

REQUEST FOR COUNCIL ACTION

<p>DATE ACTION IS REQUESTED: November 15, 2021</p> <p>REVIEW: October 11, 2021 November 1, 2021</p>	<p>TITLE: An Ordinance amending the 2021-2022 Biennial Budget</p> <p>ATTACHMENTS:</p> <ul style="list-style-type: none"> • Ordinance & Exhibits • Memo 	<p>TYPE OF ACTION:</p> <p>ORDINANCE NO.</p> <p>RESOLUTION NO.</p> <p>MOTION</p> <p>OTHER</p>
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SUBMITTED BY: Tho Kraus, Deputy City Manager

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City’s 2021-2022 Biennial Budget.

DISCUSSION: The Revised Code of Washington (RCW) Chapter 35A.34 stipulates that a public hearing be held in connection with the modification process. Following the RCW guidelines, the City held a public hearing on the 2021-2022 Mid-Biennium Budget Adjustment ordinance on November 1, 2021. The proposed budget adjustment makes the following types of modifications to fiscal years 2021 and 2022: revise the beginning balance by adjusting the estimated amount to reflect the final 2020 ending fund balance (affects General Fund only); adjustments to reflect economic conditions; incorporate items previously approved by Council; appropriate projects funded by grants and contributions; and new allocations.

ALTERNATIVE(S): The City Council may approve the budget ordinance with modifications.

FISCAL IMPACT: The proposed budget adjustment for all funds, excluding ARPA (American Rescue Plan Act) Fund:

Year 2021:

- Increases beginning fund balance by \$0.16M, resulting in a revised estimate of \$42.10M;
- Increases revenues by \$16.53M, resulting in a revised estimate of \$114.03M;
- Increases expenditures by \$14.53M, resulting in a revised estimate of \$129.50M; and
- Increases ending fund balance by \$2.15M, resulting in a revised estimate of \$26.63M.

Year 2022:

- Increase beginning fund balance by \$2.15M, resulting in a revised estimate of \$26.63M;
- Increases revenues by \$0.60M, resulting in a revised estimate of \$77.68M;
- Increases expenditures by \$1.22M, resulting in a revised estimate of \$78.19M; and
- Decreases ending fund balance by \$1.54M, resulting in a revised estimate of \$26.12M.

<p>_____</p> <p>Department Director</p>	<p>_____</p> <p>City Manager Review</p>
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ORDINANCE NO.

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting the 2021/2022 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2021/2022 fiscal biennium have been prepared and filed on October 5, 2020 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 2, 2020, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance No. 746 on November 16, 2020 implementing the 2021/2022 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 754 on May 17, 2021 implementing the 2020 Carry Forward Budget Adjustment;

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2021/2022 Biennial Budget to: revise the estimated beginning balances to reflect the final 2020 ending fund balance; incorporate items previously approved by the City Council; adjustments to reflect economic conditions; appropriate projects funded by grants and contributions; and include new allocations.

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2021/2022 Mid-Biennium Budget Adjustment on November 1, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The budget for the 2021/2022 biennium, as set forth in Ordinance 754, Section 1 and as shown in Exhibits A (Current Revised Budget by Fund – Year 2021) and Exhibit B (Current Revised Budget by Fund – Year 2022), is amended to adopt the revised budget for the 2021/2022 biennium in the amounts and for the purposes as shown on Exhibits C (Revised Budget by Fund – Year 2021) and D (Revised Budget by Fund – Year 2022).

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the

Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2021 and 2022 five (5) days after publication as required by law.

ADOPTED by the City Council this 15th day of November, 2021.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Briana Schumacher, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A
CURRENT REVISED BUDGET BY FUND - YEAR 2021
Per Ordinance 754 Adopted May 17, 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	9,145,661	12,917,784	22,063,445	48,449,854	12,007,895	60,457,749	48,838,381	16,757,669	65,596,050	16,925,143
001 General	\$ 5,767,631	\$ 7,805,491	\$ 13,573,122	\$ 38,400,491	\$ 283,662	\$ 38,684,153	\$ 39,363,968	\$ 1,861,922	\$ 41,225,890	\$ 11,031,385
101 Street	-	-	-	2,343,813	76,356	2,420,169	2,343,813	76,356	2,420,169	-
102 Real Estate Excise Tax	540,095	1,731,415	2,271,510	1,800,000	-	1,800,000	2,078,195	139,000	2,217,195	1,854,315
103 Transportation Benefit District	640,000	47,753	687,753	835,000	-	835,000	-	-	-	1,522,753
104 Hotel/Motel Lodging Tax Fund	1,247,353	411,680	1,659,033	800,000	-	800,000	672,250	140,941	813,191	1,645,842
105 Property Abatement/RHSP/1406	-	658,414	658,414	470,000	24,287	494,287	470,000	682,701	1,152,701	-
106 Public Art	-	135,500	135,500	7,500	22,500	30,000	7,500	158,000	165,500	-
180 Narcotics Seizure	120,000	106,196	226,196	-	-	-	120,000	106,196	226,196	-
181 Felony Seizure	-	47,837	47,837	-	-	-	-	47,837	47,837	-
182 Federal Seizure	120,000	40,906	160,906	-	-	-	120,000	40,906	160,906	-
190 CDBG	-	1,381,724	1,381,724	595,000	3,733,614	4,328,614	595,000	5,115,338	5,710,338	-
191 Neighborhood Stabilization Prog	-	255,114	255,114	78,000	(36,000)	42,000	78,000	219,114	297,114	-
192 OEA Grant/SSMCP	-	18,017	18,017	227,500	7,517,728	7,745,228	227,500	7,535,573	7,763,073	172
195 Public Safety Grants	-	-	-	132,328	385,748	518,076	132,328	385,748	518,076	-
201 GO Bond Debt Service	-	-	-	1,690,821	-	1,690,821	1,690,821	-	1,690,821	-
202 LID Debt Service	-	248,038	248,038	268,920	-	268,920	268,920	248,038	516,958	-
204 Sewer Project Debt	578,288	29,025	607,313	800,481	-	800,481	670,086	-	670,086	737,708
251 LID Guaranty	132,294	674	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	1,392,832	7,614,504	9,007,336	15,911,002	10,142,700	26,053,702	17,097,002	17,249,580	34,346,582	714,456
301 Parks CIP	-	2,605,500	2,605,500	570,000	3,198,517	3,768,517	570,000	5,779,899	6,349,899	24,118
302 Transportation CIP	927,246	3,942,672	4,869,918	14,986,002	6,869,183	21,855,185	15,732,002	10,521,220	26,253,222	471,881
311 Sewer Project CIP	465,586	1,066,332	1,531,918	355,000	75,000	430,000	795,000	948,461	1,743,461	218,457
Enterprise Fund:	1,500,405	4,320,613	5,821,018	5,450,385	3,435	5,453,820	5,069,475	3,436,957	8,506,432	2,768,406
401 Surface Water Management	1,500,405	4,320,613	5,821,018	5,450,385	3,435	5,453,820	5,069,475	3,436,957	8,506,432	2,768,406
Internal Service Funds:	4,535,425	515,705	5,051,130	5,107,682	431,675	5,539,357	5,821,682	695,327	6,517,009	4,073,478
501 Fleet & Equipment	3,940,779	320,528	4,261,307	755,720	24,900	780,620	1,239,720	203,552	1,443,272	3,598,655
502 Property Management	389,124	195,176	584,300	695,603	40,000	735,603	925,603	125,000	1,050,603	269,300
503 Information Technology	205,522	1	205,523	2,059,879	356,905	2,416,784	2,059,879	356,905	2,416,784	205,523
504 Risk Management	-	-	-	1,596,480	9,870	1,606,350	1,596,480	9,870	1,606,350	-
Total All Funds	16,574,323	\$ 25,368,606	\$41,942,929	\$ 74,918,923	\$ 22,585,705	\$97,504,628	\$ 76,826,540	\$ 38,139,533	\$114,966,073	\$ 24,481,484

EXHIBIT B
CURRENT REVISED BUDGET BY FUND - YEAR 2022
Per Ordinance 754 Adopted May 17, 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 8,757,134	\$ 8,168,009	\$ 16,925,143	\$ 50,452,982	\$ 896	\$ 50,453,878	\$ 49,594,172	\$ 1,080,616	\$ 50,674,788	\$ 16,704,233
001 General	4,804,154	6,227,231	11,031,385	40,226,201	-	40,226,201	40,094,292	363,359	40,457,651	10,799,935
101 Street	-	-	-	2,398,483	896	2,399,379	2,398,483	896	2,399,379	-
102 Real Estate Excise Tax	261,900	1,592,415	1,854,315	1,800,000	-	1,800,000	1,866,900	624,200	2,491,100	1,163,215
103 Transportation Benefit District	1,475,000	47,753	1,522,753	835,000	-	835,000	640,000	-	640,000	1,717,753
104 Hotel/Motel Lodging Tax Fund	1,375,103	270,739	1,645,842	1,000,000	-	1,000,000	800,000	-	800,000	1,845,842
105 Property Abatement/RHSP/1406	-	-	-	409,500	-	409,500	409,500	-	409,500	-
106 Public Art	-	-	-	15,000	-	15,000	15,000	-	15,000	-
180 Narcotics Seizure	-	-	-	-	-	-	-	-	-	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	-	-	-	-	-	-	-
190 CDBG	-	-	-	595,000	-	595,000	595,000	-	595,000	-
191 Neighborhood Stabilization Prog	-	-	-	42,000	-	42,000	42,000	-	42,000	-
192 OEA Grant/SSMCP	-	172	172	227,500	-	227,500	227,500	-	227,500	172
195 Public Safety Grants	-	-	-	132,328	-	132,328	132,328	-	132,328	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 LID Debt Service	-	-	-	247,774	-	247,774	155,613	92,161	247,774	-
204 Sewer Project Debt	708,683	29,025	737,708	834,258	-	834,258	527,618	-	527,618	1,044,348
251 LID Guaranty	132,294	674	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	\$ 206,832	\$ 507,624	\$ 714,456	\$ 13,016,998	\$ 699,200	\$ 13,716,198	\$ 12,896,998	\$ 375,000	\$ 13,271,998	\$ 1,158,656
301 Parks CIP	-	24,118	24,118	3,355,000	75,000	3,430,000	3,355,000	75,000	3,430,000	24,118
302 Transportation CIP	181,246	290,635	471,881	9,411,998	624,200	10,036,198	9,411,998	300,000	9,711,998	796,081
311 Sewer Project CIP	25,586	192,871	218,457	250,000	-	250,000	130,000	-	130,000	338,457
Enterprise Fund:	\$ 1,881,316	\$ 887,091	\$ 2,768,407	\$ 7,565,476	\$ -	\$ 7,565,476	\$ 7,600,625	\$ 407	\$ 7,601,032	\$ 2,732,851
401 Surface Water Management	1,881,316	887,091	2,768,407	7,565,476	-	7,565,476	7,600,625	407	7,601,032	2,732,851
Internal Service Funds:	\$ 3,821,425	\$ 252,053	\$ 4,073,478	\$ 5,328,656	\$ 9,870	\$ 5,338,526	\$ 5,418,900	\$ 9,870	\$ 5,428,770	\$ 3,983,234
501 Fleet & Equipment	3,456,779	141,876	3,598,655	755,720	-	755,720	1,007,720	-	1,007,720	3,346,655
502 Property Management	159,124	110,176	269,300	798,917	-	798,917	703,917	-	703,917	364,300
503 Information Technology	205,522	1	205,523	2,177,539	-	2,177,539	2,110,783	-	2,110,783	272,279
504 Risk Management	-	-	-	1,596,480	9,870	1,606,350	1,596,480	9,870	1,606,350	-
Total All Funds	14,666,707	\$ 9,814,777	\$24,481,484	\$ 76,364,112	\$ 709,966	\$77,074,078	\$ 75,510,695	\$ 1,465,893	\$76,976,588	\$ 24,578,974

EXHIBIT C
REVISED BUDGET BY FUND - YEAR 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	19,791,935	157,680	19,949,615	58,657,749	4,910,761	63,568,510	63,378,855	5,946,973	69,325,828	14,192,297
001 General	\$ 13,573,122	\$ 157,680	\$ 13,730,802	\$ 38,684,153	\$ 2,906,288	\$ 41,590,442	\$ 41,225,890	\$ 4,263,124	\$ 45,489,014	\$ 9,832,230
101 Street	-	-	-	2,420,169	95,304	2,515,473	2,420,169	95,304	2,515,473	-
103 Transportation Benefit District	687,753	-	687,753	835,000	-	835,000	-	-	-	1,522,753
104 Hotel/Motel Lodging Tax Fund	1,659,033	-	1,659,033	800,000	200,000	1,000,000	813,191	-	813,191	1,845,842
105 Property Abatement/RHSP/1406	658,414	-	658,414	494,287	75,300	569,587	1,152,701	75,300	1,228,001	-
106 Public Art	135,500	-	135,500	30,000	-	30,000	165,500	-	165,500	-
180 Narcotics Seizure	226,196	-	226,196	-	14,500	14,500	226,196	14,500	240,696	-
181 Felony Seizure	47,837	-	47,837	-	-	-	47,837	-	47,837	-
182 Federal Seizure	160,906	-	160,906	-	-	-	160,906	-	160,906	-
190 CDBG	1,381,724	-	1,381,724	4,328,614	36,294	4,364,908	5,710,338	36,294	5,746,632	-
191 Neighborhood Stabilization Prog	255,114	-	255,114	42,000	-	42,000	297,114	-	297,114	-
192 SSMCP	18,017	-	18,017	7,745,228	1,400,000	9,145,228	7,763,073	1,400,000	9,163,073	172
195 Public Safety Grants	-	-	-	518,076	197,405	715,481	518,076	197,405	715,481	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	-	-	-	-	-	-
201 GO Bond Debt Service	-	-	-	1,690,821	-	1,690,821	1,690,821	-	1,690,821	-
202 LID Debt Service	248,038	-	248,038	268,920	(14,330)	254,590	516,958	(134,954)	382,004	120,624
204 Sewer Project Debt	607,313	-	607,313	800,481	-	800,481	670,086	-	670,086	737,708
251 LID Guaranty	132,968	-	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	11,278,846	-	11,278,846	27,853,702	10,174,883	38,028,585	36,563,777	8,056,123	44,619,900	4,687,531
301 Parks CIP	2,605,500	-	2,605,500	3,768,517	6,892,190	10,660,707	6,349,899	6,892,190	13,242,089	24,118
302 Transportation CIP	4,869,918	-	4,869,918	21,855,185	1,163,933	23,019,118	26,253,222	1,163,933	27,417,155	471,881
303 Real Estate Excise Tax	2,271,510	-	2,271,510	1,800,000	1,700,000	3,500,000	2,217,195	-	2,217,195	3,554,315
311 Sewer Project CIP	1,531,918	-	1,531,918	430,000	418,760	848,760	1,743,461	-	1,743,461	637,217
Enterprise Fund:	5,821,018	-	5,821,018	5,453,820	50,000	5,503,820	8,506,432	(8,443)	8,497,989	2,826,849
401 Surface Water Management	5,821,018	-	5,821,018	5,453,820	50,000	5,503,820	8,506,432	(8,443)	8,497,989	2,826,849
Internal Service Funds:	5,051,130	-	5,051,130	5,539,357	1,392,487	6,931,844	6,517,009	538,000	7,055,009	4,927,965
501 Fleet & Equipment	4,261,307	-	4,261,307	780,620	1,002,987	1,783,607	1,443,272	148,500	1,591,772	4,453,142
502 Property Management	584,300	-	584,300	735,603	86,500	822,103	1,050,603	86,500	1,137,103	269,300
503 Information Technology	205,523	-	205,523	2,416,784	303,000	2,719,784	2,416,784	303,000	2,719,784	205,523
504 Risk Management	-	-	-	1,606,350	-	1,606,350	1,606,350	-	1,606,350	-
Total All Funds	41,942,929	\$ 157,680	\$42,100,609	\$ 97,504,628	\$ 16,528,131	\$114,032,760	\$ 114,966,073	\$ 14,532,653	\$129,498,726	\$ 26,634,642

