

REQUEST FOR COUNCIL ACTION

<p>DATE ACTION IS REQUESTED: May 17, 2021</p> <p>REVIEW: April 26, 2021 May 3, 2021</p>	<p>TITLE: An Ordinance amending the 2021-2022 Biennial Budget</p> <p>ATTACHMENTS:</p> <ul style="list-style-type: none"> • Ordinance & Exhibits • Memo 	<p>TYPE OF ACTION:</p> <p>ORDINANCE NO. 754</p> <p>RESOLUTION NO.</p> <p>MOTION</p> <p>OTHER</p>
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SUBMITTED BY: Tho Kraus, Assistant City Manager/Chief Financial Officer

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City’s 2021-2022 Biennial Budget.

DISCUSSION: The Revised Code of Washington (RCW) Chapter 35A.34 stipulates that a public hearing be held in connection with the modification process. Following the RCW guidelines, the City held a public hearing on the 2021 Carry Forward Budget Adjustment ordinance on May 3, 2021. The proposed budget adjustment makes the following types of modifications to fiscal years 2021 and 2022: revise the beginning balance by adjusting the estimated amount to reflect the final 2020 ending fund balance; incorporate items previously approved by Council; appropriate projects funded by grants and contributions; continuation of capital projects; and new allocations.

ALTERNATIVE(S): The City Council may approve the budget ordinance with modifications.

FISCAL IMPACT: The proposed budget adjustment for all funds:

Year 2021:

- Increases beginning fund balance by \$25.37M, resulting in a revised estimate of \$41.94M;
- Increases revenues by \$22.59M, resulting in a revised estimate of \$97.50M;
- Increases expenditures by \$38.14M, resulting in a revised estimate of \$114.97M; and
- Increases ending fund balance by \$9.81M, resulting in a revised estimate of \$24.48M.

Year 2022:

- Increases beginning fund balance by \$9.81M, resulting in a revised estimate of \$24.48M;
- Increases revenues by \$0.71M, resulting in a revised estimate of \$77.07M;
- Increases expenditures by \$1.47M, resulting in a revised estimate of \$76.98M; and
- Increases ending fund balance by \$9.06M, resulting in a revised estimate of \$24.58M.

<hr style="width: 80%; margin: 0 auto;"/> Department Director	<hr style="width: 80%; margin: 0 auto;"/> City Manager Review
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ORDINANCE NO.

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting the 2021/2022 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2021/2022 fiscal biennium have been prepared and filed on October 5, 2020 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 2, 2020, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance No. 746 on November 16, 2020 implementing the 2021/2022 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2021/2022 Biennial Budget to: revise the estimated beginning balances to reflect the final 2020 ending fund balance; incorporate items previously approved by the City Council; appropriate projects funded by grants and contributions; continue capital projects; and include new allocations on an exception basis.

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2021 Carry Forward Budget Adjustment on May 3, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The budget for the 2021/2022 biennium, as originally set forth in Ordinance 746, Section 1 and as shown in Exhibit A, is amended to adopt the revised budget for the 2021/2022 biennium in the amounts and for the purposes as shown in Exhibit B Revised Budget by Fund – Year 2021 and Exhibit C Revised Budget by Fund – Year 2022.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2021 and 2022 five (5) days after publication as required by law.

ADOPTED by the City Council this 17th day of May, 2021.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A
2021/2022 ORIGINAL ADOPTED BUDGET BY FUND
Per Ordinance 746 Adopted November 16, 2020

Fund	2021				2022			
	Beginning Fund Balance	Revenue	Expenditure	Ending Fund Balance	Beginning Fund Balance	Revenue	Expenditure	Ending Fund Balance
General Government Funds:	\$ 9,145,661	\$ 48,449,854	\$ 48,838,381	\$ 8,757,134	\$ 8,757,134	\$ 50,452,982	\$ 49,594,172	\$ 9,615,944
001 General	5,767,631	38,400,491	39,363,968	4,804,154	4,804,154	40,226,201	40,094,292	4,936,063
101 Street	-	2,343,813	2,343,813	-	-	2,398,483	2,398,483	-
102 Real Estate Excise Tax	540,095	1,800,000	2,078,195	261,900	261,900	1,800,000	1,866,900	195,000
103 Transportation Benefit District	640,000	835,000	-	1,475,000	1,475,000	835,000	640,000	1,670,000
104 Hotel/Motel Lodging Tax Fund	1,247,353	800,000	672,250	1,375,103	1,375,103	1,000,000	800,000	1,575,103
105 Property Abatement/RHSP/1406	-	470,000	470,000	-	-	409,500	409,500	-
106 Public Art	-	7,500	7,500	-	-	15,000	15,000	-
180 Narcotics Seizure	120,000	-	120,000	-	-	-	-	-
181 Felony Seizure	-	-	-	-	-	-	-	-
182 Federal Seizure	120,000	-	120,000	-	-	-	-	-
190 CDBG	-	595,000	595,000	-	-	595,000	595,000	-
191 Neighborhood Stabilization Program	-	78,000	78,000	-	-	42,000	42,000	-
192 OEA Grant/SSMCP	-	227,500	227,500	-	-	227,500	227,500	-
195 Public Safety Grants	-	132,328	132,328	-	-	132,328	132,328	-
201 GO Bond Debt Service	-	1,690,821	1,690,821	-	-	1,689,938	1,689,938	-
202 LID Debt Service	-	268,920	268,920	-	-	247,774	155,613	92,161
204 Sewer Project Debt	578,288	800,481	670,086	708,683	708,683	834,258	527,618	1,015,323
251 LID Guaranty	132,294	-	-	132,294	132,294	-	-	132,294
Capital Project Funds:	\$ 1,392,832	\$ 15,911,002	\$ 17,097,002	\$ 206,832	\$ 206,832	\$ 13,016,998	\$ 12,896,998	\$ 326,832
301 Parks CIP	-	570,000	570,000	-	-	3,355,000	3,355,000	-
302 Transportation CIP	927,246	14,986,002	15,732,002	181,246	181,246	9,411,998	9,411,998	181,246
311 Sewer Project CIP	465,586	355,000	795,000	25,586	25,586	250,000	130,000	145,586
Enterprise Fund:	\$ 1,500,405	\$ 5,450,385	\$ 5,069,475	\$ 1,881,316	\$ 1,881,316	\$ 7,565,476	\$ 7,600,625	\$ 1,846,167
401 Surface Water Management	1,500,405	5,450,385	5,069,475	1,881,316	1,881,316	7,565,476	7,600,625	1,846,167
Internal Service Funds	\$ 4,535,425	\$ 5,107,682	\$ 5,821,682	\$ 3,821,425	\$ 3,821,425	\$ 5,328,656	\$ 5,418,900	\$ 3,731,181
501 Fleet & Equipment	3,940,779	755,720	1,239,720	3,456,779	3,456,779	755,720	1,007,720	3,204,779
502 Property Management	389,124	695,603	925,603	159,124	159,124	798,917	703,917	254,124
503 Information Technology	205,522	2,059,879	2,059,879	205,522	205,522	2,177,539	2,110,783	272,278
504 Risk Management	-	1,596,480	1,596,480	-	-	1,596,480	1,596,480	-
Grand Total All Funds	\$ 16,574,323	\$ 74,918,923	\$ 76,826,540	\$ 14,666,707	\$ 14,666,707	\$ 76,364,112	\$ 75,510,695	\$ 15,520,124
			Total Budget	91,493,247			Total Budget	91,030,819

EXHIBIT B
REVISED BUDGET BY FUND - YEAR 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	9,145,661	12,917,784	22,063,445	48,449,854	12,007,895	60,457,749	48,838,381	16,757,669	65,596,050	16,925,143
001 General	\$ 5,767,631	\$ 7,805,491	\$ 13,573,122	\$ 38,400,491	\$ 283,662	\$ 38,684,153	\$ 39,363,968	\$ 1,861,922	\$ 41,225,890	\$ 11,031,385
101 Street	-	-	-	2,343,813	76,356	2,420,169	2,343,813	76,356	2,420,169	-
102 Real Estate Excise Tax	540,095	1,731,415	2,271,510	1,800,000	-	1,800,000	2,078,195	139,000	2,217,195	1,854,315
103 Transportation Benefit District	640,000	47,753	687,753	835,000	-	835,000	-	-	-	1,522,753
104 Hotel/Motel Lodging Tax Fund	1,247,353	411,680	1,659,033	800,000	-	800,000	672,250	140,941	813,191	1,645,842
105 Property Abatement/RHSP/1406	-	658,414	658,414	470,000	24,287	494,287	470,000	682,701	1,152,701	-
106 Public Art	-	135,500	135,500	7,500	22,500	30,000	7,500	158,000	165,500	-
180 Narcotics Seizure	120,000	106,196	226,196	-	-	-	120,000	106,196	226,196	-
181 Felony Seizure	-	47,837	47,837	-	-	-	-	47,837	47,837	-
182 Federal Seizure	120,000	40,906	160,906	-	-	-	120,000	40,906	160,906	-
190 CDBG	-	1,381,724	1,381,724	595,000	3,733,614	4,328,614	595,000	5,115,338	5,710,338	-
191 Neighborhood Stabilization Prog	-	255,114	255,114	78,000	(36,000)	42,000	78,000	219,114	297,114	-
192 OEA Grant/SSMCP	-	18,017	18,017	227,500	7,517,728	7,745,228	227,500	7,535,573	7,763,073	172
195 Public Safety Grants	-	-	-	132,328	385,748	518,076	132,328	385,748	518,076	-
201 GO Bond Debt Service	-	-	-	1,690,821	-	1,690,821	1,690,821	-	1,690,821	-
202 LID Debt Service	-	248,038	248,038	268,920	-	268,920	268,920	248,038	516,958	-
204 Sewer Project Debt	578,288	29,025	607,313	800,481	-	800,481	670,086	-	670,086	737,708
251 LID Guaranty	132,294	674	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	1,392,832	7,614,504	9,007,336	15,911,002	10,142,700	26,053,702	17,097,002	17,249,580	34,346,582	714,456
301 Parks CIP	-	2,605,500	2,605,500	570,000	3,198,517	3,768,517	570,000	5,779,899	6,349,899	24,118
302 Transportation CIP	927,246	3,942,672	4,869,918	14,986,002	6,869,183	21,855,185	15,732,002	10,521,220	26,253,222	471,881
311 Sewer Project CIP	465,586	1,066,332	1,531,918	355,000	75,000	430,000	795,000	948,461	1,743,461	218,457
Enterprise Fund:	1,500,405	4,320,613	5,821,018	5,450,385	3,435	5,453,820	5,069,475	3,436,957	8,506,432	2,768,406
401 Surface Water Management	1,500,405	4,320,613	5,821,018	5,450,385	3,435	5,453,820	5,069,475	3,436,957	8,506,432	2,768,406
Internal Service Funds:	4,535,425	515,705	5,051,130	5,107,682	431,675	5,539,357	5,821,682	695,327	6,517,009	4,073,478
501 Fleet & Equipment	3,940,779	320,528	4,261,307	755,720	24,900	780,620	1,239,720	203,552	1,443,272	3,598,655
502 Property Management	389,124	195,176	584,300	695,603	40,000	735,603	925,603	125,000	1,050,603	269,300
503 Information Technology	205,522	1	205,523	2,059,879	356,905	2,416,784	2,059,879	356,905	2,416,784	205,523
504 Risk Management	-	-	-	1,596,480	9,870	1,606,350	1,596,480	9,870	1,606,350	-
Total All Funds	16,574,323	\$ 25,368,606	\$41,942,929	\$ 74,918,923	\$ 22,585,705	\$97,504,628	\$ 76,826,540	\$ 38,139,533	\$114,966,073	\$ 24,481,484

