



LAKEWOOD CITY COUNCIL AGENDA

Monday, May 2, 2022

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

Virtual Comments: If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

By Phone: For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press *9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press *6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

- (5) 1. Proclamation declaring May 2 through May 7, 2022 as Water Week.
– John Korsmo and Randall Black, Lakewood Water District

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

- (6) 2. Proclamation declaring May as Hunger Awareness month.
– *Elizabeth Howe, Development Director, Emergency Food Network*
- (7) 3. Proclamation declaring May 11 through May 17, 2022 as National Police Week. – *Chief Mike Zaro, Lakewood Police Department*
- 4. Youth Council Report. – *Hank Jones, Youth Councilmember*
- 5. Clover Park School District Report.

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (8) A. Approval of the minutes of the study session of April 11, 2022.
- (12) B. Approval of the minutes of the City Council meeting of April 18, 2022.
- (18) C. Approval of claims vouchers, in the amount of \$1,982,955.06, for the period of March 18, 2022 through April 15, 2022.
- (65) D. Approval of payroll checks, in the amount of \$2,797,385.42, for the period of March 16, 2022 through April 15, 2022.
- (67) E. Motion No. 2022-31

Approving the 2021 Transportation Benefit District (TBD) Annual Report.
- (72) F. Motion No. 2022-32

Authorizing the execution of an interlocal agreement with Pierce County as it relates to the PALS+ Permit System.
- (89) G. Motion No. 2022-33

Authorizing the execution of an agreement with RWD Landscape Architects, in the amount of \$313,086 for design and support services for the American Lake Park improvement project.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

(125) H. Motion No. 2022-34

Authorizing the execution of an agreement with the with the State of Washington, in the amount of \$52,029, for Lakewood City Hall Energy Upgrades.

(138) I. Items filed in the Office of the City Clerk:

1. Planning Commission meeting minutes of April 6, 2022.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

- (141) This is the date set for a public hearing on the 2022 Carry Forward Budget Adjustment.

ORDINANCE

(220) Ordinance No. 768

Amending Lakewood Municipal Code Title 12, creating a new Chapter 12.19, Cluster-Style Mailboxes.

(225) Ordinance No. 769

Approving the City of Lakewood Appointment and Removal Process to City Committees, Boards and Commissions amending Lakewood Municipal Code Sections 2.11.060, 3.36.055, and creating Lakewood Municipal Code Sections 2.22.090, 2.26.070, 2.36.100, 2.38.090, 2.48.036, 2.66.080, 2.67.035 and 2.90.035.

RESOLUTION

(233) Resolution No. 2022-04

Adopting the Fiscal Year 2022 (July 1, 2022 – June 30, 2023) Joint Tacoma and Lakewood Consolidated Annual Action Plan, including amendments to Fiscal Year 2020 and 2021 Consolidated Annual Action Plans.

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

UNFINISHED BUSINESS

NEW BUSINESS

REPORTS BY THE CITY MANAGER

(292) Review of 1st Quarter (2022) Police Report.

CITY COUNCIL COMMENTS

ADJOURNMENT

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, water is a fundamental part of our everyday lives and serves as the basic support system for all life on our planet; and

WHEREAS, water is our most valuable natural resource; and

WHEREAS, drinking water serves a vital role in daily life, serving an essential purpose to health, hydration and hygiene needs for the quality of life our residents enjoy; and

WHEREAS, tap water delivers public health protection, fire protection, and support for our economy; and

WHEREAS, hard work is performed by the entire water sector; whether designing capital projects, operators ensuring the safety and quality of drinking water or a member of a pipe crew maintaining the infrastructure communities rely on to transport high quality drinking water from its source to consumers' taps; and

WHEREAS, the coronavirus pandemic has shone a light on the importance of drinking water for health, hydration and hygiene needs; and

WHEREAS, we are all stewards of the water infrastructure upon which current and future generations depend; and

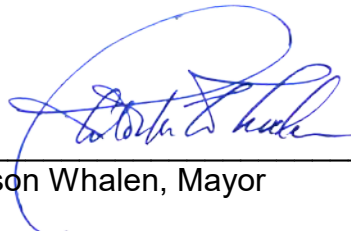
WHEREAS, the residents of our city are called upon to help protect our source waters from pollution, practice water conservation and get involved with their water by familiarizing themselves with it.

NOW, THEREFORE, BE IT RESOLVED, that the Lakewood City Council hereby proclaims May 1 through May 7, 2022 as

WATER WEEK

and urges all residents to observe the week with activities to enhance awareness about drinking water and the benefits of drinking water.

PROCLAIMED this 2nd day of May, 2022.



Jason Whalen, Mayor

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, approximately 103,048 adults, children, seniors, active military and veterans in Pierce County struggle daily with the uncertainty of where their next meal will come from, suffer from food insecurity, and are exposed to malnutrition and other adverse health outcomes; and

WHEREAS, it is important to address the food insecurity endured by the children in Pierce County as the well-being of our children is an investment in our community's future health, education performance, and economic vitality; and

WHEREAS, local food pantries experience an average of 120,558 visits every month from people struggling with unemployment, underemployment, and other physical and economic challenges; and

WHEREAS, Emergency Food Network must maintain its capacity to distribute 15.5 million pounds of food to its more than 75 partner food pantries, meal sites, and shelters every year; and

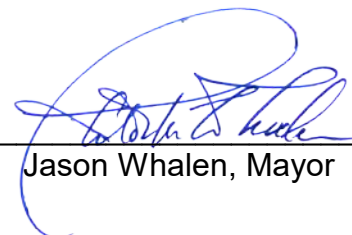
WHEREAS, inflation and rising fuel costs affect Pierce County residents and the local emergency food system and have already resulted in increased visits to the emergency food system.

NOW, THEREFORE, the Lakewood City Council do hereby proclaim May 2022 as

HUNGER AWARENESS MONTH

in the City of Lakewood and encourages all people to support and recognize Emergency Food Network and its allies for their outstanding service, leadership, and commitment to providing food for residents in the city of Lakewood and Pierce County.

PROCLAIMED this 2nd day of May, 2022.



Jason Whalen, Mayor

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, each May during the week surrounding May 15th, our nation salutes the American men and women who put their lives on the line every day to maintain public safety and hold accountable those who break the law; and

WHEREAS, over the last two years, the COVID-19 pandemic placed first responders at additional risk, dramatically impacting how they interact with the public and presenting new challenges never faced before; and

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the 99 dedicated members of the Lakewood Police Department; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 17,000 injuries; and

WHEREAS, since the first recorded death in 1786, more than 21,000 law enforcement officers in the United States have been killed in the line of duty, including four members of the Lakewood Police Department; and

WHEREAS, it is with heavy hearts, we mourn the heroes taken from us only because they chose to serve and we rededicate ourselves to carrying forward their noble legacy; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

NOW THEREFORE, BE IT RESOLVED that the Lakewood City Council officially recognizes May 11, 2022 through May 17, 2022 as

NATIONAL POLICE WEEK

in the City of Lakewood, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

PROCLAIMED this 2nd day of May, 2022.



Jason Whalen, Mayor



LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, April 11, 2022

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215- 8782

Participant ID: 868 7263 2373

CALL TO ORDER

Deputy Mayor Moss called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 – Deputy Mayor Mary Moss; Councilmembers Mike Brandstetter, Patti Belle, Don Anderson, Linda Farmer and Paul Bocchi.

Councilmembers Excused: 1 – Mayor Jason Whalen.

ITEMS FOR DISCUSSION:

Pierce Transit Stream System Expansion Study Update.

Darin Stavish, Pierce Transit Principal Planner was joined by Amber Stanley, Planner, Duane Wakan, Senior Planner and John McMillan, KPF Consulting Engineers.

Mr. Stavish reported that Pierce Transit has hired Nelson Nygaard Consulting to conduct a Stream System Expansion Study to identify what corridor will be the next Stream BRT line. Mr. McMillan shared key steps and prioritization criteria that will be used to evaluate the potential of the four candidate corridors. Discussion ensued.

Mr. Stavish highlighted the estimated expansion schedule noting that ideally design and build of each of the corridors would roll out every four years. Mr. McMillan reviewed the primary and alternate routes for Corridor A and Corridor B. He highlighted preliminary metrics related to the demographics and transportation demands at the bus service areas of Souder Station, Springbrook and Tillicum neighborhood. Discussion ensued.

Municipal Court Update.

Municipal Court Judge Lisa Mansfield, who was joined by Court Administrator Deana Wright and Probation Officer Tyler Melville, shared that the Municipal Court has jurisdiction over criminal misdemeanors and gross misdemeanors as well as civil infractions and property violations. Judge Mansfield then highlighted filings and

hearings held from 2018 through 2021, legislative updates and reported that the document management system is now live.

She highlighted the probation and work crew programs and recognized Court Compliance Officer Tyler Melville who has been named Probation Office of the Year by the Misdemeanant Probation Association (MPA).

Mansfield then spoke about Veterans Court noting that the program began in 2016, has had 23 total participants and is held on the second Wednesday of the month at 2 p.m. Discussion ensued.

Review of interlocal agreement between the City of Lakewood and Pierce County Library System for library needs to serve the Lakewood and Tillicum communities.

City Manager Caulfield was joined by Georgia Lomax, Pierce County Library System (PCLS) Executive Director. City Manager Caulfield shared that in 2008 the PCLS launched a 20-year facilities master plan called Pierce County Library 2030 which evaluated library buildings and services in order to understand the needs of the community. He shared the PCLS has two libraries in Lakewood, one in Tillicum and one on Gravelly Lake Drive. He reported that the Plan identified the Lakewood Branch as a branch in need of expansion and relocation. He shared that since 2014 the City and PCLS have invested resources evaluating options in addressing new libraries including a community center in Lakewood such as purchasing property in the Tillicum neighborhood, reviewing financing options and conducting community outreach and engagement. He noted that results from engagement outreach showed that there was broad community interest and did not identify any major concerns or issues. In 2020, the PCLS issued an RFP to secure services of a firm to develop the design of buildings and feasibility and consider a capital bond initiative for voter consideration but due to the pandemic, the process was halted.

He shared that the recommended next steps is for the City and PCLS to secure the services of BERK and Associates to identify a path forward for libraries and a community center and as well as jointly appointing a community advisory committee to report back on options and alternatives which has an estimated cost of \$30,000 per agency. The interlocal agreement and contract with BERK and Associates will come forward for City Council approval at the meeting of April 18th. Discussion ensued.

Review Resolution designating the Oregon White Oak as the official tree of the City of Lakewood.

Assistant City Manager Development Services Bugher reported that at the City Council study session of February 22nd it was requested that City Council consider a Resolution designating the Oregon White Oak as the official City Tree. He shared that is recommended that the City Council defer this action and bring the Resolution back for consideration at a future date. Discussion ensued and it is requested that the LHAB review and provide recommendations related to designating a city tree.

ITEMS TENTATIVELY SCHEDULED FOR THE APRIL 18, 2022 REGULAR CITY COUNCIL MEETING:

1. Proclamation declaring April 23, 2022 as Parks Appreciation Day.
– *Jason Gerwen, Chair, Parks and Recreation Advisory Board*
2. Authorizing the execution of an interlocal agreement between the City of Lakewood and Pierce County Library System for library needs to serve the Lakewood and Tillicum communities. – (Motion – Consent Agenda)
3. Authorizing the execution of an agreement for sewer and septic system improvements at the Karwan Mobile Home Park located at 2621 84th Street SW. – (Motion – Consent Agenda)
4. Authorizing the execution of an agreement for the demolition of dangerous structures at the Karwan Mobile Home Park located at 2621 84th Street SW. – (Motion – Consent Agenda)
5. Authorizing the execution of an agreement for housing repairs for property located at 12522 Nyanza Road SW. – (Motion – Consent Agenda)
6. Declaring certain real property located in Puyallup, Washington as surplus property and authorizing the sale of real property. – (Resolution – Consent Agenda)
7. This is the date set for a public hearing on the FY 2022 Community Development Block Grant (CDBG) Annual Action Plan. – (Public Hearings and Appeals – Regular Agenda)
8. Resolution designating the Oregon White Oak as the official tree of the City of Lakewood. – (Resolution – Regular Agenda)
9. State Legislative Session Update. – (Reports by the City Manager – Regular Agenda)
10. Review of Cluster Mailbox Code Update. – (Reports by the City Manager – Regular Agenda)
11. Review of Ordinance approving and authorizing an amendments to the City of Lakewood Appointment and Removal Process to City Committees, Boards and Commissions. – (Reports by the City Manager – Regular Agenda)

REPORTS BY THE CITY MANAGER

City Manager Caulfield reported that it is recommended that the City Council hold a special meeting on Tuesday, May 31st as a follow up to the retreat and to discuss the next round of American Rescue Plan Act (ARPA) funding. After discussion the meeting will be held on May 31st starting at 6 p.m.

He shared that the City met with representative of Thurston County Regional Planning Council to discuss the Multimodal Transportation Study and the Spring Community Clean-Up event was held last weekend where a total of 450 vehicles participated.

He then shared that approval of a contract for City Hall redesign services as well as an agreement for abatement and demolition of the Karwan Mobile Home Park will come forward for City Council authorization at the meeting of April 18th.

He reported that the Parks and Recreation Department is preparing two grant submissions in support of the Wards Lake Park enhancements and a grant to the Youth Athletic Facilities to resurface the tennis courts at Harry Todd Park.

City Manager Caulfield announced the following meetings and events:

- April 12, 9:30 A.M.; Wards Lake Park Design Charrette, City Hall Council Chambers
- April 12, 6:30 P.M.; Clover Creek Flood Mitigation Study Open House, City Hall Council Chambers
- April 14, 6:00 P.M.; Lakeview Light and Power Annual Meeting, McGavick Conference Center
- April 23, 9:00 A.M.; Parks Appreciation Day, various park locations

CITY COUNCIL COMMENTS

Councilmember Belle congratulated Tyler Melville for being recognized as Probation Officer of the Year.

Councilmember Farmer spoke about the SSHA³P meeting.

Deputy Mayor shared that she provided Council Remarks at the Clover Park School District (CPSD) Board meeting this evening.

Deputy Mayor Moss announced that the City Council will recess into Executive Session for approximately 15 minutes pursuant to RCW 42.30.110(1)(i) to discussion with legal counsel representing the city litigation or potential litigation. The City Council is not expected to take action following the Executive Session.

The City Council recessed into Executive Session at 8:55 p.m. and reconvened at 9:10 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 p.m.

ATTEST:

MARY MOSS, DEPUTY MAYOR

BRIANA SCHUMACHER
CITY CLERK



LAKEWOOD CITY COUNCIL MINUTES

Monday, April 18, 2022

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Mary Moss, Councilmembers Mike Brandstetter, Don Anderson, Patti Belle, Linda Farmer and Paul Bocchi.

PLEDGE OF ALLEGIANCE

Mayor Whalen led the Pledge of Allegiance.

PROCLAMATIONS AND PRESENTATIONS

Proclamation declaring April 23, 2022 as Parks Appreciation Day.

COUNCILMEMBER ANDERSON PRESENTED A PROCLAMATION DECLARING APRIL 23, 2022 AS PARKS APPRECIATION DAY TO JASON GERWEN, CHAIR, PARKS AND RECREATION ADVISORY BOARD.

State Legislative Session Update.

Shelly Helder, Gordon Thomas Honeywell Governmental Affairs provided an overview of the 2022 State Legislative Session. She reported that the session was the second year of the two legislative biennium focused on adoption of supplemental operating, capital and transportation budget as well as redistricting maps. She highlighted the operating, capital and transportation budgets and programs.

She then reviewed the City's 2022 state legislative priorities which were the Main Gate Interchange, Multimodal Transportation Study, Geographic Equity in Discharge from State Facilities and protecting residents in adult family homes and status of each of the requests.

She then spoke about HB1339 specific to the Open Public Meeting Act, clarification of police reform bills, and legislation related to zoning for middle housing.

She then highlighted South Sound Military and Communities Partnership (SSMCP) priorities which included funding for the Nisqually River Delta, changes to Defense Community Compatibility Account language which did not pass and Occupational Licensing Improvements.

She shared that next steps include year-round lobbying, thanking the legislative delegation for their service, participating in the Multimodal Transportation Study, engaging in the study related to Geographic Equity of State Facilities and making updates to the Legislative Agenda and Policy Manual. She then shared the updated district maps. Discussion ensued.

PUBLIC COMMENTS

The City Council received written comments in advance of the meeting from Helen Wagner and Christina Manetti.

Speaking before Council were:

Dennis Haugen, Sioux Falls, spoke about Washington State's perception and reputation, illegal immigration, the declining education system and the Black Lives Matter movement.

Tichomir Dunlop, Lakewood resident, spoke about the proposed 2.5 million square foot warehouse project in Tacoma and its impacts to Lakewood specifically the Flett Creek wetland.

Bunchy Carter, Black Panther Party of Washington, spoke about changes to state legislation related to police reform and addressing the direct correlation between poverty and crime.

Carol Colleran, Lakewood resident, spoke about the increase in homelessness throughout the city and questioned where individuals can find day shelters during weather related events.

Amelia Escobedo, Lakewood resident, thanked the City for the Community Development Block (CDBG) funds to help the community. Escobedo spoke about environmental impacts to the Tacoma warehouse development, Governor Inslee's Bill related to Equity in Government, access to Tillicum, recreation centers in the community and Justice for Said Joquin.

Kerry Hills, Lakewood resident, thanked the City for the parks infrastructure. Hills spoke about a 24 mile swim across Lake Erie he is participating in this July which will raise funds for Mary Bridge Children's Hospital Pediatric Intensive Care Unit.

Helen Wagner, Lakewood resident, spoke in support of declaring the Garry Oak the city tree and in support of tree preservation.

James Dunlop, Lakewood resident, spoke about the 2.5 million square feet warehouse project in Tacoma and its impacts to air quality and Flett Creek. Dunlop requested that the City Council challenge the Tacoma warehouse development project.

Bob Warfield, Lakewood resident, spoke about the Parks Appreciation Day Proclamation and in support of the preservation of trees. Warfield spoke about the history and volunteerism of Keep Lakewood Beautiful and in spoke in support of a Resolution declaring the Garry Oak the City tree.

Mary Jane Stackpole, Lakewood resident, spoke about challenges faced at the Harold Allen Realty building located 9805 Gravelly Lake Drive specifically problems finding tenants due to graffiti, vandalism and trespassing. Stackpole requested a partnership with the City to address the issues.

Christina Manetti, Lakewood resident, spoke in support of declaring the Garry Oak the official tree of the city. Manetti requested educational materials about critical habitats be provided to students and residents. She also requested a Proclamation recognizing Arbor Day.

Bob Warfield, Lakewood resident, thanked the City Council for their service.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of March 21, 2022.
- B. Approval of the minutes of the City Council study session of March 28, 2022.
- C. Approval of the minutes of the City Council meeting of April 4, 2022.

D. Motion No. 2022-26

Authorizing the execution of an amendment to the agreement with R.L. Alia Company, increasing spending in the amount of \$14,777.63, for the 111th Street SW and 112th Street SW between Bridgeport Way and Kendrick Street project.

E. Motion No. 2022-27

Authorizing the execution an interlocal agreement between the City of Lakewood and Pierce County Library System to conduct and pay for library needs to serve the Lakewood and Tillicum communities and authorizing the execution of a consulting contract with BERK and Associates.

F. Motion No. 2022-28

Authorizing the execution of an agreement for sewer and septic system improvements and for the demolition of dangerous structures at the Karwan Mobile Home Park located at 2621 84th Street SW.

G. Motion No. 2022-29

Authorizing the execution of a Memorandum of Understanding between Washington Municipalities related to the Opioid Litigation.

H. Resolution No. 2022-03

Declaring certain real property located in Puyallup, Washington surplus property and authorizing the sale of real property.

I. Items filed in the Office of the City Clerk:

1. Joint Parks and Recreation Advisory Board meeting minutes of February 22, 2022.
2. Planning Commission meeting minutes of March 2, 2022.
3. Planning Commission meeting minutes of March 30, 2022.

Councilmember Brandstetter requested Item No. E, Motion No. 2022-27 be removed from the Consent Agenda.

DEPUTY MAYOR MOSS MOVED TO ADOPT THE CONSENT AGENDA ITEM NO. A. THROUGH ITEM NO. D AND ITEM NO. F THROUGH ITEM NO. I. SECONDED BY COUNCILMEMBER ANDERSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

COUNCILMEMBER ANDERSON MOVED TO ADOPT MOTION NO. 2022-27. SECONDED BY COUNCILMEMBER FARMER. VOICE VOTE WAS CARRIED WITH COUNCILMEMBER ANDERSON AND COUNCILMEMBER BRANDSTETTER VOTING IN OPPOSITION.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

This is the date set for a public hearing on the FY 2022 Community Development Block Grant (CDBG) Annual Action Plan.

Speaking before Council were:

Jim Stretz, Pierce County Housing Authority, spoke about deferred maintenance, low cost of rent and in support of funds for the Oak Leaf and Village Square communities.

Dennis Haugen, Sioux Falls, spoke in opposition to down payment assistance programs.

Amelia Escobedo, thanked the City Council for funding the Community Development Block Grant (CDBG) program. She spoke in support of rental assistance down payment programs as well as funding for bus and gas vouchers.

There being no further testimony, the public hearing was declared closed at 8:52 p.m.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion No. 2022-30 Authorizing the execution of an agreement with Mackenzie, in the amount of \$126,863, for the Lakewood City Hall redesign study.

COUNCILMEMBER ANDERSON MOVED TO ADOPT MOTION NO. 2022-30. SECONDED BY DEPUTY MAYOR MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

REPORTS BY THE CITY MANAGER**Review of proposed Ordinance related to Cluster Style Mailboxes.**

Assistant City Manager for Development Services Bugher shared that the proposed draft Ordinance addresses the requirement for the installation and maintenance of cluster-style mailboxes on new streets as well as the removal and replacement of existing mailboxes when street reconstruction projects take place. He shared that the Ordinance will come forward for City Council consideration and action on May 2nd. Discussion ensued.

Review of the Appointment and Removal Process for City Committees, Boards and Commissions.

City Attorney Wachter shared that the proposed draft Ordinance addresses the authority conferred upon and the authority to recommend removal of board and commission members. Discussion ensued and it was requested that the Lodging Tax Advisory Committee be added.

City Manager Caulfield shared that Saturday, April 23rd is Parks Appreciation Day and clean-up events will begin at 9:00 a.m.

CITY COUNCIL COMMENTS

Councilmember Brandstetter commented that rotating art is once again being displayed at City Hall. He spoke about Public Safety Advisory Committee meeting that he attended last week and shared that PSAC will move forward with a community survey of public safety needs and the climate of the community. He spoke in support of the Karwan Village Mobile Home Park demolition and sewer improvement contract that was approved this evening.

Councilmember Farmer spoke about Geographic Equity on Discharge from state hospitals, not being successful this session and proposed a City Council subcommittee to work with lobbyists on this endeavor. Farmer questioned the impacts to Lakewood of the Tacoma warehouse development project.

Councilmember Belle requested information on impacts to Lakewood of the Tacoma warehouse development project. She shared that she is unavailable to attend Parks Appreciation Day events this Saturday.

Councilmember Anderson complimented City Manager Caulfield on the foresight to conduct an analysis of the city hall facility and commented on vacancies of commercial office buildings.

Deputy Mayor Moss shared that she attended the Emergency Food Network event and toured the facility.

Mayor Whalen spoke about scheduling a joint meeting with the PCLS board, shared that the next Coffeehouse with the Mayor will discuss homelessness and he spoke about property crimes. Whalen will be attending the Pierce County Regional Council meeting this week.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:52 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager
Date: May 2, 2022
Subject: Claims Voucher Approval

Check Run Period: March 18, 2022 – April 15, 2022

Total Amount: \$ 1,982,955.06

Checks Issued:

03/22/22	Check 96015	\$ 111.34
03/31/22	Checks 96016-96056	\$ 68,416.32
04/15/22	Checks 96057-96130	\$ 139,366.36

EFT Checks Issued:

03/22/22	Checks 19014-19023	\$ 41,600.82
03/31/22	Checks 19024-19102	\$ 425,098.37
04/15/22	Checks 19103-19189	\$ 1,312,261.35

Voided Checks:

03/23/22	Check 95948	\$ 3,899.50
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Grand Total \$ 1,982,955.06

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

Dana Kapla
Assistant Finance Director

Tho Kraus
Deputy City Manager

John J. Caulfield
City Manager

City of Lakewood - Accounts Payable Voucher Report

Heritage Bank							Page 1 of 46
Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
19014	3/22/2022	001685		AMAYA ELECTRIC CORP,			\$4,461.16
101.0000.11.542.64.48.001			9/20/2021	9312-29	PKST Replace 2 Each 95W Fixtur	1,175.50	
101.0000.00.223.40.00.000			9/20/2021	9312-29	PKST Retainage Invoice 9312-29	-58.78	
101.0000.11.542.64.48.001			10/31/2021	9312-35	PKST Troubleshoot Lts @ Lkvw,	2,377.49	
101.0000.00.223.40.00.000			10/31/2021	9312-35	PKST Retainage Invoice 9312-35	-114.62	
101.0000.11.542.64.48.001			10/31/2021	9312-36	PKST Repair School Zone Flashi	1,138.50	
101.0000.00.223.40.00.000			10/31/2021	9312-36	PKST Retainage Invoice 9312-36	-56.93	
19015	3/22/2022	010220		ASIA PACIFIC CULTURAL CENTER,			\$15,000.00
104.0001.01.557.30.41.001			3/21/2022	20220314	HM 2021 Samoa Cultural Day Lod	15,000.00	
19016	3/22/2022	011039		BERK CONSULTING INC,			\$112.50
001.9999.07.558.65.41.001			1/13/2022	10644 12-21	CD AG 2021-385 12/21 Tree Pres	112.50	
19017	3/22/2022	011701		BUENAVISTA SERVICES INC,			\$8,389.59
502.0000.17.518.30.41.001			2/20/2022	9470	PKFC 02/22 Custodial Svcs	4,528.33	
502.0000.17.521.50.48.001			2/20/2022	9470	PKFC 02/22 Custodial Svcs	2,311.83	
502.0000.17.542.65.48.001			2/20/2022	9470	PKFC 02/22 Custodial Svcs	1,099.95	
001.0000.11.576.81.41.001			2/20/2022	9470	PKFC 02/22 Custodial Svcs	449.48	
19018	3/22/2022	012411		HERRERA-VELASQUEZ, MURIEL			\$2,000.00
001.9999.11.565.10.41.020			3/21/2022	66	PKHS 03/01-03/15 Lakewood's Ch	2,000.00	
19019	3/22/2022	009964		LAKESIDE INDUSTRIES INC,			\$1,006.50
101.0000.11.542.30.31.030			1/13/2022	184155	PKST EZ Street Pallet	1,006.50	
19020	3/22/2022	013196		PITNEY BOWES PRESORT SERVICES,			\$2,000.00
001.0000.99.518.40.42.002			3/11/2022	D-704999	ND Postage Deposit	2,000.00	
19021	3/22/2022	011068		RAIN NETWORKS,			\$1,263.24
503.0000.04.518.80.48.002			1/3/2022	109173	IT 1 Yr Barracuda Email Securi	1,263.24	
19022	3/22/2022	012410		SOLON, LISA			\$1,600.00
001.9999.11.565.10.41.020			3/21/2022	67	PKHS 03/01-03/15 Lakewood's Ch	1,600.00	
19023	3/22/2022	001882		YWCA PIERCE COUNTY,			\$5,767.83

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.565.10.41.020			3/21/2022	Q4/21	PKHS AG 2021-104 Q4/21 DV Shel	5,767.83	
19024	3/31/2022	011591		911 SUPPLY INC,			\$1,365.53
001.0000.15.521.22.31.008			3/7/2022	INV-2-16993	PD Pants: Dawson	126.60	
001.0000.15.521.22.31.008			3/8/2022	INV-2-17022	PD Uniform Accessories	61.22	
001.0000.15.521.22.31.008			3/8/2022	INV-2-17023	PD Shirts & Pants: Brunson	80.28	
001.0000.15.521.22.31.008			3/11/2022	INV-2-17101	PD Badges & Cuff Keys	328.36	
001.0000.15.521.22.31.008			3/14/2022	INV-2-17118	PD Pant, Shirts: Dougherty	59.39	
001.0000.15.521.22.31.008			3/14/2022	INV-2-17119	PD Jackets, Pants, Patch: Wabi	65.99	
001.0000.15.521.22.31.008			3/16/2022	INV-2-17184	PD Alterations: Brunson	154.14	
001.0000.15.521.22.31.008			3/16/2022	INV-2-17186	PD Pants, Shirts:Dougherty	125.38	
001.0000.15.521.22.31.008			3/17/2022	INV-2-17223	PD Alterations: Brunson	112.18	
001.0000.15.521.22.31.008			3/21/2022	INV-2-17322	PD Shirt: Brunson	108.88	
001.0000.15.521.22.31.008			3/21/2022	INV-2-17323	PD Pants: Brunson	143.11	
19025	3/31/2022	000005		ABC LEGAL SERVICES LLC,			\$9.95
001.0000.06.515.30.41.001			3/14/2022	11237690.100	LG 22-2-04127-2 Proof Of Svc.	9.95	
19026	3/31/2022	011452		AFTERMATH SERVICES LLC,			\$300.00
501.0000.51.521.10.48.005			3/16/2022	JC2022-7444	PD Bio Hazard Cleaning: Veh &	150.00	
001.0000.15.521.10.41.001			3/16/2022	JC2022-7444	PD Bio Hazard Cleaning: Veh &	150.00	
19027	3/31/2022	002293		AHBL INC,			\$38,581.94
192.0009.07.558.60.41.001			2/28/2022	130677	SSMP AG 2021-070 01/26-02/25 J	35,065.56	
301.0039.11.594.76.41.017			2/28/2022	130680	PK 01/26-02/25 9203 Veterans D	2,396.38	
101.9999.21.541.10.41.001			2/28/2022	130683	PWST/PWSW AG 2021-237 01/26-02	280.00	
401.9999.41.531.10.41.001			2/28/2022	130683	PWST/PWSW AG 2021-237 01/26-02	280.00	
101.9999.21.541.10.41.001			2/28/2022	130685	PWST/PWSW AG 2021-237 01/26-02	280.00	
401.9999.41.531.10.41.001			2/28/2022	130685	PWST/PWSW AG 2021-237 01/26-02	280.00	
19028	3/31/2022	011713		ALLSTREAM,			\$1,240.27
503.0000.04.518.80.42.001			3/8/2022	18219714	IT 03/08-04/07 Phone	1,240.27	
19029	3/31/2022	001685		AMAYA ELECTRIC CORP,			\$4,732.53
504.0000.09.518.39.48.001			3/24/2022	9312-49	RM CI # 2022-0023 STW & 100th	2,662.28	
504.0000.00.223.40.00.000			3/24/2022	9312-49	RM CI # 2022-0023 Retainage	-130.75	
504.0000.09.518.39.48.001			3/24/2022	9312-50	RM CI # 2022-0029 STW & Steil.	2,316.84	
504.0000.00.223.40.00.000			3/24/2022	9312-50	RM CI # 2022-0029 Retainage	-115.84	

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19030	3/31/2022	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$16,663.29
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	14,995.02	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	33.94	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	36.17	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	35.72	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	39.74	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	93.77	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	49.12	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	57.16	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	29.03	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	50.01	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	32.15	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	17.86	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	60.28	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	44.65	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	11.16	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	22.33	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	32.15	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	25.90	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	42.87	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	46.89	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	61.18	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	187.55	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	16.08	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	192.90	
180.0000.15.521.21.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	154.06	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	39.30	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	60.73	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	47.78	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	50.01	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	41.08	
501.0000.51.521.10.32.001			4/1/2022	0448031-IN	PDFL 2/15-3/8	56.70	
19031	3/31/2022	012453		ATKINS, JOSEFINA			\$39.00
001.0000.09.518.91.43.004			3/30/2022	03/09/22 Per Diem	HR Healthy Worksite Summit: At	39.00	
19032	3/31/2022	003946		BATTERIES PLUS,			\$67.64
503.0000.04.518.80.31.001			3/23/2022	P50009163	IT Batteries	67.64	

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19033	3/31/2022	011039		BERK CONSULTING INC,			\$6,037.50
001.9999.07.558.65.41.001			3/28/2022	10644-02-22	CD AG 2021-385 02/22 Tree Pres	6,037.50	
19034	3/31/2022	013230		CB PACIFIC INC,			\$2,794.75
502.0000.17.521.50.31.001			3/16/2022	IP322128386	PKFC Repair Parts: Cartridges,	2,794.75	
19035	3/31/2022	010262		CENTURYLINK,			\$1,007.84
503.0000.04.518.80.42.001			3/14/2022	253-589-8734 340B	IT 03/14-04/14 Phone	175.62	
503.0000.04.518.80.42.001			3/16/2022	253-582-0174 486B	IT 03/16-04/16 Phone	277.93	
503.0000.04.518.80.42.001			3/16/2022	253-582-0669 467B	IT 03/16-04/16 Phone	243.41	
503.0000.04.518.80.42.001			3/16/2022	253-582-1023 738B	IT 03/16-04/16 Phone	65.00	
503.0000.04.518.80.42.001			3/16/2022	253-582-7426 582B	IT 03/16-04/16 Phone	129.03	
503.0000.04.518.80.42.001			3/19/2022	253-588-0011 515B	IT 03/19-04/19 Phone	66.50	
503.0000.04.518.80.42.001			3/19/2022	253-588-4697 855B	IT 03/19-04/19 Phone	50.35	
19036	3/31/2022	000536		CITY TREASURER CITY OF TACOMA,			\$1,804.76
001.0000.11.576.81.47.005			3/21/2022	100384880 03/21/22	PKFC 01/20-03/18 8700 Steil Bl	36.58	
101.0000.11.542.64.47.005			3/21/2022	100687561 03/21/22	PKST 01/15-03/16 8623 87th Ave	60.47	
101.0000.11.542.64.47.005			3/22/2022	100228710 03/22/22	PKST 01/21-03/21 8915 Meadow R	57.52	
101.0000.11.542.64.47.005			3/22/2022	100228892 03/22/22	PKST 01/21-03/21 9299 Whitman	53.16	
101.0000.11.542.64.47.005			3/22/2022	100228932 03/23/22	PKST 02/19-03/22 8300 Steil Bl	143.95	
101.0000.11.542.64.47.005			3/22/2022	100228949 03/23/22	PKST 02/19-03/22 8200 Steil Bl	67.54	
101.0000.11.542.64.47.005			3/22/2022	100433653 03/22/22	PKST 01/21-03/21 5460 Steil Bl	4.09	
101.0000.11.542.64.47.005			3/25/2022	100228748 03/25/22	PKST 01/26-03/24 11170 GLD SW	30.35	
101.0000.11.542.64.47.005			3/25/2022	100254732 03/25/22	PKST 02/24-03/24 11023 GLD SW	22.94	
101.0000.11.542.64.47.005			3/25/2022	100707975 03/25/22	PKST 02/24-03/24 7403 Lkwd Dr	43.34	
101.0000.11.542.64.47.005			3/24/2022	100228868 03/24/22	PKST 01/25-03/23 10099 GLD SW	47.79	
101.0000.11.542.64.47.005			3/24/2022	100665891 03/24/22	PKST 02/23-03/23 7309 Onyx Dr	19.44	
001.0000.11.576.81.47.005			3/17/2022	100384879 03/17/22	PKFC 01/15-03/16 8750 Steil Bl	73.16	
101.0000.11.542.63.47.006			3/17/2022	100415564 03/17/22	PKST 02/15-03/16 9450 Steil Bl	74.66	
101.0000.11.542.63.47.006			3/17/2022	100415566 03/17/22	PKST 02/15-03/16 9000 Steil Bl	74.18	
101.0000.11.542.63.47.006			3/17/2022	100415597 03/17/22	PKST 02/15-03/16 10000 Steil B	76.45	
101.0000.11.542.64.47.005			3/17/2022	100658937 03/17/22	PKST 01/15-03/16 10300 Steil B	75.34	
001.0000.11.576.81.47.005			3/17/2022	101076847 03/17/22	PKFC 01/15-03/16 8750 Steil Bl	261.35	
101.0000.11.542.64.47.005			3/17/2022	101086773 03/17/22	PKST 02/15-03/16 9550 Steil Bl	26.92	
101.0000.11.542.63.47.006			3/18/2022	100471519 03/18/22	PKST 02/15-03/16 8312 87th St	42.40	
101.0000.11.542.63.47.006			3/15/2022	100349419 03/15/22	PKST 01/13-03/14 7502 Lkwd Dr	25.84	
101.0000.11.542.64.47.005			3/15/2022	100350986 03/15/22	PKST 01/13-03/14 8800 Custer R	132.98	
101.0000.11.542.63.47.006			3/15/2022	100440754 03/15/22	PKST 02/11-03/14 7211 BPW W St	20.72	

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101.0000.11.542.64.47.005			3/15/2022	100463727 03/15/22	PKST 01/13-03/14 7919 Custer R	4.09	
101.0000.11.542.64.47.005			3/15/2022	100520997 03/15/22	PKST 01/13-03/14 7609 Custer R	65.34	
101.0000.11.542.64.47.005			3/15/2022	100892477 03/15/22	PKST 01/13-03/14 8108 John Dow	106.80	
101.0000.11.542.63.47.006			3/15/2022	100898201 03/15/22	PKST 02/11-03/14 7729 BPW W	157.36	
19037	3/31/2022	005786		CLASSY CHASSIS,			\$662.06
501.0000.51.548.79.48.005			2/28/2022	5426	PKFL Vehicle Maint	150.91	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	14.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	16.20	
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501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	38.29	
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501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	23.49	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	23.49	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	24.30	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	24.30	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	11.34	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	24.30	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	19.74	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			2/28/2022	W-1311	PDFL Carwash	8.10	
19038	3/31/2022	000099		CLOVER PARK SCHOOL DISTRICT,			\$909.29
501.0000.51.548.79.32.001			3/9/2022	20291	PKFL 02/22 Fuel	909.29	
19039	3/31/2022	002994		CORDANT HEALTH SOLUTIONS,			\$190.50
001.0000.02.523.30.41.001			2/28/2022	TC-42210022822	MC 02/22 UA's	190.50	
19040	3/31/2022	003867		DELL MARKETING LP,			\$69,063.84
503.0015.04.518.80.35.030			3/28/2022	10572319330	IT Dell Latitude 7220 Rugged t	46,042.25	
503.0015.04.518.80.35.030			3/28/2022	10572319330	IT Dell keyboard cover w/ kick	5,821.25	
503.0015.04.518.80.35.030			3/28/2022	10572319330	IT Dell I/O module for rugged	4,570.50	
503.0015.04.518.80.35.030			3/28/2022	10572319330	IT Nylon handle for rugget tab	455.75	
503.0015.04.518.80.35.030			3/28/2022	10572319330	IT Dell desk docks for rugged	2,424.30	
503.0015.04.518.80.35.030			3/28/2022	10572319330	IT 2-Cell 3-Yr Lmtd Hardware W	2,919.50	
503.0015.04.518.80.35.030			3/28/2022	10572319330	freight	551.70	
503.0015.04.518.80.35.030			3/28/2022	10572319330	Sales Tax	4,604.28	
503.0015.04.518.80.35.030			3/28/2022	10572319330	Sales Tax	582.13	
503.0015.04.518.80.35.030			3/28/2022	10572319330	Sales Tax	457.05	
503.0015.04.518.80.35.030			3/28/2022	10572319330	Sales Tax	100.75	
503.0015.04.518.80.35.030			3/28/2022	10572319330	Sales Tax	242.43	
503.0015.04.518.80.35.030			3/28/2022	10572319330	Sales Tax	291.95	
19041	3/31/2022	004713		ELLCO CONSTRUCTION INC,			\$21,599.06
190.4006.52.559.32.41.001			3/19/2022	144	CDBG AG 2021-180 MHR-170 Cobun	23,026.83	
190.0000.00.223.40.00.000			3/19/2022	144	CDBG AG 2021-180 Retainage	-4,782.77	
190.4006.52.559.32.41.001			3/19/2022	145	CDBG MHR-164 Sheats Floor Repa	3,355.00	
19042	3/31/2022	009689		FLO HAWKS,			\$287.43
401.0000.11.531.10.48.001			3/7/2022	66172181	PKSW 03/07 Clean Vaults 11325	287.43	

