



## LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA

Monday, October 26, 2020  
City of Lakewood  
7:00 P.M.

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel:

<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373

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Page No.

### CALL TO ORDER

### ITEMS FOR DISCUSSION:

- (3) 1. Joint Lakewood's Promise Advisory Board Meeting. – (Workplan)
- 2. Police Chief Commendation Awards.
- (4) 3. Review of 3<sup>rd</sup> Quarter (2020) Police Report. – (Memorandum)
- (19) 4. Review of Year-End (2020) Budget Adjustment. – (Memorandum)
- (35) 5. Initiative 976 Update. – (Memorandum)

### ITEMS TENTATIVELY SCHEDULED FOR THE NOVEMBER 2, 2020 REGULAR CITY COUNCIL MEETING:

- 1. Proclamation declaring November 11, 2020 as Veterans Day and the month of November 2020 as Veterans Appreciation Month.
- 2. Business Showcase. – *CrossFit 253, Danny and Deana Williams, Owners*
- 3. Youth Council Report.
- 4. Clover Park School District Report.
- 5. Authorizing the execution of an agreement with Gordon Thomas Honeywell Governmental Affairs for state governmental relations services. – (Motion – Consent Agenda)

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

6. Authorizing the execution of an agreement with Johnston Group for federal governmental relations services. – (Motion – Consent Agenda)
7. This is the date set for a public hearing on the Year-End (2020) Budget Adjustment. – (Public Hearings and Appeals)
8. This is the date set for a public hearing on the 2021 Property Tax Levy. – (Public Hearings and Appeals)
9. This is the date set for a public hearing on the 2021-2022 Proposed Biennial Budget. – (Public Hearings and Appeals)
10. Review of Public Defender Contract. – ( Reports by the City Manager)
11. JBLM North Access Improvement Project Phase 2 Parking Update. – (Reports by the City Manager)
12. Review of CARES Act Funding Allocations. – (Reports by the City Manager)

#### **REPORTS BY THE CITY MANAGER**

#### **CITY COUNCIL COMMENTS**

#### **ADJOURNMENT**

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

# LAKEWOOD'S PROMISE ADVISORY BOARD

## 2020 WORK PLAN AND SIGNIFICANT ACCOMPLISHMENTS

### Members:

Chair: Ellie Wilson, Community Member & CISL Founder  
 Vice-Chair: Dr. Joyce Loveday, Clover Park Technical College  
 Ron Banner, Clover Park School District      Elise Bodell, Lakewood Library  
 Mary Dodsworth, City of Lakewood      Leanna Christian, Lakewood YMCA  
 Dr. Michele Johnson, Pierce College      Beverly Howe, Common Spirit Hospital  
 Wanda Elder, Community Member      Andie Gernon, Community Member

### Council Liaison:

Councilmember: Mary Moss

### City Staff Support:

Brian Humphreys

### Meeting Schedule:

First Thursday of the Month, 7:30am, American Lake Conference Room

### Accomplishments:

Date	Topic(s)
1/9	<ul style="list-style-type: none"> <li>Elected 2020 officers</li> <li>Discussed initial plan for the Youth Summit</li> <li>Discussed workforce development and established a work group</li> </ul>
2/6	<ul style="list-style-type: none"> <li>No LPAB meeting; A work group met to outline a plan for workforce development</li> </ul>
3/18	<ul style="list-style-type: none"> <li>Had the first joint meeting with the Community Services Advisory Board</li> <li>Developed a joint recommendation for City Council regarding human services funding to include funding areas and strategic initiatives</li> </ul>
4/2	<ul style="list-style-type: none"> <li>Meeting cancelled</li> </ul>
5/7	<ul style="list-style-type: none"> <li>Meeting cancelled. An update was provided regarding community efforts to respond to COVID-19 related to children, youth and families</li> </ul>
6/4	<ul style="list-style-type: none"> <li>Meeting cancelled. An update was provided regarding community efforts to respond to COVID-19 related to children, youth and families</li> </ul>
9/3	<ul style="list-style-type: none"> <li>Discussed how COVID changed the needs of children, youth and families</li> <li>Reviewed the ongoing workforce development work group efforts</li> <li>Reviewed the distribution of CARES funds related to children, youth and families</li> </ul>
10/1	<ul style="list-style-type: none"> <li>Prepared for joint meeting with City Council and began planning for 2021</li> <li>Reviewed the ongoing workforce development group efforts</li> </ul>
10/26	<ul style="list-style-type: none"> <li>Joint meeting with City Council</li> </ul>
11/5	<ul style="list-style-type: none"> <li>Review feedback from the City Council</li> <li>Review 2020 Community Needs Report</li> <li>Review the 2020 work plan and identify strategic goals for 2021</li> </ul>
12/3	<ul style="list-style-type: none"> <li>Review the 2021 draft work plan</li> <li>Discuss content and format for the 2021 community collaboration meetings</li> </ul>

### (Current Year) Work Plan:

1.	Create & execute a work plan to collaboratively address the issue of Youth Mental Health
2.	Support the implementation of a citywide Workforce Development component
3.	Develop a more productive format for the Lakewood Community Collaboration
4.	Develop a digital format and distribution plan for the What's UP! Newsletter
5.	Coordinate with the Youth Council on the Youth Summit

# Lakewood Police Department Quarterly Crime Report



- NIBRS Incidents for 3Q2020 by District
- 2020 Comparison Charts
- 3Q2020 Significant Event Synopsis
- Vehicle Theft Case Arrests



**3rd Quarter 2020**



## Lakewood Police Department

**3rd Quarter 2020 Calls For Service: 13,471 LE (3Q 2019- 15,352)**

**Lakewood PD Arrests (Felony): 96 (3Q 2019- 141)**

**Lakewood PD Arrests (Gross Misdemeanor): 0 (3Q 2019- 1)**

**Lakewood PD Arrests (Misdemeanor): 212 (3Q 2019- 299)**

**Warrant Arrests: 151 (3Q 2019- 158)**

**3rd Quarter 2020**





# City of Lakewood

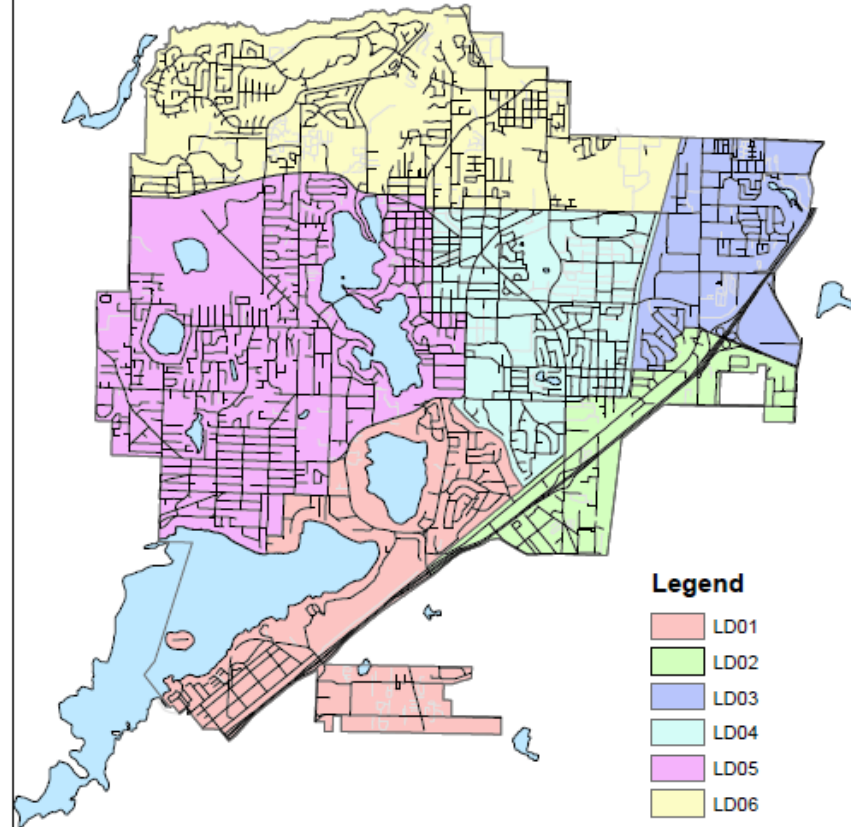


## District Map

This product was prepared with care by the Lakewood Police Department Crime Analyst Unit.  
City of Lakewood expressly disclaims  
any liability for any inaccuracies which may yet be present. This is not a survey.  
Call 353-4330-4224 for further information.

15 July 2016


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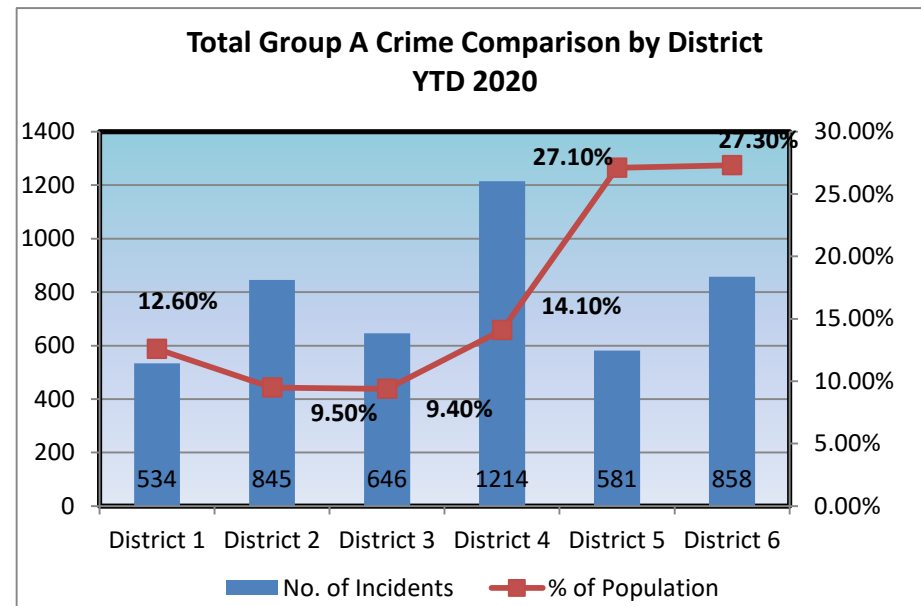
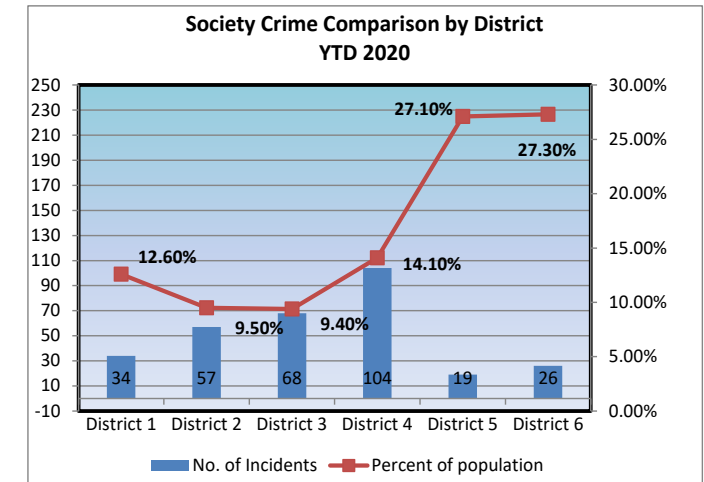
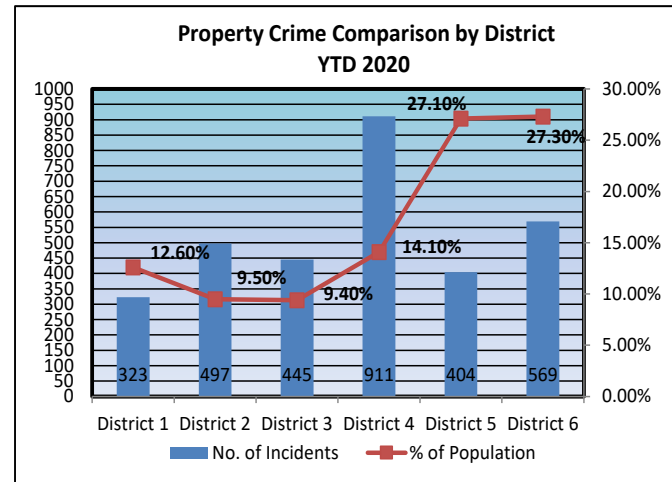
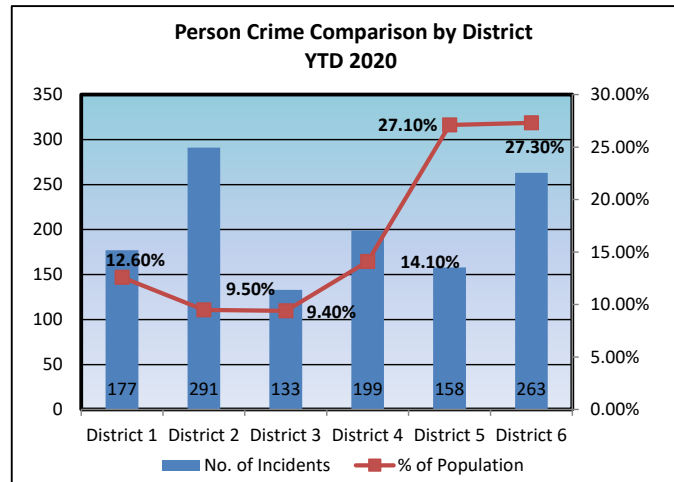
### Legend