EXHIBIT C
REVISED BUDGET BY FUND - YEAR 2022

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 8,757,134	\$ 8,168,009	\$ 16,925,143	\$ 50,452,982	\$ 896	\$ 50,453,878	\$ 49,594,172	\$ 1,080,616	\$ 50,674,788	\$ 16,704,233
001 General	4,804,154	6,227,231	11,031,385	40,226,201	-	40,226,201	40,094,292	363,359	40,457,651	10,799,935
101 Street	-	-	-	2,398,483	896	2,399,379	2,398,483	896	2,399,379	-
102 Real Estate Excise Tax	261,900	1,592,415	1,854,315	1,800,000	-	1,800,000	1,866,900	624,200	2,491,100	1,163,215
103 Transportation Benefit District	1,475,000	47,753	1,522,753	835,000	-	835,000	640,000	-	640,000	1,717,753
104 Hotel/Motel Lodging Tax Fund	1,375,103	270,739	1,645,842	1,000,000	-	1,000,000	800,000	-	800,000	1,845,842
105 Property Abatement/RHSP/1406	-	-	-	409,500	-	409,500	409,500	-	409,500	-
106 Public Art	-	-	-	15,000	-	15,000	15,000	-	15,000	-
180 Narcotics Seizure	-	-	-	-	-	-	-	-	-	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	-	-	-	-	-	-	-
190 CDBG	-	-	-	595,000	-	595,000	595,000	-	595,000	-
191 Neighborhood Stabilization Prog	-	-	-	42,000	-	42,000	42,000	-	42,000	-
192 OEA Grant/SSMCP	-	172	172	227,500	-	227,500	227,500	-	227,500	172
195 Public Safety Grants	-	-	-	132,328	-	132,328	132,328	-	132,328	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 LID Debt Service	-	-	-	247,774	-	247,774	155,613	92,161	247,774	-
204 Sewer Project Debt	708,683	29,025	737,708	834,258	-	834,258	527,618	-	527,618	1,044,348
251 LID Guaranty	132,294	674	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	\$ 206,832	\$ 507,624	\$ 714,456	\$ 13,016,998	\$ 699,200	\$ 13,716,198	\$ 12,896,998	\$ 375,000	\$ 13,271,998	\$ 1,158,656
301 Parks CIP	-	24,118	24,118	3,355,000	75,000	3,430,000	3,355,000	75,000	3,430,000	24,118
302 Transportation CIP	181,246	290,635	471,881	9,411,998	624,200	10,036,198	9,411,998	300,000	9,711,998	796,081
311 Sewer Project CIP	25,586	192,871	218,457	250,000	-	250,000	130,000	-	130,000	338,457
Enterprise Fund:	\$ 1,881,316	\$ 887,091	\$ 2,768,407	\$ 7,565,476	\$ -	\$ 7,565,476	\$ 7,600,625	\$ 407	\$ 7,601,032	\$ 2,732,851
401 Surface Water Management	1,881,316	887,091	2,768,407	7,565,476	-	7,565,476	7,600,625	407	7,601,032	2,732,851
Internal Service Funds:	\$ 3,821,425	\$ 252,053	\$ 4,073,478	\$ 5,328,656	\$ 9,870	\$ 5,338,526	\$ 5,418,900	\$ 9,870	\$ 5,428,770	\$ 3,983,234
501 Fleet & Equipment	3,456,779	141,876	3,598,655	755,720	-	755,720	1,007,720	-	1,007,720	3,346,655
502 Property Management	159,124	110,176	269,300	798,917	-	798,917	703,917	-	703,917	364,300
503 Information Technology	205,522	1	205,523	2,177,539	-	2,177,539	2,110,783	-	2,110,783	272,279
504 Risk Management	-	-	-	1,596,480	9,870	1,606,350	1,596,480	9,870	1,606,350	-
Total All Funds	14,666,707	\$ 9,814,777	\$24,481,484	\$ 76,364,112	\$ 709,966	\$77,074,078	\$ 75,510,695	\$ 1,465,893	\$76,976,588	\$ 24,578,974



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Chief Financial Officer
Through: John J. Caulfield, City Manager
Date: May 17, 2021
Subject: 2021 Carry Forward Budget Adjustment – Adoption

BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the final 2020 ending fund balance
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations on an exception basis.

Note: *The following are changes since the proposed budget was originally presented at the April 26, 2021 City Council Study Session:*

- *Fund 001 General Fund. Regarding Washington State Department of Commerce Grant, changed project name from “Lakeview Transit Area Subarea Plan” to “Lakewood Station Subarea Plan”.*
- *Fund 106 Public Art Fund. Increased funding by \$4,000 for a total of \$10,000 for four (4) signal box wraps. Increase funds for Colonial Plaza Art to \$150,000 (\$95,000 project balance + \$32,500 Public Art fund balance + \$22,500 General Fund).*
- *Fund 401 Surface Water Management Fund. Reduced carry forward for Waughop Lake Treatment from \$68,177 to \$20,000. The project is complete, however, the City is having volunteers continue to do monitoring and have a billing a two left for consultant pay. The project will be closed out completely at the end of 2021.*

The proposed budget adjustment continues following the City Manager’s directives and action strategies below (through 2020 and continue indefinitely through 2021/2022) to mitigate the impact of the COVID-19 pandemic, it is expected that by year-end, we will meet or exceed the 2022 adopted estimated General Fund ending fund balance.

- All current and future vacant positions will not be filled in the foreseeable future, with exceptions given funding sources, legal mandates and/or reporting requirements.

- All discretionary spending are on hold indefinitely. Only those expenditures related to basic services are authorized.
- Anything not covered above shall be approved in advance after review by Assistant City Manager/Chief Financial Officer and City Manager.
- Fleet & equipment, information technology, and property management projects and replacements shall only include essential items as well as those completed by December 31, 2020.
- Transportation, parks and sewer improvement projects will be continued as planned for 2020 given these projects are funded with very limited general government funds.
- Excess REET will be set aside to offset any decrease in 2020 REET collections and to ensure payment of debt service in 2020 and 2021.

The proposed budget adjustment does not include the following items which will be considered and potentially addressed as part of the 2021/2022 mid-biennial review:

- **ARPA (American Rescue Plan Act).** Allocate funds once the City Council has had the opportunity to further discuss and provide direction on the allocation.
- **Municipal Court Video and Audio Equipment.** Municipal court submitted an application in the amount of \$119,438 to AOC (Administration of Court) for CARES funding for audio/video replacement. In summary, the request is to: replace existing audio solution with new technology to include wireless microphones, handheld & lapel microphones; implement wireless content sharing providing real time collaboration during court proceedings utilizing an AirMedia presentation gateway solution; replace existing overhead speakers with new units to eliminate any overhead feedback or squeal; replace existing amplifiers, signal processors and mixing hardware; build the system around digital audio recordings software (currently For the Record 'FTR'); implement new video solution to include cameras, digital display screens, remote streaming capability along with local recording options; implement new video solution which provides enhanced streaming capability, numerous recording and archival options for long term storage of court proceedings & provide online; remote services and court proceedings for the public; add assistive listening technology; and comply with all state and federal guidelines pertaining to Covid-19.
- **Workforce Development.** The City was waiting to see if a competitive workforce partner would score high enough during the regular human services process to fill this role. None did so this is something Lakewood's Promise will speak with Council about during a joint session with the City Council. The estimated cost is \$50,000.
- **Volunteer Graffiti Program.** Create a volunteer graffiti program to include graffiti supplies and appropriate supervision to coordinate and manage the program. The city's maintenance and operations team regularly and proactively addresses the graffiti tagging citywide. When graffiti is identified on private property, the City's code enforcement team reaches out to have them address. In general, private property owners comply and clean their property. The biggest challenge is not cleaning the graffiti. Once graffiti is cleaned up, those who are doing this come back the next day or within days with more tagging. For the most part, the tagging is not gang related, it is a handful or even less number of members in the community who are doing this.
- **Opportunity Fund.** Create a fund for the purpose of accumulating and setting aside funds for future economic development and capital improvement purposes.

Transportation Benefit District. Allocate the current biennium's \$20 vehicle licensing fee revenue in accordance with City Council direction, including the potential of a bond issue in support of transportation capital projects. As part of this process, update the list of TBD projects completed and eligible.

- **Transportation Mitigation Fees.** Life-to-date through December 2020 traffic mitigation fees received total \$103,505 and is expected to grow to \$200,000 in the near future according to the City's Assistant City Manager for Community and Economic Development Services. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds.

Abatement Funds. Demolition of the former QFC building that is under an abatement order and has been declared unsafe by the City's hearing examiner that will require additional abatement funds unless the property owner moves forward with securing a demolition permit to abate. The current estimated cost for the demolition including asbestos removal is \$315,000 and would likely be funded with a combination of available abatement funds and a financial contribution from the General Fund. Once completed, a lien would be placed on the property to ensure the owner reimburses the City of the abatement costs.

PROPOSED BUDGET ADJUSTMENT SUMMARY

Year 2021:

- Increases beginning fund balance by \$25.37M, resulting in a revised estimate of \$41.94M;
- Increases revenues by \$22.59M, resulting in a revised estimate of \$97.50M;
- Increases expenditures by \$38.14M, resulting in a revised estimate of \$114.97M; and
- Increases ending fund balance by \$9.81M, resulting in a revised estimate of \$24.48M.

Year 2022:

- Increases beginning fund balance by \$9.81M, resulting in a revised estimate of \$24.48M;
- Increases revenues by \$0.71M, resulting in a revised estimate of \$77.07M;
- Increases expenditures by \$1.47M, resulting in a revised estimate of \$76.98M; and
- Increases ending fund balance by \$9.06M, resulting in a revised estimate of \$24.58M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget
Total Year 2021	\$ 16.57	\$ 25.37	\$ 41.94	\$ 74.92	\$ 22.59	\$ 97.50	\$ 76.83	\$ 38.14	\$ 114.97	\$ 14.67	\$ 9.81	\$ 24.48
General	\$ 5.77	\$ 7.81	\$ 13.57	\$ 38.40	\$ 0.28	\$ 38.68	\$ 39.36	\$ 1.86	\$ 41.23	\$ 4.80	\$ 6.23	\$ 11.03
Special Revenue	\$ 2.67	\$ 4.83	\$ 7.50	\$ 7.29	\$ 11.72	\$ 19.01	\$ 6.84	\$ 14.65	\$ 21.49	\$ 3.11	\$ 1.91	\$ 5.02
Debt Service	\$ 0.71	\$ 0.28	\$ 0.99	\$ 2.76	\$ -	\$ 2.76	\$ 2.63	\$ 0.25	\$ 2.88	\$ 0.84	\$ 0.03	\$ 0.87
Capital Projects	\$ 1.39	\$ 7.61	\$ 9.01	\$ 15.91	\$ 10.14	\$ 26.05	\$ 17.10	\$ 17.25	\$ 34.35	\$ 0.21	\$ 0.51	\$ 0.71
Enterprise	\$ 1.50	\$ 4.32	\$ 5.82	\$ 5.45	\$ 0.00	\$ 5.45	\$ 5.07	\$ 3.44	\$ 8.51	\$ 1.88	\$ 0.89	\$ 2.77
Internal Service	\$ 4.54	\$ 0.52	\$ 5.05	\$ 5.11	\$ 0.43	\$ 5.54	\$ 5.82	\$ 0.70	\$ 6.52	\$ 3.82	\$ 0.25	\$ 4.07
Total Year 2022	\$ 14.67	\$ 9.81	\$ 24.48	\$ 76.36	\$ 0.71	\$ 77.07	\$ 75.51	\$ 1.47	\$ 76.98	\$ 15.52	\$ 9.06	\$ 24.58
General	\$ 4.80	\$ 6.23	\$ 11.03	\$ 40.23	\$ -	\$ 40.23	\$ 40.09	\$ 0.36	\$ 40.46	\$ 4.94	\$ 5.86	\$ 10.80
Special Revenue	\$ 3.11	\$ 1.91	\$ 5.02	\$ 7.45	\$ 0.00	\$ 7.46	\$ 7.13	\$ 0.63	\$ 7.75	\$ 3.44	\$ 1.29	\$ 4.73
Debt Service	\$ 0.84	\$ 0.03	\$ 0.87	\$ 2.77	\$ -	\$ 2.77	\$ 2.37	\$ 0.09	\$ 2.47	\$ 1.24	\$ (0.06)	\$ 1.18
Capital Projects	\$ 0.21	\$ 0.51	\$ 0.71	\$ 13.02	\$ 0.70	\$ 13.72	\$ 12.90	\$ 0.38	\$ 13.27	\$ 0.33	\$ 0.83	\$ 1.16
Enterprise	\$ 1.88	\$ 0.89	\$ 2.77	\$ 7.57	\$ -	\$ 7.57	\$ 7.60	\$ 0.00	\$ 7.60	\$ 1.85	\$ 0.89	\$ 2.73
Internal Service	\$ 3.82	\$ 0.25	\$ 4.07	\$ 5.33	\$ 0.01	\$ 5.34	\$ 5.42	\$ 0.01	\$ 5.43	\$ 3.73	\$ 0.25	\$ 3.98

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

With this budget adjustment, 2022 estimated General/Street O&M Funds ending fund balance of \$10.8M equates to 26% of General/Street O&M Funds operating revenues and is in alignment with the City's financial policies. The composition of the \$10.8M consists of \$4.9M or 12% allocated to General Fund Ending Fund Balance Reserves and \$5.9M Unreserved/Undesignated.

