



**JOINT MEETING OF THE PARKS AND RECREATION  
ADVISORY BOARD (PRAB) AND  
LAKEWOOD HERITAGE ADVISORY BOARD (LHAB)  
Tuesday February 22, 2022 at 5:30 p.m.**

Residents can virtually attend Park and Recreation Advisory Board meetings by watching them live on the city's YouTube channel:  
<https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can call in to listen by telephone via Zoom: Dial +1(253) 215- 8782 and enter Webinar ID: 920 3804 6123

**PRAB MEMBERS**

Jason Gerwen, Chair  
Vito Iacobazzi, Vice Chair  
Sylvia Allen  
J. Alan Billingsley  
Michael Lacadie  
Fred Ramey

**YOUTH COUNCIL**

Brandon Elliott

Don Anderson, Council Liaison

**STAFF**

Mary Dodsworth, Director  
Nikki York, Office Assistant

**LHAB Members**

Glen Spieth  
Joan Cooley  
Bethene Campbell  
Christina Manetti

Paul Bocchi, Council Liaison

**STAFF**

Courtney Brunell, Planning  
Manager  
Karen Devereaux, Administrative  
Assistant

**CALL TO ORDER**

**ATTENDANCE/ROLL CALL**

**APPROVAL of PRAB January 25, 2022 MINUTES**

**APPROVAL of LHAB January 27, 2022 MINUTES**

**PUBLIC COMMENT**

Per Governor Inslee's Emergency Proclamation 20-25, participation in Public Comments will only be accepted via email at this time. Comments should be sent to Nikki York at [nyork@cityoflakewood.us](mailto:nyork@cityoflakewood.us) . Comments received up to six hours before the meeting will be provided to the Parks and Recreation Advisory Board electronically. Comments received after that deadline will be provided to the Parks and Recreation Advisory Board after the meeting.

**NEW BUSINESS**

**Update to City Naming Policy –**

**Resolution # 2016-2018**

**Park Touring Map Partnership Discussion**

**PRAB DIRECTORS REPORT**

**BOARD MEMBER COMMENTS**

**NEXT PRAB MEETING**

Regular Meeting Tuesday March 22, 2022 at  
5:30 p.m. via Zoom

**Next LHAB MEETING**

Regular Meeting Thursday March 24, 2022 at  
6:00 p.m. via Zoom

**ADJOURN**

Persons requesting special accommodations contact Nikki York at 253-983-7887 as soon as possible in advance of this meeting so that an attempt to meet a special accommodation need can be made.



**LAKESWOOD PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
Tuesday February 1, 2022– 5:30 PM  
Zoom Meeting**

**CALL TO ORDER**

Jason Gerwen called the meeting to order at 5:33 p.m.

**ATTENDANCE**

**PRAB Members Present:** Jason Gerwen-Chair, Vito Iacobazzi-Vice-Chair, Sylvia Allen, Michael Lacadie, Fred Ramey

**PRAB Members Excused:** Alan Billingsley

**Youth Council:** Brandon Elliott, absent

**Staff Present:** Mary Dodsworth – Director, Nikki York – Office Assistant

**Council Liaison:** Don Anderson, absent

**Guests:** Courtney Brunell and Dave Bugher

**APPROVAL OF MINUTES:** Michael Lacadie moved and Fred Ramey seconded the motion to approve the minutes of the November 23, 2021 meeting as written. MPU.

**Public Comments:** No public comments

**NEW BUSINESS:**

**Elect Chair/Vice-Chair:** Sylvia Allen nominated Vito Iacobazzi to continue as Vice-Chair. MPU. Sylvia Allen nominated Jason Gerwen to Continue as Chair. MPU.