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19043	3/31/2022	012975		FOSTER GARVEY PC,			\$2,722.75
001.0000.06.515.30.41.001		3/22/2022	2817360		LG Thru 02/28 Chen Lien Forecl	2,722.75	
19044	3/31/2022	013237		FREEMAN, TRACEY			\$103.36
001.0000.09.518.91.43.003		3/30/2022	3/9-3/10/22 Mileage		HR Healthy Worksite Summit: Fr	64.36	
001.0000.09.518.91.43.004		3/30/2022	03/09/22 Per Diem		HR Healthy Worksite Summit: Fr	39.00	
19045	3/31/2022	013161		GLOBAL INFORMATION TECHNOLOGY,			\$13,034.00
503.0020.04.518.80.41.001		3/3/2022	26519		IT 02/19-02/26 Consulting Svcs	6,174.00	
503.0020.04.518.80.41.001		3/17/2022	26614		IT 03/05-03/12 Consulting Svcs	6,860.00	
19046	3/31/2022	012411		HERRERA-VELASQUEZ, MURIEL			\$2,000.00
001.9999.11.565.10.41.020		3/28/2022	67		PKHS 03/16-03/31 Lakewood's Ch	2,000.00	
19047	3/31/2022	012308		HONEY BUCKET,			\$110.00
001.0000.02.523.30.47.004		3/7/2022	0552633375		MC 03/07-04/03 Sani-Can: 8714	110.00	
19048	3/31/2022	012113		HUNT, MICHELLE			\$337.65
001.0000.15.521.40.43.002		3/22/2022	03/15-03/17 Lodging		PD Inv Cases Of Child Homicide	337.65	
19049	3/31/2022	011106		J & J AUTOBODY REPAIR INC.,			\$20,672.81
504.0000.09.518.35.48.001		3/18/2022	30283		RM Claim# 2022-0006 Veh# 40761	1,537.03	
504.0000.09.518.35.48.001		3/15/2022	30111		RM Claim # 2021-0073C Veh #404	19,135.78	
19050	3/31/2022	011970		KAPLA, DANA			\$70.00
001.0000.04.514.20.49.003		3/29/2022	03/29/22 MRSC Reg.		FN MRSC LTAC Training: Kapla,	70.00	
19051	3/31/2022	011961		KELLEY CONNECT COMPANY,			\$351.63
401.0000.41.531.10.31.001		3/21/2022	IN1008381		PWSW Foam Core White 3/16 No M	119.63	
101.0000.21.543.30.31.001		3/19/2022	IN1007965		PWST 34x500 20lb Bond, 36"x300	232.00	
19052	3/31/2022	000279		LAKES BODY SHOP INC,			\$5,683.95
504.0000.09.518.35.48.001		3/7/2022	18495		RM Claim #2021-73A Veh #40641	5,683.95	
19053	3/31/2022	000299		LAKEVIEW LIGHT & POWER CO.,			\$11,765.19
101.0000.11.542.64.47.005		3/7/2022	67044-002 03/07/22		PKST 02/03-03/03 Pac Hwy & STW	76.26	
101.0000.11.542.64.47.005		3/7/2022	67044-012 03/07/22		PKST 02/03-03/03 Hwy 512 & STW	105.11	
101.0000.11.542.63.47.006		3/7/2022	67044-014 03/07/22		PKST 02/07-03/07 Hwy 512 & STW	91.54	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.542.64.47.005			3/7/2022	67044-016 03/07/22	PKST 02/03-03/03 40th Ave SW	62.70	
101.0000.11.542.64.47.005			3/7/2022	67044-031 03/07/22	PKST 02/03-03/03 84th St S & S	67.08	
101.0000.11.542.64.47.005			3/7/2022	67044-032 03/07/22	PKST 02/03-03/03 100th ST SW &	83.96	
001.0000.11.576.80.47.005			3/7/2022	67044-048 03/07/22	PKFC 02/03-03/03 2716 84th St	29.59	
101.0000.11.542.64.47.005			3/7/2022	67044-050 03/07/22	PKST 02/03-03/03 Lkwd Dr SW/St	79.66	
101.0000.11.542.64.47.005			3/7/2022	67044-053 03/07/22	PKST 02/03-03/03. 4648 Steil B	58.96	
101.0000.11.543.50.47.005			3/7/2022	67044-074 03/07/22	PKST 02/03-03/03 9424 Front St	544.33	
001.0000.11.576.80.47.005			3/7/2022	67044-075 03/07/22	PKFC 02/03-03/03 8807 25th Ave	155.25	
101.0000.11.542.64.47.005			3/7/2022	67044-078 03/07/22	PKST 02/03-03/03 100th St SW &	108.77	
101.0000.11.542.64.47.005			3/7/2022	67044-079 03/07/22	PKST 02/03-03/03 96th St S & S	161.08	
101.0000.11.542.64.47.005			3/7/2022	67044-080 03/07/22	PKST 02/03-03/03 8802 STW	77.79	
101.0000.11.542.64.47.005			3/7/2022	67044-081 03/07/22	PKST 02/03-03/03 3601 Steil Bl	71.55	
101.0000.11.542.63.47.006			3/7/2022	67044-083 03/07/22	PKST 02/03-03/03 40th & 100th	103.23	
101.0000.11.542.64.47.005			3/7/2022	67044-084 03/07/22	PKST 02/03-03/03 Steil & Lkvw	82.07	
101.0000.11.542.63.47.006			3/7/2022	67044-085 03/07/22	PKST 02/03-03/03 26th & 88th S	46.36	
101.0000.11.542.63.47.006			3/7/2022	67044-087 03/07/22	PKST 02/03-03/03 123rd & BPW S	80.03	
101.0000.11.542.63.47.006			3/7/2022	67044-089 03/07/22	PKST 02/03-03/03 9520 Front ST	50.92	
101.0000.11.542.64.47.005			3/14/2022	67044-004 03/14/22	PKST 02/10-03/10 108th St SW &	72.70	
101.0000.11.542.64.47.005			3/14/2022	67044-010 03/14/22	PKST 02/10-03/10 108th St SW &	67.70	
101.0000.11.542.64.47.005			3/14/2022	67044-017 03/14/22	PKST 02/10-03/10 112th St SW &	69.93	
101.0000.11.542.64.47.005			3/14/2022	67044-030 03/14/22	PKST 02/10-03/10 112th ST SW &	73.06	
101.0000.11.542.63.47.006			3/14/2022	67044-072 03/14/22	PKST 02/10-03/10 11302 Kendric	117.87	
502.0000.17.542.65.47.005			3/14/2022	67044-073 03/14/22	PKFC 02/10-03/10 11420 Kendric	329.27	
101.0000.11.542.63.47.006			3/14/2022	67044-091 03/14/22	PKST 02/10-03/10 4713 111th St	59.49	
502.0000.17.521.50.47.005			3/21/2022	117448-001 03/21/22	PKFC 02/17-03/17 Lkwd Police S	8,838.93	
19054	3/31/2022	000280		LAKEWOOD CHAMBER OF COMMERCE,			\$683.00
001.0000.13.558.70.49.001			5/1/2022	SJ1093	ED Lkwd Chamber Of Commerce Me	683.00	
19055	3/31/2022	008414		LAKEWOOD FORD,			\$399.91
501.0000.51.548.79.48.005			3/16/2022	LCCS491095	PKFL Vehicle Maint	399.91	
19056	3/31/2022	000288		LAKEWOOD HARDWARE & PAINT INC,			\$43.38
001.0000.11.576.81.31.001			3/11/2022	673956	PKFC Degreaser	43.38	
19057	3/31/2022	002021		LAKEWOOD HISTORICAL SOCIETY,			\$5,592.75
104.0008.01.557.30.41.001			3/15/2022	03/15/22	HM AG 2022-020 Lodging Tax Gra	5,592.75	
19058	3/31/2022	000298		LAKEWOOD TOWING,			\$88.00

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001.0000.15.521.10.41.070			3/17/2022	237632	PD 03/16	88.00	
19059	3/31/2022	003008		LARSEN SIGN CO,			\$1,342.00
501.9999.51.594.21.64.005			3/15/2022	30163	PDFL New Build	913.00	
501.9999.51.594.21.64.005			3/15/2022	30165	PDFL New Build	429.00	
19060	3/31/2022	013206		LDP ASSOCIATES INC,			\$24,773.64
503.0000.04.518.80.48.002			3/24/2022	45614	IT Hardware Refresh For Rack U	14,552.00	
503.0000.04.518.80.48.002			3/24/2022	45614	freight	128.72	
503.0000.04.518.80.48.002			3/24/2022	45614	Sales Tax	1,468.08	
503.0000.04.518.80.48.002			3/24/2022	45615	IT Replacement batteries for A	7,652.00	
503.0000.04.518.80.48.002			3/24/2022	45615	freight	188.76	
503.0000.04.518.80.48.002			3/24/2022	45615	Sales Tax	784.08	
19061	3/31/2022	012383		LEGEND DATA SYSTEMS INC,			\$283.25
001.0000.09.518.10.31.001			3/18/2022	134039	LG Ribbon	283.25	
19062	3/31/2022	004073		MACDONALD-MILLER FACILITY SOL,			\$547.80
101.0000.11.544.90.48.001			3/1/2022	PM118287	PKST Semi-Annual Mechanical Ma	547.80	
19063	3/31/2022	011494		MARTIN, BRIAN			\$97.50
503.0005.04.518.80.41.001			3/17/2022	2205	IT 03/22 COL Speed Measuring D	97.50	
19064	3/31/2022	000360		MCCLATCHY COMPANY LLC,			\$4,183.13
401.0020.41.531.10.44.001			2/28/2022	103921	PWSW Stormwater Repair Project	605.02	
302.0083.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	157.78	
302.0142.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	52.59	
302.0153.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	52.59	
302.0162.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	52.59	
302.0098.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	157.78	
302.0114.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	157.78	
302.0131.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	157.78	
302.0136.21.595.12.44.001			2/28/2022	103921	PWCP RFQ Survey Svcs. For 2022	157.78	
311.0006.21.535.12.44.001			2/28/2022	103921	PWSC RFQ Survey Svcs. For 2022	157.78	
302.0135.21.595.30.44.001			2/28/2022	103921	PWCP JBLM-No Access Improv. Pr	1,017.29	
001.0000.07.558.60.44.001			2/28/2022	103921	CD NOA IPL0059983	149.43	
001.0000.07.558.60.44.001			2/28/2022	103921	CD NOA IPL0060277	176.23	
301.0020.11.594.76.63.001			2/28/2022	103921	PK RFQ 2022 Amer. Lk Park Wate	429.55	
001.0000.07.558.60.44.001			2/28/2022	103921	CD	181.59	

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302.0135.21.595.30.44.001			2/28/2022	103921	PWCP JBLM-North Access Improv	519.57	
19065	3/31/2022	013033		MEADOWS APARTMENT MGNT LLC,			\$3,167.00
190.6002.52.559.70.41.001			3/30/2022	AG 2022-056	CDBG AG 2022-056 CV Rent Assis	3,167.00	
19066	3/31/2022	009724		MILES RESOURCES LLC,			\$787.34
101.0000.11.542.30.31.030			1/17/2022	329150	PKST Cold Mix	212.53	
101.0000.11.542.30.31.030			1/17/2022	329237	PKST Tack Coat, 5 Gallon Aspha	264.00	
101.0000.11.542.30.31.030			1/17/2022	329238	PKST Hot Mix Asphalt	310.81	
19067	3/31/2022	013183		MUIR, HEATHER E			\$4,320.00
001.0000.11.571.20.41.082			3/17/2022	402A	PKRC 03/22 Consultant Svcs	4,320.00	
19068	3/31/2022	011935		NEIL, LANI			\$1,512.50
001.0000.11.571.20.41.001			3/28/2022	Invoice #7	PKRC 03/11-03/28 Various Suppo	1,512.50	
19069	3/31/2022	012500		O'REILLY AUTO PARTS,			\$30.78
502.0000.17.521.50.31.001			3/15/2022	2863-378787	PKFC Edge Trim	30.78	
19070	3/31/2022	007033		PARAMETRIX,			\$3,438.32
302.0135.21.595.12.41.001			3/25/2022	34076	PWCP AG 2020-019 Thru 02/26 JB	3,438.32	
19071	3/31/2022	012470		PARKLAND QUICK PRINT,			\$974.05
104.0030.01.557.30.49.005			3/17/2022	62566	HM Print Booklets, Handouts, C	974.05	
19072	3/31/2022	009775		PETERSEN BROTHERS INC,			\$7,076.84
001.0000.11.576.80.41.001			3/19/2022	22010021	PKFC Guardrail Repair: 9102 Ed	1,844.37	
101.0000.11.542.70.41.001			3/19/2022	22010022	PKST Guardrail Repair: 1139 Bu	5,232.47	
19073	3/31/2022	000407		PIERCE COUNTY,			\$2,796.47
001.0000.15.521.10.41.125			3/21/2022	CI-314069	PD 02/22 Jail Svcs	1,698.47	
001.0000.13.558.70.41.001			3/2/2022	CI-313350	AB/ED/PW 02/22 Recording Fees	221.50	
105.0001.07.559.20.41.001			3/2/2022	CI-313350	AB/ED/PW 02/22 Recording Fees	207.50	
302.0000.21.544.20.41.001			3/2/2022	CI-313350	AB/ED/PW 02/22 Recording Fees	435.00	
311.0000.01.535.30.41.001			3/2/2022	CI-313350	AB/ED/PW 02/22 Recording Fees	117.00	
401.0021.41.531.10.41.001			3/2/2022	CI-313350	AB/ED/PW 02/22 Recording Fees	117.00	
19074	3/31/2022	000428		PIERCE COUNTY SEWER,			\$258.82
001.0000.11.576.81.47.004			3/15/2022	2029430 03/15/22	PKFC 01/01-02/28 9101 Angle Ln	129.41	

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001.0000.11.576.80.47.004			3/15/2022	1583646 03/15/22	PKFC 01/01-02/28 8807 25th Ave	129.41	
19075	3/31/2022	010630		PRINT NW,			\$76.68
001.0000.06.515.30.31.001			3/28/2022	34573201	LG Business Cards: Green, Hans	76.68	
19076	3/31/2022	009761		PUGET SOUND SPECIALTIES INC,			\$10,970.30
001.0000.11.576.81.31.001			3/15/2022	27468	PKFC Fertilizer: Ft Stl Park	10,970.30	
19077	3/31/2022	010522		RICOH USA INC,			\$50.50
503.0000.04.518.80.45.002			3/15/2022	5064158235	IT 02/18-03/17 Add'l Images	25.09	
503.0000.04.518.80.45.002			3/21/2022	5064196330	IT 02/21/21-03/20 Add't Images	25.41	
19078	3/31/2022	013074		SIERRA SANTA FE CORP,			\$11,952.39
302.0000.00.223.40.00.000			3/30/2022	AG 2021-248 Ret. Rel	PWCP AG 2021-248 Retainage Rel	11,952.39	
19079	3/31/2022	012410		SOLON, LISA			\$1,600.00
001.9999.11.565.10.41.020			3/28/2022	68	PKHS 03/16-03/31 Lakewood's Ch	1,600.00	
19080	3/31/2022	002913		SOUND ENERGY SYSTEMS,			\$370.91
502.0000.17.518.35.41.001			3/9/2022	108275	PKFC Svc Call: AHU-1 Controlle	370.91	
19081	3/31/2022	000066		SOUND UNIFORM SOLUTIONS,			\$1,082.79
001.0000.15.521.30.31.008			3/4/2022	202203SU046	PD Jumpsuit: Lomeli	511.79	
001.0000.15.521.22.31.008			3/2/2022	202203SU020	PD Alterations: Brunson	129.80	
001.0000.15.521.30.31.008			3/14/2022	202203SU124	PD Jumpsuit: Melville	441.20	
19082	3/31/2022	011046		SPEIR, TIFFANY			\$750.39
001.0000.07.558.65.43.002			3/28/2022	'22 WCMA Conf Hotel	CD WCMA Conf. Lodging: Speir	555.00	
001.0000.07.558.65.43.003			3/28/2022	'22 WCMA Conf Miles	CD WCMA Conf. Mileage: Speir	195.39	
19083	3/31/2022	002881		SPRAGUE PEST SOLUTIONS CO,			\$293.55
502.0000.17.521.50.48.001			3/28/2022	4757894	PKFC 03/28 Pest Control: PD	135.36	
001.0000.11.576.81.41.001			3/17/2022	4751054	PKFC 03/17 Gen Pest Svcs	96.39	
502.0000.17.542.65.48.001			3/9/2022	4755234	PKFC 03/09 Pest Control: Trans	61.80	
19084	3/31/2022	000516		SPRINT,			\$120.47
503.0000.04.518.80.42.001			3/18/2022	482477812-172	IT 02/15-03/14 Phone	120.47	
19085	3/31/2022	009493		STAPLES ADVANTAGE,			\$700.26

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001.0000.15.521.10.31.001			3/15/2022	3502597244	PD Office Supplies	119.35	
001.0000.15.521.10.31.001			3/15/2022	3502597245	PD Batteries	15.02	
001.0000.15.521.10.31.001			3/15/2022	3502597246	PD Files	21.22	
001.0000.11.571.20.31.001			3/15/2022	3502597250	PKFC Office Supplies	14.70	
001.0000.07.558.60.31.001			3/11/2022	3502318071	CD Pouches	35.34	
101.0000.21.544.20.31.001			3/11/2022	3502318072	PWST Pens, Notes	31.80	
001.0000.11.571.10.31.001			3/10/2022	3502246578	PKRC Office Supplies	7.96	
001.0000.11.571.20.31.001			3/10/2022	3502246579	PKRC Scissors	14.84	
001.0000.15.521.10.31.001			3/16/2022	3502685821	PD Clipbrds	5.21	
001.0000.15.521.10.31.001			3/4/2022	3501844027	PD Office Supplies	377.10	
001.0000.15.521.10.31.001			3/4/2022	3501844028	PD Office Supplies	32.11	
001.0000.09.518.10.31.001			3/3/2022	3501773531	HR Water	25.61	
19086	3/31/2022	009030		STERICYCLE INC,			\$96.73
001.0000.15.521.10.31.001			3/21/2022	3005951690	PD Containers	96.73	
19087	3/31/2022	004202		STETZ CONSTRUCTION,			\$43,782.93
190.4006.52.559.32.41.001			2/28/2022	S2030-01	CDBG AG 2021-399 MHR-184 B Ack	55,191.10	
190.0000.00.223.40.00.000			2/28/2022	S2030-01	CDBG AG 2021-399 Retainage	-11,408.17	
19088	3/31/2022	002458		SUMMIT LAW GROUP,			\$560.00
001.0000.06.515.30.41.001			3/22/2022	135235	LG Thru 02/28 Joseph Wellman	560.00	
19089	3/31/2022	006497		SYSTEMS FOR PUBLIC SAFETY,			\$20,206.76
501.0000.51.521.10.48.005			3/16/2022	41199	PDFL Electrical	149.61	
501.0000.51.521.10.48.005			3/16/2022	41199	PDFL Throttle	665.60	
501.0000.51.521.10.48.005			3/16/2022	41233	PDFL Transmission	5,995.50	
180.0000.15.521.21.48.005			3/16/2022	41242	PDFL Oil Change	105.01	
180.0000.15.521.21.48.005			3/16/2022	41242	PDFL Safety Inspection	26.67	
180.0000.15.521.21.48.005			3/16/2022	41242	PDFL Shocks	1,696.12	
180.0000.15.521.21.48.005			3/16/2022	41242	PDFL Alignment	105.88	
501.0000.51.521.10.48.005			3/16/2022	41263	PDFL Wipers	108.23	
501.0000.51.521.10.48.005			3/16/2022	41317	PDFL Brakes	1,732.57	
501.0000.51.521.10.48.005			3/16/2022	41317	PDFL Shocks	915.41	
501.0000.51.521.10.48.005			3/16/2022	41317	PDFL Alignment	108.17	
501.0000.51.521.10.48.005			3/16/2022	41354	PDFL Other	162.86	
501.0000.51.521.10.48.005			3/16/2022	41364	PDFL Oil Change	84.28	
501.0000.51.521.10.48.005			3/16/2022	41364	PDFL Safety Inspection	359.11	
501.0000.51.521.10.48.005			3/16/2022	41364	PDFL Wipers	37.05	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			3/16/2022	41364	PDFL Other	207.10	
501.0000.51.521.10.48.005			3/16/2022	41364	PDFL Belt	117.59	
501.0000.51.521.10.48.005			3/16/2022	41367	PDFL Strip Out	415.80	
501.0000.51.521.10.48.005			3/16/2022	41368	PDFL Strip Out	671.00	
501.0000.51.521.10.48.005			3/16/2022	41369	PDFL Strip Out	363.83	
501.0000.51.521.10.48.005			3/16/2022	41374	PDLF Tires	25.99	
501.0000.51.521.10.48.005			3/16/2022	41380	PDFL Oil Change	99.01	
501.0000.51.521.10.48.005			3/16/2022	41380	PDFL Safety Inspection	25.30	
501.0000.51.521.10.48.005			3/16/2022	41380	PDFL Brakes	55.00	
501.0000.51.521.10.48.005			3/16/2022	41380	PDFL Engine	771.78	
501.0000.51.521.10.48.005			3/16/2022	41380	PDFL Wipes	57.05	
501.0000.51.521.10.48.005			3/16/2022	41386	PDFL Other	415.80	
501.0000.51.521.10.48.005			3/16/2022	41412	PDFL Oil Change	102.08	
501.0000.51.521.10.48.005			3/16/2022	41412	PDFL Safety Inspection	23.75	
501.0000.51.521.10.48.005			3/16/2022	41412	PDFL Tire Repair	53.45	
501.0000.51.521.10.48.005			3/16/2022	41412	PDFL Electrical	152.45	
501.0000.51.521.10.48.005			3/14/2022	41150	PDFL Strip Out	467.78	
501.0000.51.521.10.48.005			3/14/2022	41320	PDFL Other	1,220.56	
501.0000.51.521.10.48.005			3/14/2022	41321	PDFL Brakes	464.50	
501.0000.51.521.10.48.005			3/14/2022	41322	PDFL Diagnostics	25.99	
501.0000.51.521.10.48.005			3/14/2022	41326	PDFL Battery	321.40	
501.0000.51.521.10.48.005			3/14/2022	41337	PDFL Electrical	106.84	
501.0000.51.521.10.48.005			3/14/2022	41339	PDFL Other	415.80	
504.0000.09.518.35.48.001			3/14/2022	41340	RM Claim # 2022-0016 Veh #4071	1,259.50	
501.9999.51.594.21.64.005			3/14/2022	41407	PDFL New Build	115.34	
19090	3/31/2022	013229		TACOMAPROBONO COMMUNITY,			\$4,328.15
196.2002.99.518.63.41.001		3/30/2022		AG 2021-425 02/22	ARPA AG 2021-425 02/22 Housing	4,328.15	
19091	3/31/2022	013039		THE VILLAGE AT SEELEY LAKE APT,			\$7,718.23
190.6002.52.559.70.41.001		3/30/2022		AG 2022-058	CDBG AG 2022-058 CV Rent Assis	4,000.00	
190.6002.52.559.70.41.001		3/30/2022		AG 2022-060	CDBG AG 2022-060 CV Rent Assis	3,718.23	
19092	3/31/2022	001629		TILlicum AMERICAN LAKE GARDENS,			\$3,597.11
001.0000.11.565.10.41.020		3/30/2022		Q4/21	PKHS 2021-025 Emergency Food S	3,597.11	
19093	3/31/2022	012922		TIMBER COAST CONSTRUCTION,			\$1,072.50
190.4006.52.559.32.41.001		3/22/2022		2652	CDBG Lee Bathroom Finish 8227	1,072.50	

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19094	3/31/2022	001924		TRI-TEC COMMUNICATIONS INC,			\$2,098.68
503.0000.04.518.80.48.003			2/24/2022	659038	IT Nuisance Call Handler for P	1,547.89	
503.0000.04.518.80.41.001			2/24/2022	659038	IT Install Labor	360.00	
503.0000.04.518.80.48.003			2/24/2022	659038	Sales Tax	154.79	
503.0000.04.518.80.41.001			2/24/2022	659038	Sales Tax	36.00	
19095	3/31/2022	007885		ULINE, INC,			\$1,213.70
001.0000.15.521.80.31.001			3/3/2022	145835660	PD Bathroom Shelves	317.30	
001.0000.15.521.80.31.001			3/21/2022	146569900	PD Office Supplies	896.40	
19096	3/31/2022	002509		VERIZON WIRELESS,			\$680.57
503.0000.04.518.80.42.001			3/16/2022	9901977674	IT 02/17-03/16 Phone	364.68	
503.0000.04.518.80.42.001			3/16/2022	9901977675	IT 02/17-03/16 Phone	315.89	
19097	3/31/2022	011512		WA STATE DEPT OF CORRECTIONS,			\$105.08
001.0000.15.521.10.41.001			3/14/2022	FCU2202.5973	PD 02/22 Work Crew Svcs	105.08	
19098	3/31/2022	011595		WALTER E NELSON CO,			\$2,180.27
301.0033.11.594.76.63.001			2/15/2022	851954	PKFC Maint Supplies	548.82	
502.0000.17.518.35.31.001			3/23/2022	857051	PKFC Maint Supplies	1,631.45	
19099	3/31/2022	000593		WASHINGTON STATE TREASURER,			\$450.00
631.0002.07.586.10.00.040			3/29/2022	02/22 Bldg. Code	CD 02/22 State Bldg. Code	450.00	
19100	3/31/2022	011031		XIOLOGIX LLC,			\$18,096.02
503.0000.04.518.80.48.002			3/17/2022	9212	IT 05/26/22-05/26/24 NVIDIA Re	8,250.00	
503.0000.04.518.80.48.002			3/16/2022	9210	IT 02/05/22-02/04/23 EMC Hardw	8,950.93	
503.0000.04.518.80.48.002			3/16/2022	9210	Sales Tax	895.09	
19101	3/31/2022	008553		ZONES INC,			\$3,850.00
503.0000.04.518.80.35.030			3/25/2022	K19074390101	IT DVD-RAM Drives	290.00	
503.0000.04.518.80.35.030			3/25/2022	K19074390101	Sales Tax	29.00	
503.0015.04.518.80.35.030			3/28/2022	K19074390102	IT Projectors	3,210.00	
503.0015.04.518.80.35.030			3/28/2022	K19074390102	Sales Tax	321.00	
19102	3/31/2022	001272		ZUMAR INDUSTRIES INC,			\$488.40
101.0000.11.542.64.31.001			3/25/2022	39314	PKST Signs	488.40	
19103	4/15/2022	011591		911 SUPPLY INC,			\$426.74

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001.0000.15.521.22.31.008			3/29/2022	INV-2-17485	PD Jacket: Wabinga	151.79	
001.0000.15.521.22.31.008			3/29/2022	INV-2-17486	PD Jacket: Beauchamp	142.96	
001.0000.15.521.22.31.008			3/29/2022	INV-2-17487	PD Jacket: Mahaffey	131.99	
19104	4/15/2022	001685		AMAYA ELECTRIC CORP,			\$22,543.38
504.0000.09.518.39.48.001			4/12/2022	9312-43	RM CI # 2021-0082 Rebuild/Rein	2,446.36	
504.0000.00.223.40.00.000			4/12/2022	9312-43	RM CI # 2021-0082 Retainage	-120.82	
101.0000.11.542.64.48.001			2/28/2022	9312-47	PKST Troubleshoot Outage On GL	672.88	
101.0000.00.223.40.00.000			2/28/2022	9312-47	PKST Retainage: Outage On GLD,	-33.48	
504.0000.09.518.39.48.001			2/11/2022	9312-45	RM CI # 2022-0022 Demo & Repla	2,480.40	
504.0000.00.223.40.00.000			2/11/2022	9312-45	RM CI # 2022-0022 Retainage	-123.84	
504.0000.09.518.39.48.001			2/11/2022	9312-46	RM CI # 2022-0030 Replace Stol	12,104.92	
504.0000.00.223.40.00.000			2/11/2022	9312-46	RM CI # 2022-0030 Retainage	-573.65	
504.0000.09.518.39.48.001			1/31/2022	9312-44	RM CI # 2022-0004 Reinstall/Re	5,987.93	
504.0000.00.223.40.00.000			1/31/2022	9312-44	RM CI # 2022-0004 Retainage	-297.32	
19105	4/15/2022	010395		ARAMARK REFRESHMENT SERVICES,			\$77.00
001.0000.99.518.40.45.004			3/31/2022	1280088	ND 03/01-03/31 Water Filterati	77.00	
19106	4/15/2022	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$18,871.04
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	77.62	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	67.01	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	191.39	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	139.32	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	125.34	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	58.81	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	55.92	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	109.43	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	77.62	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	72.79	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	14.46	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	112.81	
501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	45.80	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	202.47	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	106.06	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	137.39	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	78.10	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	112.81	
501.0000.51.548.79.32.001			3/29/2022	0456725-IN	PKFL 3/1-3/29	165.84	

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501.0000.51.548.79.32.002			3/29/2022	0456725-IN	PKFL 3/1-3/29	92.07	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	136.27	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	109.93	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	328.65	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	127.11	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	124.82	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	139.71	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	129.40	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	138.56	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	147.72	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	277.12	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	324.07	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	85.89	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	184.37	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	234.75	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	265.67	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	285.14	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	92.76	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	259.95	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	414.54	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	122.53	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	306.90	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	127.11	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	45.81	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	191.24	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	101.92	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	193.53	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	450.04	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	282.85	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	50.39	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	179.79	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	435.15	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	396.22	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	199.25	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	360.72	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	226.74	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	255.37	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	400.80	

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501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	240.48	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	224.45	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	80.16	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	152.30	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	254.22	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	101.92	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	109.93	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	82.45	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	101.92	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	136.27	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	343.54	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	152.30	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	563.41	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	180.93	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	168.34	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	168.34	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	633.26	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	250.78	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	145.43	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	294.30	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	145.43	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	245.06	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	240.48	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	200.40	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	255.37	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	107.64	
180.0000.15.521.21.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	184.37	
180.0000.15.521.21.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	107.64	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	242.77	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	147.72	
501.0000.51.521.10.32.001			3/22/2022	0453585-IN	PDFL 3/8-3/22	139.62	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	17.57	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	112.46	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	26.11	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	22.59	
501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	25.10	
501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	138.07	
501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	40.17	

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501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	192.29	
501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	127.53	
501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	19.08	
501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	17.57	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	263.59	
501.0000.51.548.79.32.002			3/15/2022	0450418-IN	PKFL 3/1-3/15	65.77	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	115.98	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	293.21	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	118.49	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	146.61	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	290.70	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	110.46	
501.0000.51.548.79.32.001			3/15/2022	0450418-IN	PKFL 3/1-3/15	150.61	
19107	4/15/2022	011039		BERK CONSULTING INC,			\$3,551.25
001.0000.15.521.10.41.001			4/8/2022	10701-03-22F	PD 03/22 Proj R0010701	3,551.25	
19108	4/15/2022	013232		BEST WESTERN LAKEWOOD,			\$3,999.60
190.3006.52.559.32.41.001			4/15/2022	262-A 03/08-04/13/22	CDBG 262-A 03/08-04/13 Bungu E	1,999.80	
190.3006.52.559.32.41.001			4/15/2022	263-A 03/08-04/13/22	CDBG 263-A 03/08-04/13 Bungu E	1,999.80	
19109	4/15/2022	013199		BLUESOURCE INC,			\$5,500.00
503.0018.04.518.80.41.001			3/31/2022	US10909	IT COL EV DA Training/Phase 1	5,500.00	
19110	4/15/2022	009770		BRUCE DEES & ASSOCIATES,			\$6,612.50
301.0032.11.594.76.41.001			4/6/2022	6476	PK AG 2020-169 Springbrook Par	6,612.50	
19111	4/15/2022	007628		CANOPY WORLD INC,			\$1,751.31
501.9999.51.594.21.64.005			3/2/2022	T039474	PD - 1 Leer 700 Tonneau Cover	1,502.10	
501.9999.51.594.21.64.005			3/2/2022	T039474	PD - Installation fee	90.00	
501.9999.51.594.21.64.005			3/2/2022	T039474	Sales Tax	150.21	
501.9999.51.594.21.64.005			3/2/2022	T039474	Sales Tax	9.00	
19112	4/15/2022	010262		CENTURYLINK,			\$288.87
503.0000.04.518.80.42.001			3/23/2022	206-T31-6789 758B	IT 03/23-04/23 Phone	83.22	
503.0000.04.518.80.42.001			4/2/2022	253-581-8220 448B	IT 04/02-05/02 Phone	60.93	
503.0000.04.518.80.42.001			4/1/2022	253-584-2263 463B	IT 04/01-05/01 Phone	83.79	
503.0000.04.518.80.42.001			4/1/2022	253-584-5364 399B	IT 04/01-05/01 Phone	60.93	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
19113	4/15/2022	000536		CITY TREASURER CITY OF TACOMA,			\$48,474.21
101.0000.11.542.63.47.006			4/1/2022	100223530 04/01/22	PKST 03/03-03/31 9315 GLD SW	2,291.32	
101.0000.11.542.64.47.005			4/6/2022	100436443 04/06/22	PKST 02/05-04/05 8103 83rd Ave	42.00	
101.0000.11.542.64.47.005			4/6/2022	101129625 04/06/22	PKST 02/05-04/05 7804 83rd Ave	40.27	
001.0000.15.521.10.49.020			4/1/2022	91079510	PD Q4/22 Radio User Fee	36,620.25	
101.0000.11.542.63.47.006			4/4/2022	100230265 04/04/22	PKST 03/03-03/31 8200 Tac Mall	25.61	
101.0000.11.542.64.47.005			4/4/2022	100233510 04/04/22	PKST 03/03-03/31 2310 84th St	18.78	
001.0000.15.521.10.49.020			4/4/2022	91080018	PD RSC Svc Chg	335.90	
502.0000.17.518.35.47.005			3/30/2022	100113209 03/30/22	PKFC 03/01-03/29 6000 Main St	8,870.05	
101.0000.11.542.63.47.006			3/30/2022	100218262 03/30/22	PKST 03/01-03/29 10601 Main St	61.15	
101.0000.11.542.63.47.006			3/30/2022	100218270 03/30/22	PKST 03/01-03/29 10602 Main St	10.75	
101.0000.11.542.64.47.005			3/30/2022	100218275 03/30/22	PKST 03/01-03/29 10511 GLD SW	65.75	
101.0000.11.542.63.47.006			3/30/2022	100262588 03/30/22	PKST 01/29-03/29 6100 Lkwd Tow	92.38	
19114	4/15/2022	005786		CLASSY CHASSIS,			\$1,795.07
501.0000.51.548.79.48.005			3/31/2022	W-1332	PKFL Wash Svc.	8.12	
501.0000.51.548.79.48.005			3/31/2022	W-1332	PKFL Lube & Wash Svc.	64.66	
501.0000.51.548.79.48.005			3/31/2022	W-1332	PKFL Wash Svc.	8.12	
501.0000.51.548.79.48.005			3/31/2022	W-1332	PKFL Wash Svc.	8.12	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	15.94	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	23.49	
180.0000.15.521.21.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	15.39	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	32.40	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	16.20	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	4.80	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	40.50	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	15.39	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	15.39	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.80	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	43.74	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	23.49	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	30.78	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	17.82	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	16.20	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	24.30	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	15.39	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	31.59	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1338	PDFL Carwash	15.39	
180.0000.15.521.21.48.005			3/31/2022	W-1338	PDFL Carwash	15.39	
501.0000.51.521.10.48.005			3/31/2022	W-1339	PDFL Carwash	12.15	
501.0000.51.521.10.48.005			3/31/2022	W-1339	PDFL Carwash	20.27	
501.0000.51.521.10.48.005			3/31/2022	W-1339	PDFL Carwash	14.58	
501.0000.51.521.10.48.005			3/31/2022	W-1339	PDFL Carwash	8.10	
501.0000.51.521.10.48.005			3/31/2022	W-1339	PDFL Carwash	8.91	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			3/22/2022	5430	PDFL Detail	313.22	
501.0000.51.521.10.48.005			3/22/2022	5430	PDFL Oil Change	103.72	
501.0000.51.521.10.48.005			3/22/2022	5430	PDFLD Detail	341.26	
501.0000.51.521.10.48.005			4/1/2022	5450	PDFL Detail Work	149.59	
501.0000.51.521.10.48.005			4/1/2022	5450	PDFL Detail Work	36.46	
19115	4/15/2022	013162		D.A. HOGAN AND ASSOCIATES INC,			\$10,098.27
301.0031.11.594.76.41.001			3/31/2022	22-7522	PK AG 2021-331Thru 03/22 Ft. S	10,098.27	
19116	4/15/2022	000496		DAILY JOURNAL OF COMMERCE,			\$998.20
302.0071.21.595.12.44.001			4/5/2022	3377127	PWCP 03/29-04/05 Phillips Rd S	745.20	
302.0135.21.595.30.44.001			4/5/2022	3377128	PWCP 03/29-04/05 JBLM-North Ac	253.00	
19117	4/15/2022	013152		EIGHT TWENTY EIGHT,			\$1,333.00
001.9999.11.565.10.41.020			4/11/2022	1317	PKHS Equity Coaching	1,333.00	
19118	4/15/2022	005190		FASTENAL,			\$14.84
101.0000.11.544.90.31.001			3/31/2022	WALA250859	PKST Bolts, Fender Washers	14.84	
19119	4/15/2022	011987		FEDERAL EASTERN INTERNATIONAL,			\$15,387.58
195.0009.15.521.30.35.010			3/28/2022	53597700	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			3/28/2022	53597700	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			3/28/2022	53597700	PD NASPLT016ECSN- 8x10 Speed P	123.66	
195.0009.15.521.30.35.010			3/28/2022	53597700	Sales Tax	97.04	
195.0009.15.521.30.35.010			3/28/2022	53597700	Sales Tax	7.13	
195.0009.15.521.30.35.010			3/28/2022	53597700	Sales Tax	12.37	
195.0009.15.521.30.35.010			3/22/2022	53597800	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			3/22/2022	53597800	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			3/22/2022	53597800	PD NASPLT016ECSN- 8x10 Speed P	123.66	
195.0009.15.521.30.35.010			3/22/2022	53597800	Sales Tax	97.04	
195.0009.15.521.30.35.010			3/22/2022	53597800	Sales Tax	7.13	
195.0009.15.521.30.35.010			3/22/2022	53597800	Sales Tax	12.37	
001.0000.15.521.22.35.010			1/26/2022	53396100	PD vision Axbiia Carrier	970.38	
001.0000.15.521.22.35.010			1/26/2022	53396100	PD NASMC1N00ACTT- Thorshield B	71.28	
001.0000.15.521.22.35.010			1/26/2022	53396100	PD NASPLT016ECSN- 8x10 Speed P	123.66	
001.0000.15.521.30.35.010			1/26/2022	53396100	PD NASVS5ABDBV0M- Vision AXBII	970.38	
001.0000.15.521.30.35.010			1/26/2022	53396100	PD NASMC1N00ACTT- Thorshield B	71.28	
001.0000.15.521.30.35.010			1/26/2022	53396100	PD NASPLT016ECSN- 8x10 Speed P	123.66	
001.0000.15.521.22.35.010			1/26/2022	53396100	Sales Tax	7.11	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.22.35.010			1/26/2022	53396100	Sales Tax	97.04	
001.0000.15.521.22.35.010			1/26/2022	53396100	Sales Tax	12.37	
001.0000.15.521.30.35.010			1/26/2022	53396100	Sales Tax	97.04	
001.0000.15.521.30.35.010			1/26/2022	53396100	Sales Tax	7.13	
001.0000.15.521.30.35.010			1/26/2022	53396100	Sales Tax	12.37	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT016ECSN- 8x10 Speed P	123.66	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT016ECSN- 8x10 Speed P	123.66	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT011SCRN- 7x10 Speed P	130.14	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT016ECSN- 8x10 Speed P	123.66	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT016ECSN- 8x10 Speed P	109.08	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT011SCRN- 7x10 Speed P	130.14	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT011SCRN- 7x10 Speed P	130.14	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASVS5ABDBV0M- Vision AXBII	970.38	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASMC1N00ACTT- Thorshield B	71.28	
195.0009.15.521.30.35.010			4/6/2022	53597600	PD NASPLT016ECSN- 8x10 Speed P	123.66	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	12.33	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	12.37	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	12.37	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	13.01	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	12.37	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	10.91	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	13.01	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	13.01	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	97.04	
195.0009.15.521.30.35.010			4/6/2022	53597600	Sales Tax	7.13	
19120	4/15/2022	003981		FLAGS A' FLYING LLC,			\$644.70
502.0000.17.518.30.31.001			3/30/2022	95709	pkfc fLAGS	644.70	
19121	4/15/2022	013161		GLOBAL INFORMATION TECHNOLOGY,			\$6,860.00
503.0020.04.518.80.41.001			3/31/2022	26645	IT 03/19-03/26 Consulting Svcs	6,860.00	
19122	4/15/2022	007965		GORDON THOMAS HONEYWELL,			\$8,260.00
001.0000.03.513.10.41.001			3/31/2022	Mar 2022 1014	CM AG 2021-359 03/22 Gov'tl Af	5,010.00	
192.0000.00.558.60.41.001			3/31/2022	Mar 2022 1185	SSMCP AG 2021-263 03/22 Gov'tl	3,250.00	
19123	4/15/2022	000207		GREATER LAKES MENTAL HEALTH,			\$47,035.32
001.0000.15.521.10.41.001			4/8/2022	Q1/22	PD AG 2021-300 Q1/22 MHP & The	47,035.32	
19124	4/15/2022	012423		GUARDIAN ALLIANCE TECH INC.,			\$360.00
001.0000.15.521.40.41.001			3/31/2022	15422	PD 03/22 Social Media Screenin	360.00	
19125	4/15/2022	012411		HERRERA-VELASQUEZ, MURIEL			\$2,164.89
001.9999.11.565.10.41.020			4/14/2022	04/14/22 Reimb	PKHS 04/13/22-04/12/23 Zoom Ac	164.89	
001.9999.11.565.10.41.020			4/15/2022	68	PKHS 04/01-04/15 Lakewood's Ch	2,000.00	
19126	4/15/2022	008765		HOLDEN POLYGRAPH LLC,			\$600.00
001.0000.15.521.40.41.001			3/30/2022	173	PD 03/22 Polygraphs: Lucchetti	600.00	

