

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: November 15, 2021	TITLE: An Ordinance amending the 2021-2022 Biennial Budget	TYPE OF ACTION:
REVIEW: October 25, 2021 November 1, 2021	ATTACHMENTS: <ul style="list-style-type: none">• Ordinance & Exhibits• Memo	ORDINANCE NO. RESOLUTION NO. MOTION OTHER

SUBMITTED BY: Tho Kraus, Deputy City Manager

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City's 2021-2022 Biennial Budget.

DISCUSSION: The Revised Code of Washington (RCW) Chapter 35A.34 stipulates that a public hearing be held in connection with the modification process. Following the RCW guidelines, the City held a public hearing on the American Rescue Plan Act (ARPA) Budget Adjustment ordinance on November 1, 2021. The proposed budget adjustment incorporates the ARPA funded programs approved via Ordinance 759.

ALTERNATIVE(S): The City Council may approve the budget ordinance with modifications.

FISCAL IMPACT: The proposed budget adjustment adds ARPA Fund revenues and expenditures of \$4,192,719 in fiscal year 2021.

_____	_____
Department Director	City Manager Review

ORDINANCE NO.

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting the 2021/2022 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2021/2022 fiscal biennium have been prepared and filed on October 5, 2020 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 2, 2020, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance No. 746 on November 16, 2020 implementing the 2021/2022 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 754 on May 17, 2021 implementing the 2020 Carry Forward Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance ___ on November 15, 2021 implementing the 2021/2022 Mid-Biennium Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2021/2022 Biennial Budget to incorporate the American Rescue Plan Act (ARPA) funded programs as adopted by the City Council on September 20, 2021 via Ordinance 759; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2021/2022 ARPA Funds Budget Adjustment on November 1, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The budget for the 2021/2022 biennium, as set forth in Ordinance ___, Section 1 and as shown in Exhibit A (Current Revised Budget by Fund – Year 2021) and Exhibit B (Current Revised Budget by Fund – Year 2022) is amended to adopt the revised budget for the 2021/2022 biennium in the amounts and for the purposes as shown on Exhibits C (Revised Budget by Fund – Year 2021) and Exhibit D (Revised Budget by Fund – Year 2022).

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2021 and 2022 five (5) days after publication as required by law.

