



LAKEWOOD CITY COUNCIL AGENDA

Monday, April 4, 2022

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

Virtual Comments: If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

By Phone: For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press *9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press *6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

- (4) 1. Proclamation recognizing the 54th Anniversary of the Fair Housing Act.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

- (5) 2. South Sound 911 Overview. – *Deborah Grady, Executive Director and Julie Door, Board Chair*
- (29) 3. Youth Council Report.
- 4. Clover Park School District Report.

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (37) A. Approval of the minutes of the City Council retreat of March 12, 2022.
- (39) B. Approval of the minutes of the City Council study session of March 14, 2022.
- (42) C. Approval of claims vouchers, in the amount of \$2,514,591.78, for the period of February 17, 2022 through March 17, 2022.
- (83) D. Approval of payroll checks, in the amount of \$2,577,419.64, for the period of February 16, 2022 through March 15, 2022.
- (85) E. Motion No. 2022-24

Authorizing the execution of a collective bargaining agreement between the City of Lakewood and the American Federation of State, County and Municipal Employees (AFSCME) Local 1938 for the period of January 1, 2022 through December 31, 2023.
- (135) F. Motion No. 2022-25

Appointing Mark Hayes to serve on the Landmarks and Heritage Advisory Board through December 31, 2024.
- (142) G. Items filed in the Office of the City Clerk:
 - 1. Joint Landmarks and Heritage Advisory Board and Parks and Recreation Advisory Board meeting minutes of February 22, 2022.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

R E G U L A R A G E N D A**RESOLUTION****(144) Resolution No. 2022-02**

Authorizing and approving participation in the Public Employees' Retirement System (PERS).

UNFINISHED BUSINESS**NEW BUSINESS****REPORTS BY THE CITY MANAGER**

(155) Adopt a Street and Graffiti Removal Program Update.

(189) Review update to City Naming Policy.

CITY COUNCIL COMMENTS**ADJOURNMENT**

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, on April 11, 1968, the Fair Housing Act was enacted into law, recognizing that no American should have the right to purchase or rent shelter of choice abridged because of race, color, religion, sex, handicap, familial status, national origin, sexual orientation, or gender identity; and

WHEREAS, the year 2022 marks the 54th anniversary of this monumental Civil Rights Act of Congress; and

WHEREAS, the City of Lakewood is committed to the mission and intent to provide fair and equal housing opportunities for all; and

WHEREAS, equality of opportunity for all is a fundamental policy of this nation and our state; and

WHEREAS, discriminatory housing practices create racial and economic segregation in communities that can lead to disparate outcomes in overall quality of life; and

WHEREAS, the City of Lakewood believes that access to fair housing laws have made our communities stronger and city more vibrant; and

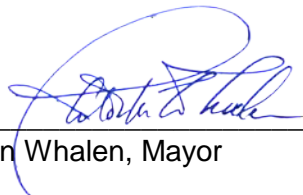
WHEREAS, the City of Lakewood is committed to promoting housing choices and fostering inclusive communities free from housing discrimination.

NOW, THEREFORE, the Lakewood City Council do hereby recognize the 54th Anniversary of the

FAIR HOUSING ACT

and recognizes the many people and organizations in our communities who have opened the doors of housing opportunity to all residents.

PROCLAIMED this 4th day March, 2022.



Jason Whalen, Mayor



SOUTH SOUND 911 OVERVIEW LAKEWOOD CITY COUNCIL MEETING

APRIL 4, 2022



SOUTH SOUND 911
YOUR CONNECTION TO POLICE, FIRE AND MEDICAL AID



WHO WE ARE

SOUTH SOUND 911

- **PUBLIC SAFETY ANSWERING POINT (PSAP)**
 - Police, fire, and medical
 - Serving 38 agencies in Pierce County
- **911 PROGRAM OFFICE**
- **RECORDS AND TECHNICAL SERVICES**

SOUTH SOUND 911



OUR JOURNEY



SOUTH SOUND 911 HISTORY

2011

- Proposition 1

2012-2015

- Law Enforcement Support Agency (LESA) became South Sound 911
- Founding interlocal agreement (ILA) Policy Board & Ops Board
- The first agency joins the consolidation

SOUTH SOUND 911 HISTORY

2016-2021

- Remaining 911 call centers join South Sound 911
- Strategic study conducted
 - Call processing
 - Governance
 - Radio systems
- Facility completed at 3580 Pacific Ave.



NEW FACILITY

Last step to consolidation
vision realized



(C) 2021 Chris Eden Photography



(C) 2021 Chris Eden Photography

BOARD OF DIRECTORS





Julie Door, Board Chair
City of Puyallup Councilmember



Derek Young, Board Vice-Chair
Pierce County Councilmember

BOARD OF DIRECTORS



Michael Brandstetter
City of Lakewood Councilmember



Kathy Hayden
City of Sumner Mayor



Conor McCarthy
City of Tacoma Councilmember



Joe Bushnell
City of Tacoma Councilmember



Matt Holm
CPF&R Commissioner



Pat McElligott
EPF&R Commissioner



Bruce Dammeier
Pierce County Executive



Pat Hulcey
City of Fife Councilmember



Dan Rankin
WPF&R Commissioner

BOARD OF DIRECTORS

- Bylaws
- Elections
- Committees
- Public Development Authority

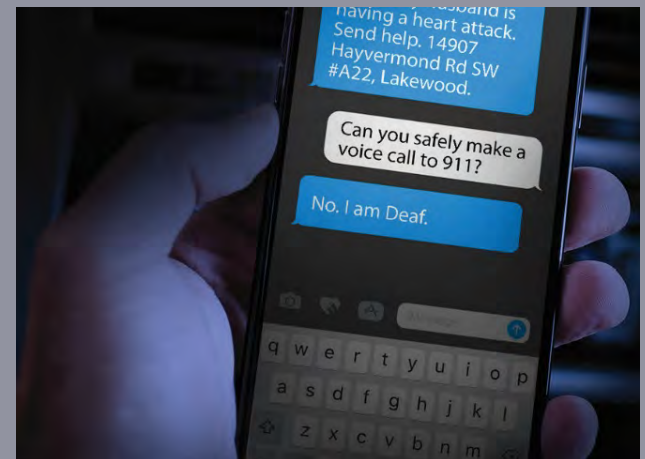
The background image is a high-angle, wide shot of a large, modern control room or operations center. The room is filled with rows of workstations, each equipped with multiple computer monitors. Several people are visible, seated at the desks, focused on their work. The room has a high ceiling with a complex network of steel beams and large windows that allow natural light to enter. The overall atmosphere is professional and busy.

WHAT WE DO

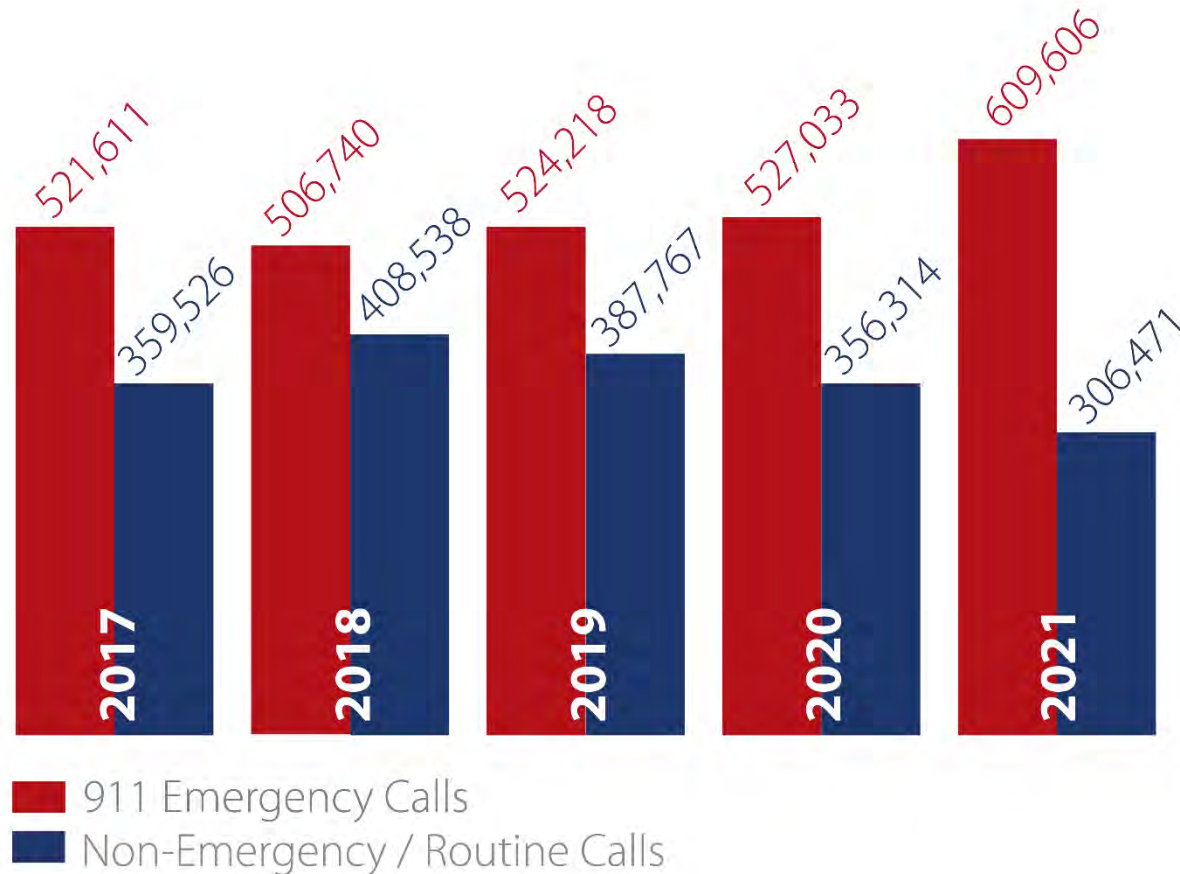
Operations & Support Services

OPERATIONS

- 911 and non-emergency call processing
 - Text-to-911
- Primary radio dispatch – police, fire, and medical
 - Protocols set by partner agencies
- Secondary radio – data dispatch
- Communication Center telephone reports



SOUTH SOUND 911 – CALL TAKING & DISPATCH



SUPPORT SERVICES

- Records Department
 - Public counter
 - Law enforcement records
- Technical Services

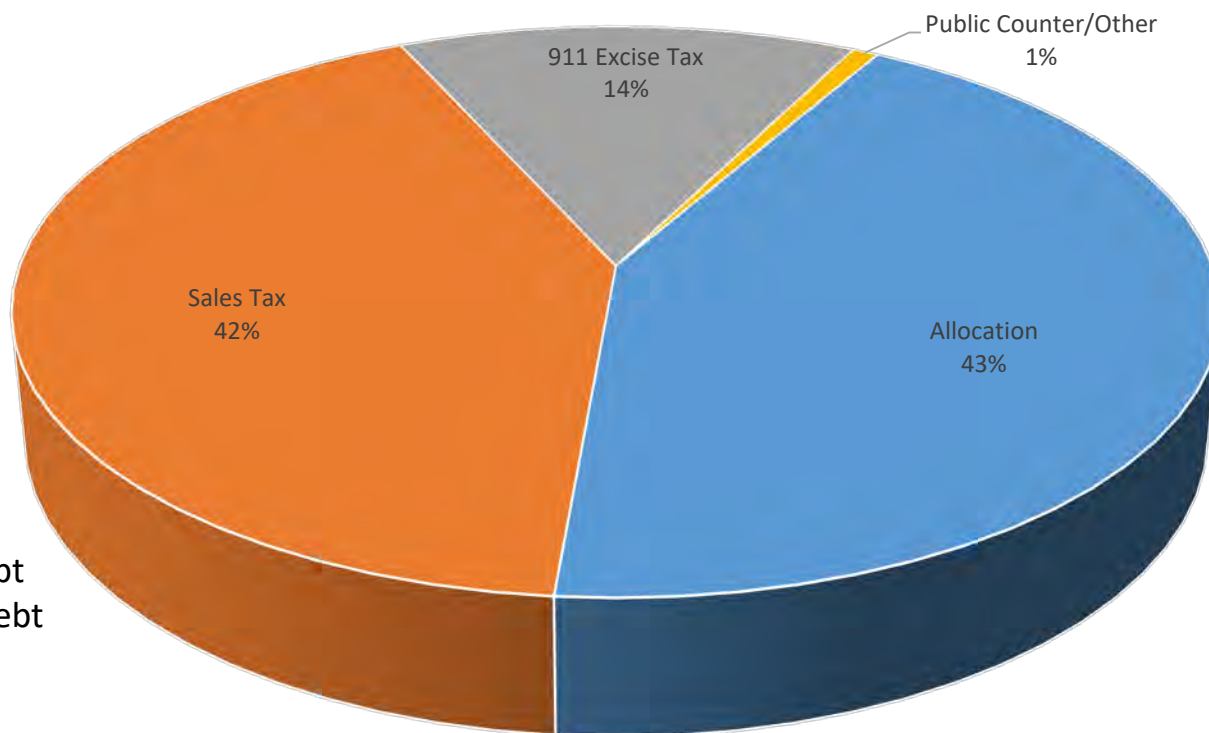




FINANCE & HUMAN RESOURCES

BUDGET & FINANCE

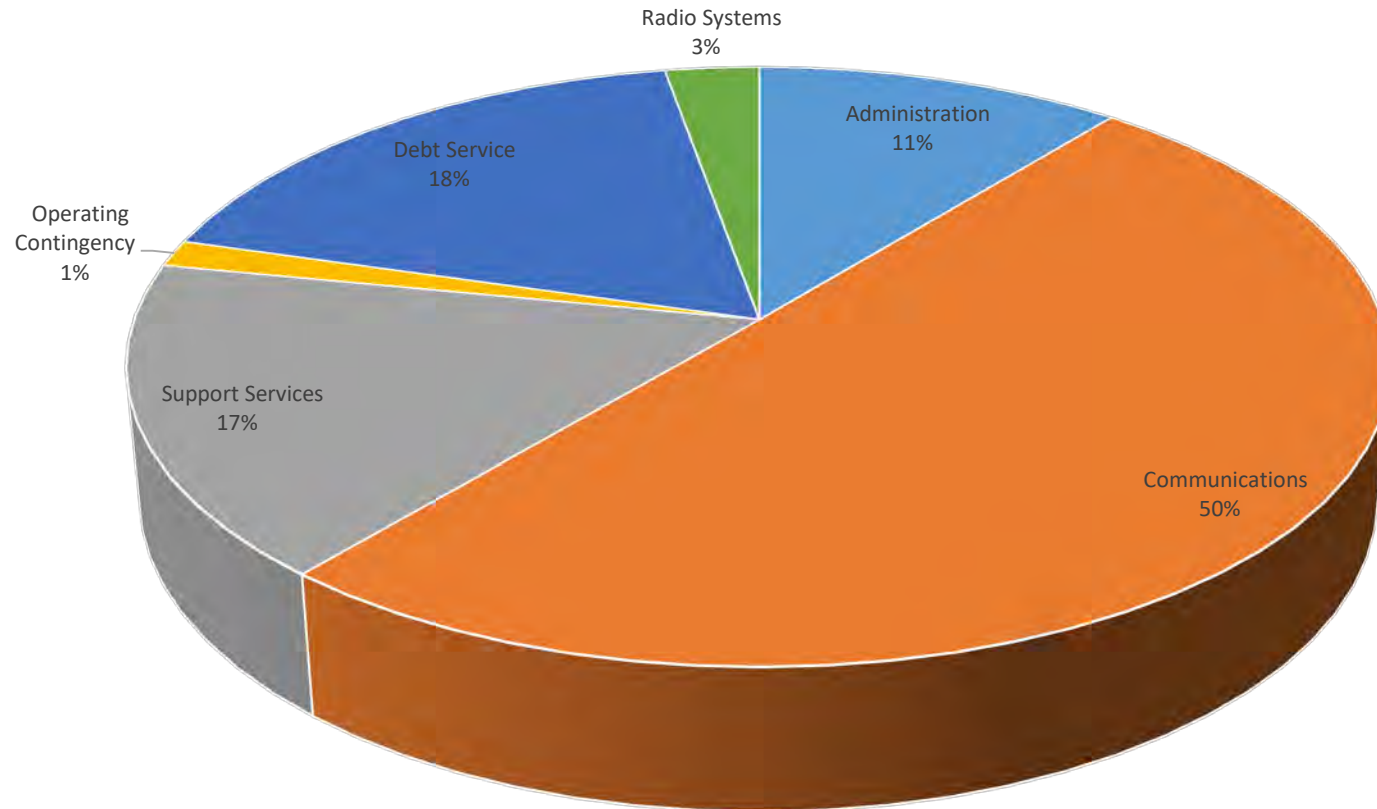
2022 Revenues by Source



- 57% - Ops
- 25% - Radio Debt
- 18% - Facility Debt

BUDGET & FINANCE

2022 Expenditures by Division



PERSONNEL & RECRUITMENT

Current Employee Count	223
Budgeted	245



UP NEXT:

South Sound 911

Laura Lakowske
HR@SouthSound911.org
www.southsound911.org/careers/

Text SS911 to 1-866-447-3911 for more info!

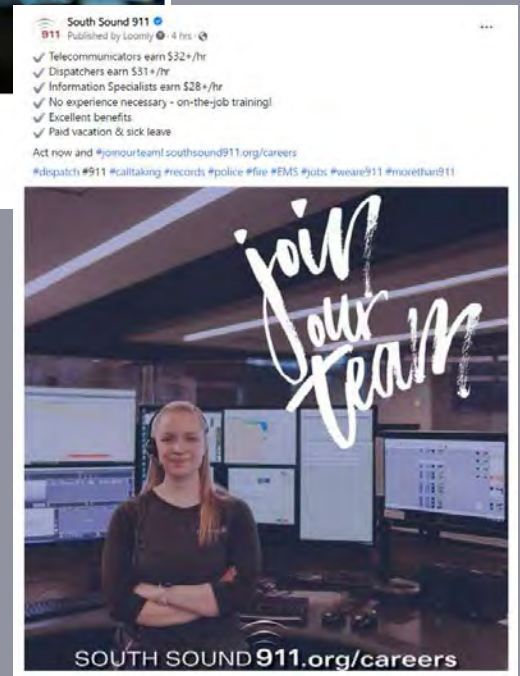
Stephanie - PS...

zoom



COMMUNITY RELATIONS

- Social Media
 - ✓ @SouthSound911 (FB & Twitter)
 - ✓ @OfficialSouthSound911 (IG)
- Media Relations
- Website
- 911 Education
- Volunteer Program



COMMUNITY INVOLVEMENT

Community Relations Team

*Educational speaking engagements,
tours, event reps, Safe Streets
partner*



South Sound 911 Cares

*Employee-driven
charitable giving*



A high-angle, wide shot of a large, modern control room or data center. The room is filled with rows of computer workstations, each with multiple monitors. Several people are visible, working at the desks. The room has a high ceiling with a complex network of steel beams and large windows. The overall atmosphere is professional and high-tech.

OUR FUTURE

THE FUTURE OF SOUTH SOUND 911

- RECORDS MANAGEMENT SYSTEM (RMS) REPLACEMENT
- REGIONAL COLLABORATION FOR OUTAGES
- REMODEL OF 35TH STREET BACKUP FACILITY
- VOLUNTEER PROGRAM
- NEXT GENERATION (NG) 911
- UNIVERSAL CALL TAKING
- 988 AND CRISIS CALLS
- STRATEGIC RETREAT
JUNE 8, 2022

SOUTH SOUND 911



QUESTIONS?



Presentation to Lakewood City Council: Youth Mental Health

Presented by:
Hank Jones
Representative
Lakewood Youth Council

April 4, 2022

Mental Health Issues Experienced by Youth

- Anxiety, depression, ADHD, and trauma
- Teenage suicide rates are climbing in WA
 - Suicide is the no. 2 cause of the death for teenagers
 - **One in five** high school students in our state has considered suicide in the past 12 months.
- Students not given the opportunity to voice their opinions.



Causes of Youth Mental Health Issues

- "Stress from school workload"
- "Feeling disconnected from school and friends"
- "Don't know where to reach out for help" / "help isn't available to me"
- "Kids aren't getting their schoolwork done at all and when they try, they can't focus on it"
- "Forgetting how to interact with people, feeling isolated"
- "Don't feel ambitious or motivated for future"
- "Struggling to focus and stay on top of schoolwork"
- "Anxiety in school"



Influences on Youth Mental Health

- ➡ Global events, cultural affairs and personal actions
- ➡ Schools and community leaders have a profound impact
- ➡ Students need a safe place to seek help



Proposed Solutions for Youth Mental Health

- Express patient and compassionate teaching style
- Stagger tests, essays, and other point-heavy big assignments
- Eliminate late and diminishing credit policy



Proposed Solutions for Youth Mental Health (continued)

- Affordable professional mental health counseling
- Events and socializing opportunities
- Education on healthy stress management and self care





Questions?



Presentation to Lakewood City Council: Youth Mental Health

Presented by:
Hank Jones
Representative
Lakewood Youth Council

April 4, 2022



LAKEWOOD CITY COUNCIL RETREAT MINUTES

Saturday, March 12, 2022

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215- 8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 8:35 a.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen; Deputy Mayor Mary Moss; Councilmembers Mike Brandstetter, Don Anderson, Patti Belle, Linda Farmer and Paul Bocchi.

City Manager John Caulfield welcomed the City Council to the meeting and provided a brief overview of the agenda.

Parks, Recreation and Community Services Director Mary Dodsworth led the City Council through an icebreaker activity where they each spoke about what homelessness looks like to them and what words come to mind when they think of homelessness.

Planning Manager Tiffany Speir reviewed wages for affordable housing in Lakewood, the burden of the cost of housing versus the cost of wages, and shared that according to the 2019 population, 16.6% of the population of Lakewood is in poverty and she spoke about the risk of eviction in Washington State, Pierce County and the city. Discussion ensued.

Planning Manager Tiffany Speir then highlighted homeless management information system (HMIS) data noting that as of March 3rd there were 191 individuals homeless and sleeping in Lakewood of which 128 lived in Lakewood before they were homeless.

Planning Manager Tiffany Speir then reviewed city programs that focus on Human Services, Housing and Homeless Prevention.

Parks, Recreation and Community Services Director Dodsworth shared that the city has directed 1% of the general fund to human services program and spoke about city programs.

Police Chief Mike Zaro spoke about the Behavioral Health Contact Team's role in addressing homelessness and housing. Discussion ensued.

Program Manager Jeff Gumm spoke about the Community Development Block Grant (CDBG), HOME Investment Partnership and the Rental Housing Safety Program. Discussion ensued.

Pierce County Director of Human Services Director Heather Moss provided an overview of the Pierce County Community First Village project which has been mirrored after a program in Austin, Texas. Discussion ensued.

Pierce County Director of Human Services Director Heather Moss then reviewed the Pierce County Comprehensive Plan to End Homelessness (CPEH). She shared that the County Council is reviewing the plan for approval and next steps include outreach to municipalities, implementation and funding pursuit. Discussion ensued.

Duke Paulson, Executive Director, provided an overview activities and services provided by Tacoma Rescue Mission. Discussion ensued.

Andrew Dyke, Partner and Senior Economist, ECONorthwest reviewed the Pierce County Homeless Services Gap Assessment and highlighted the resources needed to provide shelter for all homeless individuals.

Program Manager Tiffany Speir then led the City Council through an exercise where they considered and discussed prioritization of funding in the areas of prevention, intervention, diversion.

City Manager John Caulfield shared that the information presented and discussed today will be collated and recommended actions will be brought forward for City Council consideration at future meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:50 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, March 14, 2022

City of Lakewood

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215- 8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen; Deputy Mayor Mary Moss (arrived at 7:04 p.m.); Councilmembers Mike Brandstetter, Don Anderson, Patti Belle, Linda Farmer and Paul Bocchi.

ITEMS FOR DISCUSSION:

Information Technology Strategic Plan Update.

Chief Information Officer Ken White highlighted the Information Technology 6-Year Strategic Plan. He reviewed projects completed in 2021 and those in progress and anticipated for 2022. Discussion ensued.

Review of South Sound Military and Communities Partnership (SSMCP) Work Plan.

Program Manager Bill Adamson, who was joined by Program Coordinator Maria Tobin, highlighted the 2021-2022 work plan items which focuses on childcare initiatives, affordable housing, congestion management solutions and advocacy at the state level.

ITEMS TENTATIVELY SCHEDULED FOR THE MARCH 21, 2022 REGULAR CITY COUNCIL MEETING:

1. Proclamation recognizing March as Women's History month.
2. Authorizing the award of a construction contract for the JBLM North Access Improvement Phase 2 project.
3. Authorizing the execution of an agreement for City Hall architectural, engineering, and workspace design services. – (Motion – Regular Agenda)

4. Review of FY 2022 Community Development Block Grant (CDBG) Annual Action Plan. – (Reports by the City Manager – Regular Agenda)
5. Clover Creek Flood Mitigation Alternative Study Update. – (Reports by the City Manager – Regular Agenda)
6. Review of the 2021-2040 Tacoma-Pierce County Solid & Hazardous Waste Management Plan. – (Reports by the City Manager – Regular Agenda)

REPORTS BY THE CITY MANAGER

City Manager Caulfield shared that the JBLM North Access Improvement project has a financial shortfall of \$1.953 Million and it is recommended that the general fund be used to complete the project as planned. He shared that approval of a construction contract with R.L. Alia Company, Inc., will come forward for City Council approval on March 21st. Public Works Engineering Director Bucich then reviewed the status and costs associated with the project. Discussion ensued related to the installation of cluster mailboxes, this item will come forward at a future meeting for direction by the City Council.

City Manager Caulfield reported that Sound Transit System Expansion Committee met last week and approved the 9 proposed Lakewood Station projects to move forward and he met with the CEO of Pierce Transit last week to discuss Bus Rapid Transit (BRT).

He shared that a team has been formed to participate in the Pierce County Unified Sewer Plan planning process, Senator Murray is accepting submissions for a Congressional directed spending program and the city will submit a proposal for the South Tacoma Way from 80th to 88th Street project.

He reported that Shelly Helder, Gordon Thomas Honeywell Governmental Affairs will provide a State Legislative Session Update at the April 18th City Council meeting.

He shared that the Reel96 Film Festival will be held on Saturday, March 19th at 3:00 p.m.

CITY COUNCIL COMMENTS

Councilmember Anderson shared that last week he attended the Association of Defense Communities (ADC) Conference and he was elected to a 3-year term to the ADC Board.

Deputy Mayor Moss shared that last week she attended the Air Force Association McChord Chapter meeting nothing that the Air Force Ball will be held on September 10th and an Air Show will be scheduled for 2023. Moss also shared that she attended the 62d Airlift Wing Civic Leaders Social this evening.

Mayor Whalen reflected on the City Council retreat. He shared that he met with Pierce Transit last week where there was discussion about service delivery decreases due to the lack of drivers and Bus Rapid Transit. He shared that he will attend the Reel96 Film event.

Mayor Whalen announced that the City Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the city litigation or potential litigation. The City Council is not expected to take action following the Executive Session other than to adjourn the meeting.

The City Council recessed at 8:42 p.m. and reconvened at 8:57 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:57 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



To: Mayor and City Councilmembers

From: Tho Kraus, Deputy City Manager

Through: John J. Caulfield, City Manager

Date: April 4, 2022

Subject: Claims Voucher Approval

Check Run Period: February 17, 2022 – March 17, 2022

Total Amount: \$ 2,514,591.78

Checks Issued:

02/22/22	Checks 95891	\$ 5,234.04
02/28/22	Checks 95892-95928	\$ 53,845.19
03/15/22	Checks 95929-96014	\$ 226,109.05

EFT Checks Issued:

02/28/22	Checks 18857-18910	\$ 638,939.32
03/15/22	Checks 18911-19005	\$ 1,450,726.63
03/17/22	Checks 19006-19013	\$ 139,848.89

Voided Checks:

03/17/22	Check 95624	\$ 111.34
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Grand Total \$ 2,514,591.78

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

Dana Kapla
Assistant Finance Director

Tho Kraus
Deputy City Manager

John J. Caulfield
City Manager

City of Lakewood - Accounts Payable Voucher Report

Heritage Bank							Page 1 of 40
Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
18857	2/28/2022	011591		911 SUPPLY INC,			\$5,815.85
001.0000.15.521.22.31.008			2/8/2022	INV-2-16391	PD Badges	4,670.88	
001.0000.15.521.22.31.008			2/10/2022	INV-2-16492	PD Uniform: Cockle	141.88	
001.0000.15.521.22.31.008			2/10/2022	INV-2-16493	PD Nameplates	30.80	
001.0000.15.521.22.31.008			2/11/2022	INV-2-16515	PD Uniform Supplies	399.69	
001.0000.15.521.22.31.008			2/16/2022	INV-2-16592	PD Uniform Supplies New Recrui	442.68	
001.0000.15.521.22.31.008			2/17/2022	INV-2-16599	PD Pouches	129.92	
18858	2/28/2022	002293		AHBL INC,			\$31,076.38
001.0000.07.558.60.41.001			1/31/2022	130066	CD 01/01-01/25 Land Use Planni	4,030.00	
192.0009.07.558.60.41.001			1/31/2022	130160	SSMP AG 2021-070 12/26/21-01/2	27,046.38	
18859	2/28/2022	012964		ALTA LANGUAGE SERVICES INC,			\$180.00
001.0000.13.558.70.41.001			2/21/2022	IT576825	ED Climate Change Survey: Tran	180.00	
18860	2/28/2022	002157		BUD CLARY,			\$34,132.99
501.9999.51.594.48.64.005			2/23/2022	3MP565	PKFL State Contract #05916. Re	31,788.00	
501.9999.51.594.48.64.005			2/23/2022	3MP565	Sales Tax	2,670.19	
501.9999.51.594.48.64.005				3MP565	PKRC Disc For Prompt Pymt with	-300.00	
501.9999.51.594.48.64.005				3MP565	Sales Tax	-25.20	
18861	2/28/2022	010262		CENTURYLINK,			\$175.62
503.0000.04.518.80.42.001			2/14/2022	253-589-8734 340B	IT 02/14-03/14 Phone	175.62	
18862	2/28/2022	000536		CITY TREASURER CITY OF TACOMA,			\$1,199.55
101.0000.11.542.64.47.005			2/23/2022	100665891 02/23/22	PKST 01/58-02/22 7309 Onyx Dr	19.44	
101.0000.11.542.64.47.005			2/23/2022	101198351 02/23/22	PKST 12/22/21-02/22/22 9214 78	159.29	
101.0000.11.542.64.47.005			2/24/2022	100228754 02/24/22	PKST 12/23/21-02/23/22 11199 G	54.66	
101.0000.11.542.64.47.005			2/24/2022	100228973 02/24/22	PKST 12/23/21-02/23/22 10699 G	55.38	
101.0000.11.542.64.47.005			2/24/2022	100254732 02/24/22	PKST 01/26-02/23 11023 GLD SW	19.07	
101.0000.11.542.64.47.005			2/24/2022	100707975 02/24/22	PKST 01/26-02/23 7403 Lkwd Dr	35.24	
101.0000.11.542.64.47.005			2/22/2022	100228921 02/22/22	PKST 12/21/21-02/18/22 7702 St	49.76	
101.0000.11.542.64.47.005			2/22/2022	100228932 02/22/22	PKST 01/22-02/18 8300 Steil Bl	143.95	
101.0000.11.542.64.47.005			2/22/2022	100228949 02/22/22	PKST 01/22-02/18 8200 Steil Bl	67.54	
101.0000.11.542.63.47.006			2/22/2022	100429839 02/22/22	PKST 12/21/21-02/18/22 7198 St	51.71	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.542.64.47.005			2/14/2022	100432466 02/14/22	PKST 12/14/21-02/11/22 5911 11	4.09	
101.0000.11.542.63.47.006			2/15/2022	100415564 02/15/22	PKST 01/15-02/14 9450 Steil Bl	67.06	
101.0000.11.542.63.47.006			2/15/2022	100415566 02/15/22	PKST 01/15-02/14 9000 Steil Bl	66.24	
101.0000.11.542.63.47.006			2/15/2022	100415597 02/15/22	PKST 01/15-02/14 10000 Steil B	68.41	
101.0000.11.542.64.47.005			2/15/2022	101086773 02/15/22	PKST 01/15-02/14 9550 Steil Bl	23.96	
101.0000.11.542.63.47.006			2/17/2022	100471519 02/17/22	PKST 01/15-02/14 8312 87th St	47.95	
101.0000.11.542.64.47.005			2/17/2022	101085191 02/17/22	PKST 12/17/21-02/16/22 6802 St	113.05	
101.0000.11.542.63.47.006			2/16/2022	101208464 02/16/22	PKST 12/16/21-02/15/22 8003 On	152.75	
18863	2/28/2022	002994		CORDANT HEALTH SOLUTIONS,			\$396.91
001.0000.02.523.30.41.001			1/31/2022	TC-42210013122	MC 01/22 UA's	396.91	
18864	2/28/2022	011638		FELDMAN, JORDAN			\$531.00
001.0000.15.521.40.43.004			2/24/2022	03/05-03/13 Per Diem	PD 03/07-03/13 DARC Level 1 Tr	531.00	
18865	2/28/2022	009689		FLO HAWKS,			\$3,340.70
001.0000.11.576.80.48.001			2/10/2022	66170616	PKFC 02/10 Excavation Crew 880	3,053.27	
401.0000.11.531.10.48.001			2/7/2022	66168821	PKSW 02/07 Maint. Drain Cleani	287.43	
18866	2/28/2022	012975		FOSTER GARVEY PC,			\$8,268.00
192.0007.07.594.58.61.007			2/9/2022	2812910	SSMP Thru 01/31 Tactical Tailo	8,268.00	
18867	2/28/2022	012996		GREYSTONE TACTICAL,			\$6,983.46
001.0000.15.521.22.35.010			1/28/2022	202200183	PD Pepperball VKS Magazine 15r	135.00	
001.0000.15.521.22.35.010			1/28/2022	202200183	PD Pepperball VKS Launcher (2-	5,394.60	
001.0000.15.521.22.35.010			1/28/2022	202200183	PD Pepperball VXR Projectiles	279.00	
001.0000.15.521.22.35.010			1/28/2022	202200183	PD PepperBall VXR Projectiles	540.00	
001.0000.15.521.22.35.010			1/28/2022	202200183	Sales Tax	13.50	
001.0000.15.521.22.35.010			1/28/2022	202200183	Sales Tax	539.46	
001.0000.15.521.22.35.010			1/28/2022	202200183	Sales Tax	27.90	
001.0000.15.521.22.35.010			1/28/2022	202200183	Sales Tax	54.00	
18868	2/28/2022	000724		HART HEALTH & SAFETY,			\$515.93
504.0000.09.518.11.31.010			2/8/2022	1000304	RM First Aid Kit Supplies	515.93	
18869	2/28/2022	012411		HERRERA-VELASQUEZ, MURIEL			\$2,000.00
001.9999.11.565.10.41.020			2/28/2022	65	PKHS 02/16-02/28 Lakewood's Ch	2,000.00	
18870	2/28/2022	012308		HONEY BUCKET,			\$110.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.02.523.30.47.004			2/7/2022	0552585077	MC 02/07-03/06 Sani Can: 8714	110.00	
18871	2/28/2022	011300		HORWATH LAW PLLC,			\$41,958.00
001.0000.02.512.51.41.004			2/15/2022	January 2022	MC AG 2020-203 01/22 Public De	39,333.00	
001.9999.02.512.51.41.001			2/15/2022	January 2022	MC 01/22 Investigator Svcs	2,625.00	
18872	2/28/2022	008466		KBH CONSTRUCTION CO,			\$38,697.12
301.0014.11.594.76.63.001			2/15/2022	1611	PK AG 2021-377 Angle Ln Improv	38,697.12	
18873	2/28/2022	008202		KPG INC,			\$1,426.60
301.0020.11.594.76.41.001			2/4/2022	1-10222	PK AG 2021-270 Thru 01/27 Ward	1,426.60	
18874	2/28/2022	000299		LAKEVIEW LIGHT & POWER CO.,			\$3,447.77
101.0000.11.542.64.47.005			2/7/2022	67044-002 02/07/22	PKST 01/03-02/03 Pac Hwy & STW	81.53	
101.0000.11.542.64.47.005			2/7/2022	67044-012 02/07/22	PKST 01/03-02/03 Hwy 512 & STW	113.86	
101.0000.11.542.63.47.006			2/7/2022	67044-014 02/07/22	PKST 01/07-02/07 Hwy 512 & STW	91.54	
101.0000.11.542.64.47.005			2/7/2022	67044-016 02/07/22	PKST 01/03-02/03 40th Ave SW	66.18	
101.0000.11.542.64.47.005			2/7/2022	67044-031 02/07/22	PKST 01/03-02/03 84th St S & S	70.91	
101.0000.11.542.64.47.005			2/7/2022	67044-032 02/07/22	PKST 01/03-02/03 100th ST SW &	91.36	
001.0000.11.576.80.47.005			2/7/2022	67044-048 02/07/22	PKFC 01/03-02/03 2716 84th St	30.32	
101.0000.11.542.64.47.005			2/7/2022	67044-050 02/07/22	PKST 01/03-02/03 Lkwd Dr SW/St	86.53	
101.0000.11.542.64.47.005			2/7/2022	67044-053 02/07/22	PKST 01/03-02/03 4648 Steil Bl	61.63	
101.0000.11.543.50.47.005			2/7/2022	67044-074 02/07/22	PKST 01/03-02/03 9424 Front St	802.73	
001.0000.11.576.80.47.005			2/7/2022	67044-075 02/07/22	PKFC 01/03-02/03 8807 25th Ave	201.80	
101.0000.11.542.64.47.005			2/7/2022	67044-078 02/07/22	PKST 01/03-02/03 100th St SW &	122.24	
101.0000.11.542.64.47.005			2/7/2022	67044-079 02/07/22	PKST 01/03-02/03 96th St S & S	184.65	
101.0000.11.542.64.47.005			2/7/2022	67044-080 02/07/22	PKST 01/03-02/03 8802 STW	83.59	
101.0000.11.542.64.47.005			2/7/2022	67044-081 02/07/22	PKST 01/03-02/03 3601 Steil Bl	78.86	
101.0000.11.542.63.47.006			2/7/2022	67044-083 02/07/22	PKST 01/03-02/03 40th & 100th	117.08	
101.0000.11.542.64.47.005			2/7/2022	67044-084 02/07/22	PKST 01/03-02/03 Steil & Lkvw	89.85	
101.0000.11.542.63.47.006			2/7/2022	67044-085 02/07/22	PKST 01/03-02/03 26th & 88th S	47.70	
101.0000.11.542.63.47.006			2/7/2022	67044-087 02/07/22	PKST 01/03-02/03 123rd & BPW S	89.66	
101.0000.11.542.63.47.006			2/7/2022	67044-089 02/07/22	PKST 01/03-02/03 9520 Front ST	53.15	
101.0000.11.542.64.47.005			2/14/2022	67044-004 02/14/22	PKST 01/10-02/10 108th St SW &	77.88	
101.0000.11.542.64.47.005			2/14/2022	67044-010 02/14/22	PKST 01/10-02/10 108th St SW &	71.71	
101.0000.11.542.64.47.005			2/14/2022	67044-017 02/14/22	PKST 01/10-02/10 112th St SW &	74.22	
101.0000.11.542.64.47.005			2/14/2022	67044-030 02/14/22	PKST 01/10-02/10 112th ST SW &	78.05	
101.0000.11.542.63.47.006			2/14/2022	67044-072 02/14/22	PKST 01/10-02/10 11302 Kendric	139.57	
502.0000.17.542.65.47.005			2/14/2022	67044-073 02/14/22	PKFC 01/10-02/10 11420 Kendric	377.13	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.542.63.47.006			2/14/2022	67044-091 02/14/22	PKST 01/10-02/10 4713 111th St	64.04	
18875	2/28/2022	000288		LAKEWOOD HARDWARE & PAINT INC,			\$580.98
001.0000.11.576.81.31.001			2/11/2022	671663	PKFC Spray Paint	71.92	
001.0000.11.576.81.31.001			2/17/2022	672057	PKFC Faucet	60.49	
001.0000.11.576.81.31.001			2/10/2022	671522	PKFC Maint Supplies	399.11	
001.0000.11.576.81.31.001			1/26/2022	670160	PKFC Jasco Remover Non-Methyle	49.46	
18876	2/28/2022	012555		MALAGON, IXTLACCIHUATL			\$288.08
001.0000.02.512.51.49.009			2/16/2022	January 2022	MC 01/22 Interpreter	288.08	
18877	2/28/2022	012586		MARSH USA INC,			\$2,247.00
504.0000.09.518.31.46.001			2/23/2022	920053268195	RM 2022-2023 Storage Tank Rene	2,247.00	
18878	2/28/2022	011494		MARTIN, BRIAN			\$162.50
001.0000.06.515.30.41.001			2/18/2022	2202	LG 02/10 Video & Audio Redacti	162.50	
18879	2/28/2022	000360		MCCLATCHY COMPANY LLC,			\$2,691.07
001.0000.07.558.60.44.001			1/31/2022	97086	CD 199432 NOA LU-21-00090	272.71	
001.0000.06.514.30.44.001			1/31/2022	97086	LG 199433 RFQ CH Redesign Stud	620.05	
001.0000.07.558.60.44.001			1/31/2022	97086	CD 200252 01/27 Public Hearing	551.43	
001.0000.07.558.60.44.001			1/31/2022	97086	CD 201482 NOA Short Plat Appl	160.15	
001.0000.07.558.60.44.001			1/31/2022	97086	CD 201484 NOA Short Plat Appl	165.51	
401.0020.41.531.10.44.001			1/31/2022	97086	PWSW 206729 Stormwater Repair	626.87	
401.0000.41.531.10.44.001			1/31/2022	97086	PWSW 209437 Stormwater Mgmt Pr	294.35	
18880	2/28/2022	011935		NEIL, LANI			\$1,000.00
001.0000.11.571.20.41.001			2/23/2022	Invoice #5	PKRC 02/09-02/22 Various Suppo	1,000.00	
18881	2/28/2022	008092		NVL LABORATORIES INC,			\$1,520.38
190.4006.52.559.32.41.001			2/21/2022	2022-0063	CDBG 02/22 MHR-186 Lead Risk A	1,520.38	
18882	2/28/2022	007033		PARAMETRIX,			\$19,577.29
302.0135.21.595.12.41.001			2/2/2022	32909	PWCP AG 2020-019 01/01-01/29 J	19,577.29	
18883	2/28/2022	000407		PIERCE COUNTY,			\$2,574.25
001.0000.15.521.10.41.125			2/24/2022	CI-312980	PD 01/22 Jail Svcs	2,200.48	
631.0003.02.586.10.00.010			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	373.77	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
18884	2/28/2022	012974		PIERCE COUNTY ALLIANCE,			\$399.50
195.0021.02.512.53.41.001			2/2/2022	Jan 2022	MC 01/22 UA's Vet Court	399.50	
18885	2/28/2022	010064		PINTO, MICHELLE			\$781.04
001.0000.02.512.51.49.009			2/16/2022	January 2022	MC 01/22 Interpreter	781.04	
18886	2/28/2022	010429		PMAM CORPORATION,			\$1,445.85
001.0000.15.521.10.41.015			2/8/2022	20220228	PD 01/22 Alarm Monitoring	1,445.85	
18887	2/28/2022	010630		PRINT NW,			\$42.06
001.0000.07.558.60.31.001			2/1/2022	34068401	CD Business Cards: Polaski	42.06	
18888	2/28/2022	009541		PRO FORCE LAW ENFORCEMENT,			\$269.24
001.0000.15.521.10.31.020			2/2/2022	473987	PD MAG116BLK MPI MBUS 3 Sight	99.88	
001.0000.15.521.10.31.020			2/2/2022	473987	PD MAG1167BLK MPI MBUS 3 Sight	72.44	
001.0000.15.521.10.31.020			2/2/2022	473987	Sales Tax	17.23	
001.0000.15.521.10.31.020			2/2/2022	474033	PD MAG1167BLK MPI MBUS 3 Sight	72.44	
001.0000.15.521.10.31.020			2/2/2022	474033	Sales Tax	7.25	
18889	2/28/2022	013207		RAINIER TERRACE APARTMENTS LLC,			\$1,075.00
190.6002.52.559.70.41.001			2/25/2022	AG 2022-033	CDBG AG 2022-033 CV Rent Assis	1,075.00	
18890	2/28/2022	010522		RICOH USA INC,			\$23.61
503.0000.04.518.80.45.002			2/18/2022	5063930806	IT 01/18-02/17 Add'l Images	23.61	
18891	2/28/2022	005365		ROBERT HALF,			\$1,465.20
001.0000.04.514.20.41.001			2/23/2022	59467835	FN Wk Ended 02/18 Walate	1,465.20	
18892	2/28/2022	011508		SCJ ALLIANCE,			\$2,200.00
301.0037.11.594.76.41.001			2/9/2022	66699	PK AG 2020-084 01/02 Thru 01/2	2,200.00	
18893	2/28/2022	012410		SOLON, LISA			\$1,600.00
001.9999.11.565.10.41.020			2/28/2022	66	PKHS 02/16-02/28 Lakewood's Ch	1,600.00	
18894	2/28/2022	000066		SOUND UNIFORM SOLUTIONS,			\$532.73
001.0000.15.521.22.31.008			2/17/2022	202202SU138	PD Jumpsuit: Moffitt	527.23	
001.0000.15.521.22.31.008			2/2/2022	202202SU027	PD Alteration: Belt Loop	5.50	
18895	2/28/2022	003267		SOUTH TACOMA GLASS SPECIALISTS,			\$731.50

