



LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA

Monday, April 27, 2020

7:00 P.M.

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter participant ID: 151082920.

Page No.

CALL TO ORDER

ITEMS FOR DISCUSSION:

- (3) 1. Legacy Plan Update. – (Memorandum)
- (413) 2. Review of Transportation Benefit District (TBD) Annual Report. – (Memorandum)
- (420) 3. Review of 2019 Year-End Financial Report. – (Memorandum)
- (527) 4. Review of 2020 Carry Forward Budget Adjustment. – (Memorandum)

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 4, 2020 REGULAR CITY COUNCIL MEETING:

- 1. This is the date set for a public hearing on the 2020 Carry Forward Budget Adjustment. – (Public Hearings and Appeals – Regular Agenda)
- 2. Approving amendments to the 2019 Annual Action Plan and CARES Act funding allocations. – (Resolution – Regular Agenda)
- 3. Connections Magazine Update. – (Reports by the City Manager)
- 4. Review of the 2020 Comprehensive Plan and development regulation amendments. – (Reports by the City Manager)
- 5. Review of Parks and Recreation Recovery Plan. – (Reports by the City Manager)

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

REPORTS BY THE CITY MANAGER

CITY COUNCIL COMMENTS

ADJOURNMENT

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.



TO: Mayor and City Councilmembers

FROM: Shannon Kelley-Fong, Senior Policy Analyst

THROUGH: John J. Caulfield, City Manager

DATE: April 27, 2020

SUBJECT: Legacy Plan Update

PURPOSE: The purpose of this memorandum is to provide a draft of the updated Legacy Plan for City Council review.

BACKGROUND: In April 2019, the City of Lakewood (hereinafter, the “City”) started the process of updating the city wide parks and recreation master plan, known as the Legacy Plan (hereinafter, the “Plan”). Since its approval in 2014, the Plan has served as the strategic plan for building a healthy and sustainable parks and recreation system in Lakewood. The Plan is updated every six years to remain responsive to community needs and to remain competitive for Washington State Recreation and Conservation Office (RCO) grant funding.

The draft Plan contains the following sections:

TABLE A	
Draft Legacy Plan Sections	
Sections	
Acknowledgements	
Acronyms	
Abbreviations	
Glossary	
Preface	
I. Executive Summary	
II. Vision, Mission, Motto, Goals, & Core Values	
III. Level of Service Measurements	
IV. Park Inventory	
V. Parks Capital Facility Program	
Chapter 1: Introduction	
1.1 Legacy Plan Overview	
1.2 Purpose	
1.3 Meeting this Purpose	

1.4 Strategic Framework
1.5 Planning Area
1.6 Recreation & Conservation Office Requirements
1.7 Planning Phases
1.8 Vision
1.9 Mission
1.10 Goals, Policies, & Action Items
1.11 State Environmental Policy Act Review
1.12 Benefits of Parks, Recreation, & Open Spaces
1.13 Progress Report
1.14 Parks, Recreation & Community Services Department
1.15 Advisory Boards
Chapter 2: Community Profile
2.1 Overview
2.2 Setting
2.3 History
2.4 Demographics
Chapter 3: Demands and Needs Analysis
3.1 Overview
3.2 Recreation Trends
3.3 Community Engagement – Local Recreation Trends
3.4 Level of Service Measurements
Chapter 4: Park Inventory
4.1 Overview
4.2 Park Types
4.3 Neighborhood Parks
4.4 Community Parks
4.5 Regional Parks
4.6 Natural Areas
4.7 Urban Parks
4.8 Other City Public Spaces
4.9 Other Public Spaces in or near Lakewood
4.10 Park & Amenity Inventory by Type
4.11 Lakefront Street-ends
Chapter 5: Recreation Inventory
5.1 Overview
5.2 Recreation Guiding Principle
5.3 Priorities within Program Areas
5.4 Program Cost Recovery Guidelines
5.5 PRCS Service Roles
5.6 Recreation Inventory

Chapter 6: Parks Capital Facility Program
6.1 Overview
6.2 Project Determination
6.3 PCFP
6.4 Future Project List
6.5 Putting the Plan into Action
Appendices
Appendix A: Ordinance Adopting the Legacy Plan
Appendix B: Example of the Open Online Survey
Appendix C: Survey Results
Appendix D: Legacy Plan 2014 Progress Report & CIP update
Appendix E: Draft Progress Report for Legacy Plan 2020
Appendix F: 2014-2019 Capital Project Funding by Source
Appendix G: PACA Scoring Criteria
Appendix H: Sample of Open Space Definitions

NEXT STEPS: The Plan is tentatively scheduled for adoption at the May18, 2020 Regular City Council meeting.

ATTACHMENTS:

Attachment A – Draft Legacy Plan 2020

Attachment B – Legacy Plan PowerPoint presentation 4.27.2020



CITY OF LAKEWOOD

LEGACY PLAN

PARKS, RECREATION & OPEN SPACE MASTER PLAN



A HEALTHY AND VIBRANT COMMUNITY WHERE OPPORTUNITIES ABOUND



Acknowledgements

City Council

Don Anderson, Mayor
 Jason Whalen, Deputy Mayor
 John Simpson, Councilmember
 Linda Farmer, Councilmember
 Mary Moss, Councilmember
 Michael Brandstetter, Councilmember

City Personnel

John Caulfield, City Manager
 Mary Dodsworth, Director of Parks, Recreation, and Community Services
 Shannon Kelley-Fong, Senior Policy Analyst
 Scott Williams, Park and Facility Maintenance Superintendent
 Troy Schlepp, GIS Analyst
 Parks, Recreation, and Community Services (PRCS) Personnel

Legacy Plan Task Force

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 Dean Burke, Travel Tacoma
 Sarah Woodall, Senior Activity Center participant
 Rick Bieber, Lakewood-Steilacoom-DuPont Soccer Club President
 Bruce Dees, Partners for Parks
 Yuni Medlin, Living Access Support Alliance
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 Faaluaiana Pritchard, Asian Pacific Cultural Center
 Leah Livingston, Communities in Schools
 Russ Smith, Park user and bird walk coordinator
 Taniesha Lyons, Springbrook Connections

Parks and Recreation Advisory Board

Vito Iacobazzi
 Sylvia Allen
 J. Alan Billingsley
 Susan Dellinger
 Jason Gerwen
 Mike Darrah
 Michael Lacadie

SummerFest



Table of Contents

Acknowledgements	i
Acronyms	vi
Abbreviations	
Glossary	vii
 Preface	 xii
I. Executive Summary	xiii
II. Vision, Mission, Motto, Goals, & Core Values	xiv
III. Level of Service Measurements	xvii
IV. Park Inventory	xviii
V. Parks Capital Facility Program	xxii
 Chapter 1: Introduction	 1
1.1 Legacy Plan Overview	2
1.2 Purpose	2
1.3 Meeting this Purpose	3
1.4 Strategic Framework	4
1.5 Planning Area	7
1.6 Recreation & Conservation Office Requirements	8
1.7 Planning Phases	10
1.8 Vision	11
1.9 Mission	12
1.10 Goals, Policies, & Action Items	13
1.11 State Environmental Policy Act Review	24
1.12 Benefits of Parks, Recreation, & Open Spaces	25
1.13 Progress Report	28
1.14 Parks, Recreation & Community Services Department	31
1.15 Advisory Boards	37
 Chapter 2: Community Profile	 41
2.1 Overview	42
2.2 Setting	42
2.3 History	46
2.4 Demographics	48
 Chapter 3: Demands and Needs Analysis	 77
3.1 Overview	77
3.2 Recreation Trends	77
3.3 Community Engagement – Local Recreation Trends	82
3.4 Level of Service Measurements	98

Chapter 4: Park Inventory	139
4.1 Overview	139
4.2 Park Types	
4.3 Neighborhood Parks	141
4.4 Community Parks	161
4.5 Regional Parks	165
4.6 Natural Areas	171
4.7 Urban Parks	173
4.8 Other City Public Spaces	176
4.9 Other Public Spaces in or near Lakewood	177
4.10 Park & Amenity Inventory by Type	182
4.11 Lakefront Street-ends	192
 Chapter 5: Recreation Inventory	 198
5.1 Overview	199
5.2 Recreation Guiding Principle	200
5.3 Priorities within Program Areas	201
5.4 Program Cost Recovery Guidelines	202
5.5 PRCS Service Roles	203
5.6 Recreation Inventory	204
 Chapter 6: Parks Capital Facility Program	 208
6.1 Overview	208
6.2 Project Determination	208
6.3 PCFP	209
6.4 Future Project List	211
6.5 Putting the Plan into Action	213
 Appendices	 220
Appendix A: Ordinance Adopting the Legacy Plan	220
Appendix B: Example of the Open Online Survey	222
Appendix C: Survey Results	233
Appendix D: Legacy Plan 2014 Progress Report & CIP update	277
Appendix E: Draft Progress Report for Legacy Plan 2020	309
Appendix F: 2014-2019 CIP Funding by Source	323
Appendix G: PACA Scoring Criteria	349
Appendix H: Sample of Open Space Definitions	357





Acronyms

ACS	
ADA	American with Disabilities Act
CPSD	Clover Park School District
CPTED	Crime prevention through environmental design
ESRI	Environmental Systems Research Institute
GIS	Geographic Information System
GMA	Growth Management Act
JBLM	Joint Base Lewis-McChord
LOS	Level of Service
LPTF	Legacy Plan Task Force
OFM	Washington State Office of Financial Management
O&M	Operations and Maintenance Division
PACA	Park Amenity Condition Assessment
PCFP	Parks Capital Facility Program
PPA	Park Planning Areas (2014 Legacy Plan)
PRAB	Park and Recreation Advisory Board
PRCS	Park, Recreation, and Community Services Department
PROS	Park, Recreation and Open Space Plan = Legacy Plan
PSRC	Puget Sound Regional Council
RCO	Recreation and Conservation Office
RCW	Revised Code of Washington
ROW	Rights-of-way
SEPA	State Environmental Policy Act
STIRS	Service, Teamwork, Integrity, Respect, and Sustainable
TPCHD	Tacoma - Pierce County Health Department
WDFW	Washington Department of Fish and Wildlife

Abbreviations

“City” City of Lakewood
2020 Legacy Plan

Glossary

Active Living and Wellness Programs

Programs that promote health and wellness and provide a wide range of opportunities for individuals, families, or groups to engage in healthy activities, such as individual and team sports, fitness and wellness classes, camps, and summer playground programs.

Advisory Boards

Bodies that provide non-binding strategic advice to the management of the City. Examples of advisory boards include the Park and Recreation Advisory Board and the Arts Commission.

Arts, Culture, and History Programs

Programs that provide opportunities for individuals, families or groups to appreciate arts, culture, and history, such as art classes, special events, and performances.

Best Practice

Best practice (or best management practice) refers to an activity, practice or procedure that produces effective, efficient, and ecologically sustainable results.

Community Building Programs

Programs that bring people together to participate in a wide variety of activities and events. These programs offer affordable recreation options for the whole family to enjoy and help foster a sense of community pride, increasing social capital bonds. Program examples include SummerFest, Truck and Tractor Day, and the Tree Lighting Event.

Connectivity

The state or extent of being connected or interconnected. For the plan, this means the ability to access parks and park amenities, build and leverage social connections, for people to feel comfortable and welcome in the City's public spaces, and for civic engagement.

Cost Recovery

The cost recovery rate is defined as the percentage of "cost or expenditure" recovered or offset by "revenue" generated from a program. Target cost recovery level for the City's park and recreation programs and services is 45%.

Diverse Programs

Programming that provides a full spectrum of recreation services that are accessible to people of different backgrounds, interests and abilities.

Economically accountable

This means ensuring that the City's cost recovery targets are met. This also means continuing to build a healthy legacy in Lakewood by strategically and equitably investing in programs and amenities that support and promote healthy life styles.

Engaged community

Community members take advantage of opportunities that encourage physical exercise, active lifestyles and opportunities for individuals to be active within the community and civically engaged.

Health Equity

Ensuring opportunities for everyone to attain their highest level of health. Health equity is when all people have the opportunity to achieve their full health potential, regardless of the color of their skin, where they were born, their level of education, their gender identity, their sexual orientation, the religion they practice, the job they have, the language they speak, the neighborhood they live in and whether or not they have a disability.

Health Disparities

Any difference in the presence of disease, health outcomes, or access to health care between population groups.

Health Inequities

Differences in health that are unnecessary, avoidable, unfair, and unjust.

Healthy Communities

An environment with ample opportunities that support and encourage the physical, emotional and mental health of those who live, work, visit and play in Lakewood.

Level of Service Measurements (LOS)

Tools that provides a quantifiable assessment of the strengths, weaknesses, and gaps of service in the City's current park and recreation system. RCO recommends a LOS determination for park and recreation planning, however this element is not required to be eligible for RCO grants. The City's LOS includes a walkshed measurement, and a quality and diversity measurement.

Places that offer amenities that attract residents, businesses and visitors and provide a higher quality of life.

Nature and Environment Programs

Programs that provide opportunities for individuals, families or groups to access, appreciate, and learn about the natural environment and sustainable practices. Program examples include hiking, nature day camps, interpretive signs and stewardship opportunities.

Parks Capital Facility Program

A Parks Capital Facility Program is a 6-year plan that identifies capital projects needed to meet the plans defined levels of service, a cost estimate and includes an implementation schedule and funding sources.

Personal Enrichment Programs

Programs that provide opportunities for individuals of any age to learn new skills and enrich their lives. Program examples include life-long learning classes, day camps, after-school programs, and community events.

Revenue

Income from activities, including program fees (earned revenue) and alternative funding sources, such as grants and sponsorships.

Lakefront Street Ends

Portions of the City's rights-of-way (ROW), or public easements, that "dead end" into public lakes.

Quality Parks

Parks that are reflective of community needs, innovatively-designed, well-maintained and safe. Quality parks boost property values, fuel economic development, promote healthy lifestyles and encourage an active community.

Open Space

LMC 18A.10.180 defines "Open space" as land and/or water area with its surface predominantly open to the sky or predominantly undeveloped, which is set aside to serve the purposes of providing park and recreation opportunities, conserving valuable natural resources, and structuring urban development and form.

Opportunities abound

A place that offers a wide range of quality parks, recreation programs, and services that are accessible, physically and financially, to the community.

Park

LMC 18A.10.180 - "Park" means an open space use in which an area is permanently dedicated to recreational, aesthetic, educational or cultural use and generally is characterized by its natural and landscape features. A park may be used for both passive and active forms of recreation; however, its distinctive feature is the opportunity offered for passive recreation such as walking, sitting and watching.

Park classifications in Lakewood include neighborhood parks (includes pocket parks), community parks, regional parks, urban parks, and natural areas.

Other providers of parks and open space in Lakewood also have boat launches and wildlife areas.

Parks, Recreation, and Community Services (PRCS)

The Parks, Recreation and Community Services Department preserves and maintains the City's parks, open spaces, public buildings, facilities, and areas to enhance the beauty and positive image of Lakewood. The department establishes partnerships to ensure that a comprehensive system of programs, facilities, and services are available to meet the needs of the community. Parks and Recreation contributes to the vitality of Lakewood; encourages economic development, creates neighborhood identity and improves the quality of life for our citizens. The recreation division offers a diverse selection of youth recreational activities focusing on healthy, physical activity.

Program Areas

Program areas help determine the programming activities that PRCS delivers. Program areas of focus currently include Active Living and Wellness, Arts, Culture and History, Nature and Environment, Personal Enrichment and Community Building.

Recreation Guiding Principle

Provide and support recreation programming that is socially responsible, economically accountable and equitable.

Socially Responsible

Means providing or supporting a wide array of programming opportunities throughout the community. The City is committed to providing equitable services. As a key part of this, the City endeavors to provide and support recreation programming that meet the needs of the diverse populations (considering all age groups, abilities, cultures, and socioeconomic status) across the City.

Sustainable Practices

The use of systems and practices that ensure the environmental, economic, social and cultural needs and desires of future generations will not be compromised.

Underserved populations

Individuals or groups that face health inequities including limited access to parks and recreation services.

Vibrant Communities

A lively, dynamic, creative, aesthetically beautiful community filled with opportunities for building social connections and civic engagement. This includes a thriving economy, as well as honoring and supporting social and cultural diversity.

Lakewood Farmers Market





Summer Concert Series

Here at the City of Lakewood, we believe that a legacy is the combination of yesterday's efforts, today's energies, and protecting and advancing tomorrow's aspirations.

Preface

The preface provides a quick overview of the key elements of the Legacy Plan (Plan), including the vision, mission, goals, and core values of this plan. A more detailed explanation of these items is provided in the following chapters.

I. Executive Summary

There is a common misconception that a “legacy” is unchangeable, a permanent memorial of past actions and inactions. In the City of Lakewood (“the City”), we believe that a legacy is the combination of yesterday’s efforts, today’s energies, and protecting and advancing tomorrow’s aspirations.

Healthy and vibrant parks and recreation systems do not happen overnight. Rather, they are legacies - they come together over time and continue to thrive because of boundless dedication, collaboration, inspiration, hard work, trust, innovation, support, and the *ability to respond and grow with the community*.

The City strives to continue to offer healthy and vibrant parks and recreation opportunities for all. To support these efforts, the Plan acts 1) as a strategic and functional guide for the City Council and City personnel for the next six years (2021-2026) and, 2) to provide the framework for long-term park, programming, and facility needs.

Building off the successes and learning from the challenges experienced during the past six years, this Plan guides policy and implementation strategies to help determine how, when, and in what way limited and vital resources are invested into the community for parks and recreation services. The Plan endeavors to align park, recreation, and open space opportunities with the needs of the community, which were identified in an extensive, multi-pronged engagement effort throughout the summer and fall of 2019. As directed by the City Council, this Plan continues the shift from playing “catch-up” from incorporation to strategically thinking “bold and big” as we move into the future.

Lakewood is projected to grow by 33 percent to 77,329 residents by 2035. As a predominately built-out city, higher density housing will be necessary to accommodate this population growth. This will inevitably put increased pressure on existing parks, recreation programs, and facilities. In addition, it is anticipated that Lakewood’s population will continue to become increasingly older and more demographically diverse. The Plan serves as a point-in-time representation of current trends, demographic realities and projections, and the aspirations and needs expressed by the community. Looking out to the future, recreational needs and preferences of the greater community will likely evolve. The City is prepared to continue to find innovative and sustainable ways to align park and recreation services with the needs of the community and the vision and goals of the City Council.

We look forward to continuing to build the City’s park, recreation, and open space legacy.

II. Legacy Plan Vision, Mission, Motto, Goals, & Core Values

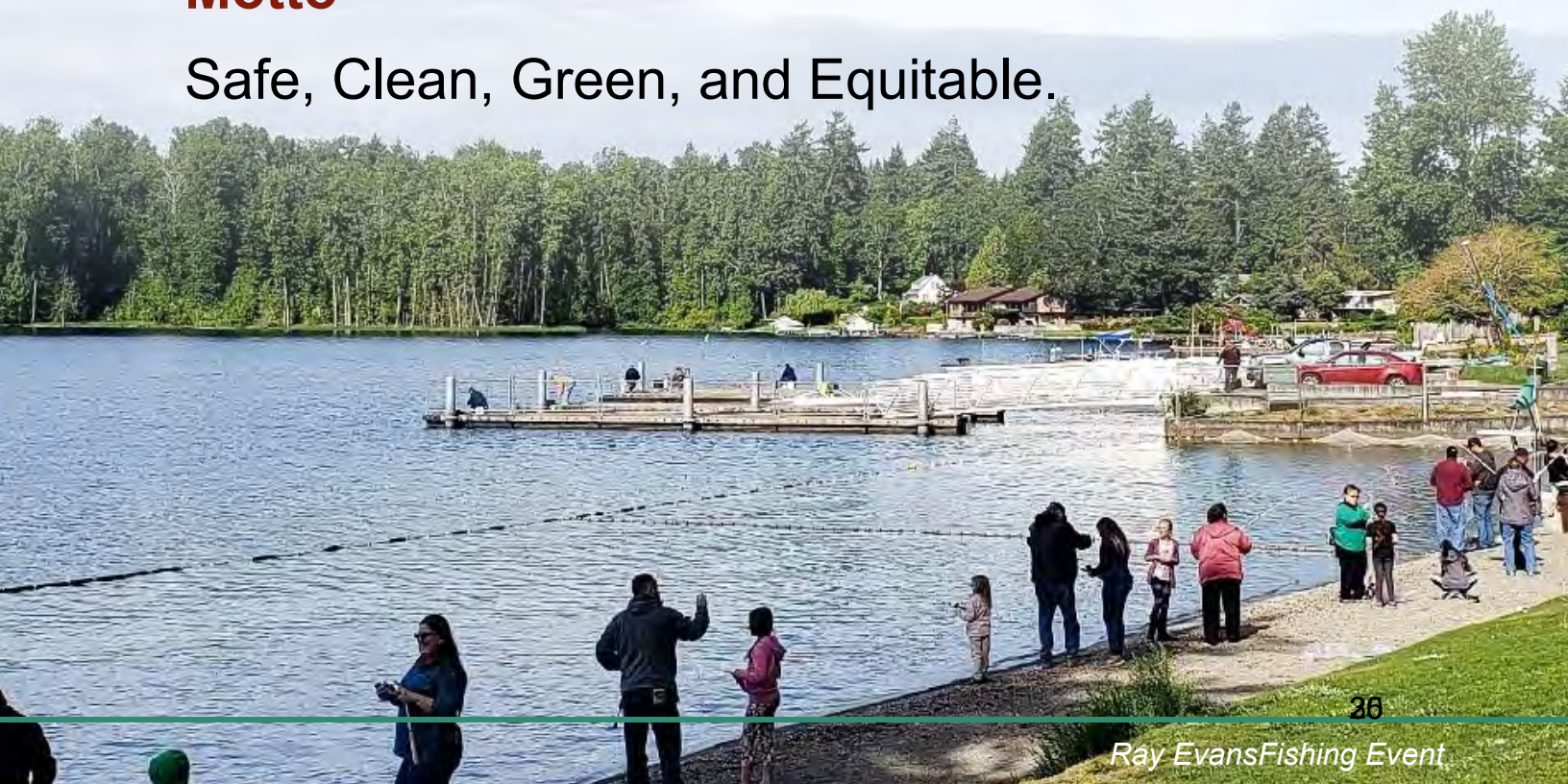
Vision

Lakewood is a healthy and vibrant community where opportunities abound.

Mission

Motto

Safe, Clean, Green, and Equitable.



Goals

Goal 1

Protect, preserve, enhance, and expand parks and open space facilities.

Goal 2

Provide equitable and community-driven services that are accessible for all.

Goal 3

Increase the connectivity of the community.

Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

Goal 5

Provide transparent, accountable, and fiscally responsible services.

Core Values

The core values of the City's Parks, Recreation and Community Services Department (PRCS) compliment and reflect the core values of the City, which are Service, Teamwork, Integrity and Respect. PRCS also adds the core value of Sustainability - creating the acronym STIRS.

PRCS's core values guide the department's operations as well as the manner in which the department values personnel, community members, visitors, customers and the environment.

S	Service	Service means providing safe, clean, green, equitable, healthy, fun, accessible, and sustainable services.
T	Teamwork	Teamwork means effectively engaging partners, personnel, stakeholders, and residents in an effort to leverage the community's resources.
I	Integrity	Integrity means demonstrating ethical, honest, responsible, transparent, and accountable behavior.
R	Respect	Respect means embracing and encouraging diversity, showing compassion, and being good stewards.
S	Sustainable	Sustainable means crafting and leveraging systems and partnerships that ensure that the environmental, economic, social, and cultural needs and desires of future generations are not compromised.

III. Level of Service Measurements

Level of service measurements (LOS) are tools that provide a quantifiable assessment of the strengths and gaps within the City's parks, open spaces and recreation system as a whole.

Walkshed Measurement

All Lakewood addresses are within a 10-minute walk of a publically accessible park or open space facility.

Park Amenity Condition Assessment Measurement

All parks and park amenities score 2 or greater.

PACA scoring scale consists of 3 to 0:

	Quality score	Diversity score
3	in "good" condition	provides a "good" diversity of amenities
2	in "fair" condition	provides a "fair" diversity of amenities
1	in "poor" condition	provides a "poor" diversity of amenities
-	park does not have this amenity	

Recreation Guiding Principle

Recreation decisions are guided by the following principle:

Provide and support recreation programs that are socially responsible, economically accountable, and equitable.

IV. Park Inventory

Lakewood owns and operates 16 parks. **Table P-A** provides a list of the City parks and recreation facilities (and joint park projects with other jurisdictions) by park type, size, and park amenity condition scores.

TABLE P-1					
City of Lakewood parks by type, acreage, open space acreage, and status					
Park Type	Park	Address	Acres	2020 PACA Quality Score	2020 PACA Diversity Score
S	Lakewood Senior Center	9112 Lakewood Dr	-	-	-
CG	Community Garden	5504 112 th St SW	-	-	-
C	Harry Todd Park	8928 Thorne Lane SW	16.78	1.9	2.5
C	American Lake Park	9222 Veterans Dr SW	5.50	2.0	2.5
NA	Blueberry Park	5427 Steilacoom Blvd SW	7.91	1.5	1
NA	Seeley Lake Park*	Conservancy	48	1.5	1
N	Active Park	10506 Russell Rd SW	2.28	2.5	1.75
N	Edgewater Park	9102 Edgewater SW	2.83	1.5	1.25
N	Kiwanis Park	6002 Fairlawn Rd SW	2.85	2.5	1.8
N	Oakbrook Park	9701 Onyx Dr SW	1.55	2.3	1.3
N/CG	Springbrook Park	12601 Addison St SW	6.68	2.9	2.8
N	Wards Lake Park	2716 87th Street	27.79	2.4	1.8
N	Washington Park	11522 Military Rd	3.64	2.3	1.8
N	Lake Louise Elementary**	11014 Holden Rd SW	4.72	2.2	1.5
N	Primley Park	10 Barlow Rd SW	0.19	1.8	1.3
U	Colonial Plaza	6100 Motor Ace SW	1	3.0	1.5
U	Ponders Park	12930 Pacific Hwy Sw	.41	1.7	1.0
U	Gravelly Lake Loop	Gravelly Lake Dr/Nyanza	3 miles	2.7	1.0
R	Fort Steilacoom Park	8714 87th Ave SW	309.51***	2.8	2.5
R	Chambers Creek Canyon Area*	6320 Grandview Dr W	200+	1.7	1.0
* Pierce County Park ***City manages additional acres that belong to Pierce College. ** CPSD partnership; Lake Louise Elementary School serves as a neighborhood park after school hours.					
C= Community Park NA = Natural area N = Neighborhood Park			U = Urban Park (linear or nodal) R = Regional Park S = Senior Center CG = Community Garden		

FIGURE P-1: Parks and Open Space Facilities in Lakewood

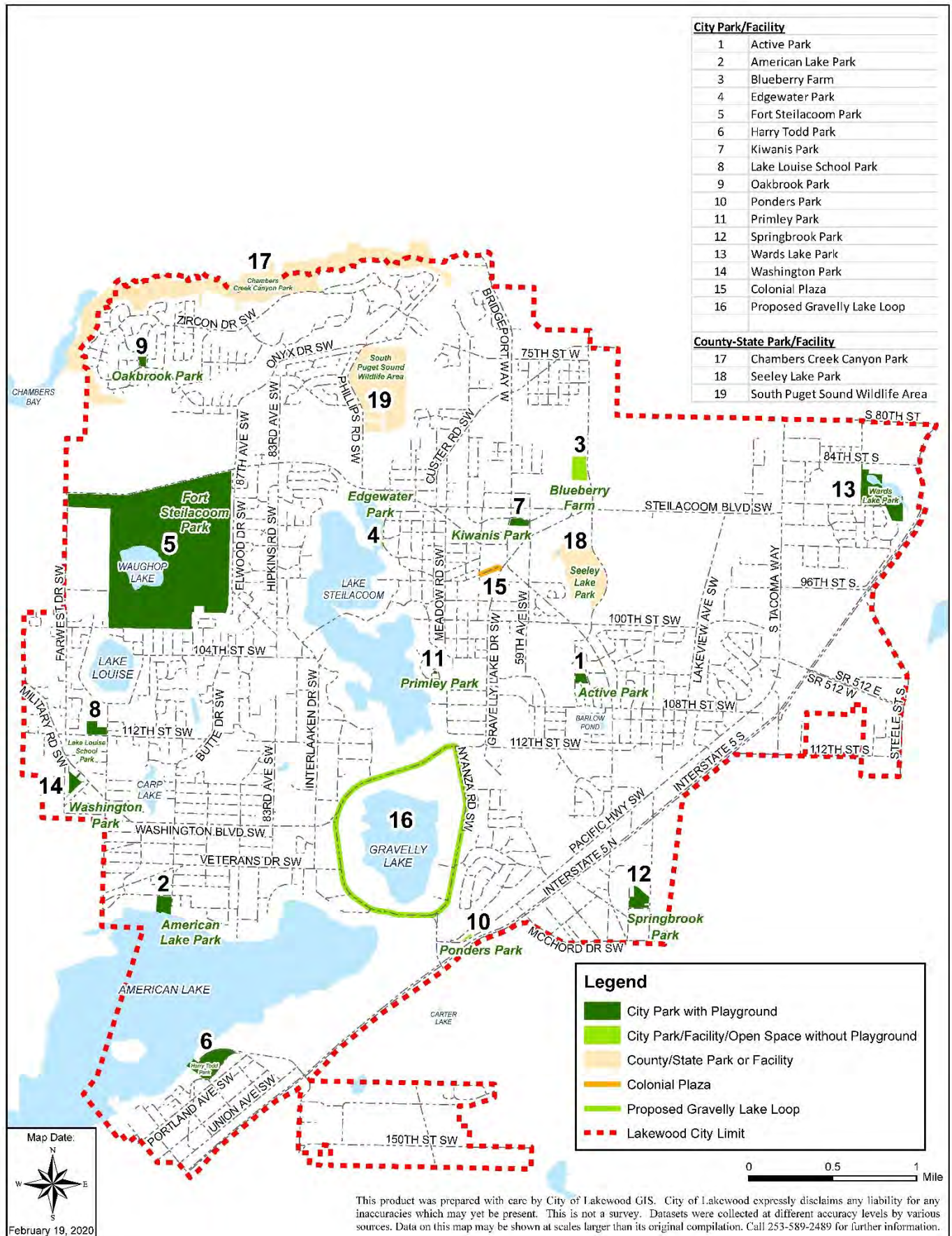
























TABLE P-											
		Neighborhood Parks								Other Park Type	
		Active Park	Edgewater	Kiwanis	Oakbrook	Primley	Springbrook	Wards	Washington	Ponders	Blueberry
Size (in acres)		2.28	2.83	2.85	1.55	.19	6.68	27.79	3.64	.41	7.91
	ADA access	Yes		Yes	Yes	Yes	Yes	Yes	Yes		
	Ball Fields						1 Regulation		1 Small		
	Barbeques						Yes				
	Basketball Court	1 Court					2 Hoops		1 Hoop		
	Multipurpose field						Yes				
	Boat Ramp		1								
	Community Garden/Farm						Community Garden				U-pick
	Dock							2			
	Electricity						Yes	Yes			
	Fishing		Yes					Yes			
	Open Space	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Parking	On-street	On-street	On-street	On-street	On-street	Parking Lot	Parking Lot	On-street	On-street	None
	Picnic Shelters	1 (25 people)					2 (25/50 people)	1 (25 people)			
	Picnic Tables & Benches	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	
	Playground	1		1	1	1	1	1	1		
	Restroom	Portable	Portable	Yes	Portable		Portable	Yes	Portable		
	Skate Park			In-ground 12,000 sq.ft.							
	Swimming		Yes								
	Walking Path	.30 miles paved		.46 miles paved			.18 miles paved	.79 miles paved	.16 miles paved		
	Water (potable)						Yes				
	Water access		Yes				Yes	Yes			
	Wildlife							Yes			Yes

		Community Parks		Regional Park		Urban Parks	
		American Lake	Harry Todd	Fort Steilacoom	Chambers Creek	Colonial Plaza	Gravelly Lake Loop
Size (in acres)		5.50	16.78	309.51	200+	1	3 miles
	ADA accessibility	Park & playground	Playground	Yes		Yes	Yes
	Ball Fields		1 Small 1 Full	4 Full			
	Basketball Court		2 Full				
	Historical			Yes		Yes	
	Barbeques		Yes	Yes			
	Boat Ramp	3 lane boat ramp					
	Biking			Yes			Yes
	Docks	Yes	Yes	Yes			
	Dog Park			Yes - 22 acres w/ large & small areas			
	Electricity		Yes	Yes		Yes	
	Fishing	Yes	Yes	Yes - catch & release			
	Information			Yes			
	Lifeguards	Summer	Summer				
	Open Space	Yes	Yes	Yes	Yes	Yes	Yes
	Venue			Pavilion in the Park		Yes	
	Parking	50 extended spaces	Parking Lot	Parking Lot		Yes	
	Picnic Shelters	1 – 25 people	1 – 25 people w/ electricity, water 1 – 25 people	1 – 100 people w/ electricity, water, BBQs 4 – 25 people w/ water, BBQ			
	Picnic Tables & Benches	Yes	Yes	Yes		Yes	
	Playground	1	1	1			
	Restroom	Year round	Year round	Year round			
	Multipurpose fields			2 Full/4 Other			
	Skate Park		Modular 12,000 sq. ft.				
	Swimming	Yes	Yes	No			
	Tennis Court		1				
	Walking Path	.22 miles paved	.39 miles gravel & paved	12.3 miles gravel & paved	Hiking Trail		3 miles
	Water (potable)		Yes	Yes			
	Water access	Yes	Yes	Yes	Yes		
	Wildlife		Yes	Yes	Yes		

V. Parks Capital Facility Program

The purpose of a Parks Capital Facility Program (PCFP) is to forecast and match projected revenues and capital needs over a six-year period. The PCFP identifies capital projects for 2021 to 2026 and includes a schedule and a description of determined and potential funding sources for each project. The PCFP is updated on an on-going basis as part of the biennial budget process.

As part of the plan update process, a comprehensive list of potential capital projects was created using information collected from the demand and needs assessment. In total 107 potential projects were identified. This list of potential capital projects was then evaluated by PRCS for potential. The evaluation considered if projects:

- Met a goal or strategy of the plan, particularly those that addressed LOS gaps.
- Was legally mandated.
- Served unserved or underserved areas or populations.
- Improved service delivery or reduced operating costs.
- Was eligible for alternative funding.
- Generated revenues.
- Construction could be completed in six years.

The PCFP consists of the top ranked projects. Two PCFPs are provided to account for the development two different Downtown parks: 1) a 2-acre park and 2) a 4-acre park. All other PCFP items are the same.

The PCFP provides the project cost estimate in 2020 dollars in the column right of "Potential funding sources." Using these estimates, the PCFP provides planning level estimates with 3% inflation of 2020 dollars per year, see **Table P-C**.

TABLE P-C: Year Inflator						
2020	2021	2022	2023		2025	2026
1.000	1.030	1.061	1.093	1.126	1.159	1.194

Table P-D provides an example of a project that was estimated to cost \$100,000 in 2020 and is projected to occur in 2023.

TABLE P-D: PCFP 2021-2026 Example									
	Potential funding sources*	Project Cost Estimate (2020)	2021	2022	2023	2024	2025	2026	Total w/ DT 2-acre park
Example	TBD	\$100,000			\$109,300				\$109,300

For the example project:

Project Cost Estimate (2020) X Year Inflator = Year Cost

\$100,000 X 1.093 = \$109,300

Parks Capital Facility Program (PCFP) with 2-Acre Downtown Park

TABLE P-F: PCFP 2021-2026 with 2 Acre Downtown Park									
	Potential funding sources*	Project Cost Estimate (2020)	2021	2022	2023	2024	2025	2026	Total w/ DT 2-acre park
Fort Steilacoom Park		\$6,032,000							\$6,744,220
Barn Restoration	General Fund, REET, State grants, Donations, LTAC	\$6,000,000	\$0	\$0	\$1,093,000	\$5,630,000	\$0	\$0	\$6,723,000
Master Plan update	General Fund, REET, LTAC	\$20,000	\$0	\$21,220	\$0	\$0	\$0	\$0	\$21,220
Waughop Lake boat drop off/turnaround	General Fund, REET	\$12,000	\$12,360	\$0	\$0	\$0	\$0	\$0	
Playground Replacement		\$650,000							\$732,650
Active Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Primley Park	General Fund, REET, WWRP	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Fort Steilacoom Park	General Fund, REET, WWRP	\$200,000	\$0	\$0	\$0	\$0	\$0	\$238,800	\$238,800
Lake Louise School Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$112,600	\$0	\$0	\$112,600
Washington Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$0	\$115,900	\$0	\$115,900
Harry Todd Park	General Fund, REET, WWRP	\$100,000	\$103,000	\$0	\$0	\$0	\$0	\$0	\$103,000
Springbrook Park		\$773,000							\$796,190
Phase III: Park expansion, creek restoration, trails, dog park	DOC grant, General Fund, REET, SWM	\$773,000	\$796,190	\$0	\$0	\$0	\$0	\$0	\$796,190
American Lake Park		\$2,070,000							\$2,263,110
Phase I: ADA access, shoreline restoration, new restroom	General Fund, REET, ALEA, LWCF, LTAC	\$1,550,000	\$103,000	\$318,300	\$1,256,950	\$0	\$0	\$0	\$1,678,250
Phase II: boat launch improvements	General Fund, REET, ALEA, LWCF, LTAC	\$500,000	\$0	\$0	\$0	\$563,000	\$0	\$0	\$563,000
Pay station replacement	General Fund, REET	\$20,000	\$0	\$0	\$21,860	\$0	\$0	\$0	\$21,860
Edgewater Park		\$2,900,000							\$3,217,550
Phase I	General Fund, REET, ALEA, WWRP, Donations	\$2,900,000	\$0	\$0	\$1,584,850	\$1,632,700	\$0	\$0	\$3,217,550

Downtown Park		\$15,000,000							\$17,455,000
Phase I: Property Acquisition - 2 acres	General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond	\$10,000,000	\$0	\$0	\$0	\$0	\$11,590,000	\$0	\$11,590,000
Master Plan + Park Development	Sponsor, Development mitigation fees, Voter-approved park levy/bond	\$5,000,000	\$0	\$0	\$0	\$0	\$3,477,000	\$2,388,000	\$5,865,000
Downtown Spray Park		\$750,000							\$895,500
Design/Construction	WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond	\$750,000	\$0	\$0	\$0	\$0	\$0	\$895,500	\$895,500
Harry Todd Park		\$100,000							\$109,300
Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements	WWRC local parks, General Fund, REET	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Oakbrook Park		\$50,000							\$53,050
Hard Court: Pickleball / Basketball court	WWRP, General Fund, REET, Donations	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Wards Lake Park		\$4,080,000							\$4,575,390
Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park	General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET	\$1,500,000	\$515,000	\$1,061,000	\$0	\$0	\$0	\$0	\$1,576,000
Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track	General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond	\$1,130,000	\$0	\$0	\$142,090	\$1,126,000	\$0	\$0	\$1,268,090
Phase III: Restroom, parking, play area	General Fund, REET, WWRP, Voter-approved park levy/bond	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$1,731,300	\$1,731,300
Gateways		\$275,000							\$302,675
84th and Tacoma Blvd	General Fund, REET, LTAC	\$75,000	\$77,250	\$0	\$0	\$0	\$0	\$0	\$77,250
B&I South Tacoma Way	General Fund, REET, LTAC	\$75,000	\$0	\$0	\$0	\$0	\$0	\$89,550	\$89,550
Northgate, Nottingham / Edgewood	General Fund, REET, LTAC	\$75,000	\$0	\$79,575	\$0	\$0	\$0	\$0	\$79,575
Thorne Lane / Union	General Fund, REET, LTAC	\$50,000	\$0	\$0	\$0	\$56,300	\$0	\$0	\$56,300

Other		\$1,230,000							
Park equipment replacement	General Fund, REET	\$120,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Park playground resurfacing	General Fund, REET	\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
Project support	General Fund, REET	\$300,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
Banners: Phase 3 / Phase 4	General Fund, REET	\$20,000	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$20,000
Park Sign Replacement Program 10 signs / 3 years	General Fund, REET	\$250,000	\$85,000	\$85,000	\$80,000	\$0	\$0	\$0	\$250,000
Public Art Program	General Fund, REET	\$480,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
Total w/ DT 2- Acre Park		\$33,910,000	\$1,851,800	\$1,831,195	\$4,567,350	\$9,280,600	\$15,342,900	\$5,513,150	\$38,374,635

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

Parks Capital Facility Program (PCFP) with 4-Acre Downtown Park

TABLE P-G: PCFP 2021-2026 with 2 Acre Downtown Park									
	Potential funding sources*	Project Cost Estimate (2020)	2021	2022	2023	2024	2025	2026	Total w/ DT 2-acre park
Fort Steilacoom Park		\$6,032,000							\$6,744,220
Barn Restoration	General Fund, REET, State grants, Donations, LTAC	\$6,000,000	\$0	\$0	\$1,093,000	\$5,630,000	\$0	\$0	\$6,723,000
Master Plan update	General Fund, REET, LTAC	\$20,000	\$0	\$21,220	\$0	\$0	\$0	\$0	\$21,220
Waughop Lake boat drop off/turnaround	General Fund, REET	\$12,000	\$12,360	\$0	\$0	\$0	\$0	\$0	
Playground Replacement		\$650,000							\$732,650
Active Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Primley Park	General Fund, REET, WWRP	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Fort Steilacoom Park	General Fund, REET, WWRP	\$200,000	\$0	\$0	\$0	\$0	\$0	\$238,800	\$238,800
Lake Louise School Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$112,600	\$0	\$0	\$112,600
Washington Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$0	\$115,900	\$0	\$115,900
Harry Todd Park	General Fund, REET, WWRP	\$100,000	\$103,000	\$0	\$0	\$0	\$0	\$0	\$103,000
Springbrook Park		\$773,000							\$796,190
Phase III: Park expansion, creek restoration, trails, dog park	DOC grant, General Fund, REET, SWM	\$773,000	\$796,190	\$0	\$0	\$0	\$0	\$0	\$796,190
American Lake Park		\$2,070,000							\$2,263,110
Phase I: ADA access, shoreline restoration, new restroom	General Fund, REET, ALEA, LWCF, LTAC	\$1,550,000	\$103,000	\$318,300	\$1,256,950	\$0	\$0	\$0	\$1,678,250
Phase II: boat launch improvements	General Fund, REET, ALEA, LWCF, LTAC	\$500,000	\$0	\$0	\$0	\$563,000	\$0	\$0	\$563,000
Pay station replacement	General Fund, REET	\$20,000	\$0	\$0	\$21,860	\$0	\$0	\$0	\$21,860
Edgewater Park		\$2,900,000							\$3,217,550
Phase I	General Fund, REET, ALEA, WWRP, Donations	\$2,900,000	\$0	\$0	\$1,584,850	\$1,632,700	\$0	\$0	\$3,217,550

Downtown Park									\$34,910,000
Phase I: Property Acquisition - 4 acres	General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond	\$20,000,000	\$0	\$0	\$0	\$0	\$23,180,000	\$0	\$23,180,000
Master Plan + Park Development	Sponsor, Development mitigation fees, Voter-approved park levy/bond	\$10,000,000	\$0	\$0	\$0	\$0	\$6,954,000	\$4,776,000	\$11,730,000
Downtown Spray Park		\$750,000							\$895,500
Design/Construction	WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond	\$750,000	\$0	\$0	\$0	\$0	\$0	\$895,500	\$895,500
Harry Todd Park		\$100,000							\$109,300
Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements	WWRC local parks, General Fund, REET	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Oakbrook Park		\$50,000							\$53,050
Hard Court: Pickleball / Basketball court	WWRP, General Fund, REET, Donations	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Wards Lake Park		\$4,080,000							\$4,575,390
Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park	General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET	\$1,500,000	\$515,000	\$1,061,000	\$0	\$0	\$0	\$0	\$1,576,000
Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track	General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond	\$1,130,000	\$0	\$0	\$142,090	\$1,126,000	\$0	\$0	\$1,268,090
Phase III: Restroom, parking, play area	General Fund, REET, WWRP, Voter-approved park levy/bond	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$1,731,300	\$1,731,300
Gateways		\$275,000							\$302,675
84th and Tacoma Blvd	General Fund, REET, LTAC	\$75,000	\$77,250	\$0	\$0	\$0	\$0	\$0	\$77,250
B&I South Tacoma Way	General Fund, REET, LTAC	\$75,000	\$0	\$0	\$0	\$0	\$0	\$89,550	\$89,550
Northgate, Nottingham / Edgewood	General Fund, REET, LTAC	\$75,000	\$0	\$79,575	\$0	\$0	\$0	\$0	\$79,575
Thorne Lane / Union	General Fund, REET, LTAC	\$50,000	\$0	\$0	\$0	\$56,300	\$0	\$0	\$56,300

Other		\$1,230,000							\$1,230,000
Park equipment replacement	General Fund, REET	\$120,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Park playground resurfacing	General Fund, REET	\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
Project support	General Fund, REET	\$300,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
Banners: Phase 3 / Phase 4	General Fund, REET	\$20,000	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$20,000
Park Sign Replacement Program 10 signs / 3 years	General Fund, REET	\$250,000	\$85,000	\$85,000	\$80,000	\$0	\$0	\$0	\$250,000
Public Art Program	General Fund, REET	\$480,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
Total w/ DT 4- Acre Park		\$33,910,000	\$1,851,800	\$1,831,195	\$4,567,350	\$9,280,600	\$30,409,900	\$7,901,150	\$55,841,995

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

*“We moved here from Colorado in 2015.
We love Lakewood, our neighborhood, Fort
Steilacoom Park and Waughop Lake.”*

- Survey Respondent



VIII. Snapshot of Lakewood

2019 Population	2035 Population Projection	Increase from 2019-
59,670	77,329	33%
PRCS Annual Budget (2019)	Park Capital Improvements next 6 years (2019)	PRCS FTEs
\$4,228,025	\$13,675,000	24.25
Number of Parks	Total Park Acres	# of Playgrounds
16	473+	13
Operating PRCS Budget per Capita	Number of Residents per park	Acres of Park Land per 1000 residents
\$70.86	4,590	7.9

VIII. Structure of the Legacy Plan

Chapter 1: Overview

This chapter provides an overview of the Plan, including: insight on the plan's purpose, how the plan fits with other important City policy documents, planning phases, a detailed look at the plan's vision, mission, goals, policies, action items, core values, and level of service measurements. This chapter also provides a review of public health, social, economic, and environmental benefits of parks, recreation, and open space; a progress report on City achievements since 2014; and an overview of the PRCS department and various advisory boards.

Chapter 2: Community Profile

This chapter provides information on the City's location, size, geography, weather, history, and demographics.

Chapter 3: Demand and Needs Analysis

The first part of this chapter provides information on national, regional, and local park and recreation trends. The second part of this chapter provides an in-depth look at community input. Using this information as a foundation, this chapter provides a level of service analysis.

Chapter 4: Park Inventory

This chapter provides information on the City's existing parks and open space facilities, including park classification, park inventory, and potential park projects.

Chapter 5: Recreation Inventory

This chapter provides an overview of the City's recreation guidelines and provides an inventory of current programming.

Chapter 6: Parks Capital Facility Program

This chapter provides the six-year Parks Capital Facility Program (PCFP) for 2021 to 2026, as well as a list of potential future capital projects and a playground facility replacement schedule.

Appendices

A number of appendixes are included in this Plan, see the Table of Contents for a full listing.



“Thank you for continuing to show that parks are vital to a healthy community.”

- Focus Group Respondent



Farmers Market

“[The City of Lakewood] has done a great job adding events and bringing more and more to the community. Thank you!”

- Survey Respondent

“I like all you’re doing. Keep up the good work.”

- Focus Group Respondent

Chapter 1: Introduction

1.1 Legacy Plan Overview

In 2014 the Lakewood City Council adopted the first Legacy Plan, a long-term strategic plan crafted to meet the future park and recreation needs of the community. Since its adoption, a number of the projects, strategies and action items identified in the plan were completed.

Five years after adoption, the City embarked on a public outreach campaign in 2019 as part of a larger effort to update the plan to ensure the document remains timely and reflective of the needs and desires of the community. Outreach included attending various public events to capture the voice of residents, as well as hosting open houses and stakeholder meetings.

The City also reviewed recent local demographic information and park trends. Using this information as a springboard, the City crafted an update to the plan, which identifies priorities over a six-year period from 2021 to 2026, as well as a long term strategic guide.

Like the proceeding plan, this plan provides the strategic framework for the City's parks and recreation system. This document is intended for use at the policy level, as well as a tool for day-to-day operational decision making.

The City strongly believes in the power of planning and community-driven processes. This plan was formed based on the aspirations, values and beliefs of the Lakewood community.

1.2 Purpose

The plan is used in the following ways:

A strategic guide

The plan acts as a foundation for future strategic planning, decision making and visioning exercises. It serves as a guide for elected officials and City personnel in the provision of park, open space and recreation services.

An information provider

The plan provides information on the City's park, open space and recreation system for elected officials, City personnel, community members and any other interested parties.

To support grant funding

The plan is designed to support grant applications; specifically, the plan is designed to meet the planning requirements of the Washington State Recreation and Conservation Office (RCO).

To comply with Growth Management Act requirements

The plan complies with Growth Management Act (GMA) requirements and supplements the City's Comprehensive Plan, specifically RCW 36.70A.020 and Section 3.10.

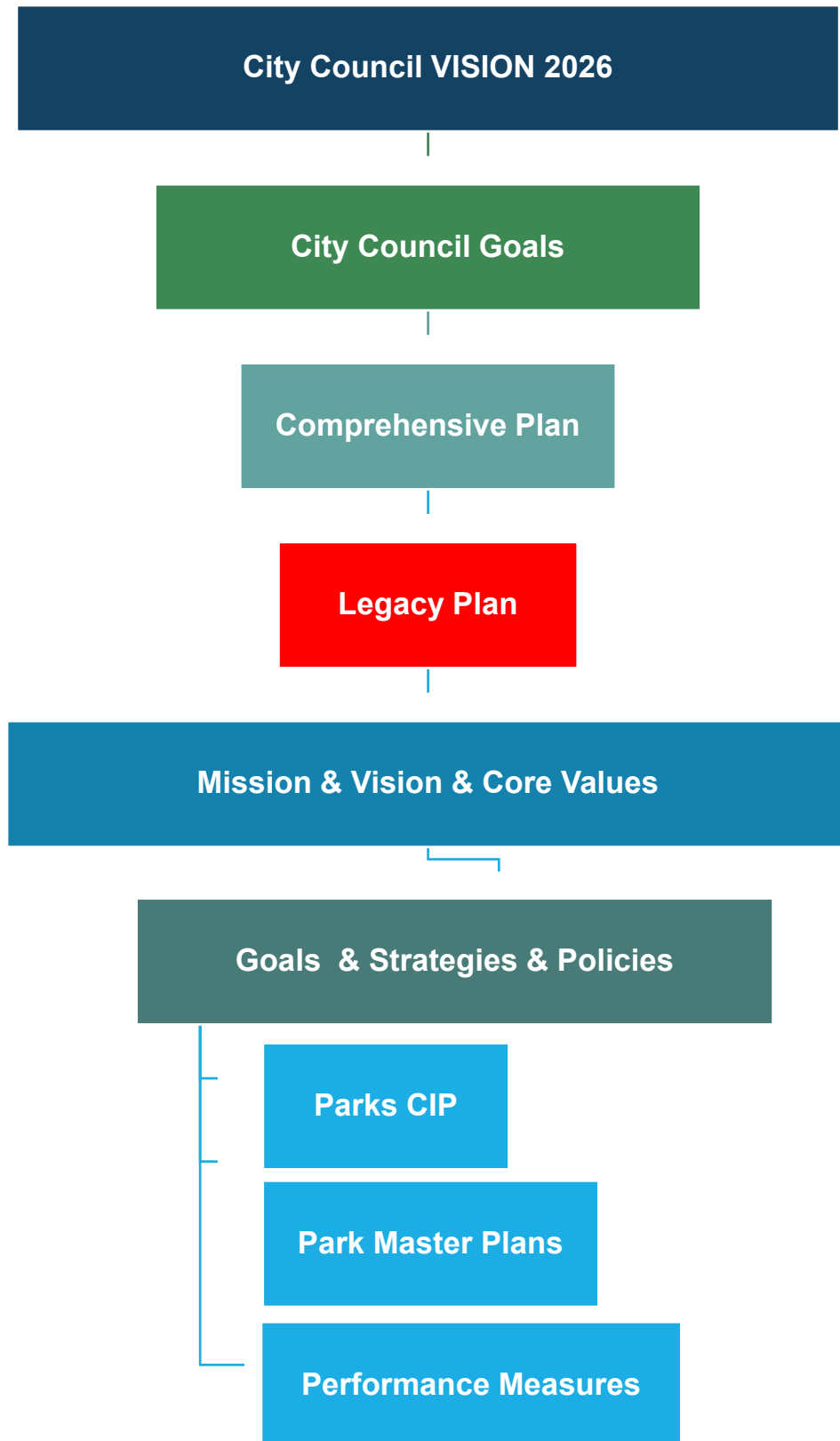
1.3 Meeting this purpose

In effort to meet the purpose identified in the section above the plan provides:

- Direction in the form of goals, policies and action items for the City.
- An assessment of future park, facility and recreation service needs, determined through an extensive and multi-pronged community engagement effort and through research on recent demographic changes, and research on national, regional and local park and recreation trends. This information helped inform the level of service measurements selected for this plan, as well as the 6-year PCFP.
- An inventory and evaluation of existing parks, facilities and recreation programs. This inventory includes a highlight of recent park additions, as well as a list of potential future capital projects for each site.
- A 6-year PCFP for 2021 to 2026 and a list of potential future capital projects beyond 2026.
- A framework for retaining open space, enhancing recreational opportunities, conserving fish and wildlife habitat, increasing access to natural resource lands and water and developing parks and recreational facilities.

1.4 Strategic Framework

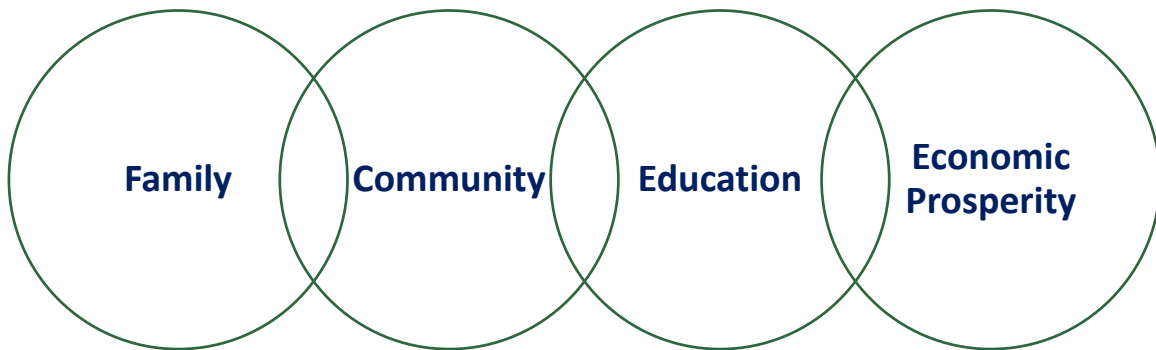
The plan is one of many important City planning and policy documents. As shown in **Figure 1-1**, the plan acts in concurrence with the City Council Vision 2026, the City Council Goals and the City's Comprehensive Plan. The plan supports these documents by adding level of specificity to help direct park, open space and recreation services.

FIGURE 1-1: Strategic Framework of City policy documents

City Council Vision 2026

The City Council's Vision 2026 serves as the foundation and springboard for all other City plans and policies. The City Council's Vision 2026 sets a clear target for the City at its 30th anniversary of incorporation. The City Council's Vision 2026 is:

Our VISION for **Lakewood** is a thriving, urban, South Puget Sound City, possessing the core values of:



We will advance these values by recognizing our past, taking action in the present, and pursuing a dynamic **future**.

THE CITY COUNCIL'S VISION FOR LAKEWOOD AT ITS 30TH YEAR ANNIVERSARY IS A COMMUNITY:



Inspired by its own sense of **HISTORY** and progress



Characterized by the beauty of its lakes, parks and natural **ENVIRONMENT**



Known for its safe and attractive neighborhoods, vibrant downtown, active arts and cultural **COMMUNITIES**



Acknowledged for excellence in the delivery of **MUNICIPAL SERVICES**



Sustained by robust **ECONOMIC GROWTH** and job creation



Leveraging and embracing of our **DIVERSITY**



Recognized for the excellence of its public and private **SCHOOLS** and its community and technical colleges



Supportive of Joint Base Lewis McChord (JBLM), Camp Murray, and **SERVICE MEMBERS** and their families

City Council Goals

The City Council's Goals and Strategic Plan establishes the objectives and strategies for achieving the City Council's Vision 2026. The City Council Goal areas are:



Economic Development

The City of Lakewood promotes and supports a dynamic and robust local economy.

- 1.1 Align economic goals and resources across departments.
- 1.2 Pursue infrastructure improvements vital to economic development and to bolster the City's competitiveness.
- 1.3 Enhance and diversify housing stock and improve multi-generational community assets.
- 1.4 Foster collaborative and advantageous partnerships with businesses, community members, and regional partners.
- 1.5 Promote and facilitate sustainable economic development.

Dependable Infrastructure

The City of Lakewood provides safe, clean, well-maintained, and dependable infrastructure.

- 2.1 Implement capital infrastructure projects to improve transportation, park, and utility systems.
- 2.2 Invest in preventative maintenance of facilities, parks, and streets to protect City assets.
- 2.3 Advance infrastructure projects that enhance the City's identity and diversity.
- 2.4 Increase connectivity and accessibility.

Public Safety

The City of Lakewood is one of the safest cities in Washington State.

- 3.1 Improve community safety and reduce crime through data driven processes.
- 3.2 Match perception of public safety with reality.
- 3.3 Provide resources to support the health, welfare, and safety of the community.
- 3.4 Expand community outreach and educational programs.

Fiscal Responsibility

The City of Lakewood maintains a strong fiscal position.

- 4.1 Provide efficient and effective municipal services.
- 4.2 Evaluate revenues and expenditures and respond to changing service needs.
- 4.3 Make smart investments in people, places, and resources.

Transparency

The City of Lakewood communicates its goals, successes, and challenges to the community.

- 5.1 Dynamically promote a positive image of Lakewood.
- 5.2 Advocate for Lakewood at all levels of government.
- 5.3 Develop measureable outcomes and compare these to national benchmarks.
- 5.4 Strengthen connection with stakeholders, partners, and communities.

Comprehensive Plan

The City's Comprehensive Plan, a requirement of the GMA, serves as the cornerstone of local planning. One of the goals of the GMA is to "retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreational facilities" (RCW 336.70A.020(9.)). The 2014 Legacy Plan's goals and priorities were inserted into the Comprehensive Plan under Chapter 3, Section 10: "Green Spaces, Recreation, and Culture", after that plan's adoption. Similarly, the City intends to update this section of the Comprehensive Plan in 2021 to match this plan.

1.5 Planning Area

The planning area for this study includes all areas within the city of Lakewood. When appropriate, the plan also considers parks located in close proximity to Lakewood in adjacent jurisdictions, such as areas of unincorporated Pierce County and University Place.

1.6 Recreation & Conservation Office Requirements

The RCO is a state agency that manages grant programs to create outdoor recreation opportunities, protect the best of the state's wildlife habitat and working farms and forests and help return salmon from near extinction. Since the agency began in 1964, it has awarded more than \$2.6 billion in grants to more than 10,000 projects. On average, RCO awards 270 grants for \$78 million every year. To remain eligible for RCO grant funding, the City must update its Park, Recreation and Open Space plan (PROS) every six years. The Legacy Plan serves as the City's PROS.

The plan meets the six year planning requirement as established in the RCO's Funding Board, Manual 2, Planning Policies and Guidelines (July 2018).

Goals and Objectives

Goals and objectives are explained in-depth in **Chapter 1**.

Inventory

An inventory of existing parks and facilities is provided in **Chapter 4**. The inventory includes information on projects completed at each park since the adoption of the 2014 plan. The inventory also details potential future opportunities and projects at each site. **Chapter 5** provides an inventory of the City's recreation programs.

Public Involvement

A detailed review of engagement events and results are provided in **Chapter 3**. The City intentionally designed and implemented a multi-pronged engagement plan. The engagement plan targeted historically unrepresented or underrepresented voices and perspectives from around the community. Public engagement opportunities included:

Legacy Plan Task Force (LPTF): The City created an advisory committee consisting of a variety of local stakeholders that provided guidance and input to the plan's update process.

Open Houses: The City held three open houses, two at City Hall and one at the Lakewood Library.

Online Open House: The City provided an online version of the open houses on its website.

Surveys: The City had two online surveys. One survey was available to everyone on the City's website. The other survey was sent to 2,000 randomly selected residences in Lakewood; to access this survey a unique identifier was required.

Focus Groups: City personnel held meetings with a variety of local stakeholder groups.

Parks and Recreation Advisory Board (PRAB): City personnel engaged the City's PRAB at several meetings. PRAB provided input on the planning process and drafts.

City Council: City personnel engaged the City Council through multiple City Council briefings and presentations.

Demand and Need Analysis

Chapter 3 provides a detailed demand and need analysis. This assessment includes an analysis of existing environments, demographic trends, park and recreation trends, and input received from the community at public engagement efforts. For the needs analysis, the City also performed gap analyses using the plan's level of service measurements: a watershed measurement and a quality and diversity assessment, known as the Park Amenity Condition Assessment (PACA).

Parks Capital Facility Program Plan

Chapter 6 provides the PCFP for 2020 to 2026. The PCFP identifies the City's park capital infrastructure expenditures for the next six years listing specific projects, funding sources, and timelines for project completion. The PCFP is updated annually to reflect progress, budget and priority changes and new projects and opportunities. This process is crafted in a way to allow for extensive public involvement. In addition to the PCFP, **Chapter 6** also provides a list of potential park capital projects and opportunities not currently included in the PCFP. The intent of this document is to help inform future PCFP development.

Plan Adoption by City Council.

Appendix A provides documentation of the Legacy Plan's adoption on **April X, 2020**.

“Great job paving the path around the Lake.”

- Survey Respondent

Paved path around Waughop Lake



1.7 Planning Phases

Over the course of 2019 and in to early 2020, the City performed the following planning phases:

Phase I – Environmental Scan

This phase consisted of the gathering of relevant data and input from the City, parks personnel and the needs and desires of the community. This included a multi-pronged community engagement effort, an analysis of existing conditions, and a review of national, statewide and local trends. City documents, demographic data, population projections, park and recreation trends, park inventory updates, program evaluations were reviewed.

Phase II – Needs Assessment

Using the data collected from Phase I, the needs assessment determined the gaps within the City's current parks and recreation programs and provided direction on how to close these gaps in the short and/or long term. The plan's goals, strategies, action items, level of service measurements, and 6-year PCFP were created to help systematically close the gaps identified through this process.

Phase III – Plan Development

This phase included drafting the plan and multiple internal reviews. In addition to the internal reviews, the draft was reviewed by the City Council, the LPTF and the PRAB, the City's volunteer advisory board overseeing parks and recreation.

Phase IV – Plan Approval

The City Council adopted the Legacy Plan on **April X, 2020**. Prior to adoption, the City Council reviewed Legacy Plan materials on:

May 13, 2019
September 9, 2019

January 13, 2020
February 24, 2020

TABLE 1-1
Legacy Plan Planning Phases Timeline

	2019									2020		
	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Spring
Phase I Environmental Scan												
Phase II Needs Assessment												
Phase III Plan Development												
Phase IV Plan Approval												

1.8 Vision

Lakewood is a healthy and vibrant community where opportunities abound.

The plan's vision describes the desired future of the community and its parks and recreation system. This vision aligns with the City Council's Vision 2026 and reflects the aspirations of the community.

Healthy Communities

Means providing an environment and ample opportunities that support and encourage the physical, emotional and mental health of those who live, work, visit and play in Lakewood.

Vibrant Communities

Means a lively, dynamic, creative and aesthetically beautiful community filled with opportunities for building social connections and civic engagement. This includes a thriving economy, as well as honoring and supporting social and cultural diversity.

Opportunities abound

Means a wide range of quality parks, recreation programs, events and services that are accessible, both physically and financially, to the community.

SummerFEST



1.9 Mission

Lakewood provides quality parks, diverse programs and sustainable practices that encourage an engaged and livable community.

The mission describes how the City aims to implement, support and advance the plan's vision.

Quality Parks

Are reflective of community needs, innovatively-designed, well-maintained and safe. Quality parks boost property values, fuel economic development, promote healthy lifestyles and encourage an active community.

Diverse Programs

Means providing a full spectrum of recreation services that are accessible to people of different backgrounds, interests and abilities.

Means the use of systems and practices that ensure the environmental, economic, social and cultural needs and desires of future generations will not be compromised.

Engaged community

Means that community members take advantage of opportunities that encourage physical exercise, active lifestyles and that individuals are active within the community and civically engaged.

Livable Community

A place that offers amenities that attract residents, businesses and visitors and provide a higher quality of life.

1.10 Goals

To measurably advance the vision and mission, the following goals, policies, and action strategies were created.

Goals

Provide a statement describing an outcome the City strives to accomplish in an effort to achieve the stated vision and mission of the plan.

Policies

Provide ways in which the City aims to support and advance work within each respective goal area.

Action strategies

Provide more concrete or measurable steps toward achieving the identified goals and policies.

NOTE: Goals, policies, and action strategies are not numbered or listed by priority.



Goal 1

Protect, preserve, enhance and expand parks and open space facilities.

		<u>Supports Mission</u>
Policy 1.1:	Protect irreplaceable natural, cultural and historical assets.	Quality parks Sustainable practices
Policy 1.2:	Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices.	Sustainable practices
Policy 1.3:	Enhance parks by providing a variety of amenities that meet the diverse needs of a growing and changing population.	Diverse programs
Policy 1.4:	Expand park systems by strategically acquiring land and proactively planning for future system needs.	Quality parks Sustainable practices

Action Strategies:

1. Identify, inventory, preserve and protect natural, cultural and historical assets. Explore the feasibility of creating interpretive and/or environmental centers and expanding informational signage in parks. Partner with other organizations to protect and communicate the City's natural, cultural and historical assets.
2. Protect public spaces including open space, water access, natural areas and developed park land for future generations.
3. Work with neighboring jurisdictions to effectively plan public spaces, amenities and programs.
4. Promote planning policies, zoning designations and other regulations that protect and encourage access to and the development of parks and open spaces. Collaborate with City planning personnel to craft planning tools.
5. Invest in adequate preventative maintenance to sustain the investments made in the City's park and recreation system. Conduct regularly scheduled inspections to ensure safe conditions. Continue the transition from a "catch-up" mode of operation to a strategic planning mode of operation. Use the Park Amenity Condition Assessment (PACA) to inform sustainable, long-term asset management.
6. Continue to apply innovative park management best practices and facility solutions to reduce waste and increase efficiencies. Promote and demonstrate environmental stewardship.

7. Provide low-impact or no-impact park and recreation amenities in natural and environmentally sensitive areas.
8. Prioritize park acquisition and development in the following areas:
 - Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
 - Parks and amenities that score below 2 on the PACA.
 - Areas of the City that are experiencing increased housing density, population growth, and commercial development.
 - In areas of the City with health inequities.

Aligns with City Council Goal areas of:

Economic Development
Dependable Infrastructure
Fiscal Responsibility



Trails at Fort Steilacoom Park

Goal 2

Provide equitable and community-driven services that are accessible for all.

		<u>Supports Mission</u>
Policy 2.1:	Provide a wide variety of park amenities and programs to meet the various needs of the community.	Quality parks Diverse programs
Policy 2.2:	Continue to remove physical, financial, and social barriers that prevent or deter park and recreation use.	Engaged and livable communities
Policy 2.3:	Celebrate and support the cultural diversity of the community.	Diverse program Engaged and livable communities
Policy 2.4:	Provide a variety of opportunities to involve residents, partners, and stakeholder groups in park and recreation planning, design, decision making, and program implementation.	Engaged and livable communities Sustainable practices
Policy 2.5:	Develop policies to support active and healthy communities.	Engaged and livable communities

Action Strategies:

1. Develop multi-use facilities that allow for a variety of recreation opportunities in effort to meet the needs of all ages, abilities, and socio-economic, and cultural backgrounds. Continue to provide, enhance, and expand a variety of passive and active amenities and opportunities that reflect the community's needs.
2. Develop a system that provides a park or open space facilities within a 10-minute walking distance of all addresses. Increase access to park and recreation opportunities in underserved areas.
3. Engage residents, business owners, and other community stakeholders in park design and amenity selection. Use innovative and multi-pronged engagement efforts to increase awareness and community involvement. Concentrate efforts to reach unrepresented or and underrepresented populations.
4. Use a variety of communication platforms to inform residents of parks, recreation programming, and services. Consider access, language, and other factors when developing materials.

5. Increase access to parks and recreation opportunities by reducing physical, financial, and structural barriers by:
 - Continuing to improve universal access to and through City parks and open space facilities;
 - Continuing to structure program fees according to cost guidelines to ensure program affordability.
 - Providing a variety of low and no cost recreation programs and events across the City.
6. Build and leverage relationships with community partners, governmental entities, including Joint Base Lewis-McChord (JBLM), and other organizations to meet the park and recreation needs of the community.
7. Raise cultural awareness through arts, cultural, and history events and programs.
8. Continue to improve the cultural competency of Parks, Recreation and Community Services (PRCS) personnel by providing relevant educational and training opportunities.
9. Collaboratively develop and implement effective strategies to support livable and healthy communities, including policies focused on healthy foods, clean environments, tobacco and smoke-free environments, quality park and open spaces, minimized emissions and waste, and increased social relationships, etc.

Aligns with City Council Goal areas of:

Dependable Infrastructure
 Fiscal Responsibility
 Transparency

Goal 3

Increase the connectivity of the community.

Connectivity means the state or extent of being connected or interconnected. For the plan, this means the ability to access parks and park amenities, and build and leverage social connections, for people to feel comfortable and welcome in the City's public spaces, and for people to have opportunities for civic engagement.

		<u>Supports Mission</u>
Policy 3.1:	Develop and maintain a system of connected non-motorized trails that encourage physical activity and create safe routes to parks and public spaces.	Engaged and livable communities
Policy 3.2:	Build and leverage partnerships with other entities, organizations, community stakeholder groups, and other City departments to provide quality and accessible services.	Engaged and livable communities Quality parks
Policy 3.3:	Create a sense of place at parks and in public spaces by incorporating art, culture, and history.	Diverse program Engaged and livable communities
	Provide a variety of outreach and promotional materials to spread awareness of parks and recreation services.	Engaged and livable communities Sustainable practices
Policy 3.5:	Assume a wide range of roles in the provision of services, including direct provider, partner, sponsor, and information clearinghouse	Engaged and livable communities Sustainable practices

Action Strategies:

1. Create a system of connected on-and-off street, non-motorized trails that connect parks and open space facilities. Consider mobility needs when designing these systems. Partner with neighboring jurisdictions to connect trails regionally. Encourage linear parks to connect parks and open space facilities when possible. Create safe routes to parks using sidewalks and shared-use paths.
2. Develop a variety of trail and paved pathway systems within all parks. Ensure that paved pathways meet Americans with Disabilities Act (ADA) standards or Architectural Barriers Act (ABA) Accessibility Guidelines. Secure resources necessary to sustainably maintain trail and pathway systems.
3. Encourage the use of public transit and active transportation to access parks and open space facilities. Advocate for transit stops near parks and facilities hosting recreation programs and events.

4. Create community attachment to place and increase social capital by fostering a bond between residents and public spaces through the use of design and by incorporating art, history, cultural assets, and opportunities to serve (volunteer), when appropriate.
5. Create spaces that are pedestrian friendly, respect history, and welcome everyday users. Provide a venue for large events and provide a variety of amenities and park experiences.
6. Partner with other providers, entities, organizations, and community stakeholders to ensure that a wide variety of park and recreation services and amenities are available citywide. Work with these groups and advisory boards to identify community needs and high priority projects.
7. Partner with the Clover Park School District to create neighborhood parks using existing school district property in effort to increase operational efficiencies and reduce duplicative services.
8. Develop promotional and outreach strategies to inform residents of park and recreation opportunities and benefits.
9. Increase wayfinding and informational signage throughout the City and in parks. Install interpretative features in parks and public spaces that provide accounts of the community's historical, cultural or environmental assets.
10. Cultivate innovative, knowledgeable, and service-driven PRCS personnel.
11. Partner with Pierce County Library System to create a joint Library and activity center in the Downtown area.
12. Partner with the Tacoma-Pierce County Health Department to develop and implement effective strategies to support a livable, healthy, and equitable community.

Aligns with City Council Goal areas of:

Dependable Infrastructure
Fiscal Responsibility
Public Safety



Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

		<u>Supports Mission</u>
Policy 4.1:	Continue to develop and expand destination park amenities and community signature events that increase tourism and improve recreation opportunities.	Sustainable practices Quality parks
Policy 4.2:	Develop park and public space amenities in the downtown and other mixed-use and commercial areas.	Engaged and livable communities Quality parks
Policy 4.3:	Provide safe, clean, and green parks that attract visitors, businesses, and enhance property values.	Quality parks Sustainable practices

Action Strategies:

1. Use regional, waterfront, and community parks for community signature events, competitions, and a variety of specialty or destination uses to attract visitors from the greater Puget Sound region and beyond. Manage and inform users of the balance between destination and local use.
2. Create a Downtown Park to serve residents, visitors, and commercial businesses and stimulate economic growth.
3. Leverage public spaces and amenities that provide for civic gatherings and celebrations, such as the Colonial Plaza and Pavilion in the Park. Support use of public spaces in the Downtown.
4. Partner with other providers, entities, organizations, and community stakeholders to host, support, and promote City parks and programming in public spaces, including signature events.
5. Support and encourage volunteer programs that enhance parks and recreation programs.
6. Develop a marketing strategy that promotes City's parks.
7. Use Crime Prevention through Environmental Design (CPTED) features and other security measures to increase park safety.

8. Support and encourage local economic mobility pathways and healthy choices at City programs and events.

Aligns with City Council Goal areas of:

Economic Development
Dependable Infrastructure
Fiscal Responsibility

2019 National Cyclocross Championship



Goal 5

Provide transparent, accountable, and fiscally responsible services and facilities.

		<u>Supports Mission</u>
Policy 5.1:	Make accountable, transparent, and responsible decisions that consider the environmental, economic, social, and cultural impacts to our community.	Sustainable practices
Policy 5.2:	Maintain and update the Legacy Plan goals, strategies, policies and procedures in response to changing needs, trends, performance outcomes and statutory requirements.	Sustainable practices Engaged and livable communities.
Policy 5.3:	Secure sustainable, diverse, and creative funding.	Sustainable practices
Policy 5.4:	Cultivate and leverage community partnerships to improve park and recreation services.	Engaged and livable communities.
Policy 5.5:	Research, implement, evaluate, and improve park and recreation practices.	Sustainable practices Quality parks

Action Strategies:

1. Provide information on environmental, economic, social, and cultural impacts as part of Park updates and programs.
2. Update the six-year PCFP and work programs in conjunction with biennial budget development. Use the PACA to help inform capital improvement decision making and asset management.
3. Publish annual reports that highlight impacts and outcomes of City work. Conduct regular program evaluations. Use performance measurement tools to evaluate and monitor performance. Monitor changes and trends in performance outcomes, adjust when appropriate.
4. Provide a variety of opportunities for public engagement. Consider access, language, and other factors when developing public engagement events. Use a variety of means to reach out to the community. Focus on inclusive engagement by conducting concentrated outreach in hard-to-reach and unserved/underserved communities. Use a variety of communication platforms to inform residents of parks, open space facilities, recreation programming, and services.
5. Include input from the PRAB, and other advisory committees when applicable, when considering park and recreation related decisions.

6. Pursue funding sources and creative service provision methods that sustainably fund park and recreation development, operations, and maintenance. Review funding strategies and sources biennially. Review pricing guidelines and fee structure annually. Continue to meet PRCS's cost-recovery goal of 45% while continuing to provide for amenity and program affordability. Authorize sufficient resources to update Legacy Plan every six years to maintain state grant funding eligibility and satisfy statutory requirements.
7. Select designs and materials that are environmentally friendly, aesthetically pleasing, durable, and fiscally responsible. Thoroughly consider on-going maintenance and operation impacts of new or expanded parks, amenities and facilities when planning for future park or program expansion.

Aligns with City Council Goal areas of:

Fiscal Responsibility

Transparency

1.11 State Environmental Policy Act Review

The Washington Legislature enacted the State Environmental Policy Act in 1971, (see RCW 43.21C). Commonly called SEPA, the law helps state and local agencies identify environmental impacts likely resulting from projects and decisions, including non-project actions. Non-project actions are governmental actions involving decisions about policies, plans, or programs containing standards for controlling use or modifying the environment, or will govern a series of connected actions. The Plan qualifies as a non-project action. The procedural requirements for SEPA review of a non-project proposal are the same as a project proposal. The City, acting as lead agency, will complete an environmental checklist and evaluate the Plan's potential impacts. The City will follow the SEPA review process and requirements.



Waughop Lake

1.12 Benefits of Parks, Recreation, and Open Spaces

Extensive research by academics, non-profits, and other organizations document the various health, economic, social, and environmental benefits of physical activities and parks, recreation programs and open space. In 2003, the Trust for Public Land published the “Why America needs more city parks and open space” and in 2006 published “The health benefits of parks.”¹ Both provide great insight on the benefits of parks and open spaces. The following provides a brief overview the public health, social, economic, and environmental benefits of parks, recreation, and open spaces.

Importantly, while benefits of parks and open space are well documented, so is the prevalence of the disparate opportunities to access these benefits. Low-income and minority communities are more frequently located in areas with limited access to quality parks and open spaces, and face significant health disparities.



¹Sherer, Paul M. “Why America needs more city parks and open space.” *The Trust for Public Land* (2003):1-31.
Gies, Erica. “The health benefits of parks.” *The Trust for Public Land* (2006):1-24

Public Health Benefits

Park and recreation amenities provide a catalyst for increased physical activity. Physical activity makes people mentally and physically healthier by:

- Reducing stress and mental disorders.
- Relieving symptoms of depression and anxiety, improving moods, and reducing mental fatigue.
- Increasing perceptions of life quality and self-reported general health.
- Reducing the risk of premature death, coronary heart disease, hypertension, colon cancer, and non-insulin-dependent diabetes.
- Reducing Body Mass Index (BMI) scores and reduces obesity rates.
- Improving muscle strength, joint structure, and joint function.

Social Benefits

Park and recreation amenities provide healthy spaces for family and community members to engage with one another. Increased engagement makes communities healthier by:

- Increasing social capital & collective efficacy.
- Creating a deeper sense of community.
- Reducing crime.
- Creating a safe environment for youth.
- Allowing the opportunity for small children and youth to develop vital life skills, such as social skills, problem solving, muscle strength and development, coordination, language skills, cognitive thinking and reasoning abilities, and coping mechanisms.



Economic Benefits

Parks and open space can provide positive economic impacts by:

- Increasing property values. Studies show that people prefer to buy homes close to parks and open spaces. In one study over 50% of respondents indicated that they would pay 10% more for a home located near a park or open space.²
- Attracting businesses and workers.
- Bringing in revenue and providing jobs. In 2015 it is estimated that local public park and recreation agencies generated more than \$154 billion in economic activity.³ Washington State was ranked #10 for highest economic impact of local parks at \$2.6 billion. It is also estimated that in 2015 local park and recreation agencies, including operations and capital spending, supported more than 1.1 million jobs.
- Directly and indirectly increases employment opportunities.

Notably, increases in property rates and desirability can lead to decreases in affordability. This in turn can lead to increased exclusion, marginalization, and displacement of low-income and other vulnerable residents.

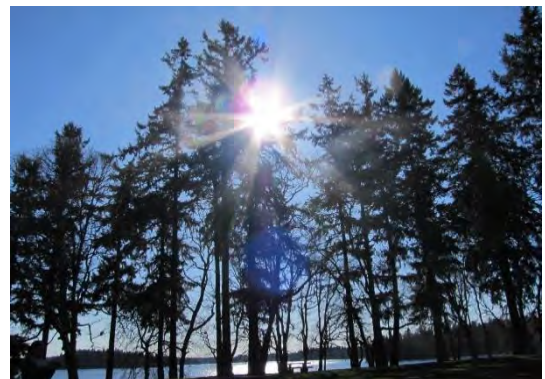
Environmental benefits

Parks and open space, often filled with trees, natural vegetation, and natural pervious surfaces, can provide positive environmental benefits, such as:

- Improving air quality.
- Improving water quality.
- Reducing soil erosion.
- Producing natural air conditioning.
- Increasing biodiversity - Parks have higher species richness.

1 Tree = 10 A/C units

The evaporation from one large tree can produce the cooling effect of 10 room-sized air conditioners operating 24 hours a day.



² Gies, Erica. "The health benefits of parks." *The Trust for Public Land* (2006): 1-24.

³ National Recreation and Park Association. "Economic impact of local parks: an examination of the economic impacts of operations and capital spending by local parks and recreation agencies on the United States economy." National Recreation and Park Association (2018).

1.13 Progress Report

For a comprehensive report card on Legacy Plan progress from 2014 to 2020, see **Appendix D**. The following list provides a brief overview of accomplishments since 2014 by Park:

Fort Steilacoom Park

- Paved 1-mile trail around Waughop Lake
- Added fishing docks and view platforms
- Repaved roadways – entry & Angle Lane
- Paved parking lots
- Sport field improvements and park amenities
- Picnic shelters
- Pavilion in the Park
- City ownership of Fort Steilacoom Park
- Extended sewer, water, power, fiber utilities
- WiFi, lights, & cameras
- Barn removal
- O&M Shop upgrades

In-process: Adding parking, trailheads, signage, a new restroom near dog park, loop trails, turf infields, barn restoration, Waughop Lake management.

Pavilion in the Park

The Pavilion in the Park was completed in the summer of 2018, just in time for SummerFEST. The Pavilion in the Park hosts an annual International Festival, the City's summer concert series, and many other meetings and performances.

Pavilion in the Park



Springbrook Park

- Park Master Plan and redevelopment
- Built pedestrian bridge over Clover Creek to provide improved access
- Purchased properties adjacent to the Park for future park expansion
- In-process: park expansion and Clover Creek restoration



American Lake

- New Playground

Harry Todd Park

- Park Master Plan and redevelopment
- ADA access
- Shoreline redevelopment
- Fishing piers
- Beach Restoration
- Restroom Building
- New Playground



Oakbrook

- New Playground

Kiwanis

- New Playground

Edgewater Park

- In-process: Master Plan

Wards Lake

- Master Plan

Around the City

- Colonial Plaza constructed
- Gravelly Lake Loop (in-progress)
- Gateway signage
- Chambers Creek trail plan
- Farmers Market
- Night Market (Spring 2020)
- City events
- Maintenance
- Volunteer efforts
- Sold Lakeland street end to support waterfront improvements



Colonial Plaza

The Colonial Plaza is a catalyst project intended to spur new private investment and development in Lakewood's downtown. The City invested \$2.2 million in the redesign of the roadway, transforming it from a traditional arterial street into a "festival" street and urban nodal park with a focus on architectural aesthetics. Funding for the project came from a combination of city and state monies. In 2018, the City was awarded just over \$972,000 from the state.

Instead of concrete, the roadway and sidewalks are laid with patterned, multi-color brick pavers. Landscaping is strategically integrated into the design to allow for concrete benches for seating and the lighting is focused on look and functionality. To help create an intimate feel, outside lights were strung from poles, cascading overhead and providing warm lighting to the central part of the square.

Colonial Plaza



1.14 Parks, Recreation, & Community Services Department

Organization

Currently, the Parks, Recreation, & Community Services Department (PRCS) is organized into six divisions with 24.5 full-time employees. PRCS works to create a safe, vibrant and healthy community in Lakewood where people can access a variety of resources and are inspired to be engaged, independent, and provide services to others.

Core Values

The core values of the City's Parks, Recreation, and Community Service Department (PRCS) compliment and reflect the core values of the City, which are Service, Teamwork, Integrity, and Respect. PRCS also adds the core value of Sustainability - creating the acronym STIRS.

PRCS's core values guide the department's operations as well as the manner in which the department values personnel, community members, visitors, customers, and the environment.

Service means providing safe, clean, green, equitable, healthy, fun, accessible, and sustainable services.

Teamwork means effectively engaging partners, personnel, stakeholders, and residents in an effort to leverage the community's collective capabilities and resources.

Integrity means demonstrating ethical, honest, responsible, transparent, and accountable behavior.

Respect means embracing and encouraging diversity, showing compassion, and being good stewards.

Motto

Safe, clean, green, and equitable.

Administration

Administration manages five City advisory boards, supervises department personnel, actively seeks and manages grants and sponsorships, develops CIP, PCFP and long-term planning documents and develops diverse partnerships to offset the cost of park and recreation programs, services, events, projects, and structures.

Operations and Maintenance

The Parks Division provides maintenance services to all City park sites. The level of service for each site varies based on size and use of each property. Our motto is Safe, Clean, and Green. This is accomplished by well-trained and dedicated personnel whose goal is to provide the citizens of Lakewood with neighborhood and community parks that are well-maintained community assets. Everyone is welcome in parks! Parks contribute to the vitality of Lakewood, create neighborhood identity and improve the quality of life for our citizens.

The Street Landscape Division provides landscape maintenance at City buildings, various City properties and along city right of ways. First impressions matter and our gateways, entrances, and high traffic roadways create an impression of Lakewood to citizens, potential new business owners, and guests.

The Street Operations & Maintenance division provides routine maintenance on streets, sidewalks, signs and signals. This division also conducts adverse weather operations on city streets and properties. Annual work programs include pothole repair and patching; clean-up of items left in the ROW, pavement markings; signal repairs, streetlight cleaning and a street sign program.

The Stormwater Operations & Maintenance division provides routine maintenance on storm drainage infrastructure to preserve and maintain City assets and to support requirements of the City's NPDES Phase II Permit. This division also supports flooding and adverse weather clean up on city streets and properties. Annual work programs include ditch and pond cleaning, street sweeping, storm drainage repairs; vault inspections, vault filter replacement and cleaning and vectoring of storm catch basins.

The Property Management Division maintains and operates City Hall, the Police Station, the Sounder Station and city work sites so that they are safe, clean, efficient, and effective community resources.

Senior Services

The Senior Services manages daily operations at the Lakewood Senior Activity Center. Its goal is to offer health and fitness programs, art and computer classes, special events, and lifelong learning opportunities to encourage older adults to maintain or increase their independence and to promote good health, build strong minds and social connections which helps avoid loneliness and isolation. The center also provides opportunities for older adults to give back to the community through volunteerism.

Community Services

Community Services facilitates the planning and distribution of the City's general funds for human services. These services are meant to enable people in need to access resources and find stabilization services, emotional supports and access to health services with the goal to foster healthy and functional individuals, and families where children thrive and achieve their full potential.

Administrative Support

Administrative Support provides assistance to all PRCS departments.

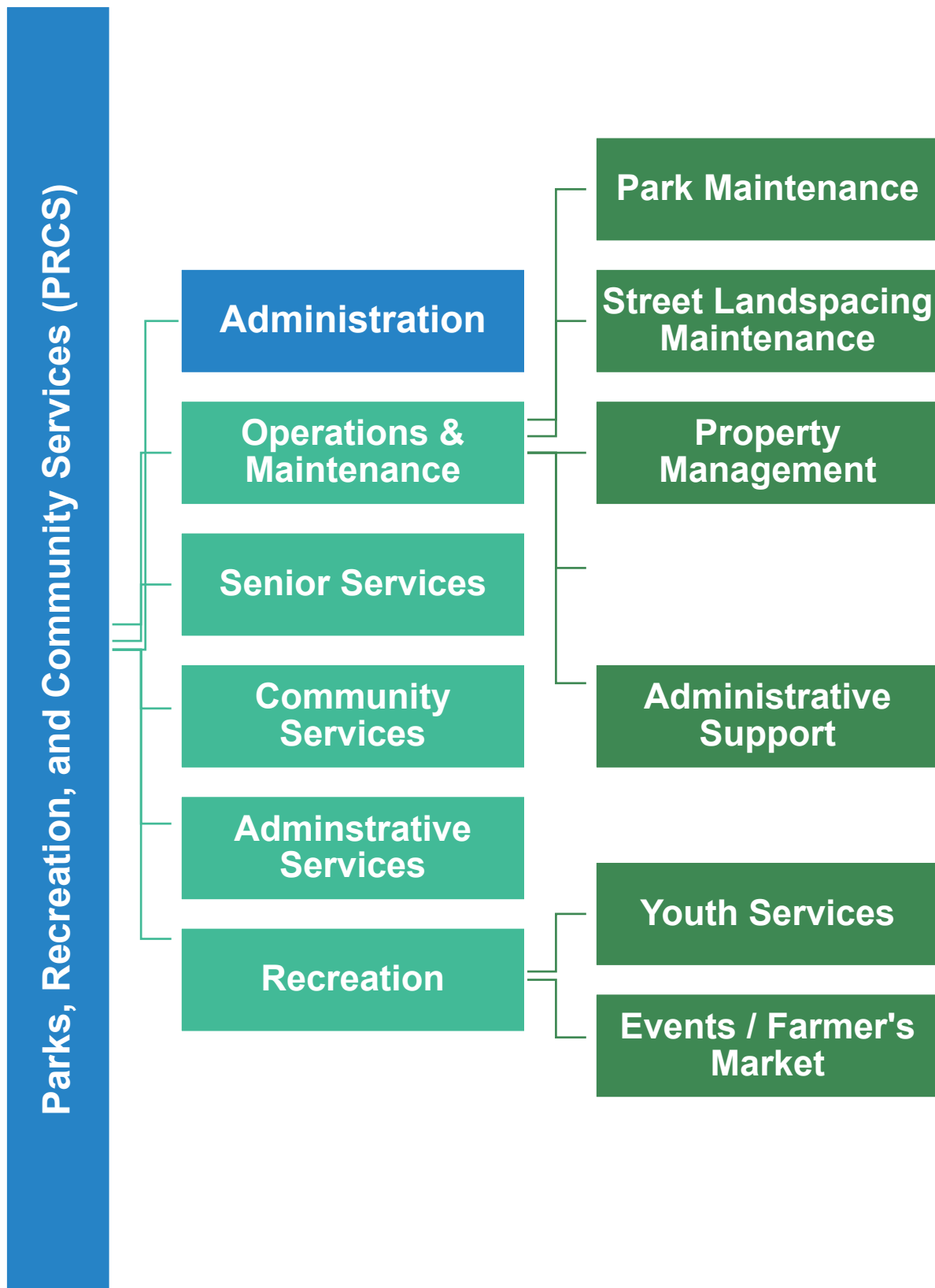
Recreation

Recreation utilizes partnerships and creative marketing efforts to provide safe, healthy, accessible and inclusive programs and services for all ages, abilities, cultures and socio-economic backgrounds. The focus is on creating school-based programs during non-school hours to provide positive alternatives for youth. It also provides low cost and specialty recreation programs for the community, staffs seasonal lifeguards at two waterfront parks and provides year-round large and small special events, activities and opportunities to bring the community together.

TABLE 1-2		
PRCS Position Inventory (2019-2020)		
Position	2019 Adopted	2020 Adopted
PRCS Director	1	1
Operations Superintendent	1	1
Traffic Signal Technician	2	2
Human Services Coordinator	0.5	0.5
Recreation Coordinator	3	3
Lead Maintenance Worker	2	2
Maintenance Worker	11.5	11.5
Office Assistant	2.5	2.5
Maintenance Assistant	0.75	0.75
Total	24.25*	24.25*
*Does not include contracted, temporary, seasonal, or part-time personnel or volunteers.		

Truck 'n Tractor Day

FIGURE 1-2: PRCS organization chart



Park and Recreation Funding and Implementation Strategies

The adopted operating budget for PRCS was \$6.21 million in 2019 and \$6.09 million in 2020. Park and Recreation operations, projects and program funding sources include:

- general fund;
- user fees; and
- sponsorships and donations.

The adopted Parks 6-Year Capital Improvement Plan (CIP) included \$2.6 million in 2019 and \$2.98 million in 2020 for park capital projects. Capital projects are funded by many sources, including:

- general fund;
- hotel and motel lodging tax;
- real estate excise tax (REET);
- enterprise fees (stormwater management fees);
- federal, state, and county grants;
- user fees;
- grants; and
- sponsorships and donations.

General Fund

This fund is supported by taxes, fees, and other revenues that may be used to pay the expense and liabilities of the City's general services and programs for citizens that are not separately accounted for in a special purpose fund.

Hotel and Motel Lodging Tax

The City's hotel/motel lodging tax is comprised of the transient rental income tax and the special hotel/motel tax and applies to charges for lodging at hotels, motels, rooming houses, private campgrounds, RV parks, and similar facilities for periods of less than one month. The City imposed a 2.0% transient rental income tax effective March 1996. The tax is credited against the state retail sales tax so that the hotel/motel tax is not an additional tax for the customer but represents sharing of the state retail sales tax receipts on lodging with the city (State Shared Revenues). The City imposed a 2% special hotel/motel tax in June 1996 and an additional 3% in June 1997 for a total rate of 5%. The combined rate of state and local retail sales tax (except RTA tax), the state convention center tax, and any special hotel/motel taxes may not exceed 12%. However, a higher aggregate rate cap applies for jurisdictions that previously levied higher hotel/motel tax rates (such as Lakewood which was grandfathered.)

Real estate and excise Tax (REET)

The State of Washington is authorized to levy a real estate excise tax on all sales of real estate (measured by the full selling price, including the amount of any liens, mortgages and other debts given to secure the purchase) at a rate of 1.28 percent. A locally-imposed tax is also authorized. All cities and counties may levy a quarter percent tax (described as "the first quarter percent of the real estate excise tax" or "REET 1"). Cities and counties planning under the Growth Management Act (GMA) have the authority to levy a second quarter percent tax (REET 2). The statute further specifies that if a county is required to plan under GMA or if a city is located in such a county, the tax may be levied by a vote of the legislative body. If, however, the county chooses to plan under GMA, the tax must be approved by a majority of the voters. The City enacted both the first ¼% and second ¼% tax, for a total of 0.50%.

Enterprise fees

A fund type used to account for operations that are financed or operated in a manner similar to private business enterprise where the intent of the governing body is that costs or providing goods and services be recovered primarily through user charges. The City maintains one utility fund – the Surface Water Management Fund – which maintains, operates and administers the City's natural and developed storm and surface water conveyance system.

Grants

A financial award given by federal, state, local governments, tribal agencies, businesses, and foundations for a project or service. Grants are different from donations as there can be a competitive process for the award.

User fees

The payment of a fee for direct receipt of a public service by the person benefiting from the service.

Sponsorships and Donation

Sponsorships is when a person, firm, or organization fully or partially finances a program or service. Donation is when a person, firm, or organization provides a contribution to a program of service.

Other local funding mechanisms available

Depending on the type of fund and how it's structured, these resources can be used for operations or capital improvements. Other local funding options available to the City include councilmanic bonds, general obligation bonds, excess levy, regular property tax – lid lift, impact fees, and establishing a special district (metropolitan park district or park and recreation district).

Councilmanic bonds – Limited tax general obligation (LTGO) bonds

Councilmanic bonds refer to bonds issued with the approval of the Council as opposed to voted bonds which must be approved by vote of the public. LTGO debt is backed by the full faith and credit of the City. The debt service must be paid from existing city resources. LTGO bonds are limited in the amount and percentage of assessed valuation as defined by the City's debt capacity in accordance with state law.

Unlimited tax general obligation (UTGO) bonds

UTGO debt is backed by the full faith and credit of the City. UTGO requires approval by 60% majority of voters in an election that has a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax. If approved, an excess property tax is levied each year for the life of the bond to pay both principal and interest. UTGO bonds can be used for capital purposes only.

Excess Levy

For cities belonging to a fire district and/or library district, such as Lakewood, the combined total levies for the City and special districts cannot exceed \$3.60 per thousand dollars AV. The amount the City could levy is reduced by what the library district and the fire district are levying. The library and fire districts each have a maximum allowed rate of \$0.50 and \$1.50 respectively. If both levy the maximum amount, the City can only levy up to \$1.60. If one or both of the special districts are not levying the maximum amount, the City's portion could exceed \$1.60, but must reduce its levy by the same amount if the library or fire district raises its levy in the future; so that the combined total is never above \$3.60. Currently, the Fire District and the Library District are both levying at their maximum amount; therefore, the City's maximum levy rate is \$1.60.

This levy cap can be exceeded (excess levy) with voter approval. Levy approval requires 60 percent majority vote at a general or special election. Depending on its purpose, if the levy were to be used for operational and maintenance purposes (O & M levy), the voters' approval is only good for a year. If the additional levy is for capital purposes, the approval does not have to have a time limit; however, one is normally given based on the expected life of the bonds.

Levy lid lift

A taxing jurisdiction may seek voter approval to increase its levy more than 1%, up to the statutory maximum rate, for a specified amount of time. A taxing jurisdiction that is collecting less than its maximum statutory levy rate may ask a simple majority of voters to "lift" the total levy amount collected from current assessed valuation by more than 1%. The new levy rate cannot exceed the maximum statutory rate.

Impact Fees

Impact fees are charges placed on new development as a condition of development approval to help pay for various public facilities the need for which is directly created by that new growth and development.

Special parks district

Three types of park districts exist in Washington state:

- Park and recreation districts (Ch. 36.69 RCW)
- Park and recreation service areas (RCW 36.68.400 - .620)
- Metropolitan park districts (Ch. 35.61 RCW)

Appendix F provides a comprehensive list of park capital improvement projects from 2014 to 2019 by park and funding source.



State - Recreation and Conservation Office Grant Programs:

The following provide a brief list of state grant funds that the City commonly pursues.

Aquatic Lands Enhancement Account (ALEA):

The ALEA program was created to ensure that money generated from aquatic lands was used to protect and enhance aquatic lands. ALEA grants may be used for the acquisition, improvement, or protection of aquatic lands for public purposes. They also may be used to provide or improve public access to the waterfront. Aquatic lands are tidelands, shorelines, harbors, and beds of navigable waters. Funding is generally awarded every two years. Grant amounts are based on project type. Local agencies must provide at least 10 percent of the total project cost from a non-state, non-federal contribution.

See: <https://rco.wa.gov/grant/aquatic-lands-enhancement-account/>

WWRP provides funding for a broad range of land protection and outdoor recreation. Local agencies must provide at least a 50 percent match and at least 10 percent of the total project cost must be from a non-state, non-federal contribution. Match reductions may occur if the project is located in a community of need (median income less than state median income); underserved populations; and federal disaster areas. Lakewood currently has areas that meet this criterion.

See: <https://rco.wa.gov/grant/washington-wildlife-and-recreation-program-recreation/>

Land and Water Conservation Fund (LWCF)

LWCF provides funding to preserve and develop outdoor recreation resources, including parks, trails, and wildlife. Local agencies must provide at least 10 percent of the total project cost from a non-state, non-federal contribution. Funding is awarded every two years.

See: <https://rco.wa.gov/grant/land-and-water-conservation-fund/>

Youth Athletic Facilities Program (YAF)

YAF Program provides grants to buy land and develop or renovate outdoor athletic facilities that serve youth through the age of 18. An athletic facility is defined as an outdoor facility used for playing sports or participating in competitive athletics. This excludes playgrounds and undeveloped fields. Funding comes from the sale of state bonds and is awarded every two years. Large Grants (cities over 10,000 eligible) range from \$25,000 to \$350,000. Local agencies must provide at least a 50 percent match and at least 10 percent of the total project cost must be from a non-state, non-federal contribution. For cities, match reductions may occur if the project is located in a community of need (median income less than state median income); underserved populations; and federal disaster areas. Lakewood currently has areas that meet this criterion.

See: <https://rco.wa.gov/grant/youth-athletic-facilities/>

Recreational Trails Program

RTP provides federal funds to rehabilitate and maintain trails that provide a backcountry experience. Local agencies must provide a 20 percent match, and at least 10 percent of the total project must be from non-state, non-federal contribution.

See: <https://rco.wa.gov/grant/recreational-trails-program/>

1.15 Advisory Boards

The City has a number of advisory boards that help guide the provision of park, recreation, and community services.

Parks and Recreation Advisory Board

The Parks and Recreation Advisory Board (PRAB) provides policy recommendations to the City Council and PRCS personnel on a variety of park and recreation related issues, such as:

- Recommend strategies to the City Council to enhance awareness of, and interest in, parks and recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or federal government;
- Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City; and
- Advise the City Council on acquisition of parks and recreation facilities and properties;
- Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues; and
- Facilitate cooperation and coordination with City staff, community groups and other entities, agencies and organizations on parks and recreation issues.

The board consist of six members appointed by the Mayor and confirmed by the City Council.

Community Service Advisory Board

The Community Services Advisory Board advises the City Council on matters related to Community Services, the Community Development Block Grant (CDBG), and HOME Investment Partnerships Program (HOME). The board consist of nine members, appointed by the Mayor and confirmed by the City Council.

Lakewood Arts Commission

The Lakewood Arts commission assesses the needs, establishes priorities, and makes recommendations for the enrichment of the community and promotion of its cultural vitality through art. The Lakewood Arts Commission:

- Promotes the visual, performing and literary arts;
- Encourages the creative contribution of local artists;
- Makes recommendations for Public Art to the City Council;
- Supports community-building events; and
- Fosters the City's cultural heritage.

The board consist of 13 members, appointed by the Mayor and confirmed by the City Council.

Youth Council

The Youth Council conveys to the City Council issues having city-wide impact to youth. It is responsible for a monthly report to City Council and members may participate on a variety of City committees, study groups and task forces. The Youth Council coordinates and runs Make a Difference Day for the City as well as assists with a variety of community events including: Truck & Tractor Day, Stuff the Bus with Caring for Kids, Annual Christmas Tree Lighting, the Dr. Martin Luther King, Jr. Celebration and many others. Members also attend Youth Action Day at the state capitol and an annual Teen Leadership Summit hosted by the Washington State Recreation and Parks Association.

Lakewood's Promise Advisory Board

The Lakewood's Promise Advisory Board examines ways to develop ongoing relationships among Lakewood citizens and businesses to better deliver Promise activities to youth. The board consists of nine members, appointed by the Mayor and confirmed by the City Council, including a member from the five following entities/groups: Clover Park School District, Pierce College, Clover Park Technical College, City of Lakewood, and Lakewood Youth Council.

Youth Council



Truck 'n Tractor Day

“I’ve enjoyed how much the programs have grown and it is very well organized.”

– Survey respondent

Chapter 2: Community Profile

2.1 Overview

To make equitable decisions about park and recreation needs, we must understand the history, geography, demographics, and other dynamics that shape Lakewood.

2.2 Setting

Longitude and Latitude: 47°10'N 122°32'W

FIGURE 2-1: Lakewood Locator Map



Location

Lakewood is in Pierce County, Washington. Lakewood shares borders with the following entities:

- To the north: The city of Tacoma, the state's third-largest city and Pierce County's largest city with a population of 213,418.
- To the east and south: Joint Base Lewis-McChord (JBLM). Over 59,000 service members and contract civilians work at JBLM making it the second largest employer in the state.
- To the west: The town of Steilacoom, the oldest incorporated town in the state.

Lakewood is located 20 miles from Olympia, the state capital, and 32 miles from Seattle, the state's largest city.

Interstate 5, the largest north-south transportation corridor in the state, runs alongside the eastern portion of Lakewood. In several areas, the interstate splits the city. The North Clear Zone just north of McChord Field and the Springbrook and Woodbrook neighborhoods on Lakewood's east side are separated by the freeway. Lakewood also serves as the western terminus for state Route 512, the main east-west suburban connector in Pierce County.

Size

Lakewood is 18.9 square miles with 17.1 square land miles and 1.82 square miles of water.

Physical Geography

Approximately 10 percent of the City is covered by water. Puget Sound, part of the geological province of the Puget Lowland, was formed by the process of glaciation. Lakewood is situated in a glacial outwash channel and plain. Glacial outwash channels carried water from glacial lake outflows, glacial meltwater streams, and glacial outburst floods. Clover Creek bisects Lakewood, and Chambers Creek is located at Lakewood's northern boundary. Other creeks in Lakewood include: Flett Creek and Ponce De Leon Creek. Many of these creeks are salmon-bearing and are identified as priority habitats by the Washington State Department of Fish and Wildlife.

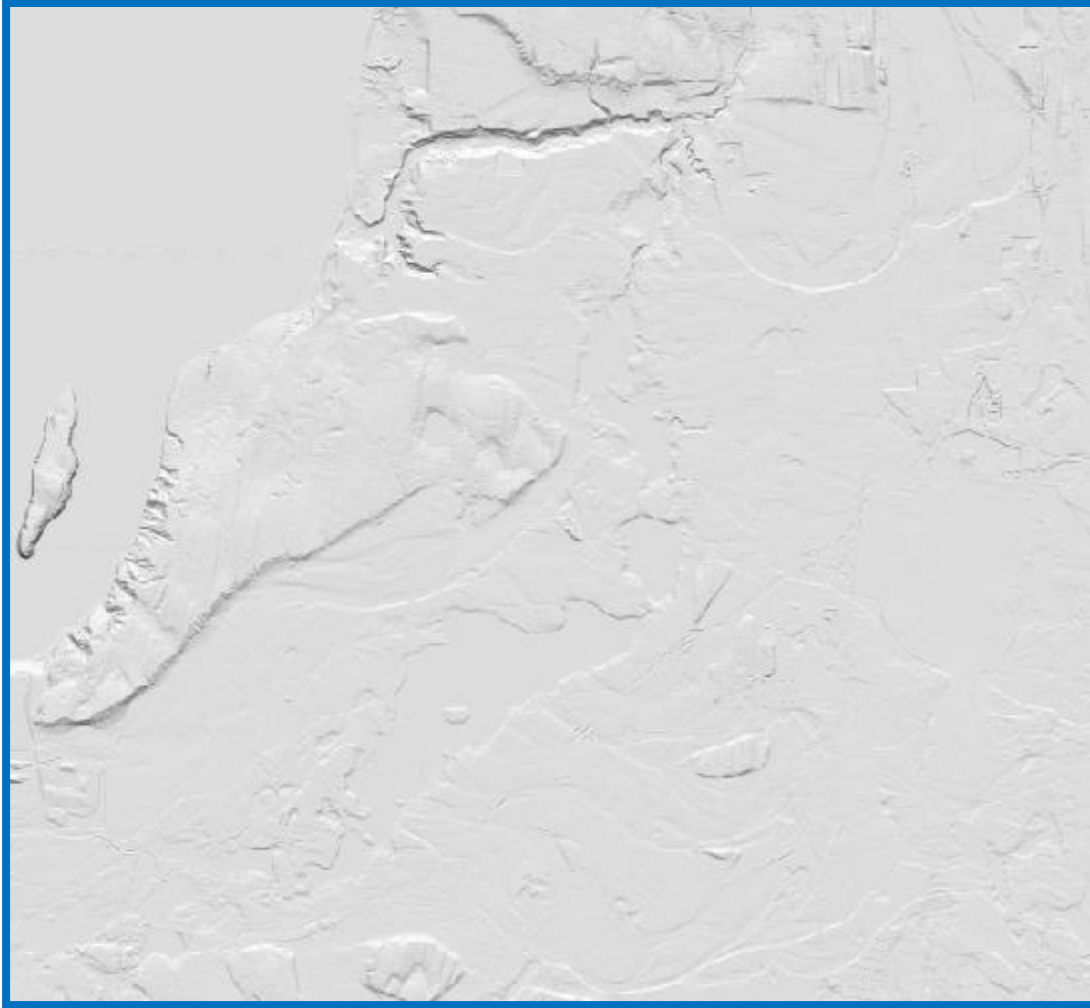
As its name suggest, Lakewood has numerous lakes, the largest of which are: American Lake (1,091 acres), Lake Steilacoom (306 acres), and Gravelly Lake (160 acres). Many of its lakes were created by glacial kettles, or large chunks of ice left behind and buried as glaciers retreated, giving lakes the name: kettle lakes. Lakes in Lakewood include:

American Lake	Waughop Lake
Gravelly Lake	Wards Lake
Lake Louise	Carp Lake
Lake Steilacoom	

Over 150 acres of wetland is identified along Lakewood's creeks and lakes. The largest wetland in Lakewood is located along Flett Creek and is approximately 105 acres in size. Wetlands in Lakewood provide significant ecological and biological benefits.

In general, Lakewood is flat, however there are several places with steep hills. These hills were created by deposited glacial materials. The City's average elevation is 262 feet above sea level.

FIGURE 2-1A: Washington State Department of Natural Resources – Washington LIDAR Portal - Lakewood



Weather

Lakewood has a maritime climate generally experiencing cool and dry summers and wet winters. Weather plays a significant role in parks and recreation services. A dry summer may lead to increased irrigation costs in order to sustainably maintain grass fields. An extremely wet season may lead to reduced park and recreation use and increased erosion or flooding.

It is anticipated that with climate change, the Pacific Northwest is expected to experience more frequent extreme weather patterns. As a result, Pacific Northwest winters are expected to become warmer and wetter, with more instances of extreme precipitation, while Pacific Northwest summers are expected to get warmer and drier. This could cause increased wildfires, which affect air quality and visibility. These types of weather patterns would impact park and recreation services in Lakewood. In the future, covered facilities that allow for active recreation, or indoor facilities may become increasingly important.

Average Summer High¹ 77°	Average Winter Temperature 37°	Average rain fall per year 41"
Average snowfall 5"	Average days of sun 137	Average days of precipitation 156

¹ Source: <https://www.bestplaces.net/climate/city/washington/lakewood>

2.3 History

Lakewood is the ancestral home of the Steilacoom, Puyallup, and Nisqually tribes.

In 1833 the Hudson's Bay Company (HBC) built Fort Nisqually near present day Lakewood due to the area's strategic location as the halfway point between the City of Vancouver, B.C., and the Columbia River. In 1849 conflict escalated between Native Americans and the growing Euro-American populations, eventually leading the United States to establish Fort Steilacoom. With the decline of the fur trading industry, in 1869 the Hudson's Bay Company sold Fort Nisqually to the United States.

In 1917 Camp Lewis was built on land donated to the federal government by the citizens of Pierce County. McChord Air Force Base, then known as McChord Field, was developed from the Tacoma Air Field in 1938. In the early twentieth century, large estates were built along the shorelines of the lakes.

The City of Lakewood incorporated in 1996. By this time very little land in Lakewood was undeveloped. Lakewood's land use was predominately sprawl: low intensity land use where housing, businesses, and other activities, including parks, were haphazardly scattered with little rationale.

FIGURE 2-2: Lakewood 1945 – Pierce County GIS



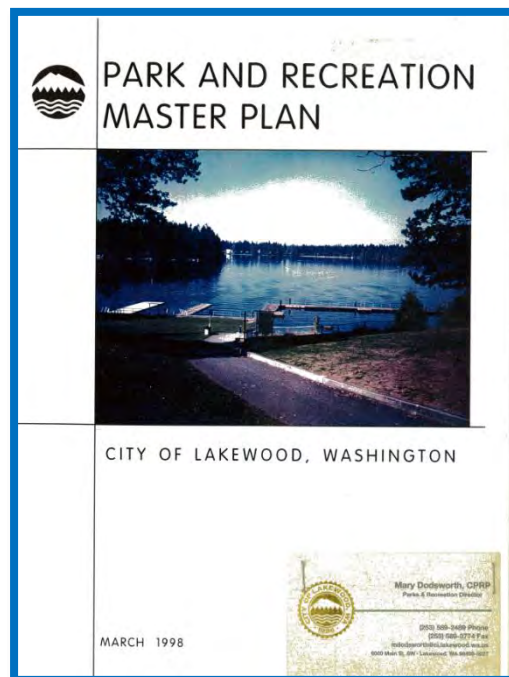
Park and Recreation History

The current City's parks system consists of one regional park, two community parks, nine neighborhood parks, one natural area and three urban parks, plus the Senior Activity Center and a community garden. In addition to City parks, the City is collaborating with Pierce County on the Chambers Creek Canyon Area of the Chambers Creek Regional Park and Seeley Lake Park. The City also has a joint-partnership with the Clover Park School District that allows Lake Louise Elementary School to serve as a neighborhood park after school hours. In addition to City parks and open space facilities, Washington state and Pierce County also have parks, open spaces, and facilities located in Lakewood, including: Seeley Lake, Chambers Creek Canyon Area, South Puget Sound Urban Wildlife Area, the Lakewood Community Center and the American Lake boat launch at Camp Murray.

When the City incorporated in 1996 it inherited less than 40 acres of park land and facilities from other public agencies. Most were in various stages of disrepair due to years of deferred maintenance and limited capital improvements. In the 24 years since, the City made a concerted effort to improve its parks and park amenities. Following incorporation, the City began investing in parks and recreation, including building new park facilities and updating or adding many park amenities like sports fields, playground structures, irrigation, new restrooms, and shelters. Major renovation projects included waterfront access improvement on American Lake and the development of the award-winning off-leash dog park at Fort Steilacoom Park. The City also initiated various recreation programs and community events. Recreational programming focused on serving vulnerable and/or underserved groups and neighborhoods, this includes groups at a higher risk of poor health as a result of health inequities. In particular, the City focused on advancing the health of young and older generations.

The City adopted its first PROS plan in 1998. This plan assessed the need for park and recreation facilities and made specific recommendations on how and what types of services should be provided by the City. In 2005, the City adopted its second PROS plan. Using this plan as a springboard, from 2005 to 2014, PRCS expanded the recreation division, developed new community partnerships, created new citizen advisory boards, added three new parks, a senior activity center, and made system-wide park improvements to better serve Lakewood residents. In mid-2010, PRCS initiated an update to the 2005 PROS Plan which culminated in the 2014 Lakewood Legacy Plan. In the spring of 2019, the City embarked on an update to the 2014 Legacy Plan producing the current document you are currently reading.

FIGURE 2-3: Lakewood PROS 1998



2.4 Demographics

The demographic profile provided in this section uses data from the United States Census Bureau, such as the 2000 Decennial Census, 2010 Decennial Census, and the 2013-2017 American Community Survey Estimates (2017 ACS), and data from the Washington State Office of Financial Management (OFM), the Puget Sound Regional Council (PRSC), and from Environmental Systems Research Institute (Esri). Data from the 2020 Decennial Census will be available for use for the 2027 Legacy Plan.

SummerFEST



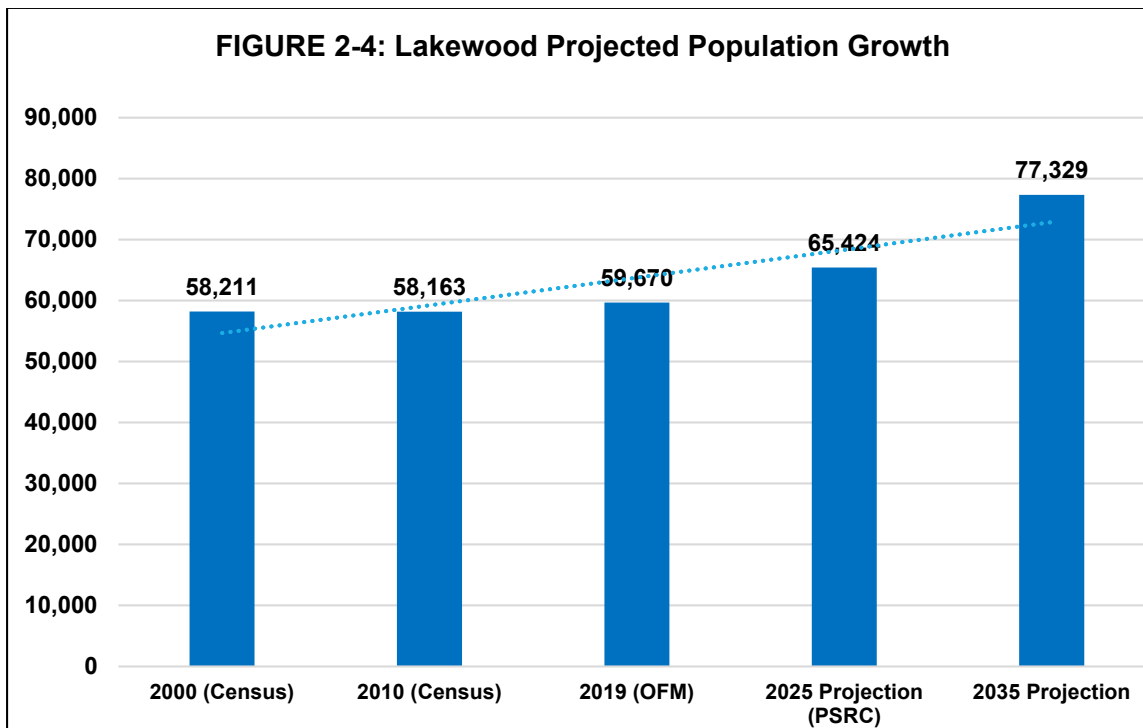
2019 population 59,670	2035 population projection 77,329	Change in population from 2019-2035 +33%
Race other than White 44%	Hispanic / Latina/o/x 16%	% that speak a language other than English at home 22%
Total Housing Units 26,453	Rented 55%	Owner Occupied 45%
Household size (persons) 2.4	Households with children 53%	Median age (years) 36
Median household income \$47,636	% of population at or below poverty line 19.3%	% of population that moved to Lakewood in 2015 or later 17.3%
% of population with disabilities 17.8%	% of population 55 and older 28.3%	% of population 14 and under 18.2%

Current Population and Population Growth

In 2019, the Washington State Office of Financial Management (OFM) estimated Lakewood's population to be 59,670. The Puget Sound Regional Council (PSRC) estimates that Lakewood's population will grow to 77,329 by 2035, a 33 percent growth from 2019, see **Table 2-4**. Population increases at Joint Base Lewis-McChord (JBLM) are also expected during this time. In 2019, JBLM provided support and services to over 295,067 active military members, local retirees, family members, and contractors.

Since Lakewood is mostly developed, future population growth will likely occur in areas where residential intensification occurs in the form of infill and mixed-use development. This will result in an intensification of park, recreation, and open space use.

TABLE 2-1					
Lakewood - Projected Population Growth					
	2000	2010	2019	2025	2035
	Census	Census	OFM estimate	Projection PSRC	Projection PSRC
Lakewood	58,211	58,163	59,670	65,424	77,329
% Growth from 2010 Census	-	-	2.6%	12.5%	33.0%



Relative to Pierce County and the state, Lakewood saw modest population growth, see **Table 2-5**. The 2017 ACS estimates the population of Lakewood grew by 1.53 percent from 2010. In comparison, the population of Pierce County grew by 20.6 percent, and grew statewide by 21.6 percent.

TABLE 2-5			
Population - Lakewood, Pierce County, and Washington State			
	Lakewood	Pierce County	Washington
Population - 2000 Census	58,211	700,820	5,894,121
Population - 2010 Census	58,163	795,225	6,724,540
Population - 2017 American	59,102	845,193	7,169,967
Population Change (%) from 2010 Census to 2017 ACS	1.53%	20.6%	21.6%

The City of Lakewood is the second-largest city in Pierce County, with 7 percent of the county's total population. Lakewood is the 18th largest city in Washington with .08 percent of the state's total population.

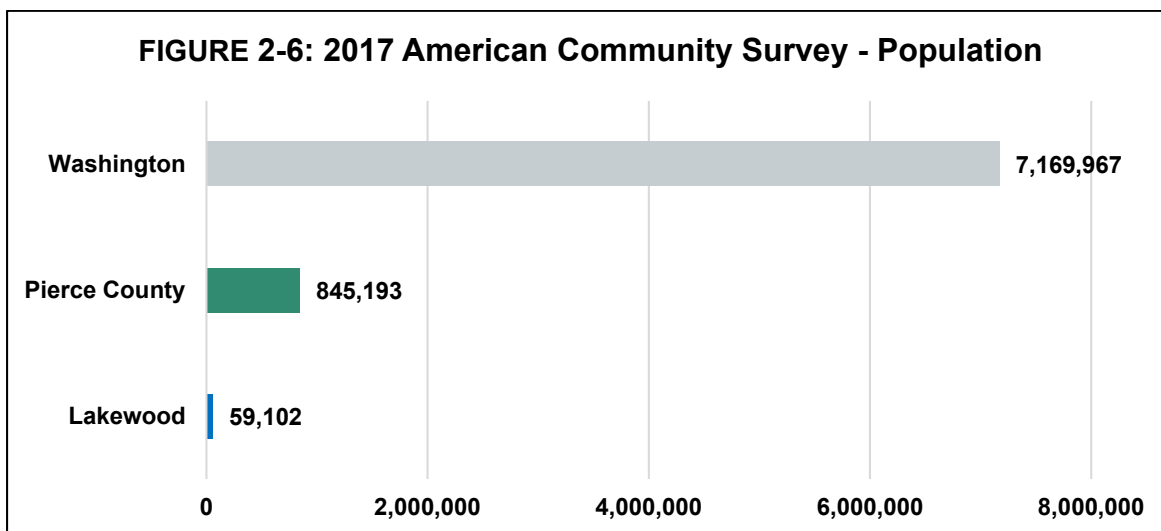


FIGURE 2-7: Estimated Annual Growth Rate 2019-2024 by Block Group

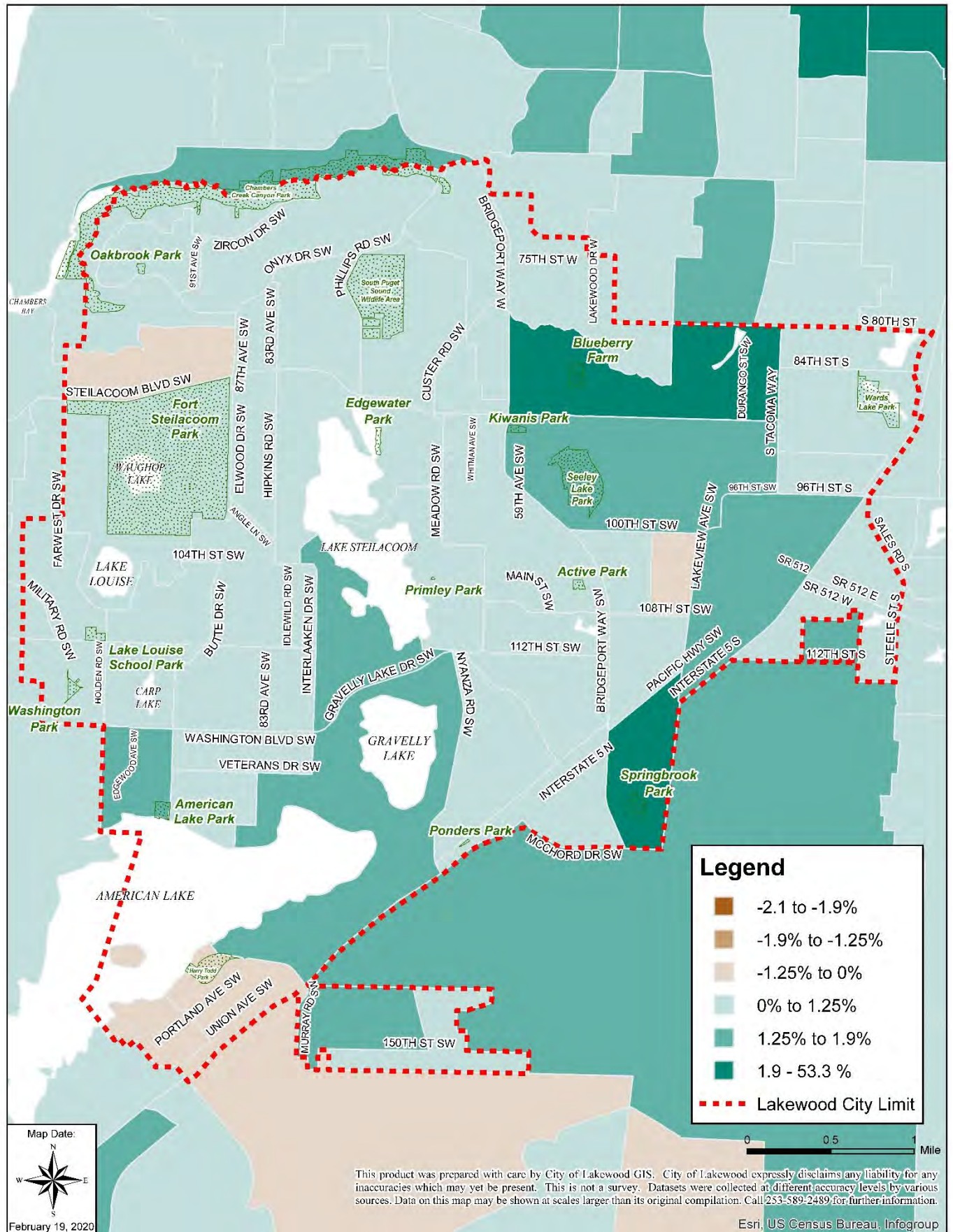


Figure 2-7 shows the estimated annual growth rate of Lakewood from 2019 to 2024 by census tract using Esri's 2019 Updated Demographic estimates (based on Census 2010 data). Areas of Lakewood anticipated to experience higher rates of population growth from 2019 to 2024 include:

- Springbrook
- International District
- Gravelly Lake

Parks near these areas include Springbrook Park, Wards Lake Park, American Lake Park, and Seeley Lake Park.

Areas of Lakewood where population growth is estimated to decline or remain the same include:

- Tillicum
- Oakbrook (southeast)
- Downtown (northwest)
- Woodbrook – while the map indicates that this area will experience some population growth, based on the development of commercial and industrial uses in this area substantial growth is not expected.

Parks around these areas include Harry Todd Park, Active Park, and Oakbrook Park.

With a growing population, the demand on the City's existing park, open space, and recreation facilities will increase. Parks in areas of the City that experience more rapid growth will likely feel the impact more intensely. This may be particularly true for Springbrook Park, Wards Lake Park, and American Lake Park. Regional and community parks, such as Fort Steilacoom Park and American Lake Park, will also likely experience increases in use and demand based on the diversity of amenities and programming these parks provide.

SummerFEST



Age

Per the 2017 ACS, the median age of Lakewood residents was 36 years. Pierce County's median age was also 36 years. The median age for Washington state is slightly higher at 37.6 years.

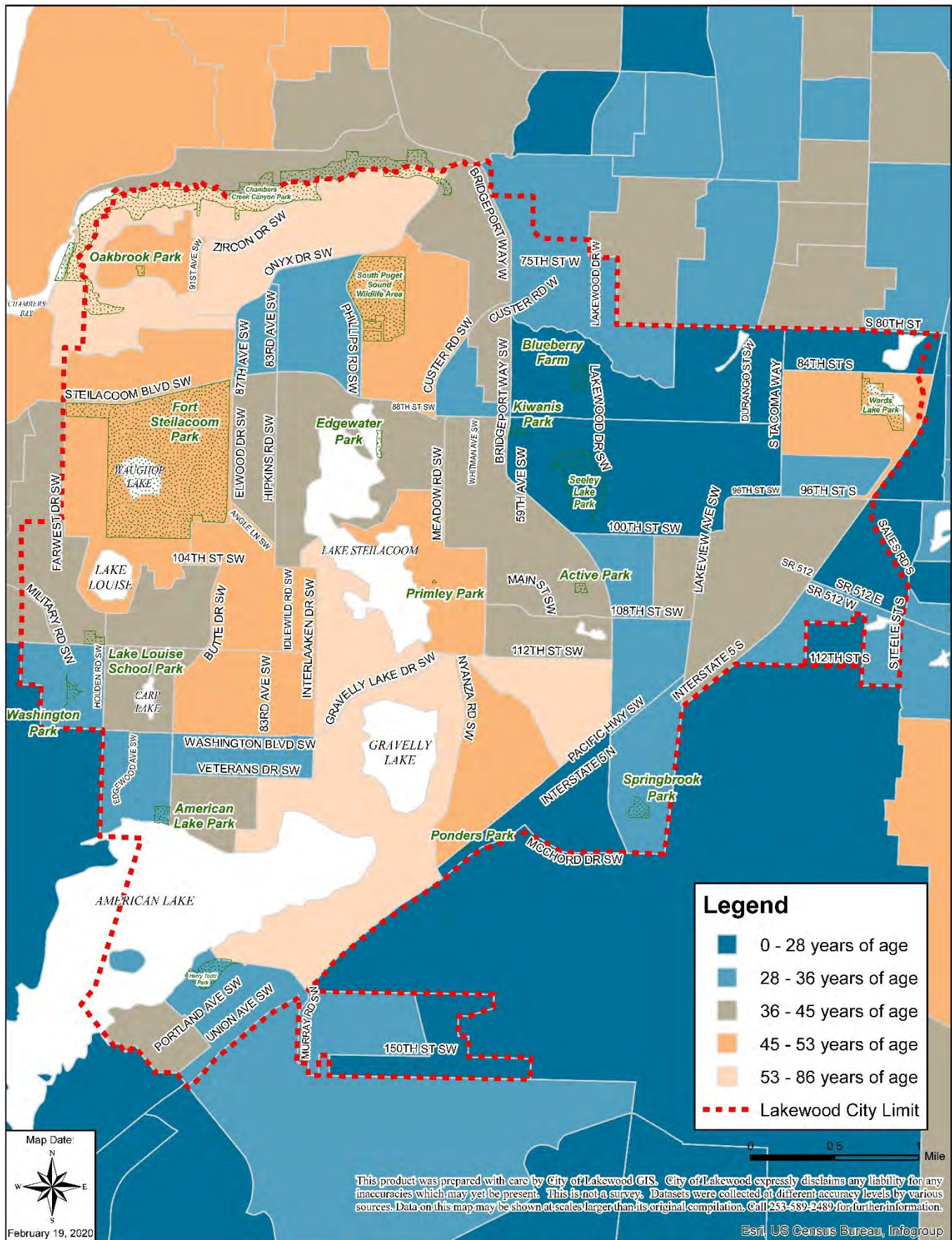
TABLE 2-3 2017 ACS Median Age - Lakewood, Pierce County, and Washington State			
	Lakewood	Pierce County	Washington
2017 ACS	36.0	36.0	37.6

Geographically, the areas of the City with higher median age are the Oakbrook, Lake City, and Gravelly Lake neighborhoods. Conversely, the International District, Springbrook, Tillicum, and Woodbrook neighborhoods have lower median ages.

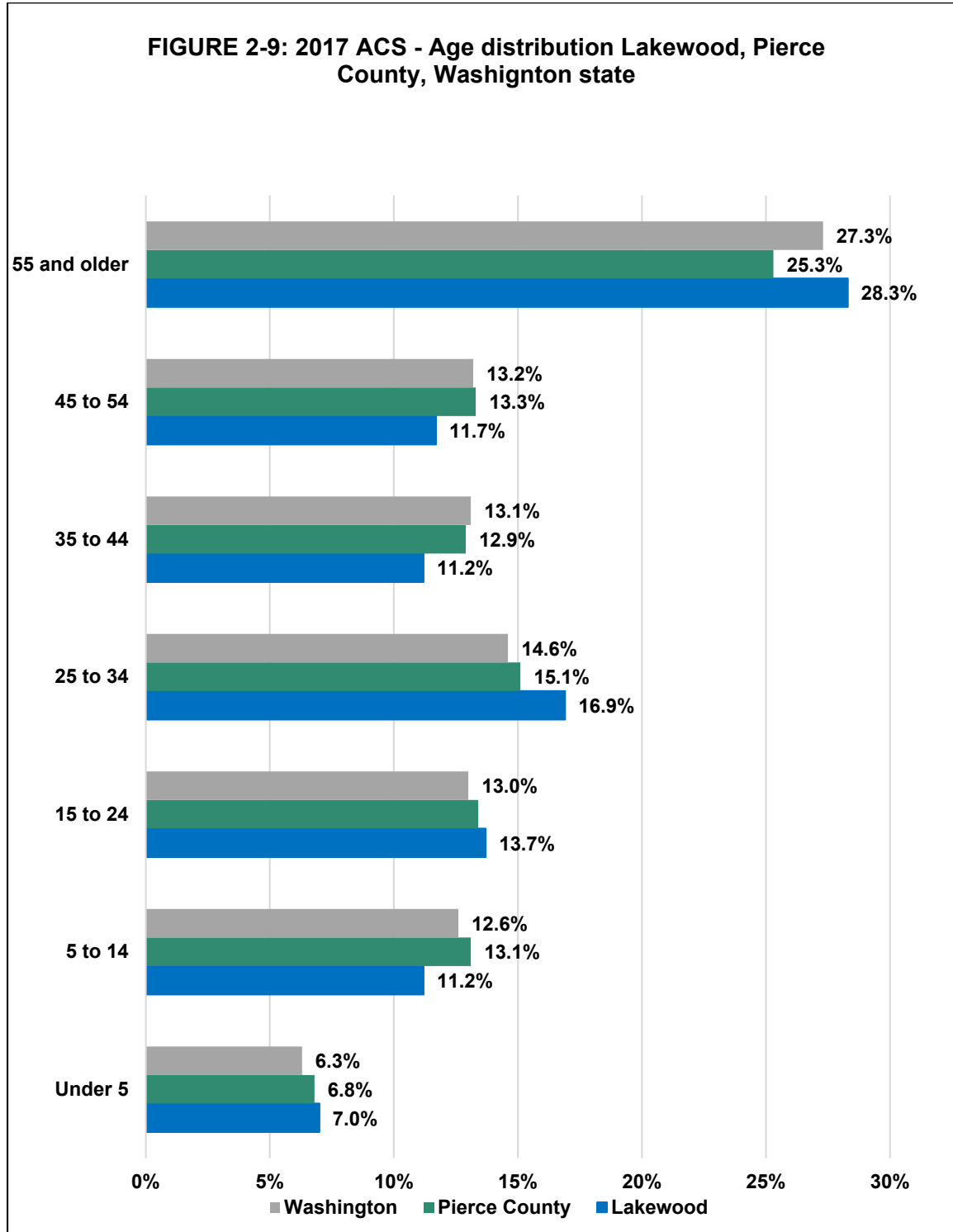
The median age increases in areas of Lakewood with higher income levels. These areas are also less racially and ethnically diverse. The median age decreases in areas of Lakewood with lower income levels. These areas are typically more racially and ethnically diverse.



FIGURE 2-8: Estimated Median Age by Block Group



Compared to Pierce County and Washington state, Lakewood has a larger percentage of residents 25 to 34 years of age. In Lakewood, this age group makes up 16.9 percent of the City's total population. In Pierce County, this age group makes up 15.1 percent of the total population, and for Washington state this age group makes up 14.6 percent of the total population.



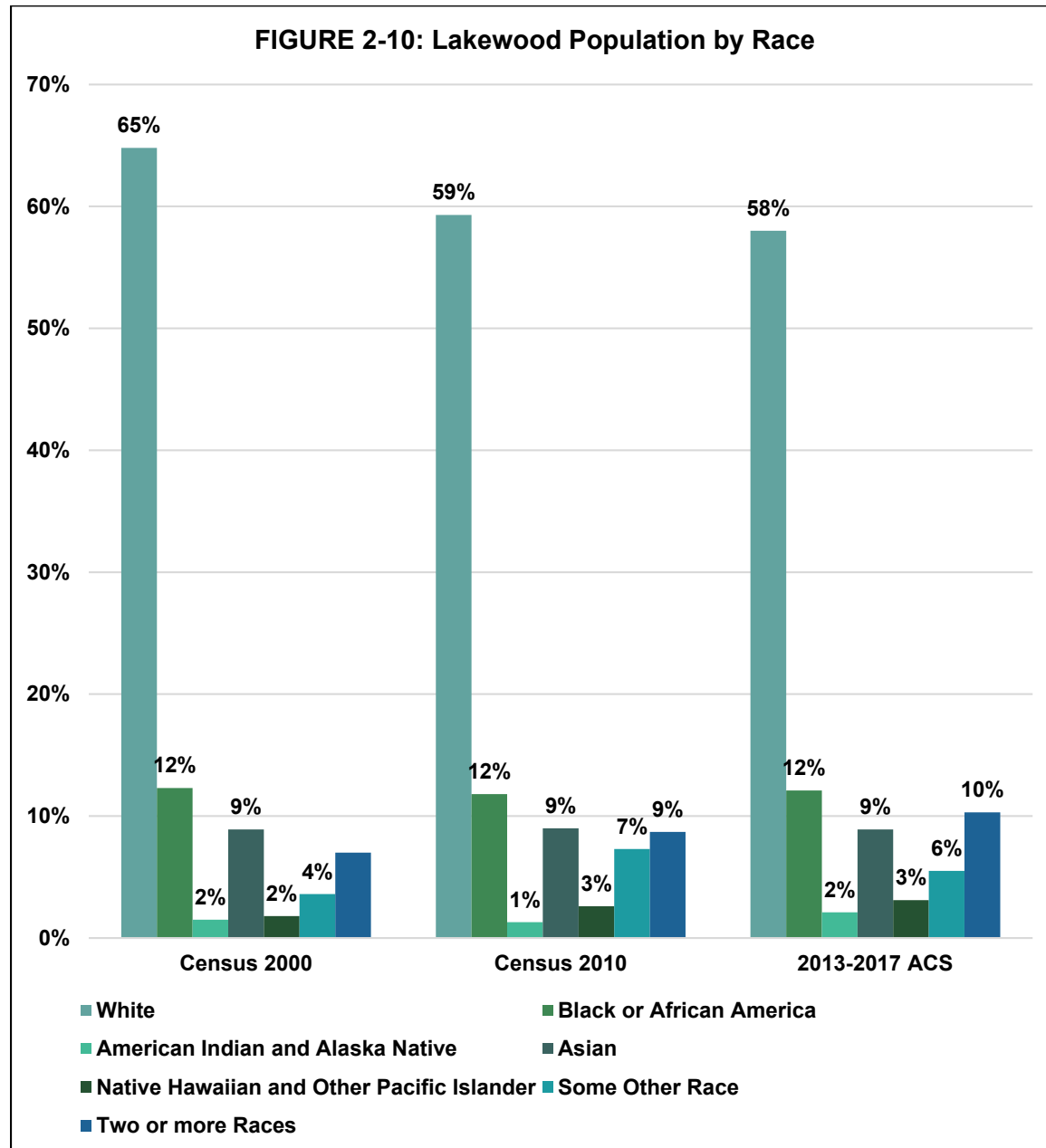
Similar to national trends, the overall age distribution in Lakewood changed from 2000 with the City's population of residents over 55 years seeing the largest expansion. In 2010, this population constituted 25.1 percent of Lakewood. It is estimated that in 2017 this population was around 28.3 percent of the total population.

TABLE 2-4				
Age Distribution and Change in Lakewood				
		2010 Census	2017 ACS	% Change from 2010 to 2017
Under 5	7.3%	7.4%	7.0%	-0.4%
5 to 14	13.1%	11.8%	11.2%	-0.6%
15 to 24	15.4%	14.4%	13.7%	-0.7%
25-34	14.3%	14.6%	16.9%	2.3%
35 to 44	15.2%	11.8%	11.2%	-0.6%
45 to 54	13.1%	14.4%	11.7%	-2.7%
55 and older	21.8%	25.1%	28.3%	3.2%

As Lakewood's population continues to age, park, open space, and recreation needs will likely change, including the need for more senior-specific and/or senior friendly activities and changes to park and open space infrastructure.

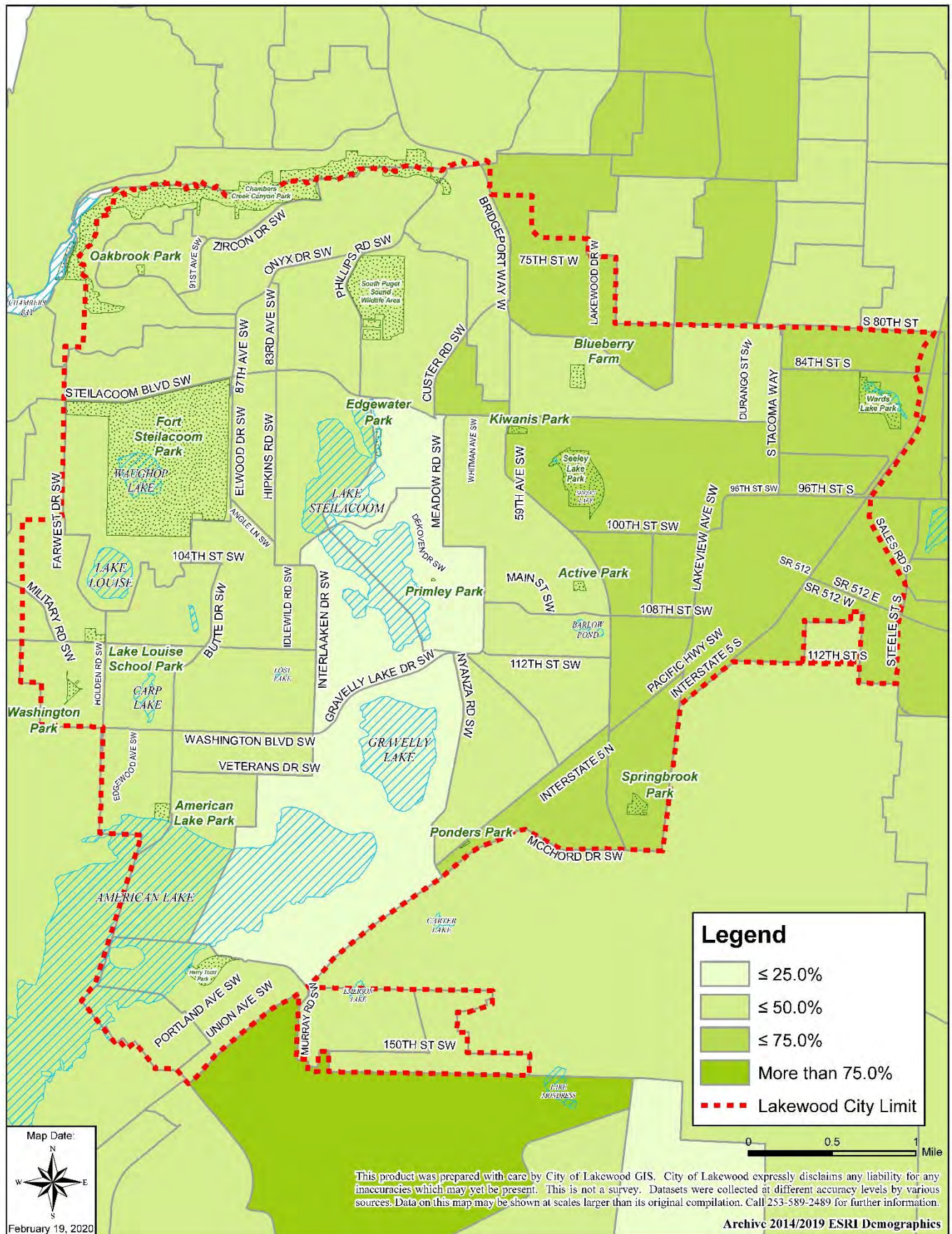
Race and Ethnicity

Lakewood is one of Washington state's most diverse communities. In 2010, 44 percent of residents identified as a race other than White/Caucasian. Over time, it is anticipated Lakewood's population will continue to become more racially and ethnically diverse.

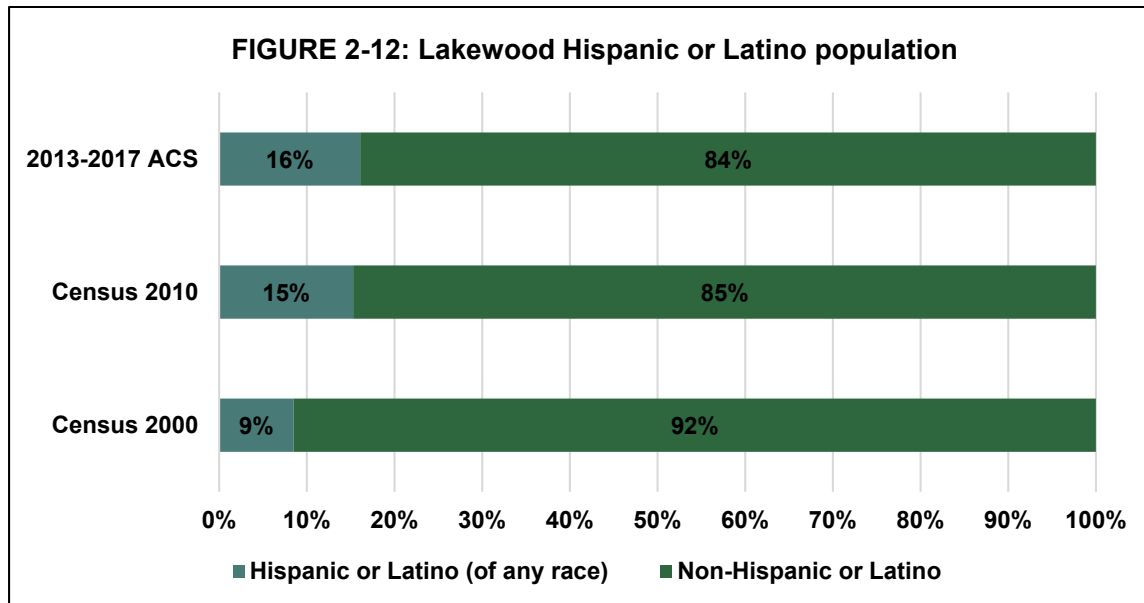


Geographically, Lakewood's neighborhoods with the highest concentration of non-white residents are located in the east side of the City in the International District, Downtown, and Springbrook neighborhoods.

FIGURE 2-11: Estimated Non-White Population by Block Group



The Hispanic/Latina/o/x population (Hispanic/Latino) also continues to increase in Lakewood; the percent of the population that identifies as Hispanic/Latino grew from 9 percent in 2000 to 15 percent in 2010. In 2017, it is estimated the Hispanic/Latino population was 16 percent.



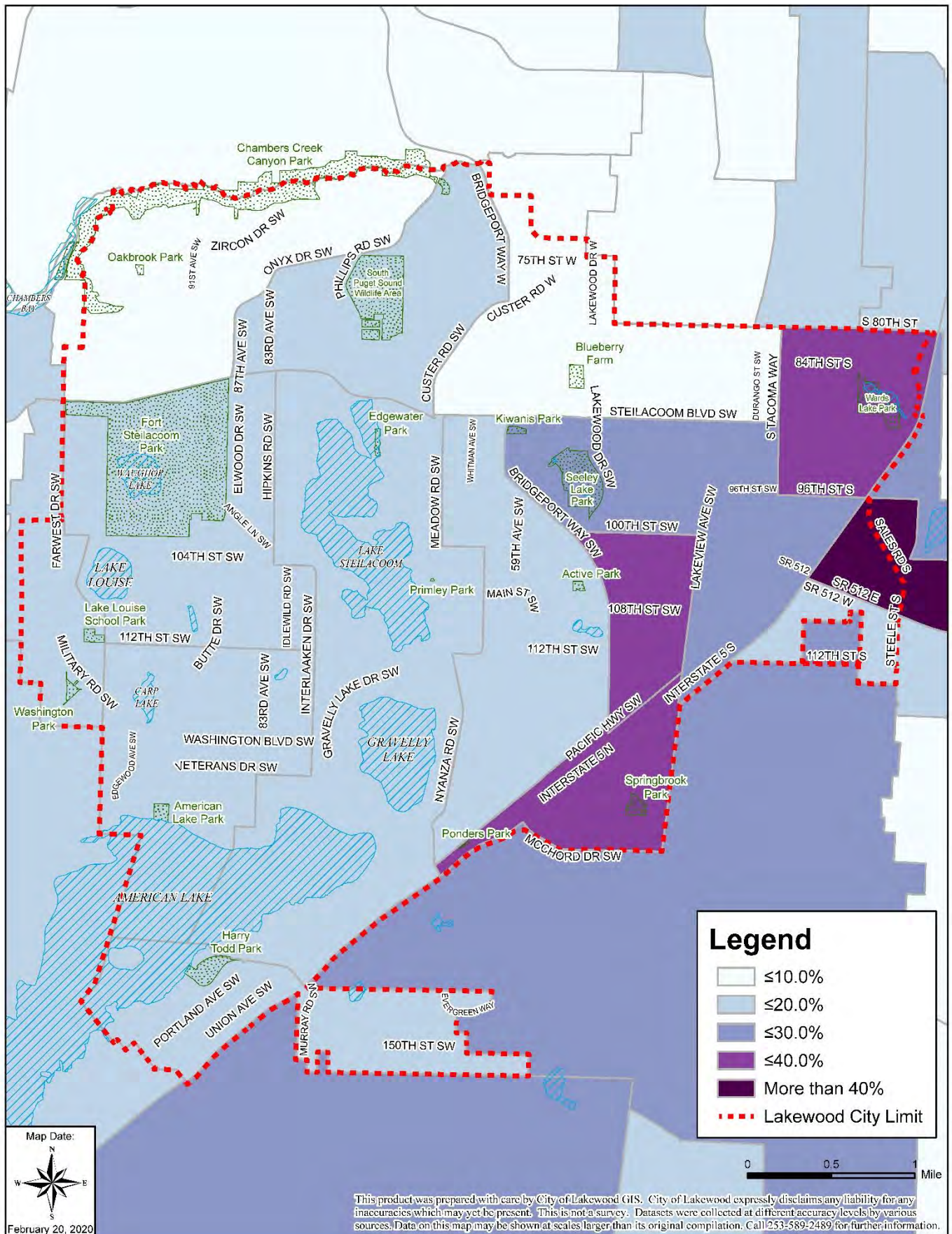
Geographically, the Downtown, International District, and Springbrook neighborhoods contain the highest percentages of Hispanic/Latino populations.

As the population of Lakewood continues to diversify, park, open space and recreation needs will likely continue to change.

SummerFEST

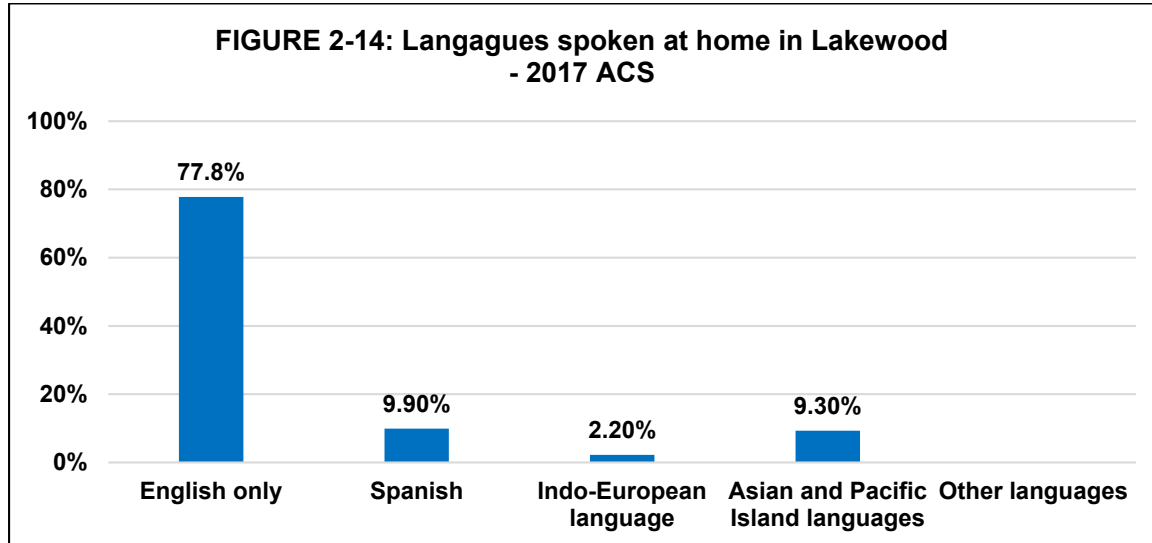


FIGURE 2-13: Hispanic or Latino Population by Census Tract – 2017 ACS



Language

In total, 22.2 percent of Lakewood residents speak a language other than English at home, or have the ability to speak another language. Spanish (9.9 percent) and Asian and Pacific Island languages (9.3 percent) were the most popular languages spoken. Lakewood's Asian population is predominately Filipino at 3.6 percent and Korean at 2.9 percent. The City's International District in the northeast section of the City is where a language other than English is most frequently spoken.



In the future, the City may want to consider providing park, open space and recreation information and materials, such as a website, social media, wayfinding signage, and interpretative information, in multiple languages, including Spanish, Tagalog, and Hangul.

Income

Compared to Pierce County and Washington state, Lakewood has a lower median household income. The median income in Lakewood is \$47,363, while the median income for Pierce County and Washington state is \$63,881 and \$66,174, respectively.

Geographically, areas of the City with higher median incomes are located near the lakes, Fort Steilacoom Park, and the Oakbrook neighborhood. Areas with some of the lowest median incomes are found in the Springbrook, Tillicum and Woodbrook neighborhoods, all of which are located along the I-5 corridor.

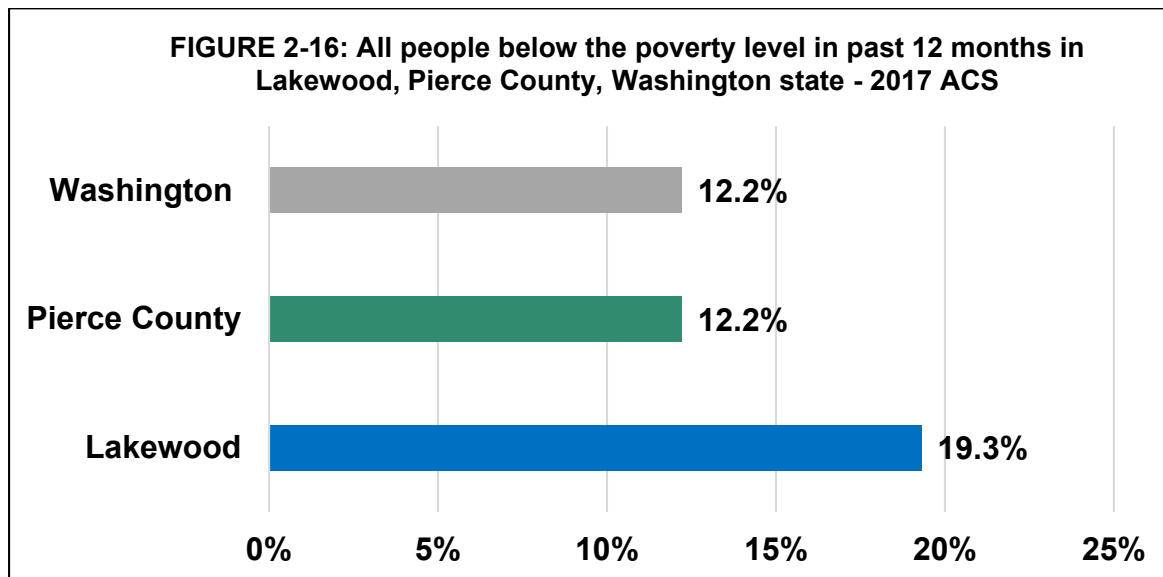
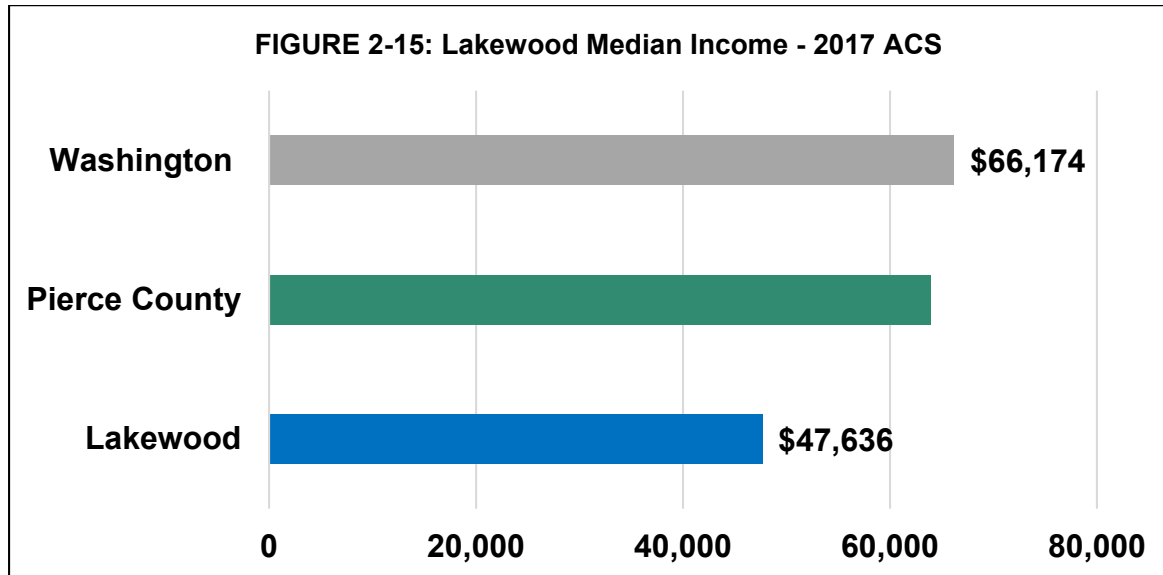
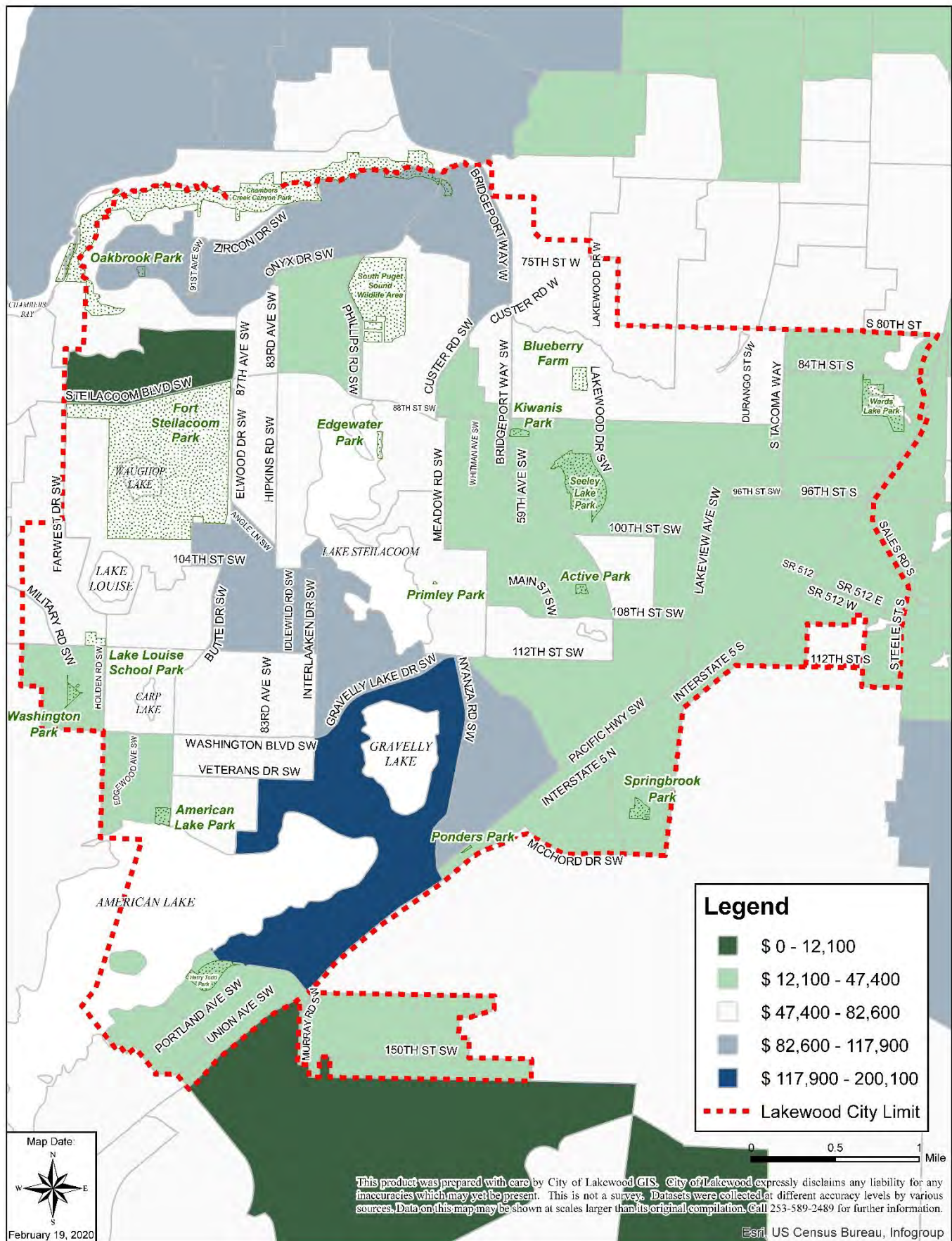


FIGURE 2-17: Estimated Median Household Income by Block Group

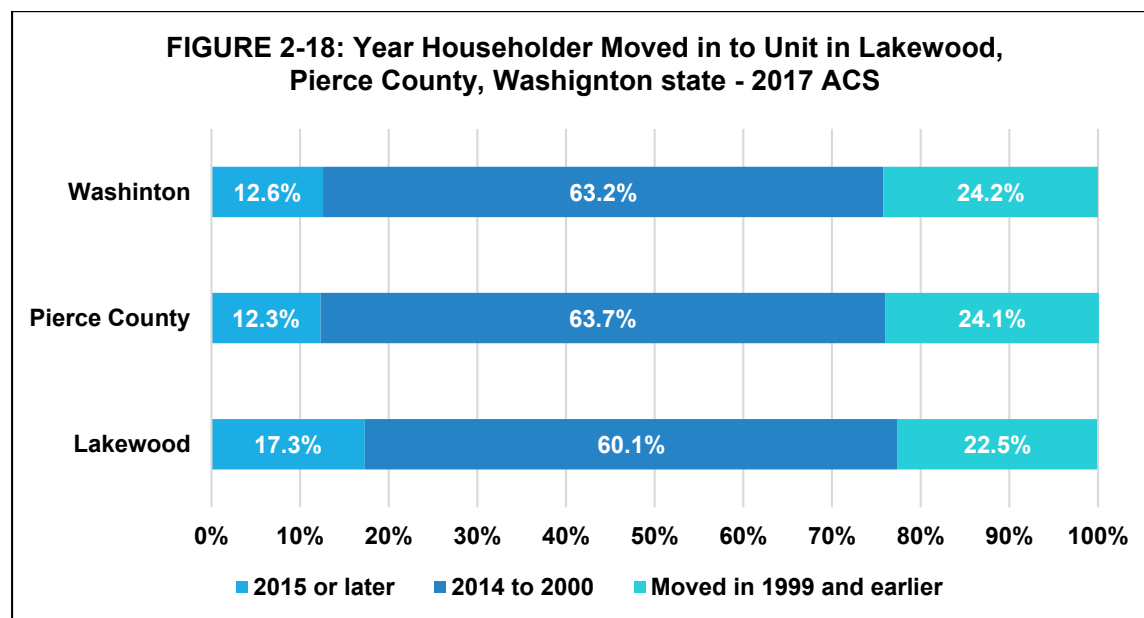


Studies suggest that recreation participation increases as median household income increases. Based on this, Lakewood is likely to experience lower recreation participation rates than other Pierce County and Washington state communities, given the lower median household income rate.

