



LAKESWOOD CITY COUNCIL AGENDA

Monday, May 18, 2020

7:00 P.M.

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel:

<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter participant ID: 151082920.

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Participation in Public Comments will only be accepted via mail and email at this time. Comments should be sent to Briana Schumacher, City Clerk at bschumacher@cityoflakewood.us. Comments received up to one hour before the meeting will be provided to the City Council electronically. Comments received after that deadline will be provided to the City Council after the meeting.

C O N S E N T A G E N D A

- (4) A. Approval of the minutes of the City Council study session of April 27, 2020.

- (7) B. Approval of the minutes of the City Council meeting of May 4, 2020.

- (11) C. Motion No. 2020-23

Authorizing the award of a construction contract to Quigg Bros. Inc., in the amount of \$2,279,049, for the Harry Todd Waterfront Renovation project.

- (14) D. Motion No. 2020-24

Authorizing the award of a construction contract to Tucci and Sons, Inc., in the amount of \$1,129,422.30, for the Fort Steilacoom Park Angle Lane South project.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

(17) E. Motion No. 2020-25

Authorizing the award of a construction contract to Doolittle Construction, LLC, in the amount of \$281,029, for the 2020 Chip Seal program.

(20) F. Motion No. 2020-26

Authorizing the award of a construction contract to Asphalt Patch Systems, Inc., in the amount of \$207,866, for the 2020 Roadway Patching program.

(23) G. Motion No. 2020-27

Authorizing the award of a construction contract to Transportation Systems, Inc., in the amount of \$237,690, for the 2019 CDBG Streetlight project.

(26) H. Ordinance No.734

Amending the 2019-2020 biennial budget.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

Public testimony on Public Hearings will only be accepted via mail or email at this time. Comments should be sent to Briana Schumacher, City Clerk at bschumacher@cityoflakewood.us. Comments received up to one hour before the meeting will be provided to the City Council electronically.

- (65) This is the date set for a public hearing on the FY 2020 CDGB Annual Action Plan and Five-Year (2020-2024) Consolidated Plan.

- (68) This is the date set for a public hearing on the Small Cell Wireless Facility Franchise Agreement with New Cingular Wireless, LLC (AT&T).

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

RESOLUTION(99) Resolution No. 2020-06

Adopting the 2020 Lakewood Parks and Recreation Legacy Plan.

(510) Resolution No. 2020-07

Authorizing the City Manager to seek grant funding assistance managed through the Washington State Recreation and Conservation Office for the American Lake Park Waterfront Access Upgrades WWRP Local Parks 20-1349D ALEA: 20-1760D, Wards Lake Park Enhancements Phase I LWCF: 19-1740D WWRP Local Parks: 20-1761D LWCF (standard): 20-1763D Youth Athletic Fund (pump track) 20-1764D, and Fort Steilacoom Park – Artificial Turf Infields Youth Athletic Fund: 20-1765D.

UNFINISHED BUSINESS(515) Motion No. 2020-28

Adopting a zero-interest, deferred loan program up to \$10,000 to Lakewood businesses with 10 or fewer employees under the Community Development Block Grant (CDBG) Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

NEW BUSINESS(523) Motion No. 2020-29

Ratification and confirmation of Proclamation related to the Hearing Examiner and permitting processes executed by the City Manager on May 14, 2020 at 3:20 p.m.

REPORTS BY THE CITY MANAGER

(527) Lakewood Station District Subarea Plan Update.

CITY COUNCIL COMMENTS**ADJOURNMENT**

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.



LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, April 27, 2020

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215- 8782

Participant ID: 151082920

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Linda Farmer and Paul Bocchi.

ITEMS FOR DISCUSSION:

Legacy Plan Update.

Senior Policy Analyst Kelley-Fong shared that the Legacy Plan is a six-year Parks, Recreation and Open Space Master Plan that acts as a guide to meet future recreation needs of the community and supports grant funding applications as required through the Washington State Recreation and Conservation Office. She provided an overview of key elements of the Plan. She shared that the walkshed measurement level of service has been changed to align with the vision and reflects a ten minute walk to a publically accessible park or open space from any address in the City. She then highlighted the Park Amenity Condition Assessment (PACA) scores which rated the quality and diversity of each park amenity, the park inventory and the Park Capital Facility Program.

Parks, Recreation and Community Services Director Dodsworth commented on the accomplishments that have been made since the adoption of the last Legacy Plan and shared that the updated Plan sets the foundation for the future. Discussion ensued.

Review of Transportation Benefit District (TBD) Annual Report.

Assistant City Manager for Administrative Services Kraus reviewed the 2019 Transportation Benefit District (TBD) Annual Report. She shared that in 2019 the City received \$831,000 in revenues, transferred \$923,000 to eligible projects and the ending fund balance was \$53,000. She then highlighted two projects that were

funded by the TBD and reported that the annual report is scheduled for adoption at the May 4th City Council meeting.

Review of 2019 Year-End Financial Report.

Assistant City Manager for Administrative Services Kraus provided an overview of activity in all funds through December 31, 2019.

Review of 2020 Carry Forward Budget Adjustment.

Assistant City Manager for Administrative Services Kraus provided an overview of the 2020 carry forward budget adjustment. She shared that a public hearing on the proposed adjustment is scheduled for the May 4th City Council meeting followed by adoption on May 18th.

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the financial impact of COVID-19 is estimated to be \$4 to 8 Million due to anticipated and ongoing loss in revenues. He reported that all non-discretionary spending has been on hold since March 3rd, vacant positions will not be filled at this time and the city is evaluating options for reducing or eliminating programs and projects.

He shared that the State of Washington received \$1.6 Billion in CARES Act funding which is anticipated to be shared with local governments with a population under 500,000 with cities receiving a minimum of \$25,000. The distribution of these funds will be based on a per-capita methodology which could equate to \$1.5 Million to the City of Lakewood. He noted that funding will be for new costs and cannot be used to backfill lost revenue or pay for already budgeted items. He shared that the City continues to advocate for use of these funds to backfill lost revenues.

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 4, 2020 REGULAR CITY COUNCIL MEETING:

1. This is the date set for a public hearing on the 2020 Carry Forward Budget Adjustment. – (Public Hearings and Appeals – Regular Agenda)
2. Approving amendments to the 2019 Annual Action Plan and CARES Act funding allocations. – (Resolution – Regular Agenda)
3. Connections Magazine Update. – (Reports by the City Manager)
4. Review of the 2020 Comprehensive Plan and development regulation amendments. – (Reports by the City Manager)

5. Review of Parks and Recreation Recovery Plan. – (Reports by the City Manager)

CITY COUNCIL COMMENTS

Councilmember Brandstetter commented on the impatient optimism of the various members of the community that he has been in contact with.

Councilmember Simpson echoed comments about optimism and suggested watching the *Saturday Night Live* skit featuring Brad Pitt as Dr. Fauci.

Councilmember Farmer commented on the Onyx Drive construction project and expressed gratitude for the reopening of city parks. She shared that she virtually attended the Military and Civilian Services Summit.

Councilmember Bocchi commented on the Financial Report given this evening and shared that the number of COVID-19 cases has decreased from 80 new cases on April 1st and 28 cases yesterday.

Deputy Mayor Whalen shared that he participated in the Military and Civilian Services Summit and virtually attended an Economic Development Board of Tacoma-Pierce County meeting where Congressman Heck spoke about the Paycheck Protection Program. He echoed positive comments about the reopening of city parks and suggested the City conduct business and retention visits to check in with small business owners.

Mayor Anderson echoed positive comments regarding the reopening of city parks and commented on the restrictions related to CARES Act funding and addressing gaps in funding that will exist in the Lakewood community.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:22 p.m.

DON ANDERSON, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



LAKESWOOD CITY COUNCIL MINUTES

Monday, May 4, 2020

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215- 8782

Participant ID: 151082920

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Anderson, Deputy Mayor Jason Whalen; Councilmembers Mike Brandstetter, John Simpson, Linda Farmer and Paul Bocchi.

Councilmembers Excused: 1 – Councilmember Mary Moss.

PUBLIC COMMENTS

Mayor Anderson announced that participation in Public Comments will only be accepted via mail or email at this time. Comments should be sent to Briana Schumacher, City Clerk. Comments received up to one hour before the meeting were provided to the City Council electronically. Comments received after that deadline will be provided to the City Council after the meeting.

Written public comments were received by Marianna Ross and Judi Brown which were provided to the City Council on pages 163-164 of the May 4, 2020 City Council agenda packet.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council study session of April 13, 2020.
- B. Approval of the minutes of the City Council meeting of April 20, 2020.
- C. Approval of claims vouchers, in the amount of \$1,885,803.41, for the period of March 14, 2020 through April 15, 2020.
- D. Approval of payroll checks, in the amount of \$2,470,596.36, for the period of March 16, 2020 through April 15, 2020.
- E. Motion No. 2020-22

Approving the 2019 Transportation Benefit District (TBD) Annual Report.

COUNCILMEMBER SIMPSON MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

Mayor Anderson announced that *Public testimony on Public Hearings will only be accepted via mail or email at this time. Comments should be sent to Briana Schumacher, City Clerk. Comments received up to one hour before the meeting were provided to the City Council electronically. Comments received after that deadline will be provided to the City Council after the meeting.*

This is the date set for a public hearing on the 2020 Carry Forward Budget Adjustment.

There being no public testimony the public hearing was declared closed at 7:03 p.m.

RESOLUTION

Resolution No. 2020-05 Adopting the First Amendment to the Fiscal Year 2019 (July 1, 2019 – June 30, 2020) Annual Action Plan and amendment to the Community Development Block Grant and HOME Investment Partnership Act Citizen Participation Plan.

Discussion ensued regarding the use of Community Development Block Grant CARES Act allocations and whether to provide funding to small businesses in the form of a grant or loan program.

COUNCILMEMBER SIMPSON MOVED TO ADOPT RESOLUTION NO. 2020-05. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED WITH COUNCILMEMBER FARMER VOTING IN OPPOSITION.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

REPORTS BY THE CITY MANAGER**Connections Magazine Update.**

Communications Manager Grimley shared that the City began contracting with a third party vendor in 2015 to produce a magazine three times a year that is mailed to every household and business in the city as a way to inform residents of city operations and events. She then highlighted the fiscal impacts associated with publishing and mailing the magazine. She shared that it is recommended that the city discontinue the traditional print publication and move to an online only e-newsletter. Discussion ensued and the City Council requests options continue to be explored for the continued delivery of a print magazine to residents.

Review of Parks, Recreation and Community Services Recovery Plan.

Parks, Recreation and Community Services Director Dodsworth provided an update on the City's activities and events that have been impacted by COVID-19. She highlighted programs that will be modified or canceled and shared an outline for a three phased approach for opening facilities for classes and services.

City Manager Caulfield shared that Governor Inslee has extended the Stay Home, Stay Healthy Order through the end of May and it is expected that the State Legislature will hold a Special Session.

He shared that the Community and Economic Development Department shared via email and social media a list of various resources that are available to the business community, the Governor has introduced a website with a COVID risk assessment dashboard and the State of Washington has allocated \$300 Million of CARES Act funding to local municipalities of which Lakewood is eligible for \$1.79 Million and the City has a team is working to explore options for use of this funding.

He then shared that the City has temporarily furloughed four employees.

He shared that the Public Works Engineering Department submitted six grant applications to the Puget Sound Regional Council for several transportation improvement projects, an update on the Transportation Improvement Program is scheduled for the May 11th study session and several parks and public works construction contracts will come forward for City Council approval at the May 18th regular meeting.

CITY COUNCIL COMMENTS

Councilmember Brandstetter requested the Council continue discussions related to Human Services funding recommendations for 2021.

Councilmember Farmer shared that she has been appointed to the Association of Washington Cities Large Cities Advisory Committee and the first meeting is on May 20th.

Deputy Mayor Whalen shared he attended the Economic Development Board of Tacoma-Pierce County meeting where Congressman Derek Kilmer spoke about the Paycheck Protection Program.

Mayor Anderson shared he attended a South Sound Housing Affordability Partnership meeting and commented on the clear water quality at Waughop Lake.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:15 p.m.

DON ANDERSON, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK

REQUEST FOR COUNCIL ACTION

| | | |
|--|---|---|
| DATE ACTION IS REQUESTED: May 18, 2020 | TITLE: Approval of construction contract to Quigg Bros. Inc. plus contingency for the Harry Todd Park Waterfront Renovation project. | TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO. |
| REVIEW: May 18, 2020 | ATTACHMENTS: Bid Tabulation Site Plan | <u>X</u> MOTION NO. 2020-23 — OTHER |

SUBMITTED BY: Mary Dodsworth, Director

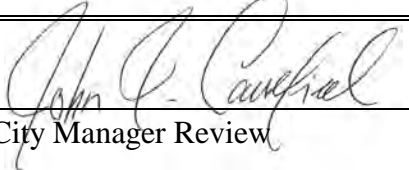
RECOMMENDATION: It is recommended that the City Council authorize the City Manager to execute an agreement with Quigg Bros., Inc. for the Harry Todd Park Waterfront Renovation project in the amount of \$2,279,049 (includes WSST) plus a 10% contingency in the amount of \$227,904 for approved change orders specifically related to the contract with Quigg Bros., Inc.

DISCUSSION: Over the years the docks and restroom facilities at Harry Todd Park have been deteriorating and there has been a continual need to provide beach access that meets accessibility standards. Design work and permitting were completed last year. This project will renovate the waterfront area and includes improved pedestrian accessibility to the beach, new shoreline abutments, a fishing pier, and 3 new finger docks. A new playground area and restroom facilities will be purchased under a separate contract to avoid additional costs related to construction.

Bids were opened on Tuesday May 5, 2020 and the City received ten (10) responsive proposals. The bid consisted of a base-bid and three alternates for modified fencing. With funding being provided through a variety of grants and the low bid submitted by Quigg Bros., Inc. being below the engineer's estimate, the City desires to move forward and accept the base-bid, and Alternate #1 (pathway to parking lot) and Alternate #3 (vinyl coated fencing). The low bid submitted by Quigg Bros. Inc. for the above referenced work is \$2,279,049 (includes WSST). Furthermore, as is standard with construction projects, a contingency is held in reserve to cover the needs that may arise during construction for unforeseen conditions and minor modifications to the original contract scope of work. In order to assure a smooth continuation of work staff is requesting that City Council authorize the \$227,904 contingency fund.

ALTERNATIVE(S): Council could not approve contract and request an alternative scope of work or re-design and re-bidding. Rebidding would delay project and could jeopardize project grant funding.

FISCAL IMPACT: Fiscal impact is \$2,506,953. This contract amount is within the council approved capital budgeted amounts including the requested contingency. **Continued on page 2**

| | |
|--|---|
| <u>Doug Fraser</u> Prepared by |  City Manager Review |
| <u>Mary Dodsworth</u> Department Director | |

FISCAL IMPACT:

Harry Todd Waterfront Improvements

| <u>Revenue Sources</u> | <u>Amount</u> | | <u>Expenditures</u> | <u>Amount</u> |
|--|--------------------|--|---|--------------------|
| 2016 RCO ALEA Grant | \$500,000 | | A&E Fees | \$362,657 |
| 2016 RCO WWRP Water Access Grant | \$580,000 | | Permitting | \$37,000 |
| 2018 RCO ALEA Grant | \$500,000 | | Quigg Bros., Inc. | \$2,279,049 |
| 2018 RCO WWRP Water Access Grant | \$539,571 | | Restroom, playground and site improvements | \$583,678 |
| City General Fund | \$511,603 | | Cultural Resource Assessment | \$9,000 |
| REET | \$618,114 | | 10% Contingency | \$227,904 |
| SWM | \$50,000 | | | |
| LTAC | \$200,000 | | | |
| TOTAL | \$3,499,288 | | TOTAL | \$3,499,288 |

**Harry Todd Waterfront Renovation
Bid Tabulation**
Bid Opening 2:00pm 5/5/2020, City Hall

| | Contractor | Signed | Bid Bond | Non-Collusion | Addend Acknmt | Base Bid- | Alt B1 | Alt B2 | Alt B3 |
|----|---|--------|----------|---------------|---------------|-----------------|-------------|-------------|-------------|
| 1 | HHJ, Inc 601 St Helens Ave, Tacoma, WA 98402 | x | x | x | x | \$2,499,472.19 | \$15,516.00 | \$97,317.00 | \$22,056.00 |
| 2 | Legacy Contracting, Inc 41850 Kingston-Jordan Rd Staton, Oregon 97383 | x | x | x | x | \$2,708,870.15 | \$17,135.00 | \$55,750.00 | \$4,525.00 |
| 3 | A-1 Landscaping and Contracting, Inc 20607 State Route 9 SE Snohomish, WA 98296 | x | x | x | x | \$2,888,391.80 | \$64,873.00 | \$18,800.00 | \$7,890.00 |
| 4 | Sound Pacific Construction, LLC 6707 144th St NW Gig Harbor, WA 98332 | x | x | x | x | \$3,094,057.56 | \$18,000 | \$86,400.00 | \$10,610.00 |
| 5 | Barcott Construction LLC PO Box 366 Chehalis, WA 98532 | x | x | x | x | \$2,275, 545.44 | \$20,620.00 | \$60,000.00 | \$5,500.00 |
| 6 | Quigg Bros. Inc PO Box 1707 819 West State St Aberdeen, WA 98520 | x | x | x | x | \$2,254,049.00 | \$20,000.00 | \$60,000.00 | \$5,000.00 |
| 7 | Redside Construction, LLC 600 Winslow Way E. Suite #237 Bainbridge Island, WA 98110 | x | x | x | x | \$2,329,825.05 | \$24,000.00 | \$60,000.00 | \$6,000.00 |
| 8 | Boettcher & Sons, Inc Po Box 992 Eatonville, WA 9328 | x | x | x | x | \$2,403,513.00 | \$19,512.00 | \$66,618.00 | \$55,000.00 |
| 9 | Rognlin's, Inc PO Box 307 321 West State Street Aberdeen, WA 98520 | x | x | x | x | \$2,364,745.78 | \$30,600.00 | \$66,600.00 | \$5,400.00 |
| 10 | McClure & Sons, Inc 15714 Country Club Drive Mill Creek, WA 98012 | x | x | x | x | \$2,635,783.35 | \$25,200.00 | \$64,700.00 | \$5,300.00 |
| | | | | | | | | | |

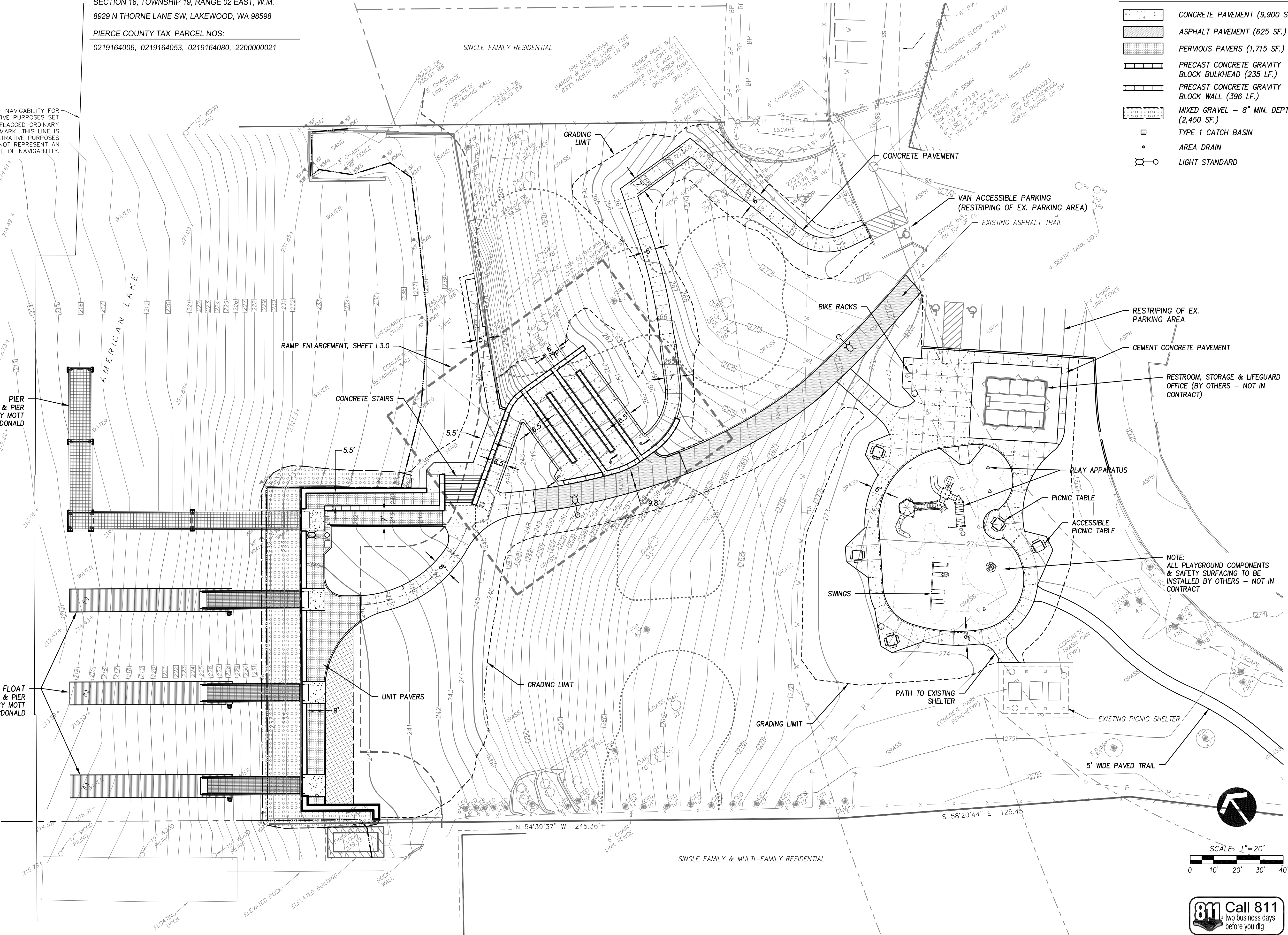
LOCATION: AMERICAN LAKE, LAKEWOOD, WA
SECTION 16, TOWNSHIP 19, RANGE 02 EAST, W.M.
8929 N THORNE LANE SW, LAKEWOOD, WA 98598
PIERCE COUNTY TAX PARCEL NOS:
0219164006, 0219164053, 0219164080, 2200000021

LINE OF NAVIGABILITY FOR ADMINISTRATIVE PURPOSES SET AT 100' FROM FLAGGED ORDINARY HIGH WATER MARK. THIS LINE IS FOR ADMINISTRATIVE PURPOSES AND DOES NOT REPRESENT AN OFFICIAL LINE OF NAVIGABILITY.

PIER
SEE DOCK & PIER
PLANS BY MOTT
MACDONALD

FLOAT
SEE DOCK & PIER
PLANS BY MOTT
MACDONALD

O:\2018\18021 Harry Todd Park Drawings\Drawings\12.0_Park Site Plan.dwg
Feb-13-20 4:59pm



Legend

- CONCRETE PAVEMENT (9,900 SF.)
- ASPHALT PAVEMENT (625 SF.)
- PERVIOUS PAVERS (1,715 SF.)
- PRECAST CONCRETE GRAVITY BLOCK BULKHEAD (235 LF.)
- PRECAST CONCRETE GRAVITY BLOCK WALL (396 LF.)
- MIXED GRAVEL - 8" MIN. DEPTH (2,450 SF.)
- TYPE 1 CATCH BASIN
- AREA DRAIN
- LIGHT STANDARD

Harry Todd Park Waterfront Renovation

Lakewood Parks & Recreation Department
Lakewood, WA

Robert W. Droll
Landscape Architect, PS



4405 7th Avenue SE, Ste. 203
Lacey, WA 98503
(360) 456-3813
FAX (360) 493-2063
E-MAIL bob@droll.com

Landscape Architecture
Site Planning
Environmental Design

Urban Design
Land Planning
Project Management



PROJECT NO. 18021

DRAWING

DESIGNED BY BD

DRAWN BY BD, PM

CHECKED BY BD

REVISION

DATE CHANGE

| DATE | CHANGE |
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DATE: FEBRUARY 13, 2020

Park Site Plan

L2.0



90% REVIEW SUBMITTAL - NOT FOR CONSTRUCTION

REQUEST FOR COUNCIL ACTION

| | | |
|--|---|---|
| DATE ACTION IS REQUESTED: May 18, 2020 | TITLE: Approval of construction contract to Tucci & Sons, Inc. plus contingency for the Fort Steilacoom Park- Angle Lane South project | TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO. |
| REVIEW: May 18, 2020 | ATTACHMENTS: Bid Tabulation Site Plan | <u>X</u> MOTION NO. 2020-24 — OTHER |

SUBMITTED BY: Mary Dodsworth, Director

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to execute an agreement with Tucci & Sons, Inc. for the Fort Steilacoom Park Angle Lane South project in the amount of \$1,129,442.30, (includes WSST) plus a 9% contingency in the amount of \$115,000 for approved change orders specifically related to the contract with Tucci & Sons, Inc.

DISCUSSION: Continuing to meet the growing needs at Fort Steilacoom Park, the Angle Lane South project finalizes the roadway repaving work undertaken in 2018 and 2019 while also constructing a new parking lot and trail head at the intersection of Angle Lane and Elwood Dr. and adding a new restroom and plaza area to meet the needs of dog park and trail users and future park visitors. Additional project work, to be done by separate contract, will include a new park entry sign (off Elwood Drive), trailhead kiosks and artwork and cultural information supplied by the Nisqually Tribe.

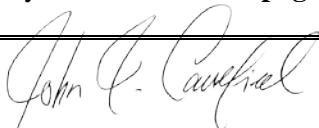
Bids were opened on Tuesday May 7, 2018 and the City received five (5) responsive proposals. The bid consisted of a base-bid and two (2) alternates for additional gates and gate post modifications. With funding being provided by various grants and funding sources and the low bid submitted by Tucci & Sons, Inc. being below the engineer's estimate, the City desires to move forward and accept the base-bid. The low bid submitted by Tucci & Sons Inc. for the above referenced work is \$1,129,442.30 (includes WSST). Furthermore, as is standard with construction projects, a contingency is held in reserve to cover the needs that may arise during construction for unforeseen conditions and minor modifications to the original contract scope of work. In order to assure a smooth continuation of work staff is requesting that City Council authorize the \$115,000 contingency fund.

ALTERNATIVE(S): Council could not approve contract and request an alternative scope of work or re-design and re-bidding. Rebidding would delay project and could jeopardize project grant funding.

FISCAL IMPACT: Fiscal impact is \$1,244,442.30. This contract amount is within the council approved capital budgeted amounts including the requested contingency. **Continued on page 2**

Mary Dodsworth
Prepared by

Department Director


City Manager Review

FISCAL IMPACT: Below is the anticipated total cost to complete project. The highlighted portion is what we are recommending for this contract.

Fort Steilacoom Angle Lane South Project

| <u>Revenue Sources</u> | <u>Amount</u> | | <u>Expenditures</u> | <u>Amounts</u> |
|-------------------------------|---------------|--|--|----------------|
| 2018 RCO WWRP Local Parks | \$500,000 | | A&E Fees | \$ 172,000 |
| City of Lakewood Tree Fund | \$20,000 | | Permitting | \$17,000 |
| Donations | \$30,000 | | Tucci & Sons, Inc. | \$1,129,442 |
| City of Lakewood General Fund | \$350,000 | | Kiosks and Signage (to be bid separately) | \$61,858 |
| REET | \$390,130 | | Cultural Resource Assessment | \$4,700 |
| LTAC | \$209,870 | | 9 % Contingency | \$115,000 |
| | | | | |
| TOTAL | \$1,500,000 | | TOTAL | \$1,500,000 |

Fort Steilacoom Park- Angle Lane

Upgrades

Bid Tabulation

Bid Opening 2:00pm 5/7/2020, City Hall

| | Contractor | Signed | Bid Bond | Non- Collusion | Addend Acknlmt | Base Bid | Bid Alternate #1 | Bid Alternate #2 |
|---|---|--------|----------|-------------------|-------------------|----------------|---------------------|---------------------|
| 1 | Tucci & Sons, Inc. 4224 Waller Road Tacoma, WA 98443 | x | x | x | x | \$1,027,700.00 | \$15,000.00 | \$15,000.00 |
| 2 | Miles Resource, LLC 400 Valley Ave. Puyallup, WA 98372 | x | x | x | x | \$1,061,999.00 | \$12,000.00 | \$15,000.00 |
| 3 | Westmark Construction 6102 North 9 th Street, Suite 400 Tacoma, WA 98349 | x | x | x | x | \$1,185,990.00 | \$17,712.00 | \$15,380.00 |
| 4 | Sound Pacific Construction, LLC 6707 144th St NW Gig Harbor, WA 98332 | x | x | x | x | \$1,279,000.00 | \$30,000.00 | \$17,500.00 |
| 5 | W.S. Contractors PO Box 2300 Buckley WA 98321 | x | x | x | x | \$1,279,000.00 | \$34,500.00 | \$25,500.00 |
| | | | | | | | | |
| | Engineer's Estimate | | | | | \$1,034,258.00 | \$28,536.00 | \$20,300.00 |

FSP Angle Lane South Improvements

Parking Lot at Angle Lane and Elwood Drive



Restroom and plaza area near dog park / waughop lake trail parking lot



REQUEST FOR COUNCIL ACTION

| | | |
|--|---|--|
| DATE ACTION IS REQUESTED: May 18, 2020 | TITLE: Motion authorizing award of a construction contract to Doolittle Construction, LLC in the amount of \$281,029.00 plus a ten percent contingency for the construction of the 2020 Chip Seal Program. | TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION NO. 2020-25 |
| REVIEW: May 12, 2020 | ATTACHMENTS: Vicinity Map Bid Tabulations | — OTHER |

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director


RECOMMENDATION: It is recommended that the City Council authorize award of a construction contract to Doolittle Construction, LLC in the amount of \$281,029.00 plus a ten percent contingency (\$28,103.00) for the construction of the 2020 Chip Seal Program, City Project No. 302.0005.

DISCUSSION: The project proposes to chip seal and fog seal 5.3 miles of roadway in the Lakeview Neighborhood, Vicinity Map attached. All existing pavement markings along the route will be replaced and updated to current standards.

The City received competitive bids for this work from three (3) contractors, bid tabulations for the project are attached.

ALTERNATIVE(S): There is no practical alternative except to reject all bids and re-bid the project. However, it is unlikely that a re-bid would decrease bids as the three contractors submitting bids are the three primary contractors conducting this type of work in Washington.

FISCAL IMPACT: This project is funded entirely through the City's 2020 budget through the Annual Chip Seal project 302.0005. The request is within the budgeted amount.

| | |
|---|--|
| Weston Ott, P.E. Prepared by |  |
| Paul A. Bucich, P.E. Department Director | City Manager Review |

VICINITY MAP



| BID TABULATIONS | | | | | | | | | | | |
|--------------------------------------|---|----------|------|---------------------|--------------|-----------------------------|--------------|--------------------------|--------------|-----------------------|--------------|
| PROJECT NAME: 2020 Chip Seal Program | | | | | | | | | | | |
| BID OPENING DATE: 5/5/2020 | | | | | | | | | | | |
| BASE BID SCHEDULE | | | | Engineer's Estimate | | Doolittle Construction, LLC | | Granite Construction Co. | | Sierra Santa Fe Corp. | |
| ITEM | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| 1 | Mobilization | 1 | LS | \$31,000.00 | \$31,000.00 | \$9,000.00 | \$9,000.00 | \$32,000.00 | \$32,000.00 | \$36,000.00 | \$36,000.00 |
| 2 | Minor Change | 1 | FA | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 3 | SPCC Plan | 1 | LS | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| 4 | Project Temporary Traffic Control | 1 | LS | \$30,000.00 | \$30,000.00 | \$20,000.00 | \$20,000.00 | \$48,357.75 | \$48,357.75 | \$51,737.74 | \$51,737.74 |
| 5 | Portable Changeable Message Sign | 2 | LS | \$3,000.00 | \$6,000.00 | \$1,500.00 | \$3,000.00 | \$2,500.00 | \$5,000.00 | \$2,317.00 | \$4,634.00 |
| 6 | Asphalt Emulsion CSS-1H Fog Seal | 25.2 | TON | \$800.00 | \$20,160.00 | \$900.00 | \$22,680.00 | \$1,100.00 | \$27,720.00 | \$2,337.00 | \$58,892.40 |
| 7 | Asphalt Emulsion CRS-2P Chip Seal | 126.1 | TON | \$1,000.00 | \$126,100.00 | \$1,100.00 | \$138,710.00 | \$960.00 | \$121,056.00 | \$1,125.65 | \$141,944.47 |
| 8 | Furnishing and Placing Crushed Screening 3/8" to No. 10 | 75,070 | SY | \$1.25 | \$93,837.50 | \$0.95 | \$71,316.50 | \$1.10 | \$82,577.00 | \$1.61 | \$120,862.70 |
| 9 | CRS-2P Emulsion Cost Price Adjustment | 1 | EST. | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 10 | Raised Pavement Marker Type 1 | 1.1 | HUN | \$300.00 | \$330.00 | \$400.00 | \$440.00 | \$650.00 | \$715.00 | \$662.50 | \$728.75 |
| 11 | Raised Pavement Marker Type 2 | 1.1 | HUN | \$1,000.00 | \$1,100.00 | \$700.00 | \$770.00 | \$650.00 | \$715.00 | \$662.50 | \$728.75 |
| 12 | Paint Line Removal | 925 | LF | \$2.00 | \$1,850.00 | \$2.10 | \$1,942.50 | \$2.25 | \$2,081.25 | \$2.49 | \$2,303.25 |
| 13 | Removal of Plastic Traffic Marking | 19 | EA | \$225.00 | \$4,275.00 | \$100.00 | \$1,900.00 | \$140.00 | \$2,660.00 | \$156.25 | \$2,968.75 |
| 14 | Paint Line | 720 | LF | \$2.50 | \$1,800.00 | \$0.80 | \$576.00 | \$1.70 | \$1,224.00 | \$1.88 | \$1,353.60 |
| 15 | Painted Wide Lane Line | 220 | LF | \$2.50 | \$550.00 | \$2.00 | \$440.00 | \$2.80 | \$616.00 | \$3.13 | \$688.60 |
| 16 | Plastic Stop Line | 529 | LF | \$11.00 | \$5,819.00 | \$6.00 | \$3,174.00 | \$18.00 | \$9,522.00 | \$20.00 | \$10,580.00 |
| 17 | Plastic Traffic Letter | 12 | EA | \$400.00 | \$4,800.00 | \$140.00 | \$1,680.00 | \$340.00 | \$4,080.00 | \$375.00 | \$4,500.00 |
| 18 | Plastic Traffic Arrow | 4 | EA | \$500.00 | \$2,000.00 | \$100.00 | \$400.00 | \$280.00 | \$1,120.00 | \$312.50 | \$1,250.00 |
| TOTAL | | | | \$334,621.50 | | \$281,029.00 | | \$344,444.00 | | \$444,173.01 | |

REQUEST FOR COUNCIL ACTION

| | | |
|--|--|--|
| DATE ACTION IS REQUESTED: May 18, 2020 | TITLE: Motion authorizing award of a construction contract to Asphalt Patch Systems, Inc. in the amount of \$207,866.00 plus a ten percent contingency for the construction of the 2020 Roadway Patching Program. | TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION NO. 2020-26 |
| REVIEW: May 7, 2020 | ATTACHMENTS: Vicinity Map, Bid Tabulations | — OTHER |

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director

RECOMMENDATION: It is recommended that the City Council authorize award of a construction contract to Asphalt Patch System, Inc., in the amount of \$207,866.00 plus a ten percent contingency of \$20,786.00 for the construction of the 2020 Roadway Patching Program.

DISCUSSION: Approximately 22,550 square feet of localized pavement failures will be repaired through this project, including the necessary street repairs ahead of the 2020 Chip Seal Project.

The City received competitive bids from eight (8) contractors. Tabulated bid results are attached, with the low bid amount below the Engineer's Estimate.

ALTERNATIVE(S): There is no practical alternative except to reject all bids and re-bid the project. It is unlikely that a re-bid would decrease bids as there were eight bids received.

FISCAL IMPACT: This project is funded entirely through the City's 2020 Minor Capital budget 302.0004 and the 2020 Annual Chip Seal program 302.0005; the request is within the respective budgeted amounts including the requested contingency.

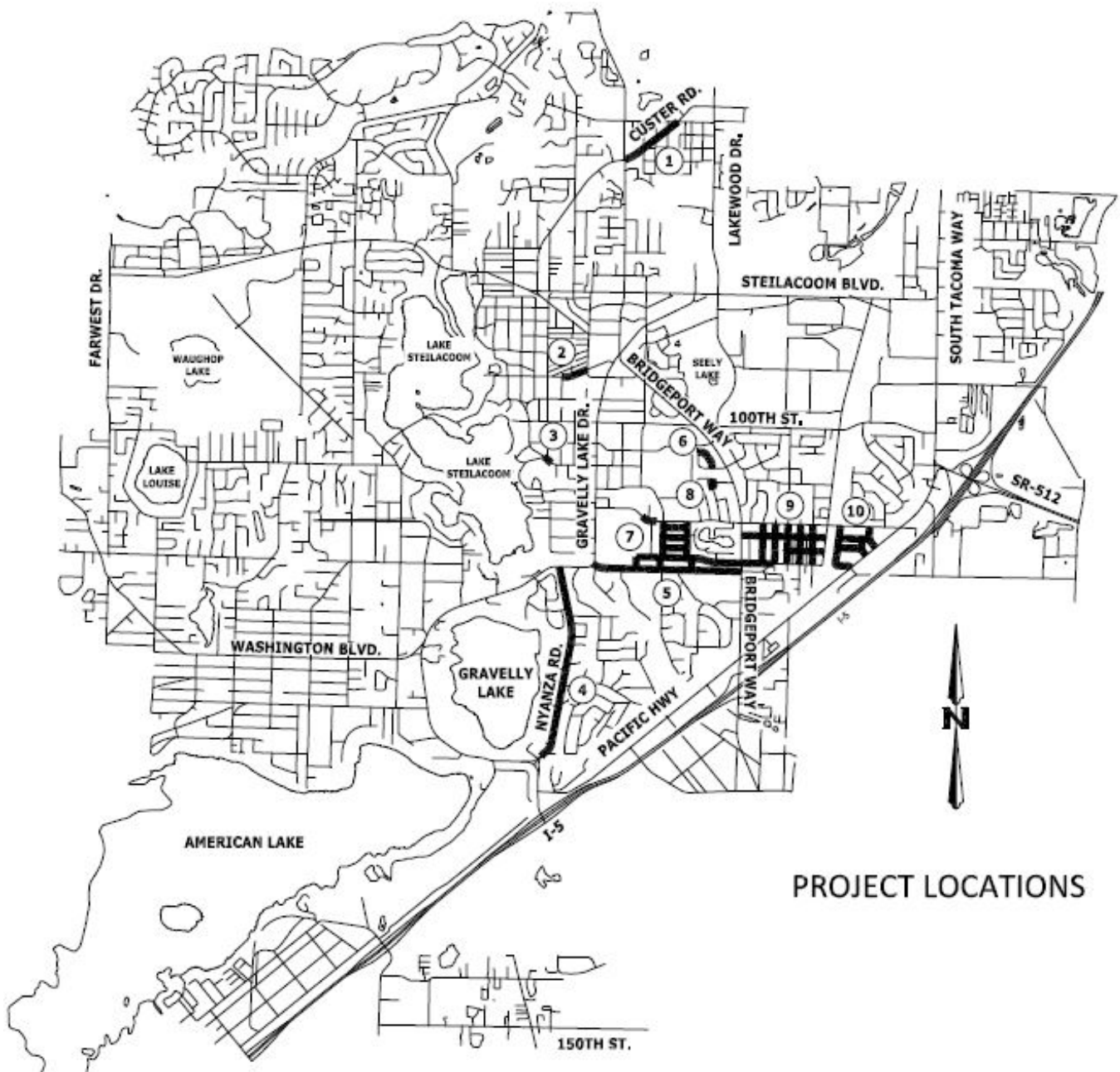
Weston Ott, P.E.
Prepared by

Paul A. Bucich, P.E.
Department Director



City Manager Review

VICINITY MAP



| BID TABULATIONS | | | | | | | | | | | | | | | |
|---|--|----------|------|---------------------|--------------|-----------------------|--------------|-----------------|--------------|-------------------------------|--------------|--------------|-------------|--------------------|--------------|
| PROJECT NAME: 2020 Roadway Patching Project | | | | | | | | | | | | | | | |
| BID OPENING DATE: 05/05/20 | | | | | | | | | | | | | | | |
| BASE BID SCHEDULE A | | | | Engineer's Estimate | | ASPHALT PATCH SYSTEMS | | BECKER BLACKTOP | | PUGET PAVING AND CONSTRUCTION | | PMOW | | A & M CONSTRUCTION | |
| ITEM | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| A1 | Mobilization | 1 | LS | \$8,000.00 | \$8,000.00 | \$1,800.00 | \$1,800.00 | \$1,000.00 | \$1,000.00 | \$13,000.00 | \$13,000.00 | \$25,000.00 | \$25,000.00 | \$3,078.00 | \$3,078.00 |
| A2 | Project Temporary Traffic Control | 1 | LS | \$21,000.00 | \$21,000.00 | \$9,000.00 | \$9,000.00 | \$10,000.00 | \$10,000.00 | \$24,100.00 | \$24,100.00 | \$40,000.00 | \$40,000.00 | \$17,487.00 | \$17,487.00 |
| A3 | HMA for Pavement Repair Cl. 1/2" PG 64 -22 | 563 | SY | \$70.00 | \$39,410.00 | \$114.00 | \$64,182.00 | \$100.00 | \$56,300.00 | \$80.00 | \$45,040.00 | \$50.00 | \$28,150.00 | \$66.00 | \$37,158.00 |
| A4 | Monument Case and Cover | 1 | EA | \$2,500.00 | \$2,500.00 | \$4,000.00 | \$4,000.00 | \$500.00 | \$500.00 | \$1,000.00 | \$1,000.00 | \$2,500.00 | \$2,500.00 | \$865.00 | \$865.00 |
| A5 | Paint Line | 214 | LF | \$4.00 | \$856.00 | \$14.00 | \$2,996.00 | \$5.00 | \$1,070.00 | \$1.00 | \$214.00 | \$10.00 | \$2,140.00 | \$13.00 | \$2,782.00 |
| A6 | Plastic Crosswalk line | 20 | LF | \$18.00 | \$360.00 | \$140.00 | \$2,800.00 | \$50.00 | \$1,000.00 | \$10.00 | \$200.00 | \$25.00 | \$500.00 | \$55.00 | \$1,100.00 |
| A7 | Type 1 Paised Pavement Marker | 0.1 | HUND | \$500.00 | \$50.00 | \$2,000.00 | \$200.00 | \$1,000.00 | \$100.00 | \$1,000.00 | \$100.00 | \$5,000.00 | \$500.00 | \$3,078.00 | \$307.80 |
| A8 | Type 2 Raised Pavement Marker | 0.03 | HUND | \$1,000.00 | \$30.00 | \$2,000.00 | \$60.00 | \$1,000.00 | \$30.00 | \$1,000.00 | \$30.00 | \$5,000.00 | \$150.00 | \$6,771.00 | \$203.13 |
| SCHEDULE A TOTAL | | | | \$72,126.00 | | \$85,038.00 | | \$70,000.00 | | \$83,684.00 | | \$98,940.00 | | \$62,980.93 | |
| | | | | | | | | | | | | | | | |
| BASE BID SCHEDULE B | | | | Engineer's Estimate | | ASPHALT PATCH SYSTEMS | | BECKER BLACKTOP | | PUGET PAVING AND CONSTRUCTION | | PMOW | | A & M CONSTRUCTION | |
| ITEM | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| B1 | Mobilization | 1 | LS | \$17,000.00 | \$17,000.00 | \$1,800.00 | \$1,800.00 | \$2,500.00 | \$2,500.00 | \$3,000.00 | \$3,000.00 | \$25,000.00 | \$25,000.00 | \$3,078.00 | \$3,078.00 |
| B2 | Project Temporary Traffic Control | 1 | LS | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$15,000.00 | \$15,000.00 | \$27,300.00 | \$27,300.00 | \$60,500.00 | \$60,500.00 | \$52,461.00 | \$52,461.00 |
| B3 | HMA for Pavement Repair Cl. 1/2" PG 64 -22 | 2,387 | SY | \$65.00 | \$155,155.00 | \$44.00 | \$105,028.00 | \$63.00 | \$150,381.00 | \$55.00 | \$131,285.00 | \$30.00 | \$71,610.00 | \$61.00 | \$145,607.00 |
| B4 | Monument Case and Cover | 1 | EA | \$2,500.00 | \$2,500.00 | \$4,000.00 | \$4,000.00 | \$500.00 | \$500.00 | \$1,000.00 | \$1,000.00 | \$2,500.00 | \$2,500.00 | \$865.00 | \$865.00 |
| SCHEDULE B TOTAL | | | | \$186,655.00 | | \$122,828.00 | | \$168,381.00 | | \$162,585.00 | | \$159,610.00 | | \$202,011.00 | |
| | | | | | | | | | | | | | | | |
| BASE BID TOTAL (A+B) | | | | \$258,781.00 | | \$207,866.00 | | \$238,381.00 | | \$246,269.00 | | \$258,550.00 | | \$264,991.93 | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| BASE BID SCHEDULE A | | | | Engineer's Estimate | | TONY LIND PAVING | | CENTRAL PAVING | | TUCCI & SONS | | | | | |
| ITEM | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | | | | |
| A1 | Mobilization | 1 | LS | \$8,000.00 | \$8,000.00 | \$7,500.00 | \$7,500.00 | \$10,000.00 | \$10,000.00 | \$5,000.00 | \$5,000.00 | | | | |
| A2 | Project Temporary Traffic Control | 1 | LS | \$21,000.00 | \$21,000.00 | \$12,500.00 | \$12,500.00 | \$10,000.00 | \$10,000.00 | \$25,000.00 | \$25,000.00 | | | | |
| A3 | HMA for Pavement Repair Cl. 1/2" PG 64 -22 | 563 | SY | \$70.00 | \$39,410.00 | \$83.00 | \$46,729.00 | \$95.00 | \$53,485.00 | \$147.00 | \$82,761.00 | | | | |
| A4 | Monument Case and Cover | 1 | EA | \$2,500.00 | \$2,500.00 | \$650.00 | \$650.00 | \$1,000.00 | \$1,000.00 | \$1,900.00 | \$1,900.00 | | | | |
| A5 | Paint Line | 214 | LF | \$4.00 | \$856.00 | \$15.00 | \$3,210.00 | \$6.00 | \$1,284.00 | \$6.00 | \$1,284.00 | | | | |
| A6 | Plastic Crosswalk line | 20 | LF | \$18.00 | \$360.00 | \$100.00 | \$2,000.00 | \$48.00 | \$960.00 | \$49.00 | \$980.00 | | | | |
| A7 | Type 1 Paised Pavement Marker | 0.1 | HUND | \$500.00 | \$50.00 | \$5,000.00 | \$500.00 | \$1,200.00 | \$120.00 | \$1,200.00 | \$120.00 | | | | |
| A8 | Type 2 Raised Pavement Marker | 0.03 | HUND | \$1,000.00 | \$30.00 | \$16,000.00 | \$480.00 | \$3,600.00 | \$108.00 | \$3,600.00 | \$108.00 | | | | |
| SCHEDULE A TOTAL | | | | \$72,126.00 | | \$73,569.00 | | \$76,957.00 | | \$117,153.00 | | | | | |
| | | | | | | | | | | | | | | | |
| BASE BID SCHEDULE B | | | | Engineer's Estimate | | TONY LIND PAVING | | CENTRAL PAVING | | TUCCI & SONS | | | | | |
| ITEM | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | | | | |
| B1 | Mobilization | 1 | LS | \$17,000.00 | \$17,000.00 | \$9,500.00 | \$9,500.00 | \$2,000.00 | \$2,000.00 | \$12,000.00 | \$12,000.00 | | | | |
| B2 | Project Temporary Traffic Control | 1 | LS | \$12,000.00 | \$12,000.00 | \$32,500.00 | \$32,500.00 | \$23,000.00 | \$23,000.00 | \$39,000.00 | \$39,000.00 | | | | |
| B3 | HMA for Pavement Repair Cl. 1/2" PG 64 -22 | 2,387 | SY | \$65.00 | \$155,155.00 | \$83.00 | \$198,121.00 | \$95.00 | \$226,765.00 | \$101.00 | \$241,087.00 | | | | |
| B4 | Monument Case and Cover | 1 | EA | \$2,500.00 | \$2,500.00 | \$650.00 | \$650.00 | \$1,000.00 | \$1,000.00 | \$1,900.00 | \$1,900.00 | | | | |
| SCHEDULE B TOTAL | | | | \$186,655.00 | | \$240,771.00 | | \$252,765.00 | | \$293,987.00 | | | | | |
| | | | | | | | | | | | | | | | |
| BASE BID TOTAL (A+B) | | | | \$258,781.00 | | \$314,340.00 | | \$329,722.00 | | \$411,140.00 | | | | | |

REQUEST FOR COUNCIL ACTION

| | | |
|----------------------------------|---|--|
| DATE ACTION IS REQUESTED: | TITLE: | TYPE OF ACTION: |
| May 18, 2020 | Motion authorizing award of a construction contract to Transportation Systems, Inc. in the amount of \$237,690.00 plus ten percent contingency for the construction of the 2019 CDBG Streetlight project. | <input type="checkbox"/> ORDINANCE |
| | | <input type="checkbox"/> RESOLUTION |
| REVIEW: | | <input checked="" type="checkbox"/> MOTION NO. 2020-27 |
| May 18, 2020 | ATTACHMENTS: | <input type="checkbox"/> OTHER |
| | Vicinity Map | |
| | Bid Results | |

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director

RECOMMENDATION: It is recommended that the City Council authorize award of a construction contract to Transportation Systems in the amount of \$237,690.00 plus a ten percent contingency (\$23,769.00) for the construction of the 2019 CDBG Streetlight project, City Project 302.0002 (2020). A bid tabulation and vicinity map is attached.

DISCUSSION: This project will install 56 new streetlights on new city-owned wooden poles in the Oakbrook neighborhood. A vicinity map of the proposed locations of the streetlights is attached.

ALTERNATIVE(S): The City received seven (7) bids for this project. It is not anticipated that rebidding the project would result in lower bids.

FISCAL IMPACT: The project is funded through a CDBG grant totaling \$155,000. The remaining \$106,459 would be funded through the City's 302.0002 Street Light project fund.

Troy Pokswinski
Prepared by

Paul A. Bucich
Department Director


City Manager Review



DRAWN BY:
 A. DOBROVODOVA
 DESIGNED BY:
 T. POKSWINSKI
 REVIEWED BY:
 G. VIGOREN
 APPROVED BY:
 P. A. BUICH
 DATE:
 3/25/20



Engineering Department

2019 CDBG STREET LIGHTS

PROJECT NUMBER:
 302.0002
 DRAWING NUMBER:
 IL-1
 SHEET OF
 1 1

2019 CDBG Streetlight
May 5, 2020 Lump Sum Bid Results

| | |
|-------------------|-------------------------------------|
| Low Bid: | Transportation Systems \$237,690.00 |
| 2 nd : | MB Electric \$246,360.00 |
| 3 rd : | Travers Electric \$247,570.00 |
| 4 th : | Northeast Electric \$256,419.00 |
| 5 th : | Cannon Construction \$259,521.16 |
| 6 th : | Palouse Power \$265,127.65 |
| 7 th : | AES \$451,952.00 |

Engineer's estimate: \$250,000

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

May 18, 2020

REVIEW:

April 27, 2020

May 4, 2020

TITLE: An Ordinance amending the 2019-2020 Biennial Budget

ATTACHMENTS:

- Ordinance & Exhibits
- Memo

TYPE OF ACTION:

ORDINANCE NO. 734

RESOLUTION NO.

MOTION

OTHER

SUBMITTED BY: Tho Kraus, Assistant City Manager/Administrative Services

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City's 2019-2020 Biennial Budget.

DISCUSSION: The Revised Code of Washington (RCW) Chapter 35A.34 stipulates that a public hearing be held in connection with the modification process. Following the RCW guidelines, the City held a public hearing on the 2020 Carry Forward Budget Adjustment ordinance on May 4, 2020. The proposed budget adjustment makes the following types of modifications to fiscal year 2020: revise the beginning balance by adjusting the estimated amount to reflect the final 2019 ending fund balance; incorporate items previously approved by Council; appropriate projects funded by grants and contributions; continuation of capital projects; and new allocations.

ALTERNATIVE(S): The City Council may approve the budget ordinance with modifications.

FISCAL IMPACT: The proposed budget adjustment for all funds:

- Increases beginning fund balance by \$18.0M, resulting in a revised estimate of \$39.6M;
- Increases revenues by \$19.0M, resulting in a revised estimate of \$90.8M;
- Increases expenditures by \$34.3M, resulting in a revised estimate of \$111.2M; and
- Increases ending fund balance by \$3.6M, resulting in a revised estimate of \$19.3M.

Tho Kraus

Department Director



City Manager Review

ORDINANCE NO. 734

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting the 2019/2020 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2019/2020 fiscal biennium have been prepared and filed on October 1, 2018 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 5, 2018, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 700 on November 19, 2018 implementing the 2019/2020 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 707 on May 6, 2019 implementing the 2019 Carry Forward Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 721 on November 18, 2019 implementing the 2019/2020 Mid-Biennium Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2019/2020 Biennial Budget to adjust the 2019 beginning fund balance from the estimated amount to actual as fiscal year 2018 activities are concluded; continue existing projects by appropriating projects that were budgeted in the prior year, but not yet completed and will continue during the current year; appropriate projects funded by grants and contributions; and on an exception basis, new allocations; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2020 Carry Forward Budget Adjustment on May 4, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The 2019/2020 Biennial Budget, as originally set forth in Ordinance 721, Section 1, is amended to adopt the revised budget for the 2019/2020 biennium in the amounts and for the purposes as shown on Exhibit A Current Revised Budget by Fund – Year 2020 and Exhibit B Proposed Revised Budget by Fund – Year 2020.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2019 and 2020 five (5) days after publication as required by law.

ADOPTED by the City Council this 18th day of May, 2020.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney


EXHIBIT A
CURRENT REVISED BUDGET BY FUND - YEAR 2020
Per Ord. 721 Adopted on November 18, 2019

| Fund | Beginning Fund Balance | | | Revenue | | | Expenditure | | | Ending Fund Balance |
|-------------------------------------|------------------------|---------------------|---------------------|----------------------|---------------------|----------------------|----------------------|---------------------|----------------------|----------------------|
| | Prior Amount | Adjustment | Revised | Prior Amount | Adjustment | Revised | Prior Amount | Adjustment | Revised | |
| General Government Funds: | \$ 6,473,927 | \$ 1,486,531 | \$ 7,960,458 | \$ 49,183,405 | \$ 409,531 | \$ 49,592,936 | \$ 49,321,340 | \$ 868,978 | \$ 50,190,318 | \$ 7,363,076 |
| 001 General | 5,256,028 | 907,831 | 6,163,859 | 39,725,600 | 137,510 | 39,863,110 | 40,114,458 | 359,206 | 40,473,664 | 5,553,305 |
| 101 Street | - | - | - | 2,455,935 | - | 2,455,935 | 2,455,935 | - | 2,455,935 | - |
| 102 Real Estate Excise Tax | - | 426,417 | 426,417 | 1,700,000 | - | 1,700,000 | 1,700,000 | 238,000 | 1,938,000 | 188,417 |
| 103 Transportation Benefit District | - | 32,325 | 32,325 | 814,000 | - | 814,000 | 814,000 | - | 814,000 | 32,325 |
| 104 Hotel/Motel Lodging Tax Fund | 800,000 | 115,984 | 915,984 | 800,000 | - | 800,000 | 800,000 | - | 800,000 | 915,984 |
| 105 Property Abatement/RHSP | - | - | - | 328,800 | - | 328,800 | 328,800 | - | 328,800 | - |
| 106 Public Art | - | - | - | 15,000 | - | 15,000 | 15,000 | - | 15,000 | - |
| 180 Narcotics Seizure | - | - | - | 70,000 | - | 70,000 | 70,000 | - | 70,000 | - |
| 181 Felony Seizure | - | - | - | - | - | - | - | - | - | - |
| 182 Federal Seizure | - | - | - | 39,600 | - | 39,600 | 39,600 | - | 39,600 | - |
| 190 Grants | - | - | - | 560,000 | - | 560,000 | 560,000 | - | 560,000 | - |
| 191 NSP | - | - | - | 24,700 | - | 24,700 | 24,700 | - | 24,700 | - |
| 192 SSMCP | - | 45,114 | 45,114 | 277,100 | - | 277,100 | 277,100 | - | 277,100 | 45,114 |
| 195 Public Safety Grants | - | - | - | 130,037 | - | 130,037 | 130,037 | - | 130,037 | - |
| 201 GO Bond Debt Service | - | - | - | 1,250,656 | 300,000 | 1,550,656 | 1,250,656 | 300,000 | 1,550,656 | - |
| 202 LID Debt Service | - | 7,008 | 7,008 | 203,500 | (27,979) | 175,521 | 203,500 | (28,228) | 175,272 | 7,257 |
| 204 Sewer Project Debt | 290,852 | (50,788) | 240,064 | 788,477 | - | 788,477 | 537,554 | - | 537,554 | 490,987 |
| 251 LID Guaranty | 127,047 | 2,640 | 129,687 | - | - | - | - | - | - | 129,687 |
| Capital Project Funds: | \$ 4,072,199 | \$ 519,987 | \$ 4,592,186 | \$ 15,878,700 | \$ (367,000) | \$ 15,511,700 | \$ 18,303,000 | \$ (617,000) | \$ 17,686,000 | \$ 2,417,886 |
| 301 Parks CIP | 880,000 | (203,447) | 676,553 | 2,980,000 | - | 2,980,000 | 3,860,000 | (250,000) | 3,610,000 | 46,553 |
| 302 Transportation CIP | 2,493,570 | 93,629 | 2,587,199 | 12,703,700 | (367,000) | 12,336,700 | 14,320,000 | (367,000) | 13,953,000 | 970,899 |
| 311 Sewer Project CIP | 698,629 | 629,805 | 1,328,434 | 195,000 | - | 195,000 | 123,000 | - | 123,000 | 1,400,434 |
| 312 Sanitary Sewer Connection | - | - | - | - | - | - | - | - | - | - |
| Enterprise Fund: | \$ 2,078,878 | \$ 438,735 | \$ 2,517,613 | \$ 3,954,900 | \$ - | \$ 3,954,900 | \$ 5,143,366 | \$ - | \$ 5,143,366 | \$ 1,329,147 |
| 401 Surface Water Management | 2,078,878 | 438,735 | 2,517,613 | 3,954,900 | - | 3,954,900 | 5,143,366 | - | 5,143,366 | 1,329,147 |
| Internal Service Funds: | \$ 5,295,360 | \$ (200,285) | \$ 5,095,075 | \$ 5,034,796 | \$ 131,000 | \$ 5,165,796 | \$ 5,559,252 | \$ 76,100 | \$ 5,635,352 | \$ 4,625,519 |
| 501 Fleet & Equipment | 4,815,080 | (229,076) | 4,586,004 | 755,720 | - | 755,720 | 1,352,020 | (54,900) | 1,297,120 | 4,044,604 |
| 502 Property Management | 348,436 | 3,791 | 352,227 | 778,684 | - | 778,684 | 773,684 | - | 773,684 | 357,227 |
| 503 Information Technology | 131,844 | 25,000 | 156,844 | 1,915,733 | 126,000 | 2,041,733 | 1,848,889 | 126,000 | 1,974,889 | 223,688 |
| 504 Risk Management | - | - | - | 1,584,659 | 5,000 | 1,589,659 | 1,584,659 | 5,000 | 1,589,659 | - |
| Total All Funds | 17,920,364 | \$ 2,244,968 | \$20,165,332 | \$ 74,051,801 | \$ 173,531 | \$74,225,332 | \$ 78,326,958 | \$ 328,078 | \$78,655,036 | \$ 15,735,628 |

EXHIBIT B
PROPOSED REVISED BUDGET BY FUND - YEAR 2020

| Fund | Beginning Fund Balance | | | Revenue | | | Expenditure | | | Ending Fund Balance |
|-------------------------------------|------------------------|----------------------|---------------------|----------------------|----------------------|---------------------|----------------------|---------------------|----------------------|----------------------|
| | Prior Amount | Adjustment | Revised | Prior Amount | Adjustment | Revised | Prior Amount | Adjustment | Revised | |
| General Government Funds: | \$ 8,272,900 | 7,403,990 | 15,676,890 | \$ 50,288,625 | \$ 9,651,194 | \$59,939,819 | \$ 50,579,916 | \$13,282,597 | \$63,862,513 | \$ 11,754,196 |
| 001 General | 5,421,605 | 4,452,445 | 9,874,050 | 40,559,871 | 248,515 | 40,808,386 | 41,041,795 | 1,529,562 | 42,571,357 | 8,111,079 |
| 101 Street | - | 4,786 | 4,786 | 2,454,032 | 167,210 | 2,621,242 | 2,454,030 | 171,998 | 2,626,028 | - |
| 102 Real Estate Excise Tax | 48,256 | 752,014 | 800,270 | 1,700,000 | 100,000 | 1,800,000 | 1,748,042 | 552,228 | 2,300,270 | 300,000 |
| 103 Transportation Benefit District | 32,325 | 20,132 | 52,457 | 814,000 | (814,000) | - | 814,000 | (761,543) | 52,457 | - |
| 104 Hotel/Motel Lodging Tax Fund | 1,015,984 | 544,650 | 1,560,634 | 800,000 | - | 800,000 | 812,250 | 311,034 | 1,123,284 | 1,237,350 |
| 105 Property Abatement/RHSP | - | 605,817 | 605,817 | 328,800 | 48,849 | 377,649 | 328,800 | 654,666 | 983,466 | - |
| 106 Public Art | - | 142,778 | 142,778 | 15,000 | - | 15,000 | 15,000 | 142,778 | 157,778 | - |
| 180 Narcotics Seizure | - | 282,319 | 282,319 | 70,000 | - | 70,000 | 70,000 | 282,319 | 352,319 | - |
| 181 Felony Seizure | - | 8,143 | 8,143 | - | - | - | - | 8,143 | 8,143 | - |
| 182 Federal Seizure | - | 259,829 | 259,829 | 39,600 | - | 39,600 | 39,600 | 259,829 | 299,429 | - |
| 190 Grants | 1,339,865 | 63,360 | 1,403,225 | 560,000 | 2,265,006 | 2,825,006 | 560,000 | 2,265,006 | 2,825,006 | 1,403,225 |
| 191 NSP | - | 142,434.00 | 142,434.00 | 24,700.00 | 49,316.00 | 74,016.00 | 24,700.00 | 191,750 | 216,450.00 | - |
| 192 SSMCP | 45,114 | 8,318 | 53,432 | 277,100 | 7,258,067 | 7,535,167 | 277,100 | 7,311,499 | 7,588,599 | - |
| 195 Public Safety Grants | - | - | - | 130,037 | 310,501 | 440,538 | 130,037 | 310,501 | 440,538 | - |
| 201 GO Bond Debt Service | - | - | - | 1,551,487 | - | 1,551,487 | 1,551,487 | - | 1,551,487 | - |
| 202 LID Debt Service | - | 35,097 | 35,097 | 175,521 | 17,730 | 193,251 | 175,521 | 52,827 | 228,348 | - |
| 204 Sewer Project Debt | 240,064 | 79,261 | 319,325 | 788,477 | - | 788,477 | 537,554 | - | 537,554 | 570,248 |
| 251 LID Guaranty | 129,687 | 2,607 | 132,294 | - | - | - | - | - | - | 132,294 |
| Capital Project Funds: | \$ 5,708,616 | \$ 9,594,354 | \$15,302,970 | \$ 11,885,418 | \$ 6,908,030 | \$18,793,448 | \$ 15,075,718 | \$17,535,258 | \$32,610,976 | \$ 1,485,442 |
| 301 Parks CIP | 676,553 | 2,040,003 | 2,716,556 | 2,044,718 | 3,389,222 | 5,433,940 | 2,674,718 | 5,461,158 | 8,135,876 | 14,620 |
| 302 Transportation CIP | 3,703,629 | 7,636,965 | 11,340,594 | 9,645,700 | 3,408,808 | 13,054,508 | 12,278,000 | 11,111,866 | 23,389,866 | 1,005,236 |
| 311 Sewer Project CIP | 1,328,434 | (82,614) | 1,245,820 | 195,000 | 110,000 | 305,000 | 123,000 | 962,234 | 1,085,234 | 465,586 |
| Enterprise Fund: | \$ 2,518,301 | \$ 1,787,988 | \$ 4,306,289 | \$ 4,103,374 | \$ 571,840 | \$ 4,675,214 | \$ 5,182,512 | \$ 2,243,865 | \$ 7,426,377 | \$ 1,555,126 |
| 401 Surface Water Management | 2,518,301 | 1,787,988 | 4,306,289 | 4,103,374 | 571,840 | 4,675,214 | 5,182,512 | 2,243,865 | 7,426,377 | 1,555,126 |
| Internal Service Funds: | \$ 5,132,259 | \$ (777,075) | \$ 4,355,184 | \$ 5,534,996 | \$ 1,896,355 | \$ 7,431,351 | \$ 6,024,752 | \$ 1,226,360 | \$ 7,251,112 | \$ 4,535,423 |
| 501 Fleet & Equipment | 4,623,188 | (842,738) | 3,780,450 | 822,520 | 1,087,628 | 1,910,148 | 1,384,120 | 365,700 | 1,749,820 | 3,940,778 |
| 502 Property Management | 352,227 | 83,829 | 436,056 | 827,684 | 17,600 | 845,284 | 822,684 | 69,533 | 892,217 | 389,123 |
| 503 Information Technology | 156,844 | (18,166) | 138,678 | 2,128,333 | 601,657 | 2,729,990 | 2,061,489 | 601,657 | 2,663,146 | 205,522 |
| 504 Risk Management | - | - | - | 1,756,459 | 189,470 | 1,945,929 | 1,756,459 | 189,470 | 1,945,929 | - |
| Total All Funds | 21,632,076 | \$ 18,009,257 | \$39,641,333 | \$ 71,812,413 | \$ 19,027,419 | \$90,839,832 | \$ 76,862,898 | \$34,288,080 | \$111,150,978 | \$ 19,330,187 |



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager 
Date: May 18, 2020
Subject: 2020 Carry Forward Budget Adjustment

BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the beginning fund balance by adjusting the estimated amount to reflect the final 2019 ending
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects;
- New allocations.

POTENTIAL ITEMS & OTHER CONSIDERATIONS NOT INCLUDED IN PROPOSED ADJUSTMENT

The following potential items and other considerations are not included in the proposed budget adjustment:

- **I-976.** The budget adjustment eliminates Transportation Benefit District \$20 vehicle license fee revenues and replaces this funding source with primarily REET. It is expected there would be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account, the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. The City receives multimodal funding and motor vehicle excise tax of approximately \$82,000/year and \$1,285,000/year, respectively, which could be impacted if reductions occur at the state level. The impacts of these reductions is yet to be determined.
- **Transportation Mitigation Fees.** Life-to-date through December 2019 traffic mitigation fees received total \$103,505 and is expected to grow to \$200,000 in the near future according to the City's Assistant City Manager for Community and Economic Development Services. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds.
- **Abatement Funds.** Demolition of the QFC building that is under an abatement order and has been declared unsafe by the City's hearing examiner that will require additional abatement funds unless the property owner moves forward with securing a demolition permit to abate. The current estimated cost for the demolition including asbestos removal is \$315,000 and would likely be funded with a combination of available abatement funds and a financial contribution from the General Fund. Once completed, a lien would be placed on the property to ensure the owner reimburses the City of the abatement costs.

- **CED – Library Sites, Continuation / 1-Time.** Project balance of \$209,884 returned to the General Fund. The funds are for City’s contribution towards new library for the purpose of assisting the library securing lending and property purchase.
- **PW – Consulting Services for BUILD Grant, Continuation / 1-Time.** \$50,000 for consultant contract to assist the City in developing materials for the BUILD (Better Utilizing Investments to Leverage Development) Transportation Discretionary Grant Program returned to the General Fund and not appropriated given Congress has not yet approved this program for medium sized cities like Lakewood.
- **Economic Conditions as a result of COVID-19**

There is no doubt that these are unprecedented times for our economy, locally, regionally and nationally. Economic activity continues to weaken across the country, the result of the shutdown of the economy caused by COVID-19. Currently, there is not an end in sight for when the nation’s faltering economy will open back up.

The result has been massive layoffs and furloughs, growing level of unemployment not seen since the Great Depression in the 1930s, a huge slowdown in consumer spending, and uncertain financial markets. Cities and counties throughout the country are feeling the impact of the situation. Lakewood is no exception. How this saga will unfold this year and beyond (e.g., 2021, 2022, 2023) is still unclear, however it is already showing to be very harmful to our local economy and the City’s finances.

Even when the economy begins to improve, it will be some time before our country will return to pre-March 2020 levels. The difficulty for cities may just be beginning, since local government finances tend to lag behind changing economic conditions by 18 months to several years. For this reason, the worse effects of the economic downturn upon local governments may be 2021, and perhaps continue into 2022 and even 2023.

As we look into the future, we are beginning to focus on our recovery and what that will look like, specifically as it relates to City finances that in turn will impact service delivery. Two points to begin. First, we are not going to jump to conclusions without having some type of understanding or empirical data to support our assumptions. Until that information is available, we’ll be relying on our experiences post 9-11 and from the housing crisis from ten years ago as well as other economic downturns going back 30 years, though we already know this downturn will be more severe. And second, a key attribute of the City’s financial successes in recent years are the adopted comprehensive financial policies that provide a vital framework for governance and decision-making, especially in regard to issues that substantively impact the City’s finances. While these policies have served the City very well during our region’s recent economic prosperity, they will also serve as the foundation for the City’s recovery to a more sustainable financial future.

The 2019-2020 Biennial Budget adopted by City Council in November 2018 was prepared and finalized before anyone even knew of COVID-19. Despite this, the budget’s conservative assumptions for revenue growth in 2020 will make our forecast even more conservative as we look out to 2021 and 2022. Because of this conservative approach, the City’s 2019 finances ended in a much stronger position that originally projected.

On March 3, 2020, the City Manager issued a directive to pause all general government expenditures to address the projected decrease in General Fund revenues. As we begin to plan the development of the 2021-2022 Proposed Biennial Budget, priorities will focus on life/health/safety, legal mandates, and City Council goals and priorities. In the meantime, the March 3, 2020 directive will remain in place along with the following other action strategies to mitigate the downturn in our revenue collections for 2020 and into 2021 caused by the impact of COVID-19.

- All current and future vacant positions (regular full-time, regular part-time, limited term, temporary, interns, seasonal) will not be filled for the foreseeable future. There may be exceptions given funding sources, legal mandates and/or reporting requirements.

- All discretionary spending (i.e. supplies, travel, training, overtime, equipment, temporary help, etc.) are on hold indefinitely. Only those expenditures related to basic services (e.g., employee compensation; mandated training & certifications; basic services such as street maintenance, park maintenance, public safety, code enforcement, code compliance, ROW maintenance, street sweeping; and community outreach and information).
- Anything not covered above must be approved in advance after review by the ACM/Administrative Services and City Manager.
- Fleet & equipment, information technology, and property management projects and replacement will only include essential items as well as those that will be completed by December 31, 2020. All other projects and purchases will be considered as part of the development of the 2021-2022 Proposed Biennial Budget dependent upon the state of the economy.
- Transportation, parks and sewer improvement projects will continue as planned for 2020 given these projects are funded with very limited general government funds.
- Excess real estate excise taxes (REET) will be set aside to offset any decrease in 2020 REET collections and to ensure payment of debt service in 2020 and 2021.

In addition to the directive and action strategies outlined above, we will also be reviewing the following options:

- Use of financial reserves or contingency accounts to temporarily maintain services
Although the City has funds set aside for unanticipated events (\$4.9 million), it may be prudent to hold off on using these dollars at this time; these reserves may be needed in 2021 if the economy does not improve and/or if Congress does not provide the financial assistance currently under consideration for local governments. More importantly, the current economic conditions is likely to create a structural problem in the General Fund, meaning the use of reserves now does not address the ongoing loss of tax revenues. In the meantime, we do have unanticipated fund balances totaling \$3.1 million that can be used to help with revenue shortfalls in 2020. However, the use of these funds will have an impact on funding one-time projects in 2021 and 2022, specifically in support of parks and transportation improvement projects.
- Reduction or elimination of operating programs
The City will need to consider changes in the delivery of services to include further budget reductions depending on the outcome of the fiscal scenarios as outlined below. Without a federal stimulus bill that provides fiscal assistance to local governments, the City will likely have to reduce and/or eliminate programs.
- Reduction or elimination of capital improvement projects
The city's capital improvement projects for transportation, parks and sewers are funded primarily with revenue specific funding sources coupled with some limited one-time funds that are dedicated specifically for these types of projects and cannot be used for General Fund operating activities. Although a reduction in transportation and park improvement projects could temporarily save some money in the General Fund, doing so creates a higher cost in the long term because this infrastructure deteriorate at a faster rate as they age. In other words, if we delay or cancel these projects, we will have more expensive projects in the future. In addition, most projects for 2020 have been bid out or are the bid process. It will also eliminate our ability to leverage these resources with state and federal funds to continue to revitalize our basic infrastructure system in support of transportation and parks.

On the federal front, we have been in contact with our federal delegation communicating the projected possible negative economic impact to the City's finances. Recently, the House of Representatives introduced the Coronavirus Community Relief Act (HR 6467), new legislation to provide \$250 billion

in stabilization funds for mid-sized local communities, cities, and towns under 500,000 population across the United States that are struggling amidst the COVID-19 pandemic. Local jurisdictions could use the funds for costs due to COVID-19 during March 1, 2020 to December 30, 2020. “Costs” are defined as “lost revenue, reimbursement for expenses already incurred, and increases in costs reasonably believed to be the direct or indirect result of, or direct or indirect responses to circumstances caused by, the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).”

Currently, we are developing three financial scenarios specific to impacts to the City’s General Fund:

- 1) Significant economic downturn in 2020 followed by a recovery beginning in early 2021;
- 2) Significant economic downturn in 2020 that continues into 2021 with a recovery beginning in early 2022; and
- 3) Significant economic downturn in 2020 that continues into 2021 and 2022 with a recovery beginning in early 2023.

One challenge cities face is that good strong empirical data on sales tax revenue collections will not be available until later this summer, given the lag in collecting, reporting and distribution by the State.

However, we expect to have these financial scenarios ready in the early to mid-part of May, 2020. We will also want to share with our federal and state delegations. The latter is important because as we have heard from Association of Washington Cities (AWC), we will be asking the Washington State Legislature to not redirect local government monies to balance the State budget as has occurred in the (post 9-11 and housing crisis).

We must remember that this significant and devastating economic downturn was not caused by economic problems; it is the result of a global public health pandemic. The fact is that the economic fundamentals of our national, regional and local economy was quite strong and could recover more quickly than anyone could imagine or it could totally falter, thus our approach to evaluate three options. Also, the \$2.2 trillion CARES Act coupled with another \$500 billion stimulus package (Phase 3.5) represents at least 10% of the total economic output of the annual US economy, which is a huge influx, with more likely to occur.

PROPOSED BUDGET AMENDMENTS – SUMMARY

- Increases beginning fund balance by \$18.0M, resulting in a revised estimate of \$39.6M;
- Increases revenues by \$19.0M, resulting in a revised estimate of \$90.8M;
- Increases expenditures by \$34.3M, resulting in a revised estimate of \$111.2M; and
- Increases ending fund balance by \$3.6M, resulting in a revised estimate of \$19.3M.

The table below provides a breakdown of the proposed budget adjustment:

| Fund Group | Beginning Fund Balance | | | Revenue | | | Expenditure | | | Ending Fund Balance | | |
|------------------|------------------------|---------------------|-------------------------|----------------|---------------------|-------------------------|----------------|---------------------|-------------------------|---------------------|---------------------|-------------------------|
| | Current Budget | Proposed Adjustment | Proposed Revised Budget | Current Budget | Proposed Adjustment | Proposed Revised Budget | Current Budget | Proposed Adjustment | Proposed Revised Budget | Current Budget | Proposed Adjustment | Proposed Revised Budget |
| Total | \$ 21,632,076 | \$ 18,009,257 | \$ 39,641,333 | \$ 71,812,413 | \$ 19,027,419 | \$ 90,839,832 | \$ 76,862,898 | \$ 34,288,080 | \$ 111,150,978 | \$ 15,735,628 | \$ 3,594,559 | \$ 19,330,187 |
| General | 5,421,605 | 4,452,445 | 9,874,050 | 40,559,871 | 248,515 | 40,808,386 | 41,041,795 | 1,529,562 | 42,571,357 | 5,553,305 | 2,557,774 | 8,111,079 |
| Special Revenue | 2,481,544 | 2,834,580 | 5,316,124 | 7,213,269 | 9,384,949 | 16,598,218 | 7,273,559 | 11,700,208 | 18,973,767 | 1,181,840 | 1,758,735 | 2,940,575 |
| Debt Service | 369,751 | 116,965 | 486,716 | 2,515,485 | 17,730 | 2,533,215 | 2,264,562 | 52,827 | 2,317,389 | 627,931 | 74,611 | 702,542 |
| Capital Projects | 5,708,616 | 9,594,354 | 15,302,970 | 11,885,418 | 6,908,030 | 18,793,448 | 15,075,718 | 17,535,258 | 32,610,976 | 2,417,886 | (932,444) | 1,485,442 |
| Enterprise | 2,518,301 | 1,787,988 | 4,306,289 | 4,103,374 | 571,840 | 4,675,214 | 5,182,512 | 2,243,865 | 7,426,377 | 1,329,147 | 225,979 | 1,555,126 |
| Internal Service | 5,132,259 | (777,075) | 4,355,184 | 5,534,996 | 1,896,355 | 7,431,351 | 6,024,752 | 1,226,360 | 7,251,112 | 4,625,519 | (90,096) | 4,535,423 |

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. With the proposed budget adjustment, the 2020 estimated General/Street O&M Funds ending fund balance of \$8.1M equates to 20% of General/Street O&M Funds operating revenues and is in alignment with the City's financial policies below.

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on 2020 General/Street O&M Funds operating revenues equates to \$821K.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on 2020 General/Street O&M Funds operating revenues equates to \$2.05M.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events. A 5% reserve fund based on 2020 General/Street O&M Funds operating revenues equates to \$2.05M.

The composition of the \$8.1M consists of \$4.9M or 12% allocated to General Fund Contingency (2%), General Fund Ending Fund Balance Reserves (5%) and \$3.2M or 8% unreserved set aside for one-time purposes in the upcoming 2021 and 2021 biennium and/or available to assist with the impact of COVID-19.

PROPOSED BUDGET AMENDMENTS – DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

LG – STOP Grant, Grant / 1-Time

Add \$30,313 in 2020 for FY 2019 grant award from the US Department of Justice through the Washington State Department of Commerce. These funds are provided for a part-time office assistant position to provide support on STOP activities that will enhance prosecution's response to adult or teen victims of domestic violence.

MC – Office of Public Defense Grant, Grant / 1-Time

Add \$18,164 grant extension received from the Washington State Office of Public Defense (OPD) for public defense improvements. The funds are to be used social work services for public defense attorneys, adding investigator services and public defense attorney training.

MC - Office of Public Defense Grant, Grant / 1-Time

Add \$74,000 grant received from the Washington State Office of Public Defense (OPD) for public defense improvements and new expenses in calendar years 2020 and 2021. The amount awarded will be \$74,000 and distributed in two equal sums: one-half for use in 2020 and one-half for use in 2021. The funds are to be used for the following purposes: social work services for the public defense team; interpreter services for attorney-client communications; public defense training; investigation services; and expert witness.

MC – 2019 Court Cost True Up, Revenue / Ongoing

Adjust municipal court contract revenues based on 2019 court costs true up using the new 2020 basic fair share model. The current budgeted revenues of \$430,102 is reduced by \$71,213 for a total contract revenue of \$358,889. The 2020 revenues for each jurisdiction is as follows: \$35,565 from City of DuPont; \$72,137 from the Town of Steilacoom; and \$251,187 from City of University Place.

CED – South Sound Housing Affordability Partners (SSHAP) – New / 1-Time

Add \$5,000 for contribution in support of South Sound Housing Affordability Partners (SSHAP). SSHAP is a consortium of elected leaders to include Lakewood Mayor Anderson from across Pierce County to address housing affordability.

CED - WSDOT Relocation / Pacific Highway Redevelopment – Continuation / 1-Time

Carry forward balance of \$57,108 for Pacific Highway conceptual design and critical pathway development.

CED – Western State Hospital Impacts Analysis, Continuation / 1-Time

Carry forward balance of \$14,960 for consultant analysis of the impacts of different potential futures for Western State Hospital.

CED - Oak Tree Mitigation, Continuation / 1-Time

Appropriate the balance of \$55,446 for projects that meet certain criteria.

CED – Business License, Revenue / Ongoing

Reduce revenue estimate by \$37,475 due to account for the elimination of temporary licenses and reduction in specialty licenses resulting from closure of the Star Light swap meet and Déjà Vu adult entertainment.

CED – Washington State Department of Commerce Grant, Grant / 1-Time

Add \$100,000 for Washington State Department of Commerce interagency agreement with the City of Lakewood through Growth Management Services for E2SHB 1923 Grant Program selected actions to increase residential building capacity. Funds will be used to develop the Lakeview Transit Area Subarea Plan. The scope of work includes the following selected actions to increase residential building capacity under RCW 36.70A.600(1): adopting a form-based code in one or more zoning districts that permit residential uses; adopting a subarea plan pursuant to RCW 43.21C.420; and adopting a planned action pursuant to RCW 43.21C.440(1)(b)(22), except that an environmental impact statement pursuant to 43.21C.030 is not required for such an action.

PK – Night Market, New / Ongoing

Add \$50,000 for program expenditures (temporary help, professional services, advertising, and operating supplies) to support the new night market at the Colonial Plaza site. It is anticipated that donations and contributions of \$25,000 will offset one-half of the cost.

PK – Youth Summit, Continuation & New / 1-Time

Add \$6,660 for Youth Summit. \$5,000 of this request is 2019 human services allocation to Lakewood's Promise for the 2019 youth summit that was not spent and is requested for 2020. The additional \$1,660 is new funding request also for the 2020 youth summit that has tentatively been postponed for later in 2020. \$1,460 is proposed for the What's Up newsletter and other Lakewood's Promise marketing and \$200 is proposed for training related to housing, mental health and preventing homelessness.

PK – Fiscal Agent for Lakewood's CHOICE, Continuation / 1-Time

Add \$59,513 representing the balance of the first year's grant. The City of Lakewood was approached by the Washington State Health Care Authority (HCA) to become the fiscal agent for Lakewood's CHOICE (CHOICE), a substance abuse prevention coalition that has been successfully operating in the City for four years. CHOICE's work aligns with the Legacy Plan mission of creating a healthy and vibrant community as well as the goals and strategies of the Human Services division. As a fiscal agent the City would submit monthly reports prepared by CHOICE staff, pay bills and submit grant reimbursement requests. One of the reasons that the City was considered is our sound accounting and financial practices. The contract is for \$110,000 each year for two years. The City would receive an 8% contract administration fee (approximately \$8,906/year) for service. The grant funding period is July 1, 2019 through June 30, 2021.

PK – Legacy Plan, Continuation / 1-Time

Add \$5,000 for SEPA requirements, final presentation materials, permits, graphics, maps and real printing of plans for distribution.

PK – Census Grant, Grant / 1-Time

Add \$40,000 for 2020 census funded by the State of Washington Office of Financial Management. The purpose of the grant is to educate Washington residents about the 2020 census, mobilize "trusted messengers" within communities to build confidence and support broad participation in the census, support maximum self-response to the 2020 Census, and support cooperation in the Non-Response Follow-Up (NRFU) effort.

PK – Water Utility Charges, New / Ongoing

Add \$5,000 for water utility charges to support increased irrigation at new gateways.

PK – Cemetery Sign Replacement, Grant / 1-Time

Add \$3,000 for cemetery sign replacement at Fort Steilacoom Park, funded by a state grant from the Department of Archaeology and Historic Preservation. The purpose of the grant is to provide support for the preservation of the historic cemetery in Lakewood and Pierce County.

PK – Lakewood Multicultural Coalition, New / 1-Time

Add \$3,000 in support of the Lakewood Multicultural Coalition. The LMCC purpose includes: 1) Convene quarterly forms to provide the opportunity for the diverse elements of the community to collaborate and provide feedback on the direction; 2) provide and electronic newsletter and enhance visibility through social media, Facebook and Instagram; and 3) support you activities and other cultural events. LMCC is organized and operates exclusively to support cultural diversity in the city of Lakewood and the South Sound region through expanding and improving community resources, engaging with existing community organizations, supporting cultural events and festivals in the region and cultivating diverse talent and inclusive leadership for said purposes, with assistance coming from grants, Gifts, scholarships and other funds raised from businesses and individuals, and for other charitable, scientific or educational purposes with the means of the 501 (c) (3) of the Internal Revenue Code, as amended (the "Code") including, but only to the extent consistent with such purpose, the making of distribution to organizations organized and operated exclusively for charitable, scientific or educational purposes and qualifying for example under 501 (C) (3) of the code.

PD – LMPG Collective Bargaining Implementation, New / Ongoing

Add \$108,620 to implement the Lakewood Police Management Guild (LPMG) collective bargaining agreement in 2020 for four lieutenant positions. The major provisions of the new agreement are as follows:

- Term of Agreement: Three Years (January 1, 2020 through December 31, 2022).
- A market adjustment the first year and incremental salary increases in the second and third years.
- Annual contribution of up to 100 hours of Paid Time Off (PTO) into a VEBA account.
- Contribution of 65% of PTO balance into VEBA upon retirement.
- Payout of 100% of PTO balance in the event of a duty-related death.
- Contribution of 64 hours pay into VEBA in lieu of management leave.

PD – Pierce County Sex Offender Residency Verification, Grant / Ongoing

Add \$7,213 from 2019 grant available for drawdown. The contract runs from 7/1/2019 – 6/30/2020. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

Internal Service Charges – Fleet & Equipment, Continuation & New / I-Time

(See Fund 501 Fleet and Equipment for additional information)

New:

- \$6,424 Convert Police Vehicle #41411 2016 Dodge Ram to Specialty Vehicle
- \$25,000 Replace Police Vehicle #41040 2008 Trail Blazer
- \$2,500 Replace Equipment #43120 2017 John Deere Mower Z915B Commercial Ztrak
- \$1,000 Replace Portable Stage
- \$7,500 Replace Broom with Collection Bin #43260

Internal Service Charges – Property Management, New / Ongoing

(See Fund 502 Property Management for additional information)

- \$5,030 Street Sweeping and Stormwater Facility Maintenance at City Hall (accounting change)

Internal Service Charges - Information Technology, Continuation & New / I-Time

(See Fund 503 Information Technology for additional information)

New:

- \$17,220 Conversion of Information Technology Manager to Chief Information Officer
- \$26,513 Wide Format Printers and Scanner

Continuation

- \$14,027 Fiber Optic Connection at Fort Steilacoom Park
- \$8,019 Website Redesign/Update
- \$17,392 Disaster Recovery
- \$2,713 Disaster Recovery/Co-Location at Police Station
- \$17,505 Computer Replacement
- \$260,880 Document Management System
- \$8,696 Redundant Voice/Data at Police Station
- \$9,000 Fiber Optic Repair at Front Street O&M Shop
- \$6,185 Cloud Enabled Backup Storage
- \$13,043 Multi-Tape Solution for Off-Site Storage
- \$11,418 Security Enhancements
- \$105,000 PALS Permit System
- \$6,749 Network Cybersecurity
- \$9,168 In-Car Cameras

Internal Service Charges - WCIA Assessment Internal Service Charge, Continuation / Ongoing
(See Fund 504 Risk Management for additional information)

- \$23,584 for assessment increases.

Transfers to CIP – See Capital Projects Funds for Additional Information

Parks Capital:

- \$10,000 to 301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study with Partners for Parks, New / 1-Time
- \$85,000 to 301.0020 Wards Lake Improvements, New / 1-Time

Sewer Capital:

- \$27,000 to 311.0005 Maple Street Sewer for Roads Improvement Portion of Project, New / 1-Time

Fund 101 Street

PW – Temporary Help, Continuation / 1-Time

Add \$5,000 for temporary worker wages for database maintenance. PWE utilizes temporary workers to conduct pavement management ratings every two years (even numbered years) and database maintenance occurs in odd numbered years. The database maintenance that did not occur in 2019 will occur in 2020.

PW – Non-Motorized Plan, Continuation / 1-Time

Add \$48,246 to update the current non-motorized plan that was last updated in 2009 and is out of date. The updates needed include relevant policy updates and capital improvement plan.

Internal Service Charges – Fleet & Equipment, Continuation & New / 1-Time

(See Fund 501 Fleet and Equipment for additional information)

New:

- \$32,000 Replace PK Vehicle #42440 2009 Ford F250
- \$17,400 Speed Radars

Internal Service Charges – Property Management, Continuation & New / Ongoing

(See Fund 502 Property Management for additional information)

- \$1,652 Street Sweeping and Stormwater Facility Maintenance
- \$10,000 Salt Bin Cover

Internal Service Charges - Information Technology, New & Continuation / 1-Time

(See Fund 503 Information Technology for additional information)

New:

- \$1,538 Conversion of Information Technology Manager to Chief Information Officer
- \$8,266 Wide Format Printers and Scanner

Continuation

- \$1,554 Disaster Recovery
- \$243 Disaster Recovery/Co-Location at Police Station
- \$1,564 Computer Replacement
- \$23,310 Document Management System
- \$777 Redundant Voice/Data at Police Station
- \$553 Cloud Enabled Backup Storage
- \$1,166 Multi-Tape Solution for Off-Site Storage
- \$1,120 Security Enhancements
- \$603 Network Cybersecurity

Internal Service Charges - WCIA Assessment Internal Service Charge, New / Ongoing & I-Time
(See Fund 504 Risk Management for additional information)

New

- \$15,000 Deductible for 3 Claims for Damaged Guardrails

Continuation

- \$2,106 Assessment Increase

Fund 102 Real Estate Excise Tax

Use of REET to partially replace \$20 Vehicle License Fee for Transportation CIP Projects, New / I-Time

Transfer a total of \$552,228 to Fund 302 Transportation CIP:

- \$307,543 to 302.0005 Chip Seal – Local Access Roads
- \$244,685 to 302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway

Additionally, Parks CIP Fund will return \$100,000 in REET funds that was allocated in 2019 for Fort Steilacoom Park Barn Restoration design.

Fund 103 Transportation Benefit District

\$20 Vehicle License Fee, Revenue / Ongoing

Eliminate the Lakewood Transportation Benefit District and associated \$20 vehicle license fee that was estimated to provide \$814,000 to eligible transportation projects in 2020 and replaces with other sources as follows: \$52,457 from transportation benefit district 2019 ending fund balance; \$552,228 from real estate excise tax 2019 ending fund balance; and \$209,315 from unallocated transportation CIP (from various project savings, interest earnings, miscellaneous revenue). The two projects that were originally budgeted to received TBD funding are: 302.0005 Chip Seal – Local Access Roads in the amount of \$360,000 and 302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway in the amount of \$454,000.

Fund 104 Hotel/Motel Lodging Tax

Prior Year Capital Grant Balances, Continuation / I-Time

Add \$311,034 for prior year lodging tax grant awards for capital purposes as follows:

- Parks CIP 301.0003 Harry Todd Park Phase I
- Parks CIP 301.0014 Fort Steilacoom Park South Angle Lane Parking and Trail Improvements

Fund 105 Property Abatement/Rental Housing Safety Program

Property Abatement, Continuation / I-Time

Add \$570,784 to property abatement funded by 2019 ending fund balance. The property abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those projects, along with all revenues from fees, fines, interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional projects.

Rental Housing Safety Program – Continuation / 1-Time

Add \$35,033 funded by 2019 ending fund balance. Funds will be used to carry out rental housing safety program as needed which may include some modifications to the rental housing safety program software. As a result of COVID-19, the RHSP team has initiated digital inspections for RHSP sooner than expected.

Draft protocols and procedures have been drafted for digital building inspections, including website content, but these have yet to be implemented. On the information technology side, the city will need to invest in an electronic calendaring system, and a possible business licensing agreement with SKYPE. The implementation dates were contemplated for late second quarter/early third quarter, however this may be pushed back. The costs to implement this program are minimal, and, therefore, not included in this budget adjustment. The rental housing safety program portion of this fund is designed to ensure that all rental housing units comply with the specific life and safety standards and are providing a safe place for tenants to live.

1406 Sales Tax Credit for Affordable Housing Program, New / Ongoing

Add \$48,849 for affordable housing program funded by 1406 sales tax credit. On March 2, 2020 the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit from the state's sales tax. With adoption of this ordinance the City is able to impose the rate of 0.0073%. According to the Department of Revenue, the maximum amount the City may receive is \$97,697 per state fiscal year. The City notified DOR on March 13, 2020. DOR will begin imposing the tax effective May 1, 2020 and the City will receive its first full distribution amount in July 2020 though we may see some funds trickle through in May and June due to early returns begin filed. The affordable housing portion of this fund accounts for the sales tax credit and related affordable housing program costs.

Fund 106 Public Art

Colonial Plaza Art, Continuation / 1-Time

Add \$100,000 for Colonial Plaza Art.

Support of Arts Commission, Continuation / 1-Time

The Public Art Fund budget includes \$2,000 per year in 2019 and 2020 in support of arts commission programs. 2019 funds were not spent. The purpose of the carry forward is to combine the 2019 allocation with the 2020 allocation for a total of \$4,000 to be used in 2020 for the new film festival.

Major Public Art Project, New / 1-Time

Earmark \$40,778 of funds available for major public art, as determined by the City Council.

Fund 180 Narcotics Seizure

Narcotics Seizure, Continuation / 1-Time

Add \$282,319 funded by 2019 ending fund for balance eligible narcotics seizure related activity. The purpose of this fund is for tracking assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as for such other expenses the City determines to be reasonably connected with public safety activity.

Fund 181 Felony Seizure

Felony Seizure, Continuation / 1-Time

Add \$8,143 funded by 2019 ending fund for balance eligible felony seizure related activity. The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

Fund 182 Federal Seizure

Federal Seizure, Continuation / 1-Time

Add \$259,829 funded by 2019 ending fund for balance eligible federal seizure related activity. The purpose of this fund is to track the revenues associated with assets seized as a result the Police Department working in conjunction with federal law enforcement.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures

Fund 190 CDBG

CDBG, Grant / 1-Time

Add \$1,914,395 for CDBG grant funds as follows: The adjustment eliminates the original budget estimate of \$560,000 and adds the following:

- \$927,633 for 2020 CDBG Allocation – breakdown:
 - \$596,006 for 2020 CDBG Entitlement Funds
 - \$331,627 for 2020 CDBG HOME Funds
- \$1,546,762 from prior year balances – breakdown:
 - \$81,893 from Administration 2019 Balance
 - \$45,000 from Public Service 2019 Balance
 - \$3,016 from Physical Improvements 2017 Balance
 - \$354 from Physical Improvements 2018 Balance
 - \$215,258 from Physical Improvements 2019 Balance
 - \$7,575 from Housing Programs 2015 Balance
 - \$34,975 from Housing Programs 2017 Balance
 - \$25,000 from Housing Programs 2019 Balance
 - \$201,208 from Major Home & Sewer Repair 2019 Balance
 - \$361,378 from HOME Affordable Housing 2018 Balance
 - \$225,000 from HOME Affordable Housing 2019 Balance
 - \$346,105 from HOME Housing Rehabilitation 2019 Balance

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act), Grant / 1-Time

Add \$350,611 for CDBG CARES Act funding for the purpose of providing emergency economic development assistance for small businesses.

Fund 191 Neighborhood Stabilization Program

NSPI, Continuation / 1-Time

Add \$191,750 in program expenditures funded by 2019 ending fund balance and an increase of \$49,316 in abatement program income and interest. The program provides funding to purchase and redevelop low income, foreclosed and abandoned residential properties and/or structures. Revolving funds are used to pay for program costs. In January 2020, CED met with the Washington State Department of Commerce to close out NSP1 funds. Upon formal written notification of the close-out, if the City has any remaining NSP1 funds after five years of close out date, the City reprogram unspent funds with no restrictions, meaning the City may use the funds for example, for abatements, set up a housing loan program similar to CDBG/HOME but without all of the federal requirements or even put it back to the General Fund.

Fund 192 Office of Economic Adjustment/South Sound Military Communities Partnership

SSMCP Operations, Continuation / Ongoing

Reduce revenue estimate by \$46,250 and reduce expenditures by \$1,918. The operations budget includes personnel costs for the SSMCP/OEA Program Manager and Program Coordinator positions.

Office of Economic Adjustment Compatible Land Use 3, Grant / 1-Time

Add \$436,619 to continue carrying out recommendations of the JBLM Joint Land Use Study funded by the Department of Defense.

North Clear Zone Property Purchase, Grant / 1-Time

Add \$6,867,698 for the purchase of the Tactical Tailor property in the North Clear Zone adjacent to JBLM (Joint Base Lewis McChord), funded by the following grants:

- \$3,566,565 United States Air Force
- \$953,000 REPI Funds
- \$768,133 WA State Department of Commerce
- \$580,000 Pierce County 2020 Budget Funds
- \$500,000 REPI Anticipated Funds
- \$500,000 WA State Capital Budget Funds

Fund 195 Public Safety Grants

Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant / 1-Time

Add a total of \$9,000 for WTSC Impaired Driving Emphasis grant. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

Washington Traffic Safety Commission – Motorcycle, Grant / 1-Time

Add \$1,800 for remaining grant balance for 2020. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local motorcycle patrols.

Emergency Management Planning Grant / 1-Time

Add \$16,443 for remaining grant balance for period of January 1, 2020 through August 31, 2020. The grant is for the purpose of paying the salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

Bulletproof Vest Partnership, Grant /1-Time

Add \$16,404 for remaining grant balance for January 1, 2020 through August 31, 2020. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Washington State Parks Recreational Boating Safety, Grant / 1-Time

Add \$9,644 for grant period March 1, 2020 –September 30, 2020. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, boat house) matching requirements of \$7,040.

Pierce County – STOP VAWA (Violence Against Women Act) – Grant / 1-Time

Add a total of \$3,836 for grant. The purpose of this funding is for costs related to training for officers to respond more effectively, identify, and respond to violent crimes that include crimes of sexual assault, domestic violence, stalking and dating violence.

Washington Association of Sheriffs and Police Chiefs (WASPC), Grant /1-Time

Add \$21,800 for WASPC grant. This traffic safety grant provides funding for the purchase of four lidar and six radar units. These federal funds support statewide/national safety traffic initiatives, projects and programs.

US DOJ Justice Assistance Grant – Training Resilience & Adaptive Leaders (TRAIL), Grant /1-Time

Add \$9,937 for grant period 10/1/16- 9/30/2020. This grant is to provide in- house training to develop and promote officer wellness, safety and resilience.

Washington State Patrol- Mobile Impaired Driving Unit (MIDU), Contract / 1-Time

Add \$14,728 for mobile impaired driving unit grant. These funds are for providing a certified Medical Assistant Phlebotomist to work in conjunction with the WSP various locations around the State of Washington.

US DOJ Justice Assistance Grant – Rifle Noise Suppressors, Grant / 1-Time

Add \$41,723 grant for period 10/1/18-9/30/2022. This grant is for the purpose of purchasing rifle noise suppressors for patrol rifles.

Washington Auto Theft Prevention Authority (WAPTA), Grant /1-Time

Add \$127,800 for WATPA grant. This funding through the City of Federal Way provides for the position of an Auto Crimes Enforcement Task Force Investigators who are assigned to the WAPTA program. There is no local match required. The mission of the WAPTA is to prevent and reduce motor thefts in the State

Office of Justice Programs Veterans Court, Grant /1-Time

Add \$37,386 remaining grant balance from 2019 (year 1). This is an enhancement grant for the Veterans Treatment Court and serves Type A non-violent offenders. The total grant amount is \$500,000 and runs through December 31, 2022. In addition to personnel costs, the grant includes travel and training, supplies, and subaward for prosecution, consultant evaluator/information manager, and public defense.

Fund 202 LID Local Improvement District Debt Service

LID Debt Service, Continuation / 1-Time

Earmark estimated funds totaling \$35,097 for early redemption of bonds and fiscal agent fees for LID 1101 and \$17, 730 for LID 1109 administration costs.

Fund 301 Parks Capital

301.0003 Harry Todd Park Phase II Waterfront, Continuation / 1-Time

Add \$1,586,337 in project expenditures funded by: RCO/WWRC Water Access of \$539,571 (replaces ALEA grant anticipated of \$500,000); RCO grant of \$416,964; ALEA (Aquatic Lands Enhancement Account) grant of \$500,000; and lodging tax grant of \$181,885.

This budget adjustments results in a life-to-date through 2020 project cost estimate of \$2,999,288 funded by:

- \$539,571 RCO/WWRC Water Access Grant
- \$580,000 RCO Grant
- \$500,000 ALEA Grant
- \$404,474 Sale of Lakeland Property
- \$107,129 General Fund
- \$618,114 REET
- \$200,000 Lodging Tax Grant
- \$50,000 SWM
- \$2,999,288 Total Sources**

301.0005 Chambers Creek Trail, Continuation / 1-Time

Add \$200,000 in project expenditures funded by 2019 ending project balance of \$150,000 and SWM of \$50,000 for share of storm drainage related elements.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$325,000 funded by:

- \$79,591 General Fund
- \$100,000 REET
- \$20,409 Paths & Trails MVET
- \$125,000 SWM
- \$325,000 Total Sources**

301.0006 Gateways, Continuation / 1-Time

Add \$150,000 in project expenditures funded by lodging tax grant of \$150,000. The two gateways are along the I-5 Corridor near JBLM. The gateways would be built in conjunction with major improvements along the freeway and at the following Lakewood exits: Berkley Exchange and Murray Road.

This budget adjustment results in an annual budget of \$599,000 funded by:

\$150,000 Lodging Tax Grant

\$50,000 Unallocated Parks CIP (various project savings, interest earnings, etc.)

\$200,000 Total Sources

301.0014 Fort Steilacoom Park/South Angle Lane Parking and Trail, Continuation / 1-Time

Add \$1,417,763 in project expenditures funded by FSP Utility and North Angle Lane Improvement project savings of \$51,064; POP (Protect our Pets) commitment of \$5,000; WWRP grant \$448,676; Town of Steilacoom contribution of \$25,000; and lodging tax grant of \$129,149.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$1,551,064 funded by:

\$5,000 POP (Protect our Pets) Commitment

\$500,000 WWRP Grant

\$25,000 Town of Steilacoom Contribution

\$20,000 Oaktree Mitigation Funds

\$350,000 General Fund

\$390,130 REET

\$209,870 Lodging Tax Grant

\$51,064 FSP Utility and North Angle Lane Improvement Project Savings

\$1,551,064 Total Sources

301.0016 Park Equipment Replacement, Continuation / 1-Time

Add \$27,483 in project expenditures funded by 2019 ending project balance of 27,483.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$80,000 funded by:

\$40,000 General Fund

\$40,000 REET

\$80,000 Total Sources

301.0017 Playground Resurfacing, Continuation / 1-Time

Add \$2,989 in project expenditures funded by 2019 ending project balance of \$2,989.

This budget adjustment results in a life-to-date through 2020 project cost estimate of \$55,931 funded by:

\$25,931 General Fund

\$30,000 REET

\$55,931 Total Sources

301.0018 Project Support, Continuation / 1-Time

Add \$86,247 in expenditures funded by 2019 ending project balance of \$86,247.

This budget adjustment results in an annual budget of \$136,247 funded by:

\$100,000 General Fund

\$36,247 REET

\$136,247 Total Sources

301.0019 Edgewater Dock, Continuation / 1-Time

Add \$45,083 in project expenditures funded by 2019 ending project balance of \$45,083. This budget adjustment results in a life-to-date through 2020 cost estimate of \$50,000 funded REET.

301.0020 Wards Lake Improvements, Continuation & New / 1-Time

Add \$213,277 in expenditures funded by new Conservation Futures Grant of \$102,000, new transfer in from General Fund of \$85,000; and SWM \$56,277 for storm drainage related elements.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$317,000 funded by:

\$102,000 Conservation Futures Grant - New

\$85,000 General Fund

\$30,000 REET

\$100,000 SWM

\$317,000 Total Sources

301.0022 Banners & Brackets Phase II, Continuation / 1-Time

Add \$8,789 in expenditures funded by 2019 ending project balance of \$8,789. This budget adjustment results in a life-to-date through 2020 cost estimate of \$50,000 funded by General Fund.

301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study with Partners for Parks, New / 1-Time

Add \$20,000 in project expenditures funded by unallocated CIP funds (from various project savings, interest earnings, miscellaneous revenue) of \$10,000 and new General Fund of \$10,000. Partners for Parks has committed \$25,000 forwards this study and because of the public benefit of this project, they are requesting \$20,000 from the City to initiate and support this public/private partnership research project.

Additionally, the project also received \$100,000 from REET in 2019 which is being returned to the REET Fund in 2020.

301.0027 American Lake Improvements (ADA, Playground, Sanican Enclosure), Continuation / 1-Time

Add \$35,789 in project expenditures funded by new Pierce County Grant of \$35,000 for picnic shelter.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$285,000 funded by:

\$35,000 Pierce County Grant - New

\$250,000 REET

\$285,000 Total Sources

301.0031 Fort Steilacoom Park/Artificial Turf Infields, Continuation / 1-Time

Add \$1,010,000 in project expenditures funded 2019 ending project balance of \$15,300 and Department of Commerce Grant of \$994,700.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,260,000 funded by:

\$994,000 Department of Commerce Grant

\$15,300 General Fund

\$250,000 REET

\$1,260,000 Total Sources

301.0032 Springbrook Park Expansion, Continuation & New/ 1-Time

Add \$131,616 in project expenditures funded Springbrook Park Acquisition Phase III project savings of \$121,616 and new TPCHD (Tacoma Pierce County Health Department) Grant of \$10,000. The TPCHD grant is for the purpose of purchasing fitness equipment.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$919,616 funded by:

\$788,000 Funds Anticipated – State Legislative Ask

\$10,000 TPCHD Grant

\$121,616 Springbrook Park Acquisition Phase III Project Savings

\$919,616 Total Sources

301.0035 Fort Steilacoom Park Pavilion Restroom Improvements

Add \$157,022 in project expenditures funded 2019 ending project balance of \$61,208 and Fort Steilacoom Park Pavilion Phase I project savings of \$95,814.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$165,814 funded by:

\$70,000 REET

\$95,814 Fort Steilacoom Park Pavilion Phase I Project Savings

\$165,814 Total Sources

301.0036 Gateways – Service Club Signs

Add \$22,510 in project expenditures funded 2019 ending project balance of \$22,510.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$25,000 funded by:

\$25,000 General Fund

\$25,000 Total Sources

301.0037 Seeley Lake Resource Conservancy Park Improvements, New / 1-Time

Add \$150,000 in project expenditures funded by new Pierce County grant of \$100,000 and new transfer in from SWM for storm related elements. The City and County will cooperatively design and construct improvements to the property for the purpose of improving public access and safety, habitat and water quality on the property.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$100,000 funded by:

\$100,000 Pierce County Grant

\$50,000 SWM

\$150,000 Total Sources

Fund 302 Transportation Capital

302.0001 Personnel, Engineering & Professional Services, New / 1-Time

Add \$40,000 in expenditures funded by unallocated CIP funds (from various project savings, interest earnings, miscellaneous revenue). The purpose of this budget increase is to better reflect the actual cost of Public Works Engineering performing work under this category. Personnel costs associated with a specific project are included in the specific capital project; however, when not spent, contribute to the overall savings that provide the funding source for this request.

This budget adjustment results in an annual budget of \$599,000 funded by:

\$47,300 Increased Gas Tax

\$12,400 Multi-Modal Transportation

\$499,300 General Fund

\$599,000 Total Sources

302.0002 New LED Street Light, Continuation / 1-Time

Add \$164,257 in project expenditures funded by CDBG grant (\$155,257 project cost + \$9,000 CDBG admin cost).

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,239,394,000 funded by:

\$330,000 Motor Vehicle Excise Tax

\$10,000 Multi-Modal Transportation

\$360,000 General Fund

\$325,000 REET

\$186,195 CDBG Grant

\$28,199 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,239,394 Total Sources

302.0004 Minor Capital & Major Maintenance, Continuation / 1-Time

Add \$119,942 in project expenditures funded by project fund balance, pavement degradation fees, and unallocated Transportation CIP funds (from various project savings, interest earnings and miscellaneous revenue).

This budget adjustment results in an annual budget of \$369,942 funded by:

\$45,219 Prior Year Project Savings
\$52,741 Pavement Degradation Fees
\$190,000 Motor Vehicle Excise Tax
\$60,000 Multi-Modal Transportation
\$21,982 Unallocated Transportation CIP (from various project savings, interest earnings, miscellaneous revenue)
\$369,942 Total Sources

302.0005 Chip Seal Program – Local Access Roads, Continuation / 1-Time

Add \$84,581 in project expenditures funded by project fund balance.

This budget adjustment results in an annual budget of \$444,581 funded by:

\$84,581 Prior Year Project Savings
\$307,543 REET
\$52,457 Transportation Benefit District (from 2019 \$20 VLF balance)
\$444,581 Total Sources

302.0015 Streets: 112th/111th Bridgeport Way to Kendrick, Continuation & New / 1-Time

Add \$1,341,312 in project expenditures funded by project fund balance \$31,312, new Sound Transit grant \$1,040,000 and transfer in from SWM fund \$270,000 for storm related elements.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,418,678 funded by:

\$13,414 Port of Tacoma Grant
\$1,040,000 Sound Transit Grant - New
\$19,779 Donations & Contributions
\$3,440 General Fund
\$12,000 REET
\$270,000 SWM - New
\$60,045 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,418,678 Total Sources

302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (Design Only), Continuation / 1-Time

Add \$610,514 in project expenditures funded by project fund balance \$165,679 and Federal WSDOT \$444,835

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,533,115 funded by:

\$1,102,809 Federal WSDOT Grant
\$134,052 Other/Town of Steilacoom
\$163,190 General Fund
\$20,100 REET
\$15,964 SWM
\$97,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,533,115 Total Sources

302.0039 Non-Motorized Trail: Gravelly Lake Drive Phase I (112th – WA Blvd), Continuation / 1-Time

Return \$241,840 to SWM Fund. Federal WSDOT grant paid for portion of storm drainage related costs which reduced SWM's contribution. The project is complete as of 2019.

302.0060 Traffic Signal Replacement: 100th & Lakewood Drive, Continuation / 1-Time

Add \$955,735 in project expenditures funded by project balance \$319,783, unallocated Transportation CIP funds \$551,000 (from various project savings, interest earnings and miscellaneous revenue) and transfer in from SWM for storm related elements \$84,952.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,030,860 funded by:

\$1,544 Developer Contributions
\$317,465 REET
\$94,000 SWM
\$617,851 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,030,860 Total Sources

302.0064 Streets: 146th, 150th, & Spring Street Local Improvement District, Continuation / 1-Time

Add \$919,641 in expenditures funded by GO Bond proceeds to reimbursement the Fleet & Equipment Fund for interim financing \$880,204 and related debt issuance and administration costs \$39,437.

302.0119 Sidewalks: Lakewood Drive – Steilacoom Blvd to Flett Creek, New / 1-Time

Add \$1,038,328 in project expenditures funded by unallocated Transportation CIP funds \$229,500 (from various project savings, interest earnings and miscellaneous revenue), state TIB grant \$539,132 (\$804 spent in 2019) and transfer in from SWM for storm related elements \$270,500.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,040,000 funded by:

\$540,000 State TIB Grant
\$270,500 SWM
\$229,500 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
\$1,040,000 Total Sources

302.0134 Sidewalks: Veterans Drive – Gravelly Lake Drive to American Lake Park, Continuation / 1-Time

Add \$2,018,554 in project expenditures funded by project balance \$2,130,085 offset by reduction in general obligation bonds \$1,804,730 due to timing of issuance (2019 instead of 2020) and federal WSDOT Connecting Washington Grant \$1,730,000.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$7,615,305 funded by:

\$2,000,000 Federal WSDOT Grant
\$4,361,300 General Obligation Bonds
\$154,639 Developer Contributions/Donations
\$12,700 General Fund
\$1,086,666 SWM
\$7,615,305 Total Sources

302.0135 Streets: WA Blvd & Edgewood Drive (North Fort to Gravelly Lake Drive, Continuation / 1-Time

Add \$1,149,338 in project expenditures funded by project balance of \$383,232, general obligation bonds \$426,300 and transfer in from SWM for storm related elements \$322,000.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$1,149,338 funded by:

\$784,270 General Obligation Bonds
\$322,000 SWM
\$43,068 REET
\$1,149,338 Total Sources

302.0137 Streets: Steilacoom Boulevard/88th (Weller to Custer Road), Continuation / 1-Time

Add \$2,787,668 in project expenditures funded by project balance of \$721,058, federal WSDOT grant \$747,000, general obligation bonds \$1,082,430 and transfer in from SWM for storm related elements \$79,674.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$2,787,668 funded by:

\$747,000 Federal WSDOT Grant
\$1,082,430 General Obligation Bonds
\$156,000 SWM
\$71,238 General Fund
\$269,494 REET
\$461,506 Transportation Benefit District
\$2,787,688 Total Sources

302.0138 Sidewalks: Onyx Drive SW – 89th to 97th and Garnet to Phillips, Continuation / 1-Time

Add \$533,622 in project expenditures funded by project balance of \$3,517,662 and reduction in general obligation bonds \$2,984,000 (issued in 2019).

The budget adjustment results in a life-to-date through 2020 cost estimate of \$5,528,991 funded by:

\$4,492,000 General Obligation Bonds
\$749,149 SWM
\$287,842 REET
\$5,528,991 Total Sources

Fund 311 Sewer Capital Projects

311.0002 Side Sewer Capital Improvement Projects, Continuation / 1-Time

Add \$145,519 in project expenditures funded by project balance of \$145,519.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$5,528,991 funded by:

\$208,000 Sewer 4.75% Surcharges
\$208,000 Total Sources

311.0003 North Thorne Lane Sewer Extension, Continuation / 1-Time

Add \$15,910 in project expenditures funded by project balance of \$15,910.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$1,419,000 funded by:

\$450,000 Pierce County Interlocal Grant
\$934,000 Sewer 4.75% Surcharge
\$35,000 Sewer Availability Charge
\$1,419,000 Total Sources

311.0005 Maple Street Sewer, New / 1-Time

Add \$573,905 in project expenditures funded by sewer funds of \$538,905, general fund of \$27,000 for road improvements and SWM of \$8,000 for storm related element of this project.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$606,905 funded by:

\$571,905 Sewer – New Portion \$538,905
\$27,000 General Fund - New
\$8,000 SWM - New
\$606,905 Total Sources

The contributions from the General and SWM Funds provide for design and survey of road improvements and storm related elements of the project. An estimated additional \$505,000 (\$418,000 for road improvements and \$87,000 for storm drainage) will be needed to complete construction with funding source to be determined at a later date.

311.0013 Fort Steilacoom Park Sewer Extension, Continuation / 1-Time

Add \$227,000 in project expenditures funded by project balance of \$77,000 and Pierce County Sewer Program Grant of \$75,000.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$227,000 funded by:

\$75,000 Pierce County Sewer Program Grant
\$152,000 Sewer Availability Charge
\$227,000 Total Sources

Fund 401 Surface Water Management

Transfers to Parks CIP, Continuation & New / 1-Time

- \$50,000 to 301.0005 Chambers Creek Trail, Continuation / 1-Time
- \$50,000 to 301.0037 Seeley Lake Improvements, New / 1-Time

Transfers to Transportation CIP, Continuation & New / 1-Time

- \$270,000 to 302.0015 111th/112th (Bridgeport to Kendrick), New / 1-Time
- \$270,500 to 302.0119 Sidewalks: Lakewood Dr - GLD to American Lake Park, New / 1-Time
- \$322,000 to 302.0135 Streets: WA Blvd and Edgewood Drive (North Fort to GLD), New / 1-Time
- \$79,674 to 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd), Continuation / 1-Time
- \$84,952 to 302.0060 Traffic Signal at 100th, Continuation / 1-Time
- (\$55,000) Eliminate 302.0053 123rd St SW – Bridgeport Way to 47th Ave SW, Continuation / 1-Time

Transfers to Sewer CIP, New / 1-Time

- \$8,000 to 311.0005 Maple Street Sewer, New / 1-Time

401.0008 Outfall Retrofit CIP, Continuation & New / 1-Time

Add \$547,787 in project expenditures funded by project balance of \$227,787 and new SWM funds of \$320,000. The budget adjustment results in a life-to-date through 2020 cost estimate of \$620,000 funded SWM.

This project was created as part of the 2015/2016 budget to install water quality vaults hear the ends of pipes that discharge stormwater to Lake Louise, Carp Lake, and Flett Creek. At that time, an estimated cost to design and construction was \$300,000. Public Works Engineering (PWE) recently completed the design efforts and determined there was a significant shortfall in funding. Based on site investigations, the water quality vaults envisioned were not feasible at all locations and/or did nothing to improve water quality discharges per the needs of the water body. Using more advanced analysis and design options, PWE proposes installing different water quality devises to address the needs of the water bodies. Coupled with increased construction costs (updating 2016 costs to 2020), the shortfall is \$320,000.

401.0012 Outfall Retrofit Feasibility CIP, Continuation / 1-Time

Add \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2020 cost estimate of \$60,000 funded by SWM.

401.0015 Oakbrook Outfall Retrofits CIP, Continuation / 1-Time

Add \$24,196 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2020 cost estimate of \$250,000 funded by SWM.

401.0017 American Lake Integrated Aquatic Vegetation CIP, Continuation / 1-Time

Add \$510 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2020 cost estimate of \$27,658 funded by SWM of \$10,000 and Department of Ecology Grant of \$17,658. The contractor has stated he will do a second treatment where needed at no additional cost. The \$510 is for personnel cost associated with managing this project.

401.0018 Waughop Lake Treatment CIP, Continuation / 1-Time

Add \$410,463 in project expenditures funded by project balance of \$80,463, Department of Ecology Grant of \$50,000 and Pierce County Flood Control Zone Opportunity Fund of \$280,000.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$430,000 funded by:

\$100,000 SWM

\$50,000 Department of Ecology Grant

\$280,000 Pierce County Flood Control Zone Opportunity Fund

\$430,000 Total Sources

Supplies/Maintenance Support – New / Ongoing

Add \$4,600 for additional supplies and materials to support five additional SWM projects in beginning in 2020. The materials will include up to four basins and a lot of rock. The following are locations of the five additional SWM projects:

- 8409 Tuckaway Drive SW
- 10202 105th Street Ct SW
- 5915 99th Street SW
- 3315-3341 92nd Street South
- 6434 & 6439 Wildaire Road SW

Street Sweeping and Storm System Maintenance – New / Ongoing

Add \$86,300 for street sweeping services based on the latest bid award which includes some new services for Souder Station parking garage, three parks (Fort Steilacoom Park, Harry Todd, and American Lake Park) and Colonial Plaza as well as overall as overall coverage and cost increases.

Internal Service Charges – Property Management, New / Ongoing

(See Fund 502 Property Management for additional information)

- \$918 Facilities Street Sweeping and System Maintenance, New (accounting change) / Ongoing

Internal Service Charges – Information Technology, New & Continuation / 1-Time

(See Fund 503 Information Technology for additional information)

New

- \$1,042 Conversion of Information Technology Manager to Chief Information Officer
- \$5,609 Wide Format Printers and Scanner

Continuation / 1-Time

- \$1,054 for Disaster Recovery
- \$164 for Disaster Recovery/Co-Location at Police Station
- \$1,061 for Computer Replacement
- \$15,810 for Document Management System
- \$527 for Redundant Voice/Data at Police Station
- \$375 for Cloud Enabled Backup Storage
- \$791 for Multi-Drive Tape Solution for Off-site Storage
- \$692 for Security Enhancements
- \$409 for Network Cybersecurity

Internal Service Charges – Risk Management, Continuation / Ongoing

(See Fund 504 Risk Management for additional information)

- \$1,430 for WCIA Annual Assessment Increase

Fund 501 Fleet & Equipment

PW Speed Radar Trailers, New / 1-Time

Replace two existing radar speed trailers #42990 and #40180 at a cost of \$14,200 funded replacement reserves. Purchase three new radar speed trailers at a total cost of \$17,400. Ongoing annual impact is \$2,500 for m&o and \$4,514 for replacement reserves. PW Department submitted a \$17,500 risk mitigation grant request to WCIA for portable speed readers and has not heard back on the status of the grant as of this report date. For budgeting purposes, the request is to fund the entire purchase through accumulated replacement reserves and general fund. If awarded, the grant will reduce the City's cost. Risk mitigation: Using portable speed radar signs that only weigh approximately 30 pounds reduces the risk of back injury compared to moving around a heavy trailer mounted radar speed sign unit. Additionally, the installation of portable units at suitable locations not constrained by site conditions such as the trailer mounted unit reduces exposure of city staff to potential injury by passing cars. A common program is vehicle impacts to city street lights and other infrastructure. Having the ability to move these speed radar signs around the city quickly and efficiently will enable the City to address speeding issues rapidly and reduce the risk of collision. Cleanup of collisions often puts city staff at risk as they are now working in the right-of-way, often with vehicles passing in close proximity. Reduce collisions with City assets further reduces our claims.

PW/O&M Vehicle #42440, Continuation / 1-Time

Add \$70,000 for the replacement of this 2009 Ford F250, funded by replacement reserves and capital contribution. This was previously approved in 2019 but was not purchased in 2019.

PK Replace Portable Stage #42870, Continuation / 1-Time

Add \$9,000 in 2020 for the replacement of portable stage #42870. This was previously approved in 2018.

PK Broom with Collection Bin #43260, Continuation / 1-Time

Add \$7,500 for a broom with collection skid to support operation and maintenance services. This was previously approved in 2019 but was not purchased in 2019.

PK Field Rake #43120, Continuation / 1-Time

Add \$9,000 in 2020 for the replacement of a John Deere Field Rake #43120. This was previously approved in 2019 but was not purchased in 2019.

PD Replace Vehicle #40610 Continuation / 1-Time

Add \$30,000 for the replacement of the current 2009 Ford F150 assigned to CIU. This was previously approved in 2019 but was not purchased in 2019.

PD Convert to Specialty Vehicle #41441, New / 1-Time

Add \$25,000 to convert a 2016 Dodge Ram to a specialty unit for CIU, funded by replacement reserves.

PD Replace Vehicle #41041, Continuation / 1-Time

Add \$39,000 for the replacement of this 2008 Trail Blazer. This was previously approved in 2019 but not purchased in 2019.

PD Totaled Vehicle #40371, Continuation / 1-Time

This vehicle was involved in a collision and has been declared a total loss by WCIA in 2019. The budget request of \$57,000 was previously approved in 2019 but not purchased in 2019.

PD Totaled Vehicle #40241, New / 1-Time

Add \$58,600 to replace this vehicle that was involved in a collision in 2019 and has been declared a total loss by WCIA. The funding source is WCIA insurance proceeds.

PD PIT Equipment for Training Vehicle, New / 1-Time

Add \$5,000 for the purchase and installation PIT (Pursuit Immobilization Technique) equipment, funded by General Fund. The current sedan training vehicle will be replaced with a newer one that was scheduled to be surplus. Vehicles that are scheduled for surplus may be used to replace older vehicles (with the older vehicle then being the vehicle that gets surplus).

PD Replace Vehicle #40430, New / 1-Time

Add \$24,000 for the replacement of this 2008 Ford ½ ton truck, funded by replacement reserves.

Fund 502 Property Management

502.0010 FSP O&M HVAC Replacement, Continuation / 1-Time

Add project balance of \$11,859 funded by reserves.

502.0011 FSP LED Lighting Conversion / 1-Time

Add project balance of \$30,074 funded by reserves.

502.0028 Police Station Generator Plug In, Continuation / 1-Time

Add project balance of \$10,000 funded by reserves.

502.0029 Salt Bin Cover, Continuation / 1-Time

Add project balance of \$10,000.

City Hall Street Sweeping and Storm System Maintenance, New (accounting change) / Ongoing

Add \$7,600 for street sweeping and storm maintenance at City Hall. As City Hall is a stand-alone facility and not part of the MS4 (Municipal Separate Storm Sewer System) system, these charges should be accounted for as property management expenditures.

Fund 503 Information Technology

Conversion of IT Manager to CIO, New / Ongoing

Add \$19,800 for conversion of the Information Technology Manager position to Chief Information Officer. This conversion occurred January 2020. The CIO position reflects the actual responsibilities of this position which includes being in charge of the information technology strategy and overall computer systems and processes required to support the City Council's goals and objectives as well as directly responsible for all IT personnel.

503.0002 PK – Fiber Optic Connection at FSP O&M, Continuation / 1-Time

Add \$14,027 to continue adding network connections at Fort Steilacoom Park.

503.0005 Website Update/Redesign, Continuation / 1-Time

Add \$8,019 to continue updating and maintaining the City's website.

503.0006 Disaster Recovery & Business Continuity Plan, Continuation / 1-Time

Add \$20,000 for creation of comprehensive documentation, policies and procedures in regards to disaster recovery processes related to information technology.

503.0012 Disaster Recovery/Co-Location Police, Continuation / 1-Time

Add \$3,120 to continue incorporating both the primary and secondary data centers.

503.0015 Computer Replacement, Continuation / 1-Time

Add \$20,131 to continue the 4-year computer refresh program and will be used as needed to update the City's computers.

503.0018 Document Management System, Continuation / 1-Time

Add \$300,000 to implement project. In January of 2019, the Information Technology Division received numerous responses to the document management RFP posted on the city's website. Staff have reviewed submissions to determine which proposals meet the needs of the city and were ready to schedule demos and presentations by the vendors. Due to the critical nature of the PALS permitting system project, this was placed on hold until the 2nd quarter of 2020 to allow staff to focus on one major project at a time to ensure smooth implementation with little to no errors.

503.0025 Redundant Voice/Data at Police Station, Continuation / 1-Time

Add \$10,000 to continue implementation. This project is dependent on co-location as the plan will incorporate both the primary and secondary data centers. Switches need to be installed at the police station which will allow the IT Division to look at third party solutions for redundant voice/data circuits.

503.0028 CED – PALS Permit System, Continuation / 1-Time

Add \$105,000 for new PALS Permit System. 1-time costs are roughly estimated at \$80,000 and is partially funded by accumulated technology fees of \$68,050. The other \$25,000 is from the 2019 adopted budget allocation for a consultant to evaluate permit system needs. A consultant was not used and the request is to add the consultant funds to the potential 1-time cost.

503.0030 PK – O&M at Front Street Fiber Repair, Continuation / 1-Time

Add \$9,000 for fiber repair. Fiber connectivity offers significant reliability advantages over copper internet connections due to the fact that fiber is much stronger than copper. It is also not susceptible to inclement weather conditions, which can damage or stall data transmissions over copper cabling. Fiber is many times faster than copper internet connections. This project will install new and repairs fiber connections to the O&M Facility at Front Street directly connecting the facility to both the primary and secondary data centers. This will provide a direct high-speed connection while also eliminating the Comcast business circuit currently installed at O&M along with legacy networking hardware.

503.0033 Cloud Enabled Backup Storage, Continuation / 1-Time

Add \$7,113 to continue implementing a cloud storage that will provide the City of Lakewood with a robust scalable, reliable & cloud enabled backup appliance. This solution will drastically reduce the amount of time daily, weekly and monthly backups need to complete. The appliance reduces the amount of disk storage needed to retain and protect data by ratios of 10-55x and greater. Scale up to 150 PB of storage capacity managed by a single system. With throughput up to 68 TB/Hour, the system makes it possible to complete more backups in less time and provide faster, more reliable restores in the event of a disaster or recovery process is needed.

503.0034 Multi Drive Tape Solution for Off-site Storage, Continuation / 1-Time

Add \$15,000 to implement the project which will work in conjunction with the Storage Solution providing a reliable means to ensure data is written to tape and stored offsite to meet retention policies.

503.0035 Security Enhancements, Continuation / 1-Time

Add \$13,130 to continue providing additional security solutions to ensure ingress and egress points are protected from both internal and external threats.

503.0037 Network Cybersecurity, Continuation / 1-Time

Add \$7,761 to continue implementing additional software and hardware solutions that protect the city's infrastructure from increased potential cyber-attacks both internal and external.

503.0040 Replace Wide Format Printer & Scanner, New / 1-Time

Add \$40,388 for the replacement of two wide-format printers which are and one KIP unit that is used to scan large wide-format prints. The City Council approved this request in January 2020.

503.0027 In-Car Cameras, Continuation / 1-Time

Add \$9,168 for hardware and installation costs associated with mounting of Cradlepoint devices on 20 police replacement vehicles that will need to be retrofitted.

Fund 504 Risk Management

WCIA Assessment – New / Ongoing

Add \$27,120 for WCIA assessment increase for a total annual assessment of \$1,438,795 in 2020. According to WCIA, the increase in property insurance is due to many factors including the members' loss experience, global insurance market, and a carrier's individual financial capacity to absorb losses. The insurance industry pricing is cyclical and WCIA has benefitted from zero to moderate rate increases in recent years. Unfortunately, the zero to single digit rate increase cycle has ended. WCIA experienced an overall 10% rate increase from 2014 to 2018 with rates increasing an average 2% annually. In 2019, WCIA's property insurance rate increased by 13% and in 2020 WCIA's rate more than tripled with a 43% increase.

Claims – New / 1-Time

Add \$46,750 for the replacement of three street light poles damaged as a result of motor vehicle collisions. The cost is partially funded by insurance recoveries of \$31,750. The City is responsible for the \$15,000 deductible (\$5,000 per claim).

Transfers Insurance Proceeds, Continuation / 1-Time

Add \$57,000 for transfer of insurance proceeds to replace police vehicle #40371.

Transfers Insurance Proceeds, Continuation / 1-Time

Add \$58,600 for transfer of insurance proceeds to replace police vehicle #40241.

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

| | Adjustment Type | Ongoing/ 1-Time | Year 2020 | |
|--|--------------------|--------------------|---------------------|----------------------|
| | | | Revenue | Expenditure |
| Grand Total - All Funds | | | \$19,027,419 | \$ 34,288,078 |
| Total - Fund 001 General | | | \$ 248,515 | \$ 1,529,560 |
| LG - STOP VAWA (Violence Against Women Act) Grant | Grant | 1-Time | 30,313 | 30,313 |
| MC - 2019 OPD (Office of Public Defense) Grant | Grant | 1-Time | 18,164 | 18,164 |
| MC - 2020 OPD (Office of Public Defense) Grant | Grant | 1-Time | 74,000 | 74,000 |
| MC - 2019 Court Cost True Up - City of DuPont | New | Ongoing | (85,940) | - |
| MC - 2019 Court Cost True Up - Town of Steilacoom | New | Ongoing | (83,139) | - |
| MC - 2019 Court Cost True Up - City of University Place | New | Ongoing | 97,866 | - |
| CED - Contribution to South Sound Housing Affordability Partners (SSHAP) | New | 1-Time | - | 5,000 |
| CED - WSDOT Relocation & Redevelopment | Continuation | 1-Time | - | 57,108 |
| CED - Western State Hospital Impacts Analysis | Continuation | 1-Time | - | 14,960 |
| CED - Oak Tree Mitigation - Balance | Continuation | 1-Time | - | 55,446 |
| CED - Business License Revenue | Revenue | Ongoing | (37,475) | - |
| CED - Washington State Department of Commerce Grant E2SHB 1923 Increase Residential Building Capacity | Grant | 1-Time | 100,000 | 100,000 |
| PRCS - Night Market | New | Ongoing | 25,000 | 50,000 |
| PRCS - Youth Summit | New | 1-Time | - | 6,660 |
| PRCS - 2019 CHOICE Grant Balance | Continuation | 1-Time | 59,513 | 59,513 |
| PRCS - Legacy Plan | Continuation | 1-Time | - | 5,000 |
| PRCS - Census Grant | Grant | 1-Time | 40,000 | 40,000 |
| PRCS - Water Utility Charges | New | Ongoing | - | 5,000 |
| PRCS - Cemetery Grant for Fort Steilacoom Park Sign Replacement | Grant | 1-Time | 3,000 | 3,000 |
| PRCS - Lakewood Multicultural Coalition (LMCC) | New | 1-Time | - | 3,000 |
| PD - LMPG Collective Bargaining Implementation | New | Ongoing | - | 108,620 |
| PD - Pierce County Sex Offender Residency Verification | Grant | Ongoing | 7,213 | - |
| Internal Service Charge - Convert Police Vehicle #41411 2016 Dodge Ram to Specialty Vehicle | New | 1-Time | - | 6,424 |
| Internal Service Charge - Replace Police Vehicle #41040 2008 Trail Blazer | Continuation | 1-Time | - | 25,000 |
| Internal Service Charge - Replace Equipment #43120 2017 John Deere Mower Z915B Commercial Ztrak | New | 1-Time | - | 2,500 |
| Internal Service Charge - Replace Portable Stage | Continuation | 1-Time | - | 1,000 |
| Internal Service Charge - Replace Broom with Collection Bin #43260 | Continuation | 1-Time | - | 7,500 |
| Internal Service Charge - Street Sweeping & Stormwater Facility Maintenance at City Hall | New | Ongoing | - | 5,030 |
| Internal Service Charge - Fiber Optic Connection at Fort Steilacoom Park | Continuation | 1-Time | - | 14,027 |
| Internal Service Charge - Conversion of Information Technology Manager to Chief Information Officer | New | Ongoing | - | 17,220 |
| Internal Service Charge - Website Redesign/Update | Continuation | 1-Time | - | 8,019 |
| Internal Service Charge - Disaster Recovery | Continuation | 1-Time | - | 17,392 |
| Internal Service Charge - Disaster Recovery/Co-Location at Police Station | Continuation | 1-Time | - | 2,713 |
| Internal Service Charge - Computer Replacement | Continuation | 1-Time | - | 17,505 |
| Internal Service Charge - Document Management System | Continuation | 1-Time | - | 260,880 |
| Internal Service Charge - Redundant Voice/Data at Police Station | Continuation | 1-Time | - | 8,696 |

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

| | Adjustment Type | Ongoing/ 1-Time | Year 2020 | |
|--|-----------------|--------------------|---------------------|----------------------|
| | | | Revenue | Expenditure |
| Internal Service Charge - Fiber Optic Repair at Front Street O&M Shop | Continuation | 1-Time | - | 9,000 |
| Internal Service Charge - Cloud Enabled Backup Storage | Continuation | 1-Time | - | 6,185 |
| Internal Service Charge - Multi-Tape Solution for Off-Site Storage | Continuation | 1-Time | - | 13,043 |
| Internal Service Charge - Security Enhancements | Continuation | 1-Time | - | 11,418 |
| Internal Service Charge - PALS Permit System | Continuation | 1-Time | - | 105,000 |
| Internal Service Charge - Network Cybersecurity | Continuation | 1-Time | - | 6,749 |
| Internal Service Charge - Wide Format Printers and Scanner | New | 1-Time | - | 26,513 |
| Internal Service Charge - In-Car Cameras | Continuation | 1-Time | - | 9,168 |
| Internal Service Charge - WCIA Annual Assessment | Continuation | 1-Time | - | 23,584 |
| Transfer to Parks CIP - 301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study | New | 1-Time | - | 10,000 |
| Transfer to Parks CIP - 301.0020 Wards Lake Improvements | New | 1-Time | - | 85,000 |
| Transfer to Sewer CIP - 311.0005 Maple Street Sewer for Road Improvements | New | 1-Time | - | 27,000 |
| General/Street Fund Subsidy | Continuation | 1-Time | - | 134,302 |
| General/Street Fund Subsidy | New | 1-Time | - | 32,400 |
| General/Street Fund Subsidy | Continuation | Ongoing | - | 508 |
| Total - Special Revenue Funds | | | \$ 9,402,679 | \$ 11,753,036 |
| Total - Fund 101 Street O&M | | | \$ 167,210 | \$ 171,998 |
| PW - Temporary Help for Database Maintenance | Continuation | 1-Time | 5,000 | 5,000 |
| PW - Non-Motorized Plan | Continuation | 1-Time | 48,246 | 48,246 |
| Internal Service Charge - Replace PK Vehicle #42440 2009 Ford F250 | Continuation | 1-Time | 32,000 | 32,000 |
| Internal Service Charge - Speed Radars | New | 1-Time | 17,400 | 17,400 |
| Internal Service Charge - Salt Bin Cover | Continuation | 1-Time | 10,000 | 10,000 |
| Internal Service Charge - Street Sweeping and Stormwater Facility Maintenance at City Hall | Continuation | 1-Time | 1,652 | 1,652 |
| Internal Service Charge - Conversion of Information Technology Manager to Chief Information Officer | New | Ongoing | 1,538 | 1,538 |
| Internal Service Charge - Disaster Recovery | Continuation | 1-Time | 1,554 | 1,554 |
| Internal Service Charge - Disaster Recovery/Co-Location at Police Station | Continuation | 1-Time | 243 | 243 |
| Internal Service Charge - Computer Replacement | Continuation | 1-Time | 1,564 | 1,564 |
| Internal Service Charge - Document Management System | Continuation | 1-Time | 23,310 | 23,310 |
| Internal Service Charge - Redundant Voice/Data at Police Station | Continuation | 1-Time | 777 | 777 |
| Internal Service Charge - Cloud Enabled Backup Storage | Continuation | 1-Time | 553 | 553 |
| Internal Service Charge - Multi-Drive Tape Solution for Off-Site Storage | Continuation | 1-Time | 1,166 | 1,166 |

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

| | Adjustment Type | Ongoing/ 1-Time | Year 2020 | |
|--|-----------------|--------------------|---------------------|---------------------|
| | | | Revenue | Expenditure |
| Internal Service Charge - Security Enhancements | Continuation | 1-Time | 1,020 | 1,020 |
| Internal Service Charge - Network Cybersecurity | Continuation | 1-Time | 603 | 603 |
| Internal Service Charge - Wide Format Printers and Scanner | New | 1-Time | 8,266 | 8,266 |
| Internal Service Charge - WCIA Annual Assessment Increase | Continuation | 1-Time | 2,106 | 2,106 |
| Internal Service Charge - Damaged Guardrails (\$5,000 Deductible per Claim) | New | 1-Time | 15,000 | 15,000 |
| General/Street Fund Subsidy | Continuation | Ongoing | (4,788) | - |
| Total - Fund 102 Real Estate Excise Tax | | | \$ 100,000 | \$ 552,228 |
| Transfer In From Parks CIP - Return of Funds 301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study | New | 1-Time | 100,000 | - |
| Transfer to Transportation CIP Fund - Replace Portion of \$20 Vehicle License Fee Allocation | New | 1-Time | - | 552,228 |
| Total - Fund 103 Transportation Benefit District | | | \$ (814,000) | \$ (761,543) |
| Eliminate \$20 Vehicle License Fee and Allocation to Transportation CIP | Revenue | Ongoing | (814,000) | (814,000) |
| Transfer to Transportation CIP Fund - Partially Backfill 2020 with Prior Ending Fund Balance | Continuation | 1-Time | - | 52,457 |
| Total - Fund 104 Hotel/Motel Lodging Tax | | | \$ - | \$ 311,034 |
| Prior Year Grant - Transfer to Parks CIP 301.0003 Harry Todd Park Phase I | Continuation | 1-Time | - | 181,885 |
| Prior Year Grant - Transfer to Parks CIP 301.0014 Fort Steilacoom Park South Angle Lane Parking & Trail | Continuation | 1-Time | - | 129,149 |
| Total - Fund 105 Property Abatement/Rental Housing Safety Program | | | \$ 48,849 | \$ 654,667 |
| Rental Housing Safety Program | Continuation | 1-Time | - | 35,033 |
| Rental Housing Safety Program - RSHP Database/Software Enhancement | New | 1-Time | - | - |
| 1406 Sales Tax Credit for Affordable Housing | New | Ongoing | 48,849 | 48,849 |
| Total - Fund 106 Public Art | | | \$ - | \$ 142,778 |
| Major Public Art - Colonial Plaza | Continuation | 1-Time | - | 100,000 |
| Support of Arts Commission - New Film Festival | Continuation | 1-Time | - | 2,000 |
| Available Balance Earmarked for Major Public Art - Project to Be Determined | New | 1-Time | - | 40,778 |
| Total - Fund 180 Narcotics Seizure | | | \$ - | \$ 282,319 |
| Narcotics Seizure Fund Balance | Continuation | 1-Time | - | 282,319 |
| Total - Fund 181 Felony Seizure | | | \$ - | \$ 8,143 |
| Felony Seizure Fund Balance | Continuation | 1-Time | - | 8,143 |
| Total - Fund 182 Federal Seizure | | | \$ - | \$ 259,829 |
| Federal Seizure Fund Balance | Continuation | 1-Time | - | 259,829 |
| Total - Fund 190 CDBG | | | \$ 2,265,006 | \$ 2,265,006 |
| 2020 CDBG Entitlement - Eliminate Original Estimate | Grant | 1-Time | (560,000) | (560,000) |
| 2020 CDBG Entitlement - Actual Allocation, Inclusive of 20% for Administration \$119,201 | Grant | 1-Time | 596,006 | 596,006 |
| 2020 CDBG Home - Actual Allocation | Grant | 1-Time | 331,627 | 331,627 |
| 2019 Balance - Administration | Grant | 1-Time | 81,893 | 81,893 |
| 2019 Balance - Public Service | Grant | 1-Time | 45,000 | 45,000 |
| 2017 Balance - Physical Improvements | Grant | 1-Time | 3,016 | 3,016 |
| 2018 Balance - Physical Improvements | Grant | 1-Time | 354 | 354 |
| 2019 Balance - Physical Improvements | Grant | 1-Time | 215,258 | 215,258 |
| 2015 Balance - Housing Programs | Grant | 1-Time | 7,575 | 7,575 |
| 2017 Balance - Housing Programs | Grant | 1-Time | 34,975 | 34,975 |
| 2019 Balance - Housing Programs | Grant | 1-Time | 25,000 | 25,000 |
| 2019 Balance - Major Home & Sewer Repair | Grant | 1-Time | 201,208 | 201,208 |
| 2018 Balance - HOME Affordable Housing | Grant | 1-Time | 361,378 | 361,378 |
| 2019 Balance - HOME Affordable Housing | Grant | 1-Time | 225,000 | 225,000 |
| 2019 Balance - HOME Housing Rehabilitation | Grant | 1-Time | 346,105 | 346,105 |

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

| | Adjustment Type | Ongoing/ 1-Time | Year 2020 | |
|---|-----------------------|--------------------|---------------------|----------------------|
| | | | Revenue | Expenditure |
| CDBG CARES (Coronavirus Aid, Relief, and Economic Security) Act Funding | Grant | 1-Time | 350,611 | 350,611 |
| Total - Fund 191 Neighborhood Stabilization Program | | | \$ 49,316 | \$ 191,750 |
| Neighborhood Stabilization Program 1 | Continuation | 1-Time | 49,316 | 191,750 |
| Total - Fund 192 OEA/SSMCP | | | \$ 7,258,067 | \$ 7,311,499 |
| 2020 SSMCP Operations | Continuation | Ongoing | (46,250) | (1,918) |
| Department of Defense - Office of Economic Adjustment Compatible Land Use 3 | Grant | 1-Time | 436,619 | 436,619 |
| North Clear Zone Property Purchase - Tactical Tailor Building | Grant | 1-Time | 6,867,698 | 6,876,798 |
| Total - Fund 195 Police Grants | | | \$ 310,501 | \$ 310,501 |
| Washington Traffic Safety Commission - Impaired Driving Emphasis | Grant | 1-Time | 9,000 | 9,000 |
| Washington Traffic Safety Commission - Motorcycle Patrol | Grant | 1-Time | 1,800 | 1,800 |
| Emergency Management Planning | Grant | 1-Time | 16,443 | 16,443 |
| Bullet Proof Vest Partnership | Grant | 1-Time | 16,404 | 16,404 |
| Washington State Parks Recreational Boating Safety | Grant | 1-Time | 9,644 | 9,644 |
| STOP VAWA (Violence Against Women Act) | Grant | 1-Time | 3,836 | 3,836 |
| Washington Association of Sheriffs and Police Chiefs | Grant | 1-Time | 21,800 | 21,800 |
| US Dept of Justice Assistance - TRAIL (Training Resilience & Adaptive Leaders) | Grant | 1-Time | 9,937 | 9,937 |
| Washington State Patrol - MIDU (Mobile Impaired Driving Unit) | Grant | 1-Time | 14,728 | 14,728 |
| US Department of Justice Assistance - Rifle Noise Suppressors | Grant | 1-Time | 41,723 | 41,723 |
| Washington Auto Theft Task Force | Grant | 1-Time | 127,800 | 127,800 |
| Office of Justice Programs Veterans Court Grant | Grant | 1-Time | 37,386 | 37,386 |
| Total - Fund 202 Local Improvement District Debt Service | | | \$ 17,730 | \$ 52,827 |
| Administration LID 1109 | Continuation | 1-Time | 17,730 | 17,730 |
| Early Redemption LID 1101 | Continuation | 1-Time | - | 35,097 |
| Total - Capital Improvement Project Funds | | | \$ 6,908,030 | \$ 17,535,258 |
| Total - Fund 301 Parks CIP | | | \$ 3,389,222 | \$ 5,461,158 |
| 301.0003 Harry Todd Park Phase I | Continuation | 1-Time | 1,138,420 | 1,586,337 |
| 301.0005 Chambers Creek Trail | Continuation | 1-Time | 50,000 | 200,000 |
| 301.0006 Gateways | Continuation | 1-Time | 150,000 | 150,000 |
| 301.0014 Fort Steilacoom Park South Angel Lane Parking & Trail Improvement | Continuation | 1-Time | 607,825 | 1,417,763 |
| 301.0016 Park Equipment Replacement | Continuation | 1-Time | - | 27,483 |
| 301.0017 Park Playground Resurfacing | Continuation | 1-Time | - | 2,989 |
| 301.0018 Project Support | Continuation | 1-Time | - | 86,247 |
| 301.0019 Edgewater Dock | Continuation | 1-Time | - | 45,083 |
| 301.0020 Wards Lake Improvements | Continuation | 1-Time | 243,277 | 213,277 |
| 301.0022 Banners & Brackets Phase II | Continuation | 1-Time | - | 8,789 |
| 301.0024 Fort Steilacoom Park Barn Restoration Feasibility Study Return REET Funds of \$100,000 to REET Fund (offset by Elimination of \$100,000 Design Budget) | Continuation | 1-Time | 10,000 | 20,000 |
| 301.0027 American Lake Improvements | Continuation | 1-Time | 35,000 | 232,042 |
| 301.0031 Fort Steilacoom Park Turf Infields | Continuation | 1-Time | 994,700 | 1,010,000 |
| 301.0032 Springbrook Park Expansion Phase V | Continuation | 1-Time | 10,000 | 131,616 |
| 301.0035 Fort Steilacoom Park Pavilion Restroom Improvements | Continuation | 1-Time | - | 157,022 |
| 301.0036 Gateways - Service Club Signs | Continuation | 1-Time | - | 22,510 |
| 301.0037 Seeley Lake Resource Conservancy Park Improvements | Continuation | 1-Time | 150,000 | 150,000 |
| Total - Fund 302 Transportation CIP | | | \$ 3,408,808 | \$ 11,111,866 |
| 302.0001 Personnel, Engineering & Professional Services | Continuation | 1-Time | - | 40,000 |
| 302.0002 New LED Street Lights | Continuation | 1-Time | 164,257 | 164,257 |
| 302.0004 Minor Capital & Major Maintenance | Continuation | 1-Time | - | 119,942 |
| 302.0005 Chip Seal Program - Local Access Roads | Continuation | 1-Time | - | 84,581 |
| 302.0015 111th/112th (Bridgeport to Kendrick) New \$1,040,000 Sound Transit Grant & \$270,000 SWM | Continuation & New | 1-Time | 1,310,000 | 1,341,312 |
| 302.0024 Steilacoom Boulevard - Farwest Drive to Phillips Road | Continuation | 1-Time | 444,835 | 610,514 |
| 302.0039 Non-Motorized Trail: Gravelly Lake Drive Phase I - Return Excess SWM Contribution to SWM Fund | Continuation | 1-Time | - | 241,840 |
| 302.0053 Streets: 123rd St SW – Bridgeport Way to 47th Ave SW | Continuation | 1-Time | 3,016 | - |

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

| | Adjustment Type | Ongoing/ 1-Time | Year 2020 | |
|---|-----------------------|--------------------|-------------------|---------------------|
| | | | Revenue | Expenditure |
| 302.0060 Traffic Signal at 100th | Continuation | 1-Time | 84,952 | 955,735 |
| 302.0064 Streets: 146th, 150th, & Spring St Local Improvement District (LID) | Continuation | 1-Time | 922,757 | 919,641 |
| 302.0077 Non-Motorized Trail Gravelly Lake Drive - Washington Blvd to Nyanza | Continuation | 1-Time | 280,000 | - |
| 302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway | Continuation | 1-Time | (209,315) | - |
| 302.0119 Sidewalks: Lakewood Drive - Steilacoom Blvd to Flett Creek New \$270,500 SWM, \$540,000 TIB Grant & \$229,500 Various CIP Savings | New | 1-Time | 809,632 | 1,038,328 |
| 302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park | Continuation | 1-Time | (74,730) | 2,018,554 |
| 302.0135 Streets: WA Blvd to Edgewood Drive (North Fort to Gravelly Lake Drive) New \$322,000 SWM | Continuation & New | 1-Time | 748,300 | 1,149,338 |
| 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road) | Continuation | 1-Time | 1,909,104 | 1,894,162 |
| 302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips | Continuation | 1-Time | (2,984,000) | 533,662 |
| Total - Fund 311 | | | \$ 110,000 | \$ 962,234 |
| 311.0002 Side Sewer CIPs | Continuation | 1-Time | - | 145,419 |
| 311.0004 North Thorne Lane Sewer Extension | Continuation | 1-Time | - | 15,910 |
| 311.0005 Maple Sewer | New | 1-Time | 35,000 | 573,905 |
| 311.0013 Fort Steilacoom Park Sewer Extension | Continuation | 1-Time | 75,000 | 227,000 |
| Total - Enterprise Funds | | | \$ 571,840 | \$ 2,243,864 |
| Total - Fund 401 Surface Water Management | | | \$ 571,840 | \$ 2,243,864 |
| Transfer to Parks CIP - 301.0005 Chambers Creek Trail | Continuation | 1-Time | - | 50,000 |
| Transfer to Parks CIP - 301.0037 Seeley Lake Resource Conservancy Park Improvements | New | 1-Time | - | 50,000 |
| Transfer In From Transportation CIP - 302.0039 Return Excess Balance to SWM Fund | New | 1-Time | 241,840 | - |
| Transfer to Transportation CIP - 302.0015 111th/112th (Bridgeport to Kendrick) | New | 1-Time | - | 270,000 |
| Transfer to Transportation CIP - 302.0119 Sidewalks: Lakewood Dr - GLD to American Lake Park | New | 1-Time | - | 270,500 |
| Transfer to Transportation CIP - 302.0135 Streets: WA Blvd and Edgewood Drive (North Fort to GLD.) | New | 1-Time | - | 322,000 |
| Transfer to Transportation CIP - 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.) | Continuation | 1-Time | - | 79,674 |
| Transfer to Transportation - CIP 302.0060 Traffic Signal at 100th | Continuation | 1-Time | - | 84,952 |
| Eliminate Transfer to Transportation - CIP 302.0053 Not Needed | Continuation | 1-Time | - | (55,000) |
| Transfer to Sewer CIP - 311.0005 Maple Street Sewer for Storm Drainage Related Improvements | New | 1-Time | - | 8,000 |
| 401.0008 Outfall Retrofit New \$320,000 | Continuation & New | 1-Time | - | 547,787 |
| 401.0012 Outfall Retrofit Feasibility Project | Continuation | 1-Time | - | 60,000 |
| 401.0015 Oakbrook Outfall Retrofits | Continuation | 1-Time | - | 24,196 |
| 401.0017 American Lake Integrated Aquatic Vegetation | Continuation | 1-Time | - | 510 |
| 401.0018 Waughop Lake Treatment | Continuation | 1-Time | 330,000 | 410,463 |
| Supplies & Materials to Support 4 Additional SWM Projects in 2020 | New | Ongoing | - | 4,600 |
| Street Sweeping - Additional Cost | New | Ongoing | - | 86,300 |
| Internal Service Charge - Street Sweeping and Stormwater Facility Maintenance at City Hall | Continuation | 1-Time | - | 918 |
| Internal Service Charge - Conversion of Information Technology Manager to Chief Information Officer | New | Ongoing | - | 1,042 |
| Internal Service Charge - Disaster Recovery | Continuation | 1-Time | - | 1,054 |
| Internal Service Charge - Disaster Recovery/Co-Location at Police Station | Continuation | 1-Time | - | 164 |

**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

| | Adjustment Type | Ongoing/ 1-Time | Year 2020 | |
|---|-----------------|--------------------|---------------------|---------------------|
| | | | Revenue | Expenditure |
| Internal Service Charge - Computer Replacement | Continuation | 1-Time | - | 1,061 |
| Internal Service Charge - Document Management System | Continuation | 1-Time | - | 15,810 |
| Internal Service Charge - Redundant Voice/Data at Police Station | Continuation | 1-Time | - | 527 |
| Internal Service Charge - Cloud Enabled Backup Storage | Continuation | 1-Time | - | 375 |
| Internal Service Charge - Multi-Drive Tape Solution for Off-Site Storage | Continuation | 1-Time | - | 791 |
| Internal Service Charge - Security Enhancements | Continuation | 1-Time | - | 692 |
| Internal Service Charge - Network Cybersecurity | Continuation | 1-Time | - | 409 |
| Internal Service Charge - Wide Format Printers and Scanner | New | 1-Time | - | 5,609 |
| Internal Service Charge - WCIA Annual Assessment Increase | Continuation | Ongoing | - | 1,430 |
| Total - Internal Service Funds | | | \$ 1,896,355 | \$ 1,226,360 |
| Total - Fund 501 Fleet & Equipment | | | \$ 1,087,628 | \$ 365,700 |
| Transfer In From Transportation CIP Fund 302.0064 LID Payback Interfund Loan | Continuation | 1-Time | 880,204 | - |
| PK-Replace Vehicle #42440 2009 Ford F250 - Funded by Replacement Reserves \$38,000 & Capital Contribution \$32,000 | Continuation | 1-Time | 32,000 | 70,000 |
| PK-Replace Portable Stage #42870 - Funded by Replacement Reserves \$8,000 / Capital Contribution \$1,000 | Continuation | 1-Time | 1,000 | 9,000 |
| PK-Replace Broom with Collection Bin #43260 - Funded by Capital Contribution | Continuation | 1-Time | 7,500 | 7,500 |
| PK-Replace Equipment #43120 2017 John Deere Mower Z915B Commercial Ztrak Funded by Replacement Reserves \$7,500 & Capital Contribution \$2,500 | Continuation | 1-Time | 2,500 | 9,000 |
| PD-Replace Vehicle #40610 2009 Ford F150 Funded by Replacement Reserves | Continuation | 1-Time | - | 30,000 |
| PD-Convert Vehicle #41411 2016 Dodge Ram to Specialty Vehicle - Funded by Replacement Reserves \$18,576 & Capital Contribution \$6,424 | New | 1-Time | 6,424 | 25,000 |
| PD-Replace Vehicle #41040 2008 Trail Blazer - Funded by Replacement Reserves | Continuation | 1-Time | 25,000 | 39,000 |
| PD-Replace Vehicle #40371 2015 Ford Interceptor Due to a Collision - Funded by Insurance Proceeds | Continuation | 1-Time | 57,000 | 57,000 |
| PD-Replace Vehicle #40241 2015 Ford Interceptor Due to a Collision - Funded by Insurance Proceeds | New | 1-Time | 58,600 | 58,600 |
| PD - Training Vehicle PIT Conversion - Funded by Replacement Reserves | New | 1-Time | - | 5,000 |
| PD-Replace Vehicle #40430 2008 Ford Truck - Funded by Replacement Reserves | New | 1-Time | - | 24,000 |
| PW - Replace 1999 Radar Speed Trailer #42990 - Funded by Replacement Reserves | New | 1-Time | - | 7,100 |
| PW - Replace 2004 Radar Speed Trailer #40180 - Funded by Replacement Reserves | New | 1-Time | - | 7,100 |
| PW - Three New Radar Speed Trailers - Funded by Capital Contribution | New | 1-Time | 17,400 | 17,400 |
| Total - Fund 502 Property Management | | | \$ 17,600 | \$ 69,533 |
| 502.0010 Parks FSP Facility HVAC Replacement - Funded by Replacement Reserves | Continuation | 1-Time | - | 11,859 |
| 502.0011 Parks FSP Facility LED Lighting Conversion - Funded by Replacement Reserves | Continuation | 1-Time | - | 30,074 |


**2020 Carry Forward Budget Adjustment
Summary of Proposed Requests**

| | Adjustment Type | Ongoing/ 1-Time | Year 2020 | |
|--|--------------------|--------------------|-------------------|-------------------|
| | | | Revenue | Expenditure |
| 502.0028 Police Station Generator Plug In - Funded by Replacement Reserves | Continuation | 1-Time | - | 10,000 |
| 502.0029 Salt Bin Cover | Continuation | 1-Time | 10,000 | 10,000 |
| City Hall Street Sweeping and Stormwater Facility Maintenance | New | Ongoing | 7,600 | 7,600 |
| Total - Fund 503 Information Technology | | | \$ 601,657 | \$ 601,657 |
| Conversion of IT Manager to Chief Information Officer | New | Ongoing | 19,800 | 19,800 |
| 503.0002 Fiber Optic Connection FSP O&M Facility | Continuation | 1-Time | 14,027 | 14,027 |
| 503.0005 Website Redesign/Update | Continuation | 1-Time | 8,019 | 8,019 |
| 503.0006 Disaster Recovery | Continuation | 1-Time | 20,000 | 20,000 |
| 503.0012 Disaster Recover/Co-Location Police Station | Continuation | 1-Time | 3,120 | 3,120 |
| 503.0015 Computer Replacement | Continuation | 1-Time | 20,131 | 20,131 |
| 503.0018 Document Management System | Continuation | 1-Time | 300,000 | 300,000 |
| 503.0025 Redundant Voice/Data Police Station | Continuation | 1-Time | 10,000 | 10,000 |
| 503.0028 PALS Permit System | Continuation | 1-Time | 105,000 | 105,000 |
| 503.0030 O&M at Front Street - Fiber Repair | Continuation | 1-Time | 9,000 | 9,000 |
| 503.0033 Cloud Enabled Backup Storage | Continuation | 1-Time | 7,113 | 7,113 |
| 503.0034 Multi-Drive Tape Solution for Off-site | Continuation | 1-Time | 15,000 | 15,000 |
| 503.0035 Security Enhancements | Continuation | 1-Time | 13,130 | 13,130 |
| 503.0037 Network Cybersecurity | Continuation | 1-Time | 7,761 | 7,761 |
| 503.0040 Replace Wide Format Printer and Scanner | New | 1-Time | 40,388 | 40,388 |
| Retrofit Vehicles - Wireless Communications, In-Car Video | Continuation | 1-Time | 9,168 | 9,168 |
| Total - Fund 504 Risk Management | | | \$ 189,470 | \$ 189,470 |
| WCIA Assessment | New | Ongoing | 27,120 | 27,120 |
| Replace 3 Street Light Poles Funded by Insurance Reimbursement \$31,750 / City Pays Deductible \$15,000) | New | 1-Time | 46,750 | 46,750 |
| Transfer Insurance Proceeds to Fleet & Equipment Fund - For Replacement of Police Vehicle #40371 2015 Ford Interceptor Due to a Collision | Continuation | 1-Time | 57,000 | 57,000 |
| Transfer Insurance Proceeds to Fleet & Equipment Fund - For Replacement of Police Vehicle #40241 2015 Ford Interceptor Due to a Collision | New | 1-Time | 58,600 | 58,600 |



TO: Mayor and City Councilmembers

FROM: Jeff Gumm, Program Manager

THROUGH: John J. Caulfield, City Manager 

DATE: May 18, 2020

SUBJECT: Public Hearing on Proposed 5-YR 2020-2024 Consolidated Plan (July 1, 2020 – June 30, 2025)

Introduction: This memorandum will provide the City Council with a brief description of the review and approval process associated with the 5-YR 2020-2024 Consolidated Plan (the “Plan”) process for Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) program funding allocations.

It is important to note the 5-YR Plan and the CARES Act are separate and distinct funding processes. The 5-YR consolidated planning process does not include funding received as a part of the CARES Act COVID-19 funding process. Funding for the CARES Act (\$350,611) is being addressed as an amendment to Lakewood’s current and ongoing 2019 Annual Action Plan as recommended by HUD.

Tacoma-Lakewood Consortium: The 5-YR 2020-2024 Consolidated Plan is actually considered a joint plan between the cities of Tacoma and Lakewood. Since Lakewood is an entitlement city for the purposes of receiving CDBG funding, it receives CDBG funding directly from HUD. However, as Lakewood’s HOME allocation is considered too small to receive funding directly, the city has partnered with the City of Tacoma and receives HOME funding through the Tacoma-Lakewood HOME consortium.