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19127	4/15/2022	012308		HONEY BUCKET,			\$104.50
502.0000.17.518.35.41.001			3/25/2022	0552668166	PKFC 03/25-04/21 Sani Can: CH	104.50	
19128	4/15/2022	004036		HORIZON AUTOMATIC RAIN CO,			\$1,385.35
001.0000.11.576.80.31.030			4/7/2022	3N139998	PKFC Herbicide	812.89	
001.0000.11.542.70.31.030			4/7/2022	3N139999	PKST Herbicide	236.77	
001.0000.11.542.70.31.030			3/29/2022	3N139532	PKST Sprayer, Herbicide	335.69	
19129	4/15/2022	011300		HORWATH LAW PLLC,			\$48,928.40
001.0000.02.512.51.41.004			4/11/2022	04/11/2022	MC AG 2020-203 03/22 Public De	45,633.40	
001.9999.02.512.51.41.001			4/11/2022	04/11/2022	MC 03/22 Investigator Svcs	3,295.00	
19130	4/15/2022	000234		HUMANE SOCIETY FOR TACOMA & PC,			\$13,485.00
001.0000.15.554.30.41.008			4/1/2022	IVC0002446	PD AG 2020-261 04/22 Animal Sh	13,485.00	
19131	4/15/2022	010885		JOHNSTON GROUP LLC,			\$4,725.00
001.0000.03.513.10.41.001			4/1/2022	1299	CM AG 2021-360 04/22 Fed. Gov.	4,725.00	
19132	4/15/2022	012881		JOURNAL GRAPHICS INC,			\$5,920.23
001.0000.03.557.20.49.005			3/22/2022	727413	CM Spring 2022 Connections	5,920.23	
19133	4/15/2022	011961		KELLEY CONNECT COMPANY,			\$177.39
401.0000.41.531.10.31.001			3/23/2022	IN1010041	PWSW Foam Core White 3/16 No M	297.02	
401.0000.41.531.10.31.001				CM57484	PWSW Credit: Foam Core White 3	-119.63	
19134	4/15/2022	000299		LAKEVIEW LIGHT & POWER CO.,			\$2,187.18
101.0000.11.542.64.47.005			4/13/2022	67044-082	PKST 02/17-03/17 GLD & Mt Tac	163.05	
001.0000.11.576.80.47.005			3/28/2022	67044-041 03/28/22	PKFC 02/24-03/24 4721 127th St	37.67	
101.0000.11.542.64.47.005			3/28/2022	67044-043 03/28/22	PKST 02/24-03/24 BPW SW & San	149.75	
101.0000.11.542.64.47.005			3/28/2022	67044-054 03/28/22	PKST 02/24-03/24 11417 Pac Hwy	72.79	
101.0000.11.542.64.47.005			3/28/2022	67044-055 03/28/22	PKST 02/24-03/24 11424 Pac Hw	66.71	
101.0000.11.542.64.47.005			3/28/2022	67044-056 03/28/22	PKST 02/24-03/24 11517 Pac Hwy	72.16	
401.0000.41.531.10.47.005			3/28/2022	67044-057 03/28/22	PWSW 02/24-03/24 5118 Seattle	67.16	
101.0000.11.542.64.47.005			3/21/2022	67044-001 03/21/22	PKST 02/17-03/17 100th St SW &	67.34	
101.0000.11.542.64.47.005			3/21/2022	67044-003 03/21/22	PKST 02/17-03/17 Motor Ave & W	84.12	
101.0000.11.542.64.47.005			3/21/2022	67044-005 03/21/22	PKST 02/17-03/17 BP Wy SW & Lk	75.73	
101.0000.11.542.64.47.005			3/21/2022	67044-006 03/21/22	PKST 02/17-03/17 108th St SW &	70.11	
101.0000.11.542.64.47.005			3/21/2022	67044-019 03/21/22	PKST 02/17-03/17 BPW SW & 100t	72.16	
101.0000.11.542.64.47.005			3/21/2022	67044-020 03/21/22	PKST 02/17-03/17 59th Ave SW &	89.57	

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101.0000.11.542.64.47.005			3/21/2022	67044-022 03/21/22	PKST 02/17-03/17 GLD SW & BPW	94.48	
101.0000.11.542.64.47.005			3/21/2022	67044-024 03/21/22	PKST 02/17-03/17 GLD SW & Stei	66.71	
101.0000.11.542.64.47.005			3/21/2022	67044-028 03/21/22	PKST 02/17-03/17 Pac Hwy SW &	70.91	
001.0000.11.576.80.47.005			3/21/2022	67044-034 03/21/22	PKFC 02/17-03/17 10506 Russell	41.28	
401.0000.41.531.10.47.005			3/21/2022	67044-037 03/21/22	PWSW 02/17-03/17 Pac Hwy SW	50.21	
101.0000.11.542.64.47.005			3/21/2022	67044-038 03/21/22	PKST 02/17-03/17 BP Way & Pac	67.97	
101.0000.11.542.63.47.006			3/21/2022	67044-039 03/21/22	PKST 02/17-03/17 5700 100th St	53.77	
101.0000.11.542.64.47.005			3/21/2022	67044-046 03/21/22	PKST 02/17-03/17 10013 GLD SW	194.66	
101.0000.11.542.64.47.005			3/21/2022	67044-047 03/21/22	PKST 02/17-03/17 59th Ave SW &	73.33	
001.0000.11.576.80.47.005			3/21/2022	67044-063 03/21/22	PKFC 02/17-03/17 6002 Fairlawn	125.37	
101.0000.11.542.64.47.005			3/21/2022	67044-064 03/21/22	PKST 02/17-03/17 93rd & BPW	62.25	
101.0000.11.542.63.47.006			3/21/2022	67044-086 03/21/22	PKST 02/17-03/17 6119 Motor A	65.91	
101.0000.11.542.63.47.005			3/21/2022	67044-088 03/21/22	PK 02/17-03/17 11950 47th St S	43.24	
101.0000.11.542.63.47.006			3/21/2022	67044-090 03/21/22	PKST 02/17-03/17 5310 100th St	88.77	
19135	4/15/2022	000280		LAKEWOOD CHAMBER OF COMMERCE,			\$13,515.55
001.0000.13.558.70.44.001			4/5/2022	Spring/Summer 2022	ED Lkwd Chamber Directory Full	350.00	
104.0005.01.557.30.41.001			4/7/2022	02/22	HM AG 2022-024 02/22 Tourism L	6,479.60	
104.0005.01.557.30.41.001			4/7/2022	03/22	HM AG 2022-024 03/22 Tourism L	6,685.95	
19136	4/15/2022	000288		LAKEWOOD HARDWARE & PAINT INC,			\$58.62
502.0000.17.521.50.31.001			4/1/2022	675710	PKFC Wall Plate, Switch Box, O	24.12	
101.0000.11.544.90.31.001			3/31/2022	675595	PKST Bolts, Door Pull	34.50	
19137	4/15/2022	000298		LAKEWOOD TOWING,			\$225.50
504.0000.09.518.39.48.001			3/3/2022	237281	RM Claim #2022-0034B	132.00	
504.0000.09.518.39.48.001			3/3/2022	237282	RM Claim # 2022-0034A	93.50	
19138	4/15/2022	003008		LARSEN SIGN CO,			\$1,089.00
504.0000.09.518.35.48.001			2/1/2022	29950	RM Claim #2021-0060B	742.50	
504.0000.09.518.35.48.001			3/31/2022	30266	RM Claim # 2021-0073C	346.50	
19139	4/15/2022	002296		LEXIS NEXIS,			\$684.20
503.0000.04.518.80.49.004			3/31/2022	3093786846	IT 03/22 LexisNexis	684.20	
19140	4/15/2022	004073		MACDONALD-MILLER FACILITY SOL,			\$191.40
502.0000.17.521.50.48.001			3/23/2022	SVC226969	PKFC HVAC Svc	191.40	
19141	4/15/2022	010674		MACKAY COMMUNICATIONS INC,			\$49.98

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503.0000.04.518.80.42.001			3/29/2022	SB091502	IT PD 02/22 Air-Time AQ01968	49.98	
19142	4/15/2022	000360		MCCLATCHY COMPANY LLC,			\$1,169.27
001.0000.07.558.60.44.001			3/31/2022	111181	CD NOA Permit 706	267.35	
105.0001.07.559.20.44.001			3/31/2022	111181	AB Nuisance Conditions Karwan	467.87	
001.0000.07.558.60.44.001			3/31/2022	111181	CD 04/06 Public Hearing	434.05	
19143	4/15/2022	007032		MICRO TEL,			\$1,185.00
503.0000.04.518.80.48.003			4/7/2022	22-0620783	IT 06/21/22-06/22/23 Microcall	1,185.00	
19144	4/15/2022	009724		MILES RESOURCES LLC,			\$762.01
101.0000.11.542.30.31.030			3/31/2022	331659	PKST Hot Mix Asphalt	255.82	
101.0000.11.542.30.31.030			3/28/2022	331477	PKST Cold Mix	155.88	
101.0000.11.542.30.31.030			3/28/2022	331532	PKST Cold Mix	128.24	
101.0000.11.542.30.31.030			3/14/2022	331012	PKST Cold Mix	222.07	
19145	4/15/2022	011935		NEIL, LANI			\$575.00
001.0000.11.571.20.41.001			4/12/2022	#8	PKRC 03/29-04/08 Various Suppo	575.00	
19146	4/15/2022	000365		NORTHWEST ABATEMENT SVC INC,			\$687.50
301.0040.11.576.81.41.001			4/12/2022	6224-02	PK Demobilization Of Equipment	687.50	
19147	4/15/2022	000364		NORTHWEST BUILDING LLC,			\$5,575.62
502.0000.17.521.50.48.009			4/1/2022	Q2/22	PKFC Q2/22 Common Area Exp. Fo	4,054.00	
502.0000.17.521.50.48.009			3/31/2022	2021 Op Exp Recon	PKFC 2021 Operating Exp. Recon	1,521.62	
19148	4/15/2022	008092		NVL LABORATORIES INC,			\$2,473.36
301.0044.11.576.80.41.001			3/23/2022	2022-0197	PKS Asbestos And Lead Paint In	2,473.36	
19149	4/15/2022	000378		OGDEN MURPHY WALLACE,			\$401.50
001.0000.06.515.30.41.001			4/5/2022	861918	LG Thru 03/31 Public Defense	73.00	
001.0000.06.515.30.41.001			3/4/2022	860877	LG Thru 02/28 Public Defense	328.50	
19150	4/15/2022	009317		OPTIC FUSION INC,			\$1,524.28
503.0000.04.518.80.42.001			4/1/2022	95-19414	IT 04/22 Internet Connectivity	1,524.28	
19151	4/15/2022	000407		PIERCE COUNTY,			\$83,801.02
401.0000.41.531.10.41.001			4/1/2022	CI-314499	PWSW SWM Service Charge Billin	61,757.53	
101.0000.11.542.64.41.001			3/29/2022	CI-314222	PKST 02/22 Traffic Ops. Maint.	22,043.49	

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19152	4/15/2022	000428		PIERCE COUNTY SEWER,			\$711.43
502.0000.17.521.50.47.004			3/31/2022	1360914 03/31/22	PKFC 03/22 9401 Lkwd Dr SW	89.49	
001.0000.11.576.81.47.004			3/31/2022	1431285 03/31/22	PKFC 03/22 9107 Angle Ln SW Co	105.67	
001.0000.11.576.81.47.001			3/31/2022	2067277 03/31/22	PKFC 03/22 9251 Angle LN SW	78.69	
001.0000.11.576.80.47.004			3/31/2022	2079712 03/31/22	PK 03/22 8928 North Thorne Ln	116.45	
101.0000.11.543.50.47.004			3/31/2022	1552201 03/31/22	PKST 03/22 9420 Front St S	40.92	
001.0000.11.576.80.47.004			3/31/2022	162489 03/31/22	PKFC 03/22 9222 Veterans Dr SW	62.51	
001.0000.11.576.81.47.004			3/31/2022	2020548 03/31/22	PKFC 03/22 8200 87th Ave SW Sh	40.93	
001.0000.11.576.80.47.004			3/31/2022	1032275 03/31/22	PKFC 03/22 8421 Pine St S	24.76	
502.0000.17.518.35.47.004			3/31/2022	870307 03/31/22	PKFC 03/22 6000 Main St SW	127.25	
001.0000.11.576.80.47.004			3/31/2022	936570 03/31/22	PKFC 03/22 6002 Fairlawn DR SW	24.76	
19153	4/15/2022	010064		PINTO, MICHELLE			\$1,153.80
001.0000.02.512.51.49.009			3/7/2022	03/2022	MC 03/22 Interpreter Svcs	1,153.80	
19154	4/15/2022	013196		PITNEY BOWES PRESORT SERVICES,			\$2,000.00
001.0000.99.518.40.42.002			4/5/2022	D-705053	ND Postage Deposit	2,000.00	
19155	4/15/2022	010429		PMAM CORPORATION,			\$3,910.78
001.0000.15.521.10.41.015			4/11/2022	20220409	PD 03/22 Alarm Monitoring	3,910.78	
19156	4/15/2022	009152		PUBLIC FINANCE INC,			\$576.58
202.0000.01.514.20.41.001			4/1/2022	0002377	DS 1Q/22 LID Admin: CLID No. 1	82.29	
202.0000.02.514.20.41.001			4/1/2022	0002377	DS 1Q/22 LID Admin: LID No. 11	41.14	
202.0000.03.514.20.41.001			4/1/2022	0002377	DS 1Q/22 LID Admin: LID No. 11	164.57	
202.0000.01.514.20.41.001			1/3/2022	0002359	DS 1Q/22 LID Admin: CLID No. 1	82.29	
202.0000.02.514.20.41.001			1/3/2022	0002359	DS 1Q/22 LID Admin: LID No. 11	41.14	
202.0000.03.514.20.41.001			1/3/2022	0002359	DS 1Q/22 LID Admin: LID No. 11	165.15	
19157	4/15/2022	000446		PUGET SOUND CLEAN AIR AGENCY,			\$9,829.99
001.0000.15.521.32.41.001			4/11/2022	22-051 Q/2/22	PD Q/2/22 Clean Air Assessment	9,829.99	
19158	4/15/2022	000445		PUGET SOUND ENERGY,			\$25,316.34
001.0000.11.576.80.47.005			4/1/2022	200001526637 4/1/22	PKFC 03/01-03/31 9222 Veteran'	41.46	
101.0000.11.542.63.47.006			4/1/2022	200006381095 4/1/22	PKST 03/01-03/31 7819 150th St	27.92	
001.0000.11.576.80.47.005			4/4/2022	300000000129 4/4/22	PKFC 03/01-03/31 11500 Militar	189.37	
101.0000.11.542.63.47.006			4/4/2022	300000007165 4/04/22	PKST 03/03-04/01 N of Lk WA Bl	22,914.64	
001.0000.11.576.80.47.005			4/4/2022	300000010268 4/4/22	PKFC 03/01-03/31 Woodlawn Ave	127.75	

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101.0000.11.542.63.47.006			4/1/2022	220008814687 4/1/22	PKST 03/01-03/31 7000 150th St	23.83	
101.0000.11.542.63.47.006			4/1/2022	220017817689 4/1/22	PKST 03/01-03/31 11521 GLD SW	91.60	
001.0000.11.576.80.47.005			4/1/2022	220018963391 4/1/22	PKFC 03/01-03/31 10365 112th S	70.68	
101.0000.11.542.63.47.005			4/1/2022	220025290614 4/1/22	PKST 03/01-03/31 12702 Vernon	228.26	
101.0000.11.542.63.47.005			4/1/2022	220025290630 4/1/22	PKST 03/01-03/31 8299 Veterans	148.60	
001.0000.11.576.80.47.005			4/1/2022	220026435523 4/1/22	PKFC 03/01-03/31 8928 N Thorne	222.30	
101.0000.11.542.63.47.006			4/1/2022	220028304982 4/1/22	PKST 03/01-03/31 12810 Gravell	121.15	
001.0000.11.576.81.47.005			3/25/2022	200001527346 3/25/22	PKFC 02/22-03/24 8714 87th Ave	10.74	
001.0000.11.576.81.47.005			3/25/2022	220017468871 3/25/22	PKFC 02/22-03/24 9107 Angle La	178.96	
001.0000.11.576.81.47.005			3/25/2022	220024933081 3/25/22	PKFC 02/22-03/24 8714 87th Ave	80.84	
001.0000.11.576.81.47.005			3/25/2022	300000010896 3/25/22	PKFC 02/17-03/22 Ft Steil Park	437.49	
001.0000.11.576.81.47.005			3/25/2022	300000010938 3/25/22	PKFC 02/17-03/22 8802 Dresden	400.75	
19159	4/15/2022	012953		R. L. ALIA COMPANY,			\$547,736.99
302.0135.21.595.30.63.001			3/31/2022	AG 2021-143 PP # 9	PWCP AG 2021-143 JBLM-North Ac	434,303.04	
302.0135.21.534.30.63.001			3/31/2022	AG 2021-143 PP # 9	PWCP AG 2021-143 JBLM-North Ac	139,399.95	
302.0000.00.223.40.00.000			3/31/2022	AG 2021-143 PP # 9	PWCP AG 2021-143 Retainage	-28,171.80	
301.0039.11.594.76.63.001			3/31/2022	AG 2021-143 PP # 9	PWCP AG 2021-143 JBLM-North Ac	2,205.80	
19160	4/15/2022	007505		REDFLEX TRAFFIC SYSTEMS INC,			\$32,240.00
001.0000.15.521.71.41.080			3/31/2022	INV0030814	PD 03/22 Photo Enforcement	32,240.00	
19161	4/15/2022	008825		SAFELITE FULFILLMENT INC,			\$161.21
501.0000.51.521.10.48.005			3/28/2022	00439-625968	PDFL Glass	161.21	
19162	4/15/2022	012410		SOLON, LISA			\$1,747.65
001.9999.11.565.10.41.020			4/15/2022	3/15-3/29/22 Snacks	PKHS CBSG Snacks	147.65	
001.9999.11.565.10.41.020			4/15/2022	69	PKHS 04/01-04/15 Lakewood's Ch	1,600.00	
19163	4/15/2022	002913		SOUND ENERGY SYSTEMS,			\$5,353.27
502.0000.17.518.35.41.001			4/5/2022	108336	PKFC Replace Failed Controller	5,353.27	
19164	4/15/2022	000066		SOUND UNIFORM SOLUTIONS,			\$1,071.01
001.0000.15.521.22.31.008			3/17/2022	202203SU155	PD Jumpsuit, Badge: Zimmerman	510.69	
001.0000.15.521.22.31.008			3/17/2022	202203SU156	PD Jumpsuit, Badge: Cockle	560.32	
19165	4/15/2022	013246		SOUTH CREST APARTMENTS,			\$3,365.00
190.6002.52.559.70.41.001			4/15/2022	AG 2022-066	CDBG AG 2022-069 CV Rent Assis	3,365.00	

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19166	4/15/2022	010656		SOUTH SOUND 911,			\$155,237.49
001.0000.15.521.10.41.126			4/4/2022	00550	PD 04/22 Communication Svcs	111,273.33	
001.0000.15.521.10.41.126			4/4/2022	00550	PD 04/22 RMS Svcs	22,622.50	
001.0000.15.521.10.41.126			4/4/2022	00550	PD 04/22 Records/Permitting Sv	13,540.83	
001.0000.15.521.10.41.126			4/4/2022	00550	PD 04/22 Warrant Svcs	7,800.83	
19167	4/15/2022	003267		SOUTH TACOMA GLASS SPECIALISTS,			\$385.00
180.0000.15.521.21.48.005			3/15/2022	54326	PDFL Glass	385.00	
19168	4/15/2022	011046		SPEIR, TIFFANY			\$1,101.59
001.0000.07.558.65.49.001			4/7/2022	96569	ED 2022 AWC Planning Director	100.00	
001.0000.07.558.65.49.005			4/7/2022	VP 3F6S3G79	CD Print Tillicum Neighborhood	124.29	
001.0000.07.558.65.49.004			4/15/2022	4/12/22 Downtown	CD www.lakewoodowntownplan.org	185.30	
001.0000.07.558.65.49.004			4/15/2022	4/8/22-4/8/23 Till.	CD www.Tillicumplan.org Domain	20.00	
001.0000.07.558.65.42.002			4/15/2022	04/07/22 Stamps	CD Stamps For Neighborhood Pla	522.00	
001.0000.07.558.65.49.003			4/15/2022	2022 PAW Conf: Speir	CD 2022 APA PAW Conference: Sp	150.00	
19169	4/15/2022	009493		STAPLES ADVANTAGE,			\$133.46
001.0000.09.518.10.31.001			3/30/2022	3503639010	HR Hooks, Clips	22.47	
001.0000.02.512.50.31.001			3/15/2022	3502597247	MC Office Supplies	53.12	
001.0000.02.512.50.31.001			3/15/2022	3502597248	MC Office Supplies	34.24	
001.0000.02.512.50.31.001			3/15/2022	3502597249	MC Office Supplies	23.63	
19170	4/15/2022	011544		STOWE DEV AND STRATEGIES,			\$455.00
001.9999.13.558.70.41.001			4/4/2022	63	ED AG 2016-181 03/22 Consultin	455.00	
19171	4/15/2022	006497		SYSTEMS FOR PUBLIC SAFETY,			\$13,382.33
501.0000.51.521.10.48.005			4/7/2022	41609	PDFL Oil Change	96.97	
501.0000.51.521.10.48.005			4/7/2022	41609	PDFL Safety Inspection	225.48	
501.0000.51.521.10.48.005			3/29/2022	40695	PDFL Other	1,366.56	
504.0000.09.518.35.48.001			3/29/2022	40880	RM Claim #2021-0073A	2,145.51	
501.0000.51.521.10.48.005			3/29/2022	41279	PDFL Diagnostics	204.88	
501.0000.51.521.10.48.005			3/29/2022	41279	PDFL Engine Work	862.87	
501.0000.51.521.10.48.005			3/29/2022	41279	PDFL Wipers	68.12	
501.0000.51.521.10.48.005			3/29/2022	41279	PDFL Other	105.88	
501.0000.51.521.10.48.005			3/29/2022	41375	PDFL Other	129.94	
501.0000.51.521.10.48.005			3/29/2022	41395	PDFL Other	77.97	
501.0000.51.521.10.48.005			3/29/2022	41418	PDFL Other	103.95	
501.0000.51.521.10.48.005			3/29/2022	41423	PDFL Oil Change	94.49	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			3/29/2022	41423	PDFL Safety Inspection	199.43	
501.0000.51.521.10.48.005			3/29/2022	41423	PDFL Other	376.71	
501.0000.51.521.10.48.005			3/29/2022	41423	PDFL Wipers	42.36	
501.0000.51.521.10.48.005			3/29/2022	41428	PDFL Oil Change	96.17	
501.0000.51.521.10.48.005			3/29/2022	41428	PDFL Safety Inspection	26.68	
501.0000.51.521.10.48.005			3/29/2022	41428	PDFL Electrical	181.09	
501.0000.51.521.10.48.005			3/29/2022	41428	PDFL Brakes	678.59	
501.0000.51.521.10.48.005			3/29/2022	41430	PDFL Oil Change	103.63	
501.0000.51.521.10.48.005			3/29/2022	41430	PDFL Safety Inspection	25.30	
501.0000.51.521.10.48.005			3/29/2022	41430	PDFL Engine Work	1,480.58	
501.0000.51.521.10.48.005			3/29/2022	41430	PDFL Tires	854.94	
501.0000.51.521.10.48.005			3/29/2022	41430	PDFL Battery	310.20	
501.0000.51.521.10.48.005			3/29/2022	41437	PDFL Electrical	53.66	
501.0000.51.521.10.48.005			3/29/2022	41444	PDFL Other	233.89	
501.0000.51.521.10.48.005			3/29/2022	41495	PDFL Other	103.95	
501.0000.51.521.10.48.005			3/29/2022	41495	PDFL Electrical	103.95	
501.0000.51.521.10.48.005			3/29/2022	41496	PDLF Other	62.37	
501.0000.51.521.10.48.005			3/29/2022	41498	PDFL Oil Change	93.87	
501.0000.51.521.10.48.005			3/29/2022	41498	PDFL Safety Inspection	366.35	
501.0000.51.521.10.48.005			3/29/2022	41498	PDFL Brakes	794.97	
501.0000.51.521.10.48.005			3/29/2022	41498	PDFL Steering	185.25	
501.0000.51.521.10.48.005			3/29/2022	41498	PDFL Electrical	34.93	
501.0000.51.521.10.48.005			3/29/2022	41498	PDFL Tires	854.03	
501.0000.51.521.10.48.005			3/29/2022	41516	PDFL Other	95.51	
501.0000.51.521.10.48.005			3/29/2022	41516	PDFL Brakes	541.30	
19172	4/15/2022	013229		TACOMAPROBONO COMMUNITY,			\$12,243.82
196.2002.99.518.63.41.001			4/15/2022	TPB 03	ARPA AG 2021-425 03/22 Housing	12,243.82	
19173	4/15/2022	011013		TANNE, CARL			\$159.78
001.0000.02.512.51.49.009			3/24/2022	03/24/22	MC 03/24 Interpreter	159.78	
19174	4/15/2022	013180		THE CROSSING,			\$2,885.00
190.6002.52.559.70.41.001			4/14/2022	AG 2022-068	CDBG AG 2022-068 CV Rent Assis	2,885.00	
19175	4/15/2022	013039		THE VILLAGE AT SEELEY LAKE APT,			\$3,597.00
190.6002.52.559.70.41.001			4/14/2022	AG 2022-071	CDBG AG 2022-071 CV Rent Assis	3,597.00	
19176	4/15/2022	013247		THE WESTERN INN,			\$3,812.50

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
190.6002.52.559.70.41.001			4/14/2022	AG 2022-062	CDBG AG 2022-062 CV Rent Assis	3,812.50	
19177	4/15/2022	012922		TIMBER COAST CONSTRUCTION,			\$31,698.72
190.4006.52.559.32.41.001			4/5/2022	2644	CDBG AG 2021-222 MHR-181 Lucas	39,623.40	
190.0000.00.223.40.00.000			4/5/2022	2644	CDBG AG 2021-222 Retainage	-7,924.68	
19178	4/15/2022	012587		TOWNZEN & ASSOCIATES INC,			\$3,020.00
001.0000.07.558.50.41.001			4/11/2022	22-25	CD 03/22 On-Site Manpower Svcs	3,020.00	
19179	4/15/2022	008186		TRCVB,			\$11,872.09
104.0016.01.557.30.41.001			3/31/2022	LW-2022-03	HM AG 2022-016 03/22 Lodging T	11,872.09	
19180	4/15/2022	000153		TYLER TECHNOLOGIES INC,			\$110.00
503.0000.04.518.80.49.004			3/31/2022	020-134257	IT 04/15-05/14 Tyler Supervisi	110.00	
19181	4/15/2022	012292		UW - EVANS SCHOOL OF PUBLIC,			\$925.00
001.0000.07.558.65.41.001			2/11/2022	ES2000	ED 2022 Student Consulting Lab	925.00	
19182	4/15/2022	009372		VENTEK INTERNATIONAL,			\$90.00
503.0000.04.518.80.42.001			4/1/2022	131502	IT 04/22 CCU Server Hosting, D	90.00	
19183	4/15/2022	012914		VERIZON COMMUNICATIONS INC,			\$2,059.98
503.0000.04.518.80.42.001			4/1/2022	310000023178	IT 03/22 GPS	248.49	
503.0000.04.518.80.42.001			4/8/2022	Z8147215	IT Thru 04/30 Internet	1,563.00	
503.0000.04.518.80.42.001			3/1/2022	625000022556	IT 02/22 GPS	248.49	
19184	4/15/2022	002509		VERIZON WIRELESS,			\$769.38
180.0000.15.521.21.42.001			3/26/2022	9902806327	IT/PD 02/27-03/26 Phone	378.86	
503.0000.04.518.80.42.001			3/26/2022	9902806327	IT/PD 02/27-03/26 Phone	390.52	
19185	4/15/2022	011512		WA STATE DEPT OF CORRECTIONS,			\$141.95
001.0000.15.521.10.41.001			4/13/2022	FCU2203.6023	PD 03/22 Work Crew	141.95	
19186	4/15/2022	012987		WEX BANK,			\$3,417.58
001.0000.15.521.10.32.001			3/31/2022	79895326	03/22 PK Fuel	171.79	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	40.17	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	226.62	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	37.51	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	45.31	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	75.15	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	42.50	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	61.25	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	92.49	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	53.03	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	61.27	
501.0000.51.548.79.32.001			3/31/2022	79895326	03/22 PK Fuel	215.83	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	194.25	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	28.75	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	116.49	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	114.60	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	111.44	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	24.10	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	17.91	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	118.84	
180.0000.15.521.21.32.001			3/31/2022	79895326	03/22 PD Fuel	258.75	
180.0000.15.521.21.32.001			3/31/2022	79895326	03/22 PD Fuel	122.95	
501.0000.51.548.79.32.001			3/31/2022	79895326	03/22 PK Fuel	187.57	
181.0000.15.521.30.32.001			3/31/2022	79895326	03/22 PD Fuel	165.82	
181.0000.15.521.30.32.001			3/31/2022	79895326	03/22 PD Fuel	112.37	
190.0006.52.559.31.32.001			3/31/2022	79895326	03/22 PD Fuel	97.31	
501.0000.51.548.79.32.001			3/31/2022	79895326	03/22 PK Fuel	102.33	
501.0000.51.548.79.32.001			3/31/2022	79895326	03/22 PK Fuel	99.34	
501.0000.51.548.79.32.001			3/31/2022	79895326	03/22 PK Fuel	103.91	
501.0000.51.548.79.32.001			3/31/2022	79895326	03/22 PK Fuel	137.72	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	119.56	
501.0000.51.521.10.32.001			3/31/2022	79895326	03/22 PD Fuel	60.65	
19187	4/15/2022	011031		XIOLOGIX LLC,			\$6,737.98
503.0037.04.594.14.64.002			4/1/2022	9247	IT Memory For Dell Server	6,125.44	
503.0037.04.594.14.64.002			4/1/2022	9247	Sales Tax	612.54	
19188	4/15/2022	013078		ZHELEZNYAK, MICHAEL			\$182.65
001.0000.02.512.51.49.009			3/8/2022	03/08/22	MC 03/08 Interpreter	182.65	
19189	4/15/2022	008553		ZONES INC,			\$24,139.37
503.0042.04.518.80.35.003			3/18/2022	K18913630101	IT-Microsoft Exchange Server L	522.88	
503.0042.04.518.80.35.003			3/18/2022	K18913630101	IT-Microsoft Exchange CAL	19,527.00	
503.0042.04.518.80.35.003			3/18/2022	K18913630101	Sales Tax	52.29	

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503.0042.04.518.80.35.003			3/18/2022	K18913630101	Sales Tax	1,952.70	
503.0000.04.518.80.35.030			3/4/2022	K18941390101	IT LG Monitors	1,137.00	
503.0000.04.518.80.35.030			3/4/2022	K18941390101	Sales Tax	113.70	
503.0000.04.518.80.35.030			3/4/2022	K18941390102	IT LG Monitor	379.00	
503.0000.04.518.80.35.030			3/4/2022	K18941390102	Sales Tax	37.90	
503.0000.04.518.80.35.030			3/4/2022	K18941390103	IT LG Monitor	379.00	
503.0000.04.518.80.35.030			3/4/2022	K18941390103	Sales Tax	37.90	
96015	3/22/2022	011578		TYLER BUSINESS FORMS,			\$111.34
001.0000.04.514.20.31.001			12/30/2021	Invoice-65748	FN 1095B & 1095C Backer Forms	111.34	
96016	3/31/2022	006465		AGRI SHOP,			\$773.42
501.0000.51.548.79.48.005			3/15/2022	243143/2	PKFL Veh Maint	773.42	
96017	3/31/2022	013233		ANDERSON FAMILY INVEST LLC,			\$250.00
105.0002.07.342.40.00.000			3/22/2022	03/22/2022 Refund	AB RH Refund	250.00	
96018	3/31/2022	006968		ASCAP,			\$791.50
001.0000.11.571.20.41.082			3/20/2022	500579376 03/20/22	PKRC 01/01/22-03/31/23 License	791.50	
96019	3/31/2022	008307		AT&T MOBILITY,			\$4,769.55
503.0000.04.518.80.42.001			3/19/2022	287296255265 03/22	IT Thru 03/19 Phone	4,757.19	
503.0000.04.518.80.42.001			3/19/2022	287304884473 03/22	IT Thru 03/19 Phone	12.36	
96020	3/31/2022	005965		BUILDERS EXCHANGE OF,			\$265.80
302.0135.21.595.30.44.001			3/11/2022	1071454	PWCP Publish Projects Online	265.80	
96021	3/31/2022	003726		BUNCE RENTAL INC,			\$248.45
001.0000.11.576.81.45.004			3/15/2022	334596-4	PKFC 03/15 Trailer Rental	248.45	
96022	3/31/2022	000933		CDW GOVERNMENT LLC,			\$2,923.80
503.0000.04.518.80.48.003			3/16/2022	T538569	IT Safenet SAS-Cloud Svc. Sing	2,923.80	
96023	3/31/2022	002408		CITY OF TACOMA,			\$85.00
001.0000.15.521.32.41.001			3/7/2022	91074148	PD 02/23 Dumping Charge	85.00	
96024	3/31/2022	013236		CLARKE, MAX			\$399.20
001.0000.00.213.10.00.000			3/26/2022	Ref000203547	Refund receipt #: 010786	399.20	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
96025	3/31/2022	003948		COMCAST CORPORATION,			\$335.05
503.0000.04.518.80.42.001			3/15/2022	8498 35 011 2205662	IT 03/25-04/24 9420 Front St S	335.05	
96026	3/31/2022	002406		COSTCO,			\$120.00
001.0000.99.518.40.49.001			3/24/2022	574673064	FN Costco Renewal Thru 05/31/2	120.00	
96027	3/31/2022	005554		CULBERTSON SIGN SERVICE,			\$664.45
001.0000.07.322.20.00.001			3/24/2022	03/24/2022 Refund	CD Refund: Permit #'s 819 & 91	30.00	
001.0000.07.345.81.01.005			3/24/2022	03/24/2022 Refund	CD Refund: Permit #'s 819 & 91	50.00	
001.0000.07.322.10.00.001			3/24/2022	03/24/2022 Refund	CD Refund: Permit #'s 819 & 91	6.70	
001.0000.07.322.20.00.004			3/24/2022	03/24/2022 Refund	CD Refund: Permit #'s 819 & 91	335.00	
001.0000.07.345.83.02.000			3/24/2022	03/24/2022 Refund	CD Refund: Permit #'s 819 & 91	217.75	
631.0002.07.386.10.00.040			3/24/2022	03/24/2022 Refund	CD Refund: Permit #'s 819 & 91	25.00	
96028	3/31/2022	013234		CYMBAL PUBLIC RELATIONS LLC,			\$10,000.00
001.0000.03.557.20.41.001			3/28/2022	1012	CM Thru 02/28 Strategic Commun	10,000.00	
96029	3/31/2022	001531		DEPT OF ECOLOGY,			\$13,011.95
401.0000.41.531.10.41.001			3/7/2022	22-WAR045012B-1	PWSW 07/01/21-06/30/22 2nd 1/2	13,011.95	
96030	3/31/2022	004710		EQUIFAX CREDIT NORTHWEST CORP,			\$115.62
001.0000.15.521.10.41.001			3/17/2022	6730599	PD 03/22	115.62	
96031	3/31/2022	000166		FEDERAL EXPRESS,			\$45.53
001.0000.99.518.40.42.002			3/18/2022	7-695-31838	ND 03/11 PD Shipping	45.53	
96032	3/31/2022	013235		GEICO,			\$4,000.00
001.0000.00.213.10.00.000			3/26/2022	Ref000203546	Refund receipt #: 013743	4,000.00	
96033	3/31/2022	010658		GOOD TO GO,			\$7.25
001.0000.15.521.22.43.005			3/5/2022	30514986	PDFL 03/01 Toll Chgs Veh Lic P	7.25	
96034	3/31/2022	008850		LAKEWOOD TOASTMASTERS,			\$45.00
001.0000.07.558.60.49.001			3/28/2022	04/01-9/30/22 Tobin	CD 04/01-09/30 Lkwd Toastmaste	45.00	
96035	3/31/2022	000300		LAKEWOOD WATER DISTRICT,			\$439.34
001.0000.11.576.81.47.001			3/22/2022	27555.01 03/22/22	PKFC 01/14-03/14 0 Steil Blvd	42.50	
101.0000.11.542.70.47.001			3/15/2022	20229.02 03/15/22	PKST 01/07-03/07 11201 Old Mil	42.50	
001.0000.11.576.80.47.001			3/8/2022	15040.02 03/08/22	PKFC 12/31/21-02/28/22 4723 12	68.95	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
502.0000.17.518.35.47.001			3/8/2022	16702.02 03/08/22	PKFC 12/31/21-02/28/22 6000 Ma	197.10	
502.0000.17.518.35.47.001			3/8/2022	16706.02 03/08/22	PKFC 12/31/21-02/28/22 6000 Ma	45.79	
101.0000.11.542.70.47.001			3/8/2022	27571.01 03/08/22	PKST 12/31/21-02/28/22 123rd S	42.50	
96036	3/31/2022	004680		LANGUAGE LINE SERVICES,			\$126.31
001.0000.02.512.51.49.009			2/28/2022	10465319	MC 02/22	126.31	
96037	3/31/2022	000309		LES SCHWAB TIRE CENTER,			\$542.01
501.0000.51.548.79.48.005			3/17/2022	30500708903	PKFL Veh Maint	21.99	
501.0000.51.548.79.48.005			3/23/2022	30500709724	PKFL Right Front Tube	202.38	
501.0000.51.548.79.48.005			3/10/2022	30500707717	PKFL Veh Maint	317.64	
96038	3/31/2022	008988		MCDONOUGH & SONS INC,			\$165.00
001.0000.11.576.80.41.001			3/25/2022	255586	PKFC Emer Clean Up: Kiwanis &	165.00	
96039	3/31/2022	013231		MEHDIZADEHKASHI, ALI			\$4,698.00
001.0000.07.345.81.00.004			3/21/2022	03/21/22 Refund	CD Refund: Permits 316 & 317	2,198.00	
001.0000.07.237.20.00.000			3/21/2022	03/21/22 Refund	CD Refund: Permits 316 & 317	2,500.00	
96040	3/31/2022	013129		MERRILL CREEK APARTMENTS,			\$8,000.00
190.6002.52.559.70.41.001			3/30/2022	AG 2022-052	CDBG AG 2022-052 CV Rent Assis	4,000.00	
190.6002.52.559.70.41.001			3/30/2022	AG 2022-054	CDBG AG 2022-054 CV Rent Assis	4,000.00	
96041	3/31/2022	010743		NISQUALLY INDIAN TRIBE,			\$51.25
001.0000.15.521.10.41.125			2/28/2022	30475	PD 02/22 Pharmacy Scvs	51.25	
96042	3/31/2022	002421		NORTHWEST PLAYGROUND EQUIP,			\$3,520.00
301.0017.11.594.76.63.001			3/10/2002	49416	PK EWF Playchips for Parks App	3,200.00	
301.0017.11.594.76.63.001			3/10/2002	49416	Sales Tax	320.00	
96043	3/31/2022	006117		PETTY CASH,			\$369.00
001.0000.02.512.51.49.007			3/24/2022	03/22 Jury	MC 03/22 Replenish Juror Petty	369.00	
96044	3/31/2022	000445		PUGET SOUND ENERGY,			\$2,091.63
001.0000.11.576.80.47.005			3/24/2022	220002793168 3/24/22	PKFC 02/23-03/23 8807 25th Ave	24.23	
502.0000.17.521.50.47.011			3/21/2022	200008745289 3/21/22	PKFC 02/15-03/18 9401 Lkwd Dr	345.55	
101.0000.11.542.64.47.005			3/21/2022	300000005037 3/21/22	PKST 02/16-03/21 Gravelly Lk &	233.15	
001.0000.11.576.81.47.005			3/23/2022	200001527551 3/23/22	PKFC 02/17-03/22 9115 Angle Ln	157.94	
502.0000.17.518.35.47.011			3/22/2022	200018357661 3/22/22	PKFC 02/16-03/21 6000 Main St	1,233.65	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
302.0002.21.595.30.41.040			3/18/2022	400003341361	PWCP St Lt Constr. 8208 South	97.11	
96045	3/31/2022	005559		PVP COMMUNICATIONS, INC.,			\$3,998.97
001.0000.15.521.70.31.008			12/15/2021	130369	PD LS2 Valiant II. Gloss White	1,019.97	
001.0000.15.521.70.31.008			12/15/2021	130369	PD Helmet Communications Kit f	807.00	
001.0000.15.521.70.31.008			12/15/2021	130369	PD Helmet Kit Installation. QT	165.00	
001.0000.15.521.70.31.008			12/15/2021	130369	PD Motoer-One Speakermic with	1,887.00	
001.0000.15.521.70.31.008			12/15/2021	130369	freight	120.00	
96046	3/31/2022	008849		Q & A POLYGRAPH SVCS,			\$600.00
001.0000.15.521.40.41.001			3/14/2022	22-001	PD 03/22 Polygraphs: Zieber, U	600.00	
96047	3/31/2022	005342		RAINIER LIGHTING & ELECTRICAL,			\$143.88
101.0000.11.544.90.31.001			3/24/2022	557160-1	PKST Lights, Blades, Ty-Wraps	143.88	
96048	3/31/2022	012960		RAINIER RENTALS,			\$1,700.00
190.6002.52.559.70.41.001			3/30/2022	AG 2022-055	CDBG AG 2022-055 CV Rent Assis	1,700.00	
96049	3/31/2022	012825		READY SET TOW LLC,			\$264.00
001.0000.15.521.10.41.070			3/14/2022	11314	PD 03/13	88.00	
001.0000.15.521.10.41.070			3/17/2022	11379	PD 03/17	88.00	
001.0000.15.521.10.41.070			3/11/2022	11289	PD 03/11	88.00	
96050	3/31/2022	000478		RON JONES POWER EQUIPMENT, INC.,			\$74.98
101.0000.11.542.30.48.001			3/17/2022	493163	PKST Starter Assy	74.98	
96051	3/31/2022	012951		SILVERWOOD ALLIANCE APTS LLC,			\$1,318.00
190.6002.52.559.70.41.001			3/30/2022	AG 2022-057	CDBG AG 2022-057 CV Rent Assis	1,318.00	
96052	3/31/2022	011271		SITE ONE LANDSCAPE SUPPLY LLC,			\$789.10
001.0000.11.542.70.31.030			3/23/2022	117229450-001	PK Roundup Herbicide	789.10	
96053	3/31/2022	005575		SUMNER VETERINARY HOSPITAL,			\$64.00
001.0000.15.521.10.41.001			3/13/2022	1188923	PD 03/13 Kona Vet Visit	64.00	
96054	3/31/2022	000543		TACOMA-PIERCE COUNTY BAR ASSOC,			\$190.00
001.0000.06.515.30.49.001			3/28/2022	2022 2217792	LG TPCBA 2022 Dues 17792 McKai	190.00	
96055	3/31/2022	010626		TIMCO INC,			\$148.38

