



LAKEWOOD CITY COUNCIL AGENDA

Tuesday, February 22, 2022

7:00 P.M.

City of Lakewood

City Hall Council Chambers will NOT be open for this meeting. This will be a virtual meeting ONLY.

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

Virtual Comments: If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

By Phone: For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press *9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press *6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

1. Business Showcase.

PUBLIC COMMENTS

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

C O N S E N T A G E N D A

- (4) A. Approval of the minutes of the City Council study session of January 24, 2022.
- (8) B. Approval of the minutes of the City Council meeting of February 7, 2022.
- (15) C. Motion No. 2022-12
- Authorizing the award of a construction contract to Pape & Sons Construction, Inc., in the amount of \$200,000, for the 2022 Stormwater Repair Project.
- (19) D. Motion No. 2022-13
- Authorizing the execution of an agreement with MacDonald Miller, in the amount of \$52,029, to implement an investment grade audit for Lakewood City Hall.
- (29) E. Motion No. 2022-14
- Appointing Martin Pullman to serve on the Public Safety Advisory Committee through August 6, 2024.
- (32) F. Motion No. 2022-15
- Appointing L. Robin Sutton to serve on the Lakewood Arts Commission through October 15, 2024.
- (35) G. Motion No. 2022-16
- Appointing Janet Spingath to serve on the Parks and Recreation Advisory Board through September 19, 2024.
- (39) H. Motion No. 2022-17
- Appointing Robert Estrada to serve on the Planning Commission through December 15, 2026.
- (43) I. Items filed in the Office of the City Clerk:
1. Planning Commission meeting minutes of January 19, 2022.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

R E G U L A R A G E N D A

UNFINISHED BUSINESS

NEW BUSINESS

REPORTS BY THE CITY MANAGER

CITY COUNCIL COMMENTS

ADJOURNMENT

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.



LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, January 24, 2022

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215- 8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Jason Whalen; Deputy Mayor Mary Moss; Councilmembers Mike Brandstetter, Don Anderson, Patti Belle and Paul Bocchi.

Councilmember Excused: 1 – Councilmember Linda Farmer.

ITEMS FOR DISCUSSION:

Partners for Parks Public Private Partnership Feasibility Study Update.

Mr. David Betz introduced Sally Saunders, President and Hallie McCurdy, Vice President, Partners for Parks and Al Hove, Phoenix Risen who conducted the Feasibility Study.

Mr. Hove shared that the purpose was to test the program appeal as well as public and private support for the idea to restore and renovate the barn structure at Fort Steilacoom Park into a multi-use facility for the community. He shared that the study took five months to complete and the analysis was completed in August. He shared that 75 people were interviewed and he highlighted each of the interview topics and perceptions. He shared that the findings are that it is feasible for the City and Partners for Parks to enter into a public private partnership to raise the revenue that would be required to preserve and protect the H-Barn and renovate it into a multiuse facility. He shared that the suggestion is to launch a campaign to engage in strategic conversations regarding next steps and how the campaign would be implemented.

Deputy City Manager Kraus shared that the H-Barn restoration and renovation project is estimated \$7.5 Million. She highlighted the proposed funding sources of which \$3.5 Million is anticipated to come from the capital campaign, funding from potential grants, the state capital budget, city funds and securing lodging tax grants. Discussion ensued.

Review of Buildable Lands Report and 2044 Growth Targets.

Planning Manager Tiffany Speir shared that the Pierce County Buildable Lands Report (BLR) was last published in September, 2021 and at that time, Lakewood had a housing capacity of 11,371 and an employment capacity of 12,647. She shared that Lakewood is designated as a Core City in VISION 2050 and the core cities requested a total population growth target of 41,914 which is short of the PSRC allocated target of 60,900. She highlighted housing and employment growth targets as well as areas in Lakewood that have limitations that will prevent significant growth in the next twenty years noting that 52% of buildable land in the city is not available for additional densification. She then reported that Pierce County's population projection is 3,582 more than Lakewood's projected growth of 76,692. Discussion ensued.

Overview of the changes to the 2021 Multifamily Tax Exemption (MFTE) Program.

Assistant City Manager for Development Services Bugher highlighted changes to the Multifamily Tax Exemption (MFTE) program, which passed in July 2021. He reported that the intended goals are to incentivize multifamily housing, increase densities, increase market-rate workforce housing, develop permanent affordable housing, promote economic investment and to create family wage jobs. He then shared that the program encourages a minimum of four new multifamily units in the Downtown Subarea, Lakewood Station Subarea or a portion of the Springbrook Neighborhood and upon City Council approval exempts property taxes on assessed improvements. He then highlighted the Residential Target Areas (RTA) and changes to the program. He shared that next steps are for the Planning Commission to review the amendments, recommend program changes to the City Council and creation of a new procedures manual for the program. Discussion ensued.

ITEMS TENTATIVELY SCHEDULED FOR THE FEBRUARY 7, 2022 REGULAR CITY COUNCIL MEETING:

1. Association of Washington Cities Retro Refund Award Presentation.
2. Proclamation declaring the month of February 2022 as Black History Month.
3. Youth Council Report.
4. Clover Park School District Report.
5. Authorizing the execution of an interlocal agreement with Pierce County for the PALS Plus Permitting System. – (Motion – Consent Agenda)
6. Authorizing the execution of a lease agreement with Pierce County for

the Senior Center. – (Motion – Consent Agenda)

7. Authoring the execution of an agreement with BCRA for design, engineering services and construction management for Phase 1 improvements at Wards Lake Park. – (Motion – Consent Agenda)

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the Police Department is piloting the Body Worn Camera (BWC) program which is expected to run for two months. He shared that the City closed on the sale of Tactical Tailor property on January 20th and he thanked the various individuals who helped facilitate the acquisition over the past few years.

He reported that the City in partnership with West Pierce Fire and Rescue, the Town of Steilacoom and City of University Place will be working to provide emergency public and other community messaging services through a system called Code Red.

He then reported that a total of 39 applications have been received, of which 3 are duplicates, for the Tree Advisory Ad Hoc Committee and applications will be downloaded to City Council's I-Pads.

He shared that after reviewing the franchise agreement with Waste Connections only two consecutive weeks missed of garbage is credited, not yard waste or recycling however Waste Connections has communicated that all customers who have had missed yard waste pick-up the week of December 27, 2021 who have called in to request a credit, have been granted a credit even though they are not contractually obligated to do so.

He then announced the following event:

- January 27, 8:00 A.M. to noon, AWC City Action Days, Virtual Event

CITY COUNCIL COMMENTS

Councilmember Belle thanked those who presented this evening.

Councilmember Bocchi shared that last week he attended the Planning Commission and Pierce County Regional Council meetings.

Councilmember Brandstetter spoke about the Tree Advisory Ad Hoc Committee work and timeline and shared he is still accepting donations for the Lakewood Lions Quality Communities Scholarship match.

Councilmember Anderson shared that the Pierce County Executive presented a certificate to the City for participating in PALS Plus. He commented on the State

Legislative session and complimented those involved in the Tactical Tailor property acquisition.

Deputy Mayor Moss shared that she attended the Ribbon Cutting Ceremony at the 7-Eleven.

Mayor Whalen echoed compliments for those who were involved in the Tactical Tailor property acquisition and shared that this week he will attend the SSHA^{3P} Board meeting, Horizon Economic Forecast event, the first Coffeehouse with Mayor on Thursday and a Pierce Transit Bus Rapid Transit site visit.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:11 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



LAKEWOOD CITY COUNCIL MINUTES

Monday, February 7, 2022

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Mary Moss, Councilmembers Mike Brandstetter, Don Anderson, Patti Belle, Linda Farmer and Paul Bocchi.

PLEDGE OF ALLEGIANCE

Mayor Whalen led the Pledge of Allegiance.

PROCLAMATIONS AND PRESENTATIONS

Proclamation celebrating the 20th Anniversary of the Sister Cities relationship between the City of Lakewood and Okinawa City, Okinawa, Japan.

MAYOR WHALEN PRESENTED A PROCLAMATION CELEBRATING THE 20TH ANNIVERSARY OF THE SISTER CITY RELATIONSHIP BETWEEN THE CITY OF LAKEWOOD AND OKINAWA CITY, OKINAWA, JAPAN TO CONNIE COLEMAN LACADIE, LAKEWOOD SISTER CITIES ASSOCIATION. THE CITY COUNCIL THEN SHARED A VIDEO FROM OKINAWA OF AN EISA MUSIC AND DANCE PERFORMANCE CELEBRATING THE 20TH ANNIVERSARY OF THE RELATIONSHIP.