EXHIBIT D
REVISED BUDGET BY FUND - YEAR 2022

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 15,070,828	\$ (878,532)	\$14,192,297	\$ 48,653,878	\$ 908,952	\$49,562,830	\$ 48,183,688	\$ 1,926,938	\$50,110,626	\$ 13,644,501
001 General	11,031,385	(1,199,156)	9,832,230	40,226,201	864,065	41,090,266	40,457,651	1,840,162	42,297,813	8,624,683
101 Street	-	-	-	2,399,379	16,720	2,416,099	2,399,379	16,720	2,416,099	(0)
103 Transportation Benefit District	1,522,753	-	1,522,753	835,000	-	835,000	640,000	-	640,000	1,717,753
104 Hotel/Motel Lodging Tax Fund	1,645,842	200,000	1,845,842	1,000,000	-	1,000,000	800,000	-	800,000	2,045,842
105 Property Abatement/RHSP/1406	-	-	-	409,500	300	409,800	409,500	300	409,800	-
106 Public Art	-	-	-	15,000	30,000	45,000	15,000	30,000	45,000	-
180 Narcotics Seizure	-	-	-	-	-	-	-	-	-	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	-	-	-	-	-	-	-
190 CDBG	-	-	-	595,000	-	595,000	595,000	-	595,000	-
191 Neighborhood Stabilization Prog	-	-	-	42,000	-	42,000	42,000	-	42,000	-
192 SSMCP	172	-	172	227,500	-	227,500	227,500	-	227,500	172
195 Public Safety Grants	-	-	-	132,328	-	132,328	132,328	-	132,328	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	-	-	-	-	-	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 LID Debt Service	-	120,624	120,624	247,774	(2,133)	245,641	247,774	39,756	287,530	78,735
204 Sewer Project Debt	737,708	-	737,708	834,258	-	834,258	527,618	-	527,618	1,044,348
251 LID Guaranty	132,968	-	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	\$ 2,568,771	\$ 2,118,760	\$ 4,687,531	\$ 15,516,198	\$ (550,980)	\$ 14,965,218	\$ 15,763,098	\$ (563,000)	\$ 15,200,098	\$ 4,452,651
301 Parks CIP	24,118	-	24,118	3,430,000	(2,448,000)	982,000	3,430,000	(2,448,000)	982,000	24,118
302 Transportation CIP	471,881	-	471,881	10,036,198	1,712,000	11,748,198	9,711,998	1,712,000	11,423,998	796,081
303 Real Estate Excise Tax	1,854,315	1,700,000	3,554,315	1,800,000	-	1,800,000	2,491,100	173,000	2,664,100	2,690,215
311 Sewer Project CIP	218,457	418,760	637,217	250,000	185,020	435,020	130,000	-	130,000	942,237
Enterprise Fund:	\$ 2,768,406	\$ 58,443	\$ 2,826,849	\$ 7,565,476	\$ 50,000	\$ 7,615,476	\$ 7,601,032	\$ (341,991)	\$ 7,259,041	\$ 3,183,284
401 Surface Water Management	2,768,406	58,443	2,826,849	7,565,476	50,000	7,615,476	7,601,032	(341,991)	7,259,041	3,183,284
Internal Service Funds:	\$ 4,073,478	\$ 854,487	\$ 4,927,965	\$ 5,338,526	\$ 193,900	\$ 5,532,426	\$ 5,428,770	\$ 193,900	\$ 5,622,670	\$ 4,837,721
501 Fleet & Equipment	3,598,655	854,487	4,453,142	755,720	-	755,720	1,007,720	-	1,007,720	4,201,142
502 Property Management	269,300	-	269,300	798,917	-	798,917	703,917	-	703,917	364,300
503 Information Technology	205,523	-	205,523	2,177,539	97,800	2,275,339	2,110,783	97,800	2,208,583	272,279
504 Risk Management	-	-	-	1,606,350	96,100	1,702,450	1,606,350	96,100	1,702,450	-
Total All Funds	24,481,483	\$ 2,153,158	\$26,634,642	\$ 77,074,078	\$ 601,872	\$77,675,950	\$ 76,976,588	\$ 1,215,847	\$78,192,435	\$ 26,118,157



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager
Date: November 15, 2021
Subject: 2021/2022 Mid-Biennium Budget Adjustment

BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the final 2020 ending fund balance (General Fund increased by \$157,680);
- Adjustments to reflect economic conditions;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions; and
- New allocations.

CHANGE SINCE OCTOBER 11, 2021 STUDY SESSION PRESENTATION

- Fund 195 Public Safety Grant Fund. Updated the Emergency Management Performance Grant (EMPG) from \$14,927 to \$50,805.
- Fund 196 American Rescue Plan Act (ARPA) Fund. Removed ARPA Fund budget adjustments as these are being considered separate from the mid-biennium budget adjustment.

NEW FUNDS

The budget adjustment introduces the creation of new/designation of funds as follows:

- **American Rescue Plan Act (ARPA) Fund** – This is a new fund established for the purpose of segregating revenues received through and the expenditures eligible under, the American Rescue Plan Act of 2021. The ARPA Fund shall consist of monies allocated to the City under the American Rescue Plan Act of 2021 and distributed to the City in 2021 and 2022. The City shall appropriate and use ARPA Fund only for the eligible purposes as permitted by the ARPA and the U.S. Department of the Treasury.
- **Real Estate Excise Tax Fund.** This is a new fund established for the purpose of accounting and reporting of REET 1 and REET 2 revenues. This new capital project fund shall replace and eliminate the current real estate excise tax special revenue fund (net effect is re-designate the original special revenue fund as a capital project fund). The City shall appropriate and use Real Estate Excise Tax Fund only for the eligible capital projects as approved by the City Council and permitted by State law.

- **Economic Development Opportunity Fund.** Designate funds within the General Fund for the purpose of providing economic development related opportunities.

CURRENT STATE OF THE ECONOMY & BUDGET ADJUSTMENT APPROACH

The proposed mid-biennial budget adjustment takes into consideration the current state of the local, regional, national and global economy under the COVID-19 pandemic and the resulting financial uncertainties, particularly as it relates to the global supply chain network. The supply chain crunch that was meant to be temporary is expected to last well into 2022 as the surging delta variant upends factory production in Asia and disrupts shipping, and is impacting the world economy. Manufacturers reeling from shortages of key components and higher raw material and energy costs are being forced into bidding wars to get space on vessels, pushing freight rates to record levels and prompting some exporters to raise prices or simply cancel shipments altogether. Port congestion and shortage of container shipping capacity is expected to last through the end of 2021 and into 2022.

Due to financial uncertainties, the City continues to take a cautionary approach to revenue forecasting in accordance with the City's adopted financial policies. For example, sales tax revenue collections in 2020 came in at pre-pandemic levels, and year-to-date July 2021 collections remain strong, and are exceeding year-to-date July 2020 levels. However, there is not a guarantee this level of sales tax collections will continue in 2022 given the new economic uncertainties. The good news is that the higher than anticipated revenue collections in 2020 and 2021 coupled with the action strategies put in place to address the impact of the pandemic in 2020 has resulted in one-time monies that are available for capital infrastructure projects and other one-time investment opportunities in 2022 to include the creation of an economic development opportunity program.

Given the 2022 operating margin between General Fund operating revenues and operating expenditures is very tight, new positions that are proposed beginning July 1, 2022 will not be filled until fiscal year 2021 is closed and a review and evaluation Q1, 2022 operating revenues is completed. We will also review and update and six-year financial forecast to ensure they are financially sustainable beyond 2022. These steps are necessary to ensure the General Fund has the fiscal capacity to fill the positions while operating within the City's adopted financial policies. This does not apply to ARPA funded positions or the permit technician position since these positions are funded with dedicated ARPA and development services fees, respectively.

A key attribute of the City's financial successes in recent years has been the adopted financial policies that provide a vital framework for governance and decision-making, especially in regards to issues that substantively impact the City's finances such as the current economic uncertainty. These policies have served the City very well during our region's pre-pandemic economic prosperity and they are serving us very well as the foundation for the City's response to the pandemic to include this mid-biennial budget review that in turn will allow the City to ensure a sustainable financial future by not overextending itself.

ITEMS FOR CONSIDERATION

Collective Bargaining Agreements. The budget adjustment does not include potential impacts of unsettled collective bargaining agreements.

Group	Current Contract	Status
AFSCME	1/1/2020 – 12/31/2021	Expires end of 2021. Negotiations to be scheduled.
Teamsters	1/1/2019 – 12/31/2021	Expires end of 2021. Negotiations to be scheduled
LPIG	1/1/2021 – 12/31/2022	Current.
LPMG	1/1/2020 – 12/31/2022	Current.

Transportation Benefit District. Allocate the current biennium’s \$20 vehicle licensing fee revenue in accordance with City Council direction, including the potential of a bond issue in support of transportation capital projects. As part of this process, update the list of TBD projects completed and eligible.

Transportation Mitigation Fees. Life-to-date through August 2021 traffic mitigation fees received total \$103,505 and is expected to grow to \$200,000 in the near future according to the City’s Assistant City Manager/Community and Economic Development Services Director. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds.

Abatement Funds. Demolition of the former QFC building that is under an abatement order and has been declared unsafe by the City’s hearing examiner that will require additional abatement funds unless the property owner moves forward with securing a demolition permit to abate. If the City were to proceed with abatement, the current estimated cost for the demolition including asbestos removal is \$315,000 and would likely be funded with a combination of available abatement funds and a financial contribution from the General Fund. Once completed, a lien would be placed on the property to ensure the owner reimburses the City of the abatement costs.

Public Art Program. The Lakewood public art program provides cohesive short and long-term plans for implementing and funding public art. In March 2020, the Public Art Program was presented to the City Council with the intent of starting in 2022. The program included a detailed budget, goals, priorities, guidelines, types of art to be implemented, a framework for selecting artists, and plan to maintain the art. Cities who have implemented a public art program include a more efficient, cost effective process, increased tourism/visitors, community pride, decreased graffiti, representation of cultural diversity, a strong sense of community engagement, beautification and a more desirable place to live, work and play. At that time, the City Council was supportive and the plan was to consider it for the 2021/2022 biennial budget. However, due to financial constraints at the time, the program was not included in the 2021/2022 biennial budget for consideration and will be reconsidered as part of the 2023/2024 budget process. The projected average annual program costs is \$80,000/year or \$480,000 over six years. Funding source is McGavick Center revenues of \$15,000 annually (does not take into consideration of COVID-19 pandemic) leaving \$60,000 needed from other sources. Program expenditures include personnel, art integration framework plan document, signal & utility box wraps, murals, plinth design, rotating art, purchase of art piece and interactive art piece. The cost to implement Year 1 \$63,500 for the following: \$32,000 for personnel (\$20,000 for contract personnel & \$12,000 for in-house personnel); \$3,500 for art integration framework plan document; \$22,000 for signal and utility box wraps (for 10 and includes design, production and installation); and \$6,000 for a 20x15 foot mural, artist fee and materials.

Municipal Court Contracted Services. A review of Municipal Court as it relates to the contracted services is scheduled to be completed in November. The resulting estimated financial impact will be incorporated in the 2022 carry forward budget adjustment.

PWE Grant Applications Submitted. Below is a list of grant applications submitted and if awarded and accepted, will be incorporated into the budget at a later date.

- 302.0135 Streets: Washington Boulevard and Edgewood Drive (North Fort to Gravelly Lake Drive)
 - TIB Grant: 2021 Urban Funding for Urban Arterial Program (UAP)
 - Total project cost \$11,335,000
 - Grant Request \$4,000,000
 - Local Funds Budgeted \$7,335,000
 - For reconstruction and widening

- 302.0024 Steilacoom Blvd SW Improvements – 87th Ave SW to Weller Rd SW
 - TIB Grant: 2021 Sidewalk Funding for Urban Sidewalk Program (USP)
 - Total project cost \$5,165,423
 - Grant Request \$442,680
 - Local Funds Budgeted \$4,722,743
 - For construction

- 302.0116 Custer Rd SW – Bridgeport Way SW to 75th St SW
 - TIB Grant: 2021 Urban Funding for Urban Arterial Program (UAP)
 - Total project cost \$2,432,820
 - Grant Request \$1,946,256
 - Local Funds Needed \$486,564
 - For reconstruction and widening

- 302.0072 59th Ave SW – 100th St SW to Bridgeport Way SW
 - TIB Grant: 2021 Sidewalk Funding for Urban Sidewalk Program (USP)
 - Total project cost \$192,190
 - Grant Request \$142,221
 - Local Funds Budgeted \$49,969
 - For design and construction

Fleet & Equipment 2022 Replacement Reserves. Due to COVID-19 pandemic and uncertainty of financial impact to the City, the replacement reserves were temporarily suspended for fleet and equipment. The proposed budget adjustment includes restoring \$907,987 fleet & equipment reserves in 2021. Restoring 2022 reserves of \$852,806 will be considered as part of the 2022 carry forward budget adjustment.