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.548.79.31.006			3/17/2022	T042992	PKFL Trailer Parts	148.38	
96056	3/31/2022	009856		UTILITIES UNDERGROUND LOCATION,			\$270.90
101.0000.11.544.90.41.001			12/31/2021	1120172	PKST/PKSW 12/21 Excavation Not	135.45	
401.0000.11.531.10.41.001			12/31/2021	1120172	PKST/PKSW 12/21 Excavation Not	135.45	
96057	4/15/2022	010899		ACCESS INFORMATION MANAGEMENT,			\$6,632.73
001.0000.06.514.30.41.001			1/31/2022	9229632	LG 01/22 Record Retention & Mg	1,506.70	
001.0000.06.514.30.41.001			4/7/2022	9278698	LG 02/22 Record Retention & Mg	2,780.16	
001.0000.06.514.30.41.001			3/31/2022	9341685	LG 03/22 Record Retention & Mg	2,345.87	
96058	4/15/2022	013047		ADT COMMERCIAL LLC,			\$467.50
503.0000.04.518.80.41.001			12/28/2021	143437118	IT 12/23/21 Troubleshoot Datab	467.50	
96059	4/15/2022	011257		AHUMADA, ANITA			\$519.87
001.0000.02.512.51.49.009			3/31/2022	03/2022	MC 03/22 Interpreter Svcs	519.87	
96060	4/15/2022	013077		APARTMENTS AT RAINIER TERRACE,			\$2,885.00
190.6002.52.559.70.41.001			4/14/2022	AG 2022-065	CDBG AG 2022-071 CV Rent Assis	2,885.00	
96061	4/15/2022	001526		APWA,			\$2,100.00
101.0000.21.544.20.49.001			2/2/2022	128299 02/02/22	PWST/PWSW 05/01/22-04/30/23 AP	1,050.00	
401.0000.41.531.10.49.001			2/2/2022	128299 02/02/22	PWST/PWSW 05/01/22-04/30/23 AP	1,050.00	
96062	4/15/2022	002120		CHICAGO TITLE CO,			\$384.30
190.0006.52.559.31.41.001			4/11/2022	200203211113 4/11/22	CDBG DPA-014 Reconveyance 2002	384.30	
96063	4/15/2022	000095		CHOUGH, KWANG S			\$135.85
001.0000.02.512.51.49.009			3/1/2022	03/01/22	MC 03/01 Interpreter	135.85	
96064	4/15/2022	006613		CITY OF UNIVERSITY PLACE,			\$13,520.00
001.0000.02.337.10.00.001			4/15/2022	4/15/22 Court Refund	MC Refund UP Court Credit Bala	13,520.00	
96065	4/15/2022	013243		DEVENDRA, ALEXANDRA			\$51.00
001.0000.07.345.81.00.005			4/12/2022	1231	CD Refund: Permit 1231	1.00	
001.0000.07.345.81.01.005			4/12/2022	1231	CD Refund: Permit 1231	50.00	
96066	4/15/2022	009472		DISH NETWORK LLC,			\$169.07
503.0000.04.518.80.42.001			4/4/2022	8255 7070 8168 1616	IT 04/16-05/15 PD TV/HD Receiv	169.07	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
96067	4/15/2022	010043		GAMETIME,			\$3,495.60
301.0016.11.594.76.63.001			3/17/2022	PJI-0180581-A	PK Springbrook Playground Part	2,313.00	
301.0016.11.594.76.63.001			3/17/2022	PJI-0180581-A	PK Springbrook Playground Part	791.57	
301.0016.11.594.76.63.001			3/17/2022	PJI-0180581-A	freight	73.25	
301.0016.11.594.76.63.001			3/17/2022	PJI-0180581-A	Sales Tax	317.78	
96068	4/15/2022	005398		GLOBAL SECURITY &			\$174.74
101.0000.11.543.50.41.001			4/1/2022	4502603	PKST Q2/22 Intrusion Monitorin	174.74	
96069	4/15/2022	013201		GOVOLUTION LLC,			\$67.50
503.0000.04.518.80.49.004			3/31/2022	12594	IT 03/22 Velocity Technology	67.50	
96070	4/15/2022	013217		HARDCASTLE AV,			\$2,999.70
001.0103.11.571.23.41.001			4/12/2022	COL202201	PKRC REEL Life 96 Film Festiva	2,727.00	
001.0103.11.571.23.41.001			4/12/2022	COL202201	Sales Tax	272.70	
96071	4/15/2022	009728		HSA BANK,			\$110.25
001.0000.09.518.10.41.001			4/11/2022	W376693	HR 03/22 HSA Svc Fee	110.25	
96072	4/15/2022	000300		LAKEWOOD WATER DISTRICT,			\$1,228.81
001.0000.11.576.81.47.001			4/5/2022	11535.02 04/05/22	PKFC 01/20-03/23 8714 87th Ave	501.87	
101.0000.11.542.70.47.001			4/5/2022	12586.02 04/05/22	PKST 01/20-03/23 Traffic Islan	42.50	
101.0000.11.542.70.47.001			4/5/2022	12796.02 04/05/22	PKST 01/20-03/23 Traffic Islan	45.79	
001.0000.11.576.80.47.001			4/5/2022	10152.01 04/05/22	PKFC 01/20-03/23 59th Ave & Fa	42.50	
101.0000.11.542.70.47.001			4/5/2022	10567.02 04/05/22	PKST 01/20-03/23 8902 Meadow R	42.50	
001.0000.11.576.81.47.001			4/5/2022	26554.02 04/05/22	PKFC 01/20-03/23 8714 87th Ave	67.67	
001.0000.11.576.81.47.001			4/5/2022	26978.03 04/05/22	PKFC 01/20-03/23 8714 87th Ave	105.34	
101.0000.11.542.70.47.001			4/5/2022	26979.01 04/05/22	PKST 01/20-03/23 0 Steil & GLD	45.79	
001.0000.11.576.81.47.001			4/5/2022	27581.01 04/05/22	PKFC 01/20-03/23 9101 Angle Ln	52.46	
001.0000.11.576.81.47.001			4/5/2022	27583.01 04/05/22	PKFC 01/20-03/23 9115 Angle Ln	44.49	
001.0000.11.576.81.47.001			4/5/2022	27585.01 04/05/22	PKFC 01/20-03/23 9251 Angle Ln	107.11	
001.0000.11.576.81.47.001			4/5/2022	27586.01 04/05/22	PKFC 01/20-03/23 9349 Angle LN	42.50	
001.0000.11.576.81.47.001			4/5/2022	27587.01 04/05/22	PKFC 01/20-03/23 9699 Angle Ln	42.50	
001.0000.11.576.80.47.001			3/23/2022	25956.03 03/23/22	PKFC 02/21-03/23 8807 25th Ave	45.79	
96073	4/15/2022	011263		LAW OFFICES OF MATTHEW RUSNAK,			\$3,000.00
001.0000.02.512.51.41.035			4/8/2022	401	MC 03/22	3,000.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
96074	4/15/2022	013197		LEE SPRINGTREE LLC,			\$2,700.00
190.6002.52.559.70.41.001		4/14/2022		AG 2022-073	CDBG AG 2022-073 CV Rent Assis	2,700.00	
96075	4/15/2022	005685		LEMAY MOBILE SHREDDING,			\$195.90
001.0000.15.521.10.41.001		4/1/2022		4739732S 185	PD 03/22	132.30	
001.0000.02.512.50.41.001		4/1/2022		474068S185	MC 03/22	63.60	
96076	4/15/2022	013245		MANETTI, CHRISTINA			\$459.00
001.0000.00.345.89.01.000		4/15/2022		LU-21-00080 Refund	Manetti Refund LU-21-00080: Ap	459.00	
96077	4/15/2022	011991		MCDERMOTT, LINDA			\$214.82
001.0000.11.571.20.31.050		4/11/2022		04/11/2022	PKRC Supplies: Film festival	214.82	
96078	4/15/2022	008988		MCDONOUGH & SONS INC,			\$8,749.12
401.0000.11.531.10.48.001		3/31/2022		255647	PKFC/PKSW 03/22 Sweeping	8,413.35	
502.0000.17.518.35.48.001		3/31/2022		255647	PKFC/PKSW 03/22 Sweeping	335.77	
96079	4/15/2022	013129		MERRILL CREEK APARTMENTS,			\$8,000.00
190.6002.52.559.70.41.001		4/14/2022		AG 2022-066	CDBG AG 2022-066 CV Rent Assis	4,000.00	
190.6002.52.559.70.41.001		4/14/2022		AG 2022-067	CDBG AG 2022-071 CV Rent Assis	4,000.00	
96080	4/15/2022	011882		MURITOK, LESERINE			\$130.00
001.0000.02.512.51.49.009		3/8/2022		03/08/22	MC 03/08 Interpreter	130.00	
96081	4/15/2022	010743		NISQUALLY INDIAN TRIBE,			\$24,245.00
001.0000.15.521.10.41.125		3/31/2022		30527	PD 03/22 Jail Svc	24,245.00	
96082	4/15/2022	002421		NORTHWEST PLAYGROUND EQUIP,			\$2,701.70
301.0032.11.594.76.63.001		3/29/2022		49458	PK Springbrook Site Furnishing	667.00	
301.0032.11.594.76.63.001		3/29/2022		49458	Dual Level Grill (incl \$50.91	979.09	
301.0032.11.594.76.63.001		3/29/2022		49458	freight	810.00	
301.0032.11.594.76.63.001		3/29/2022		49458	Sales Tax	245.61	
96083	4/15/2022	008848		NORTHWEST TRANSLATION SVCS,			\$153.40
001.0000.02.512.51.49.009		3/10/2022		03/10/2022	MC 03/10 Interpreter	153.40	
96084	4/15/2022	006117		PETTY CASH,			\$104.93
001.0000.15.521.10.49.001		4/11/2022		03/22/JL	PD Zaro 2022 PCPCA Dues:Zaro	50.00	
001.0000.15.521.40.43.006		4/11/2022		03/22/JL	PD Markert: Rescue Veh Inspec	54.93	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
96085	4/15/2022	007801		PLAY-CREATION INC,			\$811.99
301.0016.11.594.76.63.001			3/31/2022	2203-11210	PK Swing Clamp	811.99	
96086	4/15/2022	010204		PROTECT YOUTH SPORTS,			\$43.80
001.0000.09.518.10.41.001			3/31/2022	947360	HR 03/22 Basic Nat'l Combo Sea	43.80	
96087	4/15/2022	005559		PVP COMMUNICATIONS, INC.,			\$1,367.99
001.0000.15.521.70.31.008			3/29/2022	130838	PD - 1 LS2 Valiant II, Gloss W	359.99	
001.0000.15.521.70.31.008			3/29/2022	130838	PD - 1 Helmet Communications K	269.00	
001.0000.15.521.70.31.008			3/29/2022	130838	PD - 1 Helmet Kit Installation	65.00	
001.0000.15.521.70.31.008			3/29/2022	130838	PD - 1 Moto-One Speakermic wit	629.00	
001.0000.15.521.70.31.008			3/29/2022	130838	freight	45.00	
96088	4/15/2022	005342		RAINIER LIGHTING & ELECTRICAL,			\$104.50
101.0000.11.544.90.31.001			3/30/2022	557160-2	PKST Bulbs	104.50	
96089	4/15/2022	010478		RICOH USA INC,			\$376.19
503.0000.04.518.80.45.002			3/24/2022	106002438	IT 03/18-04/17 Copier	376.19	
96090	4/15/2022	013240		SCHUTT, JAROD			\$153.00
001.0000.07.345.81.01.001			4/15/2022	Refund Permit 1246	CD Refund Permit 1246: Custome	150.00	
001.0000.07.322.10.00.001			4/15/2022	Refund Permit 1246	CD Refund Permit 1246: Custome	3.00	
96091	4/15/2022	011773		SINGH, SARBJIT			\$149.89
001.0000.02.512.51.49.009			3/31/2022	03/31/2022	MC 03/31 Interpreter	149.89	
96092	4/15/2022	005575		SUMNER VETERINARY HOSPITAL,			\$242.75
001.0000.15.521.10.41.001			2/14/2022	1183203	PD Vet Visit & Medication: Kon	242.75	
96093	4/15/2022	000530		SWARNER COMMUNICATIONS,			\$420.00
001.0000.11.571.20.44.001			3/24/2022	91293	PKRC Special Section Package 2	420.00	
96094	4/15/2022	012981		TEKS SERVICES INC,			\$2,331.51
001.0000.99.518.40.42.002			3/9/2022	51636	ND Postage For Spring Communit	1,320.51	
001.0000.03.557.20.49.005			3/9/2022	51636	CM Postcards For Spring Commun	1,011.00	
96095	4/15/2022	009354		TK ELEVATOR,			\$1,483.78
502.0000.17.518.35.48.001			3/31/2022	3006525319	PKFC 03/22 Elevator Svc	551.48	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
502.0000.17.521.50.48.001			3/31/2022	3006525319	PKFC 03/22 Elevator Svc	275.74	
502.0000.17.542.65.48.001			3/31/2022	3006525319	PKFC 03/22 Elevator Svc	656.56	
96096	4/15/2022	010640		TRANSUNION RISK AND,			\$213.84
001.0000.15.521.21.41.001			4/1/2022	212084 03/22	PD 03/22 People Searches	213.84	
96097	4/15/2022	009856		UTILITIES UNDERGROUND LOCATION,			\$359.91
101.0000.11.544.90.41.001			3/31/2022	2030172	PKST/PKSW 03/22 Excavation Not	239.94	
401.0000.11.531.10.41.001			3/31/2022	2030172	PKST/PKSW 03/22 Excavation Not	119.97	
96098	4/15/2022	011525		VISA - 0183,			\$63.50
501.9999.51.594.21.64.005			3/27/2022	0183/Westby 03/2722	PD Veh Reg & Title Transfer	63.50	
96099	4/15/2022	011755		VISA - 0349,			\$1,385.84
001.0000.99.518.40.42.002			3/27/2022	0349/Meeks 03/27/22	ND Shipping PD 03/06, 03/13,	158.69	
001.0000.15.521.10.41.001			3/27/2022	0349/Meeks 03/27/22	PD Clean & Calibrate Equip	901.31	
001.0000.15.521.22.31.008			3/27/2022	0349/Meeks 03/27/22	PD Belt	162.03	
001.0000.15.521.10.31.020			3/27/2022	0349/Meeks 03/27/22	PD Marking Tape	85.58	
001.0000.15.521.10.31.020			3/27/2022	0349/Meeks 03/27/22	PD Safety Sign	78.23	
96100	4/15/2022	011541		VISA - 0456,			\$2,173.58
180.0000.15.521.21.43.001			3/27/2022	0456/PD3 03/27/22	PD Oper Deploy Breach Conf:	270.00	
180.0000.15.521.21.43.006			3/27/2022	0456/PD3 03/27/22	D Oper Deploy Breach Conf:	1,042.33	
180.0000.15.521.21.43.002			3/27/2022	0456/PD3 03/27/22	D Oper Deploy Breach Conf: Moo	861.25	
96101	4/15/2022	011958		VISA - 0975,			\$179.22
191.0000.01.559.20.42.002			3/27/2022	0097/Gumm 03/27/22	NSP Abatement Notification	7.58	
001.0000.99.518.40.42.002			3/27/2022	0097/Gumm 03/27/22	ND Abatement Lien Release Mail	3.12	
191.0000.01.559.20.42.002			3/27/2022	0097/Gumm 03/27/22	NSP Abatement Notification	36.36	
191.0000.01.559.20.42.002			3/27/2022	0097/Gumm 03/27/22	NSP Abatement Notification	25.08	
105.0001.07.559.20.42.002			3/27/2022	0097/Gumm 03/27/22	AB Nuisance Notification	51.36	
001.0000.99.518.40.42.002			3/27/2022	0097/Gumm 03/27/22	ND Mail RHSP Noncompliant Noti	55.72	
96102	4/15/2022	012354		VISA - 1105,			\$995.78
001.0000.11.571.20.41.001			3/27/2022	1105/Martin 03/27/22	PKRC Medals For Film Festival	378.60	
001.0000.11.571.20.31.050			3/27/2022	1105/Martin 03/27/22	PKRC Supplies For Film Festiva	26.74	
001.0000.11.571.20.31.050			3/27/2022	1105/Martin 03/27/22	PKRC Office Supplies	11.53	
001.0000.11.571.20.49.003			3/27/2022	1105/Martin 03/27/22	PKRC WA Festival & Events Asso	15.00	
001.0000.11.571.20.31.050			3/27/2022	1105/Martin 03/27/22	PKRC Supplies	38.49	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.571.20.31.050			3/27/2022	1105/Martin 03/27/22	PKRC Supplies For Film Festiva	46.41	
001.0000.11.571.20.41.001			3/27/2022	1105/Martin 03/27/22	PKRC Awards For film Festival	281.60	
001.0000.11.571.20.31.050			3/27/2022	1105/Martin 03/27/22	PKRC Food For Volunteers: Film	126.06	
001.0000.11.571.20.31.050			3/27/2022	1105/Martin 03/27/22	PKRC Office Supplies	71.35	
96103	4/15/2022	011540		VISA - 1371,			\$148.15
001.0000.15.521.21.31.005			3/27/2022	1371/Gildeh 03/27/22	PD PCFIT Call Out Meals	148.15	
96104	4/15/2022	012401		VISA - 3408,			\$866.49
195.0024.15.521.30.31.001			3/27/2022	3408/Carrol 03/27/22	PD 02/23-03/22 Internet Svcs	372.25	
195.0024.15.521.30.31.001			3/27/2022	3408/Carrol 03/27/22	PD 02/24-03/24 LPR Subscriptio	44.24	
001.0000.15.521.40.49.003			3/27/2022	3408/Carrol 03/27/22	PD WSNIA Conf: Carroll	450.00	
96105	4/15/2022	013085		VISA - 3420,			\$7,436.91
001.0000.15.521.32.31.001			3/27/2022	3420/PD1 03/27/22	PD Battery Kit	146.30	
001.0000.15.521.22.35.010			3/27/2022	3420/PD1 03/27/22	PD Sling Swivel	145.09	
501.0000.51.521.21.41.124			3/27/2022	3420/PD1 03/27/22	PDFL Veh Reg Renewal	183.60	
501.0000.51.521.21.41.124			3/27/2022	3420/PD1 03/27/22	PD Veh Reg Renewal	183.60	
001.0000.15.521.21.31.008			3/27/2022	3420/PD1 03/27/22	PD Work Boots	93.44	
001.0000.15.521.10.41.001			3/27/2022	3420/PD1 03/27/22	PD Cell Phone Records Case# 20	51.00	
501.0000.51.521.10.48.005			3/27/2022	3420/PD1 03/27/22	PD Ventvisor	36.06	
001.0000.15.521.22.31.001			3/27/2022	3420/PD1 03/27/22	PD Towels	23.16	
001.0000.15.521.22.35.010			3/27/2022	3420/PD1 03/27/22	PD Safety Supplies	34.26	
180.0000.15.521.80.41.001			3/27/2022	3420/PD1 03/27/22	PD Locksmith Svcs	218.90	
001.0000.15.521.10.31.020			3/27/2022	3420/PD1 03/27/22	PD Range Supplies	929.30	
001.0000.15.521.10.31.020			3/27/2022	3420/PD1 03/27/22	PD Range Supplies	1,784.25	
001.0000.15.521.10.31.020			3/27/2022	3420/PD1 03/27/22	PD Range Supplies	956.26	
001.0000.15.521.10.31.001			3/27/2022	3420/PD1 03/27/22	PD Batteries	324.96	
501.0000.51.521.21.41.124			3/27/2022	3420/PD1 03/27/22	PD Rpt Of Sale Fee	13.65	
001.0000.15.521.32.31.001			3/27/2022	3420/PD1 03/27/22	PD Battery Kit	315.84	
001.0000.15.521.10.35.004			3/27/2022	3420/PD1 03/27/22	PD Office Chairs	1,649.98	
001.0000.15.521.10.35.004			3/27/2022	3420/PD1 03/27/22	PD Office Chair	341.77	
001.0000.15.521.26.35.010			3/27/2022	3420/PD1 03/27/22	PD Remote Test APP	5.49	
96106	4/15/2022	012415		VISA - 3853,			\$3,407.90
001.0000.09.518.10.31.005			3/27/2022	3853/Fin 2 03/27/22	HR Lunches For Police Intervie	96.87	
001.0000.07.558.60.49.003			3/27/2022	3853/Fin 2 03/27/22	CD ICC Webinars, Cert. Test: S	1,432.00	
192.0000.00.558.60.49.004			3/27/2022	3853/Fin 2 03/27/22	SSMP Survey Monkey Plan: JBLM	990.00	
401.0000.41.531.10.31.001			3/27/2022	3853/Fin 2 03/27/22	PWSW Poster	23.10	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.06.515.30.41.001			3/27/2022	3853/Fin 2 03/27/22	LG 19-1-02275-4 Campas Working	6.50	
001.0000.04.514.20.49.001			3/27/2022	3853/Fin 2 03/27/22	FN 04/01/22-03/31/23 GFOA: Kra	595.00	
001.0000.06.515.30.41.001			3/27/2022	3853/Fin 2 03/27/22	LG Uber For Trial Victim 21L14	19.43	
401.0000.41.531.10.49.003			3/27/2022	3853/Fin 2 03/27/22	PWSW Haz Mat Refresher Class:	245.00	
96107	4/15/2022	012715		VISA - 5244,			\$208.30
001.0000.06.514.30.44.001				5244/Schuma 02/24/22	LG Refund McClatchy Order # 47	-433.51	
001.0000.06.515.30.49.004			3/27/2022	5244/Schuma 03/27/22	LG 02/03-03/02 Adobe Premiere	34.64	
001.0000.01.511.60.31.005			3/27/2022	5244/Schuma 03/27/22	CC Retreat Meal	71.35	
001.0000.01.511.60.31.005			3/27/2022	5244/Schuma 03/27/22	CC Retreat Meal	215.72	
001.0000.01.573.90.49.001			3/27/2022	5244/Schuma 03/27/22	CC Amazon Prime	14.29	
001.0000.06.515.30.49.003			3/27/2022	5244/Schuma 03/27/22	LG Lodging Tax Basics Webinar:	35.00	
001.0000.01.511.60.31.005			3/27/2022	5244/Schuma 03/27/22	CC Refreshments For Mayor's Co	32.85	
001.0000.06.515.30.41.001			2/24/2022	5244/Schuma 02/24/22	LG 01/03-02/02 Adobe Premiere	34.64	
001.0000.01.511.60.31.001			2/24/2022	5244/Schuma 02/24/22	CC Computer Sleeve: Farmer	18.69	
001.0000.99.518.40.49.004			2/24/2022	5244/Schuma 02/24/22	ND Annual Smartsheet Subscript	184.63	
96108	4/15/2022	013166		VISA - 5961,			\$295.45
001.0000.03.557.20.35.001			2/24/2022	5961/Kopriv 02/24/22	CM Microphone	207.16	
001.0000.11.571.20.44.001			2/24/2022	5961/Kopriv 02/24/22	PKRC 01/01-01/31 MLK Day Video	129.46	
001.0000.03.557.20.49.004			2/24/2022	5961/Kopriv 02/24/22	CM Canva Pro Subscription	4.45	
001.0000.03.557.20.49.004			2/24/2022	5961/Kopriv 02/24/22	CM 4 Weeks Seattle Times	7.96	
001.0000.11.571.20.44.001			2/24/2022	5961/Kopriv 02/24/22	PKRC 01/20-01/22 MLK Day Video	45.00	
503.0000.04.518.80.41.001			2/24/2022	5961/Kopriv 02/24/22	IT Developer Fee MyLakewood311	25.00	
001.0000.03.557.20.49.004			2/24/2022	5961/Kopriv 02/24/22	CM 02/19-03/19 Licensed Music	49.00	
001.0000.03.557.20.49.004			2/24/2022	5961/Kopriv 02/24/22	CM Int'l Trx Fee On 02/19-03/1	0.49	
001.0000.03.557.20.49.004			2/24/2022	5961/Kopriv 02/24/22	CM Canva Pro Subscription	33.96	
001.0000.03.557.20.31.001			3/27/2022	5961/Kopriv 03/27/22	CM Lakewood History Book	17.49	
503.0000.04.518.80.49.004			3/27/2022	5961/Kopriv 03/27/22	IT Ninja Forms Subscription	49.50	
001.0000.11.571.20.44.001			3/27/2022	5961/Kopriv 03/27/22	PKRC 02/18-03/05 Social Media	125.00	
503.0000.04.518.80.41.001			3/27/2022	5961/Kopriv 03/27/22	IT Website Add-On	16.53	
001.0000.03.557.20.49.004			3/27/2022	5961/Kopriv 03/27/22	CM 4 Weeks Seattle Times	7.96	
001.0000.11.571.20.44.001			3/27/2022	5961/Kopriv 03/27/22	PKRC 03/05-03/09 Social Media	65.00	
001.0000.03.557.20.49.004			3/27/2022	5961/Kopriv 03/27/22	CM 03/19-04/19 Licensed Music	49.00	
001.0000.03.557.20.49.004			3/27/2022	5961/Kopriv 03/27/22	CM Int'l Trx Fee On 03/19-04/1	0.49	
001.0000.03.557.20.49.004			3/27/2022	5961/Kopriv 03/27/22	CM Canva Pro Subscription	33.96	
001.0000.03.557.20.35.001				5961/Kopriv 02/24/22	CM Return Microphone	-396.00	
001.0000.03.557.20.35.001				5961/Kopriv 02/24/22	CM Return Microphone	-175.96	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
96109	4/15/2022	013165		VISA - 6167,			\$690.62
501.9999.51.594.48.64.005		3/27/2022	6167/Willia 03/27/22	PDFL Mounting Clamps & Cargo B	690.62		
96110	4/15/2022	011642		VISA - 6610,			\$219.51
001.0000.15.521.40.43.006		3/27/2022	6610/PD4 03/27/22	PD For Bkgrd Of Ofcr Trng: Cr	88.88		
001.0000.15.521.40.43.004		3/27/2022	6610/PD4 03/27/22	PD Water: Active Shooter Trng	37.32		
001.0000.15.521.40.43.004		3/27/2022	6610/PD4 03/27/22	PD For Bkgrd Of Ofcr Trng: Cro	102.18		
001.0000.15.521.40.43.004		3/27/2022	6610/PD4 03/27/22	PD Snacks: Crisis Hostage Trng	86.22		
001.0000.15.521.40.43.002			6610/PD4 03/27/22	PD Rescue Vehile Inspec: Marke	-95.09		
96111	4/15/2022	012864		VISA - 7000,			\$3,215.52
001.0000.11.571.20.31.050		3/27/2022	7000/Fin 1 03/27/22	PKRC Chick-Fil-A For REEL Life	3,215.52		
96112	4/15/2022	011659		VISA - 7212,			\$254.87
101.0000.11.544.90.31.001		3/27/2022	7212/PWOM 03/27/22	PKST Wood, Drill Bit Set	254.87		
96113	4/15/2022	012484		VISA - 7482,			\$80.00
001.0000.02.523.30.49.001		3/27/2022	7482/Wright 03/27/22	MC MPA: Lomeli & Melville	80.00		
96114	4/15/2022	011136		VISA - 7750,			\$12.80
001.0000.99.518.40.42.002		3/27/2022	7750/Allen 03/27/22	ND PD 03/15 Shipping	12.80		
96115	4/15/2022	011138		VISA - 7776,			\$235.38
001.0000.11.576.80.31.001		3/27/2022	7776/Anders 03/27/22	PKFC Maint Supplies	235.38		
96116	4/15/2022	012863		VISA - 7935,			\$3,633.25
503.0000.04.518.80.48.001		3/27/2022	7935/White 03/27/22	IT iPad Repair	600.00		
503.0000.04.518.80.49.004		3/27/2022	7935/White 03/27/22	IT 02/28-03/27 Creative Cloud	58.29		
503.0000.04.518.80.49.004		3/27/2022	7935/White 03/27/22	IT Pandora For CH	29.64		
503.0000.04.518.80.48.003		3/27/2022	7935/White 03/27/22	IT ArcGIS Online Service Credi	220.00		
503.0000.04.518.80.31.001		3/27/2022	7935/White 03/27/22	IT Replacement Battery	208.99		
503.0015.04.518.80.35.030		3/27/2022	7935/White 03/27/22	IT Monitor	384.99		
503.0015.04.518.80.35.030		3/27/2022	7935/White 03/27/22	IT iPad Keyboard	329.01		
503.0000.04.518.80.49.004		3/27/2022	7935/White 03/27/22	IT 03/06-04/05 Creative Cloud	58.29		
503.0000.04.518.80.49.004		3/27/2022	7935/White 03/27/22	IT Monthly MailChimp	107.79		
503.0000.04.518.80.49.004		3/27/2022	7935/White 03/27/22	IT 03/11-04/11 Fix & Protect	29.99		
503.0000.04.518.80.49.004		3/27/2022	7935/White 03/27/22	IT Int'l Trx Fee On 03/11-04/1	0.30		
503.0000.04.518.80.49.004		3/27/2022	7935/White 03/27/22	IT Thru 02/14/23 DreamPress Pl	67.96		
503.0000.04.518.80.31.001		3/27/2022	7935/White 03/27/22	IT Clasps For Smartboard/TV Re	112.24		

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
503.0000.04.518.80.49.004			3/27/2022	7935/White 03/27/22	IT 03/16-04/15 Adobe InDesign	23.09	
503.0000.04.518.80.49.004			3/27/2022	7935/White 03/27/22	IT 03/21-07/17 Add'tl Dropbox	85.58	
503.0015.04.518.80.35.030			3/27/2022	7935/White 03/27/22	IT Wireless Keyboard Mouse Com	987.19	
503.0015.04.518.80.35.030			3/27/2022	7935/White 03/27/22	IT Hard Drives	329.90	
96117	4/15/2022	011158		VISA - 7966,			\$8,038.19
001.0000.15.521.40.43.002			3/27/2022	7966/Pitts 03/27/22	PD NTOA Lethal Inst Course: Be	19.99	
001.0000.15.521.40.43.001			3/27/2022	7966/Pitts 03/27/22	PD DARC Conf: Feldman & Repp	1,474.40	
001.0000.15.521.40.43.002			3/27/2022	7966/Pitts 03/27/22	PD NTOA Lethal Inst Course: Be	1,049.55	
001.0000.15.521.40.49.003			3/27/2022	7966/Pitts 03/27/22	PD Shooting Incident Recon: Sa	1,378.00	
503.0000.04.518.80.48.003			3/27/2022	7966/Pitts 03/27/22	IT PD Software Maint Fee	80.00	
180.0000.15.521.21.43.002			3/27/2022	7966/Pitts 03/27/22	PD Oper Deploy Breach: Moody	861.25	
001.0000.15.521.40.49.003			3/27/2022	7966/Pitts 03/27/22	PD Social Media Invest: White	325.00	
001.0000.15.521.40.49.003			3/27/2022	7966/Pitts 03/27/22	PD ODBM Course: Moody & Czuleg	2,850.00	
96118	4/15/2022	012291		VISA - 7970,			\$573.24
001.0000.03.513.10.49.003			3/27/2022	7970/Caulfi 03/27/22	CM West Coast Regional Conf: C	325.00	
001.0000.03.513.10.43.002			3/27/2022	7970/Caulfi 03/27/22	CM West Coast Regional Conf: C	248.24	
96119	4/15/2022	011159		VISA - 7974,			\$586.86
001.0000.11.569.50.49.003			3/27/2022	7974/Scheid 03/27/22	PKSR IMT Conf: Scheid	586.86	
96120	4/15/2022	011162		VISA - 8006,			\$913.55
001.0000.15.521.40.43.001			3/27/2022	8006/Unfred 03/27/22	PD AHIMT Assoc Conf: Unfred	225.69	
001.0000.15.521.40.43.002			3/27/2022	8006/Unfred 03/27/22	PD AHIMT Assoc Conf: Unfred	586.86	
001.0000.15.521.10.43.005			3/27/2022	8006/Unfred 03/27/22	PD 03/04 Mtg @ FBI Ofc Sea	26.00	
001.0000.15.521.10.49.001			3/27/2022	8006/Unfred 03/27/22	PD All Haz IMT Assoc Conf: Unf	75.00	
96121	4/15/2022	011164		VISA - 8022,			\$49.58
501.0000.51.521.10.32.001			3/27/2022	8022/Zaro 03/27/22	PD 02/23 Fuel	49.58	
96122	4/15/2022	011172		VISA - 8105,			\$715.26
001.0000.15.521.40.43.006			3/27/2022	8105/PD2 03/27/22	PD DARC Conf: Felman & Repp	715.26	
96123	4/15/2022	011714		VISA - 8434,			\$2,589.12
001.0000.15.521.10.31.001			3/27/2022	8434/LaVerg 03/27/22	PD Plaque: Novasky Ret	110.00	
001.0000.15.521.40.49.003			3/27/2022	8434/LaVerg 03/27/22	PD Invest Cases Of Child Homic	350.00	
001.0000.15.521.40.43.002			3/27/2022	8434/LaVerg 03/27/22	PD Trng: M Hunt	44.75	
001.0000.15.521.40.43.001			3/27/2022	8434/LaVerg 03/27/22	PD Invest Cases Of Child Abuse	317.97	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.40.43.002			3/27/2022	8434/LaVerg 03/27/22	PD DARC Conf: Feldman & Repp	1,766.40	
96124	4/15/2022	011177		VISA - 8550,			\$138.22
001.0000.13.558.70.49.004			3/27/2022	8550/Newton 03/27/22	ED 02/28-03/29 Dropbox	13.22	
001.0000.13.558.70.49.001			3/27/2022	8550/Newton 03/27/22	ED ICSC Public Institution Due	125.00	
96125	4/15/2022	012925		VISA - 9311,			\$421.12
105.0002.07.559.20.42.002			3/27/2022	9311/Fin 4 03/27/22	AB Mail 1st Class & Certified	16.12	
001.0000.06.514.30.49.003			3/27/2022	9311/Fin 4 03/27/22	LG Public Records Workshop: Hu	140.00	
001.0000.09.518.91.43.002			3/27/2022	9311/Fin 4 03/27/22	HR Healthy Worksite Summit: Fr	132.50	
001.0000.09.518.91.43.002			3/27/2022	9311/Fin 4 03/27/22	HR Healthy Worksite Summit: At	132.50	
96126	4/15/2022	013244		VISA - 9393,			\$115.48
501.0000.51.521.10.48.005			3/27/2022	9393/Sale 03/27/22	PDFL Oil	115.48	
96127	4/15/2022	011707		VISA - 9465,			\$1,776.68
001.0000.11.571.20.49.004			3/27/2022	9465/Fairfi 03/27/22	PKRC 02/01-03/01 Constant Cont	22.00	
104.0030.01.557.30.31.001			3/27/2022	9465/Fairfi 03/27/22	HM Red Carpet Runner	12.00	
104.0030.01.557.30.49.004			3/27/2022	9465/Fairfi 03/27/22	HM Storage For Films	9.99	
104.0030.01.557.30.31.001			3/27/2022	9465/Fairfi 03/27/22	HM Food/Drinks For Film Festiv	1,193.15	
104.0030.01.557.30.31.001			3/27/2022	9465/Fairfi 03/27/22	HM Trophy For Film Festival	228.66	
104.0030.01.557.30.31.001			3/27/2022	9465/Fairfi 03/27/22	HM Red Carpet For Film Festiva	56.39	
001.0000.11.571.20.49.004			3/27/2022	9465/Fairfi 03/27/22	PKRC CANVA Pro Sub	12.99	
104.0030.01.557.30.49.004			3/27/2022	9465/Fairfi 03/27/22	HM Add'l Storage For Films	219.50	
001.0000.11.571.20.49.004			3/27/2022	9465/Fairfi 03/27/22	PKRC 03/25 Constant Contact Me	22.00	
96128	4/15/2022	004859		WA WILDLIFE REC COALITION,			\$500.00
001.0000.11.571.10.49.001			4/7/2022	COLWWRC22-M	PKRC 2022 WWRC Membership	500.00	
96129	4/15/2022	000595		WASHINGTON ASSOC OF SHERIFFS,			\$2,214.77
001.0000.02.523.30.41.001			2/28/2022	EM 2022-00194	MC 02/22 Home Monitoring Svcs	2,214.77	
96130	4/15/2022	000586		WASHINGTON STATE PATROL,			\$1,576.28
001.0000.15.521.40.49.003			3/10/2022	T2200067	PD 02/28 EVOC Trng: Leitgeb	1,576.28	
# of Checks Issued		292					
Total		\$1,986,854.56					
Voids							
(3,899.50) Check 95948 03/23/22							
TOTAL		\$1,982,955.06					



To: Mayor and City Councilmembers

From: Tho Kraus, Deputy City Manager

Through: John J. Caulfield, City Manager

Date: May 2, 2022

Subject: Payroll Check Approval

Payroll Period(s): March 16-31, 2022 and April 1-15, 2022

Total Amount: \$2,797,385.42

Checks Issued:

Check Numbers: 114389-114393

Total Amount of Checks Issued: \$18,012.28

Electronic Funds Transfer:

Total Amount of EFT Payments: \$687,001.28

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,853,448.76

Federal Tax Deposit:

Total Amount of Deposit: \$238,923.10

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

Dana Kapla
Assistant Finance Director

Tho Kraus
Deputy City Manager

John J. Caulfield
City Manager

Payroll Distribution**City of Lakewood****Pay Period ending 03-16-2022 thru 04-15-2022**Direct Deposit and ACH in the amount of : **\$2,779,373.14**Payroll Ck#'s 114389-114393 in the amount of : **\$18,012.28****Total Payroll Distribution: \$2,797,385.42****Employee Pay Total by Fund:****Fund 001 - General**

	Amount
City Council	\$ 10,100.00
Municipal Court	\$ 60,290.74
City Manager	\$ 31,675.62
Administrative Services	\$ 63,265.29
Legal and Human Resources	\$ 106,365.37
Community and Economic Development	\$ 126,106.44
Parks, Recreation and Community Services	\$ 99,442.67
Police	\$ 1,095,034.62
Non-Departmental	\$ -
General Fund Total	\$ 1,592,280.75

Fund 101 - Street	\$ 53,237.11
Fund 105 - Property Abatement/Rental Housing Safety Program	\$ 19,203.58
Fund 180 - Narcotics Seizure	\$ -
Fund 181 - Felony Seizure	\$ -
Fund 182 - Federal Seizure	\$ -
Fund 190 - CDBG Grants	\$ 16,736.21
Fund 191 - Neighborhood Stabilization Program	\$ 614.16
Fund 192 - SSMCP	\$ 16,712.32
Fund 195 - Public Safety Grants	\$ 24,226.32
Fund 196 - ARPA Grant	\$ 19,739.22
Fund 301 - Parks CIP	\$ 7,408.95
Fund 302 - Transportation CIP	\$ 81,393.48
Fund 311 - Sewer Capital Project	\$ 1,647.54
Fund 401 - Surface Water Management	\$ 66,831.03
Fund 502 - Property Management	\$ 15,360.11
Fund 503 - Information Technology	\$ 38,856.25
Fund 504 - Risk Management	\$ -
Other Funds Total	\$ 361,966.28

Employee Gross Pay Total	\$ 1,954,247.03
Benefits and Deductions:	\$ 843,138.39
Grand Total	\$ 2,797,385.42

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2022	TITLE: 2021 Transportation Benefit District Annual Report	TYPE OF ACTION: ORDINANCE NO. RESOLUTION NO. <u>X</u> MOTION NO. 2022-31 OTHER
REVIEW: April 25, 2022	ATTACHMENTS: <ul style="list-style-type: none">• 2021 TBD Annual Report	

SUBMITTED BY: Tho Kraus, Deputy City Manager

RECOMMENDATION:

It is recommended that the City Council approve the 2021 Transportation Benefit District Annual Report.