The 2013 Washington State Comprehensive Outdoor Recreation Plan (SCORP) found that low-cost activities, less strenuous activities, and activities that were done close to home had the highest participation rates for Washington residents. Additionally, SCORP found the highest participation rates in Washington were for picnicking, barbequing (BBQs), and walking without a pet. In the future, the City may want to consider ensuring parks with seating, shelters, barbeques, and trails or pathways are within a 10-minute walk of all residences.

Population movement

In total, 17.3 percent of Lakewood residents moved into their home in 2015 or later. This is substantially higher than Pierce County and Washington state at 12.3percent and 12.6 percent respectively. This difference can be explained, in part, by Lakewood's proximity to Joint Base Lewis McChord (JBLM), its higher rate of renter-occupied housing, and due to low-income moving more frequently.²



² Hartman, Chester, and David Robinson. "Evictions: The hidden housing problem." *Housing Policy Debate* 14.4 (2003): 461-501.

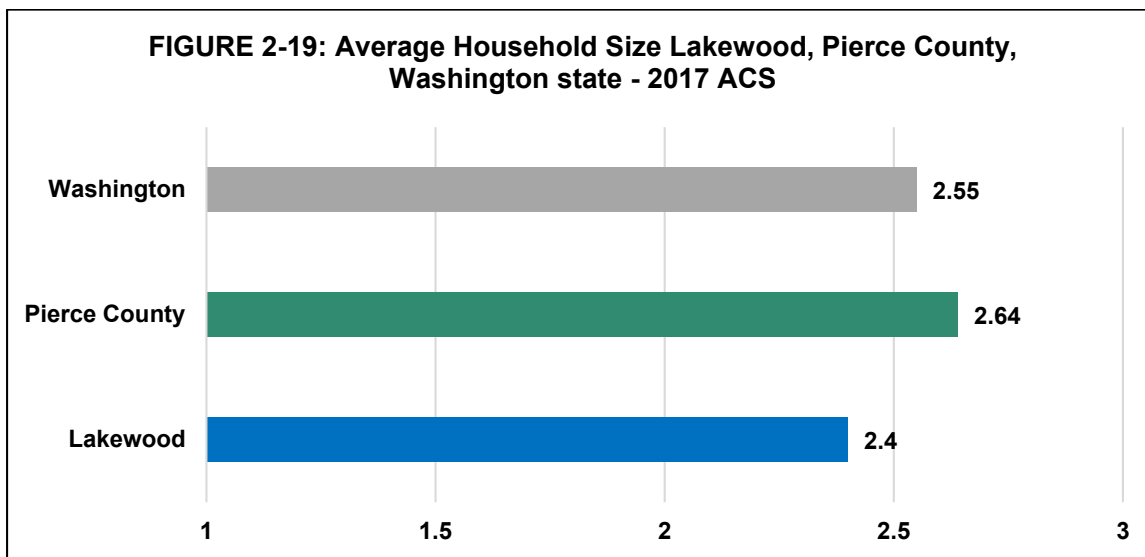
Rent-Occupied Housing Units

Lakewood has a significantly higher percentage of renter-occupied housing units than Pierce County and Washington state.

TABLE 2-5			
Owner and Renter Occupied Housing Units			
	Lakewood	Pierce County	Washington
Owner-occupied housing units	45.0%	61.2%	62.7%
Renter-occupied housing units	55.0%	38.8%	37.3%

Household size

The average size of a Lakewood household is 2.4 persons, making it smaller than the average Pierce County and Washington state household size.



Households with children

Compared to Pierce County and Washington state, Lakewood has a smaller percentage of households with children. In Lakewood, families with children constitute 53 percent of all households. That figure is 64 percent for Pierce County and 58 percent for Washington state.

Children and youth have higher levels of participation in recreational activities. With a smaller percentage of households with children, the City is likely to experience a lower participation rate in recreational activities compared to other municipalities in the state.

TABLE 2 6			
Households and households with children Lakewood, Pierce County, Washington state – 2017 ACS			
	Lakewood	Pierce County	Washington
Households with children	12,807	201,268	1,611,357
Total households	24,129	312,839	2,755,697
Percent of households with children	53%	64%	58%

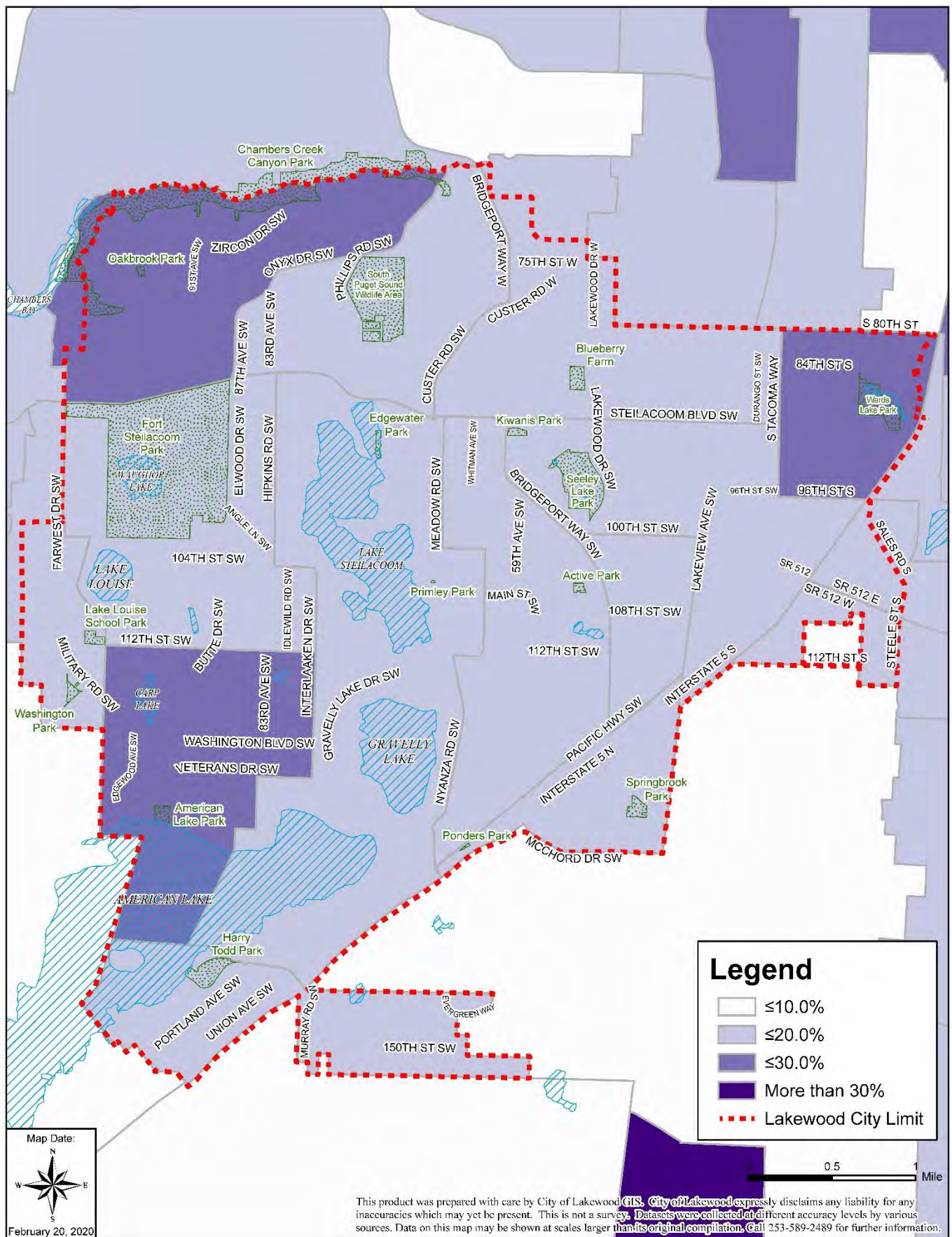
Persons with Disabilities

Lakewood has a higher rate of persons with a disability compared to Pierce County and Washington state. In Lakewood, persons with a disability make up 17.8 percent of the population. Persons with a disability constitute 13.7 percent in Pierce County and 12.8 percent in Washington state.

TABLE 2-7			
Persons with Disability Lakewood, Pierce County, Washington state – 2017 ACS			
	Lakewood	Pierce County	Washington
Total civilian noninstitutionalized population	17.8%	13.7%	12.8%

Lakewood's International District, Tillicum, Lakes District and Oakbrook neighborhoods contain the highest number of residents with a disability. Notably, the census tract that makes up the Oakbrook neighborhood includes Western State Hospital.

FIGURE 2-20: Population with a Disability by Census Tract – 2017 ACS



Health Inequities

Health equity is a key priority for the City. At the core, health equity means “ensuring opportunities for everyone to attain their highest level of health.”³ The Washington State Department of Health, describes health equity as:

“When all people have the opportunity to achieve their full health potential, regardless of:

- The color of their skin.
- Where they were born.
- Their level of education.
- Their gender identity.
- Their sexual orientation.
- The religion they practice.
- The job they have.
- The language they speak.
- The neighborhood they live in.
- Whether or not they have a disability.”

A healthy community means more jobs, better ways to get around, affordable housing, healthy food, connections to neighbors, and safe places to play and be outside.

While people and places in some areas of Lakewood are thriving, other neighborhoods are not yet enjoying these benefits.

Unfortunately, there are significant health inequities in Lakewood. The Tacoma-Pierce County Health Department (TPCHD) defines health inequities as “ those differences in health that are unnecessary, avoidable, unfair, and unjust.”⁴

The TPCHD’s 2015 Health Equity Assessment found:

- Zip code 98439, which is part of Lakewood (Woodbrook) and Joint Base Lewis McChord (JBLM), had one of the lowest life expectancy rates in the County, with life expectancy of less than 75 years.
- South Lakewood had some of the highest rates of cardiovascular disease.
- The Tillicum and Woodbrook neighborhoods were identified as having the highest health risk in Pierce County based on life expectancy, poverty, unemployment, high school graduation, frequency of mental distress, smoking, obesity, disabilities, and adverse childhood experiences.

For the full report see: <https://www.tpchd.org/home/showdocument?id=196>

³American Public Health Association. "Creating the healthiest nation: Advancing health equity." (2018).

⁴ Tacoma-Pierce County Health Department. "Fairness Across Places? Your Health in Pierce County: 2015 Health Equity Assessment." *Tacoma-Pierce County Health Department*. (2015):1-89.

Policies and decisions that can help or hurt a neighborhood, also known as social, economic and environmental conditions, can create widespread, long-term differences in health outcomes. Race, income, gender expression, and age also can create unfair differences in health outcomes. TPCHD created the Communities of Focus as a way to improve the social, economic, and environmental conditions that affect health. This approach focuses on what the community cares about and improves services, partnerships, investments, and civic engagement. In Lakewood, TPCHD selected Springbrook as one of its Communities of Focus.

The Washington Environmental Health Disparities Map⁵ is a tool to assess multiple, combined environmental risks. The map estimates a cumulative environmental health risk, which is the potential or probability for harm from a combination of environmental and vulnerability factors. For more environmental public health data see the Washington State Department of Health's Washington Tracking Network:

<https://fortress.wa.gov/doh/wtn/WTNIBL/>

Notably, this map provides rankings to “help compare health and social factors that may contribute to disparities within a community or between communities and should not be taken to be an absolute value.”⁶

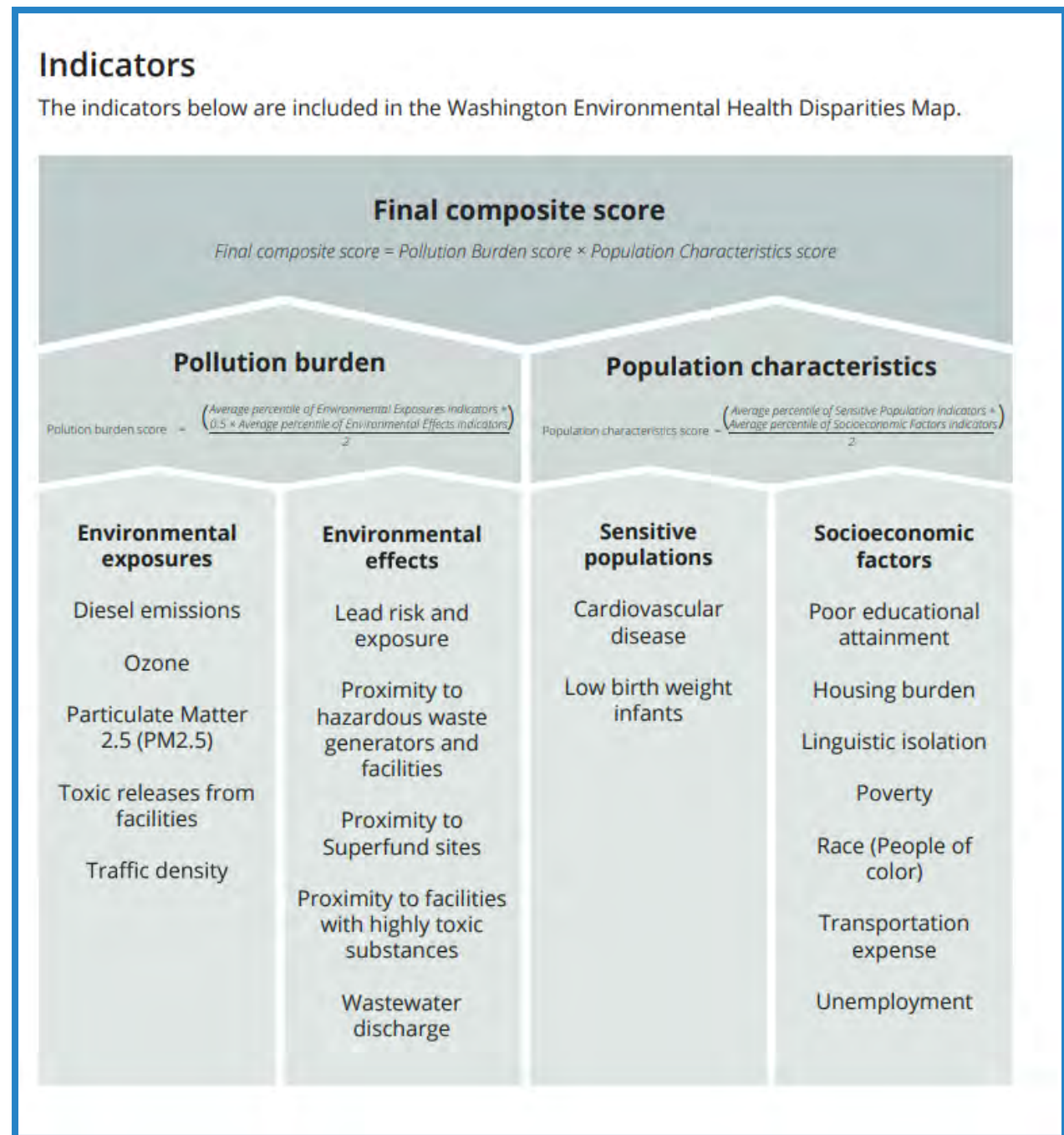
In Lakewood, census tracts making up the Springbrook, Tillicum, Woodbrook, International District, and Downtown neighborhoods consistently record the highest disparity rankings (8 and up) for environmental health disparities, environmental exposures, environmental effects, social economic factors, and sensitive population. A rank of 8 on this map means that 20 percent of communities in Washington state have a higher level of the factor is being scored, while 70 percent of communities have a lower level of the factor being scored. **Figure 2-21** provides an overview of disparity ranking indicators.

For more information see the full report at:

https://deohs.washington.edu/sites/default/files/images/Washington_Environmental_Health_Disparities_Map.pdf

⁵Min, Esther, et al. "The Washington State Environmental Health Disparities Map: Comparing environmental health risk factors across communities." *University of Washington Department of Environmental & Occupational Health Sciences*. (2019):1-44.

⁶ Ibid.

FIGURE 2-21: Washington Environmental Health Disparities Map Indicators

The following provides snapshots of Lakewood using the Washington Environmental Health Disparities Map as of February 26, 2020.

FIGURE 2-22: Washington Environmental Health Disparities V1.1 - Lakewood

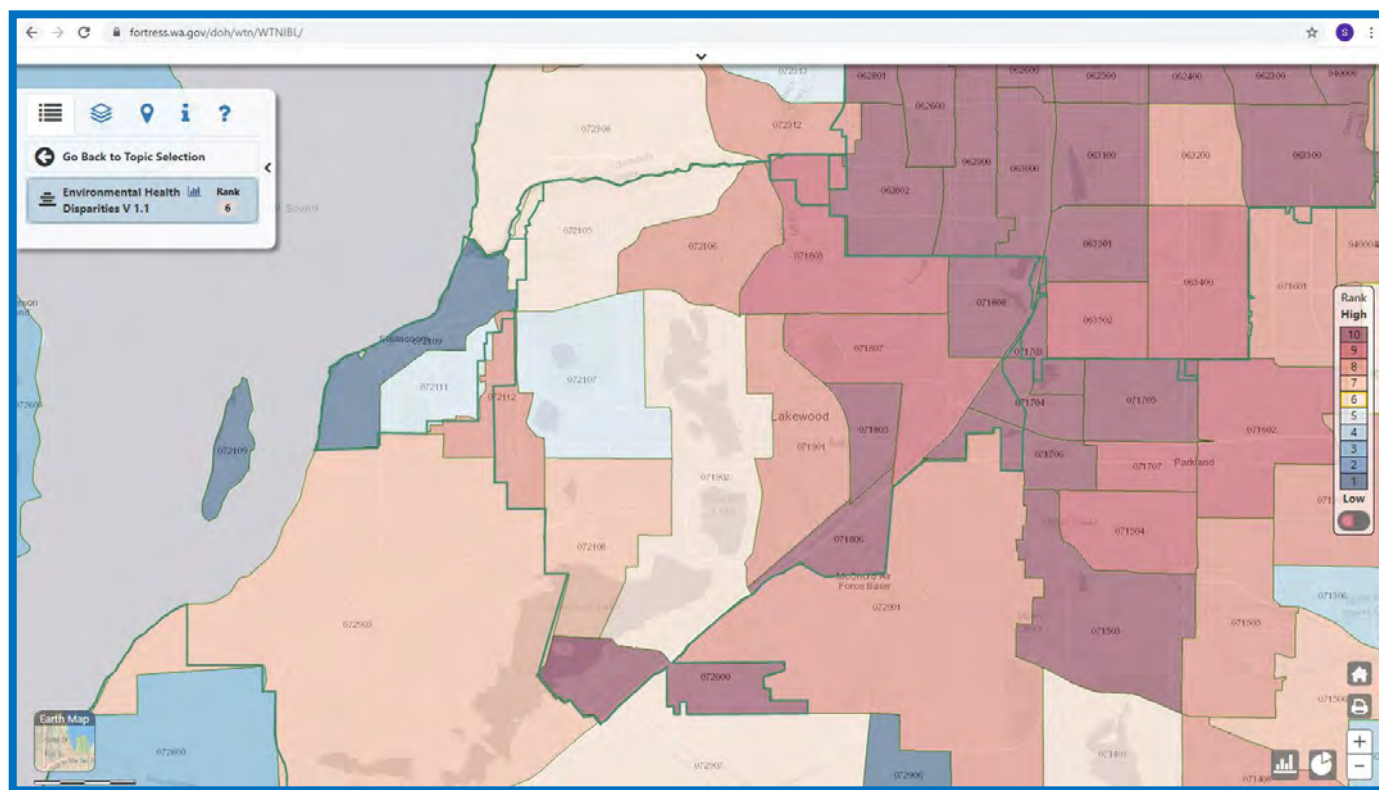


FIGURE 2-23: Washington Environmental Health Disparities Environmental Exposures - Lakewood

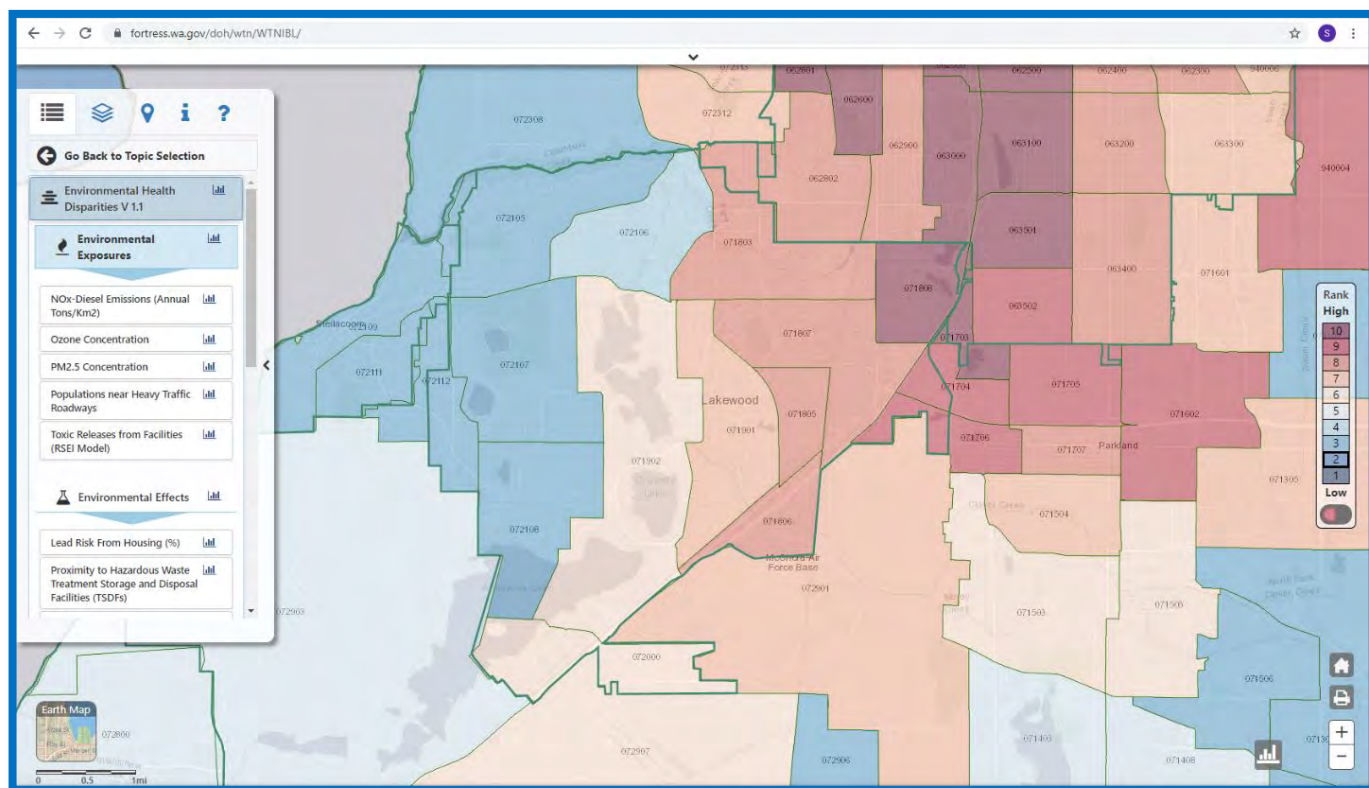


FIGURE 2-24: Washington Environmental Health Disparities Environmental Effects - Lakewood

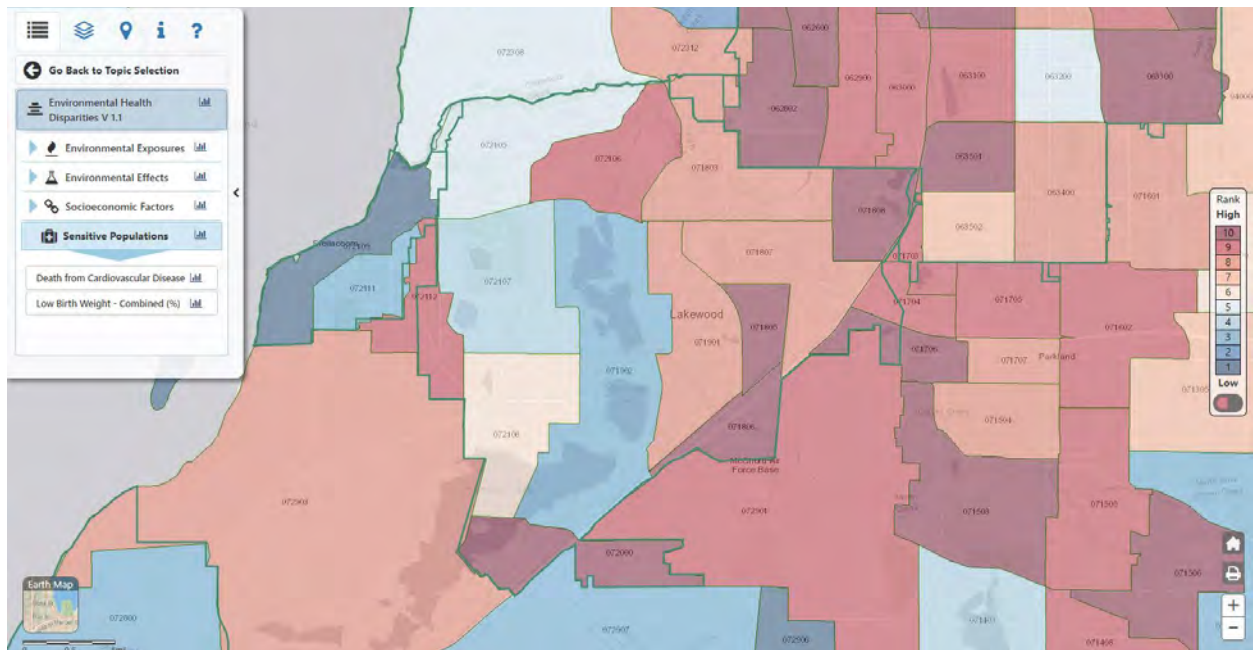


FIGURE 2-25: Washington Environmental Health Disparities Sensitive Populations - Lakewood

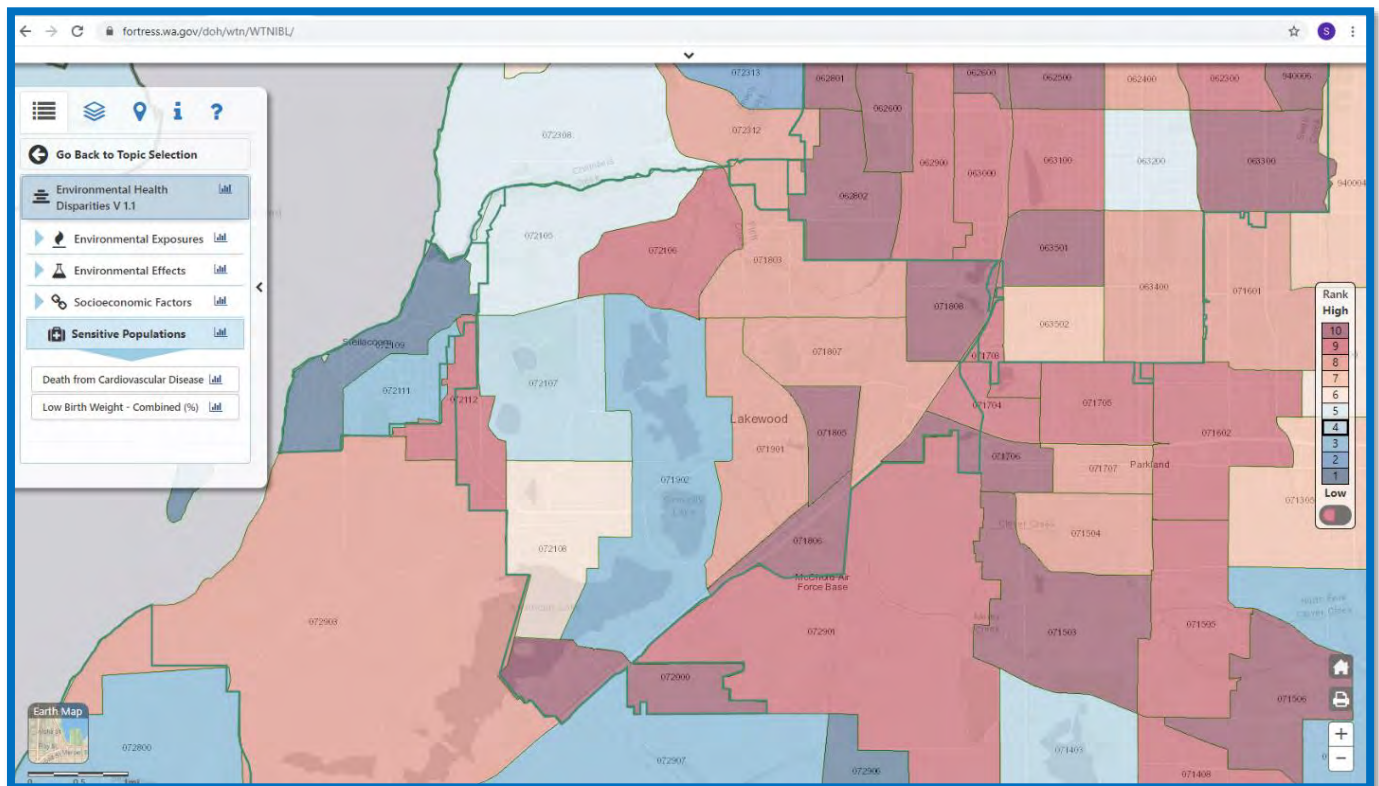
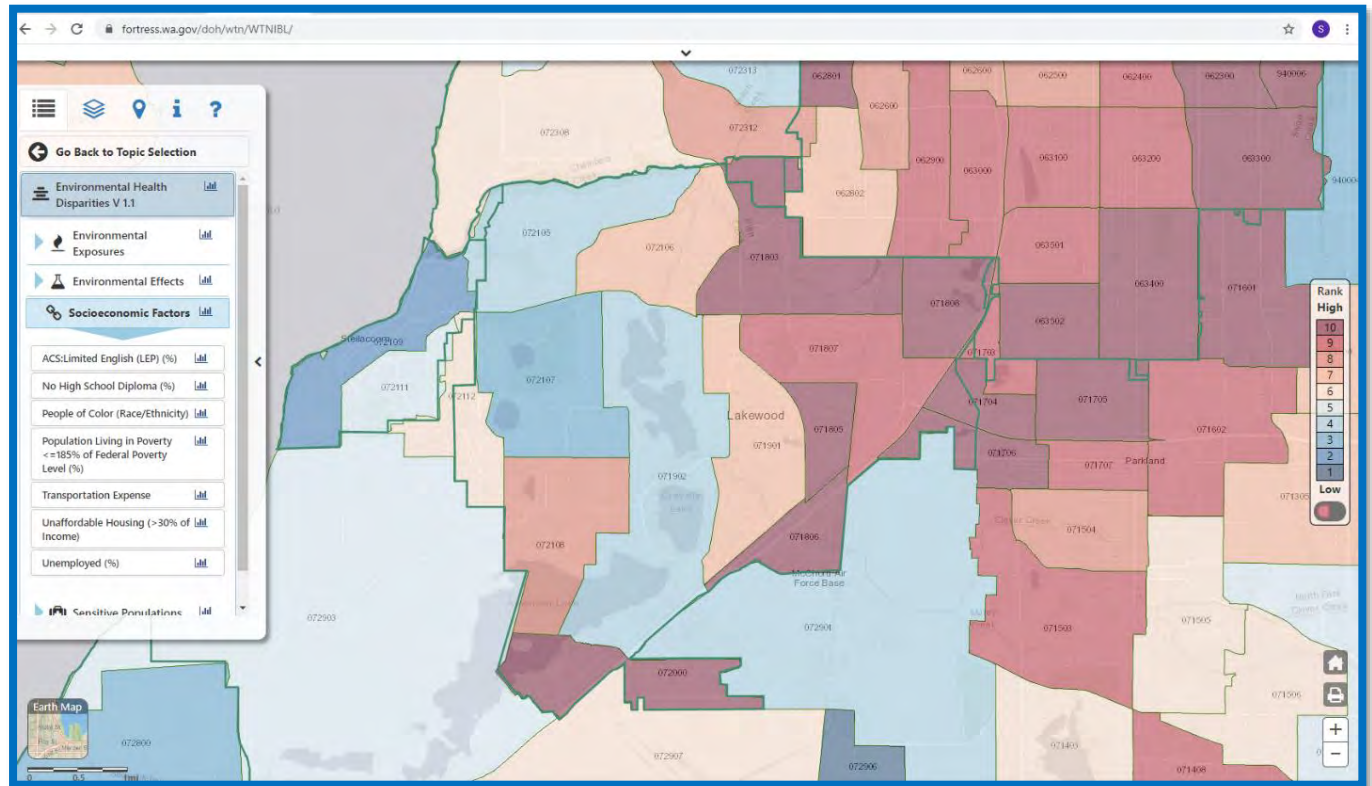


FIGURE 2-26: Washington Environmental Health Disparities Socioeconomic Factors - Lakewood

The City has a role and responsibility in promoting equity. The City strives to help reduce, and ultimately eliminate, inequities that exist in the community. In effort to do this, the City is actively working on increasing access to safe, quality, and well-maintained parks and open spaces so that all have access to meaningful opportunities for recreation. In particular, areas of focus for the City continue to include Springbrook, Tillicum, the International District, and the Downtown. The City also continues to partner with other entities and organizations to advance health equity and address social determinants of health.

Springbrook Park – Community Garden



American Lake Park

“American Lake Park is great.”

– Survey Respondent

Chapter 3: Demand and Needs Analysis

3.1 Overview

The first part of this chapter provides an overview of recent park and recreation trends at the national and state level. The second part provides an overview of the local trends collected through a multi-pronged public engagement effort during the spring, summer, and fall of 2019. This data was used to inform and develop the Level of Service measurements (LOS) described in the final section of this chapter. This includes recommendations for future park and open space acquisition and development, and explains why these actions are in alignment with the Goals, Policies, and Action Strategies of this plan. Recreation program inventory and development is addressed in **Chapter 5**.

3.2 Recreation Trends

As part of the Legacy Plan update process, the City reviewed national and state park and recreation trends from a variety of sources, including the National Recreation and Park Association, a study from the UCLA Luskin School of Public Affairs, the Outdoor Foundation, and the Washington State Recreation and Conservation Office (RCO). The following provides a brief overview of these reports.

National Trends

2019 NRPA Agency Performance Review

The National Recreation and Park Association (NRPA) recently published the 2019 NRPA Agency Performance Review. This report collected data from 1,075 unique park and recreation agencies across the United States (US) from 2016 to 2018. The report identified the following trends and issues impacting the provision of park and recreation services throughout the US:

Declining general fund support & increased demand for revenue

The report found that since 2008 general fund resources used to support local park and recreation services declined. Even with favorable economic conditions during the past few years this trend has continued. As a result of this trend, local park and recreation agencies increasingly support park and recreation operating budgets and maintenance costs through various fees and user charges. Per the NRPA, in 2017, a quarter of agencies had a cost recovery of 46 percent or more. The report stresses that with the growing reliance on cost recovery models “the need for self-generating revenues could put pressure on agencies as they continue in their mission to serve all members of their community.” Currently, the City’s park and recreation cost recovery goal is 45 percent. Over the past few years the City has achieved this goal using grants, fees, donations, and sponsorships.

Consolidation of public services

The report found that park and recreation agencies are “increasingly affected by efforts to consolidate public services.” Consolidation efforts are typically performed by agencies in an effort to reduce redundancies between various service providers and increase organizational efficiencies and capacities.

Increased investment in park infrastructure

Per the report, investment in park infrastructure increased during the past few years. The report indicated that this trend is likely to continue based on the existing, favorable economic conditions and aging infrastructure.

Impact of technology

The report found that technology continues to be more and more integrated into park and recreation systems. The report highlighted the use of park monitoring systems, like geofencing and beacon counters. The report also highlighted the increased use of recreational drones, autonomous vehicles, and the rise of e-sports for recreation programming.

Programming

While programming varied across park and recreation providers, the following activities were offered by over three-quarter of the agencies:

- Team sports (87 percent)
- Themed special events (87 percent)
- Social recreation events (86 percent)
- Health and wellness education (80 percent)
- Fitness enhancement classes (79 percent)

For agencies serving populations of 50,000 to 99,999, the following programs for children and seniors were provided by over three-quarters of the agencies:

- Summer camps (91.9 percent)
- Specific senior programs (86.2 percent)
- Specific teen programs (76 percent)

In addition to this report, the NRPA published 2019 top parks and recreation trends on its website. One top trend identified that dog parks, in particular large dog parks, are increasingly used for destination locations to increase local park revenues and tourism.

Senior-Friendly Parks

In 2014, the UCLA Luskin School of Public Affairs published a report "Placemaking for an Aging Population: Guidelines for Senior-Friendly Parks." The report recommended the following 10 outcomes for creating more senior-friendly public space amenities:¹

- | | |
|---------------------------------|---------------------------------|
| ▪ Accessibility | ▪ Social support |
| ▪ Comfort | ▪ Physical activity |
| ▪ Improved control environments | ▪ Privacy |
| ▪ Choice of options | ▪ Contact with nature |
| ▪ Safety and security | ▪ Aesthetic and sensory delight |

¹ Loukaitou-Sideris, A., L. Levy-Storrs, and M. Brozen. "Placemaking for an Aging Population: Guidelines for Senior-Friendly Parks (p. 168). UCLA Complete Streets Initiative; Luskin School of Public Affairs." *Lewis Center for Regional Policy Studies* (2014). https://www.lewis.ucla.edu/wpcontent/uploads/sites/2/2015/04/Seniors-and-Parks-8-28-Print_reduced.pdf

The report highlighted that senior-specific/senior-friendly activities and park amenities include elements such as:

- Additional restrooms
- More seating with back and arm rests
- More shaded areas
- Walking trails
- Recreation programming
- Low-impact exercise machines and classes
- Games: Chess, bocce, etc.
- Public spaces that provide opportunities for social interaction

²³ Given this trend, it is increasingly important that park and recreation providers consider senior-friendly amenities in park, recreation, and open space design.

2018 Outdoor Participation Report

Every year the Outdoor Foundation, a not-for-profit organization, publishes the Outdoor Participation Report (ORP).⁴ The 2018 OPR report found that outdoor participation grew slightly during the past three years. Since 2017, over 146 million (49percent) Americans ages 6 and over participated in an outdoor activity. While overall participation increased, the number of outings decreased by almost 1 percent from 11 billion outings in 2016 to 10.9 billion outings in 2017. Outdoor participation increased (0.4 percent) for 18-24 year olds, however it decreased for all other age categories, including 6-12 year olds (-0.6 percent), 13-17 year olds (-0.6 percent), 25-44 year olds (-0.2 percent) and 45 and older (-.01 percent).

Overall, the most popular activity when measured by participation rate and frequency of participation was running, which includes jogging and trail running. The report indicates that 19 percent of all Americans participate in running activities at an average of 76 outings per year. Running was the most popular activity for all race and ethnic groups except White populations.

On average, the report found that Black and Hispanic populations went on the most outings per year, at 86 and 87 outings respectively. White and Asian participants went on an average of 76 and 74 annual outings per year. Across all demographics the most common reason that motivated people to go outside was to get exercise.

The 2019 Outdoor Participation Report found similar declines in outdoor activities:

- -2 percent decline in moderate participation over the past decade.
- -7.4 percent decline in overall outdoor outings over the past year.
- -1.4 percent decline in youth outdoor outings over the past three years.⁵

² Colby, S. L., and J. M. Ortman. "Projections of size and composition: 2014–2060." *Current Population Reports*, P25–1143. Washington, DC: United States Census Bureau (2015).

<https://www.census.gov/content/dam/Census/library/publications/2015/demo/p25-1143.pdf>

⁴ Outdoor Industry Association. "Outdoor participation report." (2018).

⁵ Outdoor Industry Association. "Outdoor participation report." (2019).

Regional Trends

2013 State Comprehensive Outdoor Recreation Plan

In 2013 the Washington State Recreation and Conservation Office (RCO) published the report “Outdoor Recreation in Washington: The 2013 State Comprehensive Outdoor Recreation Plan” (SCORP).⁶ The report was crafted using significant public participation, including an advisory group, an online town hall, and telephone surveys. The intent of SCORP was to provide relevant park and recreation information to assist decision makers by helping them make informed decisions on park and recreation needs and desires.

The top three issues of concern for local recreation providers per the SCORP were:

- Funding and costs.
- Maintenance of existing facilities.
- Access issues and parking.

The report highlighted the challenge facing local park and recreation service providers due to population growth, increased urbanization, and changing demographics, particularly aging populations and growing minority populations. The following provides a few of the top priorities identified in this report:

- Promote the economic benefit of outdoor recreation in communication and outreach;
- Continue to offer diverse outdoor recreation opportunities;
- Maximize sustainability and environmental stewardship; and
- Consider the implications of changing demographics when making recreation decisions.

The report found that about 80 percent of Washingtonians visited a city, county, or state park within the past 12 months. Importantly, low-cost activities, less strenuous activities, or activities performed closed to home had the highest participation rates. Conversely, more specialized activities, activities with high equipment needs, and activities that require travel had lower participation rates. Per the report, the five outdoor recreation activities with the highest adult participation rates were:

- Picnicking, BBQing, or cooking out, 81 percent
- Walking without a pet, 71 percent
- Wildlife viewing/photography, 59 percent
- Sightseeing, 57 percent
- Gardening, flowers or vegetables, 57 percent

The top five overall activities by participation rate were:

- 1) Walking in a park or trail, 87percent
- 2) Attending an outdoor concert or event, 59 percent
- 3) Relaxing, reading, hanging out, 58 percent
- 4) Picnicking or BBQing, 56 percent
- 5) Playing, 55 percent

⁶ Ritchie, Amanda, et al. “The 2013 State Comprehensive Outdoor Recreation Plan.” (2013).

Economic Analysis of Outdoor Recreation in Washington State 2015

In 2015, RCO published "Economic Analysis of Outdoor Recreation in Washington State."⁷ This report found that in Washington state \$21.6 billion is spent every year on recreational trips, including equipment, across all recreational land types, public and private.

Per the report, Washingtonians on average spent 56 days a year outdoors. Of this, the average Washingtonian visited local parks 27 days a year, making local parks the most visited park type for outdoor recreation. The report found the average local park visit resulted in an expenditure of \$7 per visit, per person (2014). For special events at local parks this expenditure increased to \$45 per day, per visit (2014).

The report found that the highest recreation expenditures per trip were for recreation in or on public waters, followed by events like youth sport tournaments.

Days Washingtonians spend
at visiting local parks per
year

27

Local park visit expenditure
per visit (2014)

\$7

Local park event visit
expenditure per visit (2014)

\$45

SummerFEST Triathlon



⁷ Schundler, Greg, and Tania Briceno. "Economic analysis of outdoor recreation in Washington State." (2015).

3.3 Community Engagement – Local Recreation Trends

The City thoughtfully crafted a multi-pronged public involvement campaign to provide community members ample opportunities to be involved in the plan's update. Throughout the spring, summer, and fall of 2019 the City hosted a number of engagement events in-person and online to capture the park and recreation needs and desires of those who live, work and play in Lakewood. Based on past experience and research data, the City recognized that many "traditional" engagement efforts would not yield a representative sample of Lakewood as a whole. In effort to get a more representative sample, the City provided a number of targeted outreach events throughout the community, including focus groups and pop-up events. In total, the City's engagement efforts resulted in over 1,300 unique comments from 937 community members. The following section provides an overview of the community input received.

Table 3-1 provides a list of all engagement events by type and the estimated number of participants per event.

TABLE 3-1		
Engagement Events - Type and Participation		
Senior Activity Center Aging Expo	Engagement	19
Coffee with Mayor	Engagement	8
SummerFEST	Engagement	60
Farmer's Market	Engagement	80
Ready to Learn fair	Engagement	45
National Night Out	Engagement	61
Tillicum Community Center	Engagement	31
Summer Concert series	Engagement	36
Fort Steilacoom Dog Park	Engagement	27
Controlled Online Survey	Engagement	179
Open Online Survey	Open House	254
BooHan Market	Engagement	16
Open House 1	Open House	13
Open House 2	Open House	10
Open House 3	Open House	6
Online Open House	Open House	7
Lakewood Multicultural Coalition	Focus Group	3
Lakewood Youth Council	Focus Group	20
Lakewood United	Focus Group	20
PRCS Personnel (select)	Focus Group	7
PRCS Personnel (all)	Focus Group	15
Lakewood United	Focus Group	20
Total		937

Legacy Plan Task Force

Open Houses

Community members and local stakeholders were invited to three open houses. Two were held at City Hall (July and August 2019) and the other was held at the Lakewood Library (July 2019). A total of 29 individuals attended the open houses. At the open houses attendees were able to provide input on: 1) the strengths, weaknesses, opportunities, and threats of the City's existing park and recreation system; 2) the visioning process, including feedback on the 2014 Legacy Plan goals and strategies; 3) their favorite park; and 4) what type of park and recreation amenities they want added or improved in the City in the next few years.



Pop-up event at the Farmers Market

“Pop-up” Events

The City held nine “pop-up” events throughout Lakewood. Pop-up events were typically held at existing community events to increase participation by unrepresented or underrepresented populations by engaging the community in the community. For example, the City held pop-up events at Springbrook Park during National Night Out, Fort Steilacoom Park during the Summer Concert Series, at the Farmer’s Market, at Clover Park High school during the Ready to Learn Fair, and at the Senior Activity Center during its Aging Expo. It is estimated that 370 individuals provided input at these events. These events allowed participants to provide input on: 1) their favorite park; and 2) what type of park and recreation amenities they want added or improved in the City in the next few years.

Focus Groups

The City organized focus groups with multicultural community stakeholders, the Youth Council, Parks, Recreation, and Community Service (PRCS) personnel, and neighborhood stakeholders. The multicultural community stakeholders group helped the City craft its engagement plan. Three members of this focus group went on to join the LPTF. The focus group with the Youth Council allowed the City to collect input from an age group commonly ignored by more traditional outreach efforts. The Youth Council focus groups provided feedback on how parks and recreation services could be more youth friendly. The PRCS focus group provided input on the day-to-day operations of the City’s parks and recreation system, including a detailed discussion on the strengths, weaknesses, opportunities, and threats facing the City’s parks, open spaces, and recreation services. The neighborhood stakeholder focus group allowed participants to provide input on: 1) their favorite park; and 2) what type of park and recreation amenities they want added or improved in the City in the next few years.

Online Open House

In effort to provide more flexible opportunities for those who live, work, and play in

Surveys

Like the Online Open House, in effort to provide additional flexible opportunities for those who live, work, and play in Lakewood, the City provided two online surveys: an open online survey and an online controlled survey. Between the two surveys, the City collected 324 responses. Both surveys were available in English, Spanish, and Hangul. The online surveys consisted of 19 standardized questions. Most questions were multiple choice, however, several questions allowed users to provide open-ended feedback. **Appendix B** provides a copy of the open online survey. **Appendix C** provides an overview of survey results.

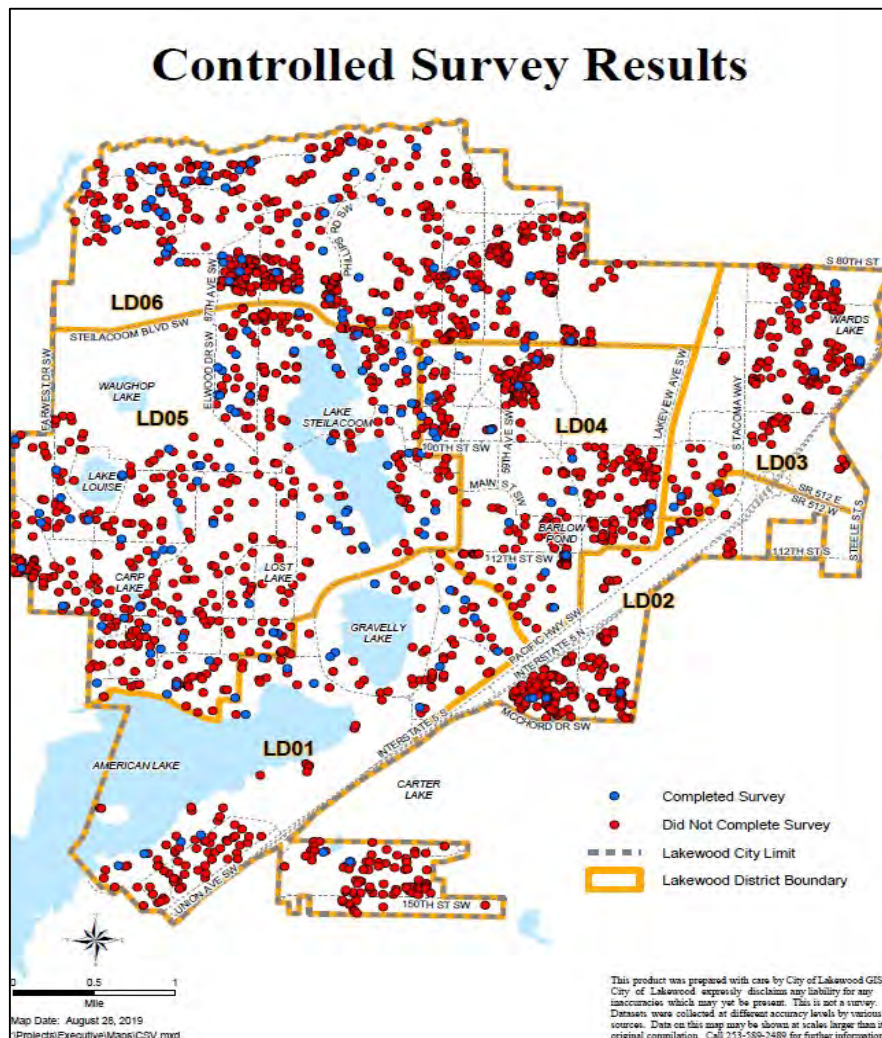
Open Online Survey

The open online survey was available for anyone to access from June 25 to July 31, 2019. The City provided links to the survey on the City's website, social media outlets, in the City Manager's Weekly Bulletin, and in an email blast to all registered park and recreation participants. Hard copies of the survey were available at City Hall. In total, the City collected 256 responses from the open online survey.

Controlled Online Survey

For the controlled online survey, two thousand (2,000) residences in Lakewood were chosen at random to participate. The residences selected received letters in the mail providing a link to the survey and a unique identifier (passcode) that was required to access to the survey. Hard copies of the survey were available at City Hall. Of the 2,000 randomly selected residences, 1,865 of the letters were delivered (93 percent). The remaining 135 letters (7 percent) were returned to City Hall either due to vacancies or other address issues. Of the 1,865 residences that received mailed survey notification, the City collected 168 responses constituting an overall survey response rate of 9 percent. **Figure 3-1** depicts the 2,000 addresses selected for the controlled survey – residences that completed the survey are denoted in blue and those that did not complete the survey are denoted in red.

FIGURE 3-1: Controlled Survey 2000 randomly selected households and participation status



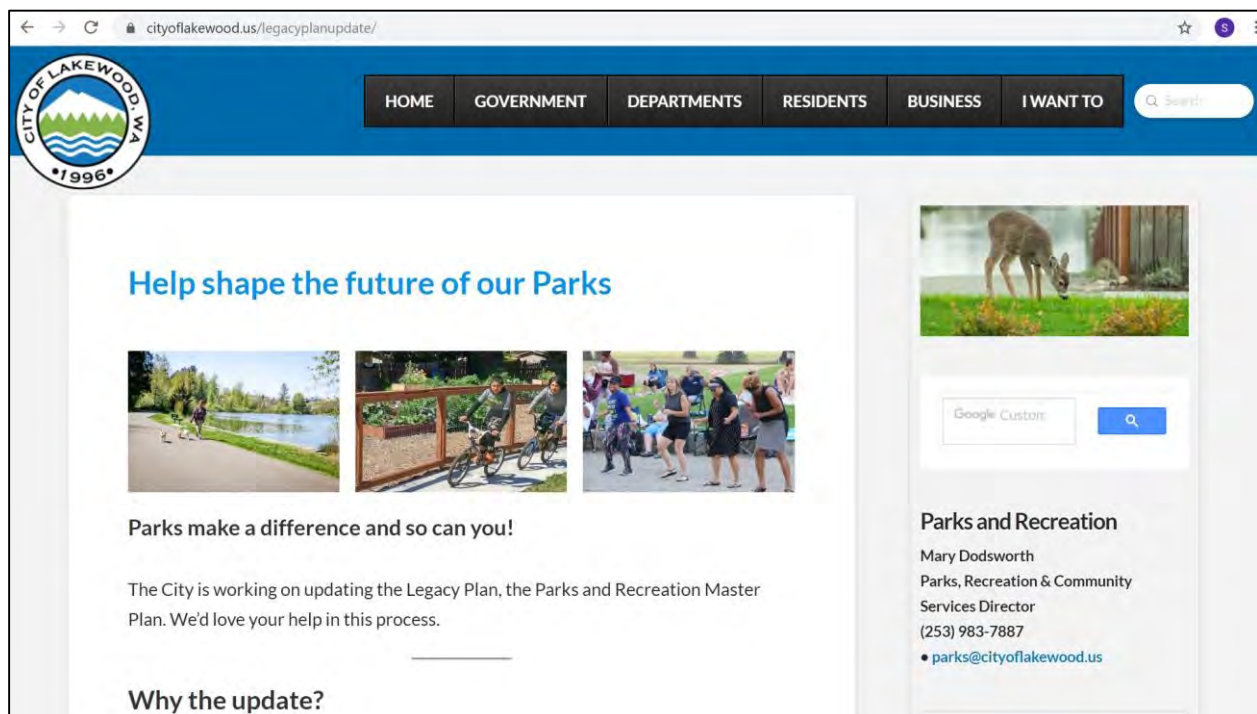
Park and Recreation Advisory Board (PRAB)

The City presented periodic updates to the Park and Recreation Advisory Board (PRAB) at regularly scheduled public meetings. At the first meeting, PRAB was provided an overview of the update process and schedule. At the second meeting on February 25, 2020 PRAB reviewed and provided feedback on a draft of the Legacy Plan.

Additional Legacy Plan Outreach

The City provided information on the update process on the City's website, see **Figure 3-2**. This included information on why the City was performing the update and how to get involved in the process. The City also published information about the update process and how to get involved in the Lakewood Connections Magazine.

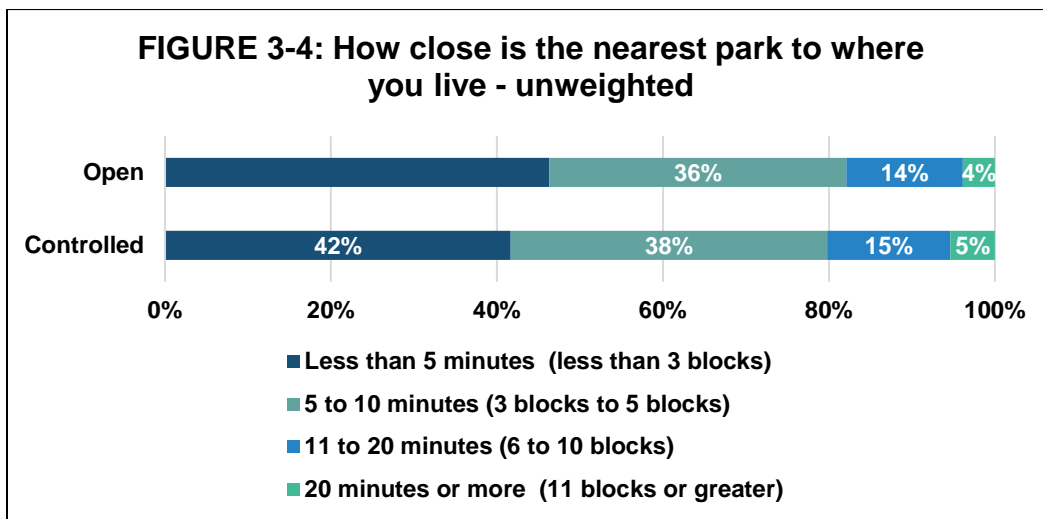
FIGURE 3-2: Legacy Plan Update Website



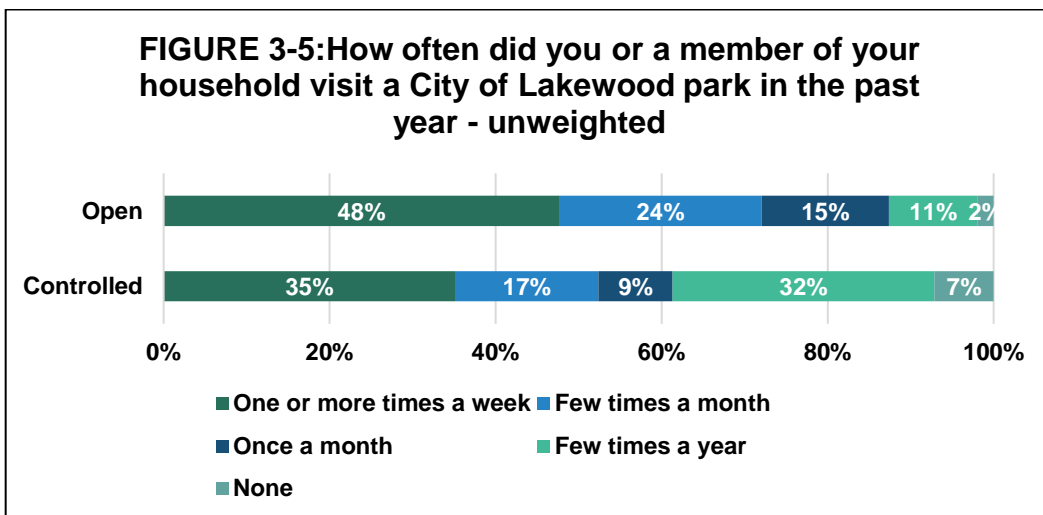
Survey Findings

The following provides an overview of the major survey findings. **Appendix C** provides complete survey results.

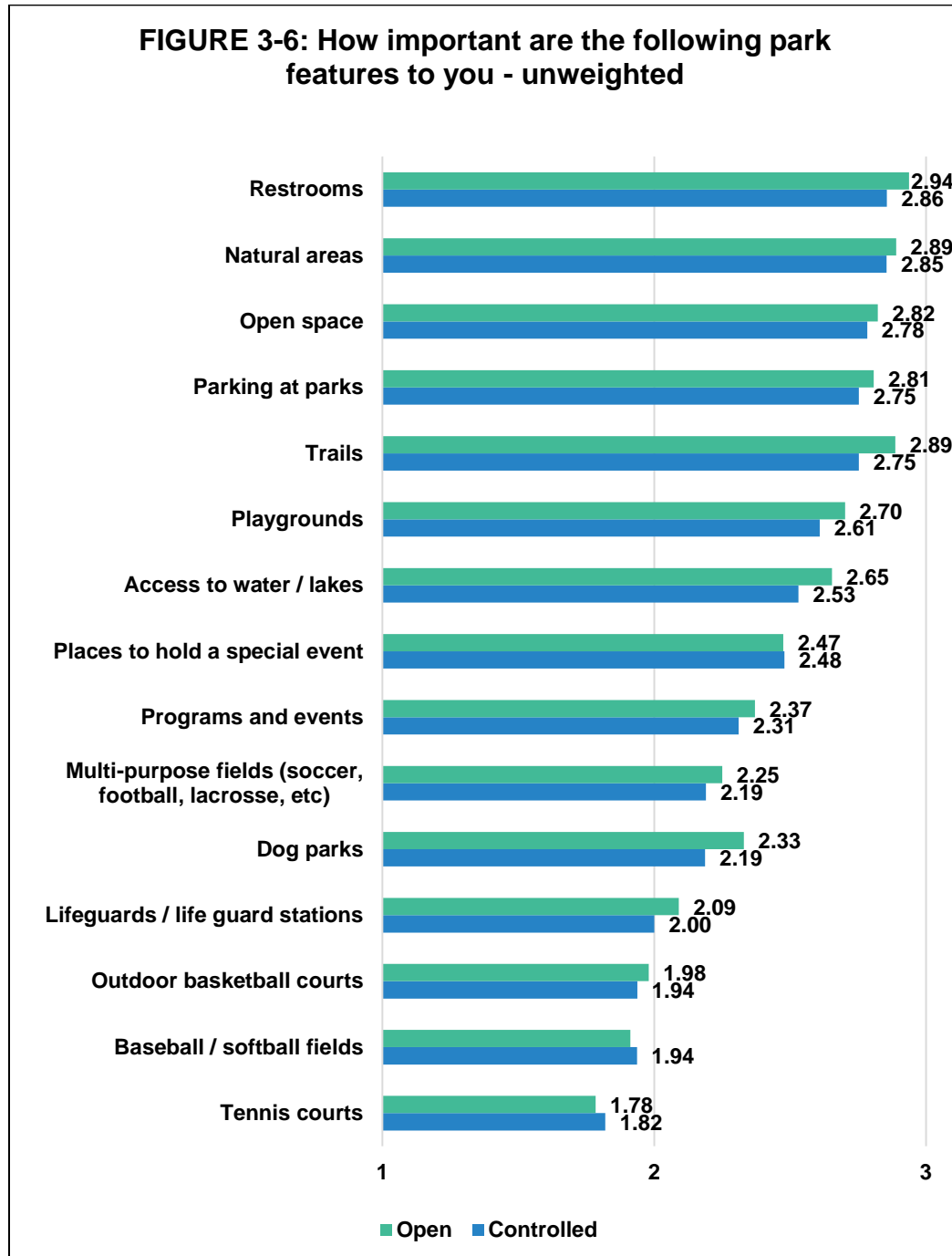
- Representation: Demographically and geographically, both surveys had areas of over and under representation. Based on past experience and research data, the City assumed this would occur. Proactively, the City strategically held a number of targeted outreach events throughout the community to hear from unserved and underrepresented voices.
- About 80 percent of survey respondents identified living within five blocks or fewer of a park. Very few indicated that they lived more than 20 minutes (or 11 blocks or greater) from a City park.



- More than 50 percent of survey respondents indicated that they or a member of their household went to a City park a few times a month or more; very few participants indicated that they or a member of their household did not use a City park in the past year.

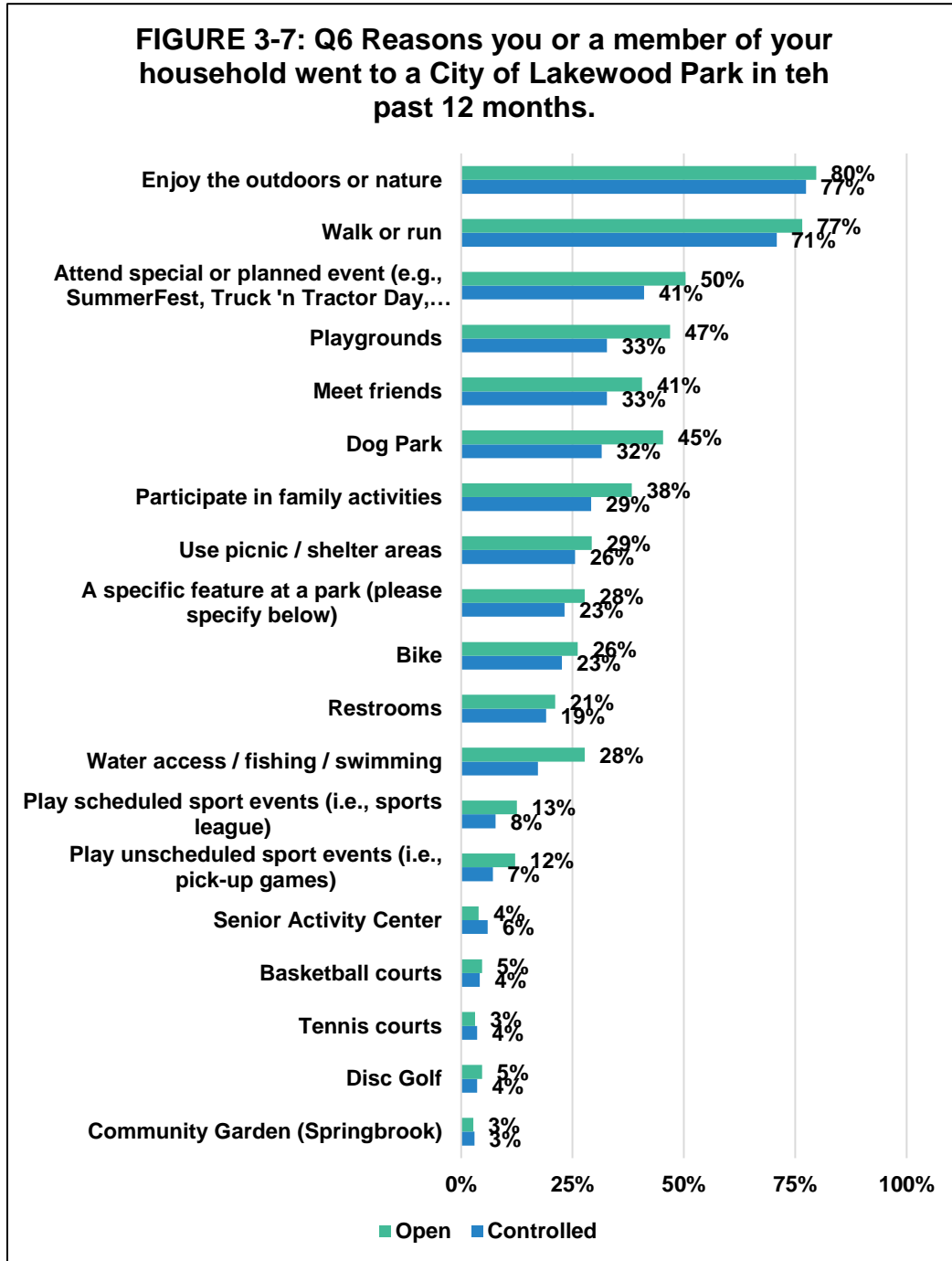


- Over 70 percent of survey respondents indicated that they usually travelled to a City park by car.
- Survey respondents indicated that the highest rated park features by importance were: restrooms, natural areas, trails, open space, and parking.

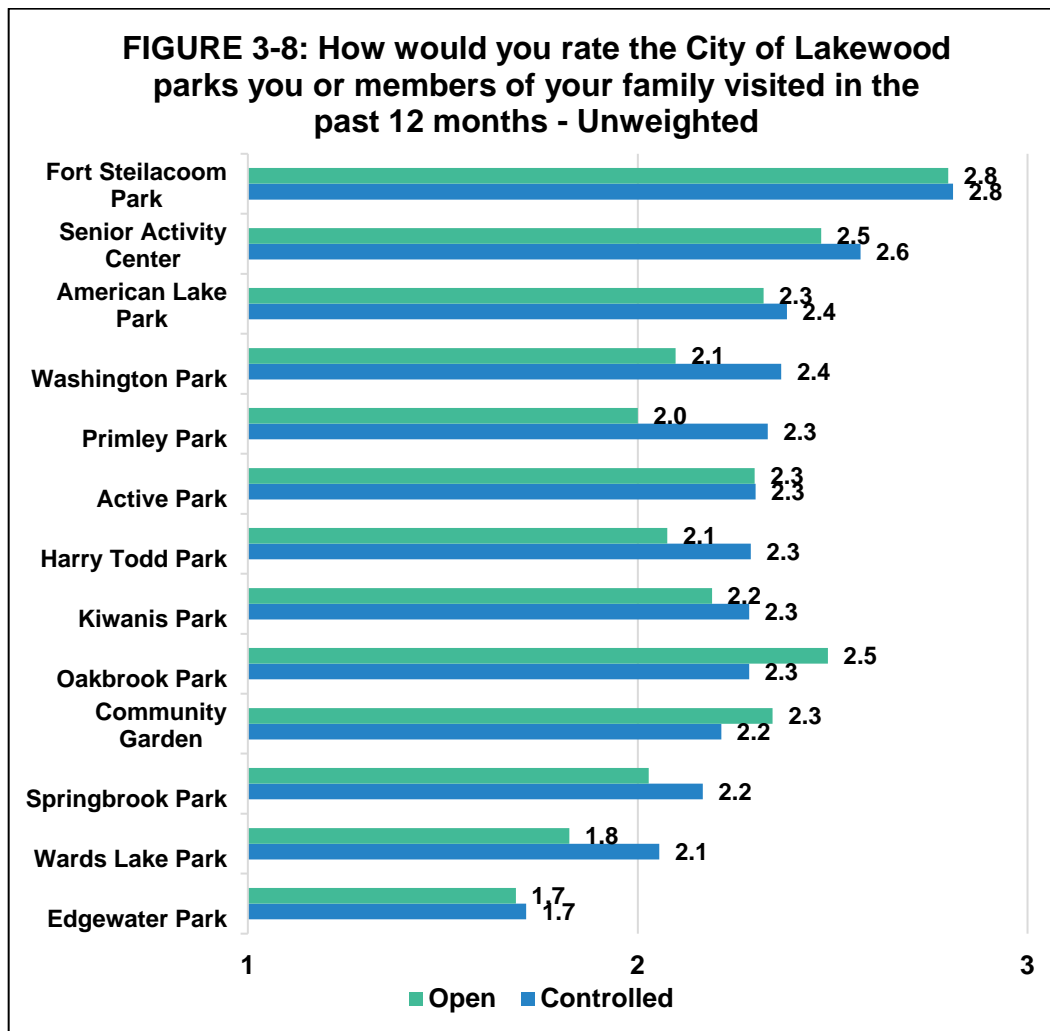


- Survey respondents indicated that the lowest rated park features by importance were: tennis courts, baseball/softball fields, outdoor basketball courts, lifeguards/lifeguard stations.

- Survey respondents indicated that the top reasons for going to a City park were to: enjoy the outdoors or nature, walk or run, attend a special or planned event, use the playgrounds, meet friends, and use the dog park.

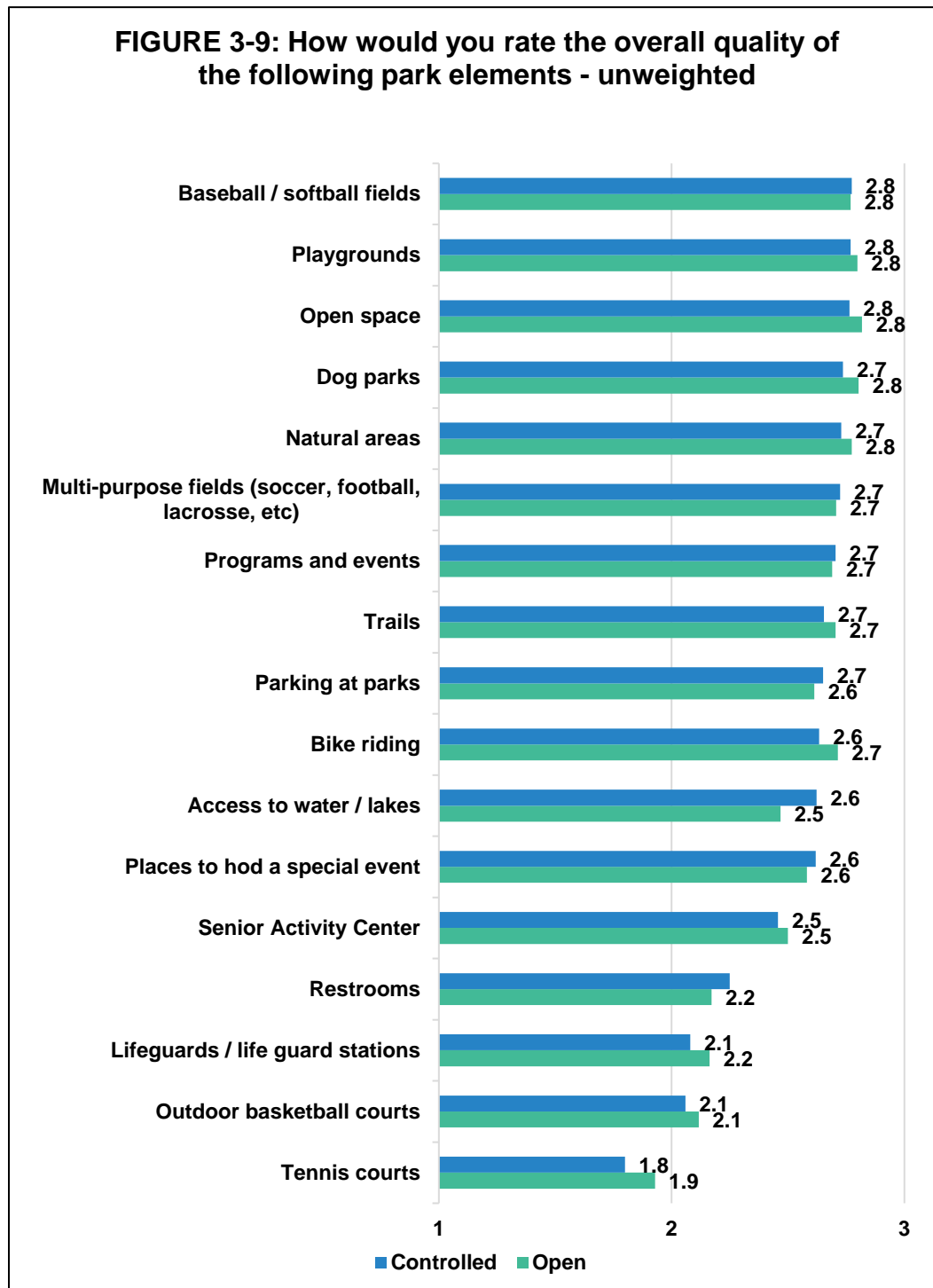


- Survey respondents indicated that the top reasons for not using the City's parks were: no time, don't feel safe, don't know where they are, too crowded, and lack of amenities. This question had an open ended element which allowed participants to express why they did not use a City park. Respondents provided specific safety concerns that they had, as well as others reasons, including access issues, issues with dog users, and a lack of desired amenities.
- The main park visited by survey respondents was Fort Steilacoom Park, followed distantly by American Lake Park and Harry Todd Park.
- All City parks, with the exception of Wards Lake Park and Edgewater Park, received a rating of excellent or fair from survey respondents. These two parks are currently undergoing master plans for future redevelopment.

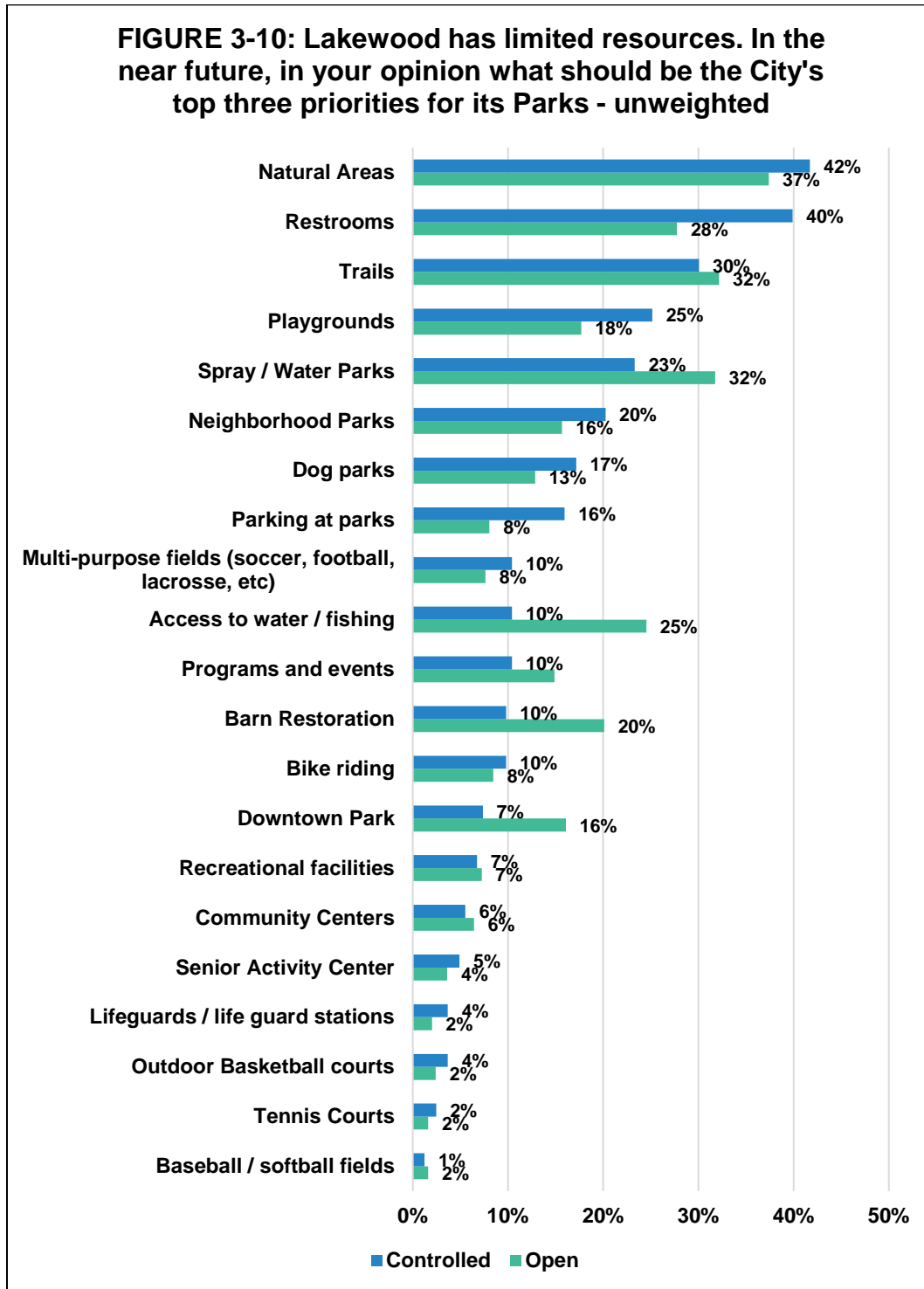


- Over 70 percent of survey respondents indicated that they or a household member attended at least one recreation program or special event offered by the City in the past 12 months. This question allowed participants to express why they did not attend a program or event. The most common reason was access issues, such as the time and locations events were held.

- Survey respondents indicated that the highest quality park amenities were: open space, dog parks, baseball/softball fields, and natural areas.



- Survey respondents indicated that the City's top priorities for its parks system should be: natural areas, restrooms, trails, spray/water parks, and access to water/fishing.



- Survey respondents indicated that the lowest quality park amenities were: tennis courts, outdoor basketball courts, lifeguards/lifeguard stations, and restrooms.

Other Engagement Event Findings

- Similar to the survey, overwhelmingly engagement event respondents indicated that Fort Steilacoom Park was their favorite park (57 percent), followed distantly by Springbrook Park (13 percent) and Harry Todd Park (10 percent). (Note: the City held engagement events at these three parks).
- Some engagement events asked respondents to rank 2014 Legacy Plan goals by importance, on a scale of one to five with one being 'not important' and five being 'very important.' All goals averaged a score of over four. There were some comments and questions about the readability and intent of the some of the goals. As a result of this feedback and other engagement event input, the updated Plan attempts to make goals more accessible and better organized.



- Some engagement events asked respondents to perform a Strengths, Weakness, Opportunities, and Threats (SWOT) analysis on the City parks. The following elements were identified:

STRENGTHS

- Potential future natural areas.
- Parks and recreation personnel.
- Capacity to host diverse activities.
- Partnerships with other entities.
- Variety of parks: regional, community, neighborhood.
- Services for older adults.

WEAKNESSES

- Limited resources/personnel.
- Limited undeveloped land.
- Lack of covered and/or indoor facilities.
- Higher than average population turn-over.
- Perceived safety issues.
- Communication and outreach.
- Language barriers.

OPPORTUNITIES

- Ownership of Fort Steilacoom Park.
- Future population growth.
- Nimbleness of organization.
- Ability to respond to new trends/community needs.
- New technologies and best practices.
- Partnerships with other entities.
- Natural areas.
- Historic barns at Fort Steilacoom Park.
- Park improvements/new park amenities.

THREATS

- Limited resources.
- Deferred maintenance.
- Poverty and health disparities.
- Population growth: park pressure/overuse.
- Noxious weeds.
- Conflicts between users.
- Ability to maintain existing/new facilities.
- Environmental Changes/Challenges.
- Retirements/Personnel changeover.

Engagement Event Themes

All engagement events asked participants to identify the type of park and recreation amenities they wanted to see added or improved in the City in the next few years. A comprehensive list of all Legacy Plan engagement event comments can be accessed here: <https://tinyurl.com/ParkEngagement>

The City identified several main themes:

1) Provide more diverse park amenities for all age groups

Expand park and recreation amenities to provide a wider diversity of active and passive opportunities at City parks and facilities with opens space. **Figure 3-11** depicts the number of comments on specific desired active and passive park features.

Active Recreation Amenities: The most commonly desired active recreation amenity was a spray park. Other more frequently discussed active recreation amenities were playgrounds, basketball courts, multipurpose synthetic turf fields, and adult playgrounds/exercise equipment.

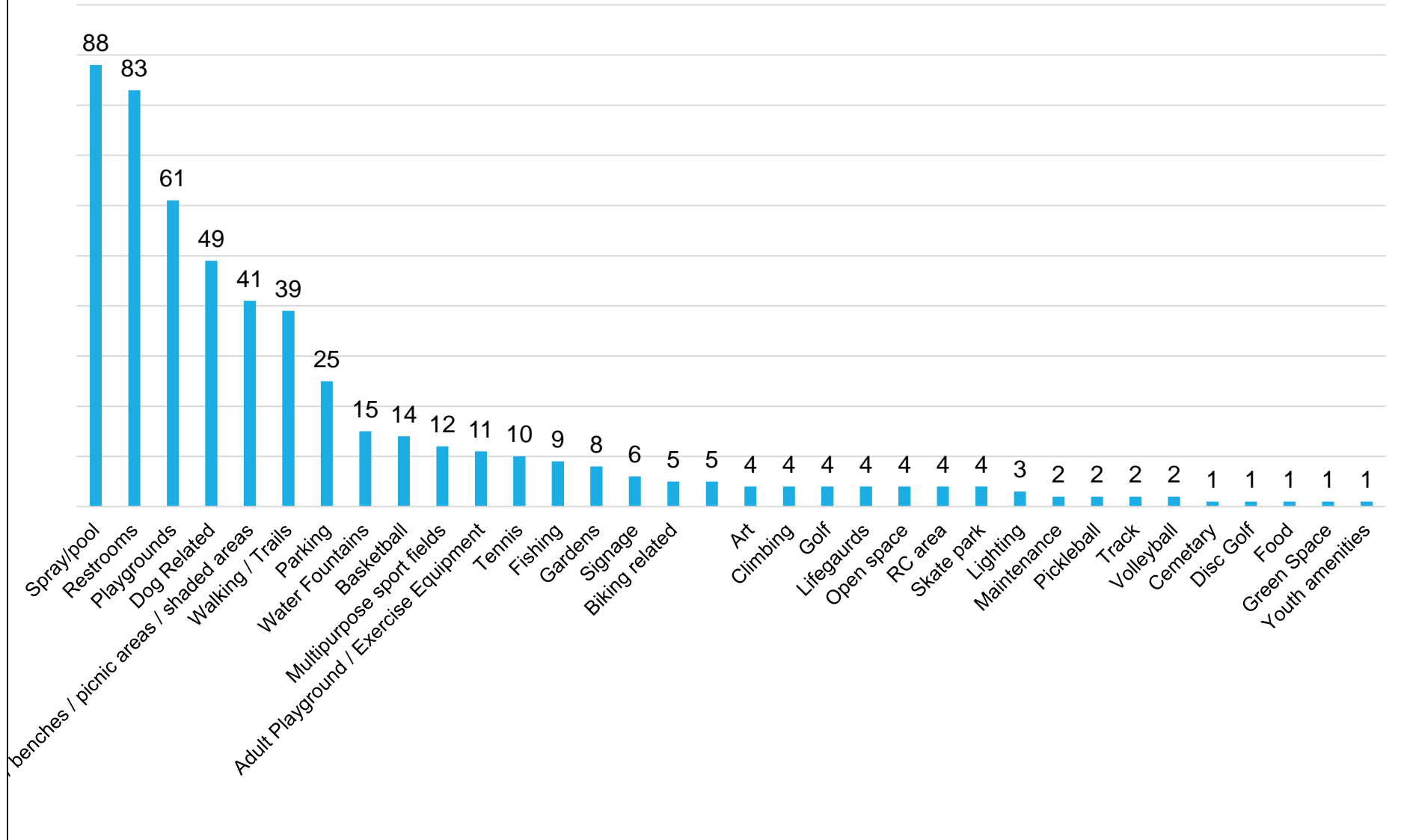
Passive Recreation Amenities: The most common passive park amenities identified were restrooms, walking and trails, seating, benches, and picnic areas or shaded areas, parking, water fountains, and dog-related activities.

2) Increase safety and security features at parks

Expand security measures in place at City parks, such as: cameras, police patrols (on foot, bike, and car), emergency call boxes, crime prevention through environmental design elements, and increased animal control for off-leash dogs.



FIGURE 3-11: Comments on specific types park features



3) Increase the availability of restrooms and drinking fountains

Expand and/or improve restroom facilities at the City's regional and community parks. There were also a number of comments about wanting to see permanent restroom facilities in neighborhood parks.

4) Maintain, improve, and expand trails and walkways

Running, jogging, hiking and/or walking consistently ranked as some of the most popular outdoor recreation activities. The 2013 State Comprehensive Outdoor Recreation Plan (SCORP) found that "the activity with the highest average number of days of participation by far among all Washington residents is walking (with or without a pet)."⁸ Many comments and survey results indicated a strong interest in maintaining, improving, and expanding trail systems and pathways in Lakewood parks, as well as developing safer routes to parks and other public spaces using sidewalks and multimodal trail systems, including linear parks.

5) Increase accessibility of programs and events throughout the City

Expand City events in Lakewood and provide City events in various locations throughout Lakewood. The majority of these comments were directed specifically at the City's Farmers Market. Comments expressed a desire to see the Farmers Market held at different locations, as well as different times during the week and/or on the weekend. Starting in the spring of 2020 the City will host a Night Market at the Colonial Plaza downtown.

Other comments expressed interest in expanding special events, such as the Summer Concert series, and in having food trucks and other food/beverage amenities located near or in parks. In addition, there were a number of comments that stressed the importance of water access, ADA access, and more park sites closer to where respondents lived.

6) Improve traditional and web-based communication

Several comments highlighted the lack of awareness of parks, open space facilities, recreation programming, and special events. Several comments noted that a searchable recreation amenity feature on the City's website would be helpful to find parks and open space facilities with the amenities people are interested in.

Geofencing, a GPS or RFID technology that creates a virtual geographic boundary, may also be a useful communication technology tool in the future. In addition to counting park visitors and tracking park visitation patterns and economic impacts, this technology could be used to prompt visitors as they enter the park about the amenities and upcoming events offered at that park.

7) Expand existing parks, preserve natural resources, and acquire new parkland, including a Downtown Park

Many comments expressed a desire to expand existing parks and create more parks, including establishing a Downtown Park. There were also several comments expressing the desire to preserve the historic barns at Fort Steilacoom Park.

⁸ Ritchie, Amanda, et al. "The 2013 State Comprehensive Outdoor Recreation Plan." (2013).

3.4 Level of Service

Level of service measurements (LOS) provide a quantifiable assessment of the strengths, weaknesses, and gaps of service in the City's current park and recreation system. RCO recommends a LOS determination for park and recreation planning, however this element is not required to be eligible for RCO grants.

There are a variety of LOS measurements used by local agencies, including quantity, quality, distribution, and access measurements. Each type of measurement has its potential advantages and disadvantages. Some of the more common LOS measurements are:

1. *Distribution measurements*: Often called a “walkshed” measurement, this measures the areas or percent of the population within a desired designated walking time or distance of a park or trail. A commonly used walkshed distribution measurements is a 10-minute walking time or 0.5-mile walking distance from a park or open space area with consideration for man-made and natural barriers that limit safe accesses, such as major arterials or bodies of water.

The advantage of using a distribution measurement is that it considers the equitable distribution of parks or open space throughout a jurisdiction. The goal is that all residents have reasonable, proximate, and safe access to parks or open space by meeting the desired walkshed distance or time.

The disadvantage of using a distribution measurement *alone* is that it: 1) does not consider population growth and increased intensity of use; 2) it does not consider the quality or diversity of parks, open space facilities, or amenities; and 3) it may not match community preferences and priorities for current needs and demands in a specific area.

2. *Quantity per capita measurements*: This measurement shows the existing quantity of parks or specific amenities usually per capita (often per 1,000 residents) and compares this number to the desired quantity (facilities or acreage) on a per capita level for the community. For example:

Community Parks = 2.5 acres per 1,000 residents

Neighborhood Parks = 1.5 acres per 1,000 residents

Soccer/Lacrosse/Football Fields = 1 field per 7,500 people

Skate Parks = 1 per 40,000 people

The advantage of using a quantity per capita measurement is that it considers population growth and facility needs, as well as intensity of use.

The disadvantage of using a quantity per capita measurement is that *alone* it 1) does not consider the distribution of parks or amenities; 2) it does not consider the quality of parks, amenities, or other facilities; 3) it does not take into consideration seasonal amenities, for instance more outdoor pools in eastern Washington; and 3) it may not match local community preferences and priorities for current needs and demands. For example, one skate park, notably of an undetermined size, per every 40,000 people

may not fit the needs of every community or it may be located in the north side of a city when the majority of would-be users are located in the south side of a city.

3. *Quality measurements:* This measurement often includes assessments of amenity condition, safety criteria, and public satisfaction.

The advantage of using a quality measurement is that it considers the condition of parks and amenities.

The disadvantage of using a quality measurement *alone* is that: 1) it does not consider the distribution of parks; 2) it does not directly consider population growth but does consider intensity of use through a condition assessment; 3) it may not match community preferences and priorities for current needs and demands, and 4) assessment grading conditions can be subjective; grading should require a high level of consistency.

To alleviate the disadvantages of having a single LOS measurement, the City has elected to use two LOS measurements: 1) a walkshed measurement and 2) a quality and diversity measurement, known as the Park Amenity Condition Assessment (PACA).

3.5 2014 Legacy Plan LOS

The 2014 Legacy Plan established a distribution LOS in the form of a walkshed measurement. As mentioned, one of the benefits of using a walkshed measurement is that it clearly depicts where there are current service duplications and service gaps, i.e., areas with service duplications are those with more than one park within the desired walkshed distance, whereas, areas with service gaps are those with no parks within the desired walkshed distance. A distribution LOS clearly shows where future park and open space acquisitions may be necessary to provide a more equitable distribution of parks and open space facilities across the City.

The 2014 Legacy Plan established the following walkshed measurement:

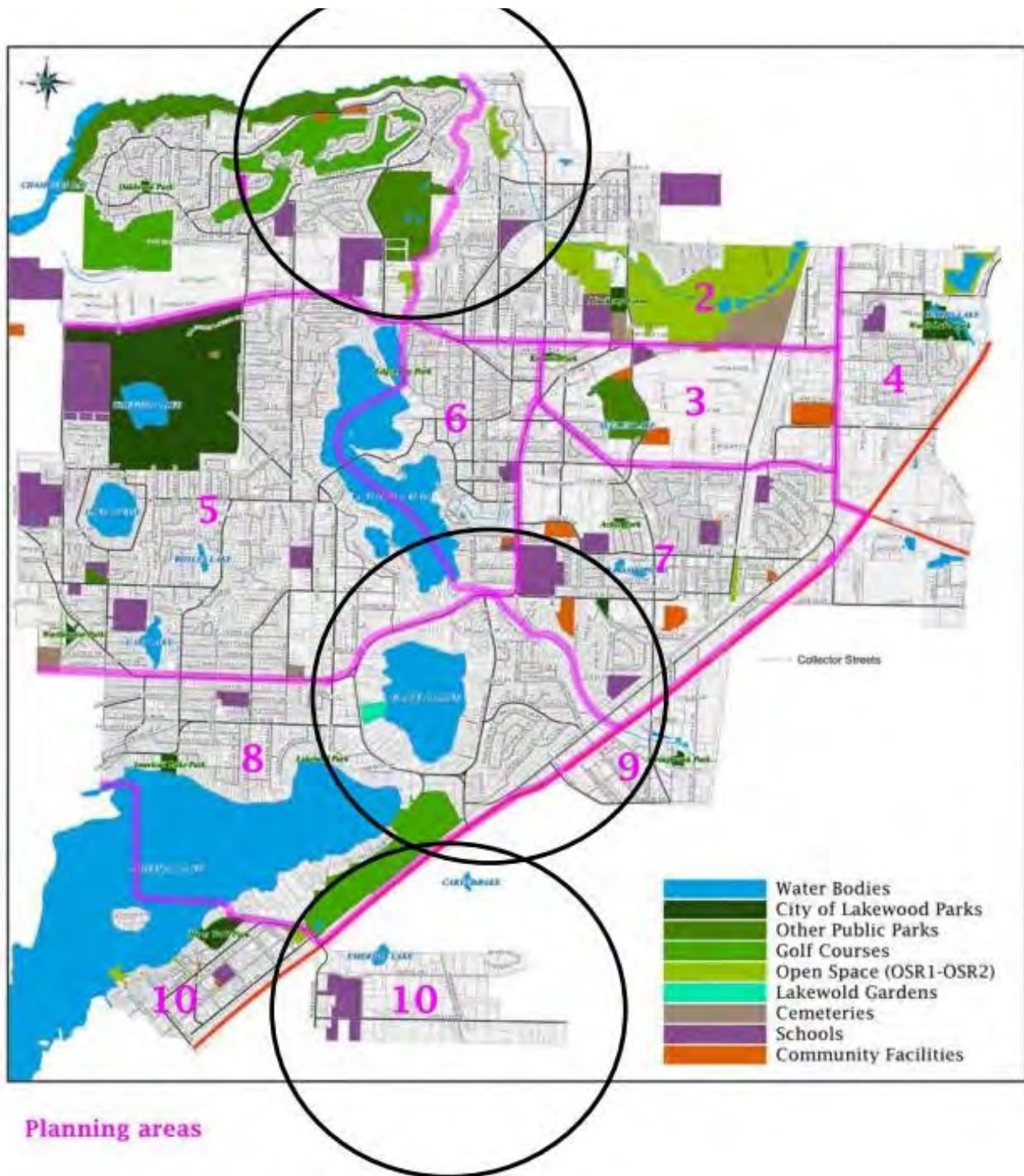
All addresses within Lakewood are within a 0.75-mile walking distance of a neighborhood park* equipped with a playground facility.

To help identify and determine gaps in this walkshed measurement, the 2014 Legacy Plan established 10 park planning areas (PPAs) across the City. The PPA's boundaries were designed using major physical barriers, such as arterials and water bodies that restricted safe and convenient access to parks. The 2014 Legacy Plan walkshed measurement analysis determined that there were three (3) areas within various PPAs that were potentially underserved as they were not within a 0.75-mile walking distance of a neighborhood park equipped with a playground facility. These PPAs and areas were:

- **PPA 2** - The north section, west of Bridgeport Way
- **PPA 8** - The east section, east of Gravelly Lake
- **PPA 10** - The east section, east of I-5.

Figure 3-12 provides the 2014 Legacy Plan map depicting the established PPAs in pink geometric figures and the identified potential gaps in the 0.75-mile walkshed measurement designated by the black circles.

FIGURE 3-12: 2014 Legacy Play LOS Walkshed Analysis - Potential Gaps

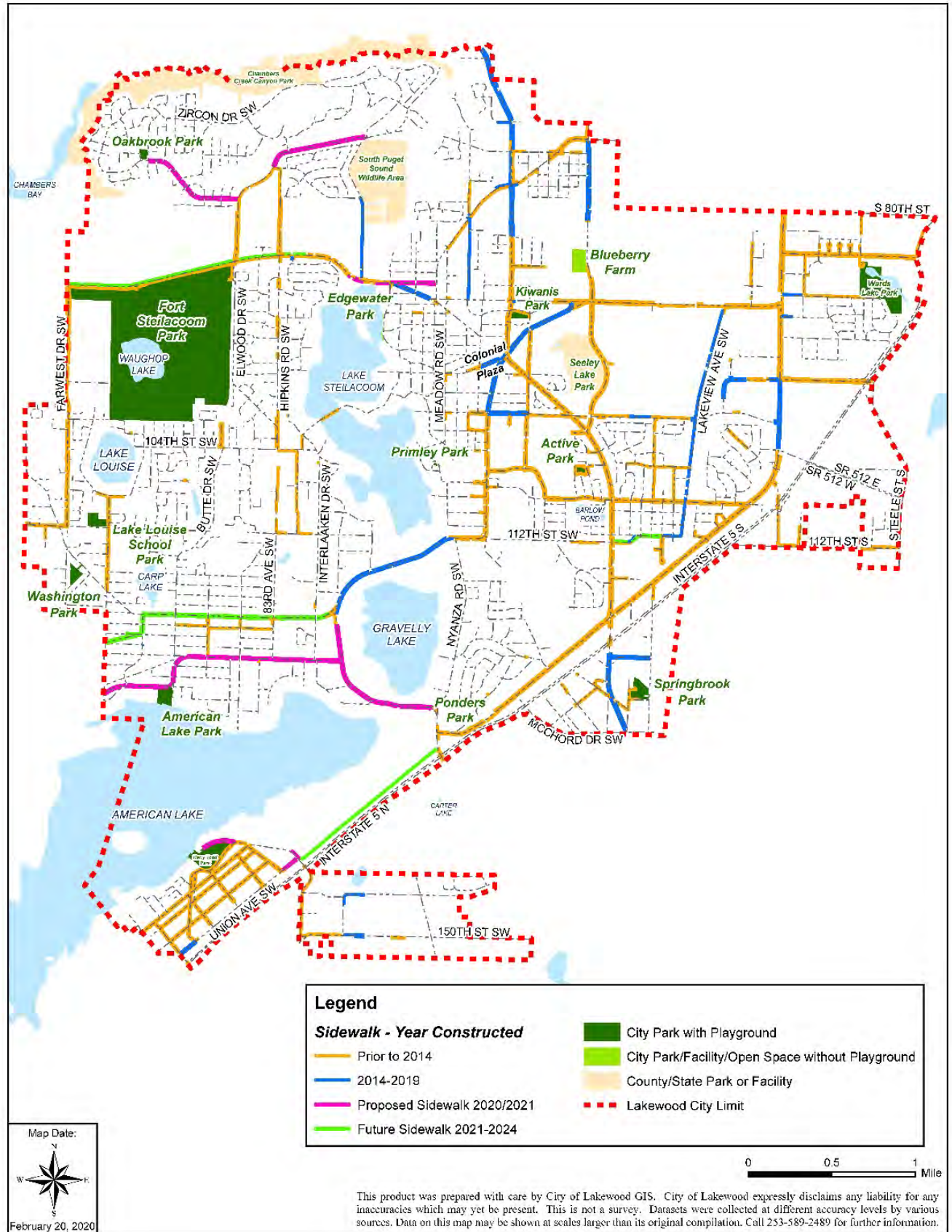


Since 2014, the City has completed a number of infrastructure projects that improve access to parks, open spaces, and increase non-motorized connectivity throughout the City. The following provides an overview of the improvements in the PPAs identified as having potential gaps in service in the 2014 Legacy Plan:

- **PPA 2:** The City is currently working with Pierce County and University Place on the Chambers Creek Canyon Trail system that connects to Chambers Creek Regional Park. Together, these entities are working to improve access to the Chambers Creek Canyon Area by building trailheads and sanctioned trails. The Chambers Creek Canyon Area covers approximately 200 acres of primarily undeveloped wooded habitat along Chambers Creek. The parties agreed to collaboratively work on the trail between the Chambers Creek Trailhead and Kobayashi Park in University Place and Phillips Road in Lakewood. This work will include the development of new trailheads at Phillips Road and Zircon Drive in Lakewood's Oakbrook neighborhood, and over 2.5 miles of new and updated trail. When finalized, this trailhead will increase access to a park in PPA 2's north section, west of Bridgeport Way. This improvement will not increase access to a park with a playground facility, unless one is added to the development plans.
- **PPA 8:** The City is currently in the process of developing a 10 to 12-foot non-motorized path on the lake-side of the roads around Gravelly Lake (Gravelly Lake Drive and Nyanza Road SW). When finalized, this path will provide safe, active recreation opportunities, such as walking, running, and bike riding, in PPA 8's east section, east of Gravelly Lake. When finalized, this loop will increase access to open space in PPA 8. To date a section along the northwest side of Gravelly Lake is complete. This improvement will not increase access to a park with a playground facility, unless one is added at a future date.

In addition to this path, the City added a significant amount of sidewalks throughout the City to increase connectivity of neighborhoods creating safe routes to schools and parks in Lakewood, see **Figure 3-13**.

FIGURE 3-13: Sidewalk Construction in Lakewood 2014 to 2024



PPA 10: No park related improvements have occurred in the eastern area of PPA 10 which was identified as underserved. Thus, no improved access to parks with open space or playground facilities occurred in this PPA. Access to open space will be significantly reduced when Woodbrook Middle School is closed and the parcel is redeveloped for industrial purposes.

The following provides an overview of the park and open space infrastructure improvements done in all other PPAs since 2014:

- **PPA 9:** The City acquired land and expanded Springbrook Park and built an ADA accessible pedestrian bridge allowing those living in north Springbrook, across Clover Creek, to access the park. Prior to that, this area was not within a 0.75 mile walking distance of a park due to Clover Creek acting as a physical barrier restricting safe access. The City is currently in the process of expanding Springbrook Park and working on the restoration of Clover Creek. This expansion will increase access to parks with open space and playground facilities for those living in north Springbrook.
- **PPA 1:** The City added a new playground at Oakbrook Park.
- **PPA 4:** The City recently completed a new Master Plan for Ward's Lake Park. Potential park improvements would include: trail expansion, open space improvements, improved water access, safety features, and neighborhood connectivity.
- **PPA 5:** The City is currently working on adding All Abilities playground features to the playground at Fort Steilacoom Park.
- **PPA 6:** The City is currently working on a new Master Plan for Edgewater Park. Potential park improvements include: neighborhood parking, improved access, shoreline landscaping and stabilization, walking trail, and other park amenities.
- **PPA 10:** The City is currently working on improving water access at Harry Todd Park by creating an ADA accessible pathway to a renovated waterfront, replacing the restroom, replacing the playground facility, and building a fishing pier and finger docks on American Lake.

3.6 Legacy Plan 2020 LOS

The plan establishes a new walkshed measurement and adds a new measurement that assesses the quality and diversity of park amenities.

Distribution Measurement - Walkshed LOS

Building off the 2014 Legacy Plan, this plan continues to use a walkshed measurement with a few modifications. This plan's walkshed measurement is:

Walkshed Measurement

All Lakewood addresses are within a 10-minute walk of a publically accessible park or open space facility.

Why the change in Walkshed Measurement?

Changes to the walkshed measurement align with the plan's vision of "a healthy and vibrant community where opportunities abound" and the Plan's mission of providing "quality parks, diverse programs, and sustainable practices" as it:

1. Expands criteria to include all parks and open space facilities. These spaces allow people to participate in passive or active, muscle-powered activities, build social connections, and provide opportunities for people to engage in civic activities.
2. Removes the requirement for a playground. The City still firmly believes that children and youth require spaces for unstructured play in an effort to boost cognitive, physical, and social development. The City strives to provide a number of environments where children of all ages and abilities can actively play and learn. The City believes that these types of opportunities are not limited to steel and plastic playgrounds. For example, nature play provides opportunities for children and youth to be active while engaging with natural elements and developing sensory and motor skills.⁹ Importantly, parks with playground facilities will score higher on the new quality and diversity LOS, known as the Park Amenity Condition Assessment (PACA), described in more detail the next section of this chapter.

In alignment with Goal 2 of this plan, the City strives to provide environments where all individuals, regardless of age and ability can engage in unstructured, preferably muscle-powered, activities, as well as build social connections and actively engage in civic activities.

3. Reduces the walkshed distance to 10-minutes which equates to approximately 0.5 miles. This distance is more standard across park and recreation providers in the United States and is consistent with the NRPA's 10-minute walk campaign. As a result of this change, some areas of Lakewood that met the 2014 walkshed LOS may no longer meet this plan's walkshed LOS.

⁹ Moore, Robin. "Nature play and learning places. Creating and managing places where children engage with nature." (2014). <https://natureplayandlearningplaces.org/>

What is open space?

There is no definitive definition for open space. **Appendix H** provides a sample of the various definitions of open space used by other jurisdictions. For illustrative purposes, the following examples show the diversity of open space definitions by municipalities in Washington state:

Renton, WA (RMC 4-11-150):

“Any physical area that provides visual relief from the built environment for environmental, scenic or recreational purposes. Open space may consist of developed or undeveloped areas, including urban plazas, parks, pedestrian corridors, landscaping, pastures, woodlands, greenbelts, wetlands and other natural areas, but excluding stormwater facilities, driveways, parking lots or other surfaces designed for vehicular travel.”

Redmond, WA (RMC 20A.20):

“Open Space. Any land, area, the preservation of which in its present use would (1) conserve and enhance natural or scenic resources, or (2) protect streams or water supply, or (3) promote conservation of soils, wetlands, beaches or tidal marshes, or (4) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries, or (5) enhance recreation opportunities.

Open Space, Active. Open space which may be improved and set aside, dedicated, designated or reserved for recreational facilities such as swimming pools, play equipment for children, ball fields, court games, picnic tables, etc.

Open Space, Passive. Open space which is essentially unimproved and set aside, dedicated, designated, or reserved for public or private use or for the use and enjoyment of owners, occupants.”

Marysville, WA (MMC22A.020.160):

“Open Space” means any parcel or area of land or water set aside, dedicated, designated, or reserved for public or private use or enjoyment.

“Open space, public” means an area dedicated in fee to the city, and operated and maintained by it. Public open space is designed primarily for the use of residents of a particular development, but cannot be reserved for their exclusive use due to the public ownership.”



This Plan relies on the definition found in Lakewood Municipal Code (LMC) Title 18A.10.180. The Plan also is informed by the planning goals of the Growth Management Act (GMA) and the City's Comprehensive Plan.

LMC18A.10.180 provides the following definitions for open space and park:

“Open space” means land and/or water area with its surface predominantly open to the sky or predominantly undeveloped, which is **set aside to serve the purposes of providing park and recreation opportunities**, conserving valuable natural resources, and structuring urban development and form.

“Park” means an open space use in which an area is permanently dedicated to recreational, aesthetic, educational or cultural use and generally is characterized by its natural and landscape features. A park may be used for both passive and active forms of recreation; however, its distinctive feature is the opportunity offered for passive recreation such as walking, sitting and watching.

(Emphasis added.)

One of the goals of GMA is to “Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities” (RCW 36.70A.020(9)).

In Section 4 of the City's Comprehensive Plan: “Citywide Urban Design and Community Character” there is acknowledgement that future open space and parks may include small pocket parks, civic plazas, green corridor buffers, or habitat restoration. This section also recognizes that green streets, those that provide for a high level of pedestrian function, protect pedestrians from conflicts with vehicles and provide pedestrian amenities, may act as urban linear parks.

Based on this information, **Table 3-2** lists the City facilities that meet the LMC definition of open space and park.

TABLE 3-2			
Open Space Definitions			
	LMC	GMA	City Comp. Plan
Colonial Plaza	Predominately open to the sky Provides recreation opportunities, including passive recreation	Retains open space Enhances recreational opportunities	Civic plaza
Gravelly Lake Loop	Predominately open to the sky Provides recreation opportunities	Retains open space Enhances recreational opportunities	High level of pedestrian function Urban linear park

How is the Walkshed measurement measured?

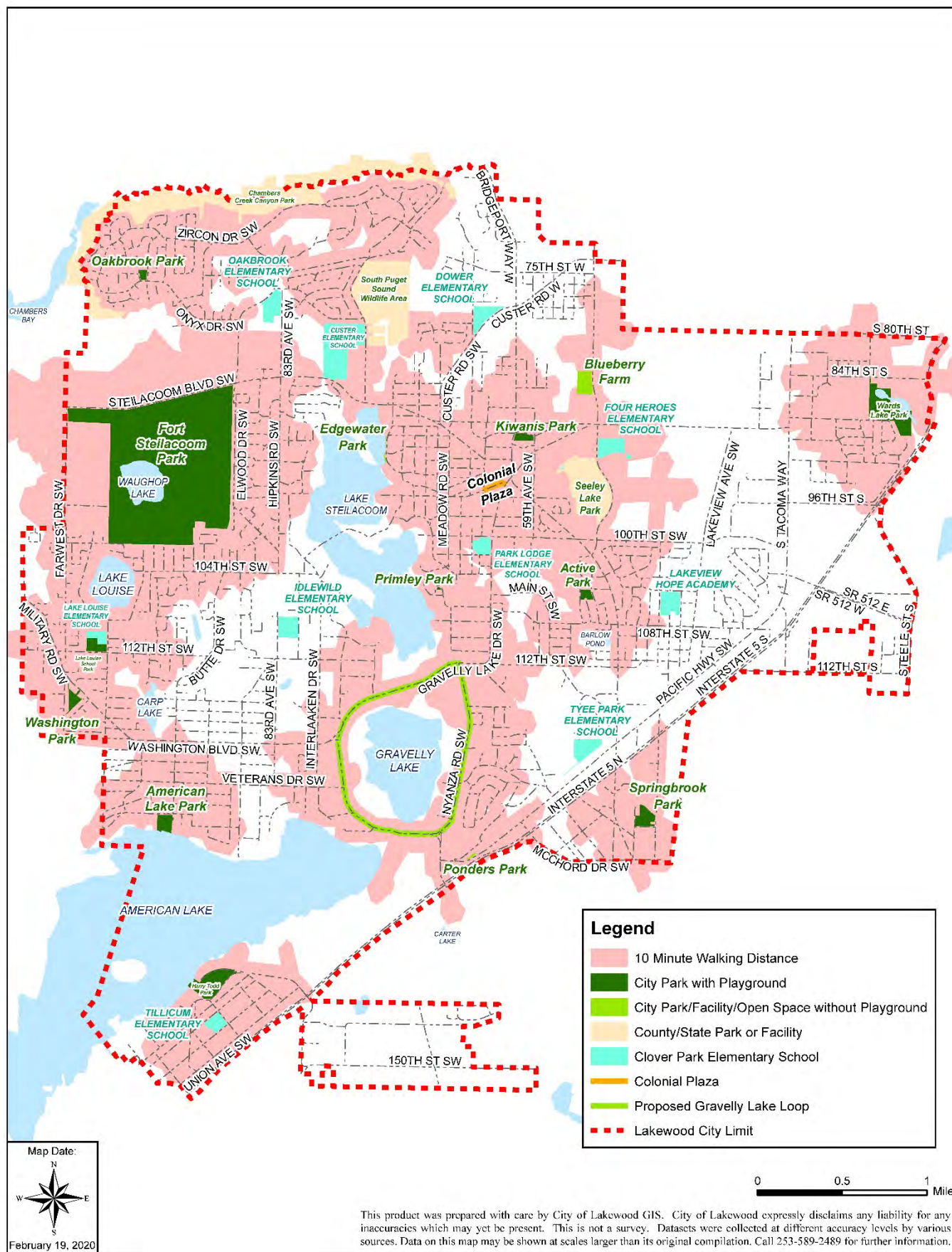
The plan's walkshed measurement is measured using a geographic information system (GIS) spatial analysis tool developed by the Environmental Systems Research Institute (Esri). The tool calculates the area that can be reached within a 10-minute walk using paths and roads that allow pedestrian traffic. This measurement takes into account major physical barriers that would hinder or prohibit modes of active transportation. The walking speed is set to 3.1 miles per hour, which equates roughly to a mile every 20 minutes, or a half mile every 10 minutes. This walking speed is at the slower end of the average human walking speed, which is typically one mile per every 15 to 20 minutes. Notably, the City recognizes that walking speed and distance is highly subjective and that not all will be able to walk to parks – no matter the distance or infrastructure provided. That being said, the City continues to encourage those that live and work in Lakewood who can walk, or use other active, non-motorized modes of transportation, to access City parks by these means.

Walkshed Measurement Findings

Figure 3-6 provides a map of the areas of the City within a 10-minute walk of a publicly accessible park or facility with open space indicated in light red. On this map, City parks with playgrounds are indicated in dark green. City parks or open space facility without playgrounds are indicated in light green. County and state parks or open space facilities are indicated in tan. No county or state parks in Lakewood currently have playgrounds. Clover Park School District (CPSD) elementary schools are indicated in teal.



FIGURE 3-14: 10-minute walk of public park / open space facility



Potential Service Gaps in the current Walkshed Measurement

There are a number of areas in Lakewood that are currently not within a 10-minute walk of a publicly accessible park or facility with open space. In the future, the City will likely need to acquire more land to build additional parks or open space facilities or expand existing partnerships with other public and private entities that may have existing open space facilities.

Importantly, the purpose of the walkshed measurement is not to identify specific parcels for consideration but rather show areas where the City could focus acquisition and capital improvement efforts. They also show potential areas to expand joint partnerships, to provide a more equitable distribution of publically accessible parks and open space facilities throughout the City.

The following section reviews areas of the City that appear to currently not meet the 10-minute walkshed measurement. This section offers potential solutions for addressing service gaps within these areas in the future.

This is in alignment with Goal 1, Policy 1.4:

“Expand park systems by strategically acquiring land and proactively planning for future system needs.”

This is also in alignment with Goal 1, Action Strategy #8:

“Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.
- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities.”

North, central – Custer and Bridgeport

The north, central area of Lakewood around Custer Road and Bridgeport Way appears to not meet the 10-minute walkshed measurement, see **Figure 3-15**. To address this potential gap in service, in the future the City could consider doing any number of the following:

- 1) Acquire additional land for a park or facility with open space in this area. The star in **Figure 3-16** denotes a general area where the City may want to consider a future park to reduce gaps in the walkshed LOS.
- 2) Partner with Clover Park Technical College to make Flett Creek more accessible year round for general public use.
- 3) Partner with CPSD to open Dower Elementary School as a neighborhood park during non-school hours, similar to Lake Louise Elementary School.
- 4) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-15: North, central potential gaps

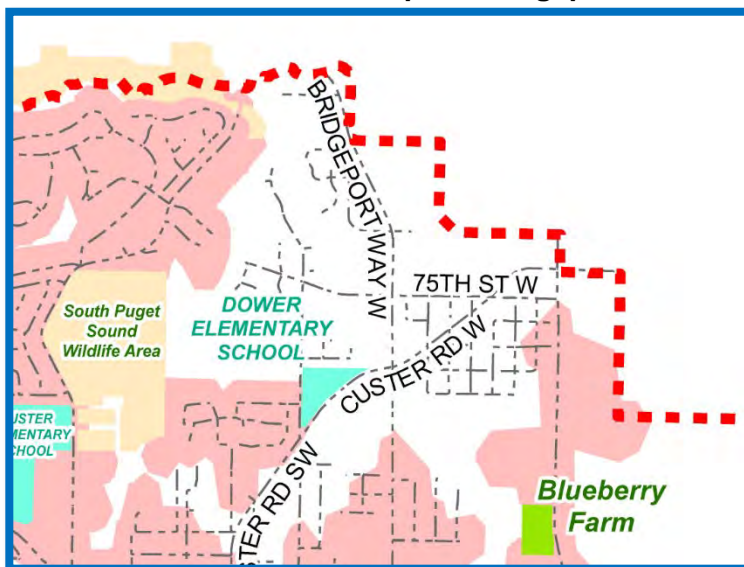


FIGURE 3-16: Acquire land/Expand partnerships

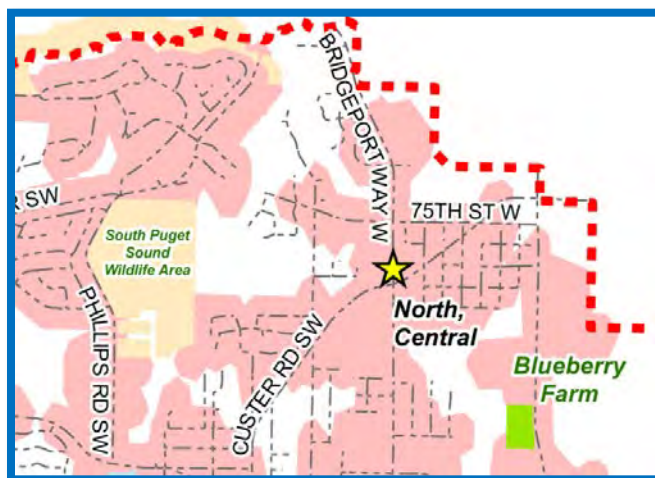
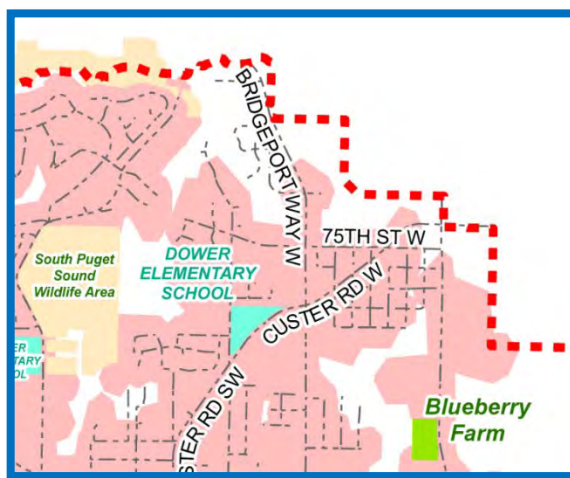


FIGURE 3-17: Dower Elementary as a park



East, central – Pacific Highway and South Tacoma Way

The central, east area of Lakewood along Pacific Highway and South Tacoma Way appears to not meet the 10-minute walkshed measurement, see **Figure 3-18**. In the future to address this potential gap in service the City could consider doing any number of the following:

- 1) Acquire additional land for a park or facility with open space in this area. For example, a park in or near the Lakewood Station District, described in more detail later in this chapter. The star in **Figure 3-19** denotes a general area near the Lakewood Station where the City may want to consider a park to reduce gaps in the walkshed LOS. Additionally, acquire land for a park or open space facility near 96th St SW on South Tacoma Way.
- 2) Partner with CPSD to open Tyee Park Elementary and Lakeview Hope Academy as a neighborhood parks during non-school hours, similar to Lake Louise Elementary School.
- 5) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-18: East, central potential gaps

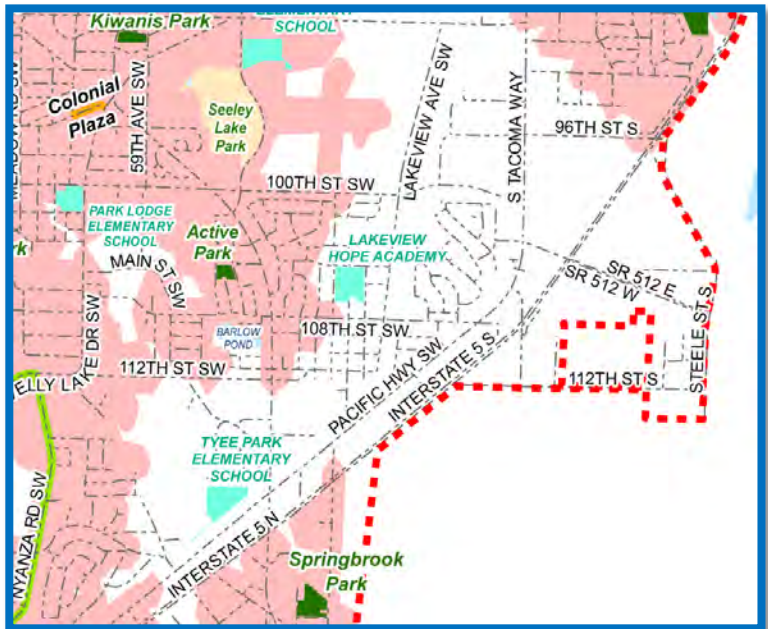


FIGURE 3-19: Acquire land/ Expand partnerships

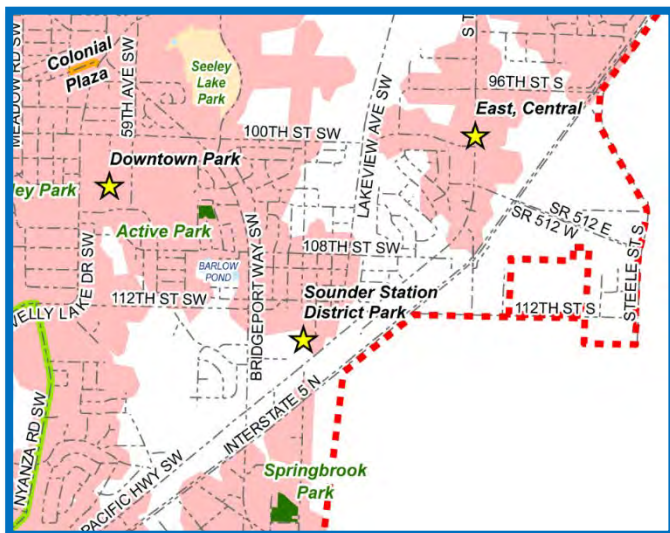
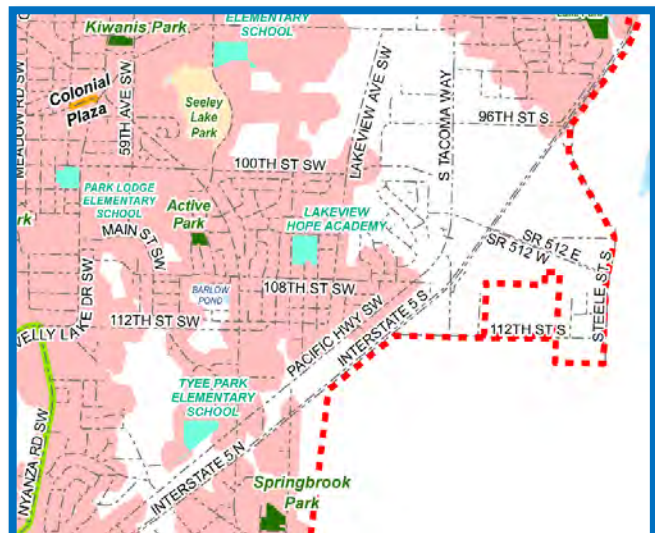


FIGURE 3-20: Tyee and Downer Elementary Schools as parks



West, central – Lake City

The West, central area of Lakewood near Washington Boulevard appears to not meet the 10-minute walkshed measurement, see **Figure 3-21**. In the future to address this potential gap in service the City could consider doing any number of the following:

FIGURE 3-21: West, central potential gaps

- 1) Acquire additional land for a park or facility with open space in this area. The star in **Figure 3-22** denotes a general area where the City may want to consider a future park to reduce gaps in the walkshed LOS.
- 2) Partner with CPSD to open Idlewild Elementary as a neighborhood park during non-school hours, similar Lake Louise Elementary School.
- 6) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-22: Acquire land/Expand partnerships

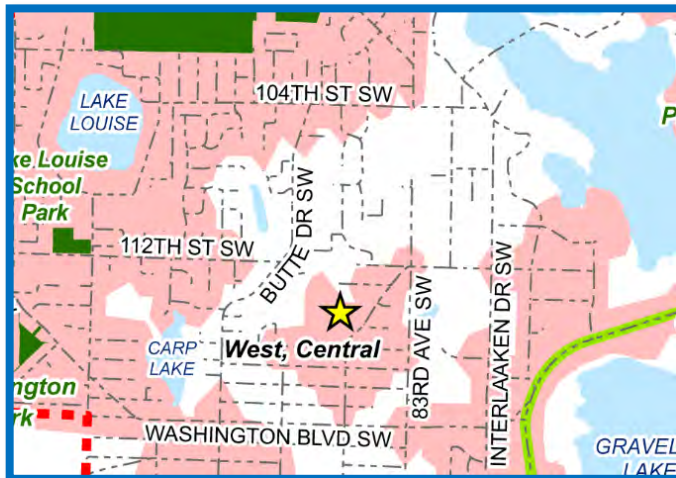
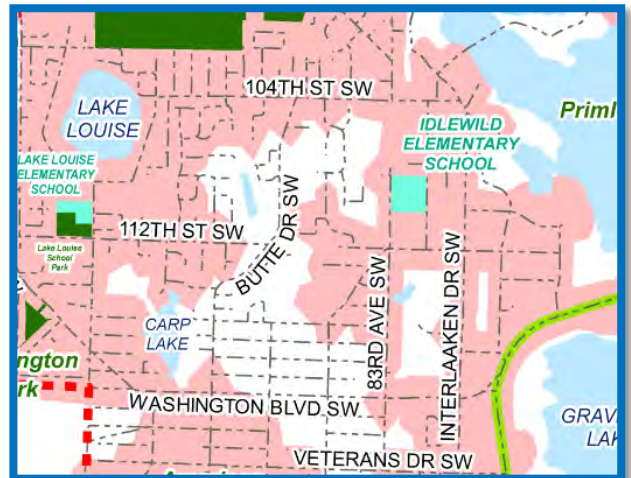
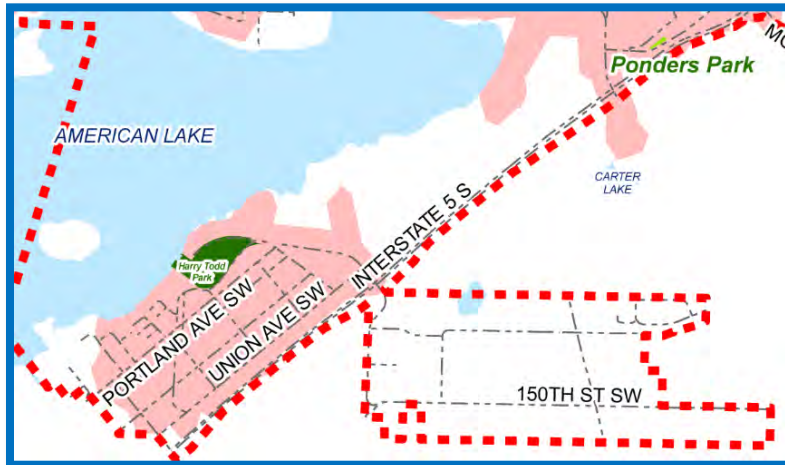


FIGURE 3-23: Idlewild Elementary as a park



North Tillicum

The planned Gravelly Lake Drive–Thorne Lane Connector will provide a non-motorized shared-use path next to the Tacoma Country and Golf Club, connecting the Tillicum neighborhood with the Ponders Corner neighborhood. Project construction is slated to begin in 2020. When this project is completed, this area of the City would meet the 10-minute walkshed LOS.



Woodbrook

This area is currently in the process of transitioning from residential to industrial use. For more information on policies regarding this transformation see the City's Comprehensive Plan Section 3.4.2.

Under Goal 1, action strategy #4 of this plan is to:

"Promote planning policies, zoning designations and other regulations that protect and encourage access to and the development of parks and open spaces. Collaborate with City planning personnel to craft planning tools."

Potential Future Parks or Open Space Facilities

Downtown Park

Community feedback from engagement events for the Legacy Plan update and the Downtown Plan showed a keen interest in outdoor recreation in the downtown area.

The City's Comprehensive Plan Section 4.5.1 highlights that in order to create a downtown atmosphere, a number of land use and infrastructure changes are necessary, including:

Green Street Loop

To address the lack of park space, improve public streets, and improve circulation for pedestrians and bicyclists, the green loop will include park-like elements, green infrastructure, and support redevelopment Downtown.

New Public Streets

The Downtown lacks a dense and walkable street grid to support urban development, circulation, and an active public realm.

Central Park

A new urban park of between 2 to 4 acres is proposed just north of City Hall to serve as the main downtown gathering space for the community and to include a variety of features and programming.

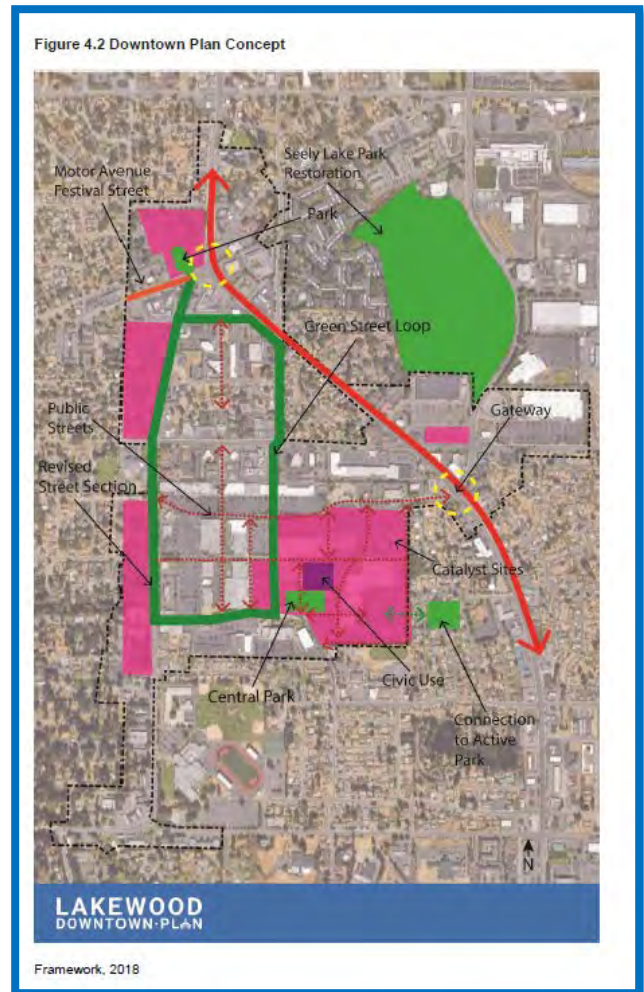
Other changes include a revised Gravelly Lake Drive, catalyst sites, and Motor Avenue festival street (Colonial Plaza).

In alignment with the Comprehensive Plan, the City's Downtown Plan supports a linear green street loop and central park. For more information, see the Parks, Open Spaces, and Trails section of the Downtown Plan (pages 52-54).

In 2018, the estimated capital costs for a Downtown central park per acre (not including cost of land and design) was \$3 to \$5 million. Depending on land and design expenses, costs could increase by \$5 million to \$10 million, see **Table 3-3**.

The Downtown Development Code allows a developer to pay an in-lieu of fee for up to half of the required private common and unit-specific open space, and instead contribute to the Central Park or Green Loop.

Figure 3-25: Figure 4.2 of the Downtown Plan



The development of a Downtown Park is in alignment with:

Policy 2.1: Provide a wide variety of park amenities and programs to meet the various needs of the community.

Policy 3.1: Develop and maintain a system of connected non-motorized trails that encourage physical activities and create safe routes to parks and public spaces.

Policy 4.1: Continue to develop and expand destination park amenities and signature events that increase tourism and improve recreation opportunities.

Policy 4.2: Develop park and public space amenities in the downtown and other mixed-use and commercial areas.

It is also in alignment with Goal 4, Action Strategy #2:

“Create a Downtown Park to serve residents, visitors, and commercial businesses and stimulate economic growth.”

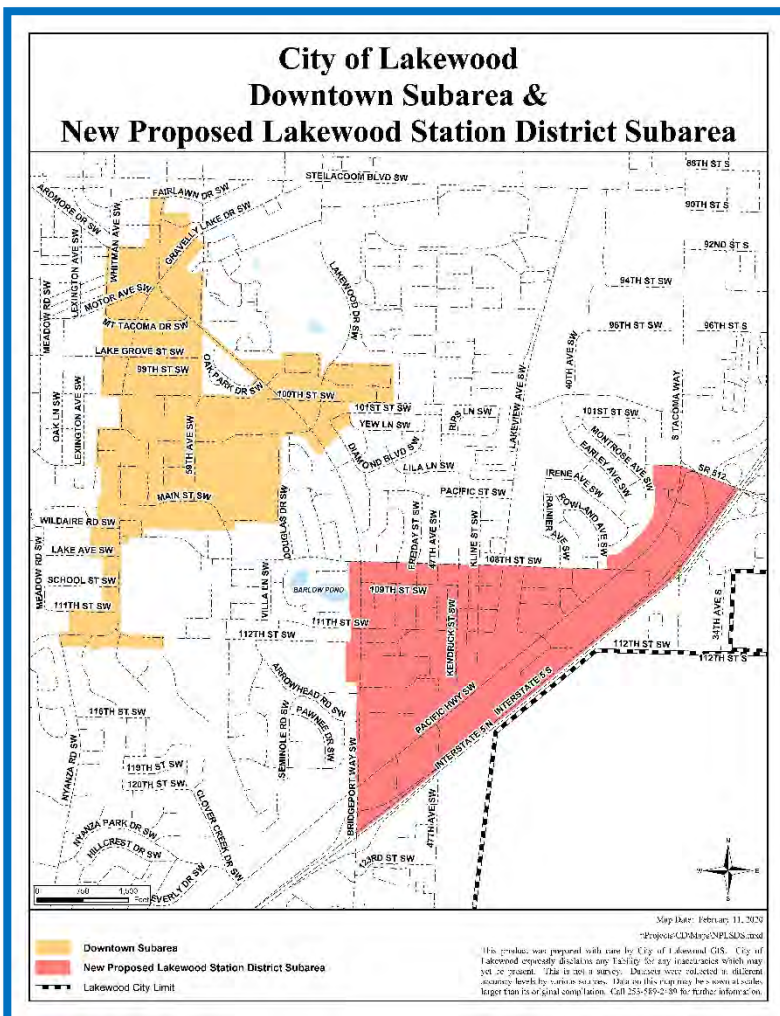
Table 3-3		
Estimated Park Size and Cost Excluding Acquisition and Design – 2018 Based off of Exhibit 4 of the Downtown Plan		
	Two-Acre Park	Four-Acre Park
Estimated cost per acre	\$5,000,000	\$5,000,000
Capital Cost	\$10,000,000	\$20,000,000

Lakewood Station District Park

The City's Comprehensive Plan defines the Lakewood Station District as a transit-oriented neighborhood with higher density residential uses, medically oriented businesses, and other commercial uses responding to increased transportation access in the area. A subarea plan for the district will be adopted by June 21, 2021 that will refined policies. Currently, envisioned changes within the Lakewood Station District outlined in the City's Comprehensive Plan include:

- The strengthening and completion of the street grid north of St. Clare Hospital and east of Bridgeport Way.
- Development of an open space corridor adjacent to the railroad tracks as part of a greater citywide system.
- Expansion of the street grid in Springbrook to allow for connections between 47th Street and Bridgeport Way.
- Providing for enhanced bicycle routes and facilities as part of this multimodal transportation hub.

FIGURE 3-26: Proposed Lakewood Station District Boundaries



The City's Comprehensive Plan highlights that specific urban design actions for this area should include:

Green Streets

Several important pedestrian connections would be made along existing streets to increase pedestrian interest and safety, including curb ramps, street trees, crosswalks, lighting, and other improvements. A pedestrian connection along Kendrick Street, which acts as a spine connecting the commuter rail station to Lakeview Hope Academy, would facilitate use of the playground as a neighborhood park. Another important connection between the station area and Springbrook could be made through improvements along 47th Avenue, including the bridge, which could become a significant second access point to Springbrook.

Open Space

A number of significant public open space opportunities could be realized in the course of the station area development. Stormwater retention facilities developed in conjunction with the station would provide open space, as would the proposed linear park developed adjacent the Burlington Northern ROW. One or more small pocket parks could be developed in conjunction with future development. Freeway buffers along I-5, primarily on the east side, would create additional green space.

The development of a park or open space facility in or near the Lakewood Station District is in alignment with:

Policy 1.4 Expand park systems by strategically acquiring land and proactively planning for future system needs.

Policy 2.1: Provide a wide variety of park amenities and programs to meet the various needs of the community.

Policy 3.1: Develop and maintain a system of connected non-motorized trails that encourage physical activities and create safe routes to parks and public spaces.

Policy 4.1: Continue to develop and expand destination park amenities and signature events that increase tourism and improve recreation opportunities.

Policy 4.2: Develop park and public space amenities in the downtown and other mixed-use and commercial areas.

Policy: 4.3 Provide safe, clean, and green parks that attract businesses and enhance property values.

It is also in alignment with Goal 1, Action Strategy #8:

"Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.

- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities.”

Strategic Partnerships

The City could establish or expand current partnerships with private or public entities to leverage existing open space facilities to reduce the areas of the City that do not meet the 10-minute walkshed LOS.

For example, expanding the existing joint partnership with the Clover Park School District (CPSD) to allow for the use of elementary school playgrounds during non-school hours for unstructured recreation opportunities for the general public would reduce gaps in the 10-minute walkshed measurement throughout the City, see **Figure 3-21**. This partnership would also create a more unified approach to serving the City’s recreation needs, provide a more efficient and judicious use of public funds, and increase collaboration on capital planning and improvements.

CPSD and the City are currently developing a joint-use agreement for use of each other’s facilities (i.e., gyms, City Hall, etc.). This group will begin discussing expanding this agreement in 2020.

Strategic partnerships like this are in alignment with:

Policy 3.2: Build and leverage partnerships with other entities, organizations, community stakeholder groups, and other City departments to provide quality and accessible services.

Goal 2, Action Item #7 support an expanded partnership with CPSD:

“Partner with the Clover Park School District to create neighborhood parks using existing school district property in effort to increase operational efficiencies and reduce duplicative services”

CPSD elementary schools that could significantly reduce gaps in the 10-minute walkshed measurement are Idlewild, Tyee Park, Lakeview Hope Academy, and Dower.

Notably, as seen in **Figure 3-27**, even with CPSD elementary schools as neighborhood parks, some areas of the City would continue to not meet the 10-minute walkshed measurement, including areas along South Tacoma Way and Lake City.

Lake Louise Elementary School



FIGURE 3-27: 10-minute Walkshed Measurement with CPSD Elementary Schools as parks

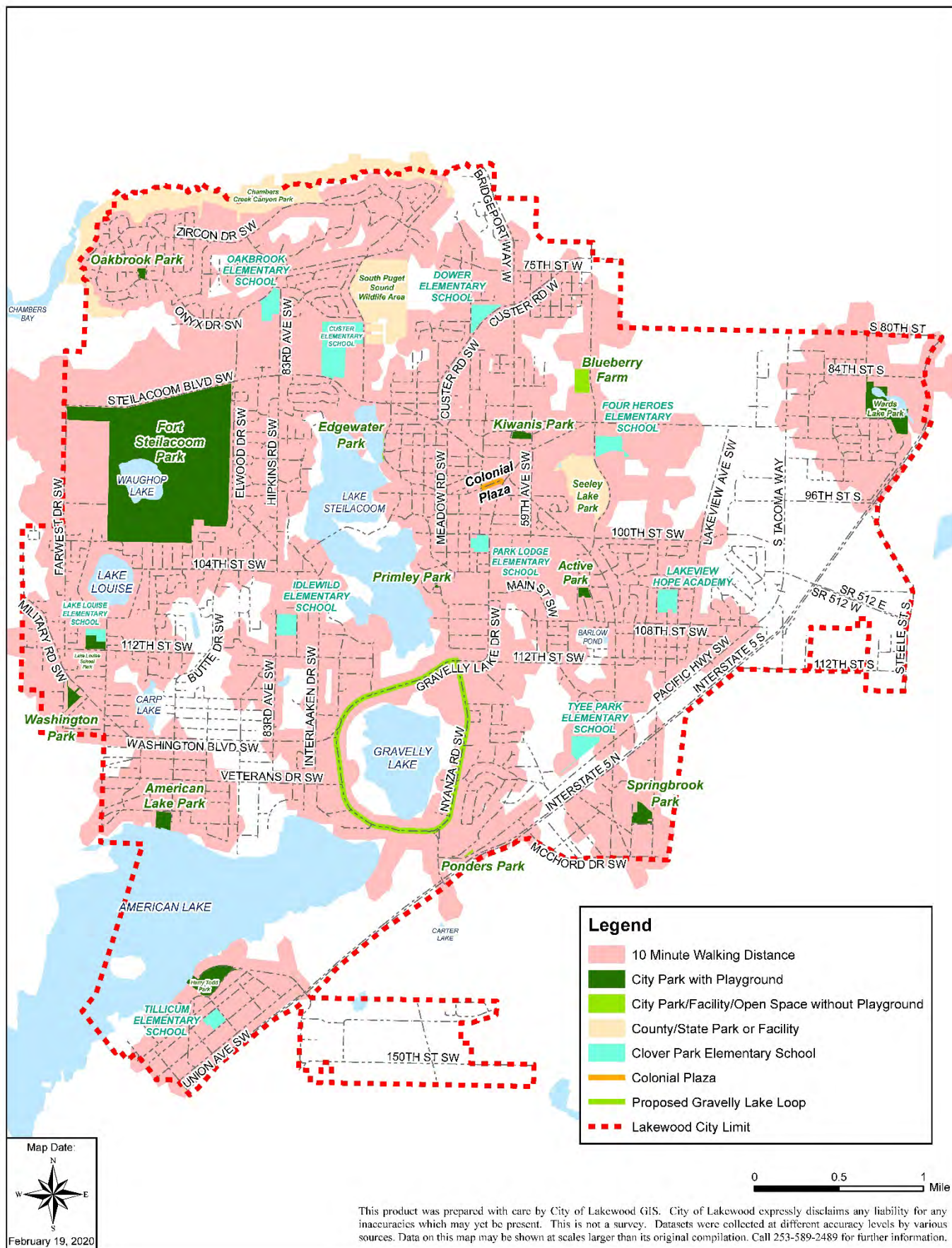
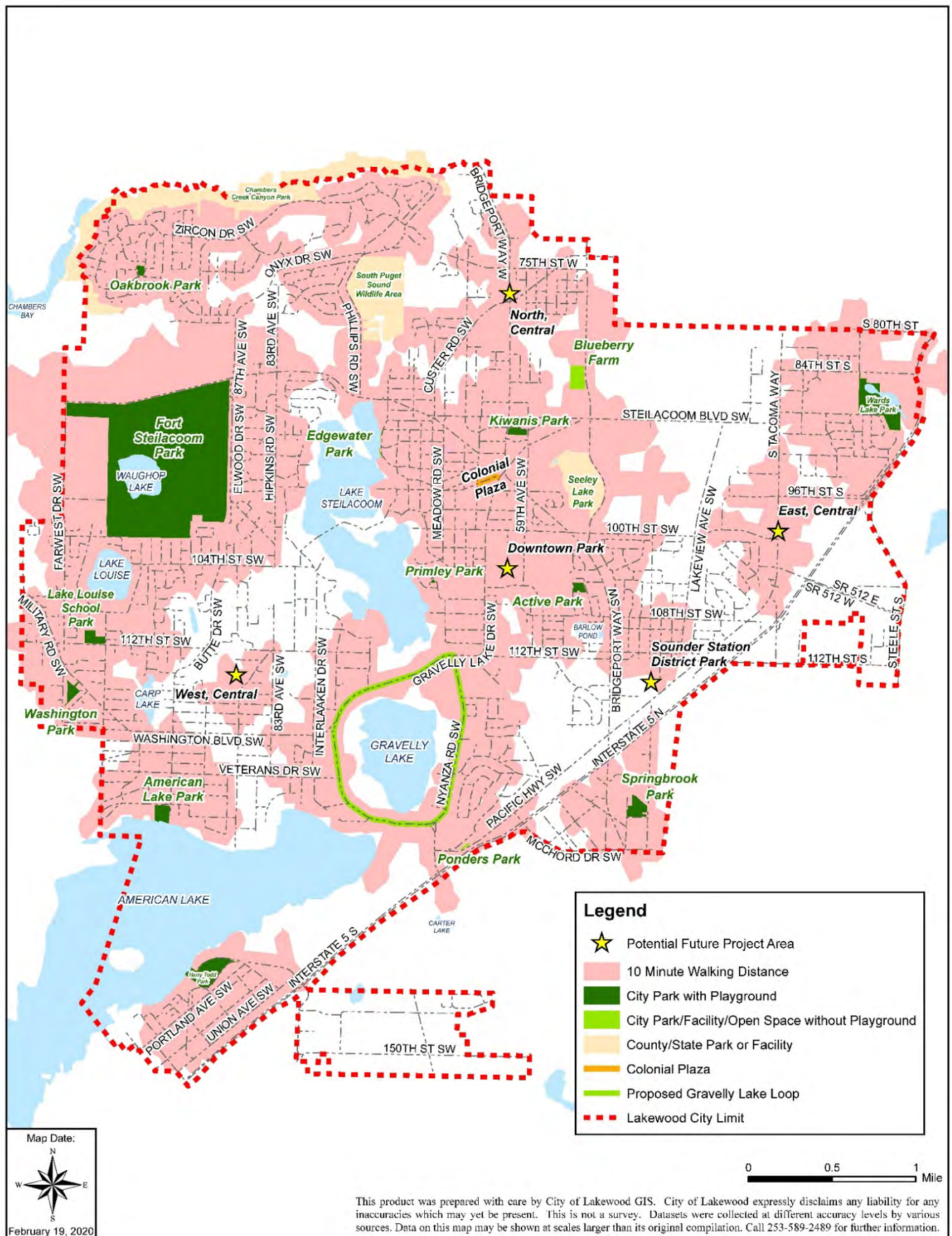


FIGURE 3-28: 10-minute Walkshed Measurement with potential future parks, open space facilities and partnerships



Quality and Diversity Measurement – Park Amenity Condition Assessment

To provide a tool for assessing the quality of parks, open space facilities, and their respective amenities, as well as the diversity of the amenities at each park, this Plan establishes a new LOS measurement, a quality measurement called the Park Amenity Condition Assessment (PACA) measurement.

PACA Measurement:

All parks and amenities score 2 or greater.

The PACA scores parks and amenities on a scale of 0 to 3:

	Quality score	Diversity score
3	in “good” condition	provides a “good” diversity of amenities
2	in “fair” condition	provides a “fair” diversity of amenities
1	in “poor” condition	provides a “poor” diversity of amenities
-	park does not have this amenity	

Starting in 2020, parks, open space facilities, and individual amenities will be scored by PRCS personnel using the scoring criteria found in **Appendix G** on an annual basis. The primary purpose of the PACA is to comprehensively and systematically track and manage life-cycle needs, maintenance needs, and to help prioritize future development plans with a focus on the equitable distribution of common and active park amenities throughout the City.

Quality score

The PACA measurement scores the quality of individual amenities at park and open space facilities using a scale of one to three, with three being “good” condition, two being “fair” condition, and one being “poor” or “failing” condition. The scores of individual amenities are averaged to establish an overall quality score for each park. The scores of the same amenity in all parks are averaged to establish an overall amenity score for the entire park system.

Diversity of amenities score

In addition to the quality scores, the PACA provides a diversity score based on the number and type of amenities offered at each park. The diversity score considers the following elements:

Playgrounds. Parks that provide playgrounds facilities score higher than those that do not.

Common amenities. The purpose of selecting common amenities is to encourage the equitable development of the most frequently used park amenities, as determined by trends and community outreach, across the City. Common amenities are defined as:

- Picnic shelters;
- Restrooms;
- Open fields;
- Trails and/or ADA compliant pave paths;
- Benches/seating areas; and

- Barbeques (BBQs).

Additional active, muscle-powered amenities. Parks that provide active, muscle powered amenities beyond those described as common amenities will score higher than those that do not. Examples of active, muscle-powered amenities that meet these criteria include: Basketball courts, pickleball courts, skate parks, exercise equipment, etc. Organized sport amenities, such as baseball and softball fields, are not consider additional active, muscle-powered amenities.

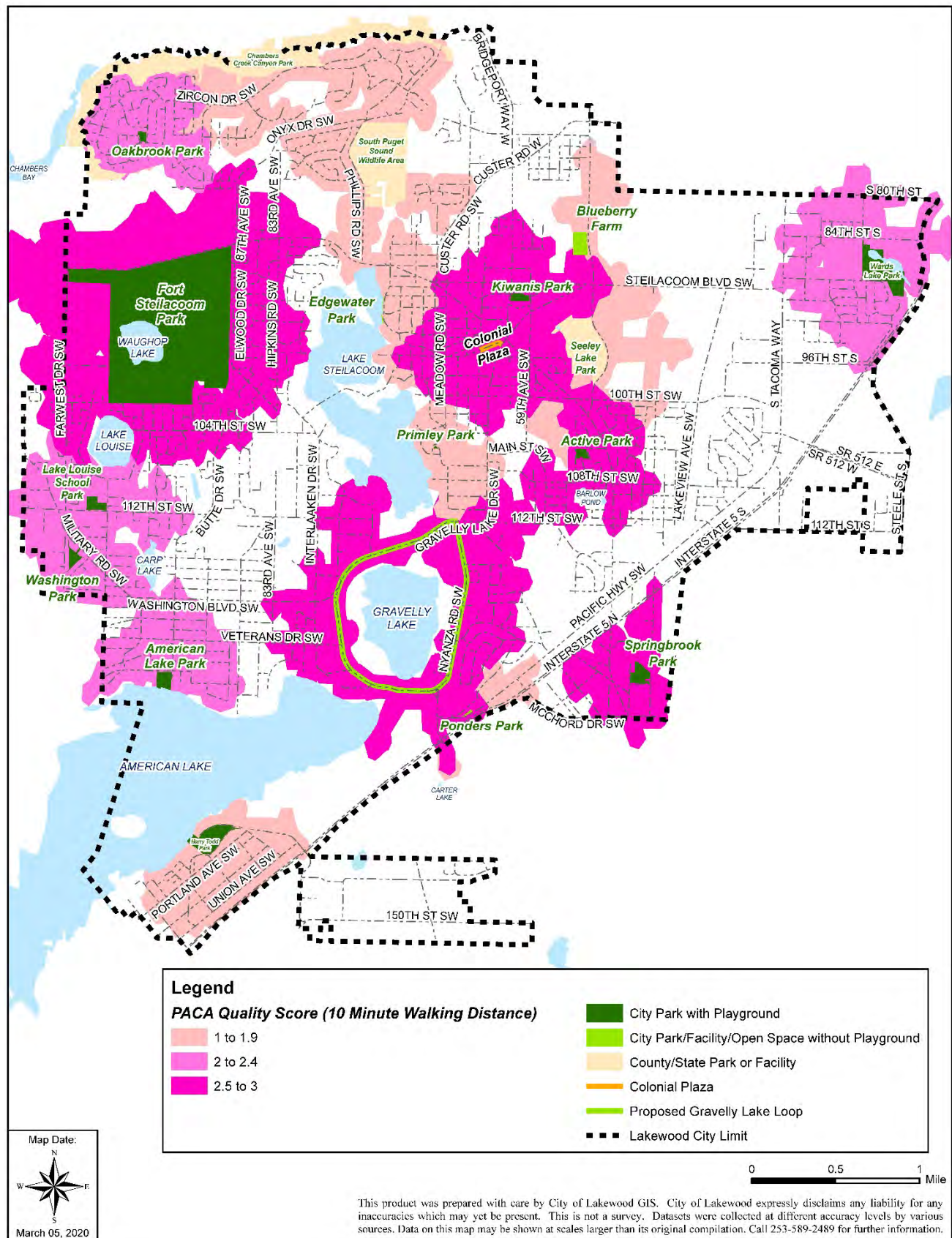
Low/No-Cost Recreation. Parks that provide low or no-cost recreation programming provided by the City or a City partner will score higher than those that do not provide these types of recreation programming.

2020 PACA Scores

The following section provides the 2020 PACA quality and diversity scores for parks in Lakewood.



FIGURE 3-29: 10-minute Walkshed Measurement & PACA Quality score



2020 PACA Quality Scores

Parks that scored very high (2.5 or higher) on the 2020 PACA quality score include:

- Fort Steilacoom Park
- Kiwanis Park
- Colonial Plaza
- Gravelly Lake Loop
- Active Park
- Springbrook Park

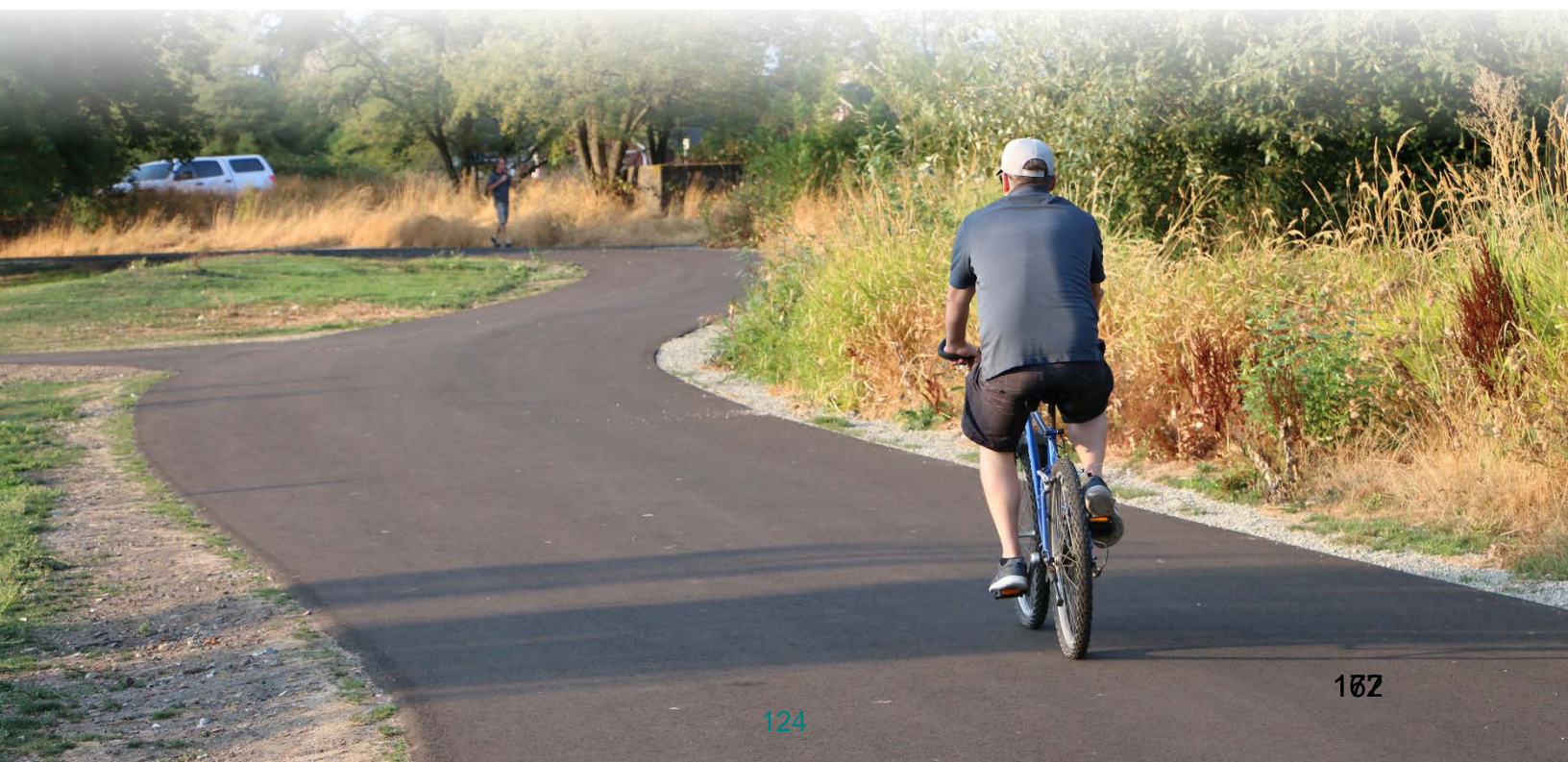
Parks that scored fair (2 to 2.4) on the 2020 PACA quality score include:

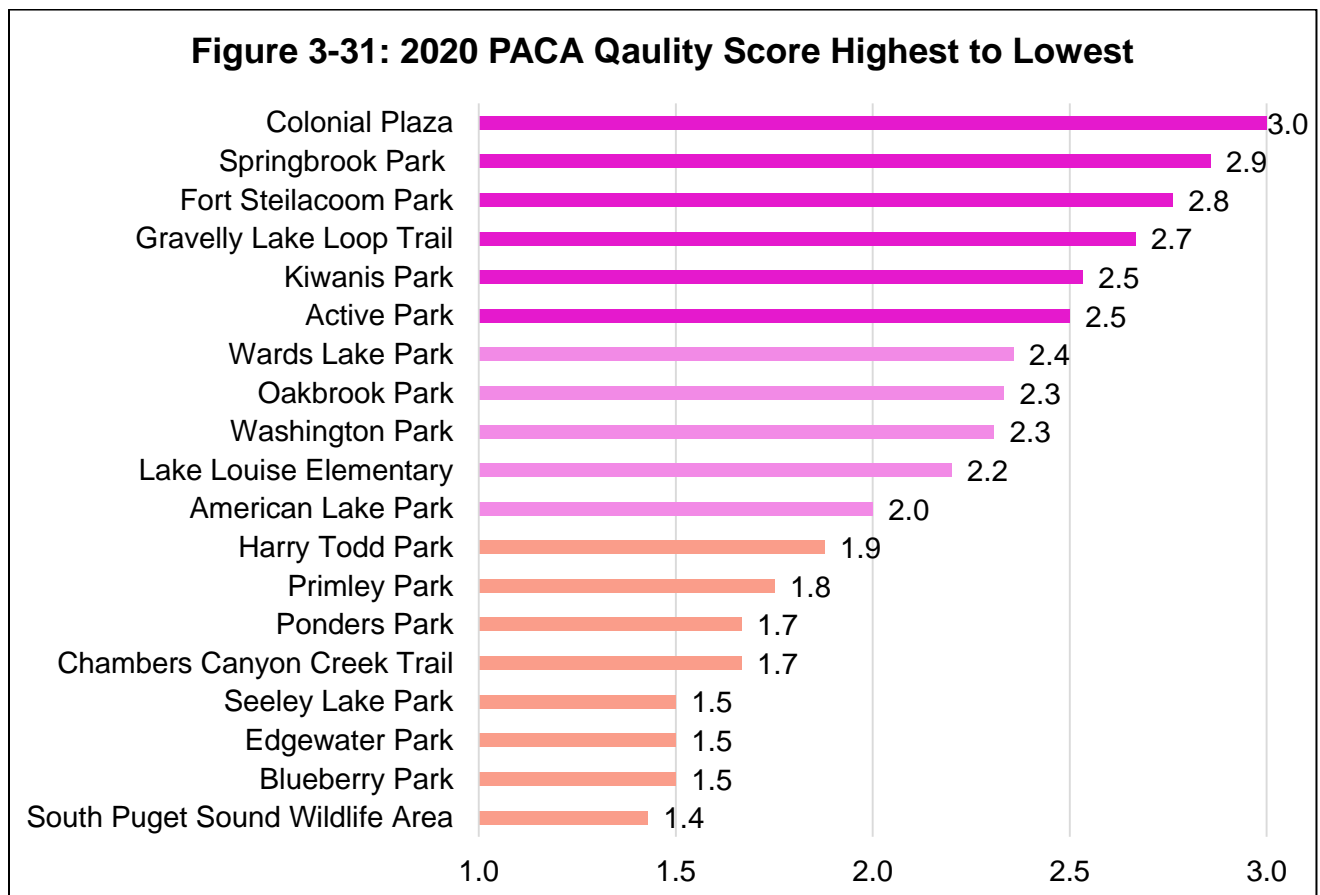
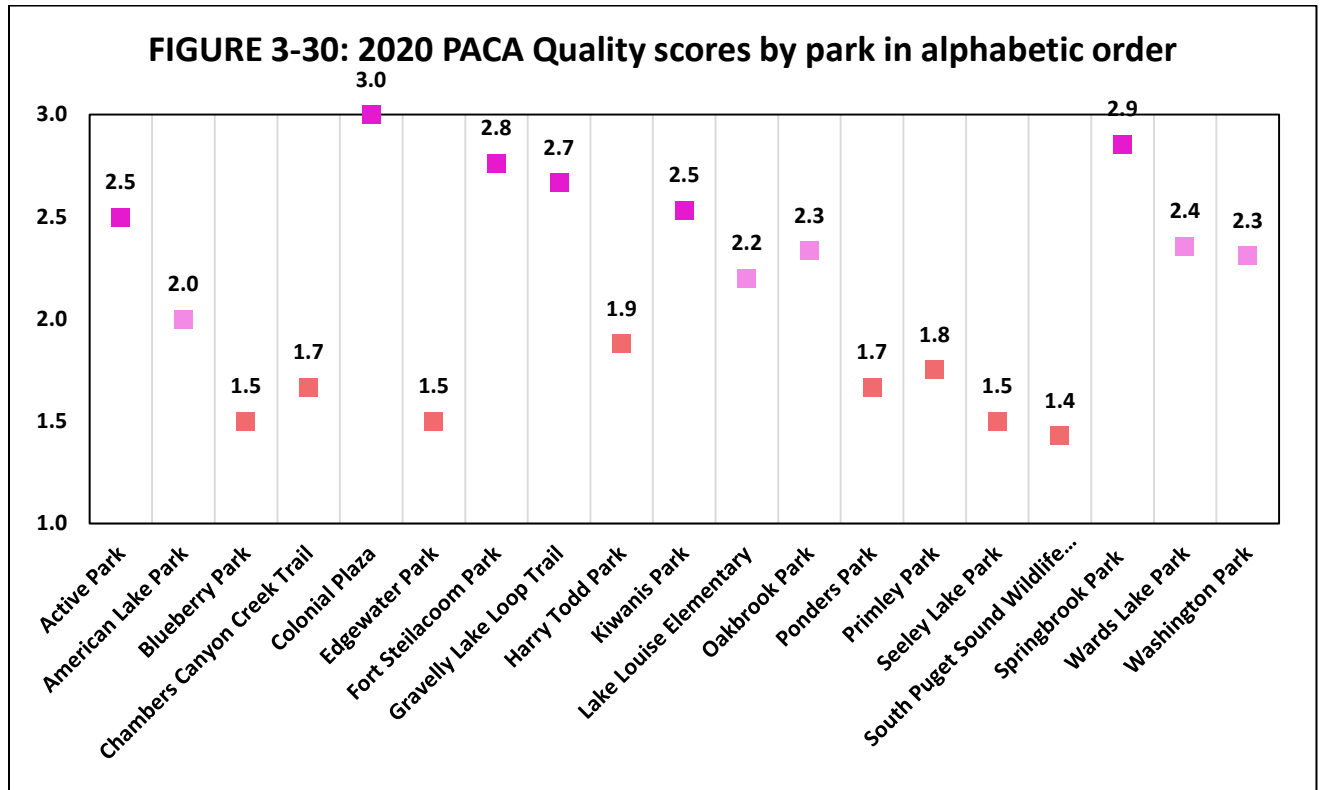
- Oakbrook Park
- Lake Louise School park
- Washington Park
- American Lake Park
- Wards Lake Park

Parks that scored low (1 to 1.9) and below the City's desired LOS (of 2) on the 2020 PACA quality score include:

- Harry Todd Park
- Ponders Park
- Primley Park
- Seeley Lake Park
- Edgewater Park
- South Puget Sound Wildlife Area

Geographically, parks with very high (2.5 and above) PACA quality scores are located in central Lakewood. In the future, the City may want to consider improving the quality scores of Lakewood parks that currently scored a 2 or below. Currently, the City is actively in the process of improving American Lake Park, Wards Lake Park, and Edgewater Park. Future quality PACA scores are likely to improve for these parks with these improvements.





