



## LAKEWOOD CITY COUNCIL AGENDA

Monday, March 16, 2020

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

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Page No.

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### PROCLAMATIONS AND PRESENTATIONS

1. Business Showcase. – *Cham Garden, Mr. Jay Lim and Ms. Kay Lim, Owners*

### PUBLIC COMMENTS

### C O N S E N T A G E N D A

- (3) A. Approval of the minutes of the City Council meeting of February 18, 2020.
- (9) B. Approval of the minutes of the City Council study session of February 24, 2020.
- (14) C. Approval of the minutes of the City Council meeting of March 2, 2020.
- (20) D. Motion No. 2020-13

Authorizing the award of a construction contract to Active Construction Inc., in the amount of \$3,955,955.00, for the construction of the Onyx Drive Roadway Improvement project.

*The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

(24) E. Motion No. 2020-14

Amending the City of Lakewood's 2020 Pierce County Legislative Policy Manual.

(32) F. Motion No. 2020-15

Appointing Michael Trask to serve on the Public Safety Advisory Committee through August 6, 2021.

(35) G. Motion No. 2020-16

Appointing Don Anderson to serve as the City of Lakewood representative for the Pierce Transit Board of Commissioners composition review.

(36) H. Ordinance No. 732

Relating to the Legal Department.

## (39) I. Items Filed in the Office of the City Clerk:

1. Landmarks and Heritage Advisory Board meeting minutes of January 23, 2020.
2. Planning Commission meeting minutes of February 19, 2020.

## R E G U L A R   A G E N D A

### UNFINISHED BUSINESS

### NEW BUSINESS

### REPORTS BY THE CITY MANAGER

- (43) Review amendments to the Six-Year (2020-2025) Comprehensive Transportation Improvement Program.

### CITY COUNCIL COMMENTS

### ADJOURNMENT

*The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.



## **LAKEWOOD CITY COUNCIL MINUTES**

Tuesday, February 18, 2020

City of Lakewood  
City Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499

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### **CALL TO ORDER**

Mayor Anderson called the meeting to order at 7:01 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Anderson, Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Linda Farmer and Paul Bocchi.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Anderson.

### **PROCLAMATIONS AND PRESENTATIONS**

#### **AWC Retro Refund Presentation.**

Mr. Peter King, CEO, shared that the mission of the Association of Washington Cities (AWC) is to serve members through advocacy, education and services. He highlighted AWC programs and strategic goals and recognized the City for workplace safety and claims management and shared that Lakewood will receive a refund in the amount of \$51,655 for the 2016 year.

#### **Police Chief's Commendation Awards.**

Chief Zaro presented a Life Saving Award to Officer Nile Teclemariam and recognized Grant Boere, who was not present, for their quick response administering first aid to a man who had been shot in February, 2019 at a gas station.

Chief Zaro presented a Life Saving Award to Officers Noah Dier and Jeremy James for their heroic actions responding and administering first aid during an active shooter incident in June, 2019.

Chief Zaro presented a Life Saving Award to Officers Daniel Pyon, Jared Pingul and Joshua Beauchamp for their speed and efficiency when responding to a night

club and administering first aid to a victim with multiple gunshot wounds in November, 2019.

Chief Zaro presented a Life Saving Award to Officer David Maulen and recognized Joseph Wellman, who was not present, for administering first aid during an overdose incident in December, 2019.

## **PUBLIC COMMENTS**

Speaking before the Council were:

*Dennis Haugen, Lakewood resident*, spoke about diversity and in support of President Trump.

*Preston Carter, Lakewood resident*, spoke regarding the Harwood Glen project located at the corner of Gravelly Lake Drive and Veterans Drive and preservation of the character of property including tree restoration.

*Glen Spieth, Lakewood resident*, shared that Mr. Jim Curley, Treasurer of the Lakewood Historical Society has passed away. He then spoke in opposition of the proposed development of a 7-11, in the location of Steilacoom Boulevard and Bridgeport Way due to public safety concerns.

## **C O N S E N T   A G E N D A**

- A. Approval of the minutes of the City Council study session of January 13, 2020.
- B. Approval of the minutes of the City Council meeting of January 21, 2020.
- C. Approval of the minutes of the City Council special meeting of January 27, 2020.
- D. Approval of the minutes of the City Council study session of January 27, 2020.
- E. Approval of payroll checks, in the amount of \$2,596,282.84, for the period of December 16, 2019 through January 15, 2020.
- F. Approval of claims vouchers, in the amount of \$3,522,368.17, for the period of December 19, 2019 through January 15, 2020.
- G. Motion No. 2020-07

Authorizing the execution of an agreement with Berk and Associates, Inc., to act as a consultant for the development of a Lakewood Station District Subarea Plan, Planned Action and Hybrid Form-Based code.

H. Motion No. 2020-08

Authorizing the execution of an agreement with Stowe Development & Strategies, in the amount of \$52,485, for Lakewood Landing and other redevelopment efforts.

I. Motion No. 2020-09

Authorizing the acceptance of a donation of a 2015 Toyota Rav 4 from the National Insurance Crime Bureau for use related to auto theft investigations.

J. Ordinance No.729

Terminating a utility easement on Lakewood Drive West between 75<sup>th</sup> Street West and 76<sup>th</sup> Street West.

K. Resolution No. 2020-02

Approving the transfer of the non-exclusive franchise of the City of Tacoma Department of Public Utilities, Light Division, Click! Network, to provide cable television services to Rainier Connect North, LLC.

## L. Items Filed in the Office of the City Clerk:

1. Planning Commission meeting minutes of October 16, 2019.
2. Landmarks and Heritage Advisory Board meeting minutes of November 21, 2019.
3. Public Safety Advisory Committee meeting minutes of December 4, 2019.

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Councilmember Brandstetter requested Item No. J be removed from the Consent Agenda.

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COUNCILMEMBER SIMPSON MOVED TO ADOPT THE CONSENT AGENDA ITEMS NO. A THROUGH ITEM NO. I AND ITEM NO. K THROUGH ITEM NO. L. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

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DEPUTY MAYOR WHALEN MOVED TO ADOPT ORDINANCE NO. 729. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**R E G U L A R   A G E N D A****UNFINISHED BUSINESS**

None.

**NEW BUSINESS****Motion No. 2020-10 Appointing a Councilmember to serve on the Puget Sound Regional Council Executive Board.**

COUNCILMEMBER BRANDSTETTER MOVED TO APPOINT MAYOR DON ANDERSON AS DELEGATE AND COUNCILMEMBER LINDA FARMER AS ALTERNATE TO THE PUGET SOUND REGIONAL COUNCIL EXECUTIVE BOARD. SECONDED BY COUNCILMEBER BOCCHI. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**REPORTS BY THE CITY MANAGER****Census 2020 Update.**

Planning Manager Speir shared a video encouraging participation in the Census. She shared that residents will begin receiving notifications with detailed information on how to respond to the census starting on March 12<sup>th</sup> and that Census Day is April 1<sup>st</sup> – when individuals can begin reporting where they live. She then shared a list of the ten questions that will be asked and a map highlighting the hard to count areas within the city with low response rates in the 2010 Census. She then shared that a Census Committee will be convened to represent key interest groups, conduct trainings and participate in public events to promote and encourage citizens to respond. Discussion ensued.

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City Manager Caulfield provided an update on state legislative initiatives specifically related to local revitalization and tax increment financing tools.

He then recognized the Police Department and Pierce County Prosecutors Office for their arrest, investigation and prosecution of Mr. Angel Martinez who pled guilty to aggravated murder and was sentenced to 50 years in prison, for a murder that took place at a barbershop last year.

He shared that the former Déjà Vu property, located in the International District, sold last week for \$1.9 Million and the Association of Washington Cities Center for Quality Communities Scholarship is accepting applications. The Youth Council is reviewing two applications and will submit a final nominee to the City Council prior to the March 9<sup>th</sup> deadline.

He shared that the City has submitted a \$15,000 grant request to the Washington Cities Insurance Authority for general sidewalk repairs and portable speed radar and that a request to approve a construction contract for the Steilacoom Boulevard – 88<sup>th</sup> Street overlay project will come forward for City Council approval the March 2<sup>nd</sup> regular meeting.

He then announced the following upcoming meetings and events:

- February 20, 5:30 P.M., Pierce County Regional Council General Assembly, Pierce County Skills Center
- February 27, 5:30 P.M., Boys and Girls Club Legacy of Hope, Hotel Murano
- March 4, 7:00 A.M., Communities in Schools of Lakewood Champions for Youth Breakfast, McGavick Conference Center
- March 5, 11:30 A.M., Economic Development Board Annual Meeting, Greater Tacoma Convention Center
- March 19, 10:00 A.M., Youth Empowerment Summit, McGavick Conference Center
- March 22, 6:00 P.M., 11<sup>th</sup> Annual Cops v. Teachers Basketball Game, Lakes High School
- April 23, 6:00 P.M., Lakeview Light and Power 98<sup>th</sup> Annual Meeting, Lakewood City Hall Council Chambers

## **CITY COUNCIL COMMENTS**

Councilmember Moss asked, on behalf of the MLK Committee, whether the City Council prefers a January or February event date for the annual ceremony and whether to continue with the student essay portion. It was requested that the event be held in January and the essay portion continue.

Councilmember Brandstetter shared that the South Sound 911 has narrowed their search for an Executive Director to 5 finalists and interviews will be conducted on February 28<sup>th</sup>. He then commented that the Lakewood First Lions will be providing a small scholarship for the Youth Councilmember who is nominated for AWC Quality Communities Scholarship. He shared that on February 20<sup>th</sup> he will be attending the first meeting of City of Tacoma Tideflats Subarea Planning Committee.

Councilmember Farmer shared that she will be participating in the Emergency Food Network Hunger Walk on May 2<sup>nd</sup> and asked whether the City Council should express support for Pierce County Council's proposed mental health sales tax.

Councilmember Simpson requested that the City Council consider putting the treatment of Waughop Lake with alum on hold for another year. Discussion ensued.

Deputy Mayor Whalen commented on this evening's recognition of the Police Officers and shared that last week he attended the Arts Commissions public art charrette and this week he will attend the Pierce County Regional Council meeting.

Mayor Anderson shared that Public Disclosure Commission F-1 filings are due April 15<sup>th</sup>, last week he attended the Association of Defense Communities Installation Conference in San Antonio, Texas and that today he was job shadowed by Gloria Arroyo, a Junior at Clover Park High School and Youth Councilmember.

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### **Executive Session**

Mayor Anderson announced that Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; and 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Mayor Anderson announced that following the Executive Session the Council will adjourn and move into a Closed Session pursuant to RCW 42.30.140(4).

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Council recessed into Executive Session at 8:49 p.m. At 9:04 p.m. Mayor Anderson announced that Executive Session will be extended for an additional 5 minutes. Council reconvened at 9:09 p.m.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:09 p.m.

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DON ANDERSON, MAYOR

ATTEST:

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BRIANA SCHUMACHER  
CITY CLERK





## **LAKESWOOD CITY COUNCIL STUDY SESSION MINUTES**

Monday, February 24, 2020

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

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### **CALL TO ORDER**

Mayor Anderson called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Linda Farmer and Paul Bocchi.