**All Things Trees:** Courtney Brunell shared a tree preservation code update with the board. She shared history, overview of existing code, significant tree definition, property owner requirements, how one may go about removing trees, exemptions, critical issues to be addressed with the code update, and potential mitigation. Jason Gerwen asked about the timeframe to replace the trees under the mitigation policy. It is five years. Sylvia Allen noted that a neighbor removed Douglas Firs from their lot and were told that Douglas Firs are not significant trees. People in the community were shocked since there were many trees and now it is an open space. Courtney addressed most trees in Lakewood are significant but it could be that the property was less than 17,000 square feet and they would be allowed to move as many trees as they would like. Vito Iacobazzi asked if there were specific types of trees to be replaced. Individuals are allowed to choose as long as it is deciduous and native. They do require that the trees are alive for at least five years. Mary Dodsworth asked about replacing the trees at a different location. It is allowed but must be indicated on the tree removal permit. Dave Bugher discussed illegal tree removal fines and enforcement. Those funds are used to replace trees throughout the city and have been used to replace trees around Waughop Lake. Sylvia Allen asked how citizens would know it's an illegal removal. All approved permits are available

on the new permitting portal or citizens can call. Courtney Brunell discussed the next steps for the ad hoc Tree Committee and timeline for review of the code updates. Presentations will be made to boards and commissions in May. Planning Commission Review in June. City Council Review in July and City Council Adoption in August. Vito Iacobazzi commented that this is a great topic and he is anxious to hear more about it. Jason Gerwen gave a recommendation that the ad hoc Committee receive the presentation that Dave Bugher previously gave regarding Climate change. There were some interesting things presented that had to do with the tree canopy. It would be valuable for that committee to have that information. Jason Gerwen thought this is a good time to advocate for an Urban forestry division in the City. He suggested making the recommendation to Council to allocate funds to support this work. Jason Gerwen thanked Courtney Brunell for the presentation. Jason Gerwen thought it would be wonderful for Lakewood to be a Tree City, USA.

**Climate Change:** Dave Bugher shared the Planning Commission 3- year Climate Change Work plan. In 2021 the City Council adopted a climate change chapter to its comprehensive plan. Dave Bugher reviewed the implementation steps. This plan was unanimously approved by the Planning Commission and will be presented to Council very soon. Vito Iacobazzi commented that this is a great topic and thanked him for all of his hard work. The topic will be presented on February 14<sup>th</sup>. Jason is happy to make a public comment to support this effort. The Board is proud of this plan, city council support and the hard work that is being done on this.

**2022 Work Plan:** Mary Dodsworth reviewed the Council approved Work Plan. Vito Iacobazzi asked about an update on Waughop Lake treatment and water quality.

**Directors Report:** Mary Dodsworth reviewed the Directors Report including: Capital Project updates (Springbrook Park, Gateways, Chambers Creek Trail Phase I, Park Signage update, Wards Lake improvements, Seeley Lake update, FSP Turf infields, American Lake Park, Oakbrook Park improvements, Primley Park playground replacement, FSP Boundary Line Adjustment, FSP Caretaker house updates, Nisqually partner projects), Senior Center updates, MLK Virtual Event, FSP Barn Restoration, Special events and Community outreach efforts.

#### **Board Comments:**

Michael Lacadie asked about the damage to the sign at Bridgeport and Pacific Highway. The City will be able to recover costs since the person that hit the sign had insurance.

Vito Iacobazzi commented that it was fun to go to the Chambers Creek Bridge Ribbon Cutting Ceremony and celebrating the accomplishment of completion of that step of the project.

Michael Lacadie asked about communication and statistics on the City YouTube channel viewing. Mary Dodsworth recommended inviting Jim Kopriva to a future meeting to ask him that question. Jason Gerwen was also curious about this.

**NEXT MEETING:** The next meeting is the a regular PRAB meeting on Tuesday, February 22, 2022 at 5:30 p.m. This will be a virtual Zoom Meeting.

**ADJOURNMENT:** Sylvia Allen made a motion to adjourn the meeting at 6:55 p.m. Vito Iacobazzi seconded. MPU

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Jason Gerwen, Chairman

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Nikki York, Office Assistant



## LANDMARKS AND HERITAGE ADVISORY BOARD

January 27, 2022 Meeting Minutes  
ZOOM Meeting  
6000 Main Street SW  
Lakewood, WA 98499

**“The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood”**

### CALL TO ORDER

Mr. Glen Spieth, Chair called the meeting to order at 6:03 PM.

