



LAKEWOOD CITY COUNCIL AGENDA

Monday, September 20, 2021

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

Virtual Comments: If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

By Phone: For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), the Mayor will call on you during the Public Comment or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

1. Sound Transit Access Improvement Update. – *Ms. Katie Drewel, Government and Community Relations Office and Mr. Zachary Eskenazi*

PUBLIC COMMENTS

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

C O N S E N T A G E N D A

- (4) A. Approval of the minutes of the City Council meeting of August 16, 2021.
- (9) B. Approval of the minutes of the City Council study session of August 23, 2021.
- (14) C. Approval of the minutes of the City Council special meeting of August 30, 2021.
- (15) D. Motion No. 2021-60
- Reappointing J. Alan Billingsley and Vito Iacobazzi to serve on the Parks and Recreation Advisory Board through September 19, 2024.
- (21) E. Motion No. 2021-61
- Appointing Hank Jones to serve as the Youth Council Representative on the Lakewood's Promise Advisory Board for the 2021-2022 school year.
- (22) F. Items filed in the Office of the City Clerk:
1. Lakewood's Promise Advisory Board meeting minutes of June 3, 2021.
 2. Planning Commission meeting minutes of July 7, 2021.
 3. Planning Commission meeting minutes of September 1, 2021.

R E G U L A R A G E N D A**ORDINANCE**

- (28) Ordinance No.759

Identifying policies and priorities of use of Lakewood's American Rescue Plan Act (ARPA) funds, approving a certain amount of funds for initial expenditures fitting within specific expenditure categories identified by the Department of Treasury, and establishing a City of Lakewood ARPA program.

UNFINISHED BUSINESS

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

NEW BUSINESS**(54) Motion No. 2021-62**

Appointing a Member and Alternate member to the South Sound Housing Affordability Partners (SSHA³P) Executive Board.

REPORTS BY THE CITY MANAGER**(56) City Sponsored Fireworks Display Update.****CITY COUNCIL COMMENTS****ADJOURNMENT**



LAKEWOOD CITY COUNCIL MINUTES

Monday, August 16, 2021

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson, Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, Patti Belle, Linda Farmer and Paul Bocchi.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Anderson.

PROCLAMATIONS AND PRESENTATIONS

Business Showcase. – *Manic Meatballs and Olympic Moving and Storage*

COMMUNICATIONS MANAGER JIM KOPRIVA INTRODUCED MS. CARRIE STRADLER, OWNER, MANIC MEATBALLS. HE THEN SHARED A VIDEO HIGHLIGHTING MANIC MEATBALLS AND OLYMPIC MOVING AND STORAGE AS THE AUGUST 2021 BUSINESS SHOWCASE.

PUBLIC COMMENTS

Glen Spieth, Lakewood resident, spoke about the history of street improvements on Steilacoom Boulevard and the need for sidewalks in the area.

Dennis Haugen, Sioux Falls, South Dakota, spoke about the West Coast political environment and impacts of drugs.

Amelia Escobedo, Lakewood resident, spoke about the need for a climate survey for the Lakewood Police Department to address chain of command issues, the need for recreation centers throughout the city, accessibility of elected officials, and acknowledging Native American history in the community.

Christopher Escobedo, Lakewood resident, spoke about the need for a recreation center in Lakewood for kids or seniors and limited public access to local lakes for fishing and swimming.

Christina Manetti, Lakewood resident, was pleased to see City Council wearing masks. She referred to pictures submitted electronically pertinent to comments, thanked the City for the tree preservation video and was pleased to hear consideration of adjustments to the tree preservation code. She prescribed specific changes to residential tree preservation and a specific property at issue that removed several trees.

James Dunlop, Lakewood resident, thanked the City for changing the Build Your Better Here website. He spoke about concerns for accelerated industrial development language and in support of Garry Oaks. He suggested that City Council represent a territory within Lakewood.

Jenna Lee, Seattle resident, referred to the City's tree preservation video and spoke in support of third-party arborists to review development proposals to reduce potential conflicts of interest.

Kate Barlow, Tacoma resident, advocated for the protection of Garry Oak trees.

Joy Brown, Lakewood resident, spoke in concern for Springbrook and requested that the City do more to protect trees.

Addo Acquitas, spoke about the City Council listening more closely to residents, advocacy for Lakewood Police Department reform and use of force accountability.

Bunchie Carter, Lakewood resident, spoke in advocacy for Garry Oaks, on the negative imagery confronting young black men and advocacy for police reform.

Ovunayo X, Lakewood resident, advocated for Garry Oak trees, the Springbrook neighborhood, police reform and accountability.

Pepper Lisowska, California resident, spoke about concerns for climate change and advocated for tree preservation.

Siabhon Ayuso, Lakewood resident, spoke about the geographic representation of Lakewood elected officials, advocated for Garry Oak trees, police reform and accountability. She proposed a location in the Springbrook neighborhood for a recreation center.

Tichomir Dunlop, Lakewood resident, advocated for Garry Oak trees.

Julian Wheeler, Lakewood resident, spoke about the Pierce County Accessible Communities Advisory Committee mission and invited community engagement to collaborate on projects.

Kyle Jolibois, Tacoma resident, advocated for cannabis enterprise in Lakewood and expressed concerns about Pierce County Sheriff Troyer.

Melissa Knot, Tacoma resident, spoke in concern for Woodbrook, industry, out-of-state comments. She spoke about her family history in Lakewood.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of July 19, 2021.
- B. Approval of the minutes of the City Council study session of July 26, 2021.
- C. Motion No. 2021-58

Authorizing the execution of an interlocal agreement with the Clover Park School District for the purchase of fuel.

COUNCILMEMBER BOCCHI MOVED TO ADOPT THE CONSENT AGENDA.
SECONDED BY COUNCILMEMBER FARMER. VOICE VOTE WAS TAKEN AND
CARRIED UNANIMOUSLY.

ORDINANCE

Ordinance No. 758 Adopting amendments to Titles 5, 14, 15 and 18A of the Lakewood Municipal Code.

DEPUTY MAYOR WHALEN MOVED TO ADOPT ORDINANCE NO. 758.
SECONDED BY COUNCILMEMBER MOSS.

COUNCILMEMBER BRANDSTETTER MOVED TO AMEND THE "MULTIPLE-UNIT HOUSING" DEFINITION TO READ AS FOLLOWS:

"Multiple-unit housing," "multifamily housing," and "multifamily" may be used interchangeably and mean a building or a group of buildings having four (4) or more dwelling units for permanent residential occupancy, not designed or used as transient accommodations and not including hotels and motels. Multifamily units may result from new construction or rehabilitated or conversion of vacant, underutilized, or substandard buildings to multifamily housing.

SECONDED BY COUNCILMEMBER BOCCHI. VOICE VOTE WAS TAKEN AND
CARRIED UNANIMOUSLY.

VOICE VOTE WAS TAKEN ON ORDINANCE NO. 758 AS AMENDED AND
CARRIED UNANIMOUSLY.

RESOLUTION

Resolution No. 2021-11 Authorizing the issuance of a Conditional Certificate of Acceptance of Tax Exemption within a Residential Target Area to Lakeview Chapel, LLC.

DEPUTY MAYOR WHALEN MOVED TO ADOPT RESOLUTION NO. 2021-11. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

REPORTS BY THE CITY MANAGER

Abatement Program Update.

Planning Manager Gumm shared that 16 projects were completed in 2020, 8 have been completed year to date 2021 and 21 projects are pending. He share that 50% of abatement properties have squatters, fires and bank-owned properties have diminished. He then reviewed pending properties. Discussion ensued.

Caulfield Manager shared that effective Wednesday; masks will be required in City facilities for both employees and staff.

He shared that the Department of Social and Health Services will be hosting Open Houses related to the Western State Hospital Master Plan, the date and location for the in the person meeting is unknown at this time.

He then shared that the City is working on updates to Federal, State and County Legislative priorities, a date will be identified for a City Council Legislative Retreat.

He then spoke about several legislative initiatives that the Association of Washington Cities will be focusing on such as a transportation revenue package, clarification regarding police reform bills, financial assistance for body cameras, continued funding for criminal justice training commission, support for Blake decision, virtual public meetings during an emergency, ARPA availability to cities for non-transportation infrastructure, construction workforce development, planning monies for climate change, salmon recovery and broadband efforts.

He reported that the city has submitted four applications for transportation grants and has invited Transportation Improvement Board (TIB) personnel out to tour the City and provide feedback on the grant applications.

He shared that the City has not heard back from the Defense Community Infrastructure Program on the funding request and the Parks and Recreation Department was one of 19 in the United States to receive outdoor recreation legacy

partnership grant program in the amount of \$1 Million in support of Wards Lake Park.

CITY COUNCIL COMMENTS

Councilmember Moss spoke about youth struggling and called for ideas to advance support for youth programming. She also commented on Title 18A amendments specific to multifamily housing.

Councilmember Brandstetter shared that Clover Creek has no water currently flowing through it, which presents an opportunity to recover trash and clean up the Creek. He suggested citywide support or incentivizing volunteers to support clean-up efforts.

Councilmember Belle expressed support for youth programming.

Deputy Mayor Whalen expressed support for youth programming. Discussion ensued about reinvigorating programs in collaboration with local facilities to better support youth and teens.

Mayor Anderson shared that this week Mr. Gumm presented at Coffee with the Mayor on the Rental Housing Safety Program and he spoke about a Mayor's message to children about the responsibility to get vaccinated.

Mayor Anderson announced that the City Council will recess into Executive Session for approximately 20 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation. The City Council is not expected to take action following the Executive Session.

The City Council recessed into Executive Session at 9:36 p.m. and reconvened at 9:56 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:56 p.m.

DON ANDERSON, MAYOR

ATTEST:

JIM KOPRIVA
ACTING CITY CLERK



LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, August 23, 2021

City of Lakewood

Council Chambers

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253)215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson, Deputy Mayor Jason Whalen, Councilmembers Mary Moss, Mike Brandstetter, Patti Belle, Paul Bocchi and Linda Farmer.

ITEMS FOR DISCUSSION:

Economic Development Update.

Economic Development Manager Newton shared that there are approximately 5,000 active business in Lakewood of which 3,200 are physically located in the City and 1,100 are home based. She shared that outreach was conducted to 54 businesses this quarter and challenges they identified were supply chain, hiring and retaining talented workforce, the uncertainty of COVID-19 and increased demand. She highlighted workforce data, employment, wage trends, and shared that there were 1,900 new jobs in companies with five or more employees. She then shared that the total permit valuation was \$88 Million in the 2nd quarter of 2021.

She then provided a status update of contaminated sites in the Downtown area. She shared that the city continues discussions related to options for a downtown park and is working with the Pierce County Library System on options for building a new library. She spoke about the Lakewood Landing project as well as permitting projects in the Woodbrook and Springbrook neighborhoods.

She shared that the Build Your Better Here campaign has been refreshed with an updated website, new videos and articles. She shared that nearcation.com has been created as well as a monthly business update.

She then highlighted each of the objectives of the Economic Development Strategic Plan and goals. She shared that local retail is strong with attracting businesses from outside the area; employment has increased on average 3.1% per year and by 23%

since 2012. She reported that approximately 3,800 or 13% of people live and work in Lakewood.

She highlighted citywide focus area strategies that include redevelopment of the Downtown area, International District, North Clear Zone property acquisition and relocation assistance, as well as investments in the Springbrook, Woodbrook Business Park and Tillicum neighborhood.

She shared that next steps include continuing to work on the draft Economic Development Strategy which will be reviewed with the City Council in the fall of 2021. Discussion ensued.

Review of compiled community engagement feedback and review of draft Resolution formalizing City Council policies and priorities for American Rescue Plan Act (ARPA) funds.