Proclamation declaring the month of February, 2022 as Black History month.

DEPUTY MAYOR MOSS PRESENTED A PROCLAMATION DECLARING THE MONTH OF FEBRUARY 2022 AS BLACK HISTORY MONTH. THE CITY COUNCIL SHARED A VIDEO HIGHLIGHTING JO ETHEL SMITH, MARTIN LUTHER KING JR. COMMITTEE, REFLECTING ON LEADERSHIP IN THE COMMUNITY.

Association of Washington Cities (AWC) Retro Program Refund Presentation.

Human Resources Director Mary McDougal introduced Alicia Seegers Martinelli, Interim CEO and Carol Wilmes, Director, Member Pooling Programs. Alicia Seegers Martinelli recognized the city's involvement in the AWC Retro Program and its commitment to safety.

Carol Wilmes shared that the AWC Retro Program began in 2004, Lakewood joined in 2011, the 2018 year was settled with Lakewood receiving a refund in the amount of \$111,994 and in addition a refund for 2017 in the amount of \$5,272 was received. She highlighted the services provided through the program which includes compliance training, safety audits, OSHA reporting and claims management.

Youth Council Report.

Youth Councilmember Hank Jones reported that at this evenings meeting students met with representatives from the Lakewood YMCA who shared information about teen programs and offered resources for the Lakewood Youth Summit. He shared that May 21st or June 4th have been identified as potential dates for the Youth Summit and students are volunteering at the Caring for Kids Annual Auction this Saturday.

Clover Park School District Report.

Clover Park School District (CPSD) Boardmember Carole Jacobs reported that CPSD awarded 47 diplomas for the Open Doors program, 5 teachers have completed their National Board Certification project and 13% of educators are National Board certified. She shared that bus driver Jamie Batiste was recognized for her quick action attending to a choking student on the bus and a ceremony was held to unveil the new gymnasium at Clover Park High School which was named after former teacher Mel Ninnis.

She shared that the district continues to follow standards from the state and local health department in response to the pandemic, meals continue to be available to students who may be quarantined and Harry Lang has been opened as a facility for rapid testing. She shared that CPSD is offering hiring bonuses for several open positions that they are recruiting for and to review open positions visit the website. She shared that free meals continue to be available to all students for the 2021-22 school year, families are encouraged to plan for childcare during unanticipated weather related emergencies or closures and school will be closed in February for Presidents Day.

PUBLIC COMMENTS

Speaking before Council were:

Ovunayo X, questioned whether the Garry Oak trees in Springbrook will be preserved rather than tearing them down for warehouses and he requested the resignation of Mike Wiley and Mike Zaro.

Christina Manetti, Lakewood resident, thanked the City Council for sharing the Taiko performance from Sister City, Okinawa City, Japan. Manetti requested the City Council postpone or reconsider the composition and appointments for the Tree Advisory Ad Hoc committee.

Dennis Haugen, Sioux Falls, spoke about not becoming like the mass of elected officials on the West Coast and failures within the education system.

Bunchy Carter, Lakewood resident, spoke about failure to communicate, bridging the gap of communication and Justice for Said Joaquin.

James Dunlop, Lakewood resident, spoke about the police shootings of Leonard Thomas and Said Joaquin, indemnification of the police officers involved and the expense to the city.

Addo Aequitas, Panther Party, spoke about applicants being overlooked for appointment to the Tree Advisory Ad Hoc Committee, Black history month and police accountability. Aequitas asked what the City Council used as a gauge for success.

Sean Arent, Tacoma resident, spoke about the mistreatment of and opportunities for restoration of Clover Creek.

Luna Star, Black Panthers, spoke about changes in legislation related to police use of force and stop upon suspicion laws and informing the community.

Mayor Whalen reported that he and Deputy Mayor Moss received several emails related to Justice for Said Joaquin.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council study session of January 10, 2022.
- B. Approval of the minutes of the City Council meeting of January 18, 2022.
- C. Approval of claims vouchers, in the amount of \$3,242,290.07, for the period of December 18, 2021 through January 14, 2022.
- D. Approval of payroll checks, in the amount of \$2,649,239.94, for the period of December 16, 2021 through January 15, 2022.

E. Motion No. 2022-07

Authorizing the execution of an agreement with BCRA, in the amount of \$386,350, for design, permit and construction management for Phase 1 improvements at Wards Lake Park.

F. Motion No. 2022-08

Approving a State of Washington, Pollution Liability Insurance Agency (PLIA) Environmental Covenant granted to Swan Properties Corporation and the City of Lakewood.

G. Motion No. 2022-09

Appointing Emily Feleen to serve on the Lakewood Arts Commission through October 16, 2024.

H. Motion No. 2022-10

Appointing Linda Smith to serve on the Greater Tacoma Regional Convention Center Public Facilities District Board through December 31, 2023.

I. Items filed in the Office of the City Clerk:

1. Community Services Advisory Board minutes of May 19, 2021.
2. Landmarks and Heritage Advisory Board minutes of October 28, 2021.
3. Planning Commission meeting minutes of January 5, 2022.

COUNCILMEMBER FARMER MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER BELLE. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A**UNFINISHED BUSINESS**

None.

NEW BUSINESS**Motion No. 2022-11 Approving appointments to the Tree Advisory Ad Hoc Committee.**

COUNCILMEMBER ANDERSON MOVED TO ADOPT MOTION NO. 2022-11. SECONDED BY COUNCILMEMBER FARMER.

COUNCILMEMBER BRANDSTETTER MOVED TO POSTPONE CONSIDERATION OF MOTION NO. 2022-11 TO THE CITY COUNCIL MEETING OF FEBRUARY 21, 2022. SECONDED BY COUNCILMEMBER FARMER. ROLL CALL WAS TAKEN AND FAILED WITH ANDERSON, BELLE, BOCCHI, FARMER, MOSS AND MAYOR WHALEN VOTING IN OPPOSITION.

VOICE VOTE WAS TAKEN ON MOTION NO. 2022-11 AND CARRIED UNANIMOUSLY.

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the Executive Director of the South Sound American Red Cross has requested the City Council issue a Proclamation

recognizing March as Red Cross Month and it is recommended that it be presented at the March 7th regular meeting.

He shared that the Association of Washington Cities notified the City that they had approved the City's application for a SEEK grant in the amount of \$145,000 to be used for outdoor programs serving school-aged youth through an 8 week summer camp planned to serve 40 kids each week.

He reported that the State Historic Preservation Fund has awarded the City a grant in the amount of \$20,000 to replace the cemetery fence at Fort Steilacoom Park and as part of the initiative to expand the Adopt-a-Street Program to incorporate a graffiti removal component, the City will apply for a grant from WCIA to purchase a sand blaster to assist in the removal of graffiti.

He then reported that work will begin to develop a scope of services to facilitate the process for updating park signs and an update will be scheduled City Council for review in the spring and the Public Works Engineering Department is working on updates to the Non-Motorized Plan.

He shared that the City continues discussions with Pierce County regarding options for reopening the Lakewood Senior Activity Center and the Public Works Engineering Department will provide an update to the City Council in March related to the Clover Creek Flood Mitigation Alternatives Study and public outreach process.

City Manager Caulfield shared that on February 12 at 5:00 P.M. the Caring for Kids Happy Hearts Auction will be held at the McGavick Conference Center

Councilmember Farmer requested a proclamation be issued in March recognizing Women's History month.

CITY COUNCIL COMMENTS

Councilmember Belle shared that she attended the Lakewood Arts Commission where there was discussion about the Reel96 Film Festival. She shared that the Gala will be held on March 19th at the McGavick Conference Center.

Councilmember Farmer complimented staff for their work on the AWC Retro Program. She shared that SSHA³P is scheduling meet and greets with candidates for the Program Manager position and discussions continue to finalize their work plan.

Councilmember Bocchi shared that last week he attended the Planning Commission meeting where they reviewed housing programs.

Councilmember Brandstetter spoke about the Tacoma Probono eviction prevention program, which is held at City Hall every Thursday morning from 9:00 A.M to 12:30 P.M. He commented on the Reel96 Film Festival and the enthusiasm from

participants. He spoke about the video from Okinawa City and the relationship with Sister Cities.

Councilmember Anderson commented on state legislation related to modifications to use of force and police pursuits.

Deputy Mayor Moss shared that she attended the Lakewood's Promise Advisory Board and this week she will attend the Airman Leadership Graduation on JBLM, the Lake City Neighborhood Association meeting and Lakewood Chamber General Membership meeting. She encouraged the City Council to visit Crumbl Cookies.