### MEETING PROTOCOL

#### Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Joan Cooley, Beth Campbell, and Christina Manetti

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB: Councilmember Paul Bocchi (present)

Staff Present: Courtney Brunell, Planning Manager and Karen Devereaux, Administrative Assistant

**Acceptance/Changes to Agenda:** None

#### Approval of Minutes

The minutes of the meeting held on October 28, 2021 were approved as written by voice vote, M/S/C Cooley/Manetti. Motion to approve the minutes passed unanimously, 4-0.

#### Announcements

Ms. Courtney Brunell introduced newly assigned Council Liaison, Councilmember Mr. Paul Bocchi. Ms. Brunell noted all future meetings will be virtual until future notice.

**PUBLIC COMMENTS:** None

**PUBLIC HEARINGS:** None

**REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF:** None

### UNFINISHED BUSINESS

#### 2022 Work Plan

Ms. Courtney Brunell explained that City Councilmembers had requested the LHAB member be involved in assisting Parks and Recreation Advisory Board (PRAB) in their review of policies pertaining to renaming local City Facilities; this task was added to the work plan. A joint meeting will be scheduled sometime before the end of the first quarter. PRAB board members will provide a presentation on the project to LHAB members.

Ms. Brunell informed members there is \$4,000 roll-over from last year's budget for a grand total of \$8,000 in the current budget. During discussions the board has decided to update the Touring Map with park locations throughout the City noting the parks are a vital part of the history of Lakewood.

Some members voiced concern that the historical H-Barns in Ft. Steilacoom Park will not be kept looking original but be turned into much more modern structures with so many upgrades they will be unrecognizable. The point was discussed of it having an adaptive re-use to allow it to be useful but still maintain some of the original structure. The group debated if a designation would help the H-Barn to win a grant for improvements. Councilmember Bocchi stated he is willing to let Council know of their comments and urged them all to share their thoughts with the PRAB in the first quarter joint meeting.

Courtney reiterated the list of work items the group considered as being something they could complete sooner rather than later which included these top three projects: 1.) Updating the touring map  
2.) Exploring Pretty Gritty Tours with Chris Staudinger to put together an interesting walking tour for the Ft. Steilacoom area. And 3.) Work closer with the Parks and Recreation Advisory Board.

Mr. Brunell reminded members the current cost to update the touring map was \$3,100 but there will be additional costs for adding the parks and online use as a more interactive piece to be available on smart phones. Ms. Brunell will research other resources and provide information to the group.

Ms. Beth Campbell offered to get together some ideas for historical mini walking tours for discussion at the February meeting to possibly include the Pioneer Cemetery and Hospital Cemetery in a Ft. Steilacoom Tour.

## **NEW BUSINESS**

### Election of Chair and Vice-Chair

Mr. Glen Spieth, Chair, opened the floor for nominations. **Dr. Christina Manetti nominated Mr. Spieth for the position of Chair. A voice vote was taken and Mr. Spieth won and will continue as Chair for 2022. Ms. Beth Campbell nominated Dr. Christina Manetti for the position of Vice-Chair. A voice vote was taken and Mr. Spieth won and will continue as Vice- Chair for 2022.**

### Time Capsule Contribution

LHAB members discussed the many items being donated for the time capsule and agreed to give a couple of the Lakewood Historical Driving Tour maps highlighting the many historic site and structures throughout the city. They will also include a DVD titled "Preserving Our Heritage" highlighting the history of our community and the ongoing need for preservation. Mr. Spieth is owner of the Lakewood Historical Society and will provide a recent copy of the Prairie Gazette, their official publication.

**Next Meeting** The regular monthly meeting is set for Thursday, January 27, 2022 at 6:00 PM.  
**Meeting Adjourned** at 6:52 p.m.