Planning Manager Speir, who was joined by Ted Thelin, ARPA Intern, shared that it is recommended the City Council adopt an Ordinance identifying policies and priorities for use of ARPA funds and allocate initial portions of the funds. She reported that the City is eligible for \$13.7 Million and received its first tranche today in the amount of \$6.8 Million. She shared that eligible costs must be committed by 2024 and exhausted by 2026. She then provided a high level overview of the ARPA program and areas in which funding can be directed such as public health response, public sector revenue loss, water and sewer infrastructure, addressing negative economic impacts, premium pay for essential workers and broadband infrastructure. She also noted that local governments are authorized to provide financial support to 3rd parties.

She then reviewed Federal, Washington State and Pierce County ARPA allocations as well as the policy direction provided by the City Council to date which included treating ARPA funding as onetime monies, providing a 1% set aside for human services programs, filling in gaps rather than duplicating services and conducting community engagement efforts.

She highlighted the Department of Treasury categories for funding categorizations, rules and administrative reporting requirements and recommended that the City use 10% of ARPA funds to cover program administration costs. She then reviewed eligibility for use of funds to serve disproportionately impacted populations noting that the qualified census tracts in Lakewood are in the neighborhoods of Tillicum/Woodbrook, Springbrook, Lakeview and Monte Vista.

Mr. Thelin highlighted the feedback received at community engagement events, stakeholder meetings and the online survey results.

Ms. Speir then reviewed opportunities for collaboration with other governments and non-profits organizations such as the purchase of a hotel for emergency housing, supporting a BIPOC business support program, community navigator program, infrastructure funding and contributions to a capital project through SSHA³P.

She reviewed the proposed policies for use, expenditure recommendations, initial program allocations and external requests. She shared that the policies and priorities outlined in the draft Ordinance are consistent with the City Council's adopted 2021-2024 goals.

Deputy Mayor Whalen departed the meeting at 9:08 p.m. and returned at 9:19 p.m.

Ms. Speir then spoke addressing homelessness with ARPA funding. She highlighted Pierce County's Comprehensive Plan to end homelessness, current shelter locations, capacity, point in time counts by zip code and a timeline for providing additional shelter beds in the community.

She then outlined three examples of potential funding allocation scenarios.

She shared that a public hearing on the draft Ordinance will be held on September 7th, followed by a study session on September 13th and action to adopt the proposed Ordinance on September 20. Discussion ensued.

ITEMS TENTATIVELY SCHEDULED FOR THE SEPTEMBER 7, 2021 REGULAR CITY COUNCIL MEETING:

1. Proclamation declaring September 11, 2021 as Patriot Day and Day of Remembrance.
2. Youth Council Report.
3. Clover Park School District Report.
4. This is the date set for a Public Hearing on the draft Resolution formalizing City Council policies and priorities for American Rescue Plan Act (ARPA) funding. – (Public Hearings and Appeals – Regular Agenda)
5. Review of County Buildable Lands Report and GMA Population Allocation. – (Reports by the City Manager)

REPORTS BY THE CITY MANAGER

Assistant City Manager for Community and Economic Development Bugher provided an update on the Comprehensive Plan amendments. He shared that the process kicks off on September 1st with a review by the Planning Commission. He shared that items for review include tree preservation, land use change on a three-acre site behind St. Clare Hospital, updates to the Tillicum Neighborhood Plan, zoning policies related to housing, a review of adult family homes in the Air Corridor zones and a site specific rezone request from Habitat for Humanity in the Tillicum neighborhood. Discussion ensued and it was noted that the Planning Commission will be reviewing the Climate Change Chapter again in October.

Councilmember Farmer requested a presentation at an upcoming study session related to the tree preservation code.

City Manager Caulfield confirmed Wednesday, October 13th at 6 p.m. for a City Council special meeting to review the 2022 Legislative Agenda and Priorities.

He then shared that Lakewood Police Citizens Academy has been postponed due to limited interest and the Department of Social and Health Services has scheduled an in person open house on August 31st at Custer Elementary School and a virtual meeting on September 9th related to the Western State Hospital Master Plan.

He reported that city was not selected for Defense Communities Infrastructure Program (DCIP) funding for the JBLM North Access Improvement Project and the team will participate in a debriefing to gather information as to why the project was not selected.

He complimented Communications Manager Kopriva who is coordinating with Q13 Fox on donations of new household items for Afghan refugees.

Deputy Mayor Whalen departed the meeting at 9:41 p.m.

City Manager Caulfield reported that the city received notification that a sex offender will be released to an Adult Family Home in the Oakbrook neighborhood. The city has requested that the individual not be placed in the community and doesn't believe SB 5163 is being followed related to the placement. He shared that the individual is expected to be placed on September 13th and the city is working with State Legislatures and the Department of Social and Health Services to get additional information on the placement as well as information out to the community. Discussion ensued.

Councilmember Brandstetter commented that no applications for Youth Council were received from Lakes High School students and the city will continue to engage with the school and students to seek representatives.

CITY COUNCIL COMMENTS

Councilmember Moss requested a list of activities available to youth in the community.

Councilmember Farmer shared that Parks and Recreation Advisory Board will be hosting a summer social tomorrow evening and shared that Sugar Bones restaurant opened near Stellar Mart on Steilacoom Boulevard.

Councilmember Belle spoke about Craft Theory on Gravelly Lake Drive.

Mayor Anderson spoke about the history of the disc golf course at the former Fort Steilacoom Golf Course property.

Mayor Anderson announced that the City Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency potential litigation. The City Council is not expected to take action following the Executive Session.

The City Council recessed into Executive Session at 10:08 p.m. At 10:23 p.m., Mayor Anderson announced that Executive Session will be extended for 5 minutes. At 10:28 p.m., Mayor Anderson announced that Executive Session will be extended for 5 minutes. At 10:33 p.m., Mayor Anderson announced that Executive Session will be extended for 5 minutes. The City Council reconvened at 10:38 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:38 p.m.

DON ANDERSON, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



LAKEWOOD CITY COUNCIL SPECIAL MEETING MINUTES

Monday, August 30, 2021

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Anderson, Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, Patti Belle, Linda Farmer and Paul Bocchi.

NEW BUSINESS

Executive Session

Mayor Anderson announced that the City Council will recess into Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the city litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the city for approximately 60 minutes. The City Council is not expected to take action following the Executive Session.

The City Council recessed in Executive Session at 7:02 p.m. At 8:02 p.m., Mayor Anderson announced that the Executive Session will be extended for 15 minutes. The City Council reconvened at 8:17 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:17 p.m.

DON ANDERSON, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK

REQUEST FOR COUNCIL ACTION

**DATE ACTION IS
REQUESTED:**

September 20, 2021

REVIEW:

TITLE: Reappointing J. Alan Billingsley and Vito Iacobazzi to serve on the Parks and Recreation Advisory Board through September 19, 2024.

ATTACHMENTS:
Candidate Applications

TYPE OF ACTION:

☐ ORDINANCE

☐ RESOLUTION

☒ MOTION NO. 2021-60

☐ OTHER

SUBMITTED BY: Briana Schumacher, City Clerk, on behalf of Mayor Don Anderson

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's re-appointment of J. Alan Billingsley and Vito Iacobazzi serve on the Parks and Recreation Advisory Board through September 19, 2024.

DISCUSSION: Notices and outreach to seek volunteers to fill vacancies on the Parks and Recreation Advisory Board were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and notices were posted on the City's website.

ALTERNATIVE(S): The Council could choose to appoint other candidates, not to confirm the appointments or re-advertise for these positions.

FISCAL IMPACT: There is no fiscal impact.

Briana Schumacher, City Clerk

Prepared by

Heidi Ann Wachter, City Attorney

Department Director



City Manager Review

DISCUSSION: (continued from page 1)

The Parks and Recreation Advisory Board is created to assist the City Council in the following areas:

A. The Parks and Recreation Advisory Board shall advise the Mayor, the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreational facilities and programs of Lakewood. The Parks and Recreation Advisory Board shall advise and make recommendations regarding: the development of park and/or recreation facilities, programs, long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreational facilities, including community buildings, and improvements to the same. The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council.

B. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision, and control of City parks and recreational facilities and programs.

C. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:

1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
2. Recommend to the City Council strategies to enhance awareness of, and interest in, Parks and Recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City;
4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.



CITY OF LAKEWOOD

6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

*The information in this document is subject to public disclosure and can be made available to the public.
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- | | |
|--|--|
| <input type="checkbox"/> Arts Commission | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Lakewood's Promise Advisory Board | <input type="checkbox"/> Public Safety Advisory Committee |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board | <input type="checkbox"/> Salary Commission |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) | |

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

PLEASE RETURN THIS FORM TO: City of Lakewood - City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 983-7705 Fax: (253) 589-3774
Email: bschumacher@cityoflakewood.us

Name: _____
(Please Print)

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ E-mail: _____

Present Employer: _____

Address: _____ Work Phone: _____

Cell: _____

LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:

Are you representing a business that is required to collect lodging tax? Yes No

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ~~No~~

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Date available for appointment:_____

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Recommended by:_____

Education:

Professional and/or community activities:

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Please explain why you would like to be part of this board, committee or commission:

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

_____Date:_____



CITY OF LAKEWOOD

6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

*The information in this document is subject to public disclosure and can be made available to the public.
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- | | |
|--|--|
| <input type="checkbox"/> Arts Commission | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Lakewood's Promise Advisory Board | <input type="checkbox"/> Public Safety Advisory Committee |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board | <input type="checkbox"/> Salary Commission |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) | |

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

PLEASE RETURN THIS FORM TO: City of Lakewood - City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 983-7705 Fax: (253) 589-3774
Email: bschumacher@cityoflakewood.us

Name: _____
(Please Print)

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ E-mail: _____

Present Employer: _____

Address: _____ Work Phone: _____

Cell: _____

LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:

Are you representing a business that is required to collect lodging tax? Yes No

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ~~No~~

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Date available for appointment:_____

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Recommended by:_____

Education:

Professional and/or community activities:

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Please explain why you would like to be part of this board, committee or commission:

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

_____Date:_____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

September 20, 2021

REVIEW:

TITLE: Appointing Youth Council member Hank Jones to serve on the Lakewood's Promise Advisory Board for the 2021-2022 school year.

TYPE OF ACTION:

— ORDINANCE NO.

— RESOLUTION NO.

X MOTION NO. 2021-61

ATTACHMENTS:

— OTHER

SUBMITTED BY: Brian Humphreys, Human Services Coordinator

RECOMMENDATION: It is recommended that the Mayor and City Council appoint Hank Jones as the Youth Council representative to serve on the Lakewood's Promise Advisory Board for the 2021-2022 school year.

DISCUSSION: At the September 7, 2021 Youth Council meeting the students selected representatives for several Boards and Commissions. Per City Code a Youth Council member shall be a representative on the Lakewood's Promise Advisory Board. The Youth Council recommended that Hank Jones serve as the Youth Council representatives on the Lakewood's Promise Advisory Board.

ALTERNATIVE(S): The City Council could choose not to appoint the Youth Council representative; the City Council could ask the Youth Council to select another member to represent, or not provide a Youth Council representative this year to the Lakewood's Promise Advisory Board.

FISCAL IMPACT: There is no fiscal impact from this appointment.

Brian Humphreys, Human Services Coordinator


Prepared by

Mary Dodsworth

Department Director



City Manager Review

	<p>LAKEWOOD'S PROMISE ADVISORY BOARD Thursday, June 3rd, 2021 Zoom Virtual Meeting Lakewood, WA 98499 7:30 am – 8:30 am</p>
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CALL TO ORDER

Ellie Wilson called the meeting to order at 7:31 am.

