



CITY OF LAKEWOOD
PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020



CITY OF LAKEWOOD

PIERCE COUNTY

POLICY MANUAL

ADOPTED BY THE LAKEWOOD CITY COUNCIL ON OCTOBER 19TH, 2020

AMENDED ON NOVEMBER 1ST, 2022



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

INDIGENOUS PEOPLE AND LANDS ACKNOWLEDGEMENT

Every community owes its existence and vitality to generations from around the world who contributed their hopes, dreams, and energy to making the history which led to this moment. The City would like to recognize that we are on the lands of the Nisqually People, and acknowledge the history of dispossession that allowed for the growth of our community. We offer respect to the Nisqually People and their Elders, past, present, and emerging. We recognize our responsibility to value all people, and are committed to equitably serving all people in our diverse community.

A STATEMENT ON EQUITY BY THE LAKEWOOD CITY COUNCIL

The Lakewood City Council acknowledges that equity is essential to a healthy community. We are committed to identifying and eliminating systemic racism. We intend to lead by example in the advancement of equity and the deliberate practice of inclusion.

The City Council commits to the following practices:

- Instilling equity as a priority of policy and the delivery of services.
- Enacting initiatives that support and celebrate the diversity of the community.
- Ensuring equity in municipal planning.
- Identifying and dismantling preconceived prejudices.
- Increasing sensitivity to social norms and cultural expectations.
- Pursuing justice and equity for all residents.

We recognize the critical role that city leaders have in removing barriers to opportunity. We recognize that systemic inequality has endured, but commit that it shall not persist. The City Council will not tolerate *intolerance*. It is unconscionable that some members of our community fall victim to acts of hate. Acts of hate based upon race, creed, ancestry, disability, sex, sexual orientation, gender identity and/or socioeconomic status are unwelcome in Lakewood, Washington. The Lakewood Police Department shall be vigilant in its investigation and prosecution of crimes of hate. These intentional practices will inform our decision-making on policing, zoning, capital investment and all other matters of the City Council. Our objective is to create a more diverse, equitable and inclusive Lakewood community for all residents and we invite all Lakewood organizations and residents to join us in this effort.



CITY OF LAKEWOOD PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

INDIGENOUS PEOPLE AND LANDS ACKNOWLEDGEMENT	2
A STATEMENT ON EQUITY BY THE LAKEWOOD CITY COUNCIL	2
COMMUNITY & ECONOMIC DEVELOPMENT	4
<i>Regional Planning</i>	4
<i>Regional Planning – Puget Sound Regional Council</i>	4
<i>Regional Planning – Metropolitan Planning Organization</i>	4
<i>Annexations</i>	5
<i>Libraries</i>	6
COMMUNITY HEALTH & RESILIENCE	6
<i>Flood Control Zone District</i>	6
PUBLIC SAFETY	6
<i>Transfer of E911 Tax from Pierce County DEM to South Sound 911</i>	6
<i>Geographic Equity in Discharge from State Facilities</i>	7
<i>Protecting Residents of Adult Family Home Businesses</i>	7
<i>Enhanced Services Facilities</i>	7
<i>Video Arraignment</i>	8
<i>Pierce County Prosecuting Attorney’s Office</i>	8
TRANSPORTATION & INFRASTRUCTURE	8
<i>Pierce County Transportation Coordinating Committee</i>	8
<i>Pierce County Sewer Utility</i>	8
<i>Multimodal Transportation Study</i>	9
<i>Future Commercial Airfields - JBLM</i>	9
MILITARY AFFAIRS	10
<i>North Clear Zone</i>	10
GENERAL GOVERNMENT	10
<i>Innovative Service Solutions</i>	10

City Council Goals Legend

The policy goals in the County Policy Manual align with the City Council Goals 2021-2024. Each policy name is a different color to reflect the corresponding City Council Goal.

Economic Development	Dependable Infrastructure	Public Safety
Fiscal Responsibility	Transparency	Robust & Active Community



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

COMMUNITY & ECONOMIC DEVELOPMENT

Regional Planning

The City supports the continued partnership between Pierce County and other municipalities within the county concerning regional planning and transportation issues. Lakewood is a proud member jurisdiction of the Pierce County Regional Council (PCRC), which was created to ensure local planning between Pierce County municipalities is accomplished in a coordinated, efficient, and consistent manner. The primary responsibility of the PCRC is to ensure that the Growth Management Act requirements are coordinated within the region.