- LD01
- LD02
- LD03
- LD04
- LD05
- LD06

# City of Lakewood Incident Report 3Q 2020

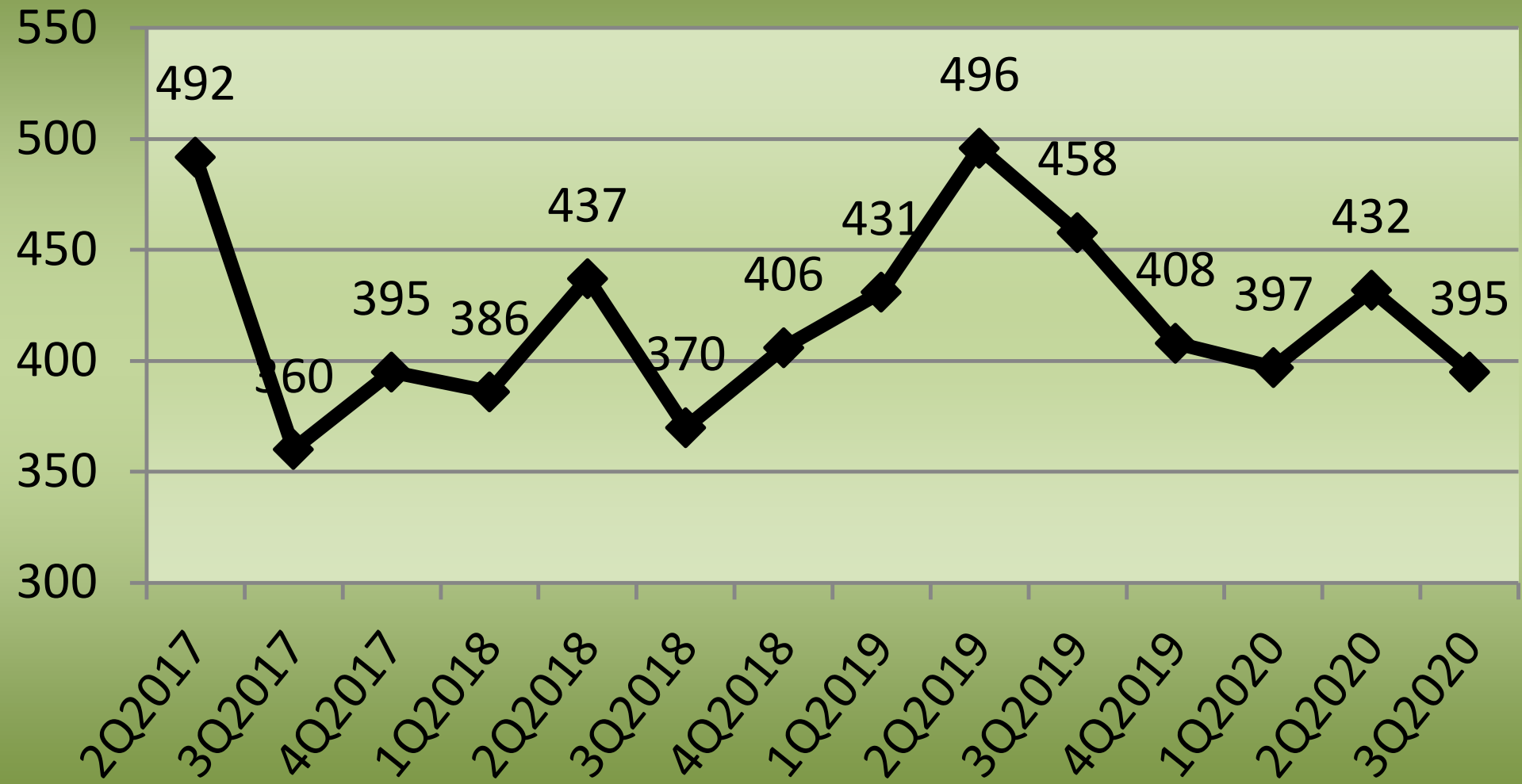
												
	3rd Quarter 2020						City		Quarterly Percent Change	City		YTD Percent Change
	LD01	LD02	LD03	LD04	LD05	LD06	2Q2020	3Q2020	2Q20-3Q20	YTD2019	YTD2020	3Q2019-2020
<b>Person Crimes</b>												
Aggravated Assault	12	38	10	10	5	20	128	97	-24.22%	300	313	4.33%
Simple Assault	44	50	28	57	40	45	265	265	0.00%	950	800	-15.79%
Homicide	0	0	0	0	0	0	1	1	0.00%	8	4	-50.00%
Kidnapping	0	1	0	2	0	4	9	7	-22.22%	20	28	40.00%
Sex (Forcible)	0	2	1	2	0	2	9	7	-22.22%	48	26	-45.83%
Sex (NonForcible)	6	5	2	1	2	3	20	19	-5.00%	59	53	-10.17%
<b>Totals and Averages</b>	<b>62</b>	<b>96</b>	<b>41</b>	<b>72</b>	<b>47</b>	<b>74</b>	<b>432</b>	<b>396</b>	<b>-8.33%</b>	<b>1385</b>	<b>1224</b>	<b>-11.62%</b>
<b>Property Crimes</b>												
Arson	1	0	0	0	1	0	2	2	0.00%	8	6	-25.00%
Bribery	0	0	0	0	0	0	0	0	NA	0	0	NA
Burglary	15	23	17	28	28	23	118	134	13.56%	328	371	13.11%
Counterfeiting	2	2	4	5	0	1	15	14	-6.67%	65	36	-44.62%
Vandalism	39	61	43	77	42	57	286	319	11.54%	815	855	4.91%
Embezzlement	0	0	0	0	0	0	0	0	NA	2	0	-100.00%
Extortion	0	1	0	0	1	0	6	2	-66.67%	5	9	80.00%
Fraud	2	6	5	9	6	11	78	39	-50.00%	180	162	-10.00%
Larceny	38	51	62	165	57	81	413	454	9.93%	1271	1301	2.36%
Motor Vehicle Theft	9	33	19	37	16	21	129	136	5.43%	242	360	48.76%
Robbery	4	5	3	5	2	2	15	21	40.00%	79	50	-36.71%
Stolen Property	0	0	0	0	0	0	0	0	NA	0	0	NA
<b>Totals and Averages</b>	<b>110</b>	<b>182</b>	<b>153</b>	<b>326</b>	<b>153</b>	<b>196</b>	<b>1062</b>	<b>1121</b>	<b>5.56%</b>	<b>2995</b>	<b>3150</b>	<b>5.18%</b>
<b>Society Crimes</b>												
Drug	8	21	24	34	5	3	34	96	182.35%	292	224	-23.29%
Pornography	1	0	0	0	0	0	0	1	NA	7	4	-42.86%
Prostitution	0	1	4	2	0	0	3	7	133.33%	13	13	0.00%
upon Law Violations	3	7	4	2	1	4	20	22	10.00%	61	69	13.11%
<b>Totals and Averages</b>	<b>12</b>	<b>29</b>	<b>32</b>	<b>38</b>	<b>6</b>	<b>7</b>	<b>57</b>	<b>126</b>	<b>121.05%</b>	<b>373</b>	<b>310</b>	<b>-16.89%</b>
<b>Grand Totals and Av</b>	<b>184</b>	<b>307</b>	<b>226</b>	<b>436</b>	<b>206</b>	<b>277</b>	<b>1551</b>	<b>1643</b>	<b>5.93%</b>	<b>4753</b>	<b>4684</b>	<b>-1.45%</b>

# Comparison Crime Against Population

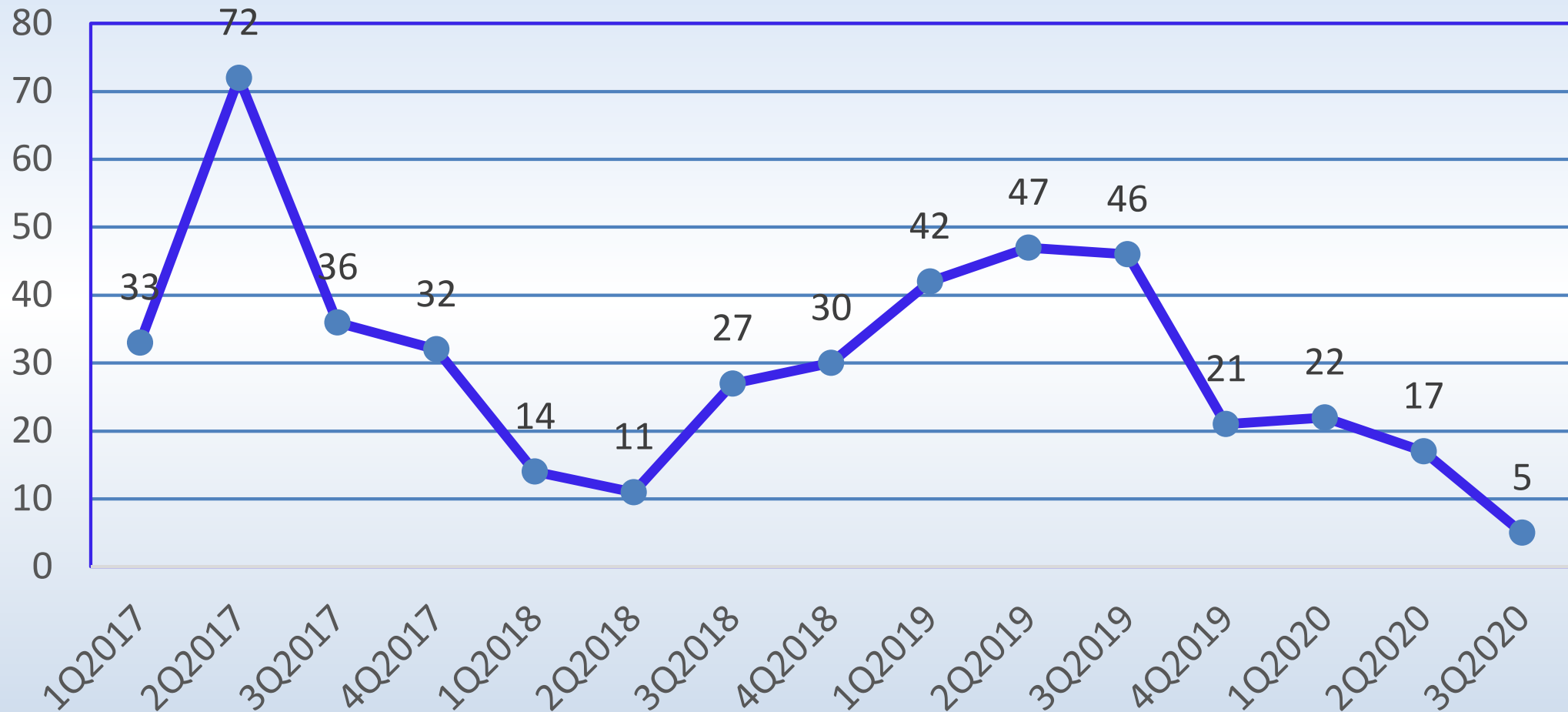




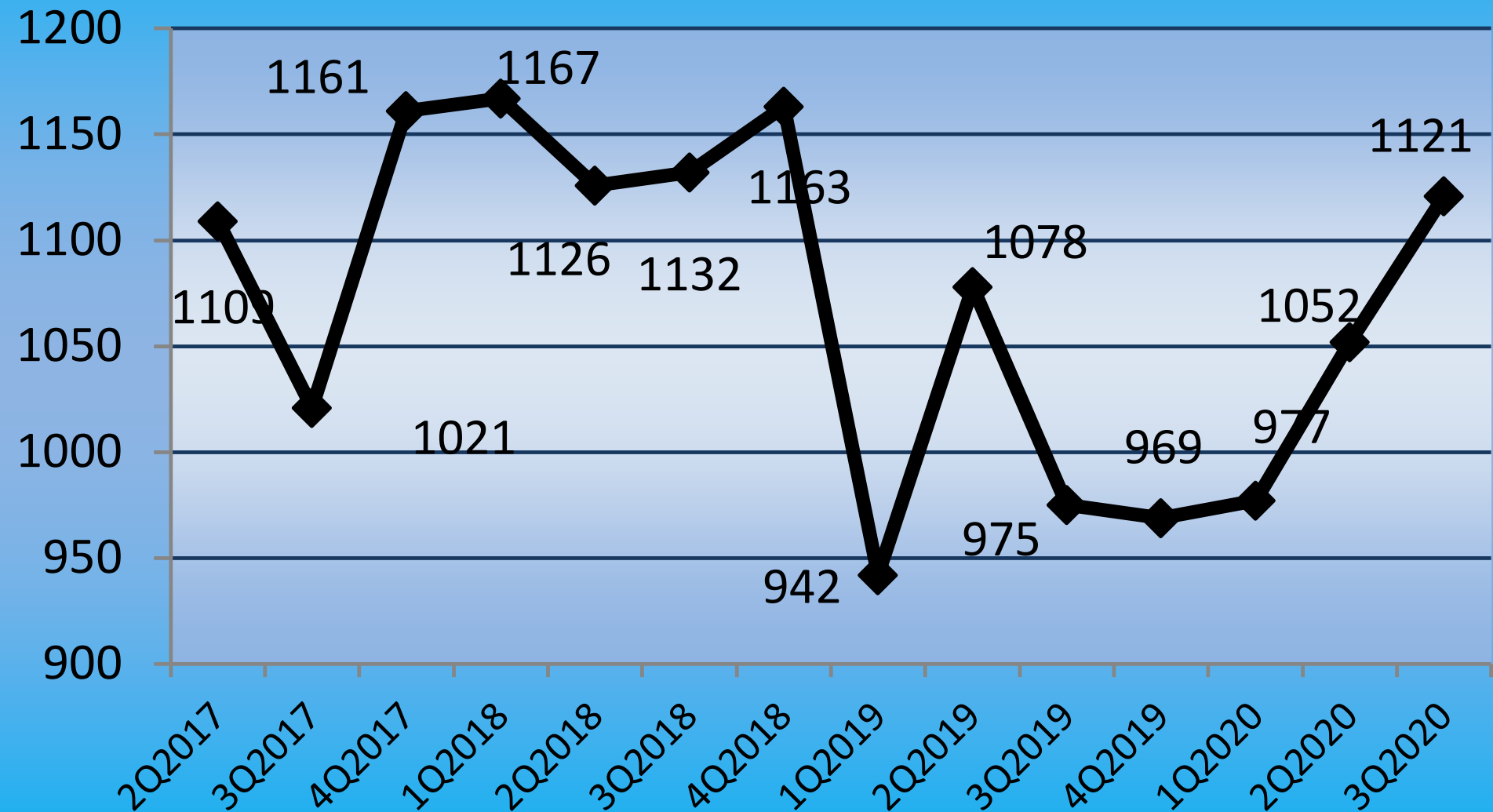
## NIBRS Person Crime By Quarter 2017-2020