ATTENDANCE

Promise Advisory Members Present: Ellie Wilson, Andie Gernon, Mary Dodsworth, Dr. Michele Johnson, Superintendent Ron Banner, Leanna Christian, Elise Bodell, Beverly Howe,

City Council Liaison: Mary Moss

Staff Present: Brian Humphreys

Youth Council Liaisons: Sarah James, Hank Jones, Brandon Elliott

PUBLIC COMMENT

NONE

MEETING MINUTES

May 6th meeting minutes unanimously approved.

NEW BUSINESS

Lakewood Police Chief Mike Zaro discussed the relationship between Lakewood police and he community. Some officers have resigned or become more withdrawn because they feel unappreciated by the community. There is new state legislation about policing that Chief Zaro is going to dissect and try to better understand over the coming weeks. One example of new legislation is use of force, which means officers cannot detain someone who matches the description of a crime. Another example is that user amounts of narcotics are no longer illegal, although dealing it still is. The challenge with that is user amounts of narcotics are almost always a secondary charge for someone who was detained for a different crime. The police department is also attempting to hire officers, and would like to increase the diversity of the police staff. Officers feel supported by local community members, but are discouraged by the state and national condemnation they hear. Chief Zaro talked about the success of the collaboration with Greater Lakes Mental Healthcare, and the investment in that behavioral health intervention team might increase. He also affirmed that we collectively are living in the safest and healthiest time in history, so hopefully we can resolve some of the social issues so that we can appreciate that.

Tiffany Spier from the City of Lakewood Community Development department facilitated a discussion about ARPA stimulus dollars and how they might be invested. (LET'S KEEP SUPPORTING WHAT WE'RE ALREADY DOING

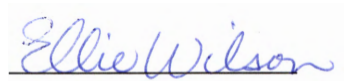
ACKNOWLEDGED BEVERLY HOWE, LEANNA, AND ANDIE'S SERVICE SINCE THEIR TERMS ON THE BOARD ARE ENDING

BOARD MEMBER UPDATES

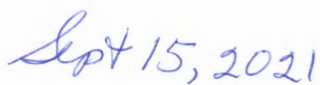
Ron acknowledged school will be in person in the Fall with a virtual option.

ADJOURN

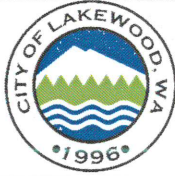
Ellie Wilson adjourned the meeting at 8: am.



Ellie Wilson, Chair



Date



**PLANNING COMMISSION
REGULAR MEETING MINUTES
July 07, 2021
Hybrid In-person/Virtual Meeting
6000 Main Street SW, Lakewood, WA 98499**

Call to Order

Mr. Don Daniels, Chair called the hybrid in-person/virtual meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Paul Wagemann, Linn Larsen, James Guerrero, Phillip Combs, and Ryan Pearson.

Planning Commission Members Excused: None

Commission Members Absent: Connie Coleman-Lacadie

Staff Present: Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Paul Bocchi (present)

Approval of Minutes

The minutes of the meeting held on June 16, 2021 were approved as written by voice vote M/S/C Wagemann/Larsen. The motion passed 6 - 0.

Agenda Updates

None

Public Comments

This meeting was held as a "hybrid" in-person/virtual meeting. Citizens were encouraged to attend and/or to provide written comments prior to the meeting. No public comments were received.

Mr. Glen Spieth, Lakewood resident, expressed welcome back wishes to Commissioners adding that he is glad things are moving toward a new normal with in-person meetings.

Public Hearings

2021 Annual Development Regulation Amendments

Mr. Don Daniels, Chair, opened the floor for public comment. Ms. Speir confirmed no public in attendance were interested in making comments on the proposed amendments. No written comments had been received. Chair Daniels closed the public hearing.

Unfinished Business

None

New Business

Action on 2021 Annual Development Regulation Amendments

Ms. Speir reviewed for commissioners the proposed amendments to the City's development regulations in LMC Titles 5, 14, and 18A. The amendments were based on legislative updates, staff experience and interaction with the code, and customer feedback. Ms. Speir read through the recommended Resolution 2021-03 to recommend to City Council for consideration and action.

The Resolution 2021-03 was approved as written by voice vote M/Sec Larsen/Guerrero. The motion passed 6-0 to recommend approval of the 2021 Annual Development Regulation package to the City Council.

Lakewood's American Rescue Plan Act (ARPA) Funds Discussion

Planning Commission members, CSAB staff person Brian Humphreys, Tiffany Speir, Paul Bocchi as Budget Analyst for the County Council, and representatives from LASA and Comprehensive Life Resources discussed ways the City's \$13.7M in ARPA funds could be allocated.

Report from Council Liaison

Councilmember Mr. Paul Bocchi updated commissioners on the following topics:

- Tuesday August 3rd is National Night Out with 10 various locations participating.
- Saturday, September 18th is the 25th Anniversary Celebration to be held at the Colonial Plaza.
- County Council has been receiving responses from cities stating interest in using ARPA funds for homelessness housing facilities, improved broadband in multiple areas, and sewer and water extension projects.
- City Council will hold a study session next week.

Reports from Commission Members and Staff

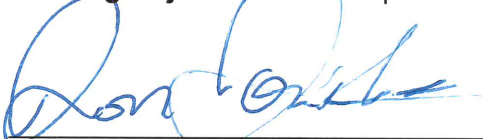
Future Planning Commission Agenda Topics

July/Aug: The July 21 and August 4 and 18 meetings were cancelled. No meetings would be held until September 1, 2021.

- Ms. Speir confirmed City Council adopted the 2021 Comprehensive Plan amendment package and its effective date would be August 6.
- The City Council removed 2021 Comprehensive Plan amendment 2021-04 from the package in order to direct additional review by the Planning Commission and public.
- Commissioners would likely be tasked with review of the Title 18A Land Use and Development Code Tree Preservation Chapter, including how it relates to recent citizen concerns over Garry Oaks.
- City Council has requested a future discussion on the Comprehensive Plan Energy & Climate Change Chapter and is asking Planning Commissioners to create a 5-year Action Plan on implementation.

Next Regular Meeting The next regular meeting would be held on September 1, 2021.

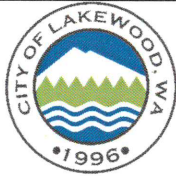
Meeting Adjourned at 7:50 p.m.



Don Daniels, Chair
Planning Commission 09/01/2021



Karen Devereaux, Recording Secretary
Planning Commission 09/01/2021



**PLANNING COMMISSION
REGULAR MEETING MINUTES
September 1, 2021
Hybrid In-Person/Virtual Meeting
6000 Main Street SW, Lakewood, WA 98499**

Call to Order

Mr. Don Daniels, Chair called the hybrid in-person/virtual meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Paul Wagemann, Linn Larsen, Phillip Combs, Ryan Pearson and Connie Coleman-Lacadie.

Planning Commission Members Excused: None

Commission Members Absent: None

Staff Present: David Bugher, Assistant City Manager, Development Services; Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant
Council Liaison: Paul Bocchi (present)

Approval of Minutes

The minutes of the meeting held on July 7, 2021 were approved as written by voice vote M/S/C Wagemann/Larsen. The motion passed 6 - 0.

Agenda Updates None

Public Comments

This meeting was held as a “hybrid” in-person/virtual meeting. Citizens were encouraged to attend and/or to provide written comments prior to the meeting. No virtual public comments were received.

Mr. Glen Spieth, Lakewood resident, expressed concern for the Lakewood community commercial apartment buildings and condos replacing single-family homes.

Public Hearings None

Unfinished Business None

New Business

Follow Up to 2021 Comprehensive Plan Amendments Adoption

On July 6th City Council adopted Ordinance 756 that included Comprehensive Plan amendments. Ms. Tiffany Speir reviewed several follow up items that stemmed from the 21 CPA amendment cycle for the Planning Commission.

Planning Commission Work Plan Review

City Council has identified several new significant items for the Planning Commission to address, including:

- 5-year Implementation Plan for Energy & Climate Change Chapter
- Comprehensive Review of the City's Housing policies and programs

Within the 2022 Comprehensive Plan Amendment Cycle:

- Western State Hospital Master Plan Update
- Tree Preservation (LMC Title 18.A.70 Article III)
- Location of Adult Family Homes within the Air Corridor 1 and 2 zones
- Review of the Tillicum Neighborhood Plan and Tillicum Center of Local Importance

2022 Comprehensive Plan Docket Introduction

Lakewood has begun its 2022 Comprehensive Plan and Zoning Map amendment (22CPA) cycle process. There are several legally required steps in order to complete this process:

- City level SEPA review;
- Department of Commerce (DoC) review;
- Planning Commission public hearing, review, and recommendation; and
- City Council public hearing, review and action.

The period for the public to submit applications ran July 19 – August 20, 2021. Currently (and subject to change), the following proposed amendments are included within the 2022 Comprehensive Plan and Zoning Map amendment cycle:

City-Initiated 2022 Text and Designation/Zone Applications

(Text and/or maps for each being prepared)

- 2022-01** Review and update of Zoning, Policies and Code related to Tree Preservation, including the redesignation and rezoning zone of acreage hosting Garry Oaks near St. Clare Hospital from Public Institutional (PI) to Open Space & Recreation 1 (OSR1)
- 2022-02** Update of Tillicum Neighborhood Plan and Tillicum Center of Local Importance (CoLI)
- 2022-03** Review and update of Housing Chapter and related amendments to LMC Title 18A development regulations
- 2022-04** Review of Zoning, Policies and Code related to Adult Family Homes (focus on potential allowance of AFHs in Air Corridor 1 (AC1) and Air Corridor 2 (AC2) zones)
- 2022-05** Update sections of the Comprehensive Plan to reflect the adoption of VISION 2050 by the Puget Sound Regional Council (see, e.g., Section 1.6.7.1)
- 2022-06** Update Comprehensive Plan Figures 3-5, 3-6, and 3-8 to reflect adoption of the 2020 Parks Legacy Plan; update Figure 4.1 with an updated Urban Focus Area map depicting the Downtown and Lakewood Station District Subareas, the Tillicum Neighborhood, and the City Landmarks listed in Section 4.4 text.

City-Initiated Land Designation/Zone Applications

1. TBA

Privately-Initiated Text and Designation/Zone applications

1. A request to rezone 1 parcel in Tillicum (15206 Portland Ave SW.) This will likely not be included in the docket list because it is a site-specific rezone and subject to the review process per LMC 18A.30 Article VII and subsection .680.

Report from Council Liaison None

Reports from Commission Members and Staff

Future Planning Commission Agenda Topics

09/15/21 Planning commission Public Hearing on the 2022 Comprehensive Plan Amendments Docket and Adult Family Homes (AFHs) in AC1 & AC2 zones introductory discussion

Next Regular Meeting The next regular meeting would be held on September 15, 2021.

Meeting Adjourned at 7:10 p.m.



Don Daniels, Chair
Planning Commission 09/15/2021



Karen Devereaux, Recording Secretary
Planning Commission 09/15/2021

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: September 20, 2021	TITLE: AN ORDINANCE of the City Council of the City of Lakewood, Washington identifying policies and priorities of use of Lakewood's American Rescue Plan Act (ARPA) funds, approving a certain amount of funds for initial expenditures fitting within specific expenditure categories (ECs) identified by the Department of Treasury, and establishing a City of Lakewood ARPA program.	TYPE OF ACTION: <input checked="" type="checkbox"/> <u>ORDINANCE NO. 759</u> <input type="checkbox"/> <u>RESOLUTION NO.</u> <input type="checkbox"/> <u>MOTION NO.</u> <input type="checkbox"/> <u>OTHER</u>
REVIEW: August 23, 2021 Study Session September 7, 2021 Public Hearing September 13, 2021 Study Session		
ATTACHMENTS: Draft Ordinance 759 and Exhibits A, B, and C; 9/7/21 Public Comments		

SUBMITTED BY: Tiffany Speir, Long Range & Strategic Planning Manager


RECOMMENDATION: It is recommended that the City Council adopt the proposed Ordinance identifying policies and priorities of use of Lakewood's \$13,766,236 in American Rescue Plan Act (ARPA) funds, approving a certain amount of funds for initial expenditures fitting within specific expenditure categories (ECs) identified by the Department of Treasury, and establishing a City of Lakewood ARPA program. The City Council will need to amend the Ordinance at Exhibit C to reflect its decisions regarding several initial expenditures that are presented with several options.