\_\_\_\_\_  
Glen Spieth, Chair  
Landmarks & Heritage Advisory Board

02/24/202

\_\_\_\_\_  
Karen Devereaux, Recording Secretary to the  
Landmarks & Heritage Advisory Board

02/24/2022



TO: Parks and Recreation Advisory Board and Landmark and Heritage Advisory Board

FROM: Mary Dodsworth, Parks, Recreation & Community Services Director

DATE: February 8, 2022

SUBJECT: Update to City Naming Policy - Resolution # 2016-2018

ATTACHMENTS: Name / Rename Packet with suggested updates

**Summary:** City Resolution No. 2016-2018 created a policy and procedure for naming or renaming city parks and facilities. Council selected the Parks and Recreation Advisory Board (PRAB) as the committee to review renaming requests. In 2021 the City received a request to rename a city facility. After processing the application and facilitating the review process the Council provided feedback and asked the PRAB to review and clarify process and make recommendations for future use. Attached are updates to the various documents based on comments and suggestions from Council and the PRAB. LHAB will join our February meeting to provide input regarding proposed changes.

**Background:** In 2016 City Council updated the policy, criteria and procedures to name or rename a City park or facility. The resolution emphasized that name changes should be the exception and naming something new should be done thoughtfully and with care. The purpose of the update was to ensure that the City's past, present and future is always considered when naming or renaming facilities. It is noted in the resolution that names (old or new) should create an enduring legacy, meet current city vision, mission and goals, are appropriate for the site, remain relevant as the city changes and grows, creates a positive image of the city and has broad public support. An application and review process was created to ensure consistency and to reduce the risk of reacting to sudden situations, incidents or emotional requests. The PRAB used the application and review process in 2021 to review a request to change the name of Fort Steilacoom Park. This was the first request since updating the policy. The process created a lot of community input and energy. The PRAB did not recommend renaming the site and that information was shared with Council, however, throughout the process there were several questions regarding how and when to forward the information and potential next steps. A review of the naming policy was added to the PRAB 2022 work program. During Council review of the advisory board work programs it was suggested to have LHAB provide feedback during future naming review processes.

## Feedback from review:

- Application - clear and easy to review. What was missing: What's the cost to make the change (building or street signs, addresses, stationary) What is the impact to others (property owners, nearby businesses or visitors) Need to add some type of threshold of broad community support (petition, signatures (specific number or % of population or voters), official action by a service club or group). What's reasonable or balanced?
- Council request to name or rename a facility – can the Council make a request? Do they need to follow the assigned process or can they bypass any of the steps?
- Staff Report – Provided a good summary of site and current request. Used the various criteria in the resolution to communicate information.
- Public Input Process – We held a public hearing at our meeting. A public hearing is a formal process with checks in place to ensure fairness and consistency. We also received LOTS of feedback from sub times comments, emails, even a community poll. Did that reach everyone that needed to know? Do we add all this to the public record or summarize the information for review? Send information to LHAB in advance of their monthly meeting so they can forward feedback or a recommendation for staff report or an LHAB representative can attend public hearing on behalf of LHAB (not individual) to share their feedback or recommendation for the public record.
- Can a board member abstain? If they abstain, can they participate in the process? This should be addressed in advance of the public hearing or meeting where action is being taken so board members understand what reasons are acceptable and when they need to share this information.
- Review Process – Add timeline to manage expectations. Include time for LHAB to provide input. Clarify that the applicant (or designee) must present proposal to board. Does the PRAB make a decision that night based on review or public input or should they take action at the next meeting? Can the PRAB suggest something else based on review process (different than the initial application) or do any changes need to go back to the original applicant and start the process over? Should the PRAB or assigned staff send a memo or report regarding the process and their recommendation to Council after the recommendation is made or wait until the Board has approved their meeting minutes at the next meeting. Provide “next steps” regarding how the recommendation is forwarded to Council and how it will be considered.
- Council Action – Council will receive information and determine if it will be put on a future Council agenda for action. Council can table the request, ask for additional information or more public input, accept the recommendation, consider alternatives and/or take action.
- Is there an appeal process? PRAB said no, Council makes final decision.
- Resolution: How does section 1A(1) align with B9?