Regional Planning – Puget Sound Regional Council

The City supports a more equitable sharing of federal transportation dollars by the governing Regional Transportation Planning Organization (RTPO) and Metropolitan Planning Organization (MPO) - the Puget Sound Regional Council (PSRC).

The City also supports the limitation of PSRC’s authority and scope to that identified in Chapter RCW 47.80 and 23 USC § 134. In its Interlocal Agreement, the mission of PSRC is identified,

“to preserve and enhance the quality of life in the central Puget Sound area. In so doing, it shall prepare, adopt, and maintain goals, policy, and standards for regional transportation and regional growth management in the central Puget Sound area, in accordance with federal and state law and based on local comprehensive plans of jurisdictions within the region.” (emphasis added.)

However, PSRC’s continually expanding reach now includes: the establishment of Multi-County Planning Policies; a Regional Growth Strategy (RGS) and Growth Shares; and implementation activities including VISION 2050 adoption and interpretation. The City opposes any incursion by PSRC into local land use, housing issues and equity issues.

Regional Planning – Metropolitan Planning Organization

The City would support, and take the lead on, forming a Pierce County Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) as alternatives to the Puget Sound Regional Council (PSRC).



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

Annexations

Annexations should encourage the logical development and expansion of the City to provide for a healthy and growing local economy and efficient provision of urban services.

Arrowhead/Partridge Glenn

Annexation of this “urban island” has been attempted three times; twice by the Town of Steilacoom in 1995 and 1996, and once by Lakewood in 1997. All three annexation attempts failed at the ballot by an increasingly larger margin. The Town of Steilacoom, West Pierce Fire and Rescue, and Pierce County are not opposed to Lakewood annexing this area. The City would support and take the lead on, the annexation of this area *if, and only if Pierce County* addresses this area’s aging infrastructure prior to annexation.

Camp Murray

The City and Camp Murray leadership evaluated this potential annexation after jointly completing the Camp Murray Annexation Analysis Report in 2020. Currently, Camp Murray leadership is not supportive of annexation after the report found annexation would not be revenue neutral and would result in increased costs for Camp Murray. Recent discussions between the City and Camp Murray focus on future boat launch improvements in the next few years.

Joint Base Lewis McChord

Lakewood’s Urban Growth Area (UGA) includes the urban area of Joint Base Lewis-McChord (JBLM). Over the past two decades JBLM has significantly developed this area. The City would consider annexing this area in the future, contingent on County approval, to include revising the existing agreement between the City and the County. The City would consider an incremental approach to annexing this area that would start with the annexation of American Lake Veteran’s Administration Medical Center and American Lake Veterans Golf Course.

Lakewood Population Allocations

Pierce County and the cities of Pierce County are currently reviewing countywide population allocations which are ultimately adopted by the Pierce County Council. Per PSRC population allocations, the Pierce County core cities of Lakewood, Puyallup, University Place, and Auburn are expected to absorb a large share of the MPO’s population growth (23%), see Vision 2050. However, unique situations and existing spatial constraints can affect the ability of individual jurisdictions to meet these targets. In Lakewood, the population and employment base are directly tied to, and subject to unpredictable change because of, the level of service members and contractors stationed or working at Joint Base Lewis-McChord (JBLM). In addition, there are several existing spatial and environmental constraints in Lakewood, including: JBLM’s Air Corridor zones that prohibit urban residential development, several lakes and associated lands that can only be developed at lower densities, large tracts of public lands (including parks, Western State Hospital properties and the South Puget Sound Urban Wildlife Area), pre-incorporation and pre-GMA existing developments, and inadequate infrastructure. Lakewood’s pending 2044 and future population allocations need to reflect these constraints. Lakewood is seeking support from



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

Pierce County for the following: Policy direction must be developed for inclusion in the GMA, Multicounty Planning Policies, Countywide Planning Policies, individual Comprehensive Plans, and other appropriate documents that provide individual jurisdictions the ability to meet and/or adjust population and employment targets based on situations or issues outside the ability to govern.

Libraries

The City is committed to continuing its partnership with the Pierce County Library System. The City and Pierce County Library System are currently working on bringing two new public libraries to Lakewood.