### **ITEMS FOR DISCUSSION:**

#### **Review of Buildable Lands Report.**

Planning Manager Speir shared that under the Growth Management Act there is a requirement for Counties and Cities to complete a Buildable Lands Report (BLR) every eight years. The most recent BLR was completed in 2014 and the next is due in 2021. She shared that a review of the BLR from 2014 showed that Lakewood had sufficient housing through 2030 using data from the 2010 Census and listed the housing needs at 9,565 units and housing capacity of 10,919 units. She noted that data from the BLR will be incorporated into updates to the 2023 Comprehensive Plan. Discussion ensued.

#### **Review of Annual Housing Report.**

Assistant City Manager for Development Services Bugher reported that annually the Community and Economic Development Department publishes a report to share a snapshot of housing development from the prior year and future growth trends. He highlighted Pierce County Ordinance No. 2017-24 that estimated a population of 72,000, housing of 34,284 units and total employment growth of 9,285 for the year of 2030. He shared that Lakewood is still demolishing old housing stock and has not seen net increase of houses being built from 2016 to 2019 and a total of 25 single family homes and 10 multifamily units were built in 2019. He noted that Lakewood has not met its growth targets due to several reasons including a lack of greenfields and difficulty assembling land.

He reviewed the City's Multifamily Tax Exemption (MFTE) program that has been in place since 2006 and has completed a total of 5 projects and 482 units. He highlighted household income data, poverty levels, median home values, and compared the average cost of rent in Lakewood and surrounding communities. He shared that it is expected that home prices and rentals will continue to rise in 2020 and new single family housing construction will remain limited. Discussion ensued.

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At 8:13 p.m. Mayor Anderson announced that City Council will recess for 10 minutes. Council reconvened at 8:26 p.m.

**Review of SHB 1406 funding for affordable and supportive housing and review of chemical dependency and mental health sales tax.**

Planning Manager Speir reported shared that the City Council adopted Resolution 2019-19 in September, 2019 expressing the City's intent to qualify for a state sales tax credit available pursuant to Substitute House Bill (SHB) 1406 for acquiring, rehabilitation or constructing affordable housing. She shared that in order to receive the full tax credit allowed under SHB 1406 the City must pass a qualifying local tax and after reviewing qualifying local tax options at its January 13<sup>th</sup> study session the City Council requested additional information regarding the 0.1% mental health and chemical dependency sales tax. She shared that on March 10<sup>th</sup> the Pierce County Council is expected to take action on the 0.1% mental health tax and if Pierce County adopts the tax the City will not be eligible for the additional funding. Discussion ensued related to whether or not to adopt the 0.1% sales tax for mental health and chemical dependency, the pros and cons of implementing such a tax and the benefits to the community. It was recommended that an Ordinance related to the 0.1% sales tax for mental health and chemical dependency as well as an Ordinance enabling collection of SHB 1406 funds come forward for City Council consideration at the March 2<sup>nd</sup> City Council meeting.

**ITEMS TENTATIVELY SCHEDULED FOR THE MARCH 2, 2020 REGULAR CITY COUNCIL MEETING:**

1. Youth Council Report.
2. Clover Park School District Report.
3. Authorizing the award of a construction contract to Northwest Cascade, Inc., in the amount of \$1,148,148, for the construction of the Steilacoom Blvd - 88<sup>th</sup> Street SW overlay project. – (Motion – Consent Agenda)
4. Authorizing the execution of a collective bargaining agreement with the Lakewood Police Management Guild. – (Motion – Consent Agenda)
5. Relating to local sales or use taxes and authorizing 0.1% sales or use tax for chemical dependency or mental health treatment services or therapeutic courts. – (Ordinance – Regular Agenda)

6. Transportation Capital Improvement Program Update. – (Reports by the City Manager)
7. Parks Capital Improvement Program Update. – (Reports by the City Manager)
8. Review code updates regarding the Legal Department. – (Reports by the City Manager)

## **REPORTS BY THE CITY MANAGER**

City Manager Caulfield provided an update on several state legislative initiatives and reviewed a draft agenda for the City Council Retreat that is scheduled for Saturday, March 7<sup>th</sup> beginning at 8:30 A.M. in the City Hall Council Chambers.

He shared that a contract with Northwest Cascade, Inc. in the amount of \$1,148,148, for Steilacoom Blvd from Weller Road to Custer Road project will come forward for City Council approval at the March 2<sup>nd</sup> City Council meeting, the Onyx Drive SW project design is complete and a contract will come forward for consideration at the March 16<sup>th</sup> City Council meeting and the Veterans Drive project design is scheduled to advertise for bids beginning on March 3<sup>rd</sup>.

He shared that the Public Works Engineering Department is evaluating the potential to treat Waughop Lake with alum in March depending on the lake temperature, Western State Hospital has submitted a Master Facilities permit application to demolish or remodel buildings on the campus and graffiti tagger Mr. Eriassy Ramos pled guilty to additional charges and received another 45 days in-custody bringing his total jail sentence to around 500 days.

He reported that an interior demolition permit has been issued for BBQ Pete's restaurant, which is locating in the same building as Crunch Fitness and Altitude Trampoline has confirmed that they will be locating in the Towne Center.

He shared that the 2020 CDBG and HOME Fund allocations have increased for 2020 and the Lakewood Sister Cities Association (LSCA) has requested the City Council provide \$5,700 to reimburse them for lodging costs for their sponsorship of delegates from Gimhae, South Korea and Okinawa City, Japan last summer. The City Council will not approve additional funding for LSCA at this time.

He then shared that the City is partnering with the Lakewood Chamber of Commerce to host Lemonade Day on June 2, 2020 which is a program that teaches youth how to start, own and operate their own business.

He then announced the following meetings and events:

- February 27, 5:30 P.M., Boys & Girls Clubs of South Puget Sound Legacy of Hope, Hotel Murano-Bicentennial Pavilion
- February 27, 6:00 P.M., JBLM North Access Improvement Project Open House, City Hall Council Chambers
- March 4, 7:00 A.M., Communities in Schools of Lakewood Champions for Youth Breakfast 2, McGavick Conference Center
- March 5, 6:00 P.M., JBLM North Access Improvement Project Open House, City Hall Council Chambers
- March 5, 11:30 A.M., Economic Development Board Annual Meeting, Greater Tacoma Convention Center
- March 19, 10:00 A.M., Lakewood Youth Empowerment Summit, McGavick Conference Center

## CITY COUNCIL COMMENTS

Councilmember Moss shared that last week she attended the Team McChord Annual Awards Banquet.

Councilmember Brandstetter shared that last week he attended the Pierce County Regional Council General Assembly where the city was recognized for the Motor Avenue project. He shared that this week he will participate in interviews for the South Sound 911 Executive Director position and the UW Urban Studies Forum on March 5<sup>th</sup>.

Councilmember Bocchi shared that last week he attended the Pierce County Regional Council General Assembly and Planning Commission meeting.

Councilmember Farmer shared that last week she attended the Pierce County Regional Council General Assembly and this week will be attending the Parks and Recreation Advisory Board meeting and Tacoma's State of the City Address.

Councilmember Simpson stated that he is proud of the working relationship between City Councilmembers.

Deputy Mayor Whalen shared that last week he also attended the Pierce County Regional Council General Assembly meeting and Lincoln Day Banquet.

Mayor Anderson commented on the Western State Hospital Master Plan Update and shared that last this week he will attend the Puget Sound Regional Council meeting.

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**Executive Session**

Mayor Anderson announced that Council will recess into Executive Session for approximately 10 minutes pursuant to 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The council is not expected to take final action following the executive session.

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Council recessed into Executive Session at 9:56 p.m. At 10:06 p.m. Mayor Anderson announced that Executive Session will be extended an additional 5 minutes. Council reconvened at 10:11 p.m.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 10:11 p.m.

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DON ANDERSON, MAYOR

ATTEST:

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BRIANA SCHUMACHER  
CITY CLERK



## **LAKEWOOD CITY COUNCIL MINUTES**

Monday, March 2, 2020  
City of Lakewood  
City Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499

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### **CALL TO ORDER**

Mayor Anderson called the meeting to order at 7:01 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Anderson, Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Linda Farmer and Paul Bocchi.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Anderson.

### **PROCLAMATIONS AND PRESENTATIONS**

#### **Youth Council Report.**

Youth Councilmember Lynesse Cammack shared that students are finishing plans for the Youth Empowerment Summit which will be held on March 19<sup>th</sup> at the McGavick Conference Center. Youth Councilmembers then reported on various high school events and activities.

#### **Clover Park School District Report.**

None.

### **PUBLIC COMMENTS**

Speaking before the Council were:

*Glen Spieth, Lakewood resident*, spoke in opposition of Ordinance No.730 and the impacts of the increasing number of apartment complexes and rental property in the City.

*Dennis Haugen, Lakewood resident*, spoke about a parent's right to choose the school their children attend, housing and job creation and monitoring funding for social and health services.

*John Arbeeny, Lakewood resident*, spoke in opposition of Ordinance No.730.

*Kerry Hills, Lakewood resident*, spoke in opposition of Ordinance No. 730.

Tatiana Kuznetsova, *Lakewood resident*, spoke about a vehicle versus pedestrian incident occurring on December 24, 2019 in the area of Washington Boulevard and public safety concerns due to the lack of sidewalks in the area.

### C O N S E N T   A G E N D A

- A. Approval of the minutes of the City Council and Clover Park School District Board joint meeting of February 3, 2020.
- B. Approval of the minutes of the City Council study session of February 10, 2020.
- C. Approval of payroll checks, in the amount of \$2,406,041.49, for the period of January 16, 2020 through February 15, 2020.
- D. Approval of claims vouchers, in the amount of \$1,679,433.69, for the period of January 16, 2020 through February 14, 2020.
- E. Motion No. 2020-11

Authorizing award of a construction contract to Northwest Cascade, Inc., in the amount of \$1,148,148, for the construction of the Steilacoom Boulevard - 88th Street SW overlay project.

- F. Motion No. 2020-12

Authorizing the execution of a collective bargaining agreement with the Lakewood Police Management Guild from January 1, 2020 through December 31, 2022.

- G. Items Filed in the Office of the City Clerk:
  - 1. Planning Commission meeting minutes of February 5, 2020.

COUNCILMEMBER SIMPSON MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## R E G U L A R   A G E N D A

### ORDINANCE

**Ordinance No. 730 Relating to Local Sales or Use Taxes and authorizing 0.1% Sales or Use Tax for Chemical Dependency or Mental Health Treatment Services or Therapeutic Courts.**

THERE BEING A LACK OF MOTION ORDINANCE NO. 730 DIED.