DISCUSSION: The City Council has considered ARPA community engagement feedback, public hearing testimony, and information from the City about how the ARPA program must be administered per federal guidance. The City has also been provided information regarding potential collaborations with other local governments to the City Council.

(Discussion continued on following page.)

ALTERNATIVE(S): The City Council could not adopt the Ordinance at this time. The City's ARPA funds must be committed by the City no later than December 31, 2024.

FISCAL IMPACT: Lakewood is eligible to receive \$13,766,236 in ARPA funds; it has already received the first tranche of \$6,883,118 and the second tranche will be available in mid-August 2022. The resources needed to administer these funds will depend on how the City Council directs they be used by the City and/or distributed to subrecipients. The ARPA funds must be exhausted by December 31, 2026, but records must be available for audit through December 31, 2031. ARPA authorizes up to 10% of the funds to be used for administration.

Prepared by: <u>Tiffany Speir, Long Range & Strategic Planning Manager</u>	 _____ City Manager Review
Department Director: <u>Dave Bugher, Community & Economic Development Director</u>	

Discussion Continued

At its September 13 study session, the City Council reviewed the recommended allocations to Treasury-identified fund categories and potential expenditures. The City Council directed that an “unallocated funds” category be created for tracking purposes and also identified expenditures to be approved, deferred or removed from consideration as part of this Ordinance.

An updated chart of initial expenditures – including two that the City Council needs to clarify in Exhibit C prior to taking action on the Ordinance – is on the following page.

Attachment B contains the written public comments from the September 7 hearing.

The City Council is requested to amend the Ordinance at Exhibit C to indicate whether to:

- 1) fund the LPD 2021 and 2022 body camera program operations, and
- 2) fund the LPD retention bonus program.

		9/13 Initial City Council Direction		Additional Recommendation	
		Action	Amount	Recommended Action	Amount
ARPA Expenditures*	Category				
Comfort Inn + 5% Direct Admin Costs (Purchase & Emergency Shelter Operation for 2 years)	B. Negative Economic Impacts	YES	\$1,050,000		
Lakewood Community Services Advisory Board 1% of Funds in 2022 and 2023 + 5% Direct Admin Costs (2 years)	C. Services to Disproportionately Impacted Commu-	YES	\$144,543		
2021 Warriors of Change + 5% Direct Admin Costs (Clover Park High School)	C. Services to Disproportionately Impacted Commu-	YES	\$71,873		
Pierce County BIPOC Business Accelerator Contribution + 5% Direct Admin Costs	C. Services to Disproportionately Impacted Commu-	YES	\$525,000		
LPD Body Cameras + 5% Direct Admin Costs (Purchase of cameras and video storage; maybe 1 year operations) Cameras & Video Storage cost = \$336,304 State Police Reform Funds for cameras & video = \$238,260 ARPA share for Camera & Video Storage: \$336,304 - \$238,260 = \$98,004 + 5% Direct Admin Costs = \$102,904	F. Revenue Replacement	YES	\$102,904		
LPD Body Cameras + 5% Direct Admin Costs (2021-2022 biennium operations) \$40,380 (2021) + \$293,573 (2022) = \$333,953 + 5% Direct Admin Costs = \$350,651	F. Revenue replacement	DEFER until Mid-Biennial Budget Review Process	\$0	YES	\$350,651
LPD Retention Bonus: \$7,500 lump sum payment per officer (85 officers = \$637,500 maximum) in exchange for a commitment to remain with the department for three years + 5% Direct Admin Costs	F. Revenue Replacement	DEFER until Mid-Biennial Budget Review	\$0	YES	\$669,375
ARPA Program Administration Indirect Costs* (5 years) (Two Finance 0.5 FTEs, 1 FTE ARPA Coordinator (including resident navigator services), Tracking & Reporting Resources, Other City Staff %)	G. Administrative Costs	YES	\$688,312		
Subtotal plus 5% direct admin costs			\$2,582,632		\$1,020,026
Community Engagement (CE) External Requests					
Boys & Girls Club (5 years)	B. Negative Economic Impacts	Maybe if ARPA & youth-	\$226,000		
Habitat for Humanity Boat Street Project (utilities and road improvements for 12 unit project)	C. Services to Disproportionately Impacted Com-	YES	\$242,000		
Rebuilding Together South Sound (5 years)	C. Services to Disproportionately Impacted Com-	YES	\$325,000		
YMCA (\$339,000 per year for 5 years)	C. Services to Disproportionately Impacted Communities	Maybe if ARPA & youth-	\$1,695,000		
Subtotal plus 5% direct admin costs			\$2,488,000		\$0
Identified Revenue Replacement Expenditures*					
Emergency Services Alert & Warning System	F. Revenue Replacement	YES	\$13,331		
West Pierce Fire & Rescue	F. Revenue Replacement	YES	\$230,000		
City Website Multilingual Services	F. Revenue Replacement	YES	\$35,000		
Youth Employment Program (\$84,000 per year)	F. Revenue Replacement	YES for 1 yr	\$84,000		
City Reader Boards (2 @ \$160K each)	F. Revenue Replacement	YES	\$320,000		
Subtotal plus 5% direct admin costs			\$682,331		\$0
TOTAL			\$5,752,963		\$1,020,026

Lakewood Police Department (LPD) Retention Bonus Program Explanation:

As communicated in the recent past, the LPD has been expecting a large number of police officer retirements to occur in the near future. A primary reason for this is that when the Police Department was established in 2004, many of the officers who were hired from other agencies had about the same number of years' experience; essentially early to mid-career. Over the last few years, a steady number of officers have retired. The good news is that to date the LPD has been able to keep up with hiring. However, this trend has drastically changed in the just the past few months.

Currently, 85 of the 95 budgeted commissioned officer positions are filled, meaning there are 10 vacancies. Most are from retirements, but some were not expected. In addition, we also have another 6 of the 85 who are not available for the reasons included below, meaning the LPD is currently down a total of 16 officers:

- 2 new hires are in PTO training and not available for patrol for one to two months;
- 1 new hire is attending the academy;
- 1 on maternity leave for several months;
- 1 on military leave until 2022; and
- 1 out for 4 to 6 months with an off-duty injury.

The good news is that LPA has 2 trainees who are going through PTO; LPD is also in the process of hiring 2 laterals that will reduce the operational shortfall to 12 positions.

The not so good news is that we learned in the last two weeks that another officer is expected to retire in November, a second in December, a third submitted her resignation to take a police officer position out of state and a fourth has been notified of possible military activation, though no formal orders. This in turn increases the operational shortfall back to 16.

A number of officers have decided to retire earlier than they originally planned while others are looking to leave the state altogether. COVID-19 impacts exacerbate the situation when an employee has to be quarantined due to potential exposure to the virus (e.g., prisoner transport, family exposure). The LPD has had three such situations in the last month.

To date, the LPD has been able to maintain coverage with use of overtime; however, that is not an optimal solution. Likewise, the LPD continues to aggressively recruit both new police officers and laterals, although the hiring of laterals is slowing down. Hiring speed is dictated by the civil service process as prescribed by the state.

The impacts of these staffing shortages are already being felt. Most members of the special operations unit have been reassigned to patrol and the remaining to conducting background checks on applicants. This still has not been enough to maintain full staffing levels in patrol and has resulted in an increase in overtime usage. LPD is on track to almost triple overtime usage from the second quarter to the third quarter 2021. While this may have a budgetary impact, the greater concern is for the stress on officers leading to burnout and compounding the issue. This situation simply cannot be sustained.

It is likely LPD will need to begin pulling officers from ancillary units like neighborhood policing and property crimes unit to help support basic staffing in patrol. This would require the termination of the Western State Hospital Community Partnership contract and the Behavioral Health Contact Team in order to reassign the affiliated neighborhood police officers (NPOs). These are valuable programs, but without a significant effort to retain personnel, we simply will not be able to continue staffing those positions.

LPD recently implemented incentives to attract lateral applications; however, we also need to provide incentives to entice current officers to decide not to leave and/or retire early. To address this and since the City Council is discussing the use of ARPA funds, the recommendation is to create a one-time retention bonus funded with ARPA funds.

The offer to existing officers would be a \$7,500 lump sum payment (the current 85 officer total equates to \$637,500) in exchange for a commitment to remain with the department for three years. That amount of time should allow LPD to hire enough people to get staffing back up to a level commensurate with the services we are expected to provide.

If not now, the recommendation will be to use ARPA revenue replacement funds or one-time General Fund monies as part of the 2021-2022 mid-biennial budget adjustment process later this year.

ATTACHMENT A

ORDINANCE NO. 759

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON IDENTIFYING POLICIES AND PRIORITIES OF USE OF LAKEWOOD'S AMERICAN RESCUE PLAN ACT (ARPA) FUNDS, APPROVING A CERTAIN AMOUNT OF FUNDS FOR INITIAL EXPENDITURES FITTING WITHIN SPECIFIC EXPENDITURE CATEGORIES (ECs) IDENTIFIED BY THE DEPARTMENT OF TREASURY, AND ESTABLISHING A CITY OF LAKEWOOD ARPA PROGRAM.

FINDINGS

WHEREAS, COVID-19 is a contagious and potentially deadly virus that has been declared a pandemic event by the World Health Organization; and

WHEREAS, in 2020, President Biden, Governor Inslee, and Pierce County Executive Dammeier and Lakewood City Manager John Caulfield each declared states of emergency within their respective jurisdictions; and

WHEREAS, actions taken to mitigate the spread of COVID-19 have resulted in widespread and continuing social and economic disruption throughout the City of Lakewood; and

WHEREAS, the COVID-19 Delta Variant has resulted in some of the highest hospitalization rates throughout the pandemic, with no end of its effects yet seen; and

WHEREAS, on March 11, 2021, the federal government enacted the American Rescue Plan Act (ARPA) that is expected to provide \$13,766,236 to the City of Lakewood, which is considered a Metropolitan City under the Act; and

WHEREAS, the United States Department of the Treasury will allocate funding to the City of Lakewood in two equal tranches, with the first tranche of an estimated \$6,883,118 expected to be received in 2021, and the second equal tranche in 2022; and

WHEREAS, the ARPA specifies eligible expenditures that include responding to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), its negative economic impacts, and necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, time is of the essence due to the duration of the pandemic and the ongoing negative impact on public health and the economy upon which the public depend; and

WHEREAS, on March 27, 2021 the City of Lakewood City Council established four initial policies regarding the City's ARPA allocation, namely, that: ARPA funds would be subject to a one percent (1%) set-a-side for human services; ARPA funds would generally be used for one-time costs, although the Council would consider making exceptions for certain programs or pilot programs; Lakewood's ARPA funds would be used to "fill the gaps" versus duplicating services and resources available from federal, state or county sources; and the City would conduct a robust community engagement effort with businesses, residents, human service providers and other non-profits, and other community stakeholders to seek input and recommendations concerning community needs that could be funded with the ARPA funds; and

WHEREAS, community engagement was conducted between April and August, 2021 through: discussions at the City's boards and commissions and two community stakeholder summits; personal outreach to neighborhood associations, cultural organizations, municipal partners such as utilities, special districts, and economic development organizations; City publications; Coffee with the Mayor; and an online public survey; and

WHEREAS, Lakewood residents and businesses continue to experience physical and mental health stress and economic stress due to the ongoing pandemic and its effects; and

WHEREAS, on September 7, 2021, the City Council held a duly noticed public hearing on the proposed policies and allocations of the ARPA funds; and

WHEREAS, the City Council completed its consideration of public input and its deliberations regarding policies and allocations of the ARPA funds on September 20, 2021;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of City Council Findings.