Public Participation Process: As part of the CDBG and HOME consolidated planning process, grantees are required to include a public participation component allowing public input and comment on funding is be allocated to meet housing and community development needs for low and moderate income individuals. This public process involves two steps- a public hearing during development of the Plan, and a minimum 30 day comment period to receive comments from citizens on the Plan’s specific goals and funding allocations. The process began on February 12, 2020 with a public provider hearing to receive input on housing, human services, and community development needs. As part of the Tacoma-Lakewood consortium, both cities conducted outreach to various providers and nonprofits, and conducted an online public survey to gather information on priority public needs. To complete the public participation component, the City is providing for a 30 day public comment period (April 18, 2020 – May 18, 2020) and is holding a public hearing before Council on May 18, 2020 (Tacoma is holding its public hearing on May 19th) to

accept comments on the proposed Plan. The Plan was also provided to the Community Services Advisory Board for review and comment on April 21, 2020, and was presented to the Planning Commission on April 29, 2020.

Timeline: The timeline below provides milestones and upcoming actions relating to the 5-YR 2020-2024 Consolidated Plan.

- February 12, 2020 – Public hearing to receive input on housing, human services and community development needs.
- April 6, 2020 – Lakewood City Council review of proposed 5-YR 2020-2024 Consolidated Plan.
- April 21, 2020 – CSAB provided with Plan for review and comment.
- April 29, 2020 – Planning Commission presented with Plan for review and comment.
- April 18 – May 18, 2020 – 30-day formal citizen review & comment period of Plan.
- May 18, 2020 – *Lakewood City Council conducts public hearing on the proposed Plan.*
- May 19, 2020 – Tacoma City Council conducts public hearing on the proposed Plan.
- May 25, 2020 – Lakewood City Council adopts Plan.
- May 26, 2020 – Tacoma City Council adopts Plan.
- June 1, 2020 – Submit Plan to HUD.
-

5-YR 2020-2024 Consolidated Plan (July 1, 2020 – June 30, 2025), including Lakewood’s 2020 Annual Action Plan:

Tables 1 and 2 below provide a listing of CDBG and HOME funds available and proposed use of funds for the upcoming fiscal year, FY 2020 (July 1, 2020 – June 30, 2021).

| |
|--|
| |
|--|


| TABLE 1 CDBG PROGRAM YEAR 2020 | | | |
|---|----------------------------|----------------------------------|-----------------------|
| | CDBG Allocation 2020 | CDBG Reprogram 2018 & 2019 | TOTAL 2020 Funding |
| PHYSICAL/INFRASTRUCTURE (No percentage cap) | | | |
| Subtotal- Physical Improvements | \$0 | \$0 | \$0 |
| PUBLIC SERVICE (15 percent cap) | | | |
| Subtotal- Public Service | \$0 | \$0 | \$0 |
| HOUSING (No percentage cap) | | | |
| Major Home Repair/Sewer Loan Program | \$466,804.80 | \$40,058.27 | \$506,863.07 |
| Emergency Assistance for Displaced Residents | \$0 | \$45,000.00 | \$45,000.00 |
| CDBG funding of HOME Housing Services | \$10,000.00 | \$0 | \$10,000.00 |
| Subtotal- Housing | \$566,804.80 | \$85,058.27 | \$561,863.07 |
| ECONOMIC DEVELOPMENT (No percentage cap) | | | |
| Subtotal- Economic Development | \$0 | \$0 | \$0 |
| OTHER/ADMIN (20 percent cap) | | | |
| Administration | \$119,201.20 | \$0 | \$119,201.20 |
| Subtotal- Administration | \$119,201.20 | \$0 | \$119,201.20 |
| TOTAL | \$596,006.00 | \$85,058.27 | \$681,064.27 |
| Note: Table includes the reallocation of 2018 Administration - \$38,870.93; 2018 Section 108 Interest Repayment - \$1,187.34; and 2019 WorkForce Central Apprenticeship - \$45,000. | | | |

| TABLE 2 HOME PROGRAM YEAR 2020 – LAKEWOOD’S SHARE | |
|--|---------------------|
| TBRA Program | \$148,464.00 |
| Affordable Housing Loan Fund | \$150,000.00 |
| Administration (10% Tacoma) | \$33,163.00 |
| TOTAL | \$331,627.00 |



TO: Mayor and City Council

FROM: Shannon Kelley-Fong, Senior Policy Analyst

THROUGH: John J. Caulfield, City Manager 

DATE: May 18, 2020

SUBJECT: Public Hearing on Proposed Ordinance granting a Small Wireless Franchise Agreement to New Cingular Wireless, LLC (AT&T)

Today is the day set for a public hearing on the proposed ordinance granting a Small Wireless Franchise Agreement to New Cingular Wireless, LLC (AT&T).

PURPOSE: The purpose of this memorandum is to provide a brief description of the proposed draft Ordinance granting New Cingular Wireless PCS, LLC (“AT&T”) a Small Wireless Facility Franchise Agreement (“Franchise agreement”) in the City of Lakewood (“City” or “Lakewood”). If approved, the Franchise agreement would allow AT&T to deploy Small Wireless Facilities (SWF) in the City’s rights-of-way (ROW) provided it follows the terms of the Franchise agreement which includes obtaining all required City permits and paying City fees.

BACKGROUND: Wireless systems, like other utilities, are a critical component to Lakewood’s viability as a place to live, work, play, and conduct business. To provide sufficient levels of connectivity, SWFs, a type of wireless broadband infrastructure, are increasingly important components of wireless systems. SWF are used to augment wireless coverage in areas with high demand; SWFs strengthen cellular coverage and improve data speeds for wireless networks, including 4G and 5G networks. In the future, demand for wireless networks will continue to increase. The impact of the coronavirus (COVID-19) has already resulted in the increased demand and need for wireless systems, for example, schools, healthcare providers, and more businesses are operating increasingly online.

The franchise agreement would provide AT&T the authority to construct, maintain, repair, and operate SWF in the City’s ROW. The franchise agreement does not allow AT&T to construct marocell facilities within the City’s ROW.

Pursuant to RCW 35.21.860, the City is prohibited from imposing franchise fees upon a telephone business or “service provider” as defined in RCW 35.99.010, but can seek reimbursement for costs associated with the preparation, processing, and approval of the franchise agreement, including

wages, benefits, overhead expenses, meetings, negotiations, publication fees, and other functions related to the approval of the franchise agreement. The City requires a \$5,000 SWF Franchise Application deposit for this purpose. The City is tracking all personnel costs associated with the preparation, processing, and approval of this franchise agreement.

KEY ELEMENTS OF THE PROPOSED FRANCHISE:

The City's SWF Franchise agreement was modelled after active SWF Franchise agreements in other cities in Washington state.

Term. The term of this franchise is five (5) years. This duration is consistent with SWF franchise agreements in other Washington cities. Per the agreement, either party may provide notice of its intent to not renew the franchise following this initial term, see Section 3.

Permits. AT&T must obtain all necessary permits associated with activities undertaken through this Franchise. This includes land use and development and ROW permits, as well as pavement degradation fees.

In December 2019, the City adopted Lakewood Municipal Code (LMC) Title 18A, Land Use and Development Code, including 18A.95, Wireless Service Facilities, Article IV, Small Wireless Facilities, which prescribes SWF application requirements, review criteria, permit requirements, design zones, and design requirements that meet the FCC Declaratory Ruling and Third Report and Order of September 26, 2018 (FCC 18-133A). SWF installed in the ROW as part of the proposed franchise agreement must be installed in conformity with LMC 18A.95.

Master license agreement. City-owned poles may be used for approved SWF facilities *if* AT&T secures a SWF master license agreement (MLA), which is an additional agreement outside of this franchise agreement. The City has provided AT&T with draft SWF MLA language. To date, the City and AT&T have not agreed to SWF MLA terms. Any future SWF MLA would be executed by the City's Engineer.

Unauthorized Installations. The City will provide written notice to AT&T of any Unauthorized Facilities identified by City staff. AT&T will have 30 days to establish the site as authorized through the City's established SWF permit process. Failure to establish an unauthorized SWF as authorized will result in the imposition of an Unauthorized Facilities Installation Charge in the amount of \$500.00 per Unauthorized Facility per day starting on the 31st day.

Placement. If SWF are installed in a location that is not in accordance with approved plans or impedes pedestrian or vehicular traffic or does not comply or otherwise renders the City Rights-of-way non-compliant with applicable Laws, including the Americans with Disabilities Act, AT&T is required to remove the SWF. After ten (10) business days from receiving written notification by the City of non-compliant conditions, AT&T will be subject to a \$500.00 per day penalty for every day AT&T remains non-compliant.

Use. All SWF must be put into use within one year of receiving approval. Any SWF not put to use within one year of approval shall be deemed an Unauthorized Installation and subject to the Unauthorized Facilities Installation Charge.

FISCAL IMPACT: None.

RECOMMENDATIONS: Adopt the proposed Ordinance providing AT&T a SWF franchise agreement.

ALTERNATIVES: The City Council may alter elements of the proposed Ordinance. This would require additional negotiation with AT&T.

NEXT STEPS: City Council action on the proposed Ordinance is tentatively scheduled for June 1, 2020. The City Council may approve or deny the franchise at this time.

ATTACHMENTS

Attachment A – Draft Ordinance providing AT&T with a Small Wireless Facility Franchise Agreement

CITY OF LAKEWOOD, WASHINGTON

ORDINANCE NO. XX

AN ORDINANCE OF THE CITY OF LAKEWOOD, WASHINGTON, GRANTING UNTO NEW CINGULAR WIRELESS PCS, LLC (“AT&T”), A DELAWARE LIMITED LIABILITY COMPANY AUTHORIZED TO DO BUSINESS WITHIN THE STATE OF WASHINGTON, ITS AFFILIATES, SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE, AND AUTHORITY TO INSTALL, CONSTRUCT, MAINTAIN, REPAIR AND OPERATE WIRELESS CELLULAR FACILITIES KNOWN AS SMALL WIRELESS FACILITIES WITHIN THE PUBLIC RIGHTS OF WAY, PROVIDING FOR SEVERABILITY AND RATIFICATION, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, New Cingular Wireless PCS, LLC (“AT&T”), a Delaware Limited Liability Company (hereafter “Franchisee”) has made application to the City to construct, install, maintain, repair and operate Small Wireless Facilities within the public rights-of-way of the City; and

WHEREAS, Franchisee is a telecommunications company that, among other things, provides wireless communications services to customers in the Puget Sound region; and

WHEREAS, based on the representations and information provided by Franchisee, and in response to its request for the grant of a franchise, the City Council has determined that the grant of a non-exclusive franchise, on the terms and conditions herein and subject to applicable law, are consistent with the public interest; and

WHEREAS, Franchisee intends to install its Small Wireless Facilities within the rights-of-way; and

WHEREAS, the City Council has determined that the use of portions of the City's rights-of-way for installation of Small Wireless Facilities is appropriate from the standpoint of the benefits to be derived by local business and the region as a result of such services; and

WHEREAS, the City Council also recognizes that the use of public rights-of-way must be restricted to allow for the construction of amenities necessary to serve the future needs of the citizens of Lakewood and that the coordination, planning, and management of the City's rights-of-way is necessary to ensure that the burden of costs for the operations of non-municipal interests are not borne by the citizenry; and

WHEREAS, Franchisee agrees to secure all appropriate agreements and permits required by the City for the placement of Franchisee Facilities within the City’s boundaries; and

WHEREAS, the City is authorized by state law to grant such nonexclusive franchises within the boundaries of the City; and

WHEREAS, City staff and Franchisee have been working together to negotiate a franchise agreement allowing Franchisee to install Small Wireless Facilities in the public rights-of-way; and

WHEREAS, pursuant to RCW 35.21.860, the City is prohibited from imposing franchise fees upon a telephone business or “service provider” as defined in RCW 35.99.010, but can seek reimbursement for costs associated with the preparation, processing, and approval of the franchise agreement, including wages, benefits, overhead expenses, meetings, negotiations, publication fees, and other functions related to the approval of the franchise agreement.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

1. Definitions

For the purposes of this Franchise, the following defined terms, phrases, words and their derivations shall have the meaning provided below. When not inconsistent with the context in which the word is used, words used in the present tense include the future, words in the plural include the singular, words in lower case shall have their defined meaning even if the words are not capitalized, and words in the singular include the plural. Undefined words shall be given their common and ordinary meaning.

1.1 “Agency” means any governmental agency or quasi-governmental agency other than the City, including the FCC.

1.2 “Approved Wireless Facility(ies)” means Small Wireless Facilities which have been approved for installation by the City.

1.3 “City” or “Lakewood” means the City of Lakewood, a Washington State municipal corporation.

1.4 “Construct” or “Construction” means to install, operate, maintain, upgrade, remove, replace, repair, and/or restore any new or existing Facility, and may include, but is not limited to, digging and/or excavating to install, operate, maintain, upgrade, remove, replace, repair, and restore existing pipeline(s) and/or Facilities.

1.5 “Cost” means any actual, reasonable, and documented costs, fees, or expenses, including but not limited to attorneys’ fees.

1.6 “Day” means calendar day(s) unless otherwise specified.

1.7 “Director” means the head of the Public Works Engineering Department (or its successor department) of the City, or his or her designee.

1.8 “Effective Date” This Franchise is effective on the date it is fully executed by both parties following approval of the Franchise by an ordinance of the Lakewood City Council.

1.9 “Emergency” means a set of circumstances which demands immediate action to preserve public health, protect life, and protect public property.

1.10 “FCC” means the Federal Communications Commission or successor entity.

1.11 “Facility” or “Facilities” means, collectively or individually, any and all Franchisee’s Small Wireless Facilities.

1.12 “Franchise” means this ordinance and any related amendments, attachments, exhibits, or appendices.

1.13 “Franchise Area” means all present and future Lakewood Rights-of-Way for public roads, alleys, avenues, highways, streets, and throughways (including the area across, above, along, below, in, over, through or under such area), laid out, platted, dedicated, acquired or improved, and all city-owned utility easements dedicated for the placement and location of various utilities provided such easement would permit Franchisee to fully exercise the privilege granted under this Franchise within the area covered by the easement, without interfering with any governmental functions or other franchises or easements.

1.14 “Franchisee” means New Cingular Wireless PCS, LLC (“AT&T”), a Delaware Limited Liability Company authorized to do business within the State of Washington, and its respective successors and assigns and, when appropriate, agents, contractors (of any tier), employees, officers and representatives.

1.15 “Inventory of Facilities” means an accurate and current inventory of all Franchisee’s Small Wireless Facilities approved by City pursuant to this Franchise and installed by Franchisee, including sites that become inactive for any reason.

1.16 “Hazardous Substance” means any and all hazardous, toxic, or dangerous substance, material, waste, pollutant, or contaminant, including all substances designated under the Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq.; the Comprehensive Environmental Response, Compensation and Usability Act, 42 U.S.C. § 9601 et seq.; the Hazardous Materials Transportation Act, 49 U.S.C. § 1801 et seq.; the Federal Water Pollution Control Act, 33 U.S.C. § 1257 et seq.; the Clean Air Act, 42 U.S.C. § 7401 et seq.; the Toxic Substances Control Act, 15 U.S.C. § 2601 et seq.; the Federal Insecticide, Fungicide, Rodenticide Act, 7 U.S.C. § 136 et seq.; the Washington Hazardous Waste Management Act, RCW Chapter 70.105, and the Washington Model Toxics Control Act, RCW Chapter 70.1050, as they exist or may be amended; or any other Laws. The term “Hazardous Substance” shall also be interpreted to include any substance which, after release into the environment, will or may reasonably be anticipated to cause death, disease, injury, illness, abnormalities, behavioral abnormalities, stunted or abnormal growth or development, or genetic abnormalities.

1.17 “Law” or “Laws” means any federal, state, or municipal code, statute, ordinance, decree, executive order, governmental approval, permit, regulation, regulatory program, order, rule, published specification, public standard, Environmental Law, or governmental authority, that

relate to telecommunications services, including but not limited to 47 U.S.C. § 101, et. seq. (Telecommunications Act of 1996), RCW 19.122 (Underground Utilities), WAC 480-80 (Utilities General – Tariffs and Contracts), RCW 35.99 (Telecommunications, Cable Television Service – Use of Rights-of-way), WAC Chapter 296-32 (Safety Standards for Telecommunications), RCW Chapter 80.36 (Telecommunications), WAC Chapter 480-120, et. seq., (Telephone Companies), RCW Chapter 35.96 (Electric and Communication Facilities – Conversion to Underground), and any related Laws. All references to Laws shall mean as they exist, may be amended or created. Notwithstanding the foregoing, Laws shall not include any amended law or newly created law that violates Franchisee’s rights to continue or modify existing non-conforming uses, or any other changes to laws which do not apply to previously-constructed real estate improvements and/or wireless communications facilities.

1.18 “Master License Agreement” means the City of Lakewood’s Master License for Small Wireless Facilities on City Facilities.

1.19 “Parties” means the City of Lakewood and Franchisee.

1.20 “Public Properties” means present and/or future property owned or leased by Lakewood within Lakewood’s present and/or future control and/or jurisdictional boundaries.

1.21 “Public Ways” means any highway, street, shoulder, landscape area between sidewalk and curb or shoulder, alley, sidewalk, utility easement (unless their use is otherwise restricted for other users), or other areas designated for the public Rights-of-Way in the City of Lakewood that have been accepted by Lakewood for use as the public Rights-of-Way, including without limitation public Rights-of-Way for motor vehicles or any other uses under Lakewood’s control and/or in its jurisdictional boundaries, consistent with RCW 47.24.020 (Jurisdiction, control) and 47.52.090 (Cooperative agreements — Urban public transportation systems — Title to highway — Traffic regulations — Underground utilities and overcrossings — Passenger transportation — Storm sewers — City street crossings).

1.22 “Rights-of-way” means land acquired by reservation, dedication, prescription or condemnation, and intended to be used as a road, sidewalk, utility line or other similar public use. This term shall not include county, state, or federal rights-of-way or any property owned by any person or agency other than the City of Lakewood, except as provided by applicable Laws or pursuant to an agreement between the City and any such Person or Agency.

1.23 “Services” means wireless services offered by Franchisee in the City of Lakewood pursuant to its authority from the WUTC to provide competitive local exchange services.

1.24 “Small Wireless Facilities” or “Facilities” or “SWF” or “SWFs” has the same meaning as set forth in LMC 18A.95, as adopted or hereinafter amended.

1.25 “Telecommunications System” means all necessary Facilities owned or used by Franchisee for the purpose of providing Mobile Telecommunications Services and located in, under, and above City Streets, excluding ducts, conduits and vaults leased from another City franchisee, licensee, lessee or permittee.

1.26 “Poles” means any Pole located in the public rights-of-way and owned by a private utility company or City Light Poles that are suitable for the installation of Small Wireless Facilities. In addition to this Franchise, a Master License Agreement is required for use of approved City Light Poles.

1.27 “Work” means to construct, excavate, install, maintain, upgrade, remove, repair, replace and/or restore by, for, or at Franchisee’s request.

2. Grant of Authority

2.1 Pursuant to RCW 35A.47.040, the City hereby grants Franchisee a non-exclusive license to use the City’s Rights-of-way, generally described as those areas within the present and future boundaries of the City and hereinafter referred to as the “Franchise Area,” to attach, install, construct, operate, lease, maintain, repair, replace, reattach, reinstall, relocate, and remove its Facilities, subject to the conditions outlined in this Franchise. Approved Facilities shall not unreasonably impair any improvement or interfere with the intended use of the City’s Rights-of-way. Franchisee shall obtain all permissions necessary to attach to Poles, conduits or related facilities.

2.2 This Franchise Agreement merely authorizes Franchisee to occupy and use the Franchise Area. This franchise does not confer any other rights described herein nor does it permit Franchisee to use the City’s Rights-of-way for purposes not specified in this Franchise. Nothing in this Franchise shall be deemed to grant, convey, create, or vest in Franchisee a real property interest in land, including any fee, leasehold interest, or easement.

2.3 Any work performed pursuant to the rights granted under this Franchise shall be subject to prior review and approval by the City in accordance with all applicable existing Laws.

2.4 Conditions: The purpose of this Franchise is to delineate the conditions relating to Franchisee’s use of the Franchise Area and to create a foundation for the Parties to work cooperatively in the public’s best interests after this ordinance becomes effective. This Franchise is granted subject to Lakewood’s land use authority, public highway authority, police powers, franchise authority, and any other case law, statutory or inherent authority, and is conditioned upon the terms and conditions provided in this Franchise, and Franchisee’s compliance with all Laws.

2.5 Risk and Liability: By accepting this Franchise, Franchisee assumes all risks or liabilities related to the Franchise, with no risk or liability conferred upon Lakewood except as expressly set forth in this Franchise. This Franchise is granted upon the express condition that Lakewood retains the absolute authority to grant other or further franchises in any Rights-of-Way and any Franchise Area, provided the parties to such other franchises do not unreasonably interfere with the use and placement of Franchisee’s existing Facilities. This and other franchises shall in no way prevent or prohibit Lakewood from using any of its Franchise Area, or affect its jurisdiction over them or any part of them, and Lakewood retains absolute authority to make all changes, relocations, repairs, maintenance, establishments, improvements, dedications or vacations of same

as Lakewood may see fit, including the dedication, establishment, maintenance and improvement of all new or existing Rights-of-Way, Public Property or Public Ways.

3. Terms

3.1 Term. This Franchise shall commence on the Effective Date and extend for an initial term of five (5) years (the “Initial Term”), unless it is earlier terminated by either Party in accordance with the terms of the Franchise.

3.2 Renewal. Following the Initial Term, this Franchise shall be automatically renewed for one (1) successive five (5) year term (“Renewal Term”), unless either party gives the other party written notice of its intent not to renew this Franchise at least sixty (60) days prior to the expiration of the Initial Term. All terms and conditions of this Franchise shall remain in full force and effect for any subsequent Renewal Term.

3.3 Effect of Expiration of Franchise. Upon expiration of the Franchise, Franchisee shall have up to 90 days following expiration in which to remove all of its Facilities and related equipment from City Rights-of-Way, except as otherwise provided in Subsection 9.1. Within 30 days following expiration, Franchisee shall provide the City with a schedule and timeline for removing the Facilities. Thereafter, Franchisee shall have no access to City Rights-of-Way for the purpose of installing any Facilities.

4. Privileges Conveyed

4.1 Franchise Granted. Pursuant to the Telecommunication Act of 1996 § 253(c), Lakewood Municipal Code, and the laws of the State of Washington including, but not limited to, RCW 47.24.020 (Jurisdiction, control), RCW 47.52.090 (Cooperative agreements — Urban public transportation systems — Title to highway — Traffic regulations — Underground utilities and overcrossings — Passenger transportation — Storm sewers — City street crossings), RCW 35A.47.040 (Franchises and permits — Streets and public ways), RCW 35.22.280 (Specific powers enumerated), RCW 35.99.020 (Permits for use of right-of way), and 80.36.040 (Use of road, street, and railroad right-of way – When consent of city necessary), and any related laws, Lakewood grants to Franchisee, authorized to do business in the State of Washington, and its successors and assigns (subject to and as provided for in Section 11), under this Franchise’s terms and conditions, the privilege to install, construct, operate, maintain, repair, upgrade, remove, replace, and improve its Facilities, together with all necessary equipment and appurtenances, for the provision of wireless telecommunications services from the areas within the Franchise Area. Without a separate franchise agreement, Franchisee shall not have the privilege to provide cable services in the City of Lakewood.

4.2 Limited Franchise: This Franchise conveys a limited privilege as to the Franchise Area in which Lakewood has an actual interest. It is not a warranty of title or interest in the Franchise Area. This privilege shall not limit Lakewood’s police powers, any statutory or inherent authority, jurisdiction over its property, Franchise Area, Rights-of-Way, or its zoning or land use authority. The terms and conditions of this Franchise shall not be construed to apply to Facilities

located outside of the Franchise Area. This Franchise does not confer upon Franchisee any privilege to install or use any Poles outside the Franchise Area.

4.3 Principal Use Limitation. This Franchise shall not authorize a principal use of the Franchise Area for purposes other than for wireless telecommunications services.

4.4 Franchise is Non-Exclusive. This Franchise is non-exclusive, and as a result, Lakewood expressly reserves the right to grant other or further franchises or to use the Franchise Area itself; provided that such uses do not unreasonably interfere with Franchisee's use and placement of its Facilities in any Rights-of-Way and/or any Franchise Area.

4.5 Acknowledgement. Franchisee acknowledges and warrants by its acceptance of the granted privileges, that it has carefully read and fully comprehends the terms and conditions of this Franchise. Franchisee accepts all reasonable risks of the meaning of the provisions, terms and conditions of the Franchise. Franchisee further acknowledges and states that it has fully studied and considered the requirements and provisions of this Franchise, and believes that the same are consistent with all Laws. If in the future Franchisee becomes aware that a provision of this Franchise may be unlawful or invalid, it will not use such potential invalidity to unilaterally ignore or avoid such provision. Instead, Franchisee will promptly advise Lakewood of the potential invalidity or illegality, and the Parties will meet within thirty (30) days and endeavor jointly to amend this Franchise to cure the invalidity or illegality.

4.6 Enforceable Contract. Franchisee specifically agrees to comply with the provisions of any applicable Laws, as they exist or may be amended. The express terms and conditions of the Franchise constitute a valid and enforceable contract between the Parties, subject to any applicable Laws.

5. Administrative Tax and Utility Fees

5.1 Franchise Fees Prohibited by State Law. Pursuant to RCW 35.21.860, the City is prohibited from imposing franchise fees upon a telephone business, as defined in RCW 82.16.010, or a Service Provider for use of the Rights-of-way, as defined in RCW 35.99.010, except a utility tax or actual administrative expenses related to the franchise incurred by the City. Franchisee does hereby warrant that its operations, as authorized under this Franchise, are those of a Service Provider as defined in RCW 35.99.010.

5.2 Reimbursement of Costs. Franchisee shall be subject to an administrative fee in the amount of five thousand dollars (\$5,000) for reimbursement of costs associated with the preparation, processing and approval of this Franchise, including wages, benefits, overhead expenses, meetings, negotiations and other functions related to the approval. This administrative fee may also include one-time fees for costs associated with the preparation, processing and approval of a Master License Agreement, if a Master License Agreement is necessary, including wages, benefits, overhead expenses, meetings, negotiations and other functions related to the approval. The administrative fee excludes permit fees required for the work in the City Rights-of-way, including but not limited to, Right of Way Permit, and Small Wireless Facility Permit, Building Permit, and other permits required by the Lakewood Municipal Code. Licensee shall

bear the sole cost and expense related to the procurement of these aforementioned permits. Payment of the one-time administrative fee is due at the time of submitting a Small Wireless Facility Franchise Application. This will serve as an initial deposit, additional fees may apply if additional staff, attorney and consultant-related time is necessary. Payment of all additional fees will be due within 30 days after the Lakewood City Council's approval of the Franchise ordinance.

5.3 Electricity Charges. Franchisee shall be solely responsible for the payment of all electrical utility charges to the applicable utility company based upon the Franchisee's Facilities' usage of electricity and applicable tariffs.

5.4 Permit Fee. Franchisee shall be subject to all permit fees associated with activities undertaken through the authority granted in this Franchise or under applicable Laws. No construction, maintenance, or repairs (except for emergency repairs) shall be undertaken in the Franchise Area without first obtaining appropriate permits from the City of Lakewood, except in the case of an Emergency. In case of an Emergency, Franchisee may proceed with Construction, maintenance, or repairs necessary to address the Emergency without first obtaining appropriate permits, but shall, within 24 hours of the Emergency, obtain the appropriate permits from the City of Lakewood. Such 24-hour period shall be extended to accommodate the duration of any closure of the City of Lakewood (for example, for a holiday or weekend).

5.5 Emergency Fee. Franchisee shall promptly reimburse Lakewood for any and all Costs incurred by Lakewood while responding to any emergency arising from work done under the authority of this franchise involving public safety.

5.6 Reimbursement period. Franchisee shall reimburse Lakewood within forty-five (45) days of Lakewood's submittal of an itemized billing for reasonably incurred Costs, itemized by project, for Franchisee's proportionate share of all actual, identified expenses incurred by Lakewood in planning, constructing, installing, repairing, altering, or maintaining any of Franchisee's Facilities.

5.7 Changes in State Law. If RCW 35.21.860 is amended to allow collection of a franchise fee, this Franchise shall be amended to require franchise fee payments as allowed by Law or, if the amount of the franchise fee is not expressly set by such Law, by the amount agreed upon by the Parties.

6. Approval of Small Wireless Facilities

6.1 Permits. Franchisee shall be required to obtain all permits from Lakewood necessary for work in the City and/or the City's rights-of-ways.

6.2 Master License Agreement. Franchisee shall be required to obtain a Master License Agreement from the City for use of City-owned Poles for Approved Facilities.

6.3 Inventory. Franchisee shall maintain a current Inventory of Facilities throughout the Term of this Franchise. Franchisee shall provide to City a copy of the Inventory no later than 180 days after the effective date of this Franchise, and shall be updated within 30 business days of a reasonable request by the City. The Inventory shall include GIS coordinates, date of installation, type of Pole used for installation, description/type of installation for each Small Wireless Facility installation and photographs taken before and after the installation of the Small Wireless Facility and taken from the public street. Concerning Facilities that become inactive, the Inventory shall include the same information as active installations in addition to the date the Facilities were deactivated and the date the Facilities were removed from the Rights-of-way. The City shall compare the Inventory to its records to identify any discrepancies, and the Parties will work together in good faith to resolve any discrepancies. Franchisee will only be required to report one time on an Inventory any Facilities which were removed from the Rights-of-way.

6.3.1 Disclosure to Third Parties: Any drawings and/or information concerning the location of Franchisee's Facilities provided by Franchisee shall be used by Lakewood solely for management of the Franchise Area. Lakewood shall take all prudent steps reasonably necessary to prevent unnecessary disclosure or dissemination of such drawings, maps, records and/or information to any third party without the prior notice to Franchisee, unless the third party is an authorized governmental entity of any tier or a public records requestor. Lakewood will provide Franchisee with notice of any public records request for Franchisee's paperwork as soon as reasonably practicable.

6.4 Unauthorized Installations. Any Franchisee Facilities installations in the City Rights-of-way that were not authorized under this Franchise or other approval by the City ("Unauthorized Facilities") that are identified by the City as a result of comparing the Inventory to internal records or through any other means will be subject to the payment of an Unauthorized Facilities Charge by Franchisee. City shall provide written notice to Franchisee of any Unauthorized Facilities identified by City staff and Franchisee shall have 30 days thereafter in which to establish that this site was authorized. Failure to establish that the site is authorized will result in the imposition of an Unauthorized Facilities Installation Charge in the amount of \$500.00 per Unauthorized Facility per day starting on the 31st day. Franchisee may submit an application to the City under this Franchise for approval of the Unauthorized Facilities. If the application for the Unauthorized Facilities is not approved based on applicable considerations under this Franchise or applicable Laws, Franchisee shall remove the Unauthorized Facilities and any related facilities from the City's Rights-of-way within 30 days after the expiration of all appeal periods for such denial. The City shall not refund any assessed fines, unless Franchisee is successful in an appeal.

6.5 Revocation. The Director may revoke Franchisee's permission to use a licensed location for Franchisee's non-compliance with a term or terms of this Franchise subject to the same notice and right to cure procedures for a default in Section 16.

7. Construction of Facility Requirements

7.1 Compliance with Law Required. The work done by Franchisee in connection with the installation, construction, maintenance, repair, and operation of Facilities on Poles within the City Rights-of-way shall be subject to and governed by all applicable Laws related to the construction, installation, operation, maintenance, and control of Franchisee's Facilities installed in the City's Rights-of-way. Franchisee shall not attach, install, maintain, or operate any Facilities or other equipment in or on the City's Rights-of-way without the prior approval of the City for each location, which approval shall not be unreasonably withheld, conditioned, or delayed. Franchisee shall not attach, install, maintain, or operate any Facilities or other equipment in or on the City's Rights-of-way without the prior approval from Pole owners.

7.2 No Interference.

7.2.1 Franchisee, in the performance and exercise of its rights and obligations under this Franchise, shall not physically interfere in any manner with the existence and operation of any and all existing public and private rights-of-way, sanitary sewers, water mains, storm drains, gas mains, poles, aerial and underground electrical and telephone wires, electrifiers, cable television, and other telecommunications, utility, or municipal property, without the express written approval of the owner or owners of the affected property or properties, except as permitted by applicable Law or this Franchise.

7.2.2 If Franchisee's Facilities physically interfere with any of the activities enumerated within Section 7.2 above, then Franchisee shall promptly cease operation of or relocate the Facilities causing the interference upon receiving notice from the City. If interference is not cured within 30 days after receipt of written notice from the City of such interference such Facilities may be deemed unauthorized and subject to the provisions of Section 6.4 of this Franchise.

7.2.3 Following installation or modification of Facilities, the Director may require Franchisee to test Franchisee's Facilities' radio frequency and other functions to confirm it does not interfere with the City's Operations or other equipment or property that are located within ten (10) meters of the Facilities.

7.2.4 Wireless service providers or communications services providers with permission from the City to use the Rights-of-way to provide wireless services must comply with the provisions of Section 7.2 of this Franchise to avoid, correct, and/or eliminate physical or harmful interference with Franchisee's Facilities.

7.2.5 The Parties acknowledge that the rules and regulations of the FCC regarding radio frequency interference apply to the terms of this Franchise.

7.2.6 If the City receives an application from another franchisee or permittee for the installation of Facilities within 100 feet of Franchisee's Facilities approved herein, and the City reasonably believes such Facilities might create physical or electronic interference with Franchisee's Facilities, then the City may instruct the other franchisee or permittee to provide written notice to Franchisee of the proposed installation. The notice shall include a description of the radio frequencies, power levels, direction of broadcast, location of the

proposed installation and any other information that is reasonably necessary for Franchisee and its customers to confirm whether there will be any physical or electronic interference with Franchisee's Facilities. Within 30 days after receipt of the notice required herein, Franchisee shall notify the other franchisee or permittee and the City if there is reasonable cause to believe there will be physical or electronic interference from the proposed installation. If Franchisee notifies the franchisee or permittee and the City that there will not be any interference, or if Franchisee fails to respond within the 30-day period, the City shall have satisfied its duty to avoid interference under this Section 7.2.

7.3 Installation. Franchisee shall, at its own cost and expense, install the Franchisee's Facilities in a good and workmanlike manner and in accordance with the requirements promulgated by the Director, as such may be amended from time to time. Franchisee's work shall be subject to the regulation, control and direction of the Director as allowed by Law. All work done in connection with the installation, operation, maintenance, repair, modification, upgrade, removal, and/or replacement of the Facilities shall be in compliance with all applicable Law.

7.3.1 Inspections. The Director may perform visual inspections of any Facilities located in the City Rights-of-way as the Director deems appropriate without notice. If the inspection requires physical contact with Facilities, the Director shall provide written notice to Franchisee within 5 - 10 business days of the planned inspection. Franchisee may have a representative present during such inspection.

7.3.2 Expiration of Permits. All Facilities shall be installed by the Franchisee within one year of receiving approval of all necessary Permits from the City. Permits issued for facilities not installed within one year of issuance of the permit will expire and require (re)application and updated approval for all necessary City permits prior to installation.

7.3.3 All Facilities shall be put to use within one year of receiving approval of all necessary Permits from the City. Any Facilities not put to use within one year of approval shall be deemed an Unauthorized Installation and subject to section 6.4 of this agreement. Notwithstanding the foregoing, the City may grant an extension to such one-year period upon a written request by Franchisee demonstrating that there are delays in obtaining necessary permits, licenses, franchises, rights-of-way, easements and other rights required to commence operation of the Facilities due to circumstances beyond the Franchisee's control.

7.4 Placement. Facilities shall not impede pedestrian or vehicular traffic in the Rights-of-way. If Facilities are installed in a location that is not in accordance with the plans approved by the Director or impedes pedestrian or vehicular traffic or does not comply or otherwise renders the City Rights-of-way non-compliant with applicable Laws, including the Americans with Disabilities Act, then Franchisee shall remove the Facilities. After ten (10) business days from receiving written notification by the City of non-compliant conditions, Franchisee shall be subject to a \$500.00 per day penalty for every day Franchisee remains non-compliant, regardless of whether or not Franchisee's contractor, subcontractor, or vendor installed the Pole or Facilities.

7.5 Electrical Supply. Franchisee shall be responsible for obtaining any required electrical power service to Facilities. The City shall not be liable to Franchisee for any stoppages or shortages of electrical power furnished to the Facilities, including without limitation, stoppages or shortages caused by any act, omission, or requirement of the public utility serving the structure or the act or omission of any other tenant of the structure, or for any other cause beyond the control of the City.

7.6 Fiber Connection. Franchisee shall be responsible for obtaining access and connection to fiber optic lines or other backhaul solutions that may be required for its Facilities. Backhaul providers must have a current franchise with the City prior to performing any work.

7.7 Generators. Franchisee shall not install any generators without the City's prior approval in accordance with applicable law. Generators shall be underground wherever technologically feasible.

7.8 Orphan Pole Provision. If Franchisee leases a structure in the Right-of-Way from a landlord and such landlord later replaces, removes or relocates the structure, for example (and not by limitation) by building a replacement structure, Franchisee shall remove or relocate its Facilities within the Right-of-Way prior to the landlord removing the initial structure at no cost to the City.

7.9 Repairs. Whenever the installation, placement, attachment, repair, modification, removal, operation, use, or relocation of Facilities, or any portion thereof, is required or permitted under this Franchise, and such installation, placement, attachment, repair, modification, removal, operation, use, or relocation causes any property of the City to be damaged or to have been altered in such a manner as to make it unusable, unsafe, or in violation of any Laws, Franchisee, at its sole cost and expense, shall promptly repair and return such property to its original condition, reasonable wear and tear excepted. If Franchisee does not repair such property or perform such work as described in this paragraph, then the City shall have the option, upon 30 days' prior written notice to Franchisee or immediately if there is an imminent danger to the public, to perform or cause to be performed such reasonable and necessary work on behalf of Franchisee and to charge Franchisee for the reasonable and actual costs incurred by the City. Franchisee shall reimburse the City for its actual repair costs within 30 days after receiving the invoice from the City.

7.10 Hazardous Substances. Franchisee shall comply with all applicable State and federal laws, statutes, regulations and orders concerning hazardous substances relating to Franchisee's Facilities in Rights-of-Way.

7.11 Lateral Support. Whenever Work on Facilities have caused or contribute to a condition that in the City of Lakewood's reasonable determination would substantially impair or substantially impairs the lateral support of the Franchise Area, Lakewood may direct Franchisee, at Franchisee's sole expense, to take such actions as are reasonably necessary within the Franchise Area to repair and/or not impair the lateral support. If Franchisee fails or refuses to take prompt action, or if an emergency situation requires immediate action, Lakewood may enter the Franchise Area and take any action necessary to protect the public, any Public Way, Public Property, and Rights-of-Way, and Franchisee shall be liable to Lakewood for all costs, fees, and expenses

resulting from that necessary action. This provision shall survive the expiration, revocation or termination of this Franchise for a period of five years.

7.11 Workmanship: All Work done by Franchisee or at Franchisee's direction or on its behalf, including all Work performed by contractors or subcontractors, shall be considered Franchisee's Work and shall be undertaken and completed in a workmanlike manner and in accordance with the descriptions, plans and specifications Franchisee provided to Lakewood, and be warranted for at least one year. Franchisee's activities (including work done at Franchisee's direction or on its behalf) shall not damage or interfere with other franchises, licenses, utilities, drains or other structures, or the Franchise Area, and shall not unreasonably interfere with public travel, park uses, other municipal uses, adjoining property, and shall not endanger the safety of or injure persons and/or property. Franchisee's Work shall comply with all applicable Laws.

7.12 Damage During Work: In case of any damage caused by Franchisee, or by Franchisee's Facilities, to Franchise Area, Franchisee agrees to repair the damage to conditions that meet or exceed requirements established by the Department of Transportation, at its own cost and expense. Franchisee shall, upon discovery of any such damage, immediately notify Lakewood. Lakewood will inspect the damage and set a time limit for completion of the repair. If Lakewood discovers damage caused by Franchisee to the Franchise Area, Lakewood will give Franchisee notice of the damage and set a reasonable time limit in which Franchisee must repair the damage. In the event Franchisee does not make the repair as required in this section, Lakewood may repair the damage to its satisfaction at Franchisee's sole expense.

7.13 Restoration Requirements: Franchisee shall, after Work on any of Franchisee's Facilities within the Franchise Area, restore the surface and subsurface of the Franchise Area and any other property within the Franchise Area which may have been disturbed or damaged by such Work, reasonable wear and tear excepted. All restoration of Rights-of-Way, sidewalks and other improvements or amenities shall conform to the City of Lakewood Standard Specifications for Road, Bridge and Municipal Construction and the City of Lakewood's Engineering Standards Manual in effect at that time. Restoration shall include all landscaping, irrigation systems and trees. Lakewood shall have final approval of the condition of the Franchise Area after restoration pursuant to Applicable Laws as they exist or may be amended or superseded, provided that such provisions are not in conflict or inconsistent with the express terms and conditions of this Franchise.

7.14 Tree Trimming. Upon obtaining a written permit from the City, if such a permit is required, Franchisee may prune or cause to be pruned, using proper pruning practices in accordance with such permit, any tree in the Rights-of-Way which interferes with the System.

7.15 Survey Monuments: All survey monuments which are disturbed or displaced by Franchisee in its performance of any work under this Franchise shall be referenced and restored by Franchisee, in accordance with WAC 332-120 (Survey Monuments – Removal or Destruction) and other applicable Laws.

7.16 Failure to Restore: If it is determined that Franchisee has failed to restore the Franchise Area in accord with this section, Lakewood shall provide Franchisee with written notice

including a description of actions Lakewood believes necessary to restore the Franchise Area. If Franchisee fails to restore the Franchise Area in accord with Lakewood's notice within thirty (30) days of that notice, Lakewood, or its authorized agent, may restore the Franchise Area at Franchisee's sole and complete expense. The privilege granted under this section shall be in addition to others provided by this Franchise.

8. Emergencies

8.1 The City retains the right and privilege to cure or move any Facilities located within the Rights-of-way of the City, as the City may determine to pose an immediate danger to the property, life, health or safety of any individual. If the Director reasonably determines that there is an imminent danger to the public, then the City may immediately secure, adjust, disconnect, remove, or relocate the applicable Facilities at Franchisee's sole cost and expense. The City shall notify Franchisee by telephone promptly upon learning of the emergency and shall exercise reasonable efforts to avoid an interruption of Franchisee's operations.

8.2 Prompt Response Required by Franchisee. In the event of any emergency involving damaged Franchisee Facilities located in or under the Franchise Area, or Franchisee's Facilities within the Franchise Area, Franchisee shall, upon receipt of notification by telephone from Lakewood of the existence of such condition, immediately take those actions as are necessary to correct the dangerous condition without first applying for and obtaining a permit as required by this franchise. However, this does not relieve Franchisee from the requirement of obtaining any permits necessary for this purpose, and the Franchisee shall apply for all such permits no later than the next succeeding day during which Lakewood City Hall is open for business. The Franchisee shall also notify West Pierce Fire and Rescue District and the Lakewood Police Department through the South Sound 911 dispatch system of the emergency.

9. Removal

9.1 Removal Required After Expiration, Termination, or Revocation of Franchise. Upon the expiration, termination, or revocation of the rights granted under this Franchise, the Franchisee shall commence removal of all of Franchisee's Facilities at the Franchisee's sole expense from the Rights-of-Way within thirty (30) days of receiving notice from the City. Within 30 days of receiving notice from the City, Franchisee shall provide the City with a schedule and timeline for removing the Facilities. Any plans for removal of the Franchisee's Facilities must first be approved by the City, and all necessary permits must be obtained prior to such work. Removal of all Franchisee Facilities shall be completed within 90 days. Facilities not removed within 90 days shall be deemed an "Unauthorized Installation" and shall be subject to the imposition of Unauthorized Installation Charges as set forth in Section 6.4.

9.1.1 Restoration. Franchisee shall repair any damage to the City Rights-of-way, and the property of any third party resulting from Franchisee's removal activities (or any other of Franchisee's activities hereunder) within 10 days following the date of such removal, at Franchisee's sole cost and expense, including restoration of the City Rights-of-way and such property to the same or better condition as it was immediately before the date Franchisee was granted a Permit for the applicable licensed location, including restoration or replacement of any damaged trees, shrubs or other vegetation, reasonable wear and tear

excepted. Such repair, restoration and replacement shall be subject to the sole, reasonable approval of the Director.

9.3 Removal or Relocation Required for City Project. Franchisee understands and acknowledges that the City may require Franchisee to remove or relocate its Facilities, or any portion thereof, from the City Rights-of-way, and Franchisee shall, at the Director's direction, remove or relocate the same at Franchisee's sole cost and expense, whenever the Director reasonably determines that the relocation or removal is needed for any of the following purposes:

9.3.1 Required for the construction, completion, repair, widening, relocation, or maintenance of, or use in connection with, any City construction or maintenance project.

9.3.2 Required to locate the utilities underground as set forth in this Franchise.

9.3.3 In any such case, the City shall use reasonable efforts to afford Franchisee a reasonably equivalent alternate location, if available.

9.3.4 If Franchisee fails to remove the Facilities, or any portion thereof, as requested by the Director within 90 days of Franchisee's receipt of the request, then the City shall be entitled to remove the Facilities, or any portion thereof, at Franchisee's sole expense without further notice to Franchisee, and Franchisee shall, within 30 days following the issuance of invoice for the same, reimburse the City for its reasonable expenses incurred in the removal and disposal of the Facilities, or any portion thereof.

9.4 Ownership. The City agrees that no part of any Facilities constructed, modified, or erected or placed within the City Rights-of-way by Franchisee will become, or be considered by the City as being affixed to or a part of the City Rights-of-way. Unless a Master License Agreement with the City specifies otherwise, all portions of the Facilities constructed, modified, erected, or placed by Franchisee on the City Rights-of-way will be and remain the property of Franchisee and may be removed by Franchisee at any time during or after the Term consistent with this Franchise.

9.5 Franchisee Responsible. Franchisee shall be responsible and liable for the acts and omissions of Franchisee's employees, temporary employees, officers, directors, consultants, agents, affiliates, subsidiaries, sublicensees, sublessees, and subcontractors in connection with the performance of this Franchise, as if such acts or omissions were Franchisee's acts or omissions.

10. Undergrounding of Facilities

10.1 Franchisee acknowledges and agrees that if the City allows the placement of Small Wireless Facilities above ground the City may, at any time in the future, require the conversion of Franchisee's aerial facilities to an underground installation or relocated at Franchisee's expense if the existing poles on which Franchisee's Facilities are located are designated for removal due to a City Project as described in Section 9. This Franchise does not place an affirmative obligation on the City to allow the relocation of such Facilities on public property or in the Public Ways, nor does it relieve Franchisee from any Code provision related to the siting of wireless facilities.

10.2 The City may require undergrounding of wirelines (either telecommunications or electrical), but the City shall allow to remain above ground those Facilities which must be above ground in order to be functional. Franchisee shall cooperate with the City and modify the affected Facilities to incorporate the placement of wireline services underground and internal to the pole if the replacement pole is hollow (for example electrical and fiber) or otherwise consistent with a design plan agreed to between the City and Franchisee, at no cost to the City.

10.3 Franchisee shall not remove any underground Facilities that require trenching or other opening of the Public Ways, except as provided in this Section 10.3. Franchisee may remove any underground Facilities from the Public Ways that have been installed in such a manner that it can be removed without trenching or other opening of the Public Ways, or if otherwise permitted by the City. When the City determines, in the City's reasonable judgment, that Franchisee's underground Facilities must be removed in order to eliminate or prevent a hazardous condition, Franchisee shall remove such Facilities at Franchisee's sole cost and expense. Franchisee must apply and receive a permit prior to any such removal of underground Facilities from the Public Ways and must provide as-built plans and maps.

10.4 The provisions of this Section shall survive the expiration, revocation, or termination of this Franchise. Nothing in this Section shall be construed as requiring the City to pay any costs of undergrounding any of the Franchisee's Facilities.

11. Records and Reports

11.1 Franchisee shall maintain Records of its operations under this Franchise that are open and accessible to the City. The City shall have the ability to inspect such Records of Franchisee as are reasonably necessary to monitor compliance with the Franchise at a local office during Normal Business Hours and upon at least ten (10) days' prior written notice. Such notice shall specifically reference the Section of the Franchise that is under review so that Franchisee may organize the necessary books and records for easy access by the City. Such notice shall not apply to the Public Records File required by the FCC. If any such Records are under the control of an affiliated entity or a third party or are stored in a computer, Franchisee shall promptly take steps to secure access to such records as are reasonably necessary for the City's inspection. Alternatively, if the books and records are not easily accessible at the local office of Franchisee,

Franchisee shall pay the reasonable travel costs of the City's representative to view the books and records at the appropriate location.

11.2 Franchisee acknowledges that information submitted to the City is subject to the Washington Public Records Act, chapter 42.56 RCW, and is open to public inspection, subject to any exceptions permitted by law (unless an exemption applies).

11.3 Franchisee may identify documents submitted to the City that Franchisee believes are non-disclosable, such as trade secrets. Franchisee shall prominently mark any document for which it claims confidentiality with the mark "Confidential," in letters at least one-half (1/2) inch in height, prior to submitting such document to the City. The City shall treat any document so marked as confidential and will not disclose it to Persons outside of the City, except as required by law and as provided herein. If the City receives a public disclosure request for any documents or parts of documents that Franchisee has marked as "Confidential," the City shall provide Franchisee with written notice of the request, including a copy of the request. If Franchisee fails to obtain a Court order prohibiting disclosure of the documents marked "Confidential" and served such order on the City within the 10 business days, the City may release the documents. The City will not assert an exemption from disclosure or production on Franchisee's behalf.

Section 12. Transfer or Assignment

12.1 Neither Franchisee nor any other Person may transfer the Facilities or the Franchise without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed. No change in control of Franchisee, defined as an acquisition of 50% or greater ownership interest in Franchisee, shall take place without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed. No consent shall be required, however, for (a) a transfer in trust, by mortgage, hypothecation, or by assignment of any rights, title, or interest of Franchisee in the Franchise or in the Facilities in order to secure indebtedness, or (b) a transfer to an affiliated entity directly or indirectly owned or controlled by Franchisee or its parent entities. Within 30 days of receiving a request for consent, the City shall, in accordance with FCC rules and regulations, notify Franchisee in writing of the additional information, if any, it requires to determine the legal, financial and technical qualifications of the transferee or new controlling party. If the City has not taken action on Franchisee's request for consent within 120 days after receiving such request, consent shall be deemed given.

12.2 Except as allowed in this Section 11, the Facilities and this Franchise shall not be sold, assigned, transferred, leased or disposed of, either in whole or in part, either by involuntary sale or by voluntary sale, merger or consolidation; nor shall title thereto, either legal or equitable, or any right, interest or property therein pass to or vest in any Person without the prior written consent of the City, which consent shall not be unreasonably withheld, conditioned, or delayed.

12.3 Franchisee shall promptly notify the City of any actual or proposed change in, or transfer of, or acquisition by any other party of control of Franchisee. The word "control" as used herein is not limited to majority stock ownership but includes actual working control in whatever

manner exercised. Every change, transfer or acquisition of control of Franchisee shall make this Franchise subject to cancellation unless and until the City shall have consented thereto.

12.4 The parties to the sale, transfer or change of control shall make a written request to the City for its approval of a sale, transfer or change of control and shall furnish all information required by applicable law.

12.5 The City may condition the transfer of this Franchise upon such terms and conditions as it deems reasonably appropriate, including, for example, any adequate guarantees or other security, as allowed by applicable law. Additionally, the prospective controlling party or transferee shall effect changes as promptly as practicable in the operation of the Facilities, if any changes are necessary, to cure any violations or defaults presently in effect or ongoing.

12.6 The City shall act by ordinance or resolution on the request within 120 days of the request, provided it has received all information required by applicable law. Subject to the foregoing, if the City fails to render a final decision on the request within 120 days, such request shall be deemed granted unless the requesting party and the City agree to an extension of time.

12.7 Within 30 days of any transfer, sale or change of control, if approved or deemed granted by the City, Franchisee shall file with the City a copy of the deed, agreement, lease or other written instrument evidencing such sale or transfer of ownership or control, certified and sworn to as correct by Franchisee and the transferee or new controlling entity. In the event of a sale or transfer of ownership, the transferee shall also file its written acceptance agreeing to be bound by all of the provisions of this Franchise. In the event of a change in control, in which Franchisee is not replaced by another entity, Franchisee will continue to be bound by all of the provisions of the Franchise and will not be required to file an additional written acceptance. The approval of any change in control shall not be deemed to waive any rights of the City to subsequently enforce noncompliance issues relating to this Franchise.

12.8 Notwithstanding the foregoing, the City's consent shall not be required for a hypothecation or an assignment of Franchisee's interest in the Franchise in order to secure indebtedness or for a transfer to an intra-company affiliate, provided that Franchisee must reasonably notify the City within 30 days and the affiliate must have the requisite legal, financial and technical capability.

13. Indemnification

13.1 Franchisee releases, covenants not to bring suit against, and agrees to indemnify, defend, and hold harmless the City, its officers, employees, agents, and representatives from any and all claims, costs, judgments, awards, or liability to any person, for injury or death of any person or damage to property caused by or arising out of any acts or omissions of Franchisee, its agents, servants, officers, contractors, or employees in the performance of this Franchise and any rights granted within this Franchise and/or the negligence or willful misconduct of Franchisee, unless any such claims, costs, judgments, awards, or liability are caused by or arises from the sole negligence or willful misconduct, or criminal actions on the part of the City, its officers, agents, employees, volunteers, or elected or appointed officials, or contractors.

13.2 Inspection or acceptance by the City of any work performed by Franchisee at the time of completion of construction shall not be grounds for avoidance by Franchisee of any of its obligations under this Section. These indemnification obligations shall extend to claims that are not reduced to a suit and any claims that may be compromised, with Franchisee's prior written consent, prior to the culmination of any litigation or the institution of any litigation.

13.3 The City shall promptly notify Franchisee of any claim or suit and request in writing that Franchisee indemnify the City. City's failure to so notify and request indemnification shall not relieve Franchisee of any liability that Franchisee might have, except to the extent that such failure prejudices Franchisee's ability to defend such claim or suit. Franchisee may choose counsel to defend the City subject to this Section 13.3. In the event that Franchisee refuses the tender of defense in any suit or any claim, as required pursuant to the indemnification provisions within this Franchise, and said refusal is subsequently determined by a court having jurisdiction (or such other tribunal that the parties shall agree to decide the matter), to have been a wrongful refusal on the part of Franchisee, Franchisee shall pay all of the City's reasonable costs for defense of the action, including all expert witness fees, costs, and attorney's fees, and including costs and fees incurred in recovering under this indemnification provision. If separate representation to fully protect the interests of both parties is necessary, such as a conflict of interest between the City and the counsel selected by Franchisee to represent the City, then upon the prior written approval and consent of Franchisee, which shall not be unreasonably withheld, the City shall have the right to employ separate counsel in any action or proceeding and to participate in the investigation and defense thereof, and Franchisee shall pay the reasonable fees and expenses of such separate counsel, except that Franchisee shall not be required to pay the fees and expenses of separate counsel on behalf of the City for the City to bring or pursue any counterclaims or interpleader action, equitable relief, restraining order or injunction. The City's fees and expenses shall include all out-of-pocket expenses, such as consultants and expert witness fees, and shall also include the reasonable value of any services rendered by the counsel retained by the City but shall not include outside attorneys' fees for services that are unnecessarily duplicative of services provided the City by Franchisee. Each party agrees to cooperate and to cause its employees and agents to cooperate with the other party in the defense of any such claim and the relevant records of each party shall be available to the other party with respect to any such defense.

13.4 The parties acknowledge that this Franchise may be subject to RCW 4.24.115. Accordingly, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of Franchisee and the City, its officers, officials, employees, and volunteers, Franchisee's liability shall be only to the extent of Franchisee's negligence, including Franchisee's negligence resulting from the concurrent negligence of Franchisee and the City. It is further specifically and expressly understood that the indemnification provided constitutes Franchisee's waiver of immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

13.5 Notwithstanding any other provisions of this Section 13, Franchisee assumes the risk of damage to its Facilities located in the Rights-of-Way and upon City-owned property from

activities conducted by the City, its officers, agents, employees, volunteers, elected and appointed officials, and contractors, except to the extent any such damage or destruction is caused by or arises from any solely negligent, willful misconduct or criminal actions on the part of the City, its officers, agents, employees, volunteers, or elected or appointed officials, or contractors. In no event shall either party be liable for any indirect, incidental, special, consequential, exemplary, or punitive damages, including, by way of example and not limitation, lost profits, lost revenue, loss of goodwill, or loss of business opportunity in connection with its performance or failure to perform under this Franchise. Franchisee releases and waives any and all such claims against the City, its officers, agents, employees, elected or appointed officials, or contractors. Franchisee further agrees to indemnify, hold harmless and defend the City against any third-party claims for damages, including, but not limited to, business interruption damages, lost profits and consequential damages, brought by or under users of Franchisee's Facilities as the result of any interruption of service due to damage or destruction of Franchisee's Facilities caused by or arising out of activities conducted by the City, its officers, agents, employees, or contractors.

13.6 The provisions of this Section 13 shall survive the expiration, revocation, or termination of this Franchise.

14. Insurance

14.1 Franchisee shall carry and maintain for so long as Franchisee has Facilities in the Rights-of-Way, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the acts or omissions of Franchisee under this Franchise. Franchisee shall require that every subcontractor maintain substantially the same insurance coverage with substantially the same policy limits as required of Franchisee, except for the Excess Umbrella coverage described in subsection (d) below. Franchisee shall carry insurance from insurers with a current A.M. Best rating of not less than A-, VII. Franchisee shall provide a copy of a certificate of insurance and additional insured endorsement to the City for its inspection at the time of acceptance of this Franchise, and such insurance certificate shall evidence a policy of insurance that includes:

- (a) Automobile Liability insurance with limits of \$5,000,000 combined single limit per accident for bodily injury and property damage;
- (b) Commercial General Liability insurance as per form ISO CG 00 01 or its equivalent, written on an occurrence basis with limits of \$5,000,000 per occurrence for bodily injury and property damage and \$5,000,000 general aggregate including personal and advertising injury, contractual liability; premises; operations; independent contractors; products and completed operations; and broad form property damage; explosion, collapse and underground (XCU);

- (c) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington and Employer's Liability with a limit of \$1,000,000 each accident/disease/policy limit; Evidence of qualified self-insurance is acceptable;
- (d) Excess Umbrella liability policy with limits of \$10,000,000 per occurrence and in the aggregate. Franchisee may use any combination of primary and excess to meet required total limits.

14.2 Payment of deductible or self-insured retention shall be the sole responsibility of Franchisee. Franchisee's umbrella liability insurance policy shall provide "follow form" coverage over its primary liability insurance policies or be at least as broad as such underlying policies.

14.3 The required Commercial General Liability and Umbrella/Excess Liability insurance policies carried by Franchisee shall include the City, its officers, officials, employees, agents, and volunteers ("Additional Insureds"), as an additional insured by blanket endorsement with regard to activities performed under this Franchise or by or on behalf of the Franchisee and the required Commercial Auto Liability policy obtained by Franchisee shall include the Additional Insureds, as an additional insured by blanket endorsement with regard to the use of vehicles by or on behalf of Franchisee while in performance of this Franchise. In addition, the required insurance policy shall contain a clause stating that coverage shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability. Franchisee shall provide to the City a certificate of insurance and a copy of the blanket additional insured endorsements. Receipt by the City of any certificate showing less coverage than required is not a waiver of Franchisee's obligations to fulfill the requirements. Franchisee's required general and auto liability insurance shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of Franchisee's required insurance and shall not contribute with it.

14.4 Upon receipt of notice from its insurer(s), Franchisee shall provide the City with thirty (30) days prior written notice of any cancellation or non-renewal of any insurance policy, required pursuant to this Section 14, that is not replaced. Franchisee shall, prior to the effective date of such cancellation, obtain replacement insurance policies meeting the requirements of this Section 14. Failure to provide the insurance cancellation notice and to furnish to the City replacement certificates of insurance meeting the requirements of this Section 14 shall be considered a material breach of this Franchise and subject to the City's election of remedies described in Section 17 below. Notwithstanding the cure period described in Section 17.2, the City may pursue its remedies immediately upon a failure to furnish evidence of replacement insurance.

14.5 Franchisee's maintenance of insurance as required by this Section 14 shall not be construed to limit the liability of Franchisee to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or equity. Further, Franchisee's

maintenance of insurance policies required by this Franchise shall not be construed to excuse unfaithful performance by Franchisee.

14.6 The City may review all insurance limits once every three (3) calendar years during the Term and may make reasonable adjustments in the limits in accordance with prudent risk management practices and insurance industry standards upon thirty (30) days' prior written notice to Franchisee. Franchisee shall then provide an updated certificate of insurance to the City showing compliance with these adjustments and shall furnish the required blanket additional insured endorsement.

15. Security

15.1 Bond Requirement. Before undertaking any of the Work authorized by this Franchise, as a condition precedent to Lakewood's issuance of any permits, Franchisee shall, upon Lakewood's request, furnish a Performance Bond in the amount of twenty-five thousand dollars (\$25,000) that shall remain in effect for the term of this Franchise. The bond shall be conditioned so that Franchisee shall observe all the covenants, terms and conditions and shall faithfully perform all of the obligations of this Franchise, and to repair or replace any defective work or materials discovered in the Franchise Area. The bond shall ensure the faithful performance of Franchisee's obligations under the Franchise, including, but not limited to, Franchisee's payment of any penalties, claims, liens, or fees due Lakewood that arise by reason of the operation, construction, or maintenance of the Facilities within the Franchise Area. Franchisee shall pay all premiums or other costs associated with maintaining the bond. Additionally, if Lakewood determines that the Performance Bond is inadequate to ensure Franchisee's performance of a project, Franchisee shall post any additional bonds required to guarantee performance by Franchisee in accordance with the conditions of any permits and/or the requirements of this Franchise. In lieu of a separate bond for routine individual projects involving work in the Franchise Area, Franchisee may satisfy Lakewood's bond requirements by posting a single ongoing performance bond in an amount approved by Lakewood.

16. General Provisions

16.1 Compliance with Laws. Notwithstanding anything to the contrary in this Franchise, each Party shall ensure that any and all activities it performs pursuant to this Franchise shall comply with all applicable Laws, including but not limited to: (a) worker's compensation laws, (b) unemployment compensation laws, (c) the Federal Social Security Law, (d) the Fair Labor Standards Act, and (e) all Laws relating to environmental matters and occupational safety.

16.2 Eminent Domain: This Franchise shall not preclude a governmental body from acquiring the Franchise Area by lawful condemnation, or Lakewood from acquiring any portion of the Facilities by lawful condemnation. In determining the Facilities' value, no value shall be attributed to the right to occupy the Franchise Area.

16.3 Force Majeure. Except for payment of amounts due, neither Party shall have any liability for its delays or its failure of performance due to: fire, explosion, pest damage, power failures, strikes or labor disputes, acts of God, the elements, war, civil disturbances, acts of civil or military authorities or the public enemy, inability to secure raw materials, transportation facilities, fuel or energy shortages, or other causes beyond its control, whether or not similar to the foregoing.

16.4 As Is: Franchisee agrees and accepts the Franchise Area in an “as is” condition. Franchisee agrees that Lakewood has never made any representations, implied or express warranties, or guarantees as to the suitability, security or safety of the location of Franchisee’s Facilities or the Franchise Area, or possible hazards or dangers arising from other uses or users of the Franchise Area, Rights-of-Way, Public Property, and Public Ways including any use by Lakewood, the general public, or by other utilities. As to Lakewood and Franchisee, Franchisee shall remain solely and separately liable for the Work, function, testing, maintenance, replacement and/or repair of the Facilities or other activities permitted by this Franchise.

16.5 Notice. Whenever notice to or notification by any Party is required, that notice shall be in writing and directed to the recipient at the address set forth below, unless written notice of change of address is provided to the other Party. Any notice or information required or permitted to be given to the Parties under this Franchise may be sent to following Addresses unless otherwise specified:

City Address:

City of Lakewood
Director, Public Works Engineering Department
6000 Main Street SW
Lakewood, WA 98499
Phone: (253)-589-2489

Franchisee Address:

New Cingular Wireless PCS, LLC
Site No. City of Lakewood Wireless Franchise Agreement (WA)
1025 Lenox Park Blvd. NE, 3rd Floor
Atlanta, Georgia 30319
For emergencies call: AT&T NOC (800) 832-6662
REleaseAdmin@att.com
With a copy to:

New Cingular Wireless PCS, LLC
Attn: AT&T Legal Dept – Network Operations
Site No. City of Lakewood Wireless Franchise Agreement (WA)
208 S. Akard Street
Dallas, TX 75202-4206

16.5.1 If the date for making any payment or performing any act is a legal holiday, payment may be made or the act performed on the next succeeding business day which is not a legal holiday.

16.5.2 The Parties may change the address and representative by providing written notice of such change by accepted e-mail or certified mail. All notices shall be deemed complete upon actual receipt or refusal to accept delivery. Facsimile or a .pdf e-mailed transmission of any signed original document and retransmission of any signed facsimile transmission shall be the same as delivery of an original document.

16.3 Costs to be Borne by Franchisee. Franchisee shall pay for all costs of publication of this Franchise, and any and all notices prior to not more than two (2) public meetings provided for pursuant to this Franchise.

16.4 Binding Effect. This Franchise shall be binding upon the parties hereto, their permitted successors and assigns.

16.5 Authority to Amend. No provision of this Franchise Agreement shall be amended or otherwise modified, in whole or in part, except by an instrument, in writing, duly executed by the City and the Franchisee, which amendment shall be authorized on behalf of the City through the adoption of an appropriate resolution or order by the City, as required by applicable law.

16.6 No Joint Venture. Nothing herein shall be deemed to create a joint venture or principal-agent relationship between the parties and neither party is authorized to, nor shall either party act toward third persons or the public in any manner that would indicate any such relationship with the other.

16.7 Waiver. The failure of either party at any time to require performance by the other of any provision hereof shall in no way affect the right of the other party hereafter to enforce the same. Nor shall the waiver by either party of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provision, or as a waiver of the provision itself or any other provision.

16.8 Severability. If any Section, subsection, paragraph, term or provision of this Franchise is determined to be illegal, invalid or unconstitutional by any court or agency of competent jurisdiction, such determination shall have no effect on the validity of any other Section, subsection, paragraph, term or provision of this Franchise, all of which will remain in full force and effect for the term of the Franchise.

16.9 Entire Agreement. This Franchise and all Exhibits represent the entire understanding and agreement between the parties hereto with respect to the subject matter hereof and supersede all prior oral negotiations and written agreements between the parties.

16.10 Compliance with Federal, State, and Local Laws. The parties shall comply with applicable federal, state and local laws, rules and regulations.

16.11 Discrimination Prohibited. In connection with this Franchise, including and not limited to all Work, hiring and employment, neither Franchisee nor its employees, agents, subcontractors, volunteers or representatives shall discriminate on the basis of race, color, sex, religion, nationality, creed, marital status, sexual orientation or preference, age (except minimum age and retirement provisions), honorably discharged veteran or military status, or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification in relationship to hiring and employment, in employment or application for employment or in the administration of the delivery of services or any other benefits under this agreement. Franchisee shall comply fully with all applicable Laws that prohibit such discrimination. A copy of this language must be made a part of any contractor or subcontractor agreement.

17. Dispute Resolution

17.1 Informal Dispute Resolution. Prior to proceeding with the formal Procedure for Remediating of Franchise Violations process as set forth below (in subsection 17.2), The City agrees to provide Franchisee informal verbal or electronic mail notice of any alleged material violation of this Franchise and allow Franchisee a reasonable opportunity to cure the violation. If the alleged violation is investigated by Franchisee and determined to be valid, Franchisee agrees to exert good faith efforts to immediately resolve the matter. However, if the alleged violation is determined by Franchisee to be invalid, or outside of Franchisee's legal responsibilities, the Franchisee promptly shall so advise the City. Franchisee agrees to exert good faith efforts to expedite its investigation, determination and communications to Grantor so that the informal resolution process proceeds on an expedited basis. If the City believes that Franchisee is unreasonably delaying the informal resolution process, it may commence the formal dispute resolution process.

17.2 Procedure for Remediating Franchise Violations.

17.2.1 Notice of Franchisee Default: If there is any alleged Franchisee default as to performance under this Franchise, Lakewood shall notify Franchisee in writing stating with reasonable specificity the nature of the alleged default. Within thirty (30) days of its receipt of such notice, Franchisee shall provide a written response to Lakewood acknowledging receipt of notice and stating Franchisee's response. Franchisee has sixty (60) days ("cure period") from the date of the notice's mailing to:

17.2.1.1 Respond to Lakewood contesting Lakewood's assertion(s) as to the dispute or any alleged default and requesting a meeting, or:

17.2.1.2 Cure the alleged default, or;

17.2.1.3 Notify Lakewood if Franchisee cannot cure the alleged default within sixty (60) days, due to the nature of the default. Notwithstanding such notice, Franchisee shall promptly take all reasonable steps to begin to cure the alleged default and notify Lakewood in writing and in detail as to the actions that Franchisee will take and the projected completion date.

17.3 Meeting. The parties agree to arbitration to resolve their disputes. However, the parties agree prior to commencing any arbitration action to first make good faith efforts to meet and confer to attempt to settle any dispute arising out of or relating to this Franchise through senior management escalation. Either party may seek to have the dispute escalated to senior management of each party upon notice initiated by either party and thereafter, the senior management shall each exchange relevant information in good faith and attempt to resolve the dispute for a period not to exceed forty-five (45) days from the date that either party first initiated the senior management escalation process. After the expiration of the forty-five (45) day escalation period, or such later date as mutually agreed to, either party may initiate arbitration. The foregoing obligation to escalate to senior management and arbitrate is an essential and material part of this Franchise; in case of a failure of either party to follow the foregoing dispute resolution process, the other may seek specific enforcement of such obligation in any courts having jurisdiction of this Franchise.

17.4 Continuation of Obligations: Unless otherwise agreed by Lakewood and Franchisee in writing, Lakewood and Franchisee shall continue to perform their respective obligations under this Franchise during the pendency of any dispute.

17.5 Arbitration. The Parties agree that any dispute, controversy, or claim arising out of or relating to Arbitration Claims, shall be referred for resolution to the American Arbitration Association in accordance with the rules and procedures in force at the time of the submission of a request for arbitration.

17.6 No provision of this Franchise shall be deemed to bar the right of either party to seek or obtain judicial relief from a violation of any provision of the Franchise or any rule, regulation, requirement or directive promulgated hereunder. Neither the existence of other remedies identified in this Franchise nor the exercise thereof shall be deemed to bar or otherwise limit the right of either party to recover monetary damages, as allowed under applicable law, or to seek and obtain judicial enforcement of obligations by means of specific performance, injunctive relief or mandate, or any other remedy at law or in equity.

17.7 The City specifically does not, by any provision of this Franchise, waive any right, immunity, limitation or protection (including complete damage immunity) otherwise available to the City, its officers, officials, Councils, boards, commissions, authorized agents, or employees under federal, state, or local law including by example Section 635A of the Cable Act. The Franchisee shall not have any monetary recourse against the City, or its officers, officials, Council, Boards, commissions, agents or employees for any loss, costs, expenses or damages arising out of any provision, requirement of this Franchise or the enforcement thereof

18. Effective Date

18.1 This ordinance shall be in full force and effect from and after its passage, approval, and five (5) calendar days after its legal publication as provided by law, and provided it has been duly accepted by Franchisee.

SIGNATURE PAGE TO FOLLOW.

APPROVED BY THE CITY COUNCIL this 1st day of June, 2020.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi A. Wachter, City Attorney

Date of Publication: _____

UNCONDITIONAL ACCEPTANCE

The undersigned, Franchisee, accepts all the privileges of the above-granted franchise, subject to all the terms, conditions, and obligations of this Franchise.

DATED: _____, 2020.

New Cingular Wireless PCS, LLC ("AT&T")

By: AT&T Mobility Corporation

Its: Manager

By: _____

PROVIDE CONTACT

REQUEST FOR COUNCIL ACTION

| | | |
|--|--|---|
| DATE ACTION IS REQUESTED: May 18, 2020 | TITLE: Legacy Plan 2020 | TYPE OF ACTION: — ORDINANCE <u>X</u> RESOLUTION 2020-06 — MOTION NO. — OTHER |
| REVIEW: April 27, 2020 | ATTACHMENTS: Proposed Legacy Plan: Parks, Recreation & Open Space Master Plan 2020 | |


SUBMITTED BY: Shannon Kelley-Fong, Senior Policy Analyst.

RECOMMENDATION: It is recommended that the City Council adopt the Legacy Plan.

DISCUSSION: In April 2019, the City of Lakewood (“City”) started the process of updating the city wide parks and recreation master plan, known as the Legacy Plan (“Plan”). Since its approval in 2014, the Plan has served as the strategic plan for building a healthy and sustainable parks and recreation system in Lakewood. The Plan is updated every six years to remain responsive to community needs and to remain competitive for Washington State Recreation and Conservation Office (RCO) grant funding. A draft of the Plan 2020 was reviewed on April 27, 2020. City Council was provided updates on the Plan update process at the following City Council meetings: May 13, 2019; September 9, 2019; January 13, 2020; February 24, 2020; and April 27, 2020.

ALTERNATIVE(S): The City Council could alter the proposed Plan prior to adoption or the City Council could elect to not adopt the proposed Plan. Delaying approval would eliminate the City’s ability to apply for this round of RCO managed grants.

FISCAL IMPACT: None. The proposed Plan is a strategic guide. The Plan does not commit City resources to any particular action.

| | |
|------------------------------------|--|
| Shannon Kelley-Fong Prepared by |  |
| Department Director | City Manager Review |

RESOLUTION NO. 2020-06

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting the 2020 Lakewood Parks and Recreation Legacy Plan.

WHEREAS, the City of Lakewood has been working for over a year on the 2020 Lakewood Park and Recreation Legacy Plan (the “Plan”), a 20-year strategic plan that will help the City develop a healthy and sustainable parks and recreation system in Lakewood; and

WHEREAS, drafts of the Plan were provided to the City Council on February 24, 2020 and April 27, 2020, and updates on the Plan were provided to the City Council on May 13, 2019, September 9, 2019, and January 13, 2020. On April 27, 2020, the City Council reviewed a six-year Park Capital Facility Program (PCFP); and

WHEREAS, the City has engaged in comprehensive, multi-pronged public outreach with personnel, general public, stakeholders and partners to identify and discuss issues, concerns, service levels, values, goals, policies, and action strategies; and

WHEREAS, the result of this process is the Plan which is proper and appropriate to provide a vision for the City’s parks, a mission statement to move towards that vision, clear goals, policies, and action strategies to bring clarity to this vision, and an assessment of the assets available to fulfill this vision.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows:

Section 1. That the 2020 Parks and Recreation Legacy Plan is hereby adopted.

Section 2. This Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 18th day of May, 2020.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney



TO: Mayor and City Councilmembers

FROM: Shannon Kelley-Fong, Senior Policy Analyst

THROUGH: John J. Caulfield, City Manager

DATE: May 18, 2020

SUBJECT: Legacy Plan

PURPOSE: The purpose of this memorandum is to provide a follow up to the questions and comments from the City Council Study Session meeting on April 27, 2020 specific to the proposed Legacy Plan (“Plan”). The Plan is scheduled for City Council action on May 18, 2020.

BACKGROUND: In April 2019, the City of Lakewood (hereinafter, the “City”) started the process of updating the city wide parks and recreation master plan, known as the Legacy Plan (hereinafter, the “Plan”). Since its approval in 2014, the Plan has served as the strategic plan for building a healthy and sustainable parks and recreation system in Lakewood. The Plan is updated every six years to remain responsive to community needs and to remain competitive for Washington State Recreation and Conservation Office (RCO) grant funding.

FOLLOW-UP:

1. Justification for the 2-acre and 4-acre downtown park acquisition estimates.

At the previous review the estimates for “Phase I” and “Master Plan+Park Development” were inverted. Please see Chapter 6, Parks Capital Facility Program, starting on page 219 for an updated Park Capital Facility Plan.

The cost to acquire a 2-acre parcel and 4-acre parcel in the Towne Center area is estimated to be \$5 million and \$10 million, respectively in 2020. This equates to about \$57 per square feet, which has been consistent with a couple of recent commercial property sales, specifically the properties where Chick-fil-A and CVS are located. It is likely Towne Center property would be valued within that range of costs as well, though an exact cost will not be known until for example appraisals are undertaken.

2. Why is Green Street Loop not in Legacy Plan?

The Green Street Loop is included in the City’s Transportation Improvement Plan (TIP). This project may be funded through the use of Traffic Mitigation Fees. More information about the Green Street Loop was added to Chapter 4 of the Plan on page 115.

3. Why is the Fort Steilacoom Golf Course and the Historic Fort Steilacoom not included in the Legacy Plan?

The Plan now includes an inventory entry for the “Hospital Property - Disc Golf Course, Historic Fort Steilacoom, and former Fort Steilacoom Golf Course” found in Chapter 4 on page 185-186.

4. Where is the joint art project with the Nisqually Tribe at Fort Steilacoom Park?

Partnerships with the Nisqually Tribes, and other entities, are supported by the following Goal, Policy, and Action item, found on page 48-49:

Goal #1 – “Protect, preserve, enhance and expand parks and open space facilities.”

Policy 1.1 – “Protect irreplaceable natural, cultural and historical assets.”

Action Item 1 – “Identify, inventory, preserve and protect natural, cultural and historical assets. Explore the feasibility of creating interpretive and/or environmental centers and expanding informational signage in parks. Partner with other organizations to protect and communicate the City’s natural, cultural and historical assets.”

The City is actively working with the Nisqually Tribe on the Fort Steilacoom Park Angle Lane South project. Currently, the City is working with tribal leaders and artisans to create culturally relevant artwork and amenities that will be incorporated into the Angle Lane / Elwood Drive trailhead, seating areas near the new restroom building and educational elements along a newly established “Nisqually Loop Trail.”

The Plan now includes references to this joint project in Chapter 1, Progress Report, found on page 29, as well as in Chapter 4, Inventory, found on page 171.

5. Information on the PACA scoring system.

The PACA currently works on a scale of 1 to 3, there is no 0 score. The primary purpose of the PACA is to comprehensively and systematically track and manage life-cycle needs, maintenance needs, and to help prioritize future development plans by providing a, *albeit overly simple*, data representation of the existing quality and diversity of park amenities. If an amenity is provided at a Park it receives a score of at least 1 to indicate that the amenity exists at that park. For the PACA quality score, if the amenity is in “fair” or “good” condition the amenity’s score increases.

Restrooms are taken into account in the PACA by both the quality and diversity score. If a park has a restroom it is graded in the quality portion of the PACA by its current condition. If a park has a restroom it will likely score higher on the PACA diversity score as it is listed as a “common amenity.” The more “common amenities” a park has the higher the diversity score for the park is likely to be.

6. Alternative language specific to Chapter 2, Health Equity found on pages 71-72.

If City Council wishes the following alternative language, see **Attachment B**, could be incorporated in the Plan instead of the existing pages 71-72. The alternative language reads:

“The Vision of the Legacy Plan is “Lakewood is a healthy and vibrant community where opportunities abound.” Parks and recreation play an important role in promoting health equity.”

It also adds the following:

“In addition to parks and recreation, the City has a variety of programs that support healthy Lakewood residents, including, but not limited to, the Rental Housing Safety Program, the Behavior Health Team and Human Services. All of these services are in alignment with the City’s Strategic Plan 3.3 - “Provide resources to support the health, welfare, and safety of the community.”

7. Why is the barn renovation included in the proposed Legacy Plan?

The renovation of the H-barn is included in the Fort Steilacoom Park Master Plan, as well as the City’s 6-year Capital Improvement Plan, see page 429 of the 2019/2020 Adopted Biennial Budget.

The City of Lakewood conducted a feasibility study in 2008 to determine the best usage of the historical barns located within the confines of Fort Steilacoom Park. At that time the study concluded that the “H” barn would be the most logical building to renovate based on its structural integrity, adjacent parking, and usable square footage for a variety of uses. In 2017, Partners for Parks (PFP) hired a consultant team to investigate and prepare a feasibility plan to renovate of the H barn as a potential community event center. Partners for Parks spent \$15,000 for the study which included potential building designs, site improvements and permit requirements as well as possible historic preservation limitations. In 2018, PFP presented their findings to the City Council and were encouraged to move forward and pursue the goal of completing the renovation of the barn at Fort Steilacoom Park. As a result of the City Council’s encouragement, PFP will initiate an in depth feasibility study to determine if a public/private partnership can be created to offset part of the anticipated \$6 million investment. This study would take approximately four (4) months to complete, involving a number of community leaders, partners and persons of influence to determine realistic goals and timelines for the completion of the project. PFP agrees that a professional evaluation and action plan is needed before proceeding. PFP has dedicated \$25,000 towards this study and requested \$20,000 from the City to complete it. This study is on hold until after the COVID crisis is under control to include a joint meeting of the City Council and PFP Board.

FISCAL IMPACT: None. The proposed Plan is a strategic guide. The Plan does not commit City monies to any particular action.

RECOMMENDATION: It is recommended that the City Council adopted the proposed Plan.

ALTERNATIVES: The City Council could alter the proposed Plan prior to adoption or the City Council could elect to not adopt the proposed Plan.

ATTACHMENTS:

Attachment A – Proposed Legacy Plan 2020

Attachment B – Alternative Health Equity language - pages 71-72



CITY OF LAKEWOOD

LEGACY PLAN

PARKS, RECREATION & OPEN SPACE MASTER PLAN



A HEALTHY AND VIBRANT COMMUNITY WHERE OPPORTUNITIES ABOUND



APPROVED MAY 18, 2020

Acknowledgements

City Council

Don Anderson, Mayor
Jason Whalen, Deputy Mayor
John Simpson, Councilmember
Linda Farmer, Councilmember
Mary Moss, Councilmember
Michael Brandstetter, Councilmember
Paul Bocchi, Councilmember

City Personnel

John Caulfield, City Manager
Mary Dodsworth, Director of Parks, Recreation, and Community Services
Shannon Kelley-Fong, Senior Policy Analyst
Scott Williams, Park and Facility Maintenance Superintendent
Troy Schlepp, GIS Analyst
Parks, Recreation, and Community Services (PRCS) Personnel

Legacy Plan Task Force

Vito Iacobazzi, Parks and Recreation Advisory Board
Dean Burke, Travel Tacoma
Sarah Woodall, Senior Activity Center participant
Rick Bieber, Lakewood-Steilacoom-DuPont Soccer Club President
Bruce Dees, Partners for Parks
Yuni Medlin, Living Access Support Alliance
Miae Aramori, Tacoma/Pierce County Health Department
Gabe Moaalii, Tacoma/Pierce County Health Department
Jesse Black, Springbrook Connections & Tacoma/Pierce County Health Department
Faaluaiana Pritchard, Asian Pacific Cultural Center
Leah Livingston, Communities in Schools
Russ Smith, Park user and bird walk coordinator
Taniesha Lyons, Springbrook Connections

Parks and Recreation Advisory Board

Vito Iacobazzi
Sylvia Allen
J. Alan Billingsley
Susan Dellinger
Jason Gerwen
Mike Darrah
Michael Lacadie

SummerFest



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Acronyms

| | |
|-------|--|
| ACS | 2013-2017 American Community Survey |
| ADA | American with Disabilities Act |
| CPSD | Clover Park School District |
| CPTED | Crime prevention through environmental design |
| ESRI | Environmental Systems Research Institute |
| GIS | Geographic Information System |
| GMA | Growth Management Act |
| JBLM | Joint Base Lewis-McChord |
| LOS | Level of Service |
| LPTF | Legacy Plan Task Force |
| OFM | Washington State Office of Financial Management |
| O&M | Operations and Maintenance Division |
| PACA | Park Amenity Condition Assessment |
| PCFP | Parks Capital Facility Program |
| PPA | Park Planning Areas (2014 Legacy Plan) |
| PRAB | Park and Recreation Advisory Board |
| PRCS | Park, Recreation, and Community Services Department |
| PROS | Park, Recreation and Open Space Plan = Legacy Plan |
| PSRC | Puget Sound Regional Council |
| RCO | Recreation and Conservation Office |
| RCW | Revised Code of Washington |
| ROW | Rights-of-way |
| SEPA | State Environmental Policy Act |
| STIRS | Service, Teamwork, Integrity, Respect, and Sustainable |
| TPCHD | Tacoma - Pierce County Health Department |
| WDFW | Washington Department of Fish and Wildlife |

Abbreviations

| | |
|--------|------------------|
| “City” | City of Lakewood |
| “Plan” | 2020 Legacy Plan |

Glossary

Active Living and Wellness Programs

Programs that promote health and wellness and provide a wide range of opportunities for individuals, families, or groups to engage in healthy activities, such as individual and team sports, fitness and wellness classes, camps, and summer playground programs.

Advisory Boards

Bodies that provide non-binding strategic advice to the management of the City. Examples of advisory boards include the Park and Recreation Advisory Board and the Arts Commission.

Arts, Culture, and History Programs

Programs that provide opportunities for individuals, families or groups to appreciate arts, culture, and history, such as art classes, special events, and performances.

Best Practice

Best practice (or best management practice) refers to an activity, practice or procedure that produces effective, efficient, and ecologically sustainable results.

Community Building Programs

Programs that bring people together to participate in a wide variety of activities and events. These programs offer affordable recreation options for the whole family to enjoy and help foster a sense of community pride, increasing social capital bonds. Program examples include SummerFest, Truck and Tractor Day, and the Tree Lighting Event.

Connectivity

The state or extent of being connected or interconnected. For the plan, this means the ability to access parks and park amenities, build and leverage social connections, for people to feel comfortable and welcome in the City's public spaces, and for civic engagement.

Cost Recovery

The cost recovery rate is defined as the percentage of "cost or expenditure" recovered or offset by "revenue" generated from a program. Target cost recovery level for the City's park and recreation programs and services is 45%.

Diverse Programs

Programming that provides a full spectrum of recreation services that are accessible to people of different backgrounds, interests and abilities.

Economically accountable

This means ensuring that the City's cost recovery targets are met. This also means continuing to build a healthy legacy in Lakewood by strategically and equitably investing in programs and amenities that support and promote healthy life styles.

Engaged community

Community members take advantage of opportunities that encourage physical exercise, active lifestyles and opportunities for individuals to be active within the community and civically engaged.

Health Equity

Ensuring opportunities for everyone to attain their highest level of health. Health equity is when all people have the opportunity to achieve their full health potential, regardless of the color of their skin, where they were born, their level of education, their gender identity, their sexual orientation, the religion they practice, the job they have, the language they speak, the neighborhood they live in and whether or not they have a disability.

Health Disparities

Any difference in the presence of disease, health outcomes, or access to health care between population groups.

Health Inequities

Differences in health that are unnecessary, avoidable, unfair, and unjust.

Healthy Communities

An environment with ample opportunities that support and encourage the physical, emotional and mental health of those who live, work, visit and play in Lakewood.

Level of Service Measurements (LOS)

Tools that provides a quantifiable assessment of the strengths, weaknesses, and gaps of service in the City's current park and recreation system. RCO recommends a LOS determination for park and recreation planning, however this element is not required to be eligible for RCO grants. The City's LOS includes a walkshed measurement, and a quality and diversity measurement.

Livable Community

Places that offer amenities that attract residents, businesses and visitors and provide a higher quality of life.

Nature and Environment Programs

Programs that provide opportunities for individuals, families or groups to access, appreciate, and learn about the natural environment and sustainable practices. Program examples include hiking, nature day camps, interpretive signs and stewardship opportunities.

Parks Capital Facility Program

A Parks Capital Facility Program is a 6-year plan that identifies capital projects needed to meet the plans defined levels of service, a cost estimate and includes an implementation schedule and funding sources.

Personal Enrichment Programs

Programs that provide opportunities for individuals of any age to learn new skills and enrich their lives. Program examples include life-long learning classes, day camps, after-school programs, and community events.

Revenue

Income from activities, including program fees (earned revenue) and alternative funding sources, such as grants and sponsorships.

Lakefront Street Ends

Portions of the City's rights-of-way (ROW), or public easements, that "dead end" into public lakes.

Quality Parks

Parks that are reflective of community needs, innovatively-designed, well-maintained and safe. Quality parks boost property values, fuel economic development, promote healthy lifestyles and encourage an active community.

Open Space

LMC 18A.10.180 defines "Open space" as land and/or water area with its surface predominantly open to the sky or predominantly undeveloped, which is set aside to serve the purposes of providing park and recreation opportunities, conserving valuable natural resources, and structuring urban development and form.

Opportunities abound

A place that offers a wide range of quality parks, recreation programs, and services that are accessible, physically and financially, to the community.

Park

LMC 18A.10.180 - "Park" means an open space use in which an area is permanently dedicated to recreational, aesthetic, educational or cultural use and generally is characterized by its natural and landscape features. A park may be used for both passive and active forms of recreation; however, its distinctive feature is the opportunity offered for passive recreation such as walking, sitting and watching.

Park classifications in Lakewood include neighborhood parks (includes pocket parks), community parks, regional parks, urban parks, and natural areas.

Other providers of parks and open space in Lakewood also have boat launches and wildlife areas.

Parks, Recreation, and Community Services (PRCS)

The Parks, Recreation and Community Services Department preserves and maintains the City's parks, open spaces, public buildings, facilities, and areas to enhance the beauty and positive image of Lakewood. The department establishes partnerships to ensure that a comprehensive system of programs, facilities, and services are available to meet the needs of the community. Parks and Recreation contributes to the vitality of Lakewood; encourages economic development, creates neighborhood identity and improves the quality of life for our citizens. The recreation division offers a diverse selection of youth recreational activities focusing on healthy, physical activity.

Program Areas

Program areas help determine the programming activities that PRCS delivers. Program areas of focus currently include Active Living and Wellness, Arts, Culture and History, Nature and Environment, Personal Enrichment and Community Building.

Recreation Guiding Principle

Provide and support recreation programming that is socially responsible, economically accountable and equitable.

Socially Responsible

Means providing or supporting a wide array of programming opportunities throughout the community. The City is committed to providing equitable services. As a key part of this, the City endeavors to provide and support recreation programming that meet the needs of the diverse populations (considering all age groups, abilities, cultures, and socioeconomic status) across the City.

Sustainable Practices

The use of systems and practices that ensure the environmental, economic, social and cultural needs and desires of future generations will not be compromised.

Underserved populations

Individuals or groups that face health inequities including limited access to parks and recreation services.

Vibrant Communities

A lively, dynamic, creative, aesthetically beautiful community filled with opportunities for building social connections and civic engagement. This includes a thriving economy, as well as honoring and supporting social and cultural diversity.

Lakewood Farmers Market





Summer Concert Series

Here at the City of Lakewood, we believe that a legacy is the combination of yesterday's efforts, today's energies, and protecting and advancing tomorrow's aspirations.

Preface

The preface provides a quick overview of the key elements of the Legacy Plan (Plan), including the vision, mission, goals, and core values of this plan. A more detailed explanation of these items is provided in the following chapters.

I. Executive Summary

There is a common misconception that a “legacy” is unchangeable, a permanent memorial of past actions and inactions. In the City of Lakewood (“the City”), we believe that a legacy is the combination of yesterday’s efforts, today’s energies, and protecting and advancing tomorrow’s aspirations.

Healthy and vibrant parks and recreation systems do not happen overnight. Rather, they are legacies - they come together over time and continue to thrive because of boundless dedication, collaboration, inspiration, hard work, trust, innovation, support, and the *ability to respond and grow with the community*.

The City strives to continue to offer healthy and vibrant parks and recreation opportunities for all. To support these efforts, the Plan acts 1) as a strategic and functional guide for the City Council and City personnel for the next six years (2021-2026) and, 2) to provide the framework for long-term park, programming, and facility needs.

Building off the successes and learning from the challenges experienced during the past six years, this Plan guides policy and implementation strategies to help determine how, when, and in what way limited and vital resources are invested into the community for parks and recreation services. The Plan endeavors to align park, recreation, and open space opportunities with the needs of the community, which were identified in an extensive, multi-pronged engagement effort throughout the summer and fall of 2019. As directed by the City Council, this Plan continues the shift from playing “catch-up” from incorporation to strategically thinking “bold and big” as we move into the future.

Lakewood is projected to grow by 33 percent to 77,329 residents by 2035. As a predominately built-out city, higher density housing will be necessary to accommodate this population growth. This will inevitably put increased pressure on existing parks, recreation programs, and facilities. In addition, it is anticipated that Lakewood’s population will continue to become increasingly older and more demographically diverse. The Plan serves as a point-in-time representation of current trends, demographic realities and projections, and the aspirations and needs expressed by the community. Looking out to the future, recreational needs and preferences of the greater community will likely evolve. The City is prepared to continue to find innovative and sustainable ways to align park and recreation services with the needs of the community and the vision and goals of the City Council.

We look forward to continuing to build the City’s park, recreation, and open space legacy.

II. Legacy Plan Vision, Mission, Motto, Goals, & Core Values

Vision

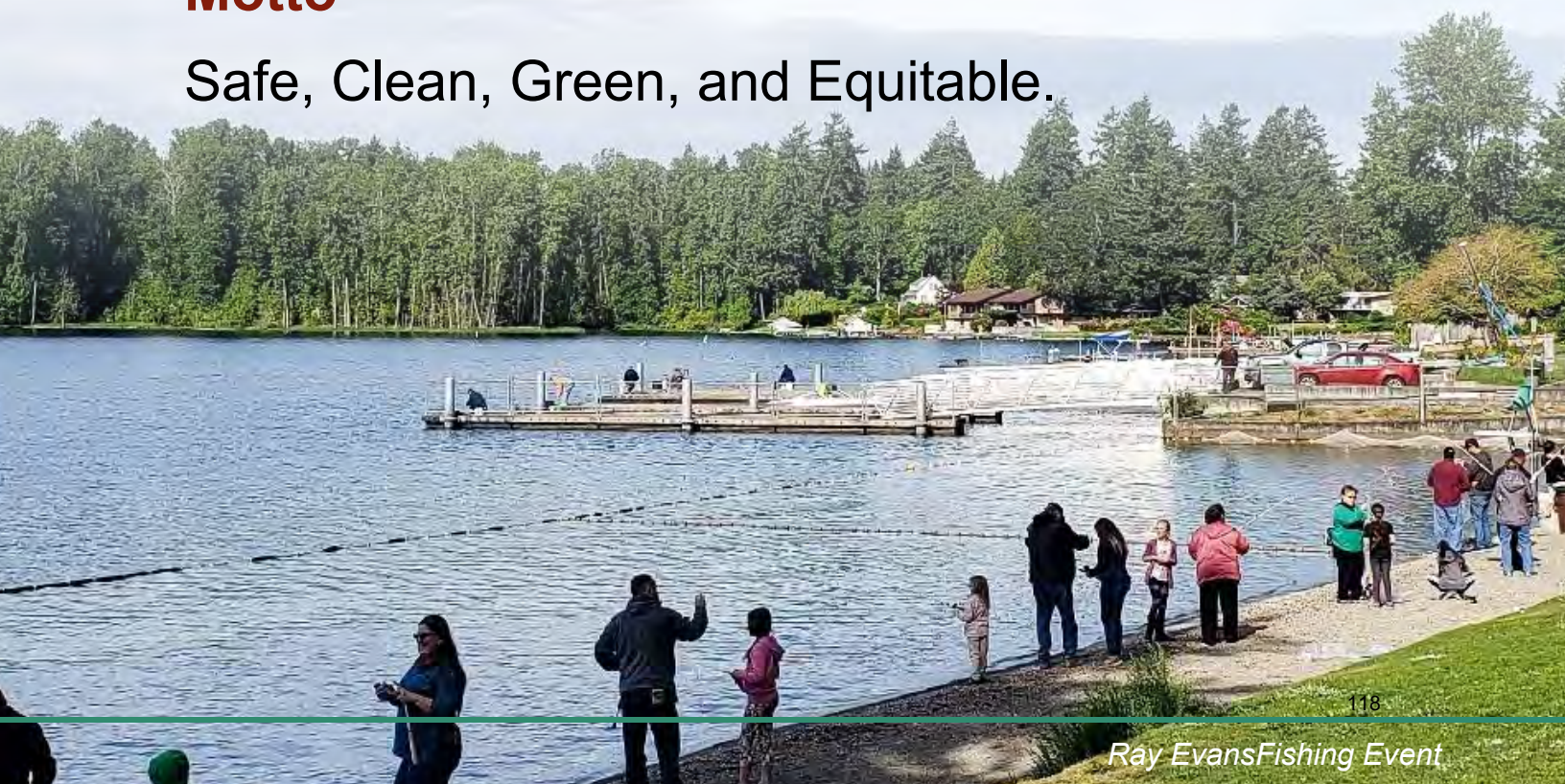
Lakewood is a healthy and vibrant community where opportunities abound.

Mission

Lakewood provides quality parks, diverse programs, and sustainable practices that encourage an engaged and livable community.

Motto

Safe, Clean, Green, and Equitable.



Goals

Goal 1

Protect, preserve, enhance, and expand parks and open space facilities.

Goal 2

Provide equitable and community-driven services that are accessible for all.

Goal 3

Increase the connectivity of the community.

Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

Goal 5

Provide transparent, accountable, and fiscally responsible services.

Core Values

The core values of the City's Parks, Recreation and Community Services Department (PRCS) compliment and reflect the core values of the City, which are Service, Teamwork, Integrity and Respect. PRCS also adds the core value of Sustainability - creating the acronym STIRS.

PRCS's core values guide the department's operations as well as the manner in which the department values personnel, community members, visitors, customers and the environment.

| | | |
|----------|--------------------|--|
| S | Service | Service means providing safe, clean, green, equitable, healthy, fun, accessible, and sustainable services. |
| T | Teamwork | Teamwork means effectively engaging partners, personnel, stakeholders, and residents in an effort to leverage the community's collective capabilities and resources. |
| I | Integrity | Integrity means demonstrating ethical, honest, responsible, transparent, and accountable behavior. |
| R | Respect | Respect means embracing and encouraging diversity, showing compassion, and being good stewards. |
| S | Sustainable | Sustainable means crafting and leveraging systems and partnerships that ensure that the environmental, economic, social, and cultural needs and desires of future generations are not compromised. |

III. Level of Service Measurements

Level of service measurements (LOS) are tools that provide a quantifiable assessment of the strengths and gaps within the City’s parks, open spaces and recreation system as a whole.

Walkshed Measurement

All Lakewood addresses are within a 10-minute walk of a publically accessible park or open space facility.

Park Amenity Condition Assessment Measurement

All parks and park amenities score 2 or greater.

PACA scoring scale consists of 1 to 3:

| | Quality score | Diversity score |
|---|---------------------------------|--|
| 3 | in “good” condition | provides a “good” diversity of amenities |
| 2 | in “fair” condition | provides a “fair” diversity of amenities |
| 1 | in “poor” condition | provides a “poor” diversity of amenities |
| - | park does not have this amenity | |

Recreation Guiding Principle

Recreation decisions are guided by the following principle:

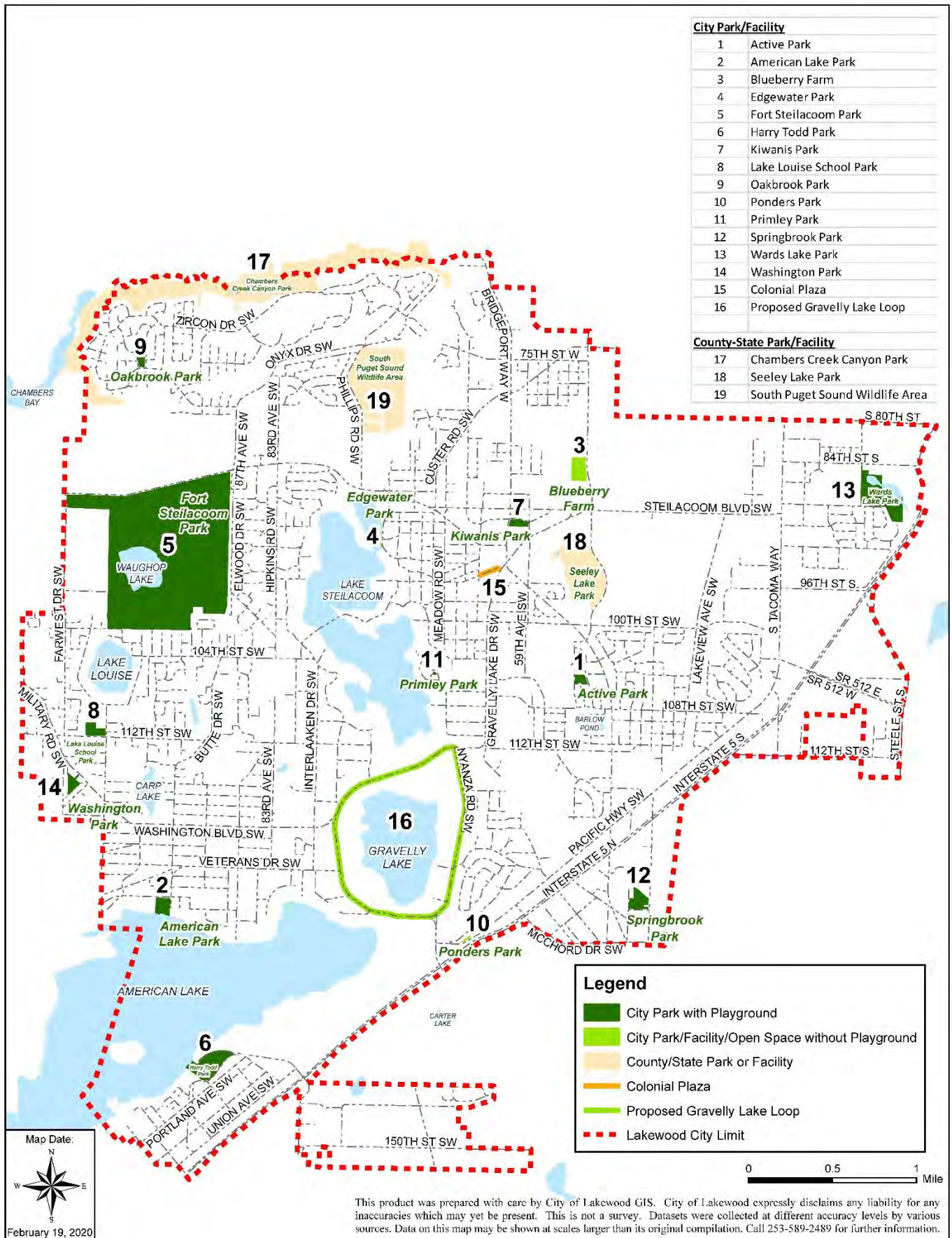
Provide and support recreation programs that are socially responsible, economically accountable, and equitable.























IV. Park Inventory

Lakewood owns and operates 16 parks. **Table P-A** provides a list of the City parks and recreation facilities (and joint park projects with other jurisdictions) by park type, size, and park amenity condition scores.

| TABLE P-1 | | | | | |
|---|-----------------------------|------------------------------|---|-------------------------|---------------------------|
| City of Lakewood parks by type, acreage, open space acreage, and status | | | | | |
| Park Type | Park | Address | Acres | 2020 PACA Quality Score | 2020 PACA Diversity Score |
| S | Lakewood Senior Center | 9112 Lakewood Dr | - | - | - |
| CG | Community Garden | 5504 112 th St SW | - | - | - |
| C | Harry Todd Park | 8928 Thorne Lane SW | 16.78 | 1.9 | 2.5 |
| C | American Lake Park | 9222 Veterans Dr SW | 5.50 | 2.0 | 2.5 |
| NA | Blueberry Park | 5427 Steilacoom Blvd SW | 7.91 | 1.5 | 1 |
| NA | Seeley Lake Park* | Conservancy | 48 | 1.5 | 1 |
| N | Active Park | 10506 Russell Rd SW | 2.28 | 2.5 | 1.75 |
| N | Edgewater Park | 9102 Edgewater SW | 2.83 | 1.5 | 1.25 |
| N | Kiwanis Park | 6002 Fairlawn Rd SW | 2.85 | 2.5 | 1.8 |
| N | Oakbrook Park | 9701 Onyx Dr SW | 1.55 | 2.3 | 1.3 |
| N/CG | Springbrook Park | 12601 Addison St SW | 6.68 | 2.9 | 2.8 |
| N | Wards Lake Park | 2716 87th Street | 27.79 | 2.4 | 1.8 |
| N | Washington Park | 11522 Military Rd | 3.64 | 2.3 | 1.8 |
| N | Lake Louise Elementary** | 11014 Holden Rd SW | 4.72 | 2.2 | 1.5 |
| N | Primley Park | 10 Barlow Rd SW | 0.19 | 1.8 | 1.3 |
| U | Colonial Plaza | 6100 Motor Ace SW | 1 | 3.0 | 1.5 |
| U | Ponders Park | 12930 Pacific Hwy Sw | .41 | 1.7 | 1.0 |
| U | Gravelly Lake Loop | Gravelly Lake Dr/Nyanza | 3 miles | 2.7 | 1.0 |
| R | Fort Steilacoom Park | 8714 87th Ave SW | 309.51*** | 2.8 | 2.5 |
| R | Chambers Creek Canyon Area* | 6320 Grandview Dr W | 200+ | 1.7 | 1.0 |
| * Pierce County Park ***City manages additional acres that belong to Pierce College. ** CPSD partnership; Lake Louise Elementary School serves as a neighborhood park after school hours. | | | | | |
| C= Community Park NA = Natural area N = Neighborhood Park | | | U = Urban Park (linear or nodal) R = Regional Park S = Senior Center CG = Community Garden | | |

FIGURE P-1: Parks and Open Space Facilities in Lakewood



| TABLE P-B | | | | | | | | | | | |
|--|-------------------------|--------------------|-----------|----------------------------|-----------|-----------|------------------|-----------------|-----------------|-----------------|-----------|
| | | Neighborhood Parks | | | | | | | | Other Park Type | |
| | | Active Park | Edgewater | Kiwanis | Oakbrook | Primley | Springbrook | Wards | Washington | Ponders | Blueberry |
| Size (in acres) | | 2.28 | 2.83 | 2.85 | 1.55 | .19 | 6.68 | 27.79 | 3.64 | .41 | 7.91 |
|  | ADA access | Yes | | Yes | Yes | Yes | Yes | Yes | Yes | | |
|  | Ball Fields | | | | | | 1 Regulation | | 1 Small | | |
|  | Barbeques | | | | | | Yes | | | | |
|  | Basketball Court | 1 Court | | | | | 2 Hoops | | 1 Hoop | | |
|  | Multipurpose field | | | | | | Yes | | | | |
|  | Boat Ramp | | 1 | | | | | | | | |
|  | Community Garden/Farm | | | | | | Community Garden | | | | U-pick |
|  | Dock | | | | | | | 2 | | | |
|  | Electricity | | | | | | Yes | Yes | | | |
|  | Fishing | | Yes | | | | | Yes | | | |
|  | Open Space | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |
|  | Parking | On-street | On-street | On-street | On-street | On-street | Parking Lot | Parking Lot | On-street | On-street | None |
|  | Picnic Shelters | 1 (25 people) | | | | | 2 (25/50 people) | 1 (25 people) | | | |
|  | Picnic Tables & Benches | Yes | | Yes | Yes | Yes | Yes | Yes | Yes | Yes | |
|  | Playground | 1 | | 1 | 1 | 1 | 1 | 1 | 1 | | |
|  | Restroom | Portable | Portable | Yes | Portable | | Portable | Yes | Portable | | |
|  | Skate Park | | | In-ground 12,000 sq.ft. | | | | | | | |
|  | Swimming | | Yes | | | | | | | | |
|  | Walking Path | .30 miles paved | | .46 miles paved | | | .18 miles paved | .79 miles paved | .16 miles paved | | |
|  | Water (potable) | | | | | | Yes | | | | |
|  | Water access | | Yes | | | | Yes | Yes | | | |
|  | Wildlife | | | | | | | Yes | | | Yes |

| | | Community Parks | | Regional Park | | Urban Parks | |
|--|-------------------------|--------------------|--|---|----------------|----------------|--------------------|
| | | American Lake | Harry Todd | Fort Steilacoom | Chambers Creek | Colonial Plaza | Gravelly Lake Loop |
| Size (in acres) | | 5.50 | 16.78 | 309.51 | 200+ | 1 | 3 miles |
|  | ADA accessibility | Park & playground | Playground | Yes | | Yes | Yes |
|  | Ball Fields | | 1 Small 1 Full | 4 Full | | | |
|  | Basketball Court | | 2 Full | | | | |
|  | Historical | | | Yes | | Yes | |
|  | Barbeques | | Yes | Yes | | | |
|  | Boat Ramp | 3 lane boat ramp | | | | | |
|  | Biking | | | Yes | | | Yes |
|  | Docks | Yes | Yes | Yes | | | |
|  | Dog Park | | | Yes - 22 acres w/ large & small areas | | | |
|  | Electricity | | Yes | Yes | | Yes | |
|  | Fishing | Yes | Yes | Yes - catch & release | | | |
|  | Information | | | Yes | | | |
|  | Lifeguards | Summer | Summer | | | | |
|  | Open Space | Yes | Yes | Yes | Yes | Yes | Yes |
|  | Venue | | | Pavilion in the Park | | Yes | |
|  | Parking | 50 extended spaces | Parking Lot | Parking Lot | | Yes | |
|  | Picnic Shelters | 1 – 25 people | 1 – 25 people w/ electricity, water 1 – 25 people | 1 – 100 people w/ electricity, water, BBQs 4 – 25 people w/ water, BBQ | | | |
|  | Picnic Tables & Benches | Yes | Yes | Yes | | Yes | |
|  | Playground | 1 | 1 | 1 | | | |
|  | Restroom | Year round | Year round | Year round | | | |
|  | Multipurpose fields | | | 2 Full/4 Other | | | |
|  | Skate Park | | Modular 12,000 sq. ft. | | | | |
|  | Swimming | Yes | Yes | No | | | |
|  | Tennis Court | | 1 | | | | |
|  | Walking Path | .22 miles paved | .39 miles gravel & paved | 12.3 miles gravel & paved | Hiking Trail | | 3 miles |
|  | Water (potable) | | Yes | Yes | | | |
|  | Water access | Yes | Yes | Yes | Yes | | |
|  | Wildlife | | Yes | Yes | Yes | | |

V. Parks Capital Facility Program

The purpose of a Parks Capital Facility Program (PCFP) is to forecast and match projected revenues and capital needs over a six-year period. The PCFP identifies capital projects for 2021 to 2026 and includes a schedule and a description of determined and potential funding sources for each project. The PCFP is updated on an on-going basis as part of the biennial budget process.

As part of the plan update process, a comprehensive list of potential capital projects was created using information collected from the demand and needs assessment. In total 107 potential projects were identified. This list of potential capital projects was then evaluated by PRCS for potential. The evaluation considered if projects:

- Met a goal or strategy of the plan, particularly those that addressed LOS gaps.
- Was legally mandated.
- Served unserved or underserved areas or populations.
- Improved service delivery or reduced operating costs.
- Was eligible for alternative funding.
- Generated revenues.
- Construction could be completed in six years.

The PCFP consists of the top ranked projects. Two PCFPs are provided to account for the development two different Downtown parks: 1) a 2-acre park and 2) a 4-acre park. All other PCFP items are the same.

The PCFP provides the project cost estimate in 2020 dollars in the column right of "Potential funding sources." Using these estimates, the PCFP provides planning level estimates with 3% inflation of 2020 dollars per year, see **Table P-C**.

| TABLE P-C: Year Inflator | | | | | | |
|--------------------------|-------|-------|-------|-------|-------|-------|
| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
| 1.000 | 1.030 | 1.061 | 1.093 | 1.126 | 1.159 | 1.194 |

Table P-D provides an example of a project that was estimated to cost \$100,000 in 2020 and is projected to occur in 2023.

| TABLE P-D: PCFP 2021-2026 Example | | | | | | | | | |
|-----------------------------------|----------------------------|------------------------------|------|------|-----------|------|------|------|-------------------------|
| | Potential funding sources* | Project Cost Estimate (2020) | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | Total w/ DT 2-acre park |
| Example | TBD | \$100,000 | | | \$109,300 | | | | \$109,300 |

For the example project:

Project Cost Estimate (2020) X Year Inflator = Year Cost

\$100,000 X 1.093 = \$109,300

Parks Capital Facility Program (PCFP) with 2-Acre Downtown Park

TABLE P-F: PCFP 2021-2026 with 2 Acre Downtown Park

| | Potential funding sources* | Project Cost Estimate (2020) | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | Total w/ DT 2-acre park |
|--|---|------------------------------|-----------|-----------|-------------|-------------|-----------|-----------|-------------------------|
| Fort Steilacoom Park | | \$6,032,000 | | | | | | | \$6,744,220 |
| Barn Restoration | General Fund, REET, State grants, Donations, LTAC | \$6,000,000 | \$0 | \$0 | \$1,093,000 | \$5,630,000 | \$0 | \$0 | \$6,723,000 |
| Master Plan update | General Fund, REET, LTAC | \$20,000 | \$0 | \$21,220 | \$0 | \$0 | \$0 | \$0 | \$21,220 |
| Waughop Lake boat drop off/turnaround | General Fund, REET | \$12,000 | \$12,360 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Playground Replacement | | \$650,000 | | | | | | | \$732,650 |
| Active Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Primley Park | General Fund, REET, WWRP | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Fort Steilacoom Park | General Fund, REET, WWRP | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$238,800 | \$238,800 |
| Lake Louise School Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$112,600 | \$0 | \$0 | \$112,600 |
| Washington Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$115,900 | \$0 | \$115,900 |
| Harry Todd Park | General Fund, REET, WWRP | \$100,000 | \$103,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$103,000 |
| Springbrook Park | | \$773,000 | | | | | | | \$796,190 |
| Phase III: Park expansion, creek restoration, trails, dog park | DOC grant, General Fund, REET, SWM | \$773,000 | \$796,190 | \$0 | \$0 | \$0 | \$0 | \$0 | \$796,190 |
| American Lake Park | | \$2,070,000 | | | | | | | \$2,263,110 |
| Phase I: ADA access, shoreline restoration, new restroom | General Fund, REET, ALEA, LWCF, LTAC | \$1,550,000 | \$103,000 | \$318,300 | \$1,256,950 | \$0 | \$0 | \$0 | \$1,678,250 |
| Phase II: boat launch improvements | General Fund, REET, ALEA, LWCF, LTAC | \$500,000 | \$0 | \$0 | \$0 | \$563,000 | \$0 | \$0 | \$563,000 |
| Pay station replacement | General Fund, REET | \$20,000 | \$0 | \$0 | \$21,860 | \$0 | \$0 | \$0 | \$21,860 |
| Edgewater Park | | \$2,900,000 | | | | | | | \$3,217,550 |
| Phase I | General Fund, REET, ALEA, WWRP, Donations | \$2,900,000 | \$0 | \$0 | \$1,584,850 | \$1,632,700 | \$0 | \$0 | \$3,217,550 |

| | | | | | | | | | |
|--|---|---------------------|-----------|-------------|-----------|-------------|-------------|-------------|---------------------|
| Downtown Park | | \$15,000,000 | | | | | | | \$17,525,000 |
| Phase I: Property Acquisition - 2 acres | General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond | \$5,000,000 | \$0 | \$0 | \$0 | \$0 | \$5,795,000 | \$0 | \$5,795,000 |
| Master Plan + Park Development | Sponsor, Development mitigation fees, Voter-approved park levy/bond | \$10,000,000 | \$0 | \$0 | \$0 | \$0 | \$6,954,000 | \$4,776,000 | \$11,730,000 |
| Downtown Spray Park | | \$750,000 | | | | | | | \$895,500 |
| Design/Construction | WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond | \$750,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$895,500 | \$895,500 |
| Harry Todd Park | | \$100,000 | | | | | | | \$109,300 |
| Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements | WWRC local parks, General Fund, REET | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Oakbrook Park | | \$50,000 | | | | | | | \$53,050 |
| Hard Court: Pickleball / Basketball court | WWRP, General Fund, REET, Donations | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Wards Lake Park | | \$4,080,000 | | | | | | | \$4,575,390 |
| Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park | General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET | \$1,500,000 | \$515,000 | \$1,061,000 | \$0 | \$0 | \$0 | \$0 | \$1,576,000 |
| Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track | General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond | \$1,130,000 | \$0 | \$0 | \$142,090 | \$1,126,000 | \$0 | \$0 | \$1,268,090 |
| Phase III: Restroom, parking, play area | General Fund, REET, WWRP, Voter-approved park levy/bond | \$1,450,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,731,300 | \$1,731,300 |
| Gateways | | \$275,000 | | | | | | | \$302,675 |
| 84th and Tacoma Blvd | General Fund, REET, LTAC | \$75,000 | \$77,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$77,250 |
| B&I South Tacoma Way | General Fund, REET, LTAC | \$75,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$89,550 | \$89,550 |
| Northgate, Nottingham / Edgewood | General Fund, REET, LTAC | \$75,000 | \$0 | \$79,575 | \$0 | \$0 | \$0 | \$0 | \$79,575 |
| Thorne Lane / Union | General Fund, REET, LTAC | \$50,000 | \$0 | \$0 | \$0 | \$56,300 | \$0 | \$0 | \$56,300 |

| | | | | | | | | | |
|--|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|--------------------|---------------------|
| Other | | \$1,230,000 | | | | | | | \$1,230,000 |
| Park equipment replacement | General Fund, REET | \$120,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$120,000 |
| Park playground resurfacing | General Fund, REET | \$60,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$60,000 |
| Project support | General Fund, REET | \$300,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$300,000 |
| Banners: Phase 3 / Phase 4 | General Fund, REET | \$20,000 | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | \$20,000 |
| Park Sign Replacement Program 10 signs / 3 years | General Fund, REET | \$250,000 | \$85,000 | \$85,000 | \$80,000 | \$0 | \$0 | \$0 | \$250,000 |
| Public Art Program | General Fund, REET | \$480,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$480,000 |
| Total w/ DT 2- Acre Park | | \$33,910,000 | \$1,851,800 | \$1,831,195 | \$4,567,350 | \$9,280,600 | \$13,024,900 | \$7,901,150 | \$38,444,635 |

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

Parks Capital Facility Program (PCFP) with 4-Acre Downtown Park

| TABLE P-G: PCFP 2021-2026 with 2 Acre Downtown Park | | | | | | | | | |
|--|---|------------------------------|-----------|-----------|-------------|-------------|-----------|-----------|-------------------------|
| | Potential funding sources* | Project Cost Estimate (2020) | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | Total w/ DT 4-acre park |
| Fort Steilacoom Park | | \$6,032,000 | | | | | | | \$6,744,220 |
| Barn Restoration | General Fund, REET, State grants, Donations, LTAC | \$6,000,000 | \$0 | \$0 | \$1,093,000 | \$5,630,000 | \$0 | \$0 | \$6,723,000 |
| Master Plan update | General Fund, REET, LTAC | \$20,000 | \$0 | \$21,220 | \$0 | \$0 | \$0 | \$0 | \$21,220 |
| Wauhop Lake boat drop off/turnaround | General Fund, REET | \$12,000 | \$12,360 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Playground Replacement | | \$650,000 | | | | | | | \$732,650 |
| Active Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Primley Park | General Fund, REET, WWRP | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Fort Steilacoom Park | General Fund, REET, WWRP | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$238,800 | \$238,800 |
| Lake Louise School Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$112,600 | \$0 | \$0 | \$112,600 |
| Washington Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$115,900 | \$0 | \$115,900 |
| Harry Todd Park | General Fund, REET, WWRP | \$100,000 | \$103,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$103,000 |
| Springbrook Park | | \$773,000 | | | | | | | \$796,190 |
| Phase III: Park expansion, creek restoration, trails, dog park | DOC grant, General Fund, REET, SWM | \$773,000 | \$796,190 | \$0 | \$0 | \$0 | \$0 | \$0 | \$796,190 |
| American Lake Park | | \$2,070,000 | | | | | | | \$2,263,110 |
| Phase I: ADA access, shoreline restoration, new restroom | General Fund, REET, ALEA, LWCF, LTAC | \$1,550,000 | \$103,000 | \$318,300 | \$1,256,950 | \$0 | \$0 | \$0 | \$1,678,250 |
| Phase II: boat launch improvements | General Fund, REET, ALEA, LWCF, LTAC | \$500,000 | \$0 | \$0 | \$0 | \$563,000 | \$0 | \$0 | \$563,000 |
| Pay station replacement | General Fund, REET | \$20,000 | \$0 | \$0 | \$21,860 | \$0 | \$0 | \$0 | \$21,860 |
| Edgewater Park | | \$2,900,000 | | | | | | | \$3,217,550 |
| Phase I | General Fund, REET, ALEA, WWRP, Donations | \$2,900,000 | \$0 | \$0 | \$1,584,850 | \$1,632,700 | \$0 | \$0 | \$3,217,550 |

| | | | | | | | | | |
|--|---|---------------------|-----------|-------------|-----------|-------------|--------------|-------------|---------------------|
| Downtown Park | | \$30,000,000 | | | | | | | \$35,050,000 |
| Phase I: Property Acquisition - 4 acres | General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond | \$10,000,000 | \$0 | \$0 | \$0 | \$0 | \$11,590,000 | \$0 | \$11,590,000 |
| Master Plan + Park Development | Sponsor, Development mitigation fees, Voter-approved park levy/bond | \$20,000,000 | \$0 | \$0 | \$0 | \$0 | \$13,908,000 | \$9,552,000 | \$23,460,000 |
| Downtown Spray Park | | \$750,000 | | | | | | | \$895,500 |
| Design/Construction | WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond | \$750,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$895,500 | \$895,500 |
| Harry Todd Park | | \$100,000 | | | | | | | \$109,300 |
| Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements | WWRC local parks, General Fund, REET | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Oakbrook Park | | \$50,000 | | | | | | | \$53,050 |
| Hard Court: Pickleball / Basketball court | WWRP, General Fund, REET, Donations | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Wards Lake Park | | \$4,080,000 | | | | | | | \$4,575,390 |
| Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park | General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET | \$1,500,000 | \$515,000 | \$1,061,000 | \$0 | \$0 | \$0 | \$0 | \$1,576,000 |
| Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track | General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond | \$1,130,000 | \$0 | \$0 | \$142,090 | \$1,126,000 | \$0 | \$0 | \$1,268,090 |
| Phase III: Restroom, parking, play area | General Fund, REET, WWRP, Voter-approved park levy/bond | \$1,450,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,731,300 | \$1,731,300 |
| Gateways | | \$275,000 | | | | | | | \$302,675 |
| 84th and Tacoma Blvd | General Fund, REET, LTAC | \$75,000 | \$77,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$77,250 |
| B&I South Tacoma Way | General Fund, REET, LTAC | \$75,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$89,550 | \$89,550 |
| Northgate, Nottingham / Edgewood | General Fund, REET, LTAC | \$75,000 | \$0 | \$79,575 | \$0 | \$0 | \$0 | \$0 | \$79,575 |
| Thorne Lane / Union | General Fund, REET, LTAC | \$50,000 | \$0 | \$0 | \$0 | \$56,300 | \$0 | \$0 | \$56,300 |

| | | | | | | | | | |
|--|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| Other | | \$1,230,000 | | | | | | | \$1,230,000 |
| Park equipment replacement | General Fund, REET | \$120,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$120,000 |
| Park playground resurfacing | General Fund, REET | \$60,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$60,000 |
| Project support | General Fund, REET | \$300,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$300,000 |
| Banners: Phase 3 / Phase 4 | General Fund, REET | \$20,000 | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | \$20,000 |
| Park Sign Replacement Program 10 signs / 3 years | General Fund, REET | \$250,000 | \$85,000 | \$85,000 | \$80,000 | \$0 | \$0 | \$0 | \$250,000 |
| Public Art Program | General Fund, REET | \$480,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$480,000 |
| Total w/ DT 4- Acre Park | | \$33,910,000 | \$1,851,800 | \$1,831,195 | \$4,567,350 | \$9,280,600 | \$25,773,900 | \$12,677,150 | \$55,981,995 |

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

*“We moved here from Colorado in 2015.
We love Lakewood, our neighborhood, Fort
Steilacoom Park and Waughop Lake.”*

- Survey Respondent



VIII. Snapshot of Lakewood

| | | |
|--|--|---|
| 2019 Population 59,670 | 2035 Population Projection 77,329 | Increase from 2019-2035 33% |
| PRCS Annual Budget (2019) \$4,228,025 | Park Capital Improvements next 6 years (2019) \$13,675,000 | PRCS FTEs 24.25 |
| Number of Parks 16 | Total Park Acres 473+ | # of Playgrounds 13 |
| Operating PRCS Budget per Capita \$70.86 | Number of Residents per park 4,590 | Acres of Park Land per 1000 residents 7.9 |

VIII. Structure of the Legacy Plan

Chapter 1: Overview

This chapter provides an overview of the Plan, including: insight on the plan's purpose, how the plan fits with other important City policy documents, planning phases, a detailed look at the plan's vision, mission, goals, policies, action items, core values, and level of service measurements. This chapter also provides a review of public health, social, economic, and environmental benefits of parks, recreation, and open space; a progress report on City achievements since 2014; and an overview of the PRCS department and various advisory boards.

Chapter 2: Community Profile

This chapter provides information on the City's location, size, geography, weather, history, and demographics.

Chapter 3: Demand and Needs Analysis

The first part of this chapter provides information on national, regional, and local park and recreation trends. The second part of this chapter provides an in-depth look at community input. Using this information as a foundation, this chapter provides a level of service analysis.

Chapter 4: Park Inventory

This chapter provides information on the City's existing parks and open space facilities, including park classification, park inventory, and potential park projects.

Chapter 5: Recreation Inventory

This chapter provides an overview of the City's recreation guidelines and provides an inventory of current programming.

Chapter 6: Parks Capital Facility Program

This chapter provides the six-year Parks Capital Facility Program (PCFP) for 2021 to 2026, as well as a list of potential future capital projects and a playground facility replacement schedule.

Appendices

A number of appendixes are included in this Plan, see the Table of Contents for a full listing.



“Thank you for continuing to show that parks are vital to a healthy community.”

- Focus Group Respondent





Farmers Market

“[The City of Lakewood] has done a great job adding events and bringing more and more to the community. Thank you!”

- Survey Respondent

“I like all you’re doing. Keep up the good work.”

- Focus Group Respondent

Chapter 1: Introduction

1.1 Legacy Plan Overview

In 2014 the Lakewood City Council adopted the first Legacy Plan, a long-term strategic plan crafted to meet the future park and recreation needs of the community. Since its adoption, a number of the projects, strategies and action items identified in the plan were completed.

Five years after adoption, the City embarked on a public outreach campaign in 2019 as part of a larger effort to update the plan to ensure the document remains timely and reflective of the needs and desires of the community. Outreach included attending various public events to capture the voice of residents, as well as hosting open houses and stakeholder meetings.

The City also reviewed recent local demographic information and park trends. Using this information as a springboard, the City crafted an update to the plan, which identifies priorities over a six-year period from 2021 to 2026, as well as a long term strategic guide.

Like the proceeding plan, this plan provides the strategic framework for the City's parks and recreation system. This document is intended for use at the policy level, as well as a tool for day-to-day operational decision making.

The City strongly believes in the power of planning and community-driven processes. This plan was formed based on the aspirations, values and beliefs of the Lakewood community.

This plan includes information on present day park and recreation trends, demographic developments, existing park and recreation conditions, an analysis of community needs and desires, an updated Parks Capital Facility Program (PCFP) for 2020-2026 and a list of potential future capital projects.

1.2 Purpose

The plan is used in the following ways:

A strategic guide

The plan acts as a foundation for future strategic planning, decision making and visioning exercises. It serves as a guide for elected officials and City personnel in the provision of park, open space and recreation services.

An information provider

The plan provides information on the City's park, open space and recreation system for elected officials, City personnel, community members and any other interested parties.

To support grant funding

The plan is designed to support grant applications; specifically, the plan is designed to meet the planning requirements of the Washington State Recreation and Conservation Office (RCO).

To comply with Growth Management Act requirements

The plan complies with Growth Management Act (GMA) requirements and supplements the City's Comprehensive Plan, specifically RCW 36.70A.020 and Section 3.10.

1.3 Meeting this purpose

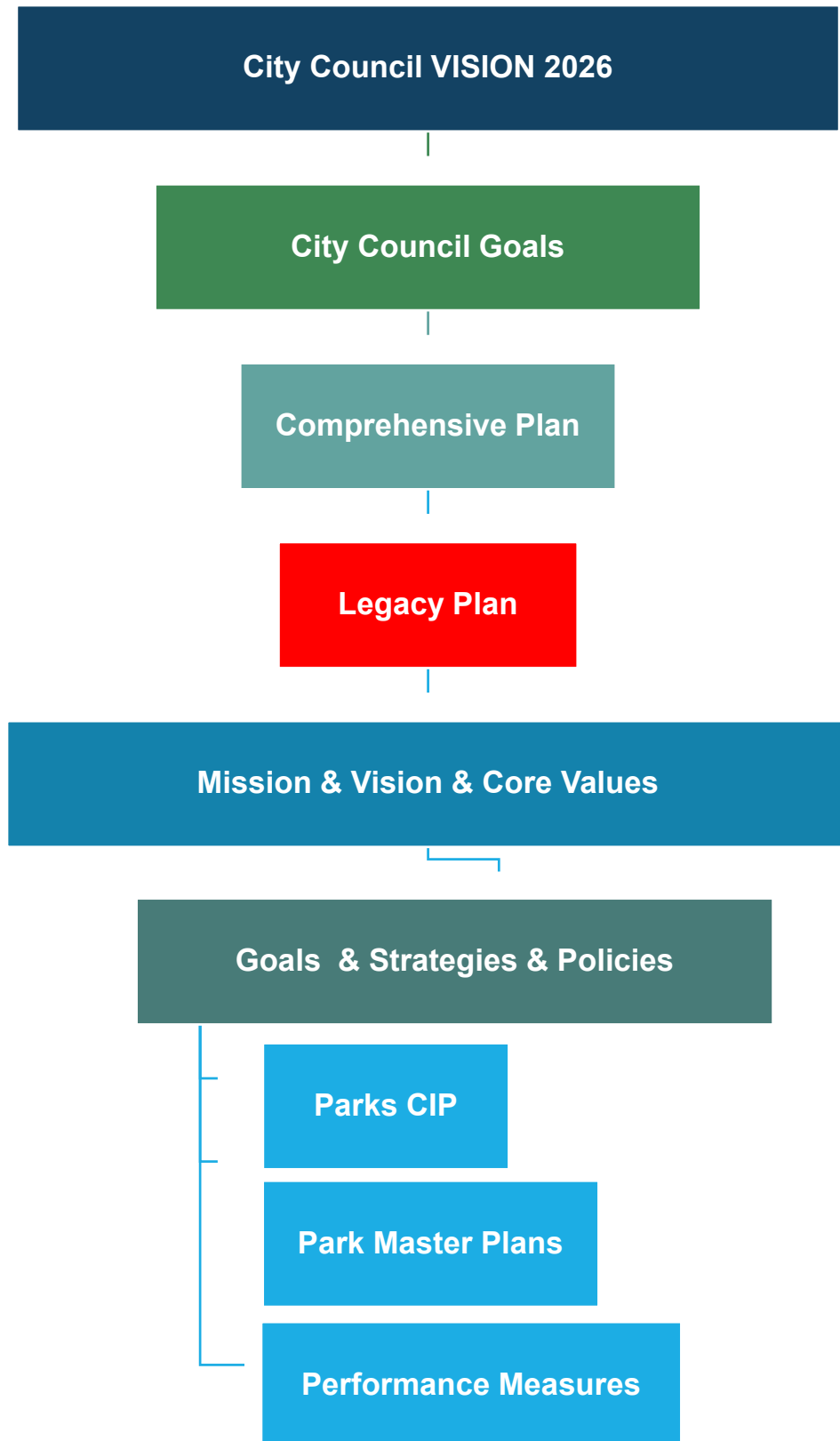
In effort to meet the purpose identified in the section above the plan provides:

- Direction in the form of goals, policies and action items for the City.
- An assessment of future park, facility and recreation service needs, determined through an extensive and multi-pronged community engagement effort and through research on recent demographic changes, and research on national, regional and local park and recreation trends. This information helped inform the level of service measurements selected for this plan, as well as the 6-year PCFP.
- An inventory and evaluation of existing parks, facilities and recreation programs. This inventory includes a highlight of recent park additions, as well as a list of potential future capital projects for each site.
- A 6-year PCFP for 2021 to 2026 and a list of potential future capital projects beyond 2026.
- A framework for retaining open space, enhancing recreational opportunities, conserving fish and wildlife habitat, increasing access to natural resource lands and water and developing parks and recreational facilities.

1.4 Strategic Framework

The plan is one of many important City planning and policy documents. As shown in **Figure 1-1**, the plan acts in concurrence with the City Council Vision 2026, the City Council Goals and the City's Comprehensive Plan. The plan supports these documents by adding level of specificity to help direct park, open space and recreation services.

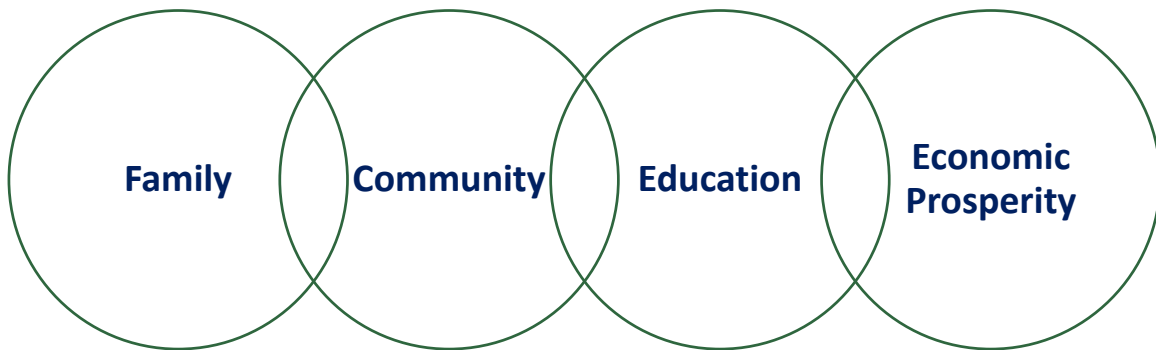
FIGURE 1-1: Strategic Framework of City policy documents



City Council Vision 2026

The City Council's Vision 2026 serves as the foundation and springboard for all other City plans and policies. The City Council's Vision 2026 sets a clear target for the City at its 30th anniversary of incorporation. The City Council's Vision 2026 is:

Our VISION for **Lakewood** is a thriving, urban, South Puget Sound City, possessing the core values of:



We will advance these values by recognizing our past, taking action in the present, and pursuing a dynamic **future**.

THE CITY COUNCIL'S VISION FOR LAKEWOOD AT ITS 30TH YEAR ANNIVERSARY IS A COMMUNITY:



Inspired by its own sense of **HISTORY** and progress



Characterized by the beauty of its lakes, parks and natural **ENVIRONMENT**



Known for its safe and attractive neighborhoods, vibrant downtown, active arts and cultural **COMMUNITIES**



Acknowledged for excellence in the delivery of **MUNICIPAL SERVICES**



Sustained by robust **ECONOMIC GROWTH** and job creation



Leveraging and embracing of our **DIVERSITY**



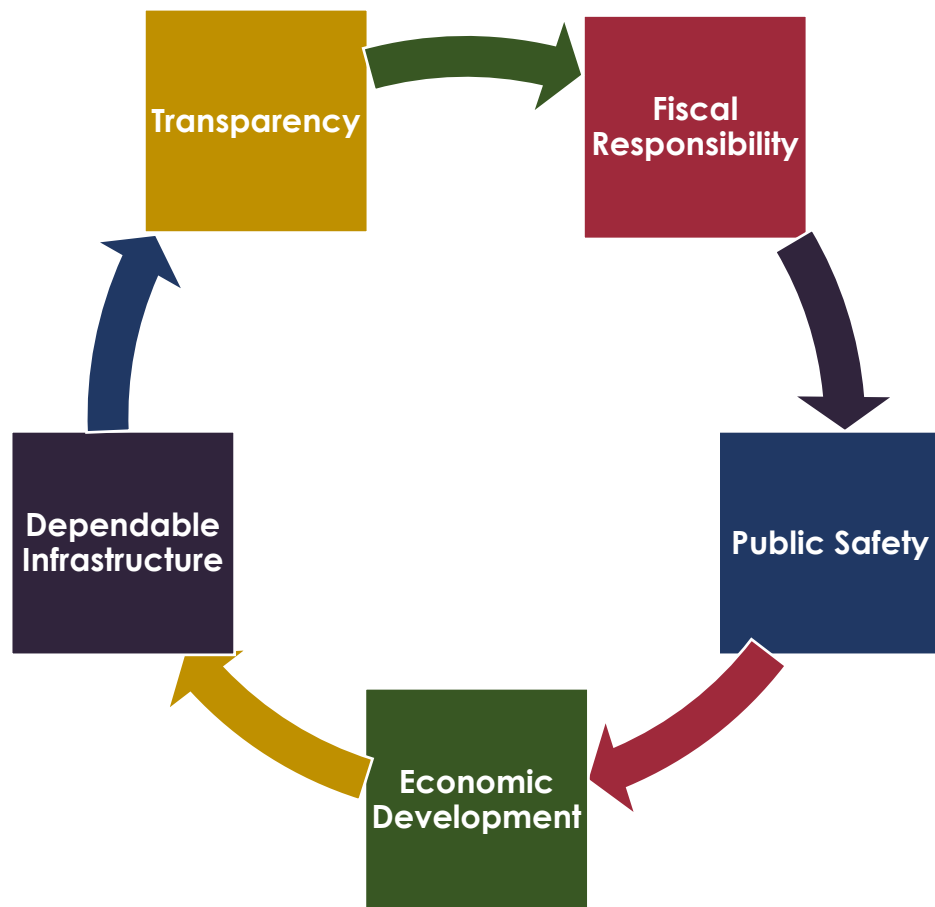
Recognized for the excellence of its public and private **SCHOOLS** and its community and technical colleges



Supportive of Joint Base Lewis McChord (JBLM), Camp Murray, and **SERVICE MEMBERS** and their families

City Council Goals

The City Council's Goals and Strategic Plan establishes the objectives and strategies for achieving the City Council's Vision 2026. The City Council Goal areas are:



Economic Development

The City of Lakewood promotes and supports a dynamic and robust local economy.

- 1.1 Align economic goals and resources across departments.
- 1.2 Pursue infrastructure improvements vital to economic development and to bolster the City's competitiveness.
- 1.3 Enhance and diversify housing stock and improve multi-generational community assets.
- 1.4 Foster collaborative and advantageous partnerships with businesses, community members, and regional partners.
- 1.5 Promote and facilitate sustainable economic development.

Dependable Infrastructure

The City of Lakewood provides safe, clean, well-maintained, and dependable infrastructure.

- 2.1 Implement capital infrastructure projects to improve transportation, park, and utility systems.
- 2.2 Invest in preventative maintenance of facilities, parks, and streets to protect City assets.
- 2.3 Advance infrastructure projects that enhance the City's identity and diversity.
- 2.4 Increase connectivity and accessibility.

Public Safety

The City of Lakewood is one of the safest cities in Washington State.

- 3.1 Improve community safety and reduce crime through data driven processes.
- 3.2 Match perception of public safety with reality.
- 3.3 Provide resources to support the health, welfare, and safety of the community.
- 3.4 Expand community outreach and educational programs.

Fiscal Responsibility

The City of Lakewood maintains a strong fiscal position.

- 4.1 Provide efficient and effective municipal services.
- 4.2 Evaluate revenues and expenditures and respond to changing service needs.
- 4.3 Make smart investments in people, places, and resources.

Transparency

The City of Lakewood communicates its goals, successes, and challenges to the community.

- 5.1 Dynamically promote a positive image of Lakewood.
- 5.2 Advocate for Lakewood at all levels of government.
- 5.3 Develop measureable outcomes and compare these to national benchmarks.
- 5.4 Strengthen connection with stakeholders, partners, and communities.

Comprehensive Plan

The City's Comprehensive Plan, a requirement of the GMA, serves as the cornerstone of local planning. One of the goals of the GMA is to "retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreational facilities" (RCW 336.70A.020(9.)). The 2014 Legacy Plan's goals and priorities were inserted into the Comprehensive Plan under Chapter 3, Section 10: "Green Spaces, Recreation, and Culture", after that plan's adoption. Similarly, the City intends to update this section of the Comprehensive Plan in 2021 to match this plan.

1.5 Planning Area

The planning area for this study includes all areas within the city of Lakewood. When appropriate, the plan also considers parks located in close proximity to Lakewood in adjacent jurisdictions, such as areas of unincorporated Pierce County and University Place.

1.6 Recreation & Conservation Office Requirements

The RCO is a state agency that manages grant programs to create outdoor recreation opportunities, protect the best of the state's wildlife habitat and working farms and forests and help return salmon from near extinction. Since the agency began in 1964, it has awarded more than \$2.6 billion in grants to more than 10,000 projects. On average, RCO awards 270 grants for \$78 million every year. To remain eligible for RCO grant funding, the City must update its Park, Recreation and Open Space plan (PROS) every six years. The Legacy Plan serves as the City's PROS.

The plan meets the six year planning requirement as established in the RCO's Funding Board, Manual 2, Planning Policies and Guidelines (July 2018).

Goals and Objectives

Goals and objectives are explained in-depth in **Chapter 1**.

Inventory

An inventory of existing parks and facilities is provided in **Chapter 4**. The inventory includes information on projects completed at each park since the adoption of the 2014 plan. The inventory also details potential future opportunities and projects at each site. **Chapter 5** provides an inventory of the City's recreation programs.

Public Involvement

A detailed review of engagement events and results are provided in **Chapter 3**. The City intentionally designed and implemented a multi-pronged engagement plan. The engagement plan targeted historically unrepresented or underrepresented voices and perspectives from around the community. Public engagement opportunities included:

Legacy Plan Task Force (LPTF): The City created an advisory committee consisting of a variety of local stakeholders that provided guidance and input to the plan's update process.

Open Houses: The City held three open houses, two at City Hall and one at the Lakewood Library.

Online Open House: The City provided an online version of the open houses on its website.

Surveys: The City had two online surveys. One survey was available to everyone on the City's website. The other survey was sent to 2,000 randomly selected residences in Lakewood; to access this survey a unique identifier was required.

Focus Groups: City personnel held meetings with a variety of local stakeholder groups.

Parks and Recreation Advisory Board (PRAB): City personnel engaged the City's PRAB at several meetings. PRAB provided input on the planning process and drafts.

City Council: City personnel engaged the City Council through multiple City Council briefings and presentations.

Demand and Need Analysis

Chapter 3 provides a detailed demand and need analysis. This assessment includes an analysis of existing environments, demographic trends, park and recreation trends, and input received from the community at public engagement efforts. For the needs analysis, the City also performed gap analyses using the plan's level of service measurements: a walkshed measurement and a quality and diversity assessment, known as the Park Amenity Condition Assessment (PACA).

Parks Capital Facility Program Plan

Chapter 6 provides the PCFP for 2020 to 2026. The PCFP identifies the City's park capital infrastructure expenditures for the next six years listing specific projects, funding sources, and timelines for project completion. The PCFP is updated annually to reflect progress, budget and priority changes and new projects and opportunities. This process is crafted in a way to allow for extensive public involvement. In addition to the PCFP, **Chapter 6** also provides a list of potential park capital projects and opportunities not currently included in the PCFP. The intent of this document is to help inform future PCFP development.

Plan Adoption by City Council.

Appendix A provides documentation of the Legacy Plan's adoption on May 18, 2020.

“Great job paving the path around the Lake.”

- Survey Respondent

Paved path around Waughop Lake



1.7 Planning Phases

Over the course of 2019 and in to early 2020, the City performed the following planning phases:

Phase I – Environmental Scan

This phase consisted of the gathering of relevant data and input from the City, parks personnel and the needs and desires of the community. This included a multi-pronged community engagement effort, an analysis of existing conditions, and a review of national, statewide and local trends. City documents, demographic data, population projections, park and recreation trends, park inventory updates, program evaluations were reviewed.

Phase II – Needs Assessment

Using the data collected from Phase I, the needs assessment determined the gaps within the City's current parks and recreation programs and provided direction on how to close these gaps in the short and/or long term. The plan's goals, strategies, action items, level of service measurements, and 6-year PCFP were created to help systematically close the gaps identified through this process.

Phase III – Plan Development

This phase included drafting the plan and multiple internal reviews. In addition to the internal reviews, the draft was reviewed by the City Council, the LPTF and the PRAB, the City's volunteer advisory board overseeing parks and recreation.

Phase IV – Plan Approval

The City Council adopted the Legacy Plan on May 18, 2020. Prior to adoption, the City Council reviewed Legacy Plan materials on:

May 13, 2019
September 9, 2019

January 13, 2020
February 24, 2020

April 27, 2020

TABLE 1-1
Legacy Plan Planning Phases Timeline

| | 2019 | | | | | | | | | 2020 | | |
|-------------------------------|------|-----|------|------|------|------|------|------|------|------|------|--------|
| | Apr. | May | June | July | Aug. | Sep. | Oct. | Nov. | Dec. | Jan. | Feb. | Spring |
| Phase I Environmental Scan | | | | | | | | | | | | |
| Phase II Needs Assessment | | | | | | | | | | | | |
| Phase III Plan Development | | | | | | | | | | | | |
| Phase IV Plan Approval | | | | | | | | | | | | |

1.8 Vision

Lakewood is a healthy and vibrant community where opportunities abound.

The plan's vision describes the desired future of the community and its parks and recreation system. This vision aligns with the City Council's Vision 2026 and reflects the aspirations of the community.

Healthy Communities

Means providing an environment and ample opportunities that support and encourage the physical, emotional and mental health of those who live, work, visit and play in Lakewood.

Vibrant Communities

Means a lively, dynamic, creative and aesthetically beautiful community filled with opportunities for building social connections and civic engagement. This includes a thriving economy, as well as honoring and supporting social and cultural diversity.

Opportunities abound

Means a wide range of quality parks, recreation programs, events and services that are accessible, both physically and financially, to the community.

SummerFEST



1.9 Mission

Lakewood provides quality parks, diverse programs and sustainable practices that encourage an engaged and livable community.

The mission describes how the City aims to implement, support and advance the plan's vision.

Quality Parks

Are reflective of community needs, innovatively-designed, well-maintained and safe. Quality parks boost property values, fuel economic development, promote healthy lifestyles and encourage an active community.

Diverse Programs

Means providing a full spectrum of recreation services that are accessible to people of different backgrounds, interests and abilities.

Sustainable Practices

Means the use of systems and practices that ensure the environmental, economic, social and cultural needs and desires of future generations will not be compromised.

Engaged community

Means that community members take advantage of opportunities that encourage physical exercise, active lifestyles and that individuals are active within the community and civically engaged.

Livable Community

A place that offers amenities that attract residents, businesses and visitors and provide a higher quality of life.



1.10 Goals

To measurably advance the vision and mission, the following goals, policies, and action strategies were created.

Goals

Provide a statement describing an outcome the City strives to accomplish in an effort to achieve the stated vision and mission of the plan.

Policies

Provide ways in which the City aims to support and advance work within each respective goal area.

Action strategies

Provide more concrete or measurable steps toward achieving the identified goals and policies.

NOTE: Goals, policies, and action strategies are not numbered or listed by priority.



Goal 1

Protect, preserve, enhance and expand parks and open space facilities.

| | | <u>Supports Mission</u> |
|-------------|---|---|
| Policy 1.1: | Protect irreplaceable natural, cultural and historical assets. | Quality parks Sustainable practices |
| Policy 1.2: | Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices. | Sustainable practices |
| Policy 1.3: | Enhance parks by providing a variety of amenities that meet the diverse needs of a growing and changing population. | Diverse programs Engaged and livable communities |
| Policy 1.4: | Expand park systems by strategically acquiring land and proactively planning for future system needs. | Quality parks Sustainable practices |

Action Strategies:

1. Identify, inventory, preserve and protect natural, cultural and historical assets. Explore the feasibility of creating interpretive and/or environmental centers and expanding informational signage in parks. Partner with other organizations to protect and communicate the City's natural, cultural and historical assets.
2. Protect public spaces including open space, water access, natural areas and developed park land for future generations.
3. Work with neighboring jurisdictions to effectively plan public spaces, amenities and programs.
4. Promote planning policies, zoning designations and other regulations that protect and encourage access to and the development of parks and open spaces. Collaborate with City planning personnel to craft planning tools.
5. Invest in adequate preventative maintenance to sustain the investments made in the City's park and recreation system. Conduct regularly scheduled inspections to ensure safe conditions. Continue the transition from a "catch-up" mode of operation to a strategic planning mode of operation. Use the Park Amenity Condition Assessment (PACA) to inform sustainable, long-term asset management.
6. Continue to apply innovative park management best practices and facility solutions to reduce waste and increase efficiencies. Promote and demonstrate environmental stewardship.

7. Provide low-impact or no-impact park and recreation amenities in natural and environmentally sensitive areas.
8. Prioritize park acquisition and development in the following areas:
 - Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
 - Parks and amenities that score below 2 on the PACA.
 - Areas of the City that are experiencing increased housing density, population growth, and commercial development.
 - In areas of the City with health inequities.

Aligns with City Council Goal areas of:

Economic Development
Dependable Infrastructure
Fiscal Responsibility



Trails at Fort Steilacoom Park

Goal 2

Provide equitable and community-driven services that are accessible for all.

| | | <u>Supports Mission</u> |
|-------------|---|--|
| Policy 2.1: | Provide a wide variety of park amenities and programs to meet the various needs of the community. | Quality parks Diverse programs |
| Policy 2.2: | Continue to remove physical, financial, and social barriers that prevent or deter park and recreation use. | Engaged and livable communities |
| Policy 2.3: | Celebrate and support the cultural diversity of the community. | Diverse program Engaged and livable communities |
| Policy 2.4: | Provide a variety of opportunities to involve residents, partners, and stakeholder groups in park and recreation planning, design, decision making, and program implementation. | Engaged and livable communities Sustainable practices |
| Policy 2.5: | Develop policies to support active and healthy communities. | Engaged and livable communities |

Action Strategies:

1. Develop multi-use facilities that allow for a variety of recreation opportunities in effort to meet the needs of all ages, abilities, and socio-economic, and cultural backgrounds. Continue to provide, enhance, and expand a variety of passive and active amenities and opportunities that reflect the community's needs.
2. Develop a system that provides a park or open space facilities within a 10-minute walking distance of all addresses. Increase access to park and recreation opportunities in underserved areas.
3. Engage residents, business owners, and other community stakeholders in park design and amenity selection. Use innovative and multi-pronged engagement efforts to increase awareness and community involvement. Concentrate efforts to reach unrepresented or and underrepresented populations.
4. Use a variety of communication platforms to inform residents of parks, recreation programming, and services. Consider access, language, and other factors when developing materials.

5. Increase access to parks and recreation opportunities by reducing physical, financial, and structural barriers by:
 - Continuing to improve universal access to and through City parks and open space facilities;
 - Continuing to structure program fees according to cost guidelines to ensure program affordability.
 - Providing a variety of low and no cost recreation programs and events across the City.
6. Build and leverage relationships with community partners, governmental entities, including Joint Base Lewis-McChord (JBLM), and other organizations to meet the park and recreation needs of the community.
7. Raise cultural awareness through arts, cultural, and history events and programs.
8. Continue to improve the cultural competency of Parks, Recreation and Community Services (PRCS) personnel by providing relevant educational and training opportunities.
9. Collaboratively develop and implement effective strategies to support livable and healthy communities, including policies focused on healthy foods, clean environments, tobacco and smoke-free environments, quality park and open spaces, minimized emissions and waste, and increased social relationships, etc.

Aligns with City Council Goal areas of:

Dependable Infrastructure

Fiscal Responsibility

Transparency



Fort Steilacoom Park

Goal 3

Increase the connectivity of the community.

Connectivity means the state or extent of being connected or interconnected. For the plan, this means the ability to access parks and park amenities, and build and leverage social connections, for people to feel comfortable and welcome in the City's public spaces, and for people to have opportunities for civic engagement.

| | | <u>Supports Mission</u> |
|-------------|--|--|
| Policy 3.1: | Develop and maintain a system of connected non-motorized trails that encourage physical activity and create safe routes to parks and public spaces. | Engaged and livable communities |
| Policy 3.2: | Build and leverage partnerships with other entities, organizations, community stakeholder groups, and other City departments to provide quality and accessible services. | Engaged and livable communities Quality parks |
| Policy 3.3: | Create a sense of place at parks and in public spaces by incorporating art, culture, and history. | Diverse program Engaged and livable communities |
| Policy 3.4: | Provide a variety of outreach and promotional materials to spread awareness of parks and recreation services. | Engaged and livable communities Sustainable practices |
| Policy 3.5: | Assume a wide range of roles in the provision of services, including direct provider, partner, sponsor, and information clearinghouse | Engaged and livable communities Sustainable practices |

Action Strategies:

1. Create a system of connected on-and-off street, non-motorized trails that connect parks and open space facilities. Consider mobility needs when designing these systems. Partner with neighboring jurisdictions to connect trails regionally. Encourage linear parks to connect parks and open space facilities when possible. Create safe routes to parks using sidewalks and shared-use paths.
2. Develop a variety of trail and paved pathway systems within all parks. Ensure that paved pathways meet Americans with Disabilities Act (ADA) standards or Architectural Barriers Act (ABA) Accessibility Guidelines. Secure resources necessary to sustainably maintain trail and pathway systems.
3. Encourage the use of public transit and active transportation to access parks and open space facilities. Advocate for transit stops near parks and facilities hosting recreation programs and events.

4. Create community attachment to place and increase social capital by fostering a bond between residents and public spaces through the use of design and by incorporating art, history, cultural assets, and opportunities to serve (volunteer), when appropriate.
5. Create spaces that are pedestrian friendly, respect history, and welcome everyday users. Provide a venue for large events and provide a variety of amenities and park experiences.
6. Partner with other providers, entities, organizations, and community stakeholders to ensure that a wide variety of park and recreation services and amenities are available citywide. Work with these groups and advisory boards to identify community needs and high priority projects.
7. Partner with the Clover Park School District to create neighborhood parks using existing school district property in effort to increase operational efficiencies and reduce duplicative services.
8. Develop promotional and outreach strategies to inform residents of park and recreation opportunities and benefits.
9. Increase wayfinding and informational signage throughout the City and in parks. Install interpretative features in parks and public spaces that provide accounts of the community's historical, cultural or environmental assets.
10. Cultivate innovative, knowledgeable, and service-driven PRCS personnel.
11. Partner with Pierce County Library System to create a joint Library and activity center in the Downtown area.
12. Partner with the Tacoma-Pierce County Health Department to develop and implement effective strategies to support a livable, healthy, and equitable community.

Aligns with City Council Goal areas of:

Dependable Infrastructure

Fiscal Responsibility

Public Safety



Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

| | | <u>Supports Mission</u> |
|-------------|--|--|
| Policy 4.1: | Continue to develop and expand destination park amenities and community signature events that increase tourism and improve recreation opportunities. | Sustainable practices Quality parks |
| Policy 4.2: | Develop park and public space amenities in the downtown and other mixed-use and commercial areas. | Engaged and livable communities Quality parks |
| Policy 4.3: | Provide safe, clean, and green parks that attract visitors, businesses, and enhance property values. | Quality parks Sustainable practices |

Action Strategies:

1. Use regional, waterfront, and community parks for community signature events, competitions, and a variety of specialty or destination uses to attract visitors from the greater Puget Sound region and beyond. Manage and inform users of the balance between destination and local use.
2. Create a Downtown Park to serve residents, visitors, and commercial businesses and stimulate economic growth.
3. Leverage public spaces and amenities that provide for civic gatherings and celebrations, such as the Colonial Plaza and Pavilion in the Park. Support use of public spaces in the Downtown.
4. Partner with other providers, entities, organizations, and community stakeholders to host, support, and promote City parks and programming in public spaces, including signature events.
5. Support and encourage volunteer programs that enhance parks and recreation programs.
6. Develop a marketing strategy that promotes City's parks.
7. Use Crime Prevention through Environmental Design (CPTED) features and other security measures to increase park safety.

8. Support and encourage local economic mobility pathways and healthy choices at City programs and events.

Aligns with City Council Goal areas of:

Economic Development
Dependable Infrastructure
Fiscal Responsibility

2019 National Cyclocross Championship



Goal 5

Provide transparent, accountable, and fiscally responsible services and facilities.

| | | <u>Supports Mission</u> |
|-------------|--|---|
| Policy 5.1: | Make accountable, transparent, and responsible decisions that consider the environmental, economic, social, and cultural impacts to our community. | Sustainable practices |
| Policy 5.2: | Maintain and update the Legacy Plan goals, strategies, policies and procedures in response to changing needs, trends, performance outcomes and statutory requirements. | Sustainable practices Engaged and livable communities. |
| Policy 5.3: | Secure sustainable, diverse, and creative funding. | Sustainable practices |
| Policy 5.4: | Cultivate and leverage community partnerships to improve park and recreation services. | Engaged and livable communities. |
| Policy 5.5: | Research, implement, evaluate, and improve park and recreation practices. | Sustainable practices Quality parks |

Action Strategies:

1. Provide information on environmental, economic, social, and cultural impacts as part of Park updates and programs.
2. Update the six-year PCFP and work programs in conjunction with biennial budget development. Use the PACA to help inform capital improvement decision making and asset management.
3. Publish annual reports that highlight impacts and outcomes of City work. Conduct regular program evaluations. Use performance measurement tools to evaluate and monitor performance. Monitor changes and trends in performance outcomes, adjust when appropriate.
4. Provide a variety of opportunities for public engagement. Consider access, language, and other factors when developing public engagement events. Use a variety of means to reach out to the community. Focus on inclusive engagement by conducting concentrated outreach in hard-to-reach and unserved/underserved communities. Use a variety of communication platforms to inform residents of parks, open space facilities, recreation programming, and services.
5. Include input from the PRAB, and other advisory committees when applicable, when considering park and recreation related decisions.

6. Pursue funding sources and creative service provision methods that sustainably fund park and recreation development, operations, and maintenance. Review funding strategies and sources biennially. Review pricing guidelines and fee structure annually. Continue to meet PRCS's cost-recovery goal of 45% while continuing to provide for amenity and program affordability. Authorize sufficient resources to update Legacy Plan every six years to maintain state grant funding eligibility and satisfy statutory requirements.
7. Select designs and materials that are environmentally friendly, aesthetically pleasing, durable, and fiscally responsible. Thoroughly consider on-going maintenance and operation impacts of new or expanded parks, amenities and facilities when planning for future park or program expansion.

Aligns with City Council Goal areas of:

Fiscal Responsibility

Transparency



Harry Todd Park

1.11 State Environmental Policy Act Review

The Washington Legislature enacted the State Environmental Policy Act in 1971, (see RCW 43.21C). Commonly called SEPA, the law helps state and local agencies identify environmental impacts likely resulting from projects and decisions, including non-project actions. Non-project actions are governmental actions involving decisions about policies, plans, or programs containing standards for controlling use or modifying the environment, or that will govern a series of connected actions. The Plan qualifies as a non-project action. The procedural requirements for SEPA review of a non-project proposal are the same as a project proposal. The City, acting as lead agency, will complete an environmental checklist and evaluate the Plan's potential impacts. The City will follow the SEPA review process and requirements.



Waughop Lake

1.12 Benefits of Parks, Recreation, and Open Spaces

Extensive research by academics, non-profits, and other organizations document the various health, economic, social, and environmental benefits of physical activities and parks, recreation programs and open space. In 2003, the Trust for Public Land published the “Why America needs more city parks and open space” and in 2006 published “The health benefits of parks.”¹ Both provide great insight on the benefits of parks and open spaces. The following provides a brief overview the public health, social, economic, and environmental benefits of parks, recreation, and open spaces.

Importantly, while benefits of parks and open space are well documented, so is the prevalence of the disparate opportunities to access these benefits. Low-income and minority communities are more frequently located in areas with limited access to quality parks and open spaces, and face significant health disparities.

Summer Concert Series



¹Sherer, Paul M. “Why America needs more city parks and open space.” *The Trust for Public Land* (2003):1-31.
Gies, Erica. “The health benefits of parks.” *The Trust for Public Land* (2006):1-24.

Public Health Benefits

Park and recreation amenities provide a catalyst for increased physical activity. Physical activity makes people mentally and physically healthier by:

- Reducing stress and mental disorders.
- Relieving symptoms of depression and anxiety, improving moods, and reducing mental fatigue.
- Increasing perceptions of life quality and self-reported general health.
- Reducing the risk of premature death, coronary heart disease, hypertension, colon cancer, and non-insulin-dependent diabetes.
- Reducing Body Mass Index (BMI) scores and reduces obesity rates.
- Improving muscle strength, joint structure, and joint function.

Social Benefits

Park and recreation amenities provide healthy spaces for family and community members to engage with one another. Increased engagement makes communities healthier by:

- Increasing social capital & collective efficacy.
- Creating a deeper sense of community.
- Reducing crime.
- Creating a safe environment for youth.
- Allowing the opportunity for small children and youth to develop vital life skills, such as social skills, problem solving, muscle strength and development, coordination, language skills, cognitive thinking and reasoning abilities, and coping mechanisms.