**Ordinance No. 731 Relating to Local Sales or Use Taxes; authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 hereinafter Chapter 338, Laws of 2019 for Affordable and Supportive Housing; adopting a new Chapter 3.25 of the Lakewood Municipal Code, "Sales and Use Tax - Credit Against Prior Tax"; authorizing the City Manager to contract with the State of Washington to collect the tax imposed by this Ordinance; requesting compliance with RCW 82.14.055; directing the City Clerk to transmit the adopted Ordinance to the Department of Revenue; and requesting the City Manager to report annually to the Department of Commerce on the collection and use of revenues received.**

COUNCILMEMBER BOCCHI MOVED TO ADOPT ORDINANCE NO.731.  
SECONDED BY COUNCILMEMBER SIMPSON.

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COUNCILMEMBER BOCCHI MOVED TO AMEND ORDINANCE NO.731 AS  
FOLLOWS:

AMEND SECTION 3.25.020 AFFORDABLE AND SUPPORTIVE HOUSING SALES  
TAX CREDIT – IMPOSITION AS FOLLOWS:

LAKEWOOD IS A PARTICIPATING CITY UNDER CHAPTER 338, LAWS OF 2019. THERE IS AUTHORIZED, FIXED AND IMPOSED A SALES AND USE TAX ON EVERY TAXABLE EVENT, AS DEFINED IN RCW 82.14.020, IDENTIFIED IN CHAPTER 338, LAWS OF 2019, AS APPROPRIATE FOR TAXATION BY A PARTICIPATING CITY THAT ~~has~~ HAS NOT ADOPTED A QUALIFYING LOCAL TAX. THE TAX SHALL BE IMPOSED UPON AND COLLECTED FROM THOSE PERSONS FROM WHOM THE STATE SALES OR USE TAX IS COLLECTED PURSUANT TO CHAPTERS 82.02 AND 82.12 RCW AND MAY ONLY BE USED FOR AFFORDABLE AND SUPPORTIVE HOUSING PURPOSES AS PROVIDED IN CHAPTER 338, LAWS OF 2019.

AMEND 3.25.030 AFFORDABLE AND SUPPORTIVE HOUSING SALES TAX  
CREDIT – RATE AS FOLLOWS:



THE RATE OF THE TAX IMPOSED BY LMC 3.25.020 SHALL BE THE MAXIMUM RATE PERMITTED CITIES THAT ~~have~~ HAVE NOT ADOPTED A QUALIFYING LOCAL TAX UNDER CHAPTER 338, LAWS OF 2019.

SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN ON THE MOTION TO AMEND AND CARRIED UNANIMOUSLY.

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VOICE VOTE WAS TAKEN ON AMENDED ORDINANCE NO. 731 AND CARRIED UNANIMOUSLY.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None.

### **REPORTS BY THE CITY MANAGER**

#### **Transportation Capital Improvement Program Update.**

Public Works Engineering Transportation Division Manager Ott provided an update on the Transportation Capital Improvement Program and reviewed design and construction projects that will be completed in 2020. Discussion ensued.

#### **Parks Capital Improvement Program Update.**

Parks, Recreation and Community Services Director Dodsworth provided an update on the Parks Capital Improvement Program and reviewed the status of various parks projects. Discussion ensued.

#### **Review of code amendments related to the Legal Department.**

City Attorney Wachter reported that it is recommended that the City Council adopt an Ordinance authorizing the Legal Department to exercise law enforcement functions related to prosecution in order to access Criminal Justice Information Systems (CJIS). The Ordinance will come forward for Council approval on March 16<sup>th</sup>.

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City Manager Caulfield reported that several people have been effected by Coronavirus in Washington State and the Cities Emergency Operations Center will be activated as a cautionary approach to evaluate policies. The Governor and State Department of Health will be holding a webinar on Wednesday morning and Elected Officials are invited to attend.

He shared that a City Council Retreat will be held on Saturday, March 7th at 8:30 a.m. in the City Hall Council Chambers.

He then shared that the Department of Social and Health Services (DSHS) agreed that the City will be the lead agency as it relates to updates to the Western State Hospital Master Plan and the City of University Place is evaluating options for contracting with Pierce County District Court rather than Lakewood for court services.

He reported that the Pierce County Library System is continuing community outreach related to evaluating options for new libraries in the City of Lakewood and City of Sumner and has issued a Request for Qualifications (RFQ) for conceptual design work.

He then announced the following upcoming meetings and events:

- March 4, 7:00 A.M., Communities in Schools of Lakewood Champions for Youth Breakfast, McGavick Conference Center
- March 19, 10:00 A.M., Youth Empowerment Summit, McGavick Conference Center

## **CITY COUNCIL COMMENTS**

Councilmember Brandstetter shared last week the South Sound 911 board held interviews for the position of Executive Director and the Chair has been authorized to negotiate with a candidate who is currently the Communications Director for City of Sacramento. He shared that this week he will be attending the UW Urban Studies Forum.

Councilmember Farmer shared that last week she attended the Parks and Recreation Advisory Board meeting and asked whether the City Council should consider expressing support of Pierce County Council's action to approve a 0.1% sales tax for mental health and chemical dependency.

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Discussion ensued and it requested that an amendment to the City of Lakewood's Pierce County Legislative Policy Manual related to mental health come forward for City Council review at the March 9<sup>th</sup> study session.

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Deputy Mayor Whalen shared that this week he will attend the Habitat for Humanity luncheon, the Clover Park School District Community Engagement Leadership Team (CELT) meeting, Communities in Schools of Lakewood Champions for Youth Breakfast, the UW Urban Studies Forum and the Economic Development Board of Tacoma Pierce County's annual meeting.

Mayor Anderson commented that the Tacoma Pierce County Health Department has authority over the Coronavirus outbreak and the importance of regional coordination and consistent messaging. He then shared that last week he attended the Puget Sound Regional Council Executive Board meeting and the Boys and Girls Club Legacy of Hope event where Lakewood citizen Charles Johnson, Jr. was recognized as Youth of the Year and also been invited to attend a future City Council meeting to be recognized.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:03 p.m.

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DON ANDERSON, MAYOR

ATTEST:

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BRIANA SCHUMACHER  
CITY CLERK

# REQUEST FOR COUNCIL ACTION

|                                  |  |                          |
|----------------------------------|--|--------------------------|
| <b>DATE ACTION IS REQUESTED:</b> | <b>TITLE:</b> Motion authorizing award of a construction contract to Active Construction Inc. in the amount of \$3,955,955.00 plus a five percent contingency for the construction of the Onyx Drive Roadway Improvements project. | <b>TYPE OF ACTION:</b>   |
| March 16, 2020                   |  | — ORDINANCE              |
|                                  |  | — RESOLUTION             |
| <b>REVIEW:</b>                   | <b>ATTACHMENTS:</b>  | <u>X</u> MOTION #2020-13 |
| March 16, 2020                   | Vicinity Map<br>Bid Tabulations  | — OTHER                  |

**SUBMITTED BY:** Paul A. Bucich, P.E., Public Works Engineering Director/City Engineer.

**RECOMMENDATION:** It is recommended that the City Council authorize award of a construction contract to Active Construction Inc. in the amount of \$3,955,955.00 plus a five percent contingency (\$197,798) for the construction of the Onyx Drive Roadway Improvements project, Project No. 302.0138.

**DISCUSSION:** Through this project, the City will construct non-motorized facilities along Onyx Drive SW from 97<sup>th</sup> Ave to 87<sup>th</sup> Ave and from Garnet Ln to Phillips Rd. Improvements include an 8 foot sidewalk on the south and a 6 foot sidewalk on the north side of the road, new pavement, street lighting, storm drainage infrastructure, and realignment of Onyx Drive with Phillips Road.

The apparent low bidder's (C & R Tractor and Landscaping) proposal was found to be irregular (incomplete) upon review and consequently rejected. Active Construction Inc. is the lowest responsive bidder.

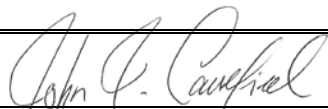
**ALTERNATIVE(S):** Council could reject all bids and rebid the project. However, 8 bids were received, with the bid from Active Construction Inc. being \$592,152 (13%) below the Engineer's Estimate of \$4,548,107. Rebidding the project is not expected to result in a lower bid price. **(Continued on Page 2)**