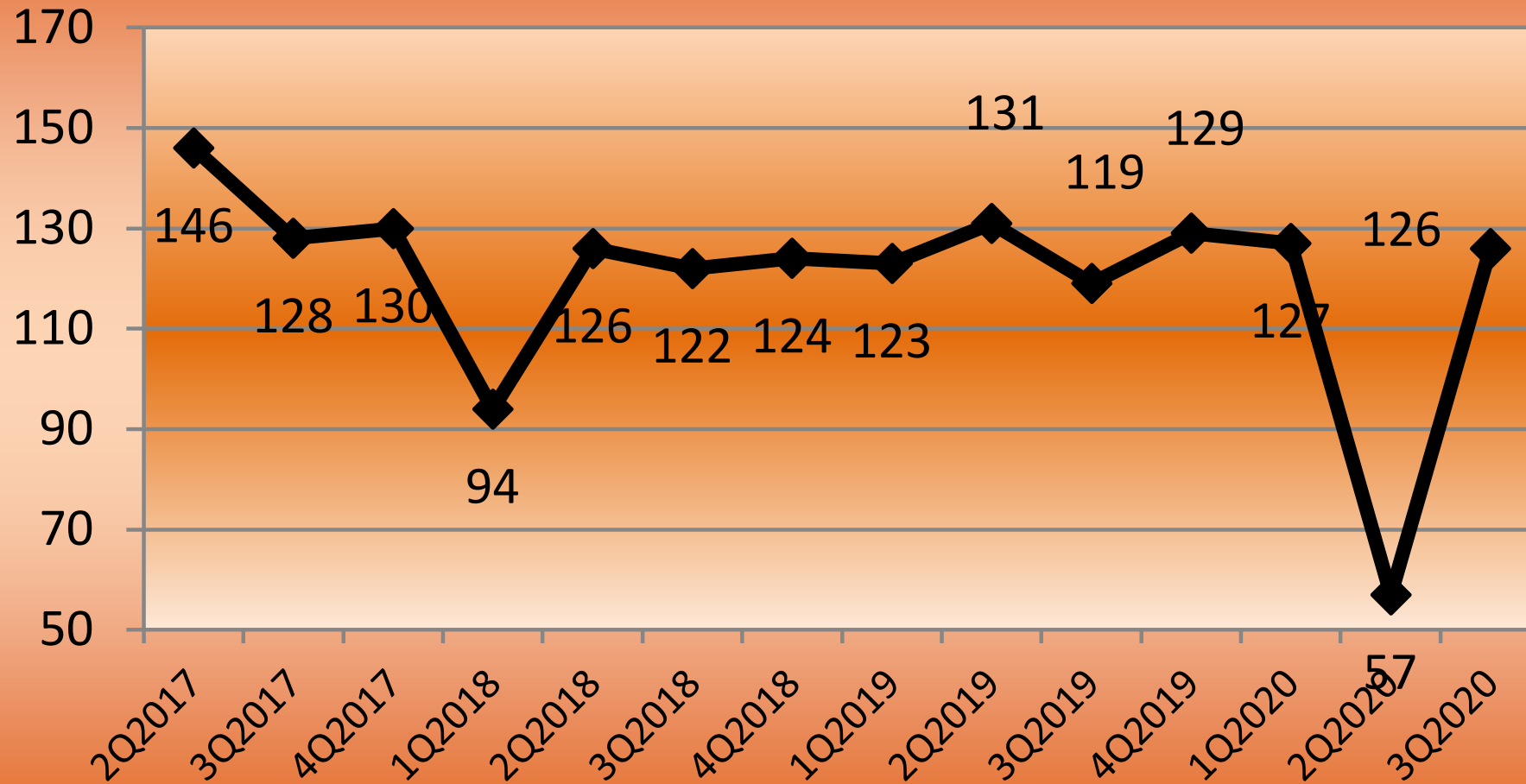
## Western State Hospital NIBRS Person Crime By Quarter 2017-2020



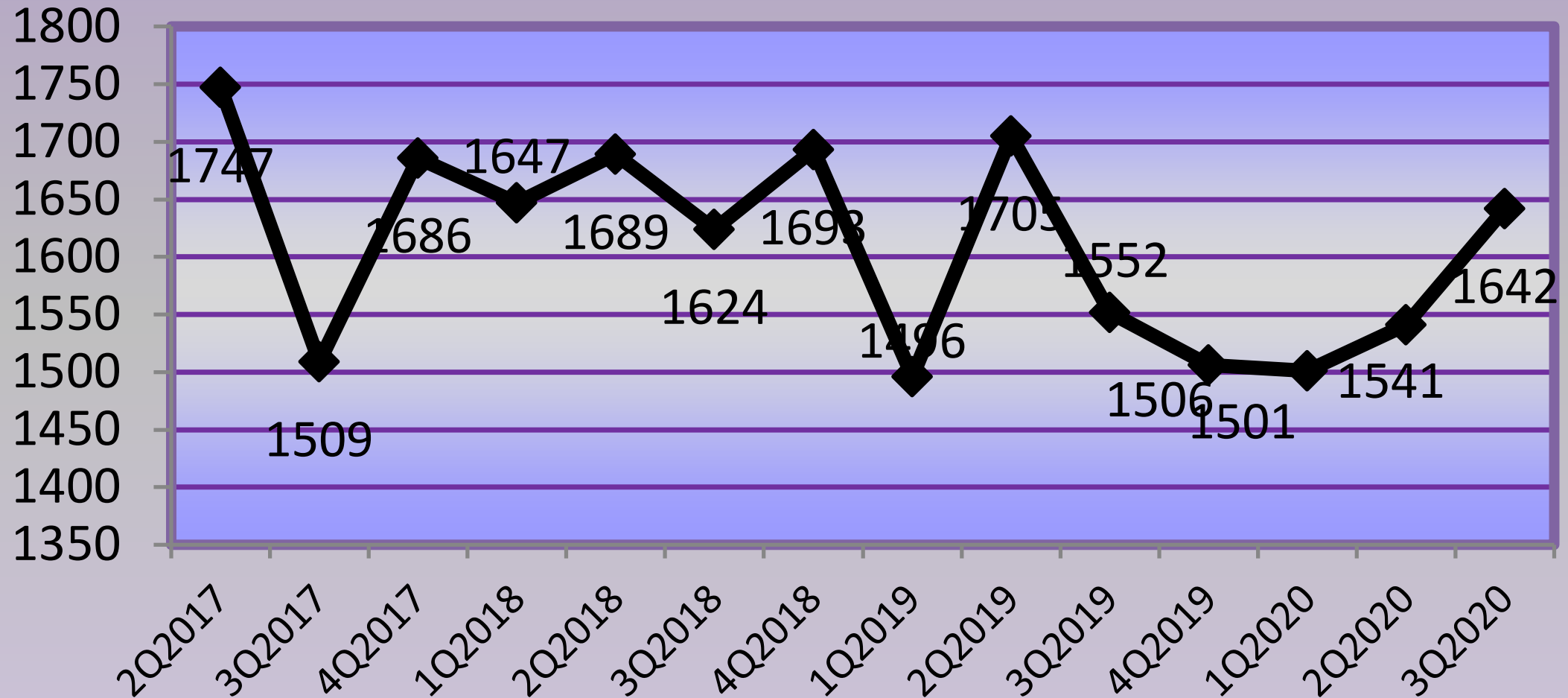
# NIBRS Property Crime By Quarter 2017-2020



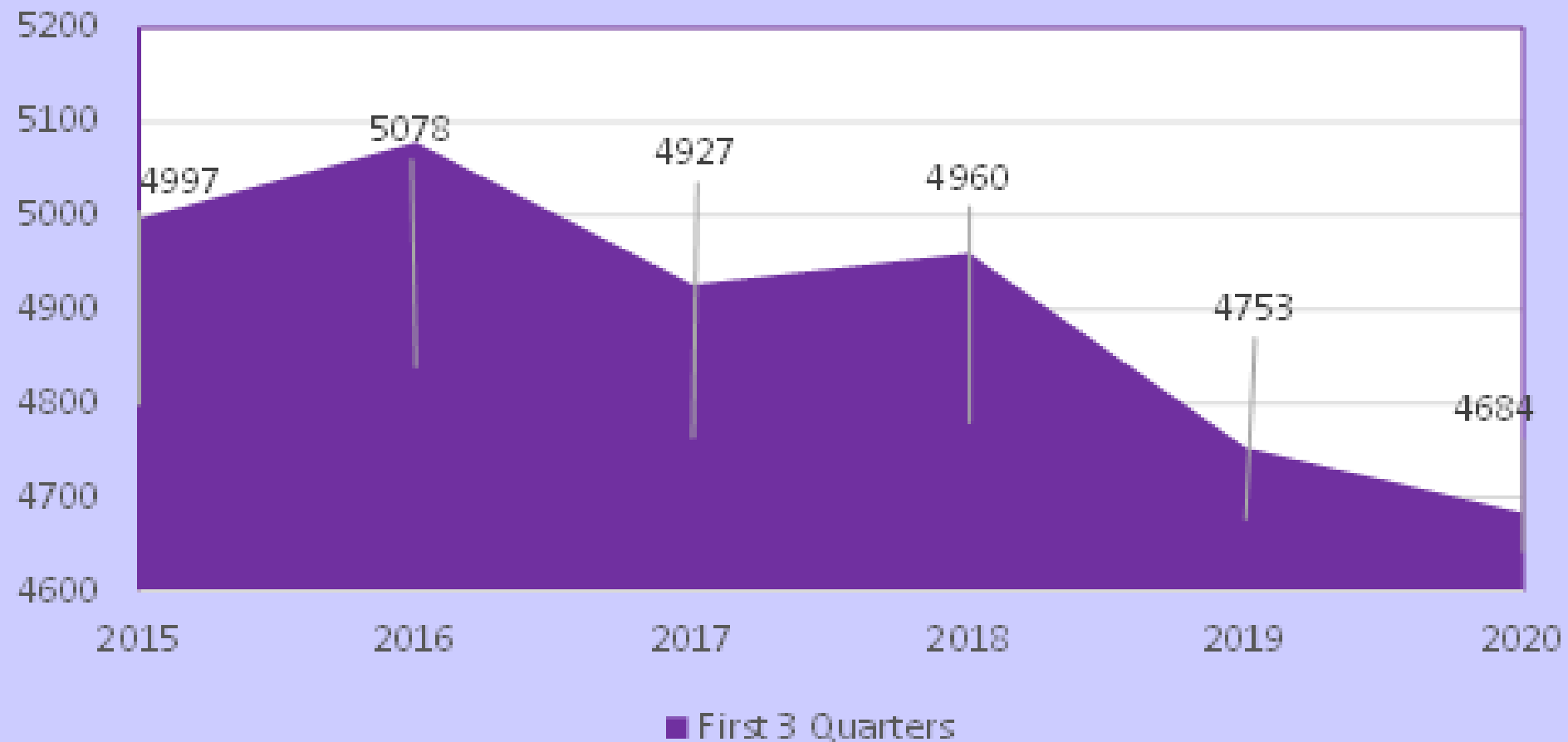
## NIBRS Society Crimes By Quarter 2017-2020



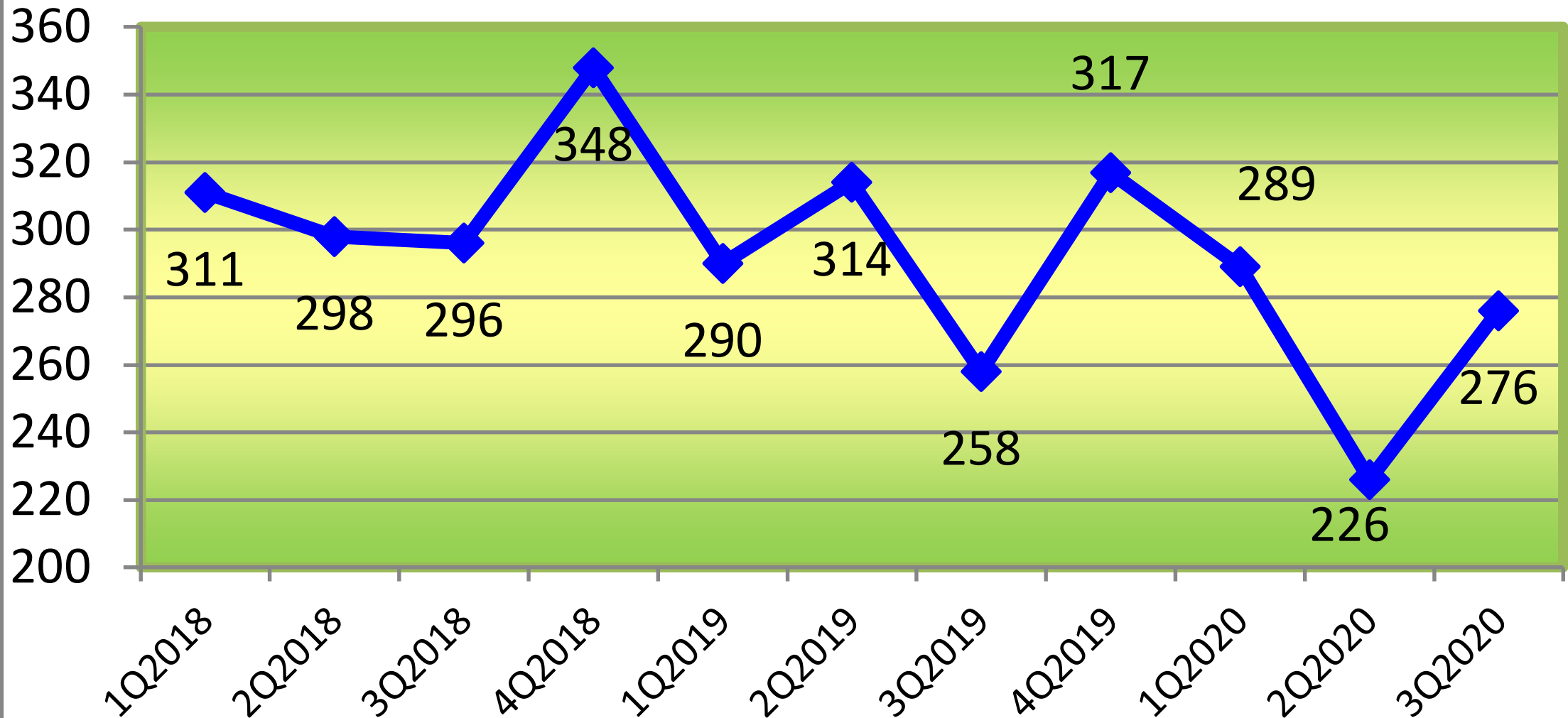
## NIBRS Total Crime By Quarter 2017-2020