Specific park amenities that score below a 2 on the 2020 PACA Quality score were:

- Skate Parks.
- Restrooms.
- Tennis Courts.

In the future, the City may want to consider improving or reevaluating the amenities that currently score a 2 or below. This is consistent with:

Policy 1.2: Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices.

Goal 1, Action Strategy #8:

“Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.
- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities.”

Figure 3-32: 2020 PACA Amenity Quality Score for Lakewood Parks / Open space facilities

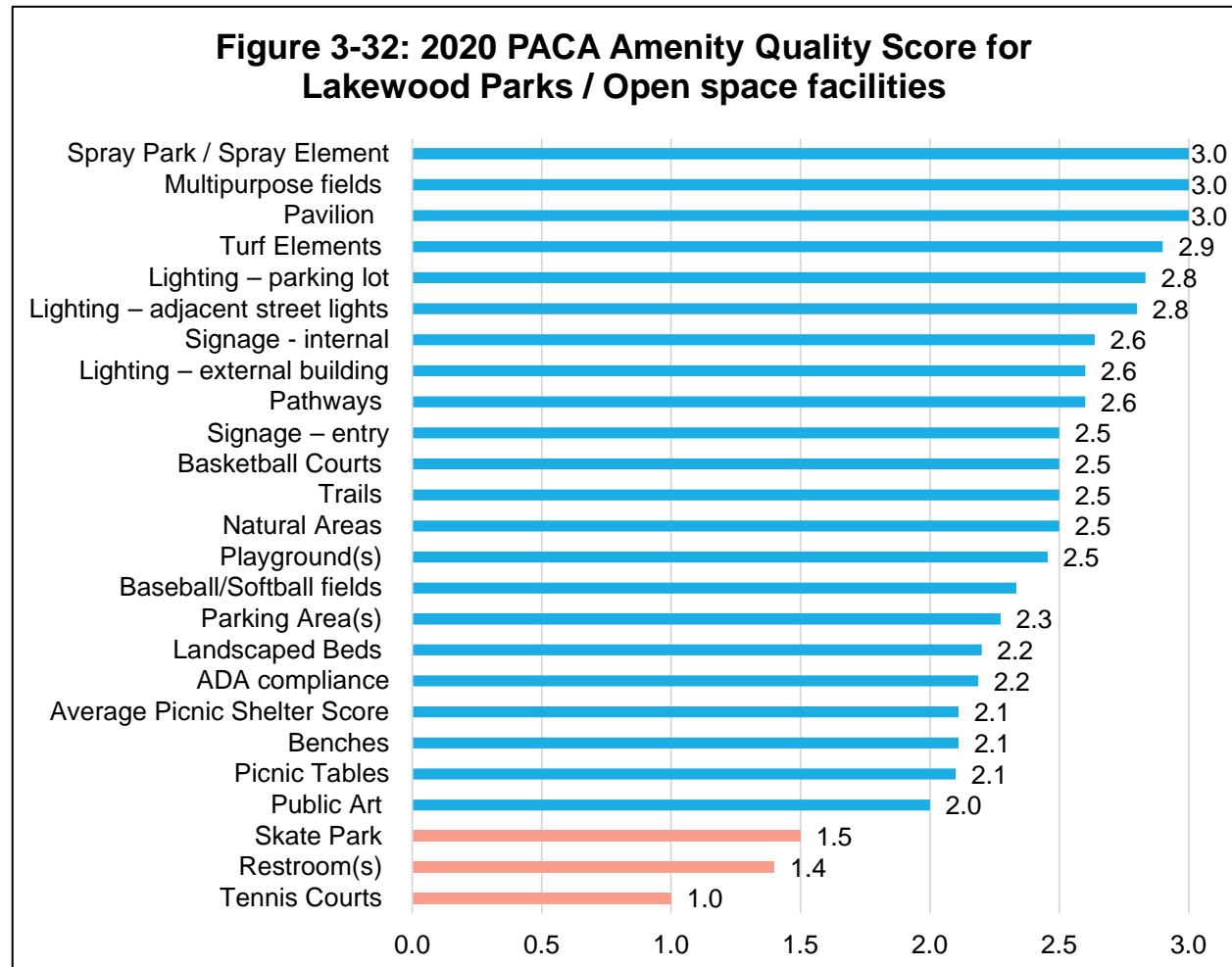
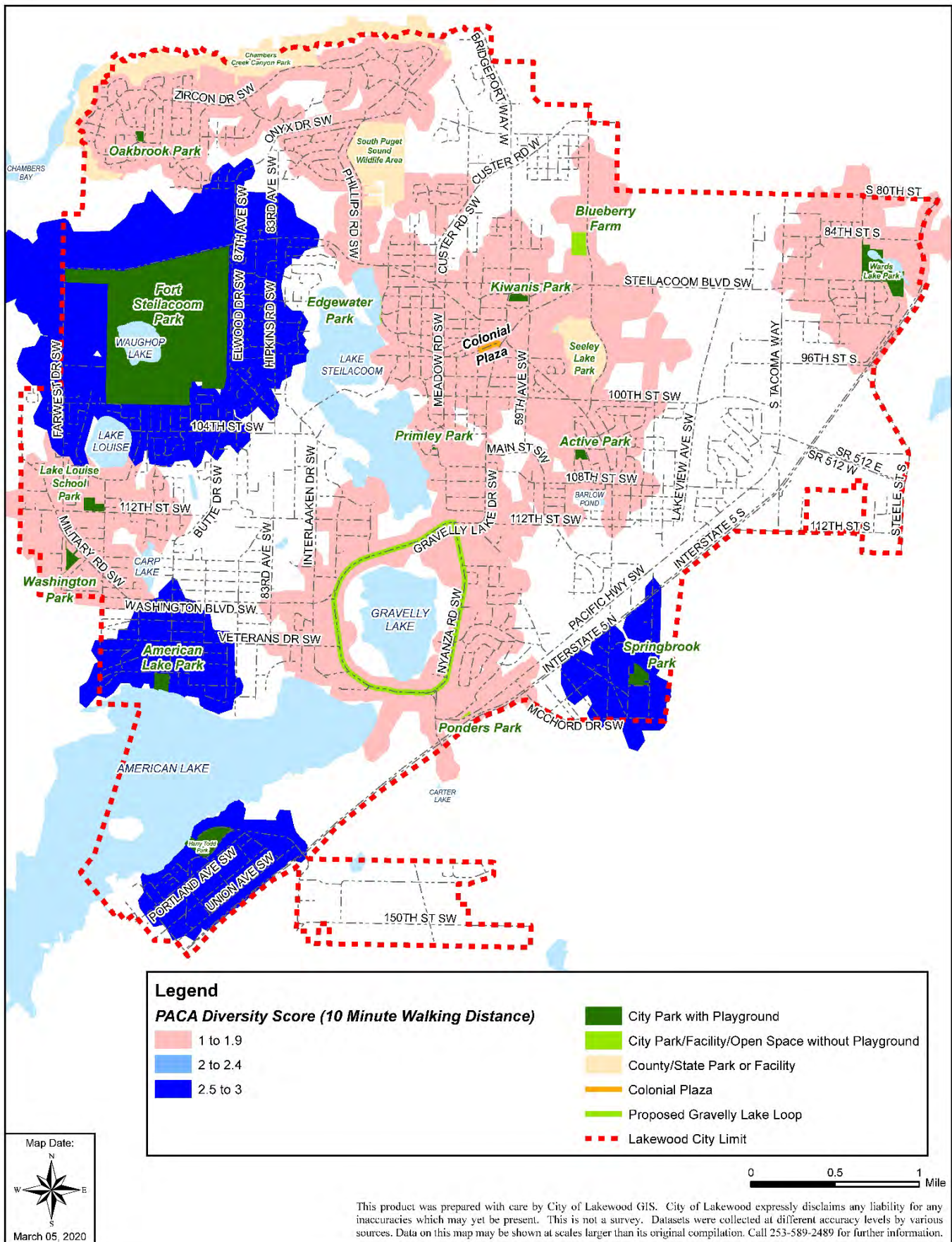


TABLE 3-4
2020 PACA Quality Scores

	Active Park	American Lake Park	Blueberry Park	Edgewater Park	Fort Steilacoom Park	Harry Todd Park		Oakbrook Park	Ponders Park	Primley Park	Springbrook Park	Wards Lake Park	Washington Park	Lake Louise Elementary	Colonial Plaza	Gravelly Lake Loop Trail	Chambers Canyon Creek Trail	South Puget Sound Wildlife Area	Seeley Lake Park		
2019 Quality of Amenities																				Lakewood Parks / Open Space facilities	All Parks / Open Space facilities
Pavilion					3													1		3.0	2.3
Benches					2	2	2	2		2	3	1	2		3					2.1	2.1
Picnic Tables	2	2			2	2	2	2		2	3	2	2							2.1	2.1
Landscaped Beds	2	2			2	2	2	3			2	2	2		3					2.2	2.2
Natural Areas			2		3	2						3					2	2	1	2.5	2.2
Picnic Shelter 1	2	2			3	2					2	2									
Picnic Shelter 2					3	1					2										
Picnic Shelter 3					3	2															
Picnic Shelter 4					3																
Picnic Shelter 5					3																
Average Picnic Shelter	2	2			3	1.7					2	2								2.1	2.1
Public Art		1			2											3				2.0	2.0
Trails					2							3					2	2	2	2.5	2.3
Pathways	2	2			3	2	3				3	3	2		3	3	2	2		2.6	2.6
Baseball/Softball fields					3	2							2							2.3	2.3
Basketball Courts	3					2					3		2							2.5	2.5
Multipurpose fields					3						3									3.0	3.0
Playground(s)	2	3			3	1	3	3		2	3	2	2	3						2.5	2.5
Skate Park						1	2													1.5	1.5

	Active Park	American Lake Park	Blueberry Park	Edgewater Park	Fort Steilacoom Park	Harry Todd Park	Kiwanis Park	Oakbrook Park	Ponders Park	Primley Park	Springbrook Park	Wards Lake Park	Washington Park	Lake Louise Elementary	Colonial Plaza	Gravelly Lake Loop Trail	Chambers Canyon Creek Trail	South Puget Sound Wildlife Area	Seeley Lake Park		
2019 Quality of Amenities																				Lakewood Parks / Open Space facilities	All Parks / Open Space facilities
Spray Element						1					3									3.0	3.0
Tennis Courts						1														1.0	1.0
Turf Elements	3	3		2	3	3	3	3			3	3	3							2.9	2.9
Lighting – external building		2			3	2	3								3					2.6	2.6
Lighting – parking lot		2			3	3	3						3		3				2	2.8	2.7
Lighting – adjacent st.lights					3		3		2						3	3				2.8	2.8
Parking Area(s)		2			3	2	2	2	2		3	2	2	2	3				2	2.3	2.3
Restroom(s)		1			3	1	1					1								1.4	1.4
Signage – entry	3	2			3	2	3	2			3	3	2	2	3	2		1	1	2.5	2.3
Signage - internal	3	2			3	2	3	3			3	3	3	2		2		1		2.6	2.5
ADA compliance	3	2	1	1	3	2	3	1	1	1	3	3	3	2	3	3	1	1	1	2.2	2.0
Average Park Score	2.5	2.0	1.5	1.5	2.8	1.9	2.5	2.3	1.7	1.8	2.9	2.4	2.3	2.2	3.0	2.7	1.7	1.4	1.5		

FIGURE 3-33: 10-minute Walkshed Measurement & PACA Diversity score



2020 PACA Diversity Score

Parks that scored very high (2.5 or higher) on the 2020 PACA diversity score include:

- Fort Steilacoom Park
- American Lake Park
- Harry Todd Park
- Springbrook Park

There were no parks that scored fair (2 to 2.4) on the 2020 PACA diversity score.

Parks that scored low (1 to 1.9) and below the City's desired LOS score (of 2) on the 2020 PACA quality score include:

- Blueberry Farm Park
- Oakbrook Park
- Kiwanis Park
- Colonial Plaza
- Gravelly Lake Loop
- Wards Lake Park
- Washington Park
- Lake Louise School Park
- Ponders Park
- Primley Park
- Seeley Lake Park
- Edgewater Park
- South Puget Sound Wildlife Area

Parks with very high (2.5 and above) 2020 PACA diversity scores consist of the City's regional and community parks, Fort Steilacoom Park, American Lake Park, and Harry Todd Park, as well as one neighborhood park, Springbrook Park. Importantly, Springbrook Park recently underwent significant improvements and is currently being expanded. Geographically, parks and open space facilities with high (2.5 and above) PACA diversity scores are located in the west and south areas Lakewood. There is a deficiency of high PACA diversity scoring parks in the north, central, and west areas of Lakewood.

In the future, the City may want to consider improving the diversity scores of Lakewood parks that currently score a 2 or below. The City may want to focus on creating a more equitable distribution of high PACA diversity scoring parks throughout the City. This is consistent with:

Policy 1.2: Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices.

Goal 1, Action Strategy #8:

"Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.
- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities."

Importantly, Wards Lake Park is currently undergoing a Master Plan update. Many of the potential projects identified in this process would help increase the PACA diversity score of this park.

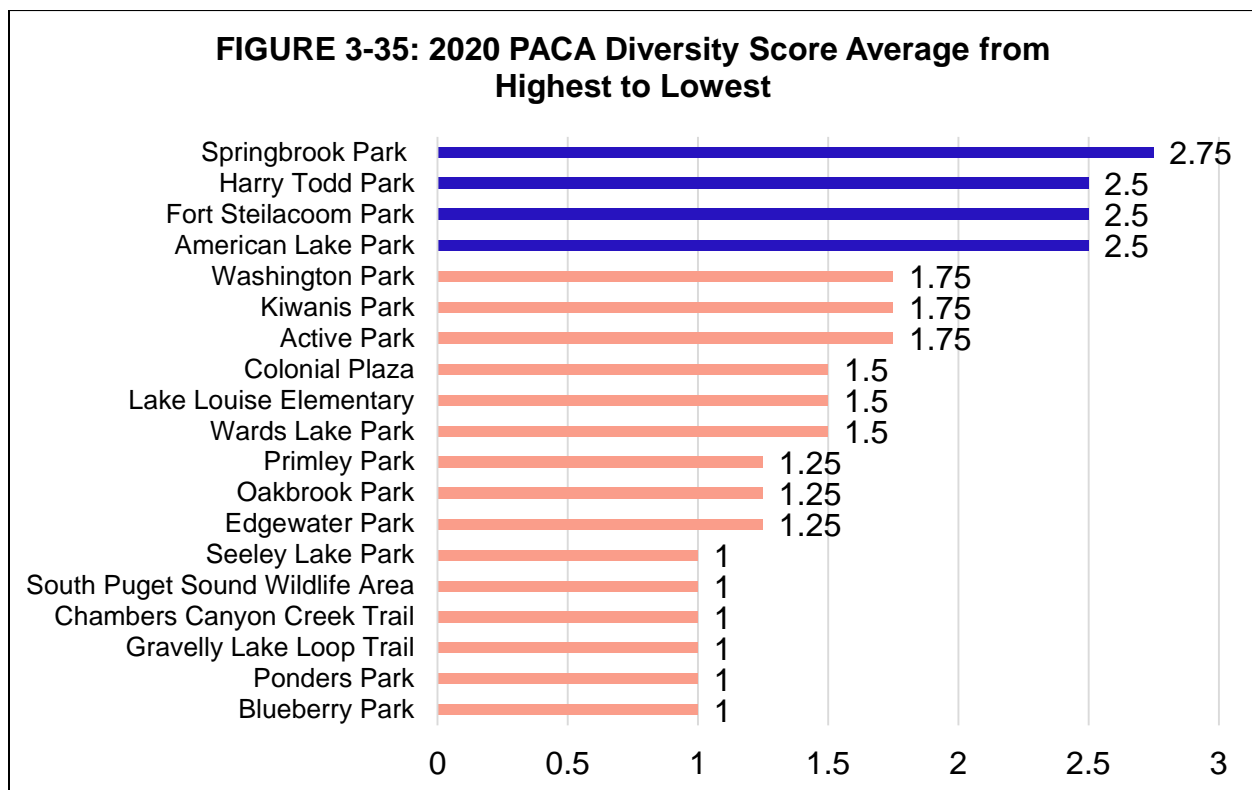
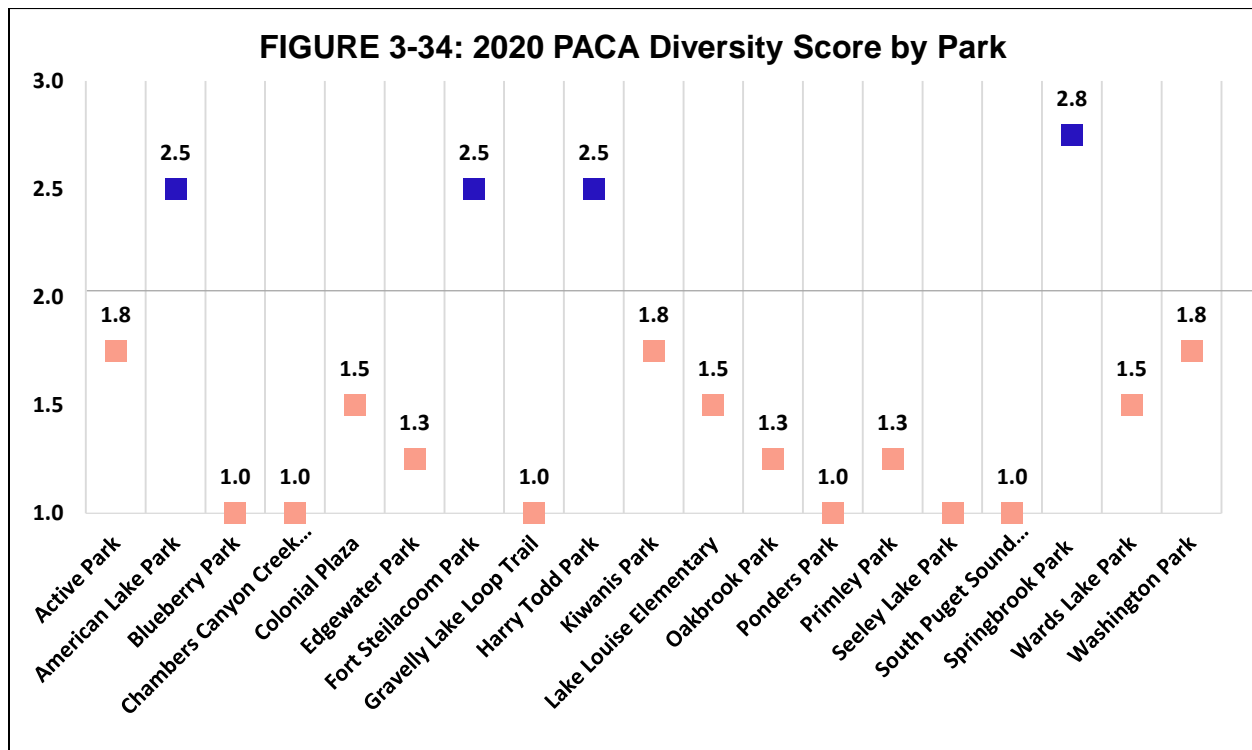


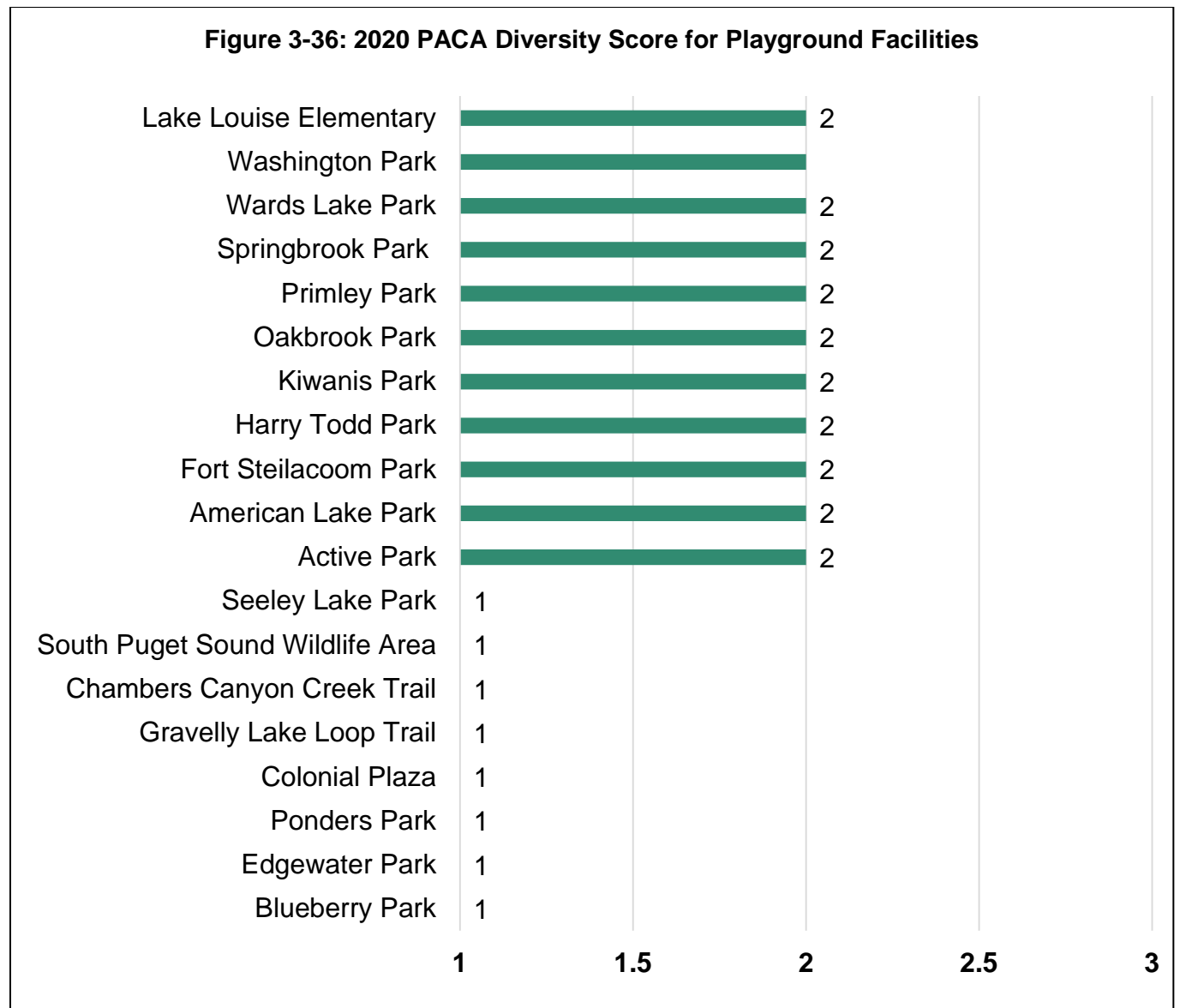
TABLE 3-5
2020 PACA Diversity Score

	Active Park	American Lake Park	Blueberry Park	Edgewater Park	Fort Steilacoom Park	Harry Todd Park	Kiwanis Park		Ponders Park	Primley Park	Springbrook Park	Wards Lake Park	Washington Park	Lake Louise Elementary	Colonial Plaza	Gravelly Lake Loop Trail	Chambers Canyon Creek Trail	South Puget Sound Wildlife Area	Seeley Lake Park		
2020 - Diversity of Park Amenities Scores																				Lakewood Parks / Open Space facilities	All Parks / Open Space facilities
Playground Facility	2	2	1	1	2	2	2	2	1	2	2	2	2	2	1	1	1	1	1	1.7	1.6
Common amenities score	2	3	1	1	3	3	2	1	1	1	3	2	2	0	1	1	1	1	1	1.7	1.6
Other active, amenities not included under common amenities score	2	2	1	2	2	3	2	1	1	1	3	1	2	3	1	1	1	1	1	1.8	1.6
Recreation programing	1	3	1	1	3	2	1	1	1	1	3	1	1	1	3	1	1	1	1	1.6	1.5
Average Park Score	1.75	2.5	1	1.25	2.5	2.5	1.8	1.3	1.0	1.3	2.8	1.5	1.8	1.5	1.5	1.0	1.0	1.0	1.0		



All Lakewood parks with playground facilities scored a “2” on the 2020 PACA Diversity score as they all have playground facilities for youth but not for young adults or adults. No state or county parks or open space facilities have playground facilities.

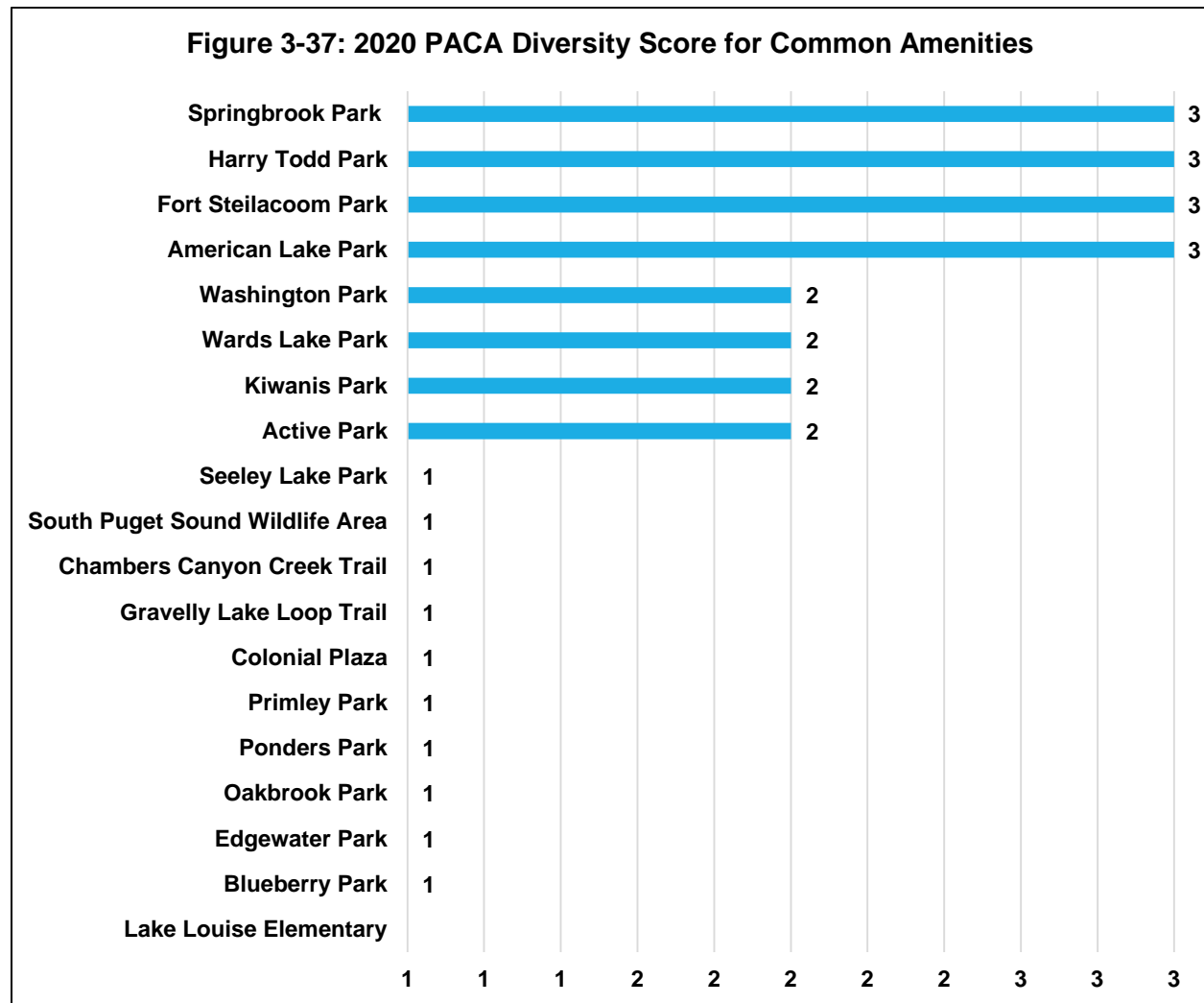
Figure 3-36: 2020 PACA Diversity Score for Playground Facilities



Springbrook Park, Harry Todd Park, American Lake, and Fort Steilacoom Park all scored a “3” for common amenities having picnic shelters, restrooms, open fields, trails and/or ADA compliant paved paths, benches, and barbeques.

Washington Park, Wards Lake Park, Kiwanis Park, and Active Park scored “2” having 4 to 5 of the common amenities.

In the future, the City may want to consider adding absent common amenities to parks that currently score a 2 or below.

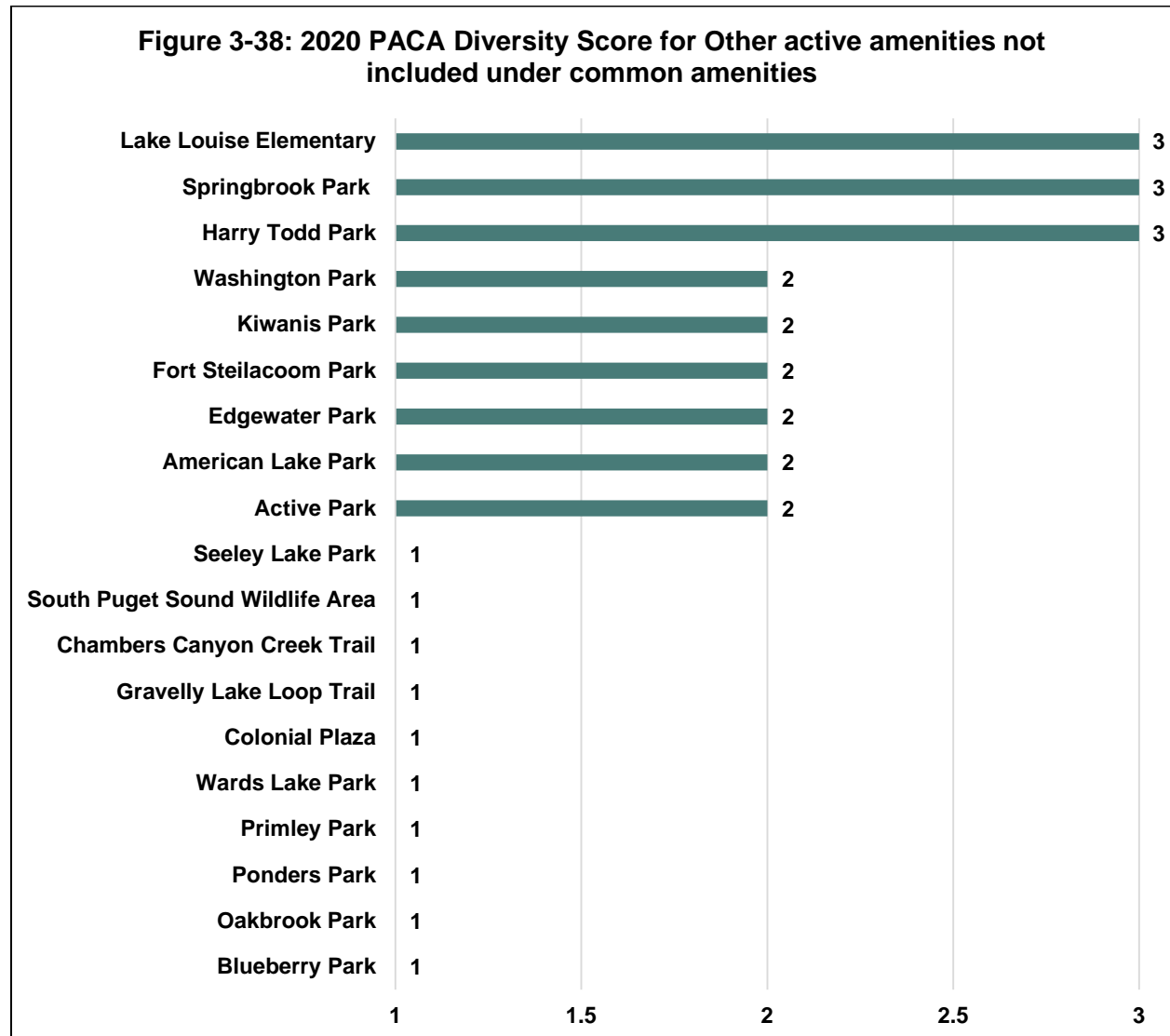


Springbrook Park and Harry Todd Park scored a “3” for other active amenities not included under common amenities as they provide two or more additional active amenities:

- Springbrook Park: Exercise equipment and Basketball hoops.
- Harry Todd Park: Water access, tennis, skate park.
- Lake Louise Elementary: Basketball hoops, pavement games (ex. four-square)

Washington Park, Kiwanis Park, Fort Steilacoom Park, Edgewater Park, American Lake Park, and Active Park scored “2” having one additional active amenity.

In the future, the City may want to consider expanding more common amenities to parks that currently score a 2 or below.



Springbrook Park, American Lake, Colonial Plaza, and Fort Steilacoom Park scored a “3” on the for recreation programming for having low cost/no-cost recreation events (City or partner) open to the general public five or more times per year.

Harry Todd Park scored a “2” having low cost/no-cost recreation events (City or partner) open to the general public one to four times per year.

In the future, the City may want to consider expanding low cost/no-cost recreation events (City or partner) open to the general public to parks that currently scored a 2 or below.

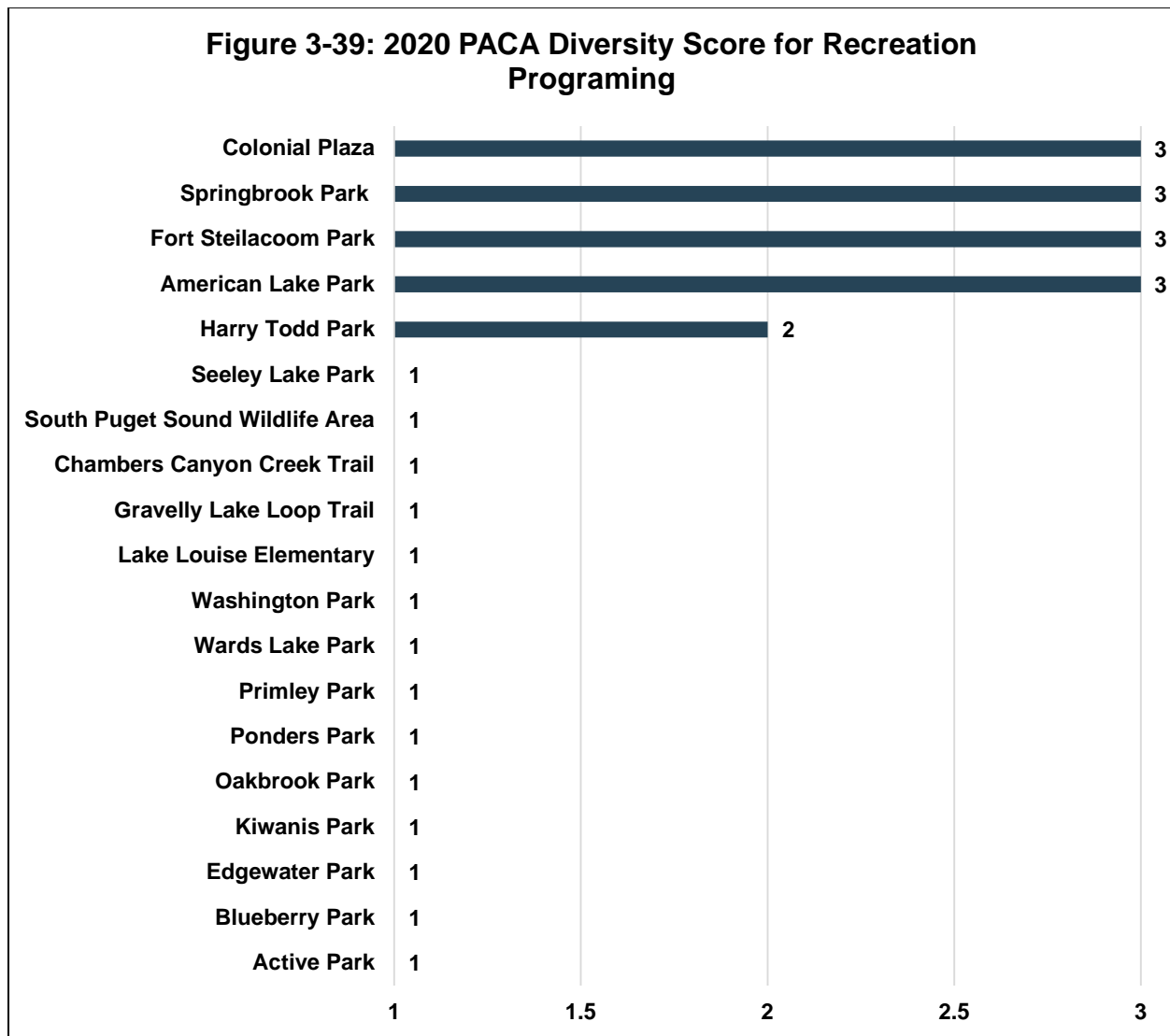
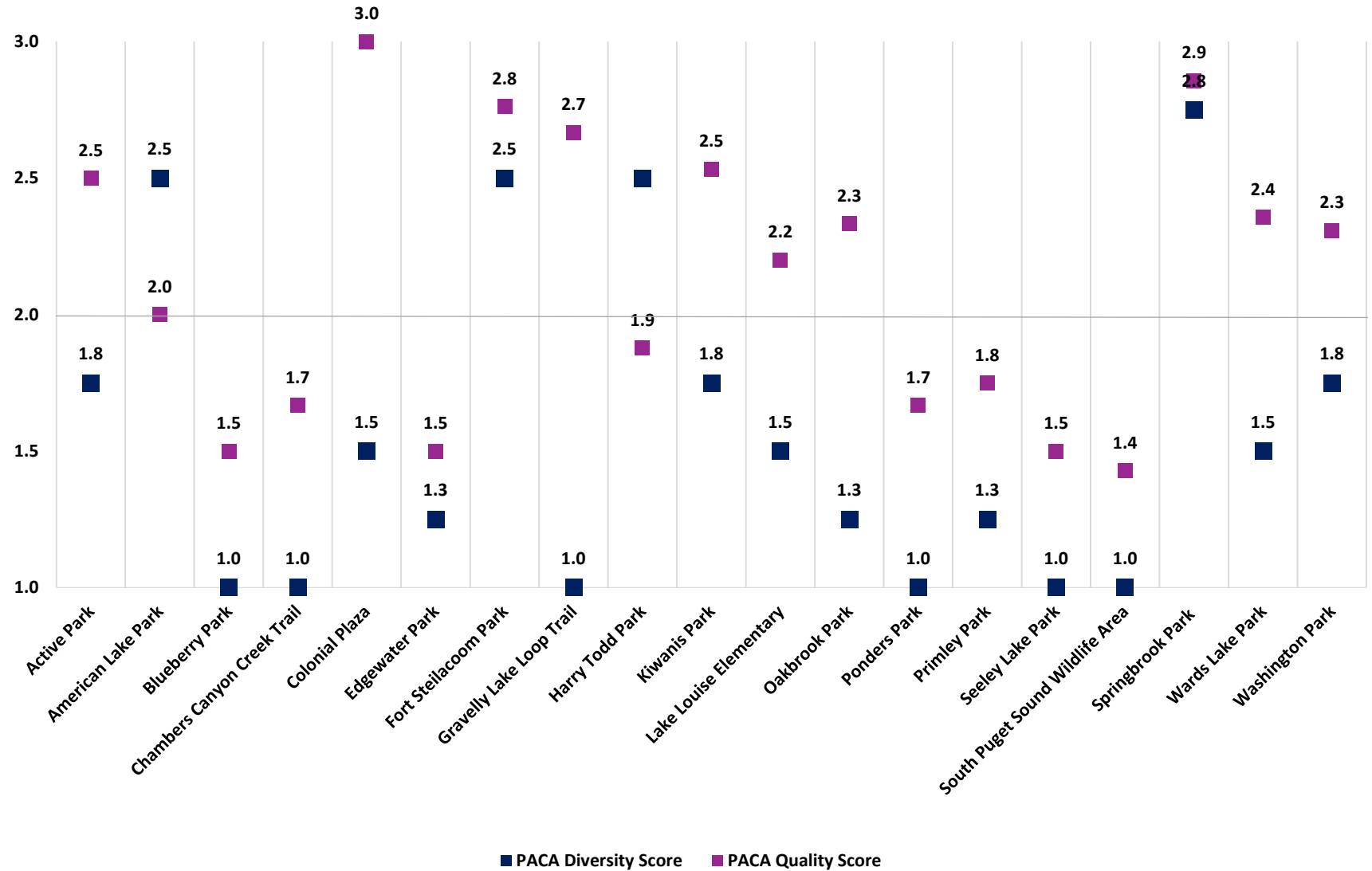


FIGURE 3-40: 2020 PACA Diversity & Quality scores by park in alphabetic order





“Thank you for continuing to show that parks are vital to a healthy community.”

- Focus Group Respondent

Chapter 4: Park Inventory

4.1 Overview

Lakewood owns and operates 16 park and open space sites ranging from Fort Steilacoom Park, a regional park with 390.51 City owned acres (plus more owned by Pierce College) that serves more than 1 million visitors from around the South Sound region, to Primley Park, a pocket park with less than 0.17 acres that serves a single neighborhood.

Most park assets are developed and well-maintained but a few remain undeveloped or minimally maintained, including Edgewater Park which is currently undergoing a master park planning process. Several parks have natural areas, such as the well-preserved native oak woodland and meadows in Fort Steilacoom Park, and the wetland around Wards Lake Park.

4.2 Park Types

In 1996, the National Recreation and Park Association (NRPA) provided park classification guidelines in “Classification for Parks, Open Space, and Greenways.”¹ Using these guidelines as a springboard, this plan identifies the following classification types for City of Lakewood parks:

- Neighborhood Parks (includes Pocket Parks and School Parks)
- Community Parks
- Regional Parks
- Natural Areas
- Urban Parks (Nodal and Linear)

¹ Mertes, James D., and James R. Hall. *Park, recreation, open space and greenway guidelines*. Urban Land Inst, 1995.

TABLE 4-1

Parks by type, acreage, open space acreage, and status in Lakewood

Park Type	Park	Address	Acres	2020 PACA Quality Score	2020 PACA Diversity Score
S	Lakewood Senior Center	9112 Lakewood Dr	-	-	-
CG	Community Garden	5504 112 th St SW			
C	Harry Todd Park	8928 Thorne Lane SW	16.78	1.9	2.5
C	American Lake Park	9222 Veterans Dr SW	5.50	2.0	2.5
NA	Blueberry Park	5427 Steilacoom Blvd SW	7.91	1.5	1
NA	Seeley Lake Park*	Conservancy	48	1.5	1
N	Active Park	10506 Russell Rd SW	2.28	2.5	1.75
N	Edgewater Park	9102 Edgewater SW	2.83	1.5	1.25
N	Kiwanis Park	6002 Fairlawn Rd SW	2.85	2.5	1.8
N	Oakbrook Park	9701 Onyx Dr SW	1.55	2.3	1.3
N / CG	Springbrook Park	12601 Addison St SW	6.68	2.9	2.8
N	Wards Lake Park	2716 87th Street	27.79	2.4	1.8
N	Washington Park	11522 Military Rd	3.64	2.3	1.8
N	Lake Louise Elementary**	11014 Holden Rd SW	4.72	2.2	1.5
N	Primley Park	10 Barlow Rd SW	0.19	1.8	1.3
U	Colonial Plaza	6100 Motor Ace SW	1	3.0	1.5
U	Ponders Park	12930 Pacific Hwy SW	.41	1.7	1.0
U	Gravelly Lake Loop	Gravelly Lake Dr / Nyanza	3 miles	2.7	1.0
R	Fort Steilacoom Park	8714 87th Ave SW	309.51***	2.8	2.5
R	Chambers Creek Canyon Area*	6320 Grandview Dr W	200+	1.7	1.0

* Pierce County Park

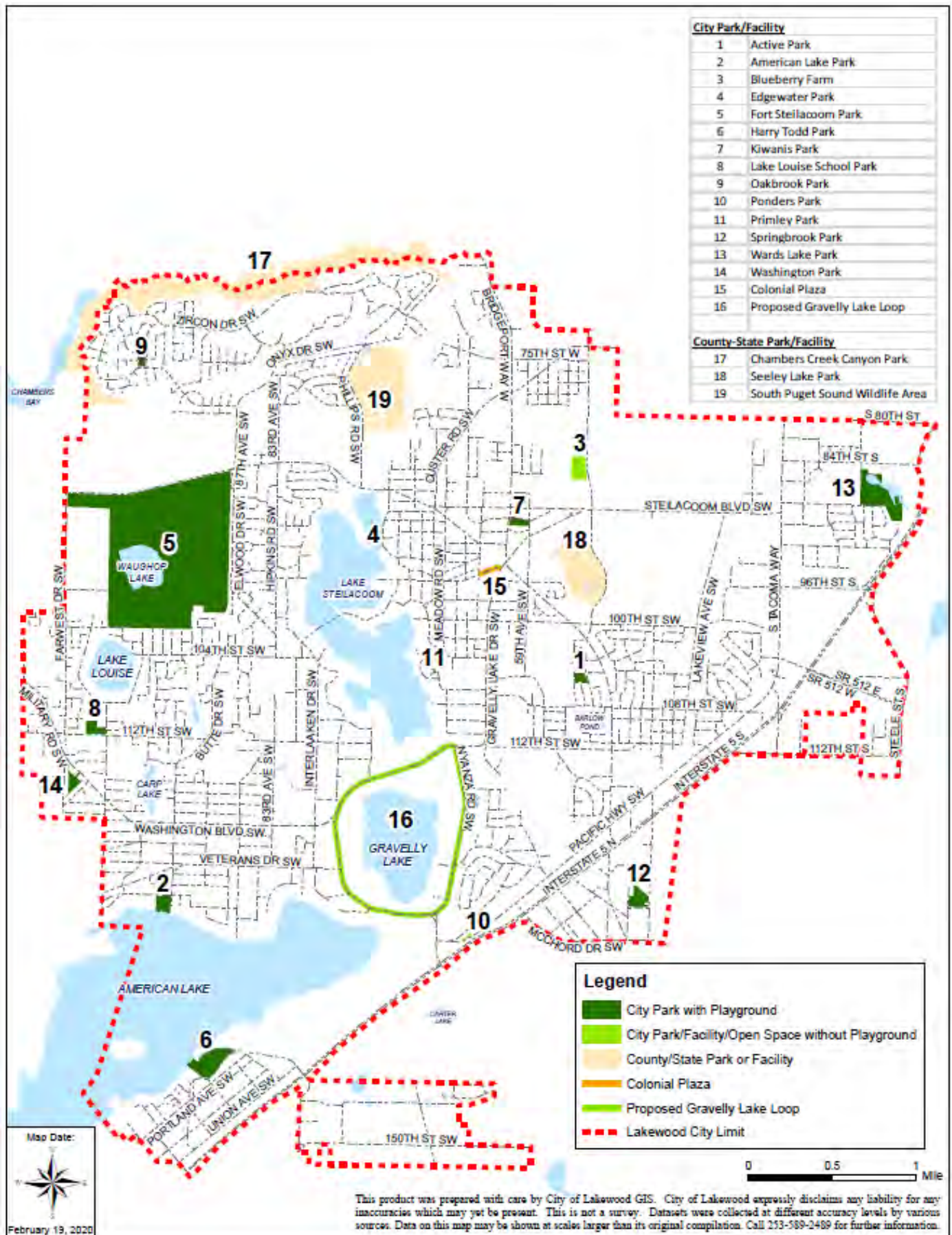
***City manages additional acres that belong to Pierce College.

** CPSD partnership; Lake Louise Elementary School serves as a neighborhood park after school hours.

C= Community Park
 NA = Natural area
 N = Neighborhood Park

U = Urban Park (linear or nodal)
 R = Regional Park
 S = Senior Center
 CG = Community Garden

FIGURE 5-1: Parks and Open Space Facilities in Lakewood



4.3 Neighborhood Parks

The NRPA describes neighborhood parks as the “basic unit of the Park system.”² Neighborhood parks are typically less than 5 acres and provide access to essential park amenities of open space and playground facilities. Neighborhood parks are designed to encourage easy access on foot and to support unstructured, spontaneous activities, including active and passive recreation.

TABLE 4-3			
Lakewood - Neighborhood Parks			
Park	Park Type	Acres	Status
Active Park	Neighborhood Park	2.28	Developed
Edgewater Park	Neighborhood Park	2.83	Interim
Kiwanis Park	Neighborhood Park	2.85	Developed
Lake Louise Elementary School*	School Park	4.72	Developed
Oakbrook Park	Neighborhood Park	1.55	Developed
Primley Park	Pocket Park	0.19	Developed
Springbrook Park	Neighborhood Park	6.68	Developed
Wards Lake Park	Neighborhood Park	27.79	Developed
Washington Park	Neighborhood Park	3.64	Developed
Total Acres		52.35	
* Lake Louise Elementary serves as a neighborhood park after school hours through a joint partnership between Lakewood and the Clover Park School District.			

Serves: Residents within a 10-minute walking distance.

Typical park amenities:

- Playground facilities
- Ball fields
- Skating areas
- Shelter
- Pedestrian paths
- Picnic tables
- Benches
- Play equipment
- Multi-use open field
- Sport courts or multi-purpose paved areas
- Landscaping

Restrooms: Typically, not provided. If they are, they are temporary or seasonal features, e.g., portable restrooms.

Access: Access by foot is desired. As such, sidewalk connectivity is essential. Typically, parking is not provided, however ADA stalls on street may be provided.

² Mertes, James D., and James R. Hall. *Park, recreation, open space and greenway guidelines*. Urban Land Inst, 1995.

Pocket Parks

Pocket Parks serve as a sub-category of neighborhood parks. These parks are typically 2,500 square feet to 1 acre and provide open space and playground facilities. In addition, these parks also provide passive activities, such as seating, picnic tables, and ornamental landscaping. The City has one pocket park, Primley Park, which provides a total of 0.19 acres of parkland.

School Parks

School Parks serve as a sub-category of neighborhood parks. School Parks combine the resources of two public agencies. These parks are often jointly developed and governed by an interlocal agreement between a city and the school district. This agreement allows public use and access to open space and playground facilities during non-school hours. The City and Clover Park School District partnered to provide a neighborhood park at Lake Louise Elementary School. This school park serves Lake Louise students during the school day and is open to the public after school hours and on weekends.

Springbrook Park



Neighborhood Park – City of Lakewood

ACTIVE PARK

Address: 10506 Russell Road SW

Size: 2.28 acres

Areas within a 10-minute walking distance:
Downtown

This neighborhood park is located near (south) of the Downtown. The park is named after the former *Lakewood Active Club*, a local service club that supported community events and activities. The park was part of the Pierce County parks system prior to incorporation, renovated by the City in 2002 and continues to provide a quiet place for neighbors and visitors to walk, picnic and play.

Parking: On-street

Additions/Improvements since 2014:

- None

Future Potential Opportunities:

- Playground enhancements
- Young adult/adult playground/active features
- Expand park
- Expand/repair paved pathway
- Expand parking
- Install barbecues (BBQs)
- Splash pad
- Permanent restroom

Existing Amenities:



ADA accessibility



1 Basketball Court



1 Playground



Open Space ≈ 1.7 acres



1 Picnic Shelter - 25 people



Picnic Tables & Benches



Paved pathway - .30 miles paved



Restroom (portable)





EDGEWATER PARK

Address: 9102 Edgewater Drive SW

Size: 2.83 acres

Areas within a 10-minute walking distance:
Custer Rd area

This neighborhood park is located on Lake Steilacoom in central Lakewood. This site was part of the Pierce County Parks system prior to incorporation. This undeveloped site has the only public boat launch on the lake. In 2004 the City worked with the WDFW to improve the launch. A park master plan was developed in 2020 to improve safety, public access and add park amenities.

Parking: On-street

Additions/Improvements since 2014:

- Master Park Plan (2020)

Future Potential Opportunities:

- Boat launch with finger dock
- Acquire and expand park
- Restroom
- Covered picnic areas
- Trail/pathway
- Lawn area
- Rules and regulation sign
- Separate swimming area
- Fishing dock and boardwalk
- Install boat launch pay station
- Ecological restoration of shoreline
- Barbeques (BBQs)
- Parking
- Trash receptacles
- Lighting
- Tree removal

Existing Amenities:

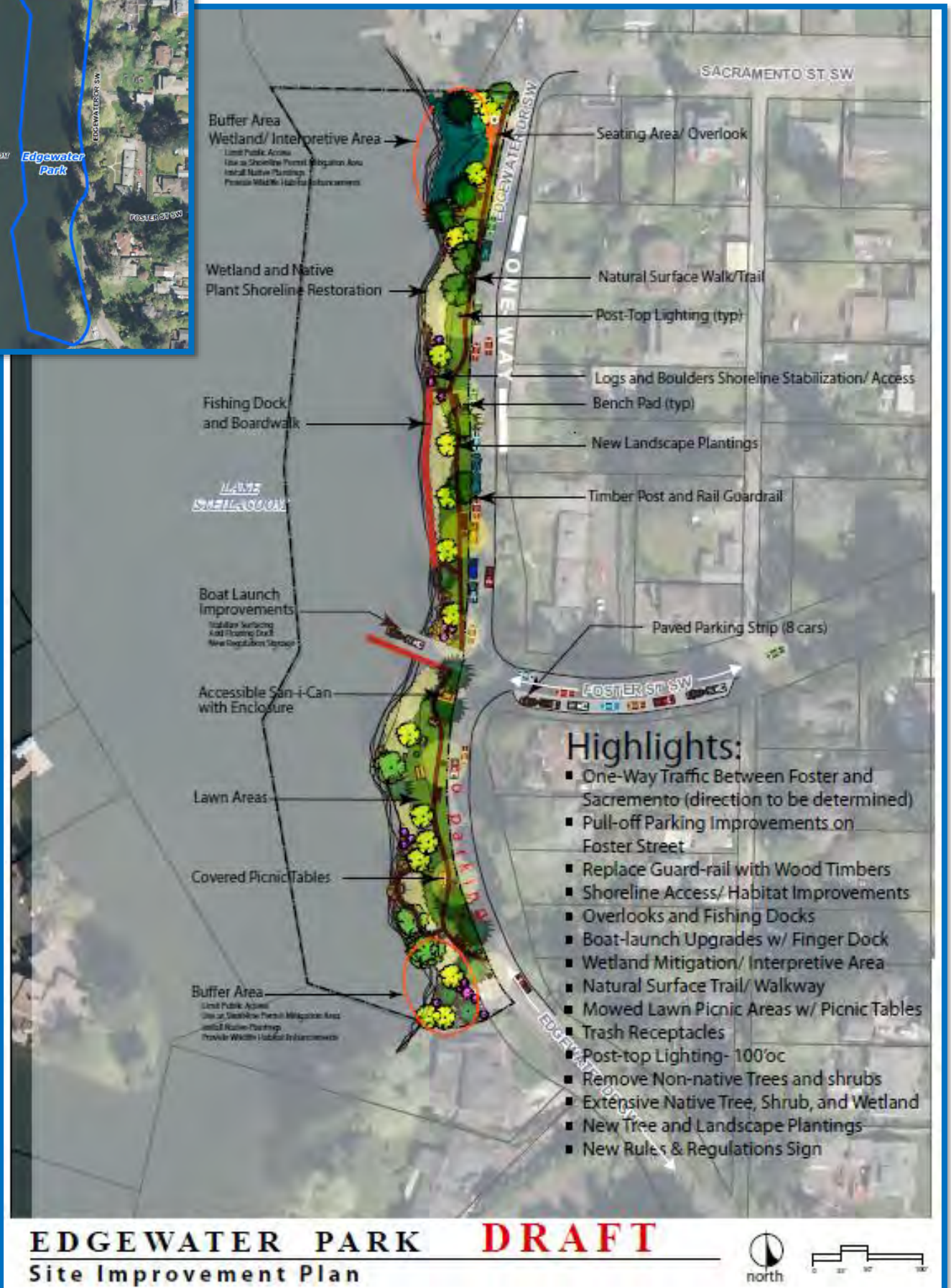


1 Boat Launch



Water access





KIWANIS PARK

Address: 6002 Fairlawn Dr. SW

Size: 2.85 acres

Areas within a 10-minute walking distance:
Custer, Downtown

This neighborhood park is located in central Lakewood. This site was part of the Pierce County Parks system prior to incorporation. After a youth driven community effort to establish a skate park in Lakewood was complete, the City redeveloped the site in 2000. The Lakewood First Lions skate park was built at Kiwanis Park along with a restroom structure and miscellaneous park amenities. The Kiwanis Club of Clover Park raised funds and donated a new community built playground in 2019.

Parking: On-street

Additions/Improvements since 2014:

- Resurfaced the playground
- Installed a new playground
- Installed security cameras

Future Potential Opportunities:

- Acquire and expand park
- Shelter
- Barbeques (BBQs)
- Water fountain
- Splash pad
- More trees and landscaping
- Art installation

Existing Amenities:



ADA accessibility



Picnic Tables & Benches



1 Playground w/ swings



Open Space \approx 1.4 acres



Restroom (Summer)



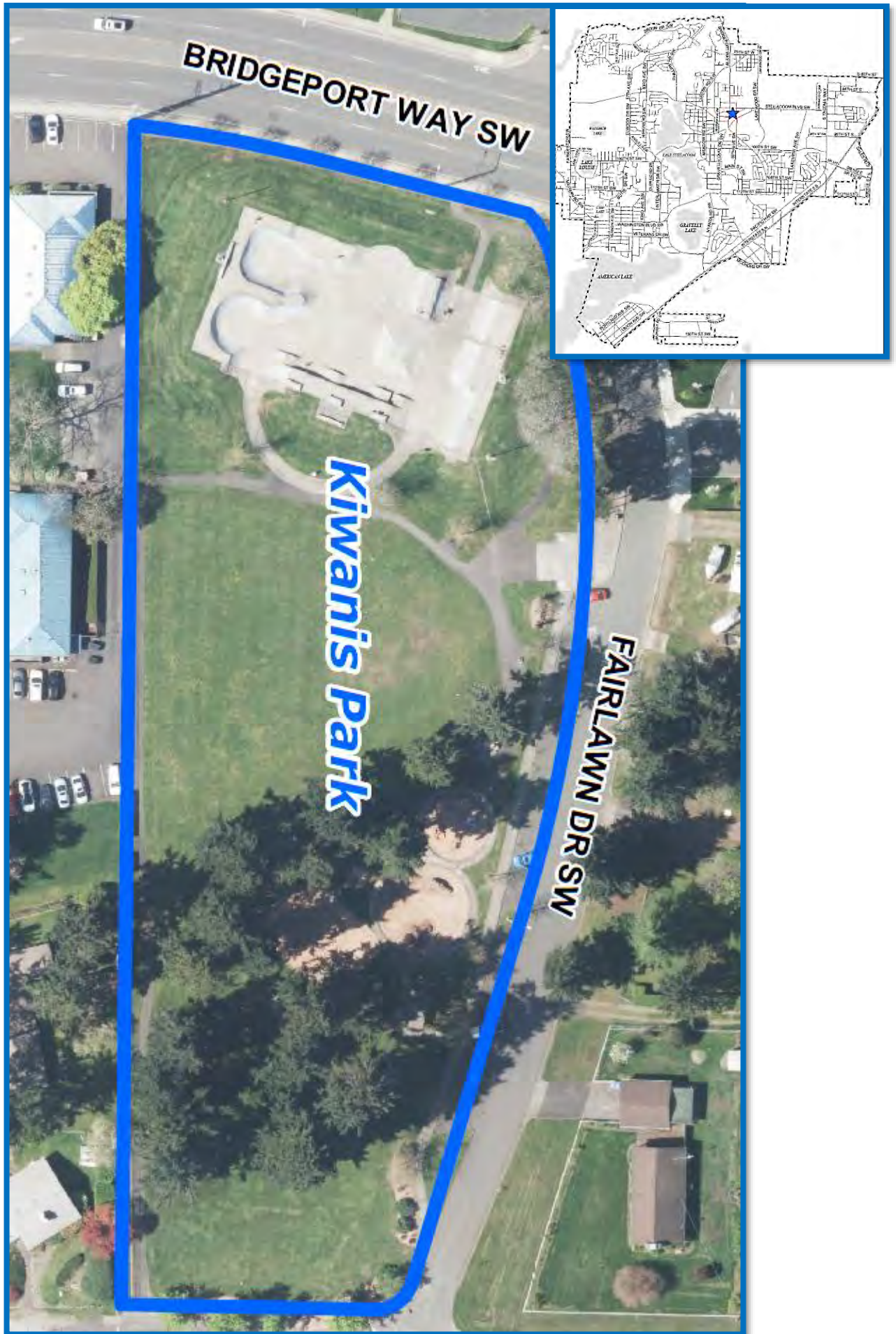
Paved pathway - 0.46 miles paved



In-ground Skate Park

- Multipurpose hardcourt
- Expand/repair trail/pathway
- Parking improvements
- Security features
- Seal coat and stripe parking area
- Resurface and repair skate park
- Covered active amenities
- Restrooms improvements





OAKBROOK PARK

Address: 9701 Onyx Dr. SW

Size: 1.55 acres

Areas within a 10-minute walking distance:
Oakbrook, Chambers Creek Canyon Trail

This neighborhood park is in northwest Lakewood. This site was originally a part of the Oakbrook 7th Addition Park and Recreation District. The undeveloped property was deeded to the City in 1999 and renovated in 2002. Additional site improvements have occurred over the years and a new playground was installed in 2019.

Parking: On-street

Additions/Improvements since 2014:

- Installed a new playground (2019)

Future Potential Opportunities:

- Expand park
- Shelter
- Barbeques (BBQs)
- Water fountain
- More trees and landscaping
- Art installation
- Young adult/adult playground or active features
- Restroom improvements
- Trail/pathway
- Parking improvements
- More security features
- Better wayfinding signage to locate park
- Multipurpose hardcourt
- Covered active amenities
- Basketball court

Existing Amenities:



Picnic Tables & Benches



1 Playground w/ swings



Open Space ≈ 1 acres



Portable Restroom





PRIMLEY PARK

Address: 10 Barlow Rd SW

Size: 0.19 acres

Areas within a 10-minute walking distance:
Central, Downtown

This neighborhood park (pocket park) is located in central Lakewood. This site was created in 2007 when neighbors adjacent to the park asked to adopt an abandoned site. After community clean ups and planning, the neighbors raised funds to build a small play structure, pathways and park amenities.

Parking: On-street

Additions/Improvements since 2014:

- None

Future Potential Opportunities:

- New playground (when necessary)
- Permanent benches
- Trail improvements

Existing Amenities:



Picnic Table and benches



1 Playground



Open Space \approx 0.10 acres



LAKE LOUSIE ELEMENTARY

Address: 11014 Holden Road SW

Size: 4.72 acres

Areas within a 10-minute walking distance:
Lake City

This neighborhood park is located in the central west of Lakewood at Lake Louise Elementary School. Through a partnership with the Clover Park School District, the site was enhanced in 2009 to support community use during non-school hours. The improvements provided open space in an underserved area, improved our parks level of service and was an efficient use of public resources.

Additions/Improvements since 2014:
None

Future Potential Opportunities:

- Walking track around perimeter
- Field renovation
- Playground replacement (when necessary)

Existing Amenities:



1 Ball Field – T-ball



1 Multipurpose field (w/ T-ball field)



1 Soccer field (small)



1 Playground



Open Space \approx 2.7 acres



Walking Path



SPRINGBROOK PARK

Address: 12601 Addison St. SW

Size: 6.68 acres (and expanding)

Areas within a 10-minute walking distance:
Springbrook

This neighborhood park is located in south east Lakewood near the McChord gate at Joint Base Lewis McChord. Soon after incorporation, the City purchased 3.5 acres of land in 1999 to develop a neighborhood park. This was the first new park in the Lakewood area in over 30 years. Additional parcels have been purchased to expand the park to over 6 acres. In 2017 the City invested over \$1 million to develop a large community garden, all abilities playground, picnic shelter, pathways, a bridge over Clover Creek and other park amenities. This is the only community gathering space in the Springbrook neighborhood so it is an important community resource for the neighborhood.

Parking: Parking Lot

Existing Amenities:



ADA accessibility



Community Garden



2 Basketball Hoops



Parking Lot



Picnic Shelter – 50 people



Picnic Shelter – 25 people



Picnic Tables & Benches



1 Playground



Open Space ≈ 3.4 acres



Paved pathway - 0.18 miles paved



Water (potable)



Water access

Additions/Improvements since 2014:

- Redevelopment of park
- New playground
- Bridge over Clover Creek to connect Springbrook

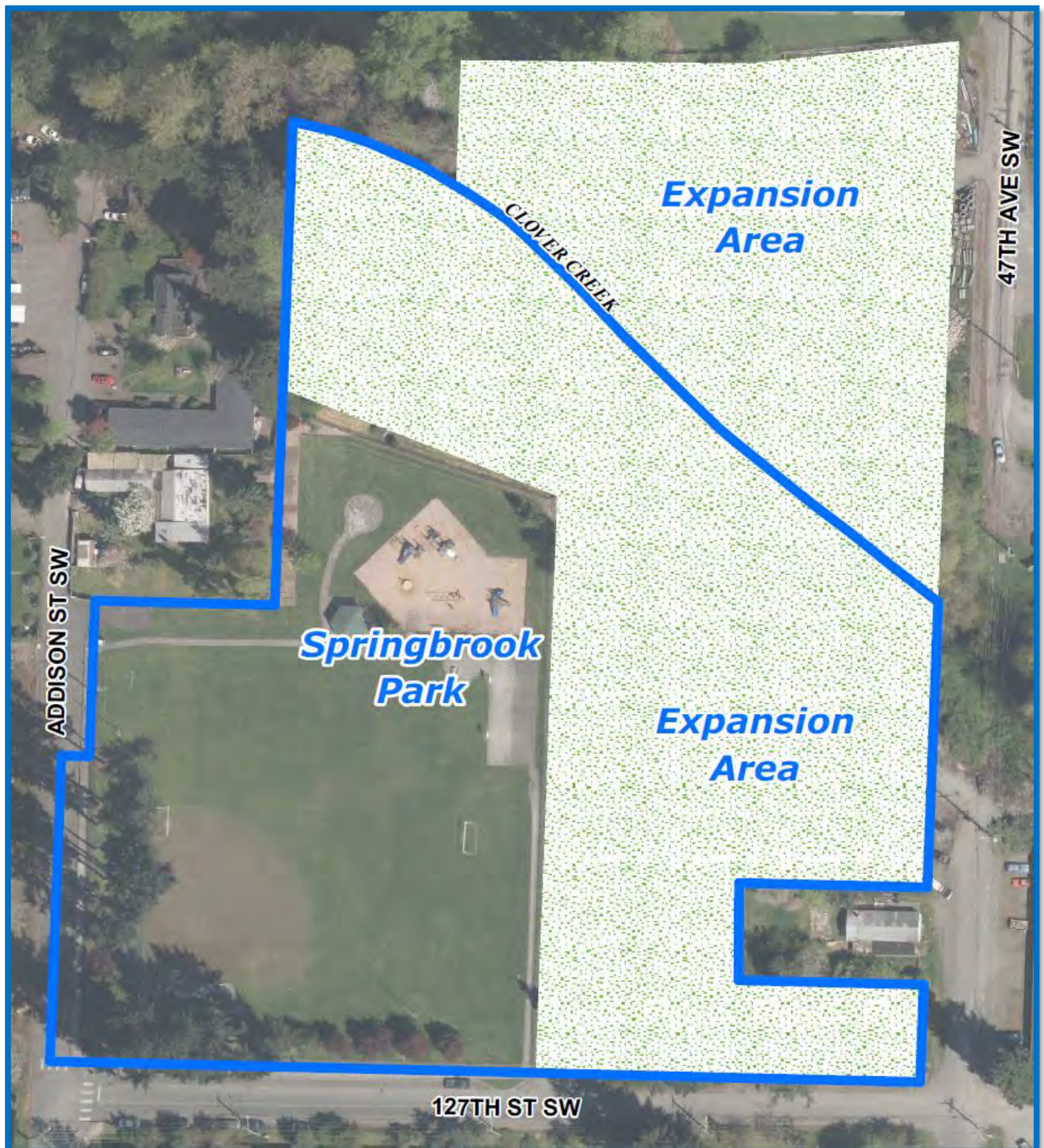
- Park expansion – 1.1 acres (in-progress)
- Ecological remediation of Clover Creek
- Added exercise equipment
- Large community garden

Future Potential Opportunities:

- Acquisition of park land
- Expand park
- Expand basketball court/hardcourts
- Dog park
- More trees and landscaping

- Restroom improvements
- Volleyball court
- Multipurpose field
- More security features
- Covered active amenities
- Trail expansion/improvements

- Art installation
- Young adult/adult playground or active features
- More picnic tables and benches



WARDS LAKE PARK

Address: 2716 84th St SW/2511 88th St SW

Size: 27.79 acres (and expanding)

Areas within a 10-minute walking distance:
International District

This neighborhood Park is located in north east Lakewood. Starting in 1999, the City has acquired a number of parcels to create a 26-acre park. In 2003 the City created the neighborhood park and an internal trail system to merge the parcels and provide access from the north and south sides of the park. In 2020 the City plans to purchase 11 acres to expand the park and implement the 2019 updated master site plan.

Additions/Improvements since 2014:

- Park expansion – 4.4 acres
- Ecological remediation of Clover Creek
- Caretaker residence
- Master Plan update

Parking: Parking Lot

Future Potential Opportunities:

- Expand park
- Trails/walkways
- Barbeques (BBQs)
- Playground replacement
- Young adult/adult playground or active features
- Covered active amenities
- Pump track
- Restroom improvements
- Bridge
- Foot bridges
- Ecological restoration
- Demolition of existing structures
- More security features
- Better wayfinding signage
- Street lighting
- Art installation
- Street crossing improvements

Existing Amenities:



ADA accessibility



Parking Lot



Restroom



2 Docks



Fishing - catch & release only



Picnic Shelter - 25 people



Picnic Tables & Benches



Playground



Pathway - 0.79 miles



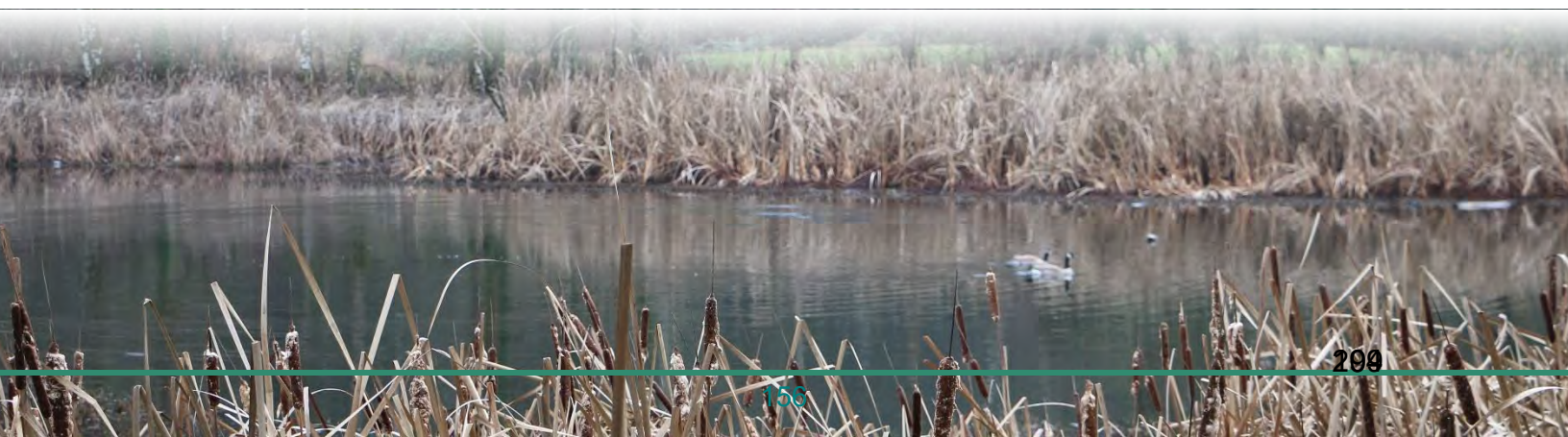
Water Access - no swimming



Wildlife



Open Space ≈ 0.8 acres





DESCRIPTION

Wards Lake Park is home to several biomes which provide the opportunity to increase awareness to park visitors of natural systems as well as the wildlife that inhabit these unique ecosystems. The conifer forest at Wards Lake provides recreational opportunities in the form of walking, hiking or running (12). An oak prairie area could be restored with non-invasive flora that will increase use by pollinator insects, birds, and other wildlife. A wetland at the south end already provides habitat to birds, fish, and amphibians. Bird blinds (15) are included in this plan to promote interaction with wildlife while decreasing the amount of disturbance that humans may have on fauna. The implementation of this plan offers the public great opportunities to view wildlife without interfering with the ecosystem processes.

The central component of the master plan is a 1-mile long ADA compliant perimeter walking path around Wards Lake. The path serves as a visitor conduit throughout the entire site, leading to all park areas. The northern portion of the trail is paved (10), while the southern portion is a densely compacted fine crushed rock (11). The existing soft surface trails in the forest remain (12) but are reconfigured to provide clear circulation.

Connections across 84th Street South are also recommended via an enhanced crosswalk (3), upgraded to enhance safety while crossing the five-lane roadway. The Water Flume Trail is accessed via sidewalk to the north (1), while the Skip Vaughn Trail is accessed via sidewalk to the east (2).

At the northwest corner of the park, the entrance is enhanced through the use of environmental graphic wraps (4) to cover the utility opportunities. The wraps would conceal the utilities and serve as part of the park entry experience. The existing parking lot is reconfigured (7) to gain stalls and serve the new play area (5) and dog park. Adjacent to the playground, a paved pump track (6) with slightly varying topography primarily allows for users of bicycles or tricycles, but also other wheeled vehicles such as scooters, skateboards, skates, and wheelchairs. A large dog park is located near parking but away from much of the other park uses.

There is a new soft surface trail and boardwalk (13) in the wetlands by the lake, an area that has solidified from sedimentation and various environmental process over the years. The majority of the lake vegetation will be allowed to respond to natural process over the years without interference; however the north end of the lake will be maintained regularly in an effort to maintain open water on the lake surface, as requested by the community.

On the south end of the park is a monolithic art installation (18) visible from the freeway, which serves as an interactive element for trail users and a visual symbol of Lakewood's identity.

Three new park access locations (16 and 17) on the east and south edge of the park provide additional parking space capacity and entry/exit points. Interpretive signage is provided throughout the park, discussing the various elements on-site.

WASHINGTON PARK

Address: 11528 Military Rd

Areas within a 10-minute walking distance:
Lake City

This neighborhood park is located in southwest Lakewood. Originally known as Forrest Park, this site was part of the Pierce County parks system prior to incorporation. In 2000 the City changed the name to Washington Park and built a baseball field and parking lot. Pathways, basketball hoop and a new playground were added in 2006.

Parking: Parking Lot

Existing Amenities:



ADA accessibility



1 Ball Field - Multiuse



1 Basketball Hoop



Picnic Tables & Benches



1 Playground



Parking Lot



Open Space \approx 2.4 acres



Paved pathway- 0.16 miles paved

Additions/Improvements since 2014:

- Playground resurfacing

Future Potential Opportunities:

- Expand parking
- Expand basketball court
- Multipurpose hardcourt
- Playground replacement, when necessary
- Young adult/adult playground or active features
- Backstop, dugouts, bleachers
- Shelter
- Barbeques (BBQs)
- Covered active park amenities
- Add benches
- Restroom
- Trail/walkway improvements
- Expand parking
- More security features
- Better wayfinding signage
- Swings







Oakbrook Park Playground Replacement

“Thank you for all you do in continually improving our parks.”

- Focus Group Respondent

4.4 Community Parks

Community parks are usually more than 5 acres but less than a 100 acres in size. These parks provide residents a variety of passive and active recreation opportunities, including unstructured and spontaneous activities and structure activities. Community parks provide a special amenity typically not provided to neighborhood parks, like boat launches or splash pads. Well-designed community parks create a sense of community and enhance the quality of life for residents. Community parks serve all residents of Lakewood.

The City has two community parks, which provide a total of 22.28 acres.

TABLE 4-4			
Lakewood Community Parks			
Park	Park Type	Acres	Status
Harry Todd Park	Community Park	16.78	Developed
American Park	Community Park	5.50	Developed
		22.28	

Serves: As a neighborhood park for residents within a 10-minute walking distance. Serves the entire City.

Typical park amenities:

- Sport facilities
- Picnic shelters - accommodate up to 50 people
- Water access, such as boat launches and docks, depending on the site features and locations
- Off-street parking
- Restrooms
- Pedestrian walkways
- Picnic areas
- Sports facilities (fields and courts)
- Natural areas
- Day and evening uses
- Playground facilities
- Open spaces
- Hiking and multiuse trails

Restrooms: Typically, provided.

Parking: Off-street parking provided. However, access by foot is still desired. As such, sidewalk connectivity to these parks is essential

AMERICAN LAKE PARK

Address: 9222 Veterans Drive SW

Size: 5.50 acres

Areas within a 10-minute walking distance:
Lake City

This community park is located in southwest Lakewood on the north end of American Lake. This site was part of the Pierce County Parks system prior to incorporation. The original park site included a restroom building, picnic shelter, playground, boat launch, seaplane hangars, business office and private residence. In 2009 a master site plan was created and the boat launch area was completely renovated. The playground area was replaced in 2019 and a master site plan will be completed in 2020.

Parking: Parking Lot

Additions/Improvements since 2014:

- Soil remediation
- Universal access playground

Future Potential Opportunities:

- Master Park Plan update
- Expand park
- Young adult/adult playground or active amenities
- More shelters
- Barbeques (BBQs)
- ADA upgrades
- Covered, active park amenities
- Add more benches
- Restroom improvements
- Trail/pathway
- Expand parking
- More security features
- Better wayfinding signage
- Sand Volleyball Court
- Shower facility
- Art installation/mural

Existing Amenities:



Restroom



Boat Ramp – 3 Lanes



Docks



Lifeguards (seasonal)



Parking Lot - 50 extended spaces



Playground



Picnic Shelter - 25 people



Picnic Tables & Benches



Swimming



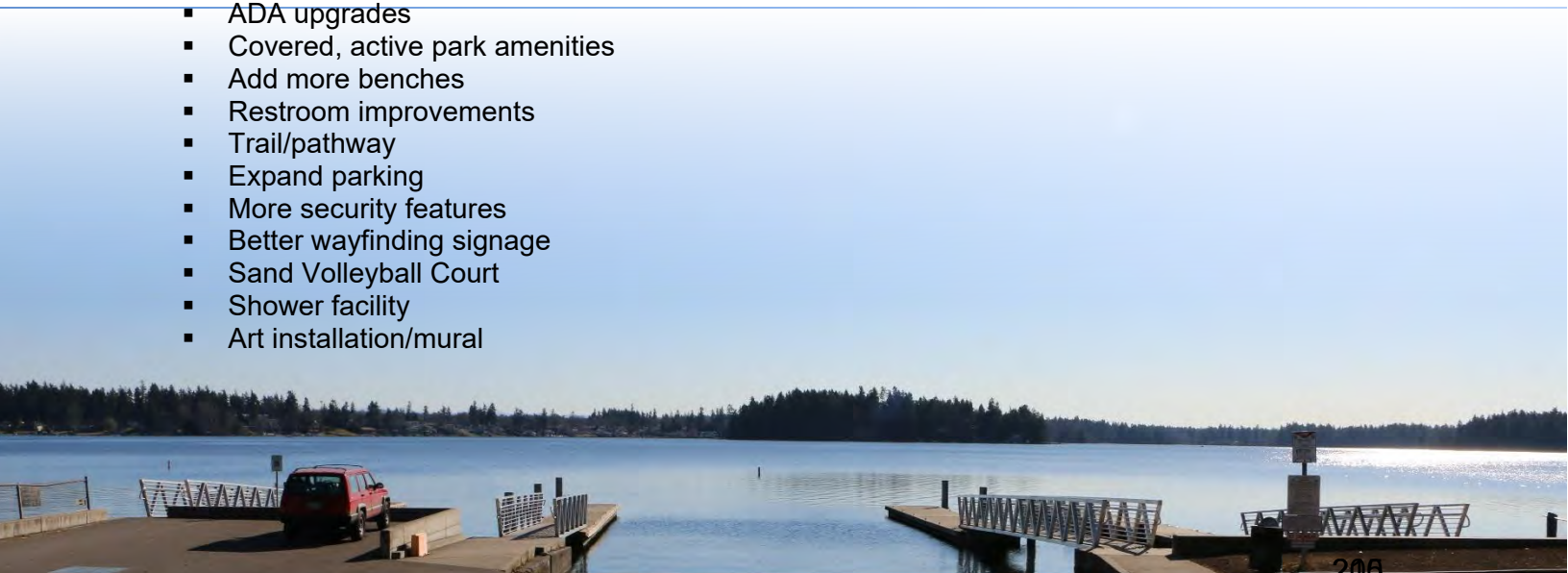
Paved pathway - 0.22 paved miles

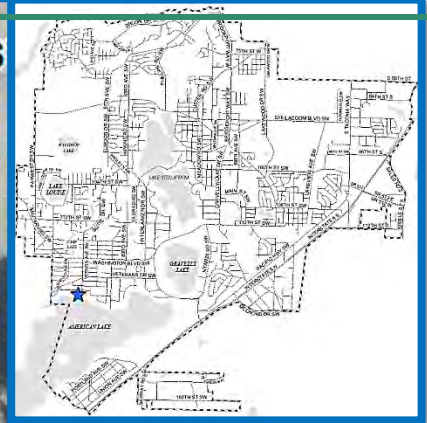


Water access



Open Space ≈ 0.4 acres





HARRY TODD

Address: 8928 N Thorne Lane SW

Size: 16.78 acres

Areas within a 10-minute walking distance:
Tillicum, Woodbrook

This community park is located in southwest Lakewood and on the south side of American Lake. The park was created in the 1950's and was part of the Pierce County Parks system prior to incorporation and allowed the Commencement Bay Rowing Club to build a 9000 sq. ft. boathouse on the site. In 2003 the City updated the restroom structure and added a new playground, baseball fields, basketball courts and picnic shelter. A skate park was installed on two of the three tennis courts. In 2020 the City will do a major park renovation including restoration of the waterfront area to make it ADA accessible.

Parking: Parking Lot

Additions/Improvements since 2014:

- In 2020 a major waterfront update will occur. ADA improvements will also be made.

Future Potential Opportunities:

- Multipurpose turf field
- Parking lot improvements
- Repurpose skate park and tennis court
- Multipurpose hard court
- Restroom improvements
- More security features
- Replace fencing and gates
- New backstop, dugouts, bleachers
- Replace shelter(s)
- More shelters
- Dog park

Existing Amenities:



ADA accessibility



Ball Fields – 1 Full & 1 Small



Basketball Court - 2 Full



Docks



Electricity



Fishing



Parking Lot – 50 spaces



Lifeguards - Summer



1 Picnic Shelter w/ electricity & water – 25 people



1 Picnic Shelter – 25 people



Picnic Tables & Benches



Playground



Open Space ≈ 4.3 acres



Restroom



Paved pathway - .39 miles paved



Skate Park – Modular, 12,000 sq. ft.



Tennis Court



Water - Potable



Water access w/ swimming



4.5 Regional Parks

Regional parks are usually over 100 acres and provide residents and non-residents access to unique natural or man-made features, major sports facilities, and specialized attractions and/or amenities. Regional parks offer visitor experiences that are unique, boost local tourism, and create a sense of identity for the greater area. Regional parks normally provide a wide variety of active and passive activities, accommodating structured activities as well as unstructured, spontaneous activities. Regional parks often host large events. Most regional park visitors arrive by car and stay for a significant period of time.

The City's one regional park is Fort Steilacoom Park with 390.51 acres (Pierce College owns more acres than the City maintains). In addition, the City is partnering with Pierce County and the city of University Place to develop the Chambers Creek Canyon Area in Chambers Creek Regional Park.

TABLE 4-			
Lakewood Regional Parks (including partnerships)			
Park	Park Type	Acres	Status
Fort Steilacoom Park	Regional Park	390.51	Developed
Chambers Creek Regional Park	Regional Park	930	-
Total Acres		1320.51	

Serves: As a neighborhood park for residents within a 10-minute walking distance. Serves the entire City, as well as non-residents.

Typical park amenities:

- Sites of historic, cultural, or social significance
- Major recreational facilities
- Major sport facilities – courts and fields
- Specialized attractions
- Amenities and infrastructure to accommodate large group activities
- Special events and festivals
- Adequate off-street parking
- Year-round restrooms
- Food concessions to support extended day-use activities.
- Multiuse paved and unpaved trails

Restrooms: Provided.

Parking: Off-street parking provided. However, access by foot is still desired. Sidewalk and trailhead connectivity to these parks are essential.

FORT STEILACOOM PARK

Address: 8714 84th Ave. SW

Size: 390.51 acres (City owned; City maintains portion of Pierce College-owned park property)

Areas within a 10-minute walking distance: Lake City, Custer, Oakbrook

This regional park is located in northwest Lakewood. Native American tribes hunted and gathered in this area. In 1844 the land was leased from the Puget Sound Agricultural Co. to support a farming operation. From 1849-1868 Historic Fort Steilacoom served as a military post and following the Civil War, the Washington Territory purchased the land to build a new hospital for the mentally ill (Western State) which opened in 1871. The land was used as a farm to support the hospital patients and staff until the 1960's. Pierce County Parks operated the site as a community park starting in the 70's. The City became active in the operation and maintenance of the site upon incorporation. In 2019 the property to the City.

Parking: Parking Lot

Existing Amenities:



ADA Accessibility



Fishing - catch & release



Restrooms – Year round



Ball Fields - 4 Full



Historic Information



Paved pathway - 12.3 miles gravel & paved



BBQs



Designated Parking



Soccer Fields - 2 Full/4 other



Biking



1 Picnic Shelter – 100 people w/ electricity, water, 2 BBQs



Pavilion in the Park



Historic Significance



4 Picnic Shelters – 25 people w/ water, BBQ



Water - potable



Dock



Picnic Tables & Benches



Water access, no swimming



Dog Park - 22 acres large & small areas



Playground



Wildlife



Electricity



Open Space ≈ 150+ acres



Additions/improvements since 2014:

- Waughop Lake paved trail, deck, and dock
- Pavillion in the Park
- Barn removal
- Sport field improvements
- Paved parking lot(s)
- Utility improvements
- Roadway improvements
- Angle Lane parking improvements
- Equipment replacement
- Playground resurfacing
- New ADA playground (in-progress)
- Turf Infield improvements (in-progress)
- Pavilion restrooms & warming kitchen upgrades (in-progress)

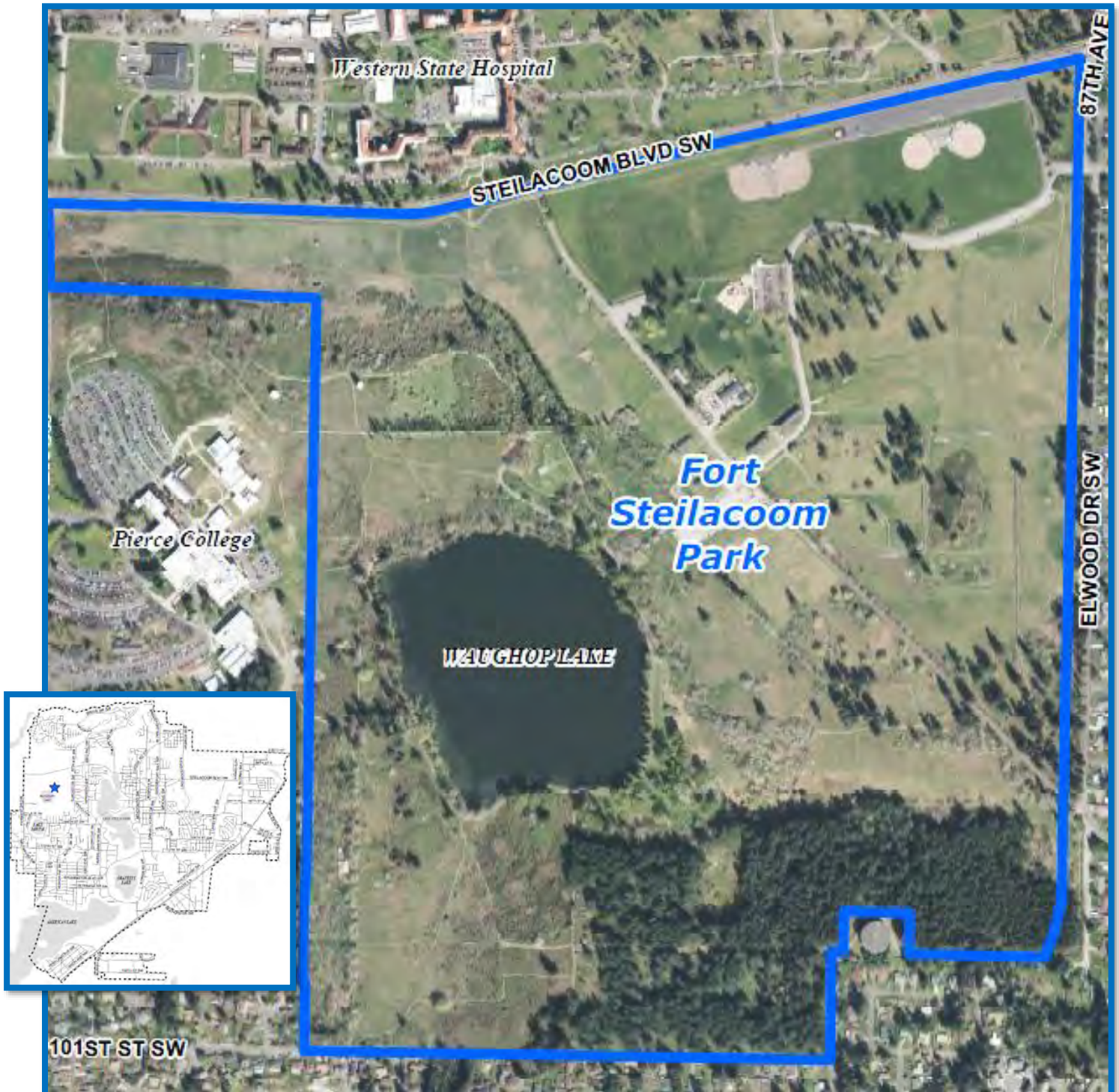


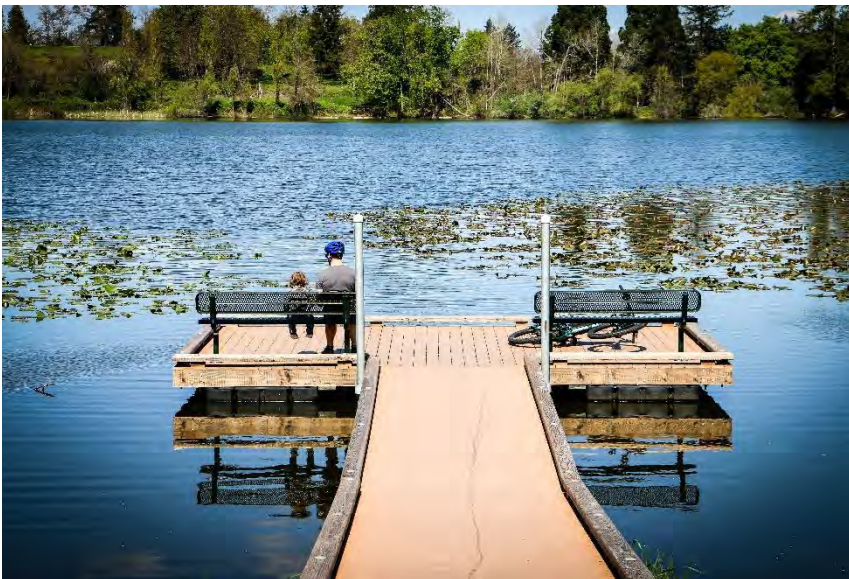
“Fort Steilacoom Park is my favorite park in the state.”

- “Pop-up” Event Respondent

Future Potential Opportunities:

- Master Plan update
- Trail/pathway improvements
- More benches/seating areas
- More security features
- Better wayfinding signage
- Young adult/adult playground or active features
- H-Barn restoration
- Restroom improvements
- Art installation
- Interpretive signage
- Environmental signage
- Multipurpose hardcourts
- Batting cages
- Multipurpose turf fields
- M&O shop improvements
- Dog park improvements
- Discovery trail expansion
- Ballfield lights
- Playground replacement, when necessary





4.6 Natural Areas

Natural Areas are lands set aside from intense development in effort to preserve and protect natural resources, environmentally sensitive or unique areas, water quality, and wildlife habitats. Natural areas can be standalone parks or they can be located within a larger park. Natural areas provide opportunities for passive, nature-based, unstructured, and low-impact recreation, such as walking, hiking, and nature viewing. These areas also provide opportunities for history and environmental education. Natural areas can include: lakes, creeks, forests and grasslands, etc.

TABLE 4-6			
Lakewood Natural Areas			
Park	Park Type	Acres	Status
Blueberry Park	Natural Area	7.52	Undeveloped
Fort Steilacoom Park	Regional Park	64.60	Undeveloped
Wards Lake Park	Neighborhood Park	25	Undeveloped
Chambers Canyon Creek Area	Regional Park	200+	Undeveloped

Serves: All Lakewood residents.

Typical park amenities:

- Natural trails
- Trailheads
- Interpretive history and educational signage

Restrooms: No

Parking: On and Off-street parking



BLUEBERRY

Address: 5427 Steilacoom Blvd SW

Size: 7.52 acres

Areas within a 10-minute walking distance:
Custer

Parking: None

Existing Amenities:



U-pick blueberry farm



Wildlife

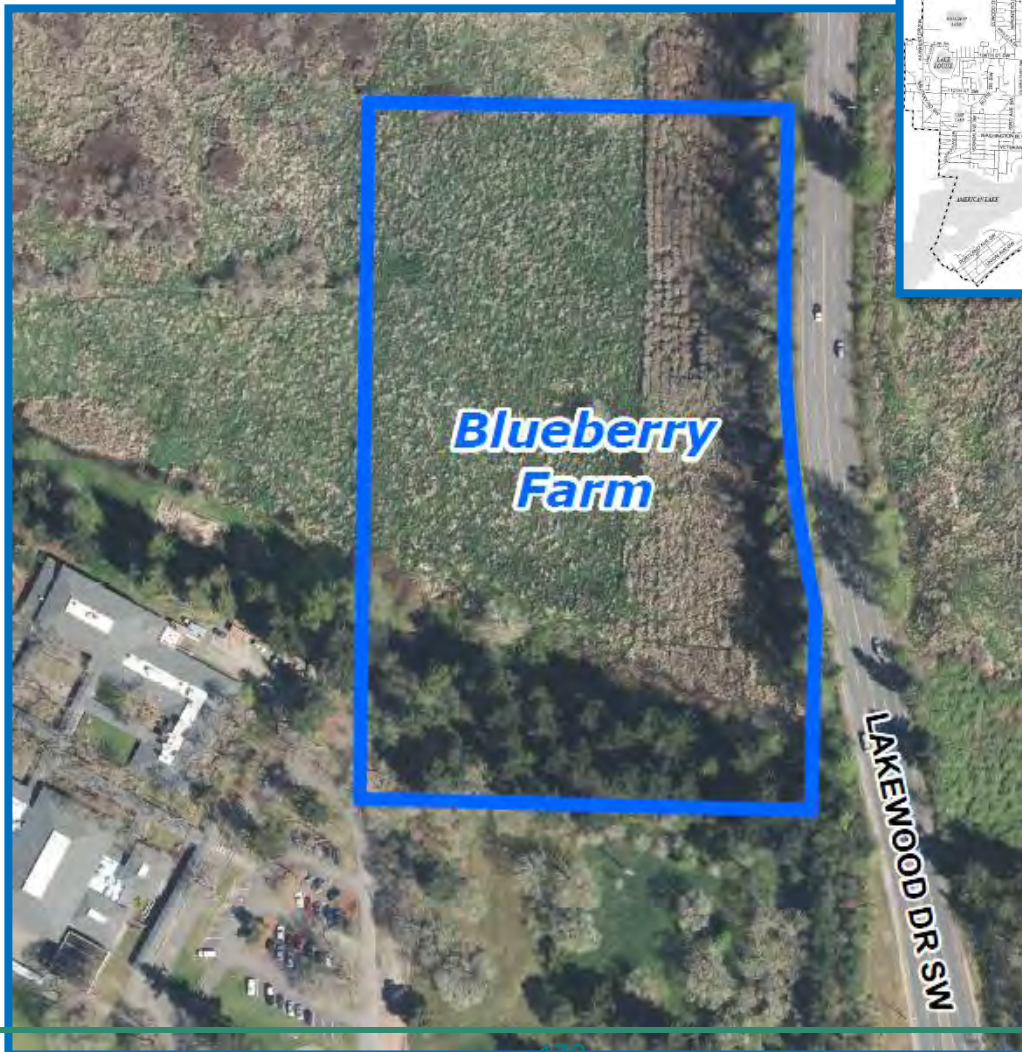


Open Space

The City discovered this site in 2007. The farm had not been maintained for the past 20-25 years and was in dire need of care. There are over 1,500 plants at this site. The City developed a 5-year plan to bring the plants / farm back into production. We had over 1,300 volunteers the first year helping the City work the farm. The work was very difficult. Access was difficult for people and equipment. In 2011 the City discontinued regular maintenance and moved onto other park priorities.

Future Potential Opportunities:

- Create access from Lakewood Drive
- Add parking
- Build trail/pathway
- Remove invasive weeds
- Adopt-a-park
- U-pick farm
- Expand park



4.7 Urban Parks

Urban parks are a special type of open space serving the lifestyles and recreation needs of those who live or work in, or close to, central business districts, commercial areas, high-density residential, or mixed-use corridors.

Linear urban parks - include widened boulevards and landscaped promenades adorned with street furniture, water features, artworks and bike facilities.

Nodal urban parks - include public squares, urban plazas and landscaped courtyards.

A comprehensive network of nodal and linear urban parks would allow people to safely walk to public spaces and destinations designed for local-scale community arts, culture and wellness events.

Linear Urban Park – City of Lakewood

PONDERS PARK

Address: 12930 Pacific Highway SW

Size: .41 acres

Areas within a 10-minute walking distance:
Ponders Corner

Parking: Parking Lot

Additions/Improvements since 2014:

- Picnic table, signage

Future Potential Opportunities:

- Replace picnic table, when necessary
- Connect with future linear park
- Fencing and signage

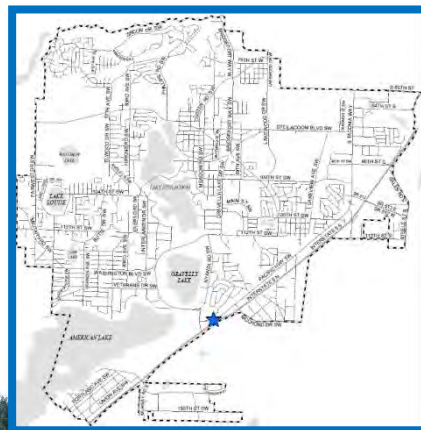
Existing Amenities:



Picnic Table and benches



Open Space



Nodal Urban Park – City of Lakewood

COLONIAL PLAZA

Address: 6100 Motor Ave SW

Size: 1 acre

Areas within a 10-minute walking distance:
Downtown

Constructed in 2019

This improvement project built a public space as well as added curb, gutter, sidewalk, on-street parking, street lighting, landscaping and bench seating at Motor Avenue, which runs in front of the Lakewood Theatre and Best Western Motor Inn. The redesigned road still allows vehicles to pass between Whitman Avenue SW and the intersection of Gravelly Lake Drive SW, but provides more pedestrian amenities. The City of Lakewood also intends to install public art pieces near the gateways.

Parking: On-street

Existing Amenities:



ADA Accessibility



Special events, including
Lakewood Night Market



Open Space

The Colonial Plaza will host the City's Night Market starting spring of 2020.

Future Potential Opportunities:

- Outdoor Stage
- Pagoda
- Public Art
- Drinking fountains and site amenities



GRAVELLY LAKE LOOP

Address: Gravelly Lake Dr. and Nyanza Rd.

Areas within a 10-minute walking distance:
Gravelly Lake

This project includes a 10- to 12-foot wide non-motorized path on the lake side of the road. Also

and a hot mix asphalt overlay of the entire road.

Parking: None

Constructed: Phase I - Washington Blvd to 112th St SW

In Progress: Phase II - Nyanza Rd SW to Washington Blvd

Future Project: Phase III Nyanza Rd SW to Gravelly Lake Drive.

Future Potential Opportunities:

- Improve passive amenities, such as benches, flower boxes, landscaped areas, light pole banners, etc.

Existing Amenities:



ADA accessibility



Paved pathway - 3 miles of paved sidewalks (in-progress)



Open Space



4.8 Other City Public Spaces

City of Lakewood

SENIOR ACTIVITY CENTER

Address: 9112 Lakewood Dr

Future Potential Opportunities:

- New Activity Center



City of Lakewood

COMMUNITY GARDEN

Address: 5504 112th St SW

47.154410, -122.509940



4.9 Non-City Public Spaces in or near Lakewood

Natural Area – Pierce County

SEELEY LAKE PARK

Address: 9200 Lakewood Dr. SW

Size: 48 acres

Areas within a 10-minute walking distance:
Custer

Seeley Lake is a 48 acre Pierce County park located within City of Lakewood boundaries. The site is accessed through a parking lot adjacent to the Lakewood Community Center, where the City leases space for the Lakewood Senior Activity Center. The park includes woods, wetlands, natural areas, a lake (a stormwater collection site) and a 1.3-mile perimeter loop trail. A 2020 improvement project will assess condition and function of outfalls into Seeley Lake and need for system retrofits, assess water quality and environmental health of the park and plan for improved public safety, use and access.

Parking: Parking Lot

Future Potential Opportunities:

- Master park update
- ADA accessibility
- Ecological restoration
- Trail improvements, year-round accessibility
- Wetland enhancements
- Safety improvements

Existing Amenities:



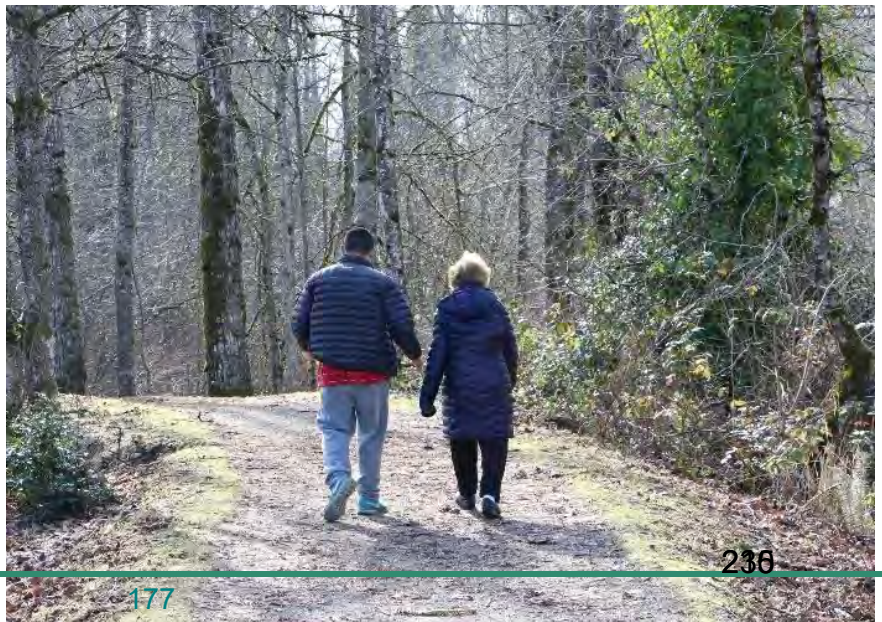
Trail – 1.3 miles



Wildlife



Open Space



Regional Park – Pierce County (in partnership with Lakewood & University Place)

CHAMBERS CREEK TRAIL

Address: Phillips Rd. Trailhead

Size: 930 acres (whole park); 200+ in Chambers Canyon Creek Area

Areas within a 10-minute walking distance:
Oakbrook

Existing Amenities:



Trail – 2 miles



Wildlife



Open Space

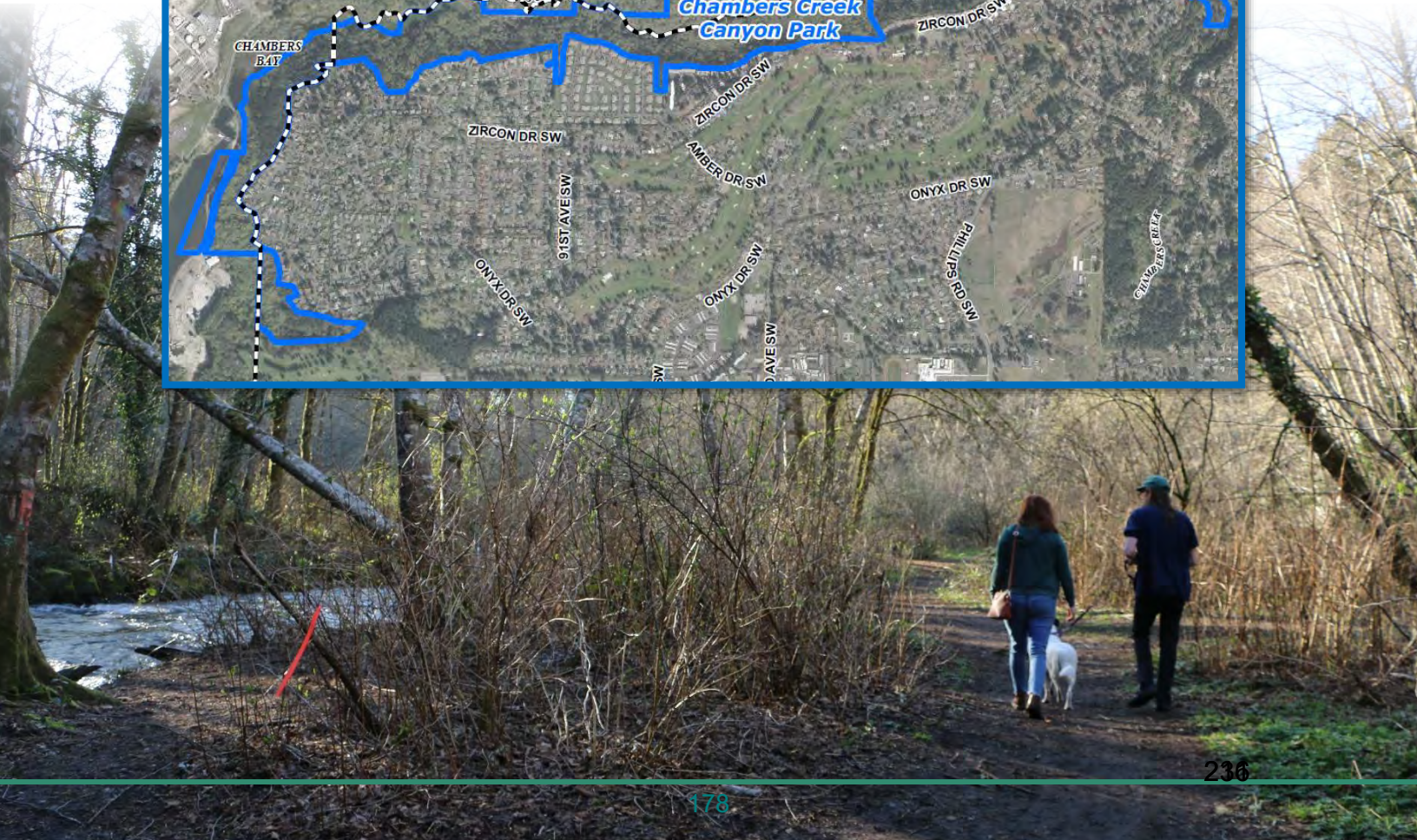
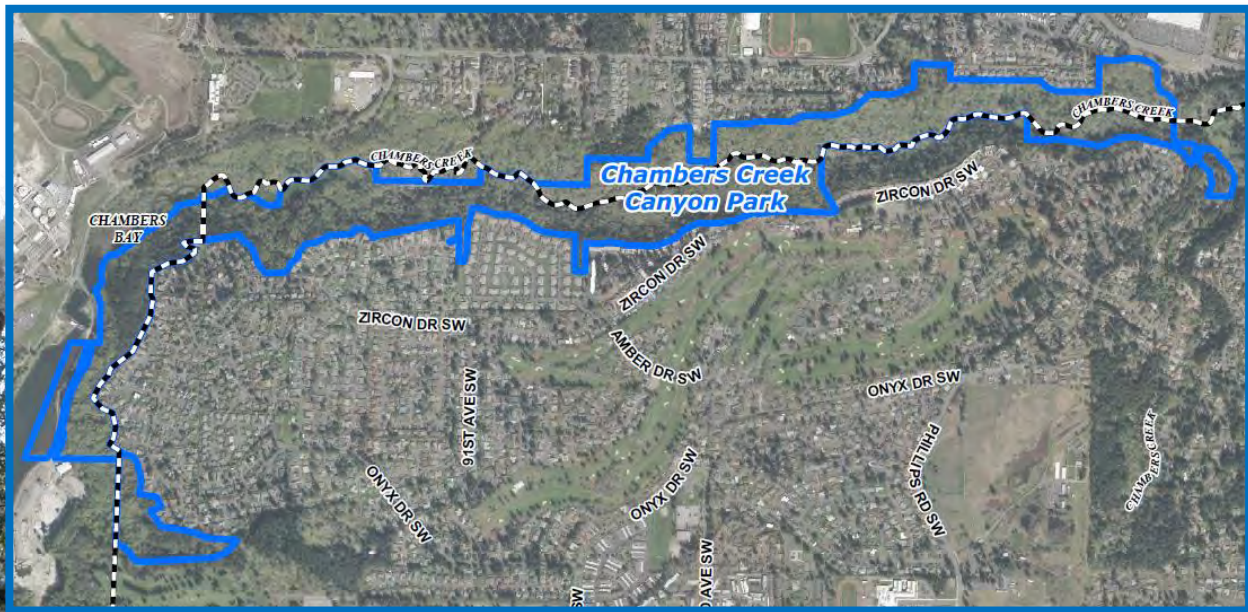
Chambers Creek Regional Park is a 930-acre site with over 2 miles of saltwater shoreline, 2.5 miles of urban creek and canyon, and breathtaking mountain and Puget Sound views. The park includes an award-winning Environmental Services Building. In June 2015, Pierce County entered into an Interlocal Agreement with the cities of University Place and Lakewood to jointly plan and develop the Chambers Creek Trail. For more information on the park, see the Master Plan: <https://tinyurl.com/PCMasterPlan>

In-Progress:

- Trailhead at Phillips Rd and Zircon Dr.
- Trail improvements and boardwalk

Future Potential Opportunities:

- Ecological restoration
- Bridges across creek to connect trails



Boat Launch – Washington State Department of Fish and Wildlife

AMERICAN LAKE LAUNCH

LOCATED AT CAMP MURRAY

Address: From Tacoma, drive I-5 south. Take exit 122 to Camp Murray (Berkley). Turn right on Berkley and then left on Portland Ave. Access is on left after bend in road.

47.122011847301,-122.56793194825

Size: 5 acres

Areas within a 10-minute walking distance:
Tillicum, Camp Murray

Parking: Parking Lot (gravel)

Future Potential Opportunities:

- Master plan update
- Improve ADA accessibility
- Dock

Existing Amenities:



Boat Ramp – 2 Lanes



Restrooms



Water access



Parking Lot (gravel) - extended spaces



Fishing



Open Space

- Add shelter
- Restroom repairs
- Parking lot improvements





“Build and leverage relationships with community partners, governmental entities, including Joint Base Lewis-McChord (JBLM), and other organizations to meet the park and recreation needs of the community.”

- Legacy Plan Action Item 2.6

Natural Area – Washington State

SOUTH PUGET SOUND URBAN WILDLIFE AREA



Address: 7801 Phillips Rd. SW

Size: 100 acres

Areas within a 10-minute walking distance:
Oakbrook

This area is located in north Lakewood. The open space is managed by the Washington State Department of Fish and Wildlife (WDFW). The wildlife area offers a system for hiking and bicycling. In 2019 the Rotary Club of Clover Park has adopted the site, developed a master site plan and is making improvements.

Existing Amenities:

-  Trail – 1.3 miles
-  Wildlife
-  Biking



Parking: Parking Lot (pass required)

Future Potential Opportunities:

- Master plan update
- Improve ADA accessibility
- Improve trails and park amenities
- Add interpretative signage
- Replace shelter
- Restroom repairs



4.9 Park and Amenity Inventory by Type

The following provides an inventory of park amenities by park.

Other public entities with open space facilities

TABLE 4-7			
Other Public Entities – Open Space			
Park	Address	Entity	Open space size (acres)
Chambers Creek Regional Park	6320 Grandview Drive W	Pierce County	
South Puget Sound Urban Wildlife Area	7801 Phillips Road SW	Washington State	
Custer Elementary	7801 Steilacoom Blvd	Clover Park School District	
Dower Elementary	7817 John Dower Rd W	Clover Park School District	
Hudtloff Middle	8102 Phillips Rd SW	Clover Park School District	
Idlewild Elementary	10806 Idlewild Rd SW	Clover Park School District	
Lake Louise School Park	11014 Holden Road SW	Clover Park School District	
Oakbrook Elementary	7802 83 rd Ave SW	Clover Park School District	
Park Lodge Elementary	6300 100 th St SW	Clover Park School District	
Tillicum Elementary	8514 Maple St SW	Clover Park School District	
Tyee Park Elementary	11920 Seminole Rd SW	Clover Park School District	
Lake Louise Elementary*	11014 Holden Road SW	Clover Park School District	
Pierce College	9401 Farwest Dr SW	Pierce College	

Water Access

TABLE 4-8

City of Lakewood – Water access and water amenities

Park	Address	Swimming	Life-guards	Fishing	Boat Launch	Piers Docks	Extended Parking
American Park	9222 Veterans Dr SW	Yes	Summer	Yes	3 pay per launch	1	50 stalls
Edgewater Park	9102 Edgewater Dr SW	-	-	-	1 free	-	-
Harry Todd Park	8928 Thorne Lane SW	Yes	Summer	When no lifeguard is on duty	-	3	-
Wards Lake Park	2716 87th Street	-	-	Recreation only	-	1	-
Fort Steilacoom Park	8714 87th Ave SW	-	-	Recreation only	-	1	-

Picnic facilities

TABLE 4-9

City of Lakewood – Picnic facilities

Park	Address	Picnic Tables	Picnic Shelter	Capacity (people)	Power	Potable Water	BBQs	Restrooms
Oakbrook Park	9701 Onyx Dr SW	Yes	-	-	-	-	-	Portable
Primley Park	10 Barlow Rd SW	Yes	-	-	-	-	-	-
Washington Park	11522 Military Rd	Yes	-	-	-	-	-	Portable
Springbrook Park	12601 Addison St SW	Yes	1	25	-	-	-	Portable
American Park	9222 Veterans Dr SW	Yes	1	25	-	-	-	Portable
Active Park	10506 Russell Rd SW	Yes	1	25	-	-	-	-
Harry Todd Park	8928 Thorne Lane SW	Yes	2	#1) 25 #2) 25	#1) Yes #2) -	-	-	Portable
Kiwanis Park	6002 Fairlawn Rd SW	Yes	-	-	-	-	-	Portable
Wards Lake Park	2716 87th Street	-	1	25	Yes	-	-	Yes
Fort Steilacoom Park	8714 87th Ave SW	Yes	2	#1) 100 #2) 25	#1) Yes #2) -	#1) Yes #2) Yes	#1) 2 #2) 1	Yes

Pathways and trails

TABLE 4-10				
City of Lakewood Parks – Pathways and Trails				
Park	Address	Miles	Type	ADA accessible
Oakbrook Park	9701 Onyx Dr SW	0.02	Paved	
Primley Park	10 Barlow Rd SW	0.04	Paved	
Washington Park	11522 Military Rd	0.16	Paved	
Springbrook Park	12601 Addison St SW	0.18	Paved	
American Park	9222 Veterans Dr SW	0.22	Paved	
Active Park	10506 Russell Rd SW	0.3	Paved	
Harry Todd Park	8928 Thorne Lane SW	0.39	Paved	
Kiwanis Park	6002 Fairlawn Rd SW	0.46	Paved	
Wards Lake Park	2716 87th Street	0.79	Trail	
Fort Steilacoom Park	8714 87th Ave SW	13.3	Paved/Trail	1 mile loop around Waughop Lake
Total	-	16.02	-	

TABLE 4-11				
Other Public Entities - Pathways and Trails				
Park	Address	Miles	Type	ADA accessible
Seeley Lake	9200 Lakewood Drive SW	1.3	Trail	
Chambers Creek Trail	6320 Grandview Drive W		Trail	
South Sound Urban Wildlife Area	7801 Phillips Road SW			

Off Leash Dog Parks

TABLE 4-12			
- Off Lease Dog Parks			
Park	Address	Size (acres)	Amenities
Fort Steilacoom Park	8714 87th Ave SW	22	Large dog area, small dog area, water fountain, agility course

Restrooms

TABLE 4-13			
City Of Lakewood – Restrooms			
Park	Address	Type	Open
Oakbrook Park	9701 Onyx Dr SW	Portable	Seasonal – Memorial Day to Labor Day
Springbrook Park	12601 Addison St SW	Portable	Seasonal – Memorial Day to Labor Day
American Park	9222 Veterans Dr SW	Yes Portable	Seasonal – Memorial Day to Labor Day All year round
Harry Todd Park	8928 Thorne Lane SW	Yes Portable	Seasonal – Memorial Day to Labor Day All year round
Kiwanis Park	6002 Fairlawn Rd SW	Yes Portable	Seasonal – Memorial Day to Labor Day All year round
Wards Lake Park	2716 87th Street	Yes	All year round
Washington Park		Portable	All year round
Fort Steilacoom Park	8714 87th Ave SW	Yes	All year round

Skateboard Park

TABLE 4-14			
City Of Lakewood – Skate Parks			
Park	ADDRESS	Type	Size (sq. ft.)
Harry Todd Park	8928 Thorne Lane SW	Modular	12,000
Kiwanis Park	6002 Fairlawn Rd SW	In-ground	12,000

Basketball Courts

TABLE 4-15		
City Of Lakewood – Basketball Courts		
Park	Address	Courts
Active Park	10506 Russell Rd SW	1 mini-court
Springbrook Park	12601 Addison St SW	Hoops
Harry Todd Park	8928 Thorne Lane SW	2 courts
Washington Park	11522 Military Rd	Hoop

TABLE 4-16			
Other Public Entities – Basketball Courts			
Park	Address	Entity	Courts
Idlewild Elementary	10806 Idlewild Rd SW	Clover Park School District	2 courts
	11920 Seminole Rd SW	Clover Park School District	2 courts
Lochburn Middle	5431 Steilacoom Blvd	Clover Park School District	4 half courts

Tennis Courts

TABLE 4-17		
City Of Lakewood – Tennis Courts		
Park	Address	Courts
Harry Todd Park	8928 Thorne Lane SW	1 Court

TABLE 4-18			
Other Public Entities – Tennis Courts			
Park	Address	Entity	Courts
Lochburn Middle	5431 Steilacoom Blvd	Clover Park School District	3 courts
Mann Middle	11509 Holden Rd SW	Clover Park School District	3 courts
Clover Park High	11023 Gravelly Lake Dr	Clover Park School District	8 courts
Lakes High	10320 Farwest Dr SW	Clover Park School District	5 courts
Mt Tahoma High	4634 S 74 th St, Tacoma	Tacoma Public School	6 courts
Steilacoom High	54 Sentinel Dr, Steilacoom	Steilacoom School District	4 courts

Playgrounds

TABLE 4-19			
City Of Lakewood - Playgrounds			
Park	Address	ADA accessibility	Restroom
Oakbrook Park	9701 Onyx Dr SW		Portable
Primley Park	10 Barlow Rd SW		-
Washington Park	11522 Military Rd		-
Springbrook Park	12601 Addison St SW		Portable
American Park	9222 Veterans Dr SW		Seasonal
Active Park	10506 Russell Rd SW		-
Harry Todd Park	8928 Thorne Lane SW		Seasonal
Kiwanis Park	6002 Fairlawn Rd SW		Seasonal
Wards Lake Park	2716 87th Street		Seasonal
Fort Steilacoom Park	8714 87th Ave SW		Yes

TABLE 4-20			
Other Public Entities – Playgrounds			
Park	Address	Entity	Type
Chambers Creek Regional Park	6320 Grandview Drive W	Pierce County	
Custer Elementary	7801 Steilacoom Blvd	Clover Park School District	2 playgrounds, covered area
Dower Elementary	7817 John Dower Rd W	Clover Park School District	1 playground
Idlewild Elementary	10806 Idlewild Rd SW	Clover Park School District	2 playgrounds, covered areas
Lake Louise School Park*	11014 Holden Road SW	Clover Park School District	1 playground, covered area
Oakbrook Elementary	7802 83 rd Ave SW	Clover Park School District	1 playground
Park Lodge Elementary	6300 100 th St SW	Clover Park School District	3 playground
Tillicum Elementary	8514 Maple St SW	Clover Park School District	2 playground
Tyee Park Elementary	11920 Seminole Rd SW	Clover Park School District	3 playground, covered area

Ball fields (Baseball, Softball, T-ball)

TABLE 4-21				
City Of Lakewood – Ball fields				
Park	Address	Fields	Type	
Springbrook Park	12601 Addison St SW	1	Full	
Harry Todd Park	8928 Thorne Lane SW	2	#1) Small – base distance 60 to 80 ft. #2) Small – T-ball/Coach pitch	
Washington Park			Full size	
Fort Steilacoom Park	8714 87th Ave SW	4	#1) Competition size #2) Competition size #3) Competition size #4) Competition size	

TABLE 4-22				
Other Public Entities – Ball fields				
Park	Address	Entity	Fields	Type
Chambers Creek Regional Park		Pierce County	4	Competition size
Clover Park High	11023 Gravelly Lake Dr	Clover Park School District	3	Competition size
Custer Elementary	7801 Steilacoom Blvd	Clover Park School District	1	150ft center field
Dower Elementary			1	150ft center field
Hudtloff Middle	8102 Phillips Rd SW	Clover Park School District	2	200ft center field 250ft center field
Idlewild Elementary	10806 Idlewild Rd SW	Clover Park School District	1	150ft center field
Lakes High School	10320 Farwest Dr SW	Clover Park School District	3	2 - 250ft center field 300ft center field
Lochburn Middle	5431 Steilacoom Blvd	Clover Park School District	1	250ft center field
Mann Middle	11509 Holden Rd SW	Clover Park School District		250ft center field 300ft center field
Oakbrook Elementary	7802 83 rd Ave SW	Clover Park School District	1	150ft center field
Park Lodge Elementary	6300 100 th St SW	Clover Park School District	1	150ft center field
Tyee Park Elementary	11920 Seminole Rd SW	Clover Park School District	1	150ft center field
Steilacoom High	54 Sentinel Dr, Steilacoom	Steilacoom School District	1	300ft center field
Mt Tahoma High	4634 S 74 th St, Tacoma	Tacoma Public Schools	3	3 - 250ft center field

Multipurpose fields (soccer, lacrosse, football, etc.)

TABLE 4-23					
City Of Lakewood – Multipurpose fields					
Park	Address	Fields	Type	Grass/Turf	Lights
Springbrook Park	12601 Addison St SW	1	Mini	Grass	-
Fort Steilacoom Park	8714 87th Ave SW	2	#1) 120 yard #2) 120 yard	Grass	-

TABLE 4-24			
Other Public Entities – Multipurpose fields			
Park	Address	Entity	Field size
Clover Park High	11023 Gravelly Lake Dr	Clover Park School District	100 yard
Custer Elementary	7801 Steilacoom Blvd	Clover Park School District	120 yard
Hudtloff Middle	8102 Phillips Rd SW	Clover Park School District	120 yard
Idlewild Elementary	10806 Idlewild Rd SW	Clover Park School District	120 yard
Lakes High School	10320 Farwest Dr SW	Clover Park School District	100 yard
Lochburn Middle	5431 Steilacoom Blvd	Clover Park School District	100 yard
Mann Middle	11509 Holden Rd SW	Clover Park School District	120 yard
Oakbrook Elementary	7802 83 rd Ave SW	Clover Park School District	120 yard
Park Lodge Elementary	6300 100 th St SW	Clover Park School District	120 yard
Tillicum Elementary	8514 Maple St SW	Clover Park School District	120 yard
Tyee Park Elementary	11920 Seminole Rd SW	Clover Park School District	120 yard
Steilacoom High	54 Sentinel Dr, Steilacoom	Steilacoom School District	100 yard 120 yard
Mt Tahoma High	4634 S 74 th St, Tacoma	Tacoma Public Schools	100 yard 4 – 120 yard

Parking

TABLE 4-25		
City Of Lakewood – Parking		
Park	Address	Parking
Oakbrook Park	9701 Onyx Dr SW	On-street
Primley Park	10 Barlow Rd SW	On-street
Washington Park	11522 Military Rd	Lot
Springbrook Park	12601 Addison St SW	On-street
American Park	9222 Veterans Dr SW	Lot
Active Park	10506 Russell Rd SW	
Harry Todd Park	8928 Thorne Lane SW	Lot
Kiwanis Park	6002 Fairlawn Rd SW	On-street
Wards Lake Park	2716 87th Street	Lot
Fort Steilacoom Park	8714 87th Ave SW	Lot

Community Gardens

TABLE 3-26	
City Of Lakewood – Community Gardens	
Park	Address
Springbrook Park	12601 Addison St SW
Community Garden	504 112th St SW

City Facilities

TABLE 4-27	
City Of Lakewood – Facilities	
Facilities	Address
City Hall	6000 Main St SW
Colonial Plaza	6125 Motor Ave SW
Fort Steilacoom Park Shop	9115 Angle Ln SW
Pavilion in the Park	9115 Angle Ln SW
Senior Activity Center	9112 Lakewood Dr SW



4.10 Lakefront Street-ends

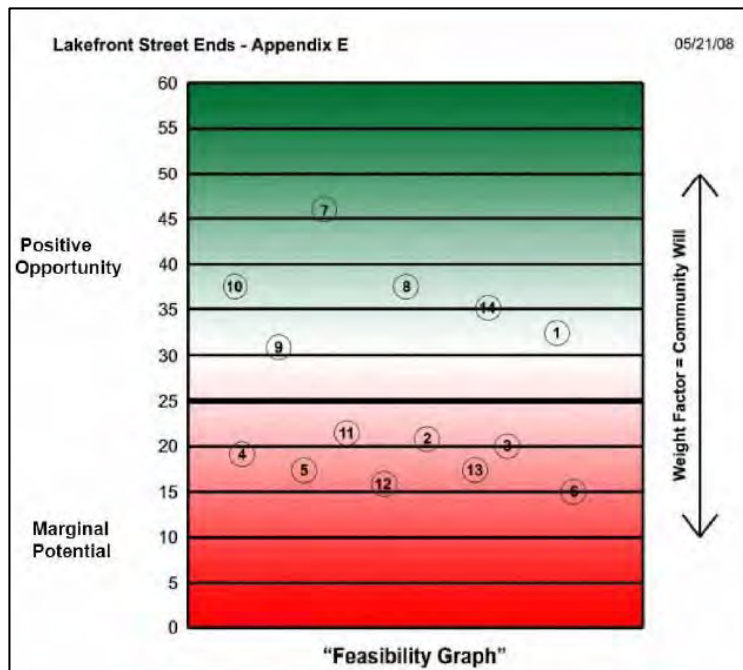
Lakefront street-ends are portions of the City's rights-of-way (ROW), or public easements, that "dead end" into public lakes. **Table 4-28** provides a list of lakefront street-ends in Lakewood. As ROW, lakefront street-ends are not considered park or parkland. The City continues to actively monitor and evaluate existing lakefront street-ends.

TABLE 4-28	
Lakefront Street-ends	
Study No.	Lakefront Street-end
Lake Steilacoom	
1.	Westlake Ave.
2.	Mt Tacoma Dr.
3.	Beach Lane
4.	Lake Ave.
5.	100 th St
6.	Holly Hedge
7.	Edgewater Park
Lake Louise	
	104 th St/Melody Lane (boat launch)
9.	Holden St
American Lake	
10.	Lake City Blvd.
11.	Wadsworth St.
Gravelly Lake	
12.	Hill Top Lane
13.	Linwood Land

Lakefront Street-end Study

From 2007 to 2009, the City comprehensively reviewed its lakefront street-ends. As part of this, a study was performed to evaluate the degree the City's existing lakefront street-ends could provide public use and access to lakes. Each lakefront street-end was evaluated by the following criteria: site length, site width, site area, usable area, topography, vegetation, view, current recreation use, adjacent impacts, adjacent parking, and safety and vandalism control. Scores determined the feasibility of future potential of public use, see **Figure 4-1**. The highest scoring lakefront street-ends were: Edgewater Park (7), Lake City Boulevard (10), and 104th St (8). The lowest scoring lakefront street-ends were: Holly Hedge (6), Hill Top Lane (12), and 100th St.

FIGURE 4-1: Lakefront Street End Feasibility Study



The City held four public meetings between September 2007 and January 2008 to gather public input on lakefront street-ends. After reviewing the information generated from the study and the public meetings, the Parks and Recreation Advisory Board (PRAB) made recommendations for lakefront street-ends to the City Council. **Table 4-29** provides the PRAB recommendations.

Figure 5-2: Lakefront Street-ends in Lakewood

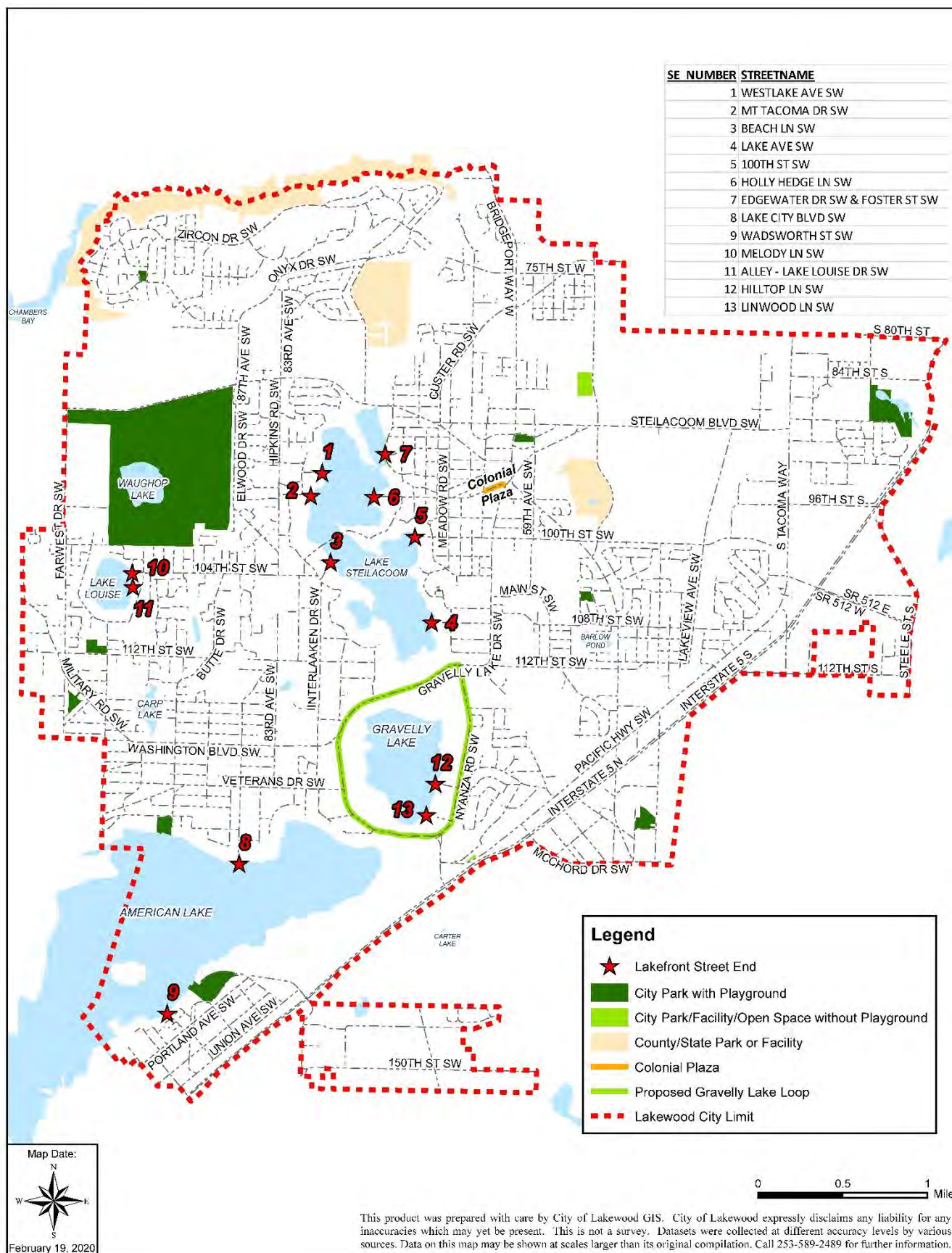


TABLE 4-29		
Lakefront street-		
#	Lake	2009 PRAB Recommendations
Lake Steilacoom		
1.	Westlake Ave.	Maintain, improve or develop
2.	Mt Tacoma Dr.	Lease
3.	Beach Lane	Maintain, improve or develop
4.	Lake Ave.	Lease
5.	100 th St	Vacate and sell
6.	Holly Hedge	Vacate and sell
7.	Edgewater Park	Maintain, improve or develop
Lake Louise		
8.	104 th St/Melody Ln	Maintain, improve or develop
9.	Holden St	Maintain, improve or develop
American Lake		
10.	Lake City Blvd.	Maintain, improve or develop
11.	Wadsworth St.	Maintain, improve or develop
Gravelly Lake		
12.	Hill Top Lane	Leave as is
13.	Linwood Land	Leave as is

Leave as is means do no improvements and minimal maintenance.

Maintain, improve or develop means make waterfront street-ends more accessible for passive recreation uses such as walking, sitting on a bench, having a picnic, enjoying a view or launching a canoe.

Lease designated street ends means preserve easement interests while collecting rent to be used for the improvement of waterfront street-ends.

Vacate and sell street ends means vacate the street at fair market pursuant to RCW 35.79.035.

In addition to the above recommendations, PRAB members also recommended to the City Council that the City should:

- Develop a formal master plan for each site designated “maintain, improve or develop.”
- Create signage and a management plan for each site that is designated for “maintain, improve or develop”.
- Maintain Wadsworth for public use including boat launchings.
- Establish a formal lease policy for use of properties designated “lease” so they are available for future consideration.
- Use existing waterfront parks as ‘anchors’ from which to expand use through acquisition.
- Consider eminent domain to increase lakefront access and to expand existing lakefront parks.
- Work with neighbors and the police department to develop block watches at improved sites.
- Re-examine options after 5 years if adjoining property owners haven’t leased or purchased designated sites.

- Pursue public/private partnerships to increase access to Gravelly Lake.

Since 2014, the City vacated one lakefront street-end abutting American Lake at Lakeland Avenue Southeast, see City Ordinance 665. This was listed as Lakeland Park in the 2014 Legacy Plan. Proceeds of this sale were used for improvements at Harry Todd Park. In the future, the City should consider reevaluating the future of all remaining street ends.



American Lake Park view



Jingle Bell Dash

“[Parks and Recreation] has improved so much over the years!”

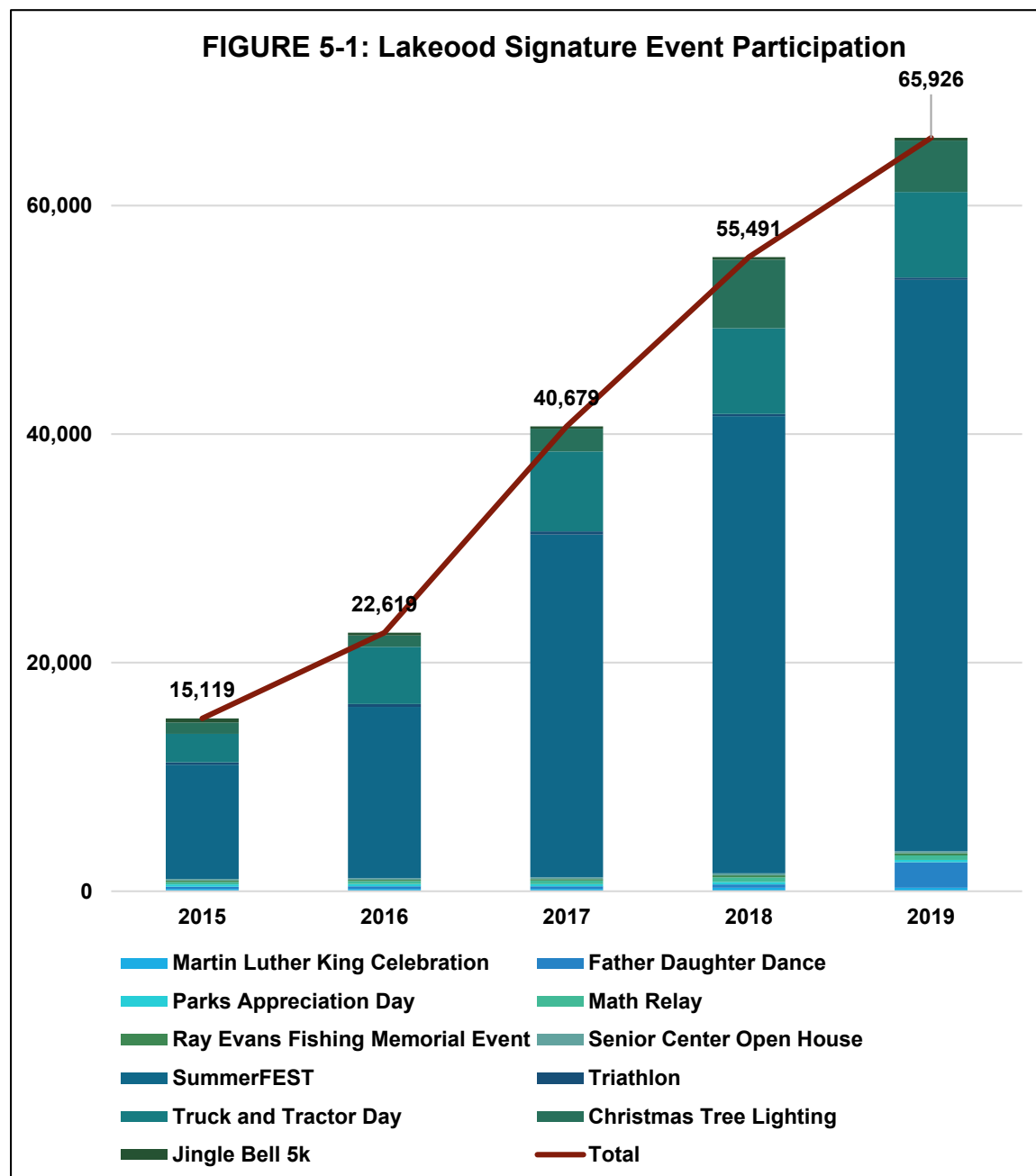
- Survey Respondent

Chapter 5: Recreation Inventory

5.1 Overview

Participation in the City's recreation programs and events continues to grow every year. From 2015 to 2019 participation in the City's signature events grew by an astounding 336 percent from 15,119 participants to a whopping 65,926 participants.

The following chapter provides information on the City's recreation guiding principle, priority program areas, cost recovery guidelines, PRCS recreation and community service roles, and City recreation inventory.



5.2 Recreation Guiding Principle

The City does not have a quantifiable LOS for recreation, however, PRCS recreation decisions are guided by the following principle:

Recreation Guiding Principle:

Provide and support recreation programming that is socially responsible, economically accountable, and equitable.

Socially responsible

Means providing a wide array of programming opportunities throughout the community. The City is committed to providing equitable services. As a key part of this, the City endeavors to provide and support recreation programming that meets the needs of diverse population including all age groups, abilities, cultures, and socioeconomic status.

Economically accountable

Means ensuring cost recovery targets are met. This also means continuing to build a “healthy legacy” in Lakewood by strategically and equitably investing in programs and amenities that support and promote healthy lifestyles (see Program Cost Recovery Guidelines for more information).

Program Areas

The City endeavors to provide and support recreation programming in the following five focus areas:

Active Living and Wellness

Programs that promote health and wellness and provide a wide range of opportunities for individuals, families, or groups to engage in healthy activities, such as individual and team sports, fitness and wellness classes, camps, and summer playground programs.

Arts, Culture, and History

Programs that provide opportunities for individuals, families or groups to experience arts, culture and history, such as art classes, special events, and performances.

Nature and Environment

Programs that provide opportunities for individuals, families or groups to access, appreciate and learn about the natural environment and sustainable practices. Examples include hiking, nature day camps, interpretive signs and stewardship opportunities.

Personal Enrichment

Programs that provide opportunities for people of all ages to learn new skills and enrich their lives. Examples include lifelong learning classes, day camps, after-school programs, and community events.

Community Building

Programs that bring people together to participate in a wide variety of activities and events. These programs offer affordable recreation options for the whole family to enjoy and help foster a sense of community pride, increasing social capital bonds. Examples include SummerFEST, Truck and Tractor Day, and the annual Christmas Tree Lighting festival.

5.3 Priorities within Program Areas

PRCS endeavors to provide and/or support a wide spectrum of programs that serve all people in Lakewood. In effort to establish more equitable recreation opportunities the plan identifies the following strategic priorities areas:

Priority 1: Focus on Youth and Children

This strategic priority calls for providing and/or partnering with other agencies to ensure that positive and healthy programs are provided for youth and children.

Priority 2: Focus on the unserved and underserved populations

According to the US Census data, 19.3 percent of residents in Lakewood are at or below the poverty level; this is 7.1 percent higher than the state average (2017 ACS). The communities of Lakeview, Springbrook, Woodbrook, and Tillicum have the highest poverty rates in the City. This strategic priority calls for providing for, and/or partnership with, other agencies to ensure that positive and healthy programs are offered in places with the most need.

Priority 3: Focus on active living programs for older adults

Based on current census information, Lakewood's population, like many communities, is growing older and will likely continue to do so. In Lakewood, there are few entities providing active living, wellness, and personal enrichment programs for older adults. This strategic priority calls for providing for, and/or partnership with, other agencies to ensure that positive and healthy programs are offered for older adults.

5.4 Program Cost Recovery Guidelines

Cost recovery for recreation programs is based on the following guidelines:

Benefit of the service to the community

The greater the benefit to the community, the more financial support this type of programming may receive from the City.


Priority program areas (youth, unserved or underserved, and older populations)

The more individual benefit a participant receives from a recreation program; the City provides less public investment for that opportunity.

Fees, sponsorships, donations, and other partnerships help the City provide low or no cost options for underserved individuals or priority program area. **Table 5-1** provides a matrix of the City's recreation program cost recovery guidelines. The cost recovery rate is defined as the percentage of "cost or expenditure" recovered or offset by "revenue" generated from a program. Currently, target cost recovery level for PRCS programs and services is 45 percent.

SummerFEST



TABLE 5-1				
Cost Recovery Matrix				
City Financial Support	-	\$	\$\$	\$\$\$
				
Community Benefit Score	Highly individual	Mostly individual	Mostly Community	Highly Community
Cost recovery category	High	Medium	Medium Low	Free
Cost recovery rate	75% to 100%	40% to 75%	0% to 40%	0%
Program Types	<ul style="list-style-type: none"> ▪ Adult and older adult personal enrichment/instructional classes ▪ Adult individual sports and sport leagues ▪ Art, computer, and exercise programs 	<ul style="list-style-type: none"> ▪ Day camps for youths and young adults ▪ Personal enrichment classes for youth and young adults ▪ Youth and young adult individual sports and leagues ▪ Outdoor recreation for youth and young adults ▪ Special community events 	<ul style="list-style-type: none"> ▪ Playground programs ▪ After-school and late night programs 	<ul style="list-style-type: none"> ▪ Art and history interpretive programs ▪ Environmental stewardship, interpretive, and restoration programs ▪ Festivals ▪ Community and seasonal events, Christmas Tree Lighting, SummerFEST

5.5 PRCS Service Roles

The role of PRCS varies in the provision of recreation and community services. In Lakewood there are a number of providers outside of PRCS that offer recreation programming. PRCS recognizes the importance of these existing recreation programs. Rather than duplicate recreation services, PRCS strives to provide programming that fills a gap in recreation programming in Lakewood. In this pursuit, the City works with various entities in different capacities around Lakewood to help close recreation programming need gaps in the city.

The City as a provider

PRCS directly provides recreation services to meet the needs of unserved and underserved populations, as well as meet the needs of other segments of the community. In this role, PRCS takes the lead. As the provider, it is the City's responsibility for coordinating, marketing, and delivering recreation programs. In addition, PRCS is accountable for program outcomes and cost recovery targets. In this capacity, PRCS may or may not rely on others to provide space or other supports for program delivery.

The City as a partner

In order to maximize resources and improve efficiencies, PRCS frequently collaborates with other local providers to deliver programs and services in effort to meet the needs of the community. As a partner, PRCS works with one or more agencies in the development, marketing, and provision of services. Usually working under a partnership arrangement, all parties bring some form of resources to the effort, such as fiscal resources, staff, communication, space, etc. All partnering entities are responsible for the program outcomes and cost recovery targets.

The City as a sponsor/host

As a sponsor, the City supports events or programs organized by other agencies that align with the vision and mission of PRCS. For these programs, PRCS is not directly involved in the delivery of services and PRCS is not held accountable for program outcomes and cost recovery targets. Sponsorship may be in-kind, such as providing use or access to City parks, facilities, personnel, or equipment at a reduced rate or no charge. In exchange, the program provides some benefit to the City. As a host, the City provides spaces for a fee for others to use.

The City as an information clearinghouse

In this capacity, PRCS primarily provides park, recreation, and community service information and contacts of other service providers in the area. The City also provides opportunities for networking among service providers. When it aligns with the vision and mission of PRCS, the department also promotes programs of other agencies in its various publications and online platforms.

5.6 Recreation Inventory

Recreation Programming Inventory by Priority Program Area

Recreation programming is subject to change based on trends and resources.

Active Living and Wellness

TABLE 5-2		
Active Living and Wellness Programs		
Senior Programming	Youth Programming	General Programming
Hatha Yoga Gentle Yoga Drop-In Line Dancing Cardio Gold Cha Cha Cha Stretch & Strengthen Fired Up! Fitness & Fun SAIL Class Adult Children Caring For Parents with Memory Loss Support Group Blood Pressure Testing Senior Footcare SHIBA Appointments	Youth Basketball Hot Shot Basketball Specialty summer programs (sports, arts, nature) Math Relay	Farmers Market Lakewood Night Market Lifeguards

Arts, Culture, and History

TABLE 5-3		
Arts, Culture, and History Programs		
Senior Programming	Youth Programming	General Programming
Adult Coloring Club Oil Painting for Fun Sumi Painting Collage Workshop Woodcarving Knotty Knitters Moonlight Knitters	Specialty summer programs (sports, arts, nature) Truck & Tractor Day	MLK Jr Celebration SummerFEST and International Festival Christmas Parade and Tree Lighting Summer Concert Series Local Film Festival Historic tours

Aging Expo



Nature and Environment

TABLE 5-4		
Nature and Environment Programs		
Senior Programming	Youth Programming	General Programming
	Specialty summer programs (sports, arts, nature) Fishing Event Truck & Tractor Day	Parks Appreciation Day Fishing Event Make-A-Difference Day

Personal Enrichment

TABLE 5-5		
Personal Enrichment Programs		
Senior Programming	Youth Programming	General Programming
Open Computer Labs (3 sessions) iPhone, iPad, iPod Class Beginning Computers Microsoft Office Tax Preparation Assistance Healthy Kidneys Pierce County ADRC at your Front Door, Pierce County Aging & Disability Resource Center programs and services Downsizing a Lifetime of Treasures Other Presentations “Swimming Upstream” Live Radio Show with Dorothy Wilhelm Brain Fitness Creative Writing Workshop 101 Card & Board Games MahJong Cribbage Bridge Beginning Your Family History Happy Bookers Club AARP Smart Driver Course	Youth Summit	Youth Council After School Programs Summer Day Camp Program Springbrook Summer Park Program Summer Concert Series Local Film Festival

Community Building

TABLE 5-6 Community Building Programs		
Senior Programming	Youth Programming	General Programming
2020 Active Aging Resource Expo: Creative Aging Inner Frog Leap Year Party Everything Vintage Party Mother's Day Celebration: Hats Off to Mom Welcome Wednesday Dessert of the Month Cake Day Men's Coffee Hour Summer BBQ Volunteer Appreciation Reception Holiday Parties	Youth Council Youth Summit Math Relay Make-A Difference Day	Youth Council MLK Jr Celebration Youth Summit Parks Appreciation Day Fishing Event Farmers Market Lakewood Night Market SummerFEST and International Festival Truck & Tractor Day Make-A- Difference Day Christmas Parade and Tree Lighting Summer Concert Series Local Film Festival Lifeguards

Martin Luther King Jr Celebration



Recreation Programming Inventory by Programming Type

Recreation programming is subject to change based on trends and resources.

TABLE 5-7	
Recreation Programming by Program Type	
Senior Programs	
Active Aging Resource Expo	Holiday Parties
AARP Smart Driver Course	Inner Frog Leap Year Party
Adult Children Caring For Parents with Memory Loss Support Group	iPhone, iPad, iPod Class
Adult Coloring Club	Knotty Knitters
Beginning Computers	MahJong
Beginning Your Family History	Men's Coffee Hour
Blood Pressure Testing	Microsoft Office
Brain Fitness	Moonlight Knitters
Bridge	Mother's Day Celebration: Hats Off to Mom
Cake Day	Downsizing a Lifetime of Treasures
Card & Board Games	Pierce County ADRC at your Front Door, Pierce County Aging & Disability Resource Center
Cardio Gold Cha Cha Cha	Oil Painting for Fun
Collage Workshop	Open Computer Labs (3 sessions)
Creative Writing Workshop 101	SAIL Class (Stay Active and Independent for Life)
Cribbage	Senior Footcare
Dessert of the Month	SHIBA Appointments
Drop-In Line Dancing	Stretch & Strengthen
Everything Vintage Party	Sumi Painting
Fired Up!	Summer BBQ
Fitness & Fun	Swimming Upstream - Live Radio Show
Gentle Yoga	Tax Preparation Assistance
Happy Bookers Club	
Hatha Yoga	Welcome Wednesday
Healthy Kidneys	Woodcarving
Youth Programming	
After School Programs	Summer Day Camp Program
Hot Shot Basketball	Youth Basketball
Specialty summer programs (sports, arts, nature)	Youth Council
Springbrook Summer Park Program	Math Relay
General Programming	
Christmas Parade and Tree Lighting	MLK Jr Celebration
Farmers Market	Parks Appreciation Day
Fishing Event	Summer Concert Series
Lakewood Night Market	SummerFEST / International Festival
Local Film Festival	Truck & Tractor Day
Make-A- Difference Day	Youth Summit
Lifeguards	

Chapter 6: Parks Capital Facility Program

6.1 Overview

The purpose of a Parks Capital Facility Program (PCFP) is to forecast and match projected revenues and capital needs over a six-year period. The PCFP identifies capital projects for 2021 to 2026 and includes a schedule and a description of determined and potential funding sources for each project. The PCFP is updated on an on-going basis as part of the biennial budget process.

The Growth Management Act (GMA) requires jurisdictions fully planning under the act include a capital facilities plan element in their comprehensive plans (RCW 36.70A.070(3)). All projects included in the Park PCFP are consistent with the City's Comprehensive Plan.

6.2 Project Determination

As part of the plan update process, a comprehensive list of potential capital projects was created using information collected from the demand and needs assessment. In total, 107 potential projects were identified. This list of potential capital projects was then evaluated by PRCS for feasibility. The evaluation considered if projects:

- Met a goal or strategy of the plan, particularly those that addressed LOS gaps.
- Was legally mandated.
- Served unserved or underserved areas or populations.
- Improved service delivery or reduced operating costs.
- Was eligible for alternative funding.
- Generated revenues.
- Construction could be completed in six years.

The PCFP consists of highly ranked projects. Two PCFPs are provided to account for the development two different Downtown parks: 1) a 2-acre park and 2) a 4-acre park. All other PCFP items are the same.

The PCFP provides the project cost estimate in 2020 dollars in the column right of "Potential funding sources." Using these estimates, the PCFP provides planning level estimates with 3% inflation of 2020 dollars per year, see **Table 6-1**.

TABLE 6-1						flator
2020	2021	2022	2023	2024	2025	2026
1.000	1.030	1.061	1.093	1.126	1.159	1.194

Table 6-2 provides an example of a project that was estimated to cost \$100,000 in 2020 and is projected to occur in 2023.

TABLE 6-2: PCFP 2021-2026 Example

	funding sources*	Project Cost Estimate (2020)	2021	2022	2023	2024	2025	2026	Total w/ DT 2-acre park
Example	TBD	\$100,000			\$109,300				\$109,300

For the example project:

Project Cost Estimate (2020) X Year Inflator = Year Cost

\$100,000 X 1.093 = \$109,300



6.3 PCFP

Parks Capital Facility Program (PCFP) with 2-Acre Downtown Park

TABLE 6-3: PCFP 2021-2026 with 2 Acre Downtown Park

	Potential funding sources*	Project Cost Estimate (2020)	2021	2022	2023	2024	2025	2026	Total w/ DT 2-acre park
Fort Steilacoom Park		\$6,032,000							\$6,744,220
Barn Restoration		\$6,000,000	\$0	\$0	\$1,093,000	\$5,630,000	\$0	\$0	\$6,723,000
Master Plan update	General Fund, REET, LTAC	\$20,000	\$0	\$21,220	\$0	\$0	\$0	\$0	\$21,220
Waughop Lake boat drop off/turnaround	General Fund, REET	\$12,000	\$12,360	\$0	\$0	\$0	\$0	\$0	
Playground Replacement		\$650,000							\$732,650
Active Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Primley Park	General Fund, REET, WWRP	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Fort Steilacoom Park	General Fund, REET, WWRP	\$200,000	\$0	\$0	\$0	\$0	\$0	\$238,800	\$238,800
Lake Louise School Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$112,600	\$0	\$0	\$112,600
Washington Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$0	\$115,900	\$0	\$115,900
Harry Todd Park	General Fund, REET, WWRP	\$100,000	\$103,000	\$0	\$0	\$0	\$0	\$0	\$103,000
Springbrook Park		\$773,000							\$796,190
Phase III: Park expansion, creek restoration, trails, dog park	DOC grant, General Fund, REET, SWM	\$773,000	\$796,190	\$0	\$0	\$0	\$0	\$0	\$796,190
American Lake Park		\$2,070,000							\$2,263,110
Phase I: ADA access, shoreline restoration, new restroom	General Fund, REET, ALEA, LWCF, LTAC	\$1,550,000	\$103,000	\$318,300	\$1,256,950	\$0	\$0	\$0	\$1,678,250
Phase II: boat launch improvements	General Fund, REET, ALEA, LWCF, LTAC	\$500,000	\$0	\$0	\$0	\$563,000	\$0	\$0	\$563,000
Pay station replacement	General Fund, REET	\$20,000	\$0	\$0	\$21,860	\$0	\$0	\$0	\$21,860
Edgewater Park		\$2,900,000							\$3,217,550
Phase I	General Fund, REET, ALEA, WWRP, Donations	\$2,900,000	\$0	\$0	\$1,584,850	\$1,632,700	\$0	\$0	\$3,217,550

Downtown Park		\$15,000,000							\$17,455,000
Phase I: Property Acquisition - 2 acres	General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond	\$10,000,000	\$0	\$0	\$0	\$0	\$11,590,000	\$0	\$11,590,000
Master Plan + Park Development	Sponsor, Development mitigation fees, Voter-approved park levy/bond	\$5,000,000	\$0	\$0	\$0	\$0	\$3,477,000	\$2,388,000	\$5,865,000
Downtown Spray Park		\$750,000							\$895,500
Design/Construction	WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond	\$750,000	\$0	\$0	\$0	\$0	\$0	\$895,500	\$895,500
Harry Todd Park		\$100,000							\$109,300
Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements	WWRC local parks, General Fund, REET	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Oakbrook Park		\$50,000							\$53,050
Hard Court: Pickleball / Basketball court	WWRP, General Fund, REET, Donations	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Wards Lake Park		\$4,080,000							\$4,575,390
Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park	General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET	\$1,500,000	\$515,000	\$1,061,000	\$0	\$0	\$0	\$0	\$1,576,000
Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track	General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond	\$1,130,000	\$0	\$0	\$142,090	\$1,126,000	\$0	\$0	\$1,268,090
Phase III: Restroom, parking, play area	General Fund, REET, WWRP, Voter-approved park levy/bond	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$1,731,300	\$1,731,300
Gateways		\$275,000							\$302,675
84th and Tacoma Blvd	General Fund, REET, LTAC	\$75,000	\$77,250	\$0	\$0	\$0	\$0	\$0	\$77,250
B&I South Tacoma Way	General Fund, REET, LTAC	\$75,000	\$0	\$0	\$0	\$0	\$0	\$89,550	\$89,550

Northgate, Nottingham / Edgewood	General Fund, REET, LTAC	\$75,000	\$0	\$79,575	\$0	\$0	\$0	\$0	\$79,575
Thorne Lane / Union	General Fund, REET, LTAC	\$50,000	\$0	\$0	\$0	\$56,300	\$0	\$0	\$56,300

Other		\$1,230,000							\$1,230,000
Park equipment replacement	General Fund, REET	\$120,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Park playground resurfacing	General Fund, REET	\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
Project support	General Fund, REET	\$300,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
Banners: Phase 3 / Phase 4	General Fund, REET	\$20,000	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$20,000
Park Sign Replacement Program 10 signs / 3 years	General Fund, REET	\$250,000	\$85,000	\$85,000	\$80,000	\$0	\$0	\$0	\$250,000
Public Art Program	General Fund, REET	\$480,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
Total w/ DT 2- Acre Park		\$33,910,000	\$1,851,800	\$1,831,195	\$4,567,350	\$9,280,600	\$15,342,900	\$5,513,150	\$38,374,635

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

Parks Capital Facility Program (PCFP) with 4-Acre Downtown Park

TABLE 6-4: PCFP 2021-2026 with 2 Acre Downtown Park

	Potential funding sources*	Project Cost Estimate (2020)	2021	2022	2023	2024	2025	026	Total w/ DT 2-acre park
Fort Steilacoom Park		\$6,032,000							\$6,744,220
Barn Restoration	General Fund, REET, State grants, Donations, LTAC	\$6,000,000	\$0	\$0	\$1,093,000	\$5,630,000	\$0	\$0	\$6,723,000
Master Plan update	General Fund, REET, LTAC	\$20,000	\$0	\$21,220	\$0	\$0	\$0	\$0	\$21,220
Waughop Lake boat drop off/turnaround	General Fund, REET	\$12,000	\$12,360	\$0	\$0	\$0	\$0	\$0	
Playground Replacement		\$650,000							\$732,650
Active Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Primley Park	General Fund, REET, WWRP	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Fort Steilacoom Park	General Fund, REET, WWRP	\$200,000	\$0	\$0	\$0	\$0	\$0	\$238,800	\$238,800
Lake Louise School Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$112,600	\$0	\$0	\$112,600
Washington Park	General Fund, REET, WWRP	\$100,000	\$0	\$0	\$0	\$0	\$115,900	\$0	\$115,900
Harry Todd Park	General Fund, REET, WWRP	\$100,000	\$103,000	\$0	\$0	\$0	\$0	\$0	\$103,000
Springbrook Park		\$773,000							\$796,190
Phase III: Park expansion, creek restoration, trails, dog park	DOC grant, General Fund, REET, SWM	\$773,000	\$796,190	\$0	\$0	\$0	\$0	\$0	\$796,190
American Lake Park		\$2,070,000							\$2,263,110
Phase I: ADA access, shoreline restoration, new restroom	General Fund, REET, ALEA, LWCF, LTAC	\$1,550,000	\$103,000	\$318,300	\$1,256,950	\$0	\$0	\$0	\$1,678,250
Phase II: boat launch improvements	General Fund, REET, ALEA, LWCF, LTAC	\$500,000	\$0	\$0	\$0	\$563,000	\$0	\$0	\$563,000
Pay station replacement	General Fund, REET	\$20,000	\$0	\$0	\$21,860	\$0	\$0	\$0	\$21,860
Edgewater Park		\$2,900,000							\$3,217,550
Phase I	General Fund, REET, ALEA, WWRP, Donations	\$2,900,000	\$0	\$0	\$1,584,850	\$1,632,700	\$0	\$0	\$3,217,550

Downtown Park		\$15,000,000							\$34,910,000
Phase I: Property Acquisition - 4 acres	General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond	\$20,000,000	\$0	\$0	\$0	\$0	\$23,180,000	\$0	\$23,180,000
Master Plan + Park Development	Sponsor, Development mitigation fees, Voter-approved park levy/bond	\$10,000,000	\$0	\$0	\$0	\$0	\$6,954,000	\$4,776,000	\$11,730,000
Downtown Spray Park		\$750,000							\$895,500
Design/Construction	WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond	\$750,000	\$0	\$0	\$0	\$0	\$0	\$895,500	\$895,500
Harry Todd Park		\$100,000							\$109,300
Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements	WWRC local parks, General Fund, REET	\$100,000	\$0	\$0	\$109,300	\$0	\$0	\$0	\$109,300
Oakbrook Park		\$50,000							\$53,050
Hard Court: Pickleball / Basketball court	WWRP, General Fund, REET, Donations	\$50,000	\$0	\$53,050	\$0	\$0	\$0	\$0	\$53,050
Wards Lake Park		\$4,080,000							\$4,575,390
Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park	General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET	\$1,500,000	\$515,000	\$1,061,000	\$0	\$0	\$0	\$0	\$1,576,000
Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track	General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond	\$1,130,000	\$0	\$0	\$142,090	\$1,126,000	\$0	\$0	\$1,268,090
Phase III: Restroom, parking, play area	General Fund, REET, WWRP, Voter-approved park levy/bond	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$1,731,300	\$1,731,300
Gateways		\$275,000							\$302,675
84th and Tacoma Blvd	General Fund, REET, LTAC	\$75,000	\$77,250	\$0	\$0	\$0	\$0	\$0	\$77,250
B&I South Tacoma Way	General Fund, REET, LTAC	\$75,000	\$0	\$0	\$0	\$0	\$0	\$89,550	\$89,550
Northgate, Nottingham / Edgewood	General Fund, REET, LTAC	\$75,000	\$0	\$79,575	\$0	\$0	\$0	\$0	\$79,575
Thorne Lane / Union	General Fund, REET, LTAC	\$50,000	\$0	\$0	\$0	\$56,300	\$0	\$0	\$56,300

Other		\$1,230,000							\$1,230,000
Park equipment replacement	General Fund, REET	\$120,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Park playground resurfacing	General Fund, REET	\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
Project support	General Fund, REET	\$300,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
Banners: Phase 3 / Phase 4	General Fund, REET	\$20,000	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$20,000
Park Sign Replacement Program 10 signs / 3 years	General Fund, REET	\$250,000	\$85,000	\$85,000	\$80,000	\$0	\$0	\$0	\$250,000
Public Art Program	General Fund, REET	\$480,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
Total w/ DT 4- Acre Park		\$33,910,000	\$1,851,800	\$1,831,195	\$4,567,350	\$9,280,600	\$30,409,900	\$7,901,150	\$55,841,995

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

6.4 Future Projects List

Table 6-5 list the projects that were not the highest ranking but could be considered for future PCFPs. Importantly, projects are listed by park, not score.

