



## **PARKS AND RECREATION ADVISORY BOARD**

**Tuesday July 28, 2020**

**5:30 p.m.**

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: **856 9927 3735**

### **PRAB MEMBERS**

**Jason Gerwen, Chair**  
**Vito Iacobazzi, Vice Chair**  
**Sylvia Allen**  
**J. Alan Billingsley**  
**Susan Dellinger**  
**Michael Lacadie**

**Linda Farmer, Council Liaison**

### **STAFF**

**Mary Dodsworth, Director**  
**Nikki York, Office Assistant**

### **CALL TO ORDER**

### **ATTENDANCE/ROLL CALL**

### **APPROVAL of June 23, 2020 MINUTES**

### **PUBLIC COMMENT**

Per Governor Inslee's Emergency Proclamation 20-25, participation in Public Comments will only be accepted via email at this time. Comments should be sent to Nikki York at [nyork@cityoflakewood.us](mailto:nyork@cityoflakewood.us) . Comments received up to six hours before the meeting will be provided to the Parks and Recreation Advisory Board electronically. Comments received after that deadline will be provided to the Parks and Recreation Advisory Board after the meeting.

### **NEW BUSINESS**

Park Code Update –  
Motorized vehicles in City parks  
South Sound Wildlife Area Update  
American Lake Park Master Plan update

### **DIRECTORS REPORT**

### **BOARD MEMBER COMMENTS**

### **NEXT PRAB MEETING**

Tuesday August 25, 2020 at 5:30 p.m.  
Lakewood City Hall, American Lake Room

### **ADJOURN**

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



**LAKWOOD PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
Tuesday June 23, 2020 – 5:30 PM  
Zoom Meeting**

**CALL TO ORDER**

Jason Gerwen called the meeting to order at 5:30 p.m.

**ATTENDANCE**

**PRAB Members Present:** Jason Gerwen, Vito Iacobazzi, Sylvia Allen, Alan Billingsley, Susan Dellinger, Michael Lacadie

**Staff Present:** Mary Dodsworth – Director, Nikki York – Office Assistant

**Council Liaison:** Linda Farmer

**APPROVAL OF MINUTES:** Alan Billingsley moved and Jason Gerwen seconded the motion to approve the minutes of the May 26, 2020 meeting as written. MPU.

**Public Comment:** No public comments were received.

**OLD BUSINESS:**

**Joint Council Meeting Recap:** Jason Gerwen felt heard and supported by council. Zoom made it a little disjointed. Michael Lacadie thought it went well. Jason hopes that we will be able to get councils support for COVID-19 recovery and the impact on parks. Vito Iacobazzi agreed that Zoom made it a little disjointed and difficult to have a good conversation. We were able to ask questions but we didn't wait for the answers. Linda Farmer said that the council had a lot of great comments about the Farmers Market. They want to know more about the Summer Concerts. Jason Gerwen asked about current phases and guidance regarding the singers with masks.

**NEW BUSINESS:**

**COVID-19 Summer Update:** Nikki York shared to COVID-19 recovery plan. Reviewed the City's current park phased reopening plan. The hope is to move into phase 3 in July. At that time, sports groups of up to 50 can use facilities and groups can reserve shelters and use open spaces. The City is requiring all groups to have a safety plan and approved permit to use City facilities. Summer Day Camp will start on July 6<sup>th</sup> at the Senior Center. Nikki shared the safety plan template and the new COVID-19 disclaimer. Mary Dodsworth shared information and observations regarding groups using the ballfields, the beaches, playgrounds and restrooms.

**Directors Report:** Mary Dodsworth reviewed the Directors Report including, the statewide weekly coordinated counties zoom meeting which shares information and other topics relating to COVID -19, Capital Projects including (Springbrook Park expansion, Gateways at Berkley and Woodbrook, projects at Harry Todd Park, Chambers Creek trail, Edgewater Park, Angle Lane South, and the Pavilion) Seeley Lake survey, RCO grants, and Farmers Market. The summer concerts at Fort Steilacoom Park will be held in July and August along with two Drive in movies.