ADOPTED by the City Council this 15th day of November, 2021.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A
CURRENT REVISED BUDGET BY FUND - YEAR 2021
Per Ordinance ___ Adopted November 15, 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	19,791,935	157,680	19,949,615	58,657,749	4,910,761	63,568,510	63,378,855	5,946,973	69,325,828	14,192,297
001 General	\$ 13,573,122	\$ 157,680	\$ 13,730,802	\$ 38,684,153	\$ 2,906,288	\$ 41,590,442	\$ 41,225,890	\$ 4,263,124	\$ 45,489,014	\$ 9,832,230
101 Street	-	-	-	2,420,169	95,304	2,515,473	2,420,169	95,304	2,515,473	-
103 Transportation Benefit District	687,753	-	687,753	835,000	-	835,000	-	-	-	1,522,753
104 Hotel/Motel Lodging Tax Fund	1,659,033	-	1,659,033	800,000	200,000	1,000,000	813,191	-	813,191	1,845,842
105 Property Abatement/RHSP/1406	658,414	-	658,414	494,287	75,300	569,587	1,152,701	75,300	1,228,001	-
106 Public Art	135,500	-	135,500	30,000	-	30,000	165,500	-	165,500	-
180 Narcotics Seizure	226,196	-	226,196	-	14,500	14,500	226,196	14,500	240,696	-
181 Felony Seizure	47,837	-	47,837	-	-	-	47,837	-	47,837	-
182 Federal Seizure	160,906	-	160,906	-	-	-	160,906	-	160,906	-
190 CDBG	1,381,724	-	1,381,724	4,328,614	36,294	4,364,908	5,710,338	36,294	5,746,632	-
191 Neighborhood Stabilization Prog	255,114	-	255,114	42,000	-	42,000	297,114	-	297,114	-
192 SSMCP	18,017	-	18,017	7,745,228	1,400,000	9,145,228	7,763,073	1,400,000	9,163,073	172
195 Public Safety Grants	-	-	-	518,076	197,405	715,481	518,076	197,405	715,481	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	-	-	-	-	-	-
201 GO Bond Debt Service	-	-	-	1,690,821	-	1,690,821	1,690,821	-	1,690,821	-
202 LID Debt Service	248,038	-	248,038	268,920	(14,330)	254,590	516,958	(134,954)	382,004	120,624
204 Sewer Project Debt	607,313	-	607,313	800,481	-	800,481	670,086	-	670,086	737,708
251 LID Guaranty	132,968	-	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	11,278,846	-	11,278,846	27,853,702	10,174,883	38,028,585	36,563,777	8,056,123	44,619,900	4,687,531
301 Parks CIP	2,605,500	-	2,605,500	3,768,517	6,892,190	10,660,707	6,349,899	6,892,190	13,242,089	24,118
302 Transportation CIP	4,869,918	-	4,869,918	21,855,185	1,163,933	23,019,118	26,253,222	1,163,933	27,417,155	471,881
303 Real Estate Excise Tax	2,271,510	-	2,271,510	1,800,000	1,700,000	3,500,000	2,217,195	-	2,217,195	3,554,315
311 Sewer Project CIP	1,531,918	-	1,531,918	430,000	418,760	848,760	1,743,461	-	1,743,461	637,217
Enterprise Fund:	5,821,018	-	5,821,018	5,453,820	50,000	5,503,820	8,506,432	(8,443)	8,497,989	2,826,849
401 Surface Water Management	5,821,018	-	5,821,018	5,453,820	50,000	5,503,820	8,506,432	(8,443)	8,497,989	2,826,849
Internal Service Funds:	5,051,130	-	5,051,130	5,539,357	1,392,487	6,931,844	6,517,009	538,000	7,055,009	4,927,965
501 Fleet & Equipment	4,261,307	-	4,261,307	780,620	1,002,987	1,783,607	1,443,272	148,500	1,591,772	4,453,142
502 Property Management	584,300	-	584,300	735,603	86,500	822,103	1,050,603	86,500	1,137,103	269,300
503 Information Technology	205,523	-	205,523	2,416,784	303,000	2,719,784	2,416,784	303,000	2,719,784	205,523
504 Risk Management	-	-	-	1,606,350	-	1,606,350	1,606,350	-	1,606,350	-
Total All Funds	41,942,929	\$ 157,680	\$42,100,609	\$ 97,504,628	\$ 16,528,131	\$114,032,760	\$ 114,966,073	\$ 14,532,653	\$129,498,726	\$ 26,634,642

