



## **LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA**

Monday, September 13, 2021

7:00 P.M.

City of Lakewood

Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel:

<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter meeting ID: 868 7263 2373

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Page No.

### **CALL TO ORDER**

### **ITEMS FOR DISCUSSION:**

- (3) 1. Review of 2<sup>nd</sup> Quarter (2021) Financial Report. – (Memorandum)
- (126) 2. Review policies and priorities for allocation of American Rescue Plan Act (ARPA) funds. – (Memorandum)

### **ITEMS TENTATIVELY SCHEDULED FOR THE SEPTEMBER 20, 2021 REGULAR CITY COUNCIL MEETING:**

- 1. Sound Transit Access Improvement Update. – *Ms. Katie Drewel and Mr. Zachary Eskenazi*
- 2. Authorizing the execution of an amendment to the agreement with Pierce County for road and traffic maintenance services. – (Motion – Consent Agenda)
- 3. Reappointing J. Alan Billingsley and Vito Iacobazzi to serve on the Parks and Recreation Advisory Board through September 19, 2024. – (Motion – Consent Agenda)
- 4. Adopting policies and priorities concerning allocation of American Rescue Plan Act (ARPA) funds and allocating ARPA funds to certain expenditures. – (Ordinance – Regular Agenda)
- 5. Appointing a Representative and Alternate to the South Sound Housing Affordability Partners (SSHA<sup>3</sup>P) Executive Board. – (New Business – Regular Agenda)

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

6. Review of Fireworks Display Options. – (Reports by the City Manager)

**REPORTS BY THE CITY MANAGER**

**CITY COUNCIL COMMENTS**

**ADJOURNMENT**

*Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*



To: Mayor and City Councilmembers

From: Tho Kraus, Deputy City Manager

Through: John J. Caulfield, City Manager

Date: September 13, 2021

Subject: 2021 Q2 Financial Report

## **Introduction**

The intent of the financial report is to provide an overview of activity in all funds through June 30, 2021. Additionally, performance measures and other data reporting are included at the end of this report.

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## **American Rescue Plan Act (ARPA)**

On March 12, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARPA). Per Title IX Part 8 Subtitle M of the act, ARPA allocates funds to states, counties and cities for their use to mitigate the effects of COVID-19 has had on their government's revenue and operations as well as their citizens

ARPA funds total \$1.9 trillion, of which \$350 billion is allocate to states and local governments. The State portion of the funding is \$195 billion of which \$1.25 billion minimum will be distributed equally among the 50 states and the District of Columbia. The remaining state portion will be distributed according to a formula that takes into account each state's share of unemployed individuals.

The local portion of the funding totals \$130 billion which is equally divided between cities and counties. For cities, \$45.5 billion of the \$65 billion will be allocated to metropolitan cities (population over 50,000) utilizing a modified formula and the remaining amounts for smaller jurisdictions (population under 50,000) will be allocated according to population share but will not exceed 75% of their most recent budget. For counties, the \$65 billion will be allocated based on the county share of population. Counties that are CDBG recipients will receive the larger share between the population based on CDBG formula.

As a metropolitan city, Lakewood has been allocated \$13.77 million in ARPA funds. Funds will be disbursed in two tranches, each 50% (\$6.88M). The City received the first disbursement in August 2021 and the second disbursement is expected to occur no earlier than 12 months after (August 2022).

Eligible uses include:

- (A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to responds to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the State, territory, or Tribal / local government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenues of such State, territory, or Tribal / local government due to the COVID-19 public health emergency relative to revenues collected in the most recent full year of the State, territory, or Tribal / local government prior to the emergency; or
- (D) to make necessary investments in water, sewer, or broadband infrastructure.

ARPA funds are one-time monies, and commensurate with City financial policies, should only be used for one-time purposes versus ongoing operations. The additional administrative support needed to administer ARPA funds will depend on the scope and number of grants or programs the City Council directs to be established.

At its March 27, 2021 retreat, the City Council established its initial ARPA program policy direction and discussed a number of items for potential funding. The City Council also directed the City to conduct a comprehensive engagement effort to incorporate stakeholder, partner and public input into the final decisions about how to best spend the City's ARPA funds.

On August 23, 2021, the City Council reviewed a summary of the information gathered during the community engagement process as well as updated information on guidance from the US Department of the Treasury and other various organizations. The City Council reviewed the draft ordinance establishing ARPA policies and priorities and allocation of a portion of the City's ARPA funds, and a list of funding requests.

The next steps related to ARPA Funds, subject to change are:

- September 7 – Public Hearing on Draft Ordinance
- September 14 – City Council Discussion
- September 21 – Action to Adopt Ordinance

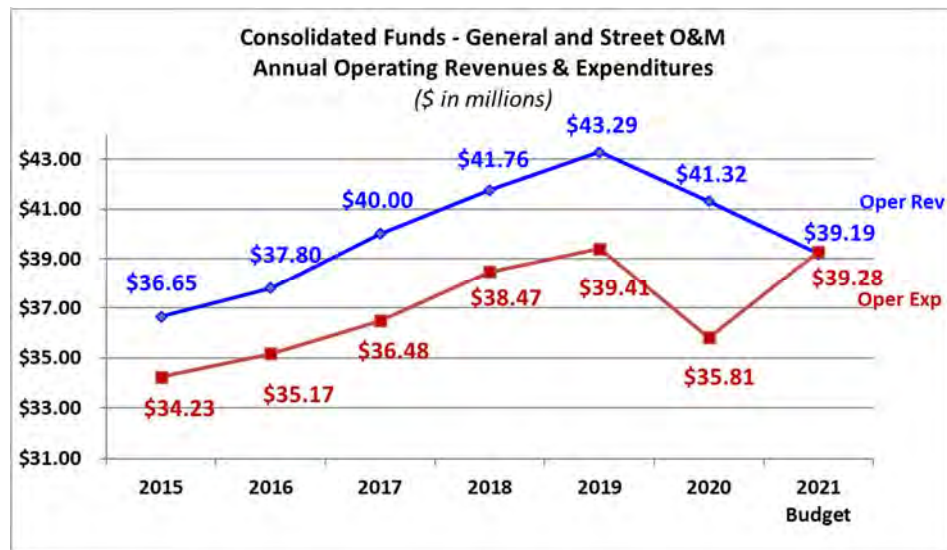
### Consolidated Funds - General/Street O&M

The funds are combined in this presentation, as these two funds are the City's primary general governmental operating funds. In 2021, the General Fund anticipates providing an annual subsidy of \$1.46M, which equates to 60% of the Street O&M Fund sources.

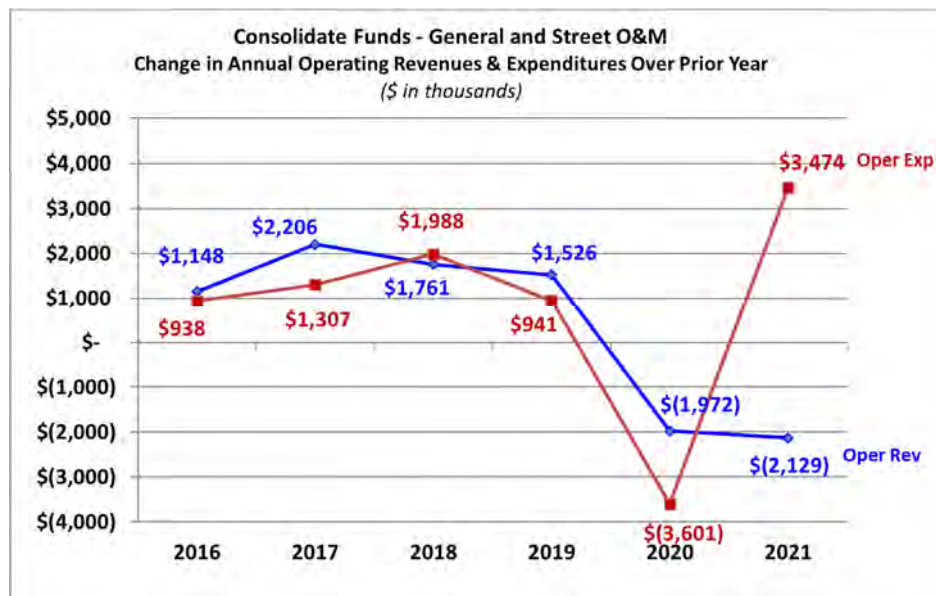
Consolidated General & Street O&M Funds	2015 Annual Actual	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Annual Actual	2021 Revised Budget
Operating Revenue	\$ 36,648,190	\$ 37,796,664	\$ 40,002,901	\$ 41,764,092	\$ 43,289,960	\$ 41,318,153	\$ 39,189,596
Operating Expenditures	\$ 34,234,619	\$ 35,172,853	\$ 36,480,054	\$ 38,468,132	\$ 39,409,137	\$ 35,808,185	\$ 39,282,154
Operating Income / (Loss)	\$2,413,571	\$2,623,811	\$ 3,522,847	\$ 3,295,960	\$ 3,880,823	\$ 5,509,968	\$ (92,558)

The following table and charts provide a comparison of operating revenues, operating expenditures and the resulting operating income/loss for the current and historical years.

The following graph illustrates the total current budgeted and historical operating revenues and expenditures.



The following graph illustrates the change in total revenues collected and expenditures compared to the prior year.



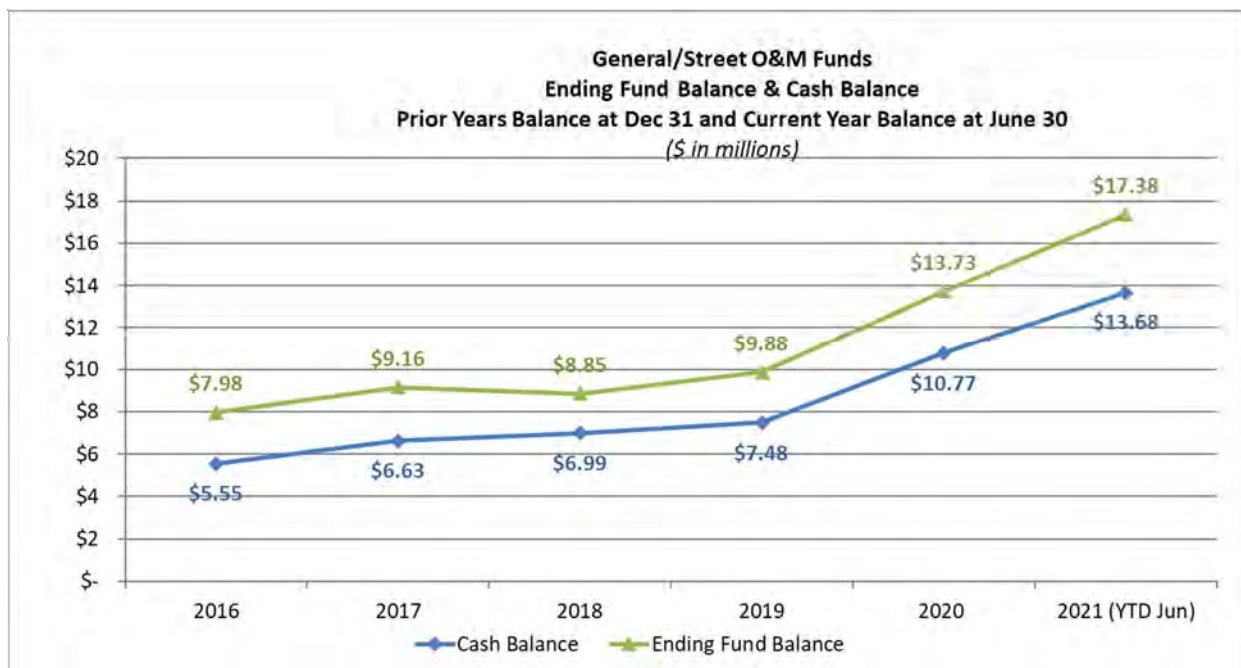
### Consolidated Funds – General and Street O&M Ending Fund Balance and Cash

In support of the City's financial integrity, the City Council adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. For the 2021 budget, this 12% equates to \$4.70M as follows:

- **2% General Fund Contingency Reserves:** The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to \$784K.
- **5% General Fund Ending Fund Balance Reserves:** The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$1.96M.
- **5% Strategic Reserves:** The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to \$1.96M.

The following table and graph below provides the current and historical General/Street O&M Funds ending balance and cash & investment.

Year	Total Ending Fund Balance	Total Cash
2016	\$ 7,975,155	5,545,118
2017	\$ 9,163,535	6,634,879
2018	\$ 8,847,536	6,986,782
2019	\$ 9,878,841	7,483,611
2020	\$ 13,730,802	10,769,320
2021 (YTD Jun)	\$ 17,376,288	13,679,183



						2021 YTD Actual vs 2020 YTD Actual		2021 YTD Actual vs 2021 YTD Budget	
General & Street O&M Funds Combined Summary	2020		2021			Over / (Under)		Over / (Under)	
	Annual Actual	YTD Actual	Revised Budget	YTD Budget	Actual	\$ Chg	% Chg	\$ Chg	% Chg
<b>REVENUES:</b>									
Property Tax	\$ 7,259,756	\$ 3,933,262	\$ 7,412,100	\$ 4,014,788	\$ 4,093,191	159,929	4.1%	78,403	2.0%
Local Sales & Use Tax	11,946,044	5,548,740	10,060,000	4,831,287	7,277,365	1,728,625	31.2%	2,446,078	50.6%
Sales/Parks	671,080	307,196	575,000	275,649	382,526	75,330	24.5%	106,877	38.8%
Brokered Natural Gas Use Tax	39,494	14,134	34,000	15,837	22,078	7,944	56.2%	6,241	39.4%
Criminal Justice Sales Tax	1,213,087	550,912	1,043,000	493,361	687,122	136,209	24.7%	193,760	39.3%
Admissions Tax	96,599	80,811	200,000	106,815	63,869	(16,941)	-21.0%	(42,945)	-40.2%
Utility Tax	5,402,943	2,852,255	5,479,100	2,876,964	2,864,862	12,607	0.4%	(12,103)	-0.4%
Leasehold Tax	6,903	3,809	4,300	2,257	3,744	(66)	-1.7%	1,486	65.8%
Gambling Tax	1,910,429	691,602	2,452,000	1,193,112	1,721,801	1,030,199	149.0%	528,689	44.3%
Franchise Fees	4,289,904	2,081,169	4,269,000	2,063,319	2,075,896	(5,273)	-0.3%	12,577	0.6%
Development Service Fees (CED)	2,252,765	835,769	1,755,200	803,274	1,126,993	291,224	34.8%	323,719	40.3%
Permits & Fees (PW)	147,236	94,312	106,500	58,970	98,865	4,553	4.8%	39,895	67.7%
License & Permits (BL, Alarm, Animal)	354,013	184,035	382,525	226,935	205,938	21,903	11.9%	(20,997)	-9.3%
State Shared Revenues	2,188,859	1,016,331	2,092,105	1,029,926	1,085,244	68,913	6.8%	55,318	5.4%
Intergovernmental	453,830	255,725	216,110	106,258	127,331	(128,394)	-50.2%	21,072	19.8%
Parks & Recreation Fees	127,720	60,832	191,250	101,616	88,211	27,379	45.0%	(13,405)	-13.2%
Police Contracts, including Extra Duty	1,237,632	584,677	1,138,500	405,879	405,879	(178,798)	-30.6%	-	0.0%
Other Charges for Services	18	18	1,800	1,269	2,718	2,699	14766.8%	1,449	114.2%
Fines & Forfeitures - Municipal Court	608,159	376,520	663,205	376,521	320,005	(56,515)	-15.0%	(56,516)	-15.0%
Fines & Forfeitures - Camera Enforcement	665,148	441,633	700,000	366,878	476,740	35,106	7.9%	109,862	29.9%
Miscellaneous/Interest/Other	161,833	87,386	129,201	60,796	53,390	(33,996)	-38.9%	(7,406)	-12.2%
Interfund Transfers	284,700	142,350	284,700	142,350	142,350	-	0.0%	-	0.0%
<b>Subtotal Operating Revenues</b>	<b>\$ 41,318,153</b>	<b>\$ 20,143,479</b>	<b>\$ 39,189,596</b>	<b>\$ 19,554,060</b>	<b>\$ 23,326,116</b>	<b>\$ 3,182,637</b>	<b>15.8%</b>	<b>\$ 3,772,056</b>	<b>19.3%</b>
<b>EXPENDITURES:</b>									
City Council	134,101	68,256	148,287	74,572	62,948	(5,309)	-7.8%	(11,624)	-15.6%
City Manager	636,362	343,180	709,804	361,948	284,502	(58,678)	-17.1%	(77,445)	-21.4%
Municipal Court	1,853,556	945,941	1,991,012	1,001,114	887,568	(58,372)	-6.2%	(113,546)	-11.3%
Administrative Services	1,840,554	917,666	1,912,353	977,677	941,557	23,891	2.6%	(36,120)	-3.7%
Legal	1,430,939	703,548	1,624,194	791,968	696,254	(7,294)	-1.0%	(95,714)	-12.1%
Community & Economic Development	2,188,040	948,539	2,520,827	1,119,475	1,087,437	138,899	14.6%	(32,037)	-2.9%
Parks, Recreation & Community Services	2,407,609	1,104,113	2,931,877	1,330,809	1,251,309	147,196	13.3%	(79,500)	-6.0%
Police	22,920,852	11,650,705	24,493,673	12,363,041	11,505,599	(145,106)	-1.2%	(857,442)	-6.9%
Street Operations & Engineering	1,807,679	1,048,142	\$ 2,328,281	1,188,202	\$ 1,060,773	12,631	1.2%	(127,430)	-10.7%
Non-Departmental	107,234	70,726	136,925	82,624	70,152	(575)	-0.8%	(12,473)	-15.1%
Interfund Transfers	481,260	227,961	484,921	268,885	268,885	40,924	18.0%	-	0.0%
<b>Subtotal Operating Expenditures</b>	<b>\$ 35,808,185</b>	<b>\$ 18,028,777</b>	<b>\$ 39,282,154</b>	<b>\$ 19,560,315</b>	<b>\$ 18,116,984</b>	<b>88,206</b>	<b>0.5%</b>	<b>(1,443,332)</b>	<b>-7.4%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 5,509,968</b>	<b>\$ 2,114,702</b>	<b>\$ (92,558)</b>	<b>\$ (6,255)</b>	<b>\$ 5,209,133</b>	<b>\$ 3,094,431</b>	<b>146.3%</b>	<b>\$ 5,215,388</b>	<b>-83374.5%</b>
<b>OTHER FINANCING SOURCES:</b>									
Grants, Contrib, 1-Time Source	3,446,592	222,843	456,467	259,086	259,086	36,243	16.3%	-	0.0%
Transfers In	-	-	-	-	-	-	n/a	-	n/a
<b>Subtotal Other Financing Sources</b>	<b>\$ 3,446,592</b>	<b>\$ 222,843</b>	<b>\$ 456,467</b>	<b>\$ 259,086</b>	<b>\$ 259,086</b>	<b>\$ 36,243</b>	<b>16.3%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>OTHER FINANCING USES:</b>									
Capital & Other 1-Time	4,089,922	780,934	1,415,110	468,984	468,984	(311,951)	-39.9%	-	0.0%
Interfund Transfers	1,014,676	871,129	1,490,537	1,353,750	1,353,750	482,621	55.4%	-	0.0%
<b>Subtotal Other Financing Uses</b>	<b>\$ 5,104,598</b>	<b>\$ 1,652,063</b>	<b>\$ 2,905,647</b>	<b>\$ 1,822,734</b>	<b>\$ 1,822,734</b>	<b>\$ 170,670</b>	<b>10.3%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 44,764,745</b>	<b>\$ 20,366,322</b>	<b>\$ 39,646,063</b>	<b>\$ 19,813,146</b>	<b>\$ 23,585,202</b>	<b>\$ 3,218,881</b>	<b>15.8%</b>	<b>\$ 3,772,056</b>	<b>19.0%</b>
<b>Total Expenditures and other Uses</b>	<b>\$ 40,912,783</b>	<b>\$ 19,680,841</b>	<b>\$ 42,187,801</b>	<b>\$ 21,383,049</b>	<b>\$ 19,939,717</b>	<b>\$ 258,877</b>	<b>1.3%</b>	<b>\$ (1,443,332)</b>	<b>-6.7%</b>
<b>Beginning Fund Balance:</b>	<b>\$ 9,878,841</b>	<b>\$ 9,878,841</b>	<b>\$ 13,573,122</b>	<b>\$ 13,573,122</b>	<b>\$ 13,730,803</b>	<b>\$ 3,851,962</b>	<b>39.0%</b>	<b>\$ 157,681</b>	<b>1.2%</b>
<b>Ending Fund Balance:</b>	<b>\$ 13,730,803</b>	<b>\$ 10,564,322</b>	<b>\$ 11,031,384</b>	<b>\$ 12,003,219</b>	<b>\$ 17,376,288</b>	<b>\$ 6,811,966</b>	<b>64.5%</b>	<b>\$ 5,373,069</b>	<b>44.8%</b>
Ending Fund Balance as a % of Oper Rev	33.2%	52.4%	28.1%	61.4%	74.5%				
Reserve - Total Target 12% of Oper Rev:	\$ 4,958,178	\$ 4,958,178	\$ 4,702,751	\$ 4,702,752	\$ 4,702,752				
2% Contingency Reserves	\$ 826,363	\$ 826,363	\$ 783,792	\$ 783,792	\$ 783,792				
5% General Fund Reserves	\$ 2,065,908	\$ 2,065,908	\$ 1,959,480	\$ 1,959,480	\$ 1,959,480				
5% Strategic Reserves	\$ 2,065,908	\$ 2,065,908	\$ 1,959,480	\$ 1,959,480	\$ 1,959,480				
Undesignated/Reserved for 2021-2024 Budgets	\$ 8,772,625	\$ 5,606,144	\$ 6,328,633	\$ 7,300,467	\$ 12,673,536				

Note: Undesignated/Reserved Balances are one-time funds and per the city's financial policies may not be used for ongoing operations.

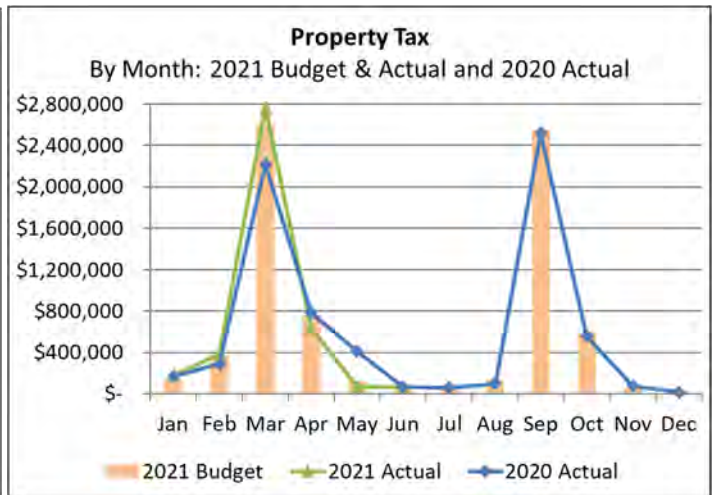
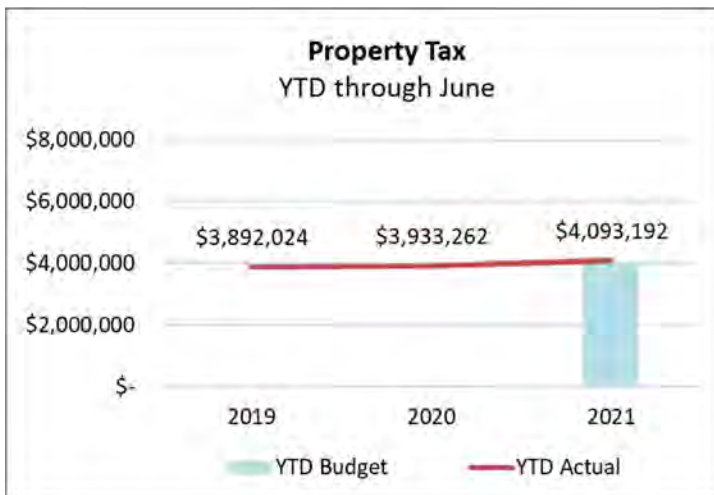
Additionally, 2020 ending fund balance increased by \$117,220 due to additional 2020 transactions posted after publication of the 2020 year-end financial report.

## Property Tax

A property tax rate is placed on each piece of property within the City and is used for general governmental purpose. The rate is expressed in “dollars per \$1,000 assessed value (AV), and is a function of the property tax levy permitted by law and adopted by the City Council. In the City of Lakewood, as in other Washington cities, the maximum regular levy cannot exceed \$3.60, which includes the maximum regular levy of \$3.375 plus an additional \$0.225 per \$1,000 AV to provide for the Firemen’s Pension Fund. Property tax is assessed on land, buildings, and residential homes, and on inventory and improvements to commercial property.

Levy Rate Per \$1,000 Assessed Value (AV)			
Taxing District	2019	2020	2021
City of Lakewood	\$ 1.03	\$ 0.98	\$ 0.91
Emergency Medical Services	0.44	0.50	0.49
Flood Control	0.08	0.10	0.10
Pierce County	1.13	1.05	0.98
Port of Tacoma	0.18	0.18	0.17
Rural Library	0.50	0.47	0.44
School District	2.88	3.78	3.74
Sound Transit	0.21	0.20	0.20
Washington State	2.62	3.01	2.93
West Pierce Fire District	2.48	2.81	2.67
<b>Total Levy Rate</b>	<b>\$ 11.54</b>	<b>\$ 13.08</b>	<b>\$ 12.63</b>
Total AV (\$ in billions)	\$ 6.93	\$ 7.46	\$ 8.11

Property Tax Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 144,853	\$ 167,149	\$ 124,516	\$ 175,819	\$ 8,670	5.2%	\$ 51,303	41.2%
Feb	492,293	288,602	370,884	386,370	97,768	33.9%	15,486	4.2%
Mar	2,595,070	2,212,886	2,600,688	2,765,349	552,463	25.0%	164,661	6.3%
Apr	601,934	786,517	763,259	631,535	(154,982)	-19.7%	(131,724)	-17.3%
May	32,454	412,020	121,571	68,297	(343,723)	-83.4%	(53,274)	-43.8%
Jun	25,420	66,088	33,869	65,822	(266)	-0.4%	31,953	94.3%
Jul	37,309	59,647	47,578	-	-	-	-	-
Aug	168,603	99,526	138,384	-	-	-	-	-
Sep	2,468,943	2,517,610	2,551,259	-	-	-	-	-
Oct	535,490	559,245	589,209	-	-	-	-	-
Nov	41,237	73,883	49,394	-	-	-	-	-
Dec	15,837	16,583	21,487	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 3,892,024</b>	<b>\$ 3,933,262</b>	<b>\$ 4,014,788</b>	<b>\$4,093,192</b>	<b>\$ 159,930</b>	<b>4.1%</b>	<b>\$ 78,405</b>	<b>2.0%</b>
<b>Total Annual</b>	<b>\$ 7,159,443</b>	<b>\$ 7,259,756</b>	<b>\$ 7,412,100</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):			1.9%					

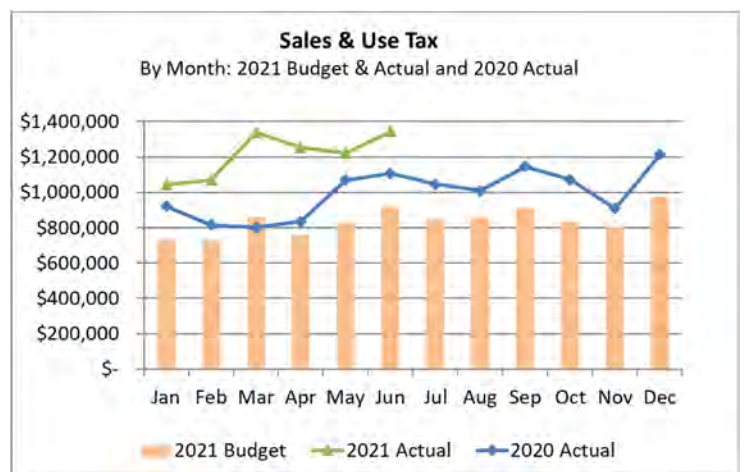
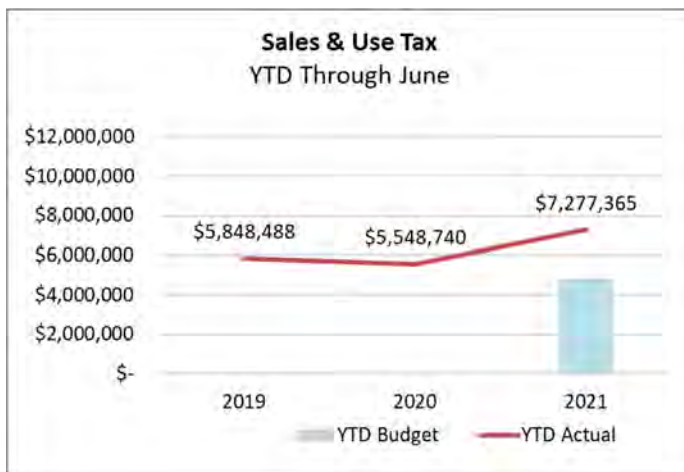


## Sales & Use Tax

The City imposes a sales and use tax of 1% to fund general government programs. Of this total, 15% is provided to Pierce County per state law. The City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. The City receives 1% of the sales tax rate. Of the 1%, the City receives 0.84% (Pierce County receives 15% of the 1% and the State receives 1% of the 1% leaving 0.84% to the City).

Agency	Rate
State of Washington	6.50%
City of Lakewood	1.00%
Criminal Justice Sales Tax	0.10%
Pierce Transit	0.60%
Sound Transit	1.40%
Pierce County Juvenile Facilities	0.10%
Zoo-Park Fee	0.10%
South Sound 911	0.10%
Pierce County Mental Health & Chemical Dependency	0.10%
<b>Total Tax on Sales &amp; Use</b>	<b>10.00%</b>

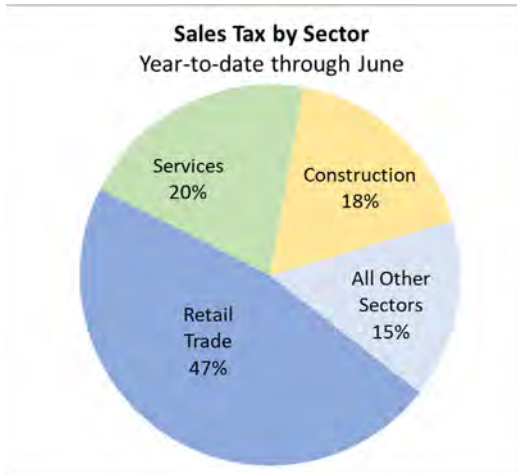
Sales Tax								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 866,122	\$ 921,305	\$ 732,952	1,045,104	\$ 123,799	13.4%	\$ 312,153	42.6%
Feb	834,944	815,257	727,150	1,069,437	254,180	31.2%	342,287	47.1%
Mar	1,094,051	801,220	859,324	1,339,293	538,074	67.2%	479,969	55.9%
Apr	936,605	835,856	759,883	1,254,417	418,561	50.1%	494,534	65.1%
May	1,009,891	1,069,435	832,011	1,223,441	154,006	14.4%	391,430	47.0%
Jun	1,106,875	1,105,668	919,967	1,345,673	240,005	21.7%	425,706	46.3%
Jul	1,033,260	1,047,578	848,904	-	-	-	-	-
Aug	1,027,630	1,008,016	857,666	-	-	-	-	-
Sep	1,047,083	1,145,841	911,230	-	-	-	-	-
Oct	972,142	1,072,199	832,857	-	-	-	-	-
Nov	942,492	909,197	804,742	-	-	-	-	-
Dec	1,083,910	1,214,472	973,315	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 5,848,488</b>	<b>\$ 5,548,740</b>	<b>\$ 4,831,287</b>	<b>\$ 7,277,365</b>	<b>\$ 1,728,625</b>	<b>31.2%</b>	<b>\$ 2,446,078</b>	<b>50.6%</b>
<b>Annual Total</b>	<b>\$ 11,955,004</b>	<b>\$ 11,946,044</b>	<b>\$ 10,060,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020): 6.0%								



Sales & Use Tax by Sector Year-to-date through June							
Sector	Actual		Over / (Under)		Explanation of Variance Increase / (Decrease) \$ in Thousands		
			Change from 2020				
	2020	2021	\$	%			
Retail Trade	\$ 2,550,253	\$ 3,411,044	\$ 860,791	33.8%	\$344	58%	Motor Vehicle and Parts Dealers
					\$136	42%	Miscellaneous Store Retailers
					\$ 81	88%	Clothing and Clothing Accessories Stores
					\$ 75	14%	General Merchandise Stores
					\$ 55	75%	Furniture and Home Furnishings Stores
					\$ 53	50%	Health and Personal Care Stores
					\$ 38	14%	Building Material and Garden Equipment and Supplies
					\$ 28	28%	Sporting Goods, Hobby, Musical Instrument & Books
					\$ 20	21%	Electronics and Appliance Stores
					\$ 14	25%	Gasoline Stations
					\$ 11	5%	Food and Beverage Stores
					\$ 5	6%	Nonstore Retailers
Services	1,210,519	1,483,555	273,036	22.6%	\$131	21%	Food Services and Drinking Places
					\$ 48	24%	Repair and Maintenance
					\$ 32	17%	Administrative and Support Services
					\$ 23	46%	Professional, Scientific, and Technical Services
					\$ 20	52%	Personal and Laundry Services
					\$ 14	43%	Amusement, Gambling, and Recreation Industries
					\$ (3)	-20%	Hospitals
Construction	877,544	1,282,971	405,427	46.2%	\$215	38%	Construction of Buildings
					\$112	122%	Heavy and Civil Engineering Construction
					\$ 78	36%	Specialty Trade Contractors
Wholesale Trade	260,725	299,040	38,314	14.7%	\$ 17	9%	Merchant Wholesalers, Durable Goods
					\$ 14	22%	Merchant Wholesalers, Nondurable Goods
Information	248,466	249,932	1,466	0.6%	\$ 8	27%	Other Information Services
					\$ 3	31%	Data Processing, Hosting, and Related Services
					\$ (1)	-50%	Broadcasting (except Internet)
					\$ (2)	-1%	Telecommunications
					\$ (2)	-29%	Motion Picture and Sound Recording Industries
					\$ (5)	-17%	Publishing Industries (except Internet)
Finance, Insurance, Real Estate	221,284	293,523	72,239	32.6%	\$ 64	37%	Rental and Leasing Services
					\$ 9	23%	Credit Intermediation and Related Activities
					\$ 2	40%	Real Estate
					\$ (0)	-35%	Monetary Authorities-Central Bank
Manufacturing	75,228	105,549	30,321	40.3%	\$ 7	392%	Wood Product Manufacturing
					\$ 6	101%	Apparel Manufacturing
					\$ 4	141%	Beverage and Tobacco Product Manufacturing
					\$ 4	118%	Machinery Manufacturing
					\$ 3	83%	Food Manufacturing
					\$ 2	35%	Miscellaneous Manufacturing
Government	67,943	107,159	39,215	57.7%	\$ 28	54%	Administration of Economic Programs
					\$ 10	90%	Govt/Unclassifiable
Other	36,778	44,593	7,815	21.2%	\$ 5	40%	Transit and Ground Passenger Transportation
					\$ 1	7%	Support Activities for Transportation
Total	\$ 5,548,740	\$ 7,277,365	\$ 1,728,625	31.2%			

*Note on Wholesale Sales Tax Classification: Sales tax applies if the buyer does not have a reseller permit or exemption certificate. Additionally, purchases made for personal or household use is not exempt from sales tax. This includes items used in a business that are not resold, such as office supplies, tools, equipment and equipment rentals.*

Retail trade, the largest economic sector, accounts for 47% of collections, followed by services and construction, which account for 20% and 18%, respectively.



Top 10 Taxpayers (Grouped by Sector)				
Year-to-date through June				
Sector	2020	2021	Over / (Under)	
			Change from 2020	
			\$	%
General Merchandise Stores	\$ 421,086	\$ 423,393	\$ 134,985	138.9%
Motor Vehicle and Parts Dealers	200,500	371,273	12,625	6.6%
Miscellaneous Store Retailers	197,706	265,716	60,702	138.7%
Construction of Buildings	66,350	255,509	35,065	79.4%
Building Material and Garden Equipment	159,500	170,091	14,315	27.6%
Heavy and Civil Engineering Construction	82,126	159,379	(2,430)	-3.9%
Rental and Leasing Services	90,940	97,509	26,977	83.0%
Administration of Economic Programs	50,485	78,765	15,817	44.6%
<b>Total</b>	<b>\$ 1,268,692</b>	<b>\$ 1,821,634</b>	<b>\$ 552,942</b>	<b>43.6%</b>

The Marketplace Fairness Act, effective January 1, 2018, resulted in an increase in sales tax distributions for all cities and counties, but also eliminated the SST mitigation payments that many cities and counties have received since 2008. SST mitigation helped compensate jurisdictions for sales tax revenues that were lost when the state switched from an origin-based to destination-based sales tax for delivery of goods. As jurisdictions receive increased sales tax revenues from internet and remote sales, their SST mitigation payments are reduced by a corresponding amount, and all mitigation payments will cease as of October 1, 2019. The City's SST mitigation ceased mid-2018 since sales tax from the Marketplace Fairness Act exceeded SST mitigation.

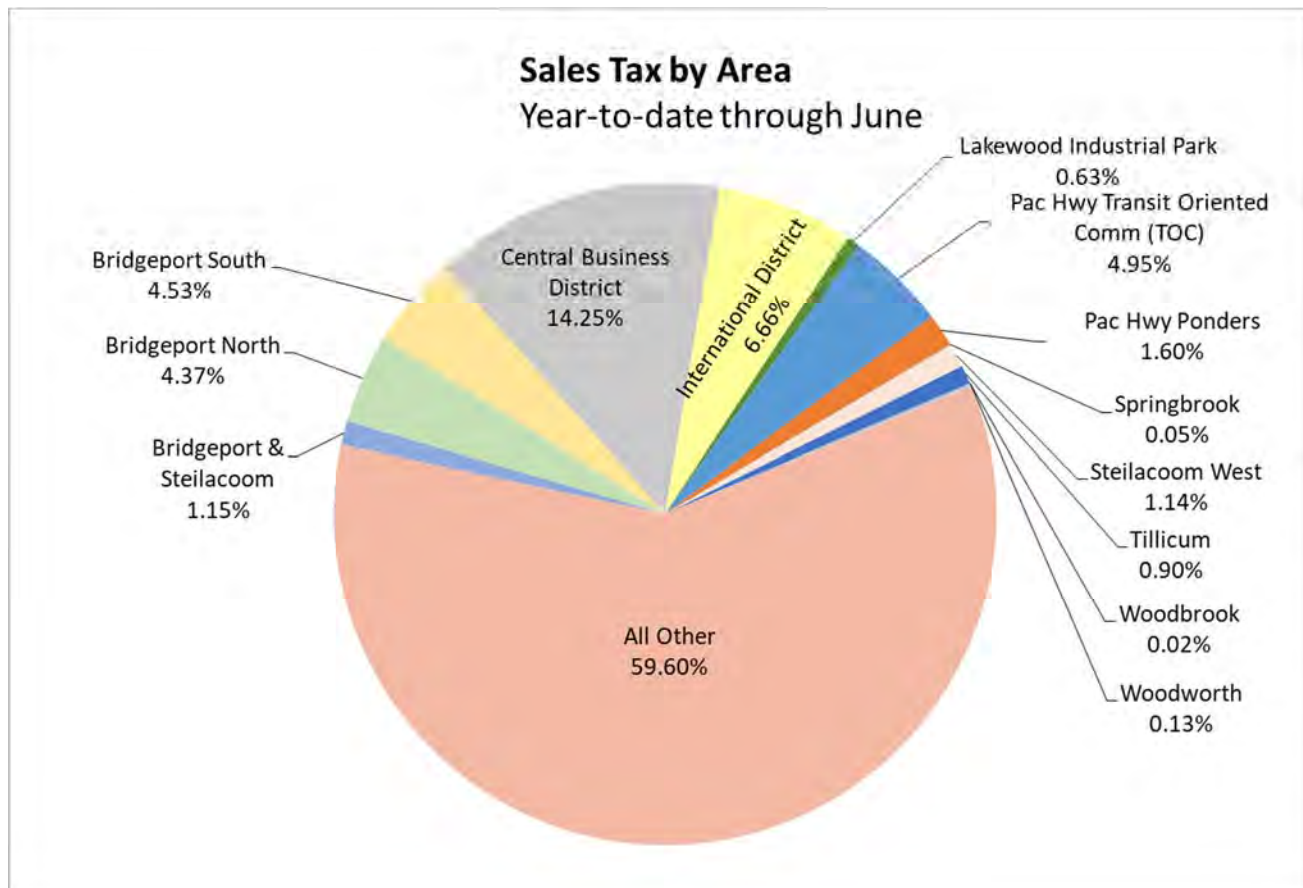
Marketplace Fairness Act				
Year	AWC Annual Est	Annual Actual	Over/Under Estimate	
			\$	%
2018	\$ 83,017	\$ 121,932	\$ 38,915	46.9%
2019	\$ 254,620	\$ 157,863	\$ (96,757)	-38.0%
2020	\$ 325,104	\$ 268,037	\$ (57,067)	-17.6%
2021	\$ 364,509			
2022	\$ 397,231			
2023	\$ 433,026			
<b>Total</b>	<b>\$ 1,857,507</b>			

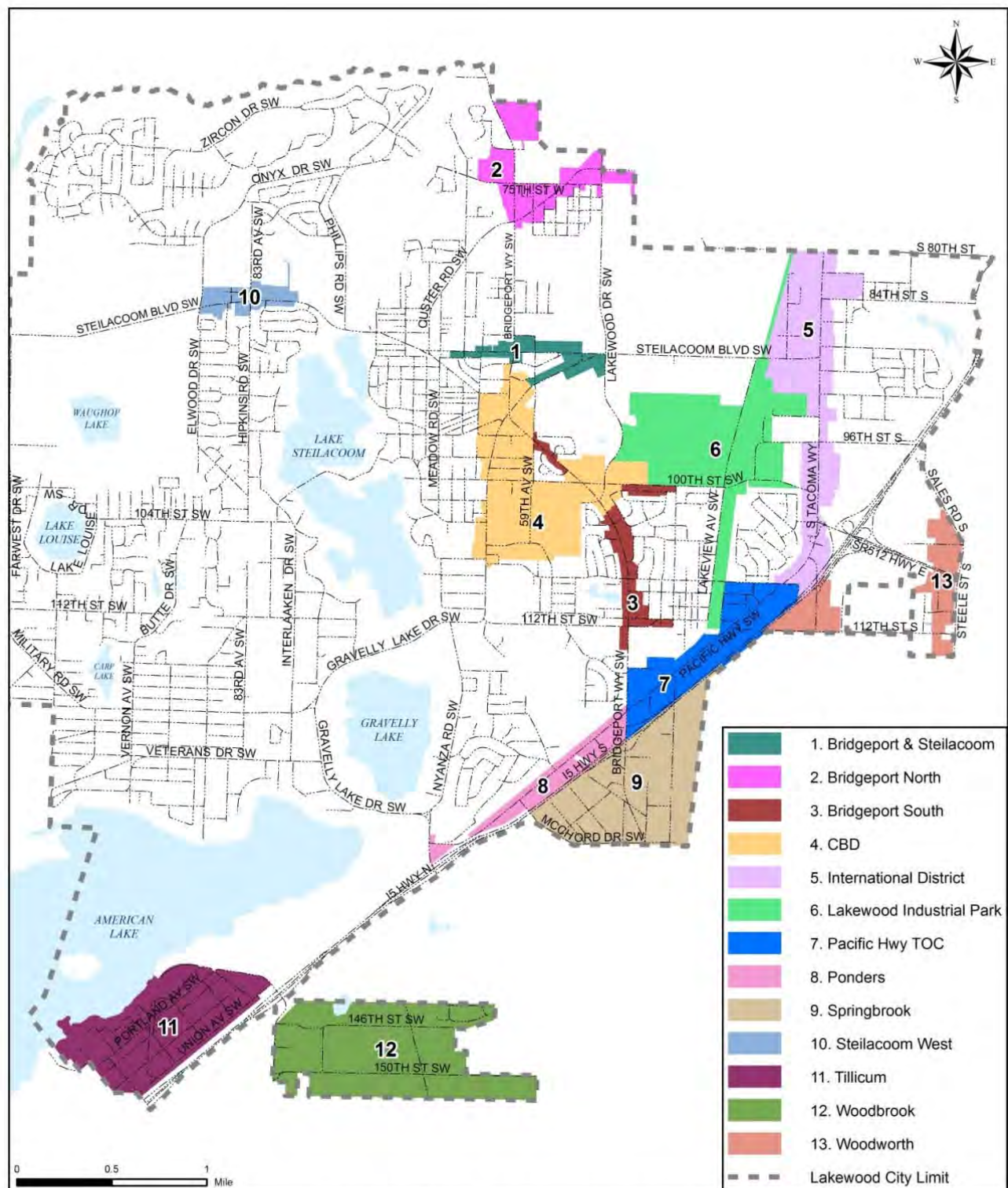
Marketplace Fairness Act Quarterly Distributions						
	2018	2019	2020	2021	Chg From Prior Year Over/(Under)	
					\$	%
Q1	\$ 27,107	\$ 32,686	\$ 44,164	\$ 79,229	\$ 35,065	79.4%
Q2	28,007	36,003	69,638	83,651	14,013	20.1%
Q3	29,402	39,758	68,020			
Q4	37,416	49,416	86,215			
<b>Total YTD</b>	<b>\$ 55,114</b>	<b>\$ 68,689</b>	<b>\$ 113,802</b>	<b>\$ 162,880</b>	<b>\$ 49,078</b>	<b>43.1%</b>
<b>Total Annual</b>	<b>\$ 121,932</b>	<b>\$ 157,863</b>	<b>\$ 268,037</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

The following section provides a sales tax comparison by retail area and is based on UBI numbers and physical location addresses received from the Washington State Business License database, matched against UBI numbers in the City's sales tax database.

The area category title "All Other" which includes food services & drinking places, construction, and telecommunications attempts to capture: businesses that have multiple locations reporting under a single UBI number is excluded from the retail area reporting (such as Walgreens, O'Reilly's, Starbucks, Dollar Tree, McDonald's, etc.); businesses that do not fall under the retail area as currently defined (such food services & drinking places); or businesses that do not have a physical location in the City but are providing services within the City limits ( telecommunications and construction). Businesses are added to the sales and use tax area periodically throughout the year; therefore, amounts reported in previous periods may differ.

Area	Map ID	Location
Bridgeport & Steilacoom	1	Steilacoom Boulevard from John Dower Road to Lakewood Drive
Bridgeport North	2	Bridgeport Wy from Custer Rd to University Place city limit & Custer Road from Bridgeport Way to Tacoma city limit
Bridgeport South	3	Bridgeport Way from 108th Street to 59th Avenue
Central Business District	4	Lakewood Towne Center, the Colonial Center, and Lowes/Hobby Lobby Complex
International District	5	South Tacoma Way and Durango Avenue from 87th Street to the B&I
Lakewood Industrial Park	6	Lakeview Avenue from 108th Street to Steilacoom Boulevard and Lakewood Industrial Park
Pacific Highway TOC	7	Pacific Highway from 108th St SW to Bridgeport Way
Pacific Highway Ponders	8	Pacific Highway from Gravelly Lake Drive to Bridgeport Way
Springbrook	9	Springbrook Neighborhood
Steilacoom West	10	Steilacoom Drive from 87th Avenue to Phillips Road
Tillicum	11	Tillicum Neighborhood
Woodbrook	12	Woodbrook Neighborhood
Woodworth	13	112th Street & South Tacoma Way/Steel Street/Sales Road (East Lakewood)





## Retail Tax Areas

Map Date: April 03, 2015  
 \Projects\Finance\RetailTax\RTAs.mxd

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.

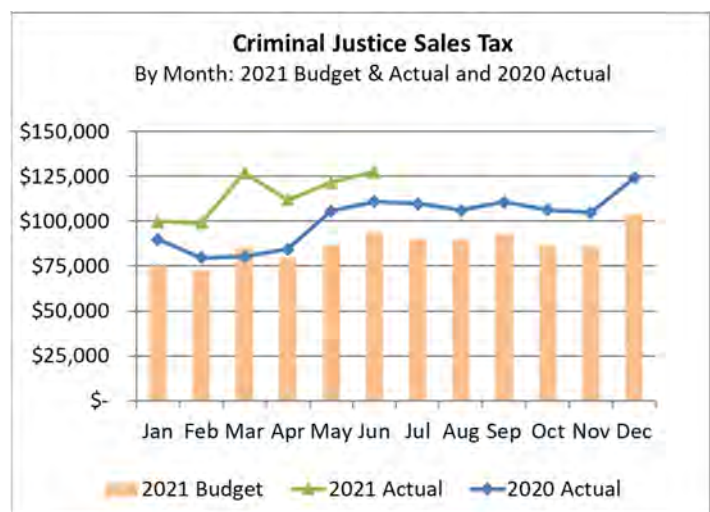
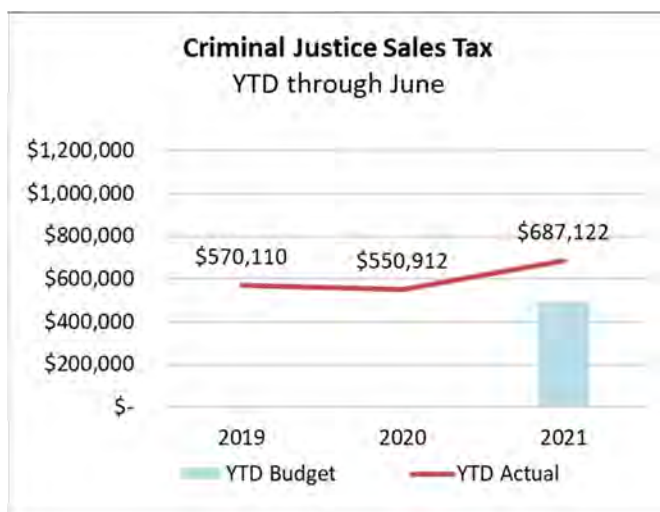
Sales & Use Tax by Area							
Year-to-date through June							
Map ID/Area	2020	2021	Over / (Under)		Explanation of Variance		
			Change from 2020				
			\$	%	Increase / (Decrease)		
					\$ in Thousands		
1 Bridgeport & Steilacoom	\$ 69,210	\$ 84,017	\$ 14,807	21.4%	\$ 9	24%	Retail Trade
					\$ 6	19%	Services
					\$ (0)	-22%	Construction
2 Bridgeport North	325,174	318,320	(6,854)	-2.1%	\$ (10)	-3%	Retail Trade
3 Bridgeport South	284,104	329,817	45,713	16.1%	\$ 22	20%	Retail Trade
					\$ 9	9%	Services
					\$ 5	18%	Fin, Ins, Real Est
					\$ (2)	-72%	Information
4 Central Business District	887,403	1,037,123	149,721	16.9%	\$ 151	25%	Retail Trade
					\$ 1	0%	Services
					\$ (0)	-34%	Government
					\$ (2)	-9%	Information
5 International District	357,993	484,567	126,575	35.4%	\$ 90	58%	Retail Trade
					\$ 25	26%	Services
					\$ 7	8%	Fin, Ins, Real Est
					\$ 3	35%	All Other Categories
					\$ 1	138%	Construction
					\$ 0	57%	Wholesale Trade
					\$ (0)	-3%	Manufacturing
6 Lakewood Industrial Park	33,899	45,994	12,095	35.7%	\$ 5	25%	Services
					\$ 5	2331%	Wholesale Trade
					\$ 1	79%	Manufacturing
7 Pacific Highway (TOC) Transit Oriented Commercial	262,670	359,925	97,255	37.0%	\$ 91	38%	Retail Trade
					\$ 7	28%	Services
					\$ 0	114%	Manufacturing
					\$ (0)	-10%	Wholesale Trade
8 Pacific Highway Ponders	94,677	116,348	21,671	22.9%	\$ 20	47%	Retail Trade
					\$ 1	-188%	Manufacturing
9 Springbrook	7,707	3,578	(4,129)	-53.6%	\$ 0	21%	Services
					\$ (4)	-76%	Fin, Ins, Real Est
10 Steilacoom West	76,435	83,318	6,884	9.0%	\$ 5	63%	Services
					\$ 1	2%	Retail Trade
11 Tillicum	60,034	65,821	5,787	9.6%	\$ 3	27%	Retail Trade
					\$ 2	41%	Manufacturing
					\$ 0	1%	Services
					\$ (0)	-3%	Construction
12 Woodbrook	3,217	1,436	(1,781)	-55.4%	\$ (2)	-58%	Retail Trade
13 Woodworth	10,982	9,599	(1,382)	-12.6%	\$ (1)	-11%	Services
Other:							
Food Services, Drinking Places	229,188	340,017	110,829	48.4%	\$ 101	50%	Services
					\$ 10	36%	Retail Trade
Construction	845,616	1,245,286	399,671	47.3%	\$ 400	47%	Construction
Telecommunications	158,804	158,052	(752)	-0.5%			
All Other Categories	1,841,630	2,594,146	752,516	40.9%	\$ 477	51%	Retail Trade
					\$ 110	30%	Services
					\$ 65	67%	Fin, Ins, Real Est
					\$ 40	59%	Government
					\$ 29	12%	Wholesale Trade
					\$ 24	41%	Manufacturing
					\$ 5	8%	Information
					\$ 2	10%	All Other Categories
Total	\$ 5,548,740	\$ 7,277,366	\$ 1,728,626	31.2%			

## Criminal Justice Sales Tax

Criminal Justice Sales Tax is a local option sales tax of 0.10 percent that is collected in addition to retail sales tax and use taxes by the Department of Revenue. Only counties may impose this non-voted 0.1% sales tax for criminal justice purposes, but the county must share its revenues with all cities and towns in the county. 10% of the funds are distributed to the county in which the tax was collected. The remaining 90% of the funds is distributed to the county (for unincorporated areas) and cities within the county based on population as last determined by the Office of Financial Management. The Department of Revenue retains 1% as an administrative fee.

Moneys received from this tax are restricted for criminal justice purposes. Criminal justice purposes are defined as activities that substantially assist the criminal justice system, which may include circumstances where ancillary benefit to the civil justice system occurs, and which includes domestic violence services such as those provided by domestic violence programs, community advocates, and legal advocates, as defined by RCW 70.123.020.

Criminal Justice Sales Tax								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 86,119	\$ 89,960	\$ 75,337	99,947	\$ 9,987	11.1%	\$ 24,610	32.7%
Feb	80,465	79,544	72,600	99,087	19,543	24.6%	26,487	36.5%
Mar	103,541	80,282	85,215	127,037	46,755	58.2%	41,822	49.1%
Apr	93,925	84,461	79,606	111,841	27,380	32.4%	32,235	40.5%
May	99,682	105,683	86,789	121,585	15,902	15.0%	34,796	40.1%
Jun	106,377	110,982	93,815	127,625	16,643	15.0%	33,810	36.0%
Jul	102,027	109,830	90,321	-	-	-	-	-
Aug	102,362	106,236	90,368	-	-	-	-	-
Sep	103,700	110,656	93,051	-	-	-	-	-
Oct	97,137	106,529	86,775	-	-	-	-	-
Nov	95,954	104,888	85,868	-	-	-	-	-
Dec	107,767	124,037	103,256	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 570,110</b>	<b>\$ 550,912</b>	<b>\$ 493,361</b>	<b>\$ 687,122</b>	<b>\$ 136,210</b>	<b>24.7%</b>	<b>\$ 193,761</b>	<b>39.3%</b>
<b>Annual Total</b>	<b>\$ 1,179,057</b>	<b>\$ 1,213,087</b>	<b>\$ 1,043,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		4.7%						

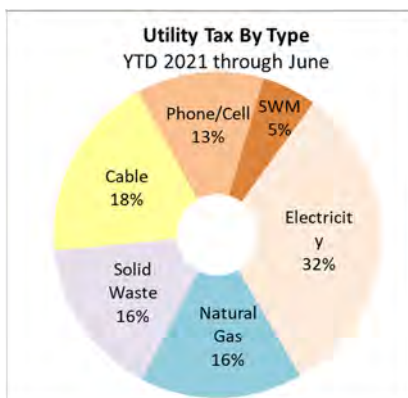
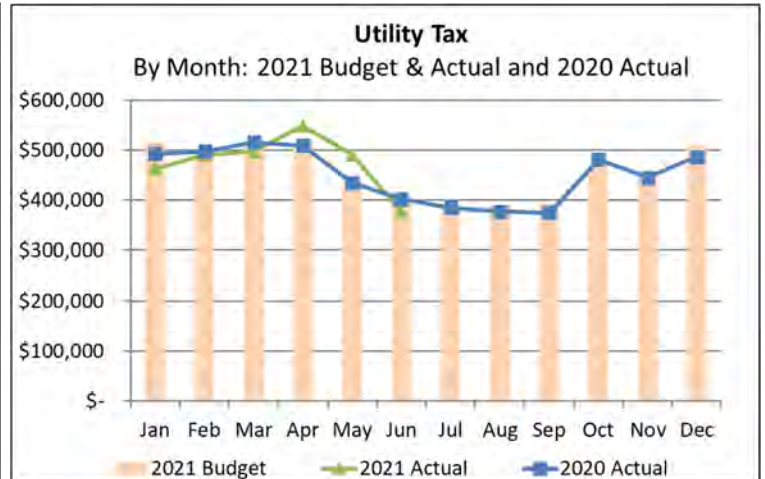
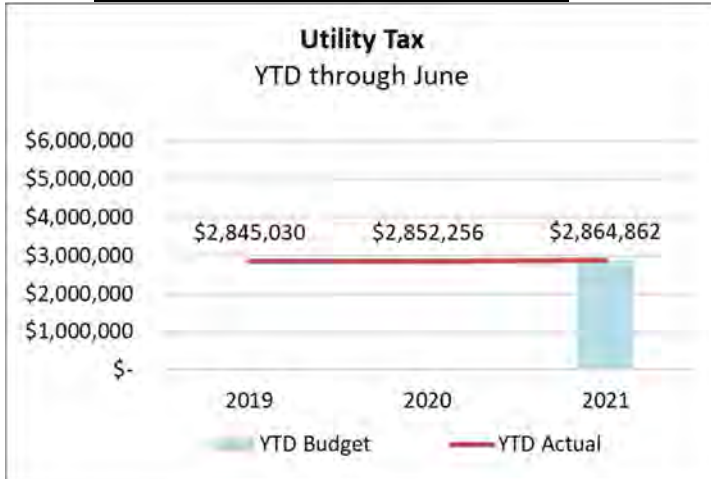


## Utility Tax

The City levies a tax on utilities provided within the city. The tax is currently 5% of gross income for electric and gas services and 6% of gross income for solid waste, cable, cellular phone, landlines and storm drainage.

Utility Tax Audit. December 2019 includes \$82K received from an audit of a major phone provider for the tax period January 1, 2012 through May 31, 2018. In May 2021, the City received \$73K from an audit of a major phone provider for the tax period May 2012 through December 2020.

Utility Tax Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Budget vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 482,703	\$ 492,960	\$ 515,632	\$ 462,655	\$ (30,305)	-6.1%	\$ (52,977)	-10.3%
Feb	494,221	497,700	499,969	490,246	(7,454)	-1.5%	(9,723)	-1.9%
Mar	513,387	515,720	509,328	496,804	(18,916)	-3.7%	(12,524)	-2.5%
Apr	509,876	509,190	510,839	548,293	39,103	7.7%	37,454	7.3%
May	438,676	434,542	437,651	490,158	55,616	12.8%	52,507	12.0%
Jun	406,169	402,144	403,545	376,706	(25,438)	-6.3%	(26,839)	-6.7%
Jul	378,731	384,505	388,922	-	-	-	-	-
Aug	383,662	377,613	390,295	-	-	-	-	-
Sep	394,350	375,303	392,857	-	-	-	-	-
Oct	490,378	480,846	466,094	-	-	-	-	-
Nov	504,221	445,436	455,134	-	-	-	-	-
Dec	578,978	486,985	508,834	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 2,845,030</b>	<b>\$ 2,852,256</b>	<b>\$ 2,876,964</b>	<b>\$ 2,864,862</b>	<b>\$ 12,606</b>	<b>0.4%</b>	<b>\$ (12,101)</b>	<b>-0.4%</b>
<b>Total Annual</b>	<b>\$ 5,575,350</b>	<b>\$ 5,402,943</b>	<b>\$ 5,479,100</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		-0.8%						

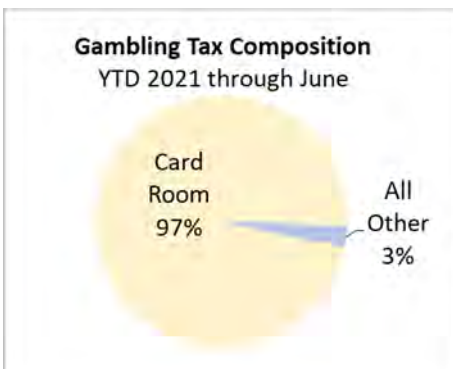
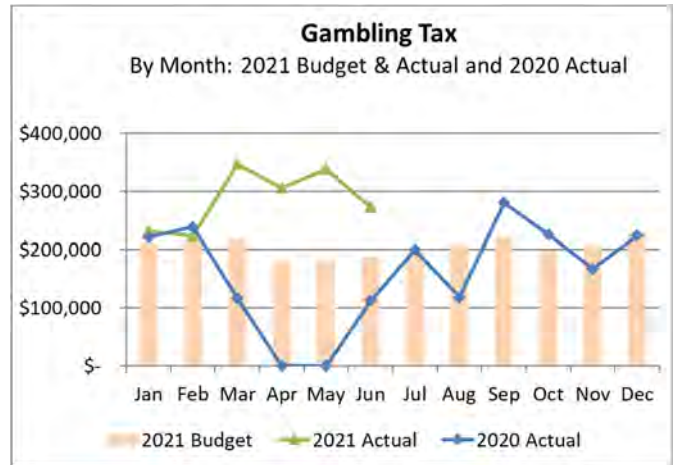


Utility Tax by Type Year-to-date through June									
Type	2020		2021			Over / (Under)			
	Annual Actual	YTD Actual	Annual Budget	YTD Budget	YTD Actual	2021 YTD Actual vs 2020 YTD Actual		2021 Actual vs 2020 YTD Budget	
						\$	%	\$	%
Electricity	\$ 1,662,189	\$ 883,726	\$ 1,748,000	\$ 891,381	\$ 904,010	\$ 20,284	2.3%	\$ 12,629	1.4%
Natural Gas	711,112	432,348	681,000	436,093	459,550	27,202	6.3%	23,457	5.4%
Solid Waste	878,978	434,734	886,000	438,500	454,431	19,697	4.5%	15,931	3.6%
Cable	1,075,202	522,425	1,061,000	526,951	529,519	7,094	1.4%	2,568	0.5%
Phone/Cell	807,400	436,691	842,000	440,474	362,051	(74,640)	-17.1%	(78,423)	-17.8%
SWM	268,062	142,332	261,100	143,565	155,301	12,969	9.1%	11,736	8.2%
<b>Total</b>	<b>\$ 5,402,943</b>	<b>\$ 2,852,256</b>	<b>\$ 5,479,100</b>	<b>\$ 2,876,964</b>	<b>\$ 2,864,862</b>	<b>\$ 12,606</b>	<b>0.4%</b>	<b>\$ (12,102)</b>	<b>-0.4%</b>

## Gambling Tax

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punchboards; pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11% of gross receipts), punch boards (3% of gross receipts), pull tabs (5% of gross receipts), bingo (5% off gross receipts less amounts paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes). Gambling tax from card rooms account for the majority of the revenues.

Gambling Tax								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 232,365	\$ 221,353	\$ 211,429	\$ 232,113	\$ 10,760	4.9%	\$ 20,684	9.8%
Feb	276,487	239,499	213,873	223,710	(15,789)	-6.6%	9,837	4.6%
Mar	316,973	116,855	218,151	347,645	230,790	197.5%	129,494	59.4%
Apr	287,987	764	181,487	306,619	305,855	40033.4%	125,132	68.9%
May	290,634	-	180,606	338,481	338,481	n/a	157,875	87.4%
Jun	248,101	113,131	187,567	273,233	160,102	141.5%	85,666	45.7%
Jul	192,822	200,210	196,178	-	-	-	-	-
Aug	277,725	118,950	207,948	-	-	-	-	-
Sep	292,664	281,165	220,497	-	-	-	-	-
Oct	224,158	226,662	198,830	-	-	-	-	-
Nov	250,787	167,453	206,954	-	-	-	-	-
Dec	209,109	224,388	228,481	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 1,652,547</b>	<b>\$ 691,602</b>	<b>\$ 1,193,112</b>	<b>\$ 1,721,801</b>	<b>\$ 1,030,199</b>	<b>149.0%</b>	<b>\$ 528,689</b>	<b>44.3%</b>
<b>Total Annual</b>	<b>\$ 3,099,810</b>	<b>\$ 1,910,431</b>	<b>\$ 2,452,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		-5.9%	COVID-19 caused closure affected March through June 2020.					



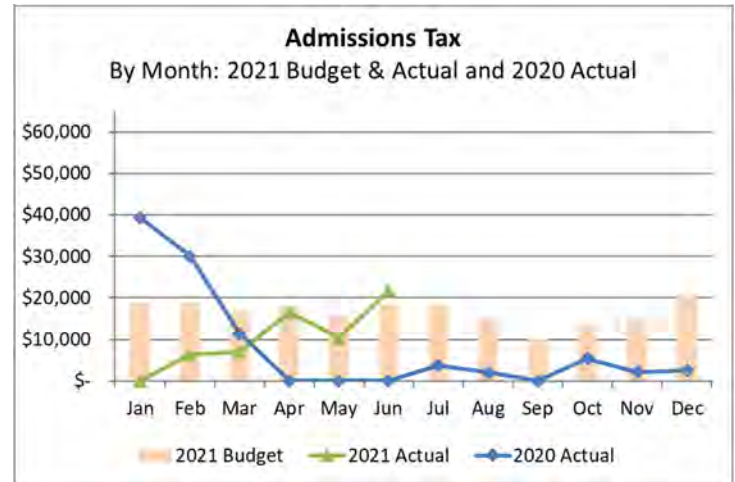
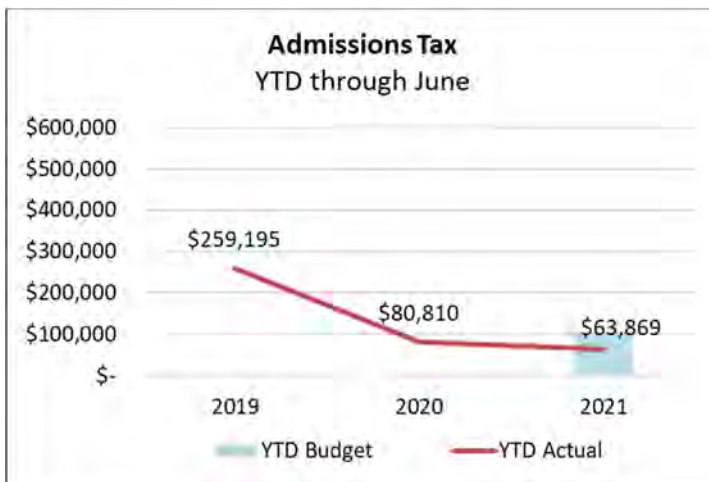
Card Room Gambling Tax - Major Establishments Only						
Year-to-date through June						
Major Establishment	2019 Actual	2020		2021 YTD Actual	Over / (Under)	
		Actual	YTD		YTD 2020 Actual vs YTD 2019 Actual	
					\$	%
Chips Casino	\$ 902,660	\$ 548,388	\$ 172,733	\$ 559,993	\$ 387,260	224.2%
Great American Casino	667,826	351,655	152,435	232,202	79,767	52.3%
Macau Casino	789,618	566,617	199,635	509,533	309,898	155.2%
Palace Casino	617,032	374,182	137,971	372,806	234,835	170.2%
<b>Total</b>	<b>\$2,977,136</b>	<b>\$1,840,841</b>	<b>\$ 662,774</b>	<b>\$1,674,534</b>	<b>\$ 1,011,760</b>	<b>152.7%</b>

Covid-19 Restrictions closed the card rooms for mid-March through mid-June 2020.

## Admissions Tax

The City levies an admissions tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Admissions Tax Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 40,681	\$ 39,325	\$ 18,801	\$ 7	\$ (39,318)	-100.0%	\$ (18,794)	-100.0%
Feb	31,915	30,115	18,877	6,301	(23,814)	-79.1%	(12,576)	-66.6%
Mar	41,565	11,369	16,868	6,970	(4,399)	-38.7%	(9,898)	-58.7%
Apr	54,869	-	18,034	16,432	16,432	n/a	(1,602)	-8.9%
May	45,834	2	15,702	10,354	10,352	517600.0%	(5,348)	-34.1%
Jun	44,332	-	18,532	23,805	23,805	n/a	5,273	28.5%
Jul	50,429	3,752	18,269	-	-	-	-	-
Aug	39,231	2,058	15,064	-	-	-	-	-
Sep	28,213	-	10,015	-	-	-	-	-
Oct	36,870	5,339	13,693	-	-	-	-	-
Nov	39,323	2,105	15,532	-	-	-	-	-
Dec	51,618	2,535	20,612	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 259,195</b>	<b>\$ 80,812</b>	<b>\$ 106,815</b>	<b>\$ 63,869</b>	<b>\$ (16,943)</b>	<b>-21.0%</b>	<b>\$ (42,946)</b>	<b>-40.2%</b>
<b>Total Annual</b>	<b>\$ 504,880</b>	<b>\$ 96,599</b>	<b>\$ 200,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020): -16.8% Decreases in 2020 and 2021 due to COVID-19 caused closure/reduced capacity.								



Admissions Tax by Payer							
Year-to-Date through June							
Major Establishment	2019		2020		2021	Over / (Under)	
	Annual	YTD	Actual	YTD		YTD Actual	YTD 2021 Actual vs YTD 2020 Actual
					\$		%
AMC Theatres	\$ 318,466	\$ 155,564	\$ 61,598	\$ 57,297	\$ 39,761	\$ (17,536)	-30.6%
Déjà Vu	7,520	5,061	-	-	-	-	-
Grand Prix Raceway	22,137	10,908	6,455	-	7,358	7,358	-
Oakbrook Golf Club	-	-	5,030	-	10,742	10,742	-
Regal Cinemas	152,093	82,998	23,516	23,514	6,009	(17,505)	-74.4%
Star Lite Swap Meet	4,663	4,663	-	-	-	-	-
Total	\$ 504,879	\$ 259,194	\$ 96,600	\$ 80,812	\$ 63,869	\$ (16,945)	-21.0%

Note: Star Lite Swap Meet closed on 5/31/2019 and Déjà Vu closed in 9/18/2019.

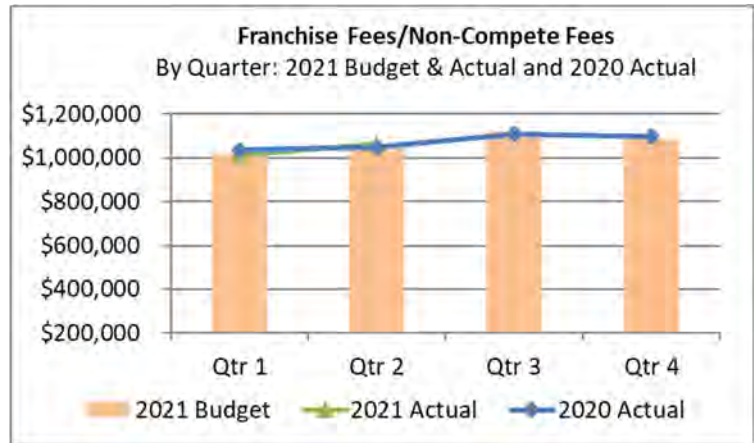
Oakbrook Golf Club tax effective 10/1/2020. Regal Cinemas reopened May 2021.

## Franchise Fees & Non-Compete Fees

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchises. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1996 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues.

Utility	Contract Expiration	Utility Tax	Franchise Fee	Non-Compete Fee
Comcast Phone	11/02/25	6.00%	-	-
Comcast Cable	12/04/25	6.00%	5.00%	-
Integra Communications	07/27/24	6.00%	-	-
Lakeview Light & Power	12/23/22	5.00%	-	-
Lakewood Water District	12/22/26	-	-	6.00%
Pierce County Sanitary Sewer	03/13/31	-	-	6.00%
Puget Sound Energy	01/20/26	5.00%	-	-
Rainier Connect (formerly ClickI)	05/07/24	6.00%	5.00%	-
TPU Light	06/01/25	-	-	6.00%
TPU Water	11/23/21	-	-	8.00%
Waste Connections	12/31/25	6.00%	4.00%	-
Small Cell Wireless (fee is admin cost)				
- AT&T Small Wireless	06/08/25	-	-	-

Franchise Fees/Non-Compete Fees Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs Budget	
					\$	%	\$	%
Jan	\$ -	\$ -	\$ -	\$ -	-	-	-	-
Feb	79,748	82,474	81,677	64,436	(18,038)	-21.9%	(17,241)	-21.1%
Mar	909,401	951,080	936,254	947,940	(3,140)	-0.3%	11,686	1.2%
Apr	-	-	-	-	-	-	-	-
May	78,814	86,860	82,874	86,552	(308)	-0.4%	3,678	4.4%
Jun	947,375	960,754	962,514	976,967	16,213	1.7%	14,453	1.5%
Jul	-	-	-	-	-	-	-	-
Aug	82,636	86,140	85,116	-	-	-	-	-
Sep	1,004,558	1,023,951	1,034,400	-	-	-	-	-
Oct	-	-	-	-	-	-	-	-
Nov	77,808	72,925	78,034	-	-	-	-	-
Dec	964,798	1,025,718	1,008,131	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 2,015,338</b>	<b>\$ 2,081,168</b>	<b>\$ 2,063,319</b>	<b>\$ 2,075,895</b>	<b>\$ (5,273)</b>	<b>-0.3%</b>	<b>\$ 12,576</b>	<b>0.6%</b>
<b>Total Annual</b>	<b>\$ 4,145,138</b>	<b>\$ 4,289,902</b>	<b>\$ 4,269,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		3.7%						

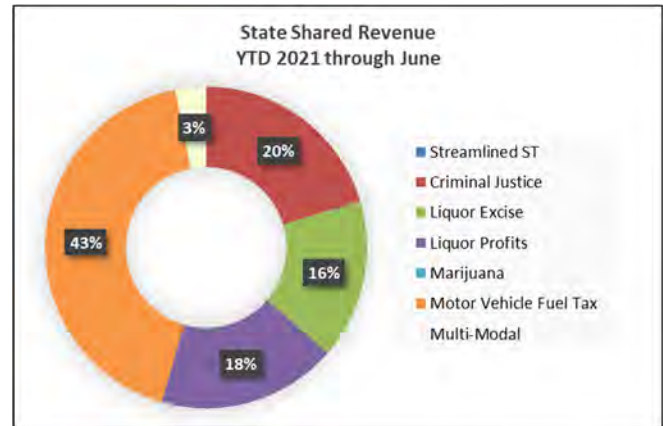


Franchise Fees/Non-Compete Fees by Type Year-to-date through June										
Type	2019 Actual	2020		2021			Over / (Under)			
		Annual Actual	YTD Actual	Annual Budget	YTD Budget	YTD Actual	2021 Actual vs 2020 Actual		2021 Actual vs YTD Budget	
							\$	%	\$	%
Cable	\$ 888,488	\$ 898,527	\$ 437,008	\$ 901,000	\$ 436,384	\$ 440,491	3,483	0.8%	4,107	0.9%
Water	526,830	528,130	209,731	433,000	171,236	218,094	8,363	4.0%	46,858	27.4%
Sewer	961,344	999,895	498,275	1,028,000	510,145	491,980	(6,295)	-1.3%	(18,165)	-3.6%
Solid Waste	645,175	655,787	323,971	667,000	328,137	338,864	14,893	4.6%	10,727	3.3%
Electric	1,123,301	1,204,366	602,183	1,240,000	617,416	586,467	(15,716)	-2.6%	(30,949)	-5.0%
Small Cell	-	3,200	10,000	-	-	-	(10,000)	-100.0%	-	n/a
<b>Total</b>	<b>\$ 4,145,138</b>	<b>\$ 4,289,902</b>	<b>\$ 2,081,168</b>	<b>\$ 4,269,000</b>	<b>\$ 2,063,319</b>	<b>\$ 2,075,895</b>	<b>\$ (5,273)</b>	<b>-0.3%</b>	<b>\$ 12,576</b>	<b>0.6%</b>

## State Shared Revenues

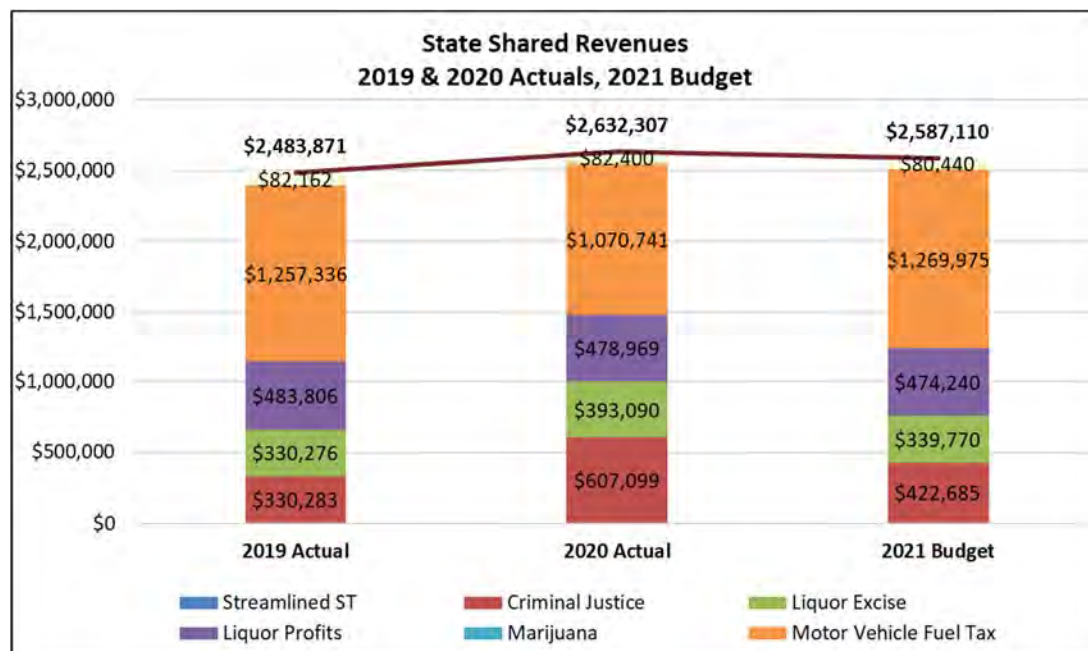
State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues include: sales tax mitigation, criminal justice, leasehold excise tax, state lodging tax sharing, liquor excise tax and liquor profits, and motor vehicle fuel tax.

The following tables provides a comparison of state shared revenues, including the portion of motor vehicle fuel tax, increased gas tax and multi-modal revenue receipted directly in the transportation capital fund.