**Current Review Process with suggested changes:** According to City policy the process to rename a public facility is as follows:

- An application will be submitted to the City.
- The City will provide verification of submittal, review for completeness, request additional information as needed and propose anticipated timeline for review.

- Application will be shared with LHAB or others to provide information for report. Additional methods may be used to generate public input regarding the request
- A staff report will be prepared.
- The proposal will be reviewed by the Parks and Recreation Advisory Board (PRAB) at a meeting where public input will be taken at a public hearing.
- The PRAB will review request and eventually forward a recommendation to City Council for consideration.
- Council will determine next steps which could include requesting additional information, gathering more public input, tabling the topic and/or adding the topic to a future Council meeting for consideration.

**Review Criteria:** When considering an application, a staff report will be prepared to respond to the following criteria (based on information in the resolution). Not all criteria will be relevant to every request but should be considered.

1. The renaming and reconsideration of current names of parks, facilities & natural areas is allowed but discouraged. Name changes will be subject to a critical review.
2. Information on the past, present and future name and use of the building, road or land.
3. How will the name or new name create an enduring legacy for the city?
4. Will the name remain relevant as the city changes and grows?
5. Does the name reflect the significance of a feature or appropriate to the location?
6. Does the name reflect the current mission and vision of the city?
7. Did an individual or entity (past or present) donate substantial monies or land or has been otherwise instrumental in the acquisition, development or use of the property;
8. There is broad public support. The request is preferred by residents of the neighborhood surrounding the public facility or would create a positive image.
9. Change avoids undue commercialization of the park and/or recreational facility.
10. Individual name is considered posthumously (3 years) and the person should have been exceptionally dedicated to or demonstrated excellence in service or risked their life to protect others.
11. When naming an historic place, consideration will be given to its founders, other historical figures, Native American heritage, local landmarks, prominent geographical locations and natural features.
12. Is the name /renaming associated with a significant contribution or gift?
13. Other information may be included for consideration.

**Next Steps:** The PRAB and the LHAB will review the resolution, application and process at the February 22 virtual meeting at 5:30 p.m.



**City of Lakewood application instructions for name/renaming  
City parks, streets or public facilities.**

We thank you for your interest and time in completing the application for name/renaming a City park, street or public facility.

Following is the process for submitting and review of your application.

1. Please carefully read the Resolution No. 2016-2018 provided in this packet. The Resolution provides further details regarding application questions, criteria, and the timeline for the name/renaming application.
2. Complete the application and include any maps or relevant supporting documents.
3. Submit your completed application and supplemental information by mail or electronically to: City of Lakewood, Office of the City Clerk, 6000 Main St. SW, Lakewood, WA 98499 OR [bschumacher@cityoflakewood.us](mailto:bschumacher@cityoflakewood.us)
4. The City will review for completeness and provide verification of submittal.
5. A staff report will be prepared. Additional information may be needed and staff will contact you with the anticipated timeline for review.
6. The City's Parks and Recreation Advisory Board (PRAB) will provide review at a future meeting. The Board typically meets on the 4<sup>th</sup> Tuesday of each month at 5:30 p.m.
7. Following the PRAB review, a recommendation will be forwarded to City Council for consideration. The topic will be added to a future meeting for discussion and public input.
8. Additional public notices may be placed to generate public input regarding the request.

Please contact the City Clerk at 253-983-7705 if you have any questions.

RESOLUTION NO. 2016-18

A RESOLUTION of the City Council of the City of Lakewood, Washington, relating to parks and public facilities, creating a policy and procedure for naming/renaming City parks and facilities.

WHEREAS, the City Council may have occasions to name or rename City parks and other City facilities; and,

WHEREAS, it is appropriate to establish criteria and procedures for the official naming/renaming of City parks and other facilities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows:

Section 1.