PROPOSED BUDGET ADJUSTMENT SUMMARY

Year 2021:

- Increases beginning fund balance by \$0.16M, resulting in a revised estimate of \$42.10M;
- Increases revenues by \$16.53M, resulting in a revised estimate of \$114.03M;
- Increases expenditures by \$14.53M, resulting in a revised estimate of \$129.50M; and
- Increases ending fund balance by \$2.15M, resulting in a revised estimate of \$26.63M.

Year 2022:

- Increase beginning fund balance by \$2.15M, resulting in a revised estimate of \$26.63M;
- Increases revenues by \$0.60M, resulting in a revised estimate of \$77.68M;
- Increases expenditures by \$1.22M, resulting in a revised estimate of \$78.19M; and
- Decreases ending fund balance by \$1.54M, resulting in a revised estimate of \$26.12M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget	Current Budget	Prop Adj	Proposed Revised Budget
Total Year 2021	\$ 41.94	\$ 0.16	\$ 42.10	\$ 97.50	\$ 16.53	\$ 114.03	\$ 114.97	\$ 14.53	\$ 129.50	\$ 24.48	\$ 2.15	\$ 26.63
General	\$ 13.57	\$ 0.16	\$ 13.73	\$ 38.68	\$ 2.91	\$ 41.59	\$ 41.23	\$ 4.26	\$ 45.49	\$ 11.03	\$ (1.20)	\$ 9.83
Special Revenue	\$ 5.23	\$ -	\$ 5.23	\$ 17.21	\$ 2.02	\$ 19.23	\$ 19.28	\$ 1.82	\$ 21.09	\$ 3.17	\$ 0.20	\$ 3.37
Debt Service	\$ 0.99	\$ -	\$ 0.99	\$ 2.76	\$ (0.01)	\$ 2.75	\$ 2.88	\$ (0.13)	\$ 2.74	\$ 0.87	\$ 0.12	\$ 0.99
Capital Projects	\$ 11.28	\$ -	\$ 11.28	\$ 27.85	\$ 10.17	\$ 38.03	\$ 36.56	\$ 8.06	\$ 44.62	\$ 2.57	\$ 2.12	\$ 4.69
Enterprise	\$ 5.82	\$ -	\$ 5.82	\$ 5.45	\$ 0.05	\$ 5.50	\$ 8.51	\$ (0.01)	\$ 8.50	\$ 2.77	\$ 0.06	\$ 2.83
Internal Service	\$ 5.05	\$ -	\$ 5.05	\$ 5.54	\$ 1.39	\$ 6.93	\$ 6.52	\$ 0.54	\$ 7.06	\$ 4.07	\$ 0.85	\$ 4.93
Total Year 2022	\$ 24.48	\$ 2.15	\$ 26.63	\$ 77.07	\$ 0.60	\$ 77.68	\$ 76.98	\$ 1.22	\$ 78.19	\$ 24.58	\$ 1.54	\$ 26.12
General	\$ 11.03	\$ (1.20)	\$ 9.83	\$ 40.23	\$ 0.86	\$ 41.09	\$ 40.46	\$ 1.84	\$ 42.30	\$ 10.80	\$ (2.18)	\$ 8.62
Special Revenue	\$ 3.17	\$ 0.20	\$ 3.37	\$ 5.66	\$ 0.05	\$ 5.70	\$ 5.26	\$ 0.05	\$ 5.31	\$ 3.56	\$ 0.20	\$ 3.76
Debt Service	\$ 0.87	\$ 0.12	\$ 0.99	\$ 2.77	\$ (0.00)	\$ 2.77	\$ 2.47	\$ 0.04	\$ 2.51	\$ 1.18	\$ 0.08	\$ 1.26
Capital Projects	\$ 2.57	\$ 2.12	\$ 4.69	\$ 15.52	\$ (0.55)	\$ 14.97	\$ 15.76	\$ (0.56)	\$ 15.20	\$ 2.32	\$ 2.13	\$ 4.45
Enterprise	\$ 2.77	\$ 0.06	\$ 2.83	\$ 7.57	\$ 0.05	\$ 7.62	\$ 7.60	\$ (0.34)	\$ 7.26	\$ 2.73	\$ 0.45	\$ 3.18
Internal Service	\$ 4.07	\$ 0.85	\$ 4.93	\$ 5.34	\$ 0.19	\$ 5.53	\$ 5.43	\$ 0.19	\$ 5.62	\$ 3.98	\$ 0.85	\$ 4.84

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

The proposed budget adjustment includes \$2,000,000 (\$1,000,000 in 2021 + additional \$1,000,000 in 2022) set aside for Economic Development Opportunity Fund. This set aside is shown as a designation of General Fund ending fund as shown below.

With this proposed budget adjustment, 2022 estimated General/Street O&M Funds ending fund balance of \$8.62M equates to 20.7% of General/Street O&M Funds operating revenues. The proposed revised operating revenues & expenditures and ending fund balance reserves is in alignment with the City's adopted financial policies.

The proposed composition of ending fund balance is as follows:

	2020 Actual	2021 Proposed Revised	2022 Proposed Revised
General Fund Ending Fund Balance			
2% GF Contingency Reserves	\$ 826,363	\$ 833,652	\$ 834,699
5% GF Ending Fund Balance Reserves	2,065,908	2,084,130	2,086,746
5% GF Strategic Reserves	2,065,908	2,084,130	2,086,746
Total 12% GF Reserves	\$ 4,958,178	\$ 5,001,912	\$ 5,008,191
Proposed Set Aside for Economic Development Opportunity	-	1,000,000	2,000,000
Unreserved/Designated for 2023/2024 Biennial Budget	8,772,623	3,830,320	1,616,493
Total GF Ending Fund Balance at Year-End	\$ 13,730,802	\$ 9,832,230	\$ 8,624,683

The proposed budget adjustment is summarized as follows:

General Fund Summary of Sources, Uses & Ending Fund Balance	2020 Actual	2021 Proposed Revised	2022 Proposed Revised
Operating Revenue	\$40,461,225	\$40,720,686	\$40,727,016
Operating Expenditures	34,981,655	39,673,901	40,725,708
Operating Income / (Loss)	\$ 5,479,570	\$ 1,046,785	\$ 1,308
As % of Operating Expenditures	15.7%	2.6%	0.0%
Other Financing Sources	3,434,273	869,755	363,250
Other Financing Uses	5,057,091	5,815,111	1,572,098
Beginning Fund Balance	\$9,874,049	\$13,730,802	\$9,832,230
Ending Fund Balance	\$13,730,802	\$9,832,230	\$8,624,683

PROPOSED BUDGET ADJUSTMENT DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

Revenue Adjustments, Revenue/Ongoing

Property Tax. Increase 2022 property tax revenue estimate by \$96,510 for a total revised estimate of \$7,605,010. The revised estimate is based on preliminary assessed values provided by Pierce County and assumes the City Council will adopt a 1% increase as authorized by state law, which is consistent with previous City Council action.

Sales Tax. Increase revenue estimates by \$1,940,000 in 2021 and \$276,000 in 2022, resulting in revised estimates of \$12,000,000 and \$11,000,000, respectively.

Parks Sales Tax. Increase revenue estimates by \$75,000 in 2021 and \$0 in 2022, resulting in revised estimates of \$650,000 and \$670,000, respectively.

Criminal Justice Sales Tax. Increase revenue estimates by \$150,000 in 2021 and \$0 in 2022, resulting in revised estimates of \$1,193,000 and \$1,188,900, respectively.

Admissions Tax. Reduce revenue estimates by \$50,000 in 2021 and \$40,000 in 2022, resulting in revised estimates of \$150,000 and \$235,000 respectively.

Gambling Tax. Increase revenue estimates by \$348,000 in 2021 and \$119,960 in 2022, resulting in revised estimates of \$2,800,000 and \$3,000,000 respectively.

Liquor Excise Tax. Increase revenue estimates by \$0 in 2021 and \$54,529 in 2022, resulting in revised estimates of \$339,770 and \$389,129 respectively.

Liquor Profits. Decrease revenue estimates by \$0 in 2021 and \$15,959 in 2022, resulting in revised estimates of \$474,240 and \$469,971 respectively.

Municipal Court Fines & Forfeitures. Decrease revenue estimates by \$75,000 in 2021 and \$75,000 in 2022, resulting in revised estimates of \$588,205 and \$588,205 respectively.

Photo Infraction Fines & Forfeitures. Increase revenue estimates by \$100,000 in 2021 and \$100,000 in 2022, resulting in revised estimates of \$800,000 and \$800,000 respectively.

CM – Camera Equipment, New/1-Time

Add \$16,500 for purchase of new camera equipment in support of the City’s communications program. The current camera and camcorder were purchased many years ago and is outdated. DSLR cameras are considered the best digital camera and videography and provides a clearer, more detailed image, giving the photographer more control, and greater creative flexibility, even in low light situations. DSLR cameras have a long battery life, better when it comes to ergonomics, and great for action photos. The budget request includes the cost of the camera(s), memory cards, battery, lenses, microphone, recorder, tripod, chargers, carrying case, communications drone, other miscellaneous accessories, and tax.

CM – State Governmental Relations Contract, New/Ongoing

Add \$3,450 in 2022 for increase in Gordon Thomas Honeywell (GTH) contract for State Government Relations Contract for a total contract of \$61,100 (\$60,100 base rate plus expenses not to exceed \$1,000). GTH: provides assistance in planning state legislative information and lobbying; monitors legislative activity; represents the City’s legislative objectives; provides activity reports; attends City meetings; and assists in drafting bills.

CM – Federal Governmental Relations Contract, New/Ongoing

Add \$4,725 in 2022 for increase in Johnston Group contract for Federal Government Relations Contract for a total contract of \$60,725. This proposal is a 5% increase over the 2021 retainer and is the first proposed increase in the retainer since Johnston Group started working with the City in 2014. The retainer includes all expenses with the exception of transportation and lodging connected to City trips to Washington, DC, which is not anticipated for this scope of work while the COVID-19 pandemic continues. Whenever possible, the Johnston Group will combine client travel to Washington, DC to further reduce costs.

CM – Communications Strategic Plan, New/1-Time

Add \$35,000 in 2021 to hire a consultant firm to collaborate on a strategic community engagement plan. The primary goals include: strategize the expansion of the City’s audience; and develop tactics to serve key messages to hard-to-reach demographics. Secondary goals include: Develop “inventory” of audiences, stakeholders, partners, demographics; identify prescribe tactics to engage individual audiences, stakeholders; Identify available channels and prescribe tactics to optimize reach; identify key messages and prescribe tactics to disseminate; develop tactics to reach BIPOC, ESL, low-income, and other hard to reach communities; review current communications and prescribe improvements; plan for measurement of outcomes.

CM – Communications Intern, New/1-Time

Add \$25,000 for an intern beginning in 2022 to assist with implementing the Strategic Community Engagement Plan. The additional funding will allow the communications team greater opportunities to: contribute to the attraction of overnight tourism to Lakewood through marketing and promotion; support City Council’s Goal of Transparency, to include enhancing communications about issues, projects and services; enhance the City’s capacity to produce content, invite engagement, and deliberately target hard-to-reach communities; and enhance inclusive communications through “penetrative storytelling” – producing content within and about a fuller spectrum of Lakewood’s neighborhoods, demographics, languages and socioeconomics, in alignment with the City’s Vision Statement in regards to embracing inclusivity and more equitable delivery of services.

FI – Association of Washington Cities Membership Dues (AWC) – Non-Departmental, New/Ongoing

Add \$2,252 in 2022 for increase in AWC for increase in membership dues for a total budget of \$46,362. The fee amount is based on (1) the City’s population as estimated by the OFM (Office of Financial Management) and (2) the rate of change in the state and local government component of the IPD (Implicit Price Deflator) of 4.64%.

CD – Sustainability Officer 1.00 FTE (Limited Term Position through 12/31/2024), New/1-Time

Add \$59,205 in 2022 for personnel costs \$57,500 and office equipment and supplies \$1,705. In 2021, the City Council adopted a new climate chapter to the City’s comprehensive plan, and a climate change action plan. This position would implement the City’s climate change policies and programs, coordinate with city departments, outside agencies, and private and public utility providers. This position is also responsible for preparing annual reports on the City’s efforts to reduce greenhouse gases (GHGs). Position is proposed start date is July 1, 2022.

CD – Sustainability Office Assistant 0.50 FTE (Limited Term Position through 12/31/2024), New/1-Time

Add \$15,575 in 2022 for personnel costs \$14,450 and office equipment and supplies \$1,125. This position would provide administrative support to the Sustainability Officer. Position is proposed start date is July 1, 2022.

CD – ICLEI (Local Governments for Sustainability) Annual Membership Dues, New/1-Time

Add \$5,000 in 2021 for annual membership dues. The City uses the membership to calculate greenhouse gas emissions.

CD – Permit Technician 1.00 FTE (Limited Term Position through 12/31/2024), New/1-Time

Add \$85,025 in 2022 for personnel costs \$83,800 and office equipment and supplies \$1,125. The department has seen a significant increase in the number of planning and building permits. This position would offset current workload. The position would also be used to transition from one automated permitting system to a new permitting system, currently under development with implementation expected during 4th Quarter 2021 as well as the implementation of a the document management system. Position is proposed to be funded by development services permits and fees revenue and filled the late 2021/early 2022.

CD – 3rd Party SEPA Review for Western State Hospital, New/1-Time

Add \$5,000 in 2021 contracted SEPA review services. This project is one-of-a kind requiring expertise for SEPA review. Only a few cities across the nation have a psychiatric hospital within their city limits of the size of Western State Hospital. The environmental review process is unique, and so the City sought outside assistance for advice, but also in an effort to address potential litigation costs. Cost for the review is \$5,000 to be paid by the applicant, Western State Hospital.

CD – 3rd Party SEPA Review for Tree Removal, Retention and Mitigation, New/1-Time

Add \$5,000 in 2021 contracted SEPA review services. The City is anticipating appeals to development permits involving tree removal permits. For some projects, the City is requiring a review of a developer biological reports and related documents. The costs are expected to be incurred in 2021 and 2022. Unspent funds will be carried over into 2022.

CD – Tree Preservation Public Participation Plan, New/1-Time

Add \$60,000 in 2022 for professional services to assist the City in developing a public participation plan for amendments to the City's tree preservation code. The plan consists of a series of activities and actions to both inform and obtain input from the public. Successful public participation has five elements: sets the stage for establishing clear purpose and goals; defines structure and process; establishes commitment amongst stakeholders to the process and provides inclusive and effective representation.