Economic Benefits

Parks and open space can provide positive economic impacts by:

- Increasing property values. Studies show that people prefer to buy homes close to parks and open spaces. In one study over 50% of respondents indicated that they would pay 10% more for a home located near a park or open space.²
- Attracting businesses and workers.
- Bringing in revenue and providing jobs. In 2015 it is estimated that local public park and recreation agencies generated more than \$154 billion in economic activity.³ Washington State was ranked #10 for highest economic impact of local parks at \$2.6 billion. It is also estimated that in 2015 local park and recreation agencies, including operations and capital spending, supported more than 1.1 million jobs.
- Directly and indirectly increases employment opportunities.

Notably, increases in property rates and desirability can lead to decreases in affordability. This in turn can lead to increased exclusion, marginalization, and displacement of low-income and other vulnerable residents.

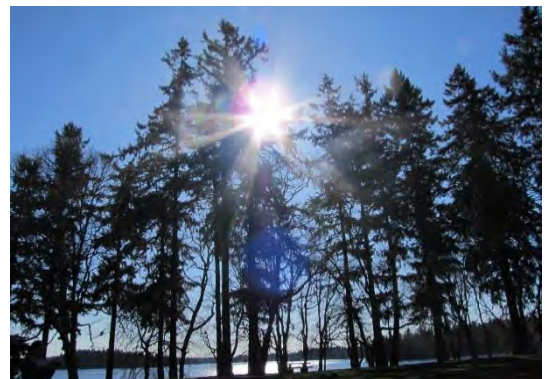
Environmental benefits

Parks and open space, often filled with trees, natural vegetation, and natural pervious surfaces, can provide positive environmental benefits, such as:

- Improving air quality.
- Improving water quality.
- Reducing soil erosion.
- Producing natural air conditioning.
- Increasing biodiversity - Parks have higher species richness.

1 Tree = 10 A/C units

The evaporation from one large tree can produce the cooling effect of 10 room-sized air conditioners operating 24 hours a day.



² Gies, Erica. "The health benefits of parks." *The Trust for Public Land* (2006): 1-24.

³ National Recreation and Park Association. "Economic impact of local parks: an examination of the economic impacts of operations and capital spending by local parks and recreation agencies on the United States economy." National Recreation and Park Association (2018).

1.13 Progress Report

For a comprehensive report card on Legacy Plan progress from 2014 to 2020, see **Appendix D**. The following list provides a brief overview of accomplishments since 2014 by Park:

Fort Steilacoom Park

- Paved 1-mile trail around Waughop Lake
- Added fishing docks and view platforms
- Repaved roadways – entry & Angle Lane
- Paved parking lots
- Sport field improvements and park amenities
- Picnic shelters
- Pavilion in the Park
- City ownership of Fort Steilacoom Park
- Extended sewer, water, power, fiber utilities
- WiFi, lights, & cameras
- Barn removal
- O&M Shop upgrades

In-process: Adding parking, trailheads, signage, a new restroom near dog park, loop trails, turf infields, barn restoration, Waughop Lake management, Public art exhibit with the Nisqually Tribe along Angle Ln.

Pavilion in the Park

The Pavilion in the Park was completed in the summer of 2018, just in time for SummerFEST. The Pavilion in the Park hosts an annual International Festival, the City's summer concert series, and many other meetings and performances.

Pavilion in the Park



Springbrook Park

- Park Master Plan and redevelopment
- Built pedestrian bridge over Clover Creek to provide improved access
- Purchased properties adjacent to the Park for future park expansion
- In-process: park expansion and Clover Creek restoration



American Lake

- New Playground

Harry Todd Park

- Park Master Plan and redevelopment
- ADA access
- Shoreline redevelopment
- Fishing piers
- Beach Restoration
- Restroom Building
- New Playground



Oakbrook

- New Playground

Kiwanis

- New Playground

Edgewater Park

- In-process: Master Plan

Wards Lake

- Master Plan

Around the City

- Colonial Plaza constructed
- Gravelly Lake Loop (in-progress)
- Gateway signage
- Chambers Creek trail plan
- Farmers Market
- Night Market (Spring 2020)
- City events
- Maintenance
- Volunteer efforts
- Sold Lakeland street end to support waterfront improvements



Colonial Plaza

The Colonial Plaza is a catalyst project intended to spur new private investment and development in Lakewood's downtown. The City invested \$2.2 million in the redesign of the roadway, transforming it from a traditional arterial street into a "festival" street and urban nodal park with a focus on architectural aesthetics. Funding for the project came from a combination of city and state monies. In 2018, the City was awarded just over \$972,000 from the state.

Instead of concrete, the roadway and sidewalks are laid with patterned, multi-color brick pavers. Landscaping is strategically integrated into the design to allow for concrete benches for seating and the lighting is focused on look and functionality. To help create an intimate feel, outside lights were strung from poles, cascading overhead and providing warm lighting to the central part of the square.

Colonial Plaza



1.14 Parks, Recreation, & Community Services Department

Organization

Currently, the Parks, Recreation, & Community Services Department (PRCS) is organized into six divisions with 24.5 full-time employees. PRCS works to create a safe, vibrant and healthy community in Lakewood where people can access a variety of resources and are inspired to be engaged, independent, and provide services to others.

Core Values

The core values of the City's Parks, Recreation, and Community Service Department (PRCS) compliment and reflect the core values of the City, which are Service, Teamwork, Integrity, and Respect. PRCS also adds the core value of Sustainability - creating the acronym STIRS.

PRCS's core values guide the department's operations as well as the manner in which the department values personnel, community members, visitors, customers, and the environment.

Service means providing safe, clean, green, equitable, healthy, fun, accessible, and sustainable services.

Teamwork means effectively engaging partners, personnel, stakeholders, and residents in an effort to leverage the community's collective capabilities and resources.

Integrity means demonstrating ethical, honest, responsible, transparent, and accountable behavior.

Respect means embracing and encouraging diversity, showing compassion, and being good stewards.

Motto

Safe, clean, green, and equitable.

Administration

Administration manages five City advisory boards, supervises department personnel, actively seeks and manages grants and sponsorships, develops CIP, PCFP and long-term planning documents and develops diverse partnerships to offset the cost of park and recreation programs, services, events, projects, and structures.

Operations and Maintenance

The Parks Division provides maintenance services to all City park sites. The level of service for each site varies based on size and use of each property. Our motto is Safe, Clean, and Green. This is accomplished by well-trained and dedicated personnel whose goal is to provide the citizens of Lakewood with neighborhood and community parks that are well-maintained community assets. Everyone is welcome in parks! Parks contribute to the vitality of Lakewood, create neighborhood identity and improve the quality of life for our citizens.

The Street Landscape Division provides landscape maintenance at City buildings, various City properties and along city right of ways. First impressions matter and our gateways, entrances, and high traffic roadways create an impression of Lakewood to citizens, potential new business owners, and guests.

The Street Operations & Maintenance division provides routine maintenance on streets, sidewalks, signs and signals. This division also conducts adverse weather operations on city streets and properties. Annual work programs include pothole repair and patching; clean-up of items left in the ROW, pavement markings; signal repairs, streetlight cleaning and a street sign program.

The Stormwater Operations & Maintenance division provides routine maintenance on storm drainage infrastructure to preserve and maintain City assets and to support requirements of the City's NPDES Phase II Permit. This division also supports flooding and adverse weather clean up on city streets and properties. Annual work programs include ditch and pond cleaning, street sweeping, storm drainage repairs; vault inspections, vault filter replacement and cleaning and vectoring of storm catch basins.

The Property Management Division maintains and operates City Hall, the Police Station, the Sounder Station and city work sites so that they are safe, clean, efficient, and effective community resources.

Senior Services

The Senior Services manages daily operations at the Lakewood Senior Activity Center. Its goal is to offer health and fitness programs, art and computer classes, special events, and lifelong learning opportunities to encourage older adults to maintain or increase their independence and to promote good health, build strong minds and social connections which helps avoid loneliness and isolation. The center also provides opportunities for older adults to give back to the community through volunteerism.

Community Services

Community Services facilitates the planning and distribution of the City's general funds for human services. These services are meant to enable people in need to access resources and find stabilization services, emotional supports and access to health services with the goal to foster healthy and functional individuals, and families where children thrive and achieve their full potential.

Administrative Support

Administrative Support provides assistance to all PRCS departments.

Recreation

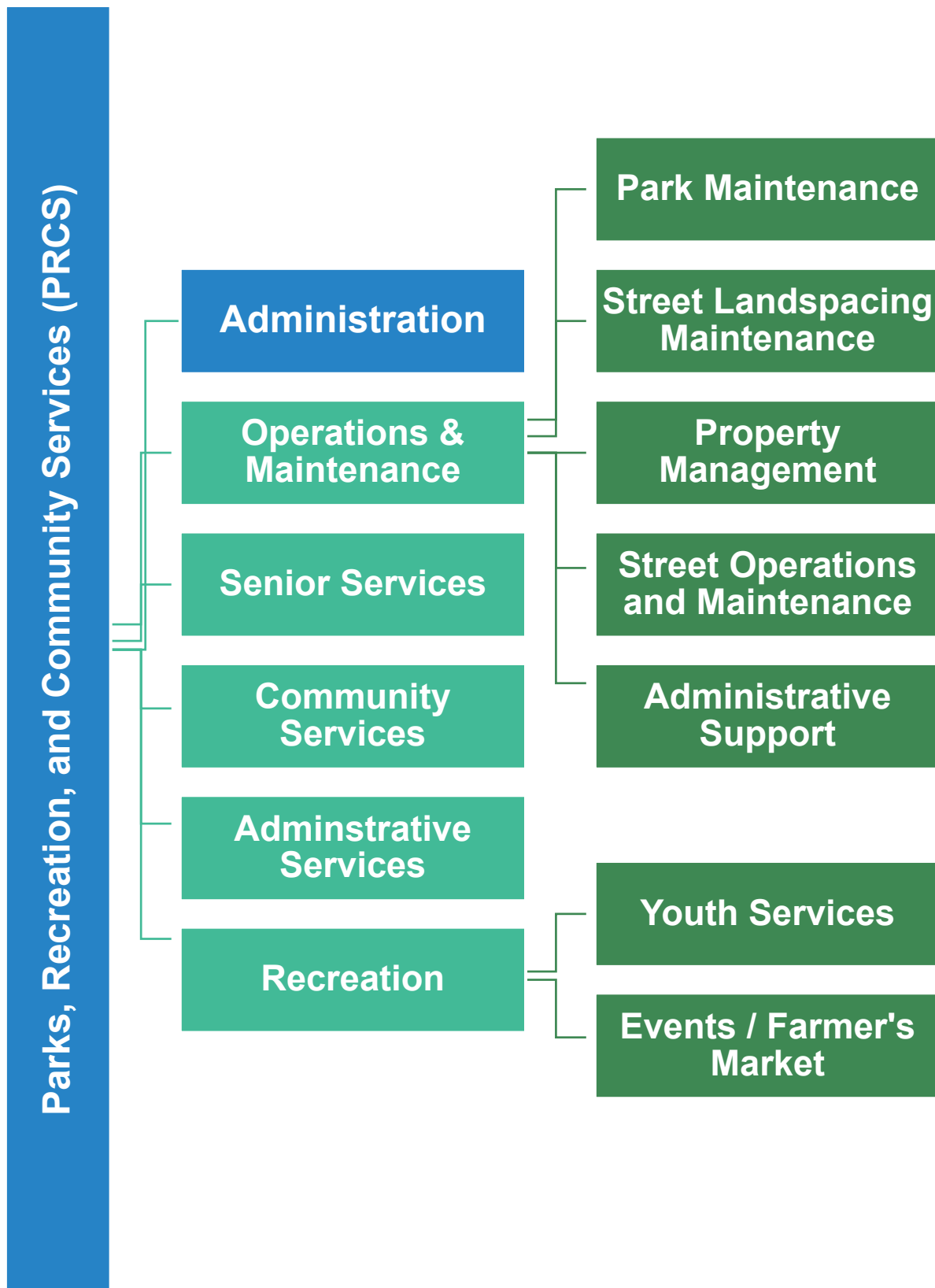
Recreation utilizes partnerships and creative marketing efforts to provide safe, healthy, accessible and inclusive programs and services for all ages, abilities, cultures and socio-economic backgrounds. The focus is on creating school-based programs during non-school hours to provide positive alternatives for youth. It also provides low cost and specialty recreation programs for the community, staffs seasonal lifeguards at two waterfront parks and provides year-round large and small special events, activities and opportunities to bring the community together.

| TABLE 1-2 | | |
|--|---------------|---------------|
| PRCS Position Inventory (2019-2020) | | |
| Position | 2019 Adopted | 2020 Adopted |
| PRCS Director | 1 | 1 |
| Operations Superintendent | 1 | 1 |
| Traffic Signal Technician | 2 | 2 |
| Human Services Coordinator | 0.5 | 0.5 |
| Recreation Coordinator | 3 | 3 |
| Lead Maintenance Worker | 2 | 2 |
| Maintenance Worker | 11.5 | 11.5 |
| Office Assistant | 2.5 | 2.5 |
| Maintenance Assistant | 0.75 | 0.75 |
| Total | 24.25* | 24.25* |
| *Does not include contracted, temporary, seasonal, or part-time personnel or volunteers. | | |

Truck 'n Tractor Day



FIGURE 1-2: PRCS organization chart



Park and Recreation Funding and Implementation Strategies

The adopted operating budget for PRCS was \$6.21 million in 2019 and \$6.09 million in 2020. Park and Recreation operations, projects and program funding sources include:

- general fund;
- user fees; and
- sponsorships and donations.

The adopted Parks 6-Year Capital Improvement Plan (CIP) included \$2.6 million in 2019 and \$2.98 million in 2020 for park capital projects. Capital projects are funded by many sources, including:

- general fund;
- hotel and motel lodging tax;
- real estate excise tax (REET);
- enterprise fees (stormwater management fees);
- federal, state, and county grants;
- user fees;
- grants; and
- sponsorships and donations.

General Fund

This fund is supported by taxes, fees, and other revenues that may be used to pay the expense and liabilities of the City's general services and programs for citizens that are not separately accounted for in a special purpose fund.

Hotel and Motel Lodging Tax

The City's hotel/motel lodging tax is comprised of the transient rental income tax and the special hotel/motel tax and applies to charges for lodging at hotels, motels, rooming houses, private campgrounds, RV parks, and similar facilities for periods of less than one month. The City imposed a 2.0% transient rental income tax effective March 1996. The tax is credited against the state retail sales tax so that the hotel/motel tax is not an additional tax for the customer but represents sharing of the state retail sales tax receipts on lodging with the city (State Shared Revenues). The City imposed a 2% special hotel/motel tax in June 1996 and an additional 3% in June 1997 for a total rate of 5%. The combined rate of state and local retail sales tax (except RTA tax), the state convention center tax, and any special hotel/motel taxes may not exceed 12%. However, a higher aggregate rate cap applies for jurisdictions that previously levied higher hotel/motel tax rates (such as Lakewood which was grandfathered.)

Real estate and excise Tax (REET)

The State of Washington is authorized to levy a real estate excise tax on all sales of real estate (measured by the full selling price, including the amount of any liens, mortgages and other debts given to secure the purchase) at a rate of 1.28 percent. A locally-imposed tax is also authorized. All cities and counties may levy a quarter percent tax (described as "the first quarter percent of the real estate excise tax" or "REET 1"). Cities and counties planning under the Growth Management Act (GMA) have the authority to levy a second quarter percent tax (REET 2). The statute further specifies that if a county is required to plan under GMA or if a city is located in such a county, the tax may be levied by a vote of the legislative body. If, however, the county chooses to plan under GMA, the tax must be approved by a majority of the voters. The City enacted both the first ¼% and second ¼% tax, for a total of 0.50%.

Enterprise fees

A fund type used to account for operations that are financed or operated in a manner similar to private business enterprise where the intent of the governing body is that costs of providing goods and services be recovered primarily through user charges. The City maintains one utility fund – the Surface Water Management Fund – which maintains, operates and administers the City's natural and developed storm and surface water conveyance system.

Grants

A financial award given by federal, state, or local governments, tribal agencies, businesses, and foundations for a project or service. Grants are different from donations as there can be a competitive process for the award.

User fees

The payment of a fee for direct receipt of a public service by the person benefiting from the service.

Sponsorships and Donation

Sponsorships is when a person, firm, or organization fully or partially finances a program or service. Donation is when a person, firm, or organization provides a contribution to a program of service.

Other local funding mechanisms available

Depending on the type of fund and how it's structured, these resources can be used for operations or capital improvements. Other local funding options available to the City include councilmanic bonds, general obligation bonds, excess levy, regular property tax – lid lift, impact fees, and establishing a special district (metropolitan park district or park and recreation district).

Councilmanic bonds – Limited tax general obligation (LTGO) bonds

Councilmanic bonds refer to bonds issued with the approval of the Council as opposed to voted bonds which must be approved by vote of the public. LTGO debt is backed by the full faith and credit of the City. The debt service must be paid from existing city resources. LTGO bonds are limited in the amount and percentage of assessed valuation as defined by the City's debt capacity in accordance with state law.

Unlimited tax general obligation (UTGO) bonds

UTGO debt is backed by the full faith and credit of the City. UTGO requires approval by 60% majority of voters in an election that has a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax. If approved, an excess property tax is levied each year for the life of the bond to pay both principal and interest. UTGO bonds can be used for capital purposes only.

Excess Levy

For cities belonging to a fire district and/or library district, such as Lakewood, the combined total levies for the City and special districts cannot exceed \$3.60 per thousand dollars AV. The amount the City could levy is reduced by what the library district and the fire district are levying. The library and fire districts each have a maximum allowed rate of \$0.50 and \$1.50 respectively. If both levy the maximum amount, the City can only levy up to \$1.60. If one or both of the special districts are not levying the maximum amount, the City's portion could exceed \$1.60, but must reduce its levy by the same amount if the library or fire district raises its levy in the future; so that the combined total is never above \$3.60. Currently, the Fire District and the Library District are both levying at their maximum amount; therefore, the City's maximum levy rate is \$1.60.

This levy cap can be exceeded (excess levy) with voter approval. Levy approval requires 60 percent majority vote at a general or special election. Depending on its purpose, if the levy were to be used for operational and maintenance purposes (O & M levy), the voters' approval is only good for a year. If the additional levy is for capital purposes, the approval does not have to have a time limit; however, one is normally given based on the expected life of the bonds.

Levy lid lift

A taxing jurisdiction may seek voter approval to increase its levy more than 1%, up to the statutory maximum rate, for a specified amount of time. A taxing jurisdiction that is collecting less than its maximum statutory levy rate may ask a simple majority of voters to "lift" the total levy amount collected from current assessed valuation by more than 1%. The new levy rate cannot exceed the maximum statutory rate.

Impact Fees

Impact fees are charges placed on new development as a condition of development approval to help pay for various public facilities the need for which is directly created by that new growth and development.

Special parks district

Three types of park districts exist in Washington state:

- Park and recreation districts (Ch. 36.69 RCW)
- Park and recreation service areas (RCW 36.68.400 - .620)
- Metropolitan park districts (Ch. 35.61 RCW)

Park Capital Improvement Projects 2014-2019

Appendix F provides a comprehensive list of park capital improvement projects from 2014 to 2019 by park and funding source.



State - Recreation and Conservation Office Grant Programs:

The following provide a brief list of state grant funds that the City commonly pursues.

Aquatic Lands Enhancement Account (ALEA):

The ALEA program was created to ensure that money generated from aquatic lands was used to protect and enhance aquatic lands. ALEA grants may be used for the acquisition, improvement, or protection of aquatic lands for public purposes. They also may be used to provide or improve public access to the waterfront. Aquatic lands are tidelands, shorelines, harbors, and beds of navigable waters. Funding is generally awarded every two years. Grant amounts are based on project type. Local agencies must provide at least 10 percent of the total project cost from a non-state, non-federal contribution.

See: <https://rco.wa.gov/grant/aquatic-lands-enhancement-account/>

Washington Wildlife and Recreation Program (WWRP)

WWRP provides funding for a broad range of land protection and outdoor recreation. Local agencies must provide at least a 50 percent match and at least 10 percent of the total project cost must be from a non-state, non-federal contribution. Match reductions may occur if the project is located in a community of need (median income less than state median income); underserved populations; and federal disaster areas. Lakewood currently has areas that meet this criterion.

See: <https://rco.wa.gov/grant/washington-wildlife-and-recreation-program-recreation/>

Land and Water Conservation Fund (LWCF)

LWCF provides funding to preserve and develop outdoor recreation resources, including parks, trails, and wildlife. Local agencies must provide at least 10 percent of the total project cost from a non-state, non-federal contribution. Funding is awarded every two years.

See: <https://rco.wa.gov/grant/land-and-water-conservation-fund/>

Youth Athletic Facilities Program (YAF)

YAF Program provides grants to buy land and develop or renovate outdoor athletic facilities that serve youth through the age of 18. An athletic facility is defined as an outdoor facility used for playing sports or participating in competitive athletics. This excludes playgrounds and undeveloped fields. Funding comes from the sale of state bonds and is awarded every two years. Large Grants (cities over 10,000 eligible) range from \$25,000 to \$350,000. Local agencies must provide at least a 50 percent match and at least 10 percent of the total project cost must be from a non-state, non-federal contribution. For cities, match reductions may occur if the project is located in a community of need (median income less than state median income); underserved populations; and federal disaster areas. Lakewood currently has areas that meet this criterion.

See: <https://rco.wa.gov/grant/youth-athletic-facilities/>

Recreational Trails Program

RTP provides federal funds to rehabilitate and maintain trails that provide a backcountry experience. Local agencies must provide a 20 percent match, and at least 10 percent of the total project must be from non-state, non-federal contribution.

See: <https://rco.wa.gov/grant/recreational-trails-program/>

1.15 Advisory Boards

The City has a number of advisory boards that help guide the provision of park, recreation, and community services.

Parks and Recreation Advisory Board

The Parks and Recreation Advisory Board (PRAB) provides policy recommendations to the City Council and PRCS personnel on a variety of park and recreation related issues, such as:

- Recommend strategies to the City Council to enhance awareness of, and interest in, parks and recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or federal government;
- Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City; and
- Advise the City Council on acquisition of parks and recreation facilities and properties;
- Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues; and
- Facilitate cooperation and coordination with City staff, community groups and other entities, agencies and organizations on parks and recreation issues.

The board consist of six members appointed by the Mayor and confirmed by the City Council.

Community Service Advisory Board

The Community Services Advisory Board advises the City Council on matters related to Community Services, the Community Development Block Grant (CDBG), and HOME Investment Partnerships Program (HOME). The board consist of nine members, appointed by the Mayor and confirmed by the City Council.

Lakewood Arts Commission

The Lakewood Arts commission assesses the needs, establishes priorities, and makes recommendations for the enrichment of the community and promotion of its cultural vitality through art. The Lakewood Arts Commission:

- Promotes the visual, performing and literary arts;
- Encourages the creative contribution of local artists;
- Makes recommendations for Public Art to the City Council;
- Supports community-building events; and
- Fosters the City's cultural heritage.

The board consist of 13 members, appointed by the Mayor and confirmed by the City Council.

Youth Council

The Youth Council conveys to the City Council issues having city-wide impact to youth. It is responsible for a monthly report to City Council and members may participate on a variety of City committees, study groups and task forces. The Youth Council coordinates and runs Make a Difference Day for the City as well as assists with a variety of community events including: Truck & Tractor Day, Stuff the Bus with Caring for Kids, Annual Christmas Tree Lighting, the Dr. Martin Luther King, Jr. Celebration and many others. Members also attend Youth Action Day at the state capitol and an annual Teen Leadership Summit hosted by the Washington State Recreation and Parks Association.

Lakewood's Promise Advisory Board

The Lakewood's Promise Advisory Board examines ways to develop ongoing relationships among Lakewood citizens and businesses to better deliver Promise activities to youth. The board consists of nine members, appointed by the Mayor and confirmed by the City Council, including a member from the five following entities/groups: Clover Park School District, Pierce College, Clover Park Technical College, City of Lakewood, and Lakewood Youth Council.

Youth Council







“I’ve enjoyed how much the programs have grown and it is very well organized.”

– Survey respondent

Chapter 2: Community Profile

2.1 Overview

To make equitable decisions about park and recreation needs, we must understand the history, geography, demographics, and other dynamics that shape Lakewood.

2.2 Setting

Longitude and Latitude: 47°10'N 122°32'W

FIGURE 2-1: Lakewood Locator Map



Location

Lakewood is in Pierce County, Washington. Lakewood shares borders with the following entities:

- To the north: The city of Tacoma, the state's third-largest city and Pierce County's largest city with a population of 213,418.
- To the east and south: Joint Base Lewis-McChord (JBLM). Over 59,000 service members and contract civilians work at JBLM making it the second largest employer in the state.
- To the west: The town of Steilacoom, the oldest incorporated town in the state.

Lakewood is located 20 miles from Olympia, the state capital, and 32 miles from Seattle, the state's largest city.

Interstate 5, the largest north-south transportation corridor in the state, runs alongside the eastern portion of Lakewood. In several areas, the interstate splits the city. The North Clear Zone just north of McChord Field and the Springbrook and Woodbrook neighborhoods on Lakewood's east side are separated by the freeway. Lakewood also serves as the western terminus for state Route 512, the main east-west suburban connector in Pierce County.

Size

Lakewood is 18.9 square miles with 17.1 square land miles and 1.82 square miles of water.

Physical Geography

Approximately 10 percent of the City is covered by water. Puget Sound, part of the geological province of the Puget Lowland, was formed by the process of glaciation. Lakewood is situated in a glacial outwash channel and plain. Glacial outwash channels carried water from glacial lake outflows, glacial meltwater streams, and glacial outburst floods. Clover Creek bisects Lakewood, and Chambers Creek is located at Lakewood's northern boundary. Other creeks in Lakewood include: Flett Creek and Ponce De Leon Creek. Many of these creeks are salmon-bearing and are identified as priority habitats by the Washington State Department of Fish and Wildlife.

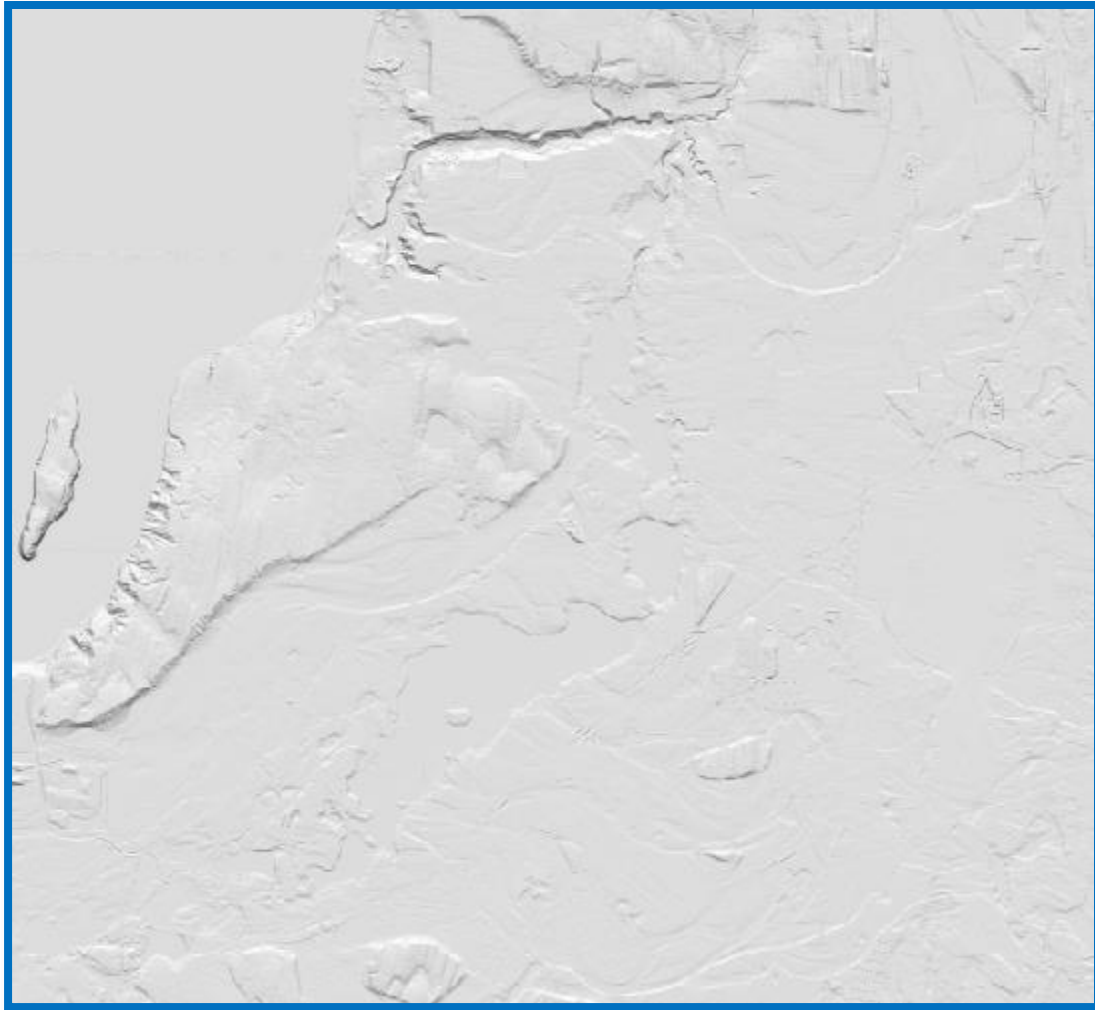
As its name suggest, Lakewood has numerous lakes, the largest of which are: American Lake (1,091 acres), Lake Steilacoom (306 acres), and Gravelly Lake (160 acres). Many of its lakes were created by glacial kettles, or large chunks of ice left behind and buried as glaciers retreated, giving lakes the name: kettle lakes. Lakes in Lakewood include:

| | |
|-----------------|--------------|
| American Lake | Waughop Lake |
| Gravelly Lake | Wards Lake |
| Lake Louise | Carp Lake |
| Lake Steilacoom | |

Over 150 acres of wetland is identified along Lakewood's creeks and lakes. The largest wetland in Lakewood is located along Flett Creek and is approximately 105 acres in size. Wetlands in Lakewood provide significant ecological and biological benefits.

In general, Lakewood is flat, however there are several places with steep hills. These hills were created by deposited glacial materials. The City's average elevation is 262 feet above sea level.

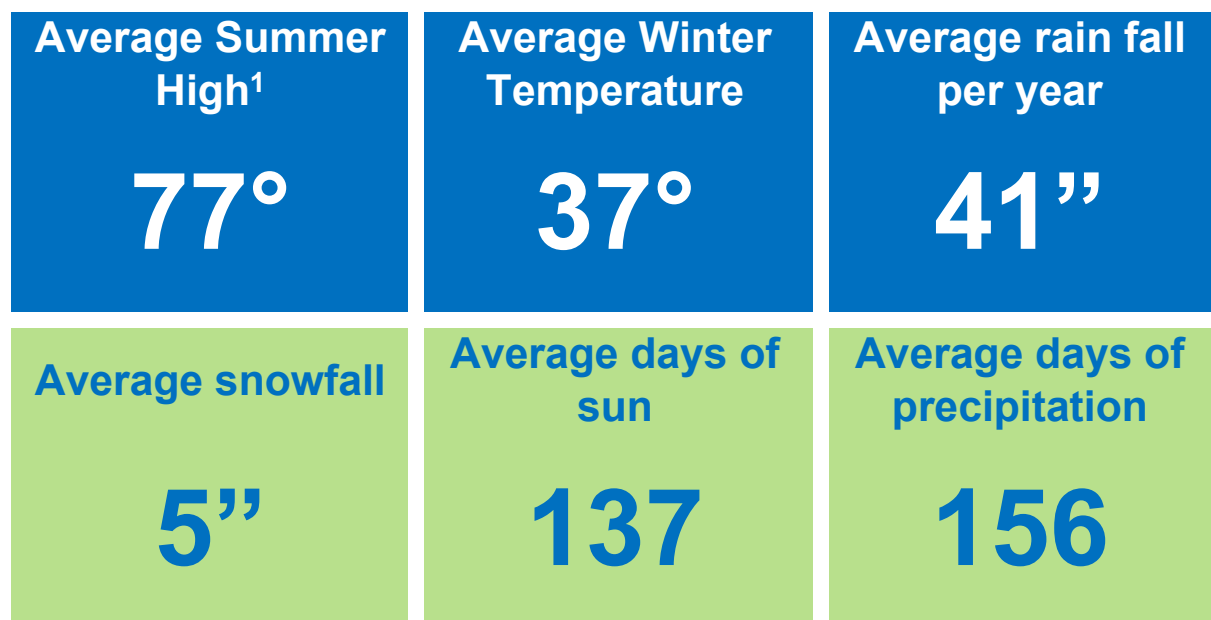
FIGURE 2-1A: Washington State Department of Natural Resources – Washington LIDAR Portal - Lakewood



Weather

Lakewood has a maritime climate generally experiencing cool and dry summers and wet winters. Weather plays a significant role in parks and recreation services. A dry summer may lead to increased irrigation costs in order to sustainably maintain grass fields. An extremely wet season may lead to reduced park and recreation use and increased erosion or flooding.

It is anticipated that with climate change, the Pacific Northwest is expected to experience more frequent extreme weather patterns. As a result, Pacific Northwest winters are expected to become warmer and wetter, with more instances of extreme precipitation, while Pacific Northwest summers are expected to get warmer and drier. This could cause increased wildfires, which affect air quality and visibility. These types of weather patterns would impact park and recreation services in Lakewood. In the future, covered facilities that allow for active recreation, or indoor facilities may become increasingly important.



¹ Source: <https://www.bestplaces.net/climate/city/washington/lakewood>

Lakewood is the ancestral home of the Steilacoom, Puyallup, and Nisqually tribes.

In 1917 Camp Lewis was built on land donated to the federal government by the citizens of Pierce County. McChord Air Force Base, then known as McChord Field, was developed from the Tacoma Air Field in 1938. In the early twentieth century, large estates were built along the shorelines of the lakes.

FIGURE 2-2: Lakewood 1945 – Pierce County GIS



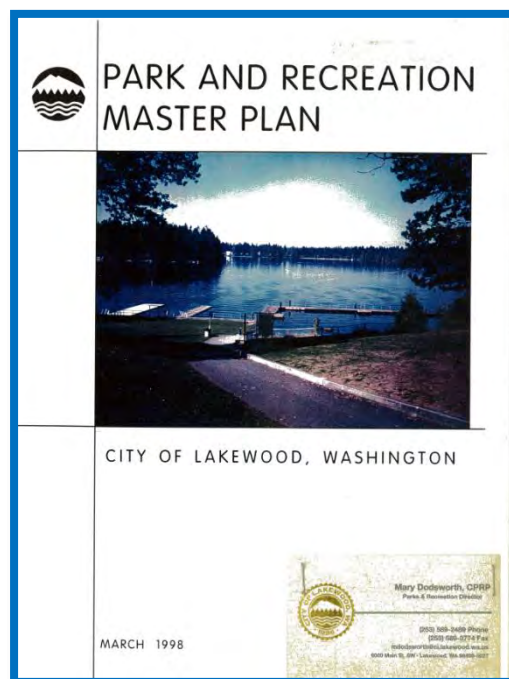
Park and Recreation History

The current City's parks system consists of one regional park, two community parks, nine neighborhood parks, one natural area and three urban parks, plus the Senior Activity Center and a community garden. In addition to City parks, the City is collaborating with Pierce County on the Chambers Creek Canyon Area of the Chambers Creek Regional Park and Seeley Lake Park. The City also has a joint-partnership with the Clover Park School District that allows Lake Louise Elementary School to serve as a neighborhood park after school hours. In addition to City parks and open space facilities, Washington state and Pierce County also have parks, open spaces, and facilities located in Lakewood, including: Seeley Lake, Chambers Creek Canyon Area, South Puget Sound Urban Wildlife Area, the Lakewood Community Center and the American Lake boat launch at Camp Murray.

When the City incorporated in 1996 it inherited less than 40 acres of park land and facilities from other public agencies. Most were in various stages of disrepair due to years of deferred maintenance and limited capital improvements. In the 24 years since, the City made a concerted effort to improve its parks and park amenities. Following incorporation, the City began investing in parks and recreation, including building new park facilities and updating or adding many park amenities like sports fields, playground structures, irrigation, new restrooms, and shelters. Major renovation projects included waterfront access improvement on American Lake and the development of the award-winning off-leash dog park at Fort Steilacoom Park. The City also initiated various recreation programs and community events. Recreational programming focused on serving vulnerable and/or underserved groups and neighborhoods, this includes groups at a higher risk of poor health as a result of health inequities. In particular, the City focused on advancing the health of young and older generations.

The City adopted its first PROS plan in 1998. This plan assessed the need for park and recreation facilities and made specific recommendations on how and what types of services should be provided by the City. In 2005, the City adopted its second PROS plan. Using this plan as a springboard, from 2005 to 2014, PRCS expanded the recreation division, developed new community partnerships, created new citizen advisory boards, added three new parks, a senior activity center, and made system-wide park improvements to better serve Lakewood residents. In mid-2010, PRCS initiated an update to the 2005 PROS Plan which culminated in the 2014 Lakewood Legacy Plan. In the spring of 2019, the City embarked on an update to the 2014 Legacy Plan producing the current document you are currently reading.

FIGURE 2-3: Lakewood PROS 1998



2.4 Demographics

The demographic profile provided in this section uses data from the United States Census Bureau, such as the 2000 Decennial Census, 2010 Decennial Census, and the 2013-2017 American Community Survey Estimates (2017 ACS), and data from the Washington State Office of Financial Management (OFM), the Puget Sound Regional Council (PRSC), and from Environmental Systems Research Institute (Esri). Data from the 2020 Decennial Census will be available for use for the 2027 Legacy Plan.

SummerFEST



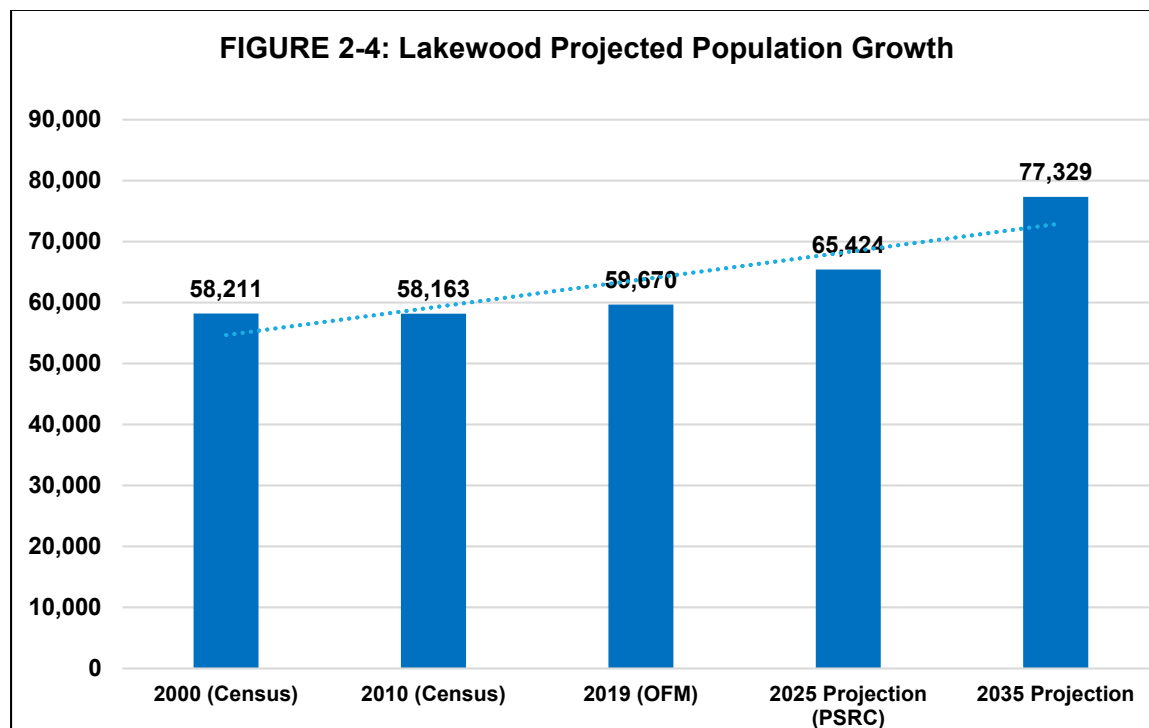
| | | |
|--|---|--|
| 2019 population 59,670 | 2035 population projection 77,329 | Change in population from 2019-2035 +33% |
| Race other than White 44% | Hispanic / Latina/o/x 16% | % that speak a language other than English at home 22% |
| Total Housing Units 26,453 | Rented 55% | Owner Occupied 45% |
| Household size (persons) 2.4 | Households with children 53% | Median age (years) 36 |
| Median household income \$47,636 | % of population at or below poverty line 19.3% | % of population that moved to Lakewood in 2015 or later 17.3% |
| % of population with disabilities 17.8% | % of population 55 and older 28.3% | % of population 14 and under 18.2% |

Current Population and Population Growth

In 2019, the Washington State Office of Financial Management (OFM) estimated Lakewood's population to be 59,670. The Puget Sound Regional Council (PSRC) estimates that Lakewood's population will grow to 77,329 by 2035, a 33 percent growth from 2019, see **Table 2-4**. Population increases at Joint Base Lewis-McChord (JBLM) are also expected during this time. In 2019, JBLM provided support and services to over 295,067 active military members, local retirees, family members, and contractors.

Since Lakewood is mostly developed, future population growth will likely occur in areas where residential intensification occurs in the form of infill and mixed-use development. This will result in an intensification of park, recreation, and open space use.

| TABLE 2-1 | | | | | |
|---|-------------|-------------|--------------|------------------------|------------------------|
| Lakewood - Projected Population Growth | | | | | |
| | 2000 | 2010 | 2019 | 2025 Projection | 2035 Projection |
| Source | Census | Census | OFM estimate | PSRC | PSRC |
| Lakewood | 58,211 | 58,163 | 59,670 | 65,424 | 77,329 |
| % Growth from 2010 Census | - | - | 2.6% | 12.5% | 33.0% |



Relative to Pierce County and the state, Lakewood saw modest population growth, see **Table 2-5**. The 2017 ACS estimates the population of Lakewood grew by 1.53 percent from 2010. In comparison, the population of Pierce County grew by 20.6 percent, and grew statewide by 21.6 percent.

| TABLE 2-5 | | | |
|---|-----------------|---------------|------------|
| Population - Lakewood, Pierce County, and Washington State | | | |
| | Lakewood | Pierce County | Washington |
| Population - 2000 Census | 58,211 | 700,820 | 5,894,121 |
| Population - 2010 Census | 58,163 | 795,225 | 6,724,540 |
| Population - 2017 American Community Survey Estimates | 59,102 | 845,193 | 7,169,967 |
| Population Change (%) from 2010 Census to 2017 ACS | 1.53% | 20.6% | 21.6% |

The City of Lakewood is the second-largest city in Pierce County, with 7 percent of the county's total population. Lakewood is the 18th largest city in Washington with .08 percent of the state's total population.

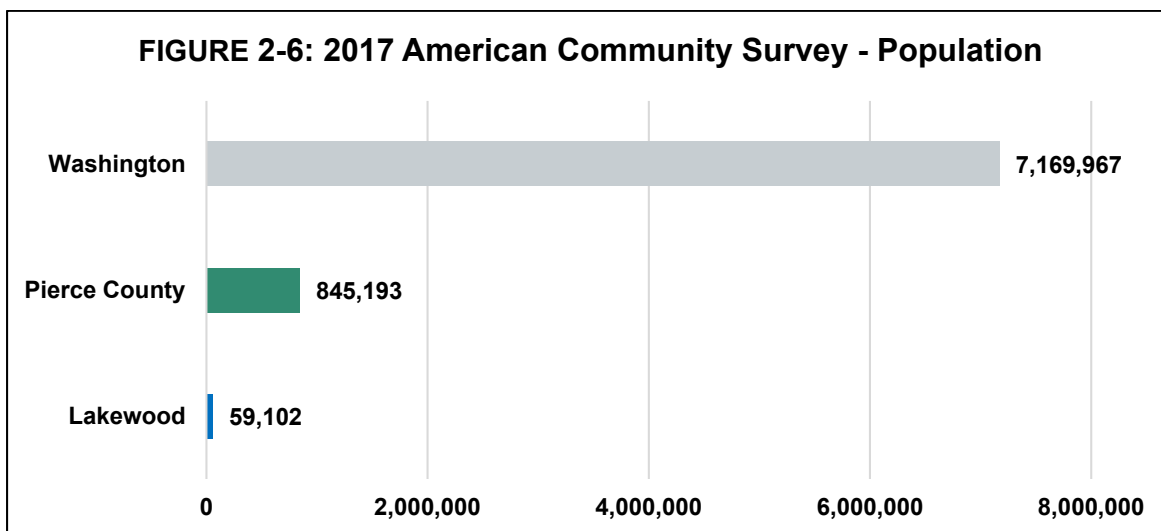


FIGURE 2-7: Estimated Annual Growth Rate 2019-2024 by Block Group

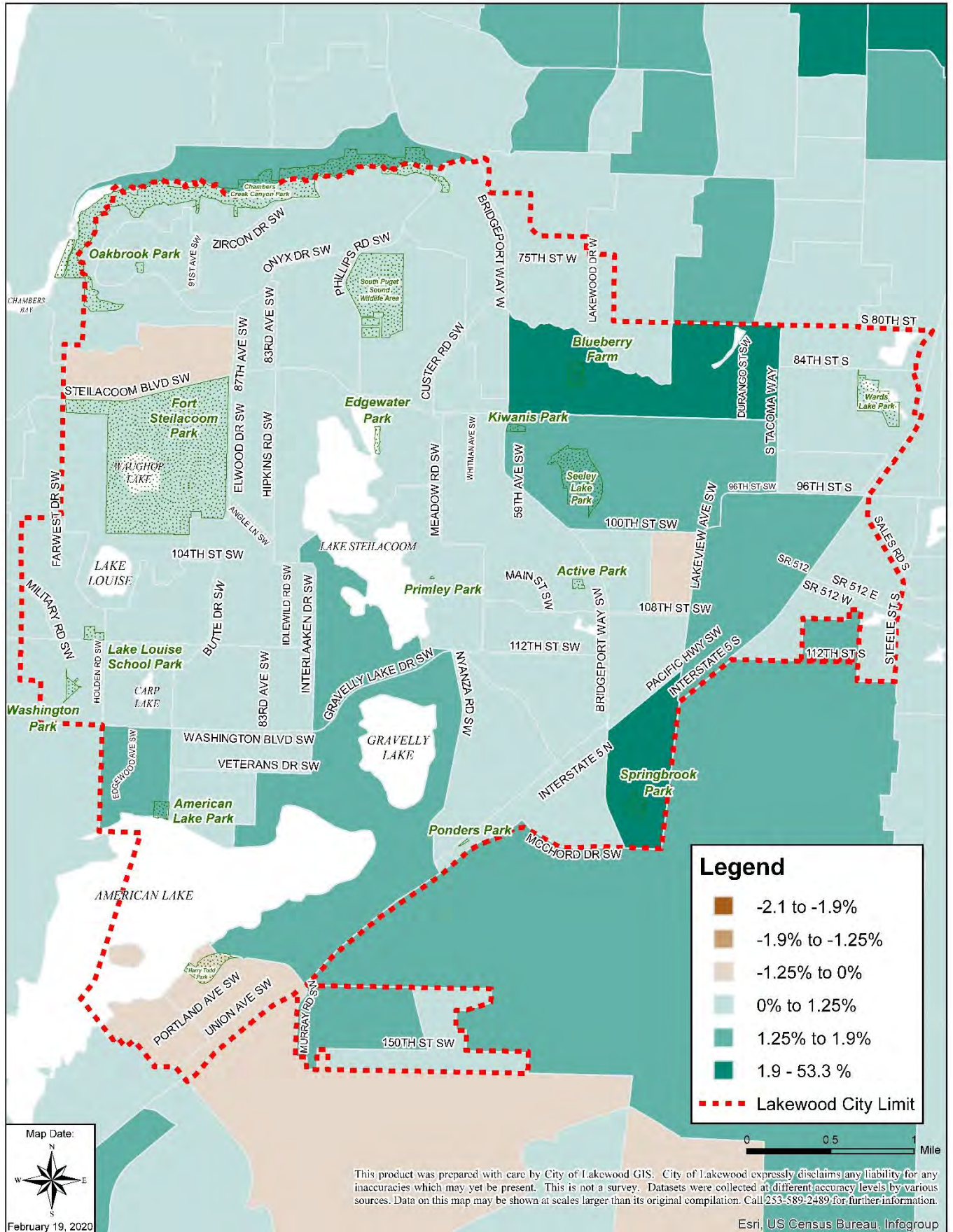


Figure 2-7 shows the estimated annual growth rate of Lakewood from 2019 to 2024 by census tract using Esri's 2019 Updated Demographic estimates (based on Census 2010 data). Areas of Lakewood anticipated to experience higher rates of population growth from 2019 to 2024 include:

- Springbrook
- International District
- Gravelly Lake

Parks near these areas include Springbrook Park, Wards Lake Park, American Lake Park, and Seeley Lake Park.

Areas of Lakewood where population growth is estimated to decline or remain the same include:

- Tillicum
- Oakbrook (southeast)
- Downtown (northwest)
- Woodbrook – while the map indicates that this area will experience some population growth, based on the development of commercial and industrial uses in this area substantial growth is not expected.

Parks around these areas include Harry Todd Park, Active Park, and Oakbrook Park.

With a growing population, the demand on the City's existing park, open space, and recreation facilities will increase. Parks in areas of the City that experience more rapid growth will likely feel the impact more intensely. This may be particularly true for Springbrook Park, Wards Lake Park, and American Lake Park. Regional and community parks, such as Fort Steilacoom Park and American Lake Park, will also likely experience increases in use and demand based on the diversity of amenities and programming these parks provide.

SummerFEST



Age

Per the 2017 ACS, the median age of Lakewood residents was 36 years. Pierce County's median age was also 36 years. The median age for Washington state is slightly higher at 37.6 years.

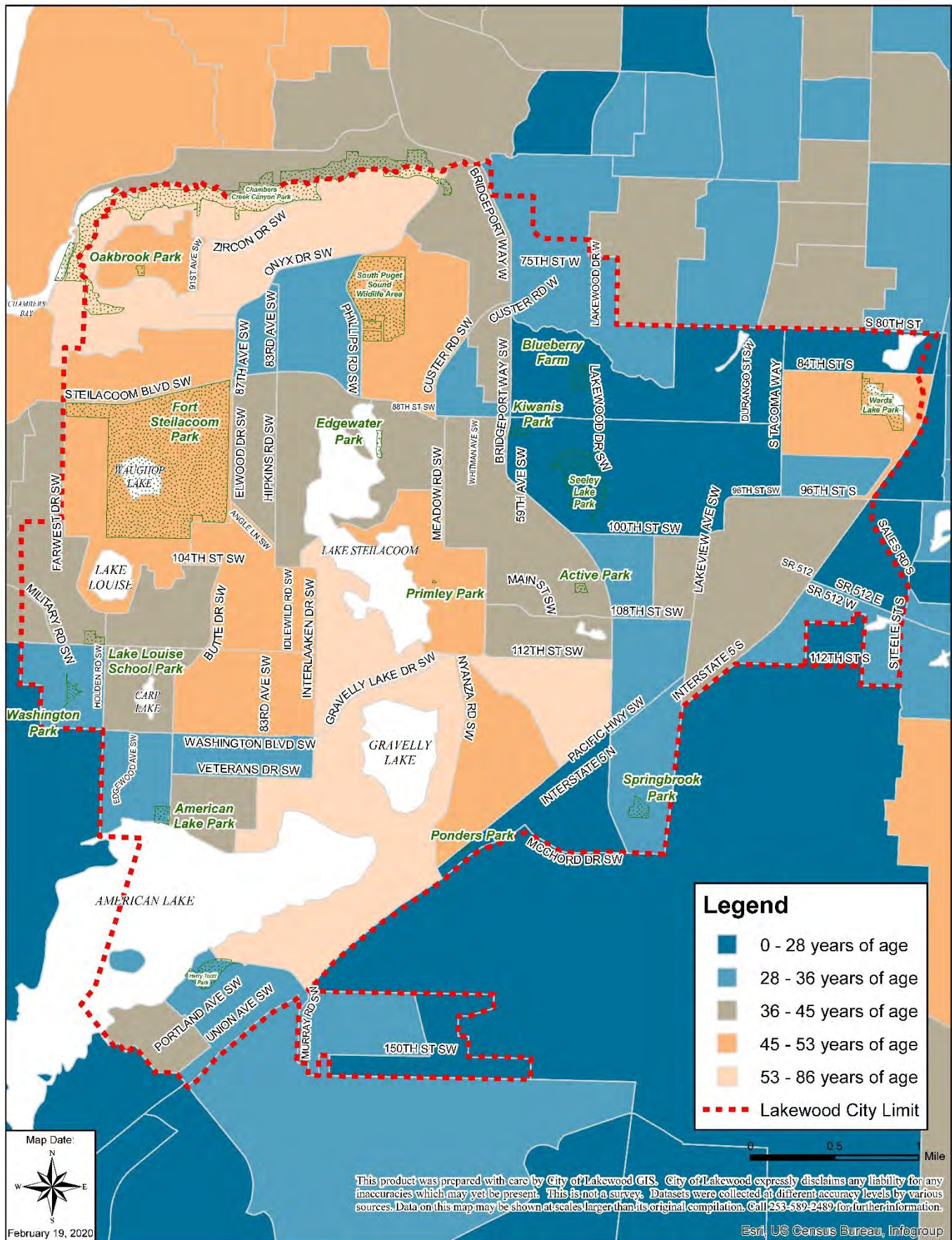
| TABLE 2-3 2017 ACS Median Age - Lakewood, Pierce County, and Washington State | | | |
|--|----------|---------------|------------|
| | Lakewood | Pierce County | Washington |
| 2017 ACS | 36.0 | 36.0 | 37.6 |

Geographically, the areas of the City with higher median age are the Oakbrook, Lake City, and Gravelly Lake neighborhoods. Conversely, the International District, Springbrook, Tillicum, and Woodbrook neighborhoods have lower median ages.

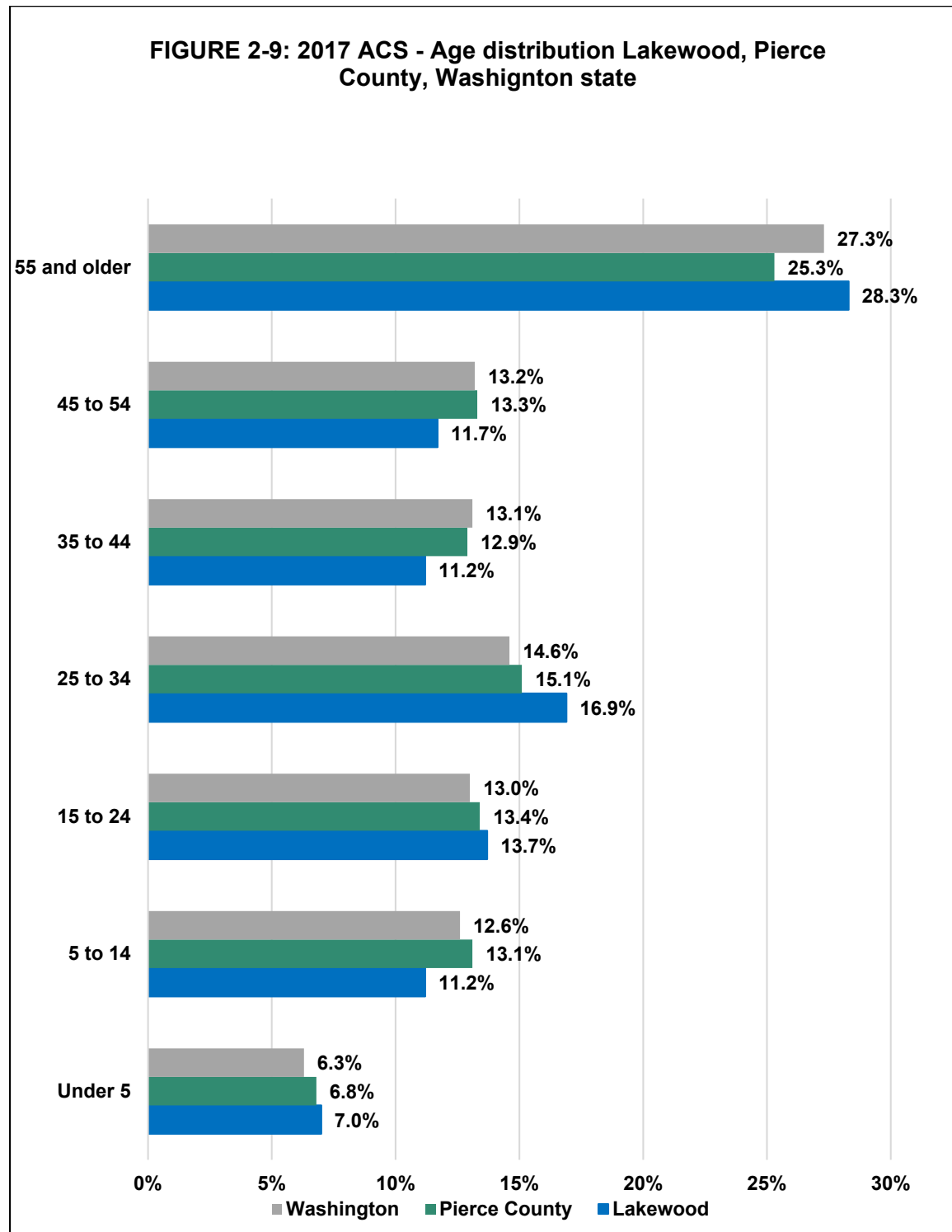
The median age increases in areas of Lakewood with higher income levels. These areas are also less racially and ethnically diverse. The median age decreases in areas of Lakewood with lower income levels. These areas are typically more racially and ethnically diverse.



FIGURE 2-8: Estimated Median Age by Block Group



Compared to Pierce County and Washington state, Lakewood has a larger percentage of residents 25 to 34 years of age. In Lakewood, this age group makes up 16.9 percent of the City's total population. In Pierce County, this age group makes up 15.1 percent of the total population, and for Washington state this age group makes up 14.6 percent of the total population.



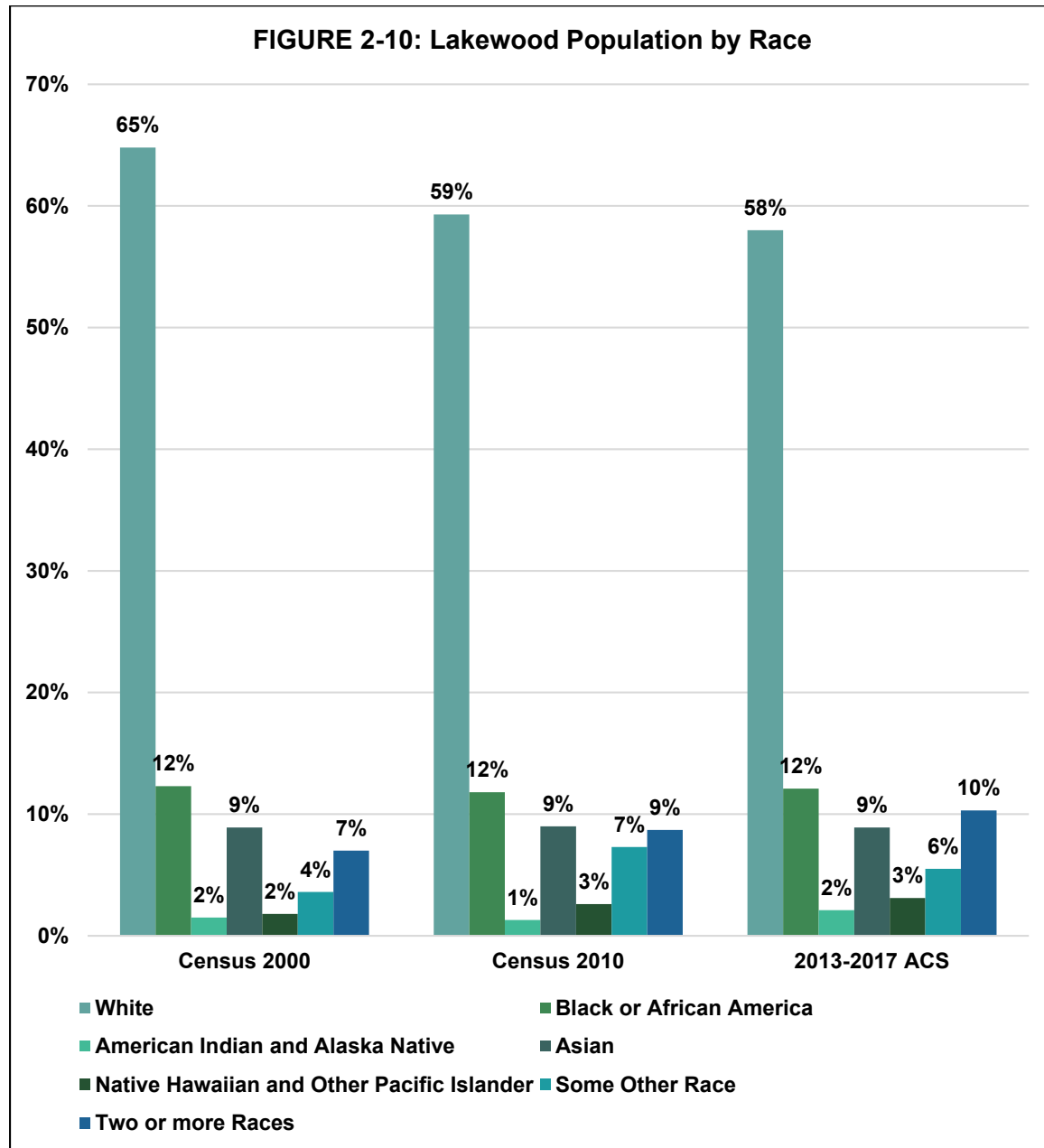
Similar to national trends, the overall age distribution in Lakewood changed from 2000 with the City's population of residents over 55 years seeing the largest expansion. In 2010, this population constituted 25.1 percent of Lakewood. It is estimated that in 2017 this population was around 28.3 percent of the total population.

| TABLE 2-4 | | | | |
|--|-------------|-------------|----------|----------------------------|
| Age Distribution and Change in Lakewood | | | | |
| | 2000 Census | 2010 Census | 2017 ACS | % Change from 2010 to 2017 |
| Under 5 | 7.3% | 7.4% | 7.0% | -0.4% |
| 5 to 14 | 13.1% | 11.8% | 11.2% | -0.6% |
| 15 to 24 | 15.4% | 14.4% | 13.7% | -0.7% |
| 25-34 | 14.3% | 14.6% | 16.9% | 2.3% |
| 35 to 44 | 15.2% | 11.8% | 11.2% | -0.6% |
| 45 to 54 | 13.1% | 14.4% | 11.7% | -2.7% |
| 55 and older | 21.8% | 25.1% | 28.3% | 3.2% |

As Lakewood's population continues to age, park, open space, and recreation needs will likely change, including the need for more senior-specific and/or senior friendly activities and changes to park and open space infrastructure.

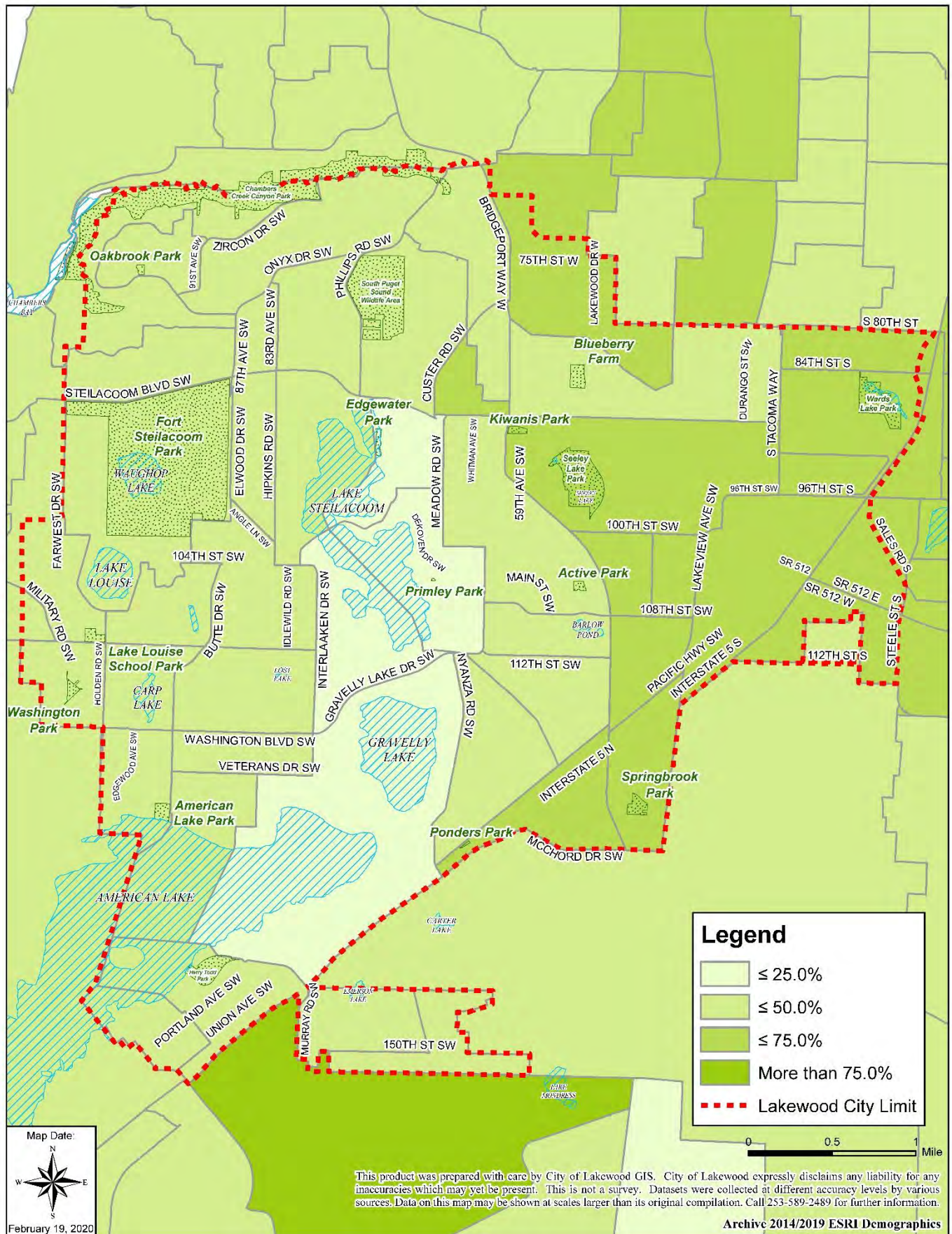
Race and Ethnicity

Lakewood is one of Washington state's most diverse communities. In 2010, 44 percent of residents identified as a race other than White/Caucasian. Over time, it is anticipated Lakewood's population will continue to become more racially and ethnically diverse.

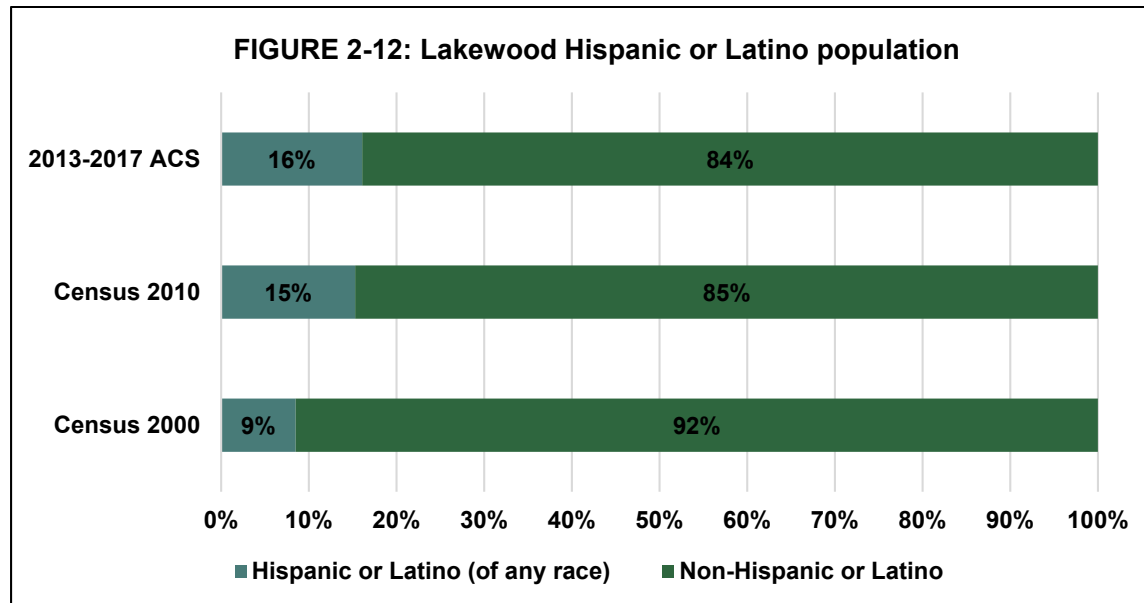


Geographically, Lakewood's neighborhoods with the highest concentration of minority residents are located in the east side of the City in the International District, Downtown, and Springbrook neighborhoods.

FIGURE 2-11: Estimated Percent Persons of Color Population by Block Group



The Hispanic/Latina/o/x population (Hispanic/Latino) also continues to increase in Lakewood; the percent of the population that identifies as Hispanic/Latino grew from 9 percent in 2000 to 15 percent in 2010. In 2017, it is estimated the Hispanic/Latino population was 16 percent.

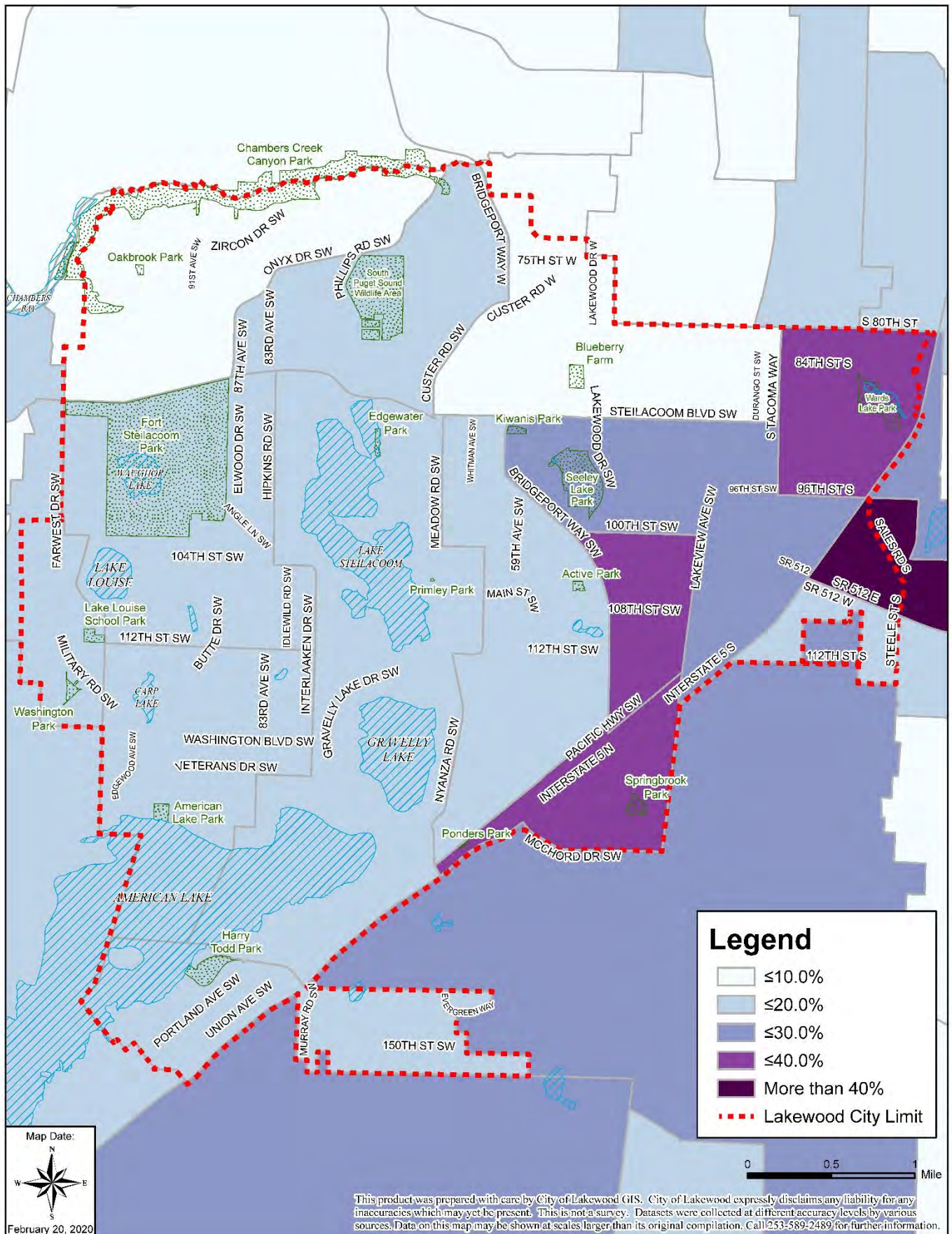


Geographically, the Downtown, International District, and Springbrook neighborhoods contain the highest percentages of Hispanic/Latino populations.

As the population of Lakewood continues to diversify, park, open space and recreation needs will likely continue to change.

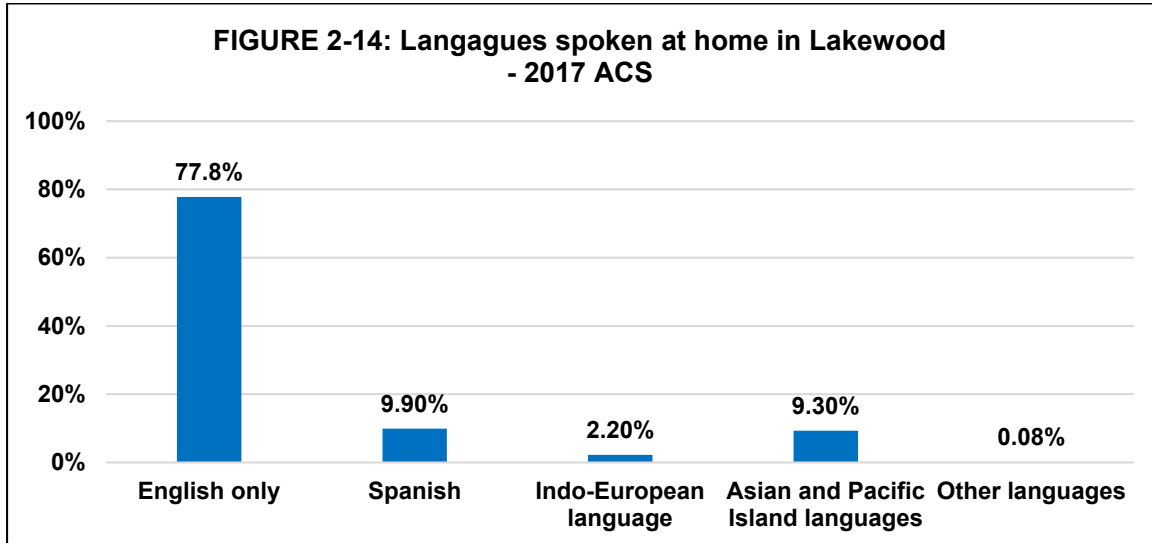


FIGURE 2-13: Hispanic or Latino Population by Census Tract – 2017 ACS



Language

In total, 22.2 percent of Lakewood residents speak a language other than English at home, or have the ability to speak another language. Spanish (9.9 percent) and Asian and Pacific Island languages (9.3 percent) were the most popular languages spoken. Lakewood's Asian population is predominately Filipino at 3.6 percent and Korean at 2.9 percent. The City's International District in the northeast section of the City is where a language other than English is most frequently spoken.



In the future, the City may want to consider providing park, open space and recreation information and materials, such as a website, social media, wayfinding signage, and interpretative information, in multiple languages, including Spanish, Tagalog, and Hangul.

Income

Compared to Pierce County and Washington state, Lakewood has a lower median household income. The median income in Lakewood is \$47,363, while the median income for Pierce County and Washington state is \$63,881 and \$66,174, respectively.

Geographically, areas of the City with higher median incomes are located near the lakes, Fort Steilacoom Park, and the Oakbrook neighborhood. Areas with some of the lowest median incomes are found in the Springbrook, Tillicum and Woodbrook neighborhoods, all of which are located along the I-5 corridor.

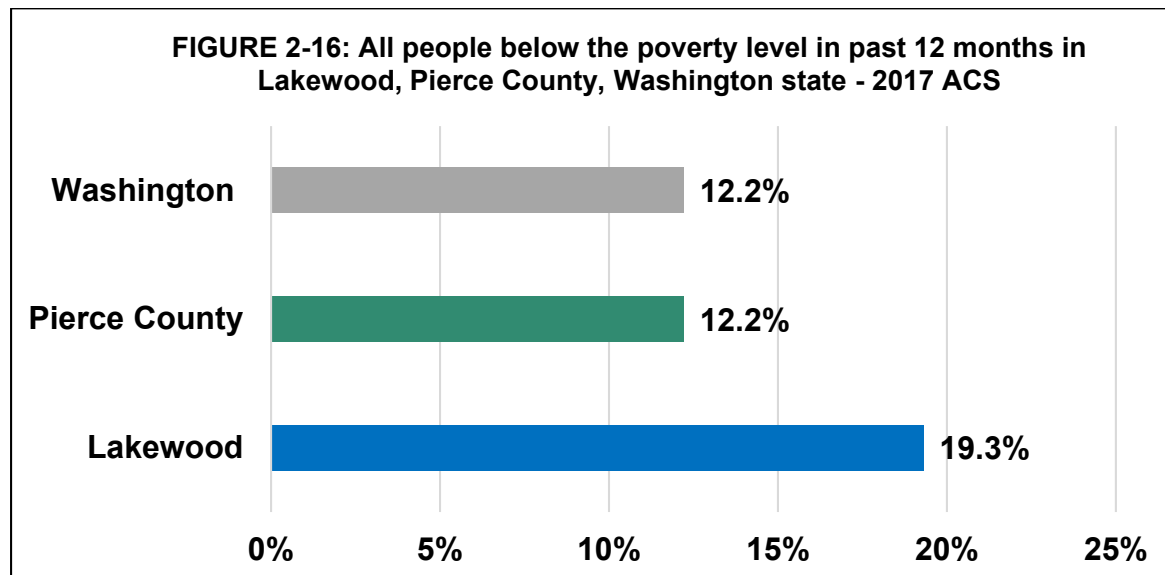
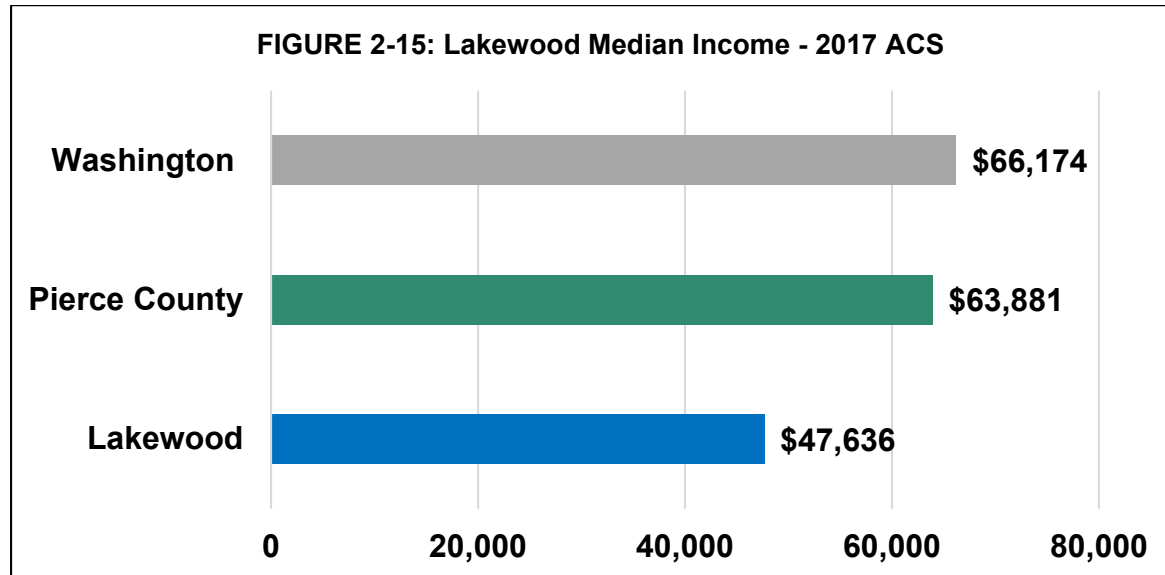
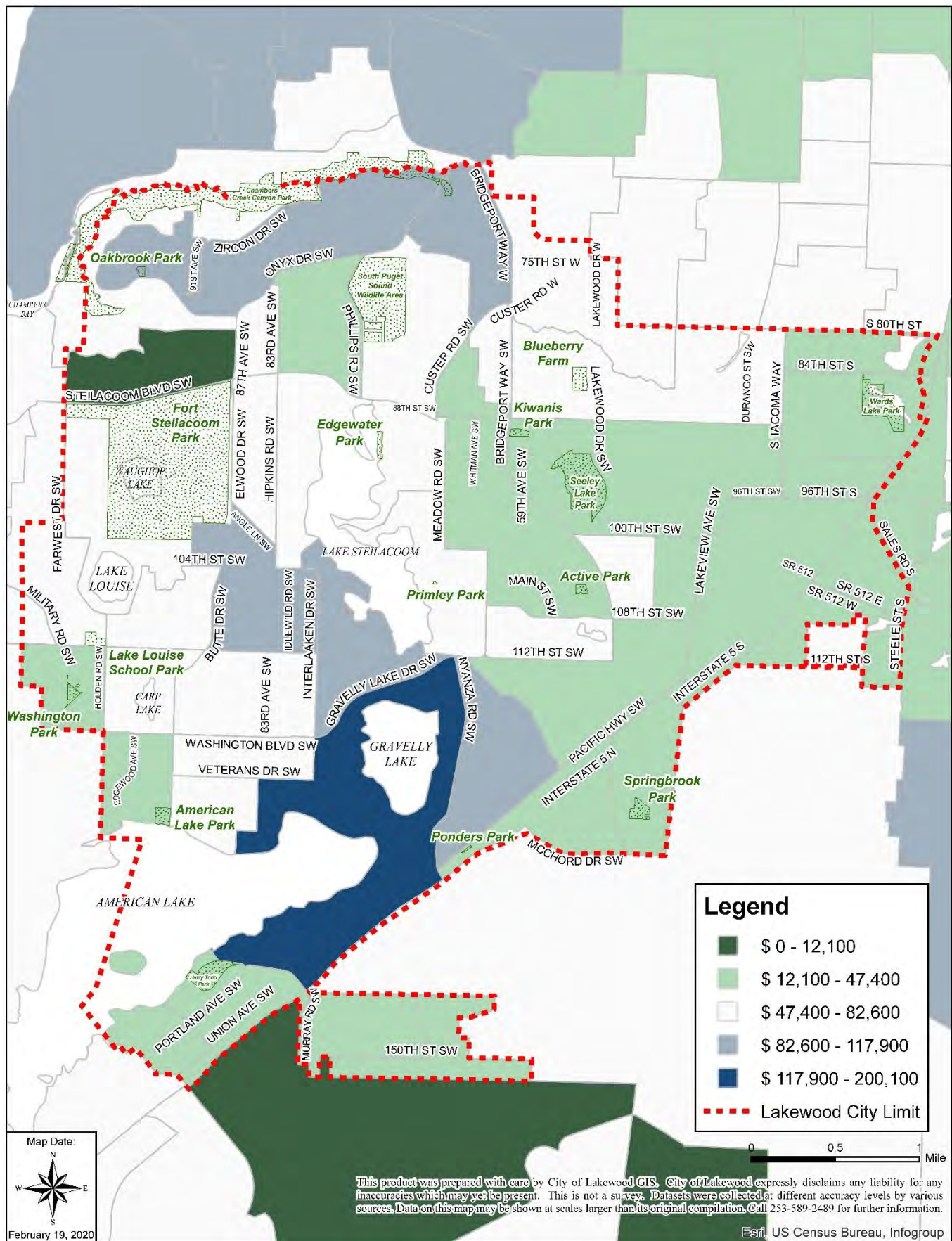


FIGURE 2-17: Estimated Median Household Income by Block Group

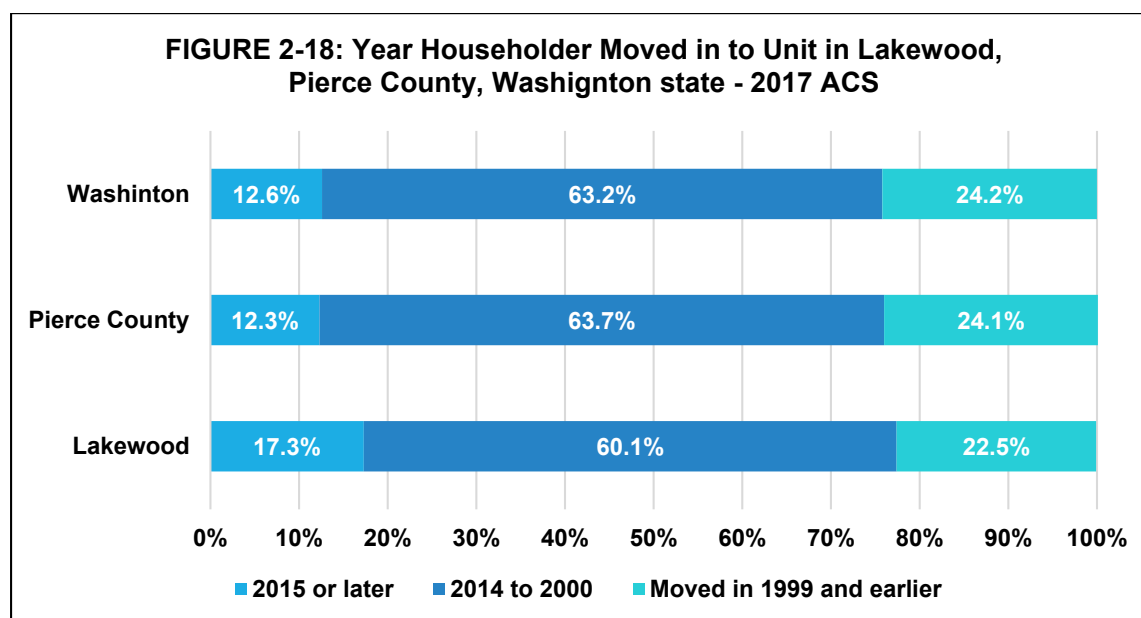


Studies suggest that recreation participation increases as median household income increases. Based on this, Lakewood is likely to experience lower recreation participation rates than other Pierce County and Washington state communities, given the lower median household income rate.

The 2013 Washington State Comprehensive Outdoor Recreation Plan (SCORP) found that low-cost activities, less strenuous activities, and activities that were done close to home had the highest participation rates for Washington residents. Additionally, SCORP found the highest participation rates in Washington were for picnicking, barbequing (BBQs), and walking without a pet. In the future, the City may want to consider ensuring parks with seating, shelters, barbeques, and trails or pathways are within a 10-minute walk of all residences.

Population movement

In total, 17.3 percent of Lakewood residents moved into their home in 2015 or later. This is substantially higher than Pierce County and Washington state at 12.3percent and 12.6 percent respectively. This difference can be explained, in part, by Lakewood's proximity to Joint Base Lewis McChord (JBLM), its higher rate of renter-occupied housing, and due to low-income moving more frequently.²



² Hartman, Chester, and David Robinson. "Evictions: The hidden housing problem." *Housing Policy Debate* 14.4 (2003): 461-501.

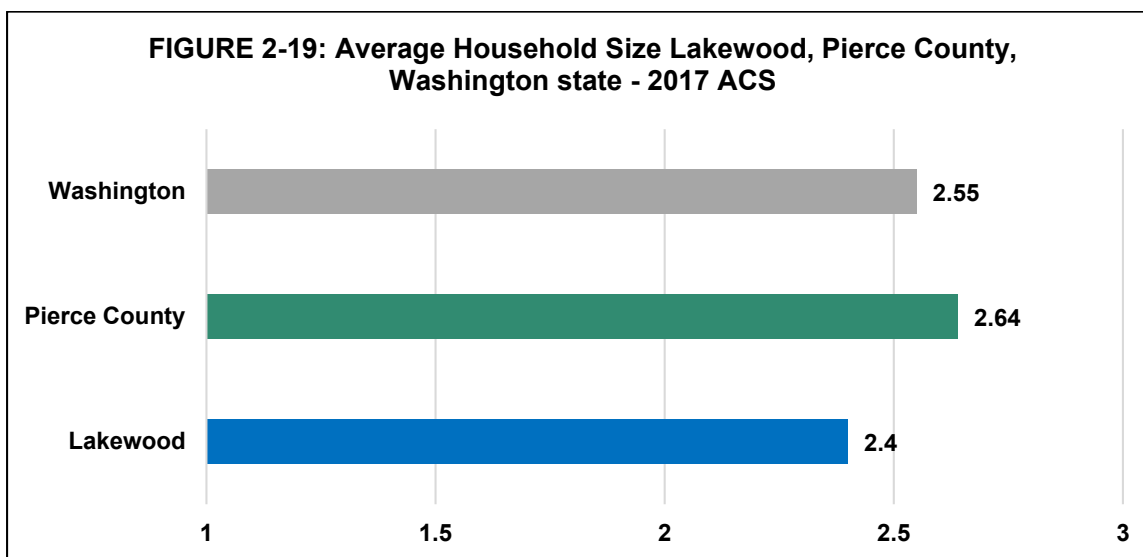
Rent-Occupied Housing Units

Lakewood has a significantly higher percentage of renter-occupied housing units than Pierce County and Washington state.

| TABLE 2-5 | | | |
|--|----------|---------------|------------|
| Owner and Renter Occupied Housing Units | | | |
| | Lakewood | Pierce County | Washington |
| Owner-occupied housing units | 45.0% | 61.2% | 62.7% |
| Renter-occupied housing units | 55.0% | 38.8% | 37.3% |

Household size

The average size of a Lakewood household is 2.4 persons, making it smaller than the average Pierce County and Washington state household size.



Households with children

Compared to Pierce County and Washington state, Lakewood has a smaller percentage of households with children. In Lakewood, families with children constitute 53 percent of all households. That figure is 64 percent for Pierce County and 58 percent for Washington state.

Children and youth have higher levels of participation in recreational activities. With a smaller percentage of households with children, the City is likely to experience a lower participation rate in recreational activities compared to other municipalities in the state.

| TABLE 2-6 | | | |
|---|----------|---------------|------------|
| Households and households with children Lakewood, Pierce County, Washington state – 2017 ACS | | | |
| | Lakewood | Pierce County | Washington |
| Households with children | 12,807 | 201,268 | 1,611,357 |
| Total households | 24,129 | 312,839 | 2,755,697 |
| Percent of households with children | 53% | 64% | 58% |

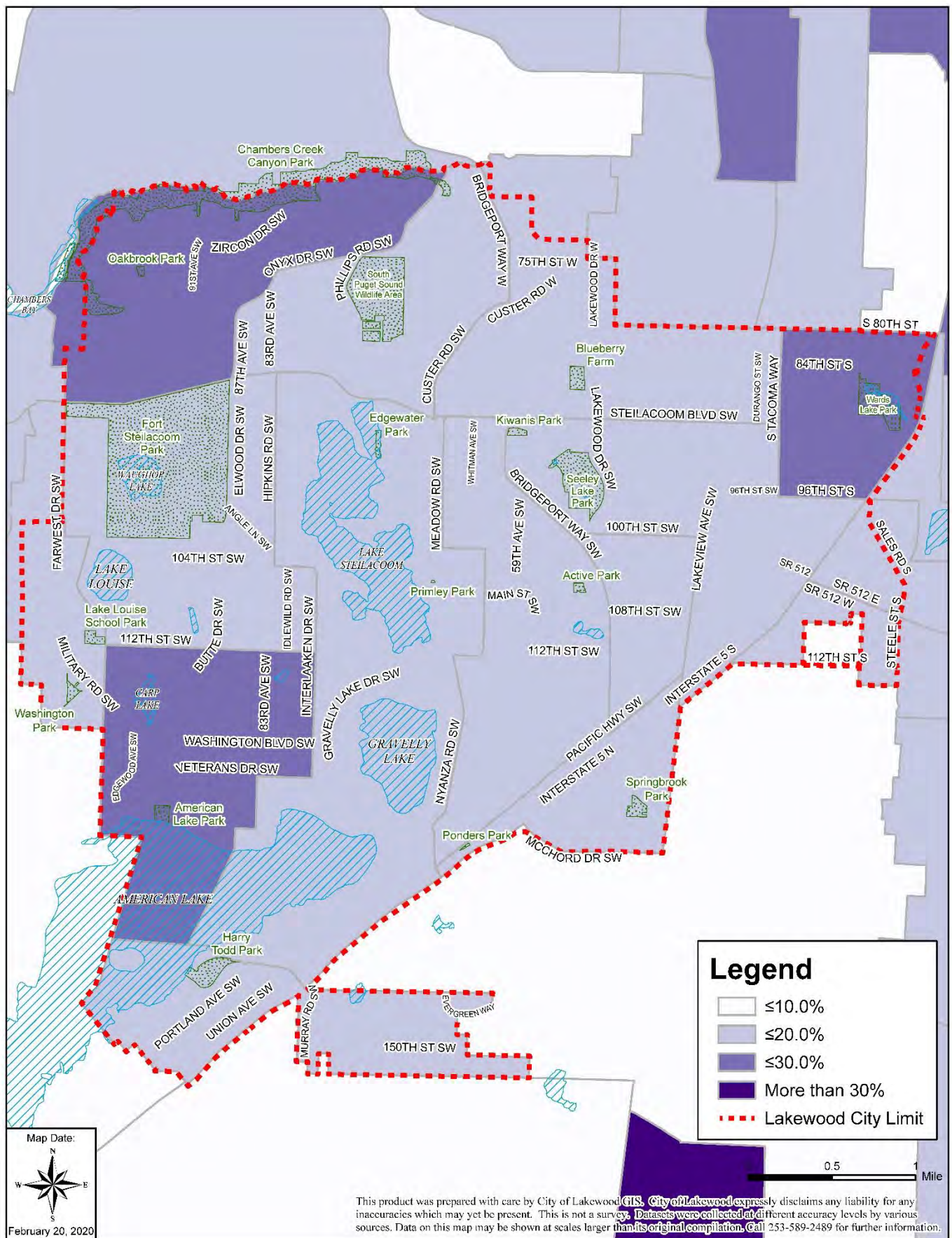
Persons with Disabilities

Lakewood has a higher rate of persons with a disability compared to Pierce County and Washington state. In Lakewood, persons with a disability make up 17.8 percent of the population. Persons with a disability constitute 13.7 percent in Pierce County and 12.8 percent in Washington state.

| TABLE 2-7 | | | |
|---|----------|---------------|------------|
| Persons with Disability Lakewood, Pierce County, Washington state – 2017 ACS | | | |
| | Lakewood | Pierce County | Washington |
| Total civilian noninstitutionalized population | 17.8% | 13.7% | 12.8% |

Lakewood's International District, Tillicum, Lakes District and Oakbrook neighborhoods contain the highest number of residents with a disability. Notably, the census tract that makes up the Oakbrook neighborhood includes Western State Hospital.

FIGURE 2-20: Population with a Disability by Census Tract – 2017 ACS



Health Inequities

Health equity is a key priority for the City. At the core, health equity means “ensuring opportunities for everyone to attain their highest level of health.”³ The Washington State Department of Health, describes health equity as:

“When all people have the opportunity to achieve their full health potential, regardless of:

- The color of their skin.
- Where they were born.
- Their level of education.
- Their gender identity.
- Their sexual orientation.
- The religion they practice.
- The job they have.
- The language they speak.
- The neighborhood they live in.
- Whether or not they have a disability.”

A healthy community means more jobs, better ways to get around, affordable housing, healthy food, connections to neighbors, and safe places to play and be outside.

While people and places in some areas of Lakewood are thriving, other neighborhoods are not yet enjoying these benefits.

Unfortunately, there are significant health inequities in Lakewood. The Tacoma-Pierce County Health Department (TPCHD) defines health inequities as “ those differences in health that are unnecessary, avoidable, unfair, and unjust.”⁴

The TPCHD’s 2015 Health Equity Assessment found:

- Zip code 98439, which is part of Lakewood (Woodbrook) and Joint Base Lewis McChord (JBLM), had one of the lowest life expectancy rates in the County, with life expectancy of less than 75 years.
- South Lakewood had some of the highest rates of cardiovascular disease.
- The Tillicum and Woodbrook neighborhoods were identified as having the highest health risk in Pierce County based on life expectancy, poverty, unemployment, high school graduation, frequency of mental distress, smoking, obesity, disabilities, and adverse childhood experiences.

For the full report see: <https://www.tpchd.org/home/showdocument?id=196>

³American Public Health Association. "Creating the healthiest nation: Advancing health equity." (2018).

⁴ Tacoma-Pierce County Health Department. "Fairness Across Places? Your Health in Pierce County: 2015 Health Equity Assessment." *Tacoma-Pierce County Health Department*. (2015):1-89.

Policies and decisions that can help or hurt a neighborhood, also known as social, economic and environmental conditions, can create widespread, long-term differences in health outcomes. Race, income, gender expression, and age also can create unfair differences in health outcomes. TPCHD created the Communities of Focus as a way to improve the social, economic, and environmental conditions that affect health. This approach focuses on what the community cares about and improves services, partnerships, investments, and civic engagement. In Lakewood, TPCHD selected Springbrook as one of its Communities of Focus.

The Washington Environmental Health Disparities Map⁵ is a tool to assess multiple, combined environmental risks. The map estimates a cumulative environmental health risk, which is the potential or probability for harm from a combination of environmental and vulnerability factors. For more environmental public health data see the Washington State Department of Health's Washington Tracking Network:
<https://fortress.wa.gov/doh/wtn/WTNIBL/>

Notably, this map provides rankings to “help compare health and social factors that may contribute to disparities within a community or between communities and should not be taken to be an absolute value.”⁶

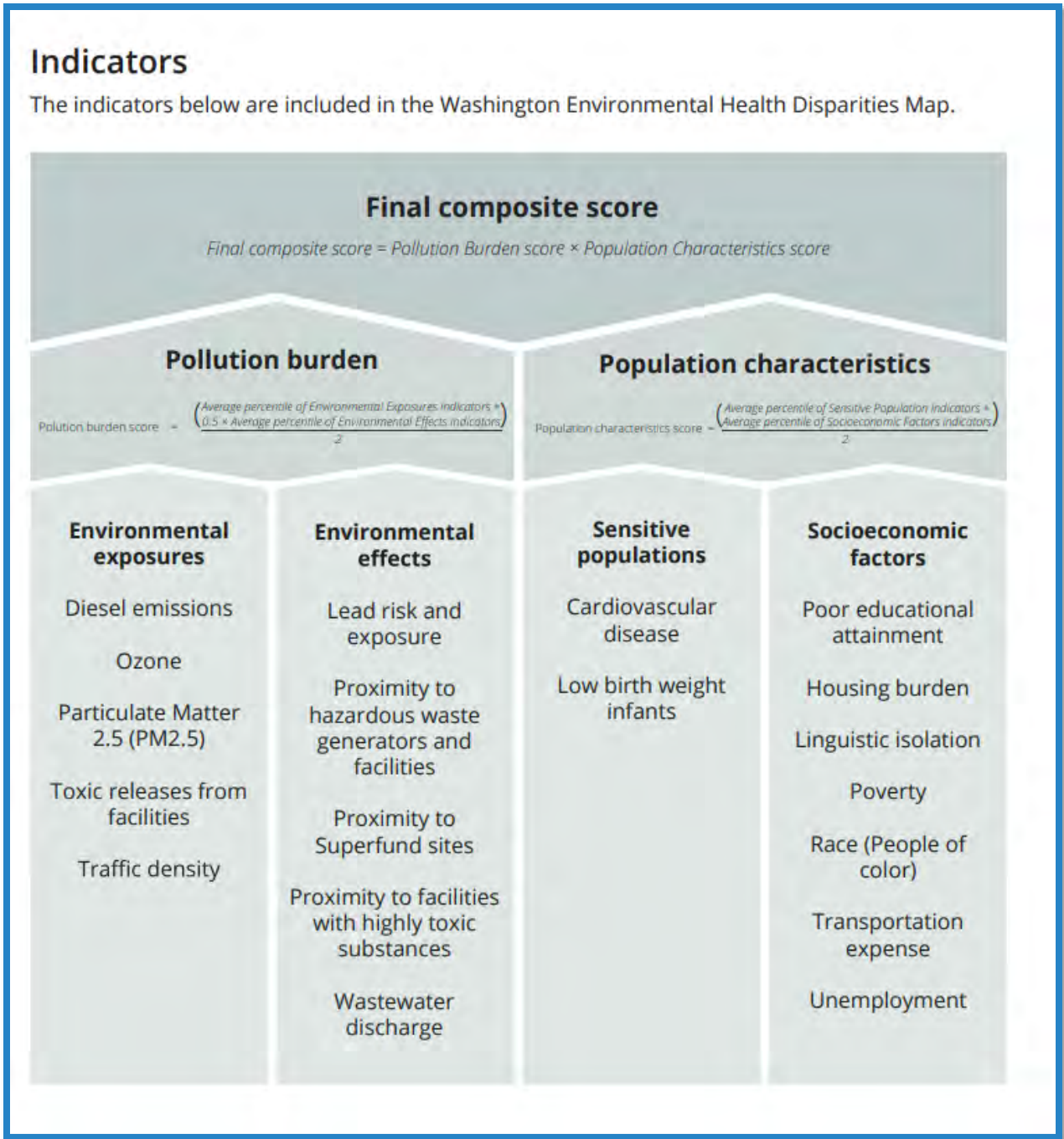
In Lakewood, census tracts making up the Springbrook, Tillicum, Woodbrook, International District, and Downtown neighborhoods consistently record the highest disparity rankings (8 and up) for environmental health disparities, environmental exposures, environmental effects, social economic factors, and sensitive population. A rank of 8 on this map means that 20 percent of communities in Washington state have a higher level of the factor is being scored, while 70 percent of communities have a lower level of the factor being scored. **Figure 2-21** provides an overview of disparity ranking indicators.

For more information see the full report at:
https://deohs.washington.edu/sites/default/files/images/Washington_Environmental_Health_Disparities_Map.pdf

⁵Min, Esther, et al. "The Washington State Environmental Health Disparities Map: Comparing environmental health risk factors across communities." *University of Washington Department of Environmental & Occupational Health Sciences*. (2019):1-44.

⁶ Ibid.

FIGURE 2-21: Washington Environmental Health Disparities Map Indicators



The following provides snapshots of Lakewood using the Washington Environmental Health Disparities Map as of February 26, 2020.

FIGURE 2-24: Washington Environmental Health Disparities Environmental Effects - Lakewood

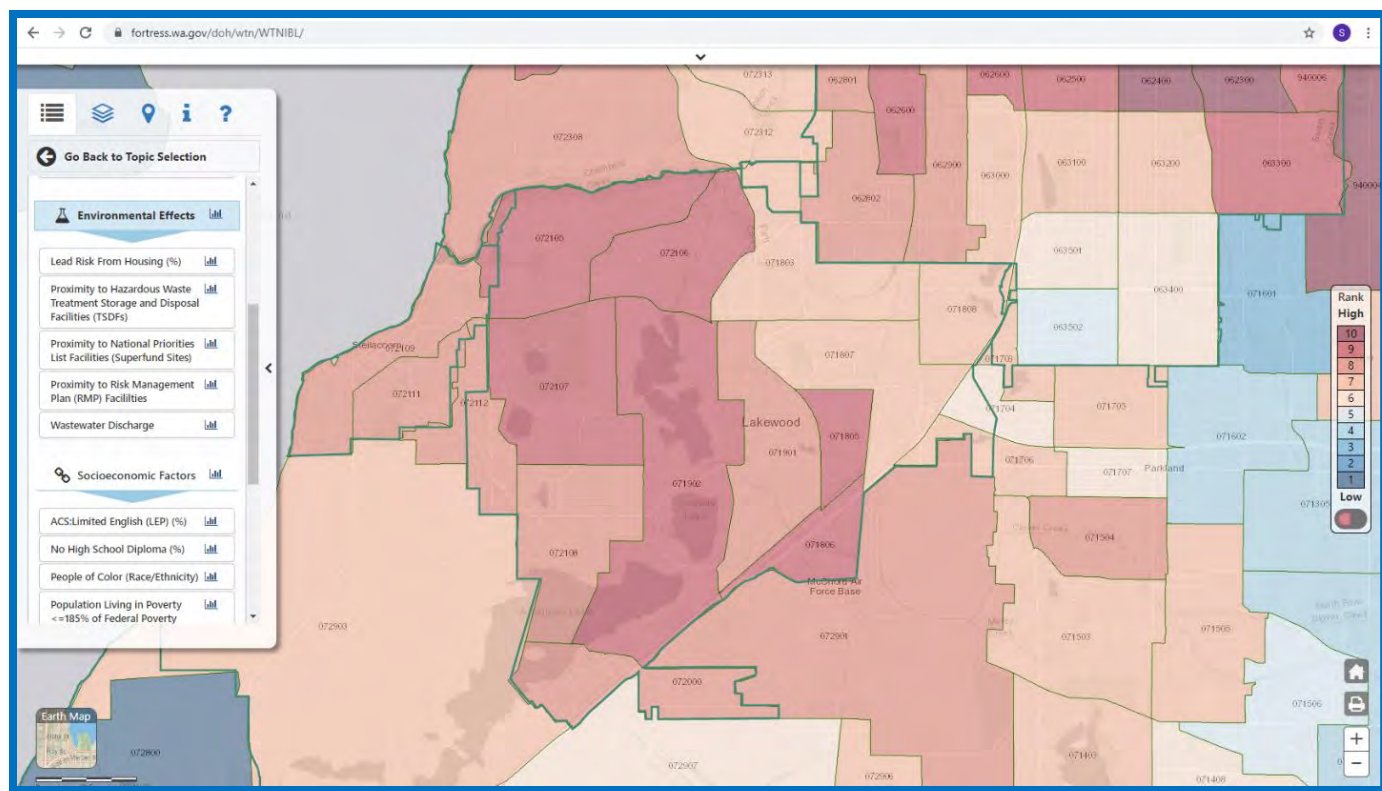


FIGURE 2-25: Washington Environmental Health Disparities Sensitive Populations - Lakewood

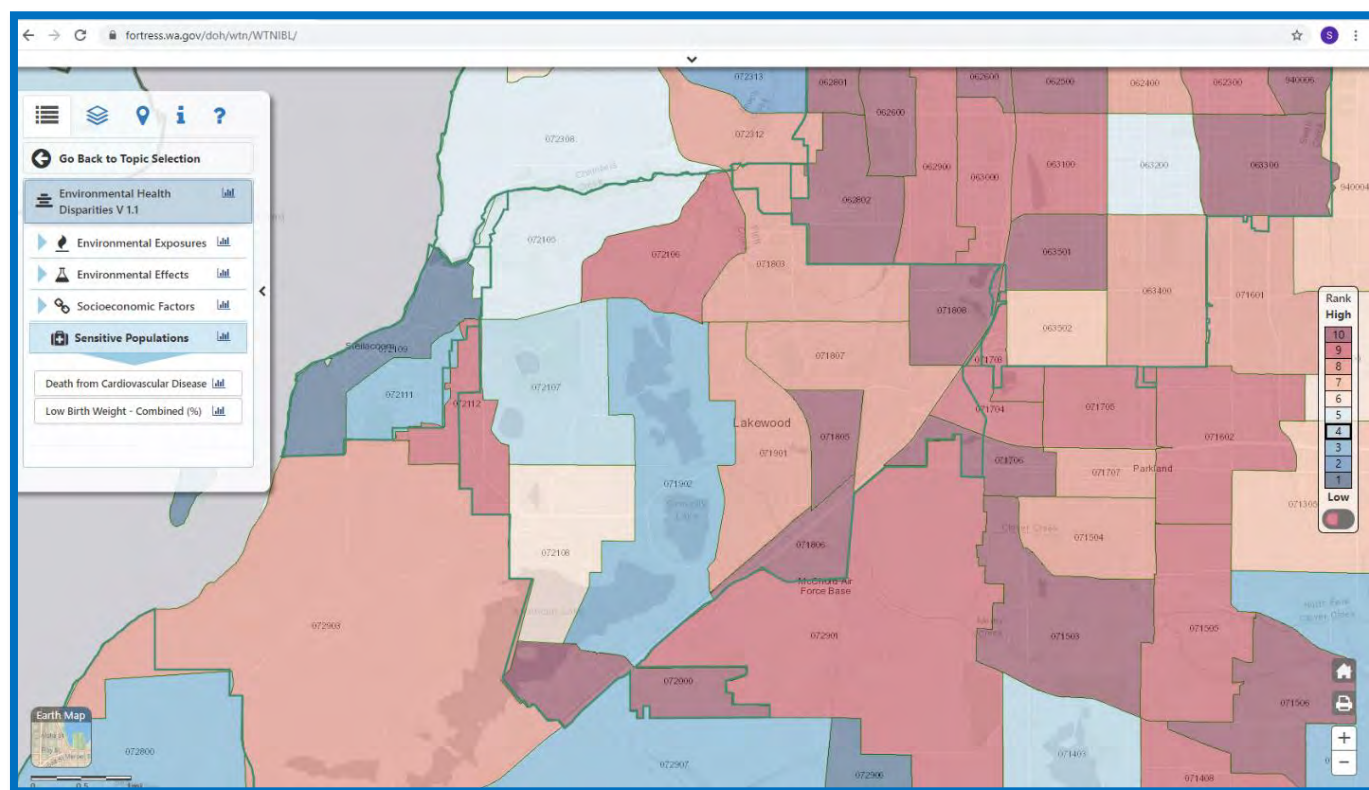
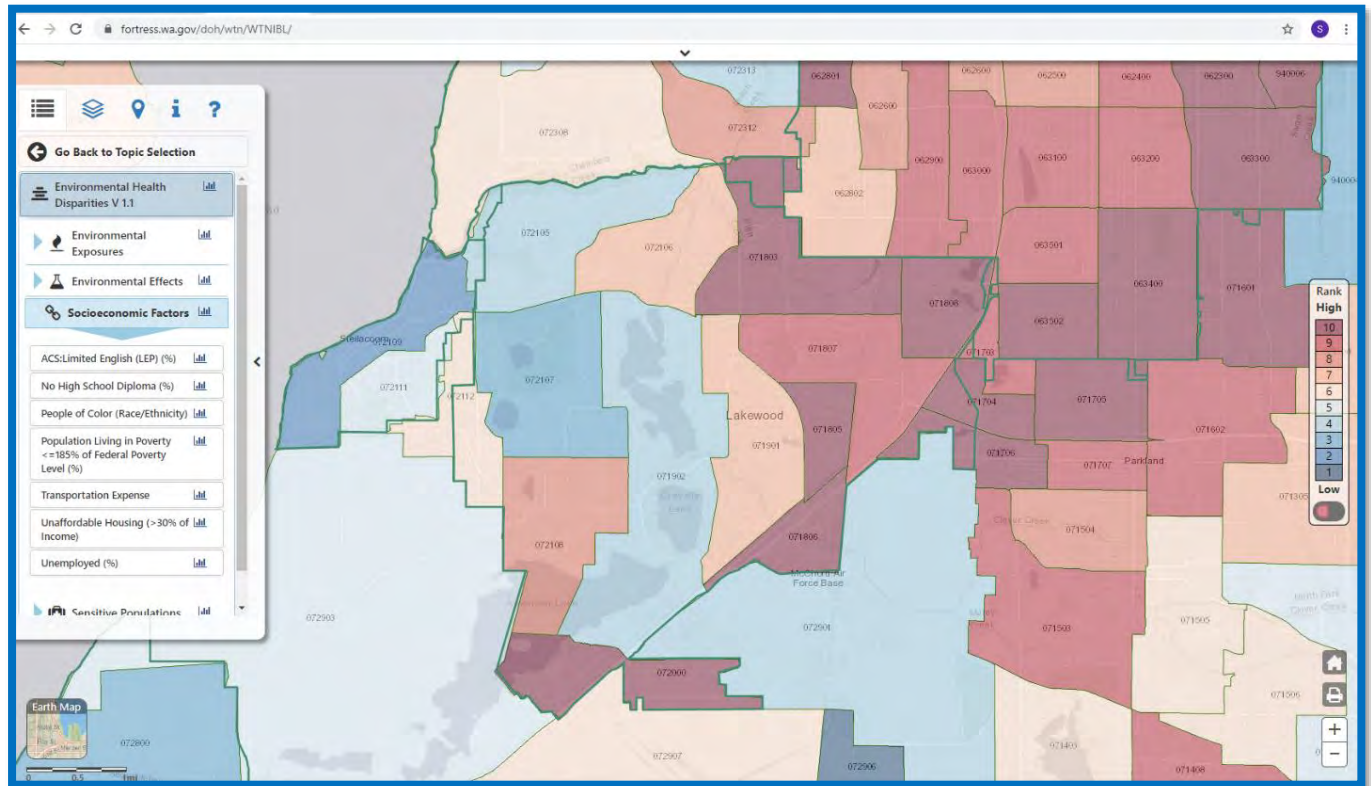


FIGURE 2-26: Washington Environmental Health Disparities Socioeconomic Factors - Lakewood



The City has a role and responsibility in promoting equity. The City strives to help reduce, and ultimately eliminate, inequities that exist in the community. In effort to do this, the City is actively working on increasing access to safe, quality, and well-maintained parks and open spaces so that all have access to meaningful opportunities for recreation. In particular, areas of focus for the City continue to include Springbrook, Tillicum, the International District, and the Downtown. The City also continues to partner with other entities and organizations to advance health equity and address social determinants of health.

Springbrook Park – Community Garden





American Lake Park

“American Lake Park is great.”

– Survey Respondent

Chapter 3: Demand and Needs Analysis

3.1 Overview

The first part of this chapter provides an overview of recent park and recreation trends at the national and state level. The second part provides an overview of the local trends collected through a multi-pronged public engagement effort during the spring, summer, and fall of 2019. This data was used to inform and develop the Level of Service measurements (LOS) described in the final section of this chapter. This includes recommendations for future park and open space acquisition and development, and explains why these actions are in alignment with the Goals, Policies, and Action Strategies of this plan. Recreation program inventory and development is addressed in **Chapter 5**.

3.2 Recreation Trends

As part of the Legacy Plan update process, the City reviewed national and state park and recreation trends from a variety of sources, including the National Recreation and Park Association, a study from the UCLA Luskin School of Public Affairs, the Outdoor Foundation, and the Washington State Recreation and Conservation Office (RCO). The following provides a brief overview of these reports.

National Trends

2019 NRPA Agency Performance Review

The National Recreation and Park Association (NRPA) recently published the 2019 NRPA Agency Performance Review. This report collected data from 1,075 unique park and recreation agencies across the United States (US) from 2016 to 2018. The report identified the following trends and issues impacting the provision of park and recreation services throughout the US:

Declining general fund support & increased demand for revenue

The report found that since 2008 general fund resources used to support local park and recreation services declined. Even with favorable economic conditions during the past few years this trend has continued. As a result of this trend, local park and recreation agencies increasingly support park and recreation operating budgets and maintenance costs through various fees and user charges. Per the NRPA, in 2017, a quarter of agencies had a cost recovery of 46 percent or more. The report stresses that with the growing reliance on cost recovery models “the need for self-generating revenues could put pressure on agencies as they continue in their mission to serve all members of their community.” Currently, the City’s park and recreation cost recovery goal is 45 percent. Over the past few years the City has achieved this goal using grants, fees, donations, and sponsorships.

Consolidation of public services

The report found that park and recreation agencies are “increasingly affected by efforts to consolidate public services.” Consolidation efforts are typically performed by agencies in an effort to reduce redundancies between various service providers and increase organizational efficiencies and capacities.

Increased investment in park infrastructure

Per the report, investment in park infrastructure increased during the past few years. The report indicated that this trend is likely to continue based on the existing, favorable economic conditions and aging infrastructure.

Impact of technology

The report found that technology continues to be more and more integrated into park and recreation systems. The report highlighted the use of park monitoring systems, like geofencing and beacon counters. The report also highlighted the increased use of recreational drones, autonomous vehicles, and the rise of e-sports for recreation programming.

Programming

While programming varied across park and recreation providers, the following activities were offered by over three-quarter of the agencies:

- Team sports (87 percent)
- Themed special events (87 percent)
- Social recreation events (86 percent)
- Health and wellness education (80 percent)
- Fitness enhancement classes (79 percent)

For agencies serving populations of 50,000 to 99,999, the following programs for children and seniors were provided by over three-quarters of the agencies:

- Summer camps (91.9 percent)
- Specific senior programs (86.2 percent)
- Specific teen programs (76 percent)

In addition to this report, the NRPA published 2019 top parks and recreation trends on its website. One top trend identified that dog parks, in particular large dog parks, are increasingly used for destination locations to increase local park revenues and tourism.

Senior-Friendly Parks

In 2014, the UCLA Luskin School of Public Affairs published a report “Placemaking for an Aging Population: Guidelines for Senior-Friendly Parks.” The report recommended the following 10 outcomes for creating more senior-friendly public space amenities:¹

- | | |
|---------------------------------|---------------------------------|
| ▪ Accessibility | ▪ Social support |
| ▪ Comfort | ▪ Physical activity |
| ▪ Improved control environments | ▪ Privacy |
| ▪ Choice of options | ▪ Contact with nature |
| ▪ Safety and security | ▪ Aesthetic and sensory delight |

¹ Loukaitou-Sideris, A., L. Levy-Storrs, and M. Brozen. “Placemaking for an Aging Population: Guidelines for Senior-Friendly Parks (p. 168). UCLA Complete Streets Initiative; Luskin School of Public Affairs.” *Lewis Center for Regional Policy Studies* (2014). https://www.lewis.ucla.edu/wpcontent/uploads/sites/2/2015/04/Seniors-and-Parks-8-28-Print_reduced.pdf

The report highlighted that senior-specific/senior-friendly activities and park amenities include elements such as:

- Additional restrooms
- More seating with back and arm rests
- More shaded areas
- Walking trails
- Recreation programming
- Low-impact exercise machines and classes
- Games: Chess, bocce, etc.
- Public spaces that provide opportunities for social interaction

In Washington, it is estimated the senior population, age 65 and older, will increase from 15 percent in 2016 to 22 percent in 2040.²³ Given this trend, it is increasingly important that park and recreation providers consider senior-friendly amenities in park, recreation, and open space design.

2018 Outdoor Participation Report

Every year the Outdoor Foundation, a not-for-profit organization, publishes the Outdoor Participation Report (ORP).⁴ The 2018 OPR report found that outdoor participation grew slightly during the past three years. Since 2017, over 146 million (49percent) Americans ages 6 and over participated in an outdoor activity. While overall participation increased, the number of outings decreased by almost 1 percent from 11 billion outings in 2016 to 10.9 billion outings in 2017. Outdoor participation increased (0.4 percent) for 18-24 year olds, however it decreased for all other age categories, including 6-12 year olds (-0.6 percent), 13-17 year olds (-0.6 percent), 25-44 year olds (-0.2 percent) and 45 and older (-.01 percent).

Overall, the most popular activity when measured by participation rate and frequency of participation was running, which includes jogging and trail running. The report indicates that 19 percent of all Americans participate in running activities at an average of 76 outings per year. Running was the most popular activity for all race and ethnic groups except White populations.

On average, the report found that Black and Hispanic populations went on the most outings per year, at 86 and 87 outings respectively. White and Asian participants went on an average of 76 and 74 annual outings per year. Across all demographics the most common reason that motivated people to go outside was to get exercise.

The 2019 Outdoor Participation Report found similar declines in outdoor activities:

- -2 percent decline in moderate participation over the past decade.
- -7.4 percent decline in overall outdoor outings over the past year.
- -1.4 percent decline in youth outdoor outings over the past three years.⁵

² Colby, S. L., and J. M. Ortman. "Projections of size and composition: 2014–2060." *Current Population Reports*, P25–1143. Washington, DC: United States Census Bureau (2015).

<https://www.census.gov/content/dam/Census/library/publications/2015/demo/p25-1143.pdf>

⁴ Outdoor Industry Association. "Outdoor participation report." (2018).

⁵ Outdoor Industry Association. "Outdoor participation report." (2019).

Regional Trends

2013 State Comprehensive Outdoor Recreation Plan

In 2013 the Washington State Recreation and Conservation Office (RCO) published the report “Outdoor Recreation in Washington: The 2013 State Comprehensive Outdoor Recreation Plan” (SCORP).⁶ The report was crafted using significant public participation, including an advisory group, an online town hall, and telephone surveys. The intent of SCORP was to provide relevant park and recreation information to assist decision makers by helping them make informed decisions on park and recreation needs and desires.

The top three issues of concern for local recreation providers per the SCORP were:

- Funding and costs.
- Maintenance of existing facilities.
- Access issues and parking.

The report highlighted the challenge facing local park and recreation service providers due to population growth, increased urbanization, and changing demographics, particularly aging populations and growing minority populations. The following provides a few of the top priorities identified in this report:

- Promote the economic benefit of outdoor recreation in communication and outreach;
- Continue to offer diverse outdoor recreation opportunities;
- Maximize sustainability and environmental stewardship; and
- Consider the implications of changing demographics when making recreation decisions.

The report found that about 80 percent of Washingtonians visited a city, county, or state park within the past 12 months. Importantly, low-cost activities, less strenuous activities, or activities performed closed to home had the highest participation rates. Conversely, more specialized activities, activities with high equipment needs, and activities that require travel had lower participation rates. Per the report, the five outdoor recreation activities with the highest adult participation rates were:

- Picnicking, BBQing, or cooking out, 81 percent
- Walking without a pet, 71 percent
- Wildlife viewing/photography, 59 percent
- Sightseeing, 57 percent
- Gardening, flowers or vegetables, 57 percent

The top five overall activities by participation rate were:

- 1) Walking in a park or trail, 87percent
- 2) Attending an outdoor concert or event, 59 percent
- 3) Relaxing, reading, hanging out, 58 percent
- 4) Picnicking or BBQing, 56 percent
- 5) Playing, 55 percent

⁶ Ritchie, Amanda, et al. “The 2013 State Comprehensive Outdoor Recreation Plan.” (2013).

Economic Analysis of Outdoor Recreation in Washington State 2015

In 2015, RCO published "Economic Analysis of Outdoor Recreation in Washington State."⁷ This report found that in Washington state \$21.6 billion is spent every year on recreational trips, including equipment, across all recreational land types, public and private.

Per the report, Washingtonians on average spent 56 days a year outdoors. Of this, the average Washingtonian visited local parks 27 days a year, making local parks the most visited park type for outdoor recreation. The report found the average local park visit resulted in an expenditure of \$7 per visit, per person (2014). For special events at local parks this expenditure increased to \$45 per day, per visit (2014).

The report found that the highest recreation expenditures per trip were for recreation in or on public waters, followed by events like youth sport tournaments.

Days Washingtonians spend
at visiting local parks per
year

27

Local park visit expenditure
per visit (2014)

\$7

Local park event visit
expenditure per visit (2014)

\$45

SummerFEST Triathlon



⁷ Schundler, Greg, and Tania Briceno. "Economic analysis of outdoor recreation in Washington State." (2015).

3.3 Community Engagement – Local Recreation Trends

The City thoughtfully crafted a multi-pronged public involvement campaign to provide community members ample opportunities to be involved in the plan's update. Throughout the spring, summer, and fall of 2019 the City hosted a number of engagement events in-person and online to capture the park and recreation needs and desires of those who live, work and play in Lakewood. Based on past experience and research data, the City recognized that many "traditional" engagement efforts would not yield a representative sample of Lakewood as a whole. In effort to get a more representative sample, the City provided a number of targeted outreach events throughout the community, including focus groups and pop-up events. In total, the City's engagement efforts resulted in over 1,300 unique comments from 937 community members. The following section provides an overview of the community input received.

Table 3-1 provides a list of all engagement events by type and the estimated number of participants per event.

| TABLE 3-1 | | |
|---|-------------|------------|
| Engagement Events - Type and Participation | | |
| Senior Activity Center Aging Expo | Engagement | 19 |
| Coffee with Mayor | Engagement | 8 |
| SummerFEST | Engagement | 60 |
| Farmer's Market | Engagement | 80 |
| Ready to Learn fair | Engagement | 45 |
| National Night Out | Engagement | 61 |
| Tillicum Community Center | Engagement | 31 |
| Summer Concert series | Engagement | 36 |
| Fort Steilacoom Dog Park | Engagement | 27 |
| Controlled Online Survey | Engagement | 179 |
| Open Online Survey | Open House | 254 |
| BooHan Market | Engagement | 16 |
| Open House 1 | Open House | 13 |
| Open House 2 | Open House | 10 |
| Open House 3 | Open House | 6 |
| Online Open House | Open House | 7 |
| Lakewood Multicultural Coalition | Focus Group | 3 |
| Lakewood Youth Council | Focus Group | 20 |
| Lakewood United | Focus Group | 20 |
| PRCS Personnel (select) | Focus Group | 7 |
| PRCS Personnel (all) | Focus Group | 15 |
| Lakewood United | Focus Group | 20 |
| Total | | 937 |

Legacy Plan Task Force

Open Houses

Community members and local stakeholders were invited to three open houses. Two were held at City Hall (July and August 2019) and the other was held at the Lakewood Library (July 2019). A total of 29 individuals attended the open houses. At the open houses attendees were able to provide input on: 1) the strengths, weaknesses, opportunities, and threats of the City's existing park and recreation system; 2) the visioning process, including feedback on the 2014 Legacy Plan goals and strategies; 3) their favorite park; and 4) what type of park and recreation amenities they want added or improved in the City in the next few years.



“Pop-up” Events

The City held nine “pop-up” events throughout Lakewood. Pop-up events were typically held at existing community events to increase participation by unrepresented or underrepresented populations by engaging the community in the community. For example, the City held pop-up events at Springbrook Park during National Night Out, Fort Steilacoom Park during the Summer Concert Series, at the Farmer’s Market, at Clover Park High school during the Ready to Learn Fair, and at the Senior Activity Center during its Aging Expo. It is estimated that 370 individuals provided input at these events. These events allowed participants to provide input on: 1) their favorite park; and 2) what type of park and recreation amenities they want added or improved in the City in the next few years.

Focus Groups

The City organized focus groups with multicultural community stakeholders, the Youth Council, Parks, Recreation, and Community Service (PRCS) personnel, and neighborhood stakeholders. The multicultural community stakeholders group helped the City craft its engagement plan. Three members of this focus group went on to join the LPTF. The focus group with the Youth Council allowed the City to collect input from an age group commonly ignored by more traditional outreach efforts. The Youth Council focus groups provided feedback on how parks and recreation services could be more youth friendly. The PRCS focus group provided input on the day-to-day operations of the City’s parks and recreation system, including a detailed discussion on the strengths, weaknesses, opportunities, and threats facing the City’s parks, open spaces, and recreation services. The neighborhood stakeholder focus group allowed participants to provide input on: 1) their favorite park; and 2) what type of park and recreation amenities they want added or improved in the City in the next few years.

Online Open House

In effort to provide more flexible opportunities for those who live, work, and play in Lakewood, an Online Open House was available on the City’s website from July to September 2019. This platform was designed to replicate the in-person open house with the bonus of being available to the general public at any time. Seven individuals provided feedback using this platform. Like the open houses above, participants were able to provide input on: 1) the strengths, weaknesses, opportunities, and threats of the existing park and recreation system; 2) the visioning process, including feedback on goals and strategies; 3) their favorite park; and 4) what type of park and recreation amenities they want added or improved in the City in the next few years.

Surveys

Like the Online Open House, in effort to provide additional flexible opportunities for those who live, work, and play in Lakewood, the City provided two online surveys: an open online survey and an online controlled survey. Between the two surveys, the City collected 324 responses. Both surveys were available in English, Spanish, and Hangul. The online surveys consisted of 19 standardized questions. Most questions were multiple choice, however, several questions allowed users to provide open-ended feedback. **Appendix B** provides a copy of the open online survey. **Appendix C** provides an overview of survey results.

The open online survey was available for anyone to access from June 25 to July 31, 2019. The City provided links to the survey on the City's website, social media outlets, in the City Manager's Weekly Bulletin, and in an email blast to all registered park and recreation participants. Hard copies of the survey were available at City Hall. In total, the City collected 256 responses from the open online survey.

For the controlled online survey, two thousand (2,000) residences in Lakewood were chosen at random to participate. The residences selected received letters in the mail providing a link to the survey and a unique identifier (passcode) that was required to access to the survey. Hard copies of the survey were available at City Hall. Of the 2,000 randomly selected residences, 1,865 of the letters were delivered (93 percent). The remaining 135 letters (7 percent) were returned to City Hall either due to vacancies or other address issues. Of the 1,865 residences that received mailed survey notification, the City collected 168 responses constituting an overall survey response rate of 9 percent. **Figure 3-1** depicts the 2,000 addresses selected for the controlled survey – residences that completed the survey are denoted in blue and those that did not complete the survey are denoted in red.

[illegible]

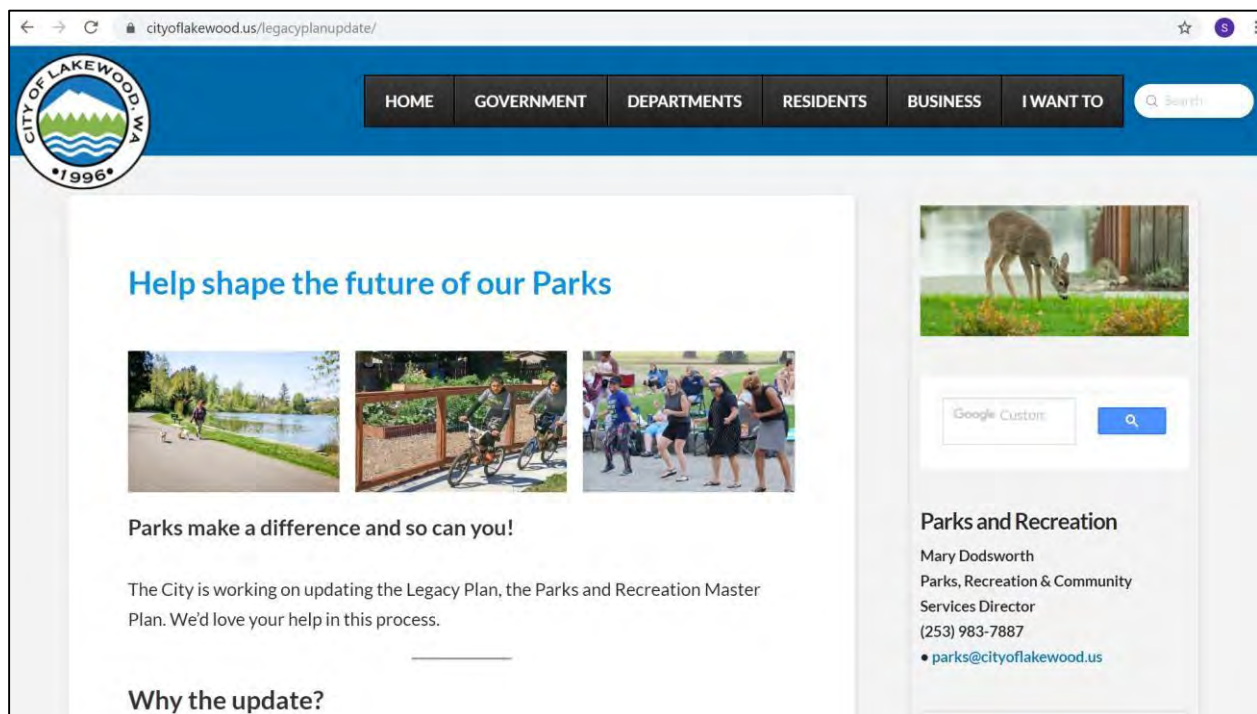
Park and Recreation Advisory Board (PRAB)

The City presented periodic updates to the Park and Recreation Advisory Board (PRAB) at regularly scheduled public meetings. At the first meeting, PRAB was provided an overview of the update process and schedule. At the second meeting on February 25, 2020 PRAB reviewed and provided feedback on a draft of the Legacy Plan.

Additional Legacy Plan Outreach

The City provided information on the update process on the City's website, see **Figure 3-2**. This included information on why the City was performing the update and how to get involved in the process. The City also published information about the update process and how to get involved in the Lakewood Connections Magazine.

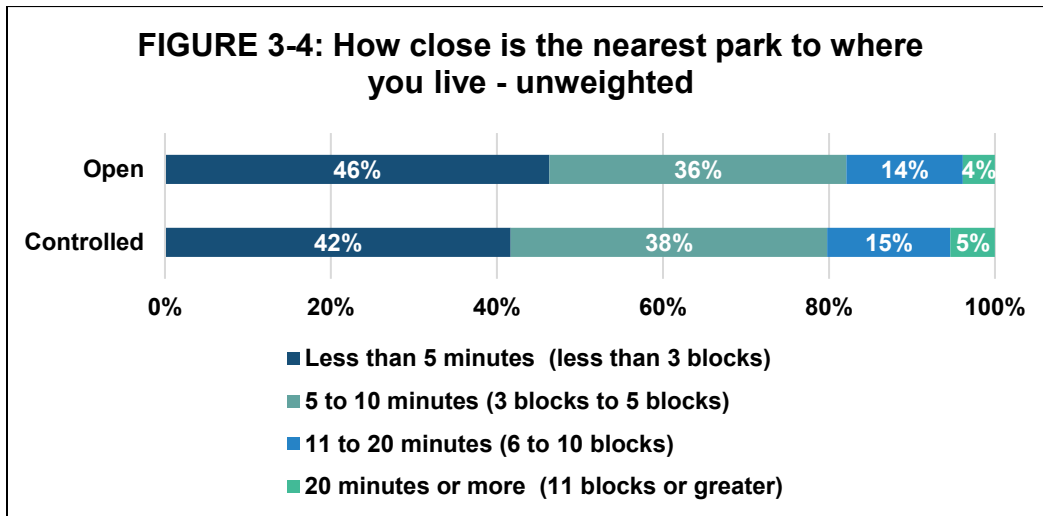
FIGURE 3-2: Legacy Plan Update Website



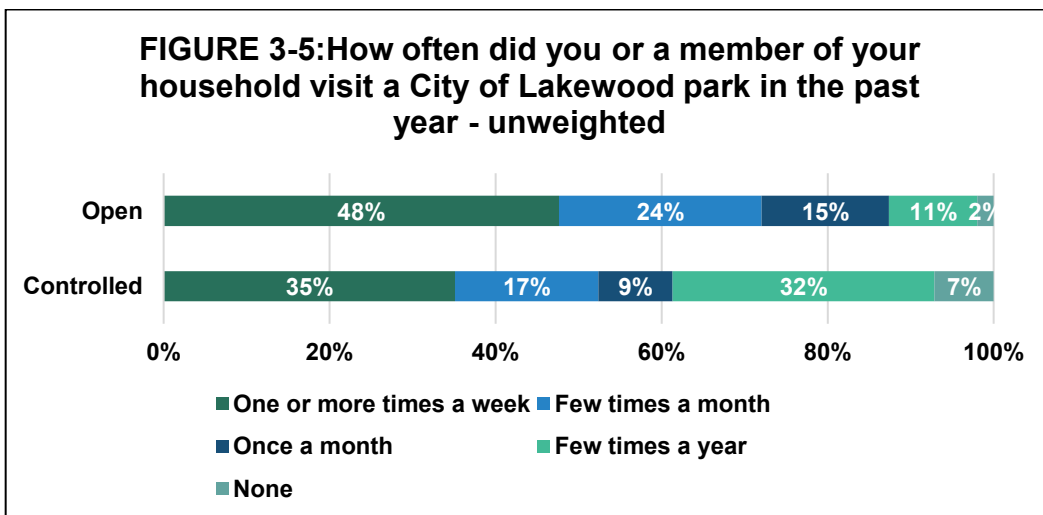
Survey Findings

The following provides an overview of the major survey findings. **Appendix C** provides complete survey results.

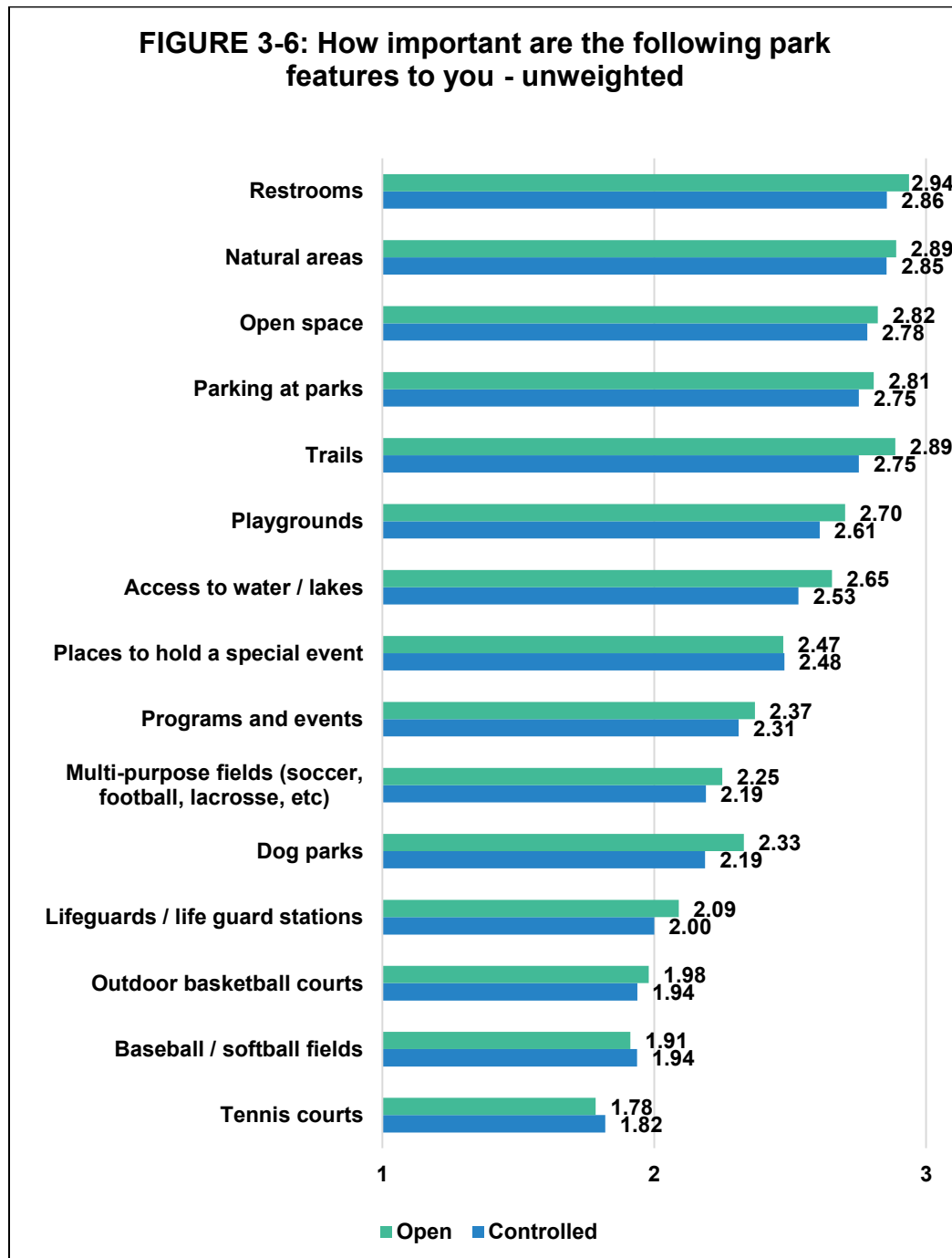
- Representation: Demographically and geographically, both surveys had areas of over and under representation. Based on past experience and research data, the City assumed this would occur. Proactively, the City strategically held a number of targeted outreach events throughout the community to hear from unserved and underrepresented voices.
- About 80 percent of survey respondents identified living within five blocks or fewer of a park. Very few indicated that they lived more than 20 minutes (or 11 blocks or greater) from a City park.



- More than 50 percent of survey respondents indicated that they or a member of their household went to a City park a few times a month or more; very few participants indicated that they or a member of their household did not use a City park in the past year.

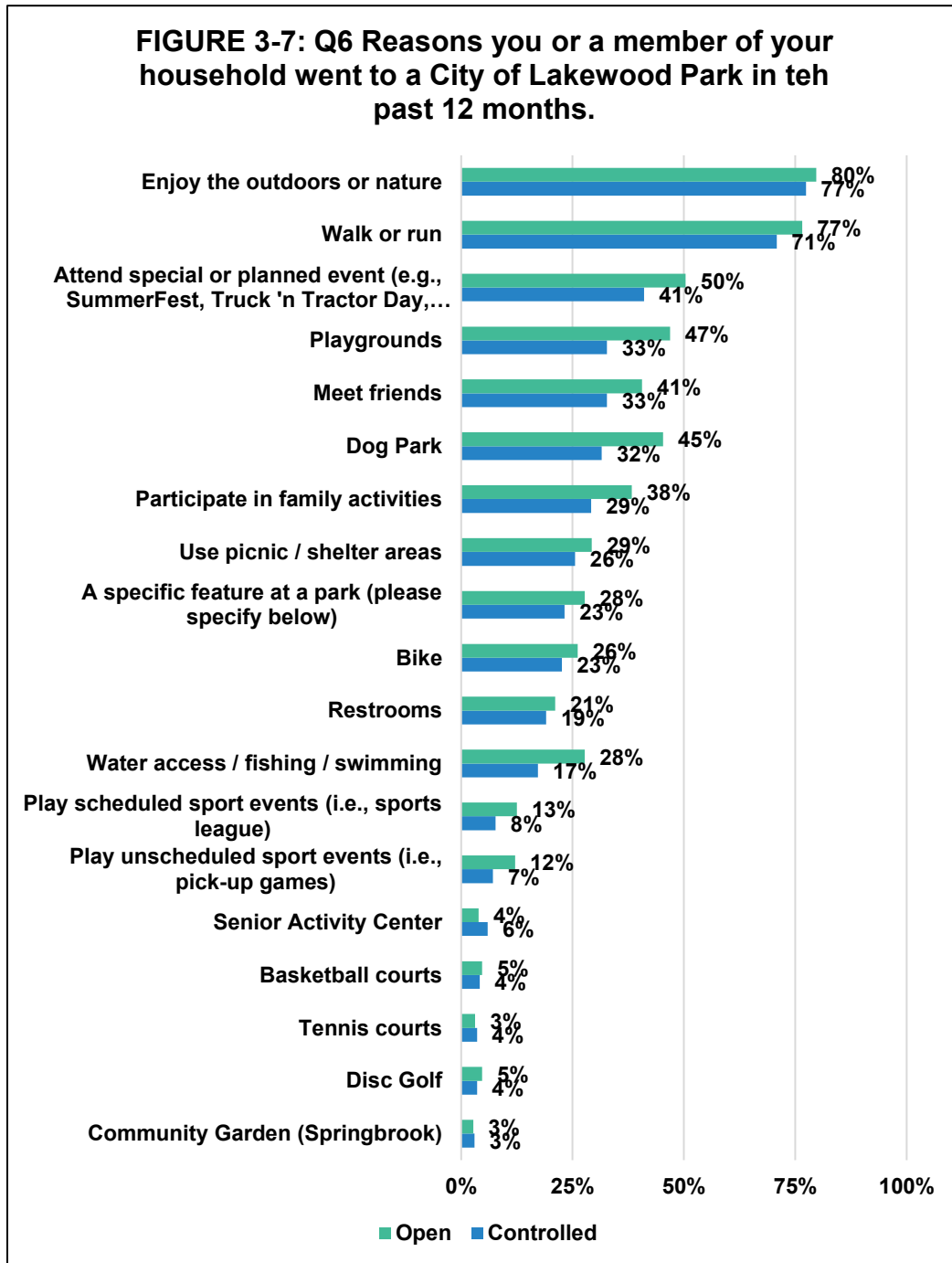


- Over 70 percent of survey respondents indicated that they usually travelled to a City park by car.
- Survey respondents indicated that the highest rated park features by importance were: restrooms, natural areas, trails, open space, and parking.

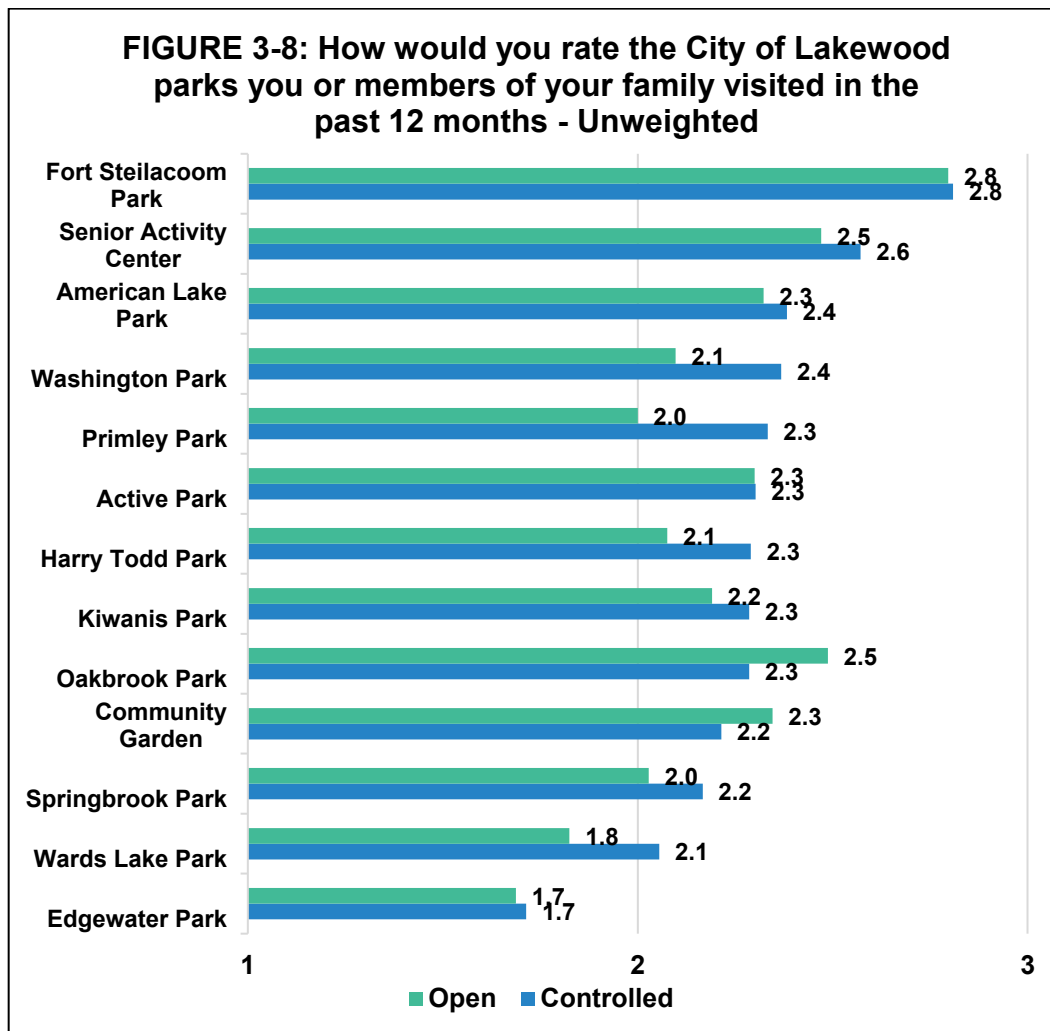


- Survey respondents indicated that the lowest rated park features by importance were: tennis courts, baseball/softball fields, outdoor basketball courts, lifeguards/lifeguard stations.

- Survey respondents indicated that the top reasons for going to a City park were to: enjoy the outdoors or nature, walk or run, attend a special or planned event, use the playgrounds, meet friends, and use the dog park.

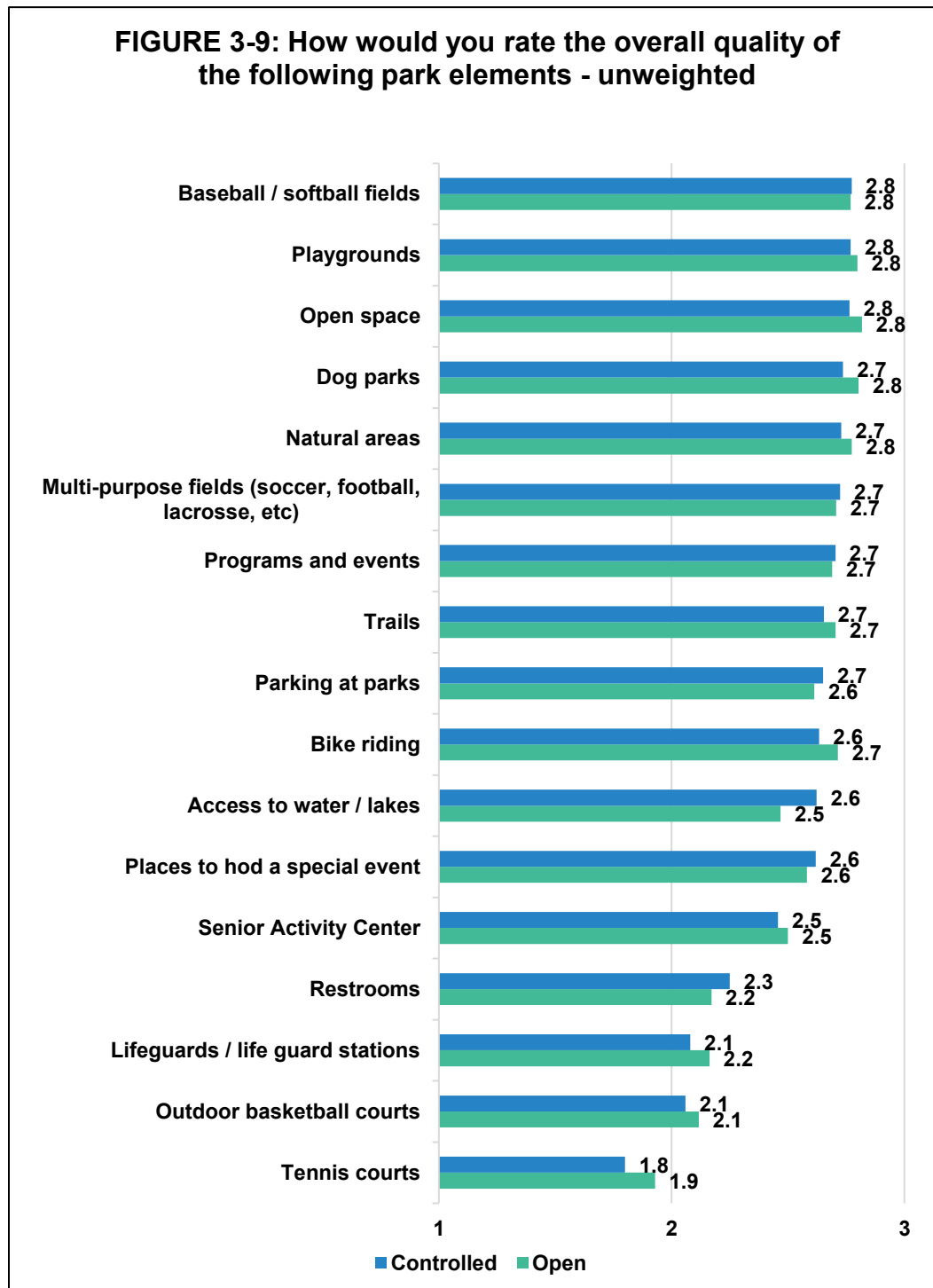


- Survey respondents indicated that the top reasons for not using the City's parks were: no time, don't feel safe, don't know where they are, too crowded, and lack of amenities. This question had an open ended element which allowed participants to express why they did not use a City park. Respondents provided specific safety concerns that they had, as well as others reasons, including access issues, issues with dog users, and a lack of desired amenities.
- The main park visited by survey respondents was Fort Steilacoom Park, followed distantly by American Lake Park and Harry Todd Park.
- All City parks, with the exception of Wards Lake Park and Edgewater Park, received a rating of excellent or fair from survey respondents. These two parks are currently undergoing master plans for future redevelopment.

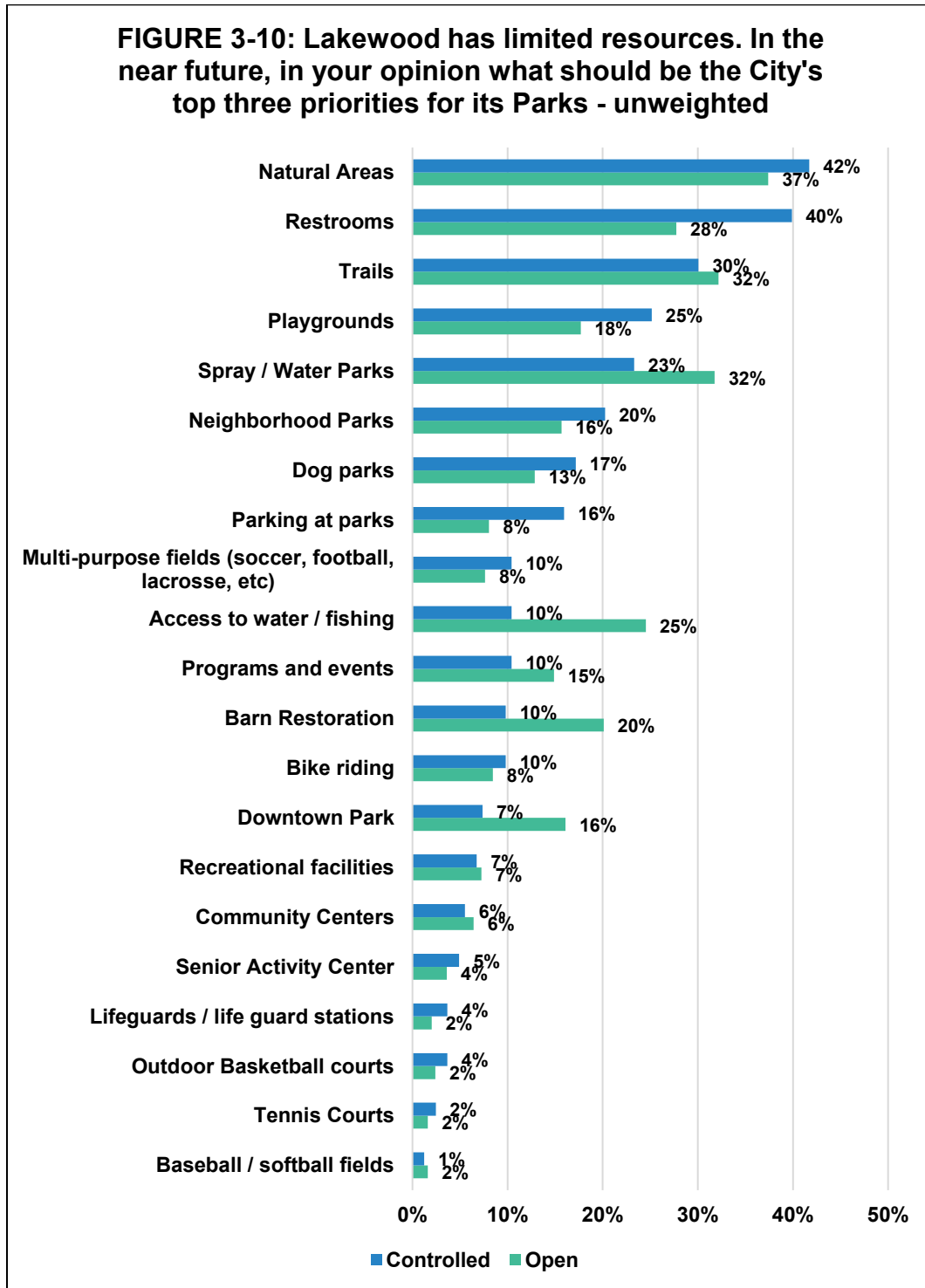


- Over 70 percent of survey respondents indicated that they or a household member attended at least one recreation program or special event offered by the City in the past 12 months. This question allowed participants to express why they did not attend a program or event. The most common reason was access issues, such as the time and locations events were held.

- Survey respondents indicated that the highest quality park amenities were: open space, dog parks, baseball/softball fields, and natural areas.



- Survey respondents indicated that the City's top priorities for its parks system should be: natural areas, restrooms, trails, spray/water parks, and access to water/fishing.



- Survey respondents indicated that the lowest quality park amenities were: tennis courts, outdoor basketball courts, lifeguards/lifeguard stations, and restrooms.

Other Engagement Event Findings

- Similar to the survey, overwhelmingly engagement event respondents indicated that Fort Steilacoom Park was their favorite park (57 percent), followed distantly by Springbrook Park (13 percent) and Harry Todd Park (10 percent). (Note: the City held engagement events at these three parks).
- Some engagement events asked respondents to rank 2014 Legacy Plan goals by importance, on a scale of one to five with one being 'not important' and five being 'very important.' All goals averaged a score of over four. There were some comments and questions about the readability and intent of the some of the goals. As a result of this feedback and other engagement event input, the updated Plan attempts to make goals more accessible and better organized.

SummerFEST pop-up event



- Some engagement events asked respondents to perform a Strengths, Weakness, Opportunities, and Threats (SWOT) analysis on the City parks. The following elements were identified:

STRENGTHS

- Potential future natural areas.
- Parks and recreation personnel.
- Capacity to host diverse activities.
- Partnerships with other entities.
- Variety of parks: regional, community, neighborhood.
- Services for older adults.

WEAKNESSES

- Limited resources/personnel.
- Limited undeveloped land.
- Lack of covered and/or indoor facilities.
- Higher than average population turn-over.
- Perceived safety issues.
- Communication and outreach.
- Ability to reach underserved/unserved populations.
- Language barriers.

OPPORTUNITIES

- Ownership of Fort Steilacoom Park.
- Future population growth.
- Nimbleness of organization.
- Ability to respond to new trends/community needs.
- New technologies and best practices.
- Partnerships with other entities.
- Natural areas.
- Historic barns at Fort Steilacoom Park.
- Park improvements/new park amenities.

THREATS

- Limited resources.
- Deferred maintenance.
- Poverty and health disparities.
- Population growth: park pressure/overuse.
- Noxious weeds.
- Conflicts between users.
- Ability to maintain existing/new facilities.
- Environmental Changes/Challenges.
- Retirements/Personnel changeover.

Engagement Event Themes

All engagement events asked participants to identify the type of park and recreation amenities they wanted to see added or improved in the City in the next few years. A comprehensive list of all Legacy Plan engagement event comments can be accessed here: <https://tinyurl.com/ParkEngagement>

The City identified several main themes:

1) Provide more diverse park amenities for all age groups

Expand park and recreation amenities to provide a wider diversity of active and passive opportunities at City parks and facilities with opens space. **Figure 3-11** depicts the number of comments on specific desired active and passive park features.

Active Recreation Amenities: The most commonly desired active recreation amenity was a spray park. Other more frequently discussed active recreation amenities were playgrounds, basketball courts, multipurpose synthetic turf fields, and adult playgrounds/exercise equipment.

