



Lakewood Civil Service Commission

Thursday, May 27, 2021

9:30 a.m.

Lakewood City Hall

6000 Main Street SW

Lakewood, WA 98499

Present: Chair David Boyd, Commissioner Eileen Bisson, Commissioner Dennis Roden, Civil Service Secretary-Chief Examiner Mary Pandrea, City Attorney Heidi Wachter, Human Resources Director Mary McDougal

MINUTES

Call to Order

Chair Boyd called the virtual meeting to order at 9:30 a.m.

Approval of Minutes

It was moved and seconded to approve the minutes for the February 4, 2021 meeting. The motion carried unanimously.

Old Business

Rule Revision

At the February meeting, Commissioner Roden suggested “non-responsiveness” be added to rule 9.7 Cancellation of Eligibility for added clarification as a reason for removal from an eligibility list.

- 9.7 CANCELLATION OF ELIGIBILITY--NOTICE TO ELIGIBLE. Should the Police Chief determine an eligible referred from the eligibility list to be **non-responsive or** unsuitable for employment, documentation supporting removal from the list will be presented to the Commission for review and action. A new referral will be forwarded to the Chief and the **non-responsive or** unsuitable candidate will remain inactive on the list until the Commission has taken final action. If removal from the list is approved, the Secretary-Chief Examiner will notify the applicant in writing of his/her removal for **lack of responsiveness or** unsuitability. If removal is not approved, the eligible will return to active status.

It was moved and seconded to approve the proposed rule revision. The motion carried unanimously.

New Business

Certification of Code Enforcement Officer Eligibility List

It was moved and seconded to approve the Court Compliance Officer Eligibility List. The motion carried unanimously.

**COURT COMPLIANCE OFFICER ELIGIBILITY LIST
Lakewood Civil Service Commission**

The following is a true and certified list of the final standing of those candidates who qualified for the position of Court Compliance Officer:

1. **Brown, Rodney**
2. **Roberson, Damon**

Cancellation of Eligibility

Disqualification notes for four candidates on the Entry and Lateral Police Officer eligibility lists were provided for the Commissioners' review. Taking action on the removal of Jeffrey Shepard is delayed as Commissioner Roden has questions for the investigating officer or LPD Professional Standards. Further discussion will be advanced to an executive session at the next Commission meeting.

It was moved and seconded to remove Jacob Bernetskie from the Entry Level Police Officer eligibility list. The motion carried unanimously.

It was moved and seconded to remove Parker Gunnhild from the Lateral Level Police Officer eligibility list. The motion carried unanimously.

It was moved and seconded to remove Yoshihiko Murakoshi from the Entry Level Police Officer eligibility list. The motion carried unanimously.

Temporary Appointment

HR Director Mary McDougal provided written notice to the Commission of a temporary appointment. Upcoming absences of Court Compliance Officers require that Code Enforcement Officer Himes fill in periodically as Court Compliance Officer from July 1 through December 31.

Workforce Demographics

The first quarter demographics for 2021 reflect a reduction of one person from a total of 95 to 94. Detectives decreased by one White male. Officers decreased by one White female and one Black male, and increased by one Black female, and one female in the two or more races category.

Examiner's Report

- Two newly hired officers are Leshia Cockle and John Babcock.
- Officer Wellman's employment was terminated.
- We are in the final steps of hiring a lateral officer from Steilacoom PD.
- We have approval to fill three other officer vacancies.
- Four officer retirements are anticipated in June.
- Ana Beard has returned to City employment as Evidence Technician.
- The recent Entry Police Officer recruitment and testing process is wrapping up. While 56 applicants were eligible to take the written exam, 36 tested. Four failed the exam. The passing rate was 88.8%. 32 applicants participated in the physical ability testing, 6 failed. 22 applicants are scheduled for oral boards in June and July.

The meeting was adjourned at 9:50 a.m.

Approved by:


David Boyd, Commission Chair

Date


Mary Pandrea, Secretary-Chief Examiner

7/1/21

Date

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