Mayor Whalen shared that he, Deputy Mayor Moss and Pierce County Prosecutor Robnett received several written submissions expressing concerns about the delay of the Said Joaquin case. He reiterated that the City will abide by the independent process as the law requires.

He shared that he testified before the Senate Subcommittee on SB 5919 related to use of force and rules for engagement for pursuits and attended a meeting in Tacoma where attendees expressed concerns about state of public safety issues in the downtown core of Tacoma. He spoke about his experience and observations while riding along with Police Officer Moffitt last week and encouraged Councilmembers to consider scheduling a ride along.

Mayor Whalen then reported that last week he attended the SSHA³P meeting, a lunch with Garrison Commander Lamb, Community Coffeehouse, a site visit with a developer for property along Lakewood Drive and lunch with the 2/2 Stryker Brigade Commander Roehrman.

Mayor Whalen congratulated and recognized Councilmember Don Anderson for his induction into the JBLM Hall of Fame.

He also shared that City Manager Caulfield will be presenting the State of the City on February 10th at the Lakewood Chamber of Commerce meeting and on February 11th at the Lakewood Rotary meeting.

Executive Session

Mayor Whalen announced that the City Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the city litigation or potential litigation. The City Council is not expected to take action following the Executive Session other than to adjourn the meeting.

The City Council recessed into Executive Session at 9:25 p.m. and reconvened at 9:40 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:40 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 22, 2022	TITLE: Motion authorizing award of a construction contract to Pape & Sons Construction, Inc. in the amount of \$200,000.00 plus a ten percent contingency for the construction of the 2022 Stormwater Repair project.	TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION #2022-12
REVIEW: February 22, 2022	ATTACHMENTS: Vicinity Map Bid Tabulations	— OTHER

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director/City Engineer.

RECOMMENDATION: It is recommended that the City Council authorize award of a construction contract to Pape & Sons Construction, Inc. in the amount of \$200,000.00 plus a ten percent contingency (\$20,000.00) for the construction of the 2022 Stormwater Repair Project, City Project 401.0020.

DISCUSSION: Through this project, the City will repair storm drain lines at various locations along Foster St. SW between Dekoven Dr. SW to 71st Ave. SW, and at a second location along 104th St. Ct. SW, approximately 500-ft west of Steele St. SW. It is anticipated that construction will begin in March 2022 with completion in July 2022.

The City received ten (10) bids; attached are the Bid Tabulations for the project.

ALTERNATIVE(S): Reject all bids but it is not anticipated that rebidding the project would result in lower bids.

FISCAL IMPACT: This project is budgeted as shown below:

- \$350,000 from the Storm Water Management Program

(continued on page 2)

A. D'Andra Buchanan, P.E.
Prepared by

Paul A. Bucich, P.E.
Department Director



City Manager Review

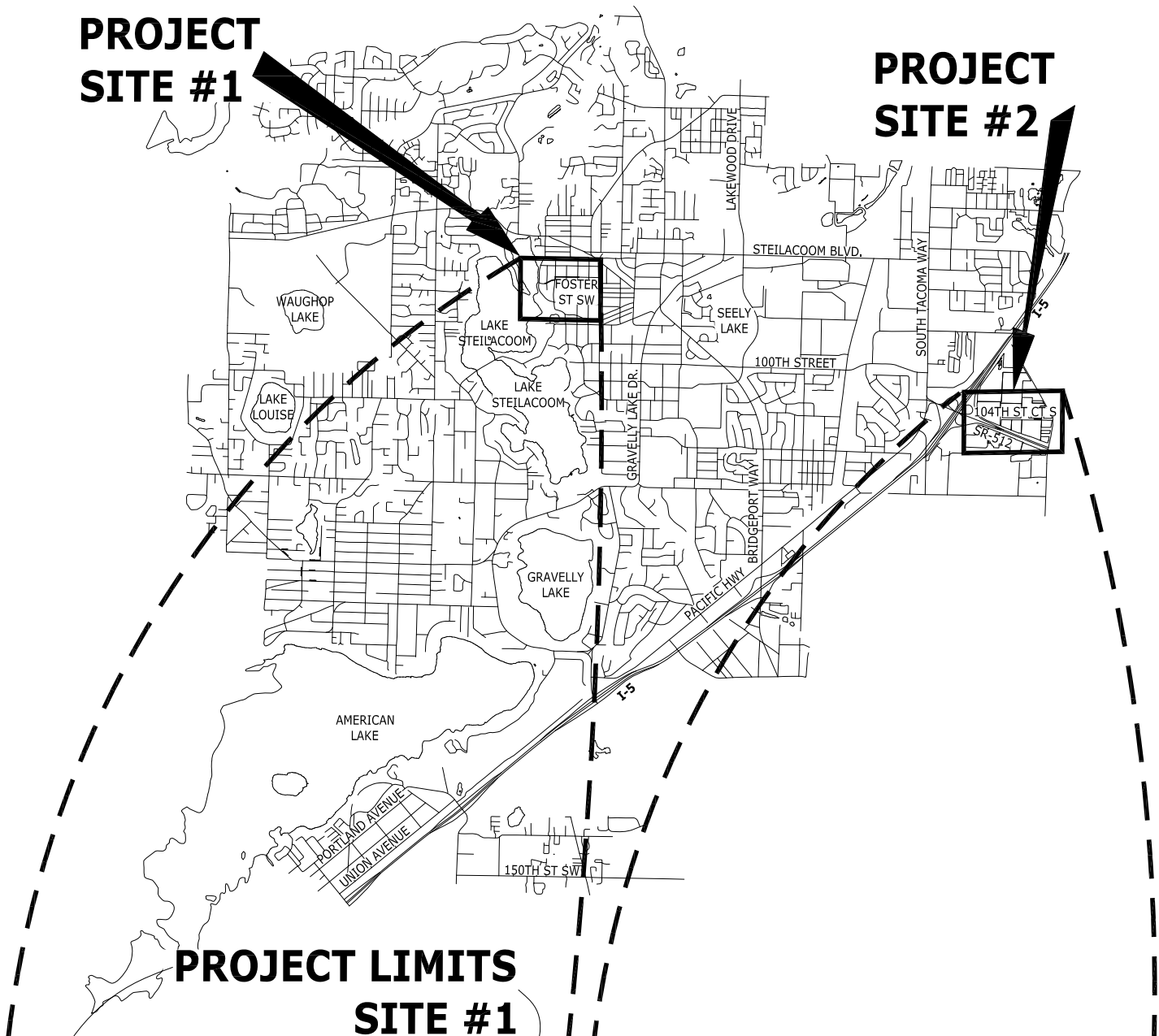
FISCAL IMPACT (continued from page 1):

The construction contract with a ten percent construction contingency is \$220,000.00. Design costs for the project team are expected to be \$45,000. Construction administration costs are expected to be \$25,000.

It is anticipated that the total project expenditures will be \$290,000, well below the budget of \$350,000.

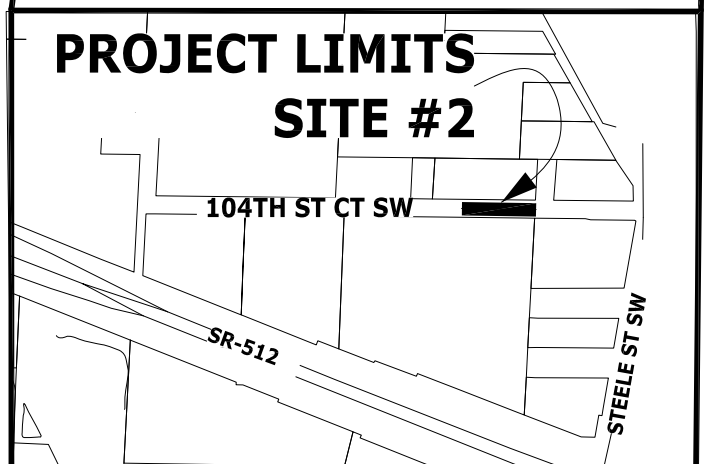
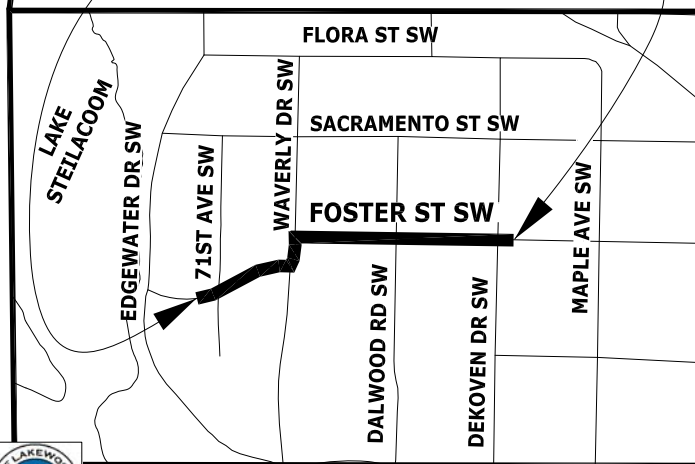
PROJECT SITE #1