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504.0000.09.518.35.48.001			2/7/2022	53220	RM Claim #2022-0006	731.50	
18896	2/28/2022	002881		SPRAGUE PEST SOLUTIONS CO,			\$231.75
502.0000.17.521.50.48.001			2/22/2022	4735014	PKFC 02/22 Pest Control PD	135.36	
001.0000.11.576.81.41.001			2/16/2022	4728689	PKFC 02/16 Pest Control 9115 A	96.39	
18897	2/28/2022	000516		SPRINT,			\$120.47
503.0000.04.518.80.42.001			2/18/2022	482477812-171	IT 01/15-02/14 Phone	120.47	
18898	2/28/2022	009493		STAPLES ADVANTAGE,			\$518.22
001.0000.15.521.10.31.001			2/9/2022	3499718563	PD Office Supplies	164.41	
001.0000.15.521.10.31.001			1/26/2022	3498283429	PD Office Supplies	149.53	
001.0000.15.521.10.31.001			1/26/2022	3498283430	PD Office Supplies	129.69	
001.0000.11.571.20.31.001			1/26/2022	3498283431	PKRC Office Supplies	64.67	
001.0000.11.571.20.31.001			1/26/2022	3498283432	PKRC Office Supplies	9.92	
001.0000.02.512.50.31.001			1/6/2022	3496865119	MC Office Supplies	261.78	
001.0000.02.512.50.31.001				3498448682	MC Office Supplies Return RE:	-261.78	
18899	2/28/2022	000517		STATE AUDITOR'S OFFICE,			\$1,155.00
001.0000.04.514.20.41.001			2/11/2022	L146662	FN Local Common Systems, Accou	1,155.00	
18900	2/28/2022	004202		STETZ CONSTRUCTION,			\$14,129.14
190.4006.52.559.32.41.001			2/22/2022	S2031-02R	CDBG AG 2021-423 MHR-180 B Fen	17,268.94	
190.0000.00.223.40.00.000			2/22/2022	S2031-02R	CDBG AG 2021-423 Retainage	-3,139.80	
18901	2/28/2022	013210		STRATAGEM LAW GROUP PLLC,			\$400.00
001.0000.02.512.51.41.035			1/26/2022	1137	MC 01/26	400.00	
18902	2/28/2022	006497		SYSTEMS FOR PUBLIC SAFETY,			\$4,554.10
504.0000.09.518.35.48.001			1/15/2022	40694	RM Claim # 2021-0061B	2,334.56	
501.0000.51.521.10.48.005			2/14/2022	41231	PDFL Other	415.80	
501.0000.51.521.10.48.005			2/14/2022	41236	PDFL Other	25.99	
501.0000.51.521.10.48.005			2/14/2022	41240	PDFLOther	415.80	
501.0000.51.521.10.48.005			2/14/2022	41256	PDFL Other	415.80	
501.0000.51.521.10.48.005			2/14/2022	41259	PDFL Other	415.80	
501.0000.51.521.10.48.005			2/15/2022	41250	PDFL Other	415.80	
501.0000.51.521.10.48.005			2/15/2022	41253	PDFL Oil Change	92.03	
501.0000.51.521.10.48.005			2/15/2022	41253	PDFL Safety Inspection	22.52	

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18903	2/28/2022	012929		THE ARMORED GROUP LLC,			\$242,500.00
182.0000.15.594.21.64.005			2/3/2022	22-027	PD New Armored Ballistic Tacti	120,000.00	
180.0000.19.594.21.64.005			2/3/2022	22-027	PD New Armored Ballistic Tact	120,000.00	
180.0000.19.594.21.64.005			2/3/2022	22-027	freight	1,250.00	
182.0000.15.594.21.64.005			2/3/2022	22-027	freight	1,250.00	
18904	2/28/2022	012922		TIMBER COAST CONSTRUCTION,			\$1,185.53
190.4006.52.559.32.41.001			2/11/2022	2638	CDBG AG 2021-207 MHR-172 Lee	1,185.53	
18905	2/28/2022	012587		TOWNZEN & ASSOCIATES INC,			\$1,165.00
001.0000.07.558.50.41.001			2/4/2022	21-189	CD 01/22 On-Site Manpower Svcs	1,165.00	
18906	2/28/2022	001924		TRI-TEC COMMUNICATIONS INC,			\$12,530.10
503.0000.04.518.80.48.002			2/11/2022	658863	IT 03/13/22-03/12/23 Phone Sys	11,391.00	
503.0000.04.518.80.48.002			2/11/2022	658863	Sales Tax	1,139.10	
18907	2/28/2022	000564		TUCCI & SONS, INC,			\$104,552.09
301.0014.11.594.76.63.001			2/17/2022	02/17/2022	PK AG 2020-106 Ft. Steilacoom	104,552.09	
18908	2/28/2022	000593		WASHINGTON STATE TREASURER,			\$26,064.43
631.0002.02.586.10.00.020			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	10,814.41	
631.0002.02.586.10.00.010			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	6,275.63	
631.0002.02.586.10.00.090			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	109.92	
631.0002.02.586.10.00.210			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	53.43	
631.0002.02.586.10.00.060			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	779.34	
631.0002.02.586.10.00.130			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	294.81	
631.0002.02.586.10.00.140			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	233.65	
631.0002.02.586.10.00.150			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	1,560.91	
631.0002.02.586.10.00.160			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	618.77	
631.0002.02.586.10.00.030			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	4,306.01	
631.0002.02.586.10.00.050			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	550.05	
631.0002.07.586.10.00.040			2/25/2022	01/22 Bldg. Code	CD 01/22 State Bldg. Code	467.50	
18909	2/28/2022	010239		WEST PIERCE FIRE & RESCUE,			\$7,482.11
001.0000.15.521.10.41.001			2/10/2022	INV22-015	PD 2021 Boathouse	7,482.11	
18910	2/28/2022	012671		WILLIAMS KASTNER & GIBBS PLLC,			\$888.22
105.0001.07.559.20.41.001			2/16/2022	633121	AB Thru 01/31 Terry Emmert	888.22	

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18911	3/15/2022	011591		911 SUPPLY INC,			\$3,872.18
001.0000.15.521.21.31.008			2/16/2022	INV-2-16593	PD Uniform Items: Pistol U Mou	302.51	
001.0000.15.521.22.31.008			2/18/2022	INV-2-16660	PD Uniform: Trousers For Kirkh	132.25	
001.0000.15.521.22.31.008			2/18/2022	INV-2-16661	PD Uniform: Shirt & Trousers F	214.47	
001.0000.15.521.22.31.008			2/18/2022	INV-2-16662	PD Jacket: Yoshikawa	131.99	
001.0000.15.521.22.31.008			2/22/2022	INV-2-16708	PD Uniform Items For New Recru	359.71	
001.0000.15.521.21.31.008			2/22/2022	INV-2-16709	PD Uniform Item: U Mount	302.51	
001.0000.15.521.22.31.008			2/24/2022	INV-2-16782	PD Jackets: McGettigan	678.67	
001.0000.15.521.22.31.008			2/24/2022	INV-2-16784	PD Uniform Items For New Recru	197.43	
001.0000.15.521.22.31.008			2/24/2022	INV-2-16785	PD Shirts/Alterations For Doug	43.99	
001.0000.15.521.22.31.008			3/1/2022	INV-2-16899	PD Uniform: Shirts, Trousers P	583.47	
001.0000.15.521.22.31.008			3/1/2022	INV-2-16903	PD Uniform Items For New Recru	183.43	
001.0000.15.521.22.31.008			3/2/2022	INV-2-16923	PD Uniform: Scabbard, Oc holde	337.48	
001.0000.15.521.22.31.008			3/2/2022	INV-2-16926	PD Uniform Items: Brunson	404.27	
18912	3/15/2022	000005		ABC LEGAL SERVICES LLC,			\$166.95
001.0000.06.515.30.41.001			3/2/2022	11179375.100	LG 21-2-06424-0 Svc Of Process	78.50	
001.0000.06.515.30.41.001			3/3/2022	11180742.100	LG 21-2-06424-0 Proof Of Servi	9.95	
001.0000.06.515.30.41.001			3/12/2022	11232662.100	LG 22-2-04127-2 Svc, Of Proces	78.50	
18913	3/15/2022	011452		AFTERMATH SERVICES LLC,			\$465.00
001.0000.15.521.10.41.001			2/21/2022	JC2022-7447	PD Case 22-02802290 Bio Hazard	275.00	
001.0000.15.521.10.41.001			2/28/2022	JC2022-4265	PD Case 40242 Bio Hazard Clean	190.00	
18914	3/15/2022	002293		AHBL INC,			\$2,210.00
301.0039.11.594.76.41.017			1/31/2022	129947	PK 12/26/21-01/25/22 9203 Vete	2,210.00	
18915	3/15/2022	001685		AMAYA ELECTRIC CORP,			\$480.70
101.0000.11.542.64.48.001			11/19/2021	9312-38	PKST Troubleshoot Eastbound St	506.00	
101.0000.00.223.40.00.000			11/19/2021	9312-38	PKST AG 2020-284 Inv. 9312-38	-25.30	
18916	3/15/2022	001693		AMERICAN REPORTING COMPANY,			\$40.04
190.4006.52.559.32.41.001			3/1/2022	2894354	CDBG MHR-192 Gurley	20.02	
190.4006.52.559.32.41.001			3/1/2022	2894360	CDBG MHR-191 Hogan	20.02	
18917	3/15/2022	010395		ARAMARK REFRESHMENT SERVICES,			\$72.50
001.0000.99.518.40.45.004			2/25/2022	1099983	ND 01/29-02/28 Water Filterati	72.50	
18918	3/15/2022	013202		ASCENDX CONCEPTS INC,			\$34,320.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.9999.51.594.21.64.005			3/8/2022	MIN-01044	PD - Purchase of PD Fleet Vehi	31,200.00	
501.9999.51.594.21.64.005			3/8/2022	MIN-01044	Sales Tax	3,120.00	
18919	3/15/2022	000046		ASSOC OF WASHINGTON CITIES,			\$125.00
196.7001.99.558.65.49.003			3/10/2022	93783	ARPA AWC Training: Thelin	125.00	
18920	3/15/2022	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$16,812.15
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 02/01-02/15	177.72	
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 02/01-02/15	269.83	
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 02/01-02/15	165.32	
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 02/01-02/15	145.84	
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 02/01-02/15	213.74	
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 2/1-2/15	120.45	
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 02/01-02/15	15.94	
501.0000.51.548.79.32.001			2/1/2022	0440997-IN	PKFL 02/01-02/15	197.20	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	104.49	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	314.36	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	253.63	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	430.91	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	112.53	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	130.84	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	95.11	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	317.04	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	82.61	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	206.30	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	340.26	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	115.65	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	71.45	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	212.11	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	285.78	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	122.35	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	149.59	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	184.87	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	149.59	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	183.97	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	69.66	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	178.62	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	64.30	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	221.48	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	117.44	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	193.35	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	167.90	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	246.49	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	217.91	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	413.05	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	293.82	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	361.25	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	199.60	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	32.60	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	41.08	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	40.64	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	84.40	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	196.03	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	178.17	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	50.91	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	421.53	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	237.11	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	96.90	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	151.82	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	213.45	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	208.09	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	99.13	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	128.60	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	104.49	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	336.24	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	170.58	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	93.33	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	116.99	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	107.62	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	58.94	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	114.76	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	35.72	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	393.40	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	207.64	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	324.19	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	164.33	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	89.75	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	93.77	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	74.13	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	29.03	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	277.30	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	217.91	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	142.00	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	202.28	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	233.09	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	215.23	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	92.43	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	187.55	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	192.90	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	88.86	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	50.46	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	32.15	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	388.04	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	20.99	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	43.31	
180.0000.15.521.21.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	99.13	
180.0000.15.521.21.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	186.21	
180.0000.15.521.21.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	64.75	
180.0000.15.521.21.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	54.48	
180.0000.15.521.21.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	55.82	
181.0000.15.521.30.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	41.08	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	92.43	
501.0000.51.521.10.32.001			2/15/2022	0440383-IN	PDFL 2/2-2/15	96.87	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	88.61	
501.0000.51.548.79.32.002			3/1/2022	0445567-IN	PKFL 2/16-3/1	27.57	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	197.71	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	98.46	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	118.15	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	105.55	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	126.03	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	77.59	
501.0000.51.548.79.32.002			3/1/2022	0445567-IN	PKFL 2/16-3/1	57.89	
501.0000.51.548.79.32.001			3/1/2022	0445567-IN	PKFL 2/16-3/1	229.60	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
18921	3/15/2022	011842		AXUM GENERAL CONSTRUCTION,			\$204,886.65
302.0137.21.595.30.63.001			2/28/2022	AG 2021-386 PP # 2	PWCP AG 2021-386 02/01-02/28 S	204,886.65	
18922	3/15/2022	003946		BATTERIES PLUS,			\$172.48
503.0000.04.518.80.31.001			2/28/2022	P49328182	IT Batteries	172.48	
18923	3/15/2022	006119		BCRA,			\$13,842.85
301.0020.11.594.76.63.001			3/4/2022	28983	PK AG 2022-037 02/22 Wards Lak	13,842.85	
18924	3/15/2022	011039		BERK CONSULTING INC,			\$5,707.50
001.9999.07.558.65.41.001			2/28/2022	10644-01-22	CD AG 2021-385 01/22 Tree Pres	940.00	
001.0000.15.521.10.41.001			3/9/2022	10701-02-22	PD 02/22 Proj # R0010701	2,175.00	
001.9999.07.558.60.41.001			9/30/2021	10608-08-21	CD 08/21 COL Western State Hos	2,592.50	
18925	3/15/2022	013189		CANNON CONSTRUCTORS LLC,			\$7,438.17
302.0002.21.595.30.63.001			3/4/2022	AG 2022-004 PP # 1	PWCP AG 2022-004 01/17-03/04	7,438.17	
18926	3/15/2022	013150		CAREER TEAM LLC,			\$8,340.31
001.0000.11.565.10.41.001			3/1/2022	10/21	PKHS AG 2021-285 10/21 Lkwd Wo	1,946.44	
001.0000.11.565.10.41.001			3/1/2022	11/21	PKHS AG 2021-285 11/21 Lkwd Wo	6,393.87	
18927	3/15/2022	009742		CED,			\$326.05
502.0000.17.518.35.31.001			2/16/2022	8541-1020654	PKFC Lights	326.05	
18928	3/15/2022	010262		CENTURYLINK,			\$1,215.02
503.0000.04.518.80.42.001			2/16/2022	253-582-0174 486B	IT 02/16-03/16 Phone	277.93	
503.0000.04.518.80.42.001			2/16/2022	253-582-0669 467B	IT 02/16-03/16 Phone	243.72	
503.0000.04.518.80.42.001			2/16/2022	253-582-1023 738B	IT 02/16-03/16 Phone	65.00	
503.0000.04.518.80.42.001			2/16/2022	253-582-7426 582B	IT 02/16-03/16 Phone	129.03	
503.0000.04.518.80.42.001			2/19/2022	253-588-0011 515B	IT 02/19-03/19 Phone	159.73	
503.0000.04.518.80.42.001			2/19/2022	253-588-4697 855B	IT 02/19-03/19 Phone	50.35	
503.0000.04.518.80.42.001			2/23/2022	206-T31-6789 758B	IT 02/23-03/23 Phone	83.22	
503.0000.04.518.80.42.001			3/1/2022	253-584-2263 463B	IT 03/01-04/01 Phone	83.92	
503.0000.04.518.80.42.001			3/1/2022	253-584-5364 399B	IT 03/01-04/01 Phone	61.06	
503.0000.04.518.80.42.001			3/2/2022	253-581-8220 448B	IT 03/02-04/02 Phone	61.06	
18929	3/15/2022	002120		CHICAGO TITLE CO,			\$210.19
190.4006.52.559.32.41.001			1/13/2022	W2021-TR-21	CDBG MHR-158 Russell MOD DT	210.19	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
18930	3/15/2022	000536		CITY TREASURER CITY OF TACOMA,			\$11,697.34
101.0000.11.542.64.47.005			3/4/2022	100230603 03/04/22	PKST 01/04-03/03 7429 Custer R	51.71	
101.0000.11.542.63.47.006			3/4/2022	100230616 03/04/22	PKST 01/04-03/03 7400 Custer R	66.77	
101.0000.11.542.64.47.005			3/4/2022	100233510 03/04/22	PKST 12/31/21-03/02/22 2310 84	40.38	
101.0000.11.542.63.47.006			3/3/2022	100223530 03/03/22	PKST 02/02-03/02 9315 GLD SW	2,291.32	
502.0000.17.518.35.47.005			3/1/2022	100113209 03/01/22	PKFC 01/29-02/28 6000 Main St	8,697.30	
101.0000.11.542.63.47.006			3/1/2022	100218262 03/01/22	PKST 01/29-02/28 10601 Main St	68.17	
101.0000.11.542.63.47.006			3/1/2022	100218270 03/01/22	PKST 01/29-02/28 10602 Main St	10.79	
101.0000.11.542.64.47.005			3/1/2022	100218275 03/01/22	PKST 01/29-02/28 10511 GLD SW	72.04	
101.0000.11.542.64.47.005			2/25/2022	100228664 02/25/22	PKST 12/24/21-02/24/22 7500 St	67.68	
101.0000.11.542.64.47.005			2/25/2022	100463704 02/25/22	PKST 12/24/21-02/24/22 8211 Ph	4.09	
101.0000.11.542.64.47.005			2/25/2022	100463705 02/25/22	PKST 12/24/21-02/24/22 7912 Ph	4.09	
101.0000.11.542.64.47.005			2/25/2022	100463706 02/25/22	PKST 12/24/21-02/24/22 7902 St	4.09	
101.0000.11.542.64.47.005			2/25/2022	100463728 02/25/22	PKST 12/24/21-02/24/22 10227 G	4.09	
101.0000.11.542.64.47.005			2/25/2022	100463794 02/25/22	PKST 12/24/21-02/24/22 7621 St	4.09	
101.0000.11.542.63.47.006			2/25/2022	101088135 02/25/22	PKST 12/24/21-02/24/22 8104 Ph	54.46	
101.0000.11.542.63.47.006			3/9/2022	100230265	PKST 12/31/21-03/02/22 8200 Ta	60.47	
101.0000.11.542.64.47.005			3/11/2022	100463729 03/11/22	PKST 01/11-03/10 8203 Custer R	4.09	
101.0000.11.542.64.47.005			3/11/2022	100575626 03/11/22	PKST 01/11-03/10 8901 BPW SW	84.33	
101.0000.11.542.64.47.005			3/11/2022	100681481 03/11/22	PKST 01/11-03/10 8601 BPW SW S	107.38	
18931	3/15/2022	005786		CLASSY CHASSIS,			\$875.77
501.0000.51.521.10.48.005			2/11/2022	5400	PD 02/05-02/11 Car Maint	96.57	
181.0000.15.521.21.48.005			2/11/2022	5400	PD 02/05-02/11 Car Maint	91.85	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	17.50	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	15.39	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	9.40	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	24.30	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	5.80	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	23.49	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	32.40	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	32.40	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	15.39	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	11.00	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	32.40	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	23.49	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	9.80	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			1/31/2022	W-1286	PDFL Carwash	7.39	
501.0000.51.521.10.48.005			1/31/2022	W-1287	PDFL Carwash	14.58	
501.0000.51.521.10.48.005			2/28/2022	5423	PDFL Oil Change	96.72	
18932	3/15/2022	000099		CLOVER PARK SCHOOL DISTRICT,			\$1,344.11
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 12/21 Fuel	66.49	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 12/21 Fuel	33.42	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 12/21 Fuel	145.41	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 12/21 Fuel	94.41	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 12/21 Fuel	223.49	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 12/21 Fuel	188.89	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 12/21 Fuel	215.96	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 01/22 Fuel	64.29	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 01/22 Fuel	80.26	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 01/22 Fuel	47.35	
501.0000.51.548.79.32.001			2/25/2022	20289	PKFL 01/22 Fuel	184.14	
18933	3/15/2022	013162		D.A. HOGAN AND ASSOCIATES INC,			\$1,697.53
301.0031.11.594.76.41.001			2/28/2022	22-7486	PK AG 2021-331 Thru 02/28 Ft.	1,697.53	
18934	3/15/2022	000496		DAILY JOURNAL OF COMMERCE,			\$1,129.30
302.0083.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	69.66	
302.0142.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	23.21	
302.0153.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	23.21	
302.0162.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	23.22	
302.0098.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	69.66	
302.0114.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	69.66	
302.0131.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	69.66	
302.0136.21.595.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	69.66	
311.0006.21.535.12.44.001			2/16/2022	3375609	PWCP/PWSC 02/09-02/16 Survey S	69.66	
302.0135.21.595.30.44.001			2/22/2022	3375746	PWCP 02/08-02/22 JBLM North Ac	641.70	
18935	3/15/2022	011920		EILEEN OBRIEN CONSULTING,			\$3,150.00
195.0021.02.512.53.41.001			2/28/2022	1-Mar-22	MC Jan-Feb 2022 BJA Drg Crt	3,150.00	
18936	3/15/2022	013179		ENVIROVECTOR,			\$5,650.00
001.0000.07.558.60.41.001			1/17/2022	070	CD AG 2021-378 01/17 LU-21-000	5,650.00	
18937	3/15/2022	011987		FEDERAL EASTERN INTERNATIONAL,			\$4,774.00
001.0000.15.521.26.35.010			3/2/2022	53290600	PD 10037684E41316- N49 ULW Avo	3,575.00	
001.0000.15.521.26.35.010			3/2/2022	53290600	PD 10037684E41416- N49 ULW Avo	715.00	
001.0000.15.521.26.35.010			3/2/2022	53290600	freight	50.00	
001.0000.15.521.26.35.010			3/2/2022	53290600	Sales Tax	357.50	
001.0000.15.521.26.35.010			3/2/2022	53290600	Sales Tax	71.50	
001.0000.15.521.26.35.010			3/2/2022	53290600	Sales Tax	5.00	

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18938	3/15/2022	013161		GLOBAL INFORMATION TECHNOLOGY,			\$6,860.00
503.0020.04.518.80.41.001			2/18/2022	26417	IT 02/05-02/14 Consulting Svcs	6,860.00	
18939	3/15/2022	007965		GORDON THOMAS HONEYWELL,			\$8,260.00
001.0000.03.513.10.41.001			2/28/2022	Feb 2022 1014	CM AG 2021-359 02/22 Gov'tl Af	5,010.00	
192.0000.00.558.60.41.001			2/28/2022	Feb 2022 1185	SSMCP AG 2021-263 02/22 Gov'tl	3,250.00	
18940	3/15/2022	012423		GUARDIAN ALLIANCE TECH INC.,			\$80.00
001.0000.15.521.40.41.001			2/28/2022	15277	PD 02/22 Social Media Svcs	80.00	
18941	3/15/2022	011900		HEMISPHERE DESIGN INC,			\$11,912.50
001.9999.13.558.70.41.001			3/1/2022	COL220301	ED AG 2021-110 03/22 Build You	11,500.00	
001.0000.13.558.70.41.001			2/8/2022	COL220302	ED 02/08 Woodbrook Map	412.50	
18942	3/15/2022	012308		HONEY BUCKET,			\$104.50
502.0000.17.518.35.41.001			2/25/2022	0552617837	PKFC 02/25-03/24 Sani-Can CH	104.50	
18943	3/15/2022	004036		HORIZON AUTOMATIC RAIN CO,			\$47.02
001.0000.11.542.70.31.001			3/3/2022	3N138508	PKST Supplies: 3411 Chapel St	47.02	
18944	3/15/2022	011300		HORWATH LAW PLLC,			\$42,308.00
001.0000.02.512.51.41.004			3/8/2022	03/08/2022	MC AG 2020-203 02/22 Public De	39,333.00	
001.9999.02.512.51.41.001			3/8/2022	03/08/2022	MC 02/22 Investigator Services	2,975.00	
18945	3/15/2022	000234		HUMANE SOCIETY FOR TACOMA & PC,			\$13,485.50
001.0000.15.554.30.41.008			3/1/2022	IVC0002436	PD AG 2020-261 03/22 Animal Sh	13,485.50	
18946	3/15/2022	011106		J & J AUTOBODY REPAIR INC.,			\$6,647.29
504.0000.09.518.35.48.001			10/14/2021	30070	RM Claim # 2021-0062B	6,647.29	
18947	3/15/2022	010885		JOHNSTON GROUP LLC,			\$4,725.00
001.0000.03.513.10.41.001			3/1/2022	1290	CM AG 2021-360 03/22 Fed. Gov.	4,725.00	
18948	3/15/2022	011961		KELLEY CONNECT COMPANY,			\$3,293.32
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	111.74	
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	12.29	
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	76.55	
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	10.94	

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503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	299.08	
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	9.31	
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	515.26	
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	21.53	
503.0000.04.518.80.45.002			2/28/2022	IN994051	IT 02/22 Copier	586.62	
503.0000.04.518.80.48.003			3/7/2022	IN1000589	IT 1 Yr Maint/Support PaperCut	1,650.00	
18949	3/15/2022	000299		LAKEVIEW LIGHT & POWER CO.,			\$11,850.99
502.0000.17.521.50.47.005			2/21/2022	117448-001 02/21/22	PKFC 01/17-02/17 Lkwd Police S	9,510.05	
101.0000.11.542.64.47.005			2/21/2022	67044-001 02/21/22	PKST 01/17-02/17 100th St SW &	71.71	
101.0000.11.542.64.47.005			2/21/2022	67044-003 02/21/22	PKST 01/17-02/17 Motor Ave & W	91.27	
101.0000.11.542.64.47.005			2/21/2022	67044-005 02/21/22	PKST 01/17-02/17 BP Wy SW & Lk	81.18	
101.0000.11.542.64.47.005			2/21/2022	67044-006 02/21/22	PKST 01/17-02/17 108th St SW &	74.13	
101.0000.11.542.64.47.005			2/21/2022	67044-019 02/21/22	PKST 01/17-02/17 BPW SW & 100t	77.16	
101.0000.11.542.64.47.005			2/21/2022	67044-020 02/21/22	PKST 01/17-02/17 59th Ave SW &	96.98	
101.0000.11.542.64.47.005			2/21/2022	67044-022 02/21/22	PKST 01/17-02/17 GLD SW & BPW	103.33	
101.0000.11.542.64.47.005			2/21/2022	67044-024 02/21/22	PKST 01/17-02/17 GLD SW & Stei	65.91	
101.0000.11.542.64.47.005			2/21/2022	67044-028 02/21/22	PKST 01/24-02/24 Pac Hwy SW &	76.09	
001.0000.11.576.80.47.005			2/21/2022	67044-034 02/21/22	PKFC 01/17-02/17 10506 Russell	41.44	
401.0000.41.531.10.47.005			2/21/2022	67044-037 02/21/22	PWSW 01/24-02/24 Pac Hwy SW	43.68	
101.0000.11.542.64.47.005			2/21/2022	67044-038 02/21/22	PKST 01/24-02/24 BP Way & Pac	71.55	
101.0000.11.542.63.47.006			2/21/2022	67044-039 02/21/22	PKST 01/17-02/17 5700 100th St	56.45	
101.0000.11.542.64.47.005			2/21/2022	67044-046 02/21/22	PKST 01/17-02/17 10013 GLD SW	227.06	
101.0000.11.542.64.47.005			2/21/2022	67044-047 02/21/22	PKST 01/17-02/17 59th Ave SW &	78.60	
001.0000.11.576.80.47.005			2/21/2022	67044-063 02/21/22	PKFC 01/17-02/17 6002 Fairlawn	134.74	
101.0000.11.542.64.47.005			2/21/2022	67044-064 02/21/22	PKST 01/17-02/17 93rd & BPW	65.11	
101.0000.11.542.64.47.005			2/21/2022	67044-082 02/21/22	PKST 01/17-02/17 GLD & Mt Tac	189.02	
101.0000.11.542.63.47.006			2/21/2022	67044-086 02/21/22	PKST 01/17-02/17 6119 Motor Av	71.71	
101.0000.11.542.63.47.005			2/21/2022	67044-088 02/21/22	PK 01/17-02/17 11950 47th St S	43.51	
101.0000.11.542.63.47.006			2/21/2022	67044-090 02/21/22	PKST 5310 100th St SW	97.60	
001.0000.11.576.80.47.005			2/28/2022	67044-041 02/28/22	PKFC 01/24-02/24 4721 127th St	40.21	
101.0000.11.542.64.47.005			2/28/2022	67044-043 02/28/22	PKST 01/24-02/24 BPW SW & San	160.90	
101.0000.11.542.64.47.005			2/28/2022	67044-054 02/28/22	PKST 01/24-02/24 11417 Pac Hwy	77.60	
101.0000.11.542.64.47.005			2/28/2022	67044-055 02/28/22	PKST 01/24-02/24 11424 Pac Hwy	70.74	
101.0000.11.542.64.47.005			2/28/2022	67044-056 02/28/22	PKST 01/24-02/24 11517 Pac Hwy	77.26	
401.0000.41.531.10.47.005			2/28/2022	67044-057 02/28/22	PWSW 01/24-02/24 5118 Seattle	56.00	
18950	3/15/2022	012346		LAKEWOOD BUILDING MAINT. LLC,			\$650.00

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001.0000.11.576.80.41.001			3/1/2022	1018	PK AG 2021-150B 02/22 Park Jan	650.00	
18951	3/15/2022	000280		LAKEWOOD CHAMBER OF COMMERCE,			\$7,930.18
104.0005.01.557.30.41.001			3/11/2022	01/22	HM AG 2022-024 01/22 Tourism L	7,930.18	
18952	3/15/2022	000298		LAKEWOOD TOWING,			\$479.60
001.0000.15.521.10.41.070			2/15/2022	236749	PD 02/11	88.00	
001.0000.15.521.10.41.070			3/1/2022	237139	PD 02/26	391.60	
18953	3/15/2022	003008		LARSEN SIGN CO,			\$1,180.30
501.0000.51.548.79.31.006			3/4/2022	30118	PKFL Decals	96.80	
501.9999.51.594.21.64.005			3/8/2022	30131	PDFL New Build	1,083.50	
18954	3/15/2022	002296		LEXIS NEXIS,			\$684.20
503.0000.04.518.80.49.004			2/28/2022	3093729791	IT 02/22 LexisNexis	684.20	
18955	3/15/2022	009711		LEXIS NEXIS RISK DATA MGMT INC,			\$3.85
001.0000.15.521.10.41.001			2/28/2022	1226184-20220228	PD 02/22 Person Searches	3.85	
18956	3/15/2022	002185		LOWE'S COMPANIES INC,			\$187.08
101.0000.11.544.90.31.001			3/1/2022	923108	PKFC Maint Supplies	33.56	
502.0000.17.521.50.31.001			1/3/2022	924700	PKFC Maint Supplies	12.50	
502.0000.17.518.35.31.001			1/7/2022	924546	PKFC Maint Supplies	141.02	
18957	3/15/2022	010674		MACKAY COMMUNICATIONS INC,			\$49.98
503.0000.04.518.80.42.001			2/25/2022	SB090435	IT PD 01/22 Air-Time AQ01968	49.98	
18958	3/15/2022	000360		MCCLATCHY COMPANY LLC,			\$2,165.74
105.0001.07.559.20.44.001			12/31/2021	90252	AB Dangerous Conditions 2621 8	446.23	
105.0001.07.559.20.44.001			12/31/2021	90252	AB Dangerous Conditions 2621 8	430.35	
001.0000.07.558.60.44.001			12/31/2021	90252	CD NOA Unusual Use Permit	245.91	
001.0000.07.558.60.44.001			12/31/2021	90252	CD 01/05 Public Hearing	626.47	
001.0000.06.514.30.44.001			12/31/2021	90252	LG Ordinance Passed	235.19	
001.0000.06.514.30.44.001			12/31/2021	90252	LG Ord. No. 767	181.59	
18959	3/15/2022	009724		MILES RESOURCES LLC,			\$352.50
101.0000.11.542.30.31.030			3/7/2022	330712	PKST Cold Mix	137.98	
101.0000.11.542.30.31.030			3/7/2022	330783	PKST Cold Mix	214.52	

