



## **PARKS AND RECREATION ADVISORY BOARD**

**Tuesday February 1, 2022**

**5:30 p.m.**

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: **920 3804 6123**

### **PRAB MEMBERS**

**Jason Gerwen, Chair**  
**Vito Iacobazzi, Vice Chair**  
**Sylvia Allen**  
**J. Alan Billingsley**  
**Michael Lacadie**  
**Fred Ramey**

### **YOUTH COUNCIL**

**Brandon Elliott**

**Don Anderson, Council Liaison**

### **STAFF**

**Mary Dodsworth, Director**  
**Nikki York, Office Assistant**

### **CALL TO ORDER**

### **ATTENDANCE/ROLL CALL**

### **APPROVAL of November 23, 2021 MINUTES**

### **PUBLIC COMMENT**

Per Governor Inslee's Emergency Proclamation 20-25, participation in Public Comments will only be accepted via email at this time. Comments should be sent to Nikki York at [nyork@cityoflakewood.us](mailto:nyork@cityoflakewood.us). Comments received up to six hours before the meeting will be provided to the Parks and Recreation Advisory Board electronically. Comments received after that deadline will be provided to the Parks and Recreation Advisory Board after the meeting.

### **NEW BUSINESS**

Elect Chair /Vice-Chair  
All Things Trees - Courtney Brunell  
Climate Change Perception Study Update -  
Dave Bugher  
Review 2022 Work Plan

### **DIRECTORS REPORT**

### **BOARD MEMBER COMMENTS**

### **NEXT PRAB MEETING**

Regular Meeting Tuesday February 22, 2022 at  
5:30 p.m. via Zoom

### **ADJOURN**

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



**LAKWOOD PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
Tuesday November 23, 2021– 5:30 PM  
Zoom Meeting**

**CALL TO ORDER**

Jason Gerwen called the meeting to order at 5:32 p.m.

**ATTENDANCE**

**PRAB Members Present:** Jason Gerwen -Chair, Vito Iacobazzi-Vice-Chair, Sylvia Allen, Alan Billingsley, Michael Lacadie, Fred Ramey

**Youth Council:** Brandon Elliott, absent

**Staff Present:** Mary Dodsworth – Director, Nikki York – Office Assistant

**Council Liaison:** Linda Farmer, absent

**Guests:** Sally Martinez

**APPROVAL OF MINUTES:** Vito Iacobazzi moved and Alan Billingsley seconded the motion to approve the minutes of the October 26, 2021 meeting as written. MPU.

**Public Comments:** No public comments

**NEW BUSINESS:**

**Public Art Policy and Programs:** Sally Martinez shared a Power Point presentation reviewing updates to the public art policy and programs including, utility box wraps, murals and the Gateway Arcs art piece that will be installed next year at Motor Ave. She also noted that art programs and spaces can be a destination for tourists. Vito asked how long utility box wraps would last. Sally responded that it's about 10 years. Alan shared that they really enjoyed the painted cows in Chicago and that they had cow passports to create tourism buzz. Michael asked if the Arts Commission is developing the public art program. Jason asked what funding is available for this program. The Arts Commission currently operates on a budget of \$2,000 per year. They use funds that are collected for use of the McGavick Center for public art projects. The Arts Commission recommendation is to fund the public art program at a \$1 per capita level starting in 2023. This would support public art projects and the necessary coordination and implementation. Sylvia commented that these are nice pieces and it's a wonderful program and she fully supports it. Mary gave Sally kudos for her creative and ongoing support of the arts.

**2022 Work Plan:** Mary reviewed the draft Work Plan. The Reel Life 96 Film Festival will be added to Special Events section on March 19<sup>th</sup>.

**Directors Report:** Mary Dodsworth reviewed the Directors Report including: Capital Project Updates (Springbrook Park Expansion, Gateways, Harry Todd Park, FSP Angle Lane S, Park signage, Edgewater Park, Wards Lake Improvements, FSP Pavilion, Seeley Lake Update, Service Club Sign, American Lake Shelter, All abilities playground at FSP and Chambers Creek

Trail Phase I bridge installed) Senior Center update, Public Art update, Grants, Community Support and upcoming virtual Tree Lighting, holiday drive thru parade of lights and community outreach efforts.