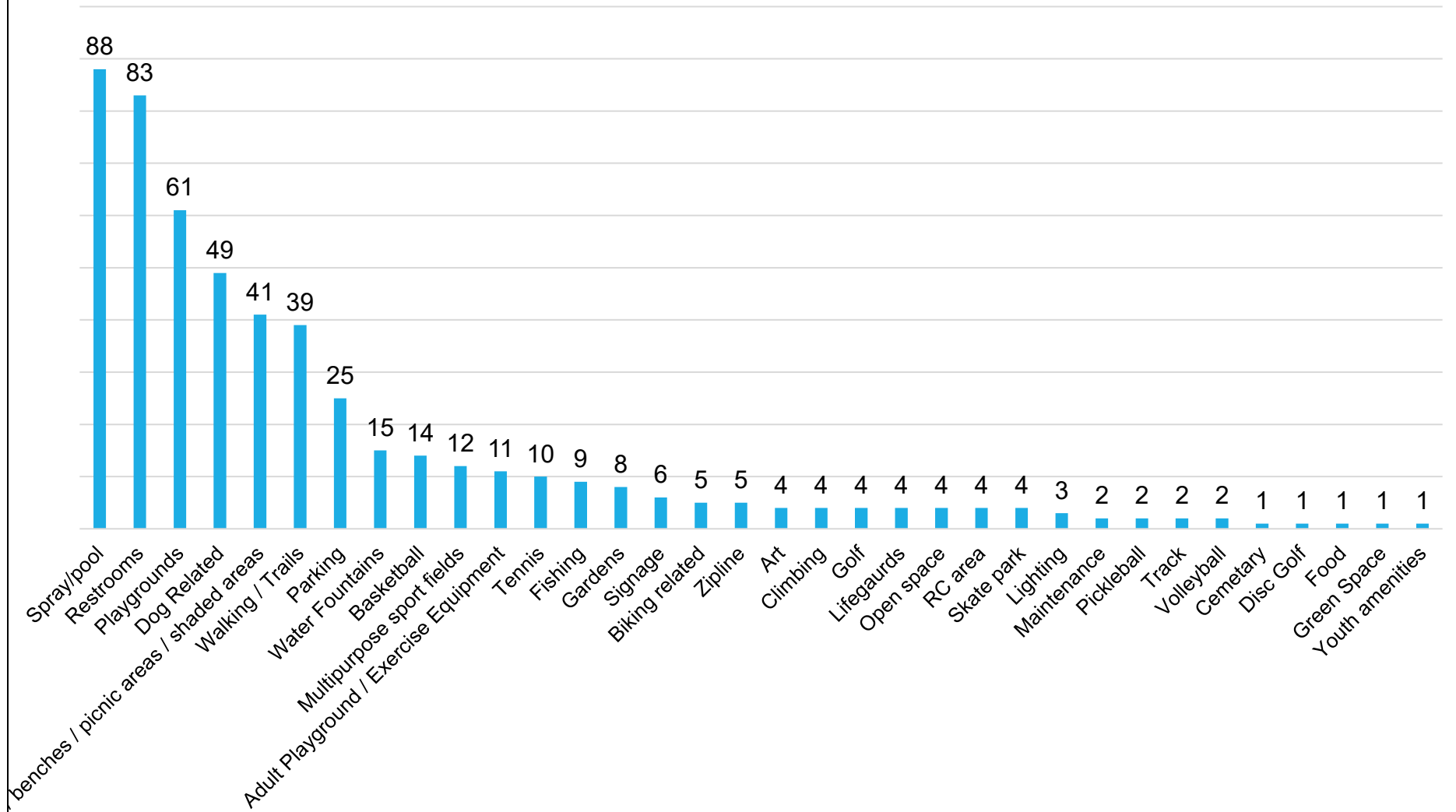
Passive Recreation Amenities: The most common passive park amenities identified were restrooms, walking and trails, seating, benches, and picnic areas or shaded areas, parking, water fountains, and dog-related activities.

2) Increase safety and security features at parks

Expand security measures in place at City parks, such as: cameras, police patrols (on foot, bike, and car), emergency call boxes, crime prevention through environmental design elements, and increased animal control for off-leash dogs.



FIGURE 3-11: Comments on specific types park features



3) Increase the availability of restrooms and drinking fountains

Expand and/or improve restroom facilities at the City's regional and community parks. There were also a number of comments about wanting to see permanent restroom facilities in neighborhood parks.

4) Maintain, improve, and expand trails and walkways

Running, jogging, hiking and/or walking consistently ranked as some of the most popular outdoor recreation activities. The 2013 State Comprehensive Outdoor Recreation Plan (SCORP) found that "the activity with the highest average number of days of participation by far among all Washington residents is walking (with or without a pet)."⁸ Many comments and survey results indicated a strong interest in maintaining, improving, and expanding trail systems and pathways in Lakewood parks, as well as developing safer routes to parks and other public spaces using sidewalks and multimodal trail systems, including linear parks.

5) Increase accessibility of programs and events throughout the City

Expand City events in Lakewood and provide City events in various locations throughout Lakewood. The majority of these comments were directed specifically at the City's Farmers Market. Comments expressed a desire to see the Farmers Market held at different locations, as well as different times during the week and/or on the weekend. Starting in the spring of 2020 the City will host a Night Market at the Colonial Plaza downtown.

Other comments expressed interest in expanding special events, such as the Summer Concert series, and in having food trucks and other food/beverage amenities located near or in parks. In addition, there were a number of comments that stressed the importance of water access, ADA access, and more park sites closer to where respondents lived.

6) Improve traditional and web-based communication

Several comments highlighted the lack of awareness of parks, open space facilities, recreation programming, and special events. Several comments noted that a searchable recreation amenity feature on the City's website would be helpful to find parks and open space facilities with the amenities people are interested in.

Geofencing, a GPS or RFID technology that creates a virtual geographic boundary, may also be a useful communication technology tool in the future. In addition to counting park visitors and tracking park visitation patterns and economic impacts, this technology could be used to prompt visitors as they enter the park about the amenities and upcoming events offered at that park.

7) Expand existing parks, preserve natural resources, and acquire new parkland, including a Downtown Park

Many comments expressed a desire to expand existing parks and create more parks, including establishing a Downtown Park. There were also several comments expressing the desire to preserve the historic barns at Fort Steilacoom Park.

⁸ Ritchie, Amanda, et al. "The 2013 State Comprehensive Outdoor Recreation Plan." (2013).

3.4 Level of Service

Level of service measurements (LOS) provide a quantifiable assessment of the strengths, weaknesses, and gaps of service in the City's current park and recreation system. RCO recommends a LOS determination for park and recreation planning, however this element is not required to be eligible for RCO grants.

There are a variety of LOS measurements used by local agencies, including quantity, quality, distribution, and access measurements. Each type of measurement has its potential advantages and disadvantages. Some of the more common LOS measurements are:

1. *Distribution measurements*: Often called a “walkshed” measurement, this measures the areas or percent of the population within a desired designated walking time or distance of a park or trail. A commonly used walkshed distribution measurements is a 10-minute walking time or 0.5-mile walking distance from a park or open space area with consideration for man-made and natural barriers that limit safe accesses, such as major arterials or bodies of water.

The advantage of using a distribution measurement is that it considers the equitable distribution of parks or open space throughout a jurisdiction. The goal is that all residents have reasonable, proximate, and safe access to parks or open space by meeting the desired walkshed distance or time.

The disadvantage of using a distribution measurement *alone* is that it: 1) does not consider population growth and increased intensity of use; 2) it does not consider the quality or diversity of parks, open space facilities, or amenities; and 3) it may not match community preferences and priorities for current needs and demands in a specific area.

2. *Quantity per capita measurements*: This measurement shows the existing quantity of parks or specific amenities usually per capita (often per 1,000 residents) and compares this number to the desired quantity (facilities or acreage) on a per capita level for the community. For example:

Community Parks = 2.5 acres per 1,000 residents

Neighborhood Parks = 1.5 acres per 1,000 residents

Soccer/Lacrosse/Football Fields = 1 field per 7,500 people

Skate Parks = 1 per 40,000 people

The advantage of using a quantity per capita measurement is that it considers population growth and facility needs, as well as intensity of use.

The disadvantage of using a quantity per capita measurement is that *alone* it 1) does not consider the distribution of parks or amenities; 2) it does not consider the quality of parks, amenities, or other facilities; 3) it does not take into consideration seasonal amenities, for instance more outdoor pools in eastern Washington; and 3) it may not match local community preferences and priorities for current needs and demands. For example, one skate park, notably of an undetermined size, per every 40,000 people

may not fit the needs of every community or it may be located in the north side of a city when the majority of would-be users are located in the south side of a city.

3. *Quality measurements:* This measurement often includes assessments of amenity condition, safety criteria, and public satisfaction.

The advantage of using a quality measurement is that it considers the condition of parks and amenities.

The disadvantage of using a quality measurement *alone* is that: 1) it does not consider the distribution of parks; 2) it does not directly consider population growth but does consider intensity of use through a condition assessment; 3) it may not match community preferences and priorities for current needs and demands, and 4) assessment grading conditions can be subjective; grading should require a high level of consistency.

To alleviate the disadvantages of having a single LOS measurement, the City has elected to use two LOS measurements: 1) a walkshed measurement and 2) a quality and diversity measurement, known as the Park Amenity Condition Assessment (PACA).

3.5 2014 Legacy Plan LOS

The 2014 Legacy Plan established a distribution LOS in the form of a walkshed measurement. As mentioned, one of the benefits of using a walkshed measurement is that it clearly depicts where there are current service duplications and service gaps, i.e., areas with service duplications are those with more than one park within the desired walkshed distance, whereas, areas with service gaps are those with no parks within the desired walkshed distance. A distribution LOS clearly shows where future park and open space acquisitions may be necessary to provide a more equitable distribution of parks and open space facilities across the City.

The 2014 Legacy Plan established the following walkshed measurement:

All addresses within Lakewood are within a 0.75-mile walking distance of a neighborhood park* equipped with a playground facility.

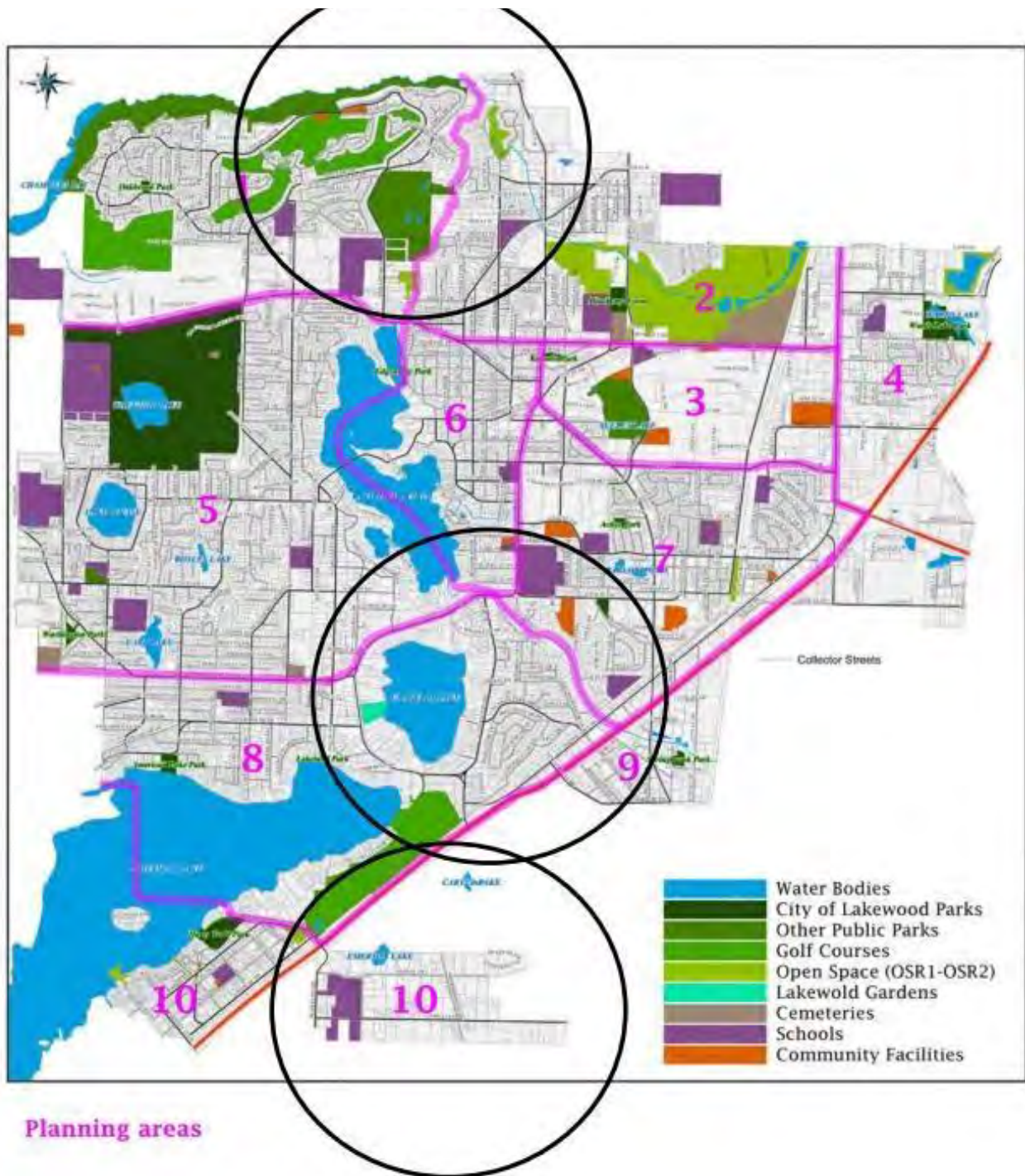
*This LOS allowed community and regional parks to act as neighborhood parks if they met the qualification of having a playground facility; all City community and regional parks have playground facilities.

To help identify and determine gaps in this walkshed measurement, the 2014 Legacy Plan established 10 park planning areas (PPAs) across the City. The PPA's boundaries were designed using major physical barriers, such as arterials and water bodies that restricted safe and convenient access to parks. The 2014 Legacy Plan walkshed measurement analysis determined that there were three (3) areas within various PPAs that were potentially underserved as they were not within a 0.75-mile walking distance of a neighborhood park equipped with a playground facility. These PPAs and areas were:

- **PPA 2** - The north section, west of Bridgeport Way
- **PPA 8** - The east section, east of Gravelly Lake
- **PPA 10** - The east section, east of I-5.

Figure 3-12 provides the 2014 Legacy Plan map depicting the established PPAs in pink geometric figures and the identified potential gaps in the 0.75-mile walkshed measurement designated by the black circles.

FIGURE 3-12: 2014 Legacy Play LOS Walkshed Analysis - Potential Gaps

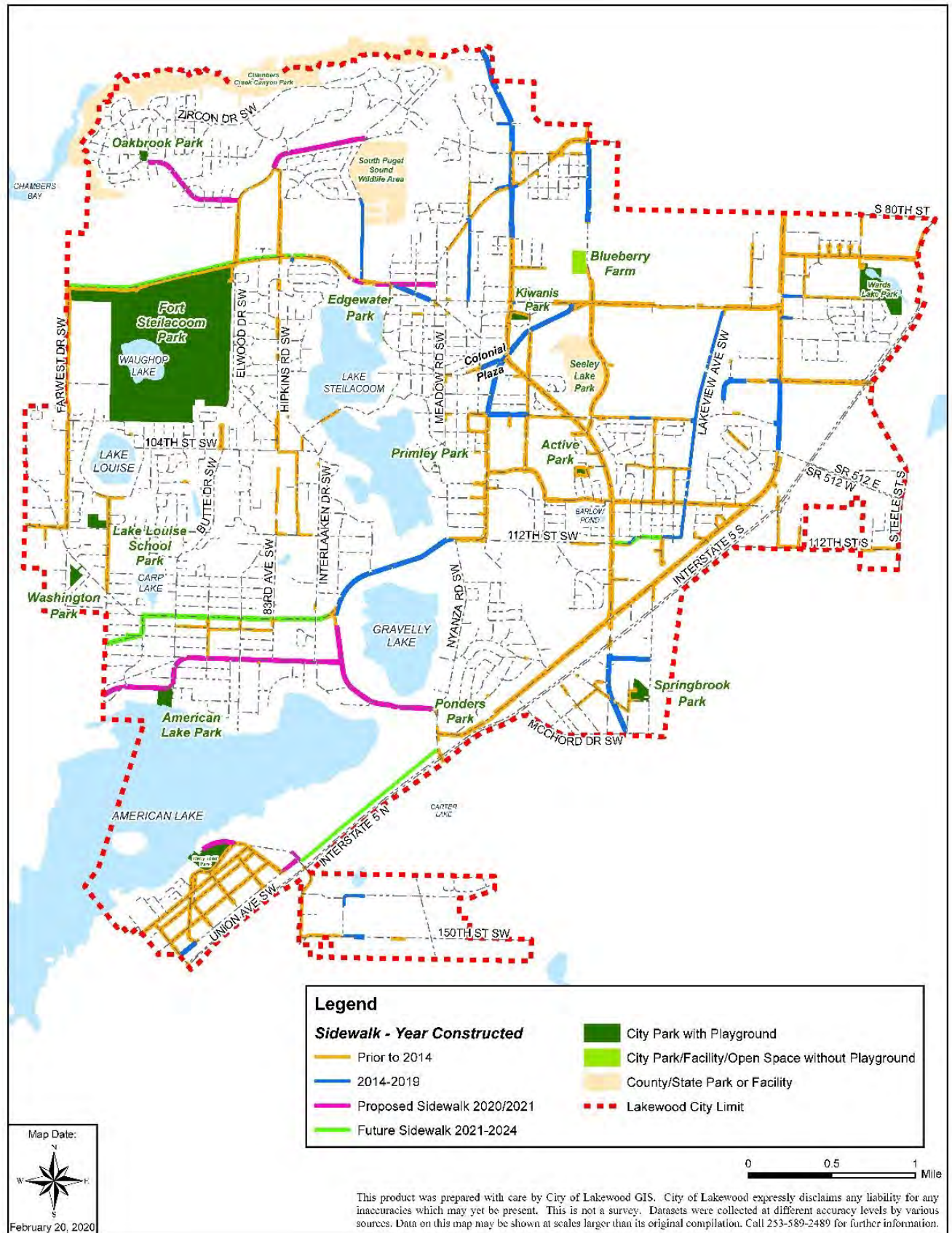


Since 2014, the City has completed a number of infrastructure projects that improve access to parks, open spaces, and increase non-motorized connectivity throughout the City. The following provides an overview of the improvements in the PPAs identified as having potential gaps in service in the 2014 Legacy Plan:

- **PPA 2:** The City is currently working with Pierce County and University Place on the Chambers Creek Canyon Trail system that connects to Chambers Creek Regional Park. Together, these entities are working to improve access to the Chambers Creek Canyon Area by building trailheads and sanctioned trails. The Chambers Creek Canyon Area covers approximately 200 acres of primarily undeveloped wooded habitat along Chambers Creek. The parties agreed to collaboratively work on the trail between the Chambers Creek Trailhead and Kobayashi Park in University Place and Phillips Road in Lakewood. This work will include the development of new trailheads at Phillips Road and Zircon Drive in Lakewood's Oakbrook neighborhood, and over 2.5 miles of new and updated trail. When finalized, this trailhead will increase access to a park in PPA 2's north section, west of Bridgeport Way. This improvement will not increase access to a park with a playground facility, unless one is added to the development plans.
- **PPA 8:** The City is currently in the process of developing a 10 to 12-foot non-motorized path on the lake-side of the roads around Gravelly Lake (Gravelly Lake Drive and Nyanza Road SW). When finalized, this path will provide safe, active recreation opportunities, such as walking, running, and bike riding, in PPA 8's east section, east of Gravelly Lake. When finalized, this loop will increase access to open space in PPA 8. To date a section along the northwest side of Gravelly Lake is complete. This improvement will not increase access to a park with a playground facility, unless one is added at a future date.

In addition to this path, the City added a significant amount of sidewalks throughout the City to increase connectivity of neighborhoods creating safe routes to schools and parks in Lakewood, see **Figure 3-13**.

FIGURE 3-13: Sidewalk Construction in Lakewood 2014 to 2024



PPA 10: No park related improvements have occurred in the eastern area of PPA 10 which was identified as underserved. Thus, no improved access to parks with open space or playground facilities occurred in this PPA. Access to open space will be significantly reduced when Woodbrook Middle School is closed and the parcel is redeveloped for industrial purposes.

The following provides an overview of the park and open space infrastructure improvements done in all other PPAs since 2014:

- **PPA 9:** The City acquired land and expanded Springbrook Park and built an ADA accessible pedestrian bridge allowing those living in north Springbrook, across Clover Creek, to access the park. Prior to that, this area was not within a 0.75 mile walking distance of a park due to Clover Creek acting as a physical barrier restricting safe access. The City is currently in the process of expanding Springbrook Park and working on the restoration of Clover Creek. This expansion will increase access to parks with open space and playground facilities for those living in north Springbrook.
- **PPA 1:** The City added a new playground at Oakbrook Park.
- **PPA 4:** The City recently completed a new Master Plan for Ward's Lake Park. Potential park improvements would include: trail expansion, open space improvements, improved water access, safety features, and neighborhood connectivity.
- **PPA 5:** The City is currently working on adding All Abilities playground features to the playground at Fort Steilacoom Park.
- **PPA 6:** The City is currently working on a new Master Plan for Edgewater Park. Potential park improvements include: neighborhood parking, improved access, shoreline landscaping and stabilization, walking trail, and other park amenities.
- **PPA 10:** The City is currently working on improving water access at Harry Todd Park by creating an ADA accessible pathway to a renovated waterfront, replacing the restroom, replacing the playground facility, and building a fishing pier and finger docks on American Lake.

3.6 Legacy Plan 2020 LOS

The plan establishes a new walkshed measurement and adds a new measurement that assesses the quality and diversity of park amenities.

Distribution Measurement - Walkshed LOS

Building off the 2014 Legacy Plan, this plan continues to use a walkshed measurement with a few modifications. This plan's walkshed measurement is:

Walkshed Measurement

All Lakewood addresses are within a 10-minute walk of a publically accessible park or open space facility.

Why the change in Walkshed Measurement?

Changes to the walkshed measurement align with the plan's vision of "a healthy and vibrant community where opportunities abound" and the Plan's mission of providing "quality parks, diverse programs, and sustainable practices" as it:

1. Expands criteria to include all parks and open space facilities. These spaces allow people to participate in passive or active, muscle-powered activities, build social connections, and provide opportunities for people to engage in civic activities.
2. Removes the requirement for a playground. The City still firmly believes that children and youth require spaces for unstructured play in an effort to boost cognitive, physical, and social development. The City strives to provide a number of environments where children of all ages and abilities can actively play and learn. The City believes that these types of opportunities are not limited to steel and plastic playgrounds. For example, nature play provides opportunities for children and youth to be active while engaging with natural elements and developing sensory and motor skills.⁹ Importantly, parks with playground facilities will score higher on the new quality and diversity LOS, known as the Park Amenity Condition Assessment (PACA), described in more detail the next section of this chapter.

In alignment with Goal 2 of this plan, the City strives to provide environments where all individuals, regardless of age and ability can engage in unstructured, preferably muscle-powered, activities, as well as build social connections and actively engage in civic activities.

3. Reduces the walkshed distance to 10-minutes which equates to approximately 0.5 miles. This distance is more standard across park and recreation providers in the United States and is consistent with the NRPA's 10-minute walk campaign. As a result of this change, some areas of Lakewood that met the 2014 walkshed LOS may no longer meet this plan's walkshed LOS.

⁹ Moore, Robin. "Nature play and learning places. Creating and managing places where children engage with nature." (2014). <https://natureplayandlearningplaces.org/>

What is open space?

There is no definitive definition for open space. **Appendix H** provides a sample of the various definitions of open space used by other jurisdictions. For illustrative purposes, the following examples show the diversity of open space definitions by municipalities in Washington state:

Renton, WA (RMC 4-11-150):

“Any physical area that provides visual relief from the built environment for environmental, scenic or recreational purposes. Open space may consist of developed or undeveloped areas, including urban plazas, parks, pedestrian corridors, landscaping, pastures, woodlands, greenbelts, wetlands and other natural areas, but excluding stormwater facilities, driveways, parking lots or other surfaces designed for vehicular travel.”

Redmond, WA (RMC 20A.20):

“Open Space. Any land, area, the preservation of which in its present use would (1) conserve and enhance natural or scenic resources, or (2) protect streams or water supply, or (3) promote conservation of soils, wetlands, beaches or tidal marshes, or (4) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries, or (5) enhance recreation opportunities.

Open Space, Active. Open space which may be improved and set aside, dedicated, designated or reserved for recreational facilities such as swimming pools, play equipment for children, ball fields, court games, picnic tables, etc.

Open Space, Passive. Open space which is essentially unimproved and set aside, dedicated, designated, or reserved for public or private use or for the use and enjoyment of owners, occupants.”

Marysville, WA (MMC22A.020.160):

“Open Space” means any parcel or area of land or water set aside, dedicated, designated, or reserved for public or private use or enjoyment.

“Open space, public” means an area dedicated in fee to the city, and operated and maintained by it. Public open space is designed primarily for the use of residents of a particular development, but cannot be reserved for their exclusive use due to the public ownership.”

Oakbrook Park



This Plan relies on the definition found in Lakewood Municipal Code (LMC) Title 18A.10.180. The Plan also is informed by the planning goals of the Growth Management Act (GMA) and the City's Comprehensive Plan.

LMC18A.10.180 provides the following definitions for open space and park:

“Open space” means land and/or water area with its surface predominantly open to the sky or predominantly undeveloped, which is **set aside to serve the purposes of providing park and recreation opportunities**, conserving valuable natural resources, and structuring urban development and form.

“Park” means an open space use in which an area is permanently dedicated to recreational, aesthetic, educational or cultural use and generally is characterized by its natural and landscape features. A park may be used for both passive and active forms of recreation; however, its distinctive feature is the opportunity offered for passive recreation such as walking, sitting and watching.

(Emphasis added.)

One of the goals of GMA is to “Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities” (RCW 36.70A.020(9)).

In Section 4 of the City's Comprehensive Plan: “Citywide Urban Design and Community Character” there is acknowledgement that future open space and parks may include small pocket parks, civic plazas, green corridor buffers, or habitat restoration. This section also recognizes that green streets, those that provide for a high level of pedestrian function, protect pedestrians from conflicts with vehicles and provide pedestrian amenities, may act as urban linear parks.

Based on this information, **Table 3-2** lists the City facilities that meet the LMC definition of open space and park.

| TABLE 3-2 | | | |
|------------------------|--|---|--|
| Open Space Definitions | | | |
| | LMC | GMA | City Comp. Plan |
| Colonial Plaza | Predominately open to the sky Provides recreation opportunities, including passive recreation | Retains open space Enhances recreational opportunities | Civic plaza |
| Gravelly Lake Loop | Predominately open to the sky Provides recreation opportunities | Retains open space Enhances recreational opportunities | High level of pedestrian function Urban linear park |

How is the Walkshed measurement measured?

The plan's walkshed measurement is measured using a geographic information system (GIS) spatial analysis tool developed by the Environmental Systems Research Institute (Esri). The tool calculates the area that can be reached within a 10-minute walk using paths and roads that allow pedestrian traffic. This measurement takes into account major physical barriers that would hinder or prohibit modes of active transportation. The walking speed is set to 3.1 miles per hour, which equates roughly to a mile every 20 minutes, or a half mile every 10 minutes. This walking speed is at the slower end of the average human walking speed, which is typically one mile per every 15 to 20 minutes. Notably, the City recognizes that walking speed and distance is highly subjective and that not all will be able to walk to parks – no matter the distance or infrastructure provided. That being said, the City continues to encourage those that live and work in Lakewood who can walk, or use other active, non-motorized modes of transportation, to access City parks by these means.

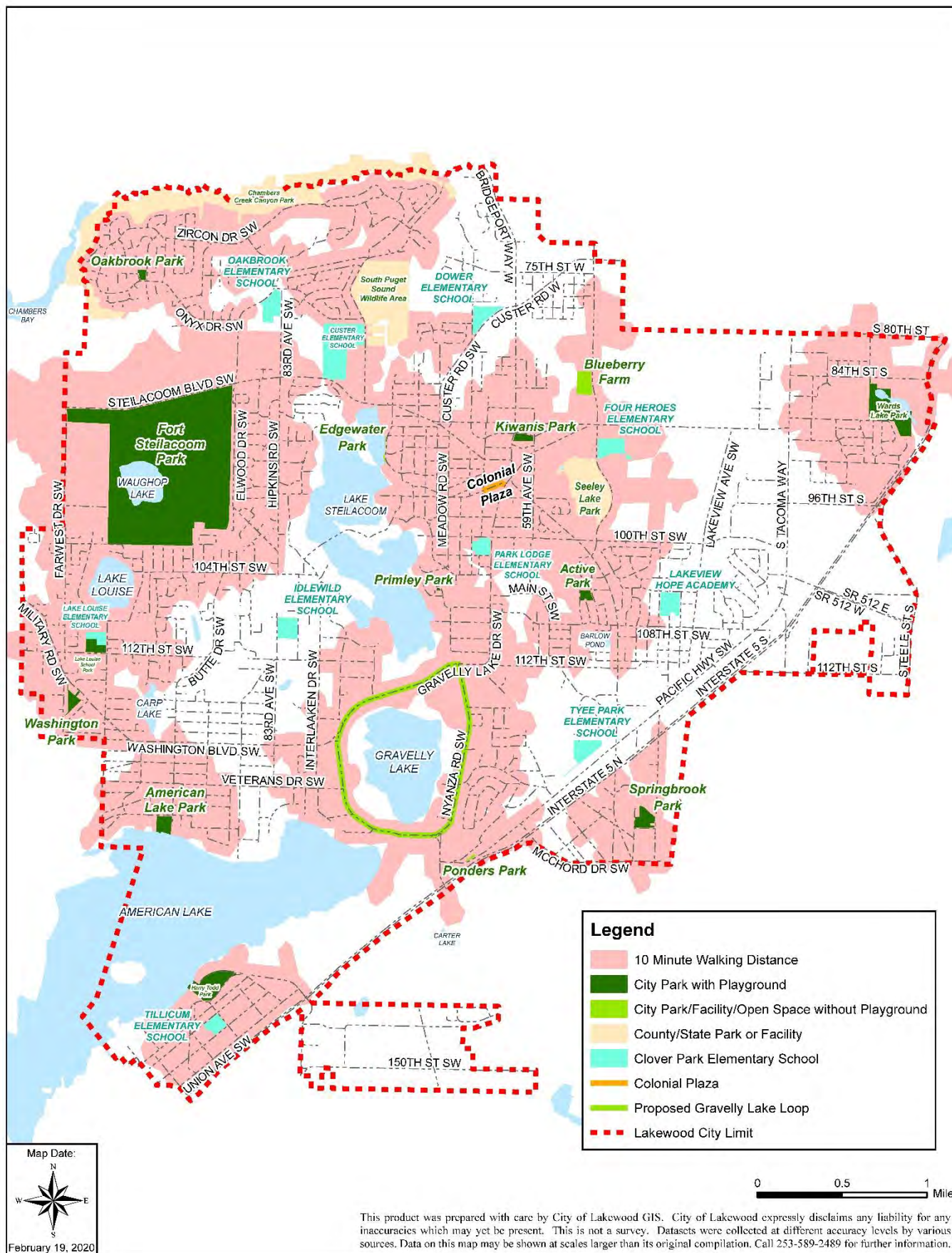
Walkshed Measurement Findings

Figure 3-6 provides a map of the areas of the City within a 10-minute walk of a publicly accessible park or facility with open space indicated in light red. On this map, City parks with playgrounds are indicated in dark green. City parks or open space facility without playgrounds are indicated in light green. County and state parks or open space facilities are indicated in tan. No county or state parks in Lakewood currently have playgrounds. Clover Park School District (CPSD) elementary schools are indicated in teal.

Truck 'n Tractor Day



FIGURE 3-14: 10-minute walk of public park / open space facility



Potential Service Gaps in the current Walkshed Measurement

There are a number of areas in Lakewood that are currently not within a 10-minute walk of a publicly accessible park or facility with open space. In the future, the City will likely need to acquire more land to build additional parks or open space facilities or expand existing partnerships with other public and private entities that may have existing open space facilities.

Importantly, the purpose of the walkshed measurement is not to identify specific parcels for consideration but rather show areas where the City could focus acquisition and capital improvement efforts. They also show potential areas to expand joint partnerships, to provide a more equitable distribution of publically accessible parks and open space facilities throughout the City.

The following section reviews areas of the City that appear to currently not meet the 10-minute walkshed measurement. This section offers potential solutions for addressing service gaps within these areas in the future.

This is in alignment with Goal 1, Policy 1.4:

“Expand park systems by strategically acquiring land and proactively planning for future system needs.”

This is also in alignment with Goal 1, Action Strategy #8:

“Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.
- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities.”

North, central – Custer and Bridgeport

The north, central area of Lakewood around Custer Road and Bridgeport Way appears to not meet the 10-minute walkshed measurement, see **Figure 3-15**. To address this potential gap in service, in the future the City could consider doing any number of the following:

- 1) Acquire additional land for a park or facility with open space in this area. The star in **Figure 3-16** denotes a general area where the City may want to consider a future park to reduce gaps in the walkshed LOS.
- 2) Partner with Clover Park Technical College to make Flett Creek more accessible year round for general public use.
- 3) Partner with CPSD to open Dower Elementary School as a neighborhood park during non-school hours, similar to Lake Louise Elementary School.
- 4) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-15: North, central potential gaps

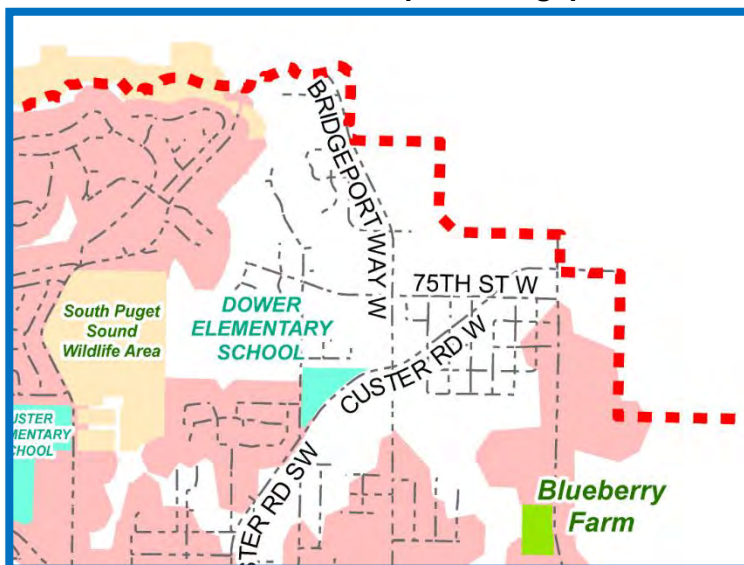


FIGURE 3-16: Acquire land/Expand partnerships

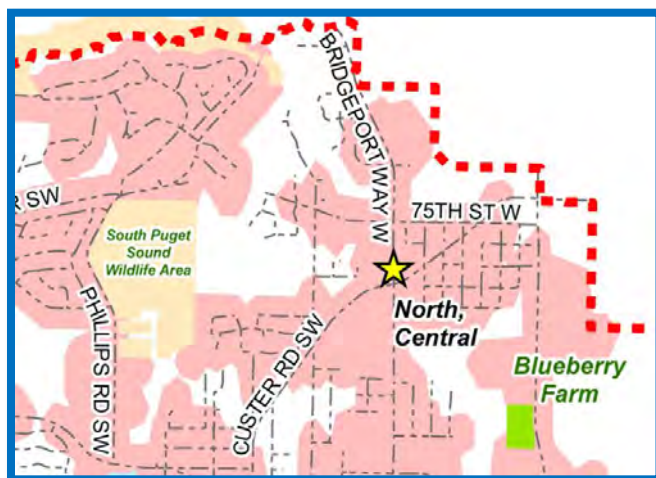
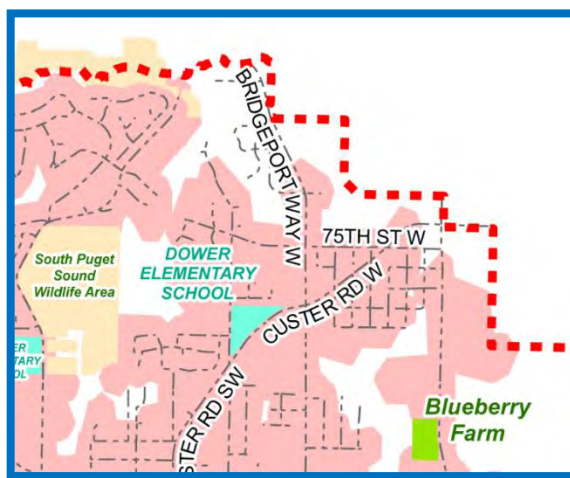


FIGURE 3-17: Dower Elementary as a park



East, central – Pacific Highway and South Tacoma Way

The central, east area of Lakewood along Pacific Highway and South Tacoma Way appears to not meet the 10-minute walkshed measurement, see **Figure 3-18**. In the future to address this potential gap in service the City could consider doing any number of the following:

- 1) Acquire additional land for a park or facility with open space in this area. For example, a park in or near the Lakewood Station District, described in more detail later in this chapter. The star in **Figure 3-19** denotes a general area near the Lakewood Station where the City may want to consider a park to reduce gaps in the walkshed LOS. Additionally, acquire land for a park or open space facility near 96th St SW on South Tacoma Way.
- 2) Partner with CPSD to open Tye Park Elementary and Lakeview Hope Academy as a neighborhood parks during non-school hours, similar to Lake Louise Elementary School.
- 5) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-18: East, central potential gaps

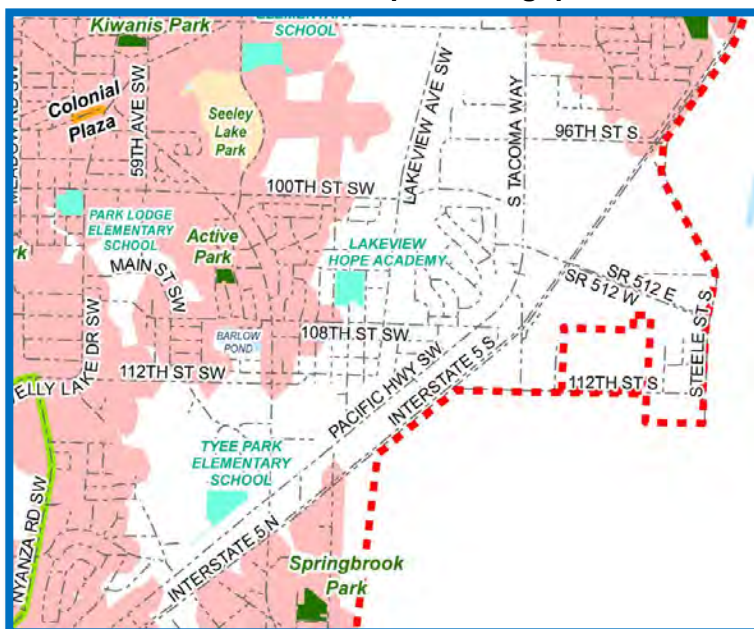


FIGURE 3-19: Acquire land/ Expand partnerships

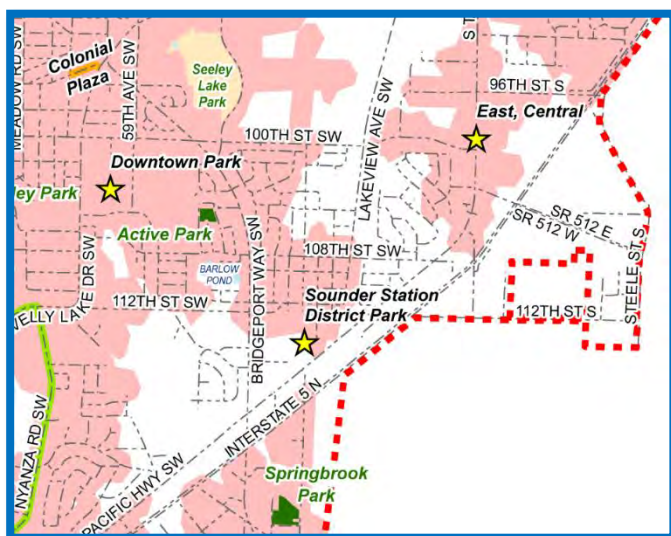
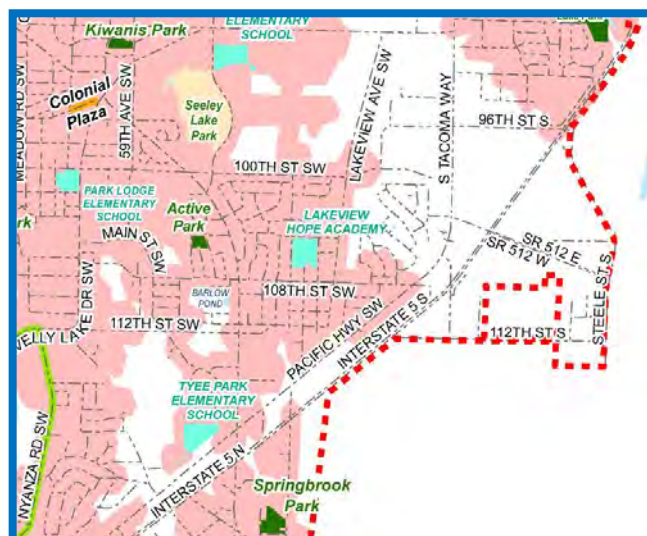


FIGURE 3-20: Tye Elementary School and Lakeview Hope Academy as parks



West, central – Lake City

The West, central area of Lakewood near Washington Boulevard appears to not meet the 10-minute walkshed measurement, see **Figure 3-21**. In the future to address this potential gap in service the City could consider doing any number of the following:

- 1) Acquire additional land for a park or facility with open space in this area. The star in **Figure 3-22** denotes a general area where the City may want to consider a future park to reduce gaps in the walkshed LOS.
- 2) Partner with CPSD to open Idlewild Elementary as a neighborhood park during non-school hours, similar Lake Louise Elementary School.
- 6) Partner with some other private or public entities to provide a park or open space facility.

FIGURE 3-21: West, central potential gaps

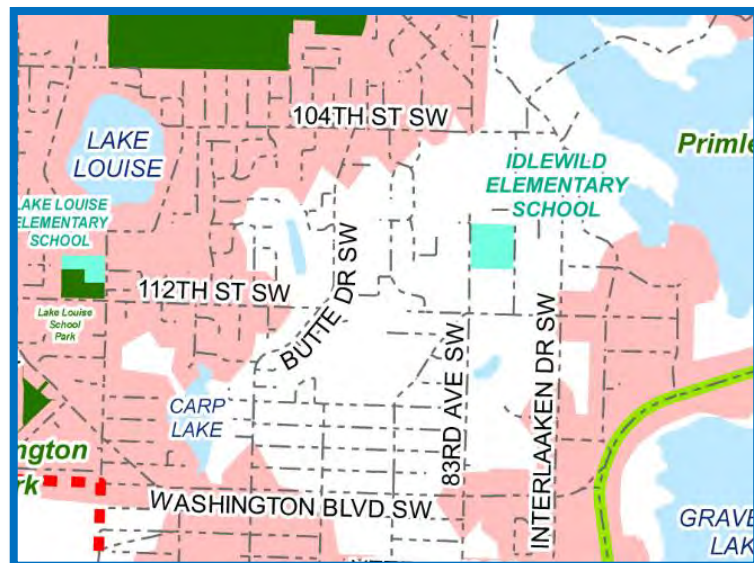


FIGURE 3-22: Acquire land/Expand partnerships

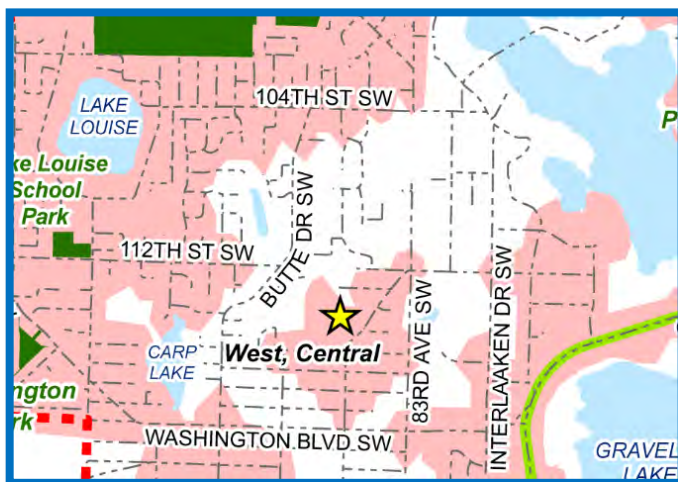


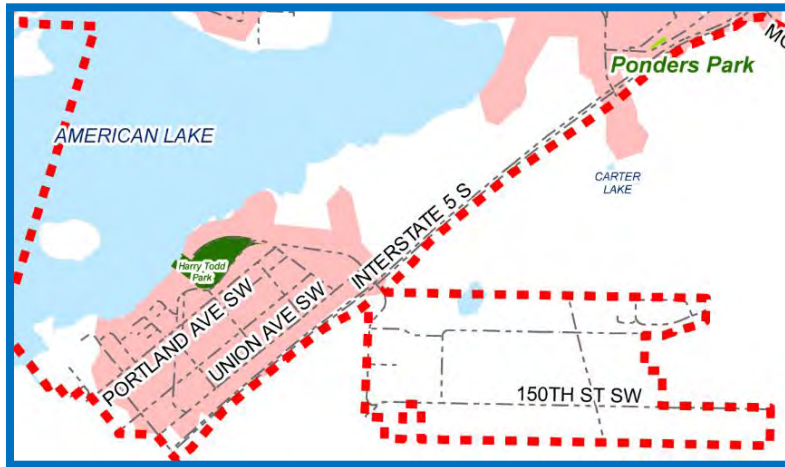
FIGURE 3-23: Idlewild Elementary as a park



North Tillicum

The planned Gravelly Lake Drive–Thorne Lane Connector will provide a non-motorized shared-use path next to the Tacoma Country and Golf Club, connecting the Tillicum neighborhood with the Ponders Corner neighborhood. Project construction is slated to begin in 2020. When this project is completed, this area of the City would meet the 10-minute walkshed LOS.

FIGURE 3-24: North Tillicum and Woodbrook



Woodbrook

This area is currently in the process of transitioning from residential to industrial use. For more information on policies regarding this transformation see the City's Comprehensive Plan Section 3.4.2.

Under Goal 1, action strategy #4 of this plan is to:

“Promote planning policies, zoning designations and other regulations that protect and encourage access to and the development of parks and open spaces. Collaborate with City planning personnel to craft planning tools.”

Potential Future Parks or Open Space Facilities

Downtown Park

Community feedback from engagement events for the Legacy Plan update and the Downtown Plan showed a keen interest in outdoor recreation in the downtown area.

The City's Comprehensive Plan Section 4.5.1 highlights that in order to create a downtown atmosphere, a number of land use and infrastructure changes are necessary, including:

Green Street Loop

To address the lack of park space, improve public streets, and improve circulation for pedestrians and bicyclists, the green loop will include park-like elements, green infrastructure, and support redevelopment Downtown. The Green Street Loop is included in the City's Transportation Improvement Plan (TIP). The project may be partially funded through the use of Traffic Mitigation Fees. The Green Street Loop includes Gravelly Lake Drive SW, 59th Avenue SW, Mt Tacoma Drive SW, and a small portion of Bridgeport Way SW. The Green Loop proposes continuous pedestrian and off-street protected bike facilities, street trees, landscaping, and low-impact development stormwater improvements.

New Public Streets

The Downtown lacks a dense and walkable street grid to support urban development, circulation, and an active public realm.

Central Park

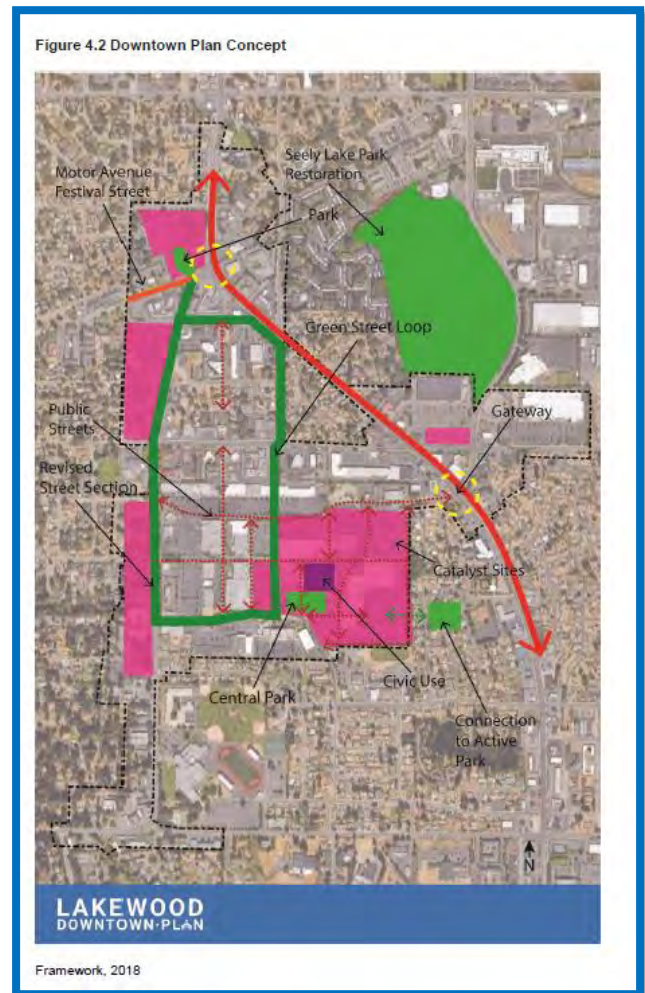
A new urban park of between 2 to 4 acres is proposed just north of City Hall to serve as the main downtown gathering space for the community and to include a variety of features and programming.

Other changes include a revised Gravelly Lake Drive, catalyst sites, and Motor Avenue festival street (Colonial Plaza).

In alignment with the Comprehensive Plan, the City's Downtown Plan supports a linear green street loop and central park. For more information, see the Parks, Open Spaces, and Trails section of the Downtown Plan (pages 52-54).

In 2018, the estimated capital costs for a Downtown central park per acre (not including cost of land and design) was \$3 to \$5 million. Depending on land and design expenses, costs could increase by \$5 million to \$10 million, see **Table 3-3**.

Figure 3-25: Figure 4.2 of the Downtown Plan



The Downtown Development Code allows a developer to pay an in-lieu of fee for up to half of the required private common and unit-specific open space, and instead contribute to the Central Park or Green Loop.

The development of a Downtown Park is in alignment with:

Policy 2.1: Provide a wide variety of park amenities and programs to meet the various needs of the community.

Policy 3.1: Develop and maintain a system of connected non-motorized trails that encourage physical activities and create safe routes to parks and public spaces.

Policy 4.1: Continue to develop and expand destination park amenities and signature events that increase tourism and improve recreation opportunities.

Policy 4.2: Develop park and public space amenities in the downtown and other mixed-use and commercial areas.

Policy 4.3: Provide safe, clean, and green parks that attract businesses and enhance property values.

It is also in alignment with Goal 4, Action Strategy #2:

“Create a Downtown Park to serve residents, visitors, and commercial businesses and stimulate economic growth.”

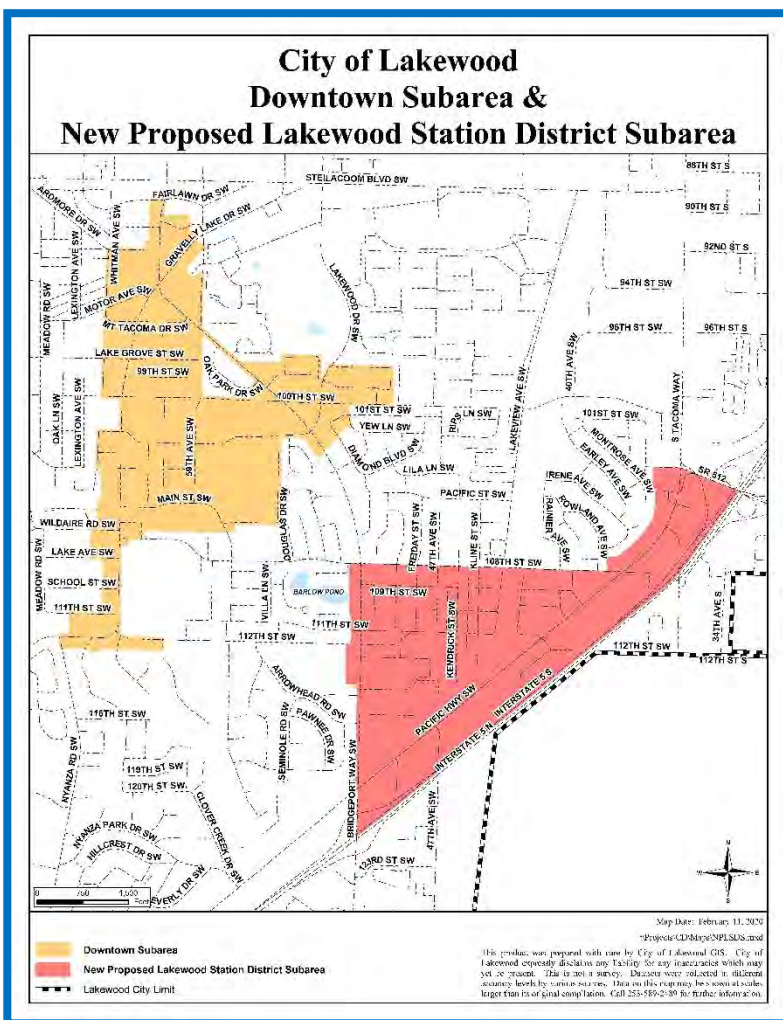
| Table 3-3 | | |
|---|----------------------|-----------------------|
| Estimated Park Size and Cost Excluding Acquisition and Design – 2018 | | |
| Based off of Exhibit 4 of the Downtown Plan | | |
| | Two-Acre Park | Four-Acre Park |
| Estimated cost per acre | \$5,000,000 | \$5,000,000 |
| Capital Cost | \$10,000,000 | \$20,000,000 |

Lakewood Station District Park

The City's Comprehensive Plan defines the Lakewood Station District as a transit-oriented neighborhood with higher density residential uses, medically oriented businesses, and other commercial uses responding to increased transportation access in the area. A subarea plan for the district will be adopted by June 21, 2021 that will refined policies. Currently, envisioned changes within the Lakewood Station District outlined in the City's Comprehensive Plan include:

- The strengthening and completion of the street grid north of St. Clare Hospital and east of Bridgeport Way.
- Development of an open space corridor adjacent to the railroad tracks as part of a greater citywide system.
- Expansion of the street grid in Springbrook to allow for connections between 47th Street and Bridgeport Way.
- Providing for enhanced bicycle routes and facilities as part of this multimodal transportation hub.

FIGURE 3-26: Proposed Lakewood Station District Boundaries



The City's Comprehensive Plan highlights that specific urban design actions for this area should include:

Green Streets

Several important pedestrian connections would be made along existing streets to increase pedestrian interest and safety, including curb ramps, street trees, crosswalks, lighting, and other improvements. A pedestrian connection along Kendrick Street, which acts as a spine connecting the commuter rail station to Lakeview Hope Academy, would facilitate use of the playground as a neighborhood park. Another important connection between the station area and Springbrook could be made through improvements along 47th Avenue, including the bridge, which could become a significant second access point to Springbrook.

Open Space

A number of significant public open space opportunities could be realized in the course of the station area development. Stormwater retention facilities developed in conjunction with the station would provide open space, as would the proposed linear park developed adjacent the Burlington Northern ROW. One or more small pocket parks could be developed in conjunction with future development. Freeway buffers along I-5, primarily on the east side, would create additional green space.

The development of a park or open space facility in or near the Lakewood Station District is in alignment with:

Policy 1.4 Expand park systems by strategically acquiring land and proactively planning for future system needs.

Policy 2.1: Provide a wide variety of park amenities and programs to meet the various needs of the community.

Policy 3.1: Develop and maintain a system of connected non-motorized trails that encourage physical activities and create safe routes to parks and public spaces.

Policy 4.1: Continue to develop and expand destination park amenities and signature events that increase tourism and improve recreation opportunities.

Policy 4.2: Develop park and public space amenities in the downtown and other mixed-use and commercial areas.

Policy: 4.3 Provide safe, clean, and green parks that attract businesses and enhance property values.

It is also in alignment with Goal 1, Action Strategy #8:

"Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.

- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities.”

Strategic Partnerships

The City could establish or expand current partnerships with private or public entities to leverage existing open space facilities to reduce the areas of the City that do not meet the 10-minute walkshed LOS.

For example, expanding the existing joint partnership with the Clover Park School District (CPSD) to allow for the use of elementary school playgrounds during non-school hours for unstructured recreation opportunities for the general public would reduce gaps in the 10-minute walkshed measurement throughout the City, see **Figure 3-21**. This partnership would also create a more unified approach to serving the City’s recreation needs, provide a more efficient and judicious use of public funds, and increase collaboration on capital planning and improvements.

CPSD and the City are currently developing a joint-use agreement for use of each other’s facilities (i.e., gyms, City Hall, etc.). This group will begin discussing expanding this agreement in 2020.

Strategic partnerships like this are in alignment with:

Policy 3.2: Build and leverage partnerships with other entities, organizations, community stakeholder groups, and other City departments to provide quality and accessible services.

Goal 2, Action Item #7 support an expanded partnership with CPSD:

“Partner with the Clover Park School District to create neighborhood parks using existing school district property in effort to increase operational efficiencies and reduce duplicative services”

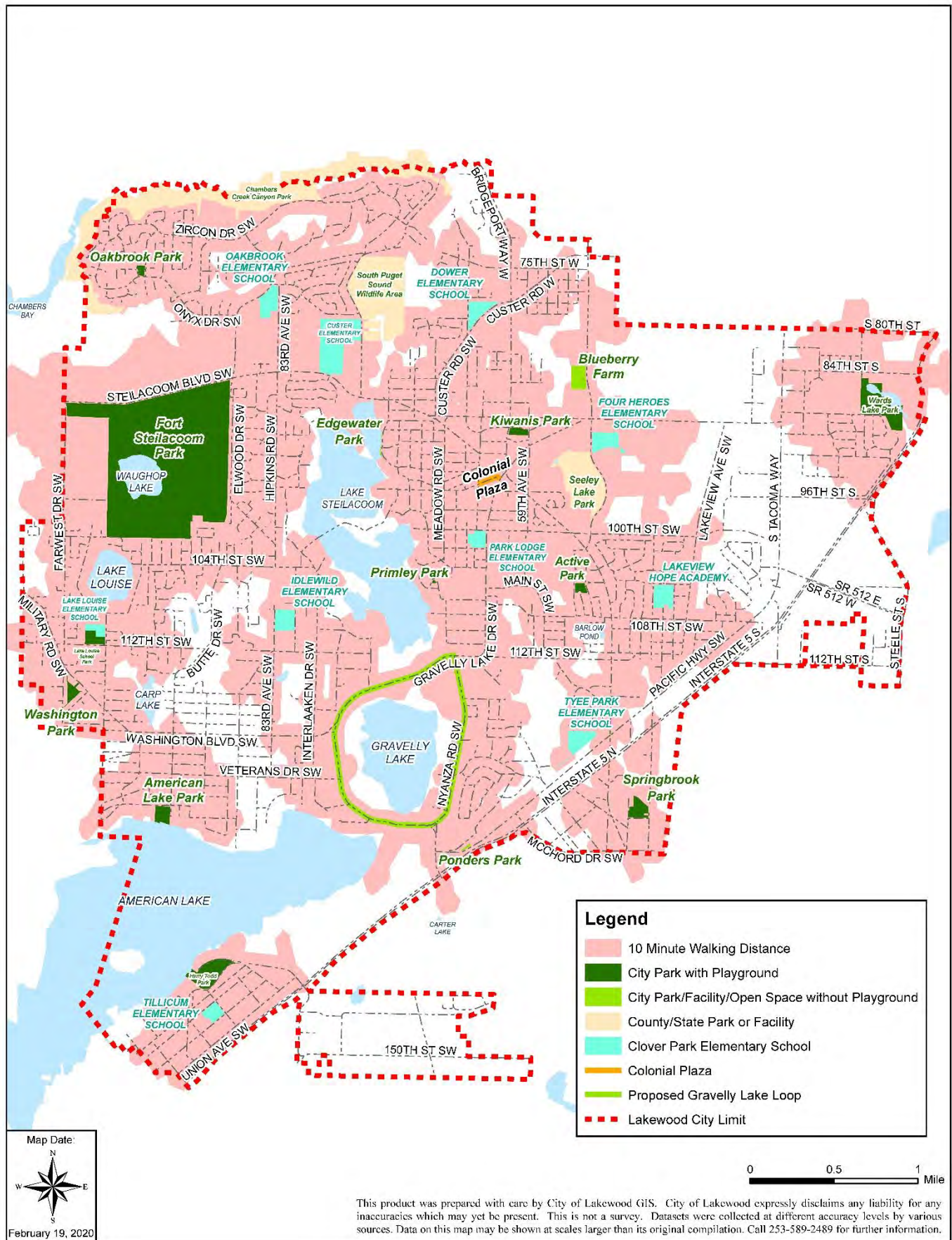
CPSD elementary schools that could significantly reduce gaps in the 10-minute walkshed measurement are Idlewild, Tyee Park, Lakeview Hope Academy, and Dower.

Notably, as seen in **Figure 3-27**, even with CPSD elementary schools as neighborhood parks, some areas of the City would continue to not meet the 10-minute walkshed measurement, including areas along South Tacoma Way and Lake City.

Lake Louise Elementary School



FIGURE 3-27: 10-minute Walkshed Measurement with CPSD Elementary Schools as parks



Other Strategic Partnerships

The State of Washington

The State of Washington has several large tracts of land with open space in Lakewood that could be used for public recreation, including the Fort Steilacoom Golf and Disc Golf courses and the Historic Fort Steilacoom grounds located on the Western State Hospital grounds.

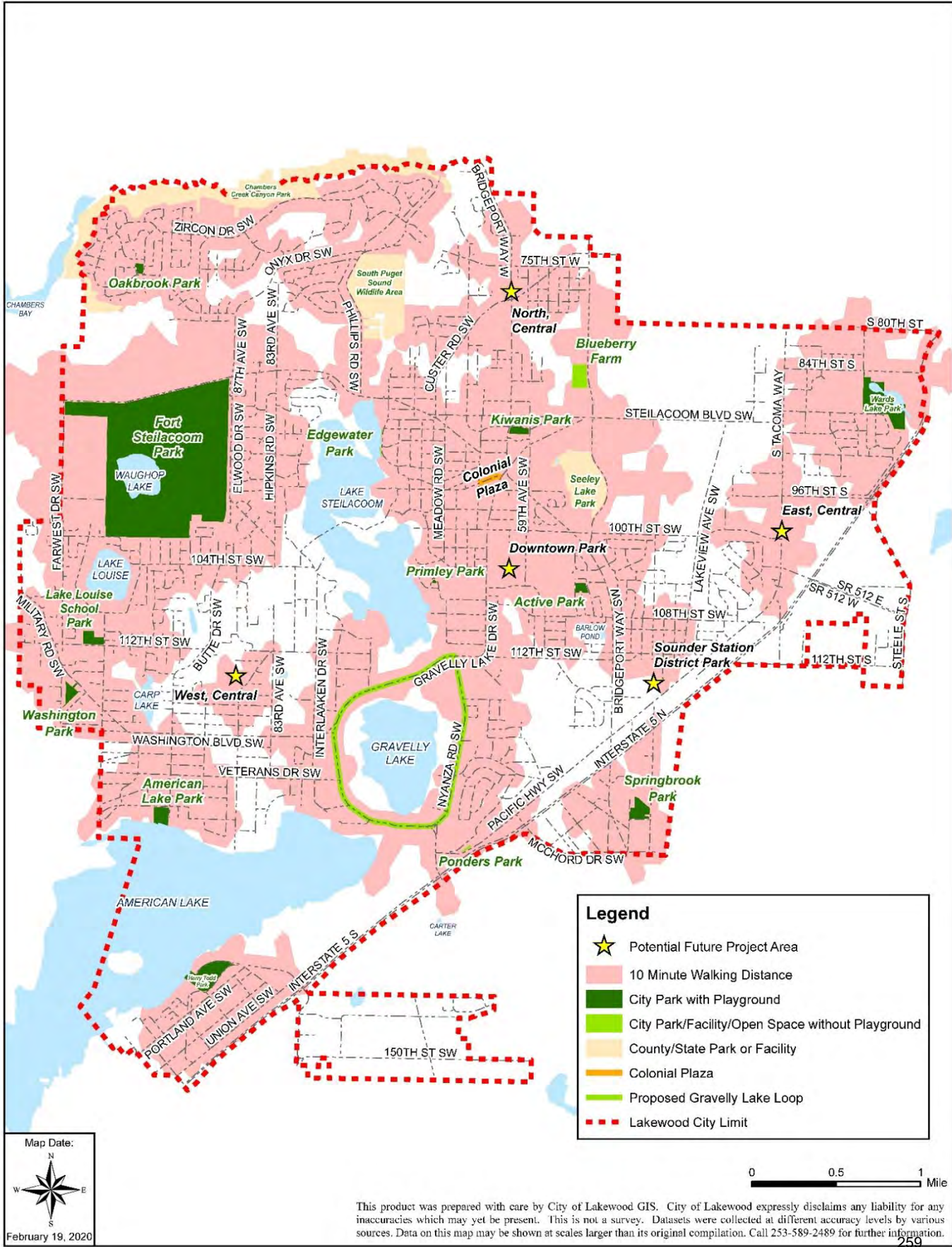
Additionally, the State of Washington through Clover Park Technical College owns a large area along Flett Creek. In the future, the City could partner with CPTC to create a system of trails and passive recreation opportunities in this area.

Private entities

The City could partner with private entities within Lakewood to improve access to parks and open space. One potential partnership could be with Lakewold Gardens, a 3.4 acre privately-owned garden that is currently accessible to the general public by fee.



FIGURE 3-28: 10-minute Walkshed Measurement with potential future parks, open space facilities and partnerships



Quality and Diversity Measurement – Park Amenity Condition Assessment

To provide a tool for assessing the quality of parks, open space facilities, and their respective amenities, as well as the diversity of the amenities at each park, this Plan establishes a new LOS measurement, a quality measurement called the Park Amenity Condition Assessment (PACA) measurement.

PACA Measurement:

All parks and amenities score 2 or greater.

The PACA scores parks and amenities on a scale of 1 to 3:

| | Quality score | Diversity score |
|----------|---------------------------------|--|
| 3 | in “good” condition | provides a “good” diversity of amenities |
| 2 | in “fair” condition | provides a “fair” diversity of amenities |
| 1 | in “poor” condition | provides a “poor” diversity of amenities |
| - | park does not have this amenity | |

Starting in 2020, parks, open space facilities, and individual amenities will be scored by PRCS personnel using the scoring criteria found in **Appendix G** on an annual basis. The primary purpose of the PACA is to comprehensively and systematically track and manage life-cycle needs, maintenance needs, and to help prioritize future development plans with a focus on the equitable distribution of common and active park amenities throughout the City.

Quality score

The PACA measurement scores the quality of individual amenities at park and open space facilities using a scale of one to three, with three being “good” condition, two being “fair” condition, and one being “poor” or “failing” condition. The scores of individual amenities are averaged to establish an overall quality score for each park. The scores of the same amenity in all parks are averaged to establish an overall amenity score for the entire park system.

Diversity of amenities score

In addition to the quality scores, the PACA provides a diversity score based on the number and type of amenities offered at each park. The diversity score considers the following elements:

Playgrounds. Parks that provide playgrounds facilities score higher than those that do not.

Common amenities. The purpose of selecting common amenities is to encourage the equitable development of the most frequently used park amenities, as determined by trends and community outreach, across the City. Common amenities are defined as:

- Picnic shelters;
- Restrooms;
- Open fields;
- Trails and/or ADA compliant pave paths;
- Benches/seating areas; and
- Barbeques (BBQs).

Additional active, muscle-powered amenities. Parks that provide active, muscle powered amenities beyond those described as common amenities will score higher than those that do not. Examples of active, muscle-powered amenities that meet these criteria include: Basketball courts, pickleball courts, skate parks, exercise equipment, etc. Organized sport amenities, such as baseball and softball fields, are not consider additional active, muscle-powered amenities.

Low/No-Cost Recreation. Parks that provide low or no-cost recreation programming provided by the City or a City partner will score higher than those that do not provide these types of recreation programming.

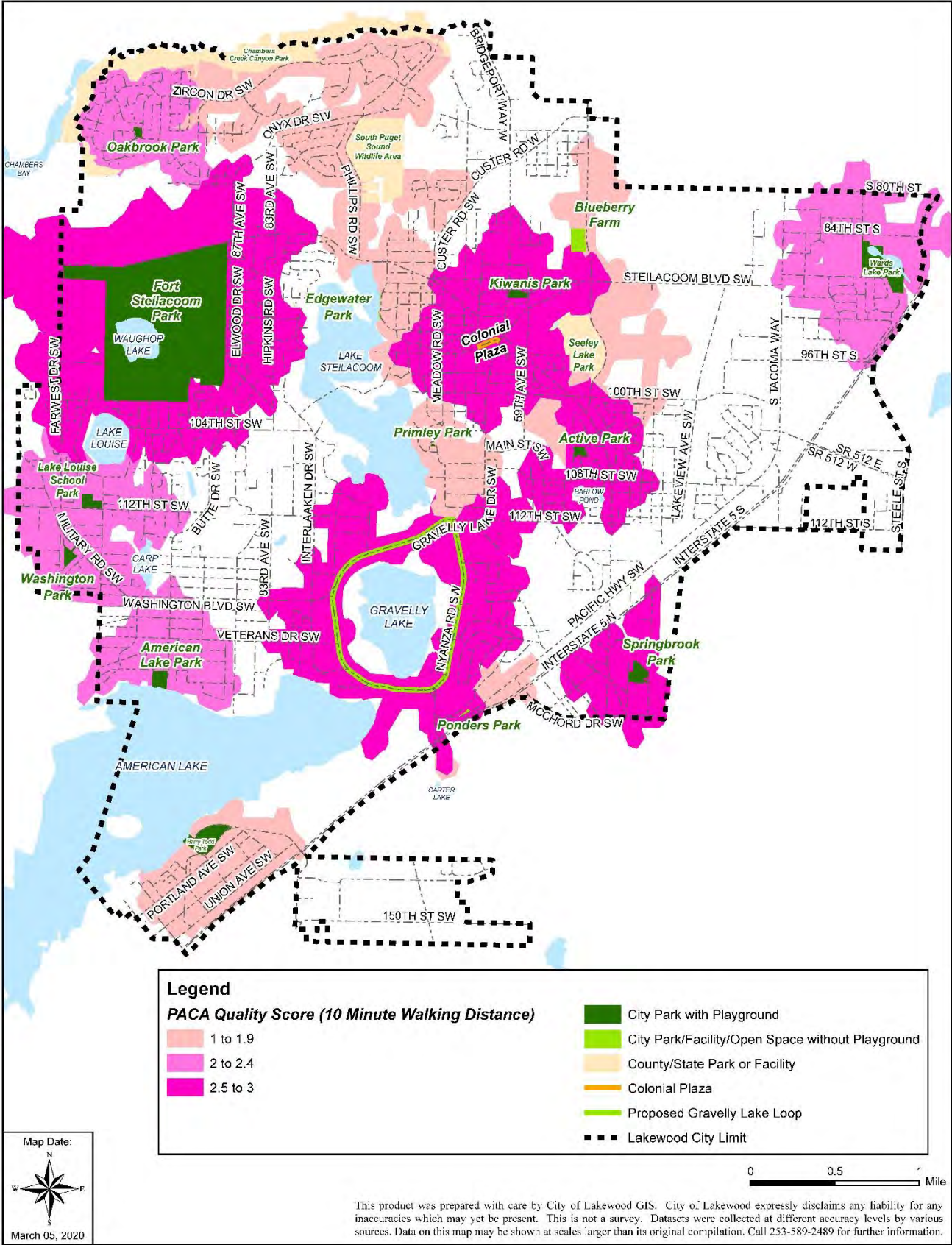
2020 PACA Scores

The following section provides the 2020 PACA quality and diversity scores for parks in Lakewood.



Summer Concert Series

FIGURE 3-29: 10-minute Walkshed Measurement & PACA Quality score



2020 PACA Quality Scores

Parks that scored very high (2.5 or higher) on the 2020 PACA quality score include:

- Fort Steilacoom Park
- Kiwanis Park
- Colonial Plaza
- Gravelly Lake Loop
- Active Park
- Springbrook Park

Parks that scored fair (2 to 2.4) on the 2020 PACA quality score include:

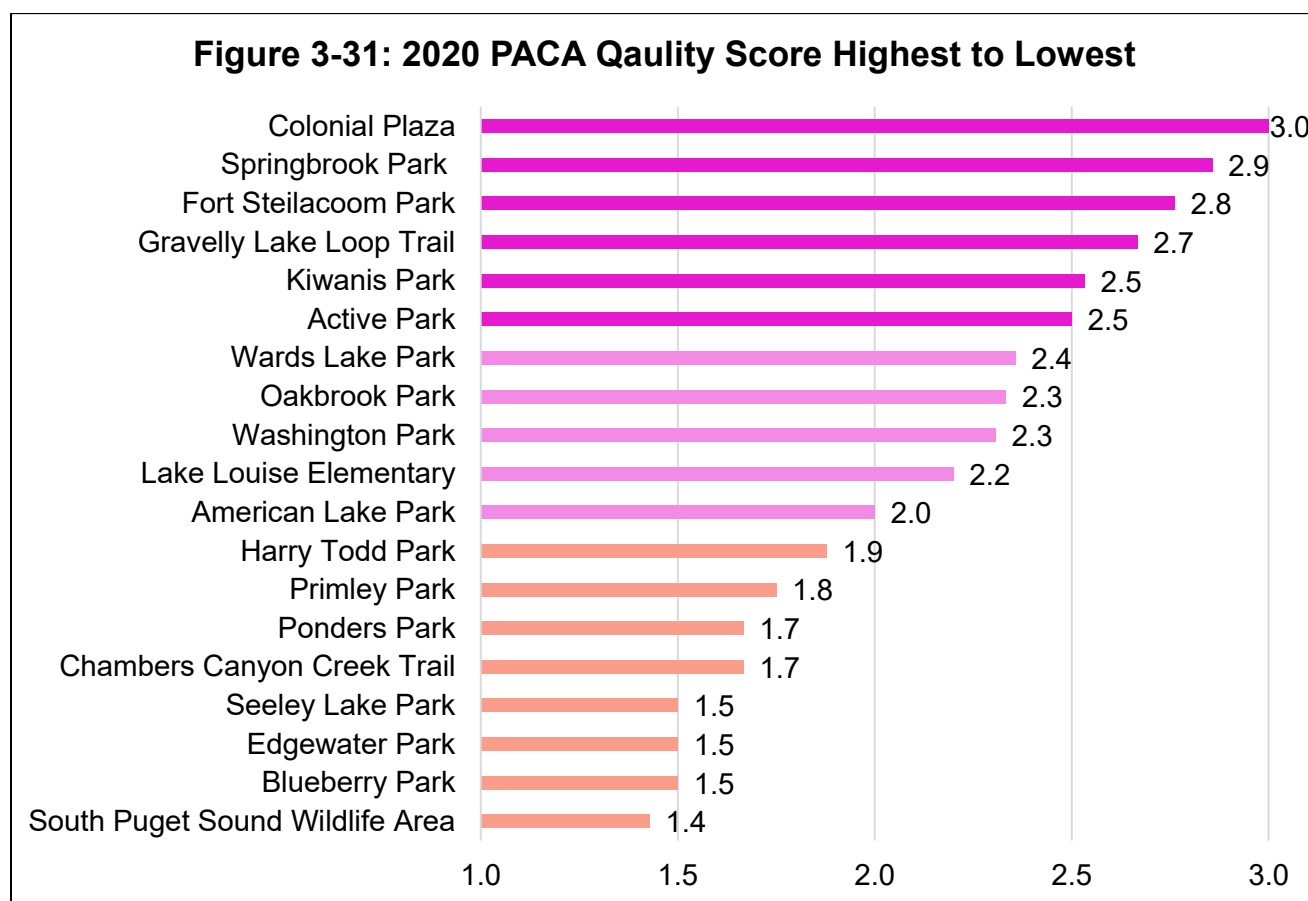
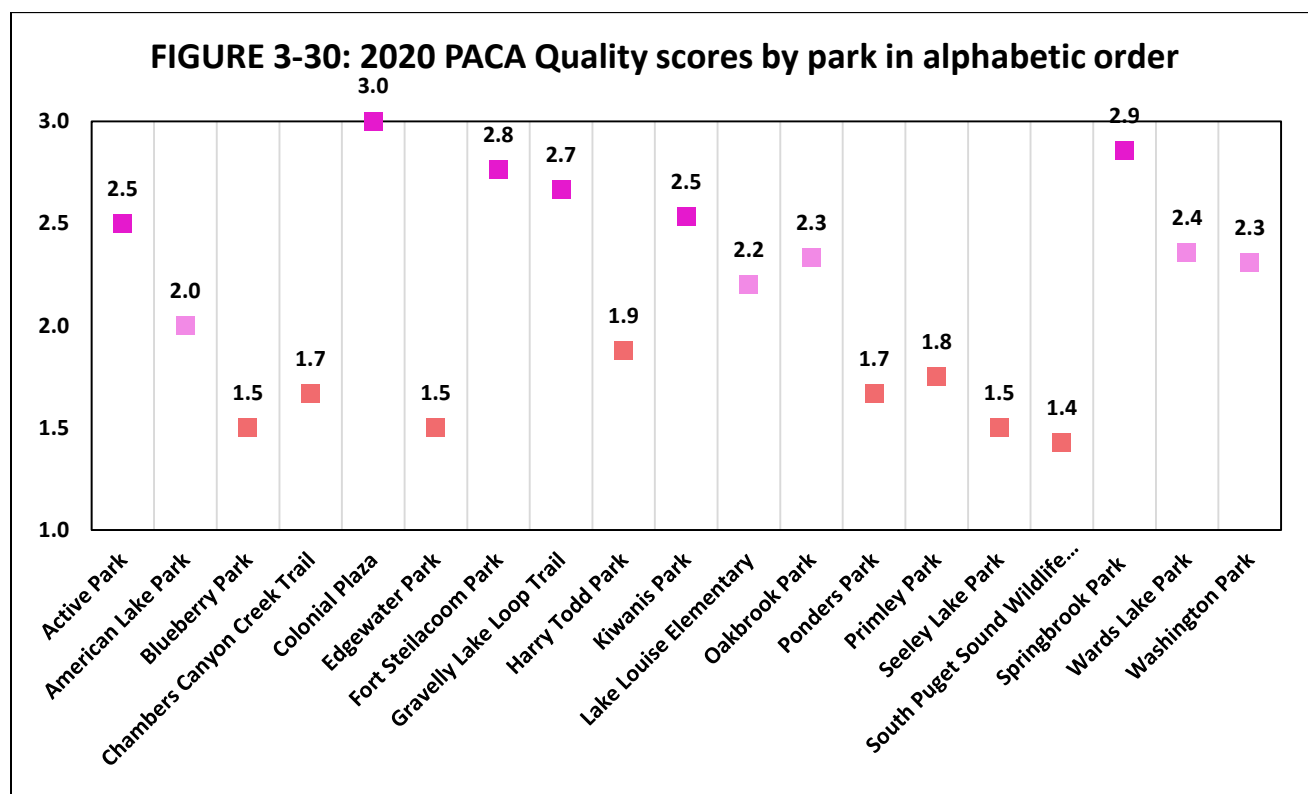
- Oakbrook Park
- Lake Louise School park
- Washington Park
- American Lake Park
- Wards Lake Park

Parks that scored low (1 to 1.9) and below the City's desired LOS (of 2) on the 2020 PACA quality score include:

- Harry Todd Park
- Ponders Park
- Primley Park
- Seeley Lake Park
- Edgewater Park
- South Puget Sound Wildlife Area
- Blueberry Farm Park

Geographically, parks with very high (2.5 and above) PACA quality scores are located in central Lakewood. In the future, the City may want to consider improving the quality scores of Lakewood parks that currently scored a 2 or below. Currently, the City is actively in the process of improving American Lake Park, Wards Lake Park, and Edgewater Park. Future quality PACA scores are likely to improve for these parks with these improvements.





Specific park amenities that score below a 2 on the 2020 PACA Quality score were:

- Skate Parks.
- Restrooms.
- Tennis Courts.

In the future, the City may want to consider improving or reevaluating the amenities that currently score a 2 or below. This is consistent with:

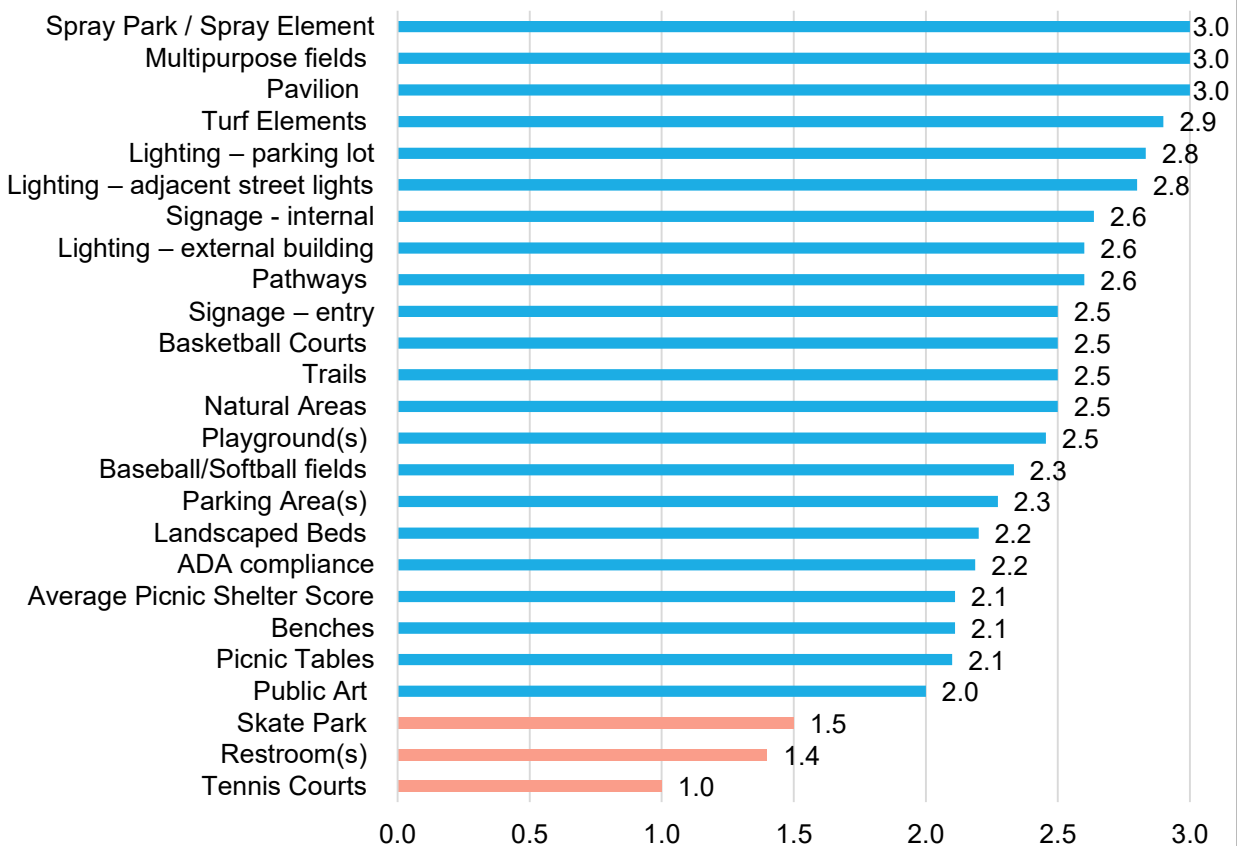
Policy 1.2: Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices.

Goal 1, Action Strategy #8:

“Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.
- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities.”

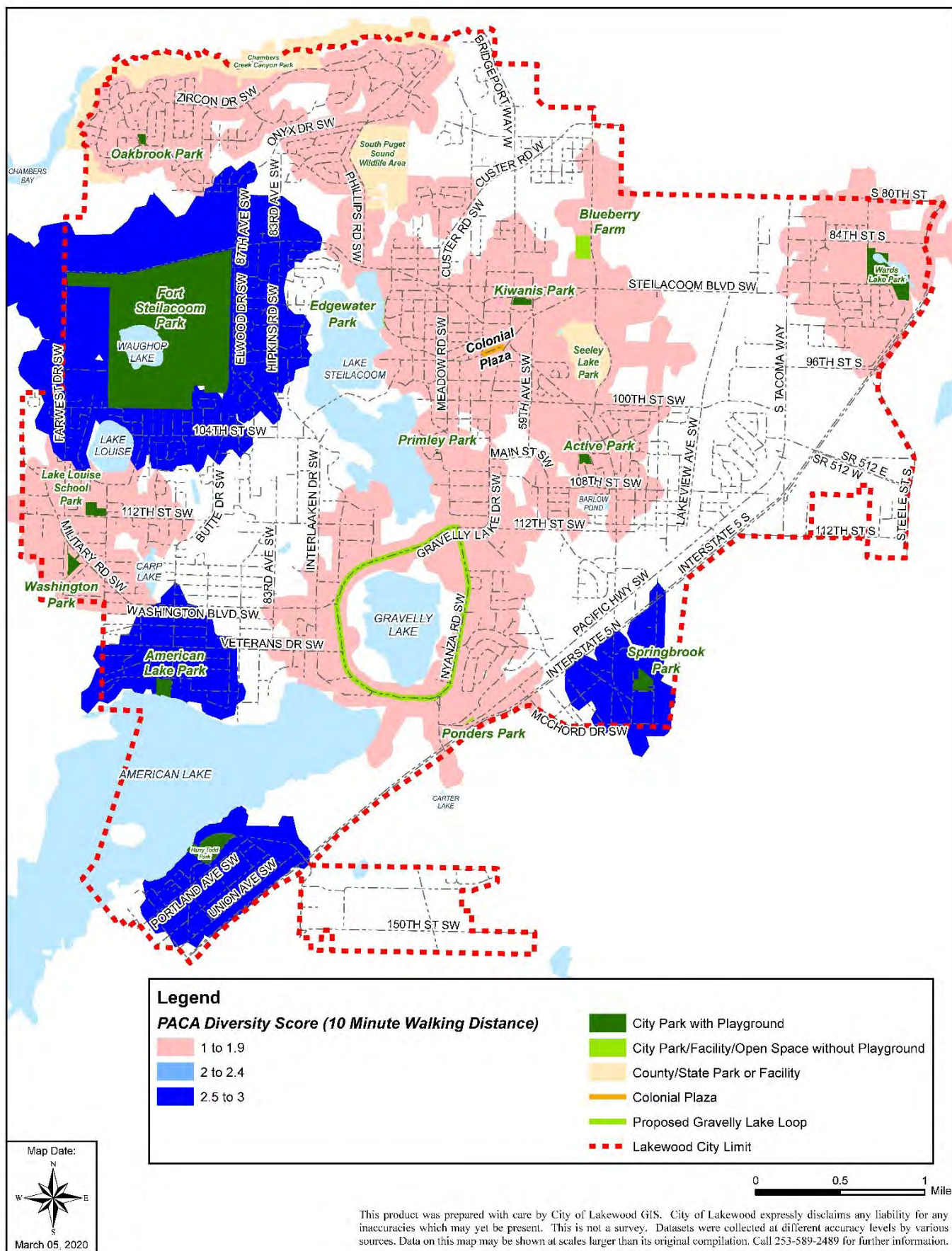
Figure 3-32: 2020 PACA Amenity Quality Score for Lakewood Parks / Open space facilities



| TABLE 3-4 | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|-------------|--------------------|----------------|----------------|----------------------|-----------------|--------------|---------------|--------------|--------------|------------------|-----------------|-----------------|------------------------|----------------|--------------------------|-----------------------------|---------------------------------|------------------|--|-----------------------------------|
| 2020 PACA Quality Scores | | | | | | | | | | | | | | | | | | | | | |
| | Active Park | American Lake Park | Blueberry Park | Edgewater Park | Fort Steilacoom Park | Harry Todd Park | Kiwanis Park | Oakbrook Park | Ponders Park | Primley Park | Springbrook Park | Wards Lake Park | Washington Park | Lake Louise Elementary | Colonial Plaza | Gravelly Lake Loop Trail | Chambers Canyon Creek Trail | South Puget Sound Wildlife Area | Seeley Lake Park | | |
| 2019 Quality of Amenities | | | | | | | | | | | | | | | | | | | | Lakewood Parks / Open Space facilities | All Parks / Open Space facilities |
| Pavilion | | | | | 3 | | | | | 2 | 3 | 1 | 2 | | 3 | | | 1 | | 3.0 | 2.3 |
| Benches | | | | | 2 | 2 | 2 | 2 | | 2 | 3 | 2 | 2 | | 3 | | | | | 2.1 | 2.1 |
| Picnic Tables | 2 | 2 | | | 2 | 2 | 2 | 2 | | 2 | 3 | 2 | 2 | | | | | | | 2.1 | 2.1 |
| Landscaped Beds | 2 | 2 | | | 2 | 2 | 2 | 3 | | | 2 | 2 | 2 | | 3 | | | | | 2.2 | 2.2 |
| Natural Areas | | | 2 | | 3 | 2 | | | | | | 3 | | | | | 2 | 2 | 1 | 2.5 | 2.2 |
| Picnic Shelter 1 | 2 | 2 | | | 3 | 2 | | | | | 2 | 2 | | | | | | | | | |
| Picnic Shelter 2 | | | | | 3 | 1 | | | | | 2 | | | | | | | | | | |
| Picnic Shelter 3 | | | | | 3 | 2 | | | | | | | | | | | | | | | |
| Picnic Shelter 4 | | | | | 3 | | | | | | | | | | | | | | | | |
| Picnic Shelter 5 | | | | | 3 | | | | | | | | | | | | | | | | |
| Average Picnic Shelter | 2 | 2 | | | 3 | 1.7 | | | | | 2 | 2 | | | | | | | | 2.1 | 2.1 |
| Public Art | | 1 | | | 2 | | | | | | | | | | | 3 | | | | 2.0 | 2.0 |
| Trails | | | | | 2 | | | | | | | 3 | | | | | 2 | 2 | 2 | 2.5 | 2.3 |
| Pathways | 2 | 2 | | | 3 | 2 | 3 | | | | 3 | 3 | 2 | | 3 | 3 | | 2 | | 2.6 | 2.6 |
| Baseball/Softball fields | | | | | 3 | 2 | | | | | | | 2 | | | | | | | 2.3 | 2.3 |
| Basketball Courts | 3 | | | | | 2 | | | | | 3 | | 2 | | | | | | | 2.5 | 2.5 |
| Multipurpose fields | | | | | 3 | | | | | | 3 | | | | | | | | | 3.0 | 3.0 |
| Playground(s) | 2 | 3 | | | 3 | 1 | 3 | 3 | | 2 | 3 | 2 | 2 | 3 | | | | | | 2.5 | 2.5 |
| Skate Park | | | | | | 1 | 2 | | | | | | | | | | | | | 1.5 | 1.5 |

| | Active Park | American Lake Park | Blueberry Park | Edgewater Park | Fort Steilacoom Park | Harry Todd Park | Kiwanis Park | Oakbrook Park | Ponders Park | Primley Park | Springbrook Park | Wards Lake Park | Washington Park | Lake Louise Elementary | Colonial Plaza | Gravelly Lake Loop Trail | Chambers Canyon Creek Trail | South Puget Sound Wildlife Area | Seeley Lake Park | | |
|-------------------------------|-------------|--------------------|----------------|----------------|----------------------|-----------------|--------------|---------------|--------------|--------------|------------------|-----------------|-----------------|------------------------|----------------|--------------------------|-----------------------------|---------------------------------|------------------|--|-----------------------------------|
| 2019 Quality of Amenities | | | | | | | | | | | | | | | | | | | | Lakewood Parks / Open Space facilities | All Parks / Open Space facilities |
| Spray Element | | | | | | | | | | | 3 | | | | | | | | | 3.0 | 3.0 |
| Tennis Courts | | | | | | 1 | | | | | | | | | | | | | | 1.0 | 1.0 |
| Turf Elements | 3 | 3 | | 2 | 3 | 3 | 3 | 3 | | | 3 | 3 | 3 | | | | | | | 2.9 | 2.9 |
| Lighting – external building | | 2 | | | 3 | 2 | 3 | | | | | | | | 3 | | | | | 2.6 | 2.6 |
| Lighting – parking lot | | 2 | | | 3 | 3 | 3 | | | | | | 3 | | 3 | | | | 2 | 2.8 | 2.7 |
| Lighting – adjacent st.lights | | | | | 3 | | 3 | | 2 | | | | | | 3 | 3 | | | | 2.8 | 2.8 |
| Parking Area(s) | | 2 | | | 3 | 2 | 2 | 2 | 2 | | 3 | 2 | 2 | 2 | 3 | | | | 2 | 2.3 | 2.3 |
| Restroom(s) | | 1 | | | 3 | 1 | 1 | | | | | 1 | | | | | | | | 1.4 | 1.4 |
| Signage – entry | 3 | 2 | | | 3 | 2 | 3 | 2 | | | 3 | 3 | 2 | 2 | 3 | 2 | | 1 | 1 | 2.5 | 2.3 |
| Signage - internal | 3 | 2 | | | 3 | 2 | 3 | 3 | | | 3 | 3 | 3 | 2 | | 2 | | 1 | | 2.6 | 2.5 |
| ADA compliance | 3 | 2 | 1 | 1 | 3 | 2 | 3 | 1 | 1 | 1 | 3 | 3 | 3 | 2 | 3 | 3 | 1 | 1 | 1 | 2.2 | 2.0 |
| Average Park Score | 2.5 | 2.0 | 1.5 | 1.5 | 2.8 | 1.9 | 2.5 | 2.3 | 1.7 | 1.8 | 2.9 | 2.4 | 2.3 | 2.2 | 3.0 | 2.7 | 1.7 | 1.4 | 1.5 | | |

FIGURE 3-33: 10-minute Walkshed Measurement & PACA Diversity score



2020 PACA Diversity Score

Parks that scored very high (2.5 or higher) on the 2020 PACA diversity score include:

- Fort Steilacoom Park
- American Lake Park
- Harry Todd Park
- Springbrook Park

There were no parks that scored fair (2 to 2.4) on the 2020 PACA diversity score.

Parks that scored low (1 to 1.9) and below the City's desired LOS score (of 2) on the 2020 PACA quality score include:

- Blueberry Farm Park
- Oakbrook Park
- Kiwanis Park
- Colonial Plaza
- Gravelly Lake Loop
- Wards Lake Park
- Washington Park
- Lake Louise School Park
- Ponders Park
- Primley Park
- Seeley Lake Park
- Edgewater Park
- South Puget Sound Wildlife Area

Parks with very high (2.5 and above) 2020 PACA diversity scores consist of the City's regional and community parks, Fort Steilacoom Park, American Lake Park, and Harry Todd Park, as well as one neighborhood park, Springbrook Park. Importantly, Springbrook Park recently underwent significant improvements and is currently being expanded. Geographically, parks and open space facilities with high (2.5 and above) PACA diversity scores are located in the west and south areas Lakewood. There is a deficiency of high PACA diversity scoring parks in the north, central, and west areas of Lakewood.

In the future, the City may want to consider improving the diversity scores of Lakewood parks that currently score a 2 or below. The City may want to focus on creating a more equitable distribution of high PACA diversity scoring parks throughout the City. This is consistent with:

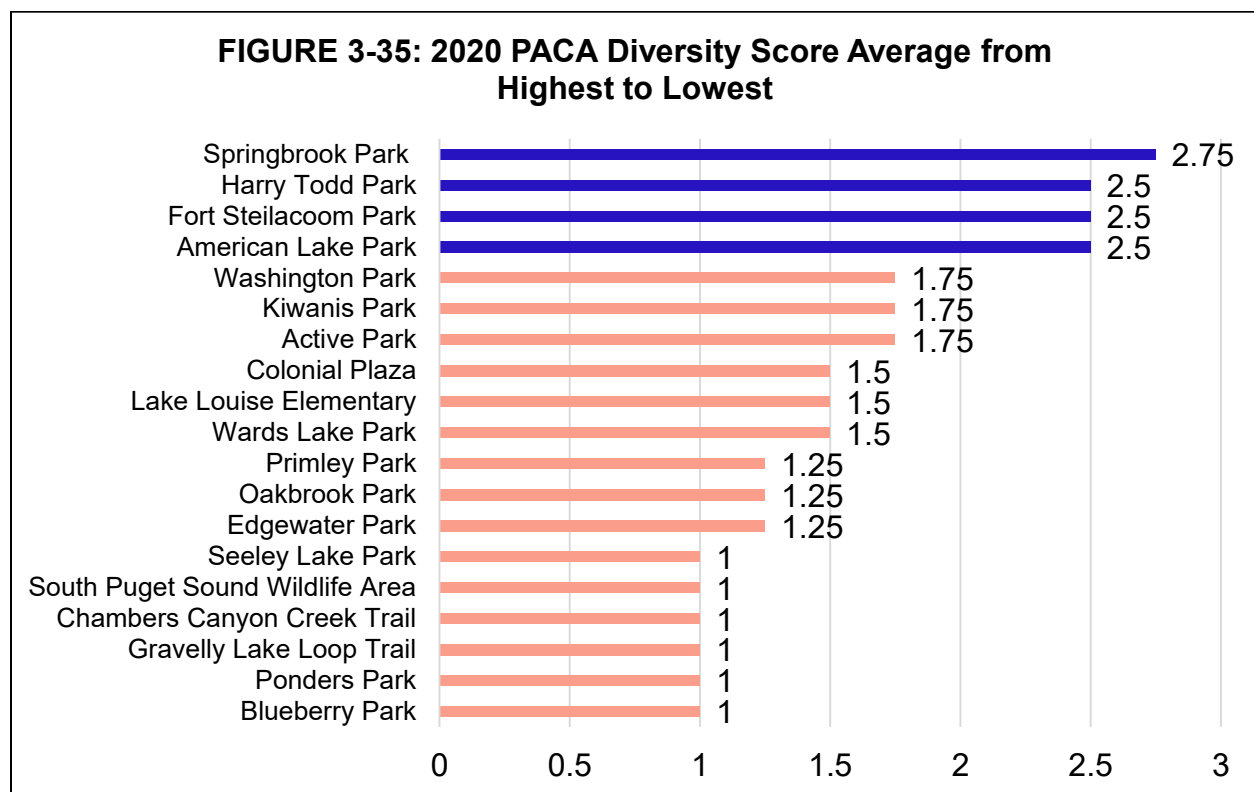
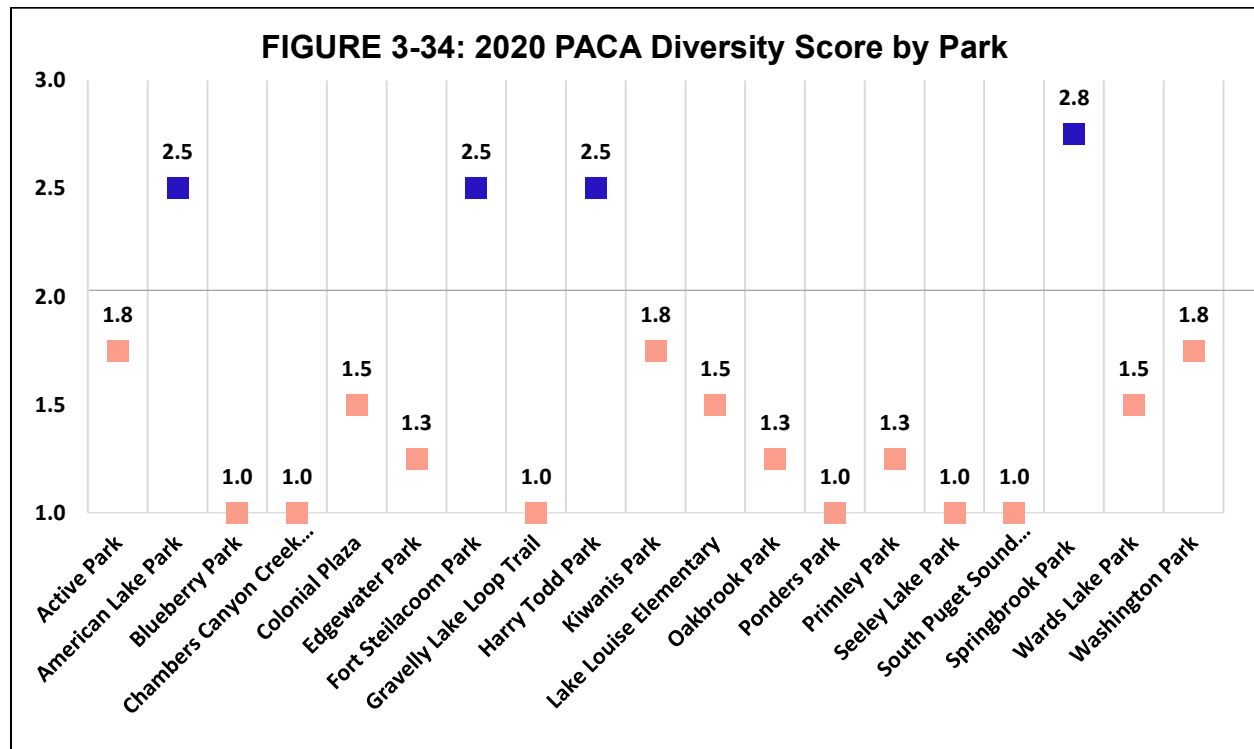
Policy 1.2: Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices.

Goal 1, Action Strategy #8:

"Prioritize park acquisition and development in the following areas:

- Areas of City not within a ten-minute walking distance of a publically accessible park or open space facility.
- Parks and amenities that score below 2 on the PACA.
- Areas of the City that are experiencing increased housing density, population growth, and commercial development.
- In areas of the City with health inequities."

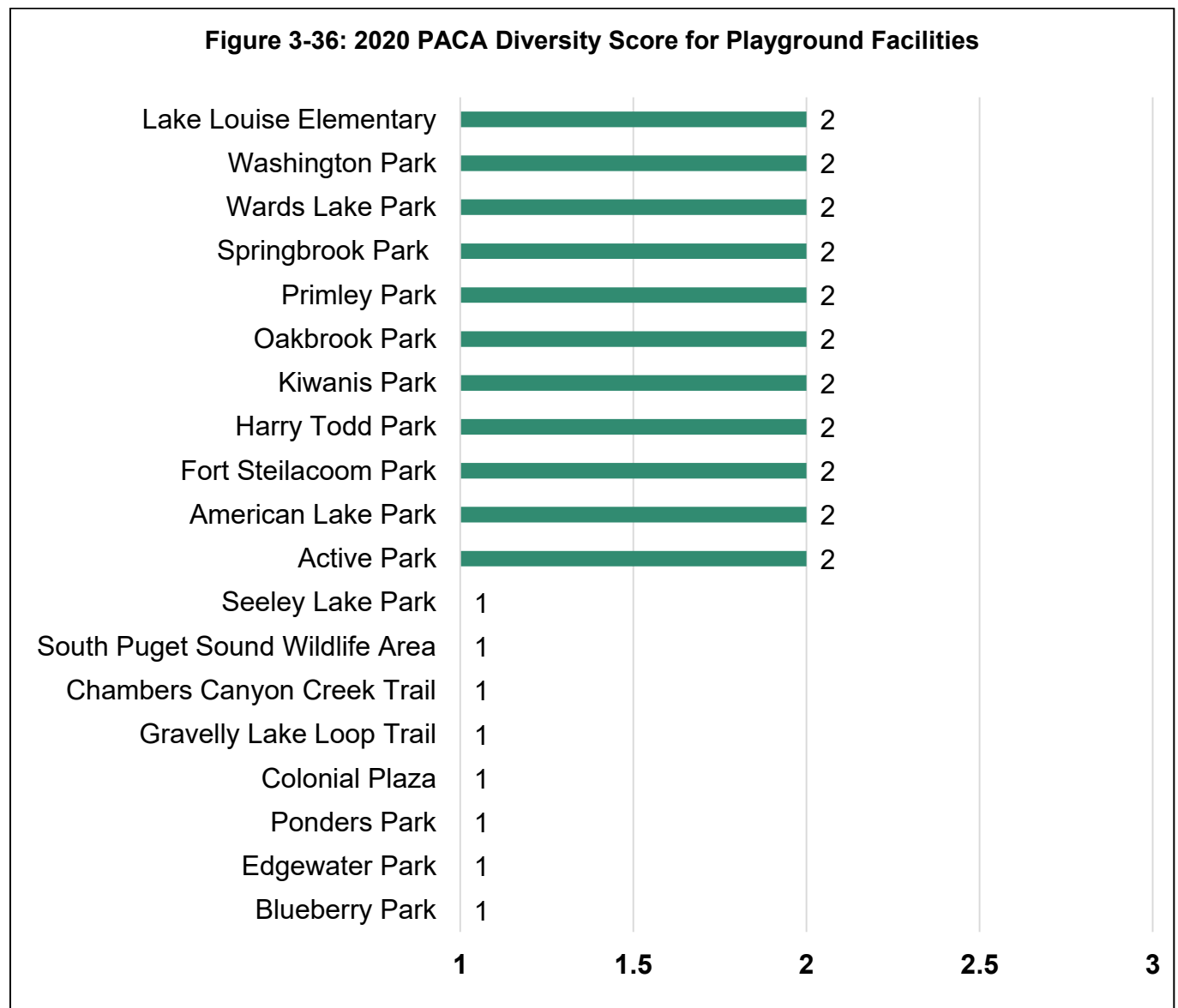
Importantly, Wards Lake Park is currently undergoing a Master Plan update. Many of the potential projects identified in this process would help increase the PACA diversity score of this park.



| TABLE 3-5 2020 PACA Diversity Score | | | | | | | | | | | | | | | | | | | | | |
|---|-------------|--------------------|----------------|----------------|----------------------|-----------------|--------------|---------------|--------------|--------------|------------------|-----------------|-----------------|------------------------|----------------|--------------------------|-----------------------------|---------------------------------|------------------|--|-----------------------------------|
| | Active Park | American Lake Park | Blueberry Park | Edgewater Park | Fort Steilacoom Park | Harry Todd Park | Kiwanis Park | Oakbrook Park | Ponders Park | Primley Park | Springbrook Park | Wards Lake Park | Washington Park | Lake Louise Elementary | Colonial Plaza | Gravelly Lake Loop Trail | Chambers Canyon Creek Trail | South Puget Sound Wildlife Area | Seeley Lake Park | | |
| 2020 - Diversity of Park Amenities Scores | | | | | | | | | | | | | | | | | | | | Lakewood Parks / Open Space facilities | All Parks / Open Space facilities |
| Playground Facility | 2 | 2 | 1 | 1 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | 1.7 | 1.6 |
| Common amenities score | 2 | 3 | 1 | 1 | 3 | 3 | 2 | 1 | 1 | 1 | 3 | 2 | 2 | 0 | 1 | 1 | 1 | 1 | 1 | 1.7 | 1.6 |
| Other active, amenities not included under common amenities score | 2 | 2 | 1 | 2 | 2 | 3 | 2 | 1 | 1 | 1 | 3 | 1 | 2 | 3 | 1 | 1 | 1 | 1 | 1 | 1.8 | 1.6 |
| Recreation programing | 1 | 3 | 1 | 1 | 3 | 2 | 1 | 1 | 1 | 1 | 3 | 1 | 1 | 1 | 3 | 1 | 1 | 1 | 1 | 1.6 | 1.5 |
| Average Park Score | 1.75 | 2.5 | 1 | 1.25 | 2.5 | 2.5 | 1.8 | 1.3 | 1.0 | 1.3 | 2.8 | 1.5 | 1.8 | 1.5 | 1.5 | 1.0 | 1.0 | 1.0 | 1.0 | | |



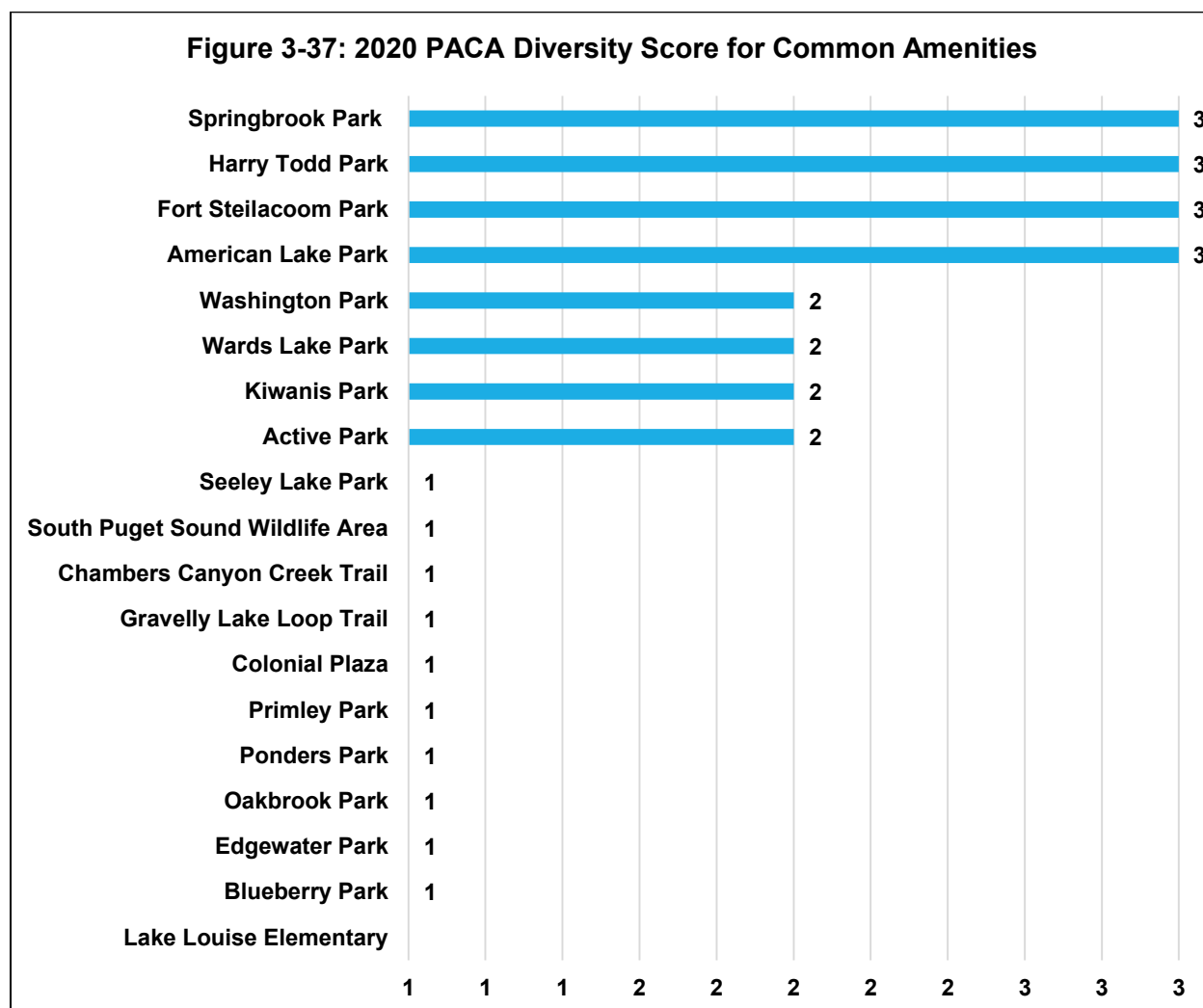
All Lakewood parks with playground facilities scored a “2” on the 2020 PACA Diversity score as they all have playground facilities for youth but not for young adults or adults. No state or county parks or open space facilities have playground facilities.



Springbrook Park, Harry Todd Park, American Lake, and Fort Steilacoom Park all scored a “3” for common amenities having picnic shelters, restrooms, open fields, trails and/or ADA compliant paved paths, benches, and barbeques.

Washington Park, Wards Lake Park, Kiwanis Park, and Active Park scored “2” having 4 to 5 of the common amenities.

In the future, the City may want to consider adding absent common amenities to parks that currently score a 2 or below.

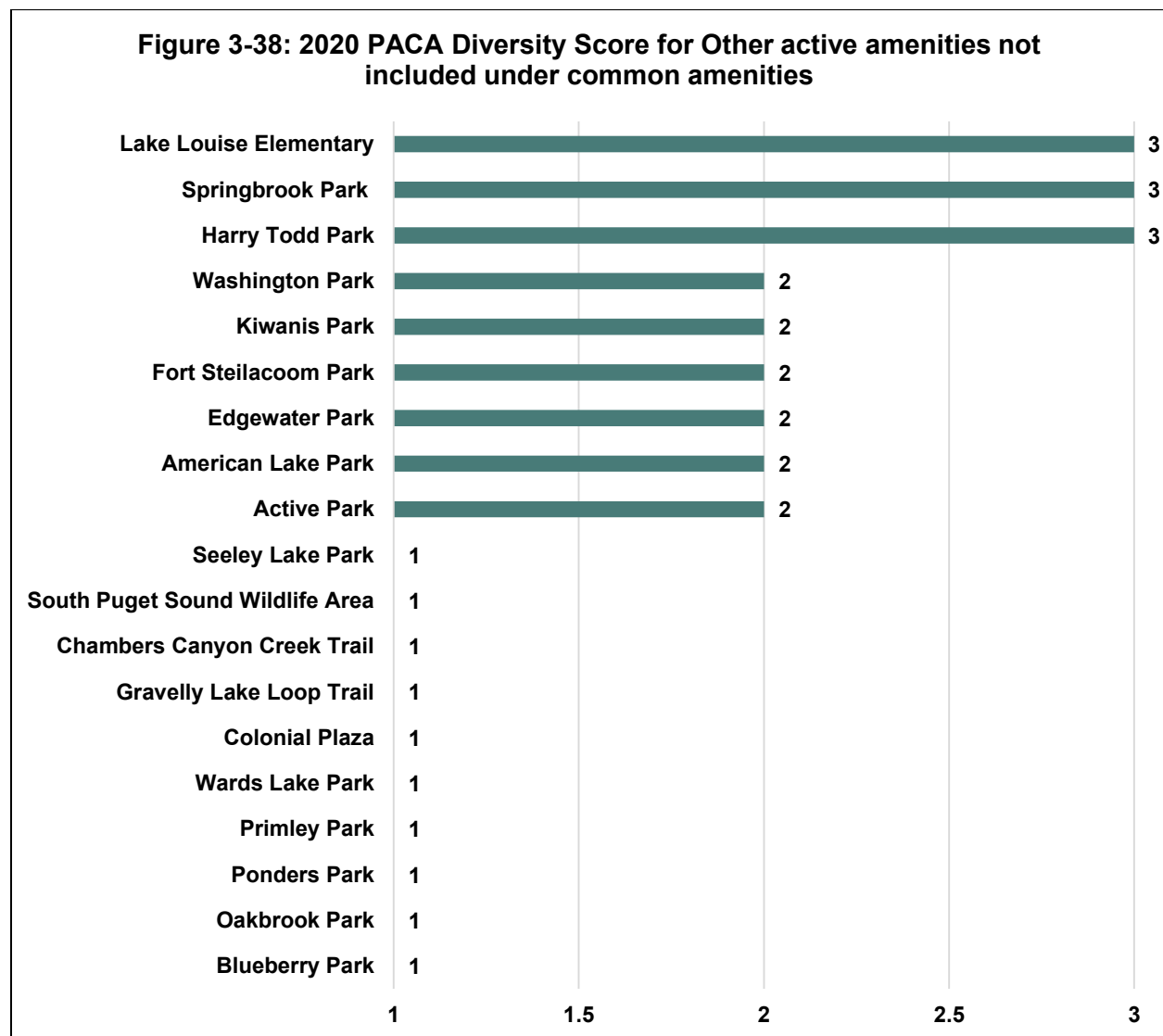


Springbrook Park and Harry Todd Park scored a “3” for other active amenities not included under common amenities as they provide two or more additional active amenities:

- Springbrook Park: Exercise equipment and Basketball hoops.
- Harry Todd Park: Water access, tennis, skate park.
- Lake Louise Elementary: Basketball hoops, pavement games (ex. four-square)

Washington Park, Kiwanis Park, Fort Steilacoom Park, Edgewater Park, American Lake Park, and Active Park scored “2” having one additional active amenity.

In the future, the City may want to consider expanding more common amenities to parks that currently score a 2 or below.



Springbrook Park, American Lake, Colonial Plaza, and Fort Steilacoom Park scored a “3” on the for recreation programming for having low cost/no-cost recreation events (City or partner) open to the general public five or more times per year.

Harry Todd Park scored a “2” having low cost/no-cost recreation events (City or partner) open to the general public one to four times per year.

In the future, the City may want to consider expanding low cost/no-cost recreation events (City or partner) open to the general public to parks that currently scored a 2 or below.

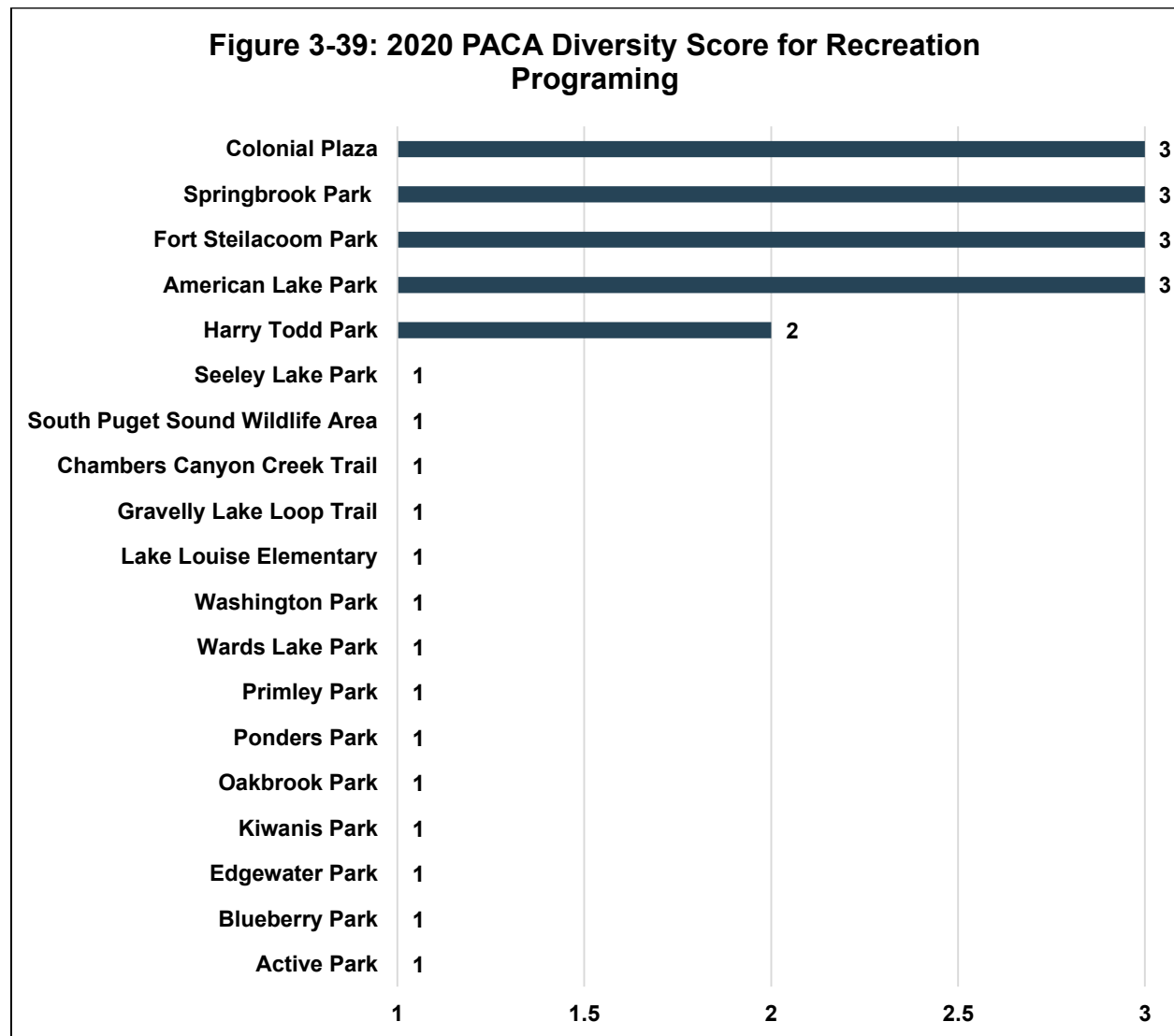
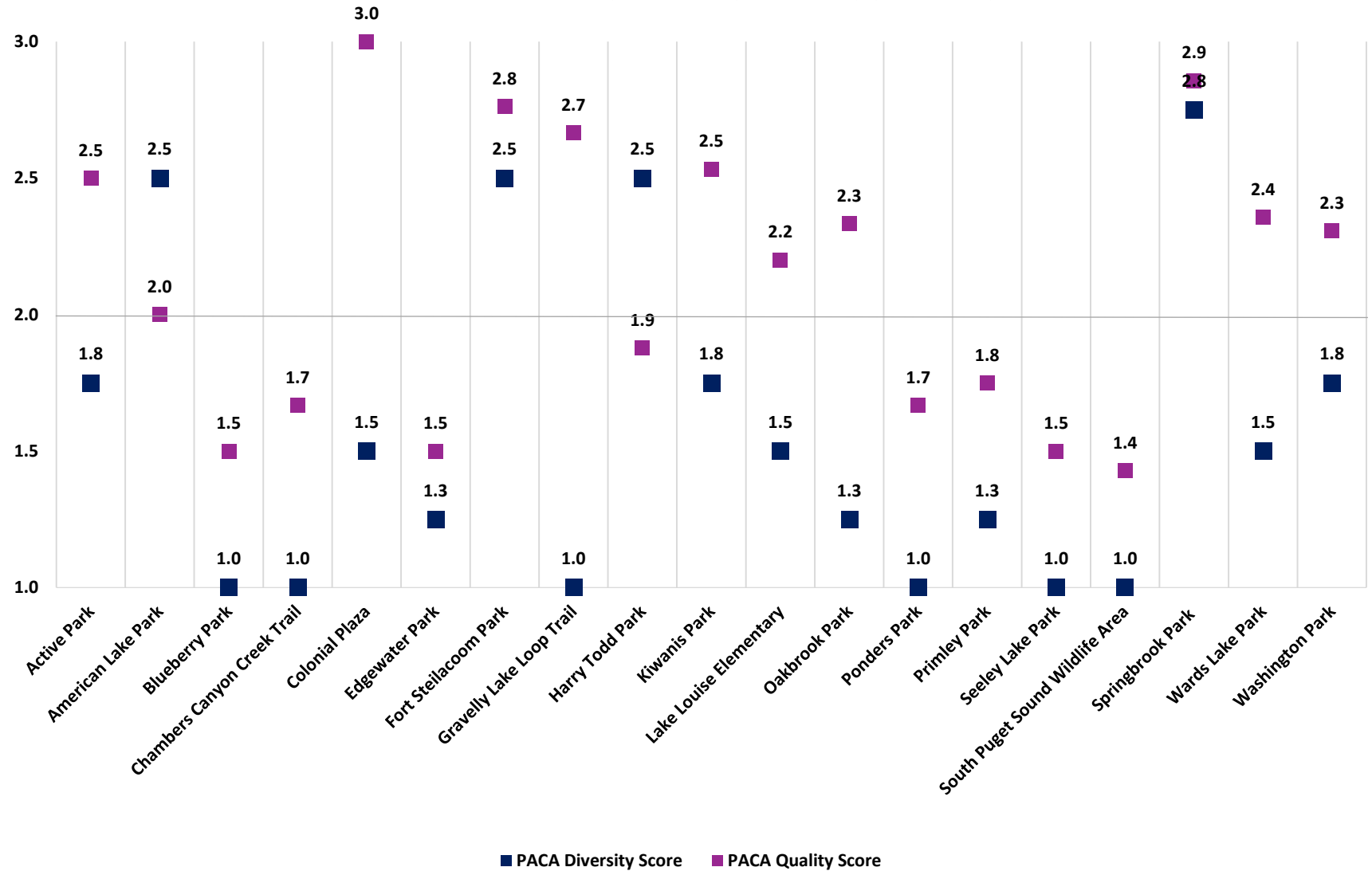


FIGURE 3-40: 2020 PACA Diversity & Quality scores by park in alphabetic order





Chapter 4: Park Inventory

4.1 Overview

Lakewood owns and operates 16 park and open space sites ranging from Fort Steilacoom Park, a regional park with 390.51 City owned acres (plus more owned by Pierce College) that serves more than 1 million visitors from around the South Sound region, to Primley Park, a pocket park with less than 0.17 acres that serves a single neighborhood.

Most park assets are developed and well-maintained but a few remain undeveloped or minimally maintained, including Edgewater Park which is currently undergoing a master park planning process. Several parks have natural areas, such as the well-preserved native oak woodland and meadows in Fort Steilacoom Park, and the wetland around Wards Lake Park.

4.2 Park Types

In 1996, the National Recreation and Park Association (NRPA) provided park classification guidelines in “Classification for Parks, Open Space, and Greenways.”¹ Using these guidelines as a springboard, this plan identifies the following classification types for City of Lakewood parks:

- Neighborhood Parks (includes Pocket Parks and School Parks)
- Community Parks
- Regional Parks
- Natural Areas
- Urban Parks (Nodal and Linear)

¹ Mertes, James D., and James R. Hall. *Park, recreation, open space and greenway guidelines*. Urban Land Inst, 1995.

TABLE 4-1

Parks by type, acreage, open space acreage, and status in Lakewood

| Park Type | Park | Address | Acres | 2020 PACA Quality Score | 2020 PACA Diversity Score |
|---------------|-----------------------------|------------------------------|-----------|-------------------------|---------------------------|
| S | Lakewood Senior Center | 9112 Lakewood Dr | - | - | - |
| CG | Community Garden | 5504 112 th St SW | | | |
| C | Harry Todd Park | 8928 Thorne Lane SW | 16.78 | 1.9 | 2.5 |
| C | American Lake Park | 9222 Veterans Dr SW | 5.50 | 2.0 | 2.5 |
| NA | Blueberry Park | 5427 Steilacoom Blvd SW | 7.91 | 1.5 | 1 |
| NA | Seeley Lake Park* | Conservancy | 48 | 1.5 | 1 |
| N | Active Park | 10506 Russell Rd SW | 2.28 | 2.5 | 1.75 |
| N | Edgewater Park | 9102 Edgewater SW | 2.83 | 1.5 | 1.25 |
| N | Kiwanis Park | 6002 Fairlawn Rd SW | 2.85 | 2.5 | 1.8 |
| N | Oakbrook Park | 9701 Onyx Dr SW | 1.55 | 2.3 | 1.3 |
| N / CG | Springbrook Park | 12601 Addison St SW | 6.68 | 2.9 | 2.8 |
| N | Wards Lake Park | 2716 87th Street | 27.79 | 2.4 | 1.8 |
| N | Washington Park | 11522 Military Rd | 3.64 | 2.3 | 1.8 |
| N | Lake Louise Elementary** | 11014 Holden Rd SW | 4.72 | 2.2 | 1.5 |
| N | Primley Park | 10 Barlow Rd SW | 0.19 | 1.8 | 1.3 |
| U | Colonial Plaza | 6100 Motor Ace SW | 1 | 3.0 | 1.5 |
| U | Ponders Park | 12930 Pacific Hwy SW | .41 | 1.7 | 1.0 |
| U | Gravelly Lake Loop | Gravelly Lake Dr / Nyanza | 3 miles | 2.7 | 1.0 |
| R | Fort Steilacoom Park | 8714 87th Ave SW | 309.51*** | 2.8 | 2.5 |
| R | Chambers Creek Canyon Area* | 6320 Grandview Dr W | 200+ | 1.7 | 1.0 |

* Pierce County Park

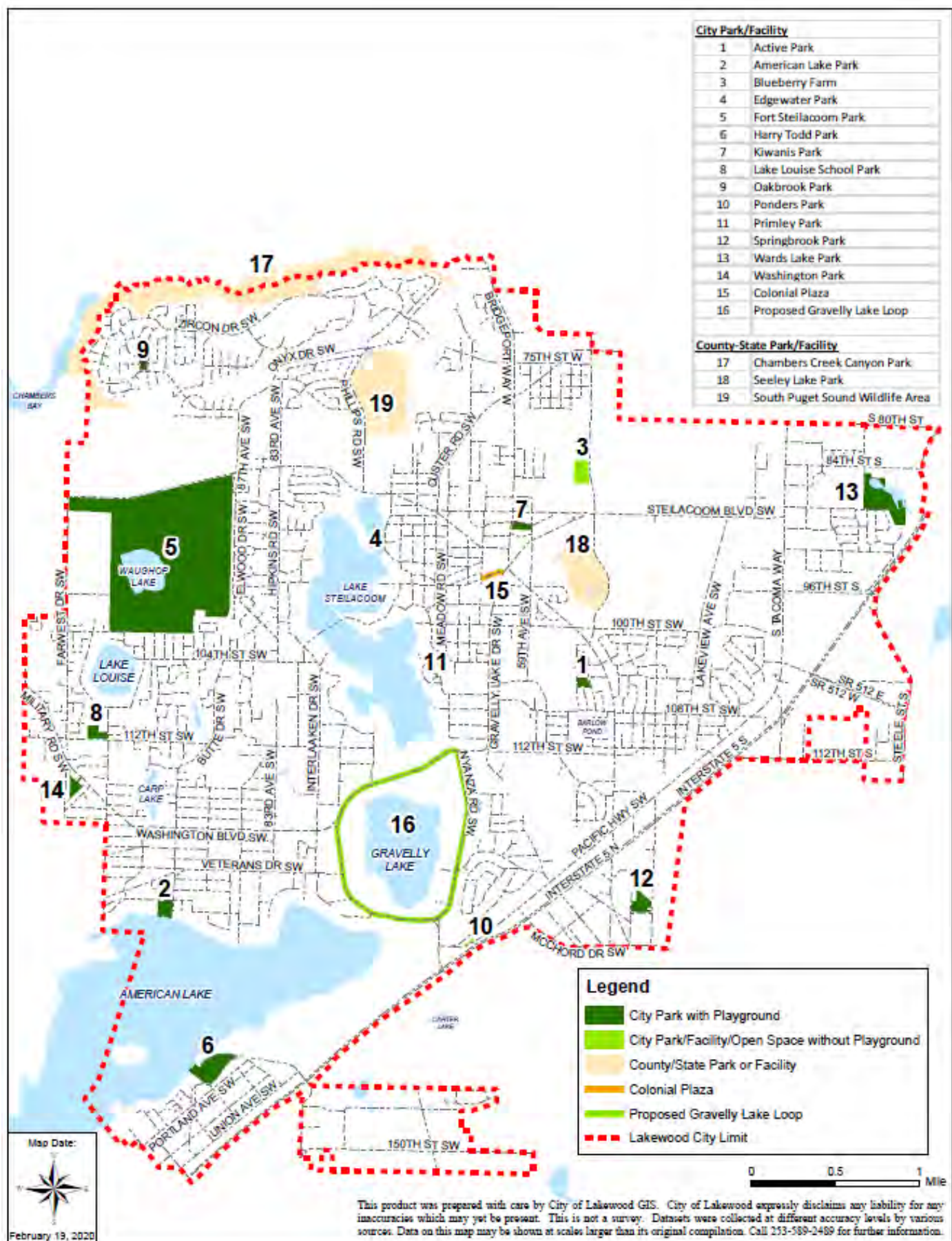
***City manages additional acres that belong to Pierce College.

** CPSD partnership; Lake Louise Elementary School serves as a neighborhood park after school hours.

C= Community Park
 NA = Natural area
 N = Neighborhood Park

U = Urban Park (linear or nodal)
 R = Regional Park
 S = Senior Center
 CG = Community Garden

FIGURE 5-1: Parks and Open Space Facilities in Lakewood





“Thank you for continuing to show that parks are vital to a healthy community.”

- Focus Group Respondent

4.3 Neighborhood Parks

The NRPA describes neighborhood parks as the “basic unit of the Park system.”² Neighborhood parks are typically less than 5 acres and provide access to essential park amenities of open space and playground facilities. Neighborhood parks are designed to encourage easy access on foot and to support unstructured, spontaneous activities, including active and passive recreation.

| TABLE 4-3 | | | |
|---|-------------------|-------|-----------|
| Lakewood - Neighborhood Parks | | | |
| Park | Park Type | Acres | Status |
| Active Park | Neighborhood Park | 2.28 | Developed |
| Edgewater Park | Neighborhood Park | 2.83 | Interim |
| Kiwanis Park | Neighborhood Park | 2.85 | Developed |
| Lake Louise Elementary School* | School Park | 4.72 | Developed |
| Oakbrook Park | Neighborhood Park | 1.55 | Developed |
| Primley Park | Pocket Park | 0.19 | Developed |
| Springbrook Park | Neighborhood Park | 6.68 | Developed |
| Wards Lake Park | Neighborhood Park | 27.79 | Developed |
| Washington Park | Neighborhood Park | 3.64 | Developed |
| Total Acres | | 52.35 | |
| * Lake Louise Elementary serves as a neighborhood park after school hours through a joint partnership between Lakewood and the Clover Park School District. | | | |

Serves: Residents within a 10-minute walking distance.

Typical park amenities:

- Playground facilities
- Ball fields
- Skating areas
- Shelter
- Pedestrian paths
- Picnic tables
- Benches
- Play equipment
- Multi-use open field
- Sport courts or multi-purpose paved areas
- Landscaping

Restrooms: Typically, not provided. If they are, they are temporary or seasonal features, e.g., portable restrooms.

Access: Access by foot is desired. As such, sidewalk connectivity is essential. Typically, parking is not provided, however ADA stalls on street may be provided.

² Mertes, James D., and James R. Hall. *Park, recreation, open space and greenway guidelines*. Urban Land Inst, 1995.

Pocket Parks

Pocket Parks serve as a sub-category of neighborhood parks. These parks are typically 2,500 square feet to 1 acre and provide open space and playground facilities. In addition, these parks also provide passive activities, such as seating, picnic tables, and ornamental landscaping. The City has one pocket park, Primley Park, which provides a total of 0.19 acres of parkland.

School Parks

School Parks serve as a sub-category of neighborhood parks. School Parks combine the resources of two public agencies. These parks are often jointly developed and governed by an interlocal agreement between a city and the school district. This agreement allows public use and access to open space and playground facilities during non-school hours. The City and Clover Park School District partnered to provide a neighborhood park at Lake Louise Elementary School. This school park serves Lake Louise students during the school day and is open to the public after school hours and on weekends.

Springbrook Park



ACTIVE PARK

Address: 10506 Russell Road SW

Size: 2.28 acres

Areas within a 10-minute walking distance:
Downtown

This neighborhood park is located near (south) of the Downtown. The park is named after the former *Lakewood Active Club*, a local service club that supported community events and activities. The park was part of the Pierce County parks system prior to incorporation, renovated by the City in 2002 and continues to provide a quiet place for neighbors and visitors to walk, picnic and play.

Parking: On-street

Additions/Improvements since 2014:

- None

Future Potential Opportunities:

- Playground enhancements
- Young adult/adult playground/active features
- Expand park
- Expand/repair paved pathway
- Expand parking
- Install barbecues (BBQs)
- Splash pad
- Permanent restroom

Existing Amenities:



ADA accessibility



1 Basketball Court



1 Playground



Open Space ≈ 1.7 acres



1 Picnic Shelter - 25 people



Picnic Tables & Benches



Paved pathway - .30 miles paved



Restroom (portable)





EDGEWATER PARK

Address: 9102 Edgewater Drive SW

Size: 2.83 acres

Areas within a 10-minute walking distance:
Custer Rd area

This neighborhood park is located on Lake Steilacoom in central Lakewood. This site was part of the Pierce County Parks system prior to incorporation. This undeveloped site has the only public boat launch on the lake. In 2004 the City worked with the WDFW to improve the launch. A park master plan was developed in 2020 to improve safety, public access and add park amenities.

Parking: On-street

Additions/Improvements since 2014:

- Master Park Plan (2020)

Future Potential Opportunities:

- Boat launch with finger dock
- Acquire and expand park
- Restroom
- Covered picnic areas
- Trail/pathway
- Lawn area
- Rules and regulation sign
- Separate swimming area
- Fishing dock and boardwalk
- Install boat launch pay station
- Ecological restoration of shoreline
- Barbeques (BBQs)
- Parking
- Trash receptacles
- Lighting
- Tree removal

Existing Amenities:



1 Boat Launch



Water access





EDGEWATER PARK

Site Improvement Plan

DRAFT



KIWANIS PARK

Address: 6002 Fairlawn Dr. SW

Size: 2.85 acres

Areas within a 10-minute walking distance:
Custer, Downtown

This neighborhood park is located in central Lakewood. This site was part of the Pierce County Parks system prior to incorporation. After a youth driven community effort to establish a skate park in Lakewood was complete, the City redeveloped the site in 2000. The Lakewood First Lions skate park was built at Kiwanis Park along with a restroom structure and miscellaneous park amenities. The Kiwanis Club of Clover Park raised funds and donated a new community built playground in 2019.

Parking: On-street

Additions/Improvements since 2014:

- Resurfaced the playground
- Installed a new playground
- Installed security cameras

Future Potential Opportunities:

- Acquire and expand park
- Shelter
- Barbeques (BBQs)
- Water fountain
- Splash pad
- More trees and landscaping
- Art installation
- Young adult/adult playground or active features

Existing Amenities:



ADA accessibility



Picnic Tables & Benches



1 Playground w/ swings



Open Space \approx 1.4 acres



Restroom (Summer)

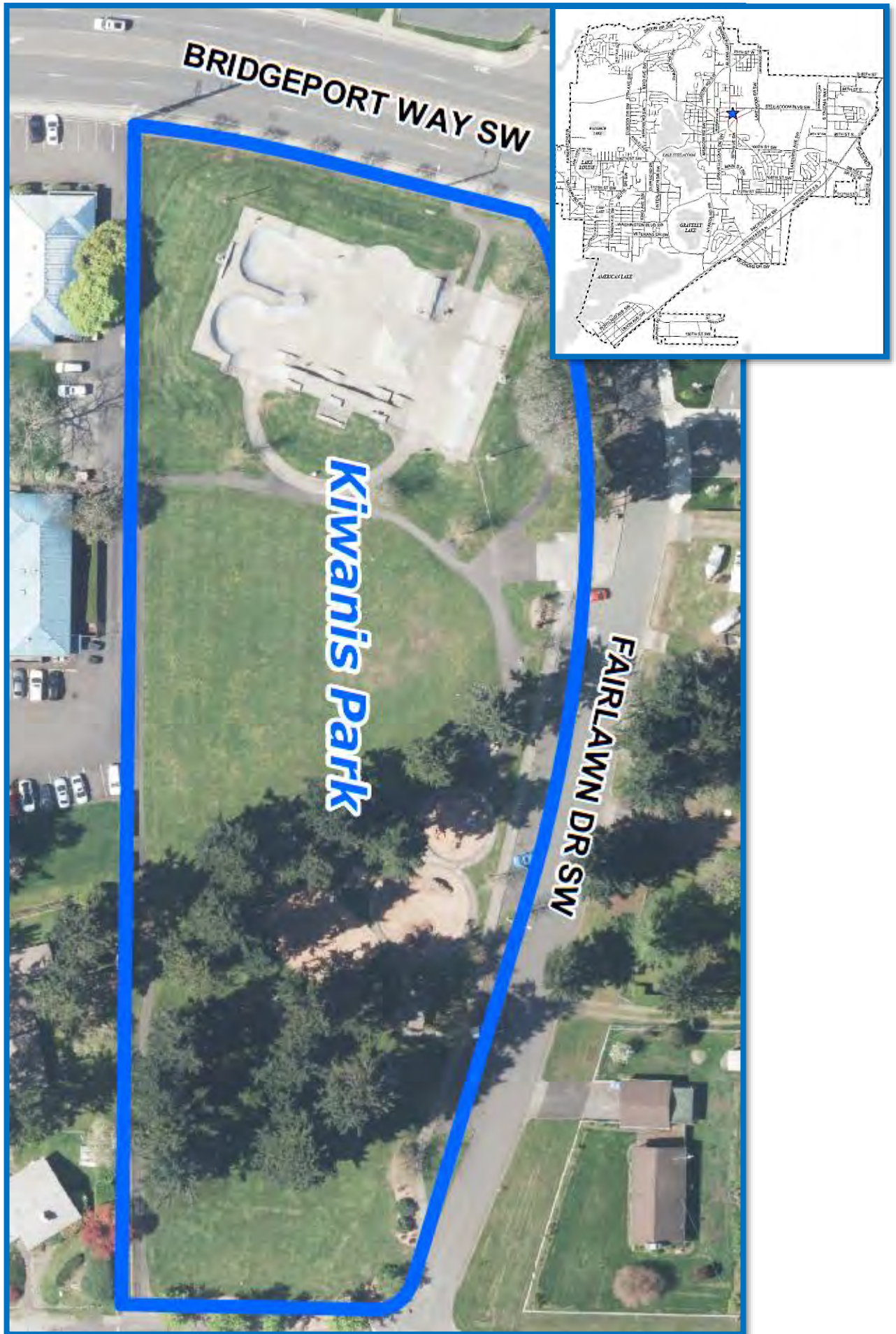


Paved pathway - 0.46 miles paved



In-ground Skate Park





OAKBROOK PARK

Address: 9701 Onyx Dr. SW

Size: 1.55 acres

Areas within a 10-minute walking distance:
Oakbrook, Chambers Creek Canyon Trail

This neighborhood park is located in northwest Lakewood. This site was originally a part of the Oakbrook 7th Addition Park and Recreation District. The undeveloped property was deeded to the City in 1999 and renovated in 2002. Additional site improvements have occurred over the years and a new playground was installed in 2019.

Parking: On-street

Additions/Improvements since 2014:

- Installed a new playground (2019)

Future Potential Opportunities:

- Expand park
- Shelter
- Barbeques (BBQs)
- Water fountain
- More trees and landscaping
- Art installation
- Young adult/adult playground or active features
- Restroom improvements
- Trail/pathway
- Parking improvements
- More security features
- Better wayfinding signage to locate park
- Multipurpose hardcourt
- Covered active amenities
- Basketball court

Existing Amenities:



Picnic Tables & Benches



1 Playground w/ swings



Open Space ≈ 1 acres



Portable Restroom





PRIMLEY PARK

Address: 10 Barlow Rd SW

Size: 0.19 acres

Areas within a 10-minute walking distance:
Central, Downtown

This neighborhood park (pocket park) is located in central Lakewood. This site was created in 2007 when neighbors adjacent to the park asked to adopt an abandoned site. After community clean ups and planning, the neighbors raised funds to build a small play structure, pathways and park amenities.

Parking: On-street

Additions/Improvements since 2014:

- None

Future Potential Opportunities:

- New playground (when necessary)
- Permanent benches
- Trail improvements

Existing Amenities:



Picnic Table and benches



1 Playground



Open Space \approx 0.10 acres



LAKE LOUSIE ELEMENTARY

Address: 11014 Holden Road SW

Size: 4.72 acres

Areas within a 10-minute walking distance:
Lake City

This neighborhood park is located in the central west of Lakewood at Lake Louise Elementary School. Through a partnership with the Clover Park School District, the site was enhanced in 2009 to support community use during non-school hours. The improvements provided open space in an underserved area, improved our parks level of service and was an efficient use of public resources.

Additions/Improvements since 2014:
None

Future Potential Opportunities:

- Walking track around perimeter
- Field renovation
- Playground replacement (when necessary)

Existing Amenities:



1 Ball Field – T-ball



1 Multipurpose field (w/ T-ball field)



1 Soccer field (small)



1 Playground



Open Space \approx 2.7 acres



Walking Path



SPRINGBROOK PARK

Address: 12601 Addison St. SW

Size: 6.68 acres (and expanding)

Areas within a 10-minute walking distance:
Springbrook

This neighborhood park is located in south east Lakewood near the McChord gate at Joint Base Lewis McChord. Soon after incorporation, the City purchased 3.5 acres of land in 1999 to develop a neighborhood park. This was the first new park in the Lakewood area in over 30 years. Additional parcels have been purchased to expand the park to over 6 acres. In 2017 the City invested over \$1 million to develop a large community garden, all abilities playground, picnic shelter, pathways, a bridge over Clover Creek and other park amenities. This is the only community gathering space in the Springbrook neighborhood so it is an important community resource for the neighborhood.

Parking: Parking Lot

Existing Amenities:



ADA accessibility



Community Garden



1 Ball Field - Multiuse



2 Basketball Hoops



Parking Lot



Picnic Shelter – 50 people



Picnic Shelter – 25 people



Picnic Tables & Benches



1 Playground



Open Space ≈ 3.4 acres



Paved pathway - 0.18 miles paved



Water (potable)



Water access

Additions/Improvements since 2014:

- Redevelopment of park
- New playground
- Bridge over Clover Creek to connect Springbrook

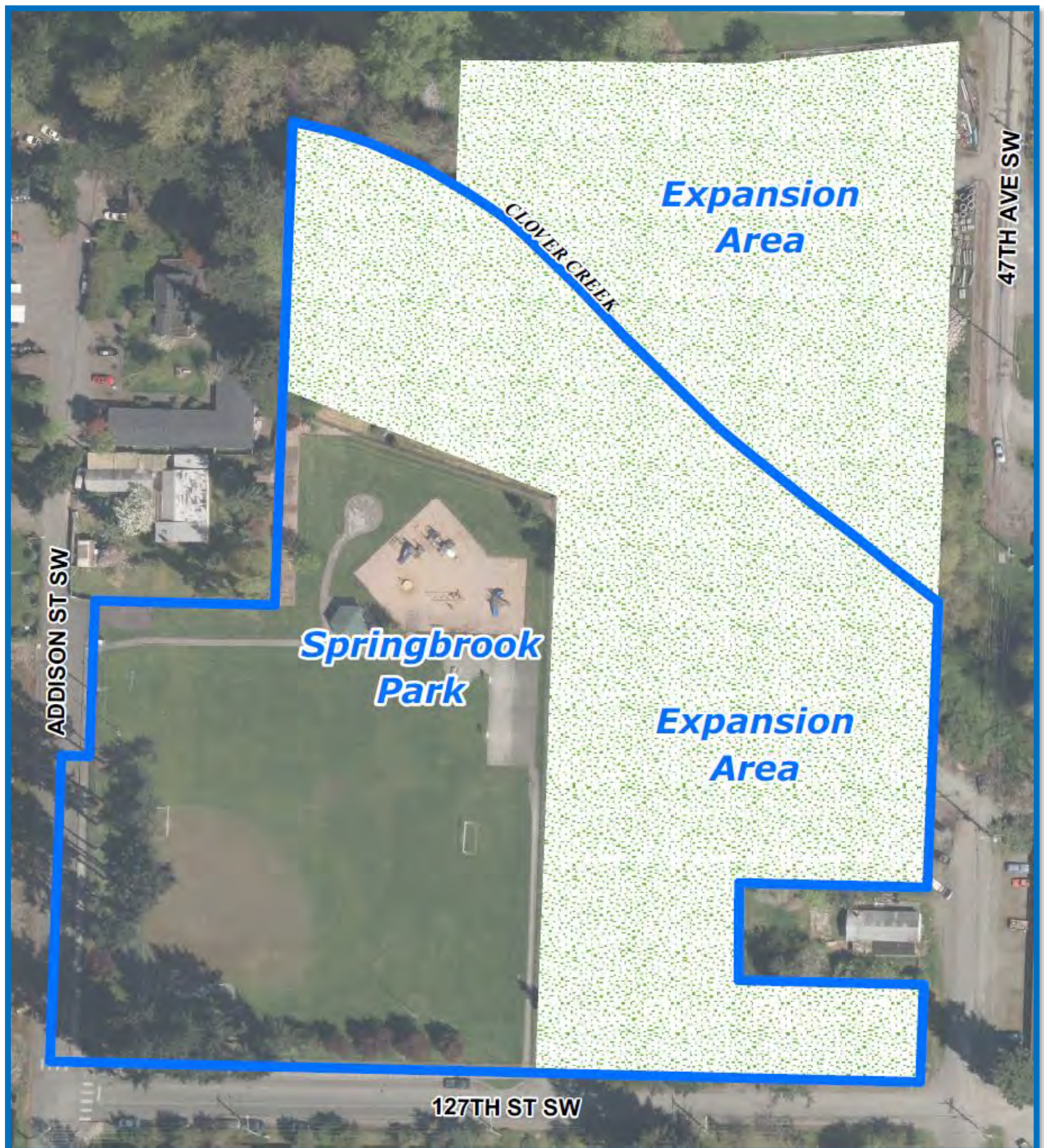
- Park expansion – 1.1 acres (in-progress)
- Ecological remediation of Clover Creek
- Added exercise equipment
- Large community garden

Future Potential Opportunities:

- Acquisition of park land
- Expand park
- Expand basketball court/hardcourts
- Dog park
- More trees and landscaping

- Restroom improvements
- Volleyball court
- Multipurpose field
- More security features
- Covered active amenities
- Trail expansion/improvements

- Art installation
- Young adult/adult playground or active features
- More picnic tables and benches



WARDS LAKE PARK

Address: 2716 84th St SW/2511 88th St SW

Size: 27.79 acres (and expanding)

Areas within a 10-minute walking distance:
International District

This neighborhood Park is located in north east Lakewood. Starting in 1999, the City has acquired a number of parcels to create a 26-acre park. In 2003 the City created the neighborhood park and an internal trail system to merge the parcels and provide access from the north and south sides of the park. In 2020 the City plans to purchase 11 acres to expand the park and implement the 2019 updated master site plan.

Additions/Improvements since 2014:

- Park expansion – 4.4 acres
- Ecological remediation of Clover Creek
- Caretaker residence
- Master Plan update

Parking: Parking Lot

Future Potential Opportunities:

- Expand park
- Trails/walkways
- Barbeques (BBQs)
- Playground replacement
- Young adult/adult playground or active features
- Covered active amenities
- Pump track
- Restroom improvements
- Bridge
- Foot bridges
- Ecological restoration
- Demolition of existing structures
- More security features
- Better wayfinding signage
- Street lighting
- Art installation
- Street crossing improvements

Existing Amenities:



ADA accessibility



Parking Lot



Restroom



2 Docks



Fishing - catch & release only



Picnic Shelter - 25 people



Picnic Tables & Benches



Playground



Pathway - 0.79 miles



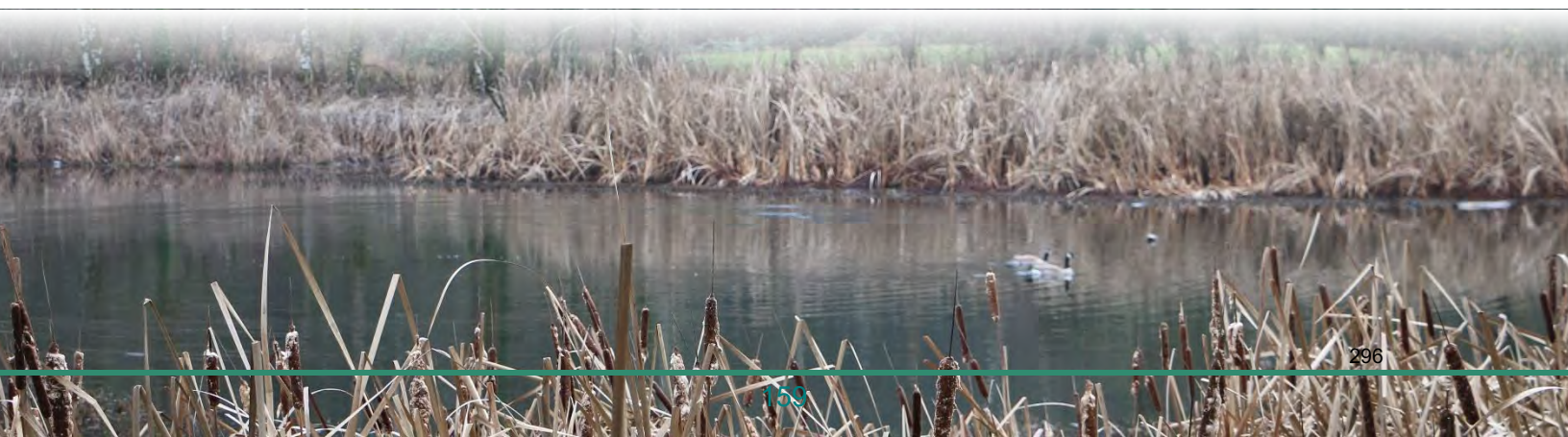
Water Access - no swimming



Wildlife



Open Space ≈ 0.8 acres





DESCRIPTION

Wards Lake Park is home to several biomes which provide the opportunity to increase awareness to park visitors of natural systems as well as the wildlife that inhabit these unique ecosystems. The conifer forest at Wards Lake provides recreational opportunities in the form of walking, hiking or running (12). An oak prairie area could be restored with non-invasive flora that will increase use by pollinator insects, birds, and other wildlife. A wetland at the south end already provides habitat to birds, fish, and amphibians. Bird blinds (15) are included in this plan to promote interaction with wildlife while decreasing the amount of disturbance that humans may have on fauna. The implementation of this plan offers the public great opportunities to view wildlife without interfering with the ecosystem processes.

The central component of the master plan is a 1-mile long ADA compliant perimeter walking path around Wards Lake. The path serves as a visitor conduit throughout the entire site, leading to all park areas. The northern portion of the trail is paved (10), while the southern portion is a densely compacted fine crushed rock (11). The existing soft surface trails in the forest remain (12) but are reconfigured to provide clear circulation.

Connections across 84th Street South are also recommended via an enhanced crosswalk (3), upgraded to enhance safety while crossing the five-lane roadway. The Water Flume Trail is accessed via sidewalk to the north (1), while the Skip Vaughn Trail is accessed via sidewalk to the east (2).

At the northwest corner of the park, the entrance is enhanced through the use of environmental graphic wraps (4) to cover the utility opportunities. The wraps would conceal the utilities and serve as part of the park entry experience. The existing parking lot is reconfigured (7) to gain stalls and serve the new play area (5) and dog park. Adjacent to the playground, a paved pump track (6) with slightly varying topography primarily allows for users of bicycles or tri-cycles, but also other wheeled vehicles such as scooters, skateboards, skates, and wheelchairs. A large dog park is located near parking but away from much of the other park uses.

There is a new soft surface trail and boardwalk (13) in the wetlands by the lake, an area that has solidified from sedimentation and various environmental process over the years. The majority of the lake vegetation will be allowed to respond to natural process over the years without interference; however the north end of the lake will be maintained regularly in an effort to maintain open water on the lake surface, as requested by the community.

On the south end of the park is a monolithic art installation (18) visible from the freeway, which serves as an interactive element for trail users and a visual symbol of Lakewood's identity.

Three new park access locations (16 and 17) on the east and south edge of the park provide additional parking space capacity and entry/exit points. Interpretive signage is provided throughout the park, discussing the various elements on-site.

WASHINGTON PARK

Address: 11528 Military Rd

Size: 3.64 acres

Areas within a 10-minute walking distance:
Lake City

This neighborhood park is located in southwest Lakewood. Originally known as Forrest Park, this site was part of the Pierce County parks system prior to incorporation. In 2000 the City changed the name to Washington Park and built a baseball field and parking lot. Pathways, basketball hoop and a new playground were added in 2006.

Parking: Parking Lot

Existing Amenities:



ADA accessibility



1 Ball Field - Multiuse



1 Basketball Hoop



Picnic Tables & Benches



1 Playground



Parking Lot



Open Space \approx 2.4 acres



Paved pathway- 0.16 miles paved

Additions/Improvements since 2014:

- Playground resurfacing

Future Potential Opportunities:

- Expand parking
- Expand basketball court
- Multipurpose hardcourt
- Playground replacement, when necessary
- Young adult/adult playground or active features
- Backstop, dugouts, bleachers
- Shelter
- Barbeques (BBQs)
- Covered active park amenities
- Add benches
- Restroom
- Trail/walkway improvements
- Expand parking
- More security features
- Better wayfinding signage
- Swings







Oakbrook Park Playground Replacement

“Thank you for all you do in continually improving our parks.”

- Focus Group Respondent

4.4 Community Parks

Community parks are usually more than 5 acres but less than a 100 acres in size. These parks provide residents a variety of passive and active recreation opportunities, including unstructured and spontaneous activities and structure activities. Community parks provide a special amenity typically not provided to neighborhood parks, like boat launches or splash pads. Well-designed community parks create a sense of community and enhance the quality of life for residents. Community parks serve all residents of Lakewood.

The City has two community parks, which provide a total of 22.28 acres.

| TABLE 4-4 | | | |
|--------------------------|----------------|-------|-----------|
| Lakewood Community Parks | | | |
| Park | Park Type | Acres | Status |
| Harry Todd Park | Community Park | 16.78 | Developed |
| American Park | Community Park | 5.50 | Developed |
| Total acres | | 22.28 | |

Serves: As a neighborhood park for residents within a 10-minute walking distance. Serves the entire City.

Typical park amenities:

- Sport facilities
- Picnic shelters - accommodate up to 50 people
- Water access, such as boat launches and docks, depending on the site features and locations
- Off-street parking
- Restrooms
- Pedestrian walkways
- Picnic areas
- Sports facilities (fields and courts)
- Natural areas
- Day and evening uses
- Playground facilities
- Open spaces
- Hiking and multiuse trails

Restrooms: Typically, provided.

Parking: Off-street parking provided. However, access by foot is still desired. As such, sidewalk connectivity to these parks is essential

AMERICAN LAKE PARK

Address: 9222 Veterans Drive SW

Size: 5.50 acres

Areas within a 10-minute walking distance:
Lake City

This community park is located in southwest Lakewood on the north end of American Lake. This site was part of the Pierce County Parks system prior to incorporation. The original park site included a restroom building, picnic shelter, playground, boat launch, seaplane hangars, business office and private residence. In 2009 a master site plan was created and the boat launch area was completely renovated. The playground area was replaced in 2019 and a master site plan will be completed in 2020.

Parking: Parking Lot

Additions/Improvements since 2014:

- Soil remediation
- Universal access playground

Future Potential Opportunities:

- Master Park Plan update
- Expand park
- Young adult/adult playground or active amenities
- More shelters
- Barbeques (BBQs)
- ADA upgrades
- Covered, active park amenities
- Add more benches
- Restroom improvements
- Trail/pathway
- Expand parking
- More security features
- Better wayfinding signage
- Sand Volleyball Court
- Shower facility
- Art installation/mural

Existing Amenities:



Restroom



Boat Ramp – 3 Lanes



Docks



Lifeguards (seasonal)



Parking Lot - 50 extended spaces



Playground



Picnic Shelter - 25 people



Picnic Tables & Benches



Swimming



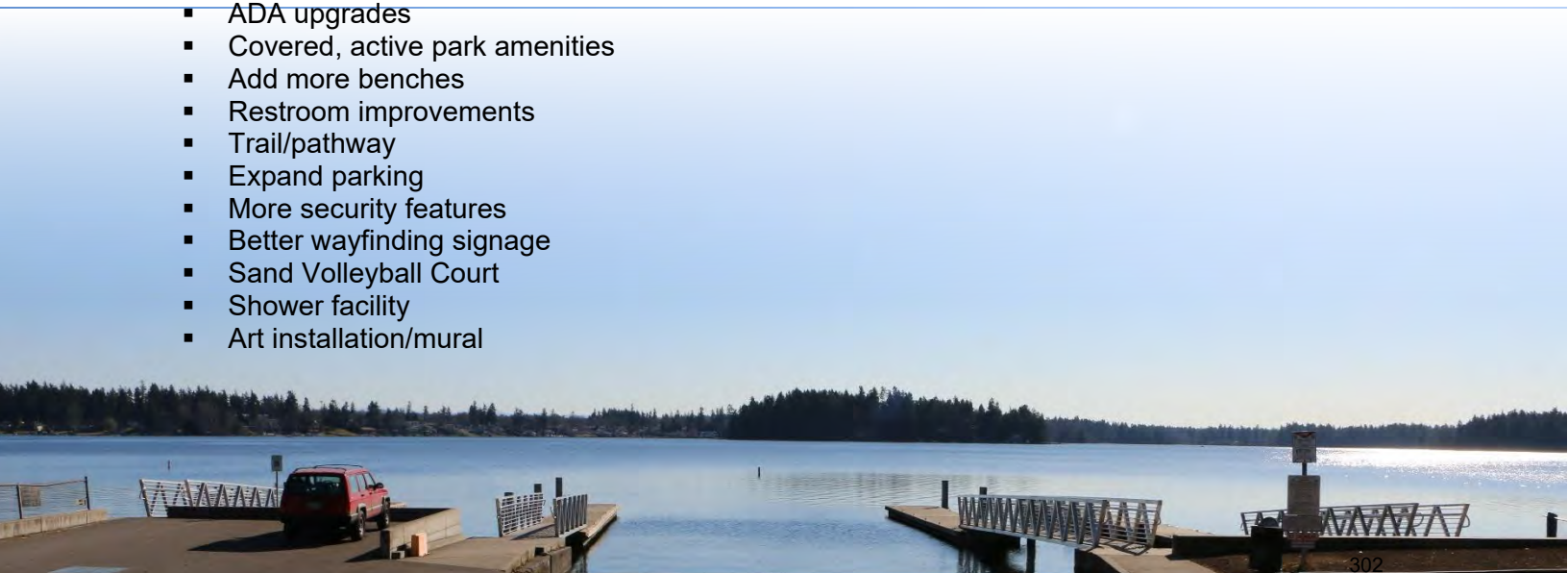
Paved pathway - 0.22 paved miles

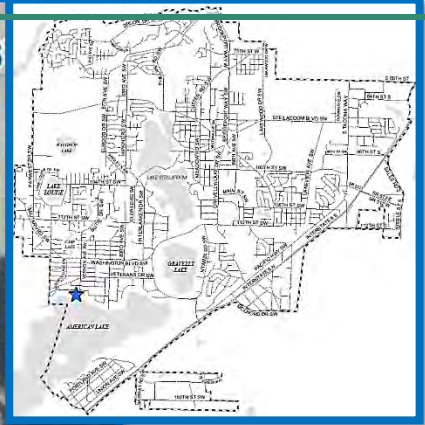


Water access



Open Space ≈ 0.4 acres





HARRY TODD PARK

Address: 8928 N Thorne Lane SW

Size: 16.78 acres

Areas within a 10-minute walking distance:
Tillicum, Woodbrook

This community park is located in southwest Lakewood and on the south side of American Lake. The park was created in the 1950's and was part of the Pierce County Parks system prior to incorporation and allowed the Commencement Bay Rowing Club to build a 9000 sq. ft. boathouse on the site. In 2003 the City updated the restroom structure and added a new playground, baseball fields, basketball courts and picnic shelter. A skate park was installed on two of the three tennis courts. In 2020 the City will do a major park renovation including restoration of the waterfront area to make it ADA accessible.