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18960	3/15/2022	011935		NEIL, LANI			\$400.00
001.0000.11.571.20.41.001			3/14/2022	#6	PKRC 02/23-03/10 Various Suppo	400.00	
18961	3/15/2022	009317		OPTIC FUSION INC,			\$1,524.28
503.0000.04.518.80.42.001			3/1/2022	95-19383	IT 03/22 Internet Connectivity	1,524.28	
18962	3/15/2022	013220		OSW EQUIPMENT & REPAIR LLC,			\$1,008.31
501.0000.51.548.79.31.006			2/21/2022	518013	PKFL Throttle Motor, Block, Br	214.09	
501.0000.51.548.79.31.006			2/14/2022	518010	PKFL Conveyer Chain	581.58	
501.0000.51.548.79.31.006			2/14/2022	518010	PKFL Throttle	118.29	
501.0000.51.548.79.31.006			2/14/2022	518010	PKFL Freight On Conveyer Chain	94.35	
18963	3/15/2022	010255		PAPE' MACHINERY EXCHANGE,			\$2,791.07
501.0000.51.548.79.48.005			2/24/2022	2158501	PKFL Diagnostic Leak	595.63	
501.0000.51.548.79.48.005			2/24/2022	2158501	PKFL Repair Tracking Issue	1,799.47	
501.0000.51.548.79.48.005			2/24/2022	2158501	PKFL Travel Time/Mileage	337.70	
501.0000.51.548.79.48.005			2/24/2022	2158501	PKFL Service Supplies	58.27	
18964	3/15/2022	006010		PETEK AND ASSOCIATES,			\$385.00
001.0000.15.521.40.41.001			3/5/2022	1181	PD 01/22 Psych Eval: Brunson	385.00	
18965	3/15/2022	009775		PETERSEN BROTHERS INC,			\$4,599.05
504.0000.09.518.38.48.001			1/22/2022	22010011	RM C1 # 2022-0024 9610 40th Av	4,599.05	
18966	3/15/2022	000407		PIERCE COUNTY,			\$10,068.82
101.0000.11.542.64.41.001			3/1/2022	CI-313287	PKST 01/22 Traffic Ops Maint.	4,540.84	
631.0003.02.586.10.00.010			3/15/2022	02/22 Court Remit	MC 02/22 Court Remit	463.43	
101.0000.11.542.66.31.030			3/7/2022	CI-313444	PKST Salt Brine	4,383.05	
105.0001.07.559.20.41.001			2/4/2022	CI-312191	AB/PWCP/PWSC 02/22 Recording F	433.00	
302.0000.21.544.20.41.001			2/4/2022	CI-312191	AB/PWCP/PWSC 02/22 Recording F	209.50	
311.0000.01.535.30.41.001			2/4/2022	CI-312191	AB/PWCP/PWSC 02/22 Recording F	39.00	
18967	3/15/2022	012974		PIERCE COUNTY ALLIANCE,			\$284.00
195.0021.02.512.53.41.001			3/1/2022	Feb 2022	MC 02/22 UA's Vet Crt	284.00	
18968	3/15/2022	000428		PIERCE COUNTY SEWER,			\$736.19
001.0000.11.576.80.47.004			3/1/2022	936570 03/01/22	PKFC 02/22 6002 Fairlawn DR SW	24.76	
502.0000.17.518.35.47.004			3/1/2022	870307 03/01/22	PKFC 02/22 6000 Main St SW	127.25	
001.0000.11.576.80.47.004			3/1/2022	1032275 03/01/22	PKFC 02/22 8421 Pine St S	24.76	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
502.0000.17.521.50.47.004			3/1/2022	1360914 03/01/22	PKFC 02/22 9401 Lkwd Dr SW	89.49	
001.0000.11.576.81.47.004			3/1/2022	1431285 03/01/22	PKFC 02/22 9107 Angle Ln SW Co	105.67	
101.0000.11.543.50.47.004			3/1/2022	1552201 03/01/22	PKST 02/22 9420 Front St S	40.92	
001.0000.11.576.80.47.004			3/1/2022	162489 03/01/22	PKFC 02/22 9222 Veterans Dr SW	62.51	
001.0000.11.576.81.47.004			3/1/2022	2020548 03/01/22	PKFC 02/22 8200 87th Ave SW Sh	40.93	
001.0000.11.576.81.47.001			3/1/2022	2067277 03/01/22	PKFC 02/22 9251 Angle LN SW	78.69	
001.0000.11.576.80.47.004			3/1/2022	2079712 03/01/22	PK 02/22 8928 North Thorne Ln	116.45	
001.0000.11.576.80.47.004			2/1/2022	936570 02/01/22	PKFC 01/22 6002 Fairlawn DR SW	24.76	
18969	3/15/2022	010064		PINTO, MICHELLE			\$943.80
001.0000.02.512.51.49.009			3/8/2022	February 2022	MC 02/22 Interpreter	943.80	
18970	3/15/2022	013225		PIONEER MANUFACTURING CO,			\$2,173.94
001.0000.11.576.81.31.001			2/9/2022	INV824255	PKFC Bright Stripe	717.75	
001.0000.11.576.81.31.001			2/8/2022	INV824119	PKFC Brite Stripe, Quik Stripe	1,456.19	
18971	3/15/2022	010429		PMAM CORPORATION,			\$3,780.90
001.0000.15.521.10.41.015			3/9/2022	20220323	PD 02/22 Alarm Monitoring	3,780.90	
18972	3/15/2022	010630		PRINT NW,			\$1,264.45
106.0000.11.573.20.41.001			1/12/2022	33056201	PK Signal Box Install	1,264.45	
18973	3/15/2022	009541		PRO FORCE LAW ENFORCEMENT,			\$1,848.00
001.0000.15.521.10.31.020			2/23/2022	475964	PD 39328- GLK MAG G17G5 9mm 17	1,050.00	
001.0000.15.521.10.31.020			2/23/2022	475964	PD 39231- GLK MAG G19G5 9mm 15	630.00	
001.0000.15.521.10.31.020			2/23/2022	475964	Sales Tax	168.00	
18974	3/15/2022	012953		R. L. ALIA COMPANY,			\$645,785.24
302.0135.21.595.30.63.001			2/28/2022	AG 2021-143 PP # 8	PWCP AG 2021-143 02/01-02/28 J	578,484.97	
302.0135.21.534.30.63.001			2/28/2022	AG 2021-143 PP # 8	PWCP AG 2021-143 02/01-02/28 J	100,806.64	
302.0000.00.223.40.00.000			2/28/2022	AG 2021-143 PP # 8	PWCP AG 2021-143 Retainage	-33,506.37	
18975	3/15/2022	007505		REDFLEX TRAFFIC SYSTEMS INC,			\$64,480.00
001.0000.15.521.71.41.080			2/28/2022	INVI0029553	PD 02/22 Photo Enforcement	32,240.00	
001.0000.15.521.71.41.080			1/31/2022	INVI0027871	PD 01/22 Photo Enforcement	32,240.00	
18976	3/15/2022	010522		RICOH USA INC,			\$40.49
503.0000.04.518.80.45.002			2/21/2022	5063957342	IT 01/21/21-02/20 Add't Images	40.49	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
18977	3/15/2022	000473		ROBBLEE'S TOTAL SECURITY INC,			\$98.01
101.0000.11.542.63.31.001			3/10/2022	121663	PKST Keys	65.34	
101.0000.11.542.64.31.001			2/28/2022	121474	PKST Keys	32.67	
18978	3/15/2022	005365		ROBERT HALF,			\$1,043.40
001.0000.04.514.20.41.001			2/28/2022	59486314	FN Wk Ended 02/25 Walate	1,043.40	
18979	3/15/2022	013175		RUSSELL HALL, SUSAN			\$700.00
106.0000.11.573.20.41.001			3/14/2022	03/14/2022	PKRC Signal Box Wrap Art: New	700.00	
18980	3/15/2022	008825		SAFELITE FULFILLMENT INC,			\$178.52
501.0000.51.521.10.48.005			3/2/2022	00439-625526	PDFL Glass	178.52	
18981	3/15/2022	003181		SKIP'S LAKEWOOD IRON WORKS,			\$880.00
301.0014.11.594.76.63.001			2/25/2022	LWD000895	PKFC City Logo & Fish Coat	880.00	
18982	3/15/2022	000066		SOUND UNIFORM SOLUTIONS,			\$72.88
001.0000.15.521.22.31.008				202202SU189	PD Jumpsuit: Moffitt	-525.80	
001.0000.15.521.30.31.008			2/14/2022	202202SU119	PD Tie Bars	32.84	
001.0000.15.521.22.31.008			2/25/2022	202202SU232	PD Jumpsuit: Eames	565.84	
18983	3/15/2022	010656		SOUTH SOUND 911,			\$155,237.49
001.0000.15.521.10.41.126			3/1/2022	00538	PD 03/22 Communication Svcs	111,273.33	
001.0000.15.521.10.41.126			3/1/2022	00538	PD 03/22 RMS Svcs	22,622.50	
001.0000.15.521.10.41.126			3/1/2022	00538	PD 03/22 Records/Permitting Sv	13,540.83	
001.0000.15.521.10.41.126			3/1/2022	00538	PD 03/22 Warrant Svcs	7,800.83	
18984	3/15/2022	011046		SPEIR, TIFFANY			\$1,921.91
001.0000.07.558.65.49.003			3/10/2022	HHNP34PZRBY	CD WCMA Regional Conference: S	325.00	
001.0000.07.558.65.41.001			3/7/2022	VS3703300413878	CD Retype/Reformat City Compre	905.89	
001.0000.07.558.65.31.001			3/4/2022	230996622-001	CD Paper For Climate Change Pe	48.39	
001.0000.07.558.65.42.002			3/4/2022	230996622-001	CD Stamps For Climate Change P	580.00	
001.0000.07.558.65.31.001			3/5/2022	232769807-001	CD Envelopes	62.63	
18985	3/15/2022	002881		SPRAGUE PEST SOLUTIONS CO,			\$69.41
502.0000.17.518.35.41.001			3/7/2022	4749949	PKFC 03/07 Pest Control CH	69.41	
18986	3/15/2022	004721		SQUAD ROOM EMBLEMS,			\$813.25
001.0000.15.521.22.31.008			2/25/2022	0131	PD Shoulder & Badge Patches	813.25	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
18987	3/15/2022	009493		STAPLES ADVANTAGE,			\$517.02
001.0000.15.521.10.31.001			2/23/2022	3500715066	PD Office Supplies	89.77	
001.0000.02.512.50.31.001			2/11/2022	3499858664	MC Office Supplies	12.74	
001.0000.15.521.10.31.001			2/17/2022	3500310830	PD Office Supplies	37.39	
001.0000.01.511.60.31.001			2/18/2022	3500379415	CC Mouse	52.80	
001.0000.02.512.50.31.001			2/9/2022	3499718561	MC Office Supplies	24.94	
001.0000.02.512.50.31.001			2/9/2022	3499718562	MC Office Supplies	281.57	
101.0000.21.544.20.31.001			3/3/2022	3501773532	PWST Pens	17.81	
18988	3/15/2022	009030		STERICYCLE INC,			\$10.36
001.0000.15.521.10.41.001			2/28/2022	3005923470	PD 02/22 On Call Svcs	10.36	
18989	3/15/2022	011544		STOWE DEV AND STRATEGIES,			\$455.00
001.9999.13.558.70.41.001			3/1/2022	62	ED AG 2016-181 02/22 Consultin	455.00	
18990	3/15/2022	002458		SUMMIT LAW GROUP,			\$840.00
001.0000.06.515.30.41.001			2/23/2022	134455	LG 01/31 General Labor	280.00	
001.0000.06.515.30.41.001			2/23/2022	134519	LG Thru 01/31 Joseph Wellman	560.00	
18991	3/15/2022	006497		SYSTEMS FOR PUBLIC SAFETY,			\$12,789.03
501.0000.51.521.10.48.005			2/28/2022	40195	PDFL Other	1,103.86	
501.0000.51.521.10.48.005			2/28/2022	40195	PDFL Electrical	350.83	
501.0000.51.521.10.48.005			2/28/2022	40195	PDFL Brakes	135.58	
501.0000.51.521.10.48.005			2/28/2022	40195	PDFL Rotate Tires	26.68	
501.0000.51.521.10.48.005			2/28/2022	41052	PDFL Tires	209.65	
501.0000.51.521.10.48.005			2/28/2022	41183	PDFL Oil Change	91.95	
501.0000.51.521.10.48.005			2/28/2022	41183	PDFL Safety Inspection	22.53	
180.0000.15.521.21.48.005			2/28/2022	41208	PDFL Tire Repair	51.98	
501.0000.51.521.10.48.005			2/28/2022	41212	PDFL Oil Change	84.21	
501.0000.51.521.10.48.005			2/28/2022	41212	PDFL Safety Inspection	943.35	
501.0000.51.521.10.48.005			2/28/2022	41212	PDFL Brakes	1,221.48	
501.0000.51.521.10.48.005			2/28/2022	41212	PDFL Tires	869.64	
501.0000.51.521.10.48.005			2/28/2022	41212	PDFL Wipers	37.05	
501.0000.51.521.10.48.005			2/28/2022	41217	PDFL Wheels	926.84	
501.0000.51.521.10.48.005			2/28/2022	41217	PDFL Electrical	65.08	
501.0000.51.521.10.48.005			2/28/2022	41217	PDFL Other	532.70	
501.0000.51.521.10.48.005			2/28/2022	41217	PDFL Brakes	512.33	
501.0000.51.521.10.48.005			2/28/2022	41217	PDFL Wipers	65.83	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			2/28/2022	41217	PDFL Alignment	103.59	
501.0000.51.521.10.48.005			2/28/2022	41225	PDFL Oil Change	82.71	
501.0000.51.521.10.48.005			2/28/2022	41225	PDFL Safety Inspection	936.48	
501.0000.51.521.10.48.005			2/28/2022	41225	PDFL Tires	290.23	
501.0000.51.521.10.48.005			2/28/2022	41225	PDFL Battery	34.64	
501.0000.51.521.10.48.005			2/28/2022	41225	PDFL Steering	695.54	
501.0000.51.521.10.48.005			2/28/2022	41225	PDFL Alignment	102.93	
501.0000.51.521.10.48.005			2/28/2022	41225	PDFL Wipers	35.47	
501.0000.51.521.10.48.005			2/28/2022	41228	PDFL Other	415.80	
501.0000.51.521.10.48.005			2/28/2022	41237	PDFL Oil Change	91.94	
501.0000.51.521.10.48.005			2/28/2022	41237	PDFL Safety Inspection	22.44	
501.0000.51.521.10.48.005			2/28/2022	41237	PDFL Tires	52.15	
501.0000.51.521.10.48.005			2/28/2022	41247	PSDL Other	181.92	
501.0000.51.521.10.48.005			2/28/2022	41254	PDFL Oil Change	96.17	
501.0000.51.521.10.48.005			2/28/2022	41254	PDFL Safety Inspection	26.68	
501.0000.51.521.10.48.005			2/28/2022	41254	PDFL Other	1,002.71	
501.0000.51.521.10.48.005			2/28/2022	41254	PDFL Battery	312.97	
501.0000.51.521.10.48.005			2/28/2022	41262	PDFL Other	51.98	
501.0000.51.521.10.48.005			2/28/2022	41271	PDFL Other	51.98	
501.0000.51.521.10.48.005			2/28/2022	41277	PDFL Tire Repair	51.98	
501.0000.51.521.10.48.005			2/28/2022	41284	PDFL Battery	49.50	
501.0000.51.521.10.48.005			2/28/2022	41285	PDFL Electrical	36.36	
501.0000.51.521.10.48.005			2/28/2022	41348	PDFL Electrical	196.35	
501.0000.51.548.79.48.005			3/14/2022	41391	PKFL Battery	614.94	
18992	3/15/2022	000540		TACOMA RUBBER STAMP,			\$125.29
001.0000.07.558.60.31.001			2/24/2022	I-689769-1	CD, PWST Stamps	62.64	
101.0000.21.544.20.31.001			2/24/2022	I-689769-1	CD, PWST Stamps	62.65	
18993	3/15/2022	013229		TACOMAPROBONO COMMUNITY,			\$4,801.23
196.2002.99.518.63.41.001			3/15/2022	AG 2021-425 03/15/22	ARPA AG 2021-425 01/22 Housing	4,801.23	
18994	3/15/2022	008186		TRCVB,			\$8,917.79
104.0016.01.557.30.41.001			2/28/2022	LW-2022-02	HM AG 2022-016 02/22 Lodging T	8,917.79	
18995	3/15/2022	000153		TYLER TECHNOLOGIES INC,			\$110.00
503.0000.04.518.80.49.004			2/16/2022	020-133393	IT 03/15-04/14 Tyler Supervisi	110.00	
18996	3/15/2022	009372		VENTEK INTERNATIONAL,			\$90.00

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503.0000.04.518.80.42.001			3/1/2022	131062	IT 03/22 CCU Server Hosting, D	90.00	
18997	3/15/2022	013216		VERITONE INC,			\$5,000.00
503.0000.04.518.80.41.090			2/16/2022	29784	IT 02/14/22-02/13/23 Redact Ap	5,000.00	
18998	3/15/2022	012914		VERIZON COMMUNICATIONS INC,			\$3,094.40
503.0000.04.518.80.42.001			3/8/2022	Z8093560	IT Thru 03/31 Internet	1,547.20	
503.0000.04.518.80.42.001			2/8/2022	Z8039446	IT Thru 02/28 Internet	1,547.20	
18999	3/15/2022	002509		VERIZON WIRELESS,			\$1,449.99
503.0000.04.518.80.42.001			2/16/2022	9899692587	IT 01/17-02/16 Phone	17.63	
503.0000.04.518.80.42.001			2/16/2022	9899692587	IT 01/17-02/16 Phone	170.86	
503.0000.04.518.80.42.001			2/16/2022	9899692587	IT 01/17-02/16 Phone	140.95	
503.0000.04.518.80.42.001			2/16/2022	9899692587	IT 01/17-02/16 Phone	35.24	
503.0000.04.518.80.42.001			2/16/2022	9899692588	IT 01/17-02/16 Phone	139.13	
503.0000.04.518.80.42.001			2/16/2022	9899692588	IT 01/17-02/16 Phone	176.76	
180.0000.15.521.21.42.001			2/26/2022	9900500419	IT 01/17-02/26 Phone	378.86	
503.0000.04.518.80.42.001			2/26/2022	9900500419	IT 01/17-02/26 Phone	390.56	
19000	3/15/2022	000593		WASHINGTON STATE TREASURER,			\$30,936.33
631.0002.02.586.10.00.020			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	13,580.35	
631.0002.02.586.10.00.010			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	8,120.13	
631.0002.02.586.10.00.090			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	58.51	
631.0002.02.586.10.00.210			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	18.05	
631.0002.02.586.10.00.060			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	915.68	
631.0002.02.586.10.00.100			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	114.66	
631.0002.02.586.10.00.130			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	149.99	
631.0002.02.586.10.00.140			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	43.99	
631.0002.02.586.10.00.150			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	1,827.94	
631.0002.02.586.10.00.160			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	744.81	
631.0002.02.586.10.00.170			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	21.03	
631.0002.02.586.10.00.030			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	4,664.67	
631.0002.02.586.10.00.050			3/15/2022	022/ Court Remit	MC 02/22 Court Remit	676.52	
19001	3/15/2022	006166		WESTERN TOWING SERVICES,			\$242.00
001.0000.15.521.10.41.070			2/4/2022	22-36759	PD 02/19	110.00	
001.0000.15.521.10.41.070			3/3/2022	36778	PD 02/25	132.00	
19002	3/15/2022	012987		WEX BANK,			\$4,901.46

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	59.26	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	101.07	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	45.73	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	59.37	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	53.35	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	71.81	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	103.89	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	150.07	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	37.49	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	69.02	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	98.27	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	44.80	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	34.02	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	34.31	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	52.39	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	18.27	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	46.51	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	34.64	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	54.81	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	137.61	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	124.12	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	156.64	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	49.77	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	55.58	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	56.64	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	100.20	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	85.41	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	49.99	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	39.63	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	114.00	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	37.65	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	63.01	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	56.51	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	89.95	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	171.47	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	119.43	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	89.11	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	31.49	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	127.77	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	31.25	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	52.34	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	79.23	
501.0000.51.548.79.32.001			2/28/2022	78979556	PKFL 02/22	39.94	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	73.80	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	51.71	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	51.65	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	50.64	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	102.39	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	57.07	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	54.83	
180.0000.15.521.21.32.001			2/28/2022	78979556	PKFL 02/22	165.24	
180.0000.15.521.21.32.001			2/28/2022	78979556	PKFL 02/22	252.57	
181.0000.15.521.30.32.001			2/28/2022	78979556	PKFL 02/22	156.26	
181.0000.15.521.30.32.001			2/28/2022	78979556	PKFL 02/22	91.72	
501.0000.51.548.79.32.001			2/28/2022	78979556	PKFL 02/22	142.57	
501.0000.51.548.79.32.001			2/28/2022	78979556	PKFL 02/22	198.20	
501.0000.51.548.79.32.001			2/28/2022	78979556	PKFL 02/22	153.38	
501.0000.51.548.79.32.001			2/28/2022	78979556	PKFL 02/22	81.51	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	47.64	
501.0000.51.521.10.32.001			2/28/2022	78979556	PKFL 02/22	42.46	
19003	3/15/2022	011031		XIOLOGIX LLC,			\$3,401.64
503.0000.04.518.80.48.002			3/10/2022	9197	IT 07/02/22-07/02/23 Dell Powe	3,401.64	
19004	3/15/2022	008553		ZONES INC,			\$13,361.26
503.0000.04.518.80.35.030			3/8/2022	K18941390104	IT LG Monitors	11,370.00	
503.0000.04.518.80.35.030			3/8/2022	K18941390104	Sales Tax	1,137.00	
503.0000.04.518.80.48.002			1/26/2022	K18653300101	IT OverlandCare Bronze Warrant	854.26	
19005	3/15/2022	001272		ZUMAR INDUSTRIES INC,			\$2,276.08
302.0135.21.595.30.63.001			2/24/2022	39012	PWCP Signs	2,276.08	
19006	3/17/2022	011106		J & J AUTOBODY REPAIR INC.,			\$2,608.11
504.0000.09.518.35.48.001			3/3/2022	30181	RM Claim #2021-0062D	2,608.11	
19007	3/17/2022	008466		KBH CONSTRUCTION CO,			\$10,817.19
504.0000.09.518.38.48.001			2/7/2022	1606	RM Claim #2021-0083	10,817.19	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
19008	3/17/2022	000298		LAKEWOOD TOWING,			\$88.00
504.0000.09.518.35.48.001			2/24/2022	237065	RM Claim #2022-0016	88.00	
19009	3/17/2022	003008		LARSEN SIGN CO,			\$280.50
504.0000.09.518.35.48.001			3/3/2022	30110	RM Claim #2021-0062D	280.50	
19010	3/17/2022	002185		LOWE'S COMPANIES INC,			\$789.54
001.0000.11.576.81.31.001			2/9/2022	924635	PKFC Maint Supplies	52.23	
101.0000.11.542.64.31.030			2/11/2022	923231	PKST Concrete	224.60	
101.0000.11.544.90.31.001			2/14/2022	923656	PKFC Maint Supplies	65.80	
001.0000.11.576.81.31.001			2/17/2022	923454	PKFC Maint Supplies	9.91	
502.0000.17.518.35.31.001			2/17/2022	923828	PKFC Maint Supplies	46.99	
502.0000.17.518.35.31.001			1/19/2022	924033	PKFC Maint Supplies	2.73	
101.0000.11.542.70.31.001			2/1/2022	924128	PKST Maint Supplies	10.44	
502.0000.17.521.50.31.001			2/22/2022	923377	PKFC Maint Supplies	257.70	
502.0000.17.521.50.31.001			2/22/2022	924918	PKFC Maint Supplies	39.60	
502.0000.17.518.35.31.001			2/23/2022	923599	PKFC Maint Supplies	17.06	
001.0000.11.576.81.31.001			3/17/2022	924638	PKFC Maint Supplies	62.48	
19011	3/17/2022	009993		LTI INC,			\$53,933.61
101.0000.11.542.66.31.030			2/17/2022	932620	PKST Road Salt	25,364.51	
101.0000.11.542.66.31.030			1/11/2022	931952	PKST Road Salt	28,569.10	
19012	3/17/2022	007183		PRO-VAC,			\$69,641.10
401.0000.11.531.10.48.001			3/17/2022	70455487	PKSW 05/21 Cleaning & CCTV	69,641.10	
19013	3/17/2022	006497		SYSTEMS FOR PUBLIC SAFETY,			\$1,690.84
504.0000.09.518.35.48.001			2/28/2022	40895	RM Claim #2021-0072	1,372.39	
501.0000.51.521.10.48.005			2/28/2022	40895	RM Claim #2021-0072	318.45	
95891	2/22/2022	001255		US POSTMASTER,			\$5,234.04
001.0000.99.518.40.42.002			2/16/2022	327701	ND Permit 2160: Spring 2022 Co	5,234.04	
95892	2/28/2022	011257		AHUMADA, ANITA			\$303.29
001.0000.02.512.51.49.009			2/16/2022	January 2022	MC 01/22 Interpreter	303.29	
95893	2/28/2022	013188		ART N STITCHES INC,			\$559.35
001.0000.15.521.22.31.008			2/12/2022	12373	PD Velcro Hats	559.35	

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95894	2/28/2022	012572		BLUE SCOOTER MEDIA,			\$2,101.00
001.0000.11.571.20.41.082			1/10/2022	1116	PKRC MLK Video	2,101.00	
95895	2/28/2022	003726		BUNCE RENTAL INC,			\$121.20
502.0000.17.518.35.45.004			2/14/2022	332483-1	PWFC 02/14 Rent Saw, Blade	121.20	
95896	2/28/2022	002120		CHICAGO TITLE CO,			\$384.30
190.0006.52.559.31.41.001			2/15/2022	Reconveyance Inv 40	CDBG DPA-046 Ana 201005250475	384.30	
95897	2/28/2022	000095		CHOUGH, KWANG S			\$271.70
001.0000.02.512.51.49.009			2/16/2022	January 2022	MC 01/22 Interpreter	271.70	
95898	2/28/2022	009191		CITY OF DUPONT,			\$1,366.07
631.0001.02.586.10.00.030			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	1,366.07	
95899	2/28/2022	013218		CITY OF POULSBO,			\$696.49
001.0000.15.521.22.31.008			2/18/2022	PLCE000154	PD Ballistic Vest: Zimmerman	696.49	
95900	2/28/2022	006613		CITY OF UNIVERSITY PLACE,			\$3,706.14
631.0001.02.586.10.00.010			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	3,706.14	
95901	2/28/2022	003948		COMCAST CORPORATION,			\$335.05
503.0000.04.518.80.42.001			2/15/2022	8498 35 011 2205662	IT 02/25-03/25 9420 Front St S	335.05	
95902	2/28/2022	000926		COURT OF APPEALS,			\$5.31
001.0000.06.515.30.41.001			2/18/2022	16062	LG Brief Printing: West v. COL	5.31	
95903	2/28/2022	000133		DEPT OF LABOR & INDUSTRIES,			\$50.00
001.0000.15.521.10.49.001			2/17/2022	9946	PD Explosives User Licensing	50.00	
95904	2/28/2022	004614		DLT SOLUTIONS LLC,			\$13,558.16
503.0000.04.518.80.48.003			2/24/2022	SI554511	IT Autocad Licenses	12,325.60	
503.0000.04.518.80.48.003			2/24/2022	SI554511	Sales Tax	1,232.56	
95905	2/28/2022	013219		ECHELON APARTMENTS,			\$4,000.00
190.6002.52.559.70.41.001			2/25/2022	AG 2022-030	CDBG AG 2022-030 CV Rent Assis	4,000.00	
95906	2/28/2022	004710		EQUIFAX CREDIT NORTHWEST CORP,			\$115.25

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001.0000.15.521.10.41.001			2/17/2022	6705310	PD 02/22	115.25	
95907	2/28/2022	000166		FEDERAL EXPRESS,			\$51.16
001.0000.99.518.40.42.002			2/11/2022	7-657-67327	ND 02/08 PD Shipping	51.16	
95908	2/28/2022	000300		LAKEWOOD WATER DISTRICT,			\$108.09
101.0000.11.542.70.47.001			2/15/2022	22087.01 02/15/22	PKST 12/06/21-02/05/22 0 75th	64.97	
101.0000.11.542.70.47.001			2/8/2022	27146.02 02/08/22	PKST 12/01/21-02/02/22 9420 Fr	43.12	
95909	2/28/2022	004680		LANGUAGE LINE SERVICES,			\$63.40
001.0000.02.512.51.49.009			1/31/2022	10451767	MC 01/22	63.40	
95910	2/28/2022	011263		LAW OFFICES OF MATTHEW RUSNAK,			\$1,000.00
001.0000.02.512.51.41.035			2/2/2022	392.1	MC 01/22	1,000.00	
95911	2/28/2022	005685		LEMAY MOBILE SHREDDING,			\$63.60
001.0000.02.512.50.41.001			2/1/2022	4734264S185	MC 01/22 Shredding	63.60	
95912	2/28/2022	009755		NEATHERY, DAVID			\$167.44
001.0000.02.512.51.49.009			2/16/2022	January 2022	MC 01/22 Interpreter	167.44	
95913	2/28/2022	008848		NORTHWEST TRANSLATION SVCS,			\$153.40
001.0000.02.512.51.49.009			2/16/2022	January 2022	MC 01/22 Interpreter	153.40	
95914	2/28/2022	011424		OLBRECHTS & ASSOCIATES PLLC,			\$3,405.00
001.9999.07.558.60.41.001			1/26/2022	2022-0017	CD 01/22 Hearing Examiner Svcs	3,405.00	
95915	2/28/2022	012597		PEOPLE'S REAL ESTATE,			\$12.00
105.0002.07.342.40.00.000			2/14/2022	02/14/22 Refund	AB RH Overpymt Refund	12.00	
95916	2/28/2022	006117		PETTY CASH,			\$31.78
501.0000.51.521.10.48.005			2/16/2022	01/22/JL	PD Austin: Lock For Veh	11.78	
501.0000.51.521.10.32.001			2/16/2022	01/22/JL	PD Babcock: Gas For Patrol Car	20.00	
95917	2/28/2022	000420		PIERCE TRANSIT,			\$931.40
195.0021.02.512.53.41.001			1/27/2022	AR000482	MC 01/22 Orca Services Vet Cou	931.40	
95918	2/28/2022	000445		PUGET SOUND ENERGY,			\$1,156.37
502.0000.17.521.50.47.011			2/16/2022	200008745289 2/16/22	PKFC 01/18-02/15 9401 Lkwd Dr	191.70	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.576.81.47.005			2/18/2022	200001527551 02/22	PKFC 01/20-02/17 9115 Angle Ln	63.78	
502.0000.17.518.35.47.011			2/17/2022	200018357661 2/17/22	PKFC 01/19-02/16 6000 Main St	900.89	
95919	2/28/2022	010896		PUGET SOUND TITLE - TACOMA,			\$462.00
105.0001.07.559.20.41.001			1/25/2022	221605	AB Litigation Guarantee Bell,	462.00	
95920	2/28/2022	005342		RAINIER LIGHTING & ELECTRICAL,			\$2,138.32
502.0000.17.518.35.31.001			2/17/2022	554380-1	PKFC Lights	1,262.80	
502.0000.17.518.35.31.001			2/17/2022	555242-1	PKFC Emergency Driver Kit, Mou	875.52	
95921	2/28/2022	013223		REISINGER, JOHN			\$375.00
190.4006.52.559.32.41.001			2/25/2022	01/10/22 Reimburse	CDBG MHR-175 Reisinger Roof Wa	375.00	
95922	2/28/2022	012226		REPP, JOSHUA			\$531.00
001.0000.15.521.40.43.004			2/24/2022	03/07-03/13 Per Diem	PD 03/07-013/13 DARC Level One	531.00	
95923	2/28/2022	011507		SEUI, MICHAEL			\$142.87
001.0000.02.512.51.49.009			2/16/2022	January 2022	MC 01/22 Interpreter	142.87	
95924	2/28/2022	013222		THE PARAGON GROUP,			\$4,000.00
190.6002.52.559.70.41.001			2/25/2022	AG 2022-031	CDBG AG 2022-031 CV Rent Assis	4,000.00	
95925	2/28/2022	005831		TOWN OF STEILACOOM,			\$6,001.12
631.0001.02.586.10.00.020			2/23/2022	01/22 Court Remit	MC 01/22 Court Remit	6,001.12	
95926	2/28/2022	011595		WALTER E NELSON CO,			\$2,817.93
502.0000.17.518.35.31.001			2/15/2022	851967	PKFC Ice Melter	939.31	
502.0000.17.542.65.31.001			2/15/2022	851968	PKFC Ice Melter	939.31	
502.0000.17.521.50.31.001			2/15/2022	851969	PKFC Ice Melter	939.31	
95927	2/28/2022	013221		WESTPHAL, A. CHRYSTINE			\$1,400.00
106.0000.11.573.20.41.001			2/18/2022	1	PA Image One	1,400.00	
95928	2/28/2022	012486		WOODWORTH INDUSTRIAL PARK,			\$1,260.00
001.0000.13.558.70.49.001			2/1/2022	2022-11	ED 2022 Dues Lots 19 & 20 Parc	1,260.00	
95929	3/15/2022	011257		AHUMADA, ANITA			\$476.58
001.0000.02.512.51.49.009			3/8/2022	February 2022	MC 02/22 Interpreter	476.58	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
95930	3/15/2022	008307		AT&T MOBILITY,			\$17,284.57
180.0000.15.521.21.42.001			2/19/2022	287293165778 02/22	IT/PD Thru 02/19 Phone	339.24	
503.0000.04.518.80.42.001			2/19/2022	287293165778 02/22	IT/PD Thru 02/19 Phone	12,307.39	
503.0000.04.518.80.42.001			2/19/2022	287296255265 02/22	IT Thru 02/19 Phone	4,625.58	
503.0000.04.518.80.42.001			2/19/2022	287304884473 02/22	IT Thru 02/19 Phone	12.36	
95931	3/15/2022	010930		BALLOON MASTERS,			\$548.90
104.0030.01.557.30.31.001			2/22/2022	2022-1-COL	HM Columns For Reel Life 96 Ev	548.90	
95932	3/15/2022	001717		BROWN & CALDWELL,			\$7,534.00
401.0023.41.531.10.41.001			2/24/2022	14435985	PWSW AG 2021-361 12/31/21-01/2	7,534.00	
95933	3/15/2022	012480		CABRAL, NICOLE			\$200.00
195.0021.02.512.53.41.001			1/24/2022	Jan-Feb 2022	MC Jan & Feb BJA Grant VC-BX-0	200.00	
95934	3/15/2022	013204		CALM RIVER,			\$500.00
104.0030.01.557.30.41.001			3/8/2022	03/08/2022	PKRC REEL Life 96 Film FEstiva	500.00	
95935	3/15/2022	000095		CHOUGH, KWANG S			\$135.85
001.0000.02.512.51.49.009			3/8/2022	February 2022	MC 02/22 Interpreter	135.85	
95936	3/15/2022	009191		CITY OF DUPONT,			\$2,155.31
631.0001.02.586.10.00.030			3/15/2022	02/22 Court Remit	MC 02/22 Court Remit	2,155.31	
95937	3/15/2022	006613		CITY OF UNIVERSITY PLACE,			\$1,275.27
631.0001.02.586.10.00.010			3/15/2022	02/22 Court Remit	MC 02/22 Court Remit	1,275.27	
95938	3/15/2022	011584		COBAN TECHNOLOGIES INC,			\$918.50
181.0000.15.521.21.35.010			2/25/2022	45663	PD - 1 Edge HD 5.7" LCD Touchs	595.00	
181.0000.15.521.21.35.010			2/25/2022	45663	PD - 1 Cable EDGE HD Black LCD	75.00	
181.0000.15.521.21.35.010			2/25/2022	45663	freight	15.00	
181.0000.15.521.21.35.010			2/25/2022	45663	Sales Tax	59.50	
181.0000.15.521.21.35.010			2/25/2022	45663	Sales Tax	7.50	
181.0000.15.521.21.35.010			2/25/2022	45663	Sales Tax	1.50	
181.0000.15.521.21.35.010			3/10/2022	45897	PD Molle Dock	165.00	
95939	3/15/2022	002976		DEPT OF LICENSING,			\$24,781.25
001.0000.15.521.26.41.001			3/3/2022	03/03/2022	PD Vehicle Licensing & Registr	24,781.25	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
95940	3/15/2022	009472		DISH NETWORK LLC,			\$169.07
503.0000.04.518.80.42.001			3/4/2022	8255 7070 8168 1616	IT 03/16-04/15 PD TV/HD Receiv	169.07	
95941	3/15/2022	011813		DP EXCAVATION,			\$3,366.00
105.0001.07.559.20.41.001			1/5/2022	22-1	AB AG 2021-429 Abatement 9616	3,060.00	
105.0001.07.559.20.41.001			1/5/2022	22-1	Sales Tax	306.00	
95942	3/15/2022	010607		DURFLINGER OLIVER & ASSOCIATES,			\$6,253.50
180.0000.15.369.30.00.000			3/7/2022	03/07/22	PD Forfeiture Case #20-015-007	6,253.50	
95943	3/15/2022	000166		FEDERAL EXPRESS,			\$389.70
001.0000.99.518.40.42.002			3/4/2022	7-680-34100	ND 02/14 PD Shipping	25.35	
001.0000.99.518.40.42.002			3/11/2022	7-688-53413	ND 02/24 PD Shipping	364.35	
95944	3/15/2022	000166		FEDERAL EXPRESS,			\$77.00
001.0000.99.518.40.42.002			2/23/2022	4930449451	ND 02/11 Shipping	77.00	
95945	3/15/2022	010340		FOREVERGREEN TRAILS,			\$2,500.00
001.0000.11.571.10.49.001			3/8/2022	2022-JM3	PKRC Organ Annual Membership	2,500.00	
95946	3/15/2022	013201		GOVOLUTION LLC,			\$65.90
503.0000.04.518.80.49.004			2/28/2022	12539	IT 02/22 Velocity Technology	65.90	
95947	3/15/2022	000196		GOV'T FINANCE OFFICERS ASSOC,			\$35.00
001.0000.04.514.20.49.003			3/8/2022	3049619	FN Net Investment in Capital A	35.00	
95948	3/15/2022	013217		HARDCASTLE AV,			\$3,899.50
001.9999.11.571.23.41.001			3/8/2022	COL202201	PKRC REEL Life 96 Film Festiva	3,545.00	
001.9999.11.571.23.41.001			3/8/2022	COL202201	Sales Tax	354.50	
95949	3/15/2022	008664		HOLROYD COMPANY INC,			\$271.15
101.0000.11.542.70.31.030			2/22/2022	390819	PKSW 5/8 Crushed Gravel	271.15	
95950	3/15/2022	003836		JOHNSTONE SUPPLY,			\$1,547.58
502.0000.17.521.50.31.001			3/1/2022	11-S100739826.001	PKFC Greenheck Motor	914.90	
502.0000.17.518.35.31.001			3/2/2022	11-S100741117.001	PKFC Motor EOM Vent 42Frm	632.68	
95951	3/15/2022	010716		JUBITZ FLEET SERVICES,			\$320.96
501.0000.51.521.10.32.001			2/17/2022	CL784652	PD Car Maint	320.96	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
95952	3/15/2022	000300		LAKEWOOD WATER DISTRICT,			\$232.95
001.0000.11.576.80.47.001			3/1/2022	25956.03 03/01/22	PKFC 12/22/21-02/21/22 8807 25	61.73	
001.0000.11.576.80.47.001			3/1/2022	26121.03 03/01/22	PKFC 12/22/21-02/22/22 8421 Pi	45.79	
502.0000.17.521.50.47.001			3/1/2022	26834.02 03/01/22	PKFC 12/23/21-02/22/22 9401 Lk	125.43	
95953	3/15/2022	005685		LEMAY MOBILE SHREDDING,			\$260.30
001.0000.15.521.10.41.001			3/1/2022	4735815S185	PD 02/22 Shredding	145.70	
001.0000.02.512.50.41.001			3/1/2022	4738139S185	MC 02/22	64.60	
001.0000.99.518.40.41.001			3/1/2022	4738154S185	ND 02/22 Shredding CH 3rd Floo	50.00	
95954	3/15/2022	000309		LES SCHWAB TIRE CENTER,			\$374.33
501.0000.51.548.79.48.005			3/10/2022	30500707680	PKFL Tire	374.33	
95955	3/15/2022	013212		LEUJAM PRODUCTIONS,			\$750.00
001.9999.11.571.23.41.001			1/24/2022	INV3545	PKRC Emcee for REEL Life 96 Fi	750.00	
95956	3/15/2022	008988		MCDONOUGH & SONS INC,			\$29,071.20
502.0000.17.518.35.48.001			2/8/2022	255026	PKFC/PKSW 02/22 Sweeping	335.78	
502.0000.17.542.65.48.001			2/8/2022	255026	PKFC/PKSW 02/22 Sweeping	559.62	
001.0000.11.576.81.48.001			2/8/2022	255026	PKFC/PKSW 02/22 Sweeping	671.55	
401.0000.11.531.10.48.001			2/8/2022	255026	PKFC/PKSW 02/22 Sweeping	27,354.25	
504.0000.09.518.38.48.001			2/26/2022	254990	RM C1 # 2022-0033 Emerg. Clean	150.00	
95957	3/15/2022	008978		METROPOLITAN TRANSPORTATION,			\$2,500.00
503.0000.04.518.80.48.003			3/2/2022	4926-AR12470	IT 07/1/22-06/30/23 StreetSave	2,500.00	
95958	3/15/2022	011882		MURITOK, LESERINE			\$260.00
001.0000.02.512.51.49.009			2/15/2022	February 2022	MC 02/22 Interpreter	260.00	
95959	3/15/2022	013214		MUSIC DE-LITE,			\$600.00
104.0029.01.557.30.41.001			2/27/2022	02/27/22	HM DJ Music for Dancing in the	600.00	
95960	3/15/2022	011393		NAVIA BENEFIT SOLUTIONS,			\$2,352.02
001.0000.09.518.10.41.001			2/28/2022	10443473	HR 02/22 Participant Fee	240.70	
001.0000.09.518.10.41.001			2/24/2022	10434210	HR 01/01-12/31 Section 125 Fun	2,111.32	
95961	3/15/2022	010743		NISQUALLY INDIAN TRIBE,			\$16,502.37
001.0000.15.521.10.41.125			2/28/2022	30269	PD 02/22 Jail Svcs	16,250.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.10.41.125			1/31/2022	30247	PD 01/22 Pharmacy Reimb	252.37	
95962	3/15/2022	008848		NORTHWEST TRANSLATION SVCS,			\$153.40
001.0000.02.512.51.49.009			3/8/2022	February 2022	MC 02/22 Interpreter	153.40	
95963	3/15/2022	013227		PACIFIC AIR SYSTEMS,			\$74.00
001.0000.00.233.10.00.000			3/14/2022	Ref000203294	03/22-RFND/CANCELLED	74.00	
95964	3/15/2022	006117		PETTY CASH,			\$432.52
001.0000.06.515.30.41.001			3/15/2022	VH 03/22	LG Collins: Transcript	11.02	
001.0000.09.518.10.31.001			3/15/2022	VH 03/22	HR Freeman: Folders	60.70	
001.0000.09.518.10.31.005			3/15/2022	VH 03/22	HR Pandrea: Refreshments For I	19.22	
001.0000.09.518.91.31.009			3/15/2022	VH 03/22	HR Freeman: Gift Cards For Giv	100.00	
001.0000.09.518.10.31.001			3/15/2022	VH 03/22	HR Freeman: Notebooks & Baggie	32.00	
001.0000.09.518.10.31.001			3/15/2022	VH 03/22	HR Freeman: Tape, Gift Tags, B	28.15	
001.0000.11.571.20.31.005			3/15/2022	VH 03/22	PKRC York: Refreshments For Ev	24.06	
001.0000.11.571.20.31.001			3/15/2022	VH 03/22	PKRC York: Pads, Markers	42.33	
001.0000.99.518.40.42.002			3/15/2022	VH 03/22	ND Pandrea: Postage	33.10	
001.0000.99.518.40.42.002			3/15/2022	VH 03/22	ND Pandrea: Postage	26.95	
190.0006.52.559.31.31.001			3/15/2022	VH 03/22	CDBG Larkin: Mouse	54.99	
95965	3/15/2022	013133		POWERS, MICHAEL			\$400.00
104.0030.01.557.30.41.001			3/9/2022	#2	HM 03/19 REEL 19 Perf	400.00	
95966	3/15/2022	010204		PROTECT YOUTH SPORTS,			\$10.95
001.0000.09.518.10.41.001			2/28/2022	939076	HR 02/22 Basic Nat'l Combo Sea	10.95	
95967	3/15/2022	000445		PUGET SOUND ENERGY,			\$26,995.23
302.0002.21.595.30.41.040			3/3/2022	400003380385 3/3/22	PWCP 107th/Military St. Lt. Or	1,139.27	
001.0000.11.576.80.47.005			3/4/2022	300000000129 3/4/22	PKFC 01/31-03/01 11500 Militar	246.03	
101.0000.11.542.63.47.006			3/4/2022	300000007165 3/04/22	PKST 02/02-03/02 N of Lk WA Bl	22,868.61	
001.0000.11.576.80.47.005			3/4/2022	300000010268 3/4/22	PKFC 01/31-03/01 Woodlawn Ave	127.75	
001.0000.11.576.80.47.005			3/2/2022	200001526637 3/2/22	PKFC 01/31-03/01 9222 Veteran'	44.14	
101.0000.11.542.63.47.006			3/2/2022	200006381095 3/2/22	PKST 01/31-03/01 7819 150th St	29.79	
101.0000.11.542.63.47.006			3/2/2022	220008814687 3/2/22	PKST 01/31-03/01 7000 150th St	25.11	
101.0000.11.542.63.47.006			3/2/2022	220017817689 3/2/22	PKST 01/31-03/01 11521 GLD SW	99.98	
001.0000.11.576.80.47.005			3/2/2022	220018963391 3/2/22	PKFC 01/31-03/01 10365 112th S	72.31	
101.0000.11.542.63.47.005			3/2/2022	220025290614 3/2/22	PKST 01/31-03/01 12702 Vernon	250.94	
101.0000.11.542.63.47.005			3/2/2022	220025290630 3/2/22	PKST 01/31-03/01 8299 Veterans	160.28	

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001.0000.11.576.80.47.005			3/2/2022	220026435523 3/2/22	PKFC 01/31-03/01 8928 N Thorne	221.96	
101.0000.11.542.63.47.006			3/2/2022	220028304982 3/2/22	PKST 01/31-03/01 12810 Gravel	126.06	
101.0000.11.542.63.47.006			3/2/2022	220028636839 3/2/22	PKST 01/24-03/02 8208 South Wy	15.51	
001.0000.11.576.81.47.005			2/23/2022	200001527346 2/23/22	PKFC 01/24-02/22 8714 87th Ave	10.74	
001.0000.11.576.81.47.005			2/23/2022	220017468871 2/23/22	PKFC 1/24-02/22 9107 Angle Lan	178.96	
001.0000.11.576.81.47.005			2/23/2022	220024933081 2/23/22	PKFC 01/24-02/22 8714 87th Ave	108.86	
001.0000.11.576.80.47.005			2/24/2022	220002793168 2/24/22	PKFC 01/25-02/23 8807 25th Ave	141.42	
101.0000.11.542.64.47.005			2/22/2022	300000005037 2/22/22	PKST 01/19-02/16 Gravelly Lk &	294.40	
001.0000.11.576.81.47.005			2/22/2022	300000010896 2/22/22	PKFC 01/20-02/17 Ft Steil Park	437.38	
001.0000.11.576.81.47.005			2/22/2022	300000010938 2/22/22	PKFC 01/20-02/17 8802 Dresden	395.73	
95968	3/15/2022	000445		PUGET SOUND ENERGY,			\$1,208.40
101.0000.21.341.82.00.001			2/28/2022	02/28/2022	PW Refund Permit 618 Job #1086	920.00	
302.0000.21.345.89.04.006			2/28/2022	02/28/2022	PW Refund Permit 618 Job #1086	270.00	
101.0000.21.322.40.00.006			2/28/2022	02/28/2022	PW Refund Permit 618 Job #1086	18.40	
95969	3/15/2022	005342		RAINIER LIGHTING & ELECTRICAL,			\$1,534.60
502.0000.17.518.35.31.001			2/24/2022	555704-1	PKFC Lights	491.51	
502.0000.17.521.50.31.001			2/24/2022	555861-1	PKFC In Wall Timer	113.23	
502.0000.17.518.35.31.001			3/9/2022	556475-1	PKFC Tapping Tool, Screw Rober	55.91	
502.0000.17.518.35.31.001			2/22/2022	555683-1	PKFC Socket W/ Screws, Wire Cu	98.67	
502.0000.17.521.50.31.001			1/27/2022	554190-2	PKFC Lights	555.50	
502.0000.17.521.50.31.001			1/27/2022	554425-1	PKFC Wago 2, 4, 6 Hole, Lights	219.78	
95970	3/15/2022	013224		READY REBOUND LLC,			\$26,793.00
001.0000.15.521.10.41.001			2/25/2022	2164	PD 04/01/22-03/31/23 Svc Agrmt	26,793.00	
95971	3/15/2022	013228		REEDER, BRIAN			\$288.00
105.0002.07.342.40.00.000			3/10/2022	03/10/2022	AB RH Refund	288.00	
95972	3/15/2022	010478		RICOH USA INC,			\$376.19
503.0000.04.518.80.45.002			2/24/2022	2158501	IT 02/18-03/17 Copier	376.19	
95973	3/15/2022	011490		ROSEN SUPPLY CO INC,			\$1,537.99
001.0000.11.576.81.31.001			2/25/2022	1602922-00	PKFC Maint Supplies	1,080.30	
502.0000.17.521.50.31.001			3/2/2022	1603510-00	PKFC Eye/Face Wash	457.69	
95974	3/15/2022	011507		SEUI, MICHAEL			\$260.00
001.0000.02.512.51.49.009			3/8/2022	February 2022	MC 02/22 Interpreter	260.00	