EXHIBIT B
CURRENT REVISED BUDGET BY FUND - YEAR 2022
Per Ordinance ___ Adopted November 15, 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 15,070,828	\$ (878,532)	\$14,192,297	\$ 48,653,878	\$ 908,952	\$49,562,830	\$ 48,183,688	\$ 1,926,938	\$50,110,626	\$ 13,644,501
001 General	11,031,385	(1,199,156)	9,832,230	40,226,201	864,065	41,090,266	40,457,651	1,840,162	42,297,813	8,624,683
101 Street	-	-	-	2,399,379	16,720	2,416,099	2,399,379	16,720	2,416,099	(0)
103 Transportation Benefit District	1,522,753	-	1,522,753	835,000	-	835,000	640,000	-	640,000	1,717,753
104 Hotel/Motel Lodging Tax Fund	1,645,842	200,000	1,845,842	1,000,000	-	1,000,000	800,000	-	800,000	2,045,842
105 Property Abatement/RHSP/1406	-	-	-	409,500	300	409,800	409,500	300	409,800	-
106 Public Art	-	-	-	15,000	30,000	45,000	15,000	30,000	45,000	-
180 Narcotics Seizure	-	-	-	-	-	-	-	-	-	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	-	-	-	-	-	-	-
190 CDBG	-	-	-	595,000	-	595,000	595,000	-	595,000	-
191 Neighborhood Stabilization Prog	-	-	-	42,000	-	42,000	42,000	-	42,000	-
192 SSMCP	172	-	172	227,500	-	227,500	227,500	-	227,500	172
195 Public Safety Grants	-	-	-	132,328	-	132,328	132,328	-	132,328	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	-	-	-	-	-	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 LID Debt Service	-	120,624	120,624	247,774	(2,133)	245,641	247,774	39,756	287,530	78,735
204 Sewer Project Debt	737,708	-	737,708	834,258	-	834,258	527,618	-	527,618	1,044,348
251 LID Guaranty	132,968	-	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	\$ 2,568,771	\$ 2,118,760	\$ 4,687,531	\$ 15,516,198	\$ (550,980)	\$ 14,965,218	\$ 15,763,098	\$ (563,000)	\$ 15,200,098	\$ 4,452,651
301 Parks CIP	24,118	-	24,118	3,430,000	(2,448,000)	982,000	3,430,000	(2,448,000)	982,000	24,118
302 Transportation CIP	471,881	-	471,881	10,036,198	1,712,000	11,748,198	9,711,998	1,712,000	11,423,998	796,081
303 Real Estate Excise Tax	1,854,315	1,700,000	3,554,315	1,800,000	-	1,800,000	2,491,100	173,000	2,664,100	2,690,215
311 Sewer Project CIP	218,457	418,760	637,217	250,000	185,020	435,020	130,000	-	130,000	942,237
Enterprise Fund:	\$ 2,768,406	\$ 58,443	\$ 2,826,849	\$ 7,565,476	\$ 50,000	\$ 7,615,476	\$ 7,601,032	\$ (341,991)	\$ 7,259,041	\$ 3,183,284
401 Surface Water Management	2,768,406	58,443	2,826,849	7,565,476	50,000	7,615,476	7,601,032	(341,991)	7,259,041	3,183,284
Internal Service Funds:	\$ 4,073,478	\$ 854,487	\$ 4,927,965	\$ 5,338,526	\$ 193,900	\$ 5,532,426	\$ 5,428,770	\$ 193,900	\$ 5,622,670	\$ 4,837,721
501 Fleet & Equipment	3,598,655	854,487	4,453,142	755,720	-	755,720	1,007,720	-	1,007,720	4,201,142
502 Property Management	269,300	-	269,300	798,917	-	798,917	703,917	-	703,917	364,300
503 Information Technology	205,523	-	205,523	2,177,539	97,800	2,275,339	2,110,783	97,800	2,208,583	272,279
504 Risk Management	-	-	-	1,606,350	96,100	1,702,450	1,606,350	96,100	1,702,450	-
Total All Funds	24,481,483	\$ 2,153,158	\$26,634,642	\$ 77,074,078	\$ 601,872	\$77,675,950	\$ 76,976,588	\$ 1,215,847	\$78,192,435	\$ 26,118,157