Parking: Parking Lot

Additions/Improvements since 2014:

- In 2020 a major waterfront update will occur. ADA improvements will also be made.

Future Potential Opportunities:

- Multipurpose turf field
- Parking lot improvements
- Repurpose skate park and tennis court
- Multipurpose hard court
- Restroom improvements
- More security features
- Replace fencing and gates
- New backstop, dugouts, bleachers
- Replace shelter(s)
- More shelters
- Dog park

Existing Amenities:



ADA accessibility



Ball Fields – 1 Full & 1 Small



Basketball Court - 2 Full



Docks



Electricity



Fishing



Parking Lot – 50 spaces



Lifeguards - Summer



1 Picnic Shelter w/ electricity & water – 25 people



1 Picnic Shelter – 25 people



Picnic Tables & Benches



Playground



Open Space ≈ 4.3 acres



Restroom



Paved pathway - .39 miles paved



Skate Park – Modular, 12,000 sq. ft.



Tennis Court



Water - Potable



Water access w/ swimming



4.5 Regional Parks

Regional parks are usually over 100 acres and provide residents and non-residents access to unique natural or man-made features, major sports facilities, and specialized attractions and/or amenities. Regional parks offer visitor experiences that are unique, boost local tourism, and create a sense of identity for the greater area. Regional parks normally provide a wide variety of active and passive activities, accommodating structured activities as well as unstructured, spontaneous activities. Regional parks often host large events. Most regional park visitors arrive by car and stay for a significant period of time.

The City's one regional park is Fort Steilacoom Park with 390.51 acres (Pierce College owns more acres than the City maintains). In addition, the City is partnering with Pierce County and the city of University Place to develop the Chambers Creek Canyon Area in Chambers Creek Regional Park.

| TABLE 4-5 | | | |
|--|---------------|---------|-----------|
| Lakewood Regional Parks (including partnerships) | | | |
| Park | Park Type | Acres | Status |
| Fort Steilacoom Park | Regional Park | 390.51 | Developed |
| Chambers Creek Regional Park | Regional Park | 930 | - |
| Total Acres | | 1320.51 | |

Serves: As a neighborhood park for residents within a 10-minute walking distance. Serves the entire City, as well as non-residents.

Typical park amenities:

- Sites of historic, cultural, or social significance
- Major recreational facilities
- Major sport facilities – courts and fields
- Specialized attractions
- Amenities and infrastructure to accommodate large group activities
- Special events and festivals
- Adequate off-street parking
- Year-round restrooms
- Food concessions to support extended day-use activities.
- Multiuse paved and unpaved trails

Restrooms: Provided.

Parking: Off-street parking provided. However, access by foot is still desired. Sidewalk and trailhead connectivity to these parks are essential.

FORT STEILACOOM PARK

Address: 8714 84th Ave. SW

Size: 390.51 acres (City owned; City maintains portion of Pierce College-owned park property)

Areas within a 10-minute walking distance: Lake City, Custer, Oakbrook

This regional park is located in northwest Lakewood. Native American tribes hunted and gathered in this area. In 1844 the land was leased from the Puget Sound Agricultural Co. to support a farming operation. From 1849-1868 Historic Fort Steilacoom served as a military post and following the Civil War, the Washington Territory purchased the land to build a new hospital for the mentally ill (Western State) which opened in 1871. The land was used as a farm to support the hospital patients and staff until the 1960's. Pierce County Parks operated the site as a community park starting in the 70's. The City became active in the operation and maintenance of the site upon incorporation. In 2019 the property to the City.

Parking: Parking Lot

Existing Amenities:



ADA Accessibility



Fishing - catch & release



Restrooms – Year round



Ball Fields - 4 Full



Historic Information



Paved pathway - 12.3 miles gravel & paved



BBQs



Designated Parking



Soccer Fields - 2 Full/4 other



Biking



1 Picnic Shelter – 100 people w/ electricity, water, 2 BBQs



Pavilion in the Park



Historic Significance



4 Picnic Shelters – 25 people w/ water, BBQ



Water - potable



Dock



Picnic Tables & Benches



Water access, no swimming



Dog Park - 22 acres large & small areas



Playground



Wildlife



Electricity



Open Space ≈ 150+ acres



Additions/improvements since 2014:

- Waughop Lake paved trail, deck, and dock
- Pavillion in the Park
- Barn removal
- Sport field improvements
- Paved parking lot(s)
- Utility improvements
- Roadway improvements
- Angle Lane parking improvements
- Equipment replacement
- Playground resurfacing
- New ADA playground (in-progress)
- Turf infield improvements (in-progress)
- Pavilion restrooms & warming kitchen upgrades (in-progress)
- Public art exhibit with the Nisqually Tribe along Angle Ln (in-progress)

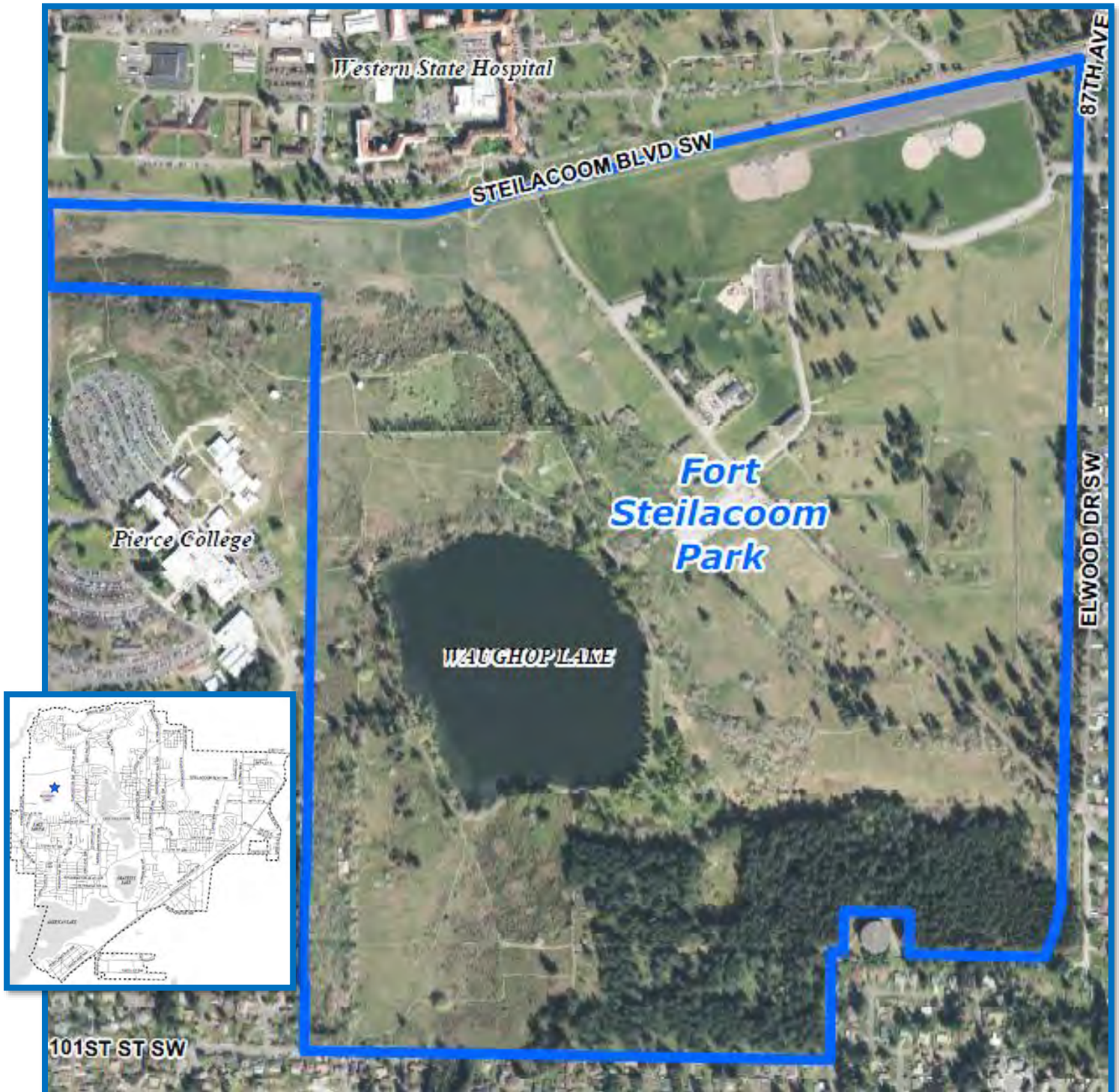


“Fort Steilacoom Park is my favorite park in the state.”

- “Pop-up” Event Respondent

Future Potential Opportunities:

- Master Plan update
- Trail/pathway improvements
- More benches/seating areas
- More security features
- Better wayfinding signage
- Young adult/adult playground or active features
- H-Barn restoration
- Restroom improvements
- Art installation
- Interpretive signage
- Environmental signage
- Multipurpose hardcourts
- Batting cages
- Multipurpose turf fields
- M&O shop improvements
- Dog park improvements
- Discovery trail expansion
- Ballfield lights
- Playground replacement, when necessary







4.6 Natural Areas

Natural Areas are lands set aside from intense development in effort to preserve and protect natural resources, environmentally sensitive or unique areas, water quality, and wildlife habitats. Natural areas can be standalone parks or they can be located within a larger park. Natural areas provide opportunities for passive, nature-based, unstructured, and low-impact recreation, such as walking, hiking, and nature viewing. These areas also provide opportunities for history and environmental education. Natural areas can include: lakes, creeks, forests and grasslands, etc.

| TABLE 4-6 | | | |
|----------------------------|-------------------|-------|-------------|
| Lakewood Natural Areas | | | |
| Park | Park Type | Acres | Status |
| Blueberry Park | Natural Area | 7.52 | Undeveloped |
| Fort Steilacoom Park | Regional Park | 64.60 | Undeveloped |
| Wards Lake Park | Neighborhood Park | 25 | Undeveloped |
| Chambers Canyon Creek Area | Regional Park | 200+ | Undeveloped |

Serves: All Lakewood residents.

Typical park amenities:

- Natural trails
- Trailheads
- Interpretive history and educational signage

Restrooms: No

Parking: On and Off-street parking



BLUEBERRY PARK

Address: 5427 Steilacoom Blvd SW

Size: 7.52 acres

Areas within a 10-minute walking distance:
Custer

Parking: None

Existing Amenities:



U-pick blueberry farm



Wildlife



Open Space

The City discovered this site in 2007. The farm had not been maintained for the past 20-25 years and was in dire need of care. There are over 1,500 plants at this site. The City developed a 5-year plan to bring the plants / farm back into production. We had over 1,300 volunteers the first year helping the City work the farm. The work was very difficult. Access was difficult for people and equipment. In 2011 the City discontinued regular maintenance and moved onto other park priorities.

Future Potential Opportunities:

- Create access from Lakewood Drive
- Add parking
- Build trail/pathway
- Remove invasive weeds
- Adopt-a-park
- U-pick farm
- Expand park



4.7 Urban Parks

Urban parks are a special type of open space serving the lifestyles and recreation needs of those who live or work in, or close to, central business districts, commercial areas, high-density residential, or mixed-use corridors.

Linear urban parks - include widened boulevards and landscaped promenades adorned with street furniture, water features, artworks and bike facilities.

Nodal urban parks - include public squares, urban plazas and landscaped courtyards.

A comprehensive network of nodal and linear urban parks would allow people to safely walk to public spaces and destinations designed for local-scale community arts, culture and wellness events.

Linear Urban Park – City of Lakewood

PONDERS PARK

Address: 12930 Pacific Highway SW

Size: .41 acres

Areas within a 10-minute walking distance:
Ponders Corner

Parking: Parking Lot

Additions/Improvements since 2014:

- Picnic table, signage

Future Potential Opportunities:

- Replace picnic table, when necessary
- Connect with future linear park
- Fencing and signage

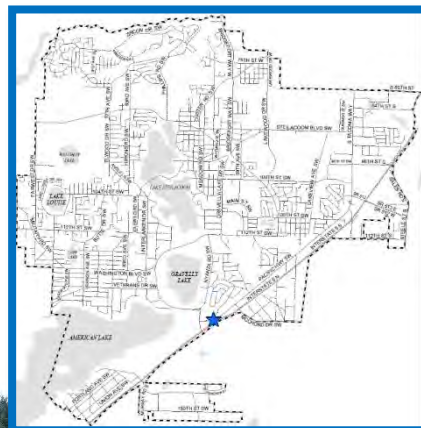
Existing Amenities:



Picnic Table and benches



Open Space



COLONIAL PLAZA

Address: 6100 Motor Ave SW

Size: 1 acre

Areas within a 10-minute walking distance:
Downtown

Constructed in 2019

This improvement project built a public space as well as added curb, gutter, sidewalk, on-street parking, street lighting, landscaping and bench seating at Motor Avenue, which runs in front of the Lakewood Theatre and Best Western Motor Inn. The redesigned road still allows vehicles to pass between Whitman Avenue SW and the intersection of Gravelly Lake Drive SW, but provides more pedestrian amenities. The City of Lakewood also intends to install public art pieces near the gateways.

Parking: On-street

Existing Amenities:



ADA Accessibility



Special events, including
Lakewood Night Market



Open Space

The Colonial Plaza will host the City's Night Market starting spring of 2020.

Future Potential Opportunities:

- Outdoor Stage
- Pagoda
- Public Art
- Drinking fountains and site amenities



GRAVELLY LAKE LOOP

Address: Gravelly Lake Dr. and Nyanza Rd.

Areas within a 10-minute walking distance:
Gravelly Lake

This project includes a 10- to 12-foot wide non-motorized path on the lake side of the road. Also included: street lighting, associated storm drainage and a hot mix asphalt overlay of the entire road.

Parking: None

Constructed: Phase I - Washington Blvd to 112th St SW
In Progress: Phase II - Nyanza Rd SW to Washington Blvd
Future Project: Phase III Nyanza Rd SW to Gravelly Lake Drive.

Future Potential Opportunities:

- Improve passive amenities, such as benches, flower boxes, landscaped areas, light pole banners, etc.

Existing Amenities:



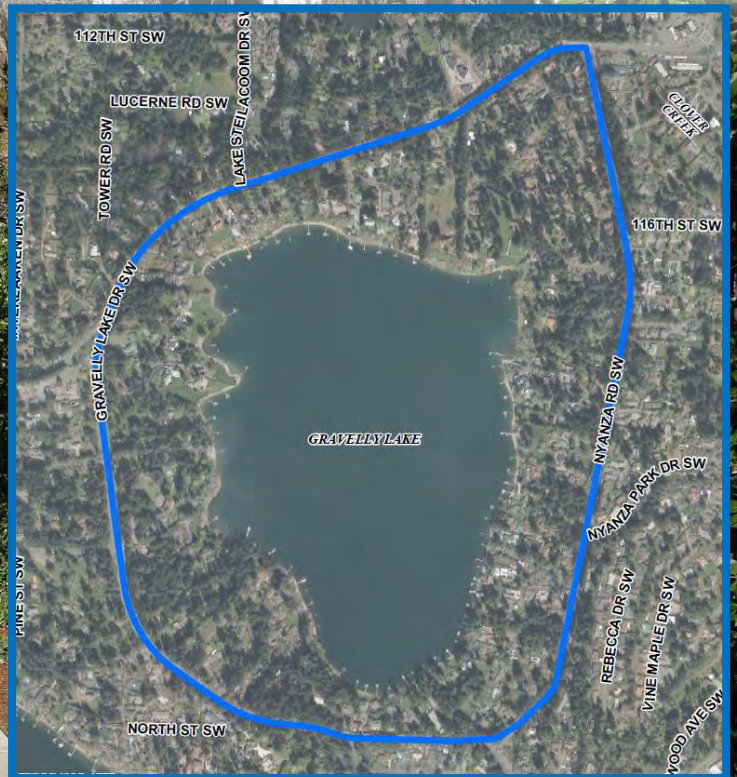
ADA accessibility



Paved pathway - 3 miles of paved sidewalks (in-progress)



Open Space



4.8 Other City Public Spaces

City of Lakewood

SENIOR ACTIVITY CENTER

Address: 9112 Lakewood Dr

Future Potential Opportunities:

- New Activity Center



City of Lakewood

COMMUNITY GARDEN

Address: 5504 112th St SW

47.154410, -122.509940



4.9 Non-City Public Spaces in or near Lakewood

Natural Area – Pierce County

SEELEY LAKE PARK

Address: 9200 Lakewood Dr. SW

Size: 48 acres

Areas within a 10-minute walking distance:
Custer

Seeley Lake is a 48 acre Pierce County park located within City of Lakewood boundaries. The site is accessed through a parking lot adjacent to the Lakewood Community Center, where the City leases space for the Lakewood Senior Activity Center. The park includes woods, wetlands, natural areas, a lake (a stormwater collection site) and a 1.3-mile perimeter loop trail. A 2020 improvement project will assess condition and function of outfalls into Seeley Lake and need for system retrofits, assess water quality and environmental health of the park and plan for improved public safety, use and access.

Parking: Parking Lot

Future Potential Opportunities:

- Master park update
- ADA accessibility
- Ecological restoration
- Trail improvements, year-round accessibility
- Wetland enhancements
- Safety improvements

Existing Amenities:



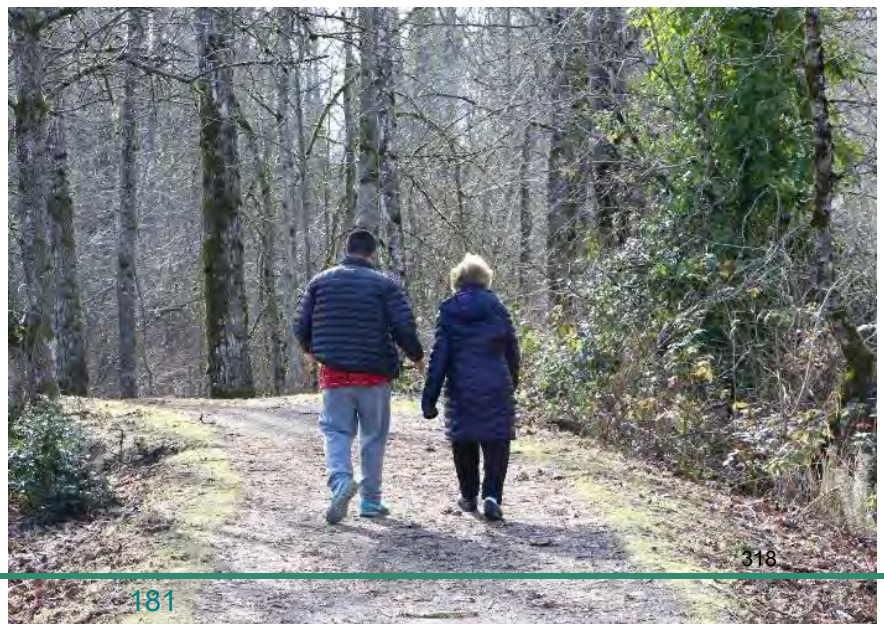
Trail – 1.3 miles



Wildlife



Open Space





CHAMBERS CREEK TRAIL

Address: Phillips Rd. Trailhead

Size: 930 acres (whole park); 200+ in Chambers Canyon Creek Area

Areas within a 10-minute walking distance:
Oakbrook

Existing Amenities:



Trail – 2 miles



Wildlife



Open Space

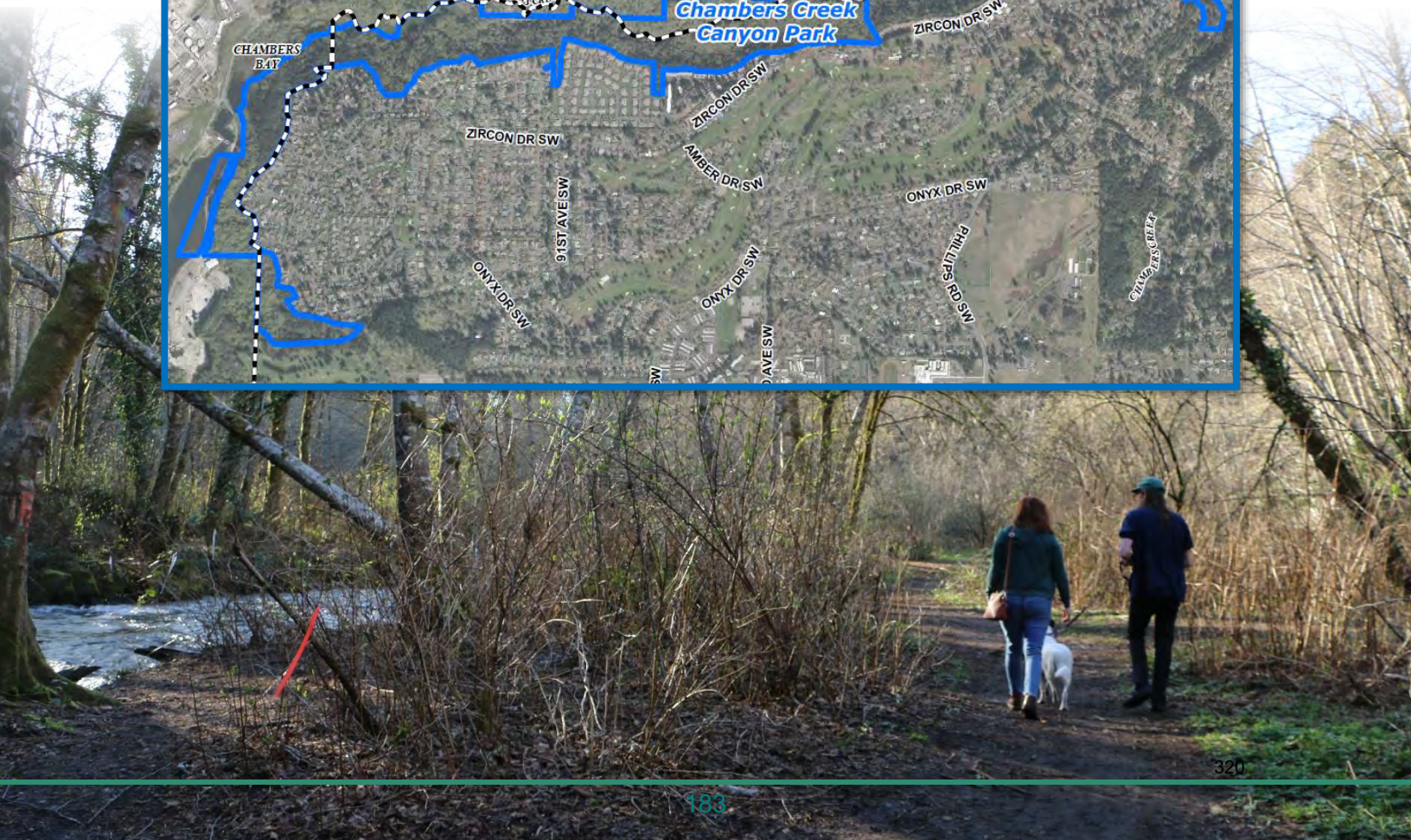
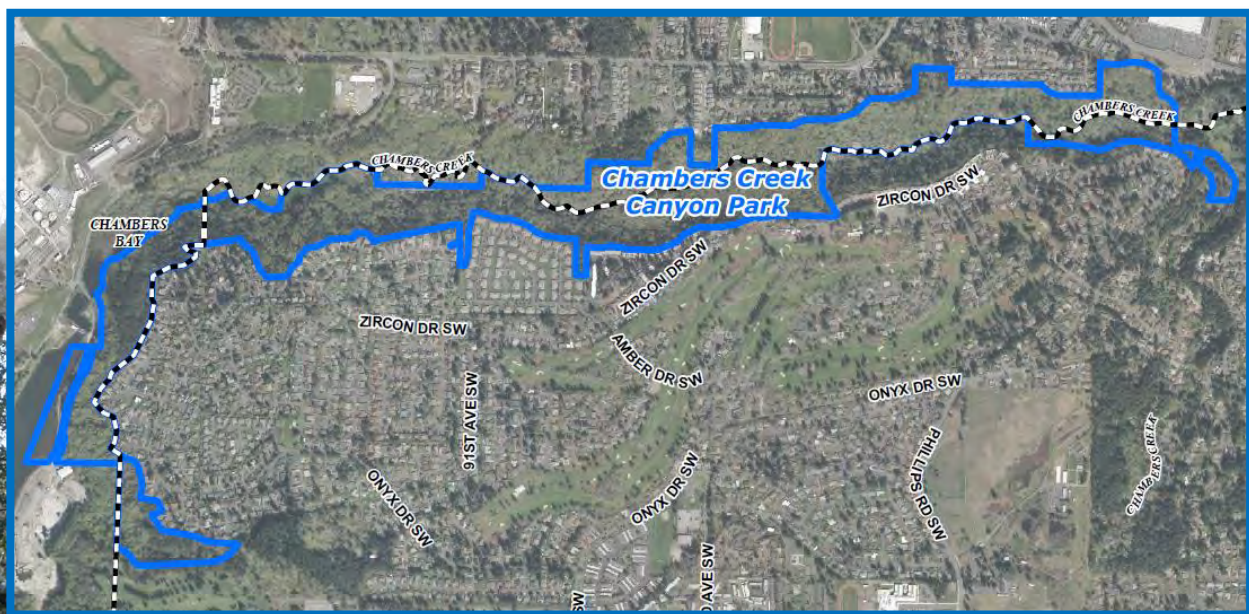
Chambers Creek Regional Park is a 930-acre site with over 2 miles of saltwater shoreline, 2.5 miles of urban creek and canyon, and breathtaking mountain and Puget Sound views. The park includes an award-winning Environmental Services Building. In June 2015, Pierce County entered into an Interlocal Agreement with the cities of University Place and Lakewood to jointly plan and develop the Chambers Creek Trail. For more information on the park, see the Master Plan: <https://tinyurl.com/PCMasterPlan>

In-Progress:

- Trailhead at Phillips Rd and Zircon Dr.
- Trail improvements and boardwalk

Future Potential Opportunities:

- Ecological restoration
- Bridges across creek to connect trails



AMERICAN LAKE LAUNCH

LOCATED AT CAMP MURRAY

Address: From Tacoma, drive I-5 south. Take exit 122 to Camp Murray (Berkley). Turn right on Berkley and then left on Portland Ave. Access is on left after bend in road.

47.122011847301,-122.56793194825

Size: 5 acres

Areas within a 10-minute walking distance:
Tillicum, Camp Murray

Parking: Parking Lot (gravel)

Future Potential Opportunities:

- Master plan update
- Improve ADA accessibility
- Dock

Existing Amenities:



Boat Ramp – 2 Lanes



Restrooms



Water access



Parking Lot (gravel) - extended spaces



Fishing



Open Space

- Add shelter
- Restroom repairs
- Parking lot improvements



WESTERN STATE HOSPITAL PROPERTY

DISC GOLF COURSE, HISTORIC FORT STEILACOOM, & FORMER FORT STEILACOOM GOLF COURSE

Address: 8202 87th Ave SW

Size: 75+ acres

Areas within a 10-minute walking distance:
Oakbrook

Existing Amenities:



Historic Significance



Wildlife



Open Space



Disc Golf

A nine-hole golf course located adjacent to Western State Hospital (WSH) was built in 1951 for hospital staff and patients. From 1971- 2018 Pierce County's Parks and Recreation department managed and operated the site for public use. Adjacent to this area is land utilized for disc golf. An 18-hole Disc Golf course was established in 1986. Currently this area is known as providing world class level disc golf opportunities on the two 18 hole courses along with an amateur course and a 27-hole layout which are managed and maintained by an independent non-profit organization. The 40-acre area is mostly flat and fairly wooded.

In 2018, Pierce County ceased management and operation of this area, including the golf course. In 2019, the City rezoned the parcels that make up these various courses from Open Space and Recreation 2 (OSR2) zone to Open Space Recreation1 (OSR1) zone due to the environmental constraints on these parcels. Generally, OSR1 is a more "passive" open space and recreational zone than OSR2, as the latter allows for higher intensity outdoor recreational uses and transportation uses, as well as administratively or conditionally allowed uses such as, Community and Cultural Services, Amusement and Recreation, Funeral Services, and Lodging.

Historic Fort Steilacoom, located on the main WSH parcel, consists of four cottage buildings, that were constructed when Fort Steilacoom was an active military fort, and historic military parade grounds.

Future Potential Opportunities:

- Golf course
- Trail system
- Expand Disc golf
- Events or Festivals
- Add seating, benches and other site amenities to support public use.





“Build and leverage relationships with community partners, governmental entities, including Joint Base Lewis-McChord (JBLM), and other organizations to meet the park and recreation needs of the community.”

- Legacy Plan Action Item 2.6

SOUTH PUGET SOUND URBAN WILDLIFE AREA

Address: 7801 Phillips Rd. SW

Size: 100 acres

Areas within a 10-minute walking distance:
Oakbrook




This area is located in north Lakewood. The open space is managed by the Washington State Department of Fish and Wildlife (WDFW). The wildlife area offers a system for hiking and bicycling. In 2019 the Rotary Club of Clover Park has adopted the site, developed a master site plan and is making improvements.

Parking: Parking Lot (pass required)

Future Potential Opportunities:

- Master plan update
- Improve ADA accessibility
- Improve trails and park amenities
- Add interpretative signage
- Replace shelter
- Restroom repairs

Existing Amenities:

-  Trail – 1.3 miles
-  Wildlife
-  Biking



4.9 Park and Amenity Inventory by Type

The following provides an inventory of park amenities by park.

Other public entities with open space facilities

| TABLE 4-7 | | | |
|--|------------------------------|-----------------------------|--------------------------------|
| Other Public Entities – Open Space | | | |
| Park | Address | Entity | Open space size (acres) |
| Chambers Creek Regional Park | 6320 Grandview Drive W | Pierce County | |
| South Puget Sound Urban Wildlife Area | 7801 Phillips Road SW | Washington State | |
| Custer Elementary | 7801 Steilacoom Blvd | Clover Park School District | |
| Dower Elementary | 7817 John Dower Rd W | Clover Park School District | |
| Hudtloff Middle | 8102 Phillips Rd SW | Clover Park School District | |
| Idlewild Elementary | 10806 Idlewild Rd SW | Clover Park School District | |
| Lake Louise School Park | 11014 Holden Road SW | Clover Park School District | |
| Oakbrook Elementary | 7802 83 rd Ave SW | Clover Park School District | |
| Park Lodge Elementary | 6300 100 th St SW | Clover Park School District | |
| Tillicum Elementary | 8514 Maple St SW | Clover Park School District | |
| Tyee Park Elementary | 11920 Seminole Rd SW | Clover Park School District | |
| Lake Louise Elementary* | 11014 Holden Road SW | Clover Park School District | |
| Pierce College | 9401 Farwest Dr SW | Pierce College | |

Water Access

TABLE 4-8

City of Lakewood – Water access and water amenities

| Park | Address | Swimming | Life-guards | Fishing | Boat Launch | Piers Docks | Extended Parking |
|----------------------|----------------------|----------|-------------|------------------------------|------------------|-------------|------------------|
| American Park | 9222 Veterans Dr SW | Yes | Summer | Yes | 3 pay per launch | 1 | 50 stalls |
| Edgewater Park | 9102 Edgewater Dr SW | - | - | - | 1 free | - | - |
| Harry Todd Park | 8928 Thorne Lane SW | Yes | Summer | When no lifeguard is on duty | - | 3 | - |
| Wards Lake Park | 2716 87th Street | - | - | Recreation only | - | 1 | - |
| Fort Steilacoom Park | 8714 87th Ave SW | - | - | Recreation only | - | 1 | - |

Picnic facilities

TABLE 4-9

City of Lakewood – Picnic facilities

| Park | Address | Picnic Tables | Picnic Shelter | Capacity (people) | Power | Potable Water | BBQs | Restrooms |
|----------------------|---------------------|---------------|----------------|-------------------|------------------|--------------------|----------------|-----------|
| Oakbrook Park | 9701 Onyx Dr SW | Yes | - | - | - | - | - | Portable |
| Primley Park | 10 Barlow Rd SW | Yes | - | - | - | - | - | - |
| Washington Park | 11522 Military Rd | Yes | - | - | - | - | - | Portable |
| Springbrook Park | 12601 Addison St SW | Yes | 1 | 25 | - | - | - | Portable |
| American Park | 9222 Veterans Dr SW | Yes | 1 | 25 | - | - | - | Portable |
| Active Park | 10506 Russell Rd SW | Yes | 1 | 25 | - | - | - | - |
| Harry Todd Park | 8928 Thorne Lane SW | Yes | 2 | #1) 25 #2) 25 | #1) Yes #2) - | - | - | Portable |
| Kiwanis Park | 6002 Fairlawn Rd SW | Yes | - | - | - | - | - | Portable |
| Wards Lake Park | 2716 87th Street | - | 1 | 25 | Yes | - | - | Yes |
| Fort Steilacoom Park | 8714 87th Ave SW | Yes | 2 | #1) 100 #2) 25 | #1) Yes #2) - | #1) Yes #2) Yes | #1) 2 #2) 1 | Yes |

Pathways and trails

| TABLE 4-10 | | | | |
|--|---------------------|-------|-------------|---------------------------------|
| City of Lakewood Parks – Pathways and Trails | | | | |
| Park | Address | Miles | Type | ADA accessible |
| Oakbrook Park | 9701 Onyx Dr SW | 0.02 | Paved | |
| Primley Park | 10 Barlow Rd SW | 0.04 | Paved | |
| Washington Park | 11522 Military Rd | 0.16 | Paved | |
| Springbrook Park | 12601 Addison St SW | 0.18 | Paved | |
| American Park | 9222 Veterans Dr SW | 0.22 | Paved | |
| Active Park | 10506 Russell Rd SW | 0.3 | Paved | |
| Harry Todd Park | 8928 Thorne Lane SW | 0.39 | Paved | |
| Kiwanis Park | 6002 Fairlawn Rd SW | 0.46 | Paved | |
| Wards Lake Park | 2716 87th Street | 0.79 | Trail | |
| Fort Steilacoom Park | 8714 87th Ave SW | 13.3 | Paved/Trail | 1 mile loop around Waughop Lake |
| Total | - | 16.02 | - | |

| TABLE 4-11 | | | | |
|---|------------------------|-------|-------|----------------|
| Other Public Entities - Pathways and Trails | | | | |
| Park | Address | Miles | Type | ADA accessible |
| Seeley Lake | 9200 Lakewood Drive SW | 1.3 | Trail | |
| Chambers Creek Trail | 6320 Grandview Drive W | | Trail | |
| South Sound Urban Wildlife Area | 7801 Phillips Road SW | | | |

Off Leash Dog Parks

| TABLE 4-12 | | | |
|--|------------------|--------------|--|
| City Of Lakewood - Off Lease Dog Parks | | | |
| Park | Address | Size (acres) | Amenities |
| Fort Steilacoom Park | 8714 87th Ave SW | 22 | Large dog area, small dog area, water fountain, agility course |

Restrooms

| TABLE 4-13 | | | |
|------------------------------|---------------------|-----------------|--|
| City Of Lakewood – Restrooms | | | |
| Park | Address | Type | Open |
| Oakbrook Park | 9701 Onyx Dr SW | Portable | Seasonal – Memorial Day to Labor Day |
| Springbrook Park | 12601 Addison St SW | Portable | Seasonal – Memorial Day to Labor Day |
| American Park | 9222 Veterans Dr SW | Yes Portable | Seasonal – Memorial Day to Labor Day All year round |
| Harry Todd Park | 8928 Thorne Lane SW | Yes Portable | Seasonal – Memorial Day to Labor Day All year round |
| Kiwanis Park | 6002 Fairlawn Rd SW | Yes Portable | Seasonal – Memorial Day to Labor Day All year round |
| Wards Lake Park | 2716 87th Street | Yes | All year round |
| Washington Park | | Portable | All year round |
| Fort Steilacoom Park | 8714 87th Ave SW | Yes | All year round |

Skateboard Park

| TABLE 4-14 | | | |
|--------------------------------|---------------------|-----------|----------------|
| City Of Lakewood – Skate Parks | | | |
| Park | ADDRESS | Type | Size (sq. ft.) |
| Harry Todd Park | 8928 Thorne Lane SW | Modular | 12,000 |
| Kiwanis Park | 6002 Fairlawn Rd SW | In-ground | 12,000 |

Basketball Courts

| TABLE 4-15 | | |
|--------------------------------------|---------------------|--------------|
| City Of Lakewood – Basketball Courts | | |
| Park | Address | Courts |
| Active Park | 10506 Russell Rd SW | 1 mini-court |
| Springbrook Park | 12601 Addison St SW | Hoops |
| Harry Todd Park | 8928 Thorne Lane SW | 2 courts |
| Washington Park | 11522 Military Rd | Hoop |

| TABLE 4-16 | | | |
|---|----------------------|-----------------------------|---------------|
| Other Public Entities – Basketball Courts | | | |
| Park | Address | Entity | Courts |
| Idlewild Elementary | 10806 Idlewild Rd SW | Clover Park School District | 2 courts |
| Tyee Park Elementary | 11920 Seminole Rd SW | Clover Park School District | 2 courts |
| Lochburn Middle | 5431 Steilacoom Blvd | Clover Park School District | 4 half courts |

Tennis Courts

| TABLE 4-17 | | |
|----------------------------------|---------------------|---------|
| City Of Lakewood – Tennis Courts | | |
| Park | Address | Courts |
| Harry Todd Park | 8928 Thorne Lane SW | 1 Court |

| TABLE 4-18 | | | |
|---------------------------------------|------------------------------------|-----------------------------|----------|
| Other Public Entities – Tennis Courts | | | |
| Park | Address | Entity | Courts |
| Lochburn Middle | 5431 Steilacoom Blvd | Clover Park School District | 3 courts |
| Mann Middle | 11509 Holden Rd SW | Clover Park School District | 3 courts |
| Clover Park High | 11023 Gravelly Lake Dr | Clover Park School District | 8 courts |
| Lakes High | 10320 Farwest Dr SW | Clover Park School District | 5 courts |
| Mt Tahoma High | 4634 S 74 th St, Tacoma | Tacoma Public School | 6 courts |
| Steilacoom High | 54 Sentinel Dr, Steilacoom | Steilacoom School District | 4 courts |

Playgrounds

TABLE 4-19

City Of Lakewood - Playgrounds

| Park | Address | ADA accessibility | Restroom |
|----------------------|---------------------|-------------------|----------|
| Oakbrook Park | 9701 Onyx Dr SW | | Portable |
| Primley Park | 10 Barlow Rd SW | | - |
| Washington Park | 11522 Military Rd | | - |
| Springbrook Park | 12601 Addison St SW | | Portable |
| American Park | 9222 Veterans Dr SW | | Seasonal |
| Active Park | 10506 Russell Rd SW | | - |
| Harry Todd Park | 8928 Thorne Lane SW | | Seasonal |
| Kiwanis Park | 6002 Fairlawn Rd SW | | Seasonal |
| Wards Lake Park | 2716 87th Street | | Seasonal |
| Fort Steilacoom Park | 8714 87th Ave SW | | Yes |

TABLE 4-20

Other Public Entities – Playgrounds

| Park | Address | Entity | Type |
|------------------------------|------------------------------|-----------------------------|------------------------------|
| Chambers Creek Regional Park | 6320 Grandview Drive W | Pierce County | |
| Custer Elementary | 7801 Steilacoom Blvd | Clover Park School District | 2 playgrounds, covered area |
| Dower Elementary | 7817 John Dower Rd W | Clover Park School District | 1 playground |
| Idlewild Elementary | 10806 Idlewild Rd SW | Clover Park School District | 2 playgrounds, covered areas |
| Lake Louise School Park* | 11014 Holden Road SW | Clover Park School District | 1 playground, covered area |
| Oakbrook Elementary | 7802 83 rd Ave SW | Clover Park School District | 1 playground |
| Park Lodge Elementary | 6300 100 th St SW | Clover Park School District | 3 playground |
| Tillicum Elementary | 8514 Maple St SW | Clover Park School District | 2 playground |
| Tyee Park Elementary | 11920 Seminole Rd SW | Clover Park School District | 3 playground, covered area |

Ball fields (Baseball, Softball, T-ball)

| TABLE 4-21 | | | | |
|---------------------------------------|---------------------|---------------|--|--|
| City Of Lakewood – Ball fields | | | | |
| Park | Address | Fields | Type | |
| Springbrook Park | 12601 Addison St SW | 1 | Full | |
| Harry Todd Park | 8928 Thorne Lane SW | 2 | #1) Small – base distance 60 to 80 ft. #2) Small – T-ball/Coach pitch | |
| Washington Park | | 1 | Full size | |
| Fort Steilacoom Park | 8714 87th Ave SW | 4 | #1) Competition size #2) Competition size #3) Competition size #4) Competition size | |

| TABLE 4-22 | | | | |
|--|------------------------------------|-----------------------------|---------------|--|
| Other Public Entities – Ball fields | | | | |
| Park | Address | Entity | Fields | Type |
| Chambers Creek Regional Park | | Pierce County | 4 | Competition size |
| Clover Park High | 11023 Gravelly Lake Dr | Clover Park School District | 3 | Competition size |
| Custer Elementary | 7801 Steilacoom Blvd | Clover Park School District | 1 | 150ft center field |
| Dower Elementary | | | 1 | 150ft center field |
| Hudtloff Middle | 8102 Phillips Rd SW | Clover Park School District | 2 | 200ft center field 250ft center field |
| Idlewild Elementary | 10806 Idlewild Rd SW | Clover Park School District | 1 | 150ft center field |
| Lakes High School | 10320 Farwest Dr SW | Clover Park School District | 3 | 2 - 250ft center field 300ft center field |
| Lochburn Middle | 5431 Steilacoom Blvd | Clover Park School District | 1 | 250ft center field |
| Mann Middle | 11509 Holden Rd SW | Clover Park School District | | 250ft center field 300ft center field |
| Oakbrook Elementary | 7802 83 rd Ave SW | Clover Park School District | 1 | 150ft center field |
| Park Lodge Elementary | 6300 100 th St SW | Clover Park School District | 1 | 150ft center field |
| Tyee Park Elementary | 11920 Seminole Rd SW | Clover Park School District | 1 | 150ft center field |
| Steilacoom High | 54 Sentinel Dr, Steilacoom | Steilacoom School District | 1 | 300ft center field |
| Mt Tahoma High | 4634 S 74 th St, Tacoma | Tacoma Public Schools | 3 | 3 - 250ft center field |

Multipurpose fields (soccer, lacrosse, football, etc.)

| TABLE 4-23 | | | | | |
|---|---------------------|---------------|------------------------------|-------------------|---------------|
| City Of Lakewood – Multipurpose fields | | | | | |
| Park | Address | Fields | Type | Grass/Turf | Lights |
| Springbrook Park | 12601 Addison St SW | 1 | Mini | Grass | - |
| Fort Steilacoom Park | 8714 87th Ave SW | 2 | #1) 120 yard #2) 120 yard | Grass | - |

| TABLE 4-24 | | | |
|--|------------------------------------|-----------------------------|--------------------------|
| Other Public Entities – Multipurpose fields | | | |
| Park | Address | Entity | Field size |
| Clover Park High | 11023 Gravelly Lake Dr | Clover Park School District | 100 yard |
| Custer Elementary | 7801 Steilacoom Blvd | Clover Park School District | 120 yard |
| Hudtloff Middle | 8102 Phillips Rd SW | Clover Park School District | 120 yard |
| Idlewild Elementary | 10806 Idlewild Rd SW | Clover Park School District | 120 yard |
| Lakes High School | 10320 Farwest Dr SW | Clover Park School District | 100 yard |
| Lochburn Middle | 5431 Steilacoom Blvd | Clover Park School District | 100 yard |
| Mann Middle | 11509 Holden Rd SW | Clover Park School District | 120 yard |
| Oakbrook Elementary | 7802 83 rd Ave SW | Clover Park School District | 120 yard |
| Park Lodge Elementary | 6300 100 th St SW | Clover Park School District | 120 yard |
| Tillicum Elementary | 8514 Maple St SW | Clover Park School District | 120 yard |
| Tyee Park Elementary | 11920 Seminole Rd SW | Clover Park School District | 120 yard |
| Steilacoom High | 54 Sentinel Dr, Steilacoom | Steilacoom School District | 100 yard 120 yard |
| Mt Tahoma High | 4634 S 74 th St, Tacoma | Tacoma Public Schools | 100 yard 4 – 120 yard |

Parking

| TABLE 4-25 | | |
|----------------------------|---------------------|-----------|
| City Of Lakewood – Parking | | |
| Park | Address | Parking |
| Oakbrook Park | 9701 Onyx Dr SW | On-street |
| Primley Park | 10 Barlow Rd SW | On-street |
| Washington Park | 11522 Military Rd | Lot |
| Springbrook Park | 12601 Addison St SW | On-street |
| American Park | 9222 Veterans Dr SW | Lot |
| Active Park | 10506 Russell Rd SW | On-street |
| Harry Todd Park | 8928 Thorne Lane SW | Lot |
| Kiwanis Park | 6002 Fairlawn Rd SW | On-street |
| Wards Lake Park | 2716 87th Street | Lot |
| Fort Steilacoom Park | 8714 87th Ave SW | Lot |

Community Gardens

| TABLE 3-26 | |
|--------------------------------------|---------------------|
| City Of Lakewood – Community Gardens | |
| Park | Address |
| Springbrook Park | 12601 Addison St SW |
| Community Garden | 504 112th St SW |

City Facilities

| TABLE 4-27 | |
|-------------------------------|---------------------|
| City Of Lakewood – Facilities | |
| Facilities | Address |
| City Hall | 6000 Main St SW |
| Colonial Plaza | 6125 Motor Ave SW |
| Fort Steilacoom Park Shop | 9115 Angle Ln SW |
| Pavilion in the Park | 9115 Angle Ln SW |
| Senior Activity Center | 9112 Lakewood Dr SW |



4.10 Lakefront Street-ends

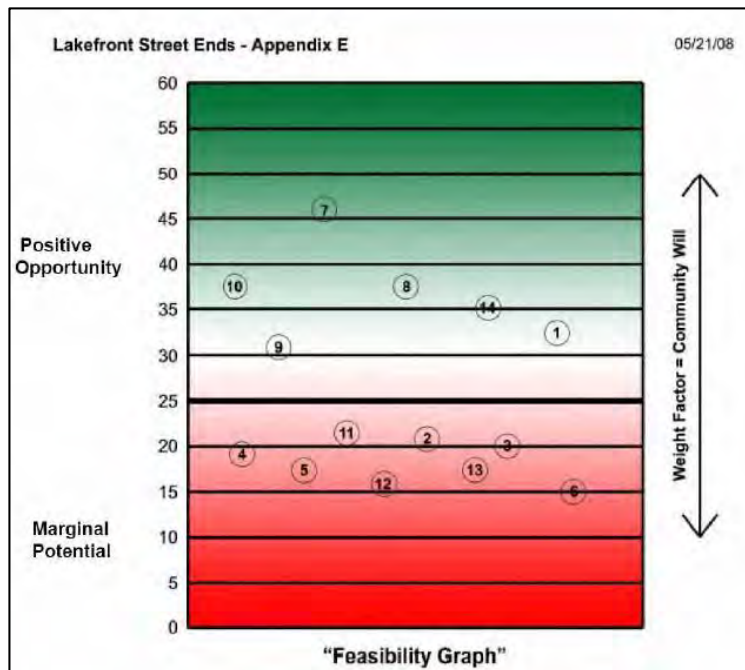
Lakefront street-ends are portions of the City's rights-of-way (ROW), or public easements, that "dead end" into public lakes. **Table 4-28** provides a list of lakefront street-ends in Lakewood. As ROW, lakefront street-ends are not considered park or parkland. The City continues to actively monitor and evaluate existing lakefront street-ends.

| TABLE 4-28 | |
|------------------------------|---|
| Lakefront Street-ends | |
| Study No. | Lakefront Street-end |
| Lake Steilacoom | |
| 1. | Westlake Ave. |
| 2. | Mt Tacoma Dr. |
| 3. | Beach Lane |
| 4. | Lake Ave. |
| 5. | 100 th St |
| 6. | Holly Hedge |
| 7. | Edgewater Park |
| Lake Louise | |
| 8. | 104 th St/Melody Lane (boat launch) |
| 9. | Holden St |
| American Lake | |
| 10. | Lake City Blvd. |
| 11. | Wadsworth St. |
| Gravelly Lake | |
| 12. | Hill Top Lane |
| 13. | Linwood Land |

Lakefront Street-end Study

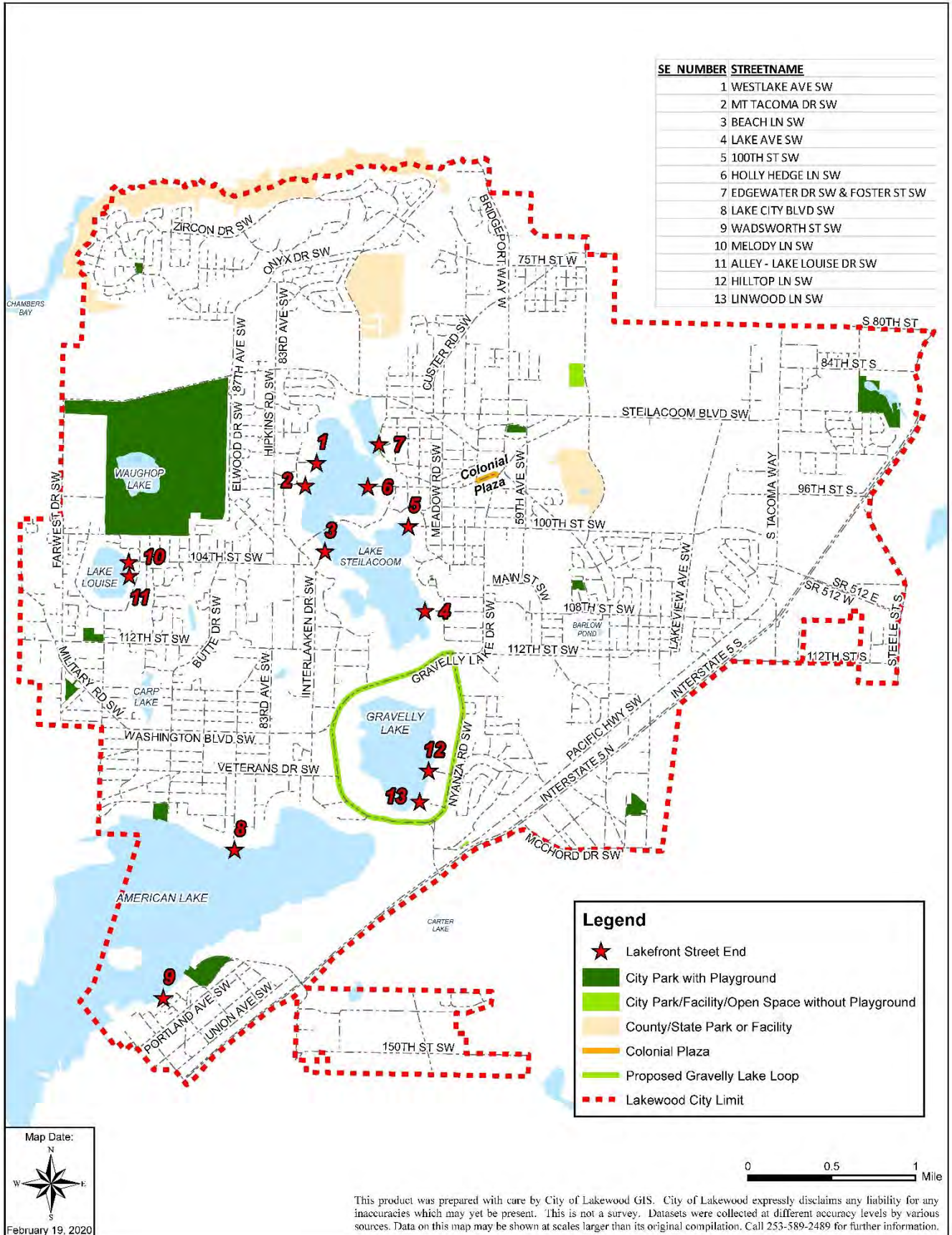
From 2007 to 2009, the City comprehensively reviewed its lakefront street-ends. As part of this, a study was performed to evaluate the degree the City's existing lakefront street-ends could provide public use and access to lakes. Each lakefront street-end was evaluated by the following criteria: site length, site width, site area, usable area, topography, vegetation, view, current recreation use, adjacent impacts, adjacent parking, and safety and vandalism control. Scores determined the feasibility of future potential of public use, see **Figure 4-1**. The highest scoring lakefront street-ends were: Edgewater Park (7), Lake City Boulevard (10), and 104th St (8). The lowest scoring lakefront street-ends were: Holly Hedge (6), Hill Top Lane (12), and 100th St.

FIGURE 4-1: Lakefront Street End Feasibility Study



The City held four public meetings between September 2007 and January 2008 to gather public input on lakefront street-ends. After reviewing the information generated from the study and the public meetings, the Parks and Recreation Advisory Board (PRAB) made recommendations for lakefront street-ends to the City Council. **Table 4-29** provides the PRAB recommendations.

Figure 5-2: Lakefront Street-ends in Lakewood



| TABLE 4-29 | | |
|--|--------------------------------|------------------------------|
| Lakefront street-ends PRAB recommendations | | |
| # | Lake | 2009 PRAB Recommendations |
| Lake Steilacoom | | |
| 1. | Westlake Ave. | Maintain, improve or develop |
| 2. | Mt Tacoma Dr. | Lease |
| 3. | Beach Lane | Maintain, improve or develop |
| 4. | Lake Ave. | Lease |
| 5. | 100 th St | Vacate and sell |
| 6. | Holly Hedge | Vacate and sell |
| 7. | Edgewater Park | Maintain, improve or develop |
| Lake Louise | | |
| 8. | 104 th St/Melody Ln | Maintain, improve or develop |
| 9. | Holden St | Maintain, improve or develop |
| American Lake | | |
| 10. | Lake City Blvd. | Maintain, improve or develop |
| 11. | Wadsworth St. | Maintain, improve or develop |
| Gravelly Lake | | |
| 12. | Hill Top Lane | Leave as is |
| 13. | Linwood Land | Leave as is |

Leave as is means do no improvements and minimal maintenance.

Maintain, improve or develop means make waterfront street-ends more accessible for passive recreation uses such as walking, sitting on a bench, having a picnic, enjoying a view or launching a canoe.

Lease designated street ends means preserve easement interests while collecting rent to be used for the improvement of waterfront street-ends.

Vacate and sell street ends means vacate the street at fair market pursuant to RCW 35.79.035.

In addition to the above recommendations, PRAB members also recommended to the City Council that the City should:

- Develop a formal master plan for each site designated “maintain, improve or develop.”
- Create signage and a management plan for each site that is designated for “maintain, improve or develop”.
- Maintain Wadsworth for public use including boat launchings.
- Establish a formal lease policy for use of properties designated “lease” so they are available for future consideration.
- Use existing waterfront parks as ‘anchors’ from which to expand use through acquisition.
- Consider eminent domain to increase lakefront access and to expand existing lakefront parks.
- Work with neighbors and the police department to develop block watches at improved sites.
- Re-examine options after 5 years if adjoining property owners haven’t leased or purchased designated sites.

- Pursue public/private partnerships to increase access to Gravelly Lake.

Since 2014, the City vacated one lakefront street-end abutting American Lake at Lakeland Avenue Southeast, see City Ordinance 665. This was listed as Lakeland Park in the 2014 Legacy Plan. Proceeds of this sale were used for improvements at Harry Todd Park. In the future, the City should consider reevaluating the future of all remaining street ends.



American Lake Park view





Jingle Bell Dash

“[Parks and Recreation] has improved so much over the years!”

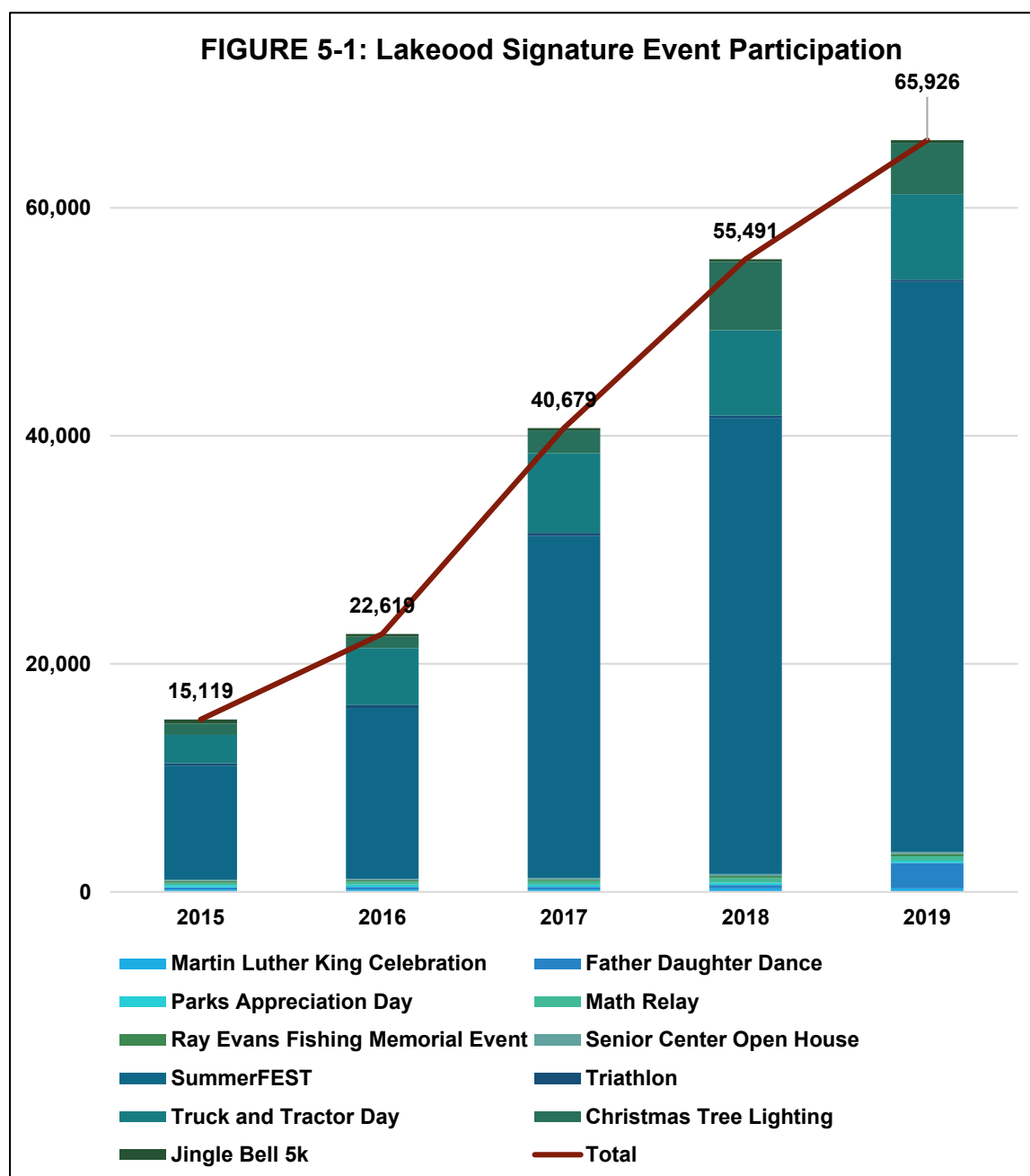
- Survey Respondent

Chapter 5: Recreation Inventory

5.1 Overview

Participation in the City's recreation programs and events continues to grow every year. From 2015 to 2019 participation in the City's signature events grew by an astounding 336 percent from 15,119 participants to a whopping 65,926 participants.

The following chapter provides information on the City's recreation guiding principle, priority program areas, cost recovery guidelines, PRCS recreation and community service roles, and City recreation inventory.



5.2 Recreation Guiding Principle

The City does not have a quantifiable LOS for recreation, however, PRCS recreation decisions are guided by the following principle:

Recreation Guiding Principle:

Provide and support recreation programming that is socially responsible, economically accountable, and equitable.

Socially responsible

Means providing a wide array of programming opportunities throughout the community. The City is committed to providing equitable services. As a key part of this, the City endeavors to provide and support recreation programming that meets the needs of diverse population including all age groups, abilities, cultures, and socioeconomic status.

Economically accountable

Means ensuring cost recovery targets are met. This also means continuing to build a “healthy legacy” in Lakewood by strategically and equitably investing in programs and amenities that support and promote healthy lifestyles (see Program Cost Recovery Guidelines for more information).

Program Areas

The City endeavors to provide and support recreation programming in the following five focus areas:

Active Living and Wellness

Programs that promote health and wellness and provide a wide range of opportunities for individuals, families, or groups to engage in healthy activities, such as individual and team sports, fitness and wellness classes, camps, and summer playground programs.

Arts, Culture, and History

Programs that provide opportunities for individuals, families or groups to experience arts, culture and history, such as art classes, special events, and performances.

Nature and Environment

Programs that provide opportunities for individuals, families or groups to access, appreciate and learn about the natural environment and sustainable practices. Examples include hiking, nature day camps, interpretive signs and stewardship opportunities.

Personal Enrichment

Programs that provide opportunities for people of all ages to learn new skills and enrich their lives. Examples include lifelong learning classes, day camps, after-school programs, and community events.

Community Building

Programs that bring people together to participate in a wide variety of activities and events. These programs offer affordable recreation options for the whole family to enjoy and help foster a sense of community pride, increasing social capital bonds. Examples include SummerFEST, Truck and Tractor Day, and the annual Christmas Tree Lighting festival.

5.3 Priorities within Program Areas

PRCS endeavors to provide and/or support a wide spectrum of programs that serve all people in Lakewood. In effort to establish more equitable recreation opportunities the plan identifies the following strategic priorities areas:

Priority 1: Focus on Youth and Children

This strategic priority calls for providing and/or partnering with other agencies to ensure that positive and healthy programs are provided for youth and children.

Priority 2: Focus on the unserved and underserved populations

According to the US Census data, 19.3 percent of residents in Lakewood are at or below the poverty level; this is 7.1 percent higher than the state average (2017 ACS). The communities of Lakeview, Springbrook, Woodbrook, and Tillicum have the highest poverty rates in the City. This strategic priority calls for providing for, and/or partnership with, other agencies to ensure that positive and healthy programs are offered in places with the most need.

Priority 3: Focus on active living programs for older adults

Based on current census information, Lakewood's population, like many communities, is growing older and will likely continue to do so. In Lakewood, there are few entities providing active living, wellness, and personal enrichment programs for older adults. This strategic priority calls for providing for, and/or partnership with, other agencies to ensure that positive and healthy programs are offered for older adults.

5.4 Program Cost Recovery Guidelines

Cost recovery for recreation programs is based on the following guidelines:

Benefit of the service to the community

The greater the benefit to the community, the more financial support this type of programming may receive from the City.


Priority program areas (youth, unserved or underserved, and older populations)

The more individual benefit a participant receives from a recreation program; the City provides less public investment for that opportunity.

Fees, sponsorships, donations, and other partnerships help the City provide low or no cost options for underserved individuals or priority program area. **Table 5-1** provides a matrix of the City's recreation program cost recovery guidelines. The cost recovery rate is defined as the percentage of "cost or expenditure" recovered or offset by "revenue" generated from a program. Currently, target cost recovery level for PRCS programs and services is 45 percent.

SummerFEST



| TABLE 5-1 | | | | |
|-------------------------|--|---|---|---|
| Cost Recovery Matrix | | | | |
| City Financial Support | - | \$ | \$\$ | \$\$\$ |
| |  | | | |
| Community Benefit Score | Highly individual | Mostly individual | Mostly Community | Highly Community |
| Cost recovery category | High | Medium | Medium Low | Free |
| Cost recovery rate | 75% to 100% | 40% to 75% | 0% to 40% | 0% |
| Program Types | <ul style="list-style-type: none"> ▪ Adult and older adult personal enrichment/instructional classes ▪ Adult individual sports and sport leagues ▪ Art, computer, and exercise programs | <ul style="list-style-type: none"> ▪ Day camps for youths and young adults ▪ Personal enrichment classes for youth and young adults ▪ Youth and young adult individual sports and leagues ▪ Outdoor recreation for youth and young adults ▪ Special community events | <ul style="list-style-type: none"> ▪ Playground programs ▪ After-school and late night programs | <ul style="list-style-type: none"> ▪ Art and history interpretive programs ▪ Environmental stewardship, interpretive, and restoration programs ▪ Festivals ▪ Community and seasonal events, Christmas Tree Lighting, SummerFEST |

5.5 PRCS Service Roles

The role of PRCS varies in the provision of recreation and community services. In Lakewood there are a number of providers outside of PRCS that offer recreation programming. PRCS recognizes the importance of these existing recreation programs. Rather than duplicate recreation services, PRCS strives to provide programming that fills a gap in recreation programming in Lakewood. In this pursuit, the City works with various entities in different capacities around Lakewood to help close recreation programming need gaps in the city.

The City as a provider

PRCS directly provides recreation services to meet the needs of unserved and underserved populations, as well as meet the needs of other segments of the community. In this role, PRCS takes the lead. As the provider, it is the City's responsibility for coordinating, marketing, and delivering recreation programs. In addition, PRCS is accountable for program outcomes and cost recovery targets. In this capacity, PRCS may or may not rely on others to provide space or other supports for program delivery.

The City as a partner

In order to maximize resources and improve efficiencies, PRCS frequently collaborates with other local providers to deliver programs and services in effort to meet the needs of the community. As a partner, PRCS works with one or more agencies in the development, marketing, and provision of services. Usually working under a partnership arrangement, all parties bring some form of resources to the effort, such as fiscal resources, staff, communication, space, etc. All partnering entities are responsible for the program outcomes and cost recovery targets.

The City as a sponsor/host

As a sponsor, the City supports events or programs organized by other agencies that align with the vision and mission of PRCS. For these programs, PRCS is not directly involved in the delivery of services and PRCS is not held accountable for program outcomes and cost recovery targets. Sponsorship may be in-kind, such as providing use or access to City parks, facilities, personnel, or equipment at a reduced rate or no charge. In exchange, the program provides some benefit to the City. As a host, the City provides spaces for a fee for others to use.

The City as an information clearinghouse

In this capacity, PRCS primarily provides park, recreation, and community service information and contacts of other service providers in the area. The City also provides opportunities for networking among service providers. When it aligns with the vision and mission of PRCS, the department also promotes programs of other agencies in its various publications and online platforms.

5.6 Recreation Inventory

Recreation Programming Inventory by Priority Program Area

Recreation programming is subject to change based on trends and resources.

Active Living and Wellness

| TABLE 5-2 | | |
|---|--|---|
| Active Living and Wellness Programs | | |
| Senior Programming | Youth Programming | General Programming |
| Hatha Yoga Gentle Yoga Drop-In Line Dancing Cardio Gold Cha Cha Cha Stretch & Strengthen Fired Up! Fitness & Fun SAIL Class Adult Children Caring For Parents with Memory Loss Support Group Blood Pressure Testing Senior Footcare SHIBA Appointments | Youth Basketball Hot Shot Basketball Specialty summer programs (sports, arts, nature) Math Relay | Farmers Market Lakewood Night Market Lifeguards |

Arts, Culture, and History

| TABLE 5-3 | | |
|--|--|---|
| Arts, Culture, and History Programs | | |
| Senior Programming | Youth Programming | General Programming |
| Adult Coloring Club Oil Painting for Fun Sumi Painting Collage Workshop Woodcarving Knotty Knitters Moonlight Knitters | Specialty summer programs (sports, arts, nature) Truck & Tractor Day | MLK Jr Celebration SummerFEST and International Festival Christmas Parade and Tree Lighting Summer Concert Series Local Film Festival Historic tours |

Aging Expo



Nature and Environment

| TABLE 5-4 | | |
|---------------------------------|--|--|
| Nature and Environment Programs | | |
| Senior Programming | Youth Programming | General Programming |
| | Specialty summer programs (sports, arts, nature) Fishing Event Truck & Tractor Day | Parks Appreciation Day Fishing Event Make-A-Difference Day |

Personal Enrichment

| TABLE 5-5 | | |
|--|-------------------|--|
| Personal Enrichment Programs | | |
| Senior Programming | Youth Programming | General Programming |
| Open Computer Labs (3 sessions) iPhone, iPad, iPod Class Beginning Computers Microsoft Office Tax Preparation Assistance Healthy Kidneys Pierce County ADRC at your Front Door, Pierce County Aging & Disability Resource Center programs and services Downsizing a Lifetime of Treasures Other Presentations "Swimming Upstream" Live Radio Show with Dorothy Wilhelm Brain Fitness Creative Writing Workshop 101 Card & Board Games MahJong Cribbage Bridge Beginning Your Family History Happy Bookers Club AARP Smart Driver Course | Youth Summit | Youth Council After School Programs Summer Day Camp Program Springbrook Summer Park Program Summer Concert Series Local Film Festival |

Community Building

| TABLE 5-6 | | |
|---|--|---|
| Community Building Programs | | |
| Senior Programming | Youth Programming | General Programming |
| 2020 Active Aging Resource Expo: Creative Aging Inner Frog Leap Year Party Everything Vintage Party Mother's Day Celebration: Hats Off to Mom Welcome Wednesday Dessert of the Month Cake Day Men's Coffee Hour Summer BBQ Volunteer Appreciation Reception Holiday Parties | Youth Council Youth Summit Math Relay Make-A Difference Day | Youth Council MLK Jr Celebration Youth Summit Parks Appreciation Day Fishing Event Farmers Market Lakewood Night Market SummerFEST and International Festival Truck & Tractor Day Make-A- Difference Day Christmas Parade and Tree Lighting Summer Concert Series Local Film Festival Lifeguards |

Martin Luther King Jr Celebration



Recreation Programming Inventory by Programming Type

Recreation programming is subject to change based on trends and resources.

| TABLE 5-7 | |
|--|---|
| Recreation Programming by Program Type | |
| Senior Programs | |
| Active Aging Resource Expo | Holiday Parties |
| AARP Smart Driver Course | Inner Frog Leap Year Party |
| Adult Children Caring For Parents with Memory Loss Support Group | iPhone, iPad, iPod Class |
| Adult Coloring Club | Knotty Knitters |
| Beginning Computers | MahJong |
| Beginning Your Family History | Men's Coffee Hour |
| Blood Pressure Testing | Microsoft Office |
| Brain Fitness | Moonlight Knitters |
| Bridge | Mother's Day Celebration: Hats Off to Mom |
| Cake Day | Downsizing a Lifetime of Treasures |
| Card & Board Games | Pierce County ADRC at your Front Door, Pierce County Aging & Disability Resource Center |
| Cardio Gold Cha Cha Cha | Oil Painting for Fun |
| Collage Workshop | Open Computer Labs (3 sessions) |
| Creative Writing Workshop 101 | SAIL Class (Stay Active and Independent for Life) |
| Cribbage | Senior Footcare |
| Dessert of the Month | SHIBA Appointments |
| Drop-In Line Dancing | Stretch & Strengthen |
| Everything Vintage Party | Sumi Painting |
| Fired Up! | Summer BBQ |
| Fitness & Fun | Swimming Upstream - Live Radio Show |
| Gentle Yoga | Tax Preparation Assistance |
| Happy Bookers Club | Volunteer Appreciation Reception |
| Hatha Yoga | Welcome Wednesday |
| Healthy Kidneys | Woodcarving |
| Youth Programming | |
| After School Programs | Summer Day Camp Program |
| Hot Shot Basketball | Youth Basketball |
| Specialty summer programs (sports, arts, nature) | Youth Council |
| Springbrook Summer Park Program | Math Relay |
| General Programming | |
| Christmas Parade and Tree Lighting | MLK Jr Celebration |
| Farmers Market | Parks Appreciation Day |
| Fishing Event | Summer Concert Series |
| Lakewood Night Market | SummerFEST / International Festival |
| Local Film Festival | Truck & Tractor Day |
| Make-A- Difference Day | Youth Summit |
| Lifeguards | |



Chapter 6: Parks Capital Facility Program

6.1 Overview

The purpose of a Parks Capital Facility Program (PCFP) is to forecast and match projected revenues and capital needs over a six-year period. The PCFP identifies capital projects for 2021 to 2026 and includes a schedule and a description of determined and potential funding sources for each project. The PCFP is updated on an on-going basis as part of the biennial budget process.

The Growth Management Act (GMA) requires jurisdictions fully planning under the act include a capital facilities plan element in their comprehensive plans (RCW 36.70A.070(3)). All projects included in the Park PCFP are consistent with the City's Comprehensive Plan.

6.2 Project Determination

As part of the plan update process, a comprehensive list of potential capital projects was created using information collected from the demand and needs assessment. In total, 107 potential projects were identified. This list of potential capital projects was then evaluated by PRCS for feasibility. The evaluation considered if projects:

- Met a goal or strategy of the plan, particularly those that addressed LOS gaps.
- Was legally mandated.
- Served unserved or underserved areas or populations.
- Improved service delivery or reduced operating costs.
- Was eligible for alternative funding.
- Generated revenues.
- Construction could be completed in six years.

The PCFP consists of highly ranked projects. Two PCFPs are provided to account for the development two different Downtown parks: 1) a 2-acre park and 2) a 4-acre park. All other PCFP items are the same.

The PCFP provides the project cost estimate in 2020 dollars in the column right of "Potential funding sources." Using these estimates, the PCFP provides planning level estimates with 3% inflation of 2020 dollars per year, see **Table 6-1**.

| TABLE 6-1: Year Inflator | | | | | | |
|--------------------------|-------|-------|-------|-------|-------|-------|
| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
| 1.000 | 1.030 | 1.061 | 1.093 | 1.126 | 1.159 | 1.194 |

Table 6-2 provides an example of a project that was estimated to cost \$100,000 in 2020 and is projected to occur in 2023.

| TABLE 6-2: PCFP 2021-2026 Example | | | | | | | | | |
|-----------------------------------|----------------------------|------------------------------|------|------|-----------|------|------|------|-------------------------|
| | Potential funding sources* | Project Cost Estimate (2020) | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | Total w/ DT 2-acre park |
| Example | TBD | \$100,000 | | | \$109,300 | | | | \$109,300 |

For the example project:

Project Cost Estimate (2020) X Year Inflator = Year Cost

\$100,000 X 1.093 = \$109,300



6.3 PCFP

Parks Capital Facility Program (PCFP) with 2-Acre Downtown Park

TABLE P-F: PCFP 2021-2026 with 2 Acre Downtown Park

| | Potential funding sources* | Project Cost Estimate (2020) | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | Total w/ DT 2-acre park |
|--|---|------------------------------|-----------|-----------|-------------|-------------|-----------|-----------|-------------------------|
| Fort Steilacoom Park | | \$6,032,000 | | | | | | | \$6,744,220 |
| Barn Restoration | General Fund, REET, State grants, Donations, LTAC | \$6,000,000 | \$0 | \$0 | \$1,093,000 | \$5,630,000 | \$0 | \$0 | \$6,723,000 |
| Master Plan update | General Fund, REET, LTAC | \$20,000 | \$0 | \$21,220 | \$0 | \$0 | \$0 | \$0 | \$21,220 |
| Waughop Lake boat drop off/turnaround | General Fund, REET | \$12,000 | \$12,360 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Playground Replacement | | \$650,000 | | | | | | | \$732,650 |
| Active Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Primley Park | General Fund, REET, WWRP | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Fort Steilacoom Park | General Fund, REET, WWRP | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$238,800 | \$238,800 |
| Lake Louise School Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$112,600 | \$0 | \$0 | \$112,600 |
| Washington Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$115,900 | \$0 | \$115,900 |
| Harry Todd Park | General Fund, REET, WWRP | \$100,000 | \$103,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$103,000 |
| Springbrook Park | | \$773,000 | | | | | | | \$796,190 |
| Phase III: Park expansion, creek restoration, trails, dog park | DOC grant, General Fund, REET, SWM | \$773,000 | \$796,190 | \$0 | \$0 | \$0 | \$0 | \$0 | \$796,190 |
| American Lake Park | | \$2,070,000 | | | | | | | \$2,263,110 |
| Phase I: ADA access, shoreline restoration, new restroom | General Fund, REET, ALEA, LWCF, LTAC | \$1,550,000 | \$103,000 | \$318,300 | \$1,256,950 | \$0 | \$0 | \$0 | \$1,678,250 |
| Phase II: boat launch improvements | General Fund, REET, ALEA, LWCF, LTAC | \$500,000 | \$0 | \$0 | \$0 | \$563,000 | \$0 | \$0 | \$563,000 |
| Pay station replacement | General Fund, REET | \$20,000 | \$0 | \$0 | \$21,860 | \$0 | \$0 | \$0 | \$21,860 |
| Edgewater Park | | \$2,900,000 | | | | | | | \$3,217,550 |
| Phase I | General Fund, REET, ALEA, WWRP, Donations | \$2,900,000 | \$0 | \$0 | \$1,584,850 | \$1,632,700 | \$0 | \$0 | \$3,217,550 |

| | | | | | | | | | |
|--|---|---------------------|-----------|-------------|-----------|-------------|-------------|-------------|---------------------|
| Downtown Park | | \$15,000,000 | | | | | | | \$17,525,000 |
| Phase I: Property Acquisition - 2 acres | General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond | \$5,000,000 | \$0 | \$0 | \$0 | \$0 | \$5,795,000 | \$0 | \$5,795,000 |
| Master Plan + Park Development | Sponsor, Development mitigation fees, Voter-approved park levy/bond | \$10,000,000 | \$0 | \$0 | \$0 | \$0 | \$6,954,000 | \$4,776,000 | \$11,730,000 |
| Downtown Spray Park | | \$750,000 | | | | | | | \$895,500 |
| Design/Construction | WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond | \$750,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$895,500 | \$895,500 |
| Harry Todd Park | | \$100,000 | | | | | | | \$109,300 |
| Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements | WWRC local parks, General Fund, REET | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Oakbrook Park | | \$50,000 | | | | | | | \$53,050 |
| Hard Court: Pickleball / Basketball court | WWRP, General Fund, REET, Donations | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Wards Lake Park | | \$4,080,000 | | | | | | | \$4,575,390 |
| Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park | General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET | \$1,500,000 | \$515,000 | \$1,061,000 | \$0 | \$0 | \$0 | \$0 | \$1,576,000 |
| Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track | General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond | \$1,130,000 | \$0 | \$0 | \$142,090 | \$1,126,000 | \$0 | \$0 | \$1,268,090 |
| Phase III: Restroom, parking, play area | General Fund, REET, WWRP, Voter-approved park levy/bond | \$1,450,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,731,300 | \$1,731,300 |
| Gateways | | \$275,000 | | | | | | | \$302,675 |
| 84th and Tacoma Blvd | General Fund, REET, LTAC | \$75,000 | \$77,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$77,250 |
| B&I South Tacoma Way | General Fund, REET, LTAC | \$75,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$89,550 | \$89,550 |
| Northgate, Nottingham / Edgewood | General Fund, REET, LTAC | \$75,000 | \$0 | \$79,575 | \$0 | \$0 | \$0 | \$0 | \$79,575 |
| Thorne Lane / Union | General Fund, REET, LTAC | \$50,000 | \$0 | \$0 | \$0 | \$56,300 | \$0 | \$0 | \$56,300 |

| | | | | | | | | | |
|--|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|--------------------|---------------------|
| Other | | \$1,230,000 | | | | | | | \$1,230,000 |
| Park equipment replacement | General Fund, REET | \$120,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$120,000 |
| Park playground resurfacing | General Fund, REET | \$60,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$60,000 |
| Project support | General Fund, REET | \$300,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$300,000 |
| Banners: Phase 3 / Phase 4 | General Fund, REET | \$20,000 | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | \$20,000 |
| Park Sign Replacement Program 10 signs / 3 years | General Fund, REET | \$250,000 | \$85,000 | \$85,000 | \$80,000 | \$0 | \$0 | \$0 | \$250,000 |
| Public Art Program | General Fund, REET | \$480,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$480,000 |
| Total w/ DT 2- Acre Park | | \$33,910,000 | \$1,851,800 | \$1,831,195 | \$4,567,350 | \$9,280,600 | \$13,024,900 | \$7,901,150 | \$38,444,635 |

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

Parks Capital Facility Program (PCFP) with 4-Acre Downtown Park

TABLE P-G: PCFP 2021-2026 with 2 Acre Downtown Park

| | Potential funding sources* | Project Cost Estimate (2020) | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | Total w/ DT 4-acre park |
|--|---|------------------------------|-----------|-----------|-------------|-------------|-----------|-----------|-------------------------|
| Fort Steilacoom Park | | \$6,032,000 | | | | | | | \$6,744,220 |
| Barn Restoration | General Fund, REET, State grants, Donations, LTAC | \$6,000,000 | \$0 | \$0 | \$1,093,000 | \$5,630,000 | \$0 | \$0 | \$6,723,000 |
| Master Plan update | General Fund, REET, LTAC | \$20,000 | \$0 | \$21,220 | \$0 | \$0 | \$0 | \$0 | \$21,220 |
| Waughop Lake boat drop off/turnaround | General Fund, REET | \$12,000 | \$12,360 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Playground Replacement | | \$650,000 | | | | | | | \$732,650 |
| Active Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Primley Park | General Fund, REET, WWRP | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Fort Steilacoom Park | General Fund, REET, WWRP | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$238,800 | \$238,800 |
| Lake Louise School Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$112,600 | \$0 | \$0 | \$112,600 |
| Washington Park | General Fund, REET, WWRP | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$115,900 | \$0 | \$115,900 |
| Harry Todd Park | General Fund, REET, WWRP | \$100,000 | \$103,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$103,000 |
| Springbrook Park | | \$773,000 | | | | | | | \$796,190 |
| Phase III: Park expansion, creek restoration, trails, dog park | DOC grant, General Fund, REET, SWM | \$773,000 | \$796,190 | \$0 | \$0 | \$0 | \$0 | \$0 | \$796,190 |
| American Lake Park | | \$2,070,000 | | | | | | | \$2,263,110 |
| Phase I: ADA access, shoreline restoration, new restroom | General Fund, REET, ALEA, LWCF, LTAC | \$1,550,000 | \$103,000 | \$318,300 | \$1,256,950 | \$0 | \$0 | \$0 | \$1,678,250 |
| Phase II: boat launch improvements | General Fund, REET, ALEA, LWCF, LTAC | \$500,000 | \$0 | \$0 | \$0 | \$563,000 | \$0 | \$0 | \$563,000 |
| Pay station replacement | General Fund, REET | \$20,000 | \$0 | \$0 | \$21,860 | \$0 | \$0 | \$0 | \$21,860 |
| Edgewater Park | | \$2,900,000 | | | | | | | \$3,217,550 |
| Phase I | General Fund, REET, ALEA, WWRP, Donations | \$2,900,000 | \$0 | \$0 | \$1,584,850 | \$1,632,700 | \$0 | \$0 | \$3,217,550 |

| | | | | | | | | | |
|--|---|---------------------|-----------|-------------|-----------|-------------|--------------|-------------|---------------------|
| Downtown Park | | \$30,000,000 | | | | | | | \$35,050,000 |
| Phase I: Property Acquisition - 4 acres | General Fund, REET, LTAC, SWM, Donations, Voter-approved park levy/bond | \$10,000,000 | \$0 | \$0 | \$0 | \$0 | \$11,590,000 | \$0 | \$11,590,000 |
| Master Plan + Park Development | Sponsor, Development mitigation fees, Voter-approved park levy/bond | \$20,000,000 | \$0 | \$0 | \$0 | \$0 | \$13,908,000 | \$9,552,000 | \$23,460,000 |
| Downtown Spray Park | | \$750,000 | | | | | | | \$895,500 |
| Design/Construction | WWRC local parks, LTAC, SWM, General Fund, REET, Donations, Voter-approved park levy/bond | \$750,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$895,500 | \$895,500 |
| Harry Todd Park | | \$100,000 | | | | | | | \$109,300 |
| Hard Court replacements (Basketball and Pickleball) & Ballfield Improvements | WWRC local parks, General Fund, REET | \$100,000 | \$0 | \$0 | \$109,300 | \$0 | \$0 | \$0 | \$109,300 |
| Oakbrook Park | | \$50,000 | | | | | | | \$53,050 |
| Hard Court: Pickleball / Basketball court | WWRP, General Fund, REET, Donations | \$50,000 | \$0 | \$53,050 | \$0 | \$0 | \$0 | \$0 | \$53,050 |
| Wards Lake Park | | \$4,080,000 | | | | | | | \$4,575,390 |
| Phase I: Entry, sidewalk, access, pedestrian bridge, segment of loop trail, off leash dog park | General Fund, REET, conservation futures, ALEA, LWCF, SWM, REET | \$1,500,000 | \$515,000 | \$1,061,000 | \$0 | \$0 | \$0 | \$0 | \$1,576,000 |
| Phase II: Segment of loop trail, parking, ADA issues, lake/wetland enhancements, art, pump track | General Fund, conservation futures, ALEA, LWCF, SWM, REET, Voter-approved park levy/bond | \$1,130,000 | \$0 | \$0 | \$142,090 | \$1,126,000 | \$0 | \$0 | \$1,268,090 |
| Phase III: Restroom, parking, play area | General Fund, REET, WWRP, Voter-approved park levy/bond | \$1,450,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,731,300 | \$1,731,300 |
| Gateways | | \$275,000 | | | | | | | \$302,675 |
| 84th and Tacoma Blvd | General Fund, REET, LTAC | \$75,000 | \$77,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$77,250 |
| B&I South Tacoma Way | General Fund, REET, LTAC | \$75,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$89,550 | \$89,550 |
| Northgate, Nottingham / Edgewood | General Fund, REET, LTAC | \$75,000 | \$0 | \$79,575 | \$0 | \$0 | \$0 | \$0 | \$79,575 |
| Thorne Lane / Union | General Fund, REET, LTAC | \$50,000 | \$0 | \$0 | \$0 | \$56,300 | \$0 | \$0 | \$56,300 |

| | | | | | | | | | |
|--|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| Other | | \$1,230,000 | | | | | | | \$1,230,000 |
| Park equipment replacement | General Fund, REET | \$120,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$120,000 |
| Park playground resurfacing | General Fund, REET | \$60,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$60,000 |
| Project support | General Fund, REET | \$300,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$300,000 |
| Banners: Phase 3 / Phase 4 | General Fund, REET | \$20,000 | \$0 | \$0 | \$10,000 | \$0 | \$0 | \$10,000 | \$20,000 |
| Park Sign Replacement Program 10 signs / 3 years | General Fund, REET | \$250,000 | \$85,000 | \$85,000 | \$80,000 | \$0 | \$0 | \$0 | \$250,000 |
| Public Art Program | General Fund, REET | \$480,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$480,000 |
| Total w/ DT 4- Acre Park | | \$33,910,000 | \$1,851,800 | \$1,831,195 | \$4,567,350 | \$9,280,600 | \$25,773,900 | \$12,677,150 | \$55,981,995 |

* Local funding options available to the City. See Chapter 1 for more information on funding and implementation strategies.

** Voter-approved park levy/bond – The City currently does not have a voter-approved park levy/bond. This is a potential local funding option that is available to the City.

See Chapter 1 for more information on funding and implementation strategies.

6.4 Future Projects List

Table 6-5 list the projects that were not the highest ranking but could be considered for future PCFPs. Importantly, projects are listed by park, not score.

| TABLE 6-5 Future Projects List | |
|-----------------------------------|--|
| Park | Description |
| Active Park | Trail/path improvements |
| Active Park | Youth/Teen/Adult Playground feature |
| Active Park | BBQs |
| American Lake | Pay station replacement |
| American Lake Park | Add security features: cameras, lights |
| American Lake Park | Sand volleyball court |
| American Lake Park | Restroom improvements |
| Blueberry Park | Plant restoration |
| Blueberry Park | Access from Lakewood Drive - Parking - Acquisition |
| Blueberry Park | Signage |
| Fort Steilacoom Park | Synthetic multipurpose fields/plateau |
| Fort Steilacoom Park | Light all fields at FSP |
| Fort Steilacoom Park | Youth/Adult Playground feature - Climbing rock |
| Fort Steilacoom Park | Dog park agility course replacement |
| Fort Steilacoom Park | Equipment wash down station at O&M shop |
| Fort Steilacoom Park | Add security features: cameras, lights, blue lights |
| Fort Steilacoom Park | Basketball courts |
| Fort Steilacoom Park | Pave maintenance yard |
| Fort Steilacoom Park | Additional restrooms |
| Fort Steilacoom Park | Batting cages |
| Harry Todd Park | Multipurpose turf field |
| Harry Todd Park | Ballfield restoration |
| Harry Todd Park | Shelter(s) |
| Harry Todd Park | Remove fencing and gates |
| Harry Todd Park | Youth/Adult Playground feature |
| Harry Todd Park | Parking lot improvements (resurface, speedbumps) |
| Kiwanis Park | Youth/Adult Playground feature |
| Kiwanis Park | Expand security measures: cameras, lights, blue lights |
| Kiwanis Park | Resurface and repair to skate park |
| Kiwanis Park | Seal coat and stripe parking area |
| Kiwanis Park | Shelter |
| Kiwanis Park | Restroom improvements |
| Oakbrook Park | Picnic Shelter w/ BBQ |

| | |
|------------------|---|
| Oakbrook Park | Youth/Adult Playground feature |
| Oakbrook Park | Sidewalks/Walking path |
| Other | Park acquisition to meet walkshed LOS |
| Other | Tillicum boat launch - Camp Murray |
| Other | Activity Center |
| Other | Art at Parks |
| Other | Mobile garbage collection/vacuum |
| Other | Portable stage replacement |
| Other | Tree replacement at all parks |
| Other | Lake city fishing - street end |
| Other | On-going replacement of facilities i.e., play areas, picnic tables, benches, etc. |
| Springbrook Park | Add more Basketball courts |
| Springbrook Park | Volleyball court |
| Springbrook Park | Youth/Adult Playground feature |
| Springbrook Park | Playground (2017) replacement |
| Springbrook Park | Security cameras |
| Street-ends | Lakefront Street-ends |
| Washington Park | Acquisition and Parking Lot expansion |
| Washington Park | Backstop replacement, dugouts and bleachers |
| Washington Park | Park path and access trails |
| Washington Park | Shelter and tables & BBQ |
| Washington Park | Youth/Adult Playground feature |
| Washington Park | Add security features: cameras, lights, blue lights |

Playground Replacement Schedule

Table 6-6 provides the year playground facilities in were installed in the City's parks. It also provides they year that they should be considered for replacement based on a 10, 15, and 20-year replacement schedule. Playground facilities can last as long as 15-20 years without the need for substantial repairs or replacement. The life span of a playground is influenced by use, materials and environment.

| TABLE 6-6 | | | | |
|---------------------------------|----------------|---------------------|---------------------|---------------------|
| Playground Replacement Schedule | | | | |
| Park | Year Installed | 10-year replacement | 15-year replacement | 20-year replacement |
| Active Park | 2003 | 2013 | 2018 | 2023 |
| American Park | 2019 | 2029 | 2034 | 2039 |
| Fort Steilacoom Park | 2005 | 2015 | 2020 | 2025 |
| Harry Todd Park | 2001 | 2011 | 2016 | 2021 |
| Kiwanis Park | 2019 | 2029 | 2034 | 2039 |
| Oakbrook Park | 2019 | 2029 | 2034 | 2039 |
| Primley Park | 2007 | 2017 | 2022 | 2027 |
| Springbrook Park | 2017 | 2027 | 2032 | 2037 |
| Washington Park | 2005 | 2015 | 2020 | 2025 |
| Wards Lake | 2004 | 2014 | 2019 | 2024 |
| Lake Louise Elementary School | 2009 | 2019 | 2024 | 2029 |

Playgrounds that are likely to require replacements in the next 10 years:

- Active Park
- Fort Steilacoom Park
- Primley Park
- Harry Todd Park
- Washington Park
- Wards Lake Park
- Lake Louise Elementary School Park

All of these playgrounds are included in the Plan's PCFP under playground replacement.

6.5 Putting the Plan into Action

The City is committed to implementing this plan by doing the following tasks:

- Pursuing identified and new funding sources to offset cost or general fund investment.
- Monitoring the effects of the plan's implementation by tracking performance using established key priority indicators/performance measures.
- Using the plan to develop future PRCS policies and programming.
- Continue to work with residents, stakeholders, business owners, advisory boards to create "a healthy and vibrant community where opportunities abound."



Appendix A -

Resolution Adopting Legacy Plan

RESOLUTION NO. 2020-06

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting the 2020 Lakewood Parks and Recreation Legacy Plan.

WHEREAS, the City of Lakewood has been working for over a year on the 2020 Lakewood Park and Recreation Legacy Plan (the “Plan”), a 20-year strategic plan that will help the City develop a healthy and sustainable parks and recreation system in Lakewood; and

WHEREAS, drafts of the Plan were provided to the City Council on February 24, 2020 and April 27, 2020, and updates on the Plan were provided to the City Council on May 13, 2019, September 9, 2019, and January 13, 2020. On April 27, 2020, the City Council reviewed a six-year Park Capital Facility Program (PCFP); and

WHEREAS, the City has engaged in comprehensive, multi-pronged public outreach with personnel, general public, stakeholders and partners to identify and discuss issues, concerns, service levels, values, goals, policies, and action strategies; and

WHEREAS, the result of this process is the Plan which is proper and appropriate to provide a vision for the City’s parks, a mission statement to move towards that vision, clear goals, policies, and action strategies to bring clarity to this vision, and an assessment of the assets available to fulfill this vision.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows: Section 1. That the 2020 Parks and Recreation Legacy Plan is hereby adopted. Section 2. This Resolution shall be in full force and effect upon passage and signatures hereon. PASSED by the City Council this 18th day of May, 2020.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney

Appendix B

Open Online Survey Example



Parks make a difference and you can too - by filling out this

The City of Lakewood is updating its Parks and Recreation Master Plan, known as the Legacy Plan. The City is interested in your insight and vision for the future. Would you please take a few minutes (around 9 minutes) to help the City plan for the future? Your participation in this survey is completely voluntary and all of your responses will remain anonymous. Thank you for your time.



City of Lakewood - Parks

1. How close is the nearest park to where you live?

- ☐ Less than 5 minutes (less than 3 blocks)
- ☐ 5 to 10 minutes (3 blocks to 5 blocks)
- ☐ 11 to 20 minutes (6 to 10 blocks)
- ☐ 20 minutes or more (11 blocks or greater)

2. How often did you or a member of your household visit a City of Lakewood park in the past year?

- ☐ None
- ☐ One or more times a week
- ☐ Once a month
- ☐ Few times a month
- ☐ Few times a year

3. When you visited a City of Lakewood park, how did you usually get there?

- ☐ Walked
- ☐ Biked
- ☐ Public Transit
- ☐ Drove
- ☐ Other (please specify)

4. How important are the following park features to you?

| | Important | Neutral | Not Important |
|--|-----------------------|-----------------------|-----------------------|
| Natural areas | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Trails | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Open space | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Dog parks | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Playgrounds | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Programs and events | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Access to water / lakes | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Multi-purpose fields (soccer, football, lacrosse, etc) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Baseball / softball fields | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Restrooms | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Parking at parks | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Outdoor basketball courts | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tennis courts | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Lifeguards / life guard stations | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Places to hold a special event | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

5. Select all of the reasons you or a member of your household went to a City of Lakewood park in the past 12 months.

| | | |
|--|--|--|
| <input type="checkbox"/> Enjoy the outdoors or nature | <input type="checkbox"/> Use picnic / shelter areas | <input type="checkbox"/> Basketball courts |
| <input type="checkbox"/> Dog Park | <input type="checkbox"/> A specific feature at a park (please specify below) | <input type="checkbox"/> Tennis courts |
| <input type="checkbox"/> Walk or run | <input type="checkbox"/> Water access / fishing / swimming | <input type="checkbox"/> Attend special or planned event (e.g., SummerFest, Truck 'n Tractor Day, tours, parades, etc) |
| <input type="checkbox"/> Bike | <input type="checkbox"/> Community Garden (Springbrook) | <input type="checkbox"/> Play scheduled sport events (i.e., sports league) |
| <input type="checkbox"/> Disc Golf | <input type="checkbox"/> Senior Activity Center | <input type="checkbox"/> Play unscheduled sport events (i.e., pick-up games) |
| <input type="checkbox"/> Restrooms | <input type="checkbox"/> Meet friends | |
| <input type="checkbox"/> Participate in family activities | <input type="checkbox"/> Playgrounds | |
| <input type="checkbox"/> Please specify specific feature / reason: | | |

6. How would you rate the City of Lakewood parks you or members of your family visited in the past 12 months?

| | Did not visit | Excellent | Fair | Poor |
|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Active Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| American Lake Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Community Garden | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Edgewater Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Fort Steilacoom Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Harry Todd Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Kiwanis Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Senior Activity Center | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Oakbrook Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Primley Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Springbrook Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Wards Lake Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Washington Park | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

7. What is the main park you visit?

If you could add or change one thing about this park, what would it be?

8. How would you rate the overall quality of the following park elements in Lakewood?

| | Did not use | Good | Fair | Poor |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| Natural areas | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Trails | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Open space | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Dog parks | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Playgrounds | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Programs and events | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Access to water / lakes | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Multi-purpose fields (soccer, football, lacrosse, etc) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Baseball / softball fields | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Bike riding | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Restrooms | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Parking at parks | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Outdoor basketball courts | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tennis courts | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Lifeguards | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Senior Activity Center | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Places to hold a special event | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

9. What are your reasons for not using City of Lakewood Parks?

| | | |
|---|---|--|
| <input type="checkbox"/> No time | <input type="checkbox"/> Had a bad experience | <input type="checkbox"/> Do not have transportation |
| <input type="checkbox"/> Poorly Maintained | <input type="checkbox"/> Fees for use are too high | <input type="checkbox"/> Poor customer service by staff (office or maintenance crew) |
| <input type="checkbox"/> Too far away | <input type="checkbox"/> Don't know what's available | <input type="checkbox"/> Not enough parking |
| <input type="checkbox"/> Lack of amenities | <input type="checkbox"/> Don't feel safe (Please provide reason in comment field below) | <input type="checkbox"/> I use the parks and none of these reasons prevent me from using the parks |
| <input type="checkbox"/> Not interested | <input type="checkbox"/> Don't know where they are | |
| <input type="checkbox"/> Not accessible for people with disabilities | <input type="checkbox"/> Too crowded | |
| <input type="checkbox"/> Other / If you selected "Don't feel safe" can you please describe why. | | |

10. Lakewood has limited resources. In the near future, in your opinion what should be the City's **top three** priorities for its Parks? **(Select three)**

| | | |
|---|---|--|
| <input type="checkbox"/> Natural Areas | <input type="checkbox"/> Multi-purpose fields (soccer, football, lacrosse, etc) | <input type="checkbox"/> Outdoor Basketball courts |
| <input type="checkbox"/> Trails | <input type="checkbox"/> Baseball / softball fields | <input type="checkbox"/> Tennis Courts |
| <input type="checkbox"/> Dog parks | <input type="checkbox"/> Bike riding | <input type="checkbox"/> Lifeguards |
| <input type="checkbox"/> Playgrounds | <input type="checkbox"/> Restrooms | <input type="checkbox"/> Senior Activity Center |
| <input type="checkbox"/> Recreational facilities | <input type="checkbox"/> Neighborhood Parks | <input type="checkbox"/> Spray / Water Parks |
| <input type="checkbox"/> Programs and events | <input type="checkbox"/> Community Centers | <input type="checkbox"/> Barn Restoration |
| <input type="checkbox"/> Access to water / fishing | <input type="checkbox"/> Parking at parks | <input type="checkbox"/> Downtown Park |
| <input type="checkbox"/> Other (please specify) | | |
| <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | | |

Great job - you are half way done!

Copy of City of Lakewood Parks and Recreation - Community Opinion Survey - Online



City of Lakewood - Recreation Programs

Please answer the following questions.

11. How many recreation programs or special events (e.g. Farmer's market, SummerFest, Truck n' Tractor Day, Summer Concert Series, etc.) offered by the City of Lakewood did you or other members of your household go to in the past 12 months?

- ☐ None
- ☐ 1 program / event
- ☐ 2 to 3 programs / events
- ☐ 4 to 6 programs / events
- ☐ 7 or more programs / events

12. From the following list, please rate your satisfaction with the City of Lakewood recreational programs you or other members of your household attended in the past 12 months.

| | Satisfied | Neutral | Not satisfied | Not applicable |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| Instructors | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Location of program / facility | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Programs | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Facilities | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Dates programs are offered | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Times programs are offered | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Fees charged for programs | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Customer service | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Overall communication with participants | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Ease of signing up for programs | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Other (please specify)

13. If you did not go to a recreation program or special events offered by the City of Lakewood in the past 12 months, please provide your reasons why?

- | | |
|--|---|
| <input type="checkbox"/> Not aware of the programs | <input type="checkbox"/> Use other community or private programs |
| <input type="checkbox"/> Facilities are poorly maintained | <input type="checkbox"/> Too expensive |
| <input type="checkbox"/> Too busy / no time | <input type="checkbox"/> Need child care in order to participate |
| <input type="checkbox"/> Don't have activities I'm interested in | <input type="checkbox"/> Classes or programs are full |
| <input type="checkbox"/> Poor quality of programs | <input type="checkbox"/> Not accessible for people with disabilities |
| <input type="checkbox"/> Held at inconvenient times | <input type="checkbox"/> Too far away |
| <input type="checkbox"/> Lack of transportation | <input type="checkbox"/> None of the above prevent me from participating in recreation programs and special events. |
| <input type="checkbox"/> Held at inconvenient locations | |
| <input type="checkbox"/> Other (please specify) | |

One more section to go! You can do it!

Copy of City of Lakewood Parks and Recreation - Community Opinion Survey - Online



Optional Questions - Demographics

Please provide information you feel comfortable sharing. All answers will remain anonymous.

14. **OPTIONAL:** Which of the following best describes your race / ethnicity? (Check all that apply)

- ☐ Black or African American
- ☐ American Indian and Alaska Native
- ☐ Asian
- ☐ Native Hawaiian and Other Pacific Islander
- ☐ White / Caucasian
- ☐ Some Other Race
- ☐ Two or more Races
- ☐ Hispanic or Latino
- ☐ Other (please specify)

15. **OPTIONAL:** What is your age?

- ☐ 17 years or under
- ☐ 18 to 24 years
- ☐ 25 to 44 years
- ☐ 45 to 64 years
- ☐ 65 years and over

16. **OPTIONAL:** In what zip code do you live?

- ☐ 98409
- ☐ 98497
- ☐ 98498
- ☐ 98439
- ☐ 98499
- ☐ 98467
- ☐ 98388
- ☐ Other (please specify)

17. **OPTIONAL:** Which of the following best describes your household?

- ☐ Single, no children
- ☐ Couple, no children
- ☐ Single, with children
- ☐ Couple, with children
- ☐ Parent whose children have left the home

Other (please specify)

18. **OPTIONAL:** What is your household income?

- ☐ Under \$14,999
- ☐ \$15,000-\$29,999
- ☐ \$30,000-\$49,999
- ☐ \$50,000-\$99,999
- ☐ \$100,000 or more

19. **OPTIONAL:** Is there anything else that you would like to let us know about the City of Lakewood's Parks or Recreation programs?

Thank you! Thank you! Thank you!

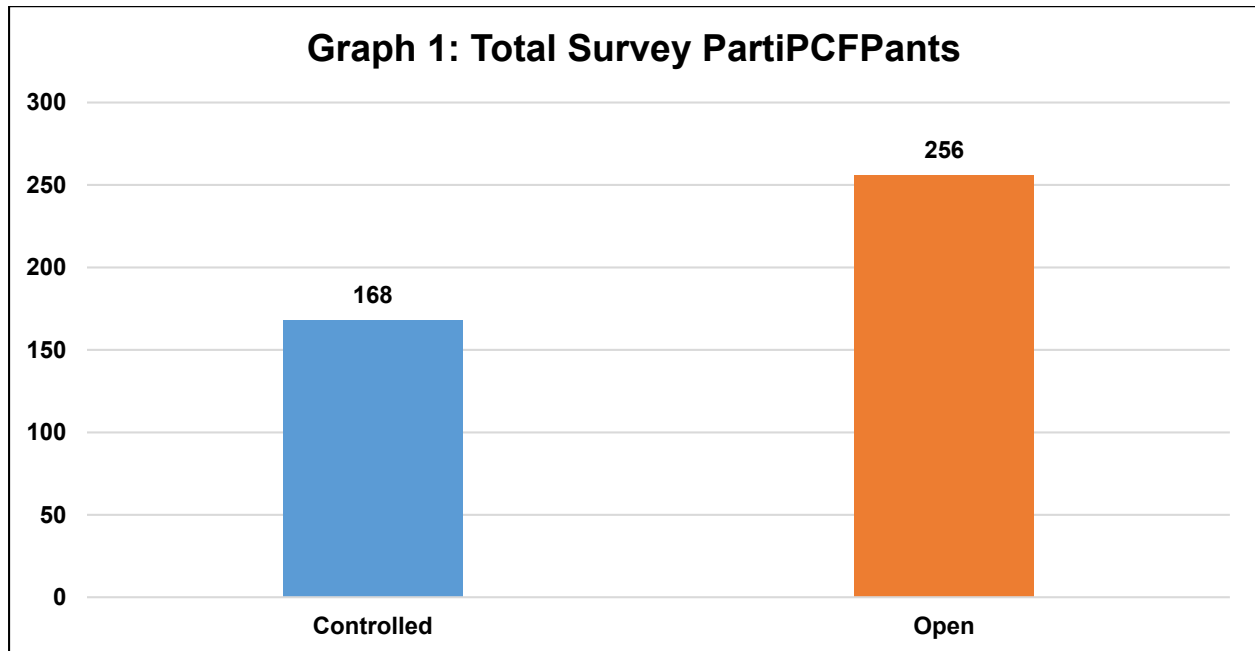
Appendix C

Survey Results

Overall participation: Graph 1 depicts participation for the Controlled and Open surveys.

Controlled Survey: 168 submitted surveys.

Open Survey: 256 submitted surveys.



Controlled Survey Only - Participation by District: Like the city's National Community Survey (NCS) conducted in 2015 and 2017, the Controlled Survey tracked participation by Lakewood Districts. **Figure X** provides a map of the Lakewood Districts. Lakewood Districts include the following neighborhoods:

District 1: Tillicum, Woodbrook, Gravelly Lake, South American Lake.

District 2: Springbrook.

District 3: International District.

District 4: Greater Downtown area.

District 5: Lake City, Fort Steilacoom Park, Lake Steilacoom.

FIGURE 1.1: Lakewood Districts map

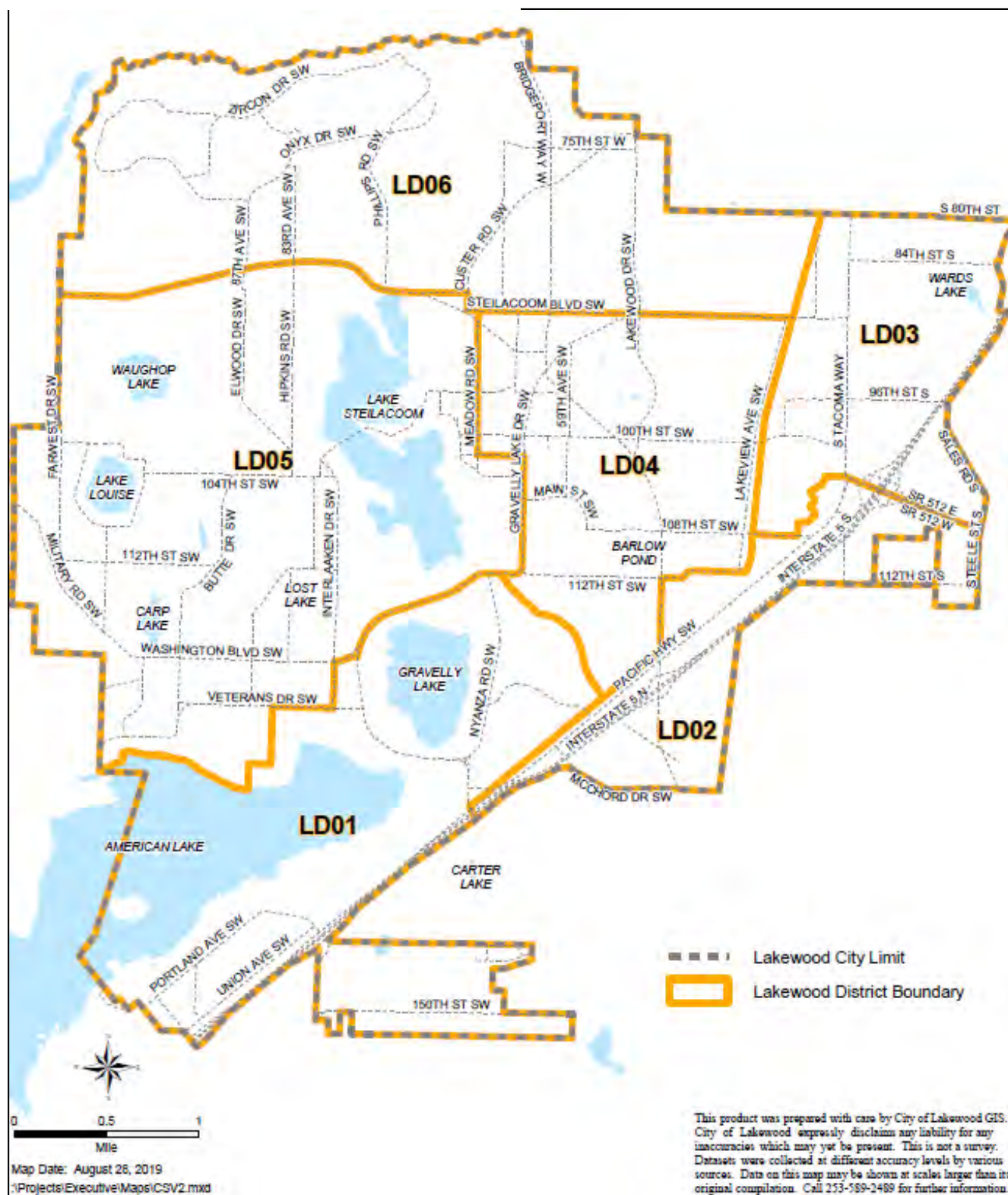


Figure 2 depicts the 2,000 addresses selected for the Controlled survey and indicates which residences completed the survey (in blue) and those that did not complete the survey (in red).

FIGURE 2: Controlled Survey

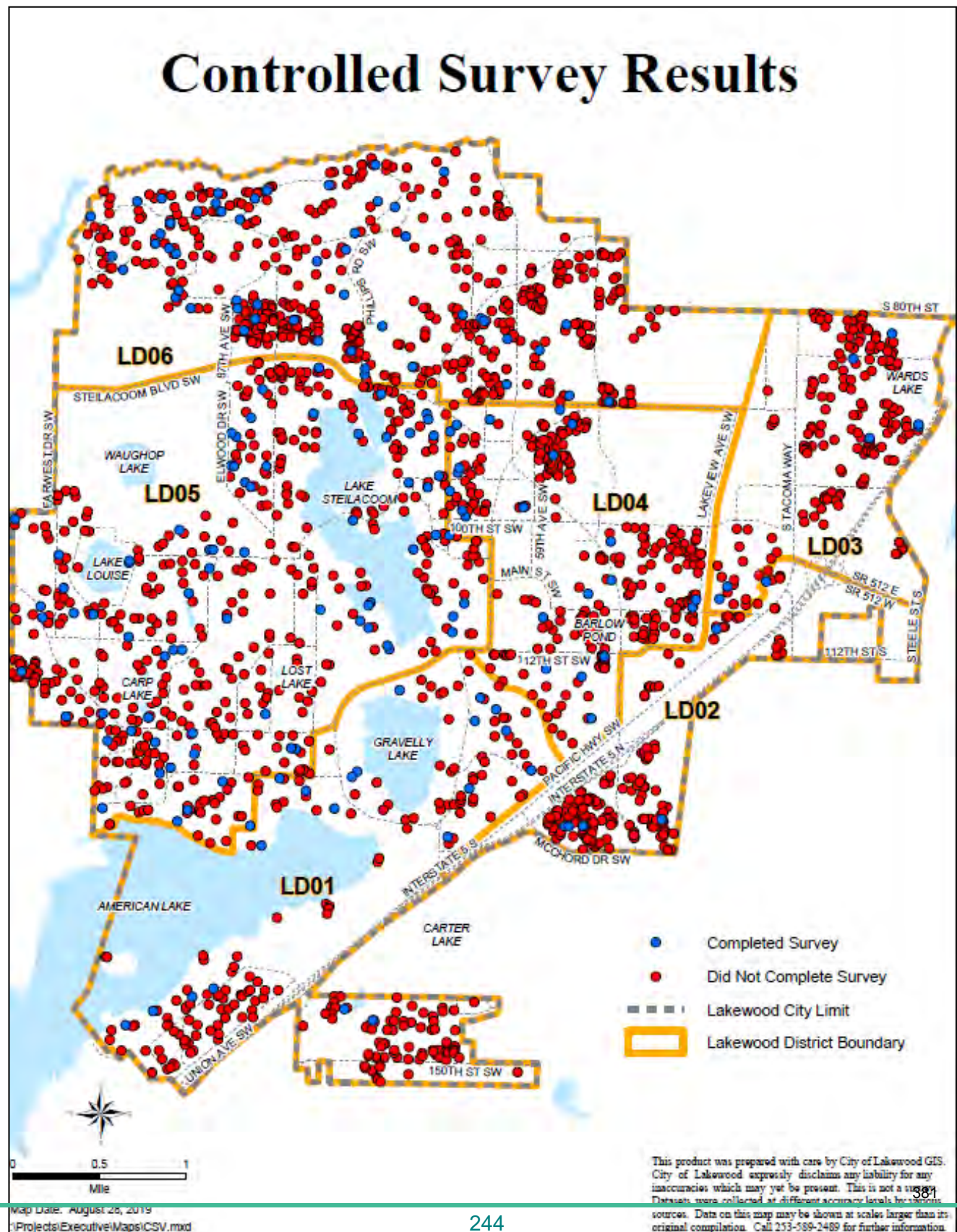


Table C provides the distribution of controlled survey participants by District. Note, District 2 and District 3 had six survey participants, respectively.

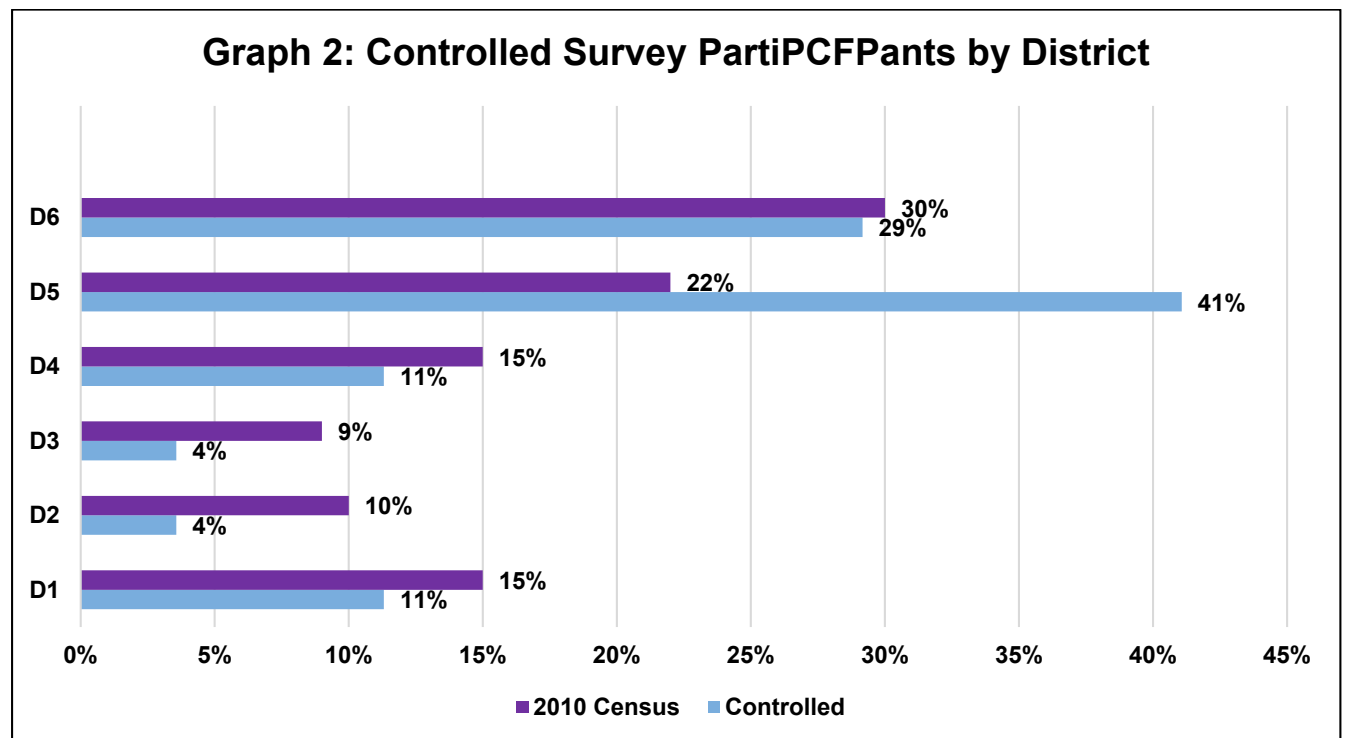
Significantly underrepresented groups (highlighted in red) were:

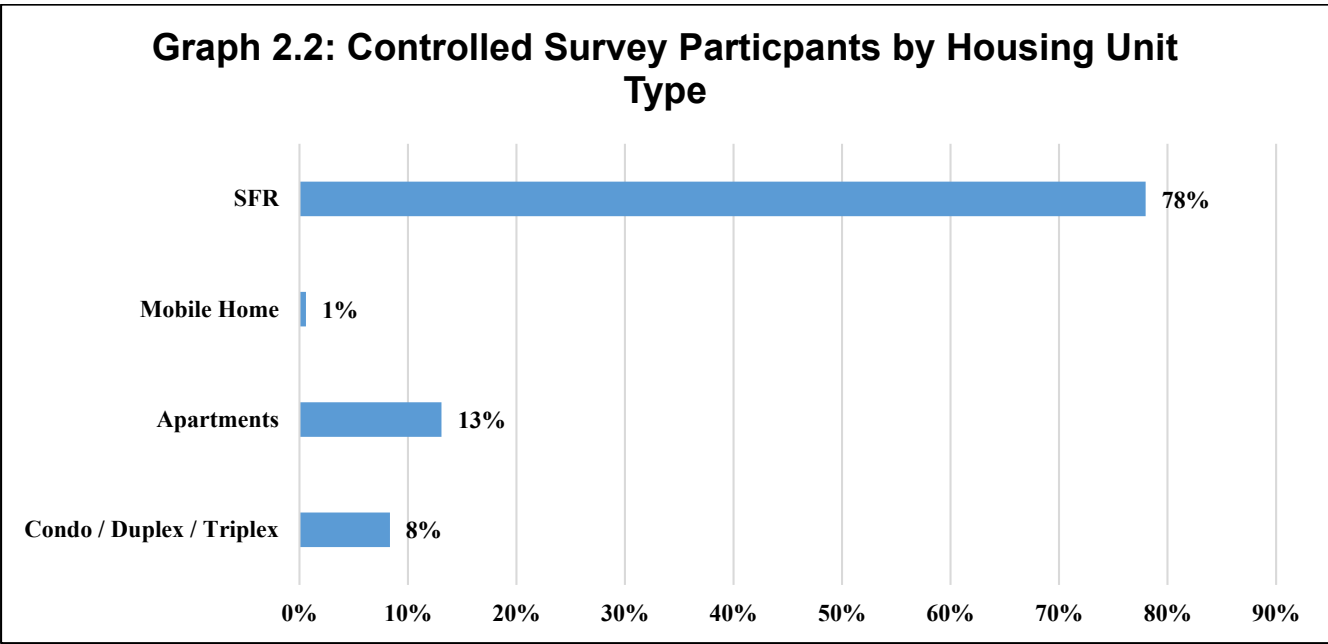
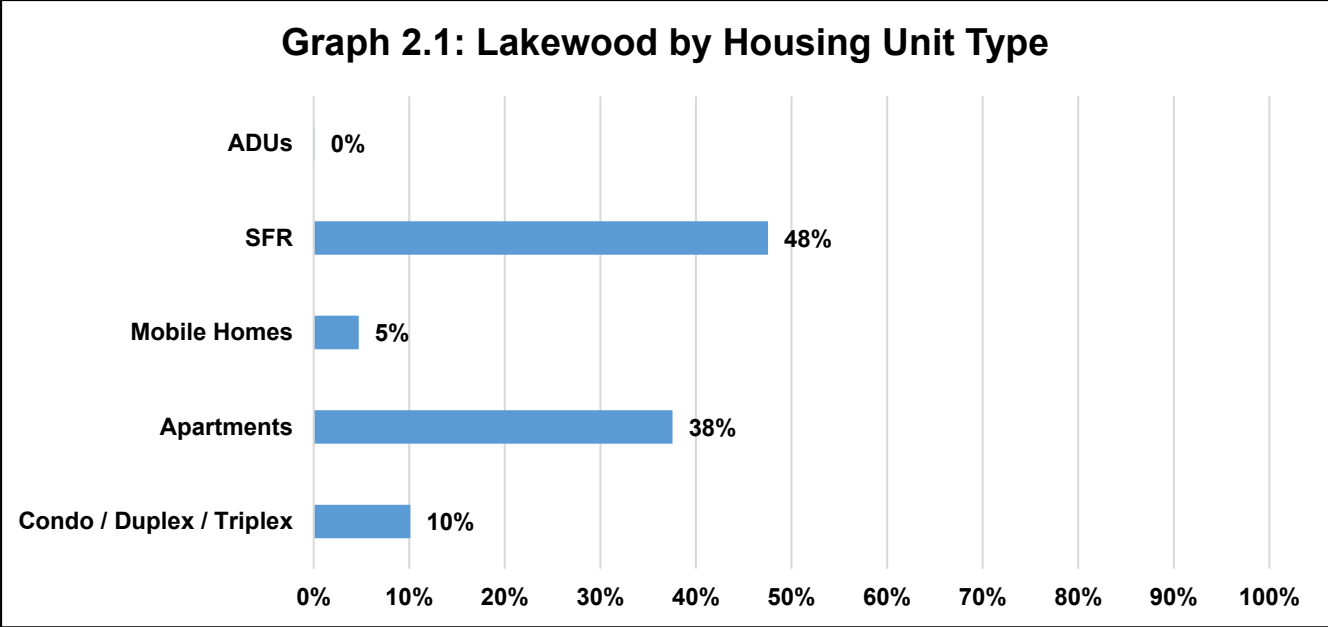
- District 2
- District 3

Significantly overrepresented groups (highlighted in green) were:

- District 5

| TABLE C | | | | |
|--|--|---------------------------|--------------------------|-------------|
| Survey Participants by District | | | | |
| | Lakewood Population % (Census 2010) | Controlled Survey | | Open Survey |
| | | # of Completed Surveys | % of Completed Survey | |
| District 1 | 15% | 19 | 11.3% | N/A |
| District 2 | 10% | 6 | 3.5% | N/A |
| District 3 | 9% | 6 | 3.5% | N/A |
| District 4 | 15% | 19 | 11.3% | N/A |
| District 5 | 22% | 69 | 41.1% | N/A |
| District 6 | 30% | 49 | 29.2% | N/A |
| TOTAL | 100% | 168 | 100% | - |





Survey Demographic Questions: The following reviews the survey questions and response rates related to demographics (Questions 11 -15 of both of surveys). These questions were optional. As a result, participation varied by each question.

What is your household income? The Controlled and Open surveys asked participants to identify their household income level; again, this was an optional question. **Table D** provides the income breakdown of survey participants. Survey participant rates were compared to 2017 American Community Survey five-Year estimates (ACS) to determine underrepresented and overrepresented populations.

Controlled Survey:

Significantly underrepresented groups (in red) were:

- \$14,999 or less
- \$15,000 - \$49,000

Significantly overrepresented groups (in green) were:

- \$50,000 - \$99,999
- \$100,000 or more

Open Survey:

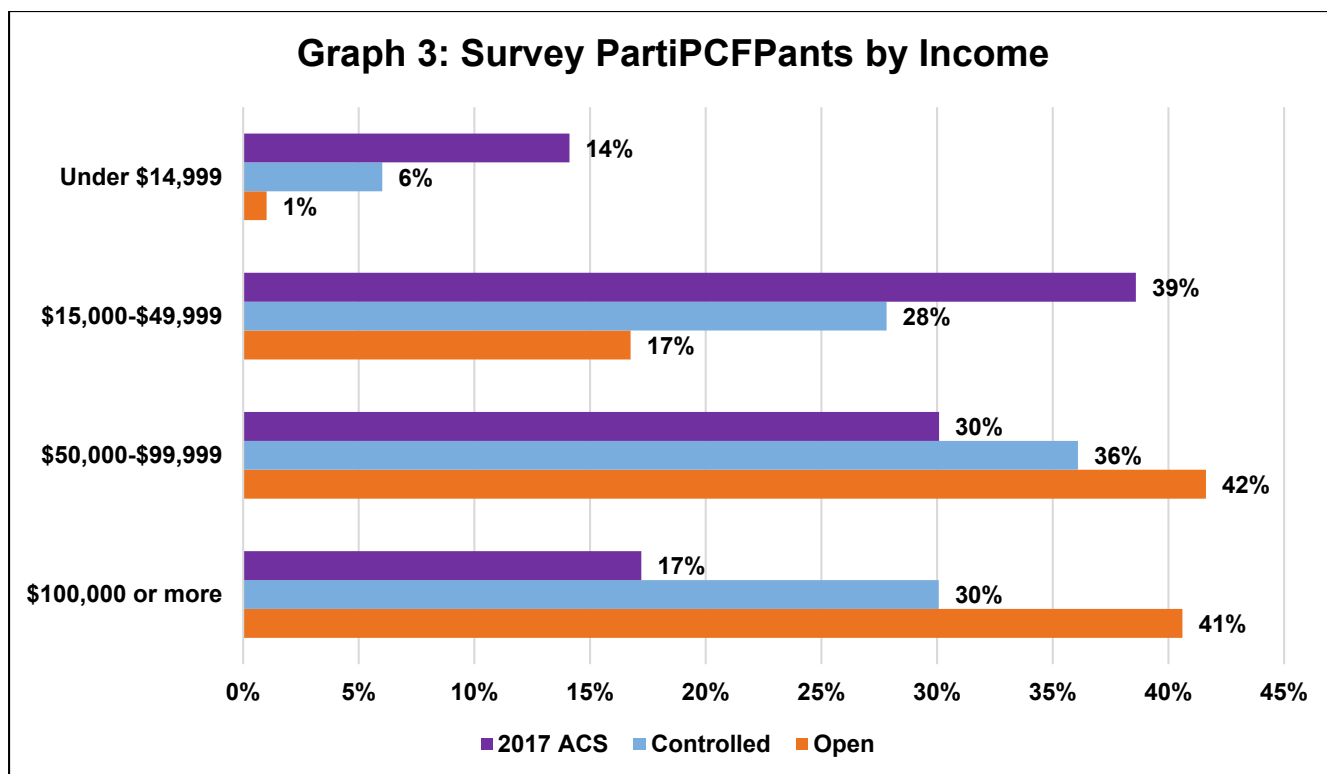
Significantly underrepresented groups (in red) were:

- \$14,999 or less
- \$15,00 - \$49,999

Significantly overrepresented groups (in green) were:

- \$50,000 - \$99,999
- of \$100,000 or more

| TABLE D | | | | | |
|--------------------------------------|---|---------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|
| Survey Participants By Income | | | | | |
| Income | Lakewood Population % (2017 ACS) | Controlled Survey | | Open Survey: | |
| | | # of Completed Surveys | % of Completed Survey | # of Completed Surveys | % of Completed Survey |
| \$100,000 or more | 17% | 40 | 30% | 80 | 41% |
| \$50,000-\$99,999 | 30% | 48 | 36% | 85 | 42% |
| \$15,000-\$49,999 | 39% | 37 | 28% | 34 | 17% |
| Under \$14,999 | 14% | 8 | 6% | 2 | 1% |
| TOTAL (no blanks) | 100% | 133 | 100% | 201 | 100% |
| Survey participation for question | | 79% | | 79% | |



Which of the following best describes your race and ethnicity?

The Controlled and Open surveys asked participants to identify their race and ethnicity; again, this question was optional. Respondents were asked to select all the categories that applied. This resulted in respondents selecting multiple races and others selecting none. Respondents that selected multiple races were categorized as “Two or more races” for the purpose of this survey. **Table E** provides the breakdown of survey participants by race and ethnicity. Both the Controlled and Open survey participant rates were compared to Census 2010 data to determine underrepresented and overrepresented populations. Overall, the Controlled survey was more representative of Lakewood’s population than the Open survey.

Controlled Survey:

Significantly underrepresented groups (in red) were:

- Some Other Race
- Hispanic

Significantly overrepresented groups (in green) were:

- White/Caucasian

Open Survey:

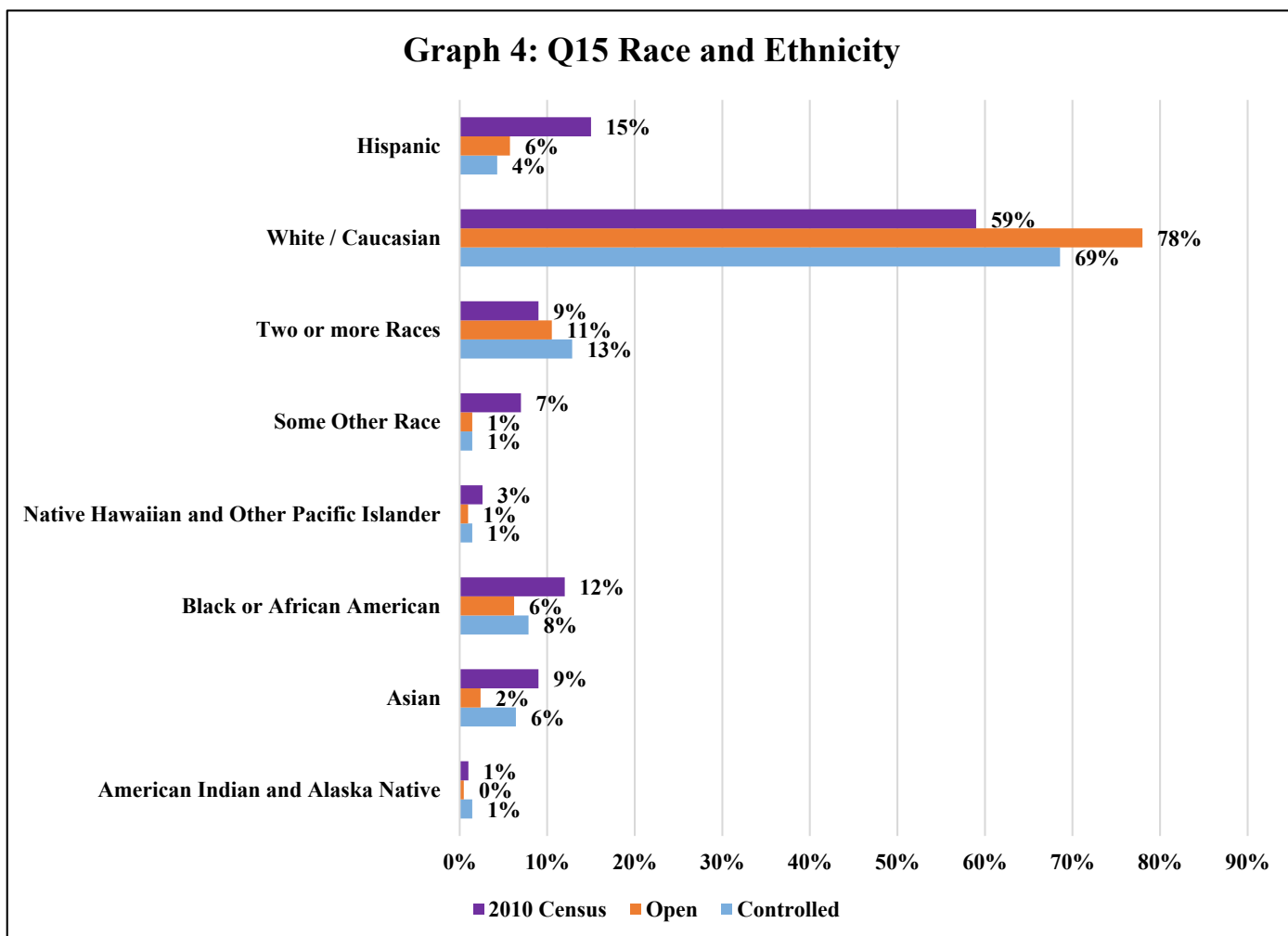
Significantly underrepresented groups (in red) were:

- American Indian and Alaskan Native
- Asians
- Black or African Americans
- Hispanics

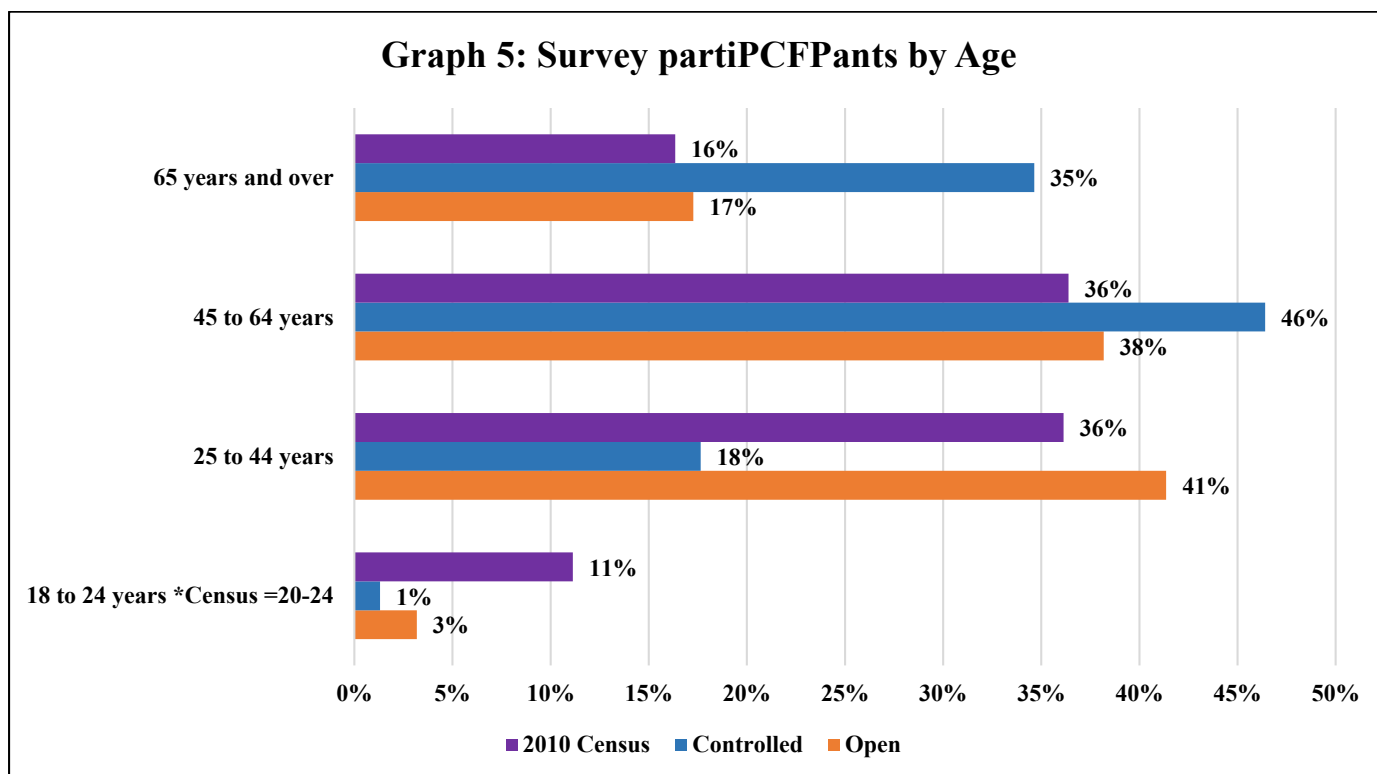
Significantly overrepresented groups (in green) were:

- White/Caucasian

| TABLE E | | | | | |
|--|--|---------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|
| Survey Participants By Race and Ethnicity | | | | | |
| Race/Ethnicity | Lakewood Population % (Census 2010) | Controlled Survey | | Open Survey: | |
| | | # of Completed Surveys | % of Completed Survey | # of Completed Surveys | % of Completed Survey |
| American Indian and Alaska Native | 1% | 2 | 1.4% | 1 | 0.5% |
| Asian | 9% | 9 | 6.4% | 5 | 2.4% |
| Black or African American | 12% | 11 | 7.9% | 13 | 6.2% |
| Native Hawaiian and Other Pacific Islander | 3% | 2 | 1.4% | 2 | 1.0% |
| Some Other Race | 7% | 2 | 1.4% | 3 | 1.4% |
| Two or more Races | 9% | 18 | 12.9% | 22 | 10.5% |
| White/Caucasian | 59% | 96 | 68.6% | 163 | 78.0% |
| Total participation for question | | 70% | | 82% | |
| Hispanic | 15% | 2 | 4.3% | 9 | 5.7% |

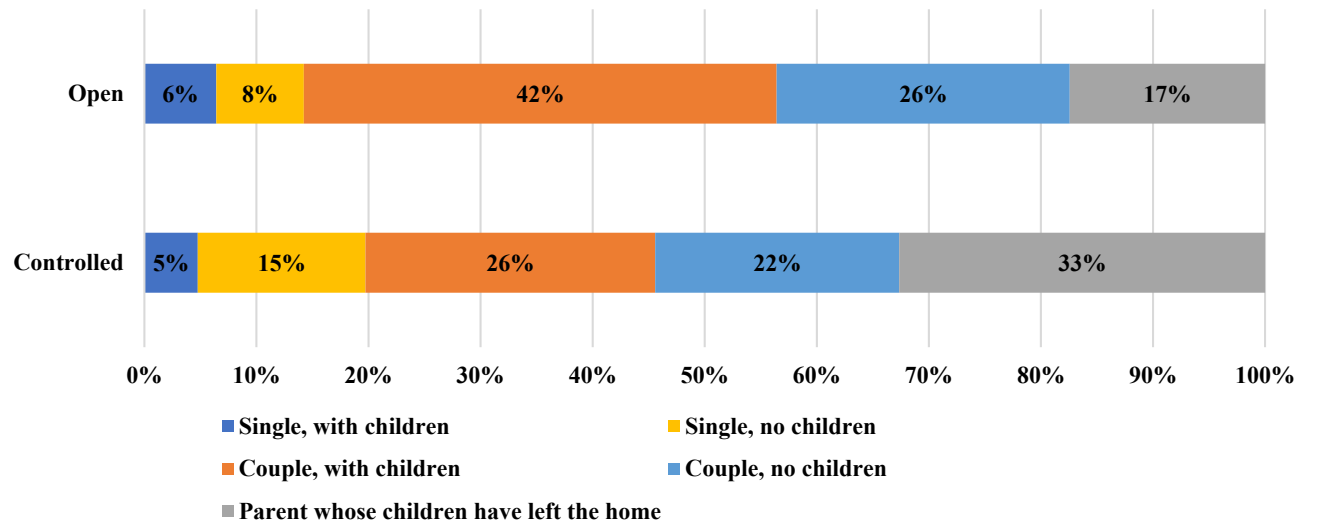


| TABLE F | | | | | |
|-------------------------------|--|------------------------------|-----------------------------|------------------------------|-----------------------------|
| Survey Participants By Age | | | | | |
| Income | Lakewood Population % (Census 2010) | Controlled Survey | | Open Survey: | |
| | | # of Completed Surveys | % of Completed Survey | # of Completed Surveys | % of Completed Survey |
| 18 to 24 years *Census =20-24 | 11% | 2 | 1% | 7 | 3% |
| 25 to 44 years | 36% | 27 | 18% | 94 | 41% |
| 45 to 64 years | 36% | 71 | 46% | 86 | 38% |
| 65 years and over | 16% | 53 | 35% | 38 | 17% |
| TOTAL (no blanks) | 100% | 153 | 100% | 225 | 100% |



Which of the following best describes your household: The Controlled and Open surveys asked participants to describe their household; again, this was an optional question. **Graph 33** provides the household type of survey participants. This question allowed participants to enter in “Other” household types. The most common “Other” household type entered in was “grandparent.”

Graph 33: Q18 Which of the following best describes your household? (Unweighted)

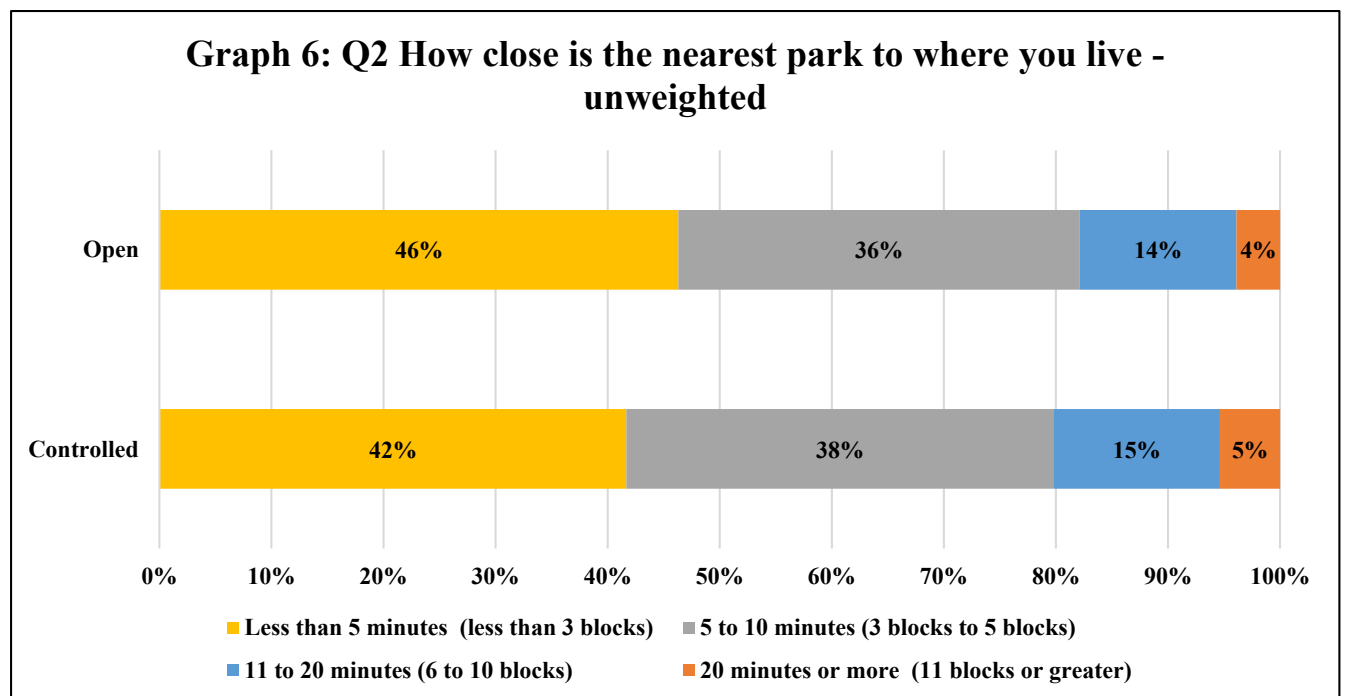


OTHER SURVEY QUESTIONS:

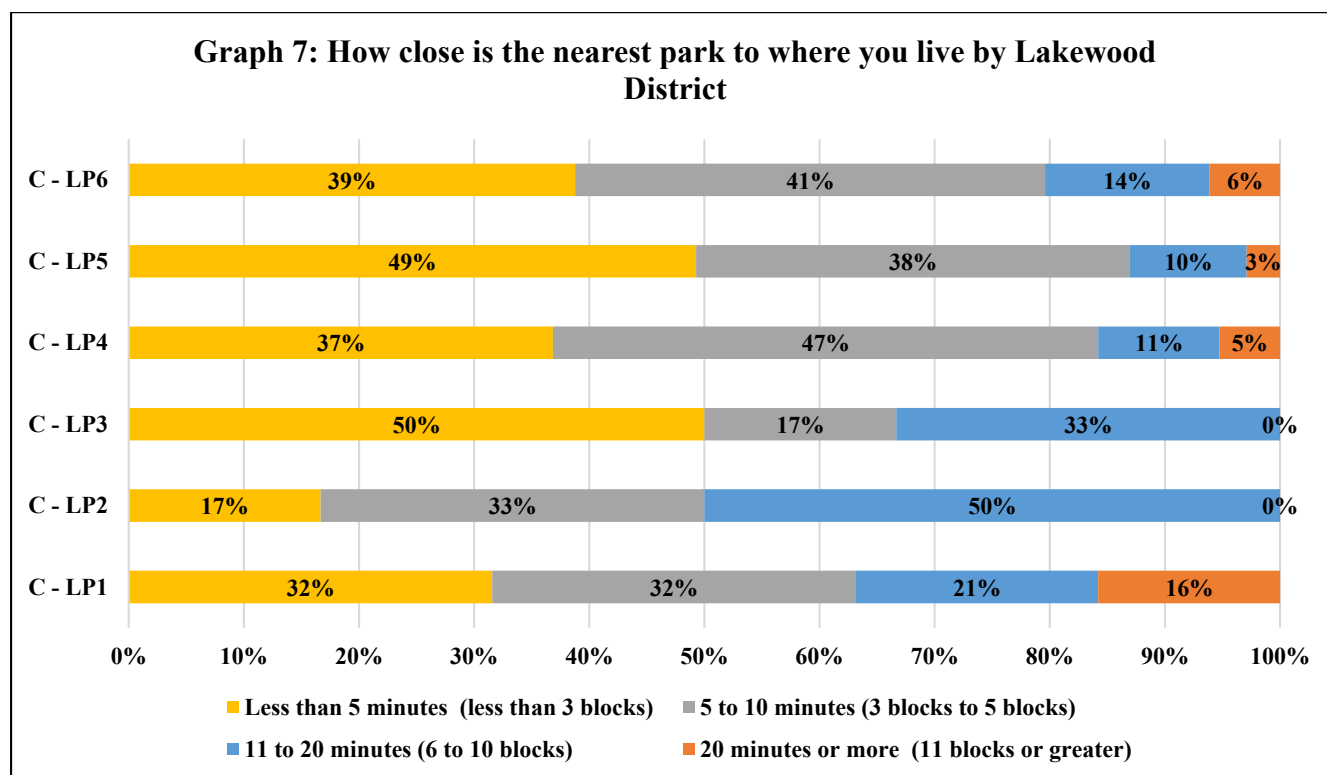
Question 2: How close is the nearest park to where you live?

Highlight: Most survey participants indicated that they lived within 10 minutes or less of a park (or five blocks or less). Very few indicated that they lived more than 20 minutes (or 11 blocks or greater) from a City park.

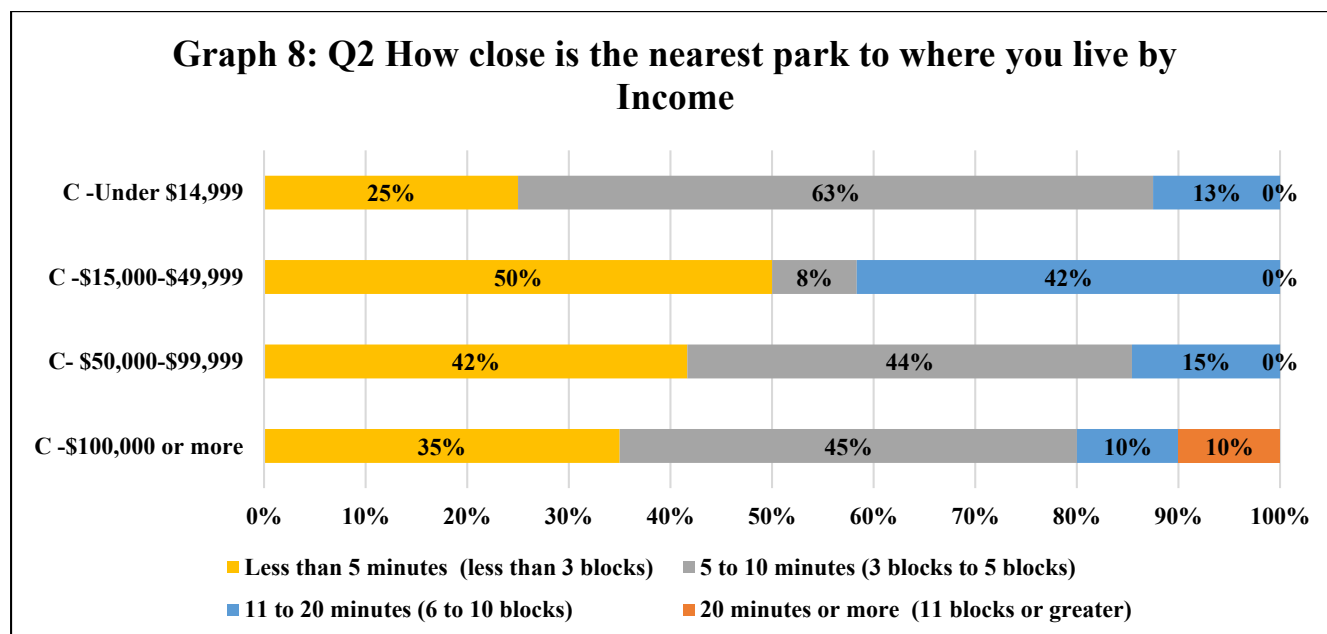
Graph 6 depicts the unweighted response rates to Question 2. In the controlled survey, 80 percent of survey participants indicated that they lived within 10 minutes or less of a park (or five blocks or less); 4 percent of survey participants indicated that they lived 20 minutes or more from a park. Results were similar for the open survey, 82 percent of survey participants indicated that they lived within 10 minutes or less of a park (or five blocks or less); 5 percent of survey participants indicated that they lived 20 minutes or more from a park.



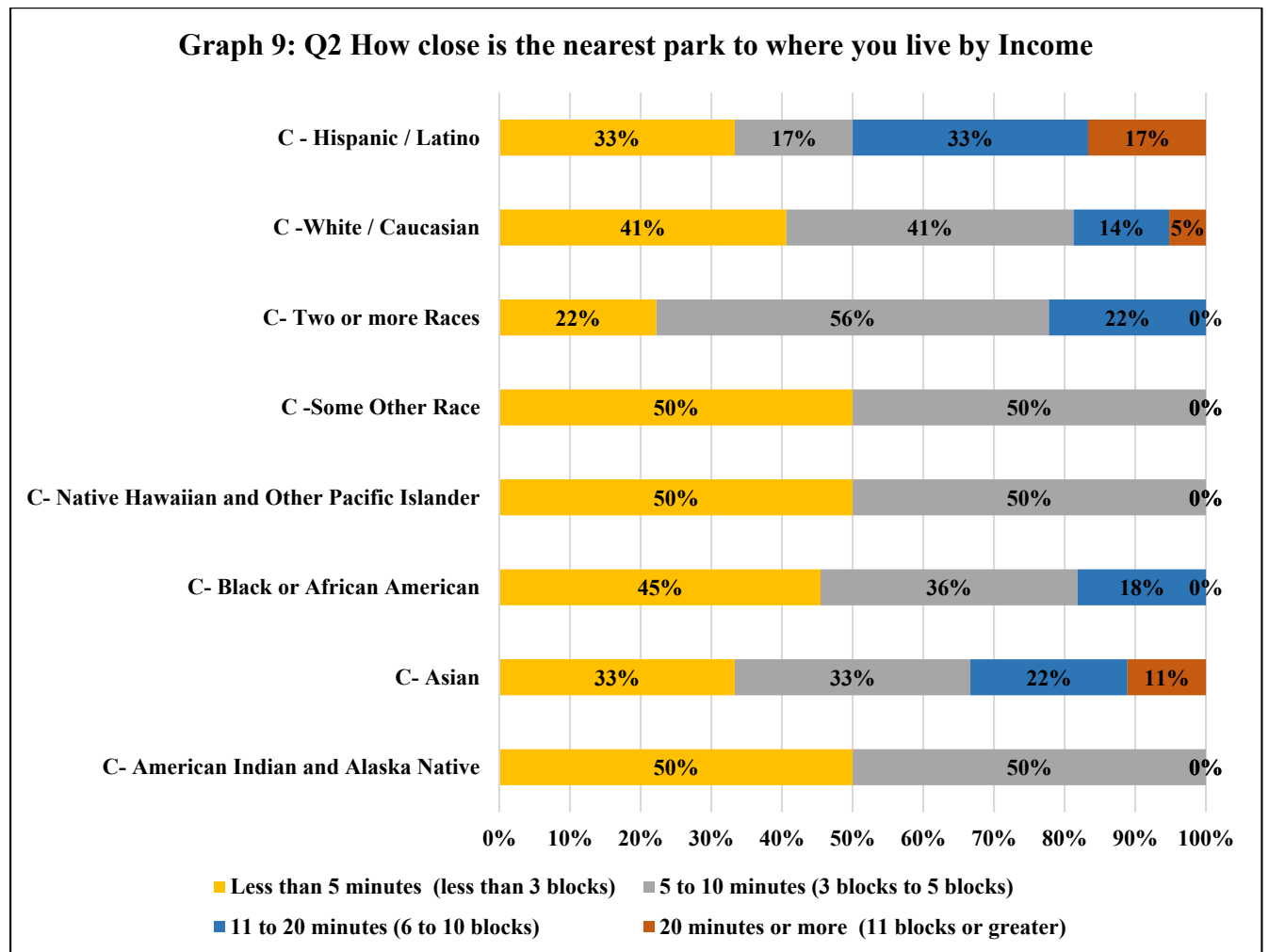
Graph 7 depicts survey responses to Question 2 by District. District 1 had the largest percent of participants identify that they lived 20 or more minutes from a park (or 11 blocks or greater). District 2 had the largest percent of participants identify that they lived 11 to 20 minutes from a park (or six to 10 blocks). District 2 has American Lake Park and Harry Todd Park.



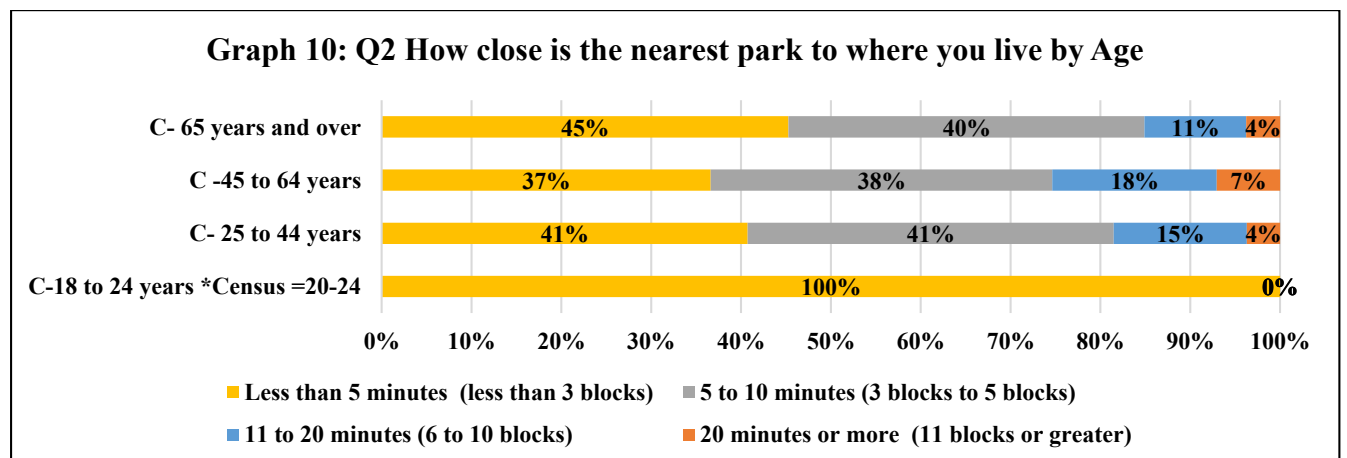
Graph 8 depicts the response rates to Question 2 by Income. Irrespective of income, the majority of respondents identified living 10 minutes or less from a park (or less than five blocks from a park).



Graph 9 depicts the response rates to Question 2 by Race and Ethnicity. Hispanic/Latino participants identified living greater than 10 minutes from a park (or more than five blocks from a park) at the highest rate.



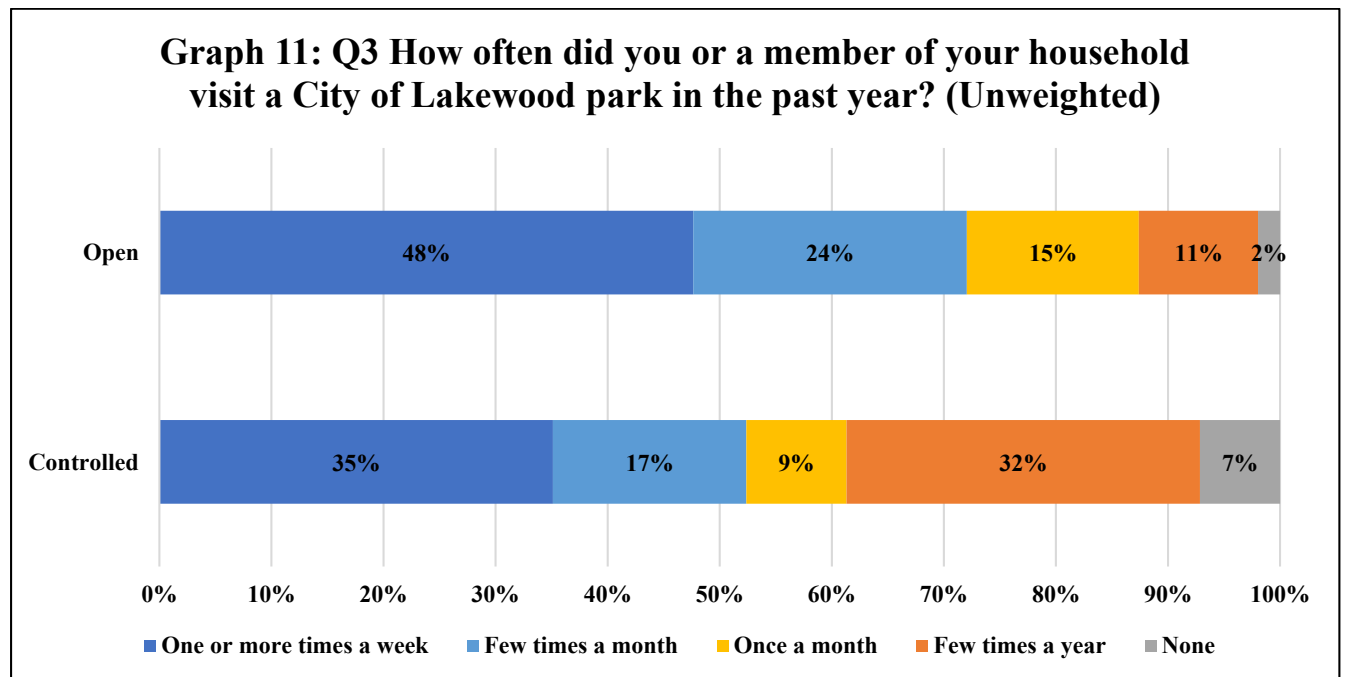
Graph 10 depicts the response rates to Question 2 by age. Age group 45 to 64 identified living more than 10 minutes from a park (or more than five blocks from a park) at the highest rate.