PROJECT SITE #2



PROJECT LIMITS SITE #1

PROJECT LIMITS SITE #2



				Engineer Estimate		Pape & Sons Construction, Inc.		Iversen and Sons INC		Ceccanti, Inc.		Axum General Construction, Inc.		NPM Construction Co.		Northwest Cascade, Inc.		RS Underground Inc.		Rodarte Construction		Wolfskill Construction		Road Construction Northwest, Inc.	
Bid Item	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
TOTAL (Schedule A - Foster St-Dekoven Dr to 71st Ave SW):					\$221,670.00		\$160,374.00		\$174,660.00		\$189,976.60		\$200,762.65		\$195,650.00		\$196,096.00		\$217,967.00		\$208,205.00		\$232,439.70		\$247,059.50
A1	Mobilization	LS	1	\$20,000.00	\$20,000.00	\$13,579.00	\$13,579.00	\$17,000.00	\$17,000.00	\$12,676.60	\$12,676.60	\$48,331.90	\$48,331.90	\$18,500.00	\$18,500.00	\$34,477.00	\$34,477.00	\$29,000.00	\$29,000.00	\$27,000.00	\$27,000.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00
A3	Contractor Supplied Survey	LS	1	\$4,500.00	\$4,500.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$1,870.00	\$1,870.00	\$2,851.60	\$2,851.60	\$1,500.00	\$1,500.00	\$2,400.00	\$2,400.00	\$7,500.00	\$7,500.00	\$2,000.00	\$2,000.00	\$2,420.00	\$2,420.00	\$3,000.00	\$3,000.00
A4	SPCC Plan	LS	1	\$500.00	\$500.00	\$500.00	\$500.00	\$250.00	\$250.00	\$177.00	\$177.00	\$117.90	\$117.90	\$500.00	\$500.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$300.00	\$300.00	\$1,650.00	\$1,650.00	\$900.00	\$900.00
A5	Utility Potholing	EA	34	\$550.00	\$18,700.00	\$140.00	\$4,760.00	\$300.00	\$10,200.00	\$520.00	\$17,680.00	\$0.01	\$0.34	\$475.00	\$16,150.00	\$275.00	\$9,350.00	\$350.00	\$11,900.00	\$400.00	\$13,600.00	\$275.00	\$9,350.00	\$650.00	\$22,100.00
A6	Project Temporary Traffic Control	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$34,222.00	\$34,222.00	\$18,536.40	\$18,536.40	\$6,000.00	\$6,000.00	\$7,500.00	\$7,500.00	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$14,000.00	\$14,000.00
A7	Clearing and Grubbing	LS	1	\$800.00	\$800.00	\$4,500.00	\$4,500.00	\$12,500.00	\$12,500.00	\$2,400.00	\$2,400.00	\$707.30	\$707.30	\$1,000.00	\$1,000.00	\$9,531.00	\$9,531.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
A8	Removal of Structures and Obstructions	LS	1	\$12,000.00	\$12,000.00	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$10,800.00	\$10,800.00	\$11,411.50	\$11,411.50	\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$5,500.00	\$5,500.00	\$9,900.00	\$9,900.00
A9	Sawcutting	LS	550	\$6.00	\$3,300.00	\$2.50	\$1,375.00	\$5.00	\$2,750.00	\$4.00	\$2,200.00	\$4.40	\$2,420.00	\$4.70	\$2,585.00	\$7.50	\$4,125.00	\$7.00	\$3,850.00	\$2.00	\$1,100.00	\$5.06	\$2,783.00	\$4.25	\$2,337.50
A10	Trench Protection System	LS	1	\$5,000.00	\$5,000.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$540.00	\$540.00	\$0.01	\$0.01	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$3,500.00	\$3,500.00	\$500.00	\$500.00	\$1,100.00	\$1,100.00	\$1,500.00	\$1,500.00
A11	Trimming and Cleanup	LS	1	\$2,000.00	\$2,000.00	\$1,350.00	\$1,350.00	\$10,000.00	\$10,000.00	\$4,380.00	\$4,380.00	\$1,355.70	\$1,355.70	\$2,750.00	\$2,750.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$1,200.00	\$1,200.00	\$2,750.00	\$2,750.00	\$7,000.00	\$7,000.00
A12	Crushed Surfacing Top Course	TON	35	\$150.00	\$5,250.00	\$31.00	\$1,085.00	\$100.00	\$3,500.00	\$36.00	\$1,260.00	\$176.90	\$6,191.50	\$85.00	\$2,975.00	\$110.00	\$3,850.00	\$45.00	\$1,575.00	\$125.00	\$4,375.00	\$60.50	\$2,117.50	\$107.00	\$3,745.00
A13	HMA Class 1/2", PG 58-22	TON	40	\$500.00	\$20,000.00	\$230.00	\$10,000.00	\$350.00	\$14,000.00	\$300.00	\$12,000.00	\$450.00	\$18,000.00	\$265.00	\$10,600.00	\$313.00	\$12,520.00	\$350.00	\$14,000.00	\$500.00	\$20,000.00	\$275.00	\$11,000.00	\$375.00	\$15,000.00
A14	Infiltration Gallery, 12-in. Diameter	LF	112	\$120.00	\$13,440.00	\$150.00	\$16,800.00	\$150.00	\$16,800.00	\$82.00	\$9,184.00	\$121.60	\$13,619.20	\$125.00	\$14,000.00	\$114.00	\$12,768.00	\$178.50	\$19,992.00	\$110.00	\$12,320.00	\$165.00	\$18,480.00	\$185.00	\$20,720.00
A15	Schedule A Storm Pipe, 8-In., Diam.	LF	120	\$90.00	\$10,800.00	\$120.00	\$14,400.00	\$25.00	\$3,000.00	\$78.00	\$9,360.00	\$88.70	\$10,644.00	\$119.00	\$14,280.00	\$106.00	\$12,720.00	\$65.00	\$7,800.00	\$115.00	\$13,800.00	\$108.46	\$13,015.20	\$154.00	\$18,480.00
A16	Schedule A Storm Pipe, 12-In. Diam.	LF	194	\$120.00	\$23,280.00	\$125.00	\$24,250.00	\$40.00	\$7,760.00	\$72.00	\$13,968.00	\$86.60	\$16,800.40	\$200.00	\$38,800.00	\$110.00	\$21,340.00	\$75.00	\$14,550.00	\$120.00	\$23,280.00	\$121.00	\$23,474.00	\$158.00	\$30,652.00
A17	Catch Basin Type 1	EA	11	\$1,850.00	\$20,350.00	\$1,750.00	\$19,250.00	\$1,500.00	\$16,500.00	\$1,700.00	\$18,700.00	\$1,749.90	\$19,248.90	\$1,950.00	\$21,450.00	\$1,650.00	\$18,150.00	\$3,000.00	\$33,000.00	\$2,500.00	\$27,500.00	\$4,500.00	\$49,500.00	\$2,350.00	\$25,850.00
A18	Catch Basin Type 1P with Downturn Elbow	EA	5	\$2,500.00	\$12,500.00	\$2,150.00	\$10,750.00	\$1,750.00	\$8,750.00	\$1,403.00	\$7,015.00	\$2,068.00	\$10,340.00	\$2,450.00	\$12,250.00	\$1,850.00	\$9,250.00	\$3,200.00	\$16,000.00	\$3,250.00	\$16,250.00	\$5,500.00	\$27,500.00	\$2,850.00	\$14,250.00
A19	Connect to Existing Drain, 12-In. Diam.	EA	19	\$1,400.00	\$26,600.00	\$650.00	\$12,350.00	\$500.00	\$9,500.00	\$1,130.00	\$21,470.00	\$595.60	\$11,316.40	\$990.00	\$18,810.00	\$750.00	\$14,250.00	\$500.00	\$9,500.00	\$500.00	\$9,500.00	\$800.00	\$15,200.00	\$775.00	\$14,725.00
A20	Remove and Replace Existing Grate	EA	1	\$1,000.00	\$1,000.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$762.00	\$762.00	\$864.50	\$864.50	\$400.00	\$400.00	\$600.00	\$600.00	\$350.00	\$350.00	\$750.00	\$750.00	\$750.00	\$750.00	\$700.00	\$700.00
A21	Adjust Existing Catch Basin	EA	4	\$500.00	\$2,000.00	\$375.00	\$1,500.00	\$250.00	\$1,000.00	\$675.00	\$2,700.00	\$488.20	\$1,952.80	\$600.00	\$2,400.00	\$410.00	\$1,640.00	\$500.00	\$2,000.00	\$800.00	\$3,200.00	\$500.00	\$2,000.00	\$1,050.00	\$4,200.00
A22	Plugging Existing Pipe	EA	4	\$1,500.00	\$6,000.00	\$375.00	\$1,500.00	\$300.00	\$1,200.00	\$345.00	\$1,380.00	\$388.60	\$1,554.40	\$750.00	\$3,000.00	\$430.00	\$1,720.00	\$150.00	\$600.00	\$250.00	\$1,000.00	\$250.00	\$1,000.00	\$325.00	\$1,300.00
A23	Adjust Valve Box	EA	5	\$350.00	\$1,750.00	\$375.00	\$1,875.00	\$250.00	\$1,250.00	\$520.00	\$2,600.00	\$513.00	\$2,565.00	\$400.00	\$2,000.00	\$560.00	\$2,800.00	\$250.00	\$1,250.00	\$600.00	\$3,000.00	\$150.00	\$750.00	\$750.00	\$3,750.00
A24	Inlet Protection	EA	16	\$100.00	\$1,600.00	\$50.00	\$800.00	\$75.00	\$1,200.00	\$67.00	\$1,072.00	\$29.50	\$472.00	\$75.00	\$1,200.00	\$80.00	\$1,280.00	\$100.00	\$1,600.00	\$80.00	\$1,280.00	\$100.00	\$1,600.00	\$125.00	\$2,000.00
A25	Mailbox Support Type 2	EA	1	\$300.00	\$300.00	\$750.00	\$750.00	\$500.00	\$500.00	\$1,560.00	\$1,560.00	\$1,460.90	\$1,460.90	\$1,000.00	\$1,000.00	\$825.00	\$825.00	\$2,500.00	\$2,500.00	\$750.00	\$750.00	\$500.00	\$500.00	\$950.00	\$950.00
Schedule A - Fixed Fee					\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00		\$10,000.00
A2	Minor Change	FA	10000	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$1										