\$823K for 2% General Fund Contingency Reserves

\$2.06M for 5% General Fund Ending Fund Balance Reserves

\$2.06M for 5% Strategic Reserves

\$4.9M Total Reserves

\$5.9M Unreserved

\$10.8 Total Estimated Ending Fund Balance at 12/31/2022

PROPOSED BUDGET ADJUSTMENT DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

CD – Build Your Better Marketing Campaign, New/1-Time

Add \$141,500 in expenditures for this marketing campaign that began in 2018 with the purpose of increasing favorable perceptions of Lakewood as a great place to live, work, learn, recreate, and do business. The City Council approved a budget for 2019/2020 in the amount of \$179,250. Through video, social media, print, radio, and website the City was able to achieve over 2 million views, 38,913 clicks through to the website, 2,345 City Facebook page likes, 39,605 page views within the website, 1,226 “Better Business” PDF downloads, and 374 “Better Living” click through searches for homes in Lakewood. Survey performance indicates that the net promoter score increased by +10 for residents, and +2 for non-residents, meaning people were more likely to recommend Lakewood over time. The campaign concluded at the end of December 2020. In January 2021 engagement dropped off significantly. Brand awareness campaigns are measured in exposure over time. Therefore, a refresh of the brand assets with continued outreach to Builders and Warriors intensified outreach to Starters, and strengthening our relationship with Long-termers is recommended to build on the momentum we have gained, and to keep Lakewood, WA top of minds for residents, non-residents, businesses, and builders. The funds will be used for: \$20,000 refresh video + photo assets; \$2,500 digital ad design, landing pages; \$2,500 print add design, landing pages; \$2,500 brand awareness survey (x2); and \$114,000 digital, print, and radio spend.

CD – Washington State Department of Commerce Grant, Continuation / 1-Time

Carry forward \$48,000 in revenue for Washington State Department of Commerce interagency agreement with the City of Lakewood through Growth Management Services for E2SHB 1923 Grant Program selected actions to increase residential building capacity. Funds will be used to develop the Lakewood Transit Area Subarea Plan. The scope of work includes the following selected actions to increase residential building capacity under RCW 36.70A.600(1): adopting a form-based code in one or more zoning districts that permit residential uses; adopting a subarea plan pursuant to RCW 43.21C.420; and adopting a planned action pursuant to RCW 43.21C.440(1)(b)(22), except that an environmental impact statement pursuant to 43.21C.030 is not required for such an action.

CD - Comprehensive Plan Energy and Climate Change Grant, Continuation/1-Time

Carry forward \$20,000 in revenues and expenditures for the balance of the grant received from Washington State Department of Commerce Growth Management Services for 2020/2021 Climate Change Grant. The purpose of this grant is to assist the City with development of a new, separate Comprehensive Plan Energy and Climate change Chapter that includes goals, policies and objectives and replaces the current sustainability chapter.

CD - WSDOT Relocation / Pacific Highway Redevelopment – Continuation / 1-Time

Carry forward balance of \$32,109 for Pacific Highway conceptual design and critical pathway development.

CD - Oak Tree Mitigation, Continuation / 1-Time

Appropriate the balance of \$55,446 for projects that meet certain program criteria.

PK – Human Services Programs – Lakewood’s Promise, Continuation/1-Time

Carry forward \$15,000 in expenditures for Lakewood’s Promise for Youth Council (\$5,000) and Work Force Development (\$10,000). In addition to supplementing the Human Services Coordinator’s salary and benefits, the Lakewood’s Promise budget supports four activities: 1) supplements the Youth Summit and other Youth Council activities; 2) Family Workforce Development initiatives, 3) Youth Mental Health initiatives, and 4) Lakewood’s Promise Advisory Board’s communications capacity. All these activities were delayed in 2020 due to COVID-19. The Youth Summit was cancelled weeks before implementation and remaining human services staff capacity was focused on supporting expenditures related to CARES Act funding instead of further developing the workforce development initiative started earlier in 2020.

PK – Human Services Programs – Living Access Support Alliance (LASA), Continuation/1-Time

Carry forward \$15,000 in expenditures for LASA. The City contracted with LASA to provide assistance to Lakewood residents. The City received CARES funds and contracted with LASA to provide rental assistance to Lakewood residents. They did not have the capacity to continue with the utility assistance program. This program was not funded in 2021 so the remaining contract of \$15,000 will be used to provide this important service to Lakewood residents.

PK – Human Services Programs – Lakewood’s CHOICE Contract Increase, Continuation/1-Time

Add \$20,000 for amendment received from Washington State Health Care Authority. Carry forward \$70,721 in revenues and expenses for the balance of the grant. This grant funds programs for the substance abuse prevention of the youths of Lakewood.

PK – Fort Steilacoom Park Cemetery Grant, Continuation/1-Time

Add \$907 in expenditures for the remaining grant balance for cemetery sign replacement at Fort Steilacoom Park, funded by a state grant from the Department of Archaeology and Historic Preservation. The purpose of the grant is to provide support for the preservation of the historic cemetery in Lakewood and Pierce County.

LG – STOP Grant, New/1-Time

Add \$30,313 revenue and expenditures in 2021 for FY 2019 grant award addendum from the US Department of Justice through the Washington State Department of Commerce. These funds are provided for a part-time office assistant position to provide support on STOP activities that will enhance prosecution’s response to adult or teen victims of domestic violence. The effective date is January 1, 2021 through December 31, 2021.

MC – Office of Public Defense Grant, Continuation / 1-Time

Carry forward \$16,875 from the 2020 grant balance and add \$37,000 in revenues and expenditures for the 2021 grant received from Washington State Office of Public Defense. The funds must be used according to the City’s grant agreement GRT20018, to make and sustain appreciable demonstrable improvements in public defense as required by state law. The purpose of this grant is for social work services for the public defense team, interpreter services for attorney-client communications, public defense training, investigation services, and expert witnesses.

MC – 2020 Court Cost True Up, Continuation/Ongoing

Reduce municipal court contract revenues by \$72,555 for 2021 based on 2020 court costs true up. The original budgeted and new revenue estimates are as follows:

Jurisdiction	Original Estimate	Revised Estimate	Change
University Place	\$20,000	\$6,000	(\$14,000)
Steilacoom	\$103,000	\$63,916	(\$39,084)
DuPont	\$87,550	\$68,079	(\$19,471)
Total	\$210,550	\$137,995	(\$72,555)

PD – Ammunition, Continuation/1-Time

Carry forward \$9,870 in expenditures for ammunition ordered in July 2020, however, will not be delivered until Q1 2021. Ammunition has become a critical commodity with delivery times of six-months or more, which was not known when the order was originally placed. The current annual ongoing ammunition budget is \$68,000.

PD – City of Tacoma Radio Fees, New/Ongoing

Add \$28,000 in each year of 2021 and 2022 for City of Tacoma’s radio system access fee. The fee is based on City of Tacoma’s annual net operating costs divided by total quantity of radios using the system. Net operating costs are calculated by deducting total external revenue from total operating costs. Since 2015 a portion of annual external revenue has been approximately \$440,000 in radio system fees from SS911. This amount includes Tacoma’s cost for supporting and upgrading or replacing their dispatch consoles, system management costs, radio system access fees for SS911 dispatch consoles, etc. Traditionally, SS911 has paid this fee from cash reserves. By doing so they did not pass those costs on to law enforcement and fire agencies as part of their dispatch fees. Facing a 2021 COVID related sales tax revenue decline, SS911 decided to use cash reserves for their other operating costs and stop using reserves to pay for radio system access fees. The current annual budget of \$117,560 increases to \$145,560 with this adjustment.

PD – Jail Services, New/Ongoing

Add \$250,000 per year for jail services due to potential changes/elimination of the Nisqually Jail contract. The current annual budget of \$700,000 increases to \$950,000 with this budget adjustment.

PD – SRT Equipment, Continuation/1-Time

Carry forward \$40,000 to complete the purchase of the SRT equipment.

PD – Sniperweek Training, Continuation/1-Time

Carry forward \$1,507 for two police officers to attend Sniperweek training. Registration and lodging expenses were paid and subsequently refunded last year. However, airfare was retained by the airline to be credited on future flights booked by two authorized police officers.

PD – Criminal Justice Training Commission Grant, Continuation/1-Time

Add \$26,266 in revenue and expenses for wages and benefits of having a training officer in administering, conducting, and presenting this state’s Basic Law Enforcement Academy program.

PD – FBI Innocence Lost Grant, Continuation/1-Time

Add \$28,000 in revenue for overtime work of two officers with the FBI in targeting the prosecution of organized crime groups responsible for the promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering and alien smuggling.

PD – Emergency Management Performance Grant COVID, New/1-Time

Add \$2,689 in revenue and expenditures for wages and benefits of Assistant Emergency Management Performance Coordinator position. These funds support the collection of data and ongoing communications of community lifelines related to the response to COVID. These funds increase the original grant from the Washington State Military Department from \$11,210 to \$13,899. The end date for this grant is 12/31/2021. The total match amount is increased to \$13,899 which is budgeted in the City of Lakewood’s police department budget.

Internal Service Charges, Continuation/1-Time

See internal services funds for additional information.

- \$5,000 Fleet & Equipment
- \$32,500 Property Management
- \$314,863 Information Technology

Internal Service Charges, Continuation/Ongoing

See internal services funds for additional information.

- \$9,463/Year Risk Management

Transfer to Property Abatement Fund, New/1-Time

See Rental Housing Safety Program for additional information.

- \$24,287 to cover 2020 deficit

Transfer to Public Art Fund, New/1-Time

See Public Art Fund for additional information.

- \$22,500 Colonial Plaza Art

Transfers to Parks CIP, New/1-Time

Total \$638,750 - see Parks CIP for additional information.

- \$75,000 New Gateways
- \$473,750 American Lake Park – North Parking Lot
- \$65,000 Springbrook Park Property Acquisition
- \$25,000 FSP Barn Demolition

General/Street Fund Subsidy, New/Ongoing

See Street Fund for additional information.

- \$896/Year Risk Management

General/Street Fund Subsidy, Continuation/1-Time

See Street Fund for additional information.

- \$20,139 Non-Motorized Transportation Plan Update
- \$27,400 Fleet & Equipment
- \$27,921 Information Technology

Fund 101 Streets O&M

Non-Motorized Plan Update, Continuation/1-Time

Add \$20,139 funded by project balance. As part of the 2019/2020 biennial budget, in support of the City Council goal of Dependable Infrastructure (increase connectivity and accessibility), the City Council allocated \$50,000 to update the current non-motorized transportation plan that was last updated in 2009. The updates needed include relevant policy updates and capital improvement plan. The plan is scheduled to be completed in 2022.

Internal Service Charges, Continuation/1-Time

See Street Fund for additional information.

- \$27,921 Information Technology
- \$27,400 Property Management

Internal Service Charges, New/Ongoing

See Street Fund for additional information.

- \$896/Year Risk Management

Fund 102 Real Estate Excise Tax

Transfers to Transportation CIP, New/1-Time

Total \$763,200 - See Transportation CIP for additional Information.

- \$139,000 to 302.0024 Steilacoom Blvd-Farwest Drive to Phillips Road (Design & ROW)
- \$406,200 to 302.0024 Steilacoom Blvd-Farwest Drive to Phillips Road (Construction)
- \$118,000 to 302.0151 South Tacoma Way Between 96th St South & Steilacoom Blvd
- \$100,000 to 302.0164 Sidewalks: Farwest Drive from 112th to Lakes HS & 100th to Steilacoom Blvd

Fund 104 Hotel-Motel Lodging Tax

Prior Year Capital Grant Balances, Continuation/1-Time

Add \$140,941 to transfer prior year lodging tax revenues in accordance with LTAC grant award for capital purposes for Parks CIP 301.0006 Gateways (at Berkley & Union and Woodbrook Business Park).

Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing

Property Abatement, Continuation/1-Time

Add \$610,386 in expenditures funded by program balance. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

Rental Housing Safety Program, Continuation/1-Time

Add \$24,287 transfer in from General Fund to cover 2020 program deficit. 2020 actual revenues comprising of program fees \$179,398 and General Fund \$25,000 totaled \$204,398 while expenditures totaled \$263,719. On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

1406 Affordable Housing, Continuation/1-Time

Add \$72,315 in expenditures funded by program balance. On March 2, 2020, the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit of the state's sales tax. With adoption of this ordinance, the City is able to impose the rate of 0.0073%. According to the Department of Revenue (DOR), the maximum amount the City may receive is \$98K per state fiscal year for twenty years totaling an estimated \$1.95M. The City notified DOR on March 13, 2020 and DOR began imposing the tax effective May 1, 2020. The City received its first full distribution amount in July 2020 with some funds trickling through in May and June due to early returns filed. The direction from the Lakewood City Council is to use the funds in conjunction with the City's CDBG Major Home Repair Program, CDBG Major Home Repair and Sewer Loan Program, and HOME Housing Rehabilitation Loan Program given that there is a high demand for home repair and rehabilitation loans in the City. The City anticipates using the 1406 Affordable Housing Program funds for CDBG Major Home Repair Program in 2021.

Fund 106 Public Art

Arts Commission, Continuation & New/1-Time

Add \$4,000 for Arts Commission funded by project balance and add new funds of \$4,000 for a total increase of \$8,000 resulting in a project budget of \$10,000. The Arts Commission received allocations of \$2,000 in 2019 and \$2,000 in 2020. The 2019 funds were not spent and rolled carried over to 2020 and due to the COVID-19 pandemic a number of activities and events were cancelled. The Arts Commission requested the funds to be carried forward to add to the existing 2021 budget to support the signal box wrap art program. A call to artists will occur in 2021 to design artwork to wrap various signal boxes around the city. More boxes will be added as sponsorships are found to expand the program. Cost per signal box is approximately \$2,500 per box.

Colonial Plaza Art, Continuation & New/1-Time

Add \$150,000 for the Colonial Plaza art funded by project balance \$95,000, new funding from General Fund \$22,500 and new funding from Public Art fund balance \$32,500.

Fund 180 Narcotics Seizure

Add \$106,196 funded by 2020 ending fund for balance eligible narcotics seizure related activity. The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

Fund 181 Felony Seizure

Felony Seizure, New/1-Time

Add \$47,837 in expenditures funded by felony seizure related activity. The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

Fund 182 Federal Seizure

Federal Seizure, Continuation/1-Time

Add \$40,906 for purchase of replacement boat offset by a reduction in the current existing budget, funded by federal seizure related revenue. The purpose of this fund is to track the revenues associated with assets seized as a result the Police Department working in conjunction with federal law enforcement.

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures

Fund 190 Community Development Block Grant

2021 CDBG Grant Award Allocation, Continuation/1-Time

- Add 2021 CDBG award totaling \$573,352 as follows:
 - \$264,107 for Housing Program - Major
 - \$114,670 for Housing Program – Administration
 - \$15,000 for Housing Program – Administration of HOME
 - \$50,000 for Public Service – Counseling Foreclosure
 - \$129,575 for Physical Improvements 302.0024 Phillips Road Sidewalks
- Add 2021 CDBG reprogrammed funds totaling \$199,133 as follows:
 - \$170,425 for Physical Improvements 302.0024 Phillips Road Sidewalks
 - \$28,708 for Housing – Emergency Assistance for Displaced Residents (EADR)

2021 HOME Funds, Continuation/1-Time

Add \$321,730 for Affordable Housing & Program Administration.

Prior Years CDBG Funds, Continuation/1-Time

Carry forward \$829,254 for prior years CDBG Funds as follows:

- \$77,063 Housing Programs
- \$752,191 Major Home & Sewer Repair Program

Prior Years HOME Funds, Continuation/1-Time

Carry forward \$929,468 for prior years HOME Funds as follows:

- \$684,748 for Affordable Housing Program
- \$253 for Down Payment Assistance Program
- \$244,466 for Housing Rehabilitation Program

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV2 (Round 1), Continuation /1-Time

Allocate the remaining balance of \$287,245 (original amount was \$350,611) as follows:

- \$246,701 reallocated from economic development assistance for small business CV3 Mortgage and Rental Assistance.
- \$40,544 for the purpose of providing emergency economic development assistance for small businesses

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV3 (Round 3), Continuation /1-Time

Add \$456,726 in revenues and expenditures for CDBG CARES Act funding for the purpose of providing emergency mortgage assistance to private mortgage holders.

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV2 (Round 2)– New/1-Time

The City of Lakewood has been notified by the Washington State Department of Commerce of its eligibility to receive \$136,706 in CDBG-CV2 funding through its status as a CDBG entitlement community. These funds are authorized under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. CDBG-CV funding is to be used to prevent, prepare for, and respond to the social and economic impacts of the coronavirus outbreak. Eligible activities include: 1) Public service activities; 2) Housing-related activities; 3) Public improvements and facilities; 4) Real property acquisition; 5) Economic development activities; and 6) General administrative and planning activities. All CDBG funded activities must benefit low-and moderate-income persons or meet the CDBG urgent need national objective criteria. Application to receive funds must be received by Commerce no later than April 30, 2021.

CDBG – Restricted Funds, Continuation/1-Time

Earmark \$1,382,124 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

Fund 191 Neighborhood Stabilization Program

NSP1 (Neighborhood Stabilization Program 1) Continuation/1-Time

Eliminate the original budget estimates for revenues and expenditures of \$78,000 and replace with current revenue estimate of \$42,000 and expenditure estimate of \$297,114 (2020 program balance \$255,144 and abatement program income and interest \$42,000). The program provides funding to purchase and redevelop low income, foreclosed and abandoned residential properties and/or structures. Revolving funds are used to pay for program costs. In January 2020, CED met with the Washington State Department of Commerce to close out NSP1 funds. Upon formal written notification of the close-out, if the City has any remaining NSP1 funds after five years of close out date, the City reprogram unspent funds with no restrictions, meaning the City may use the funds for example, for abatements, set up a housing loan program similar to CDBG/HOME but without all of the federal requirements or even put it back to the General Fund.

Fund 192 Office of Economic Adjustment/South Sound Military Communities Partnership

SSMCP Operations, Continuation / Ongoing

Increase revenue estimate by \$8,500 to \$236,000 and increase expenditures by \$26,345 to \$253,845. The operations budget includes personnel costs for the SSMCP/OEA Program Manager and Program Coordinator positions.

Office of Economic Adjustment – Growth Management, Grant/1-Time

Add \$643,500 in revenue and expenditures received from the Department of Defense for the Growth Management grant project at Joint Base Lewis McChord. The grant period is from January 1, 2021 through April 1, 2022. The grant requires an in-kind match of \$71,500. This match is comprised of \$70,550 in SSMCP personnel costs and \$950 in local mileage. The grant duration is for 15 months.

North Clear Zone Property Purchase - Tactical Tailor Building

Add \$6,865,728 for the North Clear Zone Property Purchase (Tactical Tailor Building).

The budget adjustment results in a life-to-date through 2020 cost estimate of \$6,865,728 funded by:

- \$3,517,595 United States Air Force (Amount carried forward from 2020)
- \$1,500,000 Department of Defense REPI (Readiness & Environmental Protection Integration) Funds
- \$768,133 WA State Department of Commerce
- \$580,000 Pierce County 2020 Budget Funds
- \$500,000 WA State Capital Budget Funds
- \$6,865,728 Total Sources**

Fund 195 Public Safety Grants

Washington Traffic Safety Commission – Impaired Driving Emphasis, Continuation/1-Time

Add a total of \$7,400 for WTSC Impaired Driving Emphasis grant. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

Washington Traffic Safety Commission – Motorcycle, Continuation/1-Time

Add \$2,400 for remaining grant balance for 2021. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local motorcycle patrols.

Emergency Management Planning, Continuation/1-Time

Add \$25,439 for remaining grant balance for period of January 1, 2021 through August 31, 2021. The grant is for the purpose of paying the salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

Bulletproof Vest Partnership, Continuation /1-Time

Add \$12,400 in revenue and expenditures for FY-2020 new award for vests purchased from April 1, 2020 through August 31, 2022. Add carry forward of \$6,961 for remaining grant balance for January 1, 2021 through August 31, 2021. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Washington State Parks Recreational Boating Safety, New/1-Time

Add \$11,867 for new grant period March 1, 2021 –September 30, 2021. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, boat house) matching requirements of \$6,435.

Pierce County – Phlebotomy – Continuation/1-Time

Add a total of \$2,721 for grant. The purpose of this funding is for the purchase of equipment and supplies to establish a regional phlebotomy site for blood draws.

Washington State Patrol- Mobile Impaired Driving Unit (MIDU), New/1-Time

Add \$20,000 for mobile impaired driving unit grant. These funds are for providing a certified Medical Assistant Phlebotomist to work in conjunction with the WSP various locations around the State of Washington.

US DOJ Justice Assistance Grant – Rifle Noise Suppressors, Continuation/1-Time

Add \$2,069 grant for period 1/1/2020-9/30/2022. This grant is for the purpose of purchasing rifle noise suppressors for patrol rifles.

US DOJ Justice Assistance Grant - COVID-19 Supplemental, Continuation/1-Time

Add \$40,541 in revenues and expenditures for grant received from Department of Justice (JAG) COVID-19 Supplemental. The Coronavirus Emergency Supplemental Funding (CESF) Program allows local governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. The City of Lakewood will use these funds from equipment and supplies.

US DOJ Justice Assistance Grant - 2020 Bicycles, Continuation/1-Time

Add \$36,959 in revenues and expenditures for grant received from Department of Justice (JAG) for 2020. The City of Lakewood will use these funds to purchase bicycles for the Lakewood Police Department.

Washington Auto Theft Prevention Authority (WAPTA), Continuation/1-Time

Add \$124,500 in revenues and expenditures for grant received from Washington Auto Theft Task Prevention Authority. This funding through the City of Federal Way provides for the position of an Auto Crimes Enforcement Task Force Investigators who are assigned to the WAPTA program. There is no local match required. The mission of the WAPTA is to prevent and reduce motor thefts in the State

Office of Justice Programs Veterans Court, Continuation /1-Time

Add \$92,491 remaining grant balance from prior years. This is an enhancement grant for the Veterans Treatment Court and serves Type a non-violent offenders. The total grant amount is \$500,000 and runs through December 31, 2022. In addition to personnel costs, the grant includes travel and training, supplies, and subaward for prosecution, consultant evaluator/information manager, and public defense.

Fund 202 LID Debt Service

Bond Redemption, Continuation/1-Time

Add \$248,039 in 2021 and \$92,161 for redemption of LID Bonds.

Fund 301 Parks Capital

301.0003 Harry Todd Park Phase 1 & 2, Continuation/1-Time

Add \$1,415,918 in project expenditures funded by project balance \$878,634, grants \$527,284 and contribution from Commencement Bay Rowing Club \$10,000.

This budget adjustment results in a life-to-date 2022 cost estimate of \$3,596,435 funded by:

\$1,080,000 RCO Grant
\$1,126,718 ALEA Grant
\$10,000 Contributions/Donations
\$404,474 Sale of Lakeland Property
\$107,129 General Fund
\$618,114 REET
\$200,000 LTAC
\$50,000 SWM
\$3,596,435 Total Sources

301.0005 Chambers Creek Trail, Continuation/1-Time

Add \$236,000 in project expenditures funded by project balance \$136,000 and transfer in from SWM for storm related elements of the project.

This budget adjustment results in a life-to-date 2022 cost estimate of \$325,000 funded by:

\$79,591 General Fund
\$100,000 REET
\$20,409 Paths & Trails
\$125,000 SWM
\$325,000 Total Sources

301.0006 Gateways, Continuation/1-Time

Add \$190,941 in project expenditures funded by project balance \$50,000 and LTAC \$140,941. Funds will be used to construct two gateways in conjunction with the WSDOT JBLM project, one at Berkley & Union and one in the area of the Woodbrook Business Park.

301.0006 Gateways, New/1-Time

Add \$75,000 in project expenditures funded by General Fund. Funds will be used to construct a new gateways at 84th & Tacoma Mall Boulevard. This estimate is based on standard costs and does not include costs of potential easements (unknown at this time).

