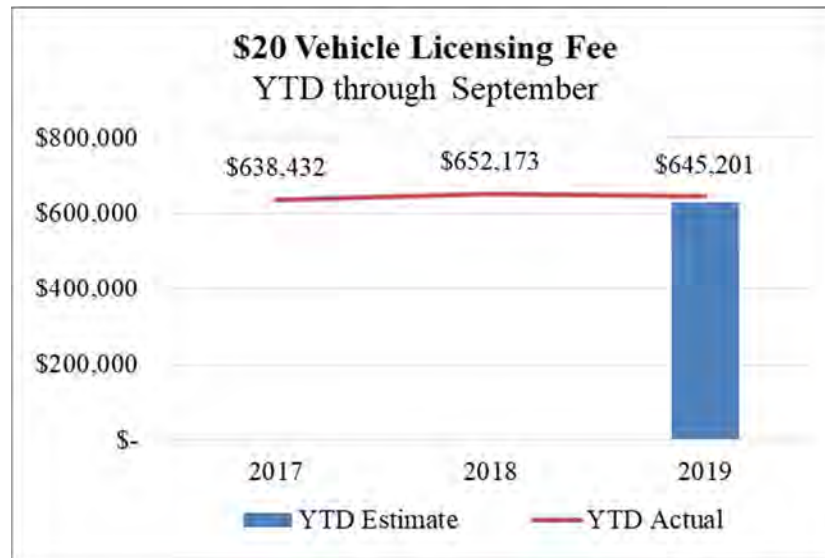
- a. Campers, as defined in RCW 46.04.085;
- b. Farm tractors or farm vehicles as defined in RCW 46.04.180 and 46.04.181;
- c. Mopeds, as defined in RCW 46.04.304;
- d. Off-road and non-highway vehicles as defined in RCW 46.04.365;
- e. Private use single-axle trailer, as defined in RCW 46.04.422;
- f. Snowmobiles as defined in RCW 46.04.546; and
- g. Vehicles registered under chapter 46.87 RCW and the international registration plan.

The following vehicles are not subject to the vehicle fee under RCW 82.80.140:

<b>Vehicles Exempt from VLF</b>		
<b>Use Type</b>	<b>Description</b>	<b>Reasoning</b>
ATQ	Antique Vehicle (any vehicle 30 years old)	Not subject to license fees
ATV	Motorized Non highway vehicle	Not subject to RCW 82.80.140
CGR	Converter Gear	Not subject to license fees
CMP	Campers	Exempt under RCW 82.80.140
GOV	State, County, City, Tribal	Not subject to license fees
FAR	Farm	Exempt under RCW 82.80.140
FCB	Farm Combination	Exempt under RCW 82.80.140
FED	Federally Owned	Not subject to license fees
FEX	Farm Exempt	Not subject to license fees
FMC	Federal Motorcycle Trailer	Not subject to license fees
ORV	Off Road Vehicles	Exempt under RCW 82.80.140
PED	Moped	Exempt under RCW 82.80.140
ATQ	Restored and Collector Vehicles	Not subject to license fees
SCH	Private School	Not subject to license fees
SNO, SNV	Snowmobiles	Exempt under RCW 82.80.140
SNV	Vintage snowmobiles	Exempt under RCW 82.80.140
SNX	State, County, City owned snowmobiles	Exempt under RCW 82.80.140
TLR	Personal use trailers, single axle (less than 2,000 pounds scale weight)	Exempt under RCW 82.80.140

<b>\$20 Vehicle Licensing Fee</b>								
<i>Year-to-date through September</i>								
Month	2017 Actual	2018 Actual	2019 Actual		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 58,493	\$ 59,360	\$ 57,731	60,311	\$ 951	1.6%	\$ 2,580	4.5%
Feb	64,607	65,538	61,993	65,498	(40)	-0.1%	3,505	5.7%
Mar	60,651	64,837	64,327	52,470	(12,367)	-19.1%	(11,857)	-18.4%
Apr	81,536	83,871	81,405	80,200	(3,671)	-4.4%	(1,205)	-1.5%
May	73,466	75,854	74,366	86,823	10,969	14.5%	12,457	16.8%
Jun	77,517	77,398	73,274	76,931	(467)	-0.6%	3,658	5.0%
Jul	82,909	71,485	78,160	69,201	(2,284)	-3.2%	(8,959)	-11.5%
Aug	58,271	70,326	61,758	70,290	(36)	-0.1%	8,532	13.8%
Sep	80,982	83,503	79,380	83,477	(26)	0.0%	4,097	5.2%
Oct	60,766	64,489	63,736	-	-	-	-	-
Nov	65,498	64,676	62,707	-	-	-	-	-
Dec	58,066	54,374	55,165	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 638,432</b>	<b>\$ 652,173</b>	<b>\$ 632,393</b>	<b>\$ 645,201</b>	<b>\$ (6,972)</b>	<b>-1.1%</b>	<b>\$ 12,809</b>	<b>2.0%</b>
<b>Annual Total</b>	<b>\$ 822,762</b>	<b>\$ 835,711</b>	<b>\$ 814,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

Note: March 2019 decrease (potentially the result of February's snow) is offset by May's increase distribution.



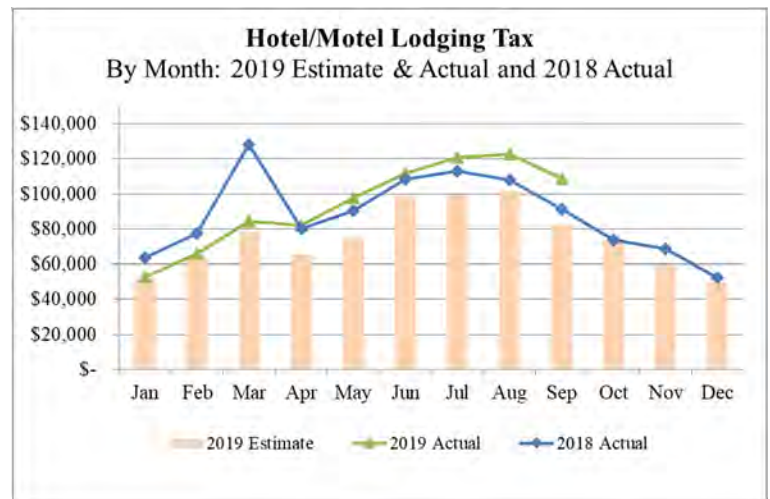
## Fund 104 Hotel/Motel Lodging Tax

Hotel/Motel Lodging Tax Year-to-date through September								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 50,159	\$ 63,696	\$ 52,189	\$ 52,821	\$ (10,875)	-17.1%	\$ 633	1.2%
Feb	54,365	77,614	64,543	65,824	(11,790)	-15.2%	1,281	2.0%
Mar	62,343	128,253	77,648	84,328	(43,925)	-34.2%	6,680	8.6%
Apr	57,175	79,985	65,348	82,032	2,047	2.6%	16,684	25.5%
May	66,115	90,414	74,826	97,918	7,504	8.3%	23,093	30.9%
Jun	71,599	108,413	98,626	111,782	3,369	3.1%	13,155	13.3%
Jul	84,669	112,884	99,801	121,053	8,169	7.2%	21,252	21.3%
Aug	87,478	108,068	101,263	122,802	14,734	13.6%	21,540	21.3%
Sep	72,383	91,256	82,499	109,087	17,831	19.5%	26,588	32.2%
Oct	56,193	73,503	74,292	-	-	-	-	-
Nov	50,507	68,816	59,264	-	-	-	-	-
Dec	49,213	52,434	49,702	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 606,286</b>	<b>\$ 860,582</b>	<b>\$ 716,741</b>	<b>\$ 847,647</b>	<b>\$ (12,935)</b>	<b>-1.5%</b>	<b>\$ 130,906</b>	<b>18.3%</b>
<b>Annual Total</b>	<b>\$ 762,199</b>	<b>\$ 1,055,335</b>	<b>\$ 900,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Average Change (2014 - 2018):			17.7%					

There is an excise tax of 7% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of similar license to use real property. The hotel/motel taxes generated from the rental of rooms are restricted to be used for the promotion of tourism in the City.

The City's Lodging Tax Advisory Committee makes recommendations to the City Council in regards to how the taxes are to be used.

The 2018 overall increase is due primarily to new hotel, increased activity and additional revenue resulting from an excise tax audit performed by the state.



The following table provides details of the hotel/motel lodging tax allocations for year-to-date September 30, 2019.

Hotel/Motel Lodging Tax Summary	2019	
	Annual Estimate	Actual YTD Sep
<b>4% Revenue:</b>		
Special Hotel/Motel Tax (2%)	\$ 257,143	\$ 239,778
Transient Rental Income (2%)	\$ 257,143	\$ 248,202
<b>Subtotal</b>	<b>514,286</b>	<b>487,980</b>
<b>3% Revenue:</b>		
Special Hotel/Motel Tax (3%)	385,714	359,667
<b>Subtotal</b>	<b>385,714</b>	<b>359,667</b>
<b>Interest</b>	-	17,591
<b>Total Revenue</b>	<b>900,000</b>	<b>865,238</b>
<b>4% Expenditure:</b>		
Asia Pacific Cultural Center	5,000	5,000
City of Lakewood Communications - Media Promotion	30,000	16,375
City of Lakewood - Concert Series	6,000	6,000
City of Lakewood - PRCS - Farmers Market	20,000	19,800
City of Lakewood - PRCS - SummerFEST	50,000	47,282
Historic Fort Steilacoom Association	8,000	-
Lakewold Gardens	30,000	25,692
Lakewood Arts Festival Association	17,500	13,350
Lakewood Chamber of Commerce	90,000	55,491
Lakewood Chamber of Commerce - Blue Light	20,000	8,632
Lakewood Historical Society & Museum	20,000	20,000
Lakewood Playhouse	23,000	16,618
Lakewood Sister Cities Association	13,000	12,692
Tacoma Regional Convention + Visitor Bureau	50,000	50,000
Tacoma South Sound Sports Commission	75,000	29,166
<b>Subtotal</b>	<b>457,500</b>	<b>374,507</b>
<b>3% Expenditure:</b>		
City of Lakewood - PRCS - Gateways	80,000	80,000
City of Lakewood - PRCS - FSP/North Angle Lane Parking & Trail Improvements	209,870	-
City of Lakewood - PRCS - Harry Todd Park Phase II (Waterfront)	200,000	-
CPTC McGavick Center Payment	101,850	101,850
<b>Subtotal</b>	<b>591,720</b>	<b>181,850</b>
<b>Total Expenditures</b>	<b>\$ 1,049,220</b>	<b>\$ 556,357</b>
<b>Beginning Balance - Total</b>	<b>\$ 1,165,206</b>	<b>\$ 1,165,206</b>
<b>Ending Fund Balance - Total</b>	<b>\$ 1,015,986</b>	<b>\$ 1,474,088</b>



## **Fund 302 – Transportation CIP**

The *Transportation Capital Projects Fund* accounts for receipts and disbursements related to acquisition, design, construction and any other related street capital project expenditures. Revenues supporting this fund's activities include motor vehicle fuel tax; direct and indirect federal grants; state grants; GO bond proceeds; transfers in from the Real Estate Excise Tax Fund; contribution from General Fund, Community Development Block Grant, and the councilmanic \$20 vehicle licensing fees from the Transportation Benefit District Fund.

<b>Fund 302 Transportation CIP</b>	<b>2019 Budget</b>	<b>2019 YTD Sep</b>
<b>Revenues:</b>		
Motor Vehicle Excise Tax	\$ 350,000	\$ 258,532
Increased Motor Vehicle Excise Tax	72,300	53,921
Multi-Modal Distribution	82,400	61,623
Grants	4,385,683	1,011,935
Contributions From Utilities/Developers/Partners	86,720	70,360
Proceeds from Sale of Asset/Street Vacation	-	200,000
Pavement Degradation	-	32,668
Traffic Mitigation	-	103,505
Interest/Other	-	102,510
GO Bond Proceeds	5,880,204	8,055,905
Transfer In - Fund 001 General	983,797	789,865
Transfer In - Fund 102 REET	1,254,245	605,870
Transfer In - Fund 103 TBD	972,786	789,537
Transfer In - Fund 190 CDBG	624,461	478,956
Transfer In - Fund 401 SWM	1,084,492	297,725
<b>Total Revenues</b>	<b>\$ 15,777,088</b>	<b>\$ 12,912,913</b>
<b>Expenditures:</b>		
302.0000 Unallocated	-	55,182
302.0001 Personnel, Engineering & Professional Svcs	532,000	430,259
302.0002 New LED Streetlights	530,383	265,233
302.0003 Neighborhood Traffic Safety	51,797	29,815
302.0004 Minor Capital	494,448	282,953
302.0005 Chip Seal Program	426,944	340,927
302.0012 Steilacoom Blvd Safety Project	164,553	16,617
302.0015 112th/111th Bridgeport Way to Kendrick	11,643	-
302.0024 Steilacoom Blvd - Farwest to Phillips	811,791	60,390
302.0025 Safety Projects - Military Rd/112th	51,795	2,721
302.0028 Paths & Trails	5,087	2,420
302.0039 Gravelly Lake Dr - Non Motorized Trail	261,900	5,411
302.0042 John Dower Road Sidewalks - SRTS1	-	64
302.0043 Phillips Road Sidewalk - SRTS	44,065	718
302.0044 Steilacoom Blvd - Weller to Phillips - SRTS	232,000	-
302.0051 Lakewood Dr Overlay-Steilacoom - N City	125,131	128,958
302.0053 123rd St - Bridgeport Way to 47th Ave Street Improvements	1,551,968	855,455
302.0060 Signal Projects	1,024,951	44,932
302.0063 Colonial Center Revitalization	2,086,481	2,012,885
302.0064 146th St, Spring St and 150th St Street Improvement (LID)	880,204	710
302.0065 SRTS: GLD (BPW to Steilacoom)	489,165	370,932
302.0066 Overlay: Custer - Steilacoom to John Dower	683,437	616,712
302.0134 Veterans Dr - GL Dr to Amer Lake Park	2,549,428	269,049
302.0135 Building, Street & Park Improvements	43,068	-
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)	1,652,801	61,935
302.0138 Sidewalks: Onyx Dr SW - 89th to 97th	911,842	181,216
<b>Total Expenditures</b>	<b>\$ 15,616,882</b>	<b>\$ 6,035,494</b>
<b>Beginning Fund Balance</b>	<b>\$ 3,543,427</b>	<b>\$ 3,543,427</b>
<b>Ending Fund Balance</b>	<b>\$ 3,703,633</b>	<b>\$ 10,420,846</b>

## Sewer CIP Funds

In November 2018, in connection with the 2019/2020 biennial budget, the City Council adopted Ordinance No. 702 eliminating Fund 312 Sanitary Sewer Connection CIP and consolidating it with Fund 311 Sewer Capital Project CIP beginning in 2019. The purpose of Fund 311 is revised to account for the construction and expansion of a sewer system and related costs to maintain and operate the fund. The City Council also adopted Resolution 2018-19, which supports continuing the sewer surcharge and expanding the geographical area to include the entire city and identifies that the surcharge will be used for design, construction and other costs associated with sewer projects beyond paying for debt service. This will allow the City to use surcharge revenue to pay for sewer projects both inside and outside of Tillicum and Woodbrook.

<b>Fund 311 Sewer Capital Project</b>	<b>2019 Budget</b>	<b>2019 YTD Sep</b>
<b>Revenues:</b>		
Interest/Other	\$ -	\$ 17,578
Grant	525,000	
Sewer Availability charges	145,000	182,907
Transfer In - Fund 204 Sewer Project Debt (4.75% Surcharge)	987,000	629,642
Transfer In - Fund 312 Closeout	815,484	815,483
<b>Total Revenues</b>	<b>\$ 2,472,484</b>	<b>\$ 1,645,611</b>
<b>Expenditures:</b>		
311.0000 Unallocated	35,000	18,268
311.0001 Building, Street & Park Improvements	92,472	-
311.0002 Side Sewer CIPS	53,000	53
311.0004 North Thorne Lane Sewer Extension	929,804	540,751
311.0013 Fort Steilacoom Park Sewer Extension	152,000	-
<b>Total Expenditures</b>	<b>\$ 1,262,276</b>	<b>\$ 559,072</b>
<b>Beginning Fund Balance</b>	<b>\$ 118,224</b>	<b>\$ 118,224</b>
<b>Ending Fund Balance</b>	<b>\$ 1,328,432</b>	<b>\$ 1,204,763</b>

<b>Fund 312 Sanitary Sewer Connection</b>	<b>2019 Budget</b>	<b>2019 YTD Sep</b>
<b>Revenues:</b>		
Sewer Availability Charge	\$ -	\$ -
Interest Earnings	-	-
Proceeds from Lien	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>		
312.0000 Transfer Out to Fund 311 - Fund 312 Closeout	815,483	815,483
<b>Total Expenditures</b>	<b>\$ 815,483</b>	<b>\$ 815,483</b>
<b>Beginning Fund Balance</b>	<b>\$ 815,483</b>	<b>\$ 815,483</b>
<b>Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Fund 401 – Surface Water Management Operations & CIP**

The Surface Water Management Fund accounts for activities that provide storm water collection and disposal services to the City. Activities include administration, engineering, construction, operation, maintenance, and repairs, which are primarily supported by user fees. The fees are billed along with Pierce County's semi-annual property taxes, and remitted by the County to the City.

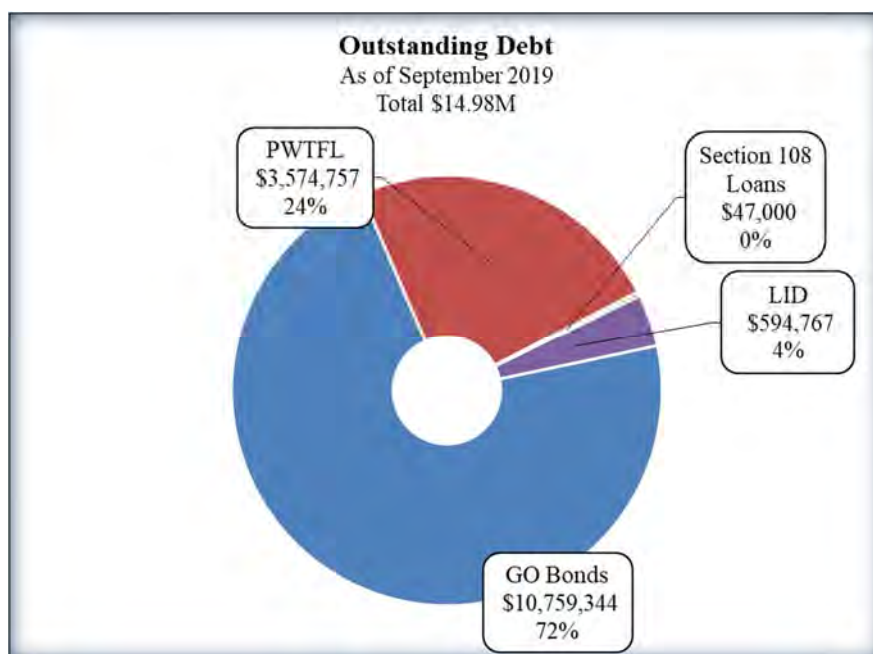
<b>Fund 401 Surface Water Management</b>	<b>2019 Budget</b>	<b>2019 YTD Sep</b>
<b>Revenues:</b>		
Storm Drainage Fees & Charges	\$ 3,826,200	\$ 2,380,687
Site Development Permits	43,000	40,968
Special Assessment	-	16,417
Interest Earnings	21,600	60,122
Grants/Contributions	434,084	75,000
<b>Total Revenues</b>	<b>\$ 4,324,884</b>	<b>\$ 2,573,193</b>
<b>Expenditures:</b>		
401.0000 Operations	4,296,051	2,152,636
401.0008 Outfall Retrofit	300,000	51,816
401.0012 Outfall Retrofit Feasibility Project	60,000	-
401.0013 58th Ave Ct Bioretentional Swale	80,000	812
401.0015 Oakbrook Outfall Retrofits	25,000	-
401.0017 American Lake Integrated Aquatic Vegetation	1,398	888
401.0018 Waughop Lake Treatment	430,000	19,537
401.0019 Storm Drainage Repair	-	51,177
401.0021 American Lake Treatment Project	131,000	121,547
401.9999 Rental - Stump Grinder (20%)	350	-
401.9999 IT Maintenance & Operations	16,745	13,327
401.9999 Contributed Capital	66,210	11,657
401.9999 Misc 1-Time	-	37,904
<b>Total Expenditures</b>	<b>\$ 5,406,754</b>	<b>\$ 2,461,301</b>
<b>Beginning Fund Balance</b>	<b>\$ 3,600,171</b>	<b>\$ 3,600,171</b>
<b>Ending Fund Balance</b>	<b>\$ 2,518,301</b>	<b>\$ 3,712,063</b>

## Debt Service

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). These two components are combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore, the City's remaining debt capacity without voter approval is \$93.2M and an additional \$69.3M may be accessed with voter approval. The voter-approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to this general purpose debt capacity, RCW 39.36.030(4) also allows voter approval of park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore, legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$509.0M. The tables below show the City's available debt capacity and outstanding debt as of September 30, 2019.

Computation of Limitation of Indebtedness As of September 30, 2019					
Description	General Purpose		Excess Levy Open Space & Park (voted)	Excess Levy Utility Purposes (voted)	Total Debt Capacity
	Councilmanic (Limited GO)	Excess Levy (with a vote)			
AV= \$6,929,745,386 (A)					
1.50%	\$ 103,946,181	\$ (103,946,181)			\$ -
2.50%		\$ 173,243,635	\$ 173,243,635	\$ 173,243,635	\$ 519,730,904
Add: Cash on Hand for Redemption (B)	\$ -				\$ -
Less: Bonds Outstanding	\$ (10,759,344)	\$ -	\$ -	\$ -	\$ (10,759,344)
Remaining Debt Capacity	\$93,186,837	\$69,297,454	\$173,243,635	\$173,243,635	\$508,971,560
General Capacity (C)	\$162,484,291				
(A) Final Assessed Valuation for 2019 Property Tax Collection					
(B) Debt Service Prefunding (the City currently does not prefund debt service)					
(C) Combined Total for Councilmanic and Excess Levy Capacities					



Summary of Outstanding Debt As of September 30, 2019								
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
2019 Limited Tax General Obligation Bonds (LTGO)	Transportation Projects	5/8/2019	12/1/2038	3.0 - 5%	\$ 7,460,000	\$ 7,460,000	\$ 207,000	General Fund
2016 Limited Tax General Obligation Bonds (LTGO)	Refunding 2009 LTGO	4/19/2016	12/1/2028	1.40 - 2.41%	\$ 1,884,032	\$ 1,884,032	\$ 210,000	General Fund
LOCAL Financing	LED Streetlight Retrofit	3/24/2015	12/1/2027	2.33%	\$ 1,460,000	\$ 1,070,000	\$ 156,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 1,071,000	\$ 345,312	\$ 77,000	General Fund
Subtotal					\$ 11,875,032	\$ 10,759,344	\$ 650,000	
PWTFL 04-691-PRE-132	American Lake Gardens/ Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 593,864	\$ 148,576	\$ 31,000	Assessments on all Lakewood Sewer Accounts
PWTFL 06-962-022	American Lake Gardens/ Tillicum Sewer	9/18/2006	9/18/2026	0.50%	\$ 5,000,000	\$ 2,061,374	\$ 302,000	Assessments on all Lakewood Sewer Accounts
PWTFL 08-951-025	American Lake Gardens/ Tillicum Sewer	3/1/2008	7/1/2028	0.50%	\$ 1,840,000	\$ 936,235	\$ 107,000	Assessments on all Lakewood Sewer Accounts
PWTFL 12-951-025	American Lake Gardens/ Tillicum Sewer	6/1/2012	6/1/2031	0.50%	\$ 500,000	\$ 428,571	\$ 37,000	Assessments on all Lakewood Sewer Accounts
Subtotal					\$ 7,933,864	\$ 3,574,757	\$ 477,000	
Section 108 Loan	108th Street	8/31/2017	8/1/2020	Varies	\$ 141,000	\$ 47,000	\$ 47,000	HUD
Subtotal					\$ 141,000	\$ 47,000	\$ 47,000	
Combined Local Improve District (CLID) 1101/1103	Street Improvements	12/1/2006	12/1/2026	3.75 - 4.65%	\$ 2,824,704	\$ 360,000	\$ 167,000	Assessment on Eight Property Owners
Local Improvement District (LID) 1108	Street Improvements	1/1/2008	12/1/2027	4.22 - 5.3%	\$ 880,000	\$ 234,767	\$ 56,000	Assessment on Single Business
Subtotal					\$ 3,704,704	\$ 594,767	\$ 223,000	
Total					\$ 23,654,600	\$ 14,975,868	\$ 1,397,000	

On May 8, 2019, the City issued \$7,460,000 in Limited Tax General Obligation bonds to provide funds to finance transportation projects, which may include improvements and upgrades to non-motorized trail of Gravelly Lake Drive, street projects on Washington Boulevard and Steilacoom Boulevard, and sidewalks on Veterans Drive and Onyx Drive SW, and other capital purposes and pay costs of issuing the Bonds. Principal of the Bonds is payable annually on December 1 of each year from 2020 to 2038, inclusive. Interest on the Bonds is payable semiannually on each June 1 and December 1, commencing on December 1, 2019. The Bonds constitute a general obligation of the City and are payable from property tax revenues of the City and such other money as is lawfully available, including real estate excise taxes (REET).

Compensated absences are an unfunded liability comprised of all outstanding vacation pay and accrued compensatory time that is recorded as an expenditure when paid. This occurs when an employee is paid out for unused vacation or compensatory time when an employee leaves the City. The calculation is made on an annual basis. As of December 31, 2018, this unfunded liability totals \$2.8M.

Legacy Cost		
Group	December 31, 2018	
	FTE	Total Liability
Non-Rep	32.00	\$ 415,246
AFSCME	84.25	\$ 585,547
LPMG	4.00	\$ 170,703
LPIG	94.00	\$ 1,608,852
Teamsters	4.00	\$ 20,822
<b>Total</b>	<b>218.25</b>	<b>\$ 2,801,170</b>



## Cash & Investments

The City currently maintains cash in its bank account to earn earnings credit, which offsets banking service fees. The remainder is invested with the Local Government Investment Pool (LGIP). As of September 30, 2019, the total invested with the LGIP is \$24.5M with a net earnings of 2.21% compared to the average yield on the 6-month Treasury Bill of 1.97%.

## By Fund Summary

The following table provides a summary of each fund's activity as of September 30, 2019.

Fund Summary Fund #/Fund Name	Beginning Fund Balance 1/1/2019	YTD Activity		Revenue Over/(Under) Expenditures	Ending Fund Balance 9/30/2019	Cash Balance *** 9/30/2019
		Revenues *	Expenditures **			
<b>Total All Funds</b>	<b>\$ 28,371,386</b>	<b>\$ 65,687,891</b>	<b>\$ 55,310,426</b>	<b>\$ 10,377,465</b>	<b>\$ 38,748,855</b>	<b>\$ 30,755,836</b>
<b>001 General Fund</b>	<b>\$ 8,847,534</b>	<b>\$ 32,762,620</b>	<b>\$ 30,603,641</b>	<b>\$ 2,158,979</b>	<b>\$ 11,006,513</b>	<b>\$ 5,690,451</b>
<b>1XX Special Revenue Funds</b>	<b>\$ 4,397,234</b>	<b>\$ 7,301,030</b>	<b>\$ 6,885,631</b>	<b>\$ 415,398</b>	<b>\$ 4,812,633</b>	<b>\$ 2,689,132</b>
101 Street Operations & Maintenance	-	1,746,716	1,746,716	-	-	(96,240)
102 Real Estate Excise Tax	709,416	2,051,417	2,049,000	2,417	711,833	330,477
103 Transportation Benefit District	141,325	648,212	789,537	(141,325)	0	0
104 Hotel/Motel Lodging Tax	1,165,205	865,238	556,357	308,882	1,474,087	1,242,196
105 Property Abatement/RHSP	468,880	322,159	234,972	87,187	556,067	568,304
106 Public Art	24,885	109,546	1,500	108,046	132,931	132,932
180 Narcotics Seizure	316,361	50,979	151,685	(100,706)	215,655	257,921
181 Felony Seizure	15,044	6,036	18,424	(12,388)	2,656	98,121
182 Federal Seizure	-	159,733	757	158,975	158,975	158,975
190 CDBG	1,393,781	760,540	794,605	(34,065)	1,359,716	(98,869)
191 Neighborhood Stabilization Program	88,632	-	1,977	(1,977)	86,655	86,660
192 South Sound Military Partnership	73,701	375,045	334,692	40,353	114,054	120,413
195 Public Safety Grants	-	205,409	205,410	(0)	(0)	(111,758)
<b>2XX Debt Service Fund</b>	<b>\$ 1,137,865</b>	<b>\$ 1,015,601</b>	<b>\$ 1,342,185</b>	<b>\$ (326,584)</b>	<b>\$ 811,281</b>	<b>\$ 811,286</b>
201 General Obligation Bond Debt Service	-	226,799	226,799	-	-	-
202 Local Improvement District Debt Service	67,726	134,384	722	133,662	201,388	201,388
204 Sewer Project Debt Service	940,452	652,378	1,114,664	(462,286)	478,166	478,170
251 Local Improvement District Guaranty	129,688	2,040	-	2,040	131,728	131,728
<b>3XX Capital Project Funds</b>	<b>\$ 5,969,660</b>	<b>\$ 17,185,887</b>	<b>\$ 9,114,707</b>	<b>\$ 8,071,180</b>	<b>\$ 14,040,840</b>	<b>\$ 14,311,904</b>
301 General Government CIP	1,492,525	2,627,363	1,704,657	922,706	2,415,231	1,815,029
302 Transportation CIP	3,543,426	12,912,913	6,035,494	6,877,419	10,420,845	11,281,258
311 Sewer Project CIP	118,225	1,645,611	559,072	1,086,539	1,204,764	1,215,617
312 Sanitary Sewer Connection	815,484	-	815,484	(815,484)	-	-
<b>4XX Enterprise Funds</b>	<b>\$ 3,600,172</b>	<b>\$ 2,573,193</b>	<b>\$ 2,461,301</b>	<b>\$ 111,892</b>	<b>\$ 3,712,065</b>	<b>\$ 3,681,257</b>
401 Surface Water Management	3,600,172	2,573,193	2,461,301	111,892	3,712,064	3,681,257
<b>5XX Internal Service Funds</b>	<b>\$ 4,418,920</b>	<b>\$ 4,849,560</b>	<b>\$ 4,902,961</b>	<b>\$ (53,401)</b>	<b>\$ 4,365,522</b>	<b>\$ 3,571,806</b>
501 Vehicle & Equipment Replacement	3,835,781	1,159,598	1,439,720	(280,122)	3,555,662	2,675,730
502 City Hall Facility Services	493,139	606,193	539,473	66,720	559,859	582,528
503 Information Technology	90,002	1,398,174	1,348,041	50,133	140,135	200,282
504 Risk Management	-	1,685,594	1,575,727	109,867.66	109,868	113,266

\* Revenues includes all sources, ongoing and one-time.

\*\* Expenditures includes all uses, ongoing and one-time.

\*\*\* Negative cash balance due to timing of grant reimbursements and/or revenue collection.