State Shared Revenue Year-to-date through June							
Revenue	2019 Annual Actual	2020		2021		2021 YTD Actual vs 2020 YTD Actual	
		Annual Actual	YTD Actual	Annual Budget	YTD Actual	Over/(Under)	
						\$	%
CJ-Violent Crimes/Population	\$ 94,809	\$ 102,436	\$ 50,347	\$ 95,000	\$ 51,072	\$ 725	1.4%
CJ-Special Programs	64,628	67,713	33,455	70,235	35,142	1,687	5.0%
CJ-DUI Cities	8,069	9,072	4,336	8,000	4,912	576	13.3%
CJ-High Crime	162,777	427,878	169,494	249,450	176,033	6,539	3.9%
Liquor Excise Tax	330,276	393,090	191,949	339,770	210,152	18,203	9.5%
Liquor Board Profits	483,806	478,969	239,493	474,240	237,208	(2,285)	-1.0%
Marijuana Enforcement Profits	8	8	8	-	-	(8)	-100.0%
Motor Vehicle Fuel Tax	841,601	709,693	327,250	855,410	370,726	43,476	13.3%
<b>Subtotal - General/Street</b>	<b>\$1,985,974</b>	<b>\$2,188,859</b>	<b>\$1,016,332</b>	<b>\$2,092,105</b>	<b>\$1,085,244</b>	<b>\$ 68,912</b>	<b>6.8%</b>
Motor Vehicle Fuel Tax	343,752	289,874	133,666	344,330	151,423	17,757	13.3%
Increase Motor Vehicle Fuel Tax	71,983	71,174	35,588	70,235	35,249	(339)	-1.0%
Multi-Modal	82,162	82,400	40,672	80,440	40,284	(388)	-1.0%
<b>Subtotal - Capital Projects</b>	<b>497,897</b>	<b>443,448</b>	<b>209,926</b>	<b>495,005</b>	<b>226,956</b>	<b>\$ 17,030</b>	<b>8.1%</b>
<b>Total State Shared Revenue</b>	<b>\$2,483,872</b>	<b>\$2,632,307</b>	<b>\$1,226,258</b>	<b>\$2,587,110</b>	<b>\$1,312,200</b>	<b>\$ 85,942</b>	<b>7.0%</b>

Motor vehicle fuel tax decrease in 2020 is due to COVID-19 stay home/work from home whereas hybrid telework/in office in 2021.



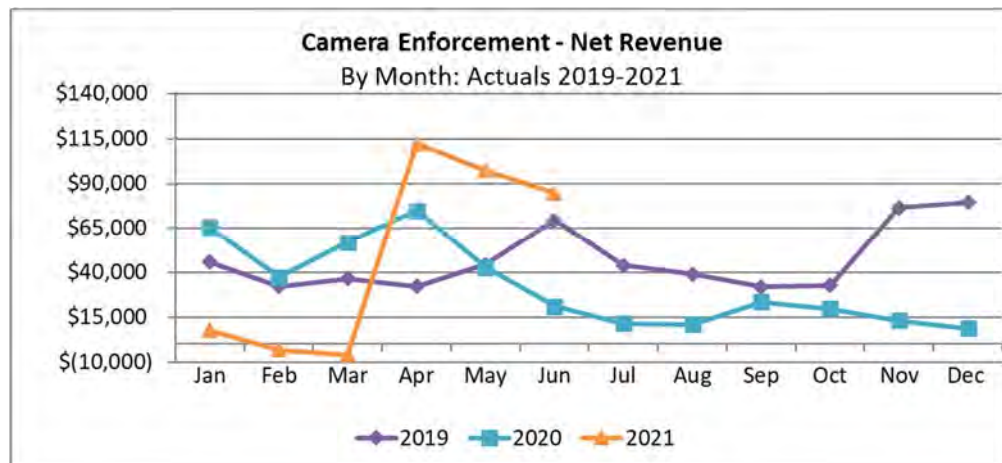
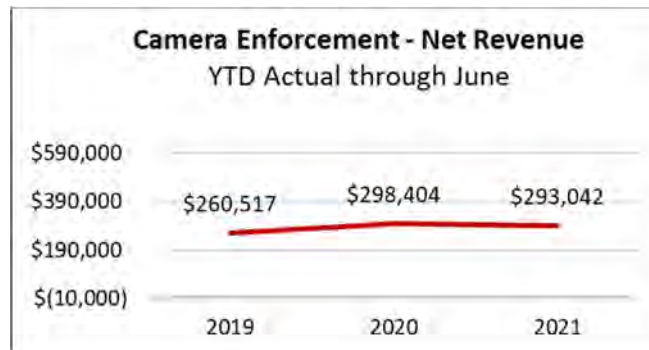
## POLICE

### Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations:

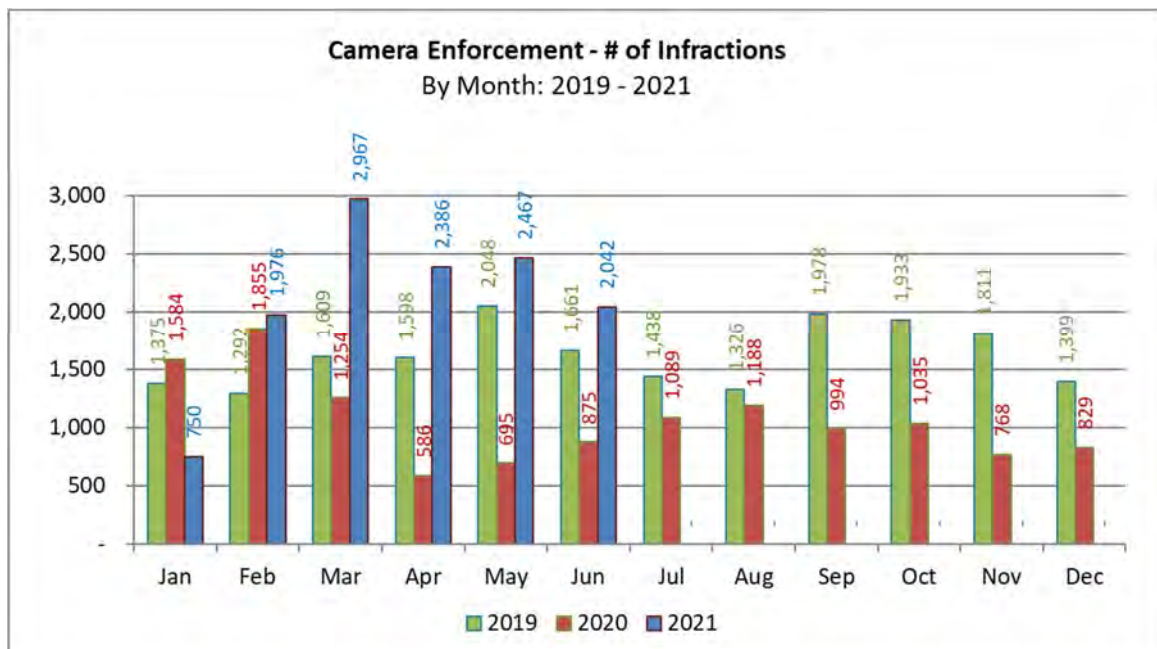
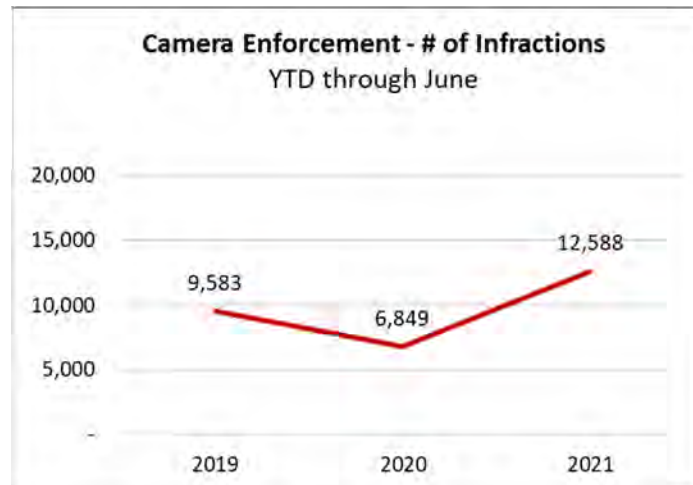
- Two (2) school zone cameras located at: 5405 Steilacoom Blvd – WB and 9904 Gravelly Lake Drive – SB.
- Six (6) red light cameras located at: Bridgeport Blvd SW & San Francisco Ave SW – SB & NB, Steilacoom Blvd SW & Phillips Rd SW – WB & EB; and South Tacoma Way & SR 512 – NB & SB.

Photo Infraction - Red Light / School Zone Enforcement											
Year-to-Date through June											
Month	Year 2019			Year 2020			Year 2021			Over / (Under)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue 2021 vs 2020	
										\$	%
Jan	\$ 77,124	\$ 31,455	\$ 45,669	\$ 97,729	\$ 32,240	\$ 65,489	\$ 30,145	\$ 22,500	\$ 7,645	\$ (57,844)	-88.3%
Feb	64,380	32,240	32,140	69,584	32,240	37,344	29,016	32,240	(3,224)	(40,568)	-108.6%
Mar	68,761	32,240	36,521	79,403	22,500	56,903	26,207	32,240	(6,033)	(62,936)	-110.6%
Apr	64,478	32,240	32,238	97,456	22,500	74,956	144,618	32,240	112,378	37,422	49.9%
May	76,632	32,240	44,392	57,712	15,000	42,712	129,806	32,240	97,566	54,854	128.4%
Jun	101,799	32,240	69,559	39,750	18,750	21,000	116,950	32,240	84,710	63,710	303.4%
Jul	76,168	32,240	43,928	34,022	22,500	11,522	-	-	-	-	-
Aug	71,272	32,240	39,032	33,450	22,500	10,950	-	-	-	-	-
Sep	64,088	32,240	31,848	45,915	22,500	23,415	-	-	-	-	-
Oct	64,963	32,240	32,723	42,056	22,500	19,556	-	-	-	-	-
Nov	108,665	32,240	76,425	36,846	23,798	13,048	-	-	-	-	-
Dec	111,736	32,240	79,496	31,227	22,500	8,727	-	-	-	-	-
<b>Total</b>	<b>\$453,172</b>	<b>\$192,655</b>	<b>\$260,517</b>	<b>\$441,634</b>	<b>\$143,230</b>	<b>\$298,404</b>	<b>\$476,740</b>	<b>\$183,700</b>	<b>\$293,042</b>	<b>\$ (5,362)</b>	<b>-1.8%</b>
<b>Total Annual</b>	<b>\$950,064</b>	<b>\$386,095</b>	<b>\$563,969</b>	<b>\$665,150</b>	<b>\$279,528</b>	<b>\$385,622</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>



# of Infraction Notices Generated Year-to-date through June															
	BP Way & San Francisco			Steilacoom & Phillips			South Tacoma Way & SR512			School Zones			Total		
Month	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Jan	72	67	69	222	273	143	533	498	538	548	746	-	1,375	1,584	750
Feb	65	49	76	278	292	207	540	587	611	409	927	1,082	1,292	1,855	1,976
Mar	53	48	78	280	244	219	736	408	778	540	554	1,892	1,609	1,254	2,967
Apr	51	53	113	278	251	243	665	282	850	604	-	1,180	1,598	586	2,386
May	62	77	114	368	123	324	737	495	902	881	-	1,127	2,048	695	2,467
Jun	92	101	108	422	101	361	778	673	974	369	-	599	1,661	875	2,042
Jul	101	85	-	415	185	-	771	819	-	151	-	-	1,438	1,089	-
Aug	100	97	-	382	248	-	695	843	-	149	-	-	1,326	1,188	-
Sep	62	87	-	347	179	-	690	728	-	879	-	-	1,978	994	-
Oct	79	89	-	344	166	-	685	780	-	825	-	-	1,933	1,035	-
Nov	72	98	-	314	121	-	512	549	-	913	-	-	1,811	768	-
Dec	65	62	-	285	157	-	493	610	-	556	-	-	1,399	829	-
<b>Total YTD</b>	<b>395</b>	<b>395</b>	<b>558</b>	<b>1,848</b>	<b>1,284</b>	<b>1,497</b>	<b>3,989</b>	<b>2,943</b>	<b>4,653</b>	<b>3,351</b>	<b>2,227</b>	<b>5,880</b>	<b>9,583</b>	<b>6,849</b>	<b>12,588</b>
<b>Total Annual</b>	<b>874</b>	<b>913</b>	<b>n/a</b>	<b>3,935</b>	<b>2,340</b>	<b>1,497</b>	<b>7,835</b>	<b>7,272</b>	<b>4,653</b>	<b>6,824</b>	<b>2,227</b>	<b>n/a</b>	<b>19,468</b>	<b>12,752</b>	<b>n/a</b>

COVID-19 caused school closures and stay home/work from home affected school zone and red light camera infractions notices generated in 2020 and early 2021. The huge spike beginning in April 2021 is due to schools opening up and violations after pandemic.



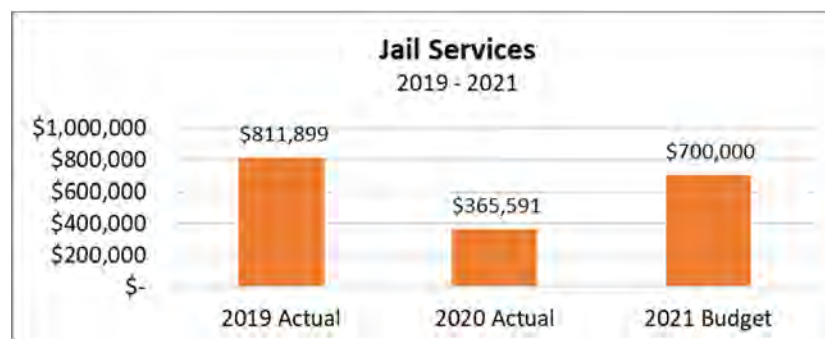
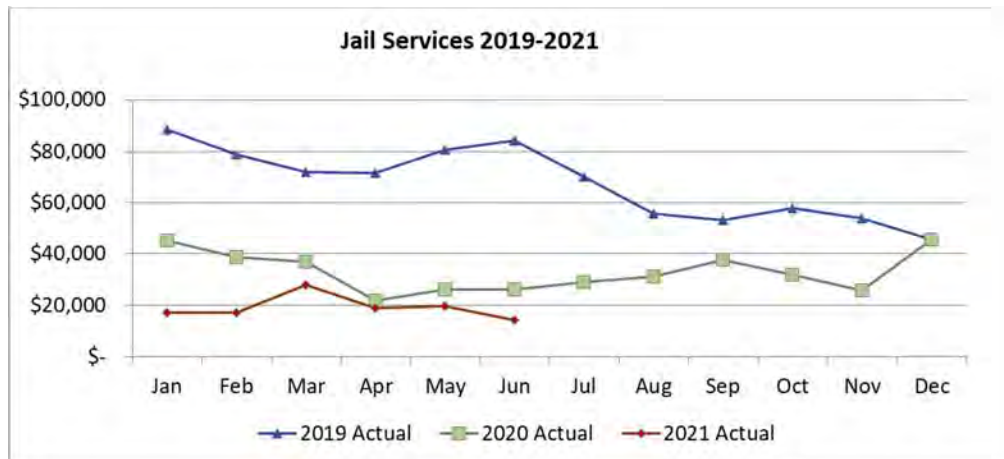
## Jail Services

The City contracts with various agencies to provide jail services. Current contracts are with Nisqually and Pierce County.

2021 Jail Rates					
Pierce County	Booking Fee	\$59.66	Nisqually	Booking Fee	\$20.00
	Daily Rate	\$90.57		Daily Rate	\$65.00
	Escort Fee*	\$139.24		Major Medical Costs	City Pays
	Mental Health Fee	\$235.30			
	Special Identification Proces	\$194.27			
	Major Medical Costs	City Pays			

Service Period	Year 2019				Year 2020				Year 2021			
	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month	Nisqually	Pierce County	Medical	Total by Month
Jan	\$ 65,097	\$ 17,695	\$ 5,666	\$ 88,458	\$ 32,955	\$ 12,167	\$ -	\$ 45,122	\$ 14,662	\$ 1,349	\$ 1,085	\$ 17,095
Feb	55,820	15,059	8,036	78,914	22,685	16,085	-	38,770	16,610	513	-	17,123
Mar	52,065	13,109	6,659	71,833	24,310	12,645	-	36,955	27,534	300	-	27,834
Apr	55,426	15,713	452	71,591	13,994	7,630	-	21,624	18,087	572	-	18,659
May	53,300	27,369	-	80,669	20,995	5,188	-	26,183	17,353	2,178	-	19,531
Jun	56,745	27,580	-	84,325	19,305	6,808	-	26,113	11,146	2,992	-	14,138
Jul	53,425	14,769	1,973	70,166	18,891	9,864	208	28,963	-	-	-	-
Aug	35,620	14,360	5,558	55,538	21,522	9,740	-	31,262	-	-	-	-
Sep	29,120	24,179	-	53,299	28,176	9,454	-	37,630	-	-	-	-
Oct	21,480	26,515	9,791	57,786	26,251	5,451	-	31,702	-	-	-	-
Nov	30,909	22,967	-	53,876	21,965	3,694	-	25,659	-	-	-	-
Dec	33,235	12,209	-	45,444	13,698	1,908	-	15,606	-	-	-	-
<b>Annual Total</b>	<b>\$ 542,242</b>	<b>\$ 231,524</b>	<b>\$ 38,133</b>	<b>\$ 811,899</b>	<b>\$ 264,747</b>	<b>\$ 100,636</b>	<b>\$ 208</b>	<b>\$ 365,591</b>	<b>\$ 105,391</b>	<b>\$ 7,905</b>	<b>\$ 1,085</b>	<b>\$ 114,381</b>
	Annual Budget			\$ 950,000	Annual Budget			\$ 950,000	Annual Budget *			\$ 950,000
	Annual Exp as % of Annual Budget			85.5%	YTD as % of Annual Budget			38.5%	YTD as % of Annual Budget			12.0%

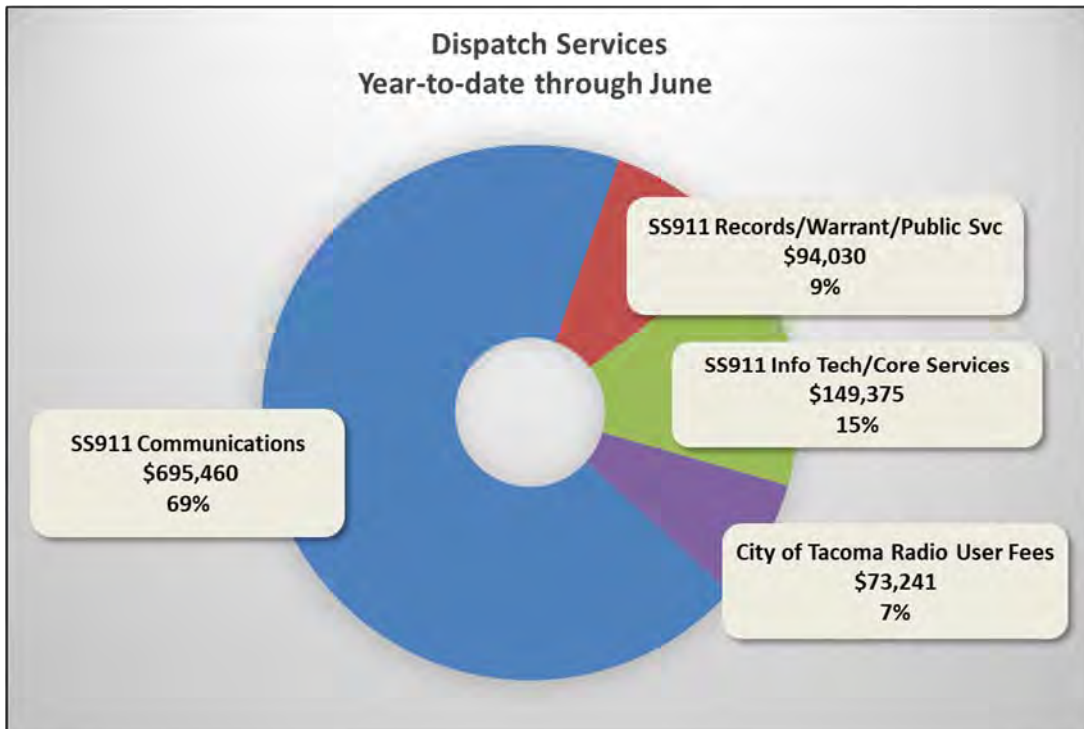
\* 2021 annual budget totals \$950,000 (\$700,000 ongoing + \$250,000 1-time).



## Dispatch Services

South Sound 911 PDA (Public Development Authority) provides dispatch emergency communication, records and technology services, and regional, interoperable first responder radio system.

South Sound 911 Dispatch Services Year-to-date through June				
Category	2019 Annual	2020 Annual	2021	
			Annual	Actual
Communication	\$ 1,509,250	\$ 1,448,880	\$ 1,390,920	\$ 695,460
Records/Warrant/Public Services	156,870	188,013	188,060	94,030
Information Technology/Core Services	284,810	294,480	298,750	149,375
<b>Subtotal</b>	<b>\$ 1,950,930</b>	<b>\$ 1,931,373</b>	<b>\$ 1,877,730</b>	<b>\$ 938,865</b>
Radio User Fees City of Tacoma	118,841	117,464	145,560	73,241
<b>Total Dispatch Services</b>	<b>\$ 2,069,771</b>	<b>\$ 2,048,837</b>	<b>\$ 2,023,290</b>	<b>\$ 1,012,105</b>
Change Over Prior Year - \$	\$ (49,148)	\$ (20,934)	\$ (25,547)	
Change Over Prior Year - %	-2.3%	-1.0%	-1.2%	

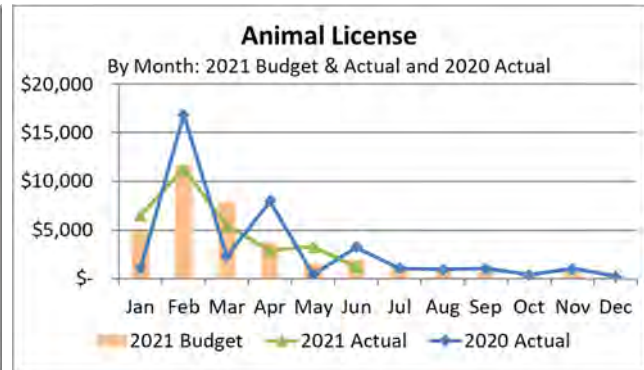
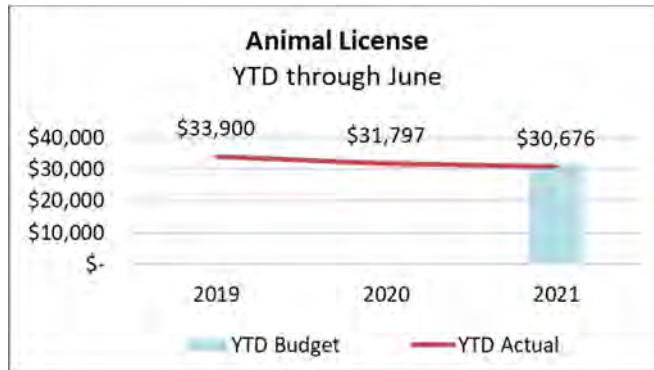


## Animal License

The City requires all dogs and cats over the age of eight weeks and residing in the city limits to be licensed annually. All licenses expire on December 31. Licenses not renewed by February 28 are subject to a \$2 late penalty.

Animal License Fees		
Fee Type	Senior (65+) or Physically Disabled	
	Regular	
Unaltered Dogs/Cats	\$55.00	\$30.00
Spayed/Neutered Dogs	\$20.00	\$10.00
Spayed/Neutered Cats	\$12.00	\$4.00
Pets Unders 6 Months Old	\$4.00	\$4.00
Service Dogs	\$0.00	\$0.00
Late Fee (after February 28)	\$2.00	\$2.00

Animal License Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 8,561	\$ 1,055	\$ 4,903	\$ 6,557	\$ 5,502	521.5%	\$ 1,654	33.7%
Feb	250	16,839	11,608	11,271	(5,568)	-33.1%	(337)	-2.9%
Mar	17,903	2,291	7,917	5,453	3,162	138.0%	(2,464)	-31.1%
Apr	2,394	7,986	3,718	2,927	(5,059)	-63.3%	(791)	-21.3%
May	3,183	410	1,520	3,275	2,865	698.8%	1,755	115.4%
Jun	1,609	3,216	1,952	1,193	(2,023)	-62.9%	(759)	-38.9%
Jul	1,063	1,049	1,177	-	-	-	-	-
Aug	848	943	928	-	-	-	-	-
Sep	714	995	705	-	-	-	-	-
Oct	987	370	527	-	-	-	-	-
Nov	700	1,011	735	-	-	-	-	-
Dec	626	213	310	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 33,900</b>	<b>\$ 31,797</b>	<b>\$ 31,618</b>	<b>\$ 30,676</b>	<b>\$ (1,121)</b>	<b>-3.5%</b>	<b>\$ (942)</b>	<b>-3.0%</b>
<b>Total Annual</b>	<b>\$ 38,838</b>	<b>\$ 36,378</b>	<b>\$ 36,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):			-1.8%					



Animal Control Year-to-date through June							
Operating Revenues & Expenditures	2019 Annual Actual	2020		2021		Over / (Under)	
		Annual Actual	YTD Actual	Annual Est	YTD Actual	2021 Actual vs 2020 Actual	
						\$	%
<b>Operating Revenue:</b>							
Animal License	\$ 38,838	\$ 36,376	\$ 31,797	\$ 36,000	\$ 30,676	\$ (1,121)	-3.5%
Animal Services - City of Dupont	33,252	33,917	16,959	34,514	17,298	339	2.0%
Animal Services - Town of Steilacoom	18,012	15,630	5,660	16,601	7,436	1,776	31.4%
<b>Total Operating Revenues</b>	<b>\$ 90,101</b>	<b>\$ 85,923</b>	<b>\$ 54,416</b>	<b>\$ 87,115</b>	<b>\$ 55,410</b>	<b>\$ 994</b>	<b>1.8%</b>
<b>Operating Expenditures:</b>							
Personnel	190,591	196,614	100,977	201,175	106,821	5,844	5.8%
Operating Supplies	500	569	569	2,220	500	(69)	-12.1%
Minor Equipment	1,355	-	-	2,120	-	-	n/a
Humane Society	132,365	121,795	72,373	150,534	75,851	3,478	4.8%
Other Services & Charges	-	151	-	1,200	-	-	n/a
<b>Total Operating Expenditures</b>	<b>\$ 324,812</b>	<b>\$ 319,129</b>	<b>\$ 173,919</b>	<b>\$ 357,249</b>	<b>\$ 183,173</b>	<b>\$ 9,254</b>	<b>5.3%</b>
<b>Net Program Cost</b>	<b>\$ (234,711)</b>	<b>\$ (233,206)</b>	<b>\$ (119,503)</b>	<b>\$ (270,134)</b>	<b>\$ (127,763)</b>	<b>\$ (8,260)</b>	<b>6.9%</b>

Note - operating expenditures do not include internal service allocations (such as vehicle repairs & maintenance, vehicle replacement reserves, etc.) as all police internal service charges are accounted for under Command Section.

## Alarm Permits and Fees

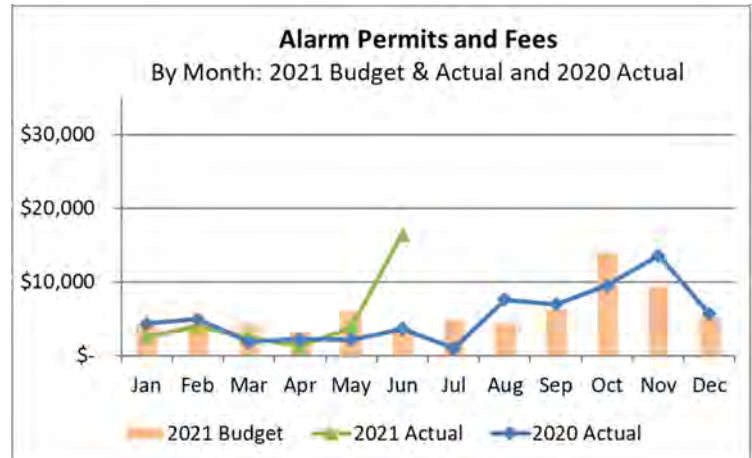
False alarms cost the City and citizens thousands of dollars per year and take officers away from actual emergencies. The false alarm ordinance includes a registration process, provides for annual alarm permit fees for residential and business alarms, and provides for fees for false alarms to encourage all alarm users to maintain the reliability of and to properly use their alarm equipment.

Alarm Permits and Fees								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 11,037	\$ 4,333	\$ 4,271	\$ 2,564	\$ (1,769)	-40.8%	\$ (1,707)	-40.0%
Feb	1,594	4,933	4,354	3,930	(1,003)	-20.3%	(424)	-9.7%
Mar	3,026	1,832	4,366	2,425	593	32.4%	(1,941)	-44.5%
Apr	3,418	2,219	3,333	1,259	(960)	-43.3%	(2,074)	-62.2%
May	2,135	2,184	6,026	3,917	1,733	79.3%	(2,109)	-35.0%
Jun	3,770	3,638	3,694	16,442	12,804	352.0%	12,748	345.2%
Jul	10,912	1,001	4,893	-	-	-	-	-
Aug	2,708	7,619	4,391	-	-	-	-	-
Sep	6,435	7,009	6,219	-	-	-	-	-
Oct	9,634	9,543	14,042	-	-	-	-	-
Nov	23,419	13,577	9,188	-	-	-	-	-
Dec	6,261	5,647	5,223	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 24,980</b>	<b>\$ 19,139</b>	<b>\$ 26,044</b>	<b>\$ 30,537</b>	<b>\$ 11,398</b>	<b>59.6%</b>	<b>\$ 4,493</b>	<b>17.3%</b>
<b>Total Annual</b>	<b>\$ 84,349</b>	<b>\$ 63,535</b>	<b>\$ 70,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		-8.0%						

Note: The table reflects gross revenue and does not take into account of related processing and other fees totaling \$51,379 in 2019, \$31,736 in 2020 and \$7,905 YTD 2021.

The number of new registrations have been trending downward from 2017 to 2019. The number of customers that have renewed each year has also trended downward and could be due to several reasons: the customer moved and did not provide notification; the customer cancelled their alarm service and did not provide notification; or the customer was not aware they had to renew the permit. The number of billable false alarms have decreased, which is a natural progression of the program. As customers become more aware of the expectations and are more diligent in the management of the alarm system, the number of false alarms decrease. Another trend PMAM is seeing throughout all of their customer base is the dollars collected have decreased due to the COVID-19 pandemic. From March through June 2021, PMAM did not see any major impacts, but moving into the second half of the year, customers are prioritizing their finances by necessity over luxury.

The increase in June 2021 is mainly due to yearly renewal charges for a major company.



## Seizure Funds

### **Fund 180 Narcotics Seizure Fund**

The purpose of this fund is for tracking assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

The 2021 original adopted budget includes \$120,000 to provide for half of the cost of the new SRT vehicle. The other half of the new vehicle is funded by federal seizures. The 2020 carry forward budget adjustment added \$106,196 funded by 2020 ending fund for potential eligible narcotics seizure related activity.

<b>Fund 180 - Narcotics Seizure</b>				
<i>Year-to-date through June</i>				
	2019 Annual Actual	2020 Annual Actual	2021	
			Annual Budget	YTD Actual
<b>Sources:</b>				
Forfeitures	\$ 123,275	\$ 71,670	\$ -	\$ 15,794
Law Enforcement Contracts	38,171	33,485	-	2,217
Interest /Misc	6,098	1,197	-	81
<b>Total Sources</b>	<b>\$ 167,544</b>	<b>\$ 106,352</b>	<b>\$ -</b>	<b>\$ 18,091</b>
<b>Uses:</b>				
Investigations	201,584	162,477	106,196	42,714
Capital Purchases	-	-	120,000	-
<b>Total Uses</b>	<b>\$ 201,584</b>	<b>\$ 162,477</b>	<b>\$ 226,196</b>	<b>\$ 42,714</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (34,040)</b>	<b>\$ (56,125)</b>	<b>\$ (226,196)</b>	<b>\$ (24,623)</b>
<b>Beginning Balance</b>	<b>\$ 316,361</b>	<b>\$ 282,321</b>	<b>\$ 226,196</b>	<b>\$ 226,196</b>
<b>Ending Balance</b>	<b>\$ 282,321</b>	<b>\$ 226,196</b>	<b>\$ -</b>	<b>\$ 201,573</b>

### **Fund 181 Felony Seizure Fund**

The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

The 2020 carry forward budget adjustment added \$47,837 funded by 2020 ending fund for potential eligible felony seizure related activity.

<b>Fund 181 - Felony Seizure</b>				
<i>Year-to-date through June</i>				
	2019 Annual Actual	2020 Annual Actual	2021	
			Annual Budget	YTD Actual
<b>Sources:</b>				
Forfeitures	\$ 14,121	\$ 42,620	\$ -	\$ -
Interest /Misc	-	40	-	20
<b>Total Sources</b>	<b>\$ 14,121</b>	<b>\$ 42,660</b>	<b>\$ -</b>	<b>\$ 20</b>
<b>Uses:</b>				
Investigations	21,022	2,966	47,837	6,528
<b>Total Uses</b>	<b>\$ 21,022</b>	<b>\$ 2,966</b>	<b>\$ 47,837</b>	<b>\$ 6,528</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (6,901)</b>	<b>\$ 39,694</b>	<b>\$ (47,837)</b>	<b>\$ (6,508)</b>
<b>Beginning Balance</b>	<b>\$ 15,044</b>	<b>\$ 8,143</b>	<b>\$ 47,837</b>	<b>\$ 47,837</b>
<b>Ending Balance</b>	<b>\$ 8,143</b>	<b>\$ 47,837</b>	<b>\$ -</b>	<b>\$ 41,329</b>

## Fund 182 Federal Seizure Fund

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community – based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; personal or political use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

The 2021 original adopted budget includes \$120,000 to provide for half of the cost of the new SRT vehicle. The other half of the new vehicle is funded by narcotics seizures. The 2020 carry forward budget adjustment added \$40,906 for purchase of replacement boat.

Fund 182 - Federal Seizure Year-to-date through June				
	2019 Annual Actual	2020 Annual Actual	2021	
			Annual Budget	YTD Actual
<b>Sources:</b>				
Forfeitures	\$ 264,203	\$ 63,492	\$ -	\$ -
Interest/Misc	-	1,132	-	86
<b>Total Sources</b>	<b>\$ 264,203</b>	<b>\$ 64,624</b>	<b>\$ -</b>	<b>\$ 86</b>
<b>Uses:</b>				
Crime Prevention	4,374	399	40,906	-
Capital Purchases	-	163,147	120,000	-
<b>Total Uses</b>	<b>\$ 4,374</b>	<b>\$ 163,546</b>	<b>\$ 160,906</b>	<b>\$ -</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ 259,829</b>	<b>\$ (98,922)</b>	<b>\$ (160,906)</b>	<b>\$ 86</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ 259,829</b>	<b>\$ 160,906</b>	<b>\$ 160,907</b>
<b>Ending Balance</b>	<b>\$ 259,829</b>	<b>\$ 160,907</b>	<b>\$ -</b>	<b>\$ 160,993</b>

**Fund 195 Public Safety Grants**

The purpose of this fund is to account for the revenues and expenditures related to public safety grants. The following table provides a financial summary of these grants.

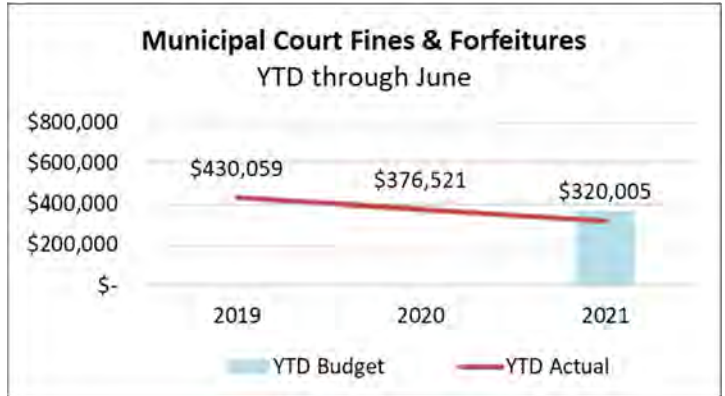
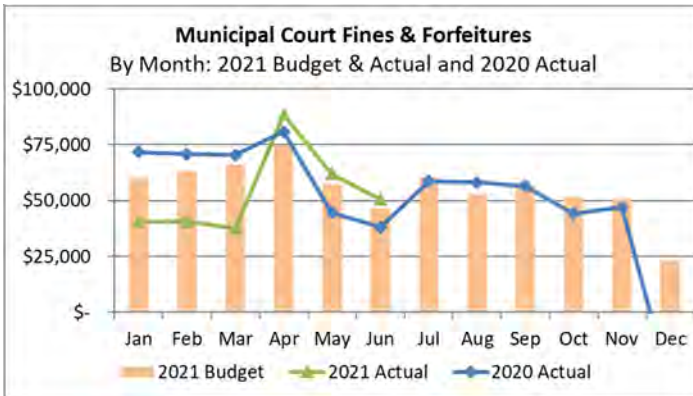
<b>Public Safety Grants</b>	<b>Year-to-date through June</b>			
	<b>Beginning Balance</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Ending Balance</b>
Dept. of Justice - Justice Assistance Grant - Bicycles	\$ -	\$ 23,419	\$ 23,419	\$ -
Dept. of Justice - Justice Assistance Grant - COVID	-	24,154	24,154	-
Dept. of Justice - Veterans Treatment Court	-	46,031	46,031	\$ -
Pierce County - WTSC - Phlebotomy Certification	-	148	148	-
Washington Auto Theft Prevention Authority (WATPA)	-	142,112	142,112	-
Washington State Parks & Recreation Boaters Safety	-	6,520	6,520	-
Washington Traffic Safety Commission (WTSC) Impaired Driving	-	6,626	6,626	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 249,010</b>	<b>\$ 249,010</b>	<b>\$ -</b>

<b>Public Safety Grants</b>	<b>2021</b>	
	<b>Annual Budget</b>	<b>YTD Jun</b>
Dept. of Justice - JAG Bicycles	\$ 36,959	\$ 23,419
Dept. of Justice - JAG COVID Emergency Supplement	40,541	24,154
Dept. of Justice - Veterans Treatment Court	224,819	46,031
Pierce County - Phlebotomy	2,721	148
Washington Auto Theft Prevention Authority (WATPA)	124,500	142,112
Washington State Parks & Recreation Boaters Safety	11,867	6,520
Washington Traffic Safety Commission (WTSC) Impaired & Distracted Driving	7,428	6,626
<b>Total</b>	<b>\$ 448,835</b>	<b>\$ 249,010</b>

## MUNICIPAL COURT

Effective January 2015, as part of the new contracts, fines and forfeiture revenues from the Town of Steilacoom and City of University Place are no longer retained by the City, other than for past cases. Revenues from 2015 cases and forward are collected by the City and remitted on a monthly basis to the contract jurisdictions (City of DuPont, City of University Place and Town of Steilacoom).

Municipal Court Fines & Forfeitures Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs Budget	
					\$	%	\$	%
Jan	\$ 76,991	\$ 71,738	\$ 60,079	\$ 40,542	\$ (31,196)	-43.5%	\$ (19,537)	-32.5%
Feb	78,043	70,791	63,167	40,724	(30,067)	-42.5%	(22,443)	-35.5%
Mar	71,343	70,471	66,213	37,627	(32,844)	-46.6%	(28,586)	-43.2%
Apr	63,866	80,802	74,797	88,547	7,745	9.6%	13,750	18.4%
May	86,843	44,622	57,472	62,056	17,434	39.1%	4,584	8.0%
Jun	52,973	38,097	46,601	50,509	12,412	32.6%	3,908	8.4%
Jul	51,449	58,687	60,182	-	-	-	-	-
Aug	82,274	58,214	52,929	-	-	-	-	-
Sep	70,292	56,595	56,696	-	-	-	-	-
Oct	54,188	44,210	51,366	-	-	-	-	-
Nov	78,483	47,094	50,666	-	-	-	-	-
Dec	46,026	(33,161)	23,038	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 430,059</b>	<b>\$ 376,521</b>	<b>\$ 368,329</b>	<b>\$ 320,005</b>	<b>\$ (56,516)</b>	<b>-15.0%</b>	<b>\$ (48,324)</b>	<b>-13.1%</b>
<b>Total Annual</b>	<b>\$ 812,771</b>	<b>\$ 608,160</b>	<b>\$ 663,205</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020): -8.2%								

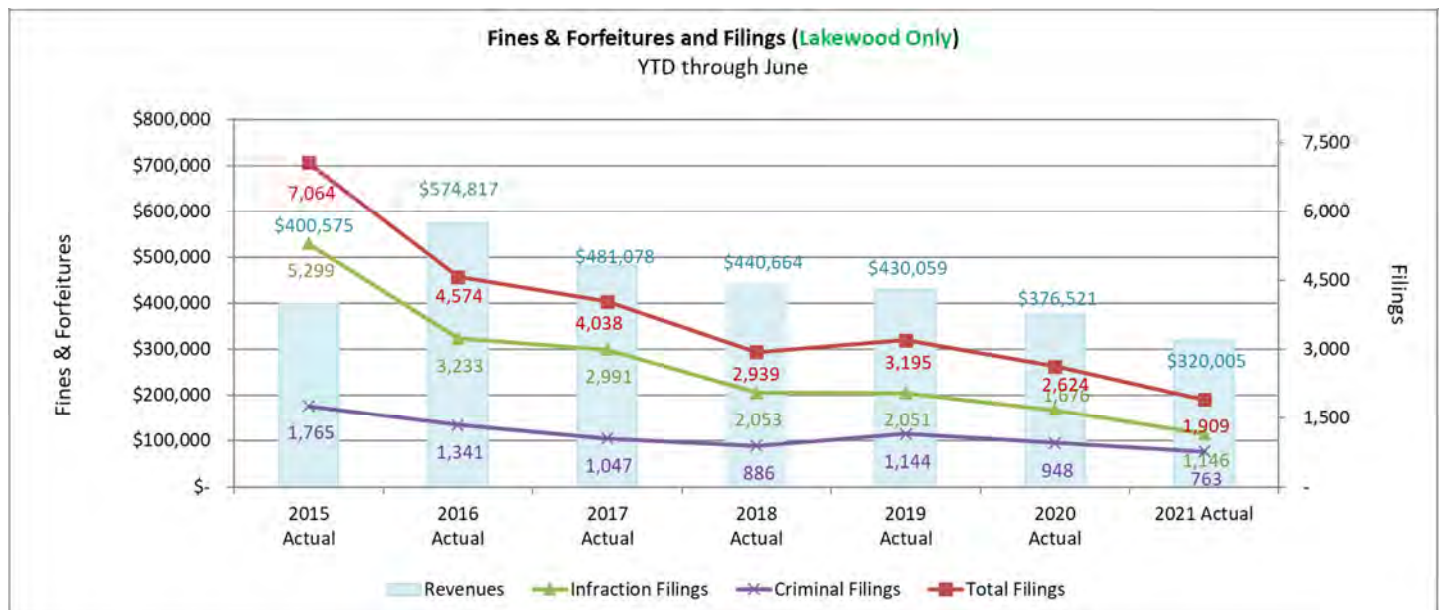
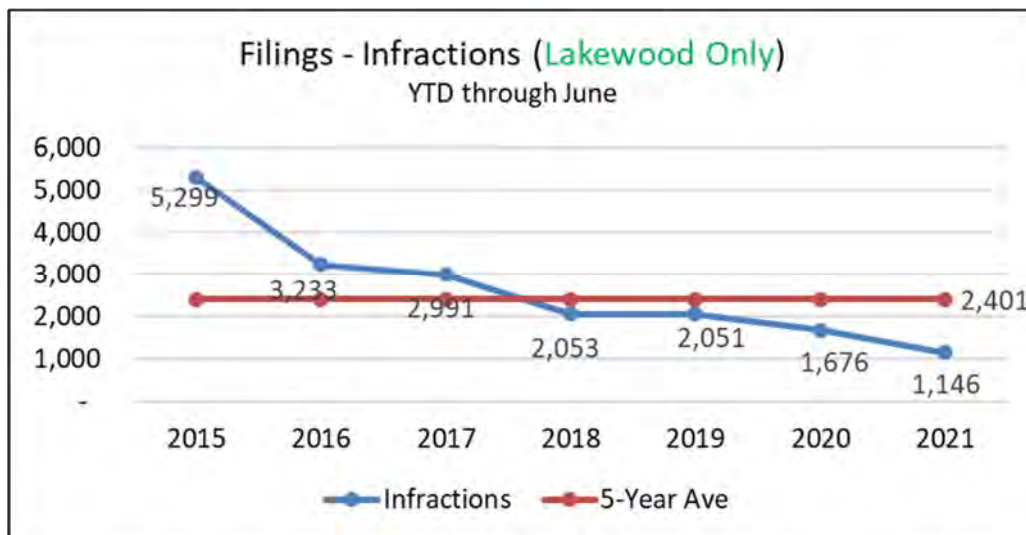


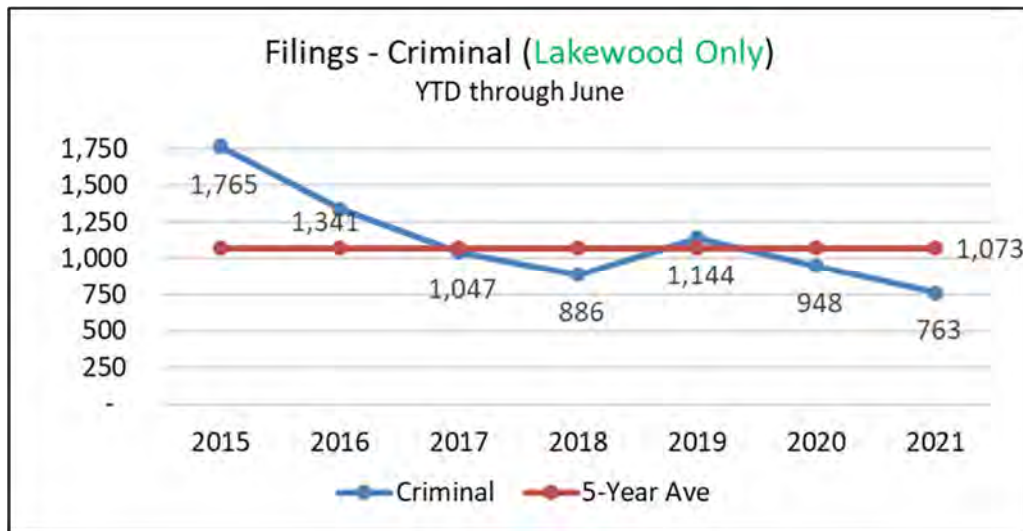
Municipal Court Fines & Forfeitures Year-to-date through June										
Category	2019 Actual	2020		2021			Over / (Under)		Over / (Under)	
		Annual Actual	YTD Actual	Annual Budget	YTD Budget	YTD Actual	2021 YTD Actual vs 2020 YTD Actual	%	2021 YTD Actual vs 2021 YTD Budget	%
							\$	%	\$	%
Admin, Filing, Copy, Forms, Legal	\$ 51,015	\$ 42,168	\$ 20,603	\$ 41,050	\$ 20,155	\$ 18,700	\$ (1,903)	-9.2%	\$ (1,455)	-7.2%
Detention & Correction Services	158,640	95,415	67,765	190,255	66,291	57,047	(10,718)	-15.8%	(9,244)	-13.9%
Civil Penalties	2,720	1,740	905	1,800	885	726	(179)	-19.8%	(159)	-18.0%
Civil Infraction Penalties	484,398	384,788	247,911	358,000	242,517	220,248	(27,663)	-11.2%	(22,269)	-9.2%
Civil Parking Infractions	1,498	1,420	856	2,000	837	2,560	1,704	199.1%	1,723	205.7%
Criminal Traffic Misdemeanor Fines	38,272	10,961	6,736	13,000	6,589	6,127	(609)	-9.0%	(462)	-7.0%
Criminal Non-Traffic Fines	7,751	20,678	4,789	8,000	4,685	(9,601)	(14,390)	-300.5%	(14,286)	-304.9%
Court Cost Recoupment	16,514	18,633	8,742	18,800	8,552	10,193	1,451	16.6%	1,641	19.2%
Interest/Other/Misc	51,965	32,358	18,213	30,300	17,817	14,005	(4,208)	-23.1%	(3,812)	-21.4%
<b>Total</b>	<b>\$ 812,771</b>	<b>\$ 608,160</b>	<b>\$ 376,521</b>	<b>\$ 663,205</b>	<b>\$ 368,329</b>	<b>\$ 320,005</b>	<b>\$ (56,516)</b>	<b>-15.0%</b>	<b>\$ (48,324)</b>	<b>-13.1%</b>

The following charts provides current and historical filings and fines & forfeitures for Lakewood (does not include photo infraction filings and revenues).

Municipal Court Year-to-date through June							
Operating Revenues & Expenditures	2019	2020		2021		Over / (Under)	
	Annual Actual	Annual Actual	YTD Actual	Annual Budget	YTD Actual	2021 YTD Actual vs 2020 YTD Actual	
						\$	%
<b>Operating Revenue:</b>							
Fines & Forfeitures	\$ 812,771	\$ 608,160	\$ 376,521	\$ 663,205	\$ 320,005	\$ (56,517)	-15.0%
Court Services - City of University Place	153,321	251,187	140,142	6,000	6,000	(134,142)	-95.7%
Court Services - Town of Steilacoom	155,276	87,364	51,364	63,916	37,810	(13,554)	-26.4%
Court Services - City of DuPont	121,505	35,565	35,565	68,079	36,860	1,295	3.6%
<b>Total Operating Revenues</b>	<b>\$ 1,242,873</b>	<b>\$ 982,276</b>	<b>\$ 603,592</b>	<b>\$ 801,200</b>	<b>\$ 400,675</b>	<b>\$ (202,917)</b>	<b>-33.6%</b>
<b>Operating Expenditures:</b>							
Judicial Services	1,065,824	1,045,965	559,709	1,076,609	529,816	(29,893)	-5.3%
Professional Services*	591,672	562,198	273,783	572,000	260,837	(12,946)	-4.7%
Probation & Detention	301,019	245,393	112,449	342,403	96,915	(15,534)	-13.8%
<b>Total Operating Expenditures</b>	<b>\$ 1,958,515</b>	<b>\$ 1,853,556</b>	<b>\$ 945,941</b>	<b>\$ 1,991,012</b>	<b>\$ 887,568</b>	<b>\$ (58,373)</b>	<b>-6.2%</b>
<b>Net Revenue (Cost)</b>	<b>\$ (715,642)</b>	<b>\$ (871,280)</b>	<b>\$ (342,349)</b>	<b>\$ (1,189,812)</b>	<b>\$ (486,893)</b>	<b>\$ (144,544)</b>	<b>42.2%</b>

\* Professional Services includes Pro-Tem Judge, Public Defender, Jury/Witness Fees and Interpreter Services.

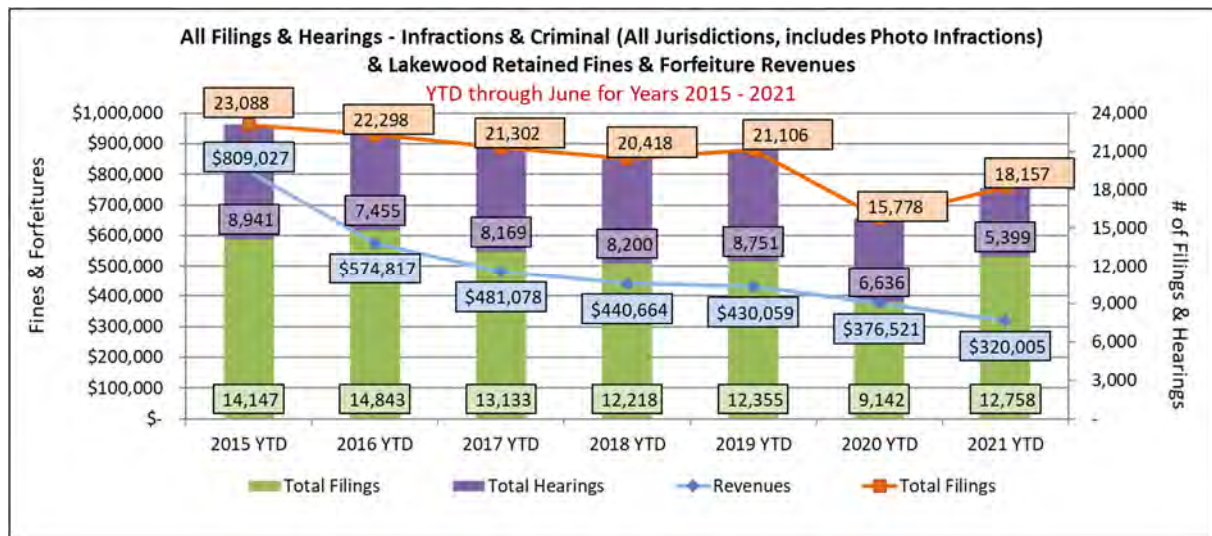




Fines & Forfeitures Retained by Contract Jurisdictions						
(Received by the City of Lakewood and Remitted to Contract Jurisdictions)						
Contract Jurisdiction	2016 Annual	2017 Annual	2018 Annual	2019 Annual	2020 Annual	2021 YTD Jun
City of University Place	\$ 64,187	\$ 70,720	\$ 86,876	\$ 63,086	\$ 68,482	\$ 26,303
Town of Steilacoom	69,060	90,649	104,858	99,374	65,191	38,284
City of DuPont	88,908	95,501	78,473	68,131	40,715	24,636
<b>Total</b>	<b>\$ 222,155</b>	<b>\$ 256,870</b>	<b>\$ 270,208</b>	<b>\$ 230,591</b>	<b>\$ 174,388</b>	<b>\$ 89,222</b>

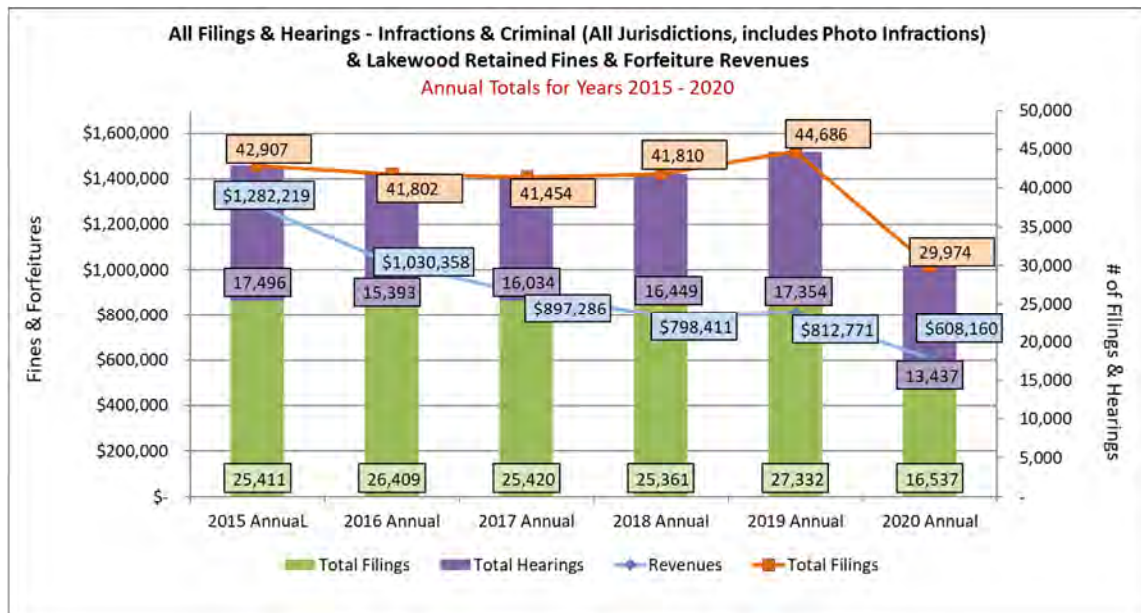
## Filings and Hearings by Jurisdiction – YTD June

Total YTD Jun	FILINGS				HEARINGS				Total Filing & Hearings
	Infractions	Criminal	Photo/ Camera	Total Filings	Infractions	Criminal	Photo/ Camera	Total Hearings	
<b>2021</b>	<b>1,552</b>	<b>875</b>	<b>10,331</b>	<b>12,758</b>	<b>797</b>	<b>4,490</b>	<b>112</b>	<b>5,399</b>	<b>18,157</b>
Lakewood	1,146	763	10,331	12,240	635	3,918	112	4,665	16,905
University Place	9	5	-	14	34	250	-	284	298
Steilacoom	279	57	-	336	80	168	-	248	584
DuPont	118	50	-	168	48	154	-	202	370
<b>2020</b>	<b>2,358</b>	<b>1,151</b>	<b>5,633</b>	<b>9,142</b>	<b>1,274</b>	<b>5,213</b>	<b>149</b>	<b>6,636</b>	<b>15,778</b>
Lakewood	1,676	948	5,633	8,257	1,002	4,371	149	5,522	13,779
University Place	202	108	-	310	119	529	-	648	958
Steilacoom	307	52	-	359	87	175	-	262	621
DuPont	173	43	-	216	66	138	-	204	420
<b>2019</b>	<b>2,972</b>	<b>1,397</b>	<b>7,986</b>	<b>12,355</b>	<b>1,252</b>	<b>7,328</b>	<b>171</b>	<b>8,751</b>	<b>21,106</b>
Lakewood	2,051	1,144	7,986	11,181	910	5,855	171	6,936	18,117
University Place	207	132	-	339	130	876	-	1,006	1,345
Steilacoom	511	90	-	601	157	335	-	492	1,093
DuPont	203	31	-	234	55	262	-	317	551
<b>2018</b>	<b>3,322</b>	<b>1,734</b>	<b>7,162</b>	<b>12,218</b>	<b>1,194</b>	<b>6,831</b>	<b>175</b>	<b>8,200</b>	<b>20,418</b>
Lakewood	2,053	1,302	7,162	10,517	813	5,325	175	6,313	16,830
University Place	325	186	-	511	108	771	-	879	1,390
Steilacoom	480	107	-	587	151	284	-	435	1,022
DuPont	464	139	-	603	122	451	-	573	1,176
<b>2017</b>	<b>4,383</b>	<b>1,486</b>	<b>7,264</b>	<b>13,133</b>	<b>1,318</b>	<b>6,653</b>	<b>198</b>	<b>8,169</b>	<b>21,302</b>
Lakewood	2,991	1,047	7,264	11,302	981	5,021	198	6,200	17,502
University Place	385	228	-	613	108	966	-	1,074	1,687
Steilacoom	532	90	-	622	90	303	-	393	1,015
DuPont	475	121	-	596	139	363	-	502	1,098
<b>2016</b>	<b>4,326</b>	<b>1,836</b>	<b>8,681</b>	<b>14,843</b>	<b>1,370</b>	<b>5,903</b>	<b>182</b>	<b>7,455</b>	<b>22,298</b>
Lakewood	3,233	1,341	8,681	13,255	1,049	4,555	182	5,786	19,041
University Place	267	205	-	472	76	704	-	780	1,252
Steilacoom	317	77	-	394	96	240	-	336	730
DuPont	509	213	-	722	149	404	-	553	1,275
<b>2015</b>	<b>6,454</b>	<b>2,235</b>	<b>5,458</b>	<b>14,147</b>	<b>2,556</b>	<b>6,200</b>	<b>185</b>	<b>8,941</b>	<b>23,088</b>
Lakewood	5,299	1,765	5,458	12,522	2,426	5,413	185	8,024	20,546
University Place	198	251	-	449	130	787	-	917	1,366
Steilacoom	405	115	-	520	-	-	-	-	520
DuPont	552	104	-	656	-	-	-	-	656



## Filings and Hearings by Jurisdiction – Annual Totals

Annual Totals	FILINGS				HEARINGS				Total Filing & Hearings
	Infractions	Criminal	Photo/ Camera	Total Filings	Infractions	Criminal	Photo/ Camera	Total Hearings	
<b>2020</b>	<b>4,120</b>	<b>2,274</b>	<b>10,143</b>	<b>16,537</b>	<b>2,408</b>	<b>10,762</b>	<b>267</b>	<b>13,437</b>	<b>29,974</b>
Lakewood	2,777	1,876	10,143	14,796	1,788	9,005	267	11,060	25,856
University Place	392	201	-	593	242	1,067	-	1,309	1,902
Steilacoom	633	102	-	735	226	374	-	600	1,335
DuPont	318	95	-	413	152	316	-	468	881
<b>2019</b>	<b>7,638</b>	<b>3,050</b>	<b>16,644</b>	<b>27,332</b>	<b>2,710</b>	<b>14,346</b>	<b>298</b>	<b>17,354</b>	<b>44,686</b>
Lakewood	5,678	2,481	16,644	24,803	2,070	11,598	298	13,966	38,769
University Place	419	302	-	721	194	1,655	-	1,849	2,570
Steilacoom	922	188	-	1,110	301	596	-	897	2,007
DuPont	619	79	-	698	145	497	-	642	1,340
<b>2018</b>	<b>6,494</b>	<b>3,187</b>	<b>15,680</b>	<b>25,361</b>	<b>2,392</b>	<b>13,724</b>	<b>333</b>	<b>16,449</b>	<b>41,810</b>
Lakewood	4,008	2,390	15,680	22,078	1,608	10,727	333	12,668	34,746
University Place	687	340	-	1,027	264	1,585	-	1,849	2,876
Steilacoom	1,053	234	-	1,287	313	604	-	917	2,204
DuPont	746	223	-	969	207	808	-	1,015	1,984
<b>2017</b>	<b>7,910</b>	<b>3,097</b>	<b>14,413</b>	<b>25,420</b>	<b>2,615</b>	<b>13,055</b>	<b>364</b>	<b>16,034</b>	<b>41,454</b>
Lakewood	5,303	2,235	14,413	21,951	1,890	9,898	364	12,152	34,103
University Place	629	396	-	1,025	227	1,843	-	2,070	3,095
Steilacoom	1,151	204	-	1,355	266	583	-	849	2,204
DuPont	827	262	-	1,089	232	731	-	963	2,052
<b>2016</b>	<b>7,733</b>	<b>3,569</b>	<b>15,107</b>	<b>26,409</b>	<b>2,581</b>	<b>12,414</b>	<b>398</b>	<b>15,393</b>	<b>41,802</b>
Lakewood	5,463	2,623	15,107	23,193	1,933	9,567	398	11,898	35,091
University Place	602	409	-	1,011	199	1,583	-	1,782	2,793
Steilacoom	678	162	-	840	179	487	-	666	1,506
DuPont	990	375	-	1,365	270	777	-	1,047	2,412
<b>2015</b>	<b>10,453</b>	<b>4,197</b>	<b>10,761</b>	<b>25,411</b>	<b>4,806</b>	<b>12,322</b>	<b>368</b>	<b>17,496</b>	<b>42,907</b>
Lakewood	8,204	3,308	10,761	22,273	4,569	10,784	368	15,721	37,994
University Place	316	458	-	774	237	1,538	-	1,775	2,549
Steilacoom	787	197	-	984	-	-	-	-	984
DuPont	1,146	234	-	1,380	-	-	-	-	1,380

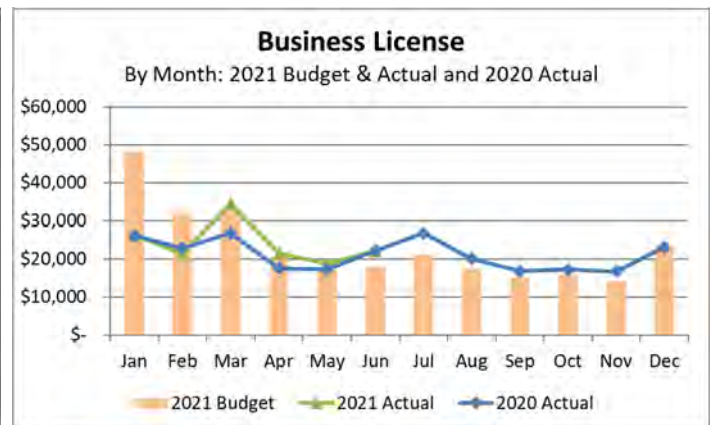
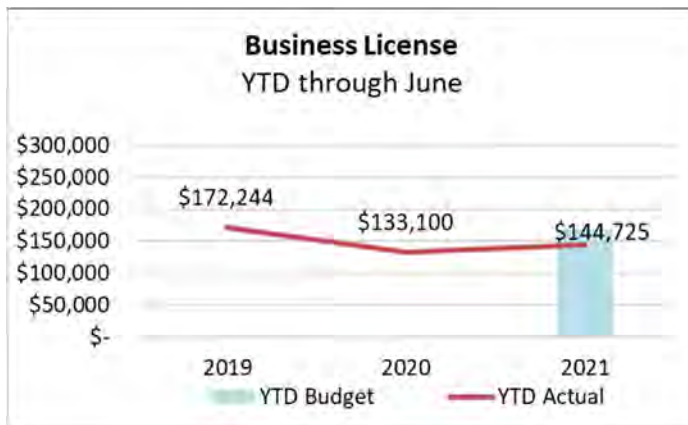


## COMMUNITY & ECONOMIC DEVELOPMENT

### Business License

Businesses located or doing business in the City are required to obtain a local business license prior to commencing operations. Business license fees are set by the City Council and may change from time to time. Currently, the cost of a general business license is \$60 for a 12-month period. Additional fees may apply to specialty businesses. Organization exempt from taxation under 26 USC 501(C)(3) and (4) must apply and obtain a business license, but are exempt from the business license fee. The number of business licenses in a given year range between 3,800 – 4,200 with roughly 3,800 renewals annually.

Business License Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 34,715	\$ 26,180	\$ 48,166	\$ 26,370	\$ 190	0.7%	\$ (21,796)	-45.3%
Feb	26,320	22,935	32,162	21,420	(1,515)	-6.6%	(10,742)	-33.4%
Mar	38,489	26,790	33,063	34,490	7,700	28.7%	1,427	4.3%
Apr	30,280	17,625	20,722	21,490	3,865	21.9%	768	3.7%
May	20,725	17,350	17,174	18,780	1,430	8.2%	1,606	9.4%
Jun	21,715	22,220	17,988	22,175	(45)	-0.2%	4,187	23.3%
Jul	22,940	26,814	21,345	-	-	-	-	-
Aug	20,650	20,090	17,339	-	-	-	-	-
Sep	18,935	16,815	15,199	-	-	-	-	-
Oct	21,395	17,240	15,942	-	-	-	-	-
Nov	15,100	16,775	14,307	-	-	-	-	-
Dec	21,225	23,270	23,119	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 172,244</b>	<b>\$ 133,100</b>	<b>\$ 169,274</b>	<b>\$ 144,725</b>	<b>\$ 11,625</b>	<b>8.7%</b>	<b>\$ (24,549)</b>	<b>-14.5%</b>
<b>Annual Total</b>	<b>\$ 292,489</b>	<b>\$ 254,104</b>	<b>\$ 276,525</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020): -1.7%								



General business licenses were down in 2020 due to the closure of the State Business License Services (BLS) office as a result of COVID-19 causing delays in processing. BLS deferred the general business license expirations dates, thus less revenue from renewals. Business activity is overall is down due to the pandemic, however is picking up in 2021. Specialty licenses are down in 2021 compared to 2019 due to the closure of Déjà vu on September 18, 2019.

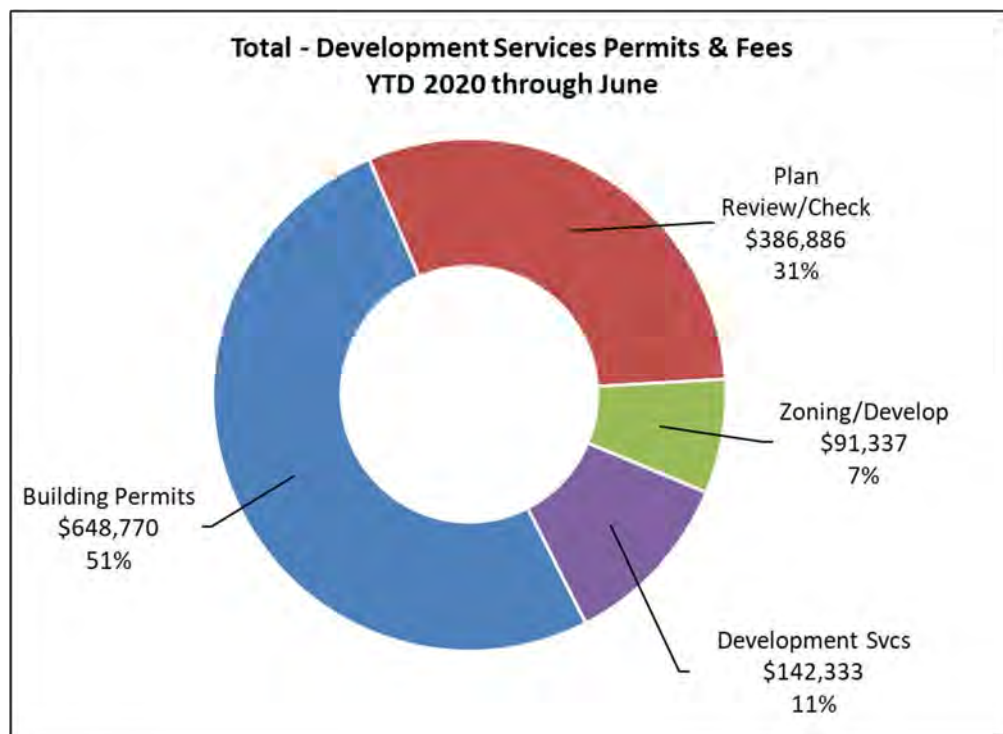
Business License By Type Year-to-date through June							
Month	2019 Annual	2020		2021		Over / (Under)	
		Annual	YTD	Budget	YTD Actual	2021 YTD Actual vs 2020 YTD Actual	
						\$	%
General	\$257,545	\$239,815	\$123,575	\$240,000	\$134,150	\$10,575	8.6%
Specialty	34,944	14,289	9,525	36,525	10,575	1,050	11.0%
<b>Total</b>	<b>\$292,489</b>	<b>\$254,104</b>	<b>\$133,100</b>	<b>\$276,525</b>	<b>\$144,725</b>	<b>\$11,625</b>	<b>8.7%</b>

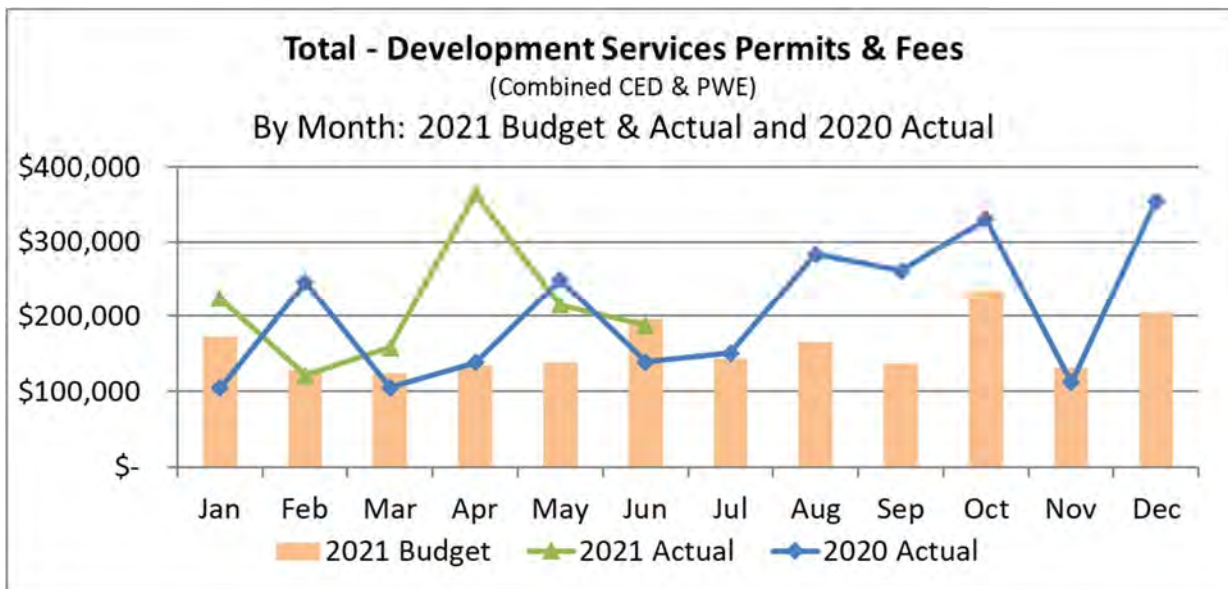
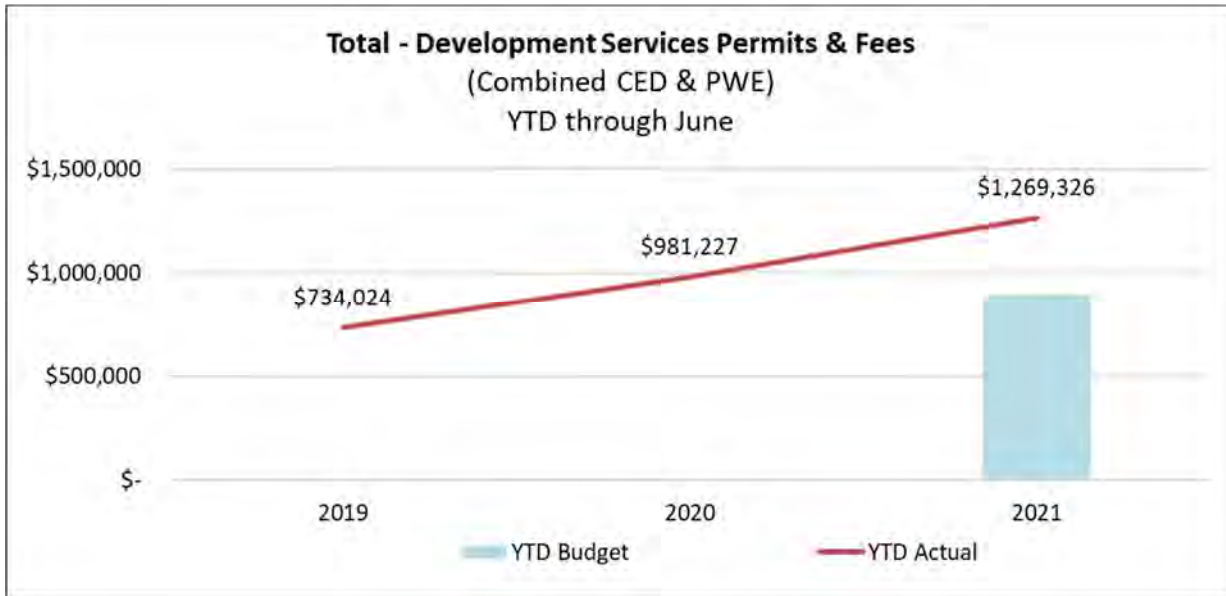
## Development Services Permits & Fees

Development Services Permits & Fees include revenues from Community & Economic Development (Fund 001 General Fund) and Public Works Engineering Services (Fund 101 Street Engineering and Fund 401 SWM Engineering).

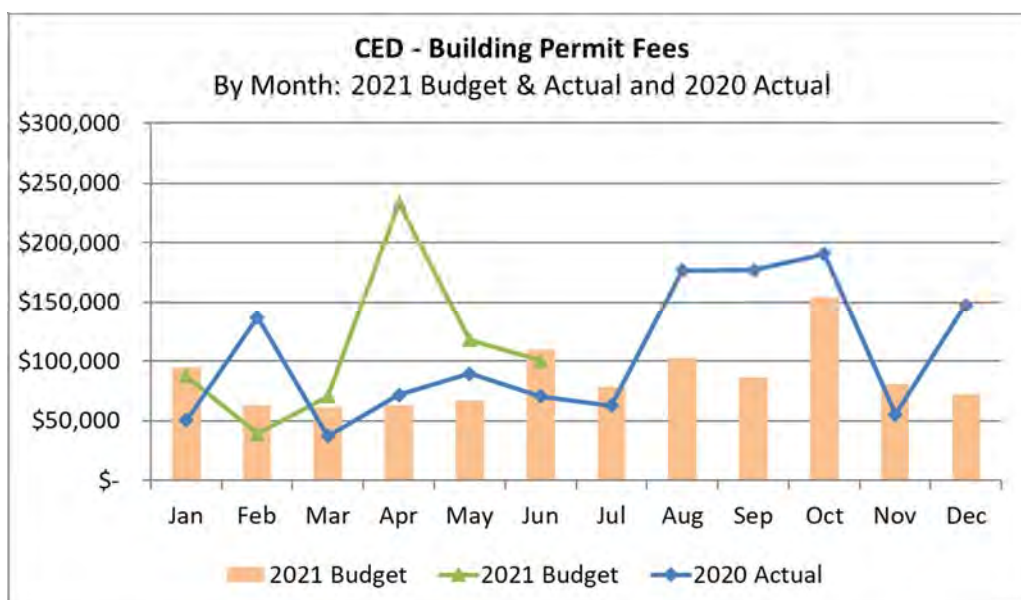
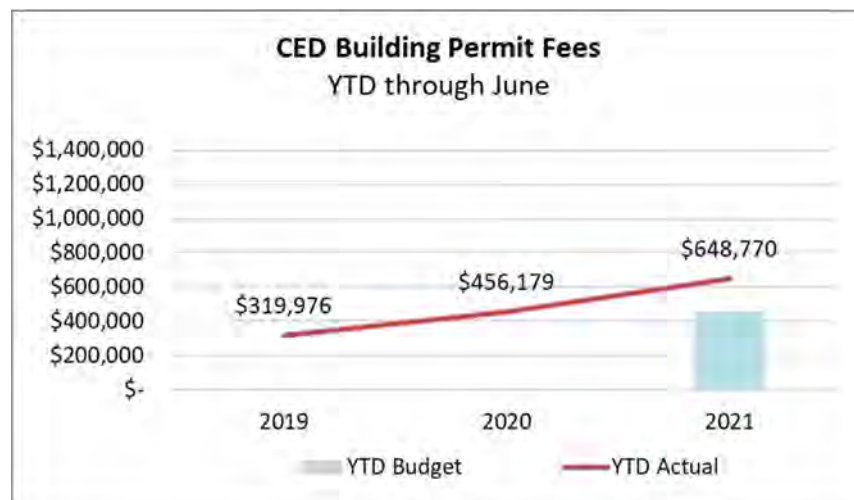
Community and Economic Development permits and fees include building and related permits (i.e. mechanical, plumbing), plan review fees, plan check fees and zoning and development fees. Public Works Engineering permits and fees include oversize load permits, right-of-way permits, site development permits street vacation permits, street opening permits and engineering review services.

