



PARKS AND RECREATION ADVISORY BOARD

Tuesday June 22, 2021

5:30 p.m.

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: **920 3804 6123**

PRAB MEMBERS

Jason Gerwen, Chair
Vito Iacobazzi, Vice Chair
Sylvia Allen
J. Alan Billingsley
Susan Dellinger
Michael Lacadie
Fred Ramey

YOUTH COUNCIL

Arianie Esperon
Micah Kim
Carly Sherman

Linda Farmer, Council Liaison

STAFF

Mary Dodsworth, Director
Nikki York, Office Assistant

CALL TO ORDER

ATTENDANCE/ROLL CALL

APPROVAL of May 25, 2021 MINUTES

PUBLIC COMMENT

Per Governor Inslee's Emergency Proclamation 20-25, participation in Public Comments will only be accepted via email at this time. Comments should be sent to Nikki York at nyork@cityoflakewood.us. Comments received up to six hours before the meeting will be provided to the Parks and Recreation Advisory Board electronically. Comments received after that deadline will be provided to the Parks and Recreation Advisory Board after the meeting.

NEW BUSINESS

**American Rescue Plan Act (ARPA) Public
Funding-Tiffany Speir
Prepare for Joint Council Meeting**

DIRECTORS REPORT

BOARD MEMBER COMMENTS

NEXT PRAB MEETING

*Joint Council Meeting, Monday June 28, 2021

Regular Meeting Tuesday July 27, 2021 at
5:30 p.m. via Zoom or in person

ADJOURN

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



**LAKWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
Tuesday May 25, 2021– 5:30 PM
Zoom Meeting**

CALL TO ORDER

Jason Gerwen called the meeting to order at 5:30 p.m.

ATTENDANCE

PRAB Members Present: Jason Gerwen-Chair, Vito Iacobazzi-Vice-Chair, Sylvia Allen, Susan Dellinger, Michael Lacadie, Fred Ramey

PRAB Members Absent: Alan Billingsley

Youth Council: Arianie Esperon-absent, Micah Kim-absent, Carly Sherman-absent

Staff Present: Mary Dodsworth – Director, Nikki York – Office Assistant

Council Liaison: Linda Farmer

APPROVAL OF MINUTES: Michael Lacadie moved and Vito Iacobazzi seconded the motion to approve the minutes of the April 27, 2021 meeting as written. MPU.

NEW BUSINESS:

Seeley Lake Master Plan Update: Mary Dodsworth provided background on the cooperative planning with Pierce County. Mary gave the board an overview of the current state of the park and trail around the lake and the anticipated improvements. The board agreed that the improvements are long overdue. Fred Ramey inquired about ADA accessibility updates. Mary said that additional signage will be added for the portion that is ADA accessible. Vito Iacobazzi commented that it's a great location for a nice trail.

Springbrook Park Update: Mary Dodsworth discussed updates and the City Council's concerns with the Springbrook Park Master Plan, primarily the size of the dog park. Mary reviewed the possibilities and shared the new proposed design. Jason commented that maintenance of the small area may be difficult. Vito Iacobazzi asked about the possibility of expanding the dog park in the future. The board thought the new design looked good.

Parks Sign Update: Mary Dodsworth provided background on the park signs. Mary shared the previous reviewed options and the final design that the board recommended to the Council. Council would like to have more consistency with other city signs. Linda Farmer shared that the gateways are the only consistent signage we have and said any new signs should look like they are from the same brand family and let people know they are in a city facility. The goal is to have a brand family with designs that look similar but not exactly the same. Linda Farmer suggested that a universal design standard be established first. Vito Iacobazzi agreed that having standards is a good idea. Fred Ramey commented that readability is important especially in the case of individuals with color blindness. Michal Lacadie liked the design that

the board recommended. Sylvia Allen is impressed with the gateways. Sylvia liked the original design presented and the one with the post on one side was consistent with the gateways. Jason Gerwen suggested the sample kiosk with a place for someone to sit would be great at the Angle Ln location. The board discussed sign consistency, readability and guidelines. Linda Farmer said it may be a good idea to have the communications manager to get involved with a city wide program. Mary suggested a stakeholders group to gather input from other community members. Mary thanked the board for their feedback.

Naming of City Facilities Review: Mary Dodsworth reviewed the background of naming City facilities and in 2016 the City updated the policy. This board was asked to review a new procedure that would be used to review applications if they are submitted. The packet consists of a cover letter outlining the draft process, a copy of the city's resolution and an application. The packet would be compiled and submitted to the City Clerk to determine completeness and then staff would prepare documents and schedule it for a future PRAB meeting. After review, the PRAB will make a recommendation to Council. Mary asked the board for their thoughts regarding the process. Jason Gerwen thought attaching the resolution was great and very readable. Michael Lacadie thought that we should be getting as much community input as possible. Fred Ramey thought that it would be best for whoever submitted the application should make the presentation to the board. Linda Farmer was concerned that the resolution may be too formal and suggested that any procedures are written in clear and easy to follow language.