COMMUNITY HEALTH & RESILIENCE

American Rescue Plan Act Funds

The federal American Rescue Plan Act (ARPA) allocated \$175,781,756 to Pierce County in 2021. As the County allocates these funds, the City of requests the County continue to support programs and expenditures that benefit Lakewood residents and businesses, including but not limited to:

- Residential and Commercial rent, mortgage and utility assistance
- Residential and Commercial Landlord assistance
- Resident and Business Navigator Services
- Infrastructure funding (e.g., completing sewer system in Lakewood)
- BIPOC Business Assistance, including continuing the BIPOC Business Accelerator Program
- Capital support for housing preservation and construction for residents at or below 80% of AMI

Flood Control Zone District

The City encourages the County to move the FCZD to a tiered rate based on risk of flooding. The City supports using flood control funds to mitigate existing risks rather than subsidize new development within the flood zone. The City is also concerned with the potential for the governing board to impose the maximum rate allowable.

PUBLIC SAFETY

Transfer of E911 Tax from Pierce County DEM to South Sound 911

With the formation of South Sound 911 (SS911) in 2012, Pierce County now has a single emergency service call and dispatch center. All Lakewood citizens with phones (including cellular) pay the county E911 tax of \$0.70 per phone line per month of which SS911 receives \$0.20. The remaining \$0.50 continues to be allocated to Pierce County Department of Emergency Management (DEM). The City supports allocating more of the E911 tax to SS911 to offset operational dispatch costs.



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

Geographic Equity in Discharge from State Facilities

The City requests that the County advocate at the state level for

The City appreciates the passage of Senate Bill 5163 which expanded “fair share” and “county of origin” policies to offenders released from the Special Commitment Center. This was a first step in creating more equity among Washington communities who share the responsibility to receive individuals released from state facilities. The City requests that the County advocate at the state level for further action that expands this policy to discharges from Eastern and Western State Hospitals for individuals that have a history of one or more violent acts. The City requests the County support additional changes so DSHS will have to:

- 1) Disclose publicly accessible and relevant criminal history for certain persons during the discharge planning process.
- 2) Consider counties that neighbor the individual’s county of commitment when developing discharge plans;
- 3) Be required to provide a report on the availability of less restrictive alternative services available in regional service areas; and
- 4) To procure adequate services within a regional service area if services are not adequate.

The City will continue to monitor the Western State Hospital Task Force’s evaluation of Pierce County resources.

Protecting Residents of Adult Family Home Businesses

The City requests that the County advocate for legislation at the state level to address growing community and public safety concerns related to Adult Family Home businesses (AFHs). AFHs serve adults with functional limitations who need personal and special care. The City supports legislation that protects these vulnerable members of our community by preventing Level 2 and 3 registered sex offenders, sexually violent predators and “felony flips” from residing in Adult Family homes. The city suggests amending the definition of “resident” in RCW 70.128.010 to exclude individuals convicted of sexually violent crimes and crimes that require registration as a sex offender.

State Hospital Reentry Program

The City supports language that would expand the reentry community safety program. The current program is designed for individuals being released from a correctional facility. The city supports expanding the program to apply to patients who are civilly committed after prosecution for a violent offense or who are civilly committed based on criminal insanity.

Enhanced Services Facilities

Enhanced Service Facilities (ESFs) serve adults with mental and chemical disorders or other impairments that require supervision and daily care. The City requests that the County advocate for legislation that would prohibit Adult Family Home businesses (AFHs) from converting to ESFs, as well as legislation that would prohibit the citing of ESFs in residential neighborhoods.



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

Video Arraignment

Currently, the County does not provide consistent video arraignment at the Pierce County Jail. Video arraignments allow the City to safely and effectively provide public defense services to jail populations that continue to be impacted by COVID-19. The City requests that the County find solutions to the issues impeding their ability to provide this service.

Booking Restrictions

The County has implemented booking restrictions at the Pierce County Jail in accordance with pandemic-related CDC and Washington State Department of Health guidelines. The new guidelines prioritize detention for individuals who pose an imminent threat to public safety, such as Felony arrests. However, detention has been discontinued for certain arrests, such as car theft and burglary. These crimes still impact the City's public safety. The City requests the County to implement solutions to continue pre-pandemic detention policies, such as acquiring additional staff and detention space to augment jail capacity.