TABLE 6-5 Future Projects List	
Park	Description
Active Park	Trail/path improvements
Active Park	Youth/Teen/Adult Playground feature
Active Park	BBQs
American Lake	Pay station replacement
American Lake Park	Add security features: cameras, lights
American Lake Park	Sand volleyball court
American Lake Park	Restroom improvements
Blueberry Park	Plant restoration
Blueberry Park	Access from Lakewood Drive - Parking - Acquisition
Blueberry Park	Signage
Fort Steilacoom Park	Synthetic multipurpose fields/plateau
Fort Steilacoom Park	Light all fields at FSP
Fort Steilacoom Park	Youth/Adult Playground feature - Climbing rock
Fort Steilacoom Park	Dog park agility course replacement
Fort Steilacoom Park	Equipment wash down station at O&M shop
Fort Steilacoom Park	Add security features: cameras, lights, blue lights
Fort Steilacoom Park	Basketball courts
Fort Steilacoom Park	Pave maintenance yard
Fort Steilacoom Park	Additional restrooms
Fort Steilacoom Park	Batting cages
Harry Todd Park	Multipurpose turf field
Harry Todd Park	Ballfield restoration
Harry Todd Park	Shelter(s)
Harry Todd Park	Remove fencing and gates
Harry Todd Park	Youth/Adult Playground feature
Harry Todd Park	Parking lot improvements (resurface, speedbumps)
Kiwanis Park	Youth/Adult Playground feature
Kiwanis Park	Expand security measures: cameras, lights, blue lights
Kiwanis Park	Resurface and repair to skate park
Kiwanis Park	Seal coat and stripe parking area
Kiwanis Park	Shelter
Kiwanis Park	Restroom improvements
Oakbrook Park	Picnic Shelter w/ BBQ

Oakbrook Park	Youth/Adult Playground feature
Oakbrook Park	Sidewalks/Walking path
Other	Park acquisition to meet walkshed LOS
Other	Tillicum boat launch - Camp Murray
Other	Activity Center
Other	Art at Parks
Other	Mobile garbage collection/vacuum
Other	Portable stage replacement
Other	Tree replacement at all parks
Other	Lake city fishing - street end
Other	On-going replacement of facilities i.e., play areas, picnic tables, benches, etc.
Springbrook Park	Add more Basketball courts
Springbrook Park	Volleyball court
Springbrook Park	Dog Park
Springbrook Park	Youth/Adult Playground feature
Springbrook Park	Playground (2017) replacement
Springbrook Park	Security cameras
Street-ends	Lakefront Street-ends
Washington Park	Acquisition and Parking Lot expansion
Washington Park	Backstop replacement, dugouts and bleachers
Washington Park	Park path and access trails
Washington Park	Shelter and tables & BBQ
Washington Park	Youth/Adult Playground feature
Washington Park	Add security features: cameras, lights, blue lights

Playground Replacement Schedule

Table 6-6 provides the year playground facilities in were installed in the City's parks. It also provides they year that they should be considered for replacement based on a 10, 15, and 20-year replacement schedule. Playground facilities can last as long as 15-20 years without the need for substantial repairs or replacement. The life span of a playground is influenced by use, materials and environment.

TABLE 6-6				
Playground Replacement Schedule				
Park	Year Installed	10-year placement		20-year replacement
Active Park	2003	2013	2018	2023
American Park	2019	2029	2034	2039
Fort Steilacoom Park	2005	2015	2020	2025
Harry Todd Park	2001	2011	2016	2021
Kiwanis Park	2019	2029	2034	2039
Oakbrook Park	2019	2029	2034	2039
Primley Park	2007	2017	2022	2027
Springbrook Park	2017	2027	2032	2037
Washington Park	2005	2015	2020	2025
Wards Lake	2004	2014	2019	2024
Lake Louise Elementary School	2009	2019	2024	2029

Playgrounds that are likely to require replacements in the next 10 years:

- Active Park
- Fort Steilacoom Park
- Primley Park
- Harry Todd Park
- Washington Park
- Wards Lake Park
- Lake Louise Elementary School Park

All of these playgrounds are included in the Plan's PCFP under playground replacement.

6.5 Putting the Plan into Action

The City is committed to implementing this plan by doing the following tasks:

- Pursuing identified and new funding sources to offset cost or general fund investment.
- Monitoring the effects of the plan's implementation by tracking performance using established key priority indicators/performance measures.
- Using the plan to develop future PRCS policies and programming.
- Continue to work with residents, stakeholders, business owners, advisory boards to create "a healthy and vibrant community where opportunities abound."

Appendix A - Ordinance Adopting Legacy Plan

RESOLUTION NO. 2020-XX

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting the 2020 Lakewood Parks and Recreation Legacy Plan.

WHEREAS, The City of Lakewood has been working for over a year on the 2020 Lakewood Park and Recreation Legacy Plan (the “Plan”), a 20-year strategic plan that will help the City develop a healthy and sustainable parks and recreation system in Lakewood; and

WHEREAS, Drafts of the Plan was provided to the City Council on February 24, 2020 and an updates on the Plan were provided on May 13, 2019, September 9, 2019, and January 13, 2020. On February 24, 2020, the City Council reviewed a six-year Park Capital Facility Program (PCFP). The completed Plan includes an executive summary, six chapters, and seven appendices; and

WHEREAS the City has engaged in comprehensive, multi-pronged public outreach with personnel, general public, stakeholders and partners to identify and discuss issues, concerns, service levels, values, goals, policies, and action strategies; and

WHEREAS, the result of this process is the Plan which is proper and appropriate to provide a vision for the City’s parks, a mission statement to move towards that vision, clear goals, policies, and action strategies to bring clarity to this vision, and an assessment of the assets available to fulfill this vision.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows: Section 1. That the 2020 Parks and Recreation Legacy Plan is hereby adopted. Section 2. This Resolution shall be in full force and effect upon passage and signatures hereon. PASSED by the City Council this XXth day of April, 2020.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney

Appendix B

Open Online Survey Example

Copy of City of Lakewood Parks and Recreation - Community Opinion Survey - Online



Parks make a difference and you can too - by filling out this

The City of Lakewood is updating its Parks and Recreation Master Plan, known as the Legacy Plan. The City is interested in your insight and vision for the future. Would you please take a few minutes (around 9 minutes) to help the City plan for the future? Your participation in this survey is completely voluntary and all of your responses will remain anonymous. Thank you for your time.

Copy of City of Lakewood Parks and Recreation - Community Opinion Survey - Online



City of Lakewood - Parks

1. How close is the nearest park to where you live?

- ☐ Less than 5 minutes (less than 3 blocks)
- ☐ 5 to 10 minutes (3 blocks to 5 blocks)
- ☐ 11 to 20 minutes (6 to 10 blocks)
- ☐ 20 minutes or more (11 blocks or greater)

2. How often did you or a member of your household visit a City of Lakewood park in the past year?

- ☐ None
- ☐ One or more times a week
- ☐ Once a month
- ☐ Few times a month
- ☐ Few times a year

3. When you visited a City of Lakewood park, how did you usually get there?

- ☐ Walked
- ☐ Biked
- ☐ Public Transit
- ☐ Drove
- ☐ Other (please specify)

4. How important are the following park features to you?

	Important	Neutral	Not Important
Natural areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dog parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Programs and events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water / lakes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Multi-purpose fields (soccer, football, lacrosse, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Baseball / softball fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restrooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking at parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor basketball courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tennis courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lifeguards / life guard stations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Places to hold a special event	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Select all of the reasons you or a member of your household went to a City of Lakewood park in the past 12 months.

<input type="checkbox"/> Enjoy the outdoors or nature	<input type="checkbox"/> Use picnic / shelter areas	<input type="checkbox"/> Basketball courts
<input type="checkbox"/> Dog Park	<input type="checkbox"/> A specific feature at a park (please specify below)	<input type="checkbox"/> Tennis courts
<input type="checkbox"/> Walk or run	<input type="checkbox"/> Water access / fishing / swimming	<input type="checkbox"/> Attend special or planned event (e.g., SummerFest, Truck 'n Tractor Day, tours, parades, etc)
<input type="checkbox"/> Bike	<input type="checkbox"/> Community Garden (Springbrook)	<input type="checkbox"/> Play scheduled sport events (i.e., sports league)
<input type="checkbox"/> Disc Golf	<input type="checkbox"/> Senior Activity Center	<input type="checkbox"/> Play unscheduled sport events (i.e., pick-up games)
<input type="checkbox"/> Restrooms	<input type="checkbox"/> Meet friends	
<input type="checkbox"/> Participate in family activities	<input type="checkbox"/> Playgrounds	
<input type="checkbox"/> Please specify specific feature / reason:		

6. How would you rate the City of Lakewood parks you or members of your family visited in the past 12 months?

	Did not visit	Excellent	Fair	Poor
Active Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
American Lake Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Garden	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Edgewater Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fort Steilacoom Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Harry Todd Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kiwanis Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Activity Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oakbrook Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Primley Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Springbrook Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wards Lake Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Washington Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. What is the main park you visit?

If you could add or change one thing about this park, what would it be?

8. How would you rate the overall quality of the following park elements in Lakewood?

	Did not use	Good	Fair	Poor
Natural areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dog parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Programs and events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water / lakes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Multi-purpose fields (soccer, football, lacrosse, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Baseball / softball fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bike riding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restrooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking at parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor basketball courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tennis courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lifeguards	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Activity Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Places to hold a special event	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. What are your reasons for not using City of Lakewood Parks?

<input type="checkbox"/> No time	<input type="checkbox"/> Had a bad experience	<input type="checkbox"/> Do not have transportation
<input type="checkbox"/> Poorly Maintained	<input type="checkbox"/> Fees for use are too high	<input type="checkbox"/> Poor customer service by staff (office or maintenance crew)
<input type="checkbox"/> Too far away	<input type="checkbox"/> Don't know what's available	<input type="checkbox"/> Not enough parking
<input type="checkbox"/> Lack of amenities	<input type="checkbox"/> Don't feel safe (Please provide reason in comment field below)	<input type="checkbox"/> I use the parks and none of these reasons prevent me from using the parks
<input type="checkbox"/> Not interested	<input type="checkbox"/> Don't know where they are	
<input type="checkbox"/> Not accessible for people with disabilities	<input type="checkbox"/> Too crowded	
<input type="checkbox"/> Other / If you selected "Don't feel safe" can you please describe why.		

10. Lakewood has limited resources. In the near future, in your opinion what should be the City's **top three** priorities for its Parks? **(Select three)**

- | | | |
|--|---|--|
| <input type="checkbox"/> Natural Areas | <input type="checkbox"/> Multi-purpose fields (soccer, football, lacrosse, etc) | <input type="checkbox"/> Outdoor Basketball courts |
| <input type="checkbox"/> Trails | <input type="checkbox"/> Baseball / softball fields | <input type="checkbox"/> Tennis Courts |
| <input type="checkbox"/> Dog parks | <input type="checkbox"/> Bike riding | <input type="checkbox"/> Lifeguards |
| <input type="checkbox"/> Playgrounds | <input type="checkbox"/> Restrooms | <input type="checkbox"/> Senior Activity Center |
| <input type="checkbox"/> Recreational facilities | <input type="checkbox"/> Neighborhood Parks | <input type="checkbox"/> Spray / Water Parks |
| <input type="checkbox"/> Programs and events | <input type="checkbox"/> Community Centers | <input type="checkbox"/> Barn Restoration |
| <input type="checkbox"/> Access to water / fishing | <input type="checkbox"/> Parking at parks | <input type="checkbox"/> Downtown Park |
| <input type="checkbox"/> Other (please specify) | | |

Great job - you are half way done!

Copy of City of Lakewood Parks and Recreation - Community Opinion Survey - Online



City of Lakewood - Recreation Programs

Please answer the following questions.

11. How many recreation programs or special events (e.g. Farmer's market, SummerFest, Truck n' Tractor Day, Summer Concert Series, etc.) offered by the City of Lakewood did you or other members of your household go to in the past 12 months?

- ☐ None
- ☐ 1 program / event
- ☐ 2 to 3 programs / events
- ☐ 4 to 6 programs / events
- ☐ 7 or more programs / events

12. From the following list, please rate your satisfaction with the City of Lakewood recreational programs you or other members of your household attended in the past 12 months.

	Satisfied	Neutral	Not satisfied	Not applicable
Instructors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Location of program / facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dates programs are offered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Times programs are offered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fees charged for programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall communication with participants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of signing up for programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

13. If you did not go to a recreation program or special events offered by the City of Lakewood in the past 12 months, please provide your reasons why?

- | | |
|--|---|
| <input type="checkbox"/> Not aware of the programs | <input type="checkbox"/> Use other community or private programs |
| <input type="checkbox"/> Facilities are poorly maintained | <input type="checkbox"/> Too expensive |
| <input type="checkbox"/> Too busy / no time | <input type="checkbox"/> Need child care in order to participate |
| <input type="checkbox"/> Don't have activities I'm interested in | <input type="checkbox"/> Classes or programs are full |
| <input type="checkbox"/> Poor quality of programs | <input type="checkbox"/> Not accessible for people with disabilities |
| <input type="checkbox"/> Held at inconvenient times | <input type="checkbox"/> Too far away |
| <input type="checkbox"/> Lack of transportation | <input type="checkbox"/> None of the above prevent me from participating in recreation programs and special events. |
| <input type="checkbox"/> Held at inconvenient locations | |
| <input type="checkbox"/> Other (please specify) | |

One more section to go! You can do it!

Copy of City of Lakewood Parks and Recreation - Community Opinion Survey - Online



Optional Questions - Demographics

Please provide information you feel comfortable sharing. All answers will remain anonymous.

14. **OPTIONAL:** Which of the following best describes your race / ethnicity? (Check all that apply)

- ☐ Black or African American
- ☐ American Indian and Alaska Native
- ☐ Asian
- ☐ Native Hawaiian and Other Pacific Islander
- ☐ White / Caucasian
- ☐ Some Other Race
- ☐ Two or more Races
- ☐ Hispanic or Latino
- ☐ Other (please specify)

15. **OPTIONAL:** What is your age?

- ☐ 17 years or under
- ☐ 18 to 24 years
- ☐ 25 to 44 years
- ☐ 45 to 64 years
- ☐ 65 years and over

16. **OPTIONAL:** In what zip code do you live?

- ☐ 98409 ☐ 98497 ☐ 98498
- ☐ 98439 ☐ 98499
- ☐ 98467 ☐ 98388
- ☐ Other (please specify)

17. **OPTIONAL:** Which of the following best describes your household?

- ☐ Single, no children
- ☐ Couple, no children
- ☐ Single, with children
- ☐ Couple, with children
- ☐ Parent whose children have left the home

Other (please specify)

18. **OPTIONAL:** What is your household income?

- | | |
|---|---|
| <input type="radio"/> Under \$14,999 | <input type="radio"/> \$50,000-\$99,999 |
| <input type="radio"/> \$15,000-\$29,999 | <input type="radio"/> \$100,000 or more |
| <input type="radio"/> \$30,000-\$49,999 | |

19. **OPTIONAL:** Is there anything else that you would like to let us know about the City of Lakewood's Parks or Recreation programs?

Thank you! Thank you! Thank you!

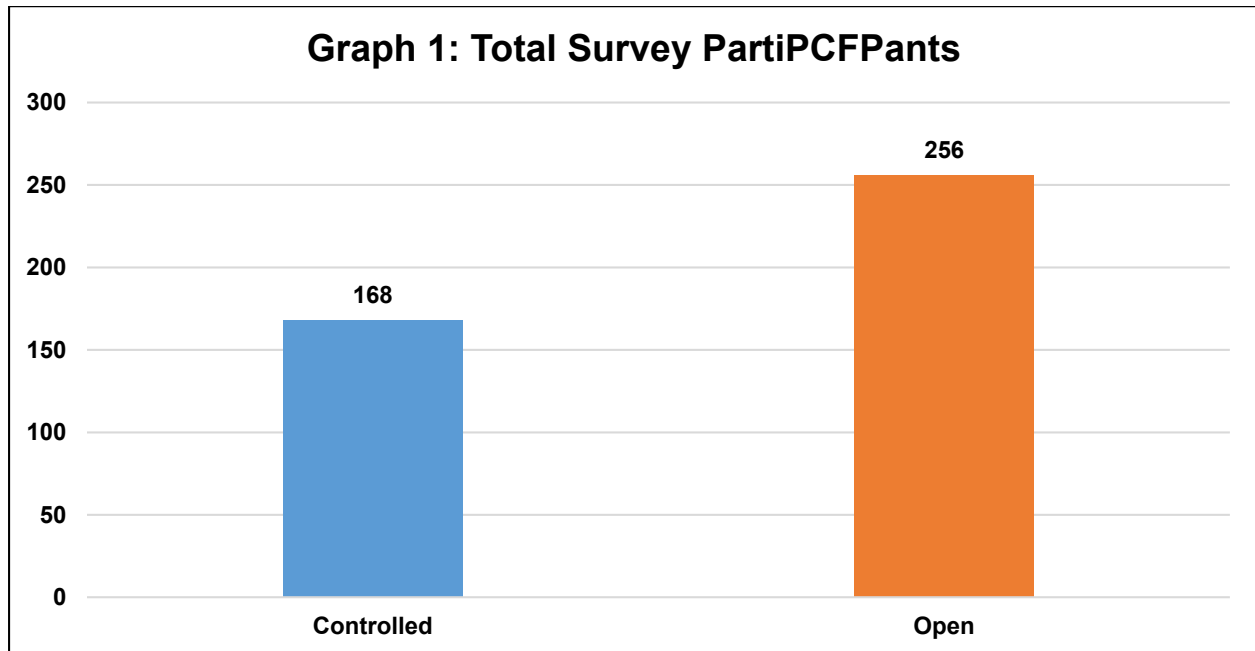
Appendix C

Survey Results

Overall participation: Graph 1 depicts participation for the Controlled and Open surveys.

Controlled Survey: 168 submitted surveys.

Open Survey: 256 submitted surveys.



Controlled Survey Only - Participation by District: Like the city's National Community Survey (NCS) conducted in 2015 and 2017, the Controlled Survey tracked participation by Lakewood Districts. **Figure X** provides a map of the Lakewood Districts. Lakewood Districts include the following neighborhoods:

District 1: Tillicum, Woodbrook, Gravelly Lake, South American Lake.

District 2: Springbrook.

District 3: International District.

District 4: Greater Downtown area.

District 5: Lake City, Fort Steilacoom Park, Lake Steilacoom.

Figure 2 depicts the 2,000 addresses selected for the Controlled survey and indicates which residences completed the survey (in blue) and those that did not complete the survey (in red).

FIGURE 2: Controlled Survey

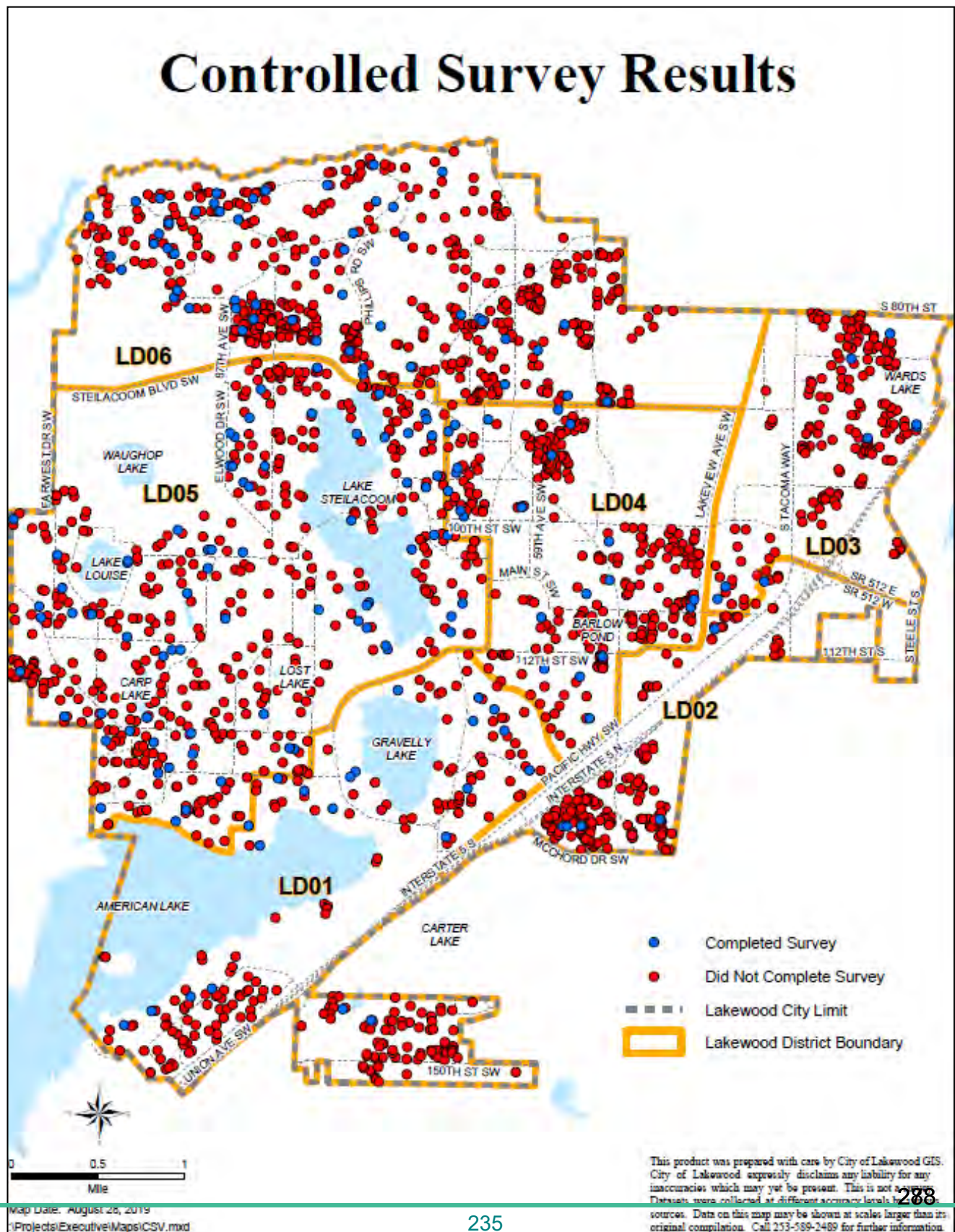


Table C provides the distribution of controlled survey participants by District. Note, District 2 and District 3 had six survey participants, respectively.

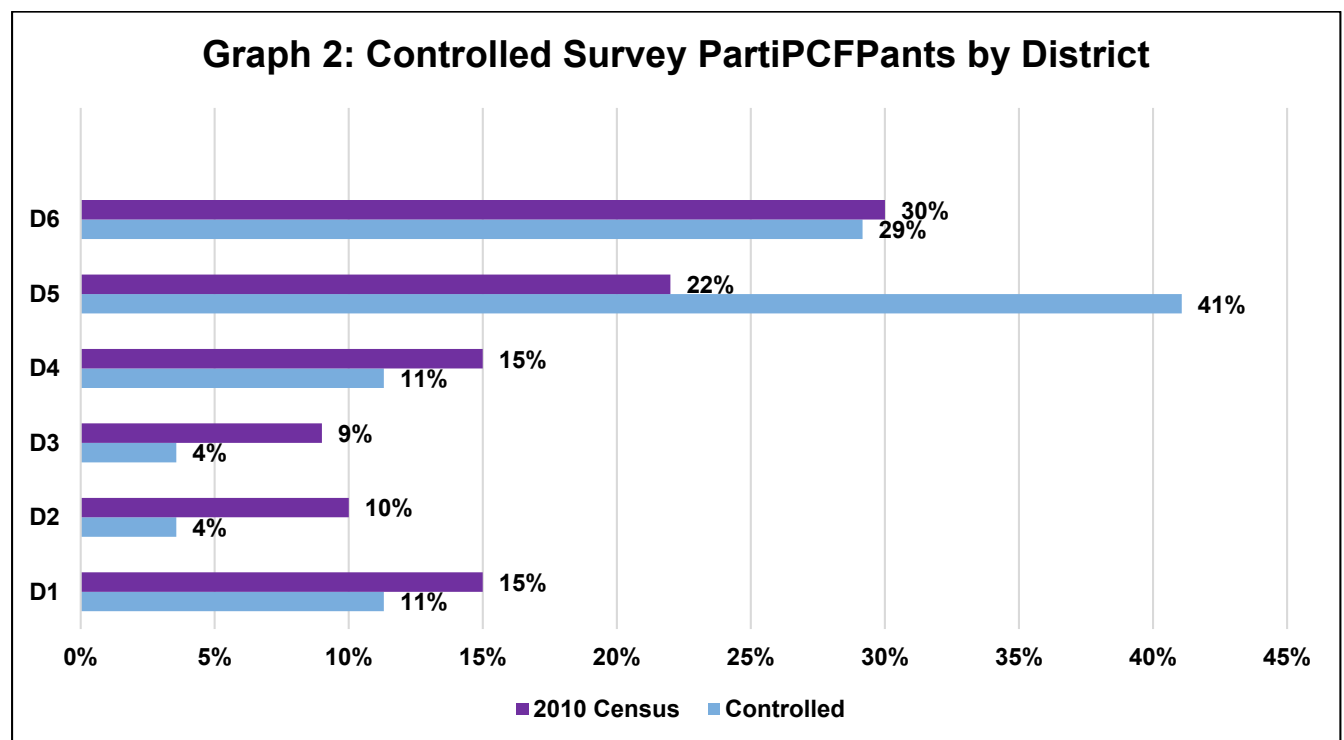
Significantly underrepresented groups (highlighted in red) were:

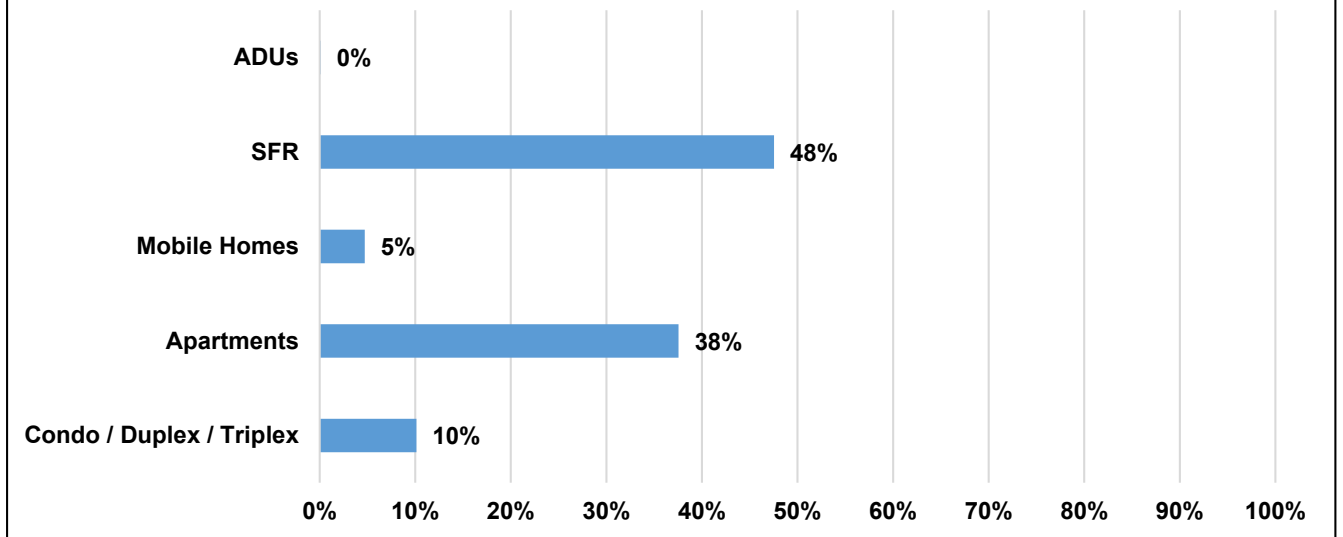
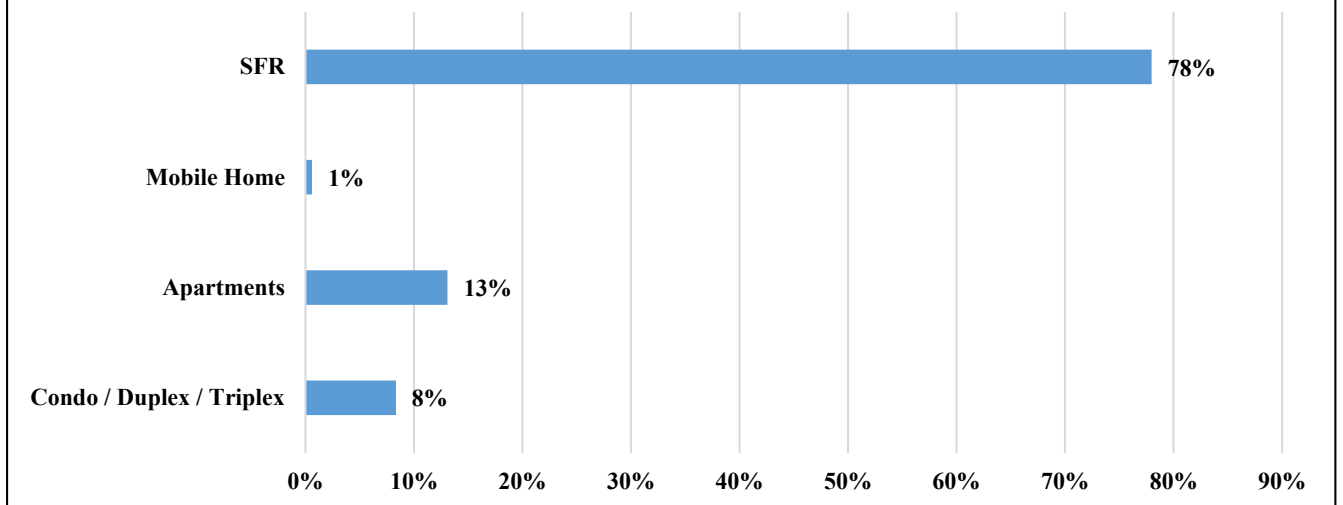
- District 2
- District 3

Significantly overrepresented groups (highlighted in green) were:

- District 5

TABLE C				
Survey Participants by District				
	Lakewood Population % (Census 2010)	Controlled Survey		Open Survey
		# of Completed Surveys	% of Completed Survey	
District 1	15%	19	11.3%	N/A
District 2	10%	6	3.5%	N/A
District 3	9%	6	3.5%	N/A
District 4	15%	19	11.3%	N/A
District 5	22%	69	41.1%	N/A
District 6	30%	49	29.2%	N/A
TOTAL	100%	168	100%	-



Graph 2.1: Lakewood by Housing Unit Type**Graph 2.2: Controlled Survey Participants by Housing Unit Type**

Survey Demographic Questions: The following reviews the survey questions and response rates related to demographics (Questions 11 -15 of both of surveys). These questions were optional. As a result, participation varied by each question.

What is your household income? The Controlled and Open surveys asked participants to identify their household income level; again, this was an optional question. **Table D** provides the income breakdown of survey participants. Survey participant rates were compared to 2017 American Community Survey five-Year estimates (ACS) to determine underrepresented and overrepresented populations.

Controlled Survey:

Significantly underrepresented groups (in red) were:

- \$14,999 or less
- \$15,000 - \$49,000

Significantly overrepresented groups (in green) were:

- \$50,000 - \$99,999
- \$100,000 or more

Open Survey:

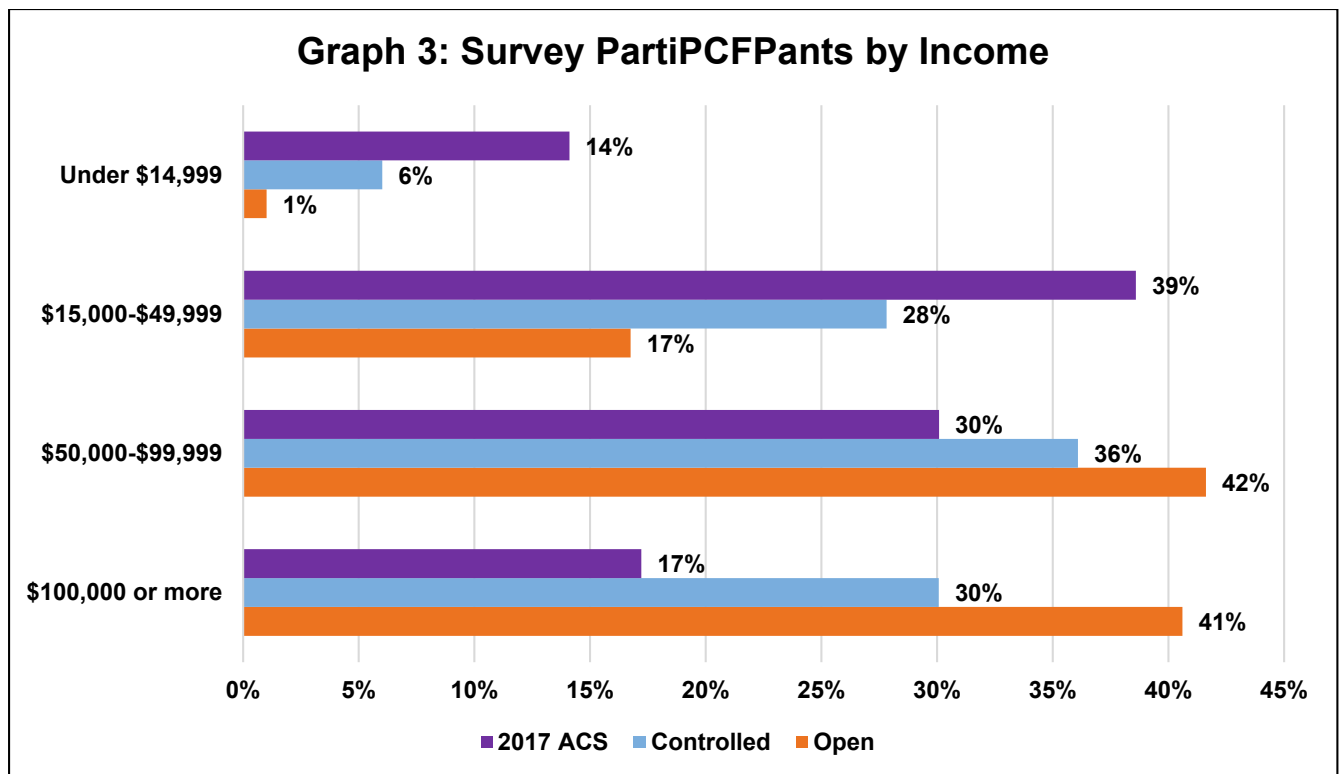
Significantly underrepresented groups (in red) were:

- \$14,999 or less

Significantly overrepresented groups (in green) were:

- \$50,000 - \$99,999
- of \$100,000 or more

TABLE D					
Survey Participants By Income					
Income	Lakewood Population % (2017 ACS)	Controlled Survey		Open Survey:	
		# of Completed Surveys	% of Completed Survey	# of Completed Surveys	% of Completed Survey
\$100,000 or more	17%	40	30%	80	41%
\$50,000-\$99,999	30%	48	36%	85	42%
\$15,000-\$49,999	39%	37	28%	34	17%
Under \$14,999	14%	8	6%	2	1%
TOTAL (no blanks)	100%	133	100%	201	100%
Survey participation for question		79%		79%	



Which of the following best describes your race and ethnicity?

The Controlled and Open surveys asked participants to identify their race and ethnicity; again, this question was optional. Respondents were asked to select all the categories that applied. This resulted in respondents selecting multiple races and others selecting none. Respondents that selected multiple races were categorized as “Two or more races” for the purpose of this survey. **Table E** provides the breakdown of survey participants by race and ethnicity. Both the Controlled and Open survey participant rates were compared to Census 2010 data to determine underrepresented and overrepresented populations. Overall, the Controlled survey was more representative of Lakewood’s population than the Open survey.

Controlled Survey:

Significantly underrepresented groups (in red) were:

- Some Other Race
- Hispanic

Significantly overrepresented groups (in green) were:

- White/Caucasian

Open Survey:

Significantly underrepresented groups (in red) were:

- Asians
- Black or African Americans
- Hispanics

Significantly overrepresented groups (in green) were:

- White/Caucasian

TABLE E					
Survey Participants By Race and Ethnicity					
Race/Ethnicity	Lakewood Population % (Census 2010)	Controlled Survey		Open Survey:	
		# of Completed Surveys	% of Completed Survey	# of Completed Surveys	% of Completed Survey
American Indian and Alaska Native	1%	2	1.4%	1	0.5%
Asian	9%	9	6.4%	5	2.4%
Black or African American	12%	11	7.9%	13	6.2%
Native Hawaiian and Other Pacific Islander	3%	2	1.4%	2	1.0%
Some Other Race	7%	2	1.4%	3	1.4%
Two or more Races	9%	18	12.9%	22	10.5%
White/Caucasian	59%	96	68.6%	163	78.0%
Total participation for question		70%		82%	
Hispanic	15%	2	4.3%	9	5.7%

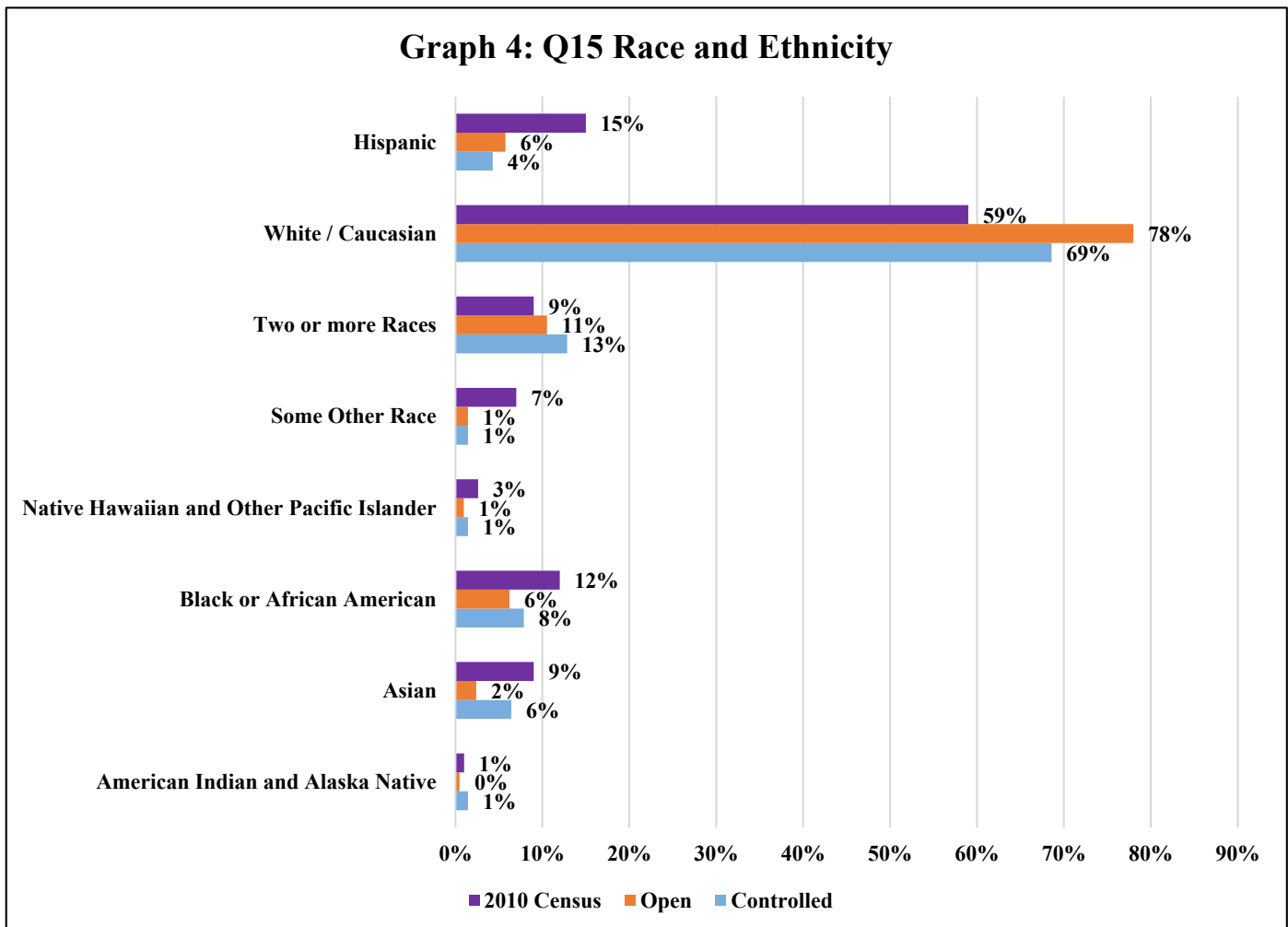
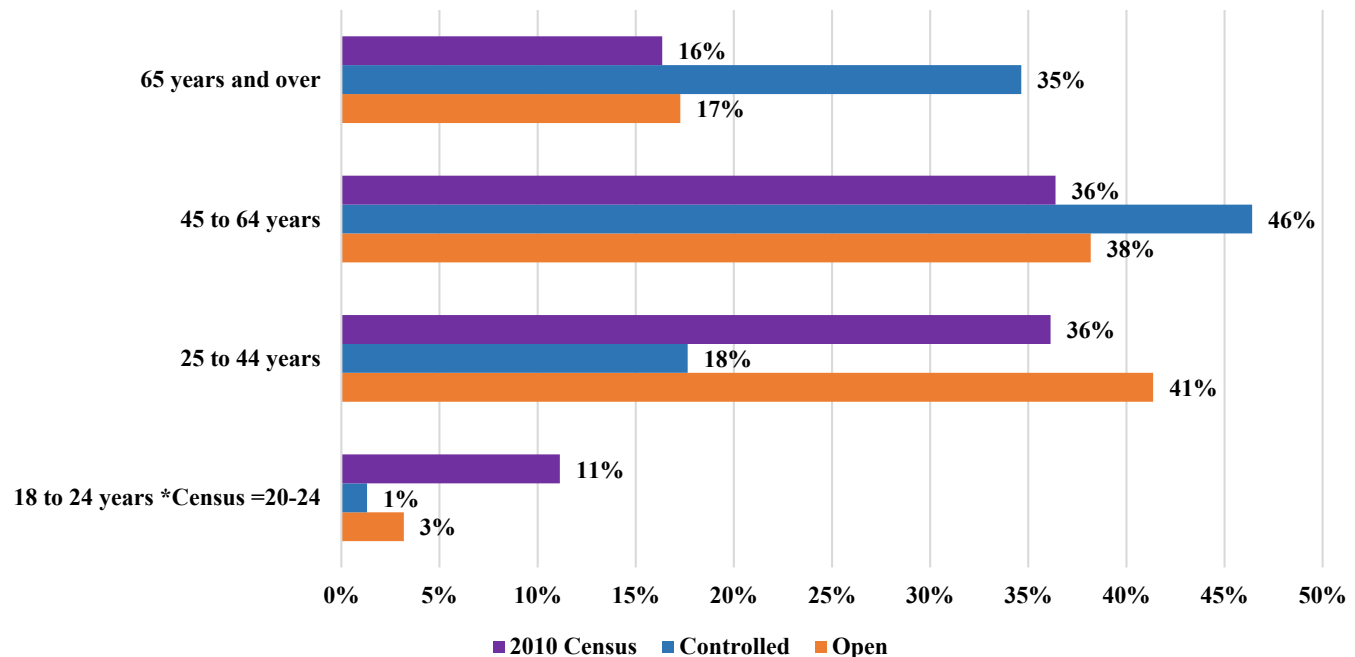


TABLE F

Survey Participants By Age

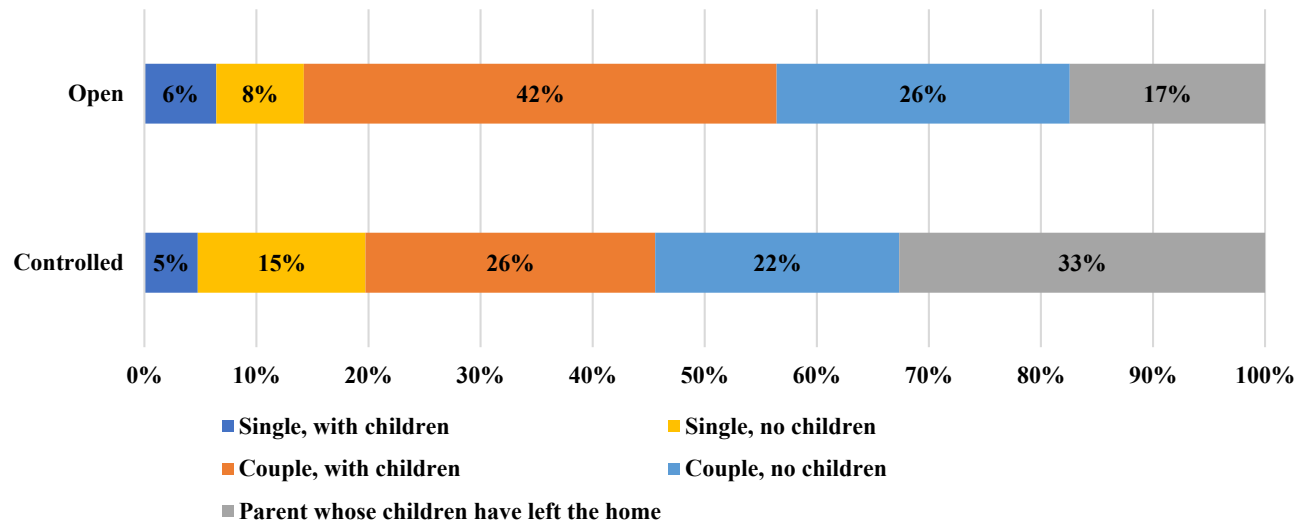
Income	Lakewood Population % (Census 2010)	Controlled Survey		Open Survey:	
		# of Completed Surveys	% of Completed Survey	# of Completed Surveys	% of Completed Survey
18 to 24 years *Census =20-24	11%	2	1%	7	3%
25 to 44 years	36%	27	18%	94	41%
45 to 64 years	36%	71	46%	86	38%
65 years and over	16%	53	35%	38	17%
TOTAL (no blanks)	100%	153	100%	225	100%

Graph 5: Survey participants by Age



Which of the following best describes your household: The Controlled and Open surveys asked participants to describe their household; again, this was an optional question. **Graph 33** provides the household type of survey participants. This question allowed participants to enter in “Other” household types. The most common “Other” household type entered in was “grandparent.”

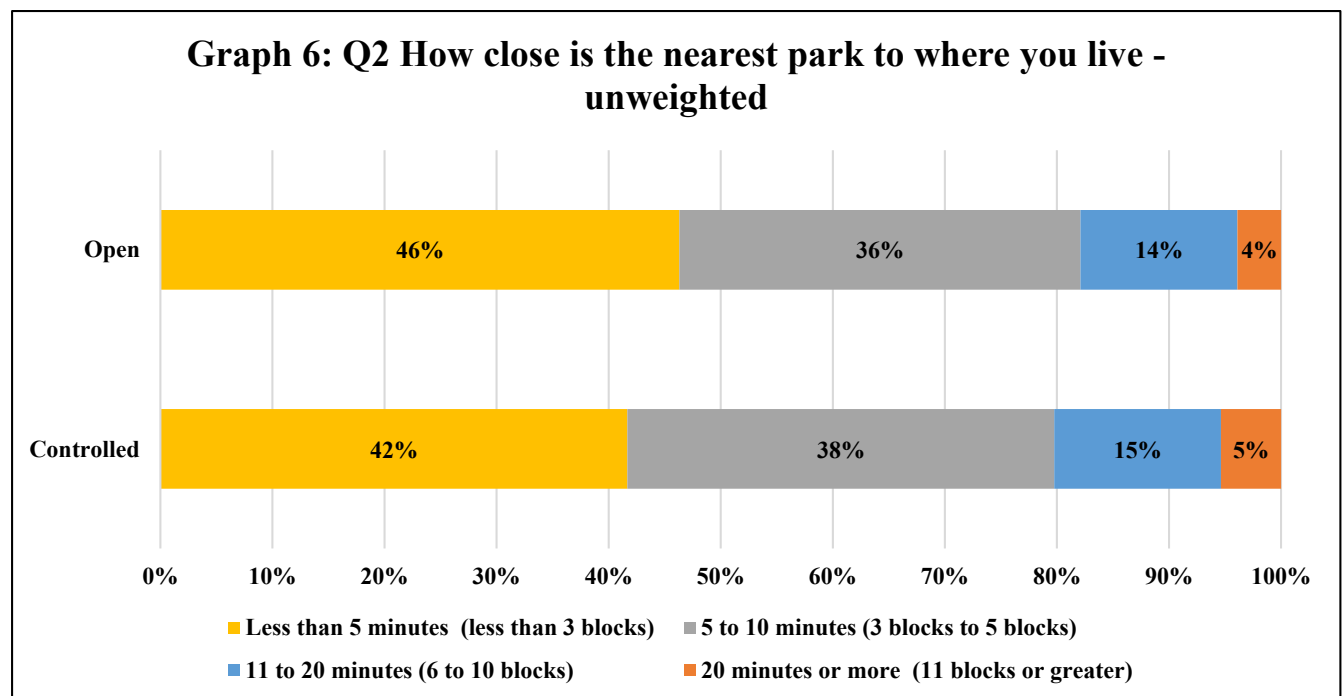
Graph 33: Q18 Which of the following best describes your household? (Unweighted)



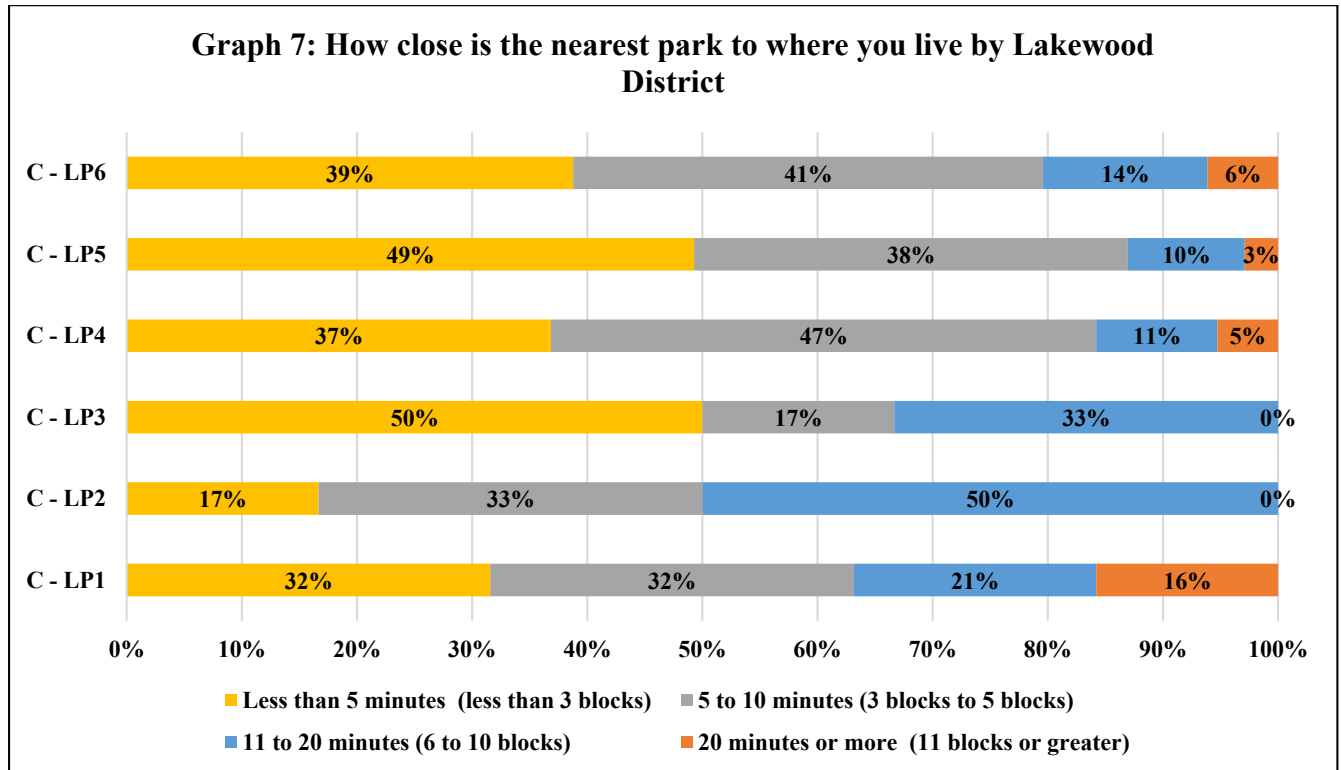
OTHER SURVEY QUESTIONS:**Question 2: How close is the nearest park to where you live?**

Highlight: Most survey participants indicated that they lived within 10 minutes or less of a park (or five blocks or less). Very few indicated that they lived more than 20 minutes (or 11 blocks or greater) from a City park.

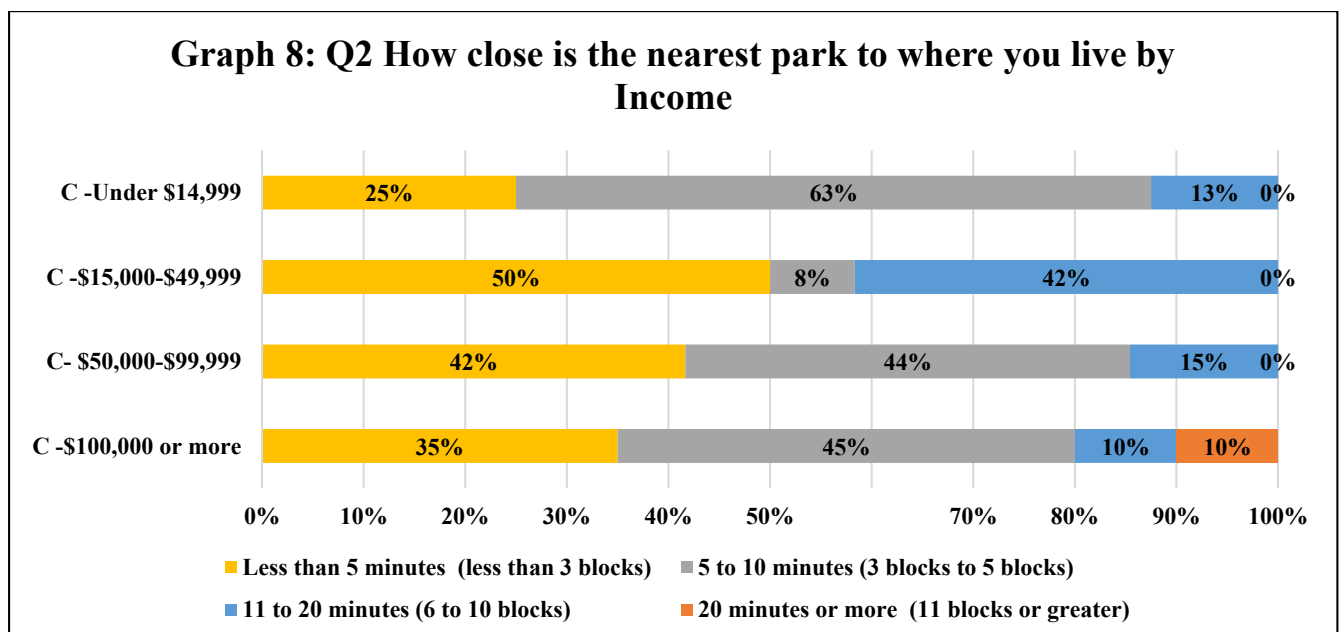
Graph 6 depicts the unweighted response rates to Question 2. In the controlled survey, 80 percent of survey participants indicated that they lived within 10 minutes or less of a park (or five blocks or less); 4 percent of survey participants indicated that they lived 20 minutes or more from a park. Results were similar for the open survey, 82 percent of survey participants indicated that they lived within 10 minutes or less of a park (or five blocks or less); 5 percent of survey participants indicated that they lived 20 minutes or more from a park.



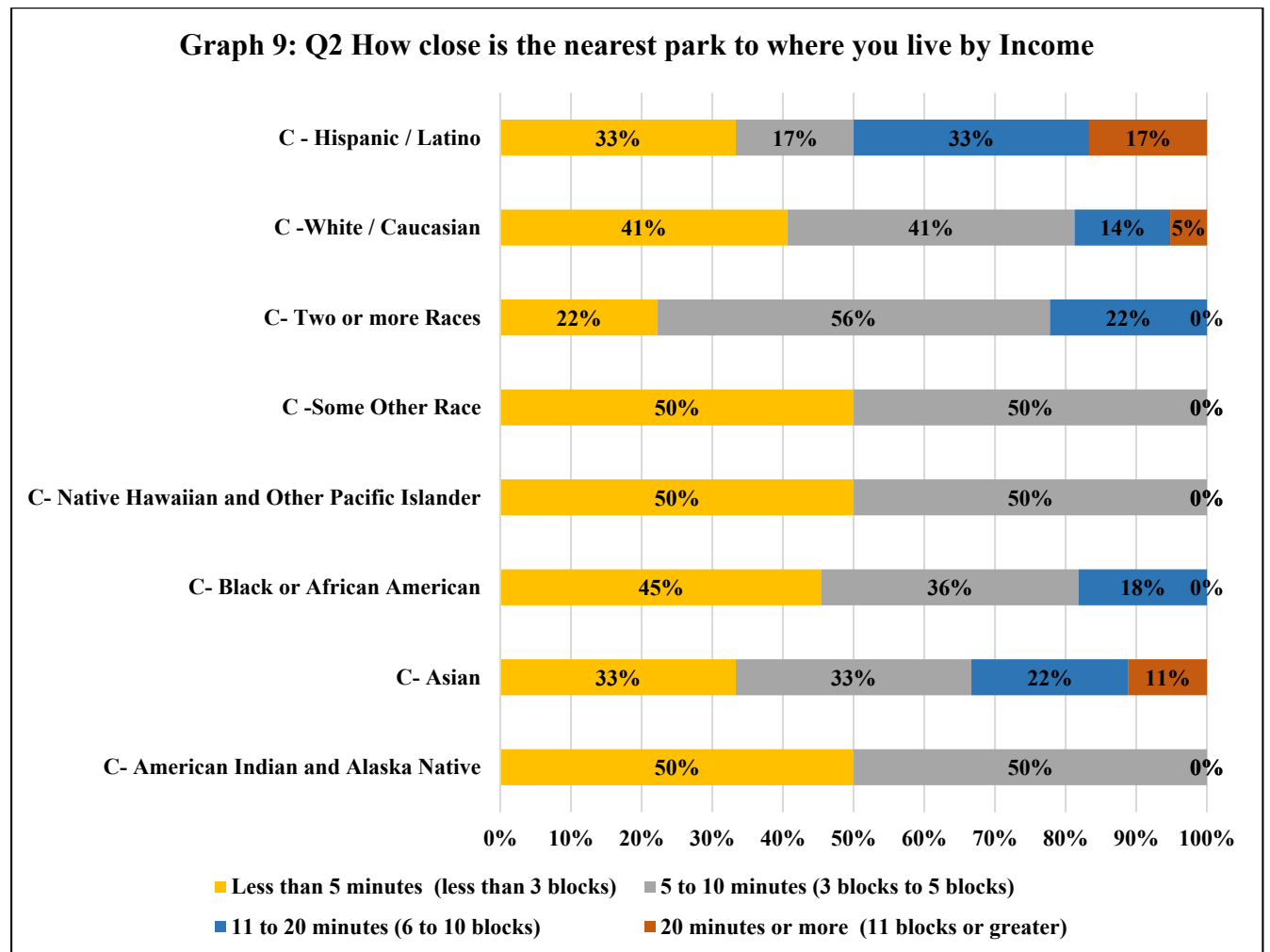
Graph 7 depicts survey responses to Question 2 by District. District 1 had the largest percent of participants identify that they lived 20 or more minutes from a park (or 11 blocks or greater). District 2 had the largest percent of participants identify that they lived 11 to 20 minutes from a park (or six to 10 blocks). District 2 has American Lake Park and Harry Todd Park.



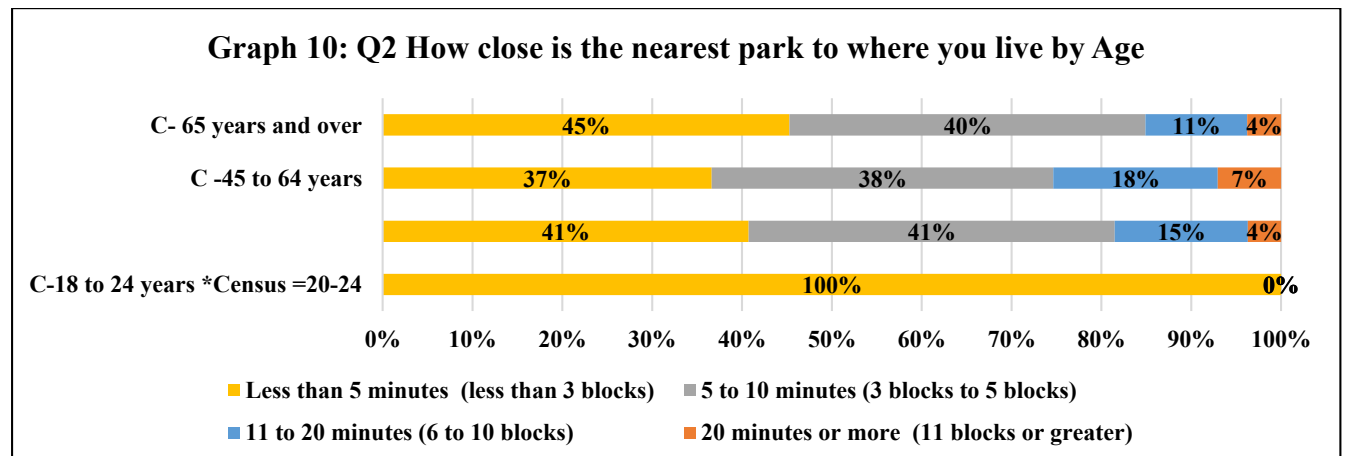
Graph 8 depicts the response rates to Question 2 by Income. Irrespective of income, the majority of respondents identified living 10 minutes or less from a park (or less than five blocks from a park).



Graph 9 depicts the response rates to Question 2 by Race and Ethnicity. Hispanic/Latino participants identified living greater than 10 minutes from a park (or more than five blocks from a park) at the highest rate.



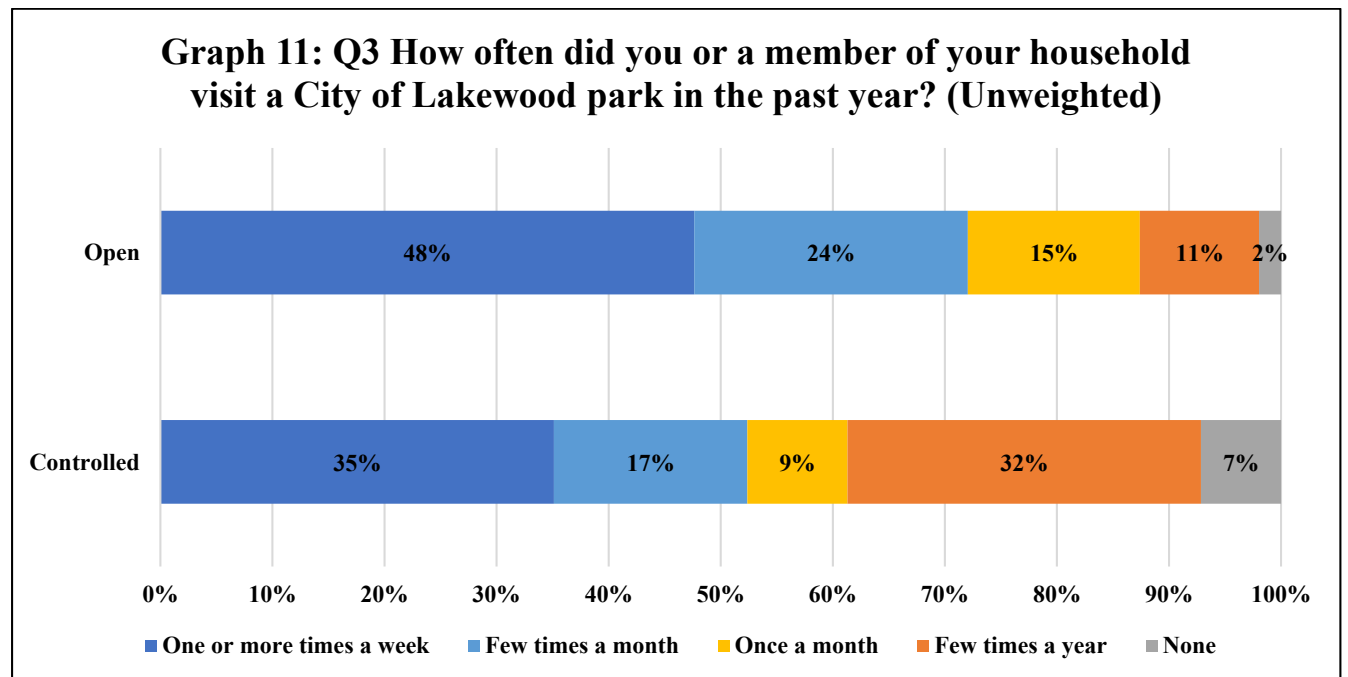
Graph 10 depicts the response rates to Question 2 by age. Age group 45 to 64 identified living more than 10 minutes from a park (or more than five blocks from a park) at the highest rate.



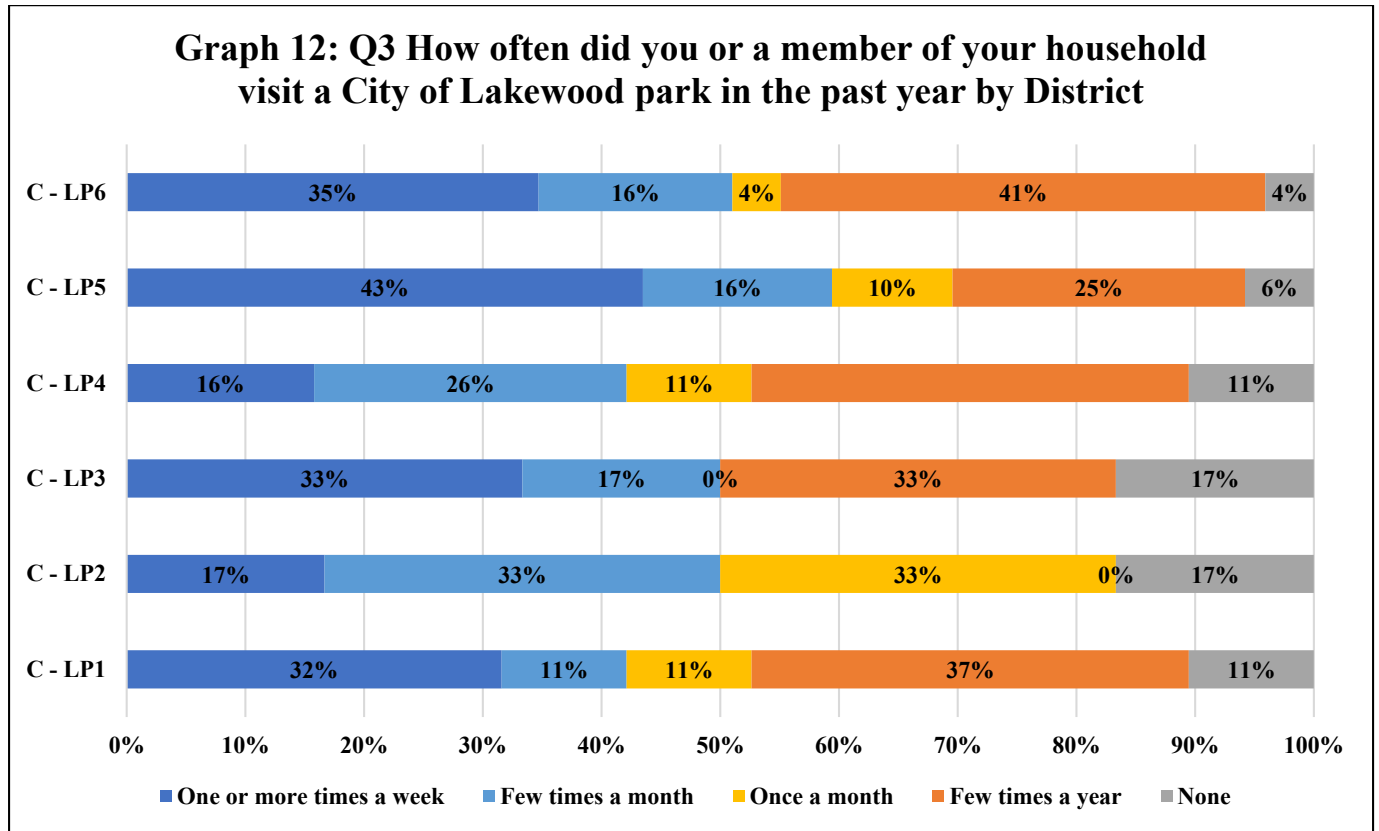
Q3: How often did you or a member of your household visit a City of Lakewood park in the past year?

Highlights: Most survey participants indicated that they or a member of their household went to a City park at least once a month in the past year; very few participants indicated that they or a member of their household did not use a City park in the past year.

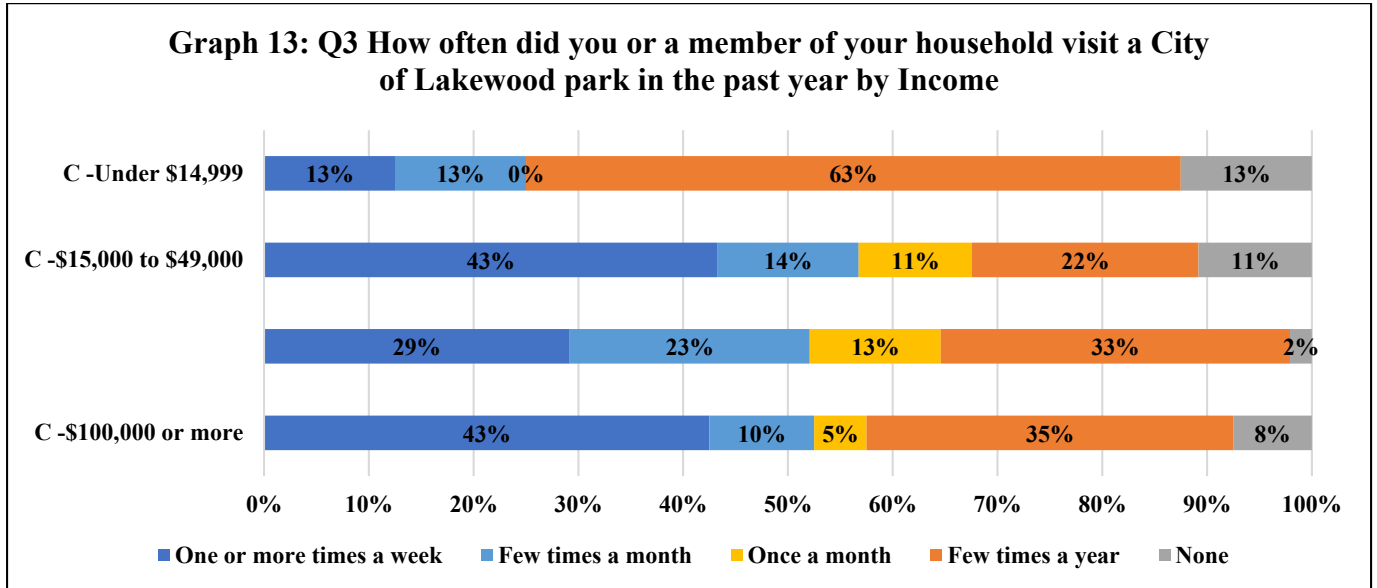
Graph 11 depicts the unweighted response rates to Question 3. In the Controlled survey, 52 percent of survey participants indicated that they went to a City park at least a few times a month; 7 percent of survey participants indicated that they did not use City parks. Results for the Open survey were higher in frequency of park use, 72 percent of survey participants indicated that they went to a City park at least a few times a month in the past year; 2 percent of survey participants indicated that they did not use a City park in the past year.



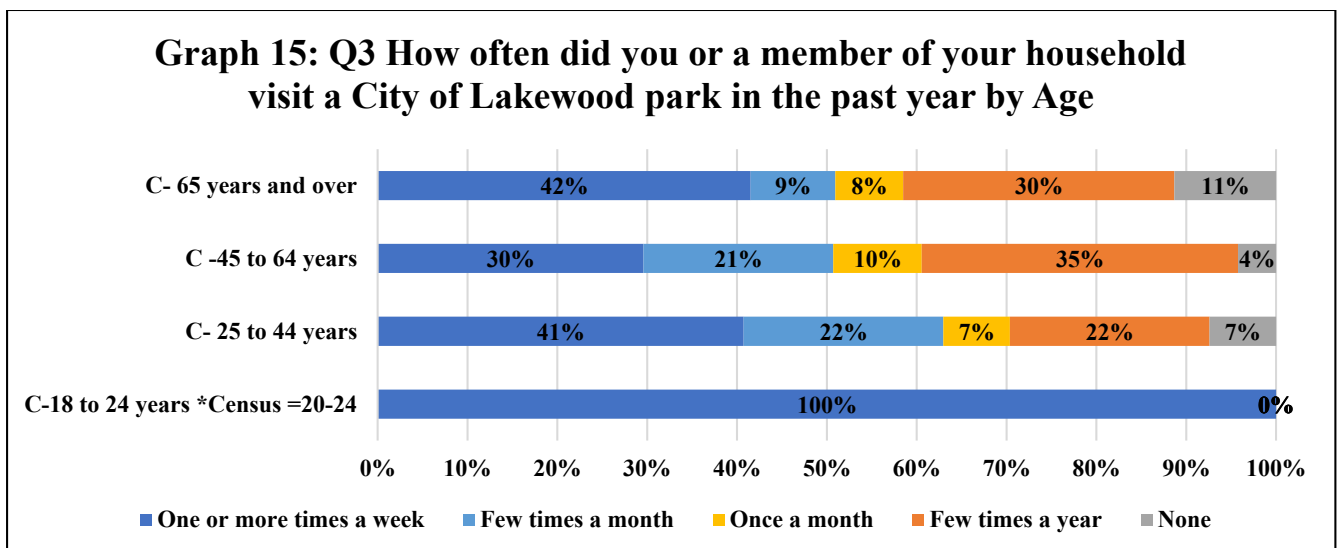
Graph 12 depicts the response rates to Question 3 by District. District 5 had the highest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 59 percent. Notably, District 5 includes Fort Steilacoom Park. District 1 and District 4 had the lowest rates of going to a City park at least a few times a month.



Graph 13 depicts the response rates to Question 3 by Income. Income group \$15,000 to \$49,000 had the highest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 57 percent. Income group Under \$14,999, had the lowest rate of survey participants indicate that they went to a City of Lakewood park at least a few times a month in the past year at a rate of 26 percent.



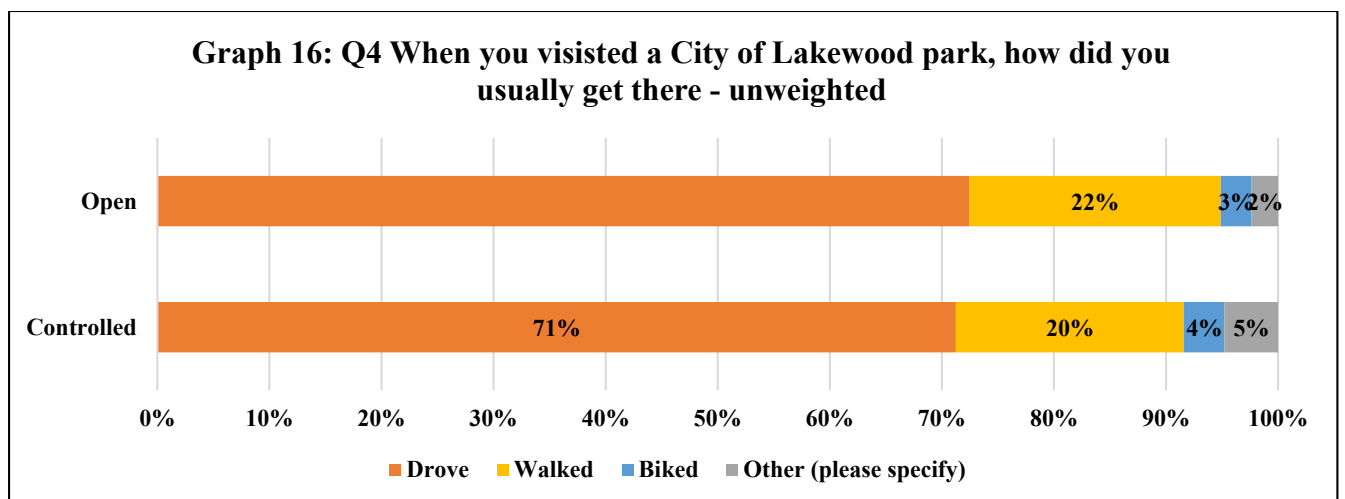
Graph 15 depicts the response rates to Question 3 by age. Age group 18-24 had the highest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 100 percent; notably, there were two survey participants in this age group. Age group 45 to 64 had the lowest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 51 percent.



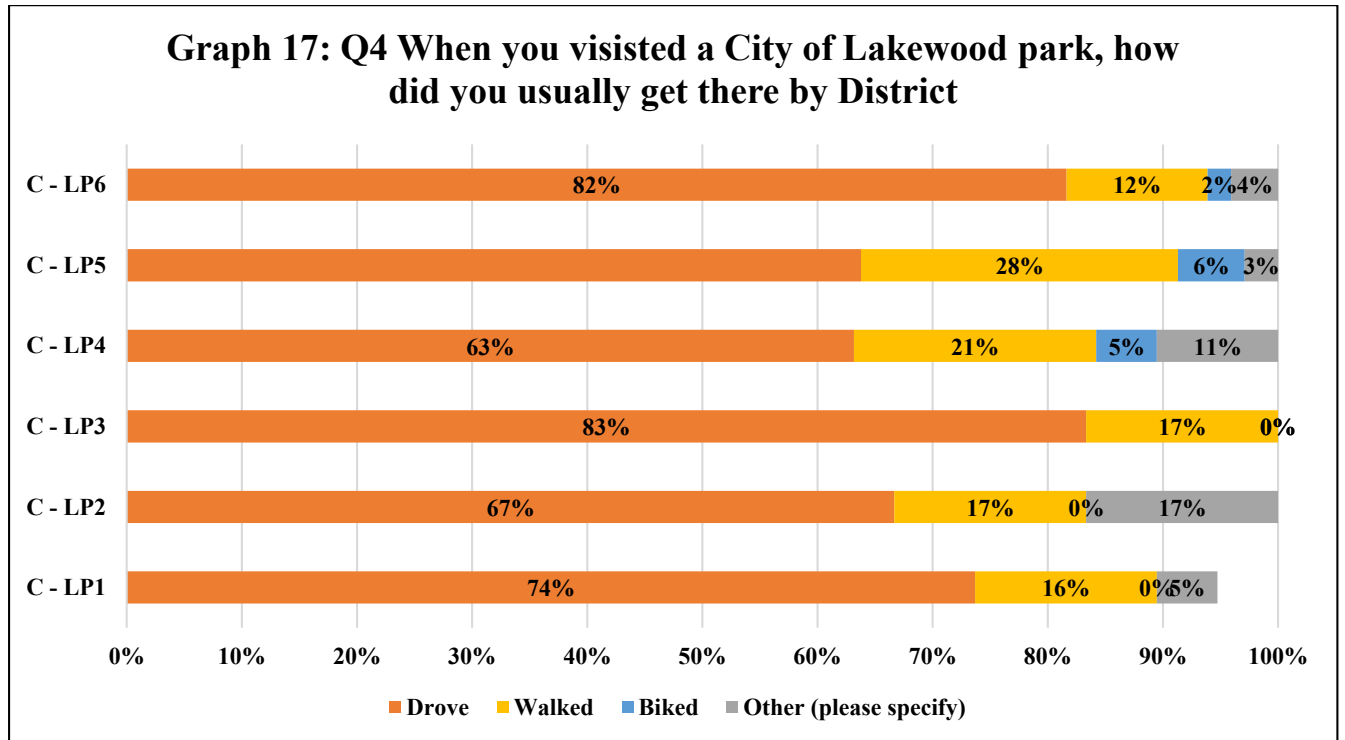
Q4: When you visited a City of Lakewood park, how did you usually get there?

Highlight: Overwhelmingly, in both surveys, most survey participants indicated that they usually got to a City park by driving.

Graph 16 depicts the unweighted response rates to Question 4. In the controlled survey, 71 percent of survey participants indicated that they usually went to a City of Lakewood park by car; 20 percent of survey participants indicated that they usually walked to City parks. Results for the open survey were similar, 72 percent of survey participants indicated that they usually went to a City park by driving; 22 percent of survey participants indicated that they usually walked to City parks. Most survey participants that selected “Other” indicated that they took some combination of the listed modes of transportation. Others indicated that they had not visited any parks and one person indicated that they used a scooter to get to City parks.

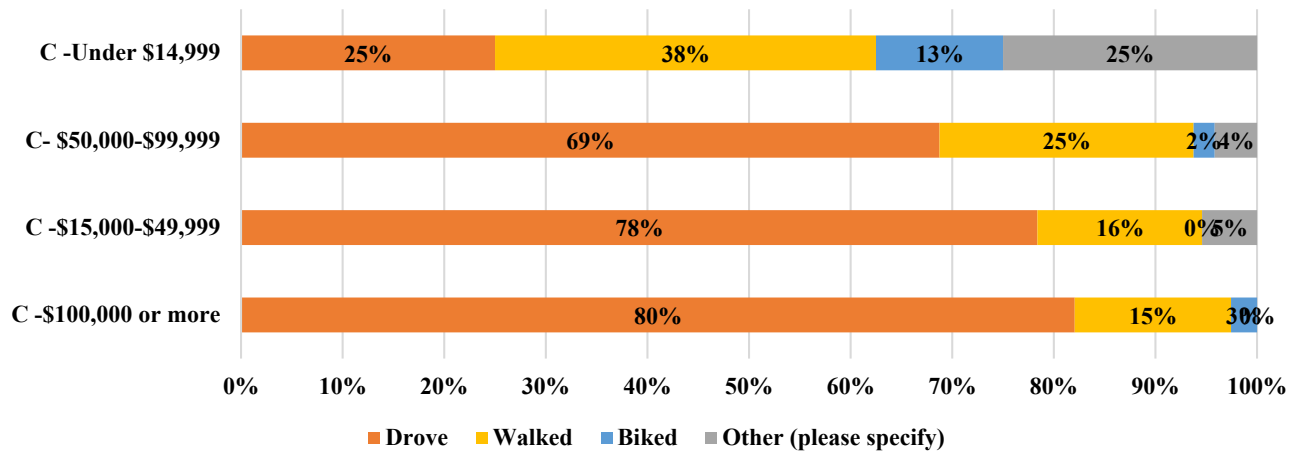


Graph 17 depicts the response rates to Question 4 by District. District 5 and District 6 had the highest rates of driving to City parks. District 5 had the highest rate of walking to access a park at a rate of 28 percent.



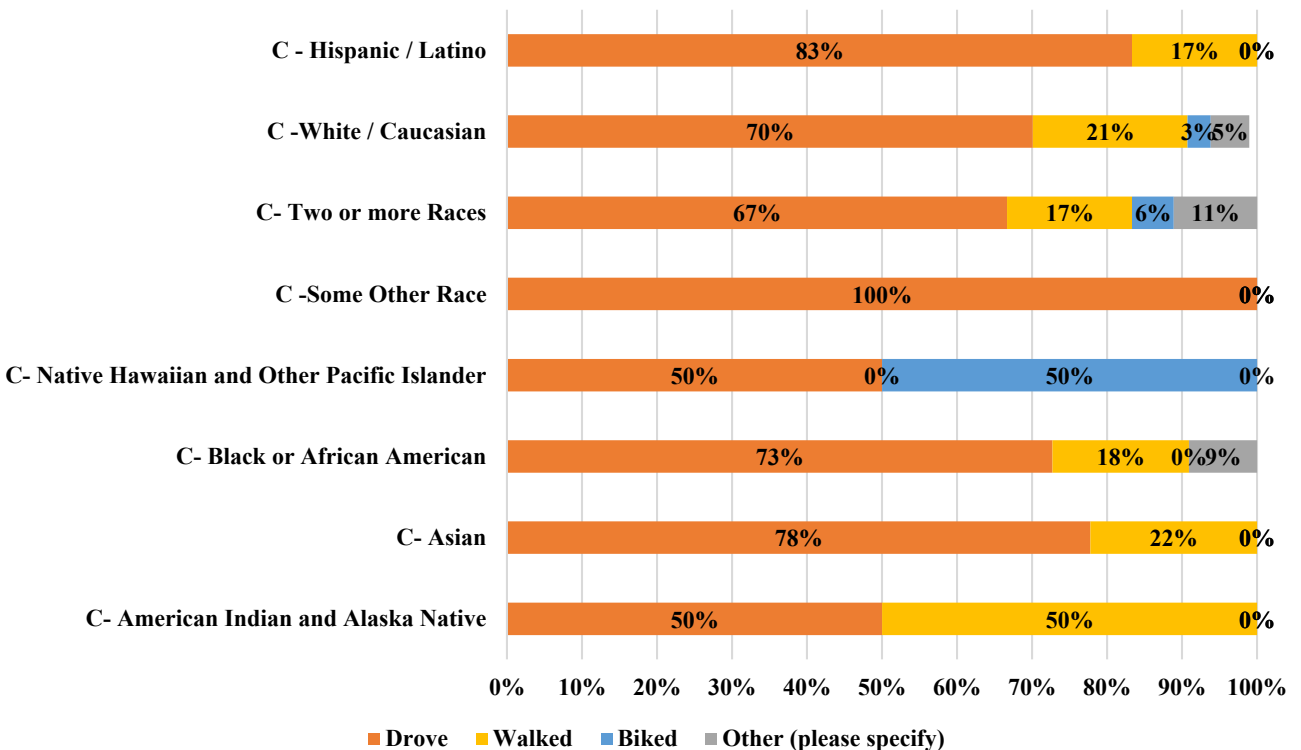
Graph 18 depicts the response rates to Question 4 by Income. Income group \$100,000 or more had the highest rate of driving to access City parks at a rate of 80 percent and the lowest rate of walking to access City parks at a rate of 15 percent. Income group Under \$14,999 had the lowest rate of driving to access City parks at a rate of 25 percent and the highest rate of walking to access City parks at a rate of 38 percent, as well as the highest rate of biking to access City parks at a rate of 13 percent.

Graph 18: Q4 When you visited a City of Lakewood park, how did you usually get there by Income

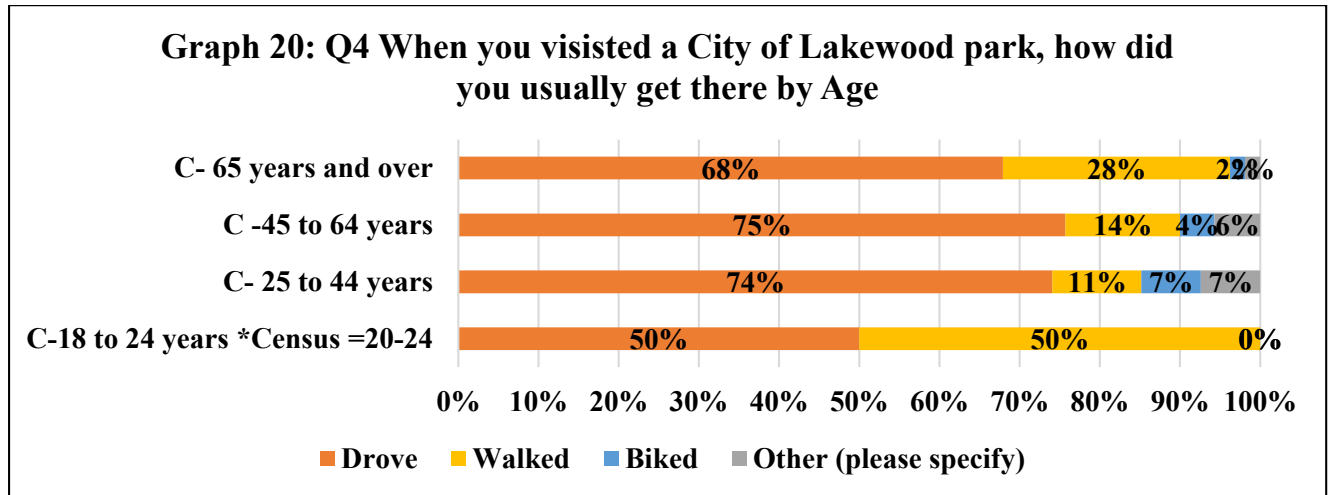


Graph 19 depicts the responses to Question 4 by Race and Ethnicity. Hispanics/Latinos had the highest rate of driving to access City parks at a rate of 83 percent. American Indian and Alaskan Native had the lowest rate of driving to access City parks at a rate of 50 percent and the highest rate of walking to access City parks at a rate of 50 percent (two total survey takers).

Graph 19: Q4 When you visited a City of Lakewood park, how did you usually get there by Race



Graph 20 depicts the response rates to Question 4 by age. Age group 45 to 64 years old had the highest rate of driving to City access parks at a rate of 75 percent, followed closely by age group 25 to 44. Age group 18 to 24 had the lowest rate of driving to access City parks at a rate of 50 percent and the highest rate of walking to access City parks at a rate of 50 percent.



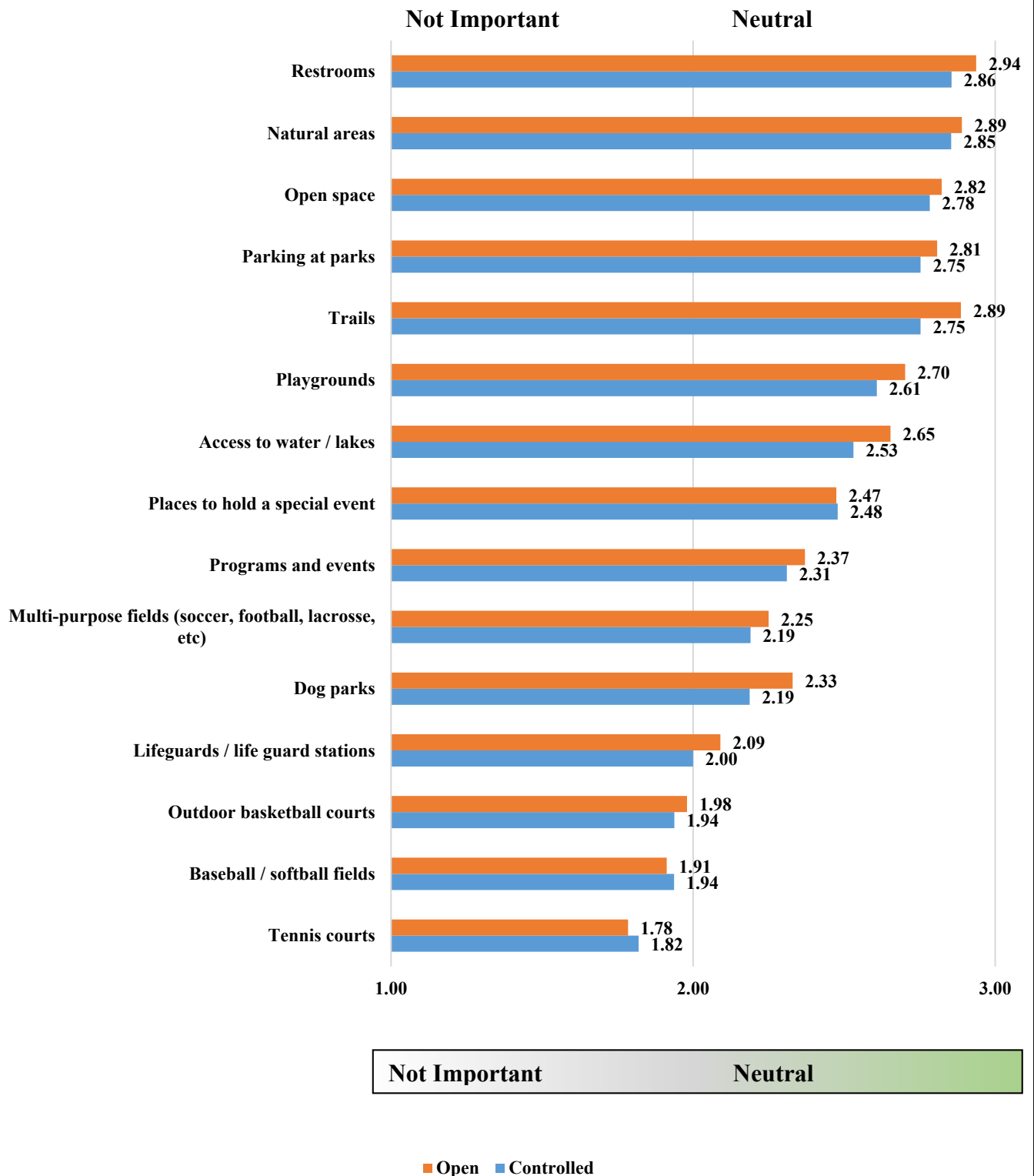
Q5: How important are the following park features to you?

Graph 21 depicts park features ranked by importance. The Controlled and Open surveys were fairly consistent with one another. For both surveys, the three least important rated features were tennis courts, baseball and softball fields, and outdoor basketball courts.

Table G				
Q5 – Highest Rated Features by Importance, unweighted				
#	Controlled	Score	Open	Score
1	Restrooms	2.86	Restrooms	2.94
2	Natural areas	2.85	Natural areas	2.89
3	Open space	2.78	Trails	2.89
4	Parking at parks	2.75	Open space	2.83
5	Trails	2.75	Parking at parks	2.81

Table H				
Q5 – Lowest Rated Features by Importance, unweighted				
#	Controlled	Score	Open	Score
15	Tennis courts	1.82	Tennis courts	1.79
14	Baseball/softball fields	1.94	Baseball/softball fields	1.92
13	Outdoor basketball courts	1.94	Outdoor basketball courts	1.99
12	Lifeguards/life guard stations	2.00	Lifeguards/life guard stations	2.09
11	Dog parks	2.19	Multi-purpose fields (soccer, football, lacrosse, etc.)	2.26

Graph 21: Q5 How important are the following park features to you - unweighted



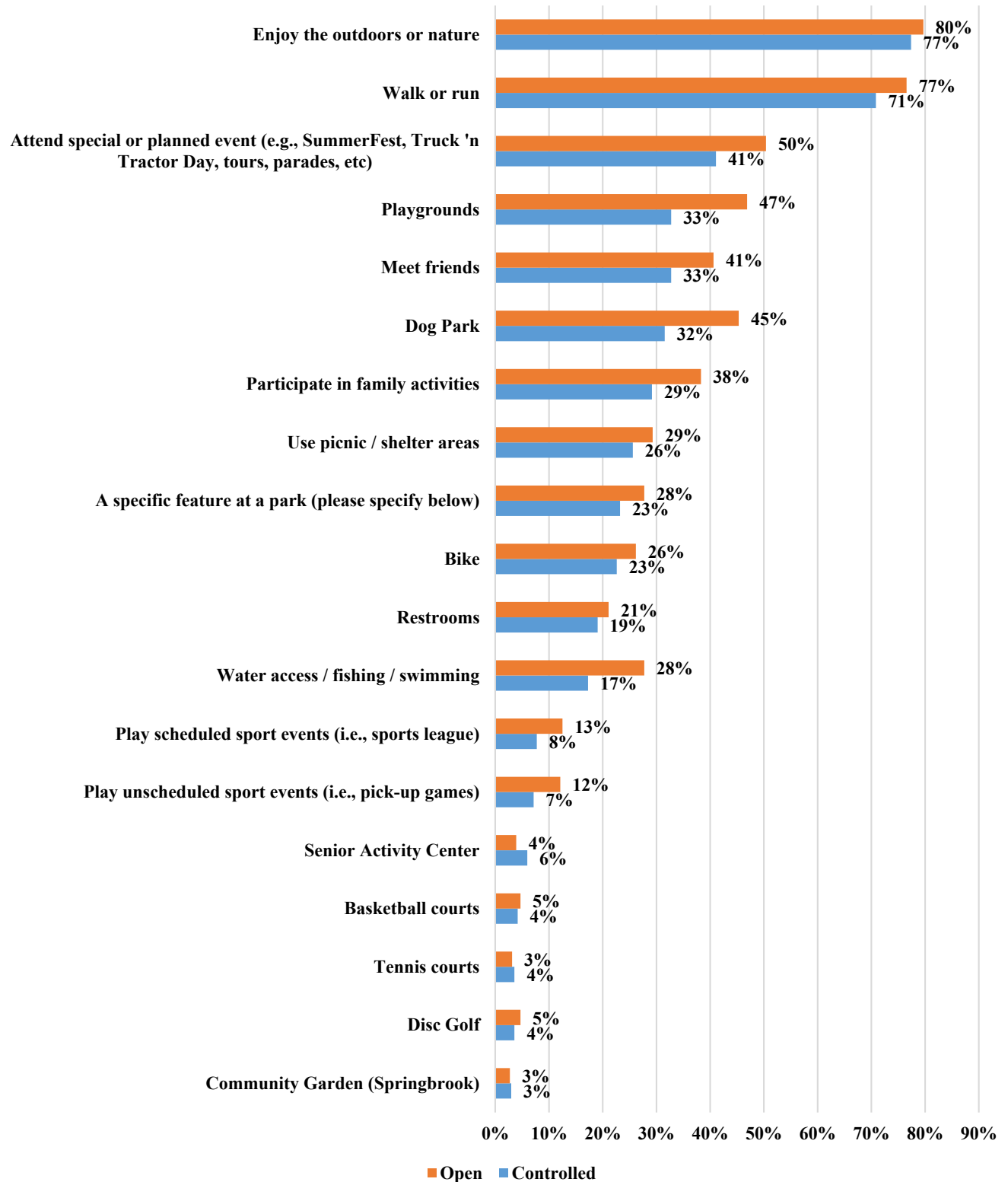
Q6: Select all the reasons you or a member of your household went to a City of Lakewood park in the past 12 months.

Graph 22 lists the reasons why survey participants or members of their household went to a City park in the past year. The two surveys results were fairly consistent with one another.

Table I				
Q6 – Top Five Reasons Went to Park, unweighted				
#	Controlled	Score	Open	Score
1	Enjoy the outdoors or nature	77%	Enjoy the outdoors or nature	80%
2	Walk or run	71%	Walk or run	77%
3	Attend special or planned event (e.g., SummerFEST, Truck & Tractor Day, tours, parades, etc.)	41%	Attend special or planned event (e.g., SummerFEST, Truck & Tractor Day, tours, parades, etc.)	50%
4	Meet friends	33%	Playgrounds	47%
5	Playgrounds	33%	Dog Park	45%

Table J				
Q6 – Lowest Five Reasons Went to Park, unweighted				
#	Controlled	Score	Open	Score
19	Community Garden (Springbrook)	3%	Community Garden (Springbrook)	3%
18	Disc Golf	4%	Tennis courts	3%
17	Tennis courts	4%	Senior Activity Center	4%
16	Basketball courts	4%	Disc Golf	5%
15	Senior Activity Center	6%	Basketball courts	5%

Graph 22: Q6 Reasons you or a member of your household went to a City of Lakewood Park in the past 12 months.



Question 6 also allowed participants to indicate “other” reasons they or a member of their family went to a City Park in the past year. Under this selection, participants commonly identified the following reasons: they did not visit any parks; specific details on how they enjoyed the outdoors or nature (i.e. birdwatching, beauty during snow); specific events (i.e., SummerFEST, JBLM Brigade Day); operating radio controlled planes or drones; geocaching; skateboarding; and walking or trail use.

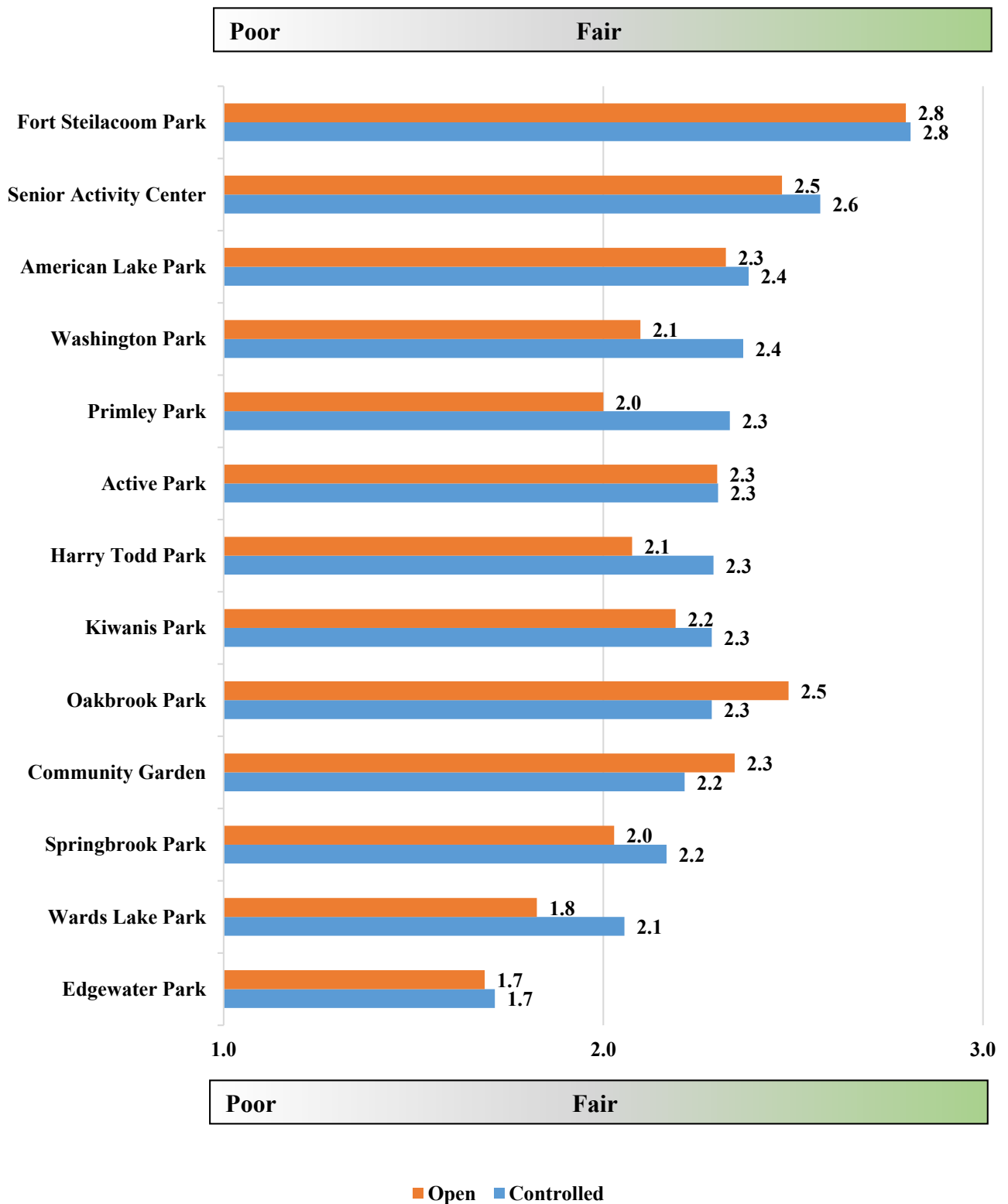
7: How would you rate the City of Lakewood parks you or members of your family visited in the past 12 months?

Highlight: Edgewater Park and Wards Lake Park were the only parks rated below fair by survey participants. New master park plans are in development for Edgewater Park and Wards Lake Park.

Table K				
Q6 – Unweighted Top Parks				
#	Controlled	Score	Open	Score
1	Fort Steilacoom Park	2.8	Fort Steilacoom Park	
2	Senior Activity Center	2.6	Oakbrook Park	2.5
3	American Lake Park	2.4	Senior Activity Center	2.5
4	Washington Park	2.4	Community Garden	2.3
5	Primley Park	2.3	American Lake Park	2.3

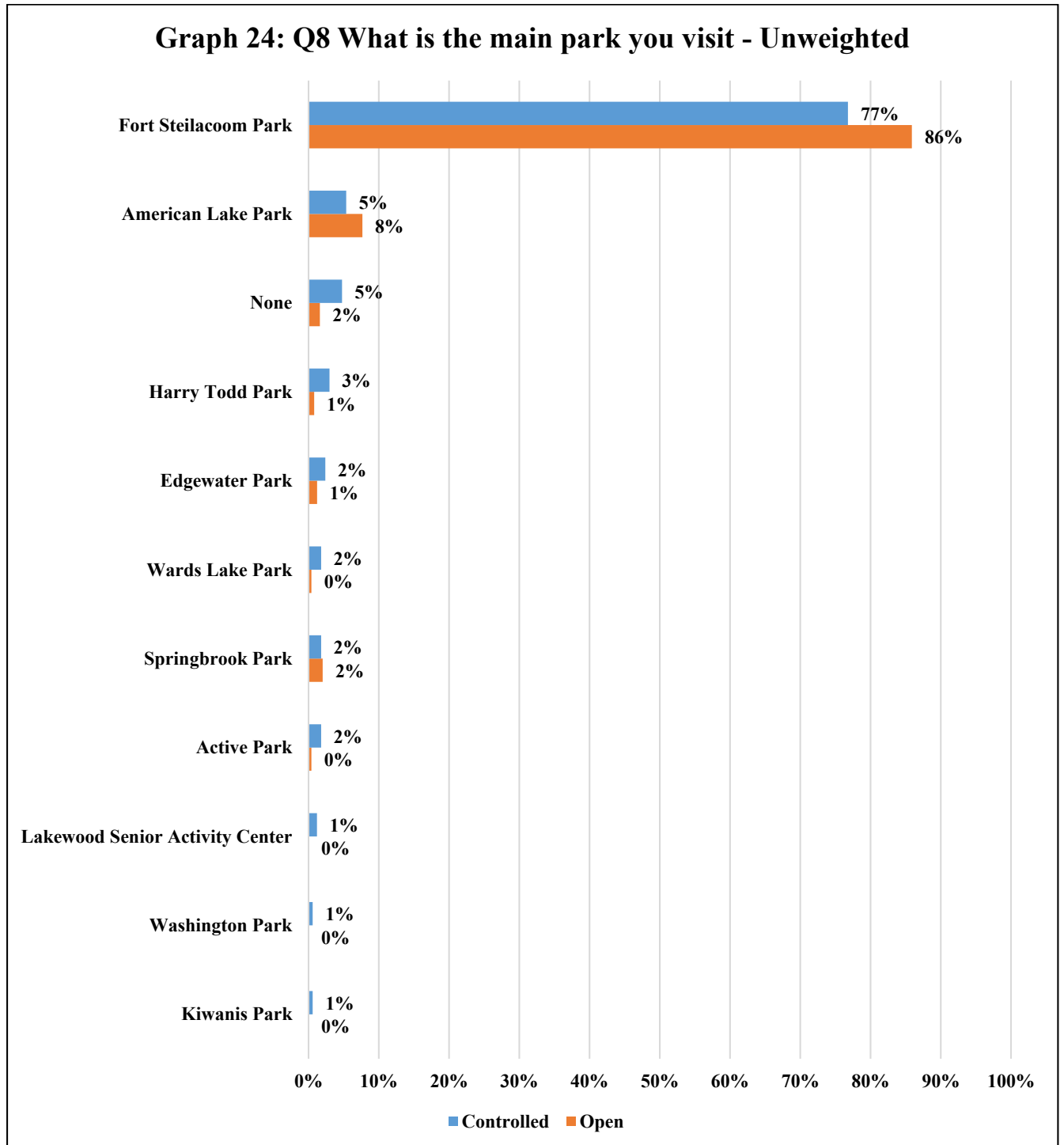
Table L				
Q6 – Unweighted Lowest Parks				
#	Controlled	Score	Open	Score
19	Edgewater Park	1.7	Edgewater Park	1.7
18	Wards Lake Park	2.1	Wards Lake Park	1.8
17	Springbrook Park	2.2	Primley Park	2.0
16	Community Garden	2.2	Springbrook Park	2.0
15	Oakbrook Park	2.3	Harry Todd Park	2.1

Graph 23: Q7 How would you rate the City of Lakewood parks you or members of your family visited in the past 12 months - Unweighted

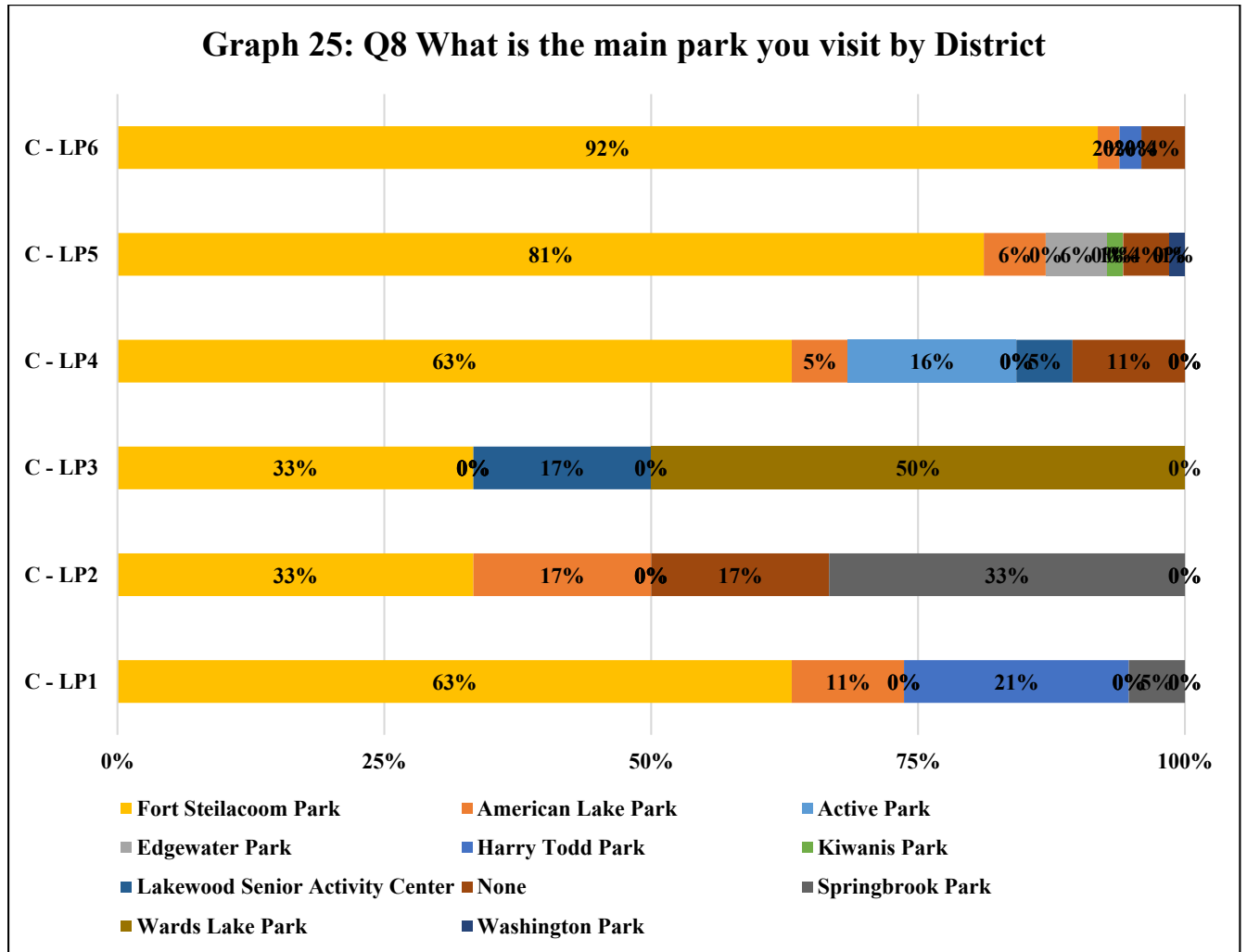


Q8: What is the main park you visit?

Highlight: Overwhelmingly, in both surveys, participants identified the City's regional park, Fort Steilacoom Park, as the main park they visited. Following Fort Steilacoom Park, the City's community parks, American Lake Park and Harry Todd Park, were identified as the main parks visited.



Graph 25 depicts response rates to Question 8 by District. Notably, Districts 2 and District 3 identified parks within their respective districts as the main parks they visited, Springbrook Park (tied with Fort Steilacoom Park) and Wards Lake Park, respectively. All other Districts overwhelmingly identified Fort Steilacoom Park as the main park visited.



This question also asked participants to describe the “one thing they would change” about their identified park. Results of this question, from both the Controlled and Open survey, will be presented to City Council in December with the rest of the input received from other engagement events.

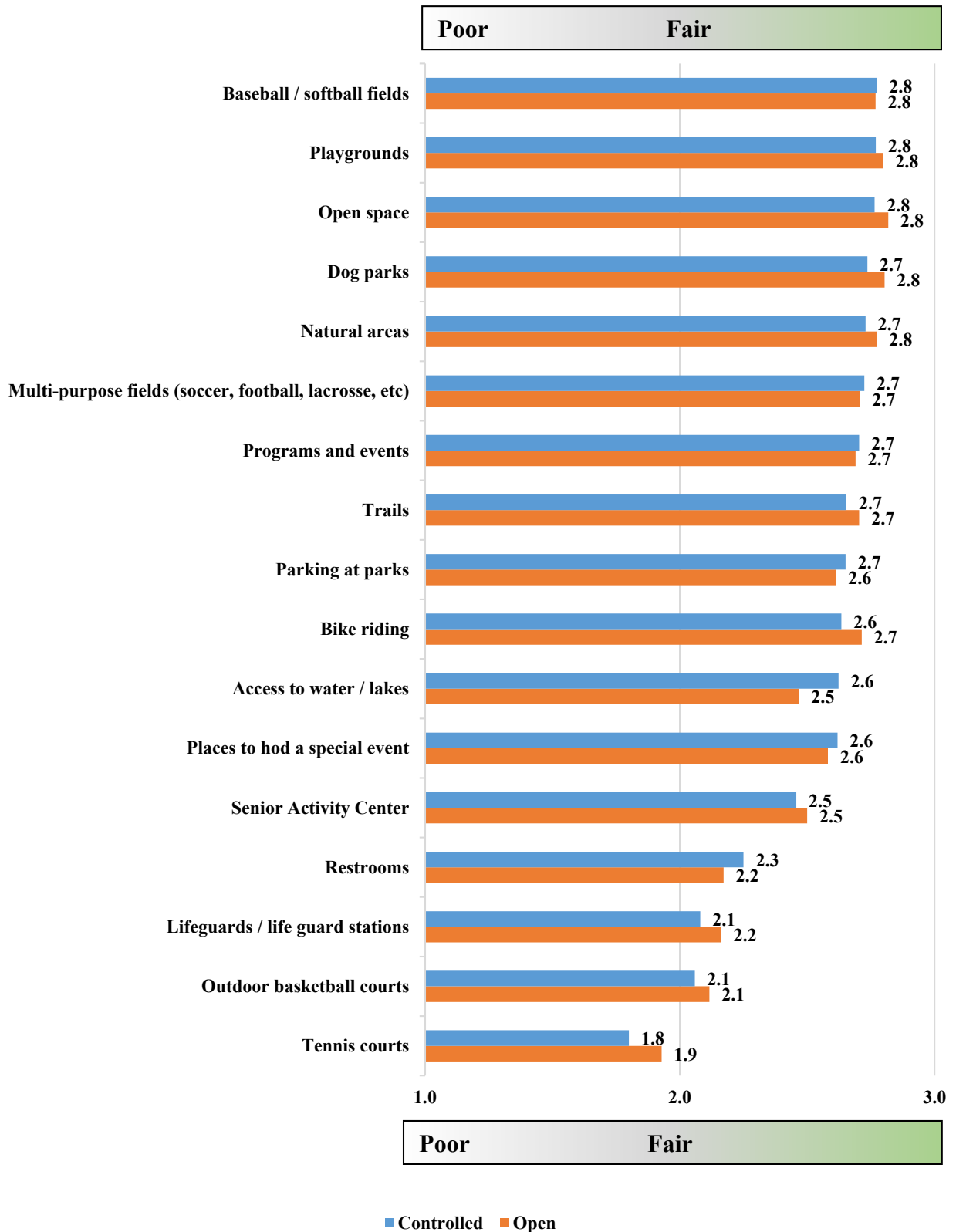
Q9: How would you rate the overall quality of the following park elements?

Graph 26 lists park features from highest quality ranking to lowest quality ranking as determined by the Controlled survey. In the past few years, the City has put a lot of resources into several of the higher ranked elements, such as baseball fields, playgrounds, multipurpose fields, and events. Notably Baseball/Softball fields ranked high for quality but low on importance (see Question 5). Tennis Courts and Outdoor Basketball Courts scored low on quality ratings (Question 9), feature ratings (Question 5), and future priority ratings (Questions 11).

Table M				
Q9 – Unweighted Highest Quality Rating				
#	Controlled	Score	Open	Score
1	Baseball/softball fields	2.8	Open space	2.8
2	Playgrounds	2.8	Dog parks	2.8
3	Open space	2.8	Playgrounds	2.8
4	Dog parks	2.7	Natural areas	2.8
5	Natural areas	2.7	Baseball/softball fields	2.8

Table N				
Q9 – Unweighted Lowest Quality Rating				
#	Controlled	Score	Open	Score
17	Tennis courts	1.8	Tennis courts	1.9
16	Outdoor basketball courts	2.1	Outdoor basketball courts	2.1
15	Lifeguards/life guard stations	2.1	Lifeguards/life guard stations	2.2
14	Restrooms	2.3	Restrooms	2.2
13	Senior Activity Center	2.5	Access to water/lakes	2.5

Graph 26: Q9 How would you rate the overall quality of the following park elements - unweighted



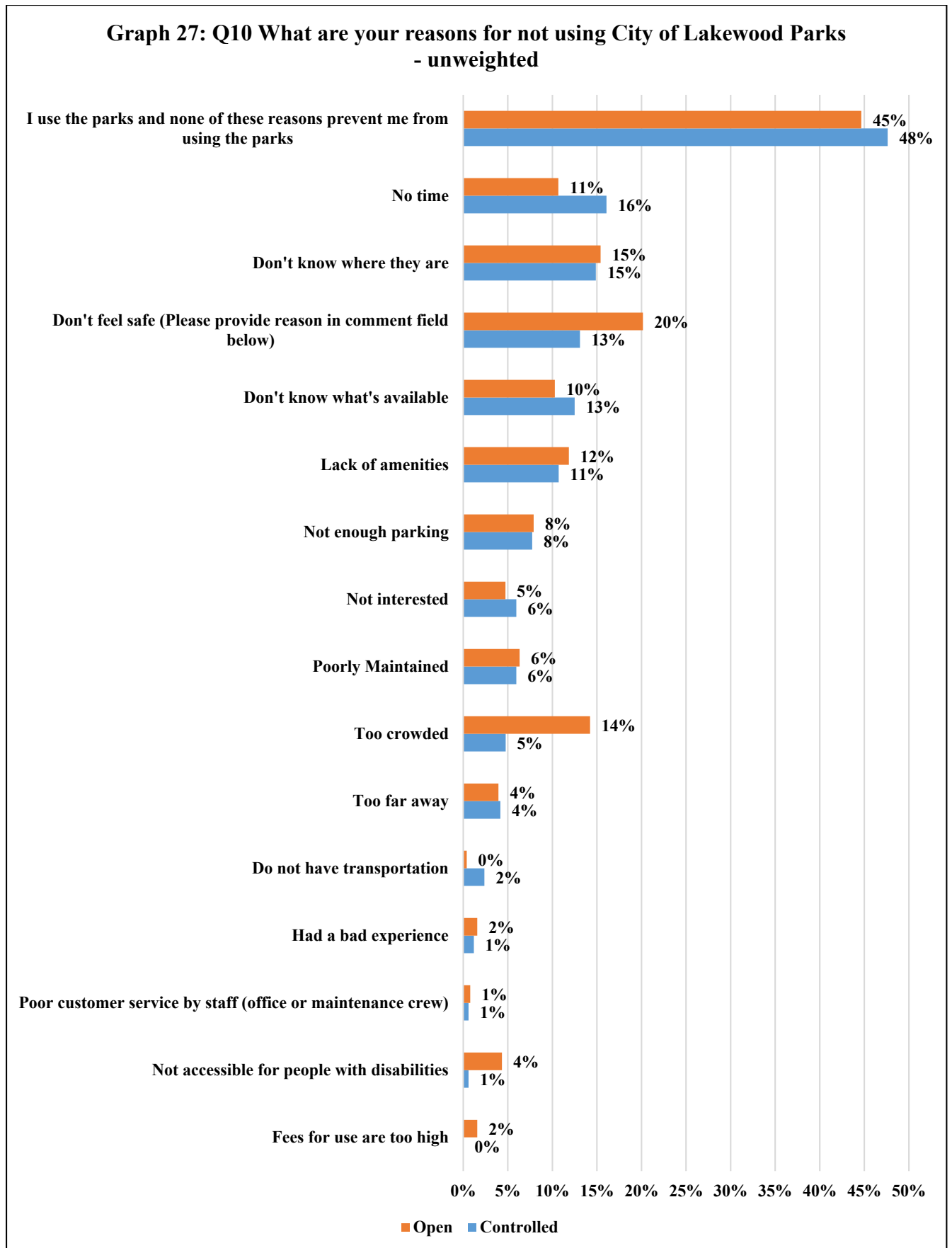
Q10: What are your reasons for not using City of Lakewood Parks?

Graph 27 lists the reasons survey participants identified for not using a City park. The Controlled and Open surveys had different top reasons for not using a City park. Controlled survey participants identified “No time” as the top reason that prevented them from using a City Park. This is an issue where the City has minimal control. Whereas with other frequently identified reasons, the City does have a degree of control as they are related to communication, security, and access. Notably, the Washington State Recreation and Conservation Office’s 2013 State Comprehensive Outdoor Recreation plan (SCORP) also found that “lack of time” was the most frequent reason residents in Washington did not engage in outdoor recreation activities in which they expressed interest.¹ Notably, fees and poor customer service were ranked very low in both surveys.

Table O				
Q10 – Unweighted Top Reasons for not using a City park				
#	Controlled	Score	Open	Score
1	No time	16%	Don't feel safe (Please provide reason in comment field below)	20%
2	Don't know where they are	15%	Don't know where they are	15%
3	Don't feel safe (Please provide reason in comment field below)	13%	Too crowded	14%
4	Don't know what's available	13%	Lack of amenities	12%
5	Lack of amenities	11%	No time	11%

Table P				
Q10 – Unweighted Bottom reasons for not using a park				
#	Controlled	Score	Open	Score
15	Fees for use are too high	0%	Do not have transportation	0%
14	Not accessible for people with disabilities	1%	Poor customer service by staff (office or maintenance crew)	1%
13	Poor customer service by staff (office or maintenance crew)	1%	Fees for use are too high	2%
12	Had a bad experience	1%	Had a bad experience	2%
11	Do not have transportation	2%	Too far away	4%

¹ https://www.rco.wa.gov/documents/rec_trends/2013-2018SCORP-FullRpt.pdf, see Pg88.

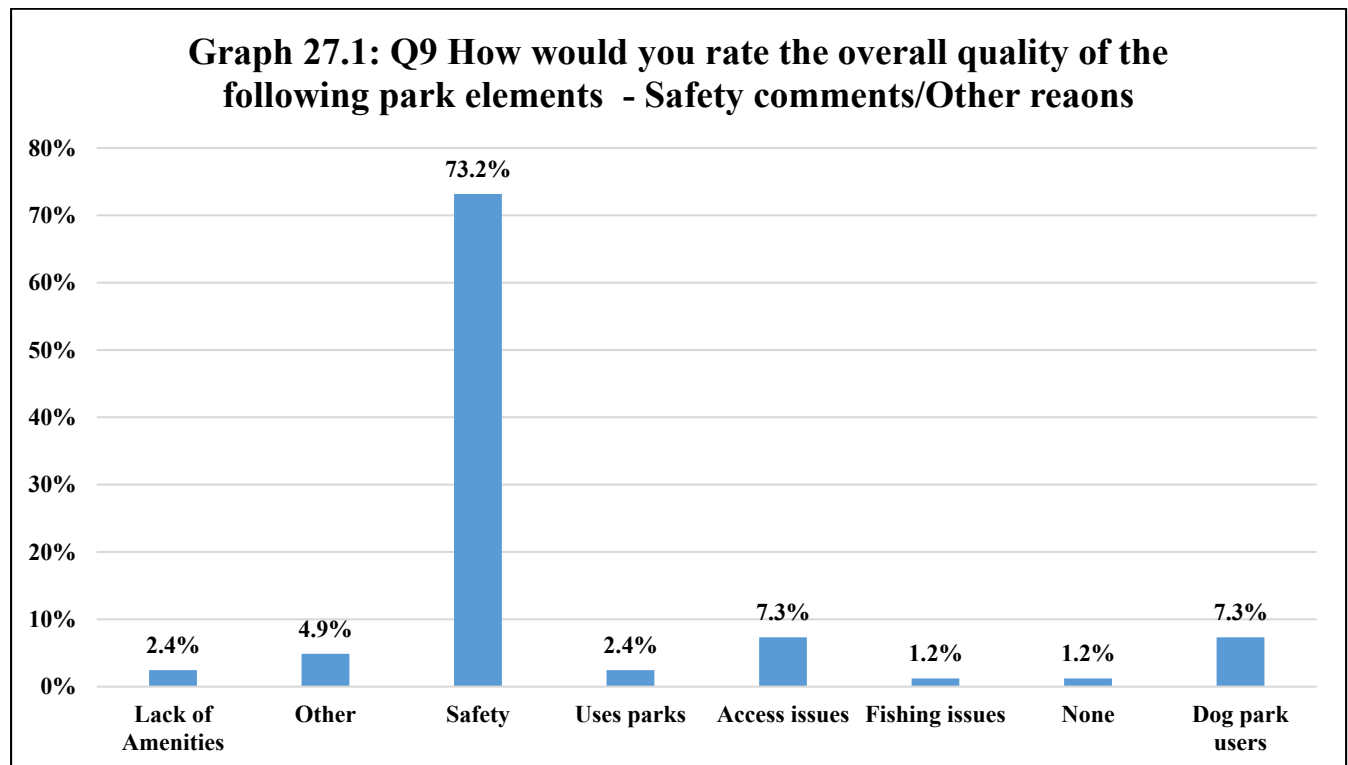


In both surveys, this question asked survey participants to provide specific reasons why they did not feel safe in the City's parks if they selected "Don't feel safe". Reasons commonly cited were suspicious persons, car prowling/break-ins, reputation, perception of unsafe conditions, drug paraphernalia, gang activity, lack of emergency phones (Blue Lights), and other criminal activity.

In addition, this question also allowed participants to provide any "Other" reasons not listed that prevented them from going to a City park. "Other" common reasons were:

- 1) Access issues: park proximity, ADA accessibility, and water access.
- 2) Issues with dog users: dogs off-leash in parks and dog excrement.
- 3) Lack of desired amenities/quality of amenities, such as Spray Parks, restrooms, and walking paths.

See **Appendix A** for a full list of responses.



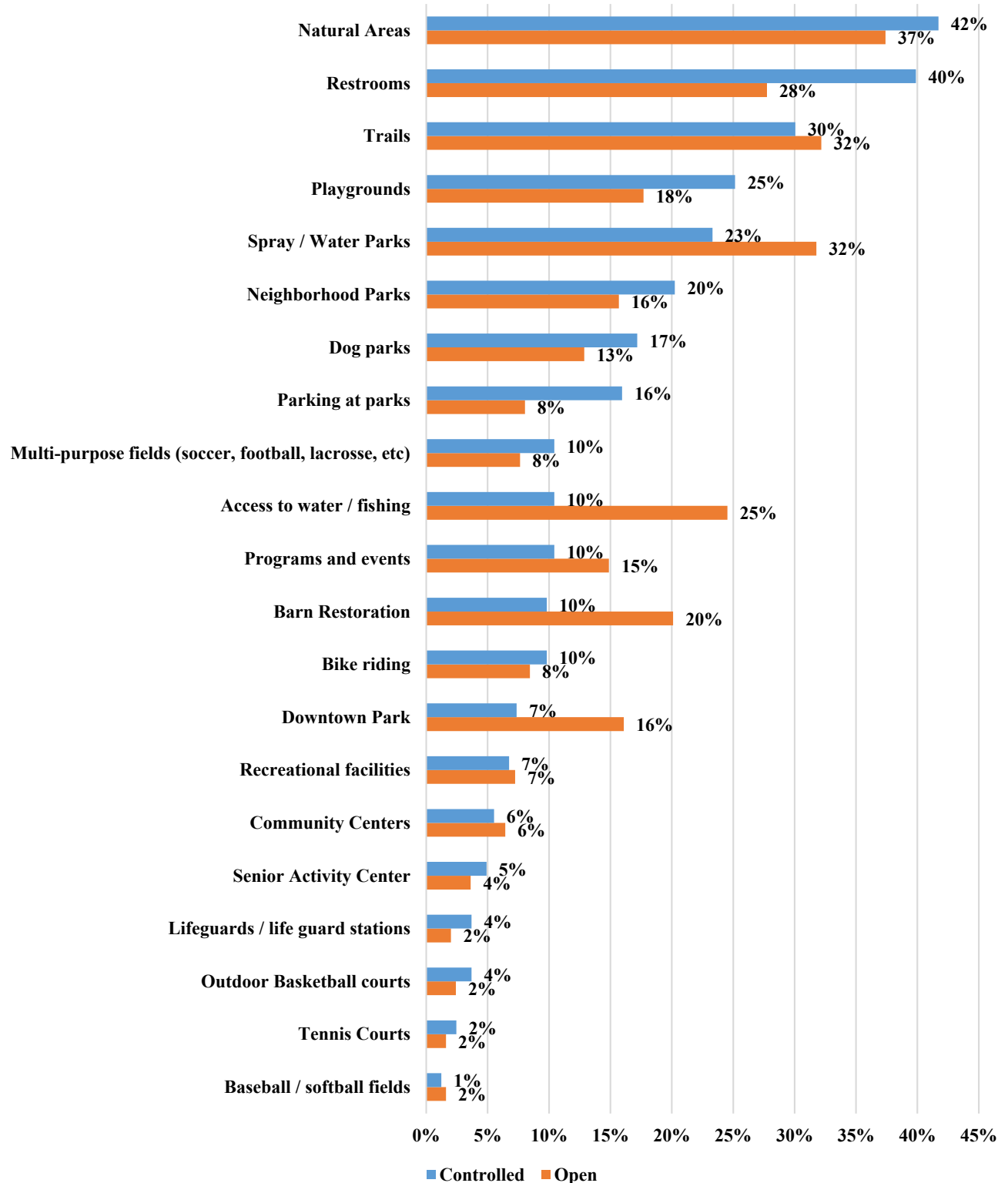
Q11: Lakewood has limited resources. In the near future, in your opinion what should be the City's top three priorities for its Parks?

Graph 28 list the priorities identified by survey participants for the City's parks in the future. The two surveys identified varied top priorities. While not ranked as the highest priorities, the Open survey ranked barn restoration and Downtown park significantly higher than the Controlled survey. Tennis courts, baseball/softball fields, and basketball courts were not ranked highly as priorities in both surveys.

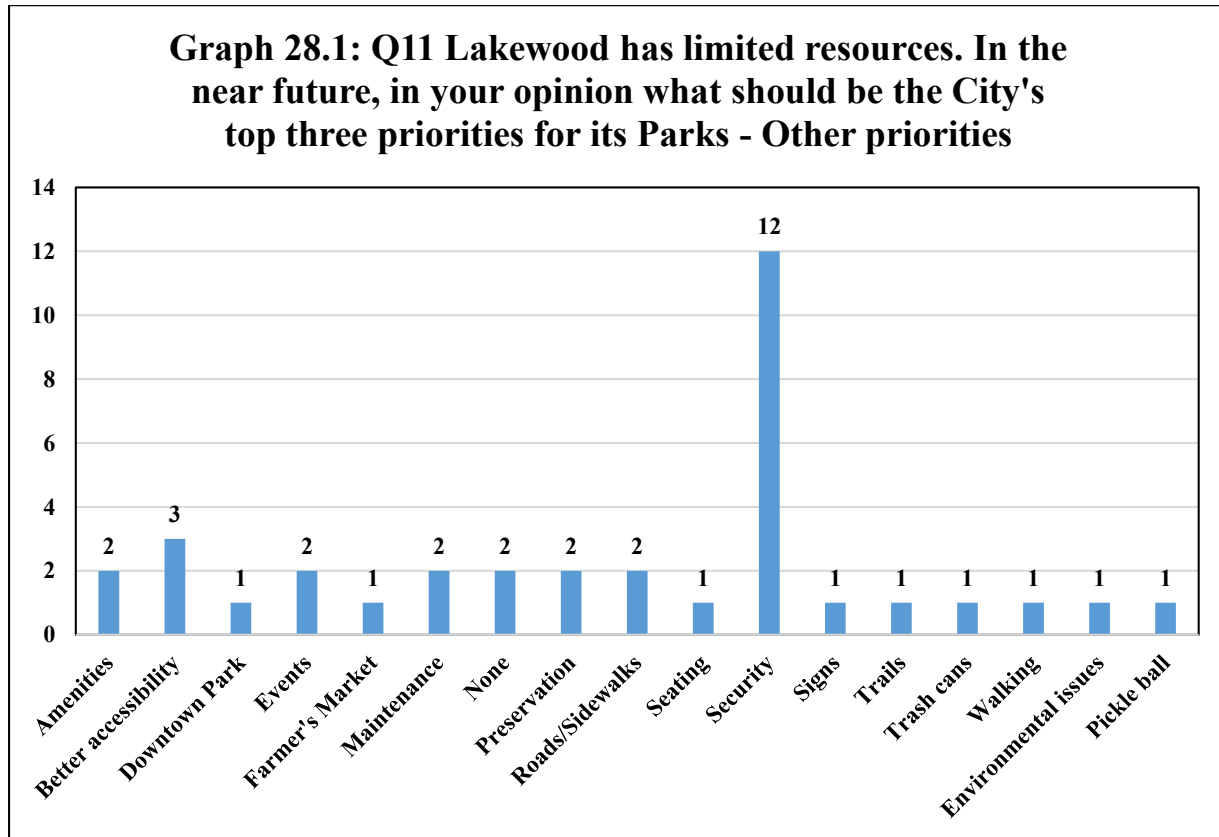
Table Q				
Q11 – Top Priorities, unweighted				
#	Controlled	Score	Open	Score
1	Natural Areas	42%	Natural Areas	37%
2	Restrooms	40%	Trails	32%
3	Trails	30%	Spray/Water Parks	32%
4	Playgrounds	25%	Restrooms	28%
5	Spray/Water Parks	23%	Access to water/fishing	25%

Table R				
Q11 – Lowest Priorities, unweighted				
#	Controlled	Score	Open	Score
15	Baseball/softball fields	1%	Baseball/softball fields	2%
14	Tennis Courts	2%	Tennis Courts	2%
13	Outdoor Basketball courts	4%	Lifeguards/life guard stations	2%
12	Lifeguards/life guard stations	4%	Outdoor Basketball courts	2%
11	Senior Activity Center	5%	Senior Activity Center	4%

Graph 28: Q11 Lakewood has limited resources. In the near future, in your opinion what should be the City's top three priorities for its Parks - unweighted

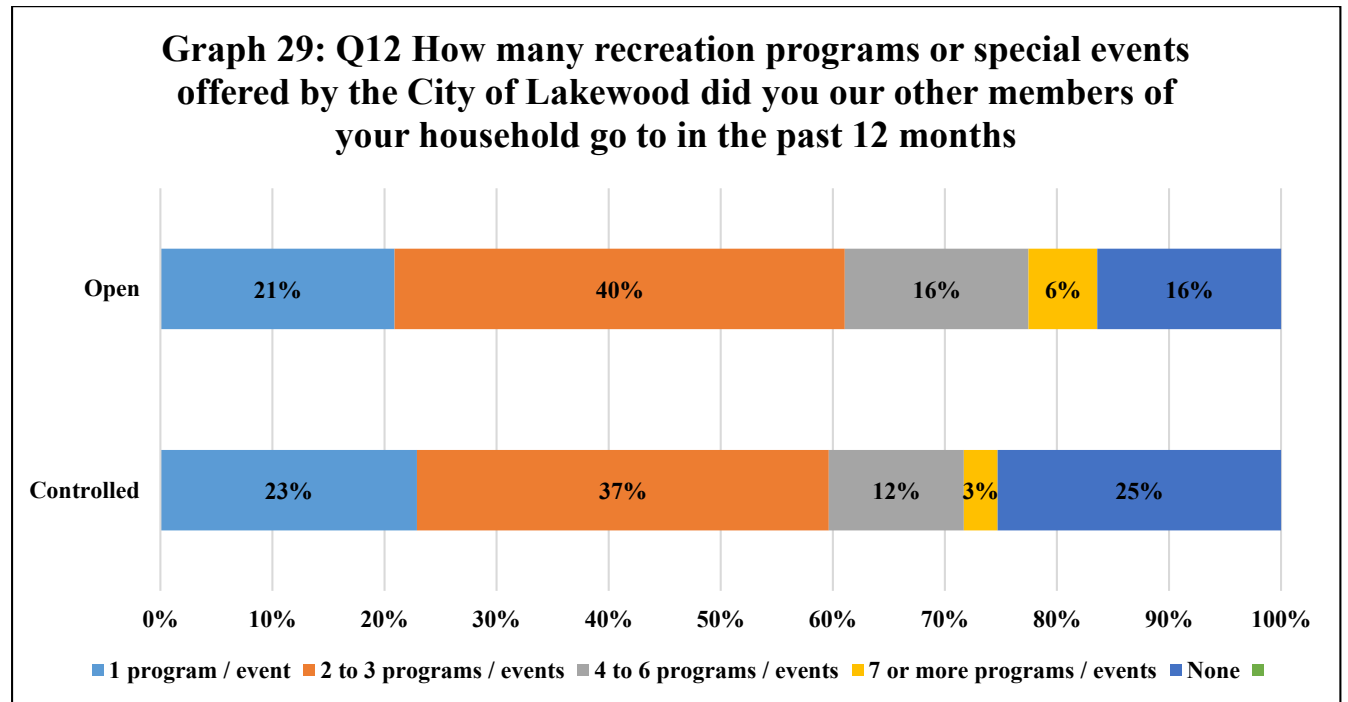


In both surveys, this question allowed participants to provide “Other” priorities not listed in this question. “Other” common priorities cited were increased security. See **Appendix A** for a full list of responses.



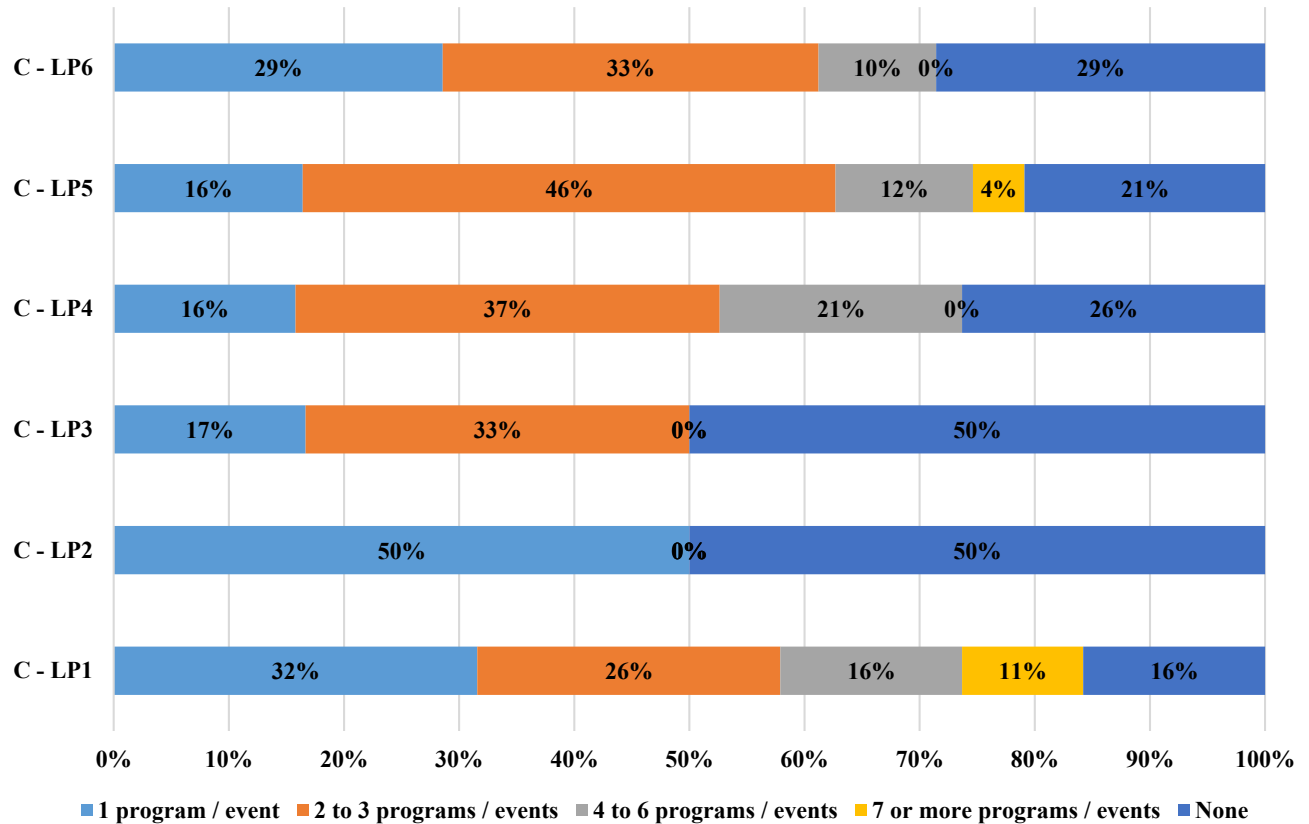
Question 12: How many recreation programs or special events offered by the City of Lakewood did you or other members of your household go to in the past 12 months?

Highlight: Most survey participants indicated that they or a household member attended at least one recreation program or special event offered by the City in the past 12 months. In the Controlled survey, 52 percent identified that they went to more than one program and event. In the Open survey, 62 percent identified that they were going to more than one program and event.

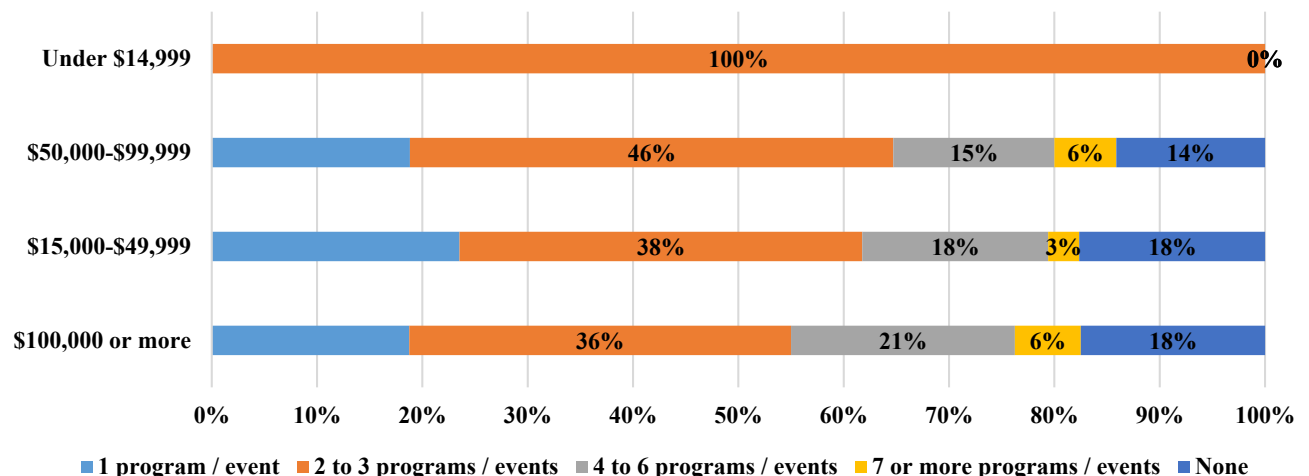


Graph 30 depicts the response rates to Question 12 by District. District 1 had the highest rate of survey participants indicate that they or a member of their household went to a City recreation program or special event in the past 12 months. District 2 and District 3 had the highest rate of survey participants indicate that they or a member of their household did not attend any City recreation program or special events. Notably, many of the City's general access events are held in District 5 (SummerFEST, Concert Series) and District 4 (Farmer's Market).

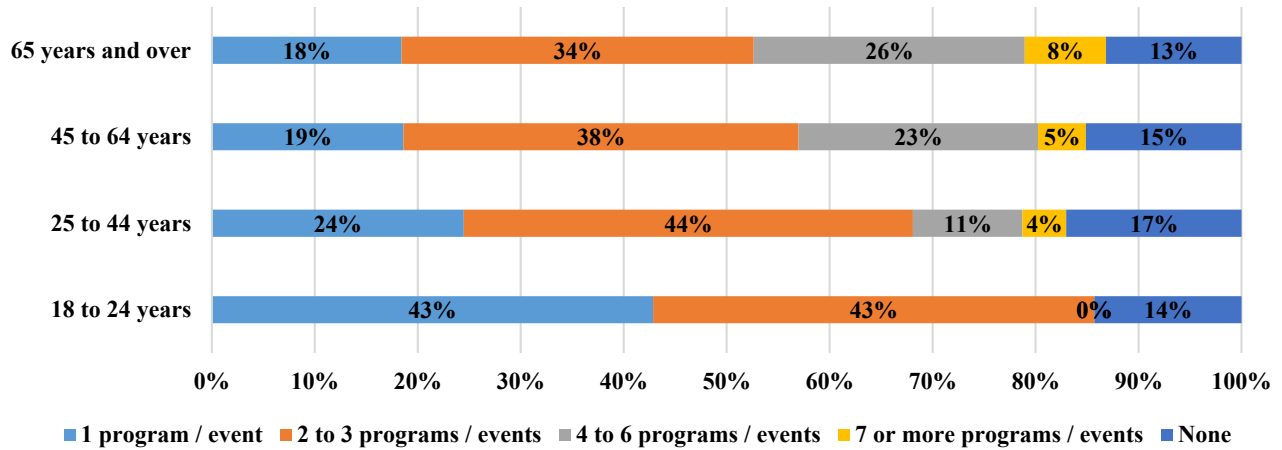
Graph 30: Q12 How many recreation programs or special events offered by the City of Lakewood did you or other members of your household go to in the past 12 months by District



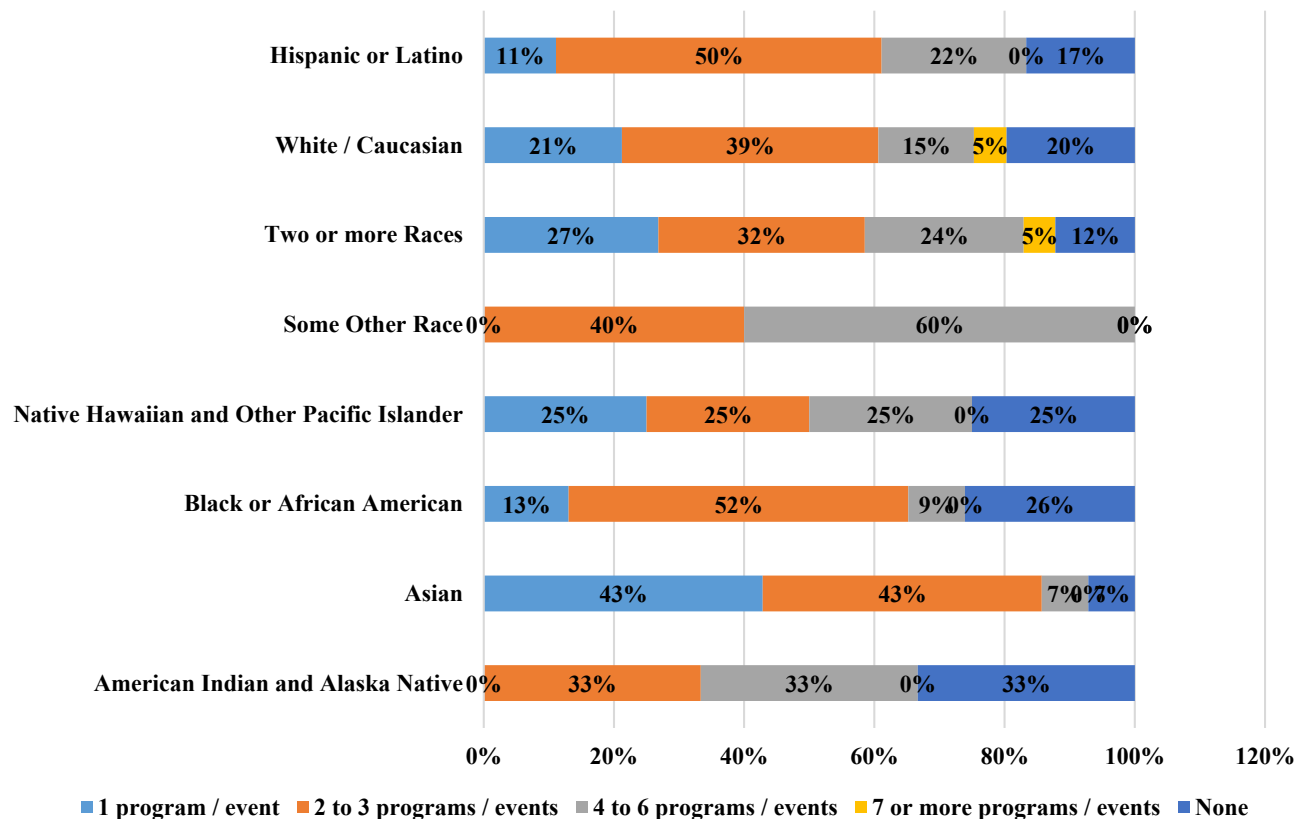
Graph 30.1: Q12 How many recreation programs or special events offered by the City of Lakewood did you or other members of your household go to in the past 12 months by Income



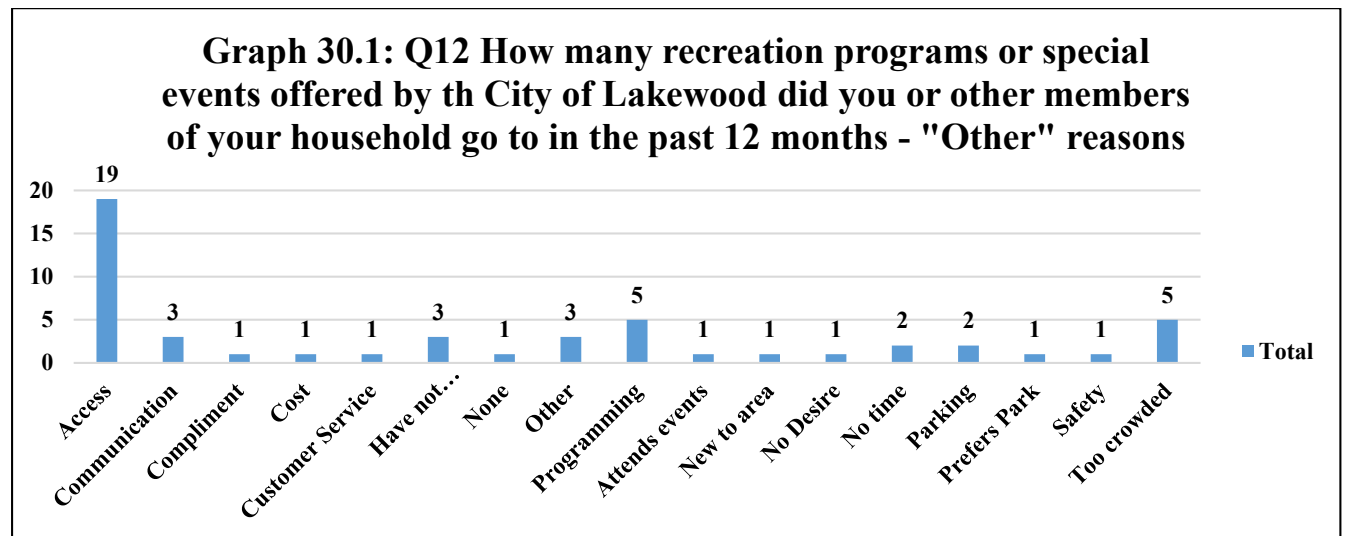
Graph 30.2: Q12 How many recreation programs or special events offered by th City of Lakewood did you or other members of your household go to in the past 12 months by Age



Graph 30.2: Q12 How many recreation programs or special events offered by th City of Lakewood did you or other members of your household go to in the past 12 months by Race

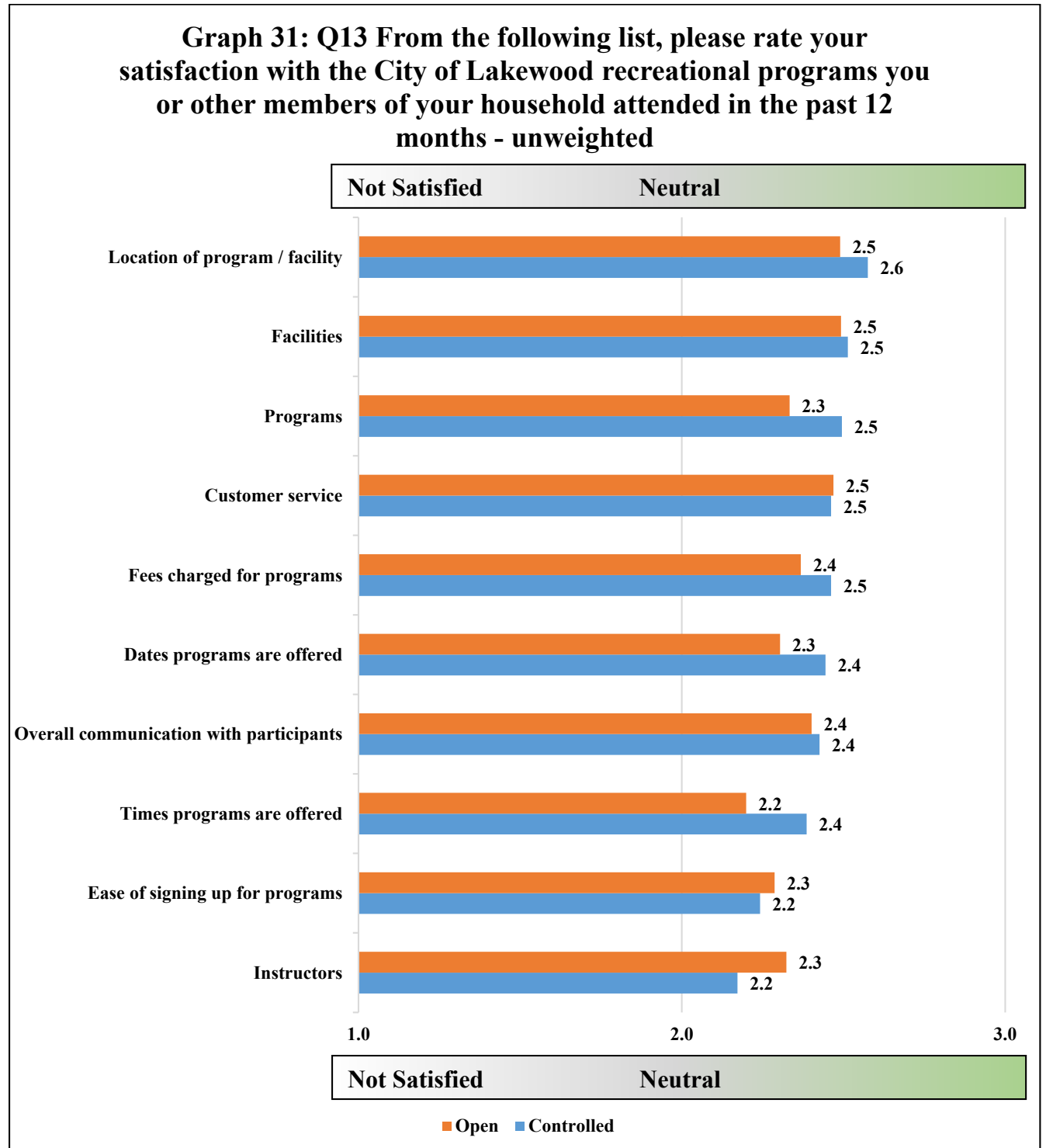


In both surveys, this question allowed participants to provide “Other” reasons they did not attend a recreation program or special event. “Other” commonly cited reasons were access issues related to the Farmer’s Market time and location. See **Appendix A** for a full list of responses.



Question 13: From the following list, please rate your satisfaction with the City of Lakewood recreational programs you or other members of your household attended in the past 12 months?

Highlight: In both surveys, participants did not rank any aspect of the City's recreation programs below a 2.2.



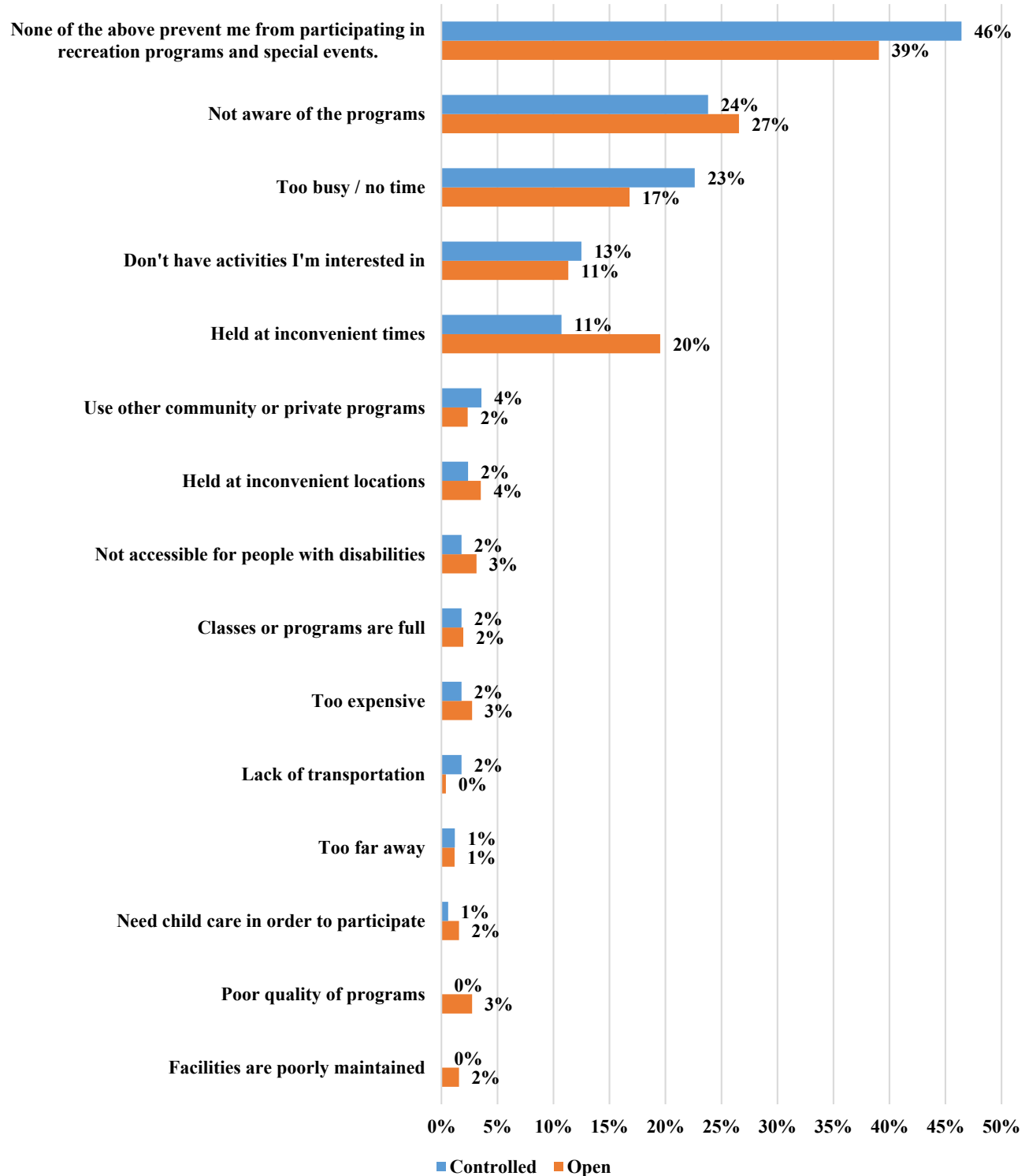
Question 14: If you did not go to a recreation program or special events offered by the City of Lakewood in the past 12 months, please provide your reasons why?

Highlight: For both surveys, the top reasons for not participating in a recreation program or special event offered by the City were similar. Both surveys identified “No time” as one of the top reasons that prevented them from participating in a City recreation or special event. Again, this is an issue that the City has very little control or influence over. However, with several of the other top identified reasons the City does have some control over as they are related to communication, programming, and access.