**Board Comments:**

Alan asked if Cameron will be working with the NW Youth Corp. Alan will reach out to him to coordinate community projects.

Sylvia said the community garden is so thankful for the support that they have received from City Staff.

Jason wished everyone a Happy Holiday Season.

Mary let the board know about the special Joint Nisqually Council Meeting that will be held on the fifth Monday.

**NEXT MEETING:** The next meeting is the a regular PRAB meeting on Tuesday, January 25, 2022 at 5:30 p.m. This will be a virtual Zoom Meeting.

**ADJOURNMENT:** Sylvia moved to adjourn the meeting at 6:22 p.m. Michael Lacadie seconded. MPU

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Jason Gerwen, Chairman

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Nikki York, Office Assistant



TO: Parks and Recreation Advisory Board

FROM: Courtney Brunell, Planning Manager

DATE: January 25, 2022

SUBJECT: All Things Trees

ATTACHMENTS: Power Point Presentation for January 25, 2022 meeting

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**Purpose:** The purpose of this presentation is to review the existing tree preservation code, discuss opportunities for improvement, and provide an overview of the upcoming tree code update project.

**Discussion:** In 2022 the City is scheduled to review our existing tree preservation code, Title 18, Chapter 18.70, Article III, of the Lakewood Municipal Code. This update was directed by the City Council in response to recurring requests from the public to preserve existing trees in the City.

This subject matter has been widely discussed by members of the public at City Council and Planning Commission meetings in 2021. Due to the public interest the City Council formed an adhoc Committee to review the code and make recommendations to the Planning Commission and City Council. Additionally, the Council recommended that the City share information regarding the update and receive feedback from our various boards and commissions.

**Tree Preservation Code Update Schedule:**

1. Application period for Adhoc Committee closed 1/23/2022. Members will be appointed by the City Council (estimate, February 2022).
2. Approximately six (6) Adhoc Committee meetings will be held from February through May, 2022.
3. Opportunity to present update to boards and commissions in May, 2022.
4. Planning Commission Review, no later than June, 2022.
5. City Council Review, July, 2022.
6. City Council Adoption, August, 2022.



# Tree Preservation Code Update

JANUARY 25, 2022

# What's happened so far...

- City Council directed the city manager to move forward with amending the City's Tree Preservation Code (Title 18, Chapter 18.70, Article III).
- September 27, 2021 – January, 2022
  - Analysis of the current tree code, plus commentary on areas of improvement. (Garry oaks was part of the discussion, but not the entirety.)
  - BERK Consulting hired
  - Tree Advisory Adhoc Committee formed (applications due 1/23/2022)
- City set goal of completing the update by August, 2022.



# Tree Code Overview

- Exemptions:
  - A. Lots of less than seventeen thousand (17,000) square feet in single-family residential zones are exempt from this chapter, except where specific tree preservation is required as a mitigation measure under SEPA.
  - B. Industrially zoned properties are exempt from this chapter, except where specific tree preservation is required as a mitigation measure under SEPA.
  - C. Removal of nonsignificant trees that are not protected by any other means is exempt from this chapter.
  - Removal of Trees in ROW & Easements for a public agency or franchised utility
  - Emergency Removal of hazardous trees



# Significant trees

- A. Standards. Significant tree preservation shall be required for any project permit.
- 1. A significant tree is an existing tree which:
  - a. When measured at four and one-half (4.5) feet above ground, has a minimum diameter of nine (9) inches for evergreen trees and deciduous trees;
  - b. When measured at four and one-half (4.5) feet above ground, has a minimum diameter of six (6) inches for Garry Oaks (also known as Oregon White Oaks); and
  - c. Regardless of the tree diameter, is determined to be significant by the Director due to the uniqueness of the species or provision of important wildlife habitat.