Pierce County Prosecuting Attorney's Office

The City relies on the Pierce County Prosecuting Attorney's Office for effective adjudication of significant offenders. There is currently a significant backlog of criminal cases that have not yet been filed, including Lakewood cases. The City would like to see consistent, transparent and timely felony charging and filing. In addition, it is our position that both the City and the Pierce County's Prosecuting Attorney's Office would greatly benefit from regular communication regarding the cases reviewed.

TRANSPORTATION & INFRASTRUCTURE

Pierce County Transportation Coordinating Committee

The City recommends that the Pierce County Regional Council (PCRC) increase the transparency of the Transportation Coordination Committee (TCC), particularly in regards to how TCC scores and determines funding recommendations. As part of this, TCC should make scoring criteria and project score cards available to all member jurisdictions at the end of the scoring process when presented to TCC by subcommittee. Furthermore, the City recommends that PCRC solicit feedback from member jurisdictions on TCC's existing project selection process.

Pierce County Sewer Utility

The City urges Pierce County to proactively plan for and build sewer system expansions in passed over areas of the county's urban areas. These "infill" expansions would encourage efficient development and expansion of infrastructure systems. Historically, Pierce County has not proactively planned for, or built, sewer system expansions in its service area. Rather, private development has been required to extend sewer main systems, with the opportunity to seek at least partial reimbursement via latecomer agreements for oversizing lines to anticipate future development. This policy has led to older, urban sections of the county not having sewer access, and has encouraged leap-frog development, inconsistent with the Growth Management Act. The



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

Pierce County Sewer Utility should change its capital facility planning policies and practices to “do business as a business,” meaning that it should be willing and able to construct sewer extensions into incorporated areas. Lakewood would readily participate in the pending update to the Unified Sewer Plan to assist with updating utility policies.

Multimodal Transportation Study

The City urges Pierce County to support a request that the Legislature allocate \$250,000 for a multimodal transportation assessment to consider practical solutions to increase multimodal connectivity along the I-5 corridor between DuPont and Lakewood. The study will include options that take advantage of already funded grade separated crossings and increase connectivity between Sound Transit and Amtrak using existing or planned infrastructure. This will support the movement of people through the growing South Sound corridor - including Lakewood, DuPont, Joint Base Lewis McChord, and areas of unincorporated Pierce County, including Parkland and Spanaway. This is supported by Sound Transit, JBLM, Pierce Transit, Lakewood Water District, West Pierce Fire & Rescue and the Clover Park School District.

Future Commercial Airfields - JBLM

The City urges Pierce County to oppose the use of Joint Base Lewis-McChord (JBLM) as a commercial air field. The Commercial Aviation Coordinating Commission (CACC), a group created by the state legislature that is tasked with recommending a new primary commercial aviation facility in Washington by February 15, 2023. The CACC initially identified JBLM as a potential location but has limited the options to six sites that now exclude JBLM. The City opposes the use of JBLM as a commercial air field because of strong opposition from the congressional delegation, significant concerns raised by the military, identification of the site as having high congestion issues, no transit service, and rated “unlikely” by WSDOT and “unable to accommodate commercial air service” by PSRC.



CITY OF LAKEWOOD

PIERCE COUNTY POLICY MANUAL

ADOPTED BY THE CITY COUNCIL ON OCTOBER 19TH, 2020

MILITARY AFFAIRS

North Clear Zone

The City requests Pierce County's continued partnership in vacating the Joint Base Lewis McChord (JBLM) North Clear Zone (NCZ), the federally-designated, 3,000-by-3,000-foot safety corridor adjacent to the end of the runway with the highest statistical possibility of aircraft accidents. The NCZ lies partly within the City of Lakewood, and currently includes multiple commercial and industrial businesses that are incompatible with JBLM operations and violate its Air Installation Compatibility Use Zones (AICUZ) safety standards. Lakewood and Pierce County have signed an agreement signifying a commitment to execute a long-range plan that will restore this area to an uninhabited state. The City asks that this agreement continue to be a priority for the County in its local actions and state-level advocacy efforts.

GENERAL GOVERNMENT

Innovative Service Solutions

The City supports innovative service solutions and technological advancements that would provide mutual benefits for Pierce County and Lakewood. To improve the delivery of municipal services, the City supports contracting with the County for selective services and advocates for technological advancements in the County's video arraignment and continued development of the online building/permit platforms. The City is eager to see the results and advancement of recent innovative service collaborations with Pierce County including PALS+ and traffic signal contracting.