DISCUSSION:

RCW 36.73.160(2) requires Transportation Benefit Districts to issue a separate annual transportation improvement report detailing the district revenues, expenditures and status of all projects, including cost and construction schedules. The report must be made to the public and newspapers of record in the district. The attached report satisfies the requirements of state law.

ALTERNATIVE(S): The City Council may deny approval and provide direction for changes to the report.

FISCAL IMPACT: N/A

Tho Kraus, Deputy City Manager

Department Director



Tho Kraus, Acting City Manager

City Manager Review



To: Mayor and City Councilmembers
 From: Tho Kraus, Deputy City Manager
 Through: John J. Caulfield, City Manager
 Date: May 2, 2022
 Subject: City of Lakewood Transportation Benefit District 2021 Annual Report

Report Purpose

This report provides information on the status of the City of Lakewood Transportation Benefit District (“District”) and fulfills the requirements of the State of Washington and the District for an annual report. Below are excerpts from the relevant state law and local documents.

RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

Action taken by the City Council

- Adopted the TBD Annual Report for FY 2020 on May 3, 2021 (Reviewed at April 19, 2021 Study Session)

Transportation Benefit District Financial Summary

The following table provides a summary of the Transportation Benefit District Fund for fiscal year 2021.

Fund 103 Transportation Benefit District	2021 Budget	2021 Actual
Revenues:		
\$20 Vehicle License Fee	\$ 835,000	\$ 892,796
Interest Earnings	-	875
Total Revenues	\$ 835,000	\$ 893,671
Expenditures:		
Transfers to Transportation CIP	-	-
Total Expenditures	\$ -	\$ -
Beginning Fund Balance, January 1	\$ 687,753	\$ 687,753
Ending Fund Balance, December 31	\$ 1,522,753	\$ 1,581,424

Note – The Washington State Department of Licensing (DOL) collects the fees and distributes the net proceeds to the City on a monthly basis. DOL automatically deducts one percent (1%) of the \$20 fee at the time of collection for administration and collections expenses incurred. The administration fee is the maximum amount permitted by RCW 82.80.140.

TBD Funded Projects – Revenues, Expenditures & Construction Schedules

The following is an update of TBD funded projects in 2021.

302.0135 JBLM North Access Improvements

302.0135 JBLM North Access Improvements	2016	2017	2018	2019	2020	2021	Total Life-to Date 2021
Revenues:							
TBD \$20 Vehicle License Fee	\$ -	\$ -	\$ -	\$ -	\$ 195,000	\$ -	\$ 195,000
General Obligation Bonds	-	-	-	124,700	659,570	4,700,700	5,484,970
Developer Contributions & Donations	-	-	-	-	-	950,443	950,443
Grants	-	-	-	-	-	1,655,910	1,655,910
Real Estate Excise Tax	100,000	13,883	40,386	-	548,973	(50,604)	652,638
SWM Funds	-	-	-	-	218,900	30,350	249,250
Total Revenues	\$ 100,000	\$ 13,883	\$ 40,386	\$ 124,700	\$ 1,622,443	\$ 7,286,799	\$ 9,188,211
Expenditures:							
Capital	71,821	32,449	6,932	-	1,579,661	5,366,407	7,057,270
Total Expenditures	\$ 71,821	\$ 32,449	\$ 6,932	\$ -	\$ 1,579,661	\$ 5,366,407	\$ 7,057,270
Beginning Fund Balance, January 1	\$ -	\$ 28,179	\$ 9,613	\$ 43,067	\$ 167,767	\$ 210,549	\$ -
Ending Fund Balance, December 31	\$ 28,179	\$ 9,613	\$ 43,067	\$ 167,767	\$ 210,549	\$ 2,130,941	\$ 2,130,941

Activity includes previous projects 302.0040 / 302.0041 / 302.0134 merged with current project 302.0135.

In 2020, TBD funds were used to assist in the design of the JBLM North Access Improvements Project. The first phase of the project is approximately 80% complete. Work on the roundabouts at Gravelly Lake Drive/Washington Boulevard and Washington Boulevard/Interlaken is underway, and once complete paving the final lift over the entire project are and strip will be done. The second phase is now fully funded and has been awarded. Construction is expected to occur early summer with a projected 20 month construction timeframe. Phase 2 is the Washington Boulevard from North Gate to where Phase 1 left off just west of Interlaken and includes curb, gutter, sidewalk, lighting, plantings, driveways and roundabouts.



Gravelly Lake Drive & Veterans Drive – BEFORE



Gravelly Lake Drive & Veterans Drive - AFTER

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2022	TITLE: Interlocal Agreement with Pierce County as it relates to PALS+ Permit System.	TYPE OF ACTION:
		ORDINANCE NO.
	ATTACHMENTS:	RESOLUTION NO.
REVIEW: N/A	<ul style="list-style-type: none"> Exhibit A - PALS+ Services Scope of Services (New) Exhibit B – Pierce County Network and Information Security Access Agreement (New) Pierce County Community Information/Network Services Agreement Contract #092031 for Access to County Systems (Current Contract) 	MOTION NO. 2022-32
		OTHER

SUBMITTED BY: Tho Kraus, Deputy City Manager


RECOMMENDATION: It is recommended that the City Council add additional Exhibits A and B as it relates to PALS+ permit system to the existing Pierce County Information/Network Services Agreement Contract #092031 for Access to County Systems.

DISCUSSION: Working in collaboration with Community & Economic Development, Public Works Engineering and the Administrative Services departments, the City moved to partner with Pierce County to utilize the County's cloud hosted PALS+ system to become the City's permitting solution. Development Services, Information Technology and Finance worked together with Pierce County to complete the initial setup and functionality required to access the County's PALS+ system. This project was recognized as a pilot project with the understanding that an update to the current interlocal agreement with Pierce County would follow. The project is now complete and the PALS system is live. In addition to the budgeted initial one-time implementation cost of \$57,000 and annual ongoing costs of \$57,000 or license and support fees, the City is required to pay the actual hard cost of Amazon Web Services (AWS) of approximately \$4,000 per month. This additional estimated \$48,000 annual ongoing cost was not known during the initial project kickoff and is included in the 2022 carry forward budget request. Other charges include direct services as needed at a rate of \$123.00 per hour (2022 rate).

ALTERNATIVE(S): The City Council could deny approval, however, that would require the City to explore other options which would not be optimal or efficient.

FISCAL IMPACT:

- \$57,000 one-time implementation fees, including training (budgeted).
- \$57,000 ongoing annual license/support fee (budgeted).
- \$48,000 estimated ongoing annual charge for usage of Amazon Web Services (included in the proposed 2022 carry forward budget adjustment).

Tho Kraus, Deputy City Manager <hr/> Department Director	 Tho Kraus, Acting City Manager <hr/> City Manager Review
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AMENDMENT #1 to Contract CC-92031
dated March 1, 2022
for Community Information/Network Services for Access to County Systems

THIS AGREEMENT is made and entered into by Pierce County and City of Lakewood (Requestor).

WHEREAS, the parties have previously entered into an agreement dated January 1, 2014, for Community Information/Network Services for Access to County Systems, and;

WHEREAS, the parties desire to amend the agreement in consideration of the mutual benefits and advantages to be derived by each of the parties,

IT IS HEREBY AGREED as follows:

The Contract CC-92031 shall be amended to include PALS+ services.

All other terms and conditions of the agreement and all supplements and modifications thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement, on the day and year last specified below.

REQUESTOR

John J. Caulfield, City Manager

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

Mailing Address: City of Lakewood
6000 Main St SW
Lakewood, WA 98499

Contact Name: Tho Kraus, Deputy City Manager

Contact Phone: (253) 983-7706

Contact Email: TKraus@cityoflakewood.us

PIERCE COUNTY:

Approved as to legal form only:

DEPUTY PROSECUTING ATTORNEY Date

Reviewed:

Assistant Director of Information Technology Date

Approved:

FINANCE DEPARTMENT DIRECTOR Date

N/A

COUNTY EXECUTIVE Date
(\$250,000 or more)

**EXHIBIT A — PALS+ SERVICES
SCOPE OF SERVICES**

Exhibit A: Online Services from Pierce County

Requestor:	City of Lakewood	Contract #:	CC-92031	Calendar Year Rates Shown:	2022
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System Name:	PALS+
Description of System:	Planning and Land Use System
Steward:	Information Technology Division of the Department of Finance, Pierce County

Services		Charges	
All services listed are offered but may not be applicable. This will depend upon the services Requestor and Pierce County Information Technology determine are best for the application.		N/A	
Implementation Fee	As defined and delivered during implementation project.	Information Technology charges:	Negotiated at \$57,000 one-time for City of Lakewood. Will be billed to City of Lakewood following system go-live.
Training:	As defined and delivered during implementation project.	Included in above.	
Ongoing Charges:	Annual license/support fee. License to use the software by City of Lakewood employees. System support services as documented in the Support Plan, including access to Pierce County Information Technology Service Desk, resolution of identified system defects, ongoing general necessary maintenance of the system, and system enhancements as defined and prioritized by the Regional PALS+ Steering Committee.	Information Technology charges:	Negotiated at \$57,000 per year for City of Lakewood. Charges are billed at the beginning of each year. This annual license/support fee may change each calendar year.
	Direct services specifically outlined in this Exhibit A are: Any negotiated customer-specific system enhancement work beyond that agreed upon by the Regional PALS+ Steering Committee. Any ongoing City of Lakewood staff training after the first 6 months following system go-live.	Information Technology and Planning and Public Works Charges:	Direct services outlined in the contract performed by Pierce County Information Technology or by Pierce County Planning and Public Works will be charged at the IT External Direct Services rate of \$123.00 per hour (2022 rate) in 15-minute increments. ¹ The External Direct Services rate may change each calendar year. Any services that require the use of a third-party provider will be charged at cost incurred by Pierce County.
	Third-party infrastructure charges.	Information Technology Charges:	Direct third-party costs attributable to City of Lakewood's instance of PALS+ will be charged to City of Lakewood. This includes, but may not be limited to, actual costs for usage of Amazon Web Services (AWS) (estimated at \$48,000 for 2022).

Services		Charges
Other:	N/A	

¹ Hourly rate to be used will be the Information Technology Division personnel hourly rate which changes each calendar year. (2022 is \$123.00)

Access by the Requestor to the above system is approved by:

<div>Pierce County Planning and Public Works</div>	<div>Date</div>
<div>Pierce County Information Technology Software Development Manager</div>	<div>Date</div>
<div>Assistant Director of Information Technology</div>	<div>Date</div>
<div>Requestor</div>	<div>Date</div>

PIERCE COUNTY COMPUTER NETWORK AND
INFORMATION SECURITY ACCESS AGREEMENT
for Contractors, Volunteers and External Agency Employees.

B1

**PIERCE COUNTY
COMMUNITY INFORMATION/NETWORK SERVICES AGREEMENT
CONTRACT # 092031
FOR ACCESS TO COUNTY SYSTEMS**

City of Lakewood, hereinafter called **Requestor**, and Pierce County, hereinafter called **County**, agree as set forth in this Agreement, including:

(Agreement), pp. 1 to 4,
Exhibit A (Scope of Services), p. A1 and pp. Exh. A – LINX (2 pgs.),
Exhibit B (Security Access Agreement), p. B1,
Exhibit C (Disclaimers), pp. 1 to 2, and
Exhibit D (Special Provisions), p. 1

Copies of which are attached hereto and incorporated herein by this reference as fully as if set forth herein.

The term of this Agreement shall commence on the 1st day of January, 2014, and shall, unless terminated or renewed with a 30 day notice, continue open ended.

This Agreement will be binding upon the Requestor, officers, agents and employees. The person(s) executing this Agreement on behalf of the Requestor are fully authorized to sign this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement this 2th day of May, 2014.

REQUESTOR:

John Caulfield 2/14/14
John Caulfield, City Manager

Attest:

Alice M. Bush 5-6-14
Alice M. Bush, GMC, City Clerk

Bret Farrar
Bret Farrar, Police Chief

Approved as to Form:

Heidi Ann Wachter
Heidi Wachter, City Attorney

Address:

City of Lakewood
6000 Main St SW
Lakewood, WA 98499

Mailing Address:

City of Lakewood
6000 Main St SW
Lakewood, WA 98499
Contact: Chief Bret Farrar
Phone: 253-830-5004

PIERCE COUNTY:

[Signature]
Deputy Prosecuting Attorney Date
(Approved as to form only)

Recommended:

[Signature] 4/28/14
Budget and Finance Date

Approved:

[Signature] 2/28/2014
Department Director Date
(less than \$250,000)

Or

Pierce County Executive Date
(\$250,000 or more)

AGREEMENT FOR ONLINE ACCES TO COUNTY INFORMATION SYSTEMS

The terms of this Agreement will remain in full force and effect from the commencement date noted above open ended, unless either party provides the other with a 30 day notice of termination. The parties, in consideration of the terms and conditions described below, agree as follows:

SCOPE OF SERVICE

The County agrees to provide the services described in Exhibit A, referred to as Service, according to the terms of this Agreement. Requestor agrees to provide access to and use of the Service under this Agreement.

FEE FOR SERVICE

Requestor agrees to pay for the Services in accordance with the rates or charges set forth in Exhibit A(s). The County will notify the Requestor 30 days in advance, in writing, of annual service rate changes. The County will bill the Requestor with terms of net cash, payable within thirty (30) days after the invoice date. Requestor shall pay all applicable taxes related to use of the Service by Requestor. Non-payment for Services shall result in the termination of the Services.

CONDITIONS OF USE

1. Requestor represents and agrees County information and systems will not be used for commercial purposes contrary to the requirements of RCW 42.56.07(9) and WAC 390-13-010.
2. Requestor agrees not to use the Service nor any of its elements or related facilities or capabilities to conduct any business or activity, or solicit the performance of any activity, which is prohibited by or would violate any applicable law, rule, regulation or legal obligation.
3. The parties agree that should Requestor use this Service in a manner contrary to the terms of this Agreement, Requestor will be ineligible to receive any similar service in the future and Requestor will be subject to all applicable civil and criminal penalties. Misuse or damage of service components or County data could result in billable charges for actual damages.
4. The Requestor, its officers, and employees will:
 - a. Maintain the confidentiality of County information,
 - b. Comply with Pierce County Data Dissemination Disclaimer (Exhibit C) and refrain from releasing or providing County data to other person(s) or entities (secondary data dissemination). Since this County Policy is based on RCW(s) and ordinances, changes may be made annually and will be provided at the same time as the annual service rates (as stated in Fee for Service).
 - c. Maintain the proprietary nature of County software, data and systems used by the Requestor under the terms of this Agreement.

These conditions shall be met except upon the prior written consent of the steward County department and the Pierce County Prosecuting Attorney, or an order entered by a court after having acquired jurisdiction over the County.

5. Requestor will immediately give to the County notice of any judicial proceeding seeking disclosure of County information by contacting the Pierce County Prosecuting Attorney's Office.
6. Requestor agrees not to transmit, upload, post or otherwise public on or over the Service, and not seek on or over the Service, any software, file, information, communication or other content:
 - a. Which violates or infringes upon the rights of any other;
 - b. Which, under the circumstances and n County's good faith judgment, is, or is likely to be perceived by an intended recipient or target as defamatory, deceptive, misleading or abusive;
 - c. Which constitutes a threat to, harassment of, or stalking of another;
 - d. Which adversely affects the performance or availability of the Service or County resources;
 - e. Which contains any virus, worm, harmful component or corrupted data;
 - f. Which, without the approval of the County, contains any advertising, promotion or solicitation of goods or services for commercial purposes, or
 - g. Which allows unauthorized access to County data and systems.
7. Subject to the terms of this Agreement, the County grants to Requestor and authorized users a personal, non-exclusive, non-assignable and non-transferable license to use and display the software (referred to as a Service) provided by or on behalf of the County for purposes of accessing the Service on any machine(s) of which Requestor is the primary user or which Requestor is authorized for use. Unauthorized copying of the Software, including software that has been modified, merged or included with the Software, or the associated written materials is prohibited. Requestor may no sublicense, assign or transfer this license or the Software except as permitted by the County.

LIABILITY

1. The information or services supplied by the County pursuant to this Agreement is provided on an "as is basis" and "with all faults" and Requestor will have no remedy at law or equity against the County in the event information provided to the Requestor is inaccurate, incomplete or otherwise defective in any way.
2. The Requestor agrees to hold the County and its officers and employees harmless from any and all claims, liability and judgments, including attorney fees and costs, made by or accruing to any person as a result of the Requestor's conduct relating to this Agreement, and the County agrees to hold Requestor, its officers and employees harmless from any and all claims, liability and judgments, including attorney fees and costs, made by or accruing to any person as a result of the County's conduct relating to this Agreement. There are no third party rights created by this Agreement.

SYSTEM OPERATIONS

1. The County retains the right to modify current systems at its discretion. The County will make no system modifications on Requestor's behalf unless specifically detailed in Exhibit A. The Requestor is responsible for ascertaining the impact of the changes on their business.
2. Requestor agrees each and every person given the right to access the County systems will use a unique user name assigned by Pierce County Information Technology staff.

Each user will sign the most current system and security agreement(s) (Exhibit B) and return them to Pierce County Information Technology Department with written request for security access.

3. Requestor understands priority is assigned to regular County work which may require a reasonable delay in responding to Requestor's requirements from time to time. The County shall not be held liable for service interruptions.
4. Requestor is to provide and maintain all required service components necessary to connect to County services in the manner authorized by the County.
5. Requestor is to ensure all equipment and software used to access the County systems defined in Exhibit A, will be compatible with existing County configurations.
6. Requestor agrees to keep the County informed of any network connectivity between Requestor and other organizations.
7. Requestor understands and agrees that online access will be available only between the hours of 8:00 a.m. and 5:00 p.m. Pacific Time, Monday through Friday, exclusive of legal holidays observed by the County. Limited online access may be available outside of these hours. The County shall not be held liability if the system/network is off-line and not accessible.

CONTACTS

1. The County will provide a list of contacts to administer the Services provided under this Agreement.
2. Requestor will provide the names of at least two (2) of their employees who will be the primary contacts with County staff. Requests for new users, user modifications or user assistance will come from these contacts. A method of verification will be provided to these employees to use when identifying themselves to the County.
3. Requestor is to contact the County and request deletion of a staff's user name within 24 hours following notice of termination of their employment with the Requestor.

DEFINITIONS

Service: The work products described in Exhibit A, Scope of Services.

Annual Service Rate: The fees and charges for the Service(s) from the County that will be reviewed and adjusted yearly as described in Exhibit A, Scope of Services.

Commercial Purposes: See Exhibit C, Disclaimers To and Warranty By Users of Pierce County and/or GIS Data.

Steward Departments: One, or in some cases multiple, County departments are designated as the steward of each particular names computer system and its corresponding set of information media (data files, databases, screens, views, reports, menus, and query access). As such, steward departments have the authority to determine data access methods, the dissemination mechanism and secondary data dissemination rules (primary data dissemination rules are specified in a separate County policy statement) for any request to access such systems and information media. In order to execute this authority, steward departments are responsible for the maintenance of security, accuracy, and integrity of the computer systems and information media.

Data: Information of an electronic or digital format as in diskettes, electronic file attachments, zip disks, file transfer protocol (FTP), Cd's R/W disks, and any electronic medium such as digital tape.

Document: Hard copy work product information from the Service, including but not limited to letters, words, pictures, symbols, maps, or any combination thereof. Does not include "Data" as defined above.


EXHIBIT A - WAN SCOPE OF SERVICES

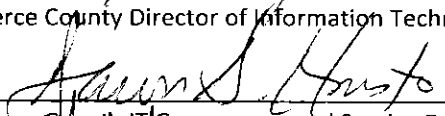
Exhibit A - Online Services from Pierce County

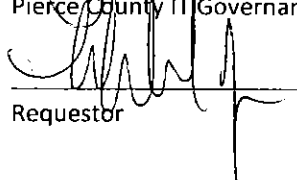
Requestor:	(Entity/Contractor) City of Lakewood	Contract #:	092031	Calendar Year Rates Shown:	2014
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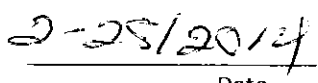
System Name:		Pierce County Wide Area Network
Description of System:		The computing infrastructure of Pierce County. Connecting to this via secure, approved methods will allow access to systems where steward approval has been obtained.
Steward:		Information Technology Department
Services		Charges
All services listed are offered but may not be applicable. This will depend upon the connection Requestor and Pierce County Information Technology determine is best for the application.		N/A
Ongoing Charges:	The External User Fee is a utilization fee charged to all external users with ability to access the Pierce County internal network. This fee pays for resources necessary to provide remote access and maintain the network.	External User Fee of \$12.00 per external user per month. External User Fee rate may change each calendar year.
Direct Services:	Information Technology Department will charge Requestor for all direct services related to Requestor account maintenance, incident support and other requests for assistance related to the contracted services.	Direct services outlined in this contract will be charged at External Direct Services rate of \$123.00 per hour (2014 rate). External Direct Services rate may change each calendar year.
Communications Links	Requestor is responsible for establishing and paying for their connection to Pierce County using a Pierce County approved method.	N/A
Security	<u>Remote Access Authorization:</u> Requestor agrees to use standard 2 factor remote authentication method for each unique user accessing Pierce County. If applicable, user keyfobs will be returned to Pierce County within 15 days of termination of their account access. <u>Encryption:</u> Requestor agrees to purchase and use any encryption software required by Pierce County to access specific systems. If necessary, requestor agrees to upgrade operating systems on PC's needing the encryption software in order to comply with encryption software requirements.	A fee equivalent to the current cost of purchasing a keyfob will be charged to the contracting agency to replace any lost keyfobs.

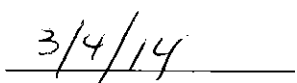
Access by the Requestor to the above system is approved by:

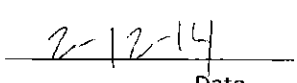

 Pierce County Director of Information Technology


 Pierce County IT Governance and Service Delivery Manager


 Requestor


 Date


 Date


 Date

**EXHIBIT A - LINX
SCOPE OF SERVICES**

Exhibit A - On-Line Services from Pierce County

Requestor:	(Entity/Contractor) City of Lakewood	Contract #:	092031	Calendar Year Rates Shown:	2014
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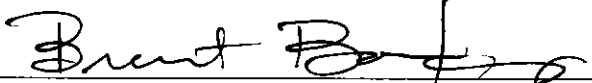
System Name:	Legal Information Network eXchange (LINX)
Description of System:	Criminal and civil case management system
Steward:	Safety & Judicial Technical Committee, Sponsor: Pierce County Prosecuting Attorney

Services		Charges	
One-time setup:	Requestor is responsible for installation of software to access LINX. Pierce County will provide assistance for one PC.	Information Technology charges:	Direct services outlined in this contract will be charged at our External Direct Services rate of \$123.00 per hour (2014 rate) in 15 minute increments. External Direct Services rate may change each calendar year.
Training		Steward charges:	\$70 per hour ¹
Ongoing Charges:		Steward charges:	N/A
	<p>Direct services specifically outlined in this Exhibit A are:</p> <p>*Configuration and connectivity assistance.</p> <p>*Software Development analysis and enhancements.</p> <p>*LINX Full Operational System; full operational LINX system functionality as allowed by the named user's security group; does not include business intelligence analytics; requires access to IT internal network.</p> <p>*LINX IGN System: web-access to LINX for some external government agencies; limited functionality as allowed by the named user's security group; only accessible over the Washington State DES Inter-Governmental Network (IGN)</p>	Information Technology charges:	<p>Direct services outlined in this contract will be charged at our External Direct Services rate of \$123.00 per hour (2014 rate) in 15 minute increments. External Direct Services rate may change each calendar year.</p> <p>\$46 per user per month²</p> <p>\$20 per user per month²</p>
Other:	Encryption may be required (see Wide Area Network Exhibit A "Other" section).		

¹ Hourly rate to be used will be the Prosecuting Attorney's personnel hourly burdened rate which changes each calendar year.

² The LINX Full Operation System requires running the PowerBuilder Desktop Client application and two-factor authentication. The LINX IGN System only requires single-factor authentication. LINX Full includes LINX IGN therefore a named LINX user will not be charged with both fees.

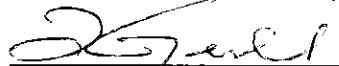
Access by the Requestor to the above system at the calendar year rates shown is approved by:



For Steward: Pierce County Sheriff's Dept.

4-2-14

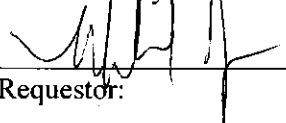
Date



Pierce County Information Technology Dept. Director

2/28/2014

Date



Requestor:

2-12-14

Date

EXHIBIT C**DISCLAIMERS TO and WARRANTY BY USERS OF PIERCE COUNTY AND/OR GIS DATA****1. Limitations and Pierce County Data Dissemination Disclaimer**

Requestor seeks access to the data described in "Exhibit A". The County makes no warranty, express or implied, concerning the data's content, accuracy, currency or completeness, or concerning the results to be obtained from queries or use of the data. ALL DATA IS EXPRESSLY PROVIDED "AS IS" AND "WITH ALL FAULTS". The County makes no warranty of fitness for a particular purpose, and no representation as to the quality of any data. Users of data are responsible for ensuring the accuracy, currency, and other qualities of all products (including maps, reports, displays and analysis) produced from or in connection with the County's data. No employee or agent of the County is authorized to waive or modify this paragraph. If a user informs others a product is based upon the County's data, the County specifically requests and directs the user also disclose the limitations contained in this paragraph and paragraph #4.

2. Data Interpretation

The County's data is developed and maintained solely for County business functions, and use or interpretation of data by the Requestor or others is solely their responsibility. The County does not provide data interpretation services.

3. Spatial Accuracy

Map data can be plotted or represented at various scales other than the original source of the data. The Requestor is responsible for adhering to industry standard mapping practices, which specify that data utilized in a map or analysis, separately or in combination with other data, will be produced at the largest scale common to all data sets. For example, if the zoning data scale is 1" = 2000', the data sets should be used at a scale of 1" = 2000' or smaller.

4. Liability

Each party shall not be liable to the other (or transferees or vendees of either party) for damages of any kind, including lost profits, lost savings or any other incidental or consequential damages relating to the providing of the data or the use of it. Each party shall have no remedy at law or equity against the other in case the data provided is inaccurate, incomplete or otherwise defective in any way.

5. Requestor's Warranty Against Commercial Use of Lists

RCW 42.56.070(9) prohibits the release of lists of individuals requested for commercial purposes, and Requestor expressly represents no such use of any such list will be made by Requestor or its transferee(s) or vendee(s). "Commercial purposes" means contacting or in some way personally affecting the individuals identified on the list with the purpose of facilitating one's commercial activities.

6. Project Data

Requestors are encouraged to supply their project data back to the County for use by the County.

7. Data Shift

The county will be shifting GIS data to improve the geographic accuracy. Any data the requestor builds on top of the County data may require adjustment. The Requestor assumes responsibility for aligning and registering data to the County data, if necessary.

EXHIBIT D SPECIAL PROVISIONS

Network Security

In an attempt to prevent the loss of information/data and to minimize the costly effects of network/system security attacks on system maintenance and network downtime, the County reserves the right to terminate, immediately and without notice, Requestor connection(s) to County resources if it appears Requestor's continued connection to County systems may be harmful (for example, virus, worm or network security attacks) to either County or Requestor. Connection will not be reinstated until County determines such threat no longer exists. Reasonable care will be taken to re-establish connection to the Requestor within a reasonable time. By accessing the County system, Requestor acknowledges the right and discretion of County to terminate Requestor's connection(s) in the event of a network security threat and agrees County will not be liable to Requestor for interruption of business or in any other fashion in regard to any such termination or failure to terminate. If County staff must provide assistance to Requestor to ensure Requestor's systems are free from harmful threats, charges will be assessed as described in Exhibit A.

"Conditions of Use", section 3 above

"Secondary data dissemination" does not include the Requestor's disclosure of documents printed from the Service. The Requestor agrees to immediately notify the County as provided in section 3, Conditions of Use, of the Agreement when the Requestor receives a request for the County's data. If the Requestor promptly transmits such a request to the County, the County agrees to respond within the deadline in RCW 42.56.520. The Requestor shall not be required to defend the County concerning the County's refusal to disclose any data.

If the Requestor receives a request for a document(s) printed from the Service, the Requestor shall make a decision whether such document(s) is/are exempt from disclosure and process the request accordingly. The County need not be contacted in those instances where a request is made for a document(s) only.



November 15, 2013

NOTICE OF RATE CHANGE

Effective January 1, 2014

Dear Online Access Agreement Customer:

Pierce County Information Technology has reviewed and redesigned our cost allocation methods. As a result of these changes, the fees associated with external users will be changing.

Some of the rates for accessing information and utilizing services as stated in your Pierce County Online Access Agreement Exhibit A will be changing effective January 1, 2014. Listed below are the new rates, although you may only contract for a sub-set of these services:

External User Fee charges:
\$12.00 per user per month

External Direct Service rate:
\$123.00 per hour, other than GIS CountyView Pro and Web

LINX Charges:
LINX Full Operational System:
\$46 per user per month
LINX IGN System:
\$20 per user per month

Pierce County Information Technology appreciates your business and looks forward to serving you in the future.

Please sign the enclosed Exhibit A's as "Requestor" and return them to my attention. If you have any questions, please contact me, (253) 798-6788.

Respectfully,

Sandi Roberts
Fiscal Services Manager



REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2022	TITLE: Agreement with RWD Landscape Architects for design and support services for the American Lake Park improvement project	TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO.
REVIEW: May 2, 2022	ATTACHMENTS: RWD contract Master Site Plan	<u>X</u> MOTION NO. 2022-33 — OTHER

SUBMITTED BY: Mary Dodsworth, Parks, Recreation and Community Services Director

RECOMMENDATION: Authorize the City Manager to execute an agreement with RWD Landscape Architects, in the amount of \$313,086 for design and support services for the American Lake Park improvement project.

DISCUSSION: The City intends to begin the design and permitting phase for the American Lake Improvement Project. Consultant will support design, development of permitting and construction documents, bidding and construction management. Site improvements will include building an accessible walkway from the park entry and upland zones to the shoreline and waterfront areas, install a small picnic shelter, replace deteriorated stone retaining wall and bulkhead, add a new restroom, create an entry plaza, restore open space, finish landscaping in parking lot and provide signage, site furnishings and utilities. We will also utilize crime prevention through environmental design criteria to address safety and capacity issues during the busy summer season as well as creative ways to allow additional access to the water that doesn't impact boating areas.

ALTERNATIVE(S): the City could not approve this contract, request changes to the scope of work or look for different project support which could affect our ability to meet grant deadlines and proposed construction schedule (continued).

FISCAL IMPACT: \$313,086 for anticipated services and has been included in parks CIP budget. Anticipated project budget and timeline is attached.

Mary Dodsworth
Prepared by

Mary Dodsworth
Department Director

 Tho Kraus, Acting City Manager
City Manager Review

American Lake Park Access Improvements		
Revenues	Total	
ALEA (RCO)	\$500,000	
WWRP (RCO)	\$500,000	
Dept of Commerce	\$252,840	
General	\$524,560	
REET	\$500,000	
Total Revenue	\$2,277,400	
Expenses	Total	
Cultural Resource Survey	\$4,260	
Design & Engineering	\$313,086	
Construction Cost (MACC 70%)	\$1,594,180	
Contingencies	\$177,496	
Permits	\$33,220	
WSST 10%	\$159,418	
Total Project Cost	\$2,277,400	
Estimated Project Timeline	Period	Completion Target Date
Anticipated Approval Design Contract		5/2/2022
Site inventory	6 weeks	6/17/2022
Design	12 weeks	9/9/2022
Permitting	16 weeks	12/30/2022
Bidding	5 weeks	2/3/2023
Contracting Construction	5 weeks	3/10/2023
Council Approval Construction Contract		3/20/2023
Construction *gap summer 2023		spring- fall 2023 *break over summer
Substantial Completion		12/1/2023

Revised April 12, 2022

Exhibit A

Scope of Services

American Lake Park Waterfront Access Upgrades

Scope of Work

This assignment includes the professional design services to be performed by Robert W. Droll, Landscape Architect, PS, and the Project Team (hereinafter RWD) to provide Design, Bid Documents, Bidding Services and Construction Services for American Lake Park Waterfront Access Upgrades (hereinafter Project) on the behalf of the City of Lakewood Parks and Recreation Department (hereinafter Parks). The goal of this project is to improve safety, and access by building an accessible walkway from the park entry and upland zones to the shoreline and waterfront areas, install a small shelter, replace a deteriorated stone retaining wall and bulkhead, add a new restroom and entry plaza restore open space, and provide signage, site furnishings and utilities. Whereas Parks has an experienced Parks professional managing this Project, RWD is providing limited Bidding and Construction Administration. This renovation will address current safety and maintenance issues including site visibility, access and safety between the boat launch and beach facility users and capacity management for peak summer use. This Scope of Work is conceptually based upon the Site Plan provided in the RFP and shown herein.

Basis of Proposal

This proposal is based upon written and verbal communications with Mary Dodsworth, Parks Director, Scott Williams, Parks Operations Superintendent, and Project Manager Stacey Reding. RWD's Project Team is defined herein.

RWD proposes the following Scope of Services to accomplish the Scope of Work.



RWD Project Team:

- ❑ Paul Miller of RWD will serve as Project Design Production Lead.
- ❑ Philip VanDevanter will serve as Design Production Tech.
- ❑ Ricky Burns of James Guerrero Architects, Inc. will serve as Project Architect
- ❑ Nick Colson, PE of Moffat & Nichol (MN) will serve as Project Structural Engineer
- ❑ Ben Enfield, PE of KPFF will serve as Project Civil Engineer
- ❑ Jereme Chapman, PLS, of KPFF will serve as Project Surveyor.
- ❑ Ryan Kahlo, PWS of The Watershed Company (TWC) will serve as Project Ecologist
- ❑ Calvin McCaughan, PE of Landau's Associates will serve as Project Geotechnical Engineer.
- ❑ Gene L. Wentworth of Cross Engineers will serve as Project Electrical Design Engineer.
- ❑ Galen Wright of Washington Forestry Consultants (WFC) will serve as Project Urban Forester.

Scope of Services**Task 1.00 30% Design Submittal****Task 1.01 Geotechnical Report**

Refer to Attachment G for Landau's Scope.

Task 1.02 Design Survey

KPFF will perform the field work and mapping to produce an electronic base map, a Design Survey, in AutoCAD format per WAC 332-130-145 with 1' contours for the Survey Limits shown herein. Field survey will pick up Ordinary High Water Mark flagging. Refer to Attachment C for KPFF's Scope.

Task 1.03 Ordinary High-Water Mark Delineation

Refer to Attachment H for TWC's Scope.

Task 1.04 Tree Report

Washington Forestry Consultants will prepare a Tree Report in accordance with Lakewood requirements and will prepare a Tree Protection Plan defining the safe distance by which any cut/fill may occur to assure the trees' health.

Task 1.05 Irrigation System As-Built

RWD will visit the Project along with Park's Irrigation Staff. Park's Staff will activate irrigation system; RWD will document all activated irrigation heads, valves boxes, and other known irrigation components on the Design Survey. RWD will draft these documented components on

Design Survey Limits & Testhole Locations

● **Testhole Location**
Design Survey Limits

the Design Survey in ACAD format. It is understood irrigation main and lateral lines are underground and can not be located by a locating service. RWD will not be documenting the location of irrigation main and lateral lines because their location/alignment can't be verified. Parks will provide RWD with information regarding the irrigation system's gallons per minute and static pressure.

Task 1.06 Review Site Conditions

RWD will visit site with Design Survey and Geotechnical Report in hand to understand influencing site conditions.

Task 1.07 Site Plan Alternatives

RWD will prepare two (2) different Site Plans that define how project goals will be fulfilled. These Site Plans will illustrate bulkheads, retaining walls, accessible route to the beach, stairs, landings, restroom location/orientation, picnic shelter location/orientation, and electrical improvements. Refer to Attachment E for Moffat Nichols Scope of Services. These 2 concept Site Plans will be prepared in ACAD whereas concept sections will be prepared by manual methods (hand sketches).

Whereas the accessible route into the lake is not shown on the RCO Grant Site Plan and is therefore unfunded, Parks is unsure if this improvement will be implemented with this Project. As such, it is understood RWD will provide a concept of an accessible route into the lake to foster ADA swimming opportunities in the two Site Plan Alternatives, however, RWD has not accounted for the design of this ramp beyond the 30% level.

Task 1.08 Restroom Concept

Based upon verbal preferences from Parks, Guerrero Architects will prepare 2-3 premanufactured restroom options for Parks to consider.

Task 1.09 Picnic Shelter Concept

Based upon verbal preferences from Parks, Guerrero Architects will prepare 2-3 premanufactured picnic shelters options for Parks to consider.

Task 1.10 Electrical Site Plan

Electrical Site Plan will be prepared by Cross Engineering, refer to Attachment F for their detailed Scope of Work.

Task 1.11 Estimate of Probable Cost

RWD will prepare the 30% Estimate of Probable Cost based upon the maturity level of Design (concept).

Task 1.12 Client Review

Meet with Client to review Design Progress and direction, resolve issues, and refine schedule.

Task 1.13 Project Management

Manage the contractual, scheduling, billing, and timing of project. Manage the coordination of consultants and the execution of the Scope of Services. Communicate with Parks and Project Team on project design and details.

Task 2	60% Design Submittal
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Task 2.01 Title Sheet

RWD will prepare Title Sheet illustrating the Plan's Table of Contents, Vicinity Map, Location Map, Site Address, General Notes, Abbreviations, and Site Plan Legend.

Task 2.02 Existing Conditions, Demolition & Temporary Erosion & Sedimentation Control (TESC) & Tree Protection Plan

RWD will prepare plan showing existing conditions defining site/building elements to be demolished, hauled off site, abandoned in place, pulverized, and salvaged for on, or off-site use. RWD will prepare Temporary Erosion Control Plan defining the type, size, and location of erosion control measures consistent with current Lakewood's requirements. Plan will show tree protection zones and fencing details.