## Total Crime First 3 Quarters 2015-2020



## Total Accidents By Quarter (Reports) 2018-2020

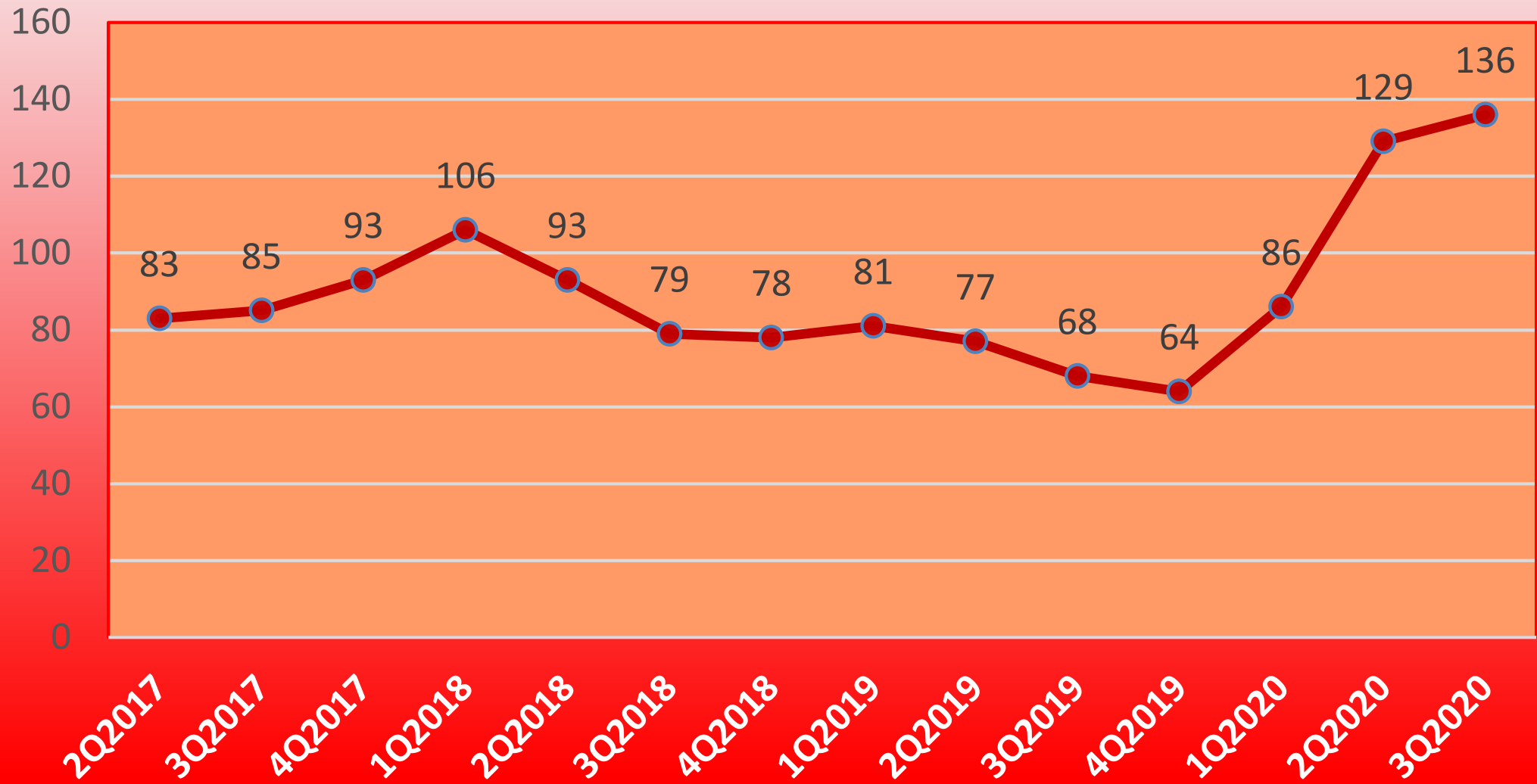


# 3rd Quarter 2020 Analysis

- 2027200039– Homicide – On 28 September, just before 0100, officers responded to 13055 Gravelly Lake Dr. for a shooting. According to witnesses, a car drove up to a group of people and opened fire striking the 17 year old victim in the head. He died at the hospital days later. Detectives worked tirelessly to identify a suspect and make an arrest. The suspect is currently in Pierce County jail awaiting trial. It's believed the victim was mistaken for the another individual who was the intended target.
- 2025001884– Fatality Collision- On September 9th, at 9:22pm, officers responded to a single vehicle v. light pole collision near Washington Blvd and Edgewood Dr. The driver was severely injured and pinned in the vehicle. WPFR was able to extract the driver and transport to Madigan Army Medical Facility but the he died on the operating table. According to witnesses, the vehicle was racing another vehicle when it lost control.
- 2022600088/2022600262 and 2024600398/2024600613 –OIS Investigation - Lakewood PD assisted in investigating two different Tacoma Police Department Officer Involved Shootings. In the first one (Aug. 13<sup>th</sup>), Tacoma Police located a murder suspect who ran and ultimately shot and killed a TPD K9 before being shot and injured by officers. In the second incident (Sept. 2<sup>nd</sup>), TPD officers responded to a report of shots fired. When officers arrived the suspect fired at police who returned fire, striking and killing the suspect. Both investigations are ongoing. The first investigation was conducted under mutual aid and the second was conducted under the newly formed PCFIT.
- Crimes Against Persons fell from the 2<sup>nd</sup> Quarter to the 3<sup>rd</sup> Quarter of 2020 (-8.33%). Aggravated Assaults fell 24% from 128 to 97. Simple Assaults remained exactly the same (265).It is fairly rare when Aggravated Assaults are the driving factor in either an increase or decrease in violent crime.
- Crimes Against Property rose (5.6%) driven by burglary, vandalism, larceny, and vehicle theft\*. A probably explanation for the increase has to do with the COVID 19 restrictions on jail bookings. As we've seen in the past, a few people account for a large percentage of property crime. When those people are out, they are stealing. So if they cannot be booked they are able to commit more crimes. See the following slide for further analysis.
  - \*9 of the vehicle thefts were from one incident. 9 motorcycles were stolen during a burglary of a storage container for a driving school.



## Motor Vehicle Theft 2Q2017-3Q2020



# Prolific Car Thief Arrests

- The Puget Sound Auto Theft Task Force (supervised by LPD Sgt. Carroll and staffed by LPD Detective Jordan) arrested 5 individuals in the third quarter who accounted for at least 80 vehicle thefts along the I-5, SR512 corridors. One of the suspects estimated in an interview to being responsible for over 250 vehicle thefts in the past 18 months covering multiple jurisdictions. That same suspect was stopped in stolen vehicles multiple times but had to be released due to COVID 19 booking restrictions. Through coordination with the Pierce County Prosecuting Attorney's Office and the Pierce County jail, PSATT was able to arrest and charge all five suspects. They are currently in custody and awaiting trial.



To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager/Administrative Services  
Through: John J. Caulfield, City Manager *John J. Caulfield*  
Date: October 26, 2020  
Subject: 2020 Year-End Budget Adjustment

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## BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the beginning fund balance by adjusting the estimated amount to reflect the final 2019 ending (Anomaly – to account for unanticipated revenues received after FY2019 closing).
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- New allocations on an exception basis.

The budget adjustment does not revise the budget to match the 2020 year-end estimates as prepared for the 2021/2022 biennial budget. However, following the City Manager's directives and action strategies below (through 2020 and continue indefinitely through 2021/2022) to mitigate the impact of the COVID-19 pandemic, it is expected that by year-end, we will meet or exceed the 2020 year-end estimated General Fund ending fund balance.

- All current and future vacant positions will not be filled in the foreseeable future, with exceptions given funding sources, legal mandates and/or reporting requirements.
- All discretionary spending are on hold indefinitely. Only those expenditures related to basic services are authorized.
- Anything not covered above shall be approved in advance after review by Assistant City Manager/Administrative Services and City Manager.
- Fleet & equipment, information technology, and property management projects and replacements shall only include essential items as well as those completed by December 31, 2020.
- Transportation, parks and sewer improvement projects will continued as planned for 2020 given these projects are funded with very limited general government funds.
- Excess REET will be set aside to offset any decrease in 2020 REET collections and to ensure payment of debt service in 2020 and 2021.

## NEXT STEPS

- Public Hearing – November 2, 2020 Regular Council Meeting
- Adoption – November 16, 2020 Regular Council Meeting

## PROPOSED BUDGET ADJUSTMENT SUMMARY

- Increases beginning fund balance by \$0.01M, resulting in a revised estimate of \$39.65M;
- Increases revenues by \$5.58M, resulting in a revised estimate of \$96.42M;
- Increases expenditures by \$5.28M, resulting in a revised estimate of \$116.44M; and
- Increases ending fund balance by \$0.31M, resulting in a revised estimate of \$19.64M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adjust	Prop Revised Budget	Current Budget	Prop Adjust	Prop Revised Budget	Current Budget	Prop Adjust	Prop Revised Budget	Current Budget	Prop Adjust	Prop Revised Budget
<b>Total</b>	<b>\$39.64</b>	<b>\$0.01</b>	<b>\$39.65</b>	<b>\$ 90.84</b>	<b>\$ 5.58</b>	<b>\$96.42</b>	<b>\$111.15</b>	<b>\$ 5.28</b>	<b>\$116.44</b>	<b>\$19.33</b>	<b>\$ 0.31</b>	<b>\$19.64</b>
General	\$ 9.87	\$ -	\$ 9.87	\$ 40.81	\$ 2.98	\$43.79	\$ 42.57	\$ 3.00	\$ 45.57	\$ 8.11	\$ (0.02)	\$ 8.09
Special Revenue	\$ 5.32	\$ -	\$ 5.32	\$ 16.60	\$ 1.48	\$18.08	\$ 18.97	\$ 1.14	\$ 20.12	\$ 2.94	\$ 0.34	\$ 3.28
Debt Service	\$ 0.49	\$ -	\$ 0.49	\$ 2.53	\$ -	\$ 2.53	\$ 2.32	\$ -	\$ 2.32	\$ 0.70	\$ -	\$ 0.70
Capital Projects	\$15.30	\$0.01	\$15.32	\$ 18.79	\$ 1.08	\$19.87	\$ 32.61	\$ 1.08	\$ 33.69	\$ 1.49	\$ 0.01	\$ 1.50
Enterprise	\$ 4.31	\$ -	\$ 4.31	\$ 4.68	\$ -	\$ 4.68	\$ 7.43	\$ 0.12	\$ 7.55	\$ 1.56	\$ (0.12)	\$ 1.43
Internal Service	\$ 4.36	\$ -	\$ 4.36	\$ 7.43	\$ 0.04	\$ 7.47	\$ 7.25	\$ (0.07)	\$ 7.19	\$ 4.54	\$ 0.10	\$ 4.64

## GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

With the 2020 year-end estimates prepared as part of the 2021/2022 proposed biennial budget, 2020 estimated General/Street O&M Funds ending fund balance of \$5.8M equates to 15% of General/Street O&M Funds operating revenues and is in alignment with the City's financial policies. The composition of the \$5.8M consists of \$4.5M or 12% allocated to General Fund Reserves and Unreserved set aside for 2021/2022 biennium to assist in mitigating the impact of COVID-19 pandemic.

\$747K for 2% General Fund Contingency Reserves

\$1.9M for 5% General Fund Ending Fund Balance Reserves

\$1.9M for 5% Strategic Reserves

**\$4.5M Total Reserves**

\$1.3M Unreserved Designated for 2021/2022 Budget to Mitigate Impact of COVID-19

**\$5.8M Total Estimated Ending Fund Balance at 12/31/2020**

## PROPOSED BUDGET ADJUSTMENT DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

### **Fund 001 General**

#### ***Comprehensive Plan Energy and Climate Change, Grant/1-Time***

Add \$20,000 in revenues and expenditures for grant received from Washington State Department of Commerce Growth Management Services for 2020/2021 Climate Change Grant. The purpose of this grant is to assist the City with development of a new, separate Comprehensive Plan Energy and Climate change Chapter that includes goals, policies and objectives and replaces the current sustainability chapter.

#### ***COVID-19 Coronavirus Relief Funds, Grant/1-Time***

Add \$2,685,150 in revenues and \$2,560,150 (reimbursements for payroll expenses related to straight time not budgeted) in expenditures for grant received from the Washington State Department of Commerce for Coronavirus Relief Fund for local governments for costs incurred due to the public health emergency with respect to the COVID-19 during the periods March 1, 2020 through November 30, 2020. Final invoices must be received by December 15, 2020. The grant allocation as approved by the City Council is as follows:

**Public Partners \$177,013** – This assistance program provides for public agencies or organizations (e.g. utility, fire service, library) providing services within the City of Lakewood that has COVID-19 related cost burdens that will not otherwise be reimbursed.

**Business Assistance \$745,567** – This assistance programs provides support small businesses impacted by the COVID-19 pandemic. The program is focused on providing much needed capital to sustain business operations and retain employees who may otherwise be laid off as a result of the current economic climate.

**Human Services \$674,500** – This assistance program provides for human services agencies and organizations with whom the City of Lakewood has pre-existing service contracts and who can assist the City with providing financial, housing, and child care to city residents. The program also provides \$18,000 in mini-grants to licensed child care providers in Lakewood. The funds are available to providers to increase safety measures to maintain healthy environment.

**Commercial Landlord \$250,000** – This programs provides rental relief to Lakewood commercial landlords that have lost revenue due to measures taken during the pandemic to minimize the public's exposure to COVID-19. The program provides up to \$5,000 per month, per location and up to six and a half months of assistance for a maximum of \$37,500 for each tenant that a landlord has within one property.

**Other \$838,070** – This program provides for expenditures: to facilitate compliance with COVID-19 measures such as telework capabilities for employees; public health expenses (communication and enforcement of public health measures, medical and protective supplies, including sanitation supplies, disinfecting public areas and other facilities, public safety measures undertaken); economic support (translation services, web development); and payroll expenses incurred related to public safety, economic development, public health, human services).

#### ***COVID-19 CARES Act Facility Safety Improvements, Grant/1-Time***

Add \$171,500 in revenues and expenditures for grant received from Pierce County's CARES Act monies to purchase equipment and make essential facility improvements and modifications to allow for a safe reopening for recreation and special events in Phase 2 and Phase 4. These essential improvements and modifications include: retrofit public restrooms with touch free fixtures, portable pedestal hand sanitizing stations; stanchions and barriers to create physically distance line queuing; PPE, public address systems at all entries to communicate health and safety policies; handheld barcode readers and software; portable restroom trailer; HVAC updates; automatic gate; exterior security infrastructure to create appropriate entry spacing; portable pressure washing system; signage; event and venue staff training; improved access control system to reduce touchpoints; portable Plexiglas guards; and portable kiosk.

#### ***COVID-19 Pierce County Emergency Operations Senior Center, Grant/1-Time***

Add \$7,000 in revenues and expenditures for grant received from Pierce County CARES Act. This grant will pay for COVID-19 specific programs, deep cleaning of the center, purchase of PPE, purchase of supplies necessary to facilitate a safe environment for reopening and purchase of disposable, single-use goods, and cameras for virtual classes at the Lakewood Senior Activity Center.

#### ***COVID-19 Emergency Management Planning, Grant/1-Time***

Add \$22,495 for grant received from Pierce County's EOC CARES Act. The grant is for the purpose of paying for over time related costs for the West Pierce Emergency Management Assistant Coordinator. These funds support the collection of data and ongoing communications of community lifelines related to the response to COVID.

#### ***COVID-19 Washington State Military Emergency Planning, Grant/1-Time***

Add \$11,210 in revenues and expenditures for grant received from Washington State Military Department Emergency Management Performance Grant COVID-19 Supplemental. The purpose of this program is to provide US Department of Homeland Security (DHS)/Federal Emergency Agency (FEMA) federal award funds to assist state, local, territorial, and tribal governments with their public health and emergency management activities supporting the prevention of, preparation for, response to, and recovery from the COVID-19 public health emergency. This grant is specifically for the purpose of paying for over time related costs for the West Pierce Emergency Management Assistant Coordinator. These funds support the collection of data and ongoing communications of community lifelines related to the response to COVID.

#### ***COVID-19 Emergency Management Planning, Grant/1-Time***

Add \$45,000 for grant received from Douglas County. The grant is for the purpose of paying for over time related costs to support Chelan and Douglas County in response to the COVID-19 pandemic. These funds support the collection of data and ongoing communications of community lifelines.

#### ***CHOICE Contract Increase, Grant/1-Time***

Add \$20,000 in revenues and expenditures for increase in grant contract which includes and increase to City administrative fee. The current contract was for \$110,000 per year for two years which included an 8% contract administration fee (approximately \$8,906/year) for service. The updated contract provides for \$18,600 increase for program work and additional \$1,400 in administrative fees to offset costs associated with being the fiscal agent dating back to July 1, 2020. The grant funding period remains July 1, 2019 through June 30, 2021.