Total - Development Services Permits & Fees (Combined CED & PWE) Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 81,118	\$ 104,008	\$ 172,273	\$ 223,911	\$ 119,903	115.3%	\$ 51,638	30.0%
Feb	79,946	246,268	128,363	121,333	(124,935)	-50.7%	(7,030)	-5.5%
Mar	148,373	104,847	123,805	157,680	52,833	50.4%	33,875	27.4%
Apr	137,095	137,944	134,660	363,968	226,024	163.9%	229,308	170.3%
May	129,841	249,214	138,867	214,688	(34,526)	-13.9%	75,821	54.6%
Jun	157,651	138,946	196,467	187,746	48,800	35.1%	(8,721)	-4.4%
Jul	184,624	150,805	142,477	-	-	-	-	-
Aug	167,992	283,230	165,442	-	-	-	-	-
Sep	177,340	261,246	136,666	-	-	-	-	-
Oct	256,594	329,860	233,961	-	-	-	-	-
Nov	216,659	111,357	131,635	-	-	-	-	-
Dec	209,356	354,208	205,587	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 734,024</b>	<b>\$ 981,227</b>	<b>\$ 894,435</b>	<b>\$ 1,269,326</b>	<b>\$ 288,099</b>	<b>29.4%</b>	<b>\$ 374,891</b>	<b>41.9%</b>
<b>Total Annual</b>	<b>\$ 1,946,589</b>	<b>\$ 2,471,932</b>	<b>\$ 1,910,200</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		17.3%						

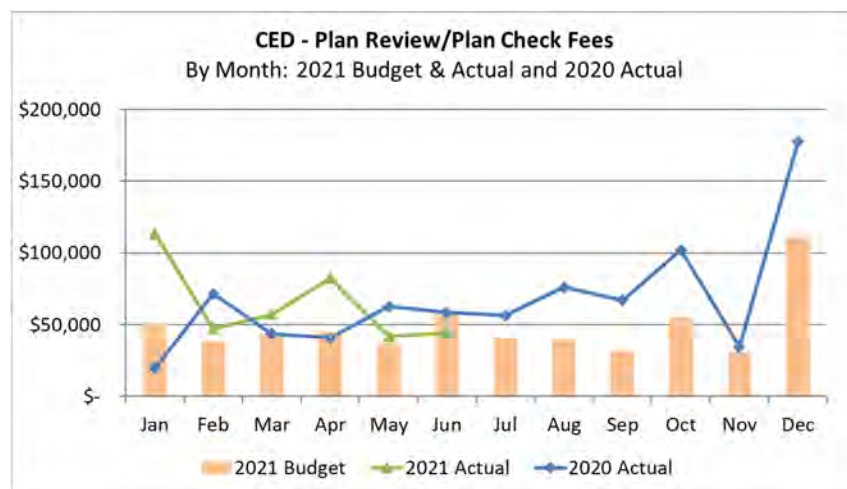
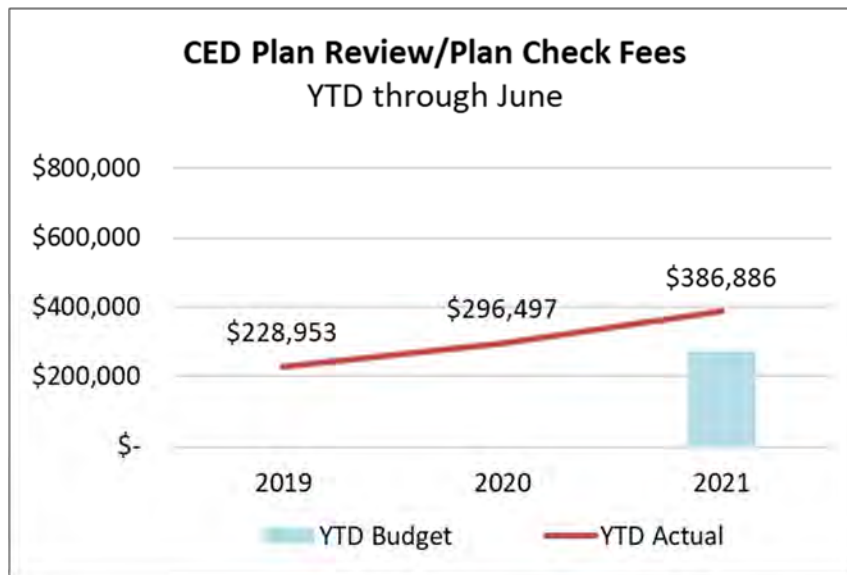




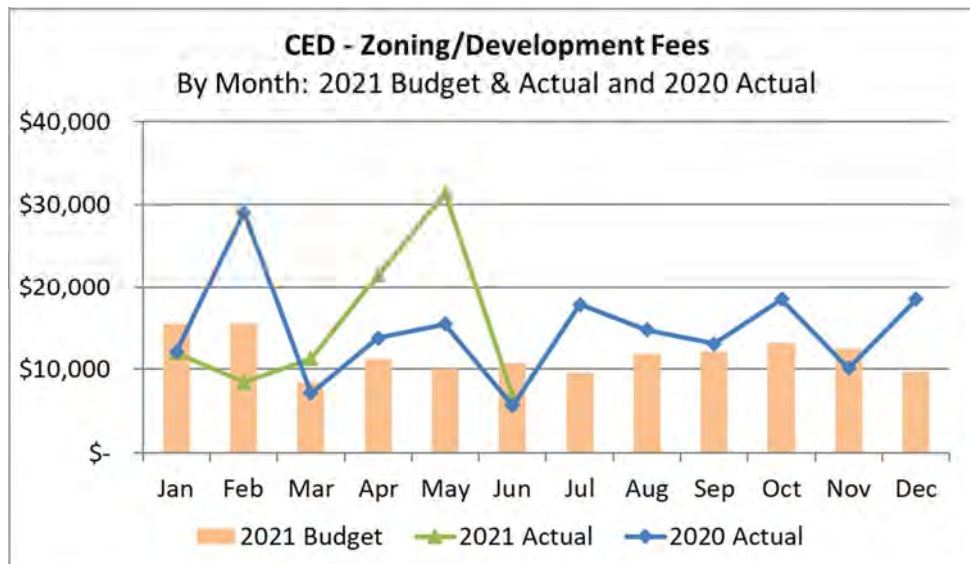
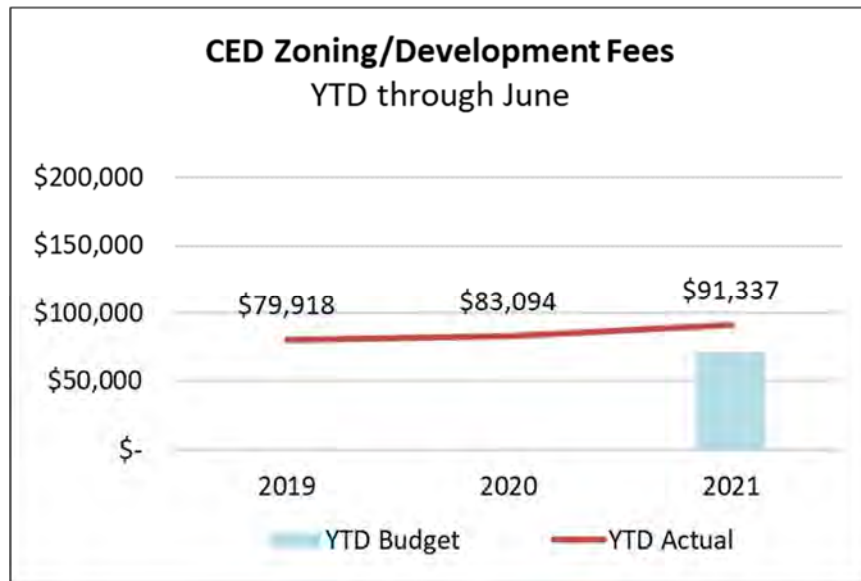
CED - Building Permit Fees								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 37,664	\$ 50,272	\$ 94,941	\$ 87,473	\$ 37,201	74.0%	\$ (7,468)	-7.9%
Feb	32,461	136,871	62,857	39,191	(97,680)	-71.4%	(23,666)	-37.7%
Mar	56,949	37,180	61,121	70,527	33,347	89.7%	9,406	15.4%
Apr	55,884	71,701	62,914	233,354	161,653	225.5%	170,440	270.9%
May	58,981	89,589	66,940	117,693	28,104	31.4%	50,753	75.8%
Jun	78,037	70,566	109,619	100,532	29,966	42.5%	(9,087)	-8.3%
Jul	86,656	62,726	78,165	-	-	-	-	-
Aug	100,468	176,682	102,926	-	-	-	-	-
Sep	112,318	177,112	86,616	-	-	-	-	-
Oct	168,457	190,511	154,527	-	-	-	-	-
Nov	148,441	55,369	80,479	-	-	-	-	-
Dec	69,586	147,713	72,195	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 319,976</b>	<b>\$ 456,179</b>	<b>\$ 458,393</b>	<b>\$ 648,770</b>	<b>\$ 192,591</b>	<b>42.2%</b>	<b>\$ 190,377</b>	<b>41.5%</b>
<b>Total Annual</b>	<b>\$ 1,005,902</b>	<b>\$ 1,266,291</b>	<b>\$ 1,033,300</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		16.4%						



CED - Plan Review/Plan Check Fees									
Year-to-date through June									
Month	2019 Actual	2020 Actual	2021		Over / (Under)				
			Estimate	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget		
					\$	%	\$	%	
Jan	\$ 20,271	\$ 19,758	\$ 51,075	\$ 113,615	\$ 93,857	475.0%	\$ 62,540	122.4%	
Feb	19,617	71,472	38,695	47,394	(24,078)	-33.7%	8,699	22.5%	
Mar	65,985	43,523	43,663	57,098	13,575	31.2%	13,435	30.8%	
Apr	46,362	40,794	45,539	82,668	41,874	102.6%	37,129	81.5%	
May	37,242	62,631	36,694	41,850	(20,781)	-33.2%	5,156	14.1%	
Jun	39,477	58,319	57,762	44,261	(14,058)	-24.1%	(13,501)	-23.4%	
Jul	72,564	56,290	40,954	-	-	-	-	-	
Aug	45,135	76,218	38,978	-	-	-	-	-	
Sep	38,033	67,124	31,615	-	-	-	-	-	
Oct	53,300	101,986	54,600	-	-	-	-	-	
Nov	54,348	34,565	30,773	-	-	-	-	-	
Dec	111,166	177,955	111,050	-	-	-	-	-	
<b>Total YTD</b>	<b>\$ 228,953</b>	<b>\$ 296,497</b>	<b>\$ 273,431</b>	<b>\$ 386,886</b>	<b>\$ 90,389</b>	<b>30.5%</b>	<b>\$ 113,455</b>	<b>41.5%</b>	
<b>Total Annual</b>	<b>\$ 603,499</b>	<b>\$ 810,634</b>	<b>\$ 581,400</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	
5-Year Ave Change (2016 - 2020): 23.8%									

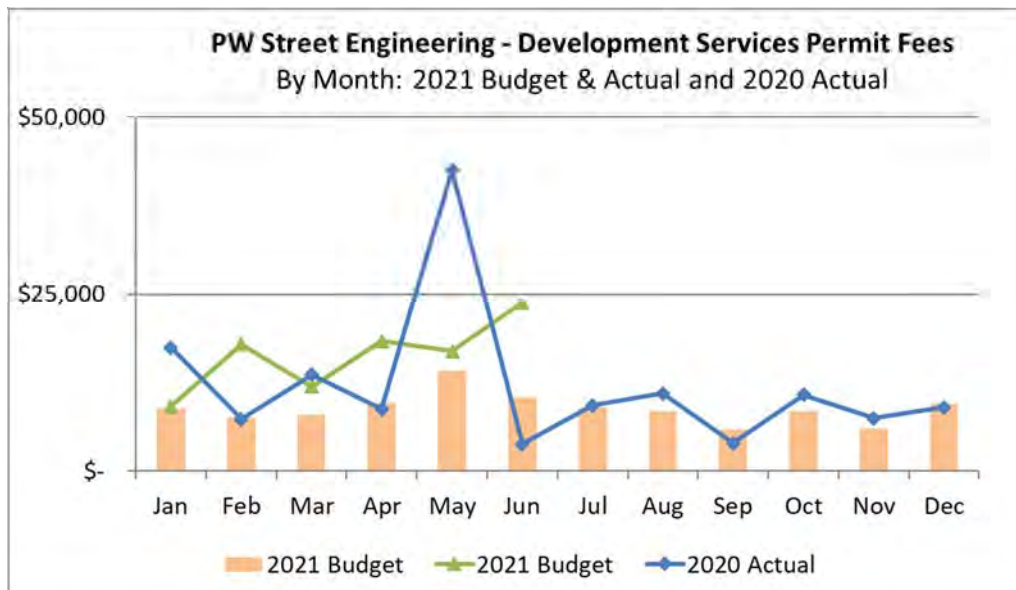
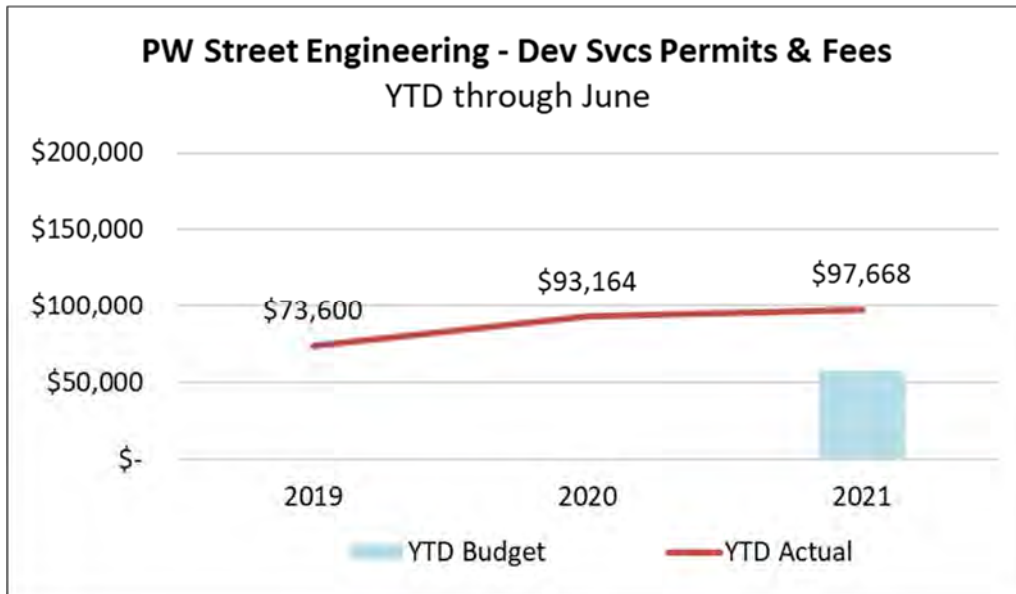


CED - Zoning/Development Fees								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 14,630	\$ 12,112	\$ 15,515	\$ 11,960	\$ (152)	-1.3%	\$ (3,555)	-22.9%
Feb	15,961	29,024	15,437	8,472	(20,552)	-70.8%	(6,965)	-45.1%
Mar	7,370	7,118	8,479	11,295	4,177	58.7%	2,816	33.2%
Apr	14,446	13,770	11,214	21,462	7,692	55.9%	10,248	91.4%
May	11,801	15,459	10,019	31,379	15,920	103.0%	21,360	213.2%
Jun	15,710	5,611	10,786	6,769	1,158	20.6%	(4,017)	-37.2%
Jul	5,754	17,829	9,638	-	-	-	-	-
Aug	7,662	14,780	11,855	-	-	-	-	-
Sep	15,230	13,060	12,185	-	-	-	-	-
Oct	14,763	18,487	13,203	-	-	-	-	-
Nov	7,270	10,130	12,463	-	-	-	-	-
Dec	9,030	18,460	9,704	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 79,918</b>	<b>\$ 83,094</b>	<b>\$ 71,452</b>	<b>\$ 91,337</b>	<b>\$ 8,243</b>	<b>9.9%</b>	<b>\$ 19,885</b>	<b>27.8%</b>
<b>Total Annual</b>	<b>\$ 139,627</b>	<b>\$ 175,840</b>	<b>\$ 140,500</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020): 13.3%								



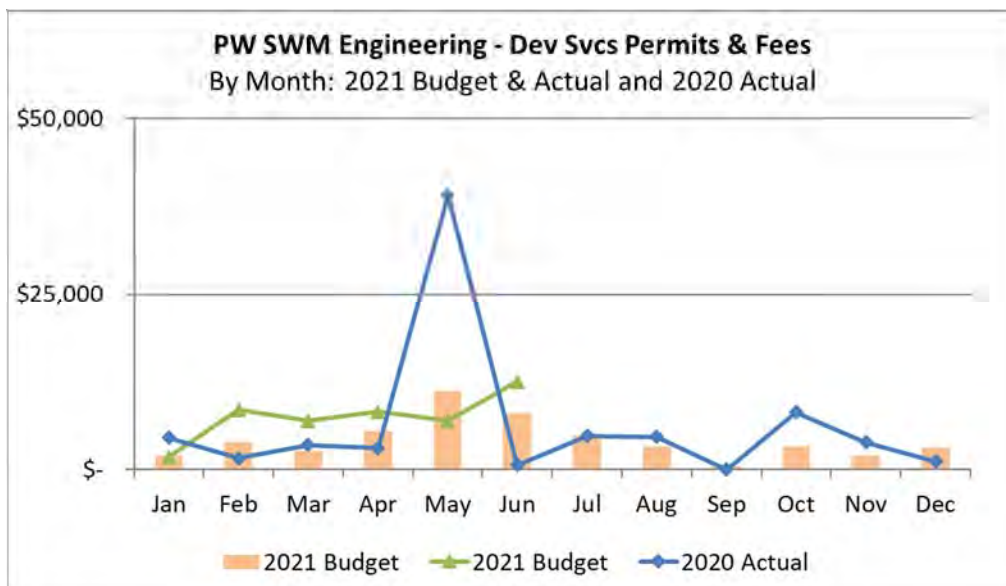
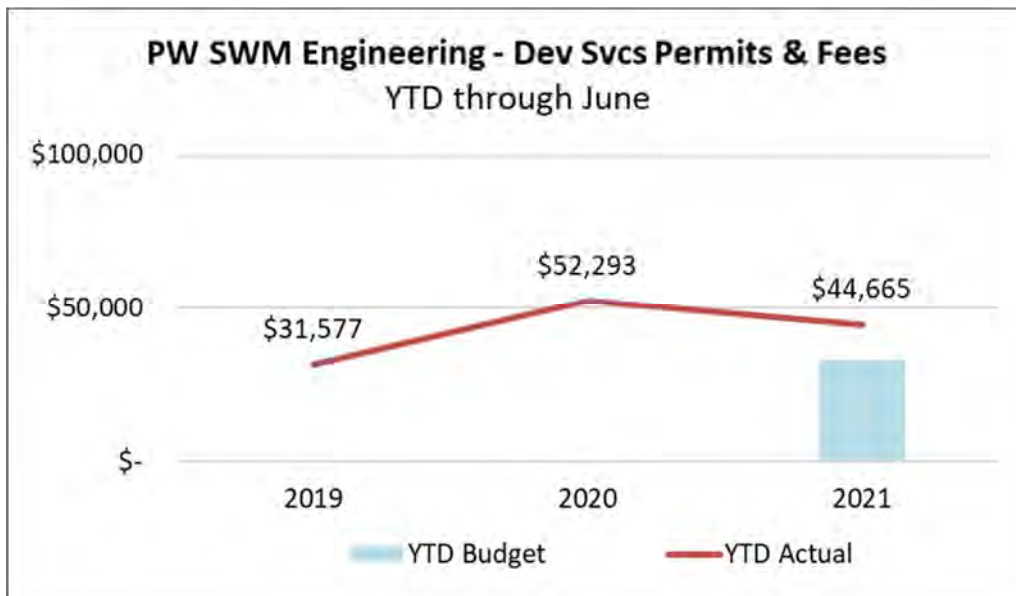
PW Street Engineering - ROW Permits & Fees								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
			Budget	Actual	\$	%	\$	%
Jan	\$ 8,169	\$ 17,366	\$ 8,749	\$ 9,113	\$ (8,253)	-47.5%	\$ 364	4.2%
Feb	7,306	7,276	7,487	17,841	10,565	145.2%	10,354	138.3%
Mar	11,739	13,526	7,886	11,865	(1,661)	-12.3%	3,979	50.5%
Apr	14,288	8,679	9,521	18,289	9,610	110.7%	8,768	92.1%
May	14,805	42,492	14,037	16,846	(25,646)	-60.4%	2,809	20.0%
Jun	17,293	3,825	10,316	23,714	19,889	520.0%	13,398	129.9%
Jul	15,150	9,210	8,911	-	-	-	-	-
Aug	11,112	10,925	8,402	-	-	-	-	-
Sep	10,484	3,950	5,784	-	-	-	-	-
Oct	15,824	10,738	8,423	-	-	-	-	-
Nov	5,975	7,408	6,015	-	-	-	-	-
Dec	18,448	8,955	9,472	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 73,600</b>	<b>\$ 93,164</b>	<b>\$ 57,995</b>	<b>\$ 97,668</b>	<b>\$ 4,504</b>	<b>4.8%</b>	<b>\$ 39,673</b>	<b>68.4%</b>
<b>Total Annual</b>	<b>\$ 150,593</b>	<b>\$ 144,349</b>	<b>\$ 105,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

5-Year Ave Change (2016 - 2020): 4.0%



PW SWM - Permits & Fees								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 385	\$ 4,500	\$ 1,992	\$ 1,750	\$ (2,750)	-61.1%	\$ (242)	-12.2%
Feb	4,602	1,625	3,887	8,435	6,810	419.1%	4,548	117.0%
Mar	6,330	3,500	2,656	6,895	3,395	97.0%	4,239	159.6%
Apr	6,115	3,000	5,473	8,195	5,195	173.2%	2,722	49.7%
May	7,012	39,043	11,177	6,920	(32,123)	-82.3%	(4,257)	-38.1%
Jun	7,133	625	7,984	12,470	11,845	1895.2%	4,486	56.2%
Jul	4,500	4,750	4,809	-	-	-	-	-
Aug	3,615	4,625	3,280	-	-	-	-	-
Sep	1,275	-	466	-	-	-	-	-
Oct	4,250	8,138	3,208	-	-	-	-	-
Nov	625	3,885	1,905	-	-	-	-	-
Dec	1,126	1,125	3,166	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 31,577</b>	<b>\$ 52,293</b>	<b>\$ 33,168</b>	<b>\$ 44,665</b>	<b>\$ (7,628)</b>	<b>-14.6%</b>	<b>\$ 11,497</b>	<b>34.7%</b>
<b>Total Annual</b>	<b>\$ 46,968</b>	<b>\$ 74,815</b>	<b>\$ 50,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>

5-Year Ave Change (2016 - 2020): 28.0%



## Cost Recovery – Development Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for development review services:

*Target Cost Recovery Level for Development Review Services.* The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated re-zonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is "value for cost."

The table below provides historical annual and current estimated annual and actual subsidy and recovery ratio by program.

<b>Development Services Permits &amp; Fees</b> (Includes Community & Economic Development, Public Works Engineering & Surface Water Management) <i>Year-to-date through June</i>							
	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Annual Actual	2021 Annual Budget	2021 YTD Actual
<b>Operating Revenues:</b>							
Building Related Permits	696,696	860,776	1,390,775	1,005,902	1,266,291	1,033,300	648,770
Plan Review/Plan Check Fees	370,220	661,291	625,754	603,498	810,634	581,400	386,886
Other Zoning/Development Fees	105,660	134,106	188,137	139,627	175,840	140,500	91,337
Oversize Load Permits	5,126	6,851	6,636	4,591	3,370	3,000	6,904
ROW Permits	82,318	88,026	100,148	97,035	65,164	52,000	46,098
Site Development Permits	63,753	79,678	113,246	93,936	149,632	100,000	89,330
Street Vacation Permits	-	-	-	2,000	1,000	-	-
Engineering Fees	50	2,754	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>\$1,323,823</b>	<b>\$1,833,482</b>	<b>\$ 2,424,696</b>	<b>\$ 1,946,589</b>	<b>\$ 2,471,931</b>	<b>\$ 1,910,200</b>	<b>\$ 1,269,325</b>
<b>Operating Expenditures:</b>							
Current Planning	662,641	630,971	659,093	718,158	715,817	775,895	233,888
Long Range Planning	135,641	171,058	192,837	218,809	196,147	240,978	72,586
Building	909,265	1,014,891	1,035,962	1,146,618	1,135,909	1,303,025	226,499
Development Services	301,241	325,821	331,330	382,403	365,394	417,452	190,504
<b>Total Operating Expenditures</b>	<b>\$2,008,788</b>	<b>\$2,142,741</b>	<b>\$ 2,219,222</b>	<b>\$ 2,465,988</b>	<b>\$ 2,413,267</b>	<b>\$ 2,737,350</b>	<b>\$ 723,477</b>
<b>General Fund Subsidy Amount</b>	<b>\$ 684,965</b>	<b>\$ 309,259</b>	<b>\$ (205,474)</b>	<b>\$ 519,399</b>	<b>\$ (58,664)</b>	<b>\$ 827,150</b>	<b>\$ (545,848)</b>
<b>Recovery Ratio</b>	<b>66%</b>	<b>86%</b>	<b>109%</b>	<b>79%</b>	<b>102%</b>	<b>70%</b>	<b>175%</b>
<b>5-Year Average Actual Recovery:</b> General Fund Subsidy (2016 - 2020) \$ 249,897 Recovery Ratio (2016 - 2020) 88%							

**Note:**

- Expenditures do not include indirect overhead cost allocation for finance, human resources, legal, legislative and executive functions.
- Public Works Development Services Permits includes associated revenues and expenditures accounted for in the SWM Fund; also includes 10% overhead cost.

**Fund 105 Property Abatement / Rental Housing Safety Program / 1406 Affordable Housing Program**

**Property Abatement**

The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

Property Abatement Year-to-date through June				
Operating Revenues & Expenditures	2019 Annual Actual	2020 Annual Actual	2021	
			Annual Budget	YTD Actual
<b>Operating Revenue:</b>				
Abatement Charges	\$ 138,739	\$ 59,134	\$ 77,000	\$ 68,481
Misc/Interest/Other	40,206	13,401	35,000	40,147
<b>Total Operating Revenues</b>	<b>\$ 178,946</b>	<b>\$ 72,535</b>	<b>\$ 112,000</b>	<b>\$ 108,628</b>
<b>Operating Expenditures:</b>				
Personnel Costs	46,364	31,419	48,000	18,947
Supplies	91	642	-	587
Professional Services	84,315	60,513	709,386	28,773
Other Services & Charges	1,704	360	-	494
<b>Total Operating Expenditures</b>	<b>\$ 132,474</b>	<b>\$ 92,934</b>	<b>\$ 757,386</b>	<b>\$ 48,800</b>
<b>Net Program Income (Cost)</b>	<b>\$ 46,472</b>	<b>\$ (20,398)</b>	<b>\$ (645,386)</b>	<b>\$ 59,828</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	60,000	60,000	35,000	35,000
<b>Total Sources / (Uses)</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>Beginning Balance</b>	<b>\$ 464,313</b>	<b>\$ 570,784</b>	<b>\$ 610,386</b>	<b>\$ 610,387</b>
<b>Ending Balance</b>	<b>\$ 570,784</b>	<b>\$ 610,386</b>	<b>\$ -</b>	<b>\$ 705,213</b>

DANGEROUS BUILDING AND PUBLIC NUISANCES As of August 30, 2021						
	Property Address	Dangerous Building	Public Nuisance	Other	Date Started	Date Completed
1	12616 47th Ave. SW	-	X	-	9/9/2019	2/4/2020
2	5408 Steilacoom Blvd. SW	-	X	-	12/3/2019	2/4/2020
3	10506 Bridgeport Way SW	X	-	-	1/11/2019	12/15/2020
4	9006 Washington Blvd. SW	X	-	-	8/16/2018	3/1/2020
5	5509 Boston Ave. SW	X	-	-	12/3/2018	1/27/2021
6	6922 146th St. SW	X	-	-	8/1/2019	4/1/2020
7	6918 146th St. SW	X	-	-	8/1/2019	4/1/2020
8	14601 Woodbrook Dr. SW	X	-	-	8/1/2019	4/1/2020
9	9827 American Ave SW	X	-	-	10/18/2018	4/17/2020
10	2621 84th St. S (Karwan Village Mobile Home Park)	X	-	-	1/9/2019	In process
11	9314-16 Bridgeport Way SW	X	-	-	11/15/2018	In litigation
12	9320-30 Bridgeport Way SW	X	-	-	11/15/2018	In litigation
13	6112 100th St. SW	X	-	-	5/16/2019	In process
14	8203 32nd Ave. Ct. S, #46	X	-	-	5/17/2019	12/15/2020
15	8602 Maple St. SW	X	-	-	7/9/2017	In process
16	4824 101st St. SW	X	X	-	6/27/2019	11/4/2020
17	8410 S Tacoma Way	X	X	-	6/6/2019	In process
18	8113 Sherwood Forest St. SW	X	X	X	7/31/2019	In process
19	6401 Wildaire Rd. SW	X	X	-	8/16/2019	1/26/2021
20	7119 Foster St. SW	X	X	-	10/30/2019	In process
21	8604 Maple St. SW	-	X	-	10/24/2019	In process
22	12632 Lincoln Ave. SW	X	X	-	1/9/2020	8/3/2021

DANGEROUS BUILDING AND PUBLIC NUISANCES (continued)						
As of August 30, 2021						
	Property Address	Dangerous Building	Public Nuisance	Other	Date Started	Date Completed
23	12314 Pacific Hwy SW	-	-	X	4/9/2020	In process
24	9230 Northlake Dr. SW	X	X	-	4/9/2020	1/26/2021
25	9616 Gravelly Lake Dr. SW	X	X	-	10/26/2020	In process
26	12715 Addison St. SW	X	X	X	5/17/2020	In process
27	573 Lake Louise Dr. SW	X	X	X	5/14/2020	In process
28	11618 Pacific Highway SW	-	-	X	8/26/2020	7/1/2021
29	8920 Gravelly Lake Drive SW	-	-	X	10/29/2020	In process (UST)
30	5408 Steilacoom Blvd SW	X	X	-	10/29/2020	7/31/2020
31	9152 Gravelly Lake Drive SW	-	-	X	Not started	Not started (UST)
32	9601 Gravelly Lake Drive SW	-	-	X	Not started	1/4/2021
33	10202 Gravelly Lake Drive SW	-	-	X	Not started	Not started (UST)
34	WSH Building 45	X	-	-	7/6/2020	2/25/2021
35	WSH Building 46	X	-	-	7/6/2020	2/25/2021
36	WSH Building 48	X	-	-	7/6/2020	2/25/2021
37	WSH Building 49	X	-	-	7/6/2020	2/25/2021
38	4500-4504 111th ST SW, Units 1-5	-	-	X	4/13/2020	In process
39	4925 Diamond Blvd. SW	-	-	X	1/27/2020	In process
40	5116 128th Street Ct. SW, Unit C	-	-	X	1/29/2020	9/14/2020
41	5501 116th St. SW	-	-	X	2/26/2020	In process
42	6622 146th Street SW	-	-	X	1/27/2020	In process
43	7114 87th Street SW	-	-	X	2/5/2020	10/14/2020
44	7563 Dowerdell Ln. W	-	-	X	1/10/2020	In process
45	9315 Gravelly Lake Dr SW	X	-	-	4/13/2020	4/10/2021
46	10202 Gravelly Lake Drive SW	-	-	X	10/29/2020	Not started (UST)
47	9522 Bridgeport Way SW	-	-	X	3/9/2020	6/23/2020
48	13020 Lincoln Avenue SW	-	X	X	2/2/2019	10/20/2020
49	14804 Portland Avenue SW	-	-	X	2/18/2020	Not started
50	8129 Durango Street SW	-	-	X	10/29/2020	In process
51	8311 Durango Street SW	-	-	X	Unknown	10/15/2020
52	7101-7229 150th Street SW	X	X	-	8/7/2018	In process
53	12718 Gravelly Lake Drive SW	-	-	X	10/7/2020	In process
54	116 Haman Lane SW	-	-	X	10/29/2020	In process
55	5629 Boston Avenue	-	X	X	10/29/2020	11/13/2020
56	8906 Wadsworth St SW	X	X	-	11/30/2020	In process
57	2624 92nd Street S	X	-	X	12/3/2020	1/31/2021
58	7131 150th Street SW	X	X	-	1/19/2021	In process
59	7407-7409 146th Street SW (APN: 0219221041)	X	X	X	4/4/2019	In process
60	9724 South Tacoma Way	-	-	X	12/22/2020	In process
61	8423 95th Street SW	-	X	-	1/4/2021	In process
62	6111 88th Street SW	-	-	X	Unknown	In process
63	2404-2506 104th Street Court S	-	-	X	1/4/2021	In process
64	15013 Union Avenue S	X	-	X	1/19/2021	7/15/2021
65	11614 Military Road SW	-	X	-	Unknown	8/3/2021
66	9704-9706 121st Street SW	-	X	X	2/18/2021	In process
67	7116 146th Street SW	X	-	-	3/10/2021	5/12/2021
	<b>Totals</b>	<b>36</b>	<b>23</b>	<b>32</b>	<b>67</b>	<b>In process - 29 In litigation - 2 Not started - 3 Completed - 31</b>
<b>Notes:</b> The category "Other" includes structures damaged by fire, major land use violations, & major RHSP violations. Information is up-to-date as of March 8, 2021; however project status can change weekly.						

## Rental Housing Safety Program

On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

Rental Housing Safety Program Year-to-date through June				
Operating Revenues & Expenditures	2019 Annual Actual	2020 Annual Actual	2021 Annual Budget	YTD Actual
<b>Operating Revenue:</b>				
Registration Program Fees	\$ 205,307	\$ 179,398	\$ 175,000	\$ 147,096
<b>Total Operating Revenues</b>	<b>\$ 205,307</b>	<b>\$ 179,398</b>	<b>\$ 175,000</b>	<b>\$ 147,096</b>
<b>Operating Expenditures:</b>				
Personnel Costs	172,420	218,137	222,150	105,952
Supplies	738	687	-	633
Professional Services	487	222	-	-
Other Services & Charges	17	329	-	15
Internal Service Charges	26,179	44,345	2,850	-
<b>Total Operating Expenditures</b>	<b>\$ 199,841</b>	<b>\$ 263,719</b>	<b>\$ 225,000</b>	<b>\$ 106,600</b>
<b>Net Program Income (Cost)</b>	<b>\$ 5,466</b>	<b>\$ (84,321)</b>	<b>\$ (50,000)</b>	<b>\$ 40,496</b>
<b>Other Sources / (Uses)</b>				
Transfer In From General Fund	25,000	25,000	\$ 74,287	50,000
<b>Total Sources / (Uses)</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 74,287</b>	<b>\$ 50,000</b>
<b>Beginning Balance</b>	<b>\$ 4,568</b>	<b>\$ 35,034</b>	<b>\$ (24,287)</b>	<b>\$ (24,287)</b>
<b>Ending Balance</b>	<b>\$ 35,033</b>	<b>\$ (24,287)</b>	<b>\$ -</b>	<b>\$ 66,208</b>

Rental Housing Safety Program Fees Year-to-date through June			
Month	2019	2020	2021
Jan	\$ 63,805	72,979	79,429
Feb	18,464	24,523	24,951
Mar	15,639	9,715	25,589
Apr	19,103	6,480	9,181
May	6,086	1,844	3,907
Jun	8,374	5,867	4,039
Jul	12,153	4,330	-
Aug	6,510	12,498	-
Sep	8,163	9,453	-
Oct	14,459	11,754	-
Nov	20,922	16,058	-
Dec	11,629	3,897	-
<b>Total YTD</b>	<b>\$ 131,471</b>	<b>\$ 121,408</b>	<b>\$ 147,096</b>
<b>Annual Total</b>	<b>\$ 205,307</b>	<b>\$ 179,398</b>	<b>n/a</b>
<b>2021 Annual Estimate =</b>			<b>\$ 175,000</b>
<b>2021 % of Revenue Collected =</b>			<b>84%</b>



## 1406 Affordable Housing Program

On March 2, 2020, the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit of the state's sales tax. With adoption of this ordinance, the City is able to impose the rate of 0.0073%. According to the Department of Revenue (DOR), the maximum amount the City may receive is \$98K per state fiscal year for twenty years totaling an estimated \$1.95M. The City notified DOR on March 13, 2020 and DOR began imposing the tax effective May 1, 2020. The City received its first full distribution amount in July 2020 with some funds trickling through in May and June due to early returns filed.

The direction from the Lakewood City Council is to use the funds in conjunction with the City's CDBG Major Home Repair Program, CDBG Major Home Repair and Sewer Loan Program, and HOME Housing Rehabilitation Loan Program given that there is a high demand for home repair and rehabilitation loans in the City.

The City is presently working with two homeowners to assist with repairs not eligible to be made under the City's CDBG housing program (deck/landing repairs and the repair of a detached garage). A third client has requested information about the program and the City is working to assist that individual as well. Loans are anticipated to be made to these homeowners in the third quarter of 2021, with work to be completed in early fall. The City is finalizing updating the CED webpage with program information.

1406 Affordable Housing Program Year-to-date through June			
Operating Revenues & Expenditures	2020 Actual	2021	
		Annual Budget	YTD Actual
<b>Operating Revenue:</b>			
Sales & Use Tax	\$ 72,316	\$ 98,000	\$ 47,483
<b>Total Operating Revenues</b>	<b>\$ 72,316</b>	<b>\$ 98,000</b>	<b>\$ 47,483</b>
<b>Operating Expenditures:</b>			
Program Costs	-	170,315	-
<b>Total Operating Expenditures</b>	<b>\$ -</b>	<b>\$ 170,315</b>	<b>\$ -</b>
<b>Net Program Income (Cost)</b>	<b>\$ 72,316</b>	<b>\$ (72,315)</b>	<b>\$ 47,483</b>
<b>Other Sources / (Uses)</b>			
Transfer In From General Fund	-	-	-
<b>Total Sources / (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ 72,316</b>	<b>\$ 72,316</b>
<b>Ending Balance</b>	<b>\$ 72,316</b>	<b>\$ -</b>	<b>\$ 119,800</b>

1406 Affordable Housing Program Year-to-date through June			
Month	2020	2021	
		Budget	Actual
Jan	\$ -	\$ 7,140	8,941
Feb	-	7,084	9,198
Mar	-	8,371	7,349
Apr	107	7,402	-
May	7,811	8,105	10,758
Jun	9,379	8,962	11,237
Jul	8,959	8,270	-
Aug	8,618	8,355	-
Sep	10,203	8,877	-
Oct	8,924	8,113	-
Nov	7,860	7,839	-
Dec	10,456	9,482	-
<b>Total YTD</b>	<b>\$ -</b>	<b>\$ 47,064</b>	<b>\$ 47,483</b>
<b>Annual Total</b>	<b>\$ 72,316</b>	<b>\$ 98,000</b>	<b>\$ 47,483</b>



### **Fund 190 Community Development Block Grant**

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

#### **CDBG:**

CDBG Funds may be used to fund an array of projects and activities qualifying under any of four categories:

- (1) Physical/Infrastructure Improvements
- (2) Public Service
- (3) Housing
- (4) Economic Development

Investments made in various housing programs (Major Home Repair/Sewer Loan Program, Down Payment Assistance, and Multi-family Housing), and economic development activities (Microenterprise Loan Program) have created multiple Revolving Loan Funds (RLF) for each of the funded activities.

In addition to tracking the various CDBG grant allocation's revenue and expenditures in Fund 190 CDBG, notes receivable for Housing Program Loans are also tracked. These are revolving loans for Major Home Repair, Major Home Repair for Sewer and Down Payment Assistance for qualifying homebuyers.

<b>CDBG Entitlement Funding History</b>			
<b>Program Year</b>	<b>Annual Allocation</b>	<b>Change Over Prior Year</b>	
		<b>\$</b>	<b>%</b>
2021	573,352	\$ (22,563)	-3.8%
2020	595,915	\$ 32,791	5.8%
2019	563,124	1,893	0.3%
2018	561,231	76,865	15.9%
2017	484,366	17,316	3.7%
2016	467,050	(698)	-0.1%
2015	467,748	(4,004)	-0.8%
2014	471,752	(9,846)	-2.0%
2013	481,598	10,703	2.3%
2012	470,895	(106,895)	-18.5%
2011	577,790	(114,016)	-16.5%
2010	691,806	50,755	7.9%
2009	641,051	5,749	0.9%
2008	635,302	(24,966)	-3.8%
2007	660,268	(3,682)	-0.6%
2006	663,950	(77,700)	-10.5%
2005	741,650	(43,350)	-5.5%
2004	785,000	(21,000)	-2.6%
2003	806,000	(91,000)	-10.1%
2002	897,000	(46,000)	-4.9%
2001	943,000	30,000	3.3%
2000	913,000	n/a	n/a
<b>Total</b>	<b>\$ 14,092,848</b>		

The following tables provide a summary of loans and grants for Major Home and Sewer Repair Down Payment Assistance. These are zero interest loans with 20-year terms. Payments are revolving which dictates that the principal received is applied to current program expenditures before billing CDBG.

**Major Home Repairs & Sewer and Down Payment Assistance Loans and Grants:**

Major Home Repairs & Sewers (MHRS) / Down Payment Assistance (DPA)				
Loans and Grants				
<i>As of June 30, 2021</i>				
Program Year	MHRS		DPA	
	# of Projects	Original Amount	# of Projects	Original Amount
2021	4	\$ 84,500	-	\$ -
2020	4	\$ 76,231	-	\$ -
2019	6	\$ 174,193	-	\$ -
2018	9	\$ 181,300	-	\$ -
2017	4	\$ 72,325	-	\$ -
2016	6	\$ 129,356	-	\$ -
2015	1	\$ 37,144	-	\$ -
2014	5	\$ 72,979	1	\$ 3,365
2013	8	\$ 144,408	-	\$ -
2012	9	\$ 106,857	1	\$ 2,250
2011	8	\$ 170,407	-	\$ -
2010	13	\$ 256,287	2	\$ 8,619
2009	6	\$ 102,652	5	\$ 23,791
2008	3	\$ 37,224	4	\$ 19,379
2007	4	\$ 56,345	2	\$ 8,700
2006	6	\$ 67,556	1	\$ 7,000
2005	7	\$ 69,634	-	\$ -
2004	4	\$ 36,058	3	\$ 14,901
2003	8	\$ 49,136	8	\$ 35,336
2002	3	\$ 19,999	-	\$ -
2001	-	\$ -	11	\$ 51,621
2000	-	\$ -	1	\$ 5,000
<b>Total</b>	<b>118</b>	<b>\$ 1,944,591</b>	<b>39</b>	<b>\$ 179,962</b>

**Major Home Repairs & Sewer Loans Detail:**

Major Home Repair & Sewer Loans (MHRS)									
As of June 30, 2021									
Loan ID #	Original Loan / Grant Amount	Principal & Interest Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
Year 2002									
3 = Total # Loans/Grants									
0 = Total Outstanding	\$ 19,999	\$ 19,999	\$ -						
MHR-001	\$ 6,000	\$ 6,000	\$ -	9/23/2002		Paid Off		0.0%	
MHR-003	\$ 5,999	\$ 5,999	\$ -	2/24/2003		Paid Off		0.0%	
MHR-004	\$ 8,000	\$ 8,000	\$ -	5/5/2003		Paid Off		0.0%	
Year 2003									
8 = Total # Loans/Grants									
1 = Total Outstanding	\$ 49,137	\$ 41,181	\$ 7,956						
MHR-006	\$ 7,831	\$ 7,831	\$ -	7/23/2003		Paid Off		0.0%	
MHR-008	\$ 4,523	\$ 4,523	\$ -	9/8/2003	10/1/2023	Paid Off	9/8/2023	0.0%	
MHR-009	\$ 7,956	\$ -	\$ 7,956	9/16/2003	10/1/2023		9/10/2023	0.0%	
MHR-011	\$ 7,237	\$ 7,237	\$ -	10/21/2003		Paid Off		0.0%	
MHR-018	\$ 6,950	\$ 6,950	\$ -	1/28/2004		Paid Off		0.0%	
MHR-016	\$ 6,640	\$ 6,640	\$ -	3/2/2004	3/1/2024	Paid Off	2/25/2024	0.0%	
MHR-019	\$ 8,000	\$ 8,000	\$ -	5/12/2004		Paid Off		0.0%	
MHR-017	\$ -	\$ -	\$ -	5/21/2004		Written Off		0.0%	
Year 2004									
4 = Total # Loans/Grants									
0 = Total Outstanding	\$ 36,058	\$ 36,058	\$ -						
MHR-020	\$ 12,554	\$ 12,554	\$ -	9/15/2004		Paid Off		0.0%	
MHR-030	\$ 7,504	\$ 7,504	\$ -	9/23/2004		Paid Off		0.0%	
MHR-029	\$ 8,000	\$ 8,000	\$ -	11/1/2004		Written Off		0.0%	
MHR-024	\$ 8,000	\$ 8,000	\$ -	12/3/2004		Paid Off		0.0%	
Year 2005									
7 = Total # Loans/Grants									
2 = Total Outstanding	\$ 69,634	\$ 49,989	\$ 19,645						
MHR-038	\$ 7,064	\$ 7,064	\$ -	8/29/2005		Paid Off		0.0%	
MHR-031	\$ 9,235	\$ 1,590	\$ 7,645	9/1/2005	4/1/2016		3/1/2026	0.0%	
MHR-032	\$ 7,302	\$ 7,302	\$ -	9/2/2005		Paid Off		0.0%	
MHR-034	\$ 7,993	\$ 7,993	\$ -	10/19/2005		Paid Off		0.0%	
MHR-036	\$ 15,840	\$ 15,840	\$ -	12/15/2005		Paid Off		0.0%	
MHR-040	\$ 10,200	\$ 10,200	\$ -	4/11/2006		Paid Off		0.0%	
MHR-047	\$ 12,000	\$ -	\$ 12,000	6/7/2006	6/1/2026		6/1/2026	0.0%	
Year 2006									
6 = Total # Loans/Grants									
2 = Total Outstanding	\$ 67,556	\$ 48,942	\$ 18,614						
MHR-046	\$ 9,697	\$ 9,697	\$ -	7/26/2006		Paid Off		0.0%	
MHR-052	\$ 11,927	\$ 11,927	\$ -	11/14/2006	12/1/2026	Paid Off	11/8/2026	0.0%	
MHR-053	\$ 11,858	\$ 11,858	\$ -	12/20/2006		Paid Off		0.0%	
MHR-055	\$ 10,126	\$ 3,500	\$ 6,626	1/3/2007	1/1/2027		12/27/2026	0.0%	
MHR-056	\$ 11,960	\$ 11,960	\$ -	5/22/2007		Paid Off		0.0%	
MHR-054	\$ 11,988	\$ -	\$ 11,988	4/25/2007	5/1/2027		4/19/2027	0.0%	
Year 2007									
4 = Total # Loans/Grants									
2 = Total Outstanding	\$ 56,346	\$ 26,179	\$ 30,167						
MHR-061	\$ 11,777	\$ -	\$ 11,777	11/8/2007	12/1/2027		11/2/2027	0.0%	
MHR-062	\$ 18,390	\$ -	\$ 18,390	11/20/2007	12/1/2027		11/14/2027	0.0%	
MHR-063	\$ 19,291	\$ 19,291	\$ -	11/20/2007		Paid Off		0.0%	
MHR-064	\$ 6,888	\$ 6,888	\$ -	2/4/2008		Paid Off		0.0%	
Year 2008									
3 = Total # Loans/Grants									
1 = Total Outstanding	\$ 37,224	\$ 25,325	\$ 11,899						
MHR-066	\$ 11,899	\$ -	\$ 11,899	8/21/2008	9/1/2028		8/15/2028	0.0%	
MHR-069	\$ 11,980	\$ 11,980	\$ -	12/29/2008		Written Off		0.0%	
MHR-070	\$ 13,345	\$ 13,345	\$ -	2/12/2009		Paid Off		0.0%	

# Major Home Repair & Sewer Loans (MHRS) - continued

As of June 30, 2021

Loan ID #	Original Loan / Grant Amount	Total Principal & Interest Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2009</b>								
<b>6 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>								
MHR-075	\$ 102,653	\$ 56,581	\$ 46,072					
MHR-075	\$ 14,397	\$ 14,397	\$ -	9/21/2009	9/1/2013	Paid Off	9/1/2016	0.0%
MHR-077	\$ 12,597	\$ 3,377	\$ 9,220	11/13/2009	12/1/2013		11/1/2016	0.0%
MHR-079	\$ 23,168	\$ 23,168	\$ -	11/4/2009		Paid Off		0.0%
MHR-073	\$ 14,137	\$ 2,475	\$ 11,662	12/23/2009	6/1/2013		12/1/2017	0.0%
MHR-080	\$ 13,164	\$ 13,164	\$ -	4/16/2010		Paid Off		0.0%
MHR-082	\$ 25,190	\$ -	\$ 25,190	5/28/2010	6/1/2030		6/1/2030	0.0%
<b>Year 2010</b>								
<b>13 = Total # Loans/Grants</b>								
<b>6 = Total Outstanding</b>								
MHR-076	\$ 256,287	\$ 160,225	\$ 96,062					
MHR-076	\$ 25,110	\$ -	\$ 25,110	7/2/2010	7/1/2030		6/25/2013	0.0%
MHR-087	\$ 19,930	\$ 4,260	\$ 15,670	9/30/2010	9/1/2030		9/23/2030	0.0%
MHR-088	\$ 21,124	\$ -	\$ 21,124	9/30/2010	10/1/2030		9/24/2030	0.0%
MHR-083	\$ 26,232	\$ 26,232	\$ -	10/8/2010		Paid Off		0.0%
MHR-089	\$ 3,474	\$ -	\$ 3,474	10/29/2010	11/1/2030		10/22/2030	0.0%
MHR-086	\$ 21,778	\$ 21,778	\$ -	11/29/2010		Paid Off		0.0%
MHR-093	\$ 24,390	\$ 24,390	\$ -	2/28/2011	6/1/2016	Paid Off	2/18/2031	0.0%
MHR-092 (Grant)	\$ 12,100	\$ 12,100	\$ -	2/28/2011			n/a	n/a
MHR-090	\$ 16,770	\$ 16,770	\$ -	3/14/2011	4/1/2031	Paid Off	3/8/2031	0.0%
MHR-094	\$ 25,020	\$ 25,020	\$ -	4/4/2011	4/1/2031	Paid Off	3/29/2031	0.0%
MHR-085	\$ 22,449	\$ 8,700	\$ 13,749	5/14/2014	7/1/2014		7/1/2029	0.0%
MHR-096 (Grant)	\$ 11,120	\$ 11,120	\$ -	4/21/2011			n/a	n/a
MHR-095	\$ 26,790	\$ 9,855	\$ 16,935	6/28/2011	4/1/2015		4/1/2031	0.0%
<b>Year 2011</b>								
<b>8 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>								
MHR-098	\$ 170,407	\$ 84,124	\$ 86,283					
MHR-098	\$ 22,293	\$ -	\$ 22,293	7/21/2011	8/1/2031		7/13/2031	0.0%
MHR-100	\$ 18,858	\$ 18,858	\$ -	9/20/2011	6/1/2017	Paid Off	9/14/2016	0.0%
MHR-101	\$ 26,182	\$ -	\$ 26,182	11/9/2011	12/1/2031		11/2/2016	0.0%
MHR-102	\$ 6,386	\$ 6,386	\$ -	12/19/2011		Paid Off		0.0%
MHR-099	\$ 19,414	\$ -	\$ 19,414	12/30/2011	1/1/2031		12/21/2031	0.0%
MHR-107	\$ 27,300	\$ 27,300	\$ -	1/10/2012		Short Sale		0.0%
MHR-103	\$ 24,974	\$ 6,580	\$ 18,394	1/11/2012	8/1/2017		1/5/2017	0.0%
MHR-105/to MHR-162	\$ 25,000	\$ 25,000	\$ -	5/14/2012	6/1/2022	Sub-Ordinate	5/8/2017	0.0%
<b>Year 2012</b>								
<b>9 = Total # Loans/Grants</b>								
<b>5 = Outstanding Loans</b>								
MHR-106	\$ 106,857	\$ 27,714	\$ 79,143					
MHR-106	\$ 28,913	\$ -	\$ 28,913	8/28/2012	9/1/2022		8/21/2022	0.0%
MHR-112	\$ 12,230	\$ -	\$ 12,230	2/27/2013	3/1/2033		2/20/2033	0.0%
MHR-113	\$ 17,850	\$ -	\$ 17,850	12/8/2012	12/1/2032		12/4/2032	0.0%
MHR-114 (Grant)	\$ 1,696	\$ 1,696	\$ -	7/18/2012			n/a	n/a
MHR-117	\$ 10,174	\$ 10,174	\$ -	6/17/2013		Paid Off		0.0%
MHRS-01	\$ 7,150	\$ 7,150	\$ -	9/27/2012		Paid Off		0.0%
MHRS-05	\$ 10,022	\$ -	\$ 10,022	9/18/2012	10/1/2032		9/11/2032	0.0%
MHRS-06	\$ 10,128	\$ -	\$ 10,128	9/27/2012	12/1/2017		9/20/2017	0.0%
MHRS-07	\$ 8,694	\$ 8,694	\$ -	9/11/2012	12/1/2017		9/5/2017	0.0%
<b>Year 2013</b>								
<b>8 = Total # Loans/Grants</b>								
<b>3 = Total Outstanding</b>								
MHR-118	\$ 144,408	\$ 86,376	\$ 58,032					
MHR-118	\$ 27,921	\$ 27,921	\$ -	10/16/2013	10/10/2018	Paid Off	10/10/2018	0.0%
MHR-119	\$ 11,969	\$ 11,969	\$ -	7/1/2013		Paid Off		0.0%
MHR-120	\$ 15,100	\$ 15,100	\$ -	11/22/2013	1/1/2014	Paid Off	12/1/2033	0.0%
MHR-121 (Grant)	\$ 8,457	\$ 8,457	\$ -	9/6/2013			n/a	n/a
MHR-122 (Grant)	\$ 12,597	\$ 12,597	\$ -	10/3/2013			n/a	n/a
MHR-123	\$ 24,938	\$ 4,338	\$ 20,600	3/6/2014	5/1/2014		5/1/2034	0.0%
MHR-124	\$ 31,238	\$ 5,994	\$ 25,244	4/14/2014	8/1/2014		8/1/2034	0.0%
MHR-091	\$ 12,188	\$ -	\$ 12,188	1/23/2014	8/17/2034		8/17/2015	0.0%

# Major Home Repair & Sewer Loans (MHRS) - continued

As of June 30, 2021

Loan ID #	Original Loan / Grant Amount	Total Principal & Interest Paid / Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate
<b>Year 2014</b>								
<b>5 = Total # Loans/Grants</b>								
<b>1 = Total Outstanding</b>	<b>\$ 72,979</b>	<b>\$ 62,648</b>	<b>\$ 10,331</b>					
MHR-126	\$ 11,140	\$ 11,140	\$ -	9/22/2014	12/1/2014	Paid Off	1/12/2034	0.0%
MHR-127	\$ 12,558	\$ 12,558	\$ -	2/5/2015		Paid Off		0.0%
MHR-128	\$ 14,014	\$ 3,683	\$ 10,331	1/14/2015	4/1/2015		3/1/2035	0.0%
MHR-129	\$ 24,497	\$ 24,497	\$ -	12/30/2014	3/1/2015	Paid Off	3/1/2035	0.0%
MHRS-04	\$ 10,770	\$ 10,770	\$ -	1/29/2015	4/1/2015	Paid Off	4/1/2035	0.0%
<b>Year 2015</b>								
<b>1 = Total # Loans/Grants</b>								
<b>1 = Outstanding Loans</b>	<b>\$ 37,144</b>	<b>\$ 7,002</b>	<b>\$ 30,142</b>					
MHR-132	\$ 37,144	\$ 7,002	\$ 30,142	12/22/2015	2/1/2016		1/1/2036	0.0%
<b>Year 2016</b>								
<b>6 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>	<b>\$ 129,356</b>	<b>\$ 55,045</b>	<b>\$ 74,311</b>					
MHR-133	\$ 25,000	\$ 25,000	\$ -	8/16/2016	8/1/2036		7/1/2036	0.0%
MHR-135	\$ 28,303	\$ 4,208	\$ 24,095	12/9/2016	2/1/2017		1/1/2037	0.0%
MHR-136	\$ 10,702	\$ 10,702	\$ -	12/5/2016	1/1/2037	Paid Off	1/1/2037	0.0%
MHRS-09	\$ 12,724	\$ 2,808	\$ 9,916	12/19/2016	2/1/2017		1/1/2037	0.0%
MHRS-10	\$ 37,761	\$ 12,327	\$ 25,434	12/19/2016	2/1/2017		1/1/2037	0.0%
MHR-138	\$ 14,866	\$ -	\$ 14,866	1/20/2017	12/1/2037		12/31/2037	0.0%
<b>Year 2017</b>								
<b>4 = Total # Loans/Grants</b>								
<b>2 = Total Outstanding</b>	<b>\$ 72,322</b>	<b>\$ 40,960</b>	<b>\$ 31,362</b>					
MHRS-08	\$ 8,243	\$ -	\$ 8,243	6/15/2017	6/1/2037		6/1/2037	0.0%
MHRS-11	\$ 23,289	\$ 23,289	\$ -	6/19/2017	8/1/2017	Paid Off	7/1/2037	0.0%
MHR-137	\$ 28,225	\$ 5,106	\$ 23,119	11/15/2017	12/1/2037		11/1/2037	0.0%
MHR-145	\$ 12,565	\$ 12,565	\$ -	11/16/2017	1/1/2037	Paid Off		0.0%
<b>Year 2018</b>								
<b>9 = Total # Loans/Grants</b>								
<b>7 = Total Outstanding</b>	<b>\$ 181,300</b>	<b>\$ 29,930</b>	<b>\$ 151,370</b>					
MHR-140	\$ 14,779	\$ 14,779	\$ -	1/29/2018	1/1/2038	Paid Off	1/29/2038	0.0%
MHR-142	\$ 9,405	\$ -	\$ 9,405	1/29/2018	1/1/2038		1/29/2038	0.0%
MHR-146	\$ 23,625	\$ -	\$ 23,625	2/16/2018	2/1/2038		2/16/2038	0.0%
MHR-149	\$ 5,201	\$ -	\$ 5,201	2/6/2018	2/1/2038		2/1/2038	0.0%
MHR-150	\$ 5,201	\$ -	\$ 5,201	1/11/2018	1/1/2038		1/11/2038	1.0%
MHR-151	\$ 12,686	\$ 12,686	\$ -	2/16/2018	3/1/2018	Paid Off	3/1/2038	1.0%
MHR-147	\$ 15,000	\$ 1,715	\$ 13,285	7/28/2018	7/1/2038		7/28/2038	0.0%
MHR-154	\$ 70,203	\$ 750	\$ 69,453	11/29/2018	11/1/2038		11/29/2038	0.0%
MHR-162/MHR-105	\$ 25,200	\$ -	\$ 25,200	12/6/2018	12/1/2038		12/6/2038	0.0%
<b>Year 2019</b>								
<b>6 = Total # Loans/Grants</b>								
<b>5 = Total Outstanding</b>	<b>\$ 174,193</b>	<b>\$ 55,550</b>	<b>\$ 118,643</b>					
MHR-155	\$ 22,442	\$ 2,417	\$ 20,025	2/28/2019	6/1/2019		5/1/2039	1.0%
MHR-158	\$ 44,800	\$ 309	\$ 44,491	5/15/2019	8/1/2019		6/1/2039	1.0%
MHR-160	\$ 36,736	\$ 36,736	\$ -	4/26/2019	6/1/2019	Paid Off	5/1/2039	1.0%
MHR-161	\$ 43,000	\$ 9,904	\$ 33,096	5/8/2019	6/30/2019		6/1/2039	1.0%
MHR-164	\$ 12,215	\$ -	\$ 12,215	2/13/2020	1/1/2039		1/1/2039	1.0%
MHR-165	\$ 15,000	\$ 6,184	\$ 8,816	8/1/2019	8/1/2019		7/1/2039	1.0%
<b>Year 2020</b>								
<b>4 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>	<b>\$ 76,231</b>	<b>\$ 667</b>	<b>\$ 75,564</b>					
MHR-163	\$ 23,791	\$ 667	\$ 23,124	3/12/2020	3/1/2040		3/1/2040	1.0%
MHR-168	\$ 30,500	\$ -	\$ 30,500	2/6/2020	2/1/2040		2/1/2040	0.0%
MHR-173	\$ 3,440	\$ -	\$ 3,440	5/26/2020	5/26/2040		5/26/2040	0.0%
MHR-177	\$ 18,500	\$ -	\$ 18,500	11/20/2020	11/1/2040		11/1/2040	1.0%
<b>Year 2021</b>								
<b>4 = Total # Loans/Grants</b>								
<b>4 = Total Outstanding</b>	<b>\$ 84,500</b>	<b>\$ 162</b>	<b>\$ 84,338</b>					
MHR-172	\$ 42,000	\$ -	\$ 42,000	3/8/2021	3/1/2041		3/1/2041	0.0%
MHR-175	\$ 13,500	\$ 162	\$ 13,338	1/14/2021	1/1/2041		1/1/2041	1.0%
MHR-178	\$ 9,000	\$ -	\$ 9,000	3/8/2021	3/1/2041		3/1/2041	0.0%
MHR-180	\$ 20,000	\$ -	\$ 20,000	3/8/2021	3/1/2041		3/1/2041	0.0%
<b>Life-to-Date Total</b>								
<b>118 = Total # Loans/Grants</b>			<b>50</b>					<b>52</b>
<b>57 = Total Outstanding</b>	<b>\$ 1,944,591</b>	<b>\$ 914,657</b>	<b>\$ 1,029,934</b>					

# Down Payment Assistance Loans & Grants Detail:

Down Payment Assistance - Loans & Grants											
As of June 30, 2021											
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate			
Year 2000											
1 = Total # Loans/Grants											
0 = Total Outstanding	\$	5,000	\$	5,000	\$	-					
DPA-001	\$	5,000	\$	5,000	\$	-	12/5/2001		Paid Off	0.0%	
Year 2001											
11 = Total # Loans/Grants											
1 = Total Outstanding	\$	51,622	\$	51,142	\$	480					
DPA-002	\$	5,000	\$	5,000	\$	-	7/2/2001		Paid Off	0.0%	
DPA-004	\$	3,366	\$	3,366	\$	-	8/28/2001		Paid Off	0.0%	
DPA-005	\$	5,000	\$	5,000	\$	-	9/4/2001		Paid Off	0.0%	
DPA-006	\$	5,000	\$	5,000	\$	-	9/20/2001		Paid Off	0.0%	
DPA-007	\$	5,000	\$	5,000	\$	-	9/21/2001		Written Off	0.0%	
DPA-008	\$	4,425	\$	4,425	\$	-	10/18/2001		Paid Off	0.0%	
DPA-009	\$	3,973	\$	3,973	\$	-	12/5/2001	10/26/2021	Paid Off	10/26/2021	0.0%
DPA-012	\$	5,000	\$	5,000	\$	-	1/25/2002		Paid Off	0.0%	
DPA-011	\$	5,000	\$	5,000	\$	-	1/31/2002		Paid Off	0.0%	
DPA-013	\$	4,778	\$	4,778	\$	-	2/28/2002		Paid Off	0.0%	
DPA-014	\$	5,080	\$	4,600	\$	480	3/21/2002	9/1/2017		2/1/2022	0.0%
Year 2003											
8 = Total # Loans/Grants											
0 = Total Outstanding	\$	35,336	\$	35,336	\$	-					
DPA-015	\$	5,000	\$	5,000	\$	-	8/1/2003		Paid Off	0.0%	
DPA-016	\$	2,167	\$	2,167	\$	-	8/20/2003		Paid Off	0.0%	
DPA-017 (Grant)	\$	5,000	\$	5,000		n/a	12/3/2003			n/a	n/a
DPA-018 (Grant)	\$	5,000	\$	5,000		n/a	1/22/2004			n/a	n/a
DPA-020 (Grant)	\$	3,169	\$	3,169		n/a	2/17/2004			n/a	n/a
DPA-022 (Grant)	\$	5,000	\$	5,000		n/a	4/22/2004			n/a	n/a
DPA-021 (Grant)	\$	5,000	\$	5,000		n/a	4/29/2004			n/a	n/a
DPA-023 (Grant)	\$	5,000	\$	5,000		n/a	6/30/2004			n/a	n/a
Year 2004											
3 = Total # Loans/Grants											
0 = Total Outstanding	\$	14,901	\$	14,901	\$	-					
DPA-024	\$	5,000	\$	5,000	\$	-	9/2/2004		Paid Off	0.0%	
DPA-025	\$	4,901	\$	4,901	\$	-	9/28/2004		Paid Off	0.0%	
DPA-026	\$	5,000	\$	5,000	\$	-	5/2/2005		Paid Off	0.0%	
Year 2006											
1 = Total # Loans/Grants											
1 = Total Outstanding	\$	7,000	\$	234	\$	6,766					
DPA-027	\$	7,000	\$	234	\$	6,766	7/26/2006	7/17/2026		7/17/2026	0.0%
Year 2007											
2 = Total # Loans/Grants											
1 = Total Outstanding	\$	8,700	\$	3,500	\$	5,200					
DPA-029	\$	5,200	\$	-	\$	5,200	2/28/2008	2/27/2028		2/27/2028	0.0%
DPA-030	\$	3,500	\$	3,500	\$	-			Written Off		0.0%
Year 2008											
4 = Total # Loans/Grants											
0 = Total Outstanding	\$	19,379	\$	19,379	\$	-					
DPA-032	\$	6,959	\$	6,959	\$	-	11/21/2008		Written Off		0.0%
DPA-033	\$	2,550	\$	2,550	\$	-	12/22/2008	2/18/2028	Paid Off	12/18/2028	0.0%
DPA-034	\$	6,995	\$	6,995	\$	-	Short Sale		Written Off		0.0%
DPA-035	\$	2,875	\$	2,875	\$	-	5/11/2009	4/27/2029	Paid Off	4/27/2029	0.0%
Year 2009											
5 = Total # Loans/Grants											
1 = Total Outstanding	\$	23,791	\$	16,791	\$	7,000					
DPA-041	\$	7,000	\$	7,000	\$	-	9/30/2009		Paid Off		0.0%
DPA-042	\$	4,410	\$	4,410	\$	-	10/9/2009	10/7/2029	Paid Off	10/7/2029	0.0%
DPA-044	\$	2,091	\$	2,091	\$	-	11/30/2009		Paid Off		0.0%
DPA-046	\$	7,000	\$	-	\$	7,000	5/12/2010	5/5/2030		5/5/2030	0.0%
DPA-055	\$	3,290	\$	3,290	\$	-	6/18/2010		Paid Off		0.0%

Down Payment Assistance - Loans & Grants (continued)									
As of June 30, 2021									
Loan ID #	Original Loan/Grant Amount	Principal Payments & Other	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2010</b>									
1 = Total # Loans/Grants									
2 = Total Outstanding	\$ 8,619	\$ 7,000	\$ 1,619						
DPA-048	\$ 1,619	\$ -	\$ 1,619	11/18/2010	10/29/2030		10/29/2030	0.0%	
DPA-049	\$ 7,000	\$ 7,000	\$ -	5/25/2011	5/16/2031	Paid Off	5/16/2031	0.0%	
<b>Year 2012</b>									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 2,250	\$ -	\$ 2,250						
DPA-050	\$ 2,250	\$ -	\$ 2,250	10/24/2012	10/16/2032		10/16/2032	0.0%	
<b>Year 2014</b>									
1 = Total # Loans/Grants									
1 = Total Outstanding	\$ 3,364	\$ 3,364	\$ -						
DPA-051	\$ 3,364	\$ 3,364	\$ -	9/30/2014		Paid Off		0.0%	
<b>Life-to-Date Total</b>									
39 = Total # Loans/Grant									
6 = Total Outstanding	\$ 179,962	\$ 156,647	\$ 23,315						

#### CDBG Loan Detail:

The City of Lakewood note receivable from Living Access Support Alliance (LASA) of \$250,000 is for partial funding of the Client Services Center project. This is a 20 year deferred loan at zero interest.

CDBG Entitlement Loan - Living Access Support Alliance Loan (LASA)							
As of June 30, 2021							
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Loans Receivable	Closing Date	First Payment Date	Maturity Date	Interest Rate
2013-01	\$ 250,000	\$ -	\$ 250,000	6/2/2014	7/23/2023	6/2/2034	0.0%
<b>Life-to-Date Total</b>							
1 = Total # Loans							
1 = Outstanding	\$ 250,000	\$ -	\$ 250,000				

**HOME:**

In accordance with HOME federal regulations, expenditures for the HOME program have primarily focused investment in the creation of, maintenance of, or acquisition of affordable housing for low and moderate income individuals. Programs funded include the Housing Rehabilitation Program (single-family homeowner rehabilitation), Down Payment Assistance, and the Affordable Housing Fund (investments primarily with Habitat for Humanity and various non-profit housing providers). The Housing Rehabilitation, Down Payment, and Affordable Housing Funds all have corresponding Revolving Loan Funds (RLF) established in accordance with HUD regulations, which allow for the recapture and reuse of loan funds for similar housing activities.

The HOME program is funded annually through the Lakewood and Tacoma HOME Consortium. The Consortium reimburses expenditures for the City of Lakewood's projects/programs, which include Housing Rehabilitation, Affordable Housing, and Home Down Payment Loans, to the City of Lakewood. The notes on these loans are held and tracked by the Lakewood and Tacoma HOME Consortium in Tacoma, and are not accounted for in Fund 190 CDBG.

<b>HOME Housing Rehabilitation Loans As of June 30, 2021</b>		
<b>Program Year</b>	<b># of Projects</b>	<b>Original Amount</b>
2021	-	\$ -
2020	-	\$ -
2019	-	\$ -
2018	1	\$ 82,718
2017	1	\$ 37,432
2016	1	\$ 74,611
2015	2	\$ 88,697
2014	-	\$ -
2013	1	\$ 36,258
2012	4	\$ 201,175
2011	2	\$ 131,300
2010	3	\$ 178,130
2009	6	\$ 412,750
2008	7	\$ 289,765
2007	3	\$ 179,546
2006	7	\$ 379,452
2005	7	\$ 286,313
2004	10	\$ 390,697
2003	11	\$ 363,099
2002	5	\$ 155,471
2001	3	\$ 126,899
2000	1	\$ 40,000
<b>Total</b>	<b>75</b>	<b>\$ 3,454,313</b>

## HOME Housing Rehabilitation Loan Detail:

HOME Housing Rehabilitation Loans											
As of June 30, 2021											
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2000</b>											
<b>1 = Total # Loans</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>						
LHR-001	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/23/2002		Paid Off		0.0%	
<b>Year 2001</b>											
<b>3 = Total # Loans</b>	<b>\$ 126,899</b>	<b>\$ -</b>	<b>\$ 126,899</b>	<b>\$ 126,899</b>	<b>\$ -</b>						
LHR-002	\$ 49,979	\$ -	\$ 49,979	\$ 49,979	\$ -	7/23/2003		Paid Off		0.0%	
LHR-004	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	9/8/2003		Paid Off		0.0%	
LHR-005	\$ 36,920	\$ -	\$ 36,920	\$ 36,920	\$ -	9/16/2003		Paid Off		0.0%	
<b>Year 2002</b>											
<b>5 = Total # Loans</b>	<b>\$ 155,471</b>	<b>\$ 361</b>	<b>\$ 155,110</b>	<b>\$ 139,663</b>	<b>\$ 15,447</b>						
LHR-003	\$ 39,028	\$ -	\$ 39,028	\$ 39,028	\$ -	9/15/2004		Paid Off		0.0%	
LHR-006	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ -	7/22/2002		Paid Off		0.0%	
LHR-007	\$ 30,735	\$ -	\$ 30,735	\$ 30,735	\$ -	9/23/2004		Paid Off		0.0%	
LHR-008	\$ 15,808	\$ 361	\$ 15,447	\$ -	\$ 15,447	2/28/2003	2/1/2023		2/28/2023	0.0%	
LHR-011	\$ 19,900	\$ -	\$ 19,900	\$ 19,900	\$ -	12/3/2004		Paid Off		0.0%	
<b>Year 2003</b>											
<b>11 = Total # Loans</b>	<b>\$ 363,099</b>	<b>\$ 6,806</b>	<b>\$ 356,293</b>	<b>\$ 222,299</b>	<b>\$ 133,994</b>						
LHR-009	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	7/31/2003	4/1/2023		8/23/2025	0.0%	
LHR-013	\$ 35,328	\$ -	\$ 35,328	\$ 35,328	\$ -	9/1/2005		Paid Off		0.0%	
LHR-020	\$ 18,744	\$ -	\$ 18,744	\$ 15,608	\$ 3,136	11/13/2003	11/1/2023		11/13/2023	0.0%	
LHR-012	\$ 68,321	\$ -	\$ 68,321	\$ 68,321	\$ -	10/19/2005		Paid Off		0.0%	
LHR-019	\$ 23,344	\$ 2,100	\$ 21,244	\$ -	\$ 21,244	12/18/2003	12/18/2023		12/18/2023	0.0%	
LHR-016	\$ 42,304	\$ -	\$ 42,304	\$ 42,304	\$ -	4/11/2006		Paid Off		0.0%	
LHR-012B	\$ 23,145	\$ -	\$ 23,145	\$ 23,145	\$ -	5/14/2004		Paid Off		0.0%	
LHR-026	\$ 28,760	\$ 4,702	\$ 24,058	\$ -	\$ 24,058	5/4/2004	5/1/2024		5/4/2024	0.0%	
LHR-032	\$ 13,473	\$ -	\$ 13,473	\$ 13,473	\$ -	6/21/2004		Paid Off		0.0%	
LHR-014	\$ 45,560	\$ 4	\$ 45,556	\$ -	\$ 45,556	6/1/2024	6/1/2024			0.0%	
LHR-022	\$ 24,120	\$ -	\$ 24,120	\$ 24,120	\$ -	6/7/2006		Paid Off		0.0%	
<b>Year 2004</b>											
<b>10 = Total # Loans</b>	<b>\$ 390,697</b>	<b>\$ 1,849</b>	<b>\$ 388,848</b>	<b>\$ 287,690</b>	<b>\$ 101,158</b>						
LHR-021	\$ 34,100	\$ 111	\$ 33,989	\$ -	\$ 33,989	7/28/2004	7/1/2024		7/28/2024	0.0%	
LHR-018/099X	\$ 44,153	\$ -	\$ 44,153	\$ 44,153	\$ -	11/14/2006		Paid Off		0.0%	
LHR-031	\$ 13,072	\$ -	\$ 13,072	\$ 13,072	\$ -	12/20/2006		Paid Off		0.0%	
LHR-025R	\$ 54,015	\$ 918	\$ 53,097	\$ 53,097	\$ -	10/11/2004		Paid Off	10/11/2024	0.0%	
LHR-030	\$ 48,000	\$ -	\$ 48,000	\$ 48,000	\$ -	12/16/2004		Paid Off		0.0%	
LHR-039	\$ 38,704	\$ 489	\$ 38,215	\$ 38,215	\$ -	3/30/2005	3/30/2025	Paid Off	3/30/2025	0.0%	
LHR-027	\$ 47,838	\$ -	\$ 47,838	\$ 47,838	\$ -	4/2/2005		Paid Off		0.0%	
LHR-019B	\$ 19,500	\$ 214	\$ 19,286	\$ -	\$ 19,286	4/29/2005	4/29/2025		12/27/2026	0.0%	
LHR-041	\$ 43,315	\$ -	\$ 43,315	\$ 43,315	\$ -	5/22/2007		Paid Off		0.0%	
LHR-028	\$ 48,000	\$ 117	\$ 47,883	\$ -	\$ 47,883	6/6/2005	6/6/2025		6/6/2025	0.0%	
<b>Year 2005</b>											
<b>7 = Total # Loans</b>	<b>\$ 286,313</b>	<b>\$ 248</b>	<b>\$ 286,065</b>	<b>\$ 163,696</b>	<b>\$ 122,369</b>						
LHR-043	\$ 41,480	\$ -	\$ 41,480	\$ 41,480	\$ -	11/8/2007		Paid Off		0.0%	
LHR-033	\$ 33,752	\$ -	\$ 33,752	\$ 33,752	\$ -	8/29/2005		Paid Off		0.0%	
LHR-034	\$ 52,577	\$ 109	\$ 52,468	\$ 20,599	\$ 31,869	8/23/2005	8/23/2025		8/23/2025	0.0%	
LHR-038	\$ 26,504	\$ -	\$ 26,504	\$ 26,504	\$ -	2/14/2006		Paid Off		0.0%	
LHR-049	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000	6/1/2006	6/1/2026		6/1/2026	0.0%	
LHR-047	\$ 25,500	\$ -	\$ 25,500	\$ -	\$ 25,500	6/8/2006	6/8/2026		6/8/2026	0.0%	
LHR-052	\$ 41,500	\$ 139	\$ 41,361	\$ 41,361	\$ -	6/23/2006	6/23/2026	Paid Off	6/23/2026	0.0%	
<b>Year 2006</b>											
<b>7 = Total # Loans</b>	<b>\$ 379,452</b>	<b>\$ 256</b>	<b>\$ 379,196</b>	<b>\$ 245,302</b>	<b>\$ 133,894</b>						
LHR-050	\$ 52,000	\$ -	\$ 52,000	\$ 52,000	\$ -	8/23/2006	1/1/2013	Paid Off	8/23/2026	0.0%	
LHR-040	\$ 42,420	\$ -	\$ 42,420	\$ 42,420	\$ -	10/4/2006		Paid Off		0.0%	
LHR-053	\$ 73,910	\$ -	\$ 73,910	\$ 73,910	\$ -	10/24/2006		Written Off		0.0%	
LHR-054	\$ 47,570	\$ -	\$ 47,570	\$ 47,570	\$ -	1/31/2007	8/1/2017	Paid Off	1/31/2027	0.0%	
LHR-055	\$ 69,150	\$ 17	\$ 69,133	\$ -	\$ 69,133	1/31/2007	1/31/2026		1/31/2027	0.0%	
LHR-057	\$ 65,000	\$ 239	\$ 64,761	\$ -	\$ 64,761	3/29/2007	3/29/2027		3/29/2027	0.0%	
LHR-060	\$ 29,402	\$ -	\$ 29,402	\$ 29,402	\$ -	2/12/2009		Written Off		0.0%	
<b>HOME Housing Rehabilitation Loans</b>											
As of June 30, 2021											

HOME Housing Rehabilitation Loans											
As of June 30, 2021											
Loan ID #	Original Loan Amount	Loan Reduction	Net Loan Amount	Principal Paid & Write Offs	Loans Receivable	Closing Date	First Payment Date	Status	Maturity Date	Interest Rate	
<b>Year 2007</b>											
<b>3 = Total # Loans</b>	<b>\$ 179,546</b>	<b>\$ 176</b>	<b>\$ 179,370</b>	<b>\$ 57,060</b>	<b>\$ 122,310</b>						
LHR-062	\$ 57,060	\$ -	\$ 57,060	\$ 57,060	\$ -	12/23/2009		Paid Off		0.0%	
LHR-058/087	\$ 56,886	\$ 39	\$ 56,847	\$ -	\$ 56,847	8/17/2007	8/17/2018		8/17/2027	0.0%	
LHR-063	\$ 65,600	\$ 137	\$ 65,463	\$ -	\$ 65,463	1/31/2008	2/1/2028		1/31/2028	0.0%	
<b>Year 2008</b>											
<b>7 = Total # Loans</b>	<b>\$ 289,765</b>	<b>\$ 1,409</b>	<b>\$ 288,356</b>	<b>\$ 151,073</b>	<b>\$ 137,284</b>						
LHR-066	\$ 36,915	\$ -	\$ 36,915	\$ 36,915	\$ -	7/2/2010		Paid Off		0.0%	
LHR-068	\$ 49,085	\$ 248	\$ 48,837	\$ -	\$ 48,838	10/10/2008	10/10/2028		10/10/2028	0.0%	
LHR-071	\$ 62,845	\$ 668	\$ 62,177	\$ -	\$ 62,177	10/10/2008	10/10/2028		10/10/2028	0.0%	
LHR-070	\$ 38,050	\$ -	\$ 38,050	\$ 38,050	\$ -	10/10/2008		Paid Off		0.0%	
LHR-072	\$ 50,070	\$ -	\$ 50,070	\$ 50,070	\$ -	9/30/2010		Paid Off		0.0%	
LHR-069	\$ 26,450	\$ 181	\$ 26,269	\$ -	\$ 26,269	2/24/2009	12/19/2028		2/24/2029	0.0%	
LHR-073	\$ 26,350	\$ 312	\$ 26,038	\$ 26,038	\$ -	4/10/2009	4/10/2029	Paid Off	4/10/2029	0.0%	
<b>Year 2009</b>											
<b>6 = Total # Loans</b>	<b>\$ 412,750</b>	<b>\$ 6,127</b>	<b>\$ 406,623</b>	<b>\$ 225,857</b>	<b>\$ 180,766</b>						
LHR-078	\$ 65,000	\$ 1,383	\$ 63,617	\$ 63,617	\$ -	9/15/2009	9/15/2029	Paid Off	9/15/2029	0.0%	
LHR-074	\$ 59,525	\$ 3,243	\$ 56,282	\$ -	\$ 56,282	10/2/2009	10/2/2029		10/2/2029	0.0%	
LHR-077	\$ 83,100	\$ -	\$ 83,100	\$ 83,100	\$ -	11/9/2011		Paid Off		0.0%	
LHR-076	\$ 64,200	\$ 307	\$ 63,893	\$ -	\$ 63,893	11/6/2009	11/1/2029		11/6/2029	0.0%	
LHR-080	\$ 61,685	\$ 1,094	\$ 60,591	\$ -	\$ 60,591	12/17/2009	12/31/2029		12/17/2029	0.0%	
LHR-082	\$ 79,240	\$ 100	\$ 79,140	\$ 79,140	\$ -	2/16/2010	2/16/2030	Paid Off		0.0%	
<b>Year 2010</b>											
<b>3 = Total # Loans</b>	<b>\$ 178,130</b>	<b>\$ 4,873</b>	<b>\$ 173,257</b>	<b>\$ 58,519</b>	<b>\$ 114,738</b>						
LHR-081	\$ 59,150	\$ 1,631	\$ 57,519	\$ 57,519	\$ -	1/31/2011	12/28/2030	Paid Off	1/31/2031	0.0%	
LHR-085	\$ 52,200	\$ 3,242	\$ 48,958	\$ 1,000	\$ 47,958	2/2/2011	2/18/2031		2/2/2031	0.0%	
LHR-086	\$ 66,780	\$ -	\$ 66,780	\$ -	\$ 66,780	5/5/2011	5/5/2031		5/5/2031	0.0%	
<b>Year 2011</b>											
<b>2 = Total # Loans</b>	<b>\$ 131,300</b>	<b>\$ 3,854</b>	<b>\$ 127,446</b>	<b>\$ -</b>	<b>\$ 127,446</b>						
LHR-090	\$ 47,500	\$ 3,617	\$ 43,883	\$ -	\$ 43,883	4/5/2012	4/5/2032		4/5/2032	0.0%	
LHR-091	\$ 83,800	\$ 237	\$ 83,563	\$ -	\$ 83,563	5/8/2012	5/8/2032		5/8/2032	0.0%	
<b>Year 2012</b>											
<b>4 = Total # Loans</b>	<b>\$ 201,175</b>	<b>\$ 3,693</b>	<b>\$ 197,484</b>	<b>\$ 72,542</b>	<b>\$ 124,939</b>						
LHR-094	\$ 34,500	\$ 3,133	\$ 31,367	\$ 31,367	\$ -	9/28/2012	9/28/2032	Paid Off	9/28/2032	0.0%	
LHR-096	\$ 50,000	\$ 560	\$ 49,442	\$ -	\$ 49,439	1/23/2013	1/29/2018		1/23/2033	0.0%	
LHR-097	\$ 75,500	\$ -	\$ 75,500	\$ -	\$ 75,500	2/20/2013	2/20/2033		4/20/2033	0.0%	
LHR-095	\$ 41,175	\$ -	\$ 41,175	\$ 41,175	\$ -	12/30/2014		Paid Off		0.0%	
<b>Year 2013</b>											
<b>1 = Total # Loans</b>	<b>\$ 36,258</b>	<b>\$ -</b>	<b>\$ 36,258</b>	<b>\$ 18,185</b>	<b>\$ 18,073</b>						
LHR-066R	\$ 36,258	\$ -	\$ 36,258	\$ 18,185	\$ 18,073	8/27/2013	10/1/2013		8/27/2033	0.0%	
<b>Year 2015</b>											
<b>2 = Total # Loans</b>	<b>\$ 88,697</b>	<b>\$ -</b>	<b>\$ 88,697</b>	<b>\$ 36,997</b>	<b>\$ 51,700</b>						
LHR-099X/018	\$ 15,947	\$ -	\$ 15,947	\$ 15,947	\$ -	12/29/2015	1/1/2016		12/29/2035	0.0%	
LHR-100	\$ 72,750	\$ -	\$ 72,750	\$ 21,050	\$ 51,700	9/28/2015	11/1/2015		9/28/2035	0.0%	
<b>Year 2016</b>											
<b>1 = Total # Loans</b>	<b>\$ 74,611</b>	<b>\$ -</b>	<b>\$ 74,611</b>	<b>\$ 74,611</b>	<b>\$ -</b>						
LHR-101	\$ 74,611	\$ -	\$ 74,611	\$ 74,611	\$ -	8/26/2016	8/26/2036	Paid Off	7/1/2036	0.0%	
<b>Year 2017</b>											
<b>1 = Total # Loans</b>	<b>\$ 37,432</b>	<b>\$ -</b>	<b>\$ 37,432</b>	<b>\$ 37,432</b>	<b>\$ -</b>						
LHR-103	\$ 37,432	\$ -	\$ 37,432	\$ 37,432	\$ -	1/3/2018	3/1/2018		2/1/2038	0.0%	
<b>Year 2018</b>											
<b>1 = Total # Loans</b>	<b>\$ 82,718</b>	<b>\$ 7,718</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>						
LHR-104	\$ 82,718	\$ 7,718	\$ 75,000	\$ -	\$ 75,000	7/28/2018	8/1/2038		8/1/2038	0.0%	
<b>Year 2021</b>											
<b>0 = Total # Loans</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>						
<b>Life-to-Date Total</b>											
<b>75 = Total # Loans</b>	<b>\$ 3,454,313</b>	<b>\$ 37,370</b>	<b>\$ 3,416,945</b>	<b>\$ 1,957,825</b>	<b>\$ 1,459,118</b>						

**Section 108:**

The Section 108 program funds are used to fund large-scale, capital intensive economic development, housing, public facilities, and infrastructure and community development projects throughout Lakewood. This funding source most closely mirrors CDBG program regulations and requirements, in that, it must meet the national objective of serving low and moderate income individuals (primarily through the creation or retention of jobs for low and moderate income persons). Funding is to be awarded to qualifying projects as “gap funding” and is typically the final piece of the financing puzzle required to complete a project’s budget. Funds are to be provided as loans with terms up to 20 years and carry standard underwriting and collateralization requirements. Section 108 loans require borrower (jurisdiction) to pledge current and future CDBG allocations as principal security for the loan guarantee with additional collateral security being provided to the City by the final borrower (business or end use).