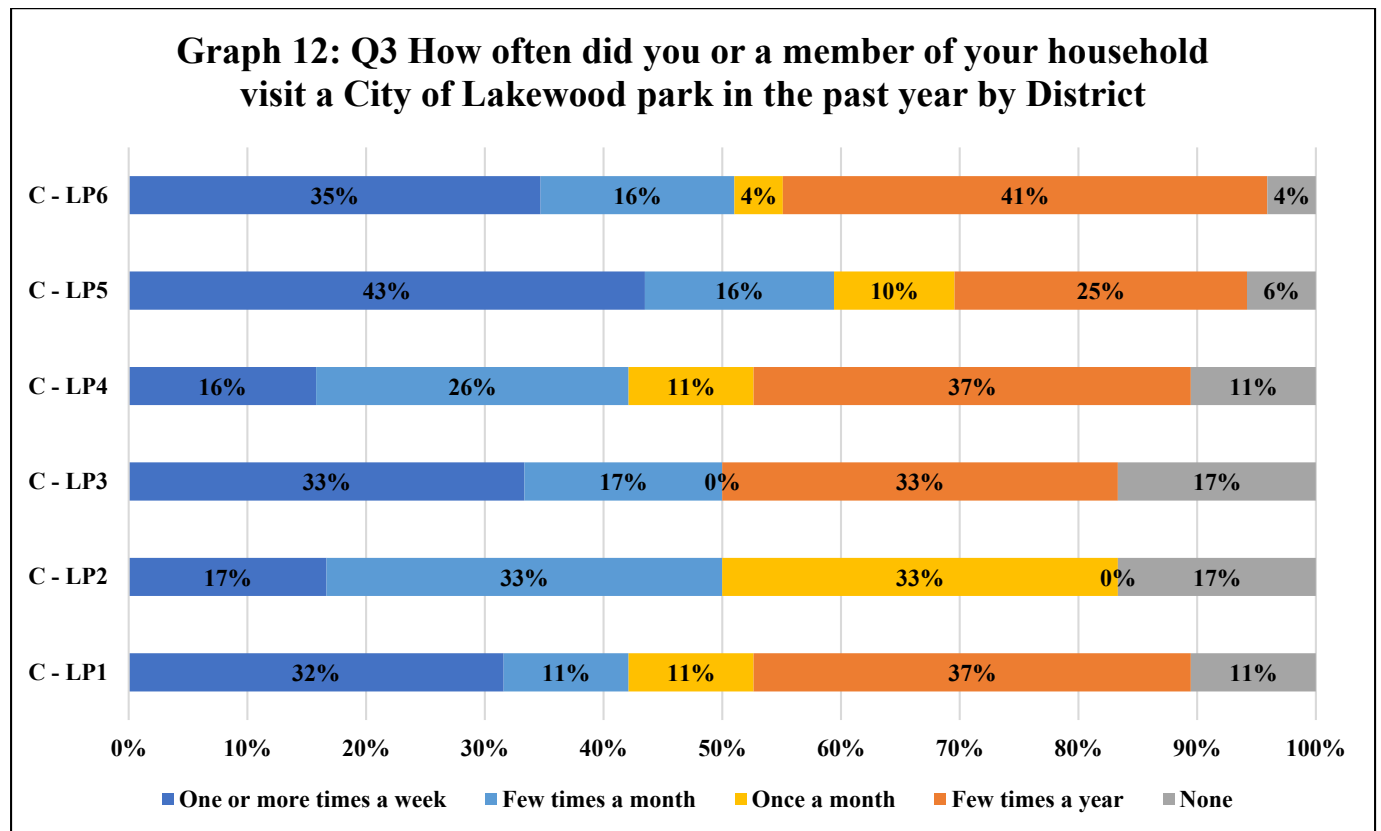
Q3: How often did you or a member of your household visit a City of Lakewood park in the past year?

Highlights: Most survey participants indicated that they or a member of their household went to a City park at least once a month in the past year; very few participants indicated that they or a member of their household did not use a City park in the past year.

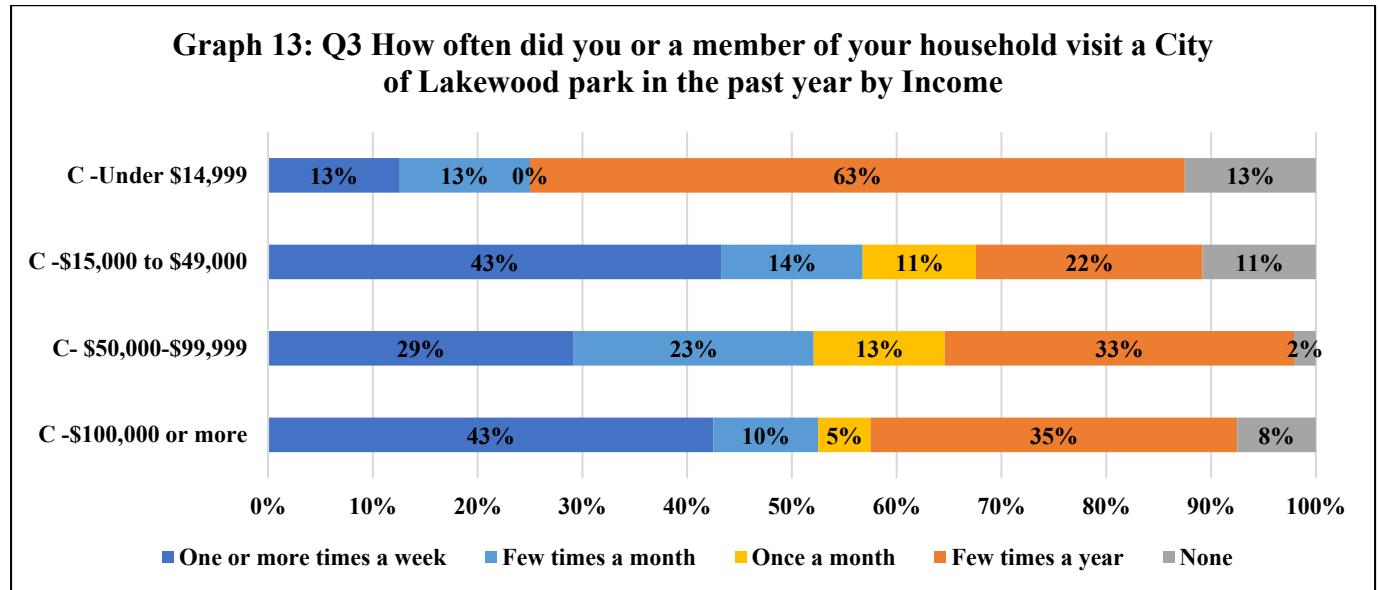
Graph 11 depicts the unweighted response rates to Question 3. In the Controlled survey, 52 percent of survey participants indicated that they went to a City park at least a few times a month; 7 percent of survey participants indicated that they did not use City parks. Results for the Open survey were higher in frequency of park use, 72 percent of survey participants indicated that they went to a City park at least a few times a month in the past year; 2 percent of survey participants indicated that they did not use a City park in the past year.



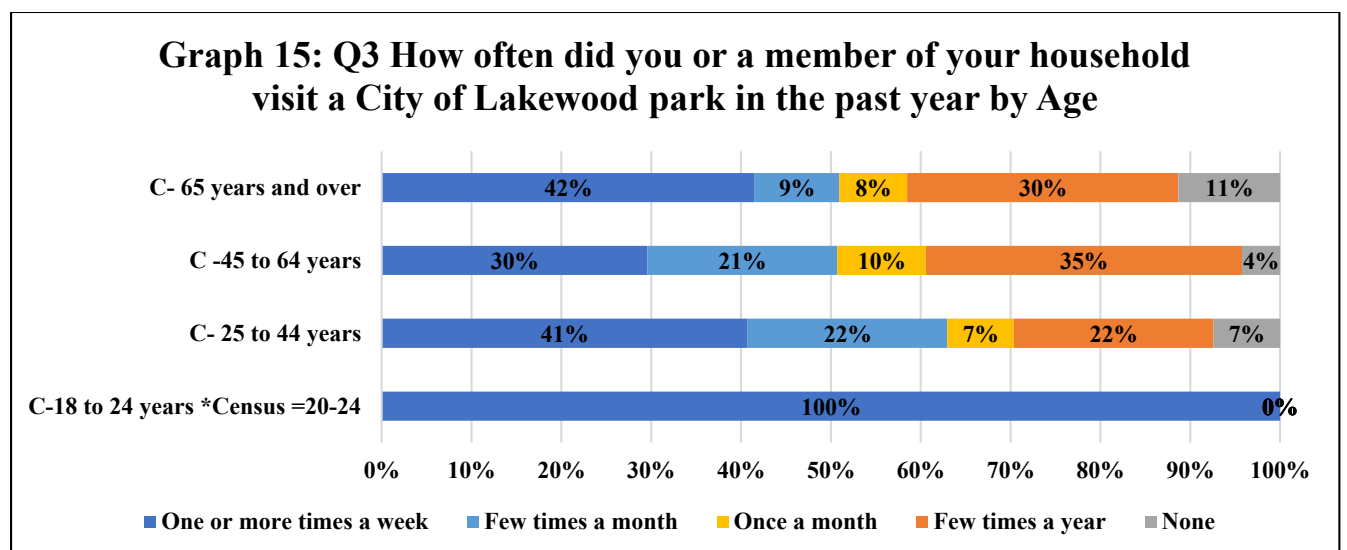
Graph 12 depicts the response rates to Question 3 by District. District 5 had the highest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 59 percent. Notably, District 5 includes Fort Steilacoom Park. District 1 and District 4 had the lowest rates of going to a City park at least a few times a month.



Graph 13 depicts the response rates to Question 3 by Income. Income group \$15,000 to \$49,000 had the highest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 57 percent. Income group Under \$14,999, had the lowest rate of survey participants indicate that they went to a City of Lakewood park at least a few times a month in the past year at a rate of 26 percent.



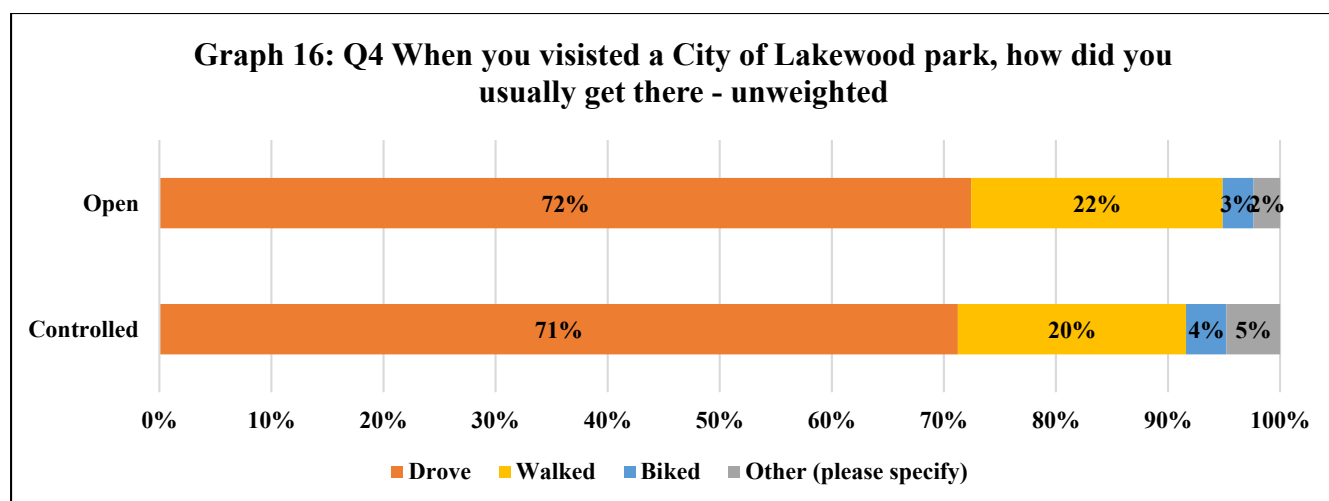
Graph 15 depicts the response rates to Question 3 by age. Age group 18-24 had the highest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 100 percent; notably, there were two survey participants in this age group. Age group 45 to 64 had the lowest rate of survey participants indicate that they went to a City park at least a few times a month in the past year at a rate of 51 percent.



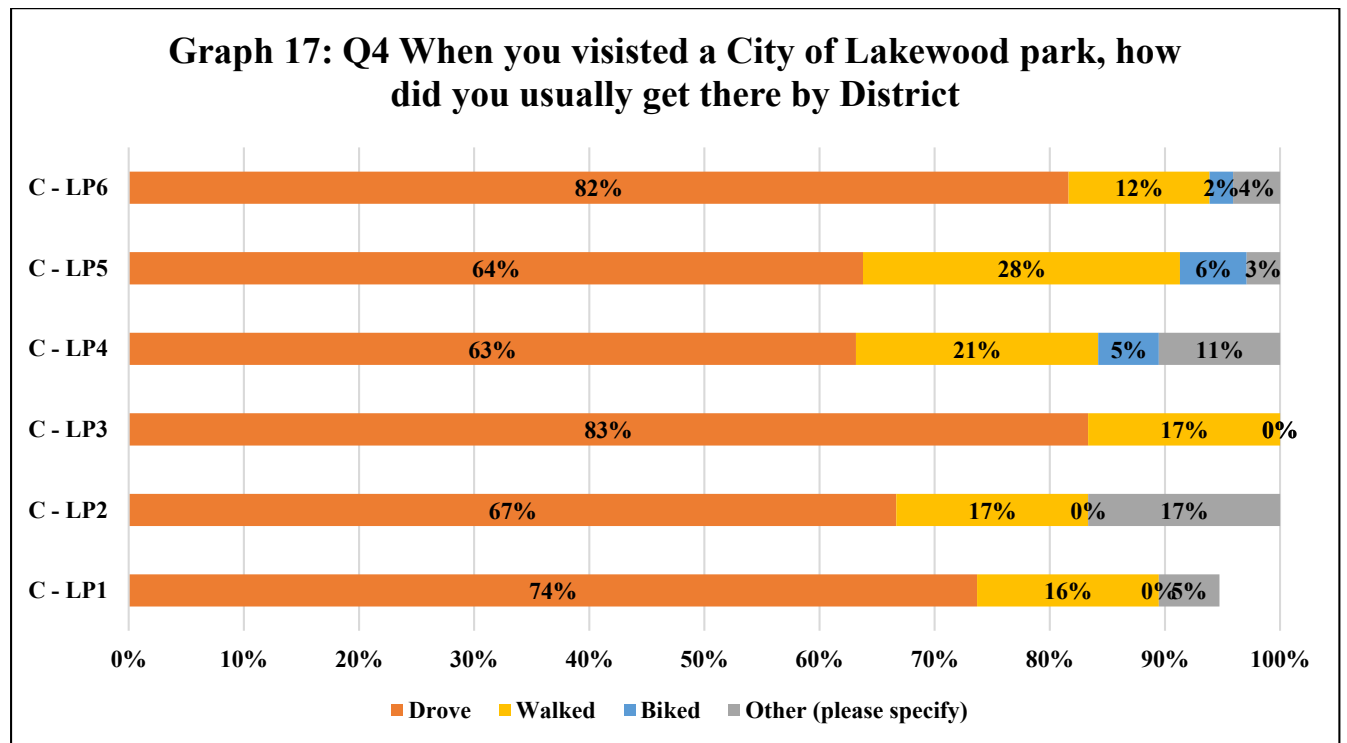
Q4: When you visited a City of Lakewood park, how did you usually get there?

Highlight: Overwhelmingly, in both surveys, most survey participants indicated that they usually got to a City park by driving.

Graph 16 depicts the unweighted response rates to Question 4. In the controlled survey, 71 percent of survey participants indicated that they usually went to a City of Lakewood park by car; 20 percent of survey participants indicated that they usually walked to City parks. Results for the open survey were similar, 72 percent of survey participants indicated that they usually went to a City park by driving; 22 percent of survey participants indicated that they usually walked to City parks. Most survey participants that selected “Other” indicated that they took some combination of the listed modes of transportation. Others indicated that they had not visited any parks and one person indicated that they used a scooter to get to City parks.

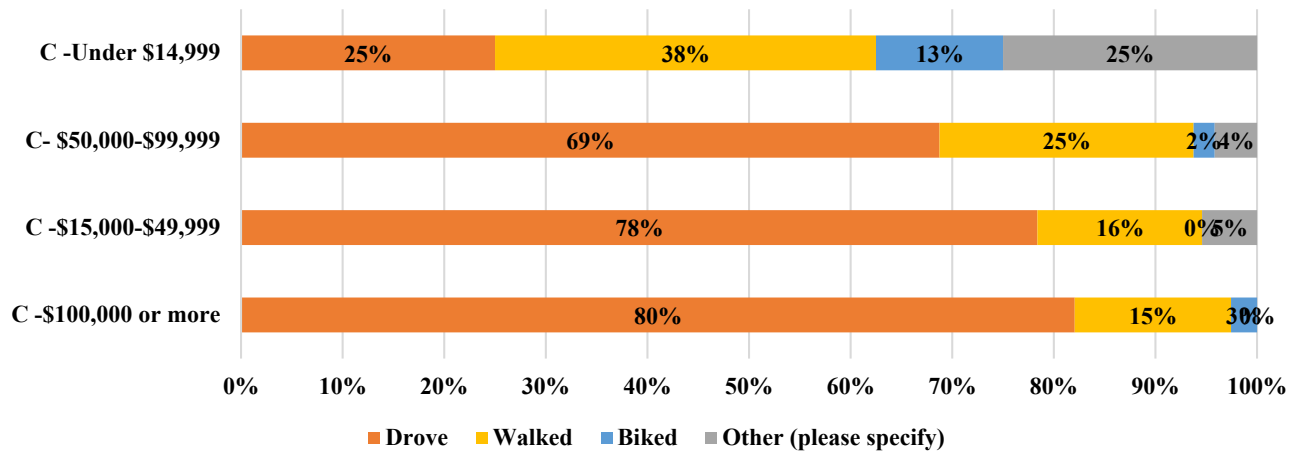


Graph 17 depicts the response rates to Question 4 by District. District 5 and District 6 had the highest rates of driving to City parks. District 5 had the highest rate of walking to access a park at a rate of 28 percent.



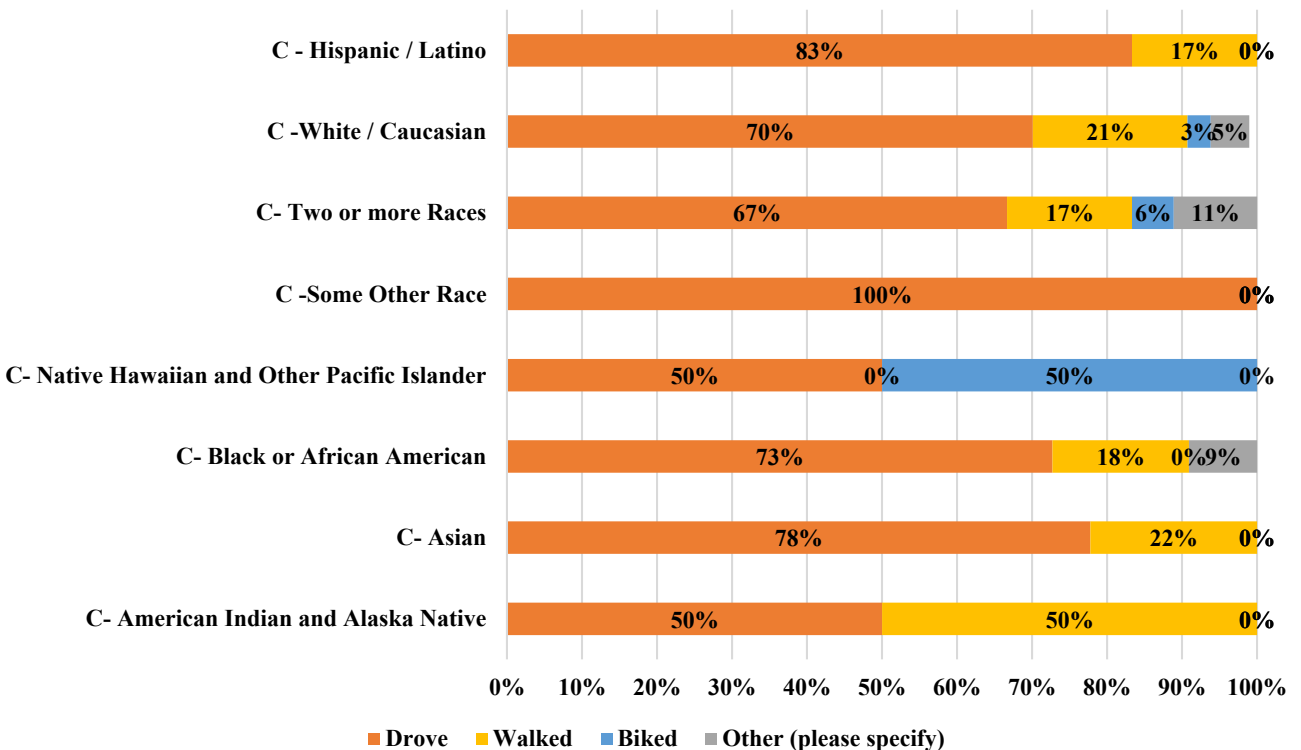
Graph 18 depicts the response rates to Question 4 by Income. Income group \$100,000 or more had the highest rate of driving to access City parks at a rate of 80 percent and the lowest rate of walking to access City parks at a rate of 15 percent. Income group Under \$14,999 had the lowest rate of driving to access City parks at a rate of 25 percent and the highest rate of walking to access City parks at a rate of 38 percent, as well as the highest rate of biking to access City parks at a rate of 13 percent.

Graph 18: Q4 When you visited a City of Lakewood park, how did you usually get there by Income

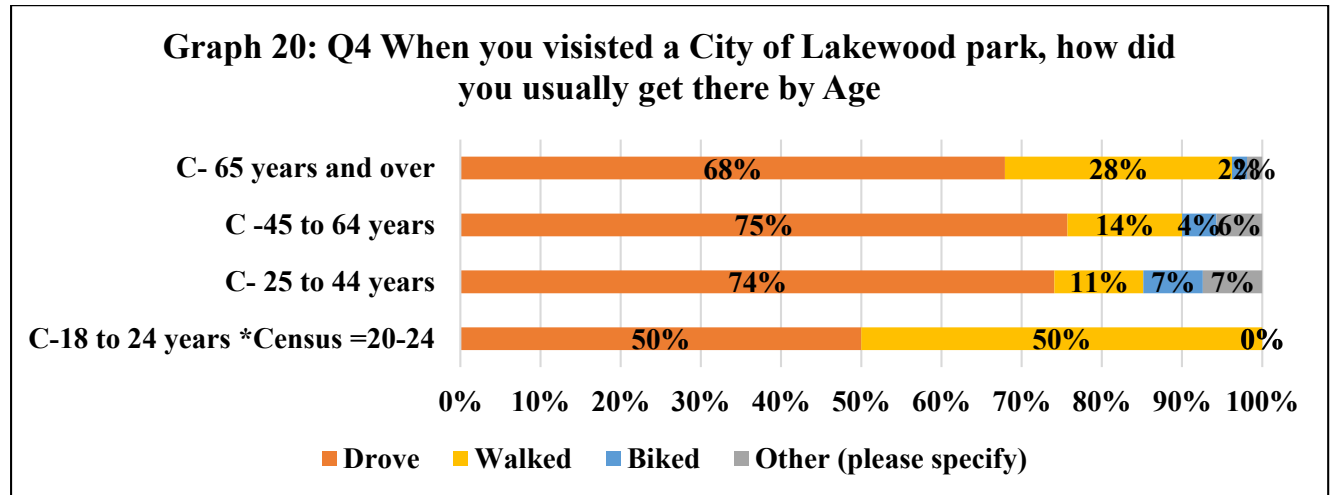


Graph 19 depicts the responses to Question 4 by Race and Ethnicity. Hispanics/Latinos had the highest rate of driving to access City parks at a rate of 83 percent. American Indian and Alaskan Native had the lowest rate of driving to access City parks at a rate of 50 percent and the highest rate of walking to access City parks at a rate of 50 percent (two total survey takers).

Graph 19: Q4 When you visited a City of Lakewood park, how did you usually get there by Race



Graph 20 depicts the response rates to Question 4 by age. Age group 45 to 64 years old had the highest rate of driving to City access parks at a rate of 75 percent, followed closely by age group 25 to 44. Age group 18 to 24 had the lowest rate of driving to access City parks at a rate of 50 percent and the highest rate of walking to access City parks at a rate of 50 percent.



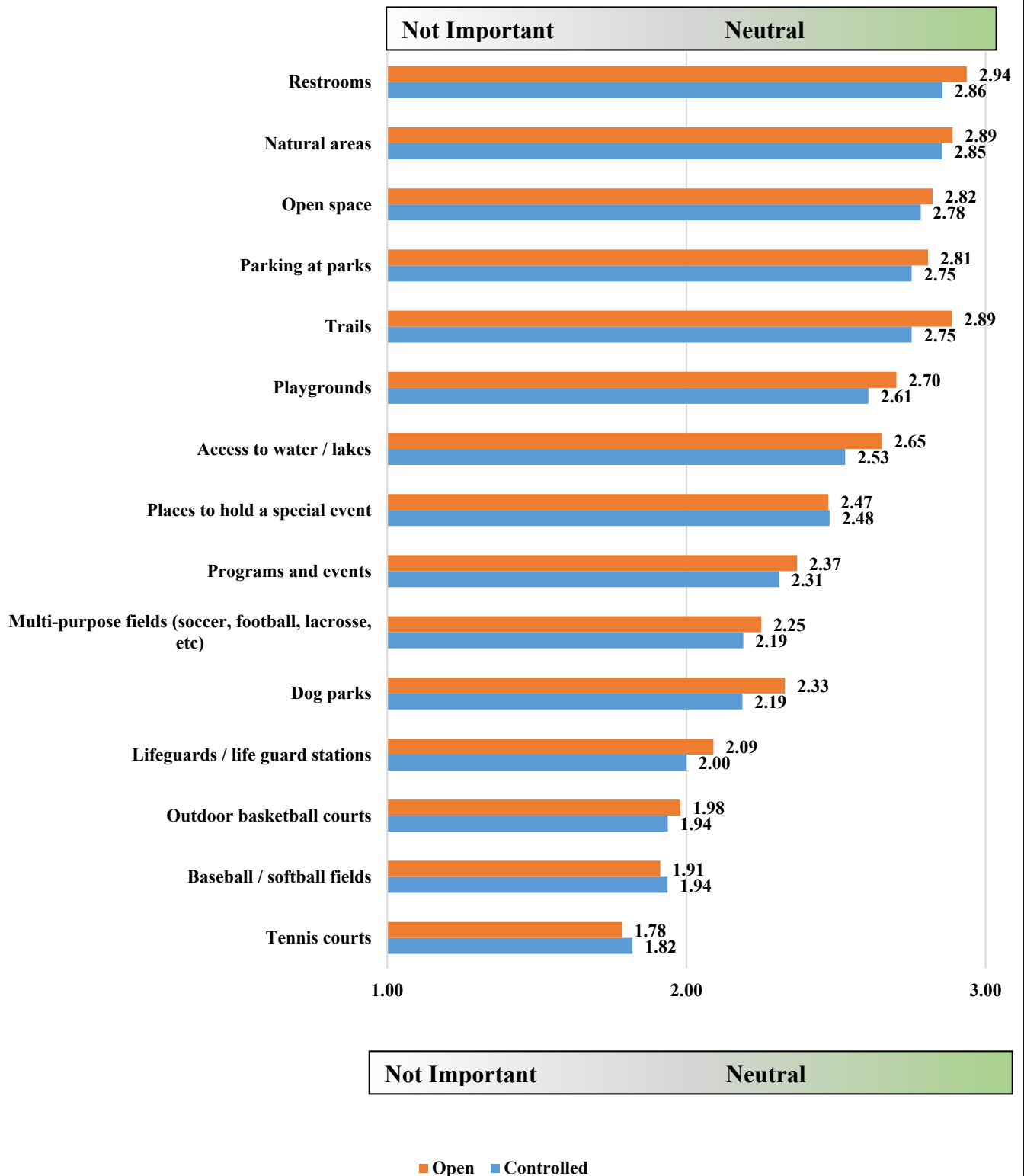
Q5: How important are the following park features to you?

Graph 21 depicts park features ranked by importance. The Controlled and Open surveys were fairly consistent with one another. For both surveys, the three least important rated features were tennis courts, baseball and softball fields, and outdoor basketball courts.

| Table G | | | | |
|--|------------------|-------|------------------|-------|
| Q5 – Highest Rated Features by Importance, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 1 | Restrooms | 2.86 | Restrooms | 2.94 |
| 2 | Natural areas | 2.85 | Natural areas | 2.89 |
| 3 | Open space | 2.78 | Trails | 2.89 |
| 4 | Parking at parks | 2.75 | Open space | 2.83 |
| 5 | Trails | 2.75 | Parking at parks | 2.81 |

| Table H | | | | |
|---|--------------------------------|-------|---|-------|
| Q5 – Lowest Rated Features by Importance, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 15 | Tennis courts | 1.82 | Tennis courts | 1.79 |
| 14 | Baseball/softball fields | 1.94 | Baseball/softball fields | 1.92 |
| 13 | Outdoor basketball courts | 1.94 | Outdoor basketball courts | 1.99 |
| 12 | Lifeguards/life guard stations | 2.00 | Lifeguards/life guard stations | 2.09 |
| 11 | Dog parks | 2.19 | Multi-purpose fields (soccer, football, lacrosse, etc.) | 2.26 |

Graph 21: Q5 How important are the following park features to you - unweighted



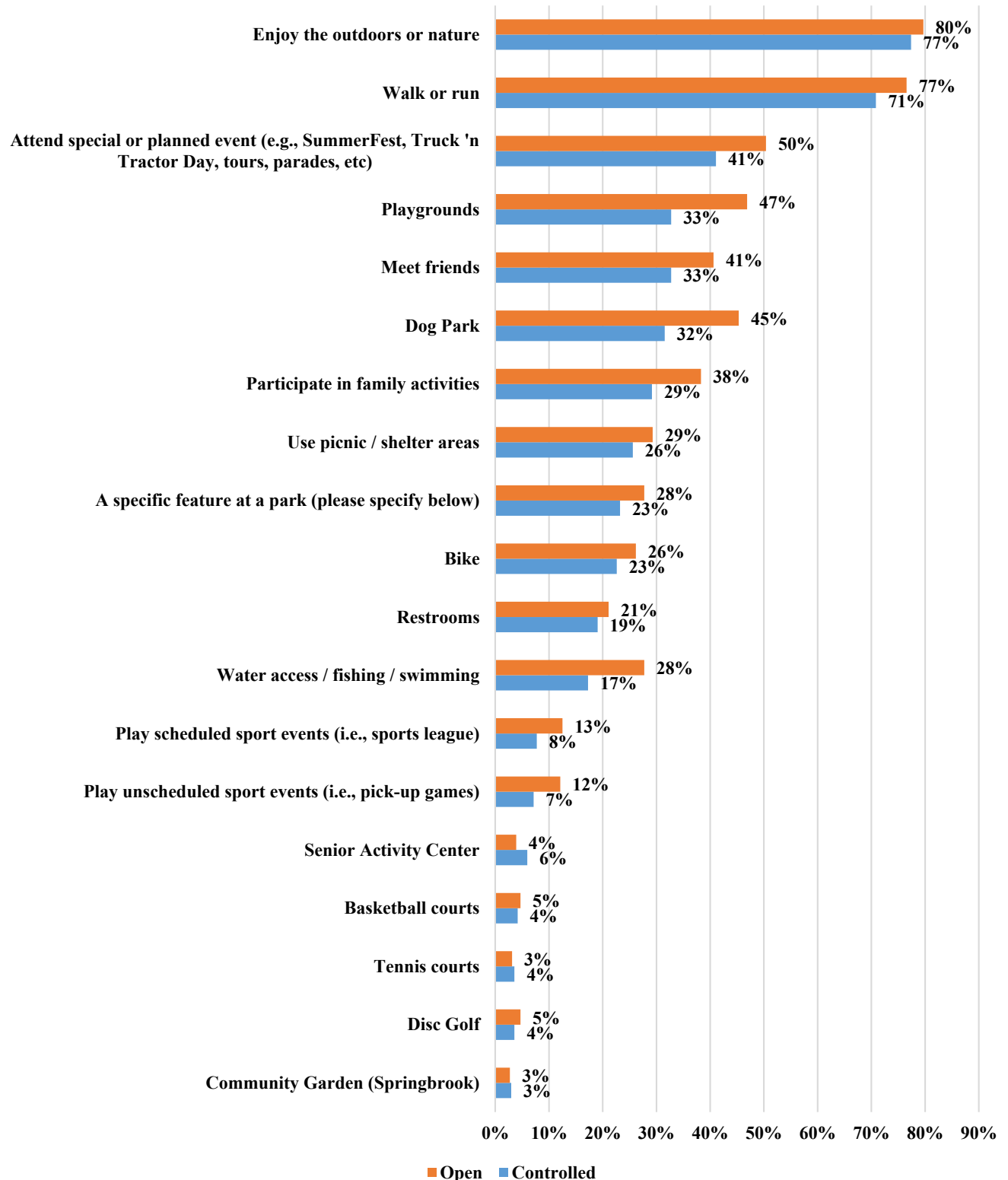
Q6: Select all the reasons you or a member of your household went to a City of Lakewood park in the past 12 months.

Graph 22 lists the reasons why survey participants or members of their household went to a City park in the past year. The two surveys results were fairly consistent with one another.

| Table I | | | | |
|--|---|-------|---|-------|
| Q6 – Top Five Reasons Went to Park, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 1 | Enjoy the outdoors or nature | 77% | Enjoy the outdoors or nature | 80% |
| 2 | Walk or run | 71% | Walk or run | 77% |
| 3 | Attend special or planned event (e.g., SummerFEST, Truck & Tractor Day, tours, parades, etc.) | 41% | Attend special or planned event (e.g., SummerFEST, Truck & Tractor Day, tours, parades, etc.) | 50% |
| 4 | Meet friends | 33% | Playgrounds | 47% |
| 5 | Playgrounds | 33% | Dog Park | 45% |

| Table J | | | | |
|---|--------------------------------|-------|--------------------------------|-------|
| Q6 – Lowest Five Reasons Went to Park, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 19 | Community Garden (Springbrook) | 3% | Community Garden (Springbrook) | 3% |
| 18 | Disc Golf | 4% | Tennis courts | 3% |
| 17 | Tennis courts | 4% | Senior Activity Center | 4% |
| 16 | Basketball courts | 4% | Disc Golf | 5% |
| 15 | Senior Activity Center | 6% | Basketball courts | 5% |

Graph 22: Q6 Reasons you or a member of your household went to a City of Lakewood Park in the past 12 months.



Question 6 also allowed participants to indicate “other” reasons they or a member of their family went to a City Park in the past year. Under this selection, participants commonly identified the following reasons: they did not visit any parks; specific details on how they enjoyed the outdoors or nature (i.e. birdwatching, beauty during snow); specific events (i.e., SummerFEST, JBLM Brigade Day); operating radio controlled planes or drones; geocaching; skateboarding; and walking or trail use.

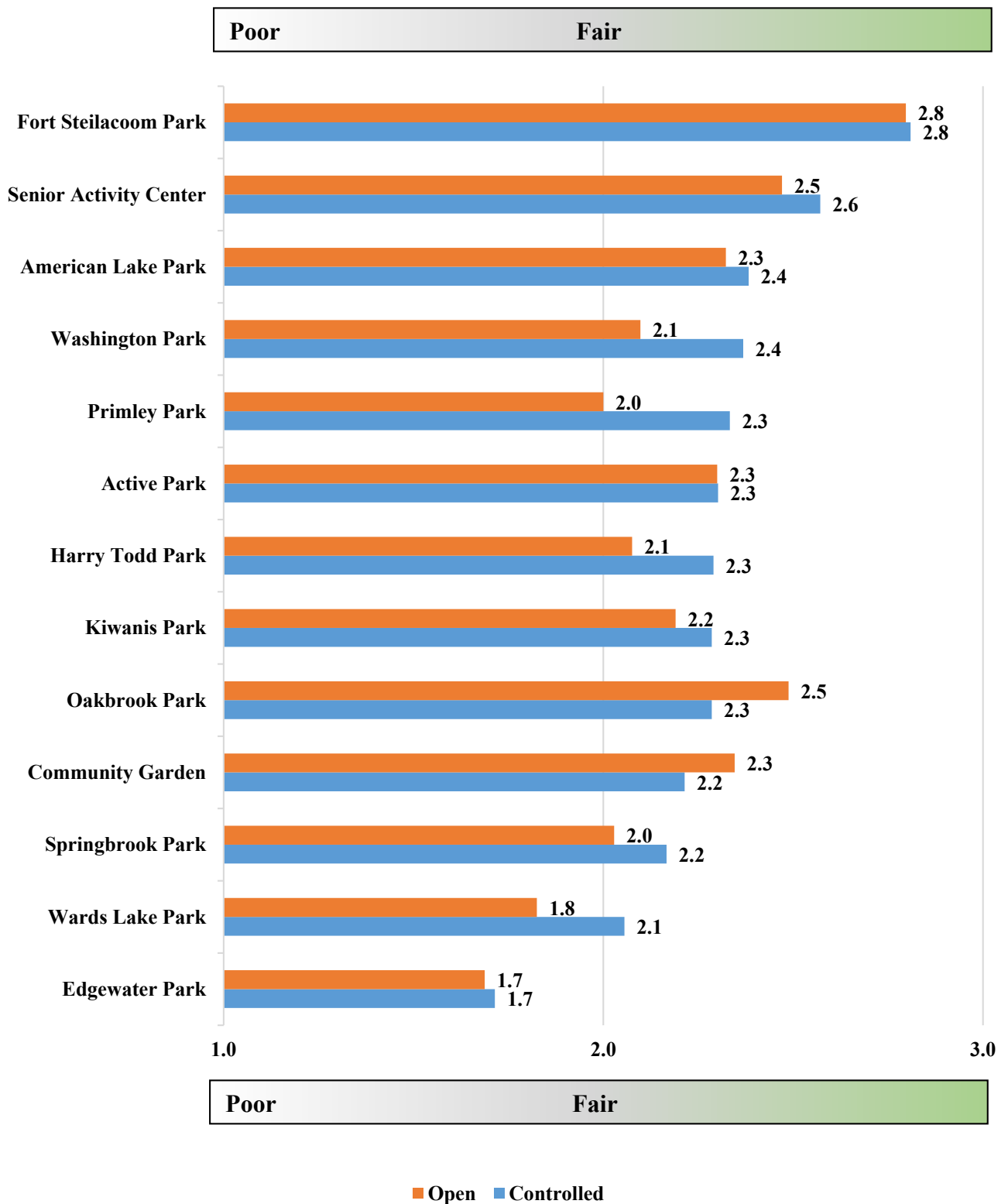
7: How would you rate the City of Lakewood parks you or members of your family visited in the past 12 months?

Highlight: Edgewater Park and Wards Lake Park were the only parks rated below fair by survey participants. New master park plans are in development for Edgewater Park and Wards Lake Park.

| Table K | | | | |
|---------------------------|------------------------|-------|------------------------|-------|
| Q6 – Unweighted Top Parks | | | | |
| # | Controlled | Score | Open | Score |
| 1 | Fort Steilacoom Park | 2.8 | Fort Steilacoom Park | 2.8 |
| 2 | Senior Activity Center | 2.6 | Oakbrook Park | 2.5 |
| 3 | American Lake Park | 2.4 | Senior Activity Center | 2.5 |
| 4 | Washington Park | 2.4 | Community Garden | 2.3 |
| 5 | Primley Park | 2.3 | American Lake Park | 2.3 |

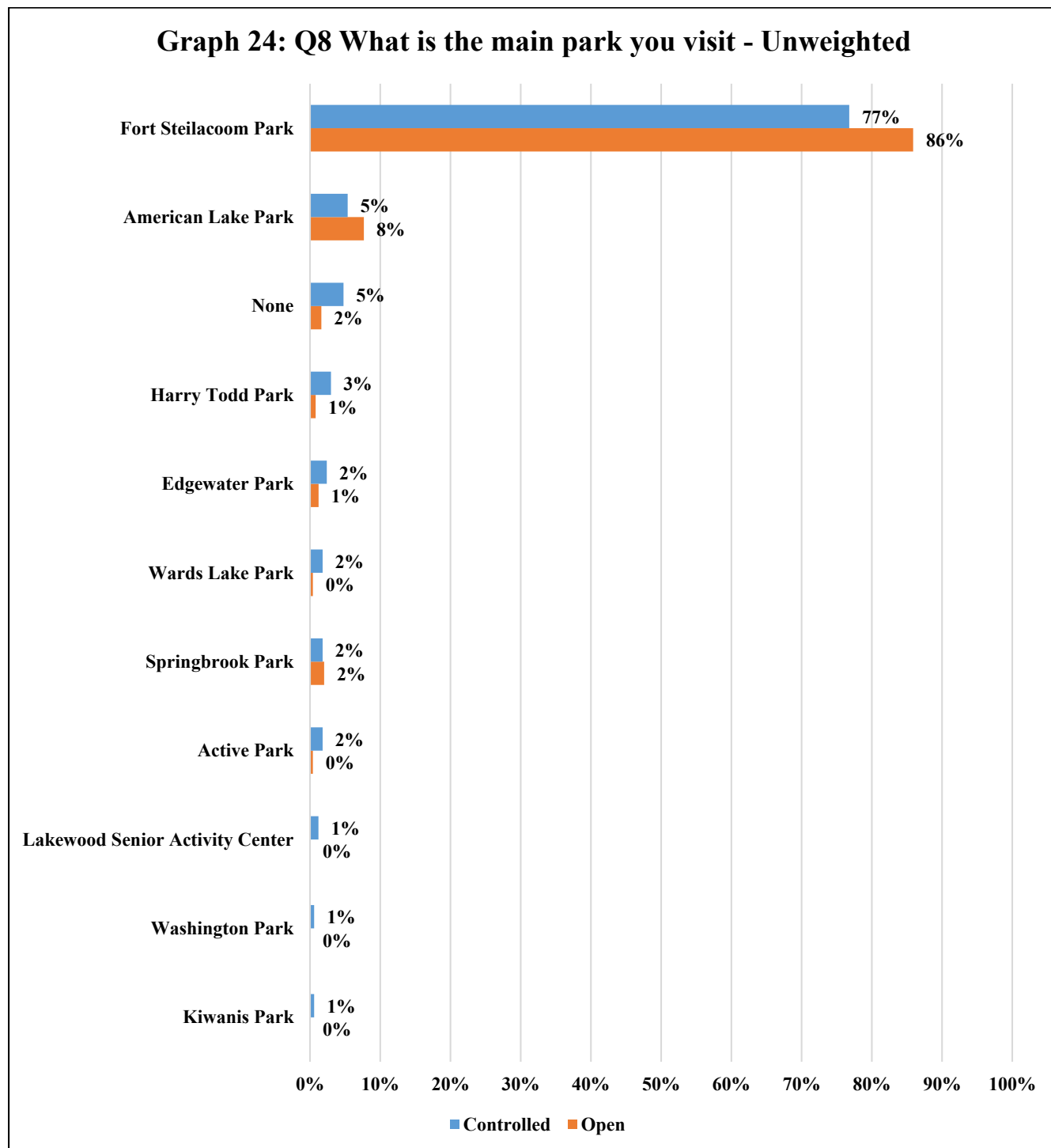
| Table L | | | | |
|------------------------------|------------------|-------|------------------|-------|
| Q6 – Unweighted Lowest Parks | | | | |
| # | Controlled | Score | Open | Score |
| 19 | Edgewater Park | 1.7 | Edgewater Park | 1.7 |
| 18 | Wards Lake Park | 2.1 | Wards Lake Park | 1.8 |
| 17 | Springbrook Park | 2.2 | Primley Park | 2.0 |
| 16 | Community Garden | 2.2 | Springbrook Park | 2.0 |
| 15 | Oakbrook Park | 2.3 | Harry Todd Park | 2.1 |

Graph 23: Q7 How would you rate the City of Lakewood parks you or members of your family visited in the past 12 months - Unweighted

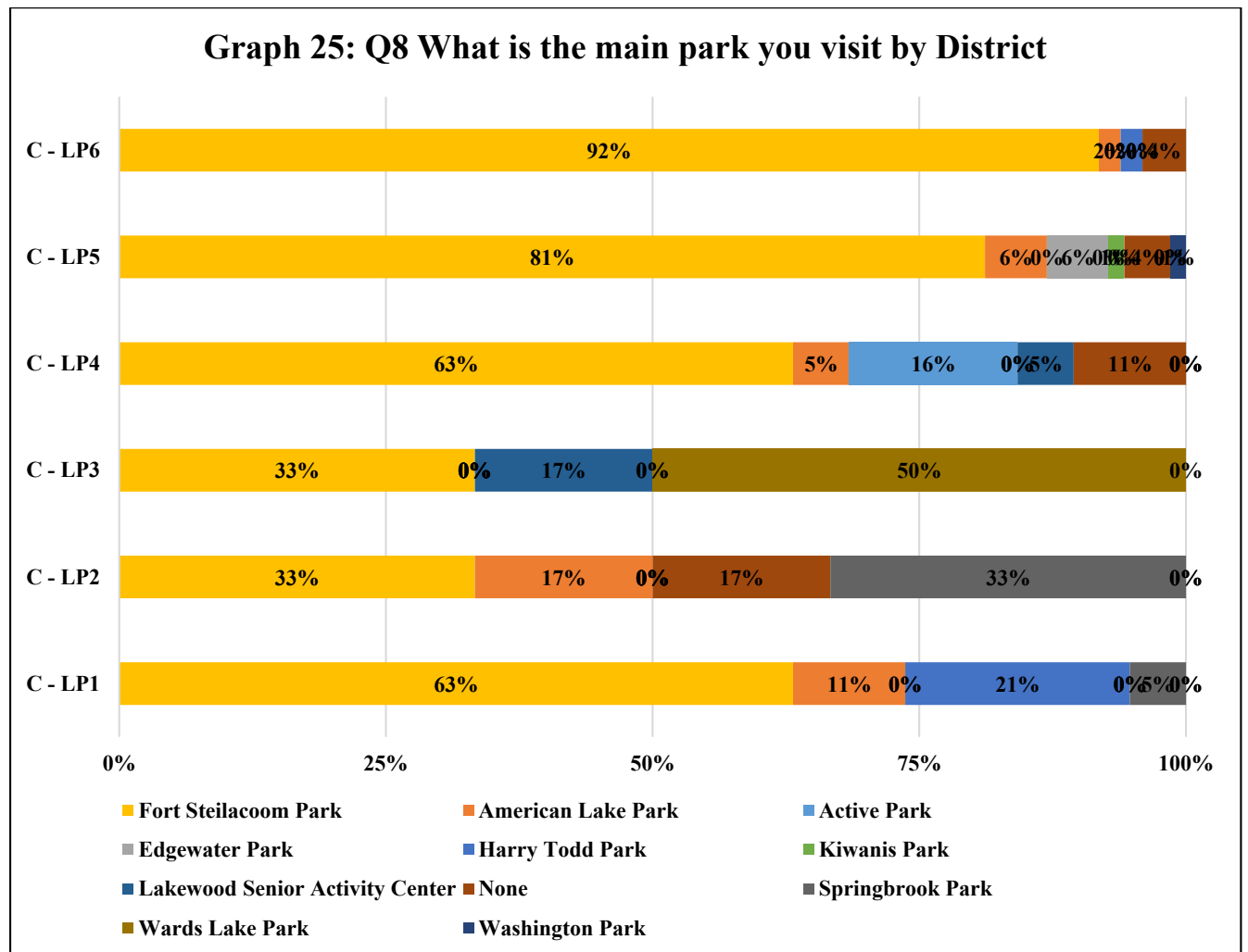


Q8: What is the main park you visit?

Highlight: Overwhelmingly, in both surveys, participants identified the City's regional park, Fort Steilacoom Park, as the main park they visited. Following Fort Steilacoom Park, the City's community parks, American Lake Park and Harry Todd Park, were identified as the main parks visited.



Graph 25 depicts response rates to Question 8 by District. Notably, Districts 2 and District 3 identified parks within their respective districts as the main parks they visited, Springbrook Park (tied with Fort Steilacoom Park) and Wards Lake Park, respectively. All other Districts overwhelmingly identified Fort Steilacoom Park as the main park visited.



This question also asked participants to describe the “one thing they would change” about their identified park. Results of this question, from both the Controlled and Open survey, will be presented to City Council in December with the rest of the input received from other engagement events.

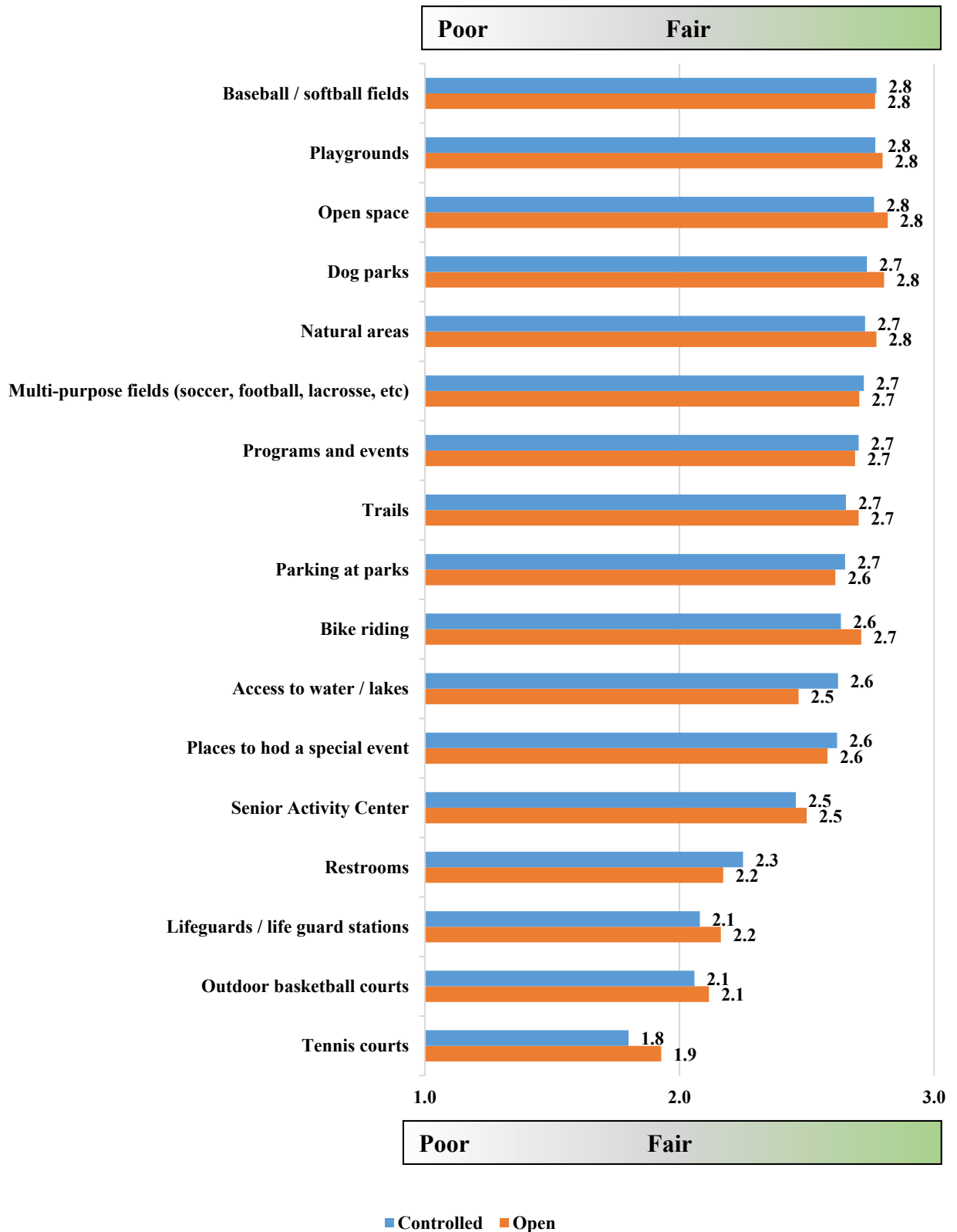
Q9: How would you rate the overall quality of the following park elements?

Graph 26 lists park features from highest quality ranking to lowest quality ranking as determined by the Controlled survey. In the past few years, the City has put a lot of resources into several of the higher ranked elements, such as baseball fields, playgrounds, multipurpose fields, and events. Notably Baseball/Softball fields ranked high for quality but low on importance (see Question 5). Tennis Courts and Outdoor Basketball Courts scored low on quality ratings (Question 9), feature ratings (Question 5), and future priority ratings (Questions 11).

| Table M | | | | |
|--|--------------------------|-------|--------------------------|-------|
| Q9 – Unweighted Highest Quality Rating | | | | |
| # | Controlled | Score | Open | Score |
| 1 | Baseball/softball fields | 2.8 | Open space | 2.8 |
| 2 | Playgrounds | 2.8 | Dog parks | 2.8 |
| 3 | Open space | 2.8 | Playgrounds | 2.8 |
| 4 | Dog parks | 2.7 | Natural areas | 2.8 |
| 5 | Natural areas | 2.7 | Baseball/softball fields | 2.8 |

| Table N | | | | |
|---------------------------------------|--------------------------------|-------|--------------------------------|-------|
| Q9 – Unweighted Lowest Quality Rating | | | | |
| # | Controlled | Score | Open | Score |
| 17 | Tennis courts | 1.8 | Tennis courts | 1.9 |
| 16 | Outdoor basketball courts | 2.1 | Outdoor basketball courts | 2.1 |
| 15 | Lifeguards/life guard stations | 2.1 | Lifeguards/life guard stations | 2.2 |
| 14 | Restrooms | 2.3 | Restrooms | 2.2 |
| 13 | Senior Activity Center | 2.5 | Access to water/lakes | 2.5 |

Graph 26: Q9 How would you rate the overall quality of the following park elements - unweighted



Q10: What are your reasons for not using City of Lakewood Parks?

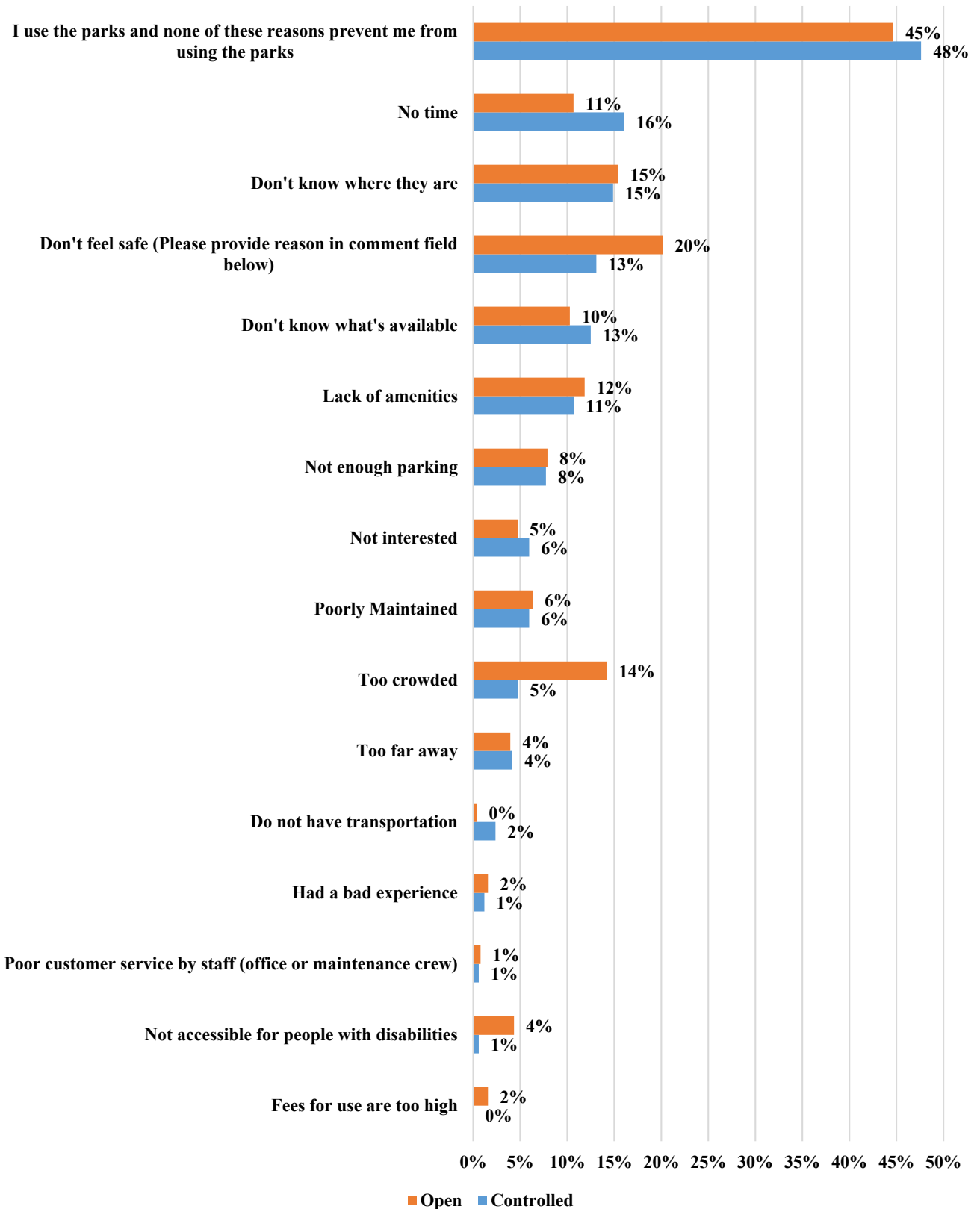
Graph 27 lists the reasons survey participants identified for not using a City park. The Controlled and Open surveys had different top reasons for not using a City park. Controlled survey participants identified “No time” as the top reason that prevented them from using a City Park. This is an issue where the City has minimal control. Whereas with other frequently identified reasons, the City does have a degree of control as they are related to communication, security, and access. Notably, the Washington State Recreation and Conservation Office’s 2013 State Comprehensive Outdoor Recreation plan (SCORP) also found that “lack of time” was the most frequent reason residents in Washington did not engage in outdoor recreation activities in which they expressed interest.¹ Notably, fees and poor customer service were ranked very low in both surveys.

| Table O | | | | |
|--|--|-------|--|-------|
| Q10 – Unweighted Top Reasons for not using a City park | | | | |
| # | Controlled | Score | Open | Score |
| 1 | No time | 16% | Don't feel safe (Please provide reason in comment field below) | 20% |
| 2 | Don't know where they are | 15% | Don't know where they are | 15% |
| 3 | Don't feel safe (Please provide reason in comment field below) | 13% | Too crowded | 14% |
| 4 | Don't know what's available | 13% | Lack of amenities | 12% |
| 5 | Lack of amenities | 11% | No time | 11% |

| Table P | | | | |
|--|---|-------|---|-------|
| Q10 – Unweighted Bottom reasons for not using a park | | | | |
| # | Controlled | Score | Open | Score |
| 15 | Fees for use are too high | 0% | Do not have transportation | 0% |
| 14 | Not accessible for people with disabilities | 1% | Poor customer service by staff (office or maintenance crew) | 1% |
| 13 | Poor customer service by staff (office or maintenance crew) | 1% | Fees for use are too high | 2% |
| 12 | Had a bad experience | 1% | Had a bad experience | 2% |
| 11 | Do not have transportation | 2% | Too far away | 4% |

¹ https://www.rco.wa.gov/documents/rec_trends/2013-2018SCORP-FullRpt.pdf, see Pg88.

**Graph 27: Q10 What are your reasons for not using City of Lakewood Parks
- unweighted**

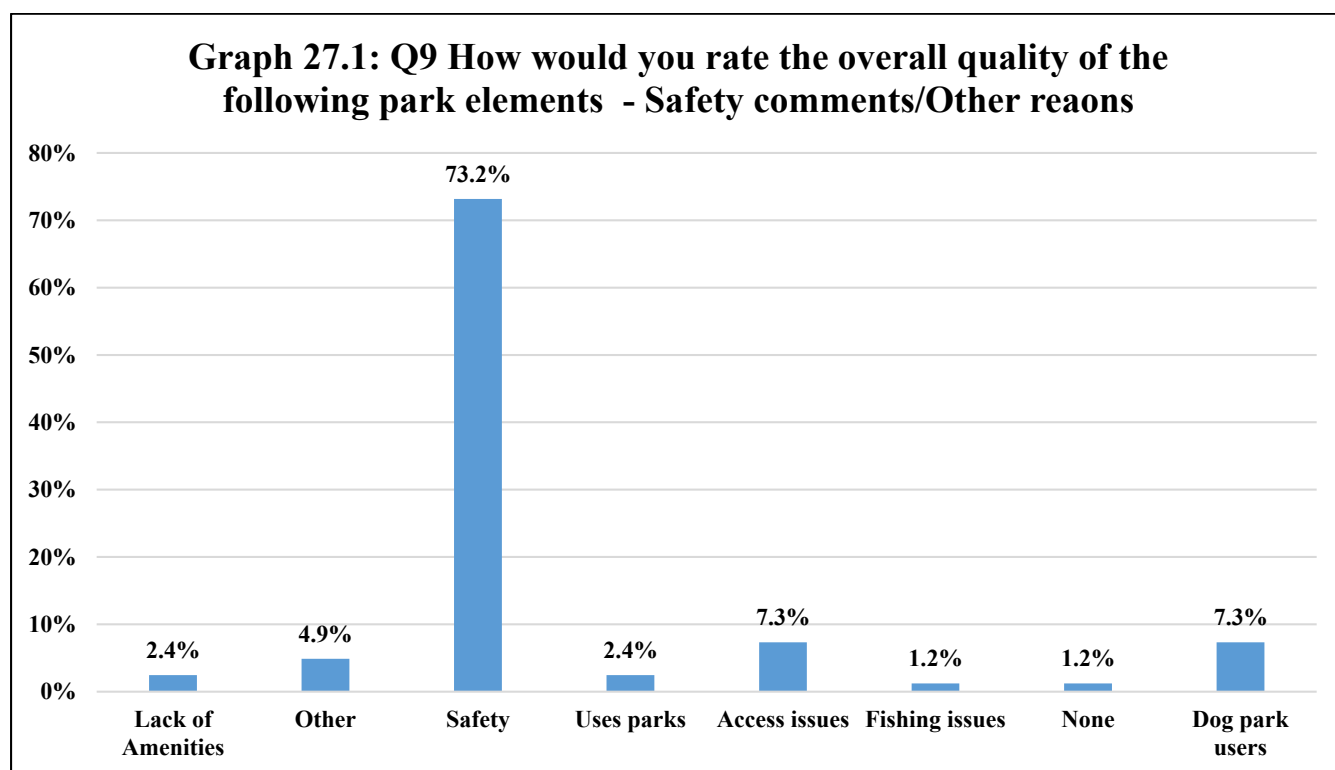


In both surveys, this question asked survey participants to provide specific reasons why they did not feel safe in the City's parks if they selected "Don't feel safe". Reasons commonly cited were suspicious persons, car prowling/break-ins, reputation, perception of unsafe conditions, drug paraphernalia, gang activity, lack of emergency phones (Blue Lights), and other criminal activity.

In addition, this question also allowed participants to provide any "Other" reasons not listed that prevented them from going to a City park. "Other" common reasons were:

- 1) Access issues: park proximity, ADA accessibility, and water access.
- 2) Issues with dog users: dogs off-leash in parks and dog excrement.
- 3) Lack of desired amenities/quality of amenities, such as Spray Parks, restrooms, and walking paths.

See **Appendix A** for a full list of responses.



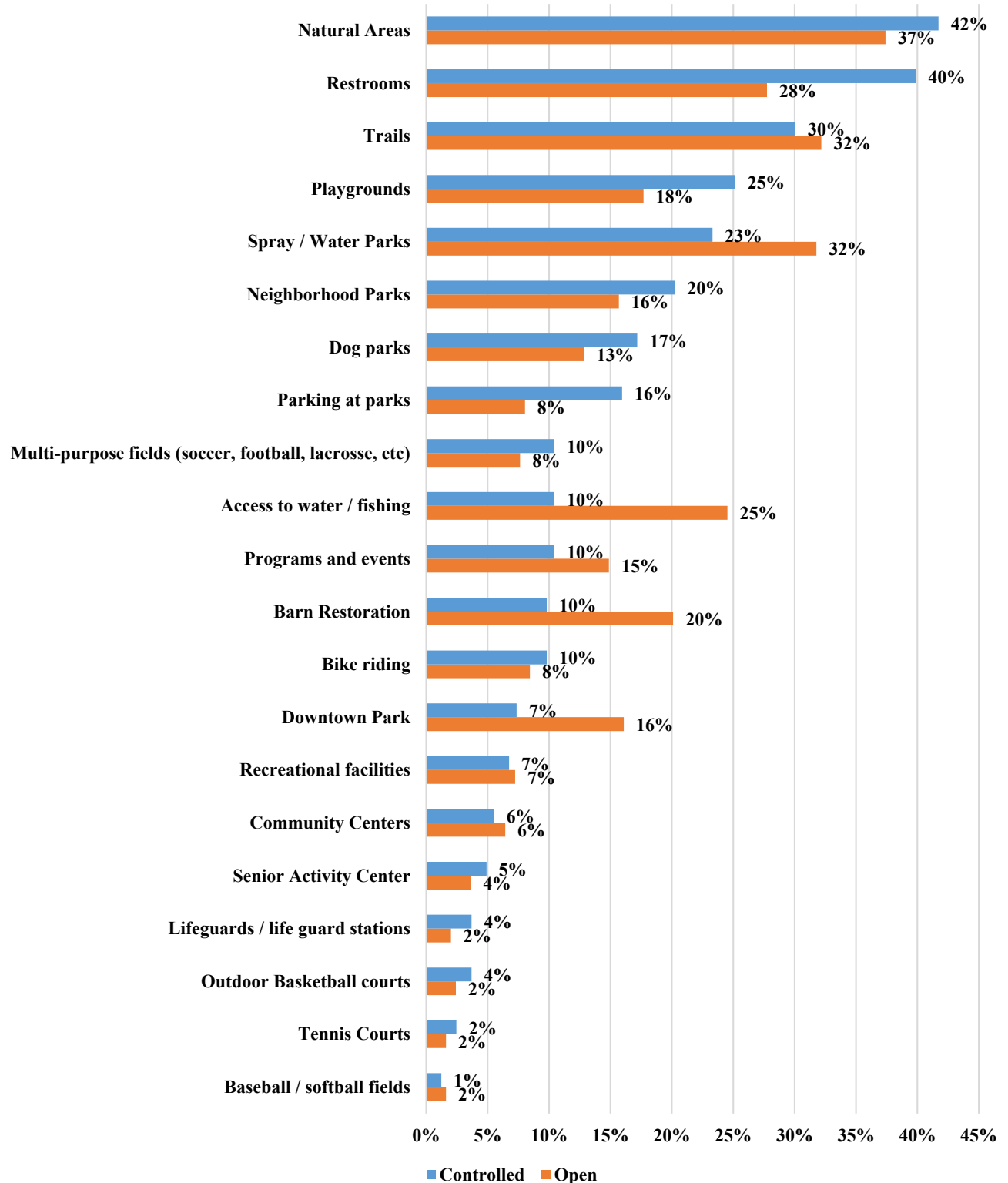
Q11: Lakewood has limited resources. In the near future, in your opinion what should be the City's top three priorities for its Parks?

Graph 28 list the priorities identified by survey participants for the City's parks in the future. The two surveys identified varied top priorities. While not ranked as the highest priorities, the Open survey ranked barn restoration and Downtown park significantly higher than the Controlled survey. Tennis courts, baseball/softball fields, and basketball courts were not ranked highly as priorities in both surveys.

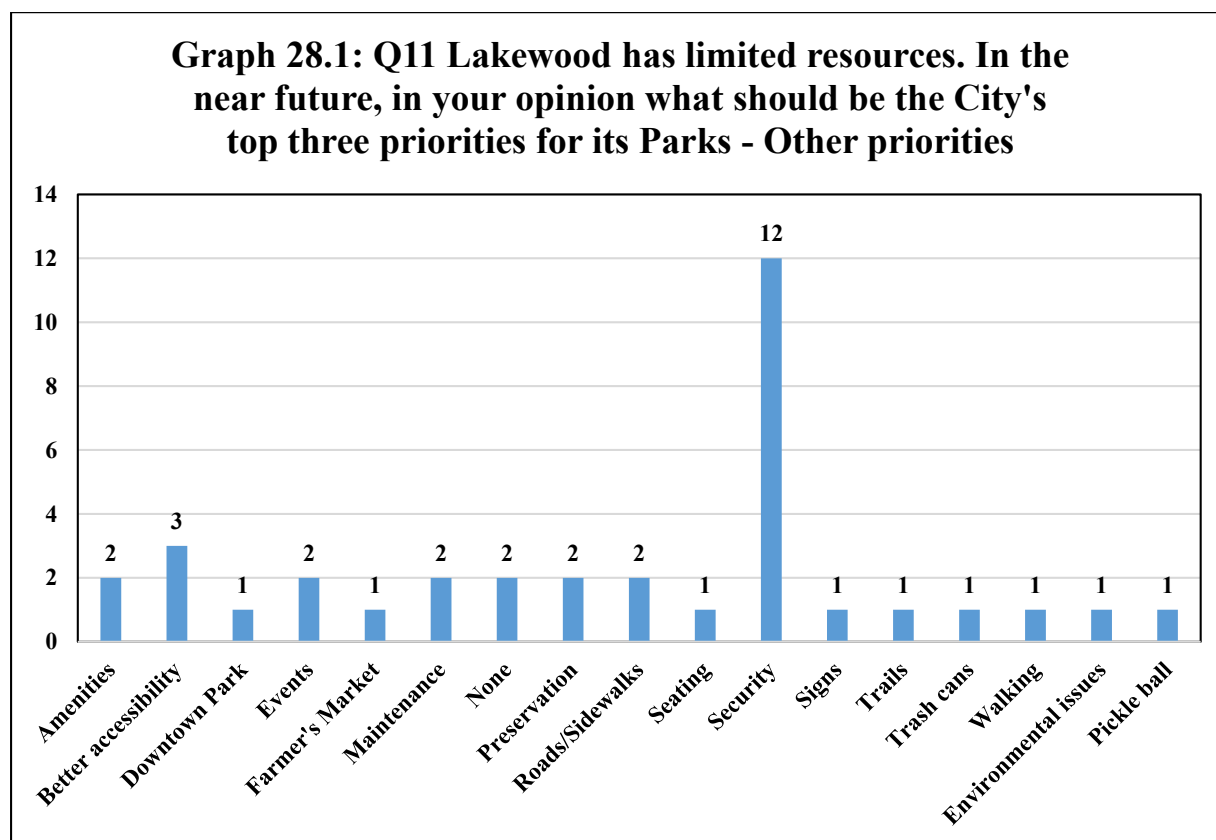
| Table Q | | | | |
|---|-------------------|-------|-------------------------|-------|
| Q11 – Top Priorities, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 1 | Natural Areas | 42% | Natural Areas | 37% |
| 2 | Restrooms | 40% | Trails | 32% |
| 3 | Trails | 30% | Spray/Water Parks | 32% |
| 4 | Playgrounds | 25% | Restrooms | 28% |
| 5 | Spray/Water Parks | 23% | Access to water/fishing | 25% |

| Table R | | | | |
|--|--------------------------------|-------|--------------------------------|-------|
| Q11 – Lowest Priorities, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 15 | Baseball/softball fields | 1% | Baseball/softball fields | 2% |
| 14 | Tennis Courts | 2% | Tennis Courts | 2% |
| 13 | Outdoor Basketball courts | 4% | Lifeguards/life guard stations | 2% |
| 12 | Lifeguards/life guard stations | 4% | Outdoor Basketball courts | 2% |
| 11 | Senior Activity Center | 5% | Senior Activity Center | 4% |

Graph 28: Q11 Lakewood has limited resources. In the near future, in your opinion what should be the City's top three priorities for its Parks - unweighted

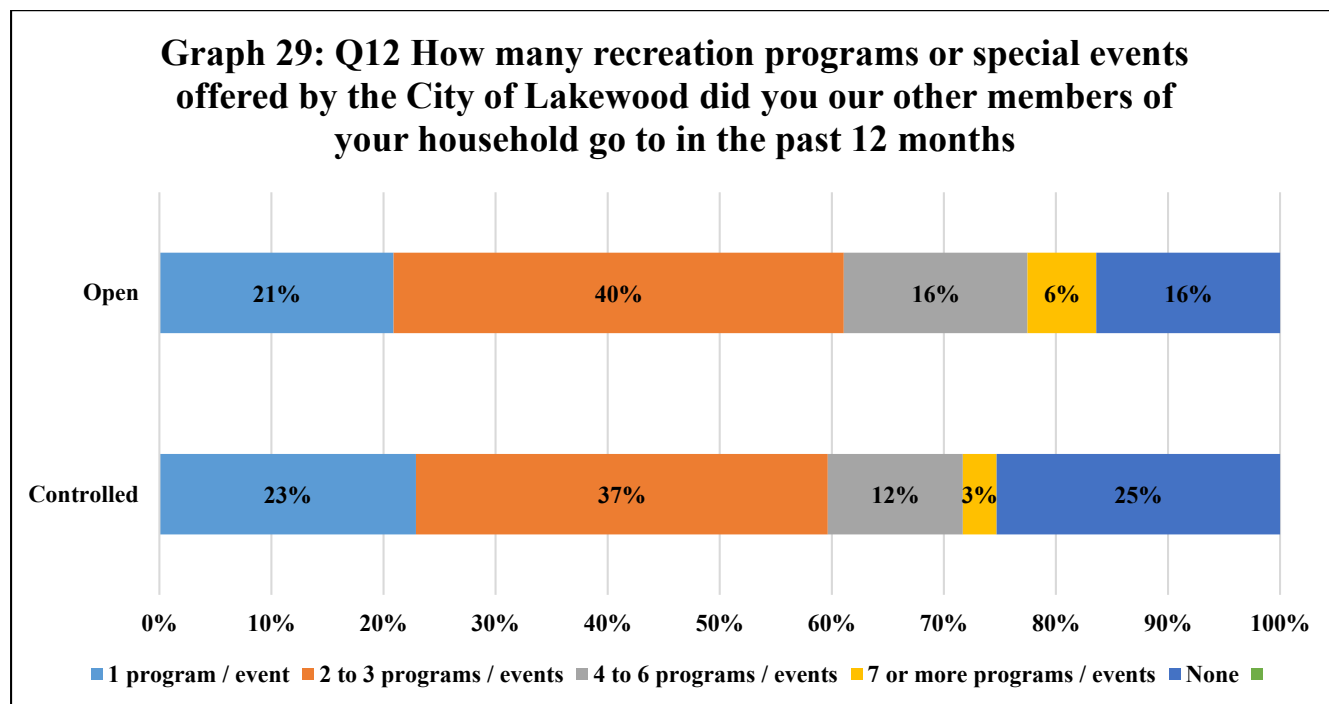


In both surveys, this question allowed participants to provide “Other” priorities not listed in this question. “Other” common priorities cited were increased security. See **Appendix A** for a full list of responses.



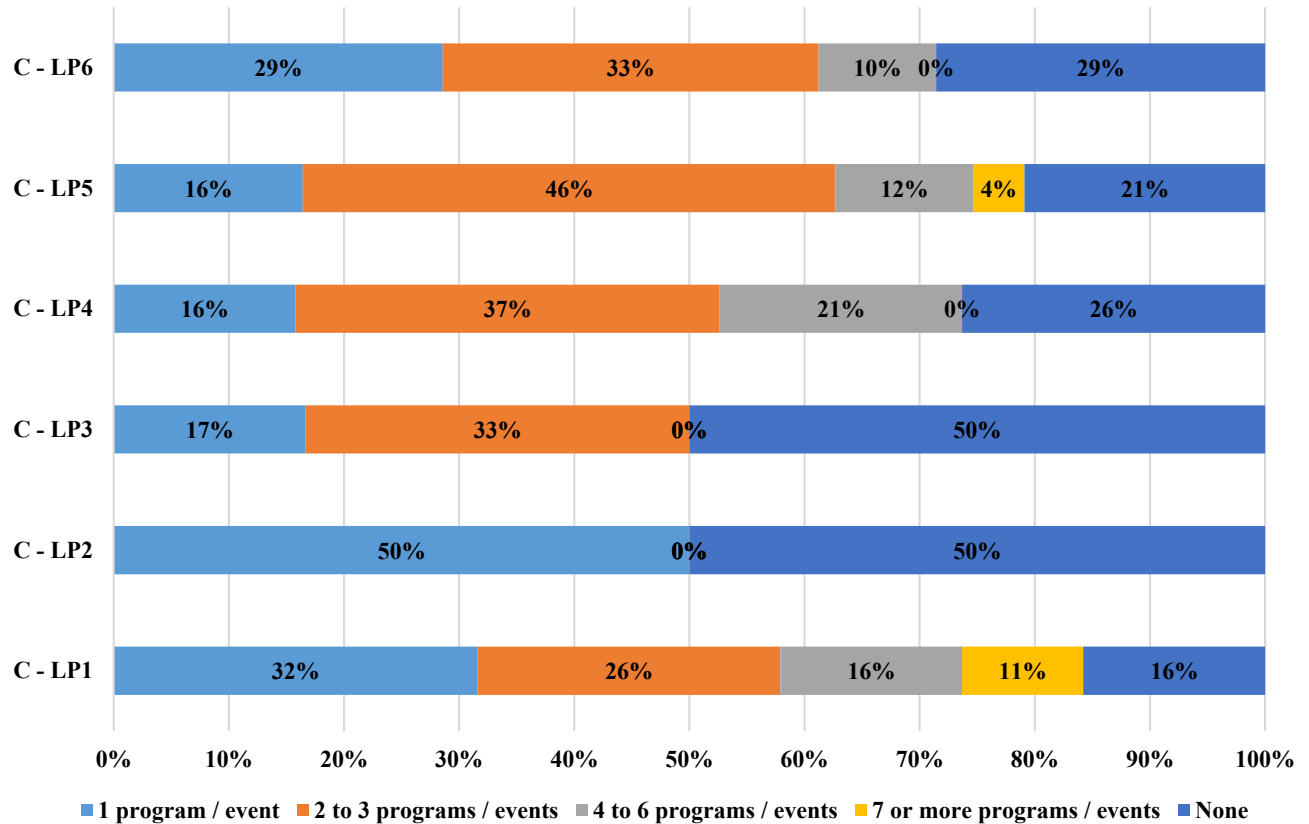
Question 12: How many recreation programs or special events offered by the City of Lakewood did you or other members of your household go to in the past 12 months?

Highlight: Most survey participants indicated that they or a household member attended at least one recreation program or special event offered by the City in the past 12 months. In the Controlled survey, 52 percent identified that they went to more than one program and event. In the Open survey, 62 percent identified that they were going to more than one program and event.

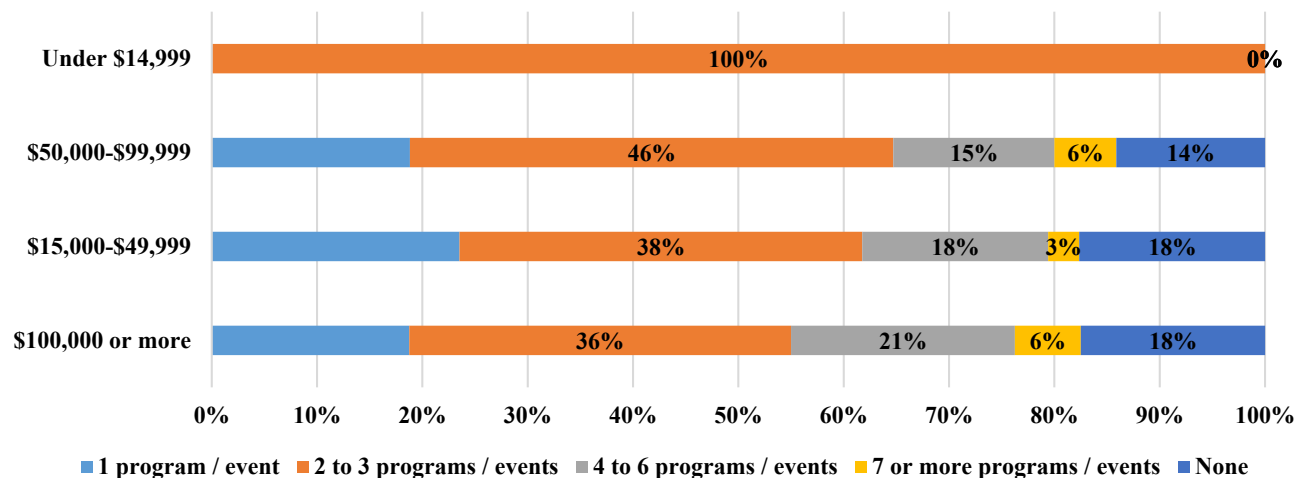


Graph 30 depicts the response rates to Question 12 by District. District 1 had the highest rate of survey participants indicate that they or a member of their household went to a City recreation program or special event in the past 12 months. District 2 and District 3 had the highest rate of survey participants indicate that they or a member of their household did not attend any City recreation program or special events. Notably, many of the City's general access events are held in District 5 (SummerFEST, Concert Series) and District 4 (Farmer's Market).

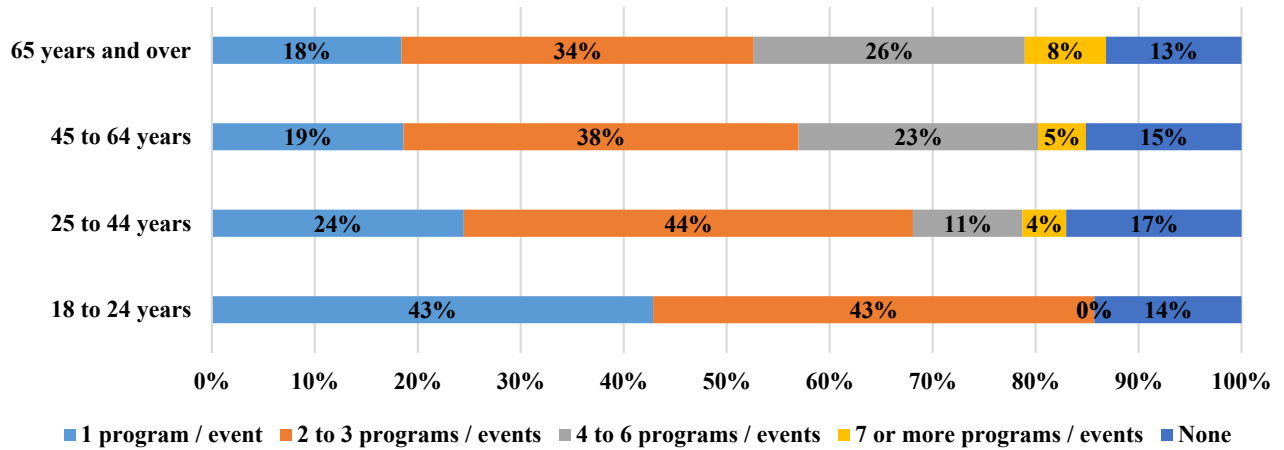
Graph 30: Q12 How many recreation programs or special events offered by the City of Lakewood did you or other members of your household go to in the past 12 months by District



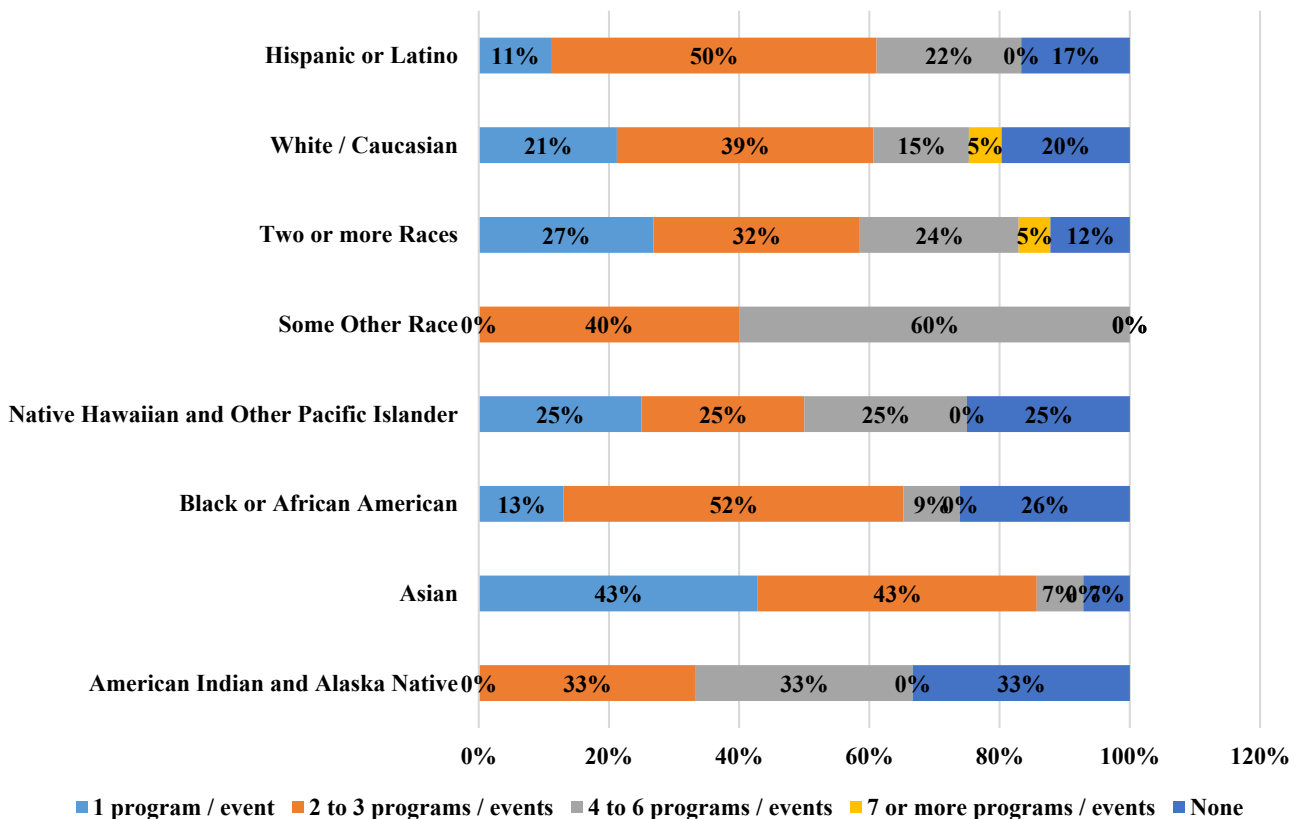
Graph 30.1: Q12 How many recreation programs or special events offered by the City of Lakewood did you or other members of your household go to in the past 12 months by Income



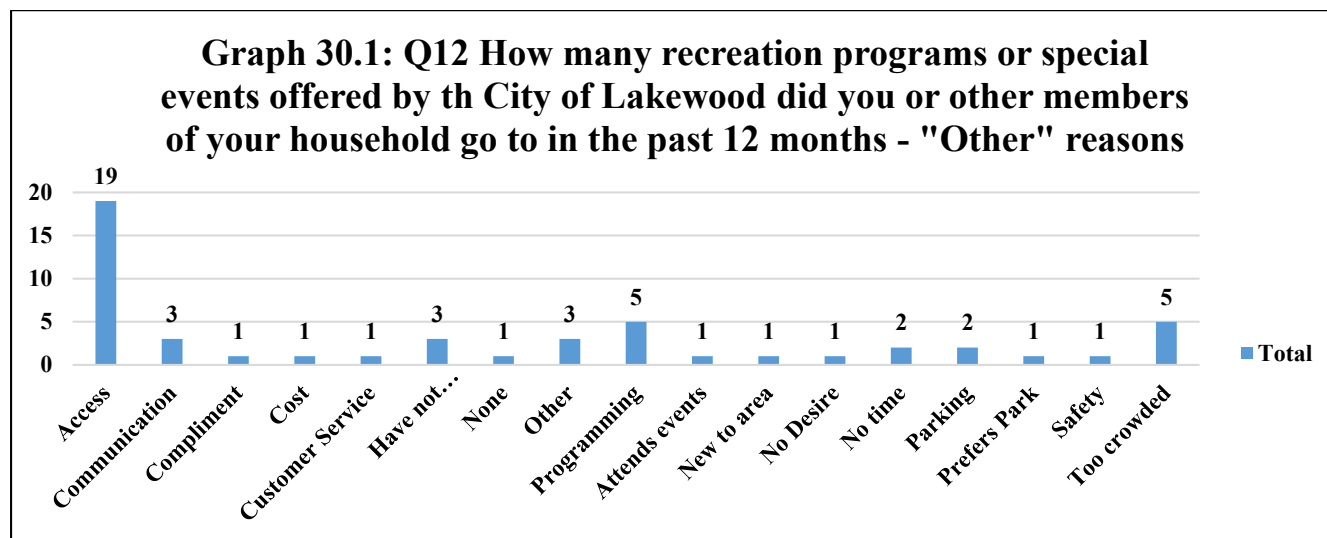
Graph 30.2: Q12 How many recreation programs or special events offered by th City of Lakewood did you or other members of your household go to in the past 12 months by Age



Graph 30.2: Q12 How many recreation programs or special events offered by th City of Lakewood did you or other members of your household go to in the past 12 months by Race

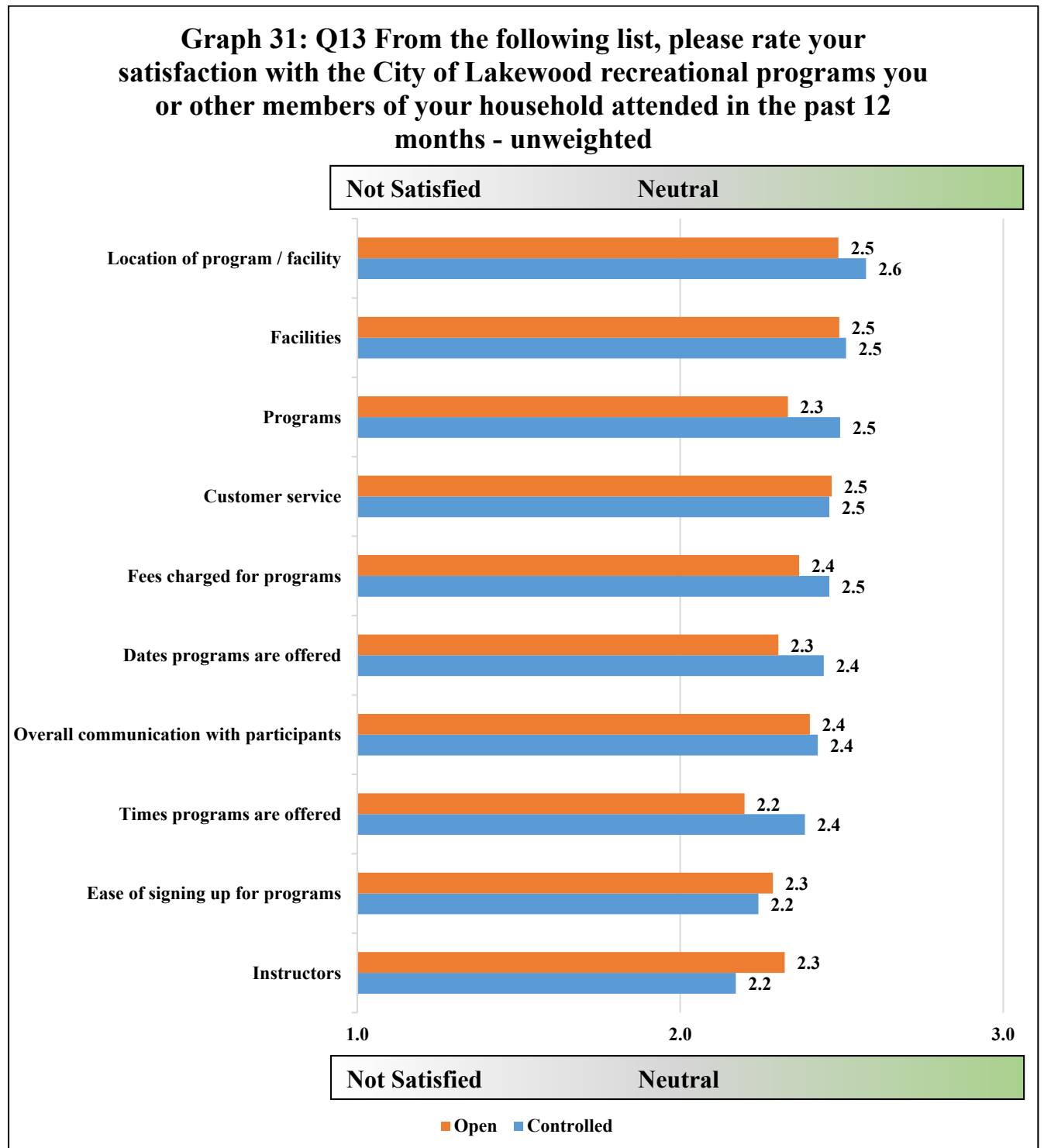


In both surveys, this question allowed participants to provide “Other” reasons they did not attend a recreation program or special event. “Other” commonly cited reasons were access issues related to the Farmer’s Market time and location. See **Appendix A** for a full list of responses.



Question 13: From the following list, please rate your satisfaction with the City of Lakewood recreational programs you or other members of your household attended in the past 12 months?

Highlight: In both surveys, participants did not rank any aspect of the City's recreation programs below a 2.2.



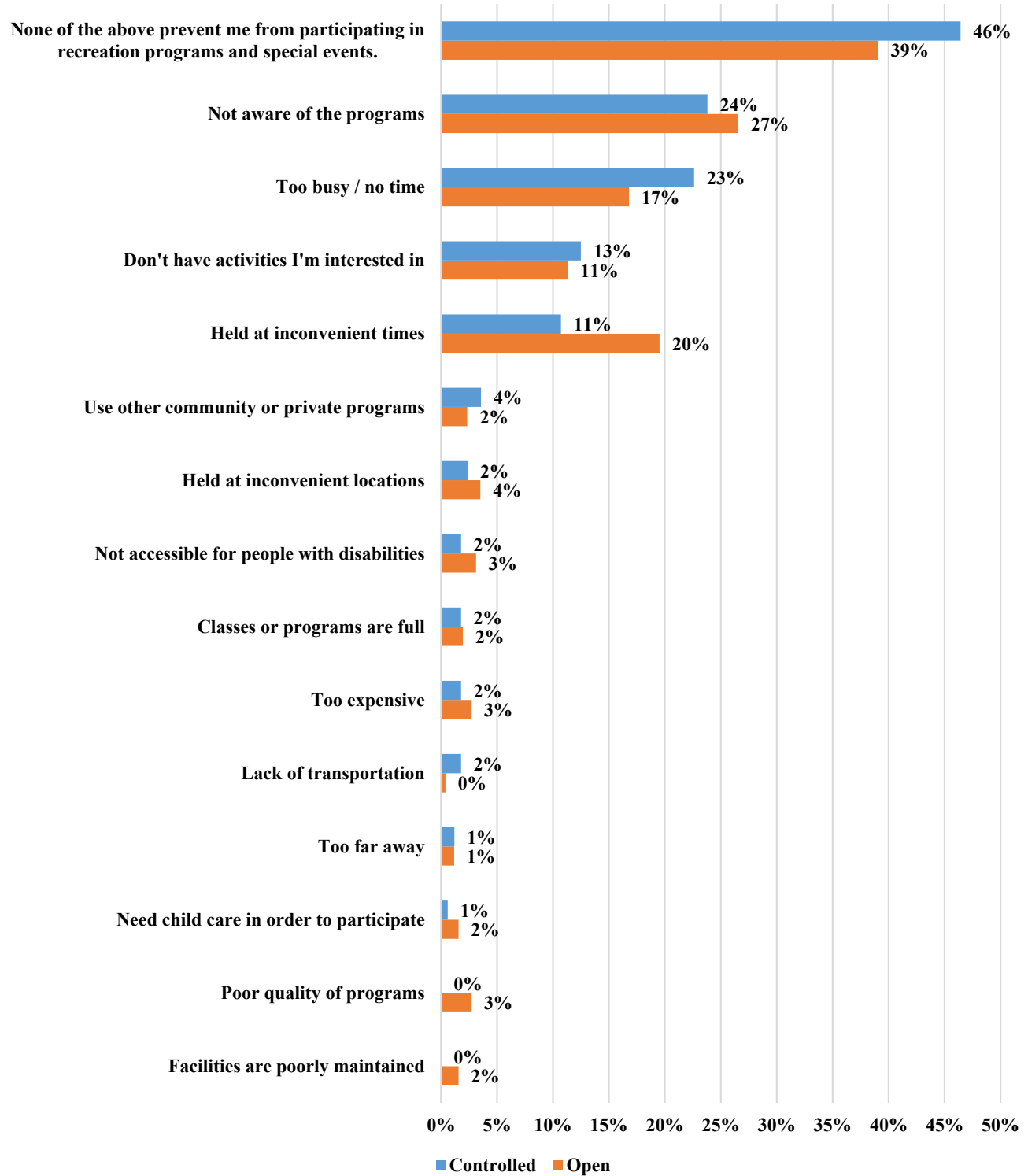
Question 14: If you did not go to a recreation program or special events offered by the City of Lakewood in the past 12 months, please provide your reasons why?

Highlight: For both surveys, the top reasons for not participating in a recreation program or special event offered by the City were similar. Both surveys identified “No time” as one of the top reasons that prevented them from participating in a City recreation or special event. Again, this is an issue that the City has very little control or influence over. However, with several of the other top identified reasons the City does have some control over as they are related to communication, programming, and access.

| Table S | | | | |
|---|---|-------|---|-------|
| Q14 –Top Reasons for not attending recreation program or special event, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 1 | Not aware of the programs | 24% | Not aware of the programs | 27% |
| 2 | Too busy/no time | 23% | Held at inconvenient times | 20% |
| 3 | Don't have activities I'm interested in | 13% | Too busy/no time | 17% |
| 4 | Held at inconvenient times | 11% | Don't have activities I'm interested in | 11% |
| 5 | Use other community or private programs | 4% | Held at inconvenient locations | 4% |

| Table T | | | | |
|---|---|-------|---|-------|
| Q14 – Lowest Reasons for not attending recreation program or special event, unweighted | | | | |
| # | Controlled | Score | Open | Score |
| 15 | Poor quality of programs | 0% | Lack of transportation | 0% |
| 14 | Facilities are poorly maintained | 0% | Too far away | 1% |
| 13 | Need child care in order to participate | 1% | Facilities are poorly maintained | 2% |
| 12 | Too far away | 1% | Need child care in order to participate | 2% |
| 11 | Not accessible for people with disabilities | 2% | Classes or programs are full | 2% |

Graph 32: Q14 If you did not go to a recreation program or special events offered by the City of Lakewood in the past 12 months, please provide your reasons why?



Question 20: Is there anything else that you would like to let us know about the City of Lakewood's parks and recreation programs?

Appendix D

Legacy Plan 2014 Progress Report

Goal 1: Protect the open space and water access needs of future generations through acquisition, development and environmental stewardship.

Performance Indicator: Total number of acres of all types of open space that have been acquired, improved, maintained or restored and are open to the public

| Strategies | How did we meet the goal in 2014-2016 | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
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| Assess open space needs within each park planning area. | <p>Manage and maintain 11 park sites (approx. 600 acres)</p> <p>Utilize open space classifications for assessing park sites / changes / additions</p> <p>Utilize GIS for research, planning, grants, tracking</p> <p>Gathering Space master plan and Business Plan</p> <p>Harry Todd and Springbrook Park Master Planning</p> <p>Park Code updates to include allowing RC Plane, also limited use of alcohol and tobacco in parks,</p> | <p>Purchase additional land near Springbrook</p> <p>Edgewater Park and Wards Lake Park master planning for 2018 improvements</p> <p>Utilize open space classifications for assessing park sites / changes / additions</p> <p>Utilize GIS for research, planning, grants, tracking</p> <p>Update park inventory as needed</p> <p>Beyond 2020 - Update census data for each planning area</p> | <p>Purchased additional land near Springbrook</p> <p>Edgewater Park and Wards Lake Park master planning</p> <p>Legacy Plan Update</p> |
| Adopt a function-based open space classification system and park level of service (LOS) standards to direct the assessment of open space and water access needs. | <p>UP / PC / City MOU Re: Chambers Creek Trail open house, community survey, updates</p> <p>Updated section 3.10 Green Spaces, Recreation, and Culture in the City's Comprehensive Plan</p> | | |
| Utilize current LOS standards and GIS network analysis or other methods to identify open space deficiencies in each planning area. | | | |
| Work with the public and adjoining jurisdictions to identify site-specific open space and water access needs in each park planning area. | | | <p>Held public meetings for Edgewater, Wards Lake, and Harry Todd improvements</p> <p>Legacy Plan update engagement efforts</p> |
| Collaborate with planning staff to appropriately incorporate the open space classification and LOS standards in the City's comprehensive plan update. | | | |
| Develop partnership and acquisition strategies to address open space deficiencies and raise awareness on the value and benefits of parks, recreation and open space | <p>Conservation Futures and other funds to acquired more land around Springbrook Park for expansion.</p> <p>UP / PC / City MOU Re: Chambers Creek Trail open house, community survey, updates</p> <p>Motor Ave planning</p> | <p>Gravelly lake trail non-motorized plan and future Tillicum connector trail</p> <p>Urban park amenities in Woodbrook Industrial Park and CBD</p> <p>Purchase land near Springbrook Park</p> <p>Donation of land along Pacific Ave</p> | |

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| Raise public awareness on the value of open space and its contribution to healthy living, economic development and environmental health. | Raise awareness regarding importance of parks and open space for health and economic development benefits at PRAB Public Meetings, Council presentations, Community group and service clubs presentations, Community outreach, CIP Update, Connection Magazine and Social Media, various education / promotions, Enhance website | Raise awareness regarding importance of parks and open space for health and economic development benefits at PRAB Public Meetings, Council presentations, Community group and service clubs presentations, Community outreach, CIP Update, Connection Magazine and Social Media, various education / promotions, Enhance website | |
| Identify sites for strategic acquisition to meet the specific open space and water access needs in park planning areas. | Harry Todd Park master plan Improvements | Springbrook Expansion Harry Todd Park improvements phase I | Edgewater Park and Wards Lake Park master planning |
| Seek final resolution regarding individual street ends properties. | | Sale of Lakeland property to support waterfront improvements Assess Council requests regarding street end sites | |
| Explore with planning staff creative regulatory tools to encourage the provision of public open space, including the joint use of private open space and facilities. | | | |
| Promote and develop urban parks and open space amenities within high density development sites to meet the needs of the nearby residents | | | |
| Ensure that park facilities are available in the community to meet public open space needs. | | | |
| Use the capital improvement program (CIP) update process to review capital needs and priorities. | | | |
| Customize park design to ensure open space and water access needs are met. | Master Plan for Springbrook Park Master Plan for Harry Todd Park Gathering Space Pavilion at FSP Waughop Lake Trail Planning RC plane area at FSP Cyclocross enhancements Community Meetings / Open Meetings regarding policies and changes | Edgewater Park and Wards Lake Planning Playground additions at Kiwanis Park Springbrook Park improvements to include all abilities playground and Fort Steilacoom Park Improvements | New Playgrounds at American Lake Park, Oakbrook Park, and Kiwanis Park |

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| Engage the public in the preparation of master site plans for open space development or redevelopment to take into account the unique site characteristics, such as environmental sensitivity and other factors, and impacts to local residents. | | | Held public meetings for Edgewater, Wards Lake, and Harry Todd improvements Legacy Plan update engagement efforts |
| Protect public open space and water access for future use. | 6 year CIP updated annually Grants create deed restrictions and ensure access to open space into perpetuity | Future Renovations of Edgewater Park 2018 | |
| Ensure that all types of open space are protected and conserved through appropriate comprehensive plan policies, zoning designations and other development regulations. | PAD, Make A Difference Day, Volunteer projects and Day Camp Activities promote environmental stewardship Parks are open all year round and visitors have the ability to reserve for special use | PAD, Make A Difference Day, Volunteer projects (scotch broom and ivy removal) and Environmental Day Camp Activities promote environmental stewardship Educate community regarding Lakewood best practices to show environmental stewardship Parks are open all year round and visitors have the ability to reserve for special use | PAD, Make A Difference Day, Volunteer projects (scotch broom and ivy removal) and Environmental Day Camp Activities promote environmental stewardship |
| Promote environmental stewardship. | Discovery trail Signs and Water Quality Testing promote history and stewardship Waughop Lake Management Plan (DOE grant) looks at future clean up options | Expand Discovery Trail Program / new signs or interactive stations Implement Waughop Lake Management Plan Partner with game farm park for education / improvements Traveling or permanent exhibits at Wards Lake / FSP | Monthly habitat restoration Audubon Monthly bird walks PAD Nisqually meeting |

| Goal 2: Create safe access to open space through a connected system of urban, non-motorized trails. | | | |
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| Performance Indicators: Number of linear ft of off-street trails newly developed within departmentally-managed open spaces | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Develop a connected system of non-motorized trails throughout the city. | Work with PW on implementation of Non-Motorized trail plan and updates Build bridge to connect underserved areas | Gravelly lake and Tillicum Connector Trails Motor Ave connections to CBD Chambers Creek Trail Collaboration and plan implementation | |
| Create a connected system of on-street non-motorized trails and off-street trails in parks and other public spaces. | Chambers Creek Trail Collaboration and MOU | | |
| Coordinate with Public Works Department to create and adopt citywide standards for trail design. | | | |

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| Partner with adjacent jurisdictions to connect city trails and water trails with regional trail systems. | | | |
| Develop off-street trails within city parks to encourage physical activity for park visitors. | Internal walking paths (hard and soft surface) built or expanded in most parks Defined cross country routes at FSP Waughop Lake Trail renovation Harry Todd Master Plan to include ADA access to waterfront Chambers Creek Trail planning | Build or expand trails in Oakbrook, Edgewater and Wards lake Create citywide park trail map and distribute citywide Add signage in parks regarding trail access / distances Implement Harry Todd Park improvements (ADA trails) Implement portions of Chamber Creek Trail improvements | Gravelly Lake multimodal path Colonial Plaza |
| Develop pathway systems within all parks. | | | Waughop Lake pave path |
| Ensure the design and development of new trails complies with city-wide standards, development regulations and other planning initiatives. | | | |
| Ensure trail design and development complies with the Americans with Disabilities Act Standards for Universal Access. | | | |
| Develop trails and linear urban parks within development sites to improve trail connectivity. | | Encourage linear urban parks / trails and other amenities in Woodbrook Industrial Park, along Pacific Ave and Motor Ave and in CBD | |
| Encourage the provision of on-site trails and landscaped amenities through zoning incentives and other creative tools to support an urban linear park system. | | | |

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| Secure resources for trail development and maintenance. | Chambers Creek Trail planning funds Ongoing maintenance at Parks Appreciation Day, volunteer work parties, Make a Difference Day and Eagle Scout projects. Wards Lake Park trail development projects and conservation corp support removing invasive plants Ongoing projects at Fort Steilacoom Park | Chambers Creek Trail, adopt a trail and volunteer improvement programs Ongoing maintenance at Parks Appreciation Day, volunteer work parties, Make a Difference Day and Eagle Scout projects. Ongoing projects at Fort Steilacoom Park Donations to support trails / stewardship, partnerships, grants | |
| Build public awareness on the importance and benefits of trails and linear parks. | Donations | Create, advertise, monitor, and implement a program similar to the adopt a street cleanup program. Looking for ongoing support vs one time projects. | |
| Seek alternative funding to develop and maintain a connected network of on-street and off-street trails in Lakewood. | | | |
| Initiate an “adopt-a-trail” program to facilitate trail development and maintenance. | | | |

| Goal 3: Invest in a quality park and recreation system to enhance economic benefit. | | | |
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| Performance Indicator: Total \$ amount devoted to capital improvements of regional and community park sites and services | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Create public spaces and amenities in the Central Business District (CBD) to support downtown businesses and residents. | Development of Ponders Corner Park Farmers Market at City Hall Motor Ave planning 20 th anniversary event at Town Center | New open space consideration along Pacific Ave Farmers Market at City Hall Motor Ave implementation / programming support Work with Town Center on partnership, joint marketing or programming | Farmers Market at City Hall Colonial Plaza |
| Develop urban park or open space areas for civic gatherings and celebrations. | Town Center Walking Path System plan Look at alternative spaces for Senior Center | Partner with Library to expand space for Senior Center Sidewalks, urban parks and amenities near Woodbrook Industrial Park Public Art Program in CBD – art walks, temp displays in vacant windows | |
| Promote walkability in the Centralized Business District by creating linear open space, walkways, enhanced landscaping and site amenities. | | | |

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| Explore the feasibility of developing an indoor multi-purpose recreation space in the CBD to create a civic center for community gatherings and activities. | | | |
| Encourage public art in the CBD to foster a sense of place. | | | Light pole banners Colonial Plaza public art project Art Commission developing recommendations for public art to include traffic lights, murals, sculptures, rotating art |
| Support public uses and spaces in the CBD. | | | Farmers Market |
| Encourage the development of open space and recreation amenities in business parks or other commercial areas to support workers and nearby residents. | Urban Linear Parks | Urban Linear Parks | |
| Explore partnership opportunities to create open space for those working in or living near commercial or mixed-use areas. | | | |
| Invest in Fort Steilacoom Park and Fort Steilacoom Golf Course to support regional use and generate economic benefit. | Ongoing support for O&M at the park Assumed lease from PC for site Waughop Lake Trail planning and development WIFI at the park US Open use, management and improvements Pavilion planning and business plan Lodging tax grants to support programs and development | Fort Steilacoom Park Acquisition Parking Lot redevelopment Sport Field Development Cyclocross and X Country course Improvements Gateway improvement at entrance Discovery Trail sign expansion | |
| Implement park improvements recommended in the 2010 Fort Steilacoom Park/Golf Course Planning and Feasibility Study. | Legislative appropriation for park improvements Support national bids for site use | Road and utility improvements Barn redevelopment study Sport field enhancements Update sports tournament policies and create a business plan FSP Marketing Plan | |

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| Develop business plans and partnerships to guide future operations and capital investments. | | | Pavilion in the Park |
| Develop regional marketing strategies to promote Fort Steilacoom Park and Fort Steilacoom Golf Course. | | | |
| Promote tourism at regional and community parks and water access areas. | SummerFEST Sprint Triathlon Boat launch updates / only electronic payments Regattas at Harry Todd Park Fishing event at ALP | SummerFEST Sprint Triathlon park improvements @ American Lake Park Camp Murray boat launch upgrades Regattas at Harry Todd Park | Triathlon, SummerFest, Truck and Tractor Day, Summer Concerts, Fun runs, Ray Evans Fishing Event |
| Offer signature events and quality recreation opportunities in city parks to attract regional visitors. | Special use permits to support private use (races, fishing derbies, etc.) Utilized CPSD, ActiveNet, Sub Times. TNT, Email And social media to spread the word Lakewood Promise newsletter to promote youth programs Triple Threat Triathlon Series MLK Event Asian Film Festival Kids Fishing Event South Sound Sports Partnerships | Junior Olympic Cross Country at FSP Triple Threat Triathlon Series MLK Event Asian Film Festival Kids Fishing Event Cyclocross Nationals X Country Invitational South Sound Sports Partnerships Expand use of CPSD, ActiveNet, Sub Times. TNT, Email And social media to spread the word Lakewood Promise newsletter to promote youth programs Focused marketing programs to promote opportunities | Triathlon, SummerFest, Truck and Tractor Day, Summer Concerts, Fun runs, Ray Evans Fishing Event, National Cyclocross event, Christmas Tree lighting |
| Partner with others to host and promote city parks, lakes and signature events. | | | CPSD, WSECU,CHI, |
| Provide partners with media links and publicity materials to promote city parks and recreation opportunities. | | | YES |

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| Ensure city parks are safe and clean to enhance the value of nearby properties. | Funding for daily, seasonal and annual M&O program. 6 year CIP Parks Appreciation Day and other volunteer based support Work Crew to support operations Support events as well as special use / shelter permits Combined with PW / O&M redistributing resources POP dog park monitors | Funding for daily, seasonal and annual M&O program. Update maintenance management plan for each park Update SOP's for various tasks 6 year CIP Parks Appreciation Day and other volunteer based support Work Crew to support operations Support events as well as special use / shelter permits Combined with PW / O&M redistributing resources Training for park / facility best practices Recruit and train POP dog park monitors | |
| Adopt and implement park and facility maintenance best practices. | Daily, Weekly, Seasonal maintenance management Plan Implement and Monitor | Daily, Weekly, Seasonal maintenance management Plan Implement and Monitor | |
| Develop an asset management plan covering maintenance, replacement and depreciation to ensure city parks and facilities are in good condition at all times. | | Update Asset List | |
| Initiate “adopt-a-park” and “park watch” volunteer programs to facilitate or enhance park safety and on-going maintenance. | Dog Park Monitors | Enhance Programs and create Incentive for volunteers and monitors | Wards Lake Adopt-a-Park Springbrook Adopt-a-Park |

| Goal 4: Secure sustainable and diverse funding to acquire, develop, maintain and operate the park and recreation system. | | | |
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| Performance Indicator: % of operating budget offset by alternative sources of funding | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Develop a long-term financial plan to support a sustainable park and recreation system. | 6 Year CIP | Update 6 Year CIP | Update 6 Year CIP |
| Develop a long-term financial plan to support a sustainable park and recreation system. | 6 Year CIP | Update 6 Year CIP | Update 6 Year CIP |

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| Develop a funding plan to expand the revenue base with strategies to seek diverse funding sources. | 6 Year CIP Sponsorship Guidelines | Update 6 Year CIP Sponsorship Guidelines | Update 6 Year CIP Sponsorship Guidelines |
| Review funding strategies biennially to reflect the current economy, market conditions and community impacts. | 6 Year CIP / Budget | 6 Year CIP / Budget | 6 Year CIP / Budget |
| Review pricing philosophy and fee structure biennially to maximize cost recovery while balancing program affordability and market competitiveness. | Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates | Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates | Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates |
| Implement the funding plan and track all revenue sources and expenditures. | | Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates Department Dash Board Quarterly Performance Measures | Gathering Space Business Plan Parks and Rec Cost Recovery Report Fee Schedule Updates Department Dash Board Quarterly Performance Measures |
| Seek creative funding sources to meet the open space, water access and program needs of the community. | Sponsorship Donations Gifts Grants | Sponsorship Donations Gifts Grants | Sponsorship Donations Gifts Grants |
| Identify alternative funding sources and creative methods to acquire open space and water access sites; and to fund development, operations and maintenance of the park and recreation system. | Park Board Sponsor Gifts Grants Donations Trades | Park Board Sponsor Gifts Grants Donations Trades | Park Board Sponsor Gifts Grants Donations Trades |
| Partner with non-profit organizations to raise funds for park and recreation purposes. | Partners for Parks Foundations Service Clubs | Partners for Parks Foundations Service Clubs | Partners for Parks Foundations Service Clubs |

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| Create a legacy campaign to solicit funds to implement a comprehensive park and recreation system | | Create Legacy Campaign a fund – by CIP | |
| Work with community partners and Advisory Boards to identify high- priority “legacy projects” for future park and facility development, the promotion of arts and culture or other community programs, services or events. | Arts Commission Tacoma Arts Commission Tacoma Arts List serve City of Lakewood Staff PRAB Legacy Plan 6 Year CIP | Arts Commission Tacoma Arts Commission Tacoma Arts List serve City of Lakewood Staff PRAB Legacy Plan 6 Year CIP | Arts Commission Tacoma Arts Commission Tacoma Arts List serve City of Lakewood Staff PRAB Legacy Plan 6 Year CIP |
| Develop public awareness and outreach strategies to promote the benefits of parks and recreation with the purpose of mobilizing the community to champion a fiscally- sustainable park and recreation system. | Legacy Plan 6 Year CIP Park Bond | | |
| Launch a legacy campaign to encourage public donation of gifts and properties to support an affordable, inclusive and accessible park and recreation system | Memorial Benches / plaque Fence Slats Park Project Donations | Sponsorship Program | Sponsorship Program |

| Goal 5: Provide affordable, inclusive and accessible park and recreation services citywide. | | | |
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| Performance Indicator: Number of programs offered and participants served in underserved areas | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Include a wide variety of quality programs to meet the diverse needs of the community. | The Senior Activity Center is always adding new & diverse programs. Summer camp After school programs Youth sports events | Continue to add creative programming based on needs & requests. Adding Conversational Spanish and also a "Mindfulness" class are 2 examples Expand number of after school size and partnerships Mobile Programs - take programs to the people | |
| Offer a comprehensive range of active living, arts and culture, nature and environment, personal enrichment and community building programs to impact on the lives of community members and program participants. | Free Community Trainings through the Lakewood Community Collaboration The Senior Activity Center is always adding new & diverse programs. Asian film fest Mayfest | Partner with CHOICE Coalition to bring trainers on topics of drug free communities, health and general well-being Continue to add creative programming based on needs & requests. Add musical performance concerts, instrumental and choral Cultural Competency Training | |

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| | Public art RFP MLK | | |
| Assume a wide range of roles, such as a direct provider, partner, sponsor or information clearing house. | Added new partners that serve senior. Continue to act as information clearing house for resources. Cisc partner: After School Programs Cisc Partner: Summer Camp/Basketball | Continue to add partner including new partners to our Open House. Research & update our resource information for older adults. | |
| Ensure parks and programs are available to meet the needs of all ages, abilities, family compositions, socio- economic and cultural backgrounds. | Low cost summer camp Free after school program Asian film fest | Addition of free concerts | SummerFest, Truck and Tractor Day, Summer Concert Series, Senior Center activities |
| Consult with alternative providers and review their plans to ensure a wide range of recreation services are available to our residents. | YMCA, CPSD, Pierce Co Parks, Boys and Girls Clubs Collaboration meetings | Communication list groups | |
| Conduct a program needs assessment every three to five years to evaluate resident needs, alternative program providers and facilities, program participation rates, demographic changes and industry trends. | Human Services Needs Analysis Mobile Park Programs | Next one to begin in 2018 for the 2019/20 funding years Mobile Park Programs Create a community survey tool or hire a Conduct a program needs assessment every three consultant for a full, more comprehensive study centered around healthy communities and livable communities | <u>A community needs survey was conducted in late 2019 which included several in person community conversations. That will lead to an updated 2020 Community Needs Assessment.</u> |
| Increase access to recreation opportunities in underserved areas. | Tyee Park, Tillicum, Park Lodge, Springbrook | Add Lochburn MS | |
| Provide recreation programs in underserved areas for all age groups | Made sure that all events were free or very low cost. Implemented healthy bucks where very child at the farmers market got \$2 of free fruits and veggies. Summer camp After school Late night | Increase max at summer camp or look for 2 nd site for after school location | |
| Develop scholarship funds through grants and donations to increase program participation. | Studio fitness 5k Basketball Scholarships | Promote Studio fitness 5k more Provide free and low cost programs for all to enjoy | Senior Center Membership Scholarship 2019 |

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| Increase promotion and outreach efforts to inform residents of available recreation programs and services. | <p>Greatly increased social media outreach and distribution of flyers.</p> <p>Used Facebook, newsletter, flyers, postcards and word of mouth to promote programs.</p> <p>ActiveNet and Direct email</p> <p>Flyers to Schools</p> <p>Kurt Sample Flyer</p> | <p>Continue diverse methods of promotion</p> <p>Webpage promotion</p> <p>Social Media</p> <p>Radio</p> <p>TV</p> | <p>Continue diverse methods of promotion</p> <p>Webpage promotion</p> <p>Social Media</p> <p>Radio</p> <p>TV</p> <p>Sign Sponsor</p> <p>New road sign annually</p> <p>Banners</p> <p>Paid advertisements</p> <p>Flyers</p> <p>Note pads & totes</p> |
| Seek creative alternatives to ensure program affordability. | <p>Kept cost recovery top of mind and sought sponsorships and partnerships that were very successful</p> <p>Lodging tax grant</p> | | Spent significant amount of time soliciting sponsors, grants, in-kind docnations |
| Partner with others to share the use of space and develop recreation facilities. | <p>CPSD</p> <p>Library Partnership</p> | <p>CPSD Pierce College</p> <p>Library and Senior Center Partnership</p> | Sponsorships, grants, in-kind donations |
| Utilize volunteers to support affordable programs. | <p>Used hundreds of volunteers</p> <p>Maintain crew of 40 active volunteers.</p> <p>Youth Council</p> <p>All Program Areas</p> | <p>Recruit a 4th Senior ambassador (desk person) to help Wednesdays and for back up help.</p> <p>Youth Council</p> <p>All program areas</p> | <p>Forty (40) Senior Center Volunteers</p> <p>CPSD students</p> <p>Explorers</p> <p>Community mentors</p> <p>Lodging tax grant</p> |
| Seek alternative funding sources to ensure programs are accessible. | <p>Studio fitness 5k</p> <p>Lodging tax grant</p> <p>Foundations</p> <p>Donations and sponsorships</p> | <p>Lodging tax grant</p> <p>Foundations</p> <p>Donations and sponsorships</p> | <p>Lodging tax grant</p> <p>Foundations</p> <p>Donations and sponsorships</p> |
| Partner with military organizations to provide affordable programs and services to meet the needs of the military population living in Lakewood. | <p>partner with military to implement triple threat triathlon series</p> <p>DOD Program Funding</p> <p>Mann Late Night</p> | <p>partner with military to implement triple threat triathlon series</p> <p>DOD Program Funding</p> <p>Mann Late Night</p> | Enhanced events with military partnership. |
| Ensure equitable access to parks across the city. | <p>Springbrook Park Improvements</p> <p>LOS ¾ Mile Parks in Underserved Areas</p> | <p>Develop the soccer field with nets and viewing benches</p> <p>LOS ¾ Mile Parks in Underserved Areas</p> <p>Host an adult Hispanic soccer league and provide support to maintain the fields, equipment shed and materials to prepare the fields</p> | |

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| <p>Distribute parks and open space equitably across the city so that all Lakewood residents can conveniently access a public open space within a ¾-mile walking distance from home. Examples could include:</p> <ul style="list-style-type: none"> • Purchase park land near the Oakbrook County Club in planning area 1. • Developing the Gravelly Lake non-motorized trail (linear park) in planning area 8,or • Creating open space in planning area 10 near residentially zoned properties. | <p>Bridge connecting Springbrook Park</p> | <p>PW Plans/Grants</p> <p>Urban park features in Woodbrook Industrial Park Area</p> | |
| <p>Partner with the School District to create neighborhood park facilities in the following park planning areas to help meet the ¾-mile walking distance park LOS standard across the city:</p> <ul style="list-style-type: none"> • Park Planning Area 1: Oakbrook Elementary, Custer Elementary and Hudtloff Middle Schools • Park Planning Area 2: Dower Elementary School • Park Planning Area 5: Idlewild Elementary School • Park Planning Area 7: Southgate Elementary, Lakeview Elementary and Tyee Park Elementary Schools • Park Planning Area 8: Lake City Elementary School | <p>After School and basketball programs at these elementary schools</p> <p>late night program @ Middle School</p> <p>Southgate Closed</p> <p>Lakecity Demo</p> | | |
| <p>Work with the School District to ensure that open space and neighborhood park facilities are considered when surplusng or redeveloping school properties.</p> | | <p>Creating Coop use Agreement</p> | <p>Creating Coop use Agreement</p> |
| <p>Partner with the State to develop a nature-based play area and/or low- impact nature/wildlife discovery trails within the State Game Refuge to meet the park LOS standards in Park Planning Area 1.</p> | <p>Volunteer support program at Game Farm Park</p> | <p>Adopt-A-Site @ Game Farm</p> | |
| <p>Facilitate and encourage the use of public transit and active transportation to access city parks and recreation programs.</p> | <p>Non-Motorized Plan</p> <p>Coalition for Active Transportation BD (CAT)</p> | <p>Non-Motorized Plan – Update</p> <p>Coalition for Active Transportation BD (CAT)</p> <p>Post bus routes on webpage that would should which routes would allow the patrons to access the parks</p> | <p>Partnered with Pierce Transit to encourage people to take transit to SummerFest and Farmers Market.</p> |

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| Develop strategic sections of sidewalks and shared-use paths to create safe walking access to parks and recreation facilities. | Work with PW on implementation of Non-Motorized Plan | Work with PW on implementation of Non-Motorized Plan | |
| Ensure that the mobility needs in underserved areas are addressed when developing non-motorized trail strategies. | ADA Master Plan improvements @ Springbrook Park and Harry Todd Park | Springbrook Park and Harry Todd Park Improvements ADA Access bridge | |
| Locate regional and community park and recreation facilities along transit routes whenever possible. | | | |
| Seek public support for affordable, inclusive and accessible park and recreation services. | <p>Increased sponsorship of events that enabled them to be offered free and also to be enhanced and offer more activities.</p> <p>Springbrook park neighborhood association programs</p> <p>Springbrook Connections</p> <p>Harry Todd Neighborhood Association</p> | Will continue to seek public support and maintain good relationships with current supporters. | |
| Build public awareness on how parks and recreation can create an active, engaged and livable city filled with opportunities. | <p>Through social media, Connections Magazine, flyers and other marketing means have advertised events that specifically promote healthy lifestyles and family bonding. Created many new opportunities for families to engage in sports and art in ways previously not accessible.</p> <p>Spoke at civic groups about senior center. Built partnerships. Invited speakers from community to senior center and also to attend open house.</p> <p>community events promoting other opportunities</p> <p>relating every program back to our mission statement</p> | <p>Continue to implement and grow the "passport to sports" at SummerFEST where families can sample sports they may not otherwise experience. Continue to implement the orienteering races, 5k, 1 mile run/walk, truck and tractor day, farmers market, etc.</p> <p>Speak at more civic groups & make other presentations in the community.</p> <p>create/promote better program descriptions</p> | |
| Build relationships with the community by reaching out to special interest and diverse population groups. | <p>Springbrook Connections</p> <p>Constantly reaching out to all segments of the community. For example just sent out 30 letters to churches in Lakewood informing them of our events and ways to participate. Developed strong relationship with Asia Pacific Cultural Center. Reached out to Young Life which we haven't done in the past, and many more.</p> | <p>Have Park staff attend meetings</p> <p>Continue to expand the ever-growing list of organizations and businesses, schools and churches, clubs, youth groups, etc.</p> <p>Continue networking</p> <p>Provide recreational equipment and staffing for their neighborhood events.</p> | CPSD partnership |

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| | <p>Networked with community partners serving older adults and special interest groups.</p> <p>Neighborhood Association Choice</p> | | |
| <p>Create a network of community advocates for program development representing diverse interests and special needs of our community.</p> | <p>Did a tremendous amount of outreach to advocates from all segments of the population.</p> <p>Encouraged participation in our events.</p> <p>Provided opportunities for meaningful engagement.</p> <p>Networked with community partners serving older adults.</p> | <p>Continue to grow the list of community advocates through phone calls, letters, emails, in-person visits and other forms of communication.</p> <p>Continue to network, add new partners to Open house and invite to visit at Cake Day.</p> | <p>Community members & business owners of Senior Services on Advisory Board</p> <p>Networked with community partners serving older adults</p> <p>MLK committee</p> |

| Goal 6: Create a safe, strong, active and healthy community by providing a variety of open space and recreation opportunities. | | | |
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| Performance Indicator: Percentage of program participants reporting that the program attended made a positive difference/ improvement in their lives or the lives of their family members | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| <p>Provide a wide range of park and open space amenities and facilities to support a safe and healthy community.</p> | | <p>Park Development</p> <p>Playground Surfacing</p> | |
| <p>Consider building wellness stations, installing educational signs or creating “pathways for play” to encourage physical activity in parks.</p> | | <p>adult exercise stations to be installed at Springbrook Park</p> | |
| <p>Install spray grounds to provide a fun, creative and safe water play environment.</p> | | <p>Mister station to be installed at Springbrook Park</p> | |
| <p>Develop extreme sports facilities, such as BMX tracks, to create active challenges.</p> | <p>Cyclocross course Improvements</p> | <p>Promoting the cyclocross Course in connections and webpage</p> | |
| <p>Monitor the need for sports fields to accommodate athletic program needs and trends.</p> | <p>Springbrook Park</p> <p>Sport field enhancements</p> | <p>Saturday/Sunday use of soccer fields Create weekend programming in the Park</p> <p># Participants in organized activities</p> <p># casual day use patrons</p> <p># of event rentals</p> <p>Baseball field fencing</p> | |

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| | | new soccer fields baseball field renovations Create weekend programming in the Park Lighting at FSP | |
| Install artificial turf and field lighting to increase both playability and safety of athletic fields. | | Lighting at FSP | |
| Create community gardens conveniently located within residential areas, particularly those high-density and mixed-use areas, to advance active lifestyles and healthy eating. | Community Garden Program | Provide technical support with new start ups Springbrook park community garden City Garden | Springbrook park community garden City Garden |
| Explore the feasibility of developing a multipurpose recreation center to provide recreation programs for all. | | City / Library Partnership | |
| Ensure park and facility design and maintenance support a safe and healthy community. | | New surfacing going in at Springbrook Park | |
| Design playground facilities with universal access to broaden accessibility. | Springbrook Park RFP Harry Todd Park Master Plan | all abilities playground Harry Todd Park Improvements Phase 1 | |
| Use best practices, such as Crime Prevention through Environmental Design, barrier-free and universal design principles and environmentally- sustainable practices, when designing, building, renovating or maintaining parks and facilities. | CPTED Updates | CPTED Review and Updates as needed in future park planning | |
| Develop policies to support active living and healthy communities. | Tabacco Free parks policy | Food policies | |

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| Develop and adopt a “healthy food policy” to encourage healthy food choices at city sponsored programs, meetings and events. | Added healthy choices | Develop policy for city sponsored programs | Farmer’s Market “healthy bucks” program |
| Develop and adopt a “tobacco or smoke free parks policy” to ensure a healthy environment and clean air for park visitors. | Tabacco Free parks policy | Educational programs to promote policies Ex. Smoking near shelters or public gathering spaces such as the dog park | Banned smoking in parks |

| Goal 7: Celebrate the cultural diversity of our community by providing a wide range of park and recreation opportunities. | | | |
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| Performance Indicator: Number of cultural programs or events offered | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Raise cultural awareness through arts and cultural programs. | Asian Film Fest MLK Event International Festival at Summerfest Art Exhibits | Asian Film Fest MLK Event International Festival at Summerfest Art Exhibits | MLK Event International Festival at Summerfest Art Exhibits Sister cities Farmers Market events |
| Showcase community cultures through a wide variety of recreation programming | Implemented an international festival at SummerFEST through partnership with Sister Cities. Huge success. Highlighted over 8 cultures on the stage. Reached out to the APCC to get involved with the tree lighting and parade to showcase different cultures and traditions. Asian Film Fest | Asian Film Fest MLK Event International Festival at Summerfest | MLK Event International Festival at Summerfest Art Exhibits Sister cities Farmers Market events |
| Support special events to celebrate arts, history and culture. | For every event that is implemented the question is asked, "Are we being inclusive of all cutlures? How can we better engage people of all cutlures? How can we empower them to participate in meaningful ways?" Asian Film Fest MLK Event MayFEST Historical Association Presentation at SR Center | Continue to keep people of all cultures top of mind when implementing events and creating new events. Expanding Asian Film Festival Install Public Art | Senior Centers offers a variety of Art classes. Art Exhibits Sister cities Farmers Market events MLK event SummerFest Free movies at SummerFest |
| Display cultural art work at events and in parks and public spaces. | RFP Washington and Gravelly MayFEST Art Exhibit | Install Public Art | |

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| Develop strategic partnerships with local organizations that represent diverse ethnic backgrounds. | Developed very strong relationship with Lakewood Sister Cities and the Asia Pacific Cultural Center. Pierce College International Student Program | Continue to work with Lakewood Sister Cities and the Asia Pacific Cultural Center. Continue to reach out to clubs at the local schools that celebrate diversity. | Continue to work with Lakewood Sister Cities and the Asia Pacific Cultural Center. Continue to reach out to clubs at the local schools that celebrate diversity. |
| Enhance cultural competency of staff. | Representation on the wellness committee My masters degree in Human Development had a strong focus on cultural competency and the social and political context of learning/working. Poverty Immersion workshop | Share your heritage potluck days to replace cake day! Mandatory Training that needs to occur within the first two years of being hired | |
| Ensure that park and recreation experiences offered by the city are accessible and inclusive to all members of the community. | This is a number one priority. Before developing or implementing any event or program we ask: "Is it accessible to people of all ages, economic backgrounds, cultures, and abilities." Offered a variety of programs to serve older adults with different levels of mobility, cognitive ability, economic levels, ethnic diversity and more. All Events ADA Low/No Cost Flyers in Spanish Spanish Speaking Staff | Keep accessibility as a number one priority and top of mind. At SummerFEST we are implementing Adaptable Sports programs so people with physical disabilities can participate as well. Add a second day of free Tax aide, additional SHIBA appointments and other services Flyers in Spanish Spanish Speaking Staff | Add a second day of free Tax aide, additional SHIBA appointments and other services. Senior Center kicked off music program for people with memory loss. Free recreation events |
| Provide staff training on local demographics and cultural awareness to ensure programs are accessible and relevant to a variety of cultures and ethnic groups in Lakewood | Having grown up in Lakewood and lived in Lakewood for so many years, as a staff person I have a strong pulse on the population, diversity and demographics of Lakewood. I brought in UPS business students this year who also further analyzed our demographics and provided a report. | Continue to be aware of any changes taking place. We could do better! | |

| Goal 8: Create a sense of place by encouraging private contributions and incorporating art and history in parks & public spaces. | | | |
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| Performance Indicator: Number of new spaces that has at least one art or history element | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Showcase art, culture and history throughout the city to foster a sense of place and neighborhood pride. | Developed new partnerships with the Museum of Glass, Tacoma Art Museum, & Children's museum of Tacoma. They provided programs at SummerFEST. Implemented a new "Pass Port to Art". Implemented 2 new Lego contest where children felt pride in showcasing their creations. At the farmers market, bands are showcased and the historical society has a booth. Asian Film Fest May Fest Lakewood Reads Gateways installation | Continue engagement with the Museum of Glass, Tacoma Art Museum, & Children's museum of Tacoma. Continue the lego contests. Grow the passport to art. | Holiday Parade Farmer's Market events Continue engagement with the Museum of Glass, Tacoma Art Museum, & Children's museum of Tacoma. Continue the lego contests. Grow the passport to art. |

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| | Springbrook District | | |
| Create visually appealing gateways by integrating art work, way-finding signs and landscaping at city entry points and along major thoroughfares. | Bridgeport North Bridgeport Springbrook 100 th /STW | Bridgeport North Bridgeport Springbrook 100 th /STW | Banners |
| Incorporate art and history in public spaces and support local art exhibits and performances throughout the city. | At the tree lighting ceremony, there are dance and singing performances. At SummerFEST there were international dance performances all day, martial arts, and Asian art. RFP Washington and Gravelly Discovery Trail Signs Murals at Springbrook | We will continue to expand upon these elements. Developing more signs for the park currently | Farmers Market events Tree Lighting Summer Concert series SummerFest |
| Install interpretive signs with interactive features in parks and public facilities to show and tell the history of the area. | | | |
| Display art work in various locations to reflect the unique character of neighborhoods and the community. | City Hall rotate art display 20 th anniversary | City Hall rotate art display | City Hall rotate art display |
| Provide opportunities for program participants to showcase completed (visual and performing) art work in public spaces and events. | The stage at the Farmers Market and two stages at SummerFEST afford these opportunities. | We will reach out to more local performers to perform on the stage at the farmers market. | Lego contest City Hall rotate art display |
| Support the development of performing arts facilities in or near the CBD. | | | |
| Address on-going maintenance and operation impacts before installing art displays in city parks and public spaces. | RFP Washington and Gravelly Update Veterans Memorial Program | | |
| Identify, inventory, preserve and protect structures or landmarks of historic significance within city parks and other public spaces. | Hill Ward Elements being maintained CulturalResource Surveys at FSP and Springbrook | | |
| Cultivate volunteers to serve as docents of city arts, culture and history. | Actively recruited volunteers from all local schools, community colleges, universities, businesses and senior center. Brought in two interns from University of Puget sound and several from Pierce College. Had at least one volunteer working in the office weekly, and often several volunteers. Arts Commission | Continue to maintain partnerships with Junior ROTC, and the organizations mentioned previously. Offer community service hours and make it well known that we are accepting and encouraging of volunteers and interns. Arts Commission | |

| Goal 9: Maintain and update the Legacy Plan goals, strategies, policies and procedures in response to changing needs, trends, performance outcomes and statutory requirements. | | | |
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| Performance Indicator: Number of staff reports to the Parks and Recreation Advisory Board or Council on Legacy Plan elements (such as new policies, trend updates, performance tracking data, etc.) | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Maintain plan update cycle to ensure plan relevancy. | 2 year review | 4 year review - Plan update in 2020 | |
| Authorize sufficient resources to update Legacy Plan every six years to maintain state grant funding eligibility and satisfy statutory requirements. | | | |
| Update the six-year CIP and work programs in conjunction with biennial budget development. | CIP presentation | | |
| Track performance outcomes to assess factors affecting plan implementation. | New performance Dashboards Performance reviews Performance Measures | Business plans for new New performance Dashboards Performance reviews Performance Measures | |
| Monitor changes and trends in performance outcomes to identify factors which may trigger revisions to strategies and operations. | Code Update | Code Update and Legacy Plan Review Update to performance measures when the others become obsolete. annually? | Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others) |
| Incorporate program evaluations and performance management into daily operations and annual work programs. | Cost recovery report Program evaluations | FSP Special use permit surveys cost recovery assessment More frequent performance evaluations. Quarterly? discuss upcoming projects | Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others) |
| Develop a performance management data system. | Total Budget Number of Parks Residents Within 3/4 Mile Radius of a Park or Open Space Area Number of unduplicated Seniors Served by Senior Center Number of Gateway Signs Installed Recreation Fee Recovery Ratio ECT | Incorporate new performance measure system Dashboards – Legacy Plan report card | Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others) |
| Develop a data collection procedural manual | | create manual for running ActiveNet reports | Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others) |
| Assign staff to manage and coordinate performance management practices. | Cameron - assigned to gather performance measures for PRCS | Develop easy tracking procedures/ staff expectations and training Have each individual employee log their statistics as we go | Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others) |

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| Train staff on performance management, outcome-based evaluation, level of service assessment and use of data for service improvement. | Lean Training | | Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others) |
| Conduct program evaluations through participant surveys and community surveys. | <p>Conducted evaluations at the Farmers Market through participant surveys and vendor surveys. Compiled survey results. Used results in presentations and to make adjustments (i.e., add more ethnic food vendors, add beer & wine vendors, keep prices low, add a masters gardener speaker series.).</p> <p>Conducted Pierce County Community Connections evaluation per our senior center grant</p> <p>Community Survey</p> | <p>Two participants surveys and one vendor survey will be conducted and analyzed to determine effectiveness of the market and what improvements or changes can be made.</p> <p>Continue to do grant survey</p> <p>Community Survey (Check with Adam)</p> | Senior Center – Performance measures – Pierce County grant (not sure if this fits in this section or one of the others) |
| Utilize performance measurement tools to monitor performance. | <p>For events we use the following measurements: How many partners were engaged? How many in-kind donations did we receive? How many sponsors did we secure? What level of sponsorship did we garner? How many participants attended? What was the cost recovery? Was the event free? Was the event accessible to people of all ages, cultures and abilities?</p> <p>Dashboard numbers are included in the performance review</p> <p>EX: number of permits 2015 - 2016</p> | <p>early and robust marketing and outreach Strategic calls to potential new partners Meetings with sponsors to ask for increase in financial and/or in-kind donations Ensure events are free, or low cost Ensure events are inviting to people of all socio-economic backgrounds</p> <p>Dashboard numbers are included in the performance review</p> <p>EX: number of permits 2015 - 2016</p> | |
| Publish annual reports to demonstrate impacts and outcomes of work programs. | <p>2016 Human Services Annual Report</p> <p>Prepare annual power point presentations that encapsulate the highlights, impact and facts about the events and programs</p> | <p>March 2017</p> <p>Continue to create materials for clear reporting including visuals.</p> <p>Dashboards in connect website 4-year annual report/review to evaluate the funding strategies in 2014.</p> | |
| Encourage the use of best practices in the management and operation of the parks and recreation system. | <p>We researched best practices in the particular events we are executing Share the best practices with volunteers and partners for consistency Embed best practices in the implementation of the events</p> <p>LOS In Parks</p> | <p>staying updated on trends in best practices implementing best practices Talking about best practices putting best practices in writing Ongoing Maintenance management plan implementation Work Group – Work Programs it is important to keep current on the latest research in best practices as it continually changing and being updated</p> | |
| Develop policies and standard operating procedures. | <p>Developed sponsorship Agreement Guidelines Developed new Naming & Advertising Policy</p> | <p>Continue to look for opportunities to enhance current policies and develop new policies where structure and clarification are beneficial.</p> <p>SOPS for all Divisions</p> | Senior Center has Operational Manual/Procedures & Policies – Keep updated. |

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| Maintain a knowledgeable and skilled staff to carry out established responsibilities. | <p>Staff was empowered to develop and implement events Supervision was positive and engaged Training was offered</p> <p>Attended trainings and challenge staff to step out learn new skills and further develop skills to improve work skills</p> <p>Job descriptions updated as needed</p> <p>Comprehensive recruit, evaluate, hire</p> | <p>Attended Farmers Market Training Attended monthly Framers Market Managers Mtg Attended Parks and Rec conferences</p> <p>Debbie will train to become a dementia support group facilitator. Elizabeth will continue to develop emergency management skills and training. Participate on Pierce County IMT.</p> <p>Job descriptions updated as needed</p> <p>Comprehensive recruit, evaluate, hire</p> | Debbie attends continuing education to maintain her facilitator role for memory loss support group. Elizabeth graduated from EM Advanced Academy & participates on PCIMT. |
| Train staff to implement policies, procedures and best practices, and the use of trends data to anticipate | <p>Developed sponsorship Agreement Guidelines Developed new Naming & Advertising Policy Implemented best practices in event development and execution</p> <p>Participate and network with Washington State Association of Senior Centers</p> <p>Staff Meetings</p> <p>Biennial retreats certifications</p> | <p>Will continue to take appropriate trainings and attend mtgs where best practices and trends are discussed.</p> <p>Continue to participate and network with Washington State Association of Senior Centers. Network with other community providers of services for seniors.</p> <p>Staff meetings Certifications Retreats</p> | |
| Ensure staff has relevant experience and expertise to implement established work programs. | Attended trainings | Attend Washington State Association of Senior Centers conference. Debbie will attend training with Alzheimer's Association. | |


| Goal 10: Make accountable, transparent and responsible decisions by considering the environmental, economic, social and cultural impacts to our community. | | | |
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| Performance Indicator: Percentage of participants reporting, after a major public participation event, that they are satisfied with the decisions with the full consideration of the environmental, economic, social and cultural impacts to our community | | | |
| Strategy | How did we meet this goal/strategy | What are you going to do in 2017-2018 to meet this goal? | What DID you do in 2017-2019 to accomplish this goal/strategy |
| Include implications of each impact area in staff reports and when making recommendations. | Included in Various Documents | Establish Template for decision making to include impact areas | Senior Center uses Legacy Plan as guidance & direction for grant application & audit. |
| Demonstrate accountability and transparency in decision-making processes. | <p>CSAB Funding Recommendations</p> <p>Open lines of communication with the PRCS department. Always know what is expected of you.</p> <p>Annual Work Program Meeting format for decision making</p> | <p>3rd Quarter HS Contract Performance Reviews</p> <p>Meeting format for decision making</p> | <u>CSAB Funding Recommendations Process</u> |

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| Include the Park and Recreation Advisory Board and other Advisory Committees and encourage public involvement in all planning, service delivery and decision-making. | Lakewood Community Collaboration Meetings monthly PRAB and other advisory board meetings Joint meetings | Monthly Mail Chimp emails with "Around City Hall" Section Add 3-4 new members to Senior Center Advisory Board Joint meetings with council Add PSAL, Arts Commission | |
| Use a variety of means to reach out to and communicate with diverse groups in the community. | Web Social Media LP Newsletter Press Release Posters Signs Reader Boards | Web Social Media LP Newsletter Press Release Posters Signs Reader Boards | Legacy Plan update outreach events Web Social Media LP Newsletter Press Release Posters Signs Reader Boards |
| Consider access, language and other factors when developing public participation processes. | | | Survey materials in Hangul and Spanish Legacy Plan update outreach events |
| Provide multiple opportunities for the public to review information and provide input. | CSAB Hearing on Community Needs Public “Process” for RC / gathering Place / Harry Todd Park / Springbrook Park Go to the people | October 2017 Focus Groups or structured dialogue sessions with community experts | Legacy Plan update outreach events |



To: Mayor and City Councilmembers

From: Mary Dodsworth, Parks, Recreation & Community Services Director
Doug Fraser, Capital Projects Coordinator

Through: John J. Caulfield, City Manager 

Subject: Parks Capital Improvement Program Update

Date: March 2, 2020

Exhibits: FSP Angle Lane South, Wards Lake Phasing Plan, Edgewater Park Master Plan (Draft) and 2020 Gateway map.

This memo is to provide City Council with an update on the City's park capital improvement projects through the first twelve (12) months of the 2019/2020 Capital Budget. Included are: projects that have been completed; projects that are currently underway; and a status report and anticipated start dates of the remaining 2019-2020 work plan. In summary, of the current 22 projects/initiatives defined in the 2019/2020 Capital Budget nine (9) have been completed; 13 are currently underway and in process of either purchase, design, or construction; and three (3) are left to be initiated by the end of this year.

2019/2020 Projects Completed

(* added since last update)

Fort Steilacoom Park Transfer

Since incorporation the City of Lakewood has invested significant resources in managing, maintaining and making capital improvements to this beloved historic and regional park. After several years of working out the details of a 2017 budget proviso, the State transferred the land to the City for park and recreation purposes. The City is working on property line adjustments with Pierce College and will move forward once litigation regarding Waughop Lake is complete (anticipated 2nd quarter of 2020).

STATUS: Transfer Completed June 20, 2019

301.0028 Oakbrook Park Improvements

Oakbrook Park is located in the northwest neighborhood area of Lakewood. A small park was developed in 2002 and it is the only neighborhood park in this housing area. The 15 year old playground was replaced thanks to a contribution from Pierce County.

Project Cost: \$50K

Funding Source: REET \$13K, Pierce County Allocation \$37K.

STATUS: Completed May 17, 2019

301.0006 Gateway Monument Signs

Continuing the work started in 2015 to improve gateways into the city, three more gateway monuments were completed in 2019. The most recent completed gateway monuments include signs at Custer and 74th street, Steilacoom Blvd at Farwest Drive, and Military Road and 112th. With the three new installations and including the gateway-like sign at Fort Steilacoom Park, nine of the 14 gateways have been completed.

Project Cost: \$212,000

Funding Source: LTAC \$110,000; General Fund \$102,000

STATUS: **Completed** June 30, 2019.

301.0027 American Lake Improvements (Phase I) - Playground Replacement

As part of a larger project which will create ADA access to the waterfront area the existing playground equipment, which had deteriorated, was replaced. A new playground shaped like a pirate ship was installed in time for the busy summer season.

Project Cost \$50K

Funding Source: REET \$50K

STATUS: **Completed** May 1, 2019

***301.0012 Springbrook Park Acquisition Phase II**

This project acquired two parcels to add .75 acres to the existing Springbrook Park. With these acquisitions the park now encompasses 6.75 acre for the Springbrook Neighborhood and secures an additional 155 linear feet of shoreline along Clover Creek. Dangerous buildings associated with the parcels have been removed from the properties.

Project Cost: \$759K

Funding Source: Pierce County Conservation Futures \$500K; General, REET & SWM \$259K

STATUS: **Completed** April 30, 2019

***301.0013 Fort Steilacoom Park Utility Improvements (Angle Lane North)**

As a regional park facility, Fort Steilacoom Park accommodates a large number of active and passive activities and events. The combination of aging infrastructure and high volumes of use required that the City invest in utility and road improvements to support current and future development projects. The utility improvement project included updating and extending water, sanitary sewer, electric, and fiber optic utilities to current and future building locations in the park. In addition work included hooking up water and sewer to parks M&O shop and caretaker home and restoring the pavement along Angle Lane from Waughop Lake Rd. to Steilacoom Blvd. A cooperative agreement was developed with Lakewood Water District (LWD) to install and pay for their portion of a public 12" water main between Steilacoom Blvd and Elwood Dr.

Project Cost: \$1,111,335

Funding Source: Dept. of Commerce Grant \$388K; LWD \$187K; General Fund \$200K and \$174K Carry-forward from 301.0021 FSP Roadway Project; Pierce Co Sewer Grant \$75K; Property Mgt Fund \$88K

STATUS: **Completed** August 30, 2019

***301.0017 Park Playground Resurfacing**

Playgrounds at all City parks are used year round. The engineered wood chips below the structures gets compressed, worn down and migrates to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Traditionally we purchase large quantities in advance of Park Appreciation Day and Make a Difference Day and volunteers help move and spread the material.

Project Cost: \$10,000 per year 2019 - 2022

Funding Source: 2019/ 2020 General Fund \$20,000

STATUS: Completed September 30, 2019 Surfacing was provided at Oakbrook and American Lake Parks as part of the playground restorations. The Kiwanis Club of Clover Park donated a \$70,000 playground at Kiwanis Park in September and the City provided new surfacing to support this project. Some fall material is stockpiled to be used at various locations to ensure year round safety.

***301.0020 Wards Lake Master Plan Update**

Since incorporation, the City has utilized a variety of funding sources to purchase several parcels of contiguous land to make-up the current Wards Lake Park property. At over 26 acres, Wards Lake is an outstanding natural area in a densely populated area. A master plan was approved in 2010 and an update to this plan was completed in 2019 in time for the upcoming RCO grant cycle. Improvements identified include removing aquatic vegetation affecting the storm water pond, updating pathways to connect to current trail system, trail bridges, expanded parking, dog park, enhanced open space areas, picnic shelters, new playground, pump track, and site furnishings.

Project Cost: \$29,930

Funding Source: \$30K REET;

STATUS: Completed December 31, 2019

***301.0034 Kiwanis Park Playground Replacement**

The Kiwanis Club of Clover Park donated three playground structures along with concrete and finishing work. The improvements were done by City staff and community volunteers.

Funding Source: \$ 70K (Kiwanis Club), \$15K (REET, playground surfacing)

STATUS: Completed 9-30-2019

***301.0032 Springbrook Park Expansion - Exercise Equipment**

Springbrook Connections neighborhood group applied for a TPCHD grant to add fitness equipment to the updated playground structure.

Funding Source: \$10K Tacoma Pierce Co. Health Department

STATUS: Completed 12-31-19

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| Projects Currently Underway |
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(* added since last update)

301.0003 / 301.0026 Harry Todd Park Waterfront Improvements- Phase I/ Phase II

Harry Todd Park is the only public open space in the Tillicum neighborhood area. The waterfront area is not ADA accessible, the docks are in a state of disrepair, sections have been removed for safety and the playground is over 15 years old and in need of replacement. This project was identified as a high priority in the Legacy Plan and in the 6 year CIP. Multiple grants for both phases have been awarded through the State Recreation and Conservation Office (RCO) so the planning, permitting and construction are being combined into a single project for cost savings and efficiencies.

Phase I- improvements include ADA pathway to shoreline and docks, bulkhead replacement and shoreline and open space restoration and improvements.

Phase II improvements will include building a fishing pier, replacing the finger docks, and replacing the restroom building.

Project Cost: Phase I/ Phase II- \$3,500,000

Funding Source: Phase I Lakeland Property Sale \$405K; RCO/ Water Access Grant, \$580K; RCO/ALEA Grant, \$500K; REET & SWM \$149K Phase II- RCO/ALEA Grant \$500K; RCO/ Water Access Grant, \$539K; LTAC \$200K; City of Lakewood, \$627K

STATUS: Bid Documents and Permitting are 90% complete; Anticipated Bidding, spring 2020; Construction beginning Sept, 2020 and anticipate completion by spring 2021

301.0014 Fort Steilacoom Park/Angle Lane South Improvements

Fort Steilacoom Park is the most popular park in our system. Desired parking and access off Elwood at Angle Lane is limited and has created issues regarding illegal parking and unauthorized access into the park. These issues create negative neighborhood impacts and safety issues when people pull in and back out onto the public street. This project includes the construction of a new parking lot, signage, and trail head improvements near Elwood and Angle Lane; resurfacing Angle Lane from Elwood to Waughop Lake Road and a new restroom, plaza, and trailhead signage near the Waughop Lake trail parking lot and main entry to the dog park.

Project Cost \$1,500,000

Funding Source: REET \$390K; LTAC \$210K; RCO/WWRP \$500K; Protect our Pets and Town of Steilacoom Donations \$30K; Tree Fund \$20K; City of Lakewood \$350K

STATUS: Bid Documents and Permitting are 90% complete. Bidding is scheduled for March, 2020 with anticipated construction beginning early June and project completion by 12/1/2020.

301.0019 Edgewater Park Master Plan

This 1 acre linear park is relatively undeveloped. In 2006 the City replaced the boat launch at Edgewater Park but no additional improvements have been made for the past 14 years. The City met with neighbors and community members in 2018 to review site issues and concerns and brainstorm improvement ideas. A DRAFT master plan has been completed and a phased plan will be developed for future implementation. Once a cost estimate is complete, available resources can be used to complete elements of phase one and/or be utilized as a match for potential grant application(s).

Project Budget; \$50,000

Funding Source; REET \$50,000

STATUS: A DRAFT master plan was shared with the community at the September, 2019 PRAB meeting. Site survey work is being done to help establish ROW and park property lines so the master can could be finalized. A cost estimate is being developed to help determine future improvement phases and to support grant applications. Once the survey is complete, we'll update community. An arborist assessment has identified a number of potentially hazardous trees which will be removed as soon as possible.

301.0035 Fort Steilacoom Park Pavilion Phase II

The Pavilion in the Park was created to provide an area for community gathering and celebration. After several 2018/19 events it was determined that restrooms and a warming kitchen were needed to make this space more functional and marketable to user groups. These uses were anticipated and planned for in the initial development.

Project Budget: \$157,822

Funding Source: \$70K general fund; \$87,822 Carry-over from 301.0002 Pavilion construction

STATUS: Requests for bids was advertised in June, 2019 and only one bid was received which was significantly higher than anticipated budget. Drawings and bid documents have been revised and the project will be re-bid this spring with anticipated construction complete prior to SummerFEST.

301.0022 Banners & Brackets Phase II

Phase II continued the work completed in 2017-2018 which replaced aging banners and brackets and integrated the current banner program into a City branding, beautification and way finding program. First Impressions Matter! Phase II of the project will install banners and brackets in other areas of the City along with potential beautification elements. Focus was on the Central Business District, International District and ways to create bridges and connect neighborhoods such as the Springbrook, Tillicum and Lake City areas. We will review successful community models and best practices to explore ways to offset program costs/expand program with sponsorships and partnerships.

Project Cost \$50K

Funding Source: \$50K General Fund

STATUS: All banners, including Colonial Plaza enhancements, will be installed by 6-30-2020

301.0005 Chambers Creek Trail Planning and Development

The Cities of Lakewood, University Place, and Pierce County have been working together on a Chambers Creek Trail Project. The land is owned by the Pierce County with sections of the trail(s) and trailheads located in University Place and Lakewood. The result will be a 2.5 mile trail. Several grants have been received to offset project costs. All agencies anticipate financially supporting phased trail projects. In Lakewood, volunteer trail projects are happening in the canyon to continue the work outlined in the master plan and trail head improvements near Phillips Road were made in 2019. Agencies were allowed to combine RCO grants and project phases 1-3 (design, permitting, bidding and construction) for efficiencies. An updated Interlocal agreement was approved in 2019.

Phase 1, 2 & 3 (2018/20): Final design and permitting implemented. Creation of bid documents for the trail and bridge to connect Phillips Road trail to Kobayashi Park. Trail development and trailhead expansion at Zircon Drive, Tiffany Park/91st Ave Ct SW, Phillips Road and Chambers Creek Road West. Trail development plus bridge #2.

Phase 4 (2021): Trail and boardwalk development, Peach Creek Bridge and trailhead development at 86th Ave West.

Project Cost: \$3,200,000 - Anticipated City Contribution \$325,000 (2017-2020)

Funding Source: General Fund \$179,591 / SWM \$125,000 / Fees & Other (MVET Paths & Trails) \$20,409

STATUS: Contracting for engineered services to prepare construction drawings has been completed and surveying work is underway. Bidding is anticipated for early 2021 with scheduled completion by 12/31/22.

301.0036 Service Club Sign

As an alternative to placing numerous ‘service club’ signs on any of the gateway monument signs and along City ROW, an alternative standalone sign was developed recognizing and promoting the numerous organizations within the City.

Project Budget: \$25,000

Funding Source: General Fund

STATUS: Right-of-way surveying has been completed. Construction drawings and bidding to be completed by 3-28-2020 with sign installation complete by 6-30-2020

301.0031 Fort Steilacoom Park Turf Infields

In recent years the City has made major improvements at Fort Steilacoom Park to support youth sports. The baseball fields at Fort Steilacoom Park serve youth throughout Pierce, Thurston and South King Counties, and are also home to the Lakewood Baseball Club. Often baseball tournament organizers select tournament locations where they are assured a full day or weekend of play. Replacing dirt infields with synthetic turf material will make Fort Steilacoom Park a more desirable location for large tournaments. Maintaining grass outfields would allow the City to continue overlaying soccer fields and other open space needs throughout the year. With an increase in ballgames, these fields could generate economic impacts for businesses, restaurants, and hotels. The City is also working with Pierce College to make additional improvements on Field #3 to develop a collegiate sized field with additional amenities that can serve as a home field facility for the college. Pierce College would cover all improvement costs over and above new turf. The City would have access to program the facility when not in use by the College.

Project Cost: \$1,260,000 (not including Pierce College additional improvements)

Funding Source: REET \$265,300; Commerce Grant, \$994,700

STATUS: A \$995K State Capital fund award was received and contract agreements are underway. The City is communicating with Pierce College on potential partnership opportunities, including funding, for potential field expansion. An Interlocal Agreement between the two agencies, design, cost estimates, construction documents and bidding complete late spring 2020; Construction to begin in the fall 2020 with completion spring 2021.

301.0032 Springbrook Park Clover Creek Restoration

This project continues City efforts to improve the quality of life for residents in the Springbrook neighborhood. This project would help us restore the ecosystem along approximately 660 linear feet of shoreline, improve water quality, and create a healthy place for Springbrook residents. Restoration efforts will improve the biodiversity of native and aquatic plants and improve water quality within this important salmon bearing riparian area (Chambers Clover Creek Watershed). Other improvements could include walking paths, viewpoints, picnic and open space areas on current and adjacent park property and SWM property located across the bridge on 47th Ave.

Project Cost: \$773K Project

Funding Source: \$773,000 Department of Commerce grant

STATUS: Design Spring 2020; permitting and bidding January 2021; Construction to follow with Project Completion December 31, 2021.

***301.0006 Gateways**

The proposal is to continue the work started in 2015 to improve Lakewood Gateways. There are 14 different ways to access and enter the Lakewood community and each of the access points (gateways) are different and leave a different impact and impression with those who pass by to visit, shop, or play. The City is currently coordinating with WSDOT on installation of two new signs identifying the Tillicum Neighborhood and the Woodbrook Business Park as part of the I-5 Upgrades at Berkley St SW and North Thorne Lane improvements.

Project Cost: \$196,000

2020 Funding Source: \$46K REET, \$150,000 LTAC

STATUS: Final design and bid documents are being prepared for advertisement in spring 2020. Installation will be coordinated with WSDOT in August 2020. Project Completion 12-31-2020.

***301.0020 Wards Lake Land Acquisition**

A successful Pierce County Conservation Futures grant application will provide acquisition funds to expand the park by 10.75 acres. This will include the property adjacent to the commercial property along 84th street and a residential lot on the south property boundary (end of 25th Ave). These acquisitions will allow complete access around the lake for future trail development.

Project Cost \$189,000

Funding Source: Conservation Futures \$102,000; General Fund \$87,000

STATUS: An appraisal for the 25th street property is underway. Lot line adjustments and appraisals will be needed prior to commercial property purchase. Property acquisitions completed by 12/1/20.

***301.0020 Wards Lake Improvements Phase I**

Since incorporation, the City has utilized a variety of funding sources to purchase several parcels of contiguous land to make-up the current Wards Lake Park property. At over 26 acres, Wards Lake is an outstanding natural area in a densely populated area. A Master Plan Update was completed in 2019. The City worked with neighbors to discuss improvements and impacts to increase safety, mitigate invasive growth and discourage negative activities. We are also working with adjacent property owners to purchase land to create a loop trail around Wards Lake which would provide more pedestrian access to primitive areas and also allow the City to more easily access and clean up area(s) when dumping or encampments are created. A \$1.4M Phase I development project is anticipated to be submitted for funding to RCO WWRP Local Parks. Improvements to be included are removing invasive plant species, new pathways and bridges, new dog park, bicycle pump track, enhanced open space areas, signage and site furnishings. Project Cost: \$1.4M

Funding Source: \$130K (REET & SWM); Anticipated RCO and LWCF Grants \$1.27M

STATUS: The grant application cycle begins this Spring and project rankings completed by September. Final grant award would be part of the 2021/2022 State Capital Budget.

***301.0027 American Lake Improvements PHASE II**

American Lake Park, although only 5 acres in size, is heavily used in the spring and summer season. A master plan was created in 2010 that included a boat launch renovation, accessibility upgrades, replacing the current restroom structure, reconstructing deteriorated retaining walls, and adding a new group picnic shelter. We anticipate submitting a grant application to RCO/ WWRP Local Parks in the amount of \$1.2M for submission during the 2020 funding cycle.

Project Budget: \$1,200,000

Funding Source: \$200K (REET), \$500K RCO, \$500K ALEA

STATUS: RCO Grant to be submitted in May 2020 with final award by State Legislature in June 2021. Project completion anticipated by 12-31-2022.

***301.0027 American Lake Improvements – Shelter**

A Pierce County allocation for 2020 will allow us to begin Phase II improvements. A larger group picnic shelter will be built on the east side of the park to accommodate more people and to anticipate future replacement of the current restroom building.

Project Budget: \$60,000

Funding Source: \$35,000 Pierce County, \$25,000 REET

STATUS: Shelter purchase and installation to be completed by 6-30-2020.

***301.00XX American Lake Land Acquisition:** The City is investigating purchasing land along Veterans Drive adjacent to the American Lake Park parking lot to provide overflow parking during the busy summer season. An appraisal is being done to determine fair market value so we can discuss purchasing the property with the owners. Improvements may be done in conjunction with Veterans Drive road project. Project Budget: \$100,000 (estimate – TBD by appraisal)

***301.0037 Seeley Lake Improvements**

A cooperative project with Pierce County Parks to identify improvements for improved storm water control measures, public access, and safety upgrades to Seeley Lake Park.