#### ***Transfers to Parks CIP, New/1-Time***

Transfer \$212,000 to 301.0032 Springbrook Park Expansion/Acquisition for the purchase of the Louwien property of \$184,000 and related fees for negotiations by outside legal counsel.

#### **Fund 102 Real Estate Excise Tax**

#### ***Transfer to Transportation CIP, New/1-Time***

Transfer \$548,722 to Transportation CIP for JBLM North Access Design, funded by an ending fund balance and increase in real estate excise tax revenue of \$248,722.

#### **Fund 103 Transportation Benefit District**

#### ***Reinstate Transportation Benefit District Budget, New/Ongoing***

Add \$835,000 in revenues and \$195,000 expenditures funded by the \$20 vehicle licensing fee. \$260,000 is earmarked to restore 2022 funding for minor capital/major capital/pavement patching and \$380,000 for the chip seal program which are eligible projects for TBD funding. The remaining \$195,000 is for JBLM North Access Design.

Background: On October 15, 2020, the Washington State Supreme Court ruled on the constitutionality of I-976 and struck down the initiative because it contained multiple subjects and a misleading ballot title. Now that the court has ruled, the 2020 vehicle license fees that the City has been receiving from the State Department of Licensing (DOL) will now be recognized as revenue.

## **Fund 181 Felony Seizure**

### ***Felony Seizure, New/1-Time***

Add \$41,000 in expenditures funded by felony seizure related activity. The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

## **Fund 182 Federal Seizure**

### ***Federal Seizure, Continuation/1-Time***

Add \$100,000 for purchase of replacement boat offset by a reduction in the current existing budget, funded by federal seizure related revenue. The purpose of this fund is to track the revenues associated with assets seized as a result the Police Department working in conjunction with federal law enforcement.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures

## **Fund 192 Office of Economic Adjustment/South Sound Military Communities Partnership**

### ***North Clear Zone, Grant/1-Time***

Increase grant revenues by \$47,000 and expenditures by \$47,000 resulting \$1,500,000 in revenues and \$1,500,000 in expenditures received from Department of Defense Readiness and Environmental Protection Integration (REPI) grant. These funds are to be used to develop a buffer zone in the North Clear zone adjacent to JBLM (Joint Base Lewis McChord), which includes the purchase of the Tactical Tailor property.

The budget adjustment results in a life-to-date through 2020 cost estimate of \$6,914,698 funded by the following grants:

- \$3,566,565 United States Air Force (Amount carried forward from 2019)
- \$1,500,000 DoD REPI Funds
- \$768,133 WA State Department of Commerce
- \$580,000 Pierce County 2020 Budget Funds
- \$500,000 WA State Capital Budget Funds

## **Fund 195 Public Safety Grants**

### ***Emergency Management Planning, Grant/1-Time***

Add \$50,877 in revenue and expenditures for grant received from the Washington State Military Department. The purpose of this grant is to pay for a portion of the salary and benefits of an emergency management coordinator's position shared in cooperation with the West Pierce Emergency Management Coalition (WPEMC) which includes the City of Lakewood, West Pierce Fire and Rescue, and the City of University Place. This grant requires a match of \$84,797 which is to be provided by the coalition partner's balance of personnel costs contributions after grant funding. The estimated match funding would be allocated: West Pierce Fire \$33,919; City of University Place \$24,369, and City of Lakewood \$26,509. The City of Lakewood has its match portion budgeted. The grant period runs from 7/1/2020 through 8/31/2021.

### ***COVID-19 Department of Justice (JAG) Supplemental, Grant/1-Time***

Add \$134,430 in revenues and expenditures for grant received from Department of Justice (JAG) COVID-19 Supplemental. The Coronavirus Emergency Supplemental Funding (CESF) Program allows local governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. The City of Lakewood will use these funds from equipment and supplies.

### ***Washington Auto Theft Prevention Authority (WAPTA), Grant/1-Time***

Add \$127,800 in revenues and expenditures for grant received from Washington Auto Theft Task Prevention Authority. This funding through the City of Federal Way provides for the position of an Auto Crimes Enforcement Task Force Investigators who are assigned to the WAPTA program. There is no local match required. The mission of the WAPTA is to prevent and reduce motor thefts in the State

## **Fund 301 Parks Capital**

### ***301.0027 American Lake Park Improvements, Grant/1-Time***

Add \$3,500 in revenues and expenditures for grant received from the Greater Tacoma Community Foundation. South Sound Together has a desire to fund murals in the community that beautify spaces and encourage community engagement while supporting and promoting the South Sound Proud community badge and promotional slogan "Live Like the Mountain's Out". The American Lake Park boat launch retaining wall has been chosen as one of these sites.

The budget adjustments results in a life-to-date through 2020 cost estimate of \$288,500 funded by:

- \$35,000 Pierce County Grant
- \$250,000 REET
- \$3,500 Greater Tacoma Community Foundation Grant
- \$288,500 Total Sources**

### ***301.0032 Springbrook Park Expansion, Continuation & New/1-Time***

Add \$212,000 in expenditures for the purchase of the Louwien property and related outside legal counsel for negotiations funded by General Fund.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,103,616 funded by:

- \$788,000 Funds Anticipated – State Legislative Ask
- \$10,000 TPCHD Grant
- \$212,000 General Fund
- \$121,616 Springbrook Park Acquisition Phase III Project Savings
- \$1,131,616 Total Sources**



## **Fund 302 Transportation Capital**

### ***302.0135 JBLM – North Access Design, New/1-Time***

Add \$908,730 in expenditure for project design funded by transfer in of \$743,722 from real estate excise tax and \$121,930 from Surface Water Management Fund for storm drainage element of project.

The budget adjustment result in a life-to-date through 2020 cost estimate of \$2,345,000 funded by:

\$443,930 SWM  
\$786,800 REET  
\$784,270 GO Bonds  
\$2,058,068 Subtotal Sources in Project 302.0135  
\$50,000 SWM  
\$280,000 GO Bonds  
\$330,000 Subtotal Sources in Project 302.0077  
**\$2,345,000 Total Sources**

## **Fund 401 Surface Water Management**

Add \$121,930 in expenditures to account for transfer to Transportation CIP JBLM North Access Design for storm drainage related element of the project.

## **Fund 501 Fleet & Equipment**

### ***Police Boat Replacement, Housekeeping/1-Time***

Remove \$100,000 budget for replacing SAFE Boat, funded by replacement reserves. The boat will be purchased from Federal Seizure fund. Additionally, add \$35,000 in expenditures funded by proceeds from sale of boat for upgrades and costs associated with replacement boat.

**2020 Carry Forward Budget Adjustment  
Summary of Proposed Requests**

	Adjustment Type	Ongoing 1-Time	Year 2020	
			Revenue	Expenditure
<b>Grand Total - All Funds</b>			<b>\$ 5,583,336</b>	<b>\$ 5,284,771</b>
<b>Total - Fund 001 General</b>			<b>\$ 2,982,355</b>	<b>\$ 3,001,860</b>
Comprehensive Plan Energy and Climate Change	New/Grant	1-Time	20,000	20,000
COVID-19 Grant - Coronavirus Relief Funds (CRF)	New/Grant	1-Time	2,685,150	2,560,150
COVID-19 Grant - CARES Act Facility Safety Improvements	New/Grant	1-Time	171,500	171,500
COVID-19 Grant - Pierce County EOC CARES Senior Center	New/Grant	1-Time	7,000	7,000
COVID-19 Grant - Pierce County EOC Reimbursement	New/Grant	1-Time	22,495	-
COVID-19 Grant - WA State Military - Emergency Management	New/Grant	1-Time	11,210	11,210
COVID-19 Grant - Douglas County EOC Reimbursement - Chelan Fires	New/Grant	1-Time	45,000	-
CHOICE Grant Increase	New/Grant	1-time	20,000	20,000
Transfer to Parks CIP - For Springbrook Park Property Acquisition/Louwien Property	New/Grant	1-Time	-	212,000
<b>Total - Special Revenue Funds</b>			<b>\$ 1,484,829</b>	<b>\$ 1,144,829</b>
<b>Total - Fund 102 Real Estate Excise Tax</b>			<b>\$ 248,722</b>	<b>\$ 548,722</b>
Transfer to Transportation CIP - For JBLM North Access Design Funded by Increase in REET Revenue	New/CIP	1-Time	248,722	548,722
<b>Total - Fund 103 Transportation Benefit District</b>			<b>\$ 835,000</b>	<b>\$ 195,000</b>
\$20 Vehicle Licensing Fee	New	Ongoing	835,000	-
Transfer to JBLM North Access Design	New/CIP	1-Time	-	195,000
<b>Total - Fund 181 Felony Seizure</b>			<b>\$ 41,000</b>	<b>\$ 41,000</b>
Felony Seizure Authorized Uses Funded by Felony Seizure Revenues	New	1-Time	41,000	41,000
<b>Total - Fund 182 Federal Seizure</b>			<b>\$ -</b>	<b>\$ -</b>
Purchase of Replacement Boat	New	1-Time	-	100,000
Reduce Current Budget to Accommodate Boat Purchase	New	1-Time	-	(100,000)
<b>Total - Fund 192 OEA/SSMCP</b>			<b>\$ 47,000</b>	<b>\$ 47,000</b>
North Clear Zone - Dept of Defense Readiness and Environmental Protection Integration (REPI) Funds	New/Grant	1-Time	47,000	47,000
<b>Total - Fund 195 Public Safety Grants</b>			<b>\$ 313,107</b>	<b>\$ 313,107</b>
PD - Emergency Management Planning Grant	New/Grant	1-Time	50,877	50,877
PD - COVID-19 Grant - JAG Supplemental	New/Grant	1-Time	134,430	134,430
PD - Washington Auto Theft Task Force	New/Grant	1-Time	127,800	127,800
<b>Total - Capital Improvement Project Funds</b>			<b>\$ 1,081,152</b>	<b>\$ 1,081,152</b>
<b>Total - Fund 301 Parks CIP</b>			<b>\$ 215,500</b>	<b>\$ 215,500</b>
South Sound Together Fund Mural	New Grant	1-Time	3,500	3,500
Transfer from General Fund - For Springbrook Park Property Acquisition \$184,000 & Outside Legal Counsel Fees \$28,000	New	1-Time	212,000	212,000
<b>Total - Fund 302 Transportation CIP</b>			<b>\$ 865,652</b>	<b>\$ 865,652</b>
Transfer In from SWM - For JBLM North Access Design for Storm Drainage Element of Project	New/CIP	1-Time	121,930	121,930
Transfer in from REET - For JBLM North Access Design	New/CIP	1-Time	548,722	548,722
Transfer in From TBD \$20 VLF - For JBLM North Access Design	New/CIP	1-time	195,000	195,000
<b>Total - Enterprise Funds</b>			<b>\$ -</b>	<b>\$ 121,930</b>
<b>Total - Fund 401 Surface Water Management</b>			<b>\$ -</b>	<b>\$ 121,930</b>
Transfer to Transportation CIP -	New/CIP	1-Time	-	121,930
<b>Total - Internal Service Funds</b>			<b>\$ 35,000</b>	<b>\$ (65,000)</b>
<b>Total - Fund 501 Fleet &amp; Equipment</b>			<b>\$ 35,000</b>	<b>\$ (65,000)</b>
Remove Purchase of Replacement Boat - To Be Purchased with Seizure Funds Instead	Housekeepin	1-Time	-	(100,000)
Upgrades and Costs Associated with Replacement Boat Purchased Funded by Anticipated Proceeds from Sale of Existing Boat	New	1-Time	35,000	35,000

	2018 Annual Actual	2019 Annual Actual	2019 YTD Actual	2020 Original Budget	2020 Revised Budget	2020 YND BudAdj	2020 Budget Prop Revised
<b>(001) GENERAL FUND</b>							
REVENUES:							
<b>Taxes</b>	<b>\$28,837,365</b>	<b>\$30,197,457</b>	<b>\$23,737,558</b>	<b>\$27,970,400</b>	<b>\$28,604,900</b>	<b>\$0</b>	<b>\$28,604,900</b>
Property Tax	6,910,944	7,159,443	6,566,879	7,202,400	7,400,000	-	7,400,000
Local Sales & Use Tax	10,978,014	11,955,004	8,956,460	9,951,100	10,630,000	-	10,630,000
Sales/Parks	631,395	663,655	497,191	620,900	650,900	-	650,900
Brokered Natural Gas Use Tax	41,558	50,477	40,676	30,000	40,000	-	40,000
Criminal Justice Sales Tax	1,133,354	1,179,058	878,199	1,111,200	1,166,200	-	1,166,200
Admissions Tax	545,816	504,879	377,069	496,000	496,000	-	496,000
Utility Tax	5,408,728	5,575,351	4,001,774	5,745,800	5,415,800	-	5,415,800
Leasehold Tax	5,901	9,779	3,553	12,000	5,000	-	5,000
Gambling Tax	3,181,655	3,099,813	2,415,758	2,801,000	2,801,000	-	2,801,000
<b>Franchise Fees</b>	<b>4,035,453</b>	<b>4,145,138</b>	<b>3,102,532</b>	<b>4,232,100</b>	<b>4,335,700</b>	<b>-</b>	<b>4,335,700</b>
Cable, Water, Sewer, Solid Waste	2,945,276	3,021,837	2,260,056	3,049,000	3,172,600	-	3,172,600
Tacoma Power	1,090,176	1,123,301	842,476	1,183,100	1,163,100	-	1,163,100
Small Cell	-	-	-	-	-	-	-
<b>Development Service Fees</b>	<b>2,204,665</b>	<b>1,749,026</b>	<b>1,112,667</b>	<b>1,744,000</b>	<b>1,744,000</b>	<b>-</b>	<b>1,744,000</b>
Building Permits	897,791	690,016	422,147	728,300	728,300	-	728,300
Other Building Permit Fees	492,983	315,885	197,271	316,400	316,400	-	316,400
Plan Review/Plan Check Fees	625,754	603,498	384,685	575,200	575,200	-	575,200
Other Zoning/Development Fees	188,137	139,627	108,564	124,100	124,100	-	124,100
<b>Licenses &amp; Permits</b>	<b>417,487</b>	<b>415,674</b>	<b>316,327</b>	<b>384,000</b>	<b>421,525</b>	<b>-</b>	<b>421,525</b>
Business License	275,552	292,489	234,769	314,000	276,525	-	276,525
Alarm Permits & Fees	104,411	84,348	45,034	30,000	105,000	-	105,000
Animal Licenses	37,525	38,838	36,524	40,000	40,000	-	40,000
<b>State Shared Revenues</b>	<b>1,195,471</b>	<b>1,144,373</b>	<b>861,919</b>	<b>1,255,900</b>	<b>1,178,900</b>	<b>-</b>	<b>1,178,900</b>
Sales Tax Mitigation	10,006	-	-	-	-	-	-
Criminal Justice	158,293	167,506	125,135	154,000	154,000	-	154,000
Criminal Justice High Crime	231,905	162,777	122,793	318,800	241,800	-	241,800
Liquor Excise Tax	304,078	330,276	251,123	291,700	291,700	-	291,700
Liquor Board Profits	491,189	483,806	362,864	491,400	491,400	-	491,400
Marijuana Enforcement/Excise Tax	1	8	4				-
<b>Intergovernmental</b>	<b>512,739</b>	<b>528,086</b>	<b>405,418</b>	<b>576,450</b>	<b>424,134</b>	<b>-</b>	<b>424,134</b>
Police FBI & Other Misc	12,640	14,080	14,080	12,000	12,000	-	12,000
Police-Animal Svcs-Steilacoom	13,740	18,012	12,613	14,380	16,368	-	16,368
Police-Animal Svcs-Dupont	29,533	33,252	24,939	29,770	33,877	-	33,877
Police-South Sound 911 Background Investigations	19,593	32,640	23,943	3,000	3,000	-	3,000
Muni Court-University Place Contract	285,396	153,321	126,714	294,000	251,187	-	251,187
Muni Court-Town of Steilacoom Contract	111,537	155,276	113,092	114,900	72,137	-	72,137
Muni Court-City of Dupont	40,301	121,505	90,037	108,400	35,565	-	35,565

