



## **PARKS AND RECREATION ADVISORY BOARD**

**Tuesday July 27, 2021**

**5:30 p.m.**

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: **920 3804 6123**

### **PRAB MEMBERS**

**Jason Gerwen, Chair**  
**Vito Iacobazzi, Vice Chair**  
**Sylvia Allen**  
**J. Alan Billingsley**  
**Susan Dellinger**  
**Michael Lacadie**  
**Fred Ramey**

### **YOUTH COUNCIL**

**Linda Farmer, Council Liaison**

### **STAFF**

**Mary Dodsworth, Director**  
**Nikki York, Office Assistant**

### **CALL TO ORDER**

### **ATTENDANCE/ROLL CALL**

### **APPROVAL of June 22, 2021 MINUTES**

### **PUBLIC COMMENT**

Per Governor Inslee's Emergency Proclamation 20-25, participation in Public Comments will only be accepted via email at this time. Comments should be sent to Nikki York at [nyork@cityoflakewood.us](mailto:nyork@cityoflakewood.us) . Comments received up to six hours before the meeting will be provided to the Parks and Recreation Advisory Board electronically. Comments received after that deadline will be provided to the Parks and Recreation Advisory Board after the meeting.

### **NEW BUSINESS**

**Parks CIP Update**

### **DIRECTORS REPORT**

### **BOARD MEMBER COMMENTS**

### **NEXT PRAB MEETING**

Regular Meeting Tuesday September 28, 2021 at  
5:30 p.m. via Zoom

### **ADJOURN**

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



**LAKESWOOD PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
Tuesday June 22, 2021– 5:30 PM  
Zoom Meeting**

**CALL TO ORDER**

Jason Gerwen called the meeting to order at 5:30 p.m.

**ATTENDANCE**

**PRAB Members Present:** Jason Gerwen-Chair, Vito Iacobazzi-Vice-Chair, Sylvia Allen, Michael Lacadie

**PRAB Members Excused:** Alan Billingsley, Fred Ramey, Susan Dellinger

**Youth Council:** Arianie Esperon-present, Micah Kim-absent, Carly Sherman-absent

**Staff Present:** Mary Dodsworth – Director, Nikki York – Office Assistant

**Council Liaison:** Linda Farmer

**Guests:** Tiffany Speir

**APPROVAL OF MINUTES:** Vito Iacobazzi moved and Michael Lacadie seconded the motion to approve the minutes of the May 25, 2021 meeting as written. MPU.

**NEW BUSINESS:**

**American Rescue Plan Act (ARPA):** Tiffany Speir, Long Range & Strategic Planning Manager, provided background on the funding that Lakewood will receive and the options of how the money can be allocated. The City will receive two disbursements of \$6,883,118. Funds will need to be spent by 2026. There are four categories that the local government can allocate funds to: (A) Respond to the public health emergency with respect to COVID-19 or its negative economic impacts. (B) Respond to workers performing essential work. (C) The provision of government services. (D) Make necessary investments in water, sewer, or broadband infrastructure. The Council met to determine options for spending. Public input is needed and will be gathered regarding spending. Tiffany asked the Board what their thoughts are on how the money should be spent. Mike Lacadie asked about establishing a community task force. Vito Iacobazzi asked about parks revenue losses, could the funds be used offset those? The board agreed that more facts are needed to make decisions. Jason Gerwen feels that the City has an opportunity to take care of the City of Lakewood. Coming out of the pandemic it needs to be recognized that Parks aren't optional anymore. Parks are necessary. Parks are an essential service and there needs to be more support of them. Use has increased and more support for maintenance is needed. It's a 7 day a week operation. Can we use funds to purchase additional properties to help create an increased level of service? Investments in parks is very important. Sylvia Allen asked about foreclosures and food insecurities. Whose addressing those areas? Are they being covered by non-profits or the feds? Tiffany can send follow up information to the board. Federal, State and County organizations are all considering housing and food. There is an understanding

that people will need help to stay in their homes. Council had a discussion about the potential to create a central downtown park.

