



LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA

Monday, May 10, 2021
City of Lakewood
7:00 P.M.

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel:

<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373

Page No.

CALL TO ORDER

ITEMS FOR DISCUSSION:

- (3) 1. Review of Six-Year (2022-2027) Transportation Improvement Program.
– (Memorandum)
- (48) 2. Springbrook Park Master Plan and Clover Creek Restoration Update.
– (Memorandum)
- (67) 3. Seeley Lake Master Plan Update. – (Memorandum)
- (74) 4. American Rescue Plan Act (ARPA) Update. – (Memorandum)
- (80) 5. Pierce County Council Ad Hoc Committee to End Homelessness Action Plan Update. – (Memorandum)

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 17, 2021 REGULAR CITY COUNCIL MEETING:

- 1. Proclamation recognizing Joint Base Lewis McChord Chief of Staff Thomas Knight.
- 2. Proclamation declaring May 16, 2021 through May 22, 2021 as National Public Works Week.
- 3. Business Showcase. - *Merit Construction, Ejay O'Donnell, Business Development Manager*
- 4. Authorizing the award of a bid for the Maple Street sewer project.
– (Motion – Consent Agenda)

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

5. Authorizing the approval of expenditures for the Chambers Creek Canyon Trail improvements. – (Motion – Consent Agenda)
6. Authorizing the execution of an amendment to the agreement with SCJ Alliance for the Seeley Lake improvement project. – (Motion – Consent Agenda)
7. Authorizing the execution of an agreement with DP Excavation for the 7127 150th Street SW dangerous building abatement. – (Motion – Consent Agenda)
8. This is the date set for a Public Hearing on the Six-Year (2022-2027) Transportation Improvement Program. – (Public Hearings and Appeals – Regular Agenda)
9. Adopting the 2021 Carry Forward Budget Adjustment. – (Ordinance – Regular Agenda)
10. Colonial Plaza Public Art Update. – (Reports by the City Manager)

REPORTS BY THE CITY MANAGER

CITY COUNCIL COMMENTS

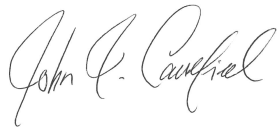
ADJOURNMENT

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.



To: Mayor and City Councilmembers

From: Paul Bucich, Public Works Engineering Director
Weston Ott, Engineering Services Division Manager
Ted Hill, Capital Projects Division Manager

Through: John J. Caulfield, City Manager 

Date: May 10, 2021

Subject: 6-Year Transportation Improvement Program (TIP) (2022-2027)

The attached draft TIP is ready for the City Council's review, public hearing, and ultimately approval. The 6-Year TIP is a planning level document that includes projects that are a reflection of the City's Comprehensive plan, specifically chapter 6: Transportation.

The TIP is not a financially limited budget document, and projects listed may take beyond 6-years to fund, design, bid, and ultimately build. Listing projects in the TIP makes projects eligible for a variety of state and federal funding, including gas tax monies. The TIP is different from the 6-year Capital Improvement Program CIP, which is developed as part of the budget process.

The projects in the 6-year CIP are a subset of the TIP that reflects the available City funding and grant monies. The CIP identifies Lakewood's planned infrastructure investments over a six year time frame along with the anticipated funding sources. Project design, land acquisition, construction costs and the projected means of financing are integral components of the CIP plan.

The 2022-2027 6-Year TIP can be modified any time up to its final adoption which is tentatively scheduled for June 7, 2021. The TIP can be amended as needed until the next annual adoption. Two weeks have been provided between the Public Hearing and adoption date to allow comments received from the Public Hearing to be evaluated and may be incorporated into the final 2022-2027 6-Year TIP adopted by Council

Attachment:

6-Year TIP (2022-2027): Additions, Modifications, Completions
Map of Additions and Completions/Removals

Hyperlink to previous TIP:

<https://cityoflakewood.us/wp-content/uploads/2020/06/2021-2026-Transportation-Improvement-Plan-Resolution-No.-2020-10.pdf>



CITY OF LAKEWOOD
AMENDED SIX-YEAR COMPREHENSIVE
TRANSPORTATION IMPROVEMENT PROGRAM
2022-2027
-- Draft: 5/10/2021 --

PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program (Program) and file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding, it must appear in the agency's current Program.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and preservation of our street system. It is also important to note that the adoption of the Program does not irreversibly commit the City of Lakewood to construct the projects. The Program may at any time be revised by a majority of the City Council, but only after a public hearing.

CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and, in particular, transportation facilities and services. The City of Lakewood was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Lakewood has, as part of its Comprehensive Plan, a Transportation Element with a Master Goal to "Ensure that the transportation and circulation system is safe, efficient and serves all segments of the population and reduces reliance on single-occupant vehicles and increase use of other modes of transportation."

Specific goals include the following.

1. To provide a safe, comfortable and reliable transportation system.
2. To reduce consumption of energy through an efficient and convenient transportation system.
3. To enhance options for future improvements to the transportation system by taking advantage of advances in technology and transportation research.
4. To keep travel times for people and goods as low as possible.

5. To emphasize the movement of people and goods, rather than vehicles, in order to obtain the most efficient use of transportation facilities.
6. To establish a minimum level of adequacy for transportation facilities through the use of consistent and uniform standards.
7. To protect the capital investment in the transportation system through adequate maintenance and preservation of facilities.

The projects in the Six-Year Comprehensive Transportation Program are intended to conform to the goals within the City's Comprehensive Plan.

GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation related capital improvements. The intent of this Program is not only to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program.

FUNDING SOURCES

A. Motor Vehicle Fuel Tax Funds

The Motor Vehicle Fuel Tax Funds have been programmed to provide matching funds for federal aid and urban arterial projects and for projects to be implemented with Motor Vehicle Fuel Tax Funds only.

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. The dollars shown in this year's Program reflect the revenues from this source expected to be received by the City of Lakewood.

B. Federal Aid Funding Programs

Each of the Federal aid programs listed below has specific requirements a project must meet to qualify for funding under the individual program. For a project to receive funding from any of these sources it must compete with other public agency projects.

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation Act (FAST ACT). The Act authorizes \$305 billion over fiscal years 2016 through 2020 for the Department's highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology and statistics programs. The ACT essentially continues on with a number of specific funding programs that were funded under the previous Federal Transportation program (MAP 21). These include the following:

1. STP Surface Transportation Program: This is a regionally competitive program.
2. CMAQ Congestion Mitigation and Air Quality: This is a regionally competitive program intended for projects that significantly improve air quality.
3. HSIP Highway Safety Improvement Program: Statewide competition for federal funds targeted at safety improvements at high accident locations.
4. TAP Transportation Alternatives Program: This is a regionally competitive program and focuses on pedestrian and bicycle facilities (on and off road); safe-routes to schools, etc.; and other non-highway focused programs.

Much of the above said Federal grant funds are funneled thru the regional MPOs which for Lakewood that's Puget Sound Regional Council (PSRC). PSRC will have the next call for projects in 2022 where typically \$200,000,000 in grant funding is available throughout its four county region. Typically Lakewood projects are most competitive at County Wide level where we compete against all other Pierce County agencies for approximately \$15,000,000.

C. Washington State Transportation Improvement Board (TIB)

The TIB has a number of statewide competitive programs which use criteria developed by the TIB for prioritization of projects. The two TIB programs in which the City can compete are as follows:

1. UAP Urban Arterial Program. This program is for arterial street construction with primary emphasis on safety and mobility.
2. SP Sidewalk Program. This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity.

3. Complete Streets. The Complete Streets Award is a funding opportunity for local governments that have an adopted complete streets ordinance. Board approved nominators may nominate an agency for showing practice of planning and building streets to accommodate all users, including pedestrians, access to transit, cyclists, and motorists of all ages and abilities.

D. Community Development Block Grants (CDBG)

This is a program to provide physical improvements within low-income census tracts or to promote economic development within the City. Through the years 2019-2024 it is anticipated that a minimum of \$250,000 (on average) per year will be made available for pavement preservation, street lighting, and pedestrian improvements in eligible neighborhoods.

E. City Funding Sources

1. Real Estate Excise Tax (REET). This funding source comes from the two ¼% REET's charged by the City on the sale of real estate within the City limits. The City's REET is restricted to funding capital, including transportation and related debt service. Revenue from REET has averaged \$2,000,000 between 2014 and 2018, the REET is estimated at \$1,700,000 annually.
2. General Fund Transfer In. This funding source comes from several different sources that make up the General Fund revenue including: property tax, sales tax, and utility tax and fees. The Street Capital Projects Fund is budgeted to receive approximately \$500,000 annually (on average) over the next 5 years in support of the pavement preservation program.
3. Transportation Benefit District (TBD). In 2014, the TBD Board implemented a \$20 per vehicle tab fee to provide funds toward a specific list of pavement preservation projects to be implemented between 2015 through 2020. The anticipated revenue is approximately \$815,000 per year.
4. General Obligation bonds: A general obligation bond (GO) is a municipal bond backed by the credit and taxing power of the issuing jurisdiction.
5. Downtown Plan Trip Mitigation Fee Policy: All businesses in the subarea plan that generate new PM Peak Hour trips as determined by the most recent edition of the ITE Trip Generation Manual, will be charged a Transportation Mitigation Fee (TMF).

F. Washington State Department of Transportation

1. Pedestrian and Bicycle Program: This is a statewide competitive program specifically oriented toward the elimination of hazards to the pedestrian and bicyclists. The recent call for projects has expanded the program's scope to emphasize "complete streets" – accommodation of all roadway users from vehicles to bicyclists to pedestrians. The programs focus for "complete streets" is for "Main Street" urban arterials and corridors. Historically, the city has not received much funding from this program. However, given the change in the grant scope, there may be opportunities from this source in the future.
2. Safe Routes to Schools Program: This is a statewide competitive program specifically oriented toward pedestrian and bicycle safety near schools.
3. Surface Water Management Program:

The City's Surface Water Management (SWM) Program pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the amount of capital improvement projects constructed.

PROJECT NUMBERING SYSTEM

Project numbers were revised to match the City's CIP Budget 2021/2022 using City's BARS numbering system for consistency. Most sections of the Program will have non-sequential project numbering, as projects are completed and removed from the list. Projects carried forward from previous year(s) retain the same project numbers from the previous year(s).

BUDGET DOLLARS

Costs shown are planning level estimates and are reflected in each year as FY2021 dollars, with 3% inflation per year to year of anticipated expenditure.

2021	2022	2023	2024	2025	2026	2027
1.000	1.030	1.061	1.093	1.126	1.159	1.194

Note: Compounded Inflation Multiplier does not apply to grant amounts, these are fixed based upon the grant award.

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0024 Steilacoom Blvd - Farwest to Phillips Design/ROW funded, \$5,587,000 construction unfunded. <i>Note: project is tied to 302.0137 and 302.0133 ROW funds</i>	This project designs and acquires ROW to construct curb, gutter, sidewalks, bike lanes, turn lanes, street lighting, drainage, overlay.	150	City	155						155
		935	Grant	935						935
			Other							0
		7,030	Total	1,090	0	0	0	0	0	1,090
302.0015 112th / 111th - Bridgeport to Kendrick	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City	Completed in 2021						0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0071 Phillips Road West Side - Agate Dr. SW to Onyx Dr. SW (west side of the road)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.		City							0
			Grant							0
			Other							0
		1,159	Total	0	0	0	0	0	0	0
302.0072 59th Ave SW Sidewalk - 100th to Bridgeport Wy SW	Sidewalk east side of roadway. Infill behind new curb and gutter constructed in 2015.		City							0
			Grant							0
			Other							0
		155	Total	0	0	0	0	0	0	0
302.0073 150th Street Corridor Capacity	Provide capacity for Woodbrook Industrial development: widening of 150th Street; bike/pedestrian facilities; structural pavement section improvements		City							0
			Grant							0
			Other							0
		2,215	Total	0	0	0	0	0	0	0
302.0074 South Tacoma Way - 88th to North City Limits Design Funds Only Unfunded Construction: \$4,000,000 total corridor cost \$4,507,000	Curb, gutter, sidewalks, bike lanes, street lighting, signal at 84th, drainage, overlay.	140	City	140						140
		375	Grant	375						375
		4,224	Other							0
		4,739	Total	515	0	0	0	0	0	515
302.0075 Mt. Tacoma Dr. SW/Motor Ave. SW: S 80th St. Road Restoration Improvements	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Mt. Tacoma Dr. SW and Motor Ave. SW.		City							0
			Grant							0
			Other							0
		3,451	Total	0	0	0	0	0	0	0
302.0076 Gravelly Lake Non-Motorized Trail - Phase 2 (Nyanza Rd. SW: GLD to GLD)	Provide non-motorized path around Gravelly Lake along Nyanza Drive. Existing roadway cross section shifted to outside and overlaid. Lighting.		City							0
			Grant							0
			Other							0
		4,841	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0077 Gravelly Lake Non-Motorized Trail - Phase 3 (GLD - Nyanza Rd. SW to Washington Blvd. SW)	Provide non-motorized path around Gravelly Lake along Gravelly Lake Drive and Nyanza Drive. Existing roadway cross section shifted to outside and overlaid. Lighting.		City	Combined with 302.0135						0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0083 Hipkins Rd. - 104th to Steilacoom Blvd.	Curb, gutters, sidewalks, street lighting, drainage, traffic calming, and overlay.		City							0
			Grant							0
			Other							0
		3,863	Total	0	0	0	0	0	0	0
302.0084 Interlaaken Drive SW Non-Motorized Improvements - Short Lane to Holly Hedge Ln. SW	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Interlaaken Dr.		City							0
			Grant							0
			Other							0
		5,562	Total	0	0	0	0	0	0	0
302.0085 Murray Road Corridor Capacity <i>Notes: Assume multiple phases; multiple years</i>	Provide capacity for Woodbrook Industrial development: widening of Murray Road; bike/pedestrian facilities; structural pavement section improvements		City							0
			Grant							0
			Other							0
		1,700	Total	0	0	0	0	0	0	0
302.0090 96th Street - 2-way left turn lane	Widen 96th St. from 500' east of So. Tac. Wy to I-5 underpass to provide 2-way left turn lane. Does not include sidewalks or HMA overlay.		City							0
			Grant							0
			Other							0
		798	Total	0	0	0	0	0	0	0
302.0092 Steilacoom Blvd. - Custer Rd SW to Lakewood Dr SW	Curbs, gutters, sidewalks, street lighting on both sides from BPW to Fairlawn. Overlay BPW to GLD.		City							0
			Grant							0
			Other							0
		4,249	Total	0	0	0	0	0	0	0
302.0093 Gravelly Lake Dr. - Pacific Hwy to Nyanza (south)	Curb, gutter, sidewalk, bike way, street lighting, pavement rehab		City							0
			Grant							0
			Other							0
		1,854	Total	0	0	0	0	0	0	0
302.0096 Union Avenue - W. Thorne Ln. to Spruce St. <i>Notes: Limits revised to reflect recent improvements at Berkeley/Union.</i>	Widen to add turn lane, shared bike/travel lane, sidewalks, street lighting. Intersection improvements.		City							0
			Grant							0
			Other							0
		4,249	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0097 Lakewood Station - Non-Motorized Access Improvements (115th Ct. SW to Pedestrian Crossing at Kendrick St. SW)	Curb, gutters, sidewalks, and street lighting improvements per Lakewood's 2009 Non-Motorized Transportation Plan and Sound Transit Access Improvement Study.	1,288	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0109 Phillips Rd. Sidewalks and Bike Lanes Agate to Steilacoom Blvd. (east side of roadway)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.	2,292	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0111 Kendrick from 111th St. SW to 108th St. SW Roadway Improvements	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement rebuild.	953	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0113 Military Rd. SW: Edgewood Dr. SW to Farwest Dr.	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. This connect Military Rd. to sidewalks constructed as part of development on Military Rd. and far west.	2,833	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0114 112th Sidewalks: Gravelly Lk. Dr. SW to Bridgeport Way SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay	3,090	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0115 Davisson Rd. SW and Highland Ave SW: 112th St. SW to 108th St. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay	1,494	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0116 Custer Rd. SW: Bridgeport Way - Lakewood Dr. SW (East City Limits/74th St.)	curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, utility relocation	3,193	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0
302.0117 Round-a-Bout 87th Ave. SW, Dresden Ln., and Ft. Steilacoom Park Entrance and sidewalks 87th Ave. SW Dresden Ln. to Steilacoom Blvd.	round-a-bout, curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, and signage	1,082	City							0
			Grant							0
			Other							0
			Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0118 Lakewood Drive - Custer/74th to N. City Limits	Traffic signal replacement, ADA upgrades, new sidewalk, storm drainage upgrades, and hot mix asphalt paving		City							0
			Grant							0
			Other							0
		983	Total	0	0	0	0	0	0	0
302.0119 Lakewood Drive - Steilacoom Blvd. to Flett Creek	curb, gutter, sidewalks, street lighting, drainage, overlay		City	Completed in 2021						0
			Grant							0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0120 Tyee Park School Sidewalks - Seminole Rd. SW	Intersection upgrades and sidewalks to school		City							0
			Grant							0
			Other							0
		489	Total	0	0	0	0	0	0	0
302.0121 112th Sidewalks: Farwest Dr. SW to Butte Dr. SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		3,193	Total	0	0	0	0	0	0	0
302.0122 47th Ave. SW Sidewalks: Clover Creek to Pacific Hwy. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		1,133	Total	0	0	0	0	0	0	0
302.0131 Custer Rd. SW: Bridgeport Way SW to Steilacoom Blvd. SW	Curb, gutter, sidewalk, roadway widening, turn pockets, pedestrian ramps, signage, and striping.		City			240	600			840
			Grant							0
			Other							0
		2,833	Total	0	0	240	600	0	0	840
302.0134 Veterans Drive SW-Gravelly Lake Dr. to American Lake Park	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay		City	Completed						0
			Grant							0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0135 Washington Blvd/North Gate Rd/Edgewood Ave SW - North Gate Rd. SW to Gravelly Lake Dr. SW Vernon Ave. SW: Wash. Blvd. SW to Veterans Dr. SW (JBLM North Access Project)	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	9,351	City	3,000						3,000
		7,274	Grant	4,274						4,274
			Other							0
		16,625	Total	7,274	0	0	0	0	0	7,274