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95975	3/15/2022	011773		SINGH, SARBJIT			\$149.89
001.0000.02.512.51.49.009			3/8/2022	February 2022	MC 02/22 Interpreter	149.89	
95976	3/15/2022	010180		SIX ROBBLEES' INC,			\$102.65
101.0000.11.544.90.31.001			2/28/2022	02P2924	PKST Rachet Straps For Shop	102.65	
95977	3/15/2022	001645		SOUND TRANSIT,			\$3,000.00
401.0000.41.531.10.41.001			4/1/2022	45950	PWSW 04/01/22-03/31/23 Rent -	1,000.00	
401.0000.41.531.10.41.001			4/1/2022	45951	PWSW 04/01/22-03/31/23 Rent -	1,000.00	
401.0000.41.531.10.41.001			4/1/2022	45952	PWSW 04/01/22-03/31/23 Rent -	1,000.00	
95978	3/15/2022	010447		SPECIAL SERVICES GROUP LLC,			\$4,224.00
180.0000.15.521.21.41.001			2/18/2022	16105	PD - Renewal of annual Covert	1,800.00	
180.0000.15.521.21.35.010			2/18/2022	16105	PD - Upgrade of Stealth III de	1,990.00	
180.0000.15.521.21.41.001			2/18/2022	16105	freight	50.00	
180.0000.15.521.21.41.001			2/18/2022	16105	Sales Tax	185.00	
180.0000.15.521.21.35.010			2/18/2022	16105	Sales Tax	199.00	
95979	3/15/2022	010626		TIMCO INC,			\$121.60
501.0000.51.548.79.31.006			2/28/2022	T042473	PKFL Ball Valve & Nipple	57.75	
501.0000.51.548.79.31.006			2/28/2022	T042473	PKFL Gladhands	63.85	
95980	3/15/2022	009354		TK ELEVATOR,			\$1,483.78
502.0000.17.518.35.48.001			2/28/2022	3006471659	PKFC 02/22 Elevator Svc	551.48	
502.0000.17.521.50.48.001			2/28/2022	3006471659	PKFC 02/22 Elevator Svc	275.74	
502.0000.17.542.65.48.001			2/28/2022	3006471659	PKFC 02/22 Elevator Svc	656.56	
95981	3/15/2022	005831		TOWN OF STEILACOOM,			\$7,002.29
631.0001.02.586.10.00.020			3/15/2022	02/22 Court Remit	MC 02/22 Court Remit	7,002.29	
95982	3/15/2022	010640		TRANSUNION RISK AND,			\$234.31
001.0000.15.521.21.41.001			3/1/2022	212084 02/22	PD 02/22 People Searches	234.31	
95983	3/15/2022	005543		UNDERWATER SPORTS INC,			\$396.00
001.0000.15.521.10.48.001			2/2/2022	50020829	PD Repair - Hydro	396.00	
95984	3/15/2022	009856		UTILITIES UNDERGROUND LOCATION,			\$344.43
101.0000.11.544.90.41.001			2/28/2022	2020172	PKST/PKSW 02/22 Excavation Not	229.62	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
401.0000.11.531.10.41.001			2/28/2022	2020172	PKST/PKSW 02/22 Excavation Not	114.81	
95985	3/15/2022	010466		VELAZQUEZ-ROSADO, C IVELISSE			\$130.00
001.0000.02.512.51.49.009			3/8/2022	February 2022	MC 02/22 Interpreter	130.00	
95986	3/15/2022	011755		VISA - 0349,			\$923.43
001.0000.15.521.22.31.008			2/24/2022	0349/Meeks 02/24/22	PD Battery For Uniform Gear	548.75	
001.0000.99.518.40.42.002			2/24/2022	0349/Meeks 02/24/22	ND 02/04 PD Shipping	55.68	
001.0000.15.521.22.31.008			2/24/2022	0349/Meeks 02/24/22	PD Holsters	319.00	
95987	3/15/2022	011541		VISA - 0456,			\$18.00
001.0000.15.521.40.43.005			2/24/2022	0456/PD3 02/24/22	PD Fraud Invest: James	18.00	
95988	3/15/2022	012354		VISA - 1105,			\$2,597.71
104.0030.01.557.30.41.001			2/24/2022	1105/Martin 02/24/22	HM Medals For Film Fest Comp	830.26	
104.0030.01.557.30.41.001			2/24/2022	1105/Martin 02/24/22	HM Food For Orientation: Film	182.99	
001.0000.11.571.20.31.050			2/24/2022	1105/Martin 02/24/22	PKRC Office Supplies: Pens Not	123.08	
104.0030.01.557.30.41.001			2/24/2022	1105/Martin 02/24/22	HM Film Screening Dep	438.41	
104.0030.01.557.30.41.001			2/24/2022	1105/Martin 02/24/22	HM Bar Scvs: Film Screening	1,022.97	
95989	3/15/2022	011540		VISA - 1371,			\$1,209.98
001.0000.15.521.21.35.001			2/24/2022	1371/Gildeh 02/24/22	PD TV For Invest Videos	1,209.98	
95990	3/15/2022	012401		VISA - 3408,			\$417.23
195.0024.15.521.30.31.001			2/24/2022	3408/Carrol 02/24/22	PD 01/23-02/22 Internet Svcs	358.77	
195.0024.15.521.30.31.001			2/24/2022	3408/Carrol 02/24/22	PD 01/14-02/14 LPR Subs	58.46	
95991	3/15/2022	013085		VISA - 3420,			\$1,377.46
001.0000.15.521.30.35.010			2/24/2022	3420/PD1 02/24/22	PD Trash Bags	69.26	
001.0000.15.521.10.31.001			2/24/2022	3420/PD1 02/24/22	PD Dive Supplies	462.19	
001.0000.15.521.22.43.005			2/24/2022	3420/PD1 02/24/22	PD 01/28 Toll Charge	7.25	
001.0000.15.521.10.31.001			2/24/2022	3420/PD1 02/24/22	PD Office Supplies	729.88	
001.0000.15.521.21.35.010			2/24/2022	3420/PD1 02/24/22	PD TV Wall Mount	108.88	
95992	3/15/2022	013084		VISA - 3768,			\$12.75
001.0000.99.518.40.42.002			2/24/2022	3768/Beard 02/24/22	ND 02/04 PD Shipping	12.75	
95993	3/15/2022	012415		VISA - 3853,			\$238.78
001.0000.09.518.10.31.005			2/24/2022	3853/Fin 2 02/24/22	HR 02/17 Lunches For Interview	125.09	

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001.0000.09.518.10.31.005			2/24/2022	3853/Fin 2 02/24/22	HR 02/22 Lunches For Interview	107.19	
001.0000.06.515.30.41.001			2/24/2022	3853/Fin 2 02/24/22	LG 21-2-06424-0 Working Copy S	6.50	
95994	3/15/2022	013165		VISA - 6167,			\$317.93
001.0000.11.576.80.35.001			2/24/2022	6167/Willia 02/24/22	PKFC Tarp	253.93	
501.0000.51.548.79.41.124			2/24/2022	6167/Willia 02/24/22	PKFL Lic Reg Fee	64.00	
95995	3/15/2022	011642		VISA - 6610,			\$148.21
001.0000.15.521.40.43.002			2/24/2022	6610/PD4 02/24/22	PD Pre shipment Inspec Rescue	95.09	
001.0000.15.521.40.43.005			2/24/2022	6610/PD4 02/24/22	PD Pre shipment Inspec Rescue	45.77	
001.0000.15.521.40.43.006			2/24/2022	6610/PD4 02/24/22	PD Pre shipment Inspec Rescue	7.35	
95996	3/15/2022	011136		VISA - 7750,			\$32.10
001.0000.99.518.40.42.002			2/24/2022	7750/Allen 02/24/22	ND 02/08 & 02/15 PD Shipping	32.10	
95997	3/15/2022	011138		VISA - 7776,			\$1,824.65
502.0000.17.518.35.35.001			2/24/2022	7776/Anders 02/24/22	PKFC Cart Sprayer	267.68	
001.0000.11.576.81.31.001			2/24/2022	7776/Anders 02/24/22	PKFC Cleaning Supplies	190.29	
502.0000.17.518.30.31.001			2/24/2022	7776/Anders 02/24/22	PKFC Flowers & Pots	218.80	
001.0000.11.542.70.31.030			2/24/2022	7776/Anders 02/24/22	PKST Baskets: Colonial Plaza	712.03	
101.0000.11.542.70.31.001			2/24/2022	7776/Anders 02/24/22	PKST Paint	435.85	
95998	3/15/2022	011140		VISA - 7800,			\$356.09
501.0000.51.548.79.32.001			2/22/2022	7800/Cummin 02/24/22	PKFL Fuel	111.09	
401.0000.11.531.10.49.003			2/22/2022	7800/Cummin 02/24/22	PKSW HAZWOPER Refresher: Cummi	245.00	
95999	3/15/2022	011151		VISA - 7891,			\$435.84
001.0000.15.521.40.43.002			2/24/2022	7891/Lawler 02/24/22	PD Recruit For Law Enf: Lawler	435.84	
96000	3/15/2022	012863		VISA - 7935,			\$1,233.78
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT 01/28-02/27 Adobe Creative	58.29	
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT Pandora CH Audio	29.64	
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT 02/04-07/17 Dropbox For CED	118.95	
503.0000.04.518.80.35.003			2/24/2022	7935/White 02/24/22	IT Recovery Software	76.94	
001.0000.99.518.40.42.002			2/24/2022	7935/White 02/24/22	ND Ship For Repair	57.30	
503.0000.04.518.80.31.001			2/24/2022	7935/White 02/24/22	IT Earphones	373.80	
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT Adobe Creative Cloud	58.29	
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT Monthly MailChimp	107.79	
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT 02/11-03/11 Fix & Protect	29.99	

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503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT Int'l Trx Fee On Fix & Prot	0.30	
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT Thru 01/20/23 DreamPress Pl	299.40	
503.0000.04.518.80.49.004			2/24/2022	7935/White 02/24/22	IT 02/16-03/15 Adobe InDesign	23.09	
96001	3/15/2022	011158		VISA - 7966,			\$3,037.48
001.0000.15.521.10.31.001			2/24/2022	7966/Pitts 02/24/22	PD Office Supplies	52.78	
001.0000.15.521.40.49.003			2/24/2022	7966/Pitts 02/24/22	PD IAFCI: Weekes & James	40.00	
180.0000.15.521.21.49.003			2/24/2022	7966/Pitts 02/24/22	PD WSNIA Conf Reg: Crommes, Di	1,350.00	
180.0000.15.521.21.43.002			2/24/2022	7966/Pitts 02/24/22	PD WSNIA Conf Lodging: Crommes	452.46	
180.0000.15.521.21.43.001			2/24/2022	7966/Pitts 02/24/22	PD OPer Deploy Breaching Conf:	654.40	
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001.0000.15.521.40.49.003			2/24/2022	7966/Pitts 02/24/22	PD Taser Instr Cert Reg: Maule	375.00	
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96002	3/15/2022	012291		VISA - 7970,			\$50.00
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96003	3/15/2022	011159		VISA - 7974,			\$550.00
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96005	3/15/2022	011164		VISA - 8022,			\$71.50
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96006	3/15/2022	011172		VISA - 8105,			\$632.01
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96007	3/15/2022	011714		VISA - 8434,			\$70.65
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001.0000.15.521.40.49.003			2/24/2022	8434/LaVerg 02/24/22	PD Vet Analysis:Sexton	75.00	
001.0000.15.521.10.31.001			2/24/2022	8434/LaVerg 02/24/22	PD Supplies	9.54	
96008	3/15/2022	011177		VISA - 8550,			\$293.77
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001.0000.13.558.70.49.004			2/24/2022	8550/Newton 02/24/22	ED 02/02-03/02 Sales Navigator	98.99	
001.0000.13.558.70.49.003			2/24/2022	8550/Newton 02/24/22	ED Ignite WEDA Conference: New	181.56	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
96009	3/15/2022	012925		VISA - 9311,			\$307.00
001.0000.99.518.40.42.002			2/24/2022	9311/Fin 4 02/24/22	ND Postage Stamps	116.00	
001.0000.09.518.91.31.009			2/24/2022	9311/Fin 4 02/24/22	HR Valentine's Candy (Heart Aw	24.00	
001.0000.09.518.10.31.001			2/24/2022	9311/Fin 4 02/24/22	HR Pencils, Folders	44.46	
503.0000.04.518.80.31.001			2/24/2022	9311/Fin 4 02/24/22	IT Battery	111.04	
001.0000.06.515.30.41.001			2/24/2022	9311/Fin 4 02/24/22	LG Cert. NCO 202-01955-6	11.50	
96010	3/15/2022	011707		VISA - 9465,			\$233.38
104.0030.01.557.30.31.001			2/24/2022	9465/Fairfi 02/24/22	HM Decorations: Film Fest	158.28	
104.0030.01.557.30.31.001			2/24/2022	9465/Fairfi 02/24/22	HM Drive Stroage For Films	9.99	
104.0030.01.557.30.49.004			2/24/2022	9465/Fairfi 02/24/22	HM Supplies For Film Submissio	104.49	
001.0000.11.571.20.49.004			2/24/2022	9465/Fairfi 02/24/22	PKRC CANVA Mo Sub	12.99	
104.0030.01.557.30.31.001				9495/Fairfi 02/24/22	PKRC Refund Banners	-52.37	
96011	3/15/2022	000590		WA RECREATION & PARK ASSOC,			\$1,250.00
001.0000.11.571.10.49.001			2/21/2022	7194	PKRC Membership Renewal Thru 0	1,250.00	
96012	3/15/2022	011595		WALTER E NELSON CO,			\$53.84
502.0000.17.518.35.31.001			10/27/2021	841703	PKFC Maint Supplies	53.84	
96013	3/15/2022	000595		WASHINGTON ASSOC OF SHERIFFS,			\$2,003.49
001.0000.02.523.30.41.001			1/31/2022	EM 2022-00144	MC 01/22 Home Monitoring	2,003.49	
96014	3/15/2022	011385		WINDRIDGE APARTMENTS LLC,			\$960.00
105.0002.07.342.40.00.000			2/22/2022	RBL01-1712048386	AB RH Refund RBL01-1712048386	960.00	
# of Checks Issued	281						
Total	\$2,514,703.12						
VOIDS							
<u>\$111.34 Check 95624 3/17/2022</u>							
TOTAL	\$2,514,591.78						



To: Mayor and City Councilmembers

From: Tho Kraus, Deputy City Manager

Through: John J. Caulfield, City Manager

Date: April 4, 2022

Subject: Payroll Check Approval

Payroll Period(s): February 16-28, 2022 and March 1-15, 2022

Total Amount: \$2,577,419.64

Checks Issued:

Check Numbers: 114384-114388

Total Amount of Checks Issued: \$18,134.93

Electronic Funds Transfer:

Total Amount of EFT Payments: \$522,173.13

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,813,694.31

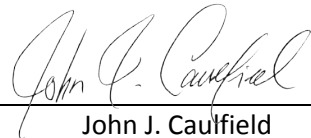
Federal Tax Deposit:

Total Amount of Deposit: \$223,417.27

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.


Dana Kapla
Assistant Finance Director


Tho Kraus
Deputy City Manager


John J. Caulfield
City Manager

Payroll Distribution**City of Lakewood****Pay Period ending 02-16-2022 thru 03-15-2022****Direct Deposit and ACH in the amount of : \$2,559,284.71****Payroll Ck#'s 114370-114378 in the amount of : \$18,134.93****Total Payroll Distribution: \$2,577,419.64****Employee Pay Total by Fund:****Fund 001 - General**

	Amount
City Council	\$ 10,100.00
Municipal Court	\$ 53,785.17
City Manager	\$ 34,059.65
Administrative Services	\$ 56,592.53
Legal and Human Resources	\$ 102,891.64
Community and Economic Development	\$ 108,195.32
Parks, Recreation and Community Services	\$ 83,084.73
Police	\$ 1,158,124.75
Non-Departmental	\$ -
General Fund Total	\$ 1,606,833.79

Fund 101 - Street	\$ 46,747.58
Fund 102 - Real Estate Excise	\$ -
Fund 104 - Hotel / Motel Lodging Tax	\$ -
Fund 105 - Property Abatement/Rental Housing Safety Program	\$ 14,971.37
Fund 180 - Narcotics Seizure	\$ -
Fund 181 - Felony Seizure	\$ -
Fund 182 - Federal Seizure	\$ -
Fund 190 - CDBG Grants	\$ 16,331.42
Fund 191 - Neighborhood Stabilization Program	\$ 115.54
Fund 192 - Office of Economic Adjustment/SSMCP	\$ 16,398.00
Fund 195 - Public Safety Grants	\$ 14,382.91
Fund 196 - ARPA Grant	\$ 18,326.56
Fund 301 - Parks CIP	\$ 6,305.00
Fund 302 - Transportation CIP	\$ 76,823.46
Fund 311 - Sewer Capital Project	\$ 1,391.86
Fund 401 - Surface Water Management	\$ 48,175.07
Fund 502 - Property Management	\$ 8,682.69
Fund 503 - Information Technology	\$ 34,882.32
Fund 504 - Risk Management	\$ -
Other Funds Total	\$ 303,533.78

Employee Gross Pay Total	\$ 1,910,367.57
Benefits and Deductions:	\$ 667,052.07
Grand Total	\$ 2,577,419.64

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: April 4, 2022	TITLE: 2022-23 AFSCME Collective Bargaining Agreement	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION 2022-24 <input type="checkbox"/> OTHER
REVIEW: March 28, 2022	ATTACHMENTS: Collective Bargaining Agreement	

SUBMITTED BY: Mary McDougal, Human Resources Director

RECOMMENDATION: It is recommended the City Council authorize the City Manager to execute the collective bargaining agreement (CBA) negotiated between the City of Lakewood and the American Federation of State, County and Municipal Employees (AFSCME) Local #1938 covering the period from 01/01/2022 through 12/31/2023. This action would amend any previously adopted Ordinances which identify AFSCME represented employees' salaries and benefits.

DISCUSSION: City of Lakewood and AFSCME representatives have been negotiating for the past 4 months, and met a total of 9 times. AFSCME represents approximately 80 employees working in a variety of positions and locations. AFSCME has ratified the tentative agreement. The major provisions include:

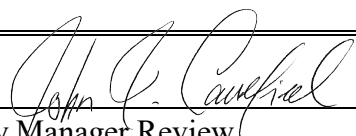
- Term of Agreement: 2 years (01/01/2022 – 12/31/2023).
- 5% wage adjustment in 2022 and 2023.
- Adds Juneteenth holiday.
- Clothing for Maintenance Workers replaced based on wear and tear rather than standard annual issue. Boot allowance added for Rental Housing Safety Program Inspectors.
- CDL Training for up to 3 employees in exchange for 2-year employment commitment.
- Incorporated MOUs related to temporary loss of CDL for medical reasons, and use of electronic monitoring systems.
- Traffic Signal Maintenance work hereafter contracted with Pierce County.
- Move from MissionSquare (formerly ICMA-RC) defined contribution plan to DRS/PERS defined benefit plan for pension, if authorized by the City Council.

ALTERNATIVE(S): The Council could decide not to authorize execution of the AFSCME Agreement, however, this negotiated agreement is intended to be in the best interest of the City.

FISCAL IMPACT: Adoption of this agreement will create an additional fiscal impact of approximately \$1,358,407 for the two-year term of the agreement, and approximately \$4,861,295 for the 6-year period ending 12/31/2027.

Mary McDougal, Human Resources Director

Prepared by


City Manager Review

AGREEMENT

by and between



and



LOCAL #1938

for the period

January 1, 2022 through December 31, 2023

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PREAMBLE

THIS AGREEMENT is made by and between the CITY OF LAKEWOOD, WASHINGTON, (hereinafter referred to as the "City") and Local #1938, Washington State Council of County and City Employees of the American Federation of State, County, and Municipal Employees, AFL-CIO, (hereinafter referred to as the "Union").

The purpose of the City and the Union in entering into this Agreement is to set forth their entire agreement with regard to wages, hours, and working conditions so as to promote uninterrupted public service, efficient operations, and harmonious relations, giving full recognition to the rights and responsibilities of the City and the Employees.

ARTICLE 1 – DEFINITIONS

To the extent there is a conflict between the definitions contained in this Article and definitions elsewhere in this Agreement, the definition contained in those articles shall prevail. The following terms shall be defined as follows:

1.1 Accrued Leave.

Accrued leave shall include paid time off, floating holidays, management leave, and compensatory time (if applicable).

1.2 Application of Seniority.

How an employee's years of continuous service are utilized to determine his or her rights in regard to layoff, recall, overtime bidding, and scheduling of leave.

1.3 Bargaining Unit (Union).

Local #1938, Washington State Council of County and City Employees of the American Federation of State, County, and Municipal Employees, AFL-CIO.

1.4 Bumping.

The displacement of a less senior regular employee by another regular employee with more seniority as described in Article 16.

1.5 Business Day.

For the purpose of timelines associated with grievances, appeals and policy issues, an eight (8) hour business day, excluding weekends and observed holidays, unless otherwise specified.

1.6 Call-Back.

An employee is specifically called back to work by his or her supervisor or management representative outside of the employee's regularly scheduled hours.

1.7 City.

The City of Lakewood, Washington.

1.8 Civil Service.

In accordance with Chapter 41.12 RCW, all full-time employees of the Police Department are covered by a civil service personnel system, except for those positions that are exempt under RCW 41.12.050.

1.9 Demotion.

The movement of an employee from one job classification to another job classification with a lower salary range. Demotions may be voluntary or disciplinary for cause.

1.10 Employee.

A person occupying a position and paid a salary or wage by the City who is a member of the bargaining unit (as defined in Article 2.1 hereof) covered by this Agreement; but shall not include any person retained by the City under a written personal services or consultant contract or agreement.

1.11 Flex Time.

An authorized alternative work schedule utilizing irregular starting or stopping times within an employee's scheduled work period.

1.12 Grievance.

A claim or dispute by an employee and/or the Union with respect to the interpretation or application of the express provisions of this Agreement.

1.13 Job Classifications.

A position or group of positions with duties, responsibilities, and skill levels sufficiently alike to be equitably assigned the same title, same or similar qualification requirements, the same skill level, and the same salary range. Job classifications and salary steps are listed and categorized in Appendix A of this Agreement.

1.14 Loudermill Rights.

The employee's right to due process in certain disciplinary matters.

1.15 Paid Time Off (PTO).

A scheduled work day or accumulation of scheduled work days on which an employee may, by pre-arrangement, continue to receive the regular rate of compensation although he or she does not work.

1.16 Probationary Period.

An initial period of time following commencement of employment during which the employee will work under the terms of this Agreement but may be discharged without recourse to the grievance procedure.

1.17 Promotion.

When a represented employee is appointed through a competitive process to a higher paid classification.

1.18 Reclassification.

A significant change in the job specification as a result of a reevaluation of the duties and responsibilities required of the position.

1.19 Transfer.

The reassignment of an employee to the same classification in a different department.

1.20 Trial Service Period.

An initial period of time during which an employee who is transferred, promoted, or demoted to another position and/or classification in the bargaining unit shall be evaluated for suitability for the position, consistent with Article 7.3.

1.21 Weingarten Rights.

An employee's right to Union representation during an interview that the employee reasonably believes may lead to disciplinary action.

1.22 Written Reprimand.

A written document that describes both the problem and the needed correction, and the potential consequences if it reoccurs. A Written Reprimand shall be part of employee personnel file.

ARTICLE 2 – RECOGNITION

2.1 Recognition

The City recognizes the Union as the exclusive collective bargaining representative for all regular employees of the City of Lakewood as noted in the classifications identified in Appendix A – Salary Schedules, and as per PERC Case # 22449-E-09-3468, Decision 10471-PECB, which states, **ALL FULL-TIME AND REGULAR PART-TIME PROFESSIONAL, TECHNICAL AND CLERICAL EMPLOYEES OF THE CITY OF LAKEWOOD, EXCLUDING SUPERVISORS, CONFIDENTIAL EMPLOYEES AND ALL OTHER EMPLOYEES**, and as subsequently amended by PERC or by mutual agreement of the parties. Temporary employees who perform similar work to regular employees for more than six months are included in the bargaining unit represented by the Union.

The following definitions apply:

- A. **Regular Full-time:** An employee hired for an indefinite term of employment and regularly scheduled to work forty (40) or more hours per week. Regular full-time employees shall be eligible for benefits as provided by this Agreement and/or as legally required. Seniority shall accrue from the date of hire.
- B. **Regular Part-time:** An employee hired for an indefinite term of employment and regularly scheduled to work twenty (20) or more hours per week but less than forty (40) hours per week. Regular part-time employees shall be eligible for pro-rated benefits as provided by this agreement and/or as legally required. Seniority shall accrue from the date of hire.
- C. **Regular with End Date:** An employee hired for a defined term of employment and who is anticipated to work more than one thousand and thirty-nine (1,039) hours in a twelve (12) month period. This position is eligible for the standard benefits package, prorated to match the FTE percentage.
- D. **Represented Temporary:** An employee hired in excess of six (6) months but not longer than twelve (12) months and regularly assigned to work a minimum of twenty (20) hours per week. Represented temporary employees shall be eligible for pro-rated benefits as provided by this Agreement beginning the first pay period following the employee's completion of six (6) months of continuous employment in a temporary position. Seniority does not accrue unless the employee is later appointed to a regular position

with no break in employment, in which case the employee shall be credited for time worked. Represented temporary employees serve “at will” and may be terminated or disciplined without recourse to the grievance procedure.

2.1.1 Exclusions - The following categories of employee will be excluded from the bargaining unit:

- A. All other represented employees of the City; all department managers, supervisors, and confidential employees, consistent with PERC Decision 10471-PECB).
- B. Temporary Employees: An employee hired for a limited term of employment not to exceed six (6) months who are needed to augment the workforce during absences, peak periods, or emergent situations. Seniority does not accrue unless the employee is later appointed to a regular position with no break in employment, in which case the employee shall be credited for time worked. Temporary employees shall not be used to supplant or replace bargaining unit employees. All time constraints held herein shall be based on the position and shall not be started over should another person be placed in the same temporary position. Exceptions to this can be made upon signed mutual agreement between the parties.
- C. Seasonal Employees: An employee hired for a specific limited term of employment in a position that is seasonal in nature and who is not anticipated to work more than one thousand and thirty-nine (1,039) hours in a calendar year. This position is not eligible for benefits.
- D. Work Study & Interns: An employee who is a student or trainee and who is hired for a definite and limited term of employment not to exceed twelve (12) months and not to exceed one thousand and thirty-nine (1,039) hours worked in a calendar year, unless extended by mutual agreement. Work study and internship programs shall not be used to supplant or replace bargaining unit employees.
- E. Extra Hire: An employee hired for an indefinite term of employment and regularly scheduled to work less than twenty (20) hours per week, and not to exceed one thousand and thirty-nine (1,039) hours in a calendar year, unless extended by mutual agreement.

2.1.2 Volunteers - Both the City and the Union recognize the benefit of utilizing volunteers from the local community. Volunteers shall be limited to performing tasks that are supportive of work performed by regular bargaining unit employees and shall not otherwise supplant or replace bargaining unit employees.

2.2 New Classifications

When new classifications are created, they shall be included or excluded from the bargaining unit consistent with the position’s duties, responsibilities, confidentiality, and general organizational structure of the particular department. The City shall notify the Local Union President and Staff Representative of newly created classifications at least ten (10) business days prior to posting or advertising to fill the position.

2.3 Modifications to Existing Classifications

When existing bargaining unit classifications are substantially modified, the City shall notify the Local Union President and Staff Representative at least ten (10) business days prior to the proposed effective date.

2.4 Inclusion/Exclusion of Classifications

It is mutually agreed that it is the intent of the parties to meet, upon request by either party, in order to include or exclude new or modified classifications in the bargaining unit consistent with the duties, responsibilities, and organizational level of the classification.

The parties agree that new classification(s) designated by the City to be within the non-represented pay plans shall be excluded from the bargaining unit, absent a request to meet within thirty (30) calendar days.

2.5 Unit Clarification

Either party to this Agreement reserves the right to submit a petition for unit clarification during the term of this Agreement pursuant to PERC rules should there be a disagreement regarding the inclusion or exclusion of a position. Existing bargaining unit classifications shall remain within the bargaining unit absent mutual agreement by the parties or a decision by the Public Employment Relations Commission (PERC).

ARTICLE 3 – UNION SECURITY

3.1. Union Dues and Revocation

- A. Upon receipt of notice from the Union of written, electronic, or recorded voice authorization by a bargaining unit employee, the City agrees to deduct from the wages of the employee the sum certified as the initiation fee and dues each month and to forward the sum to the Union.
- B. If the City receives a request for authorization of dues deduction from an employee, the City shall forward the request to the Union.
- C. The employee's authorization remains in effect until expressly revoked by the employee in accordance with the terms and conditions of the dues authorization form.
- D. An employee's request to revoke authorization of payroll deduction must be in writing and submitted by the employee to the Union in accordance with the terms and conditions of the dues authorization form.
- E. If the City receives a request to revoke authorization of deductions from an employee, the City shall forward the request to the Union.
- F. Upon receipt of notice from the Union that the employee has revoked authorization for deduction, the City shall end the deduction no later than the second payroll after the request.
- G. The City shall remain neutral on the issue of Union membership.
- H. If an employee does not have a check due to the employee or the check is not large enough to satisfy the deduction, no deduction shall be made from the employee for that calendar month.

3.2 Indemnification

The Union shall indemnify and hold the City harmless from any and all claims against the City arising out of administration of this Article, including the amounts of Union dues deducted and withheld from earnings.

3.3 Employee Roster/Union Officer List

Upon request, the City shall provide the Union with a roster of employees covered by this Agreement pursuant to Article 8. The roster shall include name, address, salary, classification, department, hire date, and termination date, where applicable.

The Union agrees to provide Human Resources with a list of officers and employee representatives within ten (10) calendar days of election or appointment. The City shall recognize the officers and employee representatives immediately when such list is received by Human Resources.

3.4 Non-discrimination

Neither party shall discriminate against any employee because of membership in or non-membership in or activity on behalf of the Union. No employee shall be discharged or discriminated against for upholding Union principles, fulfilling duties as an officer in the Union, or serving on a Union committee.

ARTICLE 4 – UNION / CITY RELATIONS

4.1 Union Access

The Union's authorized staff representatives shall have access during employee work hours to the City's premises where employees covered by this Agreement are working for the purpose of investigating grievances and contract compliance, after notifying the City. Access for other purposes or during other hours shall not be unreasonably denied by the City. Such visits shall not interfere with or disturb employees in the performance of their work during working hours.

4.2 Facility & Equipment Use

The conduct of Union business on City time and premises shall be subject to the limitations set forth in this Article and with the understanding that no Union member or officer shall use City equipment in the conduct of Union business; provided, that the Union shall be permitted to use the City e-mail system for the sole purpose of notifying Union members of meeting dates, times, and locations.

The Union shall be permitted to use designated premises of the City for Union meetings, provided it is not disruptive to operations, space is available, and meetings are held on the employee's time and not on the City's.

4.3 Employee Representatives

The Union shall be entitled up to fourteen (14) employee representatives, including officers. With notice to the City the employee representatives and/or officers shall be allowed reasonable time during working hours to investigate and process grievances, as defined in Article 4.8 and 4.9. Employee representatives and officers shall attend Union meetings on their own time.

4.4 Orientation

On or about the same day as new hire orientation, a Union officer or employee representative shall be permitted, for up to fifteen (15) minutes and without loss of pay, to meet with new

represented employees as a group to discuss the responsibilities and benefits of Union membership. The City shall incur no costs for travel time or mileage for Union officers or employee representatives.

4.5 Bulletin Boards

The City shall provide space for a bulletin board for Union use in a common area of City Hall and at one common space for each City facility where bargaining unit employees are assigned. No materials shall be posted except notices of meetings and elections; results of elections; changes in Union by-laws; notices of employee social occasions; and/or similar Union notices, letters, and memoranda. All material shall be signed by an officer of the Union. The Union shall not post any non-Union-related material on the City's premises on the bulletin board. It is the Union's responsibility to maintain its bulletin boards.

4.6 Contract Access

A copy of this Agreement will be located in the Human Resource office and available for review by employees in the bargaining unit during regular City Hall business hours.

4.7 Negotiations Release Time

The City will make a good faith effort to provide release time for Union negotiating team members participating in contract negotiations if negotiations take place on work time, provided that coverage can be arranged.

4.8 Grievance Release Time

Prior to any proposed investigation of a grievance, employee representatives or officers shall provide notice of the grievance to their supervisor and the grievant's supervisor. Grievance release time will be granted unless the employee representative, officer, or the grievant is working on something that requires immediate attention. If permission cannot be immediately granted, the City will arrange for investigation of the grievance at the earliest possible time. When it is necessary for employee representatives or officers to conduct Union business authorized by this Agreement in an area or on a shift other than their own, they shall notify the supervisor of that area or shift of their presence and of the nature of their business. No compensation shall be provided by the City for such employee representative activities outside the employee's work shift, without express preauthorization by the employee representative's department director or Human Resources.

4.9 Union Business

When reasonably possible, Union representatives will notify their supervisors or department directors when participating in Union business during regular business hours. Consistent with Articles 4.3 and 4.8, employee representatives and/or officers may request and will be afforded reasonable time for the investigation of a grievance and compliance issues pursuant to this Agreement. Other Union business shall not be conducted on City time.

4.9.1 Any concerns by the City which indicate that a Union officer or employee representative is spending an unreasonable amount of time performing Union duties shall be referred to Human Resources for discussion and resolution with the staff representative of the Union or designee.

ARTICLE 5 – EMPLOYMENT

5.1 Probationary Periods

5.1.1 Non-Civil Service - New employees shall be subject to a six (6) month probationary period.

The City may extend the probationary period for new employees up to an additional six (6) months to a maximum of twelve (12) months. The City shall provide written notice of intent to extend a probationary period to the employee at least fourteen (14) calendar days prior to the probationary period's expiration. If the City fails to provide written notice of probation extension, the employee shall be deemed to have successfully completed probation.

5.1.2 Civil Service - New employees shall be subject to a twelve (12) month probationary period.

The City may extend the probationary period for new employees up to an additional six (6) months to a maximum of eighteen (18) months. The City shall provide written notice of intent to extend a probationary period to the employee at least fourteen (14) calendar days prior to the probationary period's expiration. If the City fails to provide written notice of probationary extension, the employee shall be deemed to have successfully completed probation.

5.2 Contractors

The City will act in good faith to limit bargaining unit work to employees covered by this Agreement. "Contractors" who are not employees of the City will be permitted to do bargaining unit work where both the need is occasional and agreed to between the City and the Union.

5.2.1 The City and Union agree that Traffic Signal Maintenance work will hereafter be provided through contract with Pierce County. This is a non-precedent setting agreement and shall not serve as foundation for any separate future contracting which may be considered.

ARTICLE 6 – HOURS OF WORK AND OVERTIME

6.1 Workweek/Workday

The City's defined work week is Monday through Sunday, beginning and ending at midnight Sunday. The standard work day shall be a regularly scheduled primary work day consisting of eight (8) consecutive hours.

6.2 Standard Work Schedules

A standard full-time work schedule shall normally consist of forty (40) hours of time compensated within a five (5) consecutive day period, with shifts commencing not before 6:00 am and ending by 6:00 pm. The typical work schedule shall not include both Saturday and Sunday unless mutually agreed upon by the employee and supervisor. Employees shall not be assigned split shifts, or any shift with more than one (1) hour of unpaid time off in a single workday, without mutual consent or as permitted by Article 6.8. The City agrees to provide employees with at least

fourteen (14) days' written notice of a change to the employee's work schedule, unless mutually agreed by the employee and the supervisor. The assignment of overtime shall not be considered a schedule change and is not subject to the fourteen (14) day written notice requirement.

6.2.1 Alternative Work Schedules - An alternative work schedule (e.g., 4x10, 9x80, or other mutually agreeable option) may be approved by a department director and City Manager after an employee submits a request for alternate work schedule form. An alternate schedule will include at least two (2) consecutive days off per week. In the event an approved flexible and alternative work schedule is terminated by the City through no fault of the employee, and barring any unforeseen extenuating circumstances, the employee shall be provided with thirty (30) calendar days written notice to make personal arrangements to enable compliance with a revised schedule. The revised schedule will be effective at the beginning of the first pay cycle following the thirty (30) day notice period. In the event a flexible or alternative work schedule is terminated as a result of a disciplinary action, the change will be effective at the beginning of the next pay cycle or as defined in the disciplinary action, unless mutually agreed by the employee and the supervisor.

6.3 Outside Employment

Employees shall be permitted to maintain other employment to the extent that it does not impair the employee's ability to perform his or her normal work duties and/or responsibilities for the City, nor create a conflict of interest. An employee must submit written notification of outside employment to the department director.

6.4 Flex Time

If mutually agreed upon by the employee and the employee's immediate supervisor, flex hours may be approved if the flex hours do not interfere with workload requirements. Flex hours must be approved in advance. Employees working an adjusted workday must flex their hours within the same workweek as defined in Section 6.1 and such schedule shall not result in overtime or compensatory time as identified in the Fair Labor Standards Act and WAC 296.128-500 unless specifically authorized.

6.5 Rest & Meal Breaks

All employees shall receive a paid fifteen (15) minute break for each four (4) hours worked, in addition to their unpaid meal period. Employees working three (3) or more hours longer than a normal work day schedule shall be allowed at least one (1) additional thirty (30) minute unpaid meal period prior to or during the additional work period. Where the nature of the work allows employees to take intermittent rest periods equivalent to fifteen (15) minutes for each four (4) hours worked, scheduled rest breaks are not required. Missed rest breaks are not compensable as overtime. Breaks may not be collected or not taken in order to shorten the work day or work week unless specifically authorized in writing by an employee's supervisor. Such authorization shall not result in payment of overtime or compensatory time.

6.6 Overtime

Employees listed in Appendix A as "overtime eligible" are entitled to overtime compensation. Overtime shall be compensated at one and one half (1 ½) times the employee's normal hourly rate of pay for all time compensated over forty (40) hours per week. Overtime shall be paid in fifteen (15) minute increments. Except in emergent/emergency situations, all overtime must be approved in advance by the employee's immediate supervisor or designee.

6.6.1 For purposes of computing overtime, all contractual holidays, compensatory time, and Paid Time Off (PTO) shall be considered as time compensated.

6.6.2 Non-pyramiding - Compensation shall not be paid or compensatory time accrued more than once for the same hours under any provision of this Article or Agreement. Overtime pay shall not be duplicated or pyramided unless required by FLSA, in which case premium or overtime pay shall be based on the employee's regular rate of pay.

6.6.3 Assignment of Overtime - Scheduled overtime is work assigned in advance that is not part of a normal work day. Scheduled overtime time shall be offered to qualified regular full-time or regular part-time employees on a voluntary first-come, first-served basis. If there are no volunteers to work the scheduled overtime, the City will assign overtime to the least senior qualified employee on a rotational basis as follows:

An overtime list will be established. Employees will be placed on the overtime list based on their classification seniority, in ascending order within their department. The employee at the top of the overtime list will be required to work the scheduled overtime opportunity. That employee then moves to the bottom of the list. Employees on PTO when their turn comes up for scheduled overtime will be assigned the next non-voluntary opportunity after their return from PTO.

6.6.4 Management Leave - Employees identified in Appendix A as "overtime exempt" in accordance with WAC 296-128-500 shall be eligible for management leave.

Every employee eligible for management leave shall be awarded eight (8) hours per calendar year. Additional days may be requested by the employee utilizing a Management Leave Request Form (Appendix D) based upon work load and projects. Approval is at the discretion of the supervisor and City Manager or designee. The cumulative total of management days granted to any employee shall not exceed five (5) days annually and shall not be carried over or cashed out. Use of management leave shall follow the PTO procedure. Leave shall be based on special projects and workload.

6.7 Standby

The City may establish standby rosters for those functions requiring response by overtime eligible employees outside of regular work hours. Employees will be placed on the standby roster based on their classification seniority, in descending order within the department. Based on operational needs, a department may establish a single standby roster including multiple classifications or standby rosters by classification, and may determine whether inclusion on the standby roster is mandatory or voluntary (see 6.7.1 and 6.7.2 below). Employees may trade with or give away standby shifts to other qualified employees, with appropriate advance written notice to and approval from the supervisor.

While on assigned standby status, employees are required to be unimpaired, reply to the dispatch center within fifteen (15) minutes of any call, and remain within a geographic range allowing a maximum of a ninety (90) minute arrival time to the assigned work location from the time of the initial call. Employees on assigned standby status will be issued a City cell phone, and may be issued a City vehicle or required to use a personal vehicle for response.

When an employee takes a full scheduled work day of PTO for other than pre-scheduled appointments or to rest following a significant overnight callout, the employee will not be eligible

to be on assigned standby status until the employee has returned to work and completed a full shift. The supervisor will offer the unstaffed standby opportunity to qualified employees on a voluntary first-come, first-served basis. If there are no volunteers, the supervisor will assign the standby to the next eligible employee as necessary.

Compensation for employees on assigned standby status will be pursuant to Article 10.1.

6.7.1 Operations & Maintenance Standby – Maintenance Workers assigned to Facilities Maintenance as of the date of contract ratification shall not be assigned to the standby roster, except by mutual consent of the employee and department director.

For the employees in Maintenance Worker classification series who have passed probation, participation in the standby roster shall be voluntary. However, if at any time there are fewer than ten (10) employees who volunteer to be on the roster, inclusion on the roster shall be mandatory based on inverse seniority until there are at least ten (10) employees on the roster.

Once a new employee in these job classifications has passed probation, the employee will be put onto the standby roster if not everyone on the roster was placed there voluntarily. The most senior employee on the roster will then have the opportunity to be removed from the roster.

6.7.2 Requests to be on Standby Roster - Employees in other classifications who meet the minimum qualifications of one of the classifications identified in 6.7.1 may request to be on the standby roster. Inclusion on the standby roster requires authorization by the employee's department director, and participation in training as required by the Operations Superintendent. If an employee is denied the opportunity to be on the standby roster, the employee's department director will provide a reason.

6.8 Callback

An employee specifically called back to work outside the employee's regularly scheduled hours shall be paid a minimum of three (3) hours, pursuant to Article 10.2, except that an employee called back to work within one (1) hour of the beginning of the employee's regularly scheduled work day shall be compensated for one (1) hour. Except under the provisions of Section 6.10, employees who are not on standby may decline a call back opportunity without prejudice.

When an employee is on PTO, the employee will not be eligible for callback until the employee has returned to work and completed a full scheduled shift. The supervisor may offer the callback opportunity to another eligible employee as necessary. The City may waive the requirement to complete a full shift after taking PTO and before being subject to callback to address operational needs.

6.9 Compensatory Time

Overtime worked may be accrued as compensatory time as agreed in advance by the employee and supervisor. Compensatory time is accrued at the rate of one and one half (1 ½) times the employee's regular rate of pay.