301.0014 Fort Steilacoom Park/South Angle Lane, Continuation/1-Time

Add \$353,241 in project expenditures funded by project balance \$303,241 and WWRP grant \$50,000.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$1,522,536 funded by:

\$499,998 General Fund
\$21,473 Contributions/Donations
\$350,000 General Fund
\$390,130 REET
\$209,870 LTAC
\$51,064 Project Savings from North Angel Lane Improvements
\$1,522,536 Total Sources

301.0016 Park Equipment Replacement, Continuation/1-Time

Add \$47,484 in project expenditures funded by project balance (REET & General Fund) increasing the total amount available in 2021 to \$67,484. An additional \$20,000 from General Fund was approved during the adopted budget process for 2021 annual program.

301.0017 Park Playground Resurfacing, Continuation/1-Time

Add \$6,342 in project expenditures funded by project balance (REET & General Fund) increasing the total amount available in 2021 to \$16,342. An additional \$10,000 from General Fund was approved during the adopted budget process for 2021 annual program.

301.0018 Project Support, Continuation/1-Time

Add \$110,209 in project expenditures funded by project balance (primarily General Fund) increasing the total amount available in 2021 to \$160,209. An additional \$50,000 from General Fund was approved during the adopted budget process in support in parks capital projects.

301.0019 Edgewater Dock, Continuation/1-Time

Add \$29,156 in project expenditures funded by project balance. This budget adjustments results in a life-to-date through 2022 cost estimate of \$50,000 funded by the General Fund.

301.0020 Wards Lake Improvements, Continuation/1-Time

Add \$112,938 in project expenditures funded by project balance \$56,661 and transfer in from SWM \$56,277 for storm drainage element of the project.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$2,165,000 funded by:

- \$1,600,000 Funds Anticipated (Recreation Conservation Office/Land & Water Conservation Futures)
- \$217,500 General Fund
- \$247,500 REET
- \$100,000 SWM
- \$2,165,000 Total Sources**

301.0022 Banners & Brackets, Continuation/1-Time

Add \$8,789 in project expenditures funded by project balance. This budget adjustments results in a life-to-date through 2022 cost estimate of \$50,000 funded by the General Fund.

301.0024 Fort Steilacoom Park Barn Feasibility Study, Continuation/1-Time

Add \$20,000 in project expenditures funded by project balance. Partners for Parks has committed \$25,000 forwards this study and because of the public benefit of this project, they requested \$20,000 from the City to initiate and support this public/private partnership research project.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$20,000 funded by:

- \$10,000 unallocated CIP funds (from various project savings, interest earnings, miscellaneous revenue)
- \$10,000 and General Fund
- \$20,000 Total Sources**

301.0025 Fort Steilacoom Park ADA/Sensory All Abilities Playground, Continuation/1-Time

Add \$150,000 in project expenditures funded by project balance. This budget adjustments results in a life-to-date through 2022 cost estimate of \$150,000 funded by the General Fund.

301.0027 American Lake Improvements, Continuation/1-Time

Add \$197,955 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$1,788,500 funded by:
\$1,250,000 Funds Anticipated (Recreation Conservation Office/Aquatics Land Enhancement Account)
\$35,000 Pierce County Grant
\$3,500 Contributions/Donations
\$500,000 REET
\$1,788,500 Total Sources

301.0031 Fort Steilacoom Parks Turf Infields, Continuation/1-Time

Add \$1,259,340 in project expenditures funded by project balance \$264,640 and Department of Commerce grant \$994,700.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,260,000 funded by:
\$994,700 Department of Commerce Grant
\$15,300 General Fund
\$250,000 REET
\$1,260,000 Total Sources

301.0032 Springbrook Park Expansion Phase V, Continuation & New/1-Time

Add \$879,073 in project expenditures funded by project balance \$108,508, Department of Commerce grant \$705,565 and General Fund \$65,000 (new). The new portion of this adjustment is for legal fees associated with the Louwien property \$25,000 for legal fees and \$40,000 for removal of the house.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,166,516 funded by:
\$757,540 Department of Commerce Grant
\$10,000 Tacoma Pierce County Health Department Grant
\$277,000 General Fund
\$121,616 Springbrook Park Acquisition Phase III Project Savings
\$1,166,516 Total Sources

301.0035 Fort Steilacoom Park Pavilion Restroom, Continuation/1-Time

Add \$129,304 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$152,636 funded by:
\$70,000 General Fund
\$82,636 Project Savings from Fort Steilacoom Park Pavilion Phase I
\$152,636 Total Sources

301.0036 Gateways – Service Club Signs Continuation/1-Time

Add \$22,510 in project expenditures funded by project balance. This budget adjustments results in a life-to-date through 2022 cost estimate of \$25,000 funded by the General Fund.

301.0037 Seeley Lake Improvement Project, Continuation/1-Time

Add \$115,700 in project expenditures funded by project balance \$65,700 and transfer in from SWM \$50,000 for the storm drainage element of the project.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$150,000 funded by:
\$100,000 Pierce County Grant
\$50,000 SWM
\$150,000 Total Sources

301.0039 American Lake North Parking Lot, New/1-Time

Add \$470,000 in project expenditures funded by the General Fund. This budget adjustment results in a life-to-date through 2022 cost estimate of \$473,750 funded by the General Fund (to cover some charges incurred in 2020).

301.xxxx Barn Demolition, New/1-Time

Add \$25,000 in project expenditures funded by the General Fund. In 2020, during a wind storm, a tree fell on a barn structure, partially collapsing it. This was a smaller structure only used for storage. Since the storm, the barn has been sitting with a temp fence around it. We need to do abatement work first before we can demo and disposal of the structure. There was lead paint on the previous barn that fell. This one is much smaller and we would leave the historical footprint.

Fund 302 Transportation Capital

302.0002 New LED Street Light, Continuation / 1-Time

Add project expenditures of \$165,836 funded by project balance of \$100,453 and unallocated Transportation CIP funds \$70,423 (from various project savings, interest earnings and miscellaneous revenue). This budget adjustments results in an annual budget of \$340,836 for 2021 and \$175,000 for 2022.

302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming, Continuation / 1-Time

Add \$23,248 in project expenditures funded by project balance. This budget adjustment results in an annual budget of \$50,247 in 2021 funded by General Fund. The annual budget for 2022 remains unchanged at \$27,000 and is also funded by General Fund.

302.0004 Minor Capital & Major Maintenance, Continuation/ 1-Time

Add \$60,113 in project expenditures funded by project balance of \$60,113. This budget adjustment results in an annual budget of \$320,113 in 2021 funded by General Fund \$255,973, REET \$4,027 and motor vehicle excise tax \$60,113. The annual budget for 2022 remains unchanged at \$260,000.

302.0005 Chip Seal Program – Local Access Roads, Continuation & New / 1-Time

Add \$200,000 in project expenditures funded by accumulated projects savings, interest earnings, and miscellaneous revenue. This budget adjustment results in an annual budget of \$380,000 in 2021 (no change) and \$580,000 in 2022.

The \$200,000 increase in 2022 is a new request for 112th between South Tacoma Way and Steel Street South and is based on an assessment for potential pavement patching. The roadway is in poor enough condition requiring repairs to bring the roadway back up to serviceable condition. It is likely that a much more expansive and expensive project within 10 years may be needed. The work will entail pavement patching and double chip seal of the roadway.

302.0015 Streets: 112th/111th Bridgeport Way to Kendrick, Continuation/1-Time

Add \$1,316,132 in project expenditures funded by project fund balance \$28,916, Sound Transit grant \$1,019,856 and transfer in from SWM fund \$267,360 for storm related elements.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,417,238 funded by:

\$13,414 Port of Tacoma Grant

\$1,040,000 Sound Transit Grant

\$19,779 Donations & Contributions

\$3,440 General Fund

\$12,000 REET

\$270,000 SWM

\$58,606 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,417,238 Total Sources

302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (Design Only), Continuation & New / 1-Time

Add \$465,669 in project expenditures funded by project fund balance \$106,201, Federal WSDOT \$259,468 and REET \$100,000. The \$100,000 new request is to cover geotechnical services and right-of-way acquisition agent services due to refined design needs between Phillips Road and 87th Ave SW.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,633,115 funded by:

- \$1,102,809 Federal WSDOT Grant
- \$134,052 Other/Town of Steilacoom
- \$163,190 General Fund
- \$120,100 REET
- \$15,964 SWM
- \$97,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
- \$1,633,115 Total Sources**

302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (Construction Only), New / 1-Time

Add \$406,200 transfer in from REET to provide for grant match for new grant funds awarded for 2023/2024 for construction of the project segment between 83rd and 87th Ave SW. The project will relocate or increase offset of utility poles and remove or relocate roadside objects; improve street lighting; resurface pavement; increase pavement parking reflectivity; change driveway type; install flashing yellow arrow operation, audible pedestrian push buttons, countdown pedestrian signals; re-channelize roadway to include bike lanes and narrower travel lanes; change traffic signal from span wires to mast arms at 83rd and 87th Ave SW. Construction will occur in 2023/2024 and grant funds will be available to draw upon beginning 2023. The total estimated cost is \$2,708,000 funded by PSRC Grant \$2,301,000 and REET \$406,200.

302.0060 Traffic Signal Replacement: 100th & Lakewood Drive, Continuation / 1-Time

Add \$875,001 in project expenditures funded by project balance \$792,445 and transfer in from SWM for storm related elements \$82,556.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,030,860 funded by:

- \$1,544 Developer Contributions
- \$317,465 REET
- \$94,000 SWM
- \$617,851 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
- \$1,030,860 Total Sources**

302.0068 Overlay: Pacific Highway – 108th to SR512, Continuation/1-Time

Add \$6,861 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$717,861 funded by:

- \$612,000 PSRC Grants Secured
- \$6,861 Developer Contributions
- \$94,400 General Fund
- \$4,600 REET
- \$717,861 Total Sources**

302.0071 Safety: SRTS Phillips Road Sidewalks & Bike Lanes (Steilacoom to Onyx), New/1-Time

Add \$452,000 in project expenditures funded by unallocated Transportation CIP funds \$72,000 (from various project savings, interest earnings and miscellaneous revenue), CDBG \$300,000 and transfer in from SWM for storm related elements \$80,000. This project will construct curb, gutter and sidewalks between Agate Drive SW and Onyx Drive SW on Phillips Road SW.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$452,000 funded by:

\$300,000 CDBG

\$80,000 SWM

\$72,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$452,000 Total Sources

302.0074 Streets: South Tacoma Way – 88th to 80th Street, Continuation/1-Time

Add \$6,685 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$521,685 funded by:

\$375,000 PSRC Grant

\$6,685 Contributions

\$140,000 REET

\$521,685 Total Sources

302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway, Continuation/1-Time

Decrease \$42,381 in project expenditures for a portion of design work performed in 2020.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$754,000 funded by:

\$244,685 REET

\$509,315 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$754,000 Total Sources

302.0119 Sidewalks: Lakewood Drive – Steilacoom Blvd to Flett Creek, Continuation/1-Time

Add \$993,933 in project expenditures funded by project balance \$214,545, state TIB grant balance \$515,012 transfer in from SWM for storm related elements \$264,376.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,040,000 funded by:

\$540,000 State TIB Grant

\$270,500 SWM

\$229,500 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,040,000 Total Sources

302.0134 Sidewalks: Veterans Drive – Gravelly Lake Drive to American Lake Park, Continuation / 1-Time

Add \$1,998,341 in project expenditures funded by project balance \$517,620 and transfer in from SWM for storm drainage element \$966,988.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$7,668,394 funded by:

\$2,000,000 Federal WSDOT Grant

\$4,361,300 General Obligation Bonds

\$154,639 Developer Contributions/Donations

\$12,700 General Fund

\$1,086,666 SWM

\$53,089 Interest Earnings

\$7,668,394 Total Sources

302.0135 Streets: WA Blvd & Edgewood Drive (North Fort to Gravelly Lake Drive, Continuation/1-Time

Add \$384,975 in project expenditures funded by project balance \$159,945 and transfer in from SWM for storm related elements \$225,030. The accounting below includes other projects that were merged with this project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$18,700,838 funded by:

- \$5,484,970 General Obligation Bonds
- \$4,273,998 Grants Anticipated
- \$3,000,000 TIB Grant
- \$652,638 REET
- \$195,000 TBD
- \$150,302 Contributions
- \$4,943,930 SWM
- \$18,700,838 Total Sources**