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0136 100th - 59th Ave. to South Tacoma Way	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City							0
			Grant							0
			Other							0
		12,772	Total	0	0	0	0	0	0	0
302.0137 Steilacoom Blvd/88th - Weller Road to Custer Rd.	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	2,110	City							0
		450	Grant							0
			Other							0
		2,560	Total	0	0	0	0	0	0	0
302.0138 Oakbrook Sidewalks & Street Lighting Onyx Dr SW (Garnet to Phillips)	Curb, gutter, sidewalks, bike facilities, turn lanes, street lighting, drainage, overlay.		City	Completed in 2021						0
			Grant							0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0141 104th St. SW - Short Ln. to Lake Louise Dr.	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City							0
			Grant							0
			Other							0
		3,713	Total	0	0	0	0	0	0	0
302.0142 Ardmore Dr. SW: Steilacoom Blvd. SW to Whitman Ave. SW - Complete Street Improvements	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.		City							0
			Grant							0
			Other							0
		2,122	Total	0	0	0	0	0	0	0
302.0144 146th St. SW: Woodbrook Dr. SW to Murray Rd. SW Industrial Road Section	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City							
			Grant							
			Other							
		2472	Total							
302.0145 Custer Rd. SW: Bridgeport Way SW to Lakewood Dr. SW - Complete Street	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City	Duplicate with 302.0116						
			Grant							
			Other							
			Total							
302.0146 Downtown Plan - Green Street Loop: Gravelly Lake Dr., 59th Ave., Main St., Mt. Tacoma Dr., and Bridgeport Way	Downtown loop with full Green Street Amenities		City							
			Grant							
			Other							
		20085	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0147 59th Ave. SW and Towne Center Blvd. SW	Curb, gutter, sidewalks, street lighting, drainage, and paving		City Grant Other							
		2575	Total							
302.0148 100th St. SW / Bridgeport Way SW: add westbound right turn pocket	Curb, gutter, sidewalks, drainage, and paving		City Grant Other							
		669.5	Total							
302.0150 Lake Louise Loop Patching and Road Restoration Lake Louise Dr. SW and 101st St. SW	Roadway patching and repair, sidewalk, signage, markings, and striping.		City Grant Other							
		154.5	Total							
302.0152 Oakbrook Non-Motorized Loop - Onyx Dr. SW/97th Ave SW to Zircon Dr. SW Zircon Dr. SW to Onyx Dr. SW/Phillips Rd. SW Coral Ln. SW/Amber Dr. SW: Onyx Dr. SW and Zircon Dr. SW	Curb, gutter, sidewalks, shared use path, turn lanes, street lighting, drainage, overlay. Total length 3.3 miles.		City Grant Other							
		12,360	Total							
302.0153 Whitman Ave. SW: Ardmore Dr. SW/93rd St. SW to Motor Ave. SW(Colonial Plaza)	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.2 miles.		City Grant Other							
		798.25	Total							
302.0155 Edgewater Dr. SW/Waverly Dr. SW: Steilacoom Blvd. SW to Mt. Tacoma Dr. SW	Curb, gutter, sidewalks, bike facilities, parking, street lighting, drainage, road rebuild. Total length 0.6 miles.		City Grant Other							
		2,575	Total							
302.0156 Elwood Dr. SW and Angle Lane SW - Dresden Ln. SW to Hipkins Rd. SW	Curb, gutter, sidewalk, shared use path, street lighting, drainage, pavement overlay and widening. Total length 1.0 miles.		City Grant Other							
		3,605	Total							
302.0158 Interlaaken Dr. SW: 112th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, shared use path, street lighting, drainage, pavement overlay and widening. Total length 0.5 miles.		City Grant Other							
		1,854	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0159 Idlewild Rd. SW: Idlewild School to 112th St. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.		City Grant Other							
		515	Total							
302.0160 112th St. SW: Idlewild Rd. SW to Interlaaken Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.		City Grant Other							
		489	Total							
302.0161: N. Thorne Ln.: Union Ave. SW to Portland Ave. SW	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, pavement rebuild and widening. Total length 0.3 miles.		City Grant Other							
		927	Total							
302.0162 93rd St. SW: Whitman Ave. SW/Ardmore Dr. SW to Bridgeport Way SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.15 miles.		City Grant Other							
		618	Total							
302.0163 Butte Dr. SW: 104th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. Total length 1.1 miles.		City Grant Other							
		4,069	Total							
302.0164 Sidewalk fill-in on Farwest Dr. from 112th to Lakes High School, and 100th St. Ct. SW to Steilacoom Blvd. SW	Fill-in of missing sidewalks.		City Grant Other							
		669.5	Total							
302.0165 Pine St. SW: 84th St. SW to 80th St. SW(City Limits)	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.2 miles.		City Grant Other							
		824	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
302.0167 McChord Dr. SW: Pacific Hwy. SW to Bridgeport Way SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.73 miles		City Grant Other	New TIP Project						
		1,460	Total							
302.0168 McChord Dr. SW: Bridgeport Way SW to 47th Ave. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.11 miles		City Grant Other	New TIP Project						
		220	Total							
302.0169 47th Ave. SW: McChord Dr SW to 127th St. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.20 miles		City Grant Other	New TIP Project						
		400	Total							
302.0170 Lincoln Ave. SW: McChord Dr. SW to San Francisco Ave. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.35 miles.		City Grant Other	New TIP Project						
		700	Total							
302.0171 Chicago Ave. SW: Spring Brook Ln. SW to McChord Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.37 miles.		City Grant Other	New TIP Project						
		740	Total							
302.0172 San Francisco Ave. SW: Spring Brook Ln. SW to True Ln. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.22 miles.		City Grant Other	New TIP Project						
		440	Total							
302.0173 Clover Creek Dr. SW: Pacific Hwy. SW to Hillcrest Dr. SW *This does not include the work within the Sound Transit ROW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.06 miles.		City Grant Other	New TIP Project						
		360	Total							
TOTALS		11,751	City	3,295	0	240	600	0	0	4,135
		9,034	Grant		0	0	0	0	0	5,584
		4,224	Other	0	0	0	0	0	0	0
		168,087.15	Total	8,879	0	240	600	0	0	9,719

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022-2027
302.0059 Steilacoom / Durango New Traffic Signal	Intersection meets warrants for traffic signal. Signal needed with new development in area. Special concern with adjacent train crossing becoming active.	798.25	City							0
			Grant							0
			Other							0
		798	Total	0	0	0	0	0	0	0
302.0060 100th Street & Lakewood Drive SW Traffic Signal Replacement	Replace 100th/Lakewood signal, street lighting, drainage, overlay.	551	City	400	Completed in 2021					400
			Grant							0
			Other							0
		551	Total	400						400
302.0078 So. Tacoma Way / 92nd Street	New warranted signal, improvements include associated ADA upgrades and pavement patching.		City							0
			Grant							0
			Other							0
		721	Total	0	0	0	0	0	0	0
302.0082 City-Wide Traffic Signal Management System	City-hall based Traffic Management Center. Fiber optic interconnect. PTZ major corridors. Active traffic management including web based info.		City							0
			Grant							0
			Other							0
		324	Total	0	0	0	0	0	0	0
302.0094 Gravelly Lake Drive / Avondale Traffic Signal	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
			Other							0
		798	Total	0	0	0	0	0	0	0
302.0098 84th St. Pedestrian Crossing Signal at Pine St	Install pedestrian signal, connection to Pine street intersects Tacoma's Water Ditch Trail and Wards Lake Park.		City							0
			Grant							0
			Other							0
		268	Total	0	0	0	0	0	0	0
302.0123 Holden/Military Rd. New Traffic Signal S 80th St. Road Restoration	Intersection meets warrants for traffic signal. Increased volumes in and around Mann Middle School.		City							0
			Grant							0
			Other							0
		567	Total	0	0	0	0	0	0	0
302.0126 Custer Rd. and 88th Traffic Signal Replacement	Replace existing traffic signal with pole and mast arm signal.		City							0
			Grant							0
			Other							0
		567	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022-2027
302.0166 Gravelly Lake Dr./112th St. SW Traffic Signal Replacement	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
			Other							0
		798	Total	0	0	0	0	0	0	0
302.0174 Pacific Hwy. SW/Sharondale SW New Traffic Signal for Lakewood Station District Plan	Traffic signal for future increased volumes related to the Lakewood Station District Plan. Will include pedestrian ramp modifications and minor roadway patching.		City							0
			Grant							0
			Other							0
		775	Total	0	0	0	0	0	0	0
TOTALS		798	City	0	0	0	0	0	0	0
		0	Grant	0	0	0	0	0	0	0
		0	Other	0	0	0	0	0	0	0
		5,616	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 3 TRANSPORTATION PLANNING	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022- 2027
101.0000 Pavement Management System Pavement Condition Index Rating	Semi-Annual evaluation of pavement condition	30/5/yr	City Grant Other	15	5	33	6	35	6	99 0 0
		30/yr	Total	15	5	33	6	35	6	99
302.0132 Non-Motorized Transportation Plan Update	Update NMTP to include relevant policy updates and capital improvement projects. (original plan adopted June 2009)	50/yr	City Grant Other	50						50 0 0
		50/yr	Total	50	0	0	0	0	0	50
302.0000 ADA Transition Plan Update	Update ADA transition plan to address ADA deficiencies of existing curb ramps; signal access / operations; etc.	5/yr	City Grant Other	5	5	5	6	6	6	33 0 0
		5/yr	Total	5	5	5	6	6	6	33
TOTALS		85/yr	City	70	11	38	11	41	12	183
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		85	Total	70	11	38	11	41	12	183

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 4 STREET LIGHTING	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022-2027
302.0002 New Street Lighting	Install street lighting in requested areas based on ranking criteria.	170/yr	City	175	180	180	185	0	0	720
			Grant							0
			Other							0
		170/yr	Total	175	180	180	185	0	0	720
TOTALS		170/yr	City	175	180	180	185	0	0	720
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		170	Total	175	180	180	185	0	0	720

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 5 BRIDGES	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022-2027
101.0000 Bridge Inspection	On-going biennial bridge inspection.	5	City		5		6		6	17
			Grant							0
			Other							0
		5	Total	0	5	0	6	0	6	17
302.0130 Structural guardrail replacement Clover Creek Gravelly Lake Drive: 112th to Nyanza Includes structural analysis of the box culvert.	Design and replace the existing guard rail over the south side of the roadway where Gravelly Lake Drive crosses Clover Creek between Nyanza and 112th.		City							0
			Grant							0
			Other							0
		150	Total	0	0	0	0	0	0	0
TOTALS		5	City	0	5	0	6	0	6	17
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		155	Total	0	5	0	6	0	6	17

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 6 ROADWAY RESTORATION PROJECTS	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022-2027
302.0004 Minor Capital Improvements Total Estimated Cost \$250 One time \$1,250,000 in 2020	Roadway patching and repair, sidewalk, signage, markings, and striping.	250	City	1,250	260	260	270	270	270	2,580
			Grant							0
			Other							0
		250	Total	1,250	260	260	270	270	270	2,580
302.0005 Chip Seal Resurfacing Program	Projects in various locations may include pavement preservation contribution to planned utility projects to facilitate full roadway overlays.	360	City	360	360	380	380	390	390	2,260
			Grant							0
			Other							0
		360	Total	360	380	380	390	390	390	2,260
302.0068 Pacific Hwy - 108th to SR512	Roadway patching, overlay, markings, and striping.	115	City		31	94		0		125
		612	Grant		26	585				611
			Other							0
		727	Total	0	57	679	0	0	0	736
302.0080 108th - Bridgeport Way to Pacific Hwy	Roadway patching, overlay, markings, and striping.		City							0
			Grant							0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0145 150th St. SW: East City Limits to Woodbrook Dr. SW Road Restoration	Roadway patching and repair, sidewalk, signage, markings, and striping.		City							
			Grant							
			Other							
		360.5	Total							
302.0151 S. Tacoma Way: 96th St. S to S 84th St. Road Restoration	Roadway patching and repair, overlay, signage, markings, and striping.		City							
			Grant							
			Other							
		927	Total							
TOTALS		725	City	1,610	651	734	650	660	660	4,965
		612	Grant	#####	26	585	0	0	0	611
		-	Other	0	0	0	0	0	0	0
		2,625	Total	1,610	697	1,319	660	660	660	5,576

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 7 NEIGHBORHOOD TRAFFIC MANAGEMENT	Description	Base Cost 2021	Sources	2022	2023	2024	2025	2026	2027	2022-2027
302.0003 Neighborhood Traffic Safety Traffic Calming Various Locations	May include speed humps, traffic circles, signage, radar feedback signs, etc.	25	City	25	27	27	30	30	30	169
			Grant							
			Other							
		25	Total	25	27	27	30	30	30	169
TOTALS		25	City	25	27	27	30	30	30	169
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		25	Total	25	27	27	30	30	30	169