CD – Economic Development Strategy, New/1-Time

Add \$35,920 for economic development strategy. The City developed a draft economic development strategy in the fall of 2019, but the adoption of this document was placed on hold due to COVID-19 pandemic. The City is now in the process of updating and finalizing this strategy, which will be used to align City and partner expectations regarding the City's economic development vision and efforts. The final document will be posted to the City's website and should communicate the City's ongoing approach to external audiences (both community members and economic development partners), while also serving as an internal management tool to coordinate efforts across City departments. Scope of work includes baseline information gathering, strategy revisions, and document finalization.

MC - Office of Public Defense Grant, New Grant/1-Time.

Add program expenditures of \$68,000 funded by Office of Public Defense Grant. The grant is for a combined 2-year period for 2022-2023 to provide funding for reimbursement of training for public defense service providers, investigator and/or expert services, social worker services to assist public defense attorneys, and interpreter services for attorney-client interviews and communications.

PK – CHOICE Grant, New Grant/1-Time

Add program expenditures of \$260,000 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. This initiative does high impact work and is a great partner in Lakewood. The amendment is to add \$260,000 of new money and extend the duration of the contract through 6/30/2023. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting.

PK – Farmers Market Grant, New Grant/1-Time

Add Farmers Market program expenditures of \$20,000 funded by grant revenue. The City applied to Washington State Department of Agriculture for recovery funds to support the Lakewood Farmers Market. The grant focused on the impacts that the COVID-19 pandemic had on past operations and provided funds to support the 2021 Farmers Market. Some of the funding impacts included a delay in opening the market, the need to move from City Hall to Fort Steilacoom Park to accommodate new access and spacing requirements, additional signage, staffing, training and never ending changes to COVID-19 safety plans, public health requirements and restrictions.

PK – No Child Left Inside, New Grant/1-Time

Add recreation program expenditures of \$25,000 funded by grant revenue. The required 25% local grant match will be funded by the existing 2021 recreation budget. The Washington State Legislature created the No Child Left inside grant program to provide underserved youth with quality opportunities to experience the natural world. The City received this grant to develop an outdoor recreation and education program to serve Lakewood Youth. The program will develop monthly special events that are low to no cost and provide access and equity to our community. The events will include orienteering, geocaching, fishing, and non-motorized water sports, environmental education, bird watching, camping and survival skills, nature, photography, art, and gardening. Program planning will begin in 2021 with program implementation occurring in 2022.

PK – Pierce County Specialized Recreation, New/Ongoing

Add \$15,000 in 2022 for participating in Pierce County Specialized Recreation program. This program is designed to serve household members with cognitive and developmental disabilities. There are 1,000 households in Pierce County that have a need for specialized recreation services. Currently Metro Parks Tacoma and Pierce County are the only providers while 25-30% of participants come from other cities and towns, including Lakewood. Some participants travel up to three hours for an hour long program. Pierce County will be merging their programs in 2022 for efficiency and providing most of the services out of the Lakewood Community Center. Approximately 8% of program participants are from Lakewood with increased participation base on local program options. The City has been asked to support this program for our more vulnerable residents and their family members. Pierce County will manage this program for all participating entities.

PK – Maintenance Worker 1.0 FTE, New/Ongoing

Add \$43,000 in ongoing funds to restore funding for the vacant maintenance worker 1.0 position beginning in 2022. This position was included in the original adopted budget as an authorized, yet unfunded position. As part of the City Manager's action strategies to address the financial impact of the COVID-19 pandemic, all current and future vacant positions (regular full-time, regular part-time, limited term, temporary, interns, seasonal) would not be filled for the foreseeable future, with some exception given the funding sources, legal mandates and/or reporting requirements. This position fell into this directive. The request is to restore funding for this position beginning in 2022 to address parks and street operational needs. Participation in parks grew as it was the only outlet for family gatherings, personal recreation, and recess for remote learners and those isolated due to quarantines and other COVID-related regulations. Position is proposed start date is July 1, 2022.

PK - Volunteer Graffiti Program, New/Ongoing

Add \$10,000 in 2022 to kick start a volunteer graffiti program to include graffiti supplies and appropriate supervision to coordinate and manage the program. The city's maintenance and operations team regularly and proactively addresses the graffiti tagging citywide. When graffiti is identified on private property, the City's code enforcement team reaches out to have them address. In general, private property owners comply and clean their property. The biggest challenge is not cleaning the graffiti. Once graffiti is cleaned up, those who are doing this come back the next day or within days with more tagging. For the most part, the tagging is not gang related, it is a handful or even less number of members in the community who are doing this.

PK – Street End Study, New/1-Time

Add \$20,000 in 2022 for a street end study. The City has had discussions regarding street end issues and potential policies since incorporation. A more detailed review process occurred in 2007. In 2008-2009 the City completed a comprehensive report on street ends with recommendations from the Parks and Recreation Advisory Board (PRAB). The 2020 Legacy Plan update addressed protecting public spaces including open space, water access, and natural areas for future generations. Street ends were discussed at this time and street end discussions were added to the 2022 work plan. The City will be updating the 2009 street ends report to include a more comprehensive update on each street end in terms of site feasibility and financial costs in 2022. Additional resources and professional services are needed to support the process to include public outreach, site survey, mapping, and public access, landscaping and design work.

PK – Kids Need Play!, Grant/1-Time

Add \$40,420 in 2021 for Kids Need Play! Program funded by Pierce County ARPA funds and commences 5/1/2021 and ends 10/31/2021. This program replaces loss revenue incurred by providing participants a discount. Pierce County will reimburse the City for the discounted share of the published cost to the participant demonstrated by the documentation of posted rate, discount and discount rate paid, but not for program expenses. The grant also pays for online transaction costs and \$1 per refund transaction fee for refund and enrollment of existing registrants into this program.

PK – SummerFEST Drone Video, New/1-Time

Add \$30,000 in 2022 for a drone show at SummerFEST. After reviewing a variety of options for fireworks and other celebration displays, the City Council requested a lighted drone show at SummerFEST. This show would be unique to the region, add something new and special to the event as well and emphasize the City's leadership in combatting climate change.

PD – Law Enforcement & Criminal Justice Legislative Fund, New/1-Time

Add \$238,260 in 2021 towards the purchase of body cameras. The \$238,260 represents the about \$4 per capita share of the total \$20M state legislative allocation for implementation of new police reform legislation. HB1223 mandates electronic recording of all custodial interrogations and body cameras would meet that mandate. The total 1-time cost for 80 body cameras is \$336,304, of which \$98,044 will be funded by ARPA.

PD – Clean Air Assessment, New/Ongoing

Add \$1,360 in 2022 for a total assessment of \$39,316 per notice received for calendar year 2022 assessment for air quality management in the Puget Sound region ("supplemental income" assessment as per RCW 70.94.092). Puget Sound Clean Air Agency's Board of Directors decided to keep the supplemental income per capita rate for calendar year 2022 at 83 cents, the same rate as the last three years. The supplemental income is based on population and assessed valuation of taxable property as defined by the Washington State Clean Air Act (RCW 70.94.093).

PD – Emergency Management Performance (EMPG) ARPA, Grant/1-Time

Add \$17,331 in revenues and expenditures funded by EMPG-ARPA grant. These funds are provided as a supplement to the current non-ARPA EMPG grant. The EMPG-ARPA Program provides federal funds to assist state, local, tribal and territorial governments in preparing for all hazards, passes through a portion of the federal award to local and tribal jurisdictions to sustain and enhance local and tribal emergency management programs. This grant requires a dollar for dollar match which will be provided by the West Pierce Emergency Management Coalition. This is an anticipated grant and is included on this budget adjustment due to potential expenditures occurring in 2021.

PD – Pierce County Sex Offender Residency Verification – Grant/Ongoing

Add \$14,927 in revenues funded by Pierce County Sheriff's Department funded by Washington Association of Sheriffs and Police Chiefs (WASPC). The contract period is 7/1/2021-6/30/2022. The purpose of this contract is to aid in the verification of all registered sex offenders places of residence for level I offenders every 12 months, level II offenders every 6 months, and level III offenders every 3 months in Pierce County. This is an anticipated grant and is included on this budget adjustment due to potential expenditures occurring in 2021.

PD – Lakewood Police Independent Guild (LPIG) Collective Bargaining Implementation – New/Ongoing

Add \$427,904 in 2021 and \$849,215 in 2022 to implement LPIG collective bargaining agreement. LPIG represents approximately 90 fully commissioned police officer, detective and sergeant positions. The major provisions of the new agreement are as follows: 2-year term (1/1/21-12/31/22); 4% wage increase in 2021 and 2022; Juneteenth paid holiday effective beginning in 2022; increase in specialty pay cap from 6% to 8%; health insurance waiver increase from \$1,500 to \$3,600 annually; and increase line of duty death annual leave payout from 65% to 100%. Additional changes related to specialty and additional duty assignment procedures, procedures for filling last-minute overtime, the use of accrued leave for illness or injury consistent with State law, grievance procedure timelines, and family and medical leave to reflect City policy and relevant laws, have been made to the labor agreement. In addition, appendices related to the collision review process, use of audio and video systems, and use of automatic vehicle locator (AVL) have been removed from the agreement and instead will be in the Lakewood Police Department Manual of Standards.

PD – Lieutenant 1.0 FTE – New/Ongoing

Add \$95,000 in 2022 for salaries and benefits for a new lieutenant position, bringing the total number of lieutenants to 5.0 FTEs. The additional lieutenant position is requested to address the increasing workload that have been absorbed by the department over the years including;; management of the now completed in-Car video program; management of the soon-to-be implemented body worn camera program; increased response to public disclosure requests; responsibility for Lakewood's participation and response to the Pierce County Force Investigation Team (PCFIT); administrative oversight of the Special Response Team (SRT) after withdrawal from Metro SWAT; and fleet management. Another consideration is the impending retirements of the majority of the command staff over the next two years. A new lieutenant would presumably more in service time and would provide some continuity and redundancy in leadership and the responsibilities associated with the lieutenant position. Proposed start date is July 1, 2022.

PD – REBOUND Program, New/Ongoing

Add \$30,664 in 2022 for Rebound Program. The proposed budget request is based on 96 commissioned positions (includes new lieutenant 1.0 FTE request) at \$319.42 per member year. Actual costs may vary once total member numbers are confirmed. The REBOUND Program is offered by the Tactical Athlete Health and Performance Institute. It is designed for First Responders but also incorporates any employee that may encounter an injury. Rebound has a dedicated staff that manages the affected employee while cooperating with a committed network of health care providers that give priority to members of the REBOUND program. They also have 'Portal Access' to Washington State L&I to assist in moving the claim along faster. On average, employees are able to return to full work status 30% faster when using this program. The REBOUND program provides the same coverage to its members for injuries on the job and during their off time. The program can also be extended to other departments in the City once the first responders are under the program. The cost is a flat rate based on the size of group have covered with no additional costs being incurred by the number of times a member uses the benefits.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment, 1-Time

- \$12,000 New Mower for Street Landscape Program
- \$65,000 New Vehicle for New Lieutenant

Fleet & Equipment, Ongoing

- \$823,149 Restore Replacement Reserve Collections in 2021

Property Management, 1-Time

- \$30,000 Security System Repairs Front Street O&M Shop
- \$40,000 Caretaker House Repairs

Information Technology, 1-Time

- \$22,000 Replace Police Station Radio Antenna
- \$18,000 Police Public Address (PA Microphones)
- \$20,589 City Council Laptops
- \$43,749 Microsoft Exchange Server & Licenses
- \$8,750 Enterprise Vault
- \$70,090 Colocation

Information Technology, Ongoing

- \$1,000 Website Translation Services
- \$51,517 Colocation Subscription & Renewal
- \$49,502 Information Technology Analyst 1.0 FTE
- \$21,028 Zoom License Renewal

Risk Management, ongoing

- \$83,422 WCIA Assessment Increase

General/Street Fund Subsidy

- \$29,995 1-Time
- \$65,309 Ongoing

Transfer to Rental Housing Safety Program, New/1-Time

See RHSP Fund for additional information.

- \$75,000 Rental Housing Safety Program Software Enhancements

Transfer to Public Art, New/1-Time

See Public Art Fund for additional information.

- \$30,000 Public Art

Transfers to Parks CIP, New/1-Time

See Parks CIP Fund for additional information.

- \$512,110 to 301.0005 Chambers Creek Trail Bridges
- \$43,300 to 301.0025 FSP All Abilities Playground
- \$620,000 to 301.0027 American Lake Park
- \$623,100 to 301.0032 Springbrook Park Expansion
- \$70,000 to 301.0039 American Lake North Parking Lot
- \$20,000 to 301.0041 Parks Sign Replacement (Design)
- \$100,000 to 301.0042 Downtown Park Schematic Design and Planning

Fund 101 Streets O&M

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment, Ongoing

- \$61,854 Restore Replacement Reserve Collections in 2021

Property Management, 1-Time

- \$16,500 Sound Transit Elevator Repair

Information Technology, 1-Time

- \$1,933 City Council Laptops
- \$4,151 Microsoft Exchange Server & Licenses
- \$830 Enterprise Vault
- \$6,581 Colocation

Information Technology, Ongoing

- \$4,837 Colocation Subscription & Renewal
- \$4,648 Information Technology Analyst 1.0 FTE
- \$1,974 Zoom License Renewal

Risk Management, ongoing

- \$8,716 WCIA Assessment Increase

Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing

RHSP Membership Dues, New/1-Time

Add \$300 per year in expenditures (offset by inspection revenues) for membership dues for Housing Program Coordinator's real estate broker license renewal and related renewal coursework.

Internal Service Charges:

See internal services funds for additional information.

Information Technology, 1-Time

- \$75,000 Rental Housing Safety Program Software Enhancements

Fund 106 Public Art

Public Art Program, New/1-Time

Add \$30,000 in 2022 for public art, funded by the General Fund. A successful public art program engages, excites and involves the community in art. The City has been making strides in this are for many years. In 2021 the City added art to signal/utility boxes and a mural at American Lake Park. More artwork could be added in 2022 anticipating a more comprehensive public art program being implemented in 2023. The request would provide funding of \$20,000 for 8-10 utility boxes and \$10,000 for one community mural.

Fund 180 Narcotics Seizure Fund

Narcotics Seizures, New/1-Time

Add \$14,500 in revenues and expenditures funded by transfer of reserves from fleet & equipment fund for reimbursement of seizure purchased vehicle converted to non-seizure use activity. See Fleet & Equipment Fund for details.