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>(001) GENERAL FUND</b>					
<i>REVENUES:</i>					
<b>Taxes</b>	<b>\$27,469,335</b>	<b>\$28,837,365</b>	<b>\$27,734,900</b>	<b>\$28,492,900</b>	<b>\$23,737,558</b>
Property Tax	6,741,607	6,910,944	7,110,000	7,160,000	6,566,879
Local Sales & Use Tax	9,958,523	10,978,014	9,852,600	10,802,600	8,956,460
Sales/Parks	585,089	631,395	608,700	638,700	497,191
Brokered Natural Gas Use Tax	38,716	41,558	30,000	40,000	40,676
Criminal Justice Sales Tax	1,047,075	1,133,354	1,089,400	1,144,400	878,199
Admissions Tax	539,139	545,816	496,000	496,000	377,069
Utility Tax	5,744,060	5,408,728	5,735,200	5,405,200	4,001,774
Leasehold Tax	14,169	5,901	12,000	5,000	3,553
Gambling Tax	2,800,955	3,181,655	2,801,000	2,801,000	2,415,758
<b>Franchise Fees</b>	<b>3,733,390</b>	<b>4,035,453</b>	<b>4,108,800</b>	<b>4,212,400</b>	<b>3,102,532</b>
Cable, Water, Sewer, Solid Waste	2,844,927	2,945,276	2,960,200	3,083,800	2,260,056
Tacoma Power	888,463	1,090,176	1,148,600	1,128,600	842,476
<b>Development Service Fees</b>	<b>1,656,169</b>	<b>2,204,665</b>	<b>1,710,100</b>	<b>1,277,500</b>	<b>1,112,667</b>
Building Permits	619,836	897,791	714,000	426,400	422,147
Other Building Permit Fees	240,938	492,983	310,200	230,200	197,271
Plan Review/Plan Check Fees	661,289	625,754	564,000	464,000	384,685
Other Zoning/Development Fees	134,106	188,137	121,900	156,900	108,564
<b>Licenses &amp; Permits</b>	<b>414,234</b>	<b>417,487</b>	<b>384,000</b>	<b>405,000</b>	<b>316,327</b>
Business License	260,064	275,552	314,000	260,000	234,769
Alarm Permits & Fees	114,819	104,411	30,000	105,000	45,034
Animal Licenses	39,351	37,525	40,000	40,000	36,524
<b>State Shared Revenues</b>	<b>1,397,256</b>	<b>1,195,471</b>	<b>1,255,900</b>	<b>1,178,900</b>	<b>861,915</b>
Sales Tax Mitigation	37,938	10,006	-	-	-
Criminal Justice	153,413	158,293	154,000	154,000	125,135
Criminal Justice High Crime	423,055	231,905	318,800	241,800	122,793
Liquor Excise Tax	286,385	304,078	291,700	291,700	251,123
Liquor Board Profits	496,441	491,189	491,400	491,400	362,864
<b>Intergovernmental</b>	<b>629,769</b>	<b>512,739</b>	<b>576,500</b>	<b>510,498</b>	<b>405,418</b>
Police FBI & Other Misc	12,100	12,640	12,000	12,000	14,080
Police-Animal Svcs-Steilacoom	14,865	13,740	14,100	16,144	12,613
Police-Animal Svcs-Dupont	29,569	29,533	29,100	33,252	24,939
Police-South Sound 911 Background Investigations	5,143	19,593	4,000	19,000	23,943
Muni Court-University Place Contract	275,407	285,396	294,000	153,321	126,714
Muni Court-Town of Steilacoom Contract	111,246	111,537	114,900	155,276	113,092
Muni Court-City of Dupont	181,439	40,301	108,400	121,505	90,037

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>(001) GENERAL FUND-continued</b>					
<b>Charges for Services &amp; Fees</b>	<b>1,490,792</b>	<b>1,300,239</b>	<b>1,435,700</b>	<b>1,435,700</b>	<b>1,087,876</b>
Parks & Recreation Fees	240,404	250,101	278,700	278,700	223,029
Police - Various Contracts	8,427	15,507	7,000	7,000	22,070
Police - Towing Impound Fees	10,200	10,300	15,000	15,000	6,000
Police - Extra Duty	910,575	655,726	775,000	775,000	644,452
Police - Western State Hospital Community Policing	315,750	366,750	355,500	355,500	189,000
Other	5,437	1,855	4,500	4,500	3,325
<b>Fines &amp; Forfeitures</b>	<b>1,704,839</b>	<b>1,626,872</b>	<b>1,560,900</b>	<b>1,586,600</b>	<b>1,298,776</b>
Municipal Court	897,285	798,411	860,900	786,600	634,075
Photo Infraction	807,554	828,460	700,000	800,000	664,701
<b>Miscellaneous/Interest/Other</b>	<b>212,985</b>	<b>325,024</b>	<b>133,700</b>	<b>253,246</b>	<b>250,077</b>
Interest Earnings	66,500	130,742	68,000	128,000	121,260
Penalties & Interest - Taxes	68,599	77,122	15,200	60,200	57,559
Miscellaneous/Other	77,886	117,160	50,500	65,046	71,258
<b>Interfund Transfers</b>	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	<b>284,700</b>	<b>213,525</b>
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	213,525
<b>Subtotal Operating Revenues</b>	<b>\$38,993,468</b>	<b>\$40,740,015</b>	<b>\$39,185,200</b>	<b>\$39,637,444</b>	<b>\$32,386,672</b>
<i>EXPENDITURES:</i>					
<b>City Council</b>	<b>127,379</b>	<b>122,436</b>	<b>136,853</b>	<b>142,198</b>	<b>97,992</b>
Legislative	127,018	122,436	133,403	138,748	95,871
Sister City	361	-	3,450	3,450	2,121
<b>City Manager</b>	<b>633,389</b>	<b>706,432</b>	<b>706,338</b>	<b>724,321</b>	<b>537,163</b>
Executive	506,423	559,533	558,090	576,073	422,432
Communications	126,966	146,899	148,248	148,248	114,732
<b>Municipal Court</b>	<b>2,010,854</b>	<b>2,050,968</b>	<b>2,126,507</b>	<b>2,126,798</b>	<b>1,492,957</b>
Judicial Services (Includes Veterans Court Grant Match)	1,084,181	1,092,375	1,078,653	1,078,944	808,575
Professional Services	645,995	652,000	656,400	656,400	463,471
Probation & Detention	280,678	306,592	391,454	391,454	220,911
<b>Administrative Services</b>	<b>1,617,746</b>	<b>1,731,553</b>	<b>1,811,960</b>	<b>1,815,892</b>	<b>1,371,812</b>
Finance	1,081,687	1,166,248	1,222,733	1,223,571	930,977
Human Resources	536,059	565,305	589,227	592,320	440,835
<b>Legal</b>	<b>1,540,487</b>	<b>1,699,409</b>	<b>1,708,980</b>	<b>1,709,272</b>	<b>1,161,622</b>
Civil Legal Services	894,763	1,087,523	926,805	927,039	807,308
Criminal Prosecution Services	283,550	240,632	344,890	344,890	199,567
City Clerk	248,392	287,036	282,285	282,343	154,747
Election	113,782	84,219	155,000	155,000	-

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>(001) GENERAL FUND-continued</b>					
<b>Community &amp; Economic Development</b>	<b>1,995,406</b>	<b>2,073,063</b>	<b>2,183,606</b>	<b>2,217,478</b>	<b>1,503,957</b>
Current Planning	630,971	659,093	705,298	705,438	530,109
Long Range Planning	171,058	192,837	213,664	213,733	169,048
Building	1,014,891	1,035,962	1,079,013	1,112,652	680,064
Economic Development	178,486	185,169	185,631	185,654	124,736
<b>Parks, Recreation &amp; Community Services</b>	<b>2,599,358</b>	<b>2,718,160</b>	<b>2,935,191</b>	<b>3,024,333</b>	<b>2,137,140</b>
Human Services	401,987	418,594	435,596	435,596	201,471
Administration	304,327	301,174	315,474	315,613	262,356
Recreation	465,267	405,448	412,721	457,021	397,721
Senior Services	222,371	236,627	237,607	237,607	178,505
Parks Facilities	465,075	500,484	522,442	534,005	410,608
Fort Steilacoom Park	588,850	672,444	774,459	807,552	545,441
Street Landscape Maintenance	151,482	183,388	236,892	236,938	141,038
<b>Police</b>	<b>23,308,561</b>	<b>24,469,816</b>	<b>24,747,028</b>	<b>25,169,595</b>	<b>18,574,249</b>
Command	4,326,564	4,596,657	4,355,472	4,481,027	3,547,420
Jail Service	706,760	633,754	700,000	950,000	654,793
Dispatch Services/SS911	2,202,328	2,118,919	2,068,490	2,068,490	1,551,173
Investigations	3,714,000	3,385,410	4,394,040	4,394,040	2,254,840
Patrol	7,334,525	7,764,555	7,428,622	7,428,622	5,679,172
Special Units	342,955	913,301	110,850	110,851	926,967
SWAT/SRT	113,589	124,032	116,054	116,054	78,344
Neighborhood Policing Unit (Formerly Crime Prevention)	914,600	1,114,361	1,289,583	1,289,583	866,124
Contracted Services (Extra Duty, offset by Revenue)	951,736	951,870	775,000	775,000	724,423
Community Safety Resource Team (CSRT)	359,001	421,180	384,550	387,405	302,366
Training	147,206	286,671	771,219	771,219	258,430
Traffic Policing	884,761	869,386	1,239,680	1,242,535	688,495
Property Room	241,464	249,181	274,310	274,310	204,623
Reimbursements	324,431	301,055	109,152	120,322	276,597
Emergency Management	26,299	72,620	38,040	38,040	26,749
Animal Control	286,053	280,958	301,966	332,097	244,359
Road & Street/Camera Enforcement	432,289	385,906	390,000	390,000	289,375
<b>Non-Departmental</b>	<b>128,098</b>	<b>127,456</b>	<b>133,960</b>	<b>133,960</b>	<b>107,534</b>
Citywide	128,098	127,456	133,960	133,960	107,534
<b>Interfund Transfers</b>	<b>1,334,160</b>	<b>1,791,977</b>	<b>1,867,246</b>	<b>1,900,746</b>	<b>1,262,041</b>
Transfer to Fund 101 Street O&M	900,878	1,358,130	1,390,040	1,423,540	1,000,242
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000
Transfer to Fund 201 GO Bond Debt Service	398,282	398,847	442,206	442,206	226,799
<b>Subtotal Operating Expenditures</b>	<b>\$35,295,438</b>	<b>\$37,491,270</b>	<b>\$38,357,670</b>	<b>\$38,964,593</b>	<b>\$28,246,467</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$3,698,031</b>	<b>\$3,248,745</b>	<b>\$827,530</b>	<b>\$672,851</b>	<b>\$4,140,205</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>(001) GENERAL FUND-continued</b>					
<i>OTHER FINANCING SOURCES:</i>					
<b>Grants, Donations/Contrib, 1-Time</b>	<b>326,199</b>	<b>423,455</b>	<b>140,750</b>	<b>612,369</b>	<b>375,944</b>
Contributions/Donations/Other	106,149	171,941	140,750	104,650	55,009
Grants	220,050	251,514	-	507,719	320,935
<b>Transfers In</b>	<b>96,050</b>	<b>16,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfer In - Fund 501 Fleet & Equipment	96,050	16,000	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$422,249</b>	<b>\$439,455</b>	<b>\$140,750</b>	<b>\$612,369</b>	<b>\$375,944</b>
<i>OTHER FINANCING USES:</i>					
<b>Capital &amp; Other 1-Time</b>	<b>1,140,965</b>	<b>1,756,983</b>	<b>558,728</b>	<b>2,599,935</b>	<b>1,262,309</b>
Municipal Court	29,914	78,647	18,553	128,653	54,046
City Council	-	4,218	-	-	-
City Manager	35,811	9,817	4,453	72,424	23,859
Administrative Services	31,736	21,310	20,311	68,215	18,256
IT 6-Year Strategic Plan & I/S Charges to be Allocated	-	-	-	-	-
Legal/Clerk	152,192	165,623	18,553	103,688	38,477
Community & Economic Development	559,942	249,841	58,211	1,074,859	521,285
Parks, Recreation & Community Services	35,298	38,310	111,670	303,950	51,561
Police	296,072	1,189,217	326,977	848,147	554,824
<b>Interfund Transfers</b>	<b>1,736,464</b>	<b>2,235,910</b>	<b>952,101</b>	<b>2,111,217</b>	<b>1,094,865</b>
Transfer Out - Fund 101 Street	286,624	-	72,101	428,120	-
Transfer Out - Fund 102 Street Capital	-	-	-	-	-
Transfer Out - Fund 105 Property Abatement/RHSP	140,000	215,000	50,000	50,000	50,000
Transfer Out - Fund 106 Public Art	-	-	-	100,000	100,000
Transfer Out - Fund 192 SSMCP	50,000	50,000	50,000	50,000	50,000
Transfer Out - Fund 301 Parks CIP	657,125	925,275	80,000	499,300	105,000
Transfer Out - Fund 302 Transportation CIP	602,715	1,045,635	700,000	983,797	789,865
<b>Subtotal Other Financing Uses</b>	<b>\$2,877,429</b>	<b>\$3,992,893</b>	<b>\$1,510,829</b>	<b>\$4,711,152</b>	<b>\$2,357,174</b>
<b>Total Revenues and Other Sources</b>	<b>\$39,415,717</b>	<b>\$41,179,470</b>	<b>\$39,325,950</b>	<b>\$40,249,813</b>	<b>\$32,762,616</b>
<b>Total Expenditures and other Uses</b>	<b>\$38,172,867</b>	<b>\$41,484,163</b>	<b>\$39,868,499</b>	<b>\$43,675,745</b>	<b>\$30,603,641</b>
<b>Beginning Fund Balance:</b>	<b>\$7,909,379</b>	<b>\$9,152,227</b>	<b>\$5,798,575</b>	<b>\$8,847,534</b>	<b>\$8,847,534</b>
<b>Ending Fund Balance:</b>	<b>\$9,152,227</b>	<b>\$8,847,534</b>	<b>\$5,256,026</b>	<b>\$5,421,602</b>	<b>\$11,006,512</b>
Ending Fund Balance as a % of Gen/Street Operating Rev	22.9%	21.2%	13.1%	13.3%	33.2%
Reserve - Total Target 12% of Gen/Street Operating Rev	\$4,800,348	\$5,011,691	\$4,819,212	\$4,873,481	\$4,819,212
2% Contingency Reserves	\$800,058	\$835,282	\$803,202	\$812,247	\$803,202
5% General Fund Reserves	\$2,000,145	\$2,088,205	\$2,008,005	\$2,030,617	\$2,008,005
5% Strategic Reserves	\$2,000,145	\$2,088,205	\$2,008,005	\$2,030,617	\$2,008,005
Unreserved / (12% Adopted Reserves Shortfall):	\$4,351,879	\$3,835,843	\$436,814	\$548,121	\$6,187,300



	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 101 STREET OPERATIONS &amp; MAINTENANCE</b>					
<i>REVENUES:</i>					
Permits	135,021	164,062	111,500	111,500	112,965
Engineering Review Fees	2,754	-	1,000	1,000	-
Motor Vehicle Fuel Tax	871,657	860,015	862,400	862,400	632,958
Interest Earnings/Other	-	-	-	-	-
<b>Subtotal Operating Revenues</b>	<b>\$ 1,009,432</b>	<b>\$ 1,024,077</b>	<b>\$ 974,900</b>	<b>\$ 974,900</b>	<b>\$ 745,924</b>
<i>EXPENDITURES:</i>					
Street Lighting	280,151	327,973	395,879	405,879	212,756
Traffic Control Devices	322,735	410,756	407,975	415,475	302,780
Snow & Ice Response	58,125	33,840	15,500	30,500	84,357
Road & Street Preservation	1,424,483	1,562,423	1,545,586	1,546,586	1,125,496
I/S Charges to be Allocated	-	-	-	-	-
<b>Subtotal Operating Expenditures</b>	<b>\$2,085,493</b>	<b>\$2,334,992</b>	<b>\$2,364,940</b>	<b>\$2,398,440</b>	<b>\$1,725,388</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(\$1,076,062)</b>	<b>(\$1,310,915)</b>	<b>(\$1,390,040)</b>	<b>(\$1,423,540)</b>	<b>(\$979,465)</b>
<i>OTHER FINANCING SOURCES:</i>					
Donations/Contributions	3,000	200	-	-	-
Judgments, Settlements/Miscellaneous	808	536	-	-	551
Permits Deposits for Professional Services	1,376	-	2,500	2,500	-
Transfer In From General Fund	1,187,502	1,358,130	1,462,141	1,851,660	1,000,242
<b>Subtotal Other Financing Sources</b>	<b>\$1,192,686</b>	<b>\$1,358,866</b>	<b>\$1,464,641</b>	<b>\$1,854,160</b>	<b>\$1,000,793</b>
<i>OTHER FINANCING USES:</i>					
Grants/Other	9,573	5,551	-	-	-
Building, Vehicles, Equipment	119,858	53,704	59,602	415,620	21,328
I/S Charges to be Allocated	-	-	-	-	-
Construction - Traffic Control	41,664	-	15,000	15,000	-
<b>Subtotal Other Financing Uses</b>	<b>\$171,095</b>	<b>\$59,256</b>	<b>\$74,602</b>	<b>\$430,620</b>	<b>\$21,328</b>
<b>Total Revenues and Other Sources</b>	<b>\$2,202,118</b>	<b>\$2,382,943</b>	<b>\$2,439,541</b>	<b>\$2,829,060</b>	<b>\$1,746,716</b>
<b>Total Expenditures and other Uses</b>	<b>\$2,256,588</b>	<b>\$2,394,248</b>	<b>\$2,439,542</b>	<b>\$2,829,060</b>	<b>\$1,746,716</b>
<b>Beginning Fund Balance:</b>	<b>\$65,775</b>	<b>\$11,305</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$11,305</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 102 REAL ESTATE EXCISE TAX</b>					
<i>REVENUES:</i>					
Real Estate Excise Tax	2,453,402	2,695,355	1,700,000	2,250,000	2,045,380
Interest Earnings	4,606	14,061	-	-	6,036
<b>Total Revenue</b>	<b>\$2,458,007</b>	<b>\$2,709,416</b>	<b>\$1,700,000</b>	<b>\$2,250,000</b>	<b>\$2,051,417</b>
<i>EXPENDITURES:</i>					
Transfer Out - Fund 106 Public Art	27,791	-	-	-	-
Transfer Out - Fund 201 GO Bond Debt Service	-	-	184,000	164,000	-
Transfer Out - Fund 301 Parks CIP	525,255	358,525	1,443,130	1,443,130	1,443,130
Transfer Out - Fund 302 Transportation CIP	1,833,824	2,592,298	155,870	1,304,031	605,870
<b>Total Expenditures</b>	<b>\$2,386,870</b>	<b>\$2,950,823</b>	<b>\$1,783,000</b>	<b>\$2,911,161</b>	<b>\$2,049,000</b>
<b>Beginning Fund Balance:</b>	<b>\$879,686</b>	<b>\$950,823</b>	<b>\$83,000</b>	<b>\$709,416</b>	<b>\$709,416</b>
<b>Ending Fund Balance:</b>	<b>\$950,823</b>	<b>\$709,416</b>	<b>\$0</b>	<b>\$48,255</b>	<b>\$711,833</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 103 LAKEWOOD TRANSPORTATION BENEFIT DISTRICT</b>					
<i>REVENUES:</i>					
\$20 Vehicle License Fee (Net of State Admin Fee)	822,764	835,710	814,000	814,000	645,201
Interest Earnings	1,810	3,906	-	-	3,011
<b>Total Revenue</b>	<b>\$824,574</b>	<b>\$839,617</b>	<b>\$814,000</b>	<b>\$814,000</b>	<b>\$648,212</b>
<i>EXPENDITURES:</i>					
Audit	1,955	-	-	-	-
Transfer to Fund 302 Transportation Capital	777,500	841,797	814,000	923,000	789,537
<b>Total Expenditures</b>	<b>\$779,455</b>	<b>\$841,797</b>	<b>\$814,000</b>	<b>\$923,000</b>	<b>\$789,537</b>
<b>Beginning Fund Balance:</b>	<b>\$98,387</b>	<b>\$143,506</b>	<b>\$0</b>	<b>\$141,325</b>	<b>\$141,325</b>
<b>Ending Fund Balance:</b>	<b>\$143,506</b>	<b>\$141,325</b>	<b>\$0</b>	<b>\$32,325</b>	<b>\$0</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 104 HOTEL/MOTEL LODGING TAX</b>					
<i>REVENUES:</i>					
Special Hotel/Motel Lodging Tax (5%)	\$544,428	\$767,251	\$571,429	\$642,829	\$599,446
Transient Rental income Tax (2%)	217,771	288,084	228,571	257,171	248,202
Interest Earnings	13,389	22,883	-	-	17,591
<b>Total Revenues</b>	<b>\$775,589</b>	<b>\$1,078,218</b>	<b>\$800,000</b>	<b>\$900,000</b>	<b>\$865,238</b>
<i>EXPENDITURES:</i>					
Administration	-	-	-	-	-
Lodging Tax Programs	472,508	470,793	1,049,220	559,350	427,948
Lodging Tax Programs-Transfer Out to Fund 301 Parks CIP	237,049	955,461	-	489,870	128,409
<b>Total Expenditures</b>	<b>\$709,557</b>	<b>\$1,426,254</b>	<b>\$1,049,220</b>	<b>\$1,049,220</b>	<b>\$556,357</b>
<b>Beginning Fund Balance:</b>	<b>\$1,447,208</b>	<b>\$1,513,240</b>	<b>\$1,049,220</b>	<b>\$1,165,206</b>	<b>\$1,165,206</b>
<b>Ending Fund Balance (earmarked for next year's grant awards)</b>	<b>\$1,513,240</b>	<b>\$1,165,206</b>	<b>\$800,000</b>	<b>\$1,015,986</b>	<b>\$1,474,088</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 105 PROPERTY ABATEMENT &amp; RENTAL HOUSING SAFETY PROGRAM</b>					
<i>REVENUES:</i>					
<i>Abatement Program:</i>					
Abatement Charges	56,633	257,467	63,000	107,500	60,510
Interest Earnings	10,489	35,430	22,000	17,500	14,727
Judgments & Settlements/Other Misc	983	-	-	-	3,625
Transfer In - Fund 001 General	125,000	250,000	60,000	60,000	60,000
<i>Rental Housing Safety Program:</i>					
Transfer In - Fund 001 General	50,000	-	25,000	25,000	25,000
Rental Housing Safety Program Fees	96,245	59,911	168,600	168,600	158,297
<b>Total Revenues</b>	<b>\$339,349</b>	<b>\$602,808</b>	<b>\$338,600</b>	<b>\$378,600</b>	<b>\$322,159</b>
<i>EXPENDITURES:</i>					
Abatement	186,174	221,716	145,001	649,311	82,053
Rental Housing Safety Program	41,780	159,809	193,602	198,169	152,919
<b>Total Expenditures</b>	<b>\$227,954</b>	<b>\$381,525</b>	<b>\$338,603</b>	<b>\$847,480</b>	<b>\$234,972</b>
<b>Beginning Fund Balance:</b>	<b>\$136,201</b>	<b>\$247,597</b>	<b>\$0</b>	<b>\$468,879</b>	<b>\$468,879</b>
<b>Ending Fund Balance:</b>	<b>\$247,597</b>	<b>\$468,879</b>	<b>\$0</b>	<b>\$0</b>	<b>\$556,066</b>
Abatement	\$143,132	\$464,312	\$0	\$0	\$521,121
Rental Housing Safety Program	\$104,465	\$4,567	\$0	\$0	\$34,945

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 106 PUBLIC ART</b>					
<i>REVENUES:</i>					
Interest Earnings	322	348	-	-	546
Facility Rentals	15,000	24,000	15,000	15,000	9,000
Donations/Contributions	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	100,000	100,000
Transfer In - Fund 102 REET	27,791	-	-	-	-
<b>Total Revenues</b>	<b>\$43,113</b>	<b>\$24,348</b>	<b>\$15,000</b>	<b>\$115,000</b>	<b>\$109,546</b>
<i>EXPENDITURES:</i>					
Arts Commission Programs	723	610	-	-	-
Public Art	62,000	18,450	15,000	139,886	1,500
<b>Total Expenditures</b>	<b>\$62,723</b>	<b>\$19,061</b>	<b>\$15,000</b>	<b>\$139,886</b>	<b>\$1,500</b>
<b>Beginning Fund Balance:</b>	<b>\$39,207</b>	<b>\$19,597</b>	<b>\$0</b>	<b>\$24,885</b>	<b>\$24,885</b>
<b>Ending Fund Balance:</b>	<b>\$19,597</b>	<b>\$24,885</b>	<b>\$0</b>	<b>\$0</b>	<b>\$132,931</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 180 NARCOTICS SEIZURE</b>					
<i>REVENUES:</i>					
Forfeitures	116,037	172,938	60,500	60,500	23,102
Law Enforcement Contracts	8,924	27,557	-	27,343	23,041
Interest Earnings	3,218	4,712	-	-	4,836
<b>Total Revenues</b>	<b>\$128,179</b>	<b>\$205,207</b>	<b>\$60,500</b>	<b>\$87,843</b>	<b>\$50,979</b>
<i>EXPENDITURES:</i>					
Investigations /Predictive Policing	207,600	154,707	60,500	404,204	151,685
Capital Purchases	-	18,901	-	-	-
<b>Total Expenditures</b>	<b>\$207,600</b>	<b>\$173,608</b>	<b>\$60,500</b>	<b>\$404,204</b>	<b>\$151,685</b>
<b>Beginning Fund Balance:</b>	<b>\$364,183</b>	<b>\$284,762</b>	<b>\$0</b>	<b>\$316,361</b>	<b>\$316,361</b>
<b>Ending Fund Balance:</b>	<b>\$284,762</b>	<b>\$316,361</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,655</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 181 FELONY SEIZURE</b>					
<i>REVENUES:</i>					
Forfeitures	26,147	30,841	-	6,035	6,036
<b>Total Revenues</b>	<b>\$26,147</b>	<b>\$30,841</b>	<b>\$0</b>	<b>\$6,035</b>	<b>\$6,036</b>
<i>EXPENDITURES:</i>					
Investigations/Predictive Policing	124,545	61,160	-	21,080	18,424
Capital Purchases	2,644	-	-	-	-
Transfer to Fund 501 Fleet & Equipment	48,519		-	-	-
<b>Total Expenditures</b>	<b>\$175,708</b>	<b>\$61,160</b>	<b>\$0</b>	<b>\$21,080</b>	<b>\$18,424</b>
<b>Beginning Fund Balance:</b>	<b>\$194,924</b>	<b>\$45,363</b>	<b>\$0</b>	<b>\$15,044</b>	<b>\$15,044</b>
<b>Ending Fund Balance:</b>	<b>\$45,363</b>	<b>\$15,044</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,656</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 182 FEDERAL SEIZURE</b>					
<i>REVENUES:</i>					
Forfeitures	-	736	9,600	9,600	159,733
Interest Earnings	328	0	-	-	-
<b>Total Revenues</b>	<b>\$328</b>	<b>\$736</b>	<b>\$9,600</b>	<b>\$9,600</b>	<b>\$159,733</b>
<i>EXPENDITURES:</i>					
Crime Prevention	117,945	3,096	9,600	9,600	757
Capital	10,469	-	-	-	-
<b>Total Expenditures</b>	<b>\$128,414</b>	<b>\$3,096</b>	<b>\$9,600</b>	<b>\$9,600</b>	<b>\$757</b>
<b>Beginning Fund Balance:</b>	<b>\$130,446</b>	<b>\$2,360</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$2,360</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$158,975</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 190 CDBG</b>					
<i>REVENUES:</i>					
Grants	996,540	548,832	565,000	2,387,863	760,536
Section 108 Loan Proceeds	141,000	-	-	-	-
<b>Total Revenues</b>	<b>\$1,137,540</b>	<b>\$548,832</b>	<b>\$565,000</b>	<b>\$2,387,863</b>	<b>\$760,540</b>
<i>EXPENDITURES:</i>					
Grants	431,704	384,460	315,000	1,952,318	315,649
Section 108 Loan Repayment	-	49,311	-	-	-
Transfer Out - Fund 302 Transportation	693,751	112,997	250,000	489,461	478,956
<b>Total Expenditures</b>	<b>\$1,125,455</b>	<b>\$546,768</b>	<b>\$565,000</b>	<b>\$2,441,779</b>	<b>\$794,605</b>
<b>Beginning Fund Balance:</b>	<b>\$1,379,633</b>	<b>\$1,391,718</b>	<b>\$0</b>	<b>\$1,393,781</b>	<b>\$1,393,781</b>
<b>Ending Fund Balance:</b>	<b>\$1,391,718</b>	<b>\$1,393,781</b>	<b>\$0</b>	<b>\$1,339,866</b>	<b>\$1,359,716</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM</b>					
<i>REVENUES:</i>					
Grant-NSP 1	40,518	-	-	-	-
Abatement Charges	53,687	36,982	4,500	70,000	-
Abatement Interest	12,831	4,721	4,000	5,000	-
<b>Total Revenues</b>	<b>\$107,036</b>	<b>\$41,703</b>	<b>\$8,500</b>	<b>\$75,000</b>	<b>\$0</b>
<i>EXPENDITURES:</i>					
Grant-NSP 1	144,251	58,540	8,500	163,632	1,977
<b>Total Expenditures</b>	<b>\$144,251</b>	<b>\$58,540</b>	<b>\$8,500</b>	<b>\$163,632</b>	<b>\$1,977</b>
<b>Beginning Fund Balance:</b>	<b>\$142,684</b>	<b>\$105,469</b>	<b>\$0</b>	<b>\$88,632</b>	<b>\$88,632</b>
<b>Ending Fund Balance:</b>	<b>\$105,469</b>	<b>\$88,632</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,655</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 192 SSMCP (SOUTH SOUND MILITARY COMMUNITIES PARTNERSHIP)</b>					
<i>REVENUES:</i>					
Grants	127,421	1,464,107	-	7,641,625	142,195
Partner Participation	181,850	182,510	227,100	180,100	182,850
Misc/Other	-	336	-	-	-
Transfer In From Fund 001 General	50,000	50,000	50,000	50,000	50,000
<b>Total Revenues</b>	<b>\$359,271</b>	<b>\$1,696,953</b>	<b>\$277,100</b>	<b>\$7,871,725</b>	<b>\$375,045</b>
<i>EXPENDITURES:</i>					
OEA/SSMCP	340,517	1,717,761	277,099	7,900,312	334,692
<b>Total Expenditures</b>	<b>\$340,517</b>	<b>\$1,717,761</b>	<b>\$277,099</b>	<b>\$7,900,312</b>	<b>\$334,692</b>
<b>Beginning Fund Balance:</b>	<b>\$75,754</b>	<b>\$94,508</b>	<b>\$0</b>	<b>\$73,700</b>	<b>\$73,700</b>
<b>Ending Fund Balance:</b>	<b>\$94,508</b>	<b>\$73,700</b>	<b>\$1</b>	<b>\$45,113</b>	<b>\$114,053</b>