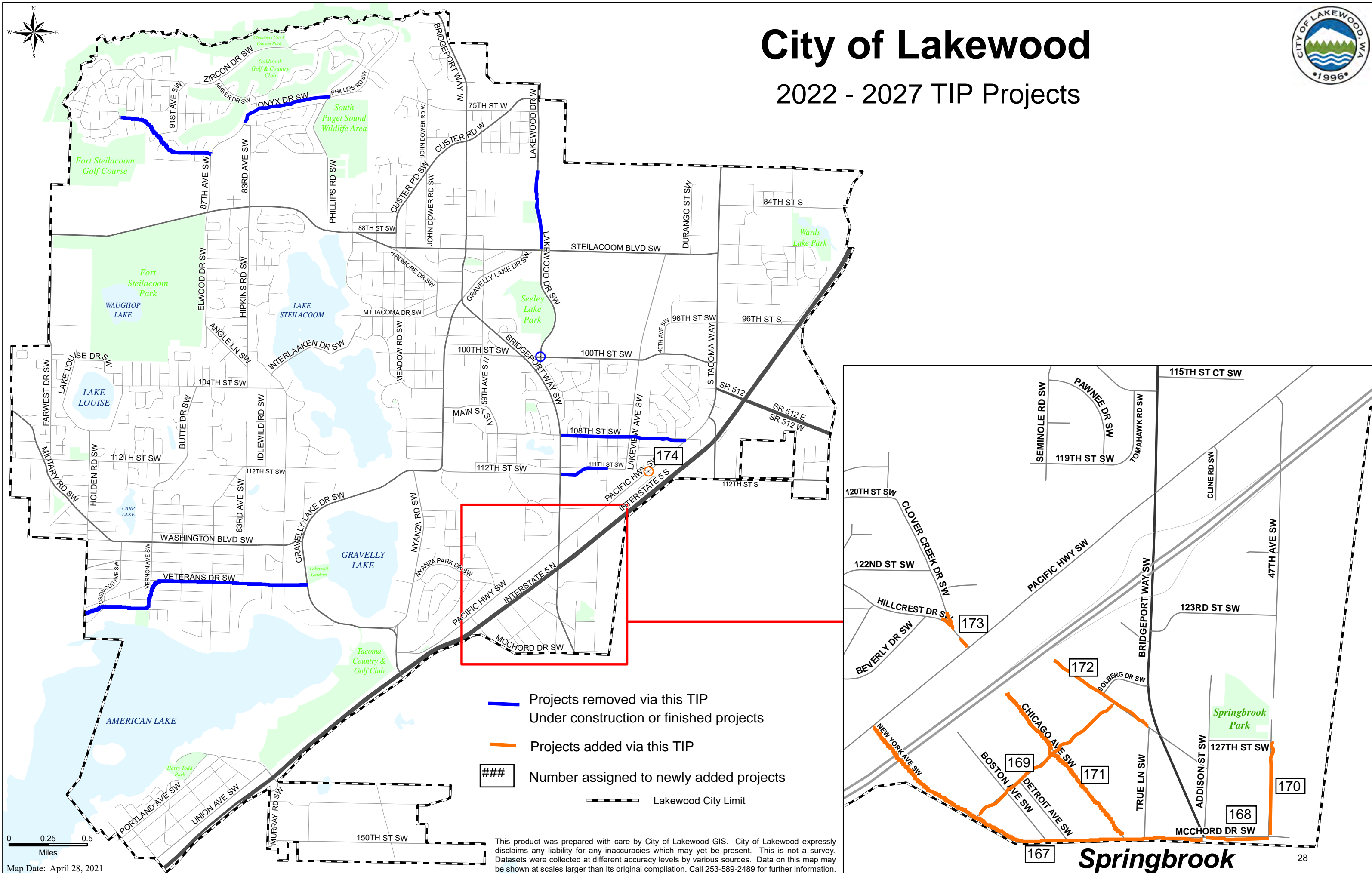
Completed/Removed and Added Projects										
302.0015 112th / 111th - Bridgeport to Kendrick	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City	Completed in 2021						0
		Grant								0
			Other							0
			Total	0	0	0	0	0	0	0
302.0119 Lakewood Drive - Steilacoom Blvd. to Flett Creek	curb, gutter, sidewalks, street lighting, drainage, overlay		City	Completed in 2021						0
		Grant								0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0134 Veterans Drive SW- Lake Park	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay		City	Completed in 2021						0
		Grant								0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0138 Oakbrook Sidewalks & Streets Onyx Dr SW (Garnet to Phillips)	Curb, gutter, sidewalks, bike facilities, turn lanes, street lighting, drainage, overlay.		City	Completed in 2021						0
		Grant								0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0060 100th Street & Lakewood Drive SW Traffic Signal Replacement	Replace 100th/Lakewood signal, street lighting, drainage, overlay.		City	Completed in 2021						0
		Grant								0
			Other							0
			Total		0	0	0	0	0	0
302.0080 108th - Bridgeport Way to Pacific Hwy	Roadway patching, overlay, markings, and striping.		City	Completed in 2021						0
		Grant								0
			Other							0
		-	Total	0	0	0	0	0	0	0

Completed/Removed and Added Projects										
302.0167 McChord Dr. SW: Pacific Hwy. SW to Bridgeport Way SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.73 miles		City	New TIP Project						
		1,460	Grant							
302.0168 McChord Dr. SW: Bridgeport Way SW to 47th Ave. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.11 miles		City	New TIP Project						
		220	Grant							
302.0169 47th Ave. SW: McChord Dr SW to 127th St. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.20 miles		City	New TIP Project						
		400	Grant							
302.0170 Lincoln Ave. SW: McChord Dr. SW to San Francisco Ave. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.35 miles.		City	New TIP Project						
		700	Grant							
302.0171 Chicago Ave. SW: Spring Brook Ln. SW to McChord Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.37 miles.		City	New TIP Project						
		740	Grant							
302.0172 San Francisco Ave. SW: Spring Brook Ln. SW to True Ln. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.22 miles.		City	New TIP Project						
		440	Grant							
302.0173 Clover Creek Dr. SW: Pacific Hwy. SW to Hillcrest Dr. SW *This does not include the work within the Sound Transit ROW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.06 miles.		City	New TIP Project						
		360	Grant							
			Other							
			Total							

Completed/Removed and Added Projects									
302.0077 Gravelly Lake Non-Motorized Trail - Phase 3 (GLD - Nyanza Rd. SW to Washington Blvd. SW)	Provide non-motorized path around Gravelly Lake along Gravelly Lake Drive and Nyanza Drive. Existing roadway cross section shifted to outside and overlaid. Lighting.		City						0
			Grant	Combined into 302.0135 below					0
			Other						0
			Total	0	0	0	0	0	0
302.0135 Washington Blvd/North Gate Rd/Edgewood Ave SW - North Gate Rd. SW to Gravelly Lake Vernon Ave. SW: Wash. Blvd. SW to Veterans Dr. SW (JBLM North Access Project)	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	9,351	City	3,000					3,000
		7,274	Grant	4,274	Added 302.0077 Scope & Budget				4,274
			Other						0
		16,625	Total	7,274	0	0	0	0	7,274
302.0145 Custer Rd. SW: Bridgeport Way SW to Lakewood Dr. SW - Complete Street	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City						
			Grant	Duplicate of 302.0116 Removed					
			Other						
			Total						



2022 - 2027 TIP Projects





City of Lakewood

Transportation Improvement Program (TIP)

2022 - 2027

Charles “Ted” Hill & Weston Ott, P.E.

Public Works Engineering

May 10, 2021

Completed or Under Construction

2020/21

To be removed from TIP

- 111th/112th - Bridgeport to Kendrick, Roadway Reconstruction (15)
- 100th St & Lakewood Dr., Intersection Improvements (60)
- 108th - Bridgeport to Pacific Hwy, Overlay & ADA improvements (80)
- Lakewood Dr. – Steilacoom to Flett Creek, Roadway Improvements (119)
- Veterans Dr. SW – Gravelly Lake to VA Entrance, Roadway Improvements (134)
- Onyx Dr. Street Improvements – Roadway Improvements (138)
(Project CIP Number, 302.0###)

Onyx Drive Sidewalks

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalks
- Traffic calming
- Illumination
- ADA Compliance



Veterans Drive SW – Gravelly Lake to VA Entrance

- Minor Road Widening
- Roundabouts
- Traffic calming
- Curb/Gutter
- Associated Storm
- Sidewalks
- Illumination
- ADA Compliance



111th/112th – Bridgeport to Kendrick, Roadway Rebuild

- Curb/Gutter
- Associated Storm
- Sidewalks
- ADA Compliance
- Illumination
- Est. Completion July 2021



100th St and Lakewood Dr. Signal Upgrade

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalks
- ADA Upgrades
- Illumination
- Est. Completion August 2021
- Project in suspension for pole fabrication/del.



108th – Bridgeport to Pacific Hwy Overlay

- ADA Upgrades
- Associated storm
- Pavement Grind/Overlay
- Est. Completion July 2021



Lakewood Dr. – Steilacoom to Flett Crk Sidewalk

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalks
- Pavement Grind/Overlay
- Est. Completion May 2021



Projects Proposed to be Added to TIP

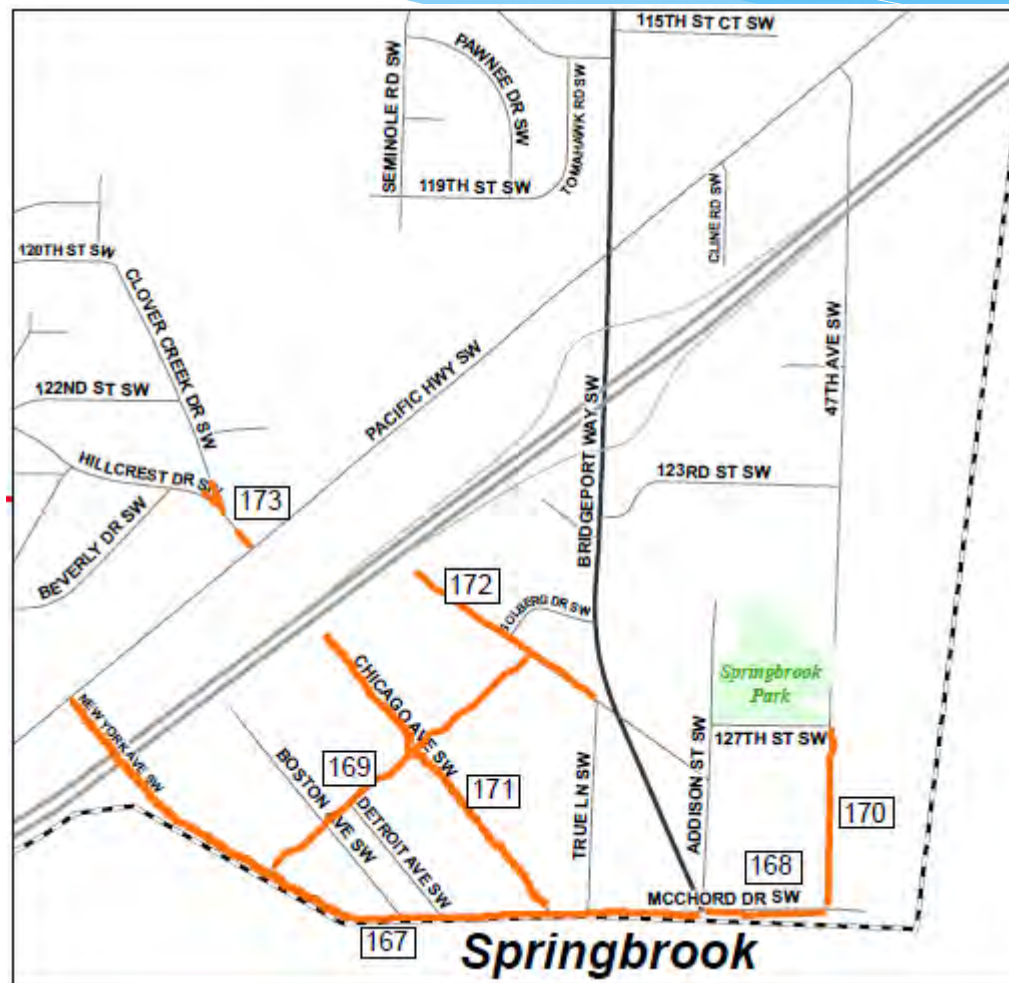
Roadway Improvement Projects

- McChord Dr. SW – Pacific Hwy to Bridgeport (#167)
- McChord Dr. SW – Bridgeport to 47th Ave SW (#168)
- 47th Ave SW – McChord Dr. SW to 127th St SW (#169)
- Lincoln Ave. SW – McChord Dr. SW to San Francisco Ave SW (#170)
- Chicago Ave SW – Spring Brook Ln. SW to McChord Dr. SW (#171)
- San Francisco Ave SW – Spring Brook Ln SW to True Ln SW (#172)
- Clover Creek Dr. SW – Pacific Hwy to Hillcrest Dr. SW (#173)

Traffic Signal Project

- Pacific Hwy SW/Sharondale SW (#174)
(Project CIP Number, 302.0###)

Roadway Improvement Projects



Project CIP
Number

McChord Dr. SW – Pacific Hwy to Bridgeport

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalk (1-side)
City side only
- Bike lanes
- Illumination
- ADA Compliance
- Estimated Cost
\$1,460,000 ('21)



McChord Dr. SW – Bridgeport to 47th Ave SW

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalk (1-side)
City side only
- Illumination
- ADA Compliance
- Estimated Cost
\$220,000 ('21)



47th Ave SW – McChord Dr. SW to 127th St SW

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalks
- Illumination
- ADA Compliance
- Estimated Cost \$400,000 ('21)



Lincoln Ave SW – McChord Dr. SW to San Francisco Ave SW

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalks
- Illumination
- ADA Compliance
- Estimated Cost \$700,000 ('21)



Chicago Ave SW – Spring Brook Ln SW to McChord Dr. SW

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalk
- Illumination
- ADA Compliance
- Estimated Cost \$740,000 ('21)



San Francisco Ave SW – Spring Brook Ln SW to True Lane SW

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalk
- Illumination
- ADA Compliance
- Estimated Cost \$440,000 ('21)



Clover Creek Dr. SW – Pacific Hwy to Hillcrest Dr. SW

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalks
- Illumination
- ADA Compliance
- Contingent on Coordination with Sound Transit
- Estimated Cost \$360,000 ('21)



Traffic Signal

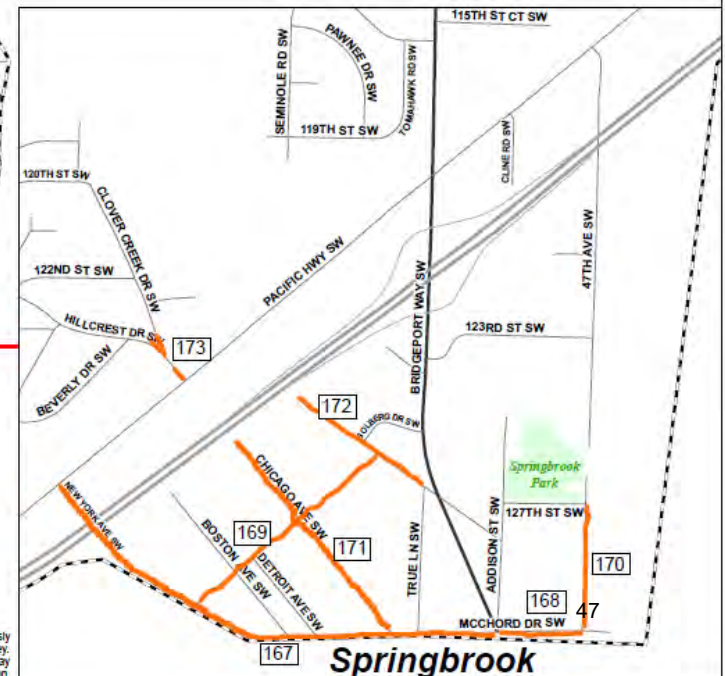
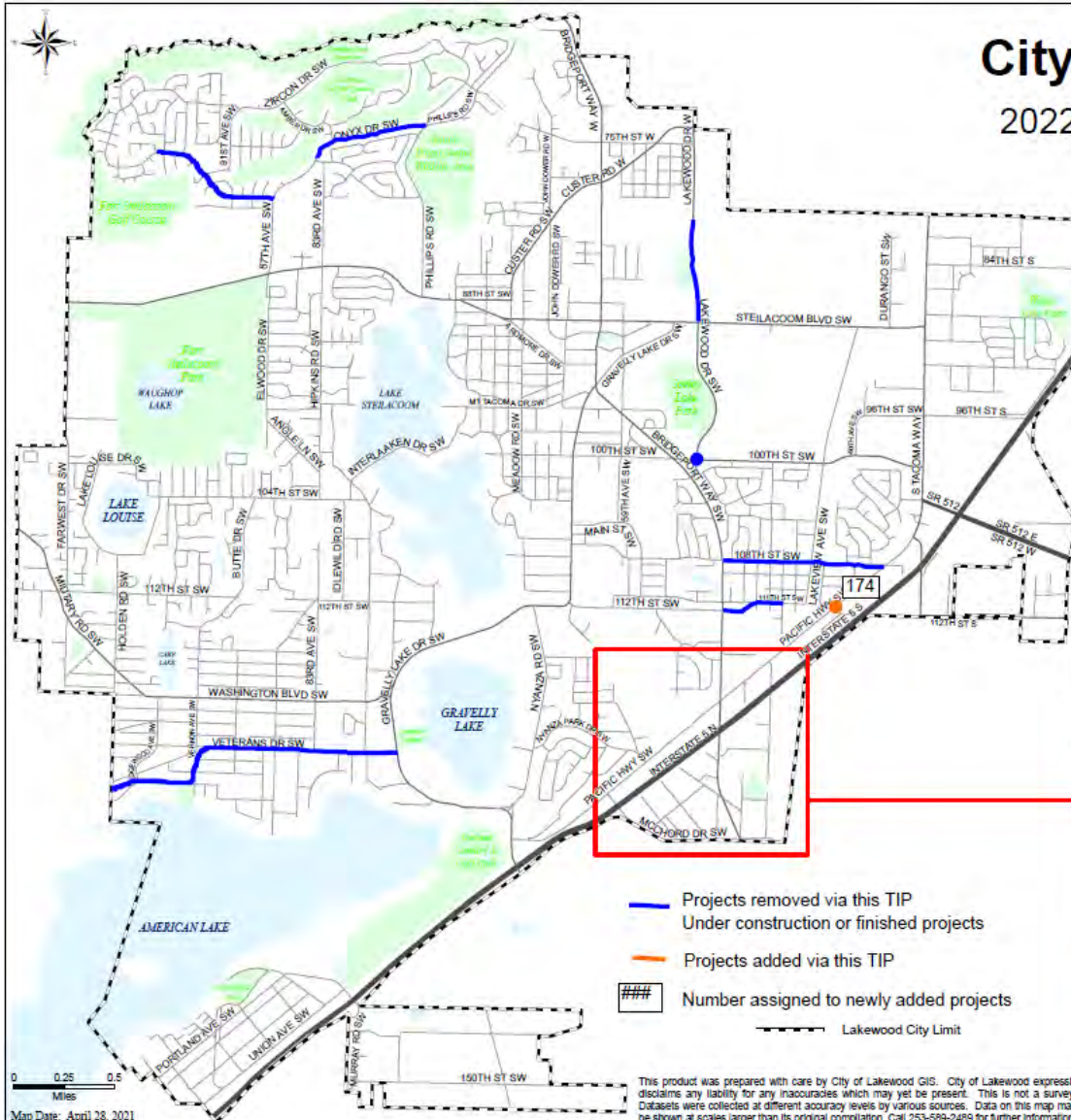
Pacific Hwy & Sharondale ST SW

