



**PLANNING COMMISSION  
REGULAR MEETING MINUTES  
November 3, 2021  
Virtual Meeting via ZOOM  
6000 Main Street SW, Lakewood, WA 98499**

**Call to Order**

Mr. Don Daniels, Chair called the virtual meeting to order at 6:30 p.m.

**Roll Call**

Planning Commission Members Present: Don Daniels, Chair; Connie Coleman-Lacadie, Ryan Pearson, Linn Larsen, Paul Wagemann and Brian Parsons.

Planning Commission Members Excused: None

Commission Members Absent: Phillip Combs

Staff Present: David Bugher, Assistant City Manager, Development Services; Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Paul Bocchi (not present)

**Approval of Minutes**

**The minutes of the meeting held on October 20, 2021 were approved as written by voice vote M/S/C Wagemann/Larsen. The motion passed unanimously, 6 - 0.**

**Agenda Updates**

None

**Public Comments**

This meeting was held as a virtual-only meeting. Citizens were encouraged to attend and/or to provide written comments prior to the meeting. No virtual public comments or written comments were received.

**Public Hearings**

None

**Other**

Mr. Don Daniels, Chair, introduced the newly appointed commissioner, Mr. Brian Parsons, to the members. Mr. Parsons expressed his desire to serve the Lakewood community and his call to civic duty.

**Unfinished Business**

*Continued Discussion on 5-Year Energy & Climate Change Implementation Plan*

Commissioners were assigned the task of choosing the top 10 action items from the complete list of 89 items. Mr. David Bugher tallied the choices into a table form and discussed each item and the number of votes received with commissioners. It was explained how each of the top 10 ties into other items and will facilitate the completion of all the items in the list. Mr. Parsons agreed to complete the same assignment with his choices to be added to the tally. After review of the current voting table commissioners discussed items and were given opportunity to make adjustments.

Mr. Bugher will complete an analysis of the top 10 based on the categories of timeframe, effort and need. Timeframes will be length of completion of less than one year, one to three years, or three plus years. Effort would be considered low if no or nominal cost, medium may require some funding, and high would be the need to hire consultants to complete the work of sequestration for example. Mr. Bugher spoke about the fact that Lakewood has a lot of stored

carbon and he has a future plan for reducing the footprint through open streets regulations and tree preservation program to help build credits. The third category of need would be considered low if there is no significant urgency, medium addresses importance and warrants some urgency, or high addressing the highest priority and most urgent issues in the region.

Next steps would be to prioritize the top10 choices for final selection and categorize. Opportunity to edit the language and make a detailed work plan will be provided prior to the public hearing tentatively scheduled for January 5, 2022. Recommendations would then be forwarded to City Council for consideration.

#### **New Business**

None

#### **Report from Council Liaison**

None

#### **Reports from Commission Members and Staff**

Mr. Bugher shared that City Council is discussing the Tree Preservation Plan and are considering hiring Berk Consulting Group to perform the work needed.

Ms. Tiffany Speir shared that the ARPA funds are moving forward with Council having decided to start with programs to fill the gaps for Lakewood residents. Half of the \$13.77 million dollars has been allocated.

#### Future Planning Commission Agenda Topics

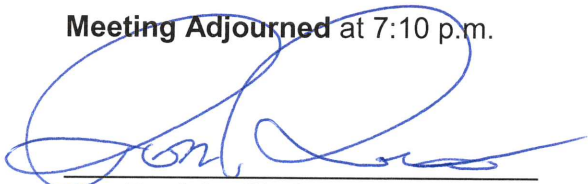
11/17/21: Continue 5 Year Energy & Climate Change Implementation Plan recommendations, Introduction to Development Agreements

12/01/2021: Introduction to Tree Preservation Code

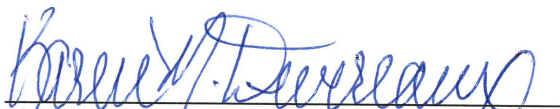
12/15/2021: Planning Commission Meeting Cancelled

**Next Regular Meeting** The next regular meeting would be held on November 17, 2021.

**Meeting Adjourned** at 7:10 p.m.



Don Daniels, Chair  
Planning Commission 11/17/2021



Karen Devereaux, Recording Secretary  
Planning Commission 11/17/2021