**Joint Meeting with Council Preparation:** The meeting will be on Monday, June 28 at 7 p.m. We will discuss annual work program, highlight accomplishments and have a conversation with the Council. Jason Gerwen will introduce the board. Start with the ice breaker: “which is your favorite park and why?” This will be the last Council zoom meeting. Board members noted that last joint council meeting was too short. Michael Lacadie asked if it would be too soon to ask about the central park. Mary Dodsworth recommended waiting since it is in the early planning stages. Vito Iacobazzi will not be able to be at the Joint Meeting. Sylvia Allen and Jason Gerwen mentioned that using ARPA funding for parks would be good to bring up. Jason Gerwen has been collecting articles showing how parks have been so important during this pandemic. Staff can forward on to the council in advance of the Joint meeting. Jason Gerwen asked that a meeting reminder be sent out.

**Directors Report:** Mary Dodsworth reviewed the Directors Report including: Capital Project updates (Gateways, Chambers Creek Trail Phase I, Harry Todd Park, National Night Out Celebration, Angle Lane South, Edgewater Park, Wards Lake, Pavilion, Seeley Lake Improvements, Service Club Signs, American Lake Shelter, All-abilities Playground, Turf infields), No Child Left Inside Grant approval, Kids Need Play Grant, Farmers Market, Employment Fair, Naming of City Facilities and Community outreach efforts.

#### **Board Comments:**

Jason Gerwen asked about the gateway sign at Nyanza and Gravelly. It was removed due to the roundabout project. The sign and plants were saved and will be recycled.

Vito Iacobazzi commented that the new planting at the new restroom building is very nice. It's flowering right now. It looks great!

Michael Lacadie asked about the impact of the construction along Steilacoom Blvd. and access to the country club.

#### **Council Comments:**

Linda Farmer mentioned that council goals were approved on Monday night. Branding standards were included.

**NEXT MEETING:** The next meeting is the Joint Council Meeting on Monday, June 28<sup>th</sup> at 7 :00 p.m. This will be a virtual Zoom Meeting. The next PRAB meeting will be on Tuesday July 27, 2021 at 5:30 p.m.

**ADJOURNMENT:** Sylvia Allen moved to adjourn the meeting at 6:28 p.m. Michael Lacadie seconded. MPU

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Jason Gerwen, Chairman

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Nikki York, Office Assistant



To: Parks and Recreation Advisory Board

From: Mary Dodsworth, Parks, Recreation & Community Services Director

Subject: Parks Capital Improvement Program Update

Date: July 12, 2021

Exhibits: A Power Point presentation will be presented at the meeting

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This memo is to provide City Council with an update on the City's park capital improvement projects as noted in the 2021/2022 Capital Budget. Included are projects that have been completed since the last update in early 2020; projects that are currently underway; and a status report and/or anticipated start dates of the remaining 2021/2022 work plan.

## Completed Projects

### **301.0003 Harry Todd Park Waterfront Improvements**

Harry Todd Park is the only public open space in the Tillicum neighborhood area. Site improvements included an ADA pathway to the shoreline, bulkhead replacement, shoreline and open space restoration, new finger docks, a fishing pier, new restroom and a playground. Multiple grants and funding sources were used to complete this project.

**Project Cost:** \$3,600,000

**Funding Sources:** Property Sale \$405K; RCO/ Water Access Grants, \$1,207,000; RCO/ALEA Grant, \$1,000,000; REET & SWM \$668K LTAC \$200K; General Fund, \$110K, CBRC \$10K

**STATUS:** Completed

### **301.0006 Gateway Monument Signs**

Continuing the work started in 2015 to improve 15 different gateways and create a positive first impression, the City worked with WSDOT to install two new signs identifying the Tillicum Neighborhood and the Woodbrook Business Park as part of the I-5 Upgrades at Berkley St SW and North Thorne Lane improvements. Landscaping and irrigation will be installed by WSDOT this fall. The City will be in charge of ongoing maintenance of these sites.

**Project Cost:** \$116,095

**Funding Source:** LTAC \$64,000; General Fund \$52,095

**STATUS:** Substantially Complete

### **301.0012 Springbrook Park Acquisition**

The final parcel adjacent to Springbrook Park was acquired in 2020 and dangerous buildings associated with the parcels have been removed from the properties.