The Findings of the City Council are adopted as part of this Ordinance.

Section 2. Adoption of ARPA Allocation Policies and Priorities.

The policies and priorities of use included in **Exhibit A** to this Ordinance are adopted as part of this Ordinance.

Section 3. Adoption of ARPA Allocation Categories.

The allocation categories of ARPA funds as described in **Exhibit B** to this Ordinance are adopted as part of this Ordinance.

Section 4. Initial Expenditures Approved.

The expenditures as described in **Exhibit C** to this Ordinance are approved.

Section 5. Establishment of ARPA Program.

The City Manager is hereby authorized to establish and implement a City of Lakewood ARPA program to provide the opportunity for individuals, businesses, organizations, and governmental units to apply for ARPA funds as subrecipients, provided that their applications and proposed uses of funds comply with ARPA and the Department of the Treasury Guidance and provided that expenditures are approved per the City's ARPA program processes. The Lakewood ARPA program will include the needed resources to track and report on the use of ARPA funds as required by the Department of the Treasury.

Section 6. Emergency.

This Emergency Ordinance is necessary for the immediate preservation of the public peace, health, safety, or support of the City of Lakewood government and its existing institutions to provide relief to its citizens and businesses during the Coronavirus pandemic.

Section 7. Severability.

If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 8. Effective Date.

This emergency Ordinance shall be in full force and effect immediately after final passage.

ADOPTED by the City Council of the City of Lakewood this 20th day of September, 2021.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney

EXHIBIT A
POLICIES AND PRIORITIES FOR USE OF
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

Policies in addition to those adopted as part of this Ordinance per its Findings:

1. Provide ARPA and other COVID-19 related resource navigation services to Lakewood residents and businesses.
2. Provide support to people living in, and agencies, organizations and businesses operating in, Lakewood's "hardest hit communities" as defined in Department of the Treasury guidance.
3. Improve infrastructure in Lakewood to mitigate historical inequality and health issues in "hardest hit communities" as defined by the Department of the Treasury as well as to spur economic recovery.
4. Improve Lakewood's delivery of municipal services to its residents and businesses in light of COVID (i.e. facility, communications and operations improvements)

Priorities for Use (not listed in order of importance):

1. Responding to Public Health Emergency

- Support COVID-19 vaccination efforts

2. Assistance to households, small businesses, and nonprofits, or aid to impacted industries:

- Provide ARPA and COVID-19 resource navigation services to Lakewood residents, including in partnership with United Way and other service providers, Pierce County, and other jurisdictions.
- Provide ARPA and COVID-19 resource navigation services to Lakewood businesses with an emphasis on BIPOC and small businesses, including in partnership with Pierce County and other jurisdictions.
- Provide financial assistance to non-profits and human services organizations operating in Lakewood and providing ARPA-eligible services.
- Support efforts to maintain existing, and to create new, affordable housing capacity in Lakewood.
- Support the creation of emergency shelter housing units.

3. Provision of government services:

- Support facility improvements, infrastructure improvements, payment arrears forgiveness programs, and other ARPA-eligible program expenditures, including in partnership with public partners (e.g., power utilities (TPU, PSE, LL&P), West Pierce Fire & Rescue, Pierce County Library Services District, Lakewood Water District, Pierce County Sewer, and others).
- Address and backfill City revenue shortfalls caused by the COVID-19 pandemic per ARPA criteria and Department of Treasury guidance.
- Improve remote access to City services to accommodate post-COVID-19 resident and business needs.

- Capital and non-capital improvements to City facilities related to COVID-19 and post-COVID-19 operations.
- Maintain a supply of non-capital ARPA-eligible supplies, including PPE for City employees and the public attending City meetings and events.

4. Providing grants to eligible employers that have eligible workers who perform essential work:

- TBD

EXHIBIT B
AMERICAN RESCUE PLAN ACT (ARPA)
EXPENDITURE CATEGORIES



EXHIBIT C
INITIAL ARPA EXPENDITURES*, **

ARPA Expenditures*	Category	9/13 Initial City Council Direction		Additional Recommendation	
		Action	Amount	Recommended Action	Amount
Comfort Inn + 5% Direct Admin Costs (Purchase & Emergency Shelter Operation for 2 years)	B. Negative Economic Impacts	YES	\$1,050,000		
Lakewood Community Services Advisory Board 1% of Funds in 2022 and 2023 + 5% Direct Admin Costs (2 years)	C. Services to Disproportionately Impacted Commu-	YES	\$144,543		
2021 Warriors of Change + 5% Direct Admin Costs (Clover Park High School)	C. Services to Disproportionately Impacted Commu-	YES	\$71,873		
Pierce County BIPOC Business Accelerator Contribution + 5% Direct Admin Costs	C. Services to Disproportionately Impacted Commu-	YES	\$525,000		
LPD Body Cameras + 5% Direct Admin Costs (Purchase of cameras and video storage, maybe 1 year operations) Cameras & Video Storage cost = \$336,304 State Police Reform Funds for cameras & video = \$238,260 ARPA share for Camera & Video Storage: \$336,304 - \$238,260 = \$98,004 + 5% Direct Admin Costs = \$102,904	F. Revenue Replacement	YES	\$102,904		
LPD Body Cameras + 5% Direct Admin Costs (2021-2022 biennium operations) \$40,380 (2021) + \$293,573 (2022) = \$333,953 + 5% Direct Admin Costs = \$350,651	F. Revenue replacement	DEFER until Mid-Biennial Budget Review Process	\$0	YES	\$350,651
LPD Retention Bonus: \$7,500 lump sum payment per officer (85 officers = \$637,500 maximum) in exchange for a commitment to remain with the department for three years + 5% Direct Admin Costs	F. Revenue Replacement	DEFER until Mid-Biennial Budget Review	\$0	YES	\$669,375
ARPA Program Administration Indirect Costs* (5 years) (Two Finance 0.5 FTEs, 1 FTE ARPA Coordinator (including resident navigator services), Tracking & Reporting Resources, Other City Staff %)	G. Administrative Costs	YES	\$688,312		
Subtotal plus 5% direct admin costs			\$2,582,632		\$1,020,026
Community Engagement (CE) External Requests					
Boys & Girls Club (5 years)	B. Negative Economic Impacts	Maybe if ARPA & youth-	\$226,000		
Habitat for Humanity Boat Street Project (utilities and road improvements for 12 unit project)	C. Services to Disproportionately Impacted Com-	YES	\$242,000		
Rebuilding Together South Sound (5 years)	C. Services to Disproportionately Impacted Com-	YES	\$325,000		
YMCA (\$339,000 per year for 5 years)	C. Services to Disproportionately Impacted Communities	Maybe if ARPA & youth-	\$1,695,000		
Subtotal plus 5% direct admin costs			\$2,488,000		\$0
Identified Revenue Replacement Expenditures*					
Emergency Services Alert & Warning System	F. Revenue Replacement	YES	\$13,331		
West Pierce Fire & Rescue	F. Revenue Replacement	YES	\$230,000		
City Website Multilingual Services	F. Revenue Replacement	YES	\$35,000		
Youth Employment Program (\$84,000 per year)	F. Revenue Replacement	YES for 1 yr	\$84,000		
City Reader Boards (2 @ \$160K each)	F. Revenue Replacement	YES	\$320,000		
Subtotal plus 5% direct admin costs			\$682,331		\$0
TOTAL			\$5,752,963		\$1,020,026

*Amounts are preliminary and subject to change

** Revenue replacement can be used for items identified as ARPA expenditures or for other government services as described in the Dept. of the Treasury Interim Final Rule.

From: [John DeVore](#)
To: [Briana Schumacher](#)
Cc: [Derise Warner](#)
Subject: City of Lakewood ARPA Public Hearing
Date: Tuesday, August 24, 2021 3:03:25 PM

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- helpdesk@cityoflakewood.us ext. 4357

Hi Briana: I will be unable to attend the meeting either in person or via virtual meetings, as I will be at a conference in Kennewick, WA. I have a question that I would like to submit to the Council and it is as follows:

As ARPA fund allocations (e.g. electric utility funds for customers who do NOT qualify for any of the LIHEAP assistance channels) are determined, how does the City intend to distribute them? Will they use some sort of CAP agency for the vetting, distribution, and record keeping of the assistance?

Thank you,

John M. DeVore

General Manager

Lakeview Light & Power

253-327-6116 (W) | 253-732-4927 (C)

ATTACHMENT B



COMMISSIONERS

J.S. Korsmo, Jr.

G. J. Rediske

G. J. Barton

GENERAL MANAGER

Randall M. Black

September 02, 2021

City of Lakewood
City Council
6000 Main Street SW
Lakewood WA 98499

Dear City Council Members:

On behalf of the Board of Commissioners and the Lakewood Water District, I would like to express our appreciation for the outreach work the City has done to solicit input on priorities for the ARPA funds received. As part of this process, the District proposed four potential projects that we feel offer significant, long-term benefits to the City. We were of course pleased to see one of these projects, a new well at the Ponders site, be proposed for further consideration by the City Council. The new Ponders Well project offers numerous benefits to the City and Water District, in addition to the local Springbrook community, and would be a valuable investment for many years to come.

Another project proposed by the District for consideration is a new well at the Saint Clare Hospital site. We believe this project provides the same benefits as the proposed well at the Ponders site, in addition to adding resiliency to the water supply for the critical public health functions of the hospital. The zone of influence from the new well would benefit the Springbrook area because of its location and would provide resilience to this critical public health facility by having a water source that could directly supply the hospital during a catastrophic emergency. Discussions between the District and the hospital have taken place in the past and there is tremendous support for this project if funding is available.

A new well at the hospital is anticipated to cost more than the proposed Ponders Well project. However, given the additional benefits the District sees with a well at the hospital, the District is willing to reallocate funds from the District's budget for other planned projects to cover the additional costs and maintain the same amount requested from the City.

If the City agrees with partnering with the District to construct a new well at the requested funding level of \$1,000,000, we would request those funds be allocated to constructing a new well at Saint Clare Hospital instead of at the Ponders site. However, if the City believes the better use of the funds is to install a new well at the Ponders site, we still strongly support that project and will appreciate the City's support and partnership in completing that work as well.

Thank you for your consideration.

Sincerely,

Randall M. Black
General Manager

Cc: Board of Commissioners

From: [Tiffany Speir](#)
To: [Briana Schumacher](#)
Subject: Fwd: [POSSIBLE SPAM] Habitat for Humanity - ARPA investment in Tillicum affordable housing development
Date: Tuesday, September 7, 2021 4:28:26 PM
Attachments: [Tillicum Map All Projects 8-13 Printable.xlsx](#)
[Boat St. Conceptual Site Plan 04-03-20 edit 8-23.pdf](#)
[Boat St Pro forma \(3\).xlsx](#)

Tiffany Speir
City of Lakewood

Begin forwarded message:

From: Jason Gauthier <jgauthier@tpc-habitat.org>
Date: September 7, 2021 at 4:17:51 PM PDT
To: Don Anderson <DAnderson@cityoflakewood.us>, Paul Bocchi <PBocchi@cityoflakewood.us>, Linda Farmer <lfarmer@cityoflakewood.us>, Patti Belle <pbelle@cityoflakewood.us>, Jason Whalen <JWhalen@cityoflakewood.us>, Mary Moss <MMoss@cityoflakewood.us>, Mike Brandstetter <MBrandstetter@cityoflakewood.us>
Cc: Tiffany Speir <tspeir@cityoflakewood.us>, Jeff Gumm <JGumm@cityoflakewood.us>, John Caulfield <JCaulfield@cityoflakewood.us>, David Bugher <DBugher@cityoflakewood.us>
Subject: [POSSIBLE SPAM] Habitat for Humanity - ARPA investment in Tillicum affordable housing development

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- helpdesk@cityoflakewood.us ext. 4357

This email contains a compressed file as an attachment!