Project Budget: \$150,000 for study

Funding Source: \$100K (Pierce County), \$50K SWM

STATUS: A Request for Proposals is being developed to contract for a design team to provide wetland and habitat assessments, surveying services, and preliminary design for future upgrades. Site restoration work is occurring with work crews and other volunteer support.

Schedule: complete design services work by December 2020.

Remaining 2019/2020 Capital Projects

(* new items since last update)

301.0016 Park Equipment

Upon incorporation the City started rehabilitating park sites. This included replacing and adding basic site furnishings such as picnic tables and benches to deal with excessive use / vandalism. Equipment Replacement is needed at all of the parks and may include: picnic tables, bike racks, drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. We offset the cost and/or expand this program by allowing visitors to purchase memorial tables and benches at the parks or partner with service clubs and other groups to donate equipment. Private groups purchase tables for \$1,000 and benches for \$750 (which includes installation and a plaque). For the

2019/2020 Biennial budget upgrades will focus on Wards Lake, Washington, & Oakbrook Parks or as needed.

Project Budget: 20,000 per year 2019 -2024

Funding Source: REET or general fund

STATUS: On-going on an as-needed basis. All funds to be expended by 12-31-20

301.0025 Fort Steilacoom Park Playground Improvements

The playground at Fort Steilacoom Park is one of the most visited spaces at the park used by families and youth of all ages and abilities. In 2007 the community came together to build this amazing structure. Various elements have been added over the years. Although the basic structure has reached the end of its life cycle, due to ongoing maintenance, it is in good shape. This project will support making ADA improvements and to updating or redefining areas to allow children and family members of all abilities to more easily use and access this site. Various community groups have suggested enhancements and new features to support expanded play and opportunities.

Project Budget: \$150K

Funding Source: \$150K (REET)

STATUS: Updates complete by 12/1/20

301.0006 Gateways

The proposal is to continue the work started in 2015 to improve Lakewood Gateways. With 11 of the 14 gateways completed the City will continue to take advantage and plan around various park and transportation improvements to utilize our community resources efficiently.

Project Cost (2019-2022): \$350,000

Funding Source: 2019 – REET and unfunded

STATUS: 2021: 84th and Tacoma Mall Boulevard - Private/public partnership using local ROW.
North Gate Road and Edgewood – Combine with JBLM North and Washington Boulevard improvements.

TBD: South Tacoma Way (near B&I) - Busy area with limited ROW. Will wait for redevelopment of this area.

Appendix E

Draft Progress Report for Legacy Plan 2020

| Goal 1 | | | |
|--|---|-----------|-----------|
| Protect, preserve, enhance and expand parks and open space facilities. | | | |
| Policy # | Policy | 2020-2023 | 2024-2026 |
| Policy 1.1: | Protect irreplaceable natural, cultural and historical assets. | | |
| Policy 1.2: | Preserve existing parks and facilities by using preventative maintenance and innovative and sustainable practices. | | |
| Policy 1.3: | Enhance parks by providing a variety of amenities that meet the diverse needs of a growing and changing population. | | |
| Policy 1.4: | Expand park systems by strategically acquiring land and proactively planning for future system needs. | | |

Goal 1

Protect, preserve, enhance and expand parks and open space facilities.

| Action Item # | Action Item | 2020-2023 | 2024-2026 |
|---------------|--|-----------|-----------|
| 1 | Identify, inventory, preserve and protect natural, cultural and historical assets. Explore the feasibility of creating interpretive and/or environmental centers and expanding informational signage in parks. Partner with other organizations to protect and communicate the City's natural, cultural and historical assets. | | |
| 2 | Protect public spaces including open space, water access, natural areas and developed park land for future generations. | | |
| 3 | Work with neighboring jurisdictions to effectively plan public spaces, amenities and programs. | | |
| 4 | Promote planning policies, zoning designations and other regulations that protect and encourage access to and the development of parks, walkways and open spaces. Collaborate with City planning personnel to craft planning tools. | | |
| 5 | Invest in adequate preventative maintenance to sustain the investments made in the park and recreation system. Conduct regularly scheduled inspections to ensure safe conditions. Continue the transition from a "catch-up" mode of operation to a strategic planning mode of operation. Use the Park Amenity Condition Assessment (PACA) to inform sustainable, long-term asset management. | | |

| | | | |
|---|---|--|--|
| 6 | Continue to apply innovative park management practices and facility solutions to reduce waste and increase efficiencies. Promote and demonstrate environmental stewardship. | | |
| 7 | Provide low-impact or no-impact park and recreation amenities in natural and environmentally sensitive areas. | | |
| 8 | <p>Prioritize park acquisition and development in the following areas:</p> <p>Areas of City not within a 10-minute walking distance of a publically accessible park or open space facility.</p> <p>Parks and amenities that score below 2 on the PACA.</p> <p>Areas of the City that are experiencing increased housing density, population growth, and commercial development.</p> <p>In areas of the City with unserved or underserved populations.</p> | | |

Goal 2

Provide equitable and community-driven services that are accessible for all.

| Policy # | Policy | 2020-2023 | 2024-2026 |
|-------------|---|-----------|-----------|
| Policy 2.1: | Provide a wide variety of park amenities and programs to meet the various needs of the community. | | |
| Policy 2.2: | Continue to remove physical, financial, and social barriers that prevent or deter park and recreation use. | | |
| Policy 2.3: | Celebrate and support the cultural diversity of the community. | | |
| Policy 2.4: | Provide a variety of opportunities to involve residents, partners, and stakeholder groups in park and recreation planning, design, decision making, and program implementation. | | |

Goal 2

Provide equitable and community-driven services that are accessible for all.

| Action Item # | Action Item | 2020-2023 | 2024-2026 |
|---------------|--|-----------|-----------|
| 1 | Develop multi-use facilities that allow for a variety of recreation opportunities in effort to meet the needs of all ages, abilities, and socio-economic, and cultural backgrounds. Continue to provide, enhance, and expand a variety of passive and active amenities and opportunities that reflect the community's needs. | | |
| 2 | Develop a system that provides a park or open space facilities within a 10-minute walking distance of all addresses. Increase access to park and recreation opportunities in underserved areas. | | |
| 3 | Engage residents, business owners, and other community stakeholders in park design and amenity selection. Use innovative and multi-pronged engagement efforts to increase awareness and community involvement. Concentrate efforts to reach unrepresented or and underrepresented populations. | | |
| 4 | Use a variety of communication platforms to inform residents of parks, recreation programming, and services. Consider access, language, and other factors when developing materials or campaigns. | | |
| 5 | Increase access to parks and recreation opportunities by reducing physical, financial, and structural barriers by: | | |

| | | | |
|---|---|--|--|
| | <p>Continuing to improve universal access to and through City parks and open space facilities;</p> <p>Continuing to structure program fees according to cost guidelines to ensure program affordability, see Chapter 5; and</p> <p>Providing a variety of recreation programs and events across the City, particularly in unserved or underserved communities.</p> | | |
| 6 | Build and leverage relationships with community partners, governmental entities, including Joint Base Lewis-McChord (JBLM), and other organizations to meet the park and recreation needs of the community. | | |
| 7 | Raise cultural awareness through arts, cultural, and history events and programs. | | |
| 8 | Continue to improve the cultural competency of Parks, Recreation and Community Services (PRCS) personnel by providing relevant educational and training opportunities. | | |
| 9 | Collaboratively develop and implement effective strategies to support livable and healthy communities, including policies focused on healthy foods, clean environments, tobacco- and smoke-free environments, quality park and open spaces, minimized emissions and waste, and increased social relationships, etc. | | |

Goal 3

Increase the connectivity of the community.

| Policy # | Policy | 2020-2023 | 2024-2026 |
|-------------|--|-----------|-----------|
| Policy 3.1: | Develop and maintain a system of connected non-motorized trails that encourage physical activity and create safe routes to parks and public spaces. | | |
| Policy 3.2: | Build and leverage partnerships with other entities, organizations, community stakeholder groups, and other City departments to provide quality and accessible services. | | |
| Policy 3.3: | Create a sense of place at parks and in public spaces by incorporating art, culture, and history. | | |
| Policy 3.4: | Provide a variety of outreach and promotional materials to spread awareness of parks and recreation services. | | |

Goal 3

Increase the connectivity of the community.

| Action Item # | Action Item | 2020-2023 | 2024-2026 |
|---------------|---|-----------|-----------|
| 1 | Create a system of connected on-and-off street, non-motorized trails that connect parks and other public spaces. Consider mobility needs when designing these systems. Partner with neighboring jurisdictions to connect trails regionally. Encourage linear parks to connect trails and parks when possible. Create safe routes to parks using sidewalks and shared-use paths. | | |
| 2 | Develop a variety of trail and paved pathway systems within all parks. Ensure that paved pathways meet Americans with Disabilities Act (ADA) standards for universal access. Secure resources necessary to sustainably maintain trail and pathway systems. | | |
| 3 | Encourage the use of public transit and active transportation to access parks and programs. Advocate for transit stops near parks and facilities hosting recreation programs and events. | | |
| 4 | Create community attachment to place, and increase social capital by fostering a bond between residents and public spaces through the use of design and by incorporating art, history, cultural assets, and opportunities to serve (volunteer), when appropriate. | | |
| 5 | Create spaces that are pedestrian friendly, respect history, and welcome everyday users. Provide a venue for large events and provide a variety of amenities and park experiences. | | |

| | | | |
|----|--|--|--|
| 6 | Partner with other providers, entities, organizations, and community stakeholders to ensure that a wide variety of park and recreation services and amenities are available citywide. Work with these groups and advisory boards to identify community needs and high-priority projects. | | |
| 7 | Partner with the Clover Park School District to create neighborhood parks on school district property and increase operational efficiencies by reducing duplicative services. | | |
| 8 | Develop promotional and outreach strategies to inform residents of park and recreation opportunities and benefits. | | |
| 9 | Increase wayfinding and informational signage throughout the City and in parks. Install interpretative features in parks and public spaces that provide accounts of the community's historical, cultural or environmental assets. | | |
| 10 | Cultivate innovative, knowledgeable, and service-driven PRCS personnel. | | |
| 11 | Partner with Pierce County Library System to create a joint Library and Senior Community Center in the Downtown area. | | |
| 12 | Partner with the Tacoma-Pierce County Health Department to develop and implement effective strategies to support a livable and healthy community. | | |

Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

| Policy # | Policy | 2020-2023 | 2024-2026 |
|-------------|--|-----------|-----------|
| Policy 4.1: | Continue to develop and expand destination park amenities and community signature events that increase tourism and improve recreation opportunities. | | |
| Policy 4.2: | Develop park and public space amenities in the downtown and other mixed-use and commercial areas. | | |
| Policy 4.3: | Provide safe, clean, and green parks that attract visitors, businesses, and enhance property values. | | |

Goal 4

Leverage and invest in facilities, programs, and infrastructure that boost economic opportunities and improve quality of life.

| Action Item # | Action Item | 2020-2023 | 2024-2026 |
|---------------|--|-----------|-----------|
| 1 | Use regional, waterfront, and community parks for community signature events, competitions, and a variety of specialty or destination uses to attract visitors from the greater Puget Sound region and beyond. Manage and inform users of the balance between destination and local use. | | |
| 2 | Create a Downtown park to serve residents, visitors, and commercial businesses and stimulate economic growth. | | |
| 3 | Leverage public spaces and amenities that provide for civic gatherings and celebrations, such as the Colonial Plaza. Support use of public spaces in the Downtown. | | |
| 4 | Partner with others to host, support, and promote city parks and programming in public spaces, including signature events. | | |
| 5 | Promote walkability and safe routes to parks and public spaces. | | |
| 6 | Develop a marketing strategy that promotes City parks. | | |
| 7 | Use Crime Prevention through Environmental Design (CPTED) features and other security measures to increase park safety. | | |
| 8 | Support and encourage local economic mobility pathways and healthy choices at City programs and events. | | |

Goal 5

Provide transparent, accountable, and fiscally responsible services and facilities.

| Policy # | Policy | 2020-2023 | 2024-2026 |
|-------------|--|-----------|-----------|
| Policy 5.1: | Make accountable, transparent, and responsible decisions that consider the environmental, economic, social, and cultural impacts to our community. | | |
| Policy 5.2: | Maintain and update the Legacy Plan goals, strategies, policies and procedures in response to changing needs, trends, performance outcomes and statutory requirements. | | |
| Policy 5.3: | Secure sustainable, diverse, and creative funding. | | |
| Policy 5.4: | Cultivate and leverage community partnerships to improve park and recreation services. | | |
| Policy 5.5: | Research, implement, evaluate, and improve park and recreation practices. | | |

Goal 5

Provide transparent, accountable, and fiscally responsible services and facilities.

| Action Item # | Action Item | 2020-2023 | 2024-2026 |
|---------------|--|-----------|-----------|
| 1 | Provide information on environmental, economic, social, and cultural impacts as part of all master plans and reports. | | |
| 2 | Update the six-year PCFP and work programs in conjunction with biennial budget development. Use the PACA to help inform capital improvement decision making and asset management. | | |
| 3 | Publish annual reports that highlight impacts and outcomes of City work. Conduct regular program evaluations. Use performance measurement tools to evaluate and monitor performance. Monitor changes and trends in performance outcomes, adjust when appropriate. | | |
| 4 | Provide a variety of opportunities for public engagement. Consider access, language, and other factors when developing public engagement events. Use a variety of means to reach out to the community. Focus on inclusive engagement by conducting concentrated outreach in hard-to-reach and unserved/underserved communities. Use a variety of communication platforms to inform residents of parks, recreation programming, and services. | | |
| 5 | Include input from the PRAB, and other advisory committees when applicable, when considering park and recreation related decisions. | | |

| | | | |
|---|--|--|--|
| 6 | Pursue funding sources and creative service provision methods that sustainably fund park and recreation development, operations, and maintenance. Review funding strategies and sources biennially. Review pricing guidelines and fee structure annually. Continue to meet PRCS's cost-recovery goal of 45 percent while continuing to providing for amenity and program affordability. Authorize sufficient resources to update Legacy Plan every six years to maintain state grant funding eligibility and satisfy statutory requirements. | | |
| 7 | Select designs and materials that are environmentally friendly, aesthetically pleasing, durable, and fiscally responsible. Thoroughly consider on-going maintenance and operation impacts of new or expanded parks, amenities and facilities when planning for future park or program expansion. | | |

| For Each Park | | | | | | | |
|---|-----------------------------------|------|------|------|------|------|------|
| Park Amenity Condition Assessment Scores | | | | | | | |
| | | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
| Diversity of Park Amenities | | | | | | | |
| Playground Facility | | | | | | | |
| Common amenities score | | | | | | | |
| Other active, amenities not included under common amenities score | | | | | | | |
| Recreation programing | | | | | | | |
| Average Park Score | | | | | | | |
| Specific Park Amenities | | | | | | | |
| Passive | Pavilion | | | | | | |
| | Benches | | | | | | |
| | Picnic Tables | | | | | | |
| | Landscaped Beds | | | | | | |
| | Natural Areas | | | | | | |
| | Picnic Shelter 1 | | | | | | |
| | Picnic Shelter 2 | | | | | | |
| | Picnic Shelter 3 | | | | | | |
| | Picnic Shelter 4 | | | | | | |
| | Public Art | | | | | | |
| | Trails | | | | | | |
| | Pathways | | | | | | |
| Active | Baseball/Softball fields | | | | | | |
| | Basketball Courts | | | | | | |
| | Multipurpose fields | | | | | | |
| | Playground(s) | | | | | | |
| | Skate Park | | | | | | |
| | Spray Park | | | | | | |
| | Tennis Courts | | | | | | |
| | Turf Elements | | | | | | |
| Other | Lighting – external building | | | | | | |
| | Lighting – parking lot | | | | | | |
| | Lighting – adjacent street lights | | | | | | |
| | Parking Area(s) | | | | | | |
| | Restroom(s) | | | | | | |
| | Signage – entry | | | | | | |
| | Signage - internal | | | | | | |
| Average Park Score | | | | | | | |

| For Entire Park System | | | | | | | |
|---|-----------------------------------|------|------|------|------|------|------|
| Park Amenity Condition Assessment Scores | | | | | | | |
| | | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
| Diversity of Park Amenities | | | | | | | |
| Playground Facility | | | | | | | |
| Common amenities score | | | | | | | |
| Other active, amenities not included under common amenities score | | | | | | | |
| Recreation programing | | | | | | | |
| Average Park Score | | | | | | | |
| Specific Park Amenities | | | | | | | |
| Passive | Pavilion | | | | | | |
| | Benches | | | | | | |
| | Picnic Tables | | | | | | |
| | Landscaped Beds | | | | | | |
| | Natural Areas | | | | | | |
| | Picnic Shelter 1 | | | | | | |
| | Picnic Shelter 2 | | | | | | |
| | Picnic Shelter 3 | | | | | | |
| | Picnic Shelter 4 | | | | | | |
| | Public Art | | | | | | |
| | Trails | | | | | | |
| | Pathways | | | | | | |
| Active | Baseball/Softball fields | | | | | | |
| | Basketball Courts | | | | | | |
| | Multipurpose fields | | | | | | |
| | Playground(s) | | | | | | |
| | Skate Park | | | | | | |
| | Spray Park | | | | | | |
| | Tennis Courts | | | | | | |
| | Turf Elements | | | | | | |
| Other | Lighting – external building | | | | | | |
| | Lighting – parking lot | | | | | | |
| | Lighting – adjacent street lights | | | | | | |
| | Parking Area(s) | | | | | | |
| | Restroom(s) | | | | | | |
| | Signage – entry | | | | | | |
| | Signage - internal | | | | | | |
| Average Park Score | | | | | | | |

Appendix F

2014-2019 PCFP Funding

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0000 Unallocated CIP | | | | | | |
| Beginning Project Balance | \$ 276 | - | 23,555 | (7,125) | - | 41,466 |
| (To)/From 301.0001 | - | - | - | - | 32,000 | - |
| (To)/From 301.0002 | - | - | - | - | - | - |
| (To)/From 301.0003 | - | - | - | - | - | - |
| (To)/From 301.0005 | - | 10,000 | - | - | - | - |
| (To)/From 301.0011 | - | - | - | (1,813) | - | - |
| (To)/From 301.0015 | - | - | - | 470 | - | - |
| (To)/From 301.0010 | - | - | - | (4,131) | (4,451) | - |
| (To)/From 301.0017 | - | - | - | - | (4,321) | - |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | 276 | 10,000 | 23,555 | (12,599) | 23,228 | 41,466 |
| Revenues: | | | | | | |
| USGA Fees | - | 8,550 | - | - | - | - |
| Donations/Contributions - Various (bricks) | - | - | - | - | 5,250 | 2,350 |
| Sale of Lakeland Property | - | - | - | - | - | - |
| Interest Earnings | - | 5 | 284 | 5,474 | 12,988 | 33,800 |
| Verizon Parking Fees | - | 5,000 | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | 7,125 | - | - |
| Total Revenues | - | 13,555 | 284 | 12,599 | 18,238 | 36,150 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | 30,963 | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | 30,963 | - | - | - |
| Revenues Over/(Under) Expenditures | - | 13,555 | (30,680) | 12,599 | 18,238 | 36,150 |
| Ending Project Balance | \$ 276 | 23,555 | (7,125) | 0 | 41,466 | 77,616 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0003 Harry Todd Park I (ADA, Dock Access, Bulkhead, Shoreline Open Space) Phase II (Waterfront) | | | | | | |
| Beginning Project Balance | \$ - | - | - | (40,000) | 364,474 | 447,917 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | (40,000) | 364,474 | 447,917 |
| Revenues: | | | | | | |
| Fund Anticipated | - | - | - | - | - | - |
| Fund Anticipated - RCO | - | - | - | - | - | - |
| Fund Anticipated - ALEA | - | - | - | - | - | - |
| Grant Received - RCO | - | - | - | - | - | 163,036 |
| Grant Received - ALEA | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Sale of Lakeland | - | - | - | 404,474 | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | 98,525 | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | 54,123 |
| Transfer In - Fund 401 SWM | - | - | - | - | 50,000 | - |
| Total Revenues | - | - | - | 404,474 | 148,525 | 217,159 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | 65,082 | 181,151 |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | 40,000 | - | - | - |
| Total Expenditures | - | - | 40,000 | - | 65,082 | 181,151 |
| Revenues Over/(Under) Expenditures | - | - | (40,000) | 404,474 | 83,443 | 36,008 |
| Ending Project Balance | \$ - | - | (40,000) | 364,474 | 447,917 | 483,925 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0004 Fort Steilacoom Park Pavilion Phase I | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | 13,645 | 95,814 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | 13,645 | 95,814 |
| Revenues: | | | | | | |
| Donations/Contributions - Rotary Club of Lakewood | - | - | - | - | 125,000 | - |
| Donations/Contributions - Lakewood Community Fnd | | | | 25,000 | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 104 Hotel/Motel Lodging Tax | - | - | - | 37,147 | 816,343 | - |
| Total Revenues | - | - | - | 62,147 | 941,343 | - |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | 9,103 | 3,644 | 5,900 |
| Intergovernmental | - | - | - | 4,712 | 4,590 | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | 34,687 | 850,940 | 2,892 |
| Total Expenditures | - | - | - | 48,503 | 859,174 | 8,792 |
| Revenues Over/(Under) Expenditures | - | - | - | 13,645 | 82,169 | (8,792) |
| Ending Project Balance | \$ - | - | - | 13,645 | 95,814 | 87,022 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0005 Chambers Creek Trail | | | | | | |
| Beginning Project Balance | \$ - | 10,000 | - | - | - | 100,000 |
| Reallocate (To)/From 301.0001 | - | (10,000) | - | - | - | - |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | 100,000 |
| Revenues: | | | | | | |
| Donations/Contributions | - | - | - | - | - | - |
| Sale of Lakeland Property | - | - | - | - | - | - |
| USGA Fees | 10,000 | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | 79,591 | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 100,000 |
| Transfer in - Fund 302 Trans CIP | - | - | - | - | 20,409 | - |
| Transfer In - Fund 401 SWM | - | - | 25,000 | - | - | - |
| Total Revenues | 10,000 | - | 25,000 | - | 100,000 | 100,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | 25,000 | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | 25,000 | - | - | - |
| Revenues Over/(Under) Expenditures | 10,000 | - | - | - | 100,000 | 100,000 |
| Ending Project Balance | \$ 10,000 | - | - | - | 100,000 | 200,000 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0006 Gateways | | | | | | |
| Beginning Project Balance | \$ - | - | - | 46,100 | 46,109 | 71,702 |
| Reallocate (To)/From | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | 46,100 | 46,109 | 71,702 |
| Revenues: | | | | | | |
| Fund Anticipated - LTAC | - | - | - | - | - | - |
| Grant - Nisqually | - | 10,000 | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | 88,729 | - | - | 50,000 | - |
| Transfer In - Fund 102 REET | - | 13,878 | 50,000 | - | - | 70,000 |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | 80,000 |
| Transfer In - Fund 104 Hotel/Motel Lodging Tax | - | 10,000 | - | 62,983 | 29,958 | - |
| Total Revenues | - | 122,607 | 50,000 | 62,983 | 79,958 | 150,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | 11,226 | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | 595 | - | - | 3,390 | 104 |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | 110,784 | 3,900 | 62,974 | 50,975 | 233,068 |
| Total Expenditures | - | 122,606 | 3,900 | 62,974 | 54,365 | 233,172 |
| Revenues Over/(Under) Expenditures | - | 1 | 46,100 | 9 | 25,593 | (83,172) |
| Ending Project Balance | \$ - | 1 | 46,100 | 46,109 | 71,702 | (11,470) |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0012 Springbrook Park Acquisition Phase III | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | 98,000 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | 98,000 |
| Revenues: | | | | | | |
| Fund Anticipated | - | - | - | - | - | - |
| Grant Awarded/Received - Pierce County Conservation Futur | - | - | - | - | - | - |
| Grant Awarded/Received - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | 108,500 | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 150,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | 186 | - | 49,814 |
| Total Revenues | - | - | - | 186 | 108,500 | 199,814 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | 10,500 | - |
| Capital - Land | - | - | - | - | - | 116,220 |
| Capital - All Other | - | - | - | 186 | - | 59,978 |
| Total Expenditures | - | - | - | 186 | 10,500 | 176,198 |
| Revenues Over/(Under) Expenditures | - | - | - | - | 98,000 | 23,616 |
| Ending Project Balance | \$ - | - | - | - | 98,000 | 121,616 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0013 FSP Utility & North Angle Lane Improvements | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | 192,320 |
| Reallocate (To)/From 301.0021 | - | - | - | - | - | 173,711 |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | 366,031 |
| Revenues: | | | | | | |
| Fund Anticipated | - | - | - | - | - | - |
| Grant Awarded/Received - Department of Commerce | - | - | - | - | - | 388,000 |
| Grant Awarded/Received - Pierce County Sewer Program | - | - | - | - | - | - |
| Lakewood Water District | | | | | | 186,624 |
| Donations/Contributions - Town of Steilacoom | - | - | - | - | - | - |
| Donations/Contributions - PC Sewer Program | - | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | 200,000 | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | 36,298 |
| Transfer In - Fund 502 Prop Mgmt | - | - | - | - | - | 50,000 |
| Total Revenues | - | - | - | - | 200,000 | 660,922 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | 6,654 | 30,018 |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | (0) | - | 80,347 |
| Intergovernmental (last year 2018) | - | - | - | - | 150 | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | 877 | 942,227 |
| Total Expenditures | - | - | - | (0) | 7,680 | 1,052,591 |
| Revenues Over/(Under) Expenditures | - | - | - | 0 | 192,320 | (391,669) |
| Ending Project Balance | \$ - | - | - | 0 | 192,320 | (25,638) |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0014 Fort Steilacoom Park/South Angle Lane Parking & Trail Improvement | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | 128,744 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | 128,744 |
| Revenues: | | | | | | |
| Funds Anticipated - POP Protect Our Pets Committed Donati | - | - | - | - | - | - |
| Grant - WWRP, signed 6/27/19 | - | - | - | - | - | 51,324 |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions - Town of Steilacoom | - | - | - | - | - | - |
| Transfer In - Fund 001 General | | | | | | 350,000 |
| Transfer In - Fund 001 General (Oak Tree) | | | | | | 20,000 |
| Transfer In - Fund 102 REET | - | - | - | - | 130,000 | 260,130 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | 119,756 |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | 130,000 | 801,210 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | 131,915 |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | 1,256 | 130 |
| Total Expenditures | - | - | - | - | 1,256 | 132,045 |
| Revenues Over/(Under) Expenditures | - | - | - | - | 128,744 | 669,164 |
| Ending Project Balance | \$ - | - | - | - | 128,744 | 797,908 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0016 Park Equipment Replacement | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | 18,000 | 18,291 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | 18,000 | 18,291 |
| Revenues: | | | | | | - |
| Transfer In - Fund 001 General | - | - | - | - | - | 20,000 |
| Transfer In - Fund 102 REET | - | - | - | 20,000 | 20,000 | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | 20,000 | 20,000 | 20,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | 2,000 | 19,709 | 10,807 |
| Total Expenditures | - | - | - | 2,000 | 19,709 | 10,807 |
| Revenues Over/(Under) Expenditures | - | - | - | 18,000 | 291 | 9,193 |
| Ending Project Balance | \$ - | - | - | 18,000 | 18,291 | 27,483 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0017 Park Playground Resurfacing | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | 0 |
| Reallocate (To)/From 301.0001 | - | - | - | (7,390) | - | - |
| Reallocate (To)/From 301.0000 | - | - | - | - | 4,321 | - |
| Beginning Project Balance (After Reallocation) | - | - | - | (7,390) | 4,321 | 0 |
| Revenues: | | | | | | |
| Transfer In - Fund 001 General | - | - | - | - | - | 19,000 |
| Transfer In - Fund 102 REET | - | - | - | 20,000 | 10,000 | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | 20,000 | 10,000 | 19,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | 12,610 | 14,321 | 6,535 |
| Total Expenditures | - | - | - | 12,610 | 14,321 | 6,535 |
| Revenues Over/(Under) Expenditures | - | - | - | 7,390 | (4,321) | 12,465 |
| Ending Project Balance | \$ - | - | - | (0) | 0 | 12,465 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0018 Project Support | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | 38,861 | 63,809 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | 38,861 | 63,809 |
| Revenues: | - | - | - | - | - | - |
| Fund Anticipated - For Budgetary Purposes Only | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | 50,000 |
| Transfer In - Fund 102 REET | - | - | - | 50,000 | 50,000 | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | 50,000 | 50,000 | 50,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | 11,139 | 25,052 | 27,562 |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | 11,139 | 25,052 | 27,562 |
| Revenues Over/(Under) Expenditures | - | - | - | 38,861 | 24,948 | 22,438 |
| Ending Project Balance | \$ - | - | - | 38,861 | 63,809 | 86,247 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0019 Edgewater Dock | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | 50,000 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | 50,000 |
| Revenues: | | | | | | |
| Fund Anticipated - For Budgetary Purposes Only | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | 50,000 | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | 50,000 | - |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | 4,918 |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | 4,918 |
| Revenues Over/(Under) Expenditures | - | - | - | - | 50,000 | (4,918) |
| Ending Project Balance | \$ - | - | - | - | 50,000 | 45,083 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0020 Wards Lake Improvements | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 30,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | 43,317 |
| Total Revenues | - | - | - | - | - | 73,317 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | 34,130 |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | 39,593 |
| Total Expenditures | - | - | - | - | - | 73,723 |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | (406) |
| Ending Project Balance | \$ - | - | - | - | - | (406) |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0021 Fort Steilacoom Park Roadway | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | 579,520 | 173,711 |
| Reallocate (To)/From 301.0013 | - | - | - | - | - | (173,711) |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | 579,520 | - |
| Revenues: | | | | | | |
| Transfer In - Fund 001 General | - | - | - | 650,000 | 319,990 | - |
| Transfer In - Fund 401 SWM | - | - | - | - | 100,000 | - |
| Total Revenues | - | - | - | 650,000 | 419,990 | - |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | 13,954 | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | 69,990 | 47,115 | - |
| Intergovernmental (last year 2018) | - | - | - | - | 490 | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | 764,730 | - |
| Total Expenditures | - | - | - | 69,990 | 826,289 | - |
| Revenues Over/(Under) Expenditures | - | - | - | 580,010 | (406,299) | - |
| Ending Project Balance | \$ - | - | - | 580,010 | 173,221 | - |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0022 Banners & Brackets Phase II | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | 10,749 |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | 10,749 |
| Revenues: | | | | | | |
| Transfer In - Fund 001 General | - | - | - | - | 50,000 | - |
| Total Revenues | - | - | - | - | 50,000 | - |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | 39,251 | 1,960 |
| Total Expenditures | - | - | - | - | 39,251 | 1,960 |
| Revenues Over/(Under) Expenditures | - | - | - | - | 10,749 | (1,960) |
| Ending Project Balance | \$ - | - | - | - | 10,749 | 8,789 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0024 Fort Steilacoom Park Barn Restoration | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Fund Anticipated - For Budgetary Purposes Only | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 100,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 100,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 100,000 |
| Ending Project Balance | \$ - | - | - | - | - | 100,000 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0025 Fort Steilacoom Park ADA/Sensorty All Abilities Playground | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Fund Anticipated - For Budgetary Purposes Only | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 150,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 150,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 150,000 |
| Ending Project Balance | \$ - | - | - | - | - | 150,000 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0027 American Lake Improvements (ADA, Playground, Sanican Enclosure) | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Fund Anticipated - For Budgetary Purposes Only | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 250,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 250,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | 52,958 |
| Total Expenditures | - | - | - | - | - | 52,958 |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 197,042 |
| Ending Project Balance | \$ - | - | - | - | - | 197,042 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0028 Oakbrook Park Improvements | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Grant - Pierce County - Playground Equipment | | | | | | 37,000 |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 13,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 50,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | 50,000 |
| Total Expenditures | - | - | - | - | - | 50,000 |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 0 |
| Ending Project Balance | \$ - | - | - | - | - | 0 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0030 MVET Paths & Trails | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| (To)/From 301.0005 | - | - | - | - | - | - |
| (To)/From 301.0005 | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| MVET | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 302 Transportation CIP | - | - | - | - | - | 5,087 |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 5,087 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 5,087 |
| Ending Project Balance | \$ - | - | - | - | - | 5,087 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0031 Fort Steailacoom Park Turf Infields | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Fund Anticipated - State Legislative Ask | - | - | - | - | - | - |
| Fund Anticipated - LTAC | - | - | - | - | - | - |
| Fund Anticipated - WWRP YAF | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | 15,300 |
| Transfer In - Fund 102 REET | - | - | - | - | - | 250,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 265,300 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 265,300 |
| Ending Project Balance | \$ - | - | - | - | - | 265,300 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0032 Springbrook Park Expansion V | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Fund Anticipated - State Legislative Ask | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | - |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | - |
| Ending Project Balance | \$ - | - | - | - | - | - |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0035 Fort Steilacoom Park Pavilion Restroom Improvements | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Donations/Contributions | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 102 REET | - | - | - | - | - | 70,000 |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 70,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 70,000 |
| Ending Project Balance | \$ - | - | - | - | - | 70,000 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0036 Gateways - Service Club Sign | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Donations/Contributions | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | 25,000 |
| Transfer In - Fund 102 REET | - | - | - | - | - | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | 25,000 |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | 2,490 |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | 2,490 |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | 22,510 |
| Ending Project Balance | \$ - | - | - | - | - | 22,510 |

| Fund 301 PARKS CIP | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Actual | 2/07/2020: 2019 YTD December |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| 301.0026 Harry Todd Phase II (Combined with Phase I) | | | | | | |
| Beginning Project Balance | \$ - | - | - | - | - | - |
| Reallocate (To)/From | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Beginning Project Balance (After Reallocation) | - | - | - | - | - | - |
| Revenues: | | | | | | |
| Fund Anticipated - For Budgetary Purposes Only | - | - | - | - | - | - |
| Grant - Department of Commerce | - | - | - | - | - | - |
| Donations/Contributions | - | - | - | - | - | - |
| Proceeds From Sale of Asset | - | - | - | - | - | - |
| Transfer In - Fund 001 General | - | - | - | - | - | - |
| Transfer In - Fund 104 LTAC | - | - | - | - | - | - |
| Transfer In - Fund 401 SWM | - | - | - | - | - | - |
| Total Revenues | - | - | - | - | - | - |
| Expenditures: | | | | | | |
| Personnel Costs | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Charges for Services | - | - | - | - | - | - |
| Capital - Land | - | - | - | - | - | - |
| Capital - All Other | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | - |
| Revenues Over/(Under) Expenditures | - | - | - | - | - | - |
| Ending Project Balance | \$ - | - | - | - | - | - |

Appendix G

PACA scoring criteria: Quality & diversity scoring

| TABLE 3-5 | |
|--|---|
| PACA SCORING CRITERIA | |
| DIVERSITY SCORING | |
| Playground facility. | |
| 3 | The park has a playground facility for youth, young adults, and adults. |
| 2 | The park has a playground facility for youth. |
| 1 | The park does not have a playground facility. |
| Common Amenities: <ol style="list-style-type: none"> 1. Picnic shelters; 2. Restrooms; 3. Open fields; 4. Trails and/or ADA compliant pave paths; 5. Benches; 6. Barbeques. | |
| 3 | The park has all of these amenities. |
| 2 | The park has four to five of these amenities. |
| 1 | The park has three or fewer of these amenities. |
| Park provides muscle-powered amenity other than open space, walking trails, open field, and playground facilities. Examples - exercise equipment, basketball court, pickle ball court, etc. | |
| 3 | The park provides two or more additional amenities. |
| 2 | The park provides one additional amenity. |
| 1 | No, the park does not provide additional amenities. |
| Park has low-cost/no-cost recreational events (City or partner) open to the general public: | |
| 3 | Five or more times a year. |
| 2 | One to four times a year. |
| 1 | Zero times a year. |

| QUALITY SCORE | |
|------------------------|--|
| PASSIVE AMENITIES | |
| Pavilion | |
| 3 | In good condition; facility has minimal signs of cracking or material deterioration, no structural or safety issues, minor maintenance repairs present, all elements are operable. |
| 2 | In fair condition; facility has some signs of cracking or material deterioration, no structural or safety issues, some maintenance repairs present, all elements are operable. |
| 1 | In poor condition; facility has significant signs of cracking or material deterioration, structural or safety issues may/do exist, significant maintenance repairs or replacement necessary, some elements are not operable. |
| 0 | No Pavilion |
| Comments: | |
| Benches | |
| 3 | In good condition; materials have minimal wear, all elements are in working order, no structural or safety issues, and no vandalism. |
| 2 | In fair condition; materials have some wear, no structural or safety issues, all elements are in working order. |
| 1 | In poor condition; materials have significant wear, structural and safety issues may/do exist, some elements are not in working order; vandalism is present. |
| 0 | No benches or picnic tables |
| Comments: | |
| Picnic Tables | |
| 3 | In good condition; materials have minimal wear, all elements are in working order, no structural or safety issues, and no vandalism. |
| 2 | In fair condition; materials have some wear, no structural or safety issues, all elements are in working order. |
| 1 | In poor condition; materials have significant wear, structural and safety issues may/do exist, some elements are not in working order; vandalism is present. |
| 0 | No benches or picnic tables |
| Comments: | |
| Landscaped beds | |
| 3 | In good condition; few weeds, minimal bare or worn areas; plants appear healthy. |
| 2 | In fair condition; some weeds, some bare or worn areas; plants are generally healthy. |
| 1 | In poor condition; many weeds present, significant bare or worn areas; plants are not healthy or are dead. |
| 0 | No landscaped beds |
| Comments: | |

| Natural Areas (FSP, HTP, WL only) | |
|-----------------------------------|--|
| 3 | In good condition; minimal invasive plants, high species diversity, healthy plants. |
| 2 | In fair condition; invasive plants less than 10 percent of area, limited species diversity, generally healthy plants. |
| 1 | In poor condition; invasive over 10 percent of area, low species diversity, plants are not healthy or are dead or past life cycle. |
| 0 | No natural areas |
| Comments: | |
| Picnic Shelter 1 | |
| 3 | In good condition; materials have minimal wear, no leaks, all elements are in working order, no structural or safety issues, and no vandalism. |
| 2 | In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order. |
| 1 | In poor condition; materials have significant wear, structural and safety issues may/do exist, leaks may/do exist, some elements are not in working order; vandalism is present. |
| 0 | No picnic shelter. |
| Comments: | |
| Picnic Shelter 2 | |
| 3 | In good condition; materials have minimal wear, no leaks, all elements are in working order, no structural or safety issues, and no vandalism. |
| 2 | In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order. |
| 1 | In poor condition; materials have significant wear, structural and safety issues may/do exist, leaks may/do exist, some elements are not in working order; vandalism is present. |
| 0 | No picnic shelter. |
| Comments: | |
| Picnic Shelter 3 | |
| 3 | In good condition; materials have minimal wear, no leaks, all elements are in working order, no structural or safety issues, and no vandalism. |
| 2 | In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order. |
| 1 | In poor condition; materials have significant wear, structural and safety issues may/do exist, leaks may/do exist, some elements are not in working order; vandalism is present. |
| 0 | No picnic shelter. |
| Comments: | |

| | |
|---|---|
| Public Art | |
| 3 | In good condition; no vandalism, no signs of weathering, all elements are in working order. |
| 2 | In fair condition; minor signs of weathering or wear, minor maintenance necessary, all elements are in working order. |
| 1 | In poor condition; significant signs of weathering or wear, significant maintenance or replacement necessary, vandalized, some elements are not in working order. |
| 0 | No public art. |
| Comments: | |
| Unpaved trails (compact gravel or dirt walkways) | |
| 3 | In good condition; surface is generally smooth and even, minimal drainage issues. |
| 2 | In fair condition; surface is uneven in places, some drainage issues. |
| 1 | In poor condition; surface is uneven in many places, significant drainage issues. |
| 0 | No trails. |
| Comments: | |
| Paved Pathways (trails/walkways) | |
| 3 | In good condition; surface is generally smooth and even, no cracking or holes, appears to meet ADA requirements, minimal drainage issues. |
| 2 | In fair condition; surface is uneven in places, some cracking or holes, does not appear to meet ADA requirements some places (slope, width, etc.), some drainage issues. |
| 1 | In poor condition; surface is uneven in many places, significant cracking or holes, does not appear to meet ADA requirements many places (slope, width, etc.), significant drainage issues. |
| N/A | No pathways. |
| Comments: | |
| SPECIFIC PARK AMENITIES – ACTIVE (ALL PARKS) | |
| Baseball/Softball fields | |
| 3 | In good condition; thick grass with minimal thin spots, no drainage issues, no bumps or holes in the infield, free of unwanted vegetation, no holes present, no irrigation issues. |
| 2 | In fair condition; grass has some thin spots in high use areas, some drainage issues, some bumps in fields, some unwanted vegetation, a few minor holes present, minor irrigation issues. |
| 1 | In poor condition; significant areas are bare, significant drainage issues (holds water), significant bumps in fields, unwanted vegetation present, significant holes present, significant irrigation issues. |
| N/A | No baseball/softball fields. |
| Comments: | |

| Basketball Courts | |
|------------------------------------|---|
| 3 | In good condition; no cracks in surface, minimal material wear, no holes present, full courts have clear stripping, rims and nets are in good condition. |
| 2 | In fair condition; some cracks in surface, some material wear, some holes present but they do not impact player safety or the game, full courts have worn stripping rims and nets are in warn condition. |
| 1 | In poor condition; significant cracks in surface, significant material wear, holes present that impact player safety or the game, full courts have indistinguishable or no stripping. No rims and nets, or are in poor condition. |
| N/A | No basketball courts. |
| Comments: | |
| Multipurpose fields (soccer, etc.) | |
| 3 | In good condition; thick grass with minimal thin spots, no drainage issues, no bumps, free of unwanted vegetation, no holes present, and no irrigation issues. |
| 2 | In fair condition; grass has some thin spots in high use areas, some drainage issues, some bumps, some unwanted vegetation, a few holes present, minor irrigation issues. |
| 1 | In poor condition; significant areas are bare, significant drainage issues (holds water), significant bumps, unwanted vegetation present, significant holes present, significant irrigation issues. |
| N/A | No multipurpose fields. |
| Comments: | |
| Playground(s) | |
| 3 | In good condition; fall material and safety surfacing meets ASTM standards, no drainage issues, no missing elements |
| 2 | In fair condition; needs additional fall materials, small compliance issues, some drainage issues. |
| 1 | In poor condition; needs significant maintenance or replacement of elements or fall materials, drainage issues. |
| N/A | No playground. |
| Comments: | |
| Skate Park | |
| 3 | In good condition; minimal signs of cracking or material deterioration, no structural or safety issues, no vandalism, minor maintenance repairs necessary. |
| 2 | In fair condition; some signs of cracking or material deterioration, no structural or safety issues, some vandalism present. |
| 1 | In poor condition; significant signs of cracking or material deterioration, structural or safety issues, vandalism present, significant maintenance repairs or replacement necessary. |
| N/A | No skate park. |
| Comments: | |

| Spray Park |
|------------|
|------------|

| | |
|---|--|
| 3 | In good condition; pad has no cracking, little or no damage or material wear, no structural or safety issues, no vandalism, good drainage. |
| 2 | In fair condition; pad has some cracking, some damage or material wear but in working condition, no structural or safety issues, good drainage, color fading. |
| 1 | In poor condition; pad has significant cracking, significant damage or material wear, some elements are not in working condition or are broken, structural or safety issues may/do exist, poor drainage, color fading. |
| N/A | No spray park. |
| Comments: | |
| Tennis Courts | |
| 3 | In good condition; no cracks in surface, minimal material wear, no holes present, courts have clear stripping, net has minimal wear. |
| 2 | In fair condition; some cracks in surface, some material wear, some holes present but do not impact player safety or the game, courts have worn stripping, nets are worn. |
| 1 | In poor condition; significant cracks in surface, significant material wear, holes present that impact player safety or the game, courts have indistinguishable or no stripping, nets are in poor condition. |
| N/A | No tennis courts. |
| Comments: | |
| Turf elements | |
| 3 | In good condition; irrigation controller and system works properly, no drainage issues, no weeds, minor wear or material deterioration, no structural or safety issues, minimal maintenance necessary, no irrigation issues. |
| 2 | In fair condition; some drainage issues, some weeds, some wear or material deterioration, no structural or safety issues, some maintenance necessary, minor irrigation issues. |
| 1 | In poor condition; significant drainage issues, many weeds, significant wear or material deterioration, structural or safety issues may/do exist, significant maintenance or replacement necessary, significant irrigation issues. |
| N/A | No turf elements. |
| Comments: | |
| OTHER INFRASTRUCTURE (ALL PARKS) | |
| Lighting - external building | |
| 3 | In good condition; all lights are operational. |
| 2 | In fair condition; 10 percent or less of lights are not operational. |
| 1 | In poor condition; over 10 percent of lights are not operational. |
| N/A | No lighting. |
| Comments: | |
| Lighting - parking lot | |
| 3 | In good condition; all lights are operational. |
| 2 | In fair condition; 10 percent or less of lights are not operational. |
| 1 | In poor condition; over 10 percent of lights are not operational. |
| N/A | No lighting. |
| Comments: | |

| | |
|--|---|
| Lighting - adjacent street lights | |
| 3 | In good condition; all lights are operational. |
| 2 | In fair condition; 10 percent or less of lights are not operational. |
| 1 | In poor condition; over 10 percent of lights are not operational. |
| N/A | No lighting. |
| Comments: | |
| Parking Area(s) | |
| 3 | In good condition; no drainage issues, clear pavement markings, no pavement cracking or holes, no repair required. |
| 2 | In fair condition; some drainage issues, faded pavement markings, some pavement cracking or holes, minor repair required. |
| 1 | In poor condition; significant drainage issues, unrecognizable pavement markings, significant pavement cracking or holes, significant repair or replacement required. |
| N/A | No parking areas. |
| Comments: | |
| Restroom(s) | |
| 3 | In good condition; materials have minimal wear, no structural or safety issues, no leaks, all elements are in working order, no vandalism. |
| 2 | In fair condition; materials have some wear, no structural or safety issues, no leaks, all elements are in working order, no vandalism. |
| 1 | In poor condition; materials have significant wear, structural or safety issues may/do exist, leaks do/may exist, some elements are not in working order; vandalism is present. |
| N/A | No restrooms. |
| Comments: | |
| Signage - entry sign | |
| 3 | In good condition; no wear, minimal weathering, no vandalism. |
| 2 | In fair condition; some wear, some weathering, no vandalism. |
| 1 | In poor condition; significant damage, significant weatherization, vandalism present. |
| N/A | No signage. |
| Comments: | |
| Signage - internal signage: rules, interpretative | |
| 3 | In good condition; no wear, minimal weathering, no vandalism. |
| 2 | In fair condition; some wear, some weathering, no vandalism. |
| 1 | In poor condition; significant damage, significant weatherization, vandalism present. |
| N/A | No signage. |
| Comments: | |
| ADA compliance | |
| 3 | Park is compliant with ADA standards, including pathways. |
| 2 | Some items appear to not comply with ADA standards, but could be fixed with minor projects. |
| 1 | A number of park assets appear to not comply, including walkways and grading. |
| Comments: | |

Future park improvement ideas

Appendix H

Sample of Open Space Definitions

| Entity | Definition |
|---------------------|---|
| State of Washington | <p>(1) "Open space land" means (a) any land area so designated by an official comprehensive land use plan adopted by any city or county and zoned accordingly, or (b) any land area, the preservation of which in its present use would (i) conserve and enhance natural or scenic resources, or (ii) protect streams or water supply, or (iii) promote conservation of soils, wetlands, beaches or tidal marshes, or (iv) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries or other open space, or (v) enhance recreation opportunities, or (vi) preserve historic sites, or (vii) preserve visual quality along highway, road, and street corridors or scenic vistas, or (viii) retain in its natural state tracts of land not less than 1 acre situated in an urban area and open to public use on such conditions as may be reasonably required by the legislative body granting the open space classification, or (c) any land meeting the definition of farm and agricultural conservation land under subsection (8) of this section. As a condition of granting open space classification, the legislative body may not require public access on land classified under (b)(iii) of this subsection for the purpose of promoting conservation of wetlands.</p> <p><u>RCW 84.34.020</u></p> |
| State of New York | <p>Open space is defined as land which is not intensively developed for residential, commercial, industrial or institutional use. Open space can be publicly or privately owned. It includes agricultural and forest land, undeveloped coastal and estuarine lands, undeveloped scenic lands, public parks and preserves. It also includes water bodies such as lakes and bays. What land is defined as open space depends in part on its surroundings. A vacant lot or a small marsh can be open space in a big city. A narrow corridor or pathway for walking or bicycling is open space even though it is surrounded by developed areas. And while not strictly open space, this Plan also discusses cultural and historic resources which, along with open space, are part of the heritage of New York State.</p> <p>2016 New York State Open Space Conservation Plan</p> |
| Redmond, WA | <p>Open Space. Any land, area, the preservation of which in its present use would (1) conserve and enhance natural or scenic resources, or (2) protect streams or water supply, or (3) promote conservation of soils, wetlands, beaches or tidal marshes, or (4) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries, or (5) enhance recreation opportunities. (Ord. 1901)</p> <p>Open Space, Active. Open space which may be improved and set aside, dedicated, designated or reserved for recreational facilities such as swimming pools, play equipment for children, ball fields, court games, picnic tables, etc. (Ord. 1901)</p> |

| | |
|---------------------|--|
| | <p>Open Space, Passive. Open space which is essentially unimproved and set aside, dedicated, designated, or reserved for public or private use or for the use and enjoyment of owners, occupants. (Ord. 1901)</p> <p>RMC 20A.20</p> |
| Renton, WA | <p>Any physical area that provides visual relief from the built environment for environmental, scenic or recreational purposes. Open space may consist of developed or undeveloped areas, including urban plazas, parks, pedestrian corridors, landscaping, pastures, woodlands, greenbelts, wetlands and other natural areas, but excluding stormwater facilities, driveways, parking lots or other surfaces designed for vehicular travel.</p> <p>RMC 4-11-150</p> |
| Shoreline, WA | <p>Corridor, Wildlife or Open Space: Wildlife or open space corridor are a series of undeveloped or minimally developed, interconnected public and private lands that supports the successful function of existing natural systems, provide opportunities for passive and active recreation (where appropriate), and enhances opportunities for wildlife mobility.</p> <p>SMC 20.20.012</p> |
| San Juan County, WA | <p>Any land area in which the preservation in its present use would:</p> <p>Conserve and enhance natural or scenic resources. Protect streams or water supply. Promote conservation of soils, wetlands, beaches or tidal marshes. Enhance the value to the public of neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries or other open space. Enhance recreation opportunities. Preserve historic sites. Retain in its natural state tracts of land not less than one acre situated in an urban area and open to public use on such conditions as may be reasonably required by the legislative authority granting the open space classification.</p> |
| Marysville, WA | <p>“Open Space” means any parcel or area of land or water set aside, dedicated, designated, or reserved for public or private use or enjoyment.</p> <p>“Open space, public” means an area dedicated in fee to the city, and operated and maintained by it. Public open space is designed primarily for the use of residents of a particular development, but cannot be reserved for their exclusive use due to the public ownership.</p> <p>MMC 22A.020.160</p> |
| Auburn, WA | <p>“Open space” may include such features as landscaped areas, held in common ownership by a homeowners’ association and part of a landscape plan common to the entire PUD, passive and active recreation uses, natural features, environmental amenities such as wetlands and their buffers, and storm water facilities that incorporate any or all of the above identified features. Open space areas shall be required to be enhanced if not already an existing amenity. Areas intended to be left in their natural state, including but not limited to</p> |

| | |
|---------------|---|
| | <p>wetlands and their buffers and steep slopes, shall be considered an existing amenity. The open space must be a permanent, integral, and functional amenity that is for the common good and enjoyment of the residents of the entire PUD and not just to an individual lot or resident. Landscaped areas, private parks, and improvements within open space areas shall be maintained by the homeowners' association. Open space for the Lakeland Hills South special area plan is shown on the official Lakeland plan map and shall be provided in accordance with the First Amendment to Lakeland Annexation and Utilities Agreement as adopted by City Council Resolution No. 2955.</p> <p>AMC 18.76.030</p> |
| Bremerton, WA | <p>"Open Space" means areas retained for use as active or passive recreation areas or for resource protection, including, but not limited to, landscape areas, gardens, walkways, courtyards, lawns, or outdoor recreation areas.</p> <p>"Park," "playground" and "open Space" mean a site designed, developed, or reserved for recreational use by the public, such as play areas, community gardens and natural areas.</p> <p>BMC 20.42</p> |
| Issaquah, WA | <p>Open space: That portion of a site which is left in its natural state or specifically designated to be used for recreation, resource protection, agriculture, greenbelt or amenity and is not covered with structures, roads or parking areas. Open space does not include land occupied by roads, road rights-of-way, public sidewalks, or parking areas. Open space does not include the yards, courtyards or individual lots of residential units. Open space recreational uses may contain impervious surfaces. Such impervious surfaces shall be included as impervious surfaces in the calculation of the impervious/pervious surface ration.</p> <p>IMC 18.02</p> |
| Davis, CA | <p>Open space area means a natural, open space area owned, used or maintained by the city, and devoted to habitat, agriculture or passive recreation and not designated a park by the city.</p> <p>DMC 27.01.010</p> |

Health Inequities

The Vision of the Legacy Plan is “Lakewood is a healthy and vibrant community where opportunities abound.” Parks and recreation play an important role in promoting health equity.

At the core, health equity means “ensuring opportunities for everyone to attain their highest level of health.”³ The Washington State Department of Health, describes health equity as:

“When all people have the opportunity to achieve their full health potential, regardless of:

- The color of their skin.
- Where they were born.
- Their level of education.
- Their gender identity.
- Their sexual orientation.
- The religion they practice.
- The job they have.
- The language they speak.
- The neighborhood they live in.
- Whether or not they have a disability.”

A healthy community means more jobs, better ways to get around, affordable housing, healthy food, connections to neighbors, and safe places to play and be outside.

In addition to parks and recreation, the City has a variety of programs that support healthy Lakewood residents, including, but not limited to, the Rental Housing Safety Program, the Behavior Health Team and Human Services. All of these services are in alignment with the City’s Strategic Plan 3.3 - “Provide resources to support the health, welfare, and safety of the community.”

While people and places in some areas of Lakewood are thriving, other neighborhoods are not yet enjoying these benefits.

Unfortunately, there are significant health inequities in Lakewood. The Tacoma-Pierce County Health Department (TPCHD) defines health inequities as “those differences in health that are unnecessary, avoidable, unfair, and unjust.”⁴

The TPCHD’s 2015 Health Equity Assessment found:

- Zip code 98439, which is part of Lakewood (Woodbrook) and Joint Base Lewis McChord (JBLM), had one of the lowest life expectancy rates in the County, with life expectancy of less than 75 years.
- South Lakewood had some of the highest rates of cardiovascular disease.
- The Tillicum and Woodbrook neighborhoods were identified as having the highest health risk in Pierce County based on life expectancy, poverty, unemployment,

³American Public Health Association. "Creating the healthiest nation: Advancing health equity." (2018).

⁴ Tacoma-Pierce County Health Department. "Fairness Across Places? Your Health in Pierce County: 2015 Health Equity Assessment." *Tacoma-Pierce County Health Department*. (2015):1-89.

high school graduation, frequency of mental distress, smoking, obesity, disabilities, and adverse childhood experiences.

For the full report see: <https://www.tpchd.org/home/showdocument?id=196>

Policies and decisions that can help or hurt a neighborhood, also known as [social, economic and environmental conditions](#), can create widespread, long-term differences in health outcomes. Race, income, gender expression, and age also can create unfair differences in health outcomes. TPCHD created the Communities of Focus as a way to improve the social, economic, and environmental conditions that affect health. This approach focuses on what the community cares about and improves services, partnerships, investments, and civic engagement. In Lakewood, TPCHD selected Springbrook as one of its Communities of Focus.

The Washington Environmental Health Disparities Map⁵ is a tool to assess multiple, combined environmental risks. The map estimates a cumulative environmental health risk, which is the potential or probability for harm from a combination of environmental and vulnerability factors. For more environmental public health data see the Washington State Department of Health's Washington Tracking Network:

<https://fortress.wa.gov/doh/wtn/WTNIBL/>

Notably, this map provides rankings to “help compare health and social factors that may contribute to disparities within a community or between communities and should not be taken to be an absolute value.”⁶

In Lakewood, census tracts making up the Springbrook, Tillicum, Woodbrook, International District, and Downtown neighborhoods consistently record the highest disparity rankings (8 and up) for environmental health disparities, environmental exposures, environmental effects, social economic factors, and sensitive population. A rank of 8 on this map means that 20 percent of communities in Washington state have a higher level of the factor is being scored, while 70 percent of communities have a lower level of the factor being scored. **Figure 2-21** provides an overview of disparity ranking indicators.

For more information see the full report at:

[https://deohs.washington.edu/sites/default/files/images/Washington Environmental Health Disparities Map.pdf](https://deohs.washington.edu/sites/default/files/images/Washington_Environmental_Health_Disparities_Map.pdf)

⁵Min, Esther, et al. "The Washington State Environmental Health Disparities Map: Comparing environmental health risk factors across communities." *University of Washington Department of Environmental & Occupational Health Sciences*. (2019):1-44.

⁶ Ibid.

REQUEST FOR COUNCIL ACTION

| | | |
|--|--|---|
| DATE ACTION IS REQUESTED: May 18 | TITLE: RCO Authorizing Resolution to apply for grants | TYPE OF ACTION: — ORDINANCE NO. |
| REVIEW: May 18 | ATTACHMENTS: RCO Authorizing Resolution | <u>X</u> RESOLUTION NO. 2020-07 |
| | | — MOTION NO. |
| | | — OTHER |

SUBMITTED BY: Mary Dodsworth, Parks, Recreation and Community Services Director

RECOMMENDATION: It is recommended that Council approve the RCO authorizing resolution so the City can apply for a variety of funds to support future park capital improvement projects.

DISCUSSION: The City has been successful in receiving grants to offset the cost of park capital improvements. The City is planning to submit several grant applications in the next month to support a variety of park improvement projects. The Recreation and Conservation Office (RCO) requires an authorizing resolution from the applicant agency. Each grant requires an authorizing resolution from the applicant agency (City). RCO will allow an agency to list all the grants on one resolution. The City is NOT committed to future development or expenditures by approving the resolution. The City is planning to apply for the following grants:

American Lake Park Waterfront Access Upgrades – estimated project cost: \$1,500,000

WWRP Local Parks: 20-1349D - \$500,000

ALEA: 20-1760D - \$500,000

Wards Lake Park Enhancements Phase I – estimated project cost: \$1,500,000 – \$1,960,000

LWCF Legacy: 19-1740D - \$960,000 (we can apply for both LWCF grants but only accept one)

LWCF (standard): 20-1763D - \$500,000 (we can apply for both LWCF grants but only accept one)

WWRP Local Parks: 20-1761D - \$500,000

Youth Athletic Fund (pump track) 20-1764D - \$350,000

Fort Steilacoom Park- Artificial Turf Infield – estimated project cost: \$1,200,000

Youth Athletic Fund: 20-1765D - \$350,000 (to support State 2020 allocation)

ALTERNATIVE(S): Council could choose to not approve the resolution, however, without the authorizing resolution the City would not be able to apply for any RCO managed grant programs.

FISCAL IMPACT: City grant match amounts for each project will vary based on successful grants, alternate funding sources and project costs. City Council will approve any park projects, grant sources and city match expectations during the 2021-2022 capital budget process.

Mary Dodsworth

Prepared by

Department Director


City Manager Review

RESOLUTION NO. 2020-07

A RESOLUTION of the City Council of the City of Lakewood, Washington, authorizing the City Manager to seek grant funding assistance managed through the Washington State Recreation and Conservation Office for the American Lake Park Waterfront Access Upgrades WWRP Local Parks 20-1349D ALEA: 20-1760D, Wards Lake Park Enhancements Phase I LWCF:19-1740D WWRP Local Parks: 20-1761D LWCF(standard): 20-1763D Youth Athletic Fund (pump track) 20-1764D, and Fort Steilacoom Park – Artificial Turf Infields Youth Athletic Fund: 20-1765D.

WHEREAS, state grant assistance is requested by our organization to aid in financing the cost of the Projects listed above; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. Our organization has applied for or intends to apply for funding assistance managed by the Washington State Recreation and Conservation Office for the above “Project(s).”

Section 2. John J. Caulfield, City Manager is authorized to act as a representative/agent for our organization with full authority to bin the organization regarding all matter related to the Project(s), including but not limited to, full authority to: (1) approve submission of grant application, (2) enter into a project agreement(s) on behalf of our organization, (3) sign any amendments thereto on behalf of our organization, (4) designate a project contact, (5) to administer the day-to-day management of the grant and (6) authorize property and real estate documents.

Section 3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office’s WEBSITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such

terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.

Section 4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.

Section 5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.

Section 6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.

Section 7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.

Section 8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.

Section 9. If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project

should they not materialize.

Section 10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.

Section 11. Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed “Deed of Right” for fee acquisitions, or an “Assignment of Rights” for other than fee acquisitions (which documents will be based upon the Office’s standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

Section 12. Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.

Section 13. Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.

Section 14. Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.

Section 15. This Resolution is deemed to be part of the formal grant application to the Office.

Section 16. Our organization warrants and certifies that this Resolution was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

Section 17. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 18th day of May, 2020.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

May 18, 2020

TITLE: Adopt a zero-interest, deferred (forgivable) loan program up to \$10,000 to Lakewood businesses with 10 or fewer employees under the CDBG CARES Act.

TYPE OF ACTION:

— ORDINANCE

— RESOLUTION

✓ MOTION 2020-28

✓ OTHER (OLD BUSINESS)

ATTACHMENT(S):

1. Proposed CARES Act Zero-Interest, Deferred (forgivable) Loan Program.
2. Proposed CARES Act Grant Program.

REVIEW:

April 13, 2020

May 4, 2020

SUBMITTED BY: David Bugher, Assistant City Manager/Development Services & Jeff Gumm, Program Manager - Housing Division.

RECOMMENDATION: By minute motion: 1) Fund a Small Business Emergency Services Program seeking to provide zero-interest, deferred (forgivable) loans up to \$10,000 to Lakewood businesses with 10 or fewer employees. The details of the program are found in Attachment A to this agenda bill. 2) No later than January 31, 2021, the City Council shall review the small business emergency services program, at which time the City Council may convert them zero-interest, deferred (forgivable) loans into grants.

DISCUSSION: A special allocation of Community Development Block Grant COVID-19 (CDBG-CV) funds was awarded to Lakewood totaling \$350,611. The funds were authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed on March 27, 2020 in response to the growing effects of this historic public health crisis. CDBG-CV funding is to be used to prevent, prepare for, and respond to the social and economic impacts of the coronavirus outbreak.

On May 4th, two proposals were presented to the City Council. The first was a proposal for a zero-interest, deferred (forgivable) loans up to \$10,000 to Lakewood businesses with 10 or fewer employees. The second proposal was a grant in the same amount, also with 10 or fewer employees. The City recommendation was in favor of the first proposal. (Continued on next page.)

OPTION: The Council could choose a grant program. (The proposed zero-interest, deferred (forgivable) loan process, outlined in Attachment A, could be easily modified into a grant process; see Attachment B.)

FISCAL IMPACT: Lakewood's CDBG-CV award will be \$350,611.

Dave Bugher

Prepared by

Department Director

City Manager Review

DISCUSSION, CONTINUED: There were two rounds of Council discussion. In the first round there was an extensive debate between Councilmembers. Three general directions emerged: 1) Use the funds for grants (Brandstetter, Farmer); 2) Use the funds for loans (John Simpson); and 3) Use the funds for zero-interest, deferred (forgivable) loans (Whalen, Bocchi, and Anderson).

There was also a second round of dialog. Here, the conversations centered on the criteria related to loan forgiveness and general issues of equity. There was mention of deferring the “forgiveness criteria” until a later date. One Councilmember, John Simpson, suggested that it would be easier to stay with the loan option. Another Councilmember, Paul Bocchi, suggested that loan “forgiveness option” may have too many hurdles, and if that was the case, he suggested that the Council should consider an outright grant.

A revised, zero-interest deferred (forgivable) loan program has been drafted and is attached to this agenda bill. It has been crafted to take into account City Council comments, and also some criteria that have been identified in other similar loan/grant programs. Briefly, here are the main points:

1. The number of loan conditions has been kept to a minimum, but some safeguards have been added (profit & loss statement, & duplication of benefits affidavit);
2. For informational purposes, a household income calculation has been included;
3. The criteria for a zero-interest, deferred (forgivable) loan has been proposed and kept to two items only (timely repayment & job creation/retention); and
4. Allowable uses for the zero-interest, deferred (forgivable) loan have been listed.

Please also note that the motion has been written to require the program to return to the City Council later in the year, or early 2021. Upon return, the Council can review the program status, and if needs be, convert the zero-interest, deferred (forgivable) loans into grants.

ATTACHMENT A

PROPOSED CARES ACT ZERO-INTEREST, DEFERRED (FORGIVABLE) LOAN PROGRAM

| | | | | | | | | | | | | | | | | | |
|---|---|----------|------------|----------|------------|----------|------------|----------|------------|----------|------------|----------|------------|----------|------------|----------|------------|
| <p>ELIGIBILITY REQUIREMENTS: This zero-interest, deferred (forgivable) loan has specific eligibility requirements:</p> <ol style="list-style-type: none"> 1. The business must be located in the City of Lakewood. 2. Only one loan per business or ownership group. 3. Business must have experienced a loss of income directly related to the effects of COVID-19. 4. The business must have been operating for at least one year, as of March 1, 2020. 5. Amount of assistance would be tied to the number of employees and provided in the amount of \$2,500 per employee, up to \$10,000 maximum per assisted business. 6. The business must employ 10 or fewer people including the owner, part-time and full-time employees on the business payroll at the time of the application. 7. The business must be a for-profit business operating within the City of Lakewood. Non-profit entities are not eligible. 8. Businesses must submit a Profit and Loss Statement for 2019 and for 2020 (through most recent quarter completed). 9. Business would have to submit payroll information documenting quarterly payroll and current employees. 10. There would be two ways to qualify for CDBG job creation or retention activity: <ol style="list-style-type: none"> A) The business owner(s)'s household must be low/moderate income (if business has 5 or fewer employees, including the owner); or B) At least 51% of their jobs retained or jobs created must be held by low/moderate income individuals (this could be for a business with any number of employees up to 10). | <p>HOUSEHOLD INCOME CALCULATION: To be classified as Low Moderate Income (LMI), an individual or family's household income must be 80 percent of the median income for the county or area where they reside. These income levels can be further separated by low- or moderate-income. Moderate-income individuals have an annualized family income between 50% and 80% of the HUD area median income. Low-income individuals have an annualized family income of less than 50% of the HUD area median income.</p> <p>Maximum household income levels by household size:</p> <table> <tr><td>1 Person</td><td>– \$44,950</td></tr> <tr><td>2 Person</td><td>– \$51,350</td></tr> <tr><td>3 Person</td><td>– \$57,750</td></tr> <tr><td>4 Person</td><td>– \$64,150</td></tr> <tr><td>5 Person</td><td>– \$69,300</td></tr> <tr><td>6 Person</td><td>– \$74,450</td></tr> <tr><td>7 Person</td><td>– \$79,550</td></tr> <tr><td>8 Person</td><td>– \$84,700</td></tr> </table> <p>Additional CDBG qualifications for presumption of low income:</p> <p>A) An individual resides in a census tract that is 70% or more LMI; or</p> <p>B) The assisted business and job is located in a census tract that is 70% or more LMI; or in a federally designated Empowerment Zone or Enterprise Community with 20% or greater rate of poverty.</p> | 1 Person | – \$44,950 | 2 Person | – \$51,350 | 3 Person | – \$57,750 | 4 Person | – \$64,150 | 5 Person | – \$69,300 | 6 Person | – \$74,450 | 7 Person | – \$79,550 | 8 Person | – \$84,700 |
| 1 Person | – \$44,950 | | | | | | | | | | | | | | | | |
| 2 Person | – \$51,350 | | | | | | | | | | | | | | | | |
| 3 Person | – \$57,750 | | | | | | | | | | | | | | | | |
| 4 Person | – \$64,150 | | | | | | | | | | | | | | | | |
| 5 Person | – \$69,300 | | | | | | | | | | | | | | | | |
| 6 Person | – \$74,450 | | | | | | | | | | | | | | | | |
| 7 Person | – \$79,550 | | | | | | | | | | | | | | | | |
| 8 Person | – \$84,700 | | | | | | | | | | | | | | | | |

| | |
|--|--|
| <ul style="list-style-type: none"> ▪ Total household income is to be calculated/projected for the coming 12 months effective the date of application. ▪ Low/moderate income wage jobs are retained for a minimum of twelve (12) months. Job retention requires documentation the job would be lost without assistance. <p>10. Business is required to execute a small business program assistance duplication of benefits affidavit.</p> | |
|--|--|

HOW THE ZERO-INTEREST DEFERRED (FORGIVABLE) LOAN WORKS:

1. Zero (0) interest loan, with payment deferred (forgivable) for up to 12 months.
2. Loan term of four (4) years.
3. Fifty (50) percent of loan may be forgivable based on:
 - Timely repayment of the loan.
 - Creation and/or retention of jobs which meet the Federal low to moderate income (LMI) guidelines and wage goals.

Example:

- The loan is for \$10,000 over four years, including the first year which is deferred. Monthly payment is \$278 beginning after the deferral period (\$10,000/36 months). After 18 months of payments, the applicant would have paid \$5,000. Provided the applicant did not miss a payment within this timeframe, and retained or created low/moderate income wage jobs for a minimum period of one-year, the remaining \$5,000 would be forgiven.

FUNDING DETAILS:

1. Applications to be accepted and reviewed on a first come, first eligible, first completed basis, subject to availability of funding.
2. Total amount the City of Lakewood is expected to release is approximately \$351,000 for this program.
3. Maximum zero-interest, deferred (forgivable) loan amount, \$10,000.
4. City expects to distribute 30 to 35 zero-interest, deferred (forgivable) loans.
5. The loan will require repayment only if the terms of loan agreement are not met.

ALLOWABLE USES:

Funds could be used as working capital for the business without any restriction other than they must be a documented business expense used for day-to-day operations. The expense could not

be an expense that was also reimbursed as a part of any other federal, state or local assistance program, or for any expense that would be considered ineligible under CDBG program regulations.

ATTACHMENT B
PROPOSED CARES ACT ~~DEFERRED (FORGIVABLE)~~
LOAN GRANT PROGRAM

~~LOAN (FORGIVABLE)~~ GRANT
ELIGIBILITY REQUIREMENTS:

This ~~loan~~ grant has specific eligibility requirements:

1. The business must be located in the City of Lakewood.
2. Only one ~~loan~~ grant per business or ownership group.
3. Business must have experienced a loss of income directly related to the effects of COVID-19.
4. The business must have been operating for at least one year, as of March 1, 2020.
5. Amount of assistance would be tied to the number of employees and provided in the amount of \$2,500 per employee, up to \$10,000 maximum per assisted business.
6. The business must employ 10 or fewer people including the owner, part-time and full-time employees on the business payroll at the time of the application.
7. The business must be a for-profit business operating within the City of Lakewood. Non-profit entities are not eligible.
8. Businesses must submit a Profit and Loss Statement for 2019 and for 2020 (through most recent quarter completed).
9. Business would have to submit payroll information documenting quarterly payroll and current employees.
10. Business must create or retain low/moderate income jobs for at least one-year.
11. There would be two ways to qualify for CDBG job creation or retention activity:
 - A) The business owner(s)'s household must be low/moderate income (if business has 5 or fewer employees, including the owner); or

HOUSEHOLD INCOME CALCULATION:

To be classified as Low Moderate Income (LMI), an individual or family's household income must be 80 percent of the median income for the county or area where they reside. These income levels can be further separated by low- or moderate-income. Moderate-income individuals have an annualized family income between 50% and 80% of the HUD area median income. Low-income individuals have an annualized family income of less than 50% of the HUD area median income.

Maximum household income levels by household size:

- 1 Person – \$44,950
- 2 Person – \$51,350
- 3 Person – \$57,750
- 4 Person – \$64,150
- 5 Person – \$69,300
- 6 Person – \$74,450
- 7 Person – \$79,550
- 8 Person – \$84,700

Additional CDBG qualifications for presumption of low income:

- A) An individual resides in a census tract that is 70% or more LMI; or
- B) The assisted business and job is located in a census tract that is 70% or more LMI; or in a federally designated Empowerment Zone or Enterprise Community with 20% or greater rate of poverty.

| | |
|--|--|
| <p>B) At least 51% of their jobs retained or jobs created must be held by low/moderate income individuals (this could be for a business with any number of employees up to 10).</p> <ul style="list-style-type: none"> ▪ Total household income is to be calculated/projected for the coming 12 months effective the date of application. ▪ Low/moderate income wage jobs are retained for a minimum of twelve (12) months. Job retention requires documentation the job would be lost without assistance. <p>12. Business is required to execute a small business program assistance duplication of benefits affidavit.</p> | |
|--|--|

~~HOW THE DEFERRED (FORGIVABLE) LOAN WORKS:~~

1. ~~Zero (0) interest loan, with payment deferred for up to 12 months.~~
2. ~~Loan term of four (4) years.~~
3. ~~Fifty (50) percent of loan may be forgivable based on:~~
 - ~~Timely repayment of the loan.~~
 - ~~Creation and/or retention of jobs which meet the Federal low to moderate income (LMI) guidelines and wage goals.~~

~~Example:~~

- ~~The loan is for \$10,000 over four years, including the first year which is deferred. Monthly payment is \$278 beginning after the deferral period (\$10,000/36 months). After 18 months of payments, the applicant would have paid \$5,000. Provided the applicant did not miss a payment within this timeframe, and retained or created low/moderate income wage jobs for a minimum period of one year, the remaining \$5,000 would be forgiven.~~

FUNDING DETAILS:

1. Applications to be accepted and reviewed on a first come, first eligible, first completed basis, subject to availability of funding.
2. Total amount the City of Lakewood is expected to release is approximately \$351,000 for this program.
3. Maximum ~~zero interest, deferred (forgivable) loan~~ **grant** amount, \$10,000.
4. City expects to distribute 30 to 35 ~~zero interest, deferred (forgivable) loans~~ **grants**.
5. ~~The loan will require repayment only if the terms of loan agreement are not met.~~

ALLOWABLE USES:

Funds could be used as working capital for the business without any restriction other than they must be a documented business expense used for day-to-day operations. The expense could not be an expense that was also reimbursed as a part of any other federal, state or local assistance program, or for any expense that would be considered ineligible under CDBG program regulations.

REQUEST FOR COUNCIL ACTION

| | | |
|--|--|---|
| DATE ACTION IS REQUESTED: May 18, 2020 | TITLE: Ratification and confirmation of the Proclamation related to the Hearing Examiner and permitting processes executed by the City Manager on May 14, 2020 at 3:20 p.m. | TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2020-29 <input type="checkbox"/> OTHER |
| REVIEW: | ATTACHMENTS: Proclamation of Emergency | |

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council ratify and confirm the Proclamation related to the Hearing Examiner and permitting processes executed by the City Manager on May 14, 2020 at 3:20 p.m.

DISCUSSION: On March 16, 2020, the City declared a state of emergency due to the COVID-19 virus and global pandemic, pursuant to chapter 8.80 LMC and among other things, activated the City's Emergency Management Plan. The City Manager is authorized to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by emergencies, and such rules and regulations must be confirmed at the earliest practical time by the City Council pursuant to LMC 8.80.060B.

ALTERNATIVE(S): The City Council could choose to modify or reject this proclamation.

FISCAL IMPACT: None.

Heidi Ann Wachter
Prepared by

Department Director



City Manager Review

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, on March 11, 2020, Washington State Governor Inslee declared a state of emergency due to the COVID 19 virus and global pandemic; and

WHEREAS, on March 16, 2020, the City declared a state of emergency due to the COVID 19 virus and global pandemic, pursuant to chapter 8.80 LMC and among other things, activated the City's Emergency Management Plan; and

WHEREAS, the City Manager is authorized to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by emergencies, and such rules and regulations must be confirmed at the earliest practical time by the City Council pursuant to LMC 8.80.060B; and

WHEREAS, the City has established a Hearing Examiner system under the provisions of Chapter 35A.63 RCW to hear and decide applications for land uses and other matters as specifically assigned by ordinance; and

WHEREAS, the City has established time periods by which certain land use matters must be heard and decided by the Hearing Examiner in Title 18A; and

WHEREAS, public gatherings have been prohibited by the Governor originally until May 4, 2020 and more recently extended, depending on the activity and available data, through at least May 30 and possibly longer; and

WHEREAS, public participation is required by law and encouraged by the City in the land use matters heard by the Hearing Examiner, but public gatherings may unnecessarily expose participants to the virus; and

WHEREAS, land use applicants and members of the public appreciate and benefit from predictability in processing and reviewing land use applications; and

WHEREAS, the Governor's orders permit public meetings, including legislative meetings, to proceed by remote access and participation to attend to matters that are both "necessary" and "routine," but those orders may not apply to the Hearing Examiner's administrative hearings on site-specific land use proposal because they may not qualify as "necessary" or "routine" and may be continued with limited harm relative to the risk posed by public gatherings; and

WHEREAS, as of the date of this proclamation, the following land use applications have been deemed complete and are currently pending before the Hearing Examiner:

LU-20-00014 Tacoma Golf and Country Club Plat Alteration
LU-20-00017 Thomas Middle School Land Use Modification
LU-19-00263 Pierce College Land Use Modification

WHEREAS, additional land use applications are currently in the land use application review stage, and will require review by the Hearing Examiner; and

WHEREAS, the City of Lakewood continues to accept new land use permit applications that may require review by the Hearing Examiner.

NOW THEREFORE, I, John J. Caulfield, City Manager of the City of Lakewood, as a result of the above-noted situation and pursuant to the provisions set forth in Chapter 8.08 of the Lakewood Municipal Code, do hereby proclaim as follows:

Section 1: Pursuant to Lakewood Municipal Code 8.80.060(B), and because it is necessary to address the emergency and to protect the health, safety and welfare of the public, I am issuing the following rules which temporarily suspend the time period by which the Hearing Examiner must hold public hearings:

LMC 18A.20.050 Complete permit applications, notice and time periods.

Section 2: I direct the Community and Economic Development Director to not schedule all of the above-referenced hearings, or pending hearings for applications currently in the review process, before the Hearing Examiner until July 6, 2020.

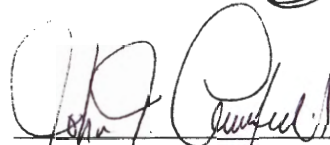
Section 3: To the extent practical, a copy of this Proclamation shall be made available to all media outlets within Pierce County and to the general public. In order to give the widest dissemination of this Proclamation to the public, as many other practical means available shall be used, including but not limited to posting on public facilities, and posting on the City's website, <www.cityoflakewood.us>. This Proclamation shall also be sent to affected land use applicants and parties of record, if any.

Section 4: This Proclamation shall, within forty eight (48) hours, or as soon as practical, be filed with the City Clerk for presentation to the City Council, for ratification and confirmation, or modification or rejection, and if rejected, this Proclamation shall be void. If the City Council rejects this Proclamation, such rejection shall not affect the City's responsibility for actions undertaken prior to such rejection.

This Proclamation is in addition to the proclamation of emergency issued March 16, 2020 and does not replace it. This specific proclamation is for the exclusive purpose of addressing issues presented by this emergency to the Hearing Examiner and permitting processes. This specific proclamation shall be terminated by issuance of another proclamation when it is determined that extraordinary measures are no longer required for the protection of the public peace, safety and welfare. This is satisfied by termination of either this specific proclamation or

the proclamation of emergency issued March 16, 2020. Before termination of this Proclamation, there will be consultation with Department Directors and health officials to determine whether there are any fiscal, public safety response or disaster recovery imperatives that require the continuation of emergency measures.

DONE at Lakewood, Washington this 3rd day of May, 2020 at 3:20 ~~am~~ p.m.

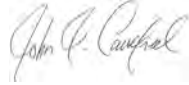


John J. Caulfield, City Manager



TO: City Council

FROM: Tiffany Speir, Long Range & Strategic Planning Manager

THROUGH: John Caulfield, City Manager 

DATE: May 18, 2020

SUBJECT: Single Updates on Lakewood Station District Subarea Plan (LSDS) and VISION 2050

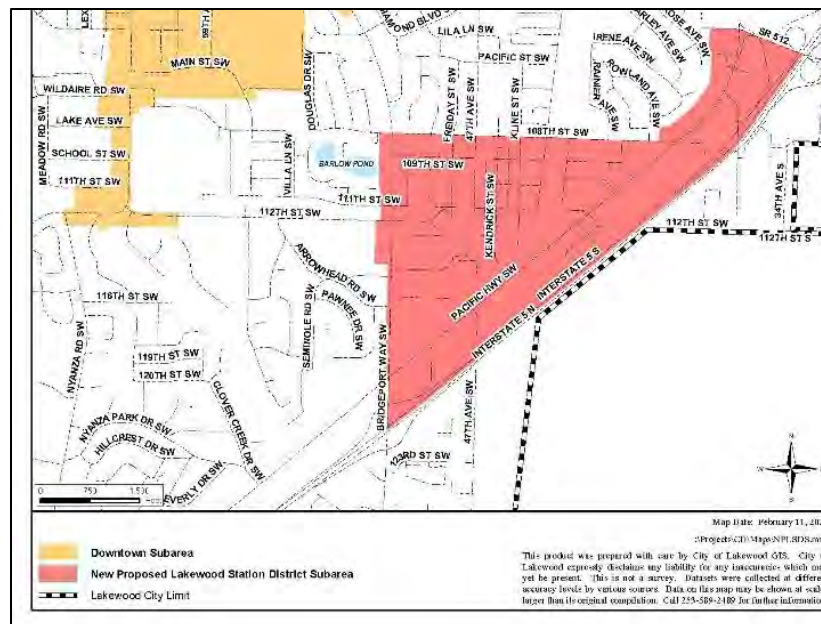
ATTACHMENTS: LSDS completed grant deliverables; first public engagement mailer; draft online survey; and “walkshop” handout

BACKGROUND

In November 2019, the State Department of Commerce awarded Lakewood a grant to prepare a Lakewood Station District Subarea (LSDS) Plan, a SEPA-based planned action, and a hybrid form-based code to implement the LSDS Plan. BERK & Associates has been hired to act as contractor to develop the LSDS package in coordination with City CED staff.

STATUS UPDATE

On January 13, 2020, the City Council directed that the LSDS boundaries be updated as shown on the map below in red:



LAKEWOOD STATION DISTRICT SUBAREA PLAN (LSDS PLAN)

The City hosted a LSDS stakeholder retreat on February 28, 2020, at which transit, utility, neighborhood association, land owner, and developer representatives provided BERK and City staff information about current issues and their respective planned actions within the LSDS boundaries.

The LSDS website, www.LakewoodStation.org, is being updated regularly as this subarea plan drafting process proceeds.

Attached hereto as well are several items that have been delivered to date to the WA Department of Commerce per grant requirements:

- a “situational assessment” of the LSDS area that describes the status quo regarding land use and housing;
- the area’s existing zoning and regulation scheme;
- a projected scheme for the hybrid form-based code; and
- the LSDS Public Engagement Plan.

Due to COVID-19 protocols, the public engagement efforts for the LSDS package are designed to include robust and interactive use of the website, on-line surveys, and regular mailings to residents and businesses within and near the LSDS area. As COVID-19 protocols are updated and eventually ended, other options such as in-person open houses and public meetings will be utilized as well.

The first mailing to area residents and businesses will notify them of the LSDS Subarea Plan process and invite their participation in an online survey, intended verify whether the vision and priorities included in the City’s Comprehensive Plan are still consistent with today’s reality. The draft mailer and online survey questions are attached; the mailer will be sent out by the end of May. The survey incorporates questions from Sound Transit since the access improvements at the Sounder station will be constructed within the same general time frame as the drafting of the LSDS Plan, and the City and Sound Transit are coordinating outreach efforts.

Also attached is a “walkshop” handout for adults and children to use as a way to gather impressions of the existing area as well as desires for the area in the future.

Lakewood Station District Subarea

Situation Assessment – April 2020

Prepared For:



Prepared by:

BERK Consulting, Inc.

Fehr & Peers

Framework

Skip Stone

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Introduction

The Lakewood Station District Subarea (LSDS) is an area of opportunity for future growth and development within Lakewood's Urban Center. A variety of conditions make the LSDS an ideal place for subarea planning. There are several neighborhoods within a half mile of the Lakewood Station with a mix of multi-family and mixed residential zones that are developed at densities lower than planned or zoned. With its proximity to I-5 and the Sounder regional commuter rail, the LSDS is a good location for employment. Since there are few environmental constraints, this is an ideal place to explore housing types and densities that take advantage of the proximity to high capacity transit. The Town Center District is also only about a mile away (Exhibit 1) so there is also an opportunity to deepen connections between the two subareas.

The City received a Department of Commerce "Increasing Residential Building Capacity" grant to develop a subarea plan for transit-oriented development near the station. It is expected that development of the subarea plan will be accompanied by a planned action and form-based code.

The current LSDS subarea boundary is shown in Exhibit 2. As part of the subarea planning process, this primary area will be the focus of land use and housing review. Generally, the boundary incorporates the area within a half mile of the Sounder station but does not include areas southeast of I-5, since the freeway provides a significant barrier. The subarea spans the area from the interchange with Bridgeport Way to the interchange with SR-512, to capture the full transportation corridor to the north and south of the station. In order to analyze transportation connections to Lakewood's Downtown, the transportation evaluation reviews an extended area north and west of the primary subarea (Exhibit 1). The extended study area looks at ways to enhance multi-modal transportation linkages. The extended study area does not address land use and housing beyond the LSDS.

Exhibit 1. Lakewood Station in Proximity to Downtown



Source: BERK, 2020; Pierce County Assessor, 2020.

Exhibit 2. Lakewood Station District Study Area



Demographics

Note: This section is based on data prior to the COVID-19 pandemic. Information about jobs and incomes reflects 2019 information.

POPULATION CHARACTERISTICS

Exhibit 3 shows a selection of demographics for the LSDS subarea, the ½ mile study area, Lakewood, and Pierce County. In the subarea there are just under 2,000 people living in 800 households. Looking within a half mile of the station, there are about 7,900 residents living in 3,200 households.¹ Median household incomes are about half of those for Pierce County as a whole and about two-thirds of Lakewood's median.

Median age in the subarea is younger than the surrounding area at 32.3 years, compared to 39.5 within the half mile area or 37.2 for Pierce County as a whole. The racial profile of the population (Exhibit 4) is more diverse than Pierce County as a whole with approximately 42% white, 20% some other race, 12% black, and less than 10% each for other racial categories. 36% of the population identifies as Latinx. Compared to Lakewood, the subarea and study area have higher proportions of those identifying as Asian, some other race, and Latinx. Lakewood's Draft Consolidated Plan² identifies the census tracts that comprise the subarea as racial and ethnically concentrated areas of poverty.³

Exhibit 3. Selected Demographics (2019)

| | LSDS Subarea | ½ Mile Study Area | Lakewood | Pierce County |
|------------------------|--------------|-------------------|----------|---------------|
| Population | 1,970 | 7,891 | 61,835 | 903,370 |
| Households | 800 | 3,211 | 25,445 | 335,998 |
| Average Household Size | 2.35 | 2.42 | 2.38 | 2.63 |
| Median Age | 32.3 | 39.5 | 37.5 | 37.2 |
| Median Income | \$34,673 | \$40,294 | \$52,002 | \$70,635 |

Source: ESRI Community Profile, 2020.

¹ Throughout this document, references to the area within one half mile refer to the area within a half-mile of the Lakewood Sounder station, but only on the same side of the freeway (northwest of I-5). Half mile radius is a commonly used distance for assessing pedestrian-oriented planning. It is useful to understand the demographics of those who live and work within the walking distance of Lakewood station even if located outside of the subarea because they are potential station users. The area on the southeast side of I-5 is not included in the half mile radius because the freeway provides a significant barrier to accessing the station by foot.

² Draft Lakewood Consolidated Plan, March 2020.

³ The subarea includes parts of census tracts 718.05, 718.06, and 718.07. The full area of these census tracts are within ½ mile of the Lakewood Station area. All were identified in the 2018 5-year American Community Survey Estimates as racially and ethnically concentrated areas of poverty. This means that people of color represented more than 50% of the residents and that poverty rates are either higher than 40% or more than three times the average poverty rate of tracts in the metropolitan area.

Exhibit 4. Race and Ethnicity (2019)

| | LSDS Subarea | ½ Mile Study Area | Lakewood | Pierce County |
|------------------------|--------------|-------------------|----------|---------------|
| White Alone | 41.2% | 43.6% | 54.7% | 70.6% |
| Black Alone | 12.2% | 11.9% | 12.7% | 7.4% |
| American Indian Alone | 1.7% | 1.5% | 1.3% | 1.4% |
| Asian Alone | 7.8% | 13.9% | 9.7% | 6.6% |
| Pacific Islander Alone | 7.1% | 5.1% | 3.0% | 1.6% |
| Some Other Race | 20.7% | 14.4% | 8.6% | 4.3% |
| Two or More Races | 9.2% | 9.5% | 9.9% | 8.0% |
| Latinx Origin | 36.6% | 26.5% | 18.0% | 11.4% |

Source: ESRI Community Profile, 2020.

There are over 900 housing units in the subarea and 3,500 within a half mile. The majority of the housing units are renter-occupied, approximately 69% within the subarea and 53% within a half mile. Median home values range from about \$165,000 in the subarea to \$191,000 within a half mile. This is significantly lower than Lakewood's median value of \$292,000 or Pierce County's at \$333,000. It is estimated that more than 30% of the owners within about a half mile of the Lakewood Station experience cost-burden, meaning they pay more than 30% of their household income on housing costs and earn less than 80% of the area median income.⁴

The 2018 Lakewood Rental Market Survey showed that between 2016 -2018 rents have generally increased for multi-family units in Lakewood and that cost burden among subarea renters is high. Market rate rental prices ranged from about \$900 to \$1,650 a month in fall 2018, depending on the unit size. Rates for affordable housing in Lakewood ranged from \$600 to \$1,800 a month. In comparison, Tacoma market rate rents ranged from \$1,050 to \$3,250 in the same period.⁵ Although approximately 10% of renters within about a half mile of Lakewood Station receive housing subsidies, more than 50% experience cost burden.

Vacancy rates also influence the cost and availability of housing. Overall vacancy rates are 13% in the subarea and 8% in the half mile area as shown in Exhibit 5. While Lakewood's overall vacancy rate was 9.1% as of 2019, a 2018 study of the rental market showed lower vacancies for multi-family units of 3% or less.⁶ Market rate multi-family units had a 97% occupancy rate, while affordable units had a 99% occupancy rate for an average 98% multifamily occupancy rate citywide. This citywide multi-family

⁴ City of Lakewood Draft Consolidated Plan, March 2020, p.13.

⁵ Rental rates in this paragraph come from: McCament & Rogers, 2018 Lakewood Rental Market Survey, October 2018.

⁶ McCament & Rogers, 2018 Lakewood Rental Market Survey, October 2018.

occupancy rate was consistent with findings from a similar study done in 2016 and higher than occupancy rates for Tacoma, particularly for units outside of downtown Tacoma, which had 95% occupancy. Low rates of multi-family vacancy are particularly challenging for households that make less than 50% of the area median income, who are more likely to experience housing cost burden.⁷

Exhibit 5. Housing (2019)

| | LSDS Subarea | ½ Mile Study Area | Lakewood | Pierce County |
|----------------------|--------------|-------------------|-----------|---------------|
| Housing Units | 923 | 3,498 | 28,005 | 359,973 |
| Owner Occupied | 17.4% | 39.3% | 44.5% | 61.6% |
| Renter Occupied | 69.3% | 52.5% | 46.3% | 31.8% |
| Vacant Housing Units | 12.8% | 7.9% | 9.1% | 6.7% |
| Median Home Value | \$165,541 | \$191,004 | \$291,792 | \$333,031 |
| Median Income | \$34,673 | \$40,294 | \$52,002 | \$70,635 |

Source: ESRI Community Profile, 2020.

Educational attainment is lower amongst subarea residents than those in Lakewood or Pierce County as shown in Exhibit 6. Nearly 80% of residents have attained a high school diploma and about a quarter of residents have some college education. Only about 6% have a four-year college degree or higher within the subarea, but that number grows to about 13% of residents within the half mile area.

Exhibit 6. Educational Attainment (2019)

| | LSDS Subarea | ½ Mile Study Area | Lakewood | Pierce County |
|-----------------------------|--------------|-------------------|----------|---------------|
| No High School Diploma | 20.4% | 13.9% | 10% | 8.1% |
| High School Graduate/GED | 44.0% | 39.5% | 28.1% | 27.0% |
| Some College | 29.8% | 34.0% | 39.4% | 37.4% |
| Bachelor's Degree or Higher | 6.9% | 12.7% | 22.6% | 27.5% |

Source: ESRI Community Profile, 2020.

⁷ City of Lakewood Draft Consolidated Plan, March 2020, p.9.

Approximately, 94% of residents were employed, which is consistent across the comparative geographies. Looking at the top three industries that residents worked in, a bit fewer than half are employed in the service industry, about 18% in retail, and about 10% in construction. This is similar to patterns of employment in Lakewood and Pierce County. Unless essential in nature (e.g. service jobs in groceries, hospital, pharmacy) these jobs would be sensitive to the near cessation of economic activity with the COVID-19 pandemic.

Exhibit 7. Resident Industry of Employment (Selected Industries 2019)

| | LSDS Subarea | ½ Mile Study Area | Lakewood | Pierce County |
|-------------------------------|--------------|-------------------|----------|---------------|
| Total Employed | 93.7% | 93.9% | 92.3% | 94.6% |
| Construction | 8.5% | 11.0% | 8.0% | 8.8% |
| Manufacturing | 5.1% | 5.8% | 5.4% | 8.9% |
| Retail | 17.4% | 18.5% | 11.6% | 11.9% |
| Finance/Insurance/Real Estate | 1.9% | 5.0% | 5.2% | 4.8% |
| Services | 49.6% | 44.4% | 50.7% | 45.8% |
| Public Administration | 7.6% | 5.0% | 9.0% | 7.1% |

Source: ESRI Community Profile, 2020.

BUSINESS AND EMPLOYMENT

The LSDS supports over 170 businesses and nearly 2,300 employees.⁸ These numbers grow to over 640 businesses and 6,550 employees within the half mile extended study area. Retail and services are the primary businesses sectors. Services, including lodging, health care, automotive, legal, and other service industries comprise nearly half of the businesses in the subarea (46%) and employ 65% of the workers. Retail businesses, including restaurants and the sales of merchandise, gas stations, food, and other goods, comprise 29% of the businesses in the subarea and employ 22% of the workers. Within the half mile area, retail and services are also the primary business sectors in roughly the same proportions.

With primarily service and retail industries, businesses in the study area are at risk of slow down and employees are at risk of layoffs related to the COVID-19 pandemic and the near closure of economic activity. The hotel/motel industry in Pierce County is operating at about 22-39% occupancy. Hotels within the subarea report shifting employees to one day a week because they are operating at only about 25% of their break-even point. They are also helping workers find re-employment in essential services (such as grocery or pharmacy). While this information is specific to lodging businesses, it is likely that other service and retail businesses and their employees are facing similar conditions.⁹

⁸ Data in this paragraph comes from ESRI Business Summary, 2019.

⁹ Information presented in the Lakewood City Manager's Report to City Council, March 27, 2020.

Based on 2017 data from the US Census Bureau Center for Economic Studies, worker profiles are very similar for those who work in the subarea and those who work within the half mile study area.¹⁰ Over half of the workers are aged 30-54 (54%) with about 26% under age 30 and about 20% over age 55. Workers mostly identified as white (69%), Asian (15%), or Black (9%) and about 11% indicated Latinx ethnicity. For workers age 30 and older¹¹ about 88% attained a high school diploma or higher and 26% held a college or advanced degree. About 16% of workers commute from homes in Tacoma, 11% live in Lakewood, and the rest commute in from other sites around the region, mostly from other locations in Pierce County.

Jobs in this area provided moderate incomes. About 44% of the jobs provided an annual income above \$40,000 a year. However, 18% of workers in the subarea earned under \$15,000 a year. To put this into context, the 2017 median household income for Pierce County was approximately \$80,000. This indicates that most workers employed in the subarea need to live in households with two or more incomes to achieve median household income and it is likely that many subarea workers live in households below median incomes.

JOINT BASE LEWIS MCCHORD

Joint Base Lewis McChord (JBLM) is not within the subarea and is mostly south east of I-5 as shown in Exhibit 2. JBLM North sits northwest of I-5 but is about four miles south of the subarea. However, growth, development, and changes at JBLM impact the local and regional economy as well as the housing market. The 2018 JBLM Regional Economic Impact Analysis shows that the base has a \$9.2 billion impact on the regional economy, which includes \$1.7 billion spent in retail sales in Pierce and Thurston counties and \$560 million spent on rental housing.¹² The base has a 99% housing occupancy rate with 5,149 on-base housing units. 71% of the active duty workforce live off-base. When the civilian workforce is factored in, 87% of JBLM's workforce live off-base.¹³

Off-base military households get an allowance of approximately \$17,000 to offset rental or purchase costs for their home. Typically, these households spend about \$1,500 to \$2,000 a month on housing.¹⁴ About 60% are homeowners and 40% are renters. Each year approximately 2,500 service members at JBLM transition to civilian life and stay in the region. By mid-2021 it is estimated the base will add about 2,700 new service members and their families when the headquarters of two new brigades are transferred there. Off-base housing will be needed to accommodate this growth.

According to a survey of the JBLM workforce in 2018, only 5.6% of the JBLM workforce lives in Lakewood.¹⁵ About 14.5% live in Lacey (which is a greater percentage than those that live on base), but Tacoma, Olympia, and DuPont are each home to between 8-10% of the JBLM workforce too. In 2011 10% of the workforce lived in Lakewood but numbers have been falling since that time, despite its proximity. This is attributed to a lack of suitable housing in good condition that is affordable to the base workforce.

¹⁰ On the Map, US Census Bureau Center for Economic Studies, 2017.

¹¹ Educational attainment information is not collected for workers aged 29 or younger).

¹² South Sound Military Partnership and University of Washington Tacoma, 2018.

¹³ Unless otherwise noted, references in this section come from the JBLM Public Affairs Office.

¹⁴ 42% spend \$1,501 to \$2,000 on housing.

¹⁵ South Sound Military & Communities Partnership, 2018.

KEY FINDINGS AND PLANNING IMPLICATIONS

- At the median household income, subarea residents can afford to pay about \$900 a month for housing. From a statistical perspective this is well matched to the current cost of housing in the area. However, households in the subarea have high levels of housing cost burden and housing in this area is characterized by low values and low rates of homeownership. Keeping housing affordable as housing is replaced and redeveloped is an important consideration to prevent the displacement of existing residents. Also, the development of affordable housing or the addition of subsidized units to the subarea could help reduce cost burdens experienced by existing residents.
- The subarea is a racially and ethnically concentrated area of poverty. In addition to addressing concerns about economic displacement, there should be consideration of the effects of redevelopment on cultural and ethnic displacement as well. Redevelopment sometimes brings a change in the cultural and ethnic profile of a neighborhood. As these changes occur, the existing residents may experience changes in businesses and social institutions that make the subarea a less desirable place for them to live. Engagement should seek to identify existing ethnic and cultural amenities in the subarea so the plan can include policies to support these existing communities during redevelopment.
- There is a need for new housing in the subarea, particularly if developed at a price point affordable to the military workforce. Military housing allowances cover housing costs of about \$1,500 per month.
- Low citywide vacancy rates indicate there is demand for multi-family housing in Lakewood that could be fulfilled in the subarea.
- Lakewood has lower cost market rate multi-family rents than Tacoma, which could be a competitive advantage if new multi-family development can be developed at a similar price point.
- The majority of subarea residents work in services and retail and the majority of businesses in the subarea are in the services and retail sectors; these sectors are sensitive to economic recessions and COVID-19 pandemic responses. However, only about one in ten subarea workers lives in Lakewood. Additional moderate income housing opportunities could provide opportunities for those working in the subarea to live there as well. Enhancing non-motorized transportation options may also make it easier to live and work in the subarea, or nearby.

Land Use

FUTURE LAND USE

Future Land Use Designations

Future land use designations are shown in Exhibit 8. They include a number of designations. Descriptions of these designations follow.

Corridor Commercial

This land use is designated along Pacific Highway SW (Pacific Highway) and just north of the Hospital. It recognizes Lakewood's pattern of existing strip commercial development and is implemented by the Transit Oriented Commercial, Commercial 1, and Commercial 2 zones.

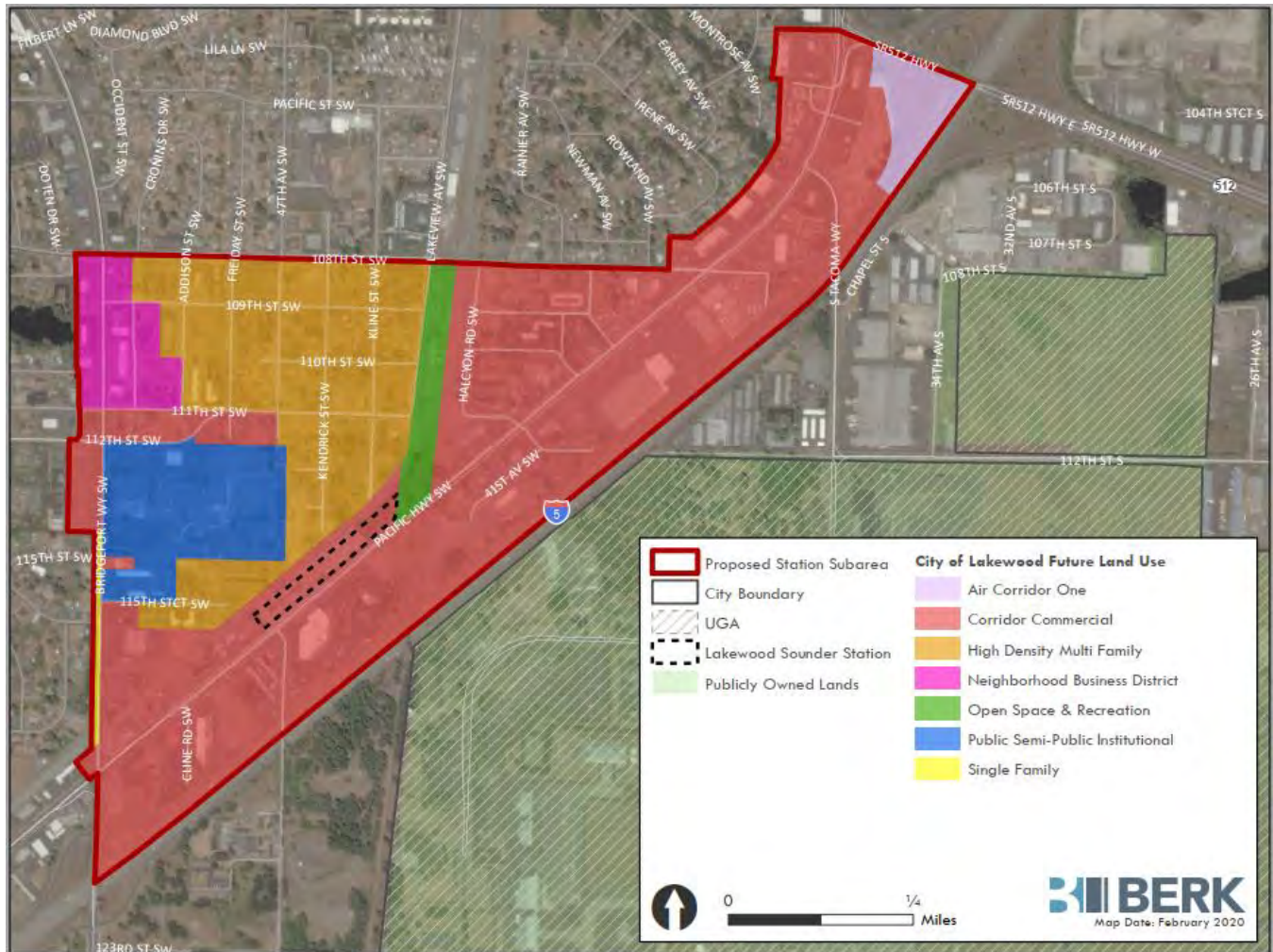
Neighborhood Business District

The Neighborhood Commercial 1 zoning along Bridgeport Way SW (Bridgeport Way) is in this future land use designation that allows for the transition of smaller or strip commercial business areas to transform into compact urban development over time. It allows commercial development that serves surrounding neighborhoods and beyond and allows for mixed-use residential development.

Public & Semi-Public Institutions

St. Clare hospital is in this land use designation that recognizes essential moderate and large scale facilities that serve all of Lakewood. As part of the 2020 Comprehensive Plan amendments, the City anticipates approving an amendment that would designate the Lakewood Sounder Station as Public & Semi-Public Institution land use and rezone it accordingly.

Exhibit 8. Future Land Use Map



High Density Multi Family

The existing residential areas zoned Multi-family 3 are in the High Density Multi Family future land use designation. The purpose of this designation is to integrate a variety of high density housing types into adopted subareas and business districts. Development regulations implementing this land use should emphasize integration of multi-family residential into the surrounding area through pedestrian connections and urban design.

Open Space & Recreation

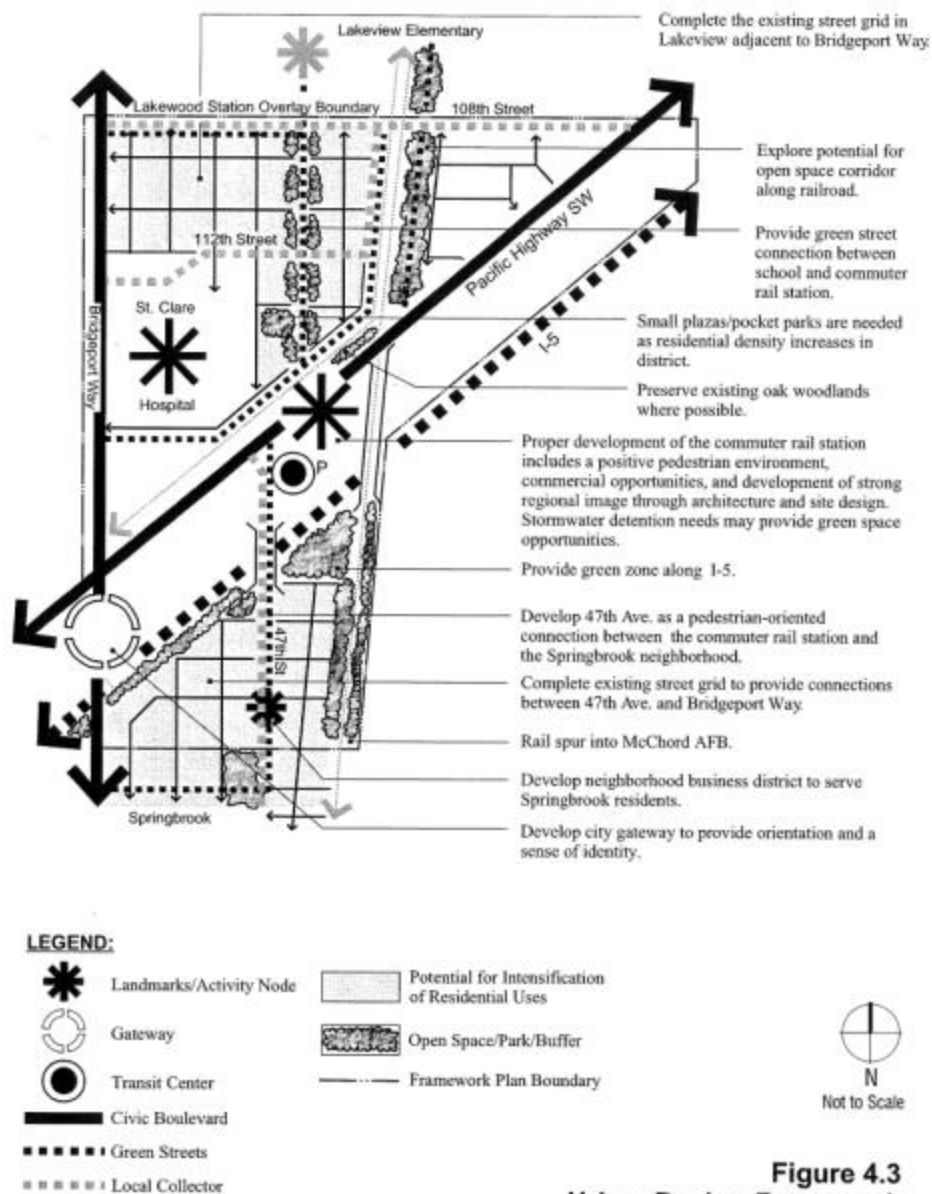
The strip of Open Space and Recreation zoning, near where Lakeview Avenue would extend to Pacific Highway, is designated as Open Space & Recreation on the future land use map. This designation recognizes the opportunity for future public use in this area that is approximately 14 acres

Lakewood Comprehensive Plan

Development of a special district around the Lakewood Station is part of the policy framework of the

Lakewood Comprehensive Plan and identified as a future community landmark.¹⁶ Development of the LSDS is supported throughout the Comprehensive Plan and will involve engagement with both local and neighborhood groups as well as business, agency, and regional stakeholders.¹⁷

Exhibit 9. Lakewood Station District Subarea Concept



SOURCE: EDAW, Inc. 1999

Source: Lakewood Comprehensive Plan, 2014.

The concept for the LSDS is shown in Exhibit 9. The subarea is intended to be a high-density employment and residential district catalyzed by the development of the station as a multi-modal commuter hub and terminus of Sound Transit's commuter rail service.¹⁸ It is envisioned as a pedestrian-oriented compact

¹⁶ Comprehensive Plan section 4.4

¹⁷ Transparency Objective 5.4

¹⁸ Comprehensive Plan section 2.3.16

urban environment with high density residential growth and a mix of office, retail, and service uses.¹⁹ With good access and visibility from I-5 it also supports regional medical service. Transportation linkages between the LSDS and Downtown subarea will connect people to the amenities of both places and to the region.²⁰

Section 3.3.5 of Lakewood's Comprehensive Plan focuses on the LSDS. Goal LU-25 identifies LSDS as Lakewood's multi-modal commuter hub with supporting policies that call for a transit-oriented development district, development of a subarea plan, coordination with other agencies, and the use of bonus densities and incentives to achieve this goal. A rich mix of land uses around the station is the goal of LU-26 including regional offices, major institutions, high density residential, neighborhood businesses, and open space. It also supports the citywide economic goal to promote a dynamic local economy with diverse housing stock and transportation options.²¹ An urban design framework to guide livable and attractive development is the focus of Goal LU-27, which include design guidelines, open spaces, and pedestrian connections.

Investment in the station and station area coupled with the development of the station as a multi-modal transit hub is intended to draw private investment.²² Investments that support the hub, such as the pedestrian bridge and pedestrian amenities on Kendrick Street, improved transit access, and the park-and-ride, bring activity into this area. Strengthening and expanding nearby street grids, additional investments in pedestrian amenities and safety features, and developing convenient and safe bicycle connections will support those moving in and through the area.

Urban design is also important to ensuring a usable, attractive, and livable district.²³ Both the station itself and the interchanges with I-5 are major gateways into the City that should have a distinctive image and feel that continues along Pacific Highway, Bridgeport Way, and the rest of the subarea. Exhibit 9 shows some urban design elements for the LSDS. Early conceptions of the subarea included the development of a linear park along the railway tracks on land now owned by Sound Transit. Although there are currently no parks planned for the subarea, public and semi-private open spaces will help to balance the intensity of land use in the LSDS. This could include the development of plazas, pocket parks, courtyards, or other landscaped open spaces that would provide opportunities for gathering and passive recreation. Creative design of stormwater facilities could turn a functional necessity into a landscaped amenity.

Regional Planning Policies

Lakewood Station is regionally important since it is the terminus of the Sounder commuter rail system that connects Seattle and Tacoma. It also is bordered by JBLM, one of the largest military installations in the country.²⁴ Development of the LSDS is consistent with regional planning policy directions from the Puget Sound Regional Council (PSRC) and the Pierce County Countywide Planning Policies (CWPPs), as summarized below.

¹⁹ Policy LU-17.3

²⁰ Comprehensive Plan section 2.4.1

²¹ Economic Development objectives 1.3 and 1.5.

²² Comprehensive Plan section 4.5.2; Goal ED-5

²³ Comprehensive Plan section 4.5.2; Goal UD-9

²⁴ Comprehensive Plan section 5.3.1

Vision 2050

PSRC works with its member jurisdictions in King, Pierce, and Snohomish counties to develop a regional vision and multi-county planning policies (MPPs). *“The central Puget Sound region provides an exceptional quality of life and opportunity for all, connected communities, a spectacular natural environment, and an innovative, thriving economy.”*²⁵ This is a sustainable future where communities make use of existing resources and transit investments, provide housing and mobility options, and provide access to good jobs as it continues to grow. Lakewood is a Core City in *Vision 2050* because of its importance as a regional transportation hub and as a civic, cultural, and employment center.²⁶ By 2050 Lakewood and the 15 other Core Cities will accommodate 28% of regional population growth and 35% of regional employment growth by planning for new growth around transit.²⁷

LSDS is a prime example of a project to implement this vision of new growth near transit.²⁸ New high density housing in the LSDS will increase housing choices in Lakewood and provide living options close to transit. Future commercial development supports job opportunities for Lakewood residents and beyond due to the Sounder rail station, proximity to I-5, and the creation of a local multi-modal hub. By building the LSDS into a compact urban area, Lakewood is designing a community that promotes health, lowers household transportation costs, makes efficient use of infrastructure, and curbs greenhouse gas emissions.²⁹ The LSDS will also provide better access to opportunity by providing an amenity rich local environment and helping to connect people to jobs using the regional transportation network.

Countywide Planning Policies

Jurisdictions in Pierce County also collaborate to develop CWPPs to direct future growth and development. The CWPPs are consistent with the Growth Management Act and the MPPs developed by the PSRC. This includes policies to encourage the development of high quality, compact communities and transportation facilities that support good health³⁰ as well as economic development to support employment, business retention, and business creation.³¹ Planning for the LSDS is consistent with the direction of the CWPPs.

²⁵ PSRC. Draft Vision 2050 (December 2019), p.1.

²⁶ Vision 2040 is the current adopted regional plan, but the draft *Vision 2050* is scheduled for adoption in spring 2020. *Vision 2050* is a well vetted draft with policy direction that is substantially similar to *Vision 2040* and once adopted, its policies will apply to the LSDS, so it was chosen for comparison for this review.

²⁷ PSRC. Draft Vision 2050 (December 2019), p. 35.

²⁸ PSRC. Draft Vision 2050 (December 2019), Building Urban Communities policies MPP-DP-1 through MPP-P-4.

²⁹ PSRC. Draft Vision 2050 (December 2019), p. 77.

³⁰ Pierce County CWPP (2018). Community and Urban Design Policies, pp. 30-31 and Health and Well-Being Policies, pp. 41-43.

³¹ Pierce County CWPP (2018). Economic and Community Development Policies, pp. 32-36.

Projects in the Pipeline

The City of Lakewood has a handful of projects in the development pipeline just outside the subarea but within a half mile of the Lakewood Station. These projects show there is momentum for development in the area near Lakewood Station.

- A permitted kidney dialysis center located in the Springbrook area on the other side of I-5.
- WoodSpring Suites, a 128-unit hotel that is under construction just south of the subarea on Pacific Highway.
- Springhill Suites, a permitted 122 unit hotel just south of the subarea on Pacific Highway.
- A gated, 208-unit market-rate apartment complex permitted in the Springbrook area.

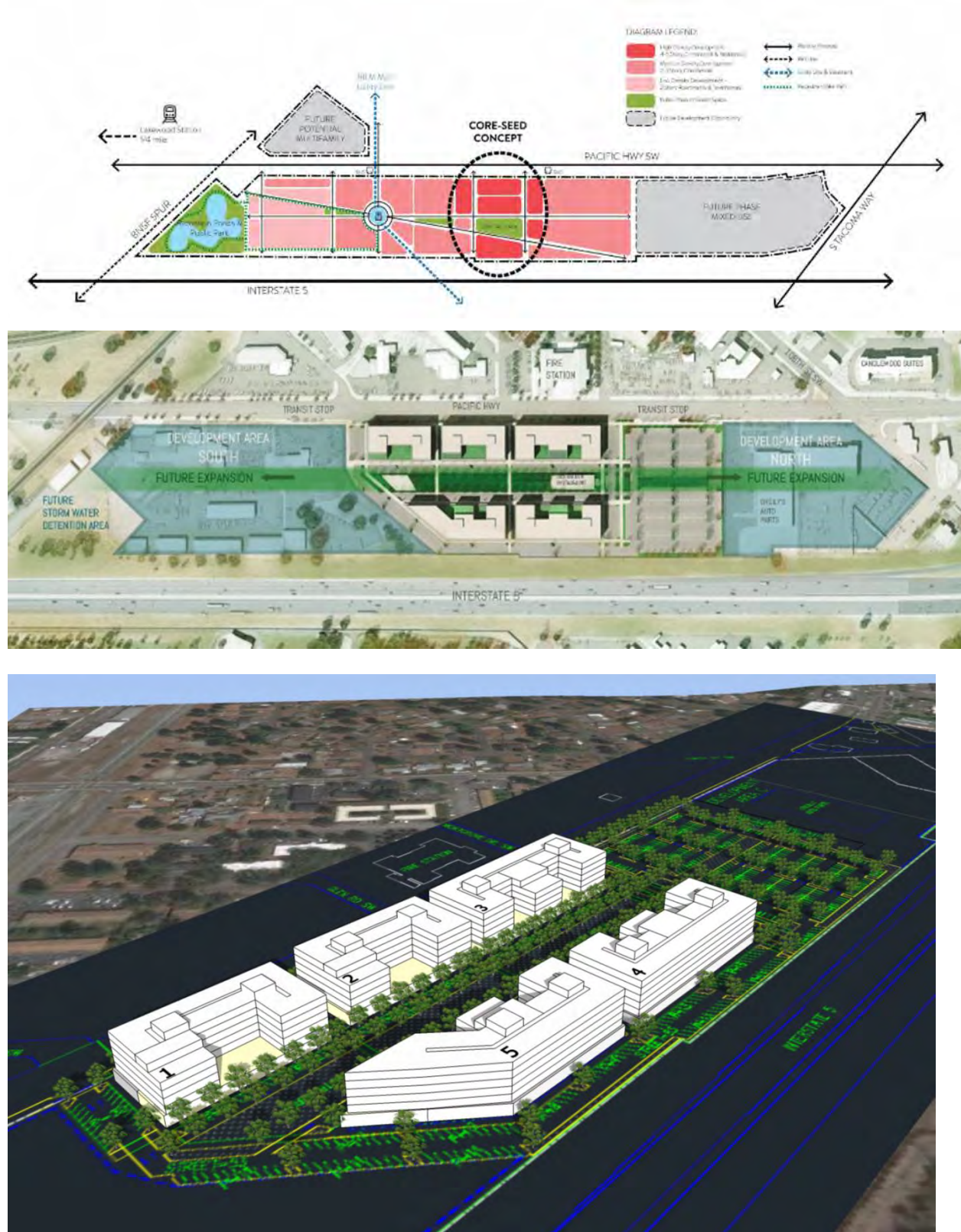
Lakewood Landing

In addition to the pipeline projects near the subarea, the City of Lakewood is helping to facilitate the development of Lakewood Landing in the subarea. Lakewood Landing is a 30-acre development site located between Pacific Highway and I-5, northeast of Lakewood Station. This site contains a maintenance facility for the Washington State Department of Transportation (WSDOT). However, WSDOT is relocating the facility and began aggregating and marketing its properties here in 2018. A 2014 study looked at the potential best uses for this location and the fiscal benefits of a change in use here.³² The City has a signed memorandum of understanding with WSDOT to market the property, identify a new location in an industrial area, and to help seek funding for the new maintenance facility.

The vision for Lakewood Landing is one of a dynamic mixed-use urban village in the heart of an enhanced commercial Lakewood Station District. It is envisioned as an amenity-rich environment with ground floor retail and restaurants, multifamily housing, and entertainment in a walkable, park-like setting with a central courtyard. This change in use is expected to promote economic growth through transit-oriented mixed-use development. Development would occur in a series of phases. A concept for the central core of the development is shown in Exhibit 10. While carefully designed to meet market demands and community needs, the concept will evolve with the selection of a developer for the site. The City, developer, and local stakeholders will work together on concept changes and refinements.

³² BERK, *City of Lakewood Pacific Highway Site Redevelopment Fiscal Impacts and Retail Development Options*, January 6, 2014.

Exhibit 10. Preliminary Concept for Lakewood Landing Phase I



Source: City of Lakewood, 2020.

CURRENT LAND USE

Current land use in the subarea is a mixture of residential, commercial, civic, and industrial uses. Vacant land accounts for about 17% of the parcel acreage in the subarea. Currently there are no City parks in the subarea. Source: Pierce County Assessor, 2020; BERK Consulting, 2020.

Exhibit 12 shows a map of existing land use, based Pierce County Assessor information.

Industrial development is limited to a few parcels and includes light industrial type uses such as storage, small warehouse, or shipping. Civic uses include the Sounder Station, the SR-512 Park and Ride, and a fire station. The WSDOT maintenance facility will be relocating to make space for new economic and employment growth, as discussed in the Lakewood Landing subsection above.

Commercial businesses line Pacific Highway and Bridgeport Way. Along Pacific Highway development is characterized by its variety. Retail uses range from espresso stands to strip commercial development to auto sales. There are also several motels along the corridor, mostly near the freeway interchanges. Motels serve visitors to Lakewood and Joint Base Lewis McChord (JBLM), which is just southeast of the subarea on the other side of I-5. St. Clare Hospital is in the western end of the subarea, north of Pacific Highway and east of Bridgeport Way. Structures in the Pacific Highway corridor vary in age, style, and quality. Exhibit 13 shows structure age. Commercial development along Bridgeport is mostly strip commercial with smaller scale retail, service, and restaurant uses built in the 1960s and 1970s.

Retail development is current oriented toward automobiles rather than pedestrian traffic. Retail signage is focused on large signs visible from the road, and often separate from the retail buildings. Entries are set far back from the sidewalk, with limited connectivity for pedestrians, except through the parking lot. There is also ample car parking around each retail building.

Residential development is characterized by detached single family homes (60%), attached single family (such as duplexes, and triplexes – 26%), and low rise multi-family development (14%). Mixed into these residential areas are a few churches and parks. Most of the residential structures in the subarea were built before 1975, as shown in Exhibit 13.

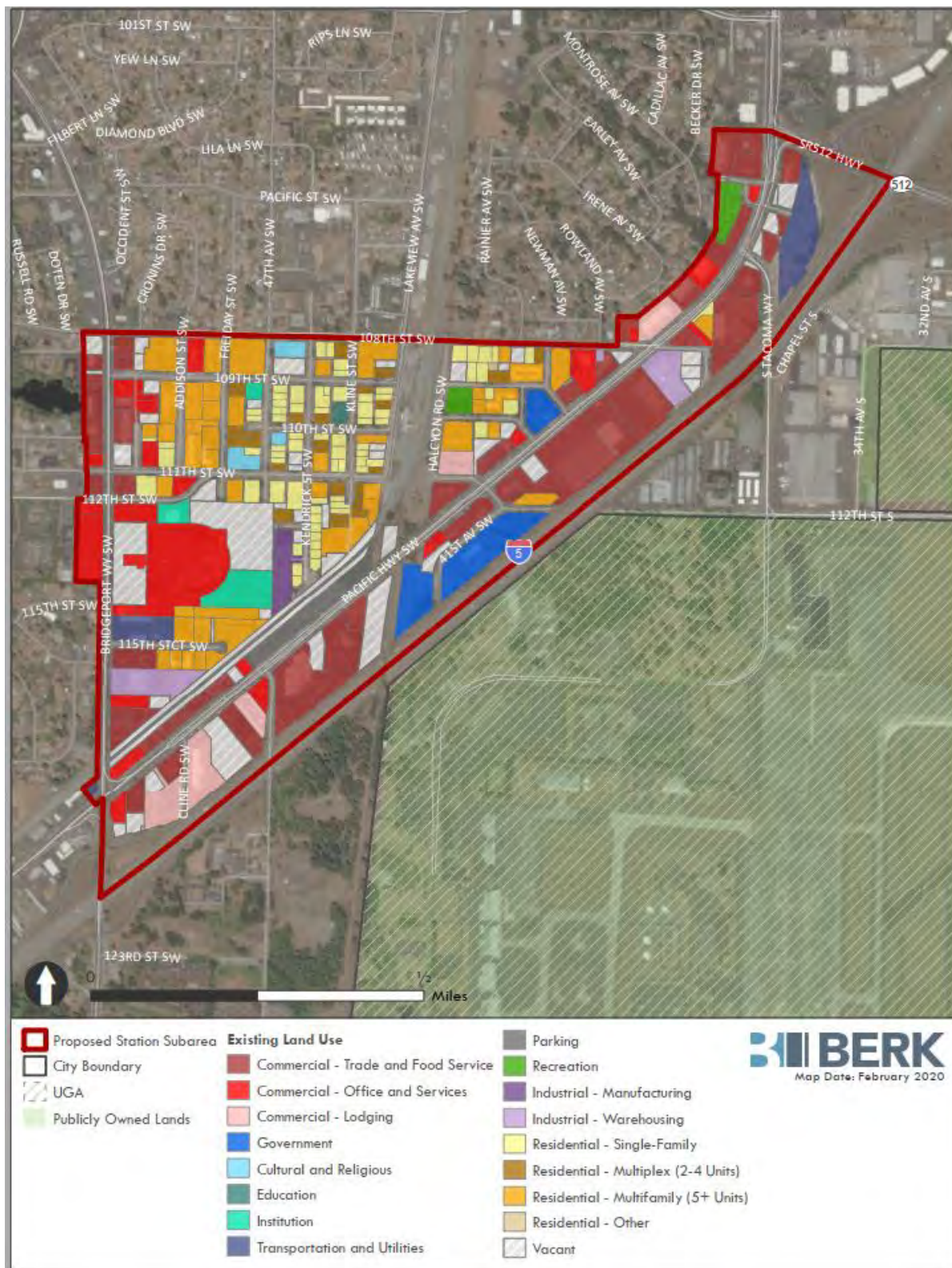
Parcel size in the subarea also displays variation, as shown in Exhibit 11. Half the parcels are a half acre or less in size, but these only account for about 40 acres in the 339 acre subarea. The 13 largest parcels account for 38% of the land in the subarea.

Exhibit 11. Parcels in the Subarea

| Parcel Size | Parcel Count | Sum of Acreage |
|----------------------|--------------|----------------|
| ½ acre or less | 169 | 40.25 |
| ½ - 1 acre | 71 | 51.37 |
| 1+ - 5 acres | 61 | 119.55 |
| Greater than 5 acres | 13 | 128.09 |
| Total | 314 | 339.26 |

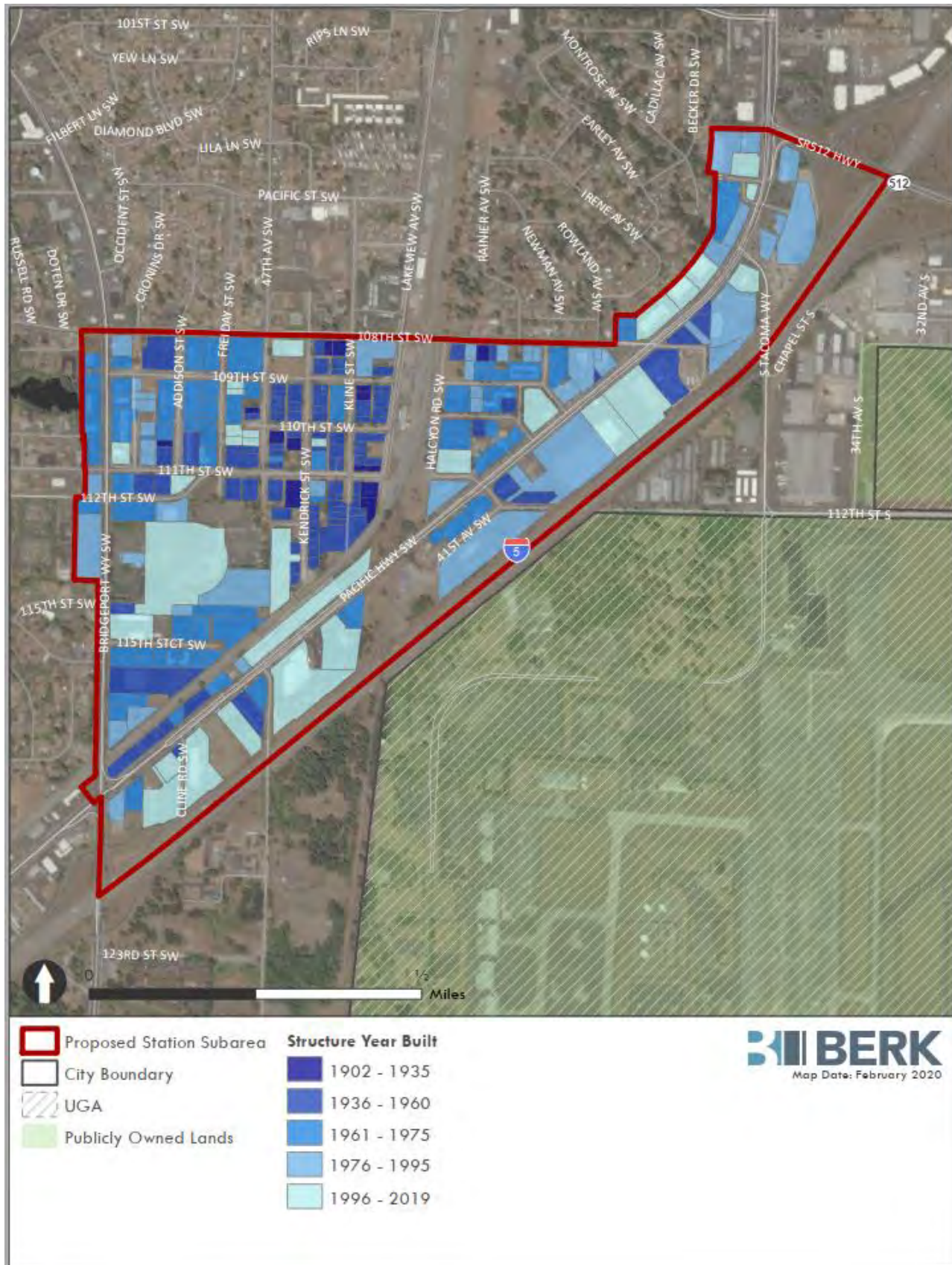
Source: Pierce County Assessor, 2020; BERK Consulting, 2020.

Exhibit 12. Existing Land Use



Source: BERK, 2020; Pierce County Assessor, 2020.

Exhibit 13. Age of Structures



Source: BERK, 2020; Pierce County Assessor, 2020.

ENVIRONMENTAL CONDITIONS

The Lakewood Station District subarea is a highly developed urban environment that contains few natural features. It is characterized by parcelized land, pavement, and existing vegetation mostly planted for ornamental purposes.

Exhibit 14 shows the hydrology of the area. There are no significant hydrological features within the subarea, only a few spots of isolated, mapped wetlands in the area between Pacific Highway and I-5. Just outside the northwest corner of the subarea is a delineated wetland just west of Bridgeport Way, which may result in buffer requirements for a limited number of parcels in the subarea west of Bridgeport.

Exhibit 14. Hydrology in the LSDS and Surrounding Area



Source: BERK, 2020; Pierce County Assessor, 2020.

While Exhibit 14 shows that identified floodplains are outside the subarea, located either south of I-5 or to the west, south of Clover Park High School, this information may be changing. The City initiated a flood re-evaluation study in 2019 hoping to lower flood elevations and reduce floodplain requirements. For the LSDS area, however, the results identified several parcels that may be within the 100-year flood zone. These parcels are primarily located in the triangular shaped area defined by Bridgeport Way to the

west, 115th Street Court West to the north, and I-5 to the southeast. Lakewood sent the results of the flood re-evaluation study to the Federal Emergency Management Agency (FEMA) in January 2020. Review and approval of the study maps is likely to occur in Spring or Summer 2020.

Exhibit 15. Geological Hazards in the LSDS and Surrounding Area



Source: BERK, 2020; Pierce County Assessor, 2020.

There are no known natural hazards in the subarea, as Exhibit 15 shows. However, there are potential environmental hazards. Exhibit 16 shows sites of known contamination in the LSDS. Apart from a dry-cleaning site located north of Pacific Highway and south of St. Clare Hospital, the sites are located between Pacific Highway and I-5. Contamination from petroleum products, metals, solvents, and lead is the result of current or past activities on these sites.³³ Clean-up is started on all the sites except the Flying B #18 site. Sites are in various stages of the clean-up process and subject to Washington State's Model Toxics Control Act.³⁴

³³ Specific information on each site and the clean-up efforts that are underway can be found at: <https://ecology.wa.gov/Spills-Cleanup/Contamination-cleanup/Cleanup-sites/Locate-contaminated-sites>.

³⁴ RCW 70.105D.

The presence of I-5 is also a potential environmental health risk for those living in the subarea according to the Centers for Disease Control and Prevention.³⁵ Those living within about 500 feet of a major highway have increased risk for exposure to carbon monoxide, nitrogen dioxide, ozone, and particulates. There are a variety of potential health impacts including increased incidences of asthma and lung disease, cardiovascular disease, cancer, and adverse birth outcomes. Children, older adults, households with low incomes, and those with underlying health conditions may be at higher risk for impacts. Potential impacts can be mitigated through site and building design and by increasing access to transit and non-motorized transportation options.

Exhibit 16. Environmental Clean-up Sites in the LSDS and Surrounding Area



Source: BERK, 2020; Pierce County Assessor, 2020.

³⁵ <https://ephtracking.cdc.gov/showProximityToHighways.action>

KEY FINDINGS AND PLANNING IMPLICATIONS

- Lakewood has anticipated the LSDS as an area of future growth since its first Comprehensive Plan. This maximizes the investment in the Lakewood Sounder station by placing some of the City's future residential and employment growth near this transit hub. Land use policies are already in place to support this goal.
- The LSDS has many of the classic challenges of transforming a neighborhood built with an auto-oriented focus into something more compact and walkable. To achieve desired future land use, zoning and regulations will need to accommodate transitional patterns of development since the rail station will remain commuter-oriented for the foreseeable future.³⁶
- Vacant and underutilized lands in the subarea provide opportunities for both commercial and residential redevelopment.
- Residential and commercial land uses already exist side by side in the LSDS. Although the land uses are currently separated, the proximity of the uses means that residents are likely already accustomed to living near more intense uses. It also provides an opportunity for more integration of uses.
- The subarea has few natural features and sensitive areas and does not include natural hazards that may limit future development.
- Environmental health hazards will need to be addressed with future redevelopment. This may include clean-up of hazard sites and design to minimize air pollution exposure from I-5. Proactive planning for environmental hazards at the subarea level that reduces the amount of time and effort needed for site specific responses may simplify redevelopment efforts.

Zoning, Regulation, and Incentives

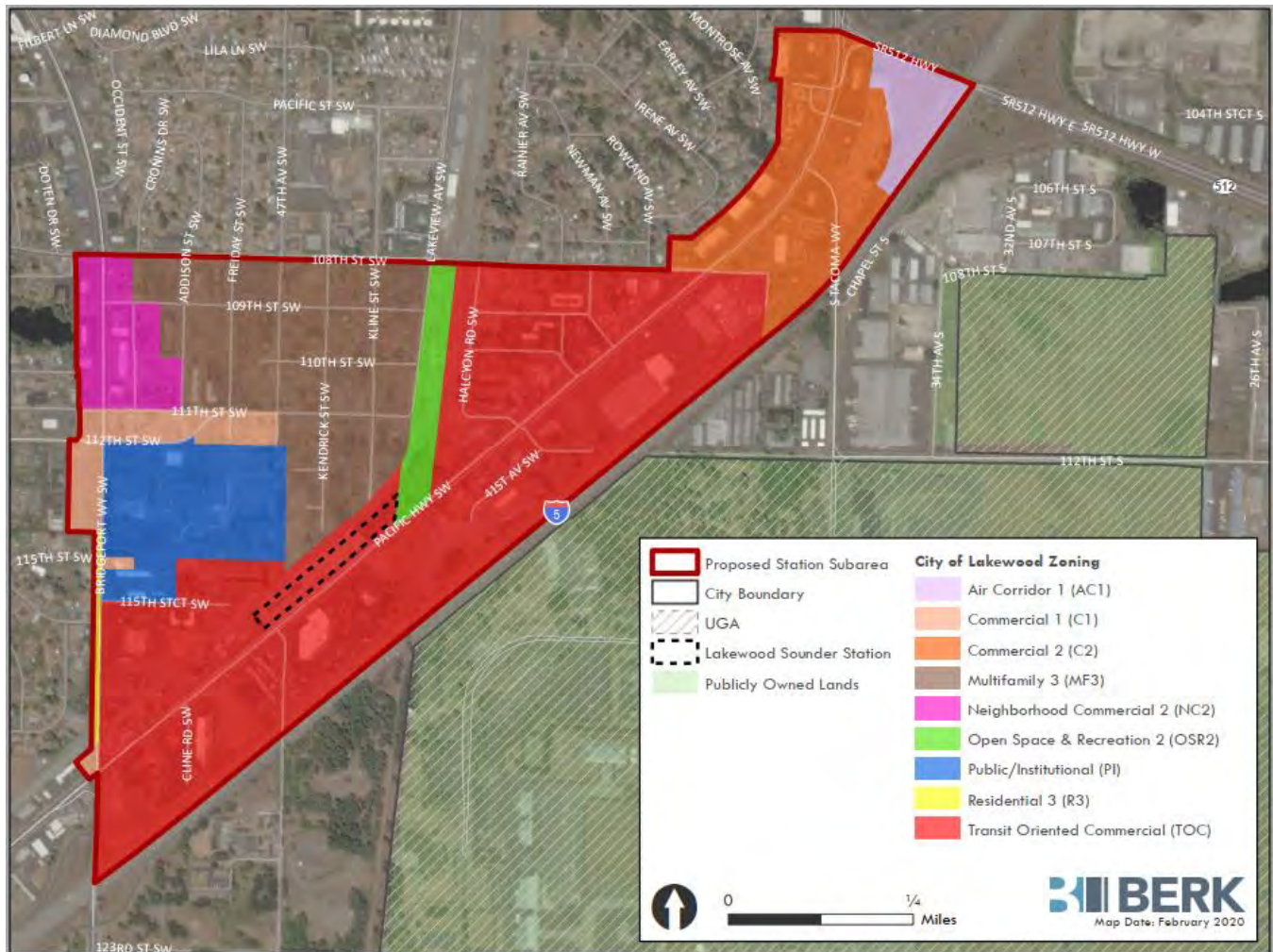
Zoning and regulations outline the processes and requirements for redevelopment of the LSDS. Incentives are regulations and programs that provide benefits to those investing in redevelopment when they provide elements that advance local goals and objectives. This section looks at current conditions and opportunities to align zoning, regulations, and incentives to support the redevelopment of the subarea.

ZONING

Zoning in the subarea generally reflects the current use, but it also anticipates future redevelopment with designations that call for more intense land uses (Exhibit 17). A summary of the zones in the LSDS subarea follows.

³⁶ By "commuter oriented" we mean that trains are scheduled only at peak commuting hours, with very limited off-peak and weekend service, and scheduling that is focused on meeting the needs of commuters traveling to job centers (inbound at the am peak, and outbound at the pm peak).

Exhibit 17. Zoning



Source: BERK, 2020; Pierce County Assessor, 2020.

TOC - Transit Oriented Commercial

TOC zoning is shown along most of Pacific Highway in the subarea and includes the Sounder Station and the proposed Lakewood Landing site. This zone is unique to the LSDS. The purpose of TOC is “an interactive mixture of uses which focus on regional transportation networks while providing for urban design, people orientation, and connectivity between uses and transportation routes.”³⁷ The mix of uses allowed in the TOC is very similar to those allowed in the Central Business District. They focus on retail and services, prohibiting space-intensive uses like auto sales, furniture and appliance stores, or industrial uses that may cause compatibility issues in a compact urban environment such as manufacturing or recycling stations. Mixed-use and multi-family residential uses are allowed at densities up to 54 units per acre.

³⁷ 18A.10.120D.5

C1 - Commercial One and C2 - Commercial Two

C1 and C2 are commercial corridor districts that incorporate employment, shopping, services, offices, and light industrial uses near major arterials. A small strip of C1 is located north of the hospital, just off Bridgeport Way. Along Pacific Highway near the intersection of SR 512 is an area of C2. Both districts allow a range of businesses as permitted uses. Hotels and motels are allowed in both districts, permitted in C2, but a conditional use in C1. Commercial recreation, heavy manufacturing, shopping centers, and recycling and transfer stations characterize the type of uses that are prohibited. Residential uses are not allowed, except for allowing a caretaker's unit.

NC2 - Neighborhood Commercial Two

The commercial area on Bridgeport is zoned NC2 with the intent to create a sense of urban community that serves surrounding neighborhoods that may also attract people from other areas. This zone allows a mix of residential, retail, office, and services. Residential may be multi-family or mixed-use development up to 35 units per acre. Permitted commercial uses tend to be small or midsized. Most light industrial and larger commercial uses are prohibited. The few that may be considered, such as auto sales or breweries, are conditional uses to help mitigate for impacts and ensure district and neighborhood compatibility.

MF3 - Multi Family Three

The existing residential area of attached and detached single family homes and low rise multi-family is zoned MF3. MF3 zoning is in areas where there is both an arterial and a nearby commercial or mixed-use district. This is intended to be a high density multi-family environment with multi-story housing with densities up to 54 units per acre. Where multi-family development occurs within the LSDs, ground floor commercial use is allowed.³⁸ Attached and detached single-family uses are not allowed, which means that most of the existing uses are non-conforming. Non-conforming structures may be maintained but not altered or enlarged.³⁹

PI - Public/ Institutional

This zone recognizes the site of St. Clare hospital, which is a major institution serving all of Lakewood and beyond. The City is proposing to rezone the Lakewood Sounder Station to Public/Institutional Zoning as part of the 2020 Comprehensive Plan amendment process.

OSR2 - Open Space & Recreational Two

OSR2 provides for open spaces and recreational activities and is specifically intended for areas of active recreational uses. This zone is applied to an approximately 14 acre strip of land that would extend from the south end of Lakeview Avenue SW to Pacific Highway. Allowed uses include electrical, communication, and utility transmission lines, cables, and antennas as well as community gardens, passive recreation, sports fields, and protected open space. Parks, playgrounds, community or senior centers, and outdoor recreation are allowed with a conditional use permit.

³⁸ 18A.40.040B.1

³⁹ 18A.20.200

REGULATIONS

JBLM Zoning and Land Use Compatibility

All of Lakewood, including the subarea, is within the Lakewood Military Coordination & Notice Area (MCNA).⁴⁰ Jurisdictions within the MCNA coordinate with JBLM prior to the approval of zoning and Comprehensive Plan amendments. Current zoning has already been subject to MCNA review, but the City notifies JBLM of all land use and building permits, subdivisions, and site plans to provide opportunity for comment.

Parts of Lakewood are also subject to airport compatible land use restrictions. The subarea is not within the most restrictive aircraft safety zones, but is within the Inner Horizontal Surface imaginary surface area for the safe operation of aircraft around JBLM.⁴¹ JBLM reviews proposed development to determine if the use is prohibited or could interfere with pilot vision, communication, radar, or other elements of safe operation. Typically, uses that produce steam, dust, glare that may impair visual operation, or those that attract birds, are prohibited.

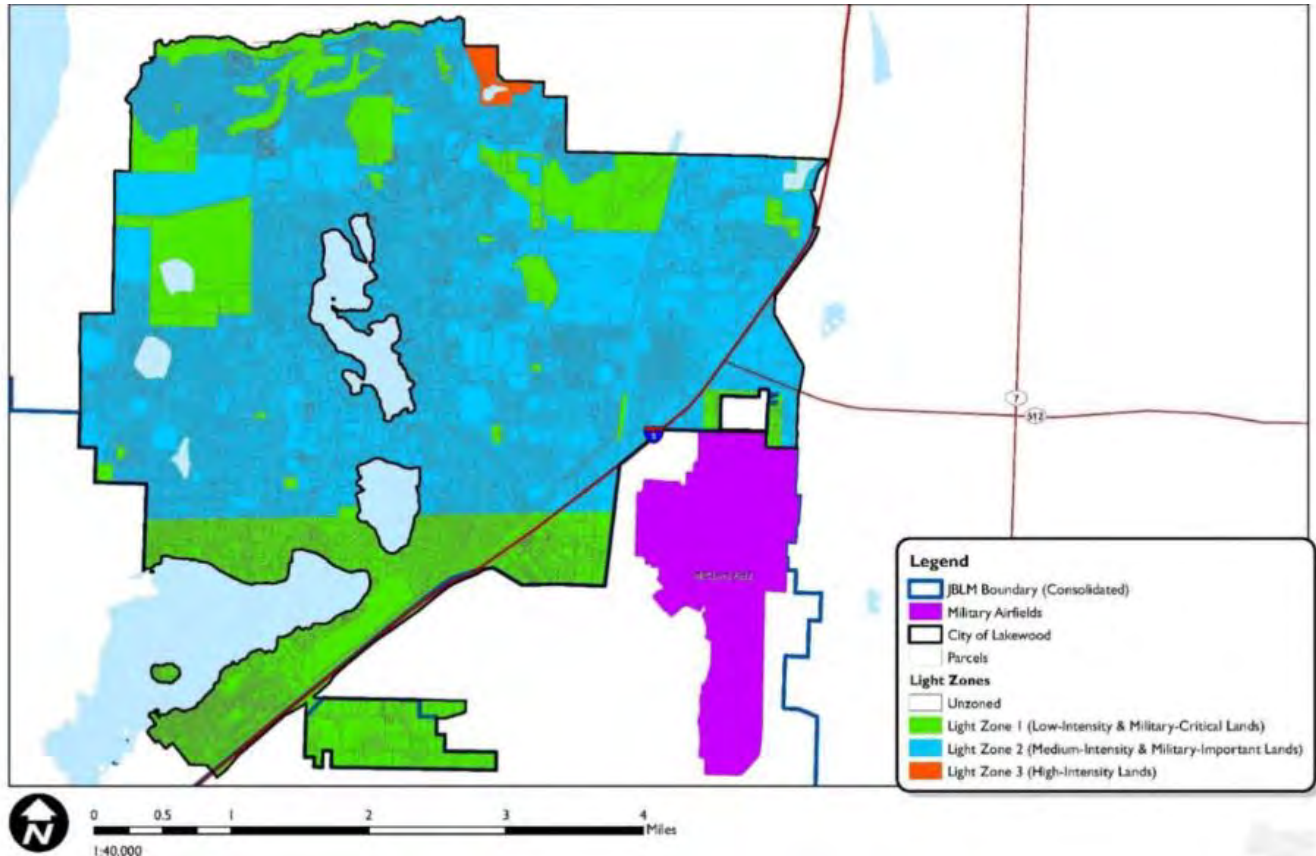
The subarea is also subject to lighting standards and requirements to prevent interference with aircraft operation at JBLM.⁴² The northern portion of the subarea, near the interchange with SR-512 is part of Light Zone 2 and the rest of the subarea is in Light Zone 1 (Exhibit 18). Light Zone 1 is applicable to low-intensity land uses with low levels of exterior lighting at night. Light Zone 2 applies to medium intensity uses with model levels of exterior lighting such as residential, mixed-use, and commercial areas. Lighting standards are also intended to reduce light pollution, conserve energy, and provide safety and security. Generally, the code requires lighting to be shielded to prevent light shining above the luminary and to prevent light spill over on to adjacent properties.

⁴⁰ 18A.10.135.6

⁴¹ 18A.10.135.10B

⁴² 18A.60.095

Exhibit 18. Lakewood Light Zones



Source: Lakewood Municipal Code, 18A.60.095

Design and Landscaping Standards

Lakewood requires compliance with community design standards for all new development except single-family units.⁴³ Performance-oriented standards for site planning, buildings, landscaping, and lighting are identified by either commercial, industrial, or multi-family use. Additional standards apply for large buildings, parking facilities, pedestrian weather protection, signs, the treatment of blank walls, public safety, transit facilities, development adjacent to a highway, large-scale commercial facilities, and outdoor vendors. The general commercial design objectives support the development of a pedestrian-friendly environment and people-oriented building and streetscapes that are safe, attractive, and inviting. Multi-family design standards focus on creating livable spaces that balance density with features such as open space, pedestrian connections, resident amenities, and high quality landscaping. Design features encourage scaling and variation to limit visual impacts and create safe, attractive neighborhoods.

Landscaping is required for all development and most types of redevelopment. Standards are prescriptive and identified by type of requirement: vegetative buffer, streetscape, open space, parking areas, solid barrier, and area screening. Each landscaping type is applied by zone, with consideration for adjacent uses. For example, neighborhood and commercial zones that abut multi-family zones are required to have a vegetative buffer and 10' landscape strip.

⁴³ 18A.70.010 – 18A.70.050

Lakewood applies a partial form-based code to its Downtown.⁴⁴ This code primarily regulates development standards based on type of street frontage instead of by zone or use type. Regulations cover site design, building design, frontage, landscaping, open space, and green infrastructure. Currently, this regulatory system only applies to Lakewood's Downtown subarea. However, expansion of a partial form-based code to the subarea will be considered in the development of the subarea plan.

INCENTIVES

Housing Incentives

Lakewood has a housing incentives program to encourage the development of housing for people regardless of economic means.⁴⁵ Incentives are available to support the development of rental housing in all zones that allow it.⁴⁶ Those who create units affordable to households with very low incomes receive a bonus market rate unit or one and a half bonus market rates units for each unit affordable to households with extremely low incomes. Density bonuses are capped as a percentage of the base zoning district. This includes a 20% base density increase in MF3, a 15% increase in NC2, and a 25% increase in the TOC zone. Modifications in zone development standards such as coverage, parking, and height are allowed for projects participating in the housing incentives program. There is also a reduction in permitting fees.

Lakewood also has a multi-family property tax exemption, which exempts some types of new housing from paying ad valorem property taxes. The LSDS is one of the residential target areas where the exemption may be applied. The exemption is allowed for new residential development with at least four new units of multi-family or mixed-use development. Properties in which at least 20% of the multi-family units are affordable to households with low or moderate incomes receive the tax exemption for twelve years. Otherwise, eligible projects that do not include affordable housing receive eight years of tax exemption.

Opportunity Zone

The LSDS is part of the federally designated Lakeview/Kendrick Street Opportunity Zone. The opportunity zone includes two census tracts. These tracts overlap with portions of the LSDS including the Bridgeport Way interchange with I-5, St. Clare Hospital, the Sounder Station, the proposed Lakewood Landing site, and a portion of the residential area. Opportunity zones were created by the 2017 Tax Cuts and Jobs Act with the intention of supporting economic development and employment in distressed communities.⁴⁷ The program works to allow investors to defer capital gains tax for up to nine years by investing their gains in a Qualified Opportunity Zone. The federal program is funded through 2026 supports redevelopment in the LSDS.

⁴⁴ Title 18B

⁴⁵ 18A.090

⁴⁶ With the exception of the construction of one single-family dwelling on one lot. 18A.090.030.

⁴⁷ Department of Commerce, 2020. <https://www.commerce.wa.gov/growing-the-economy/opportunity-zones/>

TRANSITION OPPORTUNITIES

Changes to some of Lakewood's zoning regulations could help support the transition of the LSDS from its current land use to a more compact and transit-oriented environment. It is important to note that achieving this does not require the high rise, or even mid-rise, development patterns similar to those in Seattle or Tacoma. This section looks at the challenges and opportunities to development that are unique to the LSDS and identifies potential changes to zoning, regulatory, and incentive programs.

Retail Environments

Parking will remain important to successful retail for some period in this area. It preserves existing retail, which serves an important function for residents and commuters. Parking is currently oriented around an environment designed for automobiles that results in barriers to pedestrian traffic. Changes that would create a transition to a station area that supports more pedestrians include:

- Incentivizing six to 12 foot wide sidewalks when sites redevelop.
- Incentivizing a better and safer pedestrian connection between the sidewalk and shop entries.
- Developing zoning that encourages surface parking for retail to be mostly behind the building and moving future buildings closer to the street.

Focusing retail in designated areas is also a key transition strategy. For mixed use development consider focusing any ground floor retail requirements only on certain retail-focused arterials instead of requiring floor retail everywhere. Consider maintaining existing one or two story zoning in retail areas, to keep these areas retail focused until five to seven story development is viable. Inflated land value expectation can stall retail. It is more important to keep the retail functioning, lower the expense of building food retail with Type 1 and 2 hoods, and focus retail on high traffic streets where residential would be less desirable anyway. There is plenty of land in the subarea to focus residential on lower-traffic streets.

Residential Environments

It is recommended that the City consider how to best focus compact residential density residential in existing areas of single family development and lower traffic streets. Maintaining building heights below 35 feet, and focusing on building types such as duplexes, triplexes or rowhouses is less disruptive for existing single family residents.

These product types are ground-related and can be built out of wood, which has a lower carbon footprint, and can be built relatively cheaply and quickly. Units can be platted rather than condominiumized, which makes homeownership more feasible.⁴⁸ This presents a rare opportunity to do significant infill of for-sale product which is much needed in the region. Most transit-oriented infill development across the Puget Sound has been apartments. Rental units provide needed housing, but do not offer housing security as the area redevelops and rents increase, exacerbating wealth inequality over time. Ownership units allow people to build equity and wealth as neighborhoods densify and offer additional amenities.

Rowhouses can be particularly well-suited to families who want the convenience of a yard but the advantages of a more compact, walkable neighborhood.⁴⁹ Note that this section does not recommend townhouse development, and this is an important distinction.⁵⁰

Townhouses are basically a row-house, but with a requirement for off-street parking. Eliminating the requirement for off-street parking can transform townhouses into rowhouses that are more functional for families, more beautiful, and more affordable. There is the same amount of living space in a two story building rather than losing the ground floor to parking. This form of development can be built at densities of 35-45 units per acre, such as the example shown in the picture to the right.



⁴⁸ Washington State's condominium laws (originally set in place to protect buyers) have become a source of litigation that has resulted in artificially limiting condominium construction. Most condominiums that are built are high-rise luxury condominiums built out of concrete that cannot offer a lower price point for first time buyers. Recent legislation has changed some of the condominium laws to reduce risks of litigation and make them easier to build. These rules have not been in place long enough to see if they have their intended effect. Row-houses (and townhouses) touch the ground and so they are conveyed with the underlying land parcel—so they represent a more viable for-sale product at an entry-level price point.

⁴⁹ Rowhouses can scale into perimeter-block housing with a common backyard. This makes it easy to keep an eye on children while in that outdoor play space. Rowhouses do not have off-street parking requirements.

⁵⁰ Townhouse development often results in the “four pack” or “six pack” urban form that has proliferated around the region in the past few years. The ground plane is entirely taken up with driveway and indoor garages, so that before you can start to build any living space for humans in the townhouse (on the second floor), you have had to build a home for a car in the ground floor. Not only does this add cost to our urgent need for housing (humans), but it means that all of the living space in the building is disconnected from the street by one or two stories. Some townhouses have tiny fenced yards that are unusable, because they are too small, and it's impossible to reach them from the living space. It's important to realize that townhouses look this way (consistently) not because of bad developers or architects, but because the zoning requires them to be built that way.

Parking for rowhouses still needs to be accommodated. One solution is to allow cars to park on the street. Initially, this can be achieved by angle parking, which has four key benefits:

- Angle parking, like all street parking, provides a buffer between pedestrians on a sidewalk and the lanes of moving traffic. This makes them feel safer and encourages walking.
- Angle parking, on a street with no curb-cuts for driveways, can fit two vehicles in the street frontage of every row house. Typical parking spot widths are nine feet, so two cars can fit into an 18-foot house frontage.
- Angle parking reduces the width of the street, creating a traffic calming effect. A residential neighborhood street with one travel lane (and a few wider spots for cars to pass) generally functions just fine.
- As the neighborhood redevelops and densifies further, and the need for parking and car ownership drops, the parking is all still owned by the city (since it's part of the right of way) and so it can be re-purposed into travel lanes (by re-striping) if needed at some point in the future.
- Street parking is a way to use the right of way to subsidize (by using an existing City asset, and with no need for cash) the construction of new compact housing. Since these housing units are not packaged with parking or garages, they can be developed profitably by the private sector and sold at a much lower price point than townhouses.

Temporary Activation

One challenge in changing to a more walkable and compact land use pattern is helping people see the vision of what can be and changing patterns of how they move around the city. People will try new things if there are events or opportunities to support it. In the LSDS changing how people use and move around in the right of way is an important step. Temporary activation and pedestrian connection between businesses is one option. Imagine painting a pathway (or even engaging the community in painting it) that connects some key food-oriented businesses and then having a “taste of Lakewood” on every second Friday night in the summer. This could be coupled with an invitation for buskers along the pathway, and small community grants for lighting or seating outdoors near businesses. Ideas like this could help reinforce the seeds of what can continue to grow into a great and cohesive community.



KEY FINDINGS AND PLANNING IMPLICATIONS

- Zoning is consistent with the future land use in the LSDS.
- Proximity to JBLM brings additional regulations to ensure the safe operation of military aircraft. While this may add to the list of planning and review items, they are integrated into project review and do not increase the complexity of review processes.
- Housing incentives may help the LSDS remain an area for households with low and moderate incomes while increasing the quality of housing through redevelopment.
- Consider zoning and regulatory measures that support the transition of land uses within the subarea.
- Ground-related residential development can produce units at compact, walkable densities when parking and other standards are addressed.
- Review parking requirements for residential and retail uses to maximize functionality and flexibility as the area transitions.
- Temporary activation of spaces in the subarea can help people envision future patterns of land use and activity.

Transportation

EXISTING FEATURES

This section presents a multimodal transportation evaluation of current conditions in the Lakewood Station District Subarea (LSDS). Existing transportation conditions are documented for pedestrians, bicycles, automobiles, freight, transit, and parking.

The study area is a predominantly auto-oriented environment, however the area also includes two important regional transit facilities: Lakewood Station and the SR-512 Park & Ride, shown in Exhibit 19. Major roadways in the subarea include Pacific Highway, 108th Street SW, and Bridgeport Way. These are classified as either principal or minor arterials with 35 mph posted speed limits. Pacific Highway provides a north-south connection between Tacoma and Lakewood, with access to 1-5 ramps and the Lakewood Station within the subarea. Exhibit 19 shows transportation connections in and near the LSDS.

The subarea contains two key regional transportation facilities: Lakewood Station and SR 512 Park & Ride. Lakewood Station is a focal point of many regional commuter trips including service to downtown Seattle via the Sounder train in addition to bus service to local and regional cities operated by Sound Transit and Intercity Transit. The SR 512 Park & Ride provides bus connections for local and regional commuters to Lakewood Town Center, Tacoma, Puyallup, SeaTac, Dupont, and Olympia and communities throughout the South Sound. Pierce Transit, Sound Transit, and Intercity Transit provide bus service to the SR 512 Park & Ride via Pacific Highway and I-5, Bridgeport Way, and 108th Street SW. Both Lakewood Station and SR 512 Park & Ride provide vehicle parking for transit users.

The subarea is bisected by an existing rail line on which Sounder and freight operate. While the rail line is an important regional transit and freight corridor, it has also created an environment with few roadway crossing opportunities which can affect vehicle operations and bicycle and pedestrian mobility.

Roadway Network

Exhibit 19. Transportation Features in the Extended Study Area



Source: Fehr & Peers, 2020; Pierce County, 2020.

Parking

There is very little on-street parking on arterials in the study area, but on-street parking exists on several local streets. Commercial uses tend to have dedicated parking lots adjacent to their buildings, frequently buffering the building from the street. St Clare Hospital provides off-street parking at multiple lots on the hospital's campus. Parking intended for transit users is provided at the Lakewood Station garage (600 spaces) and at the SR 512 Park & Ride (493 stalls). During the daytime, the SR 512 Park & Ride is at about 90 percent capacity. Bicycle parking is provided at Lakewood Station garage via bicycle racks and lockers.

Transit Network

The Lakewood Station District Subarea is served by Pierce Transit, Intercity Transit, and Sound Transit, and includes Lakewood Station and the SR 512 Park & Ride. Exhibit 20 shows routes serving the area and their associated headways, and Exhibit 21 shows transit pathways and bus stops. Lakewood Station serves six bus routes, providing connections to Tacoma, Puyallup, Olympia, Lacey, and Seattle. The SR 512 Park & Ride serves three bus routes providing connections to Tacoma, Puyallup, and Sea-Tac Airport. Bus stops are present along many of the subarea's arterials including Bridgeport Way, 108th Street SW, and Pacific Highway SW. Bus routes run at 15 to 30 minute headways (frequencies) throughout the peak periods, with routes 592 (DuPont-Seattle) and 612 (Olympia-Tacoma Dome Station) running most frequently. Off-peak headways vary substantially, ranging between 12 and 120 minutes.