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

February 22, 2022

TITLE: Clean Buildings
Legislation compliance

TYPE OF ACTION:

— ORDINANCE NO.

REVIEW:

February 22, 2022

ATTACHMENTS Investment
grade audit proposal

— RESOLUTION NO.

X MOTION NO. 2022-13

— OTHER

SUBMITTED BY: Scott Williams, Parks, Recreation and Community Services Operations
Superintendent

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to execute an agreement with MacDonald Miller in the amount of \$52,029 to implement an investment grade audit for the City Hall Building.

BACKGROUND: Lakewood City Hall is over 20 years old and several of the building systems are experiencing lifecycle issues. Over the next 6 years the city plans to update the City Hall HVAC system which includes three components - the chillers (which create cold air), the boilers (that create warm air) and the air handlers (which move the air through the building) All systems contribute to City Hall air quality. Improving air quality was considered during ARPA project discussions. **(Continued)**

DISCUSSION: The City is working on a detailed engineering study that will identify the scope of work needed to meet program goals and compliance, determine energy savings, maintenance savings, and costs for necessary improvements. By doing this audit early, we may be eligible to qualify for a \$100,000 grant in an Early Adopters Program. This grant will help us offset any other investments needed to bring the City into compliance. This audit is the first step in designing the HVAC system improvements and will provide the city with a five year roadmap to implement improvements and investments in a fiscally responsible manner.

ALTERNATIVE(S): Forego the investment grade audit and modernize systems in hopes that the investments made will meet the standards set forth by the new law. Without the audit we may not be prepared or eligible for the Early Adopters grant program.

FISCAL IMPACT: Cost of the audit is \$52,029. Funding for this audit will come from the HVAC system improvement that was approved by Council on December 21, 2021 as part of the American Rescue Plan Act (ARPA) Programs.

Scott Williams

Prepared by

Mary Dodsworth

Department Director


City Manager Review

Background (continued): Council approved a \$525,000 project to update the HVAC/bipolar ionization at City Hall.

While developing this work program the City discovered that the state passed the Clean Buildings law in 2019 requiring all commercial buildings over 50,000 sq/ft to lower cost and pollution from fossil fuel consumption. It took the State a bit of time to implement the program and notified the City in October 2021 of the requirements of the new program which includes a deadline of June, 2028 to bring City Hall into compliance.



LAKEWOOD CITY HALL

INVESTMENT GRADE AUDIT PROPOSAL

ENERGY UPGRADES – PHASE 1

1/17/2022

Prepared For

Scott Williams
Operations Superintendent
City of Lakewood
9420 Front Street S.
Lakewood WA, 98499

Steve Butros
Energy Systems Engineer
Department of Enterprise Services
1500 Jefferson Street SE, MS 41476
Olympia, WA 98504-1476

Prepared By



MacDonald-Miller
FACILITY SOLUTIONS

January 13, 2022

Scott Williams
Operations Superintendent
City of Lakewood
Lakewood, WA 98499

Steve Butros.
State of Washington
Department of Enterprise Services
Olympia, WA 98504

**SUBJECT: INVESTMENT GRADE AUDIT PROPOSAL
LAKEWOOD CITY HALL - ENERGY UPGRADES PHASE 1**

Dear Scott and Steve,

MacDonald-Miller Facility Solutions, is pleased to provide the following Investment Grade Audit proposal to the City of Lakewood and Washington State Department of Enterprise Services (DES). The purpose of this proposal is to perform an Investment Grade Audit (IGA) at Lakewood City Hall. All work associated with this effort will be developed in coordination with the City and State of Washington's Energy Services Performance Contracting (ESPC) program.

The purpose of the IGA is to develop a detailed engineering study that will identify the scope of work, energy savings, maintenance savings and financial case that meets the City's financial and operational goals. Upon completion of the IGA, an Energy Savings Proposal (ESP) will be delivered that includes all associated project guaranteed cost and savings.


MacDonald-Miller partners with building owners to identify cost effective operational investments and financing strategies. These investments save energy, support sustainability objectives, improve comfort and extend the life expectancy of equipment; while achieving the goal of operational excellence.

Developing a detailed scope of work and reliable budget pricing at an early stage of a project is an innate strength of our company. The historical in-house cost systems and performance matrix provide us with the ability to budget multiple design sets to help the owner make informed decisions on their HVAC and Lighting systems improvements in terms of not only cost but also long term performance.

We are honored to have the opportunity to work with you on this and future projects. Please contact us with any questions you might have.

Best regards,

Michael Coffey



Account Executive

Cell: 206-387-2022

Email: michael.coffey@macmiller.com

PROJECT UNDERSTANDING

MacDonald-Miller has met with the City to understand their building needs, financial, and operational goals.

These goals are defined as follows:

- Reduce the overall energy, water and operational costs.
- Address aging inefficient building systems and components.
- Increase occupant comfort.
- Reduce carbon emissions.
- Reduce overall Financial and Operational costs.
- Identify potential funding sources (including but not limited to capital funds, utility incentives, energy/operational savings and other state or federal grants as applicable).

MacDonald-Miller met with the city and walked the City Hall and developed a list of potential Energy Conservation Measures (ECMs) that are identified below. This list may be expanded once additional knowledge is gained during the audit, or some measures may be deleted or modified due to high payback or other Owner concerns.

- Replace aging boilers and associated devices with new high efficiency condensing boilers.
- Replace aging chiller and associated devices with new high efficiency air cooled chiller
- Replace or refurbish the rooftop AHUs
- Convert the constant volume AHU serving the council chamber to a variable volume unit and implement demand control ventilation strategies.
- Control upgrades including energy saving sequences
- Upgrade interior and exterior wall pack lighting to LED
- Implement Variable Ionization to reduce airborne contaminants
- Implement Continuous Commissioning to drive energy savings and occupant comfort.
- In lieu of the boiler and chiller replacement, install air to water heat pump to provide heating and cooling (major carbon reduction).

It is our understanding that the City may also be looking at electrifying their landscaping equipment and potentially some of their fleet. We will look at potential grants for adding electrical chargers and defining what electrical charging scope is desired.

INVESTMENT GRADE AUDIT SCOPE OF WORK

MacDonald-Miller will work closely with the City of Lakewood and DES to perform an Investment Grade Audit (IGA) that meets the client's needs. The following actions will be completed in the development of the Investment Grade Audit.