All compensatory time shall be recorded. Employees may accrue compensatory time without limit, providing that an employee may carry over no more than sixty (60) hours of compensatory time into the next calendar year. During the first pay period of December of each year, the City will cash out any accumulated compensatory time in excess of sixty (60) hours. The employee may

exceed the sixty (60) hours of compensatory time, for a limited time, with the approval of his/her department director.

6.10 Declared Emergency Scheduling

The City Manager or designee has the authority to declare a City-wide emergency situation. During a major emergency or disaster of such magnitude that an extensive City response is needed (i.e., significant earthquake, volcanic eruptions, etc.) **all** employees are to report in to work as soon as possible after attending to immediate family health and safety needs. In the case of a declared City-wide emergency, the City reserves the right to assign and schedule employees to work whenever and wherever as needed and take other actions as necessary to ensure the protection of life, health, safety, and property of persons under its jurisdiction for the duration of the declared emergency.

6.11 Other Emergency Work Assignment/Scheduling

In order to address the operational management needs of a lesser emergency affecting only certain operations areas or a smaller portion of the City (i.e., storm, network failure, etc.), the following shall apply:

An employee's or group of employees' schedule(s) may be changed with less than the fourteen (14) days' notice required by Section 6.2, subject to terms:

6.11.1 For an emergency requiring 24-hour response, employees may be assigned regularly recurring shifts different from their currently assigned shift. Such emergency shifts shall not be assigned as "Split-Shifts."

6.11.2 The City will make a good faith effort to inform all affected employees as quickly as possible. The beginning and ending of emergency work assignments will be acknowledged via email or written notice. Such written notice is not the official method for assigning an employee to an emergency schedule, but is intended to clarify for the record when the emergency schedules were started and ended.

6.11.3 Employees utilizing heavy equipment will be scheduled in a manner so as to conform to state and federal occupational safety regulations.

6.11.4 Employees sent home by their supervisor in anticipation of an upcoming needed response shall be paid for the duration of the remainder of their regular shift.

6.11.5 Upon utilizing this section of the Agreement, overtime for eligible employees shall be compensated at one and one half (1 1/2) times the employee's normal hourly rate of pay for all time compensated: over eight (8) hours in a contiguous shift. All hours compensated in excess of forty (40) hours at straight time in a work week shall be compensated at one and one half (1 1/2) times the normal rate. No emergency schedule change shall result in the reduction in an employee's number of scheduled hours in a work week.

6.11.6 Employees assigned to a twelve (12) hour shift will receive two (2) unpaid thirty (30) minute meal periods and fifteen (15) minute paid breaks at intervals required by law.

6.11.7 Employees shall receive shift differential (per Section 10.8) for all hours compensated between 5:00 p.m. and 8:00 a.m., subject to the non-pyramiding provisions of Section 6.6.2.

6.11.8 Upon the determination of the City, emergency schedule assignments may be canceled, and employees shall resume their regular work schedules. Employees who have performed work within six (6) hours of their regular start time will be instructed to return to work halfway through their normal work shift. An emergency event shall not be declared and canceled multiple times within the same calendar day.

ARTICLE 7 – EMPLOYMENT PRACTICES

7.1 Nondiscrimination

The City and Union shall ensure that all terms and conditions of employment included in this Agreement shall be administered in accordance with federal or state law governing employment discrimination. Administration and application consistent with federal or state law shall not be construed to be discrimination under this Article.

The City and the Union agree to provide equal opportunity as to the provisions of this Agreement to all member employees. Neither the City nor the Union shall discriminate against any person on the basis of such person's race, sex, marital status, color, creed or religion, national origin, age, veteran status, sexual orientation, or the presence of any sensory, mental, or physical disability, in violation of any local, state, or federal law.

Wherever words denoting a specific gender are used in this Agreement, they are intended and shall be construed so as to apply equally to all genders.

7.2 Job Posting

Human Resources will post available bargaining unit promotional opportunities internally for a period of no less than three (3) working days before the position is filled. Union positions will be identified as such. If internal posting is unsuccessful, City may post externally and interview any internal and external applicants simultaneously.

7.2.1 The City shall not make direct appointments for bargaining unit positions. The transfer of an employee or the reassignment of an employee to a different position within the same classification within a department shall not be considered direct appointments.

7.3 Promotion

When a new position is created or a vacancy occurs, employees who have been employed by the City for at least six (6) months are eligible to apply. An employee who applies and is not selected for a vacancy will receive notification from the hiring manager.

7.3.1 Employees who are selected to fill a position in a higher paid classification in the bargaining unit shall serve a trial service period for six (6) months of work or twelve (12) months of work for civil service. During the trial service period, employees promoted to a regular position may return to their former positions at their option within the first six (6) weeks. If the employee does not successfully complete the trial service period, the employee may return to their former position if vacant or be placed on the recall list if filled.

7.3.2 Upon promotion, the employee will be placed at the beginning of the new salary range or at the next defined pay step within the new salary range which results in a minimum of a four percent (4%) increase to the employee's current rate of pay. An

employee will be eligible for step increases annually based on the effective date of the promotion.

7.4 Transfer

An employee who is given the option to transfer due to a reorganization or lay off shall not serve a trial service period. An employee who requests and is granted a transfer shall serve a trial service period.

7.5 Reclassification

An employee, an employee's supervisor/department director, City Manager, or Human Resources may initiate a reclassification request to the Director of Human Resources. Human Resources shall, within one hundred and twenty (120) calendar days or as otherwise mutually agreed with the Union, conduct an audit and analysis of the request which includes a portion to be completed by the employee in the affected position. Human Resources shall report to the department director and the employee the result of the findings.

Should it be determined the employee is working outside the employee's classification, the department director shall either adjust the employee's responsibilities to fall within the existing current classification or reclassify the affected employee to the newly identified classification.

7.5.1 An employee reclassified to a classification with a higher salary range shall be placed in the new salary range at the step that leads to at least a four percent (4%) increase over of the employee's current rate of pay (or the minimum of the new salary range if a 4% increase would be below the bottom step of the new range). Wage increases and classification seniority date as a result of a reclassification shall be retroactive to the date when the reclassification request was submitted to the Director of Human Resources. The employee's anniversary date and performance evaluation date will be adjusted to match the date when the reclassification request was submitted to the Director of Human Resources.

7.5.2 An employee reclassified to a classification with the same salary range shall maintain the current salary placement, performance evaluation date, and anniversary date. The classification seniority date shall be effective the date on which the reclassification was approved.

7.5.3 An employee reclassified to a classification with a maximum salary that is lower than the employee's current salary shall have the salary frozen until such a time as the maximum salary of the new range (excluding the Master Step) meets or exceeds the employee's current salary. At that time, the employee shall be placed at the maximum salary of the new range unless a more favorable salary placement is recommended by the department director and approved by Human Resources and the City Manager. The wage adjustment, employee anniversary date, performance evaluation date, and classification seniority date as a result of a downward reclassification shall be effective the date on which the reclassification was approved.

7.5.4 An Employee reclassified to a classification with a lower salary range but with a maximum salary that is higher than the employee's current salary, shall be placed in the new salary range at the nearest step to the previous salary that would not result in a reduction in wages. The wage adjustment, employee anniversary date, performance evaluation date, and classification seniority date as a result of a downward reclassification shall be effective the date on which the reclassification was approved.

7.6 Demotion

When an employee is demoted, either voluntarily or for cause, to a job classification with a lower salary range where the maximum salary is higher than the employee's current salary, the employee's salary shall be frozen until the employee's annual review date. On the employee's next annual review date, the employee shall be eligible for a salary increase.

When an employee is demoted, either voluntarily or for cause, to a salary range where the maximum salary is lower than the employee's current salary, the employee shall be placed at the maximum salary unless a more favorable salary placement is recommended by the department director and approved by Human Resources and the City Manager.

If an alternative salary placement is requested and approved, the employee's salary shall be frozen until such time as the maximum salary of the new range exceeds the employee's current salary.

7.7 City Policies

Unless otherwise provided by the terms of this Agreement, the City of Lakewood Administrative, Personnel, and Safety Policies shall apply to members of this bargaining unit. Employees shall refer to City policies to resolve matters not covered by this Agreement. However, where there is a conflict between City policies and any provisions of this Agreement, the provision(s) of this Agreement shall govern.

7.8 Personnel Files

Employees shall have access to their personnel file with reasonable frequency. Employees who would like to review their file should contact Human Resources to schedule a convenient time for both the requesting employee and the Human Resources Department.

The employee shall be provided by the respective supervisor, a copy of written evaluations or disciplinary actions added to their personnel file. Employees shall have the right to provide a written response to any written evaluations or disciplinary actions included in the personnel file. Upon approval of the Human Resources Department, employees may add additional documents to their personnel file including, but not limited to, certifications, degrees, and commendations.

7.9 Evaluations

Employee evaluations are a useful tool to provide the employee feedback, monitor/establish goals, and determine strengths and weaknesses. If necessary, a plan for improvement, training or other support should be jointly developed by the supervisor with the employee.

Evaluation may occur in two forms:

All regular employees shall be formally evaluated in writing by their immediate supervisor and/or department director or designee by the end of the probationary or trial service period and at least annually thereafter.

Additionally, evaluation of job performance may occur at any time and on an ongoing basis. Evaluation may occur in various ways and may include coaching, counseling, or written assessment.

The evaluation process may all also include a review of the current job description.

Evaluation shall not, by itself, constitute disciplinary action – disciplinary action must be specifically identified as such, in writing, consistent with Article 7.9.

The employee's supervisor will give the employee a copy of the evaluation. Employees will be required to sign the evaluation, acknowledging its receipt. The content of performance evaluations is not subject to the grievance procedure. However, employees may elect to provide a written response to the evaluation, which will be retained with the evaluation in the employee's personnel file.

7.10 Discipline/Corrective Action

Any discipline, demotion, or discharge of a regular employee shall be based upon just cause.

Progressive discipline and/or corrective action may include:

- oral warnings, which will be identified as such by the City and documented;
- written reprimands, which may also include work performance improvement or corrective action plan for poor work performance or misconduct;
- suspension without pay;
- demotion; or
- discharge.

The intent of progressive discipline is to assist the employee with performance improvement or to correct misconduct. Progressive discipline shall not apply where the offense requires more serious discipline in the first instance. Both the sequencing and the steps of progressive discipline are determined on a case-by-case basis, given the nature of the problem.

Disciplinary actions shall be clearly identified as such in writing. The employee will be requested to sign the disciplinary action. The employee's signature thereon shall not be construed as admission of guilt or concurrence with the discipline, but rather shall document that the employee has seen and comprehends the gravity of the disciplinary action. Employees shall have the right to review and submit written comment on disciplinary actions in their personnel file.

A copy of the disciplinary notice shall be provided to the employee before it is placed in the personnel file. Employees who are issued a written reprimand, suspended without pay, demoted, or discharged may use the grievance procedure. If, as a result of the grievance procedure a different result is warranted, personnel records shall reflect the revised result.

The City will notify the Union in writing within three (3) working days after any notice of discharge is issued. The failure to provide such notice shall not affect such discharge but will extend the period within which the affected employee may file a grievance.

An employee who reasonably believes that an investigatory interview with a supervisor may result in discipline has the right to request the presence of a Union representative at such an interview. Upon request, the employee shall be afforded a Union representative. The City will delay the interview for a reasonable period of time in order to allow a Union representative an opportunity to attend. If a Union representative is not available or delay is not reasonable, the employee may request the presence of a bargaining unit witness. (Weingarten rights)

Employees shall also have a right to a notice and a determination meeting prior to any disciplinary action greater than a written reprimand. The City must provide a notice and statement in writing

to the employee identifying the performance violations or misconduct alleged, a finding of fact, and the reasons for the proposed action. The employee shall be given an opportunity to respond to the charges in a meeting with the City, and shall have the right to Union representation during that meeting, upon request. (Loudermill rights)

Discipline greater than an oral warning may be subject to the grievance procedure as identified in this Agreement as it relates to just cause.

7.11 Commercial Driver's License (CDL) Training

The City will provide training for up to three (3) employees (final number to be determined by the City) in the Maintenance Worker classification series to get a CDL license in exchange for a commitment to remain employed with the City for two (2) years after the license is granted. Should the employee fail to obtain the CDL license following the training, the employee shall be required to reimburse the City for the cost of the training. Should the employee leave City employment during the first year after having obtained the CDL, the employee will be required to reimburse the City for seventy-five percent (75%) of the cost of the training. Should the employee leave City employment after the first year, but prior to completion of the second year, the employee shall be required to reimburse the City for twenty-five (25%) of the cost of the training.

7.12 Temporary Loss of Commercial Driver's License for Medical Reasons

An employee required to hold a Commercial Driver's License as a minimum job qualification and whose CDL is revoked for medical reasons shall be eligible for continued employment in the same classification on a temporary basis. Such continued employment is conditioned on the City having sufficient personnel to cover CDL-related duties without an increase in overtime costs, and on the employee providing certification from a health care provider that the medical basis for revocation can reasonably be corrected within a given time period, not to exceed twelve (12) months. Employees who have been employed less than five (5) years, who were previously provided an accommodation under this agreement within the past five (5) years, who are serving under a "last chance agreement," or whose CDL was revoked for non-medical reasons or drug/alcohol use are not eligible for continued employment.

If an employee's CDL is revoked for medical reasons, the employee shall promptly notify the City. The City and employee will meet to discuss a reasonable timeframe for the employee to requalify for the CDL and associated medical card. Absent special circumstances approved by the City at its sole discretion, this timeframe shall not exceed twelve (12) months.

An employee provided an accommodation under this agreement may be reassigned to a different position and shall have the employee's pay reduced three (3) steps on the salary schedule, effective the next pay cycle after revocation of the CDL. If the employee has not advanced to Step 3 of the salary schedule, the employee shall be moved to the entry wage on the salary schedule. The employee shall retain all other rights and benefits of a regular employee. In the event an employee who had the CDL revoked due to medical reasons is able to subsequently re-qualify for the CDL and associated medical card, the employee will be placed back at the same step of the salary range the employee had at the time of revocation.

If any provision of this agreement conflicts with federal or state law governing CDLs or reasonable accommodation, then the minimum requirements of the law shall apply.

ARTICLE 8 – SENIORITY

8.1 Seniority

Seniority shall be defined by the length of continuous employment with the City in the specific classification involved and in all higher bargaining unit classes to which the employee has been promoted.

Seniority shall be established upon appointment to a regular full-time, regular part-time, or regular with an end date position within the bargaining unit. No seniority shall be established while an employee is employed in a temporary, seasonal, work study/internship, or extra-hire position. A temporary employee who is hired into a regular position in the same classification without a break in service shall be credited for seniority from the date of hire into that classification.

Seniority shall not accrue while on a leave of absence without pay in excess of thirty (30) continuous calendar days. An employee's appointment date shall be adjusted for leaves of absence without pay except when such leaves are the result of federal or state legally protected leaves.

8.2 Probationary Period

Upon successful completion of the probationary period, the City seniority of the regular employee shall be established as the recent date of hire including the probationary period.

8.3 Loss of Seniority

An employee will lose seniority rights by and/or upon:

1. Resignation
2. Discharge
3. Retirement
4. Layoff / Recall list of more than eighteen (18) consecutive months.
5. Failure to respond to or declining one offer of recall to former or comparable employment.

Employees who are re-employed following the loss of seniority shall be deemed a newly-hired employee for all purposes under this Agreement, except as provided in the following: if an employee is laid off or resigns in good standing after working at least twelve (12) consecutive months, and is thereafter re-employed within twelve (12) months or eighteen (18) months in the event of recall, the employee will, upon successful completion of the probationary period, regain the seniority they had as of the effective date that the employee resigned.

8.4 Seniority List

The City shall update the seniority list and provide it to the Union annually upon request. If a layoff is announced, a current ranked seniority list including job classifications, names, job locations, and FTE or hours per week shall be provided to the Union and posted in the affected department.

8.5 Application of Seniority

Seniority shall apply to:

- Layoff, Bumping and Recall, subject to Article 16
- Overtime Bidding
- Scheduling of Leave

ARTICLE 9 – WAGES

9.1 Wage Schedule

Effective and retroactive to January 1, 2022, the monthly salary schedule shall be increased by 5%. Employees who have left employment prior to the pay period in which the retroactive pay is processed will not be eligible for retroactive pay.

Effective January 1, 2023, the monthly salary schedule shall be increased by 5%.

9.1.1 Salary Plan Administration - Each classification shall have an associated salary range with identified steps. On an employee's anniversary date, employees shall automatically advance one step (2%).

9.1.2 Master Step Implementation – An employee shall become eligible to move from Step 10 to the Master Step on the anniversary date following the completion of all the following requirements:

- A minimum of five calendar years of employment with the City; and
- A minimum of five years in the same classification series.

The City is in no way prohibited from advancing employees to the master step before these requirements are met if the City believes that the employee has achieved mastery in their field.

An employee who has reached the master step will keep this step placement even if moved to a lower classification in the same classification series due to a reduction in force, voluntary demotion, or transfer.

In addition to the requirements listed above, employees in the Maintenance Worker classification must acquire and maintain either a pesticide license or class A or class B commercial driver's license to be eligible for advancement to and continued eligibility for the Master step. This requirement shall not apply to Facilities Maintenance employees.

9.2 Hire-In Rates

New regular employees shall normally be placed at the minimum rate of the appropriate salary range unless approved by the City Manager for placement above the minimum based on qualifications, salary history, or other consideration.

ARTICLE 10 – OTHER COMPENSATION

10.1 Standby Pay

An employee specifically assigned to standby status shall receive one (1) hour of additional compensation at his or her regular rate of pay for every seven (7) hour period of time assigned to standby status.

An employee assigned standby status on weekends shall be paid nine (9) hours of additional compensation at the employee's regular rate of pay for the weekend, starting at the end of the work shift Friday evening and ending at the beginning of the work shift on Monday morning.

When an employee is called back to work while on paid standby status, standby pay will continue to be paid.

Employees may elect to receive standby compensation in the form of pay or compensatory time at the straight-time (1.0x) rate, except that no employee may receive more than sixteen (16) hours of compensatory time per calendar year through this option.

10.2 Call Back Pay

An employee specifically called back to work outside the employee's regularly scheduled hours shall be paid a minimum of three (3) hours. The rate of pay for the callback, whether within or in excess of the three (3) hour minimum, shall be in accordance with the FLSA and Section 6.6 (i.e., if overtime hours, paid at overtime rate). If the callback exceeds three (3) hours, the employee shall be compensated for time worked.

For the purpose of callback, if the employee is in active call back status, then time worked shall start from the time when an employee leaves his/her driveway or location at the time of the call and is en route in response to a call. Time worked shall conclude when the employee returns to his/her driveway or location at the time of the call. There shall be no additional compensation for calls taken by an employee who is already in active callback status, unless the time spent in active callback status exceeds the three (3) hours.

10.2.1 Remote Work - If an employee receives a work-related communication when off duty and is asked to work (e.g., troubleshoot problems) he/she will receive overtime pay at fifteen (15) minute increments, with a fifteen (15) minute minimum, regardless of the length of the response required. For communications that are received, and responses required, between 10:00 p.m. and 5:00 a.m., the employee shall receive overtime pay in thirty (30) minute increments. Remote work shall include any tasks that do not require the employee to leave home, including but not limited to telephone calls, remote access, or text messaging.

10.3 Temporary Assignment Pay

Employees assigned by their designated supervisor or the City Manager to assume the preponderance of the duties of a higher level classification in a temporary capacity for at least four (4) continuous working days shall receive Temporary Assignment Pay commencing from the first day worked. Such assignments shall be in writing prior to or during the assignment. The assigned employee shall receive a five percent (5%) pay increase, or be placed at the beginning of the higher pay range, whichever is greater.

10.4 Mileage Reimbursement

Employees placed on standby status may be provided a city vehicle, if available.

Employees who are required to use their own vehicles for City business shall be reimbursed in accordance with current Internal Revenue Service mileage rates and rules, minus any miles between home and work, except that employees called back to work in their personal vehicles shall be compensated at the appropriate IRS rate for actual miles traveled to and from his/her driveway or location at the time of the call with a maximum of twenty (20) miles each way.

10.5 Uniforms, Clothing, and Boots

The City will provide required personal protective equipment, uniforms, and clothing, and boot allowances as set forth in Appendix B.

10.5.1 Personal Protective Equipment (PPEs)

The City will supply personal protective equipment to employees for their use as required by state law and pursuant to City policy #1300-09) and as identified as such and listed in Appendix B. Employees are required to wear personal protective equipment and boots as necessary to safely perform assigned work tasks. All personal protective equipment shall remain the property of the City and shall be worn for municipal purposes only.

10.5.2. Uniforms and Clothing

Uniforms and other clothing are to be kept clean and neat in appearance as much as possible under current working conditions. Routine maintenance of uniforms and other clothing, including washing, ironing, and mending, will be the responsibility of the employee. Employees are required to comply with the model dress code if one is established for their department.

10.5.3 City Logo Items Provided by the City

City logo items purchased and/or provided by the City remain the property of the City and shall be worn for municipal purposes only. Employees are required to wear City logo items provided by the City as directed by their supervisor.

10.5.4 Boot Allowances

Boot allowances shall be provided by the City no later than the first payday of February of each calendar year. No employee shall receive more than one boot allowance per calendar year.

New employees shall receive required clothing/equipment and/or boot allowances. However, an employee who receives a boot allowance and who does not pass probation will be required to reimburse the City for the boot allowance through payroll deduction from the employee's final paycheck.

10.6 Foreign Language Proficiency Pay

Employees shall receive foreign language proficiency pay of two percent (2%) added to their base pay when language skills have been confirmed by such method as the City shall reasonably determine. Employees having conversational proficiency in Cambodian, Laotian, Vietnamese, Spanish, Korean, Russian, German, American Sign Language, and any other foreign language approved by the City can qualify for this pay.

10.7 Tuition Reimbursement

Tuition reimbursement may be provided at the sole discretion of the City and in accordance with City policy 800-14. Tuition reimbursement may be considered additional compensation by the Internal Revenue Service (IRS) and subject to taxation.

10.8 Shift Differential

A shift differential of \$0.60 per hour will be paid to all regular bargaining unit employees who are assigned to work at least three (3) hours between 5:00 p.m. and 8:00 a.m.

Exceptions to shift differential:

- Shifts starting between 6:00 a.m. and 8:00 a.m. will not be eligible for shift differential pay.

- Work that is scheduled after 5:00 p.m. and before 8:00 a.m. on the basis of convenience to the employee, including alternative work schedules in accordance with Article 6, shall not be considered shift differential for the purpose of this provision.
- Shift differential does not apply to an occasional call out or scheduled overtime for several hours prior to the start or after the end of any given regular shift.

Shift differential shall be calculated as part of the hourly rate of pay when applying the provisions of this Agreement in other sections. Shift differential is to be paid only for the specified hours as stated above.

When an employee who usually works a differential eligible shift is temporarily assigned to a non-differential eligible shift for a period of five (5) working days or less, the employee shall continue to receive any shift differential. A temporary change in shift assignment initiated by the employee is not covered by this provision.

Work schedules may be adjusted at the City's discretion in accordance with Section 6.2.

ARTICLE 11 - HOLIDAYS

11.1 Holidays

The City shall provide eight (8) hours of compensation for regular full-time employees and pro-rated hours for regular part-time employees for the following holidays and such other days as the City Council may identify:

<u>Holiday</u>	<u>Observed</u>
New Year's Day	January 1st
Martin Luther King, Jr. Birthday	3rd Monday in January
President's Day	3rd Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19th
Independence Day	July 4th
Labor Day	1st Monday in September
Veteran's Day	November 11th
Thanksgiving Day	4th Thursday in November
The Day after Thanksgiving Day	4th Friday in November
Christmas Day	December 25th
Floating Holiday	Employee's Choice

11.1.1 The City traditionally releases employees early, with pay, on both Christmas Eve and New Year's Eve. The City will strive to continue this practice when feasible based on work load and safety.

11.1.2 An employee must request the use of a Floating Holiday in advance and be granted approval by the immediate supervisor, Department Director or designee. Such requests shall not be unreasonably denied. The floating holiday must be taken during the anniversary year or it will be forfeited.

11.1.3 Employees regularly assigned to an alternative work schedule (e.g.: 4/10 schedule) who would normally work more than eight (8) hours on the observed holiday may elect to use either accrued PTO, floating holiday, comp time, or leave without pay on such holidays in order to bring their hours up to their regularly scheduled number of hours for the day.

11.2 Religious Observance

Employees will be granted time off for religious observances. Such time off shall be arranged in advance with the employee's immediate supervisor. Employees may use eligible leave, leave without pay, or make alternative work schedule arrangements. Approval of leave under this provision shall be in accordance with RCW 1.16.050(3).

11.3 Holiday Observance

Any holiday that falls on a Saturday shall be observed on the preceding Friday, and any holiday that falls on a Sunday shall be observed on the following Monday.

For those employees on a 4/10 work schedule, a schedule with weekend work, or other alternate schedule, when one of the listed holidays falls on one of the employee's regularly scheduled days off, the holiday shall be observed on a day mutually agreeable to the employee and the City within the same pay period.

11.4 Holiday Compensation

Holiday compensation is defined as two and one-half (2 1/2) times the employee's regular hourly rate of pay for a maximum of eight (8) hours. Employees shall be paid no more than eight (8) hours of holiday compensation pay for working on either an actual or observed holiday, but not both, regardless of the individual's schedule that day.

There shall be no pyramiding of holiday compensation as per Article 6.6.2.

ARTICLE 12 – PAID TIME OFF (PTO)

12.1 Paid Time Off Accrual

PTO is a benefit granted to employees to continue normal compensation during approved absences. All full-time regular employees shall accrue PTO at the following annualized accrual rates.

During the first year	200 hours of leave per year
After the 1st year through 2 years	208 hours of leave per year
After the 2nd through 4 years	216 hours of leave per year
After the 4th through 9 years	232 hours of leave per year
After the 9th through 14 years	264 hours of leave per year
After the 14th through 20 years	296 hours of leave per year
After 20th year through 29 years	312 hours of leave per year
After 29th year	320 hours of leave per year

Any regular part-time employees shall accrue PTO leave pro-rated to match the FTE percentage and adjusted by actual hours worked.

Effective upon implementation of a consistent policy for non-represented employees, PTO accrues on a pay period basis and is not available for use during the pay period in which

it is accrued. PTO will only accrue when the employee is in paid status (working or using accrued paid leave) for at least forty (40) hours in the pay period, unless accrual is required to comply with the State paid sick leave law.

12.2 Paid Time Off Accrual Maximum

Any accrued and unused PTO shall be accumulated for succeeding years, except that, as of the end of the calendar year, the maximum accrual amount carried forward into the next year shall not exceed one thousand one hundred (1,100) hours.

If the employee has an accrual balance of one thousand (1,000) or more hours of PTO as of July 1st of any year, the employee's supervisor will meet with the employee to identify mutually agreeable opportunities to take leave during the remaining six (6) months of the calendar year so that the employee's PTO accrual balance will not exceed one thousand one hundred (1,100) hours as of the end of the calendar year.

12.3 Use of Paid Time Off by FLSA-exempt Employees

Employees shall not be eligible to use PTO in the first sixty (60) calendar days of their probationary period for any purpose other than a medical condition for which there is certification from a health care provider.

PTO must be requested and approved in advance whenever possible. When an employee needs to be absent for an unanticipated reason, the employee must follow the applicable department procedure for reporting unscheduled absences.

Abuse and misuse of unscheduled PTO are grounds for discipline. The City may investigate cases of suspected unscheduled PTO abuse or misuse, and may at any time during the course of that investigation request the employee provide certification attesting to illness, injury or other reason for leave. Except in cases of confirmed PTO abuse, employees' use of unscheduled PTO shall not be used as criteria for performance evaluation.

An employee who has been previously counseled about abuse, misuse, or excessive use of unscheduled PTO may, with the concurrence of Human Resources, be required to provide certification from a health care provider for use of unscheduled PTO. Grievances in regard to this provision may not be processed beyond Step 3 of the grievance procedure in this Agreement.

An employee must use accrued leave prior to taking any unpaid leave, except that an employee may elect to retain up to forty (40) hours of PTO (pro-rated by their FTE) for use upon return to work following an FMLA qualifying event, and may, if eligible and for qualifying events, apply for Washington Paid Family Medical Leave (PFML) benefits in lieu of using accrued PTO.

12.3.1 Use of Paid Time Off by FLSA-non-exempt Employees for Sick Leave -

Regular FLSA-non-exempt employees shall be eligible to use paid time off for sick leave and shall be subject to the provisions required by law as set forth in City of Lakewood Personnel Policy and Procedure 800-24 Paid Sick Leave.

12.3.2 Use of Paid Time Off by FLSA-non-exempt Employees for Absences Other Than Sick Leave or Family Leave -

PTO for absences other than sick leave must be requested by the employee and approved by the supervisor in advance whenever possible. When an employee needs to be absent for an unanticipated reason other than sick leave as provided in 12.3.1, the employee must follow the applicable department procedure for

reporting unscheduled absences. Such absences are subject to the approval of the City based on staffing needs.

An employee must use accrued leave prior to taking any unpaid leave, except that an employee may elect to retain up to forty (40) hours of PTO (pro-rated by their FTE) for use upon return to work following an FMLA-qualifying event, and may, if eligible and for qualifying events, apply for Washington Paid Family Medical Leave (PFML) benefits in lieu of using accrued PTO.

12.4 Shared Paid Time Off

If an employee needs to take leave due to a personal or family member's serious health condition and has no accrued PTO available, the employee may request shared leave. Such requests shall be in writing and shall include documentation from a health care provider certifying the need for the leave. Shared leave requests to and donations from other employees will be coordinated by the City, and will request donations into a shared leave pool, rather than for individual employees.

Employees may donate PTO in one (1) hour increments. However, at no time shall an employee be permitted to donate PTO if such donation would cause the employee's PTO bank to fall below forty (40) hours. The forty (40) hour limit is net of pending PTO already scheduled for the employee.

Employees wishing to donate PTO must do so in writing, complying with such reasonable deadlines as necessary to ensure timely payroll processing.

Donated PTO will be used on a first in, first out basis and shall not be deducted from the employee's leave bank until the pay period for which it is needed, to avoid any need to return donated leave to the donor.

12.5 Payment of Paid Time Off Upon Separation

Upon separation an employee (or deceased employee's beneficiary) shall receive payment equal to sixty-five percent (65%) of such employee's then accrued and unused PTO bank.

An employee recalled to work from layoff under the provisions of Article 16 shall be provided a PTO bank equivalent to thirty-five percent (35%) of the number of hours held prior to separation due to layoff.

ARTICLE 13 – ON THE JOB INJURIES/KOS/L&I PREMIUM

13.1 Kept on Salary (KOS)

An employee who sustains an occupational injury or illness while acting in the course of employment and qualifies for time loss through Labor & Industries (L&I) shall continue to receive the regular salary for up to two hundred (200) hours of missed work per claim (prorated for part-time employees based on FTE status).

13.2 Family and Medical Leave Act (FMLA) Designation

The City will designate FMLA for eligible employees and qualifying events, consistent with the law. The City will pay its portion of the employee's health insurance benefit while on FMLA, as required.

13.3 Time Loss Compensation

If the absence exceeds the Kept on Salary (KOS) hours provided in 13.1, the employee shall receive any applicable worker's compensation time-loss benefits directly from L&I. The employee shall offset any reduction in regular pay, up to a maximum of 100%, with use of the employee's eligible accrued leave, as provided in Department of Labor and Industries rules. Unless designated as FMLA leave, a minimum of forty (40) hours of leave per pay period must be used to maintain health insurance benefits.

13.4 L&I Premium

Employees shall pay their portion of any industrial insurance premiums as identified by L&I.

13.5 Temporary Modified Duty

The City will consider temporary modified duty assignments for employees who are temporarily unable to perform their regular duties, pursuant to Personnel Policy and Procedure 1200-03 Temporary Modified Duty.

ARTICLE 14 – LEAVES OF ABSENCE

14.1 In General

All leaves are to be requested in writing as far in advance as possible. Denial of leave shall be in writing upon request of the employee.

14.2 Jury Duty/Court

Employees subpoenaed to appear as a witness in a court proceeding as a result of their official City of Lakewood duties or directed to appear for jury service will receive pay at their regular rate of pay for work hours missed because of their required service. Employees must notify their supervisors upon receipt of a directive or subpoena for jury or witness duties, keep their supervisors apprised of the schedule for their jury or witness duties, and report to work when the court schedule permits. Any compensation paid to an employee for jury or witness service, other than reimbursement for expenses, must be paid to the City upon receipt.

An employee who is relieved of jury duty on or before the mid-point of his or her shift shall contact the employee's supervisor for return to work instructions.

14.3 Military Leave

All regular employees shall be allowed military leave as required by RCW 38.40.060. This provides for twenty-one (21) working days of paid military leave per year (October 1 through September 30).

14.4 Bereavement

Employees who suffer a death of the employee's child (biological, step, adopted and foster), spouse, parent, grandparent, grandchild, step family member (parent, sister or brother), in-law (parent, sister or brother) or any person residing in the employee's household who qualifies as a dependent under Internal Revenue Service (IRS) regulations or of their registered domestic partner shall be granted up to three (3) days off with full pay for each loss. Additional leave may be granted at the discretion of the City and such additional bereavement leave shall be deducted from accrued paid time off. Bereavement leave must be taken in close proximity to and within thirty (30) days of the event unless approved by the City Manager or designee.

14.5 Seniority Adjustments

The City shall adjust the employee's anniversary date to reflect any period of unpaid leave in excess of thirty (30) continuous calendar days. Seniority shall continue to accrue and the employee's anniversary date shall not be adjusted for periods of legally protected leave, such as federal FMLA, state Paid Family Medical Leave (PFML), or military leave.

14.6 Leave Without Pay

If authorized by the City, regular employees may take up to ninety (90) continuous calendar days of leave without pay exclusive of FMLA leave. Leaves without pay of thirty (30) days or less require approval by the Department Director. Leaves without pay in excess of thirty (30) calendar days require authorization by the City Manager or designee.

14.6.1 While on leave without pay no benefits shall accrue. The employee shall be responsible for payment of any health insurance premiums during periods of unpaid leave. Furthermore, the rules of all benefit providers shall apply.

14.7 Family Leave

The City will comply with the provisions of federal and state family medical leave laws and will administer those law pursuant to City Policy and Procedure 800-07 Family and Medical Leave Act Leave of Absence, and 800-25 Paid Family Medical Leave. The City and employee shall each pay a portion of the Paid Family Medical Leave (PFML) premium to fund benefits pursuant to RCW 50A.04.

ARTICLE 15 – HEALTH AND WELFARE

15.1 Insurance Benefits

The City agrees to provide the option of medical, dental, vision, and life insurance to all regular full-time, regular part-time, regular with an end date, represented temporary employees, and their dependents.

15.1.1 Medical Insurance - The medical insurance plans offered shall be AWC Healthfirst 250, Kaiser Permanente \$20 Copay, and a High Deductible Health Plan with Health Savings Account, as offered through the Association of Washington Cities Benefit Trust.

The City shall pay the equivalent of one hundred percent (100%) of the premiums for employee and dependent medical coverage of the applicable tiered rate premiums for AWC HDHP with HSA contributions for the applicable year as identified below.

Category	2020 Annual Contribution
Employee Only	\$3,350.00
Employee and Spouse	\$4,500.00
Employee, Spouse and 1 Child	\$5,750.00
Employee, Spouse and 2 or More Children	\$6,750.00
Employee and 1 Child	\$4,500.00
Employee and 2 or More Children	\$5,750.00

Refer to Personnel Policy #800-16 for additional HDHP plan information.

If a plan other than the HDHP is selected, the employee shall pay any premiums in excess of the combined cost of the tiered HDHP plan premium plus the associated HSA contributions. If premiums are less expensive, the difference of up to \$500 per year will be placed into a Flexible Spending Account (FSA) for the affected employee as allowed by IRS rules, with any additional difference paid to the employee as taxable wages.

15.1.2 Plan Elimination

If a medical, dental, or vision plan offered by the City is going to be eliminated, the parties will meet and bargain new plans. If no agreement is reached in time to ensure employees' continuous insurance coverage, the City will move employees to the next available plan offering the closest available substantially similar coverage.

15.1.3 Medical Insurance Premiums for Part-time Employees

City premium contributions will be prorated based on FTE status for those employees who work less than full-time and are eligible for health insurance benefits pursuant to Article 2.1.

15.1.4 Medical Insurance Opt-out Payment

Employees eligible for health insurance benefits pursuant to Article 2.1 may opt out of medical insurances pursuant to City policy 800-13, and will receive \$300 per month in lieu of medical insurance benefits. Benefit-eligible part-time employees may opt out of medical insurance on a pro-rated basis pursuant to City policy 800-12.

15.1.5 Dental and Vision

The City shall pay one hundred percent (100%) of the premium for full-time employee coverage and one hundred percent (100%) of the premium for full-time employee's dependent coverage for dental and vision insurance coverage. The vision plan in effect at the time of this Agreement is Vision Services Plan (VSP). The dental insurance plan in effect at the time of this Agreement is Delta Dental Plan E as offered through the Association of Washington Cities.

City premium contributions will be prorated based on FTE status for those employees who work less than full-time and are eligible for health insurance benefits pursuant to Article 2.1. Where underwriting rules do not allow for strict prorating, alternate calculations may apply with the intent to provide appropriate overall benefit percentages.

15.1.6 Life Insurance

The City shall pay one hundred percent (100%) of the premium for an employee's term life insurance coverage that has a policy value of the annual base rate of pay of the employee, rounded up to the next thousand. The employee is responsible for any taxes associated with this benefit.

15.1.7 Survivor Income Life Insurance

The City agrees to pay one hundred percent (100%) of the premium for a survivor income life insurance policy, which provides a monthly benefit to an employee's eligible spouse and children upon the employee's death. The survivor income life insurance policy in effect at the time of this Agreement is Standard Insurance Company Policy 625349-A.

15.1.8 Long Term Disability Insurance

The City agrees to pay one hundred percent (100%) of the premium for long term disability policy with a ninety (90) day waiting period for each employee. The long term disability

insurance plan in effect at the time of this Agreement is Standard Insurance Company Policy 625349-B.

15.2 Flexible Spending Account (FSA)

The City shall provide an eligible IRS Section 125 Flexible Spending Account. Employees may voluntarily elect to participate in the reimbursement program to pay medical or dependent care expenses with pre-tax dollars. The City makes no contribution beyond that described in Section 15.1.1, no assurance of ongoing participation, and assumes no liability for claims or benefits.

15.3 Social Security Replacement and Retirement

The City shall provide a Social Security Replacement Account for each employee, as currently offered through Mission Square. The contribution rates shall be 4.77% for the City and 6.2% for the employee based on total wages.

The City shall provide a 401 Retirement Plan for each employee. The contribution rates shall be 7.62% for the City and 5.08% for the employee based on total wages. Should the City move to the Washington State Public Employees Retirement System (PERS) defined benefit plan, the City and employee shall pay the contribution rates established by statute in lieu of the contribution amounts listed above into the 401 Retirement Plan.

The City shall provide Medicare contributions pursuant to federal law, and the required employee contributions shall be deducted from the employees' wages.

15.4 Deferred Compensation

The City shall match the employee's contribution, by payroll deduction, to a qualified 457 deferred compensation plan in an amount up to but not to exceed three percent (3%) of the employee's base monthly pay rate.

ARTICLE 16 – LAYOFF & RECALL

16.1 Layoff

A layoff is defined as the anticipated and ongoing or prolonged reduction in the number of full-time equivalent (FTE) positions, the number of part-time positions, or reduction in hours within a job classification covered by this Agreement. A reduction in force or classification may occur because of lack of funds, lack of work, efficiency or reorganization. Reductions in force are identified by classification within the affected department. Regular with end date employees (as defined in this Agreement) shall not be considered laid off at the conclusion of their project or term, and the City will not contest unemployment claims indicating termination due to lack of work. The City shall determine the position(s) within the affected department(s) to be eliminated or reduced in hours. The provisions of this Article shall determine which employee is ultimately laid off.

16.2 Notification of Layoff to Union

The Union shall be notified in writing of any reduction in hours proposed by the City, including the purpose, scope, and duration of the proposed reduction, along with an updated seniority list. The City and the Union shall meet at least one (1) week prior to the notice period identified in 16.6 below to discuss the reasons and timelines for the layoff and to review any suggestions concerning possible alternatives to layoff. Union concerns shall be considered by the City prior to implementation of layoff. The City and Union shall discuss the timeline and process for

providing notification to impacted employees. Ongoing discussions shall not preclude the City from requesting volunteers to change employment status for the purpose of cost savings or from moving forward with notifications to employees as identified below.

16.3 Seniority for Purpose of Layoff

Seniority for the purpose of layoff, bumping, and recall rights shall be the length of continuous service with the City in the specific classification involved and in all higher bargaining unit classes the employee has held. Employees who are transferred between departments shall carry their seniority, as defined above, from their previous department to the department to which they are transferred.

In the event of two (2) employees having the same seniority, City seniority shall be determinative. In the event of two (2) employees having the same City seniority, bargaining unit seniority shall be determinative. In the event of two (2) employees having the same bargaining unit seniority, seniority shall be determined by lot.

16.4 Order of Layoff

If there are more positions identified for layoff than employees who volunteer pursuant to Article 16.5 and if there are probationary employees in the classification, the probationary employee(s) shall be laid off and shall be ineligible to select among layoff options.

No regular employees shall be subject to layoff while there are temporary, represented temporary, probationary, internship, extra help or seasonal employees serving in the same classification. When a regular employee is laid off, seniority (as defined in Section 16.2) shall determine the affected employee within the affected department.

16.5 Volunteering for Layoff

Prior to providing written notice to employees in positions identified for layoff pursuant to Article 16.6, the City shall seek volunteers for layoff from among those employees who work in the job classification(s) identified for reduction of positions. The request for volunteers for layoff shall be posted for five (5) business days. If there are more employees who volunteer for layoff than employees in positions to be eliminated, layoffs will occur among those employees who volunteered based on total City seniority in descending order. Employees who volunteer for layoff retain recall rights as described in Section 16.8 but are not eligible to select among layoff options. The City and Union may collaborate on an incentive program to encourage volunteers for layoff.

16.6 Notification of Layoff to Employee

Employees in positions identified for layoff shall be given formal written notice of layoff and a copy of the classification seniority list at least thirty (30) calendar days prior to the effective date of layoff. If the City does not provide thirty (30) calendar days written notice, the City shall compensate the employee at his or her normal rate of pay and benefits for the time between the last day of work and thirty (30) calendar days from the date the employee receives the notice of layoff, in addition to any other compensation due the employee. The notice shall include identification of the applicable bumping opportunity, if any. A single thirty (30) calendar day notice is required, irrespective of the number of bumps that occur.