Table S				
Q14 –Top Reasons for not attending recreation program or special event, unweighted				
#	Controlled	Score	Open	Score
1	Not aware of the programs	24%	Not aware of the programs	27%
2	Too busy/no time	23%	Held at inconvenient times	20%
3	Don't have activities I'm interested in	13%	Too busy/no time	17%
4	Held at inconvenient times	11%	Don't have activities I'm interested in	11%
5	Use other community or private programs	4%	Held at inconvenient locations	4%

Table T				
Q14 – Lowest Reasons for not attending recreation program or special event, unweighted				
#	Controlled	Score	Open	Score
15	Poor quality of programs	0%	Lack of transportation	0%
14	Facilities are poorly maintained	0%	Too far away	1%
13	Need child care in order to participate	1%	Facilities are poorly maintained	2%
12	Too far away	1%	Need child care in order to participate	2%
11	Not accessible for people with disabilities	2%	Classes or programs are full	2%

Graph 32: Q14 If you did not go to a recreation program or special events offered by the City of Lakewood in the past 12 months, please provide your reasons why?



Question 20: Is there anything else that you would like to let us know about the City of Lakewood's parks and recreation programs?

Appendix D

Legacy Plan 2014 Progress Report

Goal 1: Protect the open space and water access needs of future generations through acquisition, development and environmental stewardship.			
Performance Indicator: Total number of acres of all types of open space that have been acquired, improved, maintained or restored and are open to the public			
Strategies	How did we meet the goal in 2014-2016	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Assess open space needs within each park planning area.	<p>Manage and maintain 11 park sites (approx. 600 acres)</p> <p>Utilize open space classifications for assessing park sites / changes / additions</p> <p>Utilize GIS for research, planning, grants, tracking</p> <p>Gathering Space master plan and Business Plan</p> <p>Harry Todd and Springbrook Park Master Planning</p> <p>Park Code updates to include allowing RC Plane, also limited use of alcohol and tobacco in parks,</p>	<p>Purchase additional land near Springbrook</p> <p>Edgewater Park and Wards Lake Park master planning for 2018 improvements</p> <p>Utilize open space classifications for assessing park sites / changes / additions</p> <p>Utilize GIS for research, planning, grants, tracking</p> <p>Update park inventory as needed</p> <p>Beyond 2020 - Update census data for each planning area</p>	<p>Purchased additional land near Springbrook</p> <p>Edgewater Park and Wards Lake Park master planning</p> <p>Legacy Plan Update</p>
Adopt a function-based open space classification system and park level of service (LOS) standards to direct the assessment of open space and water access needs.	<p>UP / PC / City MOU Re: Chambers Creek Trail open house, community survey, updates</p> <p>Updated section 3.10 Green Spaces, Recreation, and Culture in the City's Comprehensive Plan</p>		
Utilize current LOS standards and GIS network analysis or other methods to identify open space deficiencies in each planning area.			
Work with the public and adjoining jurisdictions to identify site-specific open space and water access needs in each park planning area.			<p>Held public meetings for Edgewater, Wards Lake, and Harry Todd improvements</p> <p>Legacy Plan update engagement efforts</p>
Collaborate with planning staff to appropriately incorporate the open space classification and LOS standards in the City's comprehensive plan update.			
Develop partnership and acquisition strategies to address open space deficiencies and raise awareness on the value and benefits of parks, recreation and open space	<p>Conservation Futures and other funds to acquired more land around Springbrook Park for expansion.</p> <p>UP / PC / City MOU Re: Chambers Creek Trail open house, community survey, updates</p> <p>Motor Ave planning</p>	<p>Gravelly lake trail non-motorized plan and future Tillicum connector trail</p> <p>Urban park amenities in Woodbrook Industrial Park and CBD</p> <p>Purchase land near Springbrook Park</p> <p>Donation of land along Pacific Ave</p>	

Raise public awareness on the value of open space and its contribution to healthy living, economic development and environmental health.	Raise awareness regarding importance of parks and open space for health and economic development benefits at PRAB Public Meetings, Council presentations, Community group and service clubs presentations, Community outreach, CIP Update, Connection Magazine and Social Media, various education / promotions, Enhance website	Raise awareness regarding importance of parks and open space for health and economic development benefits at PRAB Public Meetings, Council presentations, Community group and service clubs presentations, Community outreach, CIP Update, Connection Magazine and Social Media, various education / promotions, Enhance website	
Identify sites for strategic acquisition to meet the specific open space and water access needs in park planning areas.	Harry Todd Park master plan Improvements	Springbrook Expansion Harry Todd Park improvements phase I	Edgewater Park and Wards Lake Park master planning
Seek final resolution regarding individual street ends properties.		Sale of Lakeland property to support waterfront improvements Assess Council requests regarding street end sites	
Explore with planning staff creative regulatory tools to encourage the provision of public open space, including the joint use of private open space and facilities.			
Promote and develop urban parks and open space amenities within high density development sites to meet the needs of the nearby residents			
Ensure that park facilities are available in the community to meet public open space needs.			
Use the capital improvement program (CIP) update process to review capital needs and priorities.			
Customize park design to ensure open space and water access needs are met.	Master Plan for Springbrook Park Master Plan for Harry Todd Park Gathering Space Pavilion at FSP Waughop Lake Trail Planning RC plane area at FSP Cyclocross enhancements Community Meetings / Open Meetings regarding policies and changes	Edgewater Park and Wards Lake Planning Playground additions at Kiwanis Park Springbrook Park improvements to include all abilities playground and Fort Steilacoom Park Improvements	New Playgrounds at American Lake Park, Oakbrook Park, and Kiwanis Park

Engage the public in the preparation of master site plans for open space development or redevelopment to take into account the unique site characteristics, such as environmental sensitivity and other factors, and impacts to local residents.			Held public meetings for Edgewater, Wards Lake, and Harry Todd improvements Legacy Plan update engagement efforts
Protect public open space and water access for future use.	6 year CIP updated annually Grants create deed restrictions and ensure access to open space into perpetuity	Future Renovations of Edgewater Park 2018	
Ensure that all types of open space are protected and conserved through appropriate comprehensive plan policies, zoning designations and other development regulations.	PAD, Make A Difference Day, Volunteer projects and Day Camp Activities promote environmental stewardship Parks are open all year round and visitors have the ability to reserve for special use	PAD, Make A Difference Day, Volunteer projects (scotch broom and ivy removal) and Environmental Day Camp Activities promote environmental stewardship Educate community regarding Lakewood best practices to show environmental stewardship Parks are open all year round and visitors have the ability to reserve for special use	PAD, Make A Difference Day, Volunteer projects (scotch broom and ivy removal) and Environmental Day Camp Activities promote environmental stewardship
Promote environmental stewardship.	Discovery trail Signs and Water Quality Testing promote history and stewardship Waughop Lake Management Plan (DOE grant) looks at future clean up options	Expand Discovery Trail Program / new signs or interactive stations Implement Waughop Lake Management Plan Partner with game farm park for education / improvements Traveling or permanent exhibits at Wards Lake / FSP	Monthly habitat restoration Audubon Monthly bird walks PAD Nisqually meeting

Goal 2: Create safe access to open space through a connected system of urban, non-motorized trails.			
Performance Indicators: Number of linear ft of off-street trails newly developed within departmentally-managed open spaces			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Develop a connected system of non-motorized trails throughout the city.	Work with PW on implementation of Non-Motorized trail plan and updates Build bridge to connect underserved areas	Gravelly lake and Tillicum Connector Trails Motor Ave connections to CBD Chambers Creek Trail Collaboration and plan implementation	
Create a connected system of on-street non-motorized trails and off-street trails in parks and other public spaces.	Chambers Creek Trail Collaboration and MOU		
Coordinate with Public Works Department to create and adopt citywide standards for trail design.			

Partner with adjacent jurisdictions to connect city trails and water trails with regional trail systems.			
Develop off-street trails within city parks to encourage physical activity for park visitors.	Internal walking paths (hard and soft surface) built or expanded in most parks Defined cross country routes at FSP Waughop Lake Trail renovation Harry Todd Master Plan to include ADA access to waterfront Chambers Creek Trail planning	Build or expand trails in Oakbrook, Edgewater and Wards lake Create citywide park trail map and distribute citywide Add signage in parks regarding trail access / distances Implement Harry Todd Park improvements (ADA trails) Implement portions of Chamber Creek Trail improvements	Gravelly Lake multimodal path Colonial Plaza
Develop pathway systems within all parks.			Waughop Lake pave path
Ensure the design and development of new trails complies with city-wide standards, development regulations and other planning initiatives.			
Ensure trail design and development complies with the Americans with Disabilities Act Standards for Universal Access.			
Develop trails and linear urban parks within development sites to improve trail connectivity.		Encourage linear urban parks / trails and other amenities in Woodbrook Industrial Park, along Pacific Ave and Motor Ave and in CBD	
Encourage the provision of on-site trails and landscaped amenities through zoning incentives and other creative tools to support an urban linear park system.			

Secure resources for trail development and maintenance.	Chambers Creek Trail planning funds Ongoing maintenance at Parks Appreciation Day, volunteer work parties, Make a Difference Day and Eagle Scout projects. Wards Lake Park trail development projects and conservation corp support removing invasive plants Ongoing projects at Fort Steilacoom Park	Chambers Creek Trail, adopt a trail and volunteer improvement programs Ongoing maintenance at Parks Appreciation Day, volunteer work parties, Make a Difference Day and Eagle Scout projects. Ongoing projects at Fort Steilacoom Park Donations to support trails / stewardship, partnerships, grants	
Build public awareness on the importance and benefits of trails and linear parks.	Donations	Create, advertise, monitor, and implement a program similar to the adopt a street cleanup program. Looking for ongoing support vs one time projects.	
Seek alternative funding to develop and maintain a connected network of on-street and off-street trails in Lakewood.			
Initiate an “adopt-a-trail” program to facilitate trail development and maintenance.			

Goal 3: Invest in a quality park and recreation system to enhance economic benefit.			
Performance Indicator: Total \$ amount devoted to capital improvements of regional and community park sites and services			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Create public spaces and amenities in the Central Business District (CBD) to support downtown businesses and residents.	Development of Ponders Corner Park Farmers Market at City Hall Motor Ave planning 20 th anniversary event at Town Center	New open space consideration along Pacific Ave Farmers Market at City Hall Motor Ave implementation / programming support Work with Town Center on partnership, joint marketing or programming	Farmers Market at City Hall Colonial Plaza
Develop urban park or open space areas for civic gatherings and celebrations.	Town Center Walking Path System plan Look at alternative spaces for Senior Center	Partner with Library to expand space for Senior Center Sidewalks, urban parks and amenities near Woodbrook Industrial Park Public Art Program in CBD – art walks, temp displays in vacant windows	
Promote walkability in the Centralized Business District by creating linear open space, walkways, enhanced landscaping and site amenities.			

Explore the feasibility of developing an indoor multi-purpose recreation space in the CBD to create a civic center for community gatherings and activities.			
Encourage public art in the CBD to foster a sense of place.			Light pole banners Colonial Plaza public art project Art Commission developing recommendations for public art to include traffic lights, murals, sculptures, rotating art
Support public uses and spaces in the CBD.			Farmers Market
Encourage the development of open space and recreation amenities in business parks or other commercial areas to support workers and nearby residents.	Urban Linear Parks	Urban Linear Parks	
Explore partnership opportunities to create open space for those working in or living near commercial or mixed-use areas.			
Invest in Fort Steilacoom Park and Fort Steilacoom Golf Course to support regional use and generate economic benefit.	Ongoing support for O&M at the park Assumed lease from PC for site Waughop Lake Trail planning and development WIFI at the park US Open use, management and improvements Pavilion planning and business plan Lodging tax grants to support programs and development	Fort Steilacoom Park Acquisition Parking Lot redevelopment Sport Field Development Cyclocross and X Country course Improvements Gateway improvement at entrance Discovery Trail sign expansion	
Implement park improvements recommended in the 2010 Fort Steilacoom Park/Golf Course Planning and Feasibility Study.	Legislative appropriation for park improvements Support national bids for site use	Road and utility improvements Barn redevelopment study Sport field enhancements Update sports tournament policies and create a business plan FSP Marketing Plan	

Develop business plans and partnerships to guide future operations and capital investments.			Pavilion in the Park
Develop regional marketing strategies to promote Fort Steilacoom Park and Fort Steilacoom Golf Course.			
Promote tourism at regional and community parks and water access areas.	SummerFEST Sprint Triathlon Boat launch updates / only electronic payments Regattas at Harry Todd Park Fishing event at ALP	SummerFEST Sprint Triathlon park improvements @ American Lake Park Camp Murray boat launch upgrades Regattas at Harry Todd Park	Triathlon, SummerFest, Truck and Tractor Day, Summer Concerts, Fun runs, Ray Evans Fishing Event
Offer signature events and quality recreation opportunities in city parks to attract regional visitors.	Special use permits to support private use (races, fishing derbies, etc.) Utilized CPSD, ActiveNet, Sub Times. TNT, Email And social media to spread the word Lakewood Promise newsletter to promote youth programs Triple Threat Triathlon Series MLK Event Asian Film Festival Kids Fishing Event South Sound Sports Partnerships	Junior Olympic Cross Country at FSP Triple Threat Triathlon Series MLK Event Asian Film Festival Kids Fishing Event Cyclocross Nationals X Country Invitational South Sound Sports Partnerships Expand use of CPSD, ActiveNet, Sub Times. TNT, Email And social media to spread the word Lakewood Promise newsletter to promote youth programs Focused marketing programs to promote opportunities	Triathlon, SummerFest, Truck and Tractor Day, Summer Concerts, Fun runs, Ray Evans Fishing Event, National Cyclocross event, Christmas Tree lighting
Partner with others to host and promote city parks, lakes and signature events.			CPSD, WSECU,CHI,
Provide partners with media links and publicity materials to promote city parks and recreation opportunities.			YES

Ensure city parks are safe and clean to enhance the value of nearby properties.	Funding for daily, seasonal and annual M&O program. 6 year CIP Parks Appreciation Day and other volunteer based support Work Crew to support operations Support events as well as special use / shelter permits Combined with PW / O&M redistributing resources POP dog park monitors	Funding for daily, seasonal and annual M&O program. Update maintenance management plan for each park Update SOP's for various tasks 6 year CIP Parks Appreciation Day and other volunteer based support Work Crew to support operations Support events as well as special use / shelter permits Combined with PW / O&M redistributing resources Training for park / facility best practices Recruit and train POP dog park monitors	
Adopt and implement park and facility maintenance best practices.	Daily, Weekly, Seasonal maintenance management Plan Implement and Monitor	Daily, Weekly, Seasonal maintenance management Plan Implement and Monitor	
Develop an asset management plan covering maintenance, replacement and depreciation to ensure city parks and facilities are in good condition at all times.		Update Asset List	
Initiate “adopt-a-park” and “park watch” volunteer programs to facilitate or enhance park safety and on-going maintenance.	Dog Park Monitors	Enhance Programs and create Incentive for volunteers and monitors	Wards Lake Adopt-a-Park Springbrook Adopt-a-Park

Goal 4: Secure sustainable and diverse funding to acquire, develop, maintain and operate the park and recreation system.			
Performance Indicator: % of operating budget offset by alternative sources of funding			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Develop a long-term financial plan to support a sustainable park and recreation system.	6 Year CIP	Update 6 Year CIP	Update 6 Year CIP
Develop a long-term financial plan to support a sustainable park and recreation system.	6 Year CIP	Update 6 Year CIP	Update 6 Year CIP

Develop a funding plan to expand the revenue base with strategies to seek diverse funding sources.	6 Year CIP Sponsorship Guidelines	Update 6 Year CIP Sponsorship Guidelines	Update 6 Year CIP Sponsorship Guidelines
Review funding strategies biennially to reflect the current economy, market conditions and community impacts.	6 Year CIP / Budget	6 Year CIP / Budget	6 Year CIP / Budget
Review pricing philosophy and fee structure biennially to maximize cost recovery while balancing program affordability and market competitiveness.	Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates	Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates	Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates
Implement the funding plan and track all revenue sources and expenditures.		Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates Department Dash Board Quarterly Performance Measures	Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates Department Dash Board Quarterly Performance Measures
Seek creative funding sources to meet the open space, water access and program needs of the community.	Sponsorship Donations Gifts Grants	Sponsorship Donations Gifts Grants	Sponsorship Donations Gifts Grants
Identify alternative funding sources and creative methods to acquire open space and water access sites; and to fund development, operations and maintenance of the park and recreation system.	Park Board Sponsor Gifts Grants Donations Trades	Park Board Sponsor Gifts Grants Donations Trades	Park Board Sponsor Gifts Grants Donations Trades
Partner with non-profit organizations to raise funds for park and recreation purposes.	Partners for Parks Foundations Service Clubs	Partners for Parks Foundations Service Clubs	Partners for Parks Foundations Service Clubs

Create a legacy campaign to solicit funds to implement a comprehensive park and recreation system		Create Legacy Campaign a fund – by CIP	
Work with community partners and Advisory Boards to identify high- priority “legacy projects” for future park and facility development, the promotion of arts and culture or other community programs, services or events.	Arts Commission Tacoma Arts Commission Tacoma Arts List serve City of Lakewood Staff PRAB Legacy Plan 6 Year CIP	Arts Commission Tacoma Arts Commission Tacoma Arts List serve City of Lakewood Staff PRAB Legacy Plan 6 Year CIP	Arts Commission Tacoma Arts Commission Tacoma Arts List serve City of Lakewood Staff PRAB Legacy Plan 6 Year CIP
Develop public awareness and outreach strategies to promote the benefits of parks and recreation with the purpose of mobilizing the community to champion a fiscally- sustainable park and recreation system.	Legacy Plan 6 Year CIP Park Bond		
Launch a legacy campaign to encourage public donation of gifts and properties to support an affordable, inclusive and accessible park and recreation system	Memorial Benches / plaque Fence Slats Park Project Donations	Sponsorship Program	Sponsorship Program

Goal 5: Provide affordable, inclusive and accessible park and recreation services citywide.			
Performance Indicator: Number of programs offered and participants served in underserved areas			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Include a wide variety of quality programs to meet the diverse needs of the community.	The Senior Activity Center is always adding new & diverse programs. Summer camp After school programs Youth sports events	Continue to add creative programming based on needs & requests. Adding Conversational Spanish and also a "Mindfulness" class are 2 examples Expand number of after school size and partnerships Mobile Programs - take programs to the people	
Offer a comprehensive range of active living, arts and culture, nature and environment, personal enrichment and community building programs to impact on the lives of community members and program participants.	Free Community Trainings through the Lakewood Community Collaboration The Senior Activity Center is always adding new & diverse programs. Asian film fest Mayfest	Partner with CHOICE Coalition to bring trainers on topics of drug free communities, health and general well-being Continue to add creative programming based on needs & requests. Add musical performance concerts, instrumental and choral Cultural Competency Training	

	Public art RFP MLK		
Assume a wide range of roles, such as a direct provider, partner, sponsor or information clearing house.	Added new partners that serve senior. Continue to act as information clearing house for resources. Cisc partner: After School Programs Cisc Partner: Summer Camp/Basketball	Continue to add partner including new partners to our Open House. Research & update our resource information for older adults.	
Ensure parks and programs are available to meet the needs of all ages, abilities, family compositions, socio- economic and cultural backgrounds.	Low cost summer camp Free after school program Asian film fest	Addition of free concerts	SummerFest, Truck and Tractor Day, Summer Concert Series, Senior Center activities
Consult with alternative providers and review their plans to ensure a wide range of recreation services are available to our residents.	YMCA, CPSD, Pierce Co Parks, Boys and Girls Clubs Collaboration meetings	Communication list groups	
Conduct a program needs assessment every three to five years to evaluate resident needs, alternative program providers and facilities, program participation rates, demographic changes and industry trends.	Human Services Needs Analysis Mobile Park Programs	Next one to begin in 2018 for the 2019/20 funding years Mobile Park Programs Create a community survey tool or hire a Conduct a program needs assessment every three consultant for a full, more comprehensive study centered around healthy communities and livable communities	<u>A community needs survey was conducted in late 2019 which included several in person community conversations. That will lead to an updated 2020 Community Needs Assessment.</u>
Increase access to recreation opportunities in underserved areas.	Tyee Park, Tillicum, Park Lodge, Springbrook	Add Lochburn MS	
Provide recreation programs in underserved areas for all age groups	Made sure that all events were free or very low cost. Implemented healthy bucks where very child at the farmers market got \$2 of free fruits and veggies. Summer camp After school Late night	Increase max at summer camp or look for 2 nd site for after school location	
Develop scholarship funds through grants and donations to increase program participation.	Studio fitness 5k Basketball Scholarships	Promote Studio fitness 5k more Provide free and low cost programs for all to enjoy	Senior Center Membership Scholarship 2019

Increase promotion and outreach efforts to inform residents of available recreation programs and services.	Greatly increased social media outreach and distribution of flyers. Used Facebook, newsletter, flyers, postcards and word of mouth to promote programs. ActiveNet and Direct email Flyers to Schools Kurt Sample Flyer	Continue diverse methods of promotion Webpage promotion Social Media Radio TV	Continue diverse methods of promotion Webpage promotion Social Media Radio TV Sign Sponsor New road sign annually Banners Paid advertisements Flyers Note pads & totes
Seek creative alternatives to ensure program affordability.	Kept cost recovery top of mind and sought sponsorships and partnerships that were very successful Lodging tax grant		Spent significant amount of time soliciting sponsors, grants, in-kind docnations
Partner with others to share the use of space and develop recreation facilities.	CPSD Library Partnership	CPSD Pierce College Library and Senior Center Partnership	Sponsorships, grants, in-kind donations
Utilize volunteers to support affordable programs.	Used hundreds of volunteers Maintain crew of 40 active volunteers. Youth Council All Program Areas	Recruit a 4th Senior ambassador (desk person) to help Wednesdays and for back up help. Youth Council All program areas	Forty (40) Senior Center Volunteers CPSD students Explorers Community mentors Lodging tax grant
Seek alternative funding sources to ensure programs are accessible.	Studio fitness 5k Lodging tax grant Foundations Donations and sponsorships	Lodging tax grant Foundations Donations and sponsorships	Lodging tax grant Foundations Donations and sponsorships
Partner with military organizations to provide affordable programs and services to meet the needs of the military population living in Lakewood.	partner with military to implement triple threat triathlon series DOD Program Funding Mann Late Night	partner with military to implement triple threat triathlon series DOD Program Funding Mann Late Night	Enhanced events with military partnership.
Ensure equitable access to parks across the city.	Springbrook Park Improvements LOS ¾ Mile Parks in Underserved Areas	Develop the soccer field with nets and viewing benches LOS ¾ Mile Parks in Underserved Areas Host an adult Hispanic soccer league and provide support to maintain the fields, equipment shed and materials to prepare the fields	

<p>Distribute parks and open space equitably across the city so that all Lakewood residents can conveniently access a public open space within a ¾-mile walking distance from home. Examples could include:</p> <ul style="list-style-type: none"> • Purchase park land near the Oakbrook County Club in planning area 1. • Developing the Gravelly Lake non-motorized trail (linear park) in planning area 8,or • Creating open space in planning area 10 near residentially zoned properties. 	<p>Bridge connecting Springbrook Park</p>	<p>PW Plans/Grants</p> <p>Urban park features in Woodbrook Industrial Park Area</p>	
<p>Partner with the School District to create neighborhood park facilities in the following park planning areas to help meet the ¾-mile walking distance park LOS standard across the city:</p> <ul style="list-style-type: none"> • Park Planning Area 1: Oakbrook Elementary, Custer Elementary and Huddloff Middle Schools • Park Planning Area 2: Dower Elementary School • Park Planning Area 5: Idlewild Elementary School • Park Planning Area 7: Southgate Elementary, Lakeview Elementary and Tyee Park Elementary Schools • Park Planning Area 8: Lake City Elementary School 	<p>After School and basketball programs at these elementary schools</p> <p>late night program @ Middle School</p> <p>Southgate Closed</p> <p>Lakecity Demo</p>		
<p>Work with the School District to ensure that open space and neighborhood park facilities are considered when surplusng or redeveloping school properties.</p>		<p>Creating Coop use Agreement</p>	<p>Creating Coop use Agreement</p>
<p>Partner with the State to develop a nature-based play area and/or low- impact nature/wildlife discovery trails within the State Game Refuge to meet the park LOS standards in Park Planning Area 1.</p>	<p>Volunteer support program at Game Farm Park</p>	<p>Adopt-A-Site @ Game Farm</p>	
<p>Facilitate and encourage the use of public transit and active transportation to access city parks and recreation programs.</p>	<p>Non-Motorized Plan</p> <p>Coalition for Active Transportation BD (CAT)</p>	<p>Non-Motorized Plan – Update</p> <p>Coalition for Active Transportation BD (CAT)</p> <p>Post bus routes on webpage that would should which routes would allow the patrons to access the parks</p>	<p>Partnered with Pierce Transit to encourage people to take transit to SummerFest and Farmers Market.</p>

Develop strategic sections of sidewalks and shared-use paths to create safe walking access to parks and recreation facilities.	Work with PW on implementation of Non-Motorized Plan	Work with PW on implementation of Non-Motorized Plan	
Ensure that the mobility needs in underserved areas are addressed when developing non-motorized trail strategies.	ADA Master Plan improvements @ Springbrook Park and Harry Todd Park	Springbrook Park and Harry Todd Park Improvements ADA Access brisge	
Locate regional and community park and recreation facilities along transit routes whenever possible.			
Seek public support for affordable, inclusive and accessible park and recreation services.	Increased sponsorship of events that enabled them to be offered free and also to be enhances and offer more activities. Springbrook park neighborhood association programs Springbrook Connections Harry Todd Neighborhood Association	Will continue to seek public support and maintain good relationships with current supporters.	
Build public awareness on how parks and recreation can create an active, engaged and livable city filled with opportunities.	Through social media, Connections Magazine, flyers and other marketing means have advertised events that specifically promote healthy lifestyles and family bonding. Created many new opportunities for families to engage in sports and art in ways previously not accessible. Spoke at civic groups about senior center. Built partnerships. Invited speakers from community to senior center and also to attend open house. community events promoting other opportunities relating every program back to our mission statement	Continue to implement and grow the "passport to sports" at SummerFEST where families can sample sports they may not otherwise experience. Continue to implement the orienteering races, 5k, 1 mile run/walk, truck and tractor day, farmers market, etc. Speak at more civic groups & make other presentations in the community. create/promote better program descriptions	
Build relationships with the community by reaching out to special interest and diverse population groups.	Springbrook Connections Constantly reaching out to all segments of the community. For example just sent out 30 letters to churches in Lakewood informing them of our events and ways to participate. Developed strong relationship with Asia Pacific Cultural Center. Reached out to Young Life which we haven't done in the past, and many more.	Have Park staff attend meetings Continue to expand the ever-growing list of organizations and businesses, schools and churches, clubs, youth groups, etc. Continue networking Provide recreational equipment and staffing for their neighborhood events.	CPSD partnership

	Networked with community partners serving older adults and special interest groups. Neighborhood Association Choice		
Create a network of community advocates for program development representing diverse interests and special needs of our community.	Did a tremendous amount of outreach to advocates from all segments of the population. Encouraged participation in our events. Provided opportunities for meaningful engagement. Networked with community partners serving older adults.	Continue to grow the list of community advocates through phone calls, letters, emails, in-person visits and other forms of communication. Continue to network, add new partners to Open house and invite to visit at Cake Day.	Community members & business owners of Senior Services on Advisory Board Networked with community partners serving older adults MLK committee

Goal 6: Create a safe, strong, active and healthy community by providing a variety of open space and recreation opportunities.			
Performance Indicator: Percentage of program participants reporting that the program attended made a positive difference/ improvement in their lives or the lives of their family members			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Provide a wide range of park and open space amenities and facilities to support a safe and healthy community.		Park Development Playground Surfacing	
Consider building wellness stations, installing educational signs or creating “pathways for play” to encourage physical activity in parks.		adult exercise stations to be installed at Springbrook Park	
Install spray grounds to provide a fun, creative and safe water play environment.		Mister station to be installed at Springbrook Park	
Develop extreme sports facilities, such as BMX tracks, to create active challenges.	Cyclocross course Improvements	Promoting the cyclocross Course in connections and webpage	
Monitor the need for sports fields to accommodate athletic program needs and trends.	Springbrook Park Sport field enhancements	Saturday/Sunday use of soccer fields Create weekend programming in the Park # Participants in organized activities # casual day use patrons # of event rentals Baseball field fencing	

		<div>new soccer fields</div> <div>baseball field renovations</div> <div>Create weekend programming in the Park</div> <div>Lighting at FSP</div>	
<div>Install artificial turf and field lighting to increase both playability and safety of athletic fields.</div>		<div>Lighting at FSP</div>	
<div>Create community gardens conveniently located within residential areas, particularly those high-density and mixed-use areas, to advance active lifestyles and healthy eating.</div>	<div>Community Garden Program</div>	<div>Provide technical support with new start ups</div> <div>Springbrook park community garden</div> <div>City Garden</div>	<div>Springbrook park community garden</div> <div>City Garden</div>
<div>Explore the feasibility of developing a multipurpose recreation center to provide recreation programs for all.</div>		<div>City / Library Partnership</div>	
<div>Ensure park and facility design and maintenance support a safe and healthy community.</div>		<div>New surfacing going in at Springbrook Park</div>	
<div>Design playground facilities with universal access to broaden accessibility.</div>	<div>Springbrook Park RFP</div> <div>Harry Todd Park Master Plan</div>	<div>all abilities playground</div> <div>Harry Todd Park Improvements Phase 1</div>	
<div>Use best practices, such as Crime Prevention through Environmental Design, barrier-free and universal design principles and environmentally- sustainable practices, when designing, building, renovating or maintaining parks and facilities.</div>	<div>CPTED Updates</div>	<div>CPTED Review and Updates as needed in future park planning</div>	
<div>Develop policies to support active living and healthy communities.</div>	<div>Tabacco Free parks policy</div>	<div>Food policies</div>	

Develop and adopt a “healthy food policy” to encourage healthy food choices at city sponsored programs, meetings and events.	Added healthy choices	Develop policy for city sponsored programs	Farmer’s Market “healthy bucks” program
Develop and adopt a “tobacco or smoke free parks policy” to ensure a healthy environment and clean air for park visitors.	Tabacco Free parks policy	Educational programs to promote policies Ex. Smoking near shelters or public gathering spaces such as the dog park	Banned smoking in parks

Goal 7: Celebrate the cultural diversity of our community by providing a wide range of park and recreation opportunities.			
Performance Indicator: Number of cultural programs or events offered			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Raise cultural awareness through arts and cultural programs.	Asian Film Fest MLK Event International Festival at Summerfest Art Exhibits	Asian Film Fest MLK Event International Festival at Summerfest Art Exhibits	MLK Event International Festival at Summerfest Art Exhibits Sister cities Farmers Market events
Showcase community cultures through a wide variety of recreation programming	Implemented an international festival at SummerFEST through partnership with Sister Cities. Huge success. Highlighted over 8 cultures on the stage. Reached out to the APCC to get involved with the tree lighting and parade to showcase different cultures and traditions. Asian Film Fest	Asian Film Fest MLK Event International Festival at Summerfest	MLK Event International Festival at Summerfest Art Exhibits Sister cities Farmers Market events
Support special events to celebrate arts, history and culture.	For every event that is implemented the question is asked, "Are we being inclusive of all cutlures? How can we better engage people of all cutlures? How can we empower them to participate in meaningful ways?" Asian Film Fest MLK Event MayFEST Historical Association Presentation at SR Center	Continue to keep people of all cultures top of mind when implementing events and creating new events. Expanding Asian Film Festival Install Public Art	Senior Centers offers a variety of Art classes. Art Exhibits Sister cities Farmers Market events MLK event SummerFest Free movies at SummerFest
Display cultural art work at events and in parks and public spaces.	RFP Washington and Gravelly MayFEST Art Exhibit	Install Public Art	

Develop strategic partnerships with local organizations that represent diverse ethnic backgrounds.	Developed very strong relationship with Lakewood Sister Cities and the Asia Pacific Cultural Center. Pierce College International Student Program	Continue to work with Lakewood Sister Cities and the Asia Pacific Cultural Center. Continue to reach out to clubs at the local schools that celebrate diversity.	Continue to work with Lakewood Sister Cities and the Asia Pacific Cultural Center. Continue to reach out to clubs at the local schools that celebrate diversity.
Enhance cultural competency of staff.	Representation on the wellness committee My masters degree in Human Development had a strong focus on cultural competency and the social and political context of learning/working. Poverty Immersion workshop	Share your heritage potluck days to replace cake day! Mandatory Training that needs to occur within the first two years of being hired	
Ensure that park and recreation experiences offered by the city are accessible and inclusive to all members of the community.	This is a number one priority. Before developing or implementing any event or program we ask: "Is it accessible to people of all ages, economic backgrounds, cultures, and abilities." Offered a variety of programs to serve older adults with different levels of mobility, cognitive ability, economic levels, ethnic diversity and more. All Events ADA Low/No Cost Flyers in Spanish Spanish Speaking Staff	Keep accessibility as a number one priority and top of mind. At SummerFEST we are implementing Adaptable Sports programs so people with physical disabilities can participate as well. Add a second day of free Tax aide, additional SHIBA appointments and other services Flyers in Spanish Spanish Speaking Staff	Add a second day of free Tax aide, additional SHIBA appointments and other services. Senior Center kicked off music program for people with memory loss. Free recreation events
Provide staff training on local demographics and cultural awareness to ensure programs are accessible and relevant to a variety of cultures and ethnic groups in Lakewood	Having grown up in Lakewood and lived in Lakewood for so many years, as a staff person I have a strong pulse on the population, diversity and demographics of Lakewood. I brought in UPS business students this year who also further analyzed our demographics and provided a report.	Continue to be aware of any changes taking place. We could do better!	

Goal 8: Create a sense of place by encouraging private contributions and incorporating art and history in parks & public spaces.			
Performance Indicator: Number of new spaces that has at least one art or history element			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Showcase art, culture and history throughout the city to foster a sense of place and neighborhood pride.	Developed new partnerships with the Museum of Glass, Tacoma Art Museum, & Children’s museum of Tacoma. They provided programs at SummerFEST. Implemented a new "Pass Port to Art". Implemented 2 new Lego contest where children felt pride in showcasing their creations. At the farmers market, bands are showcased and the historical society has a booth. Asian Film Fest May Fest Lakewood Reads Gateways installation	Continue engagement with the Museum of Glass, Tacoma Art Museum, & Children's museum of Tacoma. Continue the lego contests. Grow the passport to art.	Holiday Parade Farmer’s Market events Continue engagement with the Museum of Glass, Tacoma Art Museum, & Children's museum of Tacoma. Continue the lego contests. Grow the passport to art.

	Springbrook District		
Create visually appealing gateways by integrating art work, way-finding signs and landscaping at city entry points and along major thoroughfares.	Bridgeport North Bridgeport Springbrook 100 th /STW	Bridgeport North Bridgeport Springbrook 100 th /STW	Banners
Incorporate art and history in public spaces and support local art exhibits and performances throughout the city.	At the tree lighting ceremony, there are dance and singing performances. At SummerFEST there were international dance performances all day, martial arts, and Asian art. RFP Washington and Gravelly Discovery Trail Signs Murals at Springbrook	We will continue to expand upon these elements. Developing more signs for the park currently	Farmers Market events Tree Lighting Summer Concert series SummerFest
Install interpretive signs with interactive features in parks and public facilities to show and tell the history of the area.			
Display art work in various locations to reflect the unique character of neighborhoods and the community.	City Hall rotate art display 20 th anniversary	City Hall rotate art display	City Hall rotate art display
Provide opportunities for program participants to showcase completed (visual and performing) art work in public spaces and events.	The stage at the Farmers Market and two stages at SummerFEST afford these opportunities.	We will reach out to more local performers to perform on the stage at the farmers market.	Lego contest City Hall rotate art display
Support the development of performing arts facilities in or near the CBD.			
Address on-going maintenance and operation impacts before installing art displays in city parks and public spaces.	RFP Washington and Gravelly Update Veterans Memorial Program		
Identify, inventory, preserve and protect structures or landmarks of historic significance within city parks and other public spaces.	Hill Ward Elements being maintained CulturalResource Surveys at FSP and Springbrook		
Cultivate volunteers to serve as docents of city arts, culture and history.	Actively recruited volunteers from all local schools, community colleges, universities, businesses and senior center. Brought in two interns from University of Puget sound and several from Pierce College. Had at least one volunteer working in the office weekly, and often several volunteers. Arts Commission	Continue to maintain partnerships with Junior ROTC, and the organizations mentioned previously. Offer community service hours and make it well known that we are accepting and encouraging of volunteers and interns. Arts Commission	

Goal 9: Maintain and update the Legacy Plan goals, strategies, policies and procedures in response to changing needs, trends, performance outcomes and statutory requirements.			
Performance Indicator: Number of staff reports to the Parks and Recreation Advisory Board or Council on Legacy Plan elements (such as new policies, trend updates, performance tracking data, etc.)			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Maintain plan update cycle to ensure plan relevancy.	2 year review	4 year review - Plan update in 2020	
Authorize sufficient resources to update Legacy Plan every six years to maintain state grant funding eligibility and satisfy statutory requirements.			
Update the six-year CIP and work programs in conjunction with biennial budget development.	CIP presentation		
Track performance outcomes to assess factors affecting plan implementation.	New performance Dashboards Performance reviews Performance Measures	Business plans for new New performance Dashboards Performance reviews Performance Measures	
Monitor changes and trends in performance outcomes to identify factors which may trigger revisions to strategies and operations.	Code Update	Code Update and Legacy Plan Review Update to performance measures when the others become obsolete. annually?	Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others)
Incorporate program evaluations and performance management into daily operations and annual work programs.	Cost recovery report Program evaluations	FSP Special use permit surveys cost recovery assessment More frequent performance evaluations. Quarterly? discuss upcoming projects	Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others)
Develop a performance management data system.	Total Budget Number of Parks Residents Within 3/4 Mile Radius of a Park or Open Space Area Number of unduplicated Seniors Served by Senior Center Number of Gateway Signs Installed Recreation Fee Recovery Ratio ECT	Incorporate new performance measure system Dashboards – Legacy Plan report card	Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others)
Develop a data collection procedural manual		create manual for running ActiveNet reports	Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others)
Assign staff to manage and coordinate performance management practices.	Cameron - assigned to gather performance measures for PRCS	Develop easy tracking procedures/ staff expectations and training Have each individual employee log their statistics as we go	Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others)

Train staff on performance management, outcome-based evaluation, level of service assessment and use of data for service improvement.	Lean Training		Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others)
Conduct program evaluations through participant surveys and community surveys.	<p>Conducted evaluations at the Farmers Market through participant surveys and vendor surveys. Compiled survey results. Used results in presentations and to make adjustments (i.e., add more ethnic food vendors, add beer & wine vendors, keep prices low, add a masters gardener speaker series.).</p> <p>Conducted Pierce County Community Connections evaluation per our senior center grant</p> <p>Community Survey</p>	<p>Two participants surveys and one vendor survey will be conducted and analyzed to determine effectiveness of the market and what improvements or changes can be made.</p> <p>Continue to do grant survey</p> <p>Community Survey (Check with Adam)</p>	Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others)
Utilize performance measurement tools to monitor performance.	<p>For events we use the following measurements: How many partners were engaged? How many in-kind donations did we receive? How many sponsors did we secure? What level of sponsorship did we garner? How many participants attended? What was the cost recovery? Was the event free? Was the event accessible to people of all ages, cultures and abilities?</p> <p>Dashboard numbers are included in the performance review</p> <p>EX: number of permits 2015 - 2016</p>	<p>early and robust marketing and outreach Strategic calls to potential new partners Meetings with sponsors to ask for increase in financial and/or in-kind donations Ensure events are free, or low cost Ensure events are inviting to people of all socio-economic backgrounds</p> <p>Dashboard numbers are included in the performance review</p> <p>EX: number of permits 2015 - 2016</p>	
Publish annual reports to demonstrate impacts and outcomes of work programs.	<p>2016 Human Services Annual Report</p> <p>Prepare annual power point presentations that encapsulate the highlights, impact and facts about the events and programs</p>	<p>March 2017</p> <p>Continue to create materials for clear reporting including visuals.</p> <p>Dashboards in connect website 4-year annual report/review to evaluate the funding strategies in 2014.</p>	
Encourage the use of best practices in the management and operation of the parks and recreation system.	<p>We researched best practices in the particular events we are executing Share the best practices with volunteers and partners for consistency Embed best practices in the implementation of the events</p> <p>LOS In Parks</p>	<p>staying updated on trends in best practices implementing best practices Talking about best practices putting best practices in writing Ongoing Maintenance management plan implementation Work Group – Work Programs it is important to keep current on the latest research in best practices as it continually changing and being updated</p>	
Develop policies and standard operating procedures.	<p>Developed sponsorship Agreement Guidelines Developed new Naming & Advertising Policy</p>	<p>Continue to look for opportunities to enhance current policies and develop new policies where structure and clarification are beneficial.</p> <p>SOPS for all Divisions</p>	Senior Center has Operational Manual/Procedures & Policies – Keep updated.

Maintain a knowledgeable and skilled staff to carry out established responsibilities.	Staff was empowered to develop and implement events Supervision was positive and engaged Training was offered Attended trainings and challenge staff to step out learn new skills and further develop skills to improve work skills Job descriptions updated as needed Comprehensive recruit, evaluate, hire	Attended Farmers Market Training Attended monthly Framers Market Managers Mtg Attended Parks and Rec conferences Debbie will train to become a dementia support group facilitator. Elizabeth will continue to develop emergency management skills and training. Participate on Pierce County IMT. Job descriptions updated as needed Comprehensive recruit, evaluate, hire	Debbie attends continuing education to maintain her facilitator role for memory loss support group. Elizabeth graduated from EM Advanced Academy & participates on PCIMT.
Train staff to implement policies, procedures and best practices, and the use of trends data to anticipate	Developed sponsorship Agreement Guidelines Developed new Naming & Advertising Policy Implemented best practices in event development and execution Participate and network with Washington State Association of Senior Centers Staff Meetings Biennial retreats certifications	Will continue to take appropriate trainings and attend mtgs where best practices and trends are discussed. Continue to participate and network with Washington State Association of Senior Centers. Network with other community providers of services for seniors. Staff meetings Certifications Retreats	
Ensure staff has relevant experience and expertise to implement established work programs.	Attended trainings	Attend Washington State Association of Senior Centers conference. Debbie will attend training with Alzheimer's Association.	


Goal 10: Make accountable, transparent and responsible decisions by considering the environmental, economic, social and cultural impacts to our community.			
Performance Indicator: Percentage of participants reporting, after a major public participation event, that they are satisfied with the decisions with the full consideration of the environmental, economic, social and cultural impacts to our community			
Strategy	How did we meet this goal/strategy	What are you going to do in 2017-2018 to meet this goal?	What DID you do in 2017-2019 to accomplish this goal/strategy
Include implications of each impact area in staff reports and when making recommendations.	Included in Various Documents	Establish Template for decision making to include impact areas	Senior Center uses Legacy Plan as guidance & direction for grant application & audit.
Demonstrate accountability and transparency in decision-making processes.	CSAB Funding Recommendations Open lines of communication with the PRCS department. Always know what is expected of you. Annual Work Program Meeting format for decision making	3rd Quarter HS Contract Performance Reviews Meeting format for decision making	CSAB Funding Recommendations Process

Include the Park and Recreation Advisory Board and other Advisory Committees and encourage public involvement in all planning, service delivery and decision-making.	Lakewood Community Collaboration Meetings monthly PRAB and other advisory board meetings Joint meetings	Monthly Mail Chimp emails with "Around City Hall" Section Add 3-4 new members to Senior Center Advisory Board Joint meetings with council Add PSAL, Arts Commission	
Use a variety of means to reach out to and communicate with diverse groups in the community.	Web Social Media LP Newsletter Press Release Posters Signs Reader Boards	Web Social Media LP Newsletter Press Release Posters Signs Reader Boards	Legacy Plan update outreach events Web Social Media LP Newsletter Press Release Posters Signs Reader Boards
Consider access, language and other factors when developing public participation processes.			Survey materials in Hangul and Spanish Legacy Plan update outreach events
Provide multiple opportunities for the public to review information and provide input.	CSAB Hearing on Community Needs Public “Process” for RC / gathering Place / Harry Todd Park / Springbrook Park Go to the people	October 2017 Focus Groups or structured dialogue sessions with community experts	Legacy Plan update outreach events



To: Mayor and City Councilmembers

From: Mary Dodsworth, Parks, Recreation & Community Services Director
Doug Fraser, Capital Projects Coordinator

Through: John J. Caulfield, City Manager 

Subject: Parks Capital Improvement Program Update

Date: March 2, 2020

Exhibits: FSP Angle Lane South, Wards Lake Phasing Plan, Edgewater Park Master Plan (Draft) and 2020 Gateway map.

This memo is to provide City Council with an update on the City's park capital improvement projects through the first twelve (12) months of the 2019/2020 Capital Budget. Included are: projects that have been completed; projects that are currently underway; and a status report and anticipated start dates of the remaining 2019-2020 work plan. In summary, of the current 22 projects/initiatives defined in the 2019/2020 Capital Budget nine (9) have been completed; 13 are currently underway and in process of either purchase, design, or construction; and three (3) are left to be initiated by the end of this year.

2019/2020 Projects Completed

(* added since last update)

Fort Steilacoom Park Transfer

Since incorporation the City of Lakewood has invested significant resources in managing, maintaining and making capital improvements to this beloved historic and regional park. After several years of working out the details of a 2017 budget proviso, the State transferred the land to the City for park and recreation purposes. The City is working on property line adjustments with Pierce College and will move forward once litigation regarding Waughop Lake is complete (anticipated 2nd quarter of 2020).

STATUS: Transfer Completed June 20, 2019

301.0028 Oakbrook Park Improvements

Oakbrook Park is located in the northwest neighborhood area of Lakewood. A small park was developed in 2002 and it is the only neighborhood park in this housing area. The 15 year old playground was replaced thanks to a contribution from Pierce County.

Project Cost: \$50K

Funding Source: REET \$13K, Pierce County Allocation \$37K.

STATUS: Completed May 17, 2019

301.0006 Gateway Monument Signs

Continuing the work started in 2015 to improve gateways into the city, three more gateway monuments were completed in 2019. The most recent completed gateway monuments include signs at Custer and 74th street, Steilacoom Blvd at Farwest Drive, and Military Road and 112th. With the three new installations and including the gateway-like sign at Fort Steilacoom Park, nine of the 14 gateways have been completed.

Project Cost: \$212,000

Funding Source: LTAC \$110,000; General Fund \$102,000

STATUS: **Completed** June 30, 2019.

301.0027 American Lake Improvements (Phase I) - Playground Replacement

As part of a larger project which will create ADA access to the waterfront area the existing playground equipment, which had deteriorated, was replaced. A new playground shaped like a pirate ship was installed in time for the busy summer season.

Project Cost \$50K

Funding Source: REET \$50K

STATUS: **Completed** May 1, 2019

***301.0012 Springbrook Park Acquisition Phase II**

This project acquired two parcels to add .75 acres to the existing Springbrook Park. With these acquisitions the park now encompasses 6.75 acre for the Springbrook Neighborhood and secures an additional 155 linear feet of shoreline along Clover Creek. Dangerous buildings associated with the parcels have been removed from the properties.

Project Cost: \$759K

Funding Source: Pierce County Conservation Futures \$500K; General, REET & SWM \$259K

STATUS: **Completed** April 30, 2019

***301.0013 Fort Steilacoom Park Utility Improvements (Angle Lane North)**

As a regional park facility, Fort Steilacoom Park accommodates a large number of active and passive activities and events. The combination of aging infrastructure and high volumes of use required that the City invest in utility and road improvements to support current and future development projects. The utility improvement project included updating and extending water, sanitary sewer, electric, and fiber optic utilities to current and future building locations in the park. In addition work included hooking up water and sewer to parks M&O shop and caretaker home and restoring the pavement along Angle Lane from Waughop Lake Rd. to Steilacoom Blvd. A cooperative agreement was developed with Lakewood Water District (LWD) to install and pay for their portion of a public 12" water main between Steilacoom Blvd and Elwood Dr.

Project Cost: \$1,111,335

Funding Source: Dept. of Commerce Grant \$388K; LWD \$187K; General Fund \$200K and \$174K Carry-forward from 301.0021 FSP Roadway Project; Pierce Co Sewer Grant \$75K; Property Mgt Fund \$88K

STATUS: **Completed** August 30, 2019

***301.0017 Park Playground Resurfacing**

Playgrounds at all City parks are used year round. The engineered wood chips below the structures gets compressed, worn down and migrates to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Traditionally we purchase large quantities in advance of Park Appreciation Day and Make a Difference Day and volunteers help move and spread the material.

Project Cost: \$10,000 per year 2019 - 2022

Funding Source: 2019/ 2020 General Fund \$20,000

STATUS: Completed September 30, 2019 Surfacing was provided at Oakbrook and American Lake Parks as part of the playground restorations. The Kiwanis Club of Clover Park donated a \$70,000 playground at Kiwanis Park in September and the City provided new surfacing to support this project. Some fall material is stockpiled to be used at various locations to ensure year round safety.

***301.0020 Wards Lake Master Plan Update**

Since incorporation, the City has utilized a variety of funding sources to purchase several parcels of contiguous land to make-up the current Wards Lake Park property. At over 26 acres, Wards Lake is an outstanding natural area in a densely populated area. A master plan was approved in 2010 and an update to this plan was completed in 2019 in time for the upcoming RCO grant cycle. Improvements identified include removing aquatic vegetation affecting the storm water pond, updating pathways to connect to current trail system, trail bridges, expanded parking, dog park, enhanced open space areas, picnic shelters, new playground, pump track, and site furnishings.

Project Cost: \$29,930

Funding Source: \$30K REET;

STATUS: Completed December 31, 2019

***301.0034 Kiwanis Park Playground Replacement**

The Kiwanis Club of Clover Park donated three playground structures along with concrete and finishing work. The improvements were done by City staff and community volunteers.

Funding Source: \$ 70K (Kiwanis Club), \$15K (REET, playground surfacing)

STATUS: Completed 9-30-2019

***301.0032 Springbrook Park Expansion - Exercise Equipment**

Springbrook Connections neighborhood group applied for a TPCHD grant to add fitness equipment to the updated playground structure.

Funding Source: \$10K Tacoma Pierce Co. Health Department

STATUS: Completed 12-31-19

Projects Currently Underway

(* added since last update)

301.0003 / 301.0026 Harry Todd Park Waterfront Improvements- Phase I/ Phase II

Harry Todd Park is the only public open space in the Tillicum neighborhood area. The waterfront area is not ADA accessible, the docks are in a state of disrepair, sections have been removed for safety and the playground is over 15 years old and in need of replacement. This project was identified as a high priority in the Legacy Plan and in the 6 year CIP. Multiple grants for both phases have been awarded through the State Recreation and Conservation Office (RCO) so the planning, permitting and construction are being combined into a single project for cost savings and efficiencies.

Phase I- improvements include ADA pathway to shoreline and docks, bulkhead replacement and shoreline and open space restoration and improvements.

Phase II improvements will include building a fishing pier, replacing the finger docks, and replacing the restroom building.

Project Cost: Phase I/ Phase II- \$3,500,000

Funding Source: Phase I Lakeland Property Sale \$405K; RCO/ Water Access Grant, \$580K; RCO/ALEA Grant, \$500K; REET & SWM \$149K Phase II- RCO/ALEA Grant \$500K; RCO/ Water Access Grant, \$539K; LTAC \$200K; City of Lakewood, \$627K

STATUS: Bid Documents and Permitting are 90% complete; Anticipated Bidding, spring 2020; Construction beginning Sept, 2020 and anticipate completion by spring 2021

301.0014 Fort Steilacoom Park/Angle Lane South Improvements

Fort Steilacoom Park is the most popular park in our system. Desired parking and access off Elwood at Angle Lane is limited and has created issues regarding illegal parking and unauthorized access into the park. These issues create negative neighborhood impacts and safety issues when people pull in and back out onto the public street. This project includes the construction of a new parking lot, signage, and trail head improvements near Elwood and Angle Lane; resurfacing Angle Lane from Elwood to Waughop Lake Road and a new restroom, plaza, and trailhead signage near the Waughop Lake trail parking lot and main entry to the dog park.

Project Cost \$1,500,000

Funding Source: REET \$390K; LTAC \$210K; RCO/WWRP \$500K; Protect our Pets and Town of Steilacoom Donations \$30K; Tree Fund \$20K; City of Lakewood \$350K

STATUS: Bid Documents and Permitting are 90% complete. Bidding is scheduled for March, 2020 with anticipated construction beginning early June and project completion by 12/1/2020.

301.0019 Edgewater Park Master Plan

This 1 acre linear park is relatively undeveloped. In 2006 the City replaced the boat launch at Edgewater Park but no additional improvements have been made for the past 14 years. The City met with neighbors and community members in 2018 to review site issues and concerns and brainstorm improvement ideas. A DRAFT master plan has been completed and a phased plan will be developed for future implementation. Once a cost estimate is complete, available resources can be used to complete elements of phase one and/or be utilized as a match for potential grant application(s).

Project Budget; \$50,000

Funding Source; REET \$50,000

STATUS: A DRAFT master plan was shared with the community at the September, 2019 PRAB meeting. Site survey work is being done to help establish ROW and park property lines so the master can could be finalized. A cost estimate is being developed to help determine future improvement phases and to support grant applications. Once the survey is complete, we'll update community. An arborist assessment has identified a number of potentially hazardous trees which will be removed as soon as possible.

301.0035 Fort Steilacoom Park Pavilion Phase II

The Pavilion in the Park was created to provide an area for community gathering and celebration. After several 2018/19 events it was determined that restrooms and a warming kitchen were needed to make this space more functional and marketable to user groups. These uses were anticipated and planned for in the initial development.

Project Budget: \$157,822

Funding Source: \$70K general fund; \$87,822 Carry-over from 301.0002 Pavilion construction

STATUS: Requests for bids was advertised in June, 2019 and only one bid was received which was significantly higher than anticipated budget. Drawings and bid documents have been revised and the project will be re-bid this spring with anticipated construction complete prior to SummerFEST.

301.0022 Banners & Brackets Phase II

Phase II continued the work completed in 2017-2018 which replaced aging banners and brackets and integrated the current banner program into a City branding, beautification and way finding program. First Impressions Matter! Phase II of the project will install banners and brackets in other areas of the City along with potential beautification elements. Focus was on the Central Business District, International District and ways to create bridges and connect neighborhoods such as the Springbrook, Tillicum and Lake City areas. We will review successful community models and best practices to explore ways to offset program costs/expand program with sponsorships and partnerships.

Project Cost \$50K

Funding Source: \$50K General Fund

STATUS: All banners, including Colonial Plaza enhancements, will be installed by 6-30-2020

301.0005 Chambers Creek Trail Planning and Development

The Cities of Lakewood, University Place, and Pierce County have been working together on a Chambers Creek Trail Project. The land is owned by the Pierce County with sections of the trail(s) and trailheads located in University Place and Lakewood. The result will be a 2.5 mile trail. Several grants have been received to offset project costs. All agencies anticipate financially supporting phased trail projects. In Lakewood, volunteer trail projects are happening in the canyon to continue the work outlined in the master plan and trail head improvements near Phillips Road were made in 2019. Agencies were allowed to combine RCO grants and project phases 1-3 (design, permitting, bidding and construction) for efficiencies. An updated Interlocal agreement was approved in 2019.

Phase 1, 2 & 3 (2018/20): Final design and permitting implemented. Creation of bid documents for the trail and bridge to connect Phillips Road trail to Kobayashi Park. Trail development and trailhead expansion at Zircon Drive, Tiffany Park/91st Ave Ct SW, Phillips Road and Chambers Creek Road West. Trail development plus bridge #2.

Phase 4 (2021): Trail and boardwalk development, Peach Creek Bridge and trailhead development at 86th Ave West.

Project Cost: \$3,200,000 - Anticipated City Contribution \$325,000 (2017-2020)

Funding Source: General Fund \$179,591 / SWM \$125,000 / Fees & Other (MVET Paths & Trails) \$20,409

STATUS: Contracting for engineered services to prepare construction drawings has been completed and surveying work is underway. Bidding is anticipated for early 2021 with scheduled completion by 12/31/22.

301.0036 Service Club Sign

As an alternative to placing numerous ‘service club’ signs on any of the gateway monument signs and along City ROW, an alternative standalone sign was developed recognizing and promoting the numerous organizations within the City.

Project Budget: \$25,000

Funding Source: General Fund

STATUS: Right-of-way surveying has been completed. Construction drawings and bidding to be completed by 3-28-2020 with sign installation complete by 6-30-2020

301.0031 Fort Steilacoom Park Turf Infields

In recent years the City has made major improvements at Fort Steilacoom Park to support youth sports. The baseball fields at Fort Steilacoom Park serve youth throughout Pierce, Thurston and South King Counties, and are also home to the Lakewood Baseball Club. Often baseball tournament organizers select tournament locations where they are assured a full day or weekend of play. Replacing dirt infields with synthetic turf material will make Fort Steilacoom Park a more desirable location for large tournaments. Maintaining grass outfields would allow the City to continue overlaying soccer fields and other open space needs throughout the year. With an increase in ballgames, these fields could generate economic impacts for businesses, restaurants, and hotels. The City is also working with Pierce College to make additional improvements on Field #3 to develop a collegiate sized field with additional amenities that can serve as a home field facility for the college. Pierce College would cover all improvement costs over and above new turf. The City would have access to program the facility when not in use by the College.

Project Cost: \$1,260,000 (not including Pierce College additional improvements)

Funding Source: REET \$265,300; Commerce Grant, \$994,700

STATUS: A \$995K State Capital fund award was received and contract agreements are underway. The City is communicating with Pierce College on potential partnership opportunities, including funding, for potential field expansion. An Interlocal Agreement between the two agencies, design, cost estimates, construction documents and bidding complete late spring 2020; Construction to begin in the fall 2020 with completion spring 2021.

301.0032 Springbrook Park Clover Creek Restoration

This project continues City efforts to improve the quality of life for residents in the Springbrook neighborhood. This project would help us restore the ecosystem along approximately 660 linear feet of shoreline, improve water quality, and create a healthy place for Springbrook residents. Restoration efforts will improve the biodiversity of native and aquatic plants and improve water quality within this important salmon bearing riparian area (Chambers Clover Creek Watershed). Other improvements could include walking paths, viewpoints, picnic and open space areas on current and adjacent park property and SWM property located across the bridge on 47th Ave.

Project Cost: \$773K Project

Funding Source: \$773,000 Department of Commerce grant

STATUS: Design Spring 2020; permitting and bidding January 2021; Construction to follow with Project Completion December 31, 2021.

***301.0006 Gateways**

The proposal is to continue the work started in 2015 to improve Lakewood Gateways. There are 14 different ways to access and enter the Lakewood community and each of the access points (gateways) are different and leave a different impact and impression with those who pass by to visit, shop, or play. The City is currently coordinating with WSDOT on installation of two new signs identifying the Tillicum Neighborhood and the Woodbrook Business Park as part of the I-5 Upgrades at Berkley St SW and North Thorne Lane improvements.

Project Cost: \$196,000

2020 Funding Source: \$46K REET, \$150,000 LTAC

STATUS: Final design and bid documents are being prepared for advertisement in spring 2020. Installation will be coordinated with WSDOT in August 2020. Project Completion 12-31-2020.

***301.0020 Wards Lake Land Acquisition**

A successful Pierce County Conservation Futures grant application will provide acquisition funds to expand the park by 10.75 acres. This will include the property adjacent to the commercial property along 84th street and a residential lot on the south property boundary (end of 25th Ave). These acquisitions will allow complete access around the lake for future trail development.

Project Cost \$189,000

Funding Source: Conservation Futures \$102,000; General Fund \$87,000

STATUS: An appraisal for the 25th street property is underway. Lot line adjustments and appraisals will be needed prior to commercial property purchase. Property acquisitions completed by 12/1/20.

***301.0020 Wards Lake Improvements Phase I**

Since incorporation, the City has utilized a variety of funding sources to purchase several parcels of contiguous land to make-up the current Wards Lake Park property. At over 26 acres, Wards Lake is an outstanding natural area in a densely populated area. A Master Plan Update was completed in 2019. The City worked with neighbors to discuss improvements and impacts to increase safety, mitigate invasive growth and discourage negative activities. We are also working with adjacent property owners to purchase land to create a loop trail around Wards Lake which would provide more pedestrian access to primitive areas and also allow the City to more easily access and clean up area(s) when dumping or encampments are created. A \$1.4M Phase I development project is anticipated to be submitted for funding to RCO WWRP Local Parks. Improvements to be included are removing invasive plant species, new pathways and bridges, new dog park, bicycle pump track, enhanced open space areas, signage and site furnishings. Project Cost: \$1.4M

Funding Source: \$130K (REET & SWM); Anticipated RCO and LWCF Grants \$1.27M

STATUS: The grant application cycle begins this Spring and project rankings completed by September. Final grant award would be part of the 2021/2022 State Capital Budget.

***301.0027 American Lake Improvements PHASE II**

American Lake Park, although only 5 acres in size, is heavily used in the spring and summer season. A master plan was created in 2010 that included a boat launch renovation, accessibility upgrades, replacing the current restroom structure, reconstructing deteriorated retaining walls, and adding a new group picnic shelter. We anticipate submitting a grant application to RCO/ WWRP Local Parks in the amount of \$1.2M for submission during the 2020 funding cycle.

Project Budget: \$1,200,000

Funding Source: \$200K (REET), \$500K RCO, \$500K ALEA

STATUS: RCO Grant to be submitted in May 2020 with final award by State Legislature in June 2021. Project completion anticipated by 12-31-2022.

***301.0027 American Lake Improvements – Shelter**

A Pierce County allocation for 2020 will allow us to begin Phase II improvements. A larger group picnic shelter will be built on the east side of the park to accommodate more people and to anticipate future replacement of the current restroom building.

Project Budget: \$60,000

Funding Source: \$35,000 Pierce County, \$25,000 REET

STATUS: Shelter purchase and installation to be completed by 6-30-2020.

***301.00XX American Lake Land Acquisition:** The City is investigating purchasing land along Veterans Drive adjacent to the American Lake Park parking lot to provide overflow parking during the busy summer season. An appraisal is being done to determine fair market value so we can discuss purchasing the property with the owners. Improvements may be done in conjunction with Veterans Drive road project. Project Budget: \$100,000 (estimate – TBD by appraisal)

***301.0037 Seeley Lake Improvements**

A cooperative project with Pierce County Parks to identify improvements for improved storm water control measures, public access, and safety upgrades to Seeley Lake Park.

Project Budget: \$150,000 for study

Funding Source: \$100K (Pierce County), \$50K SWM

STATUS: A Request for Proposals is being developed to contract for a design team to provide wetland and habitat assessments, surveying services, and preliminary design for future upgrades. Site restoration work is occurring with work crews and other volunteer support.

Schedule: complete design services work by December 2020.

Remaining 2019/2020 Capital Projects

(* new items since last update)

301.0016 Park Equipment

Upon incorporation the City started rehabilitating park sites. This included replacing and adding basic site furnishings such as picnic tables and benches to deal with excessive use / vandalism. Equipment Replacement is needed at all of the parks and may include: picnic tables, bike racks, drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. We offset the cost and/or expand this program by allowing visitors to purchase memorial tables and benches at the parks or partner with service clubs and other groups to donate equipment. Private groups purchase tables for \$1,000 and benches for \$750 (which includes installation and a plaque). For the

2019/2020 Biennial budget upgrades will focus on Wards Lake, Washington, & Oakbrook Parks or as needed.

Project Budget: 20,000 per year 2019 -2024

Funding Source: REET or general fund

STATUS: On-going on an as-needed basis. All funds to be expended by 12-31-20

301.0025 Fort Steilacoom Park Playground Improvements

The playground at Fort Steilacoom Park is one of the most visited spaces at the park used by families and youth of all ages and abilities. In 2007 the community came together to build this amazing structure. Various elements have been added over the years. Although the basic structure has reached the end of its life cycle, due to ongoing maintenance, it is in good shape. This project will support making ADA improvements and to updating or redefining areas to allow children and family members of all abilities to more easily use and access this site. Various community groups have suggested enhancements and new features to support expanded play and opportunities.

Project Budget: \$150K

Funding Source: \$150K (REET)

STATUS: Updates complete by 12/1/20

301.0006 Gateways

The proposal is to continue the work started in 2015 to improve Lakewood Gateways. With 11 of the 14 gateways completed the City will continue to take advantage and plan around various park and transportation improvements to utilize our community resources efficiently.

Project Cost (2019-2022): \$350,000

Funding Source: 2019 – REET and unfunded

STATUS: 2021: 84th and Tacoma Mall Boulevard - Private/public partnership using local ROW.
North Gate Road and Edgewood – Combine with JBLM North and Washington Boulevard improvements.

TBD: South Tacoma Way (near B&I) - Busy area with limited ROW. Will wait for redevelopment of this area.

Appendix E

Draft Progress Report for Legacy Plan 2020

Goal 1

Protect, preserve, enhance and expand parks and open space facilities.

Policy #	Policy	2020-2023	2024-2026
Policy 1.1:	Protect irreplaceable natural, cultural and historical assets.		
Policy 1.2:	Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices.		
Policy 1.3:	Enhance parks by providing a variety of amenities that meet the diverse needs of a growing and changing population.		
Policy 1.4:	Expand park systems by strategically acquiring land and proactively planning for future system needs.		

Goal 1**Protect, preserve, enhance and expand parks and open space facilities.**

Action Item #	Action Item	2020-2023	2024-2026
1	Identify, inventory, preserve and protect natural, cultural and historical assets. Explore the feasibility of creating interpretive and/or environmental centers and expanding informational signage in parks. Partner with other organizations to protect and communicate the City's natural, cultural and historical assets.		
2	Protect public spaces including open space, water access, natural areas and developed park land for future generations.		
3	Work with neighboring jurisdictions to effectively plan public spaces, amenities and programs.		
4	Promote planning policies, zoning designations and other regulations that protect and encourage access to and the development of parks, walkways and open spaces. Collaborate with City planning personnel to craft planning tools.		
5	Invest in adequate preventative maintenance to sustain the investments made in the park and recreation system. Conduct regularly scheduled inspections to ensure safe conditions. Continue the transition from a "catch-up" mode of operation to a strategic planning mode of operation. Use the Park Amenity Condition Assessment (PACA) to inform sustainable, long-term asset management.		

6	Continue to apply innovative park management practices and facility solutions to reduce waste and increase efficiencies. Promote and demonstrate environmental stewardship.		
7	Provide low-impact or no-impact park and recreation amenities in natural and environmentally sensitive areas.		
8	<p>Prioritize park acquisition and development in the following areas:</p> <p>Areas of City not within a 10-minute walking distance of a publically accessible park or open space facility.</p> <p>Parks and amenities that score below 2 on the PACA.</p> <p>Areas of the City that are experiencing increased housing density, population growth, and commercial development.</p> <p>In areas of the City with unserved or underserved populations.</p>		

Goal 2

Provide equitable and community-driven services that are accessible for all.

Policy #	Policy	2020-2023	2024-2026
Policy 2.1:	Provide a wide variety of park amenities and programs to meet the various needs of the community.		
Policy 2.2:	Continue to remove physical, financial, and social barriers that prevent or deter park and recreation use.		
Policy 2.3:	Celebrate and support the cultural diversity of the community.		
Policy 2.4:	Provide a variety of opportunities to involve residents, partners, and stakeholder groups in park and recreation planning, design, decision making, and program implementation.		

Goal 2

Provide equitable and community-driven services that are accessible for all.

Action Item #	Action Item	2020-2023	2024-2026
1	Develop multi-use facilities that allow for a variety of recreation opportunities in effort to meet the needs of all ages, abilities, and socio-economic, and cultural backgrounds. Continue to provide, enhance, and expand a variety of passive and active amenities and opportunities that reflect the community's needs.		
2	Develop a system that provides a park or open space facilities within a 10-minute walking distance of all addresses. Increase access to park and recreation opportunities in underserved areas.		
3	Engage residents, business owners, and other community stakeholders in park design and amenity selection. Use innovative and multi-pronged engagement efforts to increase awareness and community involvement. Concentrate efforts to reach unrepresented or and underrepresented populations.		
4	Use a variety of communication platforms to inform residents of parks, recreation programming, and services. Consider access, language, and other factors when developing materials or campaigns.		
5	Increase access to parks and recreation opportunities by reducing physical, financial, and structural barriers by:		

	<p>Continuing to improve universal access to and through City parks and open space facilities;</p> <p>Continuing to structure program fees according to cost guidelines to ensure program affordability, see Chapter 5; and</p> <p>Providing a variety of recreation programs and events across the City, particularly in unserved or underserved communities.</p>		
6	Build and leverage relationships with community partners, governmental entities, including Joint Base Lewis-McChord (JBLM), and other organizations to meet the park and recreation needs of the community.		
7	Raise cultural awareness through arts, cultural, and history events and programs.		
8	Continue to improve the cultural competency of Parks, Recreation and Community Services (PRCS) personnel by providing relevant educational and training opportunities.		
9	Collaboratively develop and implement effective strategies to support livable and healthy communities, including policies focused on healthy foods, clean environments, tobacco- and smoke-free environments, quality park and open spaces, minimized emissions and waste, and increased social relationships, etc.		

Goal 3

Increase the connectivity of the community.

Policy #	Policy	2020-2023	2024-2026
Policy 3.1:	Develop and maintain a system of connected non-motorized trails that encourage physical activity and create safe routes to parks and public spaces.		
Policy 3.2:	Build and leverage partnerships with other entities, organizations, community stakeholder groups, and other City departments to provide quality and accessible services.		
Policy 3.3:	Create a sense of place at parks and in public spaces by incorporating art, culture, and history.		
Policy 3.4:	Provide a variety of outreach and promotional materials to spread awareness of parks and recreation services.		

Goal 3

Increase the connectivity of the community.

Action Item #	Action Item	2020-2023	2024-2026
1	Create a system of connected on-and-off street, non-motorized trails that connect parks and other public spaces. Consider mobility needs when designing these systems. Partner with neighboring jurisdictions to connect trails regionally. Encourage linear parks to connect trails and parks when possible. Create safe routes to parks using sidewalks and shared-use paths.		
2	Develop a variety of trail and paved pathway systems within all parks. Ensure that paved pathways meet Americans with Disabilities Act (ADA) standards for universal access. Secure resources necessary to sustainably maintain trail and pathway systems.		
3	Encourage the use of public transit and active transportation to access parks and programs. Advocate for transit stops near parks and facilities hosting recreation programs and events.		
4	Create community attachment to place, and increase social capital by fostering a bond between residents and public spaces through the use of design and by incorporating art, history, cultural assets, and opportunities to serve (volunteer), when appropriate.		
5	Create spaces that are pedestrian friendly, respect history, and welcome everyday users. Provide a venue for large events and provide a variety of amenities and park experiences.		

6	Partner with other providers, entities, organizations, and community stakeholders to ensure that a wide variety of park and recreation services and amenities are available citywide. Work with these groups and advisory boards to identify community needs and high-priority projects.		
7	Partner with the Clover Park School District to create neighborhood parks on school district property and increase operational efficiencies by reducing duplicative services.		
8	Develop promotional and outreach strategies to inform residents of park and recreation opportunities and benefits.		
9	Increase wayfinding and informational signage throughout the City and in parks. Install interpretative features in parks and public spaces that provide accounts of the community's historical, cultural or environmental assets.		
10	Cultivate innovative, knowledgeable, and service-driven PRCS personnel.		
11	Partner with Pierce County Library System to create a joint Library and Senior Community Center in the Downtown area.		
12	Partner with the Tacoma-Pierce County Health Department to develop and implement effective strategies to support a livable and healthy community.		

Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

Policy #	Policy	2020-2023	2024-2026
Policy 4.1:	Continue to develop and expand destination park amenities and community signature events that increase tourism and improve recreation opportunities.		
Policy 4.2:	Develop park and public space amenities in the downtown and other mixed-use and commercial areas.		
Policy 4.3:	Provide safe, clean, and green parks that attract visitors, businesses, and enhance property values.		

Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

Action Item #	Action Item	2020-2023	2024-2026
1	Use regional, waterfront, and community parks for community signature events, competitions, and a variety of specialty or destination uses to attract visitors from the greater Puget Sound region and beyond. Manage and inform users of the balance between destination and local use.		
2	Create a Downtown park to serve residents, visitors, and commercial businesses and stimulate economic growth.		
3	Leverage public spaces and amenities that provide for civic gatherings and celebrations, such as the Colonial Plaza. Support use of public spaces in the Downtown.		
4	Partner with others to host, support, and promote city parks and programming in public spaces, including signature events.		
5	Promote walkability and safe routes to parks and public spaces.		
6	Develop a marketing strategy that promotes City parks.		
7	Use Crime Prevention through Environmental Design (CPTED) features and other security measures to increase park safety.		
8	Support and encourage local economic mobility pathways and healthy choices at City programs and events.		

Goal 5**Provide transparent, accountable, and fiscally responsible services and facilities.**

Policy #	Policy	2020-2023	2024-2026
Policy 5.1:	Make accountable, transparent, and responsible decisions that consider the environmental, economic, social, and cultural impacts to our community.		
Policy 5.2:	Maintain and update the Legacy Plan goals, strategies, policies and procedures in response to changing needs, trends, performance outcomes and statutory requirements.		
Policy 5.3:	Secure sustainable, diverse, and creative funding.		
Policy 5.4:	Cultivate and leverage community partnerships to improve park and recreation services.		
Policy 5.5:	Research, implement, evaluate, and improve park and recreation practices.		

Goal 5**Provide transparent, accountable, and fiscally responsible services and facilities.**

Action Item #	Action Item	2020-2023	2024-2026
1	Provide information on environmental, economic, social, and cultural impacts as part of all master plans and reports.		
2	Update the six-year PCFP and work programs in conjunction with biennial budget development. Use the PACA to help inform capital improvement decision making and asset management.		
3	Publish annual reports that highlight impacts and outcomes of City work. Conduct regular program evaluations. Use performance measurement tools to evaluate and monitor performance. Monitor changes and trends in performance outcomes, adjust when appropriate.		
4	Provide a variety of opportunities for public engagement. Consider access, language, and other factors when developing public engagement events. Use a variety of means to reach out to the community. Focus on inclusive engagement by conducting concentrated outreach in hard-to-reach and unserved/underserved communities. Use a variety of communication platforms to inform residents of parks, recreation programming, and services.		
5	Include input from the PRAB, and other advisory committees when applicable, when considering park and recreation related decisions.		

6	Pursue funding sources and creative service provision methods that sustainably fund park and recreation development, operations, and maintenance. Review funding strategies and sources biennially. Review pricing guidelines and fee structure annually. Continue to meet PRCS's cost-recovery goal of 45 percent while continuing to providing for amenity and program affordability. Authorize sufficient resources to update Legacy Plan every six years to maintain state grant funding eligibility and satisfy statutory requirements.		
7	Select designs and materials that are environmentally friendly, aesthetically pleasing, durable, and fiscally responsible. Thoroughly consider on-going maintenance and operation impacts of new or expanded parks, amenities and facilities when planning for future park or program expansion.		

Appendix F

2014-2019 CIP Funding

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0000 Unallocated CIP						
Beginning Project Balance	\$ 276	-	23,555	(7,125)	-	41,466
(To)/From 301.0001	-	-	-	-	32,000	-
(To)/From 301.0002	-	-	-	-	-	-
(To)/From 301.0003	-	-	-	-	-	-
(To)/From 301.0005	-	10,000	-	-	-	-
(To)/From 301.0011	-	-	-	(1,813)	-	-
(To)/From 301.0015	-	-	-	470	-	-
(To)/From 301.0010	-	-	-	(4,131)	(4,451)	-
(To)/From 301.0017	-	-	-	-	(4,321)	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	276	10,000	23,555	(12,599)	23,228	41,466
Revenues:						
USGA Fees	-	8,550	-	-	-	-
Donations/Contributions - Various (bricks)	-	-	-	-	5,250	2,350
Sale of Lakeland Property	-	-	-	-	-	-
Interest Earnings	-	5	284	5,474	12,988	33,800
Verizon Parking Fees	-	5,000	-	-	-	-
Transfer In - Fund 001 General	-	-	-	7,125	-	-
Total Revenues	-	13,555	284	12,599	18,238	36,150
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	30,963	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	30,963	-	-	-
Revenues Over/(Under) Expenditures	-	13,555	(30,680)	12,599	18,238	36,150
Ending Project Balance	\$ 276	23,555	(7,125)	0	41,466	77,616

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0003 Harry Todd Park I (ADA, Dock Access, Bulkhead, Shoreline Open Space) Phase II (Waterfront)						
Beginning Project Balance	\$ -	-	-	(40,000)	364,474	447,917
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	(40,000)	364,474	447,917
Revenues:						
Fund Anticipated	-	-	-	-	-	-
Fund Anticipated - RCO	-	-	-	-	-	-
Fund Anticipated - ALEA	-	-	-	-	-	-
Grant Received - RCO	-	-	-	-	-	163,036
Grant Received - ALEA	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Sale of Lakeland	-	-	-	404,474	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	98,525	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	54,123
Transfer In - Fund 401 SWM	-	-	-	-	50,000	-
Total Revenues	-	-	-	404,474	148,525	217,159
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	65,082	181,151
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	40,000	-	-	-
Total Expenditures	-	-	40,000	-	65,082	181,151
Revenues Over/(Under) Expenditures	-	-	(40,000)	404,474	83,443	36,008
Ending Project Balance	\$ -	-	(40,000)	364,474	447,917	483,925

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0004 Fort Steilacoom Park Pavilion Phase I						
Beginning Project Balance	\$ -	-	-	-	13,645	95,814
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	13,645	95,814
Revenues:						
Donations/Contributions - Rotary Club of Lakewood	-	-	-	-	125,000	-
Donations/Contributions - Lakewood Community Fnd				25,000	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 104 Hotel/Motel Lodging Tax	-	-	-	37,147	816,343	-
Total Revenues	-	-	-	62,147	941,343	-
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	9,103	3,644	5,900
Intergovernmental	-	-	-	4,712	4,590	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	34,687	850,940	2,892
Total Expenditures	-	-	-	48,503	859,174	8,792
Revenues Over/(Under) Expenditures	-	-	-	13,645	82,169	(8,792)
Ending Project Balance	\$ -	-	-	13,645	95,814	87,022

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0005 Chambers Creek Trail						
Beginning Project Balance	\$ -	10,000	-	-	-	100,000
Reallocate (To)/From 301.0001	-	(10,000)	-	-	-	-
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	-	100,000
Revenues:						
Donations/Contributions	-	-	-	-	-	-
Sale of Lakeland Property	-	-	-	-	-	-
USGA Fees	10,000	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	79,591	-
Transfer In - Fund 102 REET	-	-	-	-	-	100,000
Transfer in - Fund 302 Trans CIP	-	-	-	-	20,409	-
Transfer In - Fund 401 SWM	-	-	25,000	-	-	-
Total Revenues	10,000	-	25,000	-	100,000	100,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	25,000	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	25,000	-	-	-
Revenues Over/(Under) Expenditures	10,000	-	-	-	100,000	100,000
Ending Project Balance	\$ 10,000	-	-	-	100,000	200,000

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0006 Gateways						
Beginning Project Balance	\$ -	-	-	46,100	46,109	71,702
Reallocate (To)/From	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	46,100	46,109	71,702
Revenues:						
Fund Anticipated - LTAC	-	-	-	-	-	-
Grant - Nisqually	-	10,000	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	88,729	-	-	50,000	-
Transfer In - Fund 102 REET	-	13,878	50,000	-	-	70,000
Transfer In - Fund 401 SWM						-
Transfer In - Fund 104 LTAC	-	-	-	-	-	80,000
Transfer In - Fund 104 Hotel/Motel Lodging Tax	-	10,000	-	62,983	29,958	-
Total Revenues	-	122,607	50,000	62,983	79,958	150,000
Expenditures:						
Personnel Costs	-	11,226	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	595	-	-	3,390	104
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	110,784	3,900	62,974	50,975	233,068
Total Expenditures	-	122,606	3,900	62,974	54,365	233,172
Revenues Over/(Under) Expenditures	-	1	46,100	9	25,593	(83,172)
Ending Project Balance	\$ -	1	46,100	46,109	71,702	(11,470)

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0012 Springbrook Park Acquisition Phase III						
Beginning Project Balance	\$ -	-	-	-	-	98,000
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	-	98,000
Revenues:						
Fund Anticipated	-	-	-	-	-	-
Grant Awarded/Received - Pierce County Conservation Future	-	-	-	-	-	-
Grant Awarded/Received - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	108,500	-
Transfer In - Fund 102 REET	-	-	-	-	-	150,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	186	-	49,814
Total Revenues	-	-	-	186	108,500	199,814
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	10,500	-
Capital - Land	-	-	-	-	-	116,220
Capital - All Other	-	-	-	186	-	59,978
Total Expenditures	-	-	-	186	10,500	176,198
Revenues Over/(Under) Expenditures	-	-	-	-	98,000	23,616
Ending Project Balance	\$ -	-	-	-	98,000	121,616

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0013 FSP Utility & North Angle Lane Improvements						
Beginning Project Balance	\$ -	-	-	-	-	192,320
Reallocate (To)/From 301.0021	-	-	-	-	-	173,711
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	-	366,031
Revenues:						
Fund Anticipated	-	-	-	-	-	-
Grant Awarded/Received - Department of Commerce	-	-	-	-	-	388,000
Grant Awarded/Received - Pierce County Sewer Program	-	-	-	-	-	-
Lakewood Water District						186,624
Donations/Contributions - Town of Steilacoom	-	-	-	-	-	-
Donations/Contributions - PC Sewer Program	-	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	200,000	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	36,298
Transfer In - Fund 502 Prop Mgmt	-	-	-	-	-	50,000
Total Revenues	-	-	-	-	200,000	660,922
Expenditures:						
Personnel Costs	-	-	-	-	6,654	30,018
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	(0)	-	80,347
Intergovernmental (last year 2018)	-	-	-	-	150	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	877	942,227
Total Expenditures	-	-	-	(0)	7,680	1,052,591
Revenues Over/(Under) Expenditures	-	-	-	0	192,320	(391,669)
Ending Project Balance	\$ -	-	-	0	192,320	(25,638)

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0014 Fort Steilacoom Park/South Angle Lane Parking & Trail Improvement						
Beginning Project Balance	\$ -	-	-	-	-	128,744
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	-	128,744
Revenues:						
Funds Anticipated - POP Protect Our Pets Committed Donati	-	-	-	-	-	-
Grant - WWRP, signed 6/27/19	-	-	-	-	-	51,324
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions - Town of Steilacoom	-	-	-	-	-	-
Transfer In - Fund 001 General						350,000
Transfer In - Fund 001 General (Oak Tree)						20,000
Transfer In - Fund 102 REET	-	-	-	-	130,000	260,130
Transfer In - Fund 104 LTAC	-	-	-	-	-	119,756
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	130,000	801,210
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	131,915
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	1,256	130
Total Expenditures	-	-	-	-	1,256	132,045
Revenues Over/(Under) Expenditures	-	-	-	-	128,744	669,164
Ending Project Balance	\$ -	-	-	-	128,744	797,908

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0016 Park Equipment Replacement						
Beginning Project Balance	\$ -	-	-	-	18,000	18,291
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	18,000	18,291
Revenues:						-
Transfer In - Fund 001 General	-	-	-	-	-	20,000
Transfer In - Fund 102 REET	-	-	-	20,000	20,000	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	20,000	20,000	20,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	2,000	19,709	10,807
Total Expenditures	-	-	-	2,000	19,709	10,807
Revenues Over/(Under) Expenditures	-	-	-	18,000	291	9,193
Ending Project Balance	\$ -	-	-	18,000	18,291	27,483

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0017 Park Playground Resurfacing						
Beginning Project Balance	\$ -	-	-	-	-	0
Reallocate (To)/From 301.0001	-	-	-	(7,390)	-	-
Reallocate (To)/From 301.0000	-	-	-	-	4,321	-
Beginning Project Balance (After Reallocation)	-	-	-	(7,390)	4,321	0
Revenues:						
Transfer In - Fund 001 General	-	-	-	-	-	19,000
Transfer In - Fund 102 REET	-	-	-	20,000	10,000	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	20,000	10,000	19,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	12,610	14,321	6,535
Total Expenditures	-	-	-	12,610	14,321	6,535
Revenues Over/(Under) Expenditures	-	-	-	7,390	(4,321)	12,465
Ending Project Balance	\$ -	-	-	(0)	0	12,465

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0018 Project Support						
Beginning Project Balance	\$ -	-	-	-	38,861	63,809
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	38,861	63,809
Revenues:	-	-	-	-	-	-
Fund Anticipated - For Budgetary Purposes Only	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	50,000
Transfer In - Fund 102 REET	-	-	-	50,000	50,000	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	50,000	50,000	50,000
Expenditures:						
Personnel Costs	-	-	-	11,139	25,052	27,562
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	11,139	25,052	27,562
Revenues Over/(Under) Expenditures	-	-	-	38,861	24,948	22,438
Ending Project Balance	\$ -	-	-	38,861	63,809	86,247

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0019 Edgewater Dock						
Beginning Project Balance	\$ -	-	-	-	-	50,000
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	-	50,000
Revenues:						
Fund Anticipated - For Budgetary Purposes Only	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	50,000	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	50,000	-
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	4,918
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	4,918
Revenues Over/(Under) Expenditures	-	-	-	-	50,000	(4,918)
Ending Project Balance	\$ -	-	-	-	50,000	45,083

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0020 Wards Lake Improvements						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	-	30,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	43,317
Total Revenues	-	-	-	-	-	73,317
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	34,130
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	39,593
Total Expenditures	-	-	-	-	-	73,723
Revenues Over/(Under) Expenditures	-	-	-	-	-	(406)
Ending Project Balance	\$ -	-	-	-	-	(406)

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0021 Fort Steilacoom Park Roadway						
Beginning Project Balance	\$ -	-	-	-	579,520	173,711
Reallocate (To)/From 301.0013	-	-	-	-	-	(173,711)
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	579,520	-
Revenues:						
Transfer In - Fund 001 General	-	-	-	650,000	319,990	-
Transfer In - Fund 401 SWM	-	-	-	-	100,000	-
Total Revenues	-	-	-	650,000	419,990	-
Expenditures:						
Personnel Costs	-	-	-	-	13,954	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	69,990	47,115	-
Intergovernmental (last year 2018)	-	-	-	-	490	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	764,730	-
Total Expenditures	-	-	-	69,990	826,289	-
Revenues Over/(Under) Expenditures	-	-	-	580,010	(406,299)	-
Ending Project Balance	\$ -	-	-	580,010	173,221	-

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0022 Banners & Brackets Phase II						
Beginning Project Balance	\$ -	-	-	-	-	10,749
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	
Beginning Project Balance (After Reallocation)	-	-	-	-	-	10,749
Revenues:						
Transfer In - Fund 001 General	-	-	-	-	50,000	-
Total Revenues	-	-	-	-	50,000	-
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	39,251	1,960
Total Expenditures	-	-	-	-	39,251	1,960
Revenues Over/(Under) Expenditures	-	-	-	-	10,749	(1,960)
Ending Project Balance	\$ -	-	-	-	10,749	8,789

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0024 Fort Steilacoom Park Barn Restoration						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Fund Anticipated - For Budgetary Purposes Only	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	-	100,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	100,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	-	-	-	100,000
Ending Project Balance	\$ -	-	-	-	-	100,000

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0025 Fort Steilacoom Park ADA/Sensorty All Abilities Playground						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Fund Anticipated - For Budgetary Purposes Only	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	-	150,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	150,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	-	-	-	150,000
Ending Project Balance	\$ -	-	-	-	-	150,000

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0027 American Lake Improvements (ADA, Playground, Sanican Enclosure)						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Fund Anticipated - For Budgetary Purposes Only	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	-	250,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	250,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	52,958
Total Expenditures	-	-	-	-	-	52,958
Revenues Over/(Under) Expenditures	-	-	-	-	-	197,042
Ending Project Balance	\$ -	-	-	-	-	197,042

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0028 Oakbrook Park Improvements						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Grant - Pierce County - Playground Equipment						37,000
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	-	13,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	50,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	50,000
Total Expenditures	-	-	-	-	-	50,000
Revenues Over/(Under) Expenditures	-	-	-	-	-	0
Ending Project Balance	\$ -	-	-	-	-	0

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0030 MVET Paths & Trails						
Beginning Project Balance	\$ -	-	-	-	-	-
(To)/From 301.0005	-	-	-	-	-	-
(To)/From 301.0005	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
MVET	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 302 Transportation CIP	-	-	-	-	-	5,087
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	5,087
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	-	-	-	5,087
Ending Project Balance	\$ -	-	-	-	-	5,087

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0031 Fort Steailacoom Park Turf Infields						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Fund Anticipated - State Legislative Ask	-	-	-	-	-	-
Fund Anticipated - LTAC	-	-	-	-	-	-
Fund Anticipated - WWRP YAF	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	15,300
Transfer In - Fund 102 REET	-	-	-	-	-	250,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	265,300
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	-	-	-	265,300
Ending Project Balance	\$ -	-	-	-	-	265,300

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0032 Springbrook Park Expansion V						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Fund Anticipated - State Legislative Ask	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	-	-	-	-
Ending Project Balance	\$ -	-	-	-	-	-

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0035 Fort Steilacoom Park Pavilion Restroom Improvements						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 102 REET	-	-	-	-	-	70,000
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	70,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	-	-	-	70,000
Ending Project Balance	\$ -	-	-	-	-	70,000

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0036 Gateways - Service Club Sign						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Donations/Contributions	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	25,000
Transfer In - Fund 102 REET	-	-	-	-	-	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	25,000
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	2,490
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	2,490
Revenues Over/(Under) Expenditures	-	-	-	-	-	22,510
Ending Project Balance	\$ -	-	-	-	-	22,510

Fund 301 PARKS CIP	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2/07/2020: 2019 YTD December
301.0026 Harry Todd Phase II (Combined with Phase I)						
Beginning Project Balance	\$ -	-	-	-	-	-
Reallocate (To)/From	-	-	-	-	-	-
	-	-	-	-	-	-
Beginning Project Balance (After Reallocation)	-	-	-	-	-	-
Revenues:						
Fund Anticipated - For Budgetary Purposes Only	-	-	-	-	-	-
Grant - Department of Commerce	-	-	-	-	-	-
Donations/Contributions	-	-	-	-	-	-
Proceeds From Sale of Asset	-	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-
Transfer In - Fund 104 LTAC	-	-	-	-	-	-
Transfer In - Fund 401 SWM	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-
Expenditures:						
Personnel Costs	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Capital - Land	-	-	-	-	-	-
Capital - All Other	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	-	-	-	-
Ending Project Balance	\$ -	-	-	-	-	-

Appendix G

PACA scoring criteria: Quality & diversity scoring

TABLE 3-5	
PACA SCORING CRITERIA	
DIVERSITY SCORING	
Playground facility.	
3	The park has a playground facility for youth, young adults, and adults.
2	The park has a playground facility for youth.
1	The park does not have a playground facility.
Common Amenities: <ol style="list-style-type: none"> 1. Picnic shelters; 2. Restrooms; 3. Open fields; 4. Trails and/or ADA compliant pave paths; 5. Benches; 6. Barbeques. 	
3	The park has all of these amenities.
2	The park has four to five of these amenities.
1	The park has three or fewer of these amenities.
Park provides muscle-powered amenity other than open space, walking trails, open field, and playground facilities. Examples - exercise equipment, basketball court, pickle ball court, etc.	
3	The park provides two or more additional amenities.
2	The park provides one additional amenity.
1	No, the park does not provide additional amenities.
Park has low-cost/no-cost recreational events (City or partner) open to the general public:	
3	Five or more times a year.
2	One to four times a year.
1	Zero times a year.

QUALITY SCORE	
PASSIVE AMENITIES	
Pavilion	
3	In good condition; facility has minimal signs of cracking or material deterioration, no structural or safety issues, minor maintenance repairs present, all elements are operable.
2	In fair condition; facility has some signs of cracking or material deterioration, no structural or safety issues, some maintenance repairs present, all elements are operable.
1	In poor condition; facility has significant signs of cracking or material deterioration, structural or safety issues may/do exist, significant maintenance repairs or replacement necessary, some elements are not operable.
0	No Pavilion
Comments:	
Benches	
3	In good condition; materials have minimal wear, all elements are in working order, no structural or safety issues, and no vandalism.
2	In fair condition; materials have some wear, no structural or safety issues, all elements are in working order.
1	In poor condition; materials have significant wear, structural and safety issues may/do exist, some elements are not in working order; vandalism is present.
0	No benches or picnic tables
Comments:	
Picnic Tables	
3	In good condition; materials have minimal wear, all elements are in working order, no structural or safety issues, and no vandalism.
2	In fair condition; materials have some wear, no structural or safety issues, all elements are in working order.
1	In poor condition; materials have significant wear, structural and safety issues may/do exist, some elements are not in working order; vandalism is present.
0	No benches or picnic tables
Comments:	
Landscaped beds	
3	In good condition; few weeds, minimal bare or worn areas; plants appear healthy.
2	In fair condition; some weeds, some bare or worn areas; plants are generally healthy.
1	In poor condition; many weeds present, significant bare or worn areas; plants are not healthy or are dead.
0	No landscaped beds
Comments:	

Natural Areas (FSP, HTP, WL only)	
3	In good condition; minimal invasive plants, high species diversity, healthy plants.
2	In fair condition; invasive plants less than 10 percent of area, limited species diversity, generally healthy plants.
1	In poor condition; invasive over 10 percent of area, low species diversity, plants are not healthy or are dead or past life cycle.
0	No natural areas
Comments:	
Picnic Shelter 1	
3	In good condition; materials have minimal wear, no leaks, all elements are in working order, no structural or safety issues, and no vandalism.
2	In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order.
1	In poor condition; materials have significant wear, structural and safety issues may/do exist, leaks may/do exist, some elements are not in working order; vandalism is present.
0	No picnic shelter.
Comments:	
Picnic Shelter 2	
3	In good condition; materials have minimal wear, no leaks, all elements are in working order, no structural or safety issues, and no vandalism.
2	In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order.
1	In poor condition; materials have significant wear, structural and safety issues may/do exist, leaks may/do exist, some elements are not in working order; vandalism is present.
0	No picnic shelter.
Comments:	
Picnic Shelter 3	
3	In good condition; materials have minimal wear, no leaks, all elements are in working order, no structural or safety issues, and no vandalism.
2	In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order.
1	In poor condition; materials have significant wear, structural and safety issues may/do exist, leaks may/do exist, some elements are not in working order; vandalism is present.
0	No picnic shelter.
Comments:	

Public Art	
3	In good condition; no vandalism, no signs of weathering, all elements are in working order.
2	In fair condition; minor signs of weathering or wear, minor maintenance necessary, all elements are in working order.
1	In poor condition; significant signs of weathering or wear, significant maintenance or replacement necessary, vandalized, some elements are not in working order.
0	No public art.
Comments:	
Unpaved trails (compact gravel or dirt walkways)	
3	In good condition; surface is generally smooth and even, minimal drainage issues.
2	In fair condition; surface is uneven in places, some drainage issues.
1	In poor condition; surface is uneven in many places, significant drainage issues.
0	No trails.
Comments:	
Paved Pathways (trails/walkways)	
3	In good condition; surface is generally smooth and even, no cracking or holes, appears to meet ADA requirements, minimal drainage issues.
2	In fair condition; surface is uneven in places, some cracking or holes, does not appear to meet ADA requirements some places (slope, width, etc.), some drainage issues.
1	In poor condition; surface is uneven in many places, significant cracking or holes, does not appear to meet ADA requirements many places (slope, width, etc.), significant drainage issues.
N/A	No pathways.
Comments:	
SPECIFIC PARK AMENITIES – ACTIVE (ALL PARKS)	
Baseball/Softball fields	
3	In good condition; thick grass with minimal thin spots, no drainage issues, no bumps or holes in the infield, free of unwanted vegetation, no holes present, no irrigation issues.
2	In fair condition; grass has some thin spots in high use areas, some drainage issues, some bumps in fields, some unwanted vegetation, a few minor holes present, minor irrigation issues.
1	In poor condition; significant areas are bare, significant drainage issues (holds water), significant bumps in fields, unwanted vegetation present, significant holes present, significant irrigation issues.
N/A	No baseball/softball fields.
Comments:	

Basketball Courts	
3	In good condition; no cracks in surface, minimal material wear, no holes present, full courts have clear stripping, rims and nets are in good condition.
2	In fair condition; some cracks in surface, some material wear, some holes present but they do not impact player safety or the game, full courts have worn stripping rims and nets are in warn condition.
1	In poor condition; significant cracks in surface, significant material wear, holes present that impact player safety or the game, full courts have indistinguishable or no stripping. No rims and nets, or are in poor condition.
N/A	No basketball courts.
Comments:	
Multipurpose fields (soccer, etc.)	
3	In good condition; thick grass with minimal thin spots, no drainage issues, no bumps, free of unwanted vegetation, no holes present, and no irrigation issues.
2	In fair condition; grass has some thin spots in high use areas, some drainage issues, some bumps, some unwanted vegetation, a few holes present, minor irrigation issues.
1	In poor condition; significant areas are bare, significant drainage issues (holds water), significant bumps, unwanted vegetation present, significant holes present, significant irrigation issues.
N/A	No multipurpose fields.
Comments:	
Playground(s)	
3	In good condition; fall material and safety surfacing meets ASTM standards, no drainage issues, no missing elements
2	In fair condition; needs additional fall materials, small compliance issues, some drainage issues.
1	In poor condition; needs significant maintenance or replacement of elements or fall materials, drainage issues.
N/A	No playground.
Comments:	
Skate Park	
3	In good condition; minimal signs of cracking or material deterioration, no structural or safety issues, no vandalism, minor maintenance repairs necessary.
2	In fair condition; some signs of cracking or material deterioration, no structural or safety issues, some vandalism present.
1	In poor condition; significant signs of cracking or material deterioration, structural or safety issues, vandalism present, significant maintenance repairs or replacement necessary.
N/A	No skate park.
Comments:	
Spray Park	

3	In good condition; pad has no cracking, little or no damage or material wear, no structural or safety issues, no vandalism, good drainage.
2	In fair condition; pad has some cracking, some damage or material wear but in working condition, no structural or safety issues, good drainage, color fading.
1	In poor condition; pad has significant cracking, significant damage or material wear, some elements are not in working condition or are broken, structural or safety issues may/do exist, poor drainage, color fading.
N/A	No spray park.
Comments:	
Tennis Courts	
3	In good condition; no cracks in surface, minimal material wear, no holes present, courts have clear stripping, net has minimal wear.
2	In fair condition; some cracks in surface, some material wear, some holes present but do not impact player safety or the game, courts have worn stripping, nets are worn.
1	In poor condition; significant cracks in surface, significant material wear, holes present that impact player safety or the game, courts have indistinguishable or no stripping, nets are in poor condition.
N/A	No tennis courts.
Comments:	
Turf elements	
3	In good condition; irrigation controller and system works properly, no drainage issues, no weeds, minor wear or material deterioration, no structural or safety issues, minimal maintenance necessary, no irrigation issues.
2	In fair condition; some drainage issues, some weeds, some wear or material deterioration, no structural or safety issues, some maintenance necessary, minor irrigation issues.
1	In poor condition; significant drainage issues, many weeds, significant wear or material deterioration, structural or safety issues may/do exist, significant maintenance or replacement necessary, significant irrigation issues.
N/A	No turf elements.
Comments:	
OTHER INFRASTRUCTURE (ALL PARKS)	
Lighting - external building	
3	In good condition; all lights are operational.
2	In fair condition; 10 percent or less of lights are not operational.
1	In poor condition; over 10 percent of lights are not operational.
N/A	No lighting.
Comments:	
Lighting - parking lot	
3	In good condition; all lights are operational.
2	In fair condition; 10 percent or less of lights are not operational.
1	In poor condition; over 10 percent of lights are not operational.
N/A	No lighting.
Comments:	

Lighting - adjacent street lights	
3	In good condition; all lights are operational.
2	In fair condition; 10 percent or less of lights are not operational.
1	In poor condition; over 10 percent of lights are not operational.
N/A	No lighting.
Comments:	
Parking Area(s)	
3	In good condition; no drainage issues, clear pavement markings, no pavement cracking or holes, no repair required.
2	In fair condition; some drainage issues, faded pavement markings, some pavement cracking or holes, minor repair required.
1	In poor condition; significant drainage issues, unrecognizable pavement markings, significant pavement cracking or holes, significant repair or replacement required.
N/A	No parking areas.
Comments:	
Restroom(s)	
3	In good condition; materials have minimal wear, no structural or safety issues, no leaks, all elements are in working order, no vandalism.
2	In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order, no vandalism.
1	In poor condition; materials have significant wear, structural or safety issues may/do exist, leaks do/may exist, some elements are not in working order; vandalism is present.
N/A	No restrooms.
Comments:	
Signage - entry sign	
3	In good condition; no wear, minimal weathering, no vandalism.
2	In fair condition; some wear, some weathering, no vandalism.
1	In poor condition; significant damage, significant weatherization, vandalism present.
N/A	No signage.
Comments:	
Signage - internal signage: rules, interpretative	
3	In good condition; no wear, minimal weathering, no vandalism.
2	In fair condition; some wear, some weathering, no vandalism.
1	In poor condition; significant damage, significant weatherization, vandalism present.
N/A	No signage.
Comments:	
ADA compliance	
3	Park is compliant with ADA standards, including pathways.
2	Some items appear to not comply with ADA standards, but could be fixed with minor projects.
1	A number of park assets appear to not comply, including walkways and grading.
Comments:	

Future park improvement ideas

Appendix H

Sample of Open Space Definitions

Entity	Definition
State of Washington	<p>(1) "Open space land" means (a) any land area so designated by an official comprehensive land use plan adopted by any city or county and zoned accordingly, or (b) any land area, the preservation of which in its present use would (i) conserve and enhance natural or scenic resources, or (ii) protect streams or water supply, or (iii) promote conservation of soils, wetlands, beaches or tidal marshes, or (iv) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries or other open space, or (v) enhance recreation opportunities, or (vi) preserve historic sites, or (vii) preserve visual quality along highway, road, and street corridors or scenic vistas, or (viii) retain in its natural state tracts of land not less than 1 acre situated in an urban area and open to public use on such conditions as may be reasonably required by the legislative body granting the open space classification, or (c) any land meeting the definition of farm and agricultural conservation land under subsection (8) of this section. As a condition of granting open space classification, the legislative body may not require public access on land classified under (b)(iii) of this subsection for the purpose of promoting conservation of wetlands.</p> <p><u>RCW 84.34.020</u></p>
State of New York	<p>Open space is defined as land which is not intensively developed for residential, commercial, industrial or institutional use. Open space can be publicly or privately owned. It includes agricultural and forest land, undeveloped coastal and estuarine lands, undeveloped scenic lands, public parks and preserves. It also includes water bodies such as lakes and bays. What land is defined as open space depends in part on its surroundings. A vacant lot or a small marsh can be open space in a big city. A narrow corridor or pathway for walking or bicycling is open space even though it is surrounded by developed areas. And while not strictly open space, this Plan also discusses cultural and historic resources which, along with open space, are part of the heritage of New York State.</p> <p>2016 New York State Open Space Conservation Plan</p>
Redmond, WA	<p>Open Space. Any land, area, the preservation of which in its present use would (1) conserve and enhance natural or scenic resources, or (2) protect streams or water supply, or (3) promote conservation of soils, wetlands, beaches or tidal marshes, or (4) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries, or (5) enhance recreation opportunities. (Ord. 1901)</p> <p>Open Space, Active. Open space which may be improved and set aside, dedicated, designated or reserved for recreational facilities such as swimming pools, play equipment for children, ball fields, court games, picnic tables, etc. (Ord. 1901)</p>

	<p>Open Space, Passive. Open space which is essentially unimproved and set aside, dedicated, designated, or reserved for public or private use or for the use and enjoyment of owners, occupants. (Ord. 1901)</p> <p>RMC 20A.20</p>
Renton, WA	<p>Any physical area that provides visual relief from the built environment for environmental, scenic or recreational purposes. Open space may consist of developed or undeveloped areas, including urban plazas, parks, pedestrian corridors, landscaping, pastures, woodlands, greenbelts, wetlands and other natural areas, but excluding stormwater facilities, driveways, parking lots or other surfaces designed for vehicular travel.</p> <p>RMC 4-11-150</p>
Shoreline, WA	<p>Corridor, Wildlife or Open Space: Wildlife or open space corridor are a series of undeveloped or minimally developed, interconnected public and private lands that supports the successful function of existing natural systems, provide opportunities for passive and active recreation (where appropriate), and enhances opportunities for wildlife mobility.</p> <p>SMC 20.20.012</p>
San Juan County, WA	<p>Any land area in which the preservation in its present use would:</p> <p>Conserve and enhance natural or scenic resources. Protect streams or water supply. Promote conservation of soils, wetlands, beaches or tidal marshes. Enhance the value to the public of neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries or other open space. Enhance recreation opportunities. Preserve historic sites. Retain in its natural state tracts of land not less than one acre situated in an urban area and open to public use on such conditions as may be reasonably required by the legislative authority granting the open space classification.</p>
Marysville, WA	<p>“Open Space” means any parcel or area of land or water set aside, dedicated, designated, or reserved for public or private use or enjoyment.</p> <p>“Open space, public” means an area dedicated in fee to the city, and operated and maintained by it. Public open space is designed primarily for the use of residents of a particular development, but cannot be reserved for their exclusive use due to the public ownership.</p> <p>MMC 22A.020.160</p>
Auburn, WA	<p>“Open space” may include such features as landscaped areas, held in common ownership by a homeowners’ association and part of a landscape plan common to the entire PUD, passive and active recreation uses, natural features, environmental amenities such as wetlands and their buffers, and storm water facilities that incorporate any or all of the above identified features. Open space areas shall be required to be enhanced if not already an existing amenity. Areas intended to be left in their natural state, including but not limited to</p>

	<p>wetlands and their buffers and steep slopes, shall be considered an existing amenity. The open space must be a permanent, integral, and functional amenity that is for the common good and enjoyment of the residents of the entire PUD and not just to an individual lot or resident. Landscaped areas, private parks, and improvements within open space areas shall be maintained by the homeowners' association. Open space for the Lakeland Hills South special area plan is shown on the official Lakeland plan map and shall be provided in accordance with the First Amendment to Lakeland Annexation and Utilities Agreement as adopted by City Council Resolution No. 2955.</p> <p>AMC 18.76.030</p>
Bremerton, WA	<p>"Open Space" means areas retained for use as active or passive recreation areas or for resource protection, including, but not limited to, landscape areas, gardens, walkways, courtyards, lawns, or outdoor recreation areas.</p> <p>"Park," "playground" and "open Space" mean a site designed, developed, or reserved for recreational use by the public, such as play areas, community gardens and natural areas.</p> <p>BMC 20.42</p>
Issaquah, WA	<p>Open space: That portion of a site which is left in its natural state or specifically designated to be used for recreation, resource protection, agriculture, greenbelt or amenity and is not covered with structures, roads or parking areas. Open space does not include land occupied by roads, road rights-of-way, public sidewalks, or parking areas. Open space does not include the yards, courtyards or individual lots of residential units. Open space recreational uses may contain impervious surfaces. Such impervious surfaces shall be included as impervious surfaces in the calculation of the impervious/pervious surface ration.</p> <p>IMC 18.02</p>
Davis, CA	<p>Open space area means a natural, open space area owned, used or maintained by the city, and devoted to habitat, agriculture or passive recreation and not designated a park by the city.</p> <p>DMC 27.01.010</p>



CITY OF LAKEWOOD

LEGACY PLAN

PARKS, RECREATION & OPEN SPACE MASTER PLAN



A HEALTHY AND VIBRANT COMMUNITY WHERE OPPORTUNITIES ABOUND



APPROVED DATE X, 2020

DRAFT LEGACY PLAN

4.27.2020

Updated Draft

Draft Content

Acknowledgements

Table of Contents

Acronyms

Abbreviations

Glossary

Preface

Provides overview of key elements

DRAFT

Preface

The preface provides a quick overview of the key elements of the Legacy Plan (Plan), including the vision, mission, goals, and core values of this plan. A more detailed explanation of these items is provided in the following chapters.

I. Executive Summary

There is a common misconception that a "legacy" is unchangeable, a permanent memorial of past actions and inactions. In the City of Lakewood ("the City"), we believe that a legacy is the combination of yesterday's efforts, today's energies, and protecting and advancing tomorrow's aspirations.

Healthy and vibrant parks and recreation systems do not happen overnight. Rather, they are legacies - they come together over time and continue to thrive because of boundless dedication, collaboration, inspiration, hard work, trust, innovation, support, and the *ability to respond and grow with the community*.

The City strives to continue to offer healthy and vibrant parks and recreation opportunities for all. To support these efforts, the Plan acts 1) as a strategic and functional guide for the City Council and City personnel for the next six years (2021-2026) and, 2) to provide the framework for long-term park, programming, and facility needs.

Building off the successes and learning from the challenges experienced during the past six years, this Plan guides policy and implementation strategies to help determine how, when, and in what way limited and vital resources are invested into the community for parks and recreation services. The Plan endeavors to align park, recreation, and open space opportunities with the needs of the community, which were identified in an extensive, multi-pronged engagement effort throughout the summer and fall of 2019. As directed by the City Council, this Plan continues the shift from playing "catch-up" from incorporation to strategically thinking "bold and big" as we move into the future.

Lakewood is projected to grow by 33 percent to 77,329 residents by 2035. As a predominately built-out city, higher density housing will be necessary to accommodate this population growth. This will inevitably put increased pressure on existing parks, recreation programs, and facilities. In addition, it is anticipated that Lakewood's population will continue to become increasingly older and more demographically diverse. The Plan serves as a point-in-time representation of current trends, demographic realities and projections, and the aspirations and needs expressed by the community. Looking out to the future, recreational needs and preferences of the greater community will likely evolve. The City is prepared to continue to find innovative and sustainable ways to align park and recreation services with the needs of the community and the vision and goals of the City Council.

We look forward to continuing to build the City's park, recreation, and open space legacy.

xiii

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II. Legacy Plan Vision, Mission, Motto, Goals, & Core Values

Vision

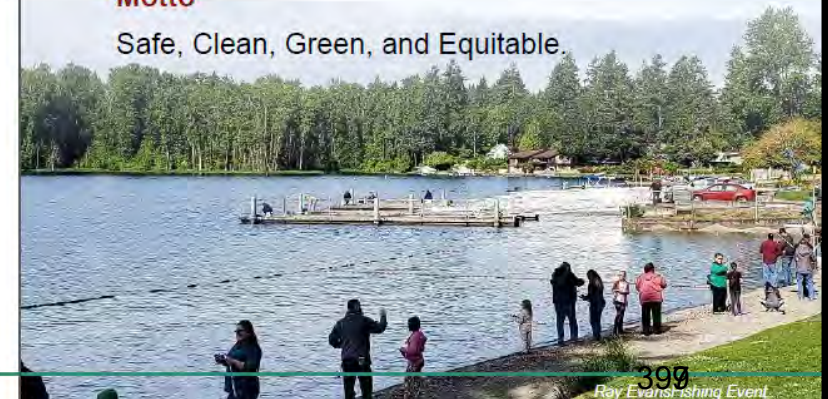
Lakewood is a healthy and vibrant community where opportunities abound.

Mission

Lakewood provides quality parks, diverse programs, and sustainable practices that encourage an engaged and livable community.

Motto

Safe, Clean, Green, and Equitable.



Updated Draft

Chapter 1: Overview

Provides more detailed look at Plan elements

- Full Goals, Policies, Action items
- Pg.1

Chapter 2: Community Profile

- City location, size, geography, weather history, demographics
- Pg.41



"[The City of Lakewood] has done a great job adding events and bringing more and more to the community. Thank you!"

- Survey Respondent

"I like all you're doing. Keep up the good work."

- Focus Group Respondent

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Chapter 1: Introduction

1.1 Legacy Plan Overview

In 2014 the Lakewood City Council adopted the first Legacy Plan, a long-term strategic plan crafted to meet the future park and recreation needs of the community. Since its adoption, a number of the projects, strategies and action items identified in the plan were completed.

Five years after adoption, the City embarked on a public outreach campaign in 2019 as part of a larger effort to update the plan to ensure the document remains timely and reflective of the needs and desires of the community. Outreach included attending various public events to capture the voice of residents, as well as hosting open houses and stakeholder meetings.

The City also reviewed recent local demographic information and park trends. Using this information as a springboard, the City crafted an update to the plan, which identifies priorities over a six-year period from 2021 to 2026, as well as a long term strategic guide.

Like the proceeding plan, this plan provides the strategic framework for the City's parks and recreation system. This document is intended for use at the policy level, as well as a tool for day-to-day operational decision making.

The City strongly believes in the power of planning and community-driven processes. This plan was formed based on the aspirations, values and beliefs of the Lakewood community.

This plan includes information on present day park and recreation trends, demographic developments, existing park and recreation conditions, an analysis of community needs and desires, an updated Parks Capital Facility Program (PCFP) for 2020-2026 and a list of potential future capital projects.

1.2 Purpose

The plan is used in the following ways:

A strategic guide

The plan acts as a foundation for future strategic planning, decision making and visioning exercises. It serves as a guide for elected officials and City personnel in the provision of park, open space and recreation services.

An information provider

The plan provides information on the City's park, open space and recreation system for elected officials, City personnel, community members and any other interested parties.

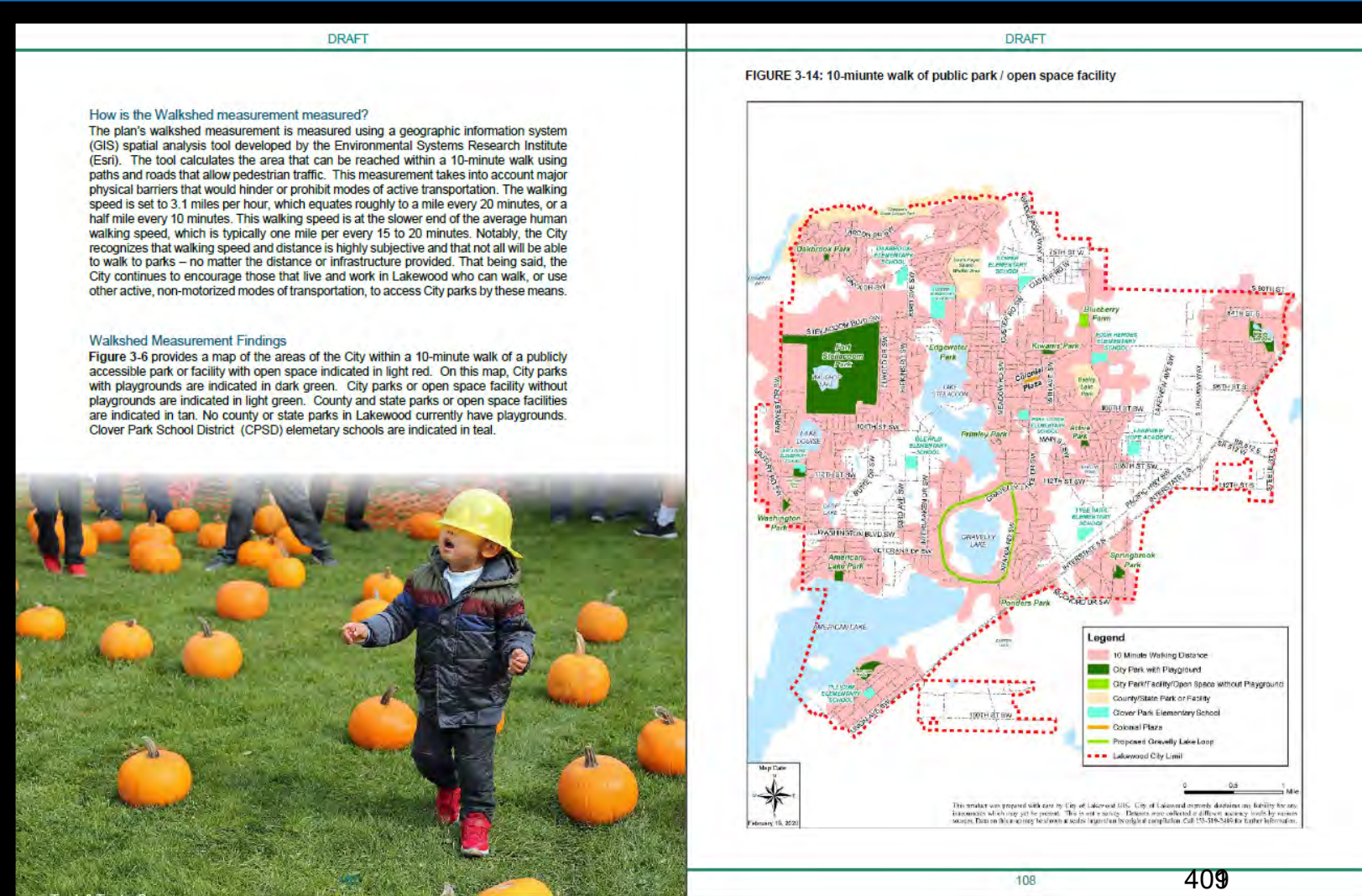
To support grant funding

The plan is designed to support grant applications; specifically, the plan is designed to meet the planning requirements of the Washington State Recreation and Conservation Office (RCO).

Updated Draft

Chapter 3: Demand and Needs Analysis

- **Trends:** nationally, regionally, locally
- **LOS analysis:**
 - **Walkshed:** All Lakewood addresses are within a 10-minute walk of a publically accessible park or open space facility.
 - **PACA: Quality and Diversity score**
- Pg.77



Level of Service

Why the change in walkshed measurement?

Aligns with Vision and Mission

1. Expands criteria to include all parks and open space facilities. These spaces allow people to participate in passive or active activities, build social connections, & provide opportunities to engage in civic activities.

2. Removes the requirement for a playground.

The City still firmly believes that children and youth require spaces for unstructured play in an effort to boost cognitive, physical, and social development. The City strives to provide a number of environments where children of all ages and abilities can actively play and learn.

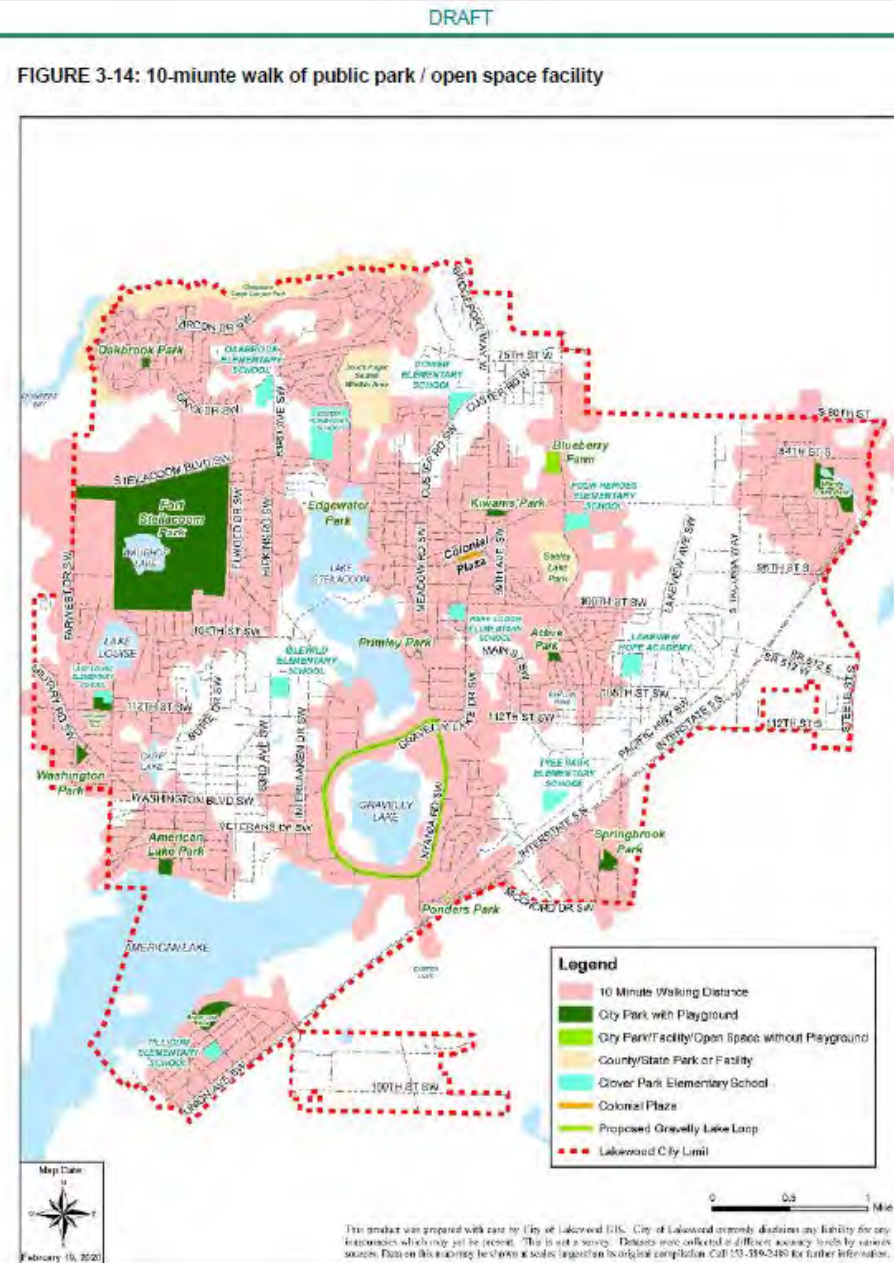
Likewise, the City strives to provide environments where all individuals, regardless of age and ability, can engage in unstructured activities, build social connections, and engage in civic activities.



Level of Service

WALKSHED

All Lakewood addresses are within a 10-minute walk of a publically accessible park or open space facility.



Level of Service

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East, central – Pacific Highway and South Tacoma Way

The central, east area of Lakewood along Pacific Highway and South Tacoma Way appears to not meet the 10-minute walkshed measurement, see Figure 3-18. In the future to address this potential gap in service the City could consider doing any number of the following:

- 1) Acquire additional land for a park or facility with open space in this area. For example, a park in or near the Lakewood Station District, described in more detail later in this chapter. The star in Figure 3-19 denotes a general area near the Lakewood Station where the City many want to consider a park to reduce gaps in the walkshed LOS. Additionally, acquire land for a park or open space facility near 96th St SW on South Tacoma Way.
- 2) Partner with CPSD to open Tye Park Elementary and Lakeview Hope Academy as a neighborhood parks during non-school hours, similar to Lake Louise Elementary School.
- 5) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-19: Acquire land/ Expand partnerships

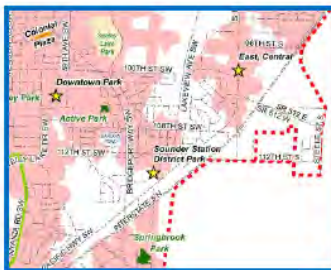


FIGURE 3-18: East, central potential gaps



FIGURE 3-20: Tye and Downer Elementary Schools as parks



111

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West, central – Lake City

The West, central area of Lakewood near Washington Boulevard appears to not meet the 10-minute walkshed measurement, see Figure 3-21. In the future to address this potential gap in service the City could consider doing any number of the following:

- 1) Acquire additional land for a park or facility with open space in this area. The star in Figure 3-22 denotes a general area where the City many want to consider a future park to reduce gaps in the walkshed LOS.
- 2) Partner with CPSD to open Idlewild Elementary as a neighborhood park during non-school hours, similar Lake Louise Elementary School.
- 6) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-21: West, central potential gaps

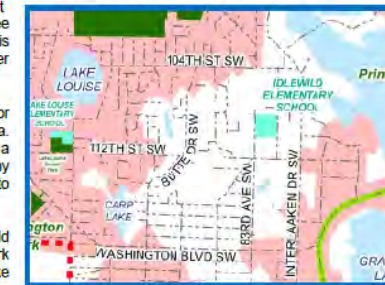


FIGURE 3-22: Acquire land/Expand partnerships

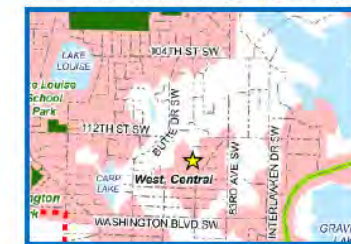


FIGURE 3-23: Idlewild Elementary as a park



112

Level of Service

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Potential Future Parks or Open Space Facilities

Downtown Park
Community feedback from engagement events for the Legacy Plan update and the Downtown Plan showed a keen interest in outdoor recreation in the downtown area.

The City's Comprehensive Plan Section 4.5.1 highlights that in order to create a downtown atmosphere, a number of land use and infrastructure changes are necessary, including:

Green Street Loop

To address the lack of park space, improve public streets, and improve circulation for pedestrians and bicyclists, the green loop will include park-like elements, green infrastructure, and support redevelopment Downtown.

New Public Streets

The Downtown lacks a dense and walkable street grid to support urban development, circulation, and an active public realm.

Central Park

A new urban park of between 2 to 4 acres is proposed just north of City Hall to serve as the main downtown gathering space for the community and to include a variety of features and programming.

Other changes include a revised Gravelly Lake Drive, catalyst sites, and Motor Avenue festival street (Colonial Plaza).

In alignment with the Comprehensive Plan, the City's Downtown Plan supports a linear green street loop and central park. For more information, see the Parks, Open Spaces, and Trails section of the Downtown Plan (pages 52-54).

In 2018, the estimated capital costs for a Downtown central park per acre (not including cost of land and design) was \$3 to \$5 million. Depending on land and design expenses, costs could increase by \$5 million to \$10 million, see Table 3-3.

The Downtown Development Code allows a developer to pay an in-lieu of fee for up to half of the required private common and unit-specific open space, and instead contribute to the Central Park or Green Loop.

Figure 3-25: Figure 4.2 of the Downtown Plan



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Lakewood Station District Park
The City's Comprehensive Plan defines the Lakewood Station District as a transit-oriented neighborhood with higher density residential uses, medically oriented businesses, and other commercial uses responding to increased transportation access in the area. A subarea plan for the district will be adopted by June 21, 2021 that will refine policies. Currently, envisioned changes within the Lakewood Station District outlined in the City's Comprehensive Plan include:

- The strengthening and completion of the street grid north of St. Clare Hospital and east of Bridgeport Way.
- Development of an open space corridor adjacent to the railroad tracks as part of a greater citywide system.
- Expansion of the street grid in Springbrook to allow for connections between 47th Street and Bridgeport Way.
- Providing for enhanced bicycle routes and facilities as part of this multimodal transportation hub.

FIGURE 3-26: Proposed Lakewood Station District Boundaries



FIGURE 3-27: 10-minute Walkshed Measurement with CPSD Elementary Schools as parks

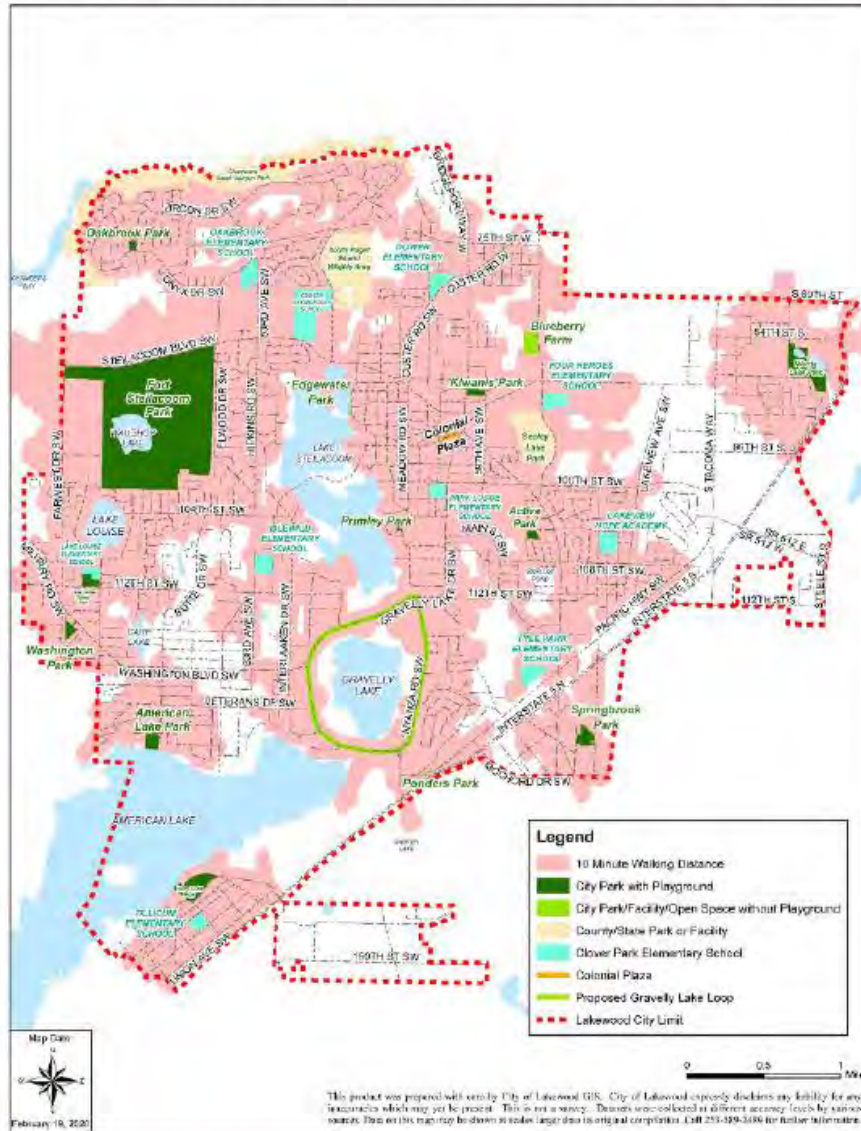


FIGURE 3-28: 10-minute Walkshed Measurement with potential future parks, open space facilities and partnerships

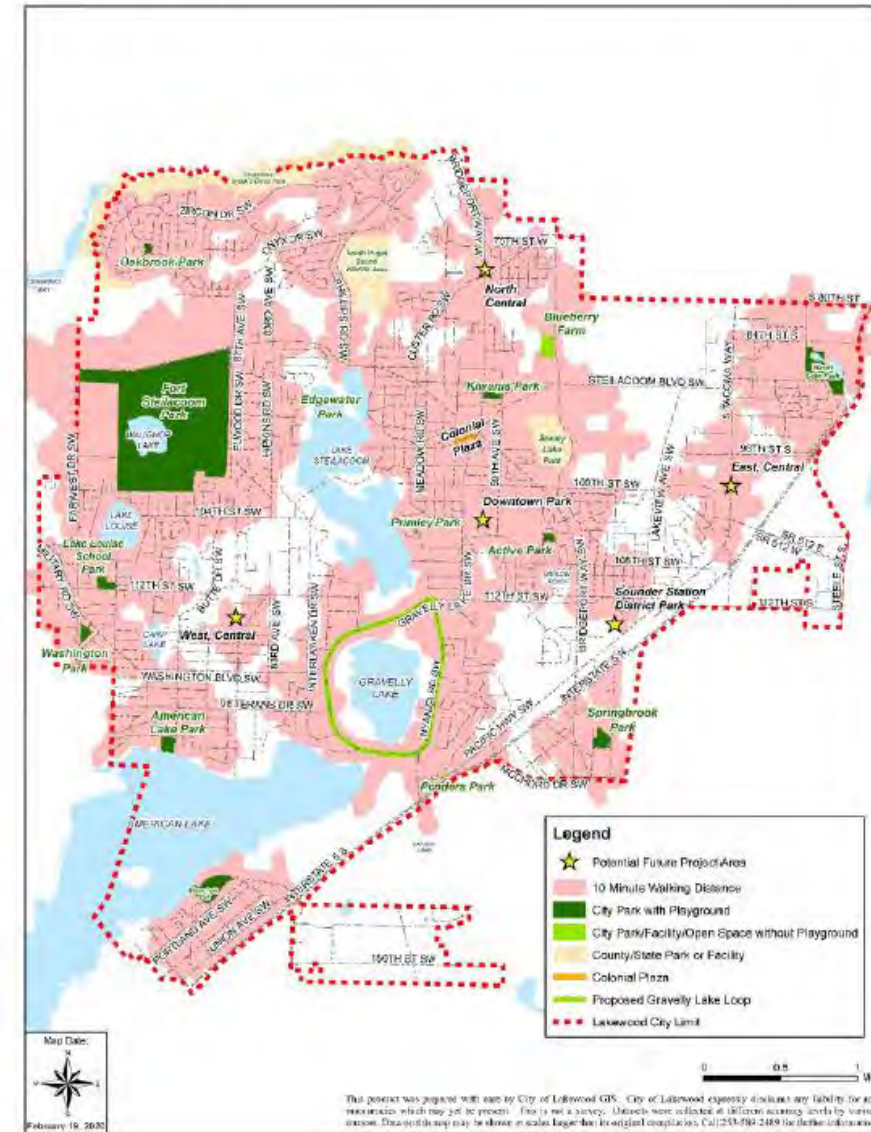


FIGURE 3-29: 10-minute Walkshed Measurement & PACA Quality score

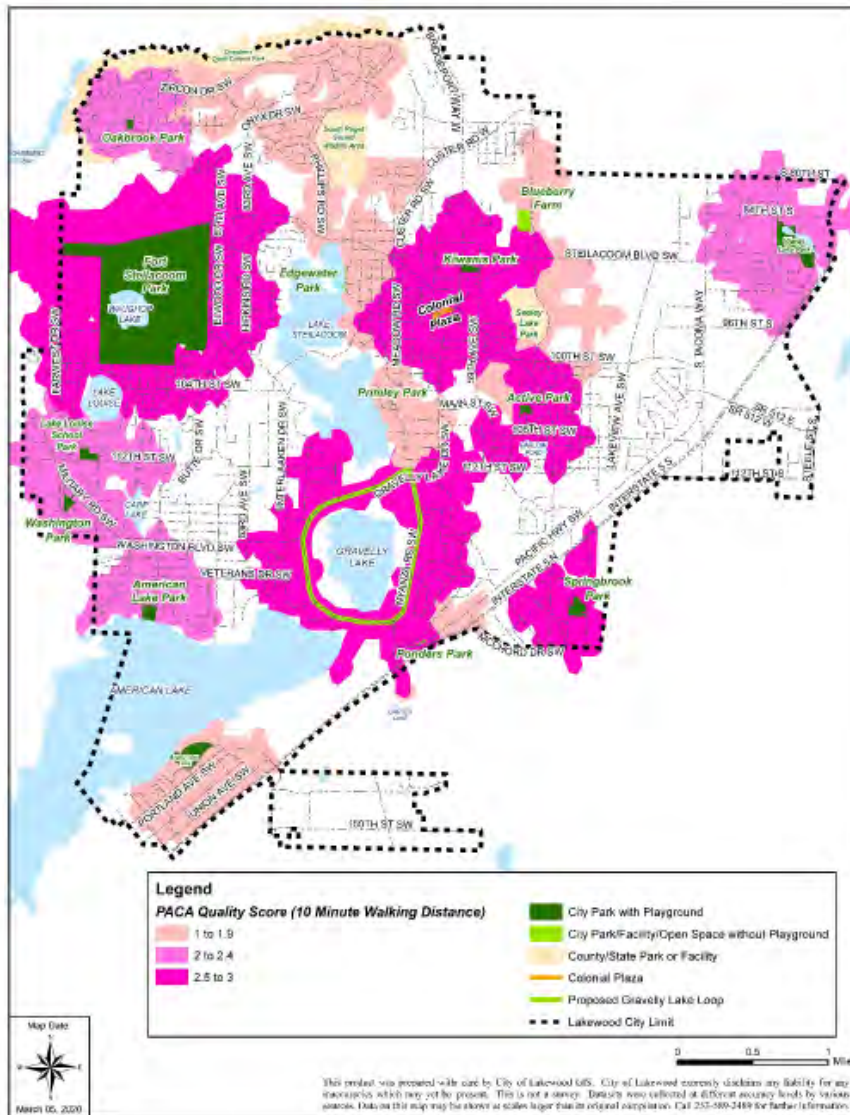


FIGURE 3-33: 10-minute Walkshed Measurement & PACA Diversity score

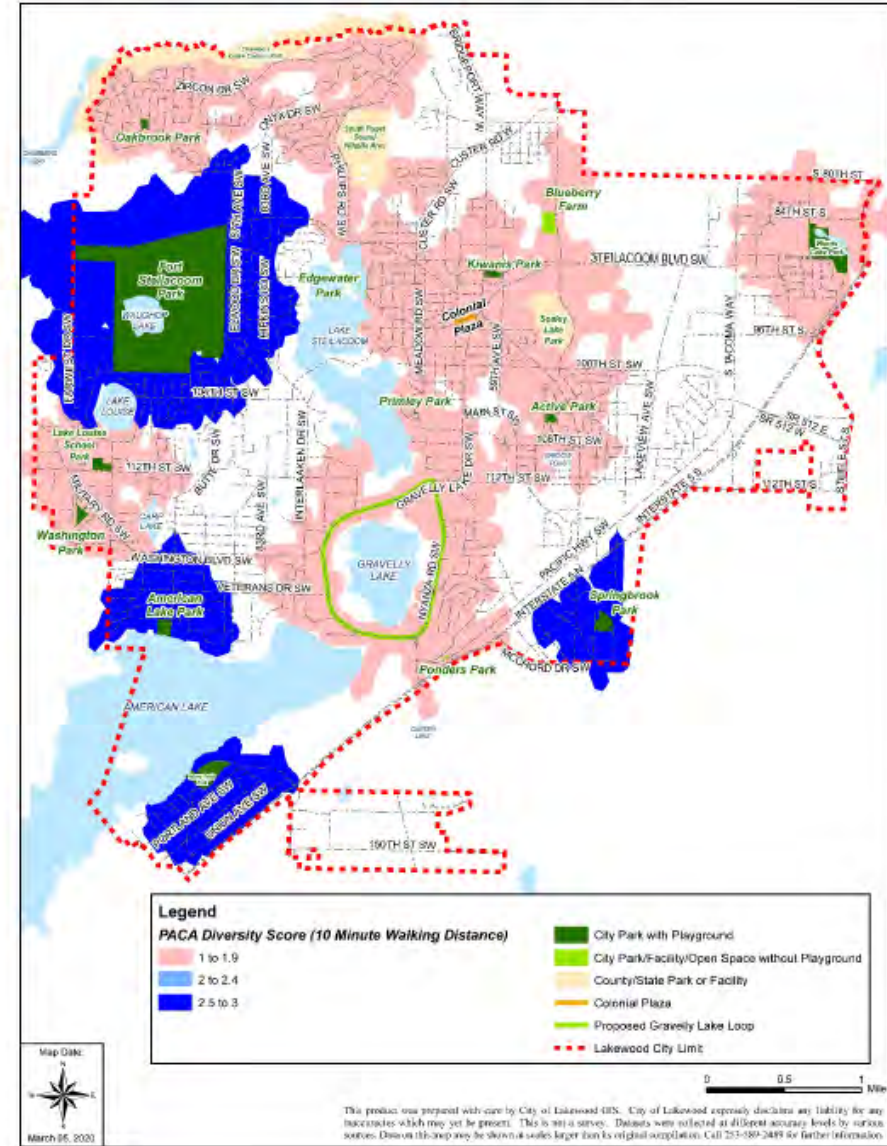
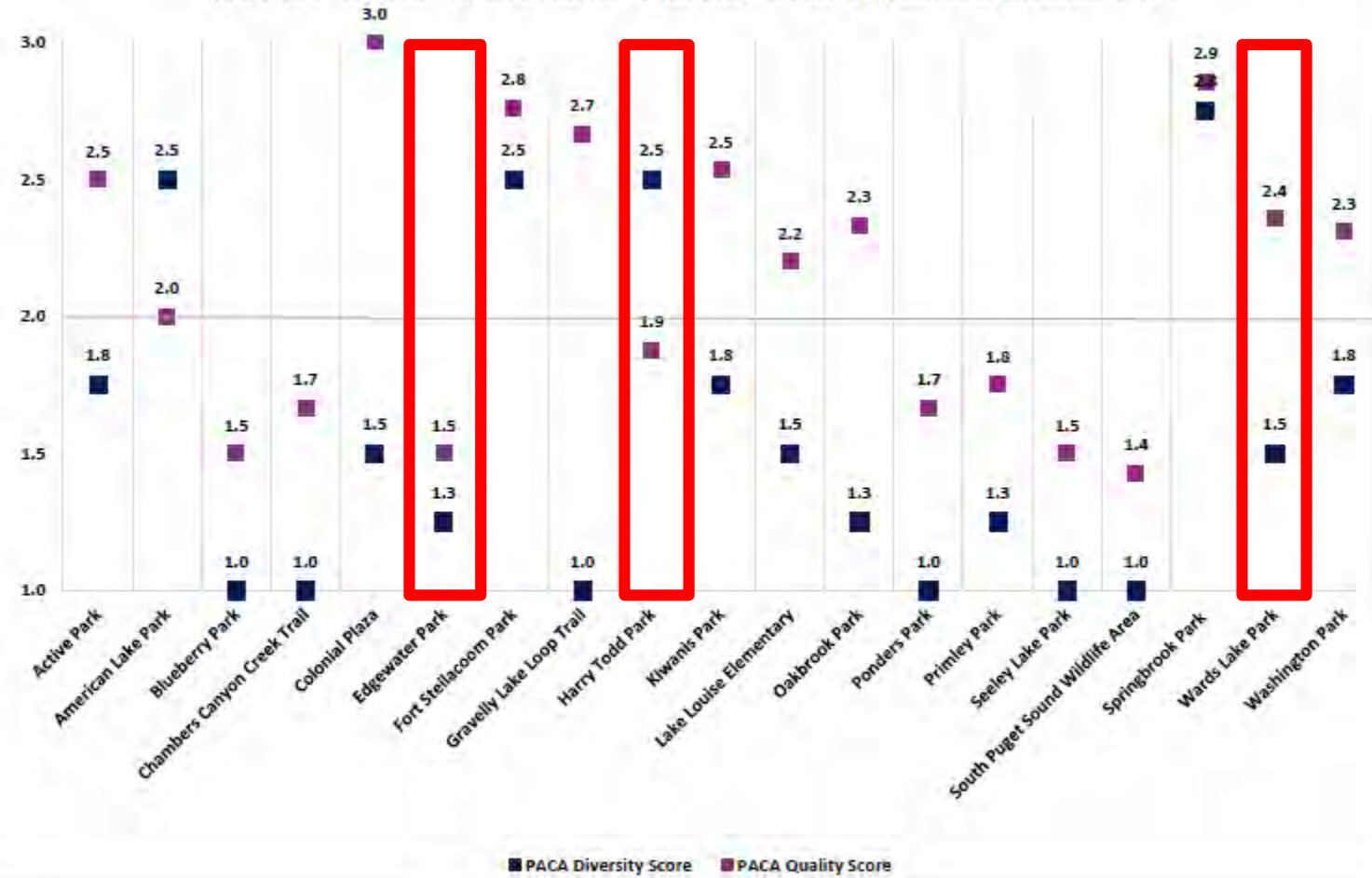


FIGURE 3-40: 2020 PACA Diversity & Quality scores by park in alphabetic order



Updated Draft

Chapter 4: Park Inventory

- Classification
- Amenities
- Projects since 2014
- Potential future projects
- Inventory across City
- Lakefront street-ends
- Pg.139

Chapter 5: Recreation Inventory

- Recreation guidelines
- Current programming
- Pg.198

DRAFT

Neighborhood Park – City of Lakewood

OAKBROOK PARK

Address: 9701 Onyx Dr. SW

Size: 1.55 acres

Areas within a 10-minute walking distance:
Oakbrook, Chambers Creek Canyon Trail

This neighborhood park is in northwest Lakewood. This site was originally a part of the Oakbrook 7th Addition Park and Recreation District. The undeveloped property was deeded to the City in 1999 and renovated in 2002. Additional site improvements have occurred over the years and a new playground was installed in 2019.

Parking: On-street

Additions/Improvements since 2014:

- Installed a new playground (2019)

Future Potential Opportunities:

- Expand park
- Shelter
- Barbeques (BBQs)
- Water fountain
- More trees and landscaping
- Art installation
- Young adult/adult playground or active features

Existing Amenities:

- Picnic Tables & Benches
- 1 Playground w/ swings
- Open Space ≈ 1 acres
- Portable Restroom

- Restroom improvements
- Trail/pathway
- Parking improvements
- More security features
- Better wayfinding signage to locate park
- Multipurpose hardcourt
- Covered active amenities
- Basketball court



147



Updated Draft

Chapter 6: Park Capital Facility Program

- PCFP
 - 2-Acre DT Park – pg.210
 - 4-Acre DT Park – pg. 213
- Future potential projects
- Playground replacement schedule
- P. 208

DRAFT

TABLE 6-2: PCFP 2021-2026 Example									
	Potential funding sources*	Project Cost Estimate (2020)	2021	2022	2023	2024	2025	2026	Total w/ DT 2-acre park
Example	TBD	\$100,000			\$109,300				\$109,300

For the example project:

Project Cost Estimate (2020) X Year Inflator = Year Cost

$\$100,000 \times 1.093 = \$109,300$



Updated Draft

Appendices

- Appendix A – Ordinance adopting Legacy Plan
- Appendix B – Example of online open survey
- Appendix C – Survey results
- Appendix D – 2014 to Present Progress Report
- Appendix E – Draft Progress Report for future
- Appendix F – 2014 to 2019 Capital Project Funding by Source
- Pg.200

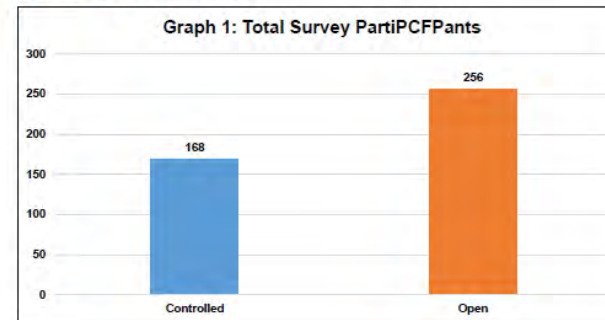
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Appendix C Survey Results

Overall participation: Graph 1 depicts participation for the Controlled and Open surveys.

Controlled Survey: 168 submitted surveys.

Open Survey: 256 submitted surveys.



Controlled Survey Only - Participation by District: Like the city's National Community Survey (NCS) conducted in 2015 and 2017, the Controlled Survey tracked participation by Lakewood Districts. Figure X provides a map of the Lakewood Districts. Lakewood Districts include the following neighborhoods:

District 1: Tillicum, Woodbrook, Gravelly Lake, South American Lake.

District 2: Springbrook.

District 3: International District.

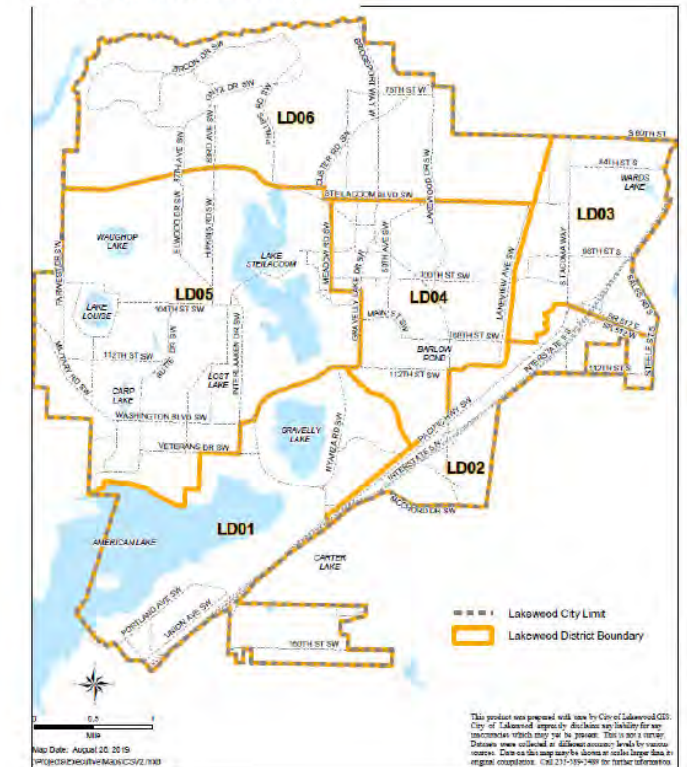
District 4: Greater Downtown area.

District 5: Lake City, Fort Steilacoom Park, Lake Steilacoom.

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District 6: Oakbrook

FIGURE 1.1: Lakewood Districts map



This product was prepared with data by City of Lakewood GIS. City of Lakewood accepts no liability for any inaccuracies which may be present. This is not a contract. Districts were collected at different accuracy levels for various sources. Check this map against the latest data or other larger scale as original compilation. Call 214-339-7489 for further information.

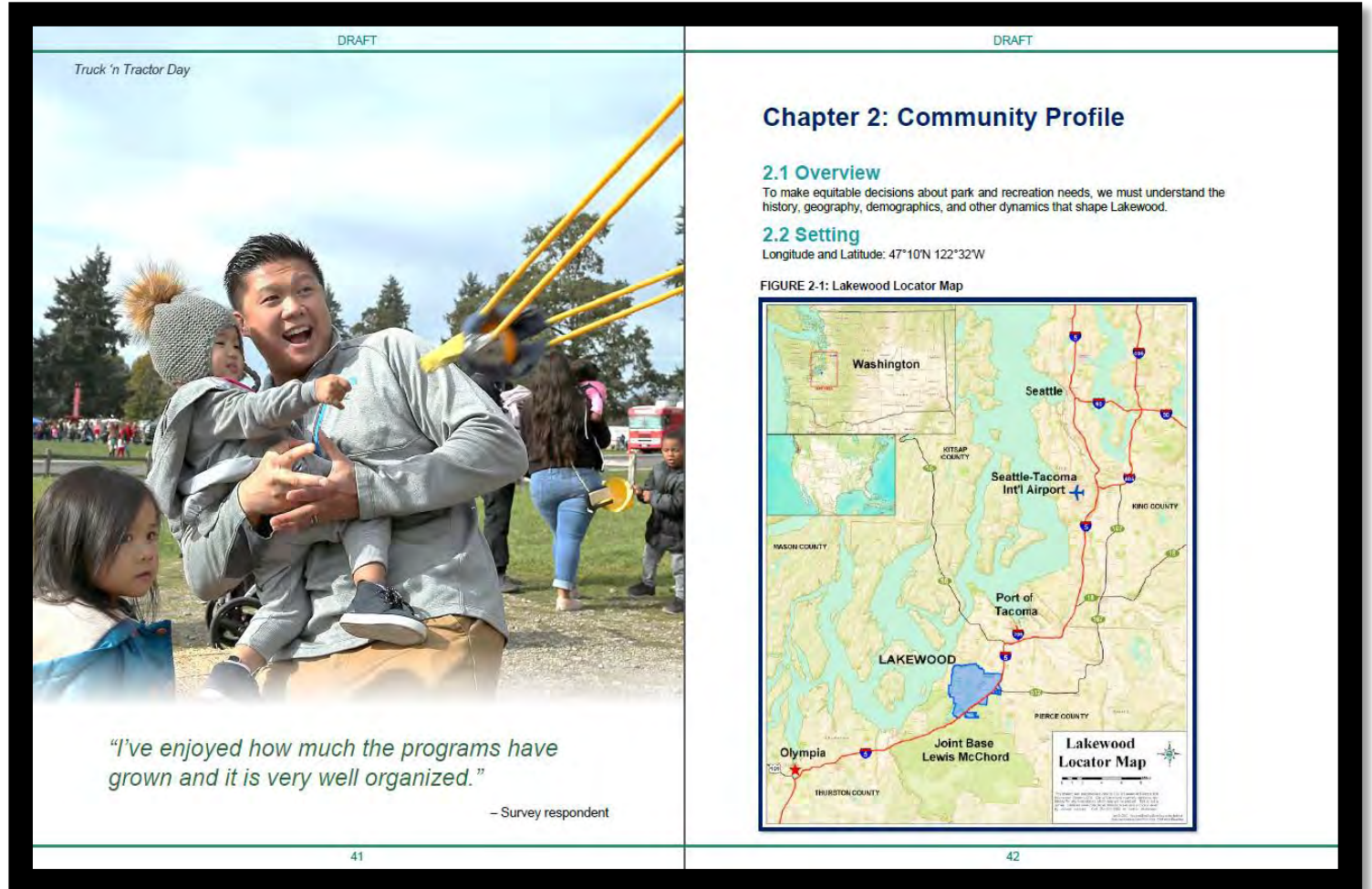
Next steps

Seeking Council feedback on draft Plan, including:

- Goals
- LOS
- Park Capital Improvement Program

Next Steps: Tentatively scheduled for adoption at the May18, 2020 Regular City Council meeting.

Questions or comments?





To: Mayor and City Councilmembers
 From: Tho Kraus, Assistant City Manager/Administrative Services
 Through: John J. Caulfield, City Manager *John J. Caulfield*
 Date: April 27, 2020
 Subject: City of Lakewood Transportation Benefit District 2019 Annual Report

Report Purpose

This report provides information on the status of the City of Lakewood Transportation Benefit District (“District”) and fulfills the requirements of the State of Washington and the District for an annual report. Below are excerpts from the relevant state law and local documents.

RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

Action taken by the City Council

- Adopted the 2018 TBD Annual Report on April 1, 2019

Next Steps

- Approve the 2019 TBD Annual Report on May 4, 2020 (Consent Agenda)

Transportation Benefit District Financial Summary

The following table provides a summary of the Transportation Benefit District Fund for fiscal year 2019.

Fund 103 Transportation Benefit District	2019 Estimate	2019 Actual
Revenues:		
\$20 Vehicle License Fee	\$ 814,000	\$ 830,684
Interest Earnings	-	3,447
Total Revenues	\$ 814,000	\$ 834,131
Expenditures (Transfers to Transportation CIP Fund):		
302.0005 Chip Seal Program - Local Access Roads	246,000	246,000
302.0066 Overlay: Custer - Steilacoom to John Dower Road	677,000	677,000
Total Expenditures	\$ 923,000	\$ 923,000
Beginning Fund Balance, January 1	\$ 141,325	\$ 141,325
Ending Fund Balance, December 31	\$ 32,325	\$ 52,456

Note – The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The administration fee is the maximum amount permitted by RCW 82.80.140.

TBD Funded Projects – Revenues, Expenditures & Construction Schedules

The following is an update of TBD funded projects that were completed in 2019 and/or expected to be completed in the near future.

302.0005 Chip Seal Program – Local Access Roads

302.0005 Chip Seal Program - Local Access Roads	2019 Actual
Revenues:	
Real Estate Excise Tax	\$ 114,000
TBD \$20 Vehicle License Fee	246,000
Total Revenues	\$ 360,000
Expenditure:	
Capital	342,363
Total Expenditures	\$ 342,363
Beginning Fund Balance, January 1	\$ 66,944
Ending Fund Balance, December 31	\$ 84,581

Note:

Project savings of \$84,581 is proposed to be rolled over to 2020 to provided additional resources to the 2020 chip seal program.

The focus of the 2019 chip seal program was on the Lake City area north of Veterans Drive and was completed in 2019. After evaluating funding, Zircon Drive in Oakbrook was added to the chip seal program is also complete as of 2019.

The focus of the 2020 chip seal program will be the area bounded by 108th Street to the north and 112th Street to the south between Gravelly Lake Drive and Pacific Highway, including streets around Active Park. Originally the plan was to chip seal the area south of Veterans Drive in the Lake City area, however, with the Veterans Drive and possible detours and Lakewood Water Districting replacing mains in this area the City can wait one year. It is anticipated that in 2020 the east side of Lake Louise Drive SW would have an additional patching and chip seal.



Alameda Ave SW - BEFORE



Alameda Ave SW - AFTER



Vernon Ave SW – BEFORE



Vernon Ave SW - AFTER



Edgewood Ave SW – BEFORE



Edgewood Ave SW - AFTER

302.0066 Overlay: Custer – Steilacoom to John Dower Road

302.0066 Overlay: Custer - Steilacoom to John Dower Road	2018 Actual	2019 Actual	Total Project
Revenues:			
TBD \$20 Vehicle License Fee	\$ -	\$ 677,000	\$ 677,000
Motor Vehicle Excise Tax	-	-	-
General Fund	-	-	-
Real Estate Excise Tax	-	-	-
SWM Fund	-	8,000	8,000
Total Revenues	\$ -	\$ 685,000	\$ 685,000
Expenditure:			
Capital	1,563	635,640	637,203
Total Expenditures	\$ 1,563	\$ 635,640	\$ 637,203
Beginning Fund Balance, January 1	\$ -	\$ (1,563)	\$ -
Ending Fund Balance, December 31	\$ (1,563)	\$ 47,797	\$ 47,797

Note:

Project savings of \$47,797 returned to unallocated transportation CIP for allocation to projects proposed in the 2020 Carry Forward Budget Adjustment.

In 2019 PWE implemented project 302.0066 to Overlay Custer Road SW from 88th ST SW to John Dower Road SW. Work consisted of sawcutting, planing, and paving the road surface, repairing storm drain pipe where needed, and installing wiring and cameras for improved signalization. Additional channelizing was conducted along Custer Road to improve traffic flow. This work was completed in the summer of 2019.



Custer & 88th – BEFORE



Custer & 88th – IN PROGRESS



Custer & 88th – AFTER



To: Mayor and City Councilmembers
 From: Tho Kraus, Assistant City Manager/Administrative Services
 Through: John J. Caulfield, City Manager *John J. Caulfield*
 Date: April 27, 2020
 Subject: 2019 Year-End Financial Report

Introduction

The intent of the financial report is to provide an overview of activity in all funds through December 31, 2019, with more in depth discussion focused on the City's main operating funds, the General and Street O&M Funds.

Additionally, department performance measures and other data reporting are included at the end of this report. The City continues its efforts in developing performance measures.

Page	In This Report	Page	In This Report
1	Consolidated Fund - General and Street O&M	44	South Sound Military Partnership
5	Property Tax	45	Park Sales Tax
6	Sales & Use Tax	45	Cost Recovery - Parks Recreation
11	Utility Tax	47	Human Services Program
12	Gambling Tax	48	Property Management
13	Admissions Tax	49	Capital Projects - Parks
14	Franchise & Non-Compete Fees	50	Real Estate Excise Tax
15	State Shared Revenues	53	Transportation Benefit District
16	Photo Infraction - Red Light/School Zone Enforcement	57	Hotel/Motel Lodging Tax
18	Jail Services	59	Capital Projects - Transportation
19	Dispatch Services	60	Capital Projects - Sewer
19	Public Safety Grants	60	Capital Projects - Sanitary Sewer
20	Animal License & Animal Control Services	61	Surface Water Management Operations & Capital
21	Alarm Permits & Fees	62	Debt Service
22	Municipal Court Fines & Forfeitures, Filings and Finances	63	Cash & Investments
26	Business License	64	By Fund Summary
27	Development Services Permits & Fees	65	Financial Statements by Fund
31	Cost Recovery - Development Services	83	Statewide Court Activity Trends by Type of Case (2013-2017)
32	Property Abatement	84	Performance Measures
33	Rental Housing Safety Program	96	MyLakewood311 Data Report
34	Community Development Block Grant	102	Building Permit Activity Report
44	Neighborhood Stabilization Program	104	Property/Nuisance Abatement Report

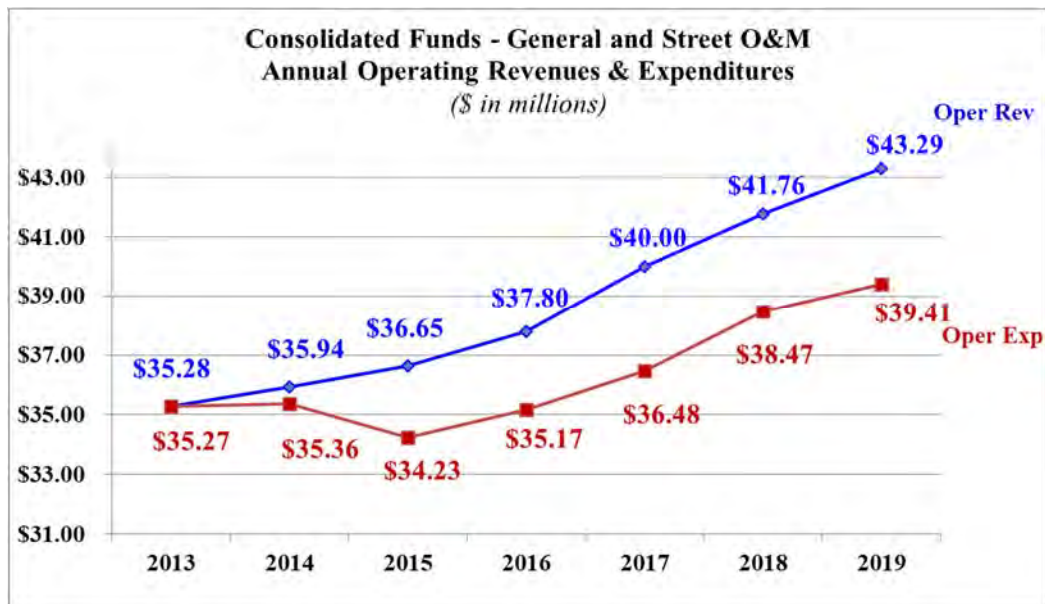
Consolidated Funds - General/Street O&M

The funds are combined in this presentation, as these two funds are the City's primary general governmental operating funds. In 2019, the General Fund provided an annual subsidy of \$1.51M, which equates to 60% of the Street O&M Fund sources.

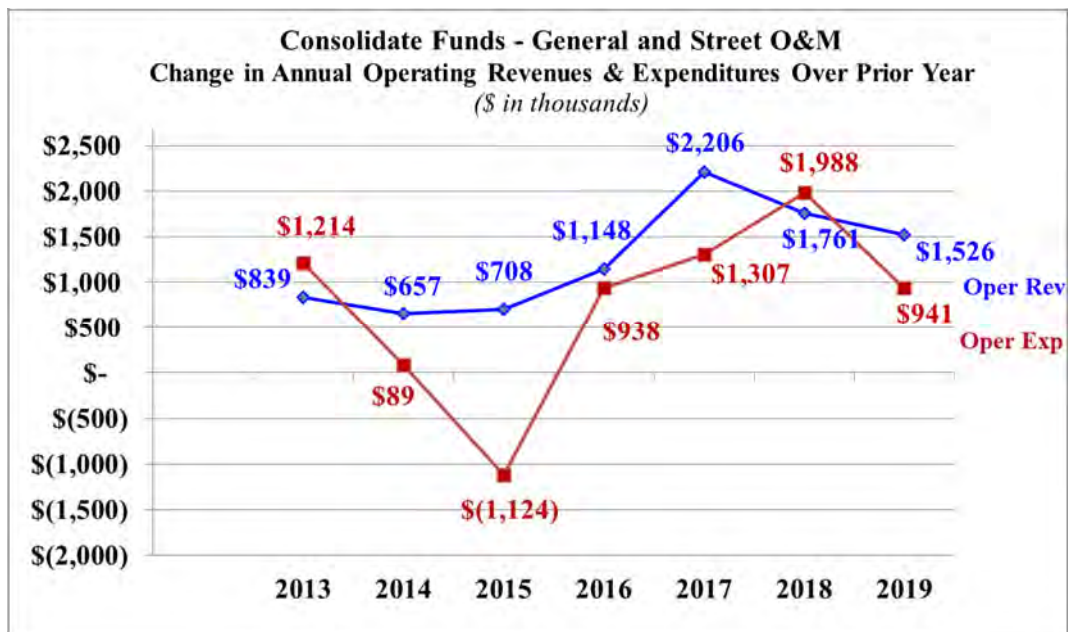
The following table and charts provide a comparison of operating revenues, operating expenditures and the resulting operating income/loss for the current and historical years.