- Perform a targeted energy audit of the facility infrastructure that directly pertains to the proposed measures; including all systems that directly or indirectly affect the usage of energy (electricity, natural gas, fuel oil, etc.) or water/wastewater.
- Collect and analyze trends, drawings and other information that provide insight into the operation of the facility.
- Review facility design documents, specifications and O&M manuals.
- Measure and monitor the energy usage of select equipment to quantify actual operating parameters.
- Analyze, identify, and recommend energy conservation measures that meet the project goals.
- Identify available grants, utility incentives, and other funding sources as applicable. Coordinate with the grant providers and local utilities to obtain these funds to help pay for the proposed project.
- Interview facility/plant operating and engineering staff to understand and prioritize the following:
 1. Equipment issues or deficiencies that need to be resolved.
 2. Gain an understanding of past and current operation.
 3. Solicit infrastructure upgrade/modification recommendations.
 4. Survey occupants to understand comfort issues or concerns.
 5. Coordinate with facility personnel and staff to prevent disruptions to work schedules during audit and implementation.

The Investment Grade Audit report will include the following:

- A description of the facility and/or building systems that will receive energy efficiency upgrades.
- The recommended conservation measures to be installed and a description of the conservation measures analyzed but disqualified and a reason they were disqualified.
- Recommendations for replacement of existing equipment, along with recommendations for improvements to existing equipment and operating conditions.

- The baseline energy consumption for the facility, including the data, methodology and variables used to compute the baseline, and the baseline calendar period that will not be less than twelve months.
- The guaranteed energy savings and estimated energy cost savings that are expected to result from the installation of the energy efficiency equipment and an explanation of the method or methods used to calculate these savings.

At the conclusion of the Investment Grade Audit, an Energy Service Proposal will be developed that will include the following:

- A detailed project scope.
- A guaranteed implementation cost and associated guaranteed energy savings for the project scope.
- The maximum allowable construction cost, itemized in detail.
- Preliminary system/equipment selections, schematic drawings as needed to describe the work and preliminary control sequences to achieve the proposed savings.
- Develop a preliminary project schedule that identifies the timeline and steps required to implement the project.
- Identify maintenance requirements for the proposed equipment upgrades.
- The standards of comfort and service appropriate for the facility.
- Options for financing of the project (through the state local loan program or 3rd party low interest financing) as appropriate and as requested by owner.
- A measurement and verification plan that describes how the savings will be verified during the term of the energy services agreement.

COST EFFECTIVENESS CRITERIA

There are three potential outcomes of the IGA:

- If a facility does not have measures that meet the cost-effectiveness criteria established by the client agency, there is no cost to the Client for the audit. This is true unless the client agency, DES and the ESCO agree to other arrangements. In that case these special arrangements must be reflected in the contract documents.
- If the ESCO identifies cost-effective measures and the client agency decides not to proceed, the ESCO will be reimbursed for the audit. If applicable, the DES Energy Program will also be paid a pre-determined termination fee.
- If the ESCO identifies cost-effective measures and the client decides to proceed, an energy services proposal is completed and presented.

The cost effectiveness criteria for this project is “lifecycle cost effective”. This is defined as the measure having a net positive present value over the economic lifetime of the measure. For purposes of determining economic lifetime, ESCOs rely on generally accepted engineering practice as is guided by entities such as the American Society of Heating Refrigerating and Air-Conditioning Engineers (ASHRAE), or other national or international standard setting bodies.

The following criteria will be used to determine the cost-effectiveness of the measures proposed in the ESP.

- The Client may use any combination of the following funding and payment options to discharge its obligations under the Energy Services Agreement:
 - ESCO financing;
 - State Treasurer's LOCAL Program;
 - Energy cost savings, utility cost savings, and approved O&M savings to pay off any of the above debt structures;
 - Grants, loans and/or incentives from utilities or other funding sources; and
 - The Client capital budget or any other funds at the Client discretion.
- The loan term may not exceed the economic life of the measure, unless otherwise approved by the Client and DES.
- Not more than 90% of the energy cost savings may be used to repay the loan, unless approved by the Client and DES.
- Up to 100% of utility grants may be used to defray project costs or to repay the loan.

- Labor cost savings shall not be included in energy cost savings for the purpose of determining cost-effectiveness, unless specifically approved by the Client. Material cost savings will typically represent costs for purchased parts and service contracts, but not internal labor costs.
- The cost of the measures will include: the cost of the IGA and preparation of the ESP; project design; construction; ESCO's construction and project administration; DES's project management fee; system commissioning; bidding; bonding; overhead and profit; permits; taxes; training; cost and saving guarantees, and other costs that may be agreed to by the ESCO PM, DES and the Client.
- The Client cash flow including savings, utility contributions, cost of measurement and verification services, cost of measures, and loan repayments shall be neutral or positive with respect to the baseline cash flow and based on guaranteed savings.
- Current utility rates shall be used for the purpose of calculating energy and utility cost savings. Energy and utility cost inflation factors shall not be used without the Client expressed approval.

INFORMATION PROVIDED BY OWNER

In developing the IGA, MacDonald-Miller assumes the following information will be provided as required:

- Access to Energy Star Portfolio (if available);
- Hours the facility is occupied (historic and projected);
- Occupancy rates (historic and projected);
- Required heating and cooling set points;
- As-built design documents of the mechanical, electrical and controls;
- Hazardous Materials Assessment Report for the buildings being audited;
- Access to facility, HVAC systems & control systems.

PRELIMINARY SCHEDULE

The following schedule is based on receiving a signed IGA contract by February 21st, 2022:

Preliminary Schedule	
Description	Date
Deliver Investment Grade Audit Proposal	January 19, 2022
Investment Grade Audit Kickoff	February 28 th , 2022
Preliminary Cost and Savings	April 29, 2022
Investment Grade Audit Completion	May 27 ,2022
Energy Service Proposal Delivery	May 31, 2022

MEASUREMENT AND VERIFICATION

MacDonald-Miller conforms to the International Performance Measurement and Verification Protocol (IPMVP) when documenting the energy savings of the installed measures. IMVP option A is proposed for the above measures. The proposed length of M&V is one year. IMVP options and term may change during the development of the IGA.

AUDIT FEE

The fee to develop an Investment Grade Audit will be **Fifty-Two Thousand, Twenty-Nine Dollars**. All fees will be included and shown in the ESPC implementation costs.

PRICING	
Investment Grade Audit	\$52,029

If this proposal is acceptable, please process the appropriate documents.

We look forward to working with the city of Lakewood and DES on developing and implementing this project.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

February 22, 2022

TITLE: Appointing Martin Pullman to serve on the Public Safety Advisory Committee through August 6, 2024.

TYPE OF ACTION:

— ORDINANCE

— RESOLUTION

REVIEW:**ATTACHMENTS:**

Candidate application

X MOTION NO. 2022-14

— OTHER

SUBMITTED BY: Briana Schumacher, City Clerk on behalf of Mayor Jason Whalen.

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's appointment of Martin Pullman to serve on the Public Safety Advisory Committee through August 6, 2024.

DISCUSSION: Notices and outreach to seek volunteers to fill vacancies on the Public Safety Advisory Committee were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and posted on the City's website.

The role of the Public Safety Advisory Committee is to provide citizen input and advice to the City Council in developing and monitoring public safety policies. The Committee will report to the Council and will also assist the Council in assessing that department resources allow for compliance with City and department policies.

The Public Safety Advisory Committee shall annually provide to the City Council a report on progress made in carrying out the Committee's responsibilities. Additional reports may be deemed appropriate by the Public Safety Advisory Committee and/or the City Council.

ALTERNATIVE(S): The Council could choose not to confirm the appointment or re-advertise for this position.

FISCAL IMPACT: There is no fiscal impact.