Task 2.03 Site Layout & Materials Plan

RWD will prepare the Site Layout & Materials Plan defining the type, size, and location of proposed improvements. RWD will prepare the layout and materials/details callouts for the preferred ADA Ramp. RWD will provide the details necessary to define the materials, dimensions, connections necessary for the ADA Ramp. Horizontal definition of proposed improvements will be achieved by coordinates based on the datum of the design survey. Dimensional information and Site/Retaining Walls/Bulkhead element references will be shown. Coordinates will not be shown on plan as electronic files will be given to the Contractor upon request. This Task includes the location and detailing of Ramp Handrails. Refer to Attachment E for MN's Task Scope.

Task 2.04 Site Grading Plans

RWD will prepare the grading of the ADA Ramp, bulkhead, retaining walls and all improvements. Grading will be defined by contours, slopes and spot elevations based upon vertical datum.

Task 2.05 Site Details

RWD will provide all details necessary to define the scope of the work for the ADA Ramp and all site improvements.

Task 2.06 Gravity Walls Plan, Sections and Profiles

RWD will provide all the information a Contractor will need to construct the Gravity Block Walls as retaining walls and bulkheads. It is understood the Gravity Block Wall will be the same type, dimension, and aesthetic character as the Gravity Block Wall installed at Harry Todd Park. RWD provide site plan enlargements, wall profiles, and sections for all Gravity Block Wall situation.. This Task will include the location and detailing of handrails and Guardrails (fencing)

associated with Gravity Walls and Bulkheads. MN will provide structural detailing and calculations for all walls and bulkheads.

Task 2.07 Gravity Wall Blocks & Details

RWD will provide the information and details of all Gravity Block Wall units used in this Project's design.

Task 2.08 Stormwater Report

KPFF will conduct calculations for stormwater drainage quantity and prepare a written report with calculation, maps, and a written analysis of existing and proposed conditions. The report will contain all information and analysis required by Lakewood and pertinent for this Project. Refer to Attachment D for KPFF's Scope.

Task 2.09 Drainage Plan

KPFF will prepare plans, profiles, and details necessary to define the scope of work for storm drainage improvements. Refer to Attachment D for KPFF's Scope.

Task 2.10 Roof Drain Plan & Details

KPFF will prepare plans, profiles, and details necessary to define the scope of work for roof drainage improvements. Refer to Attachment D for KPFF's Scope.

Task 2.11 Water & Sewer Cover Sheet, Plan, Profiles, & Details

KPFF will prepare plans, sections, and details necessary to define the scope of work for water and sewer improvements. Refer to Attachment D for KPFF's Scope.

Task 2.12 Premanufactured Concrete Restroom

Based upon Parks selection of the preferred premanufactured concrete restroom, Guerrero Architects will review manufacturer's plans to coordinate with site conditions. Refer to Attachment C for Guerrero Architect's Scope.

Task 2.13 Premanufactured Picnic Shelter

Based upon Parks selection of the preferred premanufactured picnic shelter, Guerrero Architects will review manufacturer's plans to coordinate with site conditions. Refer to Attachment C for Guerrero Architect's Scope.

Task 2.14 Site Electrical Plan

Electrical Site Plan and all electrical details will be prepared by Cross Engineering, refer to Attachment F for their detailed Scope of Work.

Task 2.15 Irrigation Modification Plan & Details

RWD will prepare Irrigation Modification Plan illustrating the modification of all irrigation heads, pipe sizing, valves, and all elements of a complete automated irrigation system as modified from the existing system. Details for installation will be provided. Whereas the underground location of irrigation mains and laterals are not known and therefore can't be conveyed to the Contractor, RWD will be sure to include the bid item entitled "Irrigation System Minor Change" to account for resolving unknown and unforeseen irrigation conditions.

Task 2.16 Topsoil, Landscape, & Seeding Plan

RWD will prepare Topsoil, Landscape, and Seeding Plan illustrating the location, type and depth of topsoil, the location, type, size, and quantity of plant material, and the area and type of seed mix to be applied. Bark Mulch type, depth, and location will be shown as well.

Task 2.17 Project Manual

Prepare Project Manual in CSI format. Incorporate Client's bidding information and amendments (provided electronically in MSWORD format by Client). Prepare Bid Proposal in format of Base Bid with Alternate Bid Items.

At 60% Submittal, RWD will submit Table of Contents for Project Manual. At 90% and 100% RWD will submit full Project Manual. Client will deliver their standard bidding and contract requirement information to RWD one week after the 60% Client Review.

Task 2.18 Estimate of Probable Cost

RWD will prepare detailed Level 2 Estimate of Probable Costs for all project components. Cost items will be organized in cost categories suggested by RWD and Client.

Task 2.19 Client Review

Meet with Client to review Design Progress and direction, resolve issues, and refine schedule.

Task 2.20 Project Management

Manage the contractual, scheduling, billing, and timing of project. Manage the coordination of consultants and the execution of the Scope of Services. Communicate with Staff and Project Team on project design and details.

Task 3 90% Design Submittal

Tasks in Task 3 are the same as those in Task 2 except design progress is at a 90% completion level. The following is added to Task 3.

Task 3.21 Quality Review

In addition to RWD own quality review, RWD retains the services of a retired contractor and Port Facilities Manager to review Plans, Specifications, and Estimates to check for discrepancies, clarify the bid documents, and refine estimate.

Task 4 100% Bid Documents

Tasks in Task 4 are the same as those in Task 3 except design progress is at a 100% completion level: Bid Documents. The following are added to Task 5.

Task 4.20 Assemble Bid Document

RWD will perform a final quality review and revise Drawings/Project Manual as necessary. RWD will assemble Bid Documents and deliver to Parks.

Task 5.0 Permitting**Task 5.01 Lakewood Pre-Application Conference**

RWD will prepare application for a Pre-Application Conference with Lakewood to understand their concerns and metrics for permit approvals. RWD assumes Parks will fill out the Operational Characteristics Description.

Task 5.02 SEPA Preparation & Processing

RWD will prepare the SEPA document and answer questions from Lakewood.

Task 5.03 JARPA, Biological Evaluation, Hydraulic Permit Approval Application, Shoreline Floodplain Development & DNR Aquatic Land Lease Application,

The Watershed Company will prepare and process these permit applications. Refer to Attachment H for TWC's Scope.

Task 5.04 Land Use, Building, & Public Works Permits

RWD will prepare and process these permits. RWD assumes these permits are approved through administrative processes and no Public Hearings are required.

Task 5.05 Project Management

Manage the contractual, scheduling, billing, and timing of project. Manage the coordination of consultants and the execution of the Scope of Services. Communicate with Staff and Project Team on project design and details.

Task 6.0 Bidding Services**Task 6.01-6.07 Bidding Services**

RWD will conduct the Pre-Bid Conference and will prepare Addenda as necessary. Parks will conduct all other Bidding related services.

Task 7.0 Construction Services**Task 7.01-7.07 Construction Services**

RWD will prepare for, and conduct the Pre-Construction Conference, review Substitution Requests, prepare the Conformed Set, reviewing submittals, and conduct weekly meetings/inspections (which will occur on the same visit). RWD will review and response to RFI's, review Change Order requests, and review/process pay requests. RWD will conduct the Preliminary and Final Punch lists. RWD will prepare the As-builts in ACAD format based upon the Contractor's redlines.

Professional Fee

RWD will perform the Scope of Services described herein on a Lump Sum basis (as described in Exhibit A - H herein).

Direct Expenses are reimbursable plus ten per cent. Direct Expenses include, but are not limited to, transportation, in-house and Client Review reproduction, postage, communications, and any reasonable expenses necessary and customary to accomplishing the Project.

Additional Services, Excluded Services

Specific items that are not within the scope of work/services include, but are not limited to, the following and those found the Attachments. Should RWD be required to provide services in obtaining or coordinating compilation of this information, such services shall be charged as Additional Services.

- Additional Bidding & Construction Administration Services beyond the fee proposal herein.
- Design Development, Final Design, Bid Document Preparation, Bidding and Construction Administration for any off-site improvements.
- Design Survey beyond the survey limits.
- Play Area/Playground Design
- ADA ramp into the Lake to promote ADA swimming opportunities beyond the 30% Design level.
- Mitigation Plans for Impacts.
- Traffic impact analysis/studies.
- Permit Fees.
- Demand analysis/economic modeling.
- Legal Descriptions of easements, Rights-of-Ways, etc.
- Hydrology Studies, Environmental Studies/Assessments.
- Park Entry Sign Design by others.
- Construction Staking.
- Fish, Wildlife, and archaeological investigations.
- Web-site preparation and hosting, visual impact analysis, photo-simulations, perspective character sketches.
- Tree valuation, noise studies, air quality & visual impact studies.
- Public Meetings, neighborhood meetings, Hearing Examiner meetings, etc.
- Environmental Assessments.
- Custom Designed Restrooms, Shelters, and other Architectural improvements.
- Boundary/ALTA Surveys.
- Water Quality Monitoring Plan
- Construction Testing by Parks
- DNR Aquatic Land Lease Application
- Habitat Assessment
- Formal ESA consultation with the federal fisheries services
- Water Quality Monitoring Plan

Client Responsibilities

Client shall provide the following information or services as required for performance of the work. RWD assumes no responsibility for the accuracy of such information or services and shall not be liable for errors and omissions therein. Should RWD be required to provide services in obtaining or coordinating compilation of this information, such services shall be charged as Additional Services.

- Electronic files of as-built existing conditions.
- Existing Geotechnical Reports.
- Administrative processing and fee payment for all permitting
- Client's Standard Drawings, "Boiler Plate" Contract Administration and Division 1 Specifications, and Bidding Information and forms.
- Existing as-built site engineering and utility base information.
- Fees and submittals to agencies or associations.
- Bid Document Reproduction and Distribution Cost
- Providing Bidding and Construction Services the RWD Team is not providing

American Lake Park Waterfront Access Upgrades

Design, Bidding, and Construction Services

City of Lakewood Parks and Recreation Department

Exhibit B - Project Fee Structure			Robert W. Droll, Landscape Architect, PS						Team Members*						
#	Tasks	Total	Bob Droll, ASLA, Principal		Landscape Tech		Clerical		Guerrero Architects - Exhibit C	KPFF-Exhibit D	Moffat-Nichols-Exhibit E	Cross Engineers Electrical-Exhibit F	Landau Associates-Exhibit G	The Watershed Company-Exhibit H	WA Forestry Consultants-Exhibit I
1.0	30% Design Submittal														
1.01	Geotechnical Report	\$ 12,340.00	4	\$ 680.00		\$ -		\$ -					\$ 11,660.00		
1.02	Design Survey	\$ 12,758.00	4	\$ 680.00		\$ -		\$ -		\$ 12,078.00					
1.03	Ordinary High Water Mark Delineation	\$ 5,208.50		\$ -		\$ -		\$ -						\$ 5,208.50	
1.04	Tree Report	\$ 3,850.00		\$ -		\$ -		\$ -							\$ 3,850.00
1.05	Irrigation System As-Built	\$ 3,040.00	8	\$ 1,360.00	16	\$ 1,680.00		\$ -							
1.06	Review of Site Conditions	\$ 2,920.30		\$ -	4	\$ 420.00		\$ -	\$ 1,210.00	\$ 960.30		\$ 330.00			
1.07	Site Plan Alternatives (2)	\$ 20,445.90	24	\$ 4,080.00	64	\$ 6,720.00		\$ -	\$ -	\$ 735.90	\$ 8,910.00				
1.08	Restroom Concept	\$ 760.00	2	\$ 340.00	4	\$ 420.00		\$ -	\$ -						
1.09	Picnic Shelter Concept	\$ 420.00		\$ -	4	\$ 420.00		\$ -	\$ -						
1.10	Electrical Site Plan Concept	\$ 3,170.00		\$ -	4	\$ 420.00		\$ -				\$ 2,750.00			
1.11	Estimate of Probable Cost	\$ 6,906.00	16	\$ 2,720.00	16	\$ 1,680.00		\$ -	\$ -	\$ 416.00	\$ 1,430.00	\$ 660.00			
1.12	Client Review	\$ 3,991.00	6	\$ 1,020.00	6	\$ 630.00		\$ -	\$ 825.00	\$ 416.00	\$ 770.00	\$ 330.00			
1.13	Project Management	\$ 4,720.00	24	\$ 4,080.00	4	\$ 420.00	4	\$ 220.00							
	Subtotal	\$ 80,529.70													
2.0	60% Design Submittal														
2.01	Title Sheet	\$ 840.00		\$ -	8	\$ 840.00		\$ -							
2.02	Existing Conditions, Demolition, TESC, and Tree Protection Plan	\$ 1,957.20		\$ -	16	\$ 1,680.00		\$ -		\$ 277.20					
2.03	Site Layout and Materials Plan	\$ 4,170.00		\$ -	24	\$ 2,520.00		\$ -			\$ 1,650.00				
2.04	Site Grading Plans	\$ 5,813.00		\$ -	32	\$ 3,360.00		\$ -	\$ 550.00	\$ 363.00	\$ 1,540.00				
2.05	Site Details	\$ 3,360.00		\$ -	32	\$ 3,360.00		\$ -							
2.06	Gravity Walls Plan, Sections & Profiles	\$ 9,100.00		\$ -	72	\$ 7,560.00		\$ -			\$ 1,540.00				
2.07	Gravity Wall Blocks & Details	\$ 3,110.00		\$ -	16	\$ 1,680.00		\$ -			\$ 1,430.00				
2.08	Stormwater Report	\$ 2,816.90		\$ -	4	\$ 420.00		\$ -		\$ 2,396.90					
2.09	Drainage Plan	\$ 1,920.30		\$ -	6	\$ 630.00		\$ -		\$ 1,290.30					
2.10	Roof Drain Plan & Details	\$ 818.20		\$ -	4	\$ 420.00		\$ -		\$ 398.20					
2.11	Water & Sewer Cover Sheet, Plan, Profiles, & Details	\$ 3,062.10		\$ -	6	\$ 630.00		\$ -		\$ 2,432.10					
2.12	Premanufactured Concrete Restroom	\$ 420.00		\$ -	4	\$ 420.00		\$ -	\$ -						
2.13	Premanufactured Picnic Shelter Plan	\$ 420.00		\$ -	4	\$ 420.00		\$ -	\$ -						
2.14	Site Electrical Plan & Details	\$ 4,270.00		\$ -	4	\$ 420.00		\$ -				\$ 3,850.00			
2.15	Irrigation Modification Plan & Details	\$ 1,680.00		\$ -	16	\$ 1,680.00		\$ -							
2.16	Topsoil, Landscape, & Seeding Plan	\$ 1,680.00		\$ -	16	\$ 1,680.00		\$ -							
2.17	Project Manual	\$ 5,910.70	8	\$ 1,360.00		\$ -		\$ -	\$ 550.00	\$ 370.70	\$ 3,520.00	\$ 110.00			
2.18	Estimate of Probable Cost	\$ 3,703.70	8	\$ 1,360.00	8	\$ 840.00		\$ -	\$ 825.00	\$ 458.70	\$ -	\$ 220.00			
2.19	Client Review	\$ 3,756.50	6	\$ 1,020.00	6	\$ 630.00		\$ -	\$ 825.00	\$ 181.50	\$ 770.00	\$ 330.00			
2.20	Project Management	\$ 7,640.00	40	\$ 6,800.00	8	\$ 840.00		\$ -							

American Lake Park Waterfront Access Upgrades

Design, Bidding, and Construction Services

City of Lakewood Parks and Recreation Department

Exhibit B - Project Fee Structure			Robert W. Droll, Landscape Architect, PS						Team Members*						
#	Tasks	Total	Bob Droll, ASLA, Principal		Landscape Tech		Clerical		Guerrero Architects - Exhibit C	KPFF-Exhibit D	Moffat-Nichols-Exhibit E	Cross Engineers Electrical-Exhibit F	Landau Associates-Exhibit G	The Watershed Company-Exhibit H	WA Forestry Consultants-Exhibit I
	Subtotal	\$ 66,448.60													
3.00	90% Design Submittal														
3.01	Title Sheet	\$ 420.00		\$ -	4	\$ 420.00		\$ -							
3.02	Existing Conditions, Demolition, TESC, and Tree Protection Plan	\$ 558.60		\$ -	4	\$ 420.00		\$ -		\$ 138.60					
3.03	Site Layout and Materials Plan	\$ 2,725.00		\$ -	16	\$ 1,680.00		\$ -			\$ 1,045.00				
3.04	Site Grading Plans	\$ 4,188.00		\$ -	16	\$ 1,680.00		\$ -	\$ 1,100.00	\$ 363.00	\$ 1,045.00				
3.05	Site Details	\$ 1,680.00		\$ -	16	\$ 1,680.00		\$ -							
3.06	Gravity Walls Plan, Sections & Profiles	\$ 3,565.00		\$ -	24	\$ 2,520.00		\$ -			\$ 1,045.00				
3.07	Gravity Wall Blocks & Details	\$ 2,725.00		\$ -	16	\$ 1,680.00		\$ -			\$ 1,045.00				
3.08	Stormwater Report	\$ 764.40		\$ -	2	\$ 210.00		\$ -		\$ 554.40					
3.09	Drainage Plan	\$ 945.90		\$ -	2	\$ 210.00		\$ -		\$ 735.90					
3.10	Roof Drain Plan & Details	\$ 469.60		\$ -	2	\$ 210.00		\$ -		\$ 259.60					
3.11	Water & Sewer Cover Sheet, Plan, Profiles, & Details	\$ 1,332.00		\$ -	2	\$ 210.00		\$ -		\$ 1,122.00					
3.12	Premanufactured Concrete Restroom	\$ 2,410.00		\$ -	2	\$ 210.00		\$ -	\$ 2,200.00						
3.13	Premanufactured Picnic Shelter Plan	\$ 1,310.00		\$ -	2	\$ 210.00		\$ -	\$ 1,100.00						
3.14	Site Electrical Plan & Details	\$ 4,060.00		\$ -	2	\$ 210.00		\$ -				\$ 3,850.00			
3.15	Irrigation Modification Plan & Details	\$ 1,680.00		\$ -	16	\$ 1,680.00		\$ -							
3.16	Topsoil, Landscape, & Seeding Plan	\$ 840.00		\$ -	8	\$ 840.00		\$ -							
3.17	Project Manual	\$ 7,330.10	16	\$ 2,720.00		\$ -		\$ -	\$ 550.00	\$ 1,200.10	\$ 1,980.00	\$ 880.00			
3.18	Estimate of Probable Cost	\$ 2,697.20	8	\$ 1,360.00	8	\$ 840.00		\$ -	\$ -	\$ 277.20	\$ -	\$ 220.00			
3.19	Client Review	\$ 3,663.00	6	\$ 1,020.00	6	\$ 630.00		\$ -	\$ 550.00	\$ 363.00	\$ 770.00	\$ 330.00			
3.20	Project Management	\$ 4,710.00	24	\$ 4,080.00	6	\$ 630.00		\$ -							
3.21	Quality Review	\$ 1,360.00	8	\$ 1,360.00		\$ -		\$ -							
	Subtotal	\$ 49,433.80													
4.00	100% Design Submittal														
4.01	Title Sheet	\$ -		\$ -		\$ -		\$ -							
4.02	Existing Conditions, Demolition, TESC, and Tree Protection Plan	\$ 348.60		\$ -	2	\$ 210.00		\$ -		\$ 138.60					
4.03	Site Layout and Materials Plan	\$ 1,090.00		\$ -	2	\$ 210.00		\$ -			\$ 880.00				
4.04	Site Grading Plans	\$ 2,190.00		\$ -	2	\$ 210.00		\$ -	\$ 1,100.00		\$ 880.00				
4.05	Site Details	\$ 420.00		\$ -	4	\$ 420.00		\$ -							
4.06	Gravity Walls Plan, Sections & Profiles	\$ 1,720.00		\$ -	8	\$ 840.00		\$ -			\$ 880.00				
4.07	Gravity Wall Blocks & Details	\$ 1,300.00		\$ -	4	\$ 420.00		\$ -			\$ 880.00				
4.08	Stormwater Report	\$ 320.10		\$ -		\$ -		\$ -		\$ 320.10					

American Lake Park Waterfront Access Upgrades

Design, Bidding, and Construction Services

City of Lakewood Parks and Recreation Department

Exhibit B - Project Fee Structure			Robert W. Droll, Landscape Architect, PS						Team Members*						
#	Tasks	Total	Bob Droll, ASLA, Principal		Landscape Tech		Clerical		Guerrero Architects - Exhibit C	KPFF-Exhibit D	Moffat-Nichols-Exhibit E	Cross Engineers Electrical-Exhibit F	Landau Associates-Exhibit G	The Watershed Company-Exhibit H	WA Forestry Consultants-Exhibit I
4.09	Drainage Plan	\$ 138.60		\$ -		\$ -		\$ -		\$ 138.60					
4.10	Roof Drain Plan & Details	\$ 138.60		\$ -		\$ -		\$ -		\$ 138.60					
4.11	Water & Sewer Cover Sheet, Plan, Profiles, & Details	\$ 827.20		\$ -		\$ -		\$ -		\$ 827.20					
4.12	Premanufactured Concrete Restroom	\$ 1,100.00		\$ -		\$ -		\$ -	\$ 1,100.00						
4.13	Premanufactured Picnic Shelter Plan	\$ 550.00		\$ -		\$ -		\$ -	\$ 550.00						
4.14	Site Electrical Plan & Details	\$ 2,200.00		\$ -		\$ -		\$ -				\$ 2,200.00			
4.15	Irrigation Modification Plan & Details	\$ 840.00		\$ -	8	\$ 840.00		\$ -							
4.16	Topsoil, Landscape, & Seeding Plan	\$ 420.00		\$ -	4	\$ 420.00		\$ -							
4.17	Project Manual	\$ 4,279.40	8	\$ 1,360.00		\$ -		\$ -	\$ 550.00	\$ 829.40	\$ 1,320.00	\$ 220.00			
4.18	Estimate of Probable Cost	\$ 1,358.70	4	\$ 680.00		\$ -		\$ -	\$ -	\$ 458.70	\$ -	\$ 220.00			
4.19	Project Management	\$ 2,890.00	12	\$ 2,040.00	6	\$ 630.00	4	\$ 220.00							
4.20	Assemble Bid Documents	\$ 630.00	0	\$ -	6	\$ 630.00		\$ -							
	Subtotal	\$ 22,761.20													
5.00	Permitting														
5.01	Pre-Application Conference	\$ 3,513.00	4	\$ 680.00	12	\$ 1,260.00		\$ -	\$ 715.00					\$ 858.00	
5.02	SEPA Preparation & Processing	\$ 1,520.00	4	\$ 680.00	8	\$ 840.00		\$ -							
5.03	JARPA, Biological Evaluation, Hydraulic Project Approval, Shoreline Floodplain Development	\$ 22,136.00	2	\$ 340.00	32	\$ 3,360.00		\$ -						\$ 18,436.00	
5.04	Land Use, Building, Fire, & Public Works Permits	\$ 6,721.50	4	\$ 680.00	16	\$ 1,680.00		\$ -	\$ 2,750.00	\$ 1,061.50		\$ 550.00			
5.05	Project Management	\$ 4,300.00	24	\$ 4,080.00		\$ -	4	\$ 220.00							
	Subtotal	\$ 38,190.50													
6.00	Bidding Services														
6.01	Attend Pre-Bid Conference	\$ 1,640.00	4	\$ 680.00	6	\$ 630.00		\$ -				\$ 330.00			
6.02	Prepare Addenda	\$ 6,162.40	12	\$ 2,040.00	8	\$ 840.00		\$ -	\$ 825.00	\$ 917.40	\$ 1,210.00	\$ 330.00			
	Subtotal	\$ 7,802.40													
7.00	Construction Administration														
7.01	Preconstruction Conference	\$ 1,860.00	6	\$ 1,020.00	8	\$ 840.00		\$ -							
7.02	Prepare Conformed Set	\$ 1,280.00		\$ -	8	\$ 840.00		\$ -				\$ 440.00			
7.03	Review Submittals	\$ 5,820.00		\$ -	24	\$ 2,520.00		\$ -	\$ 1,100.00		\$ 1,210.00	\$ 990.00			
7.04	Weekly Meetings/Respond to RFIs	\$ 27,130.00	24	\$ 4,080.00	164	\$ 17,220.00		\$ -	\$ 1,100.00		\$ 2,090.00	\$ 990.00			\$ 1,650.00
7.05	Process Pay Applications	\$ 1,680.00		\$ -	16	\$ 1,680.00		\$ -							
7.05	Preliminary & Final Punchlists	\$ 4,840.00	8	\$ 1,360.00	8	\$ 840.00		\$ -	\$ 1,100.00		\$ 1,210.00	\$ 330.00			
7.06	Prepare Record Drawings in ACAD Format	\$ 1,170.00		\$ -	8	\$ 840.00		\$ -				\$ 330.00			

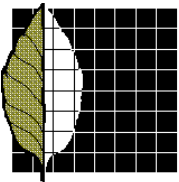
American Lake Park Waterfront Access Upgrades

Design, Bidding, and Construction Services

City of Lakewood Parks and Recreation Department

Exhibit B - Project Fee Structure			Robert W. Droll, Landscape Architect, PS						Team Members*						
#	Tasks	Total	Bob Droll, ASLA, Principal		Landscape Tech		Clerical		Guerrero Architects - Exhibit C	KPFF-Exhibit D	Moffat-Nichols-Exhibit E	Cross Engineers Electrical-Exhibit F	Landau Associates-Exhibit G	The Watershed Company-Exhibit H	WA Forestry Consultants-Exhibit I
7.07	Project Management	\$ 2,940.00	16	\$ 2,720.00		\$ -	4	\$ 220.00							
	Subtotal	\$ 46,720.00	344	\$ 58,480.00	926	\$ 97,230.00		\$ 880.00	\$ 21,175.00	\$ 32,618.70	\$ 39,050.00	\$ 20,790.00	\$ 11,660.00	\$ 24,502.50	\$ 5,500.00
	Tasks Total	\$ 311,886.20													
	Direct Expenses	\$ 1,200.00													
	Lump Sum Professional Services Total	\$ 313,086.20													

*Costs include 10% Administration Cost



James Guerrero
Architects, INC

04-18-22

Attachment C

RWD Landscape Architects
4405 7th Avenue SE, Suite 203
Lacey, WA 98503
Attn: Bob Droll
Via email: bob@rwdroll.com

RE: American Lake Park Waterfront Access Upgrades

Dear Bob,

Thank you for reaching out to us to be part of the team on this project. This is a proposal for architectural services for the American Lake Park Waterfront Access Upgrades project. The work includes site analysis, inventory, site development schematic design, development plans, cost estimates, construction documents, bid package preparation, permit submittal, and construction management for improving the accessibility of the walkway, installation of a small picnic shelter, replacing a stone retaining wall & bulkhead, addition of a new restroom & entry plaza, and restoring open space areas throughout the park.

The architectural work will include the following:

30% Design Submittal:

1. Review of existing site conditions
2. Review designs with City of Lakewood Parks Department and advise.

60% Design Submittal

1. Review construction drawings and design with City of Lakewood Parks Department and advise.

90% Design Submittal

1. Review construction drawings and design with City of Lakewood Parks Department and advise.

100% Design Submittal

1. To be completed by others on the project team.

Building Permit Application Submittal for restroom and picnic shelter:

1. Prepare Building Permit Application
2. Respond to all review comments from the local jurisdiction and revise/resubmit required documents as needed.

Bidding Services:

1. Prepare addenda for the bidding process.

Construction Administration:

1. Review submittals from the General Contractor for the restroom and picnic shelter.
2. One meeting with the project team during construction of the restroom and picnic shelter.
3. Respond to RFIs from the General Contractor for the restroom and picnic shelter.
4. Preliminary and final for the restroom and picnic shelter.

Architectural Fee:

Total Architectural Fee:

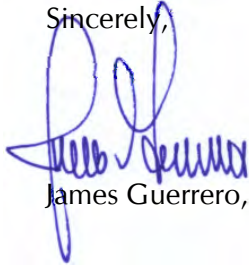
See Attachment B

TERMS AND CONDITIONS

1. Hazardous material identification is not included as a part of this proposal.
2. Printing/copying costs and vehicle mileage are reimbursable expenses that will be billed at 1.12 times the expense incurred by James Guerrero Architects (JGA).
3. This proposal does not include any application fees associated with the permits JGA will be applying for. The client or other party will be responsible for all fees associated with the project.
4. A retainer of **10%** is required upon execution of this agreement. This amount will be deducted from the final invoice on the project.
5. Bills are dated on the 20th of the month and are due upon receipt. Bills past due (30) days will be charged interest of 2% per month.
6. Outstanding balances must be paid in full prior to permit submittal.
7. Our work on this project will begin when needed after execution of this proposal.
8. This proposal will be void if not executed by **May 15th, 2022**.
9. The fees denoted as "allowance" are for tasks when the time and efforts to complete it varies due to requests by the property owner, tenant, local code officials, general contractors or other consultants on the project team. Therefore, we prepare contracts with our best estimation of hours for that task. When invoiced, the task is either completed per the allowance amount, under the allowance amount, or over the allowance amount. If additional hours are needed to complete allowance tasks, the hour(s) will be noted with an asterisk (*) on a separate line item on our monthly invoice.
10. Any scope of work requested or required by James Guerrero Architects, not specifically identified in the scope of work above, is excluded from this proposal, and shall be considered an additional service.
11. Any revisions or deviations from the City of Lakewood RFQ dated 03-02-22 that increase the building size or complexity, for any reason, are excluded from this scope and fee estimate, and shall be considered an additional service.
12. Any signage to be located on the building for this project is not included in the Building Permit Application and shall be permitted separately by others.
13. Any work completed by JGA listed above as an "additional service" will not commence unless we have written consent from the billable party.

If this proposal is acceptable, please sign one copy and return it to my office along with the retainer. If you have any questions regarding this proposal, please do not hesitate to contact me at (253) 581-6000. I appreciate the opportunity to provide your architectural services.

Sincerely,



James Guerrero, AIA

Approved by:

Signature

Date



March 25, 2022

Attachment D

Bob Droll
RWD Landscape Architects
4405 7th Avenue SE, Suite 203
Lacey, WA 98503

Subject: American Lake Park Waterfront Access Upgrades
Civil Engineering and Survey Fee Proposal

Dear Bob:

KPFF is pleased to submit this civil engineering and surveying fee proposal to support RWD Landscape Architects (RWD) with the American Lake Park waterfront access upgrades, located in Lakewood, Washington. We understand the project will involve replacement of the restroom building, improvement of the pedestrian path down to the water to meet ADA accessibility standards, and other minor improvements. KPFF's understanding of the project is based on the draft site plan provided by the City of Lakewood and the kick-off meeting we attended with you and City of Lakewood on 3-15-2022.

SCOPE OF WORK

TASK 1 – TOPOGRAPHIC AND BOUNDARY SURVEY

- 1.1 Establish site control based on Washington State Plane Coordinate System NAD 83 and vertical datum on NAVD 88.
- 1.2 Perform research of record information pertaining to utilities and analyze existing survey provided by the City of Lakewood.
- 1.3 Perform topographic survey of the site limits as provided by RWD on 3-17-2022. Including:
 - a. Upland survey from existing sidewalk near the parking lot down to the shoreline. Extending to the existing fence on the east side of the site to approximately 10-feet into the existing asphalt boat launch parking lot west of the site.
 - b. Beach and retaining walls along the shoreline.
 - c. Waterward survey to include the bed of American Lake along park waterfront and near existing westerly bulkhead.
- 1.4 Deliverables will be an electronic basemap in AutoCAD format per WAC 332-130-145 with 1' contours.

TASK 2 – CIVIL ENGINEERING DESIGN (30%, 60%, 90% AND 100%)

- 2.1. Review site conditions and provided record plans and documents.

- 2.2. For 30% Design, KPFF will review site plan layout alternatives prepared by RWD regarding schematic pedestrian path layout, storm drainage improvements, and water and sewer improvements for the new restroom building.
- 2.3. Prepare the following plan sheets for 60%, 90%, and 100% submittals:
 - Overall Utility Plan
 - Roof Drain Plan and Details
 - Water and Sewer Cover Sheet
 - Water Plan and profile
 - Sewer Plan and profile
 - Water and Sewer Details
- 2.4. Provide secondary assistance to RWD for the development for the following plan sheets for 60%, 90%, and 100% submittals:
 - Demolition Plan
 - Temporary Erosion and Sediment Control Plan
 - Site Grading Plans
 - Drainage Plan
- 2.5. Review grading plan sheets prepared by RWD for the 60%, 90% and 100% submittals with specific attention to pedestrian ADA paths and storm drainage impacts. KPFF to provide plan mark-up and/or comments to RWD for drafting.
- 2.6. Prepare a full drainage report addressing minimum requirements 1 thru 9. The drainage report will be submitted to the City of Lakewood as part of the 60% submittal and will be updated per city comments for the 90% and 100% submittals.
- 2.7. Prepare civil engineering technical specifications for the water, sewer, and storm drainage design components.
- 2.8. Provide RWD an estimate of probable construction cost for civil design components for 30%, 60%, 90%, and 100% submittals.
- 2.9. Attend client review meetings for 30%, 60%, 90%, and 100% submittals. Assuming 6 hours of total time for four meetings.

TASK 3 – PERMITTING ASSISTANCE

- 3.1 Assist RWD with preparation of permit applications for City of Lakewood Land Use permit, building permits, and water and sewer permits.

TASK 4 – BIDDING SERVICES

- 4.1 Assist RWD with preparation of addenda for bid documents based on questions received from bidders.

ASSUMPTIONS

In addition to any assumptions previously made in this proposal, the following assumptions have been made in writing this proposal:

1. Any scope of work requested that is not specifically identified in one of the tasks above, may be considered an additional service. Prior to completing any such work, KPFF will discuss with you the need and impacts on scope/fee.
2. KPFF will be allowed unrestricted access to site during course of project.
3. RWD will provide KPFF with necessary title reports to perform work. KPFF can obtain a title report on the clients' behalf at cost to the client. Estimated title report expense is \$600.
4. RWD will confirm or supply KPFF with any necessary rights of entry prior to performing work.
5. Potholing utilities is not part of this scope. Should potholing be necessary to complete design, KPFF can provide a fee proposal for coordinating and locating utility potholes. Potholing for the shoring design will be coordinated by others.
6. Underground utilities will be shown based on best available information and utility locates. Pipe sizes and types will be shown only where record information is available, or where access for measurement is available, such as sanitary sewer and storm structures.
7. Waterward survey (Bathymetry) will be performed using a boat and conventional methods for soundings. This method will provide average grades along the bed of the lake, and not necessarily catch major breaks and deviations in the topography of the lakebed.
8. The surveying fee includes utility locates.
9. Application and recording fees are not included in the scope of work. It is assumed that RWD or the client will pay all application and/or recording fees.
10. The preparation of the drainage report will follow the requirements Section 12A.11.040 of the City of Lakewood municipal code, and the Department of Ecology's 2019 Stormwater Management Manual for Western Washington.
11. No Construction Support Services are included in this proposal. KPFF can provide construction support services such as material submittal review, Construction RFI review, Preliminary & Final Punchlist preparation, attend construction meetings, or prepare record drawings as an additional service. KPFF can provide a fee proposal for these services upon request.
12. No off-site improvements are planned for this project. We assume water and sewer service for the new restroom building will connect to existing utility mains within the

property boundary. Sewer service for the new building is assumed to be gravity service without the need for any pumping system.

FEES

We propose to provide the above services on an hourly not-to-exceed basis in accordance with the enclosed Terms and Conditions, which are made part of this proposal.

Task 1 – Topographic & Boundary Survey	\$ 10,980	Revised Total \$16,991
Task 2 – Civil Engineering Design (30%, 60%, 90%, 100%)	17,156	
Task 3 – Permitting Assistance	965	
<u>Task 4 – Bidding Services</u>	<u>834</u>	
Total	<u>\$29,935</u>	\$29,770

Bob, we appreciate the opportunity to work with you and the City of Lakewood on this project. If you have any questions concerning this proposal, please feel free to call me at (360) 292-7230 or email ben.enfield@kpff.com.

Sincerely,



Ben Enfield, PE
Associate

BEE

March 30, 2022

Attachment E

Mr. Robert Droll, PLA, ASLA
RWD Landscape Architects
4405 7th Ave. SE, Ste. 203
Lacey, WA 98503

Subject: Scope and Fee Proposal for American Lake Park Waterfront Upgrades

Dear Mr. Droll:

We, Moffatt & Nichol (M&N) appreciate being a part of the RWD Landscape Architects (RWD) team to provide engineering services to replace the stacked rock retaining wall and east concrete bulkhead along the beach shoreline at American Lake Park in Lakewood, WA, for the City of Lakewood. This scope and fee have been prepared based on the RFQ documents, the site visit and discussions on March 15, 2022, and phone conversation on March 29, 2022.

SCOPE OF WORK

The proposed scope of work is provided in detail below using the task outline provided by RWD. In general, M&N will provide the replacement design using precast concrete gravity blocks (similar to those used at Harry Todd Park) along approximately 190-feet of a landside retaining wall on the east side of the parking lot; replacement design of approximately 60-feet of waterside bulkhead along the beach; and design of two ancillary concrete walls to separate the beach and parking lot areas. Figure 1 shows the general areas for these structures.

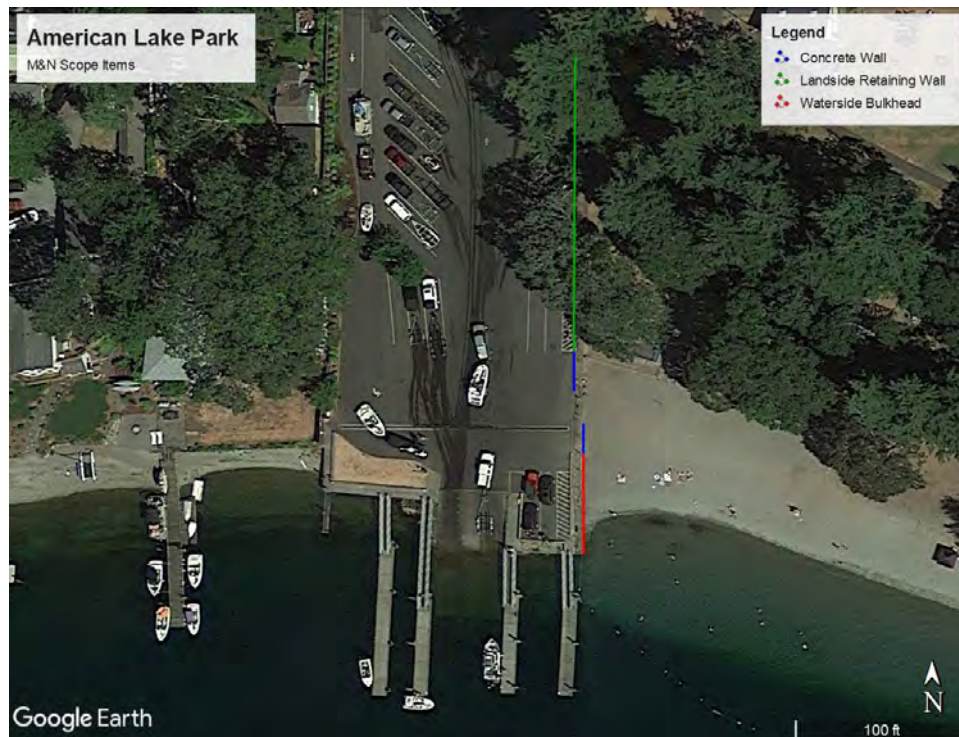


Figure 1 – Proposed Work Area

TASK 1 – 30% DESIGN SUBMITTAL

M&N will review as-built documents provided by RWD related to the retaining wall and bulkhead adjacent to the beach, as well as conduct a site visit to confirm as-built conditions and assess current conditions. We will assist in developing an initial layout of the structures, perform preliminary design of the structures, and provide a Level 3 opinion of probable cost of construction in accordance with the guidelines of the Association for the Advancement of Cost Engineering (AACE).

A kick-off meeting and two design coordination meetings are included.

Deliverables:

- *Support for the 30% design level drawings*
- *Input on the level 3 estimate of probable cost*

TASK 2 – 60% DESIGN SUBMITTAL

M&N will review the 30% design comments and proceed with developing the design to the 60-percent level. Specifications related to these structures will be identified and developed in congruence.

A comment review meeting and two design coordination meetings are included.

Deliverables:

- *Responses to the 30% submittal comments*
- *Support for the 60% design level drawings & specifications*

TASK 3 – 90% DESIGN SUBMITTAL

M&N will review the 60% design comments and proceed with developing the design to the 90-percent level. Specifications related to these structures will be updated from the previous deliverables.