Consolidated General & Street O&M Funds	2013 Annual Actual	2014 Annual Actual	2015 Annual Actual	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual
Operating Revenue	\$ 35,284,000	\$ 35,940,000	\$ 36,648,000	\$ 37,796,000	\$ 40,003,000	\$ 41,764,000	\$ 43,290,000
Operating Expenditures	\$ 35,270,000	\$ 35,358,000	\$ 34,235,000	\$ 35,173,000	\$ 36,480,000	\$ 38,468,000	\$ 39,409,000
Operating Income / (Loss)	\$14,000	\$582,000	\$2,413,000	\$2,623,000	\$3,523,000	\$3,296,000	\$3,881,000

The following graph illustrates the total current budgeted and historical operating revenues and expenditures.



The following graph illustrates the change in total revenues collected and expenditures compared to the prior year.



Consolidated Funds – General and St O&M Ending Fund Balance and Cash

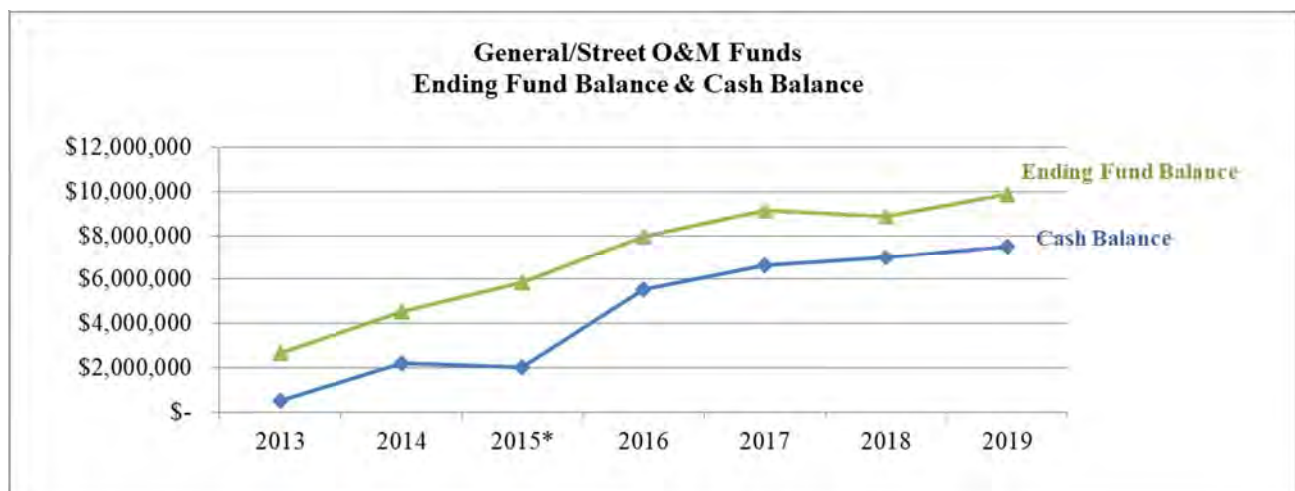
In support of the City's financial integrity, the City Council adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. In 2019, this 12% equates to \$5.19M as follows:

- **2% General Fund Contingency Reserves:** The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to \$866K.
- **5% General Fund Ending Fund Balance Reserves:** The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.2M.
- **5% Strategic Reserves:** The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$2.2M.

The following table and graph below provides the current and historical General/Street O&M Funds ending balance and cash & investment.

Year	Total Ending Fund Balance	Cash
2013	\$ 2,663,648	\$ 505,801
2014	\$ 4,532,741	\$ 2,183,083
2015*	\$ 5,848,860	\$ 2,043,548
2016	\$ 7,975,155	\$ 5,545,118
2017	\$ 9,163,535	\$ 6,634,879
2018	\$ 8,847,536	\$ 6,986,782
2019	\$ 9,878,841	\$ 7,483,611

* Lower cash balance due to providing \$1.8M in short-term/temporary interfund loans.



General & Street O&M Funds Combined Summary	2018 Annual Actual	2019		2019 Actual vs 2018 Actual Over / (Under)		2019 Actual vs 2019 Budget Over / (Under)	
		Revised Budget	YTD Actual	\$ Chg	% Chg	\$ Chg	% Chg
REVENUES:							
Property Tax	\$ 6,910,944	\$ 7,160,000	\$ 7,159,443	248,498	3.6%	(557)	0.0%
Local Sales & Use Tax	10,978,014	10,802,600	11,955,004	976,990	8.9%	1,152,404	10.7%
Sales/Parks	631,395	638,700	663,655	32,259	5.1%	24,955	3.9%
Brokered Natural Gas Use Tax	41,558	40,000	50,477	8,919	21.5%	10,477	26.2%
Criminal Justice Sales Tax	1,133,354	1,144,400	1,179,058	45,704	4.0%	34,658	3.0%
Admissions Tax	545,816	496,000	504,879	(40,937)	-7.5%	8,879	1.8%
Utility Tax	5,408,728	5,405,200	5,575,351	166,623	3.1%	170,151	3.1%
Leasehold Tax	5,901	5,000	9,779	3,878	65.7%	4,779	95.6%
Gambling Tax	3,181,655	2,801,000	3,099,813	(81,843)	-2.6%	298,813	10.7%
Franchise Fees	4,035,453	4,212,400	4,145,138	109,685	2.7%	(67,262)	-1.6%
Development Service Fees (CED)	2,204,665	1,277,500	1,749,026	(455,639)	-20.7%	471,526	36.9%
Permits & Fees (PW)	164,062	112,500	154,287	(9,775)	-6.0%	41,787	37.1%
License & Permits (BL, Alarm, Animal)	417,487	405,000	415,674	(1,813)	-0.4%	10,674	2.6%
State Shared Revenues	2,055,486	2,041,300	1,985,974	(69,512)	-3.4%	(55,326)	-2.7%
Intergovernmental	512,739	510,498	528,086	15,347	3.0%	17,588	3.4%
Parks & Recreation Fees	250,101	278,700	279,541	29,439	11.8%	841	0.3%
Police Contracts, including Extra Duty	1,048,282	1,152,500	1,363,913	315,631	30.1%	211,413	18.3%
Other Charges for Services	1,855	4,500	5,384	3,529	190.2%	884	19.7%
Fines & Forfeitures - Municipal Court	798,411	786,600	812,773	14,362	1.8%	26,173	3.3%
Fines & Forfeitures - Camera Enforcement	828,460	800,000	950,064	121,604	14.7%	150,064	18.8%
Miscellaneous/Interest/Other	325,024	253,246	417,942	92,918	28.6%	164,696	65.0%
Interfund Transfers	284,700	284,700	284,700	-	0.0%	-	0.0%
Subtotal Operating Revenues	\$ 41,764,092	\$ 40,612,344	\$ 43,289,960	\$ 1,525,868	3.7%	\$ 2,677,616	6.6%
EXPENDITURES:							
City Council	122,436	142,198	135,995	13,559	11.1%	(6,203)	-4.4%
City Manager	706,432	724,321	722,760	16,328	2.3%	(1,561)	-0.2%
Municipal Court	2,050,968	2,126,798	1,958,515	(92,453)	-4.5%	(168,283)	-7.9%
Administrative Services	1,731,553	1,815,892	1,775,396	43,843	2.5%	(40,496)	-2.2%
Legal	1,699,409	1,709,272	1,706,817	7,407	0.4%	(2,455)	-0.1%
Community & Economic Development	2,073,063	2,217,478	2,266,964	193,902	9.4%	49,487	2.2%
Parks, Recreation & Community Services	2,718,160	3,024,333	2,903,440	185,281	6.8%	(120,893)	-4.0%
Police	24,469,816	25,169,595	24,953,309	483,493	2.0%	(216,287)	-0.9%
Street Operations & Engineering	2,334,992	2,498,440	\$2,392,808	57,816	2.5%	(105,632)	-4.2%
Non-Departmental	127,456	133,960	121,530	(5,926)	-4.6%	(12,430)	-9.3%
Interfund Transfers	433,847	477,206	471,603	37,756	8.7%	(5,603)	-1.2%
Subtotal Operating Expenditures	\$ 38,468,132	\$ 40,039,493	\$ 39,409,137	941,005	2.4%	(630,356)	-1.6%
OPERATING INCOME (LOSS)	\$ 3,295,960	\$ 572,851	\$ 3,880,823	\$ 584,863	17.7%	\$ 3,307,972	577.5%
OTHER FINANCING SOURCES:							
Grants, Contrib, 1-Time Source	424,191	614,869	544,624	120,432	28.4%	(70,246)	-11.4%
Transfers In	16,000	-	-	(16,000)	-100.0%	-	n/a
Subtotal Other Financing Sources	\$ 440,191	\$ 614,869	\$ 544,624	\$ 104,432	23.7%	\$ (70,246)	-11.4%
OTHER FINANCING USES:							
Capital & Other 1-Time	1,816,238	2,950,555	1,731,045	(85,193)	-4.7%	(1,219,510)	-41.3%
Interfund Transfers	2,235,910	1,663,097	1,663,097	(572,813)	-25.6%	-	0.0%
Subtotal Other Financing Uses	\$ 4,052,148	\$ 4,613,652	\$ 3,394,142	\$ (658,006)	-16.2%	\$ (1,219,510)	-26.4%
Total Revenues and Other Sources	\$ 42,204,283	\$ 41,227,213	\$ 43,834,584	\$ 1,630,301	3.9%	\$ 2,607,370	6.3%
Total Expenditures and other Uses	\$ 42,520,281	\$ 44,653,145	\$ 42,803,280	\$ 282,999	0.7%	\$ (1,849,866)	-4.1%
Beginning Fund Balance:	\$ 9,163,534	\$ 8,847,537	\$ 8,847,537	\$ (315,997)	-3.4%	\$ -	0.0%
Ending Fund Balance:	\$ 8,847,537	\$ 5,421,605	\$ 9,878,841	\$ 1,031,304	11.7%	\$ 4,457,236	82.2%
Ending Fund Balance as a % of Oper Rev	21.2%	13.3%	22.8%				
Reserve - Total Target 12% of Oper Rev:	\$ 5,011,691	\$ 4,873,481	\$ 5,194,795				
2% Contingency Reserves	\$ 835,282	\$ 812,247	\$ 865,799				
5% General Fund Reserves	\$ 2,088,205	\$ 2,030,617	\$ 2,164,498				
5% Strategic Reserves	\$ 2,088,205	\$ 2,030,617	\$ 2,164,498				
Undesignated/Reserved for 2020-2022 Budgets	\$ 3,835,846	\$ 548,124	\$ 4,684,046				

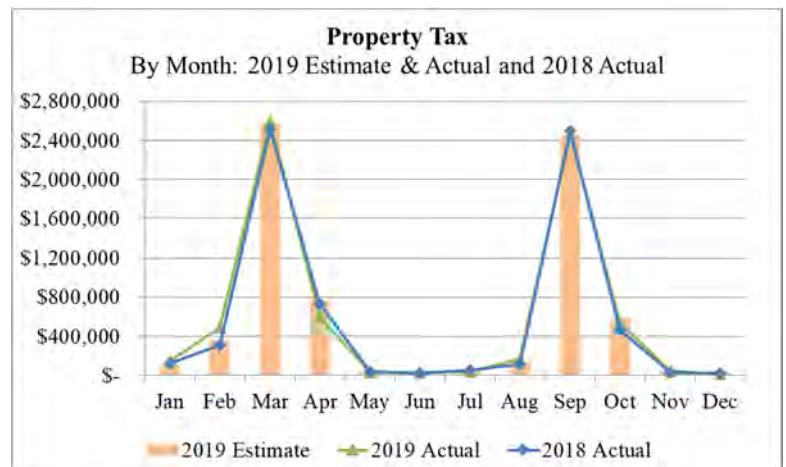
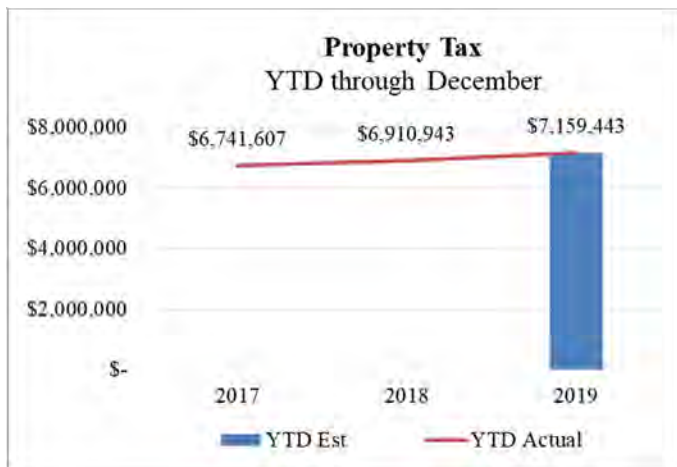
* Undesignated/Reserved Balances are one-time funds and per the city's financial policies may not be used for ongoing operations.

Property Tax

A property tax rate is placed on each piece of property within the City and is used for general governmental purpose. The rate is expressed in “dollars per \$1,000 assessed value (AV), and is a function of the property tax levy permitted by law and adopted by the City Council. In the City of Lakewood, as in other Washington cities, the maximum regular levy cannot exceed \$3.60, which includes the maximum regular levy of \$3.375 plus an additional \$0.225 per \$1,000 AV to provide for the Firemen’s Pension Fund. Property tax is assessed on land, buildings, and residential homes, and on inventory and improvements to commercial property.

Levy Rate Per \$1,000 Assessed Value			
Taxing District	2017	2018	2019
<i>City of Lakewood</i>	\$ 1.24	\$ 1.15	\$ 1.03
Emergency Medical Services	0.50	0.48	0.44
Flood Control	0.09	0.08	0.08
Pierce County	1.33	1.23	1.13
Port of Tacoma	0.18	0.18	0.18
Rural Library	0.47	0.43	0.50
School District	5.88	4.96	2.88
Sound Transit	0.25	0.23	0.21
Washington State	2.07	2.91	2.62
West Pierce Fire District	2.96	2.78	2.48
Total Levy Rate	\$ 14.97	\$ 14.43	\$ 11.54

Property Tax Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 86,446	\$ 123,438	\$ 102,357	\$ 144,853	\$ 21,415	17.3%	\$ 42,496	41.5%
Feb	304,015	306,699	357,826	492,293	185,594	60.5%	134,467	37.6%
Mar	2,346,012	2,512,460	2,576,689	2,595,070	82,610	3.3%	18,381	0.7%
Apr	839,495	728,230	763,976	601,934	(126,296)	-17.3%	(162,042)	-21.2%
May	35,651	38,834	43,201	32,454	(6,380)	-16.4%	(10,747)	-24.9%
Jun	28,801	19,413	27,825	25,420	6,007	30.9%	(2,404)	-8.6%
Jul	33,465	49,435	43,309	37,309	(12,126)	-24.5%	(6,000)	-13.9%
Aug	128,633	115,497	131,205	168,603	53,106	46.0%	37,398	28.5%
Sep	2,276,788	2,499,961	2,452,897	2,468,943	(31,018)	-1.2%	16,046	0.7%
Oct	600,563	467,672	589,737	535,490	67,818	14.5%	(54,247)	-9.2%
Nov	36,966	29,935	45,733	41,237	11,302	37.8%	(4,496)	-9.8%
Dec	24,772	19,369	25,245	15,837	(3,532)	-18.2%	(9,408)	-37.3%
Total Annual	\$ 6,741,607	\$ 6,910,943	\$ 7,160,000	\$ 7,159,443	\$ 248,500	3.6%	\$ (557)	0.0%
AV (in billions)	\$5.41	\$6.00	\$6.93					
5-Year Average Change (2015 - 2019):		1.8%						

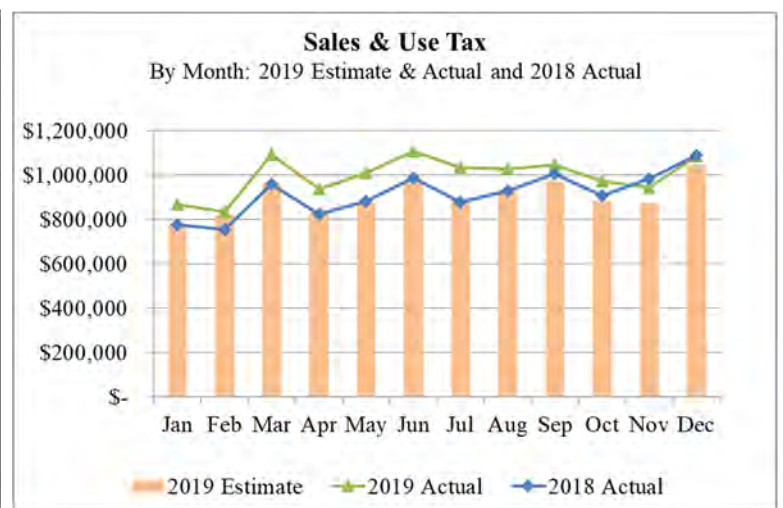
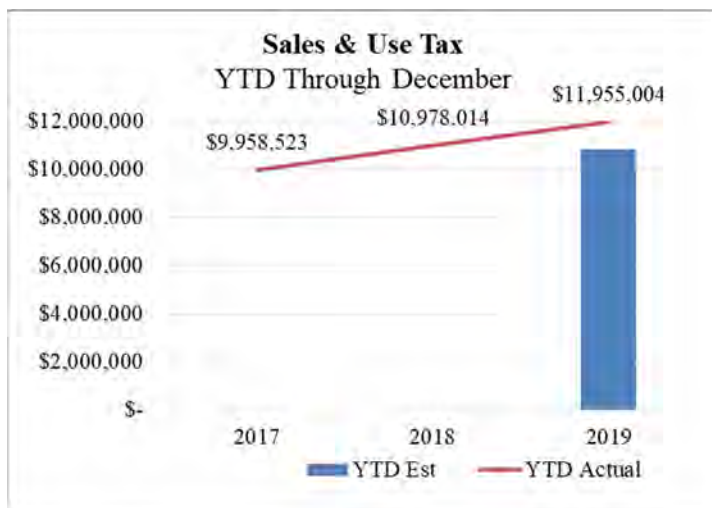


Sales & Use Tax

The City imposes a sales and use tax of 1% to fund general government programs. Of this total, 15% is provided to Pierce County per state law. The City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. The City receives 1% of the sales tax rate. Of the 1%, the City receives 0.84% (Pierce County receives 15% of the 1% and the State receives 1% of the 1% leaving 0.84% to the City).

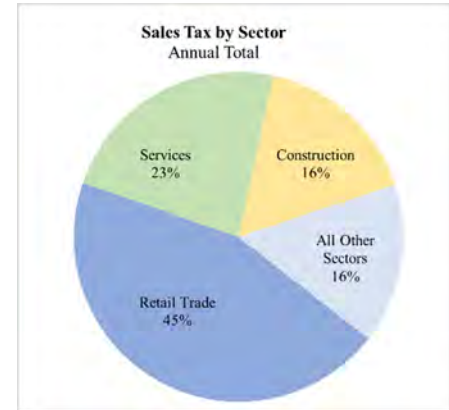
Agency	Rate
State of Washington	6.50%
City of Lakewood	1.00%
Criminal Justice Sales Tax	0.10%
Pierce Transit	0.60%
Sound Transit	1.40%
Pierce County Juvenile Facilities	0.10%
Zoo-Park Fee	0.10%
South Sound 911	0.10%
Total Tax on Sales & Use	9.90%

Sales Tax Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 709,919	\$ 777,046	\$ 771,143	866,122	\$ 89,076	11.5%	\$ 94,979	12.3%
Feb	794,509	756,096	818,819	834,944	78,848	10.4%	16,124	2.0%
Mar	957,078	957,541	963,555	1,094,051	136,510	14.3%	130,496	13.5%
Apr	746,372	824,513	830,064	936,605	112,092	13.6%	106,541	12.8%
May	769,917	882,494	869,695	1,009,891	127,397	14.4%	140,196	16.1%
Jun	928,804	988,945	964,758	1,106,875	117,930	11.9%	142,117	14.7%
Jul	822,128	876,871	883,605	1,033,260	156,390	17.8%	149,656	16.9%
Aug	826,033	930,324	928,246	1,027,630	97,305	10.5%	99,384	10.7%
Sep	881,750	1,003,916	972,436	1,047,083	43,166	4.3%	74,647	7.7%
Oct	785,051	908,774	881,779	972,142	63,368	7.0%	90,363	10.2%
Nov	781,771	983,643	874,375	942,492	(41,152)	-4.2%	68,117	7.8%
Dec	955,190	1,087,851	1,044,126	1,083,910	(3,940)	-0.4%	39,784	3.8%
Annual Total	\$ 9,958,523	\$ 10,978,014	\$ 10,802,600	\$ 11,955,004	\$ 976,990	8.9%	\$ 1,152,404	10.7%
Annual Sales (in millions)	\$1,186	\$1,307	\$1,286	\$1,423				
5-Year Average Change (2015 - 2019):		7.5%						



Retail trade, the largest economic sector, accounts for 45% of collections, followed by services and construction, which account for 23% and 17%, respectively. All other sectors, including wholesale trade, information, finance, insurance and real estate, manufacturing, government, transportation and utilities, and other accounts for the remaining 16%.

Top 10 Taxpayers (Grouped by Sector)				
Annual Totals				
Sector	2018	2019	Over / (Under)	
			Change from 2018	
			\$	%
General Merchandise Stores	\$ 812,819	\$ 830,871	\$ 18,052	2.2%
Motor Vehicle and Parts Dealers	551,589	614,800	63,211	11.5%
Building Material & Garden Equipment/Supplies	228,355	243,931	15,576	6.8%
Rental and Leasing Services	152,139	171,981	19,842	13.0%
Construction of Buildings	149,565	99,940	(49,625)	-33.2%
Administration of Economic Programs	125,533	104,170	(21,363)	-17.0%
Miscellaneous Store Retailers	121,932	157,863	35,931	29.5%
Total	\$2,141,932	\$2,223,556	\$ 81,624	3.8%



Sales & Use Tax by Sector						
Annual Totals						
Sector	Actual		Over / (Under)		Explanation of Variance	
	2018	2019	Change from 2018		Increase / (Decrease)	
			\$	%	\$ in Thousands	
Retail Trade	\$ 5,013,101	\$ 5,348,034	\$ 334,934	6.7%	\$ (11) -8%	Gasoline Stations
					\$ 13 4%	Food and Beverage Stores
					\$ 18 9%	Sporting Goods, Hobby, Musical Instr, and Book Stores
					\$ 20 12%	Electronics and Appliance Stores
					\$ 24 5%	Building Material and Garden Equipment and Supplie
					\$ 30 3%	General Merchandise Stores
					\$ 36 20%	Health and Personal Care Stores
					\$ 47 9%	Miscellaneous Store Retailers
					\$ 149 12%	Motor Vehicle and Parts Dealers
Services	2,649,880	2,758,767	108,888	4.1%	\$ (9) -51%	Ambulatory Health Care Services
					\$ (5) -27%	Waste Management and Remediation Services
					\$ 14 3%	Repair and Maintenance
					\$ 17 15%	Professional, Scientific, and Technical Services
					\$ 41 16%	Administrative and Support Services
					\$ 55 4%	Food Services and Drinking Places
Construction	1,501,815	1,977,491	475,676	31.7%	\$ (36) -7%	Specialty Trade Contractors
					\$ 203 211%	Heavy and Civil Engineering Construction
					\$ 309 34%	Construction of Buildings
Wholesale Trade	467,406	556,362	88,955	19.0%	\$ 15 12%	Merchant Wholesalers, Nondurable Goods
					\$ 72 21%	Merchant Wholesalers, Durable Goods
Information	484,438	478,470	(5,969)	-1.2%	\$ (21) -6%	Telecommunications
					\$ 12 228%	Other Information Services
Finance, Insurance, Real Estate	408,064	466,275	58,211	14.3%	\$ 4 47%	Real Estate
					\$ 23 41%	Credit Intermediation and Related Activities
					\$ 29 9%	Rental and Leasing Services
Manufacturing	221,773	175,329	(46,443)	-20.9%	\$ (21) -69%	Plastics and Rubber Products Manufacturing
					\$ (14) -117%	Fabricated Metal Product Manufacturing
					\$ (11) -46%	Nonmetallic Mineral Product Manufacturing
					\$ (7) -15%	Printing and Related Support Activities
					\$ 3 42%	Machinery Manufacturing
					\$ 3 15%	Miscellaneous Manufacturing
Government	170,795	124,245	(46,550)	-27.3%	\$ (25) -72%	Govt/Unclassifiable
					\$ (22) -17%	Administration of Economic Programs
					\$ 2 102%	Justice, Public Order, and Safety Activities
Other	60,741	70,030	9,289	15.3%	\$ (2) -50%	Utilities
					\$ 2 10%	Transit and Ground Passenger Transportation
					\$ 2 124%	Unknown
					\$ 7 24%	Support Activities for Transportation
Total	\$ 10,978,015	\$ 11,955,005	\$ 976,991	8.9%		

Note on Wholesale Sales Tax Classification: Sales tax applies if the buyer does not have a reseller permit or exemption certificate. Additionally, purchases made for personal or household use is not exempt from sales tax. This includes items used in a business that are not resold, such as office supplies, tools, equipment and equipment rentals.

The Marketplace Fairness Act, effective January 1, 2018, resulted in an increase in sales tax distributions for all cities and counties, but also eliminated the SST mitigation payments that many cities and counties have received since 2008. SST mitigation helped compensate jurisdictions for sales tax revenues that were lost when the state switched from an origin-based to destination-based sales tax for delivery of goods. As jurisdictions receive increased sales tax revenues from internet and remote sales, their SST mitigation payments are reduced by a corresponding amount, and all mitigation payments will cease as of October 1, 2019. The City's SST mitigation ceased mid-2018 since sales tax from the Marketplace Fairness Act exceeded SST mitigation.

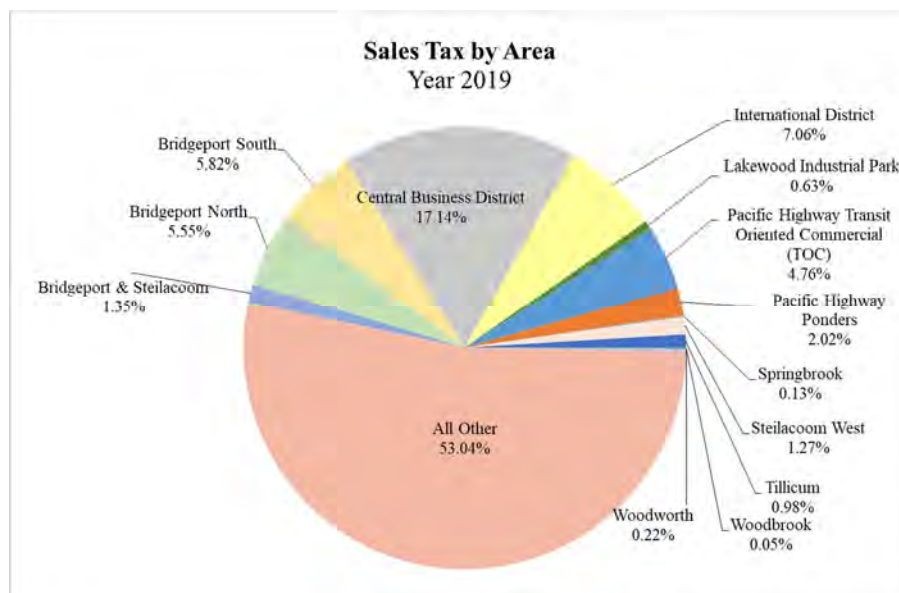
The following section provides a sales tax comparison by retail area and is based on UBI numbers and physical location addresses received from the Washington State Business License database, matched against UBI numbers in the City's sales tax database.

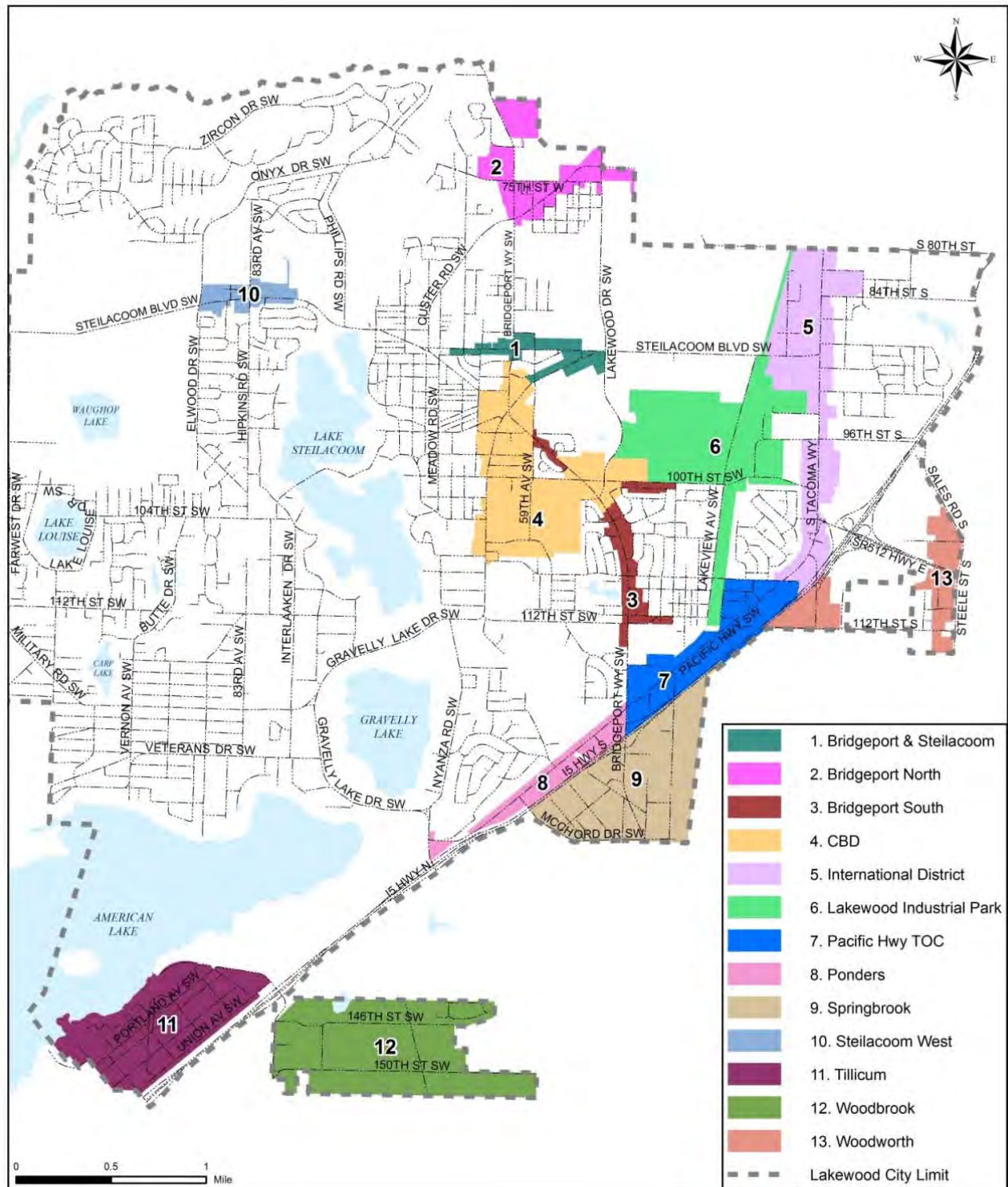
Marketplace Fairness Act				
Year	AWC Annual Est	Annual Actual	Over/Under Estimate	
			\$	%
2018	\$ 83,017	\$ 121,932	\$ 38,915	46.9%
2019	\$ 254,620	\$ 157,863	\$ (96,757)	-38.0%
2020	\$ 325,104			
2021	\$ 364,509			
2022	\$ 397,231			
Total	\$ 1,857,507			

Marketplace Fairness Act Quarterly Distributions				
	2018	2019	Over/Under	
			\$	%
Q1	\$ 27,107	\$ 32,686	\$ 5,579	20.6%
Q2	28,007	36,003	7,996	28.6%
Q3	29,402	39,758	10,356	35.2%
Q4	37,416	49,416	12,000	32.1%
Total Annual	\$ 121,932	\$ 157,863	\$35,931	29.5%

The area category title "All Other" which includes food services & drinking places, construction, and telecommunications attempts to capture: businesses that have multiple locations reporting under a single UBI number is excluded from the retail area reporting (such as Walgreens, O'Reilly's, Starbucks, Dollar Tree, McDonald's, etc.); businesses that do not fall under the retail area as currently defined (such food services & drinking places); or businesses that do not have a physical location in the City but are providing services within the City limits (telecommunications and construction). Businesses are added to the sales and use tax area periodically throughout the year; therefore, amounts reported in previous periods may differ.

Descriptor	Map ID	Location
Bridgeport & Steilacoom	1	Steilacoom Boulevard from John Dower Road to Lakewood Drive
Bridgeport North	2	Bridgeport Way from Custer Road to Univerity Place city limit; and Custer Road from Bridgeport Way to Tacoma city limit
Bridgeport South	3	Bridgeport Way from 108th Street to 59th Avenue
Central Business District	4	Lakewood Towne Center, the Colonial Center, and Lowes/Hobby Lobby Complex
International District	5	South Tacoma Way and Durango Avenue from 87th Street to the B&I
Lakewood Industrial Park	6	Lakeview Avenue from 108th Street to Steilacoom Boulevard and Lakewood Industrial Park
Pacific Highway TOC	7	Pacific Highway from 108th Street SW to Bridgeport Way
Pacific Highway Ponders	8	Pacific Highway from Gravelly Lake Drive to Bridgeport Way
Springbrook	9	Springbrook Neighborhood
Steilacoom West	10	Steilacoom Drive from 87th Avenue to Phillips Road
Tillicum	11	Tillicum Neighborhood
Woodbrook	12	Woodbrook Neighborhood
Woodworth	13	112th Street & South Tacoma Way/Steele Street/Sales Road (west Lakewood)





Retail Tax Areas

Map Date: April 03, 2015
 \Projects\Finance\RetailTax\RTAs.mxd

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.

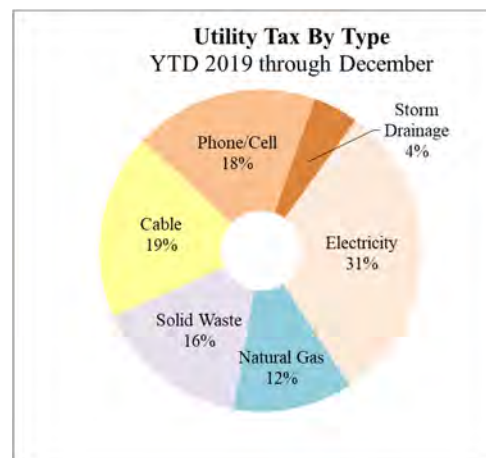
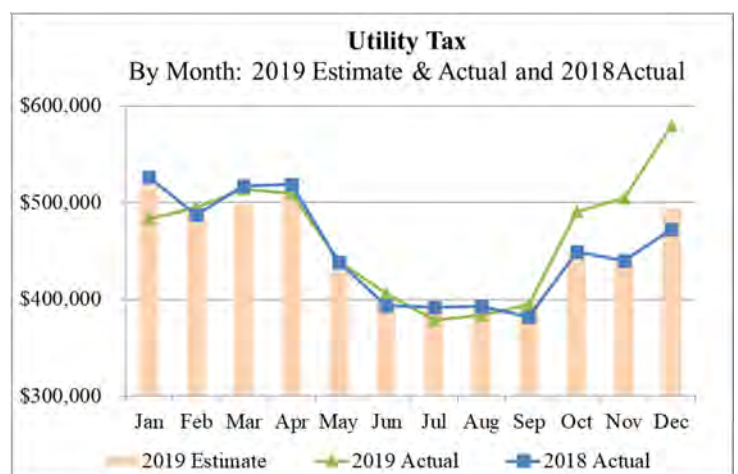
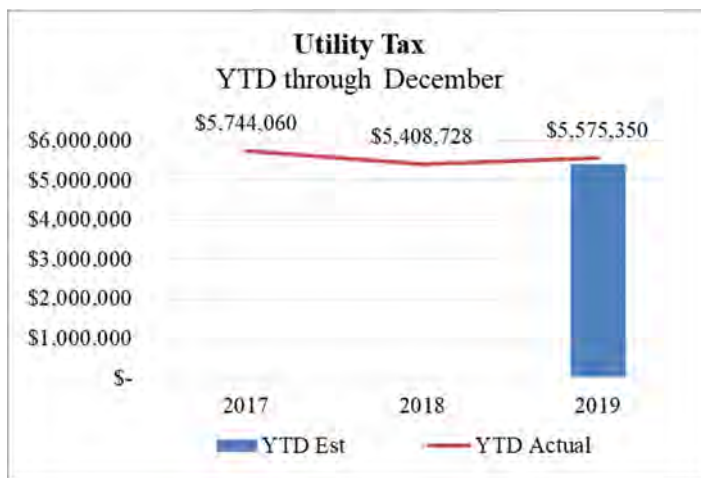
Sales & Use Tax by Area							
Annual Totals							
Map ID/Area	2018	2019	Over / (Under)		Explanation of Variance Increase / (Decrease) \$ in Thousands		
			Change from 2018				
			\$	%			
1 Bridgeport & Steilacoom	\$ 162,977	\$ 161,050	\$ (1,927)	-1.2%	\$ (6)	-17%	Personal and Laundry Services
					\$ (3)	-100%	Food Services and Drinking Places
					\$ 2	4%	Repair and Maintenance
					\$ 5	9%	Building Material and Garden Equipment and Supplie
2 Bridgeport North	663,350	663,330	(20)	0.0%	\$ (6)	-97%	Miscellaneous Store Retailers
					\$ (1)	-16%	Repair and Maintenance
					\$ 1	219%	Specialty Trade Contractors
					\$ 8	1%	General Merchandise Stores
3 Bridgeport South	726,773	695,627	(31,146)	-4.3%	\$ (41)	-91%	Construction of Buildings
					\$ (20)	-55%	Furniture and Home Furnishings Stores
					\$ (7)	-26%	Gasoline Stations
					\$ 8	32%	Rental and Leasing Services
					\$ 12	42%	Merchant Wholesalers, Nondurable Goods
					\$ 15	239%	Credit Intermediation and Related Activities
4 Central Business District	2,033,539	2,048,750	15,211	0.7%	\$ (19)	-30%	Furniture and Home Furnishings Stores
					\$ (10)	-34%	Repair and Maintenance
					\$ 5	18%	Electronics and Appliance Stores
					\$ 9	2%	Food Services and Drinking Places
					\$ 16	7%	Building Material and Garden Equipment and Supplie
					\$ 16	4%	General Merchandise Stores
5 International District	884,959	843,507	(41,452)	-4.7%	\$ (33)	-19%	Motor Vehicle and Parts Dealers
					\$ (11)	-5%	Food Services and Drinking Places
					\$ (10)	-18%	Food and Beverage Stores
					\$ (8)	-82%	Ambulatory Health Care Services
					\$ 3	16%	Amusement, Gambling, and Recreation Industries
					\$ 18	11%	Rental and Leasing Services
6 Lakewood Industrial Park	95,301	74,988	(20,313)	-21.3%	\$ (9)	-77%	Nonmetallic Mineral Product Manufacturing
					\$ (4)	-88%	Merchant Wholesalers, Durable Goods
					\$ (3)	-5%	Repair and Maintenance
					\$ (2)	-74%	Electronics and Appliance Stores
					\$ (1)	-19%	Furniture and Home Furnishings Stores
7 Pacific Highway (TOC) Transit Oriented Commercial	466,368	568,680	102,312	21.9%	\$ 3	34%	Repair and Maintenance
					\$ 100	30%	Motor Vehicle and Parts Dealers
8 Pacific Highway Ponders	248,862	241,514	(7,347)	-3.0%	\$ (7)	-22%	Repair and Maintenance
					\$ (6)	-16%	Accommodation
					\$ (3)	-56%	Apparel Manufacturing
					\$ (3)	-22%	Merchant Wholesalers, Durable Goods
					\$ 13	13%	Motor Vehicle and Parts Dealers
9 Springbrook	15,610	15,341	(269)	-1.7%	\$ (1)	-42%	Personal and Laundry Services
					\$ (0)	-11%	Food and Beverage Stores
					\$ 1	9%	Securities, Commodity Contracts, and Other Financi
10 Steilacoom West	146,940	151,939	4,999	3.4%	\$ (1)	-5%	Food Services and Drinking Places
					\$ 8	9%	Food and Beverage Stores
11 Tillicum	121,583	116,958	(4,626)	-3.8%	\$ (1)	-2%	Food Services and Drinking Places
					\$ (1)	-25%	Specialty Trade Contractors
					\$ (1)	-13%	Gasoline Stations
					\$ (1)	-12%	Clothing and Clothing Accessories Stores
12 Woodbrook	5,562	6,056	494	8.9%	\$ (0)	-82%	Administrative and Support Services
					\$ 1	11%	Food and Beverage Stores
13 Woodworth	25,447	25,921	473	1.9%	\$ (3)	-64%	Waste Management and Remediation Services
					\$ (2)	-100%	Gasoline Stations
					\$ 7	62%	Repair and Maintenance
Other:							
Food Services, Drinking Places	408,022	472,689	64,667	15.8%			
Construction	1,379,648	1,883,752	504,104	36.5%			
Telecommunications	356,146	331,296	(24,850)	-7.0%			
All Other Categories	3,236,926	3,653,608	416,681	12.9%	\$ (25)	-72%	Govt/Unclassifiable
					\$ (22)	-17%	Administration of Economic Programs
					\$ (21)	-70%	Plastics and Rubber Products Manufacturing
					\$ (15)	-181%	Fabricated Metal Product Manufacturing
					\$ 12	228%	Other Information Services
					\$ 16	100%	Specialty Trade Contractors
					\$ 16	22%	Clothing and Clothing Accessories Stores
					\$ 18	13%	Electronics and Appliance Stores
					\$ 19	23%	Professional, Scientific, and Technical Services
					\$ 21	13%	Repair and Maintenance
					\$ 23	32%	Sporting Goods, Hobby, Musical Instr, and Book Stores
					\$ 38	96%	Health and Personal Care Stores
					\$ 41	17%	Administrative and Support Services
					\$ 46	49%	Furniture and Home Furnishings Stores
					\$ 57	19%	Miscellaneous Store Retailers
					\$ 65	14%	Motor Vehicle and Parts Dealers
					\$ 79	25%	Merchant Wholesalers, Durable Goods
Total	\$ 10,978,015	\$ 11,955,005	\$ 976,990	8.9%			

Utility Tax

The City levies a tax on utilities provided within the city. The tax is currently 5% of gross income for electric and gas services and 6% of gross income for solid waste, cable, cellular phone, landlines and storm drainage.

The increase in December 2019 is primarily due to an audit of a major phone provider for the tax period of January 1, 2012 through May 31, 2018.

Utility Tax Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 570,032	\$ 526,486	\$ 516,575	\$ 482,703	\$ (43,783)	-8.3%	\$ (33,872)	-6.6%
Feb	544,505	486,862	494,648	494,221	7,359	1.5%	(428)	-0.1%
Mar	531,514	517,285	498,294	513,387	(3,898)	-0.8%	15,093	3.0%
Apr	524,307	519,012	506,995	509,876	(9,136)	-1.8%	2,881	0.6%
May	467,667	437,930	427,888	438,676	746	0.2%	10,788	2.5%
Jun	421,120	393,222	400,016	406,169	12,947	3.3%	6,152	1.5%
Jul	406,296	391,975	392,640	378,731	(13,244)	-3.4%	(13,909)	-3.5%
Aug	406,869	392,788	389,549	383,662	(9,126)	-2.3%	(5,887)	-1.5%
Sep	417,641	381,718	397,533	394,350	12,632	3.3%	(3,183)	-0.8%
Oct	466,714	449,383	448,268	490,378	40,995	9.1%	42,110	9.4%
Nov	464,856	439,715	438,822	504,221	64,506	14.7%	65,399	14.9%
Dec	522,539	472,352	493,971	578,978	106,626	22.6%	85,007	17.2%
Total Annual	\$ 5,744,060	\$ 5,408,728	\$ 5,405,200	\$ 5,575,350	\$ 166,622	3.1%	\$ 170,150	3.1%
5-Year Average Change (2015 - 2019):		-0.4%						

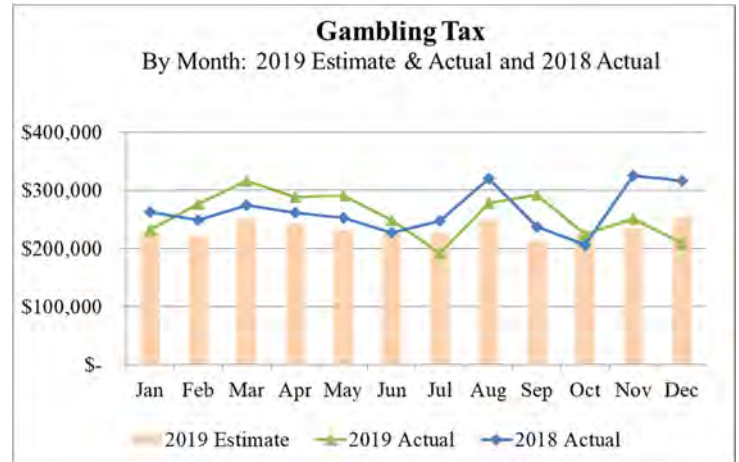
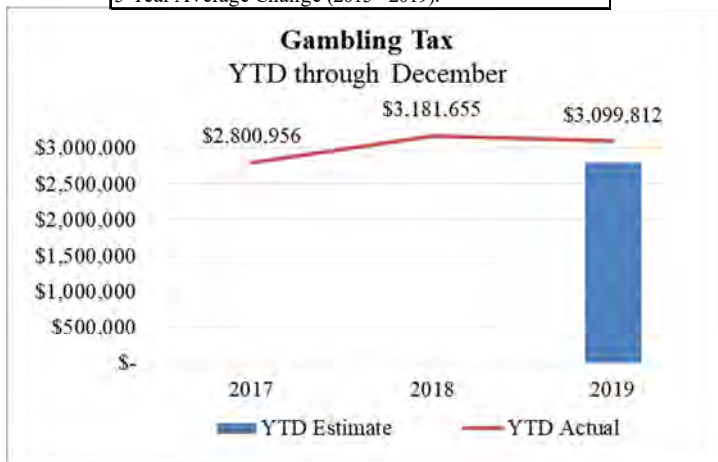


Utility Tax by Type Annual Totals							
Type	2018 Annual Actual	2019		Over / (Under)			
		Annual Est	YTD Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
				\$	%	\$	%
Electricity	\$ 1,665,799	\$ 1,692,500	\$ 1,714,042	\$ 48,243	2.9%	\$ 49,330	3.0%
Natural Gas	658,505	704,000	667,519	9,014	1.4%	9,444	1.4%
Solid Waste	819,244	790,500	868,805	49,561	6.0%	50,095	6.1%
Cable	988,171	1,046,300	1,040,070	51,899	5.3%	52,544	5.3%
Phone/Cell	1,112,982	936,900	1,031,230	(81,752)	-7.3%	(81,026)	-7.3%
Storm Drainage	164,027	235,000	253,685	89,658	54.7%	89,765	54.8%
Total	\$ 5,408,728	\$ 5,405,200	\$ 5,575,350	\$ 166,622	3.1%	\$ 170,151	3.1%

Gambling Tax

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punchboards; pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11% of gross receipts), punch boards (3% of gross receipts), pull tabs (5% of gross receipts), bingo (5% off gross receipts less amounts paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes). Gambling tax from card rooms account for the majority of the revenues.

Gambling Tax								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 235,320	\$ 263,390	\$ 227,592	\$ 232,365	\$ (31,025)	-11.8%	\$ 4,773	2.1%
Feb	241,022	249,131	222,371	276,487	27,356	11.0%	54,115	24.3%
Mar	253,447	274,498	250,858	316,973	42,475	15.5%	66,115	26.4%
Apr	241,908	261,555	242,113	287,987	26,432	10.1%	45,874	18.9%
May	278,183	252,447	231,940	290,634	38,187	15.1%	58,694	25.3%
Jun	235,312	227,021	224,243	248,101	21,080	9.3%	23,859	10.6%
Jul	226,638	248,032	225,859	192,822	(55,210)	-22.3%	(33,037)	-14.6%
Aug	217,614	319,934	249,546	277,725	(42,209)	-13.2%	28,179	11.3%
Sep	224,740	237,493	213,202	292,664	55,171	23.2%	79,462	37.3%
Oct	201,551	206,634	224,446	224,158	17,524	8.5%	(288)	-0.1%
Nov	179,929	325,337	234,736	250,787	(74,550)	-22.9%	16,051	6.8%
Dec	265,292	316,183	254,095	209,109	(107,074)	-33.9%	(44,986)	-17.7%
Total Annual	\$ 2,800,954	\$ 3,181,654	\$ 2,801,000	\$ 3,099,812	\$ (81,842)	-2.6%	\$ 298,812	10.7%
5-Year Average Change (2015 - 2019):		2.4%						

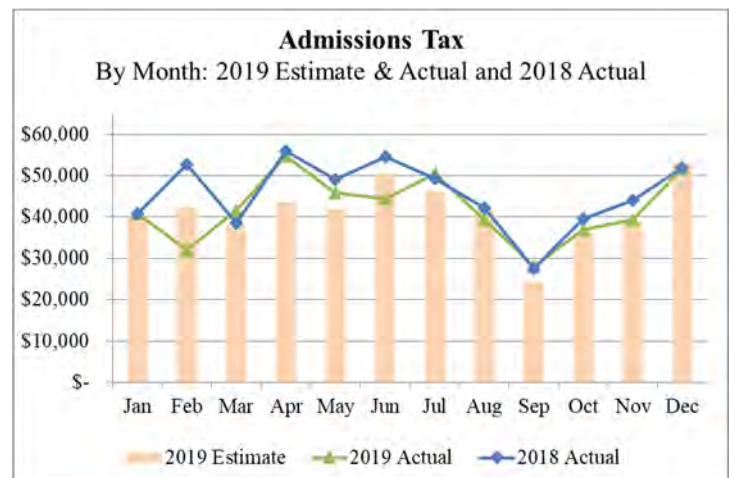
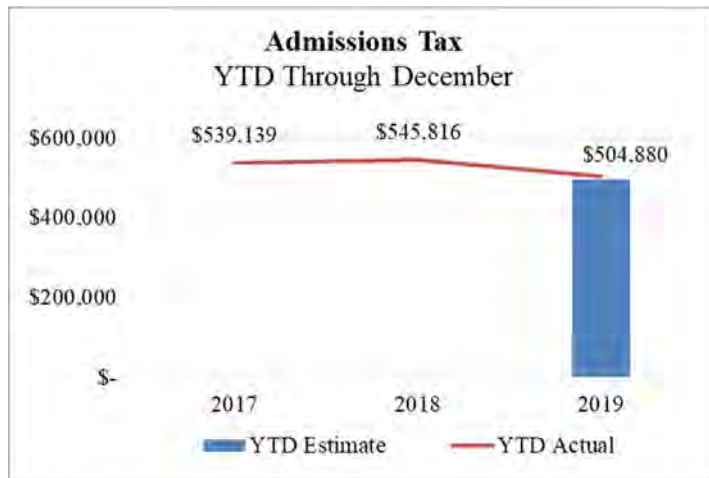


Card Room Gambling Tax - Major Establishments Only					
Major Establish	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	Over / (Under)	
				2019 Actual vs 2018 Actual	
				\$	%
Chips Casino	\$ 615,061	\$ 938,450	\$ 902,660	\$ (35,790)	-3.8%
Great American	592,280	587,670	667,826	80,156	13.6%
Macau Casino	725,689	959,923	789,618	(170,305)	-17.7%
Palace Casino	718,180	565,092	617,032	51,940	9.2%
Total	\$2,651,210	\$3,051,136	\$2,977,136	\$ (74,000)	-2.4%

Admissions Tax

The City levies an admissions tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Admissions Tax Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 42,600	\$ 40,770	\$ 39,669	\$ 40,681	\$ (89)	-0.2%	\$ 1,011	2.5%
Feb	47,425	52,774	42,311	31,915	(20,859)	-39.5%	(10,396)	-24.6%
Mar	56,594	38,424	38,183	41,565	3,141	8.2%	3,382	8.9%
Apr	49,479	56,059	43,481	54,869	(1,190)	-2.1%	11,388	26.2%
May	38,599	49,008	41,658	45,834	(3,174)	-6.5%	4,176	10.0%
Jun	51,773	54,471	50,596	44,332	(10,139)	-18.6%	(6,264)	-12.4%
Jul	44,036	49,210	46,124	50,429	1,219	2.5%	4,306	9.3%
Aug	35,015	42,192	41,836	39,231	(2,961)	-7.0%	(2,605)	-6.2%
Sep	32,560	27,445	24,271	28,213	768	2.8%	3,942	16.2%
Oct	31,157	39,449	36,093	36,870	(2,579)	-6.5%	777	2.2%
Nov	44,542	44,076	38,866	39,323	(4,753)	-10.8%	457	1.2%
Dec	65,359	51,937	52,912	51,618	(319)	-0.6%	(1,294)	-2.4%
Total Annual	\$ 539,139	\$ 545,815	\$ 496,000	\$ 504,880	\$ (40,935)	-7.5%	\$ 8,880	1.8%
5-Year Average Change (2015 - 2019):		-4.6%						



Admissions Tax by Payer					
Major Establishment	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	Over / (Under)	
				2019 Actual vs 2018 Actual	
				\$	%
AMC Theatres	\$ 302,925	\$ 325,219	\$ 318,466	\$ (6,753)	-2.1%
Déjà Vu	27,327	15,148	7,520	(7,628)	-50.4%
Grand Prix Raceway	18,719	16,464	22,137	5,673	34.5%
Great American Casino	358	20	-	-	-
Regal Cinemas	175,819	172,814	152,093	(20,721)	-12.0%
Star Lite Swap Meet	13,990	16,151	4,663	(11,488)	-71.1%
Total	\$539,139	\$545,816	\$504,879	\$ (40,937)	-7.5%

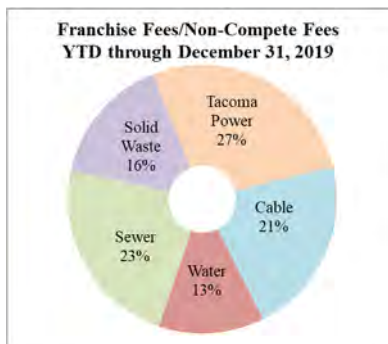
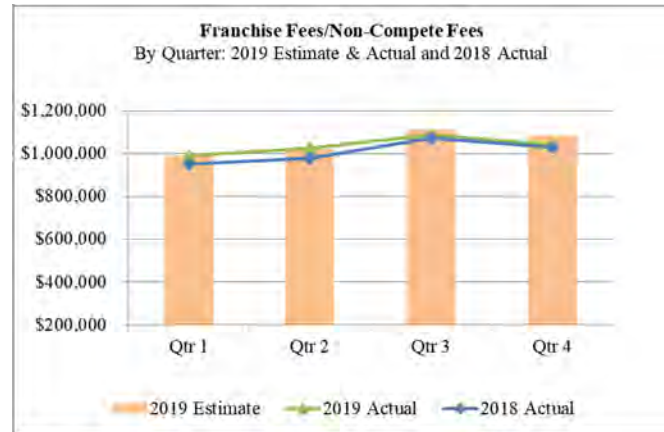
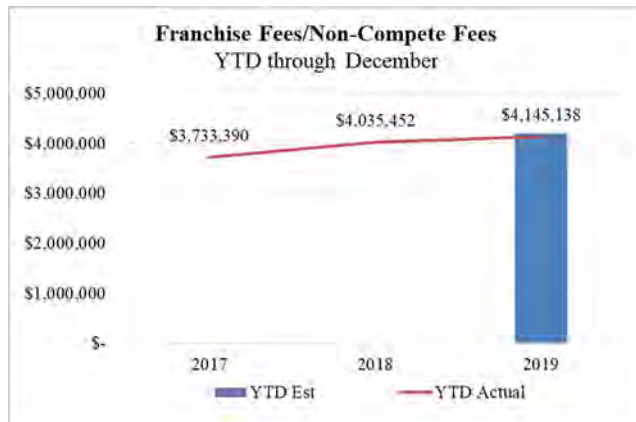
Note: Star Lite Swap Meet closed on 5/31/2019 and Déjà Vu closed in 9/18/2019.

Franchise Fees & Non-Compete Fees

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchises. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1996 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues.

Utility	Utility Tax	Franchise Fee	Non-Compete Fee
Comcast Phone	6.00%	-	-
Comcast Cable	6.00%	5.00%	-
Integra Telecommunications	6.00%	-	-
Lakeview Light & Power	5.00%	-	-
Lakewood Water District	-	-	6.00%
Pierce County Sanitary Sewer	-	-	6.00%
Puget Sound Energy	5.00%	-	-
TPU Click!	6.00%	5.00%	-
TPU Light	-	-	6.00%
TPU Water	-	-	8.00%
Waste Connections	6.00%	4.00%	-

Franchise Fees/Non-Compete Fees								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ -	\$ -	\$ -	\$ -	-	-	-	-
Feb	72,921	76,370	81,001	79,748	3,378	4.4%	(1,253)	-1.5%
Mar	797,551	874,481	908,945	909,401	34,920	4.0%	456	0.1%
Apr	-	-	-	-	-	-	-	-
May	73,927	76,416	81,876	78,814	2,398	3.1%	(3,062)	-3.7%
Jun	821,782	903,542	941,342	947,375	43,833	4.9%	6,033	0.6%
Jul	-	-	-	-	-	-	-	-
Aug	75,978	79,863	84,613	82,636	2,773	3.5%	(1,977)	-2.3%
Sep	910,038	993,153	1,029,082	1,004,558	11,405	1.1%	(24,524)	-2.4%
Oct	-	-	-	-	-	-	-	-
Nov	74,502	77,218	82,817	77,808	590	0.8%	(5,009)	-6.0%
Dec	906,691	954,411	1,002,725	964,798	10,387	1.1%	(37,927)	-3.8%
Total Annual	\$3,733,390	\$4,035,455	\$4,212,400	\$ 4,145,138	\$ 109,683	2.7%	\$ (67,262)	-1.6%
5-Year Average Change (2015 - 2019):			3.5%					

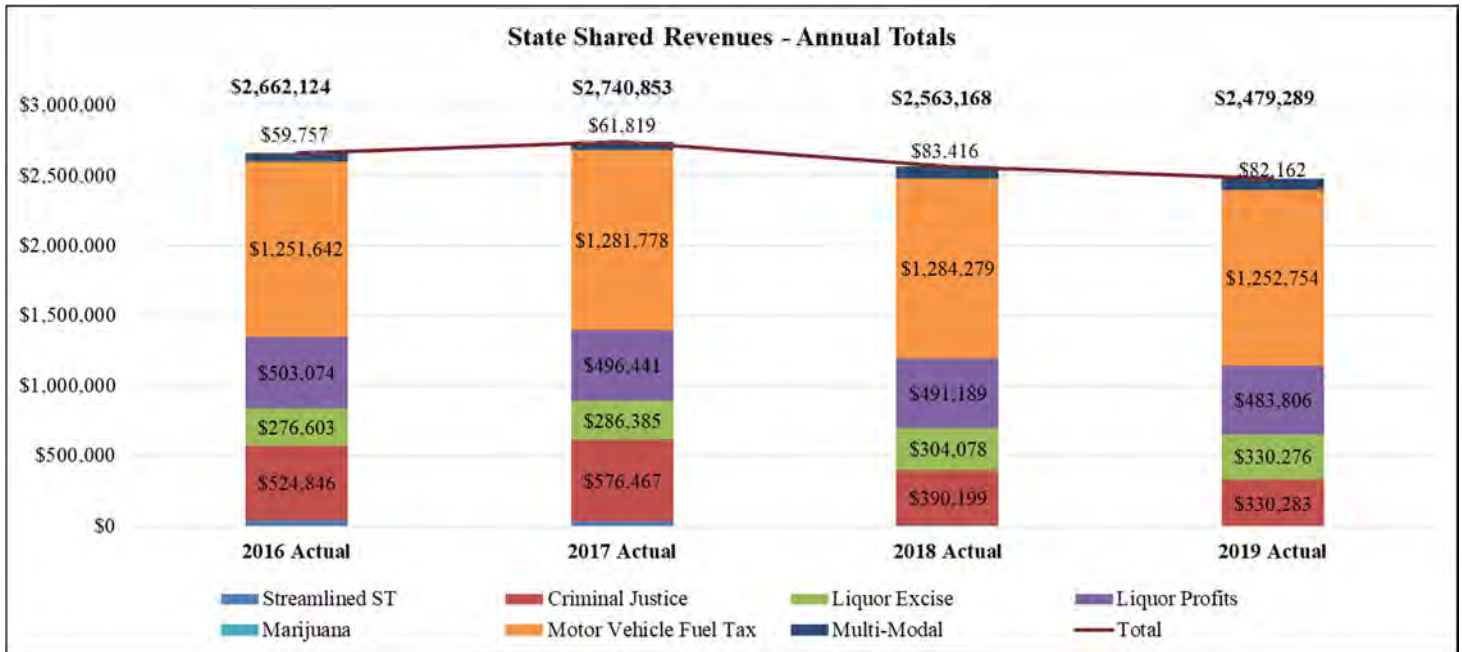
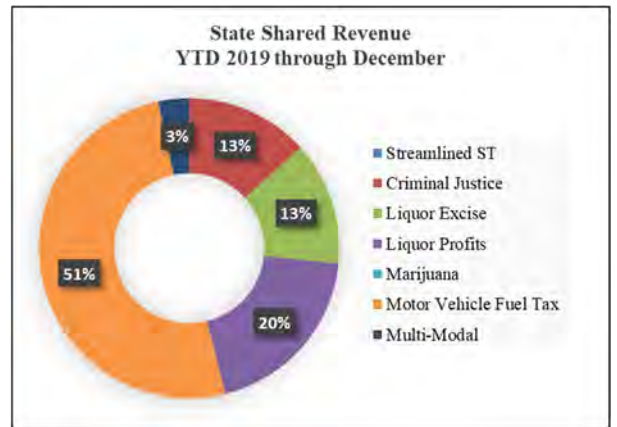


Franchise Fees/Non-Compete Fees by Type							
Annual Totals							
Type	2018 Annual	2019		Over / (Under)			
		Annual Est	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
				\$	%	\$	%
Cable	\$ 893,594	\$ 928,500	\$ 888,488	(5,106)	-0.6%	(40,012)	-4.3%
Water	509,557	537,300	526,830	17,273	3.4%	(10,470)	-1.9%
Sewer	933,263	963,200	961,344	28,081	3.0%	(1,856)	-0.2%
Solid Waste	608,862	654,800	645,175	36,313	6.0%	(9,625)	-1.5%
Tacoma Power	1,090,176	1,128,600	1,123,301	33,125	3.0%	(5,296)	-0.5%
Total	\$ 4,035,455	\$ 4,212,400	\$ 4,145,138	\$ 109,686	2.7%	\$ (67,262)	-1.6%

State Shared Revenues

State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues include: sales tax mitigation, criminal justice, leasehold excise tax, state lodging tax sharing, liquor excise tax and liquor profits, and motor vehicle fuel tax.

The following tables provides a comparison of state shared revenues, including the portion of motor vehicle fuel tax, increased gas tax and multi-modal revenue receipted directly in the transportation capital fund.



State Shared Revenue Annual Totals									
Revenue	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	2019		2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
				Estimate	Actual	Over/(Under) \$	Over/(Under) %	Over/(Under) \$	Over/(Under) %
Streamlined Sales Tax Mitigation	\$ 46,177	37,938	10,006	-	-	\$ (10,006)	-100.0%	\$ -	n/a
CJ-Violent Crimes/Population	80,885	83,789	87,036	84,000	94,809	7,773	8.9%	10,809	12.9%
CJ-Special Programs	59,074	60,763	62,527	61,000	64,628	2,101	3.4%	3,628	5.9%
CJ-DUI Cities	9,050	8,860	8,731	9,000	8,069	(662)	-7.6%	(931)	-10.3%
CJ-High Crime	375,837	423,055	231,905	241,800	162,777	(69,128)	-29.8%	(79,023)	-32.7%
Liquor Excise Tax	276,603	286,385	304,078	291,700	330,276	26,198	8.6%	38,576	13.2%
Liquor Board Profits	503,074	496,441	491,189	491,400	483,806	(7,383)	-1.5%	(7,594)	-1.5%
Marijuana Enforcement Profits	25	25	1	-	8	7	700.0%	8	n/a
Motor Vehicle Fuel Tax	863,896	871,657	860,015	862,400	841,601	(18,414)	-2.1%	(20,799)	-2.4%
Subtotal - General/Street	\$ 2,214,621	2,268,913	2,055,488	2,041,300	1,985,975	\$ (69,513)	-3.4%	\$ (55,325)	-2.7%
Motor Vehicle Fuel Tax	352,859	356,029	351,274	350,000	339,170	(12,104)	-3.4%	(10,830)	-3.1%
Increase Motor Vehicle Fuel Tax	34,887	54,092	72,990	72,300	71,983	(1,007)	-1.4%	(317)	-0.4%
Multi-Modal	59,757	61,819	83,416	82,400	82,162	(1,254)	-1.5%	(238)	-0.3%
Subtotal - Transportation CIP	\$ 447,503	471,940	507,680	504,700	493,315	\$ (14,365)	-2.8%	\$ (11,385)	-2.3%
Total State Shared Revenue	\$ 2,662,124	2,740,853	2,563,168	2,546,000	2,479,290	\$ (83,878)	-3.3%	\$ (66,710)	-2.6%

POLICE

Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations:

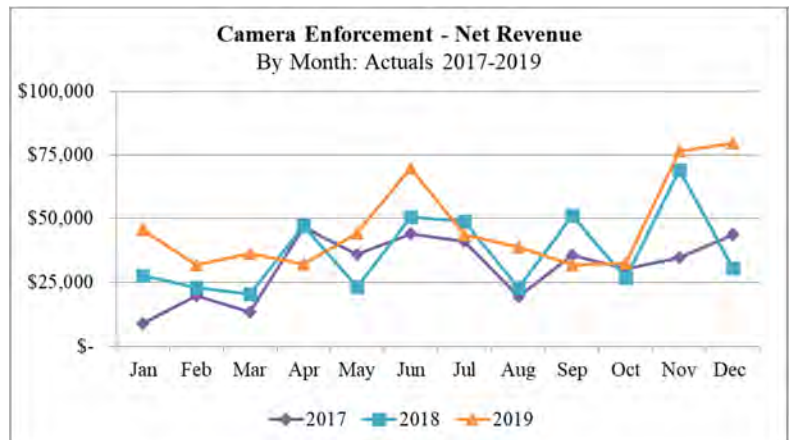
- 2 school zone cameras located at: 5405 Steilacoom Blvd – WB and 9904 Gravelly Lake Drive – SB.
- 6 red light cameras located at: Bridgeport Blvd SW & San Francisco Ave SW – SB & NB, Steilacoom Blvd SW & Phillips Rd SW – WB & EB; and South Tacoma Way & SR 512 – NB & SB.

The increase in revenues in 2016 compared to 2015 is due to school zone photo enforcement camera on Steilacoom Boulevard which was inoperable while being relocated from west to east of Lakewood Drive in roughly the last quarter of 2015. The new larger school zone thereafter is active for longer periods of time since it covers overlapping schedules of three schools (Four Heroes Elementary School, Lochburn Middle School and Harrison Prep). Previously, the photo enforced school zone only covered one school (Lochburn Middle School).

Photo Infraction - Red Light / School Zone Enforcement											
Annual Totals											
Month	Year 2017			Year 2018			Year 2019			Over / (Under)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue 2019 vs 2018	
										\$	%
Jan	\$ 58,693	\$ 49,652	\$ 9,041	\$ 60,215	\$ 32,240	\$ 27,975	\$ 77,124	\$ 31,455	\$ 45,669	\$ 17,694	63.2%
Feb	51,991	32,240	19,751	55,172	32,240	22,932	64,380	32,240	32,140	9,208	40.2%
Mar	60,662	47,178	13,484	52,657	32,240	20,417	68,761	32,240	36,521	16,104	78.9%
Apr	78,980	32,240	46,740	79,686	32,240	47,446	64,478	32,240	32,238	(15,208)	-32.1%
May	68,303	32,240	36,063	55,685	32,240	23,445	76,632	32,240	44,392	20,947	89.3%
Jun	76,404	32,240	44,164	82,914	32,240	50,674	101,799	32,240	69,559	18,885	37.3%
Jul	73,631	32,240	41,391	81,123	32,240	48,883	76,168	32,240	43,928	(4,955)	-10.1%
Aug	51,801	32,240	19,561	54,263	31,266	22,997	71,272	32,240	39,032	16,035	69.7%
Sep	68,025	32,240	35,785	83,303	32,240	51,063	64,088	32,240	31,848	(19,215)	-37.6%
Oct	62,761	32,240	30,521	59,156	32,240	26,916	64,963	32,240	32,723	5,807	21.6%
Nov	80,145	45,298	34,847	101,226	32,240	68,986	108,665	32,240	76,425	7,440	10.8%
Dec	76,160	32,240	43,920	63,061	32,240	30,821	111,736	32,240	79,496	48,675	157.9%
Total Annual	\$ 807,556	\$ 432,288	\$375,268	\$ 828,460	\$ 385,906	\$442,554	\$ 950,064	\$ 386,095	\$563,969	\$ 188,701	50.3%

Note on Vendor Payments:

- Lower costs during July 2016 through December 2016 due to inactive cameras during construction.
- January 2017 includes costs for repairs on Bridgeport Way SW & San Francisco Ave SW, Southbound and Northbound and reinstallation of system and mapping radars on City Mast Arm.
- March 2017 includes reinstallation on SR512 & South Tacoma Way, Southbound
- November 2017 includes installation of foundation, pole and radar, intercept and break ex conduit and install new j-box.

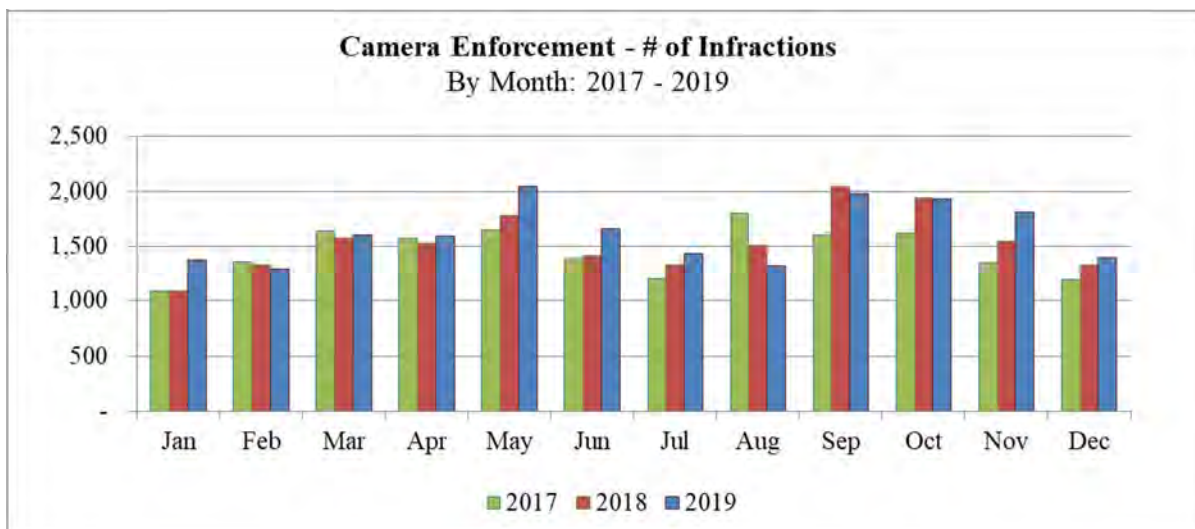
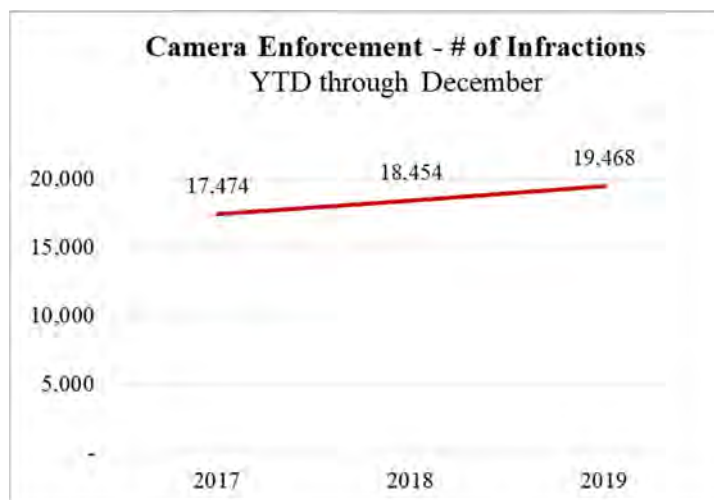


# of Infraction Notices Generated Annual Totals															
	BP Way & San Francisco			Steilacoom & Phillips			South Tacoma Way & SR512			School Zones			Total		
Month	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Jan	42	45	72	178	192	222	170	522	533	701	332	548	1,091	1,091	1,375
Feb	44	47	65	149	210	278	536	575	540	629	500	409	1,358	1,332	1,292
Mar	71	50	53	167	220	280	624	717	736	779	586	540	1,641	1,573	1,609
Apr	66	67	51	207	225	278	687	666	665	616	576	604	1,576	1,534	1,598
May	67	76	62	263	340	368	750	782	737	576	587	881	1,656	1,785	2,048
Jun	77	53	92	282	328	422	737	794	778	290	245	369	1,386	1,420	1,661
Jul	76	73	101	381	384	415	741	739	771	-	135	151	1,198	1,331	1,438
Aug	81	63	100	278	284	382	826	691	695	621	471	149	1,806	1,509	1,326
Sep	45	64	62	213	256	347	808	716	690	536	1,010	879	1,602	2,046	1,978
Oct	58	79	79	214	287	344	743	687	685	606	893	825	1,621	1,946	1,933
Nov	34	55	72	230	231	314	541	598	512	546	669	913	1,351	1,553	1,811
Dec	55	62	65	279	225	285	616	524	493	238	523	556	1,188	1,334	1,399
Total Annual	716	734	874	2,841	3,182	3,935	7,779	8,011	7,835	6,138	6,527	6,824	17,474	18,454	19,468

Note:

- Bridgeport Way & San Francisco cameras were inactive during June through November 2016 for road improvements.
- South Tacoma Way & SR512: May 2016 through Jan 2017 shut down one of two cameras on May 10 due to roadway improvements.
- School Zone Cameras:
 - Feb 2019 - Snow caused delays and days off.
 - Mar 2019 - 18 sessions failed setup of yellow flashing lights.
 - Nov 2017 - No notices generated for 2 days due to vendor error.
 - Jul 2017 through Oct 2017 - Gravelly Lake Drive site out of service due to construction during the majority of this period.

○

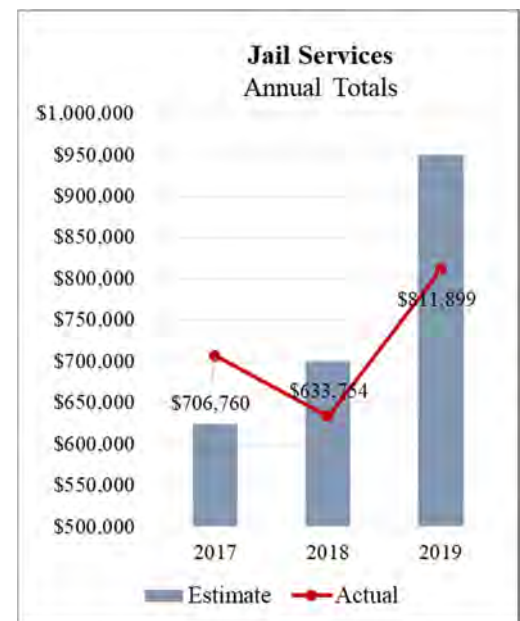
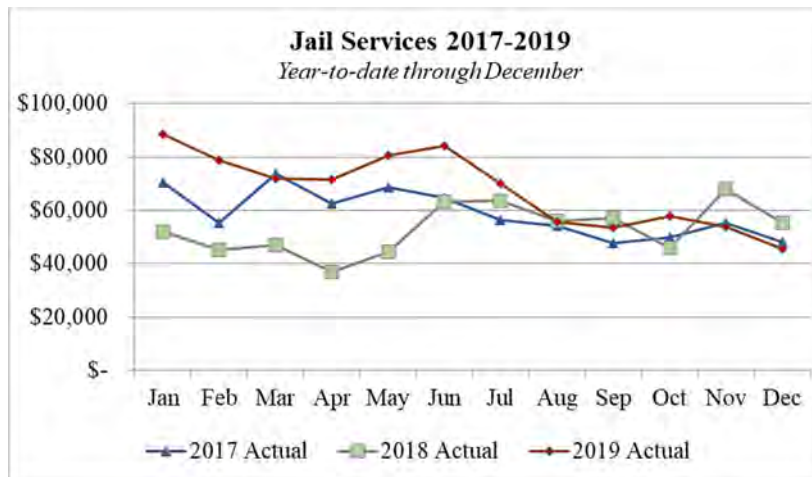


Jail Services

The City contracts with various agencies to provide jail services. In 2015, in an effort to reduce jail costs, the City increased utilization of the Nisqually facility, eliminated the use of the Wapato jail and decreased the use of Pierce County jail.

2019 Jail Rates					
Pierce County	Booking Fee	\$55.25	Nisqually	Booking Fee	\$20.00
	Daily Rate	\$85.85		Daily Rate	\$65.00
	Escort Fee*	\$132.53		Major Medical Costs	City Pays
	Mental Health Fee	\$138.11			
	Special Identification Process	\$184.91			
	Major Medical Costs	City Pays			

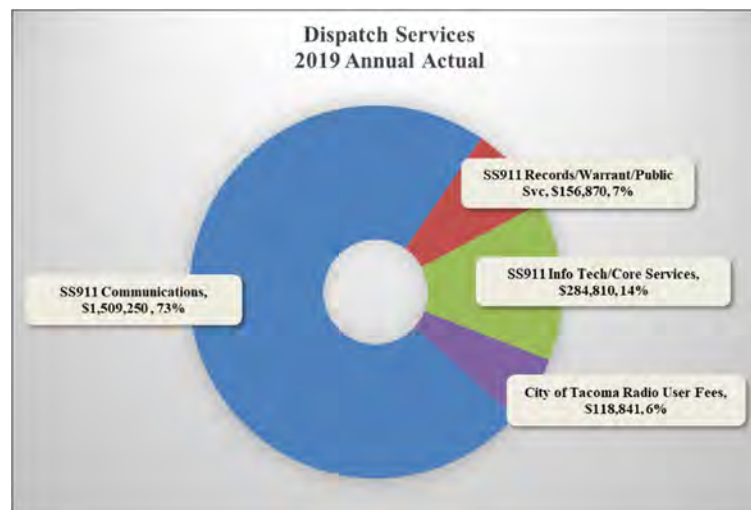
Service Period	Year 2017				Year 2018				Year 2019			
	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month
Jan	\$ 55,786	\$ 8,520	\$ 6,017	\$ 70,323	\$ 39,881	\$ 12,161	\$ -	\$ 52,042	\$ 65,097	\$ 17,695	\$ 5,666	\$ 88,458
Feb	46,085	9,294	-	55,379	30,870	13,475	832	45,177	55,820	15,059	8,036	78,914
Mar	56,679	14,089	2,826	73,594	33,906	12,893	-	46,799	52,065	13,109	6,659	71,833
Apr	48,725	13,019	899	62,643	30,140	6,408	248	36,796	55,426	15,713	452	71,591
May	53,842	14,836	-	68,678	35,505	8,853	-	44,358	53,300	27,369	-	80,669
Jun	41,320	16,144	7,039	64,503	47,210	16,153	-	63,363	56,745	27,580	-	84,325
Jul	47,645	8,441	289	56,374	50,115	12,459	902	63,476	53,425	14,769	1,973	70,166
Aug	42,485	11,741	-	54,226	36,855	16,169	2,804	55,828	35,620	14,360	5,558	55,538
Sep	42,650	5,062	-	47,712	40,732	16,282	-	57,014	29,120	24,179	-	53,299
Oct	33,570	14,249	2,120	49,939	33,805	10,506	1,623	45,934	21,480	26,515	9,791	57,786
Nov	36,210	19,025	-	55,235	42,185	17,069	8,552	67,806	30,909	22,967	-	53,876
Dec	36,035	12,120	-	48,155	46,995	8,165	-	55,160	33,235	12,209	-	45,444
Annual Total	\$ 541,032	\$ 146,538	\$ 19,190	\$ 706,760	\$ 468,200	\$ 150,593	\$ 14,961	\$ 633,754	\$ 542,242	\$ 231,524	\$ 38,133	\$ 811,899
	Annual Budget			\$ 624,240	Annual Estimate			\$ 700,000	Annual Budget			\$ 950,000
	Annual Exp as % of Annual Budget			113.2%	Annual Exp as % of Annual Budget			90.5%	YTD as % of Annual Budget			85.5%



Dispatch Services

South Sound 911 PDA (Public Development Authority) provides dispatch emergency communication, records and technology services, and regional, interoperable first responder radio system.

South Sound 911 Dispatch Services Year-to-date through December					
Category	2016 Annual	2017 Annual	2018 Annual	2019	
				Estimate	Actual
Communication	\$ 1,487,300	\$ 1,539,360	\$ 1,577,840	\$ 1,509,252	\$ 1,509,250
Records/Warrant/Public Services	109,880	97,300	123,925	156,870	156,870
Information Technology/Core Services	446,390	448,110	299,785	284,808	284,810
Subtotal	\$ 2,043,570	\$ 2,084,770	\$ 2,001,550	\$ 1,950,930	\$ 1,950,930
Radio User Fees City of Tacoma	112,015	117,558	117,369	117,560	118,841
Total Dispatch Services	\$ 2,155,585	\$ 2,202,328	\$ 2,118,919	\$ 2,068,490	\$ 2,069,771
Change Over Prior Year - \$	\$ 42,870	\$ 46,743	\$ (83,409)	\$ (50,429)	\$ (49,148)
Change Over Prior Year - %	2.0%	2.2%	-3.8%	-2.4%	-2.3%



Fund 195 Public Safety Grants

The purpose of this fund is to account for the revenues and expenditures related to public safety grants. The following table provides a financial summary of these grants.

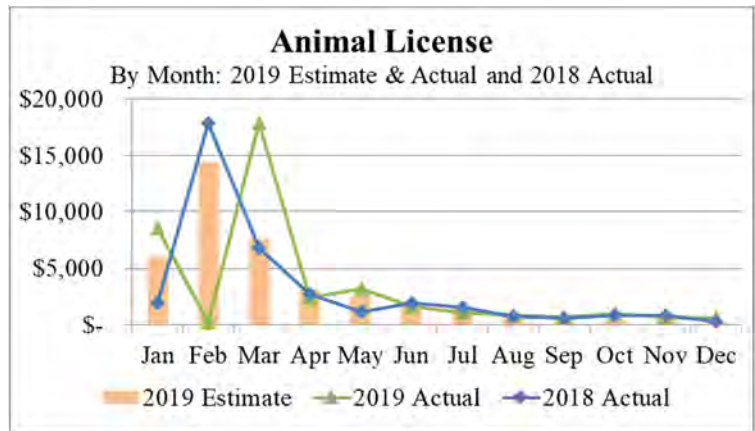
Public Safety Grants	2019	
	Annual Budget	YTD Dec
Dept. of Justice - Bulletproof Vest Partnership	\$ 31,963	\$ 15,560
Dept. of Justice - JAG Training Resilience and Adaptive Leaders (TRAIL)	22,577	12,640
Dept. of Justice - JAG In-Car Video	42,306	42,306
Dept. of Justice - Veterans Treatment Court	105,306	67,920
Pierce County - STOP Violence Against Women Training	3,836	3,836
Pierce County - WTSC Phlebotomy Certification	435	438
Washington Assn. of Sheriffs & Police Chiefs Safety Equipment	-	992
Washington Auto Theft Prevention Authority (WATPA)	102,000	100,884
Washington State Military Department - Emergency Management	49,408	33,265
Washington State Parks & Recreation Boaters Safety	17,281	17,278
Washington State Patrol - Phlebotomy Mobile Unit	15,000	12,156
Washington Traffic Safety Commission (WTSC) Phlebotomy	34,232	-
Washington Traffic Safety Commission (WTSC) Distracted Driving	7,600	7,600
Washington Traffic Safety Commission (WTSC) Impaired Driving	2,600	2,600
Total	\$ 434,544	\$ 317,473

Animal License

The City requires all dogs and cats over the age of eight weeks and residing in the city limits to be licensed annually. All licenses expire on December 31. Licenses not renewed by February 28 are subject to a \$2 late penalty.

Animal License Fees		
Fee Type	Senior (65+) or	
	Regular	Physically Disabled
Unaltered Dogs/Cats	\$55.00	\$30.00
Spayed/Neutered Dogs	\$20.00	\$10.00
Spayed/Neutered Cats	\$12.00	\$4.00
Pets Under 6 Months Old	\$4.00	\$4.00
Service Dogs	\$0.00	\$0.00
Late Fee (after February 28th)	\$2.00	\$2.00

Animal License Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 1,560	\$ 1,934	\$ 6,036	\$ 8,561	\$ 6,627	342.7%	\$ 2,525	41.8%
Feb	18,090	17,859	14,442	250	(17,609)	-98.6%	(14,192)	-98.3%
Mar	8,130	6,847	7,634	17,903	11,056	161.5%	10,269	134.5%
Apr	3,356	2,781	3,109	2,394	(387)	-13.9%	(716)	-23.0%
May	1,719	1,197	2,569	3,183	1,986	165.9%	614	23.9%
Jun	1,418	1,930	1,651	1,609	(321)	-16.6%	(42)	-2.5%
Jul	1,672	1,545	1,561	1,063	(482)	-31.2%	(498)	-31.9%
Aug	1,387	814	980	848	34	4.2%	(132)	-13.5%
Sep	510	589	659	714	125	21.2%	55	8.3%
Oct	441	832	498	987	155	18.6%	489	98.1%
Nov	624	891	626	700	(191)	-21.4%	74	11.9%
Dec	444	306	235	626	320	104.6%	391	165.9%
Total Annual	\$ 39,351	\$ 37,525	\$ 40,000	\$ 38,838	\$ 1,313	3.5%	\$ (1,162)	-2.9%
5-Year Average Change (2015 - 2019):		-0.4%						



Animal Control Year-to-date through December						
Operating Revenues & Expenditures	2017 Annual Actual	2018 Annual Actual	2019		Over / (Under)	
			Annual Est	YTD Actual	2019 Actual vs 2018 Actual	
					\$	%
Operating Revenue:						
Animal License	\$ 39,351	\$ 37,525	\$ 40,000	\$ 38,838	\$ 1,313	3.5%
Animal Services - City of Dupont	29,569	29,533	33,252	33,252	3,719	12.6%
Animal Services - Town of Steilacoom	14,865	13,740	16,144	18,012	4,272	31.1%
Total Operating Revenues	\$ 83,785	\$ 80,797	\$ 89,396	\$ 90,102	\$ 9,304	11.5%
Operating Expenditures:						
Personnel	187,364	182,618	190,506	190,590	7,972	4.4%
Operating Supplies	762	1,104	1,240	500	(604)	-54.7%
Minor Equipment	3,107	202	2,120	1,355	1,153	570.8%
Humane Society	94,432	96,413	137,031	132,365	35,952	37.3%
Other Services & Charges	388	620	1,200	-	(620)	-100.0%
Total Operating Expenditures	\$ 286,053	\$ 280,958	\$ 332,097	\$ 324,810	\$ 43,853	15.6%
Net Program Cost	\$ (202,268)	\$ (200,161)	\$ (242,701)	\$ (234,708)	\$ (34,549)	17.3%

Note - operating expenditures do not include internal service allocations (such as vehicle repairs & maintenance, vehicle replacement reserves, etc.) as all police internal service charges are accounted for under Command Section.

Alarm Permits and Fees

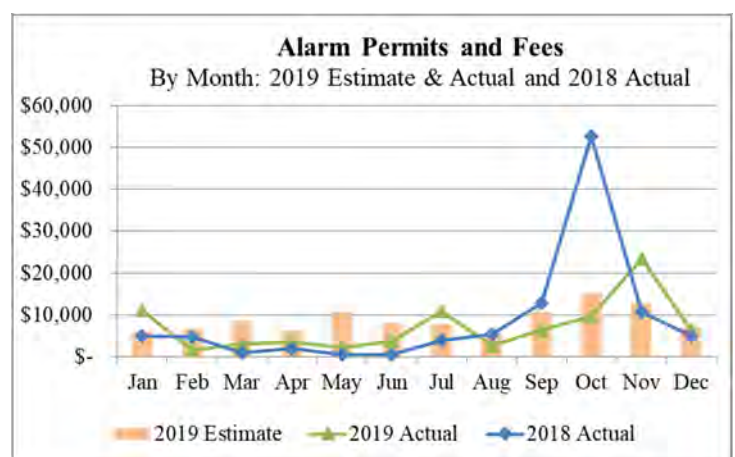
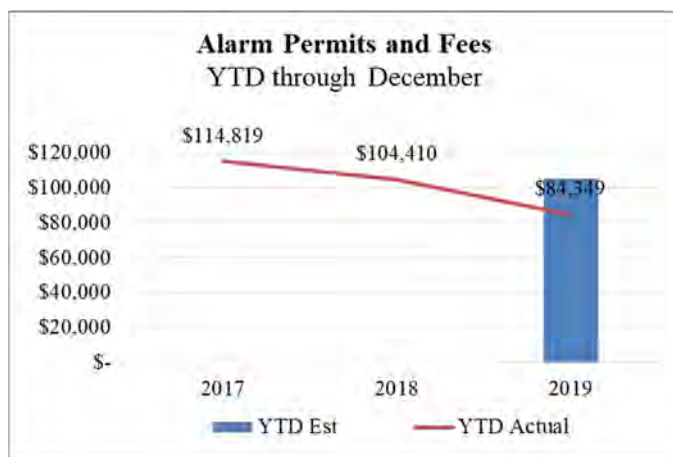
False alarms cost the City and citizens thousands of dollars per year and take officers away from actual emergencies. The false alarm ordinance includes a registration process, provides for annual alarm permit fees for residential and business alarms, and provides for fees for false alarms to encourage all alarm users to maintain the reliability of and to properly use their alarm equipment.

Alarm Permits and Fees								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Budget	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 3,205	\$ 4,883	\$ 6,016	\$ 11,037	\$ 6,154	126.0%	\$ 5,021	83.5%
Feb	10,109	4,871	6,655	1,594	(3,277)	-67.3%	(5,061)	-76.0%
Mar	9,354	1,058	8,493	3,026	1,968	186.0%	(5,467)	-64.4%
Apr	9,734	2,117	6,303	3,418	1,301	61.5%	(2,885)	-45.8%
May	10,232	526	10,789	2,135	1,609	305.9%	(8,654)	-80.2%
Jun	13,494	577	8,172	3,770	3,193	553.3%	(4,403)	-53.9%
Jul	11,875	3,836	7,657	10,912	7,076	184.5%	3,255	42.5%
Aug	2,322	5,391	5,159	2,708	(2,683)	-49.8%	(2,451)	-47.5%
Sep	7,934	12,874	10,666	6,435	(6,439)	-50.0%	(4,231)	-39.7%
Oct	18,664	52,584	15,197	9,634	(42,950)	-81.7%	(5,563)	-36.6%
Nov	4,381	10,788	12,799	23,419	12,631	117.1%	10,620	83.0%
Dec	13,515	4,905	7,093	6,261	1,356	27.6%	(832)	-11.7%
Total Annual	\$ 114,819	\$ 104,410	\$ 105,000	\$ 84,349	\$ (20,061)	-19.2%	\$ (20,651)	-19.7%
5-Year Average Change (2015 - 2019):		-9.7%						

Note: The table reflects gross revenue and does not take into account of related processing and other fees totaling \$60,879 in 2017, \$49,687 in 2018 and \$51,379 in 2019.

The reason for the decrease in revenues earlier in 2018 is due to timing of billings by PMAM, the City's 3rd party contractor. PMAM acquired ATB in 2011; however, transition of data from ATB to the new PMAM platform did not occur until January 2018. There were inconsistencies in the data transition and PMAM's IT Team had been working on reconciling the data and completed it in July 2018. PMAM issued renewal notices to alarm companies in August 2018 (billed approximately \$69,000). This billing included four alarm companies totaling \$55,000.

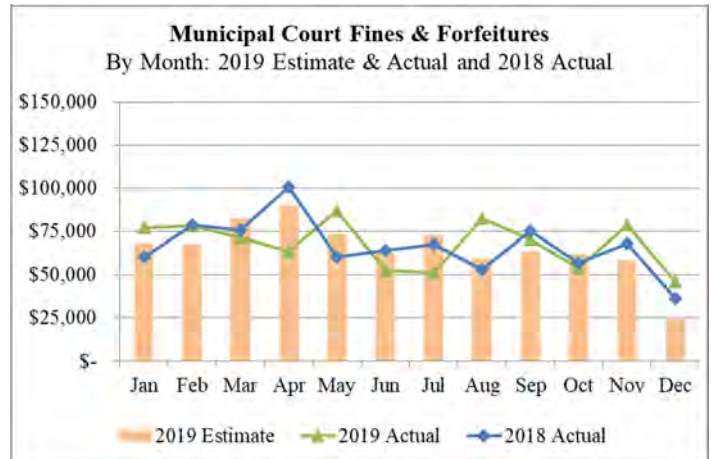
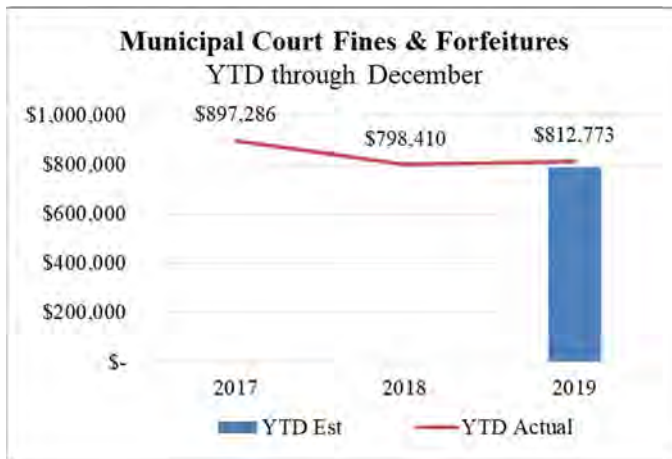
An explanation from PMAM regarding the decrease in 2019 activity compared to 2018 was not finalized at the time of publication of this report.



MUNICIPAL COURT

Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases. Revenues from 2015 cases and forward are collected by the City and remitted on a monthly basis to the contract jurisdictions (City of DuPont, City of University Place and Town of Steilacoom).

Municipal Court Fines & Forfeitures								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 63,840	\$ 60,667	\$ 68,331	\$ 76,991	\$ 16,324	26.9%	\$ 8,660	12.7%
Feb	82,724	78,702	67,756	78,043	(659)	-0.8%	10,287	15.2%
Mar	88,744	75,684	82,704	71,343	(4,341)	-5.7%	(11,361)	-13.7%
Apr	104,924	100,895	90,187	63,866	(37,029)	-36.7%	(26,321)	-29.2%
May	82,123	60,526	73,501	86,843	26,317	43.5%	13,342	18.2%
Jun	58,723	64,190	62,687	52,973	(11,217)	-17.5%	(9,714)	-15.5%
Jul	107,491	67,571	73,091	51,449	(16,122)	-23.9%	(21,642)	-29.6%
Aug	54,388	53,215	59,645	82,274	29,059	54.6%	22,629	37.9%
Sep	55,886	75,240	63,779	70,292	(4,948)	-6.6%	6,513	10.2%
Oct	93,685	57,308	61,788	54,188	(3,120)	-5.4%	(7,600)	-12.3%
Nov	51,662	68,192	58,527	78,483	10,291	15.1%	19,956	34.1%
Dec	53,096	36,221	24,605	46,026	9,805	27.1%	21,421	87.1%
Total Annual	\$ 897,286	\$ 798,411	\$ 786,600	\$ 812,773	\$ 14,362	1.8%	\$ 26,173	3.3%
5-Year Average Change (2015 - 2019): -7.3% <i>Note: Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases.</i>								

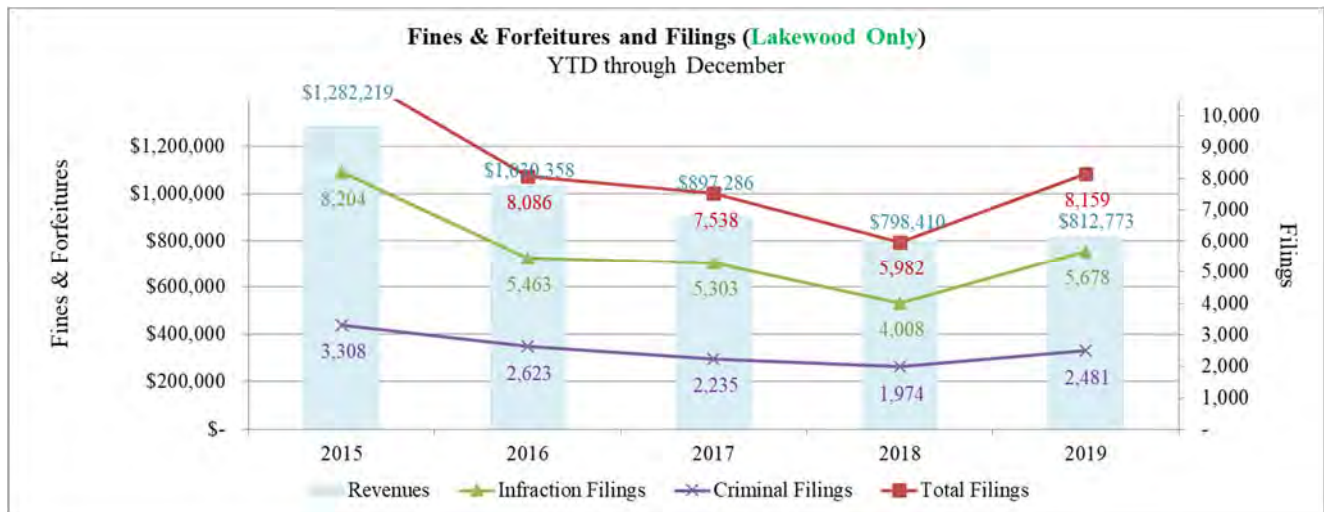


Municipal Court Fines & Forfeitures								
Annual Totals								
Category	2017 Actual	2018 Actual	2019		Over / (Under)		Over / (Under)	
			Annual Estimate	Annual Actual	2019 Actual vs 2018 Actual		2019 YTD Actual vs Est	
					\$	%	\$	%
Admin, Filing, Copy, Forms, Legal	\$ 60,299	\$ 56,694	\$ 57,400	\$ 51,015	\$ (5,679)	-10.0%	\$ (6,385)	-11.1%
Detention & Correction Services	179,959	151,475	162,000	158,640	7,165	4.7%	(3,360)	-2.1%
Civil Penalties	2,475	2,672	3,000	2,720	48	1.8%	(280)	-9.3%
Civil Infraction Penalties	522,424	459,749	437,700	484,398	24,649	5.4%	46,698	10.7%
Civil Parking Infractions	4,364	2,676	2,000	1,498	(1,178)	-44.0%	(502)	-25.1%
Criminal Traffic Misdemeanor Fines	18,417	17,737	19,100	38,272	20,535	115.8%	19,172	100.4%
Criminal Non-Traffic Fines	8,985	(3,185)	(4,900)	7,751	10,936	-343.4%	12,651	-258.2%
Court Cost Recoupment	22,173	38,919	39,600	16,514	(22,405)	-57.6%	(23,086)	-58.3%
Interest/Other/Misc	78,191	71,674	70,700	51,965	(19,709)	-27.5%	(18,735)	-26.5%
Total	\$ 897,286	\$ 798,411	\$ 786,600	\$ 812,773	\$ 14,363	1.8%	\$ 26,173	3.3%
Average Change (2015 - 2019): -7.3% <i>Note: Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases.</i>								

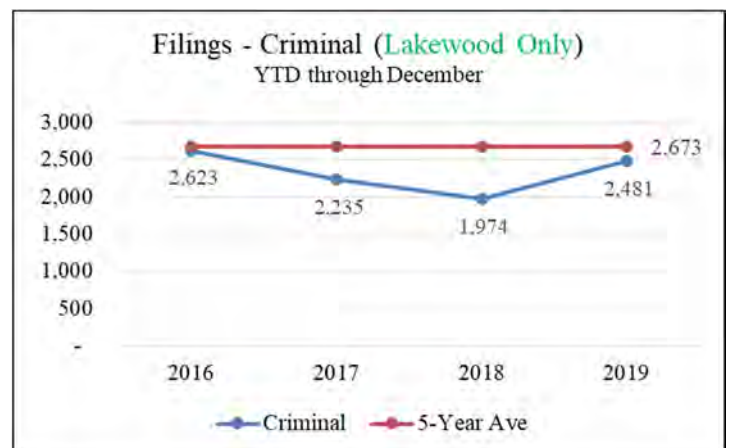
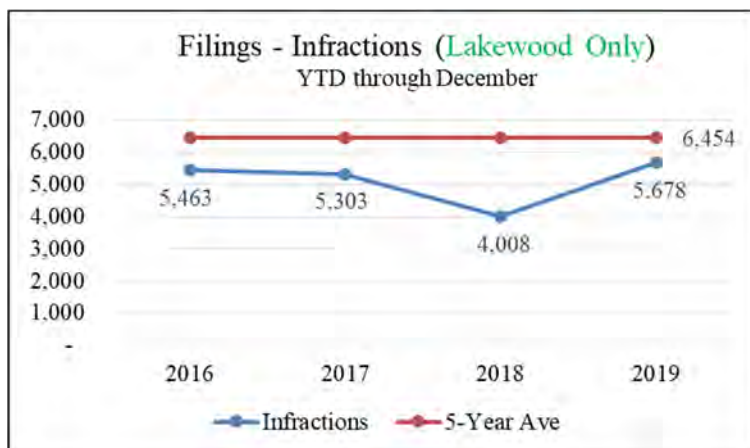
Municipal Court Year-to-date through December								
Operating Revenues & Expenditures	2017 Annual Actual	2018 Annual Actual	2019		Over / (Under)		Over / (Under)	
					2019 Actual vs 2018 Actual		2019 Estimate vs 2019 Actual	
			Annual Estimate	YTD Actual	\$	%	\$	%
Operating Revenue:								
Fines & Forfeitures	\$ 897,286	\$ 798,411	\$ 786,600	\$ 812,773	\$ 14,363	1.8%	\$ 26,173	3.3%
Court Services - City of University Place	275,407	285,396	153,321	153,321	(132,075)	-46.3%	-	0.0%
Court Services - Town of Steilacoom	111,246	111,537	155,276	155,276	43,739	39.2%	-	0.0%
Court Services - City of DuPont	181,439	40,301	121,505	121,505	81,204	201.5%	-	0.0%
Total Operating Revenues	\$1,465,378	\$1,235,645	\$1,216,702	\$ 1,242,875	\$ 7,231	0.6%	\$ 26,173	2.2%
Operating Expenditures:								
Judicial Services	1,084,181	1,092,375	1,078,944	1,065,824	(26,551)	-2.4%	(13,120)	-1.2%
Professional Services*	645,995	652,000	656,400	591,672	(60,328)	-9.3%	(64,728)	-9.9%
Probation & Detention	280,678	306,592	391,454	301,019	(5,573)	-1.8%	(90,435)	-23.1%
Total Operating Expenditures	\$2,010,854	\$2,050,968	\$2,126,798	\$ 1,958,515	\$ (92,453)	-4.5%	\$ (168,283)	-7.9%
Net Revenue (Cost)	\$ (545,477)	\$ (815,323)	\$ (910,096)	\$ (715,640)	\$ 99,683	-12.2%	\$ 194,456	-21.4%

* Professional Services includes Pro-Tem Judge, Public Defender, Jury/Witness Fees and Interpreter Services.

The following charts provides current and historical filings and fines & forfeitures for Lakewood only.



Note - Infraction filings do not include photo infractions.

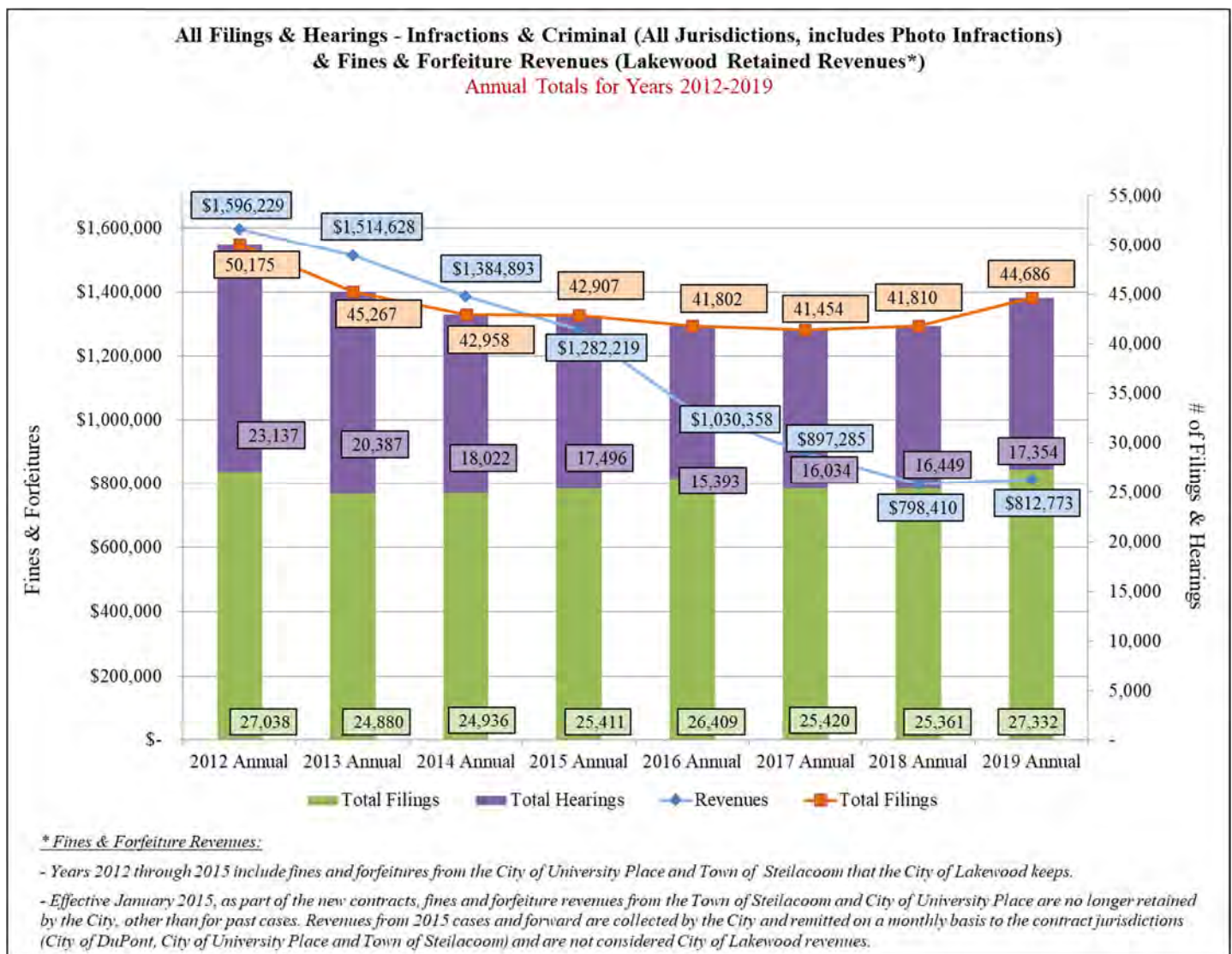


The tables below provides information on trends as it relates to fines and forfeitures revenue, filings and hearings.

Fines & Forfeitures Retained by Contract Jurisdictions * (Received by the City of Lakewood and Remitted to Contract Jurisdictions) <i>Annual Actuals</i>				
Contract Jurisdiction	2016 Annual	2017 Annual	2018 Annual	2019 Annual
City of University Place	\$ 64,187	\$ 70,720	\$ 86,876	\$ 63,086
Town of Steilacoom	69,060	90,649	104,858	99,374
City of DuPont	88,908	95,501	78,473	68,131
Total	\$ 222,155	\$ 256,870	\$ 270,208	\$ 230,591

* Revenues retained by contract jurisdictions not included in the graph above.

Contract jurisdictions are billed based on usage, those revenues are accounted for as charges for services.



All Filings & Hearings – Annual Totals

Annual Totals	FILINGS				HEARINGS				Total Filing & Hearings
	Infractions	Criminal	Photo/ Camera	Total Filings	Infractions	Criminal	Photo/ Camera	Total Hearings	
2019	7,638	3,050	16,644	27,332	2,710	14,346	298	17,354	44,686
Lakewood	5,678	2,481	16,644	24,803	2,070	11,598	298	13,966	38,769
University Place	419	302	-	721	194	1,655	-	1,849	2,570
Steilacoom	922	188	-	1,110	301	596	-	897	2,007
DuPont	619	79	-	698	145	497	-	642	1,340
2018	6,494	3,187	15,680	25,361	2,392	13,724	333	16,449	41,810
Lakewood	4,008	2,390	15,680	22,078	1,608	10,727	333	12,668	34,746
University Place	687	340	-	1,027	264	1,585	-	1,849	2,876
Steilacoom	1,053	234	-	1,287	313	604	-	917	2,204
DuPont	746	223	-	969	207	808	-	1,015	1,984
2017	7,910	3,097	14,413	25,420	2,615	13,055	364	16,034	41,454
Lakewood	5,303	2,235	14,413	21,951	1,890	9,898	364	12,152	34,103
University Place	629	396	-	1,025	227	1,843	-	2,070	3,095
Steilacoom	1,151	204	-	1,355	266	583	-	849	2,204
DuPont	827	262	-	1,089	232	731	-	963	2,052
2016	7,733	3,569	15,107	26,409	2,581	12,414	398	15,393	41,802
Lakewood	5,463	2,623	15,107	23,193	1,933	9,567	398	11,898	35,091
University Place	602	409	-	1,011	199	1,583	-	1,782	2,793
Steilacoom	678	162	-	840	179	487	-	666	1,506
DuPont	990	375	-	1,365	270	777	-	1,047	2,412
2015	10,453	4,197	10,761	25,411	4,806	12,322	368	17,496	42,907
Lakewood	8,204	3,308	10,761	22,273	4,569	10,784	368	15,721	37,994
University Place	316	458	-	774	237	1,538	-	1,775	2,549
Steilacoom	787	197	-	984	-	-	-	-	984
DuPont	1,146	234	-	1,380	-	-	-	-	1,380
2014	10,455	3,850	10,631	24,936	5,057	12,499	466	18,022	42,958
Lakewood	9,290	3,223	10,631	23,144	4,734	10,789	466	15,989	39,133
University Place	364	437	-	801	323	1,710	-	2,033	2,834
Steilacoom	801	190	-	991	-	-	-	-	991
DuPont	-	-	-	-	-	-	-	-	-
2013	9,062	4,245	11,573	24,880	5,855	13,831	701	20,387	45,267
Lakewood	8,429	3,616	11,573	23,618	5,468	11,767	701	17,936	41,554
University Place	396	563	-	959	387	2,064	-	2,451	3,410
Steilacoom	237	66	-	303	-	-	-	-	303
DuPont	-	-	-	-	-	-	-	-	-
2012	10,229	4,875	11,934	27,038	7,347	15,027	763	23,137	50,175
Lakewood	9,580	4,140	11,934	25,654	6,736	12,818	763	20,317	45,971
University Place	649	735	-	1,384	611	2,209	-	2,820	4,204
Steilacoom	-	-	-	-	-	-	-	-	-
DuPont	-	-	-	-	-	-	-	-	-

Note:

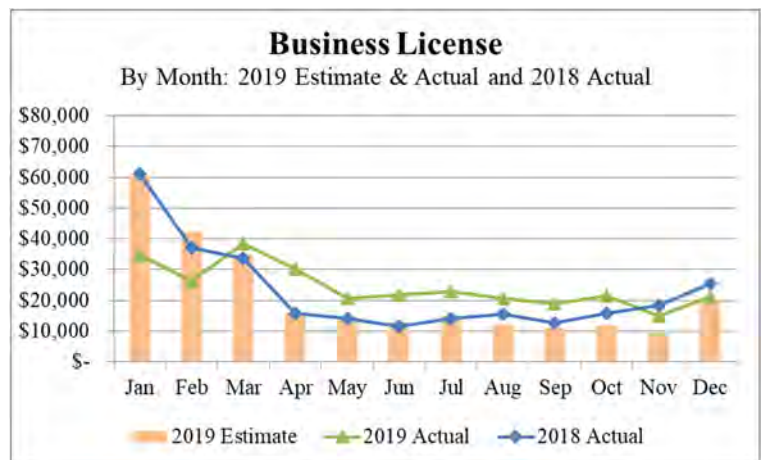
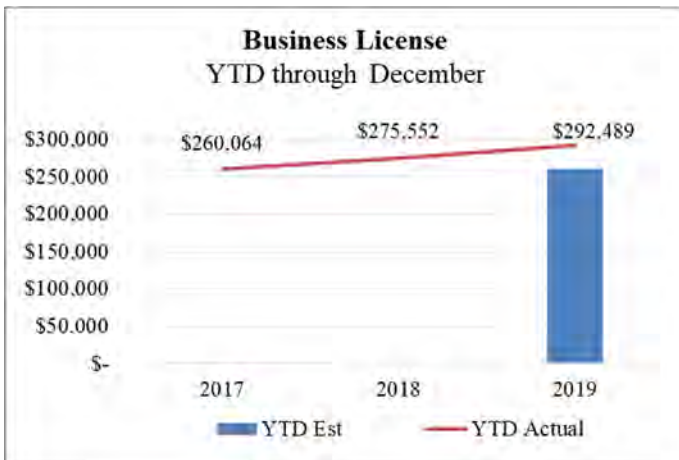
- Photo infractions are considered as parking infractions.
- Criminal hearings generally do not resolve in one hearing. After arraignment, a case can have multiple hearings.
- Domestic violence filings and hearings are included under criminal.
- Domestic violence filings and hearings for contract jurisdictions are not available for years 2012-2015.

COMMUNITY & ECONOMIC DEVELOPMENT

Business License

Businesses located or doing business in the City are required to obtain a local business license prior to commencing operations. Business license fees are set by the City Council and may change from time to time. Currently, the cost of a general business license is \$60 for a 12-month period. Additional fees may apply to specialty businesses. Organization exempt from taxation under 26 USC 501(C)(3) and (4) must apply and obtain a business license, but are exempt from the business license fee. The number of business licenses in a given year range between 3,800 – 4,200 with roughly 3,800 renewals annually.

Business License Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Budget	Actual	2019 Actual vs 2018 Actual		2019 Actual vs Estimate	
					\$	%	\$	%
Jan	\$ 58,913	\$ 61,043	\$ 60,356	\$ 34,715	\$ (26,328)	-43.1%	\$ (25,641)	-42.5%
Feb	33,209	37,155	42,468	26,320	(10,835)	-29.2%	(16,148)	-38.0%
Mar	32,072	33,564	34,716	38,489	4,925	14.7%	3,773	10.9%
Apr	16,275	15,855	15,746	30,280	14,425	91.0%	14,534	92.3%
May	16,170	14,205	13,515	20,725	6,520	45.9%	7,210	53.4%
Jun	18,795	11,520	12,963	21,715	10,195	88.5%	8,752	67.5%
Jul	15,420	14,160	14,937	22,940	8,780	62.0%	8,003	53.6%
Aug	13,860	15,655	12,241	20,650	4,995	31.9%	8,409	68.7%
Sep	13,905	12,805	11,084	18,935	6,130	47.9%	7,851	70.8%
Oct	14,070	15,890	11,887	21,395	5,505	34.6%	9,508	80.0%
Nov	9,885	18,340	9,706	15,100	(3,240)	-17.7%	5,394	55.6%
Dec	17,490	25,360	20,382	21,225	(4,135)	-16.3%	843	4.1%
Annual Total	\$ 260,064	\$ 275,552	\$ 260,000	\$ 292,489	\$ 16,937	6.1%	\$ 32,489	12.5%
5-Year Average Change (2015 - 2019):		3.6%						



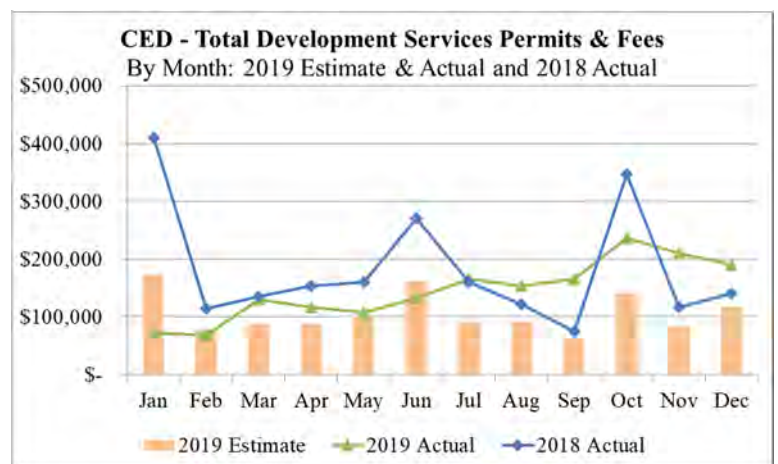
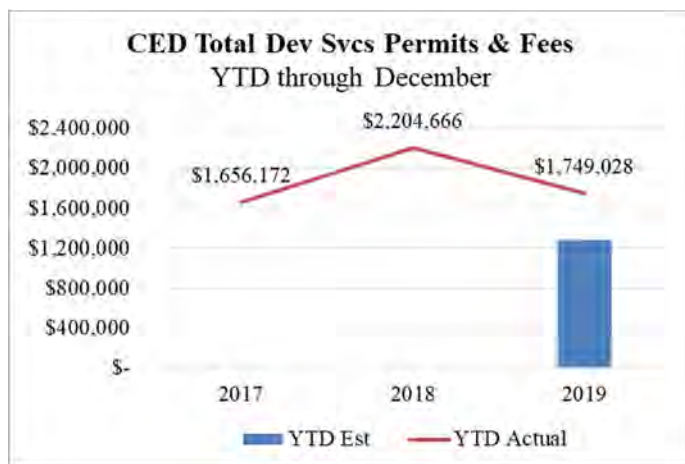
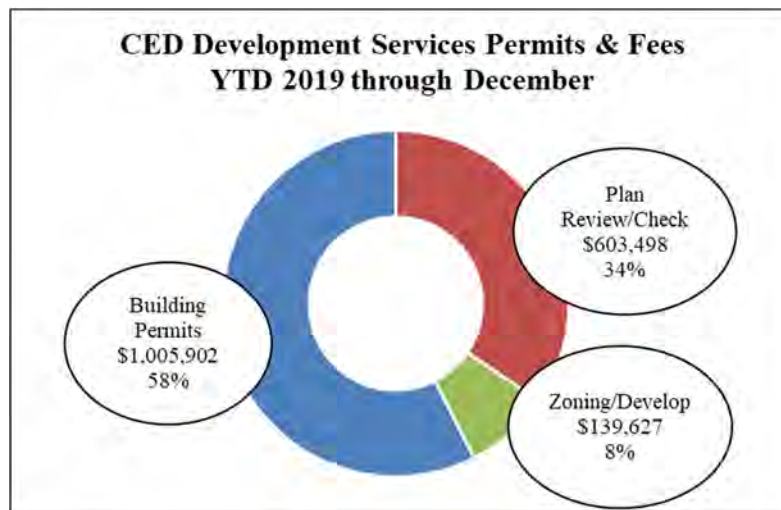
Temporary licenses are down in 2019 due to changing the temporary business license regulations in January 2018. The definition of temporary business was revised to exclude vendors at flea markets. The swap meet closed effective May 31, 2019.

Business License By Type Annual Totals						
Month	2017	2018	2019		Over / (Under)	
	Annual	Annual	Estimate	Actual	2019 YTD Actual vs 2018 YTD Actual	
					\$	%
General	\$ 164,467	\$ 220,755	\$ 220,000	\$ 257,545	\$ 36,790	16.7%
Temporary	46,680	9,960	-	-	(9,960)	-100.0%
Specialty	48,917	44,837	40,000	34,944	(9,893)	-22.1%
Total	\$ 260,064	\$ 275,552	\$ 260,000	\$ 292,489	\$ 16,937	6.1%

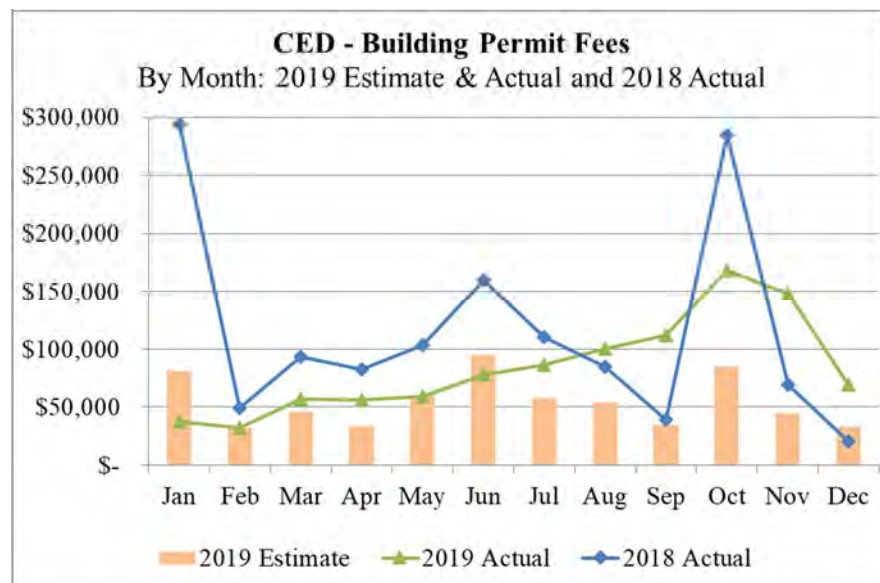
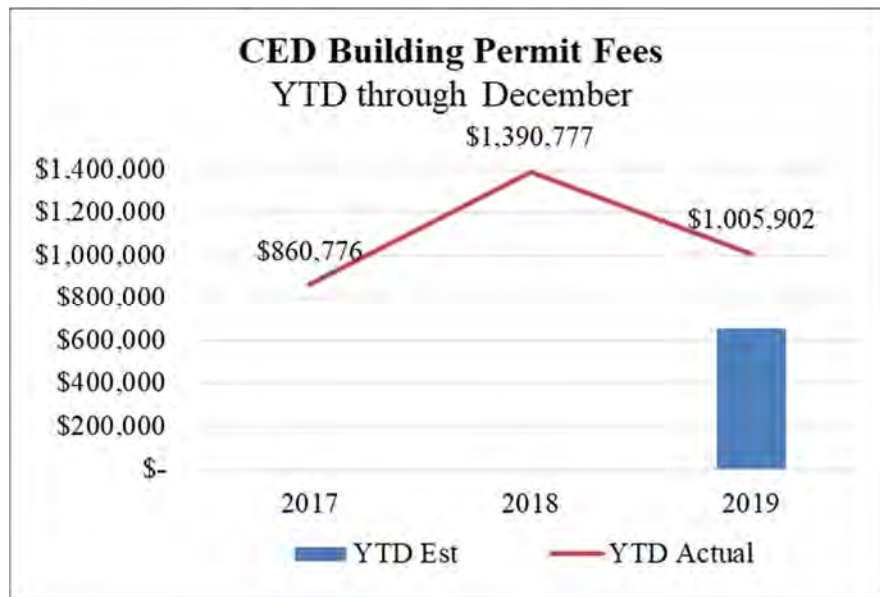
Development Services Permits & Fees

Community and Economic Development permits and fees include building and related permits (i.e. mechanical, plumbing), plan review fees, plan check fees and zoning and development fees.

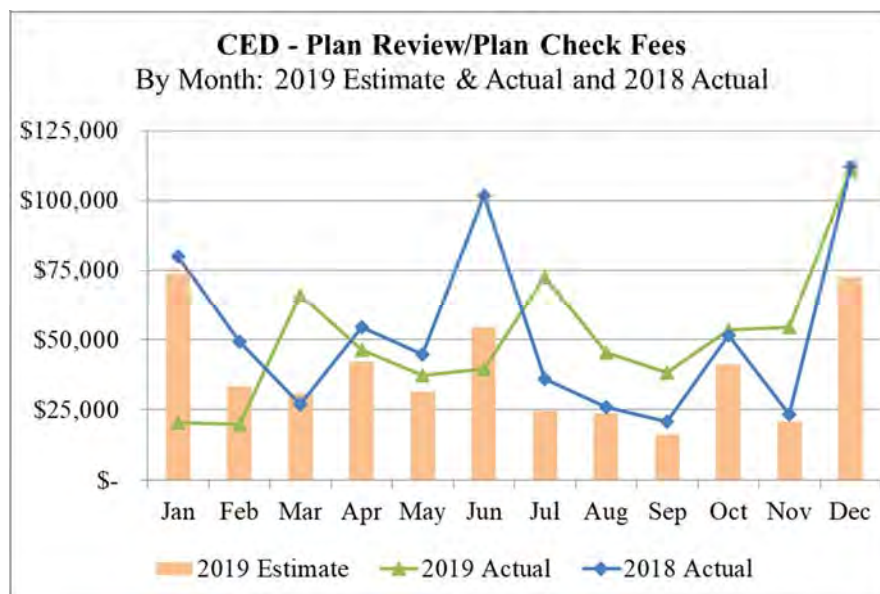
CED - Total Development Services Permits & Fees								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 156,492	\$ 409,977	\$ 173,450	\$ 72,564	\$ (337,413)	-82.3%	\$ (100,885)	-58.2%
Feb	83,219	114,025	78,490	68,038	(45,987)	-40.3%	(10,452)	-13.3%
Mar	142,209	135,645	87,959	130,304	(5,341)	-3.9%	42,345	48.1%
Apr	165,436	153,370	87,570	116,692	(36,678)	-23.9%	29,122	33.3%
May	71,542	160,216	100,710	108,024	(52,192)	-32.6%	7,314	7.3%
Jun	266,093	270,669	161,651	133,225	(137,444)	-50.8%	(28,426)	-17.6%
Jul	109,589	159,598	92,356	164,974	5,376	3.4%	72,618	78.6%
Aug	111,916	121,463	91,617	153,265	31,802	26.2%	61,648	67.3%
Sep	100,266	74,972	63,588	165,581	90,609	120.9%	101,993	160.4%
Oct	129,601	346,837	139,890	236,520	(110,317)	-31.8%	96,630	69.1%
Nov	110,657	117,235	83,778	210,059	92,824	79.2%	126,281	150.7%
Dec	209,152	140,659	116,439	189,782	49,123	34.9%	73,343	63.0%
Total Annual	\$1,656,174	\$2,204,666	\$1,277,500	\$ 1,749,026	\$ (455,640)	-20.7%	\$ 471,526	36.9%
5-Year Average Change (2015 - 2019):			14.9%					



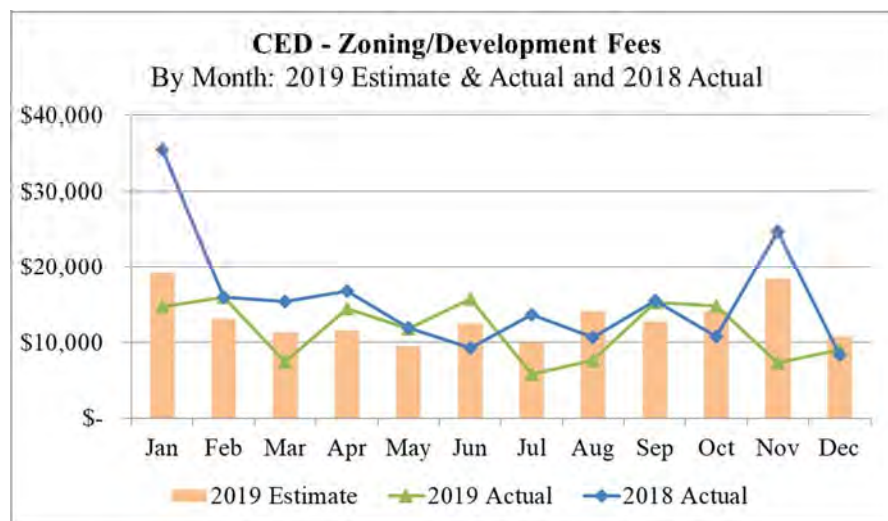
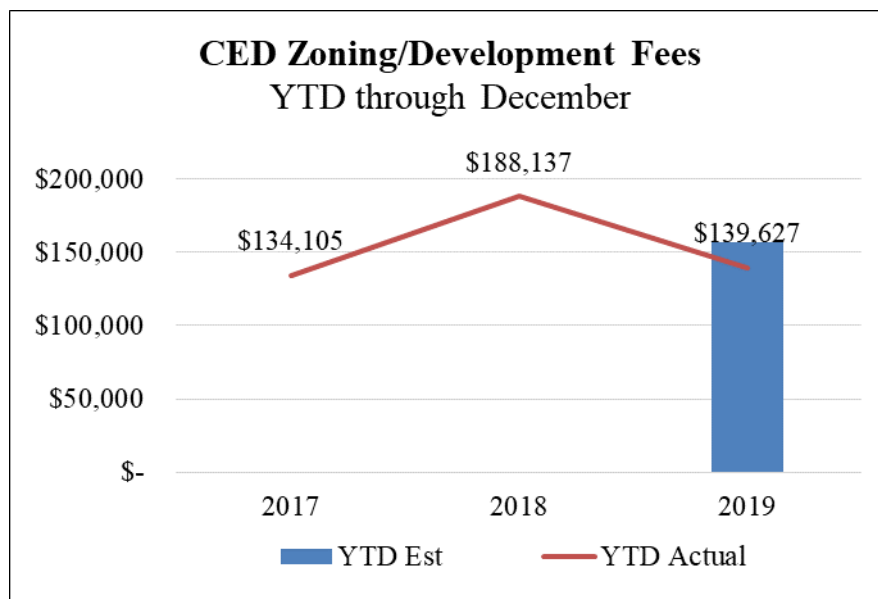
CED - Building Permit Fees								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 70,958	\$ 294,331	\$ 80,581	\$ 37,664	\$ (256,667)	-87.2%	\$ (42,917)	-53.3%
Feb	53,009	49,009	32,297	32,461	(16,548)	-33.8%	165	0.5%
Mar	61,774	93,358	45,954	56,949	(36,409)	-39.0%	10,995	23.9%
Apr	79,935	82,192	33,861	55,884	(26,308)	-32.0%	22,023	65.0%
May	45,906	103,690	59,814	58,981	(44,709)	-43.1%	(834)	-1.4%
Jun	177,801	159,853	94,946	78,037	(81,816)	-51.2%	(16,909)	-17.8%
Jul	68,717	110,139	57,847	86,656	(23,483)	-21.3%	28,809	49.8%
Aug	58,076	85,179	53,996	100,468	15,289	17.9%	46,472	86.1%
Sep	63,025	38,994	34,767	112,318	73,324	188.0%	77,551	223.1%
Oct	61,168	284,589	84,629	168,457	(116,132)	-40.8%	83,828	99.1%
Nov	78,138	69,143	44,715	148,441	79,298	114.7%	103,726	232.0%
Dec	42,269	20,298	33,195	69,586	49,288	242.8%	36,391	109.6%
Total Annual	\$ 860,776	\$ 1,390,775	\$ 656,600	\$ 1,005,901	\$ (384,874)	-27.7%	\$ 349,301	53.2%
5-Year Average Change (2015 - 2019):		16.5%						



CED - Plan Review/Plan Check Fees								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 72,524	\$ 80,133	\$ 73,679	\$ 20,271	\$ (59,862)	-74.7%	\$ (53,408)	-72.5%
Feb	20,210	49,086	33,177	19,617	(29,469)	-60.0%	(13,560)	-40.9%
Mar	73,260	26,921	30,703	65,985	39,064	145.1%	35,282	114.9%
Apr	79,099	54,463	42,174	46,362	(8,101)	-14.9%	4,189	9.9%
May	20,128	44,676	31,433	37,242	(7,434)	-16.6%	5,808	18.5%
Jun	72,562	101,603	54,257	39,477	(62,126)	-61.1%	(14,779)	-27.2%
Jul	32,030	35,829	24,546	72,564	36,735	102.5%	48,018	195.6%
Aug	32,921	25,644	23,532	45,135	19,491	76.0%	21,603	91.8%
Sep	28,361	20,528	16,110	38,033	17,505	85.3%	21,923	136.1%
Oct	50,634	51,548	41,157	53,300	1,752	3.4%	12,143	29.5%
Nov	21,689	23,312	20,738	54,348	31,036	133.1%	33,610	162.1%
Dec	157,873	112,011	72,493	111,166	(845)	-0.8%	38,673	53.3%
Total Annual	\$ 661,291	\$ 625,754	\$ 464,000	\$ 603,498	\$ (22,256)	-3.6%	\$ 139,498	30.1%
5-Year Average Change (2015 - 2019):		12.5%						



CED - Zoning/Development Fees								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 13,010	\$ 35,513	\$ 19,190	\$ 14,630	\$ (20,883)	-58.8%	\$ (4,560)	-23.8%
Feb	10,000	15,930	13,017	15,961	31	0.2%	2,944	22.6%
Mar	7,175	15,366	11,303	7,370	(7,996)	-52.0%	(3,933)	-34.8%
Apr	6,402	16,715	11,536	14,446	(2,269)	-13.6%	2,910	25.2%
May	5,508	11,850	9,462	11,801	(49)	-0.4%	2,339	24.7%
Jun	15,730	9,213	12,448	15,710	6,497	70.5%	3,262	26.2%
Jul	8,842	13,630	9,962	5,754	(7,876)	-57.8%	(4,208)	-42.2%
Aug	20,919	10,640	14,088	7,662	(2,978)	-28.0%	(6,426)	-45.6%
Sep	8,880	15,450	12,711	15,230	(220)	-1.4%	2,519	19.8%
Oct	17,799	10,700	14,103	14,763	4,063	38.0%	660	4.7%
Nov	10,830	24,780	18,325	7,270	(17,510)	-70.7%	(11,055)	-60.3%
Dec	9,010	8,350	10,751	9,030	680	8.1%	(1,721)	-16.0%
Total Annual	\$ 134,107	\$ 188,138	\$ 156,900	\$ 139,627	\$ (48,511)	-25.8%	\$ (17,273)	-11.0%
5-Year Average Change (2015 - 2019):		14.9%						



Cost Recovery – Development Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for development review services:

Target Cost Recovery Level for Development Review Services. The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated rezonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is “value for cost.”

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

Community & Economic Development - Permits							
<i>Year-to-Date through December</i>							
	2014	2015	2016	2017	2018	2019	
	Annual	Annual	Annual	Annual	Annual	Annual	YTD
	Actual	Actual	Actual	Actual	Actual	Estimate	Actual
Operating Revenues:							
Building Related Permits	543,270	551,727	696,696	860,776	1,390,775	656,600	1,005,902
Plan Review/Plan Check Fees	466,631	371,069	370,220	661,291	625,754	464,000	603,498
Other Zoning/Development Fees	86,993	80,040	105,660	134,106	188,137	156,900	139,627
Total Operating Revenue	\$1,096,894	\$1,002,836	\$1,172,575	\$1,656,172	\$ 2,204,665	\$ 1,277,500	\$ 1,749,027
Operating Expenditures:							
Code Enforcement	282,065	-	-	-	-	-	-
Planning	676,832	-	-	-	-	-	-
Current Planning	-	631,708	662,641	630,971	659,093	705,438	718,158
Long Range Planning	-	233,089	135,641	171,058	192,837	213,733	218,809
Building	817,591	845,554	909,265	1,014,891	1,035,962	1,112,652	1,146,618
Total Operating Expenditures	\$1,776,488	\$1,710,351	\$1,707,548	\$1,816,921	\$ 1,887,893	\$ 2,031,823	\$ 2,083,585
General Fund Subsidy Amount	\$ 679,594	\$ 707,515	\$ 534,973	\$ 160,749	\$ (316,772)	\$ 754,323	\$ 334,558
Recovery Ratio	62%	59%	69%	91%	117%	63%	84%
5-Year Average Actual Recovery:							
General Fund Subsidy (2014 - 2018)						\$	353,212
Recovery Ratio (2014 - 2018)							79%
Average Recovery Ratio Since Year 85% Recovery Ratio Adopted:							
General Fund Subsidy (2016 - 2018)						\$	126,317
Recovery Ratio (2016 - 2018)							92%
General Fund Subsidy (2016 - 2019)						\$	178,377
Recovery Ratio (2016 - 2019)							90%

Note:

- Beginning in 2015, internal service charges are allocated to user departments.
- Expenditures do not include indirect overhead cost allocation for finance, human resources, legal, legislative and executive functions.
- Effective January 2015, Code Enforcement is accounted for under the Police Department.
- Prior to 2015, Current and Advanced Planning were combined under Planning.

Fund 105 Property Abatement / Rental Housing Safety Program**Property Abatement**

The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

Property Abatement <i>Annual Totals</i>				
Operating Revenues & Expenditures	2017 Actual	2018 Actual	2019	
			Annual Est	Actual
<i>Operating Revenue:</i>				
Abatement Charges	\$ 56,633	\$ 257,467	\$ 107,500	\$ 138,739
Misc/Interest/Other	11,472	35,430	17,500	40,206
Total Operating Revenues	\$ 68,105	\$ 292,897	\$ 125,000	\$ 178,946
<i>Operating Expenditures:</i>				
Personnel Costs	49,897	51,202	87,977	46,364
Supplies	77	64	-	91
Professional Services	134,870	169,863	510,586	84,315
Other Services & Charges	1,092	588	750	1,704
Intergovernmental	238	-	-	-
Office Furniture & Equipment	-	-	50,000	-
Total Operating Expenditures	\$ 186,174	\$ 221,716	\$ 649,313	\$ 132,474
Net Program Income (Cost)	\$ (118,069)	\$ 71,181	\$ (524,313)	\$ 46,472
<i>Other Sources / (Uses)</i>				
Transfer In From General Fund	125,000	250,000	60,000	60,000
Total Sources / (Uses)	\$ 125,000	\$ 250,000	\$ 60,000	\$ 60,000
Beginning Balance	\$ 136,201	\$ 143,132	\$ 464,313	\$ 464,313
Ending Balance	\$ 143,132	\$ 464,313	\$ -	\$ 570,785

Rental Housing Safety Program

On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

Rental Housing Safety Program Fees Annual Totals			
Month	2017	2018	2019
Jan	\$ -	\$ 10,560	63,805
Feb	-	2,676	18,464
Mar	-	9,264	15,639
Apr	-	2,544	19,103
May	-	5,355	6,086
Jun	-	(1,436)	8,374
Jul	-	3,050	12,153
Aug	-	11,088	6,510
Sep	-	2,564	8,163
Oct	13,289	6,228	14,459
Nov	58,116	1,388	20,922
Dec	24,840	6,630	11,629
Annual Total	\$96,245	\$ 59,911	\$ 205,307
2019 Annual Estimate =			\$ 168,600
2019 % of Revenue Collected =			122%

Rental Housing Safety Program Annual Totals				
Operating Revenues & Expenditures	2017 Actual	2018 Actual	2019	
			Annual Est	Actual
Operating Revenue:				
Registration Program Fees	\$ 96,245	\$ 59,911	\$ 168,600	\$ 205,307
Total Operating Revenues	\$ 96,245	\$ 59,911	\$ 168,600	\$ 205,307
Operating Expenditures:				
Personnel Costs	33,705	127,112	127,502	172,420
Supplies	1,043	653	3,000	738
Professional Services	5,220	295	17,822	487
Other Services & Charges	1,811	47	5,500	17
Internal Service Charges	-	31,702	44,344	26,179
Total Operating Expenditures	\$ 41,779	\$ 159,809	\$ 198,168	\$ 199,841
Net Program Income (Cost)	\$ 54,466	\$ (99,898)	\$ (29,568)	\$ 5,466
Other Sources / (Uses)				
Transfer In From General Fund	50,000	-	25,000	25,000
Total Sources / (Uses)	\$ 50,000	\$ -	\$ 25,000	\$ 25,000
Beginning Balance	\$ -	\$ 104,466	\$ 4,568	\$ 4,568
Ending Balance	\$ 104,466	\$ 4,568	\$ -	\$ 35,034



Fund 190 Community Development Block Grant

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

CDBG:

CDBG Funds may be used to fund an array of projects and activities qualifying under any of four categories:

- (1) Physical/Infrastructure Improvements
- (2) Public Service
- (3) Housing
- (4) Economic Development

CDBG Entitlement Funding History			
Program Year	Annual Allocation	Change Over Prior Year Over/(Under)	
		\$	%
2019	\$ 563,124	\$ 1,893	0.3%
2018	561,231	76,865	15.9%
2017	484,366	17,316	3.7%
2016	467,050	(698)	-0.1%
2015	467,748	(4,004)	-0.8%
2014	471,752	(9,846)	-2.0%
2013	481,598	10,703	2.3%
2012	470,895	(106,895)	-18.5%
2011	577,790	(114,016)	-16.5%
2010	691,806	50,755	7.9%
2009	641,051	5,749	0.9%
2008	635,302	(24,966)	-3.8%
2007	660,268	(3,682)	-0.6%
2006	663,950	(77,700)	-10.5%
2005	741,650	(43,350)	-5.5%
2004	785,000	(21,000)	-2.6%
2003	806,000	(91,000)	-10.1%
2002	897,000	(46,000)	-4.9%
2001	943,000	30,000	3.3%
2000	913,000	n/a	n/a
Total	\$12,923,581		

Investments made in various housing programs (Major Home Repair/Sewer Loan Program, Down Payment Assistance, and Multi-family Housing), and economic development activities (Microenterprise Loan Program) have created multiple Revolving Loan Funds (RLF) for each of the funded activities.

In addition to tracking the various CDBG grant allocation's revenue and expenditures in Fund 190 CDBG, notes receivable for Housing Program Loans are also tracked. These are revolving loans for Major Home Repair, Major Home Repair for Sewer and Down Payment Assistance for qualifying homebuyers.

The following tables provide a summary of loans and grants for Major Home and Sewer Repair Down Payment Assistance. These are zero interest loans with 20-year terms. Payments are revolving which dictates that the principal received is applied to current program expenditures before billing CDBG.

Major Home Repairs & Sewers (MHRS) / Down Payment Assistance (DPA)				
Loans and Grants				
<i>As of December 31, 2019</i>				
Program Year	MHRS		DPA	
	# of Projects	Original Amount	# of Projects	Original Amount
2019	5	\$ 144,967	-	\$ -
2018	9	\$ 174,133	-	\$ -
2017	4	\$ 72,322	-	\$ -
2016	6	\$ 129,355	-	\$ -
2015	1	\$ 37,144	-	\$ -
2014	5	\$ 72,979	1	\$ 3,364
2013	8	\$ 144,405	-	\$ -
2012	9	\$ 106,857	1	\$ 2,250
2011	8	\$ 170,407	-	\$ -
2010	13	\$ 256,286	2	\$ 8,619
2009	6	\$ 102,652	5	\$ 23,791
2008	3	\$ 37,224	4	\$ 19,379
2007	4	\$ 56,345	2	\$ 8,700
2006	6	\$ 67,556	1	\$ 7,000
2005	7	\$ 69,634	-	\$ -
2004	4	\$ 36,058	3	\$ 14,901
2003	7	\$ 49,136	8	\$ 35,336
2002	3	\$ 19,999	-	\$ -
2001	-	\$ -	11	\$ 51,621
2000	-	\$ -	1	\$ 5,000
Total	108	\$ 1,747,459	39	\$ 179,961

Major Home Repairs & Sewer Loans Detail:

Major Home Repair & Sewer Loans (MHRS)									
As of December 31, 2019									
Loan ID #	Original Loan / Grant Amount	Total Principal Paid/ Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2002									
3 = Total # Loans/Grants									
0 = Total Outstanding	\$ 19,999	\$ 19,999	\$ -						
MHR-001	\$ 6,000	\$ 6,000	\$ -	9/23/2002		Paid Off		0.0%	
MHR-003	\$ 5,999	\$ 5,999	\$ -	2/24/2003		Paid Off		0.0%	
MHR-004	\$ 8,000	\$ 8,000	\$ -	5/5/2003		Paid Off		0.0%	
Year 2003									
7 = Total # Loans/Grants									
2 = Total Outstanding	\$ 49,136	\$ 41,178	\$ 7,956						
MHR-006	\$ 7,831	\$ 7,831	\$ -	7/23/2003		Paid Off		0.0%	
MHR-008	\$ 4,523	\$ 4,523	\$ (0)	9/8/2003	10/1/2023	Paid Off	9/8/2023	0.0%	
MHR-009	\$ 7,956	\$ -	\$ 7,956	9/16/2003	10/1/2023		9/10/2023	0.0%	
MHR-011	\$ 7,237	\$ 7,237	\$ -	10/21/2003		Paid Off		0.0%	
MHR-018	\$ 6,950	\$ 6,950	\$ -	1/28/2004		Paid Off		0.0%	
MHR-016	\$ 6,640	\$ 6,640	\$ (0)	3/2/2004	3/1/2024	Paid Off	2/25/2024	0.0%	
MHR-019	\$ 8,000	\$ 8,000	\$ -	5/12/2004		Paid Off		0.0%	
MHR-017	\$ -	\$ -	\$ -	5/21/2004		Written Off		0.0%	
Year 2004									
4 = Total # Loans/Grants									
0 = Total Outstanding	\$ 36,058	\$ 36,058	\$ -						
MHR-020	\$ 12,554	\$ 12,554	\$ -	9/15/2004		Paid Off		0.0%	
MHR-030	\$ 7,504	\$ 7,504	\$ -	9/23/2004		Paid Off		0.0%	
MHR-029	\$ 8,000	\$ 8,000	\$ -	11/1/2004		Written Off		0.0%	
MHR-024	\$ 8,000	\$ 8,000	\$ -	12/3/2004		Paid Off		0.0%	
Year 2005									
7 = Total # Loans/Grants									
2 = Total Outstanding	\$ 69,634	\$ 49,990	\$ 19,645						
MHR-038	\$ 7,064	\$ 7,064	\$ -	8/29/2005		Paid Off		0.0%	
MHR-031	\$ 9,235	\$ 1,590	\$ 7,645	9/1/2005	4/1/2016		3/1/2026	0.0%	
MHR-032	\$ 7,302	\$ 7,302	\$ -	9/2/2005		Paid Off		0.0%	
MHR-034	\$ 7,993	\$ 7,993	\$ -	10/19/2005		Paid Off		0.0%	
MHR-036	\$ 15,840	\$ 15,840	\$ -	12/15/2005		Paid Off		0.0%	
MHR-040	\$ 10,200	\$ 10,200	\$ -	4/11/2006		Paid Off		0.0%	
MHR-047	\$ 12,000	\$ -	\$ 12,000	6/7/2006	6/1/2026		6/1/2026	0.0%	
Year 2006									
6 = Total # Loans/Grants									
3 = Total Outstanding	\$ 67,556	\$ 37,014	\$ 30,541						
MHR-046	\$ 9,697	\$ 9,697	\$ -	7/26/2006		Paid Off		0.0%	
MHR-052	\$ 11,927	\$ -	\$ 11,927	11/14/2006	12/1/2026		11/8/2026	0.0%	
MHR-053	\$ 11,858	\$ 11,858	\$ -	12/20/2006		Paid Off		0.0%	
MHR-055	\$ 10,126	\$ 3,500	\$ 6,626	1/3/2007	1/1/2027		12/27/2026	0.0%	
MHR-056	\$ 11,960	\$ 11,960	\$ -	5/22/2007		Paid Off		0.0%	
MHR-054	\$ 11,988	\$ -	\$ 11,988	4/25/2007	5/1/2027		4/19/2027	0.0%	
Year 2007									
4 = Total # Loans/Grants									
2 = Total Outstanding	\$ 56,345	\$ 26,179	\$ 30,167						
MHR-061	\$ 11,777	\$ -	\$ 11,777	11/8/2007	12/1/2027		11/2/2027	0.0%	
MHR-062	\$ 18,390	\$ -	\$ 18,390	11/20/2007	12/1/2027		11/14/2027	0.0%	
MHR-063	\$ 19,291	\$ 19,291	\$ -	11/20/2007		Paid Off		0.0%	
MHR-064	\$ 6,888	\$ 6,888	\$ -	2/4/2008		Paid Off		0.0%	
Year 2008									
3 = Total # Loans/Grants									
1 = Total Outstanding	\$ 37,224	\$ 25,325	\$ 11,899						
MHR-066	\$ 11,899	\$ -	\$ 11,899	8/21/2008	9/1/2028		8/15/2028	0.0%	
MHR-069	\$ 11,980	\$ 11,980	\$ 0	12/29/2008		Written Off		0.0%	
MHR-070	\$ 13,345	\$ 13,345	\$ -	2/12/2009		Paid Off		0.0%	

Major Home Repair & Sewer Loans (MHRS) - continued

As of December 31, 2019

Loan ID #	Original Loan / Grant Amount	Total Principal Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
Year 2014								
5 = Total # Loans/Grants								
3 = Total Outstanding	\$ 72,979	\$ 34,110	\$ 38,869					
MHR-126	\$ 11,140	\$ 5,924	\$ 5,216	9/22/2014	12/1/2014		1/12/2034	0.0%
MHR-127	\$ 12,558	\$ 12,558	\$ -	2/5/2015		Paid Off		0.0%
MHR-128	\$ 14,014	\$ 3,683	\$ 10,331	1/14/2015	4/1/2015		3/1/2035	0.0%
MHR-129	\$ 24,497	\$ 1,175	\$ 23,322	12/30/2014	3/1/2015		3/1/2035	0.0%
MHRS-04	\$ 10,770	\$ 10,770	\$ -	1/29/2015	4/1/2015	Paid Off	4/1/2035	0.0%
Year 2015								
1 = Total # Loans/Grants								
1 = Outstanding Loans	\$ 37,144	\$ 5,022	\$ 32,122					
MHR-132	\$ 37,144	\$ 5,022	\$ 32,122	12/22/2015	2/1/2016		1/1/2036	0.0%
Year 2016								
6 = Total # Loans/Grants								
6 = Total Outstanding	\$ 129,355	\$ 11,531	\$ 117,824					
MHR-133	\$ 25,000	\$ -	\$ 25,000	8/16/2016	8/1/2036		7/1/2036	0.0%
MHR-135	\$ 28,303	\$ 2,768	\$ 25,535	12/9/2016	2/1/2017		1/1/2037	0.0%
MHR-136	\$ 10,702	\$ -	\$ 10,702	12/5/2016	1/1/2037		1/1/2037	0.0%
MHRS-09	\$ 12,724	\$ 1,836	\$ 10,888	12/19/2016	2/1/2017		1/1/2037	0.0%
MHRS-10	\$ 37,761	\$ 6,927	\$ 30,834	12/19/2016	2/1/2017		1/1/2037	0.0%
MHR-138	\$ 14,866	\$ -	\$ 14,866	1/20/2017	12/1/2037		12/31/2037	0.0%
Year 2017								
4 = Total # Loans/Grants								
3 = Total Outstanding	\$ 72,322	\$ 38,822	\$ 33,500					
MHRS-08	\$ 8,243	\$ -	\$ 8,243	6/15/2017	6/1/2037		6/1/2037	0.0%
MHRS-11	\$ 23,289	\$ 23,289	\$ -	6/19/2017	8/1/2017	Paid Off	7/1/2037	0.0%
MHR-137	\$ 28,225	\$ 2,969	\$ 25,257	11/15/2017	12/1/2037		11/1/2037	0.0%
MHR-145	\$ 12,565	\$ 12,565	\$ -	11/16/2017		Paid Off		0.0%
Year 2018								
8 = Total # Loans/Grants								
9 = Total Outstanding	\$ 174,132	\$ 12,986	\$ 161,146					
MHR-140	\$ 14,779	\$ -	\$ 14,779	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-142	\$ 12,565	\$ -	\$ 12,565	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-146 (1)	\$ 18,500	\$ -	\$ 18,500	2/16/2018	2/1/2038		2/16/2038	0.0%
MHR-149	\$ 5,201	\$ -	\$ 5,201	2/6/2018	2/1/2038		2/1/2038	0.0%
MHR-150	\$ 5,201	\$ -	\$ 5,201	1/11/2018	1/1/2038		1/11/2038	1.0%
MHR-151	\$ 12,686	\$ 12,686	\$ -	2/16/2018	3/1/2018	Paid Off	3/1/2038	1.0%
MHR-147 (1)	\$ 15,000	\$ -	\$ 15,000	7/28/2018	7/1/2038		7/28/2038	0.0%
MHR-154 (1)	\$ 65,000	\$ 300	\$ 64,700	11/29/2018	11/1/2038		11/29/2038	0.0%
MHR-162/MHR-105	\$ 25,200	\$ -	\$ 25,200	12/6/2018	12/1/2038		12/6/2038	0.0%
Year 2019								
5 = Total # Loans/Grants								
5 = Total Outstanding	\$ 144,967	\$ 1,393	\$ 143,574					
MHR-155	\$ 22,442	\$ 663	\$ 21,780	2/28/2019	6/1/2019		5/1/2039	1.0%
MHR-158 (1)	\$ 43,000	\$ 58	\$ 42,942	5/15/2019	8/1/2019		6/1/2039	1.0%
MHR-160	\$ 36,736	\$ 509	\$ 36,227	4/26/2019	6/1/2019		5/1/2039	1.0%
MHR-161	\$ 33,595	\$ 98	\$ 33,496	5/8/2019	6/30/2019		6/1/2039	1.0%
MHR-165	\$ 9,194	\$ 66	\$ 9,128	8/1/2019	8/1/2019		7/1/2039	1.0%
Life-to-Date Total								
108 = Total # Loans/Grants								
65 = Total Outstanding	\$ 1,747,460	\$ 643,092	\$ 1,104,368					

(1) Does not include open loans pending modification at year end totaling \$2,699.

Down Payment Assistance Loans & Grants Detail:

Down Payment Assistance - Loans & Grants									
As of December 31, 2019									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2000									
1 = Total # Loans/Grants									
0 = Total Outstanding									
DPA-001	\$ 5,000	\$ 5,000	\$ -	12/5/2001		Paid Off		0.0%	
Year 2001									
11 = Total # Loans/Grants									
2 = Total Outstanding									
DPA-002	\$ 5,000	\$ 5,000	\$ -	7/2/2001		Paid Off		0.0%	
DPA-004	\$ 3,366	\$ 3,366	\$ -	8/28/2001		Paid Off		0.0%	
DPA-005	\$ 5,000	\$ 5,000	\$ -	9/4/2001		Paid Off		0.0%	
DPA-006	\$ 5,000	\$ 5,000	\$ -	9/20/2001		Paid Off		0.0%	
DPA-007	\$ 5,000	\$ 5,000	\$ -	9/21/2001		Written Off		0.0%	
DPA-008	\$ 4,425	\$ 4,425	\$ -	10/18/2001		Paid Off		0.0%	
DPA-009	\$ 3,973	\$ -	\$ 3,973	12/5/2001	10/26/2021		10/26/2021	0.0%	
DPA-012	\$ 5,000	\$ 5,000	\$ -	1/25/2002		Paid Off		0.0%	
DPA-011	\$ 5,000	\$ 5,000	\$ -	1/31/2002		Paid Off		0.0%	
DPA-013	\$ 4,778	\$ 4,778	\$ -	2/28/2002		Paid Off		0.0%	
DPA-014	\$ 5,080	\$ 2,800	\$ 2,280	3/21/2002	9/1/2017		2/1/2022	0.0%	
Year 2003									
8 = Total # Loans/Grants									
0 = Total Outstanding									
DPA-015	\$ 5,000	\$ 5,000	\$ -	8/1/2003		Paid Off		0.0%	
DPA-016	\$ 2,167	\$ 2,167	\$ -	8/20/2003		Paid Off		0.0%	
DPA-017 (Grant)	\$ 5,000	\$ 5,000	n/a	12/3/2003			n/a	n/a	
DPA-018 (Grant)	\$ 5,000	\$ 5,000	n/a	1/22/2004			n/a	n/a	
DPA-020 (Grant)	\$ 3,169	\$ 3,169	n/a	2/17/2004			n/a	n/a	
DPA-022 (Grant)	\$ 5,000	\$ 5,000	n/a	4/22/2004			n/a	n/a	
DPA-021 (Grant)	\$ 5,000	\$ 5,000	n/a	4/29/2004			n/a	n/a	
DPA-023 (Grant)	\$ 5,000	\$ 5,000	n/a	6/30/2004			n/a	n/a	
Year 2004									
3 = Total # Loans/Grants									
0 = Total Outstanding									
DPA-024	\$ 5,000	\$ 5,000	\$ -	9/2/2004		Paid Off		0.0%	
DPA-025	\$ 4,901	\$ 4,901	\$ -	9/28/2004		Paid Off		0.0%	
DPA-026	\$ 5,000	\$ 5,000	\$ -	5/2/2005		Paid Off		0.0%	
Year 2006									
1 = Total # Loans/Grants									
1 = Total Outstanding									
DPA-027	\$ 7,000	\$ -	\$ 7,000	7/26/2006	7/17/2026		7/17/2026	0.0%	
Year 2007									
2 = Total # Loans/Grants									
1 = Total Outstanding									
DPA-029	\$ 5,200	\$ -	\$ 5,200	2/28/2008	2/27/2028		2/27/2028	0.0%	
DPA-030	\$ 3,500	\$ 3,500	\$ -			Written Off		0.0%	
Year 2008									
4 = Total # Loans/Grants									
2 = Total Outstanding									
DPA-032	\$ 6,959	\$ 6,959	\$ -	11/21/2008		Written Off		0.0%	
DPA-033	\$ 2,550	\$ -	\$ 2,550	12/22/2008	2/18/2028		12/18/2028	0.0%	
DPA-034	\$ 6,995	\$ 6,995	\$ -	Short Sale		Written Off		0.0%	
DPA-035	\$ 2,875	\$ -	\$ 2,875	5/11/2009	4/27/2029		4/27/2029	0.0%	
Year 2009									
5 = Total # Loans/Grants									
2 = Total Outstanding									
DPA-041	\$ 7,000	\$ 7,000	\$ -	9/30/2009		Paid Off		0.0%	
DPA-042	\$ 4,410	\$ -	\$ 4,410	10/9/2009	10/7/2029		10/7/2029	0.0%	
DPA-044	\$ 2,091	\$ 2,091	\$ -	11/30/2009		Paid Off		0.0%	
DPA-046	\$ 7,000	\$ -	\$ 7,000	5/12/2010	5/5/2030		5/5/2030	0.0%	
DPA-055	\$ 3,290	\$ 3,290	\$ -	6/18/2010		Paid Off		0.0%	

Down Payment Assistance - Loans & Grants (continued)									
As of December 31, 2019									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2010									
1 = Total # Loans/Grants									
2 = Total Outstanding \$ 8,619 \$ 7,000 \$ 1,619									
DPA-048	\$ 1,619	\$ -	\$ 1,619	11/18/2010	10/29/2030		10/29/2030	0.0%	
DPA-049	\$ 7,000	\$ 7,000		5/25/2011	5/16/2031	Paid Off	5/16/2031	0.0%	
Year 2012									
1 = Total # Loans/Grants									
1 = Total Outstanding \$ 2,250 \$ - \$ 2,250									
DPA-050	\$ 2,250	\$ -	\$ 2,250	10/24/2012	10/16/2032		10/16/2032	0.0%	
Year 2014									
1 = Total # Loans/Grants									
1 = Total Outstanding \$ 3,364 \$ 3,364 \$ -									
DPA-051	\$ 3,364	\$ 3,364	\$ -	9/30/2014		Paid Off		0.0%	
Life-to-Date Total									
39 = Total # Loans/Grant									
10 = Total Outstanding \$ 179,961 \$ 140,804 \$ 39,157									

CDBG Loan Detail:

The City of Lakewood note receivable from Living Access Support Alliance (LASA) of \$250,000 is for partial funding of the Client Services Center project. This is a 20 year deferred loan at zero interest.

CDBG Entitlement Loan - Living Access Support Alliance Loan (LASA)							
As of December 31, 2019							
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Loans Receivable	Closing Date	First Payment Date	Maturity Date	Interest Rate
2013-01	\$ 250,000	\$ -	\$ 250,000	6/2/2014	7/23/2023	6/2/2034	0.0%
Life-to-Date Total							
1 = Total # Loans							
1 = Outstanding \$ 250,000 \$ - \$ 250,000							

HOME:

In accordance with HOME federal regulations, expenditures for the HOME program have primarily focused investment in the creation of, maintenance of, or acquisition of affordable housing for low and moderate income individuals. Programs funded include the Housing Rehabilitation Program (single-family homeowner rehabilitation), Down Payment Assistance, and the Affordable Housing Fund (investments primarily with Habitat for Humanity and various non-profit housing providers). The Housing Rehabilitation, Down Payment, and Affordable Housing Funds all have corresponding Revolving Loan Funds (RLF) established in accordance with HUD regulations, which allow for the recapture and reuse of loan funds for similar housing activities.

The HOME program is funded annually through the Lakewood and Tacoma HOME Consortium. The Consortium reimburses expenditures for the City of Lakewood's projects/programs, which include Housing Rehabilitation, Affordable Housing, and Home Down Payment Loans, to the City of Lakewood. The notes on these loans are held and tracked by the Lakewood and Tacoma HOME Consortium in Tacoma, and are not accounted for in Fund 190 CDBG.