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Signal installation
- Illumination
- ADA Compliance
- Estimated Cost \$775,000 ('21)



Questions

City of Lakewood 2022 - 2027 TIP Projects





TO: Mayor and City Council

FROM: Mary Dodsworth, Parks, Recreation and Community Services Director

THROUGH: John Caulfield, City Manager *John E. Caulfield*

DATE: May 10, 2021

SUBJECT: Springbrook Park Expansion

ATTACHMENTS: Power point Presentation

Summary: This project continues the City's efforts to improve the quality of life and create a healthy space for residents in the Springbrook neighborhood. The City received a Department of Commerce grant (2020 Legislative allocation) to make improvements to Springbrook Park and do restoration work along Clover Creek. Staff reviewed the 2016 master plan, assessed new park property purchased near the park, met with residents and other community partners to update the master site plan. Staff will review the draft updated plan, proposed improvements, current cost estimate and timeline at the May 10 study session. Additional information will also be provided regarding future creek restoration, flood plain area study and various development impacts that could support future park expansion on the north side of the creek and along 47th Ave.

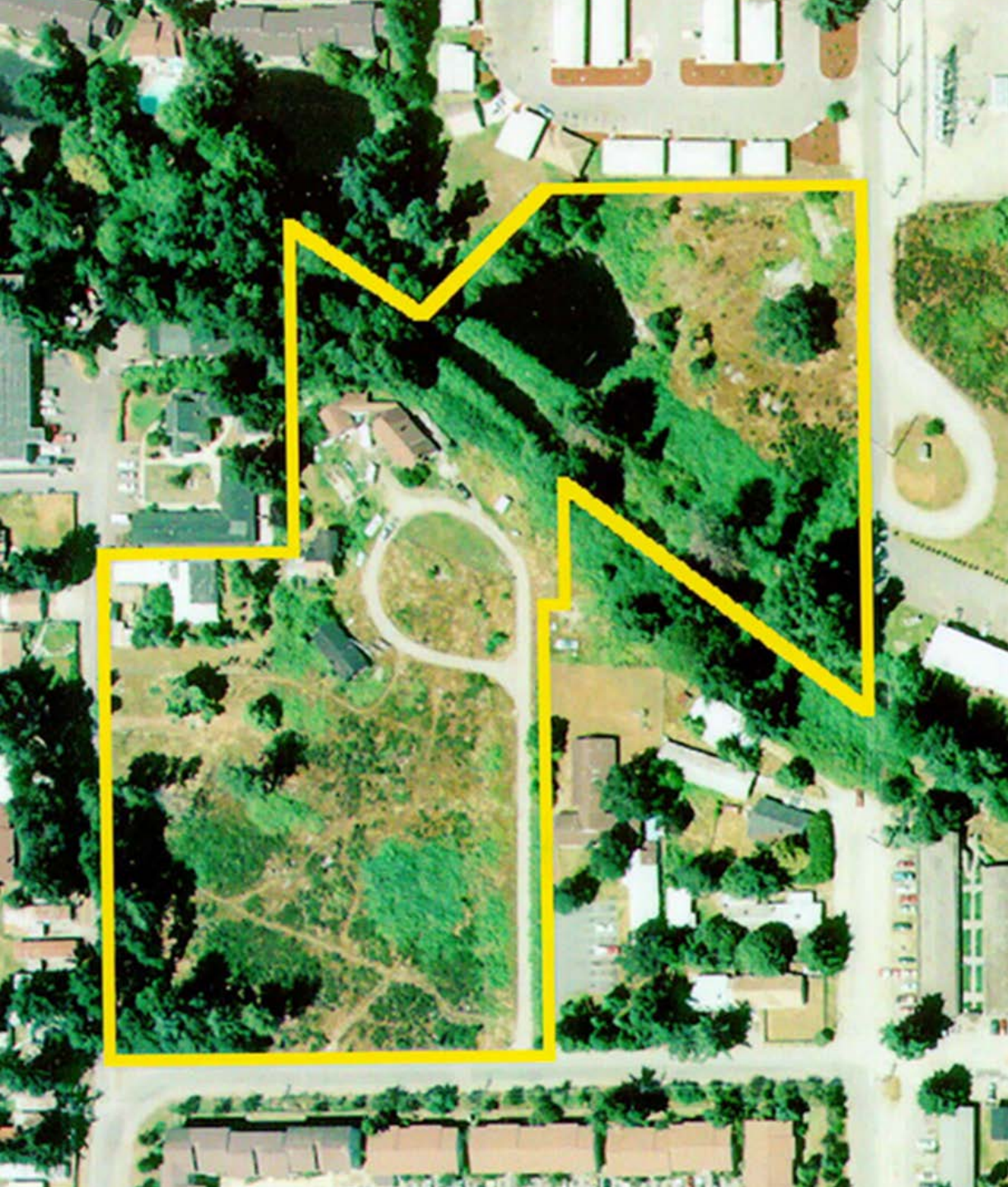
Financial Impact: The city received a \$788,000 allocation for this project. Additional resources are being requested to address permit requirements and to add more elements to the park based on feedback from area residents. It is recommended that the additional funding be provided from available one-time general fund monies and SWM funds as part of the 2021-2022 mid-biennial budget review process later this fall.

Revenue Sources	Amount	Task	Original Cost Estimate	Current Cost Estimate
DOC Grant	\$ 757,540	A & E	\$ 112,500	\$ 150,000
* City of Lakewood	\$ 312,000	Park Expansion	\$ 625,500	\$ 900,000
Total	\$1,100,000	Stream Restoration	\$ 50,000	\$ 50,000
		*Total	\$ 788,000	\$1,100,000

* Differences in original estimates: Street improvements \$150,000
 Additional planning / permitting construction support \$ 37,500
 State Admin for grant \$ 30,460
 Pump Track \$ 75,000
 Mobilization, demo, etc.. Associated with updates \$ 19,500
 \$312,000

Springbrook Park Master Plan Update





Springbrook Park Master Plan

- 1996

Springbrook Park Master Plan

- 1999



Springbrook Park Master Plan

- 2013



Springbrook Park Master Plan

- 2016



Planning



Springbrook Park Master Plan

- 2021





2016 Master Plan



2021 Master Plan

What will we do this time!

- Create a loop trail system



What will we do this time!

- Move / rebuild the garden
- New access/plaza
- New parking
- Add little food pantry(s)



What will we do this time!

- Add basketball court
- Remove hoops



What will we do this time!

- Remove backstop
- Remove fencing
- New Park Sign



What will we do this time!

- Add pump track



What will we do this time!



- Creek restoration (south side)
- Fencing barriers
- Picnic tables/view area



What will we do this time!

- Off leash dog park



 **Reminder**
Scoop the poop, bag it, and
put it in the trash! 

Bozley

Project Funding and Costs

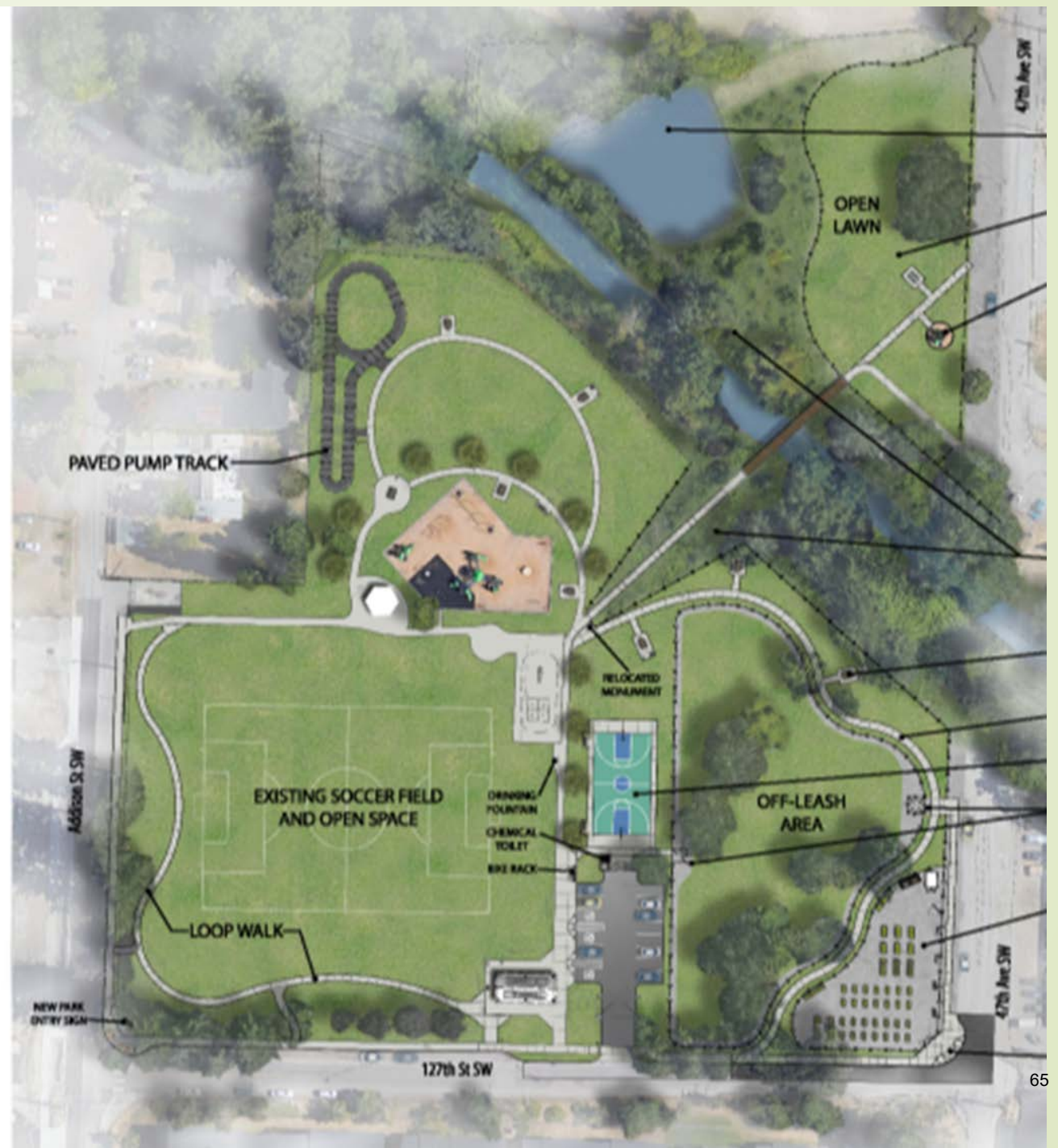
Revenue Sources	Amount
DOC Grant	\$ 757,540
* City of Lakewood	\$ 312,000
Total	\$1,100,000

Task	Original Cost Estimate	Current Cost Estimate
A & E	\$ 112,500	\$ 150,000
Park Expansion	\$ 625,500	\$ 900,000
Stream Restoration	\$ 50,000	\$ 50,000
*Total	\$ 788,000	\$1,100,000

* Differences in original estimates:

Street improvements:	\$150,000
Additional planning / permitting construction support	\$ 37,500
State Admin for grant	\$ 30,460
Pump Track	\$ 75,000
Mobilization, demo, etc.. Associated with updates	\$ 19,500
	<u>\$312,000</u>

Questions?




Clover Creek and Flood Plain Restoration





TO: Mayor and City Council

FROM: Mary Dodsworth, Parks, Recreation & Community Services Director

THROUGH: John Caulfield, City Manager 

DATE: May 10, 2021

SUBJECT: Seeley Lake Public Access Plan

ATTACHMENTS: Master Plan Update
Phase Two Consultant Agreement

Summary: The City of Lakewood and Pierce County have an opportunity to make improvements to Seeley Lake Conservancy Park. The City approved a \$150,000 joint project to develop a master plan and implement various site improvements in the 2020 parks CIP budget. In early 2020 the City contracted with SCJ Alliance to develop a master site plan for the area. Planning and public outreach occurred with a focus on improving safety, public access, water quality and the overall environmental condition of the area. A master plan has been developed and improvements are proposed to be complete by year end.

Background: Seeley Lake is a 48 acre park located within City of Lakewood boundaries. Visible from Lakewood Drive and across the street from Harrison Prep and the CPSD Business Services (bus barn) Center, the site is accessed through a parking lot adjacent to the Lakewood Community Center, where the City leases space for the Lakewood Senior Activity Center. The park includes woods, wetlands, natural areas, a lake (a stormwater collection site) and a 1.3 mile perimeter loop trail. It is recognized as a *Resource Conservation Park* in Pierce County's Parks and Open Space (PROs) Plan, a *Natural Open Space Area* in Lakewood's Legacy Plan and a way to provide *connections to the linear green street* in the Downtown Subarea Plan. All plans note the importance of this area for stormwater retention, water quality and providing citizens and visitors with an opportunity to connect with nature and improve their health. It is used by the community for a variety of purposes.

Funds were included in the City's 2019 stormwater CIP (#401-0012) to assess condition and function of outfalls into Seeley Lake and to determine water quality and need for system retrofits. Pierce County also allocated resources in their 2019 budget and anticipated additional resources in their 2020/2021 budget to address water quality, environmental

health and improved public access to this area. The entities determined that working together would provide better communication, outcomes and project efficiencies. The project budget is estimated at \$150,000, with Pierce County providing \$100,000 and the City providing \$50,000 from the SWM fund. The City is taking the lead on this project.

Phase one of the planning included several elements: Storm water system management documents (a stormwater feasibility study, basin maps and water quality studies) also included a review of habitat and environmental impacts. Year round public access and safety were included on the master plan. The SCJ Alliance contract expired in December, 2020. Staff is recommending amending this contract to continue this work, develop cost estimates for phase one development and make site improvements to the park.