EXHIBIT C
PROPOSED REVISED BUDGET BY FUND - YEAR 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	19,949,615	-	19,949,615	63,568,511	4,192,719	67,761,230	69,325,829	4,192,719	73,518,548	14,192,297
001 General	\$ 13,730,802	\$ -	\$ 13,730,802	\$ 41,590,442	\$ -	\$ 41,590,442	\$ 45,489,014	\$ -	\$ 45,489,014	\$ 9,832,230
101 Street	-	-	-	2,515,473	-	2,515,473	2,515,473	-	2,515,473	-
103 Transportation Benefit District	687,753	-	687,753	835,000	-	835,000	-	-	-	1,522,753
104 Hotel/Motel Lodging Tax Fund	1,659,033	-	1,659,033	1,000,000	-	1,000,000	813,191	-	813,191	1,845,842
105 Property Abatement/RHSP/1406	658,414	-	658,414	569,587	-	569,587	1,228,001	-	1,228,001	-
106 Public Art	135,500	-	135,500	30,000	-	30,000	165,500	-	165,500	-
180 Narcotics Seizure	226,196	-	226,196	14,500	-	14,500	240,696	-	240,696	-
181 Felony Seizure	47,837	-	47,837	-	-	-	47,837	-	47,837	-
182 Federal Seizure	160,906	-	160,906	-	-	-	160,906	-	160,906	-
190 CDBG	1,381,724	-	1,381,724	4,364,908	-	4,364,908	5,746,632	-	5,746,632	-
191 Neighborhood Stabilization Prog	255,114	-	255,114	42,000	-	42,000	297,114	-	297,114	-
192 SSMCP	18,017	-	18,017	9,145,228	-	9,145,228	9,163,073	-	9,163,073	172
195 Public Safety Grants	-	-	-	715,481	-	715,481	715,481	-	715,481	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	4,192,719	4,192,719	-	4,192,719	4,192,719	0
201 GO Bond Debt Service	-	-	-	1,690,821	-	1,690,821	1,690,821	-	1,690,821	-
202 LID Debt Service	248,038	-	248,038	254,590	-	254,590	382,004	-	382,004	120,624
204 Sewer Project Debt	607,313	-	607,313	800,481	-	800,481	670,086	-	670,086	737,708
251 LID Guaranty	132,968	-	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	11,278,846	-	11,278,846	38,028,585	-	38,028,585	44,619,900	-	44,619,900	4,687,531
301 Parks CIP	2,605,500	-	2,605,500	10,660,707	-	10,660,707	13,242,089	-	13,242,089	24,118
302 Transportation CIP	4,869,918	-	4,869,918	23,019,118	-	23,019,118	27,417,155	-	27,417,155	471,881
303 Real Estate Excise Tax	2,271,510	-	2,271,510	3,500,000	-	3,500,000	2,217,195	-	2,217,195	3,554,315
311 Sewer Project CIP	1,531,918	-	1,531,918	848,760	-	848,760	1,743,461	-	1,743,461	637,217
Enterprise Fund:	5,821,018	-	5,821,018	5,503,820	-	5,503,820	8,497,989	-	8,497,989	2,826,849
401 Surface Water Management	5,821,018	-	5,821,018	5,503,820	-	5,503,820	8,497,989	-	8,497,989	2,826,849
Internal Service Funds:	5,051,130	-	5,051,130	6,931,844	-	6,931,844	7,055,009	-	7,055,009	4,927,965
501 Fleet & Equipment	4,261,307	-	4,261,307	1,783,607	-	1,783,607	1,591,772	-	1,591,772	4,453,142
502 Property Management	584,300	-	584,300	822,103	-	822,103	1,137,103	-	1,137,103	269,300
503 Information Technology	205,523	-	205,523	2,719,784	-	2,719,784	2,719,784	-	2,719,784	205,523
504 Risk Management	-	-	-	1,606,350	-	1,606,350	1,606,350	-	1,606,350	-
Total All Funds	42,100,609	\$ -	\$42,100,609	\$ 114,032,760	\$ 4,192,719	\$118,225,479	\$ 129,498,727	\$ 4,192,719	\$133,691,446	\$ 26,634,642