A comment review meeting and two design coordination meetings are included.

Deliverables:

- *Responses to the 60% submittal comments*
- *Support for the 90% design level drawings & specifications*

TASK 4 – 100% DESIGN SUBMITTAL

M&N will review the 90% design comments and proceed with developing the design to the 100-percent level. Specifications related to these structures will be updated from the previous deliverables.

A comment review meeting and two design coordination meetings are included.

Deliverables:

- *Responses to the 90% submittal comments*
- *Support for the 100% design level drawings & specifications*

TASK 5 – PERMITTING

No scope or deliverables are included in this task.

Deliverables:

- *No deliverables*

TASK 6 – BIDDING SERVICES

M&N will assist RWD in preparing addenda related to our portion of the scope during the bidding phase. Support will include written clarification(s) via email. One meeting is included.

Deliverables:

- *Written clarification(s) via email*

TASK 7 – CONSTRUCTION ADMINISTRATION

M&N will provide construction support related to these structures; including review of RFIs and submittals; attend weekly meetings when necessary; and review the preliminary and final punchlists. Five construction meetings are included.

Deliverables:

- *Responses to RFIs*
- *Submittal review comments*
- *Comments for the preliminary and final punchlists*

ASSUMPTIONS & EXCLUSIONS

1. All project communication and coordination will be routed through RWD.
2. Site-specific soil properties for the design of the replacement retaining wall and bulkhead will be provided by RWD.
3. Survey data will be provided by RWD.
4. Permitting support is excluded.
5. Fencing layout, design, and details are excluded.
6. Paving design is excluded.
7. RWD will create the drawings for M&N to edit, comment and review during the design tasks. RWD will finalize all drawings and update the drawings in CADD based on marked-up PDFs by M&N.
8. RWD will provide excel spreadsheet templates for the opinion of probable cost of construction. M&N will provide input to RWD on probable costs at the 30-percent design level, and will not produce stand-alone input (i.e., separate contractor mob/demob, contingencies, etc.).
9. RWD will provide project specifications for M&N to review, edit, and update from recent RWD project specifications.
10. M&N will review and comment only on drawings and specifications specific to the work under our scope.
11. All deliverables will be submitted to RWD electronically.
12. All meetings are assumed to be one hour and virtual. Attendance will be limited to the M&N PM.

March 30, 2022

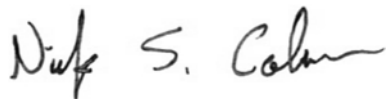
SCHEDULE AND FEE

We are prepared to begin work on this project once notice-to-proceed is given by RWD. We propose to execute this work on a time-and-materials basis. Our fee estimate is summarized in the table below, and provided in subtask detail in the attached spreadsheet. We propose to perform this work for a total not-to-exceed amount of \$36,200 (Thirty-Six Thousand Two Hundred Dollars).

Task	Fee Estimate	
Task 1. 30% Design Submittal	\$10,100	
Task 2. 60% Design Submittal	\$9,500	
Task 3. 90% Design Submittal	\$6,300	
Task 4. 100% Design Submittal	\$5,100	Revised Total
Task 5. Permitting	-	\$4400
Task 6. Bidding Services	\$1,100	
Task 7. Construction Administration	\$4,100	
Total Project Estimate	\$36,200	\$35,500

We look forward to continuing our working relationship with this project. Please call Nick Colson at 206.304.6709 or ncolson@moffattnichol.com if you have any questions regarding this proposal.

Sincerely,
MOFFATT & NICHOL



Nicholas Colson, P.E.
Project Manager

Enclosures:
Exhibit B: Project Fee Structure Spreadsheet



CROSS ENGINEERS, INC.

March 21, 2022

Attachment F

Robert W. Droll Landscape Architect, PS
Attn: Bob Droll
4405 7th Avenue SE, Suite 203
Lacey, WA 98503

Re: American Lake Park Waterfront Upgrades – Electrical Design Proposal

Mr. Bob Droll:

We welcome the opportunity to offer our engineering services for your consideration. We understand the scope to be as follows:

Electrical Design Scope:

- Contact utility and assist Owner with application for electrical service revision.
- Prepare electrical site drawing identifying existing electrical equipment to be removed or retained and reconnected.
- Prepare electrical floor plan drawings for new restroom building and shelters.
- Coordinate with Architect, HVAC and Plumbing and make electrical connections to equipment identified requiring power.
- Prepare WSNREC Lighting Energy Budget for RWD's submittal to building department permit review.
- Prepare estimated costs for electrical work and Division 26 specifications for RWD's inclusion in project manual.
- Submit electronic PDF electrical drawings to RWD's office at 30%, 60%, 90% and 100% submittals.
- Bidding and construction support.

Please contact my office if there are additional scope items or questions. Our office is available to start work with your notice to proceed.

Sincerely,

Gene L. Wentworth
Principal
Cross Engineers

Enclosed: American Lake Park Fee Breakdown

March 21, 2022

Attachment G

RWD Landscape Architects
4405 7th Ave. SE, Suite 203
Lacey, Washington 98503

Attn: Mr. Robert Droll, President

Transmitted via email to: ***bob@rwdroll.com***

**Re: Proposal for Geotechnical Engineering Services
American Lake Park Waterfront Access Upgrades
Lakewood, Washington**

Dear Mr. Droll:

Landau Associates, Inc. (Landau) is pleased to submit this proposal for geotechnical engineering services in support of the American Lake Park Waterfront Access Upgrades project, located at 9222 Veterans Drive Southwest in Lakewood, Washington (site).

This proposal has been prepared with information provided by RWD Landscape Architects (RWD; project landscape architect).

Project Understanding

The City of Lakewood (City; project owner) proposes to upgrade American Lake Park with a new shelter, restrooms, an access path, a retaining wall, a bulkhead, and other improvements. RWD has provided Landau with a preliminary site layout with possible exploration locations.

Proposed Scope of Services

Landau's proposed scope of services includes the following tasks:

1. Review readily available geologic maps and geotechnical reports for the site and the surrounding area.
2. Coordinate the clearance of underground utilities at the proposed exploration locations. Landau will mark the locations in the field and contact the Washington Utilities Coordinating Council's "One Call" locating service. Landau also will hire a private utility-locating service to identify conductible utilities located outside of public easements.
3. Excavate as many as six test pits throughout the site. Landau personnel will monitor the explorations, collect representative soil samples, and maintain detailed logs of the subsurface conditions observed. The City will provide the excavator and operator.
4. Perform geotechnical laboratory testing on select soil samples obtained from the explorations. Landau anticipates that its laboratory testing program will include as many as 10 grain size distribution analyses and 10 moisture content determinations.

5. Provide seismic design parameters (i.e., site class and spectral acceleration coefficients) for the proposed structures, using map-based methods in accordance with the *2018 International Building Code*.
6. Provide recommendations for site earthwork and grading, including criteria for stripping depth, subgrade preparation, utility trench excavation, construction dewatering, the reuse of site materials as structural fill, and structural fill placement and compaction.
7. Provide geotechnical recommendations in support of bulkhead design, including:
 - Lateral earth pressure diagrams for two bulkhead concepts developed by others, including, but not limited to, sheet pile walls, block walls, and cast-in-place walls.
 - Foundation support recommendations, including allowable soil bearing pressure, lateral resistance, and settlement.
 - Opinions regarding the possibility of bulkhead damage caused by soil liquefaction and lateral spreading. Geotechnical recommendations to mitigate for these risks are excluded from this scope of services.
8. Provide slab-on-grade recommendations.
9. Provide recommended design infiltration rates using the grain size distribution method in the Washington State Department of Ecology's 2019 *Stormwater Management Manual for Western Washington*.
10. Prepare a memorandum that summarizes the results of the geotechnical field investigation, laboratory testing, and engineering analyses. Landau will submit a draft memorandum for the design team's review and comment. Upon receipt, comments will be addressed, and Landau will issue a final memorandum, signed and sealed by the project engineer.

Assumptions

Landau made the following assumptions when preparing this scope of services and cost estimate:

- The City will provide access to the site.
- Fieldwork can be completed during standard business hours.
- Deep foundation and ground improvement design are excluded from this scope of services.
- An infiltration receptor characterization is excluded from this scope of services.
- Cation exchange capacity and organic matter content tests are excluded from this scope of services.
- Onsite infiltration testing, groundwater monitoring, and groundwater mounding analyses are excluded from this scope of services.

Schedule

Landau can begin fieldwork within 3 weeks of receiving written notice to proceed, depending on the availability of the City's excavator and operator. The draft technical memorandum will be submitted 2 weeks after laboratory testing has been completed. Verbal recommendations can be provided sooner. Landau will submit the final memorandum 2 days after receiving comments on the draft.

Terms of Service and Cost Estimate

Services will be provided in accordance with the terms presented in Landau's General Conditions (attached). Landau proposes to provide its services for a lump sum of \$10,600.

Authorization

To authorize Landau's services, please sign in the space provided on page four and return a complete copy of this proposal, or authorize by your preferred method.

Closing

We appreciate the opportunity to submit this proposal and anticipate its favorable review. If you have questions or comments, please contact Lance Levine at 360.791.3178 or at llevine@landauinc.com.

LANDAU ASSOCIATES, INC.



Lance Levine, PE
Senior Engineer



Calvin McCaughan, PE
Principal

LGL/CAM/mcs
2022-0081

[\\EDMDATA02\PROPOSALS\C_LAKEWOOD\2022-03_AMERICAN LAKE PARK\AMERICAN LAKE PARK PROPOSAL FOR GEOTECHNICAL ENGINEERING SERVICES 3.21.2022.DOCX]

Attachments: General Conditions

AUTHORIZATION

The scope of services and contractual conditions as described in this proposal and its attachments are accepted and Landau Associates, Inc. is authorized to proceed.

By

Signature*

Printed

For

Firm*

Date

*Name of person with contractual authority and firm responsible for payment of Landau Associates, Inc. billing.

RWD Landscape Architects
American Lake Park Waterfront Access Upgrades – Geotechnical Engineering Services
Lakewood, Washington

Attachment H

March 25, 2022

Bob Droll
President
RWD | Landscape Architects
Via email: bob@rwdroll.com

Re: Proposal for Environmental Consulting Services

The Watershed Company Reference Number: 220232

Dear Bob:

Thank you for requesting a proposal for environmental consulting services in support of the proposed American Lake Waterfront Access Park Improvement project in Lakewood, Washington (parcels #6385000181 and 0219162008). This proposal is for an ordinary high water mark delineation and permitting assistance. Under this proposal, we will conduct the Scope of Services described below.

Scope of Services:

Task 1.03 – Ordinary High Water Mark Delineation

1. Conduct one site visit to the subject properties to delineate the American Lake Ordinary High Water Mark.
2. Screen for, delineate, and flag any encumbering wetland boundaries within the subject property. Wetland and determination methods will be consistent with the definition(s) and requirements of local, state, and federal agencies.
3. Prepare a field sketch that indicates the location(s) of delineation flags for use by surveyors.
4. Classify identified features according to City of Lakewood regulations. Wetlands in the City of Lakewood (if present) are currently classified according to the *2014 Western Washington Wetland Rating System* (Ecology Publication 14-06-029).
5. Prepare a letter-style delineation report that summarizes our findings and details applicable local, state, and federal implications of our findings, including required buffer widths.

Not to exceed: \$4,735

Task 5.01 – Pre-application Meeting

Attendance at a pre-application meeting with the project team and the City of Lakewood.

Not-to-exceed: \$780

Task 5.03 – Permitting Assistance

1. Prepare Joint Aquatic Resources Permit Application for submittal to the Washington Department of Ecology and U.S. Army Corps of Engineers for Clean Water Act Sections 401 and 404 permits, respectively.
2. Prepare Hydraulic Project Approval application for submittal to Washington Department of Fish and Wildlife.
3. Prepare a Floodplain Development Permit Application for submittal to the City of Lakewood.
4. Prepare Shoreline Substantial Development Permit (SSDP) Application submittal documents.
 - a. SSDP Application Form
 - b. SSDP General Description Form (CDD Handout #8)
5. Prepare a Biological Assessment documenting potential effects on federally listed threatened and endangered species, their designated or proposed critical habitat, and Essential Fish Habitat in accordance with Section 7 of the Endangered Species Act (ESA) and the Magnusson-Stevens Fisheries Conservation Act.
6. Up to four hours of client and agency coordination as needed.

Not to exceed: \$16,760

The Scope of Services (above) is based upon Project Assumptions, below. In the event that any facts or events differ from such assumptions, the Scope of Services and fees shall be adjusted accordingly.

Project Assumptions:

1. *Access permission for the subject property/study area will be obtained by the client.*
2. *The Scope of Services includes completion of the 2014 Ecology Rating Forms and Figures for up to two wetlands. Due to the complexity of the form, if more than two wetlands are identified on-site, completion of additional wetland rating forms may be billed on a time-and-materials basis on top of the cost set forth in this proposal, with your approval.*
3. *Deliverables will be provided as PDF files and email format.*
4. *Permit submittals and permit fees are not included.*

5. *This proposal does not include a Professional Land Survey.*
6. *Issuance of permits is not guaranteed.*
7. *This proposal includes attendance at one pre-application meeting and general coordination time via email and phone. Additional in-person meetings with the project team and/or regulatory agencies are not included, but can be added, if necessary, under a separate agreement.*
8. *Comments on delineation studies and permit submittals from local, state, federal, or tribal entities, including third-party review consultants, related to our documentation may be subjective in nature and are therefore not predictable. Responses to comments/questions or revisions to permit documents are not included in this proposal and can be completed on a time-and-materials basis or under a separate proposal.*
9. *No work outside of this contract will be undertaken without prior notification to the client.*
10. *This proposal does not include preparation or submittal of a building permit or other permits not mentioned above.*
11. *This proposal assumes that permits from the Washington Department of Natural Resources are not required.*
12. *This proposal assumes that a Biological Evaluation will be submitted to the Corps for ESA compliance. Therefore, a Habitat Assessment will not be prepared for submittal to the City of Lakewood.*
13. *No documentation related to steep slope / geologic hazard areas will be necessary; nor will coordination with a geotechnical engineer be necessary.*
14. *Work does not include critical areas evaluation or delineation of geotechnical areas. The Watershed Company does not provide geotechnical services. Should geotechnical evaluation be necessary, a qualified geotechnical professional should be consulted.*
15. *This proposal does not include preparation of a mitigation plan or other design documents. All project site plans, delineated critical areas boundaries, buffers, the Special Flood Hazard Area, topography, and other plan-specific requirements for the Shoreline Floodplain Development Permit, Shoreline Substantial Development Permit, and state/federal permit applications will be prepared by others.*
16. *The proposal does not include preparation of a SEPA Checklist. SEPA will be prepared by others.*
17. *This proposal does not include assistance with a Shoreline Variance or Shoreline Conditional Use Permit.*
18. *This proposal does not include a Cultural Resource Assessment, as may be required by the Corps of Engineers.*
19. *This proposal assumes that the proposed work complies with one or more Corps of Engineers Nationwide Permits. Assistance with an application for an Individual Permit is not included.*

20. *This proposal assumes that the project will not undergo formal ESA consultation with the federal fisheries services.*
21. *This proposal does not include preparation of a water quality monitoring plan.*
22. *The Watershed Company does not provide architectural or professional engineering design services. Our environmental documentation and permitting efforts will rely upon the work of others or, alternatively may provide the basis of work for others, including but not limited to, geotechnical engineers, stormwater and civil engineers, and architects. However, our documents alone are not sufficient to permit the project.*
23. *This proposal does not include arborist services.*

If you would like us to proceed with the scope items above, please send us your standard contracting documents. Please call if you have any questions or if we can provide you with any additional information.

Sincerely,



Ryan Kahlo, PWS
Senior Ecologist

Proposal approved by:



Kenny Booth, AICP
Principal / Senior Planner

Enclosures:

Scope of Services Agreement



REQUEST FOR COUNCIL ACTION

**DATE ACTION IS
REQUESTED:**

May 2, 2022

REVIEW:

TITLE: Authorization of a
contract between Lakewood and
the State of Washington for
Lakewood City Hall investment
grade audit

ATTACHMENTS:

Scope of work and contract

TYPE OF ACTION:

— ORDINANCE NO.

— RESOLUTION NO.

X MOTION NO. 2022-34

— OTHER

SUBMITTED BY: Scott Williams, Operations Superintendent

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to execute a contract between the City of Lakewood and the State of Washington , Department of Enterprise Services for the purpose of having Macdonald Miller LLC conduct the investment grade audit in the amount of \$52,029.

BACKGROUND: Lakewood City Hall is over 20 years old and several of the building systems are experiencing lifecycle issues. Over the next 6 years the city plans to update the City Hall HVAC system which includes three components - the chillers (which create cold air), the boilers (that create warm air) and the air handlers (which move the air through the building) All systems contribute to City Hall air quality. Improving air quality was considered during ARPA project discussions. **(Continued)**

DISCUSSION: The City Council allocated \$52,029 from the City's American Rescue Plan Act (ARPA) funds to conduct this audit during the February 22nd council meeting. This request is to authorize the execution of the contract with the State to complete this task.

ALTERNATIVE(S): The City Council may reject the Scope of Work and propose modifications.

FISCAL IMPACT: Cost of the audit is \$52,029. Funding for this audit will come from the HVAC system improvement that was approved by Council on December 21, 2021 as part of the American Rescue Plan Act (ARPA) Programs.

Scott Williams

Prepared by

Mary Dodsworth

Department Director



Acting City Manager

City Manager Review

Background: Council approved a \$525,000 project to update the HVAC/bipolar ionization at City Hall.

While developing this work program the City discovered that the state passed the Clean Buildings law in 2019 requiring all commercial buildings over 50,000 sq/ft to lower cost and pollution from fossil fuel consumption. It took the State a bit of time to implement the program and notified the City in October 2021 of the requirements of the new program which includes a deadline of June, 2028 to bring City Hall into compliance.



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

April 20, 2022

TO: Scott Williams, City of Lakewood

FROM: Rachel Whitezel, Contracts Specialist, (360) 239-4134

RE Agreement No. 2022-723 A (1)
IGA - Lakewood City Hall Energy Upgrades

IAA No. K5524

MacDonald-Miller Facility Solutions, LLC

SUBJECT: Funding Approval

The Dept. of Enterprise Services (DES), Energy Program, requires funding approval for the above referenced contract documents. The amount required is as follows:

ESCO Audit	\$ <u>52,029.00</u>
Total Funding	\$ 52,029.00

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the DES Energy Program that the above identified funds are appropriated, allotted or that funding will be obtained from other sources available to the using client/agency. The using/client agency bears the liability for any issues related to the funding for this project

By _____
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2022723AagrFundrw

Approved as to form:

Heidi Ann Wachter, City Attorney

Attest:

Briana Schumacher, City Clerk

ENERGY SERVICES AUTHORIZATION NO. 2022-723 A (1)
Detailed Investment Grade Energy Audit & Energy Services Proposal Agreement
City of Lakewood
IGA - Lakewood City Hall Energy Upgrades
April 20, 2022
MASTER ENERGY SERVICES AGREEMENT NO. 2021-121 G (7)

The Owner and the Energy Services Company (ESCO) named below do hereby enter into this Authorization under terms described in the following sections:

Authorization to Proceed
Compensation for Energy Services

Project Conditions

I. AUTHORIZATION TO PROCEED:

Energy Services Company:

Owner:

MacDonald-Miller Facility Solutions, LLC
PO Box 47983
Seattle, WA 98106
Telephone No. (206) 763-9400
Fax No. (206) 767-6773
E-Mail perry.england@macmiller.com

City of Lakewood
acting through the
Department of Enterprise Services
Energy Program
PO Box 41476
Olympia, WA 98504

By _____
Name _____
Title _____
Date _____

By _____
Name Douglas Kilpatrick, PE
Title Energy Program Manager
Date _____

State of Washington Contractor's License No. MACDOFS808OS
State of Washington Revenue Registration No. 602 254 260
MWBE Certification No. _____

II. COMPENSATION FOR ENERGY SERVICES:

Basic Services	COMPENSATION
Energy Audit and Energy Services Proposal	\$ 52,029.00
Grand Total (plus WSST as applicable)	\$ 52,029.00

III. PROJECT CONDITIONS:

The Project Conditions contained in the Master Energy Services Agreement will be used unless specifically changed herein. The cost effectiveness criteria for this project are per the MacDonald-Miller Facility Solutions, LLC proposal dated April 11, 2022.

IV. SCOPE OF WORK:

Per the ESCO proposal dated April 11, 2022 conduct a Detailed Investment Grade Energy Audit of City of Lakewood, Lakewood City Hall, to identify cost effective energy conservation measures and present a written Energy Services Proposal, including all energy audit documentation. The ESCO shall prepare the final Energy Services Proposal, detailing the actual energy services and ESCO equipment to be provided, energy savings and cost guarantees, measurement and verification plans, and commissioning plans for the proposed measures. Measures will include items that save energy, water and other resources. The Cost Effectiveness Criteria for this project shall be as established in the Master Energy Services Agreement or as modified in Section III above.

V. SCHEDULE FOR COMPLETION

Final completion of the Energy Audit and Energy Services Proposal within 120 calendar days after Authorization to Proceed.

2022723Aagrrw



LAKEWOOD CITY HALL

INVESTMENT GRADE AUDIT PROPOSAL

ENERGY UPGRADES – PHASE 1

4/11/2022

Prepared For

Scott Williams
Operations Superintendent
City of Lakewood
9420 Front Street S.
Lakewood WA, 98499

Steve Butros
Energy Systems Engineer
Department of Enterprise Services
1500 Jefferson Street SE, MS 41476
Olympia, WA 98504-1476

Prepared By



April 11, 2022

Scott Williams
Operations Superintendent
City of Lakewood
Lakewood, WA 98499

Steve Butros.
State of Washington
Department of Enterprise Services
Olympia, WA 98504

SUBJECT: INVESTMENT GRADE AUDIT PROPOSAL
LAKEWOOD CITY HALL - ENERGY UPGRADES PHASE 1

Dear Scott and Steve,

MacDonald-Miller Facility Solutions, is pleased to provide the following Investment Grade Audit proposal to the City of Lakewood and Washington State Department of Enterprise Services (DES). The purpose of this proposal is to perform an Investment Grade Audit (IGA) at Lakewood City Hall. All work associated with this effort will be developed in coordination with the City and State of Washington's Energy Services Performance Contracting (ESPC) program.

The purpose of the IGA is to develop a detailed engineering study that will identify the scope of work, energy savings, maintenance savings and financial case that meets the City's financial and operational goals. Upon completion of the IGA, an Energy Savings Proposal (ESP) will be delivered that includes all associated project guaranteed cost and savings. For all construction work performed under the ESP, MacDonald-Miller will follow American Rescue Plan reporting methods as also outlined under the WA State master services agreement dealing with Federal regulations.

MacDonald-Miller partners with building owners to identify cost effective operational investments and financing strategies. These investments save energy, support sustainability objectives, improve comfort and extend the life expectancy of equipment; while achieving the goal of operational excellence.

Developing a detailed scope of work and reliable budget pricing at an early stage of a project is an innate strength of our company. The historical in-house cost systems and performance matrix provide us with the ability to budget multiple design sets to help the owner make informed decisions on their HVAC and Lighting systems improvements in terms of not only cost but also long term performance.

We are honored to have the opportunity to work with you on this and future projects. Please contact us with any questions you might have.

Best regards,

Michael Coffey


Account Executive

Cell: 206-387-2022

Email: michael.coffey@macmiller.com

PROJECT UNDERSTANDING

MacDonald-Miller has met with the City to understand their building needs, financial, and operational goals.

These goals are defined as follows:

- Reduce the overall energy, water and operational costs.
- Address aging inefficient building systems and components.
- Increase occupant comfort.
- Reduce carbon emissions.
- Reduce overall Financial and Operational costs.
- Identify potential funding sources (including but not limited to capital funds, utility incentives, energy/operational savings and other state or federal grants as applicable).

MacDonald-Miller met with the city and walked the City Hall and developed a list of potential Energy Conservation Measures (ECMs) that are identified below. This list may be expanded once additional knowledge is gained during the audit, or some measures may be deleted or modified due to high payback or other Owner concerns.

- Replace aging boilers and associated devices with new high efficiency condensing boilers.
- Replace aging chiller and associated devices with new high efficiency air cooled chiller
- Replace or refurbish the rooftop AHUs
- Convert the constant volume AHU serving the council chamber to a variable volume unit and implement demand control ventilation strategies.
- Control upgrades including energy saving sequences
- Upgrade interior and exterior wall pack lighting to LED
- Implement Variable Ionization to reduce airborne contaminants
- Implement Continuous Commissioning to drive energy savings and occupant comfort.
- In lieu of the boiler and chiller replacement, install air to water heat pump to provide heating and cooling (major carbon reduction).

It is our understanding that the City may also be looking at electrifying their landscaping equipment and potentially some of their fleet. We will look at potential grants for adding electrical chargers and defining what electrical charging scope is desired.

INVESTMENT GRADE AUDIT SCOPE OF WORK

MacDonald-Miller will work closely with the City of Lakewood and DES to perform an Investment Grade Audit (IGA) that meets the client's needs. The following actions will be completed in the development of the Investment Grade Audit.

- Perform a targeted energy audit of the facility infrastructure that directly pertains to the proposed measures; including all systems that directly or indirectly affect the usage of energy (electricity, natural gas, fuel oil, etc.) or water/wastewater.
- Collect and analyze trends, drawings and other information that provide insight into the operation of the facility.
- Review facility design documents, specifications and O&M manuals.
- Measure and monitor the energy usage of select equipment to quantify actual operating parameters.
- Analyze, identify, and recommend energy conservation measures that meet the project goals.
- Identify available grants, utility incentives, and other funding sources as applicable. Coordinate with the grant providers and local utilities to obtain these funds to help pay for the proposed project.
- Interview facility/plant operating and engineering staff to understand and prioritize the following:
 1. Equipment issues or deficiencies that need to be resolved.
 2. Gain an understanding of past and current operation.
 3. Solicit infrastructure upgrade/modification recommendations.
 4. Survey occupants to understand comfort issues or concerns.
 5. Coordinate with facility personnel and staff to prevent disruptions to work schedules during audit and implementation.

The Investment Grade Audit report will include the following:

- A description of the facility and/or building systems that will receive energy efficiency upgrades.
- The recommended conservation measures to be installed and a description of the conservation measures analyzed but disqualified and a reason they were disqualified.
- Recommendations for replacement of existing equipment, along with recommendations for improvements to existing equipment and operating conditions.

- The baseline energy consumption for the facility, including the data, methodology and variables used to compute the baseline, and the baseline calendar period that will not be less than twelve months.
- The guaranteed energy savings and estimated energy cost savings that are expected to result from the installation of the energy efficiency equipment and an explanation of the method or methods used to calculate these savings.

At the conclusion of the Investment Grade Audit, an Energy Service Proposal will be developed that will include the following:

- A detailed project scope.
- A guaranteed implementation cost and associated guaranteed energy savings for the project scope.
- The maximum allowable construction cost, itemized in detail.
- Preliminary system/equipment selections, schematic drawings as needed to describe the work and preliminary control sequences to achieve the proposed savings.
- Develop a preliminary project schedule that identifies the timeline and steps required to implement the project.
- Identify maintenance requirements for the proposed equipment upgrades.
- The standards of comfort and service appropriate for the facility.
- Options for financing of the project (through the state local loan program or 3rd party low interest financing) as appropriate and as requested by owner.
- A measurement and verification plan that describes how the savings will be verified during the term of the energy services agreement.

COST EFFECTIVENESS CRITERIA

There are three potential outcomes of the IGA:

- If a facility does not have measures that meet the cost-effectiveness criteria established by the client agency, there is no cost to the Client for the audit. This is true unless the client agency, DES and the ESCO agree to other arrangements. In that case these special arrangements must be reflected in the contract documents.
- If the ESCO identifies cost-effective measures and the client agency decides not to proceed, the ESCO will be reimbursed for the audit. If applicable, the DES Energy Program will also be paid a pre-determined termination fee.
- If the ESCO identifies cost-effective measures and the client decides to proceed, an energy services proposal is completed and presented.

The cost effectiveness criteria for this project is “lifecycle cost effective”. This is defined as the measure having a net positive present value over the economic lifetime of the measure. For purposes of determining economic lifetime, ESCOs rely on generally accepted engineering practice as is guided by entities such as the American Society of Heating Refrigerating and Air-Conditioning Engineers (ASHRAE), or other national or international standard setting bodies.

The following criteria will be used to determine the cost-effectiveness of the measures proposed in the ESP.

- The Client may use any combination of the following funding and payment options to discharge its obligations under the Energy Services Agreement:
 - ESCO financing;
 - State Treasurer's LOCAL Program;
 - Energy cost savings, utility cost savings, and approved O&M savings to pay off any of the above debt structures;
 - Grants, loans and/or incentives from utilities or other funding sources; and
 - The Client capital budget or any other funds at the Client discretion.
- The loan term may not exceed the economic life of the measure, unless otherwise approved by the Client and DES.
- Not more than 90% of the energy cost savings may be used to repay the loan, unless approved by the Client and DES.
- Up to 100% of utility grants may be used to defray project costs or to repay the loan.

- Labor cost savings shall not be included in energy cost savings for the purpose of determining cost-effectiveness, unless specifically approved by the Client. Material cost savings will typically represent costs for purchased parts and service contracts, but not internal labor costs.
- The cost of the measures will include: the cost of the IGA and preparation of the ESP; project design; construction; ESCO's construction and project administration; DES's project management fee; system commissioning; bidding; bonding; overhead and profit; permits; taxes; training; cost and saving guarantees, and other costs that may be agreed to by the ESCO PM, DES and the Client.
- The Client cash flow including savings, utility contributions, cost of measurement and verification services, cost of measures, and loan repayments shall be neutral or positive with respect to the baseline cash flow and based on guaranteed savings.
- Current utility rates shall be used for the purpose of calculating energy and utility cost savings. Energy and utility cost inflation factors shall not be used without the Client expressed approval.

INFORMATION PROVIDED BY OWNER

In developing the IGA, MacDonald-Miller assumes the following information will be provided as required:

- Access to Energy Star Portfolio (if available);
- Hours the facility is occupied (historic and projected);
- Occupancy rates (historic and projected);
- Required heating and cooling set points;
- As-built design documents of the mechanical, electrical and controls;
- Hazardous Materials Assessment Report for the buildings being audited;
- Access to facility, HVAC systems & control systems.

PRELIMINARY SCHEDULE

The following schedule is based on receiving a signed IGA contract by February 21st, 2022:

Preliminary Schedule	
Description	Date
Deliver Investment Grade Audit Proposal	April 11, 2022
Investment Grade Audit Kickoff	April 25, 2022
Preliminary Cost and Savings	June 27, 2022
Investment Grade Audit Completion	July 8, 2022
Energy Service Proposal Delivery	July 29, 2022

MEASUREMENT AND VERIFICATION

MacDonald-Miller conforms to the International Performance Measurement and Verification Protocol (IPMVP) when documenting the energy savings of the installed measures. IMVP option A is proposed for the above measures. The proposed length of M&V is one year. IMVP options and term may change during the development of the IGA.

AUDIT FEE

The fee to develop an Investment Grade Audit will be **Fifty-Two Thousand, Twenty-Nine Dollars**. All fees will be included and shown in the ESPC implementation costs.

PRICING	
Investment Grade Audit	\$52,029

If this proposal is acceptable, please process the appropriate documents.

We look forward to working with the city of Lakewood and DES on developing and implementing this project.



**PLANNING COMMISSION
REGULAR MEETING MINUTES
April 6, 2022
Hybrid In-Person/Virtual Meeting via ZOOM
6000 Main Street SW, Lakewood, WA 98499**

Call to Order

Mr. Don Daniels, Chair called the hybrid ZOOM meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Ryan Pearson, Phillip Combs, Linn Larsen and Paul Wagemann

Planning Commission Members Excused: Brian Parsons

Commission Members Absent: None

Staff Present: Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Paul Bocchi (present)

Approval of Minutes

The minutes of the meeting held on March 30, 2022 were approved as written by voice vote M/S/C Larsen/Estrada. The motion carried, 6 - 0.

Agenda Updates

None

Public Comments

This meeting was held virtually to comply with Governor Inslee's Emergency Proclamations 20-28 and its addendums.

Mr. Kris Kauffman, Lakewood resident, spoke regarding the Shoreline Restoration Plan Updates.

Public Hearings

Amendments to Shoreline Restoration Plan

Ms. Tiffany Speir explained per Lakewood's adopted Shoreline Restoration Plan and Council action in Ordinances 711 and 718, the Planning Commission is tasked with "holding a meeting annually at which reports will be provided by organizations and individuals who have conducted shoreline restoration activities within the City, and the Commission will determine whether to recommend amendments to the Restoration Plan for Council consideration."

She provided the two proposed amendments to the Shoreline Restoration Plan under review in the public hearing in the Commission meeting materials.

Chair Daniels opened the floor for public comment. The commission received written public comment form the following list of citizens:

- Ms. Janet Spingath with concern over the toxic blooms on American Lake and effective treatment solutions, dated April 01, 2022.
- Mr. Don Russell with concerns over ineffective treatments and the elimination of support for water quality monitoring, dated April 4, 2022.
- Mr. Eric Chandler and Ms. Jen Chandler with concerns over Waughop Lake treatments and the decline in visible signs of wildlife since treatments, dated April 4, 2022.

- Mr. Al Schmauder with concerns over the loss of flow in Clover Creek due to lack of adequate groundwater, dated April 5, 2022.
- Mr. Don Russell suggesting the Clover Creek Watershed Council begin to monitor the City's compliance with provisions of the Shoreline Restoration Plan component of the Shoreline Master Plan, dated April 6, 2022.
- Comments from Mr. Al Schmauder to Mr. Don Russell asking how he could expect the Watershed Council group to monitor Lakewood's compliance with the Shoreline Restoration Plan, dated April 6, 2022.
- Mr. Eric Chandler listing Mr. Don Russell's qualifications and asking why the City of Lakewood consistently ignores Mr. Russell's advice, dated April 6, 2022.
- Mr. Don Russell commenting on the status of the Clover Creek Flood Mitigation Alternative Study, dated April 5, 2022.
- Mr. Al Schmauder commenting that the Comprehensive Plan has a goal and two policies addressing groundwater but have not implemented these provisions, dated April 6, 2022.

Chair Daniels closed the public hearing.

Unfinished Business

None

New Business

Economic Development Strategy Draft Plan

Ms. Becky Newton discussed the City's Economic Development Strategic Plan. Ms. Newton explained the Lakewood City Council Vision Statement and how each of the Economic Development Goals and Focus Areas support the statement. Ms. Newton described the market contexts of retail leakage analysis, employment trends over time, and the journey to work data and statistics.

The City wide strategies for business retention and expansion were reviewed as well as media and promotion strategy for recruitment and attraction with place-based strategies in eight distinct focus areas which include Downtown, Lakeview/Kendrick, Station District with Lakewood Landing, International District, North Clear Zone, Springbrook, Woodbrook Business Park, and Tillicum.

Commissioners would be given opportunity to review the complete Economic Development Strategy and comment on action items, implementation, and budget considerations within. Ms. Newton requested they forward comments to her before the end of April. City Council is set to review the document in spring 2022.

Review of 2022 Comprehensive Plan Amendment Docket (Proposed Amendments 2022-01, -03, -05, -06)

Ms. Tiffany Speir reviewed each of the proposed amendments as listed:

- **2022-01** Rezone of parcels near St. Clare Hospital; **The CEDD recommends approval of Amendment 2022-01.**
- **2022-03** Review and update of Housing Chapter and Related Amendments to LMC Title 18A Development Regulations; **The CEDD recommends to continue Amendment 2022-03 to the 2023 Comprehensive Plan Amendment Cycle.**
- **2022-05** Update text of the Comprehensive Plan to reflect the adoption of VISION2050 and renaming Centers of Local Importance per 2018 Regional Centers Framework and the 2019 Countywide Planning Policies; **The CEDD recommends approval of Amendment 2022-05.**

- **2022-06** Update certain Comprehensive Plan Maps and Figures to reflect adoption of the 2020 Parks Legacy Plan, the Downtown and Lakewood Station District Subareas, Updates in the Tillicum Neighborhood, and Certain Landmarks; **The CEDD recommends approval of Amendment 2022-06.**

Report from Council Liaison

Councilmember Mr. Paul Bocchi updated commissioners on the following topics:

- April 9 & 10 Community Clean Up Weekend
Lakewood residents may bring trash, junk, and recyclables for free disposal. Spring 2022 Community Cleanup 3869 94th Street SW, Lakewood, WA 98499 Saturday, April 9 (8a – 2p) Sunday, April 10 (8a – 2pm).

Reports from Commission Members and Staff

Ms. Tiffany Speir reviewed the following topics slated for discussion at the April 20 and future meetings:

Future Planning Commission Agenda Topics

04/20/2022: Action on the Climate Change Implementation Plan; action on the Shoreline Restoration Plan Updates; review of 2022 Comprehensive Plan Amendments (22CPAs) for Amendments 2022-02, -04, and -07; discussion of Economic Development Strategic Plan.

05/04/2022: Discussion of 22CPAs 2022-01 through -07; Tree Preservation Code Update Introduction

5/18/2022: Public Hearing on 22CPAs; Discussion of Tree Preservation Code Update

06/01/2022: Public Hearing on Tree Preservation Code Update; discussion of '22 CPA Amendments

06/15/2022: Action on recommendation to City Council re '22 CPAs; action on Tree Preservation Code update; Downtown Sub Area Plan Biennial Review Intro

Next Regular Meeting to be held as a hybrid in-person/ZOOM meeting on April 20, 2022.

Meeting Adjourned at 7:45 p.m.



Don Daniels, Chair
Planning Commission

04/20/2022



Karen Devereaux, Recording Secretary
Planning Commission

04/20/2022



To: Mayor and City Councilmembers
From: Tho Kraus, Deputy City Manager
Through: John J. Caulfield, City Manager *Tho Kraus* Tho Kraus, Acting City Manager
Date: May 2, 2022
Subject: 2022 Carry Forward Budget Adjustment – Public Hearing

BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the final 2021 ending fund balance ;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations on an exception basis.

NEXT STEPS

- Adoption – May 16, 2022 City Council Regular Meeting

CURRENT STATE OF THE ECONOMY & BUDGET ADJUSTMENT APPROACH

The proposed carry forward budget adjustment takes into consideration the current state of the local, regional, national and global economy under the COVID-19 pandemic and the Russia-Ukraine conflict and the resulting financial uncertainties, particularly as it relates to the global supply chain network. The supply chain crunch that was meant to be temporary is expected to last well into 2022 with port congestion, rising freight costs, labor and material shortages, and inflation are of concern. Throughout the pandemic, there have been historic wait times for ships headed into ports waiting to unload cargo from China. Meanwhile, gridlock at ports overseas creates additional delays as ships seek to obtain cargo. Freight costs are expected to increase with labor shortages, rising gas prices and port congestion all factor in. The United States labor market is in flux. The rollercoaster from layoffs and quarantine to flex work and work exodus in during the pandemic will continue to carry over into 2022. Material shortages is expected to persist in 2022 with virtually every key commodity is either up in price or scarce. Inflation is high, prices have skyrocketed and companies are beginning to pass them onto consumers.

As The Economist neatly put it recently, “the era of predictable unpredictability is not going away”. As such, the City will continue to take a cautionary approach to revenue forecasting in accordance with the City’s adopted financial policies. For example, sales tax revenue collections in 2020 came in at pre-pandemic levels, and 2021 collections came in even stronger, exceeding 2020 by \$2.4M or 20%. However, there is not a guarantee this level of sales tax collections will continue in 2023 given the continuing economic uncertainties. The good news is that the higher than anticipated revenue collections in 2020 and 2021 coupled with the action strategies put in place to address the impact of the pandemic in 2020 has resulted in one-time monies that are available for capital infrastructure projects and

other one-time investment opportunities in 2022 to include the creation of an economic development opportunity program.

Given the 2022 operating margin between General Fund operating revenues and operating expenditures is very tight, new positions that are proposed beginning July 1, 2022 will not be filled until fiscal year 2021 is closed and a review and evaluation Q1, 2022 operating revenues is completed. We will also review and update and six-year financial forecast to ensure they are financially sustainable beyond 2022. These steps are necessary to ensure the General Fund has the fiscal capacity to fill the positions while operating within the City's adopted financial policies. This does not apply to ARPA funded positions or the permit technician position since these positions are funded with dedicated ARPA and development services fees, respectively.

A key attribute of the City's financial successes in recent years has been the adopted financial policies that provide a vital framework for governance and decision-making, especially in regards to issues that substantively impact the City's finances such as the current economic uncertainty. These policies have served the City very well during our region's pre-pandemic economic prosperity and they are serving us very well as the foundation for the City's response to the pandemic to include this mid-biennial budget review that in turn will allow the City to ensure a sustainable financial future by not overextending itself.