16.7 Layoff Options

Employees who have been notified of layoff and have completed their probationary period shall have the following options:

- Accept layoff and retain recall rights

- Accept an offer of placement in a vacant regular or temporary position within the same classification for which they qualify and retain recall rights
- Exercise bumping rights and retain recall rights
- Accept an offer of a reduction in hours and retain recall rights

16.7.1 Accept Placement in a Vacant Position - An employee may be offered placement in a vacant position within the same classification for which the employee meets the minimum qualifications or may be offered a temporary position if one is available and the employee has the ability to perform the work. An employee who accepts such an assignment in a regular or temporary position will retain recall rights. An employee who has been notified of layoff and who accepts a temporary assignment will be provided the benefits and provisions of the temporary assignment.

16.7.2 Bumping Rights - An employee desiring to exercise bumping rights must do so by delivering written notice to Human Resources within five (5) working days of receipt of layoff notice.

Bumping rights may be exercised as follows:

- An employee shall first have the right to bump the least senior regular employee in the employee's current classification within another department in the City; except that non civil service employees shall not have the right to bump into civil service positions.
- If no bumping option exists under 16.7.2.a, the employee shall next have the right to bump the least senior regular employee in the next lower classification within the employee's current classification series as defined in Appendix C; then the next lower job classification within the employee's current classification series, progressively.
- If no bumping option exists under 16.7.2.b within the employee's current classification series, the employee shall next have the right to bump the least senior regular employee in the most recently held classification in which he/she has held status at the City of Lakewood within the last four (4) years; then the next lower job classification within the last four (4) years, progressively.
- If no bumping option exists under 16.7.2.c, the employee shall next have the right to bump the least senior Regular with End Date employee in a position within the employee's classification series for which the employee is qualified.

If no bumping options exist under 16.7.2.a, 16.7.2.b, 16.7.2.c, or 16.7.2.d, then the employee has no bumping rights.

In all cases involving bumping, the following provisions must apply:

- Employees exercising bumping rights must meet the minimum qualifications for the position as described in the job description and civil service rules, if applicable.
- Employees exercising bumping rights must have more seniority (as defined in Section 16.3) than the person being bumped.

- c. Employees exercising bumping rights shall not bump into a higher classification. Regular full-time employees shall have the option of bumping full or part-time employees. Regular part-time employees may only bump part-time employees with an equal or lesser FTE status.

An employee who has exercised bumping rights shall retain the employee's current salary providing it does not exceed the maximum salary of the new range. If the employee's current salary exceeds the maximum of the new range, the employee's salary shall be reduced to the maximum of the new range. An employee bumping to another position shall retain the employee's previous anniversary date for purposes of eligibility for salary increases.

16.8 Recall

An employee impacted by layoff as defined in Section 16.1 shall be entitled to recall to a position within the classification held immediately prior to the layoff for a period of eighteen (18) months from the effective date of the layoff. Recall from layoff shall be in order of seniority.

IT SHALL BE THE RESPONSIBILITY OF ANY LAID OFF EMPLOYEE TO PROVIDE THE CITY WITH THE EMPLOYEE'S CONTACT INFORMATION.

An employee shall be considered to have relinquished all recall rights if:

- The employee elects not to accept one (1) offer to return to work in the classification from which the employee was laid off;
- The employee fails to respond within seven (7) calendar days of the offer of recall.

If an employee elects not to accept an offer of recall to a position with fewer hours, the employee retains recall rights for the balance of the recall period. An employee who is recalled to a regular position will not have to serve a probationary period.

Employees shall not lose any previously accrued seniority as a result of layoff for a period of up to eighteen (18) months, provided that no benefits shall be accrued during the period of layoff. Employees who have separated from service as a result of layoff shall be recalled to the same salary step and PTO accrual rate at the time of layoff. Employees recalled from a lower classification shall be recalled to the same salary step, but shall continue to accrue PTO according to the schedule listed in Article 12.

Employees recalled from layoff shall be credited with a PTO bank equivalent to thirty-five percent (35%) of the PTO hours the employee had in their bank at the time of layoff.

16.9 Re-employment

During the eighteen (18) month recall period, employees who have been laid off shall be sent announcements for positions being filled within the bargaining unit for which there are no laid off employees with recall rights.

Laid off employees will have the opportunity to apply during the three (3) day internal posting period.

A laid off employee who is re-employed in a regular position with the City in a classification other than from which the employee last held shall serve a probationary period of three (3) months. The probationary period may be extended up to an additional three (3) months. An employee who does not successfully complete the probationary period shall be eligible for recall to the classification held prior to layoff for the remaining portion of the eighteen (18) month recall period.

Employees who have separated from service as a result of layoff and who are re-employed during the recall period shall receive the same PTO accrual rate at the time of layoff and shall be credited with a PTO bank equivalent to thirty-five percent (35%) of the PTO hours the employee had in their bank at the time of layoff.

16.10 Unemployment Claims

The City will not contest the unemployment benefit claim of employees who are laid off under the provisions of the Article and apply for unemployment compensation benefits and indicate termination of employment due to bona fide layoff.

ARTICLE 17 – LABOR / MANAGEMENT COMMITTEES

17.1 Purpose of Committee

The City and the Union agree that, from time to time, suggestions and issues of a general nature affecting the Union and the City need consideration.

The Labor/Management Committee shall have no collective bargaining authority and understandings reached by the parties will be supported by the parties, but shall not alter or modify any provisions of the collective bargaining agreement.

Labor/Management meetings shall be scheduled quarterly or as requested by either party to discuss matters of mutual concern. Such meetings will occur during normal business hours. Not less than five (5) business days before the meeting is to be held, each party will advise the other of matters to be placed on the agenda. Unless otherwise agreed, the agenda will be limited to such matters.

17.2 Composition of Committee

The Labor Management Committee meetings will include a minimum of three (3) and a maximum of five (5) representatives from each party, unless otherwise mutually agreed upon. Said committee shall attempt to meet for the purpose of discussing and facilitating the resolution of issues that may arise between the parties other than those for which another procedure is provided by law or other provisions of this Agreement.

17.3 Compensation

All meeting time spent by members of the joint Labor-Management Committee will be considered time worked if during duty hours and will be paid at the appropriate regular rate of pay.

17.4 Joint Labor Council

From time to time the City Manager may convene a joint labor council to discuss matters of mutual concern. Labor representation shall consist of a maximum of two (2) representatives from each of the City's bargaining units.

The Joint Labor Council shall have no collective bargaining authority and understandings reached by the parties will be supported by the parties, but shall not alter or modify any provisions of the collective bargaining agreement.

ARTICLE 18 – SAFETY AND SECURITY

18.1 Safe Workplace

The City is responsible for maintaining a safe workplace. The City shall comply with all federal, state, and local laws applicable to the safety and health of its employees.

Employees who reasonably believe there is a workplace safety issue shall immediately contact a supervisor who shall make a determination with regard to safety. The supervisor's determination will be final and the employee will perform the work but may refer the matter to the safety committee or Human Resources.

All on-the-job injuries must be reported promptly (as soon as possible and within 24 hours) to the injured employee's supervisor. Employees must immediately notify their supervisor if they are unable to work because of a work-related injury or illness.

18.2 Safety Plan

The City shall develop and follow written policies and procedures to address on-the-job safety in conformance with state and federal laws.

18.3 Drug Free Workplace

The Drug Free Workplace Act of 1988 for federal contractors and grant recipients requires that the City provide a drug free workplace. The City has established Personnel Policy and Procedure 500-10 Alcohol and Drug Free Work Environment, and employees are expected to be familiar with and comply with its requirements.

18.4 Workplace Violence

Workplace violence, including threats of violence by or against a City employee, will not be tolerated and shall be immediately reported to the employee's direct supervisor, department director, or Human Resources, whether or not physical injury occurs.

18.5 Use of Electronic Monitoring Systems

The City uses electronic monitoring systems to provide for workplace safety and security and to increase operating efficiencies and performance. The following does not apply to any electronic monitoring performed as part of any criminal investigation pertaining to specific employees.

18.5.1 Current Systems

Key Cards: The City issues employees key cards which provide access to specific facilities or areas of facilities. The data from this system is capable of showing a record of employee movement through the facility.

Video Cameras: The City currently uses video cameras, both motion-activated and continuous on a ninety (90) day recording loop in hallways and foyers of City facilities and other areas of the Municipal Court and Police Department and may add cameras in entry and exit areas adjacent to and within critical locations such as server rooms, and

other areas where high value items are located. Entrances to areas restricted to employees where video cameras are in use will be clearly marked. Cameras will not be used to record audio.

Global Positioning System (GPS) Technology: The City may install and use global positioning system (GPS) technology on City vehicles to enhance employee safety and the ability of supervisors in the field to allocate resources as needed, and specifically during snow and ice removal or other emergency operations. Additionally, there is the ability to conduct historical reviews of employee locations that can provide accuracy and transparency during complaint investigations. All City vehicles driven by ASCME members will be marked with signage indicating that GPS devices may be in use.

18.5.2 Notice of Additional Systems: The union and employees shall be notified prior to implementation of any additional forms of electronic monitoring proposed by the City to be implemented on a routine and ongoing basis for the primary purpose of monitoring workplace safety and security or employee productivity and performance.

18.5.3 Access: City supervisors and above have the authority to access systems to monitor and improve workplace safety and productivity, to respond to lawful public disclosure requests, and when necessary to use as a fact finding tool for a complaint investigation. Supervisors and above may request to review specific information for a specific incident when there is a specific articulable reason justifying such review. Such reviews for complaint investigation purposes require Human Resources Director approval.

18.5.4 Use of Data: Historic data may not be used to monitor or evaluate an employee's performance. Data acquired by electronic means may be used to evaluate workplace productivity or compliance with standards of conduct. The City will not use such electronic monitoring data as the catalyst or the primary basis to initiate an investigation and will not rely solely on such data to take disciplinary action. Disciplinary action is not the focus or intent of the use of these electronic monitoring systems, however the data may be used as a tool in a fact finding investigation into a complaint made against a City employee. In the event that data acquired by electronic means is used as the basis for any discipline, the employee who is the subject of such discipline and the Union shall have the right to obtain a copy of such data prior to the discipline being imposed.

18.5.5 Record Retention: Records will be retained in accordance with State records retention law. If records requested identify a specific employee, the employee shall be provided notice prior to the release of such records in accordance with applicable law.

ARTICLE 19 - GRIEVANCE PROCEDURE

19.1 Grievance Defined

A "Grievance" means a claim or dispute by an employee, the Union, or City with respect to the interpretation or application of the provisions of this Agreement. Grievance time frames may be held in abeyance when the parties have mutually agreed. Mediation may be considered at any step in the grievance procedure.

19.2 Grievance Procedure

In the event of a grievance, the following procedure shall be used:

Step 1 – An employee, the Union, or the City must present a grievance in writing within ten (10) working days of its alleged occurrence or within ten (10) days of when the grievant knew or should have known of its alleged occurrence, to the employee's designated supervisor, defined as the supervisor charged with conducting the employee's performance evaluation as of the date the grievance is submitted, with a copy to Human Resources and the affected employee. The grievance should be signed by the employee, Union, or City representative and must state the issue, the section of this Agreement violated, facts giving rise to the grievance, and the remedy sought. The designated supervisor shall consult with the Union to try to resolve the grievance and shall respond in writing within ten (10) working days after it is presented to him or her.

If a grievance is not presented within the time limits set forth above, it shall be considered waived.

Step 2 - If the employee, Union, or the City is not satisfied with the solution of the designated supervisor, the grievance, in writing, together with all pertinent materials may be presented to the Department Director in writing, with a copy to Human Resources, by the employee, Union, or City within ten (10) working days after receiving the designated supervisor's response. The department director shall consult with the Union to try to resolve the grievance and shall respond in writing within ten (10) working days after it is presented to him or her. If the department director is the designated supervisor as defined in Step 1 above, the written grievance may be immediately advanced to Step 3 below.

Step 3 – If the grievance is not satisfactorily resolved by the department director and the Union, the City Manager or designee and the Union Staff Representative will meet for purposes of resolution of the grievance or to acknowledge that mutually agreeable resolution is not possible. If mutually agreeable resolution is not possible, within thirty (30) working days following the response and acknowledgement, the Union or City may refer the grievance to an arbitrator. Employee grievances must have approval of the Union officers prior to being referred to an arbitrator.

Step 4 - Arbitration – If agreement cannot be reached as to the arbitrator, the parties shall jointly request the Public Employment Relations Commission to provide a panel of seven (7) arbitrators from which the parties may select one (1). The representatives of the City and the Union shall alternately eliminate the name of one (1) person from the list until only one (1) name remains. The person whose name is not eliminated shall be the arbitrator. It shall be the function of the arbitrator to hold a hearing at which the parties may submit their cases concerning the grievance. The arbitrator shall render his or her decision based on the alleged violation of the provision(s) of this Agreement within thirty (30) days after such hearing. The decision shall be final and binding upon both parties to the agreements, provided the decision does not involve action by either party which is beyond its jurisdiction. The expenses of the arbitrator shall be shared equally by the City and the Union. Each party shall be responsible for compensating its own witnesses and representatives, including attorney's fees, not to include witnesses that are members of the bargaining unit. The arbitrator shall consider and decide upon only the specific issue(s) submitted in writing by the City and the Union and shall have no authority to make a decision on any other issue not so submitted.

19.3 Schedule of Meetings

Upon request, and without unnecessary delay, an employee representative's immediate supervisor or designee shall allow the employee representative during normal work hours, without loss of pay, reasonable time to:

19.3.1 Investigate any grievance or dispute so that same can be properly presented in accordance with the grievance procedure.

19.3.2 Attend meetings with City representatives when such meetings are necessary to adjust grievances or disputes. Meetings with designated personnel will be by appointment and held without delay when possible.

19.3.3 Confer with a staff representative of the Union and/or employees on City premises, at such time and places as may be authorized by the employee in advance of the intended meetings.

For the purposes of this Article and Article 4.3, obtaining coverage to ensure minimum staffing levels shall not be considered an unnecessary delay. The City shall not be obligated to provide coverage immediately if the use of overtime is the only means of providing that coverage. Any activity conducted pursuant to these sections shall be without disruption to the workplace.

ARTICLE 20 - NO STRIKE / NO LOCKOUT

20.1 No Strike / No Lockout

The Union agrees during the life of this Agreement that there shall be no strikes, slow-downs, or stoppage of work, or any interference with the efficient operation of the City. Any such action shall be subject to disciplinary action, including termination and replacement of the involved employees. The City shall not lockout any employee during the life of this Agreement.

ARTICLE 21 – MANAGEMENT RIGHTS AND RESPONSIBILITIES

21.1 Management Rights and Responsibilities

The City agrees that the exercise of the above rights will be consistent with the provisions of this Agreement and RCW 41.56.

The City retains all rights of management, which, in addition to all duties and rights established by constitutional provision or statute, will include but not be limited to, the right to:

- a. Determine the City's functions, programs, organizational structure, and use of technology;
- b. Determine the City's budget and size of the City's workforce;
- c. Direct and supervise employees;
- d. Take all necessary actions to carry out the mission of the City and its institutions during emergencies as defined in RCW 38.52;
- e. Determine the City's mission and strategic plans;
- f. Develop, enforce, modify policies and procedures;
- g. Determine or consolidate the location of operations, offices, work sites, including permanently or temporarily moving operations in whole or part to other locations;

- h. Establish or modify the workweek, daily work shift, hours of work, and days off;
- i. Select, hire, assign, reassign, evaluate, retain, promote, demote, transfer, and lay off employees;
- j. Determine, prioritize, and assign work to be performed;
- k. Determine the need for and the method of scheduling, assigning, authorizing, and approving overtime;
- l. Determine training needs, method of training, and employees to be trained;
- m. Take disciplinary actions with just cause.

ARTICLE 22 - GENERAL PROVISIONS

22.1 Severability Clause

If any provision of this Agreement shall be held invalid by operation of law or any tribunal of competent jurisdiction, or if compliance or enforcement of any provision shall be restrained by such tribunal pending final determination as to its validity, the remainder of this Agreement shall not be held invalid and shall remain in full force and effect. Upon the request of one party to the other, the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement of such invalid provision.

Any and all prior agreements, practices, policies, rules, and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded.

22.2 Conflict with Laws

Should any provision of this Agreement be found to be in violation of any Federal or State law, all other provisions of this Agreement shall remain in full force and effect for the duration of this agreement and the provision found to be in violation shall be immediately re-negotiated by the parties.

ARTICLE 23 – ENTIRE AGREEMENT

23.1 Duration Clause

The Agreement shall become effective on January 1, 2022, and remain in full force and effect through December 31, 2023.

If either party wishes to amend or extend the Agreement upon its expiration, notice of such intent must be given no later than ninety (90) calendar days prior to the expiration of the Agreement. The City will maintain the status quo with respect to the matters covered by this Agreement during negotiations for a new agreement, following the procedures and time lines of RCW 41.56.

23.2 Entire Agreement

The agreement expressed herein in writing constitutes the entire agreement between the parties, and there shall be no amendments except in writing and with agreement of both parties.

SIGNATURES

Dated _____, 2022

City of Lakewood Employees Local
Number 1938 of the
American Federation of State, County,
And Municipal Employees, AFL-CIO

Approved by City Council
City of Lakewood

Cathi Short, Local 1938 President

John J. Caulfield, City Manager

Pat Miller, Council 2 Staff Representative

ATTEST:

Briana Schumacher, City Clerk

APPROVED AS TO FORM:

Heidi Ann Wachter, City Attorney

APPENDIX B - Clothing and Boots

This list is strictly for purposes of identifying clothing allotment and boot allowances and is not intended for any other purpose.

Community and Economic Development				
Building Inspector				
Div	Qty	Item	Frequency	Notes
	1	Coveralls	Annually	
	1	Field Jacket	Every 3 years	City Logo
	1	Raingear	Every 3 years	
	1 ea	PPEs: Gloves, Hearing and Eye Protection, Safety Vest	Replaced based on wear and tear	
	1	Hard Hat	Replaced based on wear and tear	City logo
	1	Mud Boots	Replaced based on wear and tear	

Rental Housing Safety Program Coordinator (and others assigned to perform inspections)				
Div	Qty	Item	Frequency	Notes
RHSP	1	Field Jacket	Every 3 years	City Logo
	3	Shirts	Replaced based on wear and tear	City logo

Parks, Recreation and Community Services				
Lead Maintenance Worker, Maintenance Worker, Maintenance Assistant				
Div	Qty	Item	Frequency	Notes
All	1 ea	PPEs: Gloves, Hearing and Eye Protection, Safety Vest	Replaced based on wear and tear	
All	1 ea	Hard Hat, Baseball Cap	Replaced based on wear and tear	City logo
All		Pants, Shirts, Sweatshirts, Thermal Overalls, Field Jacket, Rain Pants	Replaced based on wear and tear	Specific items needed to ensure neat, clean, and standard dress code appearance, and ANSI approved class III yellow as required.

Public Works				
PW Inspector; Engineering Technician, Associate Engineering Technician				
Div	Qty	Item	Frequency	Notes
All	1 ea	Field Jacket, Rain gear	Replaced based on wear and tear	ANSI Approved class III yellow
All	1 ea	PPEs: Gloves, Hearing and Eye Protection, Safety Vest	Replaced based on wear and tear	
	1	Hard Hats, Mud Boots	Replaced based on wear and tear	City logo
All	1	Mud Boots	Replaced based on wear and tear	

Police				
Animal Control Officer; Code Enforcement Officer; Evidence Custodian, Evidence Technician				
Div	Qty	Item	Frequency	Notes
AC	1	Field Jacket	Replaced based on wear and tear	City logo
AC	2	Jumpsuit	Replaced based on wear and tear	City logo and employee name
AC	2	Mock Turtleneck	Replaced based on wear and tear	
AC	1	Duty Belt/suspenders	Replaced based on wear and tear	
AC	1	Bullet Proof Vest	Replaced per manufacturer instructions	
AC	1	Hat	Replaced based on wear and tear	
AC	1	Kevlar duty gloves	Replaced based on wear and tear	
CE	1	Coveralls	Annually	
CE	1	Field Jacket	Replaced based on wear and tear	City logo
CE	1	Raingear	Every 3 years	
CE	1	Gloves, Hearing Protection	Replaced based on wear and tear	
CE	1	Eye Protection, Safety Vest	Replaced based on wear and tear	
CE	1	Hard Hats, Mud Boots	Replaced based on wear and tear	
EV	1	Rainproof winter jacket	Replaced based on wear and tear	City logo
EV	4	Long/short sleeve polo shirts	Replaced based on wear and tear	City logo
EV	2	Cargo style pants	Replaced based on wear and tear	
EV	1	Mock Turtleneck	Replaced based on wear and tear	
EV	1	Military style belt	Replaced based on wear and tear	

Municipal Court				
Court Compliance Officer				
Div	Qty	Item	Frequency	Notes
	1	Jumpsuit	Annually	City logo and employee's name
	1	Duty belt	Replaced based on wear and tear	
	1	Kevlar duty gloves	Replaced based on wear and tear	
	1	Bullet Proof Vest	Replaced per manufacturer instructions	
	1	Baton, 21" Telescopic, Holder	Replaced based on wear and tear	
	1	Flashlight	Replace based on wear and tear	Streamlight SL20X or equivalent
	1	Double Handcuff Case	Replaced based on wear and tear	or 2 single cases
	1	Handcuff with key hinged	Replaced based on wear and tear	
	1	Handcuff with key chain	Replaced based on wear and tear	
	1	Holder, Capstun	Replaced based on wear and tear	
	1	Holster, Level II Glock	Replaced based on wear and tear	
	1	Pouch, Magazine Vert/Hor	Replaced based on wear and tear	
	1	Tactical Handcuff Key, Large	Replaced based on wear and tear	

Steel Toe Boot Allowance		
\$125	Annually	Code Enforcement Officer, Engineering Technician, Associate Engineering Technician
\$250	Annually	Animal Control Officer, Bldg/RHSP/PW Inspector, Court Compliance Officer Lead Maintenance Worker, Maintenance Worker, Maintenance Assistant

APPENDIX C – DEFINED CLASS SERIES

Class series are defined for purposes of administration of bumping rights pursuant to Article 16. Classes are listed in descending order within each class series, with the class requiring the greatest level of skills, knowledge and experience listed first.

Finance Analyst
Lead Finance Technician
Finance Technician

Civil Engineer
Associate Civil Engineer
Assistant Civil Engineer
Engineering Technician
Associate Engineering Technician

Lead Court Clerk
Court Clerk

IT Administrator
IT Specialist

Lead Maintenance Worker
Maintenance Worker
Maintenance Assistant

Associate Planner
Assistant Planner

Public Records and Legal Specialist
Administrative Assistant*
Office Assistant*

Permit Coordinator
Permit Technician

*For the Administrative Assistant and Office Assistant classifications which have incumbents working in the Police Department and subject to Civil Service Rules, bumping rights shall apply only within or outside of the Police Department; there shall be no bumping from the Police Department to another City Department or vice versa.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

April 4, 2022

REVIEW:

TITLE: Appointing Mark Hayes to serve on the Landmarks and Heritage Advisory Board through December 31, 2024.

ATTACHMENTS:

Candidate application

TYPE OF ACTION:

☐ ORDINANCE

☐ RESOLUTION

☒ MOTION NO 2022-25

☐ OTHER

SUBMITTED BY: Briana Schumacher, City Clerk on behalf of Mayor Whalen.

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's appointment of Mark Hayes to serve on the Landmarks and Heritage Advisory Board through December 31, 2024.

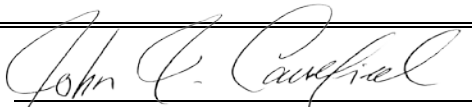
DISCUSSION: Notices and outreach to seek volunteers to fill vacancies on the Landmarks and Heritage Advisory Board were sent to neighborhood associations, civic groups, community organizations, The News Tribune and The Suburban Times. In addition, articles were distributed through the City's Weekly Informational Bulletins and notices were posted on the City's website.

ALTERNATIVE(S): The Council could choose not to confirm the reappointment for this position.

FISCAL IMPACT: There is no fiscal impact.

Briana Schumacher, City Clerk

Prepared by


City Manager Review

Heidi Ann Wachter, City Attorney

Department Director



CITY OF LAKEWOOD

6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

*The information in this document is subject to public disclosure and can be made available to the public.
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- | | |
|--|--|
| <input type="checkbox"/> Arts Commission | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Services Advisory Board | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Lakewood's Promise Advisory Board | <input type="checkbox"/> Public Safety Advisory Committee |
| <input checked="" type="checkbox"/> Landmarks and Heritage Advisory Board | <input type="checkbox"/> Salary Commission |
| <input type="checkbox"/> Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.) | |

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

PLEASE RETURN THIS FORM TO: City of Lakewood - City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 983-7705 Fax: (253) 589-3774
Email: bschumacher@cityoflakewood.us

Name: Mark E. Hayes

(Please Print)

Home Address: 9311 Maple Ave SW

City: Lakewood State: WA Zip: 98499

Home Phone Number: (253) 381-0724 E-mail: mark.e.hayes@gmail.com

Present Employer: Self-Employed, previously at Charles Wright Academy

Address: 7723 Chambers Creek Rd W Work Phone: (253) 620-8373

Cell: (415) 624-9106

LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:

Are you representing a business that is required to collect lodging tax? Yes ☐ No ☐

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes ☐ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:
No, I have not served.

Date available for appointment: April 4, 2022

Are you available to attend evening meetings? Yes ☒ No ☐

Are you available to attend daytime meetings? Yes ☒ No ☐

Recommended by: Susan Rice, Head of School, Charles Wright Academy

Education:

Amherst College - Amherst MA - BA
University of South Florida - Tampa FL - MA

Professional and/or community activities:

I am a career educator, recently retired from the classroom.

Volunteer - Tacoma Rescue Mission
Volunteer - Metro Parks Tacoma
Volunteer - Emergency Food Network

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

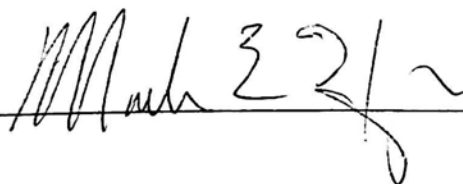
I have an abiding interest in learning about the history of the places where I live, as well as a commitment to supporting neighborhoods and communities in both their natural and human-made identities. My work in project- and place-based learning, as well as my time as a history teacher and sustainability coordinator speaks to both of those interests.

Please explain why you would like to be part of this board, committee or commission:

As our communities emerge from pandemic restrictions, I would very much welcome the opportunity to help create a greater sense of community and connection in a city that I hope to call home. Serving on either the Landmarks and Heritage or the Planning Advisory Boards would be an honor.

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:



Date: 3/14/2022

Mark E. Hayes

“Ecoliteracy is the mission.”

9311 Maple Ave SW
Lakewood, WA 98499
mark.e.hayes@gmail.com
253.381.0724

Education

[University of South Florida](#), M.A. 2000 (Tampa, FL)

[Amherst College](#), B.A. 1991 (Amherst, MA)

Experience

[Charles Wright Academy](#), 2017-2022 (Tacoma, WA)

English Teacher, Service Learning Coordinator, Sustainability Coordinator

[Palmer Trinity School](#), 2002-2017 (Miami, FL)

English, History, and Theory of Knowledge Teacher; Department Chair; Class Dean

[WDNA 88.9 FM](#), 2005-2017 (Coral Gables, FL)

Producer, Sound Designer, Podcaster, Host

[Poynter Institute for Media Studies](#), 2002 (St. Petersburg, FL)

Visiting Instructor

[Berkeley Preparatory School](#), 1996-2002 (Tampa, FL)

English and Technology Teacher, Publications Advisor, Website Coordinator

[Cambridge Academy, Inc.](#), 1994-1996 (Ocala, FL)

Writer, Teacher, Assistant Network Technician

[The Franklin Journal](#), 1993-1994 (Farmington, ME)

General Assignment Reporter and Photographer

[Upward Bound Project - University of Maine at Farmington](#), 1988-1994

Teacher, Resident Counsellor, Tutoring Coordinator

Selected Awards and Memberships

[NWAIS](#) Sustainability Educators Working Group, 2017-2020

[Jazz Journalists Association](#), 2012-2015

[National Book Critics Circle](#), 2003-2007

[National Endowment for the Humanities - Summer Fellow](#), 2004

“Colonialism’s Impact on British National Identity,” London, UK

[National Endowment for the Humanities - Summer Fellow](#), 1997

“Faulkner’s Major Fiction,” Hattiesburg and Oxford, MS

Selected References

[Koree Hood - Associate Head of School for DEI, Trevor Day School](#) - [Letter](#)

[Christine Jones - Environmental Science Teacher, Charles Wright Academy](#)

[Wynn Calder - Co-Director, Association of University Leaders for a Sustainable Future \(ULSF\)](#)

[Dr. Leo Llinas - Director of Environmental Stewardship, Palmer Trinity School](#)

[Adrianna Truby - Academic Dean, Palmer Trinity School](#) - [Letter](#)

[Dr. Aldo Regalado - Co-Director of Diversity, Palmer Trinity School](#) - [Letter](#)

[Deepjyot Sidhu - Director of Culture, Equity, and Inclusion, Global Online Academy](#) - [Letter](#)

Selected Publication and Media Highlights

[“Taking Care of People, Taking Care of Place”](#) - TIES Magazine, Charles Wright Academy

[“Above the Spokes”](#) - Passing Notes feature, WDNA 88.9 FM

[“Oil Recovery”](#) - PNodcast

[“Only Connect”](#) - Aerie Magazine, Palmer Trinity School

[“Each One, Teach One”](#) - Florida International University Alumni Magazine

*Service without
learning is good, but
service with learning
is the best we can do
in a school setting.*

Service Learning

Taking Care of People, Taking Care of Place

By Mark E. Hayes
Coordinator of Service Learning and Sustainability,
Upper School English Teacher

The 18th century British writer John Evelyn, one of the earliest conservationists, wrote in his groundbreaking work on forestry, *Silva*, a key sentence that articulates how people can benefit from tending the land: “Gardening,” Evelyn writes, “is a labour full of tranquility and satisfaction; natural and instructive, and as such contributes to the most serious contemplation, experience, health, and longevity.”

In taking care of place, he suggests, the place naturally takes care of us. This loop of shared stewardship is very much in the spirit of the community of caring that is part of many ongoing conversations at Charles Wright—caring not just about plants but about all aspects of a place and all of its inhabitants. In this sense service and sustainability are closely linked, as we are, whether we recognize it or not, part of our environment and not separate from it.

Taking care remains at the heart of what we call service, whether we mean community service or service learning, although the two notions are not interchangeable. Community service is a broad term that can refer to charitable giving, donations of materials, volunteering, and a wide range of partnerships.

As CWA moves toward a more clearly defined framework of service learning, it is important to understand the ways in which that model works well in school settings to support and enhance the learning that goes on throughout the institution.

As the well-worn saying goes, “You give a poor man a fish, and you feed him for a day. You teach him to fish, and you give him an occupation that will feed him for a lifetime.” While fish donation covers the charity model, fishing instruction is a useful example of volunteerism—but neither of these helps to explain service learning.

In service learning (with a sustainability angle) we might say something like: “Having some more fish here seems like a good idea. Let’s both learn how to fish responsibly—what do we need to do that?” In this model, the environment benefits, the fish benefit, and the people work as partners in learning to solve a problem.

Education, after all, is about helping people develop into the full person they can be—and a liberal arts education, in particular, is intended to produce a well-rounded person who can think across disciplines and, faced with real-world challenges, can deploy that education in solving problems.



Tarriers helped restore the network of trails along CWA's Peach Creek.



Tarriers pitched in at the Tacoma Rescue Mission during the “Think Globally, Act Locally” Winterim.

With the changes in service hours requirements in the Upper School—four hours that should be done off campus and four hours on campus—we hope to broaden and enrich the variety of service opportunities for all students. In addition to Chapel Home week, blood drives, the Christmas Connection dinner, and the many projects students take on around the region and during Winterim, we will have the opportunity to foster more creative and curriculum-driven service projects. In short, service can become a cohesive part of CWA’s everyday education.

The list of on- and off-campus service activities is long, and includes habitat restoration at Tinley Park, trail work along Peach Creek, preparing and serving food at Tacoma Rescue Mission, and walking all night to fight cancer with Relay for Life. And, with an eye on the priority of service learning, we hope that, in addition to caring for place and people, students were able to learn about ecosystems, ongoing cancer research, and the roots of and routes out of homelessness. Service without learning is good, but service with learning is the best we can do in a school setting.

A service-learning framework guided the development of a course to be offered in the 2018-2019 school year, Ecology of Food. Making use of the Upper School garden beds, students from the Eco Club have already planted a variety of herbs, vegetables, and (for pollinators) flowers, with the aspiration of having produce to harvest in the fall. While the growing plants fix carbon in the ground and bring some natural beauty to campus, students learn about soil science and horticulture.

At the start of the school year, the garden will provide ingredients for meals served in the Commons, as well as a living classroom for the Ecology of Food students, who will examine the industrial, organic, and local food production systems. In addition, students will learn the basics of flavor profiles and cooking and the social practices of preparing and serving meals. The class culminates with project-based assessment where students will design, prepare, and serve a meal of their own to the CWA community (and guests) in the Tarrier Bistro. It is literally learning and serving.

It is our hope that, eventually, all service with Charles Wright will be thoughtful, creative, and integrated into the lives of people we may know and the many places we may live. All service, not just gardening, should be work full of tranquility and satisfaction, natural and instructive, and contribute to meaningful experiences, to well-rounded health, and to lifelong learning. //



The Upper School garden beds were planted by the Eco-Club in preparation for next year’s Ecology of Food course.

PIRATES, TITANS, AND FALCONS

DISCOVERING THE HISTORY OF PALMER TRINITY SCHOOL

By Mark Hayes, English Department

As a writer, after I've been in a place for a while, I like to know the proper names of things and the stories that lie behind them. For example, those little lizards one sees all over the place in South Florida, they're not geckoes or chameleons, but are properly identified as *anoles* -- of the family *polychrotidae*.

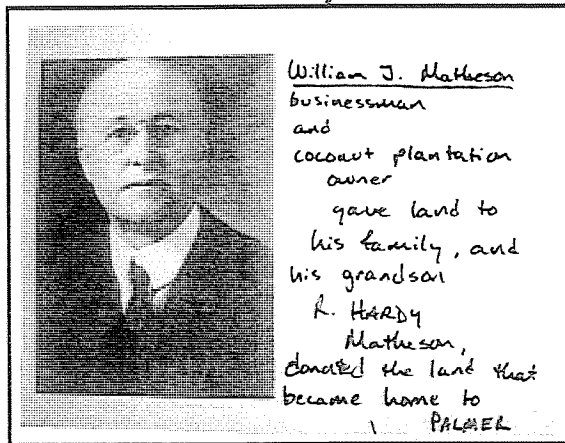
Under stress -- when being handled, let's say -- small dark spots form on the creature's skin, commonly around the eyes. I think these are good things to know, if only because they make me feel connected to this place.

But, leaving lizard-wrangling behind, here at Palmer Trinity School, it sometimes seems that we work and learn and play in a place that's forgotten its past. How many of us in the community would know where to find Shafer Hall, Warrington Wing, Posie's Garden, the Yarbrough Building, or Brockway Field? Is the Matheson Building, the school library, related to the same Matheson of the park and the nature preserve? Is it true that, way back in 1972 when the Old Cutler campus first opened, it was called Gulliver Prep? What remained of

the school after Hurricane Andrew? Who was Pace Webber? Who was Captain Hester and what did he do with all those mangoes?

In the senior elective, Writing South Florida, these are some of the many questions we've discovered in the course of a year studying the Sunshine State, the region of South Florida, the neighborhoods of Miami-Dade, and our own little postage stamp of resident soil here at Palmer Trinity. Writing South Florida grew out of another course I used to teach, College Writing, a process-based composition and research class where the content is driven by the academic interests of the students. Working in small groups, students read and discussed essays and articles from scholarly journals. I encouraged students to follow their own intellectual paths and, in their writing projects, to make good use of the electronic databases and collections available through the Matheson Library.

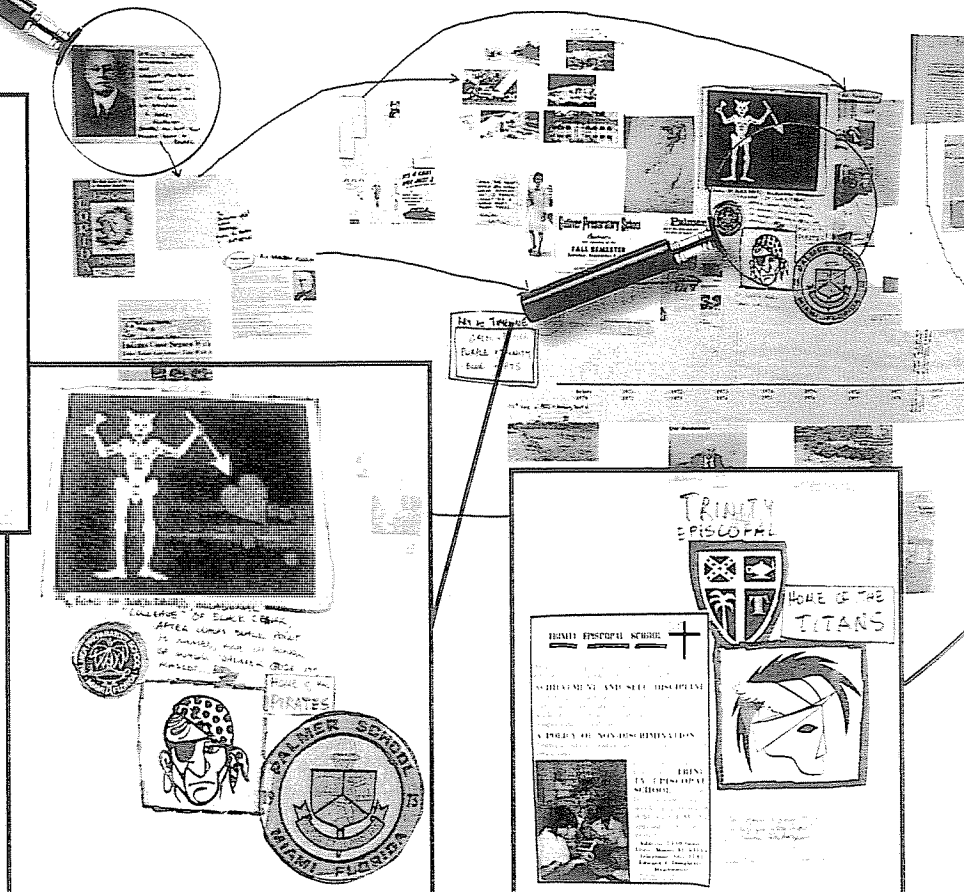
ACTUAL TIMELINE ARRANGED BY PTS STUDENTS DURING THEIR RESEARCH



Above: William J. Matheson donor of
of the land that would become PTS

Right: Palmer School crest, Pirate
mascot and flag of Blackbeard, whom
Black Point Marina is named after

Far Right: Trinity School crest,
Titan mascot, and advertisement

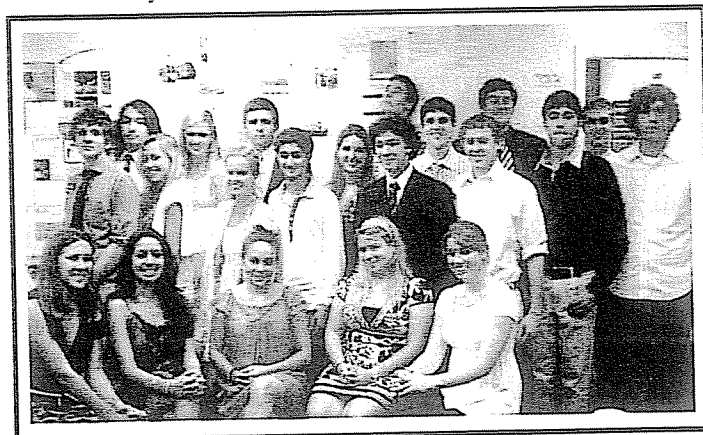


Then, in talking with my colleagues who had attended the CityTERM workshop in New York over the past few summers, it occurred to me that with a little tinkering, College Writing could become a year-long project-based course. The topic of South Florida presented itself as a suitable complement to courses that seniors might already be taking: The Universe Story, US Government, Diaspora, and Environmental Science. All of this appeared to fall in line with a good part of Palmer Trinity's mission, clearly stated, to build a sense of connection with the community, to develop a curriculum of sustainability, and to cultivate a sense of stewardship of the campus. And our project would be simple, but ambitious: We would write a history of Palmer Trinity School.

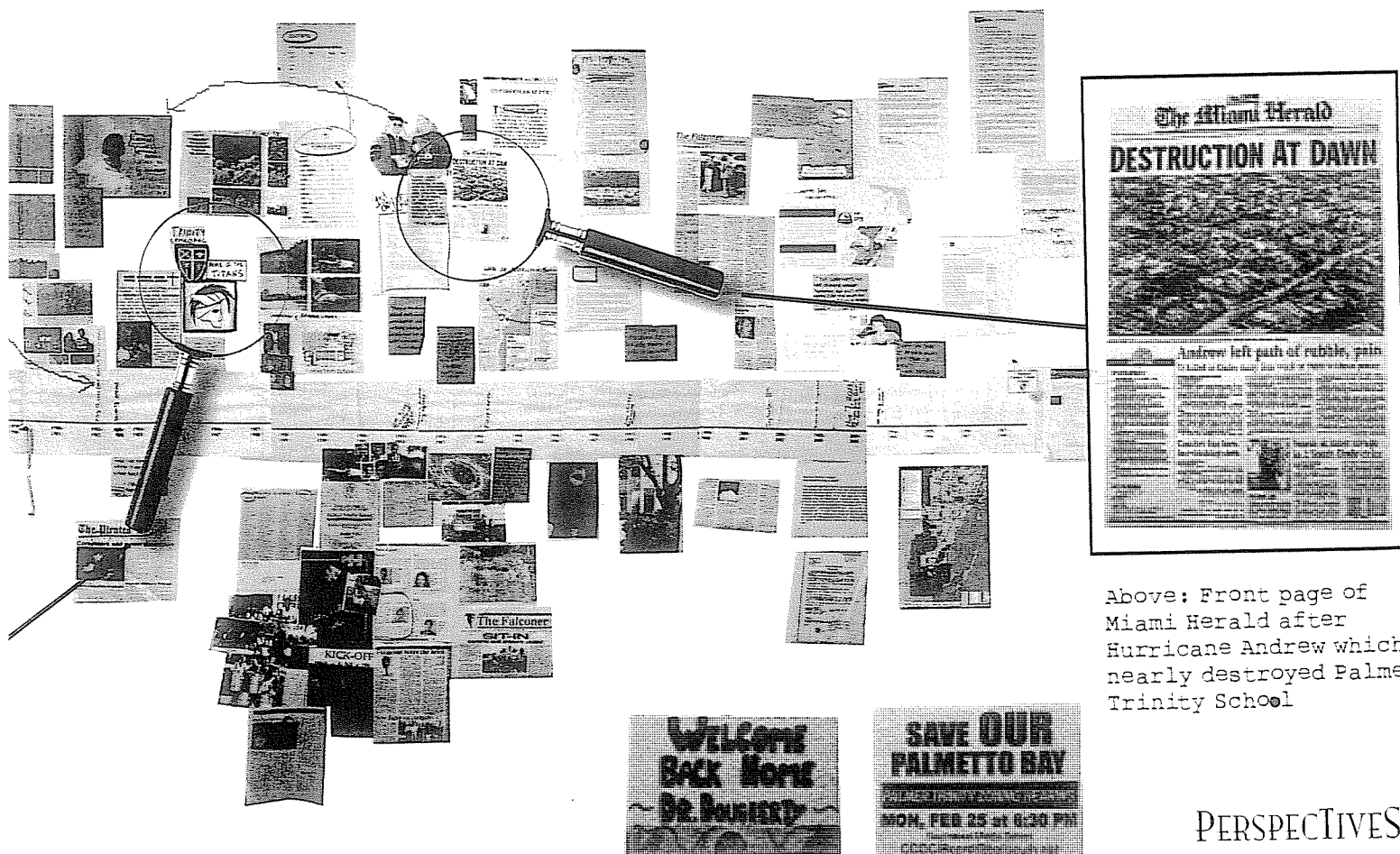
Not surprisingly, Writing South Florida involved turning the classroom inside-out – that is, sending the students into the histories of their own families and neighborhoods, as well as directly to the Historical Museum of Southern Florida. Likewise, we made an effort to have visitors to the classroom – the authors Alex Stepick (*City on the Edge*) and Les Standiford (*Last Train to Paradise*), director Billy Corben (*Cocaine Cowboys*), as well as the dozens of subjects we interviewed for our history manuscript – including Susan Keedy, Mike Ferguson, Ned Dougherty, Jeff Devin, Laura Walker, and Gordy O'Neil.