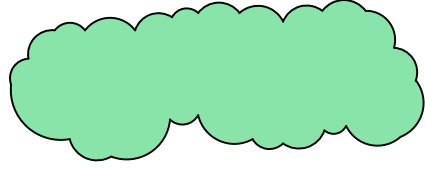
Master plan improvements include trail work, site furnishings, new pocket park and trail access from Lakewood Drive, trail surfacing improvements, fencing that will provide buffers and barriers along the trail and near private property, board walk over the trail area that floods each year, an observation area, interpretive signage, plantings, beautification, and improvements that will enable ADA access to a portion of the trail, creating a new trail head, picnic area and trail loop. Cost estimates for all improvements were near \$1 million.

A few selected projects will be completed with the remaining capital project funds (approximately \$100,000). The selected projects include the necessary construction and permitting documents as well as an updated trail head, beautification and educational signage near the main intake culvert, trail restoration, access pathways from Lakewood Drive and fencing along the trail and adjacent to private property. To reduce overall project costs, some work will be done by a DOE stewardship crew that the County contracts with each year.

Recommendation: Staff is requesting to put the following recommendation on the May 17 Council consent agenda. Council will be asked to authorize the City Manager to approve a contract amendment for SCJ alliance and construction expenses related to the Seeley Lake Improvement Project in an amount not to exceed \$100,000.



CONCEPT GRAPHICS LEGEND



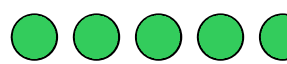
VEGETATION MANAGEMENT AREA
REMOVE VEGETATION EXCEEDING 3' IN HEIGHT TO ALLOW VIEWS FROM ADJACENT ROADS OR WALKWAYS. PRUNE UP TREES TO A MINIMUM HEIGHT OF TWELVE (12') FEET, REPLANT AREAS WITH LOW MOUNDING SHRUBS, COVER AREA WITH TOP DRESS MULCH



REMOVE EXISTING VEGETATION
CLEAR OUT VEGETATION 5' FEET ON BOTH SIDES ALONG EDGE OF TRAIL.




A OBSERVATION AREA
PROTECTED OBSERVATION AREA, PROVIDES VIEWS TO LAKE WITH SEATING AND GUARD RAIL TO DISCOURAGE ACCESS.



NEW PATHWAY CONNECTION
GRAVEL PATH




PROTECT TRAIL FROM FLOODING
RAISING PATHWAY AND PROVIDING BOARDWALK OR CULVERTS TO ALLOW WATER TO DISBURSE IN LOW SPOTS ON SITE



EXISTING TRAIL
RESURFACE EXISTING TRAIL WITH 1/4" MINUS CRUSHED ROCK.



★ MAIN TRAIL HEAD IMPROVEMENTS
IMPROVEMENTS TO TRAIL HEAD TO INCLUDE RULES, ACCESSIBLE ACCESS, DISTANCE START MARKER, VEGETATION REMOVAL AND PRUNING OF EXISTING VEGETATION, NEW PLANTING, LIGHTING.



★ TRAIL END IMPROVEMENTS
TRASH AND DOGGY BAG DISPENSER, LANDSCAPE IMPROVEMENTS, LIGHTING, SITE AMENITIES.



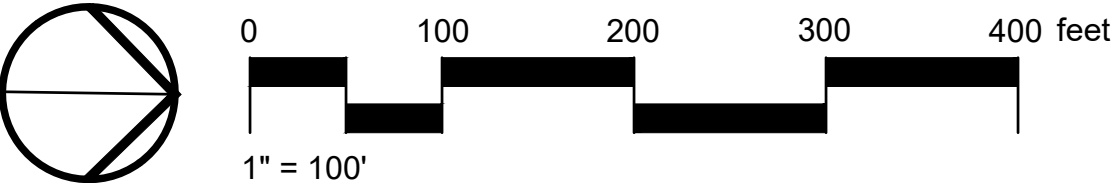
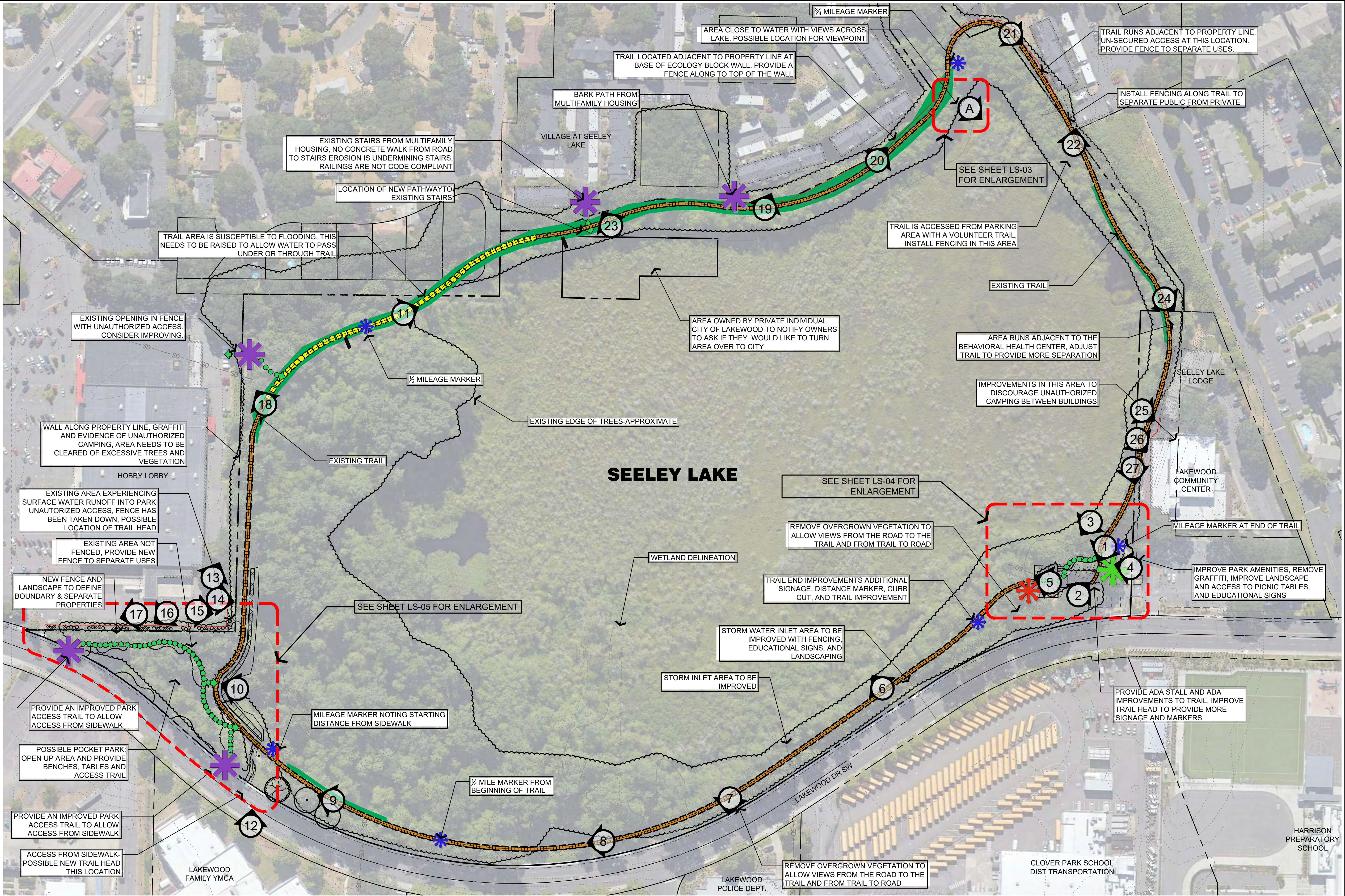
★ ACCESS FROM PRIVATE PROPERTY
NEW IMPROVEMENTS INCLUDE RULES AND ENTRY SIGN, MILEAGE MARKERS, LIGHTING, AND TRAIL IMPROVEMENTS.



★ DISTANCE MARKER
SHALL BE LOCATED EVERY QUARTER OF A MILE AND AT ALL ENTRANCES WITH PIERCE COUNTY STANDARD MILEAGE MARKER, TYP.



X LANDSCAPE NARRATIVE NOTES
LOCATION AND DIRECTION OF PHOTOS PER LANDSCAPE NARRATIVE ASSESSMENT




REVISIONS	DATE	BY	DESIGNED BY:	ISSUE DATE:	ALL DIMENSIONS SHOWN IN FEET UNLESS OTHERWISE DESIGNATED	SCJ ALLIANCE CONSULTING SERVICES 8730 TALLON LANE NE, SUITE 200, LACEY, WA 98516 P: 360.352.1465 F: 360.352.1509 SCJALLIANCE.COM	CITY OF LAKEWOOD, WA 1996	CITY OF LAKEWOOD SEELEY LAKE STORMWATER AND PUBLIC ACCESS IMPROVEMENTS OPPORTUNITIES AND CONSTRAINTS PLAN	DRAWING No.:
			T. GRANTHAM	05/11/2021					LS-01
			DRAWN BY:	JOB No.:					SHEET No.:
			T. GRANTHAM	0765.03					1 OF 5
			CHECKED BY:	DRAWING FILE No.:					
			J. GLANDER	_0765.03 X-LS					

May 04, 2021 5:09:53pm User: hannah@scjalliance.com
PROJECTS\0765 CITY OF LAKEWOOD\076503 SEELEY LAKE ACCESS AND STORMWATER IMPROVEMENTS\0765.03 X-LS.DWG

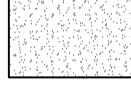
May 04, 2021 5:00 PM - User: [unclear]
PROJECTS\0765.03 CITY OF LAKEWOOD UPGRADES\0765.03 SEELEY LAKE ACCESS AND STORMWATER UPGRADES\CA01_0765.03 X-LS.DWG


PHASING SCHEDULE OVERALL

- 

PH-01-01 EXISTING GATEWAY IN FENCE TO BE SECURED TO REMOVE ACCESS TO PARK
- 


PH-01-02 NEW ACCESS TO PARK TRAIL FROM SIDEWALK
- 


PH-01-03 VEGETATION REMOVAL IN WETLAND BOUNDARY, HAND REMOVAL 5' (FT.) FROM EDGE OF TRAIL.
- 

PH-01-04 TRAIL RESURFACE: 2" DEPTH OF 1/4" (-) MINUS CRUSHED ROCK
- 

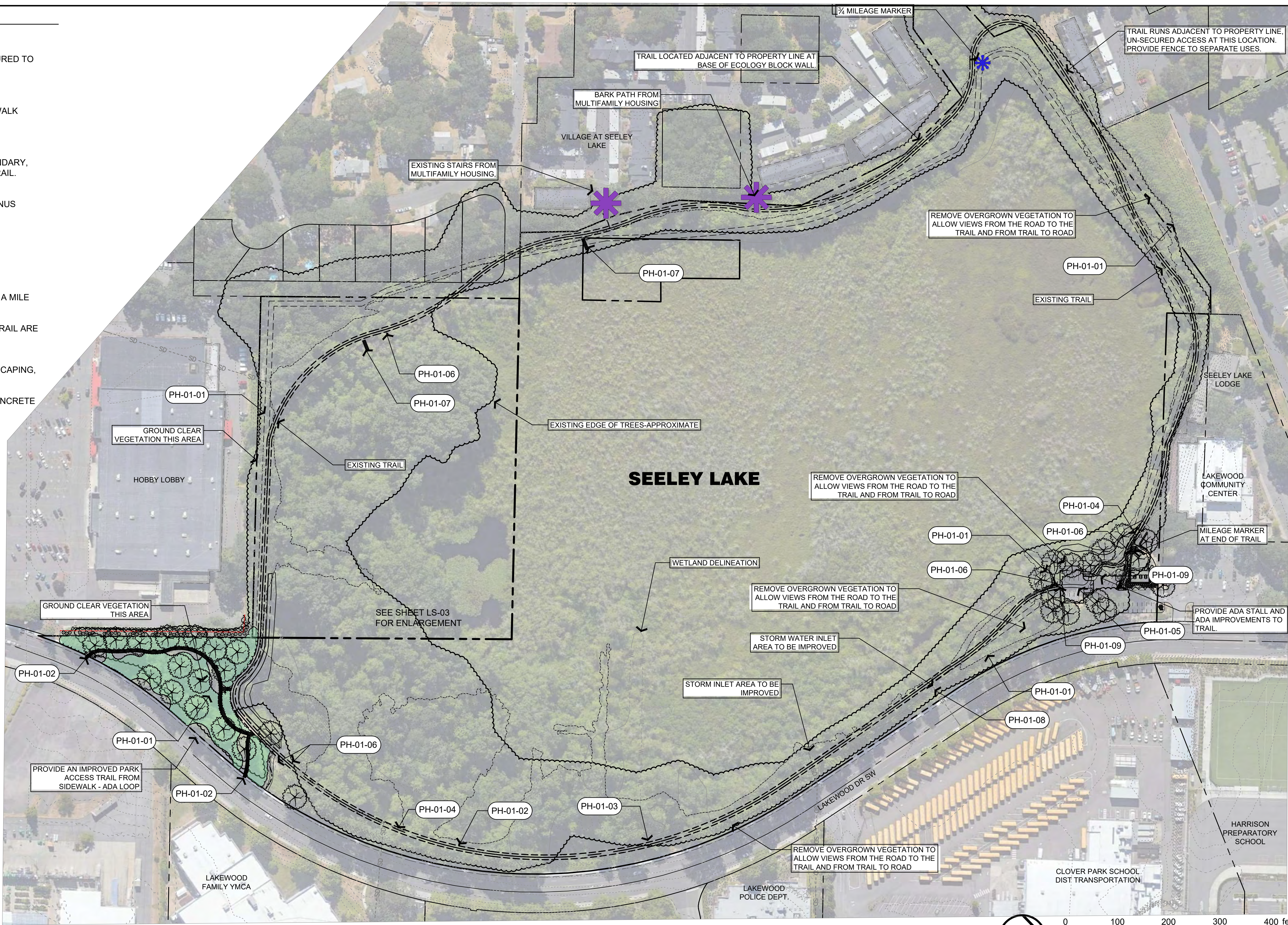
PH-01-05 DEMO EXISTING PARKING ISLANDS
- 

PH-01-06 DISTANCE MARKER-PLACED EVERY 1/4 OF A MILE
- 

PH-01-07 EDUCATIONAL SIGNAGE - "PORTIONS OF TRAIL ARE UNUSABLE TO TO SEASONAL FLOODING"
- 

PH-01-08 INLET AREA TO BE IMPROVED WITH LANDSCAPING, PLANTING, ROCKERY, AND FENCING
- 

PH-01-09 ADA IMPROVEMENTS: CURB CUTS AND CONCRETE ADA RAMPS



△	REVISIONS	DATE	BY

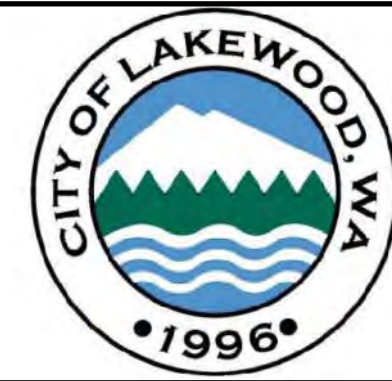
DESIGNED BY:	ISSUE DATE:
	05/11/2021
DRAWN BY:	JOB No.:
T. GRANTHAM	0765.03
CHECKED BY:	DRAWING FILE No.:
	_0765.03 X-LS

ALL DIMENSIONS
SHOWN IN FEET
UNLESS OTHERWISE
DESIGNATED



SCJ ALLIANCE
CONSULTING SERVICES

8730 TALLON LANE NE, SUITE 200, LACEY, WA 98516
P: 360.352.1465 F: 360.352.1509
SCJALLIANCE.COM



CITY OF LAKEWOOD SEELEY LAKE STORMWATER AND PUBLIC ACCESS IMPROVEMENTS	
PHASE 1 LANDSCAPE WORK	

DRAWING No.:	LS-02
SHEET No.:	2 OF 5

May 04, 2021 5:01:20pm - User: trent.grantham
\\projects\0765\0765 CITY OF LAKEWOOD\076503 SEELEY LAKE ACCESS AND STORMWATER UPGRADES\CADD\0765.03 X-TRAILHEAD.DWG