	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 195 PUBLIC SAFETY GRANTS</b>					
<i>REVENUES:</i>					
Grants	100,779	133,427	105,306	434,544	205,409
<b>Total Revenues</b>	<b>\$100,779</b>	<b>\$133,427</b>	<b>\$105,306</b>	<b>\$434,544</b>	<b>\$205,409</b>
<i>EXPENDITURES:</i>					
Grants	99,859	133,427	105,306	434,544	205,410
<b>Total Expenditures</b>	<b>\$99,859</b>	<b>\$133,427</b>	<b>\$105,306</b>	<b>\$434,544</b>	<b>\$205,410</b>
<b>Beginning Fund Balance:</b>	<b>(\$920)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE</b>					
<i>REVENUES:</i>					
Local Sales & Use Tax	-	-	-	-	-
Transfer-In From Fund 001 General	398,282	398,847	442,206	442,206	226,799
Transfer-In From Fund 102 REET	-	-	184,000	164,000	-
<b>Total Revenues</b>	<b>\$398,282</b>	<b>\$398,847</b>	<b>\$626,206</b>	<b>\$606,206</b>	<b>\$226,799</b>
<i>EXPENDITURES:</i>					
Principal & Interest - 59th Avenue	77,000	77,000	77,000	77,000	77,000
Principal & Interest - Police Station - 2009/2016	129,310	129,750	-	-	-
Principal & Interest - Police Station - 2016 LTGO	36,947	36,947	210,181	210,181	18,474
Principal & Interest - LOCAL LED Streetlight	155,025	155,150	155,025	155,025	131,325
Principle & Interest - Transportation CIP Bond	-	-	184,000	164,000	-
<b>Total Expenditures</b>	<b>\$398,282</b>	<b>\$398,847</b>	<b>\$626,206</b>	<b>\$606,206</b>	<b>\$226,799</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE</b>					
<i>REVENUES:</i>					
Interest	(1,421)	541	-	-	1,248
Assessments	202,595	255,548	197,600	174,251	133,136
<b>Total Revenues</b>	<b>\$201,175</b>	<b>\$256,089</b>	<b>\$197,600</b>	<b>\$174,251</b>	<b>\$134,384</b>
<i>EXPENDITURES:</i>					
Principal & Interest-Combined LID 1101/1103	210,454	122,233	124,400	173,684	722
Principal & Interest - LID 1108	73,837	71,065	73,200	68,293	-
<b>Total Expenditures</b>	<b>\$284,291</b>	<b>\$193,298</b>	<b>\$197,600</b>	<b>\$241,977</b>	<b>\$722</b>
<b>Beginning Fund Balance:</b>	<b>\$88,051</b>	<b>\$4,935</b>	<b>\$0</b>	<b>\$67,726</b>	<b>\$67,726</b>
<b>Ending Fund Balance:</b>	<b>\$4,935</b>	<b>\$67,726</b>	<b>\$0</b>	<b>\$0</b>	<b>\$201,388</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 204 SEWER PROJECT DEBT SERVICE</b>					
<i>REVENUES:</i>					
Sewer Charges (4.75% Sewer Surcharge)	708,949	673,891	745,000	745,000	629,642
Interest Earnings/Other	12,929	15,110	26,629	26,629	16,958
Sanitary Side Sewer Connection Home Loan Repayment	45,746	14,434	-	-	5,778
<b>Total Revenues</b>	<b>\$767,623</b>	<b>\$703,436</b>	<b>\$771,629</b>	<b>\$771,629</b>	<b>\$652,378</b>
<i>EXPENDITURES:</i>					
Principal & Interest	454,406	487,491	485,022	485,022	485,023
Transfer To Fund 311 Sewer Capital	400,000	68,995	987,000	987,000	629,642
<b>Total Expenditures</b>	<b>\$854,406</b>	<b>\$556,486</b>	<b>\$1,472,022</b>	<b>\$1,472,022</b>	<b>\$1,114,664</b>
<b>Beginning Fund Balance:</b>	<b>\$880,285</b>	<b>\$793,502</b>	<b>\$991,245</b>	<b>\$940,452</b>	<b>\$940,452</b>
<b>Ending Fund Balance:</b>	<b>\$793,502</b>	<b>\$940,452</b>	<b>\$290,852</b>	<b>\$240,059</b>	<b>\$478,166</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE</b>					
<i>REVENUES:</i>					
Interest Earnings	1,186	2,760	-	-	2,040
<b>Total Revenues</b>	<b>\$1,186</b>	<b>\$2,760</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,040</b>
<i>EXPENDITURES:</i>					
Transfer Out - Fund 001 General	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$125,742</b>	<b>\$126,928</b>	<b>\$127,047</b>	<b>\$129,688</b>	<b>\$129,688</b>
<b>Ending Fund Balance:</b>	<b>\$126,928</b>	<b>\$129,688</b>	<b>\$127,047</b>	<b>\$129,688</b>	<b>\$131,728</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 301 PARKS CAPITAL</b>					
<i>REVENUES:</i>					
Grants	518,674	25,000	537,000	3,449,700	656,135
Interest Earnings	5,474	12,988	-	-	25,710
Contributions/Donations/Utility & Developers	100,250	162,250	5,000	105,000	188,974
Proceeds from Sale of Land	404,474	-	-	-	-
Transfer In From Fund 001 General	657,125	945,684	80,000	499,300	105,000
Transfer In From Fund 102 REET	525,255	358,525	1,443,130	1,443,130	1,443,130
Transfer In From Fund 104 Hotel/Motel Lodging Tax	237,049	955,461	489,870	489,870	128,409
Transfer In From Fund 302 Transportation CIP	-	-	-	5,087	2,420
Transfer In From Fund 401 Surface Water Mgmt	41,586	248,150	50,000	237,814	77,585
Transfer In - Fund 502 Property Management	-	-	-	50,000	-
<b>Total Revenues</b>	<b>\$2,489,886</b>	<b>\$2,708,058</b>	<b>2,605,000</b>	<b>\$6,279,901</b>	<b>\$2,627,363</b>
<i>EXPENDITURES:</i>					
Capital	1,733,444	2,208,952	1,725,000	7,095,871	1,704,657
<b>Total Expenditures</b>	<b>\$1,733,444</b>	<b>\$2,208,952</b>	<b>\$1,725,000</b>	<b>\$7,095,871</b>	<b>\$1,704,657</b>
<b>Beginning Fund Balance:</b>	<b>\$236,976</b>	<b>\$993,419</b>	<b>\$0</b>	<b>\$1,492,525</b>	<b>\$1,492,525</b>
<b>Ending Fund Balance:</b>	<b>\$993,419</b>	<b>\$1,492,525</b>	<b>\$880,000</b>	<b>\$676,555</b>	<b>\$2,415,231</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 302 TRANSPORTATION CAPITAL PROJECT</b>					
<i>REVENUES:</i>					
Motor Vehicle Excise Tax	356,029	351,274	350,000	350,000	258,532
State Transportation Package - Multi-Modal Distribution	61,819	83,416	82,400	82,400	61,623
State Transportation Package - Increased Gas Tax	54,092	72,990	72,300	72,300	53,921
Traffic Mitigation Fees			-	-	103,505
Pavement Degradation Fees			-		32,668
Grants	5,698,373	7,837,710	810,000	4,385,683	1,011,935
Contributions from Utilities/Developers/Partners	337,005	23,013	-	86,720	70,360
Proceeds from Sale of Asset/Street Vacation	1,000	40,102	-	-	200,000
Interest/Other	12,973	28,074	-	-	102,510
Interfund Loan From Fleet & Equipment Reserves	505,778	374,426	-	880,204	-
GO Bond Proceeds	-	-	5,000,000	5,000,000	8,055,905
Transfer In - Fund 001 General	602,715	1,045,635	700,000	983,797	789,865
Transfer In - Fund 102 REET	1,833,824	2,592,298	155,870	1,304,031	605,870
Transfer In - Fund 103 TBD	777,500	841,797	814,000	923,000	789,537
Transfer In - Fund 190 CDBG	693,751	112,997	250,000	624,461	478,956
Transfer In - Fund 401 SWM	666,365	1,451,101	614,000	1,084,492	297,725
<b>Total Revenues</b>	<b>\$11,601,224</b>	<b>\$14,854,833</b>	<b>\$8,848,570</b>	<b>\$15,777,088</b>	<b>\$12,912,913</b>
<i>EXPENDITURES:</i>					
Capital Projects	12,098,080	13,820,382	6,655,000	14,731,591	5,978,566
Transfer Out - Fund 301 Parks CIP	-	20,409	-	5,087	2,420
Intefund Loan Repayment	-	-	-	880,204	-
<b>Total Expenditures</b>	<b>\$12,098,080</b>	<b>\$13,840,791</b>	<b>\$6,655,000</b>	<b>\$15,616,882</b>	<b>\$6,035,494</b>
<b>Beginning Fund Balance:</b>	<b>\$3,026,240</b>	<b>\$2,529,384</b>	<b>\$300,000</b>	<b>\$3,543,426</b>	<b>\$3,543,426</b>
<b>Ending Fund Balance:</b>	<b>\$2,529,384</b>	<b>\$3,543,426</b>	<b>\$2,493,570</b>	<b>\$3,703,632</b>	<b>\$10,420,845</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 311 SEWER CAPITAL PROJECT</b>					
<i>REVENUES:</i>					
Grants	50,000	-	-	525,000	-
Sewer Availability Charge	-		145,000	145,000	184,096
Interest Earnings	(360)	3,290	-	-	15,043
Proceeds from Lien	-	-	-	-	1,346
Transfer In Fund 204 Sewer Project Debt (Sewer Surcharge 4:	400,000	68,995	987,000	987,000	629,642
Transfer In Fund 312 Sanitary Sewer Connection Capital	-	35,000	712,390	815,484	815,483
<b>Total Revenues</b>	<b>\$449,640</b>	<b>\$107,285</b>	<b>\$1,844,390</b>	<b>\$2,472,484</b>	<b>\$1,645,611</b>
<i>EXPENDITURES:</i>					
Capital/Administration	387,104	40,775	1,174,000	1,262,276	559,072
<b>Total Expenditures</b>	<b>\$387,104</b>	<b>\$40,775</b>	<b>\$1,174,000</b>	<b>\$1,262,276</b>	<b>\$559,072</b>
<b>Beginning Fund Balance:</b>	<b>(\$10,821)</b>	<b>\$51,716</b>	<b>\$28,239</b>	<b>\$118,225</b>	<b>\$118,225</b>
<b>Ending Fund Balance:</b>	<b>\$51,716</b>	<b>\$118,225</b>	<b>\$698,629</b>	<b>\$1,328,433</b>	<b>\$1,204,764</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 312 SANITARY SEWER CONNECTION CAPITAL</b>					
<i>REVENUES:</i>					
Sewer Availability Charge	175,881	211,609	-	-	-
Interest Earnings	6,152	10,479	-	-	-
Proceeds From Lien	1,354	2,410	-	-	-
<b>Total Revenues</b>	<b>\$183,388</b>	<b>\$224,498</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>EXPENDITURES:</i>					
Capital & Administration	34,619	25,594	-	-	-
Transfer To Fund 311 Sewer Capital Project	-	35,000	712,390	815,484	815,483
<b>Total Expenditures</b>	<b>\$34,619</b>	<b>\$60,594</b>	<b>\$712,390</b>	<b>\$815,484</b>	<b>\$815,483</b>
<b>Beginning Fund Balance:</b>	<b>\$502,810</b>	<b>\$651,579</b>	<b>\$712,390</b>	<b>\$815,484</b>	<b>\$815,484</b>
<b>Ending Fund Balance:</b>	<b>\$651,579</b>	<b>\$815,484</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 401 SURFACE WATER MANAGEMENT</b>					
<i>REVENUES:</i>					
Storm Drainage Fees & Charges	2,721,733	2,735,663	3,726,200	3,826,200	2,380,687
Site Development Permit Fee	39,534	55,968	30,000	43,000	40,968
Interest Earnings	46,966	66,762	21,600	21,600	60,122
<b>Subtotal Operating Revenues</b>	<b>\$2,808,232</b>	<b>\$2,858,394</b>	<b>\$3,777,800</b>	<b>\$3,890,800</b>	<b>\$2,481,776</b>
<i>EXPENDITURES:</i>					
Engineering Services	1,217,665	1,219,515	1,832,744	1,832,745	1,026,730
Operations & Maintenance	766,787	596,460	856,300	856,300	530,571
Transfer to Fund 001 General Admin Support	284,700	284,700	284,700	284,700	213,525
<b>Subtotal Operating Expenditures</b>	<b>\$2,269,152</b>	<b>\$2,100,675</b>	<b>\$2,973,744</b>	<b>\$2,973,745</b>	<b>\$1,770,825</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$539,080</b>	<b>\$757,718</b>	<b>\$804,056</b>	<b>\$917,055</b>	<b>\$710,951</b>
<i>OTHER FINANCING SOURCES:</i>					
Grants/Contributions	138,015	49,226	-	50,000	-
American Lake Management District	-	-	-	104,084	91,417
Flood Control Opportunity Fund	-	-	-	280,000	-
<b>Subtotal Other Financing Sources</b>	<b>\$138,015</b>	<b>\$49,226</b>	<b>\$0</b>	<b>\$434,084</b>	<b>\$91,417</b>
<i>OTHER FINANCING USES:</i>					
Capital/1-Time	726,559	197,129	216,252	979,703	193,618
American Lake Management District	-	-	-	131,000	121,547
Transfer to Fund 301 Parks CIP	41,586	248,150	50,000	237,814	80,005
Transfer to Fund 302 Transportation Capital	666,365	1,451,101	614,000	1,084,492	295,305
<b>Subtotal Other Financing Uses</b>	<b>\$1,434,510</b>	<b>\$1,896,381</b>	<b>\$880,252</b>	<b>\$2,433,009</b>	<b>\$690,476</b>
<b>Total Revenues and Other Sources</b>	<b>\$2,946,247</b>	<b>\$2,907,620</b>	<b>\$3,777,800</b>	<b>\$4,324,884</b>	<b>\$2,573,193</b>
<b>Total Expenditures and other Uses</b>	<b>\$3,703,663</b>	<b>\$3,997,056</b>	<b>\$3,853,996</b>	<b>\$5,406,754</b>	<b>\$2,461,301</b>
<b>Beginning Fund Balance:</b>	<b>\$5,447,023</b>	<b>\$4,689,608</b>	<b>\$2,155,074</b>	<b>\$3,600,172</b>	<b>\$3,600,172</b>
<b>Ending Fund Balance:</b>	<b>\$4,689,608</b>	<b>\$3,600,172</b>	<b>\$2,078,878</b>	<b>\$2,518,302</b>	<b>\$3,712,064</b>
Ending Fund Balance as a % of Operating Rev/Exp	167.0%	126.0%	55.0%	64.7%	149.6%
17% Operating Reserves (of operating revenues)	\$477,399	\$485,927	n/a	n/a	n/a
33% Operating Reserves (of operating expenditures)	n/a	n/a	\$981,336	\$981,336	\$981,336
1% Capital Reserves	n/a	n/a	\$478,940	\$458,330	\$458,330
American Lake Management District	\$0	\$0	\$0	-\$26,916	-\$30,131
Unreserved / (Shortfall):	\$4,212,208	\$3,114,245	\$618,602	\$1,105,552	\$2,302,528



	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 501 FLEET &amp; EQUIPMENT</b>					
<i>OPERATING REVENUES:</i>					
M&O Revenue	649,107	691,737	740,720	740,720	489,067
Interest Earnings	29,379	61,399	15,000	15,000	56,371
<b>Total Revenues</b>	<b>\$678,487</b>	<b>\$753,136</b>	<b>\$755,720</b>	<b>\$755,720</b>	<b>\$545,438</b>
<i>OPERATING EXPENDITURES:</i>					
Fuel/Gasoline	317,678	348,588	424,150	424,150	219,501
Other Supplies	18,195	12,045	3,990	3,990	14,629
Repairs & Maintenance	342,474	388,376	327,580	327,580	315,009
Other Services & Charges	140	2,564	-	-	6,349
Intergovernmental	-	1,563	-	-	-
<b>Total Expenditures</b>	<b>\$678,487</b>	<b>\$753,136</b>	<b>\$755,720</b>	<b>\$755,720</b>	<b>\$555,488</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$10,049)</b>
<i>OTHER FINANCING SOURCES:</i>					
Interfund Loan (Fund 302 LID Interim Financing)	-	-	-	880,204	-
Replacement Reserves Collections	831,415	942,870	805,481	805,481	604,111
Capital Contribution	79,941	-	127,320	127,320	-
Proceeds From Sale of Assets	29,175	52,500	-	-	10,049
Transfer In from Fund 181 Felony Seizure	48,519	-	-	-	-
Transfer In From Fund 504 Risk Management	4,395	-	-	81,184	-
<b>Total Other Financing Sources</b>	<b>\$993,445</b>	<b>\$995,370</b>	<b>\$932,801</b>	<b>\$1,894,189</b>	<b>\$614,160</b>
<i>OTHER FINANCING USES:</i>					
Fleet & Equipment New & Replacement	965,660	722,714	905,000	1,106,779	884,233
Interfund Loan To Fund 302 LID Interim Financing	505,778	374,426	-	-	-
Transfer to Fund 001 General	96,050	16,000	-	-	-
<b>Total Other Financing Uses</b>	<b>\$1,567,488</b>	<b>\$1,113,140</b>	<b>\$905,000</b>	<b>\$1,106,779</b>	<b>\$884,233</b>
<b>Total Revenues</b>	<b>\$1,671,932</b>	<b>\$1,748,506</b>	<b>\$1,688,521</b>	<b>\$2,649,909</b>	<b>\$1,159,598</b>
<b>Total Expenditures</b>	<b>\$2,245,975</b>	<b>\$1,866,277</b>	<b>\$1,660,720</b>	<b>\$1,862,499</b>	<b>\$1,439,720</b>
<b>Beginning Fund Balance:</b>	<b>\$4,527,589</b>	<b>\$3,953,548</b>	<b>\$4,787,279</b>	<b>\$3,835,778</b>	<b>\$3,835,778</b>
<b>Ending Fund Balance:</b>	<b>\$3,953,546</b>	<b>\$3,835,778</b>	<b>\$4,815,080</b>	<b>\$4,623,188</b>	<b>\$3,555,656</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 502 PROPERTY MANAGEMENT</b>					
<i>OPERATING REVENUES:</i>					
M&O Revenue	718,379	677,621	677,111	677,111	468,420
Interest Earnings	2,731	10,536	-	-	7,699
<b>Total Operating Revenues</b>	<b>\$ 721,111</b>	<b>\$ 688,157</b>	<b>\$ 677,111</b>	<b>\$ 677,111</b>	<b>\$ 476,119</b>
<i>OPERATING EXPENDITURES:</i>					
City Hall Facility	397,455	366,268	369,505	369,505	233,961
Police Station	259,006	259,803	239,249	239,249	202,470
Parking Facilities/Light Rail	61,185	62,086	68,357	68,357	39,687
<b>Total Operating Expenditures</b>	<b>\$ 717,646</b>	<b>\$ 688,157</b>	<b>\$ 677,111</b>	<b>\$ 677,111</b>	<b>\$ 476,119</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>\$ 3,464</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>
<i>OTHER FINANCING SOURCES:</i>					
Replacement Reserve Collections / Other 1-Time	100,000	100,000	100,000	136,500	130,074
<b>Total Other Financing Sources</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 136,500</b>	<b>\$ 130,074</b>
<i>OTHER FINANCING USES:</i>					
Capital/1-Time/6-Year Property Management Plan	44,633	43,761	68,000	277,411	63,354
<b>Total Other Financing Uses</b>	<b>\$ 44,633</b>	<b>\$ 43,761</b>	<b>\$ 68,000</b>	<b>\$ 277,411</b>	<b>\$ 63,354</b>
<b>Total Revenues</b>	<b>\$ 821,111</b>	<b>\$ 788,157</b>	<b>\$ 777,111</b>	<b>\$ 813,611</b>	<b>\$ 606,193</b>
<b>Total Expenditures</b>	<b>\$ 762,279</b>	<b>\$ 731,918</b>	<b>\$ 745,111</b>	<b>\$ 954,522</b>	<b>\$ 539,473</b>
<b>Beginning Fund Balance:</b>	<b>\$378,068</b>	<b>\$436,900</b>	<b>\$316,436</b>	<b>\$493,139</b>	<b>\$493,139</b>
<b>Ending Fund Balance:</b>	<b>\$436,900</b>	<b>\$493,139</b>	<b>\$348,436</b>	<b>\$352,228</b>	<b>\$559,859</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 503 INFORMATION TECHNOLOGY</b>					
<i>REVENUES:</i>					
M&O Revenue	1,090,858	1,218,422	1,597,212	1,597,212	856,430
Misc/Interest/Other	0	1,002	-	-	1,812
<b>Total Operating Revenues</b>	<b>\$ 1,090,858</b>	<b>\$ 1,219,424</b>	<b>\$ 1,597,212</b>	<b>\$ 1,597,212</b>	<b>\$ 858,242</b>
<i>EXPENDITURES:</i>					
Personnel	494,918	521,877	546,982	546,982	410,803
Supplies	44,135	134,355	174,520	174,520	21,946
Services & Charges	551,805	563,192	875,710	875,710	425,493
<b>Total Operating Expenditures</b>	<b>\$1,090,858</b>	<b>\$1,219,424</b>	<b>\$1,597,212</b>	<b>\$1,597,212</b>	<b>\$858,242</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING SOURCES:</i>					
Replacement Reserve Collection	22,500	47,500	66,844	66,844	50,133
Capital Contrib & Other 1-Time /6-Year Strategic Plan	653,007	402,720	318,750	1,217,611	489,799
<b>Total Other Financing Sources</b>	<b>\$675,507</b>	<b>\$450,220</b>	<b>\$385,594</b>	<b>\$1,284,455</b>	<b>\$539,932</b>
<i>OTHER FINANCING USES:</i>					
One-Time/Capital	653,005	402,720	318,750	1,217,611	489,799
<b>Total Other Financing Uses</b>	<b>\$653,005</b>	<b>\$402,720</b>	<b>\$318,750</b>	<b>\$1,217,611</b>	<b>\$489,799</b>
<b>Total Revenues</b>	<b>\$1,766,365</b>	<b>\$1,669,644</b>	<b>\$1,982,806</b>	<b>\$2,881,667</b>	<b>\$1,398,174</b>
<b>Total Expenditures</b>	<b>\$1,743,863</b>	<b>\$1,622,144</b>	<b>\$1,915,962</b>	<b>\$2,814,823</b>	<b>\$1,348,041</b>
<b>Beginning Fund Balance:</b>	<b>\$20,000</b>	<b>\$42,500</b>	<b>\$65,000</b>	<b>\$90,000</b>	<b>\$90,000</b>
<b>Ending Fund Balance:</b>	<b>\$42,500</b>	<b>\$90,000</b>	<b>\$131,844</b>	<b>\$156,844</b>	<b>\$140,133</b>

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
<b>FUND 504 RISK MANAGEMENT</b>					
<i>REVENUES:</i>					
M&O Revenue	1,064,277	2,297,703	1,434,659	1,434,659	1,510,087
AWC Retro Refund	-	-	-	5,000	-
Interest/Miscellaneous	(686)	94	-	-	-
Insurance Proceeds/3rd Party Recoveries	207,728	120,648	150,000	531,184	175,508
<b>Total Revenues</b>	<b>\$1,271,319</b>	<b>\$2,418,445</b>	<b>\$1,584,659</b>	<b>\$1,970,843</b>	<b>\$1,685,594</b>
<i>EXPENDITURES:</i>					
Safety Program	1,790	4,696	3,980	3,980	2,478
AWC Retro Program	30,462	33,911	24,000	24,000	35,792
WCIA Assessment	1,055,879	1,169,200	1,406,679	1,411,679	1,411,230
Claims/Judgments & Settlements	183,189	1,210,638	150,000	450,000	126,226
<b>Total Expenditures</b>	<b>\$1,271,319</b>	<b>\$2,418,445</b>	<b>\$1,584,659</b>	<b>\$1,889,659</b>	<b>\$1,575,727</b>
<i>OTHER FINANCING SOURCES:</i>					
Capital Contribution/1-Time M&O	\$154,588	-	-	-	-
<b>Total Other Financing Sources</b>	<b>\$154,588</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING USES:</i>					
One-Time/Capital	150,193	-	-	-	-
Transfer To Fund 501 Fleet & Equipment	4,395	-	-	81,184	-
<b>Total Other Financing Uses</b>	<b>\$154,588</b>	<b>\$0</b>	<b>\$0</b>	<b>\$81,184</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$1,425,907</b>	<b>\$2,418,445</b>	<b>\$1,584,659</b>	<b>\$1,970,843</b>	<b>\$1,685,594</b>
<b>Total Expenditures</b>	<b>\$1,425,907</b>	<b>\$2,418,445</b>	<b>\$1,584,659</b>	<b>\$1,970,843</b>	<b>\$1,575,727</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$109,868</b>

**Caseloads of the Courts of Washington**  
**State-Wide Court Activity Trends by Type of Case - 2013 to 2017**

	2013	2014	% Chg	2015	% Chg	2016	% Chg	2017	% Chg
<b>CASE FILINGS (EXCEPT PARKING)</b>									
Traffic Infractions	867,880	824,732	-5 %	810,635	-1.7 %	715,216	-11.8 %	710,067	-0.7 %
Non-Traffic Infractions	30,864	32,375	4.9 %	35,870	10.8 %	32,021	-10.7 %	29,245	-8.7 %
DUI/Physical Control Misdemeanors	31,730	28,588	-9.9 %	26,363	-7.8 %	24,425	-7.4 %	25,619	4.9 %
Other Traffic Misdemeanors (1)	93,816	78,654	-16.2 %	73,948	-6 %	73,018	-1.3 %	70,270	-3.8 %
Non-Traffic Misdemeanors	110,747	106,136	-4.2 %	104,953	-1.1 %	98,291	-6.3 %	98,285	0 %
Felony Complaints (2)	6,473	6,572	1.5 %	5,634	-14.3 %	5,750	2.1 %	4,716	-18 %
Civil	126,600	126,131	-0.4 %	118,981	-5.7 %	105,785	-11.1 %	101,212	-4.3 %
Civil Harassment Protection (3)	8,270	7,038	-14.9 %	7,282	3.5 %	7,216	-0.9 %	7,595	5.3 %
Domestic Violence Protection (3)	2,010	1,789	-11 %	1,755	-1.9 %	1,886	7.5 %	1,839	-2.5 %
Sexual Assault Protection	63	63	0 %	73	15.9 %	93	27.4 %	84	-9.7 %
Stalking Protection	81	484	497.5 %	409	-15.5 %	398	-2.7 %	389	-2.3 %
Small Claims	13,690	13,446	-1.8 %	14,500	7.8 %	13,500	-6.9 %	12,192	-9.7 %
Total Non-Parking Filings	1,292,224	1,226,008	-5.1 %	1,200,403	-2.1 %	1,077,599	-10.2 %	1,061,513	-1.5 %
<b>CHARGE DISPOSITIONS (EXC. PARKING)</b>									
Traffic Infraction	1,060,505	994,576	-6.2 %	975,573	-1.9 %	861,642	-11.7 %	831,783	-3.5 %
Non-Traffic Infraction	41,593	41,209	-0.9 %	42,709	3.6 %	42,681	-0.1 %	41,279	-3.3 %
DUI/Physical Control	20,949	19,812	-5.4 %	18,861	-4.8 %	17,155	-9 %	16,953	-1.2 %
Other Traffic Misdemeanor (1)	88,599	83,819	-5.4 %	74,257	-11.4 %	72,128	-2.9 %	65,697	-8.9 %
Non-Traffic Misdemeanor	146,942	139,381	-5.1 %	135,217	-3 %	130,024	-3.8 %	124,405	-4.3 %
Felony Preliminary (4)	6,683	6,644	-0.6 %	6,590	-0.8 %	5,946	-9.8 %	5,537	-6.9 %
Civil	103,766	117,137	12.9 %	102,464	-12.5 %	91,445	-10.8 %	82,391	-9.9 %
Civil Case Protection Orders	9,056	8,133	-10.2 %	8,855	8.9 %	10,600	19.7 %	11,923	12.5 %
Small Claims	10,709	9,770	-8.8 %	10,208	4.5 %	10,966	7.4 %	9,768	-10.9 %
Total Non-Parking Dispositions	1,488,802	1,420,481	-4.7 %	1,374,734	-3.3 %	1,242,587	-9.6 %	1,189,736	-4.2 %
<b>CONTESTED PROCEEDINGS (EXC. PARKING)</b>									
Jury Trials	2,254	2,208	-2 %	1,933	-12.5 %	1,873	-3.1 %	1,788	-4.5 %
Non-Jury Trials and Contested Small Claims Hrg	10,686	8,710	-18.5 %	10,535	21 %	14,205	34.8 %	14,071	-0.9 %
Contested Traffic Inf. Hrgs.	117,158	109,512	-6.5 %	105,701	-3.5 %	97,705	-7.6 %	92,608	-5.2 %
Contested Non-Traffic Inf. Hrgs.	3,018	2,729	-9.6 %	2,687	-1.5 %	2,901	8 %	2,494	-14 %
Cont. Non-Parking Proceedings	133,116	123,159	-7.5 %	120,856	-1.9 %	116,684	-3.5 %	110,961	-4.9 %
<b>REVENUE (EXC. PARKING)</b>									
Traffic Infractions	123,865,192	116,200,744	-6.2 %	114,114,848	-1.8 %	107,109,864	-6.1 %	102,688,456	-4.1 %
Non-Traffic Infractions	2,230,292	2,397,099	7.5 %	2,203,290	-8.1 %	2,168,131	-1.6 %	1,903,570	-12.2 %
DUI/Physical Control	15,589,450	15,945,249	2.3 %	16,157,326	1.3 %	14,671,837	-9.2 %	13,417,189	-8.6 %
Other Traffic Misdemeanors (1)	12,331,779	11,842,630	-4 %	11,243,323	-5.1 %	10,035,672	-10.7 %	9,042,164	-9.9 %
Non-Traffic Misdemeanors	6,040,283	5,504,790	-8.9 %	5,243,058	-4.8 %	4,560,529	-13 %	3,885,085	-14.8 %
Criminal Court Costs Recovered	6,958,311	6,453,750	-7.3 %	6,057,512	-6.1 %	5,224,031	-13.8 %	4,836,619	-7.4 %
Civil	10,553,781	10,670,775	1.1 %	10,103,117	-5.3 %	9,241,331	-8.5 %	8,884,127	-3.9 %
Small Claims	330,930	273,983	-17.2 %	195,652	-28.6 %	191,031	-2.4 %	174,180	-8.8 %
Total Non-Parking Revenue	177,900,016	169,289,024	-4.8 %	165,318,128	-2.3 %	153,202,432	-7.3 %	144,831,392	-5.5 %
PSEA-2	24,792,476	23,380,570	-5.7 %	23,120,588	-1.1 %	21,621,780	-6.5 %	20,495,304	-5.2 %
<b>PARKING INFRACTION ACTIVITY</b>									
Filings	909,055	809,825	-10.9 %	882,417	9 %	989,797	12.2 %	941,784	-4.9 %
Dispositions	670,121	639,238	-4.6 %	696,667	9 %	791,333	13.6 %	776,705	-1.8 %
Contested Hearings	21,842	20,077	-8.1 %	19,164	-4.5 %	20,482	6.9 %	18,837	-8 %
Revenue	53,885,932	43,985,888	-18.4 %	48,878,088	11.1 %	53,027,396	8.5 %	55,582,052	4.8 %

(1) In City of Redmond v. Moore, 151 Wn.2d 664 (2004), the Washington State Supreme Court held that "Driving With License Suspended" (DWLS) statutes providing for the mandatory suspension of a driver's license without an administrative hearing violate procedural due process and are unconstitutional. The large percentage variations from 2003 to 2005 are due in large part to that decision.

(2) Some courts have felony probable-cause activity in addition to the formal felony complaint filings shown here. For felony probable-cause statistics, see the statewide trend table titled "Felony Activity" and the court-level table titled "Felony Complaints".

(3) Does not include related criminal charges, which are included in misdemeanor categories. The Stalking Protection Order cause of action was added pursuant to Chapter 84 Lav 2013 effective 7/28/2013.

(4) Includes dispositions of felony preliminary matters only.

(5) Overall parking infraction filings during 2012 were down approximately 12% compared to 2011. However, a review of information for individual courts or jurisdictions may show significant increases in parking infraction activity. This appears to be the results of legislative changes related to the Discover Pass (Chapter 262, Laws 2012) or new photo-enforcement violation filings.