A. The naming/renaming of City Parks and other City facilities shall only be in accordance with the procedures and criteria set forth below. Once adopted, name changes should occur on an exceptional basis only. Permanent naming/renaming opportunities: (1) are non-sponsorship and non-fundraising related opportunities; (2) are permanent and do not expire; and (3) are opportunities that comply with this policy.

B. The following criteria shall be considered:

1. The past, present and future history of the land or community should be considered. Consideration for naming and re-naming should ensure that:
  - a) It is in the best interest of the city and provides a worthy and enduring legacy for the city.
  - b) The name reflects the significance of a feature and the mission and vision of the city.
  - c) The name is appropriate to the location and remains relevant as the city grows and changes.
2. The individual or entity who has donated substantial monies or land or has been otherwise instrumental in the acquisition of the property;
3. The articulated preference of residents of the neighborhood surrounding the public facility;
4. Engender a strong, positive image.
5. Have broad public support.

6. Avoid undue commercialization of the park and/or recreational facility.

**7. Outstanding Individuals**

Outstanding individuals will be considered posthumously . Consideration will be given when:

- a) The person was exceptionally dedicated or demonstrated excellence in service in ways that made a significant contribution to the land, community, park, or city department; or
- b) The person risked his or her life to save or protect others.

**8. The naming of historic events, culture, people and places:**

When a park and/or facility is associated with or located near events, people, and places of historic, cultural or social significance: consideration will be given to naming the park, facility, etc., after such events, people and places. This history may include its founders, other historical figures, Native American heritage, local landmarks, prominent geographical locations, and natural features.

**9. Gift Related Naming**

A gift-related naming occurs when a donor makes a significant contribution that adds considerable value to the City of Lakewood. If the city benefits from the generosity of residents, businesses and foundations, the significance of the donation may warrant consideration for requests from either the donor or another party to acknowledge such a gift by naming. Decisions regarding such recognition are made on a case-by-case basis and will take into consideration the total cost of the project, the availability of other funds and the level of financial contribution. All gift-related naming will be documented by a written donor agreement. As a guideline, the threshold for considering the naming of an asset will include one or more of the following:

Land for the majority of the park was deeded to the City by the donor.

- a) Contribution of a minimum of 60% of the capital construction costs associated with developing the park/facility.
- b) Provision of a minimum 20-year endowment for the continued maintenance, operation and/or programming of the Asset.

**10. Renaming**

The renaming and reconsideration of current names of parks, facilities, natural areas, etc., is allowed but discouraged. Name changes will be subject to a critical review that includes consideration of the original justification for the current name, the monetary value of prior contributors, and the rationale for changing the name. The renaming process would follow all other steps in the Naming process.

The naming of physical entities is intended to be in place for the life of the specific physical entity. If, in the determination of the City Council, circumstances change so that the purpose for which the physical entity was established is significantly altered or if the physical entity is no longer needed or habitable, they will detennine an appropriate way to recognize the donor's naming gift in perpetuity. If the City and the

donor(s) previously established a contract that provides a practicable course of action, then that action shall be followed.

#### **11. Moral Clause**

Under circumstances that would cast a negative image upon the City (such as committing a serious crime), any naming of City-owned facilities in honor of an individual, family or group may be revoked at the discretion of the City Council.

The names of individuals or corporations or groups involved in controversial enterprises or activities that would be detrimental to the mission or image of the City should be avoided. The donation of land, facilities, or funds for the acquisition, renovation or maintenance of land or facilities, shall not constitute an obligation by the City to name the land and/or facility or any portion thereof after an individual, family or organization.

#### **12. Modification or Relocation of Property and Names**

As modifications are made to property over time, situations may occur where it is in the best interest of the city to relocate, modify, or reallocate named city property. This is to insure that the original purpose of the naming and the donor's wishes, if built with private funds, are preserved as appropriate.