In 2012, the City of Lakewood was awarded \$2,888,000 from HUD for Section 108 Loan Guarantee funds. To be eligible for continuation of this loan program, the City must reapply every five years, which the City did not. If the City were to reapply, the City may be eligible for \$1.9M (as of end of March 2021). Changes in underwriting requirements and complexity, along with lower borrowing rates were some of the determining factors to not reapply and pursue this financing source only as last resort.

Section 108 Loans									
As of June 30, 2021									
Loan ID #	Original Loan/Grant Amount	Total Principal Paid	Total Interest Paid	Loan Balance	Closing Date	First Payment Date	Maturity Date	Interest Rate	
Year 2014									
1 = Total # Loans									
1 = Total Outstanding	\$ 700,000	\$ 160,000	\$ 122,815	\$ 540,000					
Curbside Motors	\$ 700,000	\$ 160,000	\$ 122,815	\$ 540,000	12/5/2014	8/1/2015	8/1/2034	4.25%	
Year 2015									
1 = Total # Loans									
1 = Total Outstanding	\$ 310,000	\$ 15,000	\$ 64,302	\$ 295,000					
Living Access Support Alliance (LASA)	\$ 310,000	\$ 15,000	\$ 64,302	\$ 295,000	8/1/2015	8/1/2020	8/1/2034	4.25%	
Year 2017									
1 = Total # Loans									
0 = Total Outstanding	\$ 141,000	\$ 141,000	\$ 6,349	\$ -					
City of Lakewood 108th Street	\$ 141,000	\$ 141,000	\$ 6,349	\$ -	8/31/2017	8/1/2018	8/31/2020	1.5% variable	
Life-to-Date Total									
3 = Total # Loans									
2 = Total Outstanding	\$ 1,151,000	\$ 316,000	\$ 193,466	\$ 835,000					

On August 31, 2017, the City entered into a Contract Loan Guarantee with Housing Urban Development for the overlay project 108th Street. The loan amount is \$141,000 to be paid with three years of CDBG entitlement funds. This was approved in the annual action plan and the note application. The security pledge is the City’s full faith and credit. The interest rate is variable and is set by LIBOR. As of 9/30/2020 the outstanding principal balance for this loan is zero.

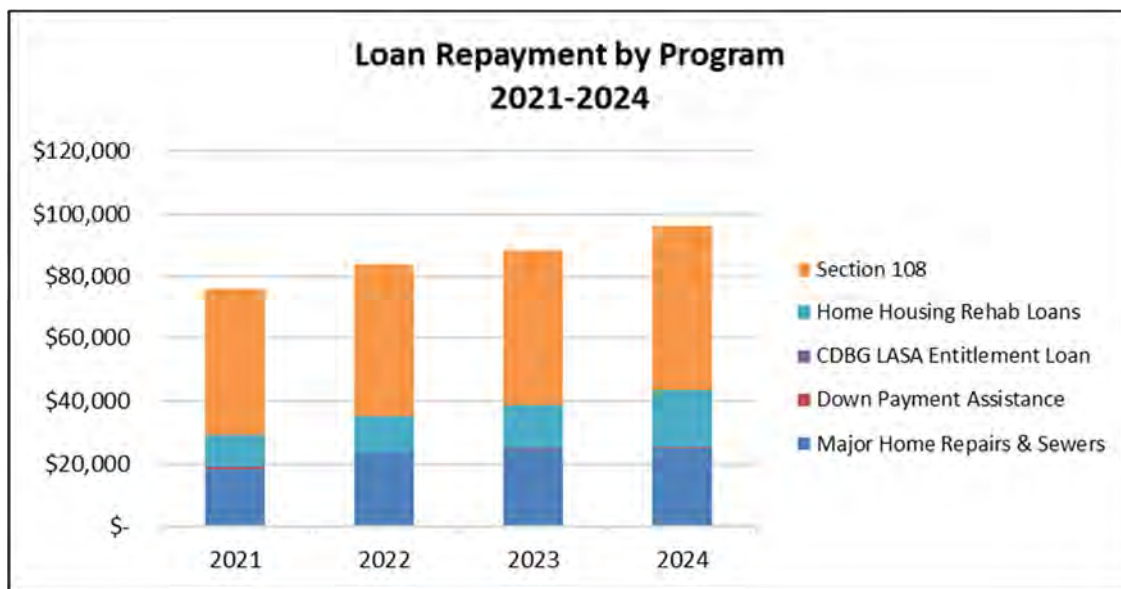
A Section 108 Loan in the amount of \$700,000 was issued in 2014 for Curbside Motors Incorporated and another for \$310,000 in 2015 for Living Access Support Alliance by the United States Department of Housing and Urban Development (HUD) to the City. The outstanding combined principal balance as of June 30, 2021 of \$835,000 is being repaid by a third party and, therefore, is not recognizable as debt on the City’s long-term debt schedule or City’s financials.

### Loan Repayment by Program

The following table provides a schedule of loan repayments by program.

Loan Repayment by Program	2021	2022	2023	2024	2025-2029	2030-2060
Major Home Repairs & Sewers	\$ 12,546	\$ 21,337	\$ 22,419	\$ 22,736	\$ 115,983	\$ 834,914
Down Payment Assistance	1,182	1,404	1,404	1,404	2,427	15,494
CDBG LASA Entitlement Loan	-	-	-	-	-	250,000
Home Housing Rehab Loans	7,714	10,964	13,725	18,428	181,793	1,226,494
Section 108	47,000	49,000	50,000	53,000	300,000	336,000
<b>Total</b>	<b>\$ 68,442</b>	<b>\$ 82,705</b>	<b>\$ 87,548</b>	<b>\$ 95,568</b>	<b>\$ 600,203</b>	<b>\$ 2,662,902</b>
Average Annual Years 2025-2029					\$ 100,034	
Average Annual Years 2030-2060						\$ 88,763

The schedule of loan repayments above reflects estimated amounts as of 12/31/2020.



## CDBG Fund Summary

The following tables provide the fund's financial information.

Fund 190 CDBG Balance Sheet As of June 30, 2021	
<b>Assets:</b>	
Cash	\$ (45,226)
Due From Other Governments	105,327
Notes/Loan Receivable - CDBG Down Payment Assistance	23,315
Notes/Loan Receivable - CDBG Major Home & Sewer Repairs	1,029,934
Notes/Loan Receivable - CDBG LASA	250,000
Notes/Loan Receivable - Nisqually Tribe Contribution	1,379
<b>Total Assets</b>	<b>\$ 1,364,729</b>
<b>Liabilities:</b>	
Accounts Payable	\$ -
Retainage Payable	4,362
Payroll Payable	15,888
Interfund Loan Payable	33,777
HUD DPA Checking Interest	101
<b>Total Liabilities</b>	<b>\$ 54,128</b>
<b>Fund Balance (Restricted)</b>	<b>\$ 1,310,601</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 1,364,729</b>

Fund 190 CDBG Summary	Year-to-date through June 30, 2021			
	Beginning Balance	Revenue	Expenditure	Fund Balance
CDBG	\$ 1,374,976	\$ 356,806	\$ 427,934	\$ 1,303,848
HOME	-	105,359	105,359	-
Nisqually Tribal	6,747	6	-	6,753
<b>Total</b>	<b>\$ 1,381,723</b>	<b>\$ 462,171</b>	<b>\$ 533,293</b>	<b>\$ 1,310,601</b>
<b>CDBG</b>	<b>\$ 1,374,976</b>	<b>\$ 356,806</b>	<b>\$ 427,934</b>	<b>\$ 1,303,848</b>
<b>Administration</b>	<b>-</b>	<b>67,939</b>	<b>96,720</b>	<b>(28,781)</b>
Administration - FFY 2020	-	35,912	35,912	-
Administration - Revolving Program Income	-	-	28,781	(28,781)
Administration - CARES CVD 1 & CVD 3	-	32,027	32,027	-
<b>Physical Improvements</b>	<b>-</b>	<b>5,040</b>	<b>-</b>	<b>5,040</b>
Sidewalks - Phillips Rd. (1)	-	5,040	-	5,040
<b>Housing Programs</b>	<b>1,124,976</b>	<b>34,283</b>	<b>81,670</b>	<b>1,077,589</b>
Major Home Repair/Sewer (2)	1,124,976	7,859	12,220	1,120,615
Emergency Assistance Displaced Resident	-	2,236	2,236	-
Admin of HOME Programs	-	20,012	20,012	-
Major/DPA Revolving Loans, Interest, Fees	-	4,176	47,202	(43,026)
<b>Affordable Housing</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
CDBG Loan	250,000	-	-	250,000
<b>CARES - CVD 1 &amp; CVD 3 Programs</b>	<b>-</b>	<b>249,544</b>	<b>249,544</b>	<b>-</b>
Program - Economic Development	-	32,500	32,500	-
Program - Mortgage Assistance	-	217,044	217,044	-
<b>HOME</b>	<b>\$ -</b>	<b>\$ 105,359</b>	<b>\$ 105,359</b>	<b>\$ -</b>
Housing Rehabilitation	-	111	111	-
Affordable Housing - TBRA & Other	-	105,248	105,248	-
<b>NISQUALLY &amp; OTHER</b>	<b>\$ 6,747</b>	<b>\$ 6</b>	<b>\$ -</b>	<b>\$ 6,753</b>
<b>Emergency Assist Displaced Residents</b>	<b>441</b>	<b>-</b>	<b>-</b>	<b>441</b>
Emergency Assist Displaced Residents	441	-	-	441
<b>Minor Home Repairs</b>	<b>6,306</b>	<b>6</b>	<b>-</b>	<b>6,312</b>
Minor Home Repairs	6,306	6	-	6,312
<b>Total</b>	<b>\$ 1,381,723</b>	<b>\$ 462,171</b>	<b>\$ 533,293</b>	<b>\$ 1,310,601</b>

(1) Project funding applied from cancelled Low Income Street Lighting

(2) Retainage \$4,361.60 MHR-170 Elco Construction

**Fund 191 Neighborhood Stabilization Program**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. The NSP1 program provides funds to purchase and redevelop foreclosed and abandoned homes and residential properties. The NSP3 program provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. NSP 3 program funds have been spent. The following table provides a financial summary of the NSP program.

<b>Neighborhood Stabilization Program</b>	<b><i>Year-to-date through June 30, 2021</i></b>			
	<b>Beginning Balance</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Ending Balance</b>
Neighborhood Stabilization Program 1	\$ 197,609	\$ 52,182	\$ 48,959	\$ 200,833
Neighborhood Stabilization Program 3	57,505	-	-	57,505
<b>Total</b>	<b>\$ 255,114</b>	<b>\$ 52,182</b>	<b>\$ 48,959</b>	<b>\$ 258,338</b>

**Fund 192 South Sound Military Communities Partnership**

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments. This fund also accounts for all activity associated with the South Sound Military Communities Partnership (SSMCP). The following table provides a financial summary of the SSMCP and associated programs (OLDCC Office of Local Defense Community Cooperation, formerly Office of Economic Adjustment).

<b>South Sound Military Communities Partnership</b>	<b><i>Year-to-date through June 30, 2021</i></b>			
	<b>Beg Bal</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Ending</b>
SSMCP	\$ 18,018	\$ 230,500	\$ 99,392	\$ 149,125
Dept. of Defense /OLDCC - Growth Management	-	97,938	97,938	\$ -
Dept. of Defense /Tactical Tailor	-	17,258	17,258	\$ -
<b>Total</b>	<b>\$ 18,018</b>	<b>\$ 345,696</b>	<b>\$ 214,588</b>	<b>\$ 149,125</b>

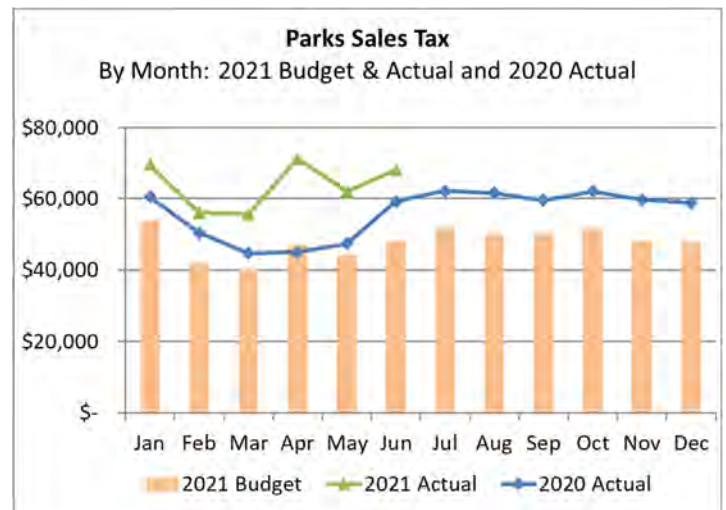
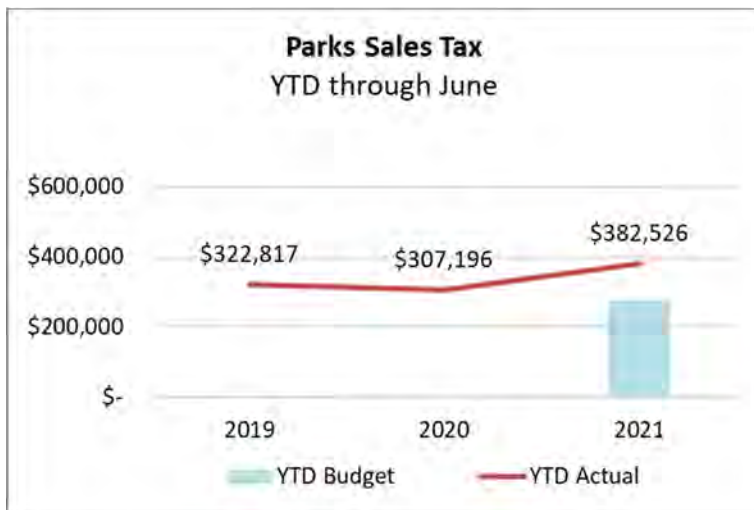
## **PARKS, RECREATION & COMMUNITY SERVICES**

### **Parks Sales Tax**

On September 19, 2000, Pierce County voters approved the ballot measure to increase local sales taxes by one-tenth of 1 percent. A sales and use tax equal to one-tenth of one percent (0.001%) within Pierce County provides funds to acquire, improve, rehabilitate, maintain, or develop regional and local parks; to improve, rehabilitate, maintain or expand accredited zoo, aquarium and wildlife preserves pursuant to RCW 82.14.400(6); for community-based housing; and to implement the creation of a zoo and aquarium advisory authority.

The tax was proposed as a funding mechanism for Tacoma Metro Park District (the zoo). The money collected is shared 50-50 between the Parks District and the cities not contained in the District and the county.

<b>Parks Sales Tax</b>								
<i>Year-to-date through June</i>								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 62,678	\$ 60,456	\$ 54,053	\$ 69,579	\$ 9,123	15.1%	\$ 15,526	28.7%
Feb	48,314	50,467	41,798	56,065	5,598	11.1%	14,267	34.1%
Mar	45,140	44,623	40,278	55,579	10,956	24.6%	15,301	38.0%
Apr	58,086	45,035	47,277	71,262	26,227	58.2%	23,985	50.7%
May	52,692	47,381	44,163	61,925	14,544	30.7%	17,762	40.2%
Jun	55,907	59,234	48,080	68,116	8,882	15.0%	20,036	41.7%
Jul	59,742	62,205	51,987	-	-	-	-	-
Aug	57,222	61,563	50,039	-	-	-	-	-
Sep	57,409	59,547	50,067	-	-	-	-	-
Oct	58,156	62,021	51,547	-	-	-	-	-
Nov	54,478	59,711	48,074	-	-	-	-	-
Dec	53,831	58,837	47,637	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 322,817</b>	<b>\$ 307,196</b>	<b>\$ 275,649</b>	<b>\$ 382,526</b>	<b>\$ 75,330</b>	<b>24.5%</b>	<b>\$ 106,877</b>	<b>38.8%</b>
<b>Total Annual</b>	<b>\$ 663,655</b>	<b>\$ 671,080</b>	<b>\$ 575,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		4.6%						



## Cost Recovery – Parks, Recreation & Community Services

In May 2016, the City Council adopted a set of revised financial policies to include cost recovery. The following is an excerpt of the cost recovery policy as it relates specifically to target cost recovery for parks programs/services:

*Target Cost Recovery Level for Parks Programs/Services.* The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and community gathering; senior services; and all parks. The following should be considered when determining pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

Included in the revenues is the parks sales tax, which is allocated to the various parks programs/functions based on prorated share of expenditures. The growth in parks sales tax has helped reduce the general fund subsidy amount.

The table below provides historical annual and current budgeted annual and actual subsidy and recovery ratio by program.

Parks, Recreation & Community Services Year-to-Date through June							
Program	2016 Annual Actual	2017 Annual Actual	2018 Annual Actual	2019 Annual Actual	2020 Annual Actual	2021	
						Annual Budget	YTD Actual
<b>Recreation:</b>							
Revenues	\$ 216,547	\$ 261,919	\$ 259,786	\$ 273,458	\$ 152,314	\$ 298,579	\$ 120,171
Expenditures	\$ 416,464	\$ 465,267	\$ 405,448	\$ 467,173	\$ 297,314	\$ 479,387	\$ 149,043
General Fund Subsidy	\$ 199,917	\$ 203,347	\$ 145,662	\$ 193,715	\$ 145,000	\$ 180,808	\$ 28,872
Recovery Ratio	52%	56%	64%	59%	51%	62%	81%
<b>Senior Services:</b>							
Revenues	\$ 128,002	\$ 146,667	\$ 135,302	\$ 164,863	\$ 120,842	\$ 101,827	\$ 41,130
Expenditures	\$ 221,579	\$ 222,371	\$ 236,627	\$ 246,535	\$ 180,325	\$ 243,300	\$ 75,044
General Fund Subsidy	\$ 93,576	\$ 75,703	\$ 101,325	\$ 81,672	\$ 59,483	\$ 141,473	\$ 33,914
Recovery Ratio	58%	66%	57%	67%	67%	42%	55%
<b>Parks Facilities:</b>							
Revenues	\$ 189,650	\$ 196,875	\$ 207,559	\$ 216,183	\$ 211,344	\$ 168,650	\$ 130,721
Expenditures	\$ 475,050	\$ 465,075	\$ 500,484	\$ 544,466	\$ 424,886	\$ 445,093	\$ 263,710
General Fund Subsidy	\$ 285,400	\$ 268,200	\$ 292,925	\$ 328,283	\$ 213,542	\$ 276,443	\$ 132,989
Recovery Ratio	40%	42%	41%	40%	50%	38%	50%
<b>Fort Steilacoom Park:</b>							
Revenues	\$ 222,616	\$ 229,551	\$ 282,142	\$ 298,997	\$ 245,841	\$ 247,989	\$ 164,751
Expenditures	\$ 604,482	\$ 588,850	\$ 672,444	\$ 733,560	\$ 619,238	\$ 790,180	\$ 364,119
General Fund Subsidy	\$ 381,866	\$ 359,299	\$ 390,302	\$ 434,563	\$ 373,397	\$ 542,191	\$ 199,368
Recovery Ratio	37%	39%	42%	41%	40%	31%	45%
<b>Subtotal Direct Cost:</b>							
Revenues	\$ 756,815	\$ 835,013	\$ 884,789	\$ 953,501	\$ 730,341	\$ 817,045	\$ 456,773
Expenditures	\$ 1,717,575	\$ 1,741,562	\$ 1,815,003	\$ 1,991,734	\$ 1,521,763	\$ 1,957,960	\$ 851,916
General Fund Subsidy	\$ 960,760	\$ 906,549	\$ 930,214	\$ 1,038,233	\$ 791,422	\$ 1,140,915	\$ 395,143
Recovery Ratio	44%	48%	49%	48%	48%	42%	54%
<b>Administration (Indirect Cost):</b>							
Revenues	\$ 79,621	\$ 87,032	\$ 89,860	\$ 94,133	\$ 122,958	\$ 79,455	\$ 73,797
Expenditures	\$ 293,036	\$ 304,327	\$ 301,174	\$ 329,201	\$ 341,371	\$ 313,935	\$ 203,637
General Fund Subsidy	\$ 213,415	\$ 217,295	\$ 211,314	\$ 235,068	\$ 218,413	\$ 234,480	\$ 129,840
Recovery Ratio	27%	29%	30%	29%	36%	25%	36%
<b>Total Direct &amp; Indirect Cost:</b>							
Revenues	\$ 836,436	\$ 922,045	\$ 974,649	\$ 1,047,634	\$ 853,299	\$ 896,500	\$ 530,570
Expenditures	\$ 2,010,611	\$ 2,045,889	\$ 2,116,177	\$ 2,320,935	\$ 1,863,134	\$ 2,271,895	\$ 1,055,553
General Fund Subsidy	\$ 1,174,175	\$ 1,123,844	\$ 1,141,528	\$ 1,273,301	\$ 1,009,835	\$ 1,375,395	\$ 524,983
Recovery Ratio	42%	45%	46%	45%	46%	39%	50%
5-Year Average General Fund Subsidy (2016 - 2020)							\$ 1,144,537
5-Year Average Recovery Ratio (2016 - 2020)							45%

COVID-19 caused closure/event cancellation and participant capacity limitations in 2020 and 2021.

## Farmers Market

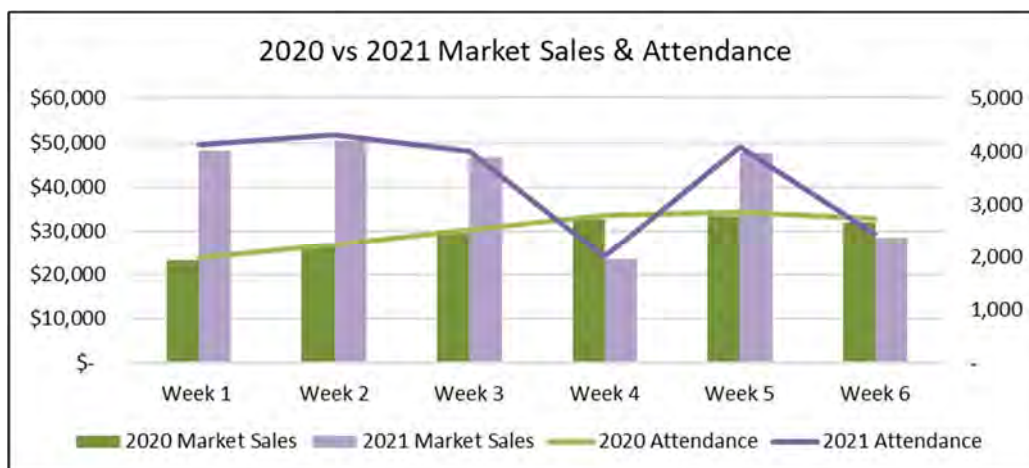
In 2020, State pandemic restrictions forced the City to move its traditional “Night Market” to Fort Steilacoom Park, which is more wide-open and suitable to social distancing guidelines. With this move, the event experienced increased vendor sales as local demand for fresh produce in a safe environment was stimulated during the lockdown. The market is open on Fridays, May 21 through September 24, from 2:00pm -6:30pm. Future plans are to add more days to the schedule to accommodate the public interest. The market features food trucks and local wine and beer in addition to local produce and handcraft.

The following tables provide farmers market financial information at activity through second quarter for 2020 and 2021.

Farmers Market Activity Year-to-date through June		
Financial Information	2020	
	Revised Budget	YTD Actual
Sources:		
Vendor Fees	\$ 15,000	\$ 17,673
Sponsorships & Donations	11,000	11,000
<b>Total Sources</b>	<b>26,000</b>	<b>28,673</b>
Uses:		
Temporary Personnel	-	-
Office & Operating Supplies	4,100	284
Professional Services	23,000	1,885
Advertising	15,400	3,170
Memberships & Dues	350	-
<b>Total Uses</b>	<b>42,850</b>	<b>5,339</b>
<b>Sources Over/(Under) Uses</b>	<b>(16,850)</b>	<b>23,334</b>

Note: Estimated attendance assumes average sales of \$35 per person and each person is accompanied by two other people, for a family or group of three.

Market Sales and Attendance							
Week	Month	Market Sales		2021 vs 2020 Over/(Under)		Estimated Attendance	
		2020	2021	\$	%	2021	2021
Week 1	May	\$ 23,197	\$ 48,184	\$ 24,987	107.7%	1,988	4,130
Week 2	May	\$ 26,116	\$ 50,352	\$ 24,236	92.8%	2,239	4,316
Week 3	Jun	\$ 29,549	\$ 46,726	\$ 17,177	58.1%	2,533	4,005
Week 4	Jun	\$ 32,649	\$ 23,439	\$ (9,210)	-28.2%	2,798	2,009
Week 5	Jun	\$ 33,475	\$ 47,606	\$ 14,131	42.2%	2,869	4,081
Week 6	Jun	\$ 31,958	\$ 28,545	\$ (3,413)	-10.7%	2,739	2,447
<b>Total - YTD</b>		<b>\$ 176,944</b>	<b>\$ 244,852</b>	<b>\$ 67,908</b>	<b>38.4%</b>	<b>15,167</b>	<b>20,987</b>



## Human Services Program

Since incorporation, the City has dedicated 1% of General Fund in for human services programs that support our most vulnerable populations and create conditions that enable people in need to access resources and support services which foster healthy and functional individuals and families where children thrive and achieve their full potential.

Agency	Program	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Allocation	Total 2017-2020
	<b>Total</b>	<b>\$ 337,441</b>	<b>\$ 344,707</b>	<b>\$ 353,356</b>	<b>\$ 329,605</b>	<b>\$ 380,000</b>	<b>\$ 1,365,109</b>
	<b>Access to Health &amp; Behavior Health</b>	<b>\$ 59,000</b>	<b>\$ 42,500</b>	<b>\$ 59,000</b>	<b>\$ 54,005</b>	<b>\$ 41,500</b>	<b>\$ 214,505</b>
Communities In Schools	Lakewood School-Wide Support	22,500	-	-	-	-	22,500
Community Healthcare	Primary Medical Care	-	-	20,000	15,000	14,000	35,000
Community Healthcare	Uncompensated Medical Care for ESL	5,000	-	-	-	-	5,000
Franciscan Health System	Children's Immunization	-	-	-	-	-	-
Lindquist Dental Clinic for Children	Dental Care for Children	12,000	17,000	14,000	14,005	15,000	57,005
Pierce County Aids Foundation	Case Management	7,500	8,500	12,500	12,500	-	41,000
Pierce County Project Access	Donated Care Program	12,000	17,000	12,500	12,500	12,500	54,000
	<b>Emotional Supports and Youth Programming</b>	<b>\$ 59,016</b>	<b>\$ 88,923</b>	<b>\$ 86,903</b>	<b>\$ 85,973</b>	<b>\$ 125,000</b>	<b>\$ 320,815</b>
Asian Pacific Cultural Center	Promised Leaders of Tomorrow	-	-	-	-	20,000	-
Centerforce	Inclusion for Adult with Disabilities	-	-	10,000	10,000	-	20,000
Communities In Schools	After School Program	-	24,000	17,500	17,500	25,000	59,000
Lakewood Boys & Girls Club	After School Program	12,500	12,500	20,000	20,000	20,000	65,000
Pierce College	Computer Clubhouse	11,626	14,000	-	-	-	25,626
Pierce College / City of Lakewood (*)	Lakewood's Promise	17,390	19,923	21,403	25,664	25,000	84,380
Pierce County Aids Foundation	Oasis Youth Center	7,500	8,500	10,000	10,000	15,000	36,000
YMCA of Pierce & Kitsap Counties	Late Night Youth Programs	10,000	10,000	8,000	2,809	20,000	30,809
	<b>Housing Assistance and Homelessness Prevention</b>	<b>\$ 40,988</b>	<b>\$ 41,000</b>	<b>\$ 25,953</b>	<b>\$ 29,000</b>	<b>\$ 40,000</b>	<b>\$ 136,941</b>
Catholic Community Services	Family Housing Network	15,988	16,000	11,953	15,000	14,000	58,941
Rebuilding Together South	Rebuilding Day & Year-Round Services	10,000	10,000	14,000	14,000	14,000	48,000
Tacoma Rescue Mission	Adams Street Family Shelter	15,000	15,000	-	-	12,000	30,000
	<b>Crisis Stabilization and Advocacy</b>	<b>\$ 113,837</b>	<b>\$ 107,284</b>	<b>\$ 106,500</b>	<b>\$ 85,627</b>	<b>\$ 68,000</b>	<b>\$ 413,248</b>
Caring for Kids	Ready to Learn Fair & School Supplies	5,000	4,997	-	-	-	9,997
Greater Lakes Mental Health	Emergency Assistance	25,000	25,000	25,000	25,000	25,000	100,000
Lakewood Area Shelter Association (LASA)	Client Services Center	22,500	22,500	18,750	3,555	-	67,305
Rebuilding Hope Sexual Assault Center	Therapy & Advocacy Programs	14,893	16,000	14,000	14,000	12,500	58,893
South Sound Outreach Services	Connection Center Utility Assistance	9,444	1,287	-	-	-	10,731
Springbrook Connections	Direct Services & Resouce Connections	-	-	-	-	12,500	-
Tacoma Community House	Victims of Crime Advocacy Program	12,000	12,500	18,750	13,072	-	56,322
TACID	HELP & ACCESS Programs	-	-	-	-	-	-
YWCA Pierce County	Domestic Violence Services	25,000	25,000	30,000	30,000	18,000	110,000
	<b>Access to Food</b>	<b>\$ 64,600</b>	<b>\$ 65,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 105,500</b>	<b>\$ 279,600</b>
Emergency Food Network	Food Distribution	25,000	25,000	25,000	25,000	25,000	100,000
Making a Difference Foundation	Eloise's Cooking Pot Food Delivery	-	-	-	-	15,500	-
Nourish Pierce Co (Fish Food Banks of Pierce Co)	Food Bank	25,000	25,000	20,000	20,000	25,000	90,000
St. Leo Food Connection	Children's Feeding Program	5,600	6,000	-	-	-	11,600
St. Leo Food Connection	Springbrook Mobile Food Bank	9,000	9,000	30,000	30,000	25,000	78,000
Tillicum Community Center	Emergency Services - Food	-	-	-	-	15,000	-

## **Fund 502 Property Management**

The table below provides the operating costs of maintaining City Hall, Police Station and Sounder Station and 1-time property management expenditures.

<b>Property Management Operating Expenditures</b> <i>Year-to-date through June</i>				
	2019 Actual	2020 Actual	2021	
			Annual Budget	YTD Actual
<b>Sources:</b>				
M&O Revenue	\$ 683,461	\$ 702,611	\$ 695,603	\$ 361,618
Interest Earnings/Misc	14,728	2,278	-	258
Replacement Reserves Collections	100,000	100,000	-	-
1-Time M&O/Capital Contributions	-	56,178	40,000	-
<b>Total Sources</b>	<b>\$ 798,189</b>	<b>\$ 861,067</b>	<b>\$ 735,603</b>	<b>\$ 361,876</b>
<b>Operating Exp:</b>				
<b>City Hall Facility</b>	<b>\$ 369,872</b>	<b>\$ 374,899</b>	<b>\$ 381,034</b>	<b>\$ 193,137</b>
Personnel	121,578	122,649	125,534	60,451
Supplies	32,199	21,762	35,810	10,950
Services	109,081	127,510	80,400	76,084
Utilities	107,014	102,978	139,290	45,651
<b>Police Station</b>	<b>\$ 266,904</b>	<b>\$ 275,469</b>	<b>\$ 245,052</b>	<b>\$ 148,740</b>
Personnel	62,438	66,397	61,832	29,523
Supplies	12,466	12,654	25,700	16,503
Services	80,244	82,857	66,390	44,979
Utilities	111,757	113,561	91,130	57,735
<b>Sounder Station *</b>	<b>\$ 61,413</b>	<b>\$ 54,521</b>	<b>\$ 69,517</b>	<b>\$ 19,999</b>
Personnel	12,487	13,279	12,367	6,159
Supplies	3,278	2,085	5,000	779
Services	39,531	33,156	52,150	11,418
Utilities	6,116	6,001	-	1,643
<b>Subtotal - Operating Exp</b>	<b>\$ 698,189</b>	<b>\$ 704,887</b>	<b>\$ 695,603</b>	<b>\$ 361,875</b>
<b>Capital &amp; Other 1-Time:</b>				
Caretaker House Repairs	-	-	10,000	-
CH Water Pump Repair	9,899	-	-	-
City Hall Boiler Repair & Replacement	37,456	-	-	-
City Hall Exterior Beam Painting	-	-	75,000	-
City Hall Parking Lot Improvements	-	-	5,000	-
City Hall Space Evaluation	-	-	30,000	-
Exhaust fan repair	2,410	-	-	-
Gate repair	2,160	-	-	-
Generator repair	3,700	-	-	-
HVAC & Security System	11,741	-	-	-
Light Bulb & Battery Replacement Program	2,346	757	-	-
Parks Facilities Secure Access	6,400	-	-	-
Parks O&M Facility HVAC Replacement	141	-	-	-
Parks O&M Facility LED Lighting	4,963	-	-	-
Paving of Washdown Station & Perim O&M	-	-	10,000	-
Police Station Battery Backup Upgrade/Repair	-	-	150,000	-
Police Salt Bin Cover	-	-	10,000	-
Police Firearms Range Equipment	-	-	45,000	9,822
Police Parking Lot Improvements	-	-	20,000	-
Police Station Sprinkler in	25,865	-	-	-
Police Station Window Security Film	-	7,178	-	-
To Parks CIP - FSP Angle Lane Parking	50,000	-	-	-
<b>Subtotal 1-Time/Capital</b>	<b>\$ 157,080</b>	<b>\$ 7,934</b>	<b>\$ 355,000</b>	<b>\$ 9,822</b>
<b>Total Uses</b>	<b>\$ 855,270</b>	<b>\$ 712,822</b>	<b>\$ 1,050,603</b>	<b>\$ 371,697</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (57,081)</b>	<b>\$ 148,245</b>	<b>\$ (315,000)</b>	<b>\$ (9,821)</b>
<b>Beginning Balance</b>	<b>\$ 493,139</b>	<b>\$ 436,058</b>	<b>\$ 584,300</b>	<b>\$ 584,300</b>
<b>Ending Balance</b>	<b>\$ 436,058</b>	<b>\$ 584,303</b>	<b>\$ 269,300</b>	<b>\$ 574,479</b>

\* Reflects Sounder Station operating expenditures accounted for in Fund 502 Property Management.

**Fund 301 – Parks CIP**

The Parks Capital Project Fund accounts for the receipts and disbursements related to the acquisition or construction of major park capital facilities with the exception of those facilities financed by proprietary and trust funds.

<b>Fund 301 Parks CIP - As of March 31, 2021</b>		<b>2021 Budget</b>	<b>2021 Actual</b>
<b>Revenues:</b>			
Grants		\$ 332,000	\$ 254,498
Contributions/Donations		-	13,540
Interest/Other		-	436
Transfer In - Fund 001 General		80,000	80,000
Transfer In - Fund 102 REET		158,000	-
Transfer In - MVET		-	986
<b>Total Revenues</b>		<b>\$ 570,000</b>	<b>\$ 349,460</b>
<b>Expenditures:</b>			
301.0003	Harry Todd Playground Replacement	-	312,929
301.0006	Gateways	-	64,611
301.0014	Ft Steilacoom Park/South Angle Lane Parking & Elwood Fencing	-	94,691
301.0016	Park Equipment Replacement	20,000	5,344
301.0017	Park Playground Resurfacing	10,000	7,078
301.0018	Project Support	50,000	3,730
301.0019	Edgewater Dock	-	375
301.0020	Wards Lake Improvements	200,000	-
301.0025	Fort Steilacoom Park ADA/Sensorty All Abilities Playground	-	70,345
301.0027	American Lake Improvement (ADA, Playground)	200,000	-
301.0032	Springbrook Park Expansion V	-	8,345
301.0034	Kiwanis Park Playground Replacement	90,000	-
301.0035	Fort Steilacoom Park Pavilion Restroom Improvements	-	31,541
301.0036	Service Club Sign	-	12,827
<b>Total Expenditures</b>		<b>\$ 570,000</b>	<b>\$ 611,813</b>
<b>Beginning Fund Balance</b>		<b>\$ -</b>	<b>\$ 2,605,500</b>
<b>Ending Fund Balance</b>		<b>\$ -</b>	<b>\$ 2,343,146</b>

## Fund 102 Real Estate Excise Tax

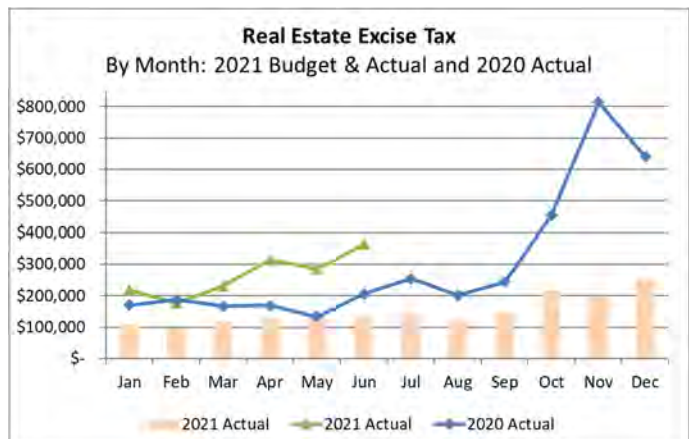
Prior to January 1, 2020, the State of Washington levied a flat 1.28% real estate excise tax (REET) upon all sales of real estate under chapter 82.45 RCW. Beginning January 1, 2020 the state implemented a graduated tax scale based on the selling price ranging from 1.1% for the portion of sale that is \$500,000 and less to 3.0% on the portion that is greater than \$3M. The selling price thresholds listed above will be reviewed and adjusted every fourth year beginning July 1, 2022 based on the growth of the Consumer Price Index (CPI) for shelter of 5.0%, whichever is less, rounded to the nearest \$1,000. If the CPI growth is negative, the thresholds will remain unchanged.

This graduated scale applies only to the state portion of real estate excise tax. The locally imposed REET remains unchanged.

Chapter 82.46 RCW authorizes cities and towns to impose local real estate excise taxes on top of the state rate. The tax is calculated based on the full selling price, including the amount of any liens, mortgages and other debts given to secure the purchase. The City of Lakewood is planning under the Growth Management Act (GMA) and enacted both the first ¼% and second ¼% tax, for a total of 0.50%.

Real estate excise taxes are typically the responsibility of the seller of the property, not the buyer, although the buyer is liable if the tax is not paid. However, sometimes the buyer pays some or all of the tax as part of the negotiated sale agreement. The Pierce County Treasurer collects the real estate excise tax and remits to the City on a monthly basis.

Real Estate Excise Tax Year-to-date through June								
Month	2019	2020	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 177,064	\$ 170,333	107,981	\$ 219,089	\$ 48,756	28.6%	\$ 111,108	102.9%
Feb	73,074	187,573	97,087	176,802	(10,771)	-5.7%	79,715	82.1%
Mar	281,814	166,651	117,056	231,280	64,629	38.8%	114,224	97.6%
Apr	385,709	169,105	130,276	314,889	145,784	86.2%	184,613	141.7%
May	237,058	133,477	133,009	285,528	152,051	113.9%	152,519	114.7%
Jun	307,045	206,539	135,539	364,278	157,739	76.4%	228,739	168.8%
Jul	202,258	254,238	142,778	-	-	-	-	-
Aug	158,917	201,397	122,702	-	-	-	-	-
Sep	222,439	243,682	147,046	-	-	-	-	-
Oct	293,584	454,960	216,264	-	-	-	-	-
Nov	154,694	814,336	196,270	-	-	-	-	-
Dec	500,975	640,825	253,992	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 1,461,764</b>	<b>\$ 1,033,678</b>	<b>\$ 720,948</b>	<b>\$ 1,591,866</b>	<b>\$ 558,187</b>	<b>54.0%</b>	<b>\$ 870,918</b>	<b>120.8%</b>
<b>Total Annual</b>	<b>\$ 2,994,631</b>	<b>\$ 3,643,120</b>	<b>\$ 1,800,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):			14.5%					



The following tables summarize by month, the number of taxable and exempt real estate transactions, and lists major transactions (sales price of \$1M and greater).

Transactions that are exempt from REET include (WAC 458-61A):

- Gifts;
- Inheritance of devise;
- Community property, dissolution of marriage or domestic partnership, legal separation, decree of invalidity;
- Tenants in common and joint tenants;
- Governmental transfers\*;
- Condemnation proceedings;
- Bankruptcy;
- Transfers pursuant to deeds of trusts, foreclosure proceedings, executions of judgment, deeds in lieu of foreclosure, and contract forfeiture;
- Rescission of sale;
- Irrevocable trusts;
- Mere change in identity or form – family corporations and partnerships;
- Transfers where gain is not recognized under the Internal Revenue Code;
- IRS “tax deferred” exchange;
- Nominee;
- Clearing or exiting title, and additions to title;
- Mortgage insurers;
- Rerecord;
- Low income housing; and
- Developmentally disabled person-Housing-Transfers and Improvements.

*\* The transfer from a governmental is not subject to the tax. However, transfers to a governmental entity is generally subject to the tax, unless otherwise exempted (condemnation not subject to tax). Transfers to a governmental entity for a public purpose in connection with the development of real property by a developer when the transfer is required for plat approval are not subject to the real estate excise tax (example – a developer who deeds property to the city for streets and utilities).*

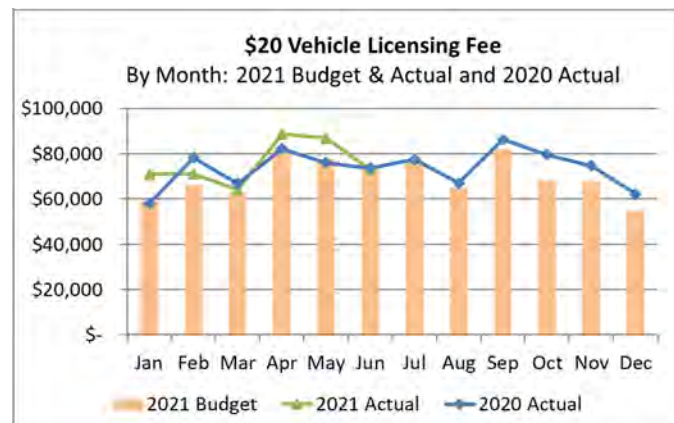
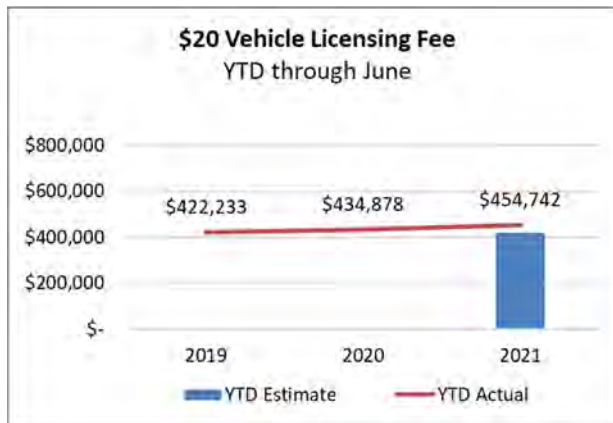
Month	Transaction Type			# of Parcels	Major Transactions - 2021		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	54	81	135	143	Single Family Residence 128 Country Club Circle SW Condo 13140 Country Club Drive SW Unit 403 Vacant Commercial Land & Improvements 7907 Washington Blvd SW Bridgeport Plaza 11001 to 10017 Bridgeport Way Americas Best Value Inn 4215 Sharondale St Industrial Land & Land Improvements 10720 26th Ave S	\$1,120,000 \$1,425,000 \$1,500,000 \$2,500,000 \$4,200,000 \$5,553,000	\$5,544 \$7,054 \$7,425 \$12,375 \$20,790 \$27,487
Feb	65	98	163	171	Woodbrook Food Center 14421 Woodbrook SW Dirk's Truck Repair 2421 110th St S Single Family Residence 8921 North Thorne Lane SW New Apartment Complex 14607 - 14619 Murray Rd SW NewDuplexes 8113 to 8133 John Dower Road SW Vacant Industrial Land 7402 150th St SW	\$1,030,000 \$1,200,000 \$1,500,000 \$1,750,000 \$1,760,500 \$3,390,017	\$5,099 \$5,940 \$7,425 \$8,663 \$8,714 \$16,781
Mar	56	99	155	158	Apartments 14405 to 14417 Union Ave SW Single Family Residence 12785 Gravelly Lake Drive SW Single Family Residence 7235 Interlaaken Drive SW Herfy's Texaco Minimart & Laundry 12706 Bridgeport Way SW	\$1,521,440 \$1,680,000 \$1,999,000 \$2,840,000	\$7,531 \$8,316 \$9,895 \$14,058
Apr	56	121	177	189	Single Family Residence 6803 75th St W Darrelyn Apartments 3409 88th St S Single Family Residence 7817 Walnut St SW Single Family Residence 12230 Gravelly Lake Dr SW The Fairy Store Cinema Plaza Pad "D" 2202 84th St S Flett Creek Plaza Condo 7602 Bridgeport Way W Unit 1A Foothills Family Property 3612 100th St SW Single Family Residence 8019 N Thorne Ln SW Days Inn 9325 S Tacoma Way	\$1,010,000 \$1,050,000 \$1,150,000 \$1,200,000 \$1,350,000 \$1,658,800 \$1,700,000 \$2,229,000 \$5,770,000	\$5,000 \$5,198 \$5,693 \$5,940 \$6,683 \$8,211 \$8,415 \$11,034 \$28,562
May	74	116	190	202	Kentucky Fried Chcken 15116 Union Ave South Single Family Residence 13006 Avenue DuBois SW Single Family Residence 108 County Club Cir SW Single Family Residence 8201 North Thorne Lane SW Monta Vista Court Apts 3407 to 3411 92nd St S	\$1,500,000 \$1,850,000 \$2,000,000 \$2,650,000 \$2,750,000	\$7,425 \$9,158 \$9,900 \$13,118 \$13,613
Jun	50	120	170	181	Single Family Residence 31 Country Club Drive SW Single Family Residence 10501 Brook Lane SW Single Family Residence 7420 North St SW Westland Apts 6124 88th St SW Single Family Residence 12629 Gravelly Lake Drive SW Single Family Residence 10311 Interlaaken Drive SW Condo 13140 Country Club Drive SW Unit 304 Heritage Bank 8801 South Tacoma Way Maple Creek Retirement Home 10420 Gravelly Lake Drive Single Family Residence 11407 Gravelly Lake Drive Oak Terrace Apts 42 Thunderbird Parkway SW	\$1,130,000 \$1,149,000 \$1,164,795 \$1,305,000 \$1,350,000 \$1,370,000 \$1,450,000 \$1,490,000 \$3,181,260 \$3,550,000 \$10,500,000	\$5,594 \$5,688 \$5,766 \$6,460 \$6,683 \$6,782 \$7,178 \$7,376 \$15,747 \$17,573 \$51,975
<b>Total YTD June</b>	<b>355</b>	<b>635</b>	<b>990</b>	<b>1,044</b>		<b>\$90,476,812</b>	<b>\$447,860</b>

Month	Transaction Type			# of Parcels	Major Transactions - 2020		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	60	67	127	142	Apartment Complex 14405 to 14417 Union Ave SW Crest Apartments 3276 South 92nd St Washington Oaks Apartments 15308 Washington Ave SW Carlyle Apartments 12721 47th Ave SW Clover Creek Apartments 12502 Addison St SW Eden Plaza 9312 South Tacoma Way Steilacoom Square 3865 Steilacoom Blvd SW	\$1,198,400 \$1,199,000 \$1,700,000 \$1,700,000 \$1,750,000 \$3,280,000 \$4,612,500	\$5,932 \$5,935 \$8,415 \$8,415 \$8,663 \$16,236 \$22,832
Feb	42	70	112	124	Auto Repair Services 4046 100th St SW Entertainment Bars 8920 South Tacoma Way Single Family Residence 7708 Walnut Street SW Gas Station Mini Mart 15408 Union Ave SW Western Inn 9920 South Tacoma Way	\$1,400,000 \$1,890,000 \$2,000,000 \$2,500,000 \$7,170,000	\$6,930 \$9,356 \$9,900 \$12,375 \$35,492
Mar	53	82	135	143	Single Family Residence 12746 Gravelly Lake Drive SW Malibu Apts 4120 109th St SW Grand Cedars Apts 5226 to 5230 Chicago Ave SW Amber Court Apts 12809 Lincoln Ave SW	\$1,625,000 \$2,093,000 \$2,820,000 \$3,080,000	\$8,044 \$10,360 \$13,959 \$15,246
Apr	38	73	111	174	Land & Land Improvements 5400 Chicago Ave SW Single Family Residences 124xx - 125xx Springbrook Lane	\$2,472,600 \$7,417,400	\$12,239 \$36,716
May	40	72	112	118	Vincent Apartments 3313 to 3317 92nd St South Single Family Residence 11702 Madera Drive SW Single Family Residence 8904 Frances Folsom St SW	\$1,200,000 \$1,236,000 \$1,403,000	\$5,940 \$6,118 \$6,945
Jun	43	100	143	153	Vacant Undeveloped Land 8109 North Thorne Lane SW Single Family Residence 8911 North Thorne Lane SW Medical Office 5605 100th St SW STE A-D Islander Apts 10417 to 10423 112th St SW Apt 5810 to 5816 77th St West Single Family Residence 11507 Gravelly Lake Drive SW Residential 6922 & 6918 146th St SW and 14714, 14704, 14601 Woodbrook Dr SW	\$1,000,000 \$1,010,000 \$1,100,000 \$1,175,000 \$1,300,000 \$1,872,500 \$2,514,998	\$4,950 \$5,000 \$5,445 \$5,816 \$6,435 \$9,269 \$12,449
Jul	59	103	162	174	Single Family Residence 11420 Gravelly Lake Drive SW Single Family Residence 8925 Lake Steilacoom Point Road SW Vacant Industrial Land 7301 150th Street SW Apt Condo High Rise 13140 Country Club Drive SW Unit 303 Auto Parking XXX 36th Ave Court SW Bell Garden Apartments 8810 John Dower Road SW Vacant Undeveloped Residential Land XXX Moreland Ave SW Boral Roofing 10920 Steele St S	\$1,150,000 \$1,225,000 \$1,300,000 \$1,300,000 \$2,500,000 \$2,644,000 \$2,700,000 \$6,100,000	\$5,693 \$6,064 \$6,435 \$6,435 \$12,375 \$13,088 \$13,365 \$30,195
Aug	41	95	136	138	Single Family Residence 9705 Lake Steilacoom Drive SW Single Family Residence 15 Lagoon Ln N Single Family Residence 8812 Frances Folsom St SW Single Family Residence 7308 North St S	\$1,000,000 \$1,150,000 \$1,334,000 \$1,650,000	\$4,950 \$5,693 \$6,603 \$8,168
Sep	53	98	151	165	Single Family Residence 7233 Interlaaken Drive SW Retail Trade 12612 Pacific Highway SW Single Family Residence 10807 Evergreen Terrace SW Single Family Residence 10007 Lake Steilacoom Drive SW Single Family Residence 9104 116th St SW Gas Station Mini Mart 7718 Bridgeport Way W Multi-Family Apts 110 Country Club Lane Duplex 8102 Sherwood Forest St SW Gas Station Mini Mart 8306 Tacoma Mall Boulevard	\$1,050,000 \$1,100,000 \$1,280,000 \$1,300,000 \$1,300,000 \$1,500,000 \$2,190,000 \$2,348,400 \$5,250,000	\$5,198 \$5,445 \$6,336 \$6,435 \$6,435 \$7,425 \$10,841 \$11,625 \$25,988
Oct	61	98	159	164	Single Family Residence 12617 Gravelly Lake Drive SW General Warehousing Storage 3003 107th St South Multi-Family Apts 6415 Steilacoom Blvd SW Multi-Family Apts 11216 to 11230 Kline St SW Single Family Residence 8420 Woodholme Rd SW Professional Svcs Building 5712 Main St SW Vacant Industrial Land 3451 84th St South	\$1,000,000 \$1,100,000 \$1,317,500 \$1,450,000 \$2,038,200 \$11,350,000 \$39,500,000	\$4,950 \$5,445 \$6,522 \$7,178 \$10,089 \$56,183 \$195,525
Nov	48	91	139	153	Single Family Residence 48 Loch Lane SW Jack In the Box 8814 South Tacoma Way Precision Countertops 8201 Durango St SW Clover Meadows Apartments 12517 47th Ave SW Warehouse Condo 2624 112th St S Village at Seeley Lake Apts 9221 57th Ave S	\$1,025,000 \$1,400,000 \$1,630,000 \$3,272,250 \$5,550,000 \$119,000,000	\$5,074 \$6,930 \$8,069 \$16,198 \$27,473 \$589,050
Dec	66	119	185	217	Single Family Residence 10313 Interlaaken Drive SW General Warehousing Storage 3727 112th St SW General Merchandise Retail Trade 8016 Durango St SW Governmental Services 12811 Pacific Highway SW (DHS) Business Park 10029 South Tacoma Way Beaumont Apts 8609 82nd St SW	\$1,000,000 \$2,600,000 \$2,950,000 \$5,573,000 \$18,231,250 \$62,116,500	\$4,950 \$12,870 \$14,603 \$27,586 \$90,245 \$307,477
<b>Total YTD June</b>	<b>276</b>	<b>464</b>	<b>740</b>	<b>854</b>		<b>\$63,719,398</b>	<b>\$315,411</b>
<b>Total Annual</b>	<b>604</b>	<b>1,068</b>	<b>1,672</b>	<b>1,865</b>		<b>\$387,194,498</b>	<b>\$1,916,613</b>

Month	Transaction Type			# of Parcels	Major Transactions - 2019		
	Exempt	Taxable	Total		Description	Sales Price	Net Tax
Jan	60	90	150	159	Commercial/Retail 5221 100th St SW Commercial/Retail (Custer Square) 4102 to 7406 Custer Rd W Apartment Complex 12802 True Lane SW	\$1,850,000 \$2,550,000 \$5,293,600	\$9,158 \$12,623 \$26,203
Feb	39	54	93	98	Single Family Residence 6718 76th St W	\$1,050,000	\$5,198
Mar	61	90	151	198	Universal Tires & Wheels 9210 South Tacoma Way Single Family Residence 14 Country Club Drive SW General Warehousing 3401 96th St South	\$1,000,000 \$1,650,000 \$27,200,000	\$4,950 \$8,168 \$134,640
Apr	65	101	166	178	Single Family Residence 8921 North Thorne Lane SW Commercial Retail Trade 10506 Bridgeport Way SW Apartment Complex 5314 San Francisco Ave SW Beaumont Apartments 8609 82nd St SW	\$1,100,000 \$1,200,000 \$1,877,500 \$46,393,200	\$5,445 \$5,940 \$9,294 \$229,646
May	58	107	165	196	Single Family Residence 25 Forest Glen Ln SW Commercial Land & Improvements 11329 Pacific Hwy SW Commercial Land & Improvements 9530 Front St South Commercial Land & Improvements 9522 to 9537 Gravelly Lake Drive	\$1,175,000 \$1,600,000 \$5,000,000 \$7,865,000	\$5,816 \$7,920 \$24,750 \$38,932
Jun	51	116	167	185	Single Family Residence 11901 Greendale Drive SW RV Storage Yard XXX Steilacoom Blvd SW General Warehousing Storage/Farmers Coffee 9412 Front St S Walgreens 9505 Bridgeport Way SW Bridgeport Professional/Medical Svcs Bldg 7424 Bridgeport Wy Star Lite Market Place 8327 S Tacoma Way	\$1,072,500 \$1,200,000 \$1,225,000 \$4,327,714 \$7,250,000 \$11,700,000	\$5,309 \$5,940 \$6,064 \$21,422 \$35,888 \$57,915
Jul	53	99	152	167	Single Family Residence 11914 Nyanza Rd SW	\$1,200,000	\$5,940
Aug	54	101	155	170	No major transactions (\$1M+)	n/a	n/a
Sep	53	106	159	189	76 Union Gas Station Mini Mart 7718 Bridgeport Way West Tillicum Manor Mobile Park 23 Spaces 2 Duplexes 15317 WA Ave SW Single Family Residence 7 Country Club Drive West Commercial General Merchandise Retail Trade 10408 South Tac Way Commercial 9314 to 9316 Bridgeport Way SW Commercial Lakewood Square 6010 Mt Tacoma Drive SW	\$1,500,000 \$1,618,000 \$1,795,000 \$2,425,000 \$2,500,000 \$4,466,000	\$7,425 \$8,009 \$8,885 \$12,004 \$12,375 \$22,107
Oct	55	109	164	181	Single Family Residence 12404 Gravelly Lake Drive SW Lake Center Apt 5925 99th St SW Les Schwab xxx Durango St SW Klauser Building 3625 Perkins Ln Single Family Residence 12753 Gravelly Lake Drive SW Mt Tahoma Square Phase One 9505 South Tacoma Wy Butler House 4901 115th St Ct SW Macau Casino Restaurant 9811 South Tacoma Wy CVS Pharmacy 9332 to 9400 Bridgeport Way SW	\$1,140,000 \$1,150,000 \$1,218,000 \$1,450,000 \$1,775,000 \$2,100,000 \$3,197,100 \$6,000,000 \$8,505,300	\$5,643 \$5,693 \$6,029 \$7,178 \$8,786 \$10,395 \$15,826 \$29,700 \$42,101
Nov	42	83	125	136	Meadow Park Trlr Ct & Computer Repair 7416 Custer Road W Professional Office Building 9881 Bridgeport Way LLC New Construction Multi Family Apts 15001 Woodbrook Dr SW Single Family Residence 12718 Gravelly Lake Dr SW Single Family Residence 23 Country Dr SW Dutch Brothers Coffee 6229 Lake Grove St W	\$1,000,000 \$1,120,000 \$1,350,000 \$1,940,000 \$2,000,000 \$2,095,000	\$4,950 \$5,544 \$6,683 \$9,603 \$9,900 \$10,370
Dec	69	91	160		Single Family Residence 57 Country Club Road SW Single Family Residence 10502 Brook Lane SW Single Family Residence 7117 Interlaaken Drive SW Freeport Apts 10211 47th Ave SW Medical Office 11203 Bridgeport Way SW Single Family Residence 6820 150th St SW Oakridge Condos 8008 83rd Ave SW Royal Oaks Apts 8008 to 8248 Bridgeport Way SW	\$1,002,000 \$1,021,000 \$1,450,000 \$1,751,500 \$2,160,000 \$5,000,000 \$20,169,600 \$25,154,000	\$4,960 \$5,054 \$7,178 \$8,670 \$10,692 \$24,750 \$99,840 \$124,512
<b>Total YTD Jun</b>	<b>387</b>	<b>657</b>	<b>1,044</b>	<b>1,181</b>		<b>\$134,779,514</b>	<b>\$667,159</b>
<b>Total Annual</b>	<b>660</b>	<b>1,147</b>	<b>1,807</b>	<b>1,857</b>		<b>\$242,832,014</b>	<b>\$1,202,019</b>

# **Fund 103 Transportation Benefit District**

<b>\$20 Vehicle Licensing Fee</b>								
<i>Year-to-date through June</i>								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 60,311	\$ 57,938	\$ 58,575	70,902	\$ 12,964	22.4%	\$ 12,327	21.0%
Feb	65,498	78,329	66,287	70,983	(7,346)	-9.4%	4,696	7.1%
Mar	52,470	66,865	62,769	64,192	(2,673)	-4.0%	1,422	2.3%
Apr	80,200	82,118	81,706	88,760	6,642	8.1%	7,054	8.6%
May	86,823	75,953	77,556	86,863	10,910	14.4%	9,307	12.0%
Jun	76,931	73,676	74,450	73,042	(634)	-0.9%	(1,408)	-1.9%
Jul	69,201	77,463	76,602	-	-	-	-	-
Aug	70,290	66,960	64,823	-	-	-	-	-
Sep	83,477	86,194	81,964	-	-	-	-	-
Oct	66,370	79,594	67,768	-	-	-	-	-
Nov	73,750	74,686	67,644	-	-	-	-	-
Dec	45,363	62,073	54,854	-	-	-	-	-
<b>Total YTD</b>	<b>\$ 422,233</b>	<b>\$ 434,878</b>	<b>\$ 421,344</b>	<b>\$ 454,742</b>	<b>\$ 19,863</b>	<b>4.6%</b>	<b>\$ 33,398</b>	<b>7.9%</b>
<b>Annual Total</b>	<b>\$ 830,685</b>	<b>\$ 881,849</b>	<b>\$ 835,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Chg (2016 - 2020):		2.6%						



On August 6, 2012, the Lakewood City Council adopted Ordinance #550, creating a transportation benefit district (TBD) in the City of Lakewood, referred to as the Lakewood TBD. The TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing and funding transportation improvement within the city limits of Lakewood. It has the authority to impose certain taxes and fees, either through the vote of the people of board action, for transportation purposes. The TBD is governed by the members of the Lakewood City Council as the District's Board of Directors and the Mayor services as Chair of the Board. The Transportation Benefit District authority automatically expires on 12:01 am on July 16, 2032, unless dissolved sooner.

On September 15, 2014, the Lakewood TBD adopted Ordinance #TBD-01, authorizing an annual \$20 vehicle licensing fee for the TBD. The TBD Board found this fee is the best way to preserve, maintain, operate, construct, or reconstruct the transportation infrastructure of the City of Lakewood and fund transportation improvements within the District that are consistent with existing state, regional or local transportation plans necessitated by existing or reasonably foreseeable congestion levels.

The fees are effective for tabs due beginning April 1, 2015. The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The 1% administration fee is the maximum amount permitted by RCW 82.80.140.

On July 1, 2015 the Washington State Legislature enacted Second Engrossed Substitute Bill 5987 (SESSB 5987), which authorizes the City to assume the rights, powers, functions, and obligation of the TBD. On November 22, 2016, the City Council declared its intent to conduct a public hearing to consider the proposed assumption of the rights, powers, function, and obligations of the existing City of Lakewood TBD. The City Council conducted the public hearing on December 5, 2016. On December 12, 2016, the City Council adopted the ordinance to assume the TBD.

On May 6, 2019, the Lakewood TBD adopted Ordinance # 708, authorizing two additional eligible projects and identified completed TBD projects as follows (to be updated in 2021, see discussion in following section):

#### Completed Projects

- Steilacoom Boulevard – Lakewood Drive to West of South Tacoma Way
- Lakewood Drive – 100<sup>th</sup> to Steilacoom Boulevard
- Main Street – Gravelly Lake Drive to 108<sup>th</sup> St
- 59<sup>th</sup> – Main Street to 100<sup>th</sup>
- 108<sup>th</sup> – Bridgeport to Pacific Highway
- 108<sup>th</sup> – Main Street to Bridgeport

#### Current Eligible Projects

- Pacific Highway – 108<sup>th</sup> to SR 512
- 100<sup>th</sup> – Lakeview to South Tacoma Way
- New LED Street Lights
- Signal Projects
- Minor Capital Projects
- Neighborhood Traffic Safety
- Personnel, Engineering, Professional Services
- Chip Seal Program – Local Access Roads
- Lakewood Drive – Flett Creek to North City Limits
- 59<sup>th</sup> – 100<sup>th</sup> to Bridgeport
- Custer – Steilacoom to John Dower
- 88<sup>th</sup> – Steilacoom to Custer
- 100<sup>th</sup> – 59<sup>th</sup> to Lakeview
- Non-Motorized Trail: Gravelly Lake Drive – Washington Blvd to Nyanza Road SW (added 5/6/2019)
- Overlay & Sidewalk Fill-In: Custer Road – John Dower to 500' West of Bridgeport Way (added 5/6/2019)

The \$20 vehicle license fee is estimated to generate \$835,000 annually, however, has increased to over \$880,000 in 2020. This revenue source along with General Fund contributions, real estate excise tax, motor vehicle fuel tax and grants will provide funding for needed improvements to city streets and roads.

#### Initiative I-976 / Supreme Court Decision / City Next Steps

In November 2019, voters approved I-976 (known as the “\$30 car tab initiative”) effective December 5, 2019. The initiative makes significant changes to many other aspects of the State’s transportation system, including repeal of the authority for transportation benefit districts to impose fees.

The initiative would: Limit motor vehicle license fees to \$30 per year; repeal or reduce certain motor vehicle weight fees; repeal the authority for TBDs to impose vehicle license fees; reduce electric vehicle fees to \$30 per year; repeal the 0.3% tax on motor vehicle retail sales; require local motor vehicle excise taxes (MVETs) to be calculated using the Kelley Blue Book base value of the vehicle; conditionally repeal the Sound Transit 0.8% MVET; and require the retirement or refinancing of Sound Transit-related bonds.

There would also be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account (including state grants and local programs funded by these resources), the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. In addition to the \$835,000/year from the \$20 VLF, the City receives multimodal funding and motor vehicle excise tax of approximately \$82,000/year and \$1,285,000/year, respectively, which could be impacted if reductions occur as the state level.

The Transportation Benefit District authority automatically expires on 12:01 am on July 16, 2032, unless dissolved sooner. The City did not anticipate dissolving the TBD earlier than this date since Ordinance 550 authorizes the City to establish TBDs within the boundaries of the City of Lakewood. I-976 affects the \$20 VLF (car tabs) option but does not eliminate other funding options, such as a voter-approved sales tax.

The State Department of Licensing (DOL) is responsible for collecting vehicle licensing fees and taxes. Once collected, DOL sends the revenue to the Washington State Treasurer. The Treasurer distributes funds to the City. In 2020 through September, the City deposited the revenues in a liability account pending the outcome of I-976. DOL was responsible for taking necessary and appropriate action to refund any collected fees or taxes and communicate accordingly with customers pending instructions from the court as the case moved forward.

In July 2020, State Supreme Court heard oral arguments about the constitutionality of the initiative to lower the cost of car tabs that voters passed last year. The injunction on I-976 remained in place until the Washington State Supreme Court can rule on appeal. On April 29, the Washington State Supreme Court accepted expedited direct review and granted the motion to stay the injunction pending the appeal. This meant that the injunction preventing I-976 from taking effect would stay in place until the Supreme Court's decision on the appeal.

In October 2020, the Washington State Supreme Court ruled on the constitutionality of I-976 and struck down the initiative because it contained multiple subjects and a misleading ballot title. Now that the court has ruled, the 2020 vehicle license fees that the City has been receiving from the State Department of Licensing (DOL) is recognized as revenue.

Since the State Supreme Court finds that the voter-approved I-976 is unconstitutional, the Lakewood City Council has a few options. One option is to rescind the \$20 vehicle license fee or second move forward with using the monies to continue investing in transportation infrastructure projects. City's \$20 vehicle license fee could be used to leverage the issuance of bonds in support of transportation projects totaling approximately \$11 million that would be repaid over 20 years.

The City will update the list of eligible and completed TBD funded projects following City Council discussion and decision in 2021.

## Vehicles Subject to the Vehicle Licensing Fee

The annual vehicle fee is due for each vehicle subject to license tab fees and for each vehicle subject to gross weight fees with an unladen (scale) weight of 6,000 pounds or less as described in table below. Vehicles with non-expiring registration, such as Disabled American Veteran and Collector Vehicles, are exempt from the tax. The annual vehicle licensing fee applies only when renewing a vehicle registration, and is effective upon the registration renewal date as provided by the Department of Licensing.

The following vehicles are subject to the vehicle licensing fee under RCW 82.80.140:

Vehicles Subject to the VLF		
Use Type	Description	Authority
CAB	Taxicab	RCW 46.17.350
CMB	Combination	RCW 46.17.355 if scale weight is 6000 pounds or less
CMB (non-powered)	Trailers	RCW 46.16A.450(b)
COM	Commercial vehicle	RCW 46.17.350 if scale weight is 6000 pounds or less
COM non powered	Commercial	RCW 46.16A.450
CYC	Motorcycle	RCW 46.17.350
FIX	Fixed Load vehicle	RCW 46.17.355 if scale weight is 6000 pounds or less
FRH, 6 seats or less	For Hire	RCW 46.17.350
FRH, 7 seats or more	For Hire	RCW 46.17.355 if scale weight is 6000 pounds or less
HDL	House Moving Dolly	RCW 46.17.350
LOG (powered)	Used Exclusively for hauling logs	RCW 46.17.355 if scale weight is 6000 pounds or less
LOG (non-powered)	Used exclusively for hauling logs	RCW 46.17.355
MHM	Motor home	RCW 46.17.350
MOB	Mobile Home	RCW 46.17.350 (if actually licensed)
PAS	Passenger vehicle	RCW 46.17.350
STA, 6 seats or less	Stage	RCW 46.17.350
STA, 7 seats or more	Stage	RCW 46.17.355 if scale weight is 6000 pounds or less
TLR	Private –use trailer (if over 2000 pounds scale weight)	RCW 46.17.350
TOW	Tow truck	RCW 46.17.350
TRK	Truck	RCW 46.17.355 if scale weight is 6000 pounds or less
TVL	Travel trailer	RCW 46.17.350
NEP	Neighborhood electric passenger vehicle	RCW 46.17.350
NET	Neighborhood electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less
MEP	Medium-speed electric passenger vehicle	RCW 46.17.350
MET	Medium-speed electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less

## Vehicles Exempt from the Vehicle Licensing Fee

The following vehicles are specifically exempted from the vehicle licensing fee:

- a. Campers, as defined in RCW 46.04.085;
- b. Farm tractors or farm vehicles as defined in RCW 46.04.180 and 46.04.181;
- c. Mopeds, as defined in RCW 46.04.304;
- d. Off-road and non-highway vehicles as defined in RCW 46.04.365;
- e. Private use single-axle trailer, as defined in RCW 46.04.422;
- f. Snowmobiles as defined in RCW 46.04.546; and
- g. Vehicles registered under chapter 46.87 RCW and the international registration plan.

The following vehicles are not subject to the vehicle fee under RCW 82.80.140:

Vehicles Exempt from VLF		
Use Type	Description	Reasoning
ATQ	Antique Vehicle (any vehicle 30 years old)	Not subject to license fees
ATV	Motorized Non highway vehicle	Not subject to RCW 82.80.140
CGR	Converter Gear	Not subject to license fees
CMP	Campers	Exempt under RCW 82.80.140
GOV	State, County, City, Tribal	Not subject to license fees
FAR	Farm	Exempt under RCW 82.80.140
FCB	Farm Combination	Exempt under RCW 82.80.140
FED	Federally Owned	Not subject to license fees
FEX	Farm Exempt	Not subject to license fees
FMC	Federal Motorcycle Trailer	Not subject to license fees
ORV	Off Road Vehicles	Exempt under RCW 82.80.140
PED	Moped	Exempt under RCW 82.80.140
ATQ	Restored and Collector Vehicles	Not subject to license fees
SCH	Private School	Not subject to license fees
SNO, SNV	Snowmobiles	Exempt under RCW 82.80.140
SNV	Vintage snowmobiles	Exempt under RCW 82.80.140
SNX	State, County, City owned snowmobiles	Exempt under RCW 82.80.140
TLR	Personal use trailers, single axle (less than 2,000 pounds scale weight)	Exempt under RCW 82.80.140

**Fund 302 – Transportation CIP**

The **Transportation Capital Projects Fund** accounts for receipts and disbursements related to acquisition, design, construction and any other related street capital project expenditures. Revenues supporting this fund's activities include motor vehicle fuel tax; direct and indirect federal grants; state grants; GO bond proceeds; transfers in from the Real Estate Excise Tax Fund; contribution from General Fund, Community Development Block Grant, and the councilmanic \$20 vehicle licensing fees from the Transportation Benefit District Fund.