EXHIBIT D
PROPOSED REVISED BUDGET BY FUND - YEAR 2022

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 14,192,297	\$ -	\$14,192,297	\$ 49,562,830	\$ -	\$49,562,830	\$ 50,110,626	\$ -	\$50,110,626	\$ 13,644,501
001 General	9,832,230	-	9,832,230	41,090,266	-	41,090,266	42,297,813	-	42,297,813	8,624,683
101 Street	-	-	-	2,416,099	-	2,416,099	2,416,099	-	2,416,099	-
103 Transportation Benefit District	1,522,753	-	1,522,753	835,000	-	835,000	640,000	-	640,000	1,717,753
104 Hotel/Motel Lodging Tax Fund	1,845,842	-	1,845,842	1,000,000	-	1,000,000	800,000	-	800,000	2,045,842
105 Property Abatement/RHSP/1406	-	-	-	409,800	-	409,800	409,800	-	409,800	-
106 Public Art	-	-	-	45,000	-	45,000	45,000	-	45,000	-
180 Narcotics Seizure	-	-	-	-	-	-	-	-	-	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	-	-	-	-	-	-	-
190 CDBG	-	-	-	595,000	-	595,000	595,000	-	595,000	-
191 Neighborhood Stabilization Prog	-	-	-	42,000	-	42,000	42,000	-	42,000	-
192 SSMCP	172	-	172	227,500	-	227,500	227,500	-	227,500	172
195 Public Safety Grants	-	-	-	132,328	-	132,328	132,328	-	132,328	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	-	-	-	-	-	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 LID Debt Service	120,624	-	120,624	245,641	-	245,641	287,530	-	287,530	78,735
204 Sewer Project Debt	737,708	-	737,708	834,258	-	834,258	527,618	-	527,618	1,044,348
251 LID Guaranty	132,968	-	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	\$ 4,687,531	\$ -	\$ 4,687,531	\$ 14,965,218	\$ -	\$ 14,965,218	\$ 15,200,098	\$ -	\$ 15,200,098	\$ 4,452,651
301 Parks CIP	24,118	-	24,118	982,000	-	982,000	982,000	-	982,000	24,118
302 Transportation CIP	471,881	-	471,881	11,748,198	-	11,748,198	11,423,998	-	11,423,998	796,081
303 Real Estate Excise Tax	3,554,315	-	3,554,315	1,800,000	-	1,800,000	2,664,100	-	2,664,100	2,690,215
311 Sewer Project CIP	637,217	-	637,217	435,020	-	435,020	130,000	-	130,000	942,237
Enterprise Fund:	\$ 2,826,849	\$ -	\$ 2,826,849	\$ 7,615,476	\$ -	\$ 7,615,476	\$ 7,259,041	\$ -	\$ 7,259,041	\$ 3,183,284
401 Surface Water Management	2,826,849	-	2,826,849	7,615,476	-	7,615,476	7,259,041	-	7,259,041	3,183,284
Internal Service Funds:	\$ 4,927,965	\$ -	\$ 4,927,965	\$ 5,532,426	\$ -	\$ 5,532,426	\$ 5,622,670	\$ -	\$ 5,622,670	\$ 4,837,721
501 Fleet & Equipment	4,453,142	-	4,453,142	755,720	-	755,720	1,007,720	-	1,007,720	4,201,142
502 Property Management	269,300	-	269,300	798,917	-	798,917	703,917	-	703,917	364,300
503 Information Technology	205,523	-	205,523	2,275,339	-	2,275,339	2,208,583	-	2,208,583	272,279
504 Risk Management	-	-	-	1,702,450	-	1,702,450	1,702,450	-	1,702,450	-
Total All Funds	26,634,642	\$ -	\$26,634,642	\$ 77,675,950	\$ -	\$77,675,950	\$ 78,192,435	\$ -	\$78,192,435	\$ 26,118,157



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager
Date: November 15, 2021
Subject: Public Hearing - American Rescue Plan Act (ARPA) Program Budget Ordinance

BACKGROUND

The proposed mid-biennium budget adjustment presented to the City Council at the October 11, 2021 City Council Study Session incorporated the American Rescue Plan Act (ARPA) Fund. These adjustments included programs the City Council adopted on September 20, 2021 via Ordinance 759 as well as proposed new programs that were presented to the City Council on September 13, 2021 that the City Council had not approved. During the review process, City Council noted there were two programs that were listed in Ordinance 759 that the City Council had not actually approved (YMCA and Boys & Girls Club). The City Attorney confirmed the approved program list in the ordinance had not been updated to reflect City Council action and that it would be corrected. The City Council then requested that the proposed budget adjustments be treated as two separate budget adjustments.

This proposed budget adjustment includes only ARPA Funded Programs the City Council intended to adopt via Ordinance 759.

PROPOSED BUDGET ADJUSTMENT DETAILS

The City received the first half of ARPA funds totaling \$6,883,118 in August 2021 and will received the second half in 2022 for a total of \$13,766,236. For tracking purposes, the entire program funds as approved by the City Council is accounted for in 2021 even through the program may span over multiple years. The rationale for this is to account for the programs on a project length basis. Unspent funds will be carried over to the following (2022) and unspent funds after that will roll over into the next year through 2026, when all ARPA funds must be spent or returned to Treasury. Per Treasury, the funds may accumulate interest which the City may keep and use at its discretion. The plan is to bring forward the accumulated interest earned for City Council consideration and action (for example, to use on other ARPA related programs or transfer to General Fund).

The total proposed budget as approved by the City Council via Ordinance 759 totals \$4,192,719. The balance available for future allocation is \$9,573,517.