City Council

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
#of City Council retreats	2 times per year	0	0	1
# of City Council sponsored/supported events	20 per year	5	10	8

MLK Jr. Celebration  
 KWA Korean Night (Lunar New Year) Celebration  
 Happy Hearts Dinner & Auction  
 APCC Asia Pacific New Year Celebration  
 3rd Annual WA State Patriotic Day  
 CISC Champions Youth Breakfast  
 Prepare Your Business for Disaster Recovery  
 Lakewood Youth Summit  
 Rotary Club of Lakewood Sportsmans Dinner & Auction  
 Parks Appreciation Day  
 Spring Community Clean-Up  
 Pierce County Law Enforcement Memorial  
 Ray Evans Memorial Fishing Event  
 Greater Lake Annual Vision of Hope  
 2/2 SBCT Community Day  
 Arlington Project  
 APCC Samoa Cultural Day  
 SummerFEST Triathlon & SummerFEST  
 National Night Out  
 Partners For Parks - Barn Bingo  
 Colonial Plaza grand opening celebration  
 September 11th Remembrance Ceremony  
 2019 Film Arts and Book Festival (FAB)  
 Summer Concert Series at Fort Steilacoom Park Pavilion

## City Manager

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
Average # of items on study session agendas	< 6 items	4.5	4.3	3.5
# of presentations of State of the City	10	3	6	2
# of new followers: City Twitter	45 per quarter	100	56	13*
# of new followers: LPD Twitter	45 per quarter	441	195	87*
#of new likes: City FB	45 per quarter	375	225	279
#of new likes: LPD FB	45 per quarter	423	450	906
#of new likes: Parks FB	45 per quarter	6	61	78
#of new likes: Senior Ctr FB	45 per quarter	10	21	20
# of posts: City Instagram	45 per quarter	38	38	36**
# of multimedia items produced - video	3 per quarter	2	10	4

\* = Twitter had outages in August and September 2019 that affected the "new followers" data, which means the totals may not be correct.

\*\* Does not include live Instagram posts that occurred or the "stories" created from SummerFEST, which do not appear in our Instagram timeline.

## Finance

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
<b>Type/Description- Finance</b>				
# of invoices paid annually	n/a	2146	2229	2069
% of invoices paid within 30 days of invoice date <sup>(1)</sup>	95%	89.4%	90.5%	89.5%
% of accounts receivable aged balances over 60 days versus annual billing <sup>(2)</sup>	5%	12.2%	5.5%	2.72%
GFOA Award Received for Current Year CAFR	Yes	n/a	n/a	n/a
GFOA Award Received for Biennium's Budget Document	Yes	n/a	n/a	n/a
Clean Audit for Prior Fiscal Year	Yes	n/a	Yes	Yes
Bond Rating Per Standard & Poor's <sup>(3)</sup>	AA	AA	AA	AA

(1) Requires coordination with departments to ensure Accounts Payable receives invoices timely.

(2) Increase in Qtr 1 due to \$67K of 4Q18 invoices not paid until 2Q19.

(3) Bond rating upgraded June 2018.

## Human Resources

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
<b>Measures- Human Resources</b>				
Number of current (unexpired) Collective Bargaining Agreements as of EOQ	4	3	4	4
Voluntary Employee Turnover Rate (not reported cumulatively)	<12%	1.91%	1.89%	2.32%
Average number of recruitments/analyst	n/a	7.5	6	3
Average number of applications received/position	n/a	33	54	47
Percentage of employees hired during the quarter last year and still employed	100%	83%	100%	100%
Average number of days to complete external recruitment (excluding Police Officers)	<45	32.5	55	19.25
Average number of FTEs filled City-wide	220	210	211	215.65
Percentage of performance evaluations due during quarter completed	100%	47%	32%	47%
Percentage of City Leadership Team who have achieved WCIA Supervisor credential	100%	29%	29%	30%
Number of categories (out of 112) where workforce underutilization is 3% or greater	0	16	16	16
<b>Measures- Risk Management</b>				
Percentage of employees in compliance with quarterly mandatory training	100%	73%	87%	97%
Percentage Stay at Work applications of total medical releases to light duty	70%	100%	0%	33%
Percentage workers comp developed claim expense of total annual premium cost = Loss Ratio% (reported cumulative YTD)	<70%	2.3%	37.8%	not available
Worker's Compensation Experience Factor	<1.0	1.1587	1.1587	1.1587
Percentage of vehicle incidents that were preventable by the City employee	0%	67%	14%	25%

## Information Technology

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
# of new systems implemented	n/a	0	0	0
# of users served	n/a	245	259	259
# of personal computers maintained	n/a	420	454	454
# of applications maintained	n/a	139	139	139
# of servers maintained (LAN/WAN)	n/a	90	84	83
# of phones operated and maintained	550	519	519	519
% of Lakewood IT systems up-time	100%	100.00%	100%	100%
% of SS911 systems up-time	100%	n/a	n/a	99.99%
% of communications up-time	100%	100.00%	100%	100%
Number of help desk requests received	n/a	505	428	495
Help desk requests resolved: Total requests resolved <sup>(1)</sup>	n/a	426	397	485

*(1) Unresolved projects include: requests that are part of a larger/major project are left open until task/project is completed; some issues require follow-up with departments for clarity/recreate issue/testing and due to schedules may not occur immediately; and some is due to timing of when requests are closed (improvement in progress).*

*Measures related to cybersecurity in progress.*

## Community & Economic Development

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
<b>Measure- CDBG</b>				
# of persons with new or improved access to public facility or infrastructure	5,115	0	0	5,115
# of owner-occupied units rehabilitated	12	2	0	2
# of new affordable housing units constructed	9	1	3	1
# persons with access to affordable housing through fair housing activities	40	6	1	0
# units assisted that are occupied by the elderly	tbd	2	1	1
# of homebuyers receiving direct financial assistance through down payment assistance/closing costs	1	0	0	0
\$ program income received (CDBG & NSP)	tbd	\$17,406	\$4,448	\$14,158
*Types of jobs created (using Economic Development Administration (EDA) classifications)		0	0	9 (8 auto service tech; 1 office reception)
# of households receiving sewer connection assistance through PWTF program	5	0	0	0
<b>Measure - Nuisances and Abatements**</b>				
#of dangerous building abatements completed annually	30	7	0	0
#of dangerous building abatements pending		2	0	19
#of public nuisances completed annually	3	0	0	1
#of public nuisances pending		0	0	2
<b>Measure- RHSP</b>				
# rental properties registered	3,732	1,536	65	100
# rental units registered	13,915	7,471	1,679	573
# rental properties inspected annually	913	8	247	194
# rental units inspected annually	2,451	24	575	497
<b>Measure- Economic Development</b>				
\$ investment created through economic dev efforts	\$320,000,000	\$81,205,532	\$99,964,298	\$43,532,117
# of business retention/expansion of interviews conducted	80	28	22	31
# of new market rate, owner-occupied housing units constructed annually	40	14	12	5
# of projects where permit assistance was provided	40	11	17	8
# of special projects completed	50	18	28	7
# of economic development inquiries received	200	68	97	130
# of participant attending forums, focus groups, or special events	500	35	180	50
# of new companies located in Lakewood	20	125	222	185
# of new development projects assisted	30	9	8	10
<b>Measure- Building Permit</b>				
# of permits issued	tbd	230	495	501
# of plan reviews performed	tbd	177	298	364
# of inspections performed	tbd	1,700	1,724	1,928
<b>Measure- Long Range Planning</b>				
# of privately initiated land use amendments	4	PC action pending, May 1, 2019	2019 Amendments adopted by Council	0
# of city initiated land use amendments	6	PC action pending, May 1, 2019	2019 Amendments adopted by Council	2019 Amendments adopted by Council + golf course site specific rezoning
JBLM lighting regulations	2019	To be incorporated into the 18A update	Under review by the planning commission	Under Review by Council
Title 18A update	2018/19	PC review strtd, 1st quarter of 2019	Under review by the planning commission	Under Review by Council
Downtown Plan & related documents	7/10/2018	Completed	N/A	N/A
Shoreline Management Plan update	2018/19	CC action pending, May 6, 2019	Approved by City Council	Approved by DOE
2020 Comprehensive Plan Docket	12/16/2019	N/A	N/A	Under review by the planning commission
Review of Residential Zones & Development Patterns	12/16/2019	N/A	N/A	Draft report finalized
Complete annual assignments - capital facilities plan update, tracking housing date, and prepare multi-family tax credit report	Annual	Ongoing	Ongoing	Ongoing



## Legal

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
# of days on average to review/process a contract	3	1.63	2.18	1.62
% of cases disposed of in accordance with departmental standards	n/a	100%	100%	100%
# of criminal citation cases filed		533	736	949
# of days on average for PRA response	30	40.34	13.18	13.5
Provide discovery within 14 calendar days of a request in 90% or more of the cases in which discovery is authorized/requested/required	90%	100%	100%	100%
Make In Custody charging decisions within 8 hours of receipt of the report(s) in 90% or more of the cases	90%	100%	100%	100%
Review all felony In Custody NCF cases from Pierce County within 8 hours of receipt of the report(s) in 95% or more of the cases	95%	100%	100%	100%
Review incidents for charging decision within 30 days of receipt	90%	90%	90%	100%

**Municipal Court**

<b>Performance Measure</b>	<b>Target</b>	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>
# of community group road tours	8	6	4	3
# of incidents with offenders involving risk management	0	0	0	0
# of work crew hours performed in lieu of jail	n/a	728	584	536
Cost saved by using alternative sentencing	n/a	\$13,000	\$12,568	\$3,398
Cost saved from reduced number of court transports	\$35,000	\$6,809	\$7,950	\$5,632
Number of Veteran's Court participants	n/a	8	8	\$8
Number of Veteran's Court graduates	n/a	2	2	0

**Police**

<b>Performance Measure</b>	<b>Target</b>	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>
<b>Measure- Specialty Units</b>				
# of traffic stops	9,000	1,843	1,977	2758
Property Room Audits	1	0	0	0
Animal Complaints	2,600	533	644	726
# of captures by K9	25	3	7	9
Marine Service Hours	90	36	130	65
SRT Missions	24	6	7	1
SRT Training Days	31	6	6	8
Civil Disturbance missions	0	0	0	0
Civil Disturbance Team Training Days	13	2	2	0
Vehicle Collisions (Fatality)	0	0	2	0
Vehicle Collisions (Injury)	250	49	54	68
Vehicle Collisions (Non-Injury)	2,100	238	265	229
<b>Measure- Criminal Investigations</b>				
Cases assigned for follow up	1,000	547	462	566
Cases cleared by investigation	700	371	287	330
# of findings during Special Operations quarterly audits	0	0	0	0
<b>Measure- Patrol</b>				
# of arrests	2,500	554	601	599
# of self-initiated calls for service	2,200	4,842	5,046	6067
# of minutes to respond to call for service*	12	20.49	25.27	25.59
Top Priority calls: Average time from receipt to dispatch (in minutes)	3	3.06	3.83	3.46
Top Priority calls: Average time from dispatch to arrival on scene (in minutes)	3.5	5.03	4.27	4.14
Total calls for service	55,000	12,838	14,555	15,352
<b>Measure- Professional Standards</b>				
% of officers meeting state requirements for annual training hours	100	100	100	100
# of training hours provided	8,080	2,441	3,419	2,113
Successful WASPC accreditation	Yes	N/A	N/A	N/A
# of internal investigations conducted	8	5	4	0
Use of force as percent of arrests	0.03	0.05%	0.04%	0.06%
Uses of force as percent of calls for service	0.10%	0.002%	.0017%	.0022%
Pursuits	35	10	7	12
Pursuit Terminations	15%	60%	45%	42%
Promotional processes completed	2	0	1	2
Hiring processes completed	4	0	4	1
<b>Measure - CSRT</b>				
Total number of code enforcement complaints received	600	178	158	174
Average calendar days: Code complaint to first investigation	7	2	2	2
Total code enforcement cases initiated during the reporting period	500	172	207	163
Code enforcement cases resolved through voluntary compliance	300	65	71	50
Code enforcement cases resolved through forced compliance	0	6	10	9
Code enforcement: Average calendar days, Inspection to Forced Compliance	60	2	2	0
Code enforcement: Average calendar days, Inspection to Voluntary Compliance	14	20	2	13
Community Meetings Attended	120	31	36	56

\*\*\* New, more accurate way to determine time for all CFS

**Parks and Recreation**

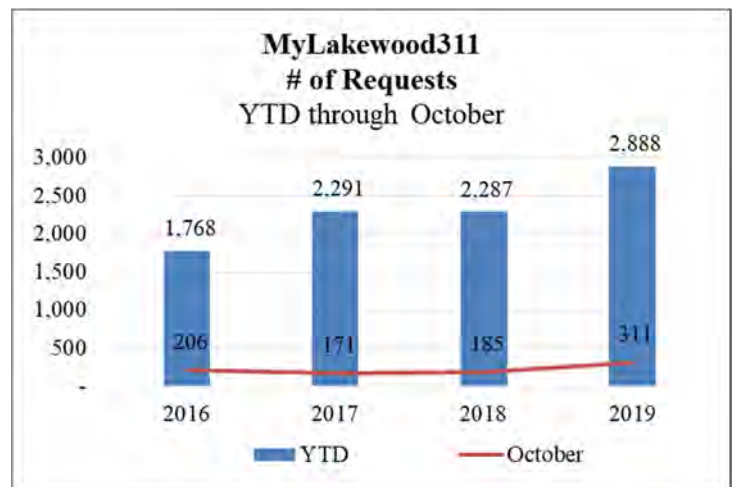
Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
<b>Measure- Admin</b>				
Cost Recovery % Target - 45% for parks and recreation services *	45 %	47%	48%	44%
<b>Measure- Human Services</b>				
Monthly average attendance at Lakewood Community Collaboration Meetings	40 each month	34	36	42
# of human services contracts Managed	25	23	24	24
<b>Measure- Recreation</b>				
\$ vendor sales generated from Farmers Market	\$140,000	\$2,500	\$100,000	\$270,000
# of partners at SummerFEST	50	25	50	20
\$ vendor fees generated from SummerFest	17000			\$21,145
\$ sponsorship, grants and in-kind service	\$70,000	\$35,800 monetary, (\$72k in-kind)	\$2,000 monetary (\$2,000)	0
Math Relay School/participants	8/240	0	11/320	0
# of registered participants at SummerFEST Triathlon	200	74	200	190
<b>Measure- Senior Center</b>				
# of unduplicated seniors served	1,400	915	247	235
\$ revenue generated from grants, fees, donations & in-kind support	\$80,000	\$23,063	\$16,732	20498
# of volunteer hours	1,300	551	695	459.5
<b>Measure- Park Facilities</b>				
# of special use permits generated at park site (not FSP)	160	3	63	74
Boat Launch Revenue	\$50,000	\$7,533	\$18,034	\$23,838
# of returning customers	20	3	23	22
<b>Measure- Fort Steilacoom</b>				
# of acres of open space to maintain	500	500	500	500
# of special use permits for park use	230	6	90	125
# of returning customers	25	4	26	51
<b>Measure- Landscape</b>				
# of sites maintained	38	38	43	43
# of special projects completed outside of regular maintenance schedule	10	2	0	3
<b>Measure- Property Management</b>				
# of square feet of coverage per building maintenance employee	158,615	158,615	158,615	158615
# of unscheduled system failures	0	2 days LPD lightingCH electronic locks-reset; ST graffiti; ST half circuit elevator; CH emergency generator-battery dead-remove & replace; LPD gun range heater dead-exhaust fan brought snow in; ST Kendrick St station elevator 1 & 2; LPD sump pump for forensics driveway; LPD rebuild Women's shower; LPD K9 area leak in ceiling	FSP LED lighting project at barn; CH Back flowtesting; PD backflow testing; PD 4 toilets & 3 floor drains backing up on E side of the building near cell; Ch Domestic Hot Water heater; replace burners and change ignitor; CH employee elevator; CH employee entrapment door not working; card access not working; employee elevator; cell access; 2 cells and archive room; PD Front Gate broken; PD rebuilt water pump generator (hoses & fluid), Human excrement at ST 2 different times; ST cleaned urine in all corners' multiple 50 amp receptacles at FSP; Traffic light at WSH; and power outlet box repair Wards LK.	FTU-47 control board needed to be replaced it was broken. LPD So Joel from Sound energy came in on scheduled PM maintenance time and replaced it.
# of service requests	400	179	173	202
<b>SWM Operations &amp; Maintenance</b>				
# of City street curb miles swept	3,600	1,057	494	700
# of catch basins cleaned or inspected	3,400	2,403	290	851
# of hours of storm drain pipe video inspections recorded	900	305	8.5	306
# of linear feet of storm drain pipe cleaned	30,000	19,404	1,435	20,842
# of tons of sweeping and vector waste disposed of	2,000	544	191	310
# of gallons of sweeping and vector liquid waste disposed of	100,000	44,300	17,400	22,610
<b>Measure- Street Operations and Maintenance</b>				
# of MyLakewood311 service requests regarding street maintenance	NA	507	426	426
% of completed MyLakewood311 requests	100%	97%	97%	99%
# of potholes responded to	<275	89	70	37
# of reported downed signs	<400	133	81	88
# of traffic signal major equipment failures	<2	0	0	0
# of after hour call outs	<250	15	4	14

## Public Works

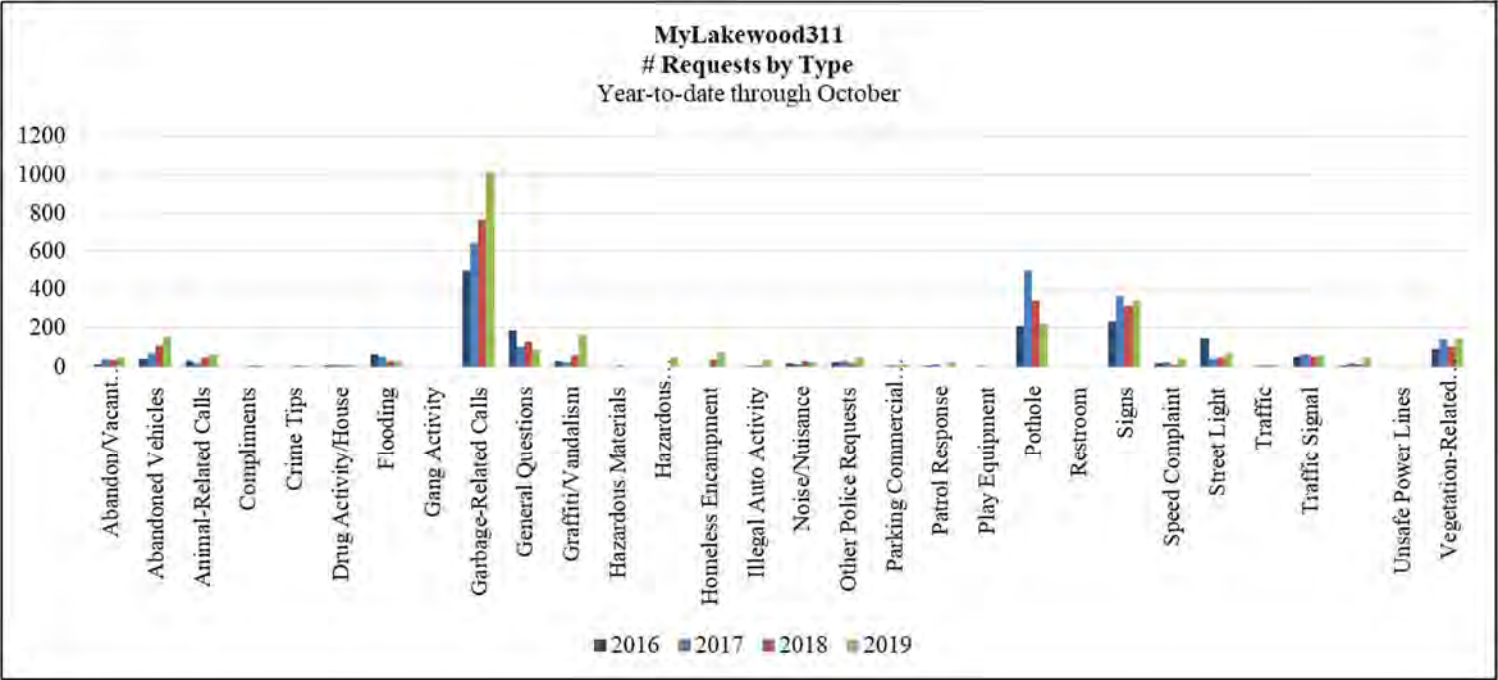
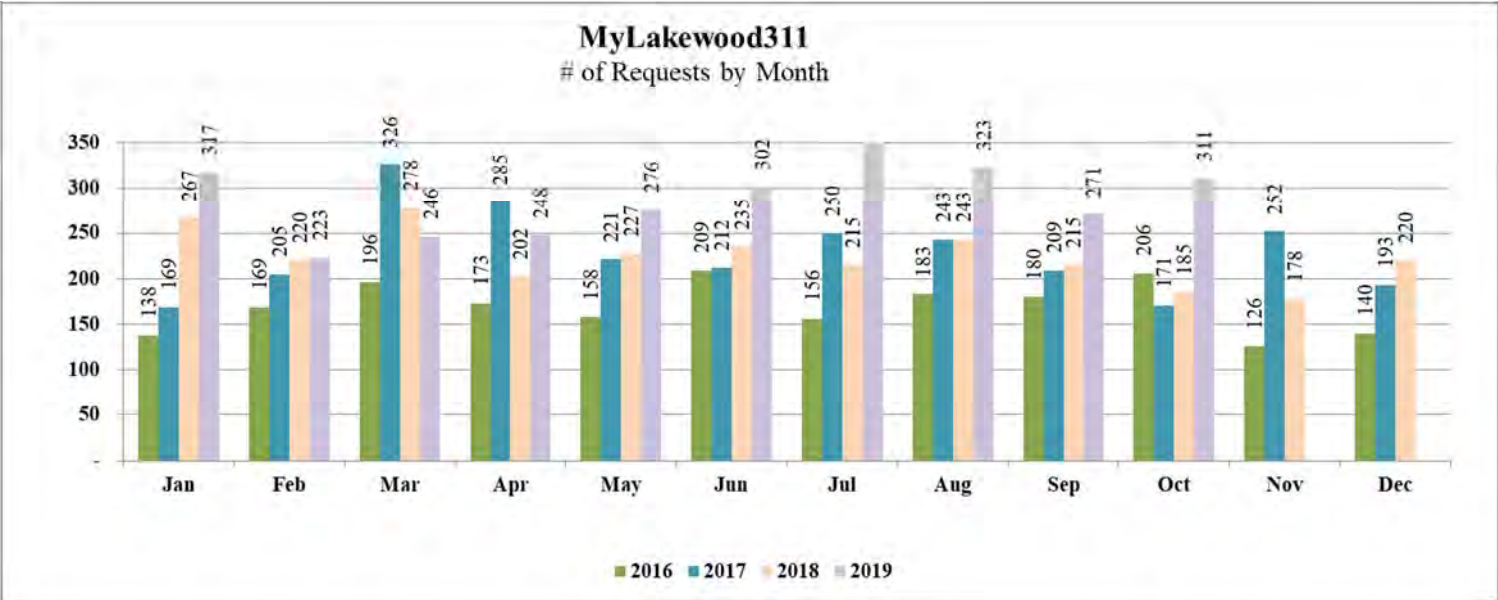
Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3
<b>Measure- Transportation Capital</b>				
# of traffic signals operated and maintained	69	69	69	69
# of City maintained street lights	2,358	2,358	2,358	2,358
Annual transportation capital funds administered	\$13,648,052	\$498,071	\$1,460,416	\$4,077,007
Amount of transportation grant funds awarded	n/a	\$300,000	\$0	\$1,040,000
<b>Measure- Surface Water Management</b>				
# of businesses/properties inspected for SWM compliance	400/yr	62	80	55
# of volunteer hours for water quality sampling	150/yr	18	79	67
Average turnaround time for 1st review - Site Development Permits	30 days	32	24	30
Average turnaround time for Right of Way Permits	5 days	7	4	5

MyLakewood311 # of Requests by Type							
YTD October							
Type	2016 YTD	2016 Total	2017 YTD	2017 Total	2018 YTD	2018 Total	2019 YTD
Abandon/Vacant Property	19	20	46	50	41	47	48
Abandoned Vehicles	44	52	75	96	115	131	155
Animal-Related Calls	32	35	24	33	48	53	70
Compliments	0	0	0	3	9	11	12
Crime Tips	3	3	5	5	11	15	13
Drug Activity/House	9	10	17	20	11	14	14
Flooding	65	75	55	97	31	47	34
Gang Activity	4	5	5	5	2	3	3
Garbage-Related Calls	499	590	641	757	770	893	1017
General Questions	187	211	107	121	133	151	90
Graffiti/Vandalism	35	40	27	27	62	78	163
Hazardous Materials	3	4	7	8	9	16	7
Hazardous Weather/Road Conditions	0	0	0	0	0	0	48
Homeless Encampment	0	0	3	7	37	40	82
Illegal Auto Activity	6	7	11	14	13	13	38
Noise/Nuisance	24	27	17	18	33	35	25
Other Police Requests	25	26	31	34	21	24	52
Parking Commercial Vehicle Private Property	7	9	13	14	8	9	15
Patrol Response	13	13	19	20	7	7	27
Play Equipment	5	5	11	11	3	3	6
Pothole	213	254	499	606	341	371	221
Restroom	0	0	0	0	2	2	0
Signs	236	273	365	437	313	394	346
Speed Complaint	20	22	27	28	18	18	45
Street Light	150	167	42	54	51	65	74
Traffic	0	0	10	11	10	11	17
Traffic Signal	59	69	69	74	54	71	64
Unpermitted/Prohibited Signs	9	11	22	27	17	17	49
Unsafe Power Lines	3	3	2	3	7	7	5
Vegetation-Related calls	98	103	141	156	110	139	148
Total	1,768	2,034	2,291	2,736	2,287	2,685	2,888

MyLakewood311 # of Requests by Type				
Type	2016	2017	2018	2019
October	206	171	185	311
YTD through October	1,768	2,291	2,287	2,888
Total Annual	2,034	2,736	2,685	n/a







MyLakewood311 # of Requests by Type Year 2016														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD October	Total Annual
Abandon/Vacant Property	-	-	-	1	1	7	2	6	2	-	-	1	19	20
Abandoned Vehicles	2	5	5	4	3	3	9	2	7	4	5	3	44	52
Animal-Related calls	1	10	5	1	2	8	3	1	-	1	2	1	32	35
Compliments*	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Crime Tips	1	-	-	-	-	-	-	-	2	-	-	-	3	3
Drug Activity/House	-	-	-	1	2	1	1	2	2	-	1	-	9	10
Flooding	8	9	10	1	3	3	2	-	2	27	8	2	65	75
Gang Activity	-	-	3	-	-	-	1	-	-	-	-	1	4	5
Garbage-Related calls	17	37	32	48	61	65	52	79	62	46	44	47	499	590
General Questions	14	10	9	19	22	33	22	20	24	14	12	12	187	211
Graffiti/Vandalism	-	-	6	3	6	-	2	2	6	10	2	3	35	40
Hazardous Materials	-	-	2	-	1	-	-	-	-	-	-	1	3	4
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment*	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Illegal Auto Activity	-	-	-	-	1	-	-	1	3	1	-	1	6	7
Noise/Nuisance	2	3	2	1	4	3	1	2	5	1	2	1	24	27
Other Police Requests	1	1	1	5	3	1	6	4	3	-	-	1	25	26
Parking Commercial Vehicle Private Property	-	-	-	-	-	2	1	1	2	1	2	-	7	9
Patrol Response	2	-	1	1	2	-	1	3	2	1	-	-	13	13
Play Equipment	-	-	-	-	-	-	1	3	-	1	-	-	5	5
Pothole	31	33	30	39	8	11	10	7	9	35	22	19	213	254
Restroom	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Signs	18	14	43	23	16	29	14	19	22	38	11	26	236	273
Speed Complaint	1	2	1	1	6	5	-	-	1	3	2	-	20	22
Street Light	29	31	20	10	5	10	13	12	14	6	8	9	150	167
Traffic	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Traffic Signal	7	9	11	6	1	6	3	7	7	2	3	7	59	69
Unpermitted/Prohibited Signs	2	1	1	-	1	1	1	2	-	-	-	2	9	11
Unsafe Power Lines	-	-	1	1	-	1	-	-	-	-	-	-	3	3
Vegetation-related calls	2	4	13	8	10	20	11	10	5	15	2	3	98	103
Total	138	169	196	173	158	209	156	183	180	206	126	140	1,768	2,034

MyLakewood311 # of Requests by Type														
Year 2017														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD October	Total Annual
Abandon/Vacant Property	3	1	4	4	1	10	9	5	7	2	1	3	46	50
Abandoned Vehicles	3	4	11	6	6	7	6	7	13	12	16	5	75	96
Animal-Related Calls	1	2	1	4	7	1	3	1	3	1	7	2	24	33
Compliments	-	-	-	-	-	-	-	-	-	-	2	1	-	3
Crime Tips	1	1	2	1	-	-	-	-	-	-	-	-	5	5
Drug Activity/House	-	2	2	1	5	1	1	2	1	2	1	2	17	20
Flooding	10	14	11	4	5	3	2	-	1	5	31	11	55	97
Gang Activity	-	-	2	-	-	-	1	2	-	-	-	-	5	5
Garbage-Related Calls	50	49	56	64	61	63	79	95	69	55	59	57	641	757
General Questions	6	10	4	15	14	12	18	7	17	4	9	5	107	121
Graffiti/Vandalism	2	-	8	3	1	4	6	2	-	1	-	-	27	27
Hazardous Materials	1	-	1	-	2	1	-	1	-	1	-	1	7	8
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	-	-	-	-	-	-	-	-	-	3	4	-	3	7
Illegal Auto Activity	1	1	-	3	-	2	-	2	2	-	1	2	11	14
Noise/Nuisance	1	-	-	3	1	2	1	5	3	1	1	-	17	18
Other Police Requests	5	5	3	-	1	2	6	7	1	1	1	2	31	34
Parking Commercial Vehicle Private Property	-	3	3	-	-	3	-	-	3	1	1	-	13	14
Patrol Response	-	-	5	1	2	-	3	6	1	1	1	-	19	20
Play Equipment	-	-	6	2	1	-	1	1	-	-	-	-	11	11
Pothole	35	62	140	100	57	34	18	27	10	16	49	58	499	606
Restroom	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Signs	27	33	45	42	32	25	42	36	46	37	52	20	365	437
Speed Complaint	-	1	5	5	3	7	1	3	1	1	-	1	27	28
Street Light	8	6	2	3	4	2	1	4	5	7	3	9	42	54
Traffic	-	-	-	1	-	1	1	1	5	1	-	1	10	11
Traffic Signal	11	3	10	12	7	3	8	5	6	4	3	2	69	74
Unpermitted/Prohibited Signs	-	-	1	-	1	3	8	4	1	4	-	5	22	27
Unsafe Power Lines	-	1	-	-	1	-	-	-	-	-	-	1	2	3
Vegetation-Related Calls	4	7	4	11	9	26	35	20	14	11	10	5	141	156
Total	169	205	326	285	221	212	250	243	209	171	252	193	2,291	2,736