# Preservation Criteria (for non-exempt projects)

Significant trees may be removed if required for the siting and placement of driveway and road access, buildings, vision clearance areas, utilities, sidewalks or pedestrian walkways, or storm drainage facilities and other similar required improvements, subject to the discretion of the Director.

1. Perimeter Trees. All significant trees within twenty (20) feet of the lot perimeter or required buffer, whichever is greater, shall be preserved
2. Interior Trees. A percentage of all significant trees within the interior of a lot, excluding the perimeter area, shall be preserved within the applicable zoning district.
  - a. For new single-family residential development- fifty **(50) percent** of the significant trees located within the interior area of the lot shall be retained.
  - b. For new residential subdivisions where the proposed lot size is greater than seventeen thousand (17,000) square feet, all significant trees shall be retained
  - c. For commercial development, ten (10) percent of the significant trees located within the interior area of the lot
  - d. In Open Space and Recreation zones, ninety-five (95) percent of the significant trees located within the interior area of the lot shall be retained unless otherwise determined by the Director.



## But, wait! There's more!

3. Buffers and Sensitive/Critical Areas. Tree preservation criteria listed above shall exclude sensitive/critical areas and their buffers, and open space areas and tracts. All trees within such areas shall be retained except as may be specifically approved and indicated in the written findings of a discretionary land use permit or a tree removal permit.

4. SEPA Requirements. Additional or specific tree retention may be required as SEPA mitigation in addition to the requirements of this section.

# Tree Removal on Existing Single Family Lots w/o a permit

<b>Maximum Tree Removal on Existing Single-Family Lots without a Permit</b>		
<b>Lot Size</b>	<b>Maximum number of significant trees allowed to be removed in 1 year without a permit</b>	<b>Maximum number of significant trees allowed to be removed in 5 years without a permit</b>
<b>Lots up to 17,000 sq. ft.</b>	N/A	N/A
<b>Lots 17,001 to 30,000 sq. ft.</b>	2	4
<b>Lots 30,001 sq. ft. or greater</b>	4	8

# But I want to remove more trees!

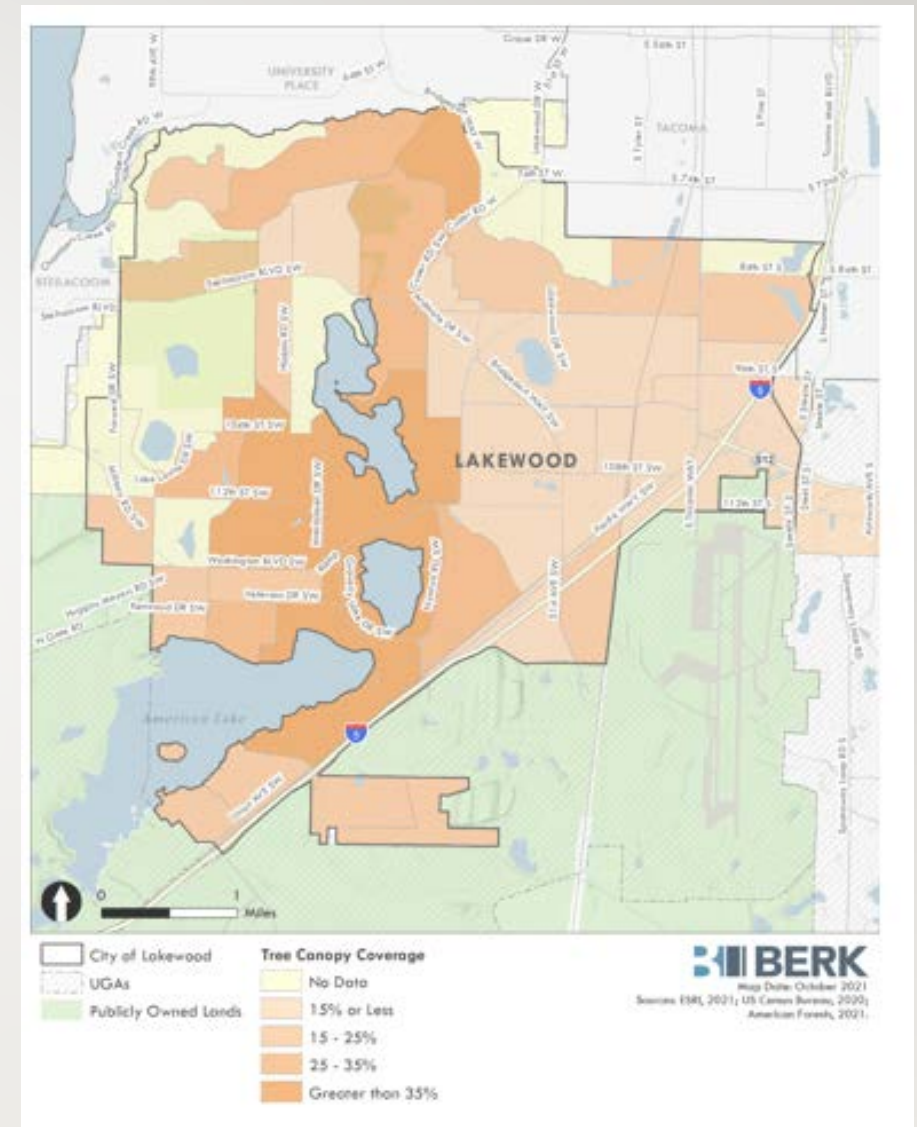
- Mitigation
  - On site replacement
  - Off site replacement
  - Tree mitigation fund
  - 2:1 ratio based on diameter, divided by 3 (for a 3" tree) x \$400 (cost identified in fee schedule for one replacement tree)
    - Ex: Mr. Bugher wants to remove a 20" fir tree on his lot, he has exceeded his maximum number of trees to be removed in 5 year period.