HOME Housing Rehabilitation Loan Detail:

HOME Housing Rehabilitation Loans As of December 31, 2019		
Program Year	# of Projects	Original Amount
2019	-	\$ -
2018	-	\$ -
2017	-	\$ -
2016	1	\$ 74,611
2015	2	\$ 88,697
2014	-	\$ -
2013	1	\$ 36,258
2012	4	\$ 201,175
2011	2	\$ 131,300
2010	3	\$ 178,130
2009	6	\$ 412,750
2008	7	\$ 289,765
2007	3	\$ 179,546
2006	7	\$ 379,452
2005	7	\$ 286,313
2004	10	\$ 395,478
2003	11	\$ 363,099
2002	5	\$ 155,471
2001	3	\$ 126,899
2000	1	\$ 40,000
Total	73	\$ 3,338,944

HOME Housing Rehabilitation Loans As of December 31, 2019											
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2000											
1 = Total # Loans	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -						
LHR-001	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/23/2002		Paid Off		0.0%	
Year 2001											
3 = Total # Loans	\$ 126,899	\$ -	\$ 126,899	\$ 126,899	\$ -						
LHR-002	\$ 49,979	\$ -	\$ 49,979	\$ 49,979	\$ -	7/23/2003		Paid Off		0.0%	
LHR-004	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/8/2003		Paid Off		0.0%	
LHR-005	\$ 36,920	\$ -	\$ 36,920	\$ 36,920	\$ -	9/16/2003		Paid Off		0.0%	
Year 2002											
5 = Total # Loans	\$ 155,471	\$ 361	\$ 155,110	\$ 139,663	\$ 15,447						
LHR-003	\$ 39,028	\$ -	\$ 39,028	\$ 39,028	\$ -	9/15/2004		Paid Off		0.0%	
LHR-006	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -	7/22/2002		Paid Off		0.0%	
LHR-007	\$ 30,735	\$ -	\$ 30,735	\$ 30,735	\$ -	9/23/2004		Paid Off		0.0%	
LHR-008	\$ 15,808	\$ 361	\$ 15,447	\$ -	\$ 15,447	2/28/2003	2/1/2023		2/28/2023	0.0%	
LHR-011	\$ 19,900	\$ -	\$ 19,900	\$ 19,900	\$ -	12/3/2004		Paid Off		0.0%	
Year 2003											
11 = Total # Loans	\$ 363,099	\$ 6,806	\$ 356,293	\$ 222,299	\$ 133,994						
LHR-009	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	7/31/2003	4/1/2023		8/23/2025	0.0%	
LHR-013	\$ 35,328	\$ -	\$ 35,328	\$ 35,328	\$ -	9/1/2005		Paid Off		0.0%	
LHR-020	\$ 18,744	\$ -	\$ 18,744	\$ 15,608	\$ 3,136	11/13/2003	11/1/2023		11/13/2023	0.0%	
LHR-012	\$ 68,321	\$ -	\$ 68,321	\$ 68,321	\$ -	10/19/2005		Paid Off		0.0%	
LHR-019	\$ 23,344	\$ 2,100	\$ 21,244	\$ -	\$ 21,244	12/18/2003	12/18/2023		12/18/2023	0.0%	
LHR-016	\$ 42,304	\$ -	\$ 42,304	\$ 42,304	\$ -	4/11/2006		Paid Off		0.0%	
LHR-012B	\$ 23,145	\$ -	\$ 23,145	\$ 23,145	\$ -	5/14/2004		Paid Off		0.0%	
LHR-026	\$ 28,760	\$ 4,702	\$ 24,058	\$ 0	\$ 24,058	5/4/2004	5/1/2024		5/4/2024	0.0%	
LHR-032	\$ 13,473	\$ -	\$ 13,473	\$ 13,473	\$ -	6/21/2004		Paid Off		0.0%	
LHR-014	\$ 45,560	\$ 4	\$ 45,556	\$ -	\$ 45,556	6/1/2024	6/1/2024			0.0%	
LHR-022	\$ 24,120	\$ -	\$ 24,120	\$ 24,120	\$ -	6/7/2006		Paid Off		0.0%	
Year 2004											
10 = Total # Loans	\$ 395,478	\$ 1,849	\$ 393,629	\$ 220,811	\$ 172,820						
LHR-021	\$ 34,100	\$ 111	\$ 33,989	\$ -	\$ 33,989	7/28/2004	7/1/2024		7/28/2024	0.0%	
LHR-018/099X	\$ 48,934	\$ -	\$ 48,934	\$ 48,934	\$ -	11/14/2006		Paid Off		0.0%	
LHR-031	\$ 13,072	\$ -	\$ 13,072	\$ 13,072	\$ -	12/20/2006		Paid Off		0.0%	
LHR-025R	\$ 54,015	\$ 918	\$ 53,097	\$ 19,652	\$ 33,445	10/11/2004			10/11/2024	0.0%	
LHR-030	\$ 48,000	\$ -	\$ 48,000	\$ 48,000	\$ -	12/16/2004		Paid Off		0.0%	
LHR-039	\$ 38,704	\$ 489	\$ 38,215	\$ -	\$ 38,215	3/30/2005	3/30/2025		3/30/2025	0.0%	
LHR-027	\$ 47,838	\$ -	\$ 47,838	\$ 47,838	\$ -	4/2/2005		Paid Off		0.0%	
LHR-019B	\$ 19,500	\$ 214	\$ 19,286	\$ -	\$ 19,286	4/29/2005	4/29/2025		12/27/2026	0.0%	
LHR-041	\$ 43,315	\$ -	\$ 43,315	\$ 43,315	\$ -	5/22/2007		Paid Off		0.0%	
LHR-028	\$ 48,000	\$ 117	\$ 47,883	\$ -	\$ 47,883	6/6/2005	6/6/2025		6/6/2025	0.0%	

HOME Housing Rehabilitation Loans											
As of December 31, 2019											
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2005											
7 = Total # Loans	\$ 286,313	\$ 248	\$ 286,065	\$ 108,735	\$ 177,330						
LHR-043	\$ 41,480	\$ -	\$ 41,480	\$ 41,480	\$ -	11/8/2007		Paid Off		0.0%	
LHR-033	\$ 33,752	\$ -	\$ 33,752	\$ 33,752	\$ -	8/29/2005		Paid Off		0.0%	
LHR-034	\$ 52,577	\$ 109	\$ 52,468	\$ 6,999	\$ 45,469	8/23/2005	8/23/2025		8/23/2025	0.0%	
LHR-038	\$ 26,504	\$ -	\$ 26,504	\$ 26,504	\$ -	2/14/2006		Paid Off		0.0%	
LHR-049	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000	6/1/2006	6/1/2026		6/1/2026	0.0%	
LHR-047	\$ 25,500	\$ -	\$ 25,500	\$ -	\$ 25,500	6/8/2006	6/8/2026		6/8/2026	0.0%	
LHR-052	\$ 41,500	\$ 139	\$ 41,361	\$ -	\$ 41,361	6/23/2006	6/23/2026		6/23/2026	0.0%	
Year 2006											
7 = Total # Loans	\$ 379,452	\$ 256	\$ 379,196	\$ 188,854	\$ 190,342						
LHR-050	\$ 52,000	\$ -	\$ 52,000	\$ 18,554	\$ 33,446	8/23/2006	1/1/2013		8/23/2026	0.0%	
LHR-040	\$ 42,420	\$ -	\$ 42,420	\$ 42,420	\$ -	10/4/2006		Paid Off		0.0%	
LHR-053	\$ 73,910	\$ -	\$ 73,910	\$ 73,910	\$ -	10/24/2006		Written Off		0.0%	
LHR-054	\$ 47,570	\$ -	\$ 47,570	\$ 24,568	\$ 23,002	1/31/2007	8/1/2017		1/31/2027	0.0%	
LHR-055	\$ 69,150	\$ 17	\$ 69,133	\$ -	\$ 69,133	1/31/2007	1/31/2026		1/31/2027	0.0%	
LHR-057	\$ 65,000	\$ 239	\$ 64,761	\$ -	\$ 64,761	3/29/2007	3/29/2027		3/29/2027	0.0%	
LHR-060	\$ 29,402	\$ -	\$ 29,402	\$ 29,402	\$ -	2/12/2009		Written Off		0.0%	
Year 2007											
3 = Total # Loans	\$ 179,546	\$ 176	\$ 179,370	\$ 57,060	\$ 122,310						
LHR-062	\$ 57,060	\$ -	\$ 57,060	\$ 57,060	\$ -	12/23/2009		Paid Off		0.0%	
LHR-058/087	\$ 56,886	\$ 39	\$ 56,847	\$ -	\$ 56,847	8/17/2007	8/17/2018		8/17/2027	0.0%	
LHR-063	\$ 65,600	\$ 137	\$ 65,463	\$ -	\$ 65,463	1/31/2008	2/1/2028		1/31/2028	0.0%	
Year 2008											
7 = Total # Loans	\$ 289,765	\$ 1,409	\$ 288,356	\$ 125,035	\$ 163,322						
LHR-066	\$ 36,915	\$ -	\$ 36,915	\$ 36,915	\$ -	7/2/2010		Paid Off		0.0%	
LHR-068	\$ 49,085	\$ 248	\$ 48,837	\$ -	\$ 48,838	10/10/2008	10/10/2028		10/10/2028	0.0%	
LHR-071	\$ 62,845	\$ 668	\$ 62,177	\$ -	\$ 62,177	10/10/2008	10/10/2028		10/10/2028	0.0%	
LHR-070	\$ 38,050	\$ -	\$ 38,050	\$ 38,050	\$ -	10/10/2008		Paid Off		0.0%	
LHR-072	\$ 50,070	\$ -	\$ 50,070	\$ 50,070	\$ -	9/30/2010		Paid Off		0.0%	
LHR-069	\$ 26,450	\$ 181	\$ 26,269	\$ -	\$ 26,269	2/24/2009	12/19/2028		2/24/2029	0.0%	
LHR-073	\$ 26,350	\$ 312	\$ 26,038	\$ -	\$ 26,038	4/10/2009	4/10/2029		4/10/2029	0.0%	
Year 2009											
6 = Total # Loans	\$ 412,750	\$ 6,227	\$ 406,523	\$ 162,240	\$ 244,283						
LHR-078	\$ 65,000	\$ 1,383	\$ 63,617	\$ -	\$ 63,617	9/15/2009	9/15/2029		9/15/2029	0.0%	
LHR-074	\$ 59,525	\$ 3,243	\$ 56,282	\$ -	\$ 56,282	10/2/2009	10/2/2029		10/2/2029	0.0%	
LHR-077	\$ 83,100	\$ -	\$ 83,100	\$ 83,100	\$ -	11/9/2011		Paid Off		0.0%	
LHR-076	\$ 64,200	\$ 407	\$ 63,793	\$ -	\$ 63,793	11/6/2009	11/1/2029		11/6/2029	0.0%	
LHR-080	\$ 61,685	\$ 1,094	\$ 60,591	\$ -	\$ 60,591	12/17/2009	12/31/2029		12/17/2029	0.0%	
LHR-082	\$ 79,240	\$ 100	\$ 79,140	\$ 79,140	\$ -	2/16/2010	2/16/2030	Paid Off		0.0%	
Year 2010											
3 = Total # Loans	\$ 178,130	\$ 4,873	\$ 173,257	\$ -	\$ 173,257						
LHR-081	\$ 59,150	\$ 1,631	\$ 57,519	\$ -	\$ 57,519	1/31/2011	12/28/2030		1/31/2031	0.0%	
LHR-085	\$ 52,200	\$ 3,242	\$ 48,958	\$ -	\$ 48,958	2/2/2011	2/18/2031		2/2/2031	0.0%	
LHR-086	\$ 66,780	\$ -	\$ 66,780	\$ -	\$ 66,780	5/5/2011	5/5/2031		5/5/2031	0.0%	
Year 2011											
2 = Total # Loans	\$ 131,300	\$ 3,854	\$ 127,446	\$ -	\$ 127,446						
LHR-090	\$ 47,500	\$ 3,617	\$ 43,883	\$ -	\$ 43,883	4/5/2012	4/5/2032		4/5/2032	0.0%	
LHR-091	\$ 83,800	\$ 237	\$ 83,563	\$ -	\$ 83,563	5/8/2012	5/8/2032		5/8/2032	0.0%	
Year 2012											
4 = Total # Loans	\$ 201,175	\$ 3,693	\$ 197,484	\$ 41,175	\$ 156,307						
LHR-094	\$ 34,500	\$ 3,133	\$ 31,367	\$ -	\$ 31,367	9/28/2012	9/28/2032		9/28/2032	0.0%	
LHR-096	\$ 50,000	\$ 560	\$ 49,442	\$ -	\$ 49,440	1/23/2013	1/29/2018		1/23/2033	0.0%	
LHR-097	\$ 75,500	\$ -	\$ 75,500	\$ -	\$ 75,500	2/20/2013	2/20/2033		4/20/2033	0.0%	
LHR-095	\$ 41,175	\$ -	\$ 41,175	\$ 41,175	\$ -	12/30/2014		Paid Off		0.0%	
Year 2013											
1 = Total # Loans	\$ 36,258	\$ -	\$ 36,258	\$ 14,585	\$ 21,673						
LHR-066R	\$ 36,258	\$ -	\$ 36,258	\$ 14,585	\$ 21,673	8/27/2013	10/1/2013		8/27/2033	0.0%	
Year 2015											
2 = Total # Loans	\$ 88,697	\$ -	\$ 88,697	\$ 31,597	\$ 57,100						
LHR-099X/018	\$ 15,947	\$ -	\$ 15,947	\$ 15,947	\$ -	12/29/2015	1/1/2016		12/29/2035	0.0%	
LHR-100	\$ 72,750	\$ -	\$ 72,750	\$ 15,650	\$ 57,100	9/28/2015	11/1/2015		9/28/2035	0.0%	
Year 2016											
1 = Total # Loans	\$ 74,611	\$ -	\$ 74,611	\$ -	\$ 74,611						
LHR-101	\$ 74,611	\$ -	\$ 74,611	\$ -	\$ 74,611	8/26/2016	8/26/2036		7/1/2036	0.0%	
Life-to-Date Total											
73 = Total # Loans	\$ 3,338,944	\$ 29,752	\$ 3,309,194	\$ 1,478,953	\$ 1,830,242						

Section 108:

The Section 108 program funds are used to fund large-scale economic development projects throughout Lakewood. This funding source most closely mirrors CDBG program regulations and requirements, in that, it must meet the national objective of serving low and moderate income individuals (primarily through the creation or retention of jobs for low and moderate income persons). Funding is to be awarded to qualifying projects as “gap funding” and is typically the final piece of the financing puzzle required to complete a project’s budget. Funds are to be provided as loans with terms up to 20 years and carry standard underwriting and collateralization requirements. Section 108 loans require borrower (jurisdiction) to pledge current and future CDBG allocations as principal security for the loan guarantee with additional collateral security being provided to the City by the final borrower (business or end use).

In 2012, the City of Lakewood was awarded \$2,888,000 from HUD for Section 108 Loan Guarantee funds. This program provides communities with a source of financing for large scale, capital-intensive economic development, housing, public facilities, and large-scale infrastructure and community development projects.

Section 108 Loans									
As of December 31, 2019									
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Total Interest Paid	Loan Balance	Closing Date	First Payment Date	Maturity Date	Interest Rate	
Year 2014									
1 = Total # Loans									
1 = Total Outstanding	\$ 700,000	\$ 130,000	\$ 92,102	\$ 570,000					
Curbside Motors	\$ 700,000	\$ 130,000	\$ 92,102	\$ 570,000	12/5/2014	8/1/2015	8/1/2034	4.25%	
Year 2015									
1 = Total # Loans									
1 = Total Outstanding	\$ 310,000	\$ -	\$ 47,443	\$ 310,000					
Living Access Support Alliance (LASA)	\$ 310,000	\$ -	\$ 47,443	\$ 310,000	8/1/2015	8/1/2020	8/1/2034	4.25%	
Year 2017									
1 = Total # Loans									
1 = Total Outstanding	\$ 141,000	\$ 94,000	\$ 5,508	\$ 47,000					
City of Lakewood 108th Street	\$ 141,000	\$ 94,000	\$ 5,508	\$ 47,000	8/31/2017	8/1/2018	8/31/2020	1.5% variable	
Life-to-Date Total									
3 = Total # Loans									
3 = Total Outstanding	\$ 1,151,000	\$ 224,000	\$ 145,052	\$ 927,000					

On August 31, 2017, the City entered into a Contract Loan Guarantee with Housing Urban Development for the overlay project 108th Street. The loan amount is \$141,000 to be paid with three years of CDBG entitlement funds. This was approved in the annual action plan and the note application. The security pledge is the City’s full faith and credit. The interest rate is variable and is set by LIBOR. As of 6/30/2019 the outstanding principal balance for this loan is \$94,000.

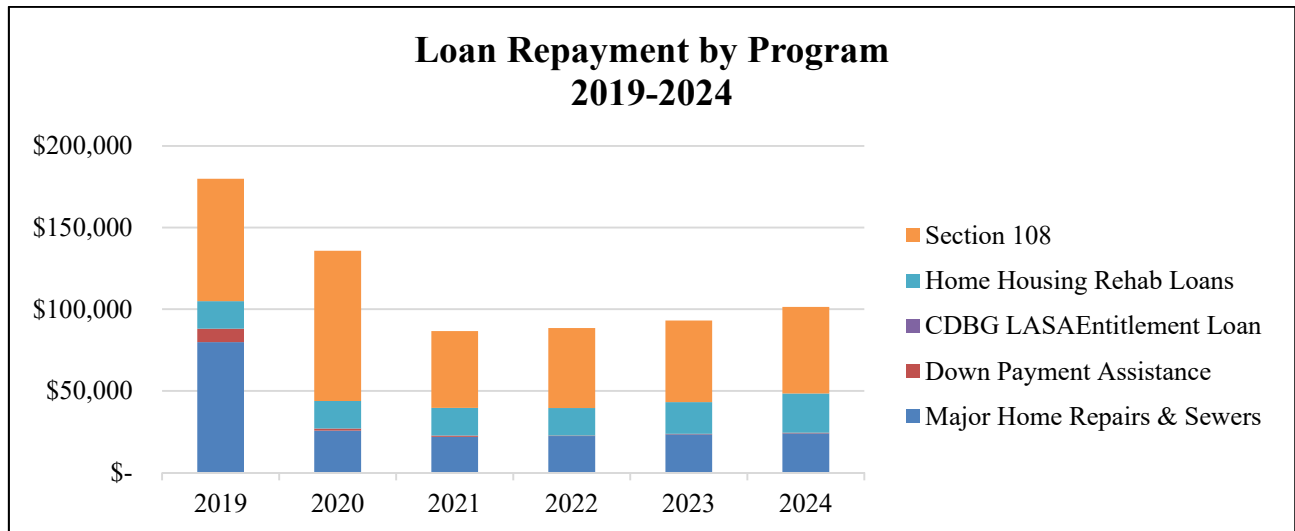
A Section 108 Loan in the amount of \$700,000 was issued in 2014 for Curbside Motors Incorporated and another for \$310,000 in 2015 for Living Access Support Alliance by the United States Department of Housing and Urban Development (HUD) to the City. The outstanding combined principal balance as of June 30, 2019, of \$908,000 is being repaid by a third party and, therefore, is not recognizable as debt on the City’s long-term debt schedule or City’s financials.

Loan Repayment by Program

The following table provides a schedule of loan repayments by program.

Loan Repayment by Program	2019	2020	2021	2022	2023	2024	2025-2029	2030-2060
Major Home Repairs & Sewers	\$ 79,844	\$ 25,685	\$ 21,795	\$ 22,277	\$ 23,440	\$ 24,034	\$ 124,622	\$ 773,864
Down Payment Assistance	8,200	1,200	855	300	300	300	4,175	38,726
CDBG LASAEntitlement Loan	-	-	-	-	-	-	-	250,000
Home Housing Rehab Loans	16,918	16,918	16,918	16,918	19,329	24,032	229,795	1,488,266
Section 108	75,000	92,000	47,000	49,000	50,000	53,000	300,000	336,000
Total	\$179,963	\$135,803	\$ 86,568	\$ 88,495	\$ 93,069	\$ 101,366	\$ 658,593	\$2,886,856
Average Annual Years 2025-2029							\$ 109,766	
Average Annual Years 2030-2060								\$ 96,229

The schedule of loan repayments above reflects estimated amounts as of 12/31/2019.



CDBG Fund Summary

The tables below provides the fund's financial information.

Fund 190 CDBG Balance Sheet As of December 31, 2019	
Assets:	
Cash	\$ -
Due From Other Governments	55,206
Notes/Loan Receivable - CDBG Down Payment Assistance	39,157
Notes/Loan Receivable - CDBG Major Home & Sewer Repairs	1,107,068
Notes/Loan Receivable - CDBG LASA	250,000
Notes/Loan Receivable - Nisqually Tribe Contribution	1,971
Total Assets	\$ 1,453,402
Liabilities:	
Accounts Payable	\$ 12,692
Interfund Loan Payable	\$ 31,297
Payroll Payable	6,171
HUD DPA Checking Interest	18
Total Liabilities	\$ 50,178
Fund Balance (Restricted)	\$ 1,403,225
Total Liabilities & Fund Balance	\$ 1,453,402

	<i>Year-to-date through December 31, 2019</i>			
	Beginning Balance	Revenue	Expenditure	Fund Balance
Fund 190 CDBG Summary				
CDBG	1,395,490	763,691	762,958	1,396,223
HOME (*)	(8,541)	80,796	72,255	-
Nisqually Tribal	6,832	6	(163)	7,001
Total	1,393,781	844,493	835,050	\$ 1,403,224
CDBG	\$ 1,395,490	\$ 763,691	\$ 762,958	\$ 1,396,223
Administration	19,783	88,078	107,861	-
Administration 2018	-	57,346	57,346	-
Administration 2019	-	30,732	30,732	-
Administration Revolving (I)	19,783	-	19,783	-
Physical Improvements		536,028	536,028	-
123rd St.	-	486,445	486,445	-
Debt Service - 108th St	-	49,583	49,583	-
Housing Programs	1,125,707	139,585	119,069	1,146,223
Major Home Repair/Sewer	1,125,707	131,339	112,909	1,144,137
Emergency Assistance Displaced Resident	-	5,751	5,751	-
Admin of HOME Programs	-	409	409	-
Major/DPA Revolving Loan Interest & Fees	-	2,086	-	2,086
Affordable Housing	250,000	-	-	250,000
CDBG Loan	250,000	-	-	250,000
HOME	\$ (8,541)	\$ 80,796	\$ 72,255	\$ -
Housing Rehabilitation (*)	(8,541)	51,986	43,445	-
Affordable Housing - Habitat	-	28,735	28,735	-
Affordable Housing - Other	-	75	75	-
NISQUALLY & OTHER	\$ 6,832	\$ 6	\$ (163)	\$ 7,001
Emergency Assist Displaced Residents	464	-	-	464
Emergency Assist Displaced Residents	464	-	-	464
Minor Home Repairs	6,368	6	(163)	6,537
Minor Home Repairs	6,368	6	(163)	6,537
Total	\$1,393,781	\$ 844,493	\$ 835,050	\$ 1,403,224

(*) Timing issue- 2018 loan disbursement reimbursed in 2019

Fund 191 Neighborhood Stabilization Program

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. The NSP1 program provides funds to purchase and redevelop foreclosed and abandoned homes and residential properties. The NSP3 program provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. NSP 3 program funds have been spent. The following table provides a financial summary of the NSP program.

Neighborhood Stabilization Program	<i>Year-to-date through December 31, 2019</i>			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Neighborhood Stabilization Program 1	\$ 88,632	\$ 57,462	\$ 3,662	\$ 142,433
Total	\$ 88,632	\$ 57,462	\$ 3,662	\$ 142,433

Fund 192 South Sound Military Communities Partnership

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments. This fund also accounts for all activity associated with the South Sound Military Communities Partnership (SSMCP). The following table provides a financial summary of the OEA/SSMCP programs.

South Sound Military Communities Partnership / Office of Economic Adjustment	<i>Year-to-date through December 31, 2019</i>			
	Balance	Revenue	Expenditure	Balance
SSMCP	\$ 73,699	\$ 232,401	\$ 252,670	\$ 53,430
OEA - Joint Land Use Study	-	138,982	138,982	-
OEA - JBLM CU Implementation 3	-	69,408	69,408	-
Dept. of Defense /Tactical Tailor	-	33,435	33,435	-
Total	\$ 73,699	\$ 474,227	\$ 494,496	\$ 53,430

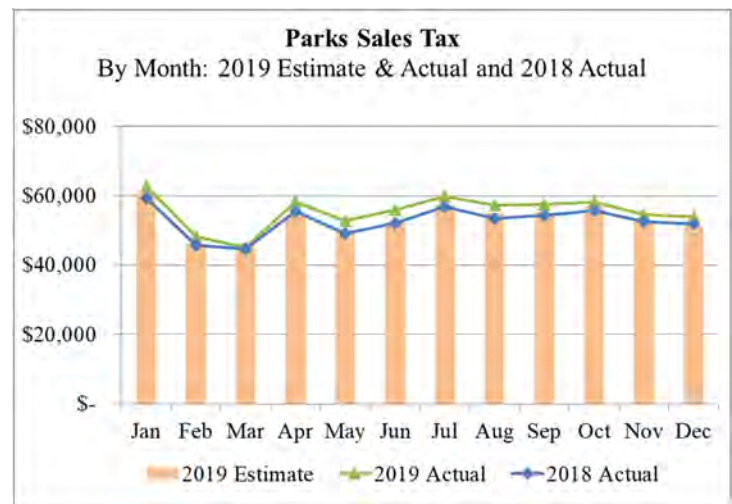
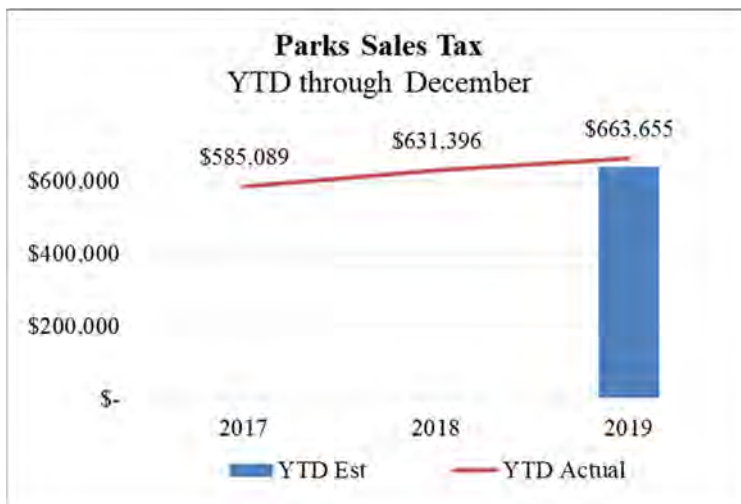
PARKS, RECREATION & COMMUNITY SERVICES

Parks Sales Tax

On September 19, 2000, Pierce County voters approved the ballot measure to increase local sales taxes by one-tenth of 1 percent. A sales and use tax equal to one-tenth of one percent (0.001%) within Pierce County provides funds to acquire, improve, rehabilitate, maintain, or develop regional and local parks; to improve, rehabilitate, maintain or expand accredited zoo, aquarium and wildlife preserves pursuant to RCW 82.14.400(6); for community-based housing; and to implement the creation of a zoo and aquarium advisory authority.

The tax was proposed as a funding mechanism for Tacoma Metro Park District (the zoo). The money collected is shared 50-50 between the Parks District and the cities not contained in the District and the county.

Parks Sales Tax								
<i>Annual Totals</i>								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 56,557	\$ 59,311	\$ 60,886	\$ 62,678	\$ 3,367	5.7%	\$ 1,792	2.9%
Feb	42,378	45,821	46,115	48,314	2,493	5.4%	2,199	4.8%
Mar	41,805	44,646	46,164	45,140	494	1.1%	(1,024)	-2.2%
Apr	50,024	55,443	54,560	58,086	2,643	4.8%	3,526	6.5%
May	44,809	49,249	50,030	52,692	3,443	7.0%	2,662	5.3%
Jun	47,408	52,094	52,358	55,907	3,813	7.3%	3,549	6.8%
Jul	52,697	56,905	57,348	59,742	2,837	5.0%	2,394	4.2%
Aug	50,233	53,365	54,978	57,222	3,857	7.2%	2,244	4.1%
Sep	51,027	54,418	55,141	57,409	2,991	5.5%	2,268	4.1%
Oct	52,293	55,737	57,144	58,156	2,419	4.3%	1,012	1.8%
Nov	48,054	52,643	52,536	54,478	1,835	3.5%	1,942	3.7%
Dec	47,804	51,764	51,441	53,831	2,067	4.0%	2,390	4.6%
Total Annual	\$ 585,089	\$ 631,396	\$ 638,700	\$ 663,655	\$ 32,259	5.1%	\$ 24,955	3.9%
5-Year Average Change (2015 - 2019):		5.8%						



Cost Recovery – Parks, Recreation & Community Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for parks programs/services:

Target Cost Recovery Level for Parks Programs/Services. The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and community gathering; senior services; and all parks. The following should be considered when determining

pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

Included in the revenues is the parks sales tax, which is allocated to the various parks programs/functions based on prorated share of expenditures. The growth in parks sales tax has helped reduce the general fund subsidy amount.

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

Parks, Recreation & Community Services <i>Year-to-Date through December</i>						
Program	2015 Annual Actual	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	2019	
					Annual Estimate	YTD Actual
Recreation:						
Revenues	\$ 185,865	\$ 216,547	\$ 261,919	\$ 259,786	\$ 286,521	\$ 273,458
Expenditures	\$ 378,728	\$ 416,464	\$ 465,267	\$ 405,448	\$ 457,021	\$ 467,173
General Fund Subsidy	\$ 192,862	\$ 199,917	\$ 203,347	\$ 145,662	\$ 170,500	\$ 193,715
Recovery Ratio	49%	52%	56%	64%	63%	59%
Senior Services:						
Revenues	\$ 126,325	\$ 128,002	\$ 146,667	\$ 135,302	\$ 140,741	\$ 164,863
Expenditures	\$ 205,028	\$ 221,579	\$ 222,371	\$ 236,627	\$ 237,607	\$ 246,535
General Fund Subsidy	\$ 78,703	\$ 93,576	\$ 75,703	\$ 101,325	\$ 96,866	\$ 81,672
Recovery Ratio	62%	58%	66%	57%	59%	67%
Parks Facilities:						
Revenues	\$ 230,460	\$ 189,650	\$ 196,875	\$ 207,559	\$ 206,281	\$ 216,183
Expenditures	\$ 601,638	\$ 475,050	\$ 465,075	\$ 500,484	\$ 514,451	\$ 544,466
General Fund Subsidy	\$ 371,178	\$ 285,400	\$ 268,200	\$ 292,925	\$ 308,170	\$ 328,282
Recovery Ratio	38%	40%	42%	41%	40%	40%
Fort Steilacoom Park:						
Revenues	\$ 196,072	\$ 222,616	\$ 229,551	\$ 282,142	\$ 295,490	\$ 298,997
Expenditures	\$ 476,101	\$ 604,482	\$ 588,850	\$ 672,444	\$ 793,932	\$ 733,560
General Fund Subsidy	\$ 280,028	\$ 381,866	\$ 359,299	\$ 390,302	\$ 498,442	\$ 434,564
Recovery Ratio	41%	37%	39%	42%	37%	41%
Subtotal Direct Cost:						
Revenues	\$ 738,723	\$ 756,815	\$ 835,013	\$ 884,789	\$ 929,032	\$ 953,501
Expenditures	\$ 1,661,494	\$ 1,717,575	\$ 1,741,562	\$ 1,815,003	\$ 2,003,011	\$ 1,991,734
General Fund Subsidy	\$ 922,772	\$ 960,760	\$ 906,549	\$ 930,214	\$ 1,073,979	\$ 1,038,233
Recovery Ratio	44%	44%	48%	49%	46%	48%
Administration (Indirect Cost):						
Revenues	\$ 74,171	\$ 79,621	\$ 87,032	\$ 89,860	\$ 92,518	\$ 94,133
Expenditures	\$ 279,425	\$ 293,036	\$ 304,327	\$ 301,174	\$ 339,293	\$ 329,201
General Fund Subsidy	\$ 205,254	\$ 213,415	\$ 217,295	\$ 211,314	\$ 246,774	\$ 235,068
Recovery Ratio	27%	27%	29%	30%	27%	29%
Total Direct & Indirect Cost:						
Revenues	\$ 812,894	\$ 836,436	\$ 922,045	\$ 974,649	\$ 1,021,550	\$ 1,047,633
Expenditures	\$ 1,940,919	\$ 2,010,611	\$ 2,045,889	\$ 2,116,177	\$ 2,342,304	\$ 2,320,934
General Fund Subsidy	\$ 1,128,025	\$ 1,174,175	\$ 1,123,844	\$ 1,141,528	\$ 1,320,754	\$ 1,273,301
Recovery Ratio	42%	42%	45%	46%	44%	45%
5-Year Average General Fund Subsidy (2014 - 2018)						\$ 1,078,896
5-Year Average Recovery Ratio (2014 - 2018)						45%
Average 5-Year General Fund Subsidy (2015 - 2019)						\$ 1,168,175
Average 5-Year Recovery Ratio (2015 - 2019)						44%

Note:

- Revenues includes Parks Sales Tax
- Revenues for Administration (Indirect Cost) is the program's prorated share of Parks Sales Tax.
- Beginning in 2015, internal service charges are allocated to user departments.
- Expenditures do not include Indirect overhead Cost allocation for finance, human resources, legal, legislative and executive functions.

Human Services Program

Since incorporation, the City has dedicated 1% of General Fund in for human services programs that support our most vulnerable populations and create conditions that enable people in need to access resources and support services which foster healthy and functional individuals and families where children thrive and achieve their full potential.

Agency	Program	2017 Actual	2018 Actual	2019 Actual	2020 Allocation	Total 2017-2020
	Total	\$ 337,441	\$ 344,707	\$ 353,356	\$ 360,000	\$ 1,395,504
Access to Health & Behavior Health		\$ 76,500	\$ 59,000	\$ 71,500	\$ 71,500	\$ 278,500
Communities In Schools	Lakewood School-Wide Support	22,500	-	-	-	22,500
Community Healthcare	Primary Medical Care	-	-	20,000	20,000	40,000
Community Healthcare	Uncompensated Medical Care for ESL	5,000	-	-	-	5,000
Greater Lakes Mental Health	Behavioral Contact Team	25,000	25,000	25,000	25,000	100,000
Lindquist Dental Clinic for Children	Dental Care for Children	12,000	17,000	14,000	14,000	57,000
Pierce County Project Access	Donated Care Program	12,000	17,000	12,500	12,500	54,000
Emotional Supports for Health Relationships		\$ 81,409	\$ 113,423	\$ 113,403	\$ 117,000	\$ 425,235
Centerforce	Inclusion for Adult with Disabilities	-	-	10,000	10,000	20,000
Communities In Schools	After School Program	-	24,000	17,500	17,500	59,000
Lakewood Boys & Girls Club	After School Program	12,500	12,500	20,000	20,000	65,000
Pierce College	Computer Clubhouse	11,626	14,000	-	-	25,626
Pierce College / City of Lakewood (*)	Lakewood's Promise	17,390	19,923	21,403	25,000	83,716
Pierce County Aids Foundation	Oasis Youth Center & Case Mgmt	15,000	17,000	22,500	22,500	77,000
Rebuilding Hope Sexual Assault Center	Therapy & Advocacy Programs	14,893	16,000	14,000	14,000	58,893
YMCA of Pierce & Kitsap Counties	Late Night Youth Programs	10,000	10,000	8,000	8,000	36,000
Housing Assistance		\$ 40,988	\$ 41,000	\$ 25,953	\$ 29,000	\$ 136,941
Catholic Community Services	Family Housing Network	15,988	16,000	11,953	15,000	58,941
Rebuilding Together South	Rebuilding Day & Year-Round Services	10,000	10,000	14,000	14,000	48,000
Tacoma Rescue Mission	Adams Street Family Shelter	15,000	15,000	-	-	30,000
Stabilization Services		\$ 138,544	\$ 131,284	\$ 142,500	\$ 142,500	\$ 554,828
Caring for Kids	Ready to Learn Fair & School Supplies	5,000	4,997	-	-	9,997
Emergency Food Network	Food Distribution	25,000	25,000	25,000	25,000	100,000
Nourish Pierce Co (Fish Food Banks of Pierce Co)	Food Bank	25,000	25,000	20,000	20,000	90,000
Lakewood Area Shelter Association (LASA)	Client Services Center	22,500	22,500	18,750	18,750	82,500
South Sound Outreach Services	Connection Center Utility Assistance	9,444	1,287	-	-	10,731
St. Leo Food Connection	Children's Feeding Program	5,600	6,000	-	-	11,600
St. Leo Food Connection	Springbrook Mobile Food Bank	9,000	9,000	30,000	30,000	78,000
Tacoma Community House	Victims of Crime Advocacy Program	12,000	12,500	18,750	18,750	62,000
YWCA Pierce County	Domestic Violence Services	25,000	25,000	30,000	30,000	110,000

* In 2017, the City brought Lakewood's Promise work back in-house and cancelled the contract with Pierce College.

Fund 502 Property Management

The table below provides the operational costs of maintaining City Hall, Police Station and Sounder Station.

Property Management Operating Expenditures <i>2019 Annual Totals</i>						
Operating Expenditures	2017 Actual	2018 Actual	2019		Over/(Under) 2019 Actual vs 2019 Budget	
			Budget	YTD Actual	\$	%
<i>City Hall Facility</i>	\$ 397,455	\$ 366,270	\$ 369,505	\$ 369,872	\$ 367	0.1%
Personnel	111,737	113,984	114,505	121,578	7,073	6.2%
Supplies	35,877	31,531	35,810	32,199	(3,611)	-10.1%
Services / Intergovernmental	118,853	95,129	79,900	109,081	29,181	36.5%
Utilities	130,988	125,626	139,290	107,014	(32,276)	-23.2%
<i>Police Station</i>	\$ 259,004	\$ 259,802	\$ 239,249	\$ 266,905	\$ 27,656	11.6%
Personnel	60,643	55,964	56,029	62,438	6,409	11.4%
Supplies	13,755	16,492	22,200	12,466	(9,734)	-43.8%
Services / Intergovernmental	78,397	76,785	69,890	80,244	10,354	14.8%
Utilities	106,210	110,561	91,130	111,757	20,627	22.6%
<i>Sounder Station *</i>	\$ 61,185	\$ 62,086	\$ 68,357	\$ 61,413	\$ (6,944)	-10.2%
Personnel	11,461	11,192	11,207	12,487	1,280	11.4%
Supplies	3,687	2,812	5,000	3,278	(1,722)	-34.4%
Services / Intergovernmental	39,991	42,013	46,050	39,531	(6,519)	-14.2%
Utilities	6,046	6,069	6,100	6,116	16	0.3%
Total Operating Expenditures	\$ 717,646	\$ 688,157	\$ 677,111	\$ 698,188	\$ 21,077	3.1%

* Reflects Sounder Station operating expenditures accounted for in Fund 502 Property Management.

Fund 301 – Parks CIP

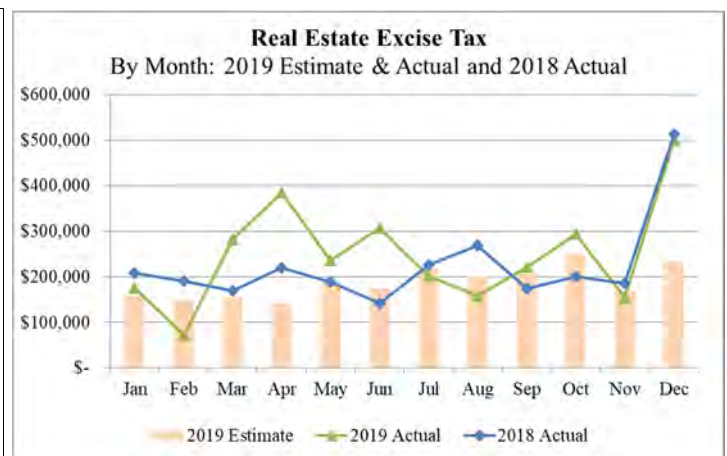
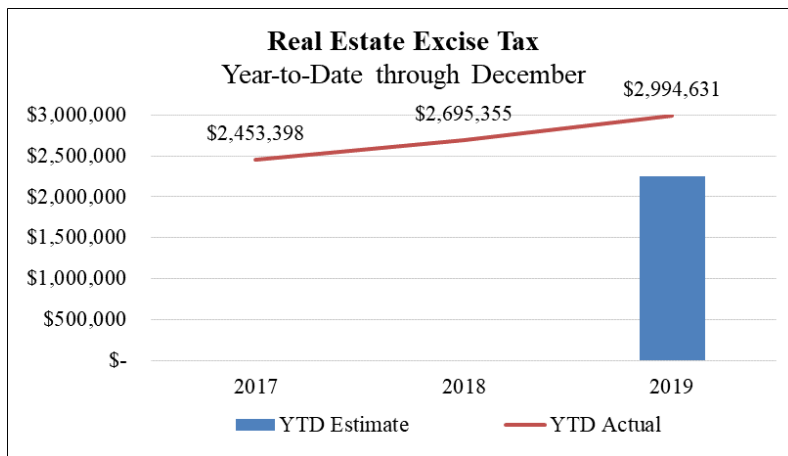
The Parks Capital Project Fund accounts for the receipts and disbursements related to the acquisition or construction of major park capital facilities with the exception of those facilities financed by proprietary and trust funds.

Fund 301 Parks CIP		2019 Budget	2019 Actual
Revenues:			
Grants		\$ 3,449,700	\$ 714,360
Contributions/Donations		105,000	22,350
Interest/Other		-	33,800
Lakewood Water District		-	186,624
Transfer In - Fund 001 General		499,300	479,300
Transfer In - Fund 102 REET		1,443,130	1,443,130
Transfer In - Fund 104 LTAC		489,870	178,836
Transfer In - Fund 302 Transportation / MVET		5,087	10,065
Transfer In - Fund 401 SWM		237,814	131,537
Transfer In - Fund 502 Property Managmeent		50,000	50,000
Total Revenues		\$ 6,279,901	\$ 3,250,004
Expenditures:			
301.0003 Harry Todd Playground Replacement		1,727,917	181,151
301.0004 Ft Steilacoom Park Pavilion - Stage		95,814	-
301.0005 Chambers Creek Trail Planning		200,000	-
301.0006 Gateways		171,702	234,765
301.0012 Springbrook Park Acquisition Phase III		747,814	176,198
301.0013 FSP Utility & North Angle Lane Improvements		917,031	1,052,591
301.0014 Ft Steilacoom Park/South Angle Lane Parking & Elwood Fencing		1,498,744	132,045
301.0016 Park Equipment Replacement		38,291	10,807
301.0017 Park Playground Resurfacing		19,000	16,011
301.0018 Project Support		113,809	27,562
301.0019 Edgewater Dock		50,000	4,918
301.0020 Wards Lake Improvements		100,000	73,723
301.0022 Street Banners & Brackets Phase II		10,749	1,960
301.0027 American Lake Improvement (ADA, Playground)		250,000	52,958
301.0028 Oakbrook Park Improvements		50,000	50,000
301.0031 Fort Steailacoom Park Turf Infields		1,010,000	-
301.0035 Fort Steilacoom Park Pavilion Restroom Improvements		70,000	8,792
301.0036 Service Club Sign		25,000	2,490
Total Expenditures		\$ 7,095,871	\$ 2,025,972
Beginning Fund Balance		\$ 1,492,524	\$ 1,492,524
Ending Fund Balance		\$ 676,554	\$ 2,716,556

Fund 102 Real Estate Excise Tax

All sales of real estate are taxed at 1.78%, of which 1.28% goes towards state funding of K-12 education and public works assistance and the City receives 0.5% for capital purposes. The Pierce County Treasurer collects the real estate excise tax and remits to the City on a monthly basis. The tax is the obligation of the seller and due and payable immediately at the time of the sale.

Real Estate Excise Tax								
<i>Annual Totals</i>								
Month	2017	2018	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 202,399	\$ 209,520	159,127	\$ 177,064	\$ (32,456)	-15.5%	\$ 17,937	11.3%
Feb	231,142	191,643	149,096	73,074	(118,569)	-61.9%	(76,022)	-51.0%
Mar	122,169	170,498	155,358	281,814	111,316	65.3%	126,456	81.4%
Apr	150,177	219,737	140,221	385,709	165,972	75.5%	245,488	175.1%
May	258,871	189,396	190,245	237,058	47,662	25.2%	46,813	24.6%
Jun	190,661	143,044	175,188	307,045	164,001	114.7%	131,857	75.3%
Jul	288,785	226,227	218,583	202,258	(23,969)	-10.6%	(16,324)	-7.5%
Aug	178,589	269,923	201,488	158,917	(111,006)	-41.1%	(42,571)	-21.1%
Sep	189,709	175,454	207,269	222,439	46,985	26.8%	15,170	7.3%
Oct	289,788	201,155	250,521	293,584	92,429	45.9%	43,063	17.2%
Nov	165,816	185,745	168,461	154,694	(31,051)	-16.7%	(13,767)	-8.2%
Dec	185,292	513,014	234,444	500,975	(12,039)	-2.3%	266,531	113.7%
Total Annual	\$ 2,453,398	\$ 2,695,355	\$ 2,250,000	\$ 2,994,634	\$ 299,279	11.1%	\$ 744,634	33.1%
REET Sales - Annual (in millions)	\$491	\$539	\$450	\$599				
5-Year Average Change (2015 - 2019):			20.3%					



The following tables summarize by month, the number of taxable and exempt real estate transactions, and lists major transactions (sales price of \$1M and greater).

Transactions that are exempt include:

- Property acquired by gift, inheritance, and other transfers which do not represent market transactions at “arm’s length”, such as transfers to a corporation or partnership owned by the transferor or his/her own family members;
- Transfers to lien holders when such transfers are in lieu of foreclosure;
- Real property acquired from a governmental entity;
- Business transfers in which no gain or loss occurs;
- Trade in credit; and
- Standing timber, if the income from the timber sale is subject to B&O tax.

Month	Transaction Type			# of Parcels	Major Transactions - 2019		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	60	90	150	159	Commercial/Retail 5221 100th St SW Commercial/Retail (Custer Square) 4102 to 7406 Custer Rd W Apartment Complex 12802 True Lane SW	\$1,850,000 \$2,550,000 \$5,293,600	\$9,158 \$12,623 \$26,203
Feb	39	54	93	98	Single Family Residence 6718 76th St W	\$1,050,000	\$5,198
Mar	61	90	151	198	Universal Tires & Wheels 9210 South Tacoma Way Single Family Residence 14 Country Club Drive SW General Warehousing 3401 96th St South	\$1,000,000 \$1,650,000 \$27,200,000	\$4,950 \$8,168 \$134,640
Apr	65	101	166	178	Single Family Residence 8921 North Thorne Lane SW Commercial Retail Trade 10506 Bridgeport Way SW Apartment Complex 5314 San Francisco Ave SW Beaumont Apartments 8609 82nd St SW	\$1,100,000 \$1,200,000 \$1,877,500 \$46,393,200	\$5,445 \$5,940 \$9,294 \$229,646
May	58	107	165	196	Single Family Residence 25 Forest Glen Ln SW Commercial Land & Improvements 11329 Pacific Hwy SW Commercial Land & Improvements 9530 Front St South Commercial Land & Improvements 9522 to 9537 Gravelly Lake Drive	\$1,175,000 \$1,600,000 \$5,000,000 \$7,865,000	\$5,816 \$7,920 \$24,750 \$38,932
Jun	51	116	167	185	Single Family Residence 11901 Greendale Drive SW RV Storage Yard XXX Steilacoom Blvd SW General Warehousing Storage/Farmers Coffee 9412 Front St S Walgreens 9505 Bridgeport Way SW Bridgeport Professional/Medical Svcs Building 7424 Bridgeport Wy Star Lite Market Place 8327 S Tacoma Way	\$1,072,500 \$1,200,000 \$1,225,000 \$4,327,714 \$7,250,000 \$11,700,000	\$5,309 \$5,940 \$6,064 \$21,422 \$35,888 \$57,915
Jul	53	99	152	167	Single Family Residence 11914 Nyanza Rd SW	\$1,200,000	\$5,940
Aug	54	101	155	170	No major transactions (\$1M+)	n/a	n/a
Sep	53	106	159	189	76 Union Gas Station Mini Mart 7718 Bridgeport Way West Tillicum Manor Mobile Park 23 Spaces 2 Duplexes 15317 Washington Single Family Residence 7 Country Club Drive West Commercial General Merchandise Retail Trade 10408 South Tacoma Commercial 9314 to 9316 Bridgeport Way SW Commercial Lakewood Square 6010 Mt Tacoma Drive SW	\$1,500,000 \$1,618,000 \$1,795,000 \$2,425,000 \$2,500,000 \$4,466,000	\$7,425 \$8,009 \$8,885 \$12,004 \$12,375 \$22,107
Oct	55	109	164	181	Single Family Residence 12404 Gravelly Lake Drive SW Lake Center Apt 5925 99th St SW Les Schwab xxx Durango St SW Klauser Building 3625 Perkins Ln Single Family Residence 12753 Gravelly Lake Drive SW Mt Tahoma Square Phase One 9505 South Tacoma Wy Butler House 4901 115th St Ct SW Macau Casino Restaurant 9811 South Tacoma Wy CVS Pharmacy 9332 to 9400 Bridgeport Way SW	\$1,140,000 \$1,150,000 \$1,218,000 \$1,450,000 \$1,775,000 \$2,100,000 \$3,197,100 \$6,000,000 \$8,505,300	\$5,643 \$5,693 \$6,029 \$7,178 \$8,786 \$10,395 \$15,826 \$29,700 \$42,101
Nov	42	83	125	136	Meadow Park Trlr Ct & Computer Repair 7416 Custer Road W Professional Office Building 9881 Bridgeport Way LLC New Construction Multi Family Apts 15001 Woodbrook Dr SW Single Family Residence 12718 Gravelly Lake Dr SW Single Family Residence 23 Country Dr SW Dutch Brothers Coffee 6229 Lake Grove St W	\$1,000,000 \$1,120,000 \$1,350,000 \$1,940,000 \$2,000,000 \$2,095,000	\$4,950 \$5,544 \$6,683 \$9,603 \$9,900 \$10,370
Dec	69	91	160		Single Family Residence 57 Country Club Road SW Single Family Residence 10502 Brook Lane SW Single Family Residence 7117 Interlaaken Drive SW Freeport Apts 10211 47th Ave SW Medical Office 11203 Bridgeport Way SW Single Family Residence 6820 150th St SW Oakridge Condos 8008 83rd Ave SW Royal Oaks Apts 8008 to 8248 Bridgeport Way SW	\$1,002,000 \$1,021,000 \$1,450,000 \$1,751,500 \$2,160,000 \$5,000,000 \$20,169,600 \$25,154,000	\$4,960 \$5,054 \$7,178 \$8,670 \$10,692 \$24,750 \$99,840 \$124,512
Total Annual	660	1,147	1,807	1,857		\$242,832,014	\$1,202,019

Month	Transaction Type			# of Parcels	Major Transactions - 2018		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	46	81	127	178	Eastwood Apartments 5302 to 5306 Chicago Av SW Vacant Land Undeveloped 7901 116th St Ct SW (Multiple) Commercial Vacant Land 12623 Bridgeport Way SW South Tacoma Retail Plaza (Restaurant) 8722 South Tacoma Way Gas Station Mini Mart 3701 Steilacoom Blvd SW General Merchandise Retail Trade 8813 Edgewater Drive Single Family Residence 13015 Naomilawn Dr SW Duplex 12601 Bridgeport Way SW Single Family Residence 128 Country Club Cir CW	\$4,649,600 \$4,320,000 \$4,000,000 \$1,840,000 \$1,500,000 \$1,400,000 \$1,365,000 \$1,252,500 \$1,030,000	\$23,016 \$21,384 \$19,800 \$9,108 \$7,425 \$6,930 \$6,757 \$6,200 \$5,099
Feb	63	91	154	162	Commercial Vacant Land 10640 Pacific Highway SW Los Robles Apts 12712 Lincoln Ave SW Park Place Apts 12602 TO 12618 Lincoln Ave SW Single Family Residence 44 Country Club Drive SW	\$4,550,000 \$1,747,700 \$1,597,600 \$1,500,000	\$22,523 \$8,651 \$7,908 \$7,425
Mar	59	95	154	160	Single Family Residence 7235 Interlaaken Drive SW Single Family Residence 22 Loch Lane SW Professional Office Building 9881 Bridgeport Way SW Used Car Lots Only Retail 9001 South Tacoma Way	\$1,235,000 \$1,175,000 \$1,160,000 \$1,075,000	\$6,113 \$5,816 \$5,742 \$5,321
Apr	53	104	157	164	Lakewood You Store It 12611 Pacific Highway SW Bridgeport Apartments 4910 to 4918 108th St SW Tudor Haus Apartments 5506 to 5510 Chicago Ave SW Biltmore Hotel 12701 Pacific Highway SW Single Family Residence 12505 Gravelly Lake Drive SW Whispering Firs Apartments 5501 Chicago Ave SW	\$6,951,500 \$3,217,600 \$2,230,000 \$2,140,000 \$2,100,000 \$1,820,000	\$34,410 \$15,927 \$11,039 \$10,593 \$10,395 \$9,009
May	69	114	183	213	Single Family Residence 30 Country Club Dr SW General Warehousing Storge 10604 30th Ave S Lakewood Gardens 2 Apts 10901 to 10923 Addison St SW Oaklyn Manor Apts 7920 Washington Blvd SW Commercial Vacant Land 11023 Bridgeport Way SW	\$1,050,000 \$1,085,000 \$1,100,000 \$1,324,900 \$2,400,000	\$5,198 \$5,371 \$5,445 \$6,558 \$11,880
Jun	46	95	141	155	Single Family Residence 11420 Gravelly Lake Dr SW Villa Plaza Apartment 5634 Main St SW Single Family Residence 71 West Shore Ave SW Office Space 10025 Lakewood Drive SW	\$1,200,000 \$1,150,000 \$1,125,000 \$1,100,000	\$5,940 \$5,693 \$5,569 \$5,445
Jul	46	126	172	205	Sandman Apartments 10102 Sales Road S Gas Station/Mini Mart 10801 Bridgeport Way SW Single Family Residence 13120 Country Club Dr SW Unit 102	\$6,815,700 \$2,090,000 \$1,275,000	\$33,738 \$10,346 \$6,311
Aug	50	101	151	155	The James Apts 4828 123rd St SW Clover Meadows Apts 12517 47th Ave SW Lochburn Villa Apts 8814 Lochburn Lane SW Single Family Residence 12771 Gravelly Lake Drive SW Ivars Seafood 10114 South Tacoma Way	\$18,050,000 \$2,350,000 \$1,848,200 \$1,295,000 \$1,175,000	\$89,348 \$11,633 \$9,149 \$6,410 \$5,816
Sep	35	89	124	130	Sylvan Park Multi Family Apts 3407 to 3411 92nd St S Autozone Parts & Accessories 8308 Berkeley St SW Single Family Residence 13120 Country Club Dr SW Unit 401 Single Family Residence 12111 Gravelly Lake Dr SW Single Family Residence 12116 Nyanza Rd SW	\$1,615,000 \$1,600,000 \$1,375,000 \$1,340,000 \$1,150,000	\$7,994 \$7,920 \$6,806 \$6,633 \$5,693
Oct	47	114	161	172	Commercial Land & Improvements 9802 South Tacoma Way Vacant Undeveloped Residential Land 11456 Gravelly Lake Drive SW Flett Creek Professional Building 6210 75th St W Single Family Residence 12723 Gavelly Lake Drive SW Dairy Queen 10104 South Tacoma Way Single Family Residence 7920 Interlaaken Drive SW	\$1,991,500 \$1,599,000 \$1,550,000 \$1,152,000 \$1,100,000 \$1,025,000	\$9,858 \$7,915 \$7,673 \$5,702 \$5,445 \$5,074
Nov	55	83	138	145	Springtree Apts 12702 to 12714 49th Ave SW Sizzler Restaurant 10204 South Tacoma Way South Tacoma Business Park 8811 South Tacoma Way Single Family Residence 11320 Gravelly Lake Drive SW Vincent Apts 3313 to 3317 92nd St S	\$8,825,000 \$2,050,000 \$1,875,000 \$1,588,000 \$1,000,000	\$43,684 \$10,148 \$9,281 \$7,861 \$4,950
Dec	50	91	141	155	General Warehousing Storage @ 14801 Spring St SW New Constr Lakewood Cinema Plaza Pad "H" @ 2302 South 84th St Stanley Estates Apartments @ 12310 Interlaaken Drive SW Vacant Industrial Land @ 6922 146th St Single Family Dwelling @ 10807 Greendale Drive SW	\$65,575,000 \$5,900,000 \$3,696,375 \$1,650,000 \$1,500,000	\$324,596 \$29,205 \$18,297 \$8,168 \$7,425
Total Annual	619	1,184	1,803	1,994		\$209,447,175	\$1,036,764

Fund 103 Transportation Benefit District

** **Note on Initiative 976:** In November 2019, voters approved I-976 (known as the “\$30 car tab initiative”) effective December 5, 2019. The initiative makes significant changes to many other aspects of the State’s transportation system, including repeal of the authority for transportation benefit districts to impose fees.*

The initiative will:

- *Limit motor vehicle license fees to \$30 per year;*
- *Repeal or reduce certain motor vehicle weight fees;*
- *Repeal the authority for TBDs to impose vehicle license fees;*
- *Reduce electric vehicle fees to \$30 per year;*
- *Repeal the 0.3% tax on motor vehicle retail sales;*
- *Require local motor vehicle excise taxes (MVETs) to be calculated using the Kelley Blue Book base value of the vehicle;*
- *Conditionally repeal the Sound Transit 0.8% MVET; and*
- *Require the retirement or refinancing of Sound Transit-related bonds.*

There will also be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account (including state grants and local programs funded by these resources), the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. In addition to the \$835,000/year from the \$20 VLF, the City receives multimodal funding and motor vehicle excise tax of approximately \$82,000/year and \$1,285,000/year, respectively, which could be impacted if reductions occur as the state level.

On August 6, 2012, the Lakewood City Council adopted Ordinance #550, creating a transportation benefit district (TBD) in the City of Lakewood, referred to as the Lakewood TBD. The TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing and funding transportation improvement within the city limits of Lakewood. It has the authority to impose certain taxes and fees, either through the vote of the people of board action, for transportation purposes. The TBD is governed by the members of the Lakewood City Council as the District’s Board of Directors and the Mayor services as Chair of the Board. The Transportation Benefit District authority automatically expires on 12:01 am on July 16, 2032, unless dissolved sooner.

On September 15, 2014, the Lakewood TBD adopted Ordinance #TBD-01, authorizing an annual \$20 vehicle licensing fee for the TBD. The TBD Board found this fee is the best way to preserve, maintain, operate, construct, or reconstruct the transportation infrastructure of the City of Lakewood and fund transportation improvements within the District that are consistent with existing state, regional or local transportation plans necessitated by existing or reasonably foreseeable congestion levels.

The fees are effective for tabs due beginning April 1, 2015. The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The 1% administration fee is the maximum amount permitted by RCW 82.80.140.

On July 1, 2015 the Washington State Legislature enacted Second Engrossed Substitute Bill 5987 (SESSB 5987), which authorizes the City to assume the rights, powers, functions, and obligation of the TBD. On November 22, 2016, the City Council declared its intent to conduct a public hearing to consider the proposed assumption of the rights, powers, function, and obligations of the existing City of Lakewood TBD. The City Council conducted the public hearing on December 5, 2016. On December 12, 2016, the City Council adopted the ordinance to assume the TBD.

On May 6, 2019, the Lakewood TBD adopted Ordinance # 708, authorizing two additional eligible projects and identified completed TBD projects as follows:

Completed Projects

- Steilacoom Boulevard – Lakewood Drive to West of South Tacoma Way
- Lakewood Drive – 100th to Steilacoom Boulevard
- Main Street – Gravelly Lake Drive to 108th St
- 59th – Main Street to 100th
- 108th – Bridgeport to Pacific Highway
- 108th – Main Street to Bridgeport

Current Eligible Projects

- Pacific Highway – 108th to SR 512
- 100th – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Drive – Flett Creek to North City Limits
- 59th – 100th to Bridgeport
- Custer – Steilacoom to John Dower
- 88th – Steilacoom to Custer
- 100th – 59th to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW (added 5/6/2019)
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way (added 5/6/2019)

The \$20 vehicle license fee is estimated to generate \$814,000 annually. This revenue source along with General Fund contributions, real estate excise tax, motor vehicle fuel tax and grants will provide funding for needed improvements to city streets and roads.

Vehicles Subject to the Vehicle Licensing Fee

The annual vehicle fee is due for each vehicle subject to license tab fees and for each vehicle subject to gross weight fees with an unladen (scale) weight of 6,000 pounds or less as described in table below. Vehicles with non-expiring registration, such as Disabled American Veteran and Collector Vehicles, are exempt from the tax. The annual vehicle licensing fee applies only when renewing a vehicle registration, and is effective upon the registration renewal date as provided by the Department of Licensing.

The following vehicles are subject to the vehicle licensing fee under RCW 82.80.140:

Vehicles Subject to the VLF		
Use Type	Description	Authority
CAB	Taxicab	RCW 46.17.350
CMB	Combination	RCW 46.17.355 if scale weight is 6000 pounds or less
CMB (non-powered)	Trailers	RCW 46.16A.450(b)
COM	Commercial vehicle	RCW 46.17.350 if scale weight is 6000 pounds or less
COM non powered	Commercial	RCW 46.16A.450
CYC	Motorcycle	RCW 46.17.350
FIX	Fixed Load vehicle	RCW 46.17.355 if scale weight is 6000 pounds or less
FRH, 6 seats or less	For Hire	RCW 46.17.350
FRH, 7 seats or more	For Hire	RCW 46.17.355 if scale weight is 6000 pounds or less
HDL	House Moving Dolly	RCW 46.17.350
LOG (powered)	Used Exclusively for hauling logs	RCW 46.17.355 if scale weight is 6000 pounds or less
LOG (non-powered)	Used exclusively for hauling logs	RCW 46.17.355
MHM	Motor home	RCW 46.17.350

Vehicles Subject to the VLF (continued)		
Use Type	Description	Authority
MOB	Mobile Home	RCW 46.17.350 (if actually licensed)
PAS	Passenger vehicle	RCW 46.17.350
STA, 6 seats or less	Stage	RCW 46.17.350
STA, 7 seats or more	Stage	RCW 46.17.355 if scale weight is 6000 pounds or less
TLR	Private –use trailer (if over 2000 pounds scale weight)	RCW 46.17.350
TOW	Tow truck	RCW 46.17.350
TRK	Truck	RCW 46.17.355 if scale weight is 6000 pounds or less
TVL	Travel trailer	RCW 46.17.350
NEP	Neighborhood electric passenger vehicle	RCW 46.17.350
NET	Neighborhood electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less
MEP	Medium-speed electric passenger vehicle	RCW 46.17.350
MET	Medium-speed electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less

Vehicles Exempt from the Vehicle Licensing Fee

The following vehicles are specifically exempted from the vehicle licensing fee:

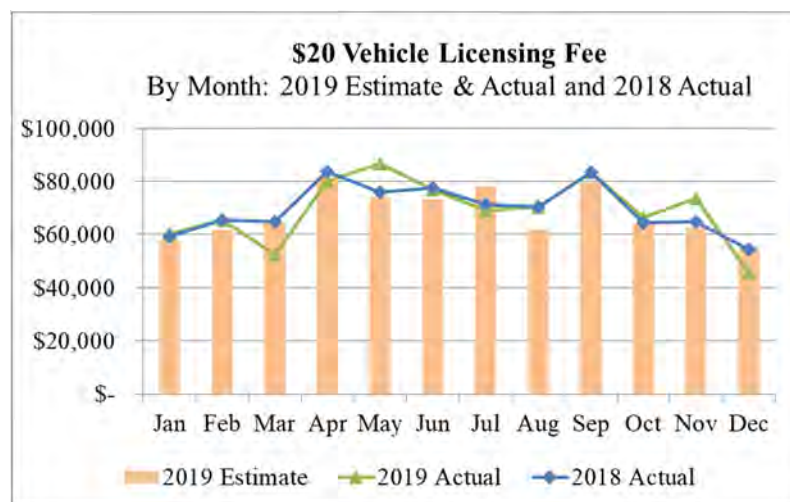
- a. Campers, as defined in RCW 46.04.085;
- b. Farm tractors or farm vehicles as defined in RCW 46.04.180 and 46.04.181;
- c. Mopeds, as defined in RCW 46.04.304;
- d. Off-road and non-highway vehicles as defined in RCW 46.04.365;
- e. Private use single-axle trailer, as defined in RCW 46.04.422;
- f. Snowmobiles as defined in RCW 46.04.546; and
- g. Vehicles registered under chapter 46.87 RCW and the international registration plan.

The following vehicles are not subject to the vehicle fee under RCW 82.80.140:

Vehicles Exempt from VLF		
Use Type	Description	Reasoning
ATQ	Antique Vehicle (any vehicle 30 years old)	Not subject to license fees
ATV	Motorized Non highway vehicle	Not subject to RCW 82.80.140
CGR	Converter Gear	Not subject to license fees
CMP	Campers	Exempt under RCW 82.80.140
GOV	State, County, City, Tribal	Not subject to license fees
FAR	Farm	Exempt under RCW 82.80.140
FCB	Farm Combination	Exempt under RCW 82.80.140
FED	Federally Owned	Not subject to license fees
FEX	Farm Exempt	Not subject to license fees
FMC	Federal Motorcycle Trailer	Not subject to license fees
ORV	Off Road Vehicles	Exempt under RCW 82.80.140
PED	Moped	Exempt under RCW 82.80.140
ATQ	Restored and Collector Vehicles	Not subject to license fees
SCH	Private School	Not subject to license fees
SNO, SNV	Snowmobiles	Exempt under RCW 82.80.140
SNV	Vintage snowmobiles	Exempt under RCW 82.80.140
SNX	State, County, City owned snowmobiles	Exempt under RCW 82.80.140
TLR	Personal use trailers, single axle (less than 2,000 pounds scale weight)	Exempt under RCW 82.80.140

\$20 Vehicle Licensing Fee								
<i>Annual Totals</i>								
Month	2017 Actual	2018 Actual	2019 Actual		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 58,493	\$ 59,360	\$ 57,731	60,311	\$ 951	1.6%	\$ 2,580	4.5%
Feb	64,607	65,538	61,993	65,498	(40)	-0.1%	3,505	5.7%
Mar	60,651	64,837	64,327	52,470	(12,367)	-19.1%	(11,857)	-18.4%
Apr	81,536	83,871	81,405	80,200	(3,671)	-4.4%	(1,205)	-1.5%
May	73,466	75,854	74,366	86,823	10,969	14.5%	12,457	16.8%
Jun	77,517	77,398	73,274	76,931	(467)	-0.6%	3,658	5.0%
Jul	82,909	71,485	78,160	69,201	(2,284)	-3.2%	(8,959)	-11.5%
Aug	58,271	70,326	61,758	70,290	(36)	-0.1%	8,532	13.8%
Sep	80,982	83,503	79,380	83,477	(26)	0.0%	4,097	5.2%
Oct	60,766	64,489	63,736	66,370	1,881	2.9%	2,634	4.1%
Nov	65,498	64,676	62,707	73,750	9,074	14.0%	11,043	17.6%
Dec	58,066	54,374	55,165	45,363	(9,010)	-16.6%	(9,802)	-17.8%
Annual Total	\$ 822,762	\$ 835,711	\$ 814,000	\$ 830,685	\$ (5,026)	-0.6%	\$ 16,685	2.0%

Note: March 2019 decrease (potentially the result of February's snow) is offset by May's increase distribution.



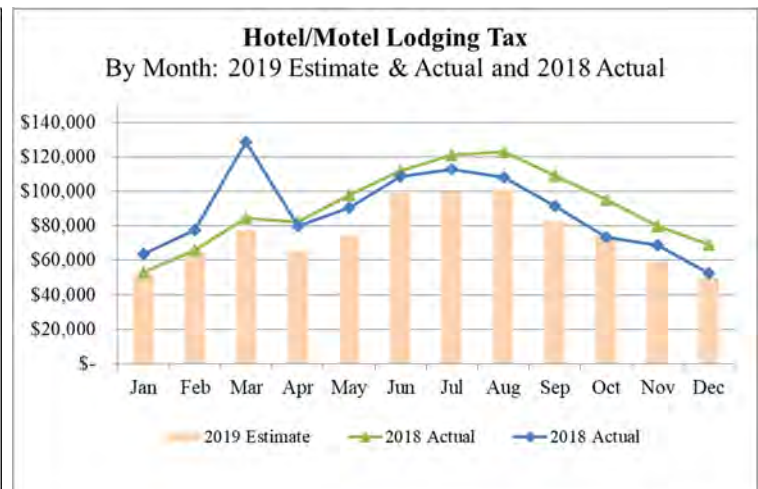
Fund 104 Hotel/Motel Lodging Tax

There is an excise tax of 7% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of similar license to use real property. The hotel/motel taxes generated from the rental of rooms are restricted to be used for the promotion of tourism in the City.

The City's Lodging Tax Advisory Committee makes recommendations to the City Council in regards to how the taxes are to be used.

The 2018 overall increase is due primarily to new hotel, increased activity and additional revenue resulting from an excise tax audit performed by the state.

Hotel/Motel Lodging Tax								
Annual Totals								
Month	2017 Actual	2018 Actual	2019		Over / (Under)			
			Estimate	Actual	2019 Actual vs 2018 Actual		2019 Actual vs 2019 Estimate	
					\$	%	\$	%
Jan	\$ 50,159	\$ 63,696	\$ 52,189	\$ 52,821	\$ (10,875)	-17.1%	\$ 633	1.2%
Feb	54,365	77,614	64,543	65,824	(11,790)	-15.2%	1,281	2.0%
Mar	62,343	128,253	77,648	84,328	(43,925)	-34.2%	6,680	8.6%
Apr	57,175	79,985	65,348	82,032	2,047	2.6%	16,684	25.5%
May	66,115	90,414	74,826	97,918	7,504	8.3%	23,093	30.9%
Jun	71,599	108,413	98,626	111,782	3,369	3.1%	13,155	13.3%
Jul	84,669	112,884	99,801	121,053	8,169	7.2%	21,252	21.3%
Aug	87,478	108,068	101,263	122,802	14,734	13.6%	21,540	21.3%
Sep	72,383	91,256	82,499	109,087	17,831	19.5%	26,588	32.2%
Oct	56,193	73,503	74,292	94,968	21,465	29.2%	20,676	27.8%
Nov	50,507	68,816	59,264	80,038	11,222	16.3%	20,773	35.1%
Dec	49,213	52,434	49,702	69,300	16,867	32.2%	19,599	39.4%
Annual Total	\$ 762,199	\$ 1,055,335	\$ 900,000	\$ 1,091,953	\$ 36,618	3.5%	\$ 191,953	21.3%
5-Year Average Change (2015 - 2019):		11.6%						



The following table provides details of the hotel/motel lodging tax allocations for year-to-date December 31, 2019.

Hotel/Motel Lodging Tax Summary	2019	
	Annual Estimate	Annual Actual
4% Revenue:		
Special Hotel/Motel Tax (2%)	\$ 257,143	\$ 309,869
Transient Rental Income (2%)	\$ 257,143	\$ 317,282
Subtotal	514,286	627,151
3% Revenue:		
Special Hotel/Motel Tax (3%)	385,714	464,803
Subtotal	385,714	464,803
Interest	-	22,666
Total Revenue	900,000	1,114,619
4% Expenditure:		
Asia Pacific Cultural Center	5,000	5,000
City of Lakewood Communications - Media Promotion	30,000	25,437
City of Lakewood - Concert Series	6,000	6,000
City of Lakewood - PRCS - Farmers Market	20,000	19,800
City of Lakewood - PRCS - SummerFEST	50,000	47,282
Historic Fort Steilacoom Association	8,000	8,000
Lakewold Gardens	30,000	30,000
Lakewood Arts Festival Association	17,500	17,500
Lakewood Chamber of Commerce	90,000	90,000
Lakewood Chamber of Commerce - Blue Light	20,000	8,484
Lakewood Historical Society & Museum	20,000	20,000
Lakewood Playhouse	23,000	23,000
Lakewood Sister Cities Association	13,000	13,000
Tacoma Regional Convention + Visitor Bureau	50,000	50,000
Tacoma South Sound Sports Commission	75,000	75,000
Subtotal	457,500	438,502
3% Expenditure:		
City of Lakewood - PRCS - Gateways	80,000	80,000
City of Lakewood - PRCS - FSP/N. Angle Lane Parking /Trail Improvements	209,870	80,721
City of Lakewood - PRCS - Harry Todd Park Phase II (Waterfront)	200,000	18,115
CPTC McGavick Center Payment	101,850	101,850
Subtotal	591,720	280,686
Total Expenditures	\$ 1,049,220	\$ 719,189
Beginning Balance	\$ 1,165,206	\$ 1,165,206
Ending Balance	\$ 1,015,986	\$ 1,560,637

Fund 302 – Transportation CIP

The *Transportation Capital Projects Fund* accounts for receipts and disbursements related to acquisition, design, construction and any other related street capital project expenditures. Revenues supporting this fund's activities include motor vehicle fuel tax; direct and indirect federal grants; state grants; GO bond proceeds; transfers in from the Real Estate Excise Tax Fund; contribution from General Fund, Community Development Block Grant, and the councilmanic \$20 vehicle licensing fees from the Transportation Benefit District Fund.

Fund 302 Transportation CIP		2019 Budget	2019 Actual
Revenues:			
Motor Vehicle Excise Tax		\$ 350,000	\$ 338,774
Increased Motor Vehicle Excise Tax		72,300	71,893
Multi-Modal Distribution		82,400	82,162
Grants		4,385,683	1,407,564
Contributions From Utilities/Developers/Partners		86,720	179,351
Proceeds from Sale of Asset/Street Vacation		-	200,000
Pavement Degradation		-	52,741
Traffic Mitigation		-	103,505
Interest/Other		-	136,879
GO Bond Proceeds		5,880,204	8,055,905
Transfer In - Fund 001 General		983,797	983,797
Transfer In - Fund 102 REET		1,254,245	1,304,031
Transfer In - Fund 103 TBD		972,786	923,000
Transfer In - Fund 190 CDBG		624,461	486,445
Transfer In - Fund 401 SWM		1,084,492	788,275
Total Revenues		\$ 15,777,088	\$ 15,114,321
Expenditures:			
302.0000 Unallocated		-	56,996
302.0001 Personnel, Engineering & Professional Svcs		532,000	571,033
302.0002 New LED Streetlights		530,383	396,935
302.0003 Neighborhood Traffic Safety		51,797	29,815
302.0004 Minor Capital		494,448	449,229
302.0005 Chip Seal Program		426,944	342,363
302.0012 Steilacoom Blvd Safety Project		164,553	16,617
302.0015 112th/111th Bridgeport Way to Kendrick		11,643	-
302.0024 Steilacoom Blvd - Farwest to Phillips		811,791	88,138
302.0025 Safety Projects - Military Rd/112th		51,795	3,354
302.0028 Paths & Trails		5,087	5,087
302.0039 Gravelly Lake Dr - Non Motorized Trail		261,900	20,061
302.0042 John Dower Road Sidewalks - SRTS1		-	64
302.0043 Phillips Road Sidewalk - SRTS		44,065	2,998
302.0044 Steilacoom Blvd - Weller to Phillips - SRTS		232,000	-
302.0051 Lakewood Dr Overlay-Steilacoom - N City		125,131	128,958
302.0053 123rd St - Bridgeport Way to 47th Ave Street Improvements		1,551,968	1,052,614
302.0060 Signal Projects		1,024,951	74,344
302.0063 Colonial Center Revitalization		2,086,481	2,060,037
302.0064 146th St, Spring St and 150th St Street Improvement (LID)		880,204	3,116
302.0065 SRTS: GLD (BPW to Steilacoom)		489,165	370,932
302.0066 Overlay: Custer - Steilacoom to John Dower		683,437	635,640
302.0119 Sidewalks: Lakewood Drive - Steilacoom Blvd. to Flett Creek		-	1,672
302.0134 Veterans Dr - GL Dr to Amer Lake Park		2,549,428	581,751
302.0135 Building, Street & Park Improvements		43,068	-
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)		1,652,801	91,069
302.0138 Sidewalks: Onyx Dr SW - 89th to 97th		911,842	334,329
Total Expenditures		\$ 15,616,882	\$ 7,317,153
Beginning Fund Balance		\$ 3,543,427	\$ 3,543,427
Ending Fund Balance		\$ 3,703,633	\$ 11,340,594

Sewer CIP Funds

In November 2018, in connection with the 2019/2020 biennial budget, the City Council adopted Ordinance No. 702 eliminating Fund 312 Sanitary Sewer Connection CIP and consolidating it with Fund 311 Sewer Capital Project CIP beginning in 2019. The purpose of Fund 311 is revised to account for the construction and expansion of a sewer system and related costs to maintain and operate the fund. The City Council also adopted Resolution 2018-19, which supports continuing the sewer surcharge and expanding the geographical area to include the entire city and identifies that the surcharge will be used for design, construction and other costs associated with sewer projects beyond paying for debt service. This will allow the City to use surcharge revenue to pay for sewer projects both inside and outside of Tillicum and Woodbrook.

Fund 311 Sewer Capital Project	2019 Budget	2019 Actual
Revenues:		
Interest/Other	\$ -	\$ 21,045
Grant	525,000	450,000
Sewer Availability charges	145,000	244,212
Transfer In - Fund 204 Sewer Project Debt (4.75% Surcharge)	987,000	987,000
Transfer In - Fund 312 Closeout	815,484	815,483
Total Revenues	\$ 2,472,484	\$ 2,517,741
Expenditures:		
311.0000 Unallocated	35,000	26,199
311.0001 Building, Street & Park Improvements	92,472	-
311.0002 Side Sewer CIPS	53,000	53
311.0004 North Thorne Lane Sewer Extension	929,804	1,363,894
311.0013 Fort Steilacoom Park Sewer Extension	152,000	-
Total Expenditures	\$ 1,262,276	\$ 1,390,145
Beginning Fund Balance	\$ 118,224	\$ 118,224
Ending Fund Balance	\$ 1,328,432	\$ 1,245,820

Fund 312 Sanitary Sewer Connection	2019 Budget	2019 Actual
Revenues:		
Sewer Availability Charge	\$ -	\$ -
Interest Earnings	-	-
Proceeds from Lien	-	-
Total Revenues	\$ -	\$ -
Expenditures:		
312.0000 Transfer Out to Fund 311 - Fund 312 Closeout	815,483	815,483
Total Expenditures	\$ 815,483	\$ 815,483
Beginning Fund Balance	\$ 815,483	\$ 815,483
Ending Fund Balance	\$ -	\$ -

Fund 401 – Surface Water Management Operations & CIP

The Surface Water Management Fund accounts for activities that provide storm water collection and disposal services to the City. Activities include administration, engineering, construction, operation, maintenance, and repairs, which are primarily supported by user fees. The fees are billed along with Pierce County's semi-annual property taxes, and remitted by the County to the City.

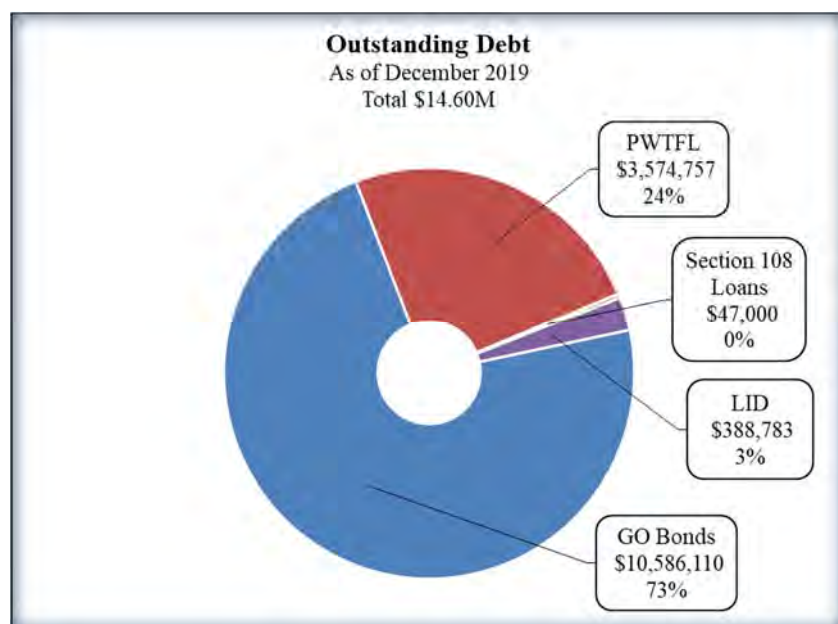
Fund 401 Surface Water Management		2019 Budget	2019 Actual
Revenues:			
Storm Drainage Fees & Charges		\$ 3,826,200	\$ 4,256,773
Site Development Permits		43,000	46,968
Special Assessment		-	44,313
Interest Earnings / Other		21,600	79,984
Grants/Contributions		434,084	75,000
Total Revenues		\$ 4,324,884	\$ 4,503,037
Expenditures:			
401.0000 Operations		4,296,051	3,453,362
401.0008 Outfall Retrofit		300,000	72,213
401.0012 Outfall Retrofit Feasibility Project		60,000	-
401.0013 58th Ave Ct Bioretentional Swale		80,000	-
401.0015 Oakbrook Outfall Retrofits		25,000	804
401.0017 American Lake Integrated Aquatic Vegetation		1,398	888
401.0018 Waughop Lake Treatment		430,000	19,537
401.0019 Storm Drainage Repair		-	51,177
401.0021 American Lake Treatment Project		131,000	124,619
401.9999 Rental - Stump Grinder (20%)		350	-
401.9999 IT Maintenance & Operations		16,745	15,270
401.9999 Contributed Capital		66,210	14,938
401.9999 Misc 1-Time		-	44,111
Total Expenditures		\$ 5,406,754	\$ 3,796,920
Beginning Fund Balance		\$ 3,600,171	\$ 3,600,171
Ending Fund Balance		\$ 2,518,301	\$ 4,306,289

Debt Service

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). These two components are combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore, the City's remaining debt capacity without voter approval is \$93.4M and an additional \$69.3M may be accessed with voter approval. The voter-approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to this general purpose debt capacity, RCW 39.36.030(4) also allows voter approval of park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore, legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$509.1M. The tables below show the City's available debt capacity and outstanding debt as of December 31, 2019.

Computation of Limitation of Indebtedness As of December 31, 2019					
Description	General Purpose		Excess Levy Open Space & Park (voted)	Excess Levy Utility Purposes (voted)	Total Debt Capacity
	Councilmanic (Limited GO)	Excess Levy (with a vote)			
AV= \$6,929,745,386 (A)					
1.50%	\$ 103,946,181	\$ (103,946,181)			\$ -
2.50%		\$ 173,243,635	\$ 173,243,635	\$ 173,243,635	\$ 519,730,904
Add: Cash on Hand for Redemption (B)	\$ -				\$ -
Less: Bonds Outstanding	\$ (10,586,110)	\$ -	\$ -	\$ -	\$ (10,586,110)
Remaining Debt Capacity	\$93,360,071	\$69,297,454	\$173,243,635	\$173,243,635	\$509,144,794
General Capacity (C)	\$162,657,525				
(A) Final Assessed Valuation for 2019 Property Tax Collection					
(B) Debt Service Prefunding (the City currently does not prefund debt service)					
(C) Combined Total for Councilmanic and Excess Levy Capacities					



Summary of Outstanding Debt As of December 31, 2019								
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
2019 Limited Tax General Obligation Bonds (LTGO)	Transportation Projects	5/8/2019	12/1/2038	3.0 - 5%	\$ 7,460,000	\$ 7,460,000	\$ 207,000	General Fund
2016 Limited Tax General Obligation Bonds (LTGO)	Refunding 2009 LTGO	4/19/2016	12/1/2028	1.40 - 2.41%	\$ 1,884,032	\$ 1,710,798	\$ 210,000	General Fund
LOCAL Financing	LED Streetlight Retrofit	3/24/2015	12/1/2027	2.33%	\$ 1,460,000	\$ 1,070,000	\$ 156,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 1,071,000	\$ 345,312	\$ 77,000	General Fund
Subtotal					\$ 11,875,032	\$ 10,586,110	\$ 650,000	
PWTFL 04-691-PRE-132	American Lake Gardens/ Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 593,864	\$ 148,576	\$ 31,000	Assessments on all Lakewood Sewer Accounts
PWTFL 06-962-022	American Lake Gardens/ Tillicum Sewer	9/18/2006	9/18/2026	0.50%	\$ 5,000,000	\$ 2,061,374	\$ 302,000	Assessments on all Lakewood Sewer Accounts
PWTFL 08-951-025	American Lake Gardens/ Tillicum Sewer	3/1/2008	7/1/2028	0.50%	\$ 1,840,000	\$ 936,235	\$ 107,000	Assessments on all Lakewood Sewer Accounts
PWTFL 12-951-025	American Lake Gardens/ Tillicum Sewer	6/1/2012	6/1/2031	0.50%	\$ 500,000	\$ 428,571	\$ 37,000	Assessments on all Lakewood Sewer Accounts
Subtotal					\$ 7,933,864	\$ 3,574,757	\$ 477,000	
Section 108 Loan	108th Street	8/31/2017	8/1/2020	Varies	\$ 141,000	\$ 47,000	\$ 47,000	HUD
Subtotal					\$ 141,000	\$ 47,000	\$ 47,000	
Combined Local Improve District (CLID) 1101/1103	Street Improvements - Steilacoom Blvd/ Lakewood Dr, Steilacoom Blvd/ Farwest Dr, and Gravelly Lake Dr/ Pacific Hwy	12/1/2006	12/1/2026	3.75 - 4.65%	\$ 2,824,704	\$ 210,000	\$ 167,000	Assessment on Eight Property Owners
Local Improvement District (LID) 1108	Street Improvements - South Tacoma Way SW, 112th St S	1/1/2008	12/1/2027	4.22 - 5.3%	\$ 880,000	\$ 178,783	\$ 56,000	Assessment on Single Business
Subtotal					\$ 3,704,704	\$ 388,783	\$ 223,000	
Total					\$ 23,654,600	\$ 14,596,650	\$ 1,397,000	

On May 8, 2019, the City issued \$7,460,000 in Limited Tax General Obligation bonds to provide funds to finance transportation projects, which may include improvements and upgrades to non-motorized trail of Gravelly Lake Drive, street projects on Washington Boulevard and Steilacoom Boulevard, and sidewalks on Veterans Drive and Onyx Drive SW, and other capital purposes and pay costs of issuing the Bonds. Principal of the Bonds is payable annually on December 1 of each year from 2020 to 2038, inclusive. Interest on the Bonds is payable semiannually on each June 1 and December 1, commencing on December 1, 2019. The Bonds constitute a general obligation of the City and are payable from property tax revenues of the City and such other money as is lawfully available, including real estate excise taxes (REET).

New Debt Issue: On March 2, 2020, the City issued \$922,757 bonds to reimburse the cost of improvements within the Local Improvement District (LID 1109) totaling \$883,320 and pay cost of issuance of the bonds totaling \$39,437. The bonds are payable on each March 1 beginning on March 1, 2021. The bonds mature on March 1, 2035 and bear interest at a rate of 2.78%. The average annual debt service payment is \$84,792 and is payable from assessments from the property owner.

Compensated absences are an unfunded liability comprised of all outstanding vacation pay and accrued compensatory time that is recorded as an expenditure when paid. This occurs when an employee is paid out for unused vacation or compensatory time when an employee leaves the City. The calculation is made on an annual basis. As of December 31, 2019, this unfunded liability totals \$2.96M.

Legacy Cost		
Group	December 31, 2019	
	FTE	Total Liability
Non-Rep	33.00	\$ 428,358
AFSCME	86.25	\$ 602,564
LPMG	4.00	\$ 182,650
LPIG	93.00	\$ 1,727,578
Teamsters	4.00	\$ 23,565
Total	220.25	\$ 2,964,715

Cash & Investments

The City currently maintains cash in its bank account to earn earnings credit, which offsets banking service fees. The remainder is invested with the Local Government Investment Pool (LGIP). As of December 31, 2019, the total invested with the LGIP is \$27.6M with a net earnings of 1.78% compared to the average yield on the 6-month Treasury Bill of 1.58%.

By Fund Summary

The following table provides a summary of each fund's activity as of December 31, 2019.

Fund	Beginning Fund Balance 1/1/2019	YTD Activity		Revenue Over/(Under) Expenditures	Ending Fund Balance 12/31/2019	Cash Balance ⁽³⁾ 12/31/2019
		Revenues ⁽¹⁾	Expenditures ⁽²⁾			
Total All Funds	\$ 28,371,386	\$ 86,298,087	\$ 75,028,130	\$ 11,269,957	\$ 39,641,347	\$ 34,728,294
001 General Fund	\$ 8,847,534	\$ 42,838,107	\$ 41,811,592	\$ 1,026,515	\$ 9,874,049	\$ 7,483,611
1XX Special Revenue Funds	\$ 4,397,234	\$ 10,190,019	\$ 9,271,121	\$ 918,898	\$ 5,316,133	\$ 3,100,022
101 Street Operations & Maintenance	-	2,508,585	2,503,796	4,789	4,789	-
102 Real Estate Excise Tax	709,416	3,002,014	2,911,161	90,853	800,269	144,360
103 Transportation Benefit District	141,325	834,131	923,000	(88,869)	52,456	52,457
104 Hotel/Motel Lodging Tax	1,165,205	1,114,619	719,189	395,430	1,560,635	1,435,233
105 Property Abatement/RHSP	468,880	469,253	332,315	136,938	605,818	621,557
106 Public Art	24,885	121,893	4,000	117,893	142,778	142,779
180 Narcotics Seizure	316,361	167,544	201,584	(34,040)	282,321	287,649
181 Felony Seizure	15,044	14,121	21,022	(6,901)	8,143	10,460
182 Federal Seizure	-	264,203	4,374	259,829	259,829	259,829
190 CDBG	1,393,781	844,493	835,050	9,443	1,403,224	-
191 Neighborhood Stabilization Program	88,632	57,462	3,662	53,801	142,433	142,726
192 South Sound Military Partnership	73,701	474,227	494,496	(20,269)	53,432	2,972
195 Public Safety Grants	-	317,473	317,473	-	-	-
2XX Debt Service Fund	\$ 1,137,865	\$ 1,657,405	\$ 2,308,559	\$ (651,154)	\$ 486,711	\$ 486,715
201 General Obligation Bond Debt Service	-	600,603	600,603	-	-	-
202 Local Improvement District Debt Service	67,726	203,305	235,934	(32,629)	35,097	35,097
204 Sewer Project Debt Service	940,452	850,891	1,472,023	(621,131)	319,321	319,325
251 Local Improvement District Guaranty	129,688	2,606	-	2,606	132,294	132,294
3XX Capital Project Funds	\$ 5,969,660	\$ 20,882,066	\$ 11,548,754	\$ 9,333,311	\$ 15,302,971	\$ 15,428,930
301 General Government CIP	1,492,525	3,250,004	2,025,972	1,224,032	2,716,557	2,376,445
302 Transportation CIP	3,543,426	15,114,321	7,317,153	7,797,168	11,340,594	12,252,979
311 Sewer Project CIP	118,225	2,517,741	1,390,145	1,127,595	1,245,820	799,505
312 Sanitary Sewer Connection	815,484	-	815,484	(815,484)	-	-
4XX Enterprise Funds	\$ 3,600,172	\$ 4,503,037	\$ 3,796,920	\$ 706,117	\$ 4,306,290	\$ 4,451,881
401 Surface Water Management	3,600,172	4,503,037	3,796,920	706,117	4,306,289	4,451,881
5XX Internal Service Funds	\$ 4,418,920	\$ 6,227,454	\$ 6,291,184	\$ (63,730)	\$ 4,355,193	\$ 3,777,137
501 Vehicle & Equipment Replacement	3,835,781	1,734,384	1,789,712	(55,328)	3,780,457	2,943,161
502 City Hall Facility Services	493,139	798,189	855,271	(57,081)	436,058	509,950
503 Information Technology	90,002	1,847,494	1,798,816	48,678	138,680	244,023
504 Risk Management	-	1,847,386	1,847,385	0.51	1	80,003

(1) Revenues includes all sources, ongoing and one-time.

(2) Expenditures includes all uses, ongoing and one-time.

(3) Negative cash balance due to timing of grant reimbursements and/or revenue collection.

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
(001) GENERAL FUND					
<i>REVENUES:</i>					
Taxes	\$27,469,335	\$28,837,365	\$27,734,900	\$28,492,900	\$30,197,457
Property Tax	6,741,607	6,910,944	7,110,000	7,160,000	7,159,443
Local Sales & Use Tax	9,958,523	10,978,014	9,852,600	10,802,600	11,955,004
Sales/Parks	585,089	631,395	608,700	638,700	663,655
Brokered Natural Gas Use Tax	38,716	41,558	30,000	40,000	50,477
Criminal Justice Sales Tax	1,047,075	1,133,354	1,089,400	1,144,400	1,179,058
Admissions Tax	539,139	545,816	496,000	496,000	504,879
Utility Tax	5,744,060	5,408,728	5,735,200	5,405,200	5,575,351
Leasehold Tax	14,169	5,901	12,000	5,000	9,779
Gambling Tax	2,800,955	3,181,655	2,801,000	2,801,000	3,099,813
Franchise Fees	3,733,390	4,035,453	4,108,800	4,212,400	4,145,138
Cable, Water, Sewer, Solid Waste	2,844,927	2,945,276	2,960,200	3,083,800	3,021,837
Tacoma Power	888,463	1,090,176	1,148,600	1,128,600	1,123,301
Development Service Fees	1,656,169	2,204,665	1,710,100	1,277,500	1,749,026
Building Permits	619,836	897,791	714,000	426,400	690,016
Other Building Permit Fees	240,938	492,983	310,200	230,200	315,885
Plan Review/Plan Check Fees	661,289	625,754	564,000	464,000	603,498
Other Zoning/Development Fees	134,106	188,137	121,900	156,900	139,627
Licenses & Permits	414,234	417,487	384,000	405,000	415,674
Business License	260,064	275,552	314,000	260,000	292,489
Alarm Permits & Fees	114,819	104,411	30,000	105,000	84,348
Animal Licenses	39,351	37,525	40,000	40,000	38,838
State Shared Revenues	1,397,256	1,195,471	1,255,900	1,178,900	1,144,373
Sales Tax Mitigation	37,938	10,006	-	-	-
Criminal Justice	153,413	158,293	154,000	154,000	167,506
Criminal Justice High Crime	423,055	231,905	318,800	241,800	162,777
Liquor Excise Tax	286,385	304,078	291,700	291,700	330,276
Liquor Board Profits	496,441	491,189	491,400	491,400	483,806
Marijuana Enforcement/Excise Tax	25	1	-	-	8
Intergovernmental	629,769	512,739	576,500	510,498	528,086
Police FBI & Other Misc	12,100	12,640	12,000	12,000	14,080
Police-Animal Svcs-Steilacoom	14,865	13,740	14,100	16,144	18,012
Police-Animal Svcs-Dupont	29,569	29,533	29,100	33,252	33,252
Police-South Sound 911 Background Investigations	5,143	19,593	4,000	19,000	32,640
Muni Court-University Place Contract	275,407	285,396	294,000	153,321	153,321
Muni Court-Town of Steilacoom Contract	111,246	111,537	114,900	155,276	155,276
Muni Court-City of Dupont	181,439	40,301	108,400	121,505	121,505

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
(001) GENERAL FUND-continued					
Charges for Services & Fees	1,490,792	1,300,239	1,435,700	1,435,700	1,648,838
Parks & Recreation Fees	240,404	250,101	278,700	278,700	279,541
Police - Various Contracts	8,427	15,507	7,000	7,000	23,643
Police - Towing Impound Fees	10,200	10,300	15,000	15,000	6,300
Police - Extra Duty	910,575	655,726	775,000	775,000	978,470
Police - Western State Hospital Community Policing	315,750	366,750	355,500	355,500	355,500
Other	5,437	1,855	4,500	4,500	5,384
Fines & Forfeitures	1,704,839	1,626,872	1,560,900	1,586,600	1,762,837
Municipal Court	897,285	798,411	860,900	786,600	812,773
Photo Infraction	807,554	828,460	700,000	800,000	950,064
Miscellaneous/Interest/Other	212,985	325,024	133,700	253,246	417,942
Interest Earnings	66,500	130,742	68,000	128,000	160,388
Penalties & Interest - Taxes	68,599	77,122	15,200	60,200	167,569
Miscellaneous/Other	77,886	117,160	50,500	65,046	89,985
Interfund Transfers	284,700	284,700	284,700	284,700	284,700
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	284,700
Subtotal Operating Revenues	\$38,993,468	\$40,740,015	\$39,185,200	\$39,637,444	\$42,294,072
EXPENDITURES:					
City Council	127,379	122,436	136,853	142,198	135,995
Legislative	127,018	122,436	133,403	138,748	133,874
Sister City	361	-	3,450	3,450	2,121
City Manager	633,389	706,432	706,338	724,321	722,760
Executive	506,423	559,533	558,090	576,073	567,347
Communications	126,966	146,899	148,248	148,248	155,413
Municipal Court	2,010,854	2,050,968	2,126,507	2,126,798	1,958,515
Judicial Services (Includes Veterans Court Grant Match)	1,084,181	1,092,375	1,078,653	1,078,944	1,065,824
Professional Services	645,995	652,000	656,400	656,400	591,672
Probation & Detention	280,678	306,592	391,454	391,454	301,019
Administrative Services	1,617,746	1,731,553	1,811,960	1,815,892	1,775,396
Finance	1,081,687	1,166,248	1,222,733	1,223,571	1,193,231
Human Resources	536,059	565,305	589,227	592,320	582,165
Legal	1,540,487	1,699,409	1,708,980	1,709,272	1,706,817
Civil Legal Services	894,763	1,087,523	926,805	927,039	1,124,353
Criminal Prosecution Services	283,550	240,632	344,890	344,890	232,724
City Clerk	248,392	287,036	282,285	282,343	204,178
Election	113,782	84,219	155,000	155,000	145,562

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
(001) GENERAL FUND-continued					
Community & Economic Development	1,995,406	2,073,063	2,183,606	2,217,478	2,266,964
Current Planning	630,971	659,093	705,298	705,438	718,158
Long Range Planning	171,058	192,837	213,664	213,733	218,809
Building	1,014,891	1,035,962	1,079,013	1,112,652	1,146,618
Economic Development	178,486	185,169	185,631	185,654	183,379
Parks, Recreation & Community Services	2,599,358	2,718,160	2,935,191	3,024,333	2,903,440
Human Services	401,987	418,594	435,596	435,596	403,779
Administration	304,327	301,174	315,474	339,293	329,201
Recreation	465,267	405,448	412,721	457,021	467,173
Senior Services	222,371	236,627	237,607	237,607	246,535
Parks Facilities	465,075	500,484	522,442	514,451	544,466
Fort Steilacoom Park	588,850	672,444	774,459	793,932	733,560
Street Landscape Maintenance	151,482	183,388	236,892	246,433	178,727
Police	23,308,561	24,469,816	24,747,028	25,169,595	24,953,309
Command	4,326,564	4,596,657	4,355,472	4,481,027	4,084,467
Jail Service	706,760	633,754	700,000	950,000	811,899
Dispatch Services/SS911	2,202,328	2,118,919	2,068,490	2,068,490	2,069,771
Investigations	3,714,000	3,385,410	4,394,040	4,394,040	3,935,607
Patrol	7,334,525	7,764,555	7,428,622	7,428,622	7,730,510
Special Units	342,955	913,301	110,850	110,851	373,704
SWAT/SRT	113,589	124,032	116,054	116,054	148,476
Neighborhood Policing Unit (Formerly Crime Prevention)	914,600	1,114,361	1,289,583	1,289,583	1,195,099
Contracted Services (Extra Duty, offset by Revenue)	951,736	951,870	775,000	775,000	1,033,057
Community Safety Resource Team (CSRT)	359,001	421,180	384,550	387,405	403,968
Training	147,206	286,671	771,219	771,219	843,556
Traffic Policing	884,761	869,386	1,239,680	1,242,535	928,309
Property Room	241,464	249,181	274,310	274,310	276,447
Reimbursements	324,431	301,055	109,152	120,322	356,392
Emergency Management	26,299	72,620	38,040	38,040	51,141
Animal Control	286,053	280,958	301,966	332,097	324,810
Road & Street/Camera Enforcement	432,289	385,906	390,000	390,000	386,095
Non-Departmental	128,098	127,456	133,960	133,960	121,530
Citywide	128,098	127,456	133,960	133,960	121,530
Interfund Transfers	1,334,160	1,791,977	1,867,246	1,900,746	1,983,711
Transfer to Fund 101 Street O&M	900,878	1,358,130	1,390,040	1,423,540	1,512,108
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000
Transfer to Fund 201 GO Bond Debt Service	398,282	398,847	442,206	442,206	436,603
Subtotal Operating Expenditures	\$35,295,438	\$37,491,270	\$38,357,670	\$38,964,593	\$38,528,437
OPERATING INCOME (LOSS)	\$3,698,031	\$3,248,745	\$827,530	\$672,851	\$3,765,635

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
(001) GENERAL FUND-continued					
<i>OTHER FINANCING SOURCES:</i>					
Grants, Donations/Contrib, 1-Time	326,199	423,455	140,750	612,369	544,035
Contributions/Donations/Other	106,149	171,941	140,750	104,650	97,102
Grants	220,050	251,514	-	507,719	446,933
Transfers In	96,050	16,000	-	-	-
Transfer In - Fund 501 Fleet & Equipment	96,050	16,000	-	-	-
Subtotal Other Financing Sources	\$422,249	\$439,455	\$140,750	\$612,369	\$544,035
<i>OTHER FINANCING USES:</i>					
Capital & Other 1-Time	1,140,965	1,756,983	558,728	2,619,935	1,620,058
Municipal Court	29,914	78,647	18,553	128,653	94,366
City Council	-	4,218	-	-	-
City Manager	35,811	9,817	4,453	72,424	25,796
Administrative Services	31,736	21,310	20,311	68,215	32,136
IT 6-Year Strategic Plan & I/S Charges to be Allocated	-	-	-	-	-
Legal/Clerk	152,192	165,623	18,553	103,688	57,002
Community & Economic Development	559,942	249,841	58,211	1,094,859	600,928
Parks, Recreation & Community Services	35,298	38,310	111,670	303,950	102,495
Police	296,072	1,189,217	326,977	848,147	707,335
Interfund Transfers	1,736,464	2,235,910	952,101	2,091,217	1,663,097
Transfer Out - Fund 101 Street	286,624	-	72,101	428,120	-
Transfer Out - Fund 102 Street Capital	-	-	-	-	-
Transfer Out - Fund 105 Property Abatement/RHSP	140,000	215,000	50,000	50,000	50,000
Transfer Out - Fund 106 Public Art	-	-	-	100,000	100,000
Transfer Out - Fund 192 SSMCP	50,000	50,000	50,000	50,000	50,000
Transfer Out - Fund 301 Parks CIP	657,125	925,275	80,000	479,300	479,300
Transfer Out - Fund 302 Transportation CIP	602,715	1,045,635	700,000	983,797	983,797
Subtotal Other Financing Uses	\$2,877,429	\$3,992,893	\$1,510,829	\$4,711,152	\$3,283,155
Total Revenues and Other Sources	\$39,415,717	\$41,179,470	\$39,325,950	\$40,249,813	\$42,838,107
Total Expenditures and other Uses	\$38,172,867	\$41,484,163	\$39,868,499	\$43,675,745	\$41,811,592
Beginning Fund Balance:	\$7,909,379	\$9,152,227	\$5,798,575	\$8,847,534	\$8,847,534
Ending Fund Balance:	\$9,152,227	\$8,847,534	\$5,256,026	\$5,421,602	\$9,874,049
Ending Fund Balance as a % of Gen/Street Operating Rev	22.9%	21.2%	13.1%	13.3%	22.8%
Reserve - Total Target 12% of Gen/Street Operating Rev	\$4,800,348	\$5,011,691	\$4,819,212	\$4,873,481	\$5,194,795
2% Contingency Reserves	\$800,058	\$835,282	\$803,202	\$812,247	\$865,799
5% General Fund Reserves	\$2,000,145	\$2,088,205	\$2,008,005	\$2,030,617	\$2,164,498
5% Strategic Reserves	\$2,000,145	\$2,088,205	\$2,008,005	\$2,030,617	\$2,164,498
Unreserved / (12% Adopted Reserves Shortfall):	\$4,351,879	\$3,835,843	\$436,814	\$548,121	\$4,679,253

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 101 STREET OPERATIONS & MAINTENANCE					
<i>REVENUES:</i>					
Permits	135,021	164,062	111,500	111,500	154,287
Engineering Review Fees	2,754	-	1,000	1,000	-
Motor Vehicle Fuel Tax	871,657	860,015	862,400	862,400	841,601
Interest Earnings/Other	-	-	-	-	-
Subtotal Operating Revenues	\$ 1,009,432	\$ 1,024,077	\$ 974,900	\$ 974,900	\$ 995,888
<i>EXPENDITURES:</i>					
Street Lighting	280,151	327,973	395,879	405,879	367,112
Traffic Control Devices	322,735	410,756	407,975	415,475	386,439
Snow & Ice Response	58,125	33,840	15,500	30,500	5,446
Road & Street Preservation	1,424,483	1,562,423	1,545,586	1,646,586	1,633,811
I/S Charges to be Allocated	-	-	-	-	-
Subtotal Operating Expenditures	\$2,085,493	\$2,334,992	\$2,364,940	\$2,498,440	\$2,392,808
OPERATING INCOME (LOSS)	(\$1,076,062)	(\$1,310,915)	(\$1,390,040)	(\$1,523,540)	(\$1,396,920)
<i>OTHER FINANCING SOURCES:</i>					
Donations/Contributions	3,000	200	-	-	-
Judgments, Settlements/Miscellaneous	808	536	-	-	589
Permits Deposits for Professional Services	1,376	-	2,500	2,500	-
Transfer In From General Fund	1,187,502	1,358,130	1,462,141	1,851,660	1,512,108
Subtotal Other Financing Sources	\$1,192,686	\$1,358,866	\$1,464,641	\$1,854,160	\$1,512,697
<i>OTHER FINANCING USES:</i>					
Grants/Other	9,573	5,551	-	-	-
Building, Vehicles, Equipment	119,858	53,704	59,602	315,620	110,987
I/S Charges to be Allocated	-	-	-	-	-
Construction - Traffic Control	41,664	-	15,000	15,000	-
Subtotal Other Financing Uses	\$171,095	\$59,256	\$74,602	\$330,620	\$110,987
Total Revenues and Other Sources	\$2,202,118	\$2,382,943	\$2,439,541	\$2,829,060	\$2,508,585
Total Expenditures and other Uses	\$2,256,588	\$2,394,248	\$2,439,542	\$2,829,060	\$2,503,796
Beginning Fund Balance:	\$65,775	\$11,305	\$0	\$0	\$0
Ending Fund Balance:	\$11,305	\$0	\$0	\$0	\$4,789

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 102 REAL ESTATE EXCISE TAX					
<i>REVENUES:</i>					
Real Estate Excise Tax	2,453,402	2,695,355	1,700,000	2,250,000	2,994,634
Interest Earnings	4,606	14,061	-	-	7,380
Total Revenue	\$2,458,007	\$2,709,416	\$1,700,000	\$2,250,000	\$3,002,014
<i>EXPENDITURES:</i>					
Transfer Out - Fund 106 Public Art	27,791	-	-	-	-
Transfer Out - Fund 201 GO Bond Debt Service	-	-	184,000	164,000	164,000
Transfer Out - Fund 301 Parks CIP	525,255	358,525	1,443,130	1,443,130	1,443,130
Transfer Out - Fund 302 Transportation CIP	1,833,824	2,592,298	155,870	1,304,031	1,304,031
Total Expenditures	\$2,386,870	\$2,950,823	\$1,783,000	\$2,911,161	\$2,911,161
Beginning Fund Balance:	\$879,686	\$950,823	\$83,000	\$709,416	\$709,416
Ending Fund Balance:	\$950,823	\$709,416	\$0	\$48,255	\$800,269

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 103 LAKEWOOD TRANSPORTATION BENEFIT DISTRICT					
<i>REVENUES:</i>					
\$20 Vehicle License Fee (Net of State Admin Fee)	822,764	835,710	814,000	814,000	830,684
Interest Earnings	1,810	3,906	-	-	3,447
Total Revenue	\$824,574	\$839,617	\$814,000	\$814,000	\$834,131
<i>EXPENDITURES:</i>					
Audit	1,955	-	-	-	-
Transfer to Fund 302 Transportation Capital	777,500	841,797	814,000	923,000	923,000
Total Expenditures	\$779,455	\$841,797	\$814,000	\$923,000	\$923,000
Beginning Fund Balance:	\$98,387	\$143,506	\$0	\$141,325	\$141,325
Ending Fund Balance:	\$143,506	\$141,325	\$0	\$32,325	\$52,456

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 104 HOTEL/MOTEL LODGING TAX					
<i>REVENUES:</i>					
Special Hotel/Motel Lodging Tax (5%)	\$544,428	\$767,251	\$571,429	\$642,829	\$774,671
Transient Rental income Tax (2%)	217,771	288,084	228,571	257,171	317,282
Interest Earnings	13,389	22,883	-	-	22,666
Total Revenues	\$775,589	\$1,078,218	\$800,000	\$900,000	\$1,114,619
<i>EXPENDITURES:</i>					
Administration	-	-	-	-	-
Lodging Tax Programs	472,508	470,793	1,049,220	559,350	540,352
Lodging Tax Programs-Transfer Out to Fund 301 Parks CIP	237,049	955,461	-	489,870	178,836
Total Expenditures	\$709,557	\$1,426,254	\$1,049,220	\$1,049,220	\$719,189
Beginning Fund Balance:	\$1,447,208	\$1,513,240	\$1,049,220	\$1,165,206	\$1,165,206
Ending Fund Balance (earmarked for next year's grant awards)	\$1,513,240	\$1,165,206	\$800,000	\$1,015,986	\$1,560,637

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 105 PROPERTY ABATEMENT & RENTAL HOUSING SAFETY PROGRAM					
<i>REVENUES:</i>					
<i>Abatement Program:</i>					
Abatement Charges	56,633	257,467	63,000	107,500	138,739
Interest Earnings	10,489	35,430	22,000	17,500	36,581
Judgments & Settlements/Other Misc	983	-	-	-	3,625
Transfer In - Fund 001 General	125,000	250,000	60,000	60,000	60,000
<i>Rental Housing Safety Program:</i>					
Transfer In - Fund 001 General	50,000	-	25,000	25,000	25,000
Rental Housing Safety Program Fees	96,245	59,911	168,600	168,600	205,307
Total Revenues	\$339,349	\$602,808	\$338,600	\$378,600	\$469,253
<i>EXPENDITURES:</i>					
Abatement	186,174	221,716	145,001	649,311	132,474
Rental Housing Safety Program	41,780	159,809	193,602	198,169	199,841
Total Expenditures	\$227,954	\$381,525	\$338,603	\$847,480	\$332,315
Beginning Fund Balance:	\$136,201	\$247,597	\$0	\$468,879	\$468,879
Ending Fund Balance:	\$247,597	\$468,879	\$0	\$0	\$605,817
Abatement	\$143,132	\$464,312	\$0	\$0	\$570,784
Rental Housing Safety Program	\$104,465	\$4,567	\$0	\$0	\$35,033

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 106 PUBLIC ART					
<i>REVENUES:</i>					
Interest Earnings	322	348	-	-	893
Facility Rentals	15,000	24,000	15,000	15,000	21,000
Donations/Contributions	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	100,000	100,000
Transfer In - Fund 102 REET	27,791	-	-	-	-
Total Revenues	\$43,113	\$24,348	\$15,000	\$115,000	\$121,893
<i>EXPENDITURES:</i>					
Arts Commission Programs	723	610	-	2,000	-
Public Art	62,000	18,450	15,000	137,886	4,000
Total Expenditures	\$62,723	\$19,061	\$15,000	\$139,886	\$4,000
Beginning Fund Balance:	\$39,207	\$19,597	\$0	\$24,885	\$24,885
Ending Fund Balance:	\$19,597	\$24,885	\$0	\$0	\$142,778

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 180 NARCOTICS SEIZURE					
<i>REVENUES:</i>					
Forfeitures	116,037	172,938	60,500	60,500	123,275
Law Enforcement Contracts	8,924	27,557	-	27,343	38,171
Interest Earnings	3,218	4,712	-	-	6,098
Total Revenues	\$128,179	\$205,207	\$60,500	\$87,843	\$167,544
<i>EXPENDITURES:</i>					
Investigations /Predictive Policing	207,600	154,707	60,500	404,204	201,584
Capital Purchases	-	18,901	-	-	-
Total Expenditures	\$207,600	\$173,608	\$60,500	\$404,204	\$201,584
Beginning Fund Balance:	\$364,183	\$284,762	\$0	\$316,361	\$316,361
Ending Fund Balance:	\$284,762	\$316,361	\$0	\$0	\$282,321

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 YTD Actual
FUND 181 FELONY SEIZURE					
<i>REVENUES:</i>					
Forfeitures	26,147	30,841	-	6,035	14,121
Total Revenues	\$26,147	\$30,841	\$0	\$6,035	\$14,121
<i>EXPENDITURES:</i>					
Investigations/Predictive Policing	124,545	61,160	-	21,080	21,022
Capital Purchases	2,644	-	-	-	-
Transfer to Fund 501 Fleet & Equipment	48,519		-	-	-
Total Expenditures	\$175,708	\$61,160	\$0	\$21,080	\$21,022
Beginning Fund Balance:	\$194,924	\$45,363	\$0	\$15,044	\$15,044
Ending Fund Balance:	\$45,363	\$15,044	\$0	\$0	\$8,143

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 182 FEDERAL SEIZURE					
<i>REVENUES:</i>					
Forfeitures	-	736	9,600	9,600	264,203
Interest Earnings	328	0	-	-	-
Total Revenues	\$328	\$736	\$9,600	\$9,600	\$264,203
<i>EXPENDITURES:</i>					
Crime Prevention	117,945	3,096	9,600	9,600	4,374
Capital	10,469	-	-	-	-
Total Expenditures	\$128,414	\$3,096	\$9,600	\$9,600	\$4,374
Beginning Fund Balance:	\$130,446	\$2,360	\$0	\$0	\$0
Ending Fund Balance:	\$2,360	\$0	\$0	\$0	\$259,829

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 190 CDBG					
<i>REVENUES:</i>					
Grants	996,540	548,832	565,000	2,387,863	843,178
Section 108 Loan Proceeds	141,000	-	-	-	-
Total Revenues	\$1,137,540	\$548,832	\$565,000	\$2,387,863	\$844,493
<i>EXPENDITURES:</i>					
Grants	431,704	384,460	315,000	1,952,318	348,605
Section 108 Loan Repayment	-	49,311	-	-	-
Transfer Out - Fund 302 Transportation	693,751	112,997	250,000	489,461	486,445
Total Expenditures	\$1,125,455	\$546,768	\$565,000	\$2,441,779	\$835,050
Beginning Fund Balance:	\$1,379,633	\$1,391,718	\$0	\$1,393,781	\$1,393,781
Ending Fund Balance:	\$1,391,718	\$1,393,781	\$0	\$1,339,866	\$1,403,224

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM					
<i>REVENUES:</i>					
Grant-NSP 1	40,518	-	-	-	55,697
Abatement Charges	53,687	36,982	4,500	70,000	-
Abatement Interest	12,831	4,721	4,000	5,000	1,766
Total Revenues	\$107,036	\$41,703	\$8,500	\$75,000	\$57,462
<i>EXPENDITURES:</i>					
Grant-NSP 1	144,251	58,540	8,500	163,632	3,662
Total Expenditures	\$144,251	\$58,540	\$8,500	\$163,632	\$3,662
Beginning Fund Balance:	\$142,684	\$105,469	\$0	\$88,632	\$88,632
Ending Fund Balance:	\$105,469	\$88,632	\$0	\$0	\$142,433

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 192 SSMCP (SOUTH SOUND MILITARY COMMUNITIES PARTNERSHIP)					
<i>REVENUES:</i>					
Grants	127,421	1,464,107	-	7,641,625	241,825
Partner Participation	181,850	182,510	227,100	180,100	182,400
Misc/Other	-	336	-	-	1
Transfer In From Fund 001 General	50,000	50,000	50,000	50,000	50,000
Total Revenues	\$359,271	\$1,696,953	\$277,100	\$7,871,725	\$474,227
<i>EXPENDITURES:</i>					
OEA/SSMCP	340,517	1,717,761	277,099	7,900,312	494,496
Total Expenditures	\$340,517	\$1,717,761	\$277,099	\$7,900,312	\$494,496
Beginning Fund Balance:	\$75,754	\$94,508	\$0	\$73,700	\$73,700
Ending Fund Balance:	\$94,508	\$73,700	\$1	\$45,113	\$53,431

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 195 PUBLIC SAFETY GRANTS					
<i>REVENUES:</i>					
Grants	100,779	133,427	105,306	434,544	317,474
Total Revenues	\$100,779	\$133,427	\$105,306	\$434,544	\$317,474
<i>EXPENDITURES:</i>					
Grants	99,859	133,427	105,306	434,544	317,473
Total Expenditures	\$99,859	\$133,427	\$105,306	\$434,544	\$317,473
Beginning Fund Balance:	(\$920)	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	(\$0)	\$0

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE					
<i>REVENUES:</i>					
Local Sales & Use Tax	-	-	-	-	-
Transfer-In From Fund 001 General	398,282	398,847	442,206	442,206	436,603
Transfer-In From Fund 102 REET	-	-	184,000	164,000	164,000
Total Revenues	\$398,282	\$398,847	\$626,206	\$606,206	\$600,603
<i>EXPENDITURES:</i>					
Principal & Interest - 59th Avenue	77,000	77,000	77,000	77,000	77,000
Principal & Interest - Police Station - 2009/2016	129,310	129,750	-	-	-
Principal & Interest - Police Station - 2016 LTGO	36,947	36,947	210,181	211,431	210,181
Principal & Interest - LOCAL LED Streetlight	155,025	155,150	155,025	155,025	155,025
Principle & Interest - Transportation CIP Bond	-	-	184,000	162,750	158,396
Total Expenditures	\$398,282	\$398,847	\$626,206	\$606,206	\$600,603
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE					
<i>REVENUES:</i>					
Interest	(1,421)	541	-	-	1,876
Assessments	202,595	255,548	197,600	174,251	201,429
Total Revenues	\$201,175	\$256,089	\$197,600	\$174,251	\$203,305
<i>EXPENDITURES:</i>					
Principal & Interest-Combined LID 1101/1103	210,454	122,233	124,400	173,684	167,641
Principal & Interest - LID 1108	73,837	71,065	73,200	68,293	68,293
Total Expenditures	\$284,291	\$193,298	\$197,600	\$241,977	\$235,934
Beginning Fund Balance:	\$88,051	\$4,935	\$0	\$67,726	\$67,726
Ending Fund Balance:	\$4,935	\$67,726	\$0	\$0	\$35,097

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 204 SEWER PROJECT DEBT SERVICE					
<i>REVENUES:</i>					
Sewer Charges (4.75% Sewer Surcharge)	708,949	673,891	745,000	745,000	822,295
Interest Earnings/Other	12,929	15,110	26,629	26,629	20,829
Sanitary Side Sewer Connection Home Loan Repayment	45,746	14,434	-	-	7,767
Total Revenues	\$767,623	\$703,436	\$771,629	\$771,629	\$850,891
<i>EXPENDITURES:</i>					
Principal & Interest	454,406	487,491	485,022	485,022	485,023
Transfer To Fund 311 Sewer Capital	400,000	68,995	987,000	987,000	987,000
Total Expenditures	\$854,406	\$556,486	\$1,472,022	\$1,472,022	\$1,472,023
Beginning Fund Balance:	\$880,285	\$793,502	\$991,245	\$940,452	\$940,452
Ending Fund Balance:	\$793,502	\$940,452	\$290,852	\$240,059	\$319,321

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE					
<i>REVENUES:</i>					
Interest Earnings	1,186	2,760	-	-	2,606
Total Revenues	\$1,186	\$2,760	\$0	\$0	\$2,606
<i>EXPENDITURES:</i>					
Transfer Out - Fund 001 General	-	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$0	\$0
Beginning Fund Balance:	\$125,742	\$126,928	\$127,047	\$129,688	\$129,688
Ending Fund Balance:	\$126,928	\$129,688	\$127,047	\$129,688	\$132,294

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 301 PARKS CAPITAL					
<i>REVENUES:</i>					
Grants	518,674	25,000	537,000	3,449,700	714,360
Motor Vehicle Excise Tax for Paths & Trails	-	-	-	-	4,978
Intergovernmental-Fort Steilacoom Park	-	-	-	-	-
Funds Anticipated	-	-	-	-	-
Interest Earnings	5,474	12,988	-	-	33,800
Contributions/Donations/Utility & Developers	100,250	162,250	5,000	125,000	208,974
Proceeds from Sale of Land	404,474	-	-	-	-
Transfer In From Fund 001 General	657,125	945,684	80,000	479,300	479,300
Transfer In From Fund 102 REET	525,255	358,525	1,443,130	1,443,130	1,443,130
Transfer In From Fund 104 Hotel/Motel Lodging Tax	237,049	955,461	489,870	489,870	178,836
Transfer In From Fund 302 Transportation CIP	-	-	-	5,087	5,087
Transfer In From Fund 401 Surface Water Mgmt	41,586	248,150	50,000	237,814	131,537
Transfer In - Fund 502 Property Management	-	-	-	50,000	50,000
Total Revenues	\$2,489,886	\$2,708,058	2,605,000	\$6,279,901	\$3,250,004
<i>EXPENDITURES:</i>					
Capital	1,733,444	2,208,952	1,725,000	7,095,871	2,025,972
Total Expenditures	\$1,733,444	\$2,208,952	\$1,725,000	\$7,095,871	\$2,025,972
Beginning Fund Balance:	\$236,976	\$993,419	\$0	\$1,492,525	\$1,492,525
Ending Fund Balance:	\$993,419	\$1,492,525	\$880,000	\$676,555	\$2,716,557

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 302 TRANSPORTATION CAPITAL PROJECT					
<i>REVENUES:</i>					
Motor Vehicle Excise Tax	356,029	351,274	350,000	350,000	338,774
State Transportation Package - Multi-Modal Distribution	61,819	83,416	82,400	82,400	82,162
State Transportation Package - Increased Gas Tax	54,092	72,990	72,300	72,300	71,893
Traffic Mitigation Fees			-	-	103,505
Pavement Degradation Fees			-	-	52,741
Grants	5,698,373	7,837,710	810,000	4,385,683	1,407,564
Contributions from Utilities/Developers/Partners	337,005	23,013	-	86,720	179,351
Proceeds from Sale of Asset/Street Vacation	1,000	40,102	-	-	200,000
Interest/Other	12,973	28,074	-	-	136,879
Interfund Loan From Fleet & Equipment Reserves	505,778	374,426	-	880,204	-
GO Bond Proceeds	-	-	5,000,000	5,000,000	8,055,905
Transfer In - Fund 001 General	602,715	1,045,635	700,000	983,797	983,797
Transfer In - Fund 102 REET	1,833,824	2,592,298	155,870	1,304,031	1,304,031
Transfer In - Fund 103 TBD	777,500	841,797	814,000	923,000	923,000
Transfer In - Fund 190 CDBG	693,751	112,997	250,000	624,461	486,445
Transfer In - Fund 401 SWM	666,365	1,451,101	614,000	1,084,492	788,275
Total Revenues	\$11,601,224	\$14,854,833	\$8,848,570	\$15,777,088	\$15,114,321
<i>EXPENDITURES:</i>					
Capital Projects	12,098,080	13,820,382	6,655,000	14,731,591	7,256,185
Transfer Out - Fund 301 Parks CIP	-	20,409	-	5,087	5,087
Intefund Loan Repayment	-	-	-	880,204	-
Total Expenditures	\$12,098,080	\$13,840,791	\$6,655,000	\$15,616,882	\$7,317,153
Beginning Fund Balance:	\$3,026,240	\$2,529,384	\$300,000	\$3,543,426	\$3,543,426
Ending Fund Balance:	\$2,529,384	\$3,543,426	\$2,493,570	\$3,703,632	\$11,340,594

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 311 SEWER CAPITAL PROJECT					
<i>REVENUES:</i>					
Grants	50,000	-	-	525,000	450,000
Sewer Availability Charge	-		145,000	145,000	245,401
Interest Earnings	(360)	3,290	-	-	18,382
Proceeds from Lien	-	-	-	-	1,474
Transfer In Fund 204 Sewer Project Debt (Sewer Surcharge 4.7%	400,000	68,995	987,000	987,000	987,000
Transfer In Fund 312 Sanitary Sewer Connection Capital	-	35,000	712,390	815,484	815,483
Total Revenues	\$449,640	\$107,285	\$1,844,390	\$2,472,484	\$2,517,741
<i>EXPENDITURES:</i>					
Capital/Administration	387,104	40,775	1,174,000	1,262,276	1,390,145
Total Expenditures	\$387,104	\$40,775	\$1,174,000	\$1,262,276	\$1,390,145
Beginning Fund Balance:	(\$10,821)	\$51,716	\$28,239	\$118,225	\$118,225
Ending Fund Balance:	\$51,716	\$118,225	\$698,629	\$1,328,433	\$1,245,820

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 312 SANITARY SEWER CONNECTION CAPITAL					
<i>REVENUES:</i>					
Sewer Availability Charge	175,881	211,609	-	-	-
Interest Earnings	6,152	10,479	-	-	-
Proceeds From Lien	1,354	2,410	-	-	-
Total Revenues	\$183,388	\$224,498	\$0	\$0	\$0
<i>EXPENDITURES:</i>					
Capital & Administration	34,619	25,594	-	-	-
Transfer To Fund 311 Sewer Capital Project	-	35,000	712,390	815,484	815,484
Total Expenditures	\$34,619	\$60,594	\$712,390	\$815,484	\$815,484
Beginning Fund Balance:	\$502,810	\$651,579	\$712,390	\$815,484	\$815,484
Ending Fund Balance:	\$651,579	\$815,484	\$0	\$0	(\$0)

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 401 SURFACE WATER MANAGEMENT					
<i>REVENUES:</i>					
Storm Drainage Fees & Charges	2,715,699	2,735,663	3,726,200	3,826,200	4,256,773
Site Development Permit Fee	39,534	55,968	30,000	43,000	46,968
Interest Earnings & Misc	46,966	66,762	21,600	21,600	79,984
Subtotal Operating Revenues	\$2,802,199	\$2,858,394	\$3,777,800	\$3,890,800	\$4,383,724
<i>EXPENDITURES:</i>					
Engineering Services	1,217,665	1,219,515	1,832,744	1,832,745	1,431,957
Operations & Maintenance	766,787	596,460	856,300	856,300	810,393
Transfer to Fund 001 General Admin Support	284,700	284,700	284,700	284,700	284,700
Subtotal Operating Expenditures	\$2,269,152	\$2,100,675	\$2,973,744	\$2,973,745	\$2,527,049
OPERATING INCOME (LOSS)	\$533,046	\$757,718	\$804,056	\$917,055	\$1,856,675
<i>OTHER FINANCING SOURCES:</i>					
Grants/Contributions	144,049	49,226	-	50,000	-
American Lake Management District	-	-	-	104,084	119,313
Flood Control Opportunity Fund	-	-	-	280,000	-
Subtotal Other Financing Sources	\$144,049	\$49,226	\$0	\$434,084	\$119,313
<i>OTHER FINANCING USES:</i>					
Capital/1-Time	726,559	197,129	216,252	979,703	225,438
American Lake Management District	-	-	-	131,000	124,619
Transfer to Fund 301 Parks CIP	41,586	248,150	50,000	237,814	133,958
Transfer to Fund 302 Transportation Capital	666,365	1,451,101	614,000	1,084,492	785,855
Subtotal Other Financing Uses	\$1,434,510	\$1,896,381	\$880,252	\$2,433,009	\$1,269,870
Total Revenues and Other Sources	\$2,946,247	\$2,907,620	\$3,777,800	\$4,324,884	\$4,503,037
Total Expenditures and other Uses	\$3,703,663	\$3,997,056	\$3,853,996	\$5,406,754	\$3,796,920
Beginning Fund Balance:	\$5,447,023	\$4,689,608	\$2,155,074	\$3,600,172	\$3,600,172
Ending Fund Balance:	\$4,689,608	\$3,600,172	\$2,078,878	\$2,518,302	\$4,306,289
Ending Fund Balance as a % of Operating Rev/Exp	167.4%	126.0%	55.0%	64.7%	98.2%
17% Operating Reserves (of operating revenues)	\$476,374	\$485,927	n/a	n/a	\$0
33% Operating Reserves (of operating expenditures)	n/a	n/a	\$981,336	\$981,336	\$833,926
1% Capital Reserves	n/a	n/a	\$478,940	\$458,330	\$458,330
American Lake Management District	\$0	\$0	\$0	-\$5,040	\$16,571
Unreserved / (Shortfall):	\$4,213,234	\$3,114,245	\$618,602	\$1,083,676	\$2,997,462

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 501 FLEET & EQUIPMENT					
<i>OPERATING REVENUES:</i>					
M&O Revenue	649,107	691,737	740,720	740,720	763,367
Interest Earnings	29,379	61,399	15,000	15,000	71,013
Total Revenues	\$678,487	\$753,136	\$755,720	\$755,720	\$834,380
<i>OPERATING EXPENDITURES:</i>					
Fuel/Gasoline	317,678	348,588	424,150	424,150	323,206
Other Supplies	18,195	12,045	3,990	3,990	18,655
Repairs & Maintenance	342,474	388,376	327,580	327,580	499,389
Other Services & Charges	140	2,564	-	-	6,468
Intergovernmental	-	1,563	-	-	-
Total Expenditures	\$678,487	\$753,136	\$755,720	\$755,720	\$847,719
Operating Revenue Over/(Under) Expenditures	(\$0)	\$0	\$0	\$0	(\$13,339)
<i>OTHER FINANCING SOURCES:</i>					
Interfund Loan (Fund 302 LID Interim Financing)	-	-	-	880,204	-
Replacement Reserves Collections	831,415	942,870	805,481	805,481	805,481
Capital Contribution	79,941	-	127,320	127,320	-
Proceeds From Sale of Assets	29,175	52,500	-	-	13,339
Transfer In from Fund 181 Felony Seizure	48,519	-	-	-	-
Transfer In From Fund 504 Risk Management	4,395	-	-	81,184	81,184
Total Other Financing Sources	\$993,445	\$995,370	\$932,801	\$1,894,189	\$900,004
<i>OTHER FINANCING USES:</i>					
Fleet & Equipment New & Replacement	965,660	722,714	905,000	1,106,779	941,993
Interfund Loan To Fund 302 LID Interim Financing	505,778	374,426	-	-	-
Transfer to Fund 001 General	96,050	16,000	-	-	-
Total Other Financing Uses	\$1,567,488	\$1,113,140	\$905,000	\$1,106,779	\$941,993
Total Revenues	\$1,671,932	\$1,748,506	\$1,688,521	\$2,649,909	\$1,734,384
Total Expenditures	\$2,245,975	\$1,866,277	\$1,660,720	\$1,862,499	\$1,789,712
Beginning Fund Balance:	\$4,527,589	\$3,953,548	\$4,787,279	\$3,835,778	\$3,835,778
Ending Fund Balance:	\$3,953,546	\$3,835,778	\$4,815,080	\$4,623,188	\$3,780,451

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 502 PROPERTY MANAGEMENT					
<i>OPERATING REVENUES:</i>					
M&O Revenue	718,379	677,621	677,111	677,111	683,461
Interest Earnings	2,731	10,536	-	-	14,728
Total Operating Revenues	\$ 721,111	\$ 688,157	\$ 677,111	\$ 677,111	\$ 698,189
<i>OPERATING EXPENDITURES:</i>					
City Hall Facility	397,455	366,268	369,505	369,505	369,872
Police Station	259,006	259,803	239,249	239,249	266,905
Parking Facilities/Light Rail	61,185	62,086	68,357	68,357	61,413
Total Operating Expenditures	\$ 717,646	\$ 688,157	\$ 677,111	\$ 677,111	\$ 698,189
Operating Revenue Over/(Under) Expenditures	\$ 3,464	\$ -	\$ -	\$ -	\$ (0)
<i>OTHER FINANCING SOURCES:</i>					
Replacement Reserve Collections / Other 1-Time	100,000	100,000	100,000	136,500	100,000
Total Other Financing Sources	\$ 100,000	\$ 100,000	\$ 100,000	\$ 136,500	\$ 100,000
<i>OTHER FINANCING USES:</i>					
Capital/1-Time/6-Year Property Management Plan	44,633	43,761	68,000	277,411	157,082
Total Other Financing Uses	\$ 44,633	\$ 43,761	\$ 68,000	\$ 277,411	\$ 157,082
Total Revenues	\$ 821,111	\$ 788,157	\$ 777,111	\$ 813,611	\$ 798,188
Total Expenditures	\$ 762,279	\$ 731,918	\$ 745,111	\$ 954,522	\$ 855,271
Beginning Fund Balance:	\$378,068	\$436,900	\$316,436	\$493,139	\$493,139
Ending Fund Balance:	\$436,900	\$493,139	\$348,436	\$352,228	\$436,057

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 503 INFORMATION TECHNOLOGY					
<i>REVENUES:</i>					
M&O Revenue	1,090,858	1,218,422	1,597,212	1,597,212	1,202,671
Misc/Interest/Other	0	1,002	-	-	2,201
Total Operating Revenues	\$ 1,090,858	\$ 1,219,424	\$ 1,597,212	\$ 1,597,212	\$ 1,204,872
<i>EXPENDITURES:</i>					
Personnel	494,918	521,877	546,982	546,982	562,728
Supplies	44,135	134,355	174,520	174,520	40,330
Services & Charges	551,805	563,192	875,710	875,710	601,814
Total Operating Expenditures	\$1,090,858	\$1,219,424	\$1,597,212	\$1,597,212	\$1,204,872
Operating Revenue Over/(Under) Expenditures	\$0	\$0	\$0	\$0	\$0
<i>OTHER FINANCING SOURCES:</i>					
Replacement Reserve Collection	22,500	47,500	66,844	66,844	48,678
Capital Contrib & Other 1-Time /6-Year Strategic Plan	653,007	402,720	318,750	1,217,611	593,944
Total Other Financing Sources	\$675,507	\$450,220	\$385,594	\$1,284,455	\$642,622
<i>OTHER FINANCING USES:</i>					
One-Time/Capital	653,005	402,720	318,750	1,217,611	593,944
Total Other Financing Uses	\$653,005	\$402,720	\$318,750	\$1,217,611	\$593,944
Total Revenues	\$1,766,365	\$1,669,644	\$1,982,806	\$2,881,667	\$1,847,494
Total Expenditures	\$1,743,863	\$1,622,144	\$1,915,962	\$2,814,823	\$1,798,816
Beginning Fund Balance:	\$20,000	\$42,500	\$65,000	\$90,000	\$90,000
Ending Fund Balance:	\$42,500	\$90,000	\$131,844	\$156,844	\$138,678

	2017 Annual Actual	2018 Annual Actual	2019 Original Budget	2019 Revised Budget	2019 Annual Actual
FUND 504 RISK MANAGEMENT					
<i>REVENUES:</i>					
M&O Revenue	1,064,277	2,297,703	1,434,659	1,434,659	1,561,705
AWC Retro Refund	-	-	-	5,000	-
Interest/Miscellaneous	(686)	94	-	-	99
Insurance Proceeds/3rd Party Recoveries	207,728	120,648	150,000	531,184	285,581
Total Revenues	\$1,271,319	\$2,418,445	\$1,584,659	\$1,970,843	\$1,847,386
<i>EXPENDITURES:</i>					
Safety Program	1,790	4,696	3,980	3,980	2,782
AWC Retro Program	30,462	33,911	24,000	24,000	35,792
WCIA Assessment	1,055,879	1,169,200	1,406,679	1,411,679	1,411,230
Claims/Judgments & Settlements	183,189	1,210,638	150,000	450,000	316,397
Total Expenditures	\$1,271,319	\$2,418,445	\$1,584,659	\$1,889,659	\$1,766,202
<i>OTHER FINANCING SOURCES:</i>					
Capital Contribution/1-Time M&O	\$154,588	-	-	-	-
Total Other Financing Sources	\$154,588	\$0	\$0	\$0	\$0
<i>OTHER FINANCING USES:</i>					
One-Time/Capital	150,193	-	-	-	-
Transfer To Fund 501 Fleet & Equipment	4,395	-	-	81,184	81,184
Total Other Financing Uses	\$154,588	\$0	\$0	\$81,184	\$81,184
Total Revenues	\$1,425,907	\$2,418,445	\$1,584,659	\$1,970,843	\$1,847,386
Total Expenditures	\$1,425,907	\$2,418,445	\$1,584,659	\$1,970,843	\$1,847,386
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0

Caseloads of the Courts of Washington
State-Wide Court Activity Trends by Type of Case - 2013 to 2017

	2013	2014	% Chg	2015	% Chg	2016	% Chg	2017	% Chg
CASE FILINGS (EXCEPT PARKING)									
Traffic Infractions	867,880	824,732	-5 %	810,635	-1.7 %	715,216	-11.8 %	710,067	-0.7 %
Non-Traffic Infractions	30,864	32,375	4.9 %	35,870	10.8 %	32,021	-10.7 %	29,245	-8.7 %
DUI/Physical Control Misdemeanors	31,730	28,588	-9.9 %	26,363	-7.8 %	24,425	-7.4 %	25,619	4.9 %
Other Traffic Misdemeanors (1)	93,816	78,654	-16.2 %	73,948	-6 %	73,018	-1.3 %	70,270	-3.8 %
Non-Traffic Misdemeanors	110,747	106,136	-4.2 %	104,953	-1.1 %	98,291	-6.3 %	98,285	0 %
Felony Complaints (2)	6,473	6,572	1.5 %	5,634	-14.3 %	5,750	2.1 %	4,716	-18 %
Civil	126,600	126,131	-0.4 %	118,981	-5.7 %	105,785	-11.1 %	101,212	-4.3 %
Civil Harassment Protection (3)	8,270	7,038	-14.9 %	7,282	3.5 %	7,216	-0.9 %	7,595	5.3 %
Domestic Violence Protection (3)	2,010	1,789	-11 %	1,755	-1.9 %	1,886	7.5 %	1,839	-2.5 %
Sexual Assault Protection	63	63	0 %	73	15.9 %	93	27.4 %	84	-9.7 %
Stalking Protection	81	484	497.5 %	409	-15.5 %	398	-2.7 %	389	-2.3 %
Small Claims	13,690	13,446	-1.8 %	14,500	7.8 %	13,500	-6.9 %	12,192	-9.7 %
Total Non-Parking Filings	1,292,224	1,226,008	-5.1 %	1,200,403	-2.1 %	1,077,599	-10.2 %	1,061,513	-1.5 %
CHARGE DISPOSITIONS (EXC. PARKING)									
Traffic Infraction	1,060,505	994,576	-6.2 %	975,573	-1.9 %	861,642	-11.7 %	831,783	-3.5 %
Non-Traffic Infraction	41,593	41,209	-0.9 %	42,709	3.6 %	42,681	-0.1 %	41,279	-3.3 %
DUI/Physical Control	20,949	19,812	-5.4 %	18,861	-4.8 %	17,155	-9 %	16,953	-1.2 %
Other Traffic Misdemeanor (1)	88,599	83,819	-5.4 %	74,257	-11.4 %	72,128	-2.9 %	65,697	-8.9 %
Non-Traffic Misdemeanor	146,942	139,381	-5.1 %	135,217	-3 %	130,024	-3.8 %	124,405	-4.3 %
Felony Preliminary (4)	6,683	6,644	-0.6 %	6,590	-0.8 %	5,946	-9.8 %	5,537	-6.9 %
Civil	103,766	117,137	12.9 %	102,464	-12.5 %	91,445	-10.8 %	82,391	-9.9 %
Civil Case Protection Orders	9,056	8,133	-10.2 %	8,855	8.9 %	10,600	19.7 %	11,923	12.5 %
Small Claims	10,709	9,770	-8.8 %	10,208	4.5 %	10,966	7.4 %	9,768	-10.9 %
Total Non-Parking Dispositions	1,488,802	1,420,481	-4.7 %	1,374,734	-3.3 %	1,242,587	-9.6 %	1,189,736	-4.2 %
CONTESTED PROCEEDINGS (EXC. PARKING)									
Jury Trials	2,254	2,208	-2 %	1,933	-12.5 %	1,873	-3.1 %	1,788	-4.5 %
Non-Jury Trials and Contested Small Claims Hrg	10,686	8,710	-18.5 %	10,535	21 %	14,205	34.8 %	14,071	-0.9 %
Contested Traffic Inf. Hrgs.	117,158	109,512	-6.5 %	105,701	-3.5 %	97,705	-7.6 %	92,608	-5.2 %
Contested Non-Traffic Inf. Hrgs.	3,018	2,729	-9.6 %	2,687	-1.5 %	2,901	8 %	2,494	-14 %
Cont. Non-Parking Proceedings	133,116	123,159	-7.5 %	120,856	-1.9 %	116,684	-3.5 %	110,961	-4.9 %
REVENUE (EXC. PARKING)									
Traffic Infractions	123,865,192	116,200,744	-6.2 %	114,114,848	-1.8 %	107,109,864	-6.1 %	102,688,456	-4.1 %
Non-Traffic Infractions	2,230,292	2,397,099	7.5 %	2,203,290	-8.1 %	2,168,131	-1.6 %	1,903,570	-12.2 %
DUI/Physical Control	15,589,450	15,945,249	2.3 %	16,157,326	1.3 %	14,671,837	-9.2 %	13,417,189	-8.6 %
Other Traffic Misdemeanors (1)	12,331,779	11,842,630	-4 %	11,243,323	-5.1 %	10,035,672	-10.7 %	9,042,164	-9.9 %
Non-Traffic Misdemeanors	6,040,283	5,504,790	-8.9 %	5,243,058	-4.8 %	4,560,529	-13 %	3,885,085	-14.8 %
Criminal Court Costs Recovered	6,958,311	6,453,750	-7.3 %	6,057,512	-6.1 %	5,224,031	-13.8 %	4,836,619	-7.4 %
Civil	10,553,781	10,670,775	1.1 %	10,103,117	-5.3 %	9,241,331	-8.5 %	8,884,127	-3.9 %
Small Claims	330,930	273,983	-17.2 %	195,652	-28.6 %	191,031	-2.4 %	174,180	-8.8 %
Total Non-Parking Revenue	177,900,016	169,289,024	-4.8 %	165,318,128	-2.3 %	153,202,432	-7.3 %	144,831,392	-5.5 %
PSEA-2	24,792,476	23,380,570	-5.7 %	23,120,588	-1.1 %	21,621,780	-6.5 %	20,495,304	-5.2 %
PARKING INFRACTION ACTIVITY									
Filings	909,055	809,825	-10.9 %	882,417	9 %	989,797	12.2 %	941,784	-4.9 %
Dispositions	670,121	639,238	-4.6 %	696,667	9 %	791,333	13.6 %	776,705	-1.8 %
Contested Hearings	21,842	20,077	-8.1 %	19,164	-4.5 %	20,482	6.9 %	18,837	-8 %
Revenue	53,885,932	43,985,888	-18.4 %	48,878,088	11.1 %	53,027,396	8.5 %	55,582,052	4.8 %

(1) In City of Redmond v. Moore, 151 Wn.2d 664 (2004), the Washington State Supreme Court held that "Driving With License Suspended" (DWLS) statutes providing for the mandatory suspension of a driver's license without an administrative hearing violate procedural due process and are unconstitutional. The large percentage variations from 2003 to 2005 are due in large part to that decision.

(2) Some courts have felony probable-cause activity in addition to the formal felony complaint filings shown here. For felony probable-cause statistics, see the statewide trend table titled "Felony Activity" and the court-level table titled "Felony Complaints".

(3) Does not include related criminal charges, which are included in misdemeanor categories. The Stalking Protection Order cause of action was added pursuant to Chapter 84 Lav 2013 effective 7/28/2013.

(4) Includes dispositions of felony preliminary matters only.

(5) Overall parking infraction filings during 2012 were down approximately 12% compared to 2011. However, a review of information for individual courts or jurisdictions may show significant increases in parking infraction activity. This appears to be the results of legislative changes related to the Discover Pass (Chapter 262, Laws 2012) or new photo-enforcement violation filings.

City Council

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
# of City Council retreats	2 times per year	0	0	1	0
# of City Council sponsored/supported events	20 per year	5	10	8	10

MLK Jr. Celebration
 KWA Korean Night (Lunar New Year) Celebration
 Happy Hearts Dinner & Auction
 APCC Asia Pacific New Year Celebration
 3rd Annual WA State Patriotic Day
 CISC Champions Youth Breakfast
 Prepare Your Business for Disaster Recovery
 Lakewood Youth Summit
 Rotary Club of Lakewood Sportsmans Dinner & Auction
 Parks Appreciation Day
 Spring Community Clean-Up
 Pierce County Law Enforcement Memorial
 Ray Evans Memorial Fishing Event
 Greater Lake Annual Vision of Hope
 2/2 SBCT Community Day
 Arlington Project
 APCC Samoa Cultural Day
 SummerFEST Triathlon & SummerFEST
 National Night Out
 Partners For Parks - Barn Bingo
 Colonial Plaza grand opening celebration
 September 11th Remembrance Ceremony
 2019 Film Arts and Book Festival (FAB)
 Summer Concert Series at Fort Steilacoom Park Pavilion
 Truck & Tractor Day
 8th Annual Filipino American History Month Celebration
 Greater Tacoma Pierce County Purchasing Forum
 Make a Difference Day
 Community HealthCare 50th Anniversary Celebration
 Fall Community Clean Up
 2/2 SBCT Event
 Pierce College International Night
 Christmas Tree Lighting Ceremony, Parade and Holiday Festival
 Cocoa with a Cop

City Manager

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Average # of items on study session agendas	< 6 items	4.5	4.3	3.5	3.6
# of presentations of State of the City	10	3	6	2	0
# of new followers: City Twitter	45 per quarter	100	56	13*	50
# of new followers: LPD Twitter	45 per quarter	441	195	87*	246
#of new likes: City FB	45 per quarter	375	225	279	281
#of new likes: LPD FB	45 per quarter	423	450	906	623
#of new likes: Parks FB	45 per quarter	6	61	78	34
#of new likes: Senior Ctr FB	45 per quarter	10	21	20	16
# of posts: City Instagram	45 per quarter	38	38	36**	33
# of multimedia items produced - video	3 per quarter	2	10	4	7

* = Twitter had outages in August and September 2019 that affected the "new followers" data, which means the totals may not be correct.

** Does not include live Instagram posts that occurred or the "stories" created from SummerFEST, which do not appear in our Instagram timeline.

Finance

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Type/Description- Finance					
# of invoices paid annually	n/a	2146	2229	2069	1906
% of invoices paid within 30 days of invoice date ⁽¹⁾	95%	89.4%	90.5%	89.5%	89.9%
% of accounts receivable aged balances over 60 days versus annual billing ⁽²⁾	5%	12.2%	5.5%	2.72%	1.54%
GFOA Award Received for Current Year CAFR ⁽³⁾	Yes	n/a	n/a	n/a	n/a
GFOA Award Received for Biennium's Budget Document	Yes	n/a	n/a	n/a	n/a
Clean Audit for Prior Fiscal Year	Yes	n/a	Yes	Yes	n/a
Bond Rating Per Standard & Poor's ⁽⁴⁾	AA	AA	AA	AA	AA

(1) Requires coordination with departments to ensure Accounts Payable receives invoices timely.

(2) Increase in Qtr 1 due to \$67K of 4Q18 invoices not paid until 2Q19.

(3) FY2019 CAFR Award received in 1Q20.

(4) Bond rating upgraded June 2018.

Human Resources

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Measures- Human Resources					
Number of current (unexpired) Collective Bargaining Agreements as of EOQ	4	3	4	4	2
Voluntary Employee Turnover Rate (not reported cumulatively)	<12%	1.91%	1.89%	2.32%	1.85%
Average number of recruitments/analyst	n/a	7.5	6	3	3.5
Average number of applications received/position	n/a	33	54	47	15
Percentage of employees hired during the quarter last year and still employed	100%	83%	100%	100%	89%
Average number of days to complete external recruitment (excluding Police Officers)	<45	32.5	55	19.25	37.5%
Average number of FTEs filled City-wide	220	210	211	215.65	215.8
Percentage of performance evaluations due during quarter completed	100%	47%	32%	47%	49%
Percentage of City Leadership Team who have achieved WCIA Supervisor credential	100%	29%	29%	30%	30%
Number of categories (out of 112) where workforce underutilization is 3% or greater	0	16	16	16	16%
Measures- Risk Management					
Percentage of employees in compliance with quarterly mandatory training	100%	73%	87%	97%	98%
Percentage Stay at Work applications of total medical releases to light duty	70%	100%	0%	33%	0
Percentage workers comp developed claim expense of total annual premium cost = Loss Ratio% (reported cumulative YTD)	<70%	2.3%	37.8%	not available	not available
Worker's Compensation Experience Factor	<1.0	1.1587	1.1587	1.1587	1.1587
Percentage of vehicle incidents that were preventable by the City employee	0%	67%	14%	25%	100%

Information Technology

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
# of new systems implemented	n/a	0	0	0	
# of users served	n/a	245	259	259	259
# of personal computers maintained	n/a	420	454	454	428
# of applications maintained	n/a	139	139	139	139
# of servers maintained (LAN/WAN)	n/a	90	84	83	83
# of phones operated and maintained	550	519	519	519	519
% of Lakewood IT systems up-time	100%	100.00%	100%	100%	100%
% of SS911 systems up-time	100%	n/a	n/a	99.99%	100%
% of communications up-time	100%	100.00%	100%	100%	100%
Number of help desk requests received	n/a	505	428	495	457
Help desk requests resolved: Total requests resolved ⁽¹⁾	n/a	426	397	485	451

(1) Unresolved projects include: requests that are part of a larger/major project are left open until task/project is completed; some issues require follow-up with departments for clarity/recreate issue/testing and due to schedules may not occur immediately; and some is due to timing of when requests are closed (improvement in progress).

Measures related to cybersecurity in progress.

Community Economic Development

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Measure- CDBG					
# of persons with new or improved access to public facility or infrastructure	5,115	0	0	5,115	0
# of owner-occupied units rehabilitated	12	2	0	2	0
# of new affordable housing units constructed	9	1	3	1	0
# persons with access to affordable housing through fair housing activities	40	6	1	0	0
# units assisted that are occupied by the elderly	tbd	2	1	1	0
# of homebuyers receiving direct financial assistance through down payment assistance/closing costs	1	0	0	0	0
\$ program income received (CDBG & NSP)	tbd	\$17,406	\$4,448	\$14,158	\$65,213
*Types of jobs created (using Economic Development Administration (EDA) classifications)		0	0	9 (8 auto service tech; 1 office reception)	0
# of households receiving sewer connection assistance through PWTf program	5	0	0	0	0
Measure - Nuisances and Abatements**					
#of dangerous building abatements completed annually	30	7	0	0	5
#of dangerous building abatements pending		2	0	19	20
#of public nuisances completed annually	3	0	0	1	2
#of public nuisances pending		0	0	2	4
Measure- RHSP					
# rental properties registered	3,732	1,536	65	100	198
# rental units registered	13,915	7,471	1,679	573	1,116
# rental properties inspected annually	913	8	247	194	232
# rental units inspected annually	2,451	24	575	497	787
Measure- Economic Development					
\$ investment created through economic dev efforts	\$320,000,000	\$81,205,532	\$99,964,298	\$43,532,117	\$78,614,358
# of business retention/expansion of interviews conducted	80	28	22	31	20
# of new market rate, owner-occupied housing units constructed annually	40	18	15	6	9
# of projects where permit assistance was provided	40	11	17	8	12
# of special projects completed	50	18	28	7	18
# of economic development inquiries received	200	68	97	130	68
# of participant attending forums, focus groups, or special events	500	35	180	50	230
# of new companies located in Lakewood	20	125	222	185	21
# of new development projects assisted	30	9	8	10	5
Measure- Building Permit					
# of permits issued	tbd	230	495	501	490
# of plan reviews performed	tbd	177	298	364	218
# of inspections performed	tbd	1,700	1,724	1,928	1,822
Measure- Long Range Planning					
# of privately initiated land use amendments	4	PC action pending, May 1, 2019.	2019 Amendments adopted by Council.	0	Amendments adopted by the City Council.
# of city initiated land use amendments	6	PC action pending, May 1, 2019.	2019 Amendments adopted by Council.	2019 Amendments adopted by Council + golf course site specific rezoning.	N/A.
JBLM lighting regulations	2019	To be incorporated into the 18A update.	Under review by the planning commission.	Under review by Council.	Lighting regulations adopted by the City Council.
Title 18A update	2018/19	PC review strtd, 1st quarter of 2019.	Under review by the planning commission.	Under review by Council.	Revised Title 18A adopted by the City Council.
Downtown Plan & related documents	7/10/2018	Completed.	N/A	N/A	Downtown Plan amended by the City Council to comply with revised 18A.
Shoreline Management Plan update	2018/19	CC action pending, May 6, 2019.	Approved by City Council.	Completed; approved by DOE.	N/A.
2020 Comprehensive Plan Docket	12/16/2019	N/A	N/A	Under review by the planning commission.	Docket approved by the City Council.
Review of Residential Zones & Development Patterns	12/16/2019	N/A	N/A	Draft report finalized.	Reviewed by City Council; PDD revisions to be incorporated into 2020 zoning code annual amendments.
Complete annual assignments - capital facilities plan update, tracking housing date, and prepare multi-family tax credit report	Annual	Ongoing.	Ongoing.	Ongoing.	Ongoing.

Community Economic Development

	Quarter 1					Quarter 2					Quarter 3					Quarter 4				
Permit Type- Current Planning	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target
Zoning Certification	30	10	9.00	100%	0	30	9	11	100%	0	30	17	10.25	100%	0%	30	18	11.8	100%	0%
Conditional use	120	1	12.00	100%	0	120	0				120	0				120	0			
Administrative use	120	2	8.50	100%	0	120	0				120	1	22	100%	0%	120	0			
Preliminary plat	120	0				120	0				120	0				120	0			
Preliminary short plat	90	6	23.50	100%	0	90	5	12.6	100%	0	90	3	15	100%	0%	90	4	15	100%	0%
Sign permit	20	14	6.00	100%	0	20	11	3.3	100%	0	20	19	5	100%	0%	20	18	4.3	100%	0%
Site development permit	90	0	0.00	0%	0	90	0				90	0				90				
Building Permit	20	77	6.50	100%	0	20	113	10.5	100%	0	20	121	9	100%	0%	20	82	6.4	100%	0%
Shoreline permit	180	3	8.00	100%	0	180	7	14.7	100%	0	180	9	13.5	89%	11%	180	8	16.12	100%	0%
Permit Type	Target # of Days	Total Permits	Average Days	# w/in Target?	# Outside Target	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target
Residential model homes (basic)	30	0				30	0				30	0				30	0			
New single family residential	30	5	41.6	20%	4	30	3	36	0%	3	30	10	31	20%	80%	30	10	5.20	100%	0
Residential additions	30	12	42.6	33%	8	30	13	18	70%	4	30	6	12	100%	0%	30	5	31.00	60%	2
New multi-family *	30	1	42.0	0%	1	30	0				30	0				30	0			
New commercial buildings *	30	7	29.1	26%	5	30	8	23	60%	2	30	1	29	100%	0%	30	4	8.50	100%	0
Commercial tenant improvements - major (change of use)	30	44	20.25	59%	18	30	38	9	82%	7	30	48	21	84%	16%	30	28	16.50	78%	6

Staffing Changes:

- Building Official retired March 2019. New Building Position was hired in July 2019.
- RHSP Coordinator was hired May, 2019, as a RHSP coordinator. (This is a full-time position with an end-date.)
- Office Assistant was hired October 2019. (This is also a full-time position with an end-date.)
- Building Inspector resigned December 2019 to accept a Building Inspector position with another city. This position was not filled. Instead, the city contracted for inspection services.