302.0137 Streets: Steilacoom Boulevard/88th (Weller to Custer Road), Continuation/1-Time

Add \$1,431,566 in project expenditures funded by project balance. The accounting below includes other projects that were merged with this project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$5,351,431 funded by:

- \$1,197,000 Federal WSDOT Grant
- \$2,981,730 General Obligation Bonds
- \$75,000 General Fund
- \$405,194 REET
- \$461,506 Transportation Benefit District
- \$231,000 SWM
- \$5,351,431 Total Sources**

302.0138 Sidewalks: Onyx Drive SW – 89th to 97th and Garnet to Phillips, Continuation/1-Time

Add \$786,622 in project expenditures funded by project balance \$121,777 and transfer in from SWM for storm drainage element of project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$5,607,572 funded by:

- \$4,492,000 General Obligation Bonds
- \$41,710 Interest Earnings
- \$307,000 REET
- \$752,529 SWM
- \$14,334 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
- \$5,607,572 Total Sources**

302.0144 146th Street SW to Woodbrook Drive SW (Design) – New/1-Time

Add \$221,620 in project expenditures funded by Port of Tacoma \$50,000 and transfer in from SWM for storm drainage element of project. \$18,380 was spent in 2020 in advance of the contract/award. Public Works Engineering has determined these costs will be covered within the existing Transportation CIP.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$240,000 funded by:

- \$50,000 Port of Tacoma
- \$190,000 SWM
- \$240,000 Total Sources**

302.0151 South Tacoma Way between 96th St South & Steilacoom Boulevard, New/1-Time

Add \$118,000 transfer in from REET to provide for grant match for new grant funds awarded for 2023/2024. The project is a grind and 2" overlay and the grant is from PRSC in the amount of \$750,000. The City's match is \$118,000 split with \$7,500 for design in 2023 and \$110,500 for construction in 2024. The grant is split \$45,000 in 2023 and \$705,000 in 2024.

302.0164 Sidewalk Fill-in on Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to Steilacoom, Blvd New/1-Time

Add \$1,475,000 in project expenditures funded by grants anticipated \$1,336,000 and REET \$139,000.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$1,475,000 funded by:

\$1,336,000 Grants Anticipated – Safe Routes to Schools (pending legislative approval)

\$139,000 REET

\$1,475,000 Total Sources

Farwest Drive sidewalk improvement project request is based on the City's notification of an impending grant from the state Safe Routes to Schools grant program application. We would design the missing sidewalks on Farwest from approximately 101st St to Steilacoom Blvd on the west side closing the gap starting in January of 2022.

Fund 311 Sewer Capital Projects

311.0002 Side Sewers, Continuation/1-Time

Add \$200,419 in project expenditures funded by project balance. This budget adjustment increases the available funds from \$50,000 to \$250,419 in 2021 funded by the 4.75% sewer surcharge. An additional \$50,000 was approved for 2022 as part of the adopted biennial budget process.

311.0005 Maple Street Sewer Extension, Continuation/1-Time

Add \$521,042 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$1,316,905 funded by:

\$1,141,905 Sewer Availability

\$27,000 General Fund (for transportation CIP element of project)

\$140,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

\$8,000 SWM (for storm drainage element of project)

\$1,316,905 Total Sources

311.0013 Fort Steilacoom Park Sewer Extension, Continuation/1-Time

Add \$152,000 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$227,000 funded by:

\$75,000 Pierce County Sewer Program

\$152,000 und (for transportation CIP element of project)

\$227,000 Total Sources

Fund 401 Surface Water Management

401.0008 Outfall Retrofit, Continuation/1-Time

Add \$124,184 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$620,000 funded by SWM.

401.0012 Outfall Retrofit Feasibility, Continuation/1-Time

Add \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$60,000 funded by SWM.

401.0014 Water Quality Improvements 2021, Continuation/1-Time

Add \$20,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$245,000 funded by SWM.

401.0015 Oakbrook Outfall Retrofits, Continuation/1-Time

Add \$219,577 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$250,000 funded by SWM.

401.0018 Waughop Lake Treatment, Continuation/1-Time

Add \$20,000 in project expenditures funded by project balance. The project is complete, however, the City is having volunteers continue to do monitoring and have a billing or two left for consultant pay. The project will be closed out completely at the end of 2021.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$402,085 funded by:

\$51,883 SWM

\$50,000 Department of Ecology Grant

\$300,202 Pierce County Flood Control

\$402,085 Total Sources

401.0021 American Lake Management District, Continuation/1-Time

Add \$31,235 in project expenditures funded by project balance from special assessments.

Transfers to Parks CIP, Continuation/1-Time

Add \$206,277 in transfers to Parks CIP for storm drainage related elements of projects as follows:

- \$100,000 to 301.0005 Chambers Creek Trail
- \$56,277 to 301.0020 Wards Lake Improvements
- \$50,000 to Seeley Lake Improvements

Transfers to Transportation CIP, Continuation/1-Time

Add \$2,741,155 in transfers to Transportation CIP for storm drainage related element of projects as follows:

- \$267,360 to 302.0015 111th/112th (Bridgeport to Kendrick)
- \$82,556 to 302.0060 Traffic Signal at 100th & Lakewood Drive
- \$80,000 to 302.0071 Safety: SRTS - Phillips Road Sidewalks & Bike Lanes
- \$264,376 to 302.0119 Sidewalks: Lakewood Drive – Gravelly Lake Drive to American Lake Park
- \$966,988 to 302.0134 Sidewalks: Veterans Drive – Gravelly Lake Drive to American Lake Park
- \$225,030 to 302.0135 Streets: WA Blvd and Edgewood Drive (North Fort to Gravelly Lake Drive)
- \$664,845 to 302.0138 Sidewalks: Onyx Dr. SW – 89th to 97th and Garnet to Phillips
- \$190,000 to 302.0144 146th St: Murray Road SW to Woodbrook Drive SW

Internal Service Charges, Continuation/1-Time

See internal services funds for additional information.

- \$14,122 Information Technology

Internal Service Charges, Continuation/Ongoing

See internal services funds for additional information.

- \$407/Year Risk Management

Fund 501 Fleet & Equipment

PD Vehicle #40242, Continuation/1-Time

Add \$16,418 to complete build for police vehicle #40242. This was previously approved in 2020 but was not purchased in 2020.

PD PIT Equipment for Training Vehicle #40930, Continuation/1-Time

Add \$5,000 for the purchase and installation PIT (Pursuit Immobilization Technique) equipment, funded by General Fund. The current sedan training vehicle will be replaced with a newer one that was scheduled to be surplus. Vehicles that are scheduled for surplus may be used to replace older vehicles (with the older vehicle then being the vehicle that gets surplus). This was previously approved in 2020 but not converted in 2020.

PD Vehicle #40851, Continuation/1-Time

Add \$11,143 to complete build for police vehicle #40851. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #40871, Continuation/1-Time

Add \$4,518 to complete build for police vehicle #408741. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #40881, Continuation/1-Time

Add \$4,838 to complete build for police vehicle #40881. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #40891, Continuation/1-Time

Add \$4,838 to complete build for police vehicle #40891. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #40901, Continuation/1-Time

Add \$4,843 to complete build for police vehicle #40901. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #40931, Continuation/1-Time

Add \$15,275 to complete build for police vehicle #40931. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #41041, Continuation/1-Time

Add \$4,946 to complete build for police vehicle #41041. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #41121, Continuation/1-Time

Add \$9,638 to complete build for police vehicle #41121. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Convert to Specialty Vehicle #41411, Continuation/1-Time

Add \$25,000 to convert a 2016 Dodge Ram to a specialty unit for CIU, funded by replacement reserves. This was previously approved in 2020 but not converted in 2020.

PD Vehicle #40611 Continuation / 1-Time

Add \$25,000 to complete build for police vehicle #40611. This was previously approved in 2019/2020 but was not purchased in 2020.

PD Vehicle #40851, Continuation/1-Time

Add \$24,000 for the replacement of this 2008 Ford ½ ton truck, funded by replacement reserves. This was previously approved in 2020 but was not purchased in 2020.

PK Field Rake #43120, Continuation/1-Time

Add \$9,000 in 2020 for the replacement of a John Deere Field Rake #43120. This was previously approved in 2019/2020 but was not purchased in 2020.

PK Salt Spreader #42890, Continuation / 1-Time

PK Broom with Collection Bin #43260 was previously approved in 2019/2020 but was not purchased in 2020. Due to replacing dirt infields with synthetic turf, this PK Broom with Collection Bin will no longer be needed, therefore we request to exchange this with one of two salt spreaders needed that are no longer working. Add this \$7,500 to support operation and maintenance services.

PW Speed Radar Trailers, Continuation/1-Time

Add \$14,200 to replace two existing radar speed trailers #42990 and #40180 at a cost of \$14,200 funded replacement reserves. In addition, add \$17,400 for three new radar speed trailers at a total cost of \$17,400 funded by contributed capital. These was previously approved in 2020 but was not purchased in 2020.

Fund 502 Property Management

502.0008 Exterior Beam Painting, Continuation/1-Time

Add \$75,000 to seal and protect the exposed exterior beams on City Hall funded by replacement reserves. This was previously approved in 2019/2020 but was not completed in 2020.

502.0025 FSC Caretaker House Repairs, Continuation/1-Time

Add \$10,000 for caretaker house repairs funded by replacement reserves. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there hasn't been any major repairs. The \$10,000 is for a new roof and gutters necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site.

502.0029 Salt Bin Cover, Continuation/1-Time

Add \$10,000 to store 1,000 to protect salt bin by contributed capital. This was previously approved in 2019/2020 but was not completed in 2020.

502.xxxx City Hall Space Facility Evaluation, New/1-Time

Add \$30,000 for consultant services to perform a needs and space assessment of City hall for post COVID-19 return to work/telework and the potential to reduce the footprint at City hall. The current thought is lease out of a portion of City Hall,

Fund 503 Information Technology

503.0005 Website Update/Redesign, Continuation/1-Time

Add \$7,499 to continue updating and maintaining the City's website.

503.0006 Disaster Recovery & Business Continuity Plan, Continuation/1-Time

Add \$20,000 for creation of comprehensive documentation, policies and procedures in regards to disaster recovery processes related to information technology.

503.0009 Video Surveillance, Continuation/1-Time

Add \$20,000 for cameras to provide law enforcement visibility at locations such as parking lots, high crime areas and city parks such as the boat launch at American Lake Parke and Harry Todd Park.

503.0012 Disaster Recovery/Co-Location Police, Continuation/1-Time

Add \$3,000 to continue incorporating both the primary and secondary data centers.

503.0018 Document Management System, Continuation/1-Time

Add \$296,406 to implement project. In January of 2019, the Information Technology Division received numerous responses to the document management RFP posted on the city's website. Staff have reviewed submissions to determine which proposals meet the needs of the city and were ready to schedule demos and presentations by the vendors. Due to the critical nature of the PALS permitting system project, this was placed on hold until 2020, then COVID-19 pandemic hit which pushed the project out to 2021.

503.0025 Redundant Voice/Data at Police Station, Continuation/1-Time

Add \$10,000 to continue implementation. This project is dependent on co-location as the plan will incorporate both the primary and secondary data centers. Switches need to be installed at the police station which will allow the IT Division to look at third party solutions for redundant voice/data circuits.

Fund 504 Risk Management

WCIA Assessment, New/Ongoing

Add \$9,870 for WCIA assessment to account for increases primarily in general liability.