REFERENCE NOTES SCHEDULE

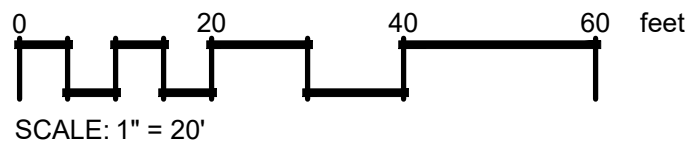
SYMBOL	ADD ALT DESCRIPTION
	A-101 EXISTING CONCRETE
	A-102 NEW CONCRETE
	A-103 NEW GRAVEL TRAIL
SYMBOL	PHASING DESCRIPTION
	PH-01-05 ADA IMPROVEMENTS: CURB CUTS AND CONCRETE ADA RAMP
	PH-01-06 DISTANCE MARKER-PLACED EVERY 1/4 OF A MILE

CONCEPT PLANT SCHEDULE

	EXISTING TREES TO REMAIN
	LARGE SHRUBS
	MEDUIM SHRUBS
	NATIVE VEGETATION LOW GROW MIX
	BIOFILTRATION PLANTING INCLUDES CLEARING AND GRUBBING, AMMENDING SOIL AND PLANTING 1 GAL. CONTAINERS @ 30" O.C.
	HYDROSEED LAWN
	LOW GROWING SHRUBS



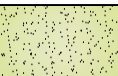


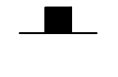
C TRAIL HEAD ENLARGEMENT



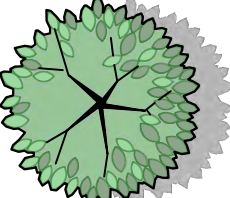

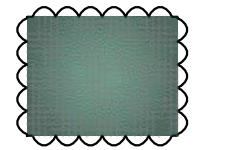

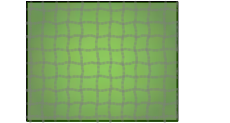
△	REVISIONS	DATE	BY	DESIGNED BY:	ISSUE DATE: 05/11/2021	ALL DIMENSIONS SHOWN IN FEET UNLESS OTHERWISE DESIGNATED	 SCJ ALLIANCE CONSULTING SERVICES 8730 TALLON LANE NE, SUITE 200, LACEY, WA 98516 P: 360.352.1465 F: 360.352.1509 SCJALLIANCE.COM		CITY OF LAKEWOOD SEELEY LAKE STORMWATER AND PUBLIC ACCESS IMPROVEMENTS	DRAWING No.: LS-045
				DRAWN BY: T. GRANTHAM	JOB No.: 0765.03					SHEET No.:
				CHECKED BY:	DRAWING FILE No.: _0765.03 X-TRAILHEAD				TRAIL HEAD IMPROVEMENTS	4 OF 5



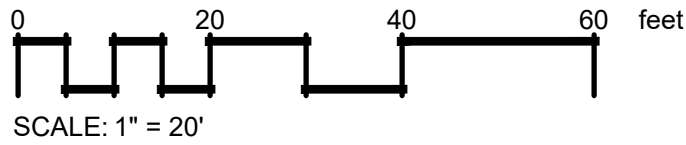
REFERENCE NOTES SCHEDULE POCKET PARK

SYMBOL	DESCRIPTION
	1 HYDROSEED LAWN
SYMBOL	ADD ALT DESCRIPTION
	A-103 NEW GRAVEL TRAIL
SYMBOL	PHASING DESCRIPTION
	PH-01-02 NEW ACCESS TO PARK TRAIL FROM SIDEWALK
	PH-01-06 DISTANCE MARKER-PLACED EVERY 1/4 OF A MILE

CONCEPT PLANT SCHEDULE

	<u>EXISTING TREES TO REMAIN</u>
	<u>LARGE SHRUBS</u>
	<u>NATIVE VEGETATION LOW GROW MIX</u>
	BIOFILTRATION PLANTING INCLUDES CLEARING AND GRUBBING, AMMENDING SOIL AND PLANTING 1 GAL. CONTAINERS @ 30" O.C.
	<u>LOW GROWING SHRUBS</u>

D POCKET PARK



May 04, 2021 5:29:43pm User: tgrantham
PROJECTS\0765.03 CITY OF LAKEWOOD\0765.03 SEELEY LAKE ACCESS AND STORMWATER UPGRADES\CA01_0765.03 X-POCKETPARK.DWG

△	REVISIONS	DATE	BY	DESIGNED BY:	ISSUE DATE:
					05/11/2021
				DRAWN BY:	JOB No.:
				T. GRANTHAM	0765.03
				CHECKED BY:	DRAWING FILE No.:
					_0765.03 X-pocketpark

ALL DIMENSIONS
SHOWN IN FEET
UNLESS OTHERWISE
DESIGNATED


SCJ ALLIANCE
CONSULTING SERVICES
8730 TALLON LANE NE, SUITE 200, LACEY, WA 98516
P: 360.352.1465 F: 360.352.1509
SCJALLIANCE.COM

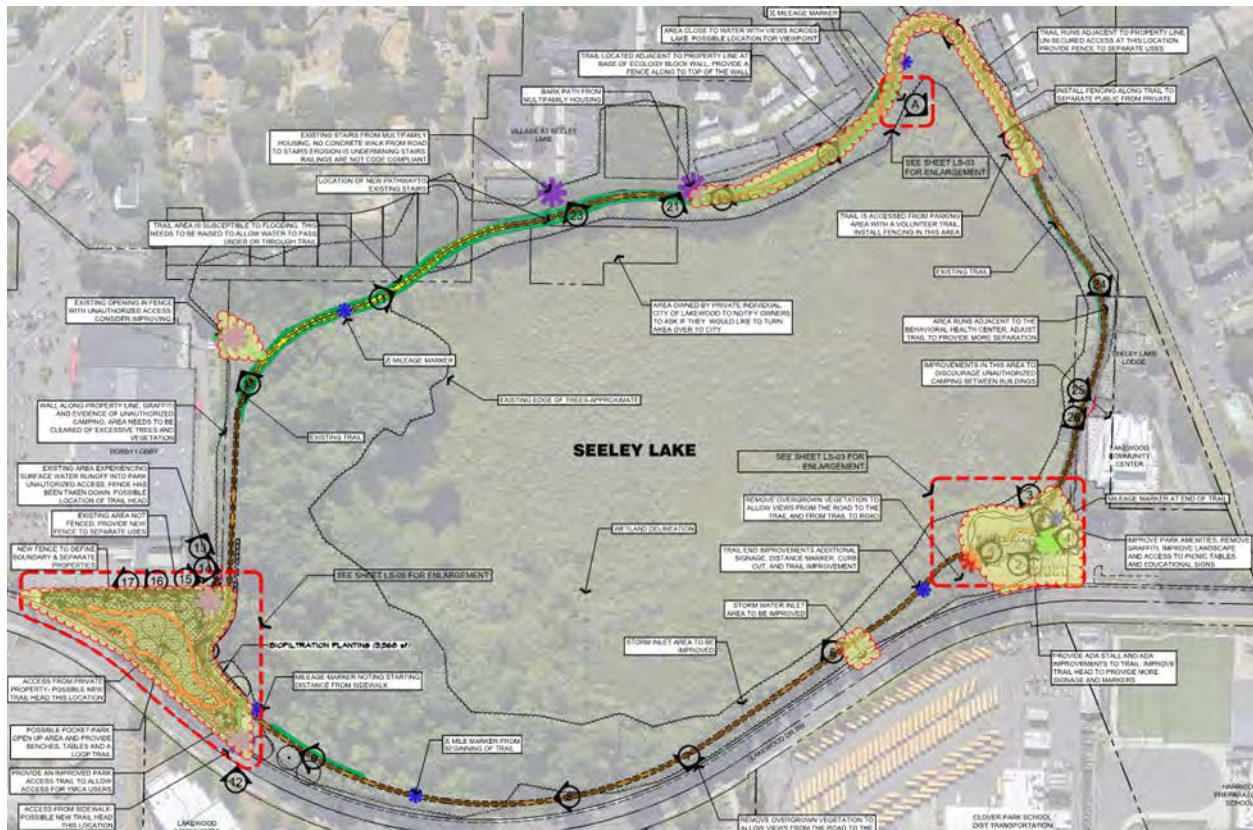


CITY OF LAKEWOOD
SEELEY LAKE
STORMWATER AND PUBLIC ACCESS IMPROVEMENTS

POCKET PARK ENLARGEMENT

DRAWING No.:	LS-05
SHEET No.:	5 OF 5

Master Plan of Needs and Phase One Improvements





TO: City Council
FROM: Tiffany Speir, Long Range & Strategic Planning Manager
THROUGH: John Caulfield, City Manager *John F. Caulfield*
DATE: May 10, 2021
SUBJECT: Lakewood ARPA Program: Treasury Guidance status; City Community Engagement Plan; Summary of Council Direction from March Retreat
ATTACHMENTS: Community Partnerships List from City 2021-2022 Biennial Budget (**Attachment A**); Summary of Pierce County 1st ARPA Allocations (**Attachment B**)

BACKGROUND

As an outcome of its March 27, 2021 retreat, the City Council identified certain items on which to consider spending the \$14.86M in ARPA funds coming to Lakewood in two tranches of \$7.43M each in 2021 and 2022, and directed that a community engagement plan be developed to assist the Council in allocating the funds.

ARPA funds allocated to local governments shall only be used:

“(A) to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

“(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

“(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city prior to the emergency; or

“(D) to make necessary investments in water, sewer, or broadband infrastructure.

ARPA funds are **one-time monies**, and commensurate with City financial policies, should only be used for one-time purposes versus ongoing operations. Costs against the funds must be incurred no later than December 31, 2024.

DISCUSSION

Department of the Treasury Guidance

The Treasury department is expected to have guidance out on May 7, 2021. This guidance is expected to include:

- Specific allocation amounts (previous award numbers are estimates and not official until Treasury releases them);
- Specific guidance for how funds can be allocated for the broadband/sewer/water portions of ARPA; and
- Specific guidance for how to calculate lost revenue from the COVID-19 pandemic and account for replacement of lost revenue using ARPA funding.

Council Policy and Priority Direction at March 27, 2021 Retreat:

At its March 27 retreat, the City Council agreed upon the following **policy positions** related to the use of ARPA funding:

- It was unanimously agreed that preference was to use ARPA for one-time costs; however, the City Council would consider making exceptions for certain programs or pilot programs.
- It was agreed that the City has ample time to expend ARPA funds. As a result, the City Council would like to have more research performed on community needs, including more community engagement with businesses, residents, human service providers and other non-profits, and other community stakeholders.
- It was agreed that ARPA funds should be treated as general fund monies and as such subject to the City's one percent (1%) set-aside for human services.

Next, the City Council engaged in a **priority assessment** of possible ARPA fund uses. In summary, a majority of Council members prioritize:

- Backfill City revenues/reserves
- Allocate 1% in 2022 and in 2023 (\$74,300 each year) in addition to current allocation to CSAB for human services
- Updates to City website to incorporate more virtual and multilingual services
- Support arts and entertainment venues and cultural activities, International District businesses
- Enhancing Council Chambers to accommodate hybrid in-person and virtual Council and Board/Commission meetings
- Provide water access in City parks facilities for hand washing and sanitation
- Support LASA in expanding its facilities and services for homeless
- Enhance Summer Youth Corps Employment opportunities
- Expanding IT capabilities to conduct virtual Court proceedings
- Installing a City reader board and other informational signage in City
- Installing bipolar UV ionization for City facilities' HVAC systems
- Hosting a small business resource and education center
- Hosting a "one-stop shop" to assist residents and businesses in finding financial and other COVID-19 relief services available through other agencies and organizations

Note: It is currently understood that Pierce County will be focusing ARPA funds toward assistance for rent & mortgage & utilities

Community Engagement Plan (May – August 2021)

Note: The City has been communicating regularly with Community Collaboration members and partners throughout the pandemic to understand and respond to changing social and economic needs. During the proposed community engagement process, there will likely be at least some expectation that the City already knows what needs to be done, and the community will want to hear strategies based on input they have already given. The Community Collaboration has 1) affirmed that existing City Human Services funding strategies continue to be the correct ones and 2) also supports an emphasis on workforce development and youth mental health; Community Services has been cultivating partnerships to address these issues. An ongoing commitment to listening is critical, but the City can also leverage the information already shared by partners.

Included below is a suggested process to engage with the community on how to best utilize ARPA funds. Items I-III are in order; IV – X are not in priority or chronological order.

I. Identify and secure City resources needed to implement Community Engagement Plan (CEP)

- Bring on temporary help (i.e., MPA graduate intern) to assist developing and implementing CEP
- Create an Action Plan template for this and future City outreach programs/efforts

II. Identify stakeholders, partners, and others to engage (full list of City Community Partnerships attached hereto), including but not limited to:

- Residents
- Neighborhood Associations
- Lakewood Chamber of Commerce and Business Owners
- Rental Housing Safety Program (RHSP) Contact List
- City Commission and Board members
 - o Community Services Advisory Board (CSAB), Lakewood African American Police Advisory Committee (LPAAC), Lodging Tax Advisory Committee (LTAC), Lakewood Multicultural Coalition (LMCC), Parks and Recreation Advisory Board (PRAB), Planning Commission, Lakewood's Promise Advisory Board (PAB), Youth Council
- Human Services Partners
 - o Community Collaboration members (up to 50 partner agencies), Living Access Support Alliance (LASA), United Way, others
- Public Agency Partners
 - o West Pierce Fire & Rescue (WPFR), Lakewood Library System, Lakeview Light and Power (LL&P), Lakewood Water, Clover Park School District (CPSD), etc.
- Municipal Partners
 - o Boys & Girls Club, YMCA, Service Clubs (Kiwanis, Rotary, Lions Club, etc.), Rebuilding Together South Sound (RTSS), Habitat for Humanity (HfH), United Way of Pierce County, Workforce Central, Career Team, etc.
- Cultural Points of Contact
 - o KWA, Asia Pacific Cultural Center, Center for Latino Leadership, radio stations, etc.