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- helpdesk@cityoflakewood.us ext. 4357

Mayor Anderson and Members of the Council,

Following up on previous emails and in anticipation of my public comments later today. As the Council continues deliberation on difficult choices regarding City of Lakewood investment of ARPA funds, I'd like to add a complete account of information as we continue to advocate for the City to fund capital infrastructure off-site improvements to support a 12-unit Habitat for Humanity homeownership development in Tillicum.

Attached you'll find three documents.

1. **Tillicum Map All Projects** details the locations our current and future housing development. Looking the map in this document, I'd direct your attention to the projects near Boat St and 88th Ave, where we'll be building 12 total units (39-46 and 47-50).
2. **Boat Street Conceptual Site Plan**. This site plan from April of 2022, has been amended with an August 2021 purchase of property on 88th Street, expanding the previous 8-unit development to it's current size of 12 units.
3. **Boat St Pro forma**. On this document I'll direct your attention to off-site improvements costs, making up nearly the entirety of our ARPA request.

Just a note that the infrastructure investment to support Habitat for Humanity's affordable homeownership project in Tillicum, noted on page 43 - *Potential ARPA Allocations*, would fulfill 2 of the 4 areas for proposed use of ARPA funds:

This project will put an additional 12 units of permanently affordable (via a 99-year revolving ground lease) into the housing stock in this community, forever ensuring well maintained and affordable housing exists in the Tillicum neighborhood.

An ARPA investment of \$242,000 to complete off-site infrastructure improvements will combine with the City of Lakewood's current investment of \$600,000 of HOME funds (*these funds have been and will be utilized for acquisition and home construction, and then will transfer as down payment assistance for the low-income buyers*) to potentially, and likely, serve as leverage to acquire an additional \$950,000 of Pierce County and State of Washington funds.

Our organization is poised to begin breaking ground in early 2022 on this project and we ask to Council to continue supporting your priorities on affordable housing and investment in the Tillicum neighborhood via this project.

I'm happy to talk, text, or email about this project and our work any time you have a question.

Best,

Jason Gauthier

[He/Him]

Director of Operations & Government Affairs

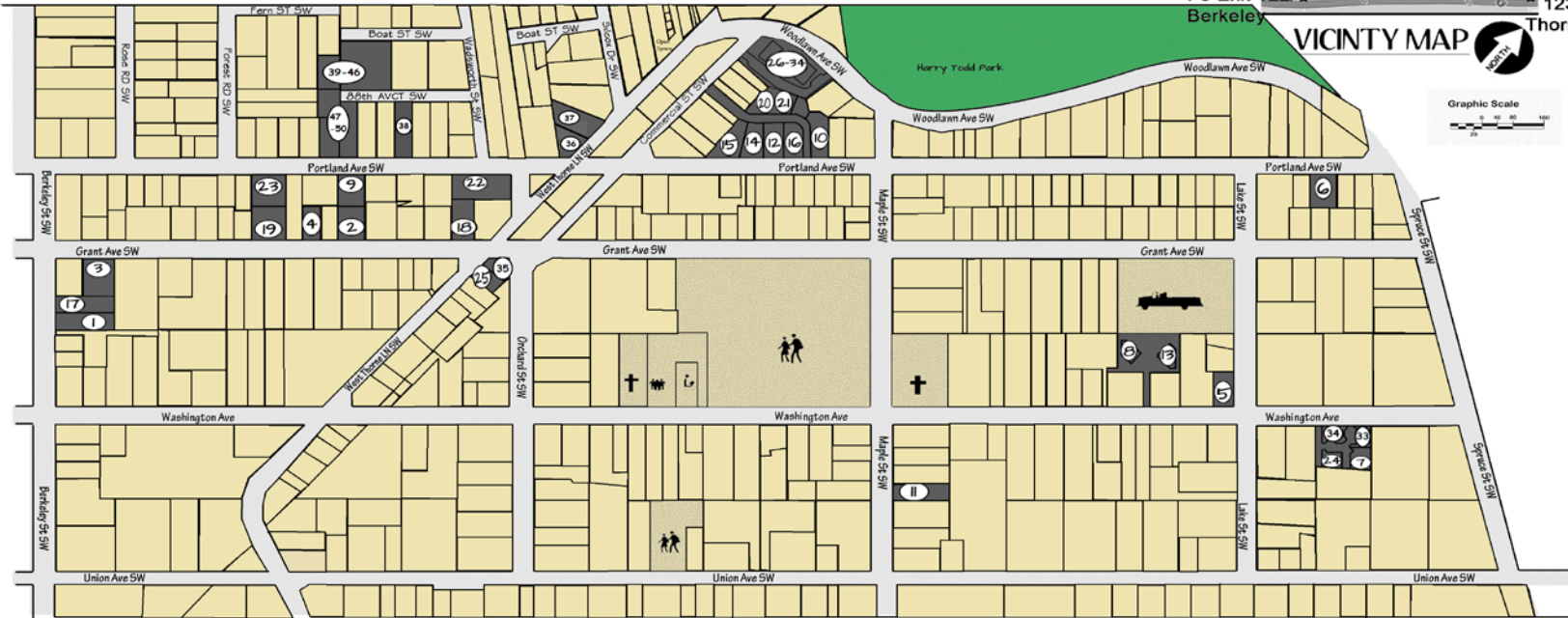
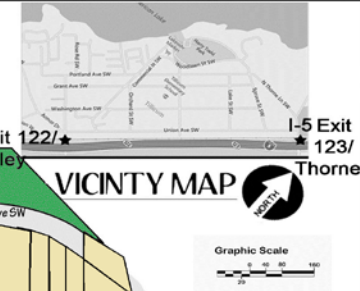
906-221-5382 [call/text]





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Tillicum - Neighborhood Project Area 2012-2023



Habitat for Humanity - Tillicum Projects

REF#	Complete	Construction Type	Address	REF#	Complete	Construction Type	Address	REF#	Complete	Construction Type	Address	REF#	Complete	Construction Type	Address
1	8/12	New Construction	8501 Berkley Ave	14	6/14	New Construction	14830 Portland Ave	27	1/18	New Construction	8905 Commercial St	40	-	New Construction	ALTH 2
2	6/12	New Construction	15206 Grant Ave	15	8/14	New Construction	14916 Portland Ave	28	5/18	New Construction	8909 Commercial St	41	-	New Construction	ALTH 3
3	9/12	New Construction	15407 Grant Ave	16	8/14	New Construction	14816 Portland Ave	29	5/18	New Construction	8913 Commercial St	42	-	New Construction	ALTH 4
4	7/12	Minor Home Repair	15212 Grant Ave	17	11/14	New Construction	8507 Berkley Ave	30	6/18	New Construction	8917 Commercial St	43	-	New Construction	ALTH 5
5	8/12	Critical Home Repair	14504 Washington Ave	18	11/14	New Construction	15104 Grant Ave	31	9/18	New Construction	8921 Commercial St	44	-	New Construction	ALTH 6
6	11/12	Critical Home Repair	14417 Portland Ave	19	1/15	New Construction	15218 Grant Ave	32	2/19	New Construction	8925 Commercial St	45	-	New Construction	ALTH 7
7	12/12	New Construction	14417 Washington Ave	20	3/15	New Construction	14822 Tillicum Lane	33	6/19	New Construction	14415 Washington Ave	46	-	New Construction	ALTH 8
8	12/12	New Construction	14522 Washington Ave	21	2/15	New Construction	14820 Tillicum Lane	34	5/18	New Construction	14419 Washington Ave	47	-	New Construction	ALTH 9
9	5/13	New Construction	15207 Portland Ave	22	5/15	New Construction	15101 Portland Ave	35	11/18	New Construction	14711 W Thorne Lane	48	-	New Construction	ALTH 10
10	9/13	New Construction	14812 Portland Ave	23	4/15	New Construction	15219 Portland Ave	36	5/19	New Construction	14612 W Thorne Lane	49	-	New Construction	ALTH 11
11	1/14	Critical Home Repair	8309 maple St	24	6/16	New Construction	14421 Washington Ave	37	5/19	New Construction	14614 W Thorne Lane	50	-	New Construction	ALTH 12
12	3/14	New Construction	14826 Portland Ave	25	11/15	Full Rehab	14715 W Thorne Lane	38	2/19	New Construction	15116 Portland Ave	51			
13	6/14	New Construction	14518 Washington Ave	26	4/18	New Construction	8901 Commercial St	39	-	New Construction	ALTH 1	52			

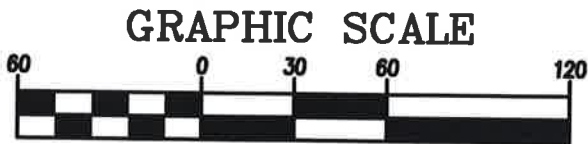
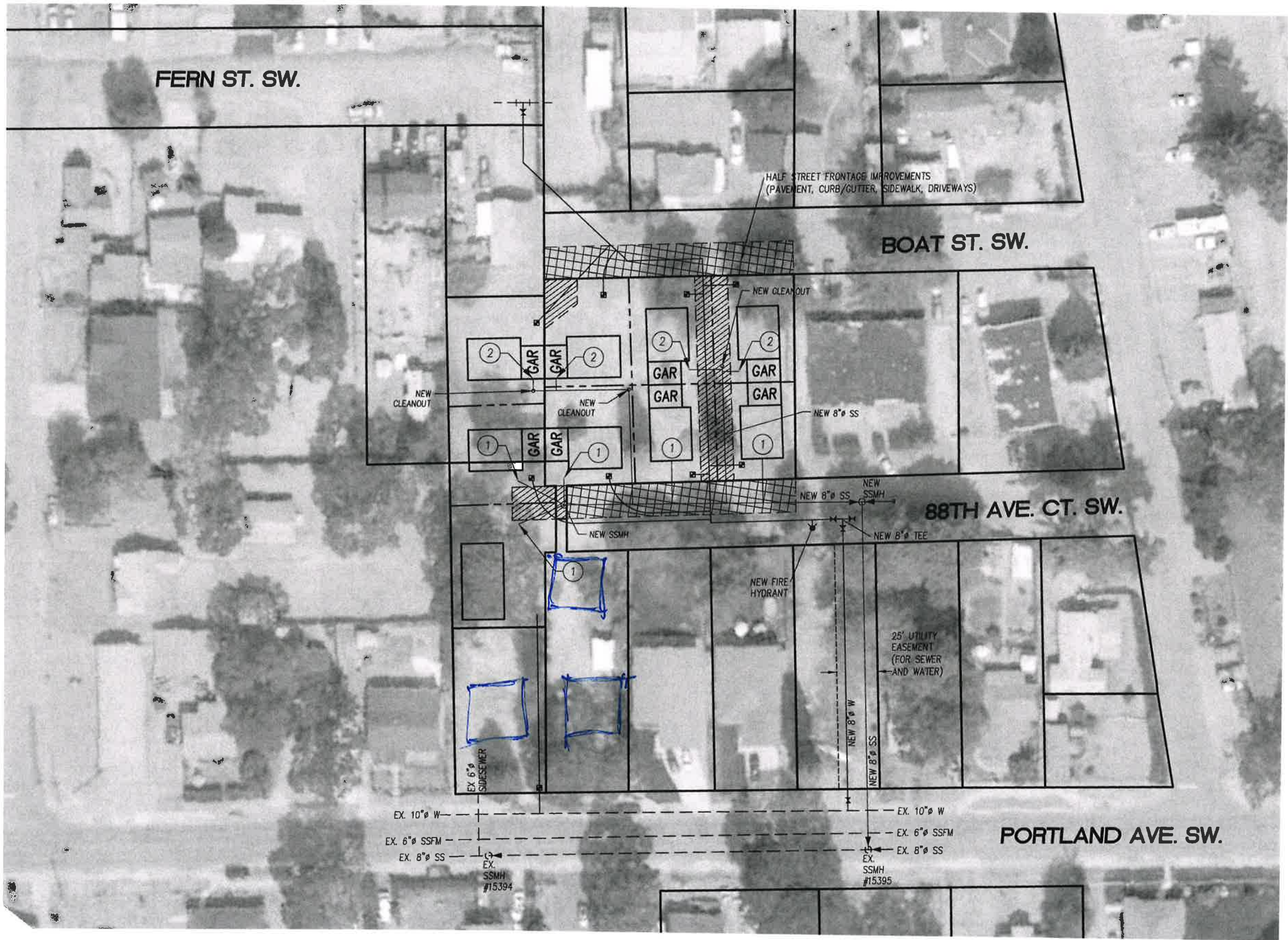
33 New Homes Built

Summary To Date: 4 Home Repairs

1 Full Rehab



12 Planned

AREAS AND DIMENSIONS ARE FROM GIS SOURCES AND DO NOT REPRESENT SURVEYED INFORMATION



(IN FEET)
1 inch = 60ft.