Eric Swanstrom

Prepared by

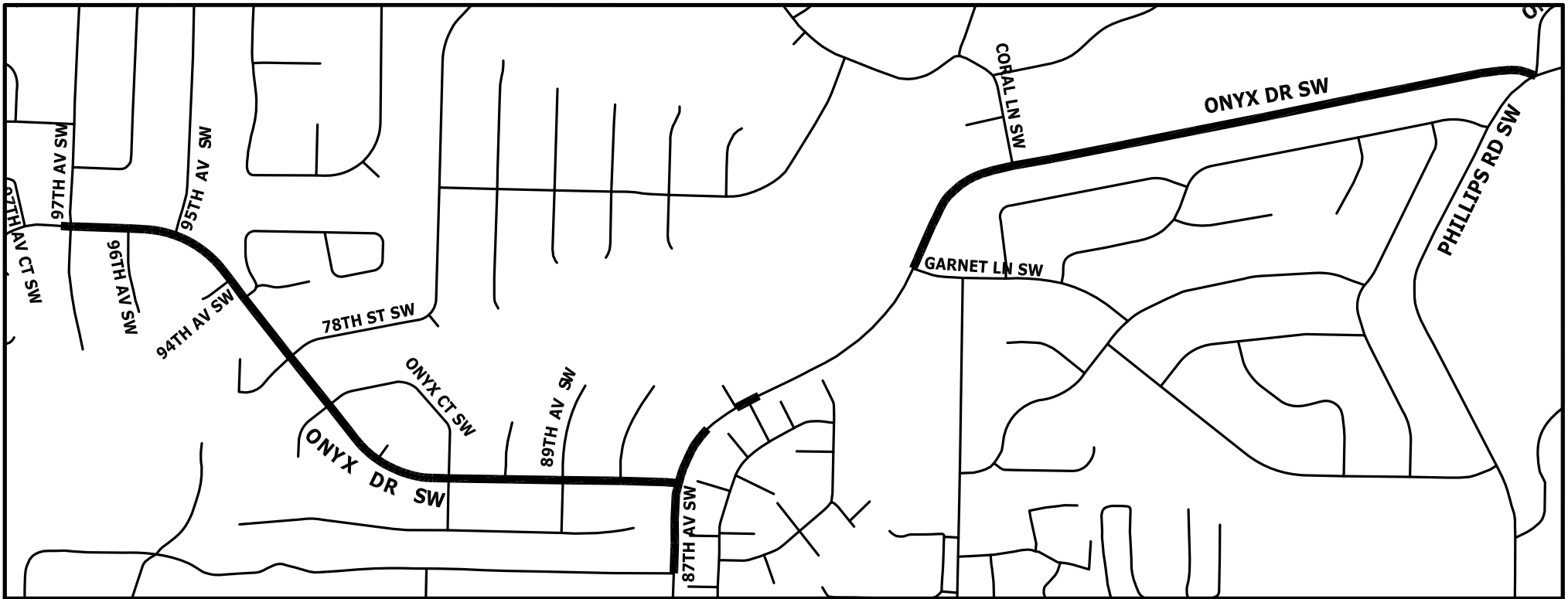
Paul A. Bucich

Department Director

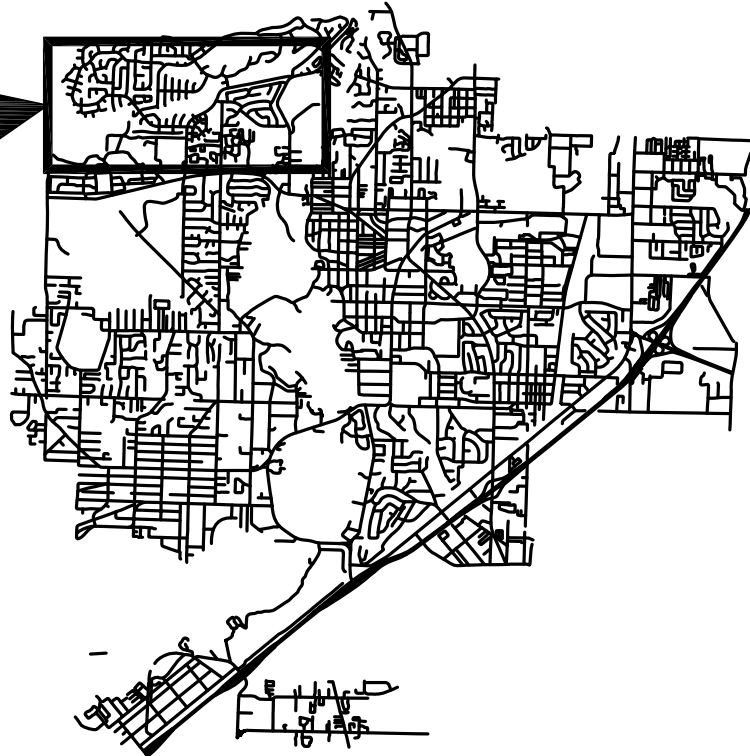
  
City Manager Review

**FISCAL IMPACT:** This project is funded from General Obligation Bonds and the Storm Water Management Fund (401). BCRA's design expenditures came in approximately \$90,000 under budget. With this savings and Active Construction's bid, it is anticipated that the project will be under budget by approximately \$461,247; see table below.

| Design                                   |          |             |
|--|----------|-------------|
| BCRA Contract                            |          | \$490,000   |
| Staff Time                               |          | \$30,000    |
|  | Subtotal | \$520,000   |
| Construction                             |          |             |
| Construction contract                    |          | \$3,955,955 |
| 5% Contingency                           |          | \$197,798   |
|  | Subtotal | \$4,153,753 |
| Construction Management                  |          |             |
| Staff Time and BCRA construction support |          | \$150,000   |
|  | Total    | \$4,823,753 |
| Budget                                   |          |             |
| General Obligation Bonds                 |          | \$4,492,000 |
| Storm Water Management (Fund 401)        |          | \$793,000   |
|  | Total    | \$5,285,000 |
| Budget Surplus (w/5% contingency)        |          | \$461,247   |



PROJECT  
VICINITY



BID TABULATIONS

PROJECT NAME: Onyx Drive Roadway Improvements  
PROJECT NO.: 302.0138  
BID OPENING DATE: 3/5/2020  
Note: We hereby certify that these tabulated bids represent all bids received and that the additions of all prices shown have been checked and corrected.

|      |  |          |      | Engineer's Estimate |              | C&R Tractor and Landscaping, Inc. |              | ACI          |              | TUCCI        |              | CECCANTI     |              | JOHANSEN     |              | MILES RES.   |              | NW CASCADE   |              | RW SCOTT     |              |
|------|--|----------|------|---------------------|--------------|-----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ITEM | DESCRIPTION                                  | QUANTITY | UNIT | UNIT PRICE          | AMOUNT       | UNIT PRICE                        | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       | UNIT PRICE   | AMOUNT       |
| 1    | Roadway Surveying                            | 1        | LS   | \$45,000.00         | \$45,000.00  | \$49,409.43                       | \$49,409.43  | \$45,000.00  | \$45,000.00  | \$40,000.00  | \$40,000.00  | \$43,600.00  | \$43,600.00  | \$31,500.00  | \$31,500.00  | \$85,220.00  | \$85,220.00  | \$85,200.00  | \$85,200.00  | \$66,000.00  | \$66,000.00  |
| 2    | SPCC Plan                                    | 1        | LS   | \$1,000.00          | \$1,000.00   | \$500.00                          | \$500.00     | \$100.00     | \$100.00     | \$250.00     | \$250.00     | \$250.00     | \$250.00     | \$5,000.00   | \$5,000.00   | \$466.00     | \$466.00     | \$250.00     | \$250.00     | \$1,000.00   | \$1,000.00   |
| 3    | Mobilization                                 | 1        | LS   | \$315,000.00        | \$315,000.00 | \$166,452.32                      | \$166,452.32 | \$399,835.40 | \$399,835.40 | \$238,500.00 | \$238,500.00 | \$286,704.00 | \$286,704.00 | \$418,500.00 | \$418,500.00 | \$143,000.00 | \$143,000.00 | \$450,000.00 | \$450,000.00 | \$300,000.00 | \$300,000.00 |
| 4    | Project Temporary Traffic Control            | 1        | LS   | \$315,000.00        | \$315,000.00 | \$301,291.48                      | \$301,291.48 | \$200,000.00 | \$200,000.00 | \$275,000.00 | \$275,000.00 | \$406,344.00 | \$406,344.00 | \$210,000.00 | \$210,000.00 | \$496,700.00 | \$496,700.00 | \$300,000.00 | \$300,000.00 | \$260,000.00 | \$260,000.00 |
| 5    | Pedestrian Traffic Control                   | 1        | LS   | \$10,000.00         | \$10,000.00  | \$3,000.00                        | \$3,000.00   | \$2,500.00   | \$2,500.00   | \$2,500.00   | \$2,500.00   | \$25,000.00  | \$25,000.00  | \$9,800.00   | \$9,800.00   | \$20,730.00  | \$20,730.00  | \$3,600.00   | \$3,600.00   | \$40,000.00  | \$40,000.00  |
| 6    | Clearing and Grubbing                        | 1        | LS   | \$240,000.00        | \$240,000.00 | \$90,276.27                       | \$90,276.27  | \$200,000.00 | \$200,000.00 | \$175,000.00 | \$175,000.00 | \$63,300.00  | \$63,300.00  | \$94,000.00  | \$94,000.00  | \$157,300.00 | \$157,300.00 | \$145,000.00 | \$145,000.00 | \$160,000.00 | \$160,000.00 |
| 7    | Roadside Cleanup                             | 1        | Est  | \$20,000.00         | \$20,000.00  | \$20,000.00                       | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  | \$20,000.00  |
| 8    | Removal of Structure and Obstruction         | 1        | LS   | \$45,000.00         | \$45,000.00  | \$95,883.65                       | \$95,883.65  | \$22,750.00  | \$22,750.00  | \$40,000.00  | \$40,000.00  | \$114,000.00 | \$114,000.00 | \$48,000.00  | \$48,000.00  | \$39,780.00  | \$39,780.00  | \$210,000.00 | \$210,000.00 | \$40,000.00  | \$40,000.00  |
| 9    | Sawcutting                                   | 8,650    | LF   | \$2.50              | \$21,625.00  | \$2.73                            | \$23,614.50  | \$1.00       | \$8,650.00   | \$2.50       | \$21,625.00  | \$1.00       | \$8,650.00   | \$3.00       | \$25,950.00  | \$2.70       | \$23,355.00  | \$1.75       | \$15,137.50  | \$4.00       | \$34,600.00  |
| 10   | Utility Potholing                            | 40       | Ea   | \$400.00            | \$16,000.00  | \$382.43                          | \$15,297.20  | \$325.00     | \$13,000.00  | \$150.00     | \$6,000.00   | \$450.00     | \$18,000.00  | \$980.00     | \$39,200.00  | \$494.00     | \$19,760.00  | \$435.00     | \$17,400.00  | \$400.00     | \$16,000.00  |
| 11   | Utility Conflict Resolution                  | 1        | Est  | \$10,000.00         | \$10,000.00  | \$10,000.00                       | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  | \$10,000.00  |
| 12   | Roadway Excavation Incl. Haul                | 8,500    | CY   | \$35.00             | \$297,500.00 | \$18.57                           | \$157,845.00 | \$28.50      | \$242,250.00 | \$25.00      | \$212,500.00 | \$27.00      | \$229,500.00 | \$40.00      | \$340,000.00 | \$55.00      | \$467,500.00 | \$25.00      | \$212,500.00 | \$26.00      | \$221,000.00 |
| 13   | Unsuitable Foundation Excavation, Incl. Haul | 500      | CY   | \$40.00             | \$20,000.00  | \$21.33                           | \$10,665.00  | \$33.50      | \$16,750.00  | \$20.00      | \$10,000.00  | \$20.00      | \$10,000.00  | \$44.00      | \$22,000.00  | \$20.00      | \$10,000.00  | \$31.00      | \$15,500.00  | \$26.00      | \$13,000.00  |
| 14   | Gravel Borrow Incl. Haul                     | 1,600    | Ton  | \$28.00             | \$44,800.00  | \$29.94                           | \$47,904.00  | \$0.01       | \$16.00      | \$12.00      | \$19,200.00  | \$26.00      | \$41,600.00  | \$21.00      | \$33,600.00  | \$31.00      | \$49,600.00  | \$29.00      | \$46,400.00  | \$27.00      | \$43,200.00  |
| 15   | Embankment Compaction                        | 2,600    | CY   | \$10.00             | \$26,000.00  | \$4.08                            | \$10,608.00  | \$6.50       | \$16,900.00  | \$12.00      | \$31,200.00  | \$19.00      | \$49,400.00  | \$13.00      | \$33,800.00  | \$9.10       | \$23,660.00  | \$4.75       | \$12,350.00  | \$4.00       | \$10,400.00  |
| 16   | Trench Protection System                     | 1        | LS   | \$5,000.00          | \$5,000.00   | \$3,500.00                        | \$3,500.00   | \$500.00     | \$500.00     | \$250.00     | \$250.00     | \$1,200.00   | \$1,200.00   | \$8,000.00   | \$8,000.00   | \$2,505.00   | \$2,505.00   | \$12,750.00  | \$12,750.00  | \$10,000.00  | \$10,000.00  |
| 17   | Crushed Surfacing Top Course                 | 5,080    | Ton  | \$35.00             | \$177,800.00 | \$34.77                           | \$176,631.60 | \$30.00      | \$152,400.00 | \$48.00      | \$243,840.00 | \$28.00      | \$142,240.00 | \$40.00      | \$203,200.00 | \$50.00      | \$254,000.00 | \$32.00      | \$162,560.00 | \$36.00      | \$182,880.00 |
| 18   | HMA CI 1/2" PG 58H-22                        | 4,320    | Ton  | \$75.00             | \$324,000.00 | \$88.11                           | \$380,635.20 | \$90.00      | \$388,800.00 | \$80.00      | \$345,600.00 | \$101.00     | \$436,320.00 | \$98.00      | \$423,360.00 | \$80.50      | \$347,760.00 | \$96.00      | \$414,720.00 | \$87.00      | \$375,840.00 |
| 19   | HMA for Approach CI 1/2" PG 58H-22           | 720      | Ton  | \$130.00            | \$93,600.00  | \$148.23                          | \$106,725.60 | \$97.00      | \$69,840.00  | \$100.00     | \$72,000.00  | \$157.00     | \$113,040.00 | \$140.00     | \$100,800.00 | \$114.00     | \$82,080.00  | \$108.00     | \$77,760.00  | \$144.00     | \$103,680.00 |
| 20   | Raised Crosswalk                             | 186      | SY   | \$150.00            | \$27,900.00  | \$126.27                          | \$23,486.22  | \$215.00     | \$39,990.00  | \$275.00     | \$51,150.00  | \$200.00     | \$37,200.00  | \$198.00     | \$36,828.00  | \$198.00     | \$36,828.00  | \$140.00     | \$26,040.00  | \$190.00     | \$35,340.00  |
| 21   | Cast-In-Place Concrete Wall                  | 1,120    | SF   | \$40.00             | \$44,800.00  | \$65.88                           | \$73,785.60  | \$58.00      | \$64,960.00  | \$70.00      | \$78,400.00  | \$55.00      | \$61,600.00  | \$100.00     | \$112,000.00 | \$62.00      | \$69,440.00  | \$94.00      | \$105,280.00 | \$96.00      | \$107,520.00 |
| 22   | Schedule A Storm Sewer Pipe, 12 In. Diam.    | 1,037    | LF   | \$65.00             | \$67,405.00  | \$34.20                           | \$35,465.40  | \$50.00      | \$51,850.00  | \$65.00      | \$67,405.00  | \$46.00      | \$47,702.00  | \$70.00      | \$72,590.00  | \$46.50      | \$48,220.50  | \$59.00      | \$61,183.00  | \$80.00      | \$82,960.00  |
| 23   | Ductile Iron Storm Sewer Pipe, 12 In. Diam.  | 444      | LF   | \$85.00             | \$37,740.00  | \$66.79                           | \$29,654.76  | \$75.00      | \$33,300.00  | \$135.00     | \$59,940.00  | \$77.00      | \$34,188.00  | \$104.00     | \$46,176.00  | \$84.00      | \$37,296.00  | \$113.00     | \$50,172.00  | \$100.00     | \$44,400.00  |
| 24   | Connect to Existing Storm Pipe               | 4        | Ea   | \$800.00            | \$3,200.00   | \$1,107.23                        | \$4,428.92   | \$750.00     | \$3,000.00   | \$150.00     | \$600.00     | \$2,500.00   | \$1,200.00   | \$1,200.00   | \$4,800.00   | \$1,290.00   | \$5,160.00   | \$1,300.00   | \$5,200.00   | \$1,000.00   | \$4,000.00   |
| 25   | Catch Basin Type I                           | 38       | Ea   | \$1,600.00          | \$60,800.00  | \$1,059.43                        | \$40,258.34  | \$1,300.00   | \$49,400.00  | \$1,250.00   | \$47,500.00  | \$1,100.00   | \$41,800.00  | \$1,300.00   | \$49,400.00  | \$1,525.00   | \$57,950.00  | \$1,175.00   | \$44,650.00  | \$1,400.00   | \$55,200.00  |
| 26   | Catch Basin Type 2, 48 In. Diam.             | 4        | Ea   | \$5,000.00          | \$20,000.00  | \$2,156.28                        | \$8,625.12   | \$3,150.00   | \$12,600.00  | \$2,500.00   | \$10,000.00  | \$3,500.00   | \$14,000.00  | \$2,800.00   | \$11,200.00  | \$3,715.00   | \$14,860.00  | \$2,650.00   | \$10,600.00  | \$4,400.00   | \$17,600.00  |
| 27   | Catch Basin Type 2, 60 In. Diam.             | 2        | Ea   | \$6,000.00          | \$12,000.00  | \$2,728.24                        | \$5,456.48   | \$4,000.00   | \$8,000.00   | \$4,000.00   | \$8,000.00   | \$4,800.00   | \$9,600.00   | \$4,100.00   | \$8,200.00   | \$6,825.00   | \$13,650.00  | \$3,250.00   | \$6,500.00   | \$6,200.00   |              |