Legal

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
# of days on average to review/process a contract	3	1.63	2.18	1.62	1.8
% of cases disposed of in accordance with departmental standards	n/a	100%	100%	100%	100%
# of criminal citation cases filed		533	736	949	730
# of days on average for PRA response	30	40.34	13.18	13.5	20.24
Provide discovery within 14 calendar days of a request in 90% or more of the cases in which discovery is authorized/requested/required	90%	100%	100%	100%	100%
Make In Custody charging decisions within 8 hours of receipt of the report(s) in 90% or more of the cases	90%	100%	100%	100%	100%
Review all felony In Custody NCF cases from Pierce County within 8 hours of receipt of the report(s) in 95% or more of the cases	95%	100%	100%	100%	100%
Review incidents for charging decision within 30 days of receipt	90%	90%	90%	100%	100%

Municipal Court

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
# of community group road tours	8	6	4	3	3
# of incidents with offenders involving risk management	0	0	0	0	0
# of work crew hours performed in lieu of jail	n/a	728	584	536	496
Cost saved by using alternative sentencing	n/a	\$13,000	\$12,568	\$3,398	\$433
Cost saved from reduced number of court transports	\$35,000	\$6,809	\$7,950	\$5,632	\$3,722
Number of Veteran's Court participants	n/a	8	8	8	9
Number of Veteran's Court graduates	n/a	2	2	0	1

Police

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Measure- Specialty Units					
# of traffic stops	9,000	1,843	1,977	2758	2356
Property Room Audits	1	0	0	0	1
Animal Complaints	2,600	533	644	726	635
# of captures by K9	25	3	7	9	3
Marine Service Hours	90	36	130	165	32
SRT Missions	24	6	7	1	
SRT Training Days	31	6	6	8	10
Civil Disturbance missions	0	0	0	0	0
Civil Disturbance Team Training Days	13	2	2	0	2
Vehicle Collisions (Fatality)	0	0	2	0	1
Vehicle Collisions (Injury)	250	49	54	68	62
Vehicle Collisions (Non-Injury)	2,100	238	265	229	268
Measure- Criminal Investigations					
Cases assigned for follow up	1,000	547	462	566	339
Cases cleared by investigation	700	371	287	330	189
# of findings during Special Operations quarterly audits	0	0	0	0	0
Measure- Patrol					
# of arrests	2,500	554	601	599	517
# of self-initiated calls for service	2,200	4,842	5,046	6067	5493
# of minutes to respond to call for service*	12	20.49	25.27	25.59	23.1
Top Priority calls: Average time from receipt to dispatch (in minutes)	3	3.06	3.83	3.46	2.94
Top Priority calls: Average time from dispatch to arrival on scene (in minutes)	3.5	5.03	4.27	4.14	4.01
Total calls for service	55,000	12,838	14,555	15,352	14093
Measure- Professional Standards					
% of officers meeting state requirements for annual training hours	100	100	100	100	100
# of training hours provided	8,080	2,441	3,419	2,113	3,226
Successful WASPC accreditation	Yes	N/A	N/A	N/A	N/A
# of internal investigations conducted	8	5	4	0	3
Use of force as percent of arrests	0.03	0.05%	0.04%	0.06%	0.06%
Uses of force as percent of calls for service	0.10%	0.002%	.0017%	.0022%	0.21%
Pursuits	35	10	7	12	5
Pursuit Terminations	15%	60%	45%	42%	60%
Promotional processes completed	2	0	1	2	0
Hiring processes completed	4	0	4	1	0
Measure - CSRT					
Total number of code enforcement complaints received	600	178	158	174	170
Average calendar days: Code complaint to first investigation	7	2	2	2	3
Total code enforcement cases initiated during the reporting period	500	172	207	163	158
Code enforcement cases resolved through voluntary compliance	300	65	71	50	48
Code enforcement cases resolved through forced compliance	0	6	10	9	20
Code enforcement: Average calendar days, Inspection to Forced Compliance	60	2	2	0	4
Code enforcement: Average calendar days, Inspection to Voluntary Compliance	14	20	2	13	10
Community Meetings Attended	120	31	36	56	36

* New, more accurate way to determine time for all CFS

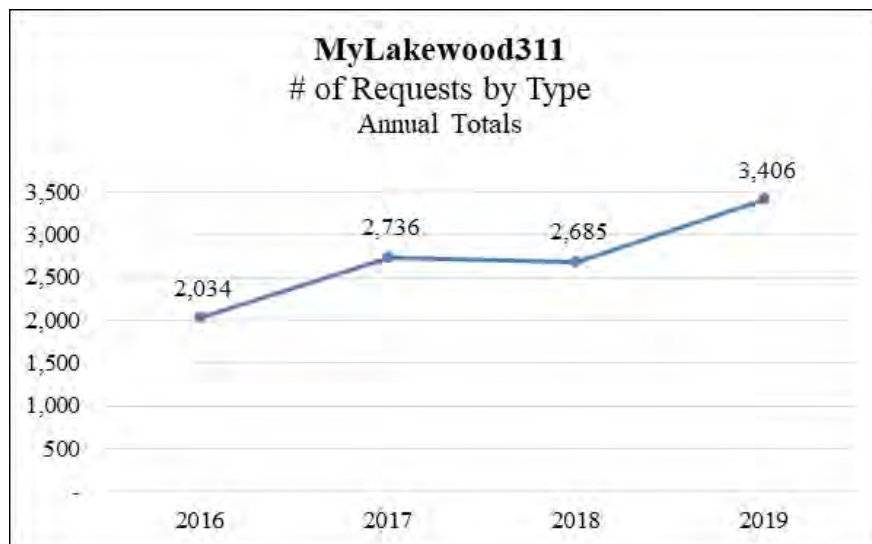
Parks and Recreation

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Measure- Admin					
Cost Recovery % Target - 45% for parks and recreation services *	45 %	47%	48%	44%	45%
Measure- Human Services					
Monthly average attendance at Lakewood Community Collaboration Meetings	40 each month	34	36	42	38
# of human services contracts Managed	25	23	24	24	24
Measure- Recreation					
\$ vendor sales generated from Farmers Market	\$140,000	2,500	100,000	270,000	-
# of partners at SummerFEST	50	25	50	20	-
\$ vendor fees generated from SummerFest	\$17,000			21,145	-
\$ sponsorship, grants and in-kind service	\$70,000	\$35,800 monetary, (\$72k in-kind)	\$2,000 monetary (\$2,000)	-	1,500
Math Relay School/participants	8/240	-	11/320	-	3/60 (for 2020 math relay)
# of registered participants at SummerFEST Triathlon	200	74	200	190	-
Measure- Senior Center					
# of unduplicated seniors served	1,400	915	247	235	295
\$ revenue generated from grants, fees, donations & in-kind support	\$80,000	23,063	16,732	20,498	18,273
# of volunteer hours	1,300	551	695	460	435
Measure- Park Facilities					
# of special use permits generated at park site (not FSP)	160	3	63	74	4
Boat Launch Revenue	\$50,000	7,533	18,034	23,838	2,310
# of returning customers	20	3	23	22	4
Measure- Fort Steilacoom					
# of acres of open space to maintain	500	500	500	500	500
# of special use permits for park use	230	6	90	125	20
# of returning customers	25	4	26	51	17
Measure- Landscape					
# of sites maintained	38	38	43	43	45
# of special projects completed outside of regular maintenance schedule	10	2	-	3	12
Measure- Property Management					
# of square feet of coverage per building maintenance employee	158,615	158,615	158,615	158,615	158,615
# of unscheduled system failures	0	2 days LPD lightingCH electronic locks-reset; ST graffiti; ST half circuit elevator CH emergency generator-battery dead-remove & replace; LPD gun range heater dead-exhaust fan brought snow in; ST Kendrick St station elevator 1 & 2; LPD sump pump for forensics driveway; LPD rebuild Women's shower; LPD K9 area leak in ceiling	FSP LED lighting project at barn; CH Back flowtesting; PD backflow testing; PD 4 toilets & 3 floor drains backing up on E side of the building near cell; Ch Domestic Hot Water heater; replace burners and change ignitor; CH employee elevator; CH employee entrapment door not working; card access not working; employee elevator; cell access; 2 cells and archive room; PD Front Gate broken; PD rebuilt water pump generator (hoses & fluid), Human excrement at ST 2 different times; ST cleaned urine in all corners' multiple 50 amp receptacles at FSP; Traffic light at WSH; and power outlet box repair Wards LK.	FTU-47 control board needed to be replaced it was broken. LPD So Joel from Sound energy came in on scheduled PM maintenance time and replaced it.	FTU57 Run capacitor went out & FTU37 Run capacitor went out, Fire Alarm Testing at CH & PD& ST, Elevator Testing, FSP Park wiring theft incident, Toilet rebuild at Harry Todd, Harry Todd Wire Theft incident replace toilet at FSP, fiber project at FSP for Cyclocross
# of service requests	400	179	173	202	135
SWM Operations & Maintenance					
# of City street curb miles swept	3,600	1,057	494	700	1,525
# of catch basins cleaned or inspected	3,400	2,403	290	851	1,221
# of hours of storm drain pipe video inspections recorded	900	305	9	306	89
# of linear feet of storm drain pipe cleaned	30,000	19,404	1,435	20,842	5,771
# of tons of sweeping and vector waste disposed of	2,000	544	191	310	336
# of gallons of sweeping and vector liquid waste disposed of	100,000	44,300	17,400	22,610	19,650
Measure- Street Operations and Maintenance					
# of MyLakewood311 service requests regarding street maintenance	NA	507	426	426	465
% of completed MyLakewood311 requests	100%	1	1	1	1
# of potholes responded to	<275	89	70	37	63
# of reported downed signs	<400	133	81	88	83
# of traffic signal major equipment failures	<2	-	-	-	-
# of after hour call outs	<250	15	4	14	26

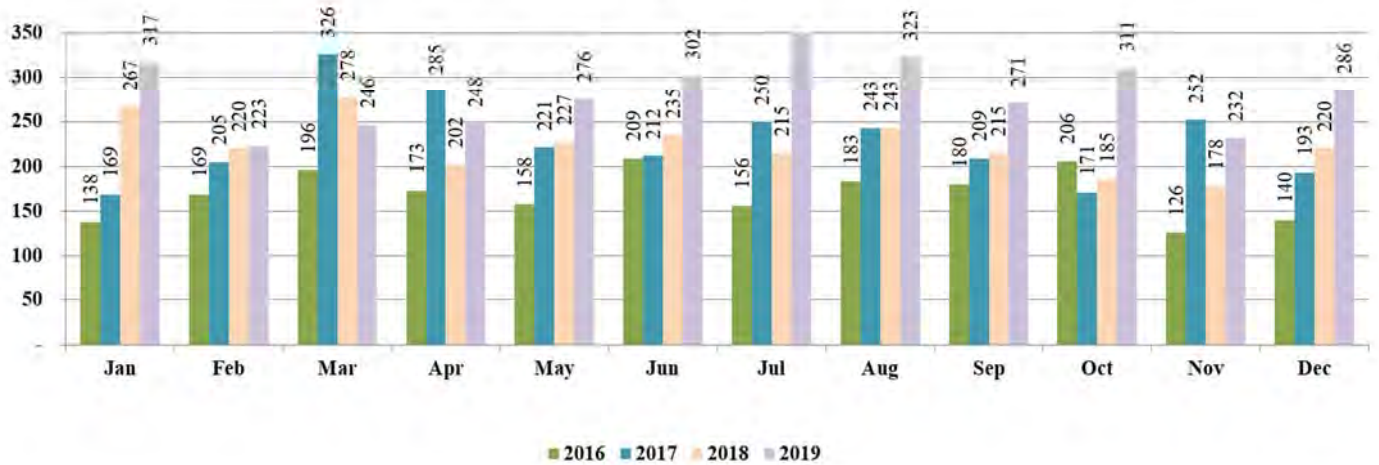
Public Works

Performance Measure	Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Measure- Transportation Capital					
# of traffic signals operated and maintained	69	69	69	69	69
# of City maintained street lights	2,358	2,358	2,358	2,358	2,372
Annual transportation capital funds administered	\$13,648,052	\$498,071	\$1,460,416	\$4,077,007	\$915,255
Amount of transportation grant funds awarded	n/a	\$300,000	\$0	\$1,040,000	\$540,000
Measure- Surface Water Management					
# of businesses/properties inspected for SWM compliance	400/yr	62	80	55	37
# of volunteer hours for water quality sampling	150/yr	18	79	67	36
Average turnaround time for 1st review - Site Development Permits	30 days	32	24	30	28
Average turnaround time for Right of Way Permits	5 days	7	4	5	6

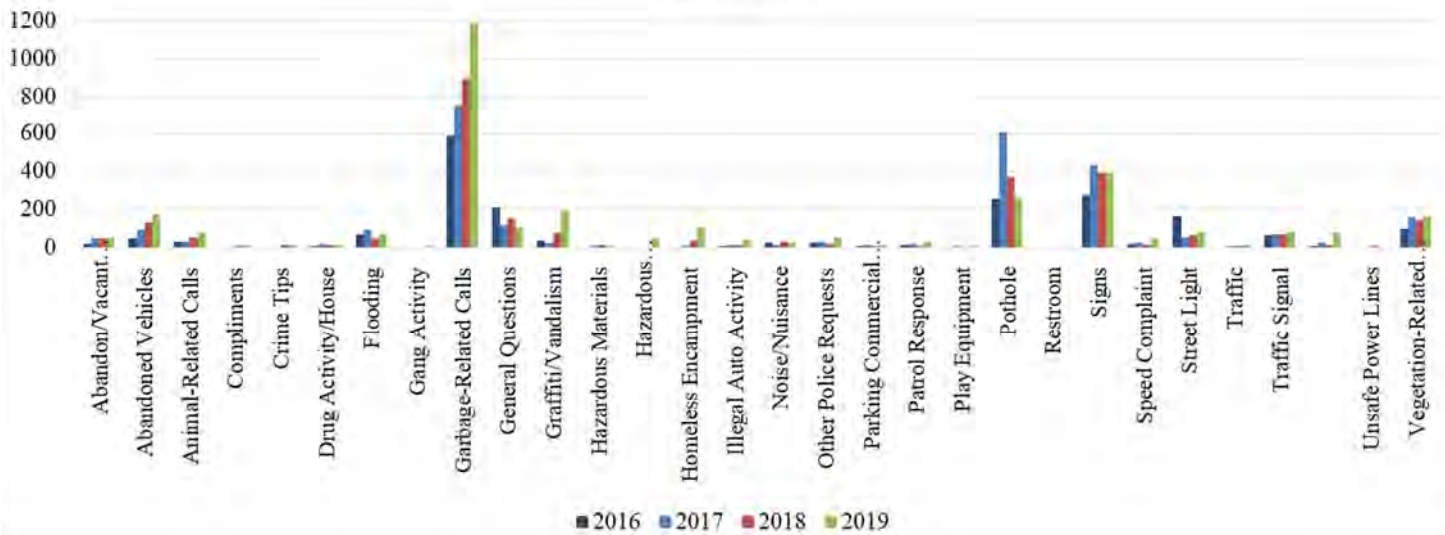
MyLakewood311 # of Requests by Type				
Annual Total				
Type	2016	2017	2018	2019
Abandon/Vacant Property	20	50	47	55
Abandoned Vehicles	52	96	131	178
Animal-Related Calls	35	33	53	77
Compliments	0	3	11	13
Crime Tips	3	5	15	13
Drug Activity/House	10	20	14	16
Flooding	75	97	47	75
Gang Activity	5	5	3	8
Garbage-Related Calls	590	757	893	1187
General Questions	211	121	151	110
Graffiti/Vandalism	40	27	78	192
Hazardous Materials	4	8	16	8
Hazardous Weather/Road Conditions	0	0	0	52
Homeless Encampment	0	7	40	105
Illegal Auto Activity	7	14	13	44
Noise/Nuisance	27	18	35	26
Other Police Requests	26	34	24	54
Parking Commercial Vehicle Private Property	9	14	9	18
Patrol Response	13	20	7	31
Play Equipment	5	11	3	7
Pothole	254	606	371	263
Restroom	0	0	2	2
Signs	273	437	394	392
Speed Complaint	22	28	18	47
Street Light	167	54	65	83
Traffic	0	11	11	17
Traffic Signal	69	74	71	86
Unpermitted/Prohibited Signs	11	27	17	80
Unsafe Power Lines	3	3	7	5
Vegetation-Related calls	103	156	139	162
Total	2,034	2,736	2,685	3,406



MyLakewood311
of Requests by Month



MyLakewood311
Requests by Type
Annual Totals



MyLakewood311 # of Requests by Type Year 2016													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	-	-	-	1	1	7	2	6	2	-	-	1	20
Abandoned Vehicles	2	5	5	4	3	3	9	2	7	4	5	3	52
Animal-Related calls	1	10	5	1	2	8	3	1	-	1	2	1	35
Compliments*	-	-	-	-	-	-	-	-	-	-	-	-	-
Crime Tips	1	-	-	-	-	-	-	-	2	-	-	-	3
Drug Activity/House	-	-	-	1	2	1	1	2	2	-	1	-	10
Flooding	8	9	10	1	3	3	2	-	2	27	8	2	75
Gang Activity	-	-	3	-	-	-	1	-	-	-	-	1	5
Garbage-Related calls	17	37	32	48	61	65	52	79	62	46	44	47	590
General Questions	14	10	9	19	22	33	22	20	24	14	12	12	211
Graffiti/Vandalism	-	-	6	3	6	-	2	2	6	10	2	3	40
Hazardous Materials	-	-	2	-	1	-	-	-	-	-	-	1	4
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment*	-	-	-	-	-	-	-	-	-	-	-	-	-
Illegal Auto Activity	-	-	-	-	1	-	-	1	3	1	-	1	7
Noise/Nuisance	2	3	2	1	4	3	1	2	5	1	2	1	27
Other Police Requests	1	1	1	5	3	1	6	4	3	-	-	1	26
Parking Commercial Vehicle Private Property	-	-	-	-	-	2	1	1	2	1	2	-	9
Patrol Response	2	-	1	1	2	-	1	3	2	1	-	-	13
Play Equipment	-	-	-	-	-	-	1	3	-	1	-	-	5
Pothole	31	33	30	39	8	11	10	7	9	35	22	19	254
Restroom	-	-	-	-	-	-	-	-	-	-	-	-	-
Signs	18	14	43	23	16	29	14	19	22	38	11	26	273
Speed Complaint	1	2	1	1	6	5	-	-	1	3	2	-	22
Street Light	29	31	20	10	5	10	13	12	14	6	8	9	167
Traffic	-	-	-	-	-	-	-	-	-	-	-	-	-
Traffic Signal	7	9	11	6	1	6	3	7	7	2	3	7	69
Unpermitted/Prohibited Signs	2	1	1	-	1	1	1	2	-	-	-	2	11
Unsafe Power Lines	-	-	1	1	-	1	-	-	-	-	-	-	3
Vegetation-related calls	2	4	13	8	10	20	11	10	5	15	2	3	103
Total	138	169	196	173	158	209	156	183	180	206	126	140	2,034

* Not a category in 2016

MyLakewood311 # of Requests by Type Year 2017													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	3	1	4	4	1	10	9	5	7	2	1	3	50
Abandoned Vehicles	3	4	11	6	6	7	6	7	13	12	16	5	96
Animal-Related Calls	1	2	1	4	7	1	3	1	3	1	7	2	33
Compliments	-	-	-	-	-	-	-	-	-	-	2	1	3
Crime Tips	1	1	2	1	-	-	-	-	-	-	-	-	5
Drug Activity/House	-	2	2	1	5	1	1	2	1	2	1	2	20
Flooding	10	14	11	4	5	3	2	-	1	5	31	11	97
Gang Activity	-	-	2	-	-	-	1	2	-	-	-	-	5
Garbage-Related Calls	50	49	56	64	61	63	79	95	69	55	59	57	757
General Questions	6	10	4	15	14	12	18	7	17	4	9	5	121
Graffiti/Vandalism	2	-	8	3	1	4	6	2	-	1	-	-	27
Hazardous Materials	1	-	1	-	2	1	-	1	-	1	-	1	8
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	-	-	-	-	-	-	-	-	-	3	4	-	7
Illegal Auto Activity	1	1	-	3	-	2	-	2	2	-	1	2	14
Noise/Nuisance	1	-	-	3	1	2	1	5	3	1	1	-	18
Other Police Requests	5	5	3	-	1	2	6	7	1	1	1	2	34
Parking Commercial Vehicle Private Property	-	3	3	-	-	3	-	-	3	1	1	-	14
Patrol Response	-	-	5	1	2	-	3	6	1	1	1	-	20
Play Equipment	-	-	6	2	1	-	1	1	-	-	-	-	11
Pothole	35	62	140	100	57	34	18	27	10	16	49	58	606
Restroom	-	-	-	-	-	-	-	-	-	-	-	-	-
Signs	27	33	45	42	32	25	42	36	46	37	52	20	437
Speed Complaint	-	1	5	5	3	7	1	3	1	1	-	1	28
Street Light	8	6	2	3	4	2	1	4	5	7	3	9	54
Traffic	-	-	-	1	-	1	1	1	5	1	-	1	11
Traffic Signal	11	3	10	12	7	3	8	5	6	4	3	2	74
Unpermitted/Prohibited Signs	-	-	1	-	1	3	8	4	1	4	-	5	27
Unsafe Power Lines	-	1	-	-	1	-	-	-	-	-	-	1	3
Vegetation-Related Calls	4	7	4	11	9	26	35	20	14	11	10	5	156
Total	169	205	326	285	221	212	250	243	209	171	252	193	2,736

MyLakewood311 # of Requests by Type													
Year 2018													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Annual
Abandon/Vacant Property	1	3	1	8	3	5	2	8	7	3	4	2	47
Abandoned Vehicles	5	10	19	11	17	15	8	8	7	15	7	9	131
Animal-Related Calls	2	3	5	4	4	11	3	8	4	4	4	1	53
Compliments	5	-	-	1	-	-	1	1	-	1	-	2	11
Crime Tips	1	-	-	1	1	2	2	1	1	2	4	-	15
Drug Activity/House	-	1	3	-	2	2	1	1	-	1	2	1	14
Flooding	10	6	4	1	1	1	2	2	3	1	5	11	47
Gang Activity	-	-	-	-	-	-	2	-	-	-	1	-	3
Garbage-Related Calls	63	67	99	63	83	80	82	86	80	67	58	65	893
General Questions	4	9	20	6	13	16	22	20	10	13	12	6	151
Graffiti/Vandalism	3	2	2	2	15	7	9	11	6	5	11	5	78
Hazardous Materials	1	2	-	2	-	2	1	1	-	-	4	3	16
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	-	3	9	2	5	3	1	8	5	1	2	1	40
Illegal Auto Activity	-	1	1	1	2	2	1	2	-	3	-	-	13
Noise/Nuisance	3	3	2	5	4	7	3	-	4	2	1	1	35
Other Police Requests	-	-	2	2	5	1	6	2	3	-	1	2	24
Parking Commercial Vehicle Private Property	-	-	-	-	3	1	-	-	4	-	1	-	9
Patrol Response	-	-	1	-	1	2	1	1	1	-	-	-	7
Play Equipment	-	-	1	-	1	1	-	-	-	-	-	-	3
Pothole	117	52	46	51	12	16	10	12	9	16	6	24	371
Restroom	-	1	-	-	-	-	1	-	-	-	-	-	2
Signs	30	38	44	25	20	26	25	29	47	29	32	49	394
Speed Complaint	1	2	1	-	4	2	2	2	3	1	-	-	18
Street Light	9	3	4	7	2	5	3	6	7	5	5	9	65
Traffic	-	-	3	-	1	-	1	1	2	2	1	-	11
Traffic Signal	5	5	6	4	6	5	5	6	4	8	11	6	71
Unpermitted/Prohibited Signs	1	-	-	1	6	1	2	3	1	2	-	-	17
Unsafe Power Lines	2	2	-	-	-	-	1	-	2	-	-	-	7
Vegetation-Related calls	4	7	5	5	16	22	18	24	5	4	6	23	139
Total	267	220	278	202	227	235	215	243	215	185	178	220	2,685

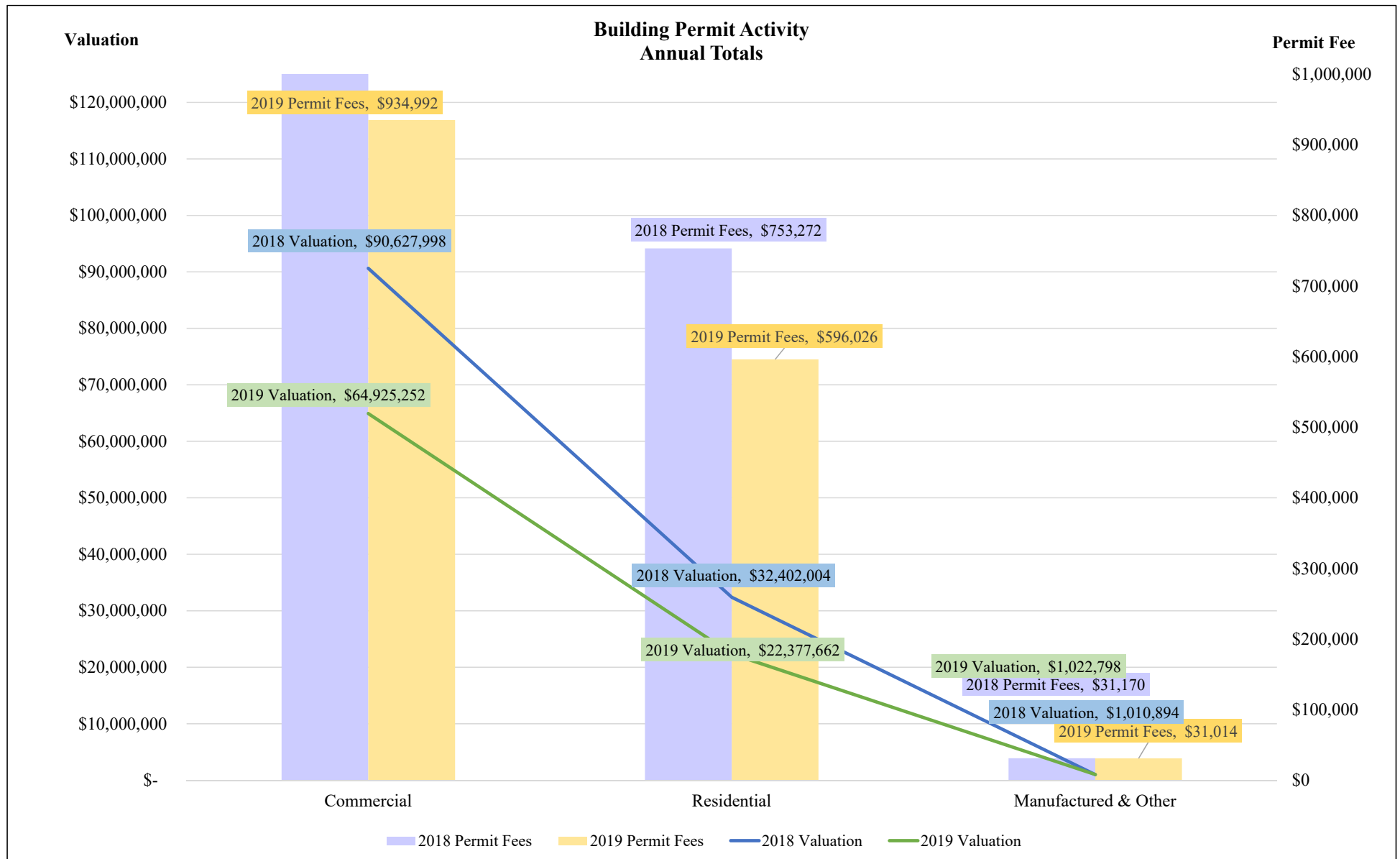
MyLakewood311 # of Requests by Type													
Year 2019													
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
Abandon/Vacant Property	3	2	9	1	8	5	5	8	4	3	5	2	55
Abandoned Vehicles	11	16	13	17	8	16	30	13	21	10	11	12	178
Animal-Related Calls	3	1	3	3	4	13	8	17	6	12	2	5	77
Compliments	2	1	-	-	-	3	1	2	1	2	-	1	13
Crime Tips	1	1	2	2	2	3	2	-	-	-	-	-	13
Drug Activity/House	-	2	1	2	3	2	1	1	1	1	-	2	16
Flooding	7	6	1	1		2	3		5	9	1	40	75
Gang Activity	1	1	-	-	-	-	1	-	-	-	4	1	8
Garbage-Related Calls	72	53	100	106	95	105	158	132	93	103	90	80	1,187
General Questions	11	7	7	1	8	13	8	12	8	15	10	10	110
Graffiti/Vandalism	9	19	19	8	30	17	17	17	11	16	8	21	192
Hazardous Materials	2	-	-		-	-	1	2	2	-	1	-	8
Hazardous Weather/Road Conditions	29	-	2	3	2	-	1	2	2	7	2	2	52
Homeless Encampment	5	-	5	11	7	12	15	15	10	2	14	9	105
Illegal Auto Activity	2	2	1	1	5	11	4	6	4	2	3	3	44
Noise/Nuisance	3	1	1	4	-	3	1	6	4	2	1	-	26
Other Police Requests	4	4	5	3	5	9	13	2	1	6	2	-	54
Parking Commercial Vehicle Private Property	1	2	2	2	-	1		3	2	2	1	2	18
Patrol Response	2	-	-	4	2	3	6	4	1	5	2	2	31
Play Equipment	-	-	-		1	2	1		1	1	1	-	7
Pothole	23	36	30	30	23	19	13	14	12	21	16	26	263
Restroom	-	-	-		-	-			-	-	-	2	2
Signs	75	38	20	27	31	25	27	31	34	38	18	28	392
Speed Complaint	1	1		7	11	1	8	5	9	2	-	2	47
Street Light	17	8	13	4	3	6	6	1	6	10	2	7	83
Traffic	-	1	-	2	1	3	3	3	2	2	-	-	17
Traffic Signal	10	5	4	2	5	7	9	6	9	7	13	9	86
Unpermitted/Prohibited Signs	2	3	-	1	1	-	11	8	9	14	14	17	80
Unsafe Power Lines	3	2	-			-			-	-	-	-	5
Vegetation-Related calls	18	11	8	6	21	21	18	13	13	19	11	3	162
Total	317	223	246	248	276	302	371	323	271	311	232	286	3,406

Building Permit Activity Report

							2019 Change over 2018					
Permit Type Description	Total 2018			Total 2019			Over/(Under)					
	# of Permits	Permit Fees	Valuation	# of Permits	Permit Fees	Valuation	# of Permits		Permit Fees		Valuation	
Commercial	449	\$ 1,335,842	\$ 90,627,998	564	\$ 934,992	\$ 64,925,252	115	26%	\$ (400,850)	-30%	\$ (25,702,746)	-28%
Commercial Addition	11	\$ 43,737	\$ 3,414,932	11	\$ 79,676	\$ 10,582,060	0	0%	\$ 35,939	82%	\$ 7,167,128	210%
Commercial Carport	-	\$ -	\$ -	24	\$ 13,325	\$ 215,999	24	n/a	\$ 13,325	n/a	\$ 215,999	n/a
Commercial Deck	-	\$ -	\$ -	11	\$ 7,710	\$ 153,129	11	n/a	\$ 7,710	n/a	\$ 153,129	n/a
Commercial Demolition Permit	16	\$ 4,046	\$ 367,375	15	\$ 5,263	\$ 930,565	(1)	-6%	\$ 1,217	30%	\$ 563,190	153%
Commercial Gate	3	\$ 3,533	\$ 111,000	5	\$ 7,812	\$ 254,800	2	67%	\$ 4,279	121%	\$ 143,800	130%
Commercial Mechanical	61	\$ 245,723	\$ -	78	\$ 85,130	\$ -	17	28%	\$ (160,593)	-65%	\$ -	n/a
Comm Over-the-Counter Mechanical	22	\$ 4,867	\$ -	39	\$ 6,470	\$ -	17	77%	\$ 1,603	33%	\$ -	n/a
Solar - Comm/Non-prescriptive Res	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
New Commercial Building	20	\$ 347,630	\$ 44,112,699	18	\$ 351,666	\$ 40,797,585	(2)	-10%	\$ 4,036	1%	\$ (3,315,114)	-8%
New Commercial Bldg - Multi-Family	6	\$ 230,118	\$ 26,345,144	1	\$ 13,647	\$ 1,102,392	(5)	-83%	\$ (216,471)	-94%	\$ (25,242,752)	-96%
Commercial Plumbing	62	\$ 115,416	\$ -	48	\$ 51,146	\$ -	(14)	-23%	\$ (64,270)	-56%	\$ -	n/a
Commercial Swimming Pool/Spa	1	\$ 1,202	\$ 36,000	-	\$ -	\$ -	(1)	-100%	\$ (1,202)	-100%	\$ (36,000)	-100%
Comm over-the-counter plumbing	15	\$ 1,332	\$ -	29	\$ 2,055	\$ -	14	93%	\$ 723	54%	\$ -	n/a
Commercial Retaining Wall	-	\$ -	\$ -	1	\$ 1,305	\$ 44,500	1	n/a	\$ 1,305	n/a	\$ 44,500	n/a
Commercial Remodel	155	\$ 250,107	\$ 11,497,158	176	\$ 243,728	\$ 7,801,427	21	14%	\$ (6,379)	-3%	\$ (3,695,731)	-32%
Commercial Re-roof	14	\$ 39,289	\$ 2,448,893	9	\$ 13,941	\$ 571,663	(5)	-36%	\$ (25,348)	-65%	\$ (1,877,230)	-77%
Comm re-roof over-the-counter	46	\$ 42,691	\$ 2,174,955	75	\$ 43,208	\$ 2,055,823	29	63%	\$ 517	1%	\$ (119,132)	-5%
Commercial Window Replacement	7	\$ 3,027	\$ 58,615	6	\$ 5,724	\$ 316,240	(1)	-14%	\$ 2,697	89%	\$ 257,625	440%
Comm Window replacement OTC	10	\$ 3,124	\$ 61,228	18	\$ 3,187	\$ 99,070	8	80%	\$ 63	2%	\$ 37,842	62%
Residential	1175	\$ 753,272	\$ 32,402,004	1188	\$ 596,026	\$ 22,377,662	13	1%	\$ (157,246)	-21%	\$ (10,024,342)	-31%
Residential Accessory Structure	20	\$ 24,666	\$ 886,810	23	\$ 21,085	\$ 613,229	3	15%	\$ (3,580)	-15%	\$ (273,580)	-31%
Residential Addition	36	\$ 52,111	\$ 1,941,963	42	\$ 66,001	\$ 2,756,971	6	17%	\$ 13,890	27%	\$ 815,008	42%
Residential Accessory Dwelling Unit	6	\$ 19,117	\$ 749,320	5	\$ 9,499	\$ 332,824	(1)	-17%	\$ (9,618)	-50%	\$ (416,496)	-56%
Residential Demolition Permit	41	\$ 7,785	\$ 381,269	31	\$ 5,729	\$ 1,083,900	(10)	-24%	\$ (2,055)	-26%	\$ 702,631	184%
Residential Gate	4	\$ 3,331	\$ 81,000	4	\$ 3,300	\$ 67,200	0	0%	\$ (32)	-1%	\$ (13,800)	-17%
Residential Mechanical	5	\$ 539	\$ -	41	\$ 2,943	\$ -	36	720%	\$ 2,404	446%	\$ -	n/a
Res over-the-counter mechanical	378	\$ 27,841	\$ -	361	\$ 25,848	\$ -	(17)	-4%	\$ (1,993)	-7%	\$ -	n/a
New Single Family Residence	67	\$ 338,193	\$ 20,586,518	31	\$ 162,558	\$ 9,463,719	(36)	-54%	\$ (175,636)	-52%	\$ (11,122,799)	-54%
Residential Plumbing	18	\$ 1,715	\$ -	8	\$ 1,187	\$ -	(10)	-56%	\$ (527)	-31%	\$ -	n/a
Res over-the-counter plumbing	49	\$ 2,737	\$ -	125	\$ 6,713	\$ -	76	155%	\$ 3,976	145%	\$ -	n/a
Residential Re-roof	10	\$ 5,610	\$ 173,890	3	\$ 2,625	\$ 96,819	(7)	-70%	\$ (2,985)	-53%	\$ (77,071)	-44%
Res re-roof over-the-counter	63	\$ 25,104	\$ 924,032	105	\$ 41,503	\$ 1,459,239	42	67%	\$ 16,398	65%	\$ 535,207	58%
Residential Remodel/Repair	190	\$ 217,254	\$ 6,151,940	227	\$ 230,011	\$ 6,226,198	37	19%	\$ 12,757	6%	\$ 74,257	1%
Solar - Residential Prescriptive OTC	5	\$ 917	\$ 40,660	-	\$ -	\$ -	(5)	-100%	\$ (917)	-100%	\$ (40,660)	-100%
Residential Window Replacement	17	\$ 4,960	\$ 123,846	9	\$ 1,424	\$ 16,685	(8)	-47%	\$ (3,536)	-71%	\$ (107,161)	-87%
Res Window replacement OTC	58	\$ 10,292	\$ 360,756	61	\$ 9,566	\$ 260,879	3	5%	\$ (726)	-7%	\$ (99,877)	-28%
WEB Residential Furnace	125	\$ 7,282	\$ -	72	\$ 4,195	\$ -	(53)	-42%	\$ (3,087)	-42%	\$ -	n/a
WEB Residential Water Heater	83	\$ 3,818	\$ -	40	\$ 1,840	\$ -	(43)	-52%	\$ (1,978)	-52%	\$ -	n/a
Manufactured Home	17	\$ 7,582	\$ 516,600	15	\$ 8,814	\$ 549,385	(2)	-12%	\$ 1,232	16%	\$ 32,785	6%
Manufactured Home - residential lot	1	\$ 158	\$ 60,000	2	\$ 3,542	\$ 181,304	1	100%	\$ 3,384	2149%	\$ 121,304	202%
Manufactured Home - MH Park	4	\$ 630	\$ 30,000	4	\$ 638	\$ 228,175	0	0%	\$ 8	1%	\$ 198,175	661%
Monument Sign	12	\$ 6,795	\$ 426,600	9	\$ 4,634	\$ 139,906	(3)	-25%	\$ (2,160)	-32%	\$ (286,694)	-67%
Other	75	\$ 23,588	\$ 494,294	70	\$ 22,200	\$ 473,414	(5)	-7%	\$ (1,388)	-6%	\$ (20,880)	-4%
Change of Use	1	\$ 385	\$ -	10	\$ 1,193	\$ -	9	900%	\$ 808	210%	\$ -	n/a
Day Care	2	\$ 309	\$ -	-	\$ -	\$ -	(2)	-100%	\$ (309)	-100%	\$ -	n/a
Pole Sign	4	\$ 1,013	\$ 18,282	5	\$ 3,540	\$ 104,454	1	25%	\$ 2,528	250%	\$ 86,172	471%
Wall Sign	44	\$ 16,072	\$ 392,836	46	\$ 16,274	\$ 359,960	2	5%	\$ 203	1%	\$ (32,876)	-8%
Adult Family Home	22	\$ 3,024	\$ 83,176	9	\$ 1,193	\$ 9,000	(13)	-59%	\$ (1,831)	-61%	\$ (74,176)	-89%
Universal Base Plan	2	\$ 2,786	\$ -	-	\$ -	\$ -	(2)	-100%	\$ (2,786)	-100%	\$ -	n/a
	1,716	\$ 2,120,284	\$ 124,040,896	1,837	\$ 1,562,033	\$ 88,325,712	121	7%	\$ (558,251)	-26%	\$ (35,715,184)	-29%

Note:

- Reports generated in the permits module are based either on application date range or issued date range and are meant to show activity.
- At application a portion of the fees are collected with the balance being collected at issuance which could fall in two different reporting periods.
- The report is not intended to be a revenue report, rather it is intended to show the number and types of permits and information on what those permits generated overall in permit fees and valuation.
- The Building Permit Report only reflects the building division and does not include planning and public works.
- The revenue reported on this spreadsheet is based on issued permits and will never match the financial revenue report as it does not include monies collected on permits that have not yet been issued.



Annual Totals	2018 # Permits	2019 # Permits	2018 Permit Fees	2019 Permit Fees	2018 Valuation	2019 Valuation
Commercial	449	564	\$ 1,335,842	\$ 934,992	\$ 90,627,998	\$ 64,925,252
Residential	1,175	1,188	\$ 753,272	\$ 596,026	\$ 32,402,004	\$ 22,377,662
Manufactured & Other	92	85	\$ 31,170	\$ 31,014	\$ 1,010,894	\$ 1,022,798
Total	1,716	1,837	\$ 2,120,284	\$ 1,562,033	\$ 124,040,896	\$ 88,325,712

Owner Name	Location Address	Year Built	Tier 1 Projects *	Tier 2 Projects **	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
GFS Chateau LLC	11402 105th Ave. SW, Lakewood, 98498	1980	CEDD	-	-	-	01/09/19	NA	01/25/19	01/25/19	X	-	\$ -	Owner paid tenant directly; no city funds expended (\$3,347.00).
Stockman Family Living Trust	9128 Moreland Ave. SW, Lakewood, 98498	1913	CEDD	-	-	-	12/06/18	12/11/2018	03/11/19	03/11/19	X	-	\$ 1,670.44	Single family house- fire. Property owner repaid city.
Reinhard Meier	14433 Union Ave. SW, Lakewood, 98498	1941	CEDD	-	-	-	10/25/18	11/8/2018	06/30/19	06/30/19	-	X	\$ 22,135.79	Dangerous sheds/ outbuildings and garbage. Owner repaid city full amount on 1/23/20.
Pham Phuong & LTMH LLC	5118 Seattle Ave. SW, Lakewood, 98499	1972	CEDD	-	-	-	02/08/18	NA	N/A	07/29/19	X	-	\$ -	Commercial structure and single family.
Nancy Burrington-Nuisance	8113 Sherwood Forest St. SW, Lakewood 98498	1961	CEDD	-	-	-	09/04/18	NA	09/12/18	08/01/19	X	-	\$ 703.33	Seven junk/inoperable vehicles & misc. debris. Owner repaid the city, 12/4/19 (\$717.40).
Janie Smith	232 Lake Louise Dr. SW, Lakewood, 98498	1924	CEDD	-	-	-	10/04/18	N/A	N/A	08/01/19	X	-	\$ -	Abandoned 2-story commercial structure.
Deborah Galler	8810 Rose Rd. SW, Lakewood, 98498	1938	CEDD	-	-	-	12/06/18	12/10/2018	01/30/19	10/04/19	X	-	\$ 2,777.60	Single family structure with junk vehicles. Owner repaid city full amount, 11/26/19 (\$2,777.60).
Gary Anderson	6821 150th St. SW, Lakewood, WA 98439	1922	CEDD	-	-	-	10/25/18	11/30/2018	1/2/2019	10/25/2019	-	X	\$ 24,906.73	Single family house (aka 5509 McChord)- fire.
William Chung/ BA & C Prop	3411 90th St. S, Lakewood, 98499	1916	CEDD	-	-	-	01/18/18	2/20/2018	3/15/2018	10/28/2019	-	X	\$ 6,000.00	Single family house fire (aka 8812 Rose Rd. SW). City expenditure was for tenant relocation.
Dameron Real Estate Hldgs, LLC	11225 Pacific Hwy SW, Lakewood, 98499	1940	CEDD	-	-	-	10/25/18	11/19/2018	1/2/2019	12/8/2019	X	-	\$ -	Multiple people living in boarding house .
EGU Washington Estates LLC	7123 146th St. SW, Lakewood 98439	1940	CEDD	-	-	-	08/01/19	N/A	N/A	11/30/2019	-	X	\$ 1,038.56	multiple single family residences. Fire/squatters
Integrity II LLC	5103 Filbert Ln. SW, Lakewood, 98499	1949	CEDD	-	-	-	07/11/19	N/A	11/5/2019	12/30/2019	-	X	\$ 1,662.32	Single family residence.
Olevit Properties LLC	10021 Meadow Rd. SW, Lakewood, 98499	1931	CEDD	-	-	-	01/09/19	N/A	N/A	12/30/2019	X	-	\$ -	single family residence. vacant/squatters
Jose Bonilla & Annie Gaines	14815 Woodbrook Dr. SW, Lakewood, 98439	1960	CEDD	-	-	-	04/04/19	5/16/2019	7/16/2019	12/30/2019	X	-	\$ -	single family residence. Vacant/squatters
Minje P. & Kyonghee K. Ghim	5509 Boston Ave. SW, Lakewood, 98499	1950	CEDD	-	-	-	12/03/18	12/19/2018	1/30/2019	3/2/2020	X	-	\$ -	single family residence. Fire/squatters
10506 Bridgeport Way SW LLC	10506 Bridgeport Way SW, Lakewood, 98499	1967	CEDD	-	-	-	01/11/19	1/25/2019	3/14/2019	2/18/2020	X	-	\$ -	2 story commercial building/5 dangerous apt units
Karwan Village LLC	2621 84th St. S. Lakewood, 98499	1967	CEDD	-	X	-	01/09/19	5/7/2019	7/9/2019		In process			mobile home park
WFC Lakewood Colonial LLC	9314-16 Bridgeport Way SW, Lakewood, 98499	1978	CEDD	-	X	-	11/15/18	5/16/2019	7/16/2019					old QFC
WFC Lakewood Colonial LLC	9320-30 Bridgeport Way SW, Lakewood, 98499	1965/78	CEDD	-	X	-	11/15/18	5/16/2019	7/16/2019					strip mall by QFC
National Retail Properties LP	6112 100th St. SW, Lakewood, 98499	1979	CEDD	-	X	-	05/16/19	6/24/2019	7/17/2019		in process			old Dennys
Isidro Chavelas & Ana Mederas/ Foster Grp	8203 32nd Ave. Ct. S, #46, Lakewood, 98499	1967	CEDD	-	X	-	05/17/19	7/25/19	8/20/2019		in process			mobile home. Fire
Lisa Lafave	8602 Maple St. SW, Lakewood, 98498	1917	CEDD	-	X	-	07/09/19	7/25/19	12/5/2019					garage

Property/Nuisance Abatement as of April 10, 2020

Owner Name	Location Address	Year Built	Tier 1 Projects *	Tier 2 Projects **	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
Heirs/devisees of William G. Fugitt, Sr.	4824 101st St. SW, Lakewood, 98499	1950	CEDD	-	X	-	06/27/19	7/25/19	8/20/2019					sf residence. Squatters
Yong Sik & Soo Kyung Yun	8410 S Tacoma Way, Lakewood, 98499	1965	CEDD	-	X	-	06/06/19	7/25/19	10/21/2019		In process			commercial contractor yard/multiple SF residences
Popsy LLC	8113 Sherwood Forest St. SW, Lakewood 98498	1961	CEDD	-	X	-	07/31/19	8/6/10	10/4/2019					SF residence. Fire
C&D Land Corp	6922 146th St. SW, Lakewood, 98439	1932	CEDD	-	-	-	08/01/19	10/4/19	1/22/2019	3/2/2020	X	-	\$ 1,654.89	Garage. fire/squattters
C&D Land Corp	6918 146th St. SW, Lakewood, 98439	1955	CEDD	-	-	-	08/01/19	11/13/19	1/22/2019	3/2/2020	X	-	\$ 1,515.99	Garage. fire/squattters
C&D Land Corp	14601 Woodbrook Dr. SW, Lakewood, 98439	1969	CEDD	-	-	-	08/01/19	11/13/19	1/22/2019	3/2/2020	X	-	\$ 1,624.62	Garage. fire/squattters
Lindsey Strait	6401 Wildaire Rd. SW, Lakewood, 98499	1965	CEDD	-	X	-	08/16/19	10/24/19	11/17/2001	11/27/2019	In process			SF residence. Fire/squatters
Brady Louwien	12616 47th Ave. SW, Lakewood 98499	1908	CEDD	-	-	-	09/09/19	N/A	10/21/2019	2/4/2020	X	-	\$ -	Property maintenance (junk, debris, construction materials), junk vehicles, & items in the ROW.
Kennth & Donna Buster	7112 Foster Street SW	1939/1970	CEDD	-	X	-	10/30/19	12/23/19	2/6/2020		in process			Illegal conversion of garage into ADU; sewer contamination to Lake Steilacoom.
David & Mishaela Trullinger	8604 Maple Street SW	1917	CEDD	-	X	-	10/24/19	10/29/19	12/5/2019					Single family collapsing garage.
5408SBLVD LLC	5408 Steilacoom Blvd. SW. Lakewood, 98499	1927	CEDD	-	-	-	01/25/19	N/A	12/12/2019	2/4/2020	X	-	\$ -	Commervisl two-stort structure, garbage, junk, abandoned boat
Jonathan Chang	12632 Lincoln Ave. SW, Lakewood, 98499	1940	CEDD	-	-	X	01/09/20	N/A						Single family residence with 25 junk vehicles.
Homeownership Center of Tacoma	9006 Washington Blvd. SW. Lakewood, 98498	1950	CEDD	-	-	-	08/16/18	N/A	N/A	3/190/20	X	-	\$ -	Single family residnece and garage.
Moon & Jung Kim	12314 Pacific Hwy SW, Lake	1971	CEDD	-	X	-	01/09/20							Commercial property- abandoned/squatters
Mary Griffin	9230 Northlake Dr. SW, Lak	1940	CEDD	-	X	-	01/09/20							SF residence. Abandoned/squatters
Dirk Mayberry	9616 Gravelly Lake Dr. SW,	1955	CEDD	-	X	-	01/09/20							Commercial 2-story- graffiti/vehicle/trash/signs/fire code violations
Star Lite Swap Meet/Garage LLC (UP Auto Garage)	3512 S 84th St SW	1975/1993	-	CEO	-	X					X	-	\$ -	Illegal junk vehicle storage, possible illegal wrecking yard.
D M Warner	95 West Shore Avenue SW	1922	-	CEO	-	X				11/18/2019	X	-	\$ -	Junk vehicles, inoperable vehicles, junk, scrap and/or salvage materials, broken and/or discarded household goods, vehicle parts, chemical containers. As of Nov 18, some small piles of wood stacked. Overall condition of property looks good. No real visible code issues at this time. Case is
Hue T Ho	5014 101st Street SW	1950	-	CEO	TBD	TBD	03/30/17			11/14/2019	X	-	\$ -	Illegal construction, garbage, overgrown vegetation (Property remodeled).
Somerset Gardens LLC	5110 Chicago Ave SW	1977	-	CEO	TBD	TBD	07/19/18						\$ -	Unpermitted decks, poorly done siding replacement w/o permits, stairs failing.
A M Birkland	6118 120th St SW	1952	-	CEO			10/10/18				X	-	\$ -	Junk vehicles, debris.

Property/Nuisance Abatement as of April 10, 2020

Owner Name	Location Address	Year Built	Tier 1 Projects *	Tier 2 Projects **	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
L & C Mendoza	6408 Steilacoon Blvd SW	1944	-	CEO	X	X	06/27/18			11/14/2019	X	-	\$ -	Hoarder house (Property remodeled).
Vasily Stepin	6411 150th St SW	1964	-	CEO	-	X	04/30/19				X	-	\$ -	Possible illegal private road; as of Nov. 18, no code or abatement issues.
Real Estate Essentials LLC	6623 Mount Tacoma Dr SW	1948	-	CEO	-	X	04/19/17			11/18/2019	X	-	\$ -	Property maintenance violations; debris (property in compliance)
Cedrona Park LLC	7110 146th St SW ; mobile home park	1964	-	CEO	X	-					In process			As of No 18, no code or abatement violations. Possible substandard carports. Park requires constant monitoring.
Setsuko Hartshorne	8407 Woodbourne Dr SW	0	-	CEO	X	X	05/05/17			11/18/2019	X			Dilapidated structures, junk vehicles; residence appears to be abandoned. Violations corrected. Case file is closed.
Henry & Elsiene Stockman	8518 92nd Street S	1961	-	CEO	-	X	12/26/18				In process			Three junk vehicles; CEO working with owner to obtain vehicle affidavits.
Stockman Family Trust	8610 Moreland Ave SW	1955	-	CEO	-	X	10/02/18				In process			Two junk vehicles; CEO working with owner to obtain vehicle affidavits.
M & K Stafford	9103 Veterans Dr SW	1991 (?)	-	CEO	X	X	06/01/15							Property maintenance, illegal construction ; vacant & unsafe building.
Unknown	9611 Kenwood Dr SW (problem w/address)	(?)	-	CEO	X	-	10/16/18							Abandoned SFR, illegal remodeling, unsecured, squatter issues. As of No 18, residence is occupied with no CE issues; however, possible illegal construction
Kashani Zahra Talaeipour	9724 South Tacoma Way	1950	-	CEO	TBD	TBD	01/00/00							Illegal construction.
A J & M C Lokeno	9827 American Ave SW	1927	-	CEO	X	-	10/18/18			11/18/2019	X	-	\$ -	Dilapidated outbuilding, abandoned SFR, roof in poor condition. As of Nov 18, older structure demolished & new residence is under construction. Case file has been closed.
Van Xu Do, Thi Tho Nguyen, & Duc Trung Do	10414 Occident St SW	1954	-	CEO	X	-				11/14/2019	X	-	\$ -	SFR damaged by fire (Property remodeled)
B D G & B C Mindoro	10522 47th Ave SW	1951	-	CEO	X	X	09/08/17			11/14/2019	X	-	\$ -	Hoarder house, electrical & plumbing violations; unsafe to occupy (Property remodeled).
Bernard Davis	11020 Military Road SW (problem w/address)	Vacant	-	CEO	-	?	Unknown							As of Nov 18, no visible issues. Property looks to be vacant. Database shows tree fell on neighbor's fence. Possible nuisance abatement for vegetation
Unknown	11918 Nyanza Rd SW	1895	-	CEO	X	-	03/09/18			11/18/2019	X	-	\$ -	Roof is leaking, sagging, & moldy; broken windows and openings into basement. As of Nov 18, building has been demolished & property cleaned. Owner is going through process to build on property. Case file is closed.
BA & C Property Management LLC	12020 Gravelly Lake Dr SW	1953	-	CEO	X	X					X	-	\$ -	Illegal conversion of a SFR into MF use.
Deborah Seibert	12619 Gravelly Lake Dr SW	1952	-	CEO	X	X	12/01/18			11/18/2019	X	-	\$ -	Hoarder house; multiple housing & health code violations. As of Nov 18, property may have new owner. Externally, property has no code issues, unless health and safety issues remain associated with past hoarding activities.

Property/Nuisance Abatement as of April 10, 2020


Owner Name	Location Address	Year Built	Tier 1 Projects *	Tier 2 Projects **	Active Abatement	Active Nuisance	Date Initiated	Complaint Date	Abatement Order Date	Date of Completion	Owner Completed	City Completed	City Expend	Description
Monica Smith	14927 W Thorne Ln SW	Vacant	-	CEO	-	X	05/31/19				X	-		Illegal outdoor storage, junk vehicles, property maintenance. As of Nov. 18, multiple infractions issued - no action on the part of the owner.
C J & L L Revocable Trust	15211 Fern St SW (possible problem w/address)	1949	-	CEO			08/10/16							Substantial building code violations. As of Nov 18, no action. Case is outstanding.
Jessie Garner	5105 Filbert Ln SW	1949	-	CEO	-	X	07/17/19							
Young Sik & Soo Kyung Yun	8414 South Tacoma Way	Vacant	-	CEO	-	X	06/06/19				X			Misc. garbage, junk, & tires. Minor violations; site is generally clean.
Tek Eun Yi	11618 Pacific Highway SW	Vacant	-	CEO	-	X	04/09/19				In process			Illegal vehicle storage.
Jonathin Chang	12632 Lincoln Ave SW	1940	-	CEO	-	X	02/02/19	2/2/20	3/31/2020					23 junk and/or inoperable vehicles.
U.S. Bank	8413 Veterans Drive SW	1949	-	CEO	-	X	12/5/19							Multiple junk & inoperative vehicles.
Total City Expenditures														\$ 65,690.27

* Tier 1 assignments are dangerous building abatements that are performed by the CED (Community and Economic Development Department)

** Tier 2 assignments are generally serious public nuisances (trash, garbage, junk vehicles, illegal businesses) performed by Police Department's Community Services Resource Team (CSRT code enforcement officers).

Sometimes dangerous building abatements overlap with public nuisances in which case the assignment goes to CED



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager 
Date: April 27, 2020
Subject: Proposed 2020 Carry Forward Budget Adjustment

BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the beginning fund balance by adjusting the estimated amount to reflect the final 2019 ending
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects;
- New allocations.

POTENTIAL ITEMS & OTHER CONSIDERATIONS NOT INCLUDED IN PROPOSED ADJUSTMENT

The following potential items and other considerations are not included in the proposed budget adjustment:

- **I-976.** The budget adjustment eliminates Transportation Benefit District \$20 vehicle license fee revenues and replaces this funding source with primarily REET. It is expected there would be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account, the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. The City receives multimodal funding and motor vehicle excise tax of approximately \$82,000/year and \$1,285,000/year, respectively, which could be impacted if reductions occur at the state level. The impacts of these reductions is yet to be determined.
- **Transportation Mitigation Fees.** Life-to-date through December 2019 traffic mitigation fees received total \$103,505 and is expected to grow to \$200,000 in the near future according to the City's Assistant City Manager for Community and Economic Development Services. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds.
- **Abatement Funds.** Demolition of the QFC building that is under an abatement order and has been declared unsafe by the City's hearing examiner that will require additional abatement funds unless the property owner moves forward with securing a demolition permit to abate. The current estimated cost for the demolition including asbestos removal is \$315,000 and would likely be funded with a combination of available abatement funds and a financial contribution from the General Fund. Once completed, a lien would be placed on the property to ensure the owner reimburses the City of the abatement costs.

- **CED – Library Sites, Continuation / 1-Time.** Project balance of \$209,884 returned to the General Fund. The funds are for City’s contribution towards new library for the purpose of assisting the library securing lending and property purchase.
- **PW – Consulting Services for BUILD Grant, Continuation / 1-Time.** \$50,000 for consultant contract to assist the City in developing materials for the BUILD (Better Utilizing Investments to Leverage Development) Transportation Discretionary Grant Program returned to the General Fund and not appropriated given Congress has not yet approved this program for medium sized cities like Lakewood.
- **Economic Conditions as a result of COVID-19**

There is no doubt that these are unprecedented times for our economy, locally, regionally and nationally. Economic activity continues to weaken across the country, the result of the shutdown of the economy caused by COVID-19. Currently, there is not an end in sight for when the nation’s faltering economy will open back up.

The result has been massive layoffs and furloughs, growing level of unemployment not seen since the Great Depression in the 1930s, a huge slowdown in consumer spending, and uncertain financial markets. Cities and counties throughout the country are feeling the impact of the situation. Lakewood is no exception. How this saga will unfold this year and beyond (e.g., 2021, 2022, 2023) is still unclear, however it is already showing to be very harmful to our local economy and the City’s finances.

Even when the economy begins to improve, it will be some time before our country will return to pre-March 2020 levels. The difficulty for cities may just be beginning, since local government finances tend to lag behind changing economic conditions by 18 months to several years. For this reason, the worse effects of the economic downturn upon local governments may be 2021, and perhaps continue into 2022 and even 2023.

As we look into the future, we are beginning to focus on our recovery and what that will look like, specifically as it relates to City finances that in turn will impact service delivery. Two points to begin. First, we are not going to jump to conclusions without having some type of understanding or empirical data to support our assumptions. Until that information is available, we’ll be relying on our experiences post 9-11 and from the housing crisis from ten years ago as well as other economic downturns going back 30 years, though we already know this downturn will be more severe. And second, a key attribute of the City’s financial successes in recent years are the adopted comprehensive financial policies that provide a vital framework for governance and decision-making, especially in regard to issues that substantively impact the City’s finances. While these policies have served the City very well during our region’s recent economic prosperity, they will also serve as the foundation for the City’s recovery to a more sustainable financial future.

The 2019-2020 Biennial Budget adopted by City Council in November 2018 was prepared and finalized before anyone even knew of COVID-19. Despite this, the budget’s conservative assumptions for revenue growth in 2020 will make our forecast even more conservative as we look out to 2021 and 2022. Because of this conservative approach, the City’s 2019 finances ended in a much stronger position that originally projected.

On March 3, 2020, the City Manager issued a directive to pause all general government expenditures to address the projected decrease in General Fund revenues. As we begin to plan the development of the 2021-2022 Proposed Biennial Budget, priorities will focus on life/health/safety, legal mandates, and City Council goals and priorities. In the meantime, the March 3, 2020 directive will remain in place along with the following other action strategies to mitigate the downturn in our revenue collections for 2020 and into 2021 caused by the impact of COVID-19.

- All current and future vacant positions (regular full-time, regular part-time, limited term, temporary, interns, seasonal) will not be filled for the foreseeable future. There may be exceptions given funding sources, legal mandates and/or reporting requirements.

- All discretionary spending (i.e. supplies, travel, training, overtime, equipment, temporary help, etc.) are on hold indefinitely. Only those expenditures related to basic services (e.g., employee compensation; mandated training & certifications; basic services such as street maintenance, park maintenance, public safety, code enforcement, code compliance, ROW maintenance, street sweeping; and community outreach and information).
- Anything not covered above must be approved in advance after review by the ACM/Administrative Services and City Manager.
- Fleet & equipment, information technology, and property management projects and replacement will only include essential items as well as those that will be completed by December 31, 2020. All other projects and purchases will be considered as part of the development of the 2021-2022 Proposed Biennial Budget dependent upon the state of the economy.
- Transportation, parks and sewer improvement projects will continue as planned for 2020 given these projects are funded with very limited general government funds.
- Excess real estate excise taxes (REET) will be set aside to offset any decrease in 2020 REET collections and to ensure payment of debt service in 2020 and 2021.

In addition to the directive and action strategies outlined above, we will also be reviewing the following options:

- Use of financial reserves or contingency accounts to temporarily maintain services
Although the City has funds set aside for unanticipated events (\$4.9 million), it may be prudent to hold off on using these dollars at this time; these reserves may be needed in 2021 if the economy does not improve and/or if Congress does not provide the financial assistance currently under consideration for local governments. More importantly, the current economic conditions is likely to create a structural problem in the General Fund, meaning the use of reserves now does not address the ongoing loss of tax revenues. In the meantime, we do have unanticipated fund balances totaling \$3.1 million that can be used to help with revenue shortfalls in 2020. However, the use of these funds will have an impact on funding one-time projects in 2021 and 2022, specifically in support of parks and transportation improvement projects.
- Reduction or elimination of operating programs
The City will need to consider changes in the delivery of services to include further budget reductions depending on the outcome of the fiscal scenarios as outlined below. Without a federal stimulus bill that provides fiscal assistance to local governments, the City will likely have to reduce and/or eliminate programs.
- Reduction or elimination of capital improvement projects
The city's capital improvement projects for transportation, parks and sewers are funded primarily with revenue specific funding sources coupled with some limited one-time funds that are dedicated specifically for these types of projects and cannot be used for General Fund operating activities. Although a reduction in transportation and park improvement projects could temporarily save some money in the General Fund, doing so creates a higher cost in the long term because this infrastructure deteriorate at a faster rate as they age. In other words, if we delay or cancel these projects, we will have more expensive projects in the future. In addition, most projects for 2020 have been bid out or are the bid process. It will also eliminate our ability to leverage these resources with state and federal funds to continue to revitalize our basic infrastructure system in support of transportation and parks.

On the federal front, we have been in contact with our federal delegation communicating the projected possible negative economic impact to the City's finances. Recently, the House of Representatives introduced the Coronavirus Community Relief Act (HR 6467), new legislation to provide \$250 billion

in stabilization funds for mid-sized local communities, cities, and towns under 500,000 population across the United States that are struggling amidst the COVID-19 pandemic. Local jurisdictions could use the funds for costs due to COVID-19 during March 1, 2020 to December 30, 2020. “Costs” are defined as “lost revenue, reimbursement for expenses already incurred, and increases in costs reasonably believed to be the direct or indirect result of, or direct or indirect responses to circumstances caused by, the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).”

Currently, we are developing three financial scenarios specific to impacts to the City’s General Fund:

- 1) Significant economic downturn in 2020 followed by a recovery beginning in early 2021;
- 2) Significant economic downturn in 2020 that continues into 2021 with a recovery beginning in early 2021; and
- 3) Significant economic downturn in 2020 that continues into 2021 and 2022 with a recovery beginning in early 2023.

One challenge cities face is that good strong empirical data on sales tax revenue collections will not be available until later this summer, given the lag in collecting, reporting and distribution by the State.

However, we expect to have these financial scenarios ready in the early to mid-part of May, 2020. We will also want to share with our federal and state delegations. The latter is important because as we have heard from Association of Washington Cities (AWC), we will be asking the Washington State Legislature to not redirect local government monies to balance the State budget as has occurred in the (post 9-11 and housing crisis).

We must remember that this significant and devastating economic downturn was not caused by economic problems; it is the result of a global public health pandemic. The fact is that the economic fundamentals of our national, regional and local economy was quite strong and could recover more quickly than anyone could imagine or it could totally falter, thus our approach to evaluate three options. Also, the \$2.2 trillion CARES Act coupled with another \$500 billion stimulus package (Phase 3.5) represents at least 10% of the total economic output of the annual US economy, which is a huge influx, with more likely to occur.

NEXT STEPS

- Public Hearing – May 4, 2020 Regular Meeting
- Adoption – May 18, 2020 Regular Meeting

PROPOSED BUDGET AMENDMENTS – SUMMARY

- Increases beginning fund balance by \$18.0M, resulting in a revised estimate of \$39.6M;
- Increases revenues by \$19.0M, resulting in a revised estimate of \$90.8M;
- Increases expenditures by \$34.3M, resulting in a revised estimate of \$111.2M; and
- Increases ending fund balance by \$3.6M, resulting in a revised estimate of \$19.3M.

The table below provides a breakdown of the proposed budget adjustment:

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget
Total	\$ 21,632,076	\$ 18,009,257	\$ 39,641,333	\$ 71,812,413	\$ 19,027,419	\$ 90,839,832	\$ 76,862,898	\$ 34,288,080	\$ 111,150,978	\$ 15,735,628	\$ 3,594,559	\$ 19,330,187
General	5,421,605	4,452,445	9,874,050	40,559,871	248,515	40,808,386	41,041,795	1,529,562	42,571,357	5,553,305	2,557,774	8,111,079
Special Revenue	2,481,544	2,834,580	5,316,124	7,213,269	9,384,949	16,598,218	7,273,559	11,700,208	18,973,767	1,181,840	1,758,735	2,940,575
Debt Service	369,751	116,965	486,716	2,515,485	17,730	2,533,215	2,264,562	52,827	2,317,389	627,931	74,611	702,542
Capital Projects	5,708,616	9,594,354	15,302,970	11,885,418	6,908,030	18,793,448	15,075,718	17,535,258	32,610,976	2,417,886	(932,444)	1,485,442
Enterprise	2,518,301	1,787,988	4,306,289	4,103,374	571,840	4,675,214	5,182,512	2,243,865	7,426,377	1,329,147	225,979	1,555,126
Internal Service	5,132,259	(777,075)	4,355,184	5,534,996	1,896,355	7,431,351	6,024,752	1,226,360	7,251,112	4,625,519	(90,096)	4,535,423

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. With the proposed budget adjustment, the 2020 estimated General/Street O&M Funds ending fund balance of \$8.1M equates to 20% of General/Street O&M Funds operating revenues and is in alignment with the City's financial policies below.

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on 2020 General/Street O&M Funds operating revenues equates to \$821K.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on 2020 General/Street O&M Funds operating revenues equates to \$2.05M.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events. A 5% reserve fund based on 2020 General/Street O&M Funds operating revenues equates to \$2.05M.

The composition of the \$8.1M consists of \$4.9M or 12% allocated to General Fund Contingency (2%), General Fund Ending Fund Balance Reserves (5%) and \$3.2M or 8% unreserved set aside for one-time purposes in the upcoming 2021 and 2021 biennium and/or available to assist with the impact of COVID-19.

PROPOSED BUDGET AMENDMENTS – DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

LG – STOP Grant, Grant / 1-Time

Add \$30,313 in 2020 for FY 2019 grant award from the US Department of Justice through the Washington State Department of Commerce. These funds are provided for a part-time office assistant position to provide support on STOP activities that will enhance prosecution's response to adult or teen victims of domestic violence.

MC – Office of Public Defense Grant, Grant / 1-Time

Add \$18,164 grant extension received from the Washington State Office of Public Defense (OPD) for public defense improvements. The funds are to be used social work services for public defense attorneys, adding investigator services and public defense attorney training.

MC - Office of Public Defense Grant, Grant / 1-Time

Add \$74,000 grant received from the Washington State Office of Public Defense (OPD) for public defense improvements and new expenses in calendar years 2020 and 2021. The amount awarded will be \$74,000 and distributed in two equal sums: one-half for use in 2020 and one-half for use in 2021. The funds are to be used for the following purposes: social work services for the public defense team; interpreter services for attorney-client communications; public defense training; investigation services; and expert witness.

MC – 2019 Court Cost True Up, Revenue / Ongoing

Adjust municipal court contract revenues based on 2019 court costs true up using the new 2020 basic fair share model. The current budgeted revenues of \$430,102 is reduced by \$71,213 for a total contract revenue of \$358,889. The 2020 revenues for each jurisdiction is as follows: \$35,565 from City of DuPont; \$72,137 from the Town of Steilacoom; and \$251,187 from City of University Place.

CED – South Sound Housing Affordability Partners (SSHAP) – New / 1-Time

Add \$5,000 for contribution in support of South Sound Housing Affordability Partners (SSHAP). SSHAP is a consortium of elected leaders to include Lakewood Mayor Anderson from across Pierce County to address housing affordability.

CED - WSDOT Relocation / Pacific Highway Redevelopment – Continuation / 1-Time

Carry forward balance of \$57,108 for Pacific Highway conceptual design and critical pathway development.

CED – Western State Hospital Impacts Analysis, Continuation / 1-Time

Carry forward balance of \$14,960 for consultant analysis of the impacts of different potential futures for Western State Hospital.

CED - Oak Tree Mitigation, Continuation / 1-Time

Appropriate the balance of \$55,446 for projects that meet certain criteria.

CED – Business License, Revenue / Ongoing

Reduce revenue estimate by \$37,475 due to account for the elimination of temporary licenses and reduction in specialty licenses resulting from closure of the Star Light swap meet and Déjà Vu adult entertainment.

CED – Washington State Department of Commerce Grant, Grant / 1-Time

Add \$100,000 for Washington State Department of Commerce interagency agreement with the City of Lakewood through Growth Management Services for E2SHB 1923 Grant Program selected actions to increase residential building capacity. Funds will be used to develop the Lakeview Transit Area Subarea Plan. The scope of work includes the following selected actions to increase residential building capacity under RCW 36.70A.600(1): adopting a form-based code in one or more zoning districts that permit residential uses; adopting a subarea plan pursuant to RCW 43.21C.420; and adopting a planned action pursuant to RCW 43.21C.440(1)(b)(22), except that an environmental impact statement pursuant to 43.21C.030 is not required for such an action.

PK – Night Market, New / Ongoing

Add \$50,000 for program expenditures (temporary help, professional services, advertising, and operating supplies) to support the new night market at the Colonial Plaza site. It is anticipated that donations and contributions of \$25,000 will offset one-half of the cost.

PK – Youth Summit, Continuation & New / 1-Time

Add \$6,660 for Youth Summit. \$5,000 of this request is 2019 human services allocation to Lakewood's Promise for the 2019 youth summit that was not spent and is requested for 2020. The additional \$1,660 is new funding request also for the 2020 youth summit that has tentatively been postponed for later in 2020. \$1,460 is proposed for the What's Up newsletter and other Lakewood's Promise marketing and \$200 is proposed for training related to housing, mental health and preventing homelessness.

PK – Fiscal Agent for Lakewood's CHOICE, Continuation / 1-Time

Add \$59,513 representing the balance of the first year's grant. The City of Lakewood was approached by the Washington State Health Care Authority (HCA) to become the fiscal agent for Lakewood's CHOICE (CHOICE), a substance abuse prevention coalition that has been successfully operating in the City for four years. CHOICE's work aligns with the Legacy Plan mission of creating a healthy and vibrant community as well as the goals and strategies of the Human Services division. As a fiscal agent the City would submit monthly reports prepared by CHOICE staff, pay bills and submit grant reimbursement requests. One of the reasons that the City was considered is our sound accounting and financial practices. The contract is for \$110,000 each year for two years. The City would receive an 8% contract administration fee (approximately \$8,906/year) for service. The grant funding period is July 1, 2019 through June 30, 2021.

PK – Legacy Plan, Continuation / 1-Time

Add \$5,000 for SEPA requirements, final presentation materials, permits, graphics, maps and real printing of plans for distribution.

PK – Census Grant, Grant / 1-Time

Add \$40,000 for 2020 census funded by the State of Washington Office of Financial Management. The purpose of the grant is to educate Washington residents about the 2020 census, mobilize "trusted messengers" within communities to build confidence and support broad participation in the census, support maximum self-response to the 2020 Census, and support cooperation in the Non-Response Follow-Up (NRFU) effort.

PK – Water Utility Charges, New / Ongoing

Add \$5,000 for water utility charges to support increased irrigation at new gateways.

PK – Cemetery Sign Replacement, Grant / 1-Time

Add \$3,000 for cemetery sign replacement at Fort Steilacoom Park, funded by a state grant from the Department of Archaeology and Historic Preservation. The purpose of the grant is to provide support for the preservation of the historic cemetery in Lakewood and Pierce County.

PK – Lakewood Multicultural Coalition, New / 1-Time

Add \$3,000 in support of the Lakewood Multicultural Coalition. The LMCC purpose includes: 1) Convene quarterly forms to provide the opportunity for the diverse elements of the community to collaborate and provide feedback on the direction; 2) provide and electronic newsletter and enhance visibility through social media, Facebook and Instagram; and 3) support you activities and other cultural events. LMCC is organized and operates exclusively to support cultural diversity in the city of Lakewood and the South Sound region through expanding and improving community resources, engaging with existing community organizations, supporting cultural events and festivals in the region and cultivating diverse talent and inclusive leadership for said purposes, with assistance coming from grants, Gifts, scholarships and other funds raised from businesses and individuals, and for other charitable, scientific or educational purposes with the means of the 501 (c) (3) of the Internal Revenue Code, as amended (the "Code") including, but only to the extent consistent with such purpose, the making of distribution to organizations organized and operated exclusively for charitable, scientific or educational purposes and qualifying for example under 501 (C) (3) of the code.

PD – LMPG Collective Bargaining Implementation, New / Ongoing

Add \$108,620 to implement the Lakewood Police Management Guild (LPMG) collective bargaining agreement in 2020 for four lieutenant positions. The major provisions of the new agreement are as follows:

- Term of Agreement: Three Years (January 1, 2020 through December 31, 2022).
- A market adjustment the first year and incremental salary increases in the second and third years.
- Annual contribution of up to 100 hours of Paid Time Off (PTO) into a VEBA account.
- Contribution of 65% of PTO balance into VEBA upon retirement.
- Payout of 100% of PTO balance in the event of a duty-related death.
- Contribution of 64 hours pay into VEBA in lieu of management leave.

PD – Pierce County Sex Offender Residency Verification, Grant / Ongoing

Add \$7,213 from 2019 grant available for drawdown. The contract runs from 7/1/2019 – 6/30/2020. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

Internal Service Charges – Fleet & Equipment, Continuation & New / I-Time

(See Fund 501 Fleet and Equipment for additional information)

New:

- \$6,424 Convert Police Vehicle #41411 2016 Dodge Ram to Specialty Vehicle
- \$25,000 Replace Police Vehicle #41040 2008 Trail Blazer
- \$2,500 Replace Equipment #43120 2017 John Deere Mower Z915B Commercial Ztrak
- \$1,000 Replace Portable Stage
- \$7,500 Replace Broom with Collection Bin #43260

Internal Service Charges – Property Management, New / Ongoing

(See Fund 502 Property Management for additional information)

- \$5,030 Street Sweeping and Stormwater Facility Maintenance at City Hall (accounting change)

Internal Service Charges - Information Technology, Continuation & New / I-Time

(See Fund 503 Information Technology for additional information)

New:

- \$17,220 Conversion of Information Technology Manager to Chief Information Officer
- \$26,513 Wide Format Printers and Scanner

Continuation

- \$14,027 Fiber Optic Connection at Fort Steilacoom Park
- \$8,019 Website Redesign/Update
- \$17,392 Disaster Recovery
- \$2,713 Disaster Recovery/Co-Location at Police Station
- \$17,505 Computer Replacement
- \$260,880 Document Management System
- \$8,696 Redundant Voice/Data at Police Station
- \$9,000 Fiber Optic Repair at Front Street O&M Shop
- \$6,185 Cloud Enabled Backup Storage
- \$13,043 Multi-Tape Solution for Off-Site Storage
- \$11,418 Security Enhancements
- \$105,000 PALS Permit System
- \$6,749 Network Cybersecurity
- \$9,168 In-Car Cameras

Internal Service Charges - WCIA Assessment Internal Service Charge, Continuation / Ongoing
(See Fund 504 Risk Management for additional information)

- \$23,584 for assessment increases.

Transfers to CIP – See Capital Projects Funds for Additional Information

Parks Capital:

- \$10,000 to 301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study with Partners for Parks, New / 1-Time
- \$85,000 to 301.0020 Wards Lake Improvements, New / 1-Time

Sewer Capital:

- \$27,000 to 311.0005 Maple Street Sewer for Roads Improvement Portion of Project, New / 1-Time

Fund 101 Street

PW – Temporary Help, Continuation / 1-Time

Add \$5,000 for temporary worker wages for database maintenance. PWE utilizes temporary workers to conduct pavement management ratings every two years (even numbered years) and database maintenance occurs in odd numbered years. The database maintenance that did not occur in 2019 will occur in 2020.

PW – Non-Motorized Plan, Continuation / 1-Time

Add \$48,246 to update the current non-motorized plan that was last updated in 2009 and is out of date. The updates needed include relevant policy updates and capital improvement plan.

Internal Service Charges – Fleet & Equipment, Continuation & New / 1-Time

(See Fund 501 Fleet and Equipment for additional information)

New:

- \$32,000 Replace PK Vehicle #42440 2009 Ford F250
- \$17,400 Speed Radars

Internal Service Charges – Property Management, Continuation & New / Ongoing

(See Fund 502 Property Management for additional information)

- \$1,652 Street Sweeping and Stormwater Facility Maintenance
- \$10,000 Salt Bin Cover

Internal Service Charges - Information Technology, New & Continuation / 1-Time

(See Fund 503 Information Technology for additional information)

New:

- \$1,538 Conversion of Information Technology Manager to Chief Information Officer
- \$8,266 Wide Format Printers and Scanner

Continuation

- \$1,554 Disaster Recovery
- \$243 Disaster Recovery/Co-Location at Police Station
- \$1,564 Computer Replacement
- \$23,310 Document Management System
- \$777 Redundant Voice/Data at Police Station
- \$553 Cloud Enabled Backup Storage
- \$1,166 Multi-Tape Solution for Off-Site Storage
- \$1,120 Security Enhancements
- \$603 Network Cybersecurity

Internal Service Charges - WCIA Assessment Internal Service Charge, New / Ongoing & I-Time
(See Fund 504 Risk Management for additional information)

New

- \$15,000 Deductible for 3 Claims for Damaged Guardrails

Continuation

- \$2,106 Assessment Increase

Fund 102 Real Estate Excise Tax

Use of REET to partially replace \$20 Vehicle License Fee for Transportation CIP Projects, New / I-Time

Transfer a total of \$552,228 to Fund 302 Transportation CIP:

- \$307,543 to 302.0005 Chip Seal – Local Access Roads
- \$244,685 to 302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway

Additionally, Parks CIP Fund will return \$100,000 in REET funds that was allocated in 2019 for Fort Steilacoom Park Barn Restoration design.

Fund 103 Transportation Benefit District

\$20 Vehicle License Fee, Revenue / Ongoing

Eliminate the Lakewood Transportation Benefit District and associated \$20 vehicle license fee that was estimated to provide \$814,000 to eligible transportation projects in 2020 and replaces with other sources as follows: \$52,457 from transportation benefit district 2019 ending fund balance; \$552,228 from real estate excise tax 2019 ending fund balance; and \$209,315 from unallocated transportation CIP (from various project savings, interest earnings, miscellaneous revenue). The two projects that were originally budgeted to received TBD funding are: 302.0005 Chip Seal – Local Access Roads in the amount of \$360,000 and 302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway in the amount of \$454,000.

Fund 104 Hotel/Motel Lodging Tax

Prior Year Capital Grant Balances, Continuation / I-Time

Add \$311,034 for prior year lodging tax grant awards for capital purposes as follows:

- Parks CIP 301.0003 Harry Todd Park Phase I
- Parks CIP 301.0014 Fort Steilacoom Park South Angle Lane Parking and Trail Improvements

Fund 105 Property Abatement/Rental Housing Safety Program

Property Abatement, Continuation / I-Time

Add \$570,784 to property abatement funded by 2019 ending fund balance. The property abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those projects, along with all revenues from fees, fines, interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional projects.

Rental Housing Safety Program – Continuation / 1-Time

Add \$35,033 funded by 2019 ending fund balance. Funds will be used to carry out rental housing safety program as needed which may include some modifications to the rental housing safety program software. As a result of COVID-19, the RHSP team has initiated digital inspections for RHSP sooner than expected.

Draft protocols and procedures have been drafted for digital building inspections, including website content, but these have yet to be implemented. On the information technology side, the city will need to invest in an electronic calendaring system, and a possible business licensing agreement with SKYPE. The implementation dates were contemplated for late second quarter/early third quarter, however this may be pushed back. The costs to implement this program are minimal, and, therefore, not included in this budget adjustment. The rental housing safety program portion of this fund is designed to ensure that all rental housing units comply with the specific life and safety standards and are providing a safe place for tenants to live.

1406 Sales Tax Credit for Affordable Housing Program, New / Ongoing

Add \$48,849 for affordable housing program funded by 1406 sales tax credit. On March 2, 2020 the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit from the state's sales tax. With adoption of this ordinance the City is able to impose the rate of 0.0073%. According to the Department of Revenue, the maximum amount the City may receive is \$97,697 per state fiscal year. The City notified DOR on March 13, 2020. DOR will begin imposing the tax effective May 1, 2020 and the City will receive its first full distribution amount in July 2020 though we may see some funds trickle through in May and June due to early returns begin filed. The affordable housing portion of this fund accounts for the sales tax credit and related affordable housing program costs.

Fund 106 Public Art

Colonial Plaza Art, Continuation / 1-Time

Add \$100,000 for Colonial Plaza Art.

Support of Arts Commission, Continuation / 1-Time

The Public Art Fund budget includes \$2,000 per year in 2019 and 2020 in support of arts commission programs. 2019 funds were not spent. The purpose of the carry forward is to combine the 2019 allocation with the 2020 allocation for a total of \$4,000 to be used in 2020 for the new film festival.

Major Public Art Project, New / 1-Time

Earmark \$40,778 of funds available for major public art, as determined by the City Council.

Fund 180 Narcotics Seizure

Narcotics Seizure, Continuation / 1-Time

Add \$282,319 funded by 2019 ending fund for balance eligible narcotics seizure related activity. The purpose of this fund is for tracking assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as for such other expenses the City determines to be reasonably connected with public safety activity.

Fund 181 Felony Seizure

Felony Seizure, Continuation / 1-Time

Add \$8,143 funded by 2019 ending fund for balance eligible felony seizure related activity. The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

Fund 182 Federal Seizure

Federal Seizure, Continuation / 1-Time

Add \$259,829 funded by 2019 ending fund for balance eligible federal seizure related activity. The purpose of this fund is to track the revenues associated with assets seized as a result the Police Department working in conjunction with federal law enforcement.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures

Fund 190 CDBG

CDBG, Grant / 1-Time

Add \$1,914,395 for CDBG grant funds as follows: The adjustment eliminates the original budget estimate of \$560,000 and adds the following:

- \$927,633 for 2020 CDBG Allocation – breakdown:
 - \$596,006 for 2020 CDBG Entitlement Funds
 - \$331,627 for 2020 CDBG HOME Funds
- \$1,546,762 from prior year balances – breakdown:
 - \$81,893 from Administration 2019 Balance
 - \$45,000 from Public Service 2019 Balance
 - \$3,016 from Physical Improvements 2017 Balance
 - \$354 from Physical Improvements 2018 Balance
 - \$215,258 from Physical Improvements 2019 Balance
 - \$7,575 from Housing Programs 2015 Balance
 - \$34,975 from Housing Programs 2017 Balance
 - \$25,000 from Housing Programs 2019 Balance
 - \$201,208 from Major Home & Sewer Repair 2019 Balance
 - \$361,378 from HOME Affordable Housing 2018 Balance
 - \$225,000 from HOME Affordable Housing 2019 Balance
 - \$346,105 from HOME Housing Rehabilitation 2019 Balance

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act), Grant / 1-Time

Add \$350,611 for CDBG CARES Act funding for the purpose of providing emergency economic development assistance for small businesses.

Fund 191 Neighborhood Stabilization Program

NSPI, Continuation / 1-Time

Add \$191,750 in program expenditures funded by 2019 ending fund balance and an increase of \$49,316 in abatement program income and interest. The program provides funding to purchase and redevelop low income, foreclosed and abandoned residential properties and/or structures. Revolving funds are used to pay for program costs. In January 2020, CED met with the Washington State Department of Commerce to close out NSPI funds. Upon formal written notification of the close-out, if the City has any remaining NSPI funds after five years of close out date, the City reprogram unspent funds with no restrictions, meaning the City may use the funds for example, for abatements, set up a housing loan program similar to CDBG/HOME but without all of the federal requirements or even put it back to the General Fund.

Fund 192 Office of Economic Adjustment/South Sound Military Communities Partnership

SSMCP Operations, Continuation / Ongoing

Reduce revenue estimate by \$46,250 and reduce expenditures by \$1,918. The operations budget includes personnel costs for the SSMCP/OEA Program Manager and Program Coordinator positions.

Office of Economic Adjustment Compatible Land Use 3, Grant / 1-Time

Add \$436,619 to continue carrying out recommendations of the JBLM Joint Land Use Study funded by the Department of Defense.

North Clear Zone Property Purchase, Grant / 1-Time

Add \$6,867,698 for the purchase of the Tactical Tailor property in the North Clear Zone adjacent to JBLM (Joint Base Lewis McChord), funded by the following grants:

- \$3,566,565 United States Air Force
- \$953,000 REPI Funds
- \$768,133 WA State Department of Commerce
- \$580,000 Pierce County 2020 Budget Funds
- \$500,000 REPI Anticipated Funds
- \$500,000 WA State Capital Budget Funds

Fund 195 Public Safety Grants

Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant / 1-Time

Add a total of \$9,000 for WTSC Impaired Driving Emphasis grant. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

Washington Traffic Safety Commission – Motorcycle, Grant / 1-Time

Add \$1,800 for remaining grant balance for 2020. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local motorcycle patrols.

Emergency Management Planning Grant / 1-Time

Add \$16,443 for remaining grant balance for period of January 1, 2020 through August 31, 2020. The grant is for the purpose of paying the salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

Bulletproof Vest Partnership, Grant /1-Time

Add \$16,404 for remaining grant balance for January 1, 2020 through August 31, 2020. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Washington State Parks Recreational Boating Safety, Grant / 1-Time

Add \$9,644 for grant period March 1, 2020 –September 30, 2020. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, boat house) matching requirements of \$7,040.

Pierce County – STOP VAWA (Violence Against Women Act) – Grant / 1-Time

Add a total of \$3,836 for grant. The purpose of this funding is for costs related to training for officers to respond more effectively, identify, and respond to violent crimes that include crimes of sexual assault, domestic violence, stalking and dating violence.

Washington Association of Sheriffs and Police Chiefs (WASPC), Grant /1-Time

Add \$21,800 for WASPC grant. This traffic safety grant provides funding for the purchase of four lidar and six radar units. These federal funds support statewide/national safety traffic initiatives, projects and programs.

US DOJ Justice Assistance Grant – Training Resilience & Adaptive Leaders (TRAIL), Grant /1-Time

Add \$9,937 for grant period 10/1/16- 9/30/2020. This grant is to provide in- house training to develop and promote officer wellness, safety and resilience.

Washington State Patrol- Mobile Impaired Driving Unit (MIDU), Contract / 1-Time

Add \$14,728 for mobile impaired driving unit grant. These funds are for providing a certified Medical Assistant Phlebotomist to work in conjunction with the WSP various locations around the State of Washington.

US DOJ Justice Assistance Grant – Rifle Noise Suppressors, Grant / 1-Time

Add \$41,723 grant for period 10/1/18-9/30/2022. This grant is for the purpose of purchasing rifle noise suppressors for patrol rifles.

Washington Auto Theft Prevention Authority (WAPTA), Grant /1-Time

Add \$127,800 for WATPA grant. This funding through the City of Federal Way provides for the position of an Auto Crimes Enforcement Task Force Investigators who are assigned to the WAPTA program. There is no local match required. The mission of the WAPTA is to prevent and reduce motor thefts in the State

Office of Justice Programs Veterans Court, Grant /1-Time

Add \$37,386 remaining grant balance from 2019 (year 1). This is an enhancement grant for the Veterans Treatment Court and serves Type A non-violent offenders. The total grant amount is \$500,000 and runs through December 31, 2022. In addition to personnel costs, the grant includes travel and training, supplies, and subaward for prosecution, consultant evaluator/information manager, and public defense.

Fund 202 LID Local Improvement District Debt Service

LID Debt Service, Continuation / 1-Time

Earmark estimated funds totaling \$35,097 for early redemption of bonds and fiscal agent fees for LID 1101 and \$17, 730 for LID 1109 administration costs.

Fund 301 Parks Capital

301.0003 Harry Todd Park Phase II Waterfront, Continuation / 1-Time

Add \$1,586,337 in project expenditures funded by: RCO/WWRC Water Access of \$539,571 (replaces ALEA grant anticipated of \$500,000); RCO grant of \$416,964; ALEA (Aquatic Lands Enhancement Account) grant of \$500,000; and lodging tax grant of \$181,885.

This budget adjustments results in a life-to-date through 2020 project cost estimate of \$2,999,288 funded by:

- \$539,571 RCO/WWRC Water Access Grant
- \$580,000 RCO Grant
- \$500,000 ALEA Grant
- \$404,474 Sale of Lakeland Property
- \$107,129 General Fund
- \$618,114 REET
- \$200,000 Lodging Tax Grant
- \$50,000 SWM
- \$2,999,288 Total Sources**

301.0005 Chambers Creek Trail, Continuation / 1-Time

Add \$200,000 in project expenditures funded by 2019 ending project balance of \$150,000 and SWM of \$50,000 for share of storm drainage related elements.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$325,000 funded by:

- \$79,591 General Fund
- \$100,000 REET
- \$20,409 Paths & Trails MVET
- \$125,000 SWM
- \$325,000 Total Sources**

301.0006 Gateways, Continuation / 1-Time

Add \$150,000 in project expenditures funded by lodging tax grant of \$150,000. The two gateways are along the I-5 Corridor near JBLM. The gateways would be built in conjunction with major improvements along the freeway and at the following Lakewood exits: Berkley Exchange and Murray Road.

This budget adjustment results in an annual budget of \$599,000 funded by:

\$150,000 Lodging Tax Grant

\$50,000 Unallocated Parks CIP (various project savings, interest earnings, etc.)

\$200,000 Total Sources

301.0014 Fort Steilacoom Park/South Angle Lane Parking and Trail, Continuation / 1-Time

Add \$1,417,763 in project expenditures funded by FSP Utility and North Angle Lane Improvement project savings of \$51,064; POP (Protect our Pets) commitment of \$5,000; WWRP grant \$448,676; Town of Steilacoom contribution of \$25,000; and lodging tax grant of \$129,149.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$1,551,064 funded by:

\$5,000 POP (Protect our Pets) Commitment

\$500,000 WWRP Grant

\$25,000 Town of Steilacoom Contribution

\$20,000 Oaktree Mitigation Funds

\$350,000 General Fund

\$390,130 REET

\$209,870 Lodging Tax Grant

\$51,064 FSP Utility and North Angle Lane Improvement Project Savings

\$1,551,064 Total Sources

301.0016 Park Equipment Replacement, Continuation / 1-Time

Add \$27,483 in project expenditures funded by 2019 ending project balance of 27,483.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$80,000 funded by:

\$40,000 General Fund

\$40,000 REET

\$80,000 Total Sources

301.0017 Playground Resurfacing, Continuation / 1-Time

Add \$2,989 in project expenditures funded by 2019 ending project balance of \$2,989.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$55,931 funded by:

\$25,931 General Fund

\$30,000 REET

\$55,931 Total Sources

301.0018 Project Support, Continuation / 1-Time

Add \$86,247 in expenditures funded by 2019 ending project balance of \$86,247.

This budget adjustment results in an annual budget of \$136,247 funded by:

\$100,000 General Fund

\$36,247 REET

\$136,247 Total Sources

301.0019 Edgewater Dock, Continuation / 1-Time

Add \$45,083 in project expenditures funded by 2019 ending project balance of \$45,083. This budget adjustment results in a life-to-date through 2020 cost estimate of \$50,000 funded REET.

301.0020 Wards Lake Improvements, Continuation & New / 1-Time

Add \$213,277 in expenditures funded by new Conservation Futures Grant of \$102,000, new transfer in from General Fund of \$85,000; and SWM \$56,277 for storm drainage related elements.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$317,000 funded by:

\$102,000 Conservation Futures Grant - New

\$85,000 General Fund

\$30,000 REET

\$100,000 SWM

\$317,000 Total Sources

301.0022 Banners & Brackets Phase II, Continuation / 1-Time

Add \$8,789 in expenditures funded by 2019 ending project balance of \$8,789. This budget adjustment results in a life-to-date through 2020 cost estimate of \$50,000 funded by General Fund.

301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study with Partners for Parks, New / 1-Time

Add \$20,000 in project expenditures funded by unallocated CIP funds (from various project savings, interest earnings, miscellaneous revenue) of \$10,000 and new General Fund of \$10,000. Partners for Parks has committed \$25,000 forwards this study and because of the public benefit of this project, they are requesting \$20,000 from the City to initiate and support this public/private partnership research project.

Additionally, the project also received \$100,000 from REET in 2019 which is being returned to the REET Fund in 2020.

301.0027 American Lake Improvements (ADA, Playground, Sanican Enclosure), Continuation / 1-Time

Add \$35,789 in project expenditures funded by new Pierce County Grant of \$35,000 for picnic shelter.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$285,000 funded by:

\$35,000 Pierce County Grant - New

\$250,000 REET

\$285,000 Total Sources

301.0031 Fort Steilacoom Park/Artificial Turf Infields, Continuation / 1-Time

Add \$1,010,000 in project expenditures funded 2019 ending project balance of \$15,300 and Department of Commerce Grant of \$994,700.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,260,000 funded by:

\$994,000 Department of Commerce Grant

\$15,300 General Fund

\$250,000 REET

\$1,260,000 Total Sources

301.0032 Springbrook Park Expansion, Continuation & New/ 1-Time

Add \$131,616 in project expenditures funded Springbrook Park Acquisition Phase III project savings of \$121,616 and new TPCHD (Tacoma Pierce County Health Department) Grant of \$10,000. The TPCHD grant is for the purpose of purchasing fitness equipment.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$919,616 funded by:

\$788,000 Funds Anticipated – State Legislative Ask

\$10,000 TPCHD Grant

\$121,616 Springbrook Park Acquisition Phase III Project Savings

\$919,616 Total Sources

301.0035 Fort Steilacoom Park Pavilion Restroom Improvements

Add \$157,022 in project expenditures funded 2019 ending project balance of \$61,208 and Fort Steilacoom Park Pavilion Phase I project savings of \$95,814.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$165,814 funded by:

\$70,000 REET
\$95,814 Fort Steilacoom Park Pavilion Phase I Project Savings
\$165,814 Total Sources

301.0036 Gateways – Service Club Signs

Add \$22,510 in project expenditures funded 2019 ending project balance of \$22,510.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$25,000 funded by:

\$25,000 General Fund
\$25,000 Total Sources

301.0037 Seeley Lake Resource Conservancy Park Improvements, New / 1-Time

Add \$150,000 in project expenditures funded by new Pierce County grant of \$100,000 and new transfer in from SWM for storm related elements. The City and County will cooperatively design and construct improvements to the property for the purpose of improving public access and safety, habitat and water quality on the property.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$100,000 funded by:

\$100,000 Pierce County Grant
\$50,000 SWM
\$150,000 Total Sources

Fund 302 Transportation Capital

302.0001 Personnel, Engineering & Professional Services, New / 1-Time

Add \$40,000 in expenditures funded by unallocated CIP funds (from various project savings, interest earnings, miscellaneous revenue). The purpose of this budget increase is to better reflect the actual cost of Public Works Engineering performing work under this category. Personnel costs associated with a specific project are included in the specific capital project; however, when not spent, contribute to the overall savings that provide the funding source for this request.

This budget adjustment results in an annual budget of \$599,000 funded by:

\$47,300 Increased Gas Tax
\$12,400 Multi-Modal Transportation
\$499,300 General Fund
\$599,000 Total Sources

302.0002 New LED Street Light, Continuation / 1-Time

Add \$164,257 in project expenditures funded by CDBG grant (\$155,257 project cost + \$9,000 CDBG admin cost).

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,239,394,000 funded by:

\$330,000 Motor Vehicle Excise Tax
\$10,000 Multi-Modal Transportation
\$360,000 General Fund
\$325,000 REET
\$186,195 CDBG Grant
\$28,199 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,239,394 Total Sources

302.0004 Minor Capital & Major Maintenance, Continuation / 1-Time

Add \$119,942 in project expenditures funded by project fund balance, pavement degradation fees, and unallocated Transportation CIP funds (from various project savings, interest earnings and miscellaneous revenue).

This budget adjustment results in an annual budget of \$369,942 funded by:

\$45,219 Prior Year Project Savings
\$52,741 Pavement Degradation Fees
\$190,000 Motor Vehicle Excise Tax
\$60,000 Multi-Modal Transportation
\$21,982 Unallocated Transportation CIP (from various project savings, interest earnings, miscellaneous revenue)
\$369,942 Total Sources

302.0005 Chip Seal Program – Local Access Roads, Continuation / 1-Time

Add \$84,581 in project expenditures funded by project fund balance.

This budget adjustment results in an annual budget of \$444,581 funded by:

\$84,581 Prior Year Project Savings
\$307,543 REET
\$52,457 Transportation Benefit District (from 2019 \$20 VLF balance)
\$444,581 Total Sources

302.0015 Streets: 112th/111th Bridgeport Way to Kendrick, Continuation & New / 1-Time

Add \$1,341,312 in project expenditures funded by project fund balance \$31,312, new Sound Transit grant \$1,040,000 and transfer in from SWM fund \$270,000 for storm related elements.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,418,678 funded by:

\$13,414 Port of Tacoma Grant
\$1,040,000 Sound Transit Grant - New
\$19,779 Donations & Contributions
\$3,440 General Fund
\$12,000 REET
\$270,000 SWM - New
\$60,045 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,418,678 Total Sources

302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (Design Only), Continuation / 1-Time

Add \$610,514 in project expenditures funded by project fund balance \$165,679 and Federal WSDOT \$444,835

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,533,115 funded by:

\$1,102,809 Federal WSDOT Grant
\$134,052 Other/Town of Steilacoom
\$163,190 General Fund
\$20,100 REET
\$15,964 SWM
\$97,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,533,115 Total Sources

302.0039 Non-Motorized Trail: Gravelly Lake Drive Phase I (112th – WA Blvd), Continuation / 1-Time

Return \$241,840 to SWM Fund. Federal WSDOT grant paid for portion of storm drainage related costs which reduced SWM's contribution. The project is complete as of 2019.

302.0060 Traffic Signal Replacement: 100th & Lakewood Drive, Continuation / 1-Time

Add \$955,735 in project expenditures funded by project balance \$319,783, unallocated Transportation CIP funds \$551,000 (from various project savings, interest earnings and miscellaneous revenue) and transfer in from SWM for storm related elements \$84,952.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,030,860 funded by:

\$1,544 Developer Contributions
\$317,465 REET
\$94,000 SWM
\$617,851 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,030,860 Total Sources

302.0064 Streets: 146th, 150th, & Spring Street Local Improvement District, Continuation / 1-Time

Add \$919,641 in expenditures funded by GO Bond proceeds to reimbursement the Fleet & Equipment Fund for interim financing \$880,204 and related debt issuance and administration costs \$39,437.

302.0119 Sidewalks: Lakewood Drive – Steilacoom Blvd to Flett Creek, New / 1-Time

Add \$1,038,328 in project expenditures funded by unallocated Transportation CIP funds \$229,500 (from various project savings, interest earnings and miscellaneous revenue), state TIB grant \$539,132 (\$804 spent in 2019) and transfer in from SWM for storm related elements \$270,500.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,040,000 funded by:

\$540,000 State TIB Grant
\$270,500 SWM
\$229,500 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,040,000 Total Sources

302.0134 Sidewalks: Veterans Drive – Gravelly Lake Drive to American Lake Park, Continuation / 1-Time

Add \$2,018,554 in project expenditures funded by project balance \$2,130,085 offset by reduction in general obligation bonds \$1,804,730 due to timing of issuance (2019 instead of 2020) and federal WSDOT Connecting Washington Grant \$1,730,000.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$7,615,305 funded by:

\$2,000,000 Federal WSDOT Grant
\$4,361,300 General Obligation Bonds
\$154,639 Developer Contributions/Donations
\$12,700 General Fund
\$1,086,666 SWM
\$7,615,305 Total Sources

302.0135 Streets: WA Blvd & Edgewood Drive (North Fort to Gravelly Lake Drive, Continuation / 1-Time

Add \$1,149,338 in project expenditures funded by project balance of \$383,232, general obligation bonds \$426,300 and transfer in from SWM for storm related elements \$322,000.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$1,149,338 funded by:

\$784,270 General Obligation Bonds
\$322,000 SWM
\$43,068 REET
\$1,149,338 Total Sources

302.0137 Streets: Steilacoom Boulevard/88th (Weller to Custer Road), Continuation / 1-Time

Add \$2,787,668 in project expenditures funded by project balance of \$721,058, federal WSDOT grant \$747,000, general obligation bonds \$1,082,430 and transfer in from SWM for storm related elements \$79,674.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$2,787,668 funded by:

\$747,000 Federal WSDOT Grant
\$1,082,430 General Obligation Bonds
\$156,000 SWM
\$71,238 General Fund
\$269,494 REET
\$461,506 Transportation Benefit District
\$2,787,688 Total Sources

302.0138 Sidewalks: Onyx Drive SW – 89th to 97th and Garnet to Phillips, Continuation / 1-Time

Add \$533,622 in project expenditures funded by project balance of \$3,517,662 and reduction in general obligation bonds \$2,984,000 (issued in 2019).

The budget adjustment results in a life-to-date through 2020 cost estimate of \$5,528,991 funded by:

\$4,492,000 General Obligation Bonds
\$749,149 SWM
\$287,842 REET
\$5,528,991 Total Sources

Fund 311 Sewer Capital Projects

311.0002 Side Sewer Capital Improvement Projects, Continuation / 1-Time

Add \$145,519 in project expenditures funded by project balance of \$145,519.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$5,528,991 funded by:

\$208,000 Sewer 4.75% Surcharges
\$208,000 Total Sources

311.0003 North Thorne Lane Sewer Extension, Continuation / 1-Time

Add \$15,910 in project expenditures funded by project balance of \$15,910.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$1,419,000 funded by:

\$450,000 Pierce County Interlocal Grant
\$934,000 Sewer 4.75% Surcharge
\$35,000 Sewer Availability Charge
\$1,419,000 Total Sources

311.0005 Maple Street Sewer, New / 1-Time

Add \$573,905 in project expenditures funded by sewer funds of \$538,905, general fund of \$27,000 for road improvements and SWM of \$8,000 for storm related element of this project.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$606,905 funded by:

\$571,905 Sewer – New Portion \$538,905
\$27,000 General Fund - New
\$8,000 SWM - New
\$606,905 Total Sources

The contributions from the General and SWM Funds provide for design and survey of road improvements and storm related elements of the project. An estimated additional \$505,000 (\$418,000 for road improvements and \$87,000 for storm drainage) will be needed to complete construction with funding source to be determined at a later date.

311.0013 Fort Steilacoom Park Sewer Extension, Continuation / 1-Time

Add \$227,000 in project expenditures funded by project balance of \$77,000 and Pierce County Sewer Program Grant of \$75,000.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$227,000 funded by:

\$75,000 Pierce County Sewer Program Grant
\$152,000 Sewer Availability Charge
\$227,000 Total Sources

Fund 401 Surface Water Management

Transfers to Parks CIP, Continuation & New / 1-Time

- \$50,000 to 301.0005 Chambers Creek Trail, Continuation / 1-Time
- \$50,000 to 301.0037 Seeley Lake Improvements, New / 1-Time

Transfers to Transportation CIP, Continuation & New / 1-Time

- \$270,000 to 302.0015 111th/112th (Bridgeport to Kendrick), New / 1-Time
- \$270,500 to 302.0119 Sidewalks: Lakewood Dr - GLD to American Lake Park, New / 1-Time
- \$322,000 to 302.0135 Streets: WA Blvd and Edgewood Drive (North Fort to GLD), New / 1-Time
- \$79,674 to 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd), Continuation / 1-Time
- \$84,952 to 302.0060 Traffic Signal at 100th, Continuation / 1-Time
- (\$55,000) Eliminate 302.0053 123rd St SW – Bridgeport Way to 47th Ave SW, Continuation / 1-Time

Transfers to Sewer CIP, New / 1-Time

- \$8,000 to 311.0005 Maple Street Sewer, New / 1-Time

401.0008 Outfall Retrofit CIP, Continuation & New / 1-Time

Add \$547,787 in project expenditures funded by project balance of \$227,787 and new SWM funds of \$320,000. The budget adjustment results in a life-to-date through 2020 cost estimate of \$620,000 funded SWM.

This project was created as part of the 2015/2016 budget to install water quality vaults hear the ends of pipes that discharge stormwater to Lake Louise, Carp Lake, and Flett Creek. At that time, an estimated cost to design and construction was \$300,000. Public Works Engineering (PWE) recently completed the design efforts and determined there was a significant shortfall in funding. Based on site investigations, the water quality vaults envisioned were not feasible at all locations and/or did nothing to improve water quality discharges per the needs of the water body. Using more advanced analysis and design options, PWE proposes installing different water quality devises to address the needs of the water bodies. Coupled with increased construction costs (updating 2016 costs to 2020), the shortfall is \$320,000.

401.0012 Outfall Retrofit Feasibility CIP, Continuation / 1-Time

Add \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2020 cost estimate of \$60,000 funded by SWM.

401.0015 Oakbrook Outfall Retrofits CIP, Continuation / 1-Time

Add \$24,196 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2020 cost estimate of \$250,000 funded by SWM.

401.0017 American Lake Integrated Aquatic Vegetation CIP, Continuation / 1-Time

Add \$510 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2020 cost estimate of \$27,658 funded by SWM of \$10,000 and Department of Ecology Grant of \$17,658. The contractor has stated he will do a second treatment where needed at no additional cost. The \$510 is for personnel cost associated with managing this project.

401.0018 Waughop Lake Treatment CIP, Continuation / 1-Time

Add \$410,463 in project expenditures funded by project balance of \$80,463, Department of Ecology Grant of \$50,000 and Pierce County Flood Control Zone Opportunity Fund of \$280,000.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$430,000 funded by:

\$100,000 SWM

\$50,000 Department of Ecology Grant

\$280,000 Pierce County Flood Control Zone Opportunity Fund

\$430,000 Total Sources

Supplies/Maintenance Support – New / Ongoing

Add \$4,600 for additional supplies and materials to support five additional SWM projects in beginning in 2020. The materials will include up to four basins and a lot of rock. The following are locations of the five additional SWM projects:

- 8409 Tuckaway Drive SW
- 10202 105th Street Ct SW
- 5915 99th Street SW
- 3315-3341 92nd Street South
- 6434 & 6439 Wildaire Road SW

Street Sweeping and Storm System Maintenance – New / Ongoing

Add \$86,300 for street sweeping services based on the latest bid award which includes some new services for Souder Station parking garage, three parks (Fort Steilacoom Park, Harry Todd, and American Lake Park) and Colonial Plaza as well as overall as overall coverage and cost increases.

Internal Service Charges – Property Management, New / Ongoing

(See Fund 502 Property Management for additional information)

- \$918 Facilities Street Sweeping and System Maintenance, New (accounting change) / Ongoing

Internal Service Charges – Information Technology, New & Continuation / 1-Time

(See Fund 503 Information Technology for additional information)

New

- \$1,042 Conversion of Information Technology Manager to Chief Information Officer
- \$5,609 Wide Format Printers and Scanner

Continuation / 1-Time

- \$1,054 for Disaster Recovery
- \$164 for Disaster Recovery/Co-Location at Police Station
- \$1,061 for Computer Replacement
- \$15,810 for Document Management System
- \$527 for Redundant Voice/Data at Police Station
- \$375 for Cloud Enabled Backup Storage
- \$791 for Multi-Drive Tape Solution for Off-site Storage
- \$692 for Security Enhancements
- \$409 for Network Cybersecurity

Internal Service Charges – Risk Management, Continuation / Ongoing

(See Fund 504 Risk Management for additional information)

- \$1,430 for WCIA Annual Assessment Increase

Fund 501 Fleet & Equipment

PW Speed Radar Trailers, New / 1-Time

Replace two existing radar speed trailers #42990 and #40180 at a cost of \$14,200 funded replacement reserves. Purchase three new radar speed trailers at a total cost of \$17,400. Ongoing annual impact is \$2,500 for m&o and \$4,514 for replacement reserves. PW Department submitted a \$17,500 risk mitigation grant request to WCIA for portable speed readers and has not heard back on the status of the grant as of this report date. For budgeting purposes, the request is to fund the entire purchase through accumulated replacement reserves and general fund. If awarded, the grant will reduce the City's cost. Risk mitigation: Using portable speed radar signs that only weigh approximately 30 pounds reduces the risk of back injury compared to moving around a heavy trailer mounted radar speed sign unit. Additionally, the installation of portable units at suitable locations not constrained by site conditions such as the trailer mounted unit reduces exposure of city staff to potential injury by passing cars. A common program is vehicle impacts to city street lights and other infrastructure. Having the ability to move these speed radar signs around the city quickly and efficiently will enable the City to address speeding issues rapidly and reduce the risk of collision. Cleanup of collisions often puts city staff at risk as they are now working in the right-of-way, often with vehicles passing in close proximity. Reduce collisions with City assets further reduces our claims.

PW/O&M Vehicle #42440, Continuation / 1-Time

Add \$70,000 for the replacement of this 2009 Ford F250, funded by replacement reserves and capital contribution. This was previously approved in 2019 but was not purchased in 2019.

PK Replace Portable Stage #42870, Continuation / 1-Time

Add \$9,000 in 2020 for the replacement of portable stage #42870. This was previously approved in 2018.

PK Broom with Collection Bin #43260, Continuation / 1-Time

Add \$7,500 for a broom with collection skid to support operation and maintenance services. This was previously approved in 2019 but was not purchased in 2019.

PK Field Rake #43120, Continuation / 1-Time

Add \$9,000 in 2020 for the replacement of a John Deere Field Rake #43120. This was previously approved in 2019 but was not purchased in 2019.

PD Replace Vehicle #40610 Continuation / 1-Time

Add \$30,000 for the replacement of the current 2009 Ford F150 assigned to CIU. This was previously approved in 2019 but was not purchased in 2019.

PD Convert to Specialty Vehicle #41441, New / 1-Time

Add \$25,000 to convert a 2016 Dodge Ram to a specialty unit for CIU, funded by replacement reserves.

PD Replace Vehicle #41041, Continuation / 1-Time

Add \$39,000 for the replacement of this 2008 Trail Blazer. This was previously approved in 2019 but not purchased in 2019.

PD Totaled Vehicle #40371, Continuation / 1-Time

This vehicle was involved in a collision and has been declared a total loss by WCIA in 2019. The budget request of \$57,000 was previously approved in 2019 but not purchased in 2019.

PD Totaled Vehicle #40241, New / 1-Time

Add \$58,600 to replace this vehicle that was involved in a collision in 2019 and has been declared a total loss by WCIA. The funding source is WCIA insurance proceeds.

PD PIT Equipment for Training Vehicle, New / 1-Time

Add \$5,000 for the purchase and installation PIT (Pursuit Immobilization Technique) equipment, funded by General Fund. The current sedan training vehicle will be replaced with a newer one that was scheduled to be surplus. Vehicles that are scheduled for surplus may be used to replace older vehicles (with the older vehicle then being the vehicle that gets surplus).

PD Replace Vehicle #40430, New / 1-Time

Add \$24,000 for the replacement of this 2008 Ford ½ ton truck, funded by replacement reserves.

Fund 502 Property Management

502.0010 FSP O&M HVAC Replacement, Continuation / 1-Time

Add project balance of \$11,859 funded by reserves.

502.0011 FSP LED Lighting Conversion / 1-Time

Add project balance of \$30,074 funded by reserves.

502.0028 Police Station Generator Plug In, Continuation / 1-Time

Add project balance of \$10,000 funded by reserves.

502.0029 Salt Bin Cover, Continuation / 1-Time

Add project balance of \$10,000.

City Hall Street Sweeping and Storm System Maintenance, New (accounting change) / Ongoing

Add \$7,600 for street sweeping and storm maintenance at City Hall. As City Hall is a stand-alone facility and not part of the MS4 (Municipal Separate Storm Sewer System) system, these charges should be accounted for as property management expenditures.

Fund 503 Information Technology

Conversion of IT Manager to CIO, New / Ongoing

Add \$19,800 for conversion of the Information Technology Manager position to Chief Information Officer. This conversion occurred January 2020. The CIO position reflects the actual responsibilities of this position which includes being in charge of the information technology strategy and overall computer systems and processes required to support the City Council's goals and objectives as well as directly responsible for all IT personnel.

503.0002 PK – Fiber Optic Connection at FSP O&M, Continuation / 1-Time

Add \$14,027 to continue adding network connections at Fort Steilacoom Park.

503.0005 Website Update/Redesign, Continuation / 1-Time

Add \$8,019 to continue updating and maintaining the City's website.

503.0006 Disaster Recovery & Business Continuity Plan, Continuation / 1-Time

Add \$20,000 for creation of comprehensive documentation, policies and procedures in regards to disaster recovery processes related to information technology.

503.0012 Disaster Recovery/Co-Location Police, Continuation / 1-Time

Add \$3,120 to continue incorporating both the primary and secondary data centers.

503.0015 Computer Replacement, Continuation / 1-Time

Add \$20,131 to continue the 4-year computer refresh program and will be used as needed to update the City's computers.

503.0018 Document Management System, Continuation / 1-Time

Add \$300,000 to implement project. In January of 2019, the Information Technology Division received numerous responses to the document management RFP posted on the city's website. Staff have reviewed submissions to determine which proposals meet the needs of the city and were ready to schedule demos and presentations by the vendors. Due to the critical nature of the PALS permitting system project, this was placed on hold until the 2nd quarter of 2020 to allow staff to focus on one major project at a time to ensure smooth implementation with little to no errors.

503.0025 Redundant Voice/Data at Police Station, Continuation / 1-Time

Add \$10,000 to continue implementation. This project is dependent on co-location as the plan will incorporate both the primary and secondary data centers. Switches need to be installed at the police station which will allow the IT Division to look at third party solutions for redundant voice/data circuits.

503.0028 CED – PALS Permit System, Continuation / 1-Time

Add \$105,000 for new PALS Permit System. 1-time costs are roughly estimated at \$80,000 and is partially funded by accumulated technology fees of \$68,050. The other \$25,000 is from the 2019 adopted budget allocation for a consultant to evaluate permit system needs. A consultant was not used and the request is to add the consultant funds to the potential 1-time cost.

503.0030 PK – O&M at Front Street Fiber Repair, Continuation / 1-Time

Add \$9,000 for fiber repair. Fiber connectivity offers significant reliability advantages over copper internet connections due to the fact that fiber is much stronger than copper. It is also not susceptible to inclement weather conditions, which can damage or stall data transmissions over copper cabling. Fiber is many times faster than copper internet connections. This project will install new and repairs fiber connections to the O&M Facility at Front Street directly connecting the facility to both the primary and secondary data centers. This will provide a direct high-speed connection while also eliminating the Comcast business circuit currently installed at O&M along with legacy networking hardware.

503.0033 Cloud Enabled Backup Storage, Continuation / 1-Time

Add \$7,113 to continue implementing a cloud storage that will provide the City of Lakewood with a robust scalable, reliable & cloud enabled backup appliance. This solution will drastically reduce the amount of time daily, weekly and monthly backups need to complete. The appliance reduces the amount of disk storage needed to retain and protect data by ratios of 10-55x and greater. Scale up to 150 PB of storage capacity managed by a single system. With throughput up to 68 TB/Hour, the system makes it possible to complete more backups in less time and provide faster, more reliable restores in the event of a disaster or recovery process is needed.

503.0034 Multi Drive Tape Solution for Off-site Storage, Continuation / 1-Time

Add \$15,000 to implement the project which will work in conjunction with the Storage Solution providing a reliable means to ensure data is written to tape and stored offsite to meet retention policies.

503.0035 Security Enhancements, Continuation / 1-Time

Add \$13,130 to continue providing additional security solutions to ensure ingress and egress points are protected from both internal and external threats.

503.0037 Network Cybersecurity, Continuation / 1-Time

Add \$7,761 to continue implementing additional software and hardware solutions that protect the city's infrastructure from increased potential cyber-attacks both internal and external.

503.0040 Replace Wide Format Printer & Scanner, New / 1-Time

Add \$40,388 for the replacement of two wide-format printers which are and one KIP unit that is used to scan large wide-format prints. The City Council approved this request in January 2020.

503.0027 In-Car Cameras, Continuation / 1-Time

Add \$9,168 for hardware and installation costs associated with mounting of Cradlepoint devices on 20 police replacement vehicles that will need to be retrofitted.

Fund 504 Risk Management

WCIA Assessment – New / Ongoing

Add \$27,120 for WCIA assessment increase for a total annual assessment of \$1,438,795 in 2020. According to WCIA, the increase in property insurance is due to many factors including the members' loss experience, global insurance market, and a carrier's individual financial capacity to absorb losses. The insurance industry pricing is cyclical and WCIA has benefitted from zero to moderate rate increases in recent years. Unfortunately, the zero to single digit rate increase cycle has ended. WCIA experienced an overall 10% rate increase from 2014 to 2018 with rates increasing an average 2% annually. In 2019, WCIA's property insurance rate increased by 13% and in 2020 WCIA's rate more than tripled with a 43% increase.

Claims – New / 1-Time

Add \$46,750 for the replacement of three street light poles damaged as a result of motor vehicle collisions. The cost is partially funded by insurance recoveries of \$31,750. The City is responsible for the \$15,000 deductible (\$5,000 per claim).

Transfers Insurance Proceeds, Continuation / 1-Time

Add \$57,000 for transfer of insurance proceeds to replace police vehicle #40371.

Transfers Insurance Proceeds, Continuation / 1-Time

Add \$58,600 for transfer of insurance proceeds to replace police vehicle #40241.

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2020	
			Revenue	Expenditure
Grand Total - All Funds			\$19,027,419	\$ 34,288,078
Total - Fund 001 General			\$ 248,515	\$ 1,529,560
LG - STOP VAWA (Violence Against Women Act) Grant	Grant	1-Time	30,313	30,313
MC - 2019 OPD (Office of Public Defense) Grant	Grant	1-Time	18,164	18,164
MC - 2020 OPD (Office of Public Defense) Grant	Grant	1-Time	74,000	74,000
MC - 2019 Court Cost True Up - City of DuPont	New	Ongoing	(85,940)	-
MC - 2019 Court Cost True Up - Town of Steilacoom	New	Ongoing	(83,139)	-
MC - 2019 Court Cost True Up - City of University Place	New	Ongoing	97,866	-
CED - Contribution to South Sound Housing Affordability Partners (SSHAP)	New	1-Time	-	5,000
CED - WSDOT Relocation & Redevelopment	Continuation	1-Time	-	57,108
CED - Western State Hospital Impacts Analysis	Continuation	1-Time	-	14,960
CED - Oak Tree Mitigation - Balance	Continuation	1-Time	-	55,446
CED - Business License Revenue	Revenue	Ongoing	(37,475)	-
CED - Washington State Department of Commerce Grant E2SHB 1923 Increase Residential Building Capacity	Grant	1-Time	100,000	100,000
PRCS - Night Market	New	Ongoing	25,000	50,000
PRCS - Youth Summit	New	1-Time	-	6,660
PRCS - 2019 CHOICE Grant Balance	Continuation	1-Time	59,513	59,513
PRCS - Legacy Plan	Continuation	1-Time	-	5,000
PRCS - Census Grant	Grant	1-Time	40,000	40,000
PRCS - Water Utility Charges	New	Ongoing	-	5,000
PRCS - Cemetery Grant for Fort Steilacoom Park Sign Replacement	Grant	1-Time	3,000	3,000
PRCS - Lakewood Multicultural Coalition (LMCC)	New	1-Time	-	3,000
PD - LMPG Collective Bargaining Implementation	New	Ongoing	-	108,620
PD - Pierce County Sex Offender Residency Verification	Grant	Ongoing	7,213	-
Internal Service Charge - Convert Police Vehicle #41411 2016 Dodge Ram to Specialty Vehicle	New	1-Time	-	6,424
Internal Service Charge - Replace Police Vehicle #41040 2008 Trail Blazer	New	1-Time	-	25,000
Internal Service Charge - Replace Equipment #43120 2017 John Deere Mower Z915B Commercial Ztrak	New	1-Time	-	2,500
Internal Service Charge - Replace Portable Stage	Continuation	1-Time	-	1,000
Internal Service Charge - Replace Broom with Collection Bin #43260	Continuation	1-Time	-	7,500
Internal Service Charge - Street Sweeping & Stormwater Facility Maintenance at City Hall	New	Ongoing	-	5,030
Internal Service Charge - Fiber Optic Connection at Fort Steilacoom Park	Continuation	1-Time	-	14,027
Internal Service Charge - Conversion of Information Technology Manager to Chief Information Officer	New	Ongoing	-	17,220
Internal Service Charge - Website Redesign/Update	Continuation	1-Time	-	8,019
Internal Service Charge - Disaster Recovery	Continuation	1-Time	-	17,392
Internal Service Charge - Disaster Recovery/Co-Location at Police Station	Continuation	1-Time	-	2,713
Internal Service Charge - Computer Replacement	Continuation	1-Time	-	17,505
Internal Service Charge - Document Management System	Continuation	1-Time	-	260,880
Internal Service Charge - Redundant Voice/Data at Police Station	Continuation	1-Time	-	8,696

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2020	
			Revenue	Expenditure
Internal Service Charge - Fiber Optic Repair at Front Street O&M Shop	Continuation	1-Time	-	9,000
Internal Service Charge - Cloud Enabled Backup Storage	Continuation	1-Time	-	6,185
Internal Service Charge - Multi-Tape Solution for Off-Site Storage	Continuation	1-Time	-	13,043
Internal Service Charge - Security Enhancements	Continuation	1-Time	-	11,418
Internal Service Charge - PALS Permit System	Continuation	1-Time	-	105,000
Internal Service Charge - Network Cybersecurity	Continuation	1-Time	-	6,749
Internal Service Charge - Wide Format Printers and Scanner	New	1-Time	-	26,513
Internal Service Charge - In-Car Cameras	Continuation	1-Time	-	9,168
Internal Service Charge - WCIA Annual Assessment	Continuation	1-Time	-	23,584
Transfer to Parks CIP - 301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study	New	1-Time	-	10,000
Transfer to Parks CIP - 301.0020 Wards Lake Improvements	New	1-Time	-	85,000
Transfer to Sewer CIP - 311.0005 Maple Street Sewer for Road Improvements	New	1-Time	-	27,000
General/Street Fund Subsidy	Continuation	1-Time	-	134,302
General/Street Fund Subsidy	New	1-Time	-	32,400
General/Street Fund Subsidy	Continuation	Ongoing	-	508
Total - Special Revenue Funds			\$ 9,402,679	\$ 11,753,036
Total - Fund 101 Street O&M			\$ 167,210	\$ 171,998
PW - Temporary Help for Database Maintenance	Continuation	1-Time	5,000	5,000
PW - Non-Motorized Plan	Continuation	1-Time	48,246	48,246
Internal Service Charge - Replace PK Vehicle #42440 2009 Ford F250	Continuation	1-Time	32,000	32,000
Internal Service Charge - Speed Radars	New	1-Time	17,400	17,400
Internal Service Charge - Salt Bin Cover	Continuation	1-Time	10,000	10,000
Internal Service Charge - Street Sweeping and Stormwater Facility Maintenance at City Hall	Continuation	1-Time	1,652	1,652
Internal Service Charge - Conversion of Information Technology Manager to Chief Information Officer	New	Ongoing	1,538	1,538
Internal Service Charge - Disaster Recovery	Continuation	1-Time	1,554	1,554
Internal Service Charge - Disaster Recovery/Co-Location at Police Station	Continuation	1-Time	243	243
Internal Service Charge - Computer Replacement	Continuation	1-Time	1,564	1,564
Internal Service Charge - Document Management System	Continuation	1-Time	23,310	23,310
Internal Service Charge - Redundant Voice/Data at Police Station	Continuation	1-Time	777	777
Internal Service Charge - Cloud Enabled Backup Storage	Continuation	1-Time	553	553
Internal Service Charge - Multi-Drive Tape Solution for Off-Site Storage	Continuation	1-Time	1,166	1,166

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2020	
			Revenue	Expenditure
Internal Service Charge - Security Enhancements	Continuation	1-Time	1,020	1,020
Internal Service Charge - Network Cybersecurity	Continuation	1-Time	603	603
Internal Service Charge - Wide Format Printers and Scanner	New	1-Time	8,266	8,266
Internal Service Charge - WCIA Annual Assessment Increase	Continuation	1-Time	2,106	2,106
Internal Service Charge - Damaged Guardrails (\$5,000 Deductible per Claim)	New	1-Time	15,000	15,000
General/Street Fund Subsidy	Continuation	Ongoing	(4,788)	-
Total - Fund 102 Real Estate Excise Tax			\$ 100,000	\$ 552,228
Transfer In From Parks CIP - Return of Funds 301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study	New	1-Time	100,000	-
Transfer to Transportation CIP Fund - Replace Portion of \$20 Vehicle License Fee Allocation	New	1-Time	-	552,228
Total - Fund 103 Transportation Benefit District			\$ (814,000)	\$ (761,543)
Eliminate \$20 Vehicle License Fee and Allocation to Transportation CIP	Revenue	Ongoing	(814,000)	(814,000)
Transfer to Transportation CIP Fund - Partially Backfill 2020 with Prior Ending Fund Balance	Continuation	1-Time	-	52,457
Total - Fund 104 Hotel/Motel Lodging Tax			\$ -	\$ 311,034
Prior Year Grant - Transfer to Parks CIP 301.0003 Harry Todd Park Phase I	Continuation	1-Time	-	181,885
Prior Year Grant - Transfer to Parks CIP 301.0014 Fort Steilacoom Park South Angle Lane Parking & Trail	Continuation	1-Time	-	129,149
Total - Fund 105 Property Abatement/Rental Housing Safety Program			\$ 48,849	\$ 654,667
Rental Housing Safety Program	Continuation	1-Time	-	35,033
Rental Housing Safety Program - RSHP Database/Software Enhancement	New	1-Time	-	-
1406 Sales Tax Credit for Affordable Housing	New	Ongoing	48,849	48,849
Total - Fund 106 Public Art			\$ -	\$ 142,778
Major Public Art - Colonial Plaza	Continuation	1-Time	-	100,000
Support of Arts Commission - New Film Festival	Continuation	1-Time	-	2,000
Available Balance Earmarked for Major Public Art - Project to Be Determined	New	1-Time	-	40,778
Total - Fund 180 Narcotics Seizure			\$ -	\$ 282,319
Narcotics Seizure Fund Balance	Continuation	1-Time	-	282,319
Total - Fund 181 Felony Seizure			\$ -	\$ 8,143
Felony Seizure Fund Balance	Continuation	1-Time	-	8,143
Total - Fund 182 Federal Seizure			\$ -	\$ 259,829
Federal Seizure Fund Balance	Continuation	1-Time	-	259,829
Total - Fund 190 CDBG			\$ 2,265,006	\$ 2,265,006
2020 CDBG Entitlement - Eliminate Original Estimate	Grant	1-Time	(560,000)	(560,000)
2020 CDBG Entitlement - Actual Allocation, Inclusive of 20% for Administration \$119,201	Grant	1-Time	596,006	596,006
2020 CDBG Home - Actual Allocation	Grant	1-Time	331,627	331,627
2019 Balance - Administration	Grant	1-Time	81,893	81,893
2019 Balance - Public Service	Grant	1-Time	45,000	45,000
2017 Balance - Physical Improvements	Grant	1-Time	3,016	3,016
2018 Balance - Physical Improvements	Grant	1-Time	354	354
2019 Balance - Physical Improvements	Grant	1-Time	215,258	215,258
2015 Balance - Housing Programs	Grant	1-Time	7,575	7,575
2017 Balance - Housing Programs	Grant	1-Time	34,975	34,975
2019 Balance - Housing Programs	Grant	1-Time	25,000	25,000
2019 Balance - Major Home & Sewer Repair	Grant	1-Time	201,208	201,208
2018 Balance - HOME Affordable Housing	Grant	1-Time	361,378	361,378
2019 Balance - HOME Affordable Housing	Grant	1-Time	225,000	225,000
2019 Balance - HOME Housing Rehabilitation	Grant	1-Time	346,105	346,105

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2020	
			Revenue	Expenditure
CDBG CARES (Coronavirus Aid, Relief, and Economic Security) Act Funding	Grant	1-Time	350,611	350,611
Total - Fund 191 Neighborhood Stabilization Program			\$ 49,316	\$ 191,750
Neighborhood Stabilization Program 1	Continuation	1-Time	49,316	191,750
Total - Fund 192 OEA/SSMCP			\$ 7,258,067	\$ 7,311,499
2020 SSMCP Operations	Continuation	Ongoing	(46,250)	(1,918)
Department of Defense - Office of Economic Adjustment Compatible Land Use 3	Grant	1-Time	436,619	436,619
North Clear Zone Property Purchase - Tactical Tailor Building	Grant	1-Time	6,867,698	6,876,798
Total - Fund 195 Police Grants			\$ 310,501	\$ 310,501
Washington Traffic Safety Commission - Impaired Driving Emphasis	Grant	1-Time	9,000	9,000
Washington Traffic Safety Commission - Motorcycle Patrol	Grant	1-Time	1,800	1,800
Emergency Management Planning	Grant	1-Time	16,443	16,443
Bullet Proof Vest Partnership	Grant	1-Time	16,404	16,404
Washington State Parks Recreational Boating Safety	Grant	1-Time	9,644	9,644
STOP VAWA (Violence Against Women Act)	Grant	1-Time	3,836	3,836
Washington Association of Sheriffs and Police Chiefs	Grant	1-Time	21,800	21,800
US Dept of Justice Assistance - TRAIL (Training Resilience & Adaptive Leaders)	Grant	1-Time	9,937	9,937
Washington State Patrol - MIDU (Mobile Impaired Driving Unit)	Grant	1-Time	14,728	14,728
US Department of Justice Assistance - Rifle Noise Suppressors	Grant	1-Time	41,723	41,723
Washington Auto Theft Task Force	Grant	1-Time	127,800	127,800
Office of Justice Programs Veterans Court Grant	Grant	1-Time	37,386	37,386
Total - Fund 202 Local Improvement District Debt Service			\$ 17,730	\$ 52,827
Administration LID 1109	Continuation	1-Time	17,730	17,730
Early Redemption LID 1101	Continuation	1-Time	-	35,097
Total - Capital Improvement Project Funds			\$ 6,908,030	\$ 17,535,258
Total - Fund 301 Parks CIP			\$ 3,389,222	\$ 5,461,158
301.0003 Harry Todd Park Phase I	Continuation	1-Time	1,138,420	1,586,337
301.0005 Chambers Creek Trail	Continuation	1-Time	50,000	200,000
301.0006 Gateways	Continuation	1-Time	150,000	150,000
301.0014 Fort Steilacoom Park South Angel Lane Parking & Trail Improvement	Continuation	1-Time	607,825	1,417,763
301.0016 Park Equipment Replacement	Continuation	1-Time	-	27,483
301.0017 Park Playground Resurfacing	Continuation	1-Time	-	2,989
301.0018 Project Support	Continuation	1-Time	-	86,247
301.0019 Edgewater Dock	Continuation	1-Time	-	45,083
301.0020 Wards Lake Improvements	Continuation	1-Time	243,277	213,277
301.0022 Banners & Brackets Phase II	Continuation	1-Time	-	8,789
301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study Return REET Funds of \$100,000 to REET Fund (offset by Elimination of \$100,000 Design Budget)	Continuation	1-Time	10,000	20,000
301.0027 American Lake Improvements	Continuation	1-Time	35,000	232,042
301.0031 Fort Steilacoom Park Turf Infields	Continuation	1-Time	994,700	1,010,000
301.0032 Springbrook Park Expansion Phase V	Continuation	1-Time	10,000	131,616
301.0035 Fort Steilacoom Park Pavilion Restroom Improvements	Continuation	1-Time	-	157,022
301.0036 Gateways - Service Club Signs	Continuation	1-Time	-	22,510
301.0037 Seeley Lake Resource Conservancy Park Improvements	Continuation	1-Time	150,000	150,000
Total - Fund 302 Transportation CIP			\$ 3,408,808	\$ 11,111,866
302.0001 Personnel, Engineering & Professional Services	Continuation	1-Time	-	40,000
302.0002 New LED Street Lights	Continuation	1-Time	164,257	164,257
302.0004 Minor Capital & Major Maintenance	Continuation	1-Time	-	119,942
302.0005 Chip Seal Program - Local Access Roads	Continuation	1-Time	-	84,581
302.0015 111th/112th (Bridgeport to Kendrick) New \$1,040,000 Sound Transit Grant & \$270,000 SWM	Continuation & New	1-Time	1,310,000	1,341,312
302.0024 Steilacoom Boulevard - Farwest Drive to Phillips Road	Continuation	1-Time	444,835	610,514
302.0039 Non-Motorized Trail: Gravelly Lake Drive Phase I - Return Excess SWM Contribution to SWM Fund	Continuation	1-Time	-	241,840
302.0053 Streets: 123rd St SW – Bridgeport Way to 47th Ave SW	Continuation	1-Time	3,016	-

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2020	
			Revenue	Expenditure
302.0060 Traffic Signal at 100th	Continuation	1-Time	84,952	955,735
302.0064 Streets: 146th, 150th, & Spring St Local Improvement District (LID)	Continuation	1-Time	922,757	919,641
302.0077 Non-Motorized Trail Gravelly Lake Drive - Washington Blvd to Nyanza	Continuation	1-Time	280,000	-
302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway	Continuation	1-Time	(209,315)	-
302.0119 Sidewalks: Lakewood Drive - Steilacoom Blvd to Flett Creek New \$270,500 SWM, \$540,000 TIB Grant & \$229,500 Various CIP Savings	New	1-Time	809,632	1,038,328
302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park	Continuation	1-Time	(74,730)	2,018,554
302.0135 Streets: WA Blvd to Edgewood Drive (North Fort to Gravelly Lake Drive) New \$322,000 SWM	Continuation & New	1-Time	748,300	1,149,338
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road)	Continuation	1-Time	1,909,104	1,894,162
302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips	Continuation	1-Time	(2,984,000)	533,662
Total - Fund 311			\$ 110,000	\$ 962,234
311.0002 Side Sewer CIPs	Continuation	1-Time	-	145,419
311.0004 North Thorne Lane Sewer Extension	Continuation	1-Time	-	15,910
311.0005 Maple Sewer	New	1-Time	35,000	573,905
311.0013 Fort Steilacoom Park Sewer Extension	Continuation	1-Time	75,000	227,000
Total - Enterprise Funds			\$ 571,840	\$ 2,243,864
Total - Fund 401 Surface Water Management			\$ 571,840	\$ 2,243,864
Transfer to Parks CIP - 301.0005 Chambers Creek Trail	Continuation	1-Time	-	50,000
Transfer to Parks CIP - 301.0037 Seeley Lake Resource Conservancy Park Improvements	New	1-Time	-	50,000
Transfer In From Transportation CIP - 302.0039 Return Excess Balance to SWM Fund	New	1-Time	241,840	-
Transfer to Transportation CIP - 302.0015 111th/112th (Bridgeport to Kendrick)	New	1-Time	-	270,000
Transfer to Transportation CIP - 302.0119 Sidewalks: Lakewood Dr - GLD to American Lake Park	New	1-Time	-	270,500
Transfer to Transportation CIP - 302.0135 Streets: WA Blvd and Edgewood Drive (North Fort to GLD.)	New	1-Time	-	322,000
Transfer to Transportation CIP - 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)	Continuation	1-Time	-	79,674
Transfer to Transportation - CIP 302.0060 Traffic Signal at 100th	Continuation	1-Time	-	84,952
Eliminate Transfer to Transportation - CIP 302.0053 Not Needed	Continuation	1-Time	-	(55,000)
Transfer to Sewer CIP - 311.0005 Maple Street Sewer for Storm Drainage Related Improvements	New	1-Time	-	8,000
401.0008 Outfall Retrofit New \$320,000	Continuation & New	1-Time	-	547,787
401.0012 Outfall Retrofit Feasibility Project	Continuation	1-Time	-	60,000
401.0015 Oakbrook Outfall Retrofits	Continuation	1-Time	-	24,196
401.0017 American Lake Integrated Aquatic Vegetation	Continuation	1-Time	-	510
401.0018 Waughop Lake Treatment	Continuation	1-Time	330,000	410,463
Supplies & Materials to Support 4 Additional SWM Projects in 2020	New	Ongoing	-	4,600
Street Sweeping - Additional Cost	New	Ongoing	-	86,300
Internal Service Charge - Street Sweeping and Stormwater Facility Maintenance at City Hall	Continuation	1-Time	-	918
Internal Service Charge - Conversion of Information Technology Manager to Chief Information Officer	New	Ongoing	-	1,042
Internal Service Charge - Disaster Recovery	Continuation	1-Time	-	1,054
Internal Service Charge - Disaster Recovery/Co-Location at Police Station	Continuation	1-Time	-	164

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2020	
			Revenue	Expenditure
Internal Service Charge - Computer Replacement	Continuation	1-Time	-	1,061
Internal Service Charge - Document Management System	Continuation	1-Time	-	15,810
Internal Service Charge - Redundant Voice/Data at Police Station	Continuation	1-Time	-	527
Internal Service Charge - Cloud Enabled Backup Storage	Continuation	1-Time	-	375
Internal Service Charge - Multi-Drive Tape Solution for Off-Site Storage	Continuation	1-Time	-	791
Internal Service Charge - Security Enhancements	Continuation	1-Time	-	692
Internal Service Charge - Network Cybersecurity	Continuation	1-Time	-	409
Internal Service Charge - Wide Format Printers and Scanner	New	1-Time	-	5,609
Internal Service Charge - WCIA Annual Assessment Increase	Continuation	Ongoing	-	1,430
Total - Internal Service Funds			\$ 1,896,355	\$ 1,226,360
Total - Fund 501 Fleet & Equipment			\$ 1,087,628	\$ 365,700
Transfer In From Transportation CIP Fund 302.0064 LID Payback Interfund Loan	Continuation	1-Time	880,204	-
PK-Replace Vehicle #42440 2009 Ford F250 - Funded by Replacement Reserves \$38,000 & Capital Contribution \$32,000	Continuation	1-Time	32,000	70,000
PK-Replace Portable Stage #42870 - Funded by Replacement Reserves \$8,000 / Capital Contribution \$1,000	Continuation	1-Time	1,000	9,000
PK-Replace Broom with Collection Bin #43260 - Funded by Capital Contribution	Continuation	1-Time	7,500	7,500
PK-Replace Equipment #43120 2017 John Deere Mower Z915B Commercial Ztrak Funded by Replacement Reserves \$7,500 & Capital Contribution \$2,500	Continuation	1-Time	2,500	9,000
PD-Replace Vehicle #40610 2009 Ford F150 Funded by Replacement Reserves	Continuation	1-Time	-	30,000
PD-Convert Vehicle #41411 2016 Dodge Ram to Specialty Vehicle - Funded by Replacement Reserves \$18,576 & Capital Contribution \$6,424	New	1-Time	6,424	25,000
PD-Replace Vehicle #41040 2008 Trail Blazer - Funded by Replacement Reserves	Continuation	1-Time	25,000	39,000
PD-Replace Vehicle #40371 2015 Ford Interceptor Due to a Collision - Funded by Insurance Proceeds	Continuation	1-Time	57,000	57,000
PD-Replace Vehicle #40241 2015 Ford Interceptor Due to a Collision - Funded by Insurance Proceeds	New	1-Time	58,600	58,600
PD - Training Vehicle PIT Conversion - Funded by Replacement Reserves	New	1-Time	-	5,000
PD-Replace Vehicle #40430 2008 Ford Truck - Funded by Replacement Reserves	New	1-Time	-	24,000
PW - Replace 1999 Radar Speed Trailer #42990 - Funded by Replacement Reserves	New	1-Time	-	7,100
PW - Replace 2004 Radar Speed Trailer #40180 - Funded by Replacement Reserves	New	1-Time	-	7,100
PW - Three New Radar Speed Trailers - Funded by Capital Contribution	New	1-Time	17,400	17,400
Total - Fund 502 Property Management			\$ 17,600	\$ 69,533
502.0010 Parks FSP Facility HVAC Replacement - Funded by Replacement Reserves	Continuation	1-Time	-	11,859
502.0011 Parks FSP Facility LED Lighting Conversion - Funded by Replacement Reserves	Continuation	1-Time	-	30,074

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2020	
			Revenue	Expenditure
502.0028 Police Station Generator Plug In - Funded by Replacement Reserves	Continuation	1-Time	-	10,000
502.0029 Salt Bin Cover	Continuation	1-Time	10,000	10,000
City Hall Street Sweeping and Stormwater Facility Maintenance	New	Ongoing	7,600	7,600
Total - Fund 503 Information Technology			\$ 601,657	\$ 601,657
Conversion of IT Manager to Chief Information Officer	New	Ongoing	19,800	19,800
503.0002 Fiber Optic Connection FSP O&M Facility	Continuation	1-Time	14,027	14,027
503.0005 Website Redesign/Update	Continuation	1-Time	8,019	8,019
503.0006 Disaster Recovery	Continuation	1-Time	20,000	20,000
503.0012 Disaster Recover/Co-Location Police Station	Continuation	1-Time	3,120	3,120
503.0015 Computer Replacement	Continuation	1-Time	20,131	20,131
503.0018 Document Management System	Continuation	1-Time	300,000	300,000
503.0025 Redundant Voice/Data Police Station	Continuation	1-Time	10,000	10,000
503.0028 PALS Permit System	Continuation	1-Time	105,000	105,000
503.0030 O&M at Front Street - Fiber Repair	Continuation	1-Time	9,000	9,000
503.0033 Cloud Enabled Backup Storage	Continuation	1-Time	7,113	7,113
503.0034 Multi-Drive Tape Solution for Off-site	Continuation	1-Time	15,000	15,000
503.0035 Security Enhancements	Continuation	1-Time	13,130	13,130
503.0037 Network Cybersecurity	Continuation	1-Time	7,761	7,761
503.0040 Replace Wide Format Printer and Scanner	New	1-Time	40,388	40,388
Retrofit Vehicles - Wireless Communications, In-Car Video	Continuation	1-Time	9,168	9,168
Total - Fund 504 Risk Management			\$ 189,470	\$ 189,470
WCIA Assessment	New	Ongoing	27,120	27,120
Replace 3 Street Light Poles Funded by Insurance Reimbursement \$31,750 / City Pays Deductible \$15,000)	New	1-Time	46,750	46,750
Transfer Insurance Proceeds to Fleet & Equipment Fund - For Replacement of Police Vehicle #40371 2015 Ford Interceptor Due to a Collision	Continuation	1-Time	57,000	57,000
Transfer Insurance Proceeds to Fleet & Equipment Fund - For Replacement of Police Vehicle #40241 2015 Ford Interceptor Due to a Collision	New	1-Time	58,600	58,600

	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Original Budget	2020 Current Budget	2020 Proposed Adj	2020 Proposed Revised Budget
(001) GENERAL FUND							
<i>REVENUES:</i>							
Taxes	\$27,469,335	\$28,837,365	\$30,197,457	\$27,970,400	\$28,604,900	\$0	\$28,604,900
Property Tax	6,741,607	6,910,944	7,159,443	7,202,400	7,400,000	-	7,400,000
Local Sales & Use Tax	9,958,523	10,978,014	11,955,004	9,951,100	10,630,000	-	10,630,000
Sales/Parks	585,089	631,395	663,655	620,900	650,900	-	650,900
Brokered Natural Gas Use Tax	38,716	41,558	50,477	30,000	40,000	-	40,000
Criminal Justice Sales Tax	1,047,075	1,133,354	1,179,058	1,111,200	1,166,200	-	1,166,200
Admissions Tax	539,139	545,816	504,879	496,000	496,000	-	496,000
Utility Tax	5,744,060	5,408,728	5,575,351	5,745,800	5,415,800	-	5,415,800
Leasehold Tax	14,169	5,901	9,779	12,000	5,000	-	5,000
Gambling Tax	2,800,955	3,181,655	3,099,813	2,801,000	2,801,000	-	2,801,000
Franchise Fees	3,733,390	4,035,453	4,145,138	4,232,100	4,335,700	-	4,335,700
Cable, Water, Sewer, Solid Waste	2,844,927	2,945,276	3,021,837	3,049,000	3,172,600	-	3,172,600
Tacoma Power	888,463	1,090,176	1,123,301	1,183,100	1,163,100	-	1,163,100
Development Service Fees	1,656,169	2,204,665	1,749,026	1,744,000	1,744,000	-	1,744,000
Building Permits	619,836	897,791	690,016	728,300	728,300	-	728,300
Other Building Permit Fees	240,938	492,983	315,885	316,400	316,400	-	316,400
Plan Review/Plan Check Fees	661,289	625,734	603,498	575,200	575,200	-	575,200
Other Zoning/Development Fees	134,106	188,137	139,627	124,100	124,100	-	124,100
Licenses & Permits	414,234	417,487	415,674	384,000	459,000	(37,475)	421,525
Business License	260,064	275,552	292,489	314,000	314,000	(37,475)	276,525
Alarm Permits & Fees	114,819	104,411	84,348	30,000	105,000	-	105,000
Animal Licenses	39,351	37,525	38,838	40,000	40,000	-	40,000
State Shared Revenues	1,397,256	1,195,471	1,144,373	1,255,900	1,178,900	-	1,178,900
Sales Tax Mitigation	37,938	10,006	-	-	-	-	-
Criminal Justice	153,413	158,293	167,506	154,000	154,000	-	154,000
Criminal Justice High Crime	423,055	231,905	162,777	318,800	241,800	-	241,800
Liquor Excise Tax	286,385	304,078	330,276	291,700	291,700	-	291,700
Liquor Board Profits	496,441	491,189	483,806	491,400	491,400	-	491,400
Marijuana Enforcement/Excise Tax	25	1	8				-
Intergovernmental	629,769	512,739	528,086	576,450	495,347	(71,213)	424,134
Police FBI & Other Misc	12,100	12,640	14,080	12,000	12,000	-	12,000
Police-Animal Svcs-Steilacoom	14,865	13,740	18,012	14,380	16,368	-	16,368
Police-Animal Svcs-Dupont	29,569	29,533	33,252	29,770	33,877	-	33,877
Police-South Sound 911 Background Investigations	5,143	19,593	32,640	3,000	3,000	-	3,000
Muni Court-University Place Contract	275,407	285,396	153,321	294,000	153,321	97,866	251,187
Muni Court-Town of Steilacoom Contract	111,246	111,537	155,276	114,900	155,276	(83,139)	72,137
Muni Court-City of Dupont	181,439	40,301	121,505	108,400	121,505	(85,940)	35,565

	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Original Budget	2020 Current Budget	2020 Proposed Adj	2020 Proposed Revised Budget
(001) GENERAL FUND-continued							
Charges for Services & Fees	1,490,792	1,300,239	1,648,838	1,442,700	1,442,700	-	1,442,700
Parks & Recreation Fees	240,404	250,101	279,541	288,700	288,700	-	288,700
Police - Various Contracts	8,427	15,507	23,643	7,000	7,000	-	7,000
Police - Towing Impound Fees	10,200	10,300	6,300	12,000	12,000	-	12,000
Police - Extra Duty	910,575	655,726	978,470	775,000	775,000	-	775,000
Police - Western State Hospital Community Policing	315,750	366,750	355,500	355,500	355,500	-	355,500
Other	5,437	1,855	5,384	4,500	4,500	-	4,500
Fines & Forfeitures	1,704,839	1,626,872	1,762,837	1,560,900	1,483,400	-	1,483,400
Municipal Court	897,285	798,411	812,773	860,900	783,400	-	783,400
Photo Infraction	807,554	828,460	950,064	700,000	700,000	-	700,000
Miscellaneous/Interest/Other	212,985	325,024	417,942	133,700	142,964	-	142,964
Interest Earnings	66,500	130,742	160,388	68,000	68,000	-	68,000
Penalties & Interest - Taxes	68,599	77,122	167,569	15,200	15,200	-	15,200
Miscellaneous/Other	77,886	117,160	89,985	50,500	59,764	-	59,764
Interfund Transfers	284,700	284,700	284,700	284,700	284,700	-	284,700
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	284,700	-	284,700
Subtotal Operating Revenues	\$38,993,468	\$40,740,015	\$42,294,072	\$39,584,850	\$40,171,611	(\$108,688)	\$40,062,923
<i>EXPENDITURES:</i>							
City Council	127,379	122,436	135,995	136,853	155,073	-	155,073
Legislative	127,018	122,436	133,874	133,403	151,623	-	151,623
Sister City	361	-	2,121	3,450	3,450	-	3,450
City Manager	633,389	706,432	722,760	716,460	735,072	899	735,971
Executive	506,423	559,533	567,347	563,586	582,198	899	583,097
Communications	126,966	146,899	155,413	152,874	152,874	-	152,874
Municipal Court	2,010,854	2,050,968	1,958,515	2,158,419	2,161,328	3,746	2,165,074
Judicial Services (Includes Veterans Court Grant Match)	1,084,181	1,092,375	1,065,824	1,099,223	1,102,132	3,746	1,105,878
Professional Services	645,995	652,000	591,672	658,400	658,400	-	658,400
Probation & Detention	280,678	306,592	301,019	400,796	400,796	-	400,796
Administrative Services	1,617,746	1,731,553	1,775,396	1,863,255	1,873,701	3,596	1,877,297
Finance	1,081,687	1,166,248	1,193,231	1,254,474	1,256,989	2,397	1,259,386
Human Resources	536,059	565,305	582,165	608,781	616,712	1,199	617,911
Legal	1,540,487	1,699,409	1,706,817	1,681,540	1,684,450	3,746	1,688,196
Civil Legal Services	894,763	1,087,523	1,124,353	950,693	953,021	2,996	956,017
Criminal Prosecution Services	283,550	240,632	232,724	351,722	351,722	-	351,722
City Clerk	248,392	287,036	204,178	289,125	289,707	750	290,457
Election	113,782	84,219	145,562	90,000	90,000	-	90,000

	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Original Budget	2020 Current Budget	2020 Proposed Adj	2020 Proposed Revised Budget
(001) GENERAL FUND-continued							
Community & Economic Development	1,995,406	2,073,063	2,266,964	2,223,800	2,349,125	4,794	2,353,919
Current Planning	630,971	659,093	718,158	721,574	738,571	1,798	740,369
Long Range Planning	171,058	192,837	218,809	217,368	225,866	899	226,765
Building	1,014,891	1,035,962	1,146,618	1,093,347	1,190,344	1,798	1,192,142
Economic Development	178,486	185,169	183,379	191,511	194,344	299	194,643
Parks, Recreation & Community Services	2,599,358	2,718,160	2,903,440	2,821,605	2,927,625	58,710	2,986,335
Human Services	401,987	418,594	403,779	436,099	436,099	-	436,099
Administration	304,327	301,174	329,201	316,462	354,494	1,798	356,292
Recreation	465,267	405,448	467,173	422,141	422,141	50,000	472,141
Senior Services	222,371	236,627	246,535	241,021	241,021	-	241,021
Parks Facilities	465,075	500,484	544,466	504,716	516,856	5,601	522,457
Fort Steilacoom Park	588,850	672,444	733,560	675,795	709,726	874	710,600
Street Landscape Maintenance	151,482	183,388	178,727	225,371	247,287	437	247,724
Police	23,308,561	24,469,816	24,953,309	25,369,543	25,816,781	133,964	25,950,745
Command	4,326,564	4,596,657	4,084,467	3,882,300	4,048,631	25,344	4,073,975
Jail Service	706,760	633,754	811,899	700,000	950,000	-	950,000
Dispatch Services/SS911	2,202,328	2,118,919	2,069,771	2,068,490	2,048,930	-	2,048,930
Investigations	3,714,000	3,385,410	3,935,607	4,717,513	4,717,513	27,155	4,744,668
Patrol	7,334,525	7,764,555	7,730,510	7,999,003	7,999,003	27,155	8,026,158
Special Units	342,955	913,301	373,704	110,850	110,857	-	110,857
SWAT/SRT	113,589	124,032	148,476	118,176	118,176	-	118,176
Neighborhood Policing Unit (Formerly Crime Prevention)	914,600	1,114,361	1,195,099	1,371,776	1,371,776	27,155	1,398,931
Contracted Services (Extra Duty, offset by Revenue)	951,736	951,870	1,033,057	775,000	775,000	-	775,000
Community Safety Resource Team (CSRT)	359,001	421,180	403,968	389,286	393,609	-	393,609
Training	147,206	286,671	843,556	799,837	799,837	27,155	826,992
Traffic Policing	884,761	869,386	928,309	1,313,271	1,317,593	-	1,317,593
Property Room	241,464	249,181	276,447	281,262	281,262	-	281,262
Reimbursements	324,431	301,055	356,392	109,905	114,227	-	114,227
Emergency Management	26,299	72,620	51,141	38,040	38,040	-	38,040
Animal Control	286,053	280,958	324,810	304,834	342,327	-	342,327
Road & Street/Camera Enforcement	432,289	385,906	386,095	390,000	390,000	-	390,000
Non-Departmental	128,098	127,456	121,530	133,960	133,960	-	133,960
Citywide	128,098	127,456	121,530	133,960	133,960	-	133,960
Interfund Transfers	1,334,160	1,791,977	1,983,711	1,877,774	1,876,702	508	1,877,210
Transfer to Fund 101 Street O&M	900,878	1,358,130	1,512,108	1,402,118	1,400,215	508	1,400,723
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000	-	35,000
Transfer to Fund 201 GO Bond Debt Service	398,282	398,847	436,603	440,656	441,487	-	441,487
Subtotal Operating Expenditures	\$35,295,438	\$37,491,270	\$38,528,437	\$38,983,209	\$39,713,818	\$209,963	\$39,923,781
OPERATING INCOME (LOSS)	\$3,698,031	\$3,248,745	\$3,765,635	\$601,641	\$457,793	(\$318,651)	\$139,142

	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Original Budget	2020 Current Budget	2020 Proposed Adj	2020 Proposed Revised Budget
(001) GENERAL FUND-continued							
<i>OTHER FINANCING SOURCES:</i>							
Grants, Donations/Contrib, 1-Time	326,199	423,455	544,035	140,750	388,260	357,203	745,463
Contributions/Donations/Other	106,149	171,941	97,102	140,750	140,750	25,000	165,750
Grants	220,050	251,514	446,933	-	247,510	332,203	579,713
Transfers In	96,050	16,000	-	-	-	-	-
Transfer In - Fund 501 Fleet & Equipment	96,050	16,000	-	-	-	-	-
Subtotal Other Financing Sources	\$422,249	\$439,455	\$544,035	\$140,750	\$388,260	\$357,203	\$745,463
<i>OTHER FINANCING USES:</i>							
Capital & Other 1-Time	1,140,965	1,756,983	1,620,058	174,826	570,885	1,030,897	1,601,782
Municipal Court	29,914	78,647	94,366	9,240	11,569	120,183	131,752
City Council	-	4,218	-	-	-	-	-
City Manager	35,811	9,817	25,796	2,217	2,776	15,054	17,830
Administrative Services	31,736	21,310	32,136	11,371	14,606	28,096	42,702
IT 6-Year Strategic Plan & I/S Charges to be Allocated	-	-	-	-	-	-	-
Legal/Clerk	152,192	165,623	57,002	9,240	11,569	59,569	71,138
Community & Economic Development	559,942	249,841	600,928	46,289	152,769	374,966	527,735
Parks, Recreation & Community Services	35,298	38,310	102,495	10,718	123,465	178,383	301,848
Police	296,072	1,189,217	707,335	85,751	254,131	254,646	508,777
Interfund Transfers	1,736,464	2,235,910	1,663,097	956,417	757,093	288,702	1,045,795
Transfer Out - Fund 101 Street	286,624	-	-	76,417	76,417	166,702	243,119
Transfer Out - Fund 102 Street Capital	-	-	-	-	-	-	-
Transfer Out - Fund 105 Property Abatement/RHSP	140,000	215,000	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 106 Public Art			100,000		-	-	-
Transfer Out - Fund 192 SSMCP	50,000	50,000	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 301 Parks CIP	657,125	925,275	479,300	80,000	187,129	95,000	282,129
Transfer Out - Fund 302 Transportation CIP	602,715	1,045,635	983,797	700,000	393,547	27,000	420,547
Subtotal Other Financing Uses	\$2,877,429	\$3,992,893	\$3,283,155	\$1,131,243	\$1,327,978	\$1,319,599	\$2,647,577
Total Revenues and Other Sources	\$39,415,717	\$41,179,470	\$42,838,107	\$39,725,600	\$40,559,871	\$248,515	\$40,808,386
Total Expenditures and other Uses	\$38,172,867	\$41,484,163	\$41,811,592	\$40,114,458	\$41,041,795	\$1,529,562	\$42,571,357
Beginning Fund Balance:	\$7,909,379	\$9,152,227	\$8,847,534	\$5,256,028	\$5,421,602		\$9,874,052
Ending Fund Balance:	\$9,152,227	\$8,847,534	\$9,874,049	\$4,867,170	\$4,939,678		\$8,111,080
Ending Fund Balance as a % of Gen/Street Operating Rev	22.9%	21.2%	22.8%	12.0%	12.0%		19.8%
Reserve - Total Target 12% of Gen/Street Operating Rev	\$4,800,348	\$5,011,691	\$5,194,795	\$4,867,170	\$4,937,581		\$4,924,539
2% Contingency Reserves	\$800,058	\$835,282	\$865,799	\$811,195	\$822,930		\$820,756
5% General Fund Reserves	\$2,000,145	\$2,088,205	\$2,164,498	\$2,027,988	\$2,057,326		\$2,051,891
5% Strategic Reserves	\$2,000,145	\$2,088,205	\$2,164,498	\$2,027,988	\$2,057,326		\$2,051,891
Unreserved / (12% Adopted Reserves Shortfall):	\$4,351,879	\$3,835,843	\$4,679,253	\$0	\$2,096		\$3,186,541

ORDINANCE NO.

AN ORDINANCE of the City Council of the City of Lakewood,
Washington, adopting the 2019/2020 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2019/2020 fiscal biennium have been prepared and filed on October 1, 2018 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 5, 2018, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 700 on November 19, 2018 implementing the 2019/2020 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 707 on May 6, 2019 implementing the 2019 Carry Forward Budget Adjustment;

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 721 on November 18, 2019 implementing the 2019/2020 Mid-Biennium Budget Adjustment;

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2019/2020 Biennial Budget to adjust the 2019 beginning fund balance from the estimated amount to actual as fiscal year 2018 activities are concluded; continue existing projects by appropriating projects that were budgeted in the prior year, but not yet completed and will continue during the current year; appropriate projects funded by grants and contributions; and on an exception basis, new allocations; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2020 Carry Forward Budget Adjustment on May 4, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The 2019/2020 Biennial Budget, as originally set forth in Ordinance 721, Section 1, is amended to adopt the revised budget for the 2019/2020 biennium in the amounts and for the purposes as shown on Exhibit A Current Revised Budget by Fund – Year 2020 and Exhibit B Proposed Revised Budget by Fund – Year 2020.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2019 and 2020 and five (5) days after publication as required by law.

ADOPTED by the City Council this 18th day of May, 2020.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A
CURRENT REVISED BUDGET BY FUND - YEAR 2020
Per Ord. 721 Adopted on November 18, 2019

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 6,473,927	\$ 1,486,531	\$ 7,960,458	\$ 49,183,405	\$ 409,531	\$ 49,592,936	\$ 49,321,340	\$ 868,978	\$ 50,190,318	\$ 7,363,076
001 General	5,256,028	907,831	6,163,859	39,725,600	137,510	39,863,110	40,114,458	359,206	40,473,664	5,553,305
101 Street	-	-	-	2,455,935	-	2,455,935	2,455,935	-	2,455,935	-
102 Real Estate Excise Tax	-	426,417	426,417	1,700,000	-	1,700,000	1,700,000	238,000	1,938,000	188,417
103 Transportation Benefit District	-	32,325	32,325	814,000	-	814,000	814,000	-	814,000	32,325
104 Hotel/Motel Lodging Tax Fund	800,000	115,984	915,984	800,000	-	800,000	800,000	-	800,000	915,984
105 Property Abatement/RHSP	-	-	-	328,800	-	328,800	328,800	-	328,800	-
106 Public Art	-	-	-	15,000	-	15,000	15,000	-	15,000	-
180 Narcotics Seizure	-	-	-	70,000	-	70,000	70,000	-	70,000	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	39,600	-	39,600	39,600	-	39,600	-
190 Grants	-	-	-	560,000	-	560,000	560,000	-	560,000	-
191 NSP	-	-	-	24,700	-	24,700	24,700	-	24,700	-
192 SSMCP	-	45,114	45,114	277,100	-	277,100	277,100	-	277,100	45,114
195 Public Safety Grants	-	-	-	130,037	-	130,037	130,037	-	130,037	-
201 GO Bond Debt Service	-	-	-	1,250,656	300,000	1,550,656	1,250,656	300,000	1,550,656	-
202 LID Debt Service	-	7,008	7,008	203,500	(27,979)	175,521	203,500	(28,228)	175,272	7,257
204 Sewer Project Debt	290,852	(50,788)	240,064	788,477	-	788,477	537,554	-	537,554	490,987
251 LID Guaranty	127,047	2,640	129,687	-	-	-	-	-	-	129,687
Capital Project Funds:	\$ 4,072,199	\$ 519,987	\$ 4,592,186	\$ 15,878,700	\$ (367,000)	\$ 15,511,700	\$ 18,303,000	\$ (617,000)	\$ 17,686,000	\$ 2,417,886
301 Parks CIP	880,000	(203,447)	676,553	2,980,000	-	2,980,000	3,860,000	(250,000)	3,610,000	46,553
302 Transportation CIP	2,493,570	93,629	2,587,199	12,703,700	(367,000)	12,336,700	14,320,000	(367,000)	13,953,000	970,899
311 Sewer Project CIP	698,629	629,805	1,328,434	195,000	-	195,000	123,000	-	123,000	1,400,434
312 Sanitary Sewer Connection	-	-	-	-	-	-	-	-	-	-
Enterprise Fund:	\$ 2,078,878	\$ 438,735	\$ 2,517,613	\$ 3,954,900	\$ -	\$ 3,954,900	\$ 5,143,366	\$ -	\$ 5,143,366	\$ 1,329,147
401 Surface Water Management	2,078,878	438,735	2,517,613	3,954,900	-	3,954,900	5,143,366	-	5,143,366	1,329,147
Internal Service Funds:	\$ 5,295,360	\$ (200,285)	\$ 5,095,075	\$ 5,034,796	\$ 131,000	\$ 5,165,796	\$ 5,559,252	\$ 76,100	\$ 5,635,352	\$ 4,625,519
501 Fleet & Equipment	4,815,080	(229,076)	4,586,004	755,720	-	755,720	1,352,020	(54,900)	1,297,120	4,044,604
502 Property Management	348,436	3,791	352,227	778,684	-	778,684	773,684	-	773,684	357,227
503 Information Technology	131,844	25,000	156,844	1,915,733	126,000	2,041,733	1,848,889	126,000	1,974,889	223,688
504 Risk Management	-	-	-	1,584,659	5,000	1,589,659	1,584,659	5,000	1,589,659	-
Total All Funds	17,920,364	\$ 2,244,968	\$20,165,332	\$ 74,051,801	\$ 173,531	\$74,225,332	\$ 78,326,958	\$ 328,078	\$78,655,036	\$ 15,735,628

EXHIBIT B
PROPOSED REVISED BUDGET BY FUND - YEAR 2020

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 8,272,900	7,403,990	15,676,890	\$ 50,288,625	\$ 9,651,194	\$59,939,819	\$ 50,579,916	\$13,282,597	\$63,862,513	\$ 11,754,196
001 General	5,421,605	4,452,445	9,874,050	40,559,871	248,515	40,808,386	41,041,795	1,529,562	42,571,357	8,111,079
101 Street	-	4,786	4,786	2,454,032	167,210	2,621,242	2,454,030	171,998	2,626,028	-
102 Real Estate Excise Tax	48,256	752,014	800,270	1,700,000	100,000	1,800,000	1,748,042	552,228	2,300,270	300,000
103 Transportation Benefit District	32,325	20,132	52,457	814,000	(814,000)	-	814,000	(761,543)	52,457	-
104 Hotel/Motel Lodging Tax Fund	1,015,984	544,650	1,560,634	800,000	-	800,000	812,250	311,034	1,123,284	1,237,350
105 Property Abatement/RHSP	-	605,817	605,817	328,800	48,849	377,649	328,800	654,666	983,466	-
106 Public Art	-	142,778	142,778	15,000	-	15,000	15,000	142,778	157,778	-
180 Narcotics Seizure	-	282,319	282,319	70,000	-	70,000	70,000	282,319	352,319	-
181 Felony Seizure	-	8,143	8,143	-	-	-	-	8,143	8,143	-
182 Federal Seizure	-	259,829	259,829	39,600	-	39,600	39,600	259,829	299,429	-
190 Grants	1,339,865	63,360	1,403,225	560,000	2,265,006	2,825,006	560,000	2,265,006	2,825,006	1,403,225
191 NSP	-	142,434.00	142,434.00	24,700.00	49,316.00	74,016.00	24,700.00	191,750	216,450.00	-
192 SSMCP	45,114	8,318	53,432	277,100	7,258,067	7,535,167	277,100	7,311,499	7,588,599	-
195 Public Safety Grants	-	-	-	130,037	310,501	440,538	130,037	310,501	440,538	-
201 GO Bond Debt Service	-	-	-	1,551,487	-	1,551,487	1,551,487	-	1,551,487	-
202 LID Debt Service	-	35,097	35,097	175,521	17,730	193,251	175,521	52,827	228,348	-
204 Sewer Project Debt	240,064	79,261	319,325	788,477	-	788,477	537,554	-	537,554	570,248
251 LID Guaranty	129,687	2,607	132,294	-	-	-	-	-	-	132,294
Capital Project Funds:	\$ 5,708,616	\$ 9,594,354	\$15,302,970	\$ 11,885,418	\$ 6,908,030	\$18,793,448	\$ 15,075,718	\$17,535,258	\$32,610,976	\$ 1,485,442
301 Parks CIP	676,553	2,040,003	2,716,556	2,044,718	3,389,222	5,433,940	2,674,718	5,461,158	8,135,876	14,620
302 Transportation CIP	3,703,629	7,636,965	11,340,594	9,645,700	3,408,808	13,054,508	12,278,000	11,111,866	23,389,866	1,005,236
311 Sewer Project CIP	1,328,434	(82,614)	1,245,820	195,000	110,000	305,000	123,000	962,234	1,085,234	465,586
Enterprise Fund:	\$ 2,518,301	\$ 1,787,988	\$ 4,306,289	\$ 4,103,374	\$ 571,840	\$ 4,675,214	\$ 5,182,512	\$ 2,243,865	\$ 7,426,377	\$ 1,555,126
401 Surface Water Management	2,518,301	1,787,988	4,306,289	4,103,374	571,840	4,675,214	5,182,512	2,243,865	7,426,377	1,555,126
Internal Service Funds:	\$ 5,132,259	\$ (777,075)	\$ 4,355,184	\$ 5,534,996	\$ 1,896,355	\$ 7,431,351	\$ 6,024,752	\$ 1,226,360	\$ 7,251,112	\$ 4,535,423
501 Fleet & Equipment	4,623,188	(842,738)	3,780,450	822,520	1,087,628	1,910,148	1,384,120	365,700	1,749,820	3,940,778
502 Property Management	352,227	83,829	436,056	827,684	17,600	845,284	822,684	69,533	892,217	389,123
503 Information Technology	156,844	(18,166)	138,678	2,128,333	601,657	2,729,990	2,061,489	601,657	2,663,146	205,522
504 Risk Management	-	-	-	1,756,459	189,470	1,945,929	1,756,459	189,470	1,945,929	-
Total All Funds	21,632,076	\$ 18,009,257	\$39,641,333	\$ 71,812,413	\$ 19,027,419	\$90,839,832	\$ 76,862,898	\$34,288,080	\$111,150,978	\$ 19,330,187