After a semester of developing their skills and a semester of research and writing, the 28 students in Writing South Florida have compiled a PTS history that weighs in at over 100 pages, with many never-before-seen photos. They've done their best to tell the story of Palmer Trinity in a fair and balanced way, and with as much detail as possible. I am very proud of their accomplishment; I look forward to its publication when the text is finally ready.

As the students wrote to open the chapter on the difficult merger years at PTS, "History, of course, is very complicated and extremely subjective. After all, the history of a school, of Palmer, Trinity, and Palmer Trinity will always be as one remembers it oneself. We have done our best to form the most accurate picture from as many points of view as possible. Just as the merger was a combination of different schools, students, teachers, and ideas, this [book] is a candid combination of the stories of the people and circumstances which eventually combined to form the place we know today as Palmer Trinity."



Back Row (L to R): Francisco Ojeda, Harry Lam, Megan Cunningham, Stephen Ludovici, Christine Erice, Chris Balcells, Carlos Vasquez, Gregg Steinman, Diego Alonso Middle Row: Anne Jensen, Xannie DeOlazarra, Jorge Colindres, Judd Smith, Thomas Torbert, Tommy Rincon, Juan Policastro Seated: Shea Adam, Ariel Moger, Christina Gil, Alessia Bachrach, Cori Capik



Above: Front page of Miami Herald after Hurricane Andrew which nearly destroyed Palmer Trinity School



**JOINT MEETING OF THE LANDMARKS AND HERITAGE ADVISORY BOARD AND
PARKS AND RECREATION BOARD**

Tuesday, February 22, 2022 Meeting Minutes

ZOOM Meeting

6000 Main Street SW

Lakewood, WA 98499

**"The mission of the City of Lakewood Landmarks and Heritage Advisory Board
is to preserve, protect and promote the unique heritage and
historic resources of the City of Lakewood"**

CALL TO ORDER

Mr. Jason Gerwen, PRAB Chair called the joint meeting to order at 5:30 PM.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair; Christina Manetti, Vice Chair; Joan Cooley, and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB: Councilmember Paul Bocchi (present)

Parks & Recreation Advisory Board Members Present: Jason Gerwen, Chair; Vitto Iacobazzi, Vice-Chair; Sylvia Allen, Michael Lacadie, and Fred Ramey

Council Liaison to PRAB: Don Anderson

Staff Present: Courtney Brunell, Planning Manager; Mary Dodsworth, Parks & Recreation Director; and Karen Devereaux, Administrative Assistant; Nicolette York, Office Assistant

Acceptance/Changes to Agenda: *None*

Approval of Minutes

The minutes of the meeting held on January 27, 2021 were approved as corrected by voice vote, M/S/C Cooley/Manetti. Motion to approve the minutes passed unanimously, 3-0. (Beth Campbell arrived after the vote was taken.)

Announcements: None

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF: None

UNFINISHED BUSINESS: None

NEW BUSINESS

Update to City Naming Policy – Resolution No. 2016-18

Ms. Mary Dodsworth explained in 2021 the City received a request to rename a City facility. City Council had requested the LHAB members be involved in assisting Parks and Recreation Advisory Board (PRAB) in their review of policies pertaining to renaming local City facilities. After processing the application and facilitating the review process the Council provided feedback and asked the PRAB to review and clarify process and make recommendations for future use. PRAB members provided documents containing the updates they made based on the comments and suggestions from Council. LHAB members reviewed the Resolution No. 2016-18, as well as the application instructions for naming/renaming City parks, streets or public facilities and the process.

Members discussed options for reaching broad community support of any renaming requests and preferred requiring a petition with a certain percentage of approving signatures to consider the request. Members felt using as many platforms as possible to notify residents within a certain distance around any park, street or public facility under consideration of renaming with emphasis on more advertising, public notice sign placement, City webpage, mailing flyers, and a petition providing a certain number of signatures, as well as holding a public hearing prior to forwarding a clearly written recommendation to City Council was the best approach.

Park Touring Map Partnership Discussion

Ms. Courtney Brunell explained that the last update to the LHAB Driving Tour Map of Lakewood was in 2016. It has been distributed to the 4th grade students in the Clover Park School District. LHAB is going to be updating the map to show the historic street name sign project recently completed. Members discussed the idea of adding the local parks and lakes to the map in the next update. Ms. Brunell explained LHAB is exploring making the map virtual on line. The group discussed acknowledging the native presence throughout the area by including the Nisqually Tribe and asking if they would have something to add to the map. Ms. Dodsworth is going to approach tribe members at a future meeting and will provide what feedback she is given.

Next Meeting The regular monthly meeting is set for Thursday, March 24, 2022 at 6:00 p.m.

Meeting Adjourned at 6:45 p.m.



03/24/2022
Glen Spieth, Chair
Landmarks & Heritage Advisory Board



03/24/2022
Karen Devereaux, Recording Secretary to
the Landmarks & Heritage Advisory Board

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

April 4, 2022

TITLE:

Joining the Public Employees Retirement System (PERS)

TYPE OF ACTION:

— ORDINANCE
X RESOLUTION 2022-02
— MOTION
— OTHER

REVIEW:

April 4, 2022

ATTACHMENTS:

Resolution
Powerpoint Presentation

SUBMITTED BY: Mary McDougal, Human Resources Director

RECOMMENDATION: It is recommended the City Council adopt the attached resolution authorizing and approving participation in the Public Employees Retirement System (PERS) as allowed by RCW 41.40.062, making the necessary funds available to cover its proportionate share for participation in PERS, and establishing such participation effective July 1, 2022. The City will submit tax-deferred member contributions, and will require that the member pays all previous service costs (both member and employer contribution) and that payment be completed within five (5) years from entry into PERS.

DISCUSSION: Upon incorporation in 1996, the City of Lakewood established a PERS replacement plan through ICMA-RC (now Mission Square). In the years since, this has become a factor in our ability to recruit from other local cities and public agencies, since Lakewood is the only city in Washington not in PERS, other than Tacoma, Seattle, and Spokane, which have their own retirement systems. The City's AFSCME and Teamster bargaining units support the move to PERS, and approximately 44% of employees in eligible positions have prior PERS or other DRS plan membership.

A PERS-eligible position is one that is normally compensated for at least 70 or more hours of work per month for at least five months of each year. All eligible positions are required to be in PERS; there is no individual employee choice. Elected or governor-appointed officials are eligible but not required to join.

Currently the PERS employer contribution rate is 10.25%. This is an increase from the current PERS replacement plan contribution rate of 7.62%, however the PERS rate is currently projected to drop to 4.92% in 2025. The PERS employer contribution rates have ranged from 1.32% – 11.18% from 1996-2022 (the time period since City of Lakewood incorporation), and the average for those years is 6.69%.

ALTERNATIVE(S): The Council could decide not to authorize execution of the participation approval form, however, participation is intended to be in the best interest of the City.

FISCAL IMPACT: Adoption of this agreement will create an additional fiscal impact of approximately \$144,706 in 2022.

Mary McDougal, Human Resources Director

Prepared by


City Manager Review

RESOLUTION NO. 2022-02

A RESOLUTION of the City Council of the City of Lakewood, Washington, authorizing and approving participation in the Public Employees' Retirement System (PERS).

WHEREAS, City of Lakewood eligible employees shall participate in Public Employees' Retirement System, as allowed by RCW 41.40.062; and

WHEREAS, the necessary funds shall be made available to cover its proportionate share for participation in Public Employees' Retirement System; and

WHEREAS, Public Employees' Retirement System membership shall begin on July 1, 2022; and

WHEREAS, the City of Lakewood will submit tax-deferred member contributions; and

WHEREAS, members pay all previous service costs (both member and employer contributions), and payment must be completed within five (5) years from entry into the Public Employees' Retirement System.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, HEREBY RESOLVES, as follows:

Section 1. That the City Manager or designee is authorized to execute the Washington State Department of Retirement Systems participation approval form, a copy of which is attached hereto as "Exhibit A", and incorporated herein by this reference and other appropriate documents relative to execute the coverage agreement.

Section 2. This Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 4th day of April, 2022.

CITY OF LAKEWOOD

Jason Whalen, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney



Resolution Authorizing Participation in PERS Resolution No. _____

New employers use this form to join the
Public Employees' Retirement System (PERS).

Send completed form to:
Employer Support Services
Department of Retirement Systems
PO Box 48380 • Olympia, WA 98504-8380
email: drs.employersupport@drs.wa.gov
website: www.drs.wa.gov/employer/
360.664.7200 • 800.547.6657 • TTY: 711

Important Information

Fill out this resolution for authorizing and approving your participation in the Washington State Public Employees' Retirement System (PERS). It must be fully excuted and signed before you submit it to DRS.

Authorization

_____, a political subdivision of the state of Washington, authorizes
and approves the following:

1. Its eligible employees shall participate in PERS as allowed by RCW 41.40.06
2. The necessary funds shall be made available to cover its proportionate share for participation in PERS
3. PERS membership shall begin on _____
(mm/dd/yyyy)

Tax Status (select one)

- ☐ Will submit tax-deferred member contributions
☐ Will not submit tax-deferred member contributions

Purchase of Previous Service (select one)

- ☐ **Not applicable**
Check this box if your agency is newly created **and** the effective date of PERS participation is equal to the date of hire of the first employee(s).
- ☐ **Option A**
Employer pays all previous service costs (both member and employer contributions). Payment must be completed within 15 years from entry into PERS.
- ☐ **Option B**
Employer and member share previous service cost. Payment must be completed within five years from entry into PERS. Choose one of these variations:
- ☐ **B1** Member pays member contributions. Employer pays employer contributions.
- ☐ **B2** Member pays _____% of previous service cost.
- ☐ **Option C**
Member pays all previous service costs (both member and employer contributions). Payment must be completed within five years from entry into PERS.

Complete and sign the authorizing and approving participation signature section on the back of this form.
Please return the completed and signed form to drs.employersupport@drs.wa.gov.
Or you can return the completed and signed form through the mail to the address above.



Authorizing Signatures

Resolution Number

Passed this _____ day of _____, 20____.

Authorizing signatures and titles

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Title: _____

Joining the Public Employees Retirement System (PERS)

City of Lakewood

April 4, 2022

City of Lakewood Retirement Plan History

- ▶ Incorporation:
 - ▶ ICMA-RC (now Mission Square) selected to administer for all regular employees:
 - ▶ Social Security Replacement Plan
 - ▶ PERS Replacement Plan
- ▶ Police Department Formation:
 - ▶ Commissioned Officers enrolled in:
 - ▶ Social Security Replacement Plan
 - ▶ Washington State Department of Retirement Systems (DRS) Law Enforcement Officers and Fire Fighters (LEOFF) pension plan

Why Join PERS?

- ▶ Recruitment
 - ▶ Cities of Seattle, Tacoma, and Spokane have their own retirement systems; City of Lakewood is only other city in Washington not in PERS. Many other public jurisdictions are PERS members.
 - ▶ Many City of Lakewood positions require or prefer prior public sector experience.
 - ▶ Although we can't determine how many job seekers don't apply to City of Lakewood because we aren't in PERS, we have anecdotal evidence that it is a factor.
 - ▶ Recent Maintenance Worker candidate cancelled interview when he learned that we are not in PERS.
- ▶ City's AFSCME and Teamster bargaining units support the move to PERS.
- ▶ Approximately 54 employees in eligible positions (44%) have prior PERS or other DRS plan membership.

PERS-eligible Positions

- ▶ Required: Any position that is normally compensated for at least 70 hours of work per month for at least five months of each year.
 - ▶ If the City joins PERS, all eligible positions are required to be in PERS; no individual choice.
 - ▶ Current employees have the option to purchase previous service credit for time in a PERS-eligible position; the employee must purchase all or none of the previous service credit, and must pay both the member and employer contributions within 5 years of the City joining PERS.
 - ▶ Police Commissioned Officers remain in the LEOFF plan - no change.
- ▶ Elected Officials? - Elected or governor-appointed officials are eligible but not required to join a state retirement plan. To earn service credit, most elected positions need to earn at least 90 times the state minimum wage each month. Also can participate if already working in another position with a DRS retirement plan. Enrollment can be completed at any time during elected or appointed service, and contributions continue until separation from employment. Lakewood City Council does not participate in PERS replacement plan.
- ▶ PT Judge? - If the judge is appointed to a non-elected position and the position meets the PERS-eligibility requirements, they are mandated into PERS JBM (Judicial Benefit Multiplier).
- ▶ Former Employees, including Retirees? - Employees in PERS-eligible positions who retired or left the City prior to the City joining PERS are eligible for PERS membership. The City has no obligation to notify former employers of the City decision to join PERS. Former employees may join PERS and purchase previous service credit by paying both the member and employer contributions within 5 years of the City joining PERS.

Plan Comparison

PERS Replacement

- ▶ Defined Contribution Plan
- ▶ All vested contributions and investment earnings are available for use by employee in retirement
- ▶ 5-year vesting for employer contributions; 20%/year
- ▶ Eligible to retire at age 55

PERS 2*

- ▶ Defined Benefit Plan
- ▶ Monthly benefit based on earned service credit and compensation while a member of PERS 2
- ▶ 5-year vesting for employer contributions
- ▶ Eligible to retire with full benefit at age 65 if at least 5 years of service credit
- ▶ *New members can select Plan 2 or Plan 3, which is a hybrid plan with both defined benefit and defined contribution components.

Rate Comparison

	Member	City
ICMA PERS Replacement - Current	5.08%	7.62%
PERS - Current	6.36%	10.25%
PERS Projected 2023-25	6.36%	10.07%
PERS Projected 2025-27	4.92%	4.92%
1996-2022 Rate Range	.65% - 7.9%	1.32% - 11.18%
1996-2022 Average	4.43%	6.69%
2022 (6-months) Increased Cost to Move to PERS	\$70,428	\$144,706

Process - Next Steps

- ▶ City Council adopts resolution authorizing participation in PERS
 - ▶ Effective July 1, 2022
 - ▶ Tax-deferred member contributions
 - ▶ Member to pay all previous service costs (both member and employer contributions). Optional for employee but if selected, payment must be completed within five years.
- ▶ Complete required forms and documentation
- ▶ Complete Employer Reporting Application training (provided by DRS)
- ▶ Complete and submit Verification of Earnings (VOE) forms for employees who choose to purchase previous service
- ▶ Establish timeline for winding down PERS Replacement Plan
 - ▶ Employees can use account balance to purchase previous service credit
 - ▶ Remaining dollars can be rolled into another qualified plan, including social security replacement plan
 - ▶ There may be tax and penalty implications for cash outs



TO: Mayor and City Council

FROM: Mary Dodsworth, Parks, Recreation and Community Services Director

THROUGH: John Caulfield, City Manager *John P. Caulfield*

DATE: April 4, 2022

SUBJECT: Adopt A Street and Graffiti Removal Update

ATTACHMENTS: Adopt a Street Information Packet
PowerPoint Presentation

Summary: The City's Adopt a Street program has been in existence since incorporation. The citizens of Lakewood take pride in their community and want to create a great first impression for residents and visitors. Participation in this program was reduced in 2020 and 2021 due to Covid. The program has been updated over the years and in 2022 we will add graffiti removal to the list of tasks associated with the program. We are reinvigorating the program and looking for new groups to support this important community effort.

Attached is a program update. Staff will attend the April 4th Council meeting to provide a program update.



Adopt A Street Program Guidelines

Thank you for your interest in the City of Lakewood's Adopt-A-Street Program

PURPOSE: To provide guidance for administration of the Adopt-A-Street Litter Control Program on City Street Right-of-Ways.

PROGRAM PROCEDURES: Each group should expect to follow the following program procedures

- a. All active groups must have a current application on file and provide a designated representative from your organization.
- b. Provide training (or links to training video) for all participants prior to participating in the Adopt-A-Street program.
- c. Follow program policies and procedures provided in this packet. Copies are also provided in each adopt a street clean up kits.
- d. Volunteer organizations shall be assigned street sections based on "Safety" and a "First Come First Served" basis.
- f. Volunteer organizations shall be assigned a street section for a period of two years. Agreements can be terminated by either party upon thirty days' written notice.
- g. All participants should sign the Volunteer Roster/Release Waiver and Hold Harmless form on the day of each litter pickup and provide to City following pick up day. Blank Form is provided in the cleanup kit. Please provide date of clean up on the form and signatures.
- h. All participants shall be at least 15 years of age or older. Parents or Guardians for participants under the age of 18 years old shall read the Release, Waiver and Hold Harmless Agreement and sign the Roster.
- i. During Adopt-A-Street activities, there shall be at least one adult supervisor present from the organization for every eight minors.
- j. We encourage teams to adopt both sides of the street.
- k. Volunteer organizations that have not been active for a period of 6 months may be terminated from the program and recognition signage will be removed.

NEW PROGRAM OPPORTUNITY - Graffiti Cover-up Program

The City is providing supplies to cover up graffiti you find out along the streets as part of our Adopt A Street Program. Please note that the provided resources should only be used to cover up graffiti located on City property.

City property includes:

- Sign Posts Only (example street name and traffic sign posts) Because of traffic sign code issues regarding visibility and reflectivity, we normally replace street signs that have a lot of graffiti on them. So paint the post and report the sign (instructions below).
- City buildings
- City streets/roads and fences
- Parks – bathrooms, pavilions, park shelters, benches, playgrounds and equipment
- Traffic signal boxes/cabinets (Do not paint stainless steel or wrapped boxes)
- Street lights (City property owned and NOT Private)
- Traffic Signal poles

We are not able to cover up graffiti on private property. If you are unsure if the tagged property is City property or the graffiti is just too extensive to address with the supplies you have, please report online or through mylakewood311 and we'll forward to the appropriate department (see below).

How do I report graffiti?

You can report graffiti in many ways:

- **BEST METHOD:** Use MyLakewood311 to send information to the City
<https://cityoflakewood.us/mylakewood311>
 1. Download MyLakewood311 onto your phone or register online
 2. Select "Submit a new request"
 3. Select "Operations & Maintenance"
 4. Select "Graffiti – Vandalism on City Property"
 5. Identify location & select "next"
 6. Take photos (before and after)
 7. Write a description for request
 8. Input into Notes on 311 that you will be or have covered up graffiti with the date and time information
 9. Submit request
- Use your phone to take a picture and email to parks@cityoflakewood.us. Note location of graffiti
- Write a note on your volunteer sign-in form and include a description of the graffiti and location. We'll try to find it out in the field.
- Call and leave a message on the City's Operations and Maintenance line (253) 267-1628 for items such as reporting graffiti on utility properties (PSE, Lakeview Light & Power, Century Link, Tacoma Power), Lakewood Water District property or other private locations.

Adopt a Street and Graffiti Cover-up Kits

Registered groups can pick up their Adopt a Street and Graffiti cover-up kits at the 1st floor counter at Lakewood City Hall, 6000 Main St. SW. in Lakewood between the hours of 10:00 a.m. and 4 p.m. Please provide 48 hour notice of your pick up so we can be sure your kit is ready for you when you arrive.

Graffiti Cover-up Kits consists of:

- Spray Paint Colors (Gray, Brown, White, Hunter Green, Cold Galvanized, Black (Flat and Gloss).
- Colors may vary based on availability but please try to match paint color to the surface being covered
- Gloves (chemical resistant) and Rags
- Safety Glasses – Must be used at all times when covering-up graffiti
- Caution - Please wear old clothes since you might be getting paint on your clothes

POSSIBLE EXPOSURES / SAFETY RISKS

Your safety is our #1 priority. But please be aware that volunteers who engage in these programs may suffer injury or may cause injury or property damage to others while performing their duties. Either may result in potential liability claims against the City.

All volunteers must go over the "Adopt-A-Street Safety Plan" prior to participating in the program and sign the consent and liability release form located in each kit.



Adopt-A-Street Application Form

Operations and Maintenance
6000 Main Street SW Lakewood, WA 98499
Phone (253) 267-1628 Fax (253) 503-1731

Name of Volunteer Organization

Mailing Address

Email Address

Phone Number

List the section(s) of City Street you are interested in cleaning (in order of preference)

Street Name (1st Preference)

Street Name (2nd Preference)

Please note that the sections of City Street are assigned on a "First Come First Served" Basis. If the sections your group has identified are unavailable, the City of Lakewood will suggest alternatives

Print Name of Volunteer Organization Representative

Signature of Volunteer Organization Representative

Day/Evening telephone number

Email Address

Mailing Address

City, State, Zip

Adopt-A-Street Volunteer Program AGREEMENT

This Agreement is entered into this day and between the City of Lakewood, a municipal subdivision of the State of Washington, and herein known as the "City" and a volunteer or volunteer organization herein known as the "volunteer."

X _____

(Signature of volunteer or organization / group team leader and representative)

WHEREAS, the City has the authority to establish a City-wide Adopt-A-Street Litter Control Program pursuant to RCW 47.40; and

WHEREAS, the Volunteer wishes to contribute toward the effort to reduce roadside litter by volunteering to assist in picking up litter on the section of road specified herein;

NOW THEREFORE, the City does hereby authorize the volunteer to participate in the Adopt-A-Street Litter Control Program by picking up litter within an assigned section of the City Street, in accordance with the following terms and conditions:

The Team Leader does hereby agree to:

1. Conduct cleanup activities in a safe manner and under any conditions as may be required by the City for the safety of the participants. Participant safety is the number one priority of the program, and the Volunteer agrees to take full responsibility for the safety of each and every participant.
2. Place an advance warning sign (diamond shaped, with black letters on an orange background reading "VOLUNTEER LITTER CREW AHEAD"). The sign should be placed in the shoulder, approximately three feet from the lane edge, and no farther than one mile from the nearest worker and no more than 500 feet from the nearest worker.
3. Assign a leader to each cleanup crew, and that crew leader shall have a copy of this agreement with him/her at all times during the cleanup activity.
4. Pick up litter at their assigned area on both sides of the street (unless there is a safety hazard) and no less than four times per year. Recommended interval for cleanup is once every three months, unless additional cleanups are necessary to maintain a neat appearance.
5. ***Require all participants wear a safety vest, hard hats and gloves*** which are provided by the City during cleanup activities. Participants may want to bring their own gloves to insure fit.
6. Allow no more than ten (10) people to participate in the cleanup activity at one time over a one-half mile section.
7. Have no more than two (2) vehicles per one-half mile section of assigned street parked on the City road shoulder within the assigned area during a cleanup activity. (*Note: A minimum number of vehicles shall be used to transport the participants to the assigned area.) All parking of vehicles shall be in compliance with current signage and State law.
8. Require that all participants shall be 15 years of age or older. The Volunteer shall provide supervision by one or more adults for every eight (8) minors (between the ages of 15 to 17 years) participating in the cleanup activity.
9. Conduct an initial orientation and safety training for volunteers participating in this program and sign an acknowledgement of the same. Each leader should utilize materials and training aids provided by the City prior to participating in the program.
10. Obtain supplies and safety materials from the City at Lakewood City Hall, Monday – Friday between the hours of 10:00 am - 4:00 pm. Safety supplies should be returned to the City during regular business hours within three working days after the litter cleanup. Please provide at least 48 hours' notice so we can be sure supplies are ready and available for you.
11. Place filled trash bags on the road shoulder away from sidewalks or pathways for pickup and disposal by the City. Please notify the City of location and total number of trash bags.

12. Call 911 if you feel it is needed for safety or injury.
13. Notify the City IMMEDIATELY in the event of any hazard or emergency in City Right-of-Way at (253) 267-1628. Participants who find anything that is hazardous or suspected to be hazardous shall not touch it, but take all proper precautions and leave it for disposal by the proper authorities. In addition, participants shall not pick up syringes, hypodermic needles, suspected drug paraphernalia, or exceptionally large, heavy or unyielding objects. These kinds of materials should be flagged, and the City notified to arrange proper disposal.
14. Turn in the Volunteer Sign in Roster within 3 days of litter pickup.
15. Report any and all injuries incurred by participants during cleanup activities within two working days and complete all the sections of a provided incident report form.
16. Recommend that at least one person with a valid First Aid Card be present during cleanup activities. A small first aid kit will be located in your clean up kit.
17. Contact City if the lead volunteer or point of contact changes or if the group is no longer involved with the program.

The City Does Hereby Agree to:

1. Designate a program administrator to act as contact person for this Agreement.
2. Furnish trash bags, hard hats, vests, and other safety equipment deemed necessary.
3. Remove the filled trash bags from the road shoulder upon notification by the volunteer.
4. Clean up large, heavy or hazardous items along adopted roadways when necessary.
5. Provide safety materials and training aids to the volunteer representative for use by the volunteer in training participants.
6. Provide the volunteer with appropriate traffic control equipment to include an advance warning sign. Additional items such as traffic cones can be provided upon request.
7. Furnish and install an Adopt-A-Street sign with the volunteer group name or acronym displayed within the assigned area after regular and consistent Adopt-A-Street activities are performed by the group and volunteer sign in sheets and other reports are returned in a timely manner.

General Conditions

1. Recycling is an accepted and encouraged activity. Recyclable items collected by participants may be removed from the site at the option of the volunteer. Profits from the sale of recyclable items belong to the volunteer.
2. Occasionally, wildlife may be present in the vicinity of cleanup activities. Volunteer shall not approach or otherwise interfere with or harm any wildlife. If wildlife activity conflicts with cleanup activities, volunteer shall notify the City for rescheduling or resolution.
3. The City may suspend this Agreement temporarily because of construction that may take place within the limits of the assigned area. Once these activities have been completed, the volunteer shall be notified and the Agreement restored.
4. The term of this Agreement shall commence on the date of the execution indicated below, and shall end on the last day of the following year, unless terminated by the volunteer or the City with thirty (30) days written notice. If this Agreement is complied with, volunteer shall have first right of renewal and can renew for two more years.
5. Upon termination of this Agreement, the Adopt-A-Street sign shall be removed and remain the property of the City.

CITY OF LAKEWOOD
ADOPT-A-STREET VOLUNTEER RELEASE, WAIVER AND HOLD HARMLESS
AGREEMENT



Adopt-A-Street Safety Plan

Safety Information for Adopt-A-Street Volunteers

Tasks	Controls
Preparation/Training	Team Leader prepares each clean up Team prior to starting. Watch safety video before first pick up. Review Pre-Activity Safety Plan with team.
Parking	Park in areas off the roadside where it is safe to exit and enter clean up area.
Appropriate Clothing	Wearing reflective safety vests IS REQUIRED . Safety hats, gloves, long pants, long sleeved shirts, thick soled boots or shoes, and sunscreen are recommended (Weather dependent).
Picking Up Litter	Face on-coming traffic when possible. Be aware of loose gravel, drop-offs, tripping hazards, uneven ground and other obstructions. Take measures to prevent and avoid possible slips, trips or falls. Work in pairs. Work on one side of the road at a time.
Power or Heavy Equipment	Volunteers are not allowed to operate any power or heavy equipment.
Be Safe, Use Caution	Don't use iPod or headsets that interfere with hearing. Don't engage in horseplay. Cross the roadway only at a designated cross walk. Don't compact trash bags, injury may result from sharp or broken objects. Don't pick up syringes or hypodermic needles; don't pick up exceptionally heavy objects, dead animals, or anything that could be toxic or hazardous. Know where the nearest medical facility is located.
Required Training	1) Safety Video (once a year) 2) Safety Plan (each pick up day)

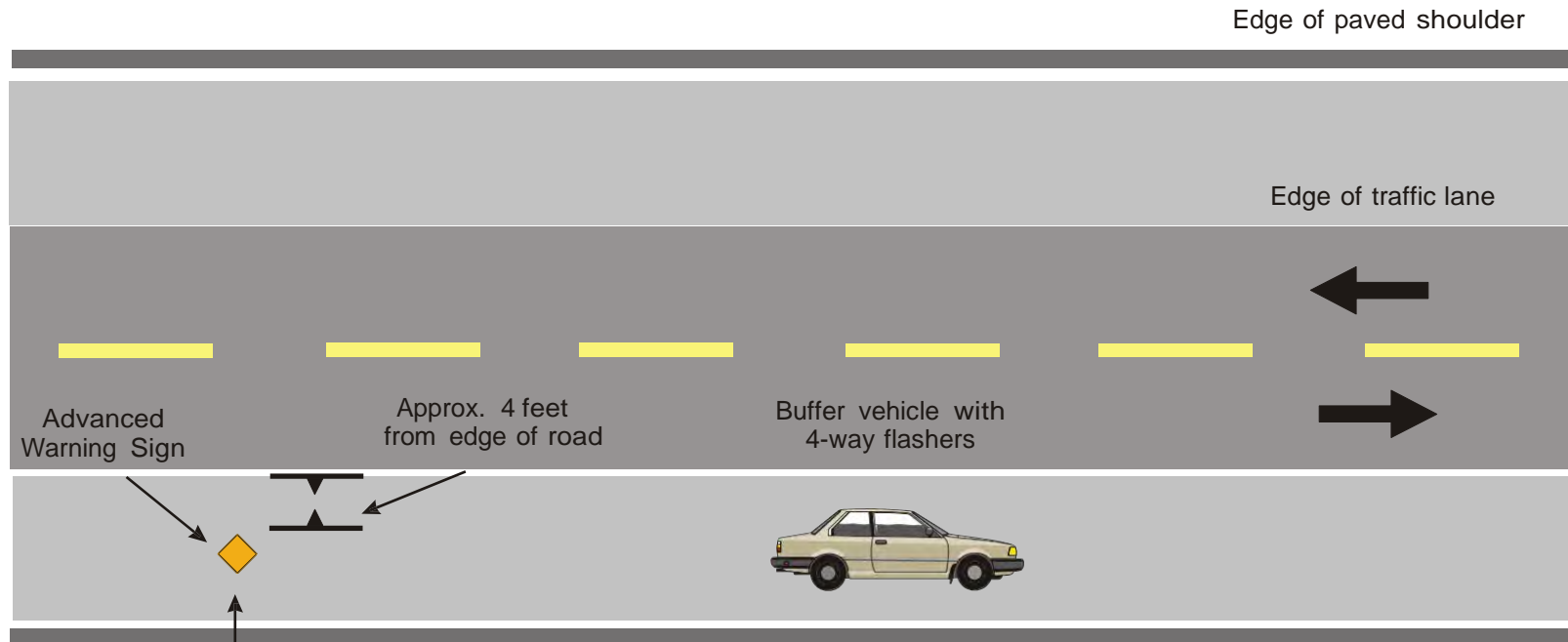
For more information please contact June Aguon (253) 267-1628 - Email jaguon@cityoflakewood.us

To pick up supplies contact Nikki York (253) 983-7835 - Email nyork@cityoflakewood.us

Traffic Control Plan

Adopt-A-Street

- Work on one side of the road at a time
- Do not work in the road.
- Do not park vehicle in the travel lane (roadway).



X

"Litter Crew Ahead" Warning Sign Placement	
Posted Speed Limit (MPH)	Place Sign in Advance of Cleanup Crew
40	330 Feet
35	275 Feet
30	225 Feet
25	180 Feet

Assigned Litter Pick-up Area
Advanced warning area should be no further than ½ mile from nearest Adopt-A-Street worker.

DynaLite™

Non-Spring Stands for Roll-Up Signs

Our DynaLite™ series offers non-spring, lightweight, compact stands designed to display 36" or 48" roll-up signs. Made of powder coated steel and aircraft quality aluminum, these stands are rugged and dependable.

- MUTCD and NCHRP-350 compliant.
- DynaLite™ compact stands offer multiple methods of roll-up sign attachment: Screwlock™, which quickly and firmly clamps to the vertical fiberglass rib, the "P" and "A" Post & Tube mounts which accommodate signs equipped with 1" and 3/4" square tube adapters, or the Latch style sign holder which holds the sign by bottom plastic pocket. See pg. 4 for details.
- Dynalite™ full size stands feature telescopic vertical masts and triple flag-holders designed to display 36" or 48" roll-up signs.
- Foot operated leg releases quickly lock legs in one of three positions to allow for storage or deployment on uneven terrain.
- SDL1000 and DL1000 series stands have steel or aluminum 22" legs that telescope to 38". DL1003 series stands offer 30" leg length that telescopes to 51". SDL1008 and DL1008 stands come in 42" leg length.

DynaLite™ Stands

• Triple Flag Holder

• Roll-Up Sign Bracket

• Universal Clamp

Adding a clamp to your roll-up sign allows it to be attached to the sign stand mast. See page 21 for details.

• Dual Clamp

• Non-skid rubber tips

• Foot actuated leg releases

SDL1008

Model Number	Sign Height*	Roll-Up Sign Holder Type	Legs
DL1000A	14"	"A" Post & Tube	Aluminum
DL1000P	18"	"P" Post & Tube	Aluminum
DL1000W	12"	Screwlock	Aluminum
SDL1000A	14"	"A" Post & Tube	Steel
SDL1000P	18"	"P" Post & Tube	Steel
SDL1000W	12"	Screwlock	Steel
DL1000L	12"	Latch	Aluminum
SDL1000L	12"	Latch	Steel
DL1008	Variable	Roll-Up Bracket	Aluminum
SDL1008	Variable	Roll-Up Bracket	Steel
DL2000L	12"	Latch for Crossing Signs	Aluminum

*Ground to bottom of 48" sign



DL1000W



SDL1000W

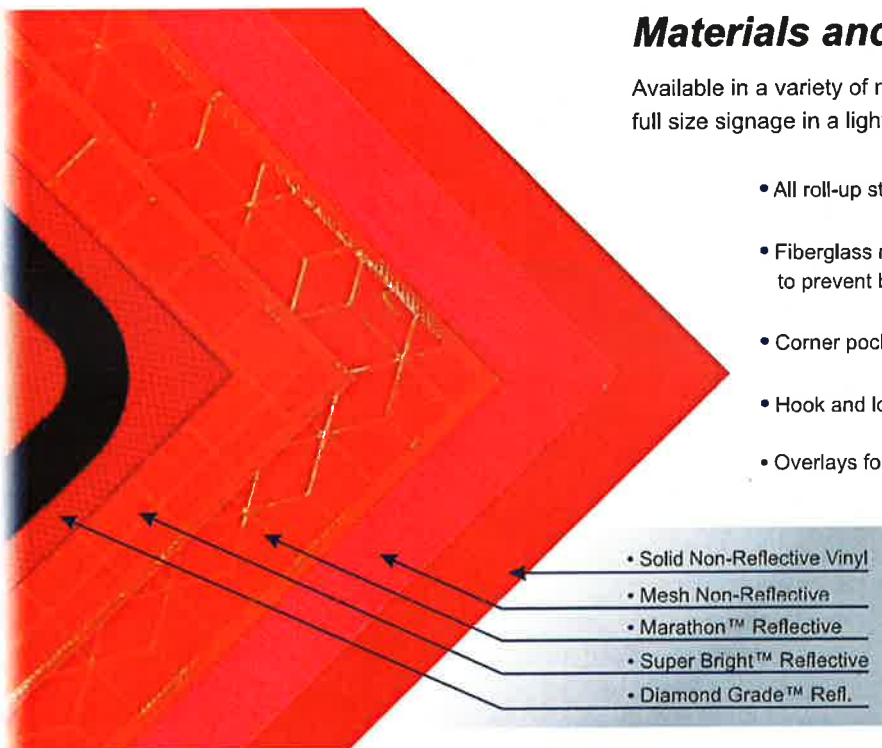
Features



Materials and Specifications

Available in a variety of materials and sizes, roll-up signs offer full size signage in a lightweight and easy to store design.

- All roll-up stands are MUTCD and NCHRP-350 compliant.
- Fiberglass ribs, or cross bracing, feature a protective veil to prevent blooming and painful splinters.
- Corner pockets are made of tough polycarbonate for durability.
- Hook and loop strap for storage.
- Overlays for changeable message signs also available.



Other reflective Super Bright™ sign colors: Yellow, White, Lime, Pink

CITY OF LAKEWOOD VOLUNTEER ROSTER

Adopt-A-Street Group/Family Name: _____ Location: _____

Team Leader: _____ Phone # _____ Email: _____

Date: _____ Start Time: _____ End Time: _____ (No litter pickup is allowed on a Holiday, day after or Holiday weekend)

BY SIGNING BELOW, The City Volunteer has read and hereby agrees to the Release, Waiver and Hold Harmless agreement and has been briefed on roadside safety and will follow program rules to create a safe work environment.

Name (printed)	Signature of Participant	Emergency Contact Name (for Today)	Emergency Contact Phone #
()	Total Bags Collected * MUST FILL IN TOTAL NUMBER OF BAGS*		
()	Total Bags Self-Disposed by Volunteer		
()	NEW!!!! Input into MYLAKEWOOD311 APP – See instructions to download MyLakewood311 App – Please ✓ box when inputted		
()	Total Bags for Pickup by City – Please call phone # below to let us know how many bags and location where bags are left behind.		

Please return completed form to June Aguon at jaguon@cityoflakewood.us or Fax to (253) 503-1731. Any questions, **please call (253) 267-1628.**

MYLAKEWOOD311 APP

The City rolled out MyLakewood311 at the beginning of 2016, giving residents a quicker, convenient method of reporting to and communicating with their city. From Jan. 3 to Feb. 3, residents submitted 133 requests for service – everything from streetlight outages to animal control complaints. More than 80 percent of those requests are complete with the remaining requests being addressed.

The City is continuously working to adapt to changing technology and trends among the public to assure that communicating with Lakewood is quick and simple. You can input the pickup of Adopt A Street garbage bags by inputting into 311 and under Operations and Maintenance,

To download MyLakewood311, mobile users can do the same by downloading the City of Lakewood's "MyLakewood311" app on the [Apple Store](#) (users can find MyLakewood311 under apps for the iPhone) or [Android on the Google Play Store](#).

Once downloaded:

- Go to the app MyLakewood311 and open
- Click on Submit New Request
- Click on Operations and Maintenance
- Click on Garbage – O&M
- Enter your address where the garbage is located
- Click on check mark
- Under Description, enter text “Adopt A Street Bags”
- Click on Submit

That’s it and you don’t have to call Nikki or myself to pick up the Adopt a Street bags because it automatically goes to our department for our crew to pick up.



September 20, 2021

Don Anderson
Mayor

Jason Whalen
Deputy Mayor

Mary Moss
Councilmember

Michael D. Brandstetter
Councilmember

John Simpson
Councilmember

Linda Farmer
Councilmember

Paul Bocchi
Councilmember

John J. Caulfield
City Manager

David Chavez
Lakes High School – Girls' Soccer Team
10320 Farwest Dr. SW
Lakewood, WA 98498

Dear David,

Thank you for your interest in the City of Lakewood Adopt-A-Street Program. We are thankful for your support of this program and willingness to help create a safe, clean and vibrant community. I have enclosed an informational program packet that includes an application form.

Once you have reviewed the entire packet simply fill out the application form and return to our office. We'll review the packet for completeness and contact you regarding potential locations. Upon approval, we will notify you, confirm the adopted location and then you can schedule your litter pickup dates.

Participant safety is our #1 priority. Prior to volunteering, please make sure that all participants have watched the Adopt-A-Road Safety Training video on YouTube. I have included the link here <https://www.youtube.com/watch?v=ALwtggoKZ5s> for you to send out to your team. All participants must watch before their first litter pickup and once a year everyone should watch the video as a refresher. Although this is a King County video, the program is similar to our program and the video covers important safety information. As the program lead you will be required to oversee your group activities and be sure your volunteers are safe and following safety guidelines. We will provide safety gear and guidelines in the cleanup kits.

Feel free to contact me with any questions or concerns at 253-267-1628 and I look forward to working with you on this important community program.

Sincerely,

ORIGINAL SIGNED AND MAILED OUT

June L. Aguon
Adopt-A-Street Program Coordinator
Parks Operations & Maintenance
Enclosure

cc: file



City of Lakewood

Adopt A Street/Site

- Legend**
- ★ Site Adopted
 - Street Adopted
 - Street Available
 - Lakewood City Limit

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.