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Grand Total - All Funds			\$ 22,585,705	\$ 38,139,534	\$ 709,966	\$ 1,465,893
Total - Fund 001 General			\$ 283,662	\$ 1,861,922	\$ -	\$ 363,359
CD - Build Your Better Marketing Campaign	New	1-Time	-	141,500	-	-
CD - DOC Growth Management Lakewood Station	Continuation	1-Time	48,000	-	-	-
CD - DOC Comprehensive Plan Climate Change	Continuation	1-Time	20,000	20,000	-	-
CD - WSDOT Relocation	Continuation	1-Time	-	32,109	-	-
CD - Oak Tree Mitigation	Continuation	1-Time	55,446	55,446	-	-
PK - Human Services - Lakewood's Promise - Youth Council	Continuation	1-Time	-	5,000	-	-
PK - Human Services - Lakewood's Promise - Work Force Development	Continuation	1-Time	-	10,000	-	-
PK - Human Services - LASA - Utility Assistance	Continuation	1-Time	-	15,000	-	-
PK - Human Services - Lakewood's Choice	Continuation	1-Time	90,721	90,721	-	-
PK - Cemetery Grant	Continuation	1-Time	907	907	-	-
LG - STOP VAWA 2021 Grant	New	1-Time	30,313	30,313	-	-
MC - 2020 OPD (Office of Public Defense) Grant	Continuation	1-Time	16,875	16,875	-	-
MC - 2021 OPD (Office of Public Defense) Grant	Continuation	1-Time	37,000	37,000	-	-
MC - 2020 Court Cost True Up	Continuation	Ongoing	(72,555)	-	-	-
PD - Ammunition	Continuation	1-Time	-	9,870	-	-
PD - City of Tacoma Radio User Fee	New	Ongoing	-	28,000	-	28,000
PD - Jail Services	New	1-Time	-	250,000	-	250,000
PD - SRT Equipment	Continuation	1-Time	-	40,000	-	-
PD - Sniperweek Training	Continuation	1-Time	-	1,507	-	-
PD - Criminal Justice Training Commission Grant	Continuation	1-Time	26,266	26,266	-	-
PD - FBI Innocence Lost Grant	Continuation	1-Time	28,000	-	-	-
PD - Emergency Management Performance Grant - WA State Military	Continuation	1-Time	2,689	2,689	-	-
I/S Charge - Info Tech - Website Update/Redesign	Continuation	1-Time	-	7,499	-	-
I/S Charge - Info Tech - Disaster Recovery	Continuation	1-Time	-	17,523	-	-
I/S Charge - Info Tech - Disaster Recover/Co-Location	Continuation	1-Time	-	2,628	-	-
I/S Charge - Info Tech - Video Surveillance	Continuation	1-Time	-	17,523	-	-
I/S Charge - Info Tech - Document Management System	Continuation	1-Time	-	259,690	-	-
I/S Charge - Info Tech - Redundant Voice/Data at Police Station	Continuation	1-Time	-	10,000	-	-
I/S Charge - Fleet & Equip - PD Veh 40930 2013 Ford Interceptor	Continuation	1-Time	-	5,000	-	-
I/S Charge - Property Mgmt - PRCS Salt Spreader	Continuation	1-Time	-	2,500	-	-
I/S Charge - Property Mgmt - City Hall Facility Space Evaluation	New	1-Time	-	30,000	-	-
I/S Charge - Risk Mgmt - WCIA Assessment	New	Ongoing	-	9,463	-	9,463
Transfer to Rental Housing Safety Program (Cover 2020 Deficit)	New	1-Time	-	24,287	-	-
Transfer to Public Art for Colonial Plaza Art	New	1-Time	-	22,500	-	-
Transfer to Parks CIP 301.0006 New Gateway at 84th & Tacoma Mall Blvd	New	1-Time	-	-	-	75,000
Transfer to Parks CIP 301.0039 American Lake Park - North Parking Lot	New	1-Time	-	473,750	-	-
Transfer to Parks CIP 301.0032 Springbrook Property Acquisition - Legal Fees \$25K & Remove House \$40K	New	1-Time	-	65,000	-	-
Transfer to Parks CIP 301.xxxx FSP Barn Demolition	New	1-Time	-	25,000	-	-
General/Street Fund Subsidy	New	Ongoing	-	896	-	896
General/Street Fund Subsidy	Continuation	1-Time	-	75,460	-	-

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Total - Special Revenue Funds			\$ 11,724,233	\$ 14,647,710	\$ 896	\$ 625,096
Total - Fund 101 Street O&M			76,356	76,356	896	896
Non-Motorized Plan Update	Continuation	1-Time	-	20,139		
I/S Charge - Info Tech - Disaster Recovery	Continuation	1-Time	-	3,538	-	-
I/S Charge - Info Tech - Document Management System	Continuation	1-Time	-	24,383	-	-
I/S Charge - Fleet & Equip - Purchase 3 Radars	Continuation	1-Time	-	17,400	-	-
I/S Charge - Fleet & Equip - Salt Bin Cover	Continuation	1-Time	-	10,000	-	-
I/S Charge - Risk Mgmt - WCIA Assessment	New	Ongoing	-	896	-	896
General/Street Fund Subsidy	New	Ongoing	896	-	896	-
General/Street Fund Subsidy	Continuation	1-Time	75,460	-	-	-
Total - Fund 102 Real Estate Excise Tax			\$ -	\$ 139,000	\$ -	\$ 624,200
Transfer to Transportation CIP 302.0024 Steilacoom Blvd-Farwest to Phillips Road (Design & ROW)	New	1-Time	-	139,000	-	-
Transfer to Transportation CIP 302.0024 Steilacoom Blvd-Farwest to Phillips Road (Construction)	New	1-Time	-	-	-	406,200
Transfer to Transportation CIP 302.0024 Steilacoom Blvd-Farwest to Phillips Road (Construction)	New	1-Time	-	-	-	100,000
Transfer to Transportation CIP 302.0151 South Tacoma Way Between 96th St South & Steilacoom Blvd	New	1-Time	-	-	-	118,000
Total - Fund 104 Hotel/Motel Lodging Tax			\$ -	\$ 140,941	\$ -	\$ -
Transfer to Parks CIP - Gateways	Continuation	1-Time	-	140,941	-	-
Total - Fund 105 Property Abatement			\$ 24,287	\$ 682,701	\$ -	\$ -
Property Abatement	Continuation	1-Time	-	610,386	-	-
Rental Housing Safety Program (Cover 2020 Deficit)	New	1-Time	24,287	-	-	-
1406 Affordable Housing Program	Continuation	1-Time	-	72,315	-	-
Total - Fund 106 Public Art			\$ 22,500	\$ 158,000	\$ -	\$ -
Arts Commission - 2019 & 2020 Unspent Funds for Signal Box Wrap	Continuation	1-Time	-	4,000	-	-
Arts Commission - Additional Funds Needed for Signal Box Wrap	New	1-Time	-	4,000	-	-
Colonial Plaza Art	Continuation	1-Time	-	95,000	-	-
Colonial Plaza Art	New	1-Time	22,500	55,000	-	-
Total - Fund 180 Narcotics Seizure			\$ -	\$ 106,196	\$ -	\$ -
Narcotics Seizure Balance	Continuation	1-Time	-	106,196	-	-
Total - Fund 181 Felony Seizure			\$ -	\$ 47,837	\$ -	\$ -
Felony Seizure Balance	Continuation	1-Time	-	47,837	-	-
Total - Fund 182 Federal Seizure			\$ -	\$ 40,906	\$ -	\$ -
Federal Seizure Balance	Continuation	1-Time	-	40,906	-	-

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Total - Fund 190 CDBG			\$ 3,733,614	\$ 5,115,338	\$ -	\$ -
2021 CDBG Entitlement Allocation	Continuation	1-Time	573,352	573,352	-	-
2021 CDBG Entitlement Reallocation	Continuation	1-Time	199,133	199,133	-	-
2021 CDBG CARES COVID 3 Reallocation from COVID 1	Continuation	1-Time	246,701	246,701	-	-
2021 CDBG CARES COVID 3	Continuation	1-Time	456,726	456,726	-	-
2021 CDBG CARES COVID 2	New	1-Time	136,706	136,706	-	-
2020 Balance - Housing Programs	Continuation	1-Time	55,000	55,000	-	-
2020 Balance - Major Home & Sewer Repair	Continuation	1-Time	610,417	610,417	-	-
2020 Balance - CDBG CARES COVID 1	Continuation	1-Time	40,544	40,544	-	-
2019 Balance - Major Home & Sewer Repair	Continuation	1-Time	141,774	141,774	-	-
2019 Balance - Housing Programs	Continuation	1-Time	22,063	22,063	-	-
2021 HOME Allocation	Continuation	1-Time	321,730	321,730	-	-
2020 Balance - HOME Affordable Housing	Continuation	1-Time	222,662	222,662	-	-
2020 Balance - HOME Down Payment Assistance	Continuation	1-Time	253	253	-	-
2020 Balance - HOME Housing Rehabilitation	Continuation	1-Time	50,000	50,000	-	-
2019 Balance - HOME Affordable Housing	Continuation	1-Time	462,086	462,086	-	-
2019 Balance - HOME Housing Rehabilitation	Continuation	1-Time	194,467	194,467	-	-
Earmark CDBG Restricted Funds for Future Loan Programs	Continuation	1-Time	-	1,381,724	-	-
Total - Fund 191 Neighborhood Stabilization Program (NSP)			\$ (36,000)	\$ 219,114	\$ -	\$ -
Eliminate Estimate	Continuation	1-Time	(78,000)	(78,000)	-	-
NSP 1 Abatement	Continuation	1-Time	42,000	297,114	-	-
Total - Fund 192 Office of Economic Adjustment (OEA)			\$ 7,517,728	\$ 7,535,573	\$ -	\$ -
SSMCP Eliminate Estimate	Continuation	Ongoing	(227,500)	(227,500)	-	-
SSMCP Operations	Continuation	Ongoing	236,000	253,845	-	-
North Clear Zone Property Purchase - Tactical Tailor Building	Continuation	1-Time	6,865,728	6,865,728	-	-
Department of Defense - OEA Growth Management	Continuation	1-Time	643,500	643,500	-	-
Total - Fund 195 Public Safety Grants			\$ 385,748	\$ 385,748	\$ -	\$ -
Washington Traffic Safety Commission - Impaired Driving Emphasis	Continuation	1-Time	7,400	7,400	-	-
Washington Traffic Safety Commission - Motorcycle Patrol	Continuation	1-Time	2,400	2,400	-	-
Emergency Management Planning	Continuation	1-Time	25,439	25,439	-	-
Bullet Proof Vest Partnership	Continuation	1-Time	19,361	19,361	-	-
Washington State Parks Recreational Boating Safety	New	1-Time	11,867	11,867	-	-
Pierce County Phlebotomy	Continuation	1-Time	2,721	2,721	-	-
Washington State Patrol - MIDU (Mobile Impaired Driving Unit)	New	1-Time	20,000	20,000	-	-
US Department of Justice Assistance - Rifle Noise Suppressors	Continuation	1-Time	2,069	2,069	-	-
US Department of Justice Assistance - COVID	Continuation	1-Time	40,541	40,541	-	-
US Department of Justice Assistance - 2020 Bicycles	Continuation	1-Time	36,959	36,959	-	-
Washington Auto Theft Task Force	Continuation	1-Time	124,500	124,500	-	-
Office of Justice Programs Veterans Court Grant	Continuation	1-Time	92,491	92,491	-	-
Grand Total - Debt Service Funds			\$ -	\$ 248,039	\$ -	\$ 92,161
Total - Fund 202 LID Debt Service			\$ -	\$ 248,039	\$ -	\$ 92,161
Bond Redemption	Continuation	1-Time	-	248,039	-	92,161