196.3001 Comfort Inn – Total \$1,050,000

(Program Cost \$1,000,000 + 5% Direct Admin Cost \$50,000)

This provides for the City's conditional funding of \$1 million in capital needs, to be used in combination with funds from the City of Tacoma and Pierce County, by Low Income housing Institute (LIHI) to purchase the building and pay associated costs of closing. \$700,000 will be conditionally committed as an acquisition bridge loan, and \$300,000 will be committed as a deferred loan as permanent financing. The City understands that LIHI is seeking to leverage State Department of Commerce Funding through their Rapid Capital Housing Acquisition program in the amount of \$7,000,000. A portion of these funds will be used to repay the City's bridge loan. The City's funding amount is subject to change based on final project capital and operating costs. If there are decreases in development costs or increases in other projected capital revenue sources, the City and other public funders explicitly reserve the right to decrease the final subsidy award to the minimum level needed. The conditional funding is subject to: the reservation of 12 emergency shelter beds for Lakewood individuals; approval of the final project development and operations budget; consistency with the City of Lakewood 5-Year 2020-2024 Consolidated Plan and FY2021 Consolidated Annual Action Plan (approved); Income and Affordability levels of the Multi-Family Lending term sheet; and additional City of Lakewood requirements will be identified as further details become available regarding the project's construction costs, operational costs, and timelines for conversion from an enhanced shelter to permanent supportive housing. The conditional commitment does not cover all federal, state, and local requirements, nor all the terms that will be included in loan documents including legal rights and obligations.

196.3002 Lakewood Community Services Advisory Board (CSAB) 1% Funds – Total \$144,545

(Program Cost \$137,662 + 5% Direct Admin Fee \$6,883)

Allocate 1% per year in 2022 and 2023 to support human service needs. CASB members concur with the Lakewood's Promise Advisory Board that the two human services strategic initiatives (workforce development and youth mental health) are critical investments to address changes that have been exacerbated by COVID-19 pandemic. CASB recommends allocating half of the 1% allocation to the Lakewood Thrives workforce development initiative that is now being managed by Career TEAM, and half towards youth mental health. The CSAB board will need additional time working with partners to form a recommendation for a youth mental health investment. The City will work with the Clover Park School District, Communities in Schools, Lakewood's Promise, and the Lakewood Youth Council. The youth mental health recommendation is scheduled to be reviewed at the CSAB joint study session with the City Council on November 8, 2021.

196.3003 Warriors of Change – Total \$71,873

(Program Cost \$68,450 + 5% Direct Admin Cost \$3,423)

The Clover Park School District (CPSD) is providing funding for school – staff and teachers, facilitator costs, and the contract with Quantum Learning. CPSD requesting funding from the City of Lakewood for Communities in Schools of Lakewood portion of the Warriors Change Program and cash incentives for student participants.

ARPA program funds total \$68,450 and will provide:

- \$40,000 Student end-of-program incentives (80 students @ \$500/each)
- \$8,000 Cohort-Mentor stipends (8 college age students @ \$1,000/each)
- \$4,800 Administration costs for managing students and mentors (10%)
- \$9,150 summer Program Coordinator costs (2 months -> 2 weeks planning + 6 week program)
- \$6,500 Summer Site Coordinator costs (2 months)
- \$68,450 Total Program Costs**

Note: The Warriors of Change 2021 is the pilot program of a 6-week leadership development project-based learning experience for Clover Park High School rising seniors, with the hope that the program can grow to expand and serve more students for futures year.

196.2001 Pierce County BIPOC Business Accelerator Contribution – Total \$525,000

(Program Cost \$500,000 + 5% Direct Admin Cost \$25,000)

Partnership opportunity -- Entrepreneurial & Technical Assistance with focus Opportunities. The County Council has set aside \$5M of their ARPA funds toward this initiative with the caveat that they receive matching funds from cities, non-profits and the business community. During the CARES process the County with thousands of businesses and saw some gaps and opportunities to grow entrepreneurship and help Black, Indigenous and People of color (BIPOC) communities and small and micro businesses grow their companies. Programs will have a county-wide focus to include: growing entrepreneurship; BIPOC; structured cohort opportunities; and tailored individual opportunities. Resources will go to training, technical resources needed by businesses, innovation grants to help with seed money funding, financial reporting programs and mentors/navigators to help the businesses learn to use the tools. Success measures include the number of businesses launched and growing wealth in our communities.