# REQUEST FOR COUNCIL ACTION

|  |  |   |
|--|--|---|
| <b>DATE ACTION IS REQUESTED:</b><br>March 16, 2020 | <b>TITLE:</b> Amending the City's<br>Pierce County Policy Manual for<br>2020 | <b>TYPE OF ACTION:</b><br>— ORDINANCE NO.<br>— RESOLUTION NO.<br><u>X</u> MOTION NO. 2020-14<br>— OTHER |
| <b>REVIEW:</b><br>March 9, 2020                    | <b>ATTACHMENTS:</b><br>Amended 2020 Pierce County<br>Policy Manual           |   |

**SUBMITTED BY:** Shannon Kelley-Fong, Senior Policy Analyst

**RECOMMENDATION:** It is recommended that the City Council approve the proposed amendments to the 2020 Pierce County Policy Manual.

**DISCUSSION:** The proposed amendment to the 2020 Pierce County Policy Manual is the addition of a "Behavior Health & Chemical Dependency Tools" entry under the category of Public Safety. The proposed language reads:

**"Behavioral Health & Chemical Dependency Tools**


The City recognizes the important need for new or expanded behavioral health and chemical dependency tools in Pierce County. The City finds that the most advantageous way to leverage these types of tools is at a regional level as it allows for more comprehensive planning and better coordination for multidimensional and multijurisdictional issues. The City supports a regional funding approach for new or expanded behavioral health and chemical dependency treatment services consistent with identifiable needs."

Adoption of these documents will help support the City in achieving its policy and legislative priorities.

**ALTERNATIVE(S):** The City Council could elect to modify the proposed language as they deem necessary.

The City Council could also elect to not adopt the proposed language.

**FISCAL IMPACT:** Not applicable.

|   |   |
|---|---|
| Shannon Kelley-Fong<br>Prepared by<br>Department Director | <br>City Manager Review |
|---|---|



# CITY OF LAKEWOOD

## PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 5, 2018  
AMENDED BY THE CITY COUNCIL ON OCTOBER 7, 2019  
AMENDED BY THE CITY COUNCIL ON OCTOBER 21, 2019  
AMENDED BY THE CITY COUNCIL ON MARCH 16, 2020

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|  |          |
|--|----------|
| <b>COMMUNITY&amp; ECONOMIC DEVELOPMENT.....</b>  | <b>2</b> |
| <i>Regional Planning.....</i>  | <i>2</i> |
| <i>Regional Planning – Puget Sound Regional Council .....</i>  | <i>2</i> |
| <i>Regional Planning – Metropolitan Planning Organization.....</i>   | <i>2</i> |
| <i>The City joins AWC in supporting efforts to create a tax increment financing option for cities.....</i>   | <i>2</i> |
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| <i>Animal Sheltering &amp; Control .....</i>   | <i>6</i> |
| <i>The City supports Pierce County’s continued exploration into establishing a long-term animal<br/>    sheltering and animal control solution for jurisdictions in Pierce County.....</i> | <i>6</i> |
| <i>Video Arraignment.....</i>  | <i>6</i> |
| <i>Pierce County Prosecuting Attorney’s Office.....</i>  | <i>6</i> |
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# CITY OF LAKEWOOD

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### **COMMUNITY & ECONOMIC DEVELOPMENT**

#### **Regional Planning**

The City supports the continued partnership between Pierce County and other municipalities within the county concerning regional planning and transportation issues. Lakewood is a proud member jurisdiction of the Pierce County Regional Council (PCRC), which was created to ensure local planning between Pierce County municipalities is accomplished in a coordinated, efficient, and consistent manner. The primary responsibility of the PCRC is to ensure that the Growth Management Act requirements are coordinated within the region.

#### **Regional Planning – Puget Sound Regional Council**

The City supports a more equitable sharing of federal transportation dollars by the governing Regional Transportation Planning Organization (RTPO) and Metropolitan Planning Organization (MPO) - the Puget Sound Regional Council (PSRC).

The City also supports the limitation of PSRC's authority and scope to that identified in Chapter RCW 47.80 and 23 USC § 134. In its Interlocal Agreement, the mission of PSRC is identified,

“to preserve and enhance the quality of life in the central Puget Sound area. In so doing, it shall prepare, adopt, and maintain goals, policy, and standards for regional transportation and regional growth management in the central Puget Sound area, in accordance with federal and state law and based on local comprehensive plans of jurisdictions within the region.” (emphasis added.)

However, PSRC's continually expanding reach now includes: the establishment of Multi-County Planning Policies; a Regional Growth Strategy (RGS) and Growth Shares; and implementation activities including VISION 2050 adoption and interpretation. The City opposes any incursion by PSRC into local land use, housing issues and equity issues.

#### **Regional Planning – Metropolitan Planning Organization**

The City would support, and take the lead on, forming a Pierce County Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) as alternatives to the Puget Sound Regional Council (PSRC).

#### **Tax Increment Financing**

The City joins AWC in supporting efforts to create a tax increment financing option for cities.

# CITY OF LAKEWOOD

## PIERCE COUNTY POLICY MANUAL

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### Annexations

Annexations should encourage the logical development and expansion of the City to provide for a healthy and growing local economy and efficient provision of urban services.

#### Arrowhead/Partridge Glenn

Annexation of this “urban island” has been attempted three times; twice by the Town of Steilacoom in 1995 and 1996, and once by Lakewood in 1997. All three annexation attempts failed at the ballot by an increasingly larger margin. The Town of Steilacoom, West Pierce Fire and Rescue, and Pierce County are not opposed to Lakewood annexing this area. The City would support and take the lead on, the annexation of this area *if, and only if Pierce County* addresses this area’s aging infrastructure prior to annexation.

#### Camp Murray

The City and Camp Murray leadership are actively evaluating this potential annexation.

#### Joint Base Lewis McChord

Lakewood’s Urban Growth Area (UGA) includes the urban area of Joint Base Lewis-McChord (JBLM). Over the past two decades JBLM has significantly developed this area. The City would consider annexing this area in the future, contingent on County approval, to include revising the existing agreement between the City and the County. The City would consider an incremental approach to annexing this area that would start with the annexation of American Lake Veteran’s Administration Medical Center and American Lake Veterans Golf Course.