	2018 Annual Actual	2019 Annual Actual	2019 YTD Actual	2020 Original Budget	2020 Revised Budget	2020 YND BudAdj	2020 Budget Prop Revised
<b>(001) GENERAL FUND-continued</b>							
<b>Charges for Services &amp; Fees</b>	<b>1,300,239</b>	<b>1,648,838</b>	<b>1,087,876</b>	<b>1,442,700</b>	<b>1,467,700</b>	-	<b>1,467,700</b>
Parks & Recreation Fees	250,101	279,541	223,029	288,700	313,700	-	313,700
Police - Various Contracts	15,507	23,643	22,070	7,000	7,000	-	7,000
Police - Towing Impound Fees	10,300	6,300	6,000	12,000	12,000	-	12,000
Police - Extra Duty	655,726	978,470	644,452	775,000	775,000	-	775,000
Police - Western State Hospital Community Policing	366,750	355,500	189,000	355,500	355,500	-	355,500
Other	1,855	5,384	3,325	4,500	4,500	-	4,500
<b>Fines &amp; Forfeitures</b>	<b>1,626,872</b>	<b>1,762,837</b>	<b>1,298,776</b>	<b>1,560,900</b>	<b>1,483,400</b>	-	<b>1,483,400</b>
Municipal Court	798,411	812,773	634,075	860,900	783,400	-	783,400
Photo Infraction	828,460	950,064	664,701	700,000	700,000	-	700,000
<b>Miscellaneous/Interest/Other</b>	<b>325,024</b>	<b>417,942</b>	<b>250,077</b>	<b>133,700</b>	<b>142,964</b>	-	<b>142,964</b>
Interest Earnings	130,742	160,388	121,260	68,000	68,000	-	68,000
Penalties & Interest - Taxes	77,122	167,569	57,559	15,200	15,200	-	15,200
Miscellaneous/Other	117,160	89,985	71,258	50,500	59,764	-	59,764
<b>Interfund Transfers</b>	<b>284,700</b>	<b>284,700</b>	<b>213,525</b>	<b>284,700</b>	<b>284,700</b>	-	<b>284,700</b>
Transfers In - Fund 401 SWM	284,700	284,700	213,525	284,700	284,700	-	284,700
<b>Subtotal Operating Revenues</b>	<b>\$40,740,015</b>	<b>\$42,294,072</b>	<b>\$32,386,676</b>	<b>\$39,584,850</b>	<b>\$40,087,923</b>	<b>\$0</b>	<b>\$40,087,923</b>
EXPENDITURES:							
<b>City Council</b>	<b>122,436</b>	<b>135,995</b>	<b>97,992</b>	<b>136,853</b>	<b>155,073</b>	-	<b>155,073</b>
Legislative	122,436	133,874	95,871	133,403	151,623	-	151,623
Sister City	-	2,121	2,121	3,450	3,450	-	3,450
<b>City Manager</b>	<b>706,432</b>	<b>722,760</b>	<b>537,163</b>	<b>716,460</b>	<b>735,971</b>	-	<b>735,971</b>
Executive	559,533	567,347	422,432	563,586	583,097	-	583,097
Communications	146,899	155,413	114,732	152,874	152,874	-	152,874
<b>Municipal Court</b>	<b>2,050,968</b>	<b>1,958,515</b>	<b>1,486,295</b>	<b>2,158,419</b>	<b>2,165,074</b>	-	<b>2,165,074</b>
Judicial Services	1,092,375	1,065,824	808,575	1,099,223	1,105,878	-	1,105,878
Professional Services	652,000	591,672	456,809	658,400	658,400	-	658,400
Probation & Detention	306,592	301,019	220,911	400,796	400,796	-	400,796
<b>Administrative Services</b>	<b>1,731,553</b>	<b>1,775,396</b>	<b>1,371,812</b>	<b>1,863,255</b>	<b>1,877,297</b>	-	<b>1,877,297</b>
Finance	1,166,248	1,193,231	930,977	1,254,474	1,259,386	-	1,259,386
Human Resources	565,305	582,165	440,835	608,781	617,911	-	617,911
<b>Legal</b>	<b>1,699,409</b>	<b>1,706,817</b>	<b>1,161,622</b>	<b>1,681,540</b>	<b>1,688,196</b>	-	<b>1,688,196</b>
Civil Legal Services	1,087,523	1,124,353	807,308	950,693	956,017	-	956,017
Criminal Prosecution Services	240,632	232,724	199,567	351,722	351,722	-	351,722
City Clerk	287,036	204,178	154,747	289,125	290,457	-	290,457
Election	84,219	145,562	-	90,000	90,000	-	90,000

	2018 Annual Actual	2019 Annual Actual	2019 YTD Actual	2020 Original Budget	2020 Revised Budget	2020 YND BudAdj	2020 Budget Prop Revised
<b>(001) GENERAL FUND-continued</b>							
<b>Community &amp; Economic Development</b>	<b>2,073,063</b>	<b>2,266,964</b>	<b>1,503,957</b>	<b>2,223,800</b>	<b>2,353,919</b>	-	<b>2,353,919</b>
Current Planning	659,093	718,158	530,109	721,574	740,369	-	740,369
Long Range Planning	192,837	218,809	169,048	217,368	226,765	-	226,765
Building	1,035,962	1,146,618	680,064	1,093,347	1,192,142	-	1,192,142
Economic Development	185,169	183,379	124,736	191,511	194,643	-	194,643
<b>Parks, Recreation &amp; Community Services</b>	<b>2,718,160</b>	<b>2,903,440</b>	<b>2,137,140</b>	<b>2,821,605</b>	<b>2,986,335</b>	-	<b>2,986,335</b>
Human Services	418,594	403,779	201,471	436,099	436,099	-	436,099
Administration	301,174	329,201	262,356	316,462	319,656	-	319,656
Recreation	405,448	467,173	397,721	422,141	472,141	-	472,141
Senior Services	236,627	246,535	178,505	241,021	241,021	-	241,021
Parks Facilities	500,484	544,466	410,608	504,716	522,457	-	522,457
Fort Steilacoom Park	672,444	733,560	545,441	675,795	710,600	-	710,600
Street Landscape Maintenance	183,388	178,727	141,038	225,371	284,360	-	284,360
<b>Police</b>	<b>24,469,816</b>	<b>24,953,309</b>	<b>18,574,249</b>	<b>25,369,543</b>	<b>25,950,745</b>	-	<b>25,950,745</b>
Command	4,596,657	4,084,467	3,185,948	3,882,300	4,073,975	-	4,073,975
Jail Service	633,754	811,899	654,793	700,000	950,000	-	950,000
Dispatch Services/SS911	2,118,919	2,069,771	1,551,173	2,068,490	2,048,930	-	2,048,930
Investigations	3,385,410	3,935,607	2,909,493	4,717,513	4,744,668	-	4,744,668
Patrol	7,764,555	7,730,510	5,679,172	7,999,003	8,026,158	-	8,026,158
Special Units	913,301	373,704	272,314	110,850	110,857	-	110,857
SWAT/Special Response Team	124,032	148,476	78,344	118,176	118,176	-	118,176
Neighborhood Policing Unit (Formerly Crime Prevention)	1,114,361	1,195,099	866,124	1,371,776	1,398,931	-	1,398,931
Contracted Services (Extra Duty, offset by Revenue)	951,870	1,033,057	724,423	775,000	775,000	-	775,000
Community Safety Resource Team (CSRT)	421,180	403,968	302,366	389,286	393,609	-	393,609
Training	286,671	843,556	619,902	799,837	826,992	-	826,992
Traffic Policing	869,386	928,309	688,495	1,313,271	1,317,593	-	1,317,593
Property Room	249,181	276,447	204,623	281,262	281,262	-	281,262
Reimbursements	301,055	356,392	276,597	109,905	114,227	-	114,227
Emergency Management	72,620	51,141	26,749	38,040	38,040	-	38,040
Animal Control	280,958	324,810	244,359	304,834	342,327	-	342,327
Road & Street/Camera Enforcement	385,906	386,095	289,375	390,000	390,000	-	390,000
<b>Non-Departmental</b>	<b>127,456</b>	<b>121,530</b>	<b>107,534</b>	<b>133,960</b>	<b>133,960</b>	-	<b>133,960</b>
Citywide	127,456	121,530	107,534	133,960	133,960	-	133,960
IT 6-Year Strategic Plan & Fleet/Equip Reserves	-	-	-	-	-	-	-
<b>Interfund Transfers</b>	<b>1,791,977</b>	<b>1,983,711</b>	<b>1,262,041</b>	<b>1,877,774</b>	<b>1,877,210</b>	-	<b>1,877,210</b>
Transfer to Fund 101 Street O&M	1,358,130	1,512,108	1,000,242	1,402,118	1,400,723	-	1,400,723
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000	-	35,000
Transfer to Fund 201 GO Bond Debt Service	398,847	436,603	226,799	440,656	441,487	-	441,487
<b>Subtotal Operating Expenditures</b>	<b>\$37,491,270</b>	<b>\$38,528,437</b>	<b>\$28,239,804</b>	<b>\$38,983,209</b>	<b>\$39,923,781</b>	<b>\$0</b>	<b>\$39,923,781</b>
<b>OPERATING INCOME (LOSS)</b>	<b>3,248,745</b>	<b>3,765,635</b>	<b>4,146,871</b>	<b>601,641</b>	<b>164,142</b>	<b>0</b>	<b>164,142</b>

	2018 Annual Actual	2019 Annual Actual	2019 YTD Actual	2020 Original Budget	2020 Revised Budget	2020 YND BudAdj	2020 Budget Prop Revised
<b>(001) GENERAL FUND-continued</b>							
OTHER FINANCING SOURCES:							
Grants, Donations/Contrib, 1-Time	423,455	544,035	375,944	140,750	720,463	2,982,355	3,702,818
Contributions/Donations/Other	171,941	97,102	55,009	140,750	140,750	-	140,750
Grants	251,514	446,933	320,935	-	579,713	2,982,355	3,562,068
Transfers In	16,000	-	-	-	-	-	-
Transfer In - Fund 501 Fleet & Equipment	16,000	-	-	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$439,455</b>	<b>\$544,035</b>	<b>\$375,944</b>	<b>\$140,750</b>	<b>\$720,463</b>	<b>\$2,982,355</b>	<b>\$3,702,818</b>
OTHER FINANCING USES:							
Capital & Other 1-Time	1,756,983	1,620,058	1,268,309	174,826	1,601,782	2,789,860	4,391,642
Municipal Court	78,647	94,366	54,046	9,240	131,752	-	131,752
City Council	4,218	-	-	-	-	-	-
City Manager	9,817	25,796	23,859	2,217	17,830	-	17,830
Administrative Services	21,310	32,136	25,456	11,371	42,702	-	42,702
City-Wide COVID-19 Grants	-	-	-	-	-	2,749,860	2,749,860
IT 6-Year Strategic Plan & I/S Charges to be Allocated	-	-	-	-	-	-	-
Legal/Clerk	165,623	57,002	38,477	9,240	71,138	-	71,138
Community & Economic Development	249,841	600,928	514,085	46,289	527,735	20,000	547,735
Parks, Recreation & Community Services	38,310	102,495	51,561	10,718	301,848	20,000	321,848
Police	1,189,217	707,335	560,824	85,751	508,777	-	508,777
<b>Interfund Transfers</b>	<b>2,235,910</b>	<b>1,663,097</b>	<b>1,094,865</b>	<b>956,417</b>	<b>1,045,795</b>	<b>212,000</b>	<b>1,257,795</b>
Transfer Out - Fund 101 Street	-	-	-	76,417	243,119	-	243,119
Transfer Out - Fund 105 Property Abatement/RHSP	215,000	50,000	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 106 Public Art	-	100,000	100,000	-	-	-	-
Transfer Out - Fund 192 SSMCP	50,000	50,000	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 301 Parks CIP	925,275	479,300	105,000	80,000	282,129	212,000	494,129
Transfer Out - Fund 302 Transportation CIP	1,045,635	983,797	789,865	700,000	393,547	-	393,547
Transfer Out - Fund 311 Sewer	-	-	-	-	27,000	-	27,000
<b>Subtotal Other Financing Uses</b>	<b>\$3,992,893</b>	<b>\$3,283,155</b>	<b>\$2,363,174</b>	<b>\$1,131,243</b>	<b>\$2,647,577</b>	<b>\$3,001,860</b>	<b>\$5,649,437</b>
<b>Total Revenues and Other Sources</b>	<b>\$41,179,470</b>	<b>\$42,838,107</b>	<b>\$32,762,620</b>	<b>\$39,725,600</b>	<b>\$40,808,386</b>	<b>\$2,982,355</b>	<b>\$43,790,741</b>
<b>Total Expenditures and other Uses</b>	<b>\$41,484,163</b>	<b>\$41,811,592</b>	<b>\$30,602,978</b>	<b>\$40,114,458</b>	<b>\$42,571,357</b>	<b>\$3,001,860</b>	<b>\$45,573,217</b>
<b>Beginning Fund Balance:</b>	<b>\$9,152,227</b>	<b>\$8,847,534</b>	<b>\$8,847,534</b>	<b>\$5,256,028</b>	<b>\$9,874,049</b>		<b>\$9,874,049</b>
<b>Ending Fund Balance:</b>	<b>\$8,847,534</b>	<b>\$9,874,049</b>	<b>\$11,007,178</b>	<b>\$4,867,170</b>	<b>\$8,111,078</b>		<b>\$8,091,573</b>
Ending Fund Balance as a % of Gen/Street Operating Rev	21.2%	22.8%	33.2%	12.0%	19.8%		19.7%
Reserve - Total Target 12% of Gen/Street Operating Rev	\$5,011,691	\$5,194,795	\$5,194,795	\$4,867,170	\$4,927,539		\$4,927,539
2% Contingency Reserves	\$835,282	\$865,799	\$865,799	\$811,195	\$821,256		\$821,256
5% General Fund Reserves	\$2,088,205	\$2,164,498	\$2,164,498	\$2,027,988	\$2,053,141		\$2,053,141
5% Strategic Reserves	\$2,088,205	\$2,164,498	\$2,164,498	\$2,027,988	\$2,053,141		\$2,053,141
Unreserved / (12% Adopted Reserves Shortfall):	\$3,835,843	\$4,679,253	\$4,679,253	\$0	\$3,183,539		\$3,164,034

ORDINANCE NO.