MyLakewood311 # of Requests by Type Year 2018														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD October	Total Annual
Abandon/Vacant Property	1	3	1	8	3	5	2	8	7	3	4	2	41	47
Abandoned Vehicles	5	10	19	11	17	15	8	8	7	15	7	9	115	131
Animal-Related Calls	2	3	5	4	4	11	3	8	4	4	4	1	48	53
Compliments	5	-	-	1	-	-	1	1	-	1	-	2	9	11
Crime Tips	1	-	-	1	1	2	2	1	1	2	4	-	11	15
Drug Activity/House	-	1	3	-	2	2	1	1	-	1	2	1	11	14
Flooding	10	6	4	1	1	1	2	2	3	1	5	11	31	47
Gang Activity	-	-	-	-	-	-	2	-	-	-	1	-	2	3
Garbage-Related Calls	63	67	99	63	83	80	82	86	80	67	58	65	770	893
General Questions	4	9	20	6	13	16	22	20	10	13	12	6	133	151
Graffiti/Vandalism	3	2	2	2	15	7	9	11	6	5	11	5	62	78
Hazardous Materials	1	2	-	2	-	2	1	1	-	-	4	3	9	16
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	-	3	9	2	5	3	1	8	5	1	2	1	37	40
Illegal Auto Activity	-	1	1	1	2	2	1	2	-	3	-	-	13	13
Noise/Nuisance	3	3	2	5	4	7	3	-	4	2	1	1	33	35
Other Police Requests	-	-	2	2	5	1	6	2	3	-	1	2	21	24
Parking Commercial Vehicle Private Property	-	-	-	-	3	1	-	-	4	-	1	-	8	9
Patrol Response	-	-	1	-	1	2	1	1	1	-	-	-	7	7
Play Equipment	-	-	1	-	1	1	-	-	-	-	-	-	3	3
Pothole	117	52	46	51	12	16	10	12	9	16	6	24	341	371
Restroom	-	1	-	-	-	-	1	-	-	-	-	-	2	2
Signs	30	38	44	25	20	26	25	29	47	29	32	49	313	394
Speed Complaint	1	2	1	-	4	2	2	2	3	1	-	-	18	18
Street Light	9	3	4	7	2	5	3	6	7	5	5	9	51	65
Traffic	-	-	3	-	1	-	1	1	2	2	1	-	10	11
Traffic Signal	5	5	6	4	6	5	5	6	4	8	11	6	54	71
Unpermitted/Prohibited Signs	1	-	-	1	6	1	2	3	1	2	-	-	17	17
Unsafe Power Lines	2	2	-	-	-	-	1	-	2	-	-	-	7	7
Vegetation-Related calls	4	7	5	5	16	22	18	24	5	4	6	23	110	139
Total	267	220	278	202	227	235	215	243	215	185	178	220	2,287	2,685

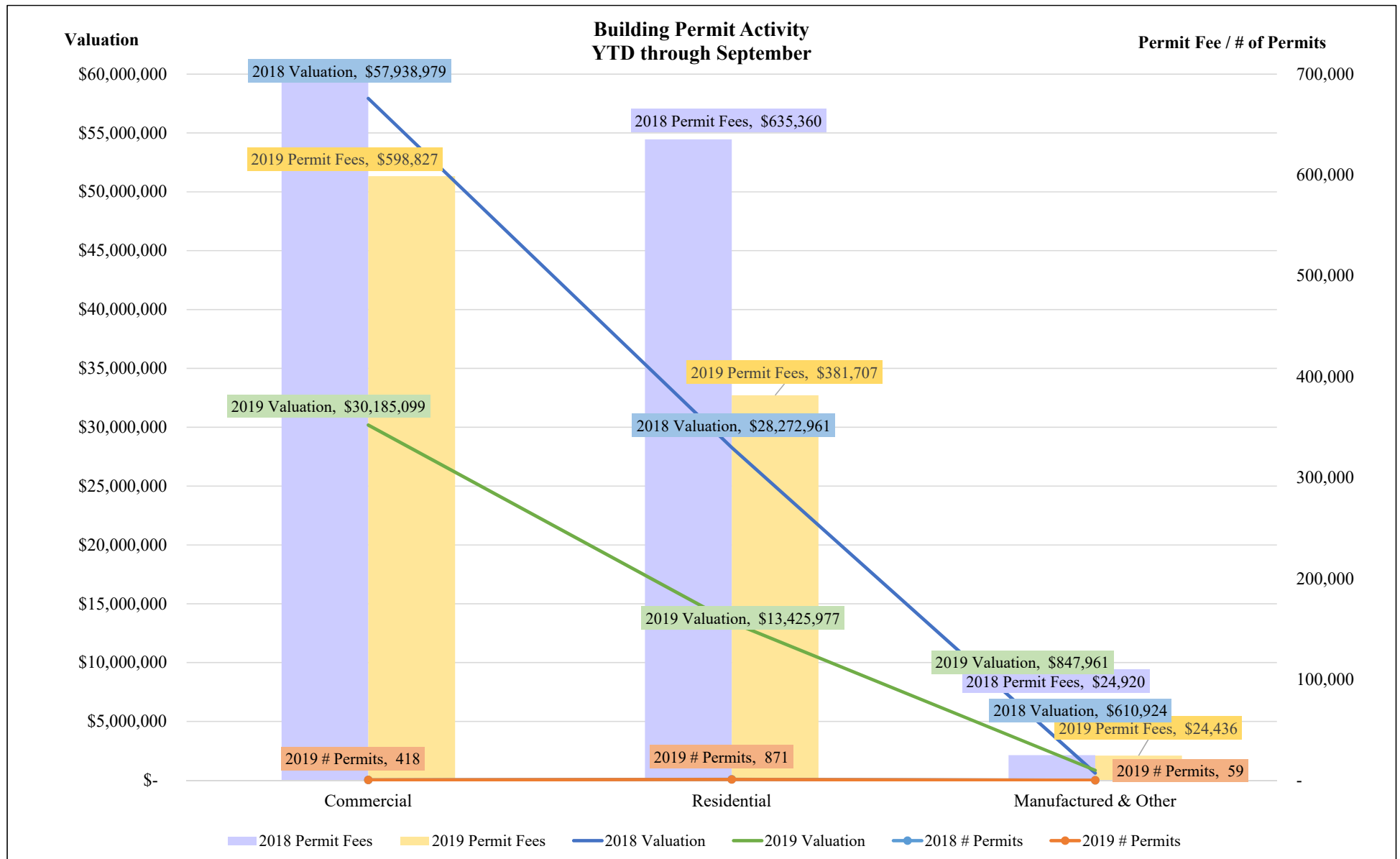
MyLakewood311 # of Requests by Type													
Year 2019													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD October
Abandon/Vacant Property	3	2	9	1	8	5	5	8	4	3			48
Abandoned Vehicles	11	16	13	17	8	16	30	13	21	10			155
Animal-Related Calls	3	1	3	3	4	13	8	17	6	12			70
Compliments	2	1	-	-	-	3	1	2	1	2			12
Crime Tips	1	1	2	2	2	3	2	-	-	-			13
Drug Activity/House	-	2	1	2	3	2	1	1	1	1			14
Flooding	7	6	1	1		2	3		5	9			34
Gang Activity	1	1	-	-	-	-	1	-	-	-			3
Garbage-Related Calls	72	53	100	106	95	105	158	132	93	103			1,017
General Questions	11	7	7	1	8	13	8	12	8	15			90
Graffiti/Vandalism	9	19	19	8	30	17	17	17	11	16			163
Hazardous Materials	2	-	-		-	-	1	2	2	-			7
Hazardous Weather/Road Conditions	29	-	2	3	2	-	1	2	2	7			48
Homeless Encampment	5	-	5	11	7	12	15	15	10	2			82
Illegal Auto Activity	2	2	1	1	5	11	4	6	4	2			38
Noise/Nuisance	3	1	1	4	-	3	1	6	4	2			25
Other Police Requests	4	4	5	3	5	9	13	2	1	6			52
Parking Commercial Vehicle Private Property	1	2	2	2	-	1		3	2	2			15
Patrol Response	2	-	-	4	2	3	6	4	1	5			27
Play Equipment	-	-	-		1	2	1		1	1			6
Pothole	23	36	30	30	23	19	13	14	12	21			221
Restroom	-	-	-		-	-			-	-			-
Signs	75	38	20	27	31	25	27	31	34	38			346
Speed Complaint	1	1		7	11	1	8	5	9	2			45
Street Light	17	8	13	4	3	6	6	1	6	10			74
Traffic	-	1	-	2	1	3	3	3	2	2			17
Traffic Signal	10	5	4	2	5	7	9	6	9	7			64
Unpermitted/Prohibited Signs	2	3	-	1	1	-	11	8	9	14			49
Unsafe Power Lines	3	2	-			-			-	-			5
Vegetation-Related calls	18	11	8	6	21	21	18	13	13	19			148
Total	317	223	246	248	276	302	371	323	271	311	-	-	2,888

## Building Permit Activity Report

							YTD 2019 Change over YTD 2018					
Permit Type Description	Total 2018 - YTD through Sep			Total 2019 - YTD through Sep			Over/(Under)					
	# of Permits	Permit Fees	Valuation	# of Permits	Permit Fees	Valuation	# of Permits		Permit Fees		Valuation	
<b>Commercial</b>	<b>343</b>	<b>\$ 871,525</b>	<b>\$ 57,938,979</b>	<b>418</b>	<b>\$ 598,827</b>	<b>\$ 30,185,099</b>	<b>75</b>	<b>22%</b>	<b>\$ (272,698)</b>	<b>-31%</b>	<b>\$ (27,753,880)</b>	<b>-48%</b>
Commercial Addition	8	\$ 14,386	\$ 725,122	5	\$ 5,034	\$ 130,154	(3)	-38%	\$ (9,351)	-65%	\$ (594,968)	-82%
Commercial Carport	-	\$ -	\$ -	24	\$ 13,325	\$ 215,999	24	n/a	\$ 13,325	n/a	\$ 215,999	n/a
Commercial Deck	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Commercial Demolition Permit	13	\$ 3,359	\$ 330,375	11	\$ 3,743	\$ 871,565	(2)	-15%	\$ 384	11%	\$ 541,190	164%
Commercial Gate	3	\$ 3,533	\$ 111,000	4	\$ 6,461	\$ 214,050	1	33%	\$ 2,928	83%	\$ 103,050	93%
Commercial Mechanical	49	\$ 96,803	\$ -	54	\$ 38,532	\$ -	5	10%	\$ (58,271)	-60%	\$ -	n/a
Comm Over-the-Counter Mechanical	15	\$ 2,220	\$ -	25	\$ 4,027	\$ -	10	67%	\$ 1,807	81%	\$ -	n/a
Solar - Comm/Non-prescriptive Res	-	\$ -	\$ -	2	\$ 1,052	\$ -	2	n/a	\$ 1,052	n/a	\$ -	n/a
New Commercial Building	17	\$ 201,668	\$ 19,875,447	14	\$ 225,007	\$ 19,046,685	(3)	-18%	\$ 23,339	12%	\$ (828,762)	-4%
New Commercial Bldg - Multi-Family	4	\$ 185,436	\$ 22,186,133	-	\$ -	\$ -	(4)	-100%	\$ (185,436)	-100%	\$ (22,186,133)	-100%
Commercial Plumbing	50	\$ 77,849	\$ -	32	\$ 28,458	\$ -	(18)	-36%	\$ (49,391)	-63%	\$ -	n/a
Commercial Swimming Pool/Spa	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Comm over-the-counter plumbing	7	\$ 606	\$ -	24	\$ 1,798	\$ -	17	243%	\$ 1,192	197%	\$ -	n/a
Commercial Retaining Wall	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Commercial Remodel	118	\$ 211,032	\$ 10,430,063	132	\$ 212,012	\$ 6,941,291	14	12%	\$ 980	0%	\$ (3,488,772)	-33%
Commercial Re-roof	14	\$ 39,289	\$ 2,448,893	7	\$ 12,777	\$ 539,662	(7)	-50%	\$ (26,512)	-67%	\$ (1,909,231)	-78%
Comm re-roof over-the-counter	34	\$ 30,029	\$ 1,717,803	67	\$ 38,128	\$ 1,814,813	33	97%	\$ 8,100	27%	\$ 97,011	6%
Commercial Window Replacement	4	\$ 2,465	\$ 54,535	6	\$ 5,724	\$ 316,240	2	50%	\$ 3,260	132%	\$ 261,705	480%
Comm Window replacement OTC	7	\$ 2,852	\$ 59,608	11	\$ 2,749	\$ 94,640	4	57%	\$ (103)	-4%	\$ 35,032	59%
<b>Residential</b>	<b>894</b>	<b>\$ 635,360</b>	<b>\$ 28,272,961</b>	<b>871</b>	<b>\$ 381,707</b>	<b>\$ 13,425,977</b>	<b>(23)</b>	<b>-3%</b>	<b>\$ (253,653)</b>	<b>-40%</b>	<b>\$ (14,846,983)</b>	<b>-53%</b>
Residential Accessory Structure	17	\$ 22,992	\$ 845,652	16	\$ 17,286	\$ 512,181	(1)	-6%	\$ (5,705)	-25%	\$ (333,471)	-39%
Residential Addition	30	\$ 42,887	\$ 1,587,227	31	\$ 43,897	\$ 1,403,869	1	3%	\$ 1,010	2%	\$ (183,357)	-12%
Residential Accessory Dwelling Unit	3	\$ 10,913	\$ 397,964	4	\$ 7,411	\$ 259,348	1	33%	\$ (3,502)	-32%	\$ (138,616)	-35%
Residential Demolition Permit	33	\$ 6,305	\$ 327,269	24	\$ 4,562	\$ 983,000	(9)	-27%	\$ (1,743)	-28%	\$ 655,731	200%
Residential Gate	4	\$ 3,331	\$ 81,000	3	\$ 2,607	\$ 59,400	(1)	-25%	\$ (724)	-22%	\$ (21,600)	-27%
Residential Mechanical	3	\$ 224	\$ -	3	\$ 233	\$ -	0	0%	\$ 9	4%	\$ -	n/a
Res over-the-counter mechanical	300	\$ 21,969	\$ -	284	\$ 20,805	\$ -	(16)	-5%	\$ (1,164)	-5%	\$ -	n/a
New Single Family Residence	60	\$ 306,310	\$ 18,864,327	17	\$ 95,621	\$ 5,735,881	(43)	-72%	\$ (210,689)	-69%	\$ (13,128,446)	-70%
Residential Plumbing	17	\$ 1,612	\$ -	4	\$ 642	\$ -	(13)	-76%	\$ (970)	-60%	\$ -	n/a
Res over-the-counter plumbing	39	\$ 2,109	\$ -	86	\$ 4,643	\$ -	47	121%	\$ 2,535	120%	\$ -	n/a
Residential Re-roof	10	\$ 5,610	\$ 173,890	3	\$ 2,625	\$ 96,819	(7)	-70%	\$ (2,985)	-53%	\$ (77,071)	-44%
Res re-roof over-the-counter	47	\$ 20,076	\$ 738,845	72	\$ 26,244	\$ 967,401	25	53%	\$ 6,168	31%	\$ 228,556	31%
Residential Remodel/Repair	148	\$ 171,402	\$ 4,817,115	166	\$ 142,424	\$ 3,251,153	18	12%	\$ (28,977)	-17%	\$ (1,565,962)	-33%
Solar - Residential Prescriptive OTC	4	\$ 732	\$ 40,660	-	\$ -	\$ -	(4)	-100%	\$ (732)	-100%	\$ (40,660)	-100%
Residential Window Replacement	15	\$ 4,559	\$ 117,386	9	\$ 1,424	\$ 16,685	(6)	-40%	\$ (3,136)	-69%	\$ (100,701)	-86%
Res Window replacement OTC	40	\$ 7,750	\$ 281,628	37	\$ 5,248	\$ 140,241	(3)	-8%	\$ (2,501)	-32%	\$ (141,387)	-50%
WEB Residential Furnace	65	\$ 3,866	\$ -	72	\$ 4,195	\$ -	7	11%	\$ 329	9%	\$ -	n/a
WEB Residential Water Heater	59	\$ 2,714	\$ -	40	\$ 1,840	\$ -	(19)	-32%	\$ (874)	-32%	\$ -	n/a
<b>Manufactured Home</b>	<b>14</b>	<b>\$ 7,582</b>	<b>\$ 321,600</b>	<b>13</b>	<b>\$ 8,395</b>	<b>\$ 496,310</b>	<b>(1)</b>	<b>-7%</b>	<b>\$ 813</b>	<b>11%</b>	<b>\$ 174,710</b>	<b>54%</b>
Manufactured Home - residential lot	1	\$ 158	\$ 60,000	2	\$ 3,542	\$ 181,304	1	100%	\$ 3,384	2149%	\$ 121,304	202%
Manufactured Home - MH Park	4	\$ 630	\$ 30,000	3	\$ 479	\$ 180,000	(1)	-25%	\$ (152)	-24%	\$ 150,000	500%
Monument Sign	9	\$ 6,795	\$ 231,600	8	\$ 4,374	\$ 135,006	(1)	-11%	\$ (2,420)	-36%	\$ (96,594)	-42%
<b>Other</b>	<b>59</b>	<b>\$ 17,338</b>	<b>\$ 289,324</b>	<b>46</b>	<b>\$ 16,041</b>	<b>\$ 351,652</b>	<b>(13)</b>	<b>-22%</b>	<b>\$ (1,297)</b>	<b>-7%</b>	<b>\$ 62,328</b>	<b>22%</b>
Change of Use	1	\$ 385	\$ -	3	\$ 479	\$ -	2	200%	\$ 94	24%	\$ -	n/a
Day Care	2	\$ 309	\$ -	-	\$ -	\$ -	(2)	-100%	\$ (309)	-100%	\$ -	n/a
Pole Sign	4	\$ 1,013	\$ 18,282	4	\$ 2,442	\$ 67,454	0	0%	\$ 1,430	141%	\$ 49,172	269%
Wall Sign	31	\$ 10,226	\$ 187,866	34	\$ 12,457	\$ 279,198	3	10%	\$ 2,231	22%	\$ 91,332	49%
Adult Family Home	19	\$ 2,620	\$ 83,176	5	\$ 663	\$ 5,000	(14)	-74%	\$ (1,957)	-75%	\$ (78,176)	-94%
Universal Base Plan	2	\$ 2,786	\$ -	-	\$ -	\$ -	(2)	-100%	\$ (2,786)	-100%	\$ -	n/a
	<b>1,310</b>	<b>\$ 1,531,805</b>	<b>\$ 86,822,864</b>	<b>1,348</b>	<b>\$ 1,004,970</b>	<b>\$ 44,459,038</b>	<b>38</b>	<b>3%</b>	<b>\$ (526,836)</b>	<b>-34%</b>	<b>\$ (42,363,826)</b>	<b>-49%</b>

### Note:

- Reports generated in the permits module are based either on application date range or issued date range and are meant to show activity.
- At application a portion of the fees are collected with the balance being collected at issuance which could fall in two different reporting periods.
- The report is not intended to be a revenue report, rather it is intended to show the number and types of permits and information on what those permits generated overall in permit fees and valuation.
- The Building Permit Report only reflects the building division and does not include planning and public works.
- The revenue reported on this spreadsheet is based on issued permits and will never match the financial revenue report as it does not include monies collected on permits that have not yet been issued.



YTD thru September	2018 # Permits	2019 # Permits	2018 Permit Fees	2019 Permit Fees	2018 Valuation	2019 Valuation
Commercial	343	418	\$ 871,525	\$ 598,827	\$ 57,938,979	\$ 30,185,099
Residential	894	871	\$ 635,360	\$ 381,707	\$ 28,272,961	\$ 13,425,977
Manufactured & Other	73	59	\$ 24,920	\$ 24,436	\$ 610,924	\$ 847,961
Total	1,310	1,348	\$ 1,531,805	\$ 1,004,970	\$ 86,822,864	\$ 44,459,038



<b>STATUS REPORT ON MAJOR PROJECTS</b> <b>LAKEWOOD COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT</b> <b>DECEMBER 2019</b>				
<b>Description</b>	<b>Planning Stages</b>	<b>Pending</b>	<b>Issued</b>	<b>Valuation</b>
Starlite industrial shell. (Other tenant improvements permits will follow after the shell permit has been issued.)	-	-	✓	\$9,405,433
Woodspring Suites Hotel project.	-		✓	\$7,137,380
Springhill Suites Hotel project (Marriott).	-	✓	-	\$9,000,000
MJR office expansion – Towne Center	✓	-	-	-
MJR office expansion – 11605 Bridgeport Way SW	✓	-	-	-
WSH - Child Study Treatment Center.	-		✓	\$3,425,840
IPT Logistics, (Black Creek Properties), Building "A". (Other tenant improvements permits will follow after the shell permit has been issued.)	✓	-	-	-
IPT Logistics (Black Creek Properties), Building "B" (Other tenant improvements permits will follow after the shell permit has been issued.)	✓	-	-	-
IPT Logistics (Black Creek Properties), Building "C", 205,030 sq. ft. at 7530 150th Street SW. (Other tenant improvements permits will follow after the shell permit has been issued.)	-	-	✓	\$7,840,347
WSH Master Plan; estimated valuation based on 6-year plan, \$430,538,500+.	✓	-	-	-
Pierce Transit Master Plan Update; estimated valuation unknown.	✓	-	-	-
IPT Logistics (Black Creek Properties), 14920 Spring Street SW (Other tenant improvements permits will follow after the shell permit has been issued.)	✓	-	-	-
Lakewood IV Storage.	-	-	✓	\$6,054,375
Coleman Storage (Large warehouse located at the Oakwood Elementary School site; Owner specializes in military storage.)	✓	-	-	-
Auto Chlor new commercial warehouse.	-	✓	-	\$2,095,206
Paradise Apartments.	-	✓	-	\$1,102,391
Lake Grove Apartments.	-	✓	-	\$4,868,072
7410 Lakewood Dr W, New Commercial Building- Shell	-	✓	-	\$600,000
New Commercial Building- 8910 Bridgeport Way SW	✓	-	-	-
New Commercial Building- 9505 S Tacoma Way	✓	-	-	-

<b>STATUS REPORT ON MAJOR PROJECTS</b> <b>LAKEWOOD COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT</b> <b>DECEMBER 2019</b>				
<b>Description</b>	<b>Planning Stages</b>	<b>Pending</b>	<b>Issued</b>	<b>Valuation</b>
2018 subdivisions – 13 short plats, 4 preliminary plats and approximately 108 lots. One long plat for 20 lots was denied on 11/26/19. Total lots approximately 88 lots.	-	-	3 long plat & 7 short plats approved. 1 long plat denied	-
2019 subdivisions – 15 short plats, and approximately 54 lots.	-	-	4 short plats approved	-
Estimated valuation	-	-	-	\$51,529,044

Property/Nuisance Abatement as of November 21, 2019

Owner Name	Location Address	Year Built	First Tier Projects	Second Tier Projects	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
GFS Chateau LLC	11402 105th Ave. SW, Lakewood, 98498	1980	CEDD	-	x		01/09/19	NA	01/25/19	01/25/19	x	-	\$ 3,347.00	Owner paid tenant directly; no city funds.
Stockman Family Living Trust	9128 Moreland Ave. SW, Lakewood, 98498	1913	CEDD	-	x		12/06/18	12/11/2018	03/11/19	03/11/19	x	-	\$ 1,670.44	Single family house- fire.
Reinhard Meier	14433 Union Ave. SW, Lakewood, 98498	1941	CEDD	-	x		10/25/18	11/8/2018	06/30/19	06/30/19	-	x	\$ 22,135.79	Dangerous sheds/ outbuildings and garbage.
Pham Phuong & LTMH LLC	5118 Seattle Ave. SW, Lakewood, 98499	1972	CEDD	-	x		02/08/18	NA	N/A	07/29/19	x	-		Commercial structure and single family.
Nancy Burrington-Nuisance	8113 Sherwood Forest St. SW, Lakewood 98498	1961	CEDD	-		x	09/04/18	NA	09/12/18	08/01/19	x	-	\$ 703.33	Seven junk/inoperable vehicles & misc. debris.
Janie Smith	232 Lake Louise Dr. SW, Lakewood, 98498	1924	CEDD	-	x		10/18/19	N/A	N/A	08/01/19	x	-		Abandoned 2-story commercial structure.
Deborah Galler	8810 Rose Rd. SW, Lakewood, 98498	1938	CEDD	-	x		12/06/18	12/10/2018	01/30/19	10/04/19	x	-		Single family structure with junk vehicles.
Gary Anderson	6821 150th St. SW, Lakewood, WA 98439	1922	CEDD	-	x		10/25/18	11/30/2018	1/2/2019	10/25/2019	x	-		Single family house (aka 5509 McChord)- fire.
William Chung/ BA & C Prop	3411 90th St. S, Lakewood, 98499	1916	CEDD	-	x		01/18/18	2/20/2018	3/15/2018	10/28/2019	x	-	\$ 6,000.00	Single family house (aka 8812 Rose Rd. SW) - fire.
Dameron Real Estate Hldgs, LLC	11225 Pacific Hwy SW, Lakewood, 98499	1940	CEDD	-	x		10/25/18	11/19/2018	1/2/2019	11/21/2019	x	-		Multiple people living in boarding house .
Minje P. & Kyonghee K. Ghim	5509 Boston Ave. SW, Lakewood, 98499	1950	CEDD	-	x		12/03/18	12/10/2018	1/30/2019					Two-story commercial building- mixed use.
10506 Bridgeport Way SW LLC	10506 Bridgeport Way SW, Lakewood, 98499	1967	CEDD	-	x		01/11/19	1/25/2019	3/14/2019					Single family residence.
Karwan Village LLC	2621 84th St. S. Lakewood, 98499	1967	CEDD	-	x		01/09/19	5/7/2019	7/9/2019					Mobile home park/ multiple dang structures.
WFC Lakewood Colonial LLC	9314-16 Bridgeport Way SW, Lakewood, 98499	1978	CEDD	-	x		11/15/18	5/16/2019	7/16/2019					Commercial- multiple buildings/strip mall.
WFC Lakewood Colonial LLC	9320-30 Bridgeport Way SW, Lakewood, 98499	1965/78	CEDD	-	x		11/15/18	5/16/2019	7/16/2019					Commercial- multiple buildings/strip mall.
National Retail Properties LP	6112 100th St. SW, Lakewood, 98499	1979	CEDD	-	x		05/16/19	6/24/2019	7/17/2019					Commercial- single building- fire.
Isidro Chavelas & Ana Mederas/ Foster Grp	8203 32nd Ave. Ct. S, #46, Lakewood, 98499	1967	CEDD	-		x	05/17/19	7/25/2019	8/20/2019					Mobile home- fire.
Lisa Lafave	8602 Maple St. SW, Lakewood, 98498	1917	CEDD	-	x		07/09/17	08/06/2019 & 10/29/19						Single family detached collapsing garage; squatters.
Heirs/devisees of William G. Fugitt, Sr.	4824 101st St. SW, Lakewood, 98499	1950	CEDD	-	x		06/27/19	7/25/2019	8/20/2019					Single family home; squatters.
Integrity II LLC	5103 Filbert Ln. SW, Lakewood, 98499	1949	CEDD	-	x		07/11/19	?	11/5/2019					Single family home; cars/debris.
Yong Sik & Soo Kyung Yun	8410 S Tacoma Way, Lakewood, 98499	1940	CEDD	-	x		06/06/19	7/25/2019	10/21/2019					Storage shed on rear of property & RV.

Property/Nuisance Abatement as of November 21, 2019

Owner Name	Location Address	Year Built	First Tier Projects	Second Tier Projects	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
Popsy LLC	8113 Sherwood Forest St. SW, Lakewood 98498	1961	CEDD	-	x		07/31/19	8/6/2019	10/4/2019					Storage shed/ sf home- fire/squatters.
C&D Land Corp	6922 146th St. SW, Lakewood, 98439	1932	CEDD	-	x		08/01/19	11/13/19						MF home & multiple barns; fire/squatters.
C&D Land Corp	6918 146th St. SW, Lakewood, 98439	1955	CEDD	-	x		08/01/19	11/13/19						1008 sf garage; fire/squatters.
C&D Land Corp	14601 Woodbrook Dr. SW, Lakewood, 98439	1969	CEDD	-	x		08/01/19	11/13/19						740 sf garage; fire/squatters.
Lindsey Strait	6401 Wildaire Rd. SW, Lakewood, 98499	1965	CEDD	-		x	08/02/19	10/24/19			In process			Junk vehicles/garbage, debris. Exterior debris removed from residence.
EGU Washington Estates LLC	7123 146th St. SW, Lakewood 98439	1940	CEDD	-	x		08/01/19							Multiple single family structures; fire/squatters.
Brady Louwien	12616 47th Ave. SW, Lakewood 98499	1908	CEDD	-		x	09/09/19	10/23/19						Property maintenance violations; debris in ROW.
Mark Horan	7112 Foster Street SW	1939/1970	CEDD	-	x		09/09/19		10/21/2019					Illegal conversion of garage into ADU; sewer contamination to Lake Steilacoom.
David & Mishaela Trullinger	8604 Maple Street SW	1917	CEDD	-	x		10/29/19							Single family collapsing garage.
Star Lite Swap Meet/Garage LLC (UP Auto Garage)	3512 S 84th St SW	1975/1993	-	CEO		x								Illegal junk vehicle storage, possible illegal wreckuing yard.
D M Warner	95 West Shore Avenue SW	1922	-	CEO		x				11/18/2019	x	-		Junk vehicles, inoperable vehicles, junk, scrap and/or salvage materials, broken and/or discarded household goods, vehicle parts, chemical containers. As of Nov 18, some small piles of wood stacked. Overall condition of property looks good. No real visible code issues at this time. Case is closed.
Hue T Ho	5014 101st Street SW	1950	-	CEO	TBD	TBD	03/30/17			11/14/2019	x	-		Illegal construction, garbage, overgrown vegetation (Property remodeled).
Somerset Gardens LLC	5110 Chicago Ave SW	1977	-	CEO	TBD	TBD	07/19/18							Unpermitted decks, poorly done siding replacement w/o permits, stairs failing.
A M Birkland	6118 120th St SW	1952	-	CEO		x	10/10/18				x	-		Junk vehicles, debris.
L & C Mendoza	6408 Steilacoon Blvd SW	1944	-	CEO	x	x	06/27/18			11/14/2019	x	-		Hoarder house (Property remodeled).
Vasily Stepin	6411 150th St SW	1964	-	CEO		x	04/30/19				x	-		Possible illegal private road; as of Nov. 18, no code or abatement issues.
Real Estate Essentials LLC	6623 Mount Tacoma Dr SW	1948	-	CEO		x	04/19/17			11/18/2019	x	-		Property maintenance violations; debris (property in compliance)

Property/Nuisance Abatement as of November 21, 2019


Owner Name	Location Address	Year Built	First Tier Projects	Second Tier Projects	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
Cedrona Park LLC	7110 146th St SW ; mobile home park	1964	-	CEO							In process			As of No 18, no code or abatement violations. Possible substandard carports. Park requires constant monitoring.
Setsuko Hartshorne	8407 Woodbourne Dr SW	0	-	CEO	x	x	05/05/17			11/18/2019	x			Dilapidated structures, junk vehicles; residence appears to be abandoned. <b>Violations corrected. Case file is closed.</b>
Henry & Elsiene Stockman	8518 92nd Street S	1961	-	CEO		x	12/26/18				In process			Three junk vehicles; CEO working with owner to obtain vehicle affidavits.
Stockman Family Trust	8610 Moreland Ave SW	1955	-	CEO		x	10/02/18				In process			Two junk vehicles; CEO working with owner to obtain vehicle affidavits.
M & K Stafford	9103 Veterans Dr SW	1991 (?)	-	CEO	x	x	06/01/15							Property maintenance, illegal construction ; vacant & unsafe building.
Unknown	9611 Kenwood Dr SW (problem w/address)	(?)	-	CEO	x		10/16/18							Abandoned SFR, illegal remodeling, unsecured, squatter issues. As of No 18, residence is occupied with no CE issues; <b>however, possible illegal construction.</b>
Kashani Zahra Talaeipour	9724 South Tacoma Way	1950	-	CEO	TBD	TBD	01/00/00							Illegal construction.
A J & M C Lokeno	9827 American Ave SW	1927	-	CEO	x		10/18/18			11/18/2019	x			Dilapidated outbuilding, abandoned SFR, roof in poor condition. As of Nov 18, older structure demolished & new residence is under construction. Case file has been <b>closed</b>
Van Xu Do, Thi Tho Nguyen, & Duc Trung Do	10414 Occident St SW	1954	-	CEO	x					11/14/2019	x			SFR damaged by fire (Property remodeled)
B D G & B C Mindoro	10522 47th Ave SW	1951	-	CEO	x	x	09/08/17			11/14/2019	x			Hoarder house, electrical & plumbing violations; unsafe to occupy (Property <b>remodeled</b> ).
Bernard Davis	11020 Military Road SW (problem w/address)	Vacant	-	CEO			Unknown							As of Nov 18, no visible issues. Proprety looks to be vacant. Database shows tree fell on neighbor's fence. Possible nuisance <b>abatement for vegetation</b>
Unknown	11918 Nyanza Rd SW	1895	-	CEO	x		03/09/18			11/18/2019	x			Roof is leaking, sagging, & moldy; broken windows and openings into basement. As of Nov 18, building has been demolished & property cleaned. Owner is going through process to build on property. Case file is <b>closed</b>
BA & C Property Management LLC	12020 Gravelly Lake Dr SW	1953	-	CEO		x					x	-		Illegal conversion of a SFR into MF use.