**Project Cost:** \$308,500 **Funding Source:** REET, SWM and General Fund

**STATUS:** Completed

### **301.0014 Fort Steilacoom Park/Angle Lane South Improvements**

Fort Steilacoom Park is the most popular park in our system. Project improvements included the construction of a new parking lot, trail head and signage improvements, resurfacing Angle Lane from Elwood to Waughop Lake Road and a new restroom, plaza, and park amenities. Looking forward to seating area improvements provided by the Nisqually Tribe and a new park sign for the Elwood entrance. Project Cost \$1,525,000

**Funding Source:** REET \$390K; LTAC \$210K; RCO/WWRP \$500K; Nisqually, POP and Town of Steilacoom Donations \$30K; Tree Fund \$20K; City of Lakewood \$375K

**STATUS:** **Substantially complete**

### **301.0025 Fort Steilacoom Park Playground Improvements**

The playground at Fort Steilacoom Park is one of the most visited spaces at the park used by families and youth of all ages and abilities. In 2007 the community came together to build this amazing structure and various elements have been added over the years. This project replaced the toddler area with an accessible playground that will allow children with disabilities the opportunity to play and allow adults with disabilities to interact on the playground with their children.

**Project Budget:** \$150K

**Funding Source:** \$150K (REET)

**STATUS:** **Playground Completed** however, additional resources will be needed to update ADA access from parking lot.

### **301.0035 Fort Steilacoom Park Pavilion Phase II**

The Pavilion in the Park was created to provide an area for community gatherings and celebrations. Two restrooms and a warming kitchen were added to make this space more functional and marketable. Project Budget: \$157,822

**Funding Source:** \$70K general fund; \$87,822 Carry-over from 301.0002 Pavilion construction

**STATUS:** **Completed**

### **301.0036 Service Club Sign**

As an alternative to placing numerous 'service club' signs on any of the gateway monument signs and along City ROW, an alternative standalone sign was developed recognizing and promoting the numerous service clubs and organizations within the City.

**Project Budget:** \$25,000

**Funding Source:** General Fund

**STATUS:** **Completed**

### **301.0027 American Lake Park Shelter**

A Pierce County grant allowed us to purchase and install a new shelter on the east side of the park to accommodate more people and to support future improvements at the park.

Project Budget: \$60,000

**Funding Source:** \$35,000 Pierce County, \$25,000 REET

**STATUS:** **Completed**

### **301.0039 American Lake Land Acquisition**

The City purchased land along Veterans Drive adjacent to American Lake Park for overflow parking during the busy summer season. Improvements are being designed and are planned to begin during the last quarter, 2021.

Project Budget: Land Cost - \$226,000

Parking Lot Improvement Estimate: - \$247,750

**STATUS:** **Purchase Completed**

## Projects Currently Underway

### **Fort Steilacoom Park Boundary Line Adjustment**

On June 20, 2019 the City became the proud owner of Fort Steilacoom Park. The parcels, originally leased by Pierce County in the 1970's were transferred to the City. Pierce College is in the process of completing their portion of the land transaction so we can work on updating the park and college property lines to match the areas currently managed and maintained by the City.

**STATUS:** Anticipate boundary line adjustment completed by fourth quarter, 2021.

### **301.0019 Edgewater Park Master Plan**

This 1 acre linear park is relatively undeveloped. In 2006 the City replaced the boat launch at Edgewater Park but no additional improvements have been made for the past 15 years. The City met with neighbors and community members in 2018 to review site issues and concerns and brainstorm improvements. A DRAFT master plan was completed and dangerous trees removed, however, right of way issues were discovered which may affect future development and parking. An updated master plan will be shared with the public and brought back to Council for review and approval. In addition, the City anticipates applying for grants during the next 2022 State funding cycle to support improvements.

**STATUS:** Project Pending

### **301.0005 Chambers Creek Trail Planning and Development**

The Cities of Lakewood, University Place, and Pierce County have been working together on a Chambers Creek Trail Project. The land is owned by Pierce County with sections of the trail(s) and trailheads located in University Place and Lakewood. The completed trail is anticipated to be 2.5 miles long. Several grants have been received to offset project costs. An updated Interlocal Agreement was approved in 2019. All agencies anticipate financially supporting the phased trail projects.