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting the 2019/2020 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2019/2020 fiscal biennium have been prepared and filed on October 1, 2018 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 5, 2018, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 700 on November 19, 2018 implementing the 2019/2020 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 707 on May 6, 2019 implementing the 2019 Carry Forward Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 721 on November 18, 2019 implementing the 2019/2020 Mid-Biennium Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 734 on May 18, 2020 implementing the 2020 Carry Forward Budget Adjustment; and

WHEREAS, the City Council of Lakewood finds it necessary to revise the 2020 Budget to adjust the 2020 beginning fund balance from the estimated amount to actual for the Transportation CIP Fund for unanticipated revenues received well after closing fiscal year 2019; adjustments to incorporate items previously approved by the City Council; appropriate projects funded by grants and contributions; and new allocations on an exception basis.

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2020 Year-End Budget Adjustment on November 2, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The 2020 Budget, as originally set forth in Ordinance 734, Section 1, is amended to adopt the revised budget for the year 2020 amounts and for the purposes as shown on Exhibit A Current Revised Budget by Fund – Year 2020 and Exhibit B Proposed Revised Budget by Fund – Year 2020.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to

any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal year 2020 and five (5) days after publication as required by law.

ADOPTED by the City Council this 16<sup>th</sup> day of November 2020.

CITY OF LAKEWOOD

\_\_\_\_\_  
Don Anderson, Mayor

Attest:

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Ann Wachter, City Attorney



**EXHIBIT A**  
**CURRENT REVISED BUDGET BY FUND - YEAR 2020**  
Per Ord. 734 Adopted on May 18, 2020

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
<b>General Government Funds:</b>	<b>\$ 8,272,900</b>	<b>\$ 7,403,990</b>	<b>\$ 15,676,890</b>	<b>\$ 50,288,625</b>	<b>\$ 9,651,194</b>	<b>\$ 59,939,819</b>	<b>\$ 50,579,916</b>	<b>\$ 13,282,597</b>	<b>\$ 63,862,513</b>	<b>\$ 11,754,196</b>
001 General	5,421,605	4,452,445	9,874,050	40,559,871	248,515	40,808,386	41,041,795	1,529,562	42,571,357	8,111,079
101 Street	-	4,786	4,786	2,454,032	167,210	2,621,242	2,454,030	171,998	2,626,028	-
102 Real Estate Excise Tax	48,256	752,014	800,270	1,700,000	100,000	1,800,000	1,748,042	552,228	2,300,270	300,000
103 Transportation Benefit District	32,325	20,132	52,457	814,000	(814,000)	-	814,000	(761,543)	52,457	-
104 Hotel/Motel Lodging Tax Fund	1,015,984	544,650	1,560,634	800,000	-	800,000	812,250	311,034	1,123,284	1,237,350
105 Property Abatement/RHSP	-	605,817	605,817	328,800	48,849	377,649	328,800	654,666	983,466	-
106 Public Art	-	142,778	142,778	15,000	-	15,000	15,000	142,778	157,778	-
180 Narcotics Seizure	-	282,319	282,319	70,000	-	70,000	70,000	282,319	352,319	-
181 Felony Seizure	-	8,143	8,143	-	-	-	-	8,143	8,143	-
182 Federal Seizure	-	259,829	259,829	39,600	-	39,600	39,600	259,829	299,429	-
190 Grants	1,339,865	63,360	1,403,225	560,000	2,265,006	2,825,006	560,000	2,265,006	2,825,006	1,403,225
191 NSP	-	142,434	142,434	24,700	49,316	74,016	24,700	191,750	216,450	-
192 SSMCP	45,114	8,318	53,432	277,100	7,258,067	7,535,167	277,100	7,311,499	7,588,599	-
195 Public Safety Grants	-	-	-	130,037	310,501	440,538	130,037	310,501	440,538	-
201 GO Bond Debt Service	-	-	-	1,551,487	-	1,551,487	1,551,487	-	1,551,487	-
202 LID Debt Service	-	35,097	35,097	175,521	17,730	193,251	175,521	52,827	228,348	-
204 Sewer Project Debt	240,064	79,261	319,325	788,477	-	788,477	537,554	-	537,554	570,248
251 LID Guaranty	129,687	2,607	132,294	-	-	-	-	-	-	132,294
<b>Capital Project Funds:</b>	<b>\$ 5,708,616</b>	<b>\$ 9,594,354</b>	<b>\$ 15,302,970</b>	<b>\$ 11,885,418</b>	<b>\$ 6,908,030</b>	<b>\$ 18,793,448</b>	<b>\$ 15,075,718</b>	<b>\$ 17,535,258</b>	<b>\$ 32,610,976</b>	<b>\$ 1,485,442</b>
301 Parks CIP	676,553	2,040,003	2,716,556	2,044,718	3,389,222	5,433,940	2,674,718	5,461,158	8,135,876	14,620
302 Transportation CIP	3,703,629	7,636,965	11,340,594	9,645,700	3,408,808	13,054,508	12,278,000	11,111,866	23,389,866	1,005,236
311 Sewer Project CIP	1,328,434	(82,614)	1,245,820	195,000	110,000	305,000	123,000	962,234	1,085,234	465,586
<b>Enterprise Fund:</b>	<b>\$ 2,518,301</b>	<b>\$ 1,787,988</b>	<b>\$ 4,306,289</b>	<b>\$ 4,103,374</b>	<b>\$ 571,840</b>	<b>\$ 4,675,214</b>	<b>\$ 5,182,512</b>	<b>\$ 2,243,865</b>	<b>\$ 7,426,377</b>	<b>\$ 1,555,126</b>
401 Surface Water Management	2,518,301	1,787,988	4,306,289	4,103,374	571,840	4,675,214	5,182,512	2,243,865	7,426,377	1,555,126
<b>Internal Service Funds:</b>	<b>\$ 5,132,259</b>	<b>\$ (777,075)</b>	<b>\$ 4,355,184</b>	<b>\$ 5,534,996</b>	<b>\$ 1,896,355</b>	<b>\$ 7,431,351</b>	<b>\$ 6,024,752</b>	<b>\$ 1,226,360</b>	<b>\$ 7,251,112</b>	<b>\$ 4,535,423</b>
501 Fleet & Equipment	4,623,188	(842,738)	3,780,450	822,520	1,087,628	1,910,148	1,384,120	365,700	1,749,820	3,940,778
502 Property Management	352,227	83,829	436,056	827,684	17,600	845,284	822,684	69,533	892,217	389,123
503 Information Technology	156,844	(18,166)	138,678	2,128,333	601,657	2,729,990	2,061,489	601,657	2,663,146	205,522
504 Risk Management	-	-	-	1,756,459	189,470	1,945,929	1,756,459	189,470	1,945,929	-
<b>Total All Funds</b>	<b>21,632,076</b>	<b>\$ 18,009,257</b>	<b>\$39,641,333</b>	<b>\$ 71,812,413</b>	<b>\$ 19,027,419</b>	<b>\$90,839,832</b>	<b>\$ 76,862,898</b>	<b>\$ 34,288,080</b>	<b>\$111,150,978</b>	<b>\$ 19,330,187</b>

**EXHIBIT B**  
**PROPOSED REVISED BUDGET BY FUND - YEAR 2020**

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
<b>General Government Funds:</b>	<b>\$ 15,676,890</b>	<b>-</b>	<b>15,676,890</b>	<b>\$ 59,939,819</b>	<b>\$ 4,467,184</b>	<b>\$64,407,003</b>	<b>\$ 63,862,513</b>	<b>\$ 4,146,689</b>	<b>\$68,009,202</b>	<b>\$ 12,074,691</b>
001 General	9,874,050	-	9,874,050	40,808,386	2,982,355	43,790,741	42,571,357	3,001,860	45,573,217	8,091,574
101 Street	4,786	-	4,786	2,621,242	-	2,621,242	2,626,028	-	2,626,028	-
102 Real Estate Excise Tax	800,270	-	800,270	1,800,000	248,722	2,048,722	2,300,270	548,722	2,848,992	-
103 Transportation Benefit District	52,457	-	52,457	-	835,000	835,000	52,457	195,000	247,457	640,000
104 Hotel/Motel Lodging Tax Fund	1,560,634	-	1,560,634	800,000	-	800,000	1,123,284	-	1,123,284	1,237,350
105 Property Abatement/RHSP	605,817	-	605,817	377,649	-	377,649	983,466	-	983,466	-
106 Public Art	142,778	-	142,778	15,000	-	15,000	157,778	-	157,778	-
180 Narcotics Seizure	282,319	-	282,319	70,000	-	70,000	352,319	-	352,319	-
181 Felony Seizure	8,143	-	8,143	-	41,000	41,000	8,143	41,000	49,143	-
182 Federal Seizure	259,829	-	259,829	39,600	-	39,600	299,429	-	299,429	-
190 Grants	1,403,225	-	1,403,225	2,825,006	-	2,825,006	2,825,006	-	2,825,006	1,403,225
191 NSP	142,434.00	-	142,434.00	74,016.00	-	74,016.00	216,450.00	-	216,450.00	-
192 SSMCP	53,432	-	53,432	7,535,167	47,000	7,582,167	7,588,599	47,000	7,635,599	-
195 Public Safety Grants	-	-	-	440,538	313,107	753,645	440,538	313,107	753,645	-
201 GO Bond Debt Service	-	-	-	1,551,487	-	1,551,487	1,551,487	-	1,551,487	-
202 LID Debt Service	35,097	-	35,097	193,251	-	193,251	228,348	-	228,348	-
204 Sewer Project Debt	319,325	-	319,325	788,477	-	788,477	537,554	-	537,554	570,248
251 LID Guaranty	132,294	-	132,294	-	-	-	-	-	-	132,294
<b>Capital Project Funds:</b>	<b>\$ 15,302,970</b>	<b>\$ 13,543</b>	<b>\$15,316,513</b>	<b>\$ 18,793,448</b>	<b>\$ 1,081,152</b>	<b>\$19,874,600</b>	<b>\$ 32,610,976</b>	<b>\$ 1,081,152</b>	<b>\$ 33,692,128</b>	<b>\$ 1,498,985</b>
301 Parks CIP	2,716,556	-	2,716,556	5,433,940	215,500	5,649,440	8,135,876	215,500	8,351,376	14,620
302 Transportation CIP	11,340,594	13,543	11,354,137	13,054,508	865,652	13,920,160	23,389,866	865,652	24,255,518	1,018,779
311 Sewer Project CIP	1,245,820	-	1,245,820	305,000	-	305,000	1,085,234	-	1,085,234	465,586
<b>Enterprise Fund:</b>	<b>\$ 4,306,289</b>	<b>\$ -</b>	<b>\$ 4,306,289</b>	<b>\$ 4,675,214</b>	<b>\$ -</b>	<b>\$ 4,675,214</b>	<b>\$ 7,426,377</b>	<b>\$ 121,930</b>	<b>\$ 7,548,307</b>	<b>\$ 1,433,196</b>
401 Surface Water Management	4,306,289	-	4,306,289	4,675,214	-	4,675,214	7,426,377	121,930	7,548,307	1,433,196
<b>Internal Service Funds:</b>	<b>\$ 4,355,184</b>	<b>\$ -</b>	<b>\$ 4,355,184</b>	<b>\$ 7,431,351</b>	<b>\$ 35,000</b>	<b>\$ 7,466,351</b>	<b>\$ 7,251,112</b>	<b>\$ (65,000)</b>	<b>\$ 7,186,112</b>	<b>\$ 4,635,423</b>
501 Fleet & Equipment	3,780,450	-	3,780,450	1,910,148	35,000	1,945,148	1,749,820	(65,000)	1,684,820	4,040,778
502 Property Management	436,056	-	436,056	845,284	-	845,284	892,217	-	892,217	389,123
503 Information Technology	138,678	-	138,678	2,729,990	-	2,729,990	2,663,146	-	2,663,146	205,522
504 Risk Management	-	-	-	1,945,929	-	1,945,929	1,945,929	-	1,945,929	-
<b>Total All Funds</b>	<b>39,641,333</b>	<b>\$ 13,543</b>	<b>\$39,654,876</b>	<b>\$ 90,839,832</b>	<b>\$ 5,583,336</b>	<b>\$96,423,168</b>	<b>\$ 111,150,978</b>	<b>\$ 5,284,771</b>	<b>\$116,435,749</b>	<b>\$ 19,642,295</b>



To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager/Administrative Services  
Heidi Wachter, City Attorney  
Through: John J. Caulfield, City Manager *John J. Caulfield*  
Date: October 26, 2020  
Subject: I-976 Update

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#### **INITIATIVE & SUPREME COURT RULING**

In November 2019, voters approved I-976 (known as the "\$30 car tab initiative") effective December 5, 2019. The initiative makes significant changes to many other aspects of the State's transportation system, including repeal of the authority for transportation benefit districts to impose fees.

The initiative would:

- Limit motor vehicle license fees to \$30 per year;
- Repeal or reduce certain motor vehicle weight fees;
- Repeal the authority for TBDs to impose vehicle license fees;
- Reduce electric vehicle fees to \$30 per year;
- Repeal the 0.3% tax on motor vehicle retail sales;
- Require local motor vehicle excise taxes (MVETs) to be calculated using the Kelley Blue Book base value of the vehicle;
- Conditionally repeal the Sound Transit 0.8% MVET; and
- Require the retirement or refinancing of Sound Transit-related bonds.

There will also be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account (including state grants and local programs funded by these resources), the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. In addition to the \$835,000/year from the \$20 VLF, the City receives multimodal funding and motor vehicle excise tax of approximately \$80K/year and \$1.3M/year, respectively, which could be impacted if reductions occur at the state level.

On October 15, 2020, the Washington State Supreme Court ruled on the constitutionality of I-976 and struck down the initiative because it contained multiple subjects and a misleading ballot title.

Now that the court has ruled, the 2020 vehicle license fees that the City has been receiving from the State Department of Licensing (DOL) will be posted as revenue as shown in the table below. It is estimated that the 2020 collections will total approximately \$835,000.