C. Prior to City Council approval, the proposed naming information will be reviewed by the appropriate City staff or committee who will consider names based on the criteria outlined below and with consideration of public comment. The following guidelines shall be followed for naming/renaming of City parks and other City facilities:

1. If the City Council determines that a City Park or other City facility should be named or renamed, the City shall solicit suggestions for names from private organizations and individuals. All suggestions, whether solicited or independently offered, shall be acknowledged and recorded by the City.
2. Following a review of recommendations, suggestions and public comments, the City Council shall determine the name for City parks and other City facilities.
3. There shall be a lapse of at least thirty six (36) months between the date of the death of the person(s) or of the event commemorated and the final naming or renaming of the City park or City facility; or at the discretion of the City Council.

#### **D. Naming Application Process**

Any group, person, or organization may submit an application to name or re-name a public park, facility, street, natural area or significant capital asset. The application should be submitted to the City Manager. Applications should contain the following information:

Name of applicant

1. Proposed name for asset
2. Background/support for proposed name
3. Demonstrated community support for proposed name

4. Identification of interested/impacted stakeholders
5. Description/Map showing location
6. If proposing to name an asset after an outstanding person, documentation of that person's community or financial contribution to the City, State or Nation's history
7. If proposing to re-name a facility, the application should also include background information on the current name and the rationale for requesting a new name

E. Naming Approval Process

City Council will be advised based on a transparent process and utilize the following steps . The following steps will be used as guidelines for approval:

Advertise intent to name a park or facility or consider proposed names.

1. Refer completed application to appropriate staff or committee for review.
2. Take public comment, the purpose of which is to represent the broad range of demographics and interests of city residents;
3. Forward recommendation to City Council for consideration.
4. Notify the applicant of the application status once the City Council has taken action.

Section 2. That Resolution 1997-2 is hereby repealed.

Section 3. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 3<sup>rd</sup> day of October, 2016.

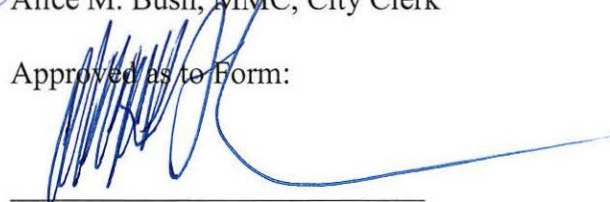
CITY OF LAKEWOOD

Attest:

  
Don Anderson, Mayor

  
Alice M. Bush, MMC, City Clerk

Approved as to Form:

  
Heidi Wachter, City Attorney

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**City of Lakewood**  
Office of the City Clerk  
6000 Main St. SW  
Lakewood, WA 98499  
(253) 589-2489

**Application for name/renaming City parks, streets or public facilities.**

NAME OF APPLICANT

ADDRESS OF APPLICANT

PHONE NUMBER OF APPLICANT

EMAIL ADDRESS FOR APPLICANT

LOCATION OF STREET, PARK OR PUBLIC BUILDING FOR PROPOSAL TO NAME/RENAME

PROPOSED SITE NAME

CURRENT SITE NAME IF PROPOSING TO RENAME

BACKGROUND/HISTORY SUPPORT FOR PROPOSED NAME

DEMONSTRATED COMMUNITY SUPPORT FOR PROPOSED NAME

IDENTIFICATION OF INTERESTED/IMPACTED STAKEHOLDERS

IF PROPSING TO NAME AN ASSET AFTER AN OUTSTANDING PERSON, DOCUMENTATION OF THAT PERSON'S COMMUNITY OR FINANCIAL CONTRIBUTION TO THE CITY, STATE OR NATION'S HISTORY

ANY ASSETS OR RESOURCES TO CONTRIBUTE TO COST ASSOCIATED WITH A NAME CHANGE (SIGNS, ADDRESS CHANGE, ETC.)

YOU ARE WELCOME TO ATTACH ANY MAPS, OR ADDITIONAL INFORMATION THAT RELATES TO THIS REQUEST

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**(PLEASE READ THE INSTRUCTIONS AND RESOLUTION NO. 2016-18 INCLUDED IN PACKET FOR DETAILS AND TIMELINE)**

DATE RECEIVED BY CITY OF LAKEWOOD \_\_\_\_\_ RECEIVED BY \_\_\_\_\_