Sound Transit's commuter train, the Sounder, has a stop at Lakewood Station in the southeast portion of the subarea. The Sounder provides a regional transit connection between Lakewood, Tacoma, and Seattle during AM and PM commute times.

Exhibit 20. Existing Bus Routes

| Route | Destinations | Peak Headway (minutes) | Off-Peak Headway (minutes) |
|---------|---|------------------------|----------------------------|
| Sounder | Lakewood - Seattle | 20 | 20-45 |
| 3 | Lakewood to Downtown Tacoma | 30 | 30 |
| 4 | Lakewood to South Hill Mall | 30 | 30 |
| 574 | Lakewood to Sea-Tac Airport | 30 | 30 |
| 580 | Lakewood to Puyallup Station/South Hill Park and Ride | 20 | 20-40 |
| 592 | Dupont to Seattle | 15 | 12-15 |
| 594 | Lakewood to Seattle | 20 | 20-30 |
| 612 | Olympia to Tacoma Dome Station | 15 | 40-120 |
| 620 | Olympia to Tacoma Mall | 30 | 60-90 |

Source: Pierce Transit, 2020; Intercity Transit, 2020; and Sound Transit, 2020.

Exhibit 21. Transit in the Extended Study Area



Source: Fehr & Peers, 2020; Sound Transit; Pierce Transit; Intercity Transit

Non-Motorized Network

Marked bicycle lanes are located on Pacific Highway from Lakewood Station south to Gravelly Lake Drive SW and north from Sharondale Street SW to the South Tacoma Way/SR 512 interchange. Bicycle lanes are also located on 108th Street SW from Bridgeport Way to Pacific Highway. While sidewalks are generally located on all major streets in the project area, the residential neighborhood north of Pacific Highway lacks sidewalks on most roadways. Due to the train tracks and lack of dedicated facilities, direct non-motorized connection from neighborhoods to Pacific Highway is limited. As a result, accessing Lakewood Station via bicycle or walking can also be challenging. Crossing opportunities are limited to the Lakewood Station pedestrian walkway, Bridgeport Way, and 108th Street SW. Although there is sidewalk infrastructure on Pacific Highway and Bridgeport Way, these roadways are high volume and high speed within the subarea. This creates a more uncomfortable pedestrian experience that may discourage non-motorized use on these roadways.

Freight Network

The City's 2016 Comprehensive Plan identifies designated truck routes for freight as a transportation goal. Designated major truck streets are primary routes for goods movement throughout the City. Designation as a major truck street helps Lakewood's Public Works Transportation division determine street design, traffic management plans, and pavement improvement projects that allow and facilitate the movement of larger vehicles along the designated Way. Bridgeport Way and South Tacoma Way are designated as truck routes in WSDOT's Freight and Good Transportation System (FGTS) 2019 update, as shown in Exhibit 22.⁵¹ In addition to the designated routes, 108th Street SW serves as a de facto freight route for trucks heading northbound on I-5 due to the limited height of the railroad bridge crossing I-5 at JBLM. These trucks exit the freeway at Bridgeport, take 108th to Pacific Highway, and then reenter I-5 at SR-512.

⁵¹ <https://www.wsdot.wa.gov/sites/default/files/2006/02/13/washington-freight-and-goods-transportation-system-2019.pdf>

Exhibit 22. Freight and Good Transportation System Routes



Source: WSDOT, 2019; Fehr & Peers, 2020; City of Lakewood, 2020.

TRAFFIC OPERATIONS

Study Intersections

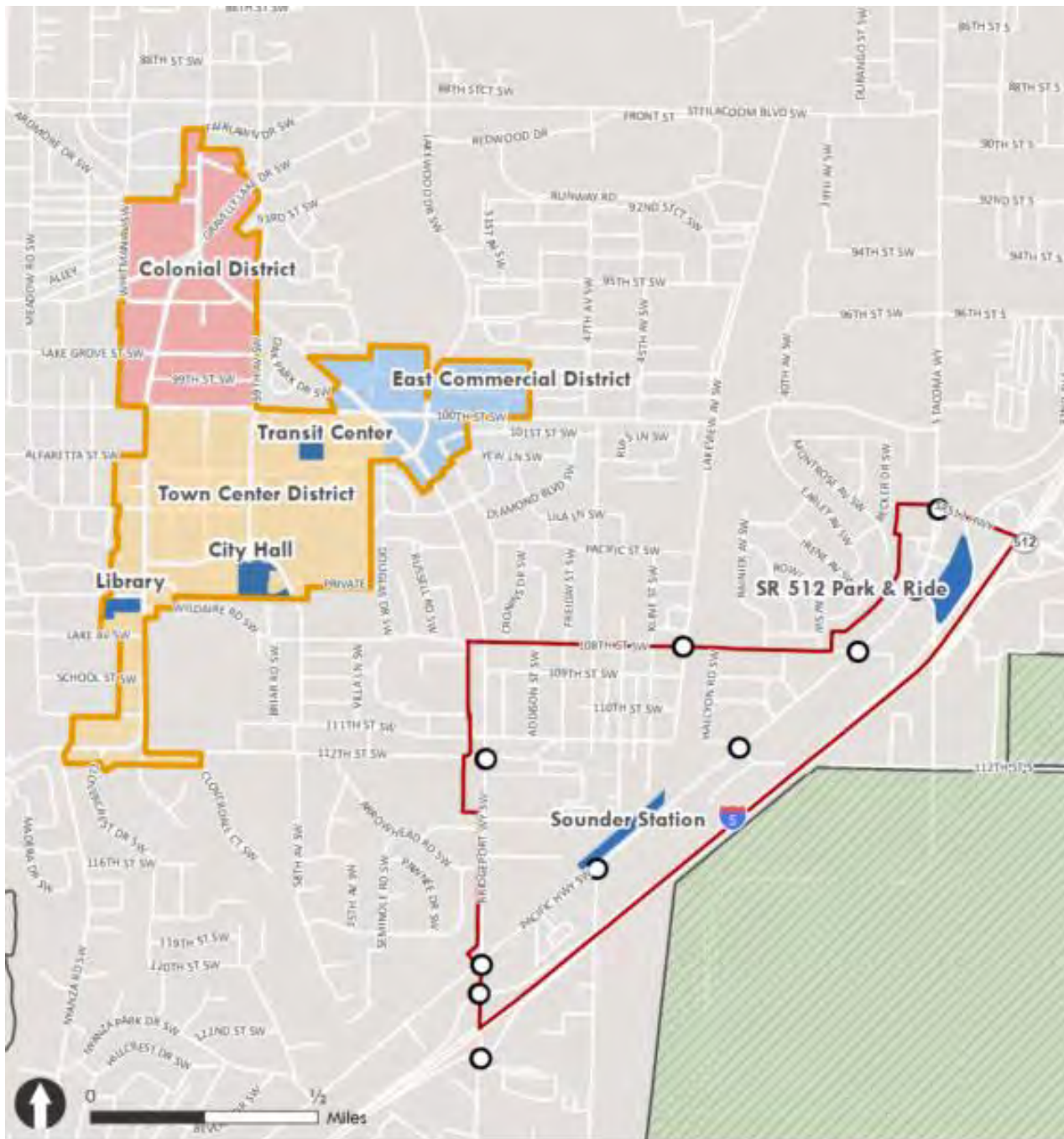
Within the project study area, traffic operations at ten locations were analyzed, as shown in Exhibit 23. At Lakewood Station, the garage entrance and north and south bus driveways were also analyzed, bringing the total number of study intersections to 12. These intersections are located on key roadway connections, including Pacific Highway, Bridgeport Way SW, and 108th Street SW and are most likely to be affected by potential land use changes.

Intersection Level of Service

The City uses PM peak hour average delay to evaluate traffic operations level of service (LOS) at its intersections. Traffic operations were analyzed using the Synchro software package. The Synchro network reflects the study area's existing roadway network including segment and intersection geometry, signal timings, and recent traffic counts (2018-2020). For signalized, roundabout, and all-way stop controlled intersections, the LOS is based on the average delay for all approaches. For minor street stop controlled intersections, the LOS is based on the movement with the highest delay. Exhibit 24 summarizes the LOS and delay thresholds specified in the Sixth Edition of the Highway Capacity Manual (HCM), which is a standard methodology for measuring intersection performance.

The Transportation Element designates level of service guidelines for the city's arterial streets and intersections. Within the study area, that City sets a standard of LOS D during the weekday PM peak hour at all arterial street intersections. However, according to Policy T-20.5, the City may allow minor street stop-controlled intersections to operate below that LOS standard if those instances are thoroughly analyzed from an operational and safety perspective.

Exhibit 23. Study Area Intersections



- Study Intersection
- ▭ Proposed Station Subarea
- ▭ Central Business District
- ▭ City Boundary
- ▭ UGA
- ▭ Publicly Owned Lands

BERK
Map Date: March 2020

Source: Fehr & Peers, 2020.

Exhibit 24. LOS/Delay Thresholds for Signalized and Unsignalized Intersections

| LOS | Signalized Intersections (delay in seconds) | Unsignalized Intersections (delay in seconds) |
|-----|--|--|
| A | ≤ 10 | ≤ 10 |
| B | > 10 to 20 | > 10 to 15 |
| C | > 20 to 35 | > 15 to 25 |
| D | > 35 to 55 | > 25 to 35 |
| E | > 55 to 80 | > 35 to 50 |
| F | > 80 | > 50 |

Source: *Highway Capacity Manual* (Transportation Research Board, 2017).

This study considers 12 intersections, 11 of which are signalized.

Exhibit 25 summarizes the existing intersection LOS at the study intersections. The level of service analysis suggests that automobiles generally move through the study area with acceptable levels of delay during the PM peak period. All study intersections operate at the City's LOS D standard or better, although some approaches may operate with higher delay. Most intersections operate at LOS C or higher, which represents stable conditions with moderate congestion levels for an urban area. South Tacoma Way / SR 512 operates at LOS D during the PM peak period, which indicates traffic conditions are approaching unstable flow. This intersection operates with split phasing for the eastbound and westbound approaches to accommodate traffic entering and exiting SR 512 and/or I-5. Most of the delay experienced at this intersection stems from the eastbound approach delay caused by this split phasing, as well as the northbound left and right-turn movements.

As mentioned above, these are intersections that are affected by regional travel patterns, such as afternoon commute congestion stemming from I-5. According to local stakeholders, during certain congestion events on I-5 roadway users may be using Pacific Highway to bypass interstate traffic.

Exhibit 25. Existing PM Peak Hour Intersection Level of Service and Delay.

| ID | Intersection | Traffic Control | LOS/Delay |
|----|---|-----------------|-----------|
| 1 | South Tacoma Way / SR 512 ¹ | Signal | D/54 |
| 2 | Pacific Highway / South Tacoma Way ¹ | Signal | C/32 |
| 3 | Pacific Highway / 108 th Street ¹ | Signal | C/27 |
| 4 | Pacific Highway / Halcyon Road | TWSC | C/23 |
| 5 | Pacific Highway / Sounder Station Garage Entrance ¹ | Signal | A/6 |
| 6 | Pacific Highway / Sounder Station North Transit Access ¹ | Signal | B/15 |
| 7 | Pacific Highway / Sounder Station South Transit Access ¹ | Signal | C/27 |
| 8 | Pacific Highway / Bridgeport Way | Signal | C/28 |
| 9 | 108 th Street / Lakeview Drive | Signal | B/14 |
| 10 | Bridgeport Way / 112 th Street | Signal | C/34 |
| 11 | Bridgeport Way / SB I-5 Ramp ¹ | Signal | B/17 |
| 12 | Bridgeport Way / NB I-5 Ramp ¹ | Signal | B/15 |

1. This intersection required the use of HCM 2000 methodology, due to non-standard traffic signal phasing
Source: Fehr & Peers, 2020.

FUTURE PLANS

Transportation Improvements

This section describes existing local area plans and planned improvements to the transportation network. Some long-range plans identify strategies for the development of the subarea, and others provide specific roadway improvements such as bicycle and pedestrian facilities. Future transportation improvements will be incorporated into No Action and Planned Action alternatives developed as part of this project.

Transportation Element of the Comprehensive Plan (2019)

The transportation element of the Comprehensive Plan provides policy direction to address local and regional mobility. The transportation element acknowledges the increase of traffic congestion within Lakewood and seeks to mitigate it by developing a balanced multimodal system that effectively moves people, goods, and services without compromising community character. The plan specifically strategizes for the incorporation of non-motorized facilities, enhanced illumination, and other pedestrian amenities into new development designs.

Six-Year Transportation Improvement Program 2020-2025

The Six-Year comprehensive Transportation Improvement Program (TIP) for 2020-2025 was approved by the Lakewood City Council in June 2019. This document outlines short and long-term road projects, including the addition of new sidewalks, curb, gutter, stormwater improvements and road overlays, throughout the city. The following projects are identified in the TIP:

- Lakewood Station Non-Motorized Access Improvements – sidewalks and street lighting per the Non-Motorized Plan and Sound Transit Access Improvement Study.
- Kendrick Street SW from 111th Street SW to 108th Street SW – sidewalks, street lighting, bicycle facilities.

Sound Transit System Access Fund (2019)

The Sound Transit Board of Directors awarded System Access Funds in September 2019 for various non-motorized improvements intended to facilitate connection to transit services. Some of these projects have also been included on the City's TIP. Among these projects are proposed improvements on 111th Street SW and 112th Street SW in the subarea. These improvements include curb, gutter, sidewalks, bicycle lanes, street lighting, pavement overlay, and associated storm drainage on both sides of these two streets between Bridgeport Way and Kendrick Street. Kendrick Street provides direct access to the Lakewood Sounder station via a pedestrian bridge. Although this project will not have a direct impact on traffic operations at the study intersections, it represents a substantial improvement to the non-motorized network within the subarea.

Destination 2040: Pierce Transit Long Range Plan Update

Destination 2040 is Pierce Transit's first Long Range Plan. This plan was originally adopted in 2016 and is currently being updated with the most recent available draft released in February 2020. Under this plan, two new Bus Rapid Transit (BRT) routes are being proposed that include services within the subarea in 2026 and in 2030.

- **Downtown Tacoma to Lakewood BRT Line:** This BRT line would run from Downtown Tacoma, through the South Tacoma Sounder Station and along South Tacoma Way/Pacific Highway to the SR 512 Park & Ride. The line would then run along 108th Street SW toward the Lakewood Town Center Transit Center. It is anticipated that this line would begin service in 2026.
- **Lakewood to South Hill BRT Line:** This BRT line would replace the existing Route 4, which currently runs along South Tacoma Way south of the SR 512 Park & Ride before running east/west along 112th Street SW towards the South Hill Mall Transit Center in Puyallup. It is anticipated that this line would begin service in 2030.

KEY FINDINGS AND PLANNING IMPLICATIONS

- All intersections operate at LOS D or better in current conditions.
- Planning for multimodal improvements connecting to Lakewood Station is programmed for implementation within the next 6 years.
- The area is well-served by transit with two existing hubs at Lakewood Station and the SR 512 Park & Ride. Both Sound Transit and Pierce Transit are enhancing transit connectivity and mobility at Lakewood Station over the next decade.

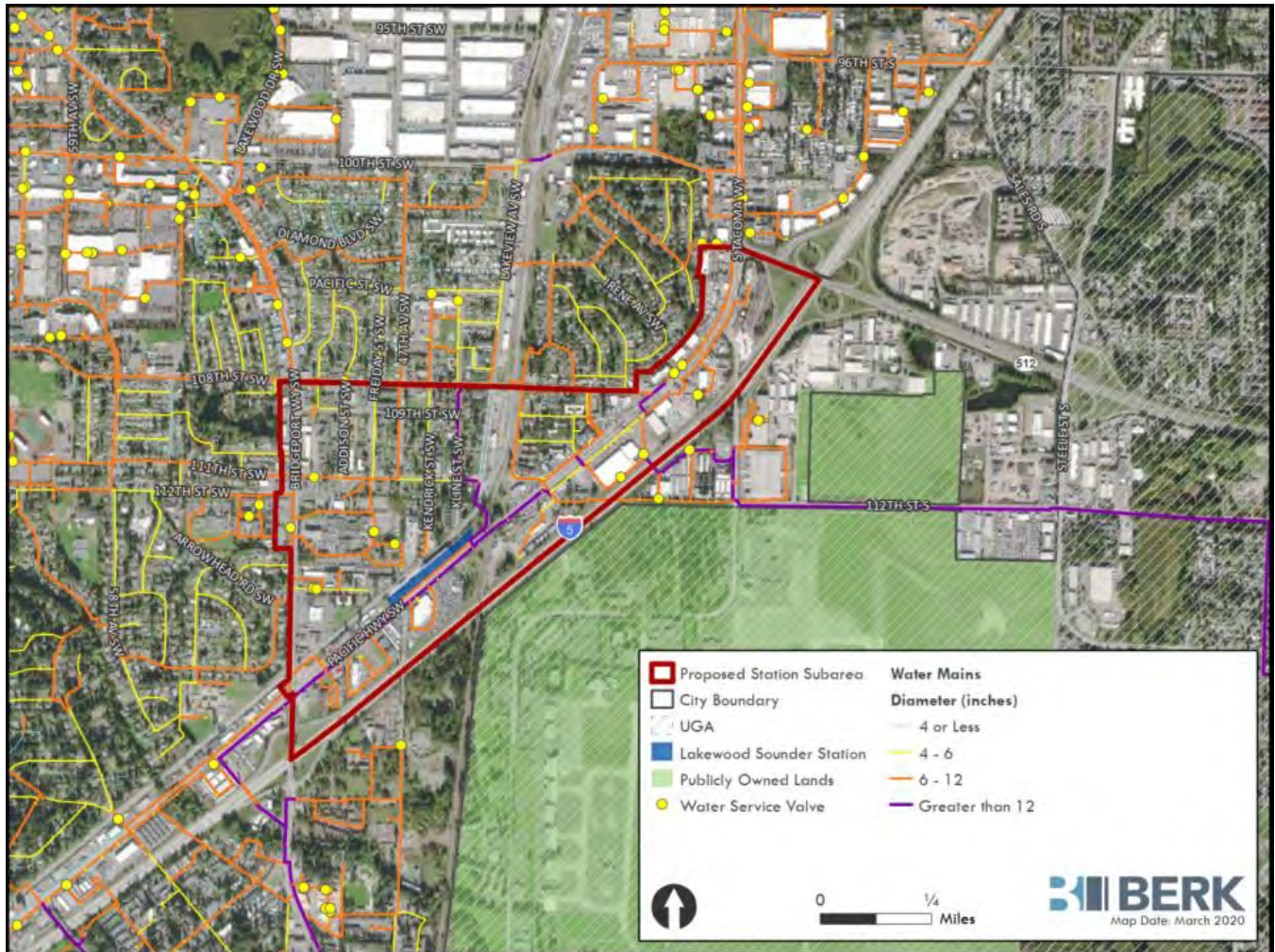
Utilities and Public Services

WATER

Exhibit 26 shows the current water utility infrastructure in the subarea. Water service is provided by Lakewood Water District. The largest water mains primarily run along Pacific Highway, but a main larger than 12 inches does run roughly under Kline Street SW into the residential area. There is also a main larger than 12 inches that runs into the subarea from the southeast side of I-5. Mains six to 12 inches in size are well distributed throughout the subarea, running under several streets, including Bridgeport Way. These midsized mains serve St. Clare hospital and the existing commercial development in the subarea.

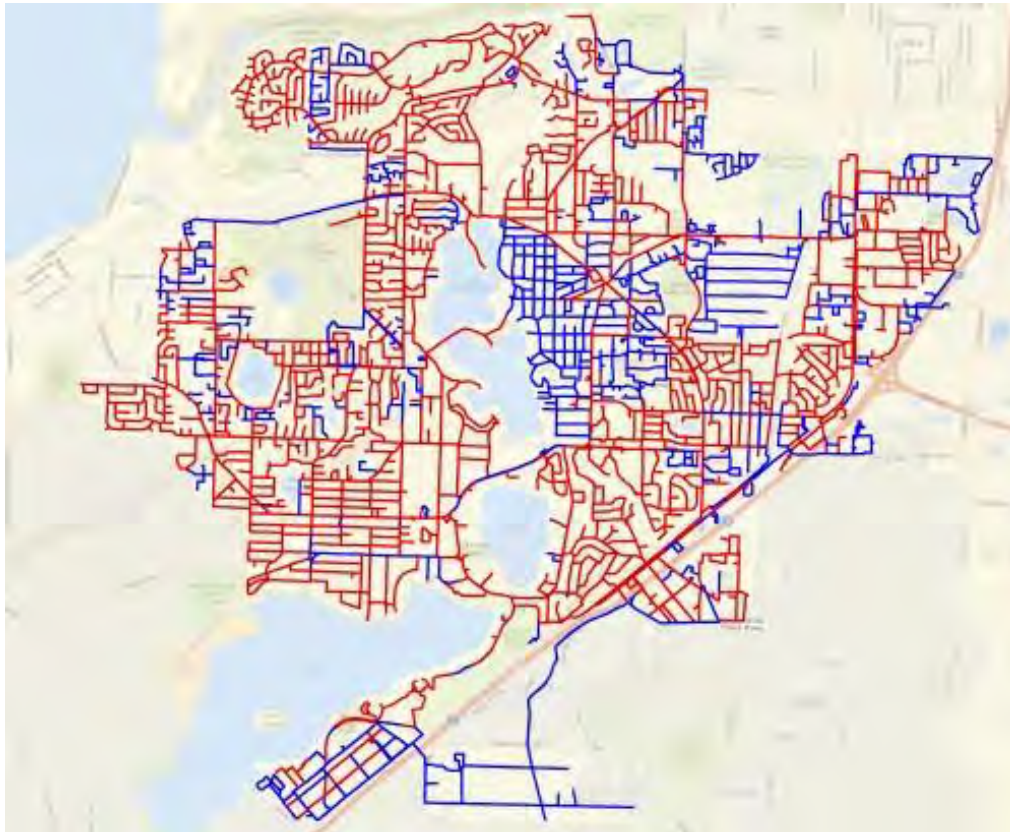
The Lakewood Water District initiated a 50-year repair and replacement plan in 2014 to replace 181 miles of aging water mains. See Exhibit 27. Some replacements have already occurred in the subarea, including replacements along Bridgeport Way. The repair and replacement plan focuses on the replacement of facilities that are nearing the end of their useful life and does not account for upgrades or extensions to support new development. District policy requires the developer to pay for system improvements related to new development. Depending on the location and intensity of new development in the subarea this may include water main upgrades or line extensions to provide additional capacity or fire flow. Coordination of upgrades with the 50-year repair and replacement program could provide cost and timing efficiency for redevelopment projects in the subarea.

Exhibit 26. Water Utility Infrastructure in LDS and Surrounding Area



Source: BERK, 2020; Pierce County Assessor, 2020.

Exhibit 27. Map of Water Mains to be Replaced



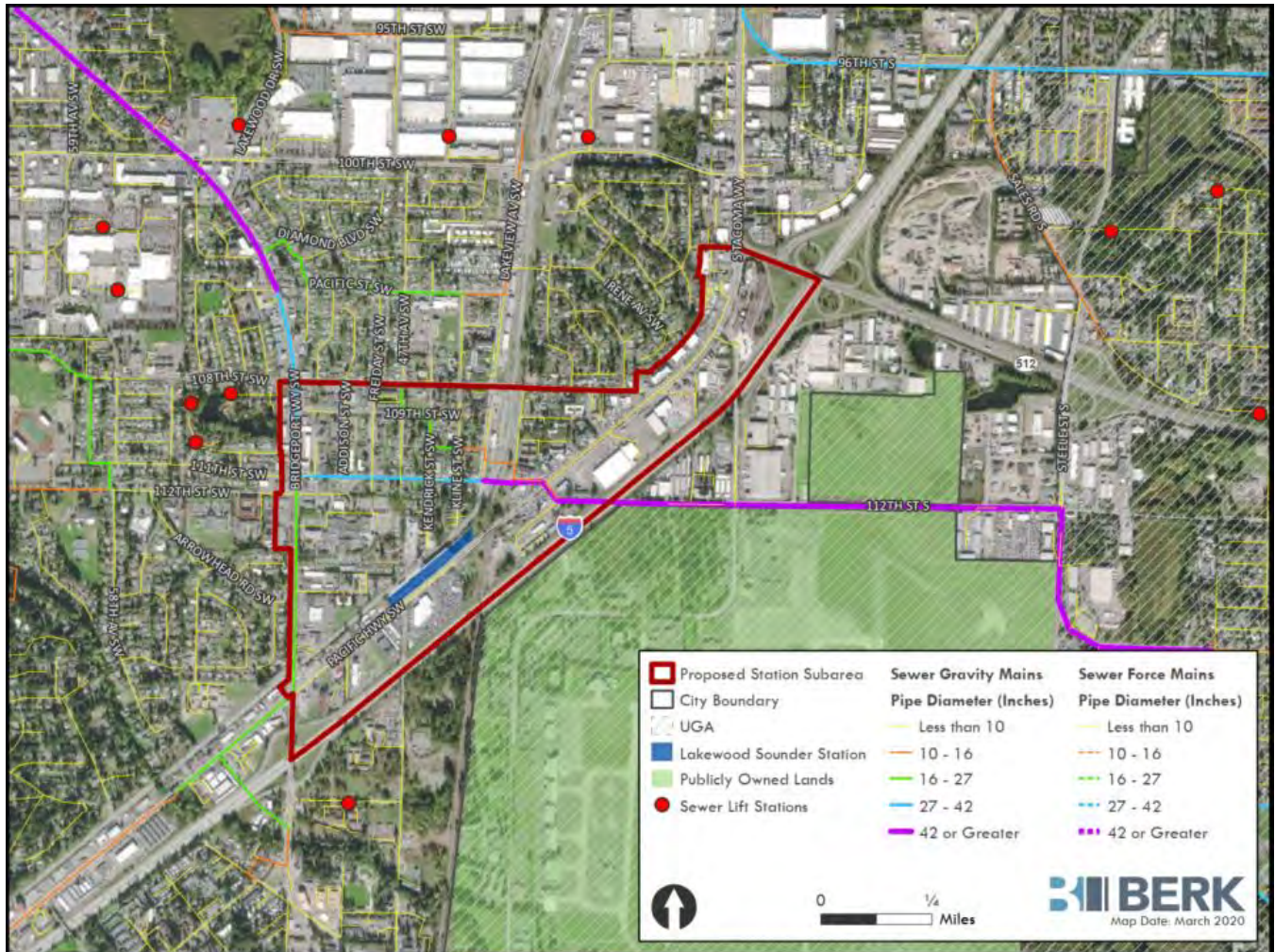
RED = Pipe in need of replacement BLUE = Replaced pipe

Source: (Lakewood Water District, 2017)

WASTEWATER

Wastewater service in Lakewood is provided by Pierce County Public Works. Facilities within the subarea are shown in Exhibit 28. Most of the sewer pipes were installed in the 1980's (some later) and are primarily 30 inch diameter PVC pipes, which have a 100-year lifetime. Larger interceptors are typically made of concrete, which has a service life of 50 to 100 years. This range is impacted by exposure to chemicals or high concentrations of hydrogen sulfide gas (H₂S). Pierce County regularly inspects and cleans the lines to keep them maintained and to identify needed replacements and upgrades. Generally, the sewer infrastructure is considered in good condition with plenty of remaining service life and no current need for large scale line replacements or upgrades.

Exhibit 28. Wastewater Infrastructure in the LSDS and Surrounding Area



Source: BERK, 2020; Pierce County Public Works, 2020; Pierce County Assessor, 2020.

Pierce County coordinates quarterly with the City of Lakewood to discuss upcoming and future projects. A Sewer Improvement Plan was adopted in September 2019, addressing capital facility planning from 2020-2040 and identifying funding for the next six years of capital facility improvements. There are no listed projects within or near the subarea identified in this plan.

The most recent system plan is the 2010 Unified Sewer Plan, adopted in 2012. Pierce County is scheduled to begin an update to this plan later this year. The plan accounted for zoning densities in place today, e.g. up to 54 units per acre. Development that occurs at a higher intensity than the existing conditions may require wastewater system capacity upgrades. New development or redevelopment at the levels envisioned by the future land use plan will require larger collection lines. Update of the Unified Sewer Plan provides an opportunity to plan for future development in the LSDS.

Exhibit 29 shows existing stormwater facilities in the subarea. It shows stormwater drainpipes mostly located in the vicinity of Pacific Highway and Bridgeport Way and a few channels and swales in residential portions of the subarea. The City of Lakewood Public Works Department manages the Stormwater Utility. It applies the 2005 DOE Stormwater Manual for Western Washington as well as the 2008 Pierce County Stormwater Management and Site Development Manual to support Lakewood's Stormwater Regulations in Chapter 12.11 of the Lakewood Municipal Code. These manuals provide design guidelines and support the implementation of low impact development (LID) best management practices in stormwater design and implementation.

Exhibit 29. Stormwater Infrastructure in the LDS and Surrounding Area



ENERGY

Lakeview Light and Power provides electrical service to the subarea and Puget Sound Energy provides natural gas service. Maps showing the locations of the lines providing natural gas service are not available and most facilities are located underground. Puget Sound Energy is working on an updated Integrated Resource Plan to ensure continued delivery of service to its existing service areas in the region and to address opportunities for enhanced conservation and reduced environmental impacts.

Lakeview Light and Power is working on increased system capacity and flexibility. There is a five year capital budget for repowering the substation at Pacific Highway and Bridgeport Way. Improvements to the substation will allow Lakeview Light and Power to rebalance loads as needed to accommodate fluctuations in usage. Increased demand for electrical service should be possible to accommodate, but specific plans may be needed to address any heavy commercial users and electric vehicle charging capacity. Line infrastructure is located mostly above ground within the subarea. As redevelopment occurs taller buildings will likely require undergrounding for safety, but Lakewood does not have a policy or regulation requiring undergrounding with new development.

EMERGENCY RESPONSE

Emergency response services in Lakewood are provided by West Pierce Fire and Rescue and the Lakewood Police Department. St. Clare hospital also supports a range of medical services including a 24 hour emergency room.

The Lakewood Police Department is one of the largest departments in the state. It operates six patrol districts as well as specialized units in criminal investigation, K9, traffic, and marine response. The subarea is part of the Pacific patrol district, which is authorized for up to 28 sworn personnel.⁵² All patrol districts, including the Pacific District, are operated out of the police station in the civic campus in Downtown, less than a mile from the subarea.

Crime statistics for Lakewood overall have been steadily falling since the City incorporated in 1996. Information for the Pacific District shows that in 2019 this area had 916 crimes, which accounted for about 15% of all crimes in the City.⁵³ Property crimes (such as fraud, theft, vandalism, robbery, burglary) represented 59% of the crimes in the Pacific District in 2019. 32% were person crimes (such as assault, sexual crimes, or homicide). 9% were society crimes (such as drugs, prostitution, or weapons law violations). These proportions between types of crime are consistent with citywide patterns.

Emergency management functions for Lakewood are part of the Police Department. The mission of emergency management is to assist with mitigation, preparation, response, and recovery from natural disasters and other community emergencies. This includes a variety of trainings and informational materials to help residents and businesses prepare for major emergency events.

⁵² Lakewood Police Department 2018 Annual Report, updated in 2019.

⁵³ Lakewood Police Department Quarterly Crime Reports (Q1, Q2, Q3, Q4), 2019.

West Pierce Fire and Rescue provides fire and emergency medical response to Lakewood, University Place, and Steilacomb. Station 20 is located within the subarea along Pacific Highway. Services offered by West Pierce Fire and Rescue include emergency medical response, fire suppression, fire prevention, and community education. In 2019 West Pierce Fire and Rescue responded to 10,931 calls in Lakewood, 741 (or about 7%) of which were in the LSDS area.⁵⁴

West Pierce Fire and Rescue also sponsors Community Emergency Response Team (CERT) trainings that prepare residents to be the first line of response in their neighborhoods following a disaster prior to the arrival of emergency responders.

KEY FINDINGS AND PLANNING IMPLICATIONS

- Upgrades to infrastructure are likely to be needed to support some redevelopment plans. Requiring developers to pay for upgrades, and not just connection or extension, can significantly reduce the likelihood of development in areas where market rents (or housing sale prices) have not yet increased substantially. Hard construction costs are the same across the region. Lakewood's advantage is less expensive land, but that advantage is quickly nullified if the cost of infrastructure upgrades is high. This is an important variable to look at when developing public works improvement codes (as part of building codes) or impact fees. Consider keeping fees and costs low as an incentive to spur early development, until a market is more proven.
- Water mains may need to be upgraded for capacity or fire flow to support redevelopment. This may be done efficiently and at lower cost if strategic upgrades are coordinated with the Lakewood Water District's 50-year repair and replacement plan.
- Participation in the update of Pierce County's Unified Sewer Plan will help to identify future capacity challenges, needed upgrades to collection lines, and funding options for replacement.
- Lakewood may consider sponsoring the upfront costs of upgraded infrastructure in coordination with utility replacement plans, with a plan for cost recovery in order to support new development in the LSDS.

⁵⁴ West Pierce Fire and Rescue, Custom GIS Data Pull, 2020.

Lakewood Station District

Existing Land Use and Zoning

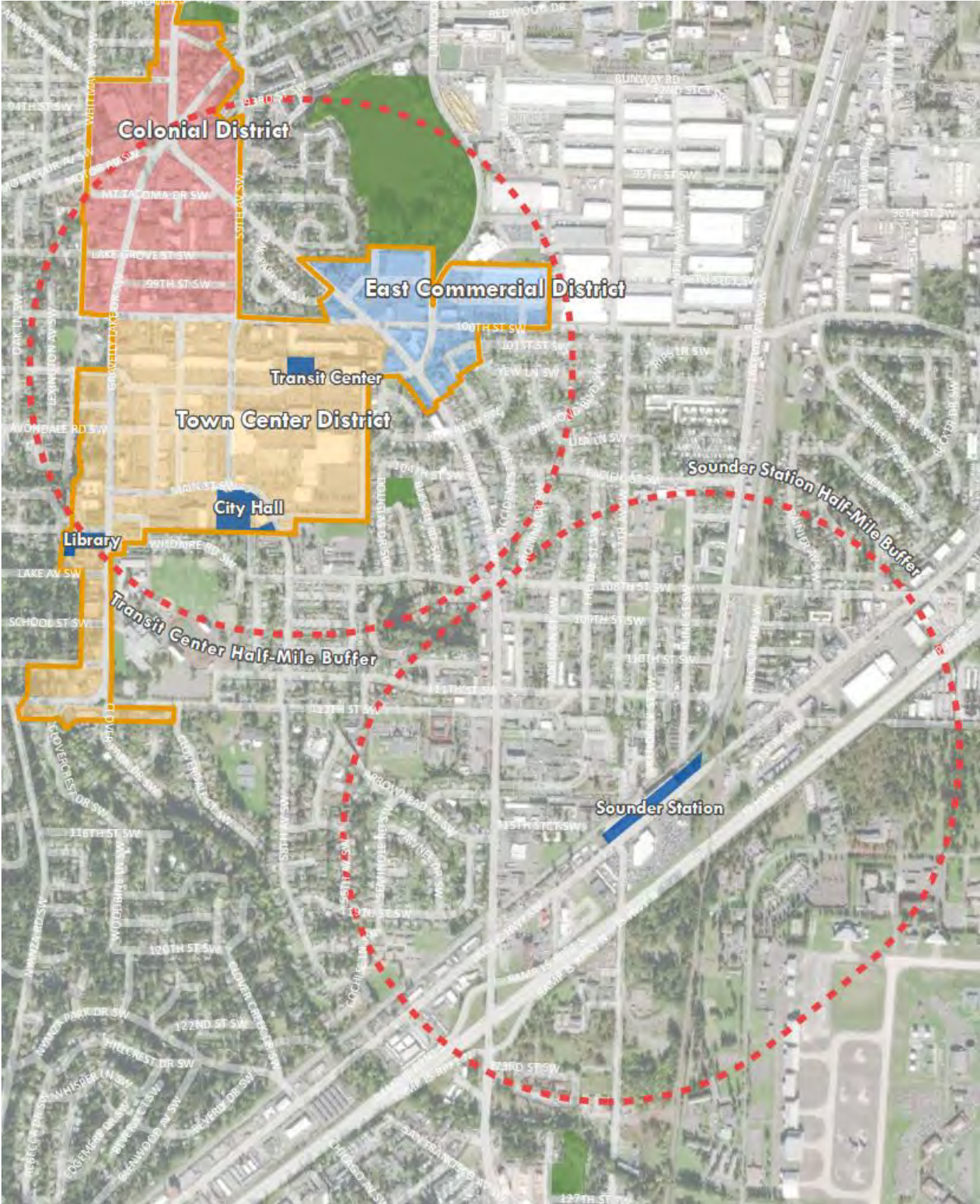
Introduction

The Lakewood Station District Subarea (LSDS) is an area of opportunity for future growth and development within Lakewood's Urban Center. A variety of conditions make the LSDS an ideal place for subarea planning. There are several neighborhoods within a half mile of the Lakewood Station with a mix of underutilized multi-family and mixed residential zones. With its proximity to I-5 and the Sounder regional commuter rail, it is a good location for employment. Since there are few environmental constraints, this is an ideal place to explore higher densities to take advantage of the proximity to high capacity transit. The Town Center District is also only about a mile away (Exhibit 1) so there is also an opportunity to deepen connections between the two subareas.

The City received a Department of Commerce Increasing Residential Building Capacity grant to develop a subarea plan for transit-oriented development near the station. It is expected that development of the subarea plan will be accompanied by a planned action and form-based code.

The current LSDS study area boundary is shown in Exhibit 2. As part of the subarea planning process, this primary area will be the focus of land use and housing review, but the boundary is subject to change. Generally, the boundary incorporates the area within a half mile of the Sounder station but does not include areas southeast of I-5, since the freeway provides a significant barrier. The study area spans the area from the interchange with Bridgeport Way to the interchange with SR-512, to capture the full transportation corridor to the north and south of the station. In order to analyze transportation connections to Lakewood's Downtown, this project will look an extended area north and west of the primary study area (Exhibit 1). The extended study area will not address land use or housing but will look at ways to enhance multi-modal transportation linkages.

Exhibit 1. Lakewood Station in Proximity to Downtown



Source: BERK, 2020; Pierce County Assessor, 2020.

Exhibit 2. Lakewood Station District Study Area



Source: BERK, 2020; Pierce County Assessor, 2020.

Existing Conditions

CURRENT LAND USE

Current land use in the study area is a mixture of residential, commercial, civic, and industrial uses. Vacant land accounts for about 17% of the parcel acreage in the study area. A map of existing land use, based on information from the Pierce County Assessor, is shown in Exhibit 4.

Industrial development is limited to a few parcels and includes light industrial type uses such as storage, small warehouse, or shipping. Civic uses include the Sounder Station, the SR-512 Park and Ride, and a fire station. A Washington State Department of Transportation (WSDOT) maintenance facility, centrally located in the study area and between I-5 and Pacific Highway SW and northeast of the Sounder station, is considering relocation to make space for new economic and employment growth. This proposal is called Lakewood Landing.

Commercial businesses line Pacific Highway and Bridgeport Way. Along the Pacific Highway corridor development is characterized by its variety. Retail uses range from espresso stands to strip commercial development to auto sales. There are also several motels along the corridor, mostly near the freeway interchanges. Motels serve visitors to Lakewood and Joint Base Lewis McChord (JBLM), which is just southeast of the study area on the other side of I-5. Saint Clare Hospital is located in the western end of the study area, north of Pacific Highway and east of Bridgeport Way. Structures in the Pacific Highway corridor vary in age, style, and quality. Exhibit 5 shows structure age. Commercial development along Bridgeport is mostly strip commercial with smaller scale retail, service, and restaurant uses built in the 1960s and 1970s.

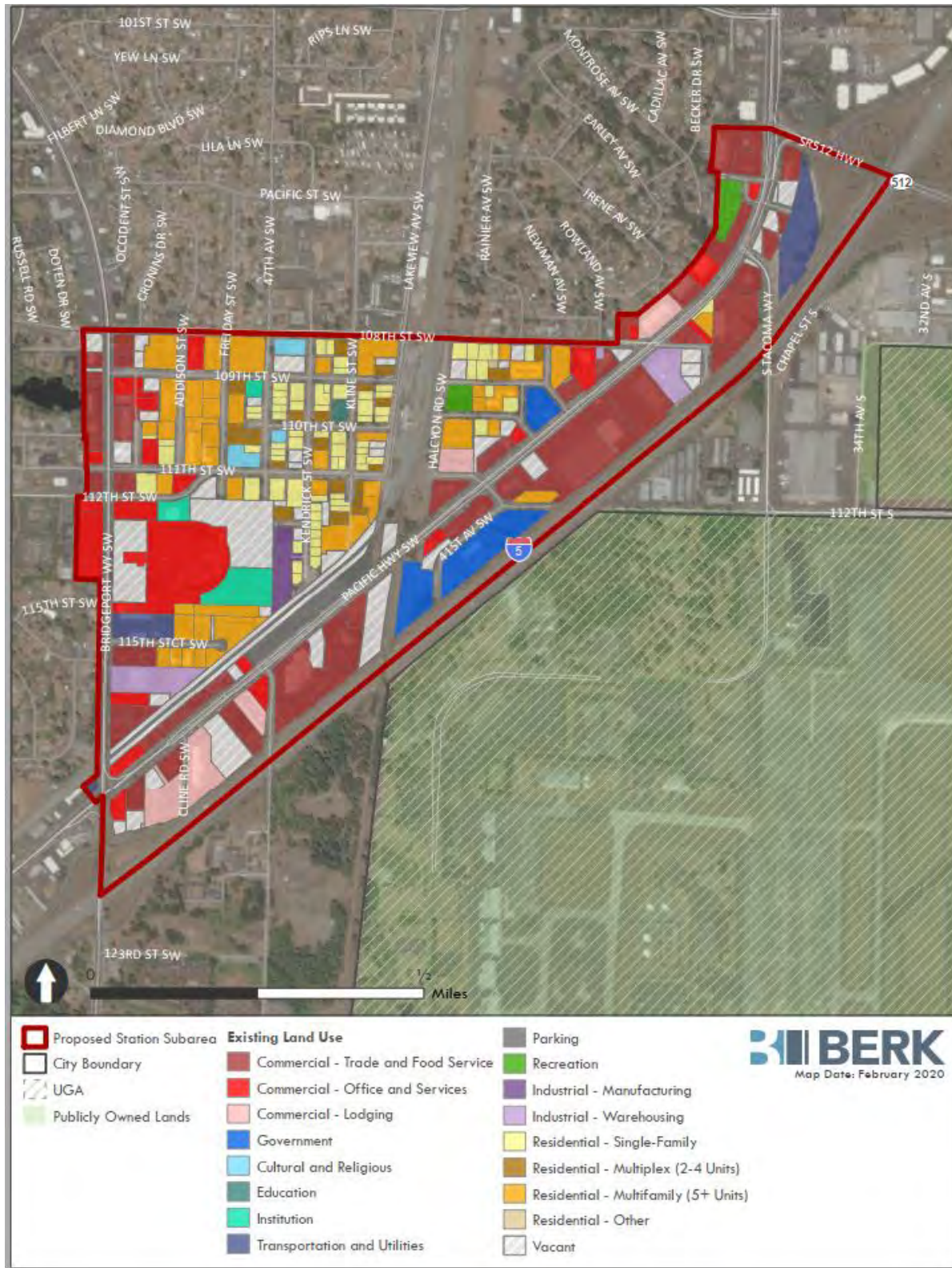
Residential development is characterized by detached single family homes (60%), attached single family (such as duplexes, and triplexes – 26%), and low rise multi-family development (14%). Mixed into these residential areas are a few churches and parks. Most of the residential structures in the study area were built before 1975, as shown in Exhibit 5.

Parcel size in the study area also displays variation, as shown in Exhibit 3. Half the parcels are a half acre or less in size, but these only account for about 40 acres in the 339 acre study area. The 13 largest parcels account for 38% of the land in the study area.

Exhibit 3. Parcels in the Study Area

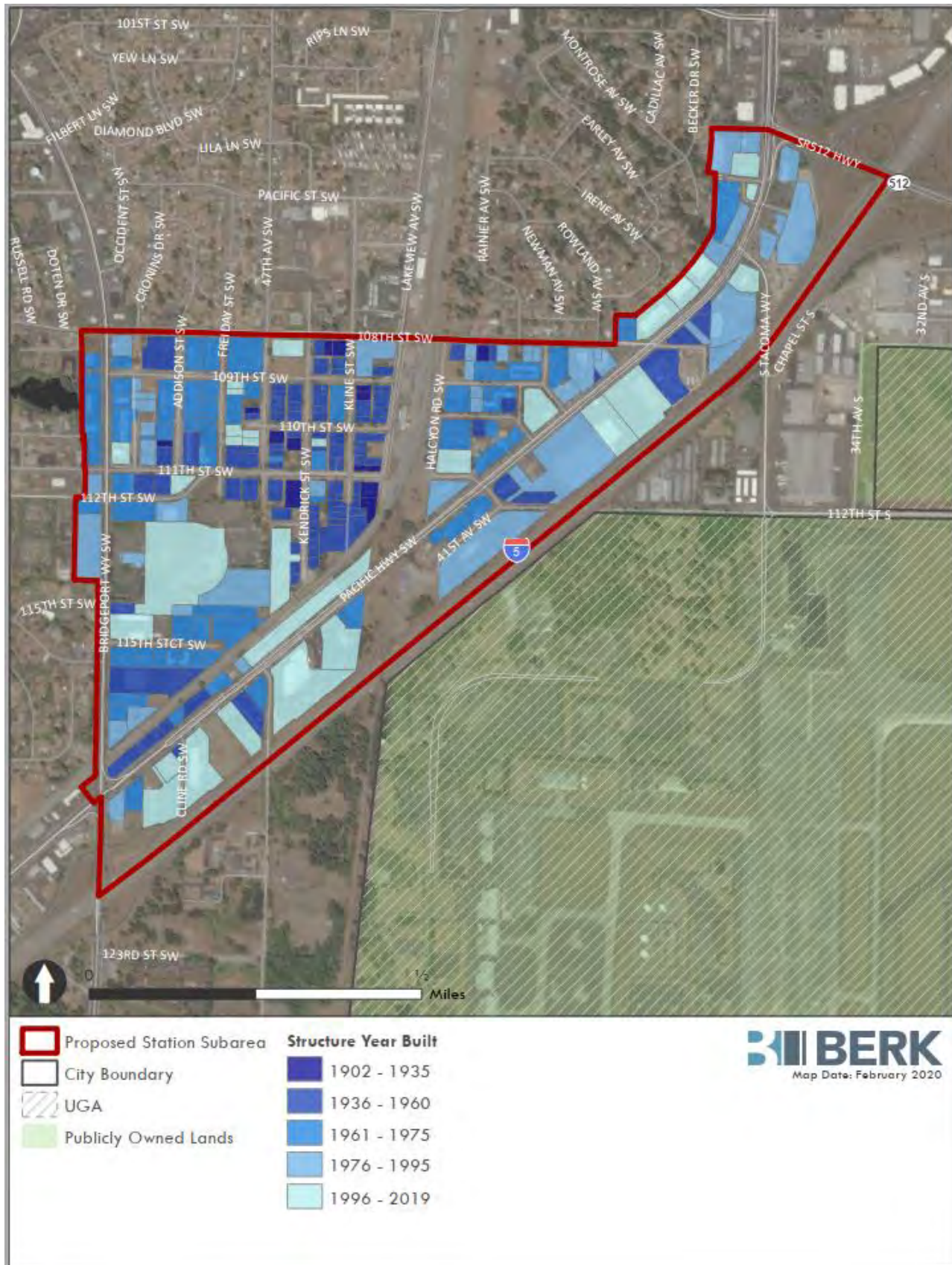
| Parcel Size | Parcel Count | Sum of Acreage |
|----------------------|--------------|----------------|
| ½ acre or less | 169 | 40.25 |
| ½ - 1 acre | 71 | 51.37 |
| 1+ - 5 acres | 61 | 119.55 |
| Greater than 5 acres | 13 | 128.09 |
| Total | 314 | 339.26 |

Exhibit 4. Existing Land Use



Source: BERK 2020; Pierce County Assessor, 2020.

Exhibit 5. Age of Structures

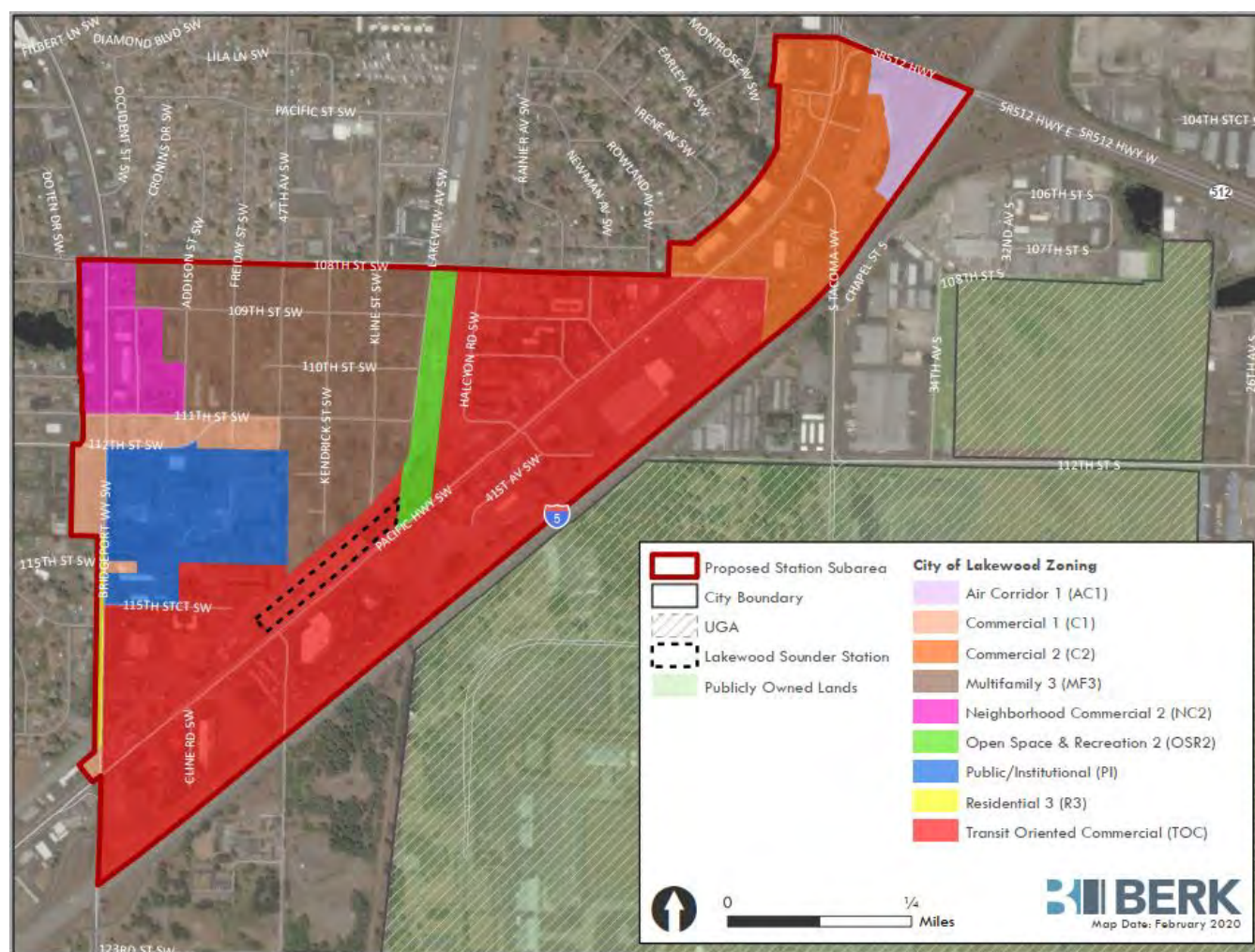


Source: BERK, 2020; Pierce County Assessor, 2020.

ZONING AND DEVELOPMENT REGULATIONS

Zoning in the study area generally reflects the current use, but it also anticipates future redevelopment with designations that call for more intense land uses (Exhibit 6). A summary of the zones in the LSDS study area follows.

Exhibit 6. Zoning



Source: BERK, 2020; Pierce County Assessor, 2020.

TOC - Transit Oriented Commercial

TOC zoning is shown along most of Pacific Highway in the study area and includes the Sounder Station and the proposed Lakewood Landing site. This zone is unique to the LSDS. The purpose of TOC is “an interactive mixture of uses which focus on regional transportation networks while providing for urban design, people orientation, and connectivity between uses and transportation routes.”¹ The mix of uses allowed in the TOC is very similar to those allowed in the Central Business District. They focus on retail and services,

¹ 18A.10.120D.5

prohibiting space-intensive uses like auto sales, furniture and appliance stores, or industrial uses that may cause compatibility issues in a compact urban environment such as manufacturing or recycling stations. Mixed-use and multi-family residential uses are allowed at densities up to 54 units per acre.

C1 - Commercial One and C2 - Commercial Two

C1 and C2 are commercial corridor districts that incorporate employment, shopping, services, offices, and light industrial uses near major arterials. A small strip of C1 is located north of the hospital, just off Bridgeport Way. Along Pacific Highway near the intersection of SR 512 is an area of C2. Both districts allow a range of businesses as permitted uses. Hotels and motels are allowed in both districts, permitted in C2, but a conditional use in C1. Commercial recreation, heavy manufacturing, shopping centers, and recycling and transfer stations characterize the type of uses that are prohibited. Residential uses are not allowed, except for allowing a caretaker's unit.

NC2 - Neighborhood Commercial Two

The commercial area on Bridgeport is zoned NC2 with the intent to create a sense of urban community that serves surrounding neighborhoods that may also attract people from other areas. This zone allows a mix of residential, retail, office, and services. Residential may be multi-family or mixed-use development up to 35 units per acre. Permitted commercial uses tend to be small or mid-sized. Most light industrial and larger commercial uses are prohibited. The few that may be considered, such as auto sales or breweries, are conditional uses to help mitigate for impacts and ensure district and neighborhood compatibility.

MF3 - Multi Family Three

The existing residential area of attached and detached single family homes and low rise multi-family is zoned MF3. MF3 zoning is located in areas where there is both an arterial and a nearby commercial or mixed-use district. This is intended to be a high density multi-family environment with multi-story housing with densities up to 54 units per acre. Where multi-family development occurs within the LSDs, ground floor commercial use is allowed.² Attached and detached single-family uses are not allowed, which means that most of the existing uses are non-conforming. Non-conforming structures may be maintained but not altered or enlarged.³

PI - Public/ Institutional

This zone recognizes the site of Saint Clare hospital, which is a major institution serving all of Lakewood and beyond.

OSR2 - Open Space & Recreational Two

OSR2 provides for open spaces and recreational activities and is specifically intended for areas of active recreational uses. This zone is applied to a small strip of land that would extend from the south end of Lakeview Avenue SW to Pacific Highway. Allowed uses include electrical, communication, and utility transmission lines, cables, and antennas as well as community gardens, passive recreation, sports fields, and protected open space. Parks, playgrounds, community or senior centers, and outdoor recreation are allowed with a conditional use permit.

² 18A.40.040B.1

³ 18A.20.200

JBLM Zoning and Land Use Compatibility

All of Lakewood, including the study area, is within the Lakewood Military Coordination & Notice Area (MCNA).⁴ Jurisdictions within the MCNA coordinate with JBLM prior to the approval of zoning and Comprehensive Plan amendments. Current zoning has already been subject to MCNA review, but the City notifies JBLM of all land use and building permits, subdivisions, and site plans to provide opportunity for comment.

Parts of Lakewood are also subject to airport compatible land use restrictions. The study area is not within the most restrictive aircraft safety zones, but is within the Inner Horizontal Surface imaginary surface area for the safe operation of aircraft around JBLM.⁵ JBLM reviews proposed development to determine if the use is prohibited or could interfere with pilot vision, communication, radar, or other elements of safe operation. Typically, uses that produce steam, dust, glare that may impair visual operation, or those that attract birds, are prohibited.

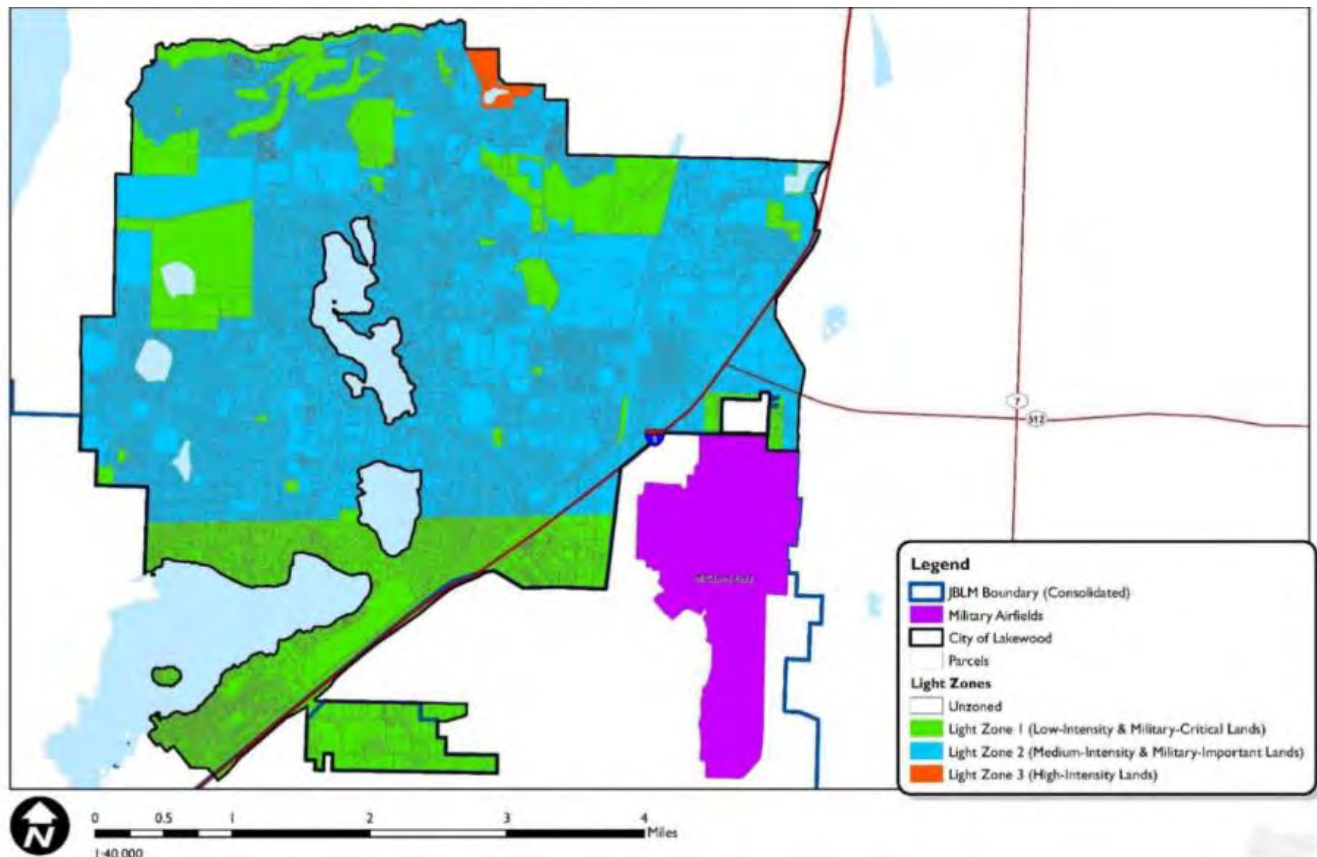
The study area is also subject to lighting standards and requirements to prevent interference with aircraft operation at JBLM.⁶ The northern portion of the study area, near the interchange with SR-512 is part of Light Zone 2 and the rest of the study area is in Light Zone 1 (Exhibit 7). Light Zone 1 is applicable to low-intensity land uses with low levels of exterior lighting at night. Light Zone 2 applies to medium intensity uses with model levels of exterior lighting such as residential, mixed-use, and commercial areas. Lighting standards are also intended to reduce light pollution, conserve energy, and provide safety and security. Generally, the code requires lighting to be shielded to prevent light shining above the luminary and to prevent light spill over on to adjacent properties.

⁴ 18A.10.135.6

⁵ 18A.10.135.10B

⁶ 18A.60.095

Exhibit 7. Lakewood Light Zones



Source: Lakewood Municipal Code, 18A.60.095

Design and Landscaping Standards

Lakewood requires compliance with community design standards for all new development except single-family units.⁷ Performance-oriented standards for site planning, buildings, landscaping, and lighting are identified by either commercial, industrial, or multi-family use. Additional standards apply for large buildings, parking facilities, pedestrian weather protection, signs, the treatment of blank walls, public safety, transit facilities, development adjacent to a highway, large-scale commercial facilities, and outdoor vendors. The general commercial design objectives support the development of a pedestrian-friendly environment and people-oriented building and streetscapes that are safe, attractive, and inviting. Multi-family design standards focus on creating livable spaces that balance density with features such as open space, pedestrian connections, resident amenities, and high quality landscaping. Design features encourage scaling and variation to limit visual impacts and create safe, attractive neighborhoods.

Landscaping is required for all development and most types of redevelopment. Standards are prescriptive and identified by type of requirement: vegetative buffer, streetscape, open space, parking areas, solid barrier, and area screening. Each landscaping type is applied by zone, with consideration for adjacent uses. For example, neighborhood and commercial zones that abut multi-family zones are required to have a vegetative buffer and 10' landscape strip.

⁷ 18A.70.010 – 18A.70.050

Lakewood applies a partial form-based code to its Downtown.⁸ This code primarily regulates development standards based on type of street frontage instead of by zone or use type. Regulations cover site design, building design, frontage, landscaping, open space, and green infrastructure. Currently, this regulatory system only applies to Lakewood's Downtown subarea. However, expansion of a partial form-based code to the study area will be considered in the development of the subarea plan.

Housing Incentives

Lakewood has a housing incentives program to encourage the development of housing for people regardless of economic means.⁹ Incentives are available to support the development of rental housing in all zones that allow it.¹⁰ Those who create units affordable to households with very low incomes receive a bonus market rate unit or one and a half bonus market rates units for each unit affordable to households with extremely low incomes. Density bonuses are capped as a percentage of the base zoning district. This includes a 20% base density increase in MF3, a 15% increase in NC2, and a 25% increase in the TOC zone. Modifications in zone development standards such as coverage, parking, and height are allowed for projects participating in the housing incentives program. There is also a reduction in permitting fees.

Lakewood also has a multi-family property tax exemption, which exempts some types of new housing from paying ad valorem property taxes. The LSDS is one of the residential target areas where the exemption may be applied. The exemption is allowed for new residential development with at least four new units of multi-family or mixed-use development. Properties in which at least 20% of the multi-family units are affordable to households with low or moderate incomes receive the tax exemption for twelve years. Otherwise, eligible projects that do not include affordable housing receive eight years of tax exemption.

⁸ Title 18B

⁹ 18A.090

¹⁰ With the exception of the construction of one single-family dwelling on one lot. 18A.090.030.

TRANSPORTATION

Exhibit 8. Transportation Features in the Extended Study Area



Source: Fehr & Peers, 2020; Pierce County Assessor, 2020.

Exhibit 8 shows transportation connections in and near the LSDS. Major roadways in the study area include Pacific Highway, 108th Street SW, and Bridgeport Way SW. These are classified as either principal or minor arterials with 35 mph posted speed limits. Pacific Highway provides a north-south connection between Tacoma and Lakewood, with access to I-5 ramps and the Lakewood Sounder station within the study area. Sound Transit and Intercity Transit provide bus service to Lakewood Station via Pacific Highway and I-5. Pierce Transit provides bus service on Bridgeport Way as well as 108th Street (Exhibit 9).

Marked bicycle lanes are located on Pacific Highway from Lakewood Station south to Gravelly Lake

Drive SW and north from Sharondale Street SW to the South Tacoma Way/SR 512 interchange. Bicycle lanes are also located on 108th Street from Bridgeport Way to Pacific Highway. Sidewalks are generally located on all major streets in the project area; no pedestrian facilities are provided in the residential area north of Pacific Highway. Pedestrian crossing of the rail tracks is limited to the Lakewood Station pedestrian walkway, Bridgeport Way, and 108th Street.

Exhibit 9. Transit in the Extended Study Area

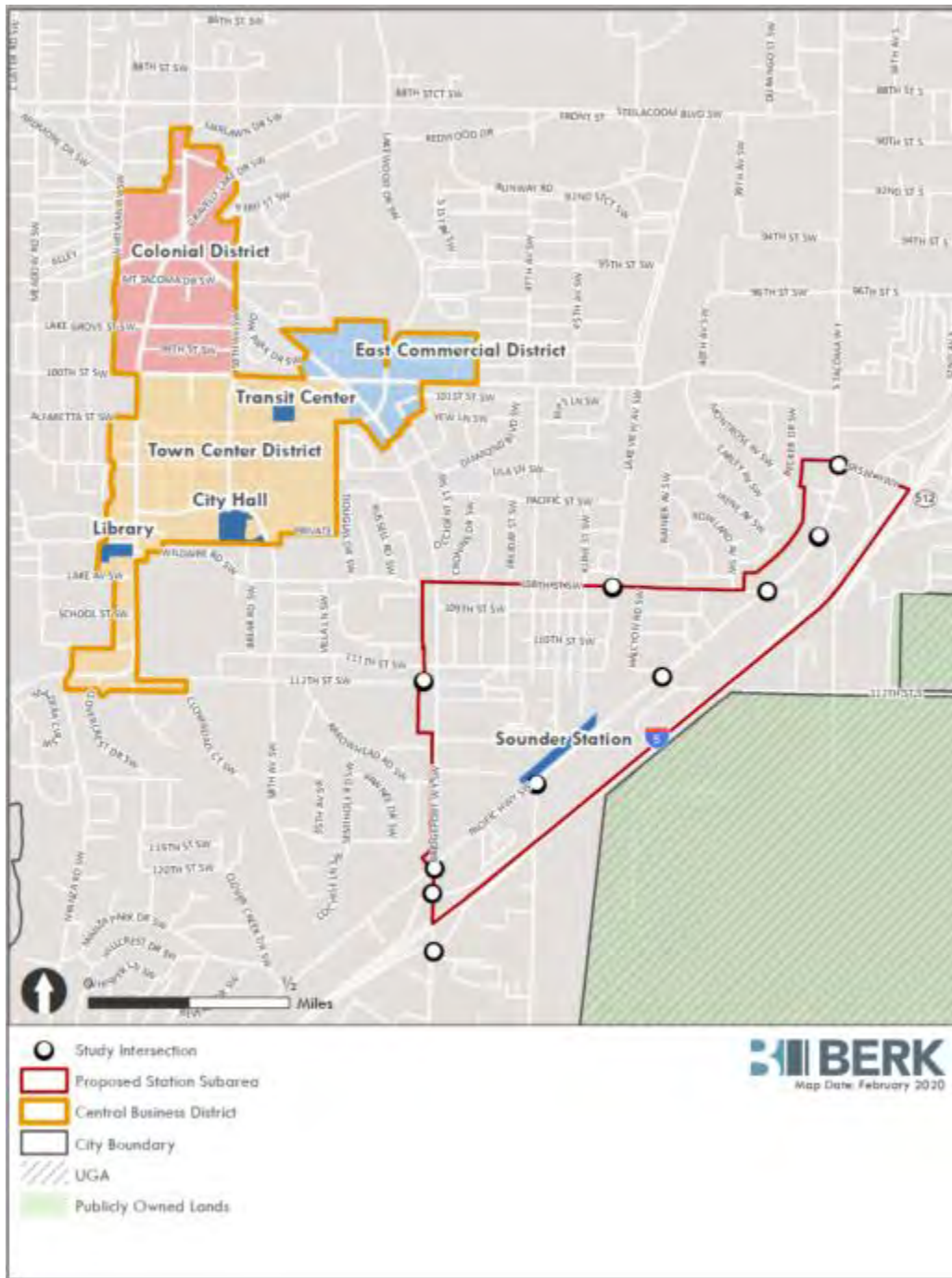


Source: Fehr & Peers, 2020; Pierce County Assessor, 2020.

Study Intersections

Within the project study area, ten intersections are proposed to be analyzed for traffic operations (Exhibit 10). These intersections are located on key roadway connections, including Pacific Highway, Bridgeport Way SW, and 108th Street SW and are most likely to be affected by potential land use changes.

Exhibit 10. Study Area Intersections

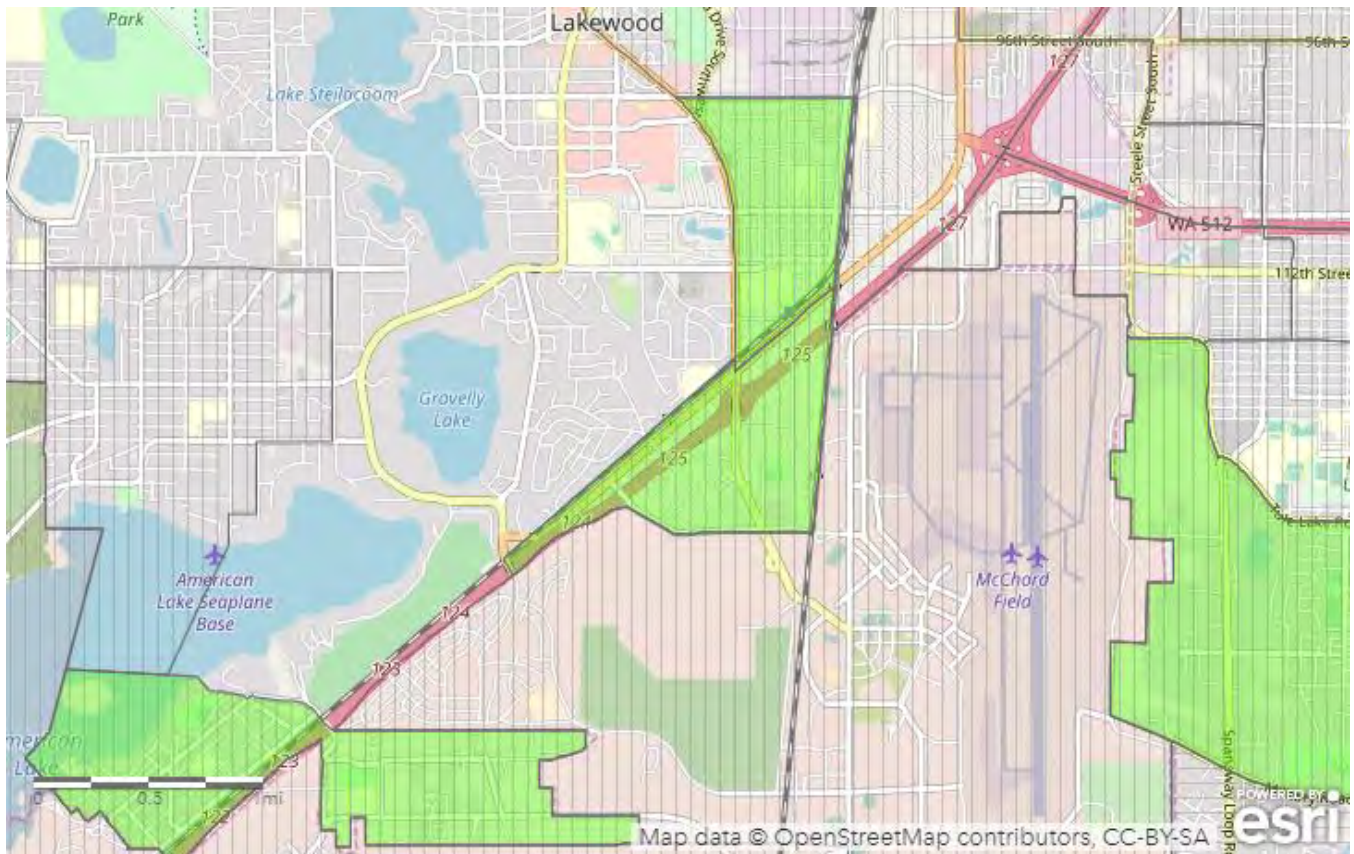


Source: Fehr & Peers, 2020; Pierce County Assessor, 2020.

OPPORTUNITY ZONE

The LSDS is part of the federally designated Lakeview/Kendrick Street Opportunity Zone. The opportunity zone includes two census tracts. These tracks overlap with portions of the LSDS including the Bridgeport Way interchange with I-5, Saint Clare Hospital, the Sounder Station, the proposed Lakewood Landing site, and a portion of the residential area. Opportunity zones were created by the 2017 Tax Cuts and Jobs Act with the intention of supporting economic development and employment in distressed communities.¹¹ The program works to allow investors to defer capital gains tax for up to nine years by investing their gains in a Qualified Opportunity Zone. The federal program is funded through 2026 supports redevelopment in the LSDS.

Exhibit 11. Lakeview/Kendrick Street Opportunity Zone



Source: Department of Commerce, 2020. Accessed on 2/21/2020 at: <https://www.commerce.wa.gov/growing-the-economy/opportunity-zones/>

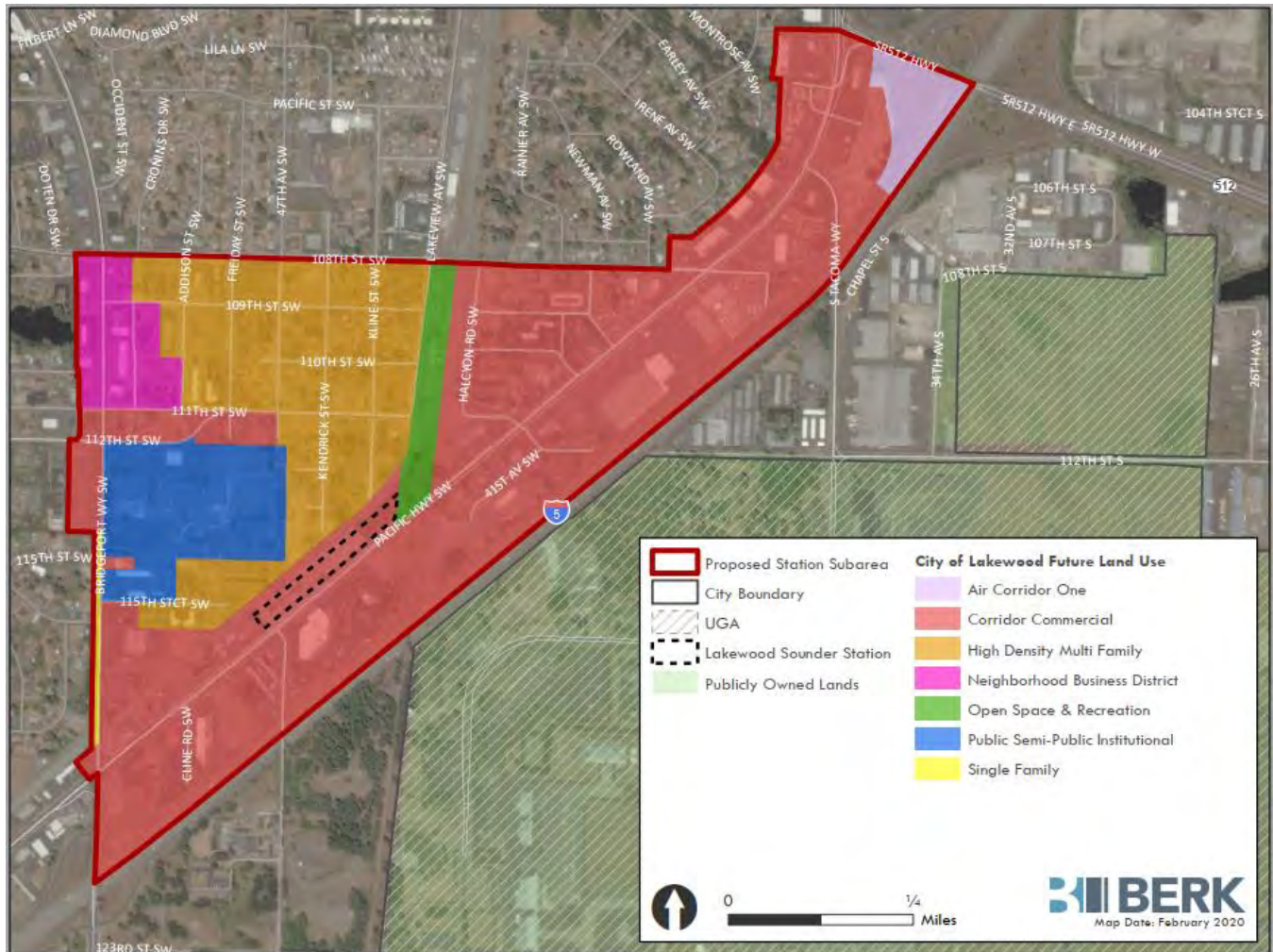
Future Plans

FUTURE LAND USE

Future land use designations are shown in Exhibit 12. They include a number of designations. Descriptions of these designations follow.

¹¹ Department of Commerce, 2020. <https://www.commerce.wa.gov/growing-the-economy/opportunity-zones/>

Exhibit 12. Future Land Use Map



Corridor Commercial

This land use is designated along Pacific Highway and just north of the Hospital. It is implemented by the TOC, C1, and C2 zones and recognizes Lakewood's pattern of existing strip commercial development.

Neighborhood Business District

The NC2 commercial zoning along Bridgeport Way is in this future land use designation that allows for the transition of smaller or strip commercial business areas to transform into compact urban development over time. It allows commercial development that serves surrounding neighborhoods and beyond and allows for mixed-use residential development.

Public & Semi-Public Institutions

Saint Clare hospital is in this land use designation that recognizes essential moderate and large scale facilities that serve all of Lakewood.

High Density Multi Family

The existing residential areas zoned MF3 are in the High Density Multi Family future land use designation. The purpose of this designation is to integrate a variety of high density housing types into adopted subareas and business districts. Development regulations implementing this land use should emphasize integration of multi-family residential into the surrounding area through pedestrian connections and urban design.

Open Space & Recreation

The area of OSR2 zoning, near where Lakeview Avenue would extend to Pacific Highway, is designated as Open Space & Recreation. This designation recognizes the opportunity for future public use in this area.

Planning Policies

LAKEWOOD COMPREHENSIVE PLAN

Development of a special district around the Lakewood Station is part of the policy framework of the Lakewood Comprehensive Plan and identified as a future community landmark.¹² Development of the LSDS is supported throughout the Comprehensive Plan and will involve engagement with both local and neighborhood groups as well as business, agency, and regional stakeholders.¹³

The LSDS is intended to be a high-density employment and residential district catalyzed by the development of the station as a multi-modal commuter hub and terminus of Sound Transit's commuter rail service.¹⁴ It is envisioned as a pedestrian-oriented compact urban environment with high density residential growth and a mix of office, retail, and service uses.¹⁵ With good access and visibility from I-5 it also supports regional medical service. Transportation linkages between the LSDS and Downtown subarea will connect people to the amenities of both places and to the region.¹⁶

Section 3.3.5 of Lakewood's Comprehensive Plan focuses on the LSDS. Goal LU-25 identifies LSDS as Lakewood's multi-modal commuter hub with supporting policies that call for a transit-oriented development district, development of a subarea plan, coordination with other agencies, and the use of bonus densities and incentives to achieve this goal. A rich mix of land uses around the station is the goal of LU-26 including regional offices, major institutions, high density residential, neighborhood businesses, and open space. It also supports the citywide economic goal to promote a dynamic local economy with diverse housing stock and transportation options.¹⁷ An urban design framework to guide livable and attractive development is the focus of Goal LU-27, which include design guidelines, open spaces, and pedestrian connections.

Investment in the station and station area coupled with the development of the station as a multi-modal

¹² Comprehensive Plan section 4.4

¹³ Transparency Objective 5.4

¹⁴ Comprehensive Plan section 2.3.16

¹⁵ Policy LU-17.3

¹⁶ Comprehensive Plan section 2.4.1

¹⁷ Economic Development objectives 1.3 and 1.5.

transit hub is intended to draw private investment.¹⁸ Investments that support the hub, such as the pedestrian bridge and pedestrian amenities on Kendrick Street, improved transit access, and the park-and-ride, bring activity into this area. Strengthening and expanding nearby street grids, additional investments in pedestrian amenities and safety features, and developing convenient and safe bicycle connections will support those moving in and through the area.

Urban design is also important to ensuring a usable, attractive, and livable district.¹⁹ Both the station itself and the interchanges with I-5 are major gateways into the City that should have a distinctive image and feel that continues along Pacific Highway, Bridgeport Way, and the rest of the subarea. Public and semi-private open spaces will help to balance the intensity of land use in the LSDS, including the development of a linear park along the railway tracks. Creative design of stormwater facilities could turn a functional necessity into a landscaped amenity.

REGIONAL PLANNING POLICIES

Lakewood Station is regionally important since it is the terminus of the Sounder commuter rail system that connects Seattle and Tacoma. It also is bordered by JBLM, one of the largest military installations in the country.²⁰ Development of the LSDS is consistent with regional planning policy directions from the Puget Sound Regional Council (PSRC) and the Pierce County Countywide Planning Policies (CWPPs), as summarized below.

Vision 2050

PSRC works with its member jurisdictions in King, Pierce, and Snohomish counties to develop a regional vision and multi-county planning policies (MPPs). *“The central Puget Sound region provides an exceptional quality of life and opportunity for all, connected communities, a spectacular natural environment, and an innovative, thriving economy.”*²¹ This is a sustainable future where communities make use of existing resources and transit investments, provide housing and mobility options, and provide access to good jobs as it continues to grow. Lakewood is a Core City in *Vision 2050* because of its importance as a regional transportation hub and as a civic, cultural, and employment center.²² By 2050 Lakewood and the 15 other Core Cities will accommodate 28% of regional population growth and 35% of regional employment growth by planning for new growth around transit.²³

LSDS is a prime example of a project to implement this vision of new growth near transit.²⁴ New high density housing in the LSDS will increase housing choices in Lakewood and provide living options close to transit. Future commercial development supports job opportunities for Lakewood residents and beyond due to the Sounder rail station, proximity to I-5, and the creation of a local multi-modal hub. By building the LSDS into a compact urban area, Lakewood is designing a community that promotes health, lowers household transportation costs, makes efficient use of infrastructure, and curbs greenhouse gas

¹⁸ Comprehensive Plan section 4.5.2; Goal ED-5

¹⁹ Comprehensive Plan section 4.5.2; Goal UD-9

²⁰ Comprehensive Plan section 5.3.1

²¹ PSRC. Draft Vision 2050 (December 2019), p.1.

²² Vision 2040 is the current adopted regional plan, but the draft *Vision 2050* is scheduled for adoption in spring 2020. *Vision 2050* is a well vetted draft with policy direction that is substantially similar to *Vision 2040* and once adopted, its policies will apply to the LSDS, so it was chosen for comparison for this review.

²³ PSRC. Draft Vision 2050 (December 2019), p. 35.

²⁴ PSRC. Draft Vision 2050 (December 2019), Building Urban Communities policies MPP-DP-1 through MPP-P-4.

emissions.²⁵ The LSDS will also provide better access to opportunity by providing an amenity rich local environment and helping to connect people to jobs using the regional transportation network.

Countywide Planning Policies

Jurisdictions in Pierce County also collaborate to develop CWPPs to direct future growth and development. The CWPPs are consistent with the Growth Management Act and the MPPs developed by the PSRC. This includes policies to encourage the development of high quality, compact communities and transportation facilities that support good health²⁶ as well as economic development to support employment, business retention, and business creation.²⁷ Planning for the LSDS is consistent with the direction of the CWPPs.

²⁵ PSRC. Draft Vision 2050 (December 2019), p. 77.

²⁶ Pierce County CWPP (2018). Community and Urban Design Policies, pp. 30-31 and Health and Well-Being Policies, pp. 41-43.

²⁷ Pierce County CWPP (2018). Economic and Community Development Policies, pp. 32-36.

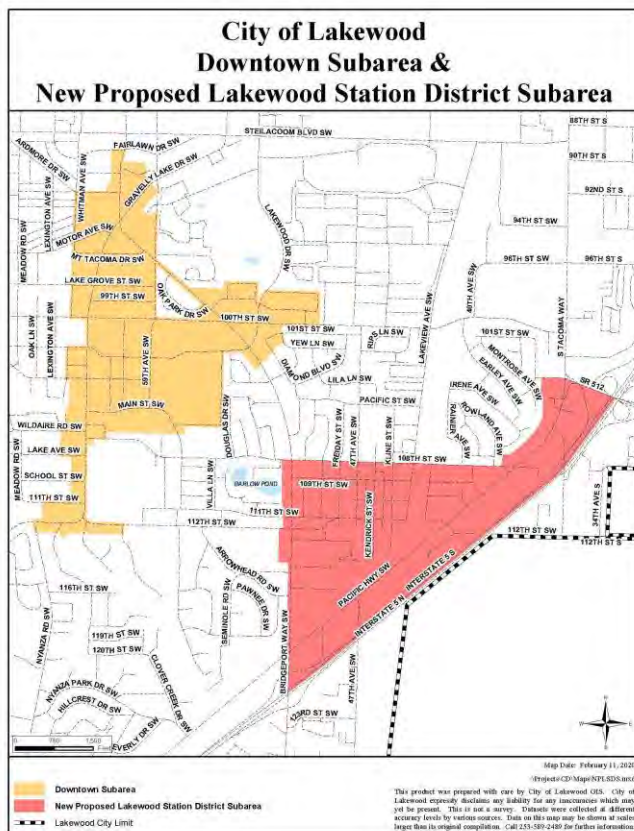
LAKEWOOD STATION DISTRICT

FORM-BASED CODE FRAMEWORK

Overview

The City of Lakewood is developing a new subarea for the proposed Station District. The Station District is located southwest of Downtown and is centered around the Sounder Commuter Station and along both I-5 and SR 99 (See Figure 1). The City adopted a new subarea plan and hybrid form-based code for Downtown in the fall of 2018 and the City intends extend the form-based code to the Station District with appropriate modifications to address the specific context of the Station District including land use, streets and transportation, open space, and desired urban form. This code framework will begin to address how best to apply the form-based code to the Station District and identify where modifications such as new street typologies, frontage types, and zoning districts may apply.

Figure 1. Proposed Station District and Downtown



City of Lakewood, 2019

Downtown Form-Based Code

The Downtown form-based code is in Section 18.B of the Lakewood Municipal Code (LMC) and includes the 7 chapters shown in Figure 2. The Station District form-based code is expected to follow a similar format and be in a new Section 18C of the LMC.

Figure 2. Downtown Form-Based Code Contents

Title 18B
DOWNTOWN DEVELOPMENT CODE

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✅ This title is included in your selections.

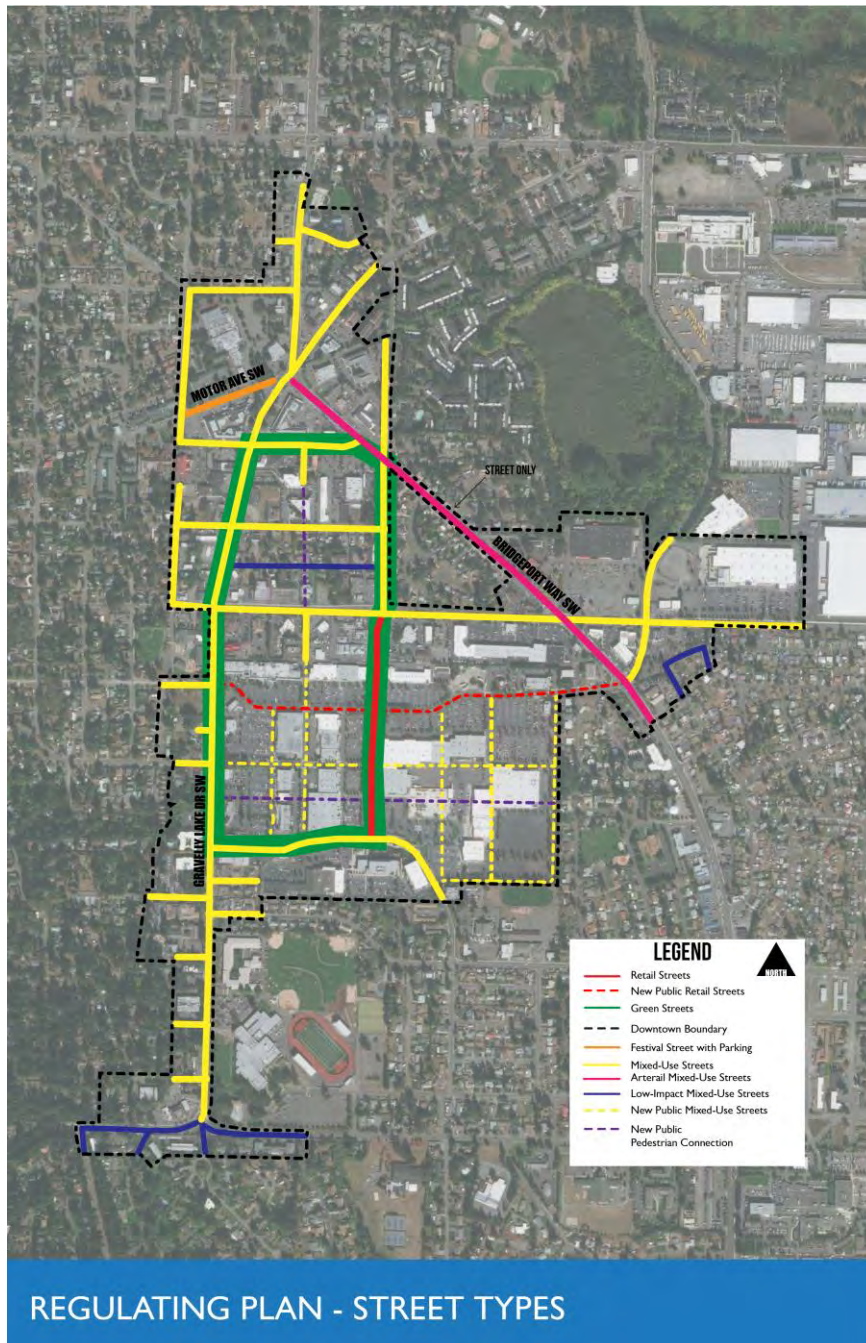
Chapters:

- 18B.100 Downtown District
- 18B.200 Land Use and Zoning
- 18B.300 Streets and Blocks
- 18B.400 Site Design, Buildings, and Frontage
- 18B.500 Landscaping, Open Space, and Green Infrastructure
- 18B.600 Parking
- 18B.700 Administration

City of Lakewood, 2020

The regulating plan provides the foundation for regulating development under the form-based code by identifying street type designations that correlated with allowed frontages (See Figure 3 for the regulating plan). For zoning the Downtown is primarily Central Business District (CBD) and the street type designations and allowed frontage types reflect variations in desired urban form with the zone.

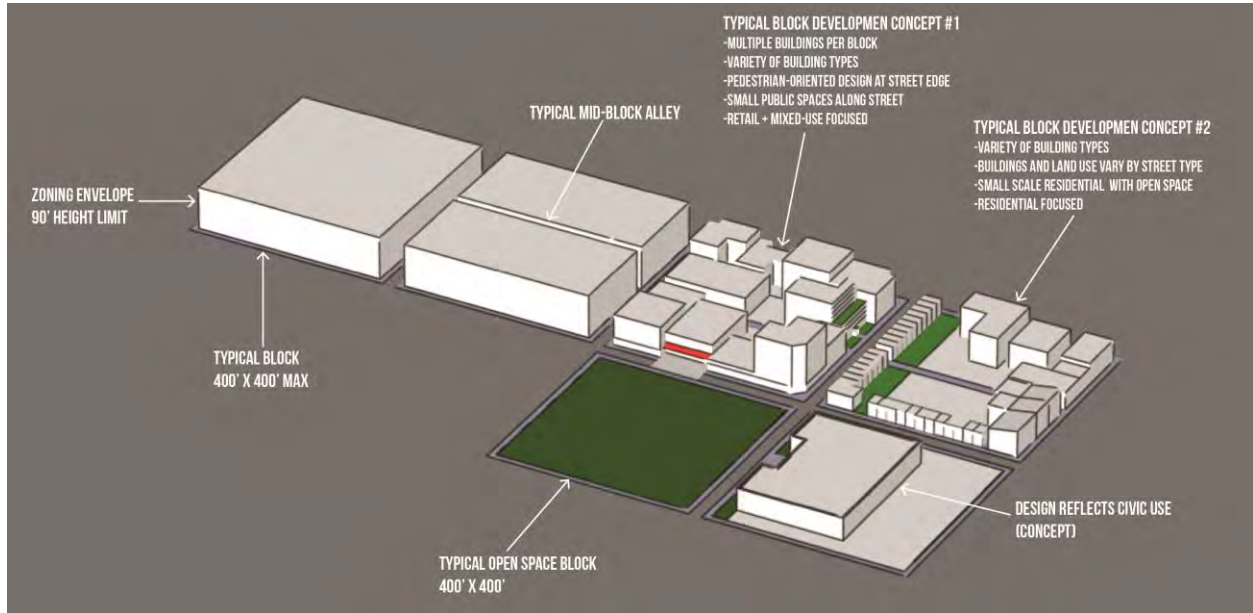
Figure 3. Downtown Regulating Plan



City of Lakewood, 2018

Figure 4 shows two different concepts for development of a typical 400'x400' maximum block size permitted in the Downtown Zone. The Station Area District may have different typical block sizes than in Downtown and require new concepts that are more applicable to the surrounding context.

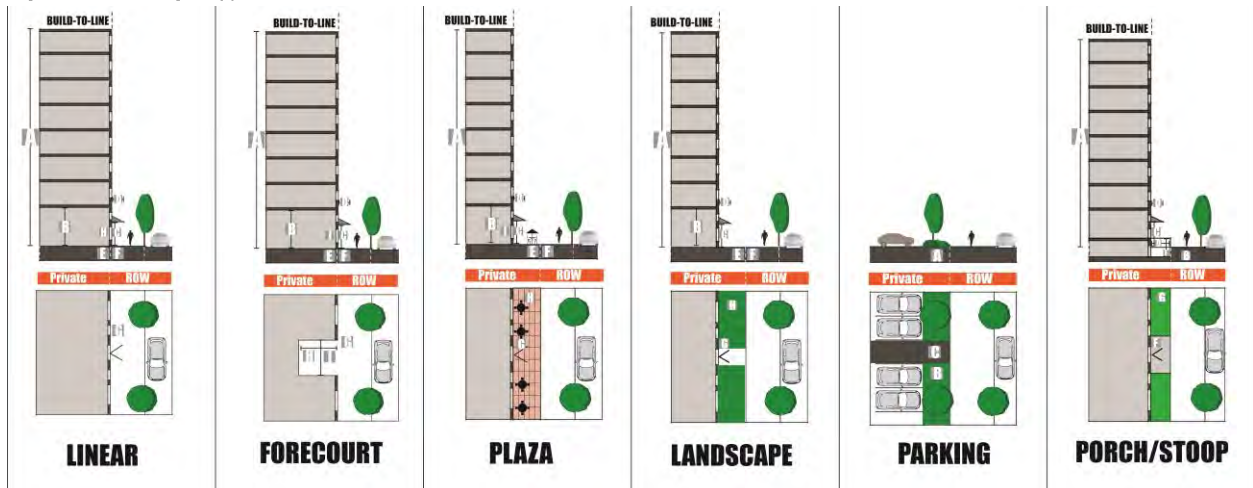
Figure 4. Block Diagram



City of Lakewood, 2019

The Downtown form-based code included six frontage types as shown in Figure 5. The Station Area form-based code will primarily use the frontage types from the Downtown Code but may include new frontage types.

Figure 5. Frontage Types



City of Lakewood, 2019

The frontage types that are permitted on specific street types are shown in Figure 6. It is unlikely that the permitted frontages will change for specific street types for the Station Area District. Any new street types and frontages will only apply in the Station Area District unless adopted for use elsewhere in the City.

Figure 6. Street Types and Permitted Frontages

18B-300-3. Street Standards and Frontage Types

| Street Type | Sidewalk Width | Linear | Forecourt | Plaza | Landscape | Porch/Stoop/Terrace | Parking |
|------------------------------|-------------------------------|--------|-----------|------------------|-----------|---------------------|---------|
| Retail Street | 14' Minimum | P | P | P/R ¹ | X | X | X |
| Mixed-Use Street | 10' Minimum | P | P | P | P | P | X |
| Low-Impact Mixed-Use Streets | As determined by Public Works | P | P | P | P | P | X |
| Arterial Mixed-Use Street | As determined by Public Works | P | P | P | P | P | P |
| Festival Street | 10' Minimum | P | P | R ² | X | X | X |

P = permitted, X = prohibited, R = required

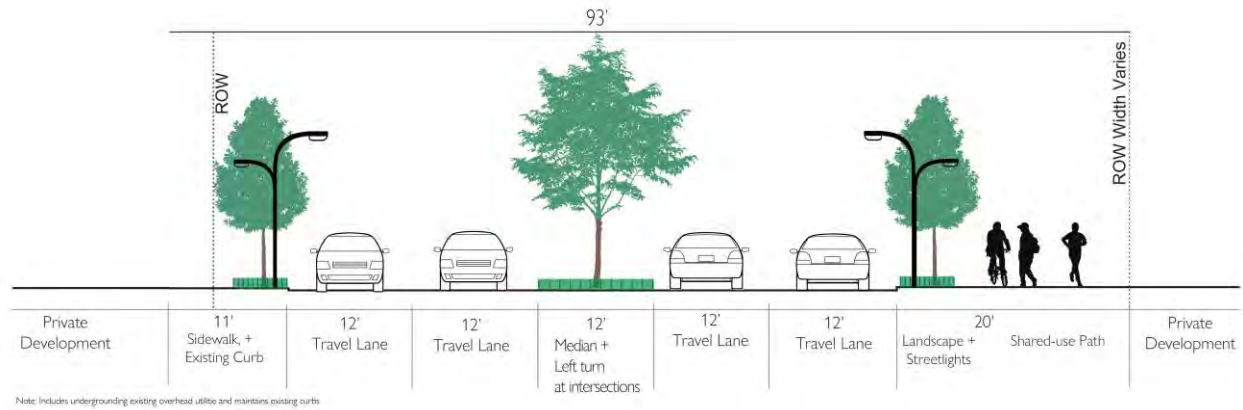
¹ Required when on a corner lot.

² Required pursuant to Motor Avenue Design Plan, also known as the Lakewood Colonial Plaza.

City of Lakewood, 2018

The Downtown form-based code includes street sections for specific streets and typical sections for street types. Figure 7 shows an example of a street section in the Downtown form-based code and similar street sections will be used for streets in the Station Area District.

Figure 7. Street Section Example



City of Lakewood, 2018

To demonstrate desired development and the goals for active streets and public spaces a before and after photo simulation is included in the Downtown form-based code. Similar photo simulations will be provided for the Station Area District form-based code on key streets.

Figure 8. Streetscape Photo simulation

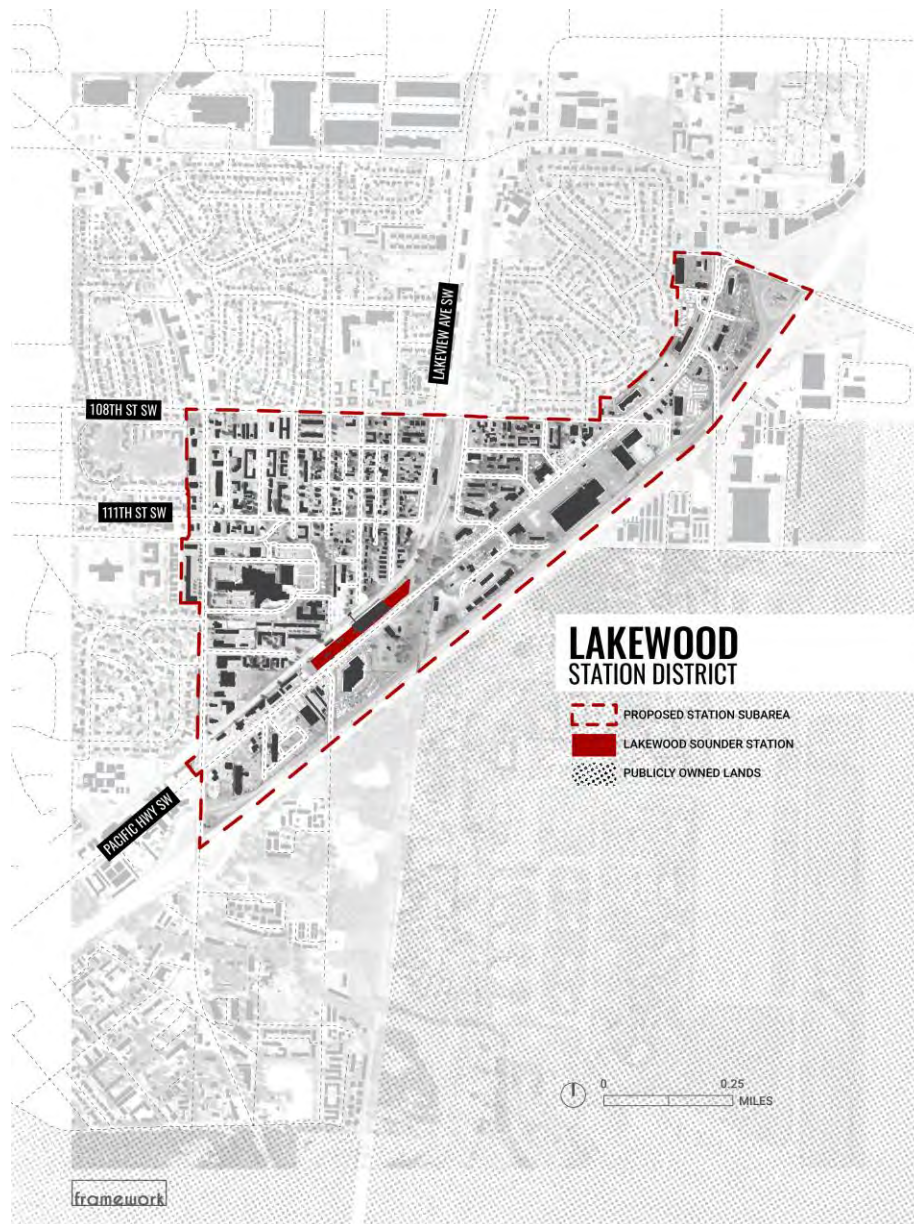


City of Lakewood, 2018

Station Area District Form-Based Code Framework

The Station Area District is defined by its location along major transportation corridors including Pacific Highway, I5, and the railroad (See Figure 9). These transportation corridors limit connectivity within the district including streets, bike, and pedestrian connections. Land use in the district varies from large format auto-oriented uses to multi-family and single-family housing. Major arterial streets in the district include Pacific Highway and Bridgeport Way. Due to the lack of connectivity there are several dead-end streets.

Figure 9. Station District Study Area



Framework, 2020

Regulating Plan

Street type designations will be solidified during the planning process including the development of any new street types. Initial designations are shown on Figure 10 based on the major types in the Downtown form-based code and the addition of a new typology for residential streets focused in the Multi-Family 3 (MF3) District where commercial development is not permitted. Some of the street designations split zoning districts and it is likely that zoning designations and land use will also impact which frontage types are permitted.

Figure 10. Regulating Plan Concept



Framework, 2020

Residential Street Typology

Many of the streets identified as Residential Streets do not have curbs, gutter, or sidewalks and there is a lack of definition between the public right-of-way and private property. Parking occurs along the street edge often in gravel shoulders and without a consistent pattern. Figure 11 shows the existing street section for 47th Ave SW in the MF3 District with a right-of-way width of 80'. The right-of-way widths vary along residential streets from 60' to 80'. The Residential Street typology will include a concept design for street improvements and allowed frontage types. See Appendix A for additional street sections for existing streets.

Figure 11. 47th Ave SW Residential Street Section



Google Earth, 2020

Zoning Districts

The Downtown form-based code did not include major changes to the underlying zoning designations and consolidate all of Downtown into the Central Business District (CBD) Zone. The Station Area has several zoning districts that may remain in place or be modified with a new zone(s) (See Figure 12).

Figure 12. Station District Existing Zone



Framework, 2020

Land Use

Like the Downtown form-based code there will be a list of prohibited land uses that may differ from current zoning.

Parking Requirements

The parking standards in the Downtown form-based code will likely be applied to the Station District with potential modifications. Figure 13 shows the parking requirements for Downtown with opportunities for further reductions for shared parking, public parking availability, and site-specific parking demand studies.

Figure 13. Downtown Form-Based Code Parking Requirements

18B-600-1. Off-Street Parking Requirements.

| Land Use | Parking Requirement |
|---|--|
| Residential | 1 per dwelling unit |
| Retail, Services, Restaurants | 2 per 1,000 <u>GSF</u> minimum; 3 per 1,000 <u>GSF</u> maximum |
| Office | 2 per 1,000 <u>GSF</u> minimum; 3 per 1,000 <u>GSF</u> maximum |
| <u>Street level retail 3,000 sq. ft. or less per business</u> | None where there is available public parking within 500' or <u>abutting on-street parking</u> designed to serve <u>street level retail</u> |

City of Lakewood, 2018

Landscape and Open Space Requirements

The landscape and open space requirements in Downtown will likely be applied to the Station District with potential modifications. Downtown standards address landscape treatments (see Figure 14) and private and public open space requirements.

Figure 14. Special Landscape Treatments

18B-520-1. Special Landscape Treatments

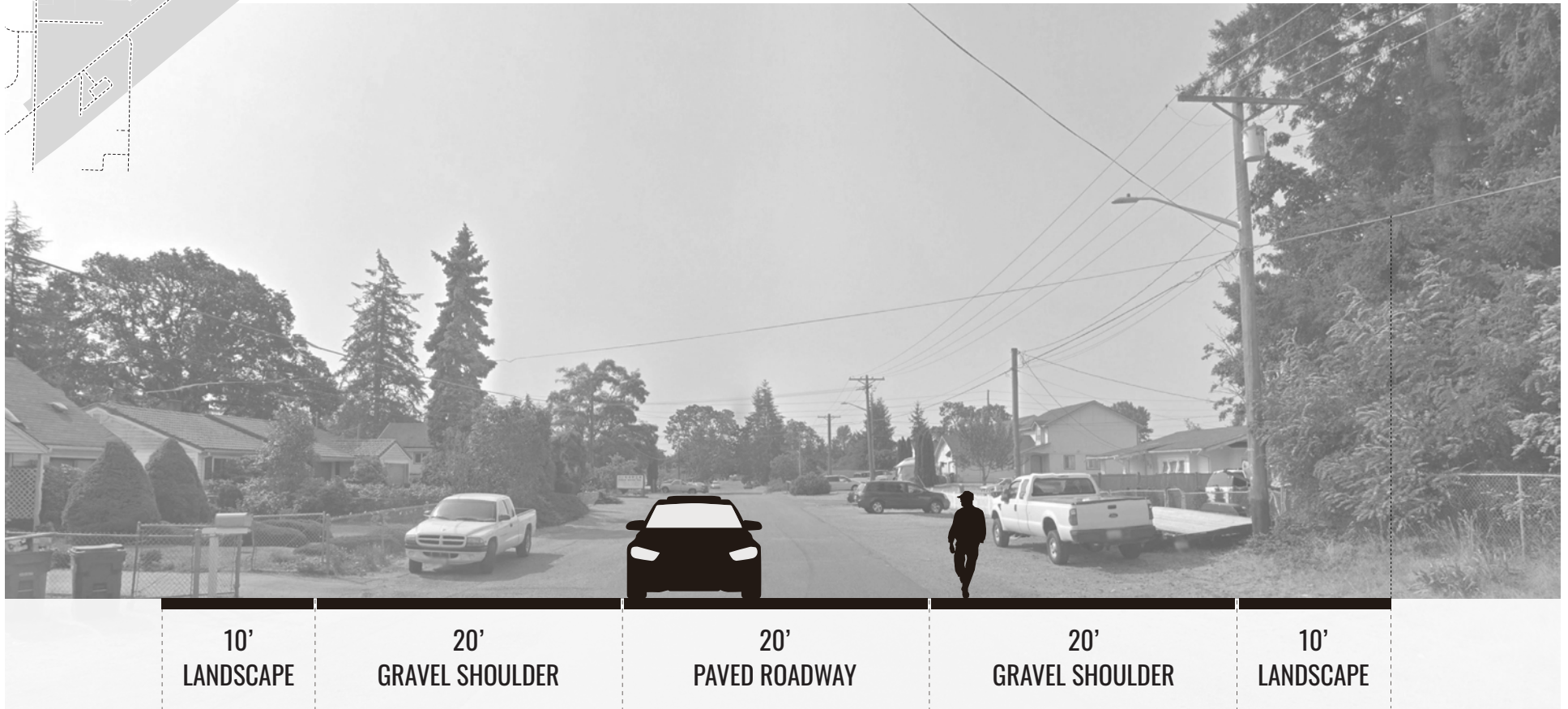
| Street Type | Foundations | Plazas/Courtyards ¹ | Pedestrian Walkways |
|------------------------------------|-------------|--------------------------------|---------------------|
| Retail <u>Street</u> | R | P | R |
| <u>Mixed-Use Street</u> | R | P | R |
| Low-Impact <u>Mixed-Use Street</u> | P | P | P |
| Arterial <u>Mixed-Use Street</u> | P | P | R |
| Festival <u>Street</u> | R | R | R |

P = permitted, R= required

City of Lakewood, 2018

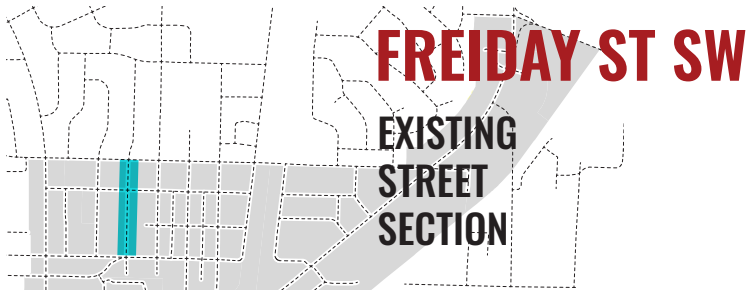


APPENDIX A - STREET SECTIONS



RESIDENTIAL STREET - 80' RIGHT-OF-WAY

LAKESWOOD
STATION DISTRICT



FREIDAY ST SW

EXISTING STREET SECTION



RESIDENTIAL STREET - 60' RIGHT-OF-WAY

LAKEWOOD
STATION DISTRICT



OCCIDENTAL ST SW

EXISTING
STREET
SECTION 01



20'
PARKING LOT

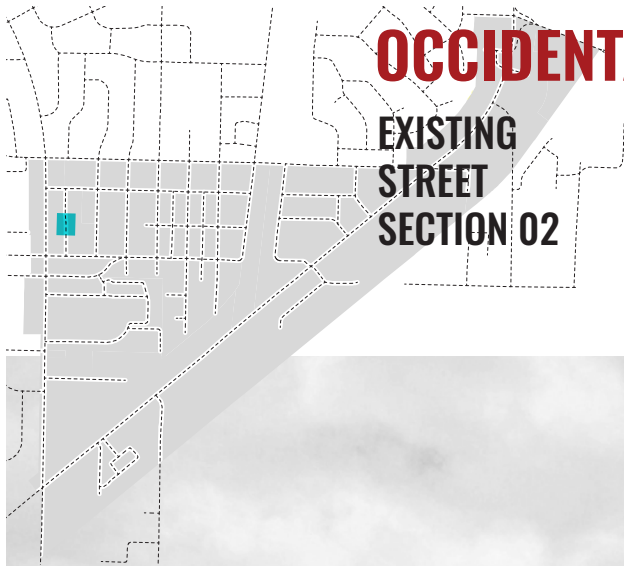
10'
BUFFER

20'
ASPHALT

10'
BUFFER /
PARKING

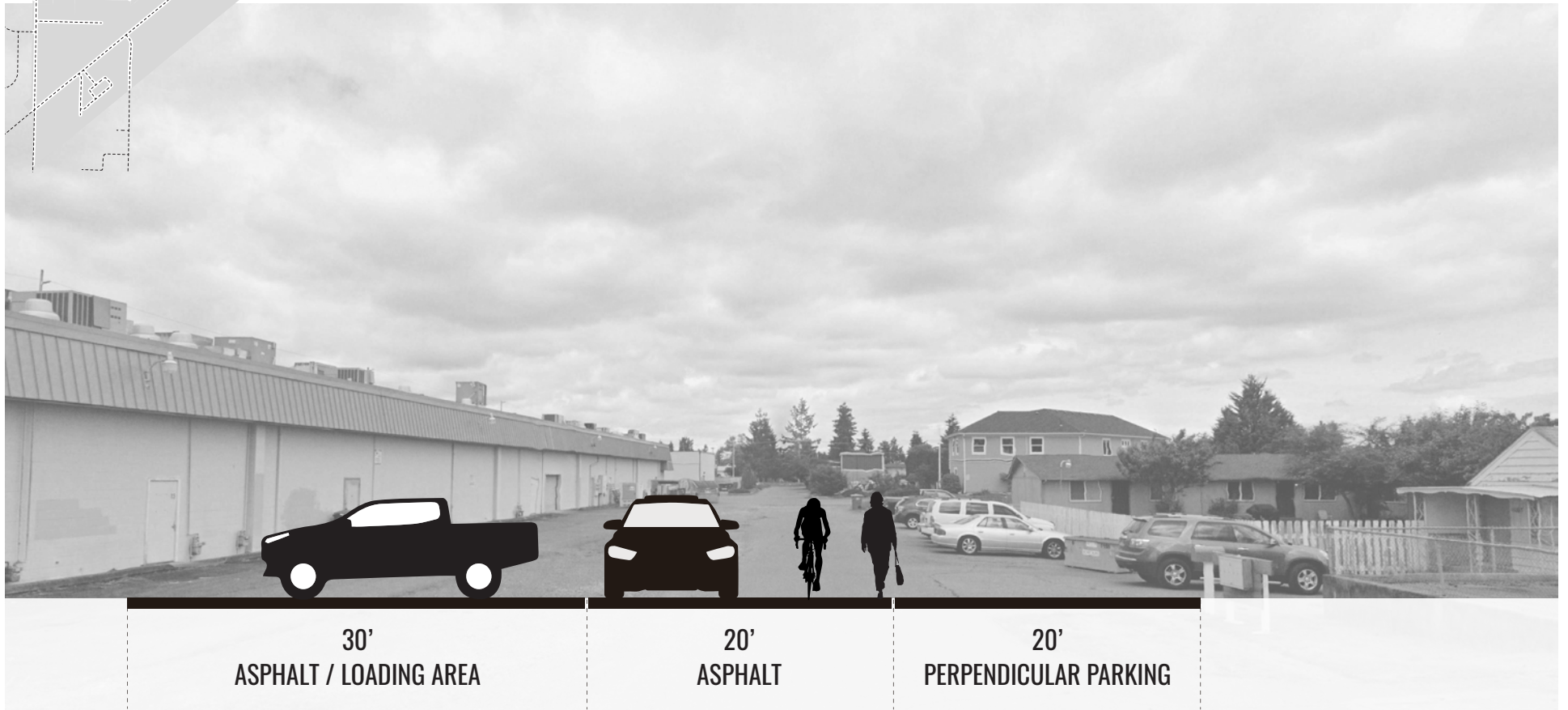
RETAIL STREET - 60' RIGHT-OF-WAY

LAKESWOOD
STATION DISTRICT



OCCIDENTAL ST SW

EXISTING
STREET
SECTION 02



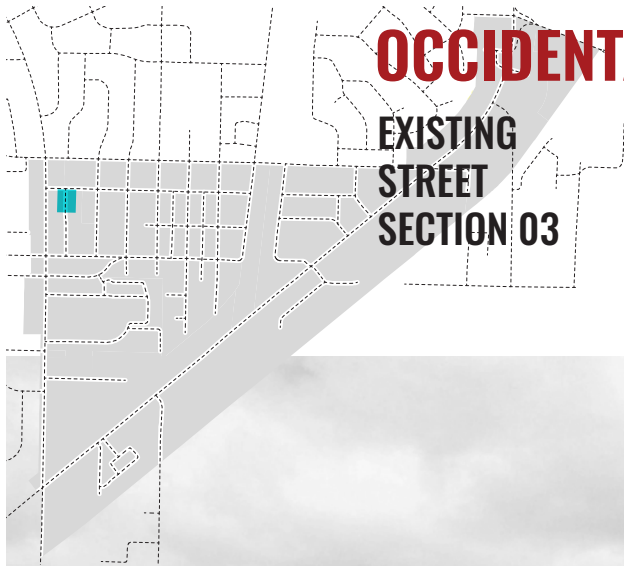
30'
ASPHALT / LOADING AREA

20'
ASPHALT

20'
PERPENDICULAR PARKING

RETAIL STREET - 70' RIGHT-OF-WAY

LAKESWOOD
STATION DISTRICT



OCCIDENTAL ST SW

EXISTING
STREET
SECTION 03



40'
LANDSCAPE / GRAVEL SHOULDER

20'
ASPHALT

20'
LANDSCAPE /
GRAVEL SHOULDER

RETAIL STREET - 80' RIGHT-OF-WAY

LAKESWOOD
STATION DISTRICT

Lakewood Station District Subarea

Public Engagement Plan - APRIL 2020

Introduction

The Public Engagement Plan provides a framework for understanding how engagement will be coordinated with the Lakewood Station District Subarea (LSDS) planning effort. It is a tool the City and project team will use to organize and direct their efforts. In addition to outlining the purpose and objectives of engagement, this Public Engagement Plan identifies key stakeholders and possible methods of engagement. As the project progresses, the team will use this Public Engagement Plan to select and design events that are aligned with the project schedule and respond to community needs. The Public Engagement Plan identifies a range of engagement options that meet the needs of the people, businesses, and agencies affected by the LSDS planning effort, including a range of methods that meet requirements for public health and safety in response to COVID-19.

Objectives

The Lakewood Comprehensive Plan affirms that Lakewood values working together with vision, focus, and cohesion towards a successful future and opportunities for all.¹ This speaks to the importance of public engagement in developing policies and plans, including the LSDS Plan. Outreach and engagement objectives for the LSDS Plan include:

- Clearly communicate the project's purpose and process so the community is well-informed.
- Ensure a seamless experience for participants by integrating LSDS Plan development with environmental review, planned action development, and draft code development.
- Build project support through outreach and engagement efforts that invite meaningful input.
- Actively solicit questions, priorities, and concerns from businesses, residents, and property owners.
- Seek perspectives of affected parties and those unlikely or unable to participate.
- Provide safe, accessible, and enjoyable engagement opportunities.

¹ City of Lakewood Comprehensive Plan, Chapter 1, page 3.

Stakeholders

Since Lakewood became a City and published its first Comprehensive Plan, the LSDS has been recognized as an area of future growth and opportunity. It is a major gateway to the City for people entering through the SR 512 interchange, Bridgeport Way, or Lakewood Station. It is home to about 800 households and over 170 businesses and could become home to many more as it transitions into a denser, more walkable district.

| Stakeholder Group | Subgroups |
|--------------------------|--|
| Subarea Residents | <ul style="list-style-type: none"> Property owners Renters Low-income households People of color Latinx residents |
| Area Residents | <ul style="list-style-type: none"> Lakewood residents JBLM residents |
| Transit Riders | <ul style="list-style-type: none"> Residents within ½ mile Workers within ½ mile Lakewood Station users SR 512 Park-and-Riders Town Center Transit Center users |
| Employers | <ul style="list-style-type: none"> St. Clare Hospital JBLM Hotels Businesses within ½ mile |

| Stakeholder Group | Subgroups |
|---|--|
| Workers | <ul style="list-style-type: none"> Retail employees Service employees Health care employees |
| Community and Non-Profit Organizations | <ul style="list-style-type: none"> Korean Women's Association Latino Partnership Group |
| Public Agencies | <ul style="list-style-type: none"> Lakewood Water District Pierce County Sewer Lakeview Light and Power Lakewood Public Works Lakewood Police Department West Pierce Fire and Rescue WSDOT Sound Transit Pierce Transit |
| Developers | <ul style="list-style-type: none"> Lakewood Landing |

Methods and Tools

OUTREACH AND COMMUNICATION

People must be aware of the LSDS Plan in order to participate. The following tools will help build this awareness:

- **Project webpage.** This will be a repository for LSDS Plan information, including status updates, draft documents, schedules, official notices, and links to partner agencies. It may invite electronic input through features such as comment boxes, surveys, or online open houses.
- **Print and social media.** Information about the LSDS Plan will be advertised through the City's social media platforms and other online accounts, as well as through print mailings and newsletters. Press releases may be issued for public meetings and at project milestones.
- **Official notices.** City staff will comply with notification requirements for comment periods and public hearings specified by the State Environmental Policy Act (SEPA) and the Lakewood Municipal Code.
- **Interested parties list.** City staff will maintain a list of interested parties who will receive electronic notification of public meetings and project milestones. Participants who provide contact information to the City will be added to the list.
- **Local advocacy and business organizations.** Staff and consultants could ask local advocacy and business organizations to distribute information to their memberships. This effort could target hard-to-reach stakeholder groups.
- **Postcard mailings.** The City will mail postcards to businesses and homes within the LSDS in the visioning phase and prior to the release of the Draft LSDS Plan.
- **Place-based outreach.** Posters and signs can be an effective way of informing people of a project. Combined with engagement, place-based outreach may include pop-ups, canvassing, participation in community events, or other efforts that provide casual interaction with the community. Social distancing requirements may limit opportunities for place-based outreach.
- **Translation and interpretation.** Translation of print materials and interpretation at meetings will be available as needed. The team should work with trusted advisors and community leaders to determine the most effective way of distributing materials in other languages.

ENGAGEMENT

Engagement methods could include in-person and remote applications, which may be used to reach a broader audience or to comply with public health orders.

- **Interviews.** Gather in-depth feedback through scripted interviews with key stakeholders—such as community or advocacy groups—to learn more about the needs of specific populations. Interviews are typically conducted by phone or online meeting platform.
- **Focus groups.** These small, facilitated discussions collect in-depth input from a variety of groups. These may be conducted by phone or online meeting platforms. A “meeting-in-a-box” could enable groups to host their own discussions and record key takeaways that they then return to the City.

- **Community events, pop-ups, and intercepts.** This type of engagement brings opportunities to participate out into the community, such as tabling at a Farmer’s Market, talking with commuters at the Lakewood Station, or canvassing a business district. While these conversations are best held in person—particularly with hard-to-reach populations—remote methods can provide adapted approaches. These require strong outreach through postering and mailing, or through social media with links to surveys, interactive maps, and polls. Materials could be mailed with a postage paid return, though this would require participants to be motivated to return the materials.
- **Public meetings.** Public meetings can include in-person and virtual open houses, workshops, town halls, or charettes. They invite the community to learn more about the project and provide comment, and can include interactive activities like live polling, small group discussions, and “walkshops.”

While public meetings are traditionally held in person, remote options include:

- **Real-time remote meetings.** Meetings may be held in real time using conferencing platforms accessed by computer or smart phone. These allow for moderated discussions, question and answer sessions, presentations, and small group discussions. Those without a smart phone can participate by dialing in with any phone and using a supplemental packet of hardcopy or digital materials made available in advance. Real-time meetings can be recorded and posted online for people to review at their convenience.
 - **Online open house.** These are interactive platforms with which people can engage at their convenience. Depending on the platform, they provide information with embedded opportunities for input, such as storymaps, and surveys.
- **Commission meetings.** The Lakewood Planning Commission meets twice monthly to discuss issues related to the Comprehensive Plan, redevelopment, and transportation. City staff will regularly brief the Planning Commission throughout the development of the LSDS Plan. This appointed group of Lakewood residents represents a cross-section of interests and will provide input on the development of the LSDS Plan. Public comment is accepted orally and in writing at these meetings. The Planning Commission may also hold public hearings, as authorized by the Lakewood Municipal Code, and make recommendations to City Council. Meetings may be held remotely in accordance with best practices and City procedures.

Engagement by Phase

Development of the LSDS Plan will occur over a series of phases lasting just over a year. Prior to each phase, the project team will use this Public Engagement Plan to develop a tactical engagement approach that identifies timelines, roles, and responsibilities. This Public Engagement Plan will adapt to evolving project and public health needs. The Project team will regularly assess objectives and equity considerations and adjust outreach and engagement to ensure community perspectives are represented.

| Outreach Phase | Engagement Activities |
|---|--|
| Project Launch Inform stakeholder and community groups about the project and learn about trends and existing conditions. <i>Spring 2020</i> | <ul style="list-style-type: none"> ▪ Stakeholder workshop. Invite representatives from local agencies, organizations, and neighborhoods to participate in a stakeholder workshop to share project information and gather information on existing conditions, trends, and area plans. ▪ Emails and phone calls. Follow up with groups or agencies unable to participate. ▪ Mail an introductory postcard to LSDS area residents and taxpayers explaining the project and timeline, and direct them to the project website. ▪ Request drone flyovers of the LSDS from Lakewood Police Department for use in outreach efforts. |
| Visioning Refine the vision for the LSDS and develop guiding principles. <i>Spring and Summer 2020</i> | <ul style="list-style-type: none"> ▪ Public survey. Launch an online survey inquiring about vision and guiding principles. Conduct supplementary outreach through print and social media. Mail hardcopies to residents and businesses in the study area with a postage return envelope. Poster within the study area to reach visitors and transit riders. ▪ Virtual “walkshop.” Recruit participants to document their experiences moving around the study area with pictures and video. ▪ Focus groups. Recruit participants from targeted populations and stakeholder groups for an in-depth conversation. ▪ Vision workshop. Build an interactive platform that shares what has been heard to date. Invite participants to provide input on the vision and guiding principles. Consider hosting a supplementary in-person or real-time online meeting. |
| Draft LSDS Plan Share draft vision, goals, policies, land use alternatives, and environmental review information. Review draft planned action and form-based code. <i>Fall 2020 to Winter 2021</i> | <ul style="list-style-type: none"> ▪ Online open house(s). Use an interactive storymap to collect input on the Draft LSDS Plan and planned action. ▪ Community open house. Whether in person or online, a community meeting is required for the planned action. ▪ Pop-ups. Attend community events or hold pop-ups within the study area to build awareness, gather input, and encourage participation in the online open house. If prevented by public health requirements, expand outreach efforts to drive participation. ▪ Website. Upload all materials, meeting schedules, and public feedback to the dedicated project website. |
| Final LSDS Plan Take a revised Draft LSDS Plan through the legislative process for adoption. <i>Winter and Spring 2021</i> | <ul style="list-style-type: none"> ▪ Online materials. Summarize materials using a storymap with opportunity to comment. Comments will be provided to the Planning Commission as part of their public hearing process. ▪ Planning Commission. The Planning Commission will hold a public hearing and accept oral and written comment. At the conclusion of the hearing and comment period, they will make a recommendation to the City Council. ▪ City Council. The City Council will meet to discuss the Planning Commission’s recommendations and hold a public hearing in which public comments will also be accepted. |



6000 Main Street SW
Lakewood, WA
98499

Lakewood is planning for the area around the Sounder Station to become a transit-oriented, high-density employment and residential district.

The district will feature multi-unit affordable and mixed-income housing, health care services, open space, parking, new sidewalks, shopping, services, and more.

Does this match your vision for the neighborhood? Take a quick survey and learn more:

lakewoodstation.org



Lakewood Station District Survey



This survey asks questions about the area around the Lakewood Station, or the Sounder Station near Pacific Highway. We are calling this the Lakewood Station District subarea, or LSDS.

We estimate that this survey will take about 10 minutes to complete. Thank you for your time – your input will help shape the future of this area.

Want to take this survey online? Visit www.lakewoodstation.org.

1. Please tell us about your connection to the study area. Please choose all that apply.

- ☐ I live in this area.
- ☐ I work in this area.
- ☐ I live in Lakewood, but outside of this area.
- ☐ I work in Lakewood, but outside of this area.
- ☐ I do not live or work in Lakewood.

Part 1. The Future Station District

The City of Lakewood has been thinking about the future of the Station District and already included some ideas in its 20-year plan for the City. This looks at the Station District as a redevelopment area that would support more housing, jobs, and amenities. We want to know what you think of these ideas and we want to hear your ideas for the future.

2. Tell us how important the following ideas are for the Lakewood Station District in the future.

| | Very Important | Important | Not Important | Not Sure |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| Add new homes to this area in the form of condos, apartments, or townhouses. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Add new jobs in this area to maximize use of the Sounder Station. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Add sidewalks and pathways that make it easier and safer to walk in this area. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Add new retail, restaurant, and entertainment uses to this area. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Add a mix of new uses that include homes, jobs, retail, and services. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Create better transit, bicycle, and pedestrian connections to Downtown Lakewood. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Add new open spaces and parks. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ensure the area is well designed and attractive. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

3. What would you like to see in this area in the future?

Part 2. The Current Station District

Please tell us what you like about the Lakewood Station Area today and what you would like changed.

4. What do you like most about Lakewood Station District today? Please choose up to three.

- | | |
|---|---|
| <input type="checkbox"/> The housing is affordable in this area. | <input type="checkbox"/> The location is good for business. |
| <input type="checkbox"/> I can live close to where I work. | <input type="checkbox"/> My customers or clients live or work close by. |
| <input type="checkbox"/> I like the people I know in this neighborhood. | <input type="checkbox"/> This area is easy for my customers to get to. |
| <input type="checkbox"/> Businesses are close to my work or home. | <input type="checkbox"/> This area is close to JBLM. |
| <input type="checkbox"/> My home has some outdoor space. | <input type="checkbox"/> I do not know or chose not to answer |
| <input type="checkbox"/> It is easy to commute to or from here. | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> The Sounder Station is close by. | |
| <input type="checkbox"/> I feel safe here. | |
-

5. Tell us your three favorite places in the station district. Please be as specific as possible. For example, if your favorite place is business, please name the business, such as *El Mercado Latino*, instead of entering *grocery store*.

- 1) _____
- 2) _____
- 3) _____

6. What would you like to see changed in the Lakewood Station District? Please choose up to three.

- | | |
|---|---|
| <input type="checkbox"/> Make it easier to walk around this area. | <input type="checkbox"/> Opportunities for residents to work nearby. |
| <input type="checkbox"/> Make it easier to bike around this area. | <input type="checkbox"/> Opportunities for workers or employees to live nearby. |
| <input type="checkbox"/> More housing options in this area. | <input type="checkbox"/> Better connections to get to Downtown Lakewood. |
| <input type="checkbox"/> More affordable housing in this area. | <input type="checkbox"/> More frequent transit service. |
| <input type="checkbox"/> Make it easier to own a home in this area. | <input type="checkbox"/> More community or neighborhood events. |
| <input type="checkbox"/> More green spaces or parks. | <input type="checkbox"/> I do not know or chose not to answer. |
| <input type="checkbox"/> More businesses in this area. | <input type="checkbox"/> Other (please specify). |
| <input type="checkbox"/> Fewer businesses in this area. | _____ |
| <input type="checkbox"/> Different businesses in this area. | |

Part 3. COVID-19 Pandemic

5. If you live in Lakewood, how have you adapted to the COVID-19 pandemic? Choose all that apply.

- | | |
|---|--|
| <input type="checkbox"/> I do not live in Lakewood. | <input type="checkbox"/> I go to stores for necessities |
| <input type="checkbox"/> I work from home | <input type="checkbox"/> I wear masks/gloves and social distance to go shopping or to recreate or conduct other necessary activities |
| <input type="checkbox"/> I am an essential worker and continue to go to my work | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> I have children that are doing school remotely from home | _____ |
| <input type="checkbox"/> I have food delivered to my home | |

6. If you live in Lakewood, what concerns do you have about the stability of your housing due to the COVID-19 pandemic?

- | | |
|--|--|
| <input type="checkbox"/> I do not live in Lakewood. | <input type="checkbox"/> that I do not normally live with. |
| <input type="checkbox"/> I am concerned that I may lose my housing in the next few months. | <input type="checkbox"/> I have already lost my housing. |
| <input type="checkbox"/> I am concerned that I might lose my housing before the end of the year. | <input type="checkbox"/> I have no concerns |
| <input type="checkbox"/> I am sharing housing with friends or family | <input type="checkbox"/> I am not sure. |
| | <input type="checkbox"/> Other (please specify) |
-

7. If you live in Lakewood, what resources or measures do you think are needed to assist you or your neighborhood in recovering from the COVID-19 pandemic?

8. Do you own a business in the study area?

- | | |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

9. If you work or own a business in Lakewood, how has your business responded to the COVID-19 pandemic? Please choose all that apply.

- | | |
|---|---|
| <input type="checkbox"/> I do not work or own a business in Lakewood. | <input type="checkbox"/> Shifted to contactless delivery at current site. |
| <input type="checkbox"/> My business has closed temporarily. | <input type="checkbox"/> Shifted to increased delivery at home. |
| <input type="checkbox"/> My business had closed permanently. | <input type="checkbox"/> It has not shifted |
| <input type="checkbox"/> Alternate hours. | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> Reduced employees. | |
| <input type="checkbox"/> Alternate location. | |
-

10. What resources or measures do you think are needed to assist in the economic recovery of affected businesses in Lakewood?

Part 4. Lakewood Station

Lakewood Station is served by several transit routes, including Sounder commuter rail service traveling north to Seattle on weekdays and multiple bus routes.

Sounder South trains offer a dependable, traffic-free commute between Lakewood and Seattle. Sounder also runs for select Seahawks, Mariners, and Sounders FC games and other special events on weekends, such as the Washington State Fair. Eight roundtrips serve Lakewood Station, heading northbound in the morning and southbound in the afternoon. [Note - service is temporarily reduced due to covid-19.]

In addition, Sound Transit Express routes 592 and 594 provide express service north to Seattle, while route 580 connects with Puyallup Station. Pierce Transit and Intercity Transit also provide bus service at Lakewood Station.



11. How do you interact with Lakewood Station? Please choose all that apply.

- | | |
|---|---|
| <input type="checkbox"/> I take transit to or from the station occasionally. | <input type="checkbox"/> I live nearby. |
| <input type="checkbox"/> I take transit to or from the station regularly (once a week or more). | <input type="checkbox"/> I work nearby. |
| | <input type="checkbox"/> None of these. |

12. Would any of the following changes make you more likely to use Lakewood Station? Please choose all that apply.

- | | |
|--|--|
| <input type="checkbox"/> Better walking connections | <input type="checkbox"/> Additional parking at the station |
| <input type="checkbox"/> Better bicycling connections | <input type="checkbox"/> None of these. |
| <input type="checkbox"/> Better local bus service connections to the station | <input type="checkbox"/> Other (please specify _____) |

13. What do you value most in a transit system. Please choose your top two from the list.

- | | |
|---|---|
| <input type="checkbox"/> Convenience | <input type="checkbox"/> Access to work/school/home/other destination |
| <input type="checkbox"/> Environmental sustainability | |
| <input type="checkbox"/> Reliability | <input type="checkbox"/> Other (please specify _____) |
| <input type="checkbox"/> Affordability | |

Part 5. Tell us about you

In this section we want to know more about you. This helps us know if we are collecting ideas from the whole community. The information in this section is anonymous.

14. What is your age? _____

15. Please share your cultural or ethnic identity. Use the term you feel most comfortable with. Examples might be: African-American, Latino, White, Native, Korean, or Asian-American.

16. Do you rent or own your home?

☐ Rent

☐ Own

17. What is the best way to let you know about the plan as it is developed? Please choose all the apply.

☐ Email

☐ Website

☐ Postcard

☐ Other (please specify)

☐ Facebook

☐ Posters

Thank you

Thank you! We really appreciate you taking a few minutes to tell us about your ideas for the community. Your answers will help shape the future of the Lakewood Station District. Stay up to date on this project by visiting www.lakewoodstation.org. You can also join the City's mailing list to receive updates about this project.

Would you be interested in sharing more experiences and ideas with us about this area? If so, please enter your email address below or contact Tiffany Speir at tspeir@lakewoodwa.gov or 253.983.7702.

Email _____



Lakewood Station District Subarea Plan

SELF-GUIDED WALKSHOP

Help shape the future of the Lakewood Station District! As the City develops the district's Subarea Plan we want to understand community priorities.

We're asking for volunteers to spend 15 minutes exploring the Station District (map on reverse) and report back about your experience.

Step 1: **PLAN** your trip

Once you've decided how you want to move through district (i.e. walking, driving, cycling), plan your route or select starting point. If there's a kid in your life who might join you, invite them to follow along using the kids' worksheet.

Please return this form and any pictures, videos, sketches, maps or other materials from your journey to:

tspeir@cityoflakewood.us

-or-

City of Lakewood Planning
6000 Main Street SW
Lakewood, WA 98499

Step 2: **EXPLORE** the Station District & **DOCUMENT** your experience

As you move through the Station District, what do you notice? (e.g. nature, color, public spaces, buildings, street features, art, or feelings of safety?) Snap photos, record video, draw, or take notes along your journey.

Step 3: **SHARE** your thoughts

What do you **like most** about the Lakewood Station District?

What would you like to see **changed** in the Lakewood Station District?

What are your **greatest hopes** for the future of the Lakewood Station District?

Step 4: **RETURN** this form to the address above.

Lakewood Station District Subarea Plan

ABOUT THE PROJECT



As the City plans for an additional 11,500 residents by 2030, the process has begun to draft the Lakewood Station District Subarea Plan. New housing and development near Lakewood Station could:

- Provide additional affordable housing for current and future residents
- Add businesses and employment opportunities
- Maximize access to transit and use of the Sounder Station
- Improve safety for pedestrians and bicyclists
- Prevent the displacement of current residents when redevelopment occurs
- Complement planning in the Downtown area

Opportunity abounds in the Lakewood Station District area to not only improve it for current residents and businesses, but to plan for the next 100+ years.

Learn more at lakewoodstation.org

KIDS ONLY!

Lakewood Station District Subarea Plan

WHAT DO YOU NOTICE?



First Name: _____ Age: _____

During your adventure, write or draw answers to these questions:

What do you **SEE**?

What do you **HEAR**?

What do you **SMELL**?

What do you **FEEL**?

Lakewood Station District Subarea Plan

[NAME TBD]**KIDS ONLY!**

First Name: _____ Age: _____

After your adventure, write or draw answers to these questions:What did you **LIKE BEST**?

What did you **LIKE LEAST**?

What do you **WISH FOR**?

Lakewood Station District Subarea (LSDS) Plan Status Update

City Council

May 18, 2020

Tiffany Speir, Long Range & Strategic Planning Manager

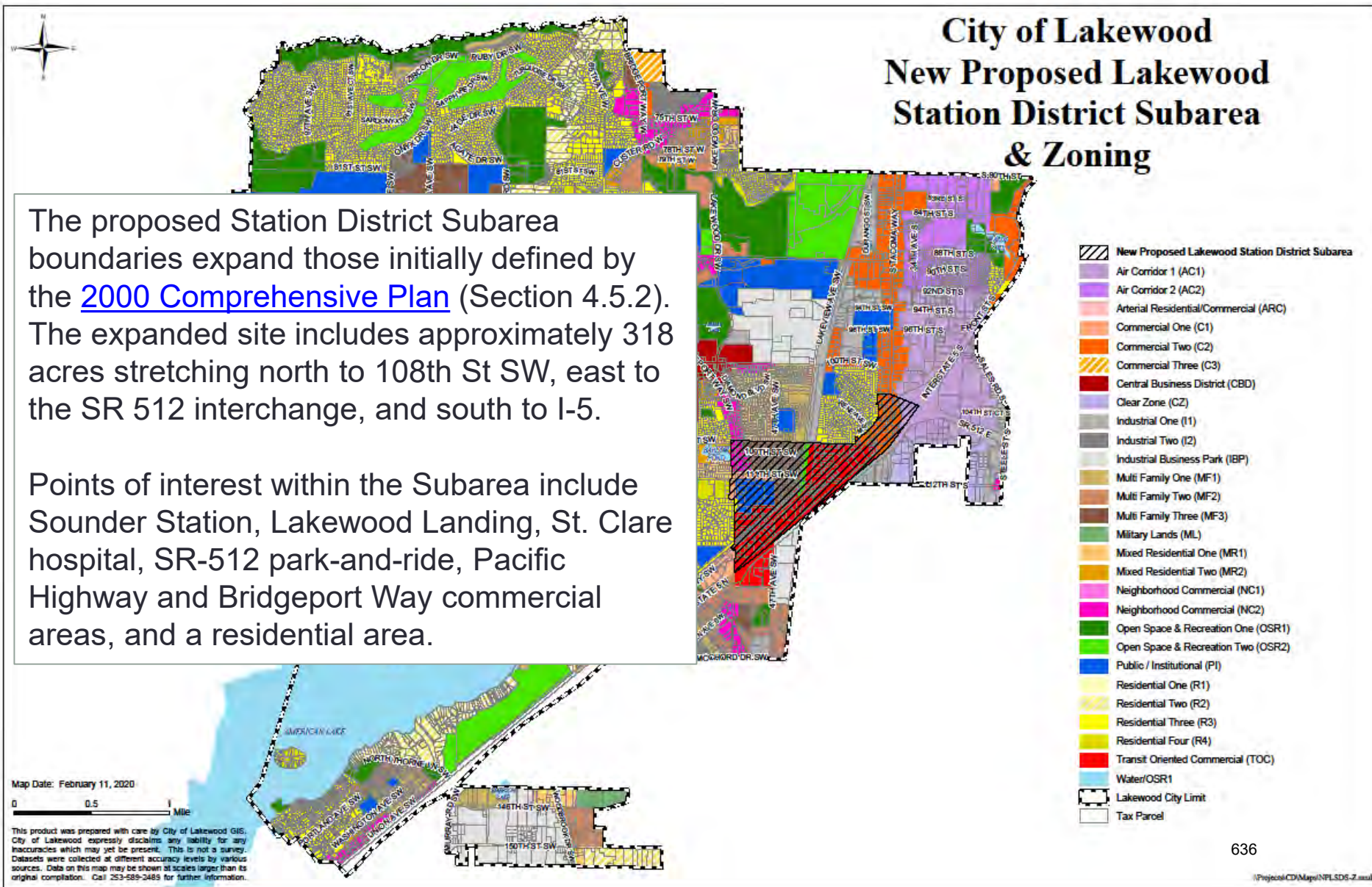


In November 2019, the State Department of Commerce awarded Lakewood a grant to prepare a Lakewood Station District Subarea (LSDS) Plan, a SEPA-based planned action, and a hybrid form-based code to implement the LSDS Plan. BERK & Associates has been hired to act as contractor to develop the LSDS package in coordination with City CED staff.

On January 13, 2020, the City Council directed that the LDS boundaries be updated as shown on the map in red:



LSDS Plan



Public Engagement

On February 28, 2020, the City hosted a LSDS stakeholder at which transit, utility, neighborhood association, land owner, and developer representatives provided BERK and City staff information about current issues and their respective planned actions within the LSDS boundaries.

The City is coordinating public outreach efforts with Sound Transit since the construction of ST2-funded access improvements at the Sounder station will begin within the same general time frame as the drafting of the LSDS Plan. The LSDS online survey to be released in May 2020 incorporates questions from Sound Transit.

Lakewood is planning for the area around the Sounder Station to become a transit-oriented, high-density employment and residential district.

The district will feature multi-unit affordable and mixed-income housing, health care services, open space, parking, new sidewalks, shopping, services, and more.

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lakewoodstation.org



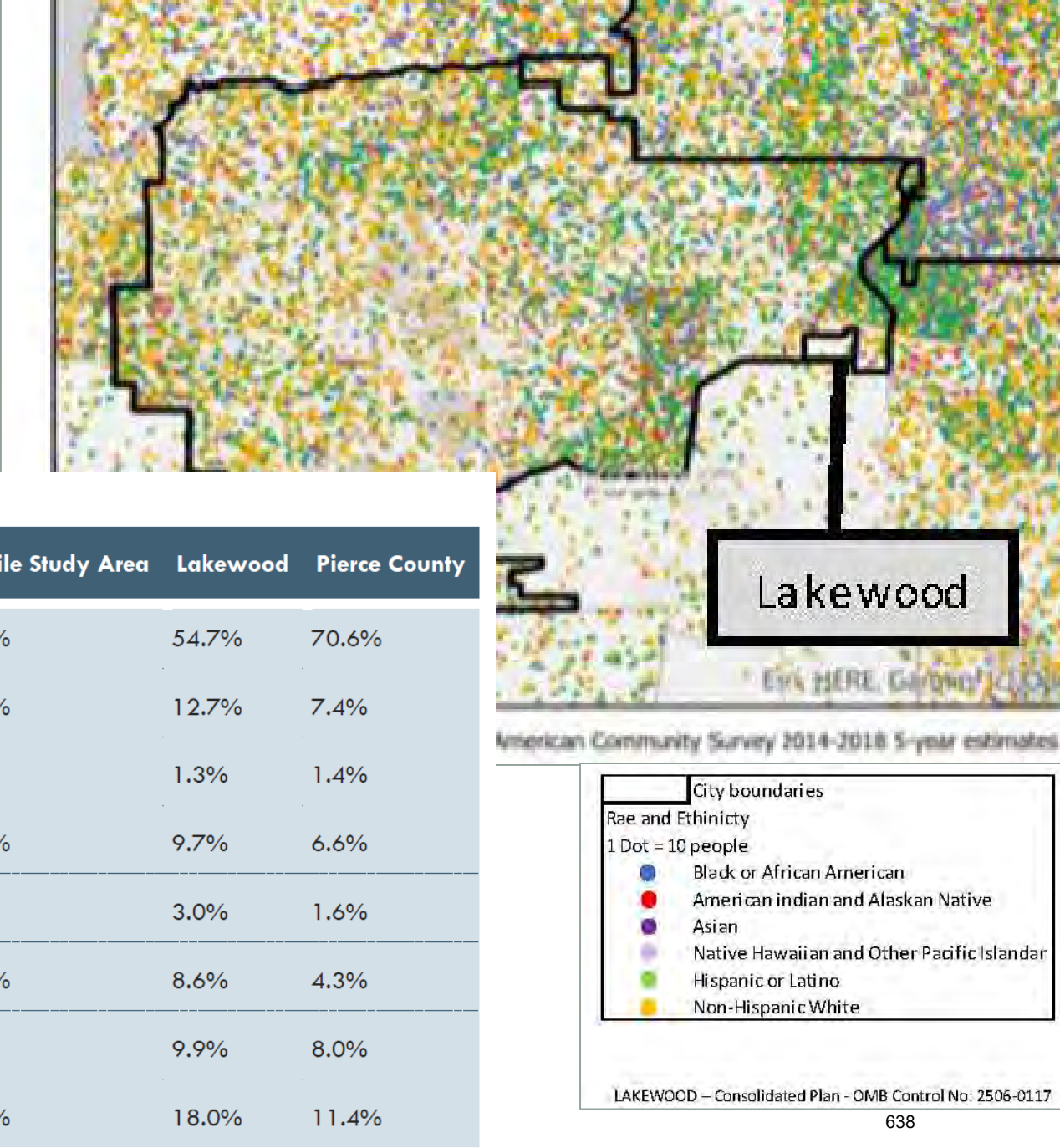
Public Engagement

Based on subarea ethnicity data, LSDS Plan communications are being provided in English, Spanish and Korean.

Exhibit 4. Race and Ethnicity (2019)

| | LSDS Subarea | ½ Mile Study Area | Lakewood | Pierce County |
|------------------------|--------------|-------------------|----------|---------------|
| White Alone | 41.2% | 43.6% | 54.7% | 70.6% |
| Black Alone | 12.2% | 11.9% | 12.7% | 7.4% |
| American Indian Alone | 1.7% | 1.5% | 1.3% | 1.4% |
| Asian Alone | 7.8% | 13.9% | 9.7% | 6.6% |
| Pacific Islander Alone | 7.1% | 5.1% | 3.0% | 1.6% |
| Some Other Race | 20.7% | 14.4% | 8.6% | 4.3% |
| Two or More Races | 9.2% | 9.5% | 9.9% | 8.0% |
| Latinx Origin | 36.6% | 26.5% | 18.0% | 11.4% |

Source: ESRI Community Profile, 2020.



Public Engagement

The LSDS website, www.LakewoodStation.org, is being updated regularly as this subarea plan drafting process proceeds. The City is also providing updates through social media and its periodic communications, including:

- Lakewood *Connections Magazine*
- www.cityoflakewood.us
- facebook

City of Lakewood Station District Subarea Plan

DUE TO COVID-19 PROTOCOLS, THE CITY OF LAKEWOOD WILL BE HOLDING MEETINGS AND OUTREACH EFFORTS ONLINE UNTIL TRADITIONAL METHODS OF ENGAGEMENT ARE ONCE AGAIN POSSIBLE. LEARN MORE ABOUT THE STATION AREA AND HOW TO PARTICIPATE IN THE PLAN BY CLICKING THE TABS ABOVE.

All aboard for the future!

As the City plans for an additional 11,500 residents by 2030, the process has begun to draft the Lakewood Station District Subarea Plan.

The Downtown Subarea, expected to be the home for about 20% of those new residents, has a focus on the area near Lakewood Station, which will also become the gateway to the station area.

- Provide additional affordable housing for current and future residents
- Attract businesses and employment opportunities
- Increase access to transit and use of the Southern Station
- Improve safety for pedestrians and bicycles
- Promote the development of current residents who will develop new businesses
- Encourage investment in the Downtown area

Opportunity abounds in the Lakewood Station District area, not only for current residents and businesses, but also for the next 100+ years.



Public Engagement: An online survey will be conducted in May - June 2020.

Welcome Page

This survey asks questions about the area around the Lakewood Station, or the Sounder Station near Pacific Highway. We are calling this the Lakewood Station District subarea, or LSDS. A map of the area is shown here.

This survey has five parts:

Part 1 asks you about your ideas for the Station District in the future.

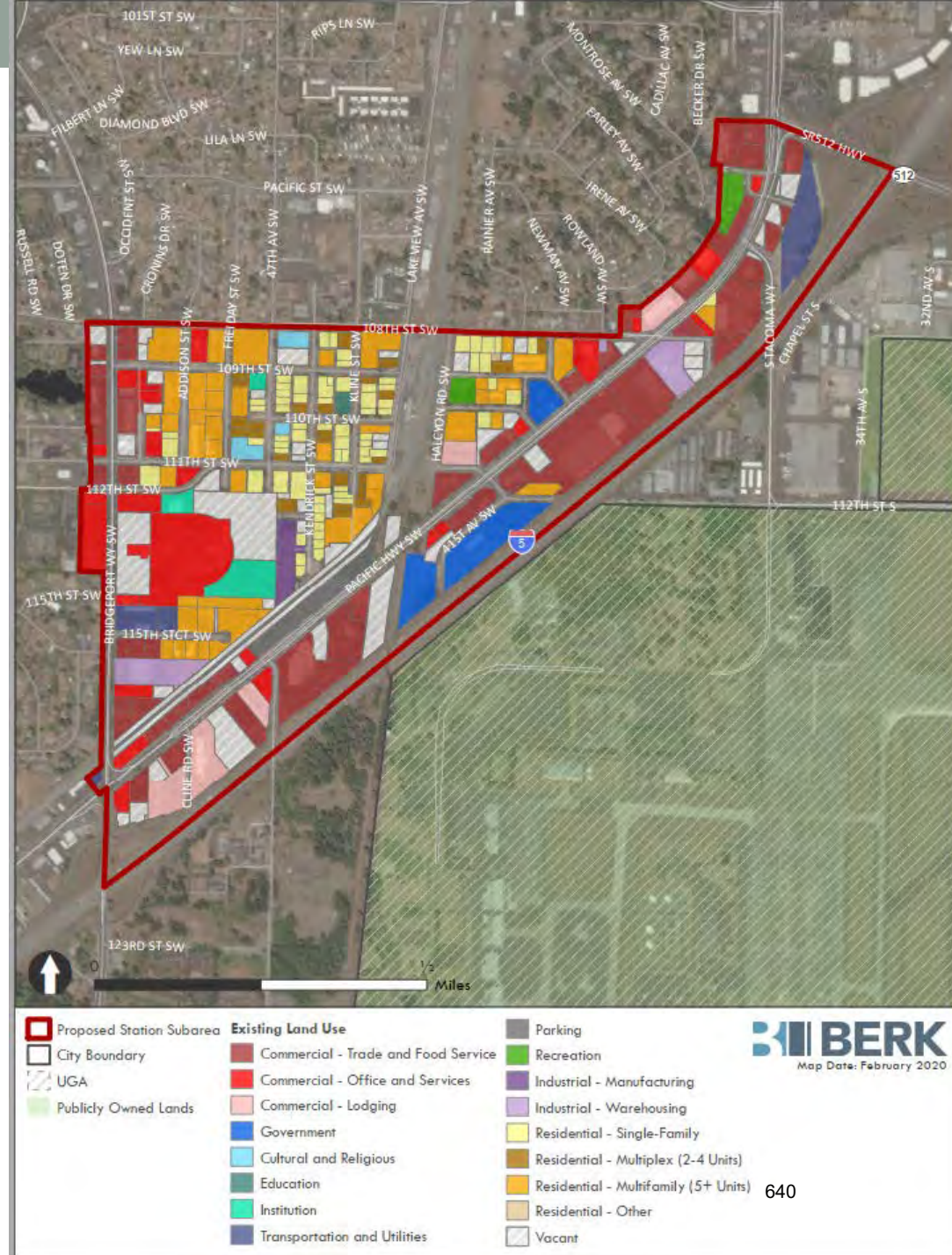
Part 2 asks you about what is important to you in the Station District now.

Part 3 asks you about how you have been and might be affected by the COVID-19 pandemic.

Part 4 asks a couple questions about how you use Lakewood Station.

Part 5 asks a few anonymous questions about you.

We estimate that this survey will take about 10 minutes to complete. Thank you for your time – your input will help shape the future of this area.



Public Engagement

“Walkshop” materials will be distributed to area residents to gather additional information, including from kids 😊

DRAFT

Lakewood Station District Subarea Plan

WHAT DO YOU NOTICE?



KIDS ONLY!

First Name: _____ Age: _____

During your adventure, write or draw answers to these questions:

| | |
|---|--|
| <p>What do you SEE?</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>What do you HEAR?</p> <p>_____</p> <p>_____</p> <p>_____</p> |
| <p>What do you SMELL?</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>What do you FEEL?</p> <p>_____</p> <p>_____</p> <p>_____</p> |

DRAFT

Lakewood Station District Subarea Plan

[NAME TBD]



KIDS ONLY!

First Name: _____ Age: _____

After your adventure, write or draw answers to these questions:

| | |
|--|---|
| <p>What did you LIKE BEST?</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>What did you LIKE LEAST?</p> <p>_____</p> <p>_____</p> <p>_____</p> |
| <p>What do you WISH FOR?</p> <p>_____</p> <p>_____</p> <p>_____</p> | |

Coordination with Lakewood Landing

As the Lakewood Landing Project is moving toward public outreach and developer involvement, and as the LSDS Package is being developed, all materials are “cross-pollinated.”

Lakewood Landing

In addition to the pipeline projects near the subarea, the City of Lakewood is helping to facilitate the development of Lakewood Landing in the subarea. Lakewood Landing is a 30-acre development site located between Pacific Highway and I-5, northeast of Lakewood Station. This site contains a maintenance facility for the Washington State Department of Transportation (WSDOT). However, WSDOT is relocating the facility and began aggregating and marketing its properties here in 2018. A 2014 study looked at the potential best uses for this location and the fiscal benefits of a change in use here.²² The City has a signed memorandum of understanding with WSDOT to market the property, identify a new location in an industrial area, and to help seek funding for the new maintenance facility.

The vision for Lakewood Landing is one of a dynamic mixed-use urban village in the heart of an enhanced commercial Lakewood Station District. It is envisioned as an amenity-rich environment with ground floor retail and restaurants, multifamily housing, and entertainment in a walkable, park-like setting with a central courtyard. This change in use is expected to promote economic growth through transit-oriented mixed-use development. Development would occur in a series of phases. A concept for the central core of the development is shown in Exhibit 10. While carefully designed to meet market demands and community needs, the concept will evolve with the selection of a developer for the site. The City, developer, and local stakeholders will work together on concept changes and refinements.



LAKEWOOD STATION DISTRICT

The City has prioritized the 318-acre Lakewood Station District as an important area for economic development and housing to maximize public transit. Under a grant from the State Department of Commerce, the City is developing the subarea plan for Lakewood Station District Subarea.

As a strategic multi-modal commuter hub, the Lakewood Station District is defined as a transit-oriented neighborhood with higher density residential, medically-oriented businesses, and other commercial uses responding to a high capacity transit corridor.

Lakewood Landing is a 30+ acre development opportunity at the heart of this district.



LSDS Package – Generally similar to the Downtown Subarea Package

Subarea Plan

The Subarea Plan would include a vision, goals, policies, and strategies, a revised land use plan, and potential zoning changes as appropriate. Policies may address transit-oriented development, multimodal access, parking, encouraging infill development and housing choices, ameliorating displacement, providing quality design, retaining and attracting businesses, and other topics uncovered during the existing conditions and trends analysis.

SEPA Planned Action

An environmental impact statement is not required to achieve streamlined environmental review because the proposal would involve mixed use and residential development within a half mile of a major transit stop. The LSDS Subarea Plan Planned Action will likely be based on an expanded SEPA checklist and Mitigated Determination of Non-Significance (MDNS) determination.

Hybrid Form-Based Code

Development of a hybrid form-based code for the LSDS subarea is expected to draw heavily from the work already done in this area for Downtown by the team and City. Existing documents will be reviewed to identify which parts of the code are applicable to the LSDS and which areas need additional work or amendment.⁶⁴³

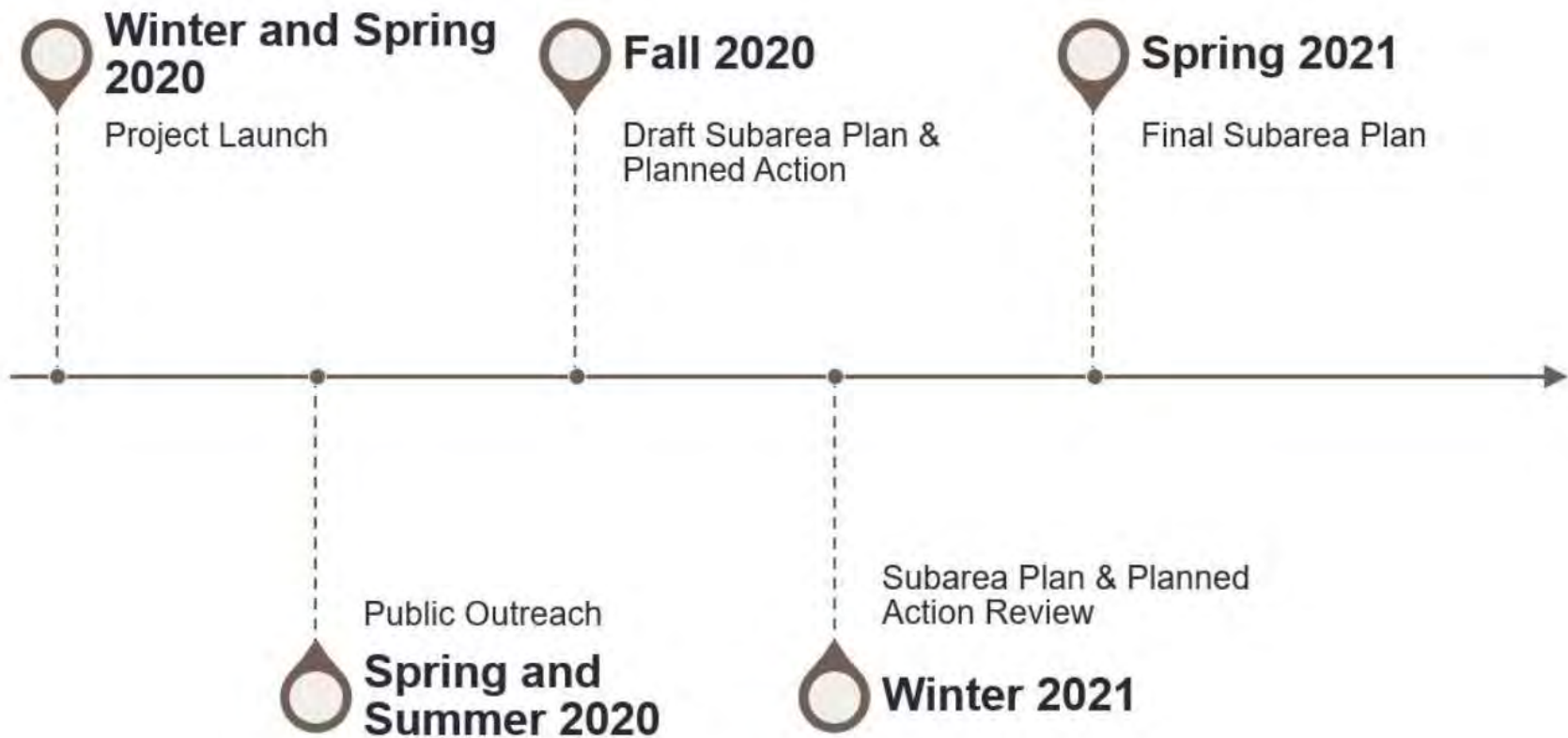
Grant Compliance

Several items that have been delivered to date to the WA Department of Commerce per grant requirements:

- a “situational assessment” of the LSDS area that describes the status quo regarding land use and housing;
- the area’s existing zoning and regulation scheme;
- a projected scheme for the hybrid form-based code; and
- the LSDS Public Engagement Plan.

Next steps

- Gather Public Input
- Draft Plan, Planned Action, Hybrid Form-Based Code
- Begin Legislative review (at Planning Commission December 2020)





End of Presentation

Thank you!