Joint Meeting with Council Preparation: The meeting will be on Monday, June 28 at 7 p.m. We will discuss annual work program, highlight accomplishments and it's a great time to have a conversation with the Council. Jason Gerwen would like to hear the Council's thoughts on how we can generate new revenues to bolster parks. Now is the time to be thinking about making larger investments in our parks. The community recognizes the value of parks after this long pandemic year. Sylvia Allen agreed that people really need parks, fresh air and places to spend family time. We can't imagine a greater investment in our community. We should share with Council the positive impact parks have on our community and the return on investment in healthy citizens and community. We will thank the Council and give staff recognition. Questions include: thoughts regarding the Chambers Creek Trail. Sylvia commented that there are more people are using that trail than ever before. Michael Lacadie would like to know how many council members have visited all the parks, what is their favorite park and why? Fred Ramey asked about thoughts on bigger issues or impacts that they may see due to COVID and how we may address these in the future. Jason Gerwen thought Dave's climate change presentation was great. It would be great to share feedback with council. Our meeting will be a zoom format.

Directors Report: Mary Dodsworth reviewed the Directors Report including: Capital Project updates (Gateways, Chambers Creek Trail Phase I, Harry Todd Park, Angle Lane South, Edgewater Park, Wards Lake, Pavilion, Seeley Lake Improvements, Service Club Signs, American Lake Shelter, All-abilities Playground, Turf infields), NO Child Left Inside Grant approval and Community outreach efforts.

Board Comments:

Vito Iacobazzi gave kudos to the staff on all the mowing on the trails at Fort Steilacoom Park. It's great. His grandson really enjoys them.

Michael Lacadie commented that it was great to see every baseball field being used last week.

Council Comments:

Linda Farmer gave compliments to the staff on the stunning flowers at the Fort Steilacoom sign.

NEXT MEETING: The next PRAB meeting is scheduled for Tuesday June 22, 2021 at 5:30 p.m. This will be a virtual Zoom Meeting. Joint Council Meeting on June 28th at 7 :00 p.m.

ADJOURNMENT: Sylvia Allen moved to adjourn the meeting at 6:58 p.m. Michael Lacadie seconded. MPU

Jason Gerwen, Chairman

Nikki York, Office Assistant

DRAFT

PARKS AND RECREATION ADVISORY BOARD WORK PLAN AND SIGNIFICANT ACCOMPLISHMENTS

Members:

Jason Gerwen, Chair
Vito Iacobazzi, Vice-Chair
Sylvia Allen

Alan Billingsley
Susan Dellinger
Michael Lacadie
Fred Ramey

Council Liaison:

Councilmember Linda Farmer

City Staff Support:

Mary Dodsworth, Director Parks, Recreation & Community Services
Nikki York, Office Assistant

Meeting Schedule:

Fourth Tuesday of Each Month, 5:30 p.m. American Lake Room, Lakewood City Hall

Accomplishments:

Date	Topic(s)
June, 2020	Reviewed COVID-19 Summer Update
July, 2020	Reviewed Park Code and potential update regarding Motorized Vehicles in Parks, South Sound Wildlife Area Update, and American Lake Park Master Plan
September, 2020	Welcome to new youth council members, Finalized Motorized Vehicles on Trails update recommendation
October, 2020	Eagle Scout presentation for FSP cemetery sign, 2021/2022 Budget Update
November, 2020	Reviewed Springbrook Park Master Plan Expansion and the 2021 PRAB Work Program Development
January, 2021	Elected Chair/Vice-Chair, Reviewed PRAB 2021 Work Plan, 25 th Anniversary and Special Event Update
February, 2021	Recommended a Park Entry Sign design, reviewed summer Outdoor Adventure Programming and potential 2022 grant program elements, received an update regarding Harry Todd Park construction project.
March, 2021	Welcome New Member-Fred Ramey, reviewed Special Event/Summer Update, Chambers Creek Canyon Trail Update and prepared for Parks Appreciation Day
April, 2021	Presentation on City Comprehensive Plan updates regarding Energy & Climate Change Chapter
May, 2021	Reviewed Seeley Lake Master Plan update, Springbrook Park master plan update, Council response to the Park Sign recommendation and recommended a review process for reviewing applications interested in naming of city facilities.

(Current Year) Work Plan:

1.	Fort Steilacoom Park Boundary Line Adjustment
2.	Parks Capital Improvement Plan (CIP) Update
3.	Diversity, Equity & Inclusion in Parks and Recreation
4.	Outdoor Adventure Programming
5.	25 th Anniversary, Special Events & Recreation Program Update
6.	Park Code Updates (as needed)