$((20 \times 2) / 3) = 13$  replacement trees or  $\times 400 = \$5,200$  in mitigation fees

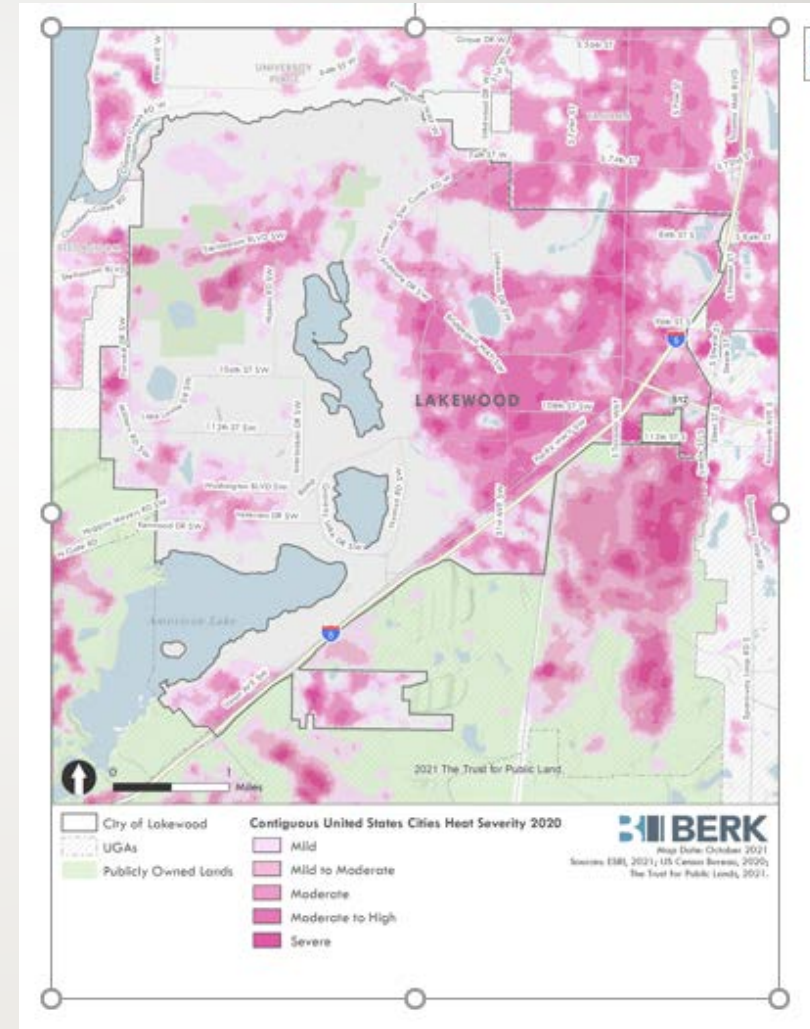
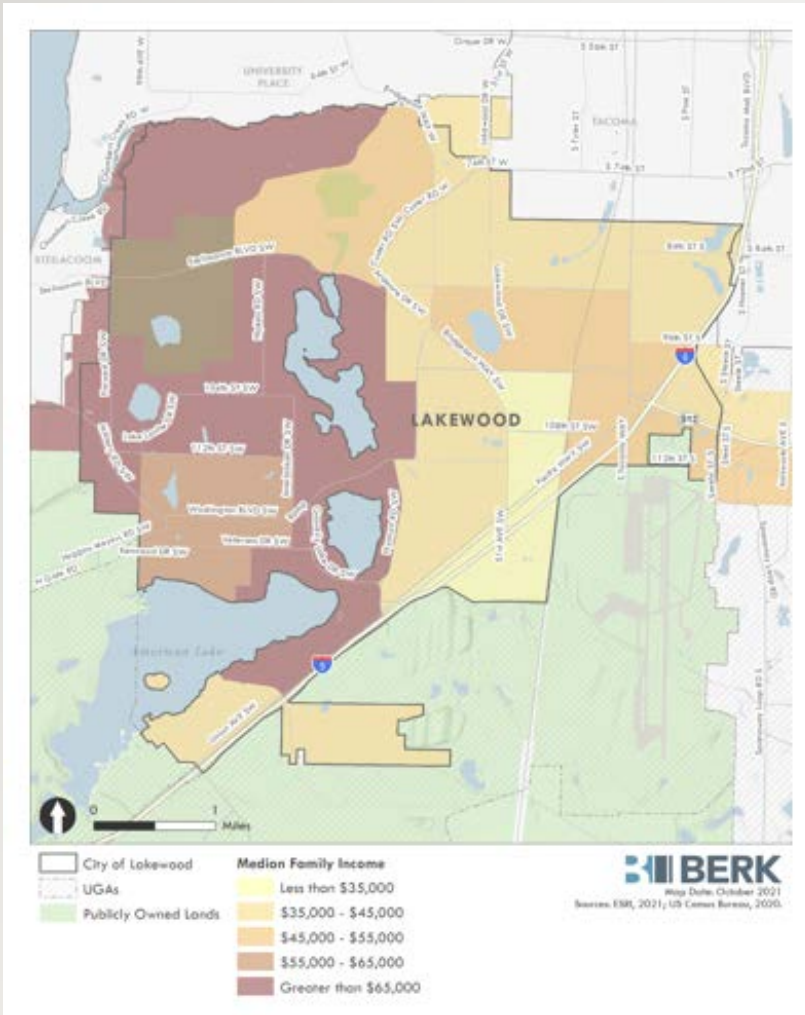


# What are some critical issues?

- Exemptions
  - Industrial Zones
  - SFR zoned lots under 17,000
- Oak Tree Preservation
- Sensitive Areas not well defined
- Difficult to keep track of number of trees removed in 5 year period with no permit required



# Tree Canopy Maps – Environmental Justice



# Next Steps

- Application period for Adhoc Committee closed 1/23/2022. Members will be appointed by the City Council (estimate, February 2022).
- Approximately six (6) meetings will be held from February through May, 2022.
- Opportunity to present update to boards and commissions in May, 2022.
- Planning Commission Review, no later than June, 2022.
- City Council Review, July, 2022.
- City Council Adoption, August, 2022.





Comments & Questions?