**Board Comments:**

Alan Billingsley talked about the Northwest Youth Corp work at the South Puget Sound Wildlife area. They were able to have the group an extra week. It is going to look great when they are done.

Sylvia Allen likes the virtual meetings in the summer. We may want to consider them for next summer too.

Vito asked about the Veterans drive project impact to American Lake Park. Mary says trees have been removed. Street and parking lot improvements won't happen until fall (after summer season).

Michael will not be at the next meeting. He will be at the Lakehouse in Maine.

**Council Comments:** Councilmember Farmer suggested checking with how local churches use Plexiglas for their bands. Maybe we could do something like that for Farmers Market entertainment or the summer concerts.

**NEXT MEETING:** The next PRAB meeting is scheduled for Tuesday July 28, 2020 in the American Lake Room at 5:30 p.m. This may be held virtually as a Zoom Meeting.

**ADJOURNMENT:** Jason Gerwen adjourned the meeting at 6:17 p.m.

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Jason Gerwen, Chairman

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Nikki York, Office Assistant

# PARKS AND RECREATION ADVISORY BOARD

## 2020 ANNUAL WORK PLAN AND MEETING SCHEDULE

**Members:**

Jason Gerwen, Chair	Michael Darrah
Vito Iacobazzi, Vice-Chair	Susan Dellinger
Sylvia Allen	Michael Lacadie
Alan Billingsley	

**Youth Council Liaison:**

Gloria Arauja Ruiz	Kayala Purdie
Anaya Davia	Samantha Reed
Yajaira Gonzalez	Kloe Salazar
Brian Noel	

**City Council Liaison:**

Councilmember Linda Farmer

**City Staff Support:**

Mary Dodsworth, Director Parks, Recreation & Community Services  
 Nikki York, Office Assistant

**Meeting Schedule:**

Fourth Tuesday of Each Month, 5:30 p.m. American Lake Room, Lakewood City Hall

**2020 Work Plan:**

1.	Fort Steilacoom Park Project Updates
2.	Legacy Plan Update
3.	Parks CIP Update
4.	Wards Lake Park Project Update
5.	Harry Todd Park Project Update
6.	Edgewater Park Project Update
7.	Park Code Update - Motorized vehicles in City parks

Date	Topic(s)
1/28	Elect Chair /Vice-Chair, Review 2020 Work Plan, CPSD Cooperative Use Agreement
2/25	Legacy Plan Update
5/26	Public Art Program Recommendation, Prepare for Joint Council Meeting
6/8	Joint Council Meeting
6/23	Joint Council Meeting recap, COVID-19 Summer Update
7/28	Park Code Review - Motorized vehicles in City parks, South Sound Wildlife Area Update, American Lake Park Master Plan update
8/25	Park Code Update - Motorized vehicles in City parks, Springbrook Park Update, Wards Lake Park Project Update
9/22	Chambers Creek Canyon Trail Update, Parks CIP Update
10/27	2021/2022 Budget Update, Fort Steilacoom Park Update, Urban Forestry Management Plan
11/24	Seeley Lake Project Update, Harry Todd Project Update, Food Policy, Edgewater Master Plan update
12/22	No Meeting

**Special Events:**

Date	Event
2/1/20	MLK Jr Celebration
4/25/20	<del>Parks Appreciation Day</del> Cancelled

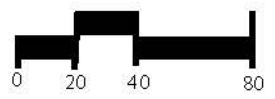
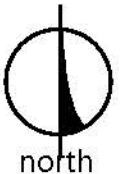
5/16/20	<del>Ray Evans Memorial Fishing Event</del> - Cancelled
Tuesdays	Farmers Market ( June - September )
Thursdays	Summer Nights at the Pavilion - TBD
6/20/20	<del>Senior Center Expo</del> - Cancelled
7/11/20	<del>SummerFEST</del> - Cancelled
7/25/20	Pierce County Trails Day - FSP DIY Hike
10/17/20	Truck & Tractor Day - TBD
10/24/20	Make a Difference Day - TBD
12/5/20	Christmas Tree Lighting/ Jingle Bell Dash



- - - - PROPERTY BOUNDARY
- - - - PROJECT AREA

# American Lake Park- ALEA Project # 20-1760D

## Site Plan



Scale