OTHER ITEMS FOR CONSIDERATION

Collective Bargaining Agreements. The carry forward budget adjustment does not include potential financial impacts beyond 2022.

<u>Group</u>	<u>Contract Period</u>	<u>Status</u>
AFCSME	1/1/2022 – 12/31/2023	Current
Teamsters	1/1/2022 – 12/31/2025	Current
LPIG	1/1/2021 – 12/31/2022	Current
LPMG	1/1/2020 – 12/31/2022	Current

Transportation CIP Projects Funded by Transportation Benefit District Bond. Add Transportation CIP projects funded by Transportation Benefit District \$20 VLF bond funded projects to the 6-year CIP (2023-2028) plan as part of the 2023/2024 biennial budget. Transfers of TBD \$20 VLF funds totaling \$1,718,000 and REET funds totaling \$2,690,000 for these projects as presented to the City Council in October 2021 are included in this budget adjustment. Also, included is a transfer of \$1,700,000 from REET (\$1,500,000 excess from 2021 and \$200,000 excess from 2022) to JBLM North Access Project, consistent with the March 2022 presentation to City Council for grant funded projects.

Transportation Mitigation Fees. Life-to-date through December 2021 traffic mitigation fees received total \$103,505. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$103,505 funds for this purposes.

Abatement Funds. Demolition of the former QFC building that is under an abatement order and has been declared unsafe by the City's hearing examiner that will require additional abatement funds unless the property owner moves forward with securing a demolition permit to abate. If the City were to proceed with abatement, the current estimated cost for the demolition including asbestos removal is \$315,000 and would likely be funded with a combination of available abatement funds and a financial contribution from the General Fund. Once completed, a lien would be placed on the property to ensure the owner reimburses the City of the abatement costs.

Public Art Program. The Lakewood public art program provides cohesive short and long-term plans for implementing and funding public art. In March 2020, the Public Art Program was presented to the City Council with the intent of starting in 2022. The program included a detailed budget, goals, priorities, guidelines, types of art to be implemented, a framework for selecting artists, and plan to maintain the art. Cities who have implemented a public art program

include a more efficient, cost effective process, increased tourism/visitors, community pride, decreased graffiti, representation of cultural diversity, a strong sense of community engagement, beautification and a more desirable place to live, work and play. At that time, the City Council was supportive and the plan was to consider it for the 2021/2022 biennial budget. However, due to financial constraints at the time, the program was not included in the 2021/2022 biennial budget for consideration and will be reconsidered as part of the 2023/2024 budget process. The projected average annual program costs is \$80,000/year or \$480,000 over six years. Funding source is McGavick Center revenues of \$15,000 annually (does not take into consideration of COVID-19 pandemic) leaving \$60,000 needed from other sources. Program expenditures include personnel, art integration framework plan document, signal & utility box wraps, murals, plinth design, rotating art, purchase of art piece and interactive art piece. The cost to implement Year 1 \$63,500 for the following: \$32,000 for personnel (\$20,000 for contract personnel & \$12,000 for in-house personnel); \$3,500 for art integration framework plan document; \$22,000 for signal and utility box wraps (for 10 and includes design, production and installation); and \$6,000 for a 20x15 foot mural, artist fee and materials.

Graffiti Removal. As part of the City's initiative to expand its Adopt-a-Street Program to incorporate a graffiti removal component, the City will be applied for a \$15,000 grant through WCIA's Risk Reduction and Staff Development grants program to purchase a sand blaster to assist in the removal of graffiti. This WCIA program provides financial assistance to members desirous of improving their risk profiles and who have limited funding to accomplish their goals. The City was unable to secure this grant funding, therefore, a request for one-time monies is included in this carry forward budget adjustment.

Park Signs. Last year, the City Council appropriated funds to undertake a review of what new park signs should look like based on the outcome from PRAB's recommendation to the City Council earlier in 2021. We will be working to develop a scope of services to facilitate this process, though before moving forward, we will be reviewing this scope with City Council to ensure we are meeting the expectations of what City Council is looking for. We expect to bring this forward for City Council review in the spring.

Fort Steilacoom Park H-Barn Restoration and Renovation Construction: The City will apply for Lodging Tax grant funding for annual debt service payments of \$160,000 in support of \$2.0M construction bonds, 20 year life. The grant application will occur in August 2024 for funds availability in 1st quarter 2025.

PWE Grant Applications Submitted. Below is a list of grant applications submitted and if awarded and accepted, will be incorporated into the budget at a later date.

- 302.0135 Streets: Washington Boulevard and Edgewood Drive (North Fort to Gravelly Lake Drive)
 - TIB Grant: 2021 Urban Funding for Urban Arterial Program (UAP)
 - Total project cost \$11,335,000
 - Grant Request \$4,000,000
 - Local Funds Budgeted \$7,335,000
 - For reconstruction and widening.
- 302.0137 Steilacoom Blvd SW Improvements – 87th Ave SW to Weller Rd SW
 - TIB Grant: 2021 Sidewalk Funding for Urban Sidewalk Program (USP)
 - Total project cost \$5,165,423
 - Grant Request \$442,680
 - Local Funds Budgeted \$4,722,743
 - For design.
- 302.0072 59th Ave SW – 100th St SW to Bridgeport Way SW
 - TIB Grant: 2021 Sidewalk Funding for Urban Sidewalk Program (USP)
 - Total project cost \$192,190
 - Grant Request \$142,221
 - Local Funds Budgeted \$49,969
 - For design and construction.

- 2022 City Safety Program Grant:

The City is authorized to include a number of locations in one application. The following four projects were chosen based on previous agreed upon locations with City Council (top 17 projects list).

- 302.0136 100th Street SW (Lakeview Ave SW to South Tacoma Way
Total Project cost: \$4,174,000
City Match: \$417,400 (SWM at 10%)
Grant Request: \$3,756,600
Design and construction of new roadway and sidewalks; includes one signal upgrade.
- 302.0074 South Tacoma Way (88th St. S to North City Limit)
Total Project cost: \$3,136,900
City Match: \$313,700 (SWM at 10%)
Grant request: \$2,823,200
Construction of new roadway and sidewalks; includes one signal upgrade.
- 302.0131 Custer Road SW (John Dower Road SW/W to 600' West of Bridgeport Way SW/W)
Total Project cost: \$1,420,000
City Match: \$142,000 (SWM at 10%)
Grant request: \$1,278,000
Design & construction for roadway widening & sidewalks; includes upgrades at signal for turn pockets.
- 302.0078 South Tacoma Way & 92nd St SSW Traffic Signal
Total Project cost: \$1,002,000
City Match: \$100,200 (SWM at 10%)
Grant request: \$901,800
Design and construction for signal upgrade.

PROPOSED BUDGET ADJUSTMENT SUMMARY

Year 2022:

- Increase beginning fund balance by \$32.29M, resulting in a revised estimate of \$58.93M;
- Increases revenues by \$48.34M, resulting in a revised estimate of \$126.01M;
- Increases expenditures by \$73.03M, resulting in a revised estimate of \$151.22M; and
- Increases ending fund balance by \$7.60M, resulting in a revised estimate of \$33.72M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Proposed Adj	Proposed Revised Budget	Current Budget	Proposed Adj	Proposed Revised Budget	Current Budget	Proposed Adj	Proposed Revised Budget	Current Budget	Proposed Adj	Proposed Revised Budget
Total	\$ 26.63	\$ 32.29	\$ 58.93	\$ 77.68	\$ 48.34	\$ 126.01	\$ 78.19	\$ 73.03	\$ 151.22	\$ 26.12	\$ 7.60	\$ 33.72
General	9.83	7.92	17.75	41.09	2.12	43.21	42.30	4.77	47.07	8.62	5.26	13.89
Special Revenue	3.37	3.48	6.85	5.70	18.84	24.54	5.31	23.58	28.89	3.76	(1.25)	2.51
Debt Service	0.99	(0.01)	0.99	2.77	-	2.77	2.51	0.08	2.58	1.26	(0.08)	1.17
Capital Projects	4.69	12.30	16.98	14.97	28.43	43.40	15.20	39.04	54.24	4.45	1.69	6.14
Enterprise	2.83	8.15	10.98	7.62	(3.00)	4.62	7.26	3.94	11.20	3.18	1.21	4.39
Internal Service	4.93	0.45	5.38	5.53	1.95	7.48	5.62	1.62	7.24	4.84	0.78	5.62

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

The proposed budget adjustment includes \$2,000,000 (\$1,000,000 in 2021 + additional \$1,000,000 in 2022) set aside for Economic Development Opportunity Fund. This set aside is shown as a designation of General Fund ending fund as shown below.

With this proposed budget adjustment, 2022 estimated General/Street O&M Funds ending fund balance of \$13.89M equates to 32.0% of General/Street O&M Funds operating revenues. The proposed revised operating revenues & expenditures and ending fund balance reserves is in alignment with the City's adopted financial policies.

The proposed composition of ending fund balance is as follows:

	2021 Actual	2022 Proposed Revised
General Fund Ending Fund Balance		
2% GF Contingency Reserves	\$ 926,769	\$ 867,836
5% GF Ending Fund Balance Reserves	2,316,923	2,169,589
5% Strategic Reserves	2,316,923	2,169,589
Total 12% GF Reserves	\$ 5,560,616	\$ 5,207,015
Set Aside for Economic Development Opportunity	1,000,000	2,000,000
Unreserves/Designated for 2022-2024 Budget	11,190,039	6,682,518
Total 12% GF Reserves	\$ 12,190,039	\$ 8,682,518
Total GF Ending Fund Balance at Year-End	\$ 17,750,655	\$ 13,889,532

The proposed budget adjustment is summarized as follows:

	2021 Actual	2022 Proposed Revised
General Fund Summary of Sources, Uses & Ending Fund Balance		
Operating Revenue	\$ 45,345,928	\$ 42,383,878
Operating Expenditures	37,384,996	42,382,081
Operating Income / (Loss)	\$ 7,960,932	\$ 1,797
As % of Operating Expenditures	21.3%	0.0%
Other Financing Sources	712,586	823,384
Other Financing Uses	4,653,665	4,686,297
Beginning Fund Balance	\$ 13,730,802	\$ 17,750,655
Ending Fund Balance	\$ 17,750,655	\$ 13,889,532

PROPOSED BUDGET ADJUSTMENT DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

Revenue Adjustments

- **Sales Tax.** Increase by \$800,000 for total estimate of \$11,800,000.
Prior years' sales tax revenue is as follows:
2019 Actual = \$11,955,004
2020 Actual = \$11,946,044
2021 Actual = \$14,413,902
- **Parks Sales Tax.** Increase by \$80,000 for total estimate of \$750,000.
Prior years' parks sales tax revenue is as follows:
2019 Actual = \$663,655
2020 Actual = \$671,080
2021 Actual = \$789,461
- **Criminal Justice Sales Tax.** Increase by \$180,000 for total estimate of \$1,368,900.
Prior years' criminal justice sales tax revenue is as follows:
2019 Actual = \$1,179,058
2020 Actual = \$1,213,087
2021 Actual = \$1,434,092
- **Gambling Tax.** Increase by \$550,000 for total estimate of \$3,550,000.
Prior years' gambling tax revenue is as follows:
2019 Actual = \$3,099,313
2020 Actual = \$1,910,429
2021 Actual = \$3,786,769
- **CED Development Services Permits & Fees.** Increase by \$57,200 for total estimate of \$1,914,825.
Prior years' development services permits & fees is as follows:
2019 Actual = \$1,749,026
2020 Actual = \$2,252,765
2021 Actual = \$2,066,139

CW – PERS (Public Employees Retirement System) Implementation, New/Ongoing

Add \$144,706 to implement PERS effective July 1, 2022 as approved by Resolution 2022-02. Upon incorporation in 1996, the City established a PERS replacement plan through ICMA-RC (now Mission Square). In the year since, this has become a factor in the City's ability to recruit from other local cities and public agencies since Lakewood is the only City in Washington not in PERS, other than Tacoma, Seattle and Spokane, which have their own retirement systems. A PERS-eligible position is one that is normally compensated for at least 70 or more hours of work per month for at least 5 months of each year. All eligible positions are required to be in PERS; there is no individual employee choice. Elected or governor-appointed officials are eligible but not required to join. Currently the PERS employee contribution rate of 10.25%. This is an increase from the current PERS replacement plan contribution rate of 7.62%, however the PERS rate is currently projected to drop to 4.92% in 2025. The PERS employee contribution rates have ranged from 1.32% - 11.18% from 1996 – 2022 (the time period since City incorporation), and the average for those years is 6.69%,

CW – AFCME (American Federation of State, County & Municipal Employees) Implementation, New/Ongoing

Add \$484,363 to implement the AFSCME CBA (collective bargaining agreement). The major provisions of the CBA include:

- 2 year agreement (1/1/2022 – 12/31/2023).
- 5% wage increase in 2022 and 2023.
- Add Juneteenth holiday.
- Clothing for Maintenance Workers replaced based on wear and tear rather than standard annual issue. Boot allowance added for Rental Housing Safety Inspectors,
- CDL (commercial driver’s license) training for up to 3 employees in exchange for 2-year employment commitment.
- Incorporate MOUs related to temporary loss of CDL for medical reasons, and use of electronic monitoring systems.
- Traffic signal hereafter contracted with Pierce County.
- Move from Mission Square (formerly ICMA-RC) defined contribution plan to DRS/PERS (Department of Retirement Systems/Public Employees Retirement System),

CM – Communications Strategic Plan, Continuation/1-Time

Carry forward \$35,000 to hire a consultant firm to collaborate on a strategic community engagement plan. The primary goals include: strategize the expansion of the City’s audience; and develop tactics to serve key messages to hard-to-reach demographics. Secondary goals include: Develop “inventory” of audiences, stakeholders, partners, demographics; identify prescribe tactics to engage individual audiences, stakeholders; Identify available channels and prescribe tactics to optimize reach; identify key messages and prescribe tactics to disseminate; develop tactics to reach BIPOC, ESL, low-income, and other hard to reach communities; review current communications and prescribe improvements; plan for measurement of outcomes.

CM – Communications Camera Equipment, Continuation/1-Time

Carry forward \$8,375 for purchase of new camera equipment in support of the City’s communications program. The current camera and camcorder were purchased many years ago and is outdated. DSLR cameras are considered the best digital camera and videography and provides a clearer, more detailed image, giving the photographer more control, and greater creative flexibility, even in low light situations. DSLR cameras have a long battery life, better when it comes to ergonomics, and great for action photos. The budget request includes the cost of the camera(s), memory cards, battery, lenses, microphone, recorder, tripod, chargers, carrying case, communications drone, other miscellaneous accessories, and tax.

CM – Spring Clean-Up Event Mailing, New/Ongoing

Add \$2,332 to mail out postcards advertising the event to residents in qualified census tracts.

CD - WSDOT Relocation & Pacific Highway Redevelopment – Continuation/1-Time

Carry forward balance of \$1,007 for Pacific Highway conceptual design and critical pathway development.

CD – Build Your Better Marketing Campaign, Continuation/1-Time

Carry forward \$34,000 for this marketing campaign that began in 2018 with the purpose of increasing favorable perceptions of Lakewood as a great place to live, work, learn, recreate, and do business. The campaign concluded at the end of December 2020. In January 2021 engagement dropped off significantly. Brand awareness campaigns are measured in exposure over time. Therefore, a refresh of the brand assets with continued outreach to Builders and Warriors intensified outreach to Starters, and strengthening our relationship with Long-termers is recommended to build on the momentum we have gained, and to keep Lakewood, WA top of minds for residents, non-residents, businesses, and builders. The original \$141,500 budgeted was and will continue to be used for: \$20,000 refresh video + photo assets; \$2,500 digital ad design, landing pages; \$2,500 print add design, landing pages; \$2,500 brand awareness survey (x2); and \$114,000 digital, print, and radio spend.

CD – Economic Development Strategy, Continuation/1-Time

Carry forward \$18,628 for economic development strategy. The City developed a draft economic development strategy in the fall of 2019, but the adoption of this document was placed on hold due to COVID-19 pandemic. The City is now in the process of updating and finalizing this strategy, which will be used to align City and partner expectations regarding the City's economic development vision and efforts. The final document will be posted to the City's website and should communicate the City's ongoing approach to external audiences (both community members and economic development partners), while also serving as an internal management tool to coordinate efforts across City departments. Scope of work includes baseline information gathering, strategy revisions, and document finalization.

CD – Tree Preservation Public Participation Plan, Continuation/1-Time

Carry forward \$57,907 for professional services to assist the City in developing a public participation plan for amendments to the City's tree preservation code. The plan consists of a series of activities and actions to both inform and obtain input from the public. Successful public participation has five elements: sets the stage for establishing clear purpose and goals; defines structure and process; establishes commitment amongst stakeholders to the process and provides inclusive and effective representation.

CD – City Tree Fund, Continuation / 1-Time

Carry forward the balance of \$56,496 for projects that meet certain program criteria. The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting of trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new tree and natural areas citywide. Since inception, the City has received \$118,240 in City Tree Funds and spent \$61,744 as of December 31, 2021.

CD – Woodworth Industrial Park Community Association Membership Dues, New/Ongoing

Add \$1,260 for the annual maintenance costs of an existing private road for two Tactical Tailor parcels the City purchased. Maintenance costs are part of an underlying maintenance easement which the City agreed to upon purchase.

CD – Library Feasibility Study, New/1-Time

Add \$60,000 in project costs funded by City \$30,000 and Library \$30,000). In partnership with the Library, the City is serving as lead in awarding the contract to Berk and Associates with the Library reimbursing the City for half the cost (estimated to be \$60,000 or \$30,000 each. The City, Library and Berk will be meeting in the near future to finalize project scope and cost. The review of pierce county library system interlocal agreement and consulting contracts for library needs is currently scheduled for the April 11, 2022 City Council study session followed by consideration and approval of the resolution at the April 18, 2022 regular meeting.

Background: The City and Pierce County Library System continue discussion about how to address the status of replacing the two existing libraries in Lakewood with new ones as well as the possibility of a Senior Activity Center and/or community center incorporated as part of a new library, which is the reason the City is involved in this project. The Library System is finalizing a high level building assessment and conditions analysis of the Lakewood Main Library. Once completed, they plan to initiate a more detailed engineering evaluation of both the main library building and the Tillicum library site, which the Library System leases. The purpose of these analyses is to determine what options are available to fix existing deficiencies in each facility to include the options and costs of fixing them versus constructing new facilities. This is being done as a follow up to the community feedback they heard in 2018 and 2019 as part of their initial community engagement process. They expect this to occur in the first half of 2022. The City and Library System propose that the Library Board of Trustees and City Council to jointly appoint a Community Committee to facilitate this review process and help forge a path forward in 2022. This would include jointly providing financial resources. The City and Library System met with Berk and Associates who the library system recommends hiring to facilitate this process; the City concurs.

CD – SSHA³P (South Sound Affordability Partners), New/1-Time

Add \$20,000 for the City's contribution to SSHA³P operations funding. Lakewood's total contribution for 2021-2023 is \$47,700 (\$7,000 for 2021 / \$20,000 for 2022 and \$20,700 for 2023). The interlocal agreement is entered into by and between the Cities and Towns of Auburn, Edgewood, Fife, Fircrest, Gig Harbor, Lakewood, Milton, Puyallup, Steilacoom, Sumner, Tacoma, and University Place, Pierce County (each municipal corporations and political subdivisions of the State of Washington), and the Puyallup Tribe of Indians. This joint undertaking is known as the South Sound Affordability Partners ("SSHA³P"). The common goal amongst the parties is to ensure the availability of housing that meets the needs of residents and workers at all income levels in Pierce County, including but not limited to families, veterans and seniors and eliminate housing inequities for all races, ethnicities and other vulnerable or marginalized communities and geographic locations in Pierce County.

CD – Comprehensive Plan Amendment (Housing Element), New/1-Time

Add \$49,870 for consultant services. In accordance with the GMA (Growth Management Act) and PSRC (Puget Sound Regional Council) 2050 Plan, the City must update its comprehensive plan by 2024. One of the focal points of the update will be new housing policies and objectives to address regional housing needs. The process is expected to occur over 18 months with work product completed by June 2023. The City is proposing to hire BERK Consulting to carry out the work.

CD – Associate Planner, Limited Term Position End Date 12/31/2023, New/1-Time

Add \$57,200 for limited term associate planner position with estimated start date of June 1, 2022. The role of this position includes, but is not limited to: support current and long range planning to assure compliance with various regulations, provide customer service at the permit counter, and perform technical review of land use permits, technical review of building permits.

LG – STOP VAWA (Violence Against Women Act), Grant/1-Time

Add \$30,313 revenue and expenditures in 2022 for FFY 2021 grant award from the US Department of Justice through the Washington State Department of Commerce. These funds are provided for a part-time office assistant position to provide support on STOP activities that will enhance prosecution's response to adult or teen victims of domestic violence. The effective date is January 1, 2022 through December 31, 2022. There is a required match amount of \$10,105 which is provided by in-kind wages of Assistant City Attorney.

LG – Employee & Volunteer Recognition Even, Continuation/1-Time

Carry forward \$2,500 of fund allocated for programs that did not occur in 2021 due to COVID-19 restrictions. The City was able to safely hold a summer employee recognition event, but opted to delay the 4th quarter winter event which traditionally has included a catered breakfast and facility rental to spring 2022. This event is in addition the usual recognition events. Additionally, the City did not hold the annual volunteer recognition event, which also traditionally includes a catered meal and facility rental, as well as supplies and raffle prizes. The additional funds would provide for a greater event in 2022.

MC – Office of Public Defense Grant, Grant/1-Time

Carry forward \$27,276 grant balance received from Washington State Office of Public Defense. The funds must be used according to the City's grant agreement GRT20018, to make and sustain appreciable demonstrable improvements in public defense as required by state law. The purpose of this grant is for social work services for the public defense team, interpreter services for attorney-client communications, public defense training, investigation services, and expert witnesses.

MC – Primary Public Defender, New/Ongoing

Add \$36,000 primary public defense services as approved by the City Council in March 2022. The City has contracted with Horwath Law since 2016. Horwath sites increased economic challenges due to the pandemic and increased market pressures from competitors as reasons for the increase in the compensation schedule. However, Municipal court caseloads have declined on average 30% since the start of the pandemic (around 900 cases in 2020 and 2021), while Horwath is still compensated for 1400 cases. The final negotiated pay schedule increase fairly represent both the City's and Howath Law's needs.

MC – 2021 Court Cost True Up, Continuation/Ongoing

Reduce municipal court contract revenues by \$10,308 for based on 2021 court costs true up. The original budgeted and new revenue estimates are as follows:

Jurisdiction	Current Estimate	Revised Estimate	Change
University Place	\$ 0	(\$13,500)	(\$13,500)
Steilacoom	\$106,090	\$ 99,062	(\$ 7,028)
DuPont	\$ 90,177	\$100,397	\$10,220
Total	\$196,267	\$185,959	(\$10,308)

PK – Street Ends, Continuation & New/1-Time

Carry forward \$20,000 and add new allocation of \$30,000 funded by General Fund. The City has had discussions regarding street end issues and potential policies since incorporation. The 2020 Legacy Plan update addressed protecting public spaces including open space, water access, and natural areas for future generations. Street ends were discussed at this time and street end updates were added to the 2022 work plan. The City will provide an updated to include current site assessment, schematic design and cost estimates for improvements to provide information for future discussion and consideration. This budget adjustment results in a life-to-date through 2022 cost estimate of \$50,000 funded by General Fund.

PK – CHOICE Grant, Grant/1-Time

Carry forward program expenditures of \$11,883 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. This initiative does high impact work and is a great partner in Lakewood. The contract ends 6/30/2023. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting.

PK – No Child Left Inside Grant, Grant/1-Time

Carry forward recreation program expenditures of \$17,350 funded by RCO (Recreation and Conservation Office) grant revenue. The required 25% local grant match will be funded by the existing 2022 recreation budget. The Washington State Legislature created the No Child Left inside grant program to provide underserved youth with quality opportunities to experience the natural world. The City received this grant to develop an outdoor recreation and education program to serve Lakewood Youth. The program will develop monthly special events that are low to no cost and provide access and equity to our community. The events will include orienteering, geocaching, fishing, and non-motorized water sports, environmental education, bird watching, camping and survival skills, nature, photography, art, and gardening. Program planning began in 2021 with program implementation occurring in 2022. This grant funds programs for day-long special outdoor adventures and events to Lakewood Youth, focused on opportunities to improve their overall exposure and understanding of nature. Events are for youth ages 8 – 16, located at various parks around Lakewood, focusing on low-income and underserved areas in our community.

PD – South Sound 911 Grant for Background Checks, Grant/1-Time

With the January renewal of contract, add \$30,000 in revenue and expenditures for wages and benefits of background searches for new 911 operators. These funds support the collection of background data for applicants of the 911 operator system. The end date for this grant is 12/31/2021. Reimburses \$85 per hour worked, no match, with the difference budgeted in the City of Lakewood's police department budget.

PK – SEEK (Summer Experiences & Enrichment for Kids) Grant, New/1-Time

Add \$145,000 in expenditures funded by an indirect state. There is a \$5,000 required City match which will be from personnel costs already budgeted. Grant expenditures include: salaries, wages and temporary help \$62,000; arts, crafts and sports equipment supplies \$11,000; bus rentals, instructors, entertainment, entry fees and janitorial services \$47,000; and daily lunch and snacks \$25,000. The purpose of the SEEK Fund is to increase access to quality, outdoor summer programming for youth and communities who have historically been underserved and who have been most impacted by the COVID-19 pandemic. AWC, WRPA, and OSPI noted that they were impressed with the City's proposed programs and look forward to seeing the impact on our community this summer, which will be an 8 week full day summer camp planned to serve 40 kids each week.

PK – Fort Steilacoom Park Historic Patient Cemetery Grant, New & Grant/1-Time

Add \$50,000 in expenditures funded by state grant of \$20,000 and General Fund contribution of \$30,000. The City of Lakewood applied for funding from the Washington Trust for Historic Preservation to replace approximately 2,300 linear feet of wooden fencing in/around the cemetery. The fence is 20 years old and deteriorating and should be removed. This fence is not historic to the site and needs to be replaced. The new wooden fence will be located in the same location, except we will go around the outside of the private hedge to protect it for historic purposes and from future negative impacts.

PK – Sponsorships for City Programs and Events, New/1-Time

Add \$43,145 in expenditures funded by various sponsorships: Amazon \$10,000; Virginia Mason/Franciscan \$17,500; Twin Star Credit Union \$6,000; Lakewood Community Foundation \$4,645; and WSECU (Washington State Employees Credit Union) \$5,000. The City has received a number of sponsorships from various businesses in the city to support recreation programs and events. The additional funds will allow expansion of city events and activities to include additional features, elements, entertainment and/or to offset logistic costs associated with increased participation as follows: Special event professional services (REEL Life Film Festival, Youth Summit, MLK Event, Truck & Tractor Day) \$12,645; SummerFest \$19,500; and Farmers Market 11,000).

PK – Convert Maintenance Assistance to Maintenance Workers & Increase from 0.75 FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

PK – Increase Maintenance Worker from 0.50FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

PD – Emergency Management Performance Grant - COVID ARPA, Grant/1-Time

Add \$8,665 in carry forward revenue and expenditures for wages and benefits of Assistant Emergency Management Performance Coordinator position. These funds support the collection of data and ongoing communications of community lifelines related to the response to COVID. The grant program period is 6/1/2021 through 8/31/2022. The total match amount of \$39,727 is budgeted in the City of Lakewood's police department budget in addition to West Pierce Fire and Rescue.

PD – Tacoma Narcotics Enforcement Team Puyallup (TNET) – Grant/1-Time

Add \$7,593 revenue for carry forward of grant awarded for \$15,906 from the Department of Justice through the Department of Commerce and the City of Puyallup. These funds pay a portion of a dedicated Lakewood Officer to TNET. This grant reimburses for regular time and benefits. The grant period is from 7/1/2021 through 6/30/2022.

PD – Pierce County Sex Offender Residency Verification, Grant/1-Time

Add \$7,463 in revenue carry forward for contract available for draw down. The contract runs from 7/1/2021 – 6/30/2022. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

PD – Washington State Criminal Justice Training Center Basic Law Enforcement Academy (BLEA), New/1-Time

Add \$24,000 for a total budget of \$36,000 (ongoing \$12,000 + \$24,000 1-time). BLEA is Washington's mandated training academy for all city and county entry-level peace officers in the state. Through a centralized training model, Washington ensures all officers are equipped with the same base-level understanding of their responsibility to the communities they serve, standards to uphold, and education for effective community-oriented policing. Prior to each legislative session, the Washington State Criminal Justice Training Commission (WSCJTC) reviews its budget allocation for basic training. During the review for the upcoming 2022 session, it was determined their training costs would not be covered by current funding due to cost increases in the following areas: training facility rental fees; hotel rates; and single occupancy due to COVID-19 restrictions. These additional expenses increase the overall cost-share for the BLEA. The Legislature has continued the mandated 25%, plus ammunition cost share for BLEA. Agencies are billed post the first day of class and payment is expected prior to graduation per RCW 43.101.200. The \$36,000 budget provides for approximately eight participants at approximately \$4,500 each.

PD – Teamsters Collective Bargaining Agreement Implementation, New/Ongoing

Add \$9,963 to implement the Teamsters Collective Bargaining Agreement (CBA) in 2022. Teamsters Local #117 represents two Community Service Officers in the Police Department. The City Council authorized the City Manager to execute the CBA negotiated between the City of Lakewood and Teamsters Local #117 for the period January 1, 2022 through December 31, 2025.

The major economic provisions of the CBA are:

- 4-year term January 1, 2022 – December 31, 2025;
- Salary range increase of 3% per year effective January 1, 2022;
- 1% merit increase on anniversary date paid prospectively for those not at range max; lump sum merit payment of 0.5% for those at range max; and
- Medical waiver increase from \$250 to \$300/month consistent with AFSCME.

PD – WCIA Grant for Virtual Reality Based Police Officer Training Simulator, Grant/1-Time

Add \$25,000 for WCIA (Washington Cities Insurance Authority) grant portion of the Virtual Reality Based Police Officer Training Simulator. Total project cost is \$65,000 of which \$40,000 is proposed to be funded by eligible seizure funds (Felony Seizure \$20,000 & Federal Seizure \$20,000). The Virtual Reality Training System is a self-contained system that allows officers to train on use of force, de-escalation, and crisis intervention by using a variety of scenarios that solicits real life responses. This system will help with decision making and tactics to provide training on the most appropriate response for the most common situations our police officers deal with. This would theoretically reduce negative outcomes thereby reducing our risk and liability exposure. Having this system will also allow us to demonstrate to various community groups the types of split-second decisions our officers have to make. This new system will replace our old interactive video system that is malfunctioning and can't be fixed because the company no longer in business.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment

- \$779,431 CW – Restore 2022 Replacement Reserves, New/Ongoing
- \$15,000 PK – Graffiti Removal Equipment & Initial Supplies, New/1-Time
- \$65,000 PD – Vehicle for New Lieutenant, Continuation/1-Time
- \$18,00 PD – Public Address (PA) Microphones, Continuation/1-Time
- \$17,250 PD – Vehicle Additional Costs for COBAN ICV Camera, New/1-Time

Property Management

- \$30,000 PD – Police Station Fuel System Modernization, New/1-Time
- \$30,000 CM – City Hall Space Reconfiguration Study, New/1-Time
- \$38,142 – PK – Fort Steilacoom Park Caretaker House Repairs, Continuation/1-Time

Information Technology

- \$5,078 CM – Website Redesign/Update, Continuation/1-Time
- \$26,286 CW – Server Hardware Upgrade, Continuation/1-Time
- \$60,286 CW – Annual Computer Replacement, Continuation/1-Time
- \$20,588 CW – City Council Laptops, Continuation/1-Time
- \$89,181 CW – Document Management System, Continuation/1-Time
- \$90,246 CW – Co-Location & Disaster Recovery, Continuation/1-Time
- \$43,806 CW – Microsoft Exchange Server & Licenses, Continuation/1-Time
- \$48,000 CD – PALS/CED+ Amazon Web Services for Permitting System, New/Ongoing
- \$5,696 CW – Smart Phones & Plan Increase Due to Remote Work, New/Ongoing
- \$17,522 CW – Purchase of 2 New Copiers, New/1-Time
- \$4,381 CW Computer Software, Continuation/1-Time
- \$4,381 CW – Computer Hardware, Continuation/1-Time

Risk Management

- \$97,654 WCIA Assessment Increase, New/Ongoing

Transfers to Property Abatement, New/1-Time

See Property Abatement Fund for additional information.

- \$500,000 Karwan Village Abatement

Transfers to Parks CIP, New/1-Time

See Parks CIP Fund for additional information.

- \$50,000 to 301.0019 Edgewater Dock
- \$25,000 to 301.0037 Seeley Lake
- \$150,000 to 301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation
- \$50,000 to 301.0044 Wards Lake Structure Removal
- \$15,000 to 301.0045 Colonial Plaza Up Lighting & Garry Oaks

Transfers to Transportation CIP, New/1-Time

See Transportation CIP Fund for additional information.

- \$150,000 to 302.0004 Minor Capital & Major Maintenance
- \$65,000 to 302.0096 Union Avenue, Berkley to Thorne Lane (Design)
- \$65,000 to 302.0116 Custer Road from Bridgeport Way to 75th St (Design)
- \$75,000 to 302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' W of Bridgeport Way (Design)
- \$252,860 to 302.0135 JBLM North Access (Construction)
- \$100,000 to 302.0136 100th Lakewood Drive to South Tacoma Way, Inclusive of 40th (Design)
- \$79,000 to 302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway

General/Street Fund Subsidy

See Street O&M Fund for additional information.

- (\$23,781) Continuation/Ongoing
- \$55,740 New/Ongoing
- \$51,981 Continuation/1-Time
- \$56,646 New/1-Time

Fund 101 Streets O&M

Non-Motorized Plan Update, Continuation & New/1-Time

Carry forward \$20,139 and add an additional \$55,000 to update the non-motorized plan as the City was not successful in obtaining a grant to undertake this work. As part of the 2019/2020 biennial budget, in support of the City Council goal of Dependable Infrastructure (increase connectivity and accessibility), the City Council allocated \$50,000 to update the current non-motorized transportation plan that was last updated in 2009. The updates needed include relevant policy updates and capital improvement plan. Initial work was planned for 2020 but due to COVID-19, the hiring of interns to perform the work was delayed. In late fall, the City utilized City inspection forces to obtain the field data on City sidewalks and curb ramps (important factors in the update process) as they had availability. During this work, it was discovered that there was more work than expected on the GIS side due to the level of effort originally conducted in 2009. The additional funding requests will allow for the expansion of work to include more engagement with special interest groups and the general public. The plan is anticipated to be completed in 2022 provided additional funds are approved.

PK – Convert Maintenance Assistance to Maintenance Workers & Increase from 0.75 FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

PK – Increase Maintenance Worker from 0.50FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment

- \$45,002 CW – Restore 2022 Replacement Reserves, New/Ongoing

Information Technology

- \$2,468 CW – Server Hardware Upgrade, Continuation/1-Time
- \$5,660 CW – Annual Computer Replacement, Continuation/1-Time
- \$1,933 CW – City Council Laptops, Continuation/1-Time
- \$8,374 CW – Document Management System, Continuation/1-Time
- \$8,472 CW – Co-Location & Disaster Recovery, Continuation/1-Time
- \$4,113 CW – Microsoft Exchange Server & Licenses, Continuation/1-Time
- \$535 CW – Smart Phones & Plan Increase Due to Remote Work, New/Ongoing
- \$1,646 CW – Purchase of 2 New Copiers, New/1-Time
- \$411 CW Computer Software, Continuation/1-Time
- \$411 CW – Computer Hardware, Continuation/1-Time

Risk Management

- \$10,203 WCIA Assessment Increase, New/Ongoing

Fund 102 Transportation Benefit District

Transfer to Transportation Capital Improvement Projects, New/1-Time

Add \$1,718,000 transfer for the seven new projects eligible to be funded by the Transportation Benefit District \$20 Vehicle License Fee as presented to the City Council In October 2021 as part of the Transportation CIP Funding Strategy discussion and authorized in Ordinance 767 as follows:

- 302.0142/0153/0162 Ardmore/Whitman/93rd St
 - Allocate \$348,000 scheduled for 2022 + \$1,006,000 earmark funds in 2022 for 2023 construction
- 302.0083 Hipkins Road SW from Steilacoom Boulevard to 104th St SW
 - Allocate \$364,000 scheduled for 2022

Sources & Uses Proposed TBD Funded Projects City Funded Projects (in priority order)	2022	2023	2024	2025	2026	Total
TBD \$20 Vehicle License Fee (year-end estimate rounded to nearest \$1,000)	\$ 1,718,000	\$ -	\$ -	\$ -	\$ -	\$ 1,718,000
Real Estate Excise Tax (year-end estimate rounded to nearest \$1,000)	2,690,000	-	-	-	-	2,690,000
Real Estate Excise Tax (Increase revenue estimates to \$2,000,000 per year)	-	242,000	242,000	-	-	484,000
Surface Water Management (estimated 10% of project cost)	71,000	640,000	155,000	611,000	356,000	1,833,000
General Obligation Bonds	-	2,000,000	9,600,000	-	-	11,600,000
Total Sources	4,479,000	2,882,000	9,997,000	611,000	356,000	18,325,000
302.0076						
Nyanza Rd SW	-	-	450,000	4,000,000	-	4,450,000
Design	-	-	450,000	-	-	450,000
Construction	-	-	-	4,000,000	-	4,000,000
302.0075						
Mt Tacoma Dr SW (Interlaaken to Whitman Ave SW)	-	-	-	395,000	3,555,000	3,950,000
Design	-	-	-	395,000	-	395,000
Construction	-	-	-	-	3,555,000	3,555,000
302.0142/0153/0162						
Ardmore/Whitman/93rd St	348,000	3,027,000	-	-	-	3,375,000
Design	348,000	-	-	-	-	348,000
Construction	-	3,027,000	-	-	-	3,027,000
302.0083						
Hipkins Rd SW from Steilacoom Blvd to 104th St SW	364,000	3,276,000	-	-	-	3,640,000
Design	364,000	-	-	-	-	364,000
Construction	-	3,276,000	-	-	-	3,276,000
302.0159						
Idlewild Rd SW: Idlewild School to 112th St SW	-	52,000	468,000	-	-	520,000
Design	-	52,000	-	-	-	52,000
Construction	-	-	468,000	-	-	468,000
302.0160						
112th St SW: Idlewild Rd SW to Interlaaken Dr SW	-	49,000	441,000	-	-	490,000
Design	-	49,000	-	-	-	49,000
Construction	-	-	441,000	-	-	441,000
302.0158						
Interlaaken from 112th St to WA Blvd	-	-	190,000	1,710,000	-	1,900,000
Design	-	-	190,000	-	-	190,000
Construction	-	-	-	1,710,000	-	1,710,000
Total Uses	\$ 712,000	\$ 6,404,000	\$ 1,549,000	\$ 6,105,000	\$ 3,555,000	\$ 18,325,000

Fund 104 Hotel-Motel Lodging Tax

Prior Year's LTAC Grant Awards for City Capital Projects, Continuation/1-Time

- Add \$72,893 to transfer prior year lodging tax revenues in accordance with LTAC grant award for capital purposes for Parks CIP 301.0006 Gateways (at Berkley & Union and Woodbrook Business Park).

2022 LTAC Grant Allocation, New/1-Time

Eliminate \$800,000 estimated grant awards and replace with actual 2022 grant awards totaling \$800,000 as follows:

- \$101,850 for Clover Park Technical College McGavick Center Debt Service
- \$15,000 for Asian Pacific Cultural Center
- \$15,000 for Historic Fort Steilacoom Association
- \$85,000 for Friends of Lakewold/Lakewold Gardens
- \$100,000 for Lakewood Chamber of Commerce Tourism
- \$25,000 for Lakewood Chamber of Commerce Night of Lights
- \$35,000 for Lakewood Historical Society
- \$25,000 for Lakewood Playhouse
- \$100,000 for Travel Tacoma + Mt. Rainier Sports
- \$20,500 for Lakewood Arts Festival Association
- \$20,550 for Lakewood Sister Cities Association Gimhae Delegation
- \$5,500 for Lakewood Sister Cities International Festival
- \$50,000 for City of Lakewood Imaging Promotions
- \$35,000 for City of Lakewood Farmers Market
- \$80,000 for City of Lakewood SummerFEST
- \$20,000 for City of Lakewood Summer Concert Series
- \$30,000 for City of Lakewood Love Lakewood Festival Series, First Saturdays
- \$17,100 