



REGULAR MEETING AGENDA

LANDMARKS & HERITAGE ADVISORY BOARD THURSDAY, September 24, 2020 AGENDA 6:00 PM

COVID-19 Meeting Notice: The Open Public Meetings Act (OPMA) waiver by the state legislative leadership was extended through September 1 for jurisdictions not in Phase 3 of the Safe Start Phased Reopening County-by-County Plan. Pierce County is currently in Phase 2. As a result, City Hall **will not be** open for Landmarks and Heritage Advisory Board Meetings.

Until further notice, residents can virtually attend Landmark and Heritage Advisory Board (LHAB) meetings by watching them live on the city's YouTube channel:
<https://www.youtube.com/user/cityoflakewoodwa>. **Those who do not have access to YouTube can call in to listen by telephone at +1(253) 215- 8782 and by entering Webinar ID: 863 4831 7961# and Passcode: 595520.**

To participate in Public Comment and/or Public Testimony:

Public Comments and Public Testimony on Public Hearings will be accepted by mail, email or by live virtual comment. Send comments by mail or email to Karen Devereaux, LHAB Clerk, at 6000 Main Street SW Lakewood, WA 98499 or <mailto:kdevereaux@cityoflakewood.us>. Comments received up to one hour before the meeting will be provided to the Landmarks and Heritage Advisory Board electronically.

Virtual Comments: If you would like to provide live Public Comments or Public Testimony during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone **Dial +1(253) 215- 8782 and enter participant ID: 863 4831 7961# and Passcode: 595520** or by visiting (<https://us02web.zoom.us/j/86348317961?pwd=QWk3NEo3NkiUNENqTkNodnlzV2dMdz09>).

By Phone: For those participating by calling in by **telephone (+1(253) 215- 8782 and enter participant ID: 863 4831 7961#)**, the Chair will call on you during the Public Comment and/or Public Hearings portions of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86348317961?pwd=QWk3NEo3NkiUNENqTkNodnlzV2dMdz09>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Chair during the Public Comments and/or Public Hearings portions of the agenda. When you are unmuted, please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

1. **Call to Order**
2. **Meeting Protocol**
 - a. Roll Call

- b. Acceptance/Changes to Agenda
 - c. Approval of Minutes from August 27, 2020
 - d. Announcements
3. **Public Comments**
 4. **Public Hearings**
 5. **Reports by Historic Preservation Officer or Staff**
 6. **Unfinished Business**
 - Remaining items on work plan for 2020
 7. **New Business**
 8. **Next Meeting Scheduled**

Tentatively scheduled for October 22, 2020
 9. **Adjournment**

Members please contact Karen Devereaux at kdevereaux@cityoflakewood.us or 983-7767 by Tuesday prior to the meeting, if you are unable to attend. It is important to establish in advance whether or not there will be a quorum. Thank you.



LANDMARKS AND HERITAGE ADVISORY BOARD

August 28, 2020 Meeting Minutes
ZOOM Meeting
6000 Main Street SW
Lakewood, WA 98499

“The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood”

CALL TO ORDER

The meeting was called to order at 6:04 p.m. by Mr. Glen Spieth, Chair.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Bill Elder, Joan Cooley, and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB is Councilmember John Simpson (not present)

Staff Present: Courtney Brunell, Planning Manager

Acceptance/Changes to Agenda

No changes were made to the agenda.

Approval of Minutes

The minutes of the meeting held on February 27, 2020 were approved as written by voice vote, M/S/C Elder/Campbell. Motion to approve the minutes passed unanimously, 4-0.

Announcements

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS

None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

Preparing for the Remainder of 2020

Ms. Courtney Brunell informed board members she is taking leave to return in March 2021. Mr. Ramon Rodriguez, Associate Planner, was introduced stating he would attend meetings in the interim as lead staff person. Mr. Rodriguez will assist the group to continue work on current 2020 work plan items as well as help in developing the 2021 work plan.

UNFINISHED BUSINESS

Historic Street Signs Program

Ms. Courtney Brunell provided picture examples of the new brown street name signs designating historic roadways throughout Lakewood. A map was shared indicating the affected roads and intersections. Two street names will remain the same (as they are currently) due to the fact no other historic names were found during research attempts. The new street names are as follows:

Bridgeport Way SW – will remain the same name with no historic name

Motor Avenue SW – will remain the same name with no historic name

Hipkins Road – will be shown as Prairie Road

Lakeview Avenue SW - (and the 4 intersections of Lakeview & 100th St SW, 100th & Gravelly Lk Dr SW and Gravelly & Steilacoom Blvd) will all be shown as Old Tacoma Speedway (to show the original racetrack)

Pacific Highway SW – will be shown as Historic Highway 99

Steilacoom Blvd SW - will be shown as Byrd Mill Road

Lakewood is currently under contract with Pierce County for signal technician work and has arranged for installation of the 64 historic street name signs to be installed in the spring and summer of 2021.

Ms. Brunell shared a streamlined 2021 Preservation Grant cycle schedule then proposed that the board apply for the next grant to cover costs of installation as the resolution approval appropriating funds is set for March 2021.

NEW BUSINESS

City Council LHAB Joint Meeting on Monday September 14, 2020 at 7:00 PM

LHAB board members meet with Council once a year to update their progress on current work plan items as well as discuss and receive input on next year's ideas.