**Phase 1** – Trailhead and volunteer projects have occurred to improve access and a new connector bridge to connect Phillips Road trail to Kobayashi Park will be complete by 4<sup>th</sup> quarter, 2021.

**Project Cost:** \$335,000 (city share)

**Funding Source:** General Fund, land sale and fees \$190K SWM \$125K MVET Trails funds \$20K

**STATUS:** Phase 2 – finalizing route and completing the 2.5 mile trail design with updated cost estimates

### **301.0020 Wards Lake Land Acquisition**

A successful Pierce County Conservation Futures grant will provide 50% of the costs to expand the park by 10.75 acres. This will include the property adjacent to commercial property along 84<sup>th</sup> street and a residential lot on the south property boundary (end of 25<sup>th</sup> Ave). The residential lot has been purchased. Survey and lot line adjustments are needed to complete the project and add parcels.

**Project Cost** \$187,000

**Funding Source:** Conservation Futures \$102,000; General Fund \$85,000

**STATUS:** All properties should be acquired by October, 2021

### **301.0032 Springbrook Park Clover Creek Restoration**

This project continues City efforts to improve the quality of life for residents in the Springbrook neighborhood. This project will help us clean up approximately 660 linear feet of shoreline, improve water quality, and create a healthy place for Springbrook residents. Improvements include walking paths, viewpoints, picnic and open space areas, a dog park, basketball court, updated community garden, a bike pump track and park sign.

**Project Cost:** \$1,100,000

**Funding Source:** \$773,000 Department of Commerce grant and \$327,000 City funds. Due to increases in supplies and materials, additional funds may be requested to complete all improvements

**STATUS:** master plan updated, construction to begin in first quarter, 2022.

### **301.0037 Seeley Lake Improvements**

A cooperative project with Pierce County Parks to identify storm water conditions, safety upgrades and public access improvements at the Seeley Lake Conservation Resource Area. This site is located next to the Lakewood Community Center, which is owned and managed by Pierce County. It is also the location of the City's Senior Activity Center. A basin study and site master plan were created and phase one improvements were established to include improving the main trail head, removing hazardous waste materials, adding pedestrian access points and various restoration efforts along the trail by using a Pierce County stewardship work crew.

**Project Budget:** \$150,000 for study

**Funding Source:** \$100K (Pierce County), \$50K SWM

**STATUS:** Bidding to occur in 4<sup>th</sup> quarter with improvements completed in 2022. Additional resources may be needed and identified to complete project.

**On Deck – Ready to Go!**

### **301.0031 Fort Steilacoom Park Turf Infields**

The baseball fields at Fort Steilacoom Park serve youth throughout Pierce, Thurston and South King Counties. Replacing dirt infields with synthetic turf material will make Fort Steilacoom Park a more desirable location for large tournaments. An increase in ballgames can generate economic impacts for businesses, restaurants, and hotels. The City is working with Pierce College to develop a collegiate sized home field on field #3 with additional amenities. Pierce College would cover all improvement costs over and above new turf. The City would have access to program the facility when not in use by the College. An Interlocal Agreement to move the project forward was approved in January, 2021. A second ILA will address the details of the City's ownership of improvements and Pierce College's rights to use, along with other details of the City and College's access, maintenance, operations, facility replacement and use of the updated fields and is anticipated in 4<sup>th</sup> quarter, 2021.

**Project Cost:** \$3,194,700 million (\$1,594,700 City / \$1.6 Pierce College funds)

**City Funding Source:** REET \$250,000; Commerce Grant, \$994,700, YAF grant \$350,000

**STATUS:** Anticipate the project going to bid in 4<sup>th</sup> quarter, 2021 with construction occurring in 2022.

### **301.0006 Gateway Monument Signs**

The project will continue the work started in 2015 to provide up to 15 gateway monuments at all city entrances. We will take advantage and plan around various transportation improvements to utilize resources efficiently.