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Total - Capital Improvement Project Funds			\$ 10,142,700	\$ 17,249,579	\$ 699,200	\$ 375,000
Total - Fund 301 Parks CIP			\$ 3,198,517	\$ 5,779,899	\$ 75,000	\$ 75,000
301.0003 Harry Todd Park Phase I & II - Project Balance	Continuation	1-Time	527,284	1,405,918	-	-
301.0003 Harry Todd Park Phase I & II - Contribution/Donation	New	1-Time	10,000	10,000		
301.0005 Chambers Creek Trail	Continuation	1-Time	100,000	236,000	-	-
301.0006 Gateways (Berkeley & Union and Woodbrook Business Park)	Continuation	1-Time	140,941	190,941	-	-
301.0006 New Gateway at 84th & Tacoma Mall Blvd	New	1-Time	-	-	75,000	75,000
301.0014 FSP South Angle Lane Parking & Trail Improvement	Continuation	1-Time	50,000	353,241	-	-
301.0016 Park Playground Replacement	Continuation	1-Time	-	47,483	-	-
301.0017 Park Playground Resurfacing - Project Balance	Continuation	1-Time	-	6,342	-	-
301.0018 Project Support - Project Balance	Continuation	1-Time	-	110,209	-	-
301.0019 Edgewater Dock - Project Balance	Continuation	1-Time	-	29,156	-	-
301.0020 Wards Lake Improvements - Project Balance	Continuation	1-Time	56,277	112,938	-	-
301.0022 Banners & Brackets Phase II - Project Balance	Continuation	1-Time	-	8,789	-	-
301.0024 FSP Barn Restoration Feasibility Study - Project Balance	Continuation	1-Time	-	20,000	-	-
301.0025 FSP ADA/Sensory All Abilities Playground - Project Balance	Continuation	1-Time	-	150,000	-	-
301.0027 American Lake Improvements - Project Balance	Continuation	1-Time	-	197,955	-	-
301.0031 FSP Turf Infields - Project Balance	Continuation	1-Time	994,700	1,259,340	-	-
301.0032 Springbrook Park Expansion Phase V - Project Balance	Continuation	1-Time	705,565	814,073	-	-
301.0032 Springbrook Park Expansion Phase V - Legal Fees	New	1-Time	25,000	25,000	-	-
301.0032 Springbrook Park Expansion Phase V - Removal of House	New	1-Time	40,000	40,000	-	-
301.0035 FSP Pavilion Restroom Improvements - Project Balance	Continuation	1-Time	-	129,304	-	-
301.0036 Gateways - Service Club Signs - Project Balance	Continuation	1-Time	-	22,510	-	-
301.0037 Seeley Lake Improvements - Project Balance	Continuation	1-Time	50,000	115,700	-	-
301.0039 American Lake Park - North Parking Lot - Property Purchase	New	1-Time	223,750	220,000	-	-
301.0039 American Lake Park - North Parking Lot - Improvements	New	1-Time	250,000	250,000	-	-
301.xxxx Barn Demolition	New	1-time	25,000	25,000	-	-

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Total - Fund 302 Transportation CIP			\$ 6,869,183	\$ 10,521,219	\$ 624,200	\$ 300,000
302.0002 New LED Street Lights	Continuation	1-Time	(5,040)	165,836	-	-
302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming	Continuation	1-Time	-	23,248	-	-
302.0004 Minor Capital & Major Maintenance	Continuation	1-Time	-	60,113	-	-
302.0005 Chip Seal Program – Local Access Roads	New	1-Time	-	-	-	200,000
302.0015 111th/112th (Bridgeport to Kendrick)	Continuation	1-Time	1,287,216	1,316,132	-	-
302.0024 Steilacoom Blvd-Farwest to Phillips Road (Design & ROW)	Continuation	1-Time	259,467	365,668	-	-
302.0024 Steilacoom Blvd-Farwest to Phillips Road (Construction) Match for 2023/2024 Grant Awarded	New	1-Time	-	-	406,200	-
302.0024 Steilacoom Blvd-Farwest to Phillips Road	New	1-Time	-	-	100,000	100,000
302.0060 Traffic Signal at 100th	Continuation	1-Time	82,556	875,001	-	-
302.0068 Overlay: Pacific Hwy – 108th to SR512	Continuation	1-Time	-	6,861	-	-
302.0071 Safety: SRTS - Phillips Road Sidewalks & Bike Lanes	Continuation	1-Time	80,000	152,000	-	-
302.0071 Safety: SRTS - Phillips Road Sidewalks & Bike Lanes	New	1-time	300,000	300,000	-	-
302.0074 Streets: S Tacoma Way - 88th to 80th St	Continuation	1-Time	-	6,685	-	-
302.0080 Overlay: 108th Street - BW to Pac Hwy	Continuation	1-Time	-	(42,381)	-	-
302.0119 Sidewalks: Lakewood Drive - Steilacoom Blvd. to Flett Creek	Continuation	1-Time	779,388	993,933	-	-
302.0134 Sidewalks: Veterans Drive - GLD to American Lake Park	Continuation	1-Time	1,480,721	1,998,341	-	-
302.0135 Streets: WA Blvd and Edgewood Drive (North Fort to GLD.)	Continuation	1-Time	225,030	384,975	-	-
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)	Continuation	1-Time	-	1,431,565	-	-
302.0138 Sidewalks: Onyx Dr. SW – 89th to 97th and Garnet to Phillips	Continuation	1-Time	664,845	786,622	-	-
302.0144 146th ST: Murray Rd SW to Woodbrook Dr SW	Continuation	1-Time	240,000	221,620	-	-
302.0151 South Tacoma Way Between 96th St South & Steilacoom Blvd Match for 2023/2024 Grant Awarded	New	1-Time	-	-	118,000	-
302.0164 Sidewalks: Farwest Dr from 112th to Lakes HS & 100th to STL Blvd Grants Anticipated \$1,336,000 and REET \$139,000	New	1-Time	1,475,000	1,475,000	-	-
Total - Fund 311 Sewer Project CIP			\$ 75,000	\$ 948,461	\$ -	\$ -
311.0002 Side Sewer CIPs	Continuation	1-Time	-	200,419	-	-
311.0005 Maple Street Sewer Extension	Continuation	1-Time	-	521,042	-	-
311.0013 Fort Steilacoom Park Sewer Extension	Continuation	1-Time	75,000	227,000	-	-

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Total - Enterprise Funds			\$ 3,435	\$ 3,436,957	\$ -	\$ 407
Total - Fund 401 Surface Water Management			\$ 3,435	\$ 3,436,957	\$ -	\$ 407
401.0008 Outfall Retrofit	Continuation	1-Time	-	124,184	-	-
401.0012 Outfall Retrofit Feasibility Project	Continuation	1-Time	-	60,000	-	-
401.0014 Water Quality Improvements 2021	Continuation	1-Time	-	20,000	-	-
401.0015 Oakbrook Outfall Retrofits	Continuation	1-Time	-	219,577	-	-
401.0018 Waughop Lake Treatment	Continuation	1-Time	3,435	20,000	-	-
401.0021 American Lake Management District	Continuation	1-Time	-	31,235	-	-
Transfer to Parks CIP 301.0005 Chambers Creek Trail	Continuation	1-Time	-	100,000	-	-
Transfer to Parks CIP 301.0020 Ward Lake Improvements	Continuation	1-Time	-	56,277	-	-
Transfer to Parks CIP 301.0037 Seeley Lake Improvements	Continuation	1-Time	-	50,000	-	-
Transfer to Transportation CIP 302.0015 111th/112th (Bridgeport to Kendrick)	Continuation	1-Time	-	267,360	-	-
Transfer to Transportation CIP 302.0060 Traffic Signal at 100th & Lakewood Drive	Continuation	1-Time	-	82,556	-	-
Transfer to Transportation CIP 302.0071 Safety: SRTS - Phillips Road Sidewalks & Bike Lanes	Continuation	1-Time	-	80,000	-	-
Transfer to Transportation CIP 302.0119 Sidewalks: Lakewood Dr - GLD to American Lake Park	Continuation	1-Time	-	264,376	-	-
Transfer to Transportation CIP 302.0134 Sidewalks: Veterans Drive - GLD to American Lake Park	Continuation	1-Time	-	966,988	-	-
Transfer to Transportation CIP 302.0135 Streets: WA Blvd and Edgewood Drive (North Fort to GLD.)	Continuation	1-Time	-	225,030	-	-
Transfer to Transportation CIP 302.0138 Sidewalks: Onyx Dr. SW – 89th to 97th and Garnet to Phillips	Continuation	1-Time	-	664,845	-	-
Transfer to Transportation CIP 302.0144 146th ST: Murray Rd SW to Woodbrook Dr SW	Continuation	1-Time	-	190,000	-	-
I/S Charge - Info Tech - Disaster Recovery	Continuation	1-Time	-	832	-	-
I/S Charge - Info Tech - Disaster Recover/Co-Location	Continuation	1-Time	-	125	-	-
I/S Charge - Info Tech - Video Surveillance	Continuation	1-Time	-	832	-	-
I/S Charge - Info Tech - Document Management System	Continuation	1-Time	-	12,333	-	-
I/S Charge - Risk Mgmt - WCIA Assessment	New	Ongoing	-	407	-	407

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Total - Internal Service Funds			\$ 431,675	\$ 695,327	\$ 9,870	\$ 9,870
Total - Fund 501 Fleet & Equipment			\$ 24,900	\$ 203,552	\$ -	\$ -
PD Veh 40242 2020 Ford Explorer AWD - Funded by Replacement Reserves	Continuation	1-Time	-	16,418	-	-
PD Veh 40930 2013 Ford Interceptor - Funded by Capital Contribution	Continuation	1-Time	5,000	5,000	-	-
PD Veh 40851 2020 Ford K8A Police Utility AWD - Funded by Replacement Reserves	Continuation	1-Time	-	11,143	-	-
PD Veh 40871 2020 Ford K8A Police Utility AWD - Funded by Replacement Reserves	Continuation	1-Time	-	4,518	-	-
PD Veh 40881 2020 Ford Explorer AWD - Funded by Replacement Reserves	Continuation	1-Time	-	4,838	-	-
PD Veh 40891 2020 Ford Explorer AWD - Funded by Replacement Reserves	Continuation	1-Time	-	4,838	-	-
PD Veh 40901 2020 Ford Explorer AWD - Funded by Replacement Reserves	Continuation	1-Time	-	4,838	-	-
PD Veh 40931 2013 Ford Interceptor - Funded by Replacement Reserves	Continuation	1-Time	-	15,275	-	-
PD Veh 41041 PD 2021 Dodge Durango - Funded by Replacement Reserves	Continuation	1-Time	-	4,946	-	-
PD Veh 41121 PD 2020 Ford K8A Utility AWD - Funded by Replacement Reserves	Continuation	1-Time	-	9,638	-	-
PD Veh 41411 2016 Dodge Ram 1500 P/U Ext Cab - Funded by Replacement Reserves	Continuation	1-Time	-	25,000	-	-
PD Veh 40611 2020 Ford R3X Transit Cargo HR Van - Funded by Replacement Reserves & Reserves from Veh 40630 (to be subleased)	Continuation	1-Time	-	25,000	-	-
PD Veh 40430 2008 F150 - Funded by Replacement Reserves	Continuation	1-Time	-	24,000	-	-
PRCS-Vehicle #43120 replaced by 43320 Salt Spreader - Funded by Replacement Reserves \$6,500 and Capital Contributions \$2,500	Continuation	1-Time	2,500	9,000	-	-
PRCS-Vehicle #43290 replaced by 43310 Salt Spreader - Funded by Replacement Reserves	Continuation	1-Time	-	7,500	-	-
PW - Replace 1999 Radar Speed Trailer #42990 - Funded by Replacement Reserves	Continuation	1-Time	-	7,100	-	-
PW - Replace 2004 Radar Speed Trailer #40180 - Funded by Replacement Reserves	Continuation	1-Time	-	7,100	-	-
PW - Three New Radar Speed Trailers - Funded by Capital Contribution	Continuation	1-Time	17,400	17,400	-	-
Total - Fund 502 Property Management			\$ 40,000	\$ 125,000	\$ -	\$ -
502.0008 City Hall Exterior Beam Painting Funded by Management Reserves	Continuation	1-Time	-	75,000	-	-
502.0025 FSP Caretakers House Funded by Replacement Reserves	Continuation	1-Time	-	10,000	-	-
502.0029 Salt Bin Cover Funded by Contributed Capital	Continuation	1-Time	10,000	10,000	-	-
502.xxxx City Hall Facility Space Evaluation Funded by 1-Time M&O Funds	New	1-Time	30,000	30,000	-	-

**2021 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	Adjustment Type	Ongoing/ 1-Time	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
Total - Fund 503 Information Technology			356,905	356,905	-	-
503.0005 Website Update/Redesign Funded by 1-Time M&O Funds	Continuation	1-Time	7,499	7,499	-	-
503.0006 Disaster Recovery & Business Continuity Plan Funded by 1-Time M&O Funds	Continuation	1-Time	20,000	20,000	-	-
503.0009 Video Surveillance Funded by 1-Time M&O Funds	Continuation	1-Time	20,000	20,000	-	-
503.0012 Disaster Recover/Co-Location Funded by 1-Time M&O Funds	Continuation	1-Time	3,000	3,000	-	-
503.0018 - Document Management System Funded by 1-Time Contributed Capital	Continuation	1-Time	296,406	296,406	-	-
503.0025 Redundant Voice/Data at Police Station Funded by 1-Time M&O Funds	Continuation	1-Time	10,000	10,000	-	-
Total - Fund 504 Risk Management			\$ 9,870	\$ 9,870	\$ 9,870	\$ 9,870
WCIA Assessment	New	Ongoing	9,870	9,870	9,870	9,870