



## **PARKS AND RECREATION ADVISORY BOARD**

**Tuesday November 23, 2021**

**5:30 p.m.**

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: **920 3804 6123** Passcode: **077102**

### **PRAB MEMBERS**

**Jason Gerwen, Chair**  
**Vito Iacobazzi, Vice Chair**  
**Sylvia Allen**  
**J. Alan Billingsley**  
**Susan Dellinger**  
**Michael Lacadie**  
**Fred Ramey**

### **YOUTH COUNCIL**

**Arianie Esperon**  
**Micah Kim**  
**Carly Sherman**

**Linda Farmer, Council Liaison**

### **STAFF**

**Mary Dodsworth, Director**  
**Nikki York, Office Assistant**

### **CALL TO ORDER**

### **ATTENDANCE/ROLL CALL**

### **APPROVAL of October 26, 2021 MINUTES**

### **PUBLIC COMMENT**

Per Governor Inslee's Emergency Proclamation 20-25, participation in Public Comments will only be accepted via email at this time. Comments should be sent to Nikki York at [nyork@cityoflakewood.us](mailto:nyork@cityoflakewood.us). Comments received up to six hours before the meeting will be provided to the Parks and Recreation Advisory Board electronically. Comments received after that deadline will be provided to the Parks and Recreation Advisory Board after the meeting.

### **NEW BUSINESS**

**Public Art Policy and Programs-Sally Martinez**  
**2022 Work Plan**

### **DIRECTORS REPORT**

### **BOARD MEMBER COMMENTS**

### **NEXT PRAB MEETING**

Regular Meeting Tuesday January 25, 2022 at  
5:30 p.m. via Zoom

### **ADJOURN**

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



**LAKESWOOD PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
Tuesday October 26, 2021 – 5:30 PM  
Zoom Meeting**

**CALL TO ORDER**

Jason Gerwen called the meeting to order at 5:33 p.m.

**ATTENDANCE**

**PRAB Members Present:** Jason Gerwen-Chair, Vito Iacobazzi-Vice-Chair, Sylvia Allen, Alan Billingsley, Michael Lacadie

**PRAB Members Excused:** Fred Ramey

**Youth Council:** Brandon Elliot, absent

**Staff Present:** Mary Dodsworth – Director, Nikki York – Office Assistant

**Council Liaison:** Linda Farmer

**Guests:** John Caulfield, City Manager

**APPROVAL OF MINUTES:** Sylvia Allen moved and Alan Billingsley seconded the motion to approve the minutes of the September 28, 2021 meeting as written. MPU.

**Public Comments:** No public comments

**NEW BUSINESS:**

**State of the City:** John Caulfield, City Manager thanked the board for their ongoing work and for holding the public hearing at the last meeting regarding the naming of Fort Steilacoom Park. The topic created a lot of conversations. Since then the Mayor and City Manager met with the Nisqually tribe to clarify intent and process. We hope to schedule a meeting with the Nisqually Tribal Council and the City Council in November.

City Manager John Caulfield shared a Power Point presentation highlighting issues impacting the City including the 25<sup>th</sup> Anniversary of the City incorporation. This is the time to look back on whether the City has delivered on the promises made at incorporation in 1996.. The four promises were Local Control, Public Safety, Fiscal Responsibility and Parks. City Manager feels that we have delivered and exceeded expectations with more work to do. The City Manager reviewed the Council Goals which include: economic development, dependable infrastructure, public safety, fiscal responsibility, transparency and a robust community. The City had an emergency plan in place to help with our COVID-19 response. Focus first and foremost was the continuation of services. The City Manager encouraged everyone to get vaccinated. He reviewed 2021 community events, CARES Act and ARPA fund spending, and Human Service accomplishments, including mental health, partnerships and rental assistance. He covered our State legislative agenda and requests for project funding. Our work with our Federal delegation and Congress representative changes has been seamless. Economic Development: 2020 was the best year with 160 million in new investment. There are now over 5,000 businesses in Lakewood employing over 35,000 people. New projects included Lakewood Station Subarea

Plan, Lakewood Landing, Transportation projects, Stormwater and Sewer, Parks improvements and Grand Opening of Harry Todd Park. We also kicked off a city imaging campaign. Public Safety He noted the Police department dash cams and we are currently, waiting on body cameras. Crime is down by another 5%. LPD does a fantastic job. He noted we just hired a diversity equity and inclusion position who will work with our city equity team as well as our community outreach efforts. . Jason Gerwen thanked the City Manager for his service and what is being done for the community. Alan Billingsley asked CM to share the power point with board. It is posted on the website and a link was sent to the Board. Mary Dodsworth commented that we are very grateful to have a supportive City Manager.