- ① NEW SIDE SEWER
- ② NEW SIDE SEWER FOR TWO (2) LOTS.
-  HALF STREET FRONTAGE IMPROVEMENTS
-  ACCESS EASEMENT

NOTES:

1. SHORT PLAT PARCELS 0219212116, 0219212056, AND 0219212017 INTO NINE LOTS.
2. EACH CREATED LOT IS BE A MINIMUM OF 3,000 SF IN SIZE WITH A MINIMUM FRONTAGE OF 50 FEET.
3. A SHARED ACCESS IS TO BE PROVIDED BETWEEN 88TH AVE CT SW AND BOAT ST SW.
4. FRONTAGE IMPROVEMENTS ARE TO BE CONSTRUCTED ALONG THE PROJECT FRONTAGE TO THE CENTERLINE OF THE PUBLIC R/W ONLY AND NOT TO THE OPPOSITE SIDE OF THE STREET.
5. PROPOSED BUILDING OUTLINES SHOWN ARE CONCEPTUAL. BUILDINGS ARE INTENDED TO MEET THE SETBACK REQUIREMENTS FOR THE MR2 ZONE.
6. PRIVATE SIDESEWER EASEMENTS AND PRIVATE SEWER MAINTENANCE AGREEMENTS WILL BE NEEDED FOR CREATED LOTS THAT SHARE A SIDESEWER.
7. PRIVATE SIDESEWER EASEMENTS AND PRIVATE SEWER MAINTENANCE AGREEMENTS WILL BE NEEDED FOR THE CREATED LOTS THAT HAVE ADJACENT SIDESEWERS THAT ARE CLOSER THAN 5' FROM A PROPERTY LINE.
8. PRIVATE WATER SERVICE EASEMENTS WILL BE NEEDED FOR WATER SERVICES THAT CROSS MULTIPLE PROPERTIES.

TPCHF - LAND ACQUISITION PRO FORMA

Site - Boat St.

DEVELOPMENT COSTS		Number of Homes =	9	HOME	CDBG	SHOP
LAND ACQUISITION						
	Environmental Assessment		\$900			
	Property Appraisal		\$750			
	Title Report & Closing Costs		\$5,300			
	Feasibility Study		\$9,500			
	Relocation		\$0			
	Water Easement		\$3,000			
	Vacated Street Purchase		\$0			
	Land Purchase		\$260,000	\$260,000		
	Land Acquisition Total		\$279,450	\$260,000	\$0	\$0
SOFT COSTS						
	Architect		\$0			
	Short Plat		\$10,370			
	Civil Engineering		\$75,000			
	Land Survey		\$7,800			
	Geotechnical Engineering		\$2,000			
	Site Dev. Const Staking & As-Builts		\$24,000			
	Site Dev. Permits & Fees		\$9,420			
	Site Specific Re-Zone & C. Plan Amendment		\$9,746			
	Bonds		\$0			
	Soft Costs Total		\$138,336	\$0	\$0	\$0
SITE DEVELOPMENT						
Demolition & Prep						
	Asphalt, Curb, Gutter & Sidewalk Removal		\$12,500			\$12,500
	Building & Fence Demolition		\$0			\$0
	Cleanup & Waste Removal		\$1,000			\$1,000
	Special Mitigation - Asbestos, Lead, Oil Tanks, Etc.		\$0			\$0
	Tree & Brush Removal		\$5,000			\$5,000
	Demo. Permits & Fees		\$0			
	Demolition & Prep Subtotal		\$18,500	\$0	\$0	\$18,500
On-Site Construction						
	Mobilization		\$8,000			\$8,000
	Temp Fence		\$8,820			
	Clearing, Stockpile Soil, Haul Waste		\$0			
	T.E.S.C.		\$20,100			\$20,100
	Earthwork & Grading		\$7,500			\$7,500
	Common Utility Work		\$0			
	Site Fencing		\$12,000			\$12,000
	Common Areas - Landscape, Lighting, Play-Spaces, Etc.		\$0			
	Storm Drainage		\$8,550			

	Private Street Work - Paving, Sidewalk, Etc.	\$14,765			
	On-Site Construcion Subtotal	\$79,735	\$0	\$0	\$47,600
Off-Site Construction					
	Sanitary Sewer Extension	\$81,450	\$81,450		
	Water Main Extension & Hydrants	\$56,350	\$56,350		
	Storm Drainage	\$37,225	\$37,225		
	Dry Utilities (Power, Gas, Tel)	\$0			
	Joint Utility Trench	\$9,950	\$9,950		
	Earthwork & Grading	\$0			
	Public Street Work - Paving, Sidewalk, Traffic Control, Etc.	\$56,860		\$56,860	
	Street Lighting	\$0			
	Off-Site Construction Subtotal	\$241,835	\$184,975	\$56,860	\$0
	Site Development Total	\$340,070	\$184,975	\$56,860	\$66,100
HOME CONSTRUCTION					
	GIK	\$12,564			
	Building Permits	\$9,215			
	Utility Fees - Meters, Connection Charges, Etc.	\$6,850			
	Home Construction - Direct Labor	\$39,000			
	Home Construction - Contract Labor and Materials	\$72,398			
	Single Home Construction Total	\$140,026	\$0	\$0	\$0
	Project Home Construction Total	\$1,260,237	\$0	\$0	\$0
DEVELOPMENT TOTALS					
	Direct Project Cost Total	\$ 2,018,093	\$ 444,975	\$ 56,860	\$ 66,100
	Contingency (10%)	\$201,809	\$44,498	\$5,686	\$6,610
	Overhead (20% of Home Construction)	\$252,047	\$0	\$0	\$0
	Full Project Cost Total	\$ 2,471,950	\$ 489,473	\$ 62,546	\$ 72,710
	Cost Per Home	\$274,661	\$ 54,386	\$ 6,950	\$ 8,079

Habitat	Comments
\$900	
\$750	
\$300	
\$9,500	
	\$5/SqFt
\$11,450	
\$10,370	
\$75,000	Engineering+Sewer+Water Plans
\$7,800	
\$2,000	
\$24,000	
\$9,420	Plus Lakewood Water Fees
\$2,000	
\$130,590	
\$0	
	\$3/unit, 70 units, 12 months
	\$24/LF-Wood (\$10/LF-Chain); 500LF

\$0	
	RPD vs LW
\$0	
\$0	
\$0	
\$0	
\$ 142,040	
\$14,204	
\$0	
\$ 156,244	
\$ 17,360	

From: [Deb Villm](#)
To: [Briana Schumacher](#)
Subject: Comments for meeting September 7th
Date: Sunday, September 5, 2021 7:05:20 PM

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- helpdesk@cityoflakewood.us ext. 4357

To whom it may concern :

We have been a small business owner in the city of lakewood for 14 years. Over the past few years, there has become an increase in homelessness and mental/drug health issues affecting our business. The covid pandemic has just accelerated the homeless issue and drug problem in our area. We continually call lakewood police to help move the homeless off our property.

The homeless have been increasingly more agitated and aggressive towards our employees and clients. It has become a severe safety issue. We have had numerous fires from drug abuse in our front entry, a dumpster fire, our front entry door bashed in, feces and urine in our alcove and daily trash/ needles on the ground. One morning approximately 18 months or so ago , a homeless man was found dead in the back portion of our lot. The city of Lakewood needs to address these growing concerns!!! You shouldn't have an attitude that there are no funds and the homeless do not want help. I propose the city of Lakewood council members highly consider these emergency funds to aid in the homeless situation, mental and drug health programs and help fund the Lakewood Police Department to implement change .

I am sure that we are not the only business with these problems. There won't be a business district if we continue down this road with no plan.

Thank you for your time.

Clover Park Veterinary Hospital

Drs Tim and Deb Villm

6129 100th St SW

[Sent from Yahoo Mail for iPhone](#)

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:
September 20, 2021

TITLE: A MOTION appointing a Member and Alternate member to the South Sound Housing Affordability Partners (SSHA³P) Executive Board

TYPE OF ACTION:

___ORDINANCE NO.

___RESOLUTION NO.

REVIEW:

September 7, 2021 Meeting

ATTACHMENT:

 X MOTION NO. 2021-62

___OTHER

SUBMITTED BY: Tiffany Speir, Long Range & Strategic Planning Manager

RECOMMENDATION: It is recommended that the City Council adoption the Motion appointing a Member and Alternate Member to the South Sound Housing Affordability Partners Executive Board.

DISCUSSION: On July 19, 2021, Lakewood became the first city to formally take action to join the South Sound Housing Affordability Partners, or SSHA³P. A number of other cities and Pierce County have since voted to join SSHA³P or will in the near future. Lakewood has been asked to identify a Member and Alternate to participate on the SSHA³P Executive Board prior to its first meeting on September 29, 2021.

(Discussion continued on following page.)

ALTERNATIVE(S): The City Council could not adopt the Motion at this time.

FISCAL IMPACT: None.

Prepared by:
Tiffany Speir, Long Range & Strategic Planning Manager

Department Director:
Dave Bugher, Community & Economic Development Director



City Manager Review

Discussion Continued

Per the SSHA³P Intergovernmental Agreement:

5. EXECUTIVE BOARD

a. **Membership.** SSHA³P will be governed by an Executive Board composed of individuals who represent the perspectives of their governments have authority to make decisions on the Board on behalf of their governments.

- For cities/towns: Members will either be Mayors or, as designated by the Mayor, Council members or a City Manager/Administrator.

c. **Alternate Member.** Each member of the Executive Board may designate one alternate member who will serve in the place of the member on the Executive Board during the member's absence from a meeting. Notice of the designation will be provided to the Chair of the Executive Board. An alternate member may only vote on behalf of the Party if the Chair has received written notice of the alternate's appointment. It is not intended that alternates will serve on the Board in an ongoing capacity.



TO: Mayor and City Council

FROM: Mary Dodsworth, Parks, Recreation and Community Services Director

THROUGH: John Caulfield, City Manager *John F. Caulfield*

DATE: September 20, 2021

SUBJECT: City sponsored fireworks display update

ATTACHMENTS: Fireworks Display Issue Matrix
Local Displays and Fireworks Operators

Summary: During Council discussions related to updating Lakewood Municipal Code (LMC) regarding fireworks in Lakewood it was suggested that the City consider hosting a public fireworks display as an alternative to personal fireworks. A summary of information and options to consider will be reviewed and discussed at the September 20 study session.