<b>Fund 302 Transportation CIP - As of June 30, 2021</b>		<b>2021 Budget</b>	<b>2021 Actual</b>
<b>Revenues:</b>			
Motor Vehicle Excise Tax		\$ 344,330	\$ 149,230
Increased Motor Vehicle Excise Tax		70,235	35,249
Multi-Modal Distribution		80,440	40,284
Grants		8,480,468	1,627,115
Contributions From Utilities/Developers/Partners		150,302	-
Pavement Degradation		-	21,263
Interest/Other		-	1,982
GO Bond Proceeds		6,600,000	-
Transfer In - Fund 001 General		700,000	700,000
Transfer In - Fund 102 REET		818,295	-
Transfer In - Fund 190 CDBG		294,960	(5,040)
Transfer In - Fund 401 SWM		4,316,155	779,458
<b>Total Revenues</b>		<b>\$ 21,855,185</b>	<b>\$ 3,349,540</b>
<b>Expenditures:</b>			
302.0000	Unallocated	-	10,380
302.0001	Personnel, Engineering & Professional Svcs	587,000	228,474
302.0002	New LED Streetlights	340,836	130,711
302.0003	Neighborhood Traffic Safety	50,248	465
302.0004	Minor Capital	320,113	18,689
302.0005	Chip Seal Program	380,000	16,554
302.0015	112th/111th Bridgeport Way to Kendrick	1,316,132	761,083
302.0024	Steilacoom Blvd - Farwest to Phillips	365,668	96,478
302.0060	Signal Projects	875,001	156,415
302.0068	Overlay: Pac Hw to 112th St SW	37,861	2,667
302.0071	Safety: SRTS - Phillips Rd Sidewalks & Bike Lanes (Steilacoom to Onyx)-P	452,000	-
302.0074	Streets: S Tacoma Way - 88th to 80th St	521,685	2,378
302.0077	Gravelly Lake Dr. - WA Blvd to Nyanza Rd SW - Non-Motorized Trail	-	38,266
302.0080	Overlay: 108th Street – Bridgeport Way to Pacific Highway	703,619	368,820
302.0119	Sidewalks: Lakewood Drive - Steilacoom Blvd. to Flett Creek	993,933	847,053
302.0133	Street & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW Acquisitio	1,100,000	-
302.0134	Veterans Dr - GL Dr to Amer Lake Park	1,998,341	1,533,602
302.0135	Building, Street & Park Improvements	9,735,977	103,895
302.0137	Streets: Steilacoom Blvd/88th (Weller to Custer Rd.)	3,991,565	43,813
302.0138	Sidewalks: Onyx Dr SW - 89th to 97th	786,622	20,709
302.0144	146th St - Woodbrook to Murray	221,620	4,416
302.0164	Sidewalks: Farwest Dr, 112th to Lakes HS, 100th St Ct SW to Stcm Blvd	1,475,000	-
<b>Total Expenditures</b>		<b>\$ 26,253,222</b>	<b>\$ 4,384,867</b>
<b>Beginning Fund Balance</b>		<b>\$ 4,869,918</b>	<b>\$ 4,869,918</b>
<b>Ending Fund Balance</b>		<b>\$ 471,881</b>	<b>\$ 3,834,590</b>

### Sewer CIP Funds

The Sewer Capital Project CI Fund accounts for the construction and expansion of a sewer system and related costs to maintain and operate the fund. The City Council also adopted Resolution 2018-19, which supports continuing the sewer surcharge and expanding the geographical area to include the entire city and identifies that the surcharge are to be used for design, construction and other costs associated with sewer projects beyond paying for debt service. This will allow the City to use surcharge revenue to pay for sewer projects both inside and outside of Tillicum and Woodbrook.

<b>Fund 311 Sewer Capital Project - As of June 30, 2021</b>		<b>2021 Budget</b>	<b>2021 Actual</b>
<b>Revenues:</b>			
Interest/Other		\$ -	\$ 3,437
Grant		75,000	-
Sewer Availability charges		165,000	123,970
Transfer In - Fund 204 Sewer Project Debt (4.75% Surcharge)		190,000	-
<b>Total Revenues</b>		<b>\$ 430,000</b>	<b>\$ 127,407</b>
<b>Expenditures:</b>			
311.0000	Unallocated	35,000	9,784
311.0002	Side Sewer CIPS	250,419	-
311.0005	Maple St Sewer Extension	1,231,042	33,562
311.0013	Fort Steilacoom Park Sewer Extension	227,000	-
<b>Total Expenditures</b>		<b>\$ 1,743,461</b>	<b>\$ 43,346</b>
<b>Beginning Fund Balance</b>		<b>\$ 1,531,918</b>	<b>\$ 1,531,918</b>
<b>Ending Fund Balance</b>		<b>\$ 218,457</b>	<b>\$ 1,615,979</b>

**Fund 401 – Surface Water Management Operations & CIP**

The Surface Water Management Fund accounts for activities that provide storm water collection and disposal services to the City. Activities include administration, engineering, construction, operation, maintenance, and repairs, which are primarily supported by user fees. The fees are billed by Pierce County and are included in the semi-annual property taxes, and remitted by the County to the City.

<b>Fund 401 Surface Water Management - As of June 30, 2021</b>		<b>2021 Budget</b>	<b>2021 Actual</b>
<b>Revenues:</b>			
Storm Drainage Fees & Charges		\$ 4,351,500	\$ 2,588,348
Site Development Permits		50,000	44,665
Special Assessment		33,285	9,710
GO Bond Proceeds		1,000,000	-
Flood Control Services		-	-
Interest Earnings / Other		15,600	2,684
Transfer In - Fund 302 Public Works		-	-
Grants/Contributions		3,435	21,398
<b>Total Revenues</b>		<b>\$ 5,453,820</b>	<b>\$ 2,666,805</b>
<b>Expenditures:</b>			
401.0000 Operations & Maintenance		3,172,765	1,046,142
401.0000 Transfers to Parks CIP		206,277	-
401.0000 Transfers to Transportation CIP		4,316,155	779,458
401.0000 Debt Service Payment		60,566	-
401.0008 Outfall Retrofit		124,184	467
401.0012 Outfall Retrofit Feasibility Project		60,000	-
401.0014 Water Quality Improvements		45,000	-
401.0015 Oakbrook Outfall Retrofits		219,577	-
401.0016 112th St Drainage Improvements		40,000	7,781
401.0018 Waughop Lake Treatment		20,000	8
401.0020 2022 Drainage Pipe Repair Project		35,000	9,912
401.0021 American Lake Treatment Project		61,121	2,246
401.0023 Clover Creek Flood Risk Reduction Study		125,000	-
401.9999 IT Maintenance & Operations		20,787	21,552
<b>Total Expenditures</b>		<b>\$ 8,506,432</b>	<b>\$ 1,867,566</b>
<b>Beginning Fund Balance</b>		<b>\$ 5,821,019</b>	<b>\$ 5,821,019</b>
<b>Ending Fund Balance</b>		<b>\$ 2,768,407</b>	<b>\$ 6,620,258</b>

## ADMINISTRATIVE SERVICES

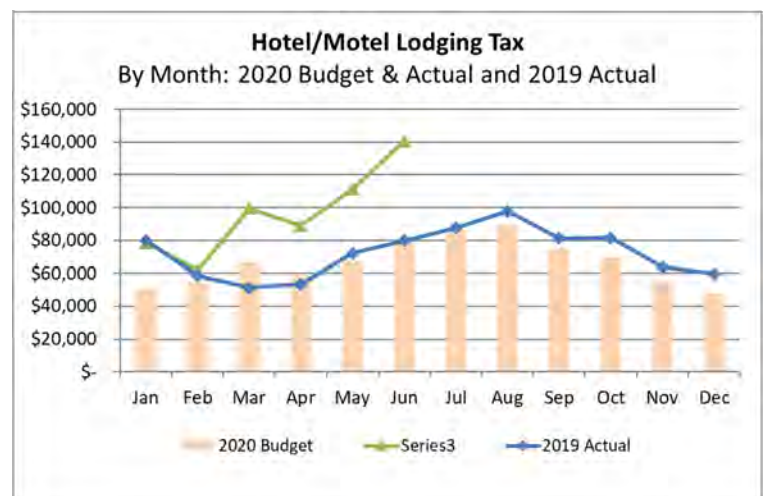
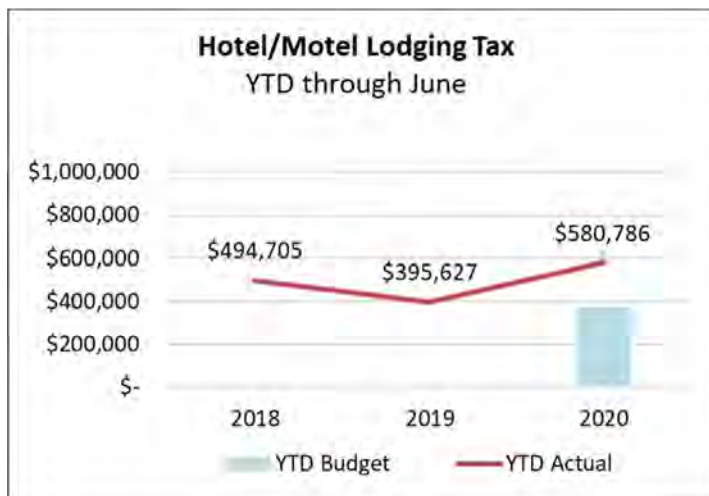
### Fund 104 Hotel/Motel Lodging Tax

There is an excise tax of 7% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of similar license to use real property. The hotel/motel taxes generated from the rental of rooms are restricted to the promotion of tourism in the City.

The City's Lodging Tax Advisory Committee makes recommendations to the City Council in regards to how the taxes are to be used.

The 2018 overall increase is due primarily to new hotel, increased activity and additional revenue resulting from an excise tax audit performed by the state.

Hotel/Motel Lodging Tax								
Year-to-date through June								
Month	2019 Actual	2020 Actual	2021		Over / (Under)			
			Budget	Actual	2021 Actual vs 2020 Actual		2021 Actual vs 2021 Budget	
					\$	%	\$	%
Jan	\$ 52,821	\$ 80,098	\$ 50,812	\$ 78,567	\$ (1,531)	-1.9%	\$ 27,755	54.6%
Feb	65,824	58,654	54,749	61,859	3,205	5.5%	7,110	13.0%
Mar	84,328	51,444	66,525	99,524	48,080	93.5%	32,999	49.6%
Apr	82,032	53,538	58,386	88,869	35,331	66.0%	30,484	52.2%
May	97,918	72,138	66,854	111,327	39,189	54.3%	44,473	66.5%
Jun	111,782	79,755	79,193	140,640	60,885	76.3%	61,447	77.6%
Jul	121,053	87,560	86,624		-	-	-	-
Aug	122,802	97,783	89,296		-	-	-	-
Sep	109,087	81,284	74,959		-	-	-	-
Oct	94,968	81,553	69,704		-	-	-	-
Nov	80,038	63,713	54,833		-	-	-	-
Dec	69,300	59,791	48,065		-	-	-	-
<b>Total YTD</b>	<b>\$ 494,705</b>	<b>\$ 395,627</b>	<b>\$ 376,519</b>	<b>\$ 580,786</b>	<b>\$ 185,159</b>	<b>46.8%</b>	<b>\$ 204,268</b>	<b>54.3%</b>
<b>Annual Total</b>	<b>\$ 1,091,953</b>	<b>\$ 867,311</b>	<b>\$ 800,000</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
5-Year Ave Change (2016 - 2020):		2.9%	Decreases in 2020 due to COVID-19 caused closure/cancellation of events.					



The following table provides details of the hotel/motel lodging tax allocations for year-to-date June 30, 2021.

Hotel/Motel Lodging Tax Summary	2021	
	Annual Budget	Actual YTD Jun
<b>4% Revenue:</b>		
Special Hotel/Motel Tax (2%)	\$ 228,571	\$ 165,937
Transient Rental Income (2%)	228,571	165,942
<b>Subtotal</b>	<b>457,142</b>	<b>331,879</b>
<b>3% Revenue:</b>		
Special Hotel/Motel Tax (3%)	342,857	248,906
<b>Subtotal</b>	<b>342,857</b>	<b>248,906</b>
<b>Interest</b>	<b>-</b>	<b>722</b>
<b>Total Revenue</b>	<b>800,000</b>	<b>581,508</b>
<b>4% Expenditure:</b>		
Asia Pacific Cultural Center	15,000	-
City of Lakewood Communications - Imaging Promotion	40,000	24,744
City of Lakewood - Concert Series	20,000	-
City of Lakewood - PRCS - Farmers Market	35,000	29,685
City of Lakewood - PRCS - SummerFEST	80,000	1,700
Historic Fort Steilacoom Association	12,000	-
Lakewold Gardens	50,000	11,936
Lakewood Arts Festival Association	19,500	2,165
Lakewood Chamber of Commerce	90,000	24,876
Lakewood Chamber of Commerce - Nights of Lights	25,000	-
Lakewood Historical Society & Museum	35,000	14,334
Lakewood Playhouse	25,000	1,739
Lakewood Sister Cities Association - Gimhae	16,350	-
Travel Tacoma - Mt. Rainier Tourism and Sports	7,550	759
Tacoma Regional Convention + Visitor Bureau & Tacoma Sound Sports Commission	100,000	30,081
<b>Subtotal</b>	<b>570,400</b>	<b>142,019</b>
<b>3% Expenditure:</b>		
City of Lakewood - PRCS - Gateways	140,941	68,050
CPTC McGavick Center Payment	101,850	101,850
<b>Subtotal</b>	<b>242,791</b>	<b>169,900</b>
<b>Total Expenditures</b>	<b>\$ 813,191</b>	<b>\$ 311,917</b>
<b>Beginning Balance</b>	<b>\$ 1,659,033</b>	<b>\$ 1,659,033</b>
<b>Ending Balance</b>	<b>\$ 1,645,842</b>	<b>\$ 1,928,624</b>

## **Fund 501 Fleet & Equipment**

The Fleet and Equipment Replacement Fund accounts for all costs associated with operating, maintaining and replacing the City's vehicles and other motorized equipment. This fund owns and depreciates all non-proprietary fund assets of this nature. Fleet and equipment user charges are allocated to the operating funds based on usage.

<b>Fund 501 - Fleet &amp; Equipment Fund</b>				
<i>Year-to-date through June</i>				
	2019 Annual Actual	2020 Annual Actual	2021	
			Annual Budget	YTD Actual
<b>Sources:</b>				
M&O Revenue	\$ 763,367	\$ 617,408	\$ 740,720	\$ 268,986
Interest Earnings/Misc	71,013	19,472	15,000	1,883
Interfund Loan Proceeds	-	880,204	-	-
Replacement Reserves Collections	805,481	-	-	-
Capital Contributions	-	25,807	-	-
Proceeds from Sale of Assets	13,339	11,716	24,900	24,660
Transfer In from Insurance Recovery	81,184	64,851	-	-
<b>Total Sources</b>	<b>\$ 1,734,384</b>	<b>\$ 1,619,458</b>	<b>\$ 780,620</b>	<b>\$ 295,528</b>
Operating Exp:				
Fuel/Gasoline	323,206	255,476	424,150	131,198
Other Supplies	18,655	11,720	3,990	9,432
Repairs & Maintenance	499,389	380,884	327,580	130,112
Other Services & Charges	6,468	516	-	126
<b>Subtotal - Operating Exp</b>	<b>\$ 847,718</b>	<b>\$ 648,596</b>	<b>\$ 755,720</b>	<b>\$ 270,868</b>
Capital & Other 1-Time:				
Fleet & Equipment Replacement	941,993	490,005	687,552	211,055
<b>Subtotal - Capital &amp; Other 1-Time Exp</b>	<b>\$ 941,993</b>	<b>\$ 490,005</b>	<b>\$ 687,552</b>	<b>\$ 211,055</b>
<b>Total Uses</b>	<b>\$ 1,789,711</b>	<b>\$ 1,138,601</b>	<b>\$ 1,443,272</b>	<b>\$ 481,923</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ (55,327)</b>	<b>\$ 480,857</b>	<b>\$ (662,652)</b>	<b>\$ (186,395)</b>
<b>Beginning Balance</b>	<b>\$ 3,835,778</b>	<b>\$ 3,780,451</b>	<b>\$ 3,940,779</b>	<b>\$ 4,261,308</b>
<b>Ending Balance</b>	<b>\$ 3,780,451</b>	<b>\$ 4,261,308</b>	<b>\$ 3,278,127</b>	<b>\$ 4,074,913</b>

### **Fund 503 Information Technology**

The Information Technology Fund accounts for all costs and services associated with the City's Information Technology needs. This fund supports all internal systems such as the City's Geographical Information Systems (GIS) needs, Internal & External Web Resources (WWW, Intranet & FTP), E-Mail Systems, business continuity needs, infrastructure resources, applications and overall support. In addition, the fund leverages emerging technologies to reduce cost, limit growth in the workforce, and improve services to citizens and employees; and to provide the most innovative and cost effective technology services for managing the City of Lakewood. Information technology costs are allocated to the operating funds based on a combination of FTEs and usage.

<b>Fund 503 - Information Technology</b>				
<i>Year-to-date through June</i>				
	2019 Annual Actual	2020 Annual Actual	2021	
			Annual Budget	YTD Actual
<b>Sources:</b>				
M&O Revenue	\$ 1,202,671	\$ 1,337,482	\$ 1,891,129	\$ 755,573
Interest Earnings/Misc	2,201	2,826	-	89
Replacement Reserves Collections	48,678	66,845	-	-
Capital Contributions/Grants	593,944	305,350	525,655	185,951
<b>Total Sources</b>	<b>\$ 1,847,494</b>	<b>\$ 1,712,503</b>	<b>\$ 2,416,784</b>	<b>\$ 941,613</b>
<b>Operating Exp:</b>				
Personnel	562,728	524,535	588,699	293,341
Supplies	40,330	60,796	179,520	33,630
Other Services & Charges	601,814	754,976	1,122,910	367,854
<b>Subtotal - Operating Exp</b>	<b>\$ 1,204,872</b>	<b>\$ 1,340,307</b>	<b>\$ 1,891,129</b>	<b>\$ 694,825</b>
<b>Capital &amp; Other 1-Time:</b>				
Website Update/Redesign	4,726	520	7,499	520
Disaster Recover/Co-Location Police	26,800	-	-	-
Computer Replacement	131,682	142,264	138,750	40,360
Vulnerability & Penetration Testing	33,255	-	-	-
Security Enhancements	1,869	-	-	-
Server/Hardware Upgrades	28,963	-	30,000	-
Legal Workflow System	3,209	-	-	-
In Car Video System	131,949	121,333	-	-
Police SANS Storage Implementation	113,506	-	-	-
O&M Facility Fiber Installation	18,134	-	-	-
Cloud Enabled Backup Storage	37,612	-	-	-
Cybersecurity	62,239	-	-	-
Fiber Optic Connection FSP	-	36,860	-	-
Document Management System	-	3,594	296,406	185,951
CED+ / PALS Permit System	-	779	20,000	19,957
Video Surveillance	-	-	3,000	-
Disaster Recover/Co-Location Police	-	-	10,000	-
Redundant Voice/Data at Police Station	-	-	20,000	-
<b>Subtotal - Capital &amp; Other 1-Time Exp</b>	<b>\$ 593,944</b>	<b>\$ 305,350</b>	<b>\$ 525,655</b>	<b>\$ 246,788</b>
<b>Total Uses</b>	<b>\$ 1,798,816</b>	<b>\$ 1,645,657</b>	<b>\$ 2,416,784</b>	<b>\$ 941,613</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ 48,678</b>	<b>\$ 66,846</b>	<b>\$ -</b>	<b>\$ 0</b>
<b>Beginning Balance</b>	<b>\$ 90,000</b>	<b>\$ 138,678</b>	<b>\$ 205,522</b>	<b>\$ 205,522</b>
<b>Ending Balance</b>	<b>\$ 138,678</b>	<b>\$ 205,522</b>	<b>\$ 205,522</b>	<b>\$ 205,522</b>

### **Fund 504 Risk Management**

The Risk Management Fund accounts for the financial administration of the City's comprehensive risk management program. The Fund assures that the revenues and assets of the City are protected through an established risk control and risk finance program including risk management goals and objectives, a formalized risk assessment process and methodology for reviewing and monitoring of the effectiveness of the risk management program. Risk management functions include property, casualty and general liability and similar functions. Risk management provides departments with information and assistance about recommended insurance requirements for various City contracts. Through the safety program, information and training is provided on how to reduce the risk of injury to employees, the general public and the City owned and leased property. This fund is funded primarily through user charges allocated to the operating funds based on a combination of FTEs and usage.

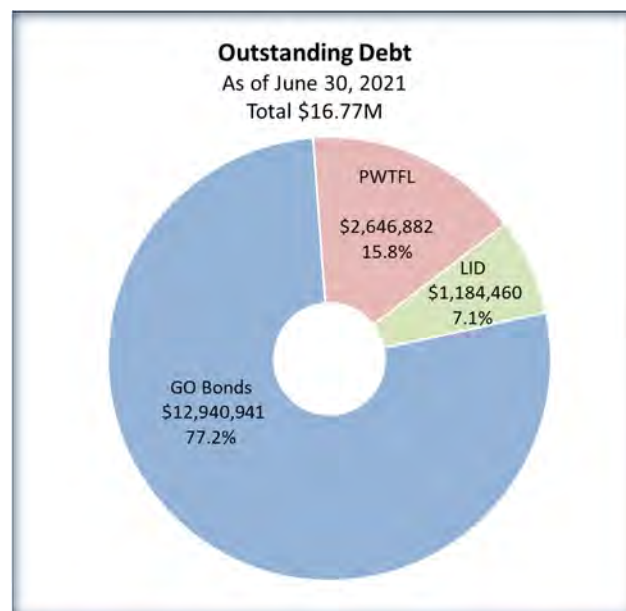
<b>Fund 504 - Risk Management</b>				
<i>Year-to-date through June</i>				
	<b>2019 Annual Actual</b>	<b>2020 Annual Actual</b>	<b>2021</b>	
			<b>Annual Budget</b>	<b>YTD Actual</b>
<b>Sources:</b>				
M&O Revenue	\$ 1,561,705	\$ 1,289,027	\$ 1,406,350	\$ 1,465,350
AWC Retro Refund	-	128,938	-	-
Insurance Proceeds/3rd Party Recoveries	285,680	371,383	200,000	83,259
<b>Total Sources</b>	<b>\$ 1,847,385</b>	<b>\$ 1,789,348</b>	<b>\$ 1,606,350</b>	<b>\$ 1,548,609</b>
<b>Uses:</b>				
Safety Program	2,782	2,474	13,850	1,309
AWC Retro Program	35,792	37,356	37,500	33,945
WCIA Assessment	1,411,230	1,438,931	1,355,000	1,364,838
Claims/Judgments & Settlements	316,397	245,735	200,000	148,516
Transfer Insurance Proceeds to Fleet & Equipment	81,184	64,851	-	-
<b>Total Uses</b>	<b>\$ 1,847,385</b>	<b>\$ 1,789,348</b>	<b>\$ 1,606,350</b>	<b>\$ 1,548,609</b>
<b>Sources Over/(Under) Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>

## Debt Service

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). These two components are combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore, the City's remaining debt capacity without voter approval is \$108.7M and an additional \$81.1M may be accessed with voter approval. The voter-approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to this general purpose debt capacity, RCW 39.36.030(4) also allows voter approval of park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore, legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$595.4M. The tables below show the City's available debt capacity and outstanding debt as of June 30, 2021.

Computation of Limitation of Indebtedness As of June 30, 2021					
Description	General Purpose		Excess Levy	Excess Levy	Total
	Councilmanic (Limited GO)	Excess Levy (with a vote)	Open Space & Park (voted)	Utility Purposes (voted)	Debt Capacity
AV = \$8,111,198,629 (A)					
1.50%	\$ 121,667,979	\$ (121,667,979)			\$ -
2.50%		\$ 202,779,966	\$ 202,779,966	\$ 202,779,966	\$ 608,339,897
Add: Cash on Hand for Redemption (B)	\$ -				\$ -
Less: Bonds Outstanding	\$ (12,940,941)	\$ -	\$ -	\$ -	\$ (12,940,941)
Remaining Debt Capacity	\$108,727,039	\$81,111,986	\$202,779,966	\$202,779,966	\$595,398,956
General Capacity (C)	\$189,839,025				
(A) Final Assessed Valuation for 2021 Property Tax Collection					
(B) Debt Service Prefunding (the City currently does not prefund debt service)					
(C) Combined Total for Councilmanic and Excess Levy Capacities					



Summary of Outstanding Debt As of June 30, 2021								
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
2020 Limited Tax General Obligation Bonds (LTGO)	Transportation Projects	12/9/2020	12/1/2035	2.00%	\$ 3,029,885	\$ 3,029,885	\$ 183,000	REET
2019 Limited Tax General Obligation Bonds (LTGO)	Transportation Projects	5/8/2019	12/1/2038	3.0 - 5%	\$ 7,460,000	\$ 7,200,000	\$ 270,000	REET
2016 Limited Tax General Obligation Bonds (LTGO)	Refunding 2009 LTGO	4/19/2016	12/1/2028	1.40 - 2.41%	\$ 1,884,032	\$ 1,536,314	\$ 210,000	General Fund
LOCAL Financing	LED Streetlight Retrofit	3/24/2015	12/1/2027	2.33%	\$ 1,460,000	\$ 960,000	\$ 156,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 1,071,000	\$ 214,742	\$ 77,000	General Fund
<b>Subtotal</b>					<b>\$ 14,904,917</b>	<b>\$ 12,940,941</b>	<b>\$ 896,000</b>	
PWTFL 04-691-PRE-132	American Lake Gardens/ Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 593,864	\$ 89,145	\$ 31,000	Assessments on all Lakewood Sewer Accounts
PWTFL 06-962-022	American Lake Gardens/ Tillicum Sewer	9/18/2006	9/18/2026	0.50%	\$ 5,000,000	\$ 1,472,410	\$ 302,000	Assessments on all Lakewood Sewer Accounts
PWTFL 08-951-025	American Lake Gardens/ Tillicum Sewer	3/1/2008	7/1/2028	0.50%	\$ 1,840,000	\$ 728,183	\$ 107,000	Assessments on all Lakewood Sewer Accounts
PWTFL 12-951-025	American Lake Gardens/ Tillicum Sewer	6/1/2012	6/1/2031	0.50%	\$ 500,000	\$ 357,143	\$ 37,000	Assessments on all Lakewood Sewer Accounts
<b>Subtotal</b>					<b>\$ 7,933,864</b>	<b>\$ 2,646,882</b>	<b>\$ 477,000</b>	
Combined Local Improve District (CLID) 1101/1103	Street Improvements	12/1/2006	12/1/2026	3.75 - 4.65%	\$ 2,824,704	\$ 210,000	\$ 210,000	Assessment on Eight Property Owners
Local Improvement District (LID) 1108	Street Improvements	1/1/2008	12/1/2027	4.22 - 5.3%	\$ 880,000	\$ 122,460	\$ 56,000	Assessment on Single Business
Local Improvement District (LID) 1109	Street Improvements	3/2/2020	3/1/2033	2.76 - 3.47%	\$ 922,757	\$ 852,000	\$ 71,000	Assessment on Single Business
<b>Subtotal</b>					<b>\$ 4,627,461</b>	<b>\$ 1,184,460</b>	<b>\$ 337,000</b>	
<b>Total</b>					<b>\$ 27,466,242</b>	<b>\$ 16,772,283</b>	<b>\$ 1,757,000</b>	

Compensated absences are an unfunded liability comprised of all outstanding vacation pay and accrued compensatory time that is recorded as an expenditure when paid. This occurs when an employee is paid out for unused vacation or compensatory time when an employee leaves the City. The calculation is made on an annual basis. As of December 31, 2020, this unfunded liability totals \$3.28M.

Legacy Cost		
December 31, 2020		
Group	FTE	Total Liability
Non-Rep	33.00	\$ 525,929
AFSCME	86.00	\$ 664,352
LPMG	4.00	\$ 222,861
LPIG	92.00	\$ 1,845,670
Teamsters	4.00	\$ 22,168
<b>Total</b>	<b>219.00</b>	<b>\$ 3,280,980</b>

## Cash & Investments

The City currently maintains cash in its bank account to earn earnings credit, which offsets banking service fees. The remainder is invested with the Local Government Investment Pool (LGIP). As of June 30, 2021, the total invested with the LGIP is \$33.3M with net earnings of 0.08% compared to the average yield on the 6-month Treasury Bill of 0.04%.

## By Fund Summary

The following table provides a summary of each fund's activity as of June 30, 2021.

Fund	Beginning Fund Balance 1/1/2021	YTD Activity		Revenue Over/(Under) Expenditures	Ending Fund Balance 6/30/2021	Cash Balance <sup>(3)</sup> 6/30/2021
		Revenues <sup>(1)</sup>	Expenditures <sup>(2)</sup>			
<b>Total All Funds</b>	<b>\$42,083,192</b>	<b>\$77,074,371</b>	<b>\$ 76,976,588</b>	<b>\$ 97,783</b>	<b>\$ 42,180,976</b>	<b>\$ 40,643,268</b>
<b>001 General Fund</b>	<b>\$13,613,583</b>	<b>\$40,226,201</b>	<b>\$ 40,457,651</b>	<b>\$ (231,450)</b>	<b>\$ 13,382,134</b>	<b>\$ 13,769,040</b>
<b>1XX Special Revenue Funds</b>	<b>\$ 7,502,008</b>	<b>\$ 7,455,707</b>	<b>\$ 7,751,807</b>	<b>\$ (296,100)</b>	<b>\$ 7,205,909</b>	<b>\$ 7,540,897</b>
101 Street Operations & Maintenance	-	2,399,379	2,399,379	-	-	(89,857)
102 Real Estate Excise Tax	2,271,511	1,800,000	2,491,100	(691,100)	1,580,410	3,051,394
103 Transportation Benefit District	687,753	835,000	640,000	195,000	882,753	1,142,854
104 Hotel/Motel Lodging Tax	1,659,031	1,000,000	800,000	200,000	1,859,034	1,676,656
105 Property Abatement/RHSP/1406 Funds	658,414	409,500	409,500	-	658,414	874,221
106 Public Art	135,500	15,000	15,000	-	135,499	135,562
180 Narcotics Seizure	226,196	-	-	-	226,198	204,064
181 Felony Seizure	47,837	-	-	-	47,837	41,329
182 Federal Seizure	160,906	-	-	-	160,906	160,992
190 CDBG	1,381,724	595,000	595,000	-	1,381,723	(45,226)
191 Neighborhood Stabilization Program	255,114	42,000	42,000	-	255,115	258,367
192 South Sound Military Partnership	18,018	227,500	227,500	-	18,018	76,572
195 Public Safety Grants	-	132,328	132,328	-	-	53,969
<b>2XX Debt Service Fund</b>	<b>\$ 988,318</b>	<b>\$ 2,771,970</b>	<b>\$ 2,465,330</b>	<b>\$ 306,640</b>	<b>\$ 1,294,954</b>	<b>\$ 800,939</b>
201 General Obligation Bond Debt Service	-	1,689,938	1,689,938	-	-	-
202 Local Improvement District Debt Service	248,038	247,774	247,774	-	248,038	150,735
204 Sewer Project Debt Service	607,313	834,258	527,618	306,640	913,949	517,177
251 Local Improvement District Guaranty	132,968	-	-	-	132,968	133,027
<b>3XX Capital Project Funds</b>	<b>\$ 9,007,335</b>	<b>\$13,716,198</b>	<b>\$ 13,271,998</b>	<b>\$ 444,200</b>	<b>\$ 9,451,536</b>	<b>\$ 6,854,280</b>
301 Parks CIP	2,605,498	3,430,000	3,430,000	-	2,605,499	1,928,956
302 Transportation CIP	4,869,919	10,036,198	9,711,998	324,200	5,194,119	3,303,298
311 Sewer Project CIP	1,531,918	250,000	130,000	120,000	1,651,918	1,622,027
<b>4XX Enterprise Funds</b>	<b>\$ 5,821,019</b>	<b>\$ 7,565,476</b>	<b>\$ 7,601,032</b>	<b>\$ (35,556)</b>	<b>\$ 5,785,464</b>	<b>\$ 6,624,646</b>
401 Surface Water Management	5,821,019	\$7,565,476	7,601,032	(35,556)	5,785,463	6,624,646
<b>5XX Internal Service Funds</b>	<b>\$ 5,051,129</b>	<b>\$ 5,338,526</b>	<b>\$ 5,428,770</b>	<b>\$ (90,244)</b>	<b>\$ 4,960,887</b>	<b>\$ 4,953,375</b>
501 Vehicle & Equipment Replacement	4,261,308	755,720	1,007,720	(252,000)	4,009,309	4,074,912
502 City Hall Facility Services	584,300	798,917	703,917	95,000	679,301	596,625
503 Information Technology	205,523	2,177,539	2,110,783	66,756	272,279	279,606
504 Risk Management	-	1,606,350	1,606,350	-	-	2,231
<b>6XX Fiduciary Funds</b>	<b>\$ 99,799</b>	<b>\$ 293</b>	<b>\$ -</b>	<b>\$ 293</b>	<b>\$ 100,092</b>	<b>\$ 100,092</b>
631 Custodial Funds	99,799	293	-	293	100,092	100,092

(1) Revenues includes all sources, ongoing and one-time.

(2) Expenditures includes all uses, ongoing and one-time.

(3) Negative cash balance due to timing of grant reimbursements and/or revenue collection.

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>(001) GENERAL FUND</b>						
REVENUES:						
<b>Taxes</b>	<b>\$30,197,457</b>	<b>\$28,546,334</b>	<b>\$13,982,722</b>	<b>\$27,259,500</b>	<b>\$27,259,500</b>	<b>\$17,116,557</b>
Property Tax	7,159,443	7,259,756	3,933,262	7,412,100	7,412,100	4,093,191
Local Sales & Use Tax	11,955,004	11,946,044	5,548,740	10,060,000	10,060,000	7,277,365
Sales/Parks	663,655	671,080	307,196	575,000	575,000	382,526
Brokered Natural Gas Use Tax	50,477	39,494	14,134	34,000	34,000	22,078
Criminal Justice Sales Tax	1,179,058	1,213,087	550,912	1,043,000	1,043,000	687,122
Admissions Tax	504,879	96,599	80,811	200,000	200,000	63,869
Utility Tax	5,575,351	5,402,943	2,852,255	5,479,100	5,479,100	2,864,862
Leasehold Tax	9,779	6,903	3,809	4,300	4,300	3,744
Gambling Tax	3,099,813	1,910,429	691,602	2,452,000	2,452,000	1,721,801
<b>Franchise Fees</b>	<b>4,145,138</b>	<b>4,289,904</b>	<b>2,081,169</b>	<b>4,269,000</b>	<b>4,269,000</b>	<b>2,075,896</b>
Cable, Water, Sewer, Solid Waste	3,021,837	3,082,339	1,468,986	3,029,000	3,029,000	1,489,429
Tacoma Power	1,123,301	1,204,366	602,183	1,240,000	1,240,000	586,467
Small Cell	-	3,200	10,000	-	-	-
<b>Development Service Fees</b>	<b>1,749,026</b>	<b>2,252,765</b>	<b>835,769</b>	<b>1,755,200</b>	<b>1,755,200</b>	<b>1,126,993</b>
Building Permits	690,016	992,686	300,874	735,600	735,600	557,987
Other Building Permit Fees	315,885	273,605	155,304	297,700	297,700	90,783
Plan Review/Plan Check Fees	603,498	810,634	296,497	581,400	581,400	386,886
Other Zoning/Development Fees	139,627	175,840	83,095	140,500	140,500	91,337
<b>Licenses &amp; Permits</b>	<b>415,674</b>	<b>354,013</b>	<b>184,035</b>	<b>382,525</b>	<b>382,525</b>	<b>205,938</b>
Business License	292,489	254,104	133,100	276,525	276,525	144,725
Alarm Permits & Fees	84,348	63,533	19,139	70,000	70,000	30,538
Animal Licenses	38,838	36,376	31,796	36,000	36,000	30,676
<b>State Shared Revenues</b>	<b>1,144,373</b>	<b>1,479,167</b>	<b>689,082</b>	<b>1,236,695</b>	<b>1,236,695</b>	<b>714,518</b>
Criminal Justice	167,506	179,221	88,138	173,235	173,235	91,126
Criminal Justice High Crime	162,777	427,878	169,494	249,450	249,450	176,033
Liquor Excise Tax	330,276	393,090	191,949	339,770	339,770	210,152
Liquor Board Profits	483,806	478,969	239,493	474,240	474,240	237,208
Marijuana Enforcement/Excise Tax	8	8	8	-	-	-
<b>Intergovernmental</b>	<b>528,086</b>	<b>453,830</b>	<b>255,725</b>	<b>288,665</b>	<b>216,110</b>	<b>127,331</b>
Police FBI & Other Misc	14,080	12,870	-	12,000	12,000	12,960
Police-Animal Svcs-Steilacoom	18,012	15,630	5,660	16,601	16,601	7,436
Police-Animal Svcs-Dupont	33,252	33,917	16,959	34,514	34,514	17,298
Police-South Sound 911 Background Investigations	32,640	17,298	6,035	15,000	15,000	8,968
Muni Court-University Place Contract	153,321	251,187	140,142	20,000	6,000	6,000
Muni Court-Town of Steilacoom Contract	155,276	87,364	51,364	103,000	63,916	37,810
Muni Court-City of Dupont	121,505	35,565	35,565	87,550	68,079	36,860

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>(001) GENERAL FUND-continued</b>						
<b>Charges for Services &amp; Fees</b>	<b>1,648,838</b>	<b>1,365,370</b>	<b>645,527</b>	<b>1,331,550</b>	<b>1,331,550</b>	<b>496,808</b>
Parks & Recreation Fees	279,541	127,720	60,832	191,250	191,250	88,211
Police - Various Contracts	19,943	3,851	1,650	4,000	4,000	1,455
Police - Towing Impound Fees	10,000	3,000	3,000	4,000	4,000	-
Police - Extra Duty	978,470	875,281	401,776	775,000	775,000	226,674
Police - Western State Hospital Community Policing	355,500	355,500	178,250	355,500	355,500	177,750
Other	5,384	18	18	1,800	1,800	2,718
<b>Fines &amp; Forfeitures</b>	<b>1,762,837</b>	<b>1,273,308</b>	<b>818,153</b>	<b>1,363,205</b>	<b>1,363,205</b>	<b>796,745</b>
Municipal Court	812,773	608,159	376,520	663,205	663,205	320,005
Photo Infraction	950,064	665,148	441,633	700,000	700,000	476,740
<b>Miscellaneous/Interest/Other</b>	<b>417,942</b>	<b>161,833</b>	<b>87,386</b>	<b>129,201</b>	<b>129,201</b>	<b>53,390</b>
Interest Earnings	160,388	52,458	39,255	67,930	67,930	9,928
Penalties & Interest - Taxes	167,569	34,294	18,748	7,500	7,500	10,276
Miscellaneous/Other	89,985	75,081	29,382	53,771	53,771	33,185
<b>Interfund Transfers</b>	<b>284,700</b>	<b>284,700</b>	<b>142,350</b>	<b>284,700</b>	<b>284,700</b>	<b>142,350</b>
Transfers In - Fund 401 SWM	284,700	284,700	142,350	284,700	284,700	142,350
<b>Subtotal Operating Revenues</b>	<b>\$42,294,072</b>	<b>\$40,461,225</b>	<b>\$19,721,917</b>	<b>\$38,300,241</b>	<b>\$38,227,686</b>	<b>\$22,856,525</b>
<b>EXPENDITURES:</b>						
<b>City Council</b>	<b>135,995</b>	<b>134,101</b>	<b>68,256</b>	<b>148,287</b>	<b>148,287</b>	<b>62,948</b>
Legislative	133,874	134,101	68,256	144,837	144,837	62,948
Sister City	2,121	-	-	3,450	3,450	-
<b>City Manager</b>	<b>722,760</b>	<b>636,362</b>	<b>343,180</b>	<b>709,664</b>	<b>709,804</b>	<b>284,502</b>
Executive	567,347	551,617	273,780	590,909	591,049	249,716
Communications	155,413	84,745	69,400	118,755	118,755	34,787
<b>Municipal Court</b>	<b>1,958,515</b>	<b>1,853,556</b>	<b>945,941</b>	<b>1,990,524</b>	<b>1,991,012</b>	<b>887,568</b>
Judicial Services	1,065,824	1,045,965	559,709	1,076,121	1,076,609	529,816
Professional Services	591,672	562,198	273,783	572,000	572,000	260,837
Probation & Detention	301,019	245,393	112,449	342,403	342,403	96,915
<b>Administrative Services</b>	<b>1,775,396</b>	<b>1,840,554</b>	<b>917,666</b>	<b>1,911,795</b>	<b>1,912,353</b>	<b>941,557</b>
Finance	1,193,231	1,265,348	619,269	1,285,342	1,285,714	642,912
Human Resources	582,165	575,206	298,397	626,453	626,639	298,645
<b>Legal</b>	<b>1,706,817</b>	<b>1,430,939</b>	<b>703,548</b>	<b>1,623,752</b>	<b>1,624,194</b>	<b>696,254</b>
Civil Legal Services	1,124,353	956,930	503,498	1,024,671	1,025,066	493,273
Criminal Prosecution Services	232,724	164,818	86,092	220,030	220,030	107,579
City Clerk	204,178	217,889	113,958	224,051	224,098	95,403
Election	145,562	91,302	-	155,000	155,000	-

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>(001) GENERAL FUND-continued</b>						
<b>Community &amp; Economic Development</b>	<b>2,266,964</b>	<b>2,188,040</b>	<b>948,539</b>	<b>2,519,919</b>	<b>2,520,827</b>	<b>1,087,437</b>
Current Planning	718,158	715,817	356,866	775,895	776,337	425,756
Long Range Planning	218,809	196,147	109,791	240,978	241,118	124,222
Building	1,146,618	1,135,909	416,705	1,303,025	1,303,304	448,221
Economic Development	183,379	140,167	65,177	200,021	200,068	89,238
<b>Parks, Recreation &amp; Community Services</b>	<b>2,903,440</b>	<b>2,407,609</b>	<b>1,104,113</b>	<b>2,930,296</b>	<b>2,931,877</b>	<b>1,251,309</b>
Human Services	403,779	370,123	80,346	482,039	482,039	89,528
Administration	329,201	341,371	188,948	312,761	313,935	203,637
Recreation	467,173	297,314	122,938	479,387	479,387	149,043
Senior Services	246,535	180,325	90,898	243,300	243,300	75,044
Parks Facilities	544,466	424,886	244,628	444,965	445,093	263,710
Fort Steilacoom Park	733,560	619,238	288,538	789,994	790,180	364,119
Street Landscape Maintenance	178,727	174,352	87,818	177,850	177,943	106,228
<b>Police</b>	<b>24,953,309</b>	<b>22,920,852</b>	<b>11,650,705</b>	<b>24,460,328</b>	<b>24,493,673</b>	<b>11,505,599</b>
Command	4,084,467	3,413,795	2,055,191	3,840,266	3,845,611	1,995,519
Jail Service	811,899	365,591	194,768	700,000	700,000	114,381
Dispatch Services/SS911	2,069,771	2,048,834	1,024,370	1,995,290	2,023,290	1,012,105
Investigations	3,935,607	3,898,138	1,887,500	4,326,224	4,326,224	1,902,314
Patrol	7,730,510	7,522,202	3,620,249	7,743,477	7,743,477	3,782,155
Special Units	373,704	291,102	120,963	268,573	268,573	126,693
SWAT/Special Response Team	148,476	37,322	5,769	70,730	70,730	53,350
Neighborhood Policing Unit (Formerly Crime Prevention)	1,195,099	1,287,326	644,643	1,328,064	1,328,064	638,253
Contracted Services (Extra Duty, offset by Revenue)	1,033,057	900,942	500,620	775,000	775,000	368,749
Community Safety Resource Team (CSRT)	403,968	370,379	198,475	478,116	478,116	180,659
Training	843,556	749,949	390,754	812,777	812,777	375,651
Traffic Policing	928,309	883,041	439,293	955,384	955,384	331,381
Property Room	276,447	229,129	116,829	314,888	314,888	114,639
Reimbursements	356,392	276,459	132,302	64,650	64,650	142,879
Emergency Management	51,141	47,987	1,832	39,640	39,640	-
Animal Control	324,810	319,129	173,920	357,249	357,249	183,171
Road & Street/Camera Enforcement	386,095	279,528	143,230	390,000	390,000	183,700
<b>Non-Departmental</b>	<b>121,530</b>	<b>107,234</b>	<b>70,726</b>	<b>136,925</b>	<b>136,925</b>	<b>70,152</b>
Citywide	121,530	107,234	70,726	136,925	136,925	70,152
<b>Interfund Transfers</b>	<b>1,983,711</b>	<b>1,462,408</b>	<b>881,624</b>	<b>1,866,823</b>	<b>1,851,291</b>	<b>875,787</b>
Transfer to Fund 101 Street O&M	1,512,108	981,149	653,664	1,381,902	1,366,370	606,902
Transfer to Fund 105/190 Abatement Program	35,000	35,000	-	35,000	35,000	35,000
Transfer to Fund 201 GO Bond Debt Service	436,603	446,260	227,961	449,921	449,921	233,885
<b>Subtotal Operating Expenditures</b>	<b>\$38,528,437</b>	<b>\$34,981,655</b>	<b>\$17,634,299</b>	<b>38,298,313</b>	<b>38,320,243</b>	<b>17,663,113</b>
	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>OPERATING INCOME (LOSS)</b>	<b>3,765,635</b>	<b>5,479,570</b>	<b>2,087,619</b>	<b>1,928</b>	<b>(92,557)</b>	<b>5,193,413</b>
<b>As a % of Operating Expenditures</b>	<b>9.8%</b>	<b>15.7%</b>	<b>11.8%</b>	<b>0.01%</b>	<b>-0.24%</b>	<b>29.40%</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>(001) GENERAL FUND-continued</b>						
OTHER FINANCING SOURCES:						
Grants, Donations/Contrib, 1-Time	544,035	3,434,273	222,524	100,250	456,467	256,225
Contributions/Donations/Other	97,102	58,319	15,996	100,250	155,696	51,793
Grants	446,933	3,375,954	206,528	-	300,771	204,432
<b>Subtotal Other Financing Sources</b>	<b>\$544,035</b>	<b>\$3,434,273</b>	<b>\$222,524</b>	<b>\$100,250</b>	<b>\$456,467</b>	<b>\$256,225</b>
OTHER FINANCING USES:						
Capital & Other 1-Time	1,620,058	4,042,415	748,743	185,656	1,323,222	450,402
Municipal Court	94,366	76,136	29,436	8,800	79,621	38,869
City Council	-	-	-	-	-	-
City Manager	25,796	1,666	590	17,131	59,472	14,416
Administrative Services	32,136	5,447	3,227	8,190	27,557	14,786
City-Wide COVID-19 Grants	-	2,877,860	-	-	2,689	570
Legal/Clerk	57,002	34,302	18,108	8,825	54,470	26,109
Community & Economic Development	600,928	293,575	143,964	14,663	295,189	76,236
Parks, Recreation & Community Services	102,495	156,355	88,774	40,262	187,178	102,815
Police	707,335	597,075	464,645	87,785	617,045	176,600
<b>Interfund Transfers</b>	<b>1,663,097</b>	<b>1,014,676</b>	<b>871,129</b>	<b>880,000</b>	<b>1,582,425</b>	<b>1,353,750</b>
Transfer Out - Fund 101 Street	-	-	-	-	91,888	-
Transfer Out - Fund 105 Property Abatement/RHSP	50,000	50,000	-	50,000	50,000	50,000
Transfer Out - Fund 106 Public Art	100,000	-	-	-	22,500	-
Transfer Out - Fund 192 SSMCP	50,000	50,000	50,000	50,000	50,000	50,000
Transfer Out - Fund 301 Parks CIP	479,300	494,129	282,129	80,000	668,037	553,750
Transfer Out - Fund 302 Transportation CIP	983,797	393,547	512,000	700,000	700,000	700,000
Transfer Out - Fund 311 Sewer	-	27,000	27,000	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$3,283,155</b>	<b>\$5,057,091</b>	<b>\$1,619,872</b>	<b>\$1,065,657</b>	<b>\$2,905,647</b>	<b>\$1,804,152</b>
<b>Total Revenues and Other Sources</b>	<b>\$42,838,107</b>	<b>\$43,895,498</b>	<b>\$19,944,441</b>	<b>\$38,400,491</b>	<b>\$38,684,153</b>	<b>\$23,112,750</b>
<b>Total Expenditures and other Uses</b>	<b>\$41,811,592</b>	<b>\$40,038,746</b>	<b>\$19,254,171</b>	<b>39,363,970</b>	<b>\$41,225,890</b>	<b>\$19,467,265</b>
<b>Beginning Fund Balance:</b>	<b>\$8,847,534</b>	<b>\$9,874,049</b>	<b>\$9,874,049</b>	<b>\$5,767,631</b>	<b>\$13,573,122</b>	<b>\$13,730,801</b>
<b>Ending Fund Balance:</b>	<b>\$9,874,049</b>	<b>\$13,730,801</b>	<b>\$10,564,319</b>	<b>\$4,804,152</b>	<b>\$11,031,385</b>	<b>\$17,376,286</b>
Ending Fund Balance as a % of Gen/Street Operating Rev	22.8%	33.2%	52.4%	12.2%	28.1%	74.5%
Reserve - Total Target 12% of Gen/Street Operating Rev	\$5,194,795	\$4,958,178	\$4,958,178	\$4,711,458	\$4,702,752	\$4,702,752
2% Contingency Reserves	\$865,799	\$826,363	\$826,363	\$785,243	\$783,792	\$783,792
5% General Fund Reserves	\$2,164,498	\$2,065,908	\$2,065,908	\$1,963,108	\$1,959,480	\$1,959,480
5% Strategic Reserves	\$2,164,498	\$2,065,908	\$2,065,908	\$1,963,108	\$1,959,480	\$1,959,480
Unreserved / (12% Adopted Reserves Shortfall):	\$4,679,253	\$8,772,622	\$5,606,141	\$92,695	\$6,328,635	\$12,673,535

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 101 STREET OPERATIONS &amp; MAINTENANCE</b>						
<i>REVENUES:</i>						
Permits	154,287	147,196	94,272	106,500	106,500	98,865
Engineering Review Fees	-	40	40	-	-	-
Motor Vehicle Fuel Tax	841,601	709,693	327,250	855,410	855,410	370,726
<b>Subtotal Operating Revenues</b>	<b>\$ 995,888</b>	<b>\$ 856,929</b>	<b>\$ 421,562</b>	<b>\$ 961,910</b>	<b>\$ 961,910</b>	<b>\$ 469,591</b>
<i>EXPENDITURES:</i>						
Emergency Services						
Street Lighting	367,112	353,182	144,459	337,210	337,210	132,424
Traffic Control Devices	386,439	235,746	104,093	430,523	430,523	120,493
Snow & Ice Response	5,446	28,747	28,521	45,500	45,500	33,667
Road & Street Preservation	1,633,811	1,190,004	771,069	1,514,151	1,515,048	774,188
<b>Subtotal Operating Expenditures</b>	<b>\$2,392,808</b>	<b>\$1,807,679</b>	<b>\$1,048,142</b>	<b>\$2,327,384</b>	<b>\$2,328,281</b>	<b>\$1,060,773</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(\$1,396,920)</b>	<b>(\$950,750)</b>	<b>(\$626,580)</b>	<b>(\$1,365,474)</b>	<b>(\$1,366,371)</b>	<b>(\$591,182)</b>
<i>OTHER FINANCING SOURCES:</i>						
Grants		12,000	-	-	-	-
Judgments, Settlements/Miscellaneous	589	319	319	-	-	2,861
Transfer In From General Fund	1,512,108	981,149	653,664	1,381,902	1,458,258	606,902
<b>Subtotal Other Financing Sources</b>	<b>\$1,512,697</b>	<b>\$993,467</b>	<b>\$653,982</b>	<b>\$1,381,902</b>	<b>1,458,258</b>	<b>609,763</b>
<i>OTHER FINANCING USES:</i>						
Building, Vehicles, Equipment & Other 1-Time	110,987	47,507	32,191	16,428	91,888	18,581
<b>Subtotal Other Financing Uses</b>	<b>\$110,987</b>	<b>\$47,507</b>	<b>\$32,191</b>	<b>\$16,428</b>	<b>\$91,888</b>	<b>\$18,581</b>
<b>Total Revenues and Other Sources</b>	<b>\$2,508,585</b>	<b>\$1,850,396</b>	<b>\$1,075,544</b>	<b>\$2,343,812</b>	<b>\$2,420,168</b>	<b>\$1,079,354</b>
<b>Total Expenditures and other Uses</b>	<b>\$2,503,796</b>	<b>\$1,855,185</b>	<b>\$1,080,333</b>	<b>\$2,343,812</b>	<b>\$2,420,168</b>	<b>\$1,079,354</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$4,789</b>	<b>\$4,789</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$4,789</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 102 REAL ESTATE EXCISE TAX</b>						
<i>REVENUES:</i>						
Real Estate Excise Tax	2,994,634	3,643,117	1,033,678	1,800,000	1,800,000	1,592,505
Interest Earnings	7,380	2,413	1,880	-	-	725
Transfer In - Fund 301 Parks CIP	-	100,000	-	-	-	-
<b>Total Revenue</b>	<b>\$3,002,014</b>	<b>\$3,745,530</b>	<b>\$1,035,559</b>	<b>\$1,800,000</b>	<b>\$1,800,000</b>	<b>\$1,593,230</b>
<i>EXPENDITURES:</i>						
Transfer Out - Fund 201 GO Bond Debt Service	164,000	535,296	140,450	1,240,900	1,240,900	162,902
Transfer Out - Fund 301 Parks CIP	1,443,130	519,589	519,589	158,000	158,000	-
Transfer Out - Fund 302 Transportation CIP	1,304,031	1,219,403	-	679,295	818,295	-
<b>Total Expenditures</b>	<b>\$2,911,161</b>	<b>\$2,274,288</b>	<b>\$660,039</b>	<b>\$2,078,195</b>	<b>\$2,217,195</b>	<b>\$162,902</b>
<b>Beginning Fund Balance:</b>	<b>\$709,416</b>	<b>\$800,269</b>	<b>\$800,269</b>	<b>\$540,095</b>	<b>\$2,271,510</b>	<b>\$2,271,510</b>
<b>Ending Fund Balance:</b>	<b>\$800,270</b>	<b>\$2,271,510</b>	<b>\$1,175,789</b>	<b>\$261,900</b>	<b>\$1,854,315</b>	<b>\$3,701,838</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 103 LAKEWOOD TRANSPORTATION BENEFIT DISTRICT</b>						
<i>REVENUES:</i>						
\$20 Vehicle License Fee (Net of State Admin Fee)	830,684	881,849	434,879	835,000	835,000	454,742
Interest Earnings	3,447	904	604	-	-	359
<b>Total Revenue</b>	<b>\$834,131</b>	<b>\$882,753</b>	<b>\$435,483</b>	<b>\$835,000</b>	<b>835,000</b>	<b>455,101</b>
<i>EXPENDITURES:</i>						
Transfer to Fund 302 Transportation Capital	923,000	247,457	52,457	-	-	-
<b>Total Expenditures</b>	<b>\$923,000</b>	<b>\$247,457</b>	<b>\$52,457</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$141,325</b>	<b>\$52,457</b>	<b>\$52,457</b>	<b>\$640,000</b>	<b>\$687,753</b>	<b>\$687,753</b>
<b>Ending Fund Balance:</b>	<b>\$52,457</b>	<b>\$687,753</b>	<b>\$435,483</b>	<b>\$1,475,000</b>	<b>\$1,522,753</b>	<b>\$1,142,854</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 104 HOTEL/MOTEL LODGING TAX</b>						
<i>REVENUES:</i>						
Special Hotel/Motel Lodging Tax (5%)	\$774,671	\$619,508	\$282,591	\$571,429	\$571,429	\$414,844
Transient Rental income Tax (2%)	317,282	247,803	113,036	228,571	228,571	165,942
Interest Earnings	22,666	7,693	6,290	-	-	722
<b>Total Revenues</b>	<b>\$1,114,619</b>	<b>\$875,005</b>	<b>\$401,917</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$581,508</b>
<i>EXPENDITURES:</i>						
Lodging Tax Programs	540,352	456,515	224,808	672,250	672,250	243,868
Lodging Tax Programs-Transfer Out to Fund 301 Parks CIP	178,836	320,093	-	-	140,941	68,049
<b>Total Expenditures</b>	<b>\$719,189</b>	<b>\$776,609</b>	<b>\$224,808</b>	<b>\$672,250</b>	<b>\$813,191</b>	<b>\$311,917</b>
<b>Beginning Fund Balance:</b>	<b>\$1,165,206</b>	<b>\$1,560,637</b>	<b>\$1,560,637</b>	<b>\$1,247,353</b>	<b>\$1,659,033</b>	<b>\$1,659,033</b>
<b>Ending Fund Balance (earmarked for next year's grant awards)</b>	<b>\$1,560,637</b>	<b>\$1,659,033</b>	<b>\$1,737,747</b>	<b>\$1,375,103</b>	<b>\$1,645,842</b>	<b>\$1,928,624</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 105 PROPERTY ABATEMENT &amp; RENTAL HOUSING SAFETY PROGRAM</b>						
<i>REVENUES:</i>						
<b>Abatement Program:</b>	<b>238,946</b>	<b>132,535</b>	<b>34,679</b>	<b>147,000</b>	<b>147,000</b>	<b>143,628</b>
Abatement Charges	138,739	59,134	30,819	77,000	77,000	68,481
Interest Earnings	36,581	13,401	3,860	35,000	35,000	40,147
Judgments & Settlements/Other Misc	3,625	-	-	-	-	-
Transfer In - Fund 001 General	60,000	60,000	-	35,000	35,000	35,000
<b>Rental Housing Safety Program:</b>	<b>230,307</b>	<b>204,398</b>	<b>121,408</b>	<b>225,000</b>	<b>249,287</b>	<b>197,096</b>
Transfer In - Fund 001 General	25,000	25,000	-	50,000	74,287	50,000
Rental Housing Safety Program Fees	205,307	179,398	121,408	175,000	175,000	147,096
<b>1406 Affordable Housing Program:</b>	<b>-</b>	<b>72,316</b>	<b>17,297</b>	<b>98,000</b>	<b>98,000</b>	<b>47,483</b>
Sales Tax	-	72,316	17,297	98,000	98,000	47,483
<b>Total Revenues</b>	<b>\$469,253</b>	<b>\$409,250</b>	<b>\$173,384</b>	<b>\$470,000</b>	<b>\$494,287</b>	<b>\$388,207</b>
<i>EXPENDITURES:</i>						
Abatement	132,474	92,934	26,089	147,000	757,386	48,800
Rental Housing Safety Program	199,841	263,719	117,235	225,000	225,000	106,600
1406 Affordable Housing Program	-	-	-	98,000	170,315	-
<b>Total Expenditures</b>	<b>\$332,315</b>	<b>\$356,653</b>	<b>\$143,324</b>	<b>\$470,000</b>	<b>\$1,152,701</b>	<b>\$155,400</b>
<b>Beginning Fund Balance:</b>	<b>\$468,879</b>	<b>\$605,817</b>	<b>\$605,817</b>	<b>\$0</b>	<b>\$658,414</b>	<b>\$658,414</b>
<b>Ending Fund Balance:</b>	<b>\$605,817</b>	<b>\$658,414</b>	<b>\$635,877</b>	<b>\$0</b>	<b>\$0</b>	<b>\$891,221</b>
Abatement Program	\$570,784	\$610,386	\$579,374	\$0	\$0	\$705,213
Rental Housing Safety Program	\$35,033	(\$24,288)	\$39,206	\$0	\$0	\$66,208
1406 Affordable Housing Program	\$0	\$72,316	\$17,297	\$0	\$0	\$119,800

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 106 PUBLIC ART</b>						
<i>REVENUES:</i>						
Interest Earnings	893	722	597	-	-	62
Facility Rentals	21,000	(3,000)	1,500	7,500	7,500	-
Transfer In - Fund 001 General	100,000	-	-	-	22,500	-
<b>Total Revenues</b>	<b>\$121,893</b>	<b>(\$2,278)</b>	<b>\$2,097</b>	<b>\$7,500</b>	<b>\$30,000</b>	<b>\$62</b>
<i>EXPENDITURES:</i>						
Arts Commission Programs	-	-	-	2,000	10,000	-
Public Art	4,000	5,000	5,000	5,500	155,500	-
<b>Total Expenditures</b>	<b>\$4,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$7,500</b>	<b>\$165,500</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$24,885</b>	<b>\$142,778</b>	<b>\$142,778</b>	<b>\$0</b>	<b>\$135,500</b>	<b>\$135,500</b>
<b>Ending Fund Balance:</b>	<b>\$142,778</b>	<b>\$135,500</b>	<b>\$139,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,562</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 180 NARCOTICS SEIZURE</b>						
<i>REVENUES:</i>						
Forfeitures	123,275	71,670	16,383	-	-	15,794
Law Enforcement Contracts	38,171	33,485	11,630	-	-	2,217
Interest Earnings	6,098	1,197	997	-	-	81
<b>Total Revenues</b>	<b>\$167,544</b>	<b>\$106,352</b>	<b>\$29,010</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,091</b>
<i>EXPENDITURES:</i>						
Investigations /Predictive Policing	201,584	162,477	87,273	-	106,196	42,714
Capital Purchases	-	-	-	120,000	120,000	-
<b>Total Expenditures</b>	<b>\$201,584</b>	<b>\$162,477</b>	<b>\$87,273</b>	<b>\$120,000</b>	<b>\$226,196</b>	<b>\$42,714</b>
<b>Beginning Fund Balance:</b>	<b>\$316,361</b>	<b>\$282,321</b>	<b>\$282,321</b>	<b>\$120,000</b>	<b>\$226,196</b>	<b>\$226,196</b>
<b>Ending Fund Balance:</b>	<b>\$282,321</b>	<b>\$226,196</b>	<b>\$224,058</b>	<b>\$0</b>	<b>\$0</b>	<b>\$201,573</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 181 FELONY SEIZURE</b>						
<i>REVENUES:</i>						
Forfeitures/Misc/Interest	14,121	42,660	5,401	-	-	20
<b>Total Revenues</b>	<b>\$14,121</b>	<b>\$42,660</b>	<b>\$5,401</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20</b>
<i>EXPENDITURES:</i>						
Investigations/Predictive Policing	21,022	2,966	1,424	-	47,837	6,528
<b>Total Expenditures</b>	<b>\$21,022</b>	<b>\$2,966</b>	<b>\$1,424</b>	<b>\$0</b>	<b>\$47,837</b>	<b>\$6,528</b>
<b>Beginning Fund Balance:</b>	<b>\$15,044</b>	<b>\$8,143</b>	<b>\$8,143</b>	<b>\$0</b>	<b>\$47,837</b>	<b>\$47,837</b>
<b>Ending Fund Balance:</b>	<b>\$8,143</b>	<b>\$47,837</b>	<b>\$12,121</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,329</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 182 FEDERAL SEIZURE</b>						
<i>REVENUES:</i>						
Forfeitures	264,203	63,492	63,492	-	-	-
Interest Earnings	-	1,132	881	-	-	86
<b>Total Revenues</b>	<b>\$264,203</b>	<b>\$64,624</b>	<b>\$64,373</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86</b>
<i>EXPENDITURES:</i>						
Crime Prevention	4,374	399	-	-	40,906	-
Capital	-	163,147	-	120,000	120,000	-
<b>Total Expenditures</b>	<b>\$4,374</b>	<b>\$163,546</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$160,906</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$259,829</b>	<b>\$259,829</b>	<b>\$120,000</b>	<b>\$160,907</b>	<b>\$160,907</b>
<b>Ending Fund Balance:</b>	<b>\$259,829</b>	<b>\$160,907</b>	<b>\$324,202</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,993</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 190 CDBG</b>						
<i>REVENUES:</i>						
Grants	843,178	385,342	223,055	595,000	4,328,614	458,754
Section 108 Loan Proceeds	-	-	-	-	-	-
Interest Earnings	6	16	9	-	-	6
Miscellaneous/Contributions	1,309	3,411	408	-	-	3,411
<b>Total Revenues</b>	<b>\$844,493</b>	<b>\$388,769</b>	<b>\$223,472</b>	<b>\$595,000</b>	<b>\$4,328,614</b>	<b>\$462,171</b>
<i>EXPENDITURES:</i>						
Grants	348,605	402,213	254,390	595,000	4,328,614	533,295
Transfer Out - Fund 302 Transportation	486,445	8,056	3,016	-	-	-
<b>Total Expenditures</b>	<b>\$835,050</b>	<b>\$410,269</b>	<b>\$257,406</b>	<b>\$595,000</b>	<b>\$4,328,614</b>	<b>\$533,295</b>
<b>Beginning Fund Balance:</b>	<b>\$1,393,781</b>	<b>\$1,403,224</b>	<b>\$1,403,224</b>	<b>\$0</b>	<b>\$1,381,724</b>	<b>\$1,381,724</b>
<b>Ending Fund Balance:</b>	<b>\$1,403,224</b>	<b>\$1,381,724</b>	<b>\$1,369,289</b>	<b>\$0</b>	<b>\$1,381,724</b>	<b>\$1,310,600</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM</b>						
<i>REVENUES:</i>						
Grant-NSP 1	55,697	43,741	-	-	42,000	46,093
Grant-NSP 3	-	57,505	57,505	-	-	-
Abatement Charges	-	-	-	63,000	-	-
Abatement Interest	1,766	12,257	12,257	15,000	-	6,090
<b>Total Revenues</b>	<b>\$57,462</b>	<b>\$113,503</b>	<b>\$69,763</b>	<b>\$78,000</b>	<b>\$42,000</b>	<b>\$52,182</b>
<i>EXPENDITURES:</i>						
Grant-NSP 1	3,662	822	652	78,000	297,114	5,601
Grant-NSP 3	-	-	-	-	-	43,357
<b>Total Expenditures</b>	<b>\$3,662</b>	<b>\$822</b>	<b>\$652</b>	<b>\$78,000</b>	<b>\$297,114</b>	<b>\$48,959</b>
<b>Beginning Fund Balance:</b>	<b>\$88,632</b>	<b>\$142,433</b>	<b>\$142,433</b>	<b>\$0</b>	<b>\$255,115</b>	<b>\$255,115</b>
<b>Ending Fund Balance:</b>	<b>\$142,433</b>	<b>\$255,115</b>	<b>\$211,543</b>	<b>\$0</b>	<b>\$0</b>	<b>\$258,339</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 192 SSMCP (SOUTH SOUND MILITARY COMMUNITIES PARTNERSHIP)</b>						
<i>REVENUES:</i>						
Grants	241,825	461,015	217,757	-	7,509,228	115,196
Partner Participation	182,400	186,000	184,100	177,500	186,000	180,500
Misc/Other	1	500	500	-	-	-
Transfer In From Fund 001 General	50,000	50,000	50,000	50,000	50,000	50,000
<b>Total Revenues</b>	<b>\$474,227</b>	<b>\$697,515</b>	<b>\$452,357</b>	<b>\$227,500</b>	<b>\$7,745,228</b>	<b>\$345,696</b>
<i>EXPENDITURES:</i>						
OEA/SSMCP	494,496	732,928	404,043	227,500	7,763,073	214,588
<b>Total Expenditures</b>	<b>\$494,496</b>	<b>\$732,928</b>	<b>\$404,043</b>	<b>\$227,500</b>	<b>\$7,763,073</b>	<b>\$214,588</b>
<b>Beginning Fund Balance:</b>	<b>\$73,700</b>	<b>\$53,431</b>	<b>\$53,431</b>	<b>\$0</b>	<b>\$18,018</b>	<b>\$18,018</b>
<b>Ending Fund Balance:</b>	<b>\$53,431</b>	<b>\$18,018</b>	<b>\$101,744</b>	<b>\$0</b>	<b>\$173</b>	<b>\$149,125</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 195 PUBLIC SAFETY GRANTS</b>						
<i>REVENUES:</i>						
Grants	317,474	535,656	193,236	132,328	518,076	249,010
<b>Total Revenues</b>	<b>\$317,474</b>	<b>\$535,656</b>	<b>\$193,236</b>	<b>\$132,328</b>	<b>\$518,076</b>	<b>\$249,010</b>
<i>EXPENDITURES:</i>						
Grants	317,473	535,656	193,236	132,328	518,076	249,010
<b>Total Expenditures</b>	<b>\$317,473</b>	<b>\$535,656</b>	<b>\$193,236</b>	<b>\$132,328</b>	<b>\$518,076</b>	<b>\$249,010</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE</b>						
<i>REVENUES:</i>						
Transfer-In From Fund 001 General	436,603	446,260	233,564	449,921	449,921	233,885
Transfer-In From Fund 102 REET	164,000	535,296	134,846	1,240,900	1,240,900	162,902
<b>Total Revenues</b>	<b>\$600,603</b>	<b>\$981,556</b>	<b>\$368,411</b>	<b>\$1,690,821</b>	<b>\$1,690,821</b>	<b>\$396,787</b>
<i>EXPENDITURES:</i>						
Principal & Interest - 59th Avenue	77,000	77,000	77,000	77,000	77,000	77,000
Principal & Interest - Police Station - 2009/2016	210,181	209,006	17,261	212,594	212,594	15,935
Principal & Interest - LOCAL LED Streetlight	155,025	154,650	133,700	160,327	160,327	140,950
Principle & Interest - Transportation Bond - 2019 LTGO	158,396	540,900	140,450	1,004,950	1,004,950	133,950
Principle & Interest - Transportation Bond - 2020 LTGO	-	-	-	235,950	235,950	28,952
<b>Total Expenditures</b>	<b>\$600,603</b>	<b>981,556</b>	<b>368,411</b>	<b>1,690,821</b>	<b>1,690,821</b>	<b>396,787</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE</b>						
<i>REVENUES:</i>						
Interest	1,876	1,407	1,129	-	-	108
Assessments	201,429	270,724	-	268,920	268,920	-
LID 1109 Bond Proceeds for Admin Fees (Fund 302)	-	17,730	17,300	-	-	-
<b>Total Revenues</b>	<b>\$203,305</b>	<b>\$289,861</b>	<b>\$18,429</b>	<b>\$268,920</b>	<b>\$268,920</b>	<b>\$108</b>
<i>EXPENDITURES:</i>						
Combined LID 1101/1103	167,641	10,800	512	109,833	247,002	665
LID 1108	68,293	65,521	-	62,749	62,749	182
LID 1109	-	600	600	96,338	207,207	96,564
<b>Total Expenditures</b>	<b>235,934</b>	<b>76,921</b>	<b>1,112</b>	<b>268,920</b>	<b>516,958</b>	<b>97,411</b>
<b>Beginning Fund Balance:</b>	<b>\$67,726</b>	<b>\$35,097</b>	<b>\$35,097</b>	<b>\$0</b>	<b>\$248,038</b>	<b>\$248,038</b>
<b>Ending Fund Balance:</b>	<b>\$35,097</b>	<b>\$248,038</b>	<b>\$52,414</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,735</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 204 SEWER PROJECT DEBT SERVICE</b>						
<i>REVENUES:</i>						
Sewer Charges (4.75% Sewer Surcharge)	822,295	791,007	392,315	785,000	785,000	383,888
Interest Earnings/Other	20,829	4,127	2,553	6,600	6,600	409
Sanitary Side Sewer Connection Home Loan Repayment	7,767	30,413	4,190	8,881	8,881	5,649
<b>Total Revenues</b>	<b>\$850,891</b>	<b>\$825,547</b>	<b>\$399,057</b>	<b>\$800,481</b>	<b>\$800,481</b>	<b>\$389,946</b>
<i>EXPENDITURES:</i>						
Principal & Interest	485,023	482,554	482,554	480,086	480,086	480,086
Transfer To Fund 311 Sewer Capital	987,000	55,000	55,000	190,000	190,000	-
<b>Total Expenditures</b>	<b>1,472,023</b>	<b>\$537,554</b>	<b>\$537,554</b>	<b>\$670,086</b>	<b>\$670,086</b>	<b>\$480,086</b>
<b>Beginning Fund Balance:</b>	<b>\$940,452</b>	<b>\$319,321</b>	<b>\$319,321</b>	<b>\$578,288</b>	<b>\$607,313</b>	<b>\$607,313</b>
<b>Ending Fund Balance:</b>	<b>\$319,321</b>	<b>\$607,313</b>	<b>\$180,824</b>	<b>\$708,683</b>	<b>\$737,708</b>	<b>\$517,173</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE</b>						
<i>REVENUES:</i>						
Interest Earnings	2,606	674	556	-	-	59
<b>Total Revenues</b>	<b>\$2,606</b>	<b>\$674</b>	<b>\$556</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59</b>
<i>EXPENDITURES:</i>						
Transfer Out - Fund 001 General	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Beginning Fund Balance:</b>	<b>\$129,688</b>	<b>\$132,294</b>	<b>\$132,294</b>	<b>\$132,294</b>	<b>\$132,968</b>	<b>\$132,968</b>
<b>Ending Fund Balance:</b>	<b>\$132,294</b>	<b>\$132,968</b>	<b>\$132,850</b>	<b>\$132,294</b>	<b>\$132,968</b>	<b>\$133,028</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 301 PARKS CAPITAL</b>						
<i>REVENUES:</i>						
Grants	714,360	2,112,047	151,817	332,000	2,609,549	336,070
Motor Vehicle Excise Tax for Paths & Trails	4,978	4,198	1,936	-	-	2,193
Interest Earnings	33,800	12,768	10,611	-	-	721
Contributions/Donations/Utility & Developers	208,974	5,023	50	-	10,000	13,540
Transfer In From Fund 001 General	479,300	494,129	282,129	80,000	643,750	553,750
Transfer In From Fund 102 REET	1,443,130	519,589	519,589	158,000	158,000	-
Transfer In From Fund 104 Hotel/Motel Lodging Tax	178,836	320,093	-	-	140,941	68,049
Transfer In From Fund 302 Transportation CIP	5,087	-	-	-	-	-
Transfer In From Fund 401 Surface Water Mgmt	131,537	-	-	-	206,277	-
Transfer In - Fund 502 Property Management	50,000	-	-	-	-	-
<b>Total Revenues</b>	<b>\$3,250,004</b>	<b>\$3,467,848</b>	<b>\$966,132</b>	<b>\$570,000</b>	<b>\$3,768,517</b>	<b>\$974,323</b>
<i>EXPENDITURES:</i>						
Capital	2,025,972	3,478,905	223,231	570,000	6,349,899	1,729,969
Transfer to Fund 102 REET	-	100,000	-	-	-	-
<b>Total Expenditures</b>	<b>\$2,025,972</b>	<b>\$3,578,905</b>	<b>\$223,231</b>	<b>\$570,000</b>	<b>\$6,349,899</b>	<b>\$1,729,969</b>
<b>Beginning Fund Balance:</b>	<b>\$1,492,525</b>	<b>\$2,716,557</b>	<b>\$2,716,557</b>	<b>\$0</b>	<b>\$2,605,500</b>	<b>\$2,605,500</b>
<b>Ending Fund Balance:</b>	<b>\$2,716,557</b>	<b>\$2,605,500</b>	<b>\$3,459,458</b>	<b>\$0</b>	<b>\$24,118</b>	<b>\$1,849,853</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 302 TRANSPORTATION CAPITAL PROJECT</b>						
<b>REVENUES:</b>						
Motor Vehicle Excise Tax	338,774	285,676	131,730	344,330	344,330	149,230
State Transportation Package - Multi-Modal Distribution	82,162	81,341	40,672	80,440	80,440	40,284
State Transportation Package - Increased Gas Tax (MVET)	71,893	71,174	35,588	70,235	70,235	35,249
Traffic Mitigation Fees	103,505	-	-	-	-	-
Pavement Degradation Fees	52,741	28,135	17,423	-	-	21,263
Grants	1,421,106	2,192,897	625,525	4,786,400	8,480,468	1,627,115
Contributions from Utilities/Developers/Partners	179,351	150,126	-	150,302	150,302	-
LID Financing	-	922,757	922,757	-	-	-
Proceeds from Sale of Asset/Street Vacation	200,000	65,203	37,800	-	-	-
Interest/Other	136,879	57,861	50,035	-	-	1,982
GO Bond Proceeds	8,055,905	3,029,885	-	6,600,000	6,600,000	-
Transfer In - Fund 001 General	983,797	512,000	512,000	700,000	700,000	700,000
Transfer In - Fund 102 REET	1,304,031	1,100,950	-	679,295	818,295	-
Transfer In - Fund 103 TBD	923,000	247,457	52,457	-	-	-
Transfer In - Fund 190 CDBG	486,445	8,056	3,016	-	294,960	(5,040)
Transfer In - Fund 401 SWM	788,275	492,901	278,657	1,575,000	4,316,155	779,458
<b>Total Revenues</b>	<b>\$15,127,864</b>	<b>\$9,246,420</b>	<b>\$2,707,659</b>	<b>\$14,986,002</b>	<b>\$21,855,185</b>	<b>\$3,349,540</b>
<b>EXPENDITURES:</b>						
Capital Projects	7,256,185	14,571,364	4,285,493	15,732,002	26,253,222	4,374,487
Debt Issue Cost	55,881	19,500	-	-	-	10,380
Transfer Out - Fund 301 Parks CIP	5,087	-	-	-	-	-
Transfer Out - Fund 201 GO Bond Debt Service	-	17,730	17,300	-	-	-
Transfer Out - Fund 401 SWM	-	241,840	241,840	-	-	-
Intefund Loan Repayment	-	880,204	880,204	-	-	-
<b>Total Expenditures</b>	<b>\$7,317,153</b>	<b>\$15,730,638</b>	<b>\$5,424,837</b>	<b>\$15,732,002</b>	<b>\$26,253,222</b>	<b>\$4,384,867</b>
<b>Beginning Fund Balance:</b>	<b>\$3,543,426</b>	<b>\$11,354,136</b>	<b>\$11,354,136</b>	<b>\$927,246</b>	<b>\$4,869,918</b>	<b>\$4,869,918</b>
<b>Ending Fund Balance:</b>	<b>\$11,354,136</b>	<b>\$4,869,918</b>	<b>\$8,636,959</b>	<b>\$181,246</b>	<b>\$471,881</b>	<b>\$3,834,590</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 311 SEWER CAPITAL PROJECT</b>						
<b>REVENUES:</b>						
Grants	450,000	-	-	-	75,000	-
Sewer Availability Charge	245,401	297,919	146,531	165,000	165,000	125,914
Interest Earnings	18,382	5,381	4,322	-	-	868
Proceeds from Lien	1,474	1,543	632	-	-	625
Transfer In Fund 001 General	-	27,000	27,000	-	-	-
Transfer In From Fund 401 Surface Water Mgmt	-	8,000	-	-	-	-
Transfer In Fund 204 Sewer Debt (Sewer Surcharge 4.75%)	987,000	55,000	55,000	190,000	190,000	-
Transfer In Fund 312 Sanitary Sewer Connection Capital	815,483	-	-	-	-	-
<b>Total Revenues</b>	<b>\$2,517,741</b>	<b>\$394,844</b>	<b>\$233,485</b>	<b>\$355,000</b>	<b>\$430,000</b>	<b>\$127,407</b>
<b>EXPENDITURES:</b>						
Capital/Administration	1,390,145	108,745	44,795	795,000	1,743,461	43,346
<b>Total Expenditures</b>	<b>\$1,390,145</b>	<b>\$108,745</b>	<b>\$44,795</b>	<b>\$795,000</b>	<b>1,743,461</b>	<b>43,346</b>
<b>Beginning Fund Balance:</b>	<b>\$118,225</b>	<b>\$1,245,820</b>	<b>\$1,245,820</b>	<b>\$465,586</b>	<b>\$1,531,919</b>	<b>\$1,531,919</b>
<b>Ending Fund Balance:</b>	<b>\$1,245,820</b>	<b>\$1,531,919</b>	<b>\$1,434,510</b>	<b>\$25,586</b>	<b>\$218,458</b>	<b>\$1,615,980</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 401 SURFACE WATER MANAGEMENT</b>						
<i>REVENUES:</i>						
Storm Drainage Fees & Charges	4,256,773	4,480,680	2,372,193	4,351,500	4,351,500	2,588,348
Site Development Permit Fee	46,968	74,816	52,293	50,000	50,000	44,665
Interest Earnings & Misc	79,984	22,701	18,408	15,600	15,600	2,684
<b>Subtotal Operating Revenues</b>	<b>\$4,383,724</b>	<b>\$4,578,197</b>	<b>\$2,442,893</b>	<b>\$4,417,100</b>	<b>\$4,417,100</b>	<b>\$2,635,698</b>
<i>EXPENDITURES:</i>						
Engineering Services and Operations & Maintenance	-	-	-	-	-	-
Engineering Services	1,431,957	1,430,305	746,049	1,860,808	1,861,215	807,724
Operations & Maintenance	810,393	623,702	229,188	961,416	961,416	96,068
Revenue Bonds - Debt Service (15-Year Life, 4%)	-	-	-	126,000	126,000	-
Transfer to Fund 001 General Admin Support	284,700	284,700	142,350	284,700	284,700	142,350
<b>Subtotal Operating Expenditures</b>	<b>\$2,527,049</b>	<b>\$2,338,707</b>	<b>\$1,117,587</b>	<b>\$3,232,924</b>	<b>\$3,233,331</b>	<b>\$1,046,142</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$1,856,675</b>	<b>\$2,239,490</b>	<b>\$1,325,306</b>	<b>\$1,184,176</b>	<b>\$1,183,769</b>	<b>\$1,589,555</b>
<b>As a % of Operating Expenditures</b>	<b>73.5%</b>	<b>95.8%</b>	<b>118.6%</b>	<b>36.6%</b>	<b>36.6%</b>	<b>151.9%</b>
<i>OTHER FINANCING SOURCES:</i>						
Grants/Contributions	-	120,168	7,376	-	3,435	21,398
American Lake Management District	119,313	32,337	21,506	33,285	33,285	9,710
Flood Control Opportunity Fund	-	300,202	148,488	-	-	-
Revenue Bonds - Bond Proceeds	-	-	-	1,000,000	1,000,000	-
Transfer In From Fund 302 Transportation Capital	-	241,840	241,840	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$119,313</b>	<b>\$694,546</b>	<b>\$419,209</b>	<b>\$1,033,285</b>	<b>\$1,036,720</b>	<b>\$31,108</b>
<i>OTHER FINANCING USES:</i>						
Capital/1-Time	225,438	903,821	226,568	231,665	689,548	39,720
American Lake Management District	124,619	14,584	4,128	29,886	61,121	2,246
Transfer to Fund 301 Parks CIP	133,958	-	-	-	206,277	-
Transfer to Fund 302 Transportation Capital	785,855	492,901	278,657	1,575,000	4,316,155	779,458
Transfer To Fund 311 Sewer Capital	-	8,000	-	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$1,269,870</b>	<b>\$1,419,305</b>	<b>\$509,353</b>	<b>\$1,836,551</b>	<b>\$5,273,101</b>	<b>\$821,424</b>
<b>Total Revenues and Other Sources</b>	<b>\$4,503,037</b>	<b>\$5,272,743</b>	<b>\$2,862,102</b>	<b>\$5,450,385</b>	<b>\$5,453,820</b>	<b>\$2,666,805</b>
<b>Total Expenditures and other Uses</b>	<b>\$3,796,920</b>	<b>\$3,758,013</b>	<b>\$1,626,941</b>	<b>\$5,069,475</b>	<b>\$8,506,432</b>	<b>\$1,867,566</b>
<b>Beginning Fund Balance:</b>	<b>\$3,600,172</b>	<b>\$4,306,289</b>	<b>\$4,306,289</b>	<b>\$1,500,405</b>	<b>\$5,821,019</b>	<b>\$5,821,019</b>
<b>Ending Fund Balance:</b>	<b>\$4,306,289</b>	<b>\$5,821,019</b>	<b>\$5,541,451</b>	<b>\$1,881,315</b>	<b>\$2,768,407</b>	<b>\$6,620,258</b>
Ending Fund Balance as a % of Operating Rev/Exp	98.2%	127.1%	226.8%	42.6%	62.7%	251.2%
17% Operating Reserves (of operating revenues)	\$0	\$0	\$0	\$0	\$0	\$0
33% Operating Reserves (of operating expenditures)	\$833,926	\$771,773	\$368,804	\$1,066,865	\$1,066,999	\$1,066,999
1% Capital Reserves	\$458,330	\$453,795	\$453,795	\$490,130	\$490,130	\$490,130
American Lake Management District	\$16,571	\$31,237	\$31,518	\$31,549	\$314	\$35,614
Unreserved / (Shortfall):	\$2,997,462	\$4,564,214	\$4,687,334	\$292,771	\$1,210,964	\$5,027,515