**Project Cost:** \$75,000 per sign

**Funding Source:** General Fund

**STATUS:** 2022 - 84th and Tacoma Mall Boulevard - Private/public partnership using local ROW.

TBD - North Gate Road and Edgewood – Combine with JBLM North and Washington Blvd

TBD - South Tacoma Way (near B&I) - limited ROW, will wait for area redevelopment

TBD – Thorne Lane (end / near connector path)

### **Oakbrook Park Improvements**

Oakbrook Park is located in the northwest area of Lakewood. A small park was developed in 2002 and is the only neighborhood park in this housing area. In 2019 we replaced the playground. In 2022 we will work with neighborhood groups to determine needs and anticipate making park improvements which could include a small picnic shelter, fencing, picnic table pads and open space enhancements.

**Project Cost:** \$50,000

**Funding Source:** General Fund

**STATUS:** 2022 Project

### **301.0027 American Lake Improvements PHASE II**

American Lake Park, although only 5 acres in size, is heavily used in the summer season due to limited waterfront access. An updated master plan was created to support a successful 2020 grant cycle. Improvements include making the park ADA accessible, replacing restroom, reconstructing deteriorated retaining walls, and adding a new group picnic shelter and interpretive information.

**Project Budget:** \$1,728,500

**Funding Source:** \$500K (REET), \$500K RCO, \$500K ALEA \$228,500 general fund

**STATUS:** Design and permitting to begin in 4th quarter, 2021 Project completion anticipated in 2023.

### **301.0020 Wards Lake Improvements Phase I**

Since incorporation, the City has utilized a variety of funding sources to purchase several parcels of contiguous land to make-up the current Wards Lake Park property. At over 26 acres, Wards Lake is an outstanding natural area in a densely populated area. A comprehensive master plan update was completed in 2019 in conjunction with the Legacy Plan and to prepare for 2020 state grant cycles. The master plan focused on increased access, environmental health, storm water function, improved safety and ways to discourage negative activities. The plan was divided into three phases with funding secured to support phase 1 elements.

**Phase 1:** Improvements include removing invasive plant species, new pathways and bridges, a dog park, bicycle pump track, enhanced open space areas, signage, site furnishings and a loop trail to provide pedestrian access and to allow the City easier access to maintain the site and clean-up area(s) when dumping or encampments are created.

**Phase 2:** Loop trail around the entire site with additional access points and parking, public art, viewpoints and wetland enhancements.

**Phase 3:** replace original park improvements to include restroom, play area, shelter and update parking.

**Phase 1 Project Cost:** \$2 Million

**Funding Source:** \$190K (REET/SWM/GF); Anticipated RCO and LWCF Grants \$1.460M, YAF \$350K

**STATUS:** Permitting and design to begin in fall, 2021. Construction to begin in 2022 with completion anticipated in 2023. Due to federal funding, additional studies and permitting will be required.

### **Fort Steilacoom Barn Removal**

A small storage barn partially collapsed when a portion of a tree fell on the barn. The City is receiving quotes for abatement and demolition in advance of removal.

**Project Cost:** \$25,000

**Funding Source:** General Fund

**STATUS:** Project should be completed by 4<sup>th</sup> quarter, 2021

### **Park Sign Replacement Program**

The City created a park sign program in 2002 to identify new and improved City park sites. The concrete monument signs were placed near the entrance of each park and included the park name and city logo. Eleven park signs will be updated over the next few years to provide a more modern design and impression of the park site.

**Project Cost:** Sign cost is approximately \$30,000 per sign.

2021 Sites - Fort Steilacoom Park, Harry Todd Park and American Lake Park

2022 Sites - Wards Lake Park, Active Park, Washington Park, Springbrook Park

2023 Sites - Kiwanis and First Lions Skate Park, Oakbrook Park, Primely Park and Edgewater Park

**STATUS:** Design criteria under review. May be included in citywide image campaign.



## **Playground Equipment Replacement**

Playgrounds are an important amenity in city parks, especially neighborhood parks. Playgrounds are regularly inspected and repaired as needed. The life span of a playground is influenced by use, materials and environment but can typically last between 15-20 years. The Legacy Plan identified the following playground replacement program:

### **Funding Source:** TBD

2021 - Fort Steilacoom Park and Harry Todd Park playgrounds (updated with other projects)

2022 - Primley Park - \$55,000

2023 - Active Park - \$ 110,000

2024 - Lake Louise School Park - \$115,000 (partnership with CPSD)

2025 - Washington Park - \$115,000