Background: Rules regarding use of fireworks differ from county to county and the cities and towns within. The LMC 8.68 addresses our current city fireworks rules and laws regarding use and sales. The updated code states that personal use of fireworks is only allowed on July 4th (Independence Day) and December 31st (New Year's Eve). This new rule will take effect in 2022.

As an alternative to personal fireworks, some communities promote a public fireworks display. The location and funding for public displays also varies from community to community. Some displays are funded by the municipality or governing organization, some are funded by non-profit or business associations and others are funded with individual and community donations. Some displays are part of a larger community festival or event and some are stand-alone displays. Most public fireworks displays are 20 minutes in length and cost an average of \$30,000. Most displays are free and open to the public while some are connected to private or ticketed events (although, it is hard to make a giant display lighting up the night sky private). Fireworks displays can be small / low level presentations or large "light up the sky" productions.

An alternative to fireworks could be a lighted drone show. Although new to our area, this technology has been happening for the past 10 years. You may have seen a large format program at the Olympics opening ceremonies or other large scale events. These type of shows can cost hundreds of thousands to millions of dollars. However, smaller scale

versions can occur for about the same cost of a fireworks show. A 15 minute show costs approximately \$30,000. This would include 200 drones, 12 -15 formations, 2 custom formations (like a city or sponsor logo or special item like an American flag or a unicorn) and customized to music. Formations could be geometric shapes or simulate fireworks. See example: <https://vimeo.com/378235968> This had a Christmas holiday theme.

See attached chart regarding public fireworks and drone displays.

Even though many publicly sponsored July 4th shows have been cancelled for the past two years due to the Covid 19 pandemic, the local area is still overly saturated with July 4th fireworks displays. Even with pandemic restrictions regarding gatherings, in Lakewood there were permitted “private” shows on Gravelly Lake and Lake Louise and private not permitted displays occurring over Lake Steilacoom and American Lake. Other “displays” occurred throughout the City and *enjoyed* by nearby residents and guests. This year the City left both American Lake and Harry Todd Parks both open a bit later than usual to support public viewing of private fireworks displays over American Lake. Sunset this year was at 9:08 p.m. Around 10:00 p.m. we typically turn on sprinklers to help clear out the parks and to discourage folks from setting off personal fireworks on park property. Like most hot summer days, but especially on a holiday weekend, all City parks see a significant increase in use and a major increase in litter and impacts due to this use. Quite a bit of extra effort is always needed to repair, clean up and prepare parks for July 5th use.

Public Display Location Options

Like fireworks rules and use, public response to fireworks displays is quite mixed. We’ve unofficially surveyed many individuals and have heard everything from I love community firework displays, it’s spectacular and patriotic to it’s a waste of money, it’s bad for the environment, I hate loud noises and it scares my dog. Based on coordination and special event costs it would be more efficient to combine a public display with an already budgeted and coordinated event.

Because LMC 8.68.050 states that public fireworks displays may not be launched within 200 ft. of a road or building there are very few city spaces that would be large enough to support the launching of fireworks as well as to manage the traffic, parking and spectators. Ideal locations for fireworks displays are: golf courses, school grounds, sports fields without artificial turf, and large parking lots away from buildings.

The best city owned facility that would support both the launching and spectator viewing for fireworks or a drone show would be Fort Steilacoom Park.

Because drone shows do not create the environmental issues associated with fireworks displays to include debris fall out or fire danger, other sites that could be considered for a drone display that would also support traffic, parking and spectator needs are facilities like Lang Stadium, areas around Town Center or Pierce College.

Estimated Costs for stand-alone public display – anticipate 5,000 – 10,000 people.

<u>Task</u>	<u>Cost</u>	<u>Comments</u>
Display	\$30,000	20 minutes large display
sanitation	\$ 4,000	sanicans and hand washing stations
signage/promotion	\$ 4,500	ads, banners, signs
event staffing	\$ 7,000	staff, police, traffic control
event planning	\$10,000	safety and coordination
prof services	\$ 1,000	Lighting and custodial support
supplies	\$ 500	
total	\$57,000	

Options to consider include:

1. Host a July 4th public display – the City of Lakewood does not have a July 4th festival event so a July 4th fireworks or drone display would be considered a stand-alone event. We would most likely want to add amenities to an event where thousands of people were invited. This could include vendors, food, activities and entertainment. Advance planning and promotion would be needed and additional staff and overtime resources would be needed to manage traffic, parking, viewer safety to get in / out of area, sanitation, vendor coordination, site preparation and clean-up.

2. Host a public display on an alternate date - Combine the display with an already planned and funded city event such as SummerFEST. SummerFEST 2022 is planned for Saturday, July 23. By adding this to an already established event you would get a bigger BANG for your buck by taking advantage of staffing, logistics, parking, etc... already in place. Additional staff and overtime resources would be needed to manage traffic, parking, and spectator safety to get in and out of area, site preparation, property management and clean-up.

3. Not host a public display – maintain status quo.

Staff will be at the September 20, 2021 Council meeting to share information and answer questions.

Community Fireworks Display Issue Matrix
Question: Should the City host a public fireworks display?

Issues / Idea / Topic	Comments / Impacts / Options
Reasons for doing public display	<ul style="list-style-type: none"> • Participant Safety – public display may reduce personal fireworks • Celebrate special event, day or holiday - examples include: July 4 - Independence day, December 31 - New Year's Eve, Nov 11 - Veterans Day, Feb 28 - City anniversary, July 23 - summer festival) • Community entertainment – amazing / stunning views
Fireworks Display information and Issues	<ul style="list-style-type: none"> • West Pierce Fire and Rescue (WPFR) has jurisdictional authority to approve shows. They determine site conditions / fire hazard potential • Fireworks contractor handles permits, site maps (depends on launch area vs view spots), insurance, CDL hazmat delivery, storage supervision, set up operations, clean up of launch area. • City is responsible for crowd management and fall out zone • Managing access to view areas – traffic, parking, crowd control, sanitation (garbage/restrooms), clean up • Need “after event” lighting to support safe site egress (people / cars) • Launching from land easier than water launch – financially and logistically • Ideal launch site is 400 ft. in all directions. • Sites that support both launch and spectators work best. • Ideal locations are golf courses, school grounds, sports fields without artificial turf, large parking lots away from buildings. CPSD will not allow on school property • Property Impacts – fire hazards and fall out debris – there is alot of debris • Environmental impact – air and water quality, ash fall out, casings create litter, chemical pollutants and plastic debris which is scattered from aerial shows in water, on land and buildings. • Risk of fire during summer/dry seasons. • Stressful to pets, vulnerable populations, PTSD, veterans • Community Equity – can everyone “access” view of display • Contract for Shuttles in / out for access or safety and crowd control • Ticketed event, vendors and concessions can generate revenue
Lighted Drone Display Alternative Information	<ul style="list-style-type: none"> • An illuminated, synchronized, and choreographed groups of drones • New to our area • Shows can last from 4 minutes to an hour. An average community show is 15 minutes and costs an average of \$30,000 • Ideal launch site is 2,000 sq ft - can be deployed in constrained environments, smaller areas or from rooftops • No property or environmental impacts • Becoming more affordable as equipment costs are coming down • Can sync to music
July 4 th public display issues	<ul style="list-style-type: none"> • Over saturation – so many other public and private displays citywide and nearby jurisdictions (see attached chart) • Where to locate show – public vs private property • Traffic in/out – need for police support / traffic control on a night where patrol is needed citywide

	<ul style="list-style-type: none"> • Impacts to parks and public site regarding holiday use, crowds and generates massive clean-up following July 4th to prepare for July 5th community use • Keep parks open later for potential view sites (private shows) • Noise complaints citywide
Alternate Date Public display issues	<ul style="list-style-type: none"> • Less competition regarding alternative “events” or displays • Can create complaints regarding noise created from display • Winter hours - can launch earlier based on sunset times • Off season weather can impact ability to do show. Winter weather (rain, wind, snow, fog) can affect ability to do show. Summer weather provides less weather related cancelations
Public vs Private Investment	<ul style="list-style-type: none"> • Typical show is 20 minutes • Cost of show = \$1,000 - \$1,500 per minute for display (basic vs larger “bursts” or big finale) • 1” caliber of shell = 100 ft in the air (the bigger the shells the higher the burst) • Public investment could be perceived as a waste of public funds • Private investment – personal choice not a waste of city funds. Would need time / committee to facilitate donations / sponsors • Additional costs for coordination, set up, tear down, crowd control & protection, site supervision, patrol, sanitation, misc. support services • Two for one savings – standalone display vs finale of a larger event
Permit / Authorization /Information	<p>LMC 8.68 refers to City of Lakewood fireworks ordinance. City permit required – no permit fee but requires a deposit, site and event plans and licensed operator and insurance.</p> <p>LMC 8.68.050 covers public displays and section “I” describes the areas where it CAN’T be done (i.e. within 200 feet of a road or building). The permit for a public display is issued by the State Fire Marshal Permission for having it is granted by the local authority having jurisdiction (WPFR and City of Lakewood) who can determine when, where and what time the event will be allowed or if it will be allowed</p> <p>WAC 212-17-025 defines Fireworks and Display fireworks</p> <p>RCW 70.77.131 defines a Display Fireworks (large fireworks)</p> <p>RCW 70.77.395 defines dates/times for fireworks –also notes that local governments may create local rules.</p>
Potential Public / Private Locations Launch Sites	<ol style="list-style-type: none"> 1. Pierce College, CPTC or other large parking lot space where there is limited vegetation and minimum of 400 ft from buildings or roads 2. American Lake (over water) 3. Fort Steilacoom Park 4. CPSD will not allow on property
Potential Locations Viewing sites	<ol style="list-style-type: none"> 1. TBD based on launch site 2. Harry Todd and American Lake Parks (parking would be an issue) 3. Fort Steilacoom Park
Alternate shows, operators and Pierce County conditions	<p>Link to Pierce County information to current conditions and local display options https://www.piercecountywa.gov/3893/Fireworks</p>

July 4th Public Fireworks Shows

City/County	Location
Pierce County	
Town of Steilacoom	Steilacoom's 4th of July-Over Chambers Bay
Metro Parks Tacoma/City of Tacoma	Ruston Way
Cheney Stadium	July 3rd @ Cheney Stadium
Puyallup	Pioneer Park / downtown
DuPont	Home Course public golf course
Eatonville	Eatonville Elementary School
Lake Tapps	Tapps Island
JBLM	Freedom Fest at Cowan Field
King County	
City of Kenmore	Log Boom Park
Seafair Summer July 4th	Seattle Gasworks Park and Lake Union Park
Burien	Burien Town Square
Auburn	Les Gove Park
Des Moines	Des Moines Marina
City of Kirkland	Marina Park
City of Maple Valley	Lake Wilderness Park
Federal Way	Celebration Park
King County	20 more shows in King County - locations available upon request
Thurston County	
City of Lacey	Rainier Vista Community Park
Tumwater	Tumwater Valley Golf Course
Yelm	Red Wind Casino

* West Pierce Fire approves Lakewood Fireworks Permits

** Private Shows also available in each County

Major Fireworks display vendors serving Pierce county	
Alpha Pyrotechnics	https://alphapyrotechnics.com/
Wolverine West	https://www.wolverinewest.com/
Pyro Spectatculars North Inc	https://www.pyrospec.com/
Halo Fireworks	https://www.halofireworks.com/
Western Fireworks	https://www.westerndisplay.com/
Pyroland Fireworks	https://pyrolandfireworks.com/index.html
Drone Light Shows	dronelightshow@dronelightshowcompany.com