### Air Corridor Population

The Pierce County Council adopts housing and employment targets for jurisdictions within the county based on population projections provided by the state Office of Financial Management. However, unique situations and environmental constraints can affect the ability of individual jurisdictions to meet these targets. In Lakewood, the population and employment base changes with the level of soldiers at Joint Base Lewis-McChord (JLBM). While the 2030 population allocation for Lakewood in Pierce County Ordinance No. 2011-36s calls for 72,000 people, the City conducted a more recent population projection that concludes the population of the City would only reach 67,000 by that date. Lakewood’s population allocation should also reflect the restrictions imposed by JBLM’s Air Installation Compatible Use Zone (AICUZ) safety standards. Lakewood’s Air Corridor zones total 567 acres and include 8 percent of the City’s residential population (1,815 dwelling units). The area’s existing residential density exceeds AICUZ standards. Lack of available land and infrastructure constraints make it unlikely that the City could ‘shift’ residential development elsewhere. Population and employment targets for the City should be adjustable to reflect these realities. Lakewood is seeking support from Pierce County for the following: Policy direction must be developed for inclusion in the Countywide Planning Policies, individual Comprehensive Plans, and other appropriate documents that provide individual jurisdictions the ability to adjust population and employment targets based on situations or issues outside the ability to govern.

# **CITY OF LAKEWOOD**

## **PIERCE COUNTY POLICY MANUAL**

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 5, 2018  
AMENDED BY THE CITY COUNCIL ON OCTOBER 7, 2019  
AMENDED BY THE CITY COUNCIL ON OCTOBER 21, 2019  
AMENDED BY THE CITY COUNCIL ON MARCH 16, 2020

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### **Libraries**

The City continues its commitment improve its partnership with the Pierce County Library System. The City supports the 2018 Pierce County Rural Library District Proposition No. 1 authorizing the District's regular property tax levy and will actively support the District's forthcoming capital bond campaign.

## **PUBLIC SAFETY**

### **Behavioral Health & Chemical Dependency Tools**

The City recognizes the important need for new or expanded behavioral health and chemical dependency tools in Pierce County. The City finds that the most advantageous way to leverage these types of tools is at a regional level as it allows for more comprehensive planning and better coordination for multidimensional and multijurisdictional issues. The City supports a regional funding approach for new or expanded behavioral health and chemical dependency treatment services consistent with identifiable needs.

### **Transfer of E911 Tax from Pierce County DEM to South Sound 911**

With the formation of South Sound 911 (SS911) in 2012, Pierce County now has a single emergency service call and dispatch center. All Lakewood citizens with phones (including cellular) pay the county E911 tax of \$0.70 per phone line per month of which SS911 receives \$0.20. The remaining \$0.50 continues to be allocated to Pierce County DEM. The City supports allocated more of the E911 tax to SS911 to offset operational dispatch costs.

### **Flood Control Zone District**

The City encourages the County to move the FCZD to a tiered rate based on risk of flooding. The City supports using flood Control funds to mitigate existing risks rather than subsidize new development within the flood zone. The City is also concerned with the potential for the governing board to impose the maximum rate allowable.

### **Release of Offenders to County of Origin**

The City requests that the County advocate at the state level for legislation that addresses "fair share" and expands the "county of origin" policy of that sends offenders back to their county of origin upon release, including sex offenders released from the state's only Special Commitment Center located on McNeil Island, and civil commitment patients released from Western State Hospital. The City requests that this legislation include sufficient enforcement mechanisms to ensure that "fair share" and "county of origin" are properly applied to released offenders and civil commitment patients. The City will continue to monitor the Western State Hospital Task Force's evaluation of Pierce County resources.

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### Adult Family Homes

The City requests that the County advocate at the state level to address growing community and public safety concerns related to Adult Family Homes (AFH). AFH serve adults with functional limitations who need personal and special care. The City of Lakewood has become aware of public safety concerns within adult family homes.

The City requests that the County advocate for legislation introduced by 28<sup>th</sup> district legislators to respond to the concerns from the Lakewood community:

- **House Bill 1825**, sponsored by Rep. Christine Kilduff, requires civilly committed sexually violent predators (SVPs) petitioning for conditional release to a less restrictive alternative (LRA) to document efforts to find placement in the county of commitment. Requires the Department of Social and Health Services (DSHS) to review proposed conditional release LRA placement plans and report to the court with potential alternative placements in certain circumstances. Imposes school-proximity restrictions on residential placements for certain SVPs on LRA orders. Modifies the criteria that courts must consider in deciding conditional release petitions for SVPs. Requires community notification of any change of address of a conditionally released SVP. Provides that secure community transition facilities may be sited in any county in the state. Implements Department of Health credential waivers for sex offender treatment providers working in under-served counties.
- **House Bill 1826**, sponsored by Rep. Mari Leavitt, would require the DSHS to disclose publicly accessible and relevant criminal history for certain persons during the discharge planning process. The bill would also impose a civil penalty of \$5,000 for the misuse and unauthorized disclosure of protected health information by an entity authorized to receive the information.
- **Senate Bill 5038**, sponsored by Sen. Steve O'Ban, limits who can be placed in an adult family home. Individuals committed under the involuntary treatment act where the court has made an affirmative special finding are prohibited from being placed in an AFH. The bill also prohibits a person committed as a sexually violent predator from being placed in an adult family home. Establishes enhanced services facilities as the appropriate long-term care option for sexually violent predators.

### State Hospital Reentry Program

The City requests that the County advocate for **Senate Bill 5048**, sponsored by Sen. Steve O'Ban, that expands the reentry community safety program. The current program is designed for individuals being released from a correctional facility and Senate Bill 5048 would expand the program to apply to patients who are civilly committed after prosecution for a violent offense or who are civilly committed based on criminal insanity.

### Enhanced Services Facilities

Enhanced Service Facilities (ESFs) serve adults with mental and chemical disorders or other impairments that requires supervision and daily care. The City requests that the County advocate

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for legislation that would prohibit Adult Family Home businesses (AFHs) from converting to ESFs, as well as legislation that would prohibit the citing of ESFs in residential neighborhoods.

### **Animal Sheltering & Control**

The City supports Pierce County's continued exploration into establishing a long-term animal sheltering and animal control solution for jurisdictions in Pierce County.

### **Video Arraignment**

Currently, the County is unable to provide video arraignment at the Pierce County Jail. The City requests that the County find solutions to the issues impeding their ability to provide this service.

### **Pierce County Prosecuting Attorney's Office**

The City has a great working relationship with the Pierce County Prosecuting Attorney's Office. The City would like to see increased opportunities for cross-jurisdictional collaboration concerning felony charging and declination procedures. The City requests that the Pierce County Prosecuting Attorney's Office provide consistent, transparent, and timely felony declines.

## **TRANSPORTATION & INFRASTRUCTURE**

### **Pierce County Sewer Utility**

The City urges Pierce County to proactively plan for and build sewer system expansions to encourage efficient development and expansion of infrastructure systems. Historically, Pierce County has not proactively planned for or built sewer system expansions in its service area. Rather, private development has been required to extend sewer main systems, with the opportunity to seek at least partial reimbursement via latecomer agreements for oversizing lines to anticipate future development. The Pierce County Sewer Utility should change its capital facility planning policies and practices to "do business as a business," meaning that it should be willing and able to construct sewer extensions into incorporated areas. Lakewood would readily participate in the pending update to the Unified Sewer Plan to assist with updating utility policies.

### **Multimodal Transportation Study**

The City requests the Legislature allocate \$250,000 for a multimodal transportation assessment to consider practical solutions to increase multimodal connectivity along the I-5 corridor between DuPont and Lakewood. The study will include options that take advantage of already funded grade separated crossings and increase connectivity between Sound Transit and Amtrak using existing or planned infrastructure. This will support the movement of people through the growing South Sound corridor - including Lakewood, DuPont, Joint Base Lewis McChord, and areas of unincorporated Pierce County, including Parkland and Spanaway. This is supported by Sound Transit, JBLM, Pierce Transit, Pierce County Chair Doug Richardson, Lakewood Water District, West Pierce Fire & Rescue and the Clover Park School District.

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### **MILITARY AFFAIRS**

#### **North Clear Zone**

The City requests Pierce County's continued partnership in vacating the Joint Base Lewis McChord (JBLM) North Clear Zone (NCZ), the federally-designated, 3,000-by-3,000-foot safety corridor adjacent to the end of the runway with the highest statistical possibility of aircraft accidents. The NCZ lies partly within the City of Lakewood, and currently includes multiple commercial and industrial businesses that are incompatible with JBLM operations and violate its Air Installation Compatibility Use Zones (AICUZ) safety standards. Lakewood and Pierce County have signed an agreement signifying a commitment to execute a long-range plan that will restore this area to an uninhabited state; the City asks that this agreement continue to be a priority for the County in its local actions and state-level advocacy efforts.

### **GENERAL GOVERNMENT**

#### **Innovative Service Solutions**

The City supports innovative service solutions and technological advancements that would provide mutual benefits for Pierce County and Lakewood. To improve the delivery of municipal services, the City supports contracting with the County for selective services and advocates for technological advancements in the County's video arraignment and online building/permit platforms.

# REQUEST FOR COUNCIL ACTION

**DATE ACTION IS REQUESTED:**

March 16, 2020

**TITLE:** Appointing Michael Trask to serve on the Public Safety Advisory Committee through August 6, 2021.

**TYPE OF ACTION:**

— ORDINANCE

— RESOLUTION

**REVIEW:****ATTACHMENTS:**

Candidate application

X MOTION NO. 2020-15

— OTHER

**SUBMITTED BY:** Briana Schumacher, City Clerk on behalf of Mayor Don Anderson

**RECOMMENDATION:** It is recommended that the City Council confirm the Mayor's appointment of Michael Trask to serve on the Public Safety Advisory Committee through August 6, 2021.

**DISCUSSION:** Notices and outreach to seek volunteers to fill vacancies on the Public Safety Advisory Committee were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and posted on the City's website and at City Hall.

The role of the Public Safety Advisory Committee is to provide citizen input and advice to the City Council in developing and monitoring public safety policies. The Committee will report to the Council and will also assist the Council in assessing that department resources allow for compliance with City and department policies.

The Public Safety Advisory Committee shall annually provide to the City Council a report on progress made in carrying out the Committee's responsibilities. Additional reports may be deemed appropriate by the Public Safety Advisory Committee and/or the City Council.

**ALTERNATIVE(S):** The Council could choose not to confirm the appointment or re-advertise for this position.

**FISCAL IMPACT:** There is no fiscal impact.

Briana Schumacher, City Clerk

Prepared by

  
City Manager Review

Heidi Ann Wachter, City Attorney

Department Director





RECEIVED  
DEC 12 19  
CITY COUNCIL  
CITY MANAGER

**CITY OF LAKEWOOD**

6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

*The information in this document is subject to public disclosure and can be made available to the public.  
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- |  |  |
|--|--|
| <input type="checkbox"/> Arts Commission   | <input type="checkbox"/> Parks and Recreation Advisory Board         |
| <input type="checkbox"/> Community Services Advisory Board   | <input type="checkbox"/> Planning Commission                         |
| <input type="checkbox"/> Lakewood's Promise Advisory Board   | <input checked="" type="checkbox"/> Public Safety Advisory Committee |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board   | <input type="checkbox"/> Salary Commission                           |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of<br>this committee must be representative of an agency<br>involved in tourism promotion.) |  |

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood - City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7705 Fax: (253) 589-3774  
Email: bschumacher@cityoflakewood.us

Name: Michael S. Trask

(Please Print)

Home Address: 5010 81st Street SW

City: Lakewood State: WA Zip: 98499

Home Phone Number: 253-302-3170 E-mail: seattletrask@gmail.com

Present Employer: Retired

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: 253-222-7452

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes      No      If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:  
No I have not served.