LAKEWOOD PLANNING COMMISSION CLIMATE CHANGE WORK PLAN  
January 5, 2022

No.	Tasks	Progress	Lead Dept.	Secondary Dept.	Frequency	Start Date	End Date
1	Incorporate an environmental justice assessment into the climate change work plan.	Not started	CED	CM	Unique	Aug 22	Dec 22
2	Prepare a comprehensive greenhouse gas emissions inventory and forecast.	Completed/20 & 21	CED	None	Annual	2020	2024
3	Establish emissions reduction goals for Lakewood.	Not started	CED	None	Biennial	2023	2024
4	Develop a public engagement plan for climate change.	In process	CED	COMM	Unique	Dec 2021	Jun 2022
5	Amend/revise the current strategic plan that will help guide and focus city resources and program initiatives to: reduce greenhouse gas production and the carbon footprint of city government and the Lakewood community; and, reduce and minimize the potential risks of climate change.	Not started	CED	CM	Unique	Feb 2022	Jan-25
6	Provide monitoring and implementation reports; add goals/objectives and progress to the existing Lakewood dashboard.	Not started	CED	COMM	Annual	Jan 2022	Dec-24
7	Proactively work with energy providers (Puget Sound Energy, Lakeview Light & Power, and city of Tacoma Power) to market existing energy conservation programs with Lakewood property owners. Where appropriate propose new programs to better fit Lakewood's needs. Consider the use of HUD grants and low-interest loans to complement energy provider conservation programs.	Not started	CED	CM, CC	Unique	2023	Unknown
8	Work with Pierce County and Pierce County municipalities to develop a regional approach and best practices to address climate change. One strategy: adopt revised climate change Pierce Countywide Planning Policies.	Not started	CED	CM, CC	Unique	2023	Unknown
9	Update the city's non-motorized transportation plan.	Not started	PWE	CED, CM, CC	Unique	Jun 2022	Jun 2023
9a	Identify gaps in the transportation network and explore developing potential pedestrian and bicycle priority areas or districts.	Not started	PWE	CED, CM, CC	Unique	Jun 2022	Jun 2023
9b	Review and if appropriate, update the city's street design standards so that they support public transit, and non-motorized transportation policies. The updated standards should be consistent with and tailored to street or trail function and adjacent land use type.	Not started	PWE	CED, CM, CC	Unique	Jun 2022	Jun 2023
9c	Explore bicycle sharing programs.	Not started	PWE	CED, CM, CC	Unique	Jun 2022	Jun 2023
9d	Evaluate the feasibility of reducing the number or width of travel lanes on future, key mixed-use streets that may have excess capacity and using the capacity and/or regained width for wider sidewalks and bicycle lanes.	Not started	PWE	CED, CM, CC	Unique	Jun 2022	Jun 2023

LAKEWOOD PLANNING COMMISSION CLIMATE CHANGE WORK PLAN  
January 5, 2022

No.	Tasks	Progress	Lead Dept.	Secondary Dept.	Frequency	Start Date	End Date
9e	Pursue grant funding to plan and construct missing pedestrian and bicycle connections between major destinations, such as, parks, opens spaces, civic facilities, employment centers, retail, and recreation areas.	Not started	PWE	CED, CM, CC	Unique	Jun 2022	Jun 2023
10	Develop plans for key commercial corridors in the city to guide redevelopment of these areas into mixed-use, pedestrian and transit-oriented corridors and nodes. Possible corridors include South Tacoma Way, Steilacoom Boulevard SW, Bridgeport Way, and Union Avenue SW. Include development standards and urban design guidelines.	Not started	CED	PWE	Unique	Jan 2024	Dec-24
11	Update/review existing mixed-use and infill development incentives (fee waivers, density bonuses, development impact fee, tax benefits, etc.).	Not started	CED	None	Unique	Jan 23	Ded 23
12	Establish a trip reduction policy that includes a remote work strategy, and appropriate technology. Consider incorporation into the city's land use and development code.	Not started	CED	PWE	Unique	Jan 23	Dec 23
13	Promote/encourage green development standards (e.g., LEED and equivalent, and low impact development) in both public and private development and operations.	On hold	CED	PWE	Unique	Dec-21	Dec-24
14	Use a supplemental greenhouse gas/climate change impact worksheet of climate change impacts and potential mitigation when conducting an environmental review process under the State Environmental Policy Act.	On hold	CED	PWE	Unique	Unknown	N/A
15	Review, and as appropriate, update the city's hazard mitigation plan to address climate change.	Monitor	CED	LPD	Biennial	Jan 23	Jan 25
16	Review, and as appropriate, update Lakewood Municipal Code (LMC) Title 14, Environmental Protections. Title 14 provides regulations for geologic hazard areas, flood hazard areas, and critical lands and natural resources. Climate change impacts may require that new regulations be inserted into this chapter.	Not started	CED	PWE	Unique	Jan 24	Jan 24
17	Develop an urban forest management plan.	Not started	CED	PARKS	Unique	Jan 24	Dec 24
18	Hire a consultant to explore ways in which the city and/or property owners can monetize carbon capture and storage.	Not started	CED	PARKS	Unique	Jan 24	Dec 24
19	Established a new climate change chapter to the city's comprehensive plan.	Completed	CED	None	Unique	Oct 19	Jun 21
20	Revise the Lakewood's tree preservation code.	In-Process	CED	None	Unique	Nov 21	Aug 22