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 501 FLEET &amp; EQUIPMENT</b>						
<i>OPERATING REVENUES:</i>						
M&O Revenue	763,367	617,408	275,170	740,720	740,720	268,986
Interest Earnings	71,013	19,472	15,857	15,000	15,000	1,883
<b>Total Revenues</b>	<b>\$834,380</b>	<b>\$636,880</b>	<b>\$291,026</b>	<b>\$755,720</b>	<b>\$755,720</b>	<b>\$270,868</b>
<i>OPERATING EXPENDITURES:</i>						
Fuel/Gasoline	323,206	255,476	108,340	424,150	424,150	131,198
Other Supplies	18,655	11,720	6,529	3,990	3,990	9,432
Repairs & Maintenance	499,389	380,884	184,912	327,580	327,580	130,112
Other Services & Charges	6,468	516	462	-	-	126
<b>Total Expenditures</b>	<b>\$847,719</b>	<b>\$648,597</b>	<b>\$300,243</b>	<b>\$755,720</b>	<b>\$755,720</b>	<b>\$270,868</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>(\$13,339)</b>	<b>(\$11,716)</b>	<b>(\$9,216)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING SOURCES:</i>						
Interfund Loan (Fund 302 LID Interim Financing)	-	880,204	880,204	-	-	-
Replacement Reserves Collections	805,481	-	-	-	-	-
Capital Contribution	-	25,807	-	-	24,900	-
Proceeds From Sale of Assets	13,339	11,716	9,216	-	-	24,660
Transfer In From Fund 504 Risk Management	81,184	64,851	58,574	-	-	-
<b>Total Other Financing Sources</b>	<b>\$900,004</b>	<b>\$982,578</b>	<b>\$947,994</b>	<b>\$0</b>	<b>\$24,900</b>	<b>\$24,660</b>
<i>OTHER FINANCING USES:</i>						
Fleet & Equipment New & Replacement	941,993	490,005	59,058	484,000	687,552	211,055
<b>Total Other Financing Uses</b>	<b>\$941,993</b>	<b>\$490,005</b>	<b>\$59,058</b>	<b>\$484,000</b>	<b>\$687,552</b>	<b>\$211,055</b>
<b>Total Revenues</b>	<b>\$1,734,384</b>	<b>\$1,619,459</b>	<b>\$1,239,020</b>	<b>\$755,720</b>	<b>\$780,620</b>	<b>\$295,528</b>
<b>Total Expenditures</b>	<b>\$1,789,712</b>	<b>\$1,138,602</b>	<b>\$359,300</b>	<b>\$1,239,720</b>	<b>\$1,443,272</b>	<b>\$481,923</b>
<b>Beginning Fund Balance:</b>	<b>\$3,835,778</b>	<b>\$3,780,451</b>	<b>\$3,780,451</b>	<b>\$3,940,779</b>	<b>\$4,261,308</b>	<b>\$4,261,308</b>
<b>Ending Fund Balance:</b>	<b>\$3,780,451</b>	<b>\$4,261,308</b>	<b>\$4,660,171</b>	<b>\$3,456,779</b>	<b>\$3,598,656</b>	<b>\$4,074,913</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 502 PROPERTY MANAGEMENT</b>						
<i>OPERATING REVENUES:</i>						
M&O Revenue	683,461	702,611	312,249	695,603	695,603	361,618
Interest Earnings	14,728	2,278	1,831	-	-	258
<b>Total Operating Revenues</b>	<b>\$ 698,189</b>	<b>\$ 704,888</b>	<b>\$ 314,080</b>	<b>\$ 695,603</b>	<b>\$ 695,603</b>	<b>\$ 361,876</b>
<i>OPERATING EXPENDITURES:</i>						
City Hall Facility	369,872	374,899	167,098	381,034	381,034	193,137
Police Station	266,905	275,469	125,889	245,052	245,052	148,740
Parking Facilities/Light Rail	61,413	54,521	21,093	69,517	69,517	19,999
<b>Total Operating Expenditures</b>	<b>\$ 698,189</b>	<b>\$ 704,888</b>	<b>\$ 314,080</b>	<b>\$ 695,603</b>	<b>\$ 695,603</b>	<b>\$ 361,876</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>OTHER FINANCING SOURCES:</i>						
Replacement Reserve Collections / Other 1-Time	100,000	156,178	66,333	-	40,000	-
<b>Total Other Financing Sources</b>	<b>\$ 100,000</b>	<b>\$ 156,178</b>	<b>\$ 66,333</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ -</b>
<i>OTHER FINANCING USES:</i>						
Capital/1-Time/6-Year Property Management Plan	157,082	7,934	757	230,000	355,000	9,822
<b>Total Other Financing Uses</b>	<b>\$ 157,082</b>	<b>\$ 7,934</b>	<b>\$ 757</b>	<b>\$ 230,000</b>	<b>\$ 355,000</b>	<b>\$ 9,822</b>
<b>Total Revenues</b>	<b>\$ 798,188</b>	<b>\$ 861,066</b>	<b>\$ 380,414</b>	<b>\$ 695,603</b>	<b>\$ 735,603</b>	<b>\$ 361,876</b>
<b>Total Expenditures</b>	<b>\$ 855,271</b>	<b>\$ 712,823</b>	<b>\$ 314,837</b>	<b>\$ 925,603</b>	<b>\$ 1,050,603</b>	<b>\$ 371,698</b>
<b>Beginning Fund Balance:</b>	<b>\$493,139</b>	<b>\$436,057</b>	<b>\$436,057</b>	<b>\$389,124</b>	<b>\$584,300</b>	<b>\$584,300</b>
<b>Ending Fund Balance:</b>	<b>\$436,057</b>	<b>\$584,300</b>	<b>\$501,634</b>	<b>\$159,124</b>	<b>\$269,300</b>	<b>\$574,479</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 503 INFORMATION TECHNOLOGY</b>						
<i>REVENUES:</i>						
M&O Revenue	1,202,671	1,337,482	697,270	1,891,129	1,891,129	694,736
Misc/Interest/Other	2,201	2,826	2,655	-	-	89
<b>Total Operating Revenues</b>	<b>\$ 1,204,872</b>	<b>\$ 1,340,308</b>	<b>\$ 699,925</b>	<b>\$ 1,891,129</b>	<b>\$ 1,891,129</b>	<b>\$ 694,825</b>
<i>EXPENDITURES:</i>						
Personnel	562,728	524,535	259,555	588,699	588,699	293,341
Supplies	40,330	60,796	48,127	179,520	179,520	33,630
Services & Charges	601,814	754,976	392,243	1,122,910	1,122,910	367,854
<b>Total Operating Expenditures</b>	<b>\$1,204,872</b>	<b>\$1,340,308</b>	<b>\$699,925</b>	<b>\$1,891,129</b>	<b>\$1,891,129</b>	<b>\$694,825</b>
<b>Operating Revenue Over/(Under) Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING SOURCES:</i>						
Replacement Reserve Collection	48,678	66,845	22,282	-	-	-
Capital Contrib & Other 1-Time /6-Year Strategic Plan	593,944	305,350	203,334	168,750	525,655	246,788
<b>Total Other Financing Sources</b>	<b>\$642,622</b>	<b>\$372,195</b>	<b>\$225,616</b>	<b>\$168,750</b>	<b>\$525,655</b>	<b>\$246,788</b>
<i>OTHER FINANCING USES:</i>						
One-Time/Capital	593,944	305,350	203,334	168,750	525,655	246,788
<b>Total Other Financing Uses</b>	<b>\$593,944</b>	<b>\$305,350</b>	<b>\$203,334</b>	<b>\$168,750</b>	<b>\$525,655</b>	<b>\$246,788</b>
<b>Total Revenues</b>	<b>\$1,847,494</b>	<b>\$1,712,503</b>	<b>\$925,541</b>	<b>\$2,059,879</b>	<b>\$2,416,784</b>	<b>\$941,612</b>
<b>Total Expenditures</b>	<b>\$1,798,816</b>	<b>\$1,645,658</b>	<b>\$903,259</b>	<b>\$2,059,879</b>	<b>\$2,416,784</b>	<b>\$941,612</b>
<b>Beginning Fund Balance:</b>	<b>\$90,000</b>	<b>\$138,678</b>	<b>\$138,678</b>	<b>\$205,522</b>	<b>\$205,522</b>	<b>\$205,523</b>
<b>Ending Fund Balance:</b>	<b>\$138,678</b>	<b>\$205,523</b>	<b>\$160,960</b>	<b>\$205,522</b>	<b>\$205,522</b>	<b>\$205,523</b>

	2019 Annual Actual	2020 Annual Actual	2020 Actual YTD Jun	2021 Original Budget	2021 Current Revised	2021 Actual YTD Jun
<b>FUND 504 RISK MANAGEMENT</b>						
<i>REVENUES:</i>						
M&O Revenue	1,561,705	1,289,027	1,494,012	1,396,480	1,406,350	1,465,350
AWC Retro Refund	-	128,938	51,655	-	-	-
Insurance Proceeds/3rd Party Recoveries	285,680	371,383	105,694	200,000	200,000	83,259
<b>Total Revenues</b>	<b>\$1,847,386</b>	<b>\$1,789,348</b>	<b>\$1,651,361</b>	<b>\$1,596,480</b>	<b>\$1,606,350</b>	<b>\$1,548,609</b>
<i>EXPENDITURES:</i>						
Safety Program	2,782	2,474	1,013	3,980	3,980	1,310
AWC Retro Program	35,792	37,356	37,356	37,500	37,500	33,945
WCIA Assessment	1,411,230	1,438,931	1,438,931	1,355,000	1,364,870	1,364,838
Claims/Judgments & Settlements	316,397	245,735	115,486	200,000	200,000	148,516
<b>Total Expenditures</b>	<b>\$1,766,202</b>	<b>\$1,724,497</b>	<b>\$1,592,787</b>	<b>\$1,596,480</b>	<b>\$1,606,350</b>	<b>\$1,548,609</b>
<i>OTHER FINANCING SOURCES:</i>						
Capital Contribution/1-Time M&O	-	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>OTHER FINANCING USES:</i>						
Transfer To Fund 501 Fleet & Equipment	81,184	64,851	58,574	-	-	-
<b>Total Other Financing Uses</b>	<b>\$81,184</b>	<b>\$64,851</b>	<b>\$58,574</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$1,847,386</b>	<b>\$1,789,348</b>	<b>\$1,651,361</b>	<b>\$1,596,480</b>	<b>\$1,606,350</b>	<b>\$1,548,609</b>
<b>Total Expenditures</b>	<b>\$1,847,386</b>	<b>\$1,789,348</b>	<b>\$1,651,361</b>	<b>\$1,596,480</b>	<b>\$1,606,350</b>	<b>\$1,548,609</b>
<b>Beginning Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## City Council

Performance Measure	Target	Quarter 1	Quarter 2
# of City Council retreats	2 times per year	1	1
# of City Council sponsored/supported events	20 per year	2	4

MLK Jr. Celebration  
APCC Asia Pacific New Year Celebration  
Community Clean-Up Event  
2021 Kids' Fest and Children's Museum at JBLM Ribbon Cutting Ceremony  
Lancer Field Dedicatoin Ceremony  
Rotary Club of Lakewood Sportsmans Dinner & Auction

## City Manager

Performance Measure	Target	Quarter 1	Quarter 2
Average # of items on study session agendas	< 6 items	3.3	4
# of presentations of State of the City	10	3	3
# of new followers: City Twitter	45 per quarter	data not available	2,480
# of new followers: LPD Twitter	45 per quarter	data not available	7,955
#of new likes: City FB	45 per quarter	6	8,942
#of new likes: LPD FB	45 per quarter	data not available	16,385
#of new likes: Parks FB	45 per quarter	data not available	1,495
#of new likes: Senior Ctr FB	45 per quarter	data not available	494
# of posts: City Instagram	45 per quarter	11	36
# of multimedia items produced - video	3 per quarter	0	15

## Finance

Performance Measure	Target	Quarter 1	Quarter 2
<b>Type/Description- Finance</b>			
# of invoices paid annually	n/a	1699	1875
% of invoices paid within 30 days of invoice date <sup>(1)</sup>	95%	87.0%	88.1%
% of accounts receivable aged balances over 60 days versus annual billing	5%	0.66%	1.76%
GFOA Award Received for the Annual Comprehensive Financial Report (ACFR) for 2013-2019 <sup>(2)</sup>	Yes	FY2020 Pending Review	
GFOA Award Received for the Popular Annual Financial Report (PAFR) for 2016-2019 <sup>(2)</sup>	Yes	FY2020 Pending Review	
GFOA Award Received for Distinguished Budget Presentation for the 2021-2022 Biennium's Budget Document <sup>(2)</sup>	Yes	n/a	n/a
Clean Audit for Prior Fiscal Year	Yes	Pending	Yes
Bond Rating Per Standard & Poor's	AA	AA	AA

*(1) Requires coordination with departments to ensure Accounts Payable receives invoices timely.*

*(2) Received Triple Crown Medallion Award which signifies government has received all three GFOA awards (the Certificate of Achievement for Excellence in Financial Reporting Award, the Distinguished Budget Presentation Award, and the Popular annual Financial Report for fiscal year 2019).*

## Information Technology

Performance Measure	Target	Quarter 1	Quarter 2
# of new systems implemented	n/a	0	0
# of users served	n/a	259	259
# of personal computers maintained	n/a	444	444
# of applications maintained	n/a	139	139
# of servers maintained (LAN/WAN)	n/a	81	81
# of Hot Spots & In-Car Cradlepoint cellular devices maintained	n/a	130	130
# of Cell Phones/maintained	n/a	205	205
# of Shoretel phones operated and maintained	n/a	290	290
# of radios maintained	n/a	N/A	N/A
% of IT system up-time during normal business hours	100%	100%	100%
% of communications up-time during normal business hours	100%	100%	100%
Overall Phish-Prone Percentage (Cyber Phishing) (Current Industry is 29%)	29%	4%	4%
Number of help desk requests received	n/a	371	393
Help desk requests resolved: Total requests resolved	n/a	519	324
Total # of Blocked incoming email messages	n/a	11,848	Unavailable
Total # of Allowed incoming email messages	n/a	256,755	Unavailable
Total # of Blocked outgoing email messages	n/a	3,751	Unavailable
Total # of Allowed outgoing email messages	n/a	76,522	Unavailable
Total # of Blocked Website pages (via policy)	n/a	9,572	Unavailable
Total # of Blocked Website pages (via Spyware/Infected)	n/a	335	Unavailable
Total # of Allowed Website hits	n/a	68,396,074	Unavailable
<p><i>Note: Items listed as "n/a" do not have a set threshold that is met. Totals are exact numbers provided to show activity in these areas based on overall use and submission from staff (i.e. helpdesk requests).</i></p> <p><i>"Unavailable" = unavailable at time of publication of this report.</i></p>			

## Human Resources

Performance Measure	Target	Quarter 1	Quarter 2
<b>Measures- Human Resources</b>			
Number of current (unexpired) Collective Bargaining Agreements as of EOQ	4	3	3
Voluntary Employee Turnover Rate (not reported cumulatively)	<12%	1.98%	2.43%
Average number of recruitments/analyst	n/a	4.5	2.5
Average number of applications received/position	n/a	20	18
Percentage of employees hired during the quarter last year and still employed	100%	100%	100%
Average number of days to complete external recruitment (excluding Police Officers)	<45	52	39.8
Average number of FTEs filled City-wide	220	202	205.45
Percentage of performance evaluations due during quarter completed	100%	38%	33%
Percentage of City Leadership Team who have achieved WCIA Supervisor credential	100%	36%	27%
Number of categories (out of 112) where workforce underutilization is 3% or greater	0	16	17
<b>Measures- Risk Management</b>			
Percentage of employees in compliance with quarterly mandatory training	100%	71	n/a
Percentage of employees who participate in monthly safety training promotions	100%	n/a	n/a
Percentage Stay at Work applications of total medical releases to light duty	70%	33%	n/a
Percentage workers comp developed claim expense of total annual premium cost = Loss Ratio% (reported cumulative YTD)	<70%	5.8%	n/a
Worker's Compensation Experience Factor	<1.0	0.8908	0.8908
Percentage of vehicle incidents that were preventable by the City employee	0%	100.00%	n/a

n/a = information not available/provided at time of publication of the quarterly financial report.

Performance Measure	Target	Quarter 1	Quarter 2
<b>Measure- CDBG</b>			
# of persons with new or improved access to public facility or infrastructure	5,115	0	0
# of owner-occupied units rehabilitated	12	3	4
# of new affordable housing units constructed	3	0	0
# persons assisted with emergency HOME tenant-based rental assistance	100	56	52
# persons assisted with emergency CDBG-CV assistance payments for rental and mortgage assistance	150	0	73
# persons with access to affordable housing through fair housing activities	50	0	0
# units assisted that are occupied by the elderly	tbd	0	5-Major/ 21 Rental Assistance
\$ program income received (CDBG & NSP)	tbd	\$58,329	
<b>Measure - Nuisances and Abatements**</b>			
#of dangerous building abatements completed annually	30	7	0
#of dangerous building abatements pending		19	19
#of public nuisances completed annually	3	0	4
#of public nuisances pending		4	2
<b>Measure- RHSP</b>			
# rental properties registered	3,732	1,624	210
# rental units registered	13,915	9,811	1,045
# rental properties inspected annually	913	72	75
# rental units inspected annually	2,451	90	95
<b>Measure- Economic Development</b>			
\$ investment created through economic dev efforts	\$320,000,000	\$75,907,000	\$99,777,787
# of business retention/expansion of interviews conducted	80	21	33
# of new market rate, owner-occupied housing units constructed annually	40	10	31
# of projects where permit assistance was provided	40	24	15
# of special projects completed	50	28	14
# of economic development inquiries received	200	82	68
# of participant attending forums, focus groups, or special events	500	0	0
# of new companies located in Lakewood	20	243	133
# of new development projects assisted	30	8	11
<b>Measure- Building Permit</b>			
# of permits issued	tbd	380	414
# of plan reviews performed	tbd	30	49
# of inspections performed	tbd	1,564	1,643
<b>Measure- Long Range Planning</b>			
# of privately initiated land use amendments	4	4	0
# of city initiated land use amendments	6	6	9
Adoption of the Lakewood Station District Subarea Plan	2nd qtr	In-process	In-process
2021 comprehensive plan & zoning code amendments (includes energy & climate change chapter)	3rd qtr	In-process	9
Review of 2020 shoreline restoration report	1st qtr	Completed	N/A
Buildable Lands Report	4th qtr	In-process; dates subject to change	In-process; dates subject to change; report to city council September 7, 2021
2022 Comprehensive Plan Docket	4th qtr	Not started	In-process
Annual zoning development regulations update (follows close of legislative session)	3rd/4th qtrs	Not started	In-process
ARPA administration	Annual	In-process	In-process
Lakewood VISION 2050 population allocations	Special	In-process	In-process; tied to Buildable Lands Report
Update Pierce County-Wide Planning Policies	4th qtr	In-process	In-process
Complete annual assignments - capital facilities plan update, tracking housing date, and prepare multi-family tax credit report	Annual	Housing report completed	Not started

	Quarter 1					Quarter 2				
Permit Type- Current Planning	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target
Zoning Certification	30	10	19.00	80%	2	30	11	25.54	100%	0
Conditional use	120	0	n/a	n/a	n/a	120	1	28	100%	0
Administrative use	120	n/a	n/a	n/a	n/a	120	n/a	n/a	n/a	n/a
Preliminary plat	120	0	n/a	n/a	n/a	120	0	n/a	n/a	n/a
Preliminary short plat	90	2	29.00	100%	0	90	5	24.8	100%	0
Sign permit	20	9	3.50	100%	0	20	13	10	100%	0
Site development permit	90	n/a	n/a	n/a	n/a	90	n/a	n/a	n/a	n/a
Building Permit	20	92	18.11	100%	0	20	78	12.8	100%	0
Shoreline permit	180	4	31.75	100%	0	180	6	24.33	100%	0
Permit Type	Target # of Days	Total Permits	Average Days	% w/in Target?	# Outside Target	Target # of Days				
Residential model homes (basic)	30	0				30	0	0	0	0.00
New single family residential	30	23	29.5	74%	6	30	13	17	69%	4
Residential additions	30	4	27.0	75%	1	30	11	32	73%	3
New multi-family	30					30	0	0	0%	0
New commercial buildings	30	3	41.3	33%	2	30	4	5	100%	100
Commercial tenant improvements - major (change of use)	30	13	16.6	85%	2	30	21	21	81%	4

**Parks and Recreation**

Performance Measure	Target	Quarter 1	Quarter 2
<b>Measure- Admin</b>			
Cost Recovery % Target - 45% for parks and recreation services *	45 %	44%	50%
<b>Measure- Human Services</b>			
Monthly average attendance at Lakewood Community Collaboration Meetings	40 each month	22	28
# of human services contracts Managed	25	25	25
<b>Measure- Recreation</b>			
\$ vendor sales generated from Farmers Market	\$140,000	na	\$245,000
# of partners at SummerFEST	50	na	na
\$ vendor fees generated from SummerFest	\$17,000	na	na
\$ sponsorship, grants and in-kind service	\$70,000	\$33,150	\$17,500
Math Relay School/participants	8/240	Postponed	Postponed
# of registered participants at SummerFEST Triathlon	200	na	na
<b>Measure- Senior Center</b>			
# of unduplicated seniors served	1,400	276	184
\$ revenue generated from grants, fees, donations & in-kind support	\$80,000	\$7,578	\$8,562
# of volunteer hours	1,300	219.05	126.1
<b>Measure- Park Facilities</b>			
# of special use permits generated at park site (not FSP)	160	4	30
Boat Launch Revenue	\$50,000	\$7,556	\$26,636
# of returning customers	20	2	12
<b>Measure- Fort Steilacoom</b>			
# of acres of open space to maintain	500	500	500
# of special use permits for park use	230	18	109
# of returning customers	25	9	26
<b>Measure- Landscape</b>			
# of sites maintained	38	46	47
# of special projects completed outside of regular maintenance schedule	10	3	6
<b>Measure- Property Management</b>			
# of square feet of coverage per building maintenance employee	158,615	158,615	158,615
# of unscheduled system failures	0	Fire Alarm Testing @ CH & LPD, Test fire Sprinkler system at CH, LPD, & ST, LNI elevator inspections	LPD HVAC Shutdown (heat) & maintenance, HVAC3 at CH reset, LPD Gate & Door Entry (Heat)
# of service requests	400	92	236
<b>SWM Operations &amp; Maintenance</b>			
# of City street curb miles swept	3,600	1,103	737
# of catch basins cleaned or inspected	3,400	97	1533
# of hours of storm drain pipe video inspections recorded	900	11.5	592.5
# of linear feet of storm drain pipe cleaned	30,000	0	185
# of tons of sweeping and vactor waste disposed of	2,000	146.5	251.5
# of gallons of sweeping and vactor liquid waste disposed of	100,000	1,500	3,500
<b>Measure- Street Operations and Maintenance</b>			
# of MyLakewood311 service requests regarding street maintenance	NA	436	529
% of completed MyLakewood311 requests	100%	98%	96%
# of potholes responded to	<275	72	42
# of reported downed signs	<400	88	87
# of traffic signal major equipment failures	<2	0	0
# of after hour call outs	<250	38	20

## Public Works

Performance Measure	Target	Quarter 1	Quarter 2
<b>Measure- Transportation Capital</b>			
# of traffic signals operated and maintained	69	69	68
# of City maintained street lights	2,500	2,525	2,525
Annual transportation capital funds administered	N/A	\$1,431,615	\$2,953,253
Amount of transportation grant funds awarded	N/A	\$1,500,000	\$2,875,000
<b>Measure- Surface Water Management</b>			
# of businesses/properties inspected for SWM compliance	400/yr	15	72
# of volunteer hours for water quality sampling	150/yr	17	49.5
Average turnaround time for 1st review - Site Development Permits	30 days	30	30
Average turnaround time for Right of Way Permits	5 days	5	5

## Legal

Performance Measure	Target	Quarter 1	Quarter 2
# of days on average to review/process a contract	3	3.3	2.64
% of cases disposed of in accordance with departmental standards	n/a	100	100%
# of criminal citation cases filed		475	386
# of days on average for PRA response	30	15	17.65
Provide discovery within 14 calendar days of a request in 90% or more of the cases in which discovery is authorized/requested/required	90%	100%	100%
Make In Custody charging decisions within 8 hours of receipt of the report(s) in 90% or more of the cases	90%	100%	100%
Review all felony In Custody NCF cases from Pierce County within 8 hours of receipt of the report(s) in 95% or more of the cases	95%	100%	100%
Review incidents for charging decision within 30 days of receipt	90%	100%	100%

## Municipal Court

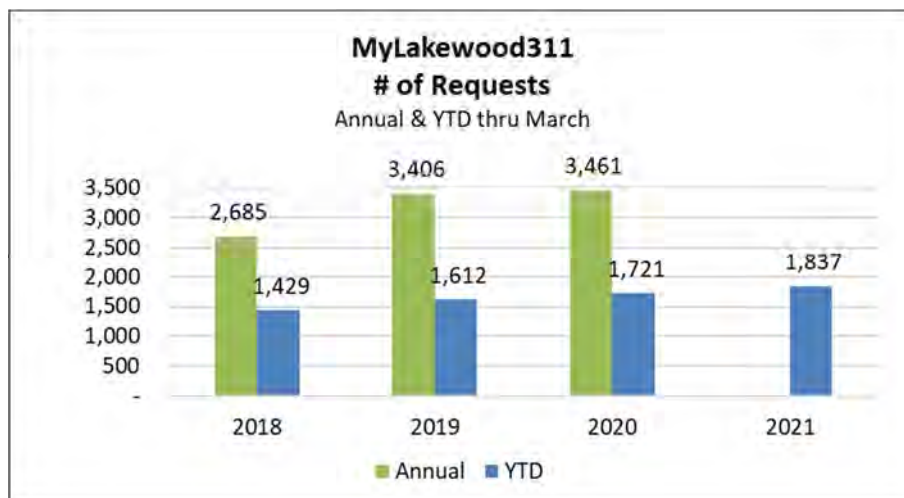
Performance Measure	Target	Quarter 1	Quarter 2
# of community group road tours	8	5	3
# of incidents with offenders involving risk management	0	0	0
# of work crew hours performed in lieu of jail	0	312	120
Cost saved by using alternative sentencing	0	\$10,201	\$5,857
Cost saved from reduced number of court transports *	\$35,000	\$8,750	\$6,836
Number of Veteran's Court participants	18	6	8
Number of Veteran's Court graduates	-	3	2

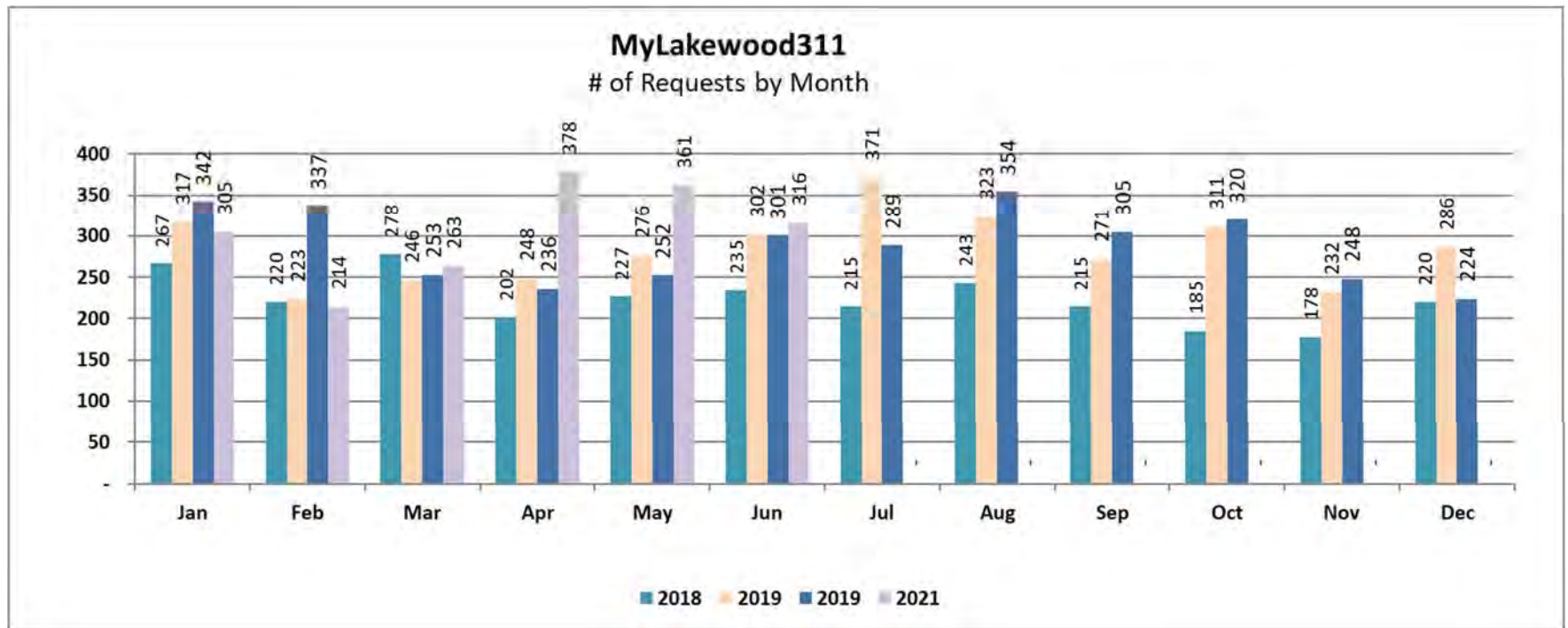
*\*Cost savings regarding court transports will be down due to vacant position.*

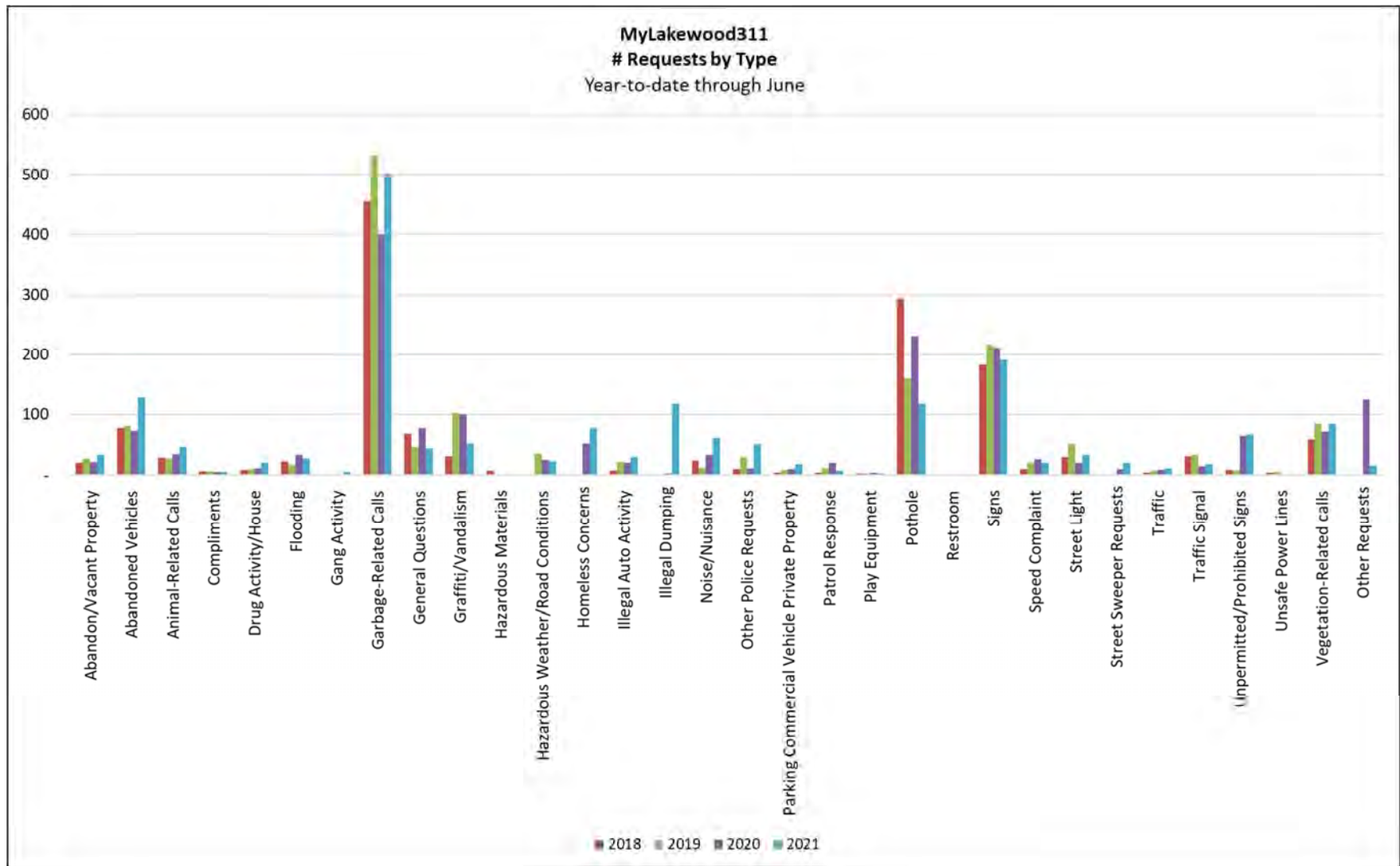
# Police

Performance Measure	Target	Quarter 1	Quarter 2
<b>Measure- Specialty Units</b>			
# of traffic stops	9,000	1,287	715
Property Room Audits	1	0	0
Animal Complaints	2,600	225	238
# of captures by K9	25	7	7
Marine Service Hours	90	12	56
SRT Mission/Callout	10	2	4
SRT Training Days	31	6	11
Civil Disturbance missions	0	0	0
Civil Disturbance Team Training Days	13	2	1
Vehicle Collisions (Fatality)	0	1	1
Vehicle Collisions (Injury)	250	50	56
Vehicle Collisions (Non-Injury)	2,100	212	213
<b>Measure- Criminal Investigations</b>			
Cases assigned for follow up	1,000	330	589
Cases cleared by investigation	700	213	513
Amount of narcotics seized (lbs)	30	8	442
# of findings during Special Operations quarterly audits	0	0	0
<b>Measure- Patrol</b>			
# of arrests	2,500	409	446
# of self-initiated calls for service	2,200	3,143	2194
# of minutes to respond to call for service	12	18	20.81
Top Priority calls: Average time from receipt to dispatch (in minutes)	3	2.65	2.9
Top Priority calls: Average time from dispatch to arrival on scene (in minutes)	3.5	3.72	4.38
Total calls for service	55,000	11,286	11,933
<b>Measure- Professional Standards</b>			
% of officers meeting state requirements for annual training hours	100	100	100
# of training hours provided	8,080	1,575	2,906
Successful WASPC accreditation	Yes	na	na
# of internal investigations conducted	8	3	3
Use of force as percent of arrests	0.03	0.08%	0.05%
Uses of force as percent of calls for service	0.10%	0.003%	0.002%
Pursuits	35	11	1
Pursuit Terminations	15%	5	0
Promotional processes completed	2	1	0
Hiring processes completed	4	1	0
<b>Measure - CSRT</b>			
Total number of code enforcement complaints received	600	143	175
Average calendar days: Code complaint to first investigation	7	2	4
Total code enforcement cases initiated during the reporting period	500	140	163
Code enforcement cases resolved through voluntary compliance	300	49	49
Code enforcement cases resolved through forced compliance	0	22	23
Code enforcement: Average calendar days, Inspection to Forced Compliance	60	4	2
Code enforcement: Average calendar days, Inspection to Voluntary Compliance	14	10	2
Community Meetings Attended	120	24	32

MyLakewood311 # of Requests by Type							
YTD June							
Type	2018 YTD	2018 Total	2019 YTD	2019 Total	2020 YTD	2020 Total	2021 YTD
Abandon/Vacant Property	21	47	28	55	22	53	34
Abandoned Vehicles	77	131	81	178	73	180	129
Animal-Related Calls	29	53	27	77	35	56	47
Compliments	6	11	6	13	5	10	5
Drug Activity/House	8	14	10	16	11	27	20
Flooding	23	47	17	75	34	95	28
Gang Activity	0	3	2	8	2	11	5
Garbage-Related Calls	455	893	531	1187	399	861	501
General Questions	68	151	47	110	78	115	44
Graffiti/Vandalism	31	78	102	192	100	192	53
Hazardous Materials	7	16	2	8	1	4	0
Hazardous Weather/Road Conditions	0	0	36	52	25	46	23
Homeless Concerns	0	0	0	0	52	141	78
Illegal Auto Activity	7	13	22	44	20	38	30
Illegal Dumping	0	0	0	0	3	6	118
Noise/Nuisance	24	35	12	26	33	90	61
Other Police Requests	10	24	30	54	11	34	51
Parking Commercial Vehicle Private Property	4	9	8	18	10	30	18
Patrol Response	4	7	11	31	20	24	7
Play Equipment	3	3	3	7	4	11	3
Pothole	294	371	161	263	231	294	118
Restroom	1	2	0	2	1	2	1
Signs	183	394	216	392	212	401	192
Speed Complaint	10	18	21	47	26	47	21
Street Light	30	65	51	83	20	54	33
Street Sweeper Requests	0	0	0	0	10	26	20
Traffic	4	11	7	17	8	24	11
Traffic Signal	31	71	33	86	14	39	18
Unpermitted/Prohibited Signs	9	17	7	80	64	127	67
Unsafe Power Lines	4	7	5	5	-	8	1
Vegetation-Related calls	59	139	85	162	72	148	84
Other Requests					125	267	16
<b>Total</b>	<b>1,429</b>	<b>2,685</b>	<b>1,612</b>	<b>3,406</b>	<b>1,721</b>	<b>3,461</b>	<b>1,837</b>







MyLakewood311 # of Requests by Type														
Year 2018														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD June	Total Annual
Abandon/Vacant Property	1	3	1	8	3	5	2	8	7	3	4	2	21	47
Abandoned Vehicles	5	10	19	11	17	15	8	8	7	15	7	9	77	131
Animal-Related Calls	2	3	5	4	4	11	3	8	4	4	4	1	29	53
Compliments	5	-	-	1	-	-	1	1	-	1	-	2	6	11
Crime Tips	1	-	-	1	1	2	2	1	1	2	4	-	5	15
Drug Activity/House	-	1	3	-	2	2	1	1	-	1	2	1	8	14
Flooding	10	6	4	1	1	1	2	2	3	1	5	11	23	47
Gang Activity	-	-	-	-	-	-	2	-	-	-	1	-	-	3
Garbage-Related Calls	63	67	99	63	83	80	82	86	80	67	58	65	455	893
General Questions	4	9	20	6	13	16	22	20	10	13	12	6	68	151
Graffiti/Vandalism	3	2	2	2	15	7	9	11	6	5	11	5	31	78
Hazardous Materials	1	2	-	2	-	2	1	1	-	-	4	3	7	16
Hazardous Weather/Road Conditions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Concerns	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	-	3	9	2	5	3	1	8	5	1	2	1	22	40
Illegal Auto Activity	-	1	1	1	2	2	1	2	-	3	-	-	7	13
Illegal Dumping	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Noise/Nuisance	3	3	2	5	4	7	3	-	4	2	1	1	24	35
Other Police Requests	-	-	2	2	5	1	6	2	3	-	1	2	10	24
Parking Commercial Vehicle Private	-	-	-	-	3	1	-	-	4	-	1	-	4	9
Patrol Response	-	-	1	-	1	2	1	1	1	-	-	-	4	7
Play Equipment	-	-	1	-	1	1	-	-	-	-	-	-	3	3
Pothole	117	52	46	51	12	16	10	12	9	16	6	24	294	371
Restroom	-	1	-	-	-	-	1	-	-	-	-	-	1	2
Signs	30	38	44	25	20	26	25	29	47	29	32	49	183	394
Speed Complaint	1	2	1	-	4	2	2	2	3	1	-	-	10	18
Street Light	9	3	4	7	2	5	3	6	7	5	5	9	30	65
Street Sweeper Request	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Traffic	-	-	3	-	1	-	1	1	2	2	1	-	4	11
Traffic Signal	5	5	6	4	6	5	5	6	4	8	11	6	31	71
Unpermitted/Prohibited Signs	1	-	-	1	6	1	2	3	1	2	-	-	9	17
Unsafe Power Lines	2	2	-	-	-	-	1	-	2	-	-	-	4	7
Vegetation-Related calls	4	7	5	5	16	22	18	24	5	4	6	23	59	139
Other Requests	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	267	220	278	202	227	235	215	243	215	185	178	220	1,429	2,685

MyLakewood311 # of Requests by Type Year 2019														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD June	Total Annual
Abandon/Vacant Property	3	2	9	1	8	5	5	8	4	3	5	2	28	55
Abandoned Vehicles	11	16	13	17	8	16	30	13	21	10	11	12	81	178
Animal-Related Calls	3	1	3	3	4	13	8	17	6	12	2	5	27	77
Compliments	2	1	-	-	-	3	1	2	1	2	-	1	6	13
Crime Tips	1	1	2	2	2	3	2	-	-	-	-	-	11	13
Drug Activity/House	-	2	1	2	3	2	1	1	1	1	-	2	10	16
Flooding	7	6	1	1	-	2	3	-	5	9	1	40	17	75
Gang Activity	1	1	-	-	-	-	1	-	-	-	4	1	2	8
Garbage-Related Calls	72	53	100	106	95	105	158	132	93	103	90	80	531	1,187
General Questions	11	7	7	1	8	13	8	12	8	15	10	10	47	110
Graffiti/Vandalism	9	19	19	8	30	17	17	17	11	16	8	21	102	192
Hazardous Materials	2	-	-	-	-	-	1	2	2	-	1	-	2	8
Hazardous Weather/Road Conditions	29	-	2	3	2	-	1	2	2	7	2	2	36	52
Homeless Concerns	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Homeless Encampment	5	-	5	11	7	12	15	15	10	2	14	9	40	105
Illegal Auto Activity	2	2	1	1	5	11	4	6	4	2	3	3	22	44
Illegal Dumping	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Noise/Nuisance	3	1	1	4	-	3	1	6	4	2	1	-	12	26
Other Police Requests	4	4	5	3	5	9	13	2	1	6	2	-	30	54
Parking Commercial Vehicle Private	1	2	2	2	-	1	-	3	2	2	1	2	8	18
Patrol Response	2	-	-	4	2	3	6	4	1	5	2	2	11	31
Play Equipment	-	-	-	-	1	2	1	-	1	1	1	-	3	7
Pothole	23	36	30	30	23	19	13	14	12	21	16	26	161	263
Restroom	-	-	-	-	-	-	-	-	-	-	-	2	-	2
Signs	75	38	20	27	31	25	27	31	34	38	18	28	216	392
Speed Complaint	1	1	-	7	11	1	8	5	9	2	-	2	21	47
Street Light	17	8	13	4	3	6	6	1	6	10	2	7	51	83
Street Sweeper Request	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Traffic	-	1	-	2	1	3	3	3	2	2	-	-	7	17
Traffic Signal	10	5	4	2	5	7	9	6	9	7	13	9	33	86
Unpermitted/Prohibited Signs	2	3	-	1	1	-	11	8	9	14	14	17	7	80
Unsafe Power Lines	3	2	-	-	-	-	-	-	-	-	-	-	5	5
Vegetation-Related calls	18	11	8	6	21	21	18	13	13	19	11	3	85	162
Other Requests	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	317	223	246	248	276	302	371	323	271	311	232	286	1,612	3,406

MyLakewood311 # of Requests by Type Year 2020														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD June	Total Annual
Abandon/Vacant Property	3	7	5	1	5	1	4	7	11	3	3	3	22	53
Abandoned Vehicles	8	11	11	6	21	16	22	18	17	24	12	14	73	180
Animal-Related Calls	10	11	8	5		1		1	5	12		3	35	56
Compliments		1	1	1		2	1	1	2			1	5	10
Drug Activity/House	1	1	-	4	1	4	9	1	5			1	11	27
Flooding	25	1	4	-	1	3	1	1	31	13	10	5	34	95
Gang Activity	2						3	4			1	1	2	11
Garbage-Related Calls	65	74	68	63	58	71	70	123	93	64	54	58	399	861
General Questions	8	9	12	20	16	13	11	4	3	5	6	8	78	115
Graffiti/Vandalism	25	17	23	11	16	8	12	10	9	24	24	13	100	192
Hazardous Materials						1				2		1	1	4
Hazardous Weather/Road Conditions	6	5		3	6	5	4	4	1	5	1	6	25	46
Homeless Concerns	12	11	6	7	4	12	15	18	18	19	7	12	52	141
Illegal Auto Activity	4	1	2	8	4	1	3	1	7	2	3	2	20	38
Illegal Dumping	3						3						3	6
Noise/Nuisance	2	3	2	3	10	13	9	13	6	5	11	13	33	90
Other Police Requests		1	4	4	1	1	3	3	8	5	2	2	11	34
Parking Commercial Vehicle Private Property	1		3	1	3	2	7	6	3	1	3		10	30
Patrol Response	2	1	4	7		6			2		1	1	20	24
Play Equipment		1	2	1			4	2			1		4	11
Pothole	65	74	26	33	4	29	5	15	12	4	14	13	231	294
Restroom		1									1		1	2
Signs	63	53	29	28	21	18	23	38	24	52	38	14	212	401
Speed Complaint	5	3	4	3	9	2	7	5	3	3	2	1	26	47
Street Light	2	7	5	2	2	2	5	3	2	9	6	9	20	54
Street Sweeper Requests		3			3	4	2	1	1	5	3	4	10	26
Traffic			2	1	3	2	3	5	3	4		1	8	24
Traffic Signal	6	2	3		1	2	5	7	4	4	3	2	14	39
Unpermitted/Prohibited Signs	9	15	6	2	9	23	7	20	12	14	8	2	64	127
Unsafe Power Lines	-	-	-	-	-	-	6	2	-	-	-	-	-	8
Vegetation-Related calls	13	15	6	8	17	13	16	25	3	16	10	6	72	148
Other Requests	2	9	17	14	37	46	29	16	20	25	24	28	125	267
Total	342	337	253	236	252	301	289	354	305	320	248	224	1,721	3,461

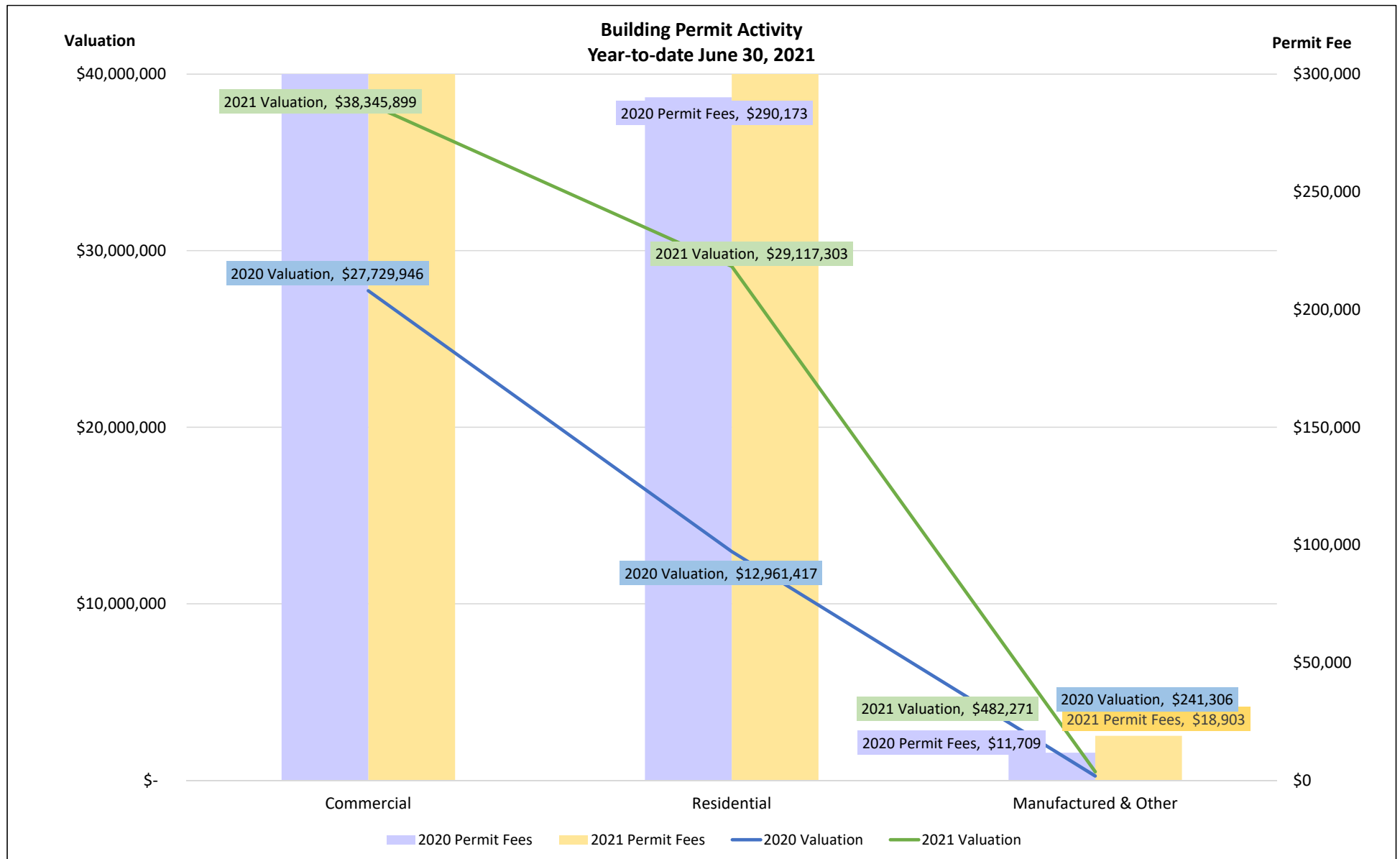
MyLakewood311 # of Requests by Type Year 2021														
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD June	Total Annual
Abandon/Vacant Property	-	3	2	13	9	7							34	34
Abandoned Vehicles	22	15	20	22	28	22							129	129
Animal-Related Calls	5	2	9	7	14	10							47	47
Compliments	2	1	1	-	1	-							5	5
Drug Activity/House	6	2	2	4	2	4							20	20
Flooding	21	3	-	-	-	4							28	28
Gang Activity	-	-	1	-	2	2							5	5
Garbage-Related Calls	71	53	67	126	109	75							501	501
General Questions	5	5	9	12	3	10							44	44
Graffiti/Vandalism	15	3	7	13	10	5							53	53
Hazardous Materials	-	-	-	-	-	-							-	-
Hazardous Weather/Road Conditions	17	5	-	-	-	1							23	23
Homeless Concerns	6	7	15	25	14	11							78	78
Illegal Auto Activity	2	6	4	6	7	5							30	30
Illegal Dumping	16	16	19	29	23	15							118	118
Noise/Nuisance	9	8	12	11	14	7							61	61
Other Police Requests	2	7	7	10	11	14							51	51
Parking Commercial Vehicle Private Property	-	2	3	1	9	3							18	18
Patrol Response	2	1	1	1	-	2							7	7
Play Equipment	-	-	-	-	2	1							3	3
Pothole	28	27	17	16	17	13							118	118
Restroom	-	-	-	1	-	-							1	1
Signs	43	22	27	32	38	30							192	192
Speed Complaint	2	1	3	3	6	6							21	21
Street Light	5	11	9	4	4	-							33	33
Street Sweeper Requests	1	-	1	8	-	10							20	20
Traffic	3	2	-	2	3	1							11	11
Traffic Signal	3	-	4	5	5	1							18	18
Unpermitted/Prohibited Signs	7	6	13	7	9	25							67	67
Unsafe Power Lines	-	-	-	-	-	1							1	1
Vegetation-Related calls	11	4	9	17	17	26							84	84
Other Requests	1	2	1	3	4	5							16	16
Total	305	214	263	378	361	316	-	-	-	-	-	-	1,837	1,837

# Building Permit Activity Report

Permit Type Description	Total 2020 - YTD Jun			Total 2021 - YTD Jun			2021 Change over 2020 Increase/(Decrease)					
	# of Permits	Permit Fees	Valuation	# of Permits	Permit Fees	Valuation	# of Permits		Permit Fees		Valuation	
<b>Commercial</b>	<b>243</b>	<b>\$ 511,514</b>	<b>\$ 27,729,946</b>	<b>178</b>	<b>\$ 563,656</b>	<b>\$ 38,345,899</b>	<b>(65)</b>	<b>-27%</b>	<b>\$ 52,142</b>	<b>10%</b>	<b>\$ 10,615,953</b>	<b>38%</b>
Commercial Addition	3	\$ 2,281	\$ 78,000	2	\$ 3,568	\$ 233,000	(1)	-33%	\$ 1,287	56%	\$ 155,000	199%
Commercial Carport	1	\$ 499	\$ 8,800	-	\$ -	\$ 8,800	(1)	-100%	\$ (499)	-100%	\$ -	0%
Commercial Deck	1	\$ 901	\$ 17,981	-	\$ -	\$ 17,981	(1)	-100%	\$ (901)	-100%	\$ -	0%
Commercial Demolition Permit	12	\$ 3,360	\$ 532,000	8	\$ 2,036	\$ 600,500	(4)	-33%	\$ (1,324)	-39%	\$ 68,500	13%
Commercial Gate	3	\$ 2,388	\$ 48,628	1	\$ 1,337	\$ 78,628	(2)	-67%	\$ (1,051)	-44%	\$ 30,000	62%
Commercial Mechanical	42	\$ 85,894	\$ -	36	\$ 14,475	\$ -	(6)	-14%	\$ (71,419)	-83%	\$ -	n/a
Comm Over-the-Counter Mechanical	5	\$ 542	\$ -	9	\$ 1,859	\$ -	4	80%	\$ 1,317	243%	\$ -	n/a
Solar - Comm/Non-prescriptive Res	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
New Commercial Building	6	\$ 116,834	\$ 12,932,641	12	\$ 165,671	\$ 14,985,641	6	100%	\$ 48,838	42%	\$ 2,053,000	16%
New Commercial Bldg - Multi-Family	4	\$ 66,984	\$ 4,973,332	-	\$ -	\$ 4,973,332	(4)	-100%	\$ (66,984)	-100%	\$ -	0%
Commercial Plumbing	37	\$ 64,187	\$ -	31	\$ 10,142	\$ -	(6)	-16%	\$ (54,045)	-84%	\$ -	n/a
Commercial Swimming Pool/Spa	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Comm over-the-counter plumbing	5	\$ 693	\$ -	5	\$ 879	\$ -	0	0%	\$ 186	27%	\$ -	n/a
Commercial Retaining Wall	-	\$ -	\$ -	1	\$ 3,573	\$ 172,000	1	n/a	\$ 3,573	n/a	\$ 172,000	n/a
Commercial Remodel	66	\$ 137,359	\$ 7,756,992	46	\$ 329,683	\$ 15,647,767	(20)	-30%	\$ 192,324	140%	\$ 7,890,775	102%
Commercial Re-roof	4	\$ 5,109	\$ 221,615	7	\$ 14,376	\$ 328,290	3	75%	\$ 9,267	181%	\$ 106,675	48%
Comm re-roof over-the-counter	13	\$ 6,676	\$ 337,061	16	\$ 15,746	\$ 474,703	3	23%	\$ 9,070	136%	\$ 137,642	41%
Commercial Window Replacement	1	\$ 3,211	\$ 190,000	-	\$ -	\$ 190,000	(1)	-100%	\$ (3,211)	-100%	\$ -	0%
Comm Window replacement OTC	40	\$ 14,597	\$ 632,895	4	\$ 311	\$ 635,256	(36)	-90%	\$ (14,285)	-98%	\$ 2,361	0%
<b>Residential</b>	<b>510</b>	<b>\$ 290,173</b>	<b>\$ 12,961,417</b>	<b>574</b>	<b>\$ 502,302</b>	<b>\$ 29,117,303</b>	<b>64</b>	<b>13%</b>	<b>\$ 212,130</b>	<b>73%</b>	<b>\$ 16,155,886</b>	<b>125%</b>
Residential Accessory Structure	7	\$ 10,544	\$ 440,807	11	\$ 15,354	\$ 799,938	4	57%	\$ 4,810	46%	\$ 359,131	81%
Residential Addition	15	\$ 25,664	\$ 1,019,752	15	\$ 26,000	\$ 1,415,011	0	0%	\$ 336	1%	\$ 395,259	39%
Residential Accessory Dwelling Unit	1	\$ 1,678	\$ 24,875	2	\$ 6,287	\$ 24,875	1	100%	\$ 4,609	275%	\$ -	0%
Residential Demolition Permit	15	\$ 2,750	\$ 315,775	12	\$ 1,914	\$ 595,275	(3)	-20%	\$ (836)	-30%	\$ 279,500	89%
Residential Gate	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Residential Mechanical	-	\$ -	\$ -	1	\$ 115	\$ -	1	n/a	\$ 115	n/a	\$ -	n/a
Res over-the-counter mechanical	225	\$ 16,436	\$ -	263	\$ 20,096	\$ -	38	17%	\$ 3,660	22%	\$ -	n/a
New Single Family Residence	23	\$ 115,507	\$ 6,814,207	47	\$ 318,183	\$ 13,601,146	24	104%	\$ 202,676	175%	\$ 6,786,939	100%
Residential Plumbing	7	\$ 468	\$ -	10	\$ 748	\$ -	3	43%	\$ 280	60%	\$ -	n/a
Res over-the-counter plumbing	57	\$ 9,812	\$ 346,202	24	\$ 1,407	\$ 346,202	(33)	-58%	\$ (8,406)	-86%	\$ -	0%
Residential Re-roof	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Res re-roof over-the-counter	30	\$ 10,231	\$ 431,645	31	\$ 11,427	\$ 571,456	1	3%	\$ 1,196	12%	\$ 139,811	32%
Residential Remodel/Repair	84	\$ 88,429	\$ 3,234,042	72	\$ 82,677	\$ 4,985,106	(12)	-14%	\$ (5,752)	-7%	\$ 1,751,063	54%
Solar - Residential Prescriptive OTC	1	\$ 424	\$ 19,800	3	\$ 1,146	\$ 19,800	2	200%	\$ 722	170%	\$ -	0%
Residential Window Replacement	1	\$ 624	\$ 18,000	-	\$ -	\$ 18,000	(1)	-100%	\$ (624)	-100%	\$ -	0%
Res Window replacement OTC	44	\$ 7,606	\$ 296,312	83	\$ 16,949	\$ 6,740,495	39	89%	\$ 9,343	123%	\$ 6,444,183	2175%
WEB Residential Furnace	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
WEB Residential Water Heater	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
<b>Manufactured Home</b>	<b>5</b>	<b>\$ 5,039</b>	<b>\$ 193,276</b>	<b>10</b>	<b>\$ 8,262</b>	<b>\$ 319,176</b>	<b>5</b>	<b>100%</b>	<b>\$ 3,222</b>	<b>64%</b>	<b>\$ 125,900</b>	<b>65%</b>
Manufactured Home - residential lot	2	\$ 3,704	\$ 160,000	-	\$ -	\$ 160,000	(2)	-100%	\$ (3,704)	-100%	\$ -	0%
Manufactured Home - MH Park	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
Monument Sign	3	\$ 1,336	\$ 33,276	10	\$ 8,262	\$ 159,176	7	233%	\$ 6,926	518%	\$ 125,900	378%
<b>Other</b>	<b>34</b>	<b>\$ 6,670</b>	<b>\$ 48,030</b>	<b>32</b>	<b>\$ 10,641</b>	<b>\$ 163,095</b>	<b>(2)</b>	<b>-6%</b>	<b>\$ 3,971</b>	<b>60%</b>	<b>\$ 115,065</b>	<b>240%</b>
Change of Use	10	\$ 1,840	\$ -	1	\$ 184	\$ -	(9)	-90%	\$ (1,656)	-90%	\$ -	n/a
Day Care	2	\$ 350	\$ 3,000	-	\$ -	\$ 3,000	(2)	-100%	\$ (350)	-100%	\$ -	0%
Pole Sign	1	\$ 380	\$ 9,000	2	\$ 1,499	\$ 47,690	1	100%	\$ 1,119	294%	\$ 38,690	430%
Wall Sign	10	\$ 2,334	\$ 36,030	18	\$ 6,935	\$ 112,405	8	80%	\$ 4,601	197%	\$ 76,375	212%
Adult Family Home	11	\$ 1,767	\$ -	11	\$ 2,024	\$ -	0	0%	\$ 258	15%	\$ -	n/a
Universal Base Plan	-	\$ -	\$ -	-	\$ -	\$ -	0	n/a	\$ -	n/a	\$ -	n/a
	<b>792</b>	<b>\$ 813,396</b>	<b>\$ 40,932,668</b>	<b>794</b>	<b>\$ 1,084,862</b>	<b>\$ 67,945,472</b>	<b>2</b>	<b>0%</b>	<b>\$ 271,466</b>	<b>33%</b>	<b>\$ 27,012,804</b>	<b>66%</b>

## Note:

- Reports generated in the permits module are based either on application date range or issued date range and are meant to show activity.
- At application a portion of the fees are collected with the balance being collected at issuance which could fall in two different reporting periods.
- The report is not intended to be a revenue report, rather it is intended to show the number and types of permits and information on what those permits generated overall in permit fees and valuation.
- The Building Permit Report only reflects the building division and does not include planning and public works.
- The revenue reported on this spreadsheet is based on issued permits and will never match the financial revenue report as it does not include monies collected on permits that have not yet been issued.



Annual Totals	2020 # Permits	2021 # Permits	2020 Permit Fees	2021 Permit Fees	2020 Valuation	2021 Valuation
Commercial	243	178	\$ 511,514	\$ 563,656	\$ 27,729,946	\$ 38,345,899
Residential	510	574	\$ 290,173	\$ 502,302	\$ 12,961,417	\$ 29,117,303
Manufactured & Other	39	42	\$ 11,709	\$ 18,903	\$ 241,306	\$ 482,271
Total	792	794	\$ 813,396	\$ 1,084,862	\$ 40,932,668	\$ 67,945,472



TO: City Council  
FROM: Tiffany Speir, Long Range & Strategic Planning Manager  
THROUGH: John Caulfield, City Manager  
DATE: September 13, 2021  
SUBJECT: Lakewood American Rescue Plan Act (ARPA) Program  
ATTACHMENTS: Proposed Ordinance (**Attachment A**); Details regarding Expenditures (**Attachment B**); Powerpoint Slides (subject to change) (**Attachment C**)

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### BACKGROUND

After a study session held on August 23, the City Council held a public hearing on September 7 regarding the proposed Ordinance (**Attachment A**) establishing policies, priorities, allocation of funds and initial expenditures under the City's American Rescue Plan Act (ARPA) Program. Comments were submitted by organizations seeking ARPA support and from members of the public.

The City Council is scheduled to consider the proposed Ordinance on September 20.

### RECOMMENDATIONS

It is recommended that the City Council adopt the proposed Ordinance, with or without amendment, identifying policies and priorities of use of Lakewood's \$13,766,236 in ARPA funds, allocating a percentage of funds into each of the seven expenditure categories (ECs) identified by the Department of Treasury, and approving initial expenditures.

It is also recommended that prior to, or contemporarily with, action on the proposed Ordinance, the City Council consider and provide direction regarding expenditures identified within the City Lost Revenue/Revenue Replacement category.

Third, it is recommended that the City Council provide direction regarding whether to commit all ARPA funds prior to resolution of any discussion of collaborations with other governments or organizations.

Fourth, it is recommended that prior to, or contemporarily with, action on the proposed Ordinance, the City Council consider and provide direction regarding external expenditures identified during the community engagement process.

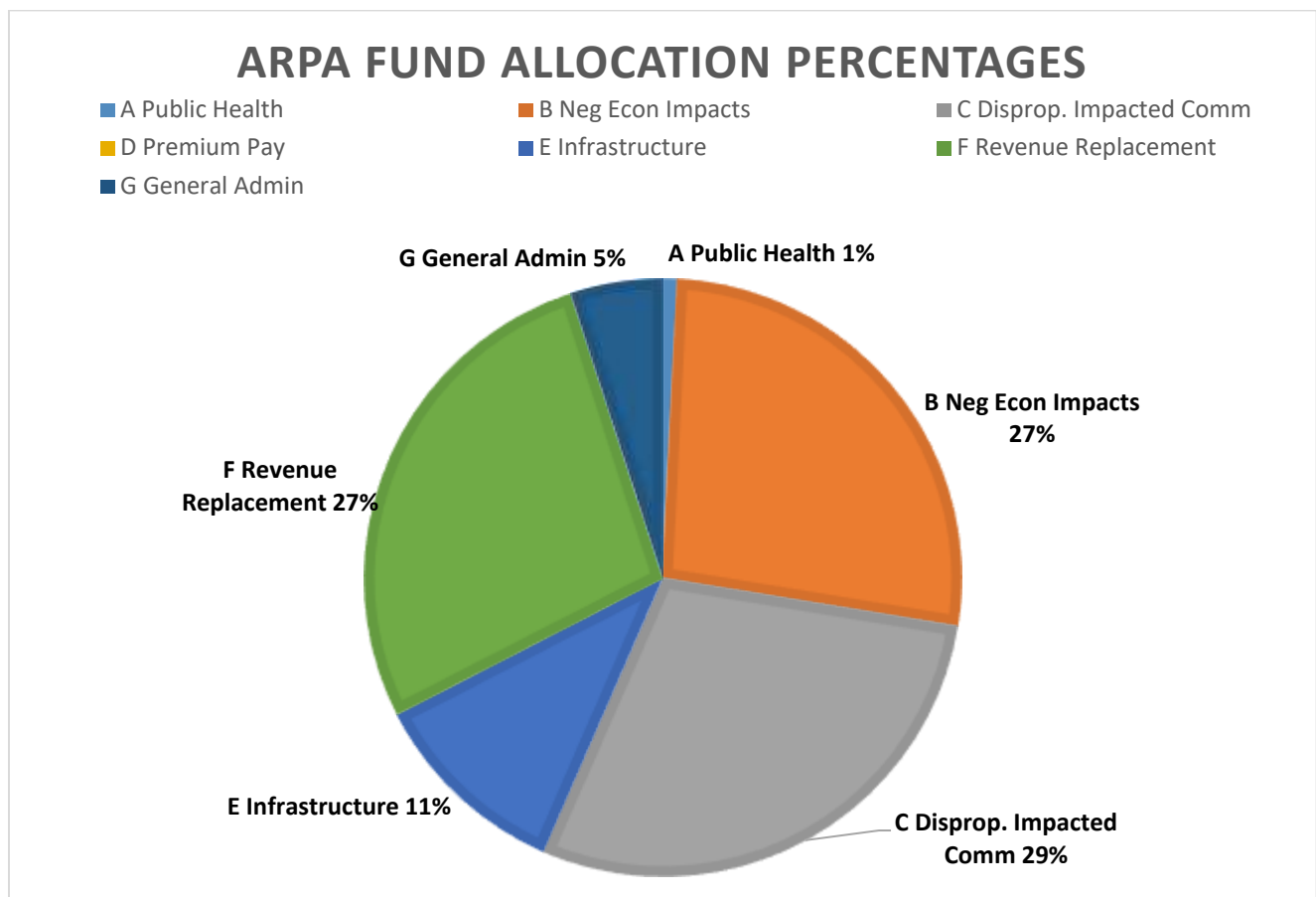
### DISCUSSION

The proposed Ordinance (**Attachment A**) sets out policies and priorities of use for the City's ARPA funds that would serve to guide Lakewood's distribution and use of the funds.

As recommended, the funds are allocated as follows into the seven categories established in Department of Treasury Guidance:

ARPA Expenditure Categories*	Recommended ARPA Share in Dollars	Recommended ARPA Share in Percentages
<b>A: Public Health + 5% Direct Admin Costs</b>	\$105,000.00	0.8%
<b>B: Negative Economic Impacts + 5% Direct Admin Costs</b>	\$3,688,311.80	26.8%
<b>C: Services to Disproportionately Impacted Communities + 5% Direct Admin Costs</b>	\$3,987,207.40	29.0%
<b>D: Premium Pay + 5% Direct Admin Costs</b>	\$0	0.0%
<b>E: Infrastructure + 5% Direct Admin Costs</b>	\$1,500,000.00	10.9%
<b>F: Revenue Replacement + 5% Direct Admin Costs</b>	\$3,797,405.00	27.6%
<b>G: General Administrative Costs (5% Indirect)</b>	\$688,311.80	5.0%
<b>TOTAL</b>	<b>\$13,766,236.00</b>	<b>100%</b>

\*All costs are preliminary and subject to change.



### **ARPA Program Administration**

Once the City Council takes action directing how the City will expend its ARPA funds, The City will pursue hiring the needed Finance and other City staff who will be dedicated to ARPA administration. The City will then conduct a fund application process that complies with requirements and guidance from the Department of the Treasury. The City will establish a time frame for the application process and for the distribution of funds to subrecipients.

Lakewood has received the first tranche of ARPA funds (\$6,883,118) and the second will be available to Lakewood in mid-August, 2022. However, the distributions made by the City to subrecipients and expenditures on City Revenue Replacement items will not be constrained by that timeline (for instance, some of the allocations included in the proposed Ordinance are for multiple years, and not all of the first tranche would have to be used on those allocations.)

### **Expenditure Review**

Included below are tables identifying recommended initial expenditures, community engagement external requests, and identified City lost revenue expenditures. Additional regarding expenditures details are included in **Attachment B**.

### **City Council Discussion on September 13**

It is requested that the City Council discuss and address the following questions on September 13:

- 1) Does the City Council approve of Policies, Priorities of Use, Fund Allocations, and Initial Expenditures included in the proposed Ordinance?
- 2) Does the City Council have direction regarding expenditures identified within the City Lost Revenue/Revenue Replacement category?
- 3) Does the City Council have direction regarding whether to commit all ARPA funds prior to resolution of any discussion of collaborations with other governments or organizations?
- 4) Does the City Council have direction regarding external expenditures identified during the community engagement process?

# ARPA Expenditures\*

NOTE: Table does not include potential collaboration expenditures

Expenditure Category	Amount Allocated to ARPA Category	Amount in Recommended Initial Expenditures including 5% Direct Admin	Remaining Amount after Initial Expenditures including 5% Direct Admin	Community Engagement (CE) External Requests Received**	Remaining Amount after Initial Expenditures and CE External Requests**	Identified Revenue Replacement Expenditures	Remaining Amount after Revenue Replacement Expenditures
A: Public Health + 5% Direct Admin Costs	\$105,000.00	\$105,000	\$0	\$0	\$0	\$0	\$0
B: Negative Economic Impacts + 5% Direct Admin Costs	\$3,688,311.80	\$1,286,250	\$2,402,061.80	\$6,026,000	-\$3,323,938.20	\$0	-\$3,323,938.20
C: Services to Disproportionately Impacted Communities + 5% Direct Admin Costs	\$3,987,207.40	\$741,416	\$3,245,791.40	\$3,864,500	-\$618,708.60	\$0	-\$618,708.60
D: Premium Pay + 5% Direct Admin Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E: Infrastructure + 5% Direct Admin Costs	\$1,500,000.00	\$0	\$1,500,000.00	\$1,500,000	\$0	\$0	\$0
F: Revenue Replacement** + 5% Direct Admin Costs	\$3,797,405.00	\$2,740,634	\$1,056,771.00	\$243,331	\$813,440	\$2,046,798	-\$1,233,358
G: General Administrative Costs (5% Indirect)	\$688,311.80	\$688,312	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$13,766,236</b>	<b>\$5,561,612</b>	<b>\$8,204,624</b>	<b>\$11,633,831</b>	<b>-\$3,129,207</b>	<b>\$2,046,798</b>	<b>-\$5,176,005</b>

\* All amounts preliminary and subject to change.

\*\*5% Direct administrative costs must be accounted for within total listed

<b>Recommended Initial ARPA Expenditures*</b>	<b>Category</b>	<b>Amount</b>
<b>Comfort Inn + 5% Direct Admin Costs</b> (Purchase & Emergency Shelter Operation for 2 yrs)	B. Negative Economic Impacts	\$1,050,000
<b>Lakewood Community Services Advisory Board 1% of Funds in 2022 and 2023 + 5% Direct Admin Costs (2 yrs)</b>	C. Services to Disproportionately Impacted Communities	\$144,543
<b>2021 Warriors of Change + 5% Direct Admin Costs</b> (Clover Park High School)	C. Services to Disproportionately Impacted Communities	\$71,872.50
<b>City of Lakewood Police Body Cameras + 5% Direct Admin Costs</b> (Purchase & Program Operations 5 yrs)	F. Revenue Replacement	\$2,071,258.35
<b>Vaccination Incentives + 5% Direct Admin Costs</b>	A. Public Health	\$105,000.00
<b>Housing Safety Crisis Response: Lakewood Eviction Defense &amp; Prevention Project + 5% Admin Costs (1 year)</b>	B. Negative Economic Impacts	\$236,250.00
<b>Pierce County BIPOC Business Accelerator Contribution + 5% Direct Admin Costs</b> (Launch Sept. '21, 200 businesses in 8 cohorts by May '22)	C. Services to Disproportionately Impacted Communities	\$525,000.00
<b>LPD Retention Bonus: \$7,500 lump sum payment per officer</b> (85 officers = \$637,500 maximum) in exchange for a commitment to remain with the department for three years + <b>5% Direct Admin Costs</b>	F. Revenue Replacement	\$669,375.00
<b>ARPA Program Administration Indirect Costs* (5 yrs)</b> (Two Finance 0.5 FTEs, 1 FTE ARPA Coordinator ( <u>including residential navigation services</u> ), Tracking & Reporting Resources, Other City Staff %)	G. Administrative Costs	\$688,311.80
<b>TOTAL including 5% direct admin costs</b>		<b>\$5,561,612</b>

\* All amounts preliminary and subject to change

<b>Community Engagement (CE) External Requests*</b>	<b>Category</b>	<b>Amount</b>
Boys & Girls Club ( 5 years)	B. Negative Economic Impacts	\$226,000
Violent Crime Victim Services Staff and Program Support	B. Negative Economic Impacts	\$250,000
Home Ownership Center of Tacoma (2 years)	B. Negative Economic Impacts	\$500,000
Living Access Support Alliance (LASA) Housing Project	B. Negative Economic Impacts	\$4,750,000
Lakewold Gardens Carriage House	B. Negative Economic Impacts	\$300,000
Pierce County Library (Lakewood) 24/7 Lockers	C. Services to Disproportionately Impacted Communities	\$70,000
LASA Hygiene Center (3.5 years)	C. Services to Disproportionately Impacted Communities	\$87,500
United Way Center for Strong Families (3 years)	C. Services to Disproportionately Impacted Communities	\$150,000
Habitat for Humanity Boat Street Project (utilities and road improvements for 12 unit project)	C. Services to Disproportionately Impacted Communities	\$242,000
Workforce Central	C. Services to Disproportionately Impacted Communities	\$295,000
Rebuilding Together South Sound (5 years)	C. Services to Disproportionately Impacted Communities	\$325,000
YMCA (\$339,000 per year for 5 years)	C. Services to Disproportionately Impacted Communities	\$1,695,000
Springbrook Connections Community Building Purchase (\$4.75M total w/ partners)	C. Services to Disproportionately Impacted Communities	\$1,000,000
Lakewood Water District New Well at St. Clare Hospital	E. Infrastructure	\$1,500,000
Emergency Services Alert & Warning System (Partnership with UP, Steilacoom, WPFR)	F. Revenue Replacement	\$13,331
West Pierce Fire & Rescue	F. Revenue Replacement	\$230,000
<i>Pierce Co. Business Navigator Program</i>		<i>TBD</i>
<i>Cohen Clinic (Veterans' services)</i>		<i>TBD</i>
<i>ARPA Collaboration w County and Cities</i>		<i>TBD</i>
<i>SSHA<sup>3</sup>P Affordable Housing Collaboration</i>		<i>TBD</i>
<i>Tacoma ProBono Eviction Prevention Services beyond Year 1</i>		<i>TBD</i>
<b>Subtotal plus 5% admin costs and without TBDs</b>		<b>\$11,633,831</b>

\* All amounts preliminary and subject to change

No commitments were made regarding the external expenditures identified above, and there will be a formal call for applications consistent with ARPA rules and guidance once the City Council has taken action on the proposed Ordinance.