Owner Name	Location Address	Year Built	First Tier Projects	Second Tier Projects	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
Deborah Seibert	12619 Gravelly Lake Dr SW	1952	-	CEO	x	x	12/01/18			11/18/2019	x	-		Hoarder house; multiple housing & health code violations. As of Nov 18, property may have new owner. Externally, property has no code issues, unless health and safety issues remain associated with past hoarding activities
Monica Smith	14927 W Thorne Ln SW	Vacant	-	CEO		x	05/31/19				x	-		Illegal outdoor storage, junk vehicles, property maintenance. As of Nov. 18, multiple infractions issued - no action on the part of the owner
C J & L L Revocable Trust	15211 Fern St SW (possible problem w/address)	1949	-	CEO			08/10/16							Substantial building code violations. As of Nov 18, no action. Case is outstanding.
Jessie Garner	5105 Filbert Ln SW	1949	-	CEO			01/00/00							
Young Sik & Soo Kyung Yun	8414 South Tacoma Way	Vacant	-	CEO		x	06/06/19				x			Illegal vehicle storage.
Tek Eun Yi	11618 Pacific Highway SW	Vacant	-	CEO		x	04/09/19				In process			Illegal vehicle storage.
Total City Expenditures													\$ 33,856.56	



TO: Mayor and City Councilmembers

FROM: Shannon Kelley-Fong, Senior Policy Analyst

THROUGH: John J. Caulfield, City Manager 

DATE: December 9, 2019

SUBJECT: Public Nuisance Code Amendments - Shopping Cart Ordinance

**PURPOSE:** The purpose of this memorandum is to review a draft shopping cart ordinance for the City of Lakewood (hereinafter, the “City”), see **Attachment A**. The City Council previously received a briefing on shopping cart ordinances as a part of the presentation on illegal dumping at the June 24, 2019 study session. It is recommended that the City implement the shopping cart ordinance, in addition to continuing to pursue shopping carts theft by individuals pursuant to RCW 9A.56.270.

**BACKGROUND:** Illegal dumping negatively impacts Lakewood’s communities, taxpayers, and legitimate businesses. In brief, illegal dumping presents numerous health and safety issues, in addition it adversely effects communities and business areas by decreasing property values and increasing perceptions of disorder. Importantly, illegal dumping is not a “cost free” crime as it requires significant taxpayer dollars to support the clean-up of illegal dump sites.

Lost, Stolen, or Abandoned Shopping Carts: Shopping carts removed from the premises of their respective business and left abandoned on public or private property throughout the City constitutes a potential hazard to the health and safety of the public as these carts can:

- obstruct free access to sidewalks, streets and other rights-of-way;
- interfere with pedestrian and vehicular traffic on pathways, driveways, public and private streets; and
- impede emergency services.

**Exhibit 1** through **Exhibit 8** provide examples of lost, stolen, or abandoned shopping carts across Lakewood.



**Exhibit 1: Lakewood Mall Transit Center**



**Exhibit 2: Springbrook**



**Exhibit 3: 100<sup>th</sup> St SW**



**Exhibit 4: Bridgeport Way and 111<sup>th</sup> St SW**





**Exhibit 5: Main St SW**



**Exhibit 6: Bridgeport Way and Meadow Park Rd W**



**Exhibit 7: Bridgeport Way and Pacific Hwy**



**Exhibit 8: Main St SW**



The intent of enacting a shopping cart ordinance would be to:

1. institute measures to reduce the occurrence of lost, stolen, or abandoned shopping carts throughout the City;
2. facilitate the retrieval of abandoned shopping carts; and
3. alleviate the impacts of abandoned shopping carts on city neighborhoods and public spaces, promoting public safety and improve the image and appearance of the city.

The shopping cart ordinance is intended to proactively prevent shopping carts from being abandoned in the City by putting the responsibility on businesses to use the means available to them to deter, prevent, or retrieve shopping carts that have been taken from their premises.

Draft Shopping Cart Ordinance: **Attachment A** provides a draft Shopping Cart Ordinance for the City Council's consideration. In brief, the draft shopping cart ordinance is designed to work as follows:

1. Retail stores would be required to have an identification sign permanently affixed to their respective shopping carts that include the following information in accordance with RCW 9A.56.270, as now enacted or hereafter amended:
  - a. Identification the owner of the shopping cart or the name of the business establishment, or both;
  - b. Notification to the public of the procedure to be utilized for authorized removal of the cart from the premises;
  - c. Notification to the public that the unauthorized removal of the cart from the premises of the business or parking area of the retail establishment, or the unauthorized possession of the cart, is unlawful; and
  - d. Provides a current telephone number or address for returning carts removed from the premises or parking area to the owner or retailer.

Example of an Identification Sign: This cart is owned by the City of Lakewood. Please contact Skelleyfong@cityoflakewood.us for authorized removal of cart from 6000 Main St SW, Lakewood WA 98499. The unauthorized removal of this cart from this address or the unauthorized possession of the cart, is unlawful pursuant to Lakewood Municipal Code (LMC) 8.90 and RCW 9A.56.270. Please contact Shannon Kelley-Fong at (253)589-2489 or at the address mentioned above to return carts.

2. Retail stores would be required to provide written notice to customers that the removal of shopping carts from their respective premises is prohibited. Such notice may be provided in the form of flyers distributed on the premises, notice printed on shopping bags, direct mail, notices on business websites, or any other means demonstrated to be effective. Additionally, all owners would be required to display and maintain conspicuous signs on the premises near all customer entrances and exits and throughout the premises, including the parking

area, warning customers that removal of shopping carts from the premises is prohibited by state and City law.

3. The City would immediately impound any lost, stolen or abandoned shopping carts within the City's public rights-of-way, or any carts within the City to which do not have the required identification signs.

Owners of each lost, stolen, or abandoned cart impounded by the City would be subject to a one hundred dollar fine (\$100) unless the fine is eligible for deferral. The City would defer fines for the first eight (8) impounded carts within a calendar month owned by any business that, prior to the impoundment, implemented the required identification to each impounded cart and implemented City-approved security measures to prevent removal of shopping carts from the business' property.

Security measures are physical impediments or methods to prevent removal of shopping carts from the premises of the retail establishment including, but not limited to:

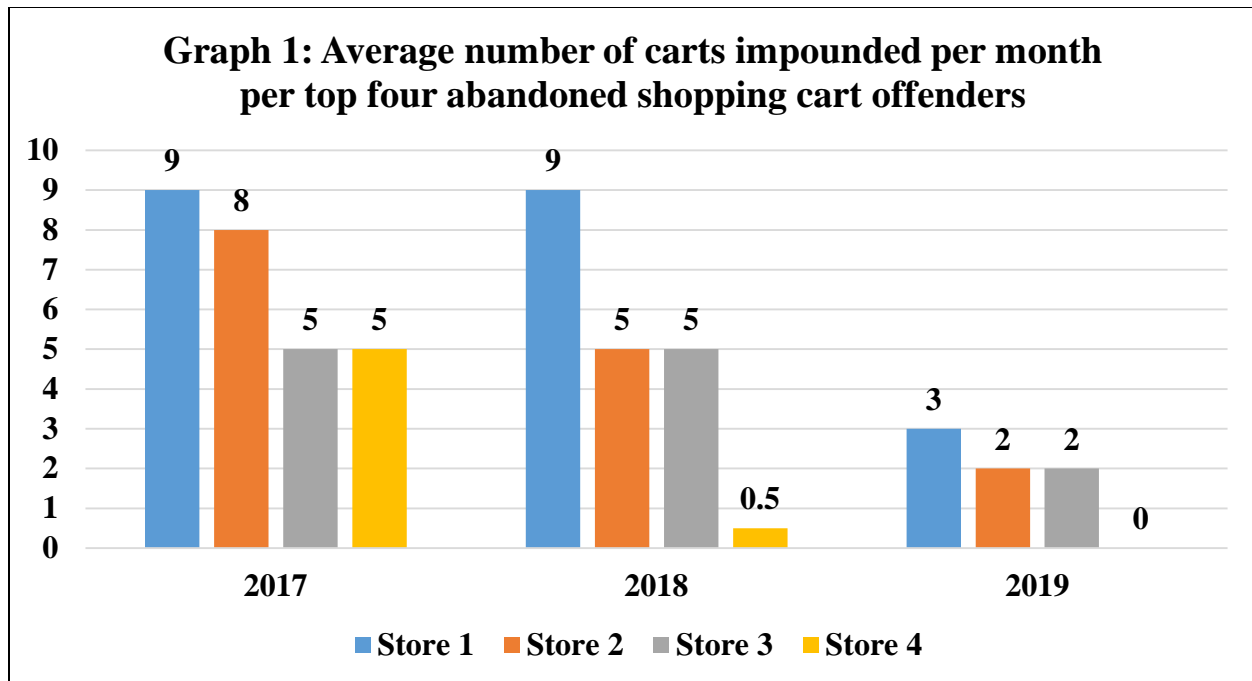
- electronically-activated self-braking wheels;
- poles mounted to shopping carts, which prevent their removal from the interior of the retail establishment;
- utilization of a cart patrol and retrieval company;
- dedicated security personnel; and
- other measures deemed appropriate and effective by the City.

The City would issue a two hundred dollar (\$200) fine to any owner who has twelve (12) or more lost, stolen, or abandoned shopping carts impounded by the City within a calendar month.

Impounded shopping carts with proper identification will be held by the City for fourteen (14) days following the date of notification of impoundment. Impounded carts with proper identification that go unclaimed after this time may be disposed of or sold by the City. Carts without proper identification signs, may be immediately disposed of or sold by the City. Impoundments could be appealed to the Hearing Examiner pursuant to the provisions of LMC 1.36.

Importantly, the removal of a shopping cart from the premises of an owner, without the written permission of the owner or the owner's authorized agent, would constitute a misdemeanor pursuant to RCW 9A.56.270

Case Study - Renton: The cities of Renton, Auburn, and Federal Way adopted shopping cart ordinances. Renton's shopping cart ordinance was originally adopted in 2005, with amendments made in 2016, 2017, and 2018. In 2018 the city of Renton expanded the number of fee deferrals from four to eight shopping carts based on feedback received from several retail establishments. Data from the city of Renton demonstrates a decrease in shopping cart impounds from the four retail establishments with the highest rate of shopping cart impounds from 2017 to 2019 (January through June), see **Graph 1**.



In mid-2018, Store 2, Store 3, and Store 4 implemented city of Renton-approved security measures. Following this, there was a noticeable decline in the number of carts impounded from these stores. As of June 2019, city of Renton personnel estimated that 20% of all retail stores with shopping carts have city of Renton-approved security measures in place. City of Renton personnel continue to actively work with retail stores that currently do not have approved security measures. The city of Renton reported that 100% of businesses pay impound fees. Finally, the city of Renton reported that many of the smaller stores paid little to no fines since increasing the number of cart deferrals from four to eight carts in 2018.

**Table A** provides a lists of features of Renton, Auburn, and Federal Way’s respective shopping cart ordinances.

<b>TABLE A</b>			
<b>Abandoned Shopping Cart Ordinances for cities of Renton, Auburn, and Federal Way</b>			
	<b>Renton</b>	<b>Auburn</b>	<b>Federal Way</b>
Requires security measure	Yes	No	Yes
Requires identification	Yes	Yes	Yes
Impound Fee	\$100 per cart	\$30 per cart Subject to civil enforcement (infraction)	\$25 per cart
Impound Time (days)	14	14	14
Salvage fee	-	-	\$25 per cart
Fee Deferral	May allow deferral of first 8 per month	None	May allow deferral of first 3 per month
Disposal Fee	-	\$70 disposal fee	May assess disposal fee

**Retail Store Feedback:** City personnel reached out to several of the larger retail stores in Lakewood for feedback on the draft shopping cart ordinance, including Safeway, Walmart, PetSmart, Michaels, Bed, Bath and Beyond, Ross, Grocery Outlet, Office Depot, and Target.

Many store managers were supportive of the draft shopping cart ordinance. These managers provided the following reasons for being supportive of required security measures on shopping carts:

1. reduced cart lost;
2. reduced resources need to collect itinerant carts; and
3. prevention of carts from other retailers from entering their stores.

One store manager indicated that they had previously requested shopping cart security measures from their respective corporate office. Their corporate office declined this request stating that they would not provide shopping cart security measures unless there was a city code or lease agreement requiring them. Many managers indicated that they try to collect carts found abandoned, when possible.

In Lakewood, Safeway and Walmart currently have auto locking mechanisms on most of their shopping carts, see **Exhibit 9** through **Exhibit 11**. It appears that Safeway may not have these mechanisms on their smaller carts. Safeway also indicated that they have a service that sweeps Lakewood twice a month for abandoned shopping carts. Ross and the Dollar Store currently have poles on their shopping carts that prevent their carts from leaving their stores, see **Exhibit 12**. Ross also has anti-tipping mechanisms installed on all of their carts, see **Exhibit 13**.



**RECOMMENDATIONS:** It is recommended that the City Council adopt the draft shopping cart ordinance, see **Attachment A**.

Notably, while the draft shopping cart ordinance would pro-actively deter shopping carts from leaving retail premises across Lakewood and also increase the City's options for dealing with abandoned shopping carts throughout the City, the shopping cart ordinance would not alleviate issues with other items illegally left on public or private property in Lakewood. The City continues to research and evaluate other illegal dumping deterrence programs.

**ALTERNATIVES:** The City Council could elect to not adopt the shopping cart ordinance or the City Council could elect to adopt the shopping cart ordinance with modifications.

**NEXT STEPS:** The City Council could elect to adopt the draft shopping cart ordinance at the next Regular City Council meeting on December 16, 2019. Notably, amending LMC Chapter 8 does not require a public hearing.

The City would work with retail stores that use shopping carts to educate them on the ordinance, if adopted. A draft letter explaining the shopping cart ordinance to retail stores is attached, see **Attachment B**. The intent is that this letter would be sent to all retail stores with shopping carts in Lakewood, if the ordinance is adopted.

**ATTACHMENTS:**

**Attachment A** – Draft Shopping Cart Ordinance

**Attachment B** – Draft Letter for Retail Stores regarding the Shopping Cart Ordinance

**Attachment C** – Shopping Cart Ordinance PowerPoint Presentation

**ALIGNMENT WITH STRATEGIC PLAN:**

**Public Safety**

- 3.1 Improve community safety and reduce crime through data driven processes.
- 3.3 Provide resources to support the health, welfare, and safety of the community.

**Fiscal Responsibility**

- 4.3 Make smart investments in people, places, and resources



**Exhibit 9:** Walmart cart with locking wheels



**Exhibit 11:** Safeway cart with locking wheels (left),  
Safeway cart without locking wheels (right)



**Exhibit 10:** Walmart cart with sign







**Exhibit 12:** Ross carts with poles



**Exhibit 13:** Ross carts with anti-tipping wheels

**Attachment A**

**ORDINANCE NO. XX**

**AN ORDINANCE OF THE CITY OF LAKEWOOD, WASHINGTON,  
RELATING TO SHOPPING CART REGULATION; AMENDING  
LAKEWOOD MUNICIPAL CODE 8.16.010 AND ADDING NEW  
CHAPTER 8.16.90.**

WHEREAS, the City Council has enacted the City's ordinances, some of which are set forth in the Lakewood Municipal Code including Chapter 8, which identifies public nuisances; and

WHEREAS, retail businesses provide shopping carts for the convenience of customers shopping on the premises of the businesses; and

WHEREAS, a shopping cart that has been removed from the premises of the business and left abandoned on public or private property throughout the City constitutes a potential hazard to the health and safety of the public; and

WHEREAS, shopping carts abandoned on public or private property tends to reduce property values and contributes to conditions of blight in the community; and

WHEREAS, shopping carts abandoned on public or private property can obstruct free access to sidewalks, streets and other rights-of-way, interfere with pedestrian and vehicular traffic on pathways, driveways, public and private streets, and impede emergency services.

WHEREAS, it is appropriate that the City institute measures to facilitate the retrieval of abandoned shopping carts to alleviate their impacts on City neighborhoods and public spaces.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The foregoing recitals are adopted as findings of the City Council.

Section 2. Section 8.16.10 of the Lakewood Municipal Code is hereby revised to read as follows:

**8.16.010 Nuisances affecting public health.**

The following specific acts, omissions, places, conditions and things are declared to be nuisances: the erecting, maintaining, using, placing, depositing, causing, allowing, leaving, or permitting to be or remain in or upon any private lot, building, structure, or premises, or in or upon any street, avenue, alley, park, parkway, or other public or private place in the City, any one or more of the following places, conditions, things or acts to the prejudice, danger, or annoyance of others:

- A. Privies, vaults, cesspools, sumps, pits, wells or cisterns or like places which are not securely protected from flies or rats;
- B. Filthy, littered or trash-covered premises, including all buildings and structures thereon and areas adjacent thereto;
- C. Tin cans, bottles, glass, cans, ashes, small pieces of scrap iron, wire, metal, articles, bric-a-brac, broken stone or cement, broken crockery, broken glass, broken plaster and all other trash or abandoned material unless the same are kept in covered bins or metal receptacles approved by the City; provided, that any such receptacles approved by the Pierce County Health Officer or designee shall be deemed approved by the City;
- D. Trash, litter, rags, debris, accumulations of empty barrels, boxes, crates, packing cases, mattresses, bedding, excelsior, packing hay, straw, or other packing material, lumber not neatly piled, scrap iron, tin and other metal not neatly piled which provides harborage for rodents, or other pests;
- E. Any unsightly and dangerous building, billboard or structure;
- F. All places used or maintained as junkyards or dumping grounds, or for the wrecking, disassembling, repair or rebuilding of automobiles, trucks, tractors or machinery of any kind, or for the storing or leaving of worn out wrecked or abandoned automobiles, trucks, tractors or machinery of any kind or of any of the parts thereof, or for the storing or leaving of any machinery or equipment used by contractors or builders or by other persons, which places are kept or maintained so as to provide harborage for rodents excluding properly zoned and licensed wrecking yards, junkyards or machinery being used;
- G. Garbage disposed of in any manner other than provided in the Sanitary Code;
- H. Garbage cans which are not impervious to rodent gnawing or do not have tight-fitting lids;
- I. Any putrid, unsound or unwholesome bones, meat, hides, skins or the whole or any part of any dead animal, fish or fowl, butchers' trimmings and offal, or any waste vegetable or animal matter in any quantity, garbage human excreta or other offensive substance; provided, nothing in this subsection shall prevent the temporary retention of waste in a manner approved by the City Manager;
- J. Blackberry vines or any tall grass or weeds over two feet in height which is rodent infested;
- K. Grass clippings, cut brush or cut weeds which may create a fly or rodent harborage;
- L. Nests, colonies, hives or apiaries of bees, Africanized honey bees, yellow jacket, hornets

or wasps which are not in full compliance with Chapter 15.60 RCW or Chapter 16-602 WAC; ~~and~~

- M. Any accumulation of combustible, explosive or flammable substances which are stored in a way that poses a threat or danger to life or property-; and
- N. Causing or allowing any shopping cart to be abandoned on either public or private property.

Section 2. A new chapter of the Lakewood Municipal Code is hereby created, Chapter 8.90, to read as follows:

## **ABANDONED SHOPPING CARTS**

### **8.90.010 Purpose.**

It is the primary purpose of this Chapter to provide for the prompt retrieval of lost, stolen or abandoned shopping carts in order to promote public safety and improve the image and appearance of the City. It is a purpose of this Chapter to have the owners and operators of businesses providing shopping carts use the means available to them to deter, prevent or mitigate the removal of shopping carts from their business premises, and to retrieve any carts that may be removed despite these efforts. It is a further purpose of this Chapter to prevent the illegal removal of shopping carts from the business premises, to prevent the continued possession of illegally removed carts, and to prevent the accumulation of illegally removed carts on public or private properties

### **8.90.020 Declaration of Nuisance:**

Retail establishments provide shopping carts for the convenience of customers shopping on the premises of the businesses. A shopping cart that has been removed from the premises of the business and left abandoned on public or private property throughout the City constitutes a public nuisance and a potential hazard to the health and safety of the public; each lost, stolen or abandoned cart shall constitute a separate violation. Shopping carts abandoned on public and private property can create conditions of blight in the community, obstruct free access to sidewalks, streets and other rights-of-way, interfere with pedestrian and vehicular traffic on pathways, driveways, public and private streets, and impede emergency services. It is for these reasons that such lost, stolen, or abandoned shopping carts are hereby declared to be a public nuisance which shall be subject to abatement in the manner set forth in this Chapter, or in any other manner provided by law.

For purposes of this Chapter, any shopping cart located on any public or private property other than the premises of the retail establishment from which such shopping cart was removed shall be presumed lost, stolen, or abandoned, even if in the possession of any person, unless such person in possession thereof is:

- A. An authorized agent; or
- B. Retail Establishment personnel; or
- C. Enforcement personnel; or
- D. An authorized customer.

**8.90.030 Definitions:**

Except as otherwise expressly set forth herein, the following words and terms as used in this Chapter shall have the following meanings:

- A. City Manager: The City Manager means the City Manager or his or her designee.
- B. Authorized Agent: The owner, or an employee or authorized agent of the owner, entitled to possession of the shopping cart.
- C. Authorized Customer: A customer of the owner of the shopping cart, having the written permission of the owner or owner's agent to remove the shopping cart from the owner's premises.
- D. Cart Patrol and Retrieval Company: A contracted agent or designee of the authorized agent who recovers shopping carts on behalf of retail establishments within a one (1) mile radius of the contracting retail establishment(s) no fewer than two (2) times per week.
- E. Enforcement Personnel: Any City law enforcement officers, code enforcement officers, or designated staff employed by the City of Lakewood.
- F. Identification Sign or Cart Sign: A clearly visible sign fastened to each cart that provides ownership information required by this Chapter.
- G. Impounded Cart: Any shopping cart collected by authorized City personnel, regardless of whether or not the shopping cart is being transported to or is stored within City facilities.
- H. Lost, Stolen, or Abandoned Shopping Cart: A shopping cart that is either:
  - 1. Removed from the premises of a retail establishment by any person without the written permission or consent of the owner of the shopping cart or the retailer otherwise entitled to possession of such cart; or
  - 2. Left unattended, discarded or abandoned upon any public or private property other than the premises of the retail establishment from which the shopping cart was removed, regardless of whether such shopping cart was removed from the premises with permission of the owner;
  - 3. For purposes of this Chapter, any shopping cart located on any public or private



property other than the premises of the retail establishment from which such shopping cart was removed shall be presumed lost, stolen, or abandoned, even if in the possession of any person, unless such person in possession thereof is either:

- a. The owner, or an employee or authorized agent of the owner, entitled to possession of said shopping cart; or
  - b. An officer, employee or agent of a cart retrieval service hired by the owner to retrieve such carts; or
  - c. City enforcement personnel retrieving, storing or disposing of said cart pursuant to the provisions of this code;
  - d. A customer with written permission from the owner or agent of the owner to take the cart off premises.
- I. Owner: Any person or entity that owns, leases, possesses, or makes more than ten (10) shopping carts available to customers or the public in connection with the conduct of a business.
- J. Parking Area: A parking lot or other property provided by a retail establishment for the use of customers of said retail establishment for the parking of customer vehicles. The parking area of a retail establishment located in a multi-store complex or a shopping center shall include the entire parking area used by the multi-store complex or shopping center.
- K. Premises: Any building, property, or other area upon which any retail establishment business is conducted or operated in the City of Lakewood, including the parking area provided for customers in such retail establishment.
- L. Retail Establishment: Any business located in the City of Lakewood which offers or provides shopping carts for the use of the customers of such business regardless of whether such business is advertised or operated as a retail or wholesale business, and regardless of whether such business is open to the general public, is a private club or business, or is a membership store.
- M. Security Measures: Physical impediments or methods to prevent removal of shopping carts from the premises of the retail establishment including, but not limited to:
1. Electronically-activated self-braking wheels;
  2. Poles mounted to shopping carts, which prevent their removal from the interior of the retail establishment;
  3. Utilization of a cart patrol and retrieval company;

4. Dedicated security personnel; and
  5. Other measures deemed appropriate and effective by the City Manager.
- N. ‘Shopping Cart’ or ‘Cart’: A basket which is mounted on wheels or a similar device generally used in a retail establishment by a customer for the purpose of transporting goods of any kind.

#### **8.90.040 Shopping cart signage:**

4. Identification Signs on Carts Required: Each shopping cart made available for use by customers shall have an Identification Sign permanently affixed to it that includes the following information in accordance with RCW 9A.56.270, as now enacted or hereafter amended:
  1. Identifies the owner of the shopping cart or the name of the business establishment, or both;
  2. Notifies the public of the procedure to be utilized for authorized removal of the cart from the premises;
  3. Notifies the public that the unauthorized removal of the cart from the premises of the business or parking area of the retail establishment, or the unauthorized possession of the cart, is unlawful; and
  4. Lists a current telephone number or address for returning carts removed from the premises or parking area to the owner or retailer.
5. Notice to customers: Owners shall provide written notice to customers that the removal of shopping carts from the premises is prohibited. Such notice may be provided in the form of flyers distributed on the premises, notice printed on shopping bags, direct mail, notices on business websites, or any other means demonstrated to be effective. Additionally, all owners shall display and maintain conspicuous signs on the premises near all customer entrances and exits and throughout the premises, including the parking area, warning customers that removal of shopping carts from the premises is prohibited by state and City law.

#### **8.90.050 Impoundment and Fines:**

- A. Impoundment of Shopping Carts: The City may immediately impound any lost, stolen or abandoned shopping cart within the City, or any cart within the City to which the required Identification Sign is not affixed.
- B. Impounded Carts: Owners identified on Cart Signs will be informed that they have fourteen (14) days in which to retrieve the cart(s) from the City.

- C. Notification of Impounded Cart: The City shall utilize the required Cart Sign to notify the owner of each impounded cart; absence of the required Cart Sign shall relieve the City from this responsibility.
- D. Fines: The City shall issue a one hundred dollar (\$100) fine to the owner of each lost, stolen, or abandoned cart impounded by the City, unless the fine is eligible for deferral; however, the City shall issue a two hundred dollar (\$200) fine to any owner who has twelve (12) or more lost, stolen, or abandoned carts impounded by the City within a calendar month. Each cart impounded by the City shall constitute a separate violation.
- E. Fine Deferrals: Within any calendar month the City shall defer fines for the first eight (8) impounded carts owned by any business that, prior to the impoundment, has implemented the following criteria. If nine (9) or more shopping carts under common ownership are impounded within a calendar month no fines shall be deferred by the City.
  - 1. Affixed the required identification sign to each impounded cart; and
  - 2. Implemented security measures, as defined in this Chapter, to prevent removal of shopping carts from the business' property.

#### **8.90.60 Disposition of carts:**

- A. Disposition of Carts: Carts impounded by the City which are either held for more than fourteen (14) days following the date of notification, or carts without an Identification Sign, may be disposed of or sold by the City.
- B. Appeals:
  - 1. Filing of Appeal: Any owner aggrieved by any adverse decision of the City pursuant to this Chapter may appeal such decision within fourteen (14) calendar days following the date of such decision by filing with the Hearing Examiner or City Clerk a written notice of appeal briefly stating the grounds for such appeal. The notice of decision shall be deemed filed on the date the appeal Hearing Examiner deposit fee has been paid as determined by the City's adopted Fee Schedule. No appeal shall be accepted for filing and processing by the City unless accompanied by the appeal Hearing Examiner deposit fee.
  - 2. Notice of Hearing: If the appeal is timely filed, the Hearing Examiner shall cause the matter to be set for hearing. The appellant shall be provided not less than ten (10) calendar days written notice of the date, time and place of the hearing. The Hearing Examiner shall conduct the hearing pursuant to the provisions of LMC 1.36.

#### **8.90.070 Illegal possession or accumulation of carts:**

- A. Any person removing a shopping cart from the premises of an owner, without the written permission of the owner or the owner's authorized agent, shall be guilty of

shopping cart theft, which is a misdemeanor, pursuant to RCW 9A.56.270.



December 19, 2019

Don Anderson  
Mayor

Retail Store (local and corporate)  
Street  
City, State, ZIP

Jason Whalen  
Deputy Mayor

<<Retail Store>> Representative:

Mary Moss  
Councilmember

This letter serves to inform you that the City of Lakewood (hereinafter, the “City”) adopted ordinance **X** on December 16, 2019 amending Title 8, Health and Safety, of the Lakewood Municipal Code (LMC). This ordinance makes the causing, or allowing, of any shopping cart to be abandoned on either public or private property a nuisance affecting public health. Shopping carts removed from the premises of their respective business and left abandoned on public or private property throughout the City constitutes a potential hazard to the health and safety of the public as these carts can:

Michael D. Brandstetter  
Councilmember

John Simpson  
Councilmember

- Obstruct free access to sidewalks, streets and other rights-of-way;
- Interfere with pedestrian and vehicular traffic on pathways, driveways, public and private streets; and
- Impede emergency services.

Marie Barth  
Councilmember

The primary purpose of this ordinance is to proactively prevent shopping carts from being abandoned in the City. See LMC 8.16.010 and LMC 8.90 for full requirements, <https://lakewood.municipal.codes/>.

Paul Bocchi  
Councilmember

Retail stores in Lakewood with shopping carts are now required to have the following:

John J. Caulfield  
City Manager

1. An identification sign permanently affixed to all shopping carts in accordance with RCW 9A.56.270, as now enacted or hereafter amended. This includes:
  - a. Identification of the owner of the shopping cart or the name of the business establishment, or both;
  - b. Notification to the public of the procedure to be utilized for authorized removal of the cart from the premises;
  - c. Notification to the public that the unauthorized removal of the cart from the premises of the business or parking area of the retail establishment, or the unauthorized possession of the cart, is unlawful; and
  - d. Provides a current telephone number or address for returning carts removed from the premises or parking area to the owner or retailer.

Example - Identification Sign: This cart is owned by the City of Lakewood. Please contact Skelleyfong@cityoflakewood.us for authorized removal of cart from 6000 Main St SW, Lakewood WA 98499. The unauthorized removal of this cart from this premises or the unauthorized possession of the cart, is unlawful pursuant to Lakewood Municipal Code (LMC) 8.90 and RCW 9A.56.270. Please contact Shannon Kelley-Fong at (253)589-2489 or at the address mentioned above to return carts.