LAKEWOOD PLANNING COMMISSION CLIMATE CHANGE WORK PLAN  
January 5, 2022

No.	Tasks	Progress	Lead Dept.	Secondary Dept.	Frequency	Start Date	End Date
21	Regularly update the Downtown Subarea Plan and the Lakewood Station District as market conditions and climate conditions change.	In-Process	CED	None	Biennial	Jan 22	Jul 22
22	Enforce the Uniform Plumbing Code (IPC), which requires low-flow appliances and fixtures in all new development.	Continual	CED	None	Biennial	July 22	Jul 24
23	Enforce the 2018 International Building Code, Section 429, Electric Vehicle and Charging Infrastructure. This code section includes charging infrastructure for accessible parking spaces.	Continual	CED	None	Continual	Jan 22	Dec 24
24	Allow "Occupiable Roofs" and "Vegetative and Landscaped Roofs" pursuant to adopted International Building Codes.	Monitor	CED	None	Continual	Jan 22	Dec 24
25	Adopt and enforce the 2018 Washington State Energy Code.	Continual	CED	None	Continual	Jan 22	Dec 24
26	Encourage use of drought-tolerant and native vegetation, and discourage the use of invasive non-native species in home landscaping.	Continual	CED	PARKS	Continual	Jan 22	Dec 24
29	Support the creation of a South Tacoma Way Bus Rapid Transit System (BRT) that connects Downtown Tacoma, Lakewood, and Joint Base Lewis McChord.	Monitor	CED, PWE	CM	Unique	Unknown	Unknown
30	Expore the feasibility of reducing the city hall footprint from three floors to two floors.	In-Process	ADMIN	CED	Unique	Jan 22	Dec 23
31	Continue to support neighborhood events such as clean-up/recycling events.	Continual	CM	CM	Annual	Jan 22	Dec 24
32	Examine city practices for opportunities to reduce paper consumption in the workplace. Implement a document management information system.	In-Process	ADMIN	None	Unique	Jan 21	Dec 24
33	Every two years, or as otherwise dictated by Washington State, update LMC Title 15, Buildings and Construction Codes to address hazards resulting from climate change.	Continual	CED	LPD	Biennial	Jan 22	Mar 23
34	Clower Creek Floodplain Engineering Alternatives Analysis.	In-Process	PWE	CED	Unique	Dec 21	Mar 23