Map Date: March 21, 2022

I:\Projects\Eng\AdoptAStreet\AAS.mxd

GROUP NAME	LOCATION	FROM/TO
Available	104TH ST SW	BUTTE DR SW to LAKE LOUISE DR SW
Available	107TH AVE SW	102ND ST SW to MILITARY RD SW
Available	150TH ST SW	MURRAY RD SW to WOODBROOK DR SW
Available	96TH ST S	26TH AVE S to S TACOMA WAY
Available	BRIDGEPORT WAY	STEILACOOM BLVD SW to CUSTER RD W
Available	GRAVELLY LAKE DR SW	PACIFIC HWY SW to VETERANS DR SW
Available	LAKE LOUISE DR SW	104TH ST SW to HOLDEN RD SW
Available	PHILLIPS RD SW	ONYX DR SW to STEILACOOM BLVD SW
Available	S TACOMA WAY	84TH ST S to STEILACOOM BLVD SW
Available	STEILACOOM BLVD SW	LAKEWOOD DR SW to S TACOMA WAY
Available	WOODBROOK DR SW	NORTH to SOUTH
Available	WOODLAWN ST SW	MAPLE ST SW to NORTH THORNE LN SW
111th Air Support Operations Squadron	PORTLAND AVE SW	BERKELEY ST SW to BOUNDARY ST SW
62nd Operations Support Squadron	BRIDGEPORT WAY SW	MCCHORD GATE to I-5
7th Addition HOA	ONYX DR SW & ZIRCON DR SW	97TH AVE SW to 95TH AVE SW & ZIRCON DR SW
Aa'lona Family	FOREST AVE SW to LAKE CITY BLVD SW to	116TH ST SW to 83RD AVE SW
Air National Guard/Civil Engineer Flight	UNION AVE SW	BERKELEY ST SW to SPRUCE ST SW
Bill's Boathouse/Tillicum Woodbrook Neighborhood Assoc	BERKELEY ST SW	PORTLAND AVE SW to I-5
Cerro/Parks Family	SILCOX DR SW / WADSWORTH ST SW	SILCOX DR SW / WADSWORTH ST SW to PORTLAND AVE SW
Clover Park High School Air Force ROTC	GRAVELLY LAKE DR SW	ALFARETTA ST SW to VETERANS DR SW
Clover Park Kiwanis	WASHINGTON BLVD SW	GRAVELLY LAKE DR SW to VERNON AVE SW
Clover Park Transportation Division	108TH ST SW	BRIDGEPORT WAY SW to PACIFIC HWY SW
Craig & Barbara Jones	104TH ST SW	IDLEWILD RD SW to INTERLAKEN DR SW
Edgemere Dr Neighbors	NYANZA RD SW	120TH ST SW to GRAVELLY LAKE DR SW
Elijah & Miranda Wideski	82ND AVE SW / 88TH ST CT SW / GRAMERCY PL SW	BRIGGS LN SW to NIXON AVE SW
Enquist Family	GRAVELLY LAKE DR SW (west side only)	WASHINGTON BLVD SW to VETERANS DR SW
Erickson Family	LAKE LOUISE DR SW	100TH AVE SW to 104TH ST SW
Family of AJ Russell, Architect	LANGLOW ST SW to	WALNUT ST SW to PINE ST SW
First Baptist Church of Lakewood	112TH ST SW	GRAVELLY LAKE DR SW to BRIDGEPORT WAY SW
Full Tilt Riders MC	100TH ST SW	BRIDGEPORT WAY SW to GRAVELLY LAKE DR SW

Gibbs Family	HIPKINS RD SW (east side only)	104TH ST SW to STEILACOOM BLVD SW
Harborstone Credit Union	LAKE GROVE ST SW	59TH AVE SW to DEKOVEN DR SW
Homestead Family	LAKE LOUISE DR SW	101ST ST SW to HOLDEN RD SW
Idlewild Elementary School	IDLEWILD RD SW	104TH ST SW to 112TH ST SW
In Memory of Adi Lender	MILITARY RD SW	HOLDEN RD SW to WASHINGTON BLVD SW
In Memory of Lea R. Walker	BRIDGEPORT WAY W	WALMART TRAFFIC SIGNAL (north) to NORTH CITY LIMIT
Johnson Family	INTERLAAKEN DR SW	104TH ST SW to WASHINGTON BLVD SW
K-9 Motorcycle Club	100TH ST SW	BRIDGEPORT WAY SW to DAVID LN SW
K-9 Social Club	100TH ST SW	DAVID LN SW to LAKEVIEW AVE SW
K-9 Too Motorcycle Club	100TH ST SW	LAKEVIEW AVE SW to S TACOMA WAY
Kris Boyd	112TH ST SW	BUTTE DR SW to FARWEST DR SW
Kris Boyd	87TH AVE SW	ONYX DR SW to STEILACOOM BLVD SW
Lakes High School Army JROTC	FARWEST DR SW	10320 FARWEST DR SW to STEILACOOM BLVD SW
Lakewood First Lions Club	75TH ST W	BRIDGEPORT WAY W to CUSTER RD W
Lakewood YMCA Advisory Council	LAKEWOOD DR SW	STEILACOOM BLVD SW to 100TH ST SW
Let's Talk Trash	HIPKINS RD SW (west side only)	104TH ST SW to STEILACOOM BLVD SW
Little Church on the Prairie	MT TACOMA DR SW / MOTOR AVE SW	WAVERLY DR SW to WHITMAN AVE SW
Little Church on the Prairie	NYANZA RD SW	120TH ST SW to GRAVELLY LAKE DR SW
McKay Family	59TH AVE SW	100TH ST SW to STEILACOOM BLVD SW
McKay Family	BRIDGEPORT WAY SW	111TH ST SW to PACIFIC HWY SW
McKay Family	MCCHORD DR SW	BRIDGEPORT WAY SW to NEW YORK AVE SW
Moore Family	HOLDEN RD SW	LAKE LOUISE DR SW to MILITARY RD SW
Mt Tahoma Key Club	74TH ST W to CUSTER RD W to	75TH ST W to LAKEWOOD DR W back to 74TH ST W
North Lakewood Neighborhood	ONYX DR SW	87TH AVE SW to 97TH AVE SW
Pierce Transit's Good to Give Team	S TACOMA WAY	STEILACOOM BLVD SW to 96TH ST S
Storer Family	VETERANS DR SW	GRAVELLY LAKE DR SW to ALAMEDA AVE SW
Tanner Bush/Rich Hall	BUTTE DR SW / VERNON AVE SW	104TH ST SW to WASHINGTON BLVD SW
Watson Family	LAKE STEILACOOM DR SW	GRAVELLY LAKE DR SW to FOREST LAKE RD SW
West Pierce CERT	STEILACOOM BLVD SW	87TH AVE SW to FARWEST DR SW
Friends of Oakbrook	87TH AVE SW & ONYX DR SW	87TH AVE SW & ONYX DR SW
Hunters Glen Apts	Bus Stop #214	MILITARY RD SW & FARWEST DR SW
Rabisa Family	UNION AVE SW & WEST THORNE LN SW	UNION AVE SW & WEST THORNE LN SW

Graffiti Removal Ordinances

8.22.060 Allowing graffiti to remain prohibited – Penalties.

It shall be unlawful for any person with responsibility for a property to allow a graffiti nuisance property to exist for more than seven days after the City issues a notice to abate the nuisance pursuant to the procedures in Chapter [8.16](#) LMC for public nuisances. Any person who violates this section has committed a civil infraction punishable by a fine in the amount of \$500.00 per violation. Each day a graffiti nuisance property is allowed to exist shall constitute a separate violation. [Ord. 533 § 2, 2011.]

8.22.070 Graffiti removal.

In addition to and as an alternative to the authority of the City to prosecute violations as gross misdemeanors, misdemeanors or infractions, whenever the City determines that graffiti exists that is visible to any person utilizing any public road, parkway, alley, sidewalk or other right-of-way within the City, the City may issue a notice to abate the nuisance pursuant to the procedures in Chapter [8.16](#) LMC for public nuisances. [Ord. 533 § 2, 2011.]

8.22.080 Graffiti removal – by City.

Upon failure of persons to comply with the notice by the designated date, the City is authorized to cause the graffiti to be abated by City forces or by private contractor, and the City or its private contractor is authorized to enter upon the premises for such purposes using any lawful means. All reasonable efforts to minimize damage from such entry shall be taken by the City, and any paint used to obliterate or cover graffiti shall be as close as practicable to background color(s). If the City provides for the removal of the graffiti, the City shall not authorize nor undertake to provide for the painting or repair of any more extensive area than the area where the graffiti is located, unless the City determines that a more extensive area is required to be repainted or repaired in order to avoid an aesthetic disfigurement to the neighborhood or community. All aspects of graffiti removal are at the discretion of the City including, but not limited to, the method of and material used for repair.

Property owners may consent in advance to City entry onto private property for graffiti removal purposes. [Ord. 533 § 2, 2011.]

8.22.090 Summary abatement of graffiti by City authorized – Procedure.

A. *Public Property.* Graffiti found upon a right-of-way, public easement or other public property may be abated summarily by the City without prior notice by removal, disposal or destruction at the City's discretion.

B. *Threat to Public.* Graffiti found to constitute an immediate threat to the public health, safety or welfare or to the environment may be abated summarily by the City without prior notice by removal, disposal or destruction at the City's discretion. [Ord. 533 § 2, 2011.]

8.22.100 Use of public funds for graffiti removal.

Whenever the City becomes aware of or is notified and determines that graffiti is located on publicly or privately owned property visible from premises open to the public, the City is authorized, in its discretion, to use public funds for the removal of graffiti in a manner consistent with this chapter. [Ord. 533 § 2, 2011.]



COMMUNITY DEVELOPMENT DEPARTMENT
CODE ENFORCEMENT DIVISION
6000 MAIN ST SW
LAKEWOOD, WA 98499-5013

Courtesy Notice

IMPORTANT INFORMATION - PLEASE READ THIS NOTICE CAREFULLY.

The Code Enforcement Division has observed a violation of Lakewood Municipal Code on/at your property or business. The information below explains the type of violation and the corrective action that is required. The City is asking for your voluntary cooperation to achieve compliance.

Please contact me at (253) 830-5033 if you have any questions. Thank you in advance for your cooperation.

LOCATION OF VIOLATIONS: 123 Main St Sample Code Enforcement case

PARCEL: 1234567890

OWNER: John Doe

123 Main St

Lakewood, WA 98499

VIOLATION DATE: 3/14/2022

VIOLATION:	LMC 8.40.020 DUTY TO MAINTAIN PROPERTY
CORRECTION REQUIRED:	On 3/14/22 around 11:00 I inspected your property located at 123 Main St. within the City of Lakewood. On the property is a large amount of junk and trash. Please remove it to avoid a civil infraction fine of \$500 by 3/24/22.
Correct by	3/24/2022 <input checked="" type="checkbox"/> Civil Infraction* <input type="checkbox"/> Criminal Violation*

VIOLATION:	LMC 8.22 GRAFFITI
CORRECTION REQUIRED:	On 3/14/22 around 11:00 I inspected your property located at 123 Main St. within the City of Lakewood. The building is covered by graffiti on all sides. Please remove the graffiti to avoid a civil infraction of \$500 fine by 3/24/22.
Correct by	3/24/2022 <input checked="" type="checkbox"/> Civil Infraction* <input type="checkbox"/> Criminal Violation*

Correction must be made no later than the "Correct by" date to avoid further legal action.

***PLEASE NOTE:** The purpose of Code Enforcement in Lakewood is compliance with the regulations, not punishment. Legal action is taken only when necessary to achieve compliance. The following legal action(s) would be employed in your case only if necessary, or in the event of repeated violations. If you have questions or will have difficulty correcting the violations before the deadline, please contact me as soon as possible.

CIVIL INFRACTION: If the infraction(s) is/are not corrected, a Notice of Infraction will be issued and fines up to \$500.00 per violation may be assessed for each day the infraction(s) remain.

CRIMINAL VIOLATION: If the violation(s) is/are not corrected, criminal charges will be filed and you may be subject to fines, and/or imprisonment.

In addition, the City may cause the violation(s)/nuisance(s) to be abated at your expense, the costs of which may be recovered by filing a lien against your property.

Investigating Officer

Bill Mathies

UK801
Code Enforcement Officer

Date 3/14/2022
(253) 830-5033

Case Number**2022 - 7731**

Date Opened

3/14/2022

Date Closed

☐ Code Enf.☐ Proactive☐ Public☐ Agency☒ Staff☐ Council**LOCATION**

Name Sample Code Enforcement case

Street 123 Main St

Zip

Parcel 1234567890

District 4

Primary Officer Bill Mathies

Other Staff

Associated Number Type

Number(s)

NOTES

3/14/2022 BM Inspection 11:00

I arrived at location and noticed the building was covered in graffiti. There was also a large amount of junk and trash on the property. I later mailed a courtesy notice to the owner for a compliance date of 3/24/22. Follow up inspection is scheduled.

CONTACTS

Property Owner

John Doe

123 Main St

Lakewood, WA 98499

Violation Type☐ Housing☐ Nuisance☒ Zoning☐ Dang. Bldg.☐ Other**Action/Resolution Type**☐ Forced☐ Voluntary☐ Cite/Legal☐ Unfounded☐ Abatement☐ Dropped☐ Hearing☐ Referred

Adopt-A-Street / Graffiti Removal Program Update



Clover Park School District
Transportation Division

Adopt-A-Street Program Overview

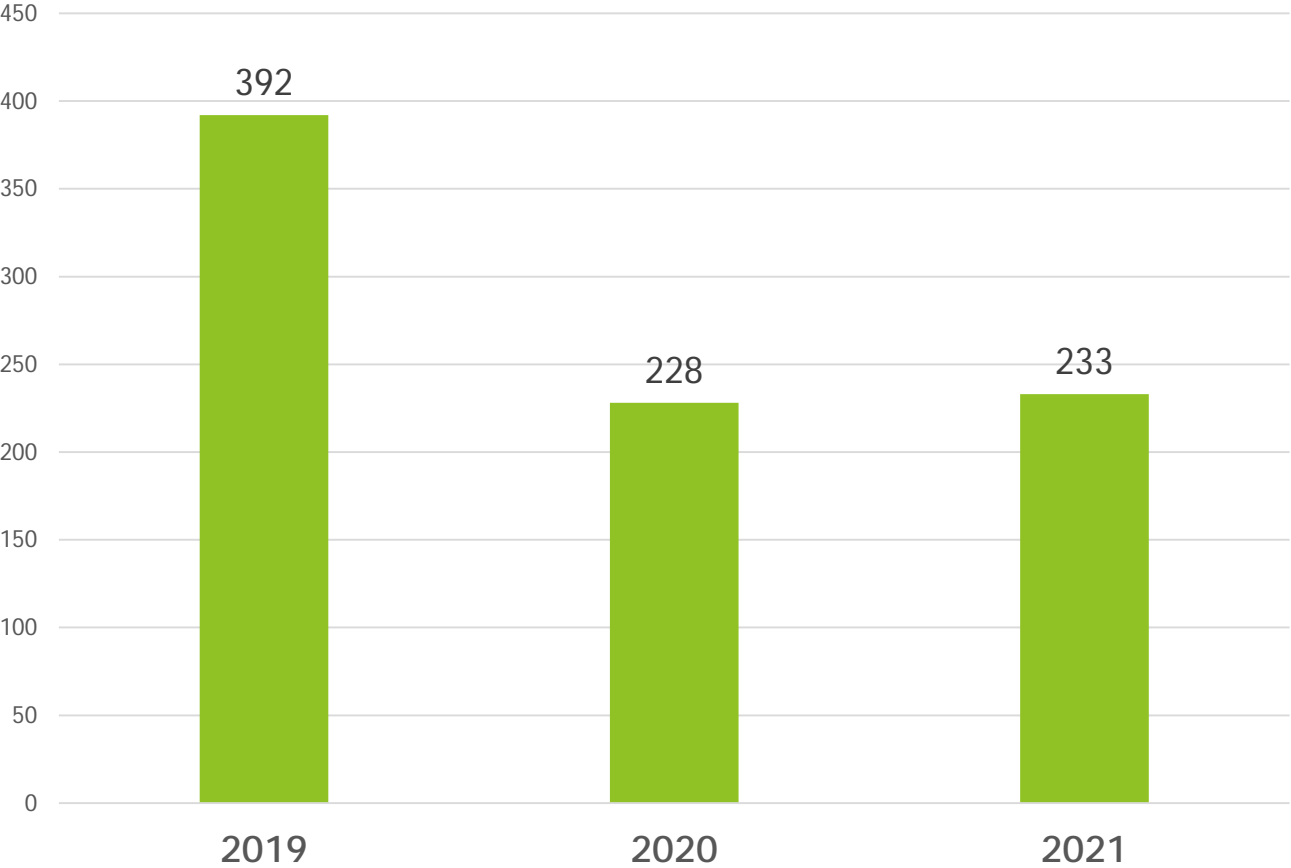
- ▶ Program started in 1996 and PRCS updated in 2016
- ▶ Litter supplies funded with PC DOE grant
- ▶ Popular program with 50+ groups
- ▶ Most participate 3-4 times a year
- ▶ City provides supplies and disposal
- ▶ A sign with group's name is placed on the adopted street as recognition



Full Tilt Riders MC

Program Data

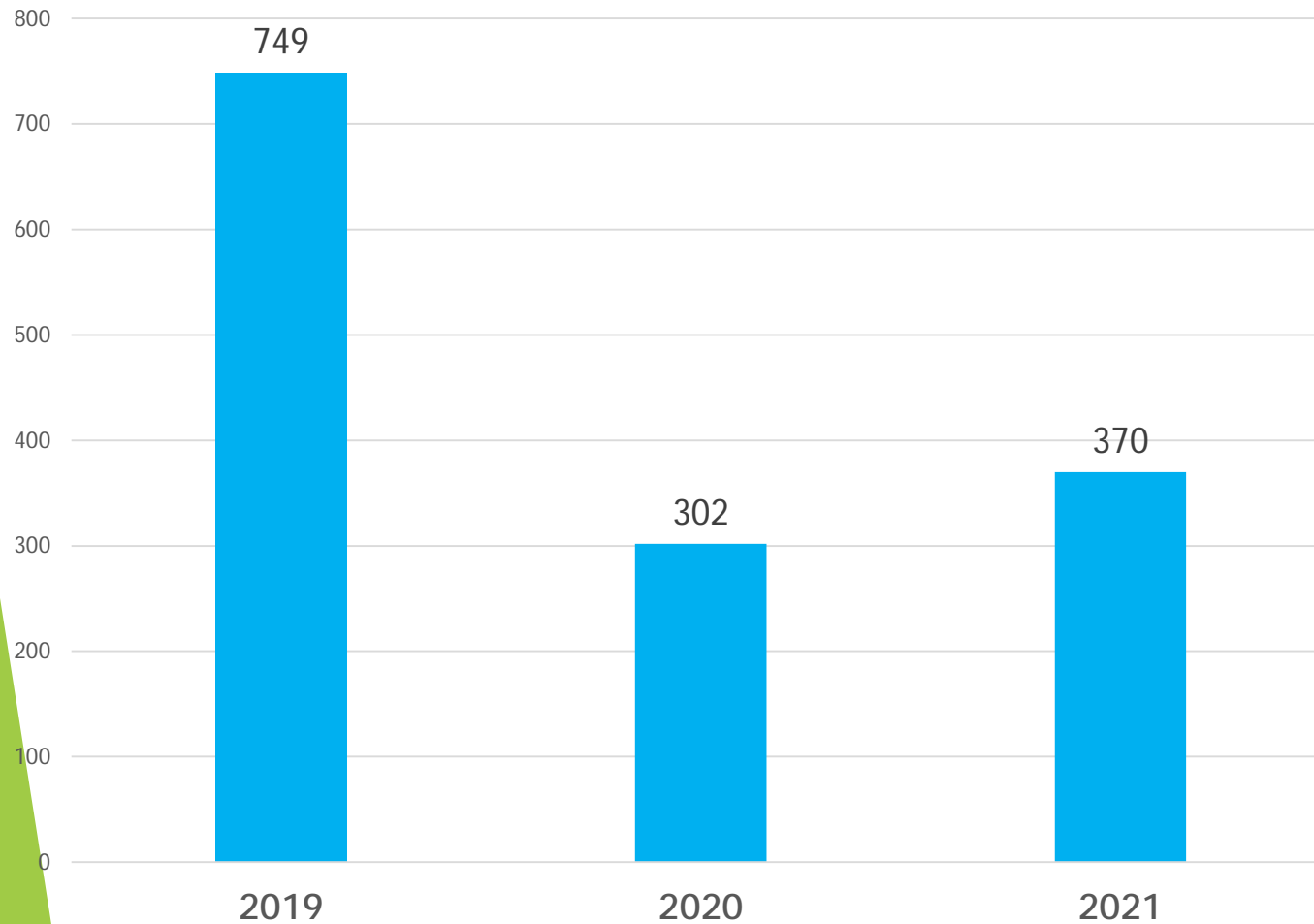
Annual Number of Participants, 2019-2021



Lakewood First Lions

Program Data

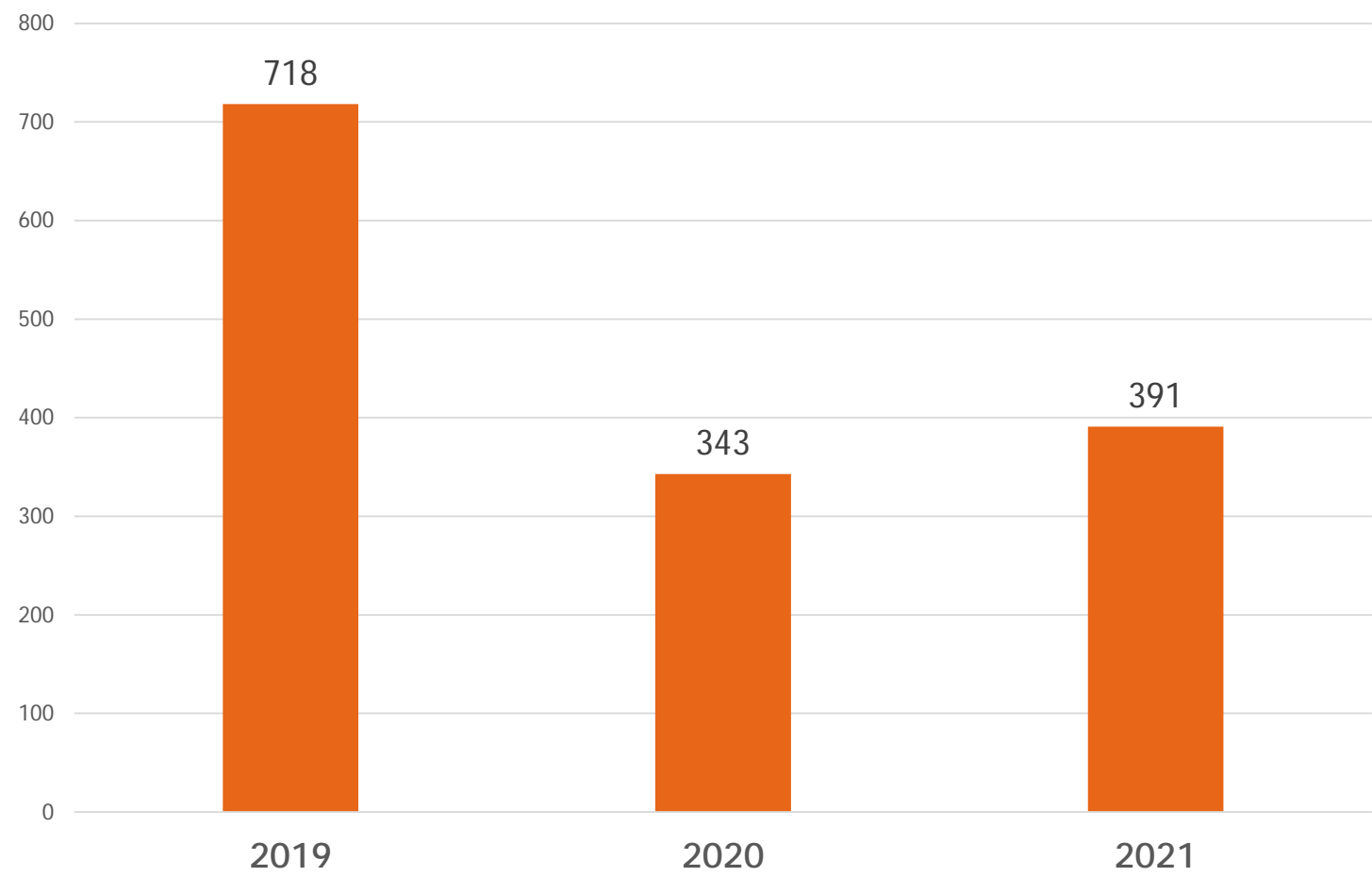
Annual Hours Volunteered, 2019-2021



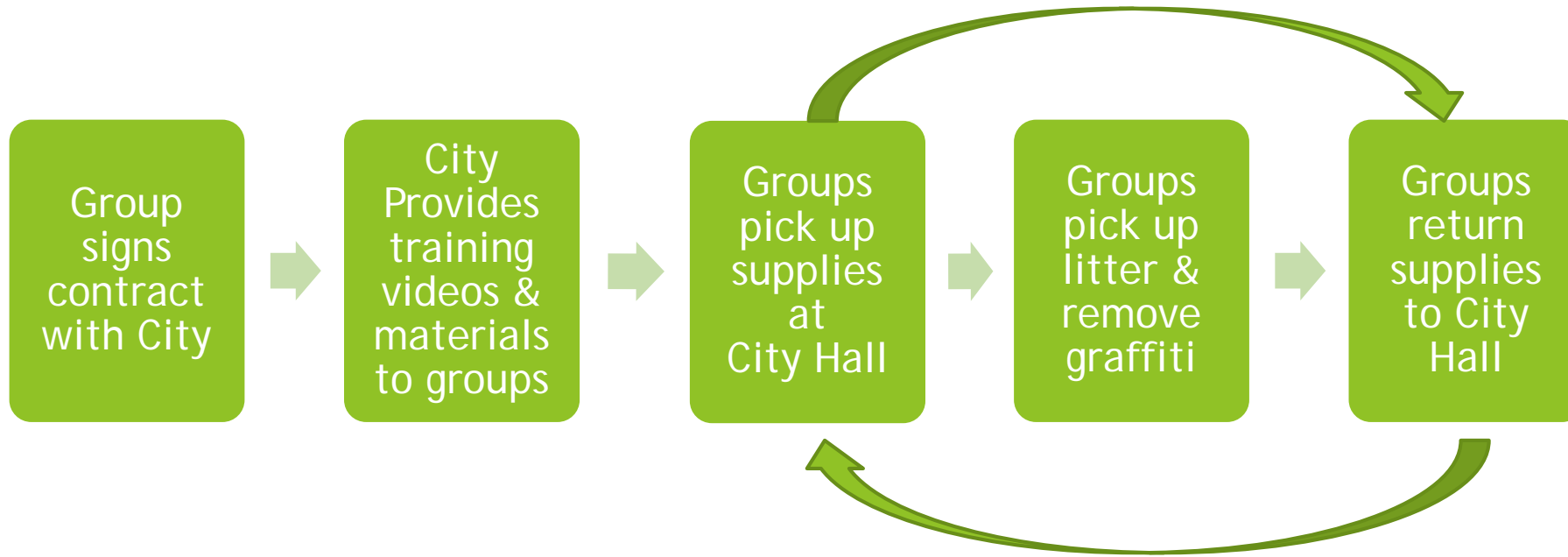
Pierce Transit Staff - Good to Give Team

Program Data

Annual Number of Trash Bags Collected, 2019-2021



Adopt-A-Street/Graffiti Removal Program Process Overview



City of Lakewood Adopt A Street/Site



Legend

- ★ Site Adopted
- Street Adopted
- Street Available
- - - Lakewood City Limit

NEW

Graffiti Removal Processes

- ▶ **Current** Process on Public property
 - ▶ Mylakewood311 goes to PRCS for response (pressure washing, painting, repairs)
 - ▶ M & O Staff and Code Enforcement Officers carry equipment to address small jobs



Current Process on Private property

- ▶ City sends courtesy notice and copy of graffiti ordinance to owner (LMC 8.22) usually 7 days deadline to remove graffiti
- ▶ If not removed, Code Enforcement may issue a civil ticket owners have another 7 days to remove
- ▶ If still not removed, \$500 civil fine is issued and continues until graffiti is removed.



NEW

Graffiti Removal Support

- ▶ Add to Adopt-A-Street program
- ▶ Add graffiti removal supplies for City Property:
 - ❑ Sign Posts (not signs)
 - ❑ City buildings and Parks
 - ❑ City streets, sidewalks and fences
 - ❑ Traffic signal boxes/cabinets
(No stainless steel or wrapped boxes)
 - ❑ Street lights and Traffic Signal poles
- ▶ Record in mylakewood311



Next Steps

- ▶ Reinvigorate Program
- ▶ Reach out to current and past groups
- ▶ Cross Promote - Parks Appreciation Day & Community Clean-Up
- ▶ Information maps / booth at City Events
- ▶ Donated Prizes / Incentives



Questions?





TO: Mayor and City Councilmembers

FROM: Mary Dodsworth, Parks, Recreation & Community Services Director

THROUGH: John, Caulfield, City Manager *John P. Caulfield*

DATE: April 4, 2022

SUBJECT: Update to City Naming Policy – Resolution #2016-18

ATTACHMENTS: Updated Applicant Packet and Recommended Resolution Changes
Naming Policy Administrative Procedures

Summary: City Resolution No. 2016-18 created a policy and procedures for naming or renaming city parks and facilities. Council selected the Parks and Recreation Advisory Board (PRAB) as the committee to review renaming requests. In 2021 the City received a request to rename a city facility. After processing the application and facilitating the review process Council provided feedback and asked the PRAB to review and clarify process and make recommendations for future use. Attached are updates to various documents based on comments and suggestions from Council, Landmarks and Heritage Advisory Board and the PRAB.

Background: In 2016 City Council updated the policy, criteria and procedures to name or rename a City park or facility. The resolution emphasized that name changes should be the exception and naming something new should be done thoughtfully and with care. The purpose of the update was to ensure that the City's past, present and future is always considered when naming or renaming facilities. It is noted in the resolution that names (old or new) should create an enduring legacy, meet current city vision, mission and goals, are appropriate for the site, remain relevant as the city changes and grows, creates a positive image of the city and has broad public support. An application and review process was created to ensure consistency and to reduce the risk of reacting to sudden situations, incidents or emotional requests. The PRAB used the application and review process in 2021 to review a request to change the name of Fort Steilacoom Park. This was the first request since updating the policy. Throughout the review process there were several procedural questions. A review of the naming policy was added to the PRAB 2022 work program and the PRAB reviewed and suggested updates to the policy and procedures at their February and March meetings.

Review Notes: Application was clear and easy to review. Suggestions included:

- Add information regarding the cost to make the name change (building or street signs, addresses, stationary) and identify impact to others (property owners, nearby businesses or visitors);
- Add a requirement to show broad community support (a petition signed by 600-1,000 people) or official action by a governing body.
- Add that Council can make a recommendation to name or rename a facility without a petition, however, they should still follow the assigned public review process.
- Emphasize that only information gathered at the public hearing would be included in official record, however, the petition or a summary of any other community input, surveys, polls, etc. could be noted in the staff report.
- Add a timeline to manage expectations. Include time for LHAB to provide input.
- Add that the application (or designee) will present proposal to board.
- Add that the PRAB will only make a recommendation on the request noted on the application form which will also be the topic advertised for the public hearing.
- Add that after the PRAB makes a recommendation to approve or deny the request, a memo will be sent to the City Council and to the applicant regarding their recommendation.
- Council makes final decision.

Updated documents: See updated documents to include application packet, resolution and internal review process.

**City of Lakewood application instructions for name/renaming
City parks, streets or public facilities.**

We thank you for your interest and time in completing the application for name/renaming a City park, street or public facility.

Following is the process for submitting and review of your application.

1. Please carefully read the Resolution No. ~~2016-2018~~ (new resolution # here) provided in this packet. The Resolution provides further details regarding application questions, criteria, and the anticipated timeline for the name/renaming application.
2. Complete the application and include any maps or relevant supporting documents. To determine broad public support a petition or like document with no less than 600 signatures is required to accompany the application.
3. Submit your completed application and supplemental information by mail or electronically to: City of Lakewood, Office of the City Clerk, 6000 Main St. SW, Lakewood, WA 98499 OR bschumacher@cityoflakewood.us
4. The City will review for completeness and provide verification of submittal.
5. A staff report will be prepared. Additional information may be needed and staff will contact you with the anticipated timeline for review. Part of the review will include a recommendation from the Landmarks and Heritage Advisory Board. They meet on the fourth Thursday of each month at 6:00 p.m.
6. The City's Parks and Recreation Advisory Board (PRAB) will review the application and hold a public hearing at a future meeting. The Board typically meets on the fourth Tuesday of each month at 5:30 p.m. The applicant (or designee) will present the request at the public hearing.
7. Following the PRAB review, a recommendation will be forwarded to City Council for consideration. A copy of the recommendation will be provided to the applicant.
8. Additional public notices may be placed to generate public input regarding the request.

Please contact the City Clerk at 253-983-7705 if you have any questions.

RESOLUTION NO. 2022-XX

A RESOLUTION of the City Council of the City of Lakewood, Washington, relating to parks and public facilities, creating a policy and procedure for naming/renaming City parks and facilities.

WHEREAS, the City Council may have occasions to name or rename City parks and other City facilities; and

WHEREAS, it is appropriate to establish criteria and procedures for the official naming/renaming of City parks and other facilities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows:

Section 1.

- A. The naming/renaming of City Parks and other City facilities shall only be in accordance with the procedures and criteria set forth below. Once adopted, name changes should occur on an exceptional basis only. Permanent naming/renaming opportunities: (1) are non-sponsorship and non-fundraising related opportunities; (2) are permanent and do not expire; and (3) are opportunities that comply with this policy.
- B. The following criteria shall be considered:
 1. The past, present and future history of the land or community should be considered. Consideration for naming and re-naming should ensure that:
 - a) It is in the best interest of the city and provides a worthy and enduring legacy for the city.
 - b) The name reflects the significance of a feature and the mission and vision of the city.
 - c) The name is appropriate to the location and remains relevant as the city grows and changes.
 2. The individual or entity who has donated substantial monies or land or has been otherwise instrumental in the acquisition of the property;
 3. The articulated preference of residents of the neighborhood surrounding the public facility;
 4. Engender a strong, positive image.
 5. Have broad public support.

6. Avoid undue commercialization of the park and/or recreational facility.

7. Outstanding Individuals

Outstanding individuals will be considered posthumously. Consideration will be given when:

- a) The person was exceptionally dedicated or demonstrated excellence in service in ways that made a significant contribution to the land, community, park, or city department; or
- b) The person risked his or her life to save or protect others.

8. The naming of historic events, culture, people and places:

When a park and/or facility is associated with or located near events, people, and places of historic, cultural or social significance: consideration will be given to naming the park, facility, etc., after such events, people and places. This history may include its founders, other historical figures, Native American heritage, local landmarks, prominent geographical locations, and natural features.

9. Gift Related Naming

A gift-related naming occurs when a donor makes a significant contribution that adds considerable value to the City of Lakewood. If the city benefits from the generosity of residents, businesses and foundations, the significance of the donation may warrant consideration for requests from either the donor or another party to acknowledge such a gift by naming. Decisions regarding such recognition are made on a case-by-case basis and will take into consideration the total cost of the project, the availability of other funds and the level of financial contribution. All gift-related naming will be documented by a written donor agreement. As a guideline, the threshold for considering the naming of an asset will include one or more of the following:

Land for the majority of the park was deeded to the City by the donor.

- a) Contribution of a minimum of 60% of the capital construction costs associated with developing the park/facility.
- b) Provision of a minimum 20-year endowment for the continued maintenance, operation and/or programming of the Asset.

10. Renaming

The renaming and reconsideration of current names of parks, facilities, natural areas, etc., is allowed but discouraged. Name changes will be subject to a critical review that includes consideration of the original justification for the current name, the monetary value of prior contributors, and the rationale for changing the name. The renaming process would follow all other steps in the Naming process.

The naming of physical entities is intended to be in place for the life of the specific physical entity. If, in the determination of the City Council, circumstances change so that the purpose for which the physical entity was established is significantly altered or if the physical entity is no longer needed or habitable, they will determine an appropriate way to recognize the donor's naming gift in perpetuity. If the City and the

donor(s) previously established a contract that provides a practicable course of action, then that action shall be followed.

11. Moral Clause

Under circumstances that would cast a negative image upon the City (such as committing a serious crime), any naming of City-owned facilities in honor of an individual, family or group may be revoked at the discretion of the City Council.

The names of individuals or corporations or groups involved in controversial enterprises or activities that would be detrimental to the mission or image of the City should be avoided. The donation of land, facilities, or funds for the acquisition, renovation or maintenance of land or facilities, shall not constitute an obligation by the City to name the land and/or facility or any portion thereof after an individual, family or organization.

12. Modification or Relocation of Property and Names

As modifications are made to property over time, situations may occur where it is in the best interest of the city to relocate, modify, or reallocate named city property. This is to insure that the original purpose of the naming and the donor's wishes, if built with private funds, are preserved as appropriate.

C. Prior to City Council approval, the proposed naming information will be reviewed by the appropriate City staff or committee who will consider names based on the criteria outlined below and with consideration of public comment. The following guidelines shall be followed for naming/renaming of City parks and other City facilities:

1. The City Council may recommend to name or rename a City park or facility. If the City Council determines that a City Park or other City facility should be named or renamed, the City ~~shall~~ may solicit suggestions for names from private organizations and individuals. All suggestions, whether solicited or independently offered, shall be acknowledged and recorded by the City.
2. Following a review of recommendations, suggestions and public comments, the City Council shall determine the name for City parks and other City facilities.
3. There shall be a lapse of at least thirty six (36) months between the date of the death of the person(s) or of the event commemorated and the final naming or renaming of the City park or City facility; or at the discretion of the City Council.

D. Naming Application Process

Any group, person, or organization may submit an application to name or re-name a public park, facility, street, natural area or significant capital asset. The application should be submitted to the City Manager. Applications should contain the following information:

1. Name of applicant
2. Proposed name for asset

3. Background/support for proposed name
4. Demonstrated community support for proposed name on a petition that includes not less than 600 signatures. The petition requirement will be waived for City Council requests.
5. Identification of interested/impacted stakeholders
6. Description/Map showing location
7. If proposing to name an asset after an outstanding person, documentation of that person's community or financial contribution to the City, State or Nation's history
8. If proposing to re-name a facility, the application should also include background information on the current name and the rationale for requesting a new name

E. Naming Approval Process

City Council will be advised based on a transparent process and utilize the following steps.

The following steps will be used as guidelines for approval:

Advertise intent to name a park or facility or consider proposed names.

1. Refer completed application to appropriate staff or committee for review.
2. Take public comment, the purpose of which is to represent the broad range of demographics and interests of city residents;
3. Forward recommendation to City Council for consideration.
4. Notify the applicant of the application status once the City Council has taken action.

Section 2. That Resolution 2016-18 is hereby repealed.

Section 3. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 18th day of April, 2022.

CITY OF LAKEWOOD

Attest:

Jason Whalen, Mayor

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Wachter, City Attorney



City of Lakewood
Office of the City Clerk
6000 Main St. SW
Lakewood, WA 98499
(253) 589-2489

Application for name/renaming City parks, streets or public facilities.

NAME OF APPLICANT

ADDRESS OF APPLICANT

PHONE NUMBER OF APPLICANT

EMAIL ADDRESS FOR APPLICANT

LOCATION OF STREET, PARK OR PUBLIC BUILDING FOR PROPOSAL TO NAME/RENAME

PROPOSED SITE NAME

CURRENT SITE NAME IF PROPOSING TO RENAME

PLEASE LIST THE HISTORY OF THE PROPOSED LOCATION: IS THE REQUEST TO NAME AN HISTORIC PLACE?
PROVIDE INFORMATION ON THE PAST, PRESENT AND FUTURE NAME AND USES OF THE LOCATION.

DOES THE PROPOSED NAME REFLECT A SIGNIFICANT FEATURE APPROPRIATE TO THE LOCATION? PLEASE DESCRIBE.

IS PROPOSED NAME or RENAME BASED ON AN INDIVIDUAL OR ENTITY AND WAS THIS PERSON/ENTITY EXCEPTIONALLY
DEDICATED TO OUR COMMUNITY? DID THE INDIVIDUAL OR ENTITY DONATE SUBSTANTIAL MONIES OR LAND FOR THE
PROPERTY? IS THE NAME CHANGE POSTHUMOUSLY AND HAS 3 YEARS PASSED?

DOES THE NEW NAME CREATE AN ENDURING LEGACY FOR THE CITY? HOW WILL THE NAME REMAIN RELEVANT AS THE CITY
CHANGES AND GROWS? HOW DOES THE NAME REFLECT THE CURRENT MISSION AND VISION OF THE CITY?

CONFIRM DEMONSTRATED COMMUNITY SUPPORT FOR PROPOSED NAME / RENAME

IDENTIFICATION OF INTERESTED/IMPACTED STAKEHOLDERS

WHAT ASSETS OR RESOURCES WILL BE PROVIDED TO CONTRIBUTE TO COST ASSOCIATED WITH A NAME CHANGE (PARK OR STREET SIGNS, BUILDING SIGNS, ADDRESS CHANGE, ETC.)? HOW WILL NAME CHANGE ADD TO THE COMMERCIALIZATION OF THE SITE?

OTHER INFORMATION THAT MAY BE RELEVANT FOR CONSIDERATION

YOU ARE WELCOME TO ATTACH MAPS, NEWS ARTICLES, PICTURES OR ADDITIONAL INFORMATION THAT RELATES TO THIS REQUEST

DATE: _____ SIGNATURE: _____

(PLEASE READ THE INSTRUCTIONS AND RESOLUTION NO. ~~2016-18~~ INCLUDED IN PACKET FOR DETAILS AND TIMELINE)

DATE RECEIVED BY CITY OF LAKEWOOD _____ RECEIVED BY _____

NEW!
**City of Lakewood internal process to review applications for
name/renaming City parks, streets or public facilities.**

Please carefully read the Resolution No. 2016-18 provided in this packet. The Resolution provides further details regarding application questions, criteria, and the timeline for the name/renaming application.

1. Application is available on city website or can be accessed at City Hall.
2. Application and supplemental materials are submitted to the City Clerk who will review for completeness and provide verification of submittal to applicant and include future point of contact.
3. City Clerk will inform City Manager of request and forwarded to designated staff for processing.
4. City staff will review submitted materials, determine additional information or review time needed and tentatively add to a future PRAB meeting agenda. PRAB normally meets the 4th Tuesday of each month.
5. Information will be gathered from application and other sources to include LHAB and the community. LHAB meets the 4th Thursday of each month so this meeting date should be incorporated into the review timeline.
6. A staff report will be prepared based on criteria in the resolution.
7. The City's Parks and Recreation Advisory Board (PRAB) will provide review at a future meeting which will include a public hearing. Staff will work with City Clerk to ensure public hearing is set and advertised appropriately.
8. PRAB will review application and make a recommendation regarding the specific request / application. If the PRAB wants to make a recommendation that is different from the requested name / renaming application, based on information gathered during the review or public hearing, they should recommend to deny the initial request and ask Council for further direction.
9. The recommendation will be forwarded to City Council within two weeks of the meeting date in which the recommendation is made. An update will be shared with the applicant.
10. City Council will determine next steps which could include requesting additional information, gathering more public input, tabling the topic and/or adding the topic to a future Council meeting for consideration.