196.6001 LPD Body Cameras Purchase of Cameras & Video Storage – Total \$102,944

(Program Cost \$98,044 + 5% Direct Admin Cost \$4,900)

Purchase of 80 body cameras (includes cameras, docking stations, software with training and 5-year service plan). Total estimated 1-time cost for cameras and video storage of \$336,304 is funded in part with State police reform funding of \$238,260.

196.6002 LPD Body Cameras Operations – \$298,247

(Program Cost \$284,045+ 5% Direct Admin Cost \$14,202)

Funds to support Year 2021 and 2022 operations. Includes Records Specialist 1.0 FTE beginning August 2021 and Associate Attorney 1.0 FTE beginning in January 2022.

196.7001 ARPA Administration –Finance 1.0 FTE and ARPA Coordinator 1.0 FTE – Total \$688,312

(Program Cost \$688,312 + 5% Direct Admin Cost \$0)

Limited Term Positions ending 12/31/2026 or sooner – TBD

Positions in support of ARPA Program. Add grant accountant position to ensure compliance with financial accounting, auditing and interim/annual reporting. Grant requirements, including accounting and reporting, have become increasing complex, as well as accessing/utilizing the various specific granting agency systems and portals. Add ARPA coordinator position to assist ARPA Program Manager in various ARPA program requirements, serve as Lakewood ARPA Resident Navigator and point of contact for Lakewood businesses seeking ARPA assistance available from County, State and Federal levels. The City's Resident Navigator program referral assistance to city residents seeking ARPA rent/mortgage and utility funds, child care services, workforce training, medical and behavioral health services, and/or emergency shelter,

196.3005 Habitat for Humanity Boat Street Project – Total \$254,100

(Program Cost \$242,000 + 5% Direct Admin Cost \$12,100)

Provide for off-site construction costs including sanitary sewer extension, water main extension and hydrants, storm drainage, joint utility trench, and public street work (paving sidewalk, traffic control, etc.)

196.3006 Rebuilding Together South Sound - Total \$341,250

(Program Cost \$325,000 + 5% Direct Admin Cost \$16,250)

Provide funds to operate a Rebuilding a Healthy Neighborhood (RaHN) Program for 1 to 2 years in each of the 4 neighborhoods that the City of Lakewood has identified as specific neighborhoods in need of attention with regards to safe and healthy housing (Tillicum/Woodbrook, Springbrook, Lakeview, and Monte Vista areas). Some Rebuilding Together Affiliates have had a much better success rate when they focus on one neighborhood for two consecutive years. Other affiliates have had good results with a single year focus in neighborhoods. The cost per neighborhood is \$65,000. The \$325,000 would provide for \$65,000/year for 5 years. A 5-year span would allow for a RaHN event in either each of the 4 neighborhoods plus an additional neighborhood or select 2 neighborhoods for 2-year programs and 1 neighborhood for a single year program.

196.6003 Emergency Services Alert & Warning System - Total \$13,998

(Program Cost \$13,331 + 5% Direct Admin Cost \$667)

Funds for annual subscription. Lakewood is a part of a coalition that provides emergency management services to Lakewood, University place, West Pierce Fire and Rescue and Steilacoom (joining coalition in January 2022). The coalition is evaluating its own alert and warning system. The system would allow the coalition to send emergency messages via reverse 911 to landlines and/or to any cell phone within the alert boundary. It would also allow for residents to subscribe for routine messages from the City.

196.6004 West Pierce Fire & Rescue - Total \$241,500

(Program Cost \$230,000 + 5% Direct Admin Cost \$11,500)

Funds to improve 2 items of the emergency management program. They are: 1) update WPFR's Department Operations Center (DOC) and backup DOCS to better communicate with the City and stakeholders during times of emergency or disaster, including technology to hold virtual meetings. Cost of technology upgrades at 4 fire stations total \$200,000. Also, \$10,000 for HAM radios for similar level of capabilities as the City to be able to communicate seamlessly if phone and internet fail during an emergency; and 2) Translation of basic emergency messages into additional languages to better serve the community. WPFR would serve as lead on this project for the Emergency Management Coalition. Cost to translate emergency messages into the top 4 languages utilized in the fire district is approximately \$20,000.