Fund 190 Community Development Block Grant (CDBG) Fund

CARES Aid (Coronavirus Aid, Relief, and Economic Security Act) – CV2 (Round 2), New/1-Time

Add \$36,294 in 2021 to account for recent notification of additional award allocation for a total of \$172,000. In March 2021 the City was notified by the Washington State Department of Commerce of its eligibility to receive \$136,706 in CDBG-CV2 funding through its status as a CDBG entitlement community. These funds were authorized under the Coronavirus Aid, Relief and Economic Security Act (CARES Act). This initial award of \$136,706 was approved in the previous 2021 carry forward budget adjustment. CDBG-CV funding is to be used to prevent, prepare for, and respond to the social economic impacts of the coronavirus outbreak. Eligible activities include: 1) public service activities; 2) housing related activities; 3) public improvements and facilities; 4) real property acquisition; 5) economic development activities; and 6) general administrative and planning activities. All CDBG funded activities must benefit low and moderate income persons or meet the CDBG urgent need national objective criteria.

Fund 192 South Sound Military Communities Partnership

North Clear Zone, Grant/1-Time

Add \$1,400,000 for North Clear Zone (NCZ) Acquisition funded by Department of Commerce via state legislative ask. Funds will be used to purchase select properties adjacent to Joint Base Lewis McChord (JBLM). The ultimate objective of this project is to remove and relocate all businesses within the NCZ and protect JBLM from urban encroachment. The NCZ area of land is immediately north of and centered on the runway at McChord Air Force Base (part of JBLM). It is a potential danger to military personnel and surrounding civilian population by continuing to operate businesses so closely to an active runway. The estimated cost of acquiring and relocating all the properties in the NCZ is \$80.6M. In 2019, a cooperative agreement between the City of Lakewood and Army Environmental Command (AEC) prompted a planned federal capital outlay of up to \$64M over 5 decades, so long as there is a 20% local match (\$16M). The requested \$1.4M will go towards the required 20% match for the purchase and relocation of the Windmill Warehouse Park. To date, the SSMCP has received a total of \$1.25M from the state through the LCP, roughly \$500K from the City of Lakewood and \$530K from Pierce County to leverage \$3.7M through Air Force and \$1.5M through REPI Grant Program. Note – the \$1.4M includes the state admin fee (amount to be determined, up to 3% or \$50,000).

Fund 195 Public Safety Grants

PD – Emergency Management Performance (EMPG), Grant/1-Time

Add \$50,805 in revenues and expenditures for partial reimbursement of the Emergency Management Coordinator's position shared with the West Pierce Emergency Management Coalition. The coalition is comprised of the City of Lakewood, the City of University Place, and West Pierce Fire and Rescue. This grant requires a match of local funds of \$95,396 which is provided by the balance of the Coordinator's salary paid by the coalition. The coalition's apportionment is calculated as follows: Coordinator's position cost less the EMPG grant; remaining balances is allocated 40% and 60% allocated to the cities of Lakewood and University Place based on population as provided by Washington State Office of Fiscal Management (OFM). The City's portion of the local match is included in the existing General Fund budget. The grant funding period is 6/1/2021-8/31/22. This is an anticipated grant and is included on this budget adjustment due to potential expenditures occurring in 2021

PD - Washington Auto Theft Prevention Authority (WATPA), Grant/1-Time

Add \$144,100 in revenues and expenditures for grant received from Washington Auto Theft Task Prevention Authority, covering the second half of 2021 and extra security items purchased in June. This funding through the City of Federal Way (fiscal agent) provides for the position of an Auto Crimes Enforcement Task Force Investigators who are assigned to the WAPTA program. There is no local match required. The mission of the WAPTA is to prevent and reduce motor thefts in the State.

PD – FBI Innocence Lost Grant, Grant/1-Time

Add \$2,500 in revenues and expenditures for increase in grant received from FBI. The additional \$2,500 is for overtime work of two officers with the FBI in targeting the prosecution of organized crime groups responsible for the promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering and alien smuggling. There is no local match required.

Fund 202 Local Improvement District (LID) Debt Service

LID Redemption, New/1-Time

Decrease LID assessment revenue by \$14,330 in 2021 and \$2,133 and decrease LID debt service payments by \$134,953 in 2021 and increase by \$39,755 in 2022. Complete payoff of LID debt is as follows: December 2022 for 1101/1103; December 2023 for LID 1108; and March 2033 for LID 1109.

Fund 301 Parks Capital

301.0005 Chambers Creek Trail, New/1-Time

Add \$512,110 in project expenditures funded General Fund. In 2019 Lakewood, Pierce County and University place entered into an interlocal agreement for the purpose of designing and constructing the Chambers Creek Trail along with bridges and one boardwalk. Bridge #1 is under construction and completion is anticipated this fall. When complete, Bridge #1 will open approximately one mile of trail to users. However, that will still leave approximately 3.5 miles of the Canyon inaccessible to users unless Bridge #2 and the associated boardwalk is build. Approximately \$512,110 is needed for the City’s share to fill the funding gap for both bridges.

<u>Sources/Project Costs</u>	<u>Phase I – Bridge</u>	<u>Phase 2 - Trail</u>
City of Lakewood	\$179,451	\$657,659
City of University Place	\$179,451	\$657,659
Pierce County	\$179,451	\$657,659
RCO Grant	\$150,000	\$709,000
Total	\$688,353	\$2,681,977

This budget adjustment results in a life-to-date 2022 cost estimate of \$837,110 funded by:

- \$591,701 General Fund
- \$100,000 REET
- \$20,409 Paths & Trails
- \$125,000 SWM
- \$837,110 Total Sources**

301.0018 Parks CIP Support 1.0 FTE (Limited Term Position through 12/31/2024), New/1-Time

The City has been very successful procuring grants and funds to implement park improvement projects. In the next few years the City will be managing over \$10 million in park capital improvements. The City currently has the equivalent of a half-time temporary position that manages all the projects. Additional support is needed to ensure all of the various components as well as the grant requirements are done properly and projects are completed on time and within established budgets. Funding is within the existing Parks CIP budget.

301.0020 Wards Lake, Grant/1-Time

Add \$622,840 in project expenditures funded by Department of Commerce Grant through State legislative ask \$2,840 and General Fund \$620,000. At over 35 acres (assuming the City will purchase remaining parcels by year-end) Wards Lake is an outstanding natural area in a densely populated area. A comprehensive master plan update was completed in 2019 in conjunction with the Legacy Plan. The master plan focused on increased access, environmental health storm water function, improved safety and ways to discourage negative activities. Eliminate funds anticipated of \$1,600,000 and replace with the following grants:

- \$500,000 from Washington Wildlife and Recreation Programs (WWRP) Local Parks grant. \$1 million city match required, however, City intends to use other grants awarded and allocated city resources to cover the local match required.
- \$1,000,000 from Land and Water Conservation (LWCF) grant, anticipate City Council grant acceptance in October. \$1 million city match required, however, City intends to use other grants awarded and allocated city resources to cover the local match required.
- \$350,000 from Youth Athletic Fund (YAF) for pump track, anticipate City Council acceptance late September. \$38,907 city match required, however, City intends to use other grants awarded and allocated city resources to cover the local match required. Note – reclassifying only \$100,000 of the total \$350,000 grant.
- \$2,840 Department of Commerce (DOC) grant from State Legislative Ask of \$258,000. The budget adjustment is calculated as follow: DOC grant \$258,000 less the admin fee less \$5,160 admin fee less \$250,000 funds anticipated previously budgeted = \$2,840 net budget increase).

This budget adjustment results in a life-to-date through 2022 cost estimate of \$2,667,840 funded by:

\$500,000 WWRP Grant
\$1,000,000 LCWF Grant
\$350,000 YAF Grant
\$252,840 DOC Grant (State Legislative Ask)
\$217,500 General Fund
\$247,500 REET
\$100,000 SWM
\$2,667,840 Total Sources

301.0025 Fort Steilacoom Park ADA/Sensory All Abilities Playground, New/1-Time

Add \$43,300 in project expenditures funded by the General Fund. The expenditure increase includes \$23,300 for playground equipment and installation and \$20,000 for ADA parking lot access improvements. The original budget was \$150,000. Prior to and during construction, additional conditions occurred and items and various services were needed to complete the project. Unanticipated issues included repairing and installing climbing boulders, not being able to reuse the old swing set; adding surfacing and additional items to meet safety standards and due to a new city code regarding building permits, additional work was needed on site that had not been included in the original bid.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$193,300 funded by:

\$193,300 General Fund
\$193,300 Total Sources

301.0027 American Lake Improvements, New/1-Time

Add \$622,840 in project expenditures (\$20,000 for parking lot trees and landscaping/\$600,000 for safety updates and new dock area for swimming) funded by General Fund \$620,000 and net increase in Department of Commerce grant from state legislative ask \$2,840. Improvements will include ADA access to the beach, new restroom building, picnic shelter, repairs to bulkheads and retaining walls, landscaping, interpretive signs, benches and other amenities. Additional safety improvements are anticipated to be needed to account for crowd control and swim area improvements. Planning and permitting will occur in late 2021 with construction occurring in 2022. The budget adjustment also replaces \$1 million in funds anticipated with \$500,000 WWRP Grant and \$500,000 ALEA Grant. Both grants are anticipated to be accepted by City Council late September and each require \$885,000 local match (matched by other grants and REET funds that have already been appropriated).

This budget adjustments results in a life-to-date through 2022 cost estimate of \$2,411,340 funded by:

- \$500,000 WWRP Grant
- \$500,000 ALEA Grant
- \$252,840 DOC Grant (State Legislative Ask)
- \$35,000 Pierce County Grant
- \$3,500 Contributions/Donations
- \$620,000 General Fund
- \$500,000 REET
- \$2,411,340 Total Sources**

301.0031 Fort Steilacoom Parks Turf Infields, New/1-Time

Add \$1,950,000 in project expenditures funded by YAF Grant \$350,000 and funds anticipated through Pierce College \$1,600,000. The Youth Athletic Fields grant is anticipated to be accepted by City Council late September and the City will use the Department of Commerce allocation for project match. The City has an interlocal agreement (ILA) with Pierce College to develop a collegiate field at this site and has \$1,600,000 budgeted for improvements. A more detailed ILA regarding use will be reviewed in late 2021.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$3,210,000 funded by:

- \$994,700 Department of Commerce Grant
- \$1,600,000 Funds Anticipated (Pierce College)
- \$350,000 Youth Athletic Fields (YAF) Grant
- \$15,300 General Fund
- \$250,000 REET
- \$3,210,000 Total Sources**

301.0032 Springbrook Park Expansion Phase V, New/1-Time

Add \$623,100 in project expenditures funded by the General Fund. This project continues City efforts to improve the quality of life for residents in the Springbrook neighborhood. This project will help us clean up approximately 660 linear feet of shoreline, and create a healthy place for Springbrook residents to visit and play. A master plan was updated in 2020 after extensive community outreach. New improvements were suggested and cost estimates were made. Since that time and during permitting and development of construction documents economic conditions have changed. Current construction costs have increased and city is considering prioritizing improvements to meet available funds. Base project costs reflecting current funding include: loop trail, moving community garden, site development of property expansion, landscaping, street frontage improvements along 127th and shoreline enhancements. Additional requests include: \$72,650 to cover additional expenses related to purchasing and demolition of Louwein adjacent property. Plus additional funds to cover state admin for grant \$30,450, costs to construct the Pump Track = \$250,000, Dog Park = \$ 120,000 and Basketball Court = \$150,000 for a total of \$623,000.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,789,256 funded by:

- \$757,540 Department of Commerce Grant
- \$10,000 Tacoma Pierce County Health Department Grant
- \$900,000 General Fund
- \$121,616 Springbrook Park Acquisition Phase III Project Savings
- \$1,789,256 Total Sources**

301.0039 American Lake North Parking Lot, New/1-Time

Add \$70,000 in 2022 funded by General Fund. The City Council approved parking lot improvements to recently purchased property adjacent to the American Lake Park parking lot. The site will support single car and vehicles with boat launch trailer parking. Additional resources are anticipated due to expansion of the area and current supply chain issues and market rates. Work completion anticipated in early 2022.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$543,750 funded by:

- \$543,750 General Fund
- \$543,750 Total Sources**

301.0041 Parks Sign Replacement (Design), New/1-Time

Add \$20,000 in 2021 for design. While reviewing park entry sign design options, the City Council requested expansion of the program to include a review of signs city-wide to ensure they are cohesive uniform. Outside support and skills are needed to provide review, design services and project management.

301.0042 Downtown Park (Design and Planning), New/1-Time

Add \$100,000 in 2021 for schematic design and planning. The City’s Legacy Plan regarding Parks Capital Facility Plan (PCFP) consists of the top ranked projects. Two PCFPs are provided to account for the development of two different downtown parks: 1) a 2-acre park and 2) a 4-acre park. Funds will be used to explore the options, including schematic design and planning.