- III. Rebranding and distilling ARPA purpose to seek public input**
 - Identify and draft communications for the options and issues that will be presented for public review and feedback
- IV. Ongoing Coordination/Outreach to Local Governments**
 - Confirm that proposed uses of ARPA by Lakewood “fill the holes” versus duplicate services and resources being provided by other entities
 - Determine where partnerships with local governments may maximize benefits from ARPA funds for residents, businesses, and City
- V. Coffee with the Mayor**
 - Discuss ARPA at Coffee with the Mayor meeting and seek input from attendees
- VI. Lakewood Connections (June 2021 issue)**
- VII. Online Survey**
 - Develop and circulate links to online survey via CM Bulletin, social media
- VIII. Public Open House Calling for Ideas and Comments**
 - Hold virtual open house explaining ARPA program and its funds coming to City
 - o Present information and record for view on demand service
 - o Seek feedback from live attendees and those who watch later on demand
- IX. Farmers’ Market (Friday afternoons starting May 21st)**
- X. Summer Concert Series (Verify dates)**
- XI. City Council Study Session(s)**
 - City Council is presented with draft ARPA expenditure policies, priorities and plan based on input received from individual Council members at March 27 retreat, and, if available:
 - o Coffee with the Mayor;
 - o online survey;
 - o open house;
 - o Farmers’ Market and Summer Concert Series; and
 - City Council hears directly from, or is presented with responses from, City Commission and Board members, human services partners, public agency partners, municipal partners, cultural points of contact, business partners, and public partners regarding their and their constituents’ needs
- XII. City Council Public Hearing**
 - Hold City Council public hearing on draft ARPA Resolution including expenditure policies, priorities and plan.
- XIII. City Council adoption of Resolution reflecting consideration of comments received and Council discussion and identifying policies and priorities for ARPA expenditures in 2021-2024**

COMMUNITY PARTNERSHIPS

2nd Stryker Brigade Combat Team (JBLM Community Connector)
 AARP
 Alaska Gardens
 American Lake Veterans Hospital
 Association of Washington Cities
 Boy and Girl Scouts of America
 Bridgeport Place
 Caring for Kids
 Catholic Community Services
 Centerforce
 Christ Lutheran Church
 City of DuPont
 City of Tacoma
 City of University Place
 Clover Park Kiwanis
 Clover Park Rotary
 Clover Park School District
 Clover Park Technical College
 Coffee with the Mayor
 Communities in Schools of Lakewood
 Diabetes Association of Pierce County
 Emergency Food Network
 Federal Legislators (Senator Maria Cantwell, Senator Patty Murray, Congresswoman Marilyn Strickland)
 First Baptist Church of Lakewood
 Grave Concerns
 Habitat for Humanity
 HeartWarming Care
 Integrity Hearing
 Joint Base Lewis-McChord (JBLM)
 Keep Lakewood Beautiful
 Kiwanis Club of Clover Park
 Korean Women's Association
 Lake City Neighborhood
 Lake Steilacoom Improvement Club
 Lakewold Gardens (MayFest)
 Lakewood Baseball Club
 Lakewood Boys and Girls Club
 Lakewood Chamber of Commerce
 Lakewood Community Foundation
 Lakewood First Lions
 Lakewood Historical Society
 Lakewood Industrial Park
 Lakewood Playhouse
 Lakewood Soccer Club
 Lakewood Towne Center
 Lakewood United
 Lakewood Water District
 Lakewood YMCA
 Little Church on the Prairie
 Living Access Support Alliance
 MultiCare Health System
 Narrows Glen
 Nisqually Tribe
 North East Neighborhood
 Nourish Pierce County

Pacific Lutheran University
 Pacific Neighborhood
 Partners for Parks
 Pierce College
 Pierce County
 Pierce County Council (Jani Hitchen, District 6)
 Pierce County Cities & Towns
 Pierce County Housing Authority
 Pierce County Library System
 Pierce County Regional Council (PCRC)
 Pierce Transit
 Point Defiance Village
 Protect Our Pets
 Puget Sound Energy (PSE)
 Puget Sound Regional Council (PSRC)
 Rebuilding Together South Sound (RTSS)
 Regional Access Mobility Partnership (RAMP)
 Rotary Club of Lakewood
 Senior Footcare
 Senior Housing Assistance Group – Lakewood Meadows
 Statewide Health Insurance Benefits Advisors
 Sound Transit
 Soundview Medical
 South Sound Military Communities Partnership (SSMCP)
 South Sound Outreach Services
 South Sound Sports Commission
 St. Clare Hospital – Franciscan Health System
 Tacoma Area Coalition of Individuals w/ Disabilities (TACID)
 Tacoma Housing Authority
 Tacoma Pierce County Association of Realtors
 Tacoma-Pierce County Economic Development Board
 Tacoma-Pierce County Health Department
 Tacoma-Pierce County Chamber of Commerce
 The Church of Jesus Christ of Latter-day Saints
 The Footwear Place
 The Weatherly Inn
 Tillicum/Woodbrook Neighborhood
 Trinity Baptist Church
 Town of Steilacoom
 United Way
 Visiting Angels
 Walmart
 Washington Recreation and Park Association
 Washington State Association of Senior Centers Washington
 State Dept. of Transportation (WSDOT) Washington
 State Legislators (Senator Steve Conway, Senator T'Wina Nobles, Rep. Melanie Morgan, Rep. Steve Kirby, Rep. Mari Leavitt, Rep. Dan Bronoske)
 Washington State SAIL Task Force
 West Pierce Fire and Rescue
 Western State Hospital
 World Vision
 WSDOT
 YWCA

ATTACHMENT B

April 27, 2021:

Pierce County expects to receive nearly \$175 million from the American Rescue Plan Act (ARPA) for use over the next four years. The first half – roughly \$88 million – is expected to be delivered to the county in early May.

The first round of allocation included adding another \$4 million to the Rollback Relief Grant Program. Council approved the program earlier this month, dedicating an initial \$4 million from the general fund to support small, local businesses with grants up to \$10,000. The total amount now available through the program is \$8 million.

Additional funding allocations approved by Council included:

- \$5 million to support entrepreneurship and technical assistance grants with a focus on Black, Indigenous and People of Color (BIPOC) communities.
- \$2.4 million for housing and homelessness.
- \$2 million to support local food banks and pantries.
- \$1.5 million for a summer jobs program to return people to work.
- \$1.5 million for summer youth support programs.

Council also dedicated \$3 million to Pierce County's court system to help address a backlog of cases due to the pandemic. To see the full list of funding allocations [view Ordinance 2021-32 online](#).

Roughly \$37 million remains to be allocated from the county's first round of ARPA funding. In the coming weeks Council will begin review of mid- and long-term needs facing the county with a focus on allocating funding to make sustainable improvements.



TO: City Council
FROM: Tiffany Speir, Long Range & Strategic Planning Manager
THROUGH: John Caulfield, City Manager *John P. Caulfield*
DATE: May 10, 2021
SUBJECT: Pierce County Resolution 2021-30s (Plan to End Homelessness)
ATTACHMENTS: PC Resolution 2021-30s (**Attachment A**); ad hoc committee
Recommended Action Plan (**Attachment B**)

BACKGROUND

On March 23, the Pierce County Council passed Resolution 2021-30s (attached hereto), which established as ad hoc committee to develop an Action Plan by April 24, 2021. The Action Plan, in turn, would recommend how to:

- 1) develop a longer term Comprehensive Plan to End Homelessness by September 24, 2021; and
- 2) recommend how the County can work with partners to end street homelessness by November 1, 2021.

Per the County Resolution, Lakewood was a named member of the ad hoc committee, and Tiffany Speir represented the City.

The ad hoc committee began meeting weekly on March 31 and presented an Action Plan (attached hereto) to the County Council's Human Services Committee on May 4. The presentation is summarized below:

Ad hoc Committee Recommendations:

1. Accept Action Plan, authorize continued work and expansion of Ad Hoc Committee to develop the Comprehensive Plan to End Homelessness (CPEH).
2. Identify and approve funds for identified resources:
 - Approve 3 limited duration FTEs (PM, Data analyst, staff backfill)
 - Approve budget (\$250K):

• FTEs (3)	\$100K
• Facilitator/Comm Engagement contract	\$100K
• Marketing/meetings	\$ 50K
3. Clarify budget parameters for shelter plan, including budget review and funding approval.

Action Plan Contents

- History
- Goals, Definitions, Guiding Principles
- Scope
- Groups to Include
- Public Engagement Process
- Meeting Council's Committee to Provide Adequate Shelter by 11/1/21
- Project Timeline
- Resources Needed
- Recommendations

Guiding Principles for Comprehensive Plan to End Homelessness (CPEH)

1. Focus on DEI.
2. Build plans based on the concept of “targeted universalism.”
3. Include experts who’ve lived unsheltered.
4. Start with a shared value statement.
5. Shelter plan should ensure immediate access and include a variety of options.
6. Create a regional approach.
7. Utilize best practices, published research, and local research and analysis.
8. Ensure the Steering Committee reflects the population served.

Public Engagement for CPEH Development

- Include as much public engagement as possible within time limits.
- Go to where the public is to seek their input and response.
- Lean on expertise of those who’ve lived homeless.
- Ensure diversity.
- Actively engage with local jurisdictions.
- Governance:
 - Create a core staff team at PCHS
 - Expand, continue, and rebrand the Ad Hoc Committee as a Steering Committee

Timeline to draft CPEH

- May: form core team, hire consultant, convene steering committee, set universal goals
- June, July: develop CPEH outline, begin community outreach
- August: publish final draft CPEH
- September, October: share plan with public, reach out to jurisdictions
- November: deliver CPEH report to County Council

Recommendation on November 1, 2021 Shelter Plan

- Separate this effort from the larger Comprehensive Plan to End Homelessness, but identify connections.
- Clearly define scope of “emergency shelter.”
- Use PCHS draft model as a framework.
- Seek partnerships and support early.
- Stay focused on substantial implementation by 11/1; maintain urgency!

Timeline for Shelter Plan

- May: convene work group, clarify scope and goals, conduct focus groups

- June: present draft plan, seek community input
- July: finalize shelter plan, identify funding, seek support from jurisdictions
- August, September, October: implement
- November: ensure all contracts/resources are in place

Next Steps

The County Council Human Services Committee did not provide a specific direction on May 4 regarding next steps; rather, it is anticipated that this will be discussed by the full County Council in the near future. Lakewood will be a named member of the committee tasked with drafting the Comprehensive Plan to End Homelessness.

Sponsored by: Councilmembers Derek Young, Marty Campbell, Jani Hitchen, and Ryan Mello
Requested by: County Council

RESOLUTION NO. R2021-30s

A Resolution of the Pierce County Council Establishing the Comprehensive Plan to End Homelessness Ad Hoc Committee to Facilitate Further Planning to End Homelessness.

Whereas, the Pierce County Council adopted the Five-Year Strategic Plan to Address Homelessness through Resolution No. R2020-29 on May 12, 2020; and

Whereas, the Pierce County Human Services Department and partner organizations have made substantial progress toward addressing homelessness through systems improvements, consistent with the Five-Year Strategic Plan; and

Whereas, the Pierce County Council is committed to building immediate capacity in Pierce County's homelessness response system so that every person enduring homelessness has access to safe shelter by November 1, 2021; and

Whereas, homelessness in Pierce County remains an urgent priority in need of a comprehensive approach, necessitating both short-term and long-term policies; and

Whereas, the Pierce County Human Services Department is well positioned to build on existing work by partnering with service providers, outside organizations, and other local jurisdictions to establish a comprehensive plan to end homelessness; and

Whereas, the establishment of an Ad Hoc Committee is necessary to begin work on a comprehensive plan to end homelessness; and

Whereas, the Council will consider recommendations of the Ad Hoc Committee to develop an action plan that will deliver, within six months, a comprehensive plan to end homelessness; **Now Therefore**,

BE IT RESOLVED by the Council of Pierce County:

Section 1. The Pierce County Council hereby establishes the Comprehensive Plan to End Homelessness Ad Hoc Committee to develop an action plan for the purpose of completing, in no more than six months, a comprehensive plan to end homelessness. The Committee's action plan shall be delivered to the County Council no later than thirty days from the date of this Resolution.



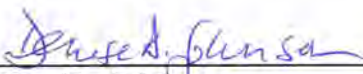
1 Section 2. The Ad Hoc Committee shall consist of ten members: Three
2 members representing the Pierce County Human Services Department; two members
3 representing the Continuum of Care Committee; one member representing the City of
4 Tacoma; one member representing the City of Puyallup; one member representing the
5 City of Lakewood; and two members representing the Tacoma Pierce County Coalition
6 to End Homelessness. At least one member of the Ad Hoc Committee shall represent
7 those with the lived experience of homelessness.

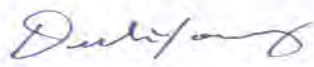
8
9 Section 3. Administrative support to the Ad Hoc Committee shall be provided by
10 the Office of the Pierce County Council and may necessitate the need for a facilitator, a
11 contracted planning or policy firm, or other resources to increase staff capacity.

12
13
14 ADOPTED this 23rd day of March, 2021.

15
16 ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

17
18
19 
20 _____
21 **Denise D. Johnson**
22 Clerk of the Council



Derek Young
Council Chair



ACTION PLAN

Building a Comprehensive Plan to End Homelessness



Developed by the Comprehensive Plan to End Homelessness Ad Hoc Committee

April 2021

Ad Hoc Committee

This Ad Hoc Committee was created by the Pierce County Council per [County Council Resolution 2021-30](#). The committee included the following individuals, identified by their organizations as specified in the council resolution:

- Heather Moss, Director, Pierce County Human Services
- John Barbee, Community Services Manager, Pierce County Human Services
- Jeff Rodgers, Homeless Programs Supervisor, Pierce County Human Services
- James Pogue, Continuum of Care Committee representative
- Dr. Lamont Green, Continuum of Care Committee representative
- Gerrit Nyland, Tacoma-Pierce County Coalition to End Homelessness representative
- Courtney Chandler, Tacoma-Pierce County Coalition to End Homelessness representative
- Klarissa Monteros, Senior Policy Analyst, City of Tacoma
- Tiffany Speir, Long Range Strategic Planning Manager, City of Lakewood
- Kirstin Hoffman, Emergency Manager, City of Puyallup

This plan was created by Pierce County Council Resolution 2021-30. The intent of the resolution is three-fold:

1. Establish an Ad Hoc Committee to write an Action Plan (due to the Council by April 24, 2021).
2. Direct Pierce County Human Services to use the Action Plan as a guide for writing a Comprehensive Plan to End Homelessness (due to the Council by September 24, 2021).
3. Develop and implement an aligned plan to provide adequate shelter for all unhoused individuals (target completion date of November 1, 2021).

The Ad Hoc Committee met four times in the month of April 2021 to develop this action plan.

History of Past/Current Plans and Other Regional Efforts to End Homelessness

Since 1996 the Tacoma/Lakewood/Pierce County Homeless Continuum of Care (CoC) has received federal funding from the U.S. Department of Housing and Urban Development (HUD) to implement new housing programs for homeless. In 2002, the first ever comprehensive plan to address homelessness was developed. This was the 10-Year Plan to End Homelessness. The goal was to end homelessness by 2013. The plan was robust and identified the resources needed to be successful. Organizations were prepared to expand and develop new housing and supportive services. Insufficient resources were available to increase housing and services needed to succeed. During this time the CoC increased the amount of federal funding and housing services but not to the level needed to end homelessness.

In 2012, a new plan was developed, the Plan to End Homelessness. This plan had a goal of ending chronic homelessness by 2015, reducing all homelessness by 50% by 2016, and reducing family homelessness by 50% by 2021. The State of Washington Department of Commerce increased funding, but the increased resources were still not sufficient to support the increasing need.

In 2017, a plan was developed to realign the CoC Committee and focus on 8 Key Results to address homelessness. By this time resources had significantly increased and access to housing and services had been realigned to ensure that households are prioritized for housing and services based on vulnerabilities and housing barriers. The CoC Committee was focused on ensuring that the implementation of this new plan was the top priority.

In 2018, the State Legislature amended the Homeless Housing and Assistance Act requiring new state and local homeless housing strategic plan requirements. The guidance issued by the Department of Commerce required local jurisdictions to develop a 5-Year Plan to address the identified objectives. Pierce County contracted with a consultant to assist the CoC Committee (local homeless housing task force) with the development of a new plan. The CoC Committee 5-Year Plan to Address Homelessness identifies five strategic priorities that includes the State required objectives. The State guidance also required that the plan be adopted by County Council. In May 2020 the County Council adopted a strategic plan that included only the five State objectives.

Other targeted plans, focusing on populations, have been developed over the years. A Youth Plan was developed in 2014 with a focus on preventing and ending youth homelessness. The plan addressed housing and services as well as education and employment initiatives. The plan targeted homeless youth, ages 12-24. In 2015 the Cognitive Impairments and/or Developmental Disabilities Plan was developed. This plan focused on increased housing and access to existing housing as well as improved health and stability. In 2019 the County commissioned an Ending Veteran Homelessness Task Force that worked on policy updates, resource accessibility for veterans and continuous improvements.

Overarching Goals, Definitions and Guiding Principles

The Ad Hoc Committee held four meetings during the month of April to develop this Action Plan, which will guide development of a Comprehensive Plan to End Homelessness in Pierce County. This section includes guidance on the Plan's overarching goals, suggestions for key word definitions, and proposed principles to lead the planning efforts.

Goals

The Ad Hoc Committee identified the following goals for the Comprehensive Plan to achieve:

1. Prioritize capital and operating funds so that as additional resources are acquired the next project for that funding is clear.
2. Identify what additional resources our community needs and where to advocate and lobby for them.
3. Make sure our goals are Specific, Measurable, Achievable, Relevant, and Timely (SMART).
4. Focus on long-term, high-level policy goals that regional elected officials and staff can support, and that local plans can feed into and/or support.
5. Focus not just on what has historically been possible, but develop a plan that meets actual need; be innovative, yet practical.
6. Use the Built for Zero methodology to achieve "functional zero:" acceptable shelter and an appropriate permanent housing intervention immediately available.
7. Develop more than just a plan; focus on specific steps for action and implementation.