Date available for appointment: January 2020

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Mrs. Maire Bard

Education:  
BS Business, and MBA,

Professional and/or community activities:

Military Police Investigator 12 years, Manpower Analyst 10 years, Resource Management 12 years

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

22 years in the military and 12 years for the department of the Army you learn allot about safety and working the local community.

Please explain why you would like to be part of this board, committee or commission:

I was asked to serve and Lakewood is my home now. I would like to help if I can.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

 Date: 12/7/2019

# REQUEST FOR COUNCIL ACTION

|  |   |   |
|--|---|---|
| <b>DATE ACTION IS REQUESTED:</b><br>March 16, 2020 | <b>TITLE:</b> Appointing Don Anderson to serve as the City of Lakewood representative for the Pierce Transit Board of Commissioners composition review. | <b>TYPE OF ACTION:</b><br>— ORDINANCE<br>— RESOLUTION<br><u>X</u> MOTION NO. 2020-16<br>— OTHER |
| <b>REVIEW:</b>                                     | <b>ATTACHMENTS:</b>   |   |

**SUBMITTED BY:** Briana Schumacher, City Clerk on behalf of Mayor Don Anderson

**RECOMMENDATION:** It is recommended that the City Council confirm the appointment of Don Anderson to serve as the City of Lakewood representative for the Pierce Transit Board of Commissioners composition review.

**DISCUSSION:** In accordance with RCW 36.57A.055, a review of the composition of the governing body of Pierce Transit is to be held every four years. This review is scheduled for March 25, 2020, at 6:00 p.m. in the Rainier Conference Room at the Pierce Transit Training Center, 3720 96th Street SW, Lakewood, Washington. State law requires that designated representatives of the county and cities within the boundaries of Pierce Transit are to review the composition of the Board of Commissioners and each city within the boundaries of Pierce Transit are limited to a single elected representative.

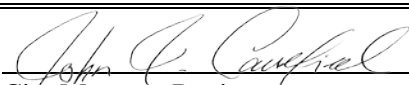
Pursuant to RCW 36.57A.050, the membership of the Pierce Transit Board must be selected to assure proportional representation, based on population, of each of the component cities and the unincorporated areas of the county located within the public transportation benefit area, to the extent possible within the restrictions placed on the size of the governing body of a public transportation benefit area. If necessary to assure such proportional representation, multiple cities may be represented by a single elected official from one of the other cities. A majority of the governing board may not be selected to represent a single component city.

The current representation on the Board consists of the following:

- 2 members, selected by the Pierce County Council
- 2 members, selected by the Tacoma City Council
- 1 member, selected by the Lakewood City Council
- 1 member, selected by the Puyallup City Council
- 1 member, selected by the University Place Council
- 1 representative, selected by the Gig Harbor, Pacific, Auburn, Fircrest City Councils; and Ruston and Steilacoom Town Councils
- 1 representative, selected by the Fife, Milton, and Edgewood City Councils

**ALTERNATIVE(S):** The Council could choose not to confirm the appointment or appointment another elected official.

**FISCAL IMPACT:** There is no fiscal impact.

|   |   |
|---|---|
| Briana Schumacher, City Clerk<br>Prepared by            | <br>City Manager Review |
| Heidi Ann Wachter, City Attorney<br>Department Director |   |

# REQUEST FOR COUNCIL ACTION

|  |   |  |
|--|---|--|
| <b>DATE ACTION IS REQUESTED:</b><br>March 16, 2020 | <b>TITLE:</b> Adopting an Ordinance relating to the Legal Department. | <b>TYPE OF ACTION:</b><br>— ORDINANCE NO. 732<br>— RESOLUTION NO.<br>— MOTION NO.<br>— OTHER |
| <b>REVIEW:</b><br>March 2, 2020                    | <b>ATTACHMENTS:</b><br>Ordinance                                      |  |

**SUBMITTED BY:** Heidi Ann Wachter, City Attorney

**RECOMMENDATION:** It is recommended the City Council adopt an ordinance specifically authorizing the City Attorney to exercise law enforcement functions related to prosecution on behalf of the City.

**DISCUSSION:** The City of Lakewood is responsible for prosecuting misdemeanors and gross misdemeanors committed by adults within the city limits of Lakewood. By contract, the City of Lakewood provides Court, prosecution and public defense services for the cities of DuPont and University Place as well as the Town of Steilacoom. Pursuant to state law, the prosecutor is required to report not only state criminal history but also any criminal history from other states for allegations of either domestic violence or driving under the influence. The legal department currently has access to state criminal background information through Administrative Office of the Courts Judicial Information System (JIS). Information from other states requires coordination from the police department because access is restricted to law enforcement agencies. Over the past decade, the City has experimented with prosecutor access to the Washington State Patrol's (WSP) Criminal Justice Information System (CJIS). Despite the City's best effort, including reconfiguration of the office space used by our prosecutors, the level of security perceived by WSP resulted in denial of access. After several years of the Lakewood Police Department running the out of state histories to meet the required disclosure of criminal history from other states, we have revisited direct access for the legal department. Our police department was able to convince the WSP to provide CJIS access provided the City adopt an ordinance specifically authorizing the City Attorney to exercise law enforcement functions related to prosecution on behalf of the City. We have attempted to explain that the City Attorney has the requisite authority to no avail, thus we request passage of the ordinance required by the WSP.

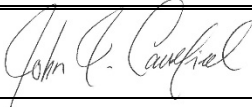
**ALTERNATIVE(S):** The Council could choose not to adopt the Ordinance.

**FISCAL IMPACT:** There is no fiscal impact associated with adoption of this Ordinance.

Heidi Ann Wachter

Prepared by

Department Director

  
City Manager Review

## ORDINANCE NO. 732

AN ORDINANCE of the City Council of the City of Lakewood,  
Washington, relating to the Legal Department.

WHEREAS, the position of City Attorney is required by state law; and

WHEREAS, it is necessary for the City Attorney to access certain criminal background information; and

WHEREAS, those responsible for providing access to such information refuse to do so without adoption of an ordinance repealing the City's statutory authority.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD,  
WASHINGTON, DO ORDAIN as Follows:

Section 1. That the position of City Attorney was created and established upon incorporation of the city in 1996. As detailed in state law, the city attorney shall advise the city authorities and officers in all legal matters pertaining to the business of the city and shall approve all ordinances as to form. He or she shall represent the city in all actions brought by or against the city or against city officials in their official capacity. He or she shall perform such other duties as the city council by ordinance may direct. The city attorney shall advise the city authorities and officers in all legal matters pertaining to the business of the city and shall approve all ordinances as to form. He or she shall represent the city in all actions brought by or against the city or against city officials in their official capacity. He or she shall perform such other duties as the City Council by ordinance may direct.

Section 2. That, as required by state law, the City Attorney shall be appointed by and serve at the pleasure of the City Manager. By this ordinance, the City Attorney is authorized to exercise law enforcement functions related to prosecution on behalf of the City.

Section 3. That the City Manager may also appoint Assistant City Attorneys as necessary and appropriate, including a City Prosecutor, who shall be responsible for the prosecution of all misdemeanor, gross misdemeanor and infractions occurring within the City of Lakewood and contracted jurisdictions. The City Prosecutor shall answer to the City Attorney.

Section 4. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 5. Effective Date. That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this 16<sup>th</sup> day of March, 2020.

CITY OF LAKEWOOD

Attest:

\_\_\_\_\_  
Don Anderson, Mayor

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Ann Wachter, City Attorney



## LANDMARKS AND HERITAGE ADVISORY BOARD

January 23, 2020 Meeting Minutes  
American Lake Conference Room  
6000 Main Street SW  
Lakewood, WA 98499

**"The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood"**

### CALL TO ORDER

The Chair, Mr. Glen Spieth, called the meeting to order at 6:00 p.m.

### MEETING PROTOCOL

#### Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Bill Elder, Joan Cooley, and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: Marjorie Thomas-Candau

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB is Councilmember John Simpson

Staff Present: Courtney Brunell, Planning Manager

#### Acceptance/Changes to Agenda

No changes were made to the agenda.

#### Approval of Minutes

The minutes of the meeting held on November 21, 2019 were approved as written by voice vote, M/S/C Cooley/Campbell. Motion to approve the minutes passed unanimously, 4-0.

#### Announcements

None

#### PUBLIC COMMENTS

None

#### PUBLIC HEARINGS

None

#### REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

##### Quote for Updating and Printing of Historical Touring Map

Ms. Courtney Brunell provided a quote for updates to the map from the original artist, Jolie Winsett at Winsett Creative, LLC. The \$540 quote includes 6 hours of work and 2 rounds of proofing/changes. Members felt this was a fair arrangement and want to move forward with a contract for services. Members were provided a touring map and instructed to bring a list of recommended updates to the next meeting. Some updates discussed will include status changes to designations on properties,



historical street names, and the future historic walking tour in the Colonial Plaza area of the Downtown Subarea.

## UNFINISHED BUSINESS

### Discussion to set 2020 Work Plan Priorities

Ms. Brunell shared that Council had approved their work plan at Monday's meeting. Councilmember Mr. Paul Bocchi encouraged LHAB members to start working out the details of which project they would like to submit grant applications for the 2020 Pierce County Historic Preservation grant application which is due in April. Members agreed on the top priority ideas for 2020 include historic markers, an update of the Historical Touring Map of Lakewood, and a new Historic Walking Tour designed and presented by the Pretty Gritty Tour Company.

Councilmember Mr. Michael Brandstetter requested continuing efforts to reach out to the new Clover Park School Superintendent, Mr. Ron Banner, to support efforts of teaching local Lakewood history curriculum to fourth grade students. Ms. Brunell will extend an invitation to attend a meeting.

### Historic Street Signs

Ms. Brunell reiterated the CLG grant award of \$2,425.00 plus 100% City matching funds will cover all costs associated with purchase and install of the 73 individual historical signs across 7 major principle arterials throughout the city. Members were asked to research and bring a list of specific names they would like to use for Steilacoom Blvd. After a vote the decision will be made at the February meeting and signs will be purchased to allow production time through spring for installation in summer 2020. The group requested the work be prioritized first for installation surrounding the Towne Center area and Steilacoom Blvd.

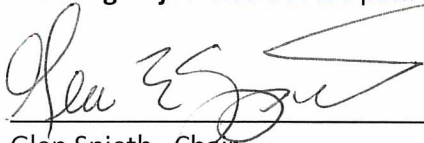
## NEW BUSINESS

### Vote for Chair and Vice-Chair Positions

Mr. Glen Spieth, Chair, opened the floor for nominations. Ms. Joan Cooley nominated Mr. Glen Spieth for the Chair position. No other nominations were made. A voice vote was taken with Mr. Spieth winning the vote unanimously, 4-0. Ms. Joan Cooley nominated Mr. Bill Elder for Vice-Chair. No other nominations were made. A voice vote was taken with Mr. Elder winning the vote unanimously, 4-0.