Fund 302 Transportation Capital

302.0074 Streets: South Tacoma Way – 88th to 80th Street, Continuation/1-Time

Add \$14,250 in revenues and expenditures funded by the WSDOT. The current grant authorized by Federal Highway Administration (FHWA) allocation of \$375,000 is increased to \$389,500 and provides for federal share of the total \$450,000 cost of preliminary engineering.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$535,935 funded by:

- \$389,250 WSDOT Federal Grant
- \$6,685 Contributions
- \$140,000 REET
- \$535,935 Total Sources**

302.0114 112th St SW – Clover Park High School Sidewalk – Gravelly Lake Drive to Highland, New/1-Time

Add \$743,000 in revenues and expenditures for this project funded by WSDOT Safe Routes to Schools state funding \$656,000 and REET \$87,000 for the required local match. Project scope includes pedestrian lighting at crossings, school speed zone flashing beacons and signage re-installed, ADA curb ramp retrofits, sidewalk with curb, pedestrian-scale lighting, and bike lane on one side of the road. The anticipated project start date is January 2022 and opens to traffic in June 2023.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$743,000 funded by:

- \$656,000 WSDOT Safe Routes to Schools
- \$87,000 REET
- \$743,000 Total Sources**

302.0135 Streets: WA Blvd & Edgewood Drive (North Fort to Gravelly Lake Drive), New/1-Time

Add \$1,149,683 in revenues and expenditures funded by a reimbursement from Lakewood Water District, for a piping project that coincides with this project’s location. The improvements will be owned by Lakewood Water District.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$19,850,521 funded by:

- \$5,484,970 General Obligation Bonds
- \$4,273,998 Grants Anticipated
- \$1,149,683 Lakewood Water District
- \$3,000,000 TIB Grant
- \$652,638 REET
- \$195,000 TBD
- \$150,302 Contributions
- \$4,943,930 SWM
- \$19,850,521 Total Sources**

302.0164 Sidewalk Fill-in Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL, Blvd, Housekeeping/1-Time

The previous budget adjustment (2021 carry forward) added \$1,475,000 in project expenditures funded by grants anticipated \$1,336,000 and REET \$139,000. This adjustment was based on the City’s notification of an impending grant from the state Safe Routes to Schools grant program application. The grant has since been awarded so the current adjustment removes grants anticipated to grant received, and requires no additional funds. The project scope includes pedestrian lighting, road reconfiguration, ADA curb ramp retrofits, sidewalk with curb, and bike lanes. The anticipated project start date is January 2022 and opens to traffic in July 2023.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$1,475,000 funded by:

- \$1,336,000 Safe Routes to Schools
- \$139,000 REET
- \$1,475,000 Total Sources**

302.0165 Pine Street Sidewalk and Pedestrian Crossing, New/1-Time

Add \$969,000 in revenues and expenditures for this project funded by WSDOT 2021-2023 state funding \$883,000 and REET \$86,000 for the required local match. The complete project title is “Pine Street Sidewalk and Pedestrian Crossing – Connection Water Ditch Trail to Wards Lake Park – 84th Street South to 200’ North of 83rd Street South. Project scope includes pedestrian lighting at crossings, marked crosswalks, pedestrian crossing advance stop bars, ADA curb ramp retrofits, audible pedestrian signal, sidewalk with curb, pedestrian countdown signal, leading pedestrian intervals, full traffic signal, bike lanes, pedestrian-scale lighting, and parking removal. The anticipated project start date is January 2022 and opens to traffic in July 2023.

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The budget adjustment results in a life-to-date through 2022 cost estimate of \$969,000 funded by:

- \$838,000 Safe Routes to Schools
- \$86,000 REET
- \$969,000 Total Sources**

Fund 303 Real Estate Excise Tax

Real Estate Excise Tax, Revenue/1-Time

Increase revenue estimates by \$1,700,000 in 2021 and \$0 in 2022, resulting in revised estimates of \$3,500,000 and \$1,800,000, respectively. These funds will be considered for appropriation as part of the transportation project funding analysis that will be presented to the City Council on October 25, 2021.

Transfers to Transportation CIP, New/1-Time

See Transportation CIP Fund for additional information.

- \$86,000 to 302.0165 Pine Street Sidewalk and Pedestrian Crossing.
- \$87,000 to 302.0144 112th St SW – Clover Park High School Sidewalk

Fund 311 Sewer Capital Projects

311.0000 Sewer Availability Charge, Revenue/1-Time

Increase revenue estimates by \$183,760 in 2021 and \$185,020 in 2022. The new revenue estimates with this adjustment is \$348,760 in 2021 and \$385,020 in 2022 and reflect additional revenues from recently completed sewer projects completed in 2019 and 2020. Prior to properties connecting up to the sewer system, property owners are subject to the City's sewer availability charges. Costs include annual administrative expenses to maintain and operate the fund.

311.0000 Sewer Availability Charge from Collections, Revenue/1-Time

Add revenue estimates of \$235,000 in 2021 for revenues received through collections process. The majority of this revenue is from collecting on 26 past due accounts going back to 2015.

Fund 401 Surface Water Management

401.0000 Surface Water Management Fees, Revenue/Ongoing

Increase revenue estimates by \$50,000 in 2021 and \$50,000 in 2022. The new revenue estimates with this adjustment is \$4,401,500 in 2021 and \$4,516,400 in 2022 based on City Council adopted rate increase of 2.5% per year.

401.0016 112th St Drainage Improvements, CIP/1-Time

Eliminate project budget of \$40,000 in 2021 and \$350,000 in 2022 and return funding to SWM operations. This project was intended to provide greater water quality treatment and additional infiltration capability to an existing system located within 112th St SW. Upon field investigation, it was determined that the system had not been cleaned in many years with a significant accumulation of debris. After cleaning and inspection, the system is working properly and has sufficient water quality features for the constraints of the location. As future roadway projects improve the transportation system within the drainage basin, each project will be required to provide treatment for the project's impact.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment, Ongoing

- \$22,985 Restore Replacement Reserve Collections in 2021

Information Technology, 1-Time

- \$977 City Council Laptops
- \$2,100 Microsoft Exchange Server & Licenses
- \$420 Enterprise Vault
- \$3,329 Colocation

Information Technology, Ongoing

- \$2,446 Colocation Subscription & Renewal
- \$2,350 Information Technology Analyst 1.0 FTE
- \$988 Zoom License Renewal

Risk Management, ongoing

- \$3,962 WCIA Assessment Increase

Fund 501 Fleet & Equipment

PD – Public Address (PA) Microphones, New/1-Time

Add \$18,000 internal service charges in 2021 for the purchase of PA microphones. The Washington State Criminal Justice Training Commission (WSCJTC) is providing legislatively mandated training for all commissioned officers called Patrol Tactics. The training teaches de-escalation as well as basic patrol tactical concepts that includes high risk stops. These are used when an officer needs to detain/arrest a high risk subject (i.e. subject who did a shooting, robbery, or possesses firearms). The old technique was to use the PA microphone from the driver's seat and instruct the suspect to exit their car and walk back to the officer. The new tactic that is being taught/recommended by WSCJTC is to conduct this stop while the officer is standing at the rear of the patrol vehicle. This is a much safer technique and requires new microphones installed at the rear of the patrol vehicle at a cost of \$300 per marked patrol vehicle for a total cost of approximately \$18,000.

PD - Replace Vehicle 40800, Continuation/1-Time

Add (carry forward) \$39,000 in 2021 for the replacement of damaged vehicle \$34,000 and emergency equipment \$5,000. This vehicle assigned to CIU was involved in a significant collision and repaired, but is not reliable due to electronic issues that have not been resolved after repeated attempts. Funding source is replacement reserves of \$32,723 and insurance proceeds of \$6,277.

PD - Replace Vehicle 40630 with Seizure Vehicle, Continuation/1-Time

Add \$14,500 in 2021 for transfer of replacement reserves to Narcotics Seizure Fund. Vehicle 41690 Chevrolet Tahoe was purchased in 2009 by Narcotics Seizure Fund and used for gang enforcement. Due to low use, the vehicle was transferred to Police non-seizure operations as a K9 vehicle to replace vehicle 40631 which was approved in 2020 but not purchased. The \$14,500 is based on \$4,500 market value of the vehicle plus \$10,000 cost to convert the vehicle for K9 use.

PD – New Vehicle for New Lieutenant 1.0 FTE, New/1-Time

Add \$65,000 in 2021 in support of new lieutenant 1.0 FTE request.

PD – New Mower for Street Landscape Program, New/1-Time

Add internal service charges of \$12,000 in 2022 for the purchase of a new 48" Z Track Mower to support the Street Landscape program. Currently there are 1.75 FTEs assigned to street landscaping. This team provides maintenance to all city buildings, traffic islands, gateways, Sounder Station and along city streets and right-of-ways. There is one mower assigned to the team. The additional Z Track Mower would allow the team to complete more work in those areas. Besides mowing, this equipment allows them to pick up trash along the streets in advance of mowing, providing more efficient use of limited resources.

Fund 502 Property Management

PK - Security System at Front Street O&M Shop, New/1-Time

Add \$30,000 for security system repairs and updates funded by internal service charges to the General Fund. The current security system at the Front St Shop was installed in 2013. The system started failing in 2019 and was patched together until the main components failed and cannot be replaced. The current system is also not compatible with the City's card reader system. This new system was proposed by our Information Technology team to interface with City systems and includes a new gate access and building control systems plus an intercom for visitor communication.

PK – Sound Transit Elevator Repair, New/1-Time

Add \$16,500 in 2021 to replace the control board that burned out and is not operational. It does not appear to be due to vandalism. The elevator is owned by the City and provides ADA and pedestrian access to the structure from Kendrick Street.

PK - Fort Steilacoom Park Caretaker's House Repairs, New/1-Time

Add \$40,000 for repairs and maintenance at the Fort Steilacoom Park caretaker's house funded by internal service charges to the General Fund. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there hasn't been any major repairs. The City Council authorized \$10,000 for a new roof and gutters necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site. The additional \$40,000 request is for the HVAC system, new doors and windows and updates to the electrical panel. The repairs are necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site.

Fund 503 Information Technology

CD - RHSP Software Enhancements, New/1-Time

Add \$75,000 for software enhancements. Since the initial software was launched at the end of 2018, several enhancements/fixes have been identified that will improve operations, efficiency, and effectiveness, including: removing unnecessary reports and adding new reporting capability; making sure public cannot add or change addresses; automatic change registration date to new year effective January 1; prevent registration/renewal of rental business license until previous year's fees have been paid; identify the specific item for "red code" issue message; fix wrong number of units listed; ability to query all COCs and licenses associated with the property owner; automatic system generate renewal notices; icon placement, renaming and removal; void transactions process and reports; add payer information by property; add site name; discontinue sending completed inspection reports to previous owner; and reducing the amount of time it takes to load list inspections and home pages.

CM – Web Translation Services, New/Ongoing

Add \$500/year for web translation annual service costs. The service translates and content on the City's web page to multiple languages. The initial 1-time cost is funded by the City's ARPA funds allocation.

PD – Replace Radio Antenna, New/1-Time

Add \$22,000 internal service charges in 2021 for the purchase of a new radio antenna. The Police Station radio antenna system failed. This is a critical piece of infrastructure that has been in use for many years as it was donated to the City from Nextel/Sprint when the service was discontinued. The antenna system covers all radios at the Police Station. Attempts to fix was unsuccessful, thus replacement is the only option.

CW – City Council Laptops, New/1-Time

Add \$23,500 in 2021 for the purchase of 7 laptops and accessories (keyboard, pen, air adapter) to replace existing iPads. Annual ongoing costs totaling \$2,535 are already budgeted as part of existing iPads so no additional maintenance & operation cost is needed. The new laptops include a four year warranty.

CW – Information Technology Analyst 1.0 FTE, New/1-Time

Add \$56,500 in 2022 for salaries and benefits. The addition of this new position will allow the Information Technology Division to address increased technology needs as it relates to public records request, telework, cybersecurity, help desk and special projects. The increase in public disclosure requests (PDR) heavily impacts not only the Legal Department but also IT, particularly the City's Chief Information Officer (CIO), since IT is the "3rd party" providing the initial extract of emails meeting the PDR request. The hybrid telework/in office continues to require support from IT, and while employees are required to come to office when technology (for example, employee's internet connection is poor or technology doesn't support their need) there is still the call and follow-up to IT. Additionally, the COVID-19 pandemic (lead to remote access work) has also created new opportunities for cybercriminals to exploit technology systems. The additional support will provide some relief to the CIO who can then dedicate more of this time and expertise to major projects as identified in the 6-year IT Strategic Plan, as well as planning for and staying abreast of major development and trends in information technology in order to advance and protect the city's technology infrastructure. Proposed start date is July 1, 2022.

CW - Microsoft Exchange Server & Licenses, New/1-Time

Add \$50,000 in 2021 for Microsoft Exchange Server and Client Licenses. The current server and client licenses have reached end of life. The City must upgrade to the latest version of exchange server to ensure the City remains on the latest version and systems are secure. Support is no longer available on the current version, putting the City at security risk.

CW – Enterprise Vault, New/1-Time

Add \$10,000 in 2021 for Enterprise Vault. Enterprise Vault is an archiving and compliance solution that ensures information is properly retained. The current system has reached end of life and must be upgraded to continue operation with new Microsoft Exchange 2019 server. The moneys will be used to contract with third party professional services to perform the upgrade due to the critical nature of software/upgrade and potential issues that may arise as part of the upgrade process.

CW - Colocation for Disaster Recovery, New/1-Time

Add \$80,000 1-time in 2021 as follows:

- Add \$50,000 for the purchase of servers, firewalls and storage appliances to host virtual infrastructure to provide remote access to city resources/data during a disaster or outage. This hardware is required for co-location services.
- Add \$30,000 for the purchase of required software for co-location to host virtual infrastructure. This software includes VMWare ESXi, VEAAM backup software and replication.

CW - Colocation for Disaster Recovery Subscriptions/Renewals, New/Ongoing

Add \$58,800 ongoing (\$30,000 in 2021 and \$28,800 in 2022) as follows:

- Add \$28,800 to obtain full hardware rack and internet/data services to install all required hardware, including power and securing fees. This will add additional data center 100 miles away located at Flexential, Hillsboro location for disaster recovery. Includes data services and monthly Rackspace rental. (Ongoing, beginning in 2022)
- Add \$15,000 for maintenance/support costs which provides warranty, services and maintenance on hardware, 24x7 support. The subscriptions are for 3-years with renewal in 2025. (Ongoing)
- Add \$15,000 for the required annual maintenance for support and use of the software. (Ongoing)

Fund 504 Risk Management

WCIA Assessment, New/Ongoing

Add \$96,100 in 2022 for WCIA assessment to account for increases primarily in general liability. Overall, WCIA experienced a liability rate increase of 19.4% driven by the insurance market in Washington State. Factors affecting the insurance market include large jury awards, changes in state laws, the social justice movement, and changing conditions in the insurance market worldwide. This is not unique to the WCIA risk pool and why the traditional insurance carriers are raising rates or completely pulling out of public risk in the State of Washington and nationally. The good news for the City of Lakewood is that our projected increase of 7.0% is well below the overall increase to the pool of 19.4%, which is a reflection of the City's continued focus on effectively managing its risk management program.

**2021/2022 Mid-Biennium Budget Adjustment
Summary of Proposed Requests - EXCLUDES ARPA FUND**

Identification of Specific City Council Goals & Objectives is a work in progress. Refer <https://cityoflakewood.us/city-council/city-council-goals/#GOALS> for details of goals and objectives.