Briana Schumacher, City Clerk

Prepared by

Heidi Ann Wachter, City Attorney

Department Director



City Manager Review



CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

*The information in this document is subject to public disclosure and can be made available to the public.
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- | | |
|--|---|
| <input type="checkbox"/> Arts Commission | <input checked="" type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Lakewood's Promise Advisory Board | <input type="checkbox"/> Public Safety Advisory Committee |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board | <input type="checkbox"/> Salary Commission |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of
this committee must be representative of an agency
involved in tourism promotion.) | |

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

PLEASE RETURN THIS FORM TO: City of Lakewood - City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 983-7705 Fax: (253) 589-3774
Email: bschumacher@cityoflakewood.us

Name: Martin Pullman

(Please Print)

Home Address: 6841 Topaz Dr SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: 206-255-0367 E-mail: mpullman06@gmail.com

Present Employer: American Residential Services

Address: 175a Roy Rd SW, Pacific WA Work Phone: 2538726944

Cell: 2062550367

LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☐

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes ☐ No ☒ If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Date available for appointment: 01/10/2022

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: _____

Education:

Masters Degree in Organizational Leadership- UMASS Global

Professional and/or community activities:

Current Area Safety Manager - American Residential Services 2006- current
Retired US Army First Sergeant -864th En Bn 1982-2006
DOD Fire Academy Instructor/ Chief Instructor 2002-2005
Former Steilacoom Fire Department Lieutenant 2006-2008
Fill the Boot campaign - 2006-2008

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

Other than actively enjoying parks and recreation facilities such as the Ft Steilacoom dog park and the new Chambers Creek trail, my experience in local government is limited. As a leader and coach in the military and business community, my background has enabled me to see issues from diverse perspectives and provide valuable input while working in a team environment.

Please explain why you would like to be part of this board, committee or commission:

I have recently completed my graduate studies, and I am looking for an opportunity to apply my knowledge and skills to support and improve my community.

The parks and facilities in and around Lakewood are an essential asset for our community and directly contribute to our residents' quality of life.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Date: _____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 22, 2022	TITLE: Appointing L. Robin Sutton to serve on the Lakewood Arts Commission through October 15, 2024.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2022-15 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENTS: Candidate application	

SUBMITTED BY: Briana Schumacher, City Clerk on behalf of Mayor Jason Whalen.

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's appointment of L. Robin Sutton to serve on the Lakewood Arts Commission through October 15, 2024.

DISCUSSION: Notices and outreach to seek volunteers to fill vacancies on the Lakewood Arts Commission were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and posted to the City's website.

The role of the Lakewood Arts Commission is to assess needs, establish priorities and make recommendations for enrichment of the community and promotion of its cultural vitality through the arts.

The Lakewood Arts Commission will do the following:

- Promote the visual, performing and literary arts;
- Encourage the creative contribution of local artists;
- Make recommendations for Public Art to the City Council;
- Support community-building events; and
- Foster the City's cultural heritage.

ALTERNATIVE(S): The Council could choose not to confirm the appointment.

FISCAL IMPACT: There is no fiscal impact.

Briana Schumacher, City Clerk

Prepared by

Heidi Ann Wachter, City Attorney

Department Director



City Manager Review



CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

*The information in this document is subject to public disclosure and can be made available to the public.
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Arts Commission | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Lakewood's Promise Advisory Board | <input type="checkbox"/> Public Safety Advisory Committee |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board | <input type="checkbox"/> Salary Commission |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) | |

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

PLEASE RETURN THIS FORM TO: City of Lakewood - City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 983-7705 Fax: (253) 589-3774
Email: bschumacher@cityoflakewood.us

Name: L. ROBIN SUTTON
(Please Print)

Home Address: 8335 ZIRCON DR. SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: 253-208-5258 E-mail: Taishady O'Connor @

Present Employer: Retired Yahoo. com

Address: _____ Work Phone: _____

Cell: _____

LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Subject Fw: Lakewood Arts Commission Application and reference James Venturini, Director, Lakewood Playhouse

From Robin Sutton <irishladyoconnor@yahoo.com>

To: Sally Martinez <smartinez@cityoflakewood.us>

Date Today at 1:35 PM

Sent from Yahoo Mail for iPad

Begin forwarded message:

On Sunday, February 6, 2022, 1:33 PM, Robin Sutton <irishladyoconnor@yahoo.com> wrote:

Application for Appointment Lakewood Arts Commission

Thank you for this opportunity to apply! Saturday I had the great opportunity to volunteer for Sally Martinez and Linda McDermott at the Reel Film Festival. I am so excited to see my community be on the grassroots of promoting the arts for our youth and all citizens.

I have dropped off a formal application for your approval at the City of Lakewood - City Clerk's Office today, Sunday.

Being a 35 yr resident of Lakewood, I have participated in many capacities with the jewel of Lakewood, Lakewood Playhouse and of course with the City of Lakewood Parks & Recs!!

I was fortunate to have taken a recent three year adventure living on Mt Shasta kayaking, gold mining and on the board of directors with Stage 44, out theater group on the mountain.

Please let me be if help in any capacity!
Most Sincerely,

Robin Sutton,
Ret. StaffSgt

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 22, 2022	TITLE: Appointing Janet Spingath serve on the Parks and Recreation Advisory Board through September 19, 2024.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2022-16 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENTS: Candidate Application	

SUBMITTED BY: Briana Schumacher, City Clerk, on behalf of Mayor Jason Whalen.

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's appointment of Janet Spingath serve on the Parks and Recreation Advisory Board through September 19, 2024.

DISCUSSION: Notices and outreach to seek volunteers to fill vacancies on the Parks and Recreation Advisory Board were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and notices were posted on the City's website.

ALTERNATIVE(S): The Council could choose to not to confirm the appointments or re-advertise for this position.

FISCAL IMPACT: There is no fiscal impact.

Briana Schumacher, City Clerk

Prepared by

Heidi Ann Wachter, City Attorney

Department Director



City Manager Review

DISCUSSION: (continued from page 1)

The Parks and Recreation Advisory Board is created to assist the City Council in the following areas:

A. The Parks and Recreation Advisory Board shall advise the Mayor, the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreational facilities and programs of Lakewood. The Parks and Recreation Advisory Board shall advise and make recommendations regarding: the development of park and/or recreation facilities, programs, long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreational facilities, including community buildings, and improvements to the same. The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council.

B. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision, and control of City parks and recreational facilities and programs.

C. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:

1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
2. Recommend to the City Council strategies to enhance awareness of, and interest in, Parks and Recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City;
4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.



CITY OF LAKEWOOD

6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

*The information in this document is subject to public disclosure and can be made available to the public.
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- | | |
|--|---|
| <input type="checkbox"/> Arts Commission | <input checked="" type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Lakewood's Promise Advisory Board | <input type="checkbox"/> Public Safety Advisory Committee |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board | <input type="checkbox"/> Salary Commission |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) | |

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

PLEASE RETURN THIS FORM TO: City of Lakewood - City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 983-7705 Fax: (253) 589-3774
Email: bschumacher@cityoflakewood.us

Name: Janet Spingath
(Please Print)

Home Address: 7704 Walnut St SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: 503 559 7928 E-mail: 1jcspingath@gmail.com

Present Employer: Self employed vegetation mgmt, part time Clover Park SD

Address: 10903 Gravelly Lake Dr Work Phone: 253 583 5190

Cell: _____

LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☒

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☒

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes ☐ No ☒ If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Date available for appointment: Immediately

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Larry Woods, Lake City Neighborhood Assoc Pres.

Education:

BS Forest resources management, post graduate studies wetland ecology, U of Idaho,

Professional and/or community activities:

Communication chair Chambers Clover Creek Watershed Council, WA State Noxious Weed Control Board, American Lake Improvement Club board, volunteer lake monitor for Pierce Conservation District, board of Neighborhood Center at Lake City Church

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

My family has been in Lakewood for 114 years and has always been active in education, the arts and citizen science. I feel I have a good understanding of the aquatic and botanic features of the area, especially the natural areas found in our local parks.

Please explain why you would like to be part of this board, committee or commission:

I feel I can offer understanding of the natural features found in our parks. With my training and job experience I can address how decisions may impact responses in the natural environment.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Janet Spingath Date: 8/26/21

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 22, 2022	TITLE: Appointing Robert Estrada to serve on the Planning Commission through December 15, 2026.	TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION NO 2022-17 — OTHER
REVIEW:	ATTACHMENTS: Candidate application	

SUBMITTED BY: Briana Schumacher, City Clerk on behalf of Mayor Jason Whalen.

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's appointment of Robert Estrada to serve on the Planning Commission through December 15, 2026.

DISCUSSION: Notices and outreach to seek volunteers to fill vacancies on the Planning Commission were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and notices were posted on the City's website.

The role of the Planning Commission is to assist the City Council in the following areas:

Planning Issues:

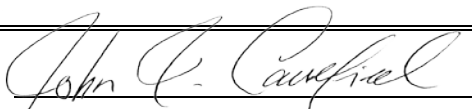
- Assists City personnel in preparing a comprehensive plan for the City in accordance with state law to be submitted to the City Council for consideration of adoption.
- Recommends to the City Council such changes, amendments or additions to the comprehensive plan as may be deemed desirable.

ALTERNATIVE(S): The Council could choose not to confirm the appointment or re-advertise for this position.

FISCAL IMPACT: There is no fiscal impact.