2. Provision of written notice to customers that the removal of shopping carts from their respective premises is prohibited. Such notice may be provided in the form of:

- Flyers distributed on the premises;
- Notice printed on shopping bags;
- Direct mail;
- Notices on business websites; or
- Any other means demonstrated to be effective.

Additionally, stores are required to display and maintain conspicuous signs on the premises near all customer entrances and exits and throughout the premises, including the parking area, warning customers that removal of shopping carts from the premises is prohibited by state and City law.

3. Security measures are required on all shopping carts. Security measures are physical impediments or methods that prevent removal of shopping carts from the premise. Pursuant to the ordinance, approved security measures include, but are not limited to:

- Electronically-activated self-braking wheels;
- Poles mounted to shopping carts, which prevent their removal from the interior of the retail establishment;
- Utilization of a cart patrol and retrieval company;
- Dedicated security personnel; and
- Other measures deemed appropriate and effective by the City.

Shopping Cart Impoundment: Pursuant to the ordinance, the City may impound any lost, stolen or abandoned shopping carts within the City's public rights-of-way, or any carts within the City to which do not have the required identification signs. Owners of each lost, stolen, or abandoned cart impounded by the City will be subject to a one hundred dollar fine (\$100) unless the fine is eligible for deferral. The City will defer fines for the first eight (8) impounded carts within a calendar month owned by any business that, prior to the impoundment, implemented the required identification to each impounded cart and implemented City-approved security measures. The City may issue a two hundred dollar (\$200) fine to any owner who has twelve (12) or more lost, stolen, or abandoned shopping carts impounded by the City within a calendar month.

Shopping carts impounded by the City with proper identification will be held for fourteen (14) days following the date of notification of impoundment. Impounded carts with proper identification that go unclaimed after this time may be disposed of or sold by the City. Impounded carts without proper identification signs, may be immediately disposed of or sold by the City. Impoundments may be appealed to the Hearing Examiner pursuant to the provisions of LMC 1.36.

The City is committed to working with businesses that use shopping carts. If you have any questions about this ordinance please contact Shannon Kelley-Fong at [skelleyfong@cityoflakewood.us](mailto:skelleyfong@cityoflakewood.us).

Respectfully,

John Caulfield, City Manager  
City of Lakewood





# SHOPPING CART ORDINANCE

City Council Presentation 12.9.19

# Purpose

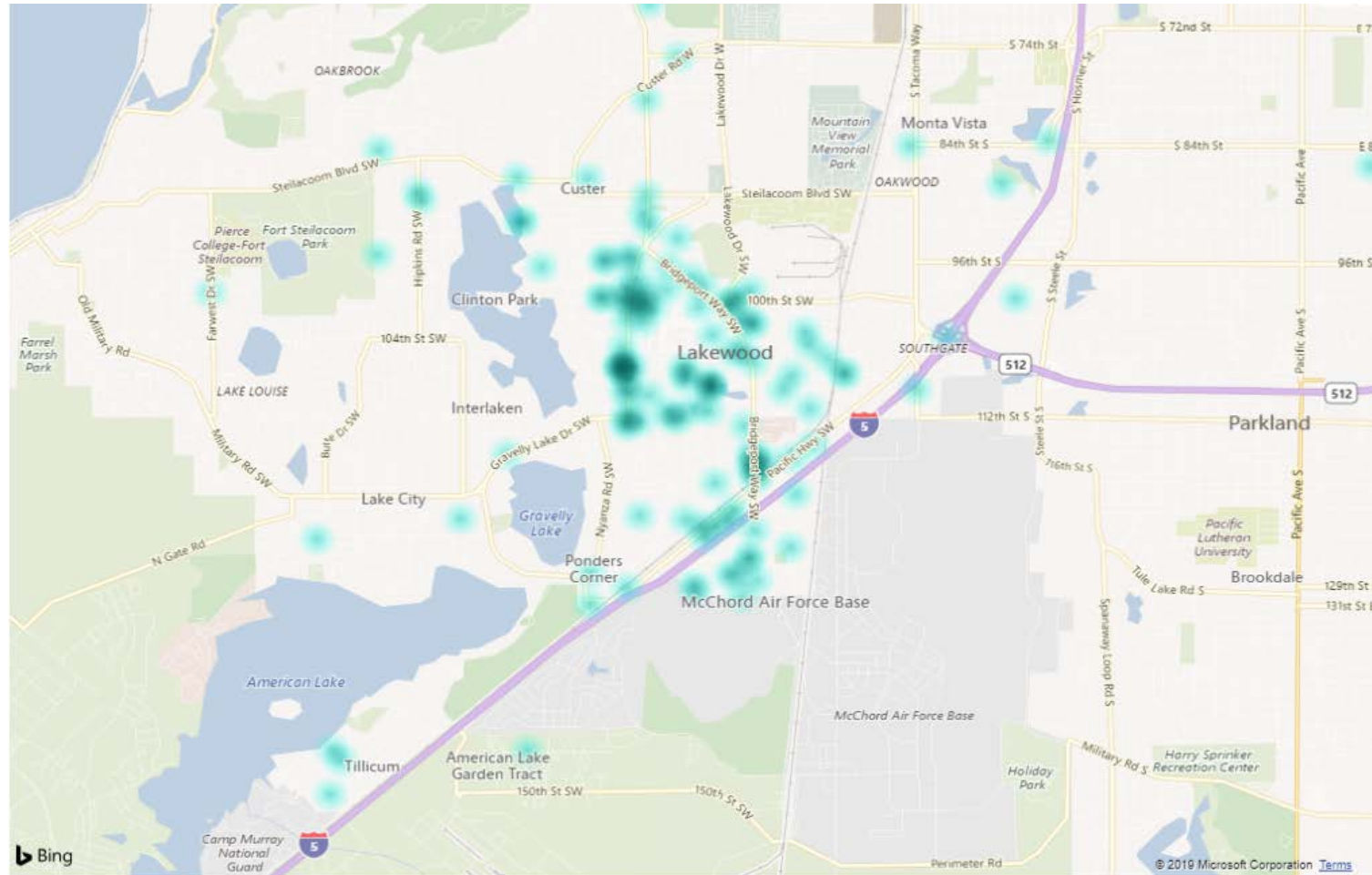
- Review draft shopping cart ordinance, see **Attachment A**.
- Previously received a briefing on June 24, 2019
- City continues to research other deterrents to illegal dumping.

# Lost, Stolen, or Abandoned Shopping Carts

Shopping carts removed from the premises = a potential hazard to the health and safety of the public

- obstruct free access to sidewalks, streets and other rights-of-way;
- interfere with pedestrian and vehicular traffic on pathways, driveways, public and private streets; and
- impede emergency services.

# Lost, Stolen, or Abandoned Shopping Carts





**Exhibit 1: Lakewood Mall Transit Center**



**Exhibit 2: Springbrook**



**Exhibit 3: 100<sup>th</sup> St SW**



**Exhibit 4: Bridgeport Way and 111<sup>th</sup> St SW**



**Exhibit 5: Main St SW**



**Exhibit 8: Main St SW**





# Draft Shopping Carts Ordinance

The intent of enacting a shopping cart ordinance would be to:

- reduce the occurrence of lost, stolen, or abandoned shopping carts throughout the City;
- facilitate the retrieval of abandoned shopping carts; and
- alleviate the impacts of abandoned shopping carts on city neighborhoods and public spaces



# Draft Shopping Carts Ordinance

Proposed requirements:

1. Identification signs on carts, see **memo** for an example.
2. Written notice to customers that the removal of shopping carts is prohibited.
3. Security measurements on carts:
  - *electronically-activated self-braking wheels;*
  - *poles mounted to shopping carts;*
  - *utilization of a cart patrol and retrieval company;*
  - *dedicated security personnel; and*
  - *other measures deemed appropriate and effective by the City.*

# Draft Shopping Carts Ordinance

## City Impoundment:

Impound any lost, stolen or abandoned shopping carts within the City's public rights-of-way, or any carts without required ID signs.

**\$100** dollar fine unless the fine is eligible for deferral. First **8** carts deferred within a calendar month if carts have ID and City-approved security measures.

**\$200** fine to any owner with twelve (12) within a calendar month.

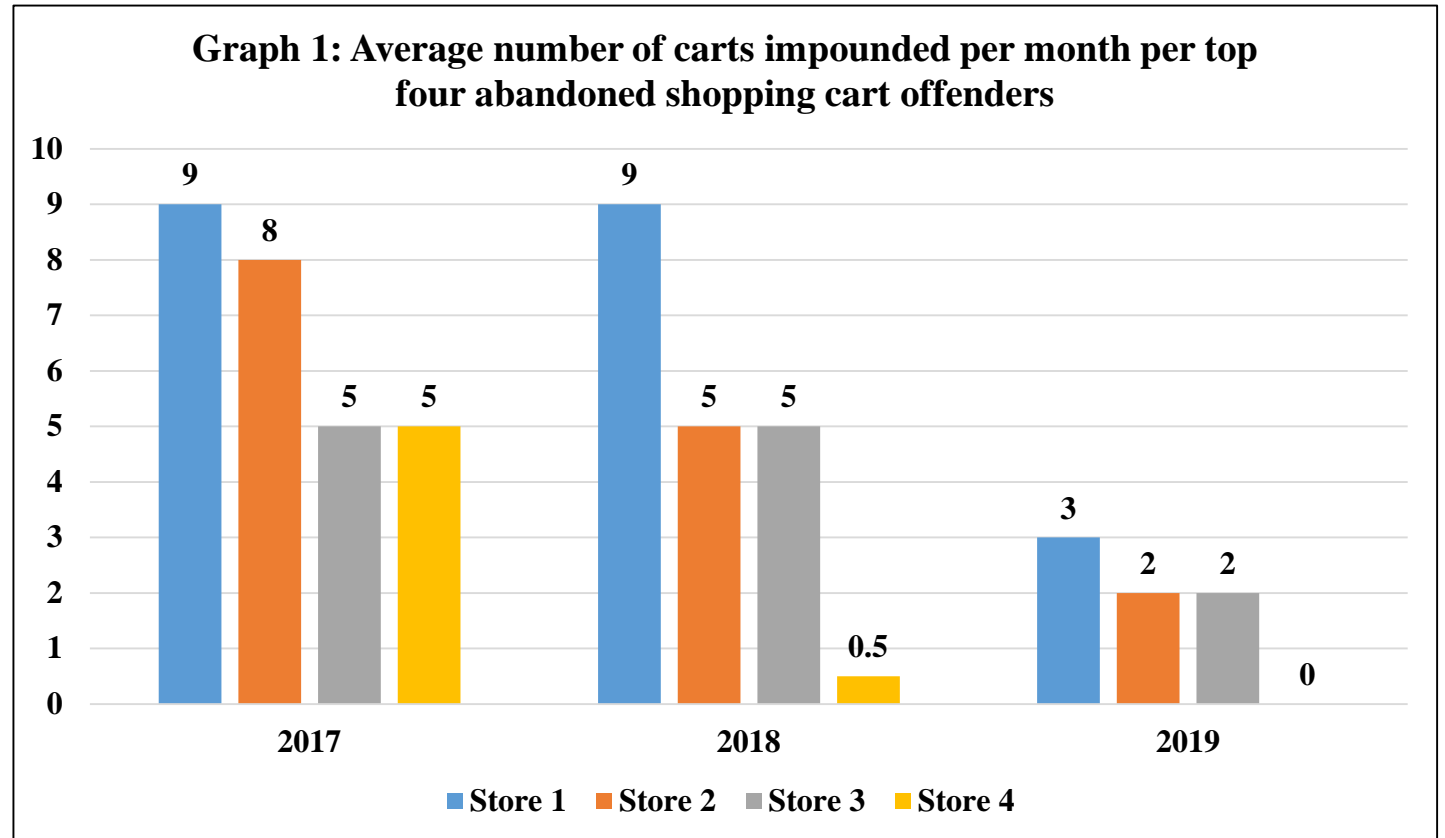
Impounded shopping carts with proper ID will be held by the City for 14 day. Carts without proper ID may be disposed of immediately.

# Draft Shopping Carts Ordinance

## Renton Case Study:

Mid-2018 Store 2, 3, and 4 implemented city approved security measures.

See **Table A** for Renton, Auburn, and Federal Way shopping cart comparison.



# Draft Shopping Carts Ordinance

Reached out to Safeway, Walmart, Petsmart, Michaels, Bed, Bath and Beyond, Ross, Grocery Outlet, Office Depot, and Target.

Most store managers were supportive of the draft shopping cart ordinance. Reasons for support:

- reduced cart losses;
- reduced resources need to collect itinerant carts; and
- Prevention of carts from other retailers from entering their stores.

One store indicated that they had requested security measures on carts but that their corporate office would not provide them unless required by City code or lease agreement.



**Exhibit 9:** Walmart cart with locking wheels



**Exhibit 10:** Walmart cart with sign



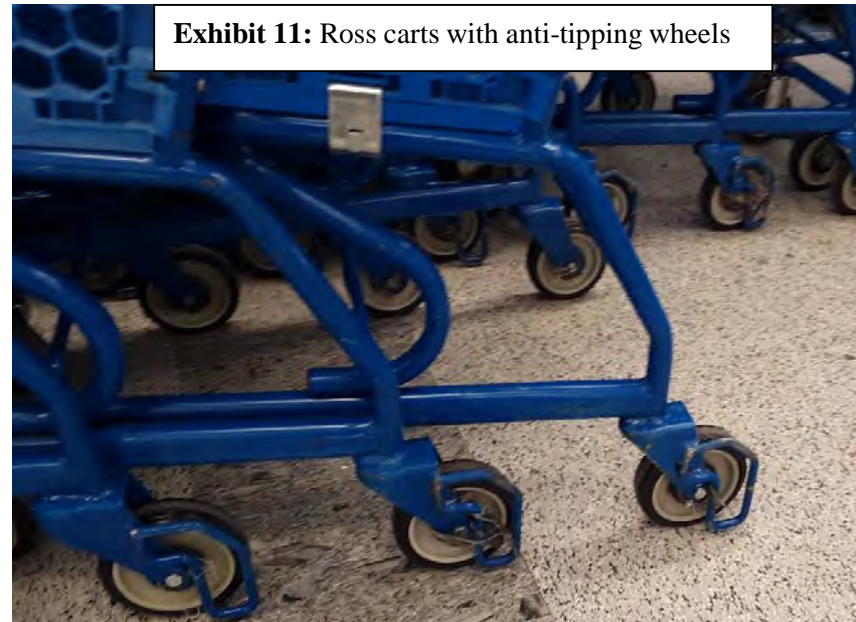
**Exhibit 9:** Safeway cart with locking wheels (left),  
Safeway cart without locking wheels (right)



**Exhibit 11:** Ross carts with poles



**Exhibit 11:** Ross carts with anti-tipping wheels





# Draft Shopping Carts Ordinance

**Recommendations:** Adopt the draft shopping cart ordinance on December 16, 2019

**Alternatives:** Do not adopt ordinance or adopt with modifications.


**Next Steps:** The City Council could adopt the draft shopping cart ordinance on December 16, 2019. If adopted, the City would send out a letter explaining the shopping cart ordinance to retail stores.





TO: Mayor and City Council

FROM: Mary Dodsworth

THROUGH: John Caulfield, City Manager 

DATE: December 9, 2019

SUBJECT: City / CPSD Cooperative Use Agreement

ATTACHMENTS: DRAFT City / CPSD Cooperative Use Agreement

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**Summary:** City of Lakewood (City) and Clover Park School District (CPSD) representatives met to discuss cooperative use of City and CPSD facilities with an intent to draft a cooperative use agreement. A summary of the meetings and draft agreement is attached for review and feedback. This topic is being considered for the joint City / CPSD meeting in February, 2020.

**Process:** From April - June, 2019 representatives from the City and CPSD met to discuss a cooperative use agreement. Representatives included City and CPSD programming staff, leadership staff and Council and School Board members. The group discussed the purpose of the agreement, current issues, needs and concerns and future meeting topics. We reviewed other cooperative use agreements between districts and agencies. We noted that both agencies are protective of their facilities and that developing trust and supporting ongoing communication are keys to a successful partnership. All agreed that we have a positive working relationship and that memorializing current arrangements as well as providing updates based on changes in use and access to publically owned facilities was a good idea. This agreement can be used to educate representatives from each agency as well as the community regarding public use and accessibility of City and CPSD facilities.

**Agreement Purpose:**

- Efficient use of public resource
- Aligns w/ current plans and policies
- Improving local or student services
- Providing more opportunities for community members (taxpayers)
- Creating a healthy community
- Creating equity throughout district and community

Issues, Needs and Concerns to include:

- Scheduling
- Priorities
- Access and Supervision
- Impacts to staff, buildings and fields
- Responsibility and Liability
- Fees and Cost Sharing

**Cooperative Agreement:** The City and CPSD representatives developed a draft cooperative use agreement which is attached for Council review and feedback. A final representative meeting will occur to review any suggested changes and to finalize a DRAFT document for Council and District review at a future joint meeting. Formatting will occur to clean up the agreement in advance of final review.

**COOPERATIVE USE AGREEMENT  
CLOVER PARK SCHOOL DISTRICT AND THE CITY OF LAKEWOOD  
INTERLOCAL AGREEMENT**

This Interlocal Agreement, made this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_, is by and between Clover Park School District No 400, a Washington municipal corporation (hereinafter referred to as the "District"), and the City of Lakewood, a Washington municipal corporation (hereinafter referred to as the "City"), for the purpose of efficient use of public resources, improving local or student services and providing more opportunities for the community members they serve.

**WHEREAS**, The District recognizes that public school facilities are community facilities that should be utilized to their maximum potential for the benefit of all community members, the Board of Directors further recognizes that the primary purpose of these facilities is the educational program of the Clover Park School District. Within the guidelines specified by law, the superintendent or designee is authorized to develop administrative regulations and rental fees as applicable to administer the non-commercial use of school district facilities at times they are not in use by school district programs.

**WHEREAS**, The City has a mission of creating a healthy and vibrant community where opportunities for all are available through established programs, services, events and partnerships; and, within the guidelines specified by law, the City Manager or designee is authorized to implement City Council approved facility use policies and fees as applicable to use City facilities at times they are not in use for City purposes.

**WHEREAS**, the District and the City have shared facilities and resources for many years and have a positive history of cooperative use along with a desire to be effective and efficient stewards of public resources and assets; and,

**WHEREAS**, the District and the City have a mutual interest in supporting the needs of students, youth and families living in the City of Lakewood and surrounding areas; and,

**WHEREAS**, the District and the City are mutually interested in supporting programs and services at facilities located in or adjacent to the City of Lakewood; and

**NOW, THEREFORE**, pursuant to Chapter 39.34 "Interlocal Cooperation Act" of the Revised Code of Washington, the City and District agree as follows:

**I. Purpose**

- A. The City and District acknowledge that the intent of this Agreement is to address the community use of District and City facilities.
- B. This Agreement addresses the City and the District's desire to memorialize this partnership, clarify expectations and ensure consistency and continuity for current and future agency representatives.

**II. General Provisions**

- A. This Agreement shall be continuous, with procedures for modification to meet the needs of the District and City.
- B. The execution and modification of this Agreement must be authorized by the Clover Park School Board or designee and the Lakewood City Council or designee.
- C. The District and City shall act in good faith to implement the terms of this Agreement.

### **III. Scheduling**

#### **A. Schedule: Clover Park School District**

- i. The District shall create and maintain the master schedule of facility use.
- ii. The District will utilize their own current scheduling and reservation systems for scheduling their facilities. All efforts will be made to inform each other of any changes to the scheduling processes.
- iii. The District reserves the right to cancel or postpone any activity due to conflicts, disregard of policies, or other uncontrollable circumstances. Efforts will be made to provide adequate notice as to not disrupt program continuity.
- iv. The District shall provide an annual calendar with dates the facilities are unavailable due to Holiday's, District or City Events, or Employee Holidays.

#### **B. Schedule: City of Lakewood**

- i. The City shall create and maintain the master schedule for City and District use of City Facilities.
- ii. The City will utilize their own current scheduling and reservation systems for scheduling their facilities. All efforts will be made to inform each other of any changes to the scheduling processes.
- iii. The City reserves the right to cancel or postpone any activity due to conflicts, disregard of policies, or other uncontrollable circumstances. Efforts will be made to provide adequate notice as to not disrupt program continuity.
- iv. The City will provide an annual calendar with dates the facilities are unavailable.

### **IV. Access and Priority Use**

#### **A. Access: Clover Park School District**

- i. The schedule of available times for community use of District facilities, which are not in conflict with school use, shall be:  
September-June (academic year)  
Monday through Friday 6:00 P.M. to 8:30 P.M. or 30 min after school programs have ended and Saturday and -as scheduled  
  
June - August (summer months)  
Monday through Friday 8:00 A.M. to 5:00 P.M.  
Saturday as scheduled
- ii. Consideration will be given for special events.

#### **B. Access: City of Lakewood**

- i. The schedule of available times for community use of City park facilities  
Monday – Sunday – 7:00 A.M. to dusk or 9:00 P.M. whichever is earlier.

The schedule of available times for community use of City Hall  
Monday – Friday – 8:30 A.M. to 5:00 p.m.  
Saturday – Sunday – as scheduled

#### **C. Priority Use: Clover Park School District**

- i. Clover Park School District owned athletic fields and facility priority shall be given to District sponsored programs. District programs and activities shall have the right to preempt other users upon giving advance notice, except in extraordinary circumstances when advance notice is not possible. The District reserves the right to add or remove facility options to accommodate district mission and vision.
- ii. Clover Park School District facility use is prioritized in the following order:

- a. District sponsored school-related activities and events. District sponsored educational or interscholastic activities limited to student and school related functions will only incur charges if custodial or other personnel are required. The request for facilities is subject to approval by the site administrator.
- b. Non-Profit Organizations, Community Parks and Recreation, Youth-Oriented Community Service Groups. Community organizations promoting youth programs, local youth parks and recreation groups and affiliated organizations (PTSA/PTA, booster clubs, city, Girl/Boy Scouts, Boys & Girls Club, etc.) may be charged for incurred expenses for use of facilities, playfields, custodial overtime and/or personnel fees.
- c. Fee-Based Non-Profit Organizations, Non-Community Parks and Recreation, Adult Service Groups, Religious and For-Profit/Commercial Groups. Meetings of religious, fee-based non-profit, and profit-making organizations or corporations whose gatherings are open to the public for which adequate facilities are not otherwise readily available in the community shall incur charges as required by the district fee schedule.
- iii. The District agrees to give the City second priority of District owned facilities with the exception of the following that will become available on a case by case exception:
  - a. Lakes High School; not included
  - b. Clover Park High School; not included
  - c. Harry Lang Stadium; not included
  - d. Thomas Middle School facility use available after the following dates:
    - 1. Gymnasium available after August 31, 2021
    - 2. Outdoor fields available after August 31, 2022
- iv. The City may request district facility use annually between the dates September 1-7 and limit requests as follows; two (2) weekdays Monday through Thursday at four (4) or less elementary schools and two (2) or less middle school facilities per season. Friday and Saturday use scheduled as needed for games at one (1) middle school and one (1) elementary school per weekend. Requests outside of these dates will be given the same priority as traditional users. Consideration will be given to special requests.
- v. In the event it is determined that facilities are not fully utilized there may be adjustments in allocation the following year.

#### **D. Priority Use City of Lakewood**

- i. The District agrees that first priority for the use of the City owned athletic fields and facilities shall be given to City sponsored programs. City programs and activities shall have the right to preempt other users upon giving advance notice, except in extraordinary circumstances when advance notice is not possible.

Use of City public facilities shall have the following priority:

- 1. Programs, governmental functions, recreational activities or special events sponsored by the City of Lakewood will have first priority in scheduling.
- 2. Lakewood non-profit organizations, Lakewood community groups, or Clover Park School District will have the second priority.
- 3. Residents of the Lakewood area, employees and employers based in the Lakewood area, may reserve facilities and parks for group or personal use and will have third priority.
- 4. Nonprofit groups, organizations and individuals who reside outside of the Lakewood area will have fourth priority.

- ii. In conjunction CITY facility use is prioritized in the following order:
  - a. City use, government functions, and sponsored events, including recreational and community programs provided by the City.
  - b. District use and District sponsored programs provided for District staff and students.
  - c. All other uses as determined and prioritized by the City.
- iii. The District may request dates for meetings and special events in October for the following scheduling period of January 1 – December 31. In November available space for all use is on a space available basis. Every effort will be made to accommodate existing established schedules.

#### **V. Supervision:**

- A. Agencies acknowledge that the community has invested significant resources in City and District facilities and that proper use, management, security and supervision are required to reduce negative impacts and potential overuse of facilities. Joint use should not create additional work for agency employees. An agreed upon joint agency code of conduct for staff, volunteers and participants will be adhered to when using City or District facilities. The City and District reserves the right to cancel or postpone any activity due to conflicts, disregard of policies, or other uncontrollable circumstances.

#### **IV: Fees and Cost Sharing**

- A. Generally facilities will be available at no cost unless additional equipment, staffing, access or operational issues are needed outside of established hours or operation.

#### **V: Term, Renewal and Termination**

- A. Agreement shall be from \_\_\_\_\_ through and including \_\_\_\_\_. At the end of this three (3) year period, the Agreement shall automatically renew for periods of \_\_\_\_\_ years, unless any Party gives the others written notice of its intent not to renew the Agreement at least ninety (90) days before the expiration of this Agreement.

#### **VI: Capital Improvements**

- A. Joint Projects will be addressed in a separate agreement.

#### **VII: Responsibility and Liability**

The District shall indemnify and hold the City and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the City arising out of, in connection with, or incident to the execution of this Agreement and/or the District's performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the City, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the District; and provided further, that nothing herein shall require the District to hold harmless or defend the City, its agents, employees and/or officers from any claims arising from the sole negligence of the City, its agents, employees, and/or officers. No liability shall attach to the City by reason of entering into this Agreement except as expressly provided herein.

- B. The City shall indemnify and hold the District and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the District arising out of, in connection with, or incident to the execution of this Agreement and/or the



City's performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the District, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the City; and provided further, that nothing herein shall require the City to hold harmless or defend the District, its agents, employees and/or officers from any claims arising from the sole negligence of the District, its agents, employees, and/or officers. No liability shall attach to the District by reason of entering into this Agreement except as expressly provided herein.

#### **VIII: Conflict Resolution**

- A. If either party believes that the other party is not fulfilling the performance obligations established by this Agreement, that party shall give written notice of its complaint to the other party. The party receiving the complaint shall, within ten (10) calendar days, correct the situation and confirm the correction in writing or reject the complaint while explaining the mitigating circumstances and why a remedy cannot be achieved.
- B. If the City and District representatives are unable to resolve the complaint, the District's Director of Operations & Maintenance and the City's Parks and Recreation Director agree to meet to resolve the complaints. If they are unable to resolve the complaints, the issue shall be referred to the District Superintendent and the City Manager for resolution.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the day and year first above written.

**CLOVER PARK SCHOOL DISTRICT**

By: \_\_\_\_\_  
Superintendent

**CITY OF LAKEWOOD**

By: \_\_\_\_\_  
John Caulfield, City Manager

Attest: \_\_\_\_\_  
City Clerk, Briana Schumacher

Attest: \_\_\_\_\_  
Lakewood City Attorney

City of Lakewood.....

OH WHAT FUN!

Events That Make Lakewood Shine!

23 year Tradition: Christmas Tree Lighting, grew from 1,000 to 7,000 people







**SATURDAY DEC. 7 • 1 - 7:30PM**

**LAKEWOOD CITY HALL**

**Holiday Market, Kids Activities,  
Entertainment, Food Trucks and More!**

1 - 2:30 pm..... Santa Visits

1 - 3 pm.....LEGO Contest

3:45 pm ..... Jingle Bell Dash

4 - 5 pm... **Parade!**

Participate in the parade by  
building a float, singing,  
dancing or decorating a car!

**PRIZES** for Special  
Recognition (see application)

5 pm ..... Tree Lighting

5 - 6:30 pm ..... Santa Visits

**CHRISTMAS  
TREE LIGHTING** and  
**Holiday Festivities**



**Jingle Bell Dash**

Run • Walk • Babies in Strollers

Dogs Welcome • Costume Contest

Decorate your Bike **Register today!**

**HALF MILE DASH** from Park Lodge Elementary to City Hall

**DRANGSHOLT**  
ORTHODONTICS

Parade Application and Jingle Bell Dash Registration visit:

**cityoflakewood.us**

## New Jingle Bell Dash & Costume Contest







Opportunity to show spirit!  
Access for all ages 2-72!  
Novelty: ½ mile on closed roads

Always include animals in contest!





## New Tree for gathering for photos





New – Roasting S'mores around fire pits



New – 30 Vendors and food trucks





## Capitalizing on last years success











40 vehicles and  
700 walkers

Increase from  
last  
Year.

New Partner:  
School District



Participants went “all out”





## Excellent Route, Continued Military Involvement





## Lego Contest. Focus on Highlighting the talents of youth.





Every child gets a gift from Santa

Free Crafts and Entertainment

All New Scavenger Hunt





**CITY OF LAKEWOOD'S 17<sup>TH</sup> ANNUAL  
DR. MARTIN LUTHER KING JR.  
CELEBRATION**



**IN HONOR OF BLACK HISTORY MONTH  
HARRISON PREPARATORY SCHOOL  
SATURDAY, FEBRUARY 1, 2020  
10:00AM – 11:30AM**

**What is New:**

Events/Programming throughout February  
Collaborating with Library, Agencies and CPSD

Essay Competition with the theme:  
“The Dream and the Valuing of Human Life”

**Black History Month Activities**

2/1—City traditional MLK Celebration

2/8 – African American Story Telling by Kimi Ginn  
Tillicum Library

2/15- Eva Abrams reading, Lakewood Library

2/15 –Voter registration/census event 3:15-5:00,  
Lakewood Library

2/22- Talent/Fashion Show event, Boys & Girls Club

**Hidden Figures**

**YMCA Event**



# 80s Glow Party

## FATHER DAUGHTER DANCE



McGavick Conference Center  
Clover Park Technical College  
4500 Steilacoom Blvd SW  
Lakewood, WA



Register @  
[tinyurl.com/2019fdd](http://tinyurl.com/2019fdd)  
\$25 per couple  
\$10 each additional adult  
\$5 each additional child



Dress for the theme or come as you are!