**Naming of a Public Facility Review:** Mary provided an update on council comments and gathered feedback regarding the process. The board agreed the application and staff report was easy to review and provided enough information. Suggestions included adding information regarding the cost of making any changes, impacts to others and timeframe for proposed changes. The board wasn't able to determine what the threshold for broad community support would be. The board discussed the process and timing for sending a recommendation to Council. They suggested that the board should review the topic and hold a public hearing, they should wait to make a decision at the following meeting and then forward their comments to City Council. The City Council can determine if they want to agendaize the topic, gather more information or make a decision. Council makes the final decision. The board did not think there should be an appeal process.

**South Sound Wildlife Area Update:** Alan Billingsley shared a Power Point presentation with before and after photos, work that has been done and the community support. Projects included an Eagle Scout project in the turtle ponds and NW Youth Corp and REI added a board walk to monitor the turtles and removed invasive scotch broom. The last community work party clean up had 60 community members addressing graffiti, cleared scotch broom, installed benches and removed garbage. Jason Gerwen thanked Alan Billingsley for the great report.

**Directors Report:** Mary Dodsworth reviewed the Directors Report including: Capital Project updates (Springbrook Park expansion, Gateways, New Bridge at Chambers Creek Trail Phase I, Harry Todd Park, Angle Lane South, Park Signage, Edgewater Park Trees, Wards Lake Park, FSP Pavilion, Seeley Lake, American Lake and Playground at FSP) Pierce College ILA, Truck and Tractor Day, Lakewood Youth Programming, Tree Lighting, Drive thru parade and Community outreach efforts.

#### **Board Comments:**

Jason Gerwen thanked Vito Iacobazzi for leading the meeting last month and keeping us on track.

Mary Dodsworth shared images of the new bridge that was installed at Chambers Creek today.

**NEXT MEETING:** The next meeting is the a regular PRAB meeting on Tuesday, November 23<sup>rd</sup>. at 5:30 p.m. This will be a virtual Zoom Meeting.

**ADJOURNMENT:** Vito Iacobazzi moved to adjourn the meeting at 7:14 p.m. Sylvia Allen seconded. MPU

**PARKS AND RECREATION ADVISORY BOARD  
2022 ANNUAL WORK PLAN AND MEETING SCHEDULE**

**Members:**

Jason Gerwen, Chair  
Vito Iacobazzi, Vice-Chair  
Sylvia Allen

Alan Billingsley  
Michael Lacadie  
Fred Ramey

**Youth Council Liaison:**

Brandon Elliot

**Council Liaison:**

Councilmember Linda Farmer

**City Staff Support:**

Mary Dodsworth, Director Parks, Recreation & Community Services  
Nikki York, Office Assistant

**Meeting Schedule:**

Fourth Tuesday of Each Month, 5:30 p.m. American Lake Room, Lakewood City Hall

**Overview:** The role of the Parks and Recreation Advisory Board is to assist the City Council in the following areas:

A. The Parks and Recreation Advisory Board shall advise the Mayor, the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreational facilities and programs of Lakewood. The Parks and Recreation Advisory Board shall advise and make recommendations regarding: the development of park and/or recreation facilities, programs, long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreational facilities, including community buildings, and improvements to the same. The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council.

B. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision, and control of City parks and recreational facilities and programs.

C. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:

1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
2. Recommend to the City Council strategies to enhance awareness of, and interest in, Parks and Recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City;

4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.

**2022 Work Plan:**

1.	Fort Steilacoom Park Boundary Line Adjustment
2.	Parks Capital Improvement Plan (CIP) Update
3.	Diversity, Equity & Inclusion in Parks and Recreation
4.	Outdoor Adventure Programming
5.	Special Event Update
6.	Street End Update
7.	Park Code Updates (as needed)
8.	Climate Change initiatives and Tree Preservation Ordinance

<b>Date</b>	<b>Topic(s)</b>
January 25	Elect Chair /Vice-Chair, Review 2022 Work Plan, 2022 PRCS Budget, Naming Process Review
February 22	Outdoor Adventure Programming, Special Event Updates
March 22	Diversity, Equity & Inclusion, FSP Boundary Line Adjustment Prepare for Parks Appreciation Day, Prepare for Joint Council Meeting
April 26	Joint City Council and Parks and Recreation Advisory Board Meeting
May 24	Fort Steilacoom Park Turf Field Update,
June 28	Parks CIP update – Wards Lake, American Lake,
July 26	Climate Change initiatives and Tree Preservation Ordinance Update
September 27	Edgewater Park Improvements; Street End Update
October 25	Street End Updates; South Sound Wildlife Area Update
November 22	Year End Review, 2023 Budget Update

**Special Events:**

<b>Date</b>	<b>Event</b>
January 14	Virtual Martin Luther King, Jr. Celebration
April 23	Parks Appreciation Day
June – Sept	Farmers Market – Tuesday’s at Fort Steilacoom Park
May – October	Monthly events at Motor Ave
July – August	Summer Nights at the Pavilion Tuesday’s at Fort Steilacoom Park
July 23	SummerFEST
October TBD	Truck and Tractor Day
December TBD	Tree Lighting and Holiday Parade