<b>Identified Revenue Replacement Expenditures*</b>	<b>Category</b>	<b>Amount</b>
<b>Emergency Services Alert &amp; Warning System</b> (Partnership with UP, Steilacoom, WPFR)	F. Revenue Replacement	\$13,331
<b>West Pierce Fire &amp; Rescue</b>	F. Revenue Replacement	\$230,000
<b>South Sound Alliance – Future of Labor in the South Sound Study</b>	F. Revenue Replacement	\$10,000
<b>City Website Multilingual Services and Redesign</b>	F. Revenue Replacement	\$35,000
<b>Handwashing Facilities at City Parks without bathrooms</b> (Oakbrook, Active, Washington, Edgewater, and Wards Lake)	F. Revenue Replacement	\$75,000
<b>City Hall Space Reorganization to 1<sup>st</sup> &amp; 2<sup>nd</sup> Floors Schematic Design only</b> (Not including \$520,000 cost for permitting/construction documents or \$100 - \$150/sq ft. x 35K sq. ft. = \$3.5M - \$5.25M cost of building reconfiguration/construction)	F. Revenue Replacement	\$105,000
<b>City Council Chambers</b> (dais expansion for social distancing)	F. Revenue Replacement	\$125,000
<b>Court Chambers</b> (IT for hybrid proceedings)	F. Revenue Replacement	\$133,000
<b>Human Resources Technology to handle hybrid workplace</b> (purchase & 3 years operation)	F. Revenue Replacement	\$151,000
<b>Youth Employment Program</b> (\$84,000 per year for 3 yrs.)	F. Revenue Replacement	\$252,000
<b>City Reader Boards</b> (2 @ \$160K each)	F. Revenue Replacement	\$320,000
<b>HVAC Cooler System Replacement at City Hall with Bipolar Ionization</b>	F. Revenue Replacement	\$500,000
<b>Subtotal plus 5% direct admin costs</b>		<b>\$2,046,798</b>

\* All amounts preliminary and subject to change

**ATTACHMENT A  
ORDINANCE NO. 7XX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD, WASHINGTON ADOPTING POLICIES AND PRIORITIES  
OF USE CONCERNING ALLOCATION AND EXPENDITURE OF  
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AND ALLOCATING  
ARPA FUNDS TO CERTAIN INITIAL EXPENDITURES**

**FINDINGS**

**WHEREAS**, COVID-19 is a contagious and potentially deadly virus that has been declared a pandemic event by the World Health Organization; and

**WHEREAS**, in 2020, President Biden, Governor Inslee, and Pierce County Executive Dammeier and Lakewood City Manager John Caulfield each declared states of emergency within their respective jurisdictions; and

**WHEREAS**, actions taken to mitigate the spread of COVID-19 have resulted in widespread and continuing social and economic disruption throughout the City of Lakewood; and

**WHEREAS**, the COVID-19 Delta Variant has resulted in some of the highest hospitalization rates throughout the pandemic, with no end of its effects yet seen; and

**WHEREAS**, on March 11, 2021, the federal government enacted the American Rescue Plan Act (ARPA) that is expected to provide \$13,766,236 to the City of Lakewood, which is considered a Metropolitan City under the Act; and

**WHEREAS**, the United States Department of the Treasury will allocate funding to the City of Lakewood in two equal tranches, with the first tranche of an estimated \$6,883,118 expected to be received in 2021, and the second equal tranche in 2022; and

**WHEREAS**, the ARPA specifies eligible expenditures that include responding to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), its negative economic impacts, and necessary investments in water, sewer, or broadband infrastructure; and

**WHEREAS**, time is of the essence due to the duration of the pandemic and the ongoing negative impact on public health and the economy upon which the public depend; and

**WHEREAS**, on March 27, 2021 the City of Lakewood City Council established four initial policies regarding the City's ARPA allocation, namely, that: ARPA funds would be subject to a one percent (1%) set-a-side for human services; ARPA funds would generally be used for one-time costs, although the Council would consider making exceptions for certain programs or pilot programs; Lakewood's ARPA funds would be used to "fill the gaps" versus duplicating services and resources available from federal, state or county sources; and the City would conduct a robust community engagement effort with businesses, residents, human service providers and other non-profits, and other community stakeholders to seek input and recommendations concerning community needs that could be funded with the ARPA funds; and

**WHEREAS**, community engagement was conducted between April and August, 2021 through: discussions at the City's boards and commissions and two community stakeholder summits; personal outreach to neighborhood associations, cultural organizations, municipal partners such as utilities, special districts, and economic development organizations; City publications; Coffee with the Mayor; and an online public survey; and

**WHEREAS**, Lakewood residents and businesses continue to experience physical and mental health stress and economic stress due to the ongoing pandemic and its effects; and

**WHEREAS**, on September 7, 2021, the City Council held a duly noticed public hearing on the proposed policies and allocations of the ARPA funds; and

**WHEREAS**, the City Council completed its consideration of public input and its deliberations regarding policies and allocations of the ARPA funds on September 20, 2021;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Adoption of City Council Findings.**

The Findings of the City Council are adopted as part of this Ordinance.

**Section 2. Adoption of ARPA Allocation Policies and Priorities of Use.**

The policies and priorities of use included in **Exhibit A** to this Ordinance are adopted as part of this Ordinance.

**Section 3. Adoption of ARPA Allocations.**

The allocations of ARPA funds as described in **Exhibit B** to this Ordinance are adopted as part of this Ordinance.

**Section 4. Approval of Initial ARPA Expenditures.**

The initial ARPA expenditures identified in **Exhibit C** to this Ordinance are hereby approved.

**Section 5. Authorization for City Manager to Implement.**

The City Manager is authorized to implement a program to administer the City of Lakewood's ARPA fund program consistent with the policies and priorities of use hereby adopted. The City Manager shall provide the City Council regular reports (no less than quarterly) regarding how the funds have been expended and what results have occurred from their use.

**Section 6. Emergency.**

This Emergency Ordinance is necessary for the immediate preservation of the public peace, health, safety, or support of the City of Lakewood government and its existing institutions to provide relief to its citizens and businesses during the Coronavirus pandemic.

**Section 7. Severability.**

If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

**Section 8. Effective Date.**

This Emergency Ordinance shall be in full force and effect immediately after final passage.

ADOPTED by the City Council of the City of Lakewood this 20<sup>th</sup> day of September, 2021.

CITY OF LAKEWOOD

\_\_\_\_\_  
Don Anderson, Mayor

Attest:

\_\_\_\_\_  
Briana Schumacher, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Ann Wachter, City Attorney

**EXHIBIT A**  
**POLICIES AND PRIORITIES FOR USE OF**  
**AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

**Policies in addition to those adopted as part of this Ordinance per its Findings:**

1. Provide ARPA and other COVID-19 related resource navigation services to Lakewood residents and businesses.
2. Provide support to people living in, and agencies, organizations and businesses operating in, Lakewood’s “hardest hit communities” as defined in Department of the Treasury guidance.
3. Improve infrastructure in Lakewood to mitigate historical inequality and health issues in “hardest hit communities” as defined by the Department of the Treasury as well as to spur economic recovery.
4. Improve Lakewood’s delivery of municipal services to its residents and businesses in light of COVID (i.e. facility, communications and operations improvements)

**Priorities for Use (not listed in order of importance):**

**1. Responding to Public Health Emergency**

- Support COVID-19 vaccination efforts, including providing financial incentives

**2. Assistance to households, small businesses, and nonprofits, or aid to impacted industries:**

- Partner with United Way and other service providers, Pierce County, and other cities to provide ARPA and COVID-19 resource navigation services to Lakewood residents.
- Partner with Pierce County and other jurisdictions to provide ARPA and COVID-19 resource navigation services to the City’s businesses with an emphasis on BIPOC and small businesses.
- Provide financial assistance to non-profits and human services organizations operating in Lakewood and providing ARPA-eligible services.
- Support efforts to maintain existing, and to create new, affordable housing capacity in Lakewood.
- Support the creation of emergency shelter housing units.

**3. Provision of government services:**

- Coordinate with public partners such as power utilities (TPU, PSE, LL&P), West Pierce Fire & Rescue, Pierce County Library Services District, Lakewood Water District, Pierce County Sewer, and others to support facility improvements,

infrastructure improvements, payment arrears forgiveness programs, and other ARPA-eligible program expenditures.

- Address and backfill City revenue shortfalls caused by the COVID-19 pandemic per ARPA criteria and Department of Treasury guidance.
- Improve remote access to City services to accommodate post-COVID-19 resident and business needs.
- Capital and non-capital improvements to City facilities related to COVID-19 and post-COVID-19 operations.
- Maintain a supply of non-capital ARPA-eligible supplies, including PPE for City employees and the public attending City meetings and events.

**4. Providing grants to eligible employers that have eligible workers who perform essential work:**

- \$0

**EXHIBIT B**  
**AMERICAN RESCUE PLAN ACT (ARPA)**  
**EXPENDITURE CATEGORIES**

ARPA Expenditure Categories*	Recommended ARPA Share in Dollars	Recommended ARPA Share in Percentages
<b>A: Public Health + 5% Direct Admin Costs</b>	\$105,000.00	0.8%
<b>B: Negative Economic Impacts + 5% Direct Admin Costs</b>	\$3,688,311.80	26.8%
<b>C: Services to Disproportionately Impacted Communities + 5% Direct Admin Costs</b>	\$3,987,207.40	29.0%
<b>D: Premium Pay + 5% Direct Admin Costs</b>	\$0	0.0%
<b>E: Infrastructure + 5% Direct Admin Costs</b>	\$1,500,000.00	10.9%
<b>F: Revenue Replacement** + 5% Direct Admin Costs</b>	\$3,797,405.00	27.6%
<b>G: General Administrative Costs (5% Indirect)</b>	\$688,311.80	5.0%
<b>TOTAL</b>	<b>\$13,766,236.00</b>	<b>100%</b>

*\*Amounts are preliminary estimate and subject to change.*

*\*\*Lost Revenue can be used for items identified as ARPA expenditures or for other eligible government service as described in the Dept. of the Treasury Interim Final Rule..*



**EXHIBIT C**  
**INITIAL ARPA EXPENDITURES**

<b>Proposed Initial ARPA Expenditures*</b>	<b>Amount</b>	<b>Category</b>
<b>Comfort Inn + 5% Direct Admin Costs</b> (Purchase & Emergency Shelter Operation for 2 yrs)	\$1,050,000	Negative Economic Impacts
<b>Lakewood Community Services Advisory Board 1% of Funds in 2022 and 2023 + 5% Direct Admin Costs (2 yrs)</b>	\$144,543	Services to Disproportionately Impacted Communities
<b>2021 Warriors of Change + 5% Direct Admin Costs</b> (Clover Park High School)	\$71,872.50	Services to Disproportionately Impacted Communities
<b>City of Lakewood Police Body Cameras + 5% Direct Admin Costs</b> (Purchase & Program Operations 5 yrs)	\$2,071,258.35	Revenue Replacement
<b>Pierce County BIPOC Business Accelerator Contribution + 5% Direct Admin Costs</b> (Launch Sept. '21, 200 businesses in 8 cohorts by May '22)	\$525,000.00	Services to Disproportionately Impacted Communities
<b>Vaccination Incentives + 5% Direct Admin Costs</b>	\$105,000.00	Public Health
<b>LPD Retention Bonus: \$7,500 lump sum payment per officer</b> (85 officers = \$637,500 maximum) in exchange for a commitment to remain with the department for three years + <b>5% Direct Admin Costs</b>	\$669,375	Revenue Replacement
<b>Housing Safety Crisis Response: Lakewood Eviction Defense &amp; Prevention Project + 5% Admin Costs</b> (1 year)	\$236,250	Negative Economic Impacts
<b>ARPA Program Administration Indirect Costs (5 yrs)</b> (Two Finance 0.5 FTEs, 1 FTE ARPA Coordinator (including residential navigation services), Tracking & Reporting Resources, Other City Staff %)	\$688,311.80	Administrative Costs
<b>SUBTOTAL</b>	<b>\$5,561,612</b>	
<b>Remaining ARPA funds after Initial Allocations</b>	<b>\$8,204,624</b>	

*\*Amounts are preliminary and subject to change.*

**ATTACHMENT B**  
**ARPA Expenditure Ideas\***

**(\*Formal applications and requests for proposals will be issued after the City Council adopts ARPA policies, priorities, and any initial fund expenditures.**

**\*All costs are preliminary and subject to change.)**

Purchase of Hotel for Emergency Housing Shelter

West Pierce Fire & Rescue request

Lakewood Police Department Emergency Management request

Pierce County Library Foundation request

Future of Work in the South Sound Analysis request

Pierce County BIPOC Business Assistance Program request

Lakewood Water District infrastructure project request

Lakewood Water District utility payment arrears

Pierce Co. Sewer utility payment arrears

PSE utility payment arrears

Lakewood Parks & Recreation Department Youth Employment Program

YMCA request

Cohen Veterans Clinic potential request

Rebuilding Together South Sound (RTSS) request

Workforce Central request

United Way/Clover Park Technical College Center for Strong Families

request Home Ownership Center Northwest request

Habitat for Humanity request

Springbrook Connections request

Boys & Girls Club request

Violent Crime Victim Services request

Clover Park High School 2021 Warriors of Change request

LASA request

Tacoma Probono request

City Vaccination Incentive request

City ARPA Coordinator staffing request

City Finance ARPA staffing request

City IT for Council Chambers and Court Chambers and Hearing Room

City HR Hybrid Staff Operations Management System

Lakewood Police Department body cameras program

Lakewood City Reader Boards

Lakewood Lost Revenue Preliminary Estimate



As of 9/9/21, final conditions and negotiations continue regarding the purchase of the inn.

August 4, 2021

Sharon Lee, Executive Director  
Low Income Housing Institute (LIHI)  
1253 S. Jackson St.  
Seattle, WA 98144

Don Anderson  
Mayor

Jason Whalen  
Deputy Mayor

Mary Moss  
Councilmember

Michael D. Brandstetter  
Councilmember

Patti Belle  
Councilmember

Linda Farmer  
Councilmember

Paul Bocchi  
Councilmember

John J. Caulfield  
City Manager

Dear Ms. Lee:

This letter is to communicate the City of Lakewood's conditional commitment of capital and operational support for the Low Income Housing Institute (LIHI's) purchase of the Comfort Inn (Project), located at 8620 S. Hosmer St, Tacoma, parcel #0320315002.

The City of Lakewood agrees to provide conditional funding of \$1 million dollars in capital funds, to be used in combination with funds from the City of Tacoma and Pierce County, by LIHI to purchase the building and pay associated closing costs. \$700,000 will be conditionally committed as an acquisition bridge loan, and \$300,000 will be committed as a deferred loan as permanent financing. The City understands that LIHI is seeking to leverage State Dept. of Commerce funding through their Rapid Capital Housing Acquisition program in the amount of \$7,000,000. A portion of these funds will be used to repay the City's bridge loan.

The use and conversion of the Comfort Inn building will happen in two phases. The first phase will include 120 enhanced shelter beds for homeless people and the second phase, anticipated to begin in 2024, will include approximately 80 units of permanent supportive housing (PSH). During the first phase, the City will provide \$163,000 in annual operating and services funding for two years (or through December 2023) from sources such as its ARPA, CARES and document recording fee (DRF) revenues.

The City's funding amount is subject to change based on final Project capital and operating costs. If there are decreases in development costs or increases in other projected capital revenue sources, the City of Lakewood and other public funders explicitly reserve the right to decrease the final subsidy award to the minimum level needed. The projected sources of the City of Lakewood capital funding are federal ARPA dollars appropriated by the City of Lakewood City Council specifically for the acquisition of the Project.

This letter will serve as an award of funds, subject to:

1. The reservation of 12 emergency shelter beds for Lakewood individuals;
2. Approval of the final Project development and operations budgets;

3. Consistency with the [City of Lakewood 5 Year 2020-2024 Consolidated Plan](#) and [FY 2021 Consolidated Annual Action Plan](#) (already approved) as developed by the Tacoma-Lakewood HOME Consortium;
4. Income and affordability levels in the Multi-Family Lending Term Sheet; and
5. Additional City of Lakewood requirements that will be identified as further details become available regarding the Project's construction costs, operational costs, and timelines for conversion from an enhanced shelter to permanent supportive housing.

This letter does not cover all federal, state and local requirements, nor all the terms that will be included in loan documents including legal rights and obligations.

Please read this letter carefully and return a signed copy of the acknowledgement at the bottom to Tiffany Speir, City of Lakewood ARPA Manager.

Thank you,



Tiffany Speir, ARPA Program Manager  
253.983.7702 / [tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)

**Acknowledgement of Funding Conditions**

I, Sharon Lee, Executive Director of Low Income Housing Institute, acknowledge that I have read and understand the above funding conditions.

**ORIGINAL SIGNATURE OF AUTHORIZED OFFICIAL**

**Signature:** 

**Title:** Executive Director

**Name:** Sharon Lee

**Date:**

**Organization:** Low Income Housing Institute

**From:** Hallie McCurdy [mailto:Hallie.McCurdy@westpierce.org]  
**Sent:** Monday, July 26, 2021 5:03 PM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** City of Lakewood ARPA Fund Request

Dear Tiffany,

Thank you for including West Pierce Fire & Rescue as a stakeholder to help determine how the City of Lakewood should spend their America Rescue Plan Act (ARPA) funds. **West Pierce Fire & Rescue would like to request funds to improve our Emergency Management program.** There are two items we believe will help us to be better prepared for the next major emergency, disaster, or pandemic.

The first item is to update our Department Operations Center (DOC) and backup DOCs to better communicate with the city and other stakeholders during times of emergency or disaster. One thing the COVID-19 Pandemic brought to light is the fact that we need to consider how to accomplish tasks when we are not in the same location. Our primary DOC and backup locations have some basic technology but holding virtual meetings has been incredibly challenging because we don't have appropriate camera and audio capabilities for remote meetings. West Pierce has navigated the pandemic using laptop cameras to bring in people from other locations; sometimes the technology works and other times it does not. This is the format we have used to conduct emergency management trainings and meetings, but we believe it could be improved by adding some dedicated hardware such as cameras and audio capabilities. The estimated cost of these upgrades at four fire stations is \$200,000.

Another improvement to our DOC would be to add HAM radios. The City of Lakewood has a great setup with HAM radios; the fire district should have a similar level of capabilities so we can communicate seamlessly if phone and internet fail during an emergency. The estimated cost for this project is \$10,000.

The second item we would like to consider is translation of our basic emergency messages into additional languages to better serve our community. The fire district would like to take the lead on this project for the West Pierce Emergency Management Coalition as many of the messages would be released jointly. We estimate the costs to translate emergency messages into the top four languages utilized in the fire district would be approximately \$20,000.

**In total, West Pierce is asking for \$230,000 from these ARPA funds.** If you have any questions regarding this proposal, please feel free to contact me at 253-377-3163. Thank you for your consideration!

Sincerely,

Hallie McCurdy  
West Pierce Fire & Rescue

**From:** John Unfred  
**Sent:** Tuesday, July 20, 2021 9:44 AM  
**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>  
**Subject:** RE: Latest FAQs re ARPA qualified expenditures and processes and Request for Your Ideas

Hi, Tiffany,

Thank you for all of your work on this. I have a question about eligibility for something I'm working on for Emergency Management. As you might recall, Lakewood is now part of a coalition providing EM services to Lakewood, U.P., and West Pierce Fire & Rescue. Steilacoom will be joining us in January. One of the things we are evaluating is our own alert and warning system. This is a system that would allow us to send emergency messages via reverse 911 to landlines, and/or to any cell phone within the alert boundary. It also allows for residents to subscribe for routine messages from the City. The question is whether this is something that ARPA funds might be used for?

I understand ARPA is one-time funds and this would be an annual subscription, but it would at least get us off the ground with it.

Thanks!

John

**From:** Tiffany Speir  
**Sent:** Monday, July 19, 2021 2:41 PM  
**To:** Executive Leadership Team <[ExecutiveLeadershipTeam@cityoflakewood.us](mailto:ExecutiveLeadershipTeam@cityoflakewood.us)>  
**Cc:** Jim Kopriva <[jkopriva@cityoflakewood.us](mailto:jkopriva@cityoflakewood.us)>; Becky Newton <[BNewton@cityoflakewood.us](mailto:BNewton@cityoflakewood.us)>; Brian Humphreys <[bhumphreys@cityoflakewood.us](mailto:bhumphreys@cityoflakewood.us)>; Ted Thelin <[TThelin@cityoflakewood.us](mailto:TThelin@cityoflakewood.us)>; Jeff Gumm <[JGumm@cityoflakewood.us](mailto:JGumm@cityoflakewood.us)>; Martha Larkin <[MLarkin@cityoflakewood.us](mailto:MLarkin@cityoflakewood.us)>  
**Subject:** Latest FAQs re ARPA qualified expenditures and processes and Request for Your Ideas

Hello all:

Attached please find the latest FAQs sheet from Treasury re the American Rescue Plan Act (ARPA) expenditures and processes as well as other ARPA background and explanatory documents. As you recall, ARPA is intended to assist people, businesses and local governments recover from the COVID-19 pandemic.

The City Council will hold a study session on August 23 to review the collected feedback from community outreach efforts and internal discussions and a Resolution recommending the use of ARPA funds on a list of items.

Please send me any ideas for expenditures relevant to your department that you think would be ARPA eligible no later than August 13 – I am happy to meet with you/your staff to discuss in more detail as needed.

Thank you in advance,

---

**PIERCE COUNTY LIBRARY SYSEM**  
**Responsive, Innovative Service: Installation of Library Lockers**

**Case for Support**

Since March of 2020, PCLS has significantly expanded online services, online programs and the e-book collection as a response to the COVID pandemic and the statewide closure of library buildings. As PCLS has modified its service approach as a result of the pandemic, the public's desire to safely and easily access our physical materials collection without entering their local library is an opportunity that PCLS seeks to address. As a result, PCLS seeks to address the following:

1. To quickly find safe protocols and modes of exchange of books and materials for patrons
2. To expand the available hours that books and materials can be delivered to patrons
3. To improve the ability of the patrons to self-serve with respect to pick-up of books and materials
4. To bridge the equity divide for patrons who do not have access to digital material

**Solution**

In City of Lakewood's case, we would strategically locate either one or two lockers in an area of need (Springbrook, Tillicum, Woodbrook, for example), depending on funding. The locker model is also scalable if the pilot installations are successful.

1. A bank of lockers are installed in the community with easy proximity to parking and drive-up
2. Patrons place holds via the library catalog and designate a locker pick-up location
3. Library staff load the lockers with the books and materials
4. Patrons may pick up materials via self-service kiosk, 24/7

**Budget**

Project components	Units	Estimated budget
Materials for exterior data/network/power retrofitting on lockers	2	\$10,000
Self-Service Holds Kiosk – 32 lockers per unit, one return bin per unit	2	\$60,000
<b>TOTAL</b>	2	\$70,000



**Reference**

The **King County Public Library** installed lockers at several locations and reports full-capacity utilization by patrons with high satisfaction.

## **Project: The future of work in the South Sound Region**

COVID-19 has provided us with an interesting opportunity to assess the future of work and consider whether we are finally ready to abandon, albeit partially, the industrial age practice of commuting to work.

COVID-19 created a condition that forced American employers and employees to use technology, to the extent possible, to maintain employment and our economy.

### ***Background***

#### **Pre-COVID-19**

- Nationally, nearly 120 million Americans commuted by driving alone to work (76% of commuters).
- King County, only 60% of were commuters.
- Pierce 77% drove alone to work (334,000 commuters).
- Nearly half of Pierce County commuters drove to workplaces outside the county.
- Similar patterns can be observed in South King County cities, from Federal Way to Maple Valley.
- Only 5% of American workers were telecommuting

#### **During COVID-19**

- By mid-August 2020, national commuter trips declined by 34.4% as compared to August 2019.
- WA state reduction was at 46.3% for the same time period.
- In King County, nearly 2 million trips of over 5 miles disappeared from the roads.
- In Pierce County, over 400,000 trips had been eliminated.
- The number of people staying home in Pierce County increased by nearly 70,000.

#### **What does this mean for the South Sound Region (South King County and Pierce County), post-pandemic?**

- Will the future of the region involve a higher level of reliance on technology (compared to 2019)?
- Are resident workers (by occupation and skills) and our infrastructure ready for a larger proportion of the working population pivoting toward performing their jobs entirely or partially at home (or a local work center)?
- Is the current labor force trained and prepared to address the changes created by work-related technological growth?
- With the growth of ICT (Information, Communication, and Technology), is the region ready to grow its economy in related sectors?
- Are there enough resident skilled workers to become attractive to firms seeking to establish, move, or grow their new headquarters in the small and mid-size cities of larger metro regions?

The Center for Applied Urban Research at University of Washington Tacoma has the capacity to help South Sound communities understand the characteristics of the region's labor force and identify what information might be useful in order to prepare for the post-pandemic economy. It can provide the necessary insight for jurisdictions to respond to the stated questions and help prepare for the region's economic future.

The proposed analysis will be performed in four phases for participating jurisdictions:

1. Analyzing the most recent resident occupations/skills – This will offer the occupational structure and net differential between resident workers, their skills, and local jobs (by each occupation category).
  - a. We will focus on six particular tech categories (as a subset of the larger analysis):
    - i. Construction
    - ii. Biotech
    - iii. Energy
    - iv. Transportation
    - v. Manufacturing
    - vi. Information/Communication
  - b. We will determine the overall capacity of the region (based on its resident skills) to attract and grow related industries.
2. We will conduct an online survey of resident workers (with announcement/recruitment from participating jurisdictions) to identify their place of work (ZIP Code) and their occupation to verify against economic data. This survey will be designed with input from participating jurisdictions. Note: The final survey will be used for all jurisdictions.
3. Based on resident skills, we will provide an estimate of growth potentials for the region and in individual participating jurisdictions.
4. Based on existing research and best estimates, we will identify the work at home potential for various job categories and what this might mean for the totality of the labor force.

**Product:** The proposed research will result in a report that focuses on the entirety of Pierce County and South King County (as a single region). Detailed data at the local level will be provided to participating jurisdictions only.

***How will this report help Pierce County and local jurisdictions?***

- Understand the potential for continued remote work for local residents
- Identify strategies for economic development
- Focus on the creation of flexible office environments
- Identify potential hubs and spokes for a diversity of employment centers (at regional level)
- Identify strategies to attract and support small firms and satellite offices

We will put housing cost and wages in the context of quality-of-life issues for the region. This topic will be addressed in a chapter focusing on potential policy strategies.

**Timeline:** This will be a 4-to-6-month project requiring a significant amount of time and data analytics. Ideally, we would like to start this project no later than August 1, 2021.

**Cost:** The cost of this research is a function of the number of participating jurisdictions. Below is the cost structure. Pierce County's cost is listed separately, assuming that at least 5 jurisdictions are willing to participate in this research.

1 municipality	\$20,000
2 municipalities	\$30,000
3-5 municipalities	\$40,000-\$50,000
6-10 municipalities	\$60,000
Pierce County (Regional Analysis)	\$10,000

**Who else has signed on?** So far, Sumner and Federal Way

**Ask to Lakewood:** \$10,000

**From:** Becky Newton  
**Sent:** Monday, May 10, 2021 3:58 PM  
**To:** John Caulfield <J.Caulfield@cityoflakewood.us>; Tiffany Speir <tspeir@cityoflakewood.us>  
**Cc:** David Bugher <DBugher@cityoflakewood.us>; Tho Kraus <TKraus@cityoflakewood.us>  
**Subject:** FW: ARPA

John, and Tiffany,

Please see bullet #1 below for consideration.

Pierce County is requesting that Lakewood contribute \$500,000 to support an Entrepreneurial & Technical Assistance program focusing on Black, Indigenous, and People of Color.

Becky

**From:** Betty Capestany [<mailto:betty.capestany@piercecounitywa.gov>]  
**Sent:** Monday, May 10, 2021 3:41 PM  
**To:** Becky Newton <[BNewton@cityoflakewood.us](mailto:BNewton@cityoflakewood.us)>  
**Subject:** RE: ARPA

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- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

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Thanks Becky for your follow-up email.

First, I wanted to let you know that out of the 757 qualified applications for the 2021 Business Roll-back Relief grants, 91 were from the City of Lakewood. We are working through all of the final vetting process so will get you the final award numbers in the next couple of weeks. Grants are for up to \$10,000.

- Partnership Opportunity: **Entrepreneurial & Technical Assistance with a focus on BIPOC opportunities.** The County Council has set aside \$5M of ARPA towards this initiative with the caveat that we receive matching resources from Cities, Non-profits & the Business Community. Our ask is for Lakewood to contribute \$500,000 towards this effort.
- Background: During the CARES process we worked with thousands of businesses and saw some gaps and opportunities to grow entrepreneurship; help BIPOC communities and also to help our small and micro businesses grow their companies. Programs will have a County-wide focus and will focus on growing entrepreneurship; have a BIPOC focus; have structured cohort opportunities and also tailored individual opportunities. Resources will go to training, technical resources needed by businesses, innovation grants to help with seed money funding, financial reporting programs and mentors/navigators to help the businesses learn to use the tools. Success measures include: the number of businesses launched and also growing wealth in our communities.

- This will be a multi-year effort as part of the American Rescue Plan funding. The long term goal will be to have these efforts create self-sustaining programs. Participating partners will also help design these efforts.

We are in the beginning stage of this process and look forward to having Lakewood join us in creating a legacy program that leverages existing opportunities, reaches above silos and create new ways to grow entrepreneurship in Pierce County.

Thanks,

*Betty*

**Betty Capestany**

Director | Pierce County Economic Development

950 Pacific Avenue, Suite 525

Tacoma, Washington 98402-2100

p: 253.798.6926 | 253-389-2309

[betty.capestany@piercecounitywa.gov](mailto:betty.capestany@piercecounitywa.gov)

**From:** Becky Newton <[BNewton@cityoflakewood.us](mailto:BNewton@cityoflakewood.us)>

**Sent:** Monday, May 10, 2021 2:52 PM

**To:** Betty Capestany <[betty.capestany@piercecounitywa.gov](mailto:betty.capestany@piercecounitywa.gov)>

**Subject:** ARPA

Betty,

Could you send me some information regarding the partnership opportunity you mentioned on Friday?

Becky Newton

Economic Development Manager

City of Lakewood

6000 Main Street SW

Lakewood WA 98499

253-983-7738 (office)

253-254-1204 (cell)

**FB:** [@lakewoodwa](https://www.facebook.com/lakewoodwa); | **Twitter:** [@cityoflakewood](https://twitter.com/cityoflakewood) | **Instagram:** [@cityoflakewoodwa](https://www.instagram.com/cityoflakewoodwa)

## Project Name: New Well at District's Ponders Site

**Project Location:**

Springbrook Area

**Project Timeline:**

Design - as early as 2022;

Construct - 2023-2024.

**Project Budget:**

Approximately \$1,000,000

**Project Description:**

Install a third groundwater well at the District's Ponders well site. The additional well would provide improved groundwater supply to the Springbrook area and beyond. The well site contains the only supply sources west of I-5 that could serve the area if a major natural disaster were to damage the pipelines

crossing I-5. As this area continues to develop into multi-family, high-density multi-family and industrial land uses, water supply resiliency for consumption and fire protection will be important to the long term planning of this area.

**Project Benefits**

- **Economic Development**
  - Improves water availability to City residents and businesses.
- **Dependable Infrastructure**
  - Provides an additional water source to City customers.
  - Additional source at only site that directly serves this area of the City east of I-5.
- **Public Safety**
  - Provides a new water supply source east of I-5 to help support firefighting and water during emergencies.
  - Potential to combine this project with an emergency water distribution station at the nearby Springbrook Park.
- **Financial Responsibility**
  - Reduced project cost due to leveraging existing improvements at site.
- **Robust & Active Community**
  - Potential to combine this project with an emergency water distribution station at the nearby Springbrook Park.

**From:** Teri MacDougall [mailto:tmacdougall@lakewoodwater.org]  
**Sent:** Tuesday, August 10, 2021 8:01 AM  
**To:** Randy Black <rblack@lakewoodwater.org>; Tiffany Speir <tspeir@cityoflakewood.us>; jdevore@lakeviewlight.com; Kierra.Phifer@pse.com; LWortham@cityoftacoma.org; toby.rickman@piercecountywa.gov; Jen.Tetatzin@piercecountywa.gov; Brian.Stacy@piercecountywa.gov; Marshall Meyer <mmeyer@lakewoodwater.org>; Ian Black <iblack@lakewoodwater.org>; Philip Mendoza <pmendoza@lakewoodwater.org>  
**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

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- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

Good morning Tiffany,  
As of today, the amount owed by Lakewood Water customers who would be disconnected is \$81,484.62. As you can imagine this number fluctuates from day to day. Let me know if there is any more information you need.  
Sincerely,

Teri MacDougall  
Office Manager  
Lakewood Water District

☎ 253-588-4423

✉ [tmacdougall@lakewoodwater.org](mailto:tmacdougall@lakewoodwater.org)

🌐 [www.lakewoodwater.org](http://www.lakewoodwater.org)



**From:** Randy Black <[rblack@lakewoodwater.org](mailto:rblack@lakewoodwater.org)>  
**Sent:** Tuesday, August 10, 2021 6:49 AM  
**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>; [jdevore@lakeviewlight.com](mailto:jdevore@lakeviewlight.com); [Kierra.Phifer@pse.com](mailto:Kierra.Phifer@pse.com); [LWortham@cityoftacoma.org](mailto:LWortham@cityoftacoma.org); [toby.rickman@piercecountywa.gov](mailto:toby.rickman@piercecountywa.gov); [Jen.Tetatzin@piercecountywa.gov](mailto:Jen.Tetatzin@piercecountywa.gov); [Brian.Stacy@piercecountywa.gov](mailto:Brian.Stacy@piercecountywa.gov); Marshall Meyer <[mmeyer@lakewoodwater.org](mailto:mmeyer@lakewoodwater.org)>; Ian Black <[iblack@lakewoodwater.org](mailto:iblack@lakewoodwater.org)>; Teri MacDougall <[tmacdougall@lakewoodwater.org](mailto:tmacdougall@lakewoodwater.org)>; Philip Mendoza <[pmendoza@lakewoodwater.org](mailto:pmendoza@lakewoodwater.org)>  
**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

Hi Teri,  
Would you please forward to Tiffany with the City of Lakewood our current outstanding amount from customers who have not paid their water bills owed?

Thank you,  
Randy

**From:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>  
**Sent:** Monday, August 9, 2021 5:22 PM  
**To:** [jdevore@lakeviewlight.com](mailto:jdevore@lakeviewlight.com); [Kierra.Phifer@pse.com](mailto:Kierra.Phifer@pse.com); [LWortham@cityoftacoma.org](mailto:LWortham@cityoftacoma.org); [toby.rickman@piercecountywa.gov](mailto:toby.rickman@piercecountywa.gov); [Jen.Tetatzin@piercecountywa.gov](mailto:Jen.Tetatzin@piercecountywa.gov);

**From:** Tiffany Speir  
**Sent:** Monday, August 16, 2021 8:57 AM  
**To:** 'Kip Julin' <kip.julin@piercecountywa.gov>  
**Cc:** Maylin Clark <maylin.clark@piercecountywa.gov>; Jen Tetatzin <jen.tetatzin@piercecountywa.gov>; Jane Vandenberg <jane.vandenberg@piercecountywa.gov>  
**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

Thank you

---

Tiffany Speir\*, Esq., CPM®  
Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Kip Julin [<mailto:kip.julin@piercecountywa.gov>]  
**Sent:** Monday, August 16, 2021 7:03 AM  
**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>  
**Cc:** Maylin Clark <[maylin.clark@piercecountywa.gov](mailto:maylin.clark@piercecountywa.gov)>; Jen Tetatzin <[jen.tetatzin@piercecountywa.gov](mailto:jen.tetatzin@piercecountywa.gov)>; Jane Vandenberg <[jane.vandenberg@piercecountywa.gov](mailto:jane.vandenberg@piercecountywa.gov)>  
**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

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Tiffany

I have not heard that they are considering that. We have had penalty and interest relief since March 2020. That relief effort is scheduled to end September 30<sup>th</sup>.

Kip

**From:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>  
**Sent:** Sunday, August 15, 2021 10:51 PM  
**To:** Kip Julin <[kip.julin@piercecountywa.gov](mailto:kip.julin@piercecountywa.gov)>  
**Cc:** Maylin Clark <[maylin.clark@piercecountywa.gov](mailto:maylin.clark@piercecountywa.gov)>; Jen Tetatzin <[jen.tetatzin@piercecountywa.gov](mailto:jen.tetatzin@piercecountywa.gov)>; Jane Vandenberg <[jane.vandenberg@piercecountywa.gov](mailto:jane.vandenberg@piercecountywa.gov)>  
**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

Thank you, Kip. Do you know if the County Council is considering utility payment forgiveness?

---

Tiffany Speir\*, Esq., CPM®  
Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Kip Julin [<mailto:kip.julin@piercecountywa.gov>]

**Sent:** Sunday, August 15, 2021 8:28 PM

**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>

**Cc:** Maylin Clark <[maylin.clark@piercecountywa.gov](mailto:maylin.clark@piercecountywa.gov)>; Jen Tetatzin <[jen.tetatzin@piercecountywa.gov](mailto:jen.tetatzin@piercecountywa.gov)>;

Jane Vandenberg <[jane.vandenberg@piercecountywa.gov](mailto:jane.vandenberg@piercecountywa.gov)>

**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

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Tiffany

Currently, PPW Sewer Division records indicate that 4.1 % (605 accounts) of the 14,855 Lakewood accounts are at 120+ days delinquent, another 2.4 % (362 account) between 91-120 days delinquency and 6% (883 accounts) are in 61-90 days delinquency. Any account 60 days or greater delinquent are lien eligible. The total amount delinquent is \$334,883. The far majority of the accounts owe \$500 or less. One hundred and forty (140) owe \$500 or more.

Let me know if you need any additional information.



**Stuart Kip Julin**  
**Sewer Business Services Manager**  
Planning & Public Works | Sewer Division  
(253) 798-4145

**From:** Phifer, Kierra [mailto:Kierra.Phifer@pse.com]  
**Sent:** Monday, August 16, 2021 10:52 AM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

Hi Tiffany –

Thank you for the reminder. Also, great to see you last week!

Please see the attached spreadsheet for Lakewood arrearages as of July 31, 2021. I broke this out by residential vs. commercial/industrial and then also by active/closed accounts.

***There are currently 2,770 customers past due with a total of \$1.33MM past due with a premise ID that ties to Lakewood.***

There are 5 tables in the attached spreadsheet:

1. Total # customers past due
2. Total # customers past due based on their oldest balance
  - a. This will tell you how long customers have had outstanding balance. For example, cell K18 indicates there are 217 active residential customers in Lakewood whose oldest outstanding balance is more than a year old (they likely have more recent outstanding balances as well – but their oldest outstanding balance is greater than 365 days old).
  - b. 34% of the customers fall in the 1 – 30 day bucket, meaning their oldest balance is basically less than a month old. I am assuming the customers they will likely be aim at are customers who fall beyond this bucket (i.e. > 30 days past due).
3. Total \$ past due
4. Energy assistance totals for customers currently past due in Lakewood for this program year
5. Energy assistance totals for customers in Lakewood (past due or not) for this program year

I hope this helps! Please let me know if you have any questions.

-Kierra

**From:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Sent:** Monday, August 16, 2021 10:46 AM  
**To:** Phifer, Kierra <Kierra.Phifer@pse.com>  
**Subject:** RE: Question re utility payment arrears in Lakewood City boundaries

Little reminder . . . ☺

Thanks,

---

Tiffany Speir\*, Esq., CPM®  
Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Tiffany Speir

**Sent:** Monday, August 9, 2021 5:22 PM

**To:** 'jdevore@lakeviewlight.com' <[jdevore@lakeviewlight.com](mailto:jdevore@lakeviewlight.com)>; 'Kierra.Phifer@pse.com' <[Kierra.Phifer@pse.com](mailto:Kierra.Phifer@pse.com)>; 'LWortham@cityoftacoma.org' <[LWortham@cityoftacoma.org](mailto:LWortham@cityoftacoma.org)>; 'toby.rickman@piercecountywa.gov' <[toby.rickman@piercecountywa.gov](mailto:toby.rickman@piercecountywa.gov)>; 'Jen.Tetatzin@piercecountywa.gov' <[Jen.Tetatzin@piercecountywa.gov](mailto:Jen.Tetatzin@piercecountywa.gov)>; 'Brian.Stacy@piercecountywa.gov' <[Brian.Stacy@piercecountywa.gov](mailto:Brian.Stacy@piercecountywa.gov)>; 'mmeyer@lakewoodwater.org' <[mmeyer@lakewoodwater.org](mailto:mmeyer@lakewoodwater.org)>; 'rblack@lakewoodwater.org' <[rblack@lakewoodwater.org](mailto:rblack@lakewoodwater.org)>; 'iblack@lakewoodwater.org' <[iblack@lakewoodwater.org](mailto:iblack@lakewoodwater.org)>

**Subject:** Question re utility payment arrears in Lakewood City boundaries

Hello all – first, my apologies if you are not the right person from whom to request this information. Hoping you would be willing to forward along as needed.

The City of Lakewood is reviewing how to allocate its American Rescue Plan Act (ARPA) funds, and one idea is to assist with covering utility payment arrears (i.e., water, sewer, power.) I am requesting any sort of estimate of the amount in arrears for residents (and businesses if that information is available) from your respective utility. The City Council is starting its review of ARPA options in August, so [if there is any information you can provide by the end of day August 16](#), it would be MUCH appreciated.

Thank you in advance and I hope you and yours are healthy and well 😊

---

Tiffany Speir\*, Esq., CPM®  
Long Range/Strategic Planning Manager



6000 Main St SW, Lakewood, WA 98499

253.983.7702 | [tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)

\*Tiffany Speir does not provide legal representation for the City of Lakewood

<http://cityoflakewood.us/arpa/>



PSE Arrearages as of July 31, 2021 for the City of Lakewood,  
WA

TOTAL # CUSTOMERS PAST DUE AS OF JULY 31, 2021			
CUSTOMER TYPE	ACCOUNT STATUS <sup>1</sup>	# CUSTOMERS	AVG. PAST DUE PER CUSTOMER
Commercial / Industrial	Active	178	\$ 1,009
	Closed	25	\$ 654
Residential	Active	2,296	\$ 459
	Closed	271	\$ 313
TOTAL ACTIVE ACCOUNTS:		2,474	\$ 498
TOTAL:		2,770	\$ 482

<sup>1</sup>Closed account indicates a customer has closed their account with PSE but still owes money on the account (e.g. a customer who moves out of a location but has yet to pay their final bill).

		# OF CUSTOMERS PAST DUE BASED ON THE TIMEFRAME OF THEIR OLDEST BALANCE							
CUSTOMER TYPE	ACCOUNT STATUS <sup>1</sup>	PAST_DUE_1_30	PAST_DUE_31_60	PAST_DUE_61_90	PAST_DUE_91_120	PAST_DUE_121_150	PAST_DUE_151_180	PAST_DUE_181_364	PAST_DUE_365_ABOVE
Commercial / Industrial	Active	79	24	17	10	9	9	11	19
	Closed	11	5	1		1		4	3
Residential	Active	784	427	247	182	122	94	223	217
	Closed	65	37	32	26	9	6	31	65
TOTAL:		939	493	297	218	141	109	269	304
% OF TOTAL CUSTOMERS PAST DUE:		34%	18%	11%	8%	5%	4%	10%	11%

		TOTAL \$ PAST DUE								
CUSTOMER TYPE	ACCOUNT STATUS <sup>1</sup>	PAST_DUE_1_30	PAST_DUE_31_60	PAST_DUE_61_90	PAST_DUE_91_120	PAST_DUE_121_150	PAST_DUE_151_180	PAST_DUE_181_364	PAST_DUE_365_ABOVE	TOTAL_PAST_DUE
Commercial / Industrial	Active	\$ 63,993	\$ 23,501	\$ 10,070	\$ 7,830	\$ 7,259	\$ 5,671	\$ 17,080	\$ 44,191	\$ 179,595
	Closed	\$ 8,983	\$ 931	\$ 745	\$ 949	\$ 1,575	\$ 924	\$ 1,977	\$ 266	\$ 16,350
Residential	Active	\$ 195,912	\$ 125,378	\$ 112,804	\$ 108,895	\$ 101,914	\$ 79,718	\$ 187,371	\$ 141,115	\$ 1,053,106

	Closed	\$ 9,837	\$ 6,471	\$ 7,205	\$ 8,392	\$ 6,171	\$ 5,267	\$ 15,501	\$ 26,068	\$ 84,911
TOTAL \$ PAST DUE ON ACTIVE ACCOUNTS:		\$ 259,905	\$ 148,879	\$ 122,874	\$ 116,725	\$ 109,173	\$ 85,389	\$ 204,451	\$ 185,306	\$ 1,232,701
TOTAL \$ PAST DUE:		\$ 278,725	\$ 156,281	\$ 130,824	\$ 126,066	\$ 116,919	\$ 91,580	\$ 221,929	\$ 211,640	\$ 1,333,962
% OF TOTAL \$:		21%	12%	10%	9%	9%	7%	17%	16%	100%

# OF CUSTOMERS CURRENTLY PAST DUE WHO HAVE RECEIVED ENERGY ASSISTANCE THIS PROGRAM YEAR (10/1/2020 - PRESENT)			
TYPE OF ASSISTANCE	# CUSTOMERS	AMOUNT RECEIVED	AVG. AMOUNT RECEIVED
CACAP	16	\$ 8,133	\$ 508
CACAP 2	86	\$ 113,357	\$ 1,318
LIHEAP	36	\$ 39,896	\$ 1,108
PLEDGE	35	\$ 16,179	\$ 462
NON-CAP	41	\$ 28,742	\$ 701
AGENCY	5	\$ 1,989	\$ 398
PSE HELP SALVATION ARMY PLEDGE			
TOTAL UNIQUE CUSTOMERS <sup>2</sup>	165	\$ 208,296	\$ 1,262

ALL LAKEWOOD CUSTOMERS WHO HAVE RECEIVED ENERGY ASSISTANCE THIS PROGRAM YEAR (WHETHER THEY ARE PAST DUE CURRENTLY OR NOT) (10/1/2020 - PRESENT)			
TYPE OF ASSISTANCE	# CUSTOMERS	AMOUNT RECEIVED	AVG. AMOUNT RECEIVED
CACAP	49	\$ 25,268	\$ 516
CACAP2	145	\$ 172,371	\$ 1,189
LIHEAP	286	\$ 259,349	\$ 907
PLEDGE	59	\$ 26,113	\$ 443
NON-CAP	293	\$ 167,726	\$ 572
AGENCY	6	\$ 2,278	\$ 380
PSE HELP SALVATION ARMY PLEDGE			
UNIQUE CUSTOMERS <sup>2</sup>	486	\$ 653,104	\$ 1,344

<sup>2</sup>Cell C43 and G43 will not match the sum of rows C37 to C42 and G37 to G42 respectively, as the same customer may have received more than one type of pledge program

**PR Dept Youth Employment Program**

Our recreation assistant starting pay is \$15.00.

Our recreation leader pay range is 15.50 – 18.50.

Found this with a quick search:

“The typical cost per participant is approximately \$1,400 to \$2,000”

City Council requested a more traditional youth Corp work crew program for the 2022 summer season. The 12 week program would include hands on work throughout the city as well as leadership and employment readiness training. The program would involve two recreation leaders and eight youth workers and fuel and supplies. cost for the 2 rec leaders is \$25,000; 8 youth crewmembers cost \$57,600 with \$1000 in fuel and supplies for a total of \$83,600

**From:** Jessie Palmer [mailto:jpalmer@ymcapkc.org]  
**Sent:** Friday, August 13, 2021 3:14 PM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** RE: Follow-up to Last Week's Stakeholder Summit  
Hi Tiffany,

I've attached estimates for the programs and services I outlined in my July 21 e-mail. I broke it down by program, provided a general estimate of what that funding would enable us to do, how many we could serve, etc.

When I refer to ARPA priority population/targeted communities in the attached proposal, that includes those individuals/families disproportionately impacted by COVID-19; Black, Indigenous, People of Color (BIPOC); and the three communities identified by the Council: Tillicum, Woodbrook, and Monta Vista.

I also state "free or reduced price" and that refers to the Y's sliding scale for membership or program assistance. We scale our pricing/fees to ensure that individuals and households can afford our services and that no one is turned away. If the City is using a certain income/poverty threshold for the ARPA funding, we can adjust to that scale. For the purposes of preparing this proposal, I went with 150% of poverty level/scale.

Please review and let me know if you have any questions.

Thanks,

Jessie

Jessie Palmer | Senior Association Development Director  
YMCA of Pierce and Kitsap Counties  
Association Office | 4717 S. 19<sup>th</sup> St. Ste. 201, Tacoma, WA 98405  
C 253-905-0647

The Y is for youth development, healthy living, and social responsibility.

**City of Lakewood – American Recovery Plan Act Funding**  
**Proposal/Cost Estimates for YMCA COVID-19 Recovery Programs and Services**  
**Addressing educational disparities:**

- We have a great, existing partnership with Clover Park Schools
- Currently offering before and after school child care and summer day camp in elementary schools
- Currently offering summer learning academies in middle schools
- A holistic approach to positive youth development: includes academic, health, and social-emotional enrichment
- We are focused on closing the academic achievement gap, improving health outcomes, and strengthening the social-emotional skills so that every child is successful
- Early Learning: we are serving Lakewood/Clover Park SD kids at our Early Learning Center in University Place, but depending on the type of funding that is available, we may be able to offer Early Learning in Lakewood

<b>Program Name</b>	<b>Scope of Services</b>
Child Care	<p><b>ARPA Funding Request: \$30,000/yr.</b></p> <p>Will provide free and reduced price access to YMCA Child Care for 40 children from parents/families meeting ARPA priority populations/targeted communities. YMCA Child Care is offered during the school-year, between late August through June, every school day, on school breaks/vacations, holidays, etc. Care is offered before school as early as 6 a.m. and after school as late as 6 p.m. Child Care is offered in our partner elementary schools (Clover Park SD).</p>
Summer Day Camp	<p><b>ARPA Funding Request: \$25,000/yr.</b></p> <p>Will provide free and reduced price access to Summer Day Camp at the Lakewood Family YMCA or at select Clover Park SD elementary schools (offered at Custer Elementary in summer 2021, TBD in summer 2022-23) for 25 children from parents/families meeting ARPA priority populations/targeted communities. Summer Day Camp is offered a minimum of 10-weeks during the summer, from the last day of school to the Friday before the first day of the new school year.</p>
Summer Learning Academies	<p><b>ARPA Funding Request: \$15,000/yr.</b></p> <p>Will provide free access to local middle school youth to attend the YMCA's Summer Learning Academy offered at Claudia Thomas MS (serving Claudia Thomas, Hudtloff, Lochburn students). We will work with our school partners to identify and recruit students who meet the ARPA priority populations/targeted communities. We project serving more than 140 middle school students in summers 2022 and 2023 (a 20% increase in participation from summer 2021).</p>
Early Learning/Little Learners	<p><b>ARPA Funding Request: \$12,500/yr.</b></p> <p>Will provide free and reduced price access to 25 children from parents/families meeting ARPA priority populations/targeted communities to attend our Little Learners program offered at the Lakewood Family YMCA. Our Little Learners program and curriculum supports toddlers, ages 3-5, in preparing for either pre-school or kindergarten. Little Learners is offered from September to June of each year.</p>

**Promoting healthy childhood environments:**

- Our Lakewood YMCA Community Center: pre-COVID-19, we served thousands of youth and teens (ages 0-18) in registered and drop-in programming including water safety and swimming lessons, youth sports, arts classes, gymnastics, and drop-in programs like 678 Nite and Teen Late Nite.
- Our Summer Day Camp programs at our Lakewood Y and at a couple of Clover Park Schools serve hundreds of Lakewood youth
- This summer, in partnership with Clover Park Schools, we are offering Summer Learning Academies for hundreds middle school aged youth
- All of our activities take a holistic approach to positive youth development and include academic, health, and social-emotional enriching activities and offer positive coaching and mentoring by highly-trained adult role models.

<b>Program Name</b>	<b>Scope of Services</b>
Water Safety/Swimming Lessons	<b>ARPA Funding Request: \$15,000/yr.</b> Will provide free and reduced price water safety and swimming lessons to 250 children from parents/families meeting ARPA priority populations/targeted communities. Our water safety and swimming lessons are progressive, skill-based lessons and support swimmers at every level (beginner, intermediate, and advanced) in improving their skills and abilities to be safe in and around the water. Swim lessons are offered year round in 4-6 week sessions.
Youth Sports	<b>ARPA Funding Request: \$5,000/yr.</b> Will provide free and reduced price scholarships to 100 children and youth from parents/families meeting ARPA priority populations/targeted communities to participate in youth sports activities at the Lakewood YMCA. The Lakewood Y offers a variety of youth sports activities including indoor and outdoor soccer, flag football, basketball, t-ball, baseball, volleyball, etc. to youth ages 3-12 years. Our youth sports primarily serve children who are new to sports and focus on the fundamentals, developing techniques, teamwork, sportsmanship skills, and developing a love for the game.
Arts Classes	<b>ARPA Funding Request: \$5,000/yr.</b> Will provide free and reduced price scholarships to 50 youth and teens from parents/families meeting ARPA priority populations/targeted communities. Arts programming will be offered at the Lakewood Family YMCA or at our outreach locations (local CPSD elementary schools). We offer a variety of arts activities for children to explore including the performing arts (dance, ballet, guitar, piano), visual arts (drawing, painting), and culinary arts. Youth Arts activities are offered in 6-8 week sessions throughout the year.
Gymnastics	<b>ARPA Funding Request: \$5,000/yr.</b> Will provide free and reduced price scholarships to 20 youth and teens from parents/families meeting ARPA priority populations/targeted communities to attend the Lakewood YMCA's Gymnastics program. The YMCA's gymnastics program serves youth of all skill abilities (beginner, intermediate, advanced/competitive) and offers a progressive lesson plan. Gymnastics is offered in 6-8 week sessions, year-round.

**Establish a youth employment program:**

- The Y is a leading employer of teens both locally and nationally

- We offer a Leader in Training (LIT) and Counselor in Training (CIT) programs that provide teens the job skills necessary to gain employment at the YMCA
- Our employment opportunities are convenient for teens (evenings, holidays, weekends, etc.)
- We would be interested in exploring the City's interest in establishing a youth employment program or how we might offer support

Program Name	Scope of Services
Leaders in Training and Counselors in Training	<b>ARPA Funding Request: \$10,000/yr.</b> Will provide 40 teens (ages 13-18) from parents/families meeting ARPA priority populations/targeted communities Leaders in Training and/or Counselors in Training at the Lakewood Family YMCA. The program and activities provides job training and coaching by highly-trained YMCA staff that will help prepare teens for the workforce through hands-on training and work experiences, while serving as a YMCA volunteer. Once teens complete the program (80 hours) and are of working age, they will be eligible for employment at the YMCA (as Youth Leaders or Camp Counselors) or elsewhere in the community.

A couple of other areas that I believe the Y may be able to help City residents in their recovery:

#### Health and Wellness Services for Adults:

- Targeting those most disproportionately impacted by COVID-19, BIPOC individuals and families, targeted communities (e.g. Springbrook, Tillicum, etc.)
- Small group counseling for stress, grief, anxiety, mental health
- Chronic Disease Prevention programs: Blood Pressure Self-Monitoring, Diabetes Prevention, Parkinsons Programs, Weight Loss Programs, etc.
- Senior Programs: ~~socials/gatherings~~, Active Older Adult Fitness, ~~Fall Prevention~~, etc.

Program Name	Scope of Services
Community Café – Mental Health	<b>ARPA Funding Request: \$5,500/yr.</b> Will provide 25 adults free or reduced priced access to our virtual Community Café (Mental Health). The Community Cafés are small-group sessions, 6-10 participants, offered in 8-week sessions throughout the year. The Community Cafes and small groups are facilitated by a highly-trained counselor who specializes in grief, stress, anxiety, and mental health and incorporates coaching and therapies that have proven effective in supporting people through these experiences.
Diabetes Prevention Programming	<b>ARPA Funding Request: \$20,000/yr.</b> Will provide 25 adults free and reduced priced access to our Diabetes Prevention Program for those referred to our program by a physician (Type II diabetes) or who are pre-diabetic and also meeting ARPA priority populations/targeted communities. Our Diabetes Prevention Program is a year-long program and offered in four cohorts throughout the year.
Parkinson's Programs	<b>ARPA Funding Request: \$10,000/yr.</b> Will provide 10 individuals free and reduced priced access to our Parkinson's Programs (either Pedaling for Parkinson's or Rocksteady Boxing) for those meeting ARPA priority populations/targeted communities. Our Parkinson's programming is offered year-round.
Weight Loss Programs	<b>ARPA Funding Request: \$10,000/yr.</b>

	Will provide 50 individuals free and reduced priced access to our Weight Loss Program for individuals meeting ARPA priority populations/targeted communities. Our Weight Loss Program is offered in small groups, between 6-10 participants per group, in 12-week sessions throughout the year. We are targeting to serve individuals with a Body Mass Index (BMI) greater than 30, followed by those with a BMI greater than 25.
Active Older Adult Fitness	ARPA Funding Request: \$20,000/yr. Will provide 25 adults free and reduced priced access to our Active Older Adult Fitness programming meeting ARPA priority populations/targeted communities. Our Active Older Adult fitness classes are designed for those ages 55 and older. Our Active Older Adult activities focus on mobility and flexibility, strengthening muscle, etc. Exercises and activities can be modified to accommodate those with different fitness and strength levels. While our Active Older Adult programs are primarily focused on fitness, there is a strong social component to the program. Participants regularly meet before and after activities for coffee, meals, or just to be in each other's company. The bonds that form help create accountability to attend program activities, motivation to continue exercise and diet routines, strong network of support, etc.

#### Family Wellness:

- ~~Parenting skills or parent/family support group programs~~
- ~~Adult Life Skills/Coaching: Making Change Stick, Journey to Freedom, Financial Peace University, etc.~~
- ~~Family fitness programs~~
- ~~Family fun programs (e.g. Family Date Night, Family Movie Nights, etc.)~~

From: John Caulfield  
Sent: Friday, August 13, 2021 4:07 PM  
To: Tiffany Speir <tspeir@cityoflakewood.us>  
Subject: FW: ARPA Funding Option

Viable opportunity that meets the definition of using ARPA funds? Or have they reached out to us?

--John

John Caulfield, ICMA-CM  
City Manager  
City of Lakewood  
6000 Main Street SW | Lakewood, WA 98499  
Ph: 253.983.7703  
<https://www.cityoflakewood.us/>  
Like us on Facebook  
Follow us on Twitter

-----Original Message-----

From: Mike Brandstetter  
Sent: Thursday, August 12, 2021 3:37 PM  
To: Tiffany Speir <tspeir@cityoflakewood.us>  
Cc: John Caulfield <JCAulfield@cityoflakewood.us>  
Subject: ARPA Funding Option

As a community behavioral health resource, the Cohen Clinic serves a targeted population of veterans and their families. When the clinic located in Lakewood with City and County encouragement, it was noted that the Cohen foundation was establishing the clinic and funding it operationally for a number of years. That operational support was intended to make way for more local support.

As a valuable community partner, perhaps ARPA contribution to operational costs in 2023-2026 (Perhaps \$150K per year) your would serve the community well and could be the nexus for broader community support. Support with ARPA funding by Pierce County would strengthen impact.

I am not aware of the clinic formulating an ask but could we reach out to see if there is in fact a long term need to transition from total reliance on Cohen Foundation funding to keep the clinic operative in Lakewood.

Mike Brandstetter

**From:** Kim Taylor [mailto:ktaylor@rebuildingtogether.org]  
**Sent:** Friday, August 13, 2021 5:17 PM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** RE: ARPA Funds Proposal

Hi Tiffany,

I just caught this as I was almost on my way out for the week – we had to do some quick moving around on staff because of a medical leave situation and I thought this had been sent to you already. My fault completely for not checking and sending so late.

For the past few years, we have received \$14,000 per year from the Human Services Department to complete house projects in the City of Lakewood through our Rebuilding Day and Safe at Home Programs. Our outputs for this contract amount have varied, but are typically 4 homes with 9 unduplicated residents. We would like to request an increase to our contract for a total of \$25,000. For the past few years, we have processed a growing number of applications from Lakewood households, so we know that qualified projects within the City of Lakewood are there, we just typically don't have the funds to get to all of them. We are currently working through a waiting list, due to COVID related delays, that will likely stretch into the next two years of budget. Increased funding specifically tied to projects in Lakewood would allow us to work through that list much quicker and perhaps allow us to respond to new applications submitted for services in a more timely manner.

Regarding our existing proposal, ideally, we would love to operate a Rebuilding a Healthy Neighborhood (RaHN) Program for 1 to 2 years in each of the 4 neighborhoods that the City of Lakewood has identified as specific neighborhoods in need of attention with regards to safe and healthy housing (Tillicum/Woodbrook, Springbrook, Lakeview, and Monta Vista areas). Some Rebuilding Together Affiliates have had a much better success rate when they focus on one neighborhood for two consecutive years. Other Affiliates have had good results with a single year focus in a neighborhood.

For estimate purposes, the cost per neighborhood per year is \$65,000. The awesome thing about this program is that it is easily replicated from neighborhood to neighborhood. The challenge is usually getting community/neighborhood buy-in. That is where the two year plan in a single neighborhood can best serve the people living there. It gives the residents one year to see what we do and then with more trust in our program in our work, the second year is usually more successful with more community participation. So if the Council decided to allocate funds for this program beginning in 2022 and continuing each year through 2026, the cost would be \$65,000 per year x 5 years = \$325,000. A 5-year span would allow us to set up a RaHN event in either each of the 4 neighborhoods plus an additional neighborhood or select 2 neighborhoods for two-year programs and 1 neighborhood for a single-year program. We can be completely flexible with what the Council decides to prioritize.

If you have any questions or need more information, please don't hesitate to email or call me. We're excited about possibly partnering with the City of Lakewood more in the future and look forward to hearing of the budgeting decisions made!

PS – I attended the Lake City Neighborhood Association last night because I was able to connect with Larry Woods during your ARPA Zoom call – thank you very much for the introductions, we were able to connect with Larry and one other neighborhood group leader to start conversations with them about

our services. Also, Councilmember Mike Brandstetter was very complimentary of you when the group discussed ARPA funds!

Best Regards,

*Kim Taylor*

Operations Director

**Rebuilding Together South Sound**

[ktaylor@rebuildingtogether.org](mailto:ktaylor@rebuildingtogether.org)

Phone: 253.238.0977

**From:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>

**Sent:** Wednesday, July 28, 2021 10:57 AM

**To:** Kim Taylor <[ktaylor@rebuildingtogether.org](mailto:ktaylor@rebuildingtogether.org)>

**Subject:** RE: ARPA Funds Proposal

If there is a ball park number you could provide by August 13, that would be great. I am not sure whether the City Council will want to consider how to spend all of the funds at once, or if they will allocate the 1<sup>st</sup> half now and the 2<sup>nd</sup> half next year, so trying to gather as much info as I can.

---

Tiffany Speir\*, Esq., CPM®

Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Kim Taylor [<mailto:ktaylor@rebuildingtogether.org>]

**Sent:** Wednesday, July 28, 2021 10:53 AM

**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>

**Subject:** RE: ARPA Funds Proposal

**This email originated outside the City of Lakewood.**

Use caution when following links or opening attachments as they could lead to malicious code or infected web sites.  
When in doubt, please contact the HelpDesk.

- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

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Thank you Tiffany!

When do you need to have an answer? We've been planning on an expansion into serving more in Lakewood, we just need to put the Programs, Construction and Operations teams together to put together a longer range request.

*Kim Taylor*

Operations Director

**Rebuilding Together South Sound**

[ktaylor@rebuildingtogether.org](mailto:ktaylor@rebuildingtogether.org)

Phone: 253.238.0977

250 State Street Unit C2  
North Haven, CT 06473  
Phone (203) 407-8800 Fax (203) 407-8801  
[www.careerteam.com](http://www.careerteam.com)

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**Purpose-** To engage, connect, and provide awareness to Lakewood residents, moving them to sustainable self-sufficiency through high wage training programs at Pierce and Clover Park Technical College and community workforce development (WFD) services.

**Proposed Model-** If awarded funding, Career TEAM will hire a full-time Career Navigator who resides within the Lakewood targeted areas (Springbrook, Tillicum/Woodbrook, Monta Vista and Lakeview) to serve as a Peer Career Navigator (PCN). The PCN will be trained on WFD resources and strategies that support the training programs of Clover Park Technical College and Pierce College. In addition, the PCN will serve as a resource navigator who will help leverage Lakewood community organizations such as the Center for Strong Families, Springbrook Connections, and Tillicum Community Center to provide support services to residents while they are in training. Additionally, Career TEAM will leverage a more concentrated effort with Pierce County WIOA (Workforce Innovation Opportunities Act) funds and services to further support residents.

Career TEAM will be partnering closely with Workforce Central who represents the Workforce Development Board to provide local data analysis on labor market information, as well as robust business engagement services. With these resources, Career TEAM and Workforce Central plans to work alongside the colleges in creating pathway opportunities for residents who will be attending training programs that lead to high wage employment. This impactful partnership will allow Career TEAM and Workforce Central to take an intentional approach in providing pathways and career coaching to Lakewood residents to help them build sustainable and self-sufficient careers.

The PCN will work with community partners to identify outreach and awareness activities in the four targeted areas identified by Lakewood (Springbrook, Tillicum/Woodbrook, Monta Vista and Lakeview) to help residents get connected and enrolled into high wage training programs (employment at \$25/hour or higher) identified by Clover Park and Pierce College such as: HVAC, Cyber Security Specialist, Computer Programing, Material Tester and Low Voltage Electricians. Career TEAM will collaborate with Workforce Central to bring employers hiring for these high wage positions in the Pierce County area to the students, around program completion. Bringing these employers will help provide more opportunities such as a career boosts, paid internships, employer tours and hiring events.

Each resident enrolled into a High Wage Career Training program from these efforts program will have lifetime access to Career TEAM's Career EDGE platform which has 24/7 access to career coaching content and essential skill development, accessible by phone, tablet or computer. Career EDGE will provide assessment tools that help identify career pathways and help residents build upon career ready skills sets to make them competitive for employment after finishing their training. Career Edge will also serve as a case management system (CRM function) to track residents that the PCN will be serving.

**Projected Outcome Metric(s)-** *(over the course of 2 years)*

Lakewood Residents enrolled into High Wage Career Training Programs	100
Engagement with Lakewood residents about WFD/Training Programs (counted individually)	400
Engagement and Facilitation of Outreach Activities such as Career Fairs, Career Boost, Resource Fairs, etc	40

**Proposed Budget-** *(over the course of 2 years)*

Admin/Overhead & Program (supplies, travel, outreach materials, communications)	\$20,000
Staff Salaries & Benefits (1.25 Full-Time Equivalents)	\$160,000
Career EDGE Platform (customer tracking and career coaching tool)	\$25,000
Workforce Central (0.5 FTE Business Services)	\$90,000
<b>Total Funds</b>	<b>\$295,000</b>

Thank you for your consideration.

Sincerely,

James Hughes  
Regional Director  
Career TEAM

## United Way/Clover Park Technical College

### Center for Strong Families Data

2018 to 2021

Request consideration to support the Clover Park Center for Strong Families location - \$150,000 over 3 years.

Clover Park Technical College has been as CSF site partner since 2018. LaPria Bonner, the Center for Strong Families (CSF) financial coach and site manager, is an Accredited Financial Counselor who works closely with the Workforce Development and Financial Aid offices to align her clients' financial goals with employment opportunities and income supports. To date 258 people have participated

Service Area	Metrics	Strategies
<b>Credit Enhancement</b> Families improve credit scores and debt-to-income ratios	<ul style="list-style-type: none"> <li>27% of clients improve credit score</li> <li>Average increase in credit score is 174 points</li> <li>21% of clients had a net worth increase</li> <li>\$15,081 Average increase of net worth</li> <li>49 people achieved at least one key financial goal/outcome (homeownership, savings accounts, paid off debt, etc)</li> </ul>	<ul style="list-style-type: none"> <li>Financial counseling</li> <li>Credit counseling</li> <li>Debt restructuring</li> </ul>
<b>Build Income</b> Families increase their income toward their Self-Sufficiency Standard	<ul style="list-style-type: none"> <li>135 enrolled in a degree program</li> <li>68 people achieve certifications</li> <li>60% job placement rate for job seekers in their degree program</li> <li>Certificate and degree recipients increased earnings by average of \$600/mo</li> </ul>	<ul style="list-style-type: none"> <li>Workforce Development (hard and soft skills)</li> <li>Education Counseling</li> <li>Micro-enterprise Development</li> </ul>
<b>Build &amp; Preserve Savings and Assets</b> Families accumulate liquid assets equal to three months of living expenses	<ul style="list-style-type: none"> <li>12% of clients are saving \$400/mo regularly</li> <li>\$3,358 Average savings total</li> <li>21/100% of clients graduated from CSF coaching model with an increased financial well-being score of 13 points or higher</li> </ul>	<ul style="list-style-type: none"> <li>Savings and IDA Programs</li> <li>Micro-enterprise Development</li> <li>First-time Homeownership Programs</li> </ul>

### Client Success Story

The client for this story is a single mother of one. She lives in Lakewood, WA, works two part-time jobs and has been a CSF client since 02/2020.

The client was initially curious about financial literacy for others, as she had stated she herself "knew" everything she needed about the subject to find personal success and felt she was already successful at personal finance. Client reached out by the end of February and stated she realized she did not have the proper tools, resources and accountability to move her personal goals.

Once global lock-downs went into place, client stated she was grateful she was able to obtain my services as it seemed like she would have missed her opportunity to move forward. Client was immediately hit by closures as one of her professions is a hair colorist.

This client wanted to make sure she began her journey to financial capacity and success for not only herself and her 10-year-old daughter, but her the financial legacy she wanted to leave her daughter to follow as she herself stepped in to adulthood.

Client committed to weekly Financial Counseling meetings to discuss emotions around the loss of income, how she was navigating the unemployment environment, as well as debt reduction, goal setting and small business development. Client was determined to not let the pandemic hinder the plans she saw herself fulfilling.

Client began the program with nine (9) credit cards totaling a little over \$20k. As of this writing, the client has successfully reduced the number of credit cards to four (4) with a total of \$11k in consumer debt.

During the crisis the client was able to obtain a small loan from her bank to help with business expenses that she used to make sure the booth she rents at a local salon would not go unpaid for the months of August/September 2020. In January 2021, the salon owner informed her she would not have to pay rental fees as a Thank You for making payments on time during the rough months of the pandemic!

Client has also committed to consistently building an emergency savings account and is on track to launching her e-commerce business June 2021.

### Background on Center for Strong Families

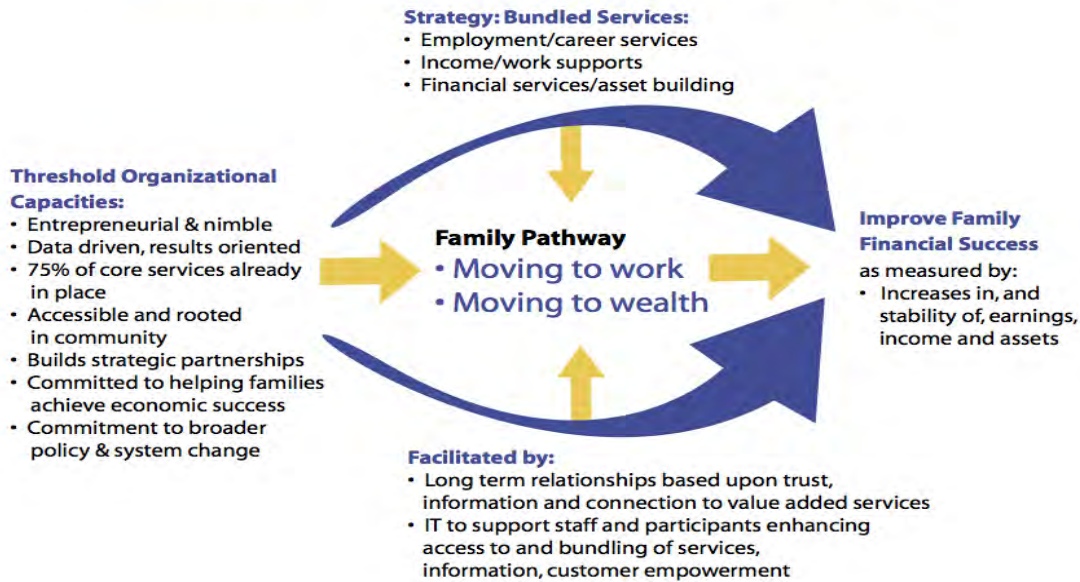
#### **What is a Center for Strong Families?**

A Center for Strong Families is a framework for neighborhood service delivery designed to help low-income individuals increase income, reduce debt and generate new wealth for themselves and their community.

#### **The CWF Theory of Change**

The Center for Working Families model provides low to moderate income families with access to high quality one-on-one career and financial coaching as needed over an extended period of time. This bundled service delivery system changes people's financial behavior in a way that encourages them to increase income, decrease expenses and acquire assets.

## Center for Working Families® (CWF) Theory of Change



What makes this model different is the integrated service model, where core services reinforce one another providing a multi-faceted approach to income and wealth building. The co-location of services means families are not navigating a fragmented system of components to economic stability.

This delivery model of combined services is a replicable and scalable economic opportunity for the Pierce County residents who significantly need those bundled services. The approach is a service delivery system via trusted local sites that have a history of social and financial services in their neighborhoods while providing culturally competent services to clients which will, indeed, move the needle on self-sufficiency.



# HOMEOWNERSHIP CENTER NORTHWEST

## HCNW 2021 Lakewood ARPA funding

Homeownership Center Northwest is pleased to provide a pre-funding proposal to Lakewood's American Rescue Plan Act (ARPA) funding for potential allocation in the fall of 2021. We appreciate the invitation from the City of Lakewood to share our ideas of how to utilize ARPA funding to increase investment in affordable housing and economic vitality.

Homeownership Center Northwest proposes two projects that are intertwined.

### 1. Financial Counseling for Lakewood LMIs

HCNW's homeownership program begins with dialog and assessment of potential homebuyers housing needs and their understanding and application of money management and financial capacities. We have found that the kind of information exchanges and counseling sessions we share with people, whether they end up buying a home through our program or elsewhere, are very helpful and useful in ways far beyond the initial interest in buying a home. Affordable housing units are desperately needed all across Pierce County and the greater Puget Sound region. And, that need is increasing in dramatic and alarming ways, particularly with the unprecedented challenges that continue to arise from the ongoing Covid-19 pandemic.

Fully sixty-one percent (61%) of American wealth is in home equity. Americans of color have only thirty-one percent (31%) percent of their wealth in home equity. People of color have had lower homeownership rates than whites. This is the continuing result of the legacy of discrimination and redlining, the illegal but once overtly common practice of denying mortgages, infrastructure, or other services to communities based on race, income, or location. Affordable housing is important to all Pierce County residents and communities. Stable housing offers benefits for increased family stability, improved education opportunities and career advancement, better overall health, and reduced risks of homelessness. Safe, fully functional, affordable housing is a key factor in a community's vitality, diversity, equity and continued economic stabilization and growth. HCNW will continue to partner with Pierce County in its efforts to achieve affordable and attainable homeownership options for LMI individuals and families

For almost thirty years, HCNW has focused on creating homeownership options for a diverse clientele. Financial literacy counseling and debt management planning is offered to all clients whether or not the goal is owning a home. Information about finding and keeping suitable housing and information about financial stabilization are the services



most requested by people contacting HCNW. We would like to offer our particular kind of “wholistic financial counseling” to a targeted number of LMI individuals and families living in Lakewood. We have seen that creating a respectful, comfortable relationship is imperative in helping clients understand how money and credit “works”. This is particularly important because many people do not seek assistance until they are facing a serious crisis.

The need for equitable affordable rental and homeownership opportunities has sharply increased. Pierce County property values continue to rise at unprecedented levels, with average home prices increasing approximately 20+% each year. Many homebuyers, including many higher wage earners, are priced out of the Seattle/King County/Snohomish County market resulting in greatly intensified pressure on affordable housing availability in Pierce County and South Puget Sound. Rates for suitable rental housing units are also rising rapidly against a backdrop of fewer and fewer available housing units. The ability for LMI individuals and families to find and secure housing is critical. HCNW counselors provide customized, in-person or online one-on-one “financial therapy” sessions with respectful and compassionate information exchanges designed to prevent crisis, plan for a secure present and bright future, and show how wealth-building actions need not be difficult, confusing, or painful.

Almost all people at some point, regardless of income level, occasionally need some assistance in navigating the complexities of financial management. This is especially true for LMI individuals and families. HCNW’s financial counseling project in Lakewood will expand existing and ongoing financial counseling programs to assist targeted LMI Lakewood residents to uncover, understand, and utilize their personal values, interests, life goals, financial strengths, and long-term objectives to create a solid plan for success. HCNW is especially interested in providing services to Lakewood individuals and families experiencing significant challenges such as serious health concerns, student loan debt, medical debt, sudden and serious change in circumstances such as loss of spouse/partner/child, loss of employment, impacted by Covid-19, and/or other acute issues. Financial counseling under this project would certainly benefit LMI folks looking to buy a home or get into higher-priced rental housing but would widely serve some of our most marginalized neighbors who are trying to figure out a way to pay off debt, get medical and/or personal care that seems out of reach, change employment, save up for a special trip, or pursue a dream.

**HCNW proposes a two-year plan to work with 60 individuals and families to provide in depth, longer-term, one-on-one financial counseling on a highly individualized basis.**

**Cost: \$180,000**



## 2. Down Payment Community Investment

First-time homebuyers have struggled to buy homes in Pierce County due to skyrocketing prices, decreasing numbers of overall housing units, and competition from all-cash investors. Seventy-two percent of Washington State households is unable to qualify for mortgages adequate to purchase suitable, move-in-ready homes in desired neighborhoods. In February 2021, real estate firm Redfin confirmed what most buyers already knew about Pierce County home sales - Pierce County's housing market was the fastest selling area in the country in January 2021, according to Redfin's analysis of sales data. Spanaway has topped the list before. The main reason for fast sales: LACK OF INVENTORY. Turnkey, affordable homes are **very** rare, and are almost always obtained through off-market deals. HCNW remains committed to creating and offering equitable inclusionary affordable homes. As new homeownership opportunities are developed through renovation of existing homes or new construction, the biggest barrier is availability of down payment assistance. Black, Indigenous, Asian/Pacific Island, Latinx, women, and LGBTQIA+ peoples face exclusions and have been disproportionately burdened by housing instability. Two recent studies show that Pierce County is at or near the bottom of Washington State counties in providing housing for low-and moderate-income households. [*Housing Needs Assessment, Washington Department of Commerce; Out of Reach - Washington National Low-Income Housing Coalition*].