	CC Goals	Objectives	Adjustment			Year 2021		Year 2022	
			FTE	Type	Ongoing/1-Time	Revenue	Expenditure	Revenue	Expenditure
Grand Total - All Funds			5.50			\$ 16,528,129	\$ 14,532,654	\$ 601,872	\$ 1,215,847
Total - Fund 001 General			3.50			\$ 2,906,288	\$ 4,263,124	\$ 864,065	\$ 1,840,162
RV Property Tax Updated Estimate Based on Pierce County Preliminary Letter	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	-	-	96,510	-
RV Sales Tax	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	1,940,000	-	276,000	-
RV Parks Sales Tax	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	75,000	-	-	-
RV Criminal Justice Sales Tax	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	150,000	-	-	-
RV Admissions Tax	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	(50,000)	-	(40,000)	-
RV Gambling Tax	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	348,000	-	119,960	-
RV State Share Revenues - Liquor Excise Tax	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	-	-	54,529	-
RV State Share Revenues - Liquor Profits	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	-	-	(15,959)	-
RV Fines & Forfeitures - Municipal Court	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	(75,000)	-	(75,000)	-
RV Fines & Forfeitures - Photo Infractions	4. Fiscal Responsibility	4.2	-	Rev	Ongoing	100,000	-	100,000	-
CM Camera Equipment	5. Transparency	5.1	-	New	1-Time	-	16,500	-	-
CM State Governmental Affairs Contract	4. Fiscal Responsibility 5. Transparency	4.3 5.2	-	New	Ongoing	-	-	-	3,450
CM Federal Governmental Affairs Contract	4. Fiscal Responsibility 5. Transparency	4.3 5.2	-	New	Ongoing	-	-	-	4,725
CM Communications Strategic Plan Contracted Services	4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	4.1 5.1 / 5.3 6.2	-	New	1-Time	-	35,000	-	-
CM Communications Intern	4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	4.1 5.1 / 5.3 6.2	-	New	1-Time	-	-	-	25,000
FI Non-Departmental AWC (Association of Washington Cities) Membership Dues	4. Fiscal Responsibility	4.1	-	New	Ongoing	-	-	-	2,252
CD Sustainability Officer 1.0 FTE Limited Term Position through 12/31/2024 Start Date 7/1/2022.	4. Fiscal Responsibility 3. Public Safety 5. Transparency	4.1 / 4.3 3.3 / 3.4 5.3	1.00	New	1-Time	-	-	-	59,205
CD Sustainability Office Assistant 0.50 FTE Limited Term Position through 12/31/2024 Start Date 7/1/2022.	4. Fiscal Responsibility 3. Public Safety 5. Transparency	4.1 / 4.3 3.3 / 3.4 5.3	0.50	New	1-Time	-	-	-	15,575

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						Revenue	Expenditure	Revenue	Expenditure
CD ICLEI - Local Government for Sustainability Annual Membership Dues	4. Fiscal Responsibility 3. Public Safety 5. Transparency	4.1 / 4.3 3.3 / 3.4 5.3	-	New	1-Time	-	-	-	1,800
CD Permit Technician 1.0 FTE Limited Term Position through 12/31/2024	1. Economic Development	1.1	1.00	New	1-Time	-	-	85,025	85,025
CD 3rd Party SEPA Review for Western State Hospital Master Plan Funded by Applicant	1. Economic Development 5. Transparency 6. Robust & Active Community	1.1 5.1 6.1	-	New	1-Time	5,000	5,000	-	-
CD 3rd Party SEPA Review for Tree Removal, Retention & Mitigation	1. Economic Development 5. Transparency 6. Robust & Active Community	1.1 5.1 6.1	-	New	1-Time	-	5,000	-	-
CD Professional Services - Tree Preservation Public Participation Plan	1. Economic Development 5. Transparency 6. Robust & Active Community	1.2 5.1 6.1 / 6.3	-	New	1-Time	-	60,000	-	-
CD Economic Development Strategy	1. Economic Development	1.1 / 1.2 / 1.3 / 1.4 / 1.5	-	New	1-Time	-	35,920	-	-
MC Office of Public Defense Grant	3. Public Safety 4. Fiscal Responsibility	3.3 4.2	-	Grant	1-Time	-	-	68,000	68,000
PK CHOICE Program	1. Economic Development 4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	1.4 / 1.5 4.3 5.3 6.3	-	Grant	1-Time	65,000	65,000	195,000	195,000
PK Farmers Market Funded by Grant Revenue	1. Economic Development 4. Fiscal Responsibility 6. Robust & Active Community	1.4 / 1.5 4.3 6.3	-	Grant	1-Time	20,000	20,000	-	-
PK No Child Left Inside Grant Funded by Grant Revenue	1. Economic Development 4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	1.4 / 1.5 4.3 5.3 6.3	-	Grant	1-Time	17,350	17,350	-	-
PK Pierce County Specialized Recreation	4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	4.3 5.3 6.1 / 6.3	-	New	Ongoing	-	-	-	15,000
PK Maintenance Worker 1.0 FTE - Restore Funding Start Date July 1, 2022	2. Dependable Infrastructure 4. Fiscal Responsibility	2.1 / 2.2 / 2.3 / 2.4 4.1 / 4.3	1.00	New	Ongoing	-	-	-	43,000
PK Volunteer Graffiti Program Supplies	1. Economic Development 6. Robust & Active Community	1.4 / 1.5 6.1 / 6.3	-	New	Ongoing	-	-	-	10,000
PK Street End Study	2. Dependable Infrastructure	2.1 / 2.2 / 2.3 / 2.4	-	New	1-Time	-	-	-	20,000

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	CC Goals	Objectives	FTE	Adjustment Type	Ongoing/1-Time	Year 2021		Year 2022	
						Revenue	Expenditure	Revenue	Expenditure
PK Kids Need Play! Grant	1. Economic Development 4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	1.4 / 1.5 4.3 5.3 6.1 / 6.3	-	Grant	1-Time	40,420	40,420	-	-
PK SummerFest Drone Video	1. Economic Development 4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	1.4 / 1.5 4.1 / 4.3 5.1 / 5.3 6.1 / 6.3	-	New	1-Time	-	-	-	30,000
PD Law Enforcement & Criminal Justice Legislative Funding Funding Applied to Body Worn Cameras + ARPA Fund for Balance	3. Public Safety	3.1 / 3.4	-	New	1-Time	238,260	238,260	-	-
PD Clean Air Assessment	3. Public Safety	3.3	-	New	Ongoing	-	-	-	1,360
PD Emergency Management Performance (EMPG) ARPA Grant	3. Public Safety 4. Fiscal Responsibility	3.3 / 3.4 4.1 / 4.3	-	Grant	1-Time	17,331	17,331	-	-
PD Sex Offender Residency Verification	3. Public Safety	3.1	-	Grant	Ongoing	14,927	-	-	-
PD Lakewood Police Independent Guild (LPIG) Implement Collective Bargaining Agreement	3. Public Safety 4. Fiscal Responsibility	3.1 / 3.2 / 3.3 / 3.4 4.1	-	New	Ongoing	-	427,904	-	849,215
PD Lieutenant 1.0 FTE Personnel Cost Start Date 7/1/2022.	3. Public Safety 4. Fiscal Responsibility	3.1 / 3.2 / 3.3 / 3.4 4.1	-	New	Ongoing	-	-	-	95,000
PD REBOUND Program	3. Public Safety 4. Fiscal Responsibility	3.1 4.1 / 4.3	-	New	Ongoing	-	-	-	30,664
IS CW - Restore Fleet & Equipment Reserves	4. Fiscal Responsibility	4.1 / 4.2	-	New	Ongoing	-	823,149	-	-
IS PK-Internal Service Charge New Mower for Street Landscape Program	4. Fiscal Responsibility 2. Dependable Infrastructure	4.1 2.2	-	New	1-Time	-	12,000	-	-
IS PK-Internal Service Charge Security System Repairs Front Street O&M Shop	4. Fiscal Responsibility	4.1	-	New	1-Time	-	30,000	-	-
IS PK-Internal Service Charge Caretaker House Repairs	4. Fiscal Responsibility	4.1	-	New	1-Time	-	40,000	-	-
IS CM-Internal Service Charge Website Translations Services Annual M&O	4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	4.1 5.1 6.2	-	New	Ongoing	-	500	-	500
IS PD-Internal Service Charge Replace Radio Antenna	3. Public Safety	3.1	-	New	1-Time	-	22,000	-	-
IS PD-Internal Service Charge Public Address (PA) Microphones for Legislatively Mandated Training	3. Public Safety	3.1	-	New	1-Time	-	18,000	-	-

**2021/2022 Mid-Biennium Budget Adjustment
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	CC Goals	Objectives	Adjustment			Year 2021		Year 2022	
			FTE	Type	Ongoing/ 1-Time	Revenue	Expenditure	Revenue	Expenditure
IS PD - Internal Service Charge Vehicle for New Lieutenant Start Date 7/1/2022.	3. Public Safety	3.1	-	New	1-Time	-	65,000	-	-
IS CW-Internal Service Charge City Council Laptops	4. Fiscal Responsibility	4.3	-	New	1-Time	-	20,589	-	-
IS CW-Internal Service Charge Microsoft Exchange Server & Licenses	4. Fiscal Responsibility	4.3	-	New	1-Time	-	43,749	-	-
IS CW-Internal Service Charge Enterprise Vault	4. Fiscal Responsibility	4.3	-	New	1-Time	-	8,750	-	-
IS CW-Internal Service Charge CoLocation Subscription/Renewal	4. Fiscal Responsibility	4.3	-	New	Ongoing	-	26,284	-	25,233
IS CW-Internal Service Charge CoLocation	4. Fiscal Responsibility	4.3	-	New	1-Time	-	70,090	-	-
IS CW-Internal Service Charge IT Analyst 1.0 FTE Start Date July 1, 2022	4. Fiscal Responsibility	4.1 / 4.3	-	New	Ongoing	-	-	-	49,502
IS CW-Internal Service Charge Annual Zoom License Renewal	4. Fiscal Responsibility	4.1 / 4.3	-	New	Ongoing	-	10,514	-	10,514
IS CW-Internal Service Charge WCIA Assessment Increase	4. Fiscal Responsibility	4.1	-	New	Ongoing	-	-	-	83,422
TR General/Street Fund Subsidy	4. Fiscal Responsibility	4.1 / 4.2 / 4.3	-	New	1-Time	-	29,995	-	-
TR General/Street Fund Subsidy	4. Fiscal Responsibility	4.1 / 4.2 / 4.3	-	New	Ongoing	-	65,309	-	16,720
TR Transfer to Rental Housing Safety Program for Software Enhancements	1. Economic Development 4. Fiscal Responsibility 3. Public Safety	1.3 4.1 3.3	-	New	1-Time	-	75,000	-	-
TR Transfer to Public Art Fund Public Art Program - Signal Box Wrap & Mural	1. Economic Development 4. Fiscal Responsibility 6. Robust & Active Community	1.4 / 1.5 4.1 6.3	-	New	1-Time	-	-	-	30,000
TR Transfer to Parks CIP 301.0005 Chambers Creek Trail Bridges	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	-	512,110	-	-
TR Transfer to Parks CIP 301.0025 FSP All Disabilities Playground	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	-	43,300	-	-

**2021/2022 Mid-Biennium Budget Adjustment
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	CC Goals	Objectives	FTE	Adjustment Type	Ongoing/1-Time	Year 2021		Year 2022	
						Revenue	Expenditure	Revenue	Expenditure
TR Transfer to Parks CIP 301.0027 American Lake Park	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	-	620,000	-	-
TR Transfer to Parks CIP 301.0032 Springbrook Park Expansion	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	-	623,100	-	-
TR Transfer to Parks CIP 301.0039 American Lake North Parking Lot	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	-	-	-	70,000
TR Transfer to Parks CIP 301.0041 Parks Sign Replacement (Design)	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	-	20,000	-	-
TR Transfer to Parks CIP 301.0042 Downtown Park Schematic Design and Planning	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	-	100,000	-	-
Total - Special Revenue Funds			-			\$ 2,018,803	\$ 1,818,803	\$ 47,020	\$ 47,020
Total - Fund 101 Street O&M						95,304	95,304	16,720	16,720
TR General/Street Fund Subsidy	4. Fiscal Responsibility	4.1 / 4.2 / 4.3	-	New	Ongoing	65,309	-	16,720	-
TR General/Street Fund Subsidy	4. Fiscal Responsibility	4.1 / 4.2 / 4.3	-	New	1-Time	29,995	-	-	-
IS CW - Restore Fleet & Equipment Reserves	4. Fiscal Responsibility	4.1 / 4.2	-	New	Ongoing	-	61,854	-	-
IS PK - Internal Service Charge Sound Transit Elevator Repair	2. Dependable Infrastructure 4. Fiscal Responsibility	2.4 4.1	-	New	1-Time	-	16,500	-	-
IS CW-Internal Service Charge City Council Laptops	4. Fiscal Responsibility	4.1	-	New	1-Time	-	1,933	-	-
IS CW-Internal Service Charge Microsoft Exchange Server & Licenses	4. Fiscal Responsibility	4.1 / 4.3	-	New	1-Time	-	4,151	-	-
IS CW-Internal Service Charge Enterprise Vault	4. Fiscal Responsibility	4.1 / 4.3	-	New	1-Time	-	830	-	-
IS CW-Internal Service Charge CoLocation	4. Fiscal Responsibility	4.1	-	New	1-Time	-	6,581	-	-