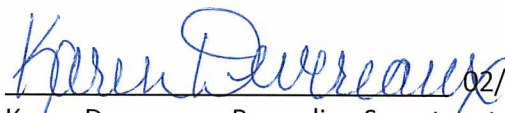
**Next Meeting** the next regularly scheduled meeting will be Thursday, February 27, 2020 at 6:00 PM in the Council Chambers prior to the third public outreach Open House.

**Meeting Adjourned at 7:30 p.m.**



Glen Spieth, Chair  
Landmarks & Heritage Advisory Board

02/27/2020



Karen Devereaux, Recording Secretary to the  
Landmarks & Heritage Advisory Board

02/27/2020





**PLANNING COMMISSION  
REGULAR MEETING MINUTES  
February 19, 2020  
City Hall Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499**

**Call to Order**

The meeting was called to order at 6:30 p.m. by Mr. Don Daniels, Chair.

**Roll Call**

Planning Commission Members Present: Don Daniels, Connie Coleman-Lacadie, Ryan Pearson, Nancy Hudson-Echols, Paul Wagemann, and James Guerrero

Planning Commission Members Excused: Christopher Webber

Commission Members Absent: None

Staff Present: Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Councilmember Mr. Paul Bocchi

**Approval of Minutes**

The minutes of the meeting held on February 5, 2020 were approved as written by voice vote M/S/C Guerrero/Wagemann. The motion passed unanimously, 6-0.

**Agenda Updates**

None

**Public Comments**

Mr. Glen Spieth made comments regarding a high number of apartment complexes within a close proximity of his home and property adding that any future apartment developments should go into the downtown Towne Center area. Mr. Spieth also noted his displeasure with the 7-11 Store going in next to his home and felt the increased traffic to the intersection at Bridgeport Way & Steilacoom Blvd will cause additional safety issues.

Mr. Spieth queried as to why he was seeing the City recently allowing projects that did not meet the development codes just approved in January. Ms. Speir agreed to research and provides insight; she thought one possibility is the projects were already approved and permits issued for building prior to Council adoption of the new codes.

**Public Hearings**

None

**Unfinished Business**

None

**New Business**

Discussion re 2020 Comprehensive Plan and Zoning Map Amendment Cycle Docket Items

Ms. Tiffany Speir reminded commissioners of the eight standards and criteria used to grant approval of a proposed amendment. A worksheet providing detailed analysis and discussion of

each amendment and detailed maps of the areas were used in review of these 13 projects in total.

The next steps will include the Planning Commission holding a public hearing on March 4, a discussion on March 18, and then taking action to forward with recommendations to the City Council on April 1, 2020. The City Council will hold their public hearing on May 18 and are scheduled to take action on June 1, 2020.

#### **Report from Council Liaison**

Councilmember Mr. Paul Bocchi thanked the commissioners for their hard work on the Comprehensive Plan Amendments.

#### **Reports from Commission Members and Staff**

##### City Council Actions

None

##### Written Communications

None

##### Future Agenda Topics

On March 18, 2020 commissioners will revisit the Shoreline Master Plan and hear the Restoration Plan segment Annual Presentation. The agenda would also include the proposed amendments to the Countywide Planning Policies based on the recent changes to PSRC's Centers policies.

##### Area-Wide Planning / Land Use Updates

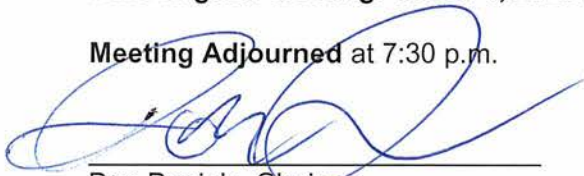
Ms. Tiffany Speir provided information on the Buildable Lands Report Status explaining that as a component of the Growth Management Act counties and the cities within them complete a buildable lands report (BLR) every eight years. Ms. Speir explained the BLRs are a look back at actual development to determine if cities and counties have designated adequate amounts of residential, commercial, and industrial lands to meet the growth needs incorporated in their comprehensive plans.

Ms. Speir explained that Lakewood's blended approach assumes lower employment densities than the Pierce County BLR in most zones, but it anticipates much higher levels of employment in the Transit Oriented Commercial (TOC) and Central Business District (CBD) zones, reflecting the purpose of the zones as regional-serving commercial districts and the intensity of development allowed under current development regulations. The blended approach demonstrates that there is sufficient employment capacity to meet Lakewood's 2030 and 2035 employment targets. There is a surplus of 2,528 jobs by 2030.

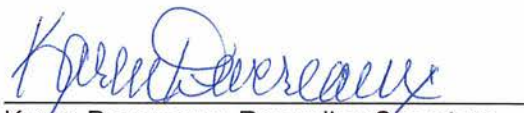
The most recent BLR was issued in 2014; the next is due in 2021.

**Next Regular Meeting: March 4, 2020 at 6:30 p.m. in Council Chambers**

**Meeting Adjourned** at 7:30 p.m.



Don Daniels, Chair  
Planning Commission 03/04/2020



Karen Devereaux, Recording Secretary  
Planning Commission 03/04/2020



To: Mayor and City Councilmembers

From: Paul A. Bucich, P.E., Public Works Engineering Director  
Weston Ott, P.E., Capital Projects Division Manager

Via: John J. Caulfield, City Manager

Subject: Proposed amendment to 6-Year Transportation Improvement Program 2020-2025

Date: March 16, 2020

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The purpose of this memorandum is to provide the background for the request to make an amendment to the current 6-Year Transportation Improvement Program 2020-2025 plan that was adopted 6/3/2019.

The current 6-Yr. TIP project, 302.0074 South Tacoma Way - 88th to North City Limits is described as curb and gutter, sidewalks, bike lanes, street lighting, signal at 84th, drainage, and overlay. The requested amendment is to add a new project for roadway resurfacing on S. Tacoma Way from 96<sup>th</sup> St. S to 84<sup>th</sup> St. S. These roadway limits already have curb and gutter, sidewalks, bike lanes, and street lighting. By adding this project to the current 6-Yr. TIP, a pavement preservation project will be eligible for grant funds as part of the current call for projects through the Puget Sound Regional Council (PSRC).

The PSRC preservation program is a competitive grant program that is capped at \$750,000 per City in Pierce County with applications due April 30, 2020.

The proposed change to the current TIP would be the addition of 302.0151 to page 17 as follows:

**Project:** 302.0151 S. Tacoma Way: 96th St. S to S 84th St. Road Restoration

**Description:** Roadway patching and repair, overlay, signage, markings, and striping.

**Cost:** \$750,000 grant, \$150,000 city funds.

Attachment:

Page 17 Draft Amended 6-Year TIP (2020-2025)

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| PROJECT COSTS IN THOUSANDS OF DOLLARS   |   |                |         |       |      |       |      |      |      |             |
|---|---|----------------|---------|-------|------|-------|------|------|------|-------------|
| EXPENDITURE PLAN  |   |                |         |       |      |       |      |      |      | TOTAL FUNDS |
| NOTE: Bold & Italicized numbers denote grant secured  |   |                |         |       |      |       |      |      |      |             |
| SECTION 6<br>ROADWAY RESTORATION PROJECTS   | Description   | Base Cost 2019 | Sources | 2020  | 2021 | 2022  | 2023 | 2024 | 2025 | 2020-2025   |
| 302.0004 Minor Capital Improvements<br>Total Estimated Cost \$250<br>One time \$1,250,000 in 2020 | Roadway patching and repair, sidewalk, signage, markings, and striping.   | 250            | City    | 1,250 | 260  | 260   | 270  | 270  | 270  | 2,580       |
|   |   |                | Grant   |       |      |       |      |      |      | 0           |
|   |   |                | Other   |       |      |       |      |      |      | 0           |
|   |   | 250            | Total   | 1,250 | 260  | 260   | 270  | 270  | 270  | 2,580       |
| 302.0005 Chip Seal Resurfacing Program  | Projects in various locations may include pavement preservation contribution to planned utility projects to facilitate full roadway overlays. | 360            | City    | 360   | 360  | 380   | 380  | 390  | 390  | 2,260       |
|   |   |                | Grant   |       |      |       |      |      |      | 0           |
|   |   |                | Other   |       |      |       |      |      |      | 0           |
|   |   | 360            | Total   | 360   | 380  | 380   | 390  | 390  | 390  | 2,260       |
| 302.0068 Pacific Hwy - 108th to SR512   | Roadway patching, overlay, markings, and striping.  | 115            | City    |       | 31   | 94    |      | 0    |      | 125         |
|   |   | 612            | Grant   |       | 26   | 585   |      |      |      | 611         |
|   |   |                | Other   |       |      |       |      |      |      | 0           |
|   |   | 727            | Total   | 0     | 57   | 679   | 0    | 0    | 0    | 736         |
| 302.0080 108th - Bridgeport Way to Pacific Hwy  | Roadway patching, overlay, markings, and striping.  | 786            | City    |       | 110  | 746   |      |      |      | 856         |
|   |   |                | Grant   |       |      |       |      |      |      | 0           |
|   |   |                | Other   |       |      |       |      |      |      | 0           |
|   |   | 786            | Total   | 0     | 110  | 746   | 0    | 0    | 0    | 856         |
| 302.0145 150th St. SW: East City Limits to Woodbrook Dr. SW Road Restoration                      | Roadway patching and repair, sidewalk, signage, markings, and striping.   |                | City    |       |      |       |      |      |      |             |
|   |   |                | Grant   |       |      |       |      |      |      |             |
|   |   |                | Other   |       |      |       |      |      |      |             |
|   |   | 350            | Total   |       |      |       |      |      |      |             |
| 302.0150 Lake Louise Loop<br>Patching and Road Restoration<br>Lake Louise Dr. SW and 101st St. SW | Roadway patching and repair, sidewalk, signage, markings, and striping.   |                | City    |       |      |       |      |      |      |             |
|   |   |                | Grant   |       |      |       |      |      |      |             |
|   |   |                | Other   |       |      |       |      |      |      |             |
|   |   | 150            | Total   |       |      |       |      |      |      |             |
| 302.0151 S. Tacoma Way: 96th St. S to S 84th St. Road Restoration                                 | Roadway patching and repair, overlay, signage, markings, and striping.  |                | City    |       |      |       |      |      |      |             |
|   |   |                | Grant   |       |      |       |      |      |      |             |
|   |   |                | Other   |       |      |       |      |      |      |             |
|   |   | 900            | Total   |       |      |       |      |      |      |             |
| TOTALS  |   | 1,511          | City    | 1,610 | 761  | 1,480 | 650  | 660  | 660  | 5,821       |
|   |   | 612            | Grant   | 0     | 26   | 585   | 0    | 0    | 0    | 611         |
|   |   | -              | Other   | 0     | 0    | 0     | 0    | 0    | 0    | 0           |
|   |   | 2,473          | Total   | 1,610 | 787  | 2,065 | 650  | 660  | 660  | 6,432       |