



**LAKEWOOD CIVIL SERVICE COMMISSION
MEETING AGENDA**
Thursday, March 3, 2022
9:30 a.m.
City Hall
6000 Main Street SW
Lakewood, WA 98499

MEMBERS

Eileen Bisson,
Commission Chair

Dennis Roden,
Commissioner

Gayle Selden,
Commissioner

STAFF

Mary Pandrea,
Secretary-Chief Examiner

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Call to Order

Approval of Minutes
February 3, 2022

New Business

Cancellation of Eligibility
Certification of Entry Police Officer Eligibility List
Certification of Lateral Police Officer Eligibility List
Workforce Demographics

Chief Examiner's Report

Adjourn



Lakewood Civil Service Commission

Thursday, February 3, 2022

9:30 a.m.

Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499

Present: Chair Eileen Bisson, Commissioner Dennis Roden, Commissioner Gayle Selden, HR Director Mary McDougal (substituting for Civil Service Secretary Mary Pandrea), City Attorney Heidi Wachter, Lt. Chris Lawler, Sgt. Jeremy Prater

MINUTES

Call to Order

Chair Bisson called the meeting to order at 9:30 a.m.

Chair Bisson amended the agenda to add an Executive Session after the Approval of Minutes and before Old Business.

Approval of Minutes

It was moved and seconded to approve the minutes for the January 6, 2022 meeting.

Executive Session

Chair Bisson moved to go into executive session to consider qualifications of candidates for public employment. The motion was seconded and carried unanimously.

Chair Bisson announced that the Commission will recess into executive session for approximately 5 minutes pursuant to RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment. The Commission is expected to take final action following the executive session and when addressing Old Business.

Old Business

Cancellation of Eligibility

It was moved and seconded to disqualify Ashley Minero from the Entry Level Police Officer eligibility list.

It was moved and seconded to disqualify Steven Wilson from the Entry Level Police Officer eligibility list.

New Business

Cancellation of Eligibility

It was moved and seconded to disqualify Daniel Granillo from the Lateral Level Police Officer eligibility list.

Certification of Lateral Level Police Officer Eligibility List

It was moved and seconded to approve the Lateral Level Police Officer Eligibility List.

LATERAL POLICE OFFICER ELIGIBILITY LIST
Lakewood Civil Service Commission

Open Continuous

The following is a true and certified list of the final standing of those candidates who qualified for the position of Lateral Police Officer and their dates of expiration from this list:

1. Oleole, James 2-3-22
2. Feleppa, Gregory 1-7-23
3. Bertaina, Cassie 2-3-22
4. Brown, Tony 1-6-23
5. Hamilton, Keanu 1-6-23
6. Luchetti, David 2-3-23
7. Olmstead, Matthew 11-4-22
8. Houn, Jethra 1-6-23
9. Fain, Morgan 12-2-22

Commissioner Roden requested information regarding ethnicity of candidates on the list. Ms. McDougal stated the information will be provided at the next meeting.

Certification of Police Lieutenant Eligibility List

It was moved and seconded to approve the Lieutenant Eligibility List. The motion carried unanimously.

POLICE LIEUTENANT ELIGIBILITY LIST Lakewood Civil Service Commission February 3, 2022

The following is a true and certified list of the final standing of those candidates who qualified for the position of Police Lieutenant.

1. Prater, Jeremy
2. Johnson, Peter
3. Markert, Brian
4. Porche, Charles
5. Paynter, Jeff

Commissioner Roden asked Lt. Lawler to describe the assessment center process. Lt. Lawler noted that the work ranking component considered applicants' work, performance evaluations, and letters of interest. These comprise 50% of the score. Other components are an oral resume, written proposal and presentation, and scenario questions to respond to. Current Lieutenants serve as assessors for the work ranking. Command staff from outside agencies are assessors for the other parts.

Examiner's Report

- Lateral Officer Raquel Brunson starts employment on February 16.
- A Sergeant's process will start soon. The current eligibility list has been extended twice and expires on February 6.
- Entry level police officer testing is scheduled for April 16, and the job posting closes on March 30. There are about 2 dozen applicants currently.
- Lt. Lawler stated that the Entry Police Officer applicants who passed the written and physical testing will be interviewed on February 17, 22 and 23. There are 23 entry level applicants. Also added to the interviews will be 5 to 6 lateral level applicants.
- Commissioner Roden is looking forward to receiving the latest quarterly workforce statistics at the next meeting.
- Lt. Lawler congratulated Sgt. Prater for being first on the Lieutenant's list.
- Any promotion from the Lieutenant list will likely occur in July.

The meeting ended at 9:55 a.m.

Approved by:

Eileen Bisson, Commission Chair

Date

Mary Pandrea, Secretary-Chief Examiner

Date

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