**2021/2022 Mid-Biennium Budget Adjustment
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	CC Goals	Objectives	FTE	Adjustment Type	Ongoing/1-Time	Year 2021		Year 2022	
						Revenue	Expenditure	Revenue	Expenditure
IS CW-Internal Service Charge CoLocation Subscription/Renewal	4. Fiscal Responsibility	4.1	-	New	Ongoing	-	2,468	-	2,369
IS CW-Internal Service Charge IT Analyst 1.0 FTE Start Date July 1, 2022	4. Fiscal Responsibility	4.1 / 4.3	-	New	Ongoing	-	-	-	4,648
IS CW-Internal Service Charge Annual Zoom License Renewal	4. Fiscal Responsibility	4.1 / 4.3	-	New	Ongoing	-	987	-	987
IS CW-Internal Service Charge WCIA Assessment Increase	4. Fiscal Responsibility	4.1	-	New	Ongoing	-	-	-	8,716
Total - Fund 104 Hotel/Motel Lodging Tax						\$ 200,000	\$ -	\$ -	\$ -
AD Lodging Tax Revenues	1. Economic Development	1.4 / 1.5		Rev	1-Time	200,000	-	-	-
Total - Fund 105 Property Abatement			-			\$ 75,300	\$ 75,300	\$ 300	\$ 300
CD RHSP - Realtor License Renewal & Related Coursework Offset by Inspection Revenue	1. Economic Development 4. Fiscal Responsibility 3. Public Safety	1.3 4.1 3.3	-	New	Ongoing	300	300	300	300
IS RHSP-Internal Service Charge (Funded by General Fund) Rental Housing Safety Program Software Enhancements	1. Economic Development 4. Fiscal Responsibility 3. Public Safety	1.3 4.1 3.3	-	New	1-Time	75,000	75,000	-	-
Total - Fund 106 Public Art			-			\$ -	\$ -	\$ 30,000	\$ 30,000
PK Public Art Program - Signal Box Wrap & Mural Funded by General Fund	1. Economic Development 4. Fiscal Responsibility 6. Robust & Active Community	1.4 / 1.5 4.1 6.3	-	New	1-Time	-	-	30,000	30,000
Total - Fund 180 Narcotics Seizure			-			\$ 14,500	\$ 14,500	\$ -	\$ -
PD Transfer In From Fleet Reserves to Reimburse Seizure Fund For Non-Seizure Funded Operations	3. Public Safety	3.2	-	Continuation	1-Time	14,500	14,500	-	-
Total - Fund 190 CDBG						\$ 36,294	\$ 36,294	\$ -	\$ -
CD CARES Aid CV2 (Round 2) Additional Funds Total \$172,000	4. Fiscal Responsibility	4.3	-	New	1-Time	36,294	36,294	-	-
Total - Fund 192 South Sound Military Communities Partnership (SSMCP)			-			\$ 1,400,000	\$ 1,400,000	\$ -	\$ -
CD North Clear Zone Funded by Department of Commerce State Legislative Ask	3. Public Safety 4. Fiscal Responsibility	3.1 / 3.3 4.3	-	Grant	1-Time	1,400,000	1,400,000	-	-
Total - Fund 195 Public Safety Grants			-			\$ 197,405	\$ 197,405	\$ -	\$ -
PD Emergency Management Performance Grant (EMPG) Grant	3. Public Safety 4. Fiscal Responsibility	3.1 4.1	-	Grant	1-Time	50,805	50,805	-	-

**2021/2022 Mid-Biennium Budget Adjustment
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	CC Goals	Objectives	FTE	Adjustment Type	Ongoing/1-Time	Year 2021		Year 2022	
						Revenue	Expenditure	Revenue	Expenditure
PD FBI Innocence Lost Grant	3. Public Safety 4. Fiscal Responsibility	3.1 4.1	-	Grant	1-Time	2,500	2,500	-	-
PD Washington Auto Theft Prevention Authority (WAPTA) Grant	3. Public Safety 4. Fiscal Responsibility	3.1 4.1	-	Grant	1-Time	144,100	144,100	-	-
Grand Total - Debt Service Funds			-			\$ (14,332)	\$ (134,954)	\$ (2,133)	\$ 39,756
Total - Fund 202 LID Debt Service						\$ (14,332)	\$ (134,954)	\$ (2,133)	\$ 39,756
LID 1101/1103	4. Fiscal Responsibility	4.2	-	Debt	1-Time	(14,332)	(26,391)	(2,133)	(90,149)
LID 1108	4. Fiscal Responsibility	4.2	-	Debt	1-Time	-	912		(2,050)
LID 1109	4. Fiscal Responsibility	4.2	-	Debt	1-Time	-	(109,475)	-	131,955
Total - Capital Improvement Project Funds			1.00			\$ 10,174,883	\$ 8,056,123	\$ (550,980)	\$ (563,000)
Total - Fund 301 Parks CIP			1.00			\$ 6,892,190	\$ 6,892,190	\$ (2,448,000)	\$ (2,448,000)
301.0005 Chambers Creek Trail - Bridge 1 & Bridge 2 Funded by General Fund	1. Economic Development 2. Dependable Infrastructure 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 6.1 / 6.3	-	New	1-Time	512,110	512,110	-	-
301.0018 Parks CIP Support Funded within Existing CIP Budget Limited Term Position through 12/31/2024	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	1.00	New	1-Time	-	-	-	-
301.0020 Wards Lake Funded by Grants	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	Grant	1-Time	1,937,840	1,937,840	(1,435,000)	(1,435,000)
301.0025 FSP All Disabilities Playground - Playground & Install Funded by General Fund	1. Economic Development 2. Dependable Infrastructure 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 6.1 / 6.3	-	New	1-Time	23,300	23,300	-	-
301.0025 FSP All Disabilities Playground - ADA Parking Access Funded by General Fund	1. Economic Development 2. Dependable Infrastructure 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 6.1 / 6.3	-	New	1-Time	20,000	20,000	-	-
301.0027 American Lake Park Improvements Funded by Grants & General Fund	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	1,705,840	1,705,840	(1,083,000)	(1,083,000)

**2021/2022 Mid-Biennium Budget Adjustment
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	CC Goals	Objectives	FTE	Adjustment Type	Ongoing/1-Time	Year 2021		Year 2022	
						Revenue	Expenditure	Revenue	Expenditure
301.0031 Fort Steilacoom Park Turf Infields Funded by YAF Grant \$350,000 and Funds Anticipated \$1,600,000	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	Grant	1-Time	1,950,000	1,950,000		
301.0032 Springbrook Park Expansion Phase V Funded by General Fund	1. Economic Development 2. Dependable Infrastructure 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 6.1 / 6.3	-	New	1-Time	623,100	623,100	-	-
301.0039 American Lake North Parking Lot Funded by General Fund	1. Economic Development 2. Dependable Infrastructure 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 6.1 / 6.3	-	New	1-Time	-	-	70,000	70,000
301.0041 Parks Sign Replacement (Design) Funded by General Fund	1. Economic Development 2. Dependable Infrastructure 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 6.1 / 6.3	-	New	1-Time	20,000	20,000	-	-
301.0042 Downtown Park Schematic Design and Planning Funded by General Fund	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	100,000	100,000	-	-
Total - Fund 302 Transportation CIP			-			\$ 1,163,933	\$ 1,163,933	\$ 1,712,000	\$ 1,712,000
302.0074 South Tacoma Way - 88th to 80th Street Funded by Grant	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	Grant	1-Time	14,250	14,250	-	-
302.0114 112th Street SW - Clover Park High School Sidewalk Funded by Grant \$656,000/REET \$87,000	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	Grant & New	1-Time	-	-	743,000	743,000
302.0135 WA Blvd & Edgewood Drive (North Fort to Gravelly Lake Drive) Funded by Lakewood Water District	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	New	1-Time	1,149,683	1,149,683	-	-

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	CC Goals	Objectives	FTE	Adjustment Type	Ongoing/1-Time	Year 2021		Year 2022	
						Revenue	Expenditure	Revenue	Expenditure
302.0164 Sidewalk Fill-in Farwest Dr fom 112th to Lakes HS Replace \$1,336,000 Grants Anticipated w/Safe Routes to School Grant Award	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	Grant	1-Time	-	-	-	-
302.0165 Pine Street Sidewalk and Pedestrian Crossing Funded by Grant \$883,000/REET \$86,000	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	1.2 / 1.3 / 1.5 2.1 / 2.2 4.2 6.1 / 6.3	-	Grant & New	1-Time	-	-	969,000	969,000
Total - Fund 303 Real Estate Excise Tax			-			\$ 1,700,000	\$ -	\$ -	\$ 173,000
RV Real Estate Excise Tax To be considered as part of the transportation project funding analysis scheduled for presentation to City Council on 10/25/2021.	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	4.1 / 4.2 2.1 / 2.2 / 2.3 / 2.4	-	Rev	1-Time	1,700,000	-	-	-
TR Transfer to Trans CIP 302.0165 Pine St Sidewalk & Pedestrian Crossing	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	4.1 / 4.2 2.1 / 2.2 / 2.3	-	New	1-Time	-	-	-	86,000
TR Transfer to Trans CIP 302.0144 112th St SW - CP High School Sidewalk	1. Economic Development 2. Dependable Infrastructure 4. Fiscal Responsibility 6. Robust & Active Community	4.1 / 4.2 2.1 / 2.2 / 2.3	-	New	1-Time	-	-	-	87,000
Total - Fund 311 Sewer Project CIP			-			\$ 418,760	\$ -	\$ 185,020	\$ -
Sewer Availability Charge	4. Fiscal Responsibility 2. Dependable Infrastructure	4.2 2.1	-	New	1-Time	183,760	-	185,020	-
Sewer Availability from Collections	4. Fiscal Responsibility 2. Dependable Infrastructure	4.2 2.1	-	New	1-time	235,000	-	-	-
Total - Enterprise Funds			-			\$ 50,000	\$ (8,442)	\$ 50,000	\$ (341,991)
Total - Fund 401 Surface Water Management			-			\$ 50,000	\$ (8,442)	\$ 50,000	\$ (341,991)
RV Surface Water Management Fees	4. Fiscal Responsibility 2. Dependable Infrastructure	4.2 2.1	-	Rev	Ongoing	50,000	-	50,000	-
CIP 401.0016 112th St Drainage Improvements - Cancel Project	4. Fiscal Responsibility 2. Dependable Infrastructure	4.2 2.1	-	New	1-Time	-	(40,000)	-	(350,000)
IS CW - Restore Fleet & Equipment Reserves	4. Fiscal Responsibility	4.1 / 4.2	-	New	Ongoing	-	22,985	-	-
IS CW-Internal Service Charge IT Analyst 1.0 FTE Start Date 7/1/2022.	4. Fiscal Responsibility	4.1 / 4.3	-	New	Ongoing	-	-	-	2,350

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	CC Goals	Objectives	FTE	Adjustment Type	Ongoing/1-Time	Year 2021		Year 2022	
						Revenue	Expenditure	Revenue	Expenditure
IS CW-Internal Service Charge Annual Zoom License Renewal	4. Fiscal Responsibility	4.1 / 4.3	-	New	Ongoing	-	499	-	499
IS CW-Internal Service Charge City Council Laptops	4. Fiscal Responsibility	4.1	-	New	1-Time	-	977	-	-
IS CW-Internal Service Charge Microsoft Exchange	4. Fiscal Responsibility	4.1 / 4.3	-	New	1-Time	-	2,100	-	-
IS CW-Internal Service Charge Enterprise Vault	4. Fiscal Responsibility	4.1 / 4.3	-	New	1-Time	-	420	-	-
IS CW-Internal Service Charge CoLocation Subscription/Renewal	4. Fiscal Responsibility	4.1	-	New	Ongoing	-	1,248	-	1,198
IS CW-Internal Service Charge WCIA Assessment Increase	4. Fiscal Responsibility	4.1	-	New	Ongoing	-	-	-	3,962
IS CW-Internal Service Charge CoLocation	4. Fiscal Responsibility	4.1	-	New	1-Time	-	3,329	-	-
Total - Internal Service Funds			1.00			\$ 1,392,487	\$ 538,000	\$ 193,900	\$ 193,900
Total - Fund 501 Fleet & Equipment			-			\$ 1,002,987	\$ 148,500	\$ -	\$ -
CW Restore Fleet & Equipment Reserves	4. Fiscal Responsibility	4.1 / 4.2	-	New	Ongoing	907,987	-	-	-
PD Public Address (PA) Microphones For Legislatively Mandated Training	3.2 Public Safety	3.1 / 3.2	-	New	1-Time	18,000	18,000	-	-
PD Replace Vehicle # 40800 Damaged in Collision Funded by Insurance Proceeds \$6,277 / Replacement Reserves \$32,723	3.2 Public Safety	3.1	-	Continuation	1-Time	-	39,000	-	-
PD Transfer Reserves to Narcotics Seizure Fund For Pay for Seizure Funded Vehicle Transfer to Non-Seizure Operation	3. Public Safety	3.2	-	Continuation	1-Time	-	14,500	-	-
PD New Vehicle for New Lieutenant 1.0 FTE Request Start Date 7/1/2022.	3. Public Safety	3.1 / 3.2 / 3.3 / 3.4	-	New	1-Time	65,000	65,000	-	-
PK New Mower for Street Landscape Program	4. Fiscal Responsibility 2. Dependable Infrastructure	4.1 2.2	-	New	1-Time	12,000	12,000	-	-
Total - Fund 502 Property Management			-			\$ 86,500	\$ 86,500	\$ -	\$ -
PK Security System Repairs Front Street O&M Shop	4. Fiscal Responsibility	4.1	-	New	1-Time	30,000	30,000	-	-
PK Sound Transit Elevator Repair	2. Dependable Infrastructure 4. Fiscal Responsibility	2.4 4.1	-	New	1-Time	16,500	16,500	-	-
PK Caretaker House Repairs	4. Fiscal Responsibility	4.1	-	New	1-Time	40,000	40,000	-	-

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			FTE	Type	Ongoing/1-Time	Revenue	Expenditure	Revenue	Expenditure
Total - Fund 503 Information Technology			1.00			303,000	303,000	97,800	97,800
CD RHSP Software Enhancements	1. Economic Development 4. Fiscal Responsibility 3. Public Safety	1.3 4.1 3.3	-	New	1-Time	75,000	75,000	-	-
CM Website Translations Services	4. Fiscal Responsibility 5. Transparency 6. Robust & Active Community	4.1 5.1 6.2	-	New	Ongoing	500	500	500	500
PD Replace Radio Antenna	4. Fiscal Responsibility	4.1	-	New	1-Time	22,000	22,000	-	-
CW City Council Laptops	4. Fiscal Responsibility	4.1	-	New	1-Time	23,500	23,500	-	-
CW IT Analyst 1.0 FTE Start Date 7/1/2022.	4. Fiscal Responsibility	4.1 / 4.3	1.00	New	Ongoing	-	-	56,500	56,500
CW Microsoft Exchange Server & Licenses	4. Fiscal Responsibility	4.1 / 4.3	-	New	1-Time	50,000	50,000	-	-
CW Enterprise Vault	4. Fiscal Responsibility	4.1 / 4.3	-	New	1-Time	10,000	10,000	-	-
CW CoLocation	4. Fiscal Responsibility	4.1	-	New	1-Time	80,000	80,000	-	-
CW CoLocation Subscriptions/Renewals	4. Fiscal Responsibility	4.1	-	New	Ongoing	30,000	30,000	28,800	28,800
CW Zoom License	4. Fiscal Responsibility	4.1 / 4.3	-	New	Ongoing	12,000	12,000	12,000	12,000
Total - Fund 504 Risk Management			-			\$ -	\$ -	\$ 96,100	\$ 96,100
CW WCIA Assessment	4. Fiscal Responsibility	4.1	-	New	Ongoing	-	-	96,100	96,100