



REGULAR MEETING AGENDA

LANDMARKS & HERITAGE ADVISORY BOARD THURSDAY, January 28, 2021 AGENDA 6:00 PM

COVID-19 Meeting Notice: The Open Public Meetings Act (OPMA) waiver by the state legislative leadership was extended through the duration of the duration of COVID-19 pandemic/emergency. As a result, City Hall **will not be** open for Landmarks and Heritage Advisory Board Meetings.

Until further notice, residents can virtually attend Landmark and Heritage Advisory Board (LHAB) meetings by watching them live on the city's YouTube channel:
<https://www.youtube.com/user/cityoflakewoodwa>. **Those who do not have access to YouTube can call in to listen by telephone at +1(253) 215- 8782 and by entering Webinar ID: 91816024564#** Webinar passcode 348951

To participate in Public Comment and/or Public Testimony:

Public Comments and Public Testimony on Public Hearings will be accepted by mail, email or by live virtual comment. Send comments by mail or email to Karen Devereaux, LHAB Clerk, at 6000 Main Street SW Lakewood, WA 98499 or <mailto:kdevereaux@cityoflakewood.us>. Comments received up to one hour before the meeting will be provided to the Landmarks and Heritage Advisory Board electronically.

Virtual Comments: If you would like to provide live Public Comments or Public Testimony during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone **Dial +1(253) 215- 8782 and enter participant ID: 91816024564# Webinar passcode 348951** or by visiting (<https://zoom.us/j/91816024564?pwd=Z081UVhEd1d1dkhMMWY5TnVCMzRxQT09>)

By Phone: For those participating by calling in by **telephone (+1(253) 215- 8782 and enter participant ID: 91816024564# Webinar passcode 348951**, the Chair will call on you during the Public Comment and/or Public Hearings portions of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://zoom.us/j/91816024564?pwd=Z081UVhEd1d1dkhMMWY5TnVCMzRxQT09>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Chair during the Public Comments and/or Public Hearings portions of the agenda. When you are unmuted, please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

1. **Call to Order**
2. **Meeting Protocol**
 - a. Roll Call
 - b. Acceptance/Changes to Agenda
 - c. Approval of Minutes from October 22, 2020
 - d. Announcements

3. **Public Comments**
4. **Public Hearings**
5. **Reports by Historic Preservation Officer or Staff**
 - Update on PC 2021 Historical Preservation Grant Application Process
6. **Unfinished Business**
 - Developing Frequently Asked Questions (FAQ's) for Website
7. **New Business**
 - 2021 Vote for the Chair and Vice-Chair
 - Update the Lakewood Touring map to include historic streets identified through the recognition program.
8. **Next Meeting Scheduled**

Tentatively scheduled for February 25, 2021
9. **Adjournment**

Members please contact Karen Devereaux at kdevereaux@cityoflakewood.us or 983-7767 by Tuesday prior to the meeting, if you are unable to attend. It is important to establish in advance whether or not there will be a quorum. Thank you.



LANDMARKS AND HERITAGE ADVISORY BOARD

October 22, 2020 Meeting Minutes
ZOOM Meeting
6000 Main Street SW
Lakewood, WA 98499

"The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve protect and promote the unique heritage and historic resources of the City of Lakewood"

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Glen Spieth, Chair.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Joan Cooley, and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: Bill Elder

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB is Councilmember John Simpson (not present)

Staff Present: Ramon Rodriguez, Associate Planner; and Karen Devereaux, Administrative Assistant

Acceptance/Changes to Agenda

The agenda was accepted at written.

Approval of Minutes

The minutes of the meeting held on September 24, 2020 were approved as written by voice vote, M/S/C Cooley/Campbell. Motion to approve the minutes passed unanimously, 3-0.

Announcements

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS

None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

Mr. Glen Spieth invited the Youth Council Liaison to introduce himself. Mr. Anderson Han shared he is currently attending Charles Wright Academy as a junior classman. Mr. Han added that he is interested in working with the LHAB group.

UNFINISHED BUSINESS

Developing Frequently Asked Questions

Mr. Glen Spieth, Chair, queried if any members had prepared a specific list of questions or answers to add to the LHAB website. Mr. Ramon Rodriguez suggested the members send him their individual ideas for compilation.

Ms. Joan Cooley suggested it would be helpful if they knew what kind of questions the public asked at the front counter. Mr. Rodriguez explained he answers questions at the permit counter regarding the landmark designation process and he could put together a list for the members review.

NEW BUSINESS

Pierce County 2021 Grant Cycle Discussion

Mr. Ramon Rodriguez explained that in an effort to help streamline the process for applicants, the Landmarks and Historic Preservation Commission has made the following changes to the new grant schedule; a mid-November opening timeframe is planned with applications due on January 8, 2021. Mr. Rodriguez offered to forward the completed application for members to view before submitting.

It was noted that the Pierce County webpage will soon have guidelines and applications available to download. The commission will review applications and vote during January and February 2021. Resolution approval and appropriation of funds will conclude in March 2021.

Next Meeting The next regular monthly meeting is set for Thursday, January 28, 2021 at 6:00 PM. (Both the November and December 2020 monthly meetings have been cancelled as they fall on holidays).

Meeting Adjourned at 6:20 p.m.

_____ 01/28/2021
Glen Spieth, Chair
Landmarks & Heritage Advisory Board

_____ 01/28/2021
Karen Devereaux, Recording Secretary
Landmarks & Heritage Advisory Board