



**PLANNING COMMISSION
REGULAR MEETING MINUTES
May 20, 2020
Zoom Meeting
6000 Main Street SW
Lakewood, WA 98499**

Call to Order

Mr. Don Daniels, Chair called the telephone ZOOM meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Don Daniels, Connie Coleman-Lacadie, Ryan Pearson, Paul Wagemann, Nancy Hudson-Echols and James Guerrero

Planning Commission Members Excused: None

Commission Members Absent: None

Staff Present: David Bugher, Assistant City Manager for Development Services; Tiffany Speir, Long Range & Strategic Planning Manager; Weston Ott, Capital Projects Division Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Councilmember Mr. Paul Bocchi (present)

Approval of Minutes

The minutes of the meeting held on May 13, 2020 were approved as written by voice vote M/S/P Wagemann/Coleman-Lacadie. The motion passed unanimously, 6-0.

Agenda Updates

None

Public Comments

This meeting was held over the computer as a ZOOM meeting to comply with Governor Inslee's Emergency Proclamations 20-25 and 20-28. Citizens were encouraged to virtually attend and to provide written comments prior to the meeting. No written public comments were received.

Unfinished Business

None

Public Hearings

2020 Annual Development Regulation Amendments

Ms. Tiffany Speir explained that in preparation to provide the Pierce County Assessor with a copy of the City's Comprehensive Plan and development regulations by July 2020, as required, the Commissioners must review proposed amendments to various municipal code titles governing aspects of land use and development in Lakewood. Amendments are being proposed on applicant feedback, staff experience working with the code, legislative updates, and more.

Mr. Don Daniels, Chair, opened the public hearing for comments. It was noted that no written public comments had been received. Chair Daniels closed the public hearing.

Next Steps: Planning Commission was scheduled to take action on June 3rd.

Recommendations would be forwarded to Council for discussion on June 8th. A Council public hearing was scheduled for June 15th and Council action was scheduled for July 6, 2020.

Biennial Review of Downtown Subarea Plan and Hybrid Form-Based Code (DSAP Package)

Ms. Tiffany Speir reviewed the separate pieces of the DSAP Package explaining the SEPA Official is responsible for preparing a SEPA-related Planned Action Ordinance (PAO) review report that is presented separately to City Council, not the Planning Commission. A Commission recommendation would therefore not be sought on the Planned Action Ordinance. Commission recommendations regarding the Plan and LMC Title 18B will be taken to Council.

Ms. Speir explained the DSAP package was adopted in October 2018 and has been in effect less than 18 months. Because of this, CEDD was recommending no changes to any part of the DSAP package in 2020. The next review for any needed changes to the packet will occur in 2022.

Mr. Don Daniels, Chair, opened the public hearing for comments. It was noted that no written public comments had been received. Chair Daniels closed the public hearing.

Next Steps: Planning Commission was scheduled to take action on June 3rd. City Council would review on June 8th, hold a public hearing on June 15th, and take action on July 6, 2020.

New Business

6-Year Transportation Improvement Program (2021 – 2026)

Mr. Weston Ott, Public Works Capital Projects Division Manager, reviewed the TIP projects for commissioners, detailing the amendments to projects suggested by Council. A map was provided showing the planned improvement projects throughout the city.

Mr. Ott explained Council retreat discussions regarding connectivity of streets and funding options for the projects resulted in an amendment adding one project: 302.0151 S. Tacoma Way - 96th St S to S 84th St Road Restoration to include roadway patching and repair, overlay, signage, markings and striping, which is eligible for a Puget Sound Regional Council grant.

Mr. Ryan Pearson made the motion to accept the 6-Year Transportation Improvement Program (2021-2026) with the amended project as presented. Ms. Connie Coleman-Lacadie seconded the motion. Motion passed unanimously, 6-0.

Next Steps: The 6-Yr TIP will progress through a two-week public comment period prior to Council holding a public hearing with final adoption tentatively scheduled for June 9, 2020.

Lakewood Station District Subarea Plan (LSDS) Update

Ms. Tiffany Speir shared that internal work on developing the LSDS continues. The website at www.LakewoodStation.org is being updated regularly. Ms. Speir explained the Public Outreach Plan and the robust details of engagement activity, to include interactive use of the website, on-line surveys, and regular mailings to residents and businesses within and near the LSDS area. The first mailing to area residents would notify them of the LSDS Subarea Plan process and invite their participation in a survey is scheduled to be sent in late May.

VISION 2050 Status Update

Ms. Speir informed the commissioners that due to Covid-19, the PSRC Executive Board and General Assembly meetings to take final action on adopting the VISION 2050 document have been postponed. The draft plan was forwarded to the Executive Board in December 2019. Once adopted VISION 2050 will comprise the region's Multi-County Planning Policies (MPPs); Pierce County must adopt Countywide Planning Policies (CPPs) consistent with the MPPs, and Lakewood is required to have policies consistent with both the MPPs and CPPs.

Report from Council Liaison

Councilmember Mr. Paul Bocchi provided the following updates:

City Council recently approved the Parks Legacy Plan. City Council heard a presentation on the 6 –Year Transportation Improvement Program. Mr. Bocchi noted these two documents really create a future plan for the City but execution of all elements depends on funding sources.

Due to the decisions to cancel the SummerFEST celebration, Friday Night Markets, along with changes to the weekly Farmer’s Markets, Mr. Bocchi expects a very large drop in sales tax revenue surrounding the Covid-19 pandemic.

City Council is working with the Pierce County to distribute personal protection equipment (PPE) kits to City of Lakewood small businesses. Federal funds were provided to purchase the kits. Ms. Becky Newton, Economic Development Manager is working with Ms. Linda Smith, Chamber of Commerce to get these out to the businesses in need.

Reports from Commission Members and Staff

City Council Actions

Mr. David Bugher informed the commission of a City Council Emergency Proclamation regarding hearing examiner administrative, quasi-judicial, and legislative proceedings during this Stay Home Order. This proclamation was enacted because the strict timeline requirements cannot be met. City officials are waiting for guidance from the Attorney General’s office but haven’t received any information thus far. In order to protect the City a decision has been made not to process those hearings until after July 6, 2020.

It was noted that 3 specific cases will be affected: one plat alteration, an expansion project at Pierce College, and an expansion project at Thomas Middle School.

Written Communications

None

Future Agenda Topics

A Joint Council meeting with the Planning Commission is set for Tuesday, May 26th at 7:00 PM.
June 17th Shoreline Master Plan Restoration Plan presentation.

Area-Wide Planning / Land Use Updates

None

Commission Member Reports

None

Next Regular Meeting: The next meeting will be held on June 3, 2020 via ZOOM per Emergency Proclamation by the Governor Amending Proclamation 20-05: 20-25 STAY HOME – STAY HEALTHY.

Meeting Adjourned at 7:30 p.m.



Don Daniels, Chair
Planning Commission 06/03/2020



Karen Devereaux, Recording Secretary
Planning Commission 06/03/2020