Affordable housing includes a wide range of models and services. Home ownership is the lowest priority and focus of affordable housing funding and support. HCNW's mission is challenging. Despite the continuing impact and ramifications of COVID-19, we continue to find ways to broaden awareness of the immense need for housing in our area. Striving to create equitable, affordable housing and homeownership opportunities in our Pierce County communities, HCNW is continuously looking for homes to renovate. Our Down Payment Community Investment (DPCI) program offers no interest/no payment loans that payable when the home is refinanced, sold, or after a certain number of years. This type of investment supports family stability and resilience, wealth building, community stabilization and the creation of homes that are affordable. Without this program, the acquisition of an efficiently and functionally designed, quality-built, right-sized, affordable home to a well-qualified, moderate-income first-time homebuyer is almost impossible.

With money dedicated to DPCI first-time homebuyer assistance, the funds are directly invested in the family, the home, and the community. HCNW's DPCI assistance project supports responsible and immediately positive investment to provide housing and support the Lakewood community. DPCI loans would be fully repaid to the City of Lakewood by the first-time homebuyers.



**HCNW proposes a two-year plan to work with four to eight (4 to 8) first-time homebuyer individuals and/or families to provide \$40,000 to \$80,000 in Down Payment Community Investment loans to each project participant, based on need, financial strengths, and other factors. The fully detailed plan would be finalized through a collaborative effort with City of Lakewood.**

**Cost: \$320,000**

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## **SUMMARY**

- 1. Financial Counseling for Lakewood LMIs    \$180,000**
- 2. Down Payment Community Investment    \$320,000**

**TOTAL: \$500,000**

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Fully sixty-one percent (61%) of American wealth is in home equity. Americans of color have only thirty-one percent (31%) percent of their wealth in home equity. People of color have had lower homeownership rates than whites. This is the continuing result of the legacy of discrimination and redlining, the illegal but once overtly common practice of denying mortgages, infrastructure, or other services to communities based on race, income, or location. Affordable housing is important to all Lakewood residents and communities. Secure, appropriate housing offers benefits for increased family stability, improved education opportunities and career advancement, better overall health, and reduced risks of homelessness. Safe, fully functional, affordable housing is a key factor in a community's vitality, diversity, equity and continued economic stabilization and growth. HCNW will continue to partner with City of Lakewood and other organization across Pierce County in its efforts to achieve affordable and attainable homeownership options for LMI individuals and families. The HCNW team responds to every inquiry about obtaining information about financial management, housing, and homeownership.



Homeownership Center Northwest appreciates the opportunity to provide ideas and input for the use of ARPA funds through the City of Lakewood. We value our strengthening partnership with City of Lakewood and stand ready to bring our best efforts to address the needs of the growing Lakewood community.

*David Puszczewicz*

David Puszczewicz  
Executive Director

**From:** Jason Gauthier [mailto:jgauthier@tpc-habitat.org]  
**Sent:** Friday, August 6, 2021 9:07 AM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** [POSSIBLE SPAM] Fw: Boat Street off-sites

**This email originated outside the City of Lakewood.**

Use caution when following links or opening attachments as they could lead to malicious code or infected web sites. When in doubt, please contact the HelpDesk.

- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

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Tiffany - wanted to share. I know Gomer mentioned the potential of doing full street improvements if the City wanted to fund it.

CM Farmer asked for this, so she'll be receiving a similar email with this info.

## Jason Gauthier

[He/Him]

Director of Operations & Government Affairs  
906-221-5382 [call/text]

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**From:** Gomer Roseman <[groseman@tpc-habitat.org](mailto:groseman@tpc-habitat.org)>  
**Sent:** Friday, August 6, 2021 6:53 AM  
**To:** Kevin Peterson <[kpeterson@tpc-habitat.org](mailto:kpeterson@tpc-habitat.org)>  
**Cc:** Jason Gauthier <[jgauthier@tpc-habitat.org](mailto:jgauthier@tpc-habitat.org)>  
**Subject:** RE: Boat Street off-sites

I did manage to go out to the site yesterday to walk the ground and gather some reconnaissance. This will take a little time, but Felix and I will prepare a proposal for these three options:

- A) All underground utilities with half street improvements on Boat St & 88<sup>th</sup> Ave Ct
- B) All underground utilities with full street improvements on Boat St & ¾ street improvements on 88<sup>th</sup>
- C) All underground utilities with full street improvements on Boat St & 88<sup>th</sup> Ave Ct

After taking a closer look, Option B makes the most sense to me. There are some grading issues on the east edge of the 88<sup>th</sup> right-of-way that would involve building a retaining wall – probably not worth the effort. A possible option D would be to fully improve all of Boat St – not just our frontage.

Gomer Roseman

Director of Site Development & Construction



## TPCHFH - LAND ACQUISITION PRO FORMA

Site - Boat St.

DEVELOPMENT COSTS		Number of Homes =	9	HOME	CDBG	SHOP	Habitat	Comments
LAND ACQUISITION								
	Environmental Assessment		\$900				\$900	
	Property Appraisal		\$750				\$750	
	Title Report & Closing Costs		\$5,300				\$300	
	Feasability Study		\$9,500				\$9,500	
	Relocation		\$0					
	Water Easement		\$3,000					
	Vacated Street Purchase		\$0					\$5/SqFt
	Land Purchase		\$260,000	\$260,000				
	Land Acquisition Total		\$279,450	\$260,000	\$0	\$0	\$11,450	
SOFT COSTS								
	Architect		\$0					
	Short Plat		\$10,370				\$10,370	
	Civil Engineering		\$75,000				\$75,000	Engineering+Sewer+Water Plans
	Land Survey		\$7,800				\$7,800	
	Geotechnical Engineering		\$2,000				\$2,000	
	Site Dev. Const Staking & As-Builts		\$24,000				\$24,000	
	Site Dev. Permits & Fees		\$9,420				\$9,420	Plus Lakewood Water Fees

Site Specific Re-Zone & C. Plan Amendment		\$9,746				\$2,000	
Bonds		\$0					
Soft Costs Total		\$138,336	\$0	\$0	\$0	\$130,590	
SITE DEVELOPMENT							
Demolition & Prep							
	Asphalt, Curb, Gutter & Sidewalk Removal	\$12,500			\$12,500		
	Building & Fence Demolition	\$0			\$0		
	Cleanup & Waste Removal	\$1,000			\$1,000		
	Special Mitigation - Asbestos, Lead, Oil Tanks, Etc.	\$0			\$0		
	Tree & Brush Removal	\$5,000			\$5,000		
	Demo. Permits & Fees	\$0					
	Demolition & Prep Subtotal	\$18,500	\$0	\$0	\$18,500	\$0	
On-Site Construction							
	Mobilization	\$8,000			\$8,000		\$3/unit, 70 units, 12 months
	Temp Fence	\$8,820					
	Clearing, Stockpile Soil, Haul Waste	\$0					
	T.E.S.C.	\$20,100			\$20,100		
	Earthwork & Grading	\$7,500			\$7,500		
	Common Utility Work	\$0					
	Site Fencing	\$12,000			\$12,000		\$24/LF-Wood (\$10/LF-Chain); 500LF
	Common Areas - Landscape, Lighting, Play-Spaces, Etc.	\$0					
	Storm Drainage	\$8,550					
	Private Street Work - Paving, Sidewalk, Etc.	\$14,765					
	On-Site Construcion Subtotal	\$79,735	\$0	\$0	\$47,600	\$0	
Off-Site Construction							
	Sanitary Sewer Extension	\$81,450	\$81,450				RPD vs LW
	Water Main Extension & Hydrants	\$56,350	\$56,350				
	Storm Drainage	\$37,225	\$37,225				
	Dry Utilities (Power, Gas, Tel)	\$0					
	Joint Utility Trench	\$9,950	\$9,950				

Earthwork & Grading	\$0					
Public Street Work - Paving, Sidewalk, Traffic Control, Etc.	\$56,860		\$56,860			
Street Lighting	\$0					
Off-Site Construction Subtotal	\$241,835	\$184,975	\$56,860	\$0	\$0	
Site Development Total	\$340,070	\$184,975	\$56,860	\$66,100	\$0	
HOME CONSTRUCTION						
GIK	\$12,564					
Building Permits	\$9,215					
Utility Fees - Meters, Connection Charges, Etc.	\$6,850					
Home Construction - Direct Labor	\$39,000					
Home Construction - Contract Labor and Materials	\$72,398					
Single Home Construction Total	\$140,026	\$0	\$0	\$0	\$0	
Project Home Construction Total	\$1,260,237	\$0	\$0	\$0	\$0	
DEVELOPMENT TOTALS						
Direct Project Cost Total	\$2,018,093	\$444,975	\$56,860	\$66,100	\$142,040	
Contingency (10%)	\$201,809	\$44,498	\$5,686	\$6,610	\$14,204	
Overhead (20% of Home Construction)	\$252,047	\$0	\$0	\$0	\$0	
Full Project Cost Total	\$2,471,950	\$489,473	\$62,546	\$72,710	\$156,244	
Cost Per Home	\$274,661	\$54,386	\$6,950	\$8,079	\$17,360	

**From:** Brian Humphreys  
**Sent:** Friday, August 6, 2021 9:46 AM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** Re: Business plan

Obviously the city would only be responsible for a portion of that.

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**From:** Tiffany Speir  
**Sent:** Friday, August 6, 2021 9:37 AM  
**To:** Brian Humphreys  
**Subject:** Re: Business plan

Any idea re cost for purchase?

Tiffany Speir  
City of Lakewood

On Aug 6, 2021, at 9:02 AM, Brian Humphreys <[bhumphreys@cityoflakewood.us](mailto:bhumphreys@cityoflakewood.us)> wrote:

So Springbrook Connections has been meeting with the Health Department about trying to raise money to purchase the community center building from Centerforce so they can maintain it and provide a permanent facility for the community in that neighborhood. They asked me to join a phone call yesterday they had and asked my opinion. I told them I couldn't speak for the City, but if I were them I'd try to piece together some ARPA funding for the purchase, but to be attractive for ARPA funding they would need to come up with a financial plan to demonstrate how this community center would be self-sustaining after the initial purchase was made. So they wrote up the attached document yesterday and sent it to me asking if I could get it to you to see if this is something the City might be interested in leveraging ARPA dollars for. Any thoughts?

Brian  
<Springbrook Community Center.docx>

## Springbrook Community Center

<b>Identity:</b> Springbrook Community Center (Springbrook Connections) will provide a space for residents to connect with each other, where they can access resources and services that are accessible, in a way that improves their quality of life and helps them thrive.	<b>Problem:</b> There is NO indoor community space for residents of the Springbrook neighborhood of Lakewood to gather. There is limited transportation in this geographically isolated area. Partnering agencies have no local space in which to offer their programs and services.
<b>Our solution:</b> Partner with the City of Lakewood and Pierce County to purchase the building located at 5204 Solberg Drive SW Lakewood WA 98499. With this purchase we could open a community center to provide the space that residents yearn for, where multiple organizations can provide services directly to the community.	<b>Target market:</b> Residents of Springbrook, and neighboring communities of Tillicum and Woodbrook.
<b>The competition:</b> This facility would be the only community center in Springbrook. There is friendly “coop-etition” from partners like United Way’s Center for Strong Families at Clover Park Technical College, but Springbrook is largely unserved there and both facilities would serve as referrals for the other. We will learn from similar community centers and apply best practices in a process of continuous improvement. While there is significant competition for contributed income, the case statement investments are strong and with a focused, coordinated approach, we know we will thrive.	<b>Revenue streams:</b> Once the facility is purchased, Springbrook Connections will fund ongoing maintenance and operations. We are completing a business plan with full details, and consulting with fundraising professionals to develop a robust funding strategy. Earned income will include lease agreements with partners utilizing the center, space rental, and community revenue. Income from the public sector (additional prospects include Pierce County, State of Washington and Tacoma-Pierce County Health Department) will leverage private philanthropy (foundation grants, corporate sponsors and donors).
<b>Marketing:</b> Springbrook Connections will utilize existing marketing strategies which include social media platforms, partnerships with organizations such as Lorene’s Place, Lakewood Rotary and Workforce Central, and door-to-door outreach. We will also add a mass texting platform in multiple languages to engage residents in being involved and in seeking services.	<b>Expenses:</b> <ul style="list-style-type: none"> <li>• Building purchase</li> <li>• Utilities</li> <li>• Maintenance, insurance</li> <li>• Staffing and program costs</li> </ul>
<b>Team and key roles:</b> Springbrook Connects Board and staff: Diane Formoso – President Kinney Knauls – Vice President John Giles – Treasurer Shawna Zimmerman- Community Outreach Yuni Medlin- Secretary Jesse Black – Director/Staff	<b>Proposed offerings:</b> <ul style="list-style-type: none"> <li>• Resource office with hours to meet resident needs</li> <li>• Community meeting space and rentals</li> <li>• Computer lab</li> <li>• Parenting, financial literacy and education classes</li> <li>• Clothing bank</li> <li>• Community meals and community garden</li> </ul>

## Lakewood Boys & Girls Clubs

### Teen Engagement & Mental Health Support Needs

Sep 1, 2021-June 30th, 2022

- **Teen Late nights:** This program is from 6:00-9:00 PM (goal is to offer 2x/month during the school year) and includes games, activities, snacks, and a meal provided by a local restaurant or prepared by our staff members. Teen Late Night encourages the development of youth in grades 6-12 by providing a safe environment, consistent adult involvement, and fun activities that foster excellence and a positive attitude. Specific activities focus on personal development including social skills, problem-solving techniques, communication skills, goal setting, and decision-making. They are designed to give young people the sense that they can achieve short- and long-term goals to lead a successful life. Health and fitness are an important part of Late Night. Activities such as sports tournaments and nutritious snacks encourage physical development and healthy life-styles. Also, through recreational activities, Late Night participants have fun while acquiring self-confidence, a sense of fair play and skills in interpersonal relationships. Examples of Late Night social recreation activities may include skits and plays, dances, movies, games, fine arts projects, and karaoke.

The following trainings will be offered to teens at the Boys & Girls Club and will be facilitated by [Dianna Sullivan](#) who serves as our Director of Family Support. Dianna is a licensed marriage and family therapist that has been leading the Trauma-Informed Approach framework for our organization.

- **Mental Health Supports**

- ***-teen Mental Health First Aid:***

- Teaches high school students how to identify, understand and respond to signs of mental illnesses and substance use disorders among their friends and peers. The training gives students the skills to have supportive conversations with their friends and get a responsible and trusted adult to take over as necessary. It is designed to be delivered in schools or community sites in three interactive classroom sessions of 90 minutes each or six sessions of 45 minutes each.

- ***-Talk Saves Lives (suicide prevention):***

- Talk Saves Lives is an education program that provides participants with a clear understanding of this leading cause of death, including the most up-to-date research on suicide prevention, and what they can do in their communities to save lives. Participants will learn common risk factors and warning signs associated with suicide, and how to keep themselves and others safe.

- 1 Youth Serving Organization including inviting Lakewood Youth City Council

- 3 90 minute sessions with Youth

- 1 Lakewood High School

- 3 90 minute sessions with youth

- ***-Increase access for teens by providing transportation for Schools not currently provided to Boys & Girls Clubs***

**Total estimated cost: \$45,214**

**From:** Lew [mailto:lew@vcvs.org]  
**Sent:** Tuesday, July 27, 2021 3:18 PM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** RE: ARPA Grant!

**This email originated outside the City of Lakewood.**

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When in doubt, please contact the HelpDesk.

- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

Good afternoon Tiffany,

Violent Crime Victim Services has been cut \$250,000 from our VOCA (Victim Of Crime Act) budget. Our two-year reduced contract with VOCA started 07/01/2021 – June 30, 2023. Staff salaries have been reduced to half pay and hours decreased accordingly, and one victim advocate position has been eliminated. With a \$250,000 ARAP grant, we would be able to bring our staffing up to the level before the budget cuts and meet the demands of the state of the current violent crime level.

In terms of VOCA and its funding cuts, Congress just voted to fix the reasons behind the cuts. The President signed into law the crime bill to regulate future funding for community-based crime victim organizations. Nonetheless, it will take a couple of years to build up funding reserves to hold VOCA funding. Therefore, if VCVS is awarded \$250,000 from the Lakewood grant, we would be able to sustain the level of services to crime victims before COVID-19. The Lakewood region experiences violent crime; post-2020, our office sees an increase in violent crime in Lakewood.

Sincerely yours,



*Lew Cox*  
*Executive Director*  
*Violent Crime Victim Services*  
*1501 Pacific Avenue Suite 301*  
*Tacoma, WA 98402*  
[Lew@vcvs.org](mailto:Lew@vcvs.org)  
253-383-5254  
[www.vcvv.org](http://www.vcvv.org)

# **V I O L E N T C R I M E VICTIM SERVICES**

1501 Pacific Ave. Suite 301  
Tacoma, W A 98402  
253 383-5254

July 20, 2021

Tiffany Speir  
Long Range/Strategic Planning Manager  
City of Lakewood  
6000 Main St SW, Lakewood, WA 98499

## **Violent Crime Victim Services Requesting City of Lakewood ARPA Funding Funding Need Statement**

- Spike in the murder rate is 37%. The highest since 1998.
- Spike in the vehicular homicide rate.
- COVID-19 is a parcel of the cause of the high murder rate.
- VOCA (Victim of Crime Act) Budget cuts (\$150,000) annually.
- One victim advocate/researcher - Laid off due to budget cuts.
- Two staff - hours and salaries reduced by half.
- With the slash of hours, layoffs, and funding cuts, it is difficult for this agency to meet the current demands for victim services plus the needs due to the increase in homicide cases.

### **SERVICES AND PROGRAMS TO CO-VICTIMS OF HOMICIDE**

**INITIAL CONTACT:** Prosecutor's office, homicide detectives, counselors, hospitals, police chaplains.

**CRISIS INTERVENTION:** Providing crisis intervention to family and friends of the homicide victims, including... police investigation, the criminal justice system, victim's rights, bereavement, and Crime Victims Compensation.

**JUDICIAL PROCEEDINGS:** Advocates accompanying co-victims to legal proceedings, pre-trial, trials, and sentencings.

**SUPPORT GROUPS:** Peer support groups for co-victims of homicide to discuss their concerns, frustrations, grief recovery, and coping skills.

**REFERRALS TO:** Grief counselors, civil attorneys, the faith community, and other social services.

**SUPPLEMENTAL INFORMATION FOR APPLYING FOR CITY OF LAKEWOOD ARPA FUNDING**

Violent Crime Victim Services is a community-based organization that has provided direct services in Pierce County since 1991. VCVS has been providing services to the residents of Lakewood long before Lakewood became a city. VCVS partnered with Lakewood Police Chief Bret Farrar on high-profile murder cases when he was an active homicide detective with the Pierce County Sheriff's Department.

Lakewood Police Chief Bret Farrar contacted Violent Crime Victim Services after Maurice Clemmons's reign of terror act of murdering four Lakewood police officers. He asked for victim advocates from Violent Crime Victim Services to provide services to the officers' families and the Lakewood police department personnel. VCVS also provided years of bereavement services to the family of the Loomis Armored Car driver, who was robbed and murdered inside the Lakewood Walmart store. VCVS provided long-term assistance to the family of nine-year-old Cindy Allinger, who was raped and murdered in the Woodbrook area. The Allinger family had to endure a six-month death penalty.

Most murder cases that take place in Lakewood are not classified as high-profile in the news. Despite that, to the victim's family, a murdered loved one is high-profile to them. No matter the classification of a murder case, VCVS provides the same level of victim services no matter the circumstances.

All services are free of charge to co-victim of homicide.

Sincerely yours,



*Lew Cox  
Executive Director  
Violent Crime Victim Services  
1501 Pacific Avenue Suite 301  
Tacoma, WA 98402  
[Lew@vcvs.org](mailto:Lew@vcvs.org)  
253-383-5254  
[www.vcvs.org](http://www.vcvs.org)*



TO: Mayor and City Council

FROM: Mary Dodsworth, Parks, Recreation & Community Services Director

THROUGH: John Caulfield, City Manager *John F. Caulfield*

DATE: June 7, 2021

SUBJECT: Summer Youth Corp Program – Warriors of Change

ATTACHMENTS: Communities in Schools of Lakewood proposal

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**Summary:** Council suggested developing a summer youth corps employment program in Lakewood. As with all successful Lakewood programs, we reached out to our community partners to determine if other programs are already available and/or how we could help develop or support a new program to meet the needs of local youth. Communities in Schools of Lakewood (CIS) is working with the Clover Park School District (CPSD), the City, local businesses and colleges to support a summer youth program for Clover Park High School students. The program would provide academic support, project based learning, leadership opportunities, transition support after graduation, and research and community problem solving skills as they develop solution based projects and presentations. The program includes college student mentors so it would also support training and experience to Clover Park High School graduates and CIS past participants who are now college students. Funds would be used to cover the cost of student stipends, staffing and administration. Student stipends are a major program incentive which can reduce various barriers for students to participate in the program. Other partners include local credit unions who may help with financial literacy and transactions and various community experts who may support the community based problem solving mentoring and panel presentations. CPSD is providing paid teachers and facility support. The City would provide program funding and community collaboration support as needed throughout the program.

The six week program is due to begin June 21. Student stipends are a large portion of the project costs so if less students participated, program funding costs would be reduced. Also, we will work with CIS to consider other available funding sources to offset program costs.

See attached proposal along with a cost estimate. Staff will share more details regarding the program at the June 7 Council meeting.

**“Warriors of Change”**  
**A Lakewood Project-Based Leadership Development Experience Request for**  
**Summer 2021 Funding by Communities In Schools of Lakewood**

Warriors of Change 2021 will be the first-annual 6-week summer program that is “project-based leadership development experience” held at Clover Park High School June 21-July 30, 2021.

**Summary:** Approximately 80 Clover Park High School Students who are rising seniors (2021 summer will serve graduating class 2022 etc.) will have the *opportunity to be empowered leaders* by participate in community, project-based learning, leadership classes, and preparing them for their transitions their seniors and beyond. The Warriors of Change program will take place in the afternoon so students will also be able to participate in half-day credit-retrieval (\*as needed) with tutors and teachers supporting their completion.

**Need:** It is no question that this year has been challenging for the young people of Lakewood. Warriors of Change is an opportunity for next year’s leaders (seniors) at Clover Park High School to have an empowering leadership experience preparing them to take on the challenges in their life and in our community.

**Reducing Barriers and Increasing Participation:** Providing an end-of-program cash award (of \$500 per student) will reduce barriers to participation by negating some of the financial hardship that sometimes is created by a high-school students attending summer programming because they are often taking care of younger siblings, getting paid summer jobs or helping their family in other ways. The cash-incentive increases the investment in their education and future and provides opportunity for students to truly invest in themselves as leaders.

**Partnership:** The Warriors of Change program is facilitated in partnership with Clover Park School District, providing school-district teachers and staff to facilitate project-based learning and contracting with Quantum Learning to provide one-week of the “Keys to Leadership” leadership development program. Communities In Schools of Lakewood’s Program Coordinator is coordinating the program, with the support of a Site Coordinator staff and MSW Inter Alvaro Lara will be providing additional support to the program.

Additionally 8 college-students/CPHS graduates will be brought in to provide project-mentoring and support to the cohorts of high school students.

**Funding Request:** The Clover Park School District is providing funding for school- staff and teachers, facilitate costs, and the contract with Quantum Learning.

We request funding from the City of Lakewood for Communities In Schools of Lakewood portion of the Warriors of Change program and the cash-incentives for the student participants.

\$40,000	Student end-of-program cash incentives (\$500 each for 80 students)
8,000	Cohort-Mentor stipends (\$1,000 each for 8 college-age students)
4,800	Admin costs for managing student & mentors (10%)
9,150	Summer Program Coordinator Costs for 2 months (2 weeks planning + 6 week program)
6,500	Summer Site Coordinator Costs for 2 months
<b>\$68,450</b>	<b>Total Request Amount (for 2021*)</b>

\*Note: Warriors of Change 2021 is the pilot program of a 6-week leadership development project-based learning experience for Clover Park High School rising seniors, with the hope that the program can grow to expand and serve more students for future years.

**From:** Janne Hutchins [mailto:janne@lasawa.org]  
**Sent:** Monday, August 23, 2021 3:41 PM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** Request

**This email originated outside the City of Lakewood.**

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When in doubt, please contact the HelpDesk.

- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

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Tiffany

As you know LASA is closing on a piece of property and will control 1.5 acres. Our goal is to develop this property to meet the needs of formerly homeless individuals and/or families and those who are at risk of homelessness. We expect to house approximately 50 households and anticipate this to be a \$15,000,000 dollar project. Early planning calls for mixed use with some business included.

**REQUEST FOR FUNDS TO DEVELOP LOW INCOME /EMERGENCY/TRANSITIONAL HOUSING**

**4.75 million for Development**

1. LASA will be reaching out to the County, the State and foundations to turn this project from a dream to a reality. To get the ball rolling we are coming to you with an ask of 4.75 million dollars. We realize this is a big ask and hope that you can see that we will be leveraging money from outside our city to make the project a reality and create housing for low income Lakewood citizens for years to come. Frankly we would ask for additional funds but feel that you will be pulled in many different direction to meet all the needs of the city.

**REQUEST OF FUNDS TO OPERATE HYGIENE CENTER**

**\$ 87,500 Services for 3.5 years**

As you know LASA is planning on expanding our Client Services Center to include a Hygiene center. This center will feature laundry and showers. While most of the funds have been raised to make the capital improvements ( thanks in no small part to the outstanding efforts of City employees. LASA is asking for a.5 fte at \$23,000 per year for 3.5 years along with 2,000 for added operational costs for a total of \$25,000) to oversee the hygiene Center.

To cover full costs at the Hygiene Center, we will find matching funds.

I can be reached on my cell should you have any questions. Thank you Janne Hutchins  
253 370-0409.

---

Tiffany Speir\*, Esq., CPM®  
Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Laurie Davenport [mailto:vl@tacomaprobono.org]  
**Sent:** Sunday, September 5, 2021 3:46 PM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Cc:** Brian Humphreys <bhumphreys@cityoflakewood.us>; Carly Roberts <Carly@tacomaprobono.org>  
**Subject:** Re: Funding for eviction prevention

The budget submitted is an annual budget for the specified salaries (includes benefits) and outreach costs, using current salary figures for similar positions hired I 2021.

Laurie Davenport  
Director of Development & Outreach  
Tacomaprobono Community Lawyers  
621 Tacoma Avenue South, Suite 303  
Tacoma, WA 98402  
253.572.5134 ext. 106  
<http://www.tacomaprobono.org>



Do you need help with a civil legal issue? [Access the Tacomaprobono Online Intake Form here.](#)

Living in Tacoma or Pierce County and behind on rent? [Apply for Rental Assistance here.](#)

**From:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>  
**Date:** Sunday, September 5, 2021 at 3:33 PM  
**To:** Laurie Davenport <[vl@tacomaprobono.org](mailto:vl@tacomaprobono.org)>  
**Cc:** Brian Humphreys <[bhumphreys@cityoflakewood.us](mailto:bhumphreys@cityoflakewood.us)>, Carly Roberts <[Carly@tacomaprobono.org](mailto:Carly@tacomaprobono.org)>  
**Subject:** RE: Funding for eviction prevention

How long would services to Lakewood residents be funded with \$225,000?

Thank you,

---

Tiffany Speir\*, Esq., CPM®

Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Laurie Davenport [<mailto:vls@tacomaprobono.org>]

**Sent:** Friday, September 3, 2021 12:12 PM

**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>

**Cc:** Brian Humphreys <[bhumphreys@cityoflakewood.us](mailto:bhumphreys@cityoflakewood.us)>; Carly Roberts <[Carly@tacomaprobono.org](mailto:Carly@tacomaprobono.org)>

**Subject:** Re: Funding for eviction prevention

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- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

Thank you Tiffany, we appreciate your support!

Laurie Davenport  
Tacomaprobono Community Lawyers  
Director of Development & Outreach  
621 Tacoma Ave S, Suite 303  
Tacoma, WA 98402  
<http://www.tacomaprobono.org>

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**From:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>

**Date:** Friday, September 3, 2021 at 11:58 AM

**To:** Laurie Davenport <[vls@tacomaprobono.org](mailto:vls@tacomaprobono.org)>

**Cc:** Brian Humphreys <[bhumphreys@cityoflakewood.us](mailto:bhumphreys@cityoflakewood.us)>, Carly Roberts <[Carly@tacomaprobono.org](mailto:Carly@tacomaprobono.org)>

**Subject:** RE: Funding for eviction prevention

Thank you Laurie – the City Council is expected to take action on an initial ordinance setting policies regarding how the City will spend ARPA funds, and then there will be a formal call for applications. I understand that this is a very time sensitive request and will present it to Council as such.

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Tiffany Speir\*, Esq., CPM®  
Long Range/Strategic Planning Manager



6000 Main St SW, Lakewood, WA 98499  
253.983.7702 | [tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)

\*Tiffany Speir does not provide legal representation for the City of Lakewood

<http://cityoflakewood.us/arpa/>



**From:** Laurie Davenport [<mailto:vls@tacomaprobono.org>]  
**Sent:** Friday, September 3, 2021 11:54 AM  
**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>  
**Cc:** Brian Humphreys <[bhumphreys@cityoflakewood.us](mailto:bhumphreys@cityoflakewood.us)>; Carly Roberts <[Carly@tacomaprobono.org](mailto:Carly@tacomaprobono.org)>  
**Subject:** Re: Funding for eviction prevention

- [helpdesk@cityoflakewood.us](mailto:helpdesk@cityoflakewood.us) ext. 4357

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Hello Tiffany and Brian,

I'm attaching a funding proposal for eviction prevention work specifically targeted for Lakewood residents -- please don't hesitate to let us know if you have questions or need more information!

Laurie

Laurie Davenport  
Tacomaprobono Community Lawyers  
Director of Development & Outreach  
621 Tacoma Ave S, Suite 303  
Tacoma, WA 98402  
<http://www.tacomaprobono.org>

Do you need help with a civil legal issue? [Access the Tacomaprobono Online Intake Form here.](#)

Living in Tacoma or Pierce County and behind on rent? [Apply for Rental Assistance here.](#)



**From:** Tho Kraus  
**Sent:** Monday, August 16, 2021 10:34 AM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Cc:** John Caulfield <JCaulfield@cityoflakewood.us>  
**Subject:** ARPA Grant Position - JUSTIFICATION

Hi Tiffany,

For justification of the position....

As long as the grant period is through 12/31/2026, it is recommended that the City hire a grant accountant to ensure compliance with financial accounting, auditing and interim/annual reporting. Below are the preliminary functions, subject to change to meet the accounting, auditing and reporting requirements of programs once the City Council approves the final allocation and programs are put in place. It is expected that the grant administration may extend beyond the year the funds are spent. Additionally, grant requirements, including accounting and reporting, have become increasingly complex as well as the financial systems to be required to be used to report such have had glitches and have taken some time and effort to access (this is true with existing grants).

- Coordinate with program manager/complete drawdown/request reimbursement through the appropriate financial system
- Prepare complex, detailed monthly, quarterly, and closeout financial reports for external funding agencies
- Reconcile grant budget to actual expenditures and prepare, review and post necessary adjusting journal entries to ensure that grants are not overspent and are in compliance with reporting requirements
- Reconcile subsidiary accounts to ensure proper accountability and reporting with outside agencies
- Determine the nature and extent of discrepancies and non-compliance and propose corrective action
- Review trial balance for correctness and compliance with external financial reporting requirements
- Independently review and gain thorough understanding of funding agency financial reporting requirements
- Communicate with and seek clarification of funding agency requirements when necessary and work with grant managers to ensure compliance
- Document all communication as it relates to clarification of requirements
- Review the general ledger at month end and prepare and post adjusting journal entries
- Analyze complex financial data and assist in the preparation of annual comprehensive financial report
- Advise manager and administrative staff on the financial status of programs and individual accounts as necessary
- Meet monthly reporting deadlines and ensure accuracy and completeness of the general ledger

- Communicate with Finance staff and program managers to coordinate the receipt of financial information necessary to ensure timely monthly closing of general ledger
- Stay up to date on changes in the Uniform Guidance and ensure the City is in compliance with requirements
- Assist in preparation of audit work papers for annual external financial statement audit
- Assist in preparation of financial statements and provide information for inclusion in the footnotes to the financial statements
- Work with the auditors to clear audit exceptions
- Prepare supplemental schedules and reconciliations on an as needed basis during audit
- Meet audit deadlines to ensure the timely issuance of annual audited financial statements
- Represent Finance in the event of field audits by granting agencies
- Coordinate with program manager/complete drawdown/request reimbursement through the appropriate financial system
- Assist program managers in answering financial questions regarding grants
- Manage other related grants and perform other similar and related duties as assigned.

Thanks,

Tho

**From:** Kenneth White

**Sent:** Monday, August 16, 2021 11:19 AM

**To:** Tiffany Speir <tspeir@cityoflakewood.us>; Mary Dodsworth <MDodsworth@cityoflakewood.us>; Scott Williams <SWilliams@cityoflakewood.us>

**Cc:** Tho Kraus <TKraus@cityoflakewood.us>

**Subject:** RE: Questions re IT needs that might be funded by ARPA

Tiffany,

There has not been any further discussion yet as to what exactly the council, City Manager or Clerk is looking at for expanded hybrid meetings. The Dais expansion would be a facilities request however there will be some additional costs to move, extend or add cabling although this can be a wide number until we know what the layout is. Has there been any discussion as to what the initial thoughts were for additional resources in the chamber? I haven't been included on the conversation so I can't give an amount without knowing more details. Will not be able to provide you cost estimates by tomorrow as we would need to get vendors involved for site survey and need more information as to what's needed.

As for the court, it's about \$133,000. Original quote was \$119,000 however costs have gone up on hardware and labor charges as that quote was from April, 2021 so we need to ensure we have some flexibility to cover any additional costs. Original Quote attached.

**Kenneth D. White | Chief Information Officer, Information Technology**

**City of Lakewood**

6000 Main Street SW | Lakewood, WA 98499

Ph: 253.983.7815 | Fax: 253.589.3774 | Cell: 253.255.4913

[kwhite@cityoflakewood.us](mailto:kwhite@cityoflakewood.us)

[www.cityoflakewood.us](http://www.cityoflakewood.us)



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Disclaimer: Public documents and records are available to the public as required under the Washington State Public Records Act (RCW 42.56). The information contained in all correspondence with a government entity may be disclosable to third party requesters under the Public Records Act.

**Municipal Court Video and Audio Equipment.** Municipal court submitted an application in the amount of \$119,438 to AOC (Administration of Court) for CARES funding for audio/video replacement. In summary, the request is to: replace existing audio solution with new technology to include wireless microphones, handheld & lapel microphones; implement wireless content sharing providing real time collaboration during court proceedings utilizing an AirMedia presentation gateway solution; replace existing overhead speakers with new units to eliminate any overhead feedback or squeal; replace existing amplifiers, signal processors and mixing hardware; build the system around digital audio recordings software (currently For the Record 'FTR'); implement new video solution to include cameras, digital display screens, remote streaming capability along with local recording options; implement new video solution which provides

enhanced streaming capability, numerous recording and archival options for long term storage of court proceedings & provide online; remote services and court proceedings for the public; add assistive listening technology; and comply with all state and federal guidelines pertaining to Covid-19.

**From:** Tiffany Speir

**Sent:** Monday, August 16, 2021 11:10 AM

**To:** Kenneth White <[KWhite@cityoflakewood.us](mailto:KWhite@cityoflakewood.us)>; Mary Dodsworth <[MDodsworth@cityoflakewood.us](mailto:MDodsworth@cityoflakewood.us)>; Scott Williams <[SWilliams@cityoflakewood.us](mailto:SWilliams@cityoflakewood.us)>

**Cc:** Tho Kraus <[TKraus@cityoflakewood.us](mailto:TKraus@cityoflakewood.us)>

**Subject:** RE: Questions re IT needs that might be funded by ARPA

**Importance:** High

Hello Ken and Scott – please send me any cost estimates (ballpark if need be) you can by noon tomorrow in order to have them included in the materials for the City Council discussion on 8/23.

City Allocations
City Council Chambers (IT for hybrid meetings; dais expansion)
City Hall Space Reorganization Analysis
City Reader Board(s)
Court Chambers (IT for hybrid proceedings)
Handwashing Facilities at City Parks
HVAC System Replacement with Bipolar Ionization

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Tiffany Speir\*, Esq., CPM®

Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Kenneth White

**Sent:** Tuesday, August 10, 2021 8:52 AM

**To:** Mary Dodsworth <[MDodsworth@cityoflakewood.us](mailto:MDodsworth@cityoflakewood.us)>; Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>; Scott Williams <[SWilliams@cityoflakewood.us](mailto:SWilliams@cityoflakewood.us)>

**Cc:** Tho Kraus <[TKraus@cityoflakewood.us](mailto:TKraus@cityoflakewood.us)>

**Subject:** RE: Questions re IT needs that might be funded by ARPA

Please keep me in the loop on any reader board/sign project that spins up as we want to be sure we have the ability to connect to it via the network. I've done several of these in the past, the need for remote access is huge to include ease of updates.

Thanks!

**Kenneth D. White | Chief Information Officer, Information Technology  
City of Lakewood**

6000 Main Street SW | Lakewood, WA 98499

Ph: 253.983.7815 | Fax: 253.589.3774 | Cell:253.255.4913

[kwhite@cityoflakewood.us](mailto:kwhite@cityoflakewood.us)

[www.cityoflakewood.us](http://www.cityoflakewood.us)



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**From:** Mary Dodsworth

**Sent:** Thursday, August 5, 2021 9:46 AM

**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>; Kenneth White <[KWhite@cityoflakewood.us](mailto:KWhite@cityoflakewood.us)>; Scott Williams <[SWilliams@cityoflakewood.us](mailto:SWilliams@cityoflakewood.us)>

**Cc:** Tho Kraus <[TKraus@cityoflakewood.us](mailto:TKraus@cityoflakewood.us)>

**Subject:** RE: Questions re IT needs that might be funded by ARPA

Tiffany – the idea of doing HVAC bipolar ionization was discussed but the HVAC coolers at City Hall are past their lifecycle and due to be replaced. Can we work on that rather than making a large investment in an upgrade to a system that will be replaced it in a year or so.... Scott can you please provide a quote regarding the cost. It will be a significant investment but justified with ARPA funds and I think we can include the bipolar ionization or like filtering with a new system.

Regarding reader board sign – I think Brynn did a presentation to Council last year regarding options / locations. Do you know if they made a decision on type, size or location(s)?

Thanks!

**From:** Mary McDougal  
**Sent:** Friday, August 13, 2021 8:39 AM  
**To:** Tiffany Speir <tspeir@cityoflakewood.us>  
**Subject:** RE: [Webinar] Obtaining American Rescue Plan Act money for HR modernization

Tiffany,  
Here's what I have:

The City currently uses NEOGOV to attract candidates for employment through GovernmentJobs.com, and screen candidates through the Insight Module. There are additional modules that would provide increased automation of HR processes, which is critical in managing remote or hybrid work groups, and which supports the City goal to move toward paperless processes:

- 1) The Onboard module would allow us to accelerate the onboarding process by providing new hires access to online forms before their start date;
- 2) The Perform module provides the framework for managers to track employee performance and provide continuous feedback, and generate reports and analytics to identify strengths and areas of opportunity for improvement;
- 3) The Learn module automates enrollment in both online and classroom training, and centralizes and tracks training across the organization.
- 4) eForms supports the Onboarding, Perform, and Learn modules through the necessary form completion and review/approval processes.

**One-time costs for training and setup for the Onboard, Perform, Learn, and eForms modules is estimated at \$16,000.**

**Annual subscriptions for those modules is estimated at just over \$45,000 as follows:**

Module Subscription	Total	One-time Training and Setup	Annual
Onboard		\$3,000.00	\$ 7,172.00
	\$10,172.00		
Perform		\$5,000.00	\$12,296.00
	\$17,296.00		
Learn		\$5,000.00	\$15,574.00
	\$20,574.00		
eForms		\$3,000.00	\$10,246.00
	\$13,246.00		

**Right now there is an incentive available through the end of September that reduces the first year subscription to 50% with a 3 year deal.**

Let me know if you have questions or need additional information.

Thanks,  
Mary

**From:** Tho Kraus

**Sent:** Monday, August 16, 2021 10:04 AM

**To:** Tiffany Speir <tspeir@cityoflakewood.us>

**Cc:** John Caulfield <J.Caulfield@cityoflakewood.us>

**Subject:** Body Camera - Updated Cost and Sources

Hi Tiffany,

Here is the updated table based on your presentation this morning.

The changes to this table include:

- 1) Costed out for the grant period ending 12/31/2026 expenditure cutoff
- 2) Show personnel is covered by ARPA funds per your presentation that we can “obligate” personnel resources (how do we show obligated for personnel costs – through the City Council spending plan, contract, other?)


	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Total thru Grant Period
<b>1-Time Cost</b>	<b>\$ 336,304</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 336,304</b>
80 Body Cameras <sup>(1)</sup>	235,183	-	-	-	-	-	235,183
Servers for Video Storage	101,121	-	-	-	-	-	101,121
<b>Ongoing Cost</b>	<b>\$ 40,380</b>	<b>\$ 293,573</b>	<b>\$ 305,756</b>	<b>\$ 318,549</b>	<b>\$ 331,981</b>	<b>\$ 346,084</b>	<b>\$ 1,636,323</b>
1.0 FTE Records Specialist <sup>(2)</sup>	40,380	101,758	106,845	112,188	117,797	123,687	602,655
1.0 FTE Associate City Attorney <sup>(2)</sup>	-	141,908	149,003	156,453	164,276	172,489	784,129
Replacement Reserves <sup>(3)</sup>	-	49,908	49,908	49,908	49,908	49,908	249,540
<b>Total Cost</b>	<b>\$ 376,684</b>	<b>\$ 293,573</b>	<b>\$ 305,756</b>	<b>\$ 318,549</b>	<b>\$ 331,981</b>	<b>\$ 346,084</b>	<b>\$ 1,972,627</b>
<i>(1) Include cameras, docking stations, software with training and five year service plan</i>							
<i>(2) Office Assistant cost prorated at 5 months. Associate Attorney start date January 2022</i>							
<i>(3) Replacement reserves based on 5-year life, begin collections the year following equipment purchase.</i>							

	\$20M Police Reform			
	ARPA*	Other	Total	
1-Time Cameras & Video Storage	238,260	98,044	-	336,304
Personnel	-	1,386,783	-	1,386,783
Replacement Reserves	-	-	249,540	249,540
<b>Total</b>	<b>238,260</b>	<b>1,484,827</b>	<b>249,540</b>	<b>1,972,627</b>
*Covered Period is March 3, 2021 through December 31, 2026.				
Must return funds not obligated by December 31, 2024 and any funds not expended to cover such obligations by December 31, 2026.				

Thanks,

Tho



TO: Mayor and City Council  
FROM: Brynn Grimley, Communications Manager  
THROUGH: John J. Caulfield, City Manager   
DATE: May 26, 2020  
SUBJECT: Electronic reader board  
ATTACHMENTS: RPAI advertising agreement; Lakewood locator map

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At the request of the Lakewood City Council, research was conducted to determine the best location for an electronic reader board to promote city events.

In addition to identifying potential locations for an electronic sign, this memo details the current practices used to market city events, and outlines an opportunity to enter into an agreement with RPAI to advertise city events on the Lakewood Towne Center electronic reader board at Bridgeport Way and Lakewood Drive.

### **Existing event promotions**

The city promotes its events in the following ways:

- **Social media:** All city events are promoted across the city's social media accounts including four Facebook pages, Instagram, Twitter and LinkedIn.

In addition to promoting events frequently to the city's combined 34,000 Facebook followers, event listings are created with detailed information. People share these listings with friends, helping to spread the word. For major events like SummerFEST, the city uses paid advertising to extend promotions to the Seattle area and beyond.

As of mid-April 2020, the city's Facebook event listings for the Lakewood Night Market, Farmers Market and SummerFEST reached nearly 165,000 people combined. On average the city reaches more than 100,000 people for its SummerFEST event listing alone by the time the event happens in July.

- **Temporary electronic signs:** When available, the city uses its temporary electronic reader board signs at high-traveled intersections to promote events including the Lakewood Farmers Market, SummerFEST, Truck & Tractor Day and the annual Christmas Tree Lighting. In the past these signs have gone up in the right-of-way at Bridgeport Way and Pacific Highway.
- **Area reader boards:** The city already has one electronic reader board at the police station off Lakewood Drive and uses this to promote events. The city also coordinates with community partners to list upcoming city events on their reader board signs. Partners include:
  - Clover Park School District off Gravelly Lake Drive;
  - West Pierce Fire & Rescue at Steilacoom Boulevard; and
  - Allen Realtors off Gravelly Lake Drive.
- **General marketing:** The city uses multiple print and online resources, as well as radio and television to market its events.

City events are promoted in the Lakewood Connections Magazine mailed to 31,000 households and businesses, Lakewood's Promise newsletter distributed to families within the Clover Park School District and the Clover Park School District Inside Schools newsletter.

The city website has a dedicated City Events section, a rotating calendar and an online calendar.

Paid advertising appears in South Sound Magazine, Showcase Media and the Ranger newspaper group which reaches Joint Base Lewis-McChord families. The city's events also appear in these publications' online calendars and social media channels.

Other areas where the city's events are featured include Travel Tacoma-Mt. Rainier's online calendar and featured event listings, The Suburban Times and its online calendar, and roughly 14 other online calendars around the region.

Additionally, vendors share event information with their social media audiences and online clients to help promote events like the Farmers Market and SummerFEST. Specific to SummerFEST, the event is marketed by our radio partner across multiple stations and website calendar listings and social media accounts. The city also runs television advertising and this year could add a video promotion through YouTube.

Event banners are hung at Fort Steilacoom Park, Lakewood City Hall, on the fence of Park Lodge Elementary School facing Lakewood Towne Center and other temporary signs are placed at key locations throughout the city, including along our most traveled roads. Fliers are distributed to local businesses and are placed on bulletin boards at Starbucks, Moonrise Café, Jimmy Johns, the YMCA and other gathering places.

### **New opportunity**

Retail Properties of America Inc. (RPAI), maintains and operates a large electronic reader board at the Bridgeport Way entrance to the Lakewood Towne Center. The reader board is easy to read and promotes Lakewood Towne Center businesses, including activity at the Lakewood Playhouse.

RPAI has offered the opportunity for the city to advertise its events on the board at the price offered to Lakewood Towne Center tenants: \$300/month, or \$3,600 annually. This would be if the city opted to promote all of its events throughout the year. The non-tenant price is \$500/month.

### **Locations**

Should the City Council determine it wants to include the purchase of an LED electronic reader board in the 2021-2022 Biennial Budget, below is information on the most traveled intersections/ roadways, and a recommendation for placement.

Considerations when selecting locations include:

- Average daily traffic count;
- Whether location is at a stop light;
- Competition for attention (are there too many other signs in area?);
- Access to right-of-way for installation; and
- Zoning.

Other considerations:

Under the city's sign code electronic reader boards are allowed only in commercially zoned areas. If a location is selected that is not in a commercial zone, it is recommended the City Council rezone the parcel to Public Institutional to allow the sign.

If it is decided to place a sign in the public right-of-way, there is a possibility a private entity could also request to place a sign in the public right-of-way.

If the goal is to promote city events to the most people, the below locations have the highest average daily traffic counts, are located in a commercial zone and have public right-of-way space available:

- **South Tacoma Way north of 96th Street:** 33,075 average daily traffic. Five lane road with approximately 10 to 20 feet of right-of-way on the west side and three feet of right-of-way on the east side behind sidewalk. Zoned C2.
- **Steilacoom Boulevard east of Edgewater Drive:** 31,372 average daily traffic. Four lane road. Public right-of-way available. Zoned NC1.
- **Bridgeport Way north of 75 Street:** 30,594 average daily traffic. Five lane road. Minimal right-of-way behind sidewalks with a planter strip between the road and sidewalk on the east side. Zoned C2.

Additional locations along South Tacoma Way were reviewed and considered, however due to a high volume of existing signs, coupled with frequent turns and vehicle speeds, it was determined this stretch is not desirable.

Other considerations include Lakewood Municipal Code regulations around digital signs which state: "One digital sign is allowed per one hundred (100) feet of street frontage in nonresidential zones." (LMC 18A.100.050.D)

Roads with less traffic, but where either public right-of-way space exists, or where there is existing city property include:

- **Motor Avenue at Colonial Plaza near Gravelly Lake Drive:** No traffic counts available.
- **Lakewood City Hall:** Main Street between Gravelly Lake Drive and 108<sup>th</sup> Street sees between 8,094 and 10,070 cars daily.
- Landscaped strip at Gravelly Lake Drive and Nyanza Road that will be created if a new roundabout is installed. This area would need to be rezoned

Public Institutional from residential because digital signs are not allowed in residential zones. Average daily traffic at Gravelly Lake Drive north of Pacific Highway is 33,568.

### **Estimated Cost**

Accurate cost estimates are difficult to know without a higher level of detail, including location, total sign square footage, pixel selection and how the sign would be mounted.

A rough estimate is to assume \$2,000 per square foot for an LED sign, which is the most common electronic reader board sign on the market. The maximum size allowed in Lakewood is 40 square feet. At this price the total amount for the LED portion of the sign would be \$80,000. This does not include mounting or installation costs, or ongoing annual maintenance.

As a point of reference H&L Produce has a three-sided, 40-square foot LED sign with 10 mm pixels located at Lakewood Drive and 74<sup>th</sup> Street SW. That sign cost approximately \$135,000, according to the business owner.

A newly installed, two-sided 30-square-foot LED sign with 8 mm pixels recently installed at the Tacoma Boys location on 6<sup>th</sup> Avenue in Tacoma cost approximately \$160,000.

### **Recommendation/Next steps**

At this time it is not recommended to purchase an electronic reader board sign due to uncertainty around budget impacts tied to the potential lasting effects of COVID-19.

If the City Council has an interest in an electronic reader board or to use RPAI's existing reader board, it is recommended these requests be considered and prioritized as part of the 2021-2022 Biennial Budget process later this fall.

In the meantime, the city will continue to utilize the many existing marketing tools to promote city events.



# Lakewood Towne Center

## 2020 Advertising Opportunities

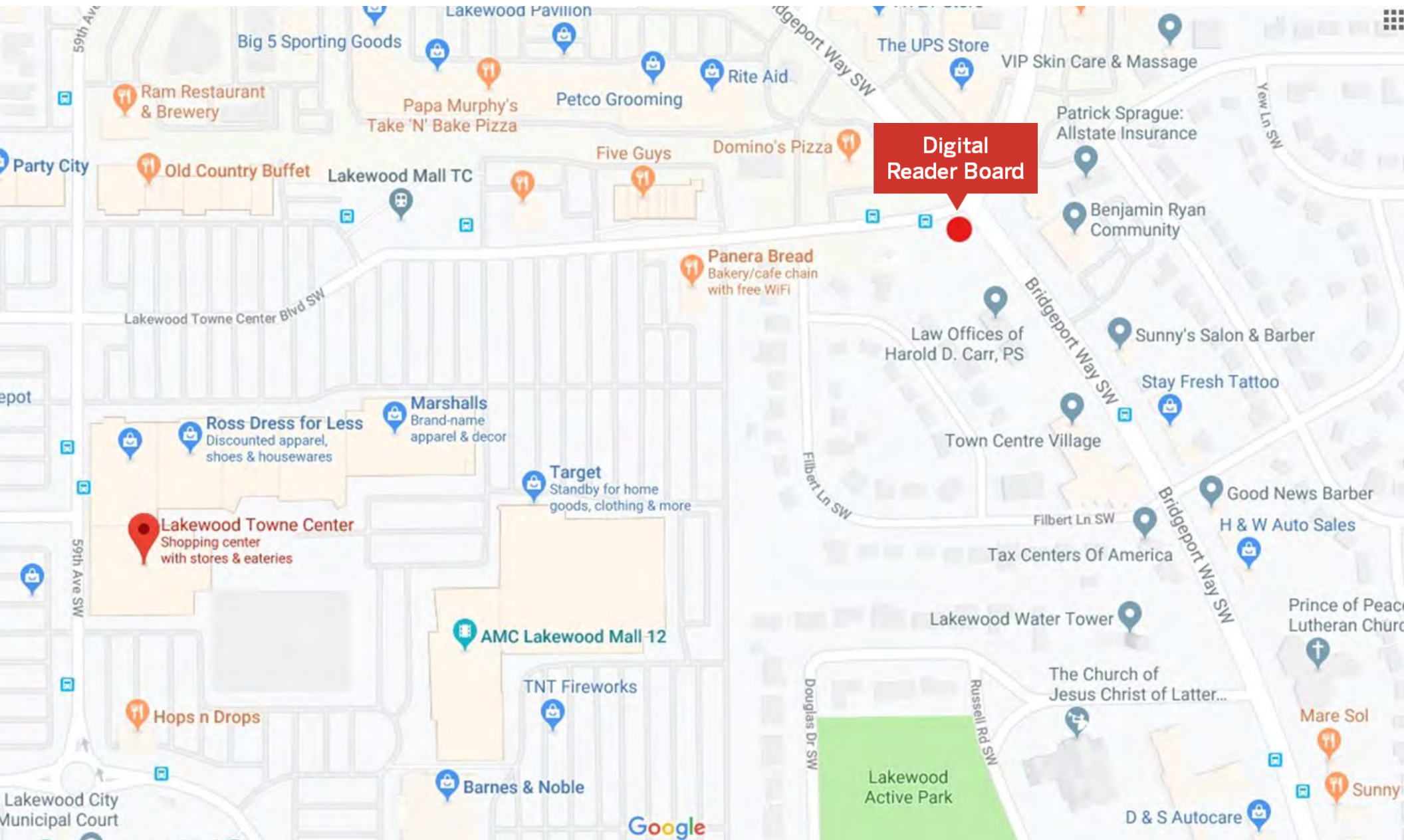
# DIGITAL ADVERTISING

## Digital Reader Board

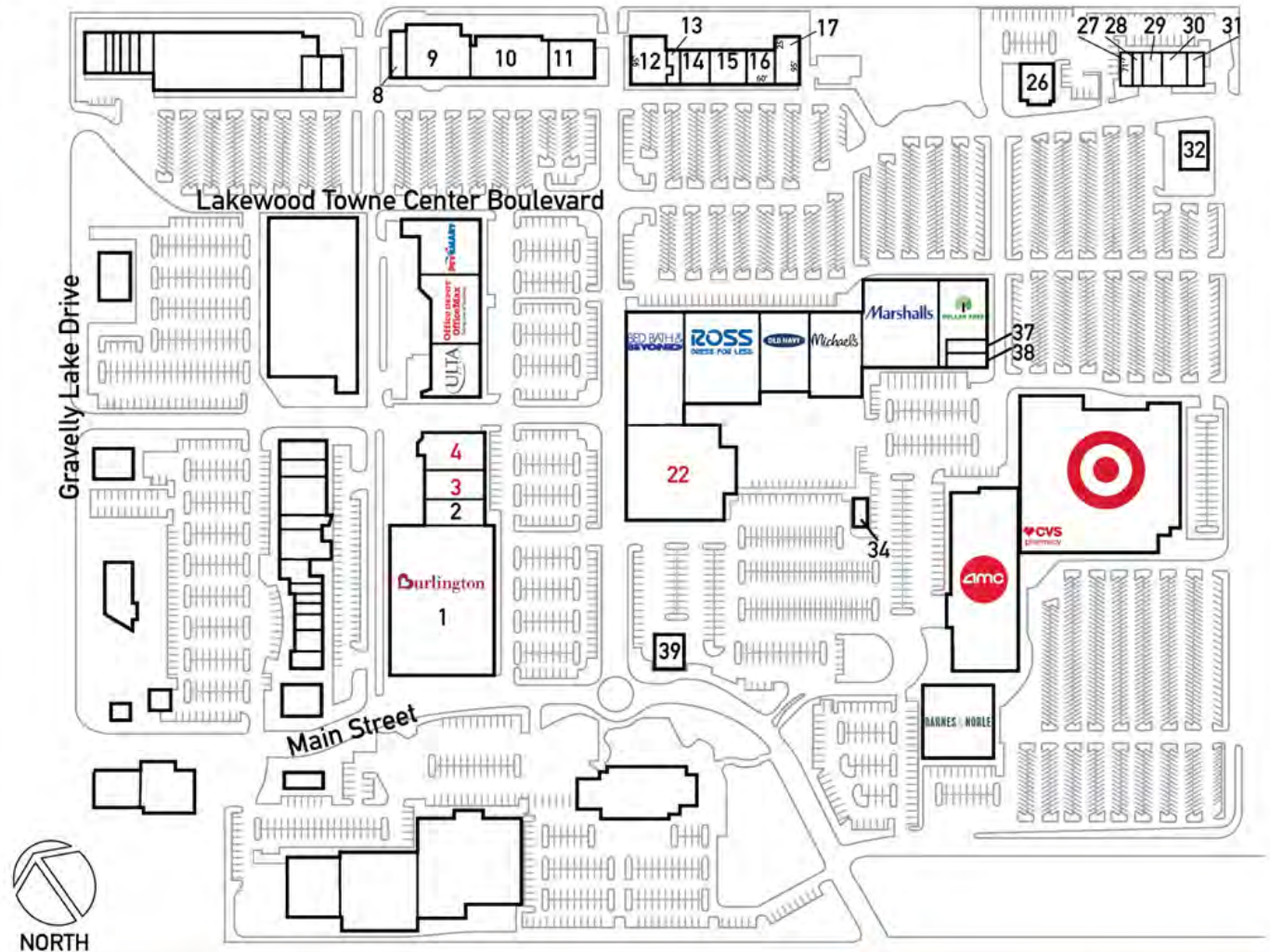
- Advertise your brand or event on the busy intersection of Bridgeport Way and Lakewood Towne Center Blvd
- Highly effective and cost-efficient advertising with no production fees
- Unprecedented flexibility, vibrancy and real time messaging



# Digital Reader Board - location



Unit#	Sq. Ft.	Tenant
1	70,533	Burlington Coat Factory
2	8,355	Famous Footwear
3	7,500	Available
4	9,300	Available
5	11,142	Ulta
6	18,000	Office Depot
7	19,089	PetSmart
8	1,750	Wingstop
9	20,219	24 Hour Fitness
10	15,564	Party City
11	9,450	Davita Dialysis Center
12	9,500	Old Country Buffet
13	1,095	Sky Nails
14	4,507	Catherines
15	5,530	Lane Bryant
16	4,200	rue21
17	4,275	Maurices
18	24,035	Michaels
19	16,172	Old Navy
20	30,151	Ross Dress For Less
21	30,530	Bed Bath & Beyond
22	45,005	Available
24	48,229	AMC
25	23,104	Barnes & Noble
26	5,120	La Palma Restaurant
27	1,750	Pizza Studio
28	1,400	GameStop
29	2,800	Five Guys Burgers & Fries
30	3,500	Gentle Dental
31	2,500	Sprint
32	5,200	Panera Bread
33		Target
34		Lakewood Towne Center Property Management Office
35	30,000	Marshalls
36	10,600	Dollar Tree
37	1,278	Great Clips
38	1,661	Chronic Tacos
39	4,500	Hop Jacks Restaurant



2019 Demographics	1-Mile	3-Mile	5-Mile
Total Population	10,604	88,377	220,165
5 Year Population Growth	3.48%	4.31%	4.95%
Average HH Income	\$63,860	\$68,377	\$74,027

Property managed by RPAI US Management LLC. The RPAI name and logo are registered trademarks being used under license. Information given in this presentation is subject to verification and no liability for errors or omissions is assumed.

Center Size: 507,544 sf  
Asset Type: Community Center

Leasing Contact: Stacy Short  
Short@rpai.com | 855.247.RPAI

# DIGITAL AD PRICING



## Pricing

- \$500 per month
- 6-months+ term: \$300 per month

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## Kim Fuhrman

VP, Marketing & Business Development

[Fuhrman@rpai.com](mailto:Fuhrman@rpai.com) | 410.336.3068

## Sam Stuba

Marketing Assistant

[Stuba@rpai.com](mailto:Stuba@rpai.com) | 630.634.4242

We welcome the opportunity to discuss our offerings with you at length. We are ready to partner with you to ensure your business thrives as a part of Lakewood Towne Center.

5731 Main St SW | Lakewood, WA 98499

*The retail at Lakewood Towne Center is owned, lease & managed by the affiliates of RPAI*

<https://www.shoplakewoodtownecenter.com/>



# Proposed electronic reader board locations



**From:** Tiffany Speir  
**Sent:** Monday, August 16, 2021 10:08 AM  
**To:** Tho Kraus <TKraus@cityoflakewood.us>  
**Subject:** RE: PRELIM Revenue Loss for FY Ended 2020 = \$3,797,405. Thanks.

Thank you

---

Tiffany Speir\*, Esq., CPM®  
Long Range/Strategic Planning Manager



<http://cityoflakewood.us/arpa/>

**From:** Tho Kraus  
**Sent:** Monday, August 16, 2021 10:08 AM  
**To:** Tiffany Speir <[tspeir@cityoflakewood.us](mailto:tspeir@cityoflakewood.us)>  
**Subject:** PRELIM Revenue Loss for FY Ended 2020 = \$3,797,405. Thanks.

## ATTACHMENT C



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# 2021 American Rescue Plan Act (ARPA)

**City Council Study Session  
September 13, 2021**

Tiffany Speir, Long Range & Strategic Planning Manager



## **Study Session Outline**

- 1) Review of 9/7/21 Public Comments
- 2) Responses to 9/7/21 Council Member Questions
- 3) Summary review of ARPA
- 4) Review of Potential Fund Allocations and Expenditures
- 5) Council discussion and direction regarding Ordinance and Expenditures
- 6) Next Steps

## Recommendations

It is recommended that the City Council adopt the proposed Ordinance, with or without amendment, identifying policies and priorities of use of Lakewood's \$13,766,236 in ARPA funds, allocating a percentage of funds into each of the seven expenditure categories (ECs) identified by the Department of Treasury, and approving initial expenditures.

It is also recommended that prior to, or contemporarily with, action on the proposed Ordinance, the City Council consider and provide direction regarding expenditures identified within the City Lost Revenue/Revenue Replacement category.

Third, it is recommended that the City Council provide direction regarding whether to commit all ARPA funds prior to resolution of any discussion of collaborations with other governments or organizations.

Fourth, it is recommended that prior to, or contemporarily with, action on the proposed Ordinance, the City Council consider and provide direction regarding external expenditures identified during the community engagement process.

## **September 7 Public Hearing Comments**

**Kim Taylor, Rebuilding Together South Sound** – \$325K for 5 year program

**Jason Gauthier, Habitat for Humanity** – \$242K for Boat Street Project infrastructure

**Randall Black, Lakewood Water District** – \$1.0 - \$1.5M for new St Clare Hospital area well

**Janne Hutchins, LASA** – \$ for increased housing capacity at property adjacent to offices

**Jessie Black, Springbrook Connections** - \$ to purchase Centerforce Building to serve as community center for Springbrook, Tillicum & Woodbrook (purchase to be joint with County, others TBD)

**Dona Poneinto, Center for Strong Families** - \$150K for 3 year program

**Drs. Tim and Deb Villm, Clover Park Veterinary Hospital** – use funds to address homeless issues in order to protect business districts

## September 7 City Council Questions/Comments

### **Councilmember Brandstetter**

- Any commercial landlord feedback in community engagement?  
Type of landlord not identifiable by survey questions asked; based on responses, most if not all were residential landlords
- Any commercial landlord assistance available?  
Initial search did not show specific relief for commercial landlords from ARPA.

### **Councilmember Farmer**

- BIPOC Business Accelerator application deadline?  
First application deadline changed from 9/10 to 9/17

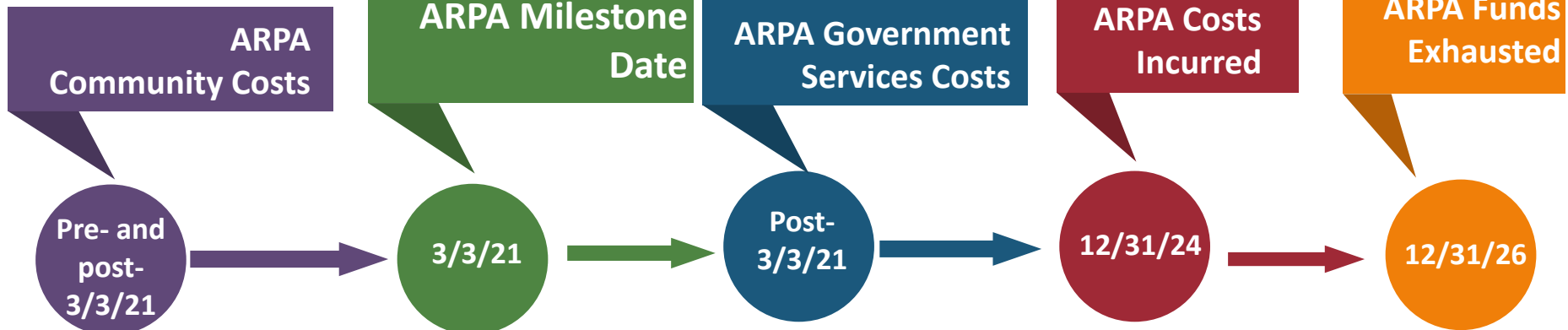
The City may use funds to provide assistance to households, businesses, and individuals within the eligible use categories for economic harms experienced by those households, businesses, and individuals prior to as well as after March 3, 2021.



Use of funds for government services must be forward looking for costs incurred by the City after March 3, 2021.

Eligible costs must be incurred by the City between March 3, 2021 and December 31, 2024.

The City must exhaust funds by 12/31/26.



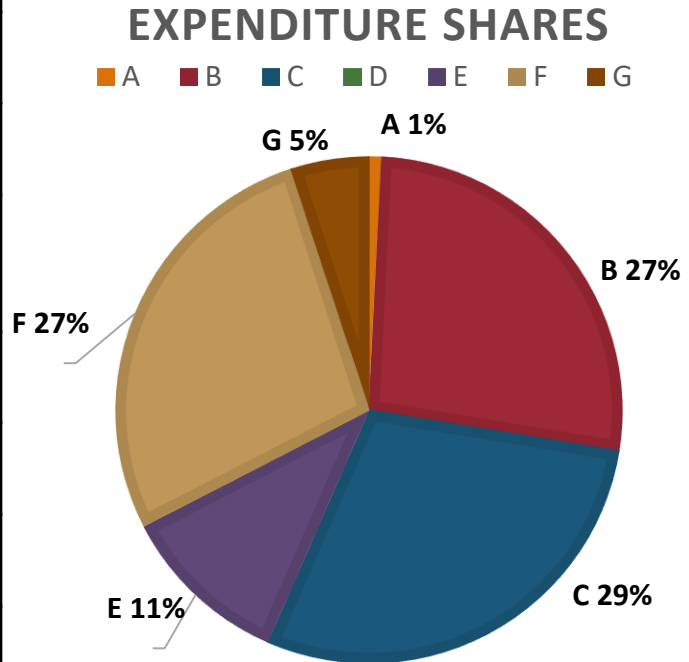
## ARPA Expenditures

## ARPA Collaborations

- 1) Closing Process for Comfort Inn purchase underway; completion date TBD
- 2) No new information regarding collaborations with County and cities
- 3) No new information regarding Pierce County business navigator program (decision on SBA program application pending)
- 4) Pierce County BIPOC Business Accelerator Program now accepting participant applications
- 5) No new information regarding a possible infrastructure expenditure partnership with State
- 6) No new information regarding a possible SSHA<sup>3</sup>P request for ARPA funds

# Expenditure Category Allocation Recommendations

ARPA Expenditure Categories*	Recommended ARPA Share in Dollars	Recommended ARPA Share in Percentages
<b>A: Public Health + 5% Direct Admin Costs</b>	\$105,000.00	0.8%
<b>B: Negative Economic Impacts + 5% Direct Admin Costs</b>	\$3,688,311.80	26.8%
<b>C: Services to Disproportionately Impacted Communities + 5% Direct Admin Costs</b>	\$3,987,207.40	29.0%
<b>D: Premium Pay + 5% Direct Admin Costs</b>	\$0	0.0%
<b>E: Infrastructure + 5% Direct Admin Costs</b>	\$1,500,000.00	10.9%
<b>F: Revenue Replacement** + 5% Direct Admin Costs</b>	\$3,797,405.00	27.6%
<b>G: General Administrative Costs (5% Indirect)</b>	\$688,311.80	5.0%
<b>TOTAL</b>	<b>\$13,766,236.00</b>	<b>100%</b>



\*The amounts identified in the table categories above are preliminary and subject to change.

\*\* Revenue replacement can be used for items identified as ARPA expenditures or for other government services

## ARPA Expenditures\*

**NOTE: Table does not include potential collaboration expenditures**

Expenditure Category	Amount Allocated to ARPA Category	Amount in Recommended Initial Expenditures including 5% Direct Admin	Remaining Amount after Initial Expenditures including 5% Direct Admin	Community Engagement (CE) External Requests Received**	Remaining Amount after Initial Expenditures and CE External Requests**	Identified Revenue Replacement Expenditures	Remaining Amount after Revenue Replacement Expenditures
<b>A: Public Health + 5% Direct Admin Costs</b>	\$105,000.00	\$105,000	\$0	\$0	\$0	\$0	\$0
<b>B: Negative Economic Impacts + 5% Direct Admin Costs</b>	\$3,688,311.80	\$1,286,250	\$2,402,061.80	\$6,026,000	-\$3,323,938.20	\$0	-\$3,323,938.20
<b>C: Services to Disproportionately Impacted Communities + 5% Direct Admin Costs</b>	\$3,987,207.40	\$741,416	\$3,245,791.40	\$3,864,500	-\$618,708.60	\$0	-\$618,708.60
<b>D: Premium Pay + 5% Direct Admin Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>E: Infrastructure + 5% Direct Admin Costs</b>	\$1,500,000.00	\$0	\$1,500,000.00	\$1,500,000	\$0	\$0	\$0
<b>F: Revenue Replacement** + 5% Direct Admin Costs</b>	\$3,797,405.00	\$2,740,634	\$1,056,771.00	\$243,331	\$813,440	\$2,046,798	-\$1,233,358
<b>G: General Administrative Costs (5% Indirect)</b>	\$688,311.80	\$688,312	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$13,766,236</b>	<b>\$5,561,612</b>	<b>\$8,204,624</b>	<b>\$11,633,831</b>	<b>-\$3,129,207</b>	<b>\$2,046,798</b>	<b>-\$5,176,005</b>

\* All amounts preliminary and subject to change.

\*\*5% Direct administrative costs must be accounted for within total listed

<b>Recommended Initial ARPA Expenditures*</b>	<b>Category</b>	<b>Amount</b>
<b>Comfort Inn + 5% Direct Admin Costs</b> (Purchase & Emergency Shelter Operation for 2 yrs)	B. Negative Economic Impacts	\$1,050,000
<b>Lakewood Community Services Advisory Board 1% of Funds in 2022 and 2023 + 5% Direct Admin Costs (2 yrs)</b>	C. Services to Disproportionately Impacted Communities	\$144,543
<b>2021 Warriors of Change + 5% Direct Admin Costs</b> (Clover Park High School)	C. Services to Disproportionately Impacted Communities	\$71,872.50
<b>City of Lakewood Police Body Cameras + 5% Direct Admin Costs</b> (Purchase & Program Operations 5 yrs)	F. Revenue Replacement	\$2,071,258.35
<b>Vaccination Incentives + 5% Direct Admin Costs</b>	A. Public Health	\$105,000.00
<b>Housing Safety Crisis Response: Lakewood Eviction Defense &amp; Prevention Project + 5% Admin Costs</b> (1 year)	B. Negative Economic Impacts	\$236,250.00
<b>Pierce County BIPOC Business Accelerator Contribution + 5% Direct Admin Costs</b> (Launch Sept. '21, 200 businesses in 8 cohorts by May '22)	C. Services to Disproportionately Impacted Communities	\$525,000.00
<b>LPD Retention Bonus: \$7,500 lump sum payment per officer</b> (85 officers = \$637,500 maximum) in exchange for a commitment to remain with the department for three years + <b>5% Direct Admin Costs</b>	F. Revenue Replacement	\$669,375.00
<b>ARPA Program Administration Indirect Costs* (5 yrs)</b> (Two Finance 0.5 FTEs, 1 FTE ARPA Coordinator ( <u>including residential navigation services</u> ), Tracking & Reporting Resources, Other City Staff %)	G. Administrative Costs	\$688,311.80
<b>TOTAL including 5% direct admin costs</b>		<b>\$5,561,612</b>

*\* All amounts preliminary and subject to change*

<b>Community Engagement (CE) External Requests*</b>	<b>Category</b>	<b>Amount</b>
Boys & Girls Club ( 5 years)	B. Negative Economic Impacts	\$226,000
Violent Crime Victim Services Staff and Program Support	B. Negative Economic Impacts	\$250,000
Home Ownership Center of Tacoma (2 years)	B. Negative Economic Impacts	\$500,000
Living Access Support Alliance (LASA) Housing Project	B. Negative Economic Impacts	\$4,750,000
Lakewold Gardens Carriage House	B. Negative Economic Impacts	\$300,000
Pierce County Library (Lakewood) 24/7 Lockers	C. Services to Disproportionately Impacted Communities	\$70,000
LASA Hygiene Center (3.5 years)	C. Services to Disproportionately Impacted Communities	\$87,500
United Way Center for Strong Families (3 years)	C. Services to Disproportionately Impacted Communities	\$150,000
Habitat for Humanity Boat Street Project (utilities and road improvements for 12 unit project)	C. Services to Disproportionately Impacted Communities	\$242,000
Workforce Central	C. Services to Disproportionately Impacted Communities	\$295,000
Rebuilding Together South Sound (5 years)	C. Services to Disproportionately Impacted Communities	\$325,000
YMCA (\$339,000 per year for 5 years)	C. Services to Disproportionately Impacted Communities	\$1,695,000
Springbrook Connections Community Building Purchase (\$4.75M total w/ partners)	C. Services to Disproportionately Impacted Communities	\$1,000,000
Lakewood Water District New Well at St. Clare Hospital	E. Infrastructure	\$1,500,000
Emergency Services Alert & Warning System (Partnership with UP, Steilacoom, WPFR)	F. Revenue Replacement	\$13,331
West Pierce Fire & Rescue	F. Revenue Replacement	\$230,000
<i>Pierce Co. Business Navigator Program</i>		<i>TBD</i>
<i>Cohen Clinic (Veterans' services)</i>		<i>TBD</i>
<i>ARPA Collaboration w County and Cities</i>		<i>TBD</i>
<i>SSHA<sup>3</sup>P Affordable Housing Collaboration</i>		<i>TBD</i>
<i>Tacoma ProBono Eviction Prevention Services beyond Year 1</i>		<i>TBD</i>
<b>Subtotal plus 5% admin costs and without TBDs</b>		<b>\$11,633,831</b>

\* All amounts preliminary and subject to change

No commitments were made regarding the external expenditures identified above, and there will be a formal call for applications consistent with ARPA rules and guidance once the City Council has taken action on the proposed Ordinance.

<b>Identified Revenue Replacement Expenditures*</b>	<b>Category</b>	<b>Amount</b>
<b>Emergency Services Alert &amp; Warning System</b> (Partnership with UP, Steilacoom, WPFER)	F. Revenue Replacement	\$13,331
<b>West Pierce Fire &amp; Rescue</b>	F. Revenue Replacement	\$230,000
<b>South Sound Alliance – Future of Labor in the South Sound Study</b>	F. Revenue Replacement	\$10,000
<b>City Website Multilingual Services and Redesign</b>	F. Revenue Replacement	\$35,000
<b>Handwashing Facilities at City Parks without bathrooms</b> (Oakbrook, Active, Washington, Edgewater, and Wards Lake)	F. Revenue Replacement	\$75,000
<b>City Hall Space Reorganization to 1<sup>st</sup> &amp; 2<sup>nd</sup> Floors Schematic Design only</b> (Not including \$520,000 cost for permitting/construction documents or \$100 - \$150/sq ft. x 35K sq. ft. = \$3.5M - \$5.25M cost of building reconfiguration/construction)	F. Revenue Replacement	\$105,000
<b>City Council Chambers</b> (dais expansion for social distancing)	F. Revenue Replacement	\$125,000
<b>Court Chambers</b> (IT for hybrid proceedings)	F. Revenue Replacement	\$133,000
<b>Human Resources Technology to handle hybrid workplace</b> (purchase & 3 years operation)	F. Revenue Replacement	\$151,000
<b>Youth Employment Program</b> (\$84,000 per year for 3 yrs.)	F. Revenue Replacement	\$252,000
<b>City Reader Boards</b> (2 @ \$160K each)	F. Revenue Replacement	\$320,000
<b>HVAC Cooler System Replacement at City Hall with Bipolar Ionization</b>	F. Revenue Replacement	\$500,000
<b>Subtotal plus 5% direct admin costs</b>		<b>\$2,046,798</b>

\* All amounts preliminary and subject to change

## ARPA Program Administration

Once the City Council takes action directing how the City will expend its ARPA funds, the City will pursue hiring the needed Finance and other City staff who will be dedicated to ARPA administration. The City will then conduct a fund application process that complies with requirements and guidance from the Department of the Treasury. The City will establish a time frame for the application process and for the distribution of funds to subrecipients.

Lakewood has received the first tranche of ARPA funds (\$6,883,118) and the second will be available to Lakewood in mid-August, 2022. However, the distributions made by the City to subrecipients and expenditures on City Revenue Replacement items will not be constrained by that timeline (for instance, some of the allocations included in the proposed Ordinance are for multiple years, and not all of the first tranche would have to be used on those allocations.)

The most time sensitive issues reflected in the potential expenditures is the September 30 end of the eviction moratorium. This is addressed in the recommended initial expenditures for Tacoma ProBono eviction protection services and in the purchase of the Comfort Inn for use as an emergency shelter, and in the hiring of ARPA staff needed for the City's administration of the program and provision of resident navigation services.

## City Council Discussion

It is requested that the City Council discuss and address the following questions:

- 1) Does the City Council approve of Policies, Priorities of Use, Fund Allocations, and Initial Expenditures included in the proposed Ordinance?
- 2) Does the City Council have direction regarding expenditures identified within the City Lost Revenue/Revenue Replacement category?
- 3) Does the City Council have direction regarding whether to commit all ARPA funds prior to resolution of any discussion of collaborations with other governments or organizations?
- 4) Does the City Council have direction regarding external expenditures identified during the community engagement process?

## City Council ARPA Program Options:

- 1) Take no action now (funds must be obligated by 12/31/24, exhausted by 12/31/26)
- 2) Adopt Policies and Priorities and Allocation Shares, but expend no funds now
- 3) Adopt Policies, Priorities and Allocation Shares, and set aside funds for Initial Expenditures now
- 4) Adopt Policies, Priorities and Allocation Shares, and set aside funds for All Expenditures now



## Lakewood HUD “Qualified Census Tracts”

720.00 Tillicum/Woodbrook,  
718.06 Springbrook,  
718.05 Lakeview, and  
718.08 Monta Vista