LAKWOOD PLANNING COMMISSION CLIMATE CHANGE WORK PLAN

January 5, 2022

No.	Tasks	Progress	Lead Dept.	Secondary Dept.	Frequency	Start Date	End Date
	<p><i>(Clover Creek has been determined to be a significant flood risk to the Springbrook Neighborhood and Interstate 5 through Lakewood. Clover Creek has had a history of overflowing in the 47th Street vicinity shortly after entering the corporate city limits of Lakewood, but recent creek modeling has revealed a higher degree of flooding than previously envisioned. With longer records of rainfall and stream flow, hydrologic models are better able to predict future flow events. Current predictions of stream flooding expand the areas of flooding substantially. Predicted impacts from global climate changes include more frequent intense storms in the Pacific Northwest which will exacerbate flooding on rivers and streams across the region. Clover Creek is no exception. The City is analyzing potential alternatives designed to reduce or eliminate the current and future flooding from Clover Creek. This work will strengthen the community's resilience in the face of expected climate change impacts.)</i></p>						
35	<p>Lakewood, as a member of the South Sound Military Communities Partnership (SSMCP), advocate at both the state and federal levels, improvements to the I-5 Nisqually Corridor. These improvements, which are estimated at \$4B, would restore impaired ecosystems, and mitigate the flood risk to I-5 future flood events.</p>	In-Process	SSMCP, CED	CM	Unique	20-Jan	Unknown

**PARKS AND RECREATION ADVISORY BOARD  
2022 ANNUAL WORK PLAN AND MEETING SCHEDULE**

**Members:**

Jason Gerwen, Chair  
Vito Jacobazzi, Vice-Chair  
Sylvia Allen

Alan Billingsley  
Michael Lacadie  
Fred Ramey

**Youth Council Liaison:**

Brandon Elliot

**Council Liaison:**

Councilmember Don Anderson

**City Staff Support:**

Mary Dodsworth, Director Parks, Recreation & Community Services  
Nikki York, Office Assistant

**Meeting Schedule:**

Fourth Tuesday of Each Month, 5:30 P.M.

**Overview:** The role of the Parks and Recreation Advisory Board is to assist the City Council in the following areas:

A. The Parks and Recreation Advisory Board shall advise the Mayor, the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreational facilities and programs of Lakewood. The Parks and Recreation Advisory Board shall advise and make recommendations regarding: the development of park and/or recreation facilities, programs, long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreational facilities, including community buildings, and improvements to the same. The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council.

B. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision, and control of City parks and recreational facilities and programs.

C. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:

1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
2. Recommend to the City Council strategies to enhance awareness of, and interest in, Parks and Recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City;
4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.

**2022 Work Plan:**

1.	Fort Steilacoom Park Boundary Line Adjustment
2.	Parks Capital Improvement Plan (CIP) Update
3.	Diversity, Equity & Inclusion in Parks and Recreation
4.	Outdoor Adventure Programming

5.	Special Event Update
6.	Street End Update
7.	Park Code Updates (as needed)
8.	Climate Change initiatives and Tree Preservation Ordinance
9.	Naming Policy and Process Review

<b>Date</b>	<b>Topic(s)</b>
January 25	Elect Chair /Vice-Chair, Review 2022 Work Plan, 2022 PRCS Budget, Climate Change and City Tree policy updates
February 22	Naming Process Review, Outdoor Adventure Programming, Summer Program and Special Event Updates
March 22	Diversity, Equity & Inclusion, FSP Boundary Line Adjustment Prepare for Parks Appreciation Day, Prepare for Joint Council Meeting
April 26	Joint City Council and Parks and Recreation Advisory Board Meeting
May 24	Fort Steilacoom Park Turf Field Update,
June 28	Parks CIP update – Wards Lake, American Lake,
July 26	Climate Change initiatives and Tree Preservation Ordinance Update
September 27	Edgewater Park Improvements; Street End Update
October 25	Street End Updates; South Sound Wildlife Area Update
November 22	Year End Review, 2023 Budget Update

**Special Events:**

<b>Date</b>	<b>Event</b>
January 14	Virtual Martin Luther King, Jr. Celebration
March 19	Reel Life 96 Film Festival
April 23	Parks Appreciation Day
May 14	Fishing Event at Harry Todd Park
June 7 – August 30	Farmers Market – Tuesday’s at Fort Steilacoom Park
May 21 – Sept 17	Monthly events at Motor Ave
June 28 – August 16	Summer Nights at the Pavilion Tuesday’s at Fort Steilacoom Park
July 23	SummerFEST
October 8	Truck and Tractor Day
December 10	Tree Lighting and Holiday Parade