Briana Schumacher
Prepared by

Heidi Wachter
Department Director


City Manager Review

DISCUSSION: (Continued)

- Recommends land use and zoning regulations and other development regulations as deemed necessary and/or appropriate. Act as the research and fact finding agency of the City in regard to land uses, housing, capital facilities, utilities, transportation, and in regard to classification of lands as agriculture, forest, mineral lands, critical areas, wetlands and geologically hazardous areas. Undertakes surveys, analyses, research and reports as may be generally authorized or requested by the City Council.
- Cooperates with planning agencies of other cities and counties, to include regional planning agencies, in furtherance of such research and planning; and
- Annually provides to the City Council a report on progress made in implementing the goals and requirements of State law and on the status of land use policies and procedures within the city.

Redevelopment Issues:

- Facilitate cooperation and coordination between various business groups and impacted neighborhoods on business issues;
- Facilitate the formation of specific neighborhood commercial business groups to assist in the enhancement of various existing commercial areas, aid in stabilizing and retaining commercial enterprises within these areas to maintain viability as a commercial area, and help in identifying specific needs of businesses within various commercial areas.
- Make recommendations to the City Council and to City staff for programs in which the City could or should participate to enhance commercial development opportunities in the City, which programs may be in cooperation with any appropriate private, public, civic or community agency, group or association of or in the City, county, state or federal government;
- Recommend ways and means of obtaining private, local, county, state or federal funds and other participation for the promotion of business development projects within the City, especially those of an incubator type;
- Work with City of Lakewood staff, City Council, task forces and other City/community based groups, as directed by the City Council, on relevant issues and projects; and
- Assist in data base development for the creation and maintenance of a community profile.

Transportation Issues:

- Facilitate cooperation and coordination with the Public Works Department of the City on street, public works and transportation and infrastructure related projects and plans,
- Identify, evaluate and recommend to the City Council, City Manager and/or City staff policies and projects for the City, annual update of its Six-Year Transportation Plan, and for other transportation and infrastructure planning purpose of the City,
- Recommend ways and means of obtaining private, local county, state or federal funds for promotion of transportation and infrastructure facilities of the City, and
- Advise the City Council on acquisition, replacement and maintenance of transportation and infrastructure facilities of the City
- Advise the City as to the manner that public information on street related projects can best be disseminated, given the nature and/or scope of the projects.
- Advise the City Council regarding transportation related facilities, needs and programs of the City, as may be referred by the City Council.



CITY OF LAKEWOOD

6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

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(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- | | |
|--|--|
| <input type="checkbox"/> Arts Commission | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Lakewood's Promise Advisory Board | <input type="checkbox"/> Public Safety Advisory Committee |
| <input type="checkbox"/> Landmarks and Heritage Advisory Board | <input type="checkbox"/> Salary Commission |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) | |

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

PLEASE RETURN THIS FORM TO: City of Lakewood - City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 983-7705 Fax: (253) 589-3774
Email: bschumacher@cityoflakewood.us

Name: **Robert W Estrada**

(Please Print)

Home Address: **12513 Edgemere DR SW**

City: **Lakewood** State: **WA** Zip: **98499**

Home Phone Number: **253-984-6326** E-mail: **romestrada@comcast.net**

Present Employer: **Retired**

Address: _____ Work Phone: _____

Cell: **253-230-5931**

LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☐

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

Redevelopment Advisory Board: 2014

Planning Commission: 12/15/2014 through 12/14/2018

Date available for appointment: Now

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: James Guerrero, previous Commissioner and now a Pierce County Planning Commissioner

Education:

MA: Public Administration

MA: Theology

BS: Business Management

Professional and/or community activities:

Court Appointed Advocate for Children - Pierce County Juvenile Court; President, Board of Directors - Lakeview Light & Power; President, Board of Trustees - Friends of the Lakewood Library; Volunteer - Lutheran Community Services; Food Closet Volunteer - Prince of Peace Lutheran Church; Finance Committee Member - St Frances Cabrini Catholic Church; Volunteer - Habitat for Humanity; Team Leader - Adopt a Street, City of Lakewood

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

As a previous member of the Redevelopment Advisory Board and the Planning Commission, I am aware of the duties and responsibilities of the Commission and those of each member. I believe I fulfilled those responsibilities well in my previous term. My current involvement in other community activities affords me the opportunity to interface with the community and be aware of their concerns. This information I believe will be useful when working through the Commission's planning, redevelopment, and transportation issues. Previous experiences also include planning and implementing new businesses, managing and directing retail stores.

Please explain why you would like to be part of this board, committee or commission:

My involvement with the community has allowed me to gain a knowledge and awareness of the different points of view our citizens have on various City issues. This knowledge coupled with my previous experience with the Planning Commission, will help me make valued recommendations on issues. In addition, I have over 45 years of work experience supervising staff, planning and implementing special projects, improving work procedures, and assessing condition, maintenance and accountability of equipment and facilities. This knowledge will also help me make valued recommendations.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: 11/26/2021



**PLANNING COMMISSION
REGULAR MEETING MINUTES
January 19, 2022
Virtual Meeting via ZOOM
6000 Main Street SW, Lakewood, WA 98499**

Call to Order

Mr. Don Daniels, Chair called the ZOOM meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Paul Wagemann, Ryan Pearson, Phillip Combs, Linn Larsen and Brian Parsons

Planning Commission Members Excused: None

Commission Members Absent: None.

Staff Present: Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Paul Bocchi (present)

Approval of Minutes

The minutes of the meeting held on January 5, 2022 were approved as written by voice vote M/S/C Larsen/Parsons. The motion carried, 6 - 0.

Agenda Updates

None

Public Comments

This meeting was held virtually to comply with Governor Inslee's Emergency Proclamations 20-28 and its addendums. No public comments were received.

Public Hearings

None

Unfinished Business

None

New Business

CPA 2022-02: Tillicum Neighborhood Plan and Center of Local Importance

Ms. Tiffany Speir explained that City Council set the docket list for the 2022 Comprehensive Plan amendment cycle to include proposed Amendment 2022-02 that would update the Tillicum 2011 Neighborhood Plan to reflect land zoning and development as well as City actions and infrastructure improvements conducted since adoption; and update the Tillicum Center of Local Importance.

Ms. Speir discussed the nine goals and 64 implementation strategies, or action items, included in the Plan. Long range strategies included in the Plan were also discussed. The full Plan is available for review online at https://cityoflakewood.us/wp-content/uploads/2018/06/tillicum_plan_smaller.pdf

2021 Buildable Lands Report and Lakewood 2044 Growth Targets

Ms. Tiffany Speir presented information on the Pierce County 2021 Buildable Lands Report (21BLR) published in September 2021. Lakewood was found to have a year 2044 capacity for 4,140 more housing units than needed to meet its year 2030 target. Lakewood was found to have a year 2044 capacity for 5,293 more jobs than needed to meet its year 2030 target. The

21BLR also concluded that Lakewood's Housing Capacity and Employment Capacity was also sufficient for the draft 2044 targets used in the report.

Ms. Speir clarified that Pierce County has developed draft 2044 population, housing, and employment growth targets for Lakewood, designated a "Core" city in VISION 2050. These targets will be reviewed at the Pierce County Regional Council and then considered for action by the County Council this spring.

Review of City Council 2021-2024 Goals

Ms. Tiffany Speir discussed the City Council vision for the community, goals, and objectives noting the purpose of the City Council Goals to direct our community toward positive changes and serve as the policy direction for City government as well as the policy guide for developing and implementing the next two biennial budgets (2021-2022 and 2023-2024). City Council goals guide the allocation of resources through the budget and capital improvement program to assure that organizational work plans and projects are developed and achieved that move the community forward.

Ms. Speir highlighted the many goals related to the Planning Commission's duties.

Report from Council Liaison

Councilmember Mr. Paul Bocchi updated commissioners on the following topics:

- Updating the Tillicum Neighborhood Plan is a high priority for City Council.
- City Council will hold a retreat in March 2022.
- Councilmember Bocchi will continue as the Council Liaison to the Planning Commission.

Reports from Commission Members and Staff

Future Planning Commission Agenda Topics

02/02/2022: Annual Housing Plan Update and Review of City Housing Programs

02/16/2022: Shoreline Master Plan and Restoration Program Presentation

03/02/2022: Comprehensive Plan Amendments

Next Regular Meeting would be held on February 2, 2022.

Meeting Adjourned at 7:39 p.m.



Ryan Pearson, Vice-Chair
Planning Commission

02/02/2022



Karen Devereaux, Recording Secretary
Planning Commission

02/02/2022