<b>\$20 Vehicle Licensing Fee</b>								
<i>Year-to-date through September</i>								
Month	2018 Actual	2019 Actual	2020		Over / (Under)			
			Estimate	Actual	2020 Actual vs 2019 Actual		2020 Actual vs 2020 Estimate	
					\$	%	\$	%
Jan	\$ 59,360	\$ 60,311	\$ 59,577	57,938	\$ (2,373)	-3.9%	\$ (1,639)	-2.8%
Feb	65,538	65,498	64,162	78,329	12,831	19.6%	14,166	22.1%
Mar	64,837	52,470	62,623	66,865	14,395	27.4%	4,242	6.8%
Apr	83,871	80,200	82,771	82,118	1,918	2.4%	(653)	-0.8%
May	75,854	86,823	79,076	75,953	(10,870)	-12.5%	(3,123)	-3.9%
Jun	77,398	76,931	75,714	73,676	(3,255)	-4.2%	(2,038)	-2.7%
Jul	71,485	69,201	77,480	77,463	8,262	11.9%	(17)	0.0%
Aug	70,326	70,290	65,206	66,960	(3,330)	-4.7%	1,754	2.7%
Sep	83,503	83,477	82,058	86,194	2,717	3.3%	4,136	5.0%
Oct	64,489	66,370	65,719	-	-	-	-	-
Nov	64,676	73,750	66,816	-	-	-	-	-
Dec	54,374	45,363	53,797	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 652,173</b>	<b>\$ 645,201</b>	<b>\$ 648,668</b>	<b>\$ 665,496</b>	<b>\$ 20,293</b>	<b>3.1%</b>	<b>\$ 16,827</b>	<b>2.6%</b>
<b>Annual Total</b>	<b>\$ 835,711</b>	<b>\$ 830,685</b>	<b>\$ 835,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

## USES OF TBD REVENUES

<b>Fund 103 Transportation Benefit District</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Est</b>
<b>Revenues:</b>						
\$20 Vehicle License Fee	\$ 484,016	\$ 781,318	\$ 822,764	\$ 835,710	\$ 830,684	\$ 835,000
Interest Earnings	49	1,002	1,810	3,906	3,447	-
<b>Total Revenues</b>	<b>\$ 484,065</b>	<b>\$ 782,320</b>	<b>\$ 824,574</b>	<b>\$ 839,616</b>	<b>\$ 834,131</b>	<b>\$ 835,000</b>
<b>Expenditures:</b>						
Annual State Audit (eliminated when TBD absorbed by City)	-	2,933	1,955	-	-	-
WCIA Assessment (eliminated when TBD absorbed by City)	2,500	2,500	-	-	-	-
302.0004 Earmarked for 2022 Minor & Major CIP/Pavement Patching	-	-	-	-	-	260,000
302.0005 Earmarked for 2022 Chip Seal Program-Local Access Roads	-	-	-	-	-	380,000
302.0005 Chip Seal Program-Local Access Roads	-	-	-	-	246,000	52,456
302.0017 Streets: Lakewood Drive-100th to Steilacoom Blvd	-	678,500	95,000	-	-	-
302.0019 Main Street Overlay (Gravelly Lake Drive-108th)	248,327	-	-	-	-	-
302.0020 59th Ave/100 St to Bridgeport Way	233,238	-	-	-	-	-
302.0049 Overlay: 59th-Main Street to 100th	-	-	-	380,291	-	-
302.0051 Overlay: Lakewood Drive-Flett Creek to 74th	-	-	682,500	-	-	-
302.0066 Overlay: Custer-Steilacoom to John Dower Road	-	-	-	-	677,000	-
302.0135 JBLM North Access	-	-	-	-	-	195,000
302.0137 Streets: 88th-Steilacoom Blvd to Custer (Weller to Custer)	-	-	-	461,506	-	-
<b>Total Expenditures</b>	<b>\$ 484,065</b>	<b>\$ 683,933</b>	<b>\$ 779,455</b>	<b>\$ 841,797</b>	<b>\$ 923,000</b>	<b>\$ 887,456</b>
<b>Beginning Fund Balance, January 1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 98,387</b>	<b>\$ 143,506</b>	<b>\$ 141,325</b>	<b>\$ 52,456</b>
<b>Ending Fund Balance, December 31</b>	<b>\$ -</b>	<b>\$ 98,387</b>	<b>\$ 143,506</b>	<b>\$ 141,325</b>	<b>\$ 52,456</b>	<b>\$ -</b>

## **TBD ELIGIBLE PROJECTS**

In addition, the following is a list of completed and eligible projects, the latter as of May 6, 2019, which was the last time the City Council updated the Transportation Benefit District (TBD) project list via Ordinance 708:

### Completed Projects

- Steilacoom Boulevard – Lakewood Drive to West of South Tacoma Way
- Lakewood Drive – 100<sup>th</sup> to Steilacoom Boulevard
- Main Street – Gravelly Lake Drive to 108<sup>th</sup> St
- 59<sup>th</sup> – Main Street to 100<sup>th</sup>
- 108<sup>th</sup> – Bridgeport to Pacific Highway
- 108<sup>th</sup> – Main Street to Bridgeport

### Current Eligible Projects

- Pacific Highway – 108<sup>th</sup> to SR 512
- 100<sup>th</sup> – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Drive – Flett Creek to North City Limits
- 59<sup>th</sup> – 100<sup>th</sup> to Bridgeport
- Custer – Steilacoom to John Dower
- 88<sup>th</sup> – Steilacoom to Custer
- 100<sup>th</sup> – 59<sup>th</sup> to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW (added 5/6/2019)
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way (added 5/6/2019)

## **OPTIONS AND ALTERNATIVES FOR CONSIDERATION**

The 2021-2022 Proposed Biennial Budget outlines several options for City Council consideration now that the Washington State Supreme Court has ruled on I-976:

1. Option 1: Rescind the \$20 vehicle license fee in Lakewood;
2. Option 2: Move forward using the monies collected by the \$20 vehicle licensing fee to continue investing in transportation infrastructure projects in Lakewood via pay-as-you-go; or
3. Option 3: Use the \$20 vehicle license fee to leverage the issuance of bonds in support of transportation projects totaling approximately \$11.3 million. These bonds would then be repaid over a period of 20 years. This option was presented to the Lakewood City Council at its September 28, 2019 retreat.

Per the City's Bond Counsel: If a tax is authorized to be levied at the time and is specifically pledged to the repayment of debt, if an initiative or legislation subsequently repeals the tax you can still continue to levy the tax while the debt is outstanding. You may have to get a court to authorize it, but under Washington law the court should be willing to authorize the continued levying of the tax.

In advance of this, the following multi-step approach is recommended:

**Step 1:** As part of the 2021-2022 Proposed Biennial Budget process, allocate a portion of the 2020 vehicle license fees in support of 2022 chip seal program (\$380,000) and minor capital/major maintenance/pavement patching program (\$260,000) that totals \$640,000 given it is currently unfunded. The balance, estimated to be \$195,000 is recommended to be traded out with real estate excise tax (REET) dollars currently allocated to the JBLM North Access Project Phase 1 project (Gravelly Lake Drive between Washington Blvd and Nyanza) since that project is eligible for these funds and was previously funded with this revenue source (see table above). This provides greater flexibility since REET can be used for a number of other potential park or transportation improvement projects.

**Step 2:** In February 2021, the City Council should review and consider the three options above. The reason for February 2021 is that the City will know the outcome of most outstanding grant applications as outlined in the table below that in turn will provide for additional options on how to best leverage the vehicle license fee. Though Option 1, rescinding the \$20 vehicle license fee, can occur at any time; the same is true of Option 2, the full pay-as-you-go option.

Transportation Project	Grant Type	Grant Amount	Project Cost	Application Date	Notification Date
South Tacoma Way, 84th Street South to 80th Street South	Safety	\$ 2,137,700	\$ 2,507,000	Mar 2020	Oct 2021
100th Street SW, Lakeview Avenue SW to South Tacoma Way	Safety	3,764,700	4,374,000	Mar 2020	Oct 2021
Steilacoom Boulevard SW, 87th Ave SW to 83rd Ave SW/Hipkins Road SW	Safety	2,301,800	2,708,000	Mar 2020	Oct 2021
Pine St. Sidewalk & Pedestrian Crossing, connection Water Ditch Trail to Wards Lake Park, 84th Street S to 200' north of 83rd Street S	Bike/Ped	850,000	934,500	Jul 2020	Jan 2021
112th St. SW, Clover Park High School Sidewalk, Gravelly Lake Dr to Highland	SRTS	622,000	707,000	Jul 2020	Jan 2021
112th St SW, Lake Louise Elementary School Sidewalk, Farwest to Holden	SRTS	655,000	751,000	Jul 2020	Jan 2021
Farwest Dr Sidewalk & Bike Lane, Fill-in Lakes High School: 112th St SW to 125' south of 91st St CT SW	SRTS	875,000	1,015,000	Jul 2020	Jan 2021
100th Street SW, Lakeview Avenue SW to South Tacoma Way	TIB	2,813,000	3,516,000	Aug 2020	Nov 2020
Custer Road SW, Bridgeport Way SW to 75th Street W	TIB	2,432,280	3,040,450	Aug 2020	Nov 2020
JBLM North Access Project -- Phase 1	TIB	3,000,000	7,600,000	Aug 2020	Nov 2020
JBLM North Access Project -- Phase 2	State DCCA	1,920,000	9,025,000	Feb 2020	Apr 2021
JBLM North Access Project -- Phase 2	Federal DCIP	5,463,198	9,025,000	Jun 2021	Sep 2021
<b>TOTAL</b>		<b>\$26,834,678</b>			

If the Lakewood City Council were to pursue Option 3 (or perhaps a hybrid of option 2 and 3), the following table lists five transportation projects, totaling \$16.5 million that are recommended as the next round of projects to be financed primarily using the vehicle license fee. If funds became available for these projects, design would occur in 2022 with construction occurring in 2023 presuming all went smoothly.

TBD \$20 Vehicle License Fee Projects	Total
Street & Sidewalks: Custer Road SW: Bridgeport Way to Lakewood Drive SW (East City Limits/74th St)	\$ 3,900,000
Overlay & Sidewalk Fill-In: Custer Rd, John Dower to 500' West to Bridgeport	763,600
Non-Motorized Trail: Nyanza from Gravelly Lake Drive to 112th	4,530,000
Street & Sidewalks: Clover Park High School - 112th Sidewalks: Gravelly Lake Dr to Bridgeport Way	3,000,000
Street & Sidewalks: 100th St, East Side of Lakeview to West Side of South Tacoma Way with Signal at 40th	4,270,000
<b>Total</b>	<b>\$ 16,463,600</b>

Another project to consider is the next segment of Steilacoom Blvd, from Weller to 83<sup>rd</sup> or even 87<sup>th</sup> since the City did not prevail with PCRC/PSCR funds during this year's cycle. This project is under design and funds have been secured for all needed ROW, which is also underway. Both design and ROW acquisition is expected to be completed by September 2021 meaning if construction funds became available, this corridor could be rebuilt in 2022.

Please note the projects are not yet ranked by priority and the maximum capacity of vehicle license fee revenues if bonded totals \$11.3 million, which is less than the total cost of the five projects, thus the reason to wait until February 2021 to see the outcome of outstanding grant applications.

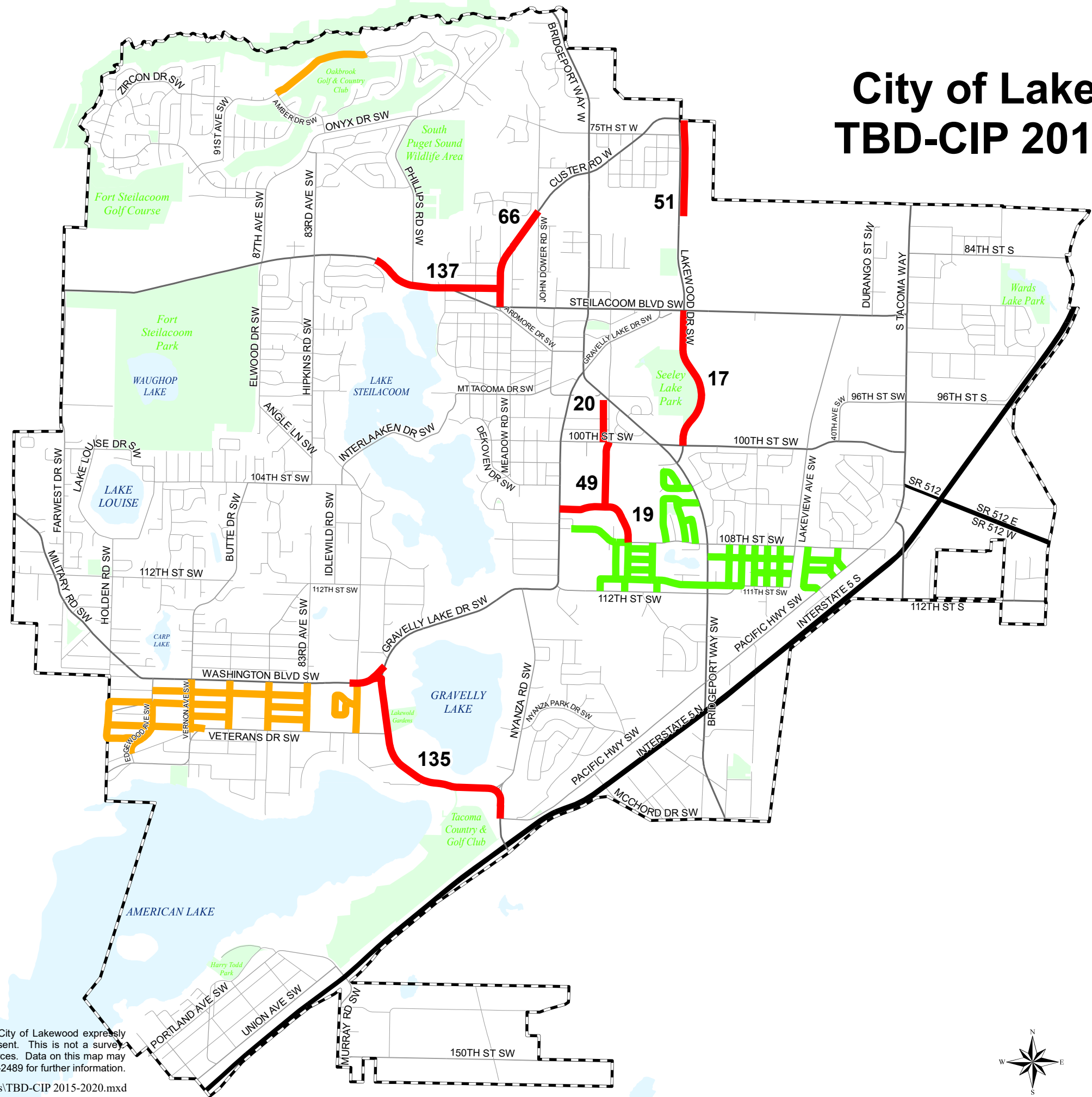
#### **ATTACHMENT**

- Map of TBD Projects








# City of Lakewood TBD-CIP 2015-2020



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Map Date: October 21, 2020      :\\Projects\\Eng\\Maps\\TBD-CIP 2015-2020.mxd

-  Project Location
-  Chip Seal - 2019
-  Chip Seal - 2020
-  Lakewood City Limit