Definitions

In its discussions regarding definitions, the Ad Hoc Committee focused on the following:

- Define a process for how we come to shared key definitions that all entities and jurisdictions can adopt and use.
- Clarify how to balance ideal versus realistic plan (what do we have actual capacity to do, and how far should we stretch?).
- Define these terms/phrases:
 - What does "warm/safe" shelter include (and not include)?
 - How does individual autonomy and choice factor in?
 - How does Targeted Universalism define our approach?
 - What is the common definition of being "homeless" we should collectively use?

County staff proposed to the Ad Hoc committee the “comprehensive” part of the plan be defined to include responses/services along the following continuum:

- Prevention/Diversion (including Education)
- Crisis Response
- Shelter
- Supportive Housing
- Affordable Housing
- Homeownership

Principles

The Ad Hoc Committee identified these principles to guide development of the Comprehensive Plan:

1. Focus on diversity, racial equity, and inclusion.
2. Build plans based on the concept of “targeted universalism” and the 5 steps framework; develop a common goal to address all homeless, with programs designed to meet the unique needs for specific populations (eg., Veterans, families, youth, DV, etc.).
3. Include experts who’ve lived unsheltered and other marginalized populations in the planning/design process.
4. Start with a value statement about overall intent of plan (such as “Ensure a place where all people belong”).
5. Shelter plan should ensure immediate access to shelter for all populations, and should include a wide variety of shelter types so that shelter is accessible to all.
6. Create a regional approach that locates shelters and programs near prior permanent residences and support structures; downtown Tacoma cannot continue to be the only answer.
7. Utilize best practices, published research, and local research and analysis such as past reports and surveys.
8. Ensure the racial composition of the Steering Committee reflects the diversity of the population served.

Scope

The Ad Hoc Committee discussed the ideal scope of the Comprehensive Plan and determined the following considerations be made:

- Determine how broad we want the comprehensive plan to be; it should include prevention, for example.
- Encourage collaboration across private, for-profit, non-profit, and governmental systems and institutions.
- Recognize we have a unique chance here – don't make this too narrow (Council requested "comprehensive" plan!).
- Systems do not work in isolation – we need to recognize and plan for how so many systems are interconnected.
- Be comprehensive – many plans target specific jurisdictions, populations, and specific funding sources; they should all feed into this larger comprehensive plan.
- Consider primary focus on building the homeless system, with connections to other systems that intersect with the homeless system.
- To correctly size the homeless system, use data from the Coordinated Entry System, the Homeless Management Information System, the Point in Time County, and other information systems to research and document the flow into homelessness, the backlog of current people experiencing homelessness, and the outflow to permanent housing.
- Utilize all possible exit strategies and interventions to end homelessness and create connections to other systems as needed.
- Consider cash assistance as a viable response/solution.
- Understand and improve connections between shelters and coordinated entry.

Groups to Include

Representatives from the Tacoma Pierce County Coalition to End Homelessness offer the following list of individuals, groups, and stakeholders to be included in the Comprehensive Plan development process:

- Experts who have lived homeless, including youth, adults, families, veterans, victims of sex trafficking, substance use disorders, formerly incarcerated individuals, and mental health
NOTE: Use trauma-informed practices – be careful to not re-traumatize, ensure safety
- Legal support for persons experiencing homelessness
- Fair Housing
- Faith Community (including mental health chaplains)
- Public Health
- City and County Council members
- Local jurisdiction staff
- Puyallup Tribe
- Domestic violence and sexual assault
- Private and small housing providers
- Immigrant communities and non-English speakers in the homeless system
- Disability community
- Business community/private sector
- Builders, developers, and real estate professionals
- single room occupancy (SRO) providers
- Landlords – both large and small - and property management
- Youth
- LGBTQ+ advocates and organizations
- BIPOC
- **Hospitals and Medical professionals**
- Educational professionals
- Community groups
- Behavioral health system (both substance abuse and mental health treatment)
- Providers to assist with identification recovery
- Providers who offer soft skill development programs
- Home ownership assistance
- Shelter providers
- employment and workforce training services
- Tacoma Housing Authority and the Pierce County Housing Authority

Other members of the Ad Hoc Committee offered these additional suggestions of groups to include in the plan development process:

- Cities and towns associations

- School districts and higher education
- Emergency/first responders
- Philanthropy partners
- Justice system
- Foster care system
- City and County Housing Authorities
- State agencies (DSHS, DCYF, Commerce, etc.)
- Veterans Administration and other Veteran service providers
- Continuum of Care Committee
- Land Trusts/Banks
- Funders
- Chambers of Commerce
- Impacted businesses

Public Engagement Goals and Process

The Ad Hoc Committee had a brief conversation about public engagement goals and processes at their third meeting, and members offered the following input:

- Be sure to include as much public engagement as possible within the time constraints; public dialogue and input should encompass the bulk of time in the comprehensive planning process.
- Each of the two main working groups should identify the overarching goal (i.e.. end street homelessness in Pierce County by Nov. 1st and end homelessness in Pierce County) then take those goals out to public for input on how to achieve them for various targeted sub-populations (adopt a targeted universalism approach).
- Go to where the public is, such as requesting attendance and space at already-established meetings, community events, farmer's markets and similar events.
- Consider focus groups, street surveys.
- Go to experts with lived experience – the plan should be developed by those who use, benefit from, and interact with the system. Outreach needs to be trauma informed and connect with a wide variety of people experiencing homelessness, not just those engaging with shelters and outreach teams.
- Hire/assign someone on the team to be specifically focused on communications and engagement.
- Be sure to include system mapping and modeling to assess shortcomings and gaps; where are the problems/bottlenecks?
- Develop a layer of accountability for the comprehensive planning team (both the steering committee and the work groups).
- Build on what works well in our region; elevate and build on best practices.
- Ensure diversity is represented on the various teams/committees involved in this effort.
- Consider how to do effective political outreach: include efforts to connect with the Growth Management Committee, Pierce County Cities and Towns, the Puget Sound Regional Council, and other conveners of elected officials and local leaders.

When discussing who should lead this work and oversee the larger comprehensive planning process, the Ad Hoc Committee recommends a steering committee. Many of the members of the Committee expressed interest in being part of the steering committee, and offered the following additional suggestions:

- Consider a workable size for the steering committee – large enough to be representative, but small enough to encourage meaningful engagement and input.
- Develop a feedback loop for the larger population of interested parties so they can stay apprised with what's happening and to amplify the work.

- Broaden the steering committee to include additional representation from the provider community, and from constituents representing East Pierce and unincorporated Pierce County.
- Be clear about who/what the steering committee members represent – themselves and/or their organizations?
- Include the Continuum of Care Committee (COC) and the Tacoma Pierce County Coalition to End Homelessness in a meaningful way.
- Include and compensate experts with lived experience of being homeless.

Based on conversation with the Ad Hoc Committee, Pierce County Human Services proposes to develop a core staff team that will do the bulk of the work outlined by this action plan:

- Facilitator to manage the steering committee meetings; this individual can also help strike the right balance between meaningful community engagement and the short timeline for these projects
- Project manager to oversee work in both the comprehensive plan and the shelter plan
- Communications expertise
- Public engagement support
- Homeless program management experience

Additional information on these resources is in the final sections of this plan.

Meeting Council's Commitment to Providing Adequate Shelter to All by November 2021

The Ad Hoc Committee recommends separating this specific assignment from the larger comprehensive plan to meet the more ambitious deadline of developing and implementing a plan to provide adequate shelter by November 1, 2021. The committee suggests a work group focus solely on this effort, but under the general oversight of the steering committee convened for the comprehensive planning process.

The Ad Hoc Committee is also generally supportive of the Pierce County Human Services (PCHS) staff proposal to organize this work around an interactive program and cost model reviewed in the committee's third meeting. The model contemplates a multi-step process for building a plan to provide adequate shelter before the end of 2021:

1. Determine the approximate number of people who are unsheltered in Pierce County (PCHS current estimate is approximately 1,350 individuals).
2. Identify interventions to divert or exit clients from the streets or shelter to permanent housing.
 - a. Diversion
 - b. Rapid Rehousing (*NOTE: the Ad Hoc Committee suggests this may not be appropriate to keep in the shelter model*)
 - c. Critical Time Intervention
3. Include all types of shelters and other interventions we should consider developing or increasing in order to adequately shelter all:
 - a. Expanded capacity at existing or new congregate shelters, informed by CDC guidance
 - b. New non-congregate shelters (hotel, pallet shelters, tiny homes, etc.)
 - c. Sanctioned encampments
 - d. Safe parking areas
 - e. Transitional housing
 - f. In-patient behavioral health treatment
 - g. Medical respite
 - h. Others (*NOTE: Permanent Supportive Housing (PSH) was suggested, but then dismissed because it is not considered emergency shelter*)
4. Identify other expanded services for people who are sheltered and may need additional immediate services beyond a place to sleep, such as out-patient behavioral health treatment, transportation to/from work, and storage for belongings.
5. Determine approximate volume of our unsheltered homeless population who will access each type of intervention listed above and determine targeted per unit costs for each.
6. Build a proposed budget based on analysis, and present to County and municipal elected officials for funding and site locations.

7. Once funding is identified and approved, work with providers on plans to expand services and create the new shelter options listed in the plan.

The Ad Hoc Committee offered the following additional suggestions for this effort during its final meeting:

- It will be important to start with a clear definition of what emergency shelter is, and what it includes, in order to clarify what is in or out of the model suggested above.
- Be clear on how this plan intersects with the larger comprehensive plan to eliminate risk of gaps and how they complement one another.
- Create a shelter plan that accomplishes more than merely setting up expanded shelter for inclement weather (one member suggested becoming a “right to dignified shelter” county).
- It is important to maintain focus on substantial implementation by November 1; it is good to maintain urgency.

PCHS Staff NOTE on legal intervention: “Legal intervention” is one option PCHS staff included in the original model proposed as a place some homeless individuals may go; that is, despite being offered multiple choices for shelter, some individuals may decline all services. At that point, the community needs to determine a response: do we allow individuals to continue to live unsheltered, if that is their wish, or do we create a “zero tolerance” policy within the community and enforce loitering laws, detaining them either through law enforcement or civil commitment interventions? County staff proposed including this as one option in the model, and the Ad Hoc Committee had varied responses: some members supported the idea, while others thought this may be assumed, but should NOT be part of any model or planning (or budgeting) efforts. Still others thought it should not even be an optional response. There was considerable agreement that non-law enforcement individuals could be successful in doing this work.

See the timeline section below for details on how the committee proposes this work occur over the next six months.

Project Timelines

As indicated in the Council Resolution driving this effort, there is a six-month window to achieve a comprehensive plan from start to finish once the Action plan is submitted and approved. It is anticipated this will occur on May 4, 2021, therefore establishing the due date for the comprehensive plan on or around November 4, 2021. The Ad Hoc Committee recognizes the ambitious nature of this deadline but indicated that “this aggressive timeline spurs action!”

This comprehensive plan will inform County budgeting priorities in the upcoming 2022-23 biennial budget, as well as spending priorities for funds received from the American Rescue Plan, among other possible revenue sources.

After initial discussion of general timeline requirements, a member of the committee offered the following timeline for consideration:

Proposed Timeline – Comprehensive Plan

- May 3 - core team of County staff and consultants formed
- May 10 - steering committee begins meeting every two weeks; begins by setting universal goals
- May 31 – core team develops plan outline based on developed universal goals
- June – August - outreach on universal goals and potential targeted strategies to stakeholders, providers, and advocates for input
- August 30 - core team publishes final draft plan
- September – October – plan shared with general public for final feedback
- September - October – Develop funding plan, including requests of local, state and federal government
- October - final steering committee meetings
- November 4 – core team delivers report to County Council

The bulk of the time dedicated to this effort must focus on collecting input and feedback. It is understood that elected officials in partner jurisdictions will need time to review and formally adopt (vote on) both this action plan and the comprehensive plan.

Council staff also provided two additional suggestions regarding timing of the Comprehensive Plan:

1. Build in scheduled **maintenance** for the comprehensive plan to allow for a natural and reasonable extension of the planning process; one component of the plan should be regularly revisiting strategies and recalibrating.
2. Include a first phase of the planning process to **use data to clearly define the issue** (both for the comprehensive plan and the street homelessness plan).

As described earlier in this Action Plan, the Ad Hoc Committee does recommend this effort be clearly divided into two separate efforts: the Comprehensive Plan, due by November 4, and the Street Homelessness Plan, due and implemented by November 1. Accordingly, the committee

generally agreed on the following timeline for consideration for implementing all types of additional shelter, safe parking and safe encampment options:

Timeline – Shelter Plan

- May 3 – homeless work group convened; clarify scope and goals
- May 17 - shelter provider focus groups (include providers, guests/clients, and neighbors)
- June 14 – core team presents draft plan to steering committee
- June – July – community input
- July 12 – core team finalizes shelter plan, including spending request and timeline
- July – August – identify funding, including requests of local governments
- Aug – October -- implementation
- Nov 1 – all contracts in place for expanded shelter beds

Resources Needed

Data

In order to inform the Comprehensive Planning process, the Ad Hoc Committee briefly reviewed homeless data available from the County from both the annual Point in Time Count (PIT) and the Homeless Management Information System (HMIS). The Committee made the following observations:

Regarding the Point in Time Counts for 2020 and 2021

- PIT is generally known to be an undercount.
- 2021 Point in Time Count did NOT include a count of unsheltered population due to COVID-caused constraints on recruiting volunteers and ensuring public safety.
- According to PCHS staff, HUD requires an interpolation methodology to estimate race and ethnicity data across whole distribution based on those who answered PIT survey (there are no “NA” or “unknown”).

Regarding HMIS

- According to PCHS staff, there are large differences in data quality across providers, leading to overall data quality inconsistencies.
- The Committee specifically encourages those involved in the comprehensive planning process to “look at HMIS data with a critical eye,” given variability in data quality.
- As the data collection tool for Street Outreach, it’s important to note that not every service provider has access to or uses HMIS; we need to broaden use of HMIS across system or recognize there are other access points to homeless services.

The Ad Hoc Committee suggested the Comprehensive Plan include the following data considerations:

- Focus on racial/ethnic demographics, geographic distribution, gender identity, program success in housing permanency, etc.
- Use data to highlight various pathways and their inflow/outflow rates.
- Add qualitative data to highlight the realities of those experiencing homelessness that are not found/explained in quantitative data.
- Consider indicators (why people become homeless) to understand need and to focus on prevention efforts.
- Existing system mapping and modeling.

- Include additional data sources with homeless data, such as McKinney-Vento information tracked by school districts, as well as prison, jail, health care and other data systems that interact with people experiencing homelessness.

Funding, Coordination, Meeting Support, Staffing

The Ad Hoc Committee emphasized the need to staff and fund this work adequately to ensure success. PCHS staff proposed the following composition of a core team to lead the work described in this action plan:

- Facilitator (contract hire)
- Project Manager (contract or temporary hire; may be same as facilitator)
- Data Analyst (limited duration staff)
- Marketing/Communication support (use current staff; backfill as needed)
- Community Engagement support (contract hire; may be done by facilitator)
- Policy expertise (use current staff; backfill as needed)
- Administrative support (use current staff; backfill as needed)

The Ad Hoc Committee was generally supportive of this approach, noting the importance of building a core team that is culturally diverse and representative of the homeless population served.

They also underscored the importance of community engagement, further suggesting a formal campaign.

The facilitator chosen should have strong communication skills and some background in homeless services.

Administrative support should include building and maintaining a strong online presence for this work.

Recommendations to Pierce County Council

1. Accept Action Plan, authorize continued work and expansion of Ad Hoc Committee.
2. Identify and approve funds for identified resources:
 - a. Approve 3 limited duration FTEs
 - i. Project Manager
 - ii. Data Analyst
 - iii. Backfill to county staff
 - b. Approve budget (\$250K):

i. FTEs (3)	\$100K
ii. Facilitator/Comm Engagement contract	\$100K
iii. Marketing/meetings	\$ 50K
3. Clarify budget parameters for shelter plan, including budget review and funding approval.

Resources

[Council Resolution R2021-30s](#)

[Pierce County Five-Year Strategic Plan to Address Homelessness, Pierce County Human Services](#)

[Five-Year Plan to Address Homelessness, Pierce County's Continuum of Care Committee](#)

[Building Changes Reports on Homelessness](#)

[Point in Time Count Data](#)

[Ending Veterans Homelessness Task Force Initial Recommendations, Pierce County Human Services](#)