Ms. Brunell reviewed with members the status of each of the nine 2020 work plan items as follows:

- Implement a historic streets recognition program.
Signs have been ordered, currently being stored at City facilities. Board is applying for a second grant to fund installation of signs in 2021.
- Continue work with Clover Park School District to incorporate local Lakewood History into the Curriculum.
Board has interest in developing a pop-up museum once school is attended in person. Staff is unable to connect with Clover Park School District and discuss curriculum due to Covid-19.
- Research grant opportunities to fund additional historic markers throughout the City of Lakewood.
Current focus is on applying for funding to complete the historic streets recognition program.
- Update the Lakewood Historical Touring Map to include historic streets identified through the recognition program.
Board discussed in January and February. Will resume discussion and update map once the signs have been installed.
- Work with Pretty Gritty Tours to develop a walking tour program for the City of Lakewood.
Project on hold at this time.

- Develop frequently asked questions (FAQs) to be published on the LHAB website.
Board will compile a list of questions and answers during the 4th quarter of 2020. Ramon Rodriguez will organize posting onto the City website.
- Explore the use of the Community Landmark designation for the Colonial Center, Western State Hospital, Rhodesleigh House, Villa Carmen (Madera), the Flett House, Little Church on the Prairie, Thornewood Castle, Mueller-Harkins Hangar, Tacoma Country and Golf Club, the “H” Barn at Fort Steilacoom Park, and the Alan Liddle House.
Discussions have been occurring with Thornewood Castle owners, they may be interested in becoming a designated Lakewood Landmark. This is another potential focus for 4th quarter 2020. Members plan to reach out to different properties and discuss the landmark designation.
- Recruitment of new members to serve on the LHAB.
Board is continuously seeking recruits.
- Actively engage with the City of Lakewood Youth Council.
There is interest in having LHAB co-host a meeting to discuss Lakewood history with Youth Council. A Youth Council liaison will be assigned to the board and encouraged to participate.

Next Meeting The regular monthly meeting is set for Thursday, September 24, 2020 at 6:00 PM.

Meeting Adjourned at 6:28 p.m.

_____ 09/24/2020
Glen Spieth, Chair
Landmarks & Heritage Advisory Board

_____ 09/24/2020
Karen Devereaux, Recording Secretary to the
Landmarks & Heritage Advisory Board

**City of Lakewood
Landmarks and Heritage Advisory Board (LHAB)
WORK PLAN AND SIGNIFICANT ACCOMPLISHMENTS**

Members

Glen Spieth, Chairperson (elected January 2020)
William Elder, Vice-Chair (elected January 2020)
Beth Campbell
Joan Cooley

Council Liaison

Councilmember John Simpson

Staff Support

Planning Manager, Courtney Brunell

Administrative Support

Community Development Administrative Assistant, Karen Devereaux

Meeting Schedule

Fourth Thursday of every month at 6:00 PM in City Hall, American Lake Room

Background

The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood. The Landmarks and Heritage Advisory Board advises the City Council, the City Manager and City staff in connection with protection and preservation of historical landmarks in Lakewood and establishing procedures for designation and preservation of landmarks.

2020 Accomplishments

- Awarded the 2020 Pierce County Historic Preservation Grant totaling \$2,425 to complete 50% of the identified historic street sign recognition program. Street signs have been ordered and are currently being stored by the City of Lakewood. An additional grant will be applied for in 2020-2021 to fund the installation of the street signs.
- In January 2020 the Board connected with Clover Park School district to express interest in developing a pop up museum for the current school year. This project is on hold due to COVID-19.

2019 Accomplishments

- Awarded the Washington State CLG Grant to complete a reconnaissance level survey for the Oak Park Neighborhood and city-wide public outreach.
- Provided copies of the Lakewood touring maps to Clover Park School District for their 4th grade classrooms.
- Reached out to other jurisdictions to learn more about recognizing **Lakewood's Historic Streets. Identified Streets that may be qualified to receive recognition.**
- **Amended the Lakewood Landmarks Application to allow for "hardscaping,"** such as, bridges to be aesthetically described.

- Researched creating a historic walking tour in the City of Lakewood by contacting Pretty Gritty tours who presented during the October board meeting.
- Received an update from the Lakewold Gardens Board of Directors regarding improvements being made as part of a capital campaign. Confirmed that improvements would not warrant a certificate of appropriateness.

2020 Work Plan

Ongoing Projects

The Landmarks and Heritage Advisory Board has provided no specific timelines for the completion of the following work plan items since this Board is often dependent on the follow-through of other public agencies or private property owners.

- Implement a historic streets recognition program
- Continue to work with Clover Park School District to incorporate local Lakewood History into the Curriculum.
- Research grant opportunities to fund additional historic markers throughout the City of Lakewood
- Update the Lakewood Touring map to include historic streets identified through the recognition program.
- Work with Pretty Gritty Tours to develop a walking tour program for the City of Lakewood.
- **Develop frequently asked questions (FAQ's) to be included on the LHAB website.**
- Explore the use of the Community Landmark designation for the Colonial Center; Western State Hospital; Rhodesleigh House; Villa Carman (Madera); the Flett House; Little Church on the Prairie; Thornewood Castle; Mueller-Harkins Hangar; Tacoma Country and Golf Club; **the "H" barn at Fort Steilacoom Park; and the Alan Liddle House.**
- Work on recruitment of new members to serve on the LHAB.
- Actively engage with the City of Lakewood Youth Council.