Contact: Sally Martinez  
[smartinez@cityoflakewood.us](mailto:smartinez@cityoflakewood.us) • 253.983.7758









March 19, YOUTH SUMMIT – BIGGER IMPACT, MORE STUDENTS

New: CPSD Partner bussing in 400 student

New Media Partner: 253 Magazine

New: Speakers, DJ

Theme: Empowered Voices



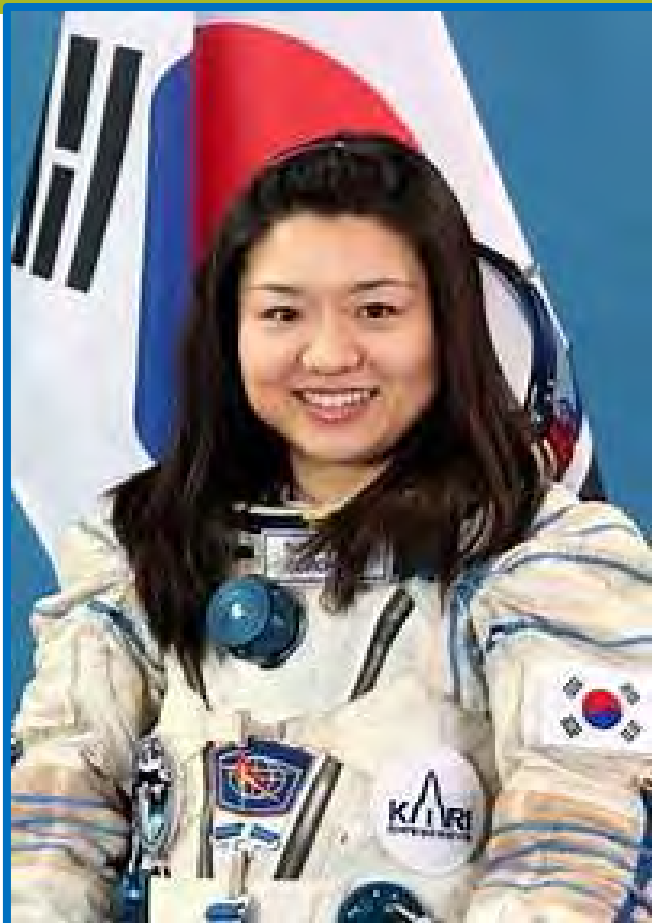
Amber Kelley,  
featured on the  
Food Network

Travis Diagle, Adapt & Overcome



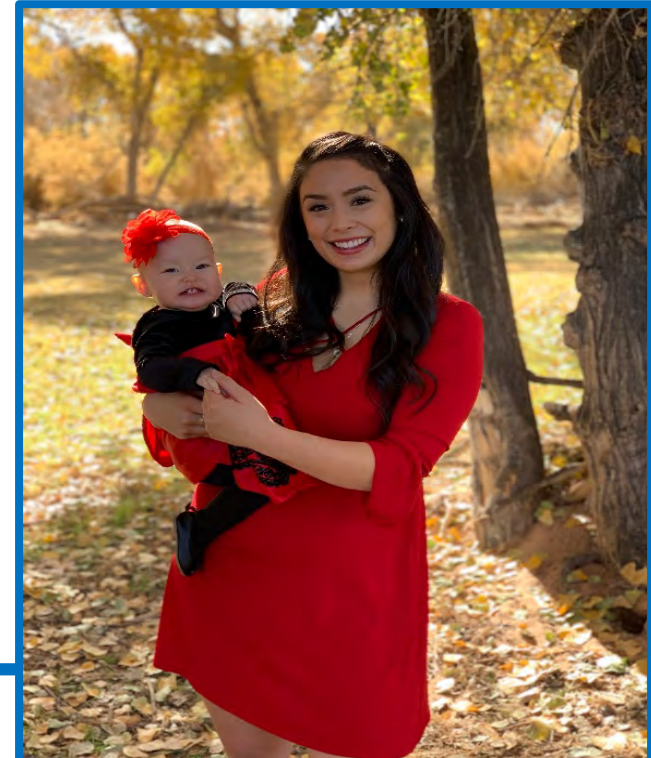
Christian Paige, Spoken Word Artist





## **Soyeon Yi**

**First South Korean citizen in space.  
Degrees in mechanical engineering  
Korea Advanced Institute of  
Science and Technology**



## **Meileyani Winn**

**Degree in History/Native Studies  
Native American Student Ambassador  
Chairwoman of First Nations  
Created Tribal Gaming and Hospitality  
Management Certificate Program at U of W  
Powwow Coordinator coordinating U of W  
46th Annual Powwow - over 10,000 people attended.  
Very passionate about her Native Community**





Ray Evans Memorial Fishing Event  
May 18, 2019  
9am-noon format







# SUMMER CONCERT SERIES



# Pavilion Venue - Outstanding!





## Bringing the community to together!





Accessible for all people of all ages....





and cultures.....





.....and abilities





## Engaging International Entertainment





# Improvements: New Look, More bands

**MOVE WITH THE MUSIC  
SUMMER CONCERT SERIES**

PAVILION AT  
FORT STEILACOOM PARK

<b>TRIPLE TREAT</b> <b>AUGUST 14</b>  R&B, FUNK, MOTOWN 6:00 - 7:30PM	<b>GOOD CO.</b> <b>AUGUST 21</b>  ELECTRO SWING 6:00 - 7:30PM	<b>CANDY SHOPPE</b> <b>AUGUST 28</b>  DANCE, POP, ROCK 6:00 - 7:30PM
--	--	--

253-983-7887  
CITYOFLAKEWOOD.US

**FREE!**

BRING A PICNIC &  
YOUR OWN CHAIR

2018

CITY OF LAKEWOOD PRESENTS

 **Summer  
NIGHTS**

**at the PAVILION  
THURSDAYS**

**FORT STEILACOOM PARK  
JULY 18 - AUGUST 29 | 7-8:30PM**

**FREE** Throughout July and August, enjoy a variety  
of the region's best LIVE performances

**July 18**  
**313th Army Band**  
Dance, Rock, Pop

**July 25**  
**Lonely Hearts Club Band**  
Beatles Tribute

**August 1**  
**Dakota Poorman Band**  
Country

**August 8**  
**Stay Grounded Band**  
Reggae

**August 15**  
**Justin Young Sax**  
Jazz

**August 22**  
**Candy Shoppe Band**  
Dance, pop, rock, soul & funk

cityoflakewood.us 253.983.7887



2019

178

# How did we advertise?



New Facebook graphic



New Banner

Street signs, farmers market, eblast



# Its all about FOOD!

Stina's Wings-N-Things





# Attendance and Music Variety



July 18	313 <sup>th</sup> Army Show Band, R&B	200-250
July 25	Lonely Hearts Club Band, Beatles Tribute	450
Aug. 1	Dakota Poorman Band, Country	200-250
Aug. 8	Stay grounded, Reggae	200-250
Aug. 29	Justin Young Sax, Jazz	200-250
Aug 22	Candy Shoppe Band, dance/pop	200-250

Changes: Increase in budget from \$6k in 2019 to \$20k in 2020  
2020 will have 8 concerts



## Where else can families dance?





# Opportunity to give thanks









**Lakewood Farmers  
Market 10-3  
Towne Center**





## 8<sup>TH</sup> ANNUAL FARMERS MARKET, 2019



## OPENING WITH A BANG!





Ribbon cutting tradition



## 13 farms

1. Amador Farms
2. Bautista Farms
3. Brothers Farm
4. Cazares Farms
5. Country Classics Farm
6. Dao Lee Garden
7. Doug McDonald Farms
8. Forget Me Not Farms -Lavender
9. Hayton Farms Berries
10. Hmong Seattle Garden
11. Robbins Honey Farm
12. Sidhu Farms - berries
13. Tuoa Garden





65 vendors, always gaining new vendors!



Mostly pens & more

Bothers Farms

Jitterbug Smoothies & Espresso

The Belleza Laboratory

Hamhock Jones Soul Food

Valhalla Mead

Indian Moon Handmade DBA

Buttons Soap

MCE Apparel



Sidhu Farms, berries

Luna Sweets





# Whats New? Engaging International Entertainment Daily.



Presented By  
 CHI Franciscan



Stage Sponsor  
**WSECU**

[cityoflakewood.us/lakewood-farmers-market/](http://cityoflakewood.us/lakewood-farmers-market/)

## Farmers Market Schedule



Every Day 11:30-2:30	Live Music
June 4, 2019 11:15 12:30-1pm	Opening Day Ribbon Cutting Hula Halau O'keala'akua Naniloa Mana'oakamai
June 11, 2019 12:30-1pm	WA State Native Taiwanese American Association
June 18, 2019 12:30-1pm	Hula Halau O'keala'akua Naniloa Mana'oakamai
June 25, 2019 12:30-1pm	Bong Lang Ruamjai
July 2, 2019 12:30-1pm	Khmer Language Arts & Culture Academy
July 9, 2019 12:30-1pm	Man Sung Korean Traditional Performing Arts
July 16, 2019 12:30-1pm	WA State Native Taiwanese American Association
July 23, 2019 12:30-1pm	Lanuola Samoan Performing Arts Academy
July 30, 2019 12:30-1pm	Khmer Language Arts & Culture Academy
Aug 6, 2019 12:30-1pm	Hula Halau O'keala'akua Naniloa Mana'oakamai
Aug 13, 2019 12:30-1pm	Man Sung Korean Traditional Performing Arts
Aug 20, 2019 12:30-1pm	Hula Halau O'keala'akua Naniloa Mana'oakamai
Aug 27, 2019 12:30-1pm	Lanuola Samoan Performing Arts Academy
Sept 3, 2019 12:30-1pm	Hula Halau O'keala'akua Naniloa Mana'oakamai
Sept 10, 2019 12:30-1pm	Man Sung Korean Traditional Performing Arts
6/4, 6/18, 7/2	CHI WIC
6/11	Senior WIC (253) 798-7376
7/23, 7/30	Mary Bridge WIC

Give Blood Every Market Day!



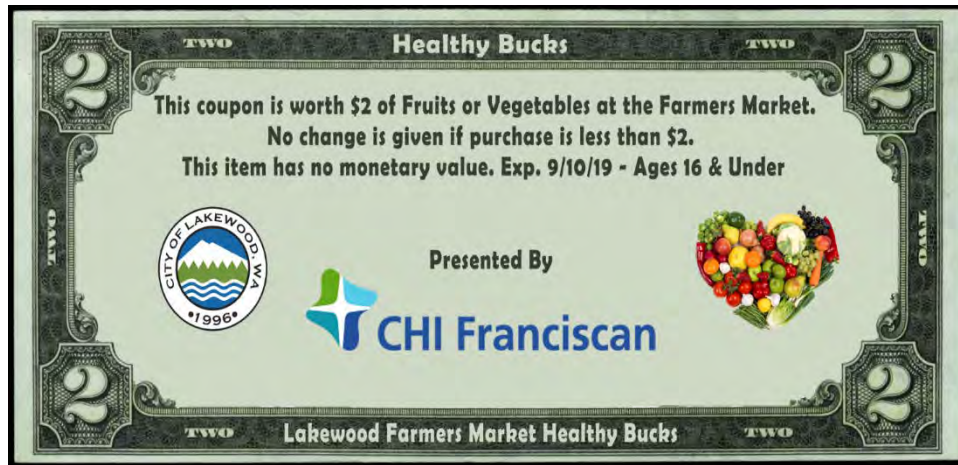


# SUCCESS SECURING SPONSORS



Thanks to CHI Franciscan Health & WSECU

# Healthy Bucks: 1,500 children ate fresh fruits and veggies at the market the year!





## Leveraging Partnerships: Two Interns from University of Puget Sound, 30hrs wk, free to City!



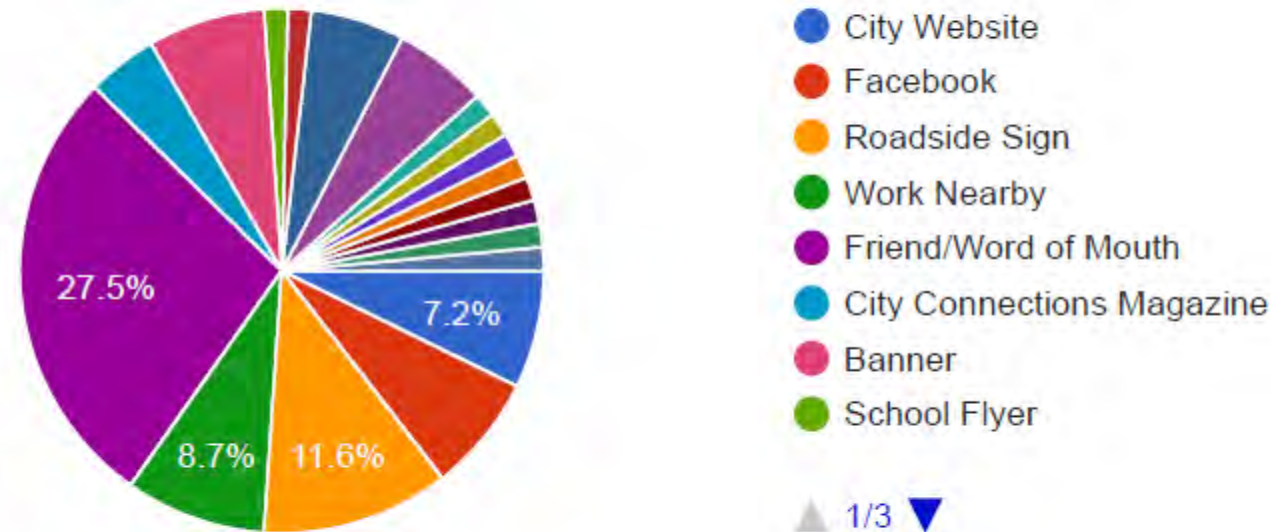


3rd Annual Kid's Day Children learn to create, market, & engage customers!



## How did you hear about the Lakewood farmers market?

69 responses





# SIGNS STILL #1



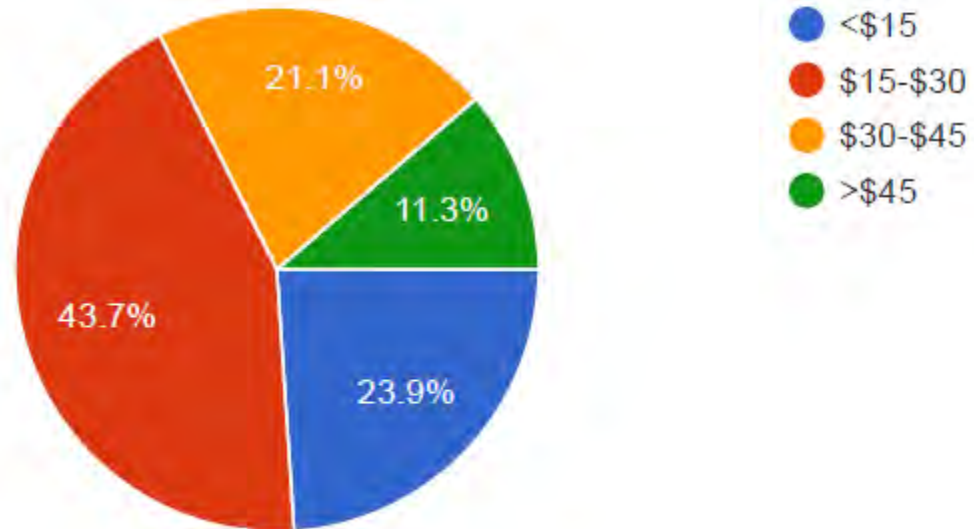


# Advertising: merchandise, outreach...

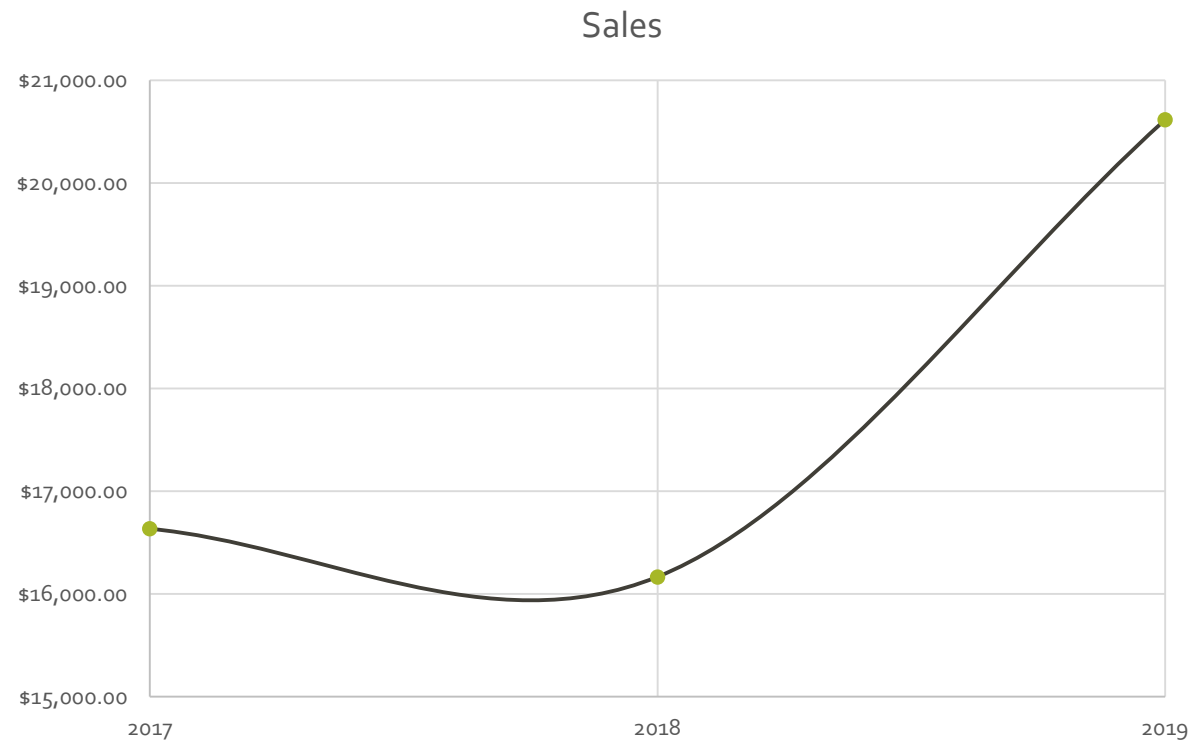


On average, how much do you spend when you come to the farmers market?

71 responses



# Opening day sales growth



Total June 4 <sup>th</sup> Sales	Gain from 2018	% Gain from 2018
\$20,616.60	4,448.60	21.58%
Gain from 2017	% Gain from 2017	
3981.03	19.31%	





# FARMS & FUN





Why we come back to the farmers market!

**Fresh & Awesome produce**  
**Great kids activities**

**Its the right size**

**very relaxing**

**The Sun and music fun**

**LOTS OF FUN + ENTERTAINMENT**

**Great location**

**Its a great experience**

Support our local  
farmers and vendors

**Brings the community together**

THANKS FOR SUPPORTING THE FARMERS MARKET!





# Colonial Plaza Grand Opening





# NEW EVENT SPACE







Engaging Kids

Live Entertainment for  
all ages








- ✓ Food Trucks
- ✓ Seating for dining
- ✓ Local Vendors
- ✓ Wineries, breweries, distilleries

Great Test Run for Night Market  
 Vendors say YES!  
 1<sup>st</sup> and 3<sup>rd</sup> Fridays of the month  
 3:00-7:00 pm  
 April – October  
 Cost: Approx \$50k, 25k in revenue





**A 23 year tradition!**

The image is a movie poster for 'The Greatest Showman'. It features a dark blue background with a bright blue spotlight shining down from the top. In the center, a silhouette of a person with their arms raised in a 'V' shape is visible. The title 'THE GREATEST SHOWMAN' is written in large, bold, yellow, serif capital letters, with 'THE' in a smaller font size above 'GREATEST'.

# THE GREATEST SHOWMAN

2019: 50,000

2018: 42,000

2017: 30,000

2016: 15,000

Before: 7-8,000

Largest attendance EVER!



## Opening Ceremonies





# True to Tradition: Sister Cities International Festival





## ATTRACTING PEOPLE OF ALL CULTURES





## Partners For Parks Car Show







**Wow Factor!**  
**X-games celeb, local to south sound!**



## New hot air balloon glow





## FOOD VENDORS SAID IT WAS THEIR BEST FESTIVAL – IN THEIR HISOTRY OF FESTIVALS!













FREE ADVERTISING THROUGH **NEW** PASSPORT PARTNERS:

LAKEWOLD GARDENS  
TACOMA HIGHLAND GAMES  
ALCHEMY SKATE SHOP

TRUE NORTH MARTIAL  
ARTS





**MORE NEW PARTNERS:**

**PUGET SOUND REGIONAL  
VOLLEY BALL  
ENTERTAINMENT MASTERS  
ZENITH WEST GYMNASTICS**

**24 SPORTS  
14 ARTS**





I was Inspired!





I want to stay strong!





# My new passion, soccer!





I tried something new...



...I loved it!



# TEENS FAVORITE!





## 4th ANNUAL LEGO CONTEST





# SOMETHING FOR EVERYONE





# WORK HARD ON SPONSORSHIPS



So Proud of New Sponsors/partners:

Swire Coca Cola New Movie Sponsor \$5,000 (partner PTSD Foundation of America)

Port of Tacoma \$5,000!

Xfinity

In-kind – Over \$8,000 (food, signage, products)



## IMPORTANCE OF RE-TELLING OUR STORY

**Did you know:**

**40% of participants surveyed = first time to SummerFEST**

Need resources for paid advertising to reach this population

JBLM Ranger Welcome Guide

JBLM Ranger Summer Guide

JBLM Fair program

Freedom Fest program

JBLM Housing fliers distributed

School newsletter

Connections Magazine

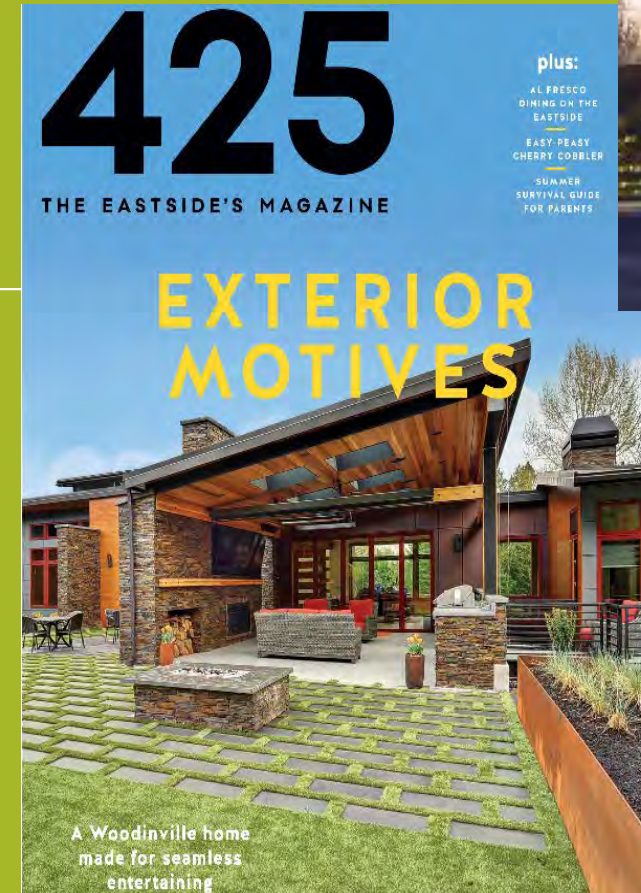
## ADVERTISING TARGETING OUTSIDE STATE

WASHINGTON FESTIVALS AND EVENTS GUIDE  
SOCIAL MEDIA



## ADVERTISING OUTSIDE 50 MILE RADIUS

NEW: 425 MAGAZINE  
NEW: SOUTH SOUND MAGAZINE  
POSTERS – DISTRIBUTED TO KING COUNTY  
SHOWCASE MAGAZINE





# Top of mind: Avenues for Free advertising

## Creating “HYPE” through partners

SummerFEST DONUT: S'more  
(over 9,000 followers)

New partner Clover Park School  
(Reach 5,000 on facebook)

Puget Sound Reg. Volleyball  
(sent email to 30,000 families!)

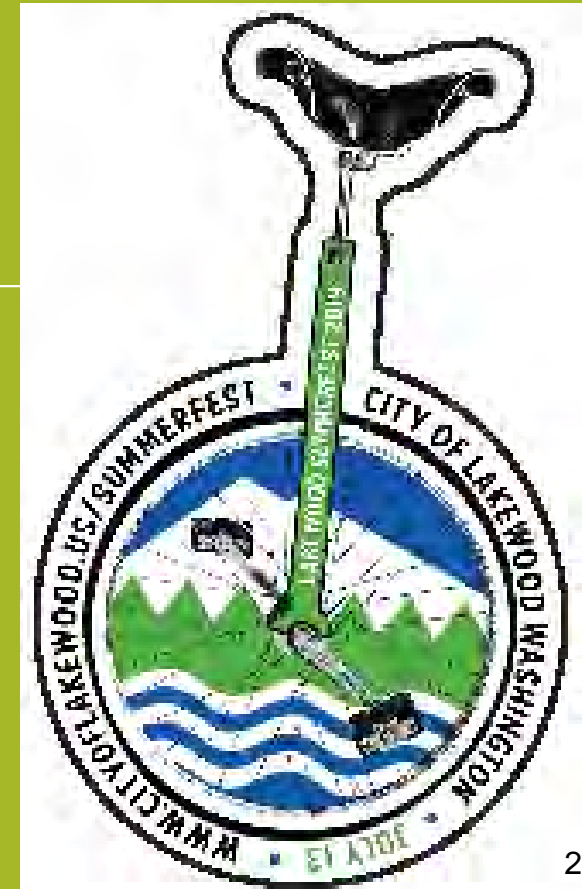


Cool, colorful, “sticks” around the house

NEW: Stickers!

Free design & distribution:

Original House of Donuts, Farmers Market,  
Girl Scout Events, Food vendors



## MORE FREE ADVERTISING

Farmers Market

Cable TV

Reader Boards

Over 15 online Calendars

Lakeside Living Magazine full page

Show Case Magazine, full page feature

Balloon Glow Instagram/FB posts

34 food vendors advertise

150 vendors advertise

34 passport partners advertise

Musicians

Beast Bus (reaches over 7,000 people)





# Social Media Advertising



The image shows a Facebook event page for 'Lakewood SummerFEST'. The top banner features a motorcycle rider, the event name 'SummerFEST' in large, stylized letters, and a person doing a backflip. Below the banner, there are two columns: 'MAIN STAGE' with logos for '313TH ARMY BAND' and 'INFINITY', and 'PAVILION STAGE' with a sign for 'JULY 13 AND ITS FREE' and a logo for 'Lakewood Sister Cities 20th International Festival'. The event details section shows the date 'JUL 13', the name 'Lakewood SummerFEST', and the description 'Public · Hosted by City of Lakewood, Washington - Municipal Government and 2 others'. On the right, the 'INSIGHTS' section provides key metrics: 107K People Reached (+6 last 7 days), 10.8K Responses (+1 last 7 days), and audience demographics showing 74% women and 26% men, with the highest response from women aged 35-44 (25% of total responses). A language selector at the bottom shows 'English (US)' as the selected language.

**SummerFEST**

**MAIN STAGE**

313TH ARMY BAND

INFINITY

**PAVILION STAGE**

JULY 13 AND ITS FREE

Lakewood Sister Cities 20th International Festival

**JUL 13** Lakewood SummerFEST

Public · Hosted by City of Lakewood, Washington - Municipal Government and 2 others

**INSIGHTS** See More

**107K** People Reached +6 last 7 days

**10.8K** Responses +1 last 7 days

Track ticket sales on your next event by adding a ticket link

Audience

**Women 35-44**  
25% of total responses

English (US) · Español · Português (Brasil) · +

**Reaches outside 50 mile radius**

74% women, and 26% men

High reach in 25-54 year old age group

In comparison, Taste of Tacoma had 11,800 and Bite of Seattle had 15,000

Highest response from women age 25-44





Keep pulse on younger generation/social media advertising strategies

Two **FREE** interns  
30 hours/wk

Interns added snap chat filters and Nudge

“Intern Take” over on Instagram

Time lapse Video

10 day count down for Face book Posts





## Keeping it Fresh - New Elements

Grass Volley Ball Tournament

Pop up Skate Park (reached new population)

Hot Air Balloon Glow (Seattle Ballooning, reached outside 50 mile radius)

Cultural Story Tellers - Diversity

Seahawks Beast Bus (8k likes on FB Seattle area)

Drawing Contest (re-engaging our students!)

MAIN STAGE		PAVILION STAGE
   <i>Afrodisiacs</i> CHAPTER 5	<b>JULY 13 AND ITS FREE</b> <b>FT STEILACOOM PARK</b> <b>11 AM - 11 PM</b> <b>★2019★</b>	 <b>ENTERTAINMENT FROM 14 COUNTRIES</b>
<b>OUTDOOR MOVIE</b> 	<b>NEW! HOT AIR BALLOON GLOW</b> 	<b>ACTIVITIES</b> SPRINT TRIATHLON 1 MILE FUN RUN PASSPORT TO SPORTS & ART SEAHAWKS BEAST BUS BUBBLE SOCCER EXTREME TRAMPOLINE AERIAL MOTOCROSS SHOW LIVE MUSIC LEGO CONTEST FOOD TRUCKS BEER GARDEN MARKET VENDORS KIDS ZONE & INFLATABLES STILT WALKERS CLASSIC CAR SHOW 

**COMPLETE SCHEDULE CITYOFLAKEWOOD.US/SUMMERFEST**







**Routes 212 & 214**  
are servicing SummerFEST!!

Pick up a SummerFEST  
card from the driver and stop by the Pierce  
Transit booth at SummerFEST to get a FREE prize.



**SATURDAY JULY 13**

Plan your trip at [PierceTransit.org](http://PierceTransit.org) or call 253.581.8000



## GROWTH OF SUMMERFEST:

### ADDITIONAL EXPENSES \$\$\$\$

- PROFESSIONAL PARKING STAFF
- MORE HONEY BUCKETS
- MORE HAND WASHING STATIONS
- MORE GARBAGE
- ADDITIONAL RESOURCES

## INNOVATIVE PARTNERSHIPS:

Pierce Transit

Alleviate traffic in park

Came to Farmers Market for outreach

Offered prize at their booth for riding bus



Lakewood Summerfest

# TRIATHLON

8<sup>th</sup> Annual



Winner and 3<sup>rd</sup> time participant Basil Englow

# 105 Triple Threat Athletes

#1	Washington	78
#2	Unspecified	22
#3	New York	2
#4	Oregon	2
#5	Indiana	1

## 76 Triathletes

#1	Washington	68
#2	Unspecified	5
#3	Georgia	1
#4	Idaho	1
#5	Maryland	1

10 out of  
state

9 outside 50  
mile radius

## Demographics

### Participant gender

51 (48.57%)

54 (51.43%)

Average age 34

Median age 33

Oldest 66

Youngest 12

Male & Female Participants



## Demographics

### Participant gender

36 (46.75%)

41 (53.25%)

Average age 41

Median age 41

Oldest 70

Youngest 12

Male & Female Participants



181 total athletes



## ECONOMIC IMPACT

Room night demand = 44

\$24,685 in estimated direct sales as a result of travelers.

Total economic impact is \$35,000

States:

New York, Oregon, Indiana, Georgia, Idaho, Maryland

ALWAYS THINK OF THE AUDIENCE FIRST:

Access for all ages and abilities



JULY 13, RACE EVENTS

THE GREATEST 1 MILE RUN EVER!

1 MILE

12:00PM



REGISTER @  
[TINYURL.COM/SUMMERFESTFUNRUN](https://tinyurl.com/summerfestfunrun)

THE GREATEST 5K RUN EVER!

5K

12:00PM



REGISTER @  
[TINYURL.COM/SUMMERFESTFUNRUN](https://tinyurl.com/summerfestfunrun)

SPRINT  
TRI

9:00AM



REGISTER @  
[LAKEWOODSUMMERFESTTRIATHLON.COM](https://lakewoodsummerfesttriathlon.com)  
[CITYOFLAKEWOOD.US/SUMMERFEST](https://cityoflakewood.us/summerfest)

# *Thank you for helping make SummerFEST a success!*



*The pop-up skate park was one of the newest additions to our passport to sports!*



*As always the motocross show was a crowd favorite!*



*Lakewood's Sister Cities put on our annual international festival featuring entertainment from around the globe with the help of Asia Pacific Cultural Center!*



*The Partner's for Parks car show in its new location was a favorite for all ages!*



*200 athletes competed in our USTA triathlon this year!*



*For the first time ever SummerFEST attendees were able to watch a hot air balloon glow show featuring 6 balloons!*



# 13<sup>th</sup> Annual Truck and Tractor Day Presented by WSECU







Creating happy  
memories