196.6005 City Website and Multilingual Services – Total \$36,750

(Program Cost \$35,000 + 5% Direct Admin Cost \$1,750)

Implementation of transition software and comprehensive overhaul of the City's website for usability improvements.

196.6006 Youth Employment Program – Total \$88,200

(Program Cost \$84,000 + 5% Direct Admin Cost \$4,200)

To provide a more traditional Youth Corp work crew program for the 2022 summer season. The 12 week program would include hands on work throughout the City as well as leadership and employment readiness training. The program including estimated costs involves: 2 recreation leaders \$25,000; 8 youth workers \$57,000; and fuel and program supplies \$1,000.

196.6007 City Reader Boards - Total \$336,000

(Program Cost \$320,000 + 5% Direct Admin Cost \$16,000)

Funds to purchase 2 reader boards at \$160,000 each. Considerations for locations of the reader boards include: average daily traffic count; whether location is at a stop light; competition for attention (are there too many other signs in the area?); access to right-of-way for installation; and zoning.

**American Rescue Plan Act (ARPA) Program
Summary of Proposed Requests**

1-Time Programs	ARPA Category	FTE	Year 2021		Year 2022	
			Revenue	Expenditure	Revenue	Expenditure
ARPA Expenditures - Total \$2,933,285						
Comfort Inn Purchase & Emergency Shelter Operation for 2 Year + 5% Direct Admin Cost	2. Negative Economic Impacts	-	1,050,000	1,050,000	-	-
Lakewood Community Services Advisory Board 1% of Funds in 2022 and 2023 + 5% Direct Admin Cost	3. Services to Disproportionately Impacted Communities	-	144,545	144,545	-	-
2021 Warriors of Change (Clover Park High School) 2021 Program + 5% Direct Admin Costs	3. Services to Disproportionately Impacted Communities	-	71,873	71,873	-	-
Pierce County BIPOC Business Accelerator Contribution Program + 5% Direct Admin Cost	3. Services to Disproportionately Impacted Communities	-	525,000	525,000	-	-
LPD Body Cameras Cameras & Video Storage + 5% Direct Admin Cost (State Police Reform Funds \$238,260 + ARPA \$98,044 = \$336,304 Total)	6. Revenue Replacement	-	102,944	102,944	-	-
LPD Body Cameras 2021/2022 Operations + 5% Direct Admin Cost	6. Revenue Replacement	2.00	298,247	298,247	-	-
ARPA Program Administration Indirect Costs Limited Term Positions Ending 12/31/2026 or Earlier - TBD Finance 1.0 FTE & ARPA Coordinator 1.0 FTE	7. Administrative	2.00	688,312	688,312	-	-
Community Engagement External Requests - Total \$595,350						
Habitat for Humanity Boat Street Project Utilities and Road Improvements for 12 Unit project.	3. Services to Disproportionately Impacted Communities	-	254,100	254,100	-	-
Rebuilding Together South Sound 5 Year Program	3. Services to Disproportionately Impacted Communities	-	341,250	341,250	-	-
Identified Revenue Replacement Expenditures - Total \$716,448						
Emergency Services Alert & Warning System Partnership with University Place, Steilacoom, West Pierce Fire & Rescue	6. Revenue Replacement	-	13,998	13,998	-	-
West Pierce Fire & Rescue Emergency Management Programs	6. Revenue Replacement	-	241,500	241,500	-	-
City Website Multilingual Services Initial Start-Up Cost	6. Revenue Replacement	-	36,750	36,750	-	-
Youth Employment Program Funding for 1 Year Program	6. Revenue Replacement	-	88,200	88,200	-	-
City Reader Boards Purchase of 2 at \$160,000/Each	6. Revenue Replacement	-	336,000	336,000	-	-
Total		4.00	\$ 4,192,719	\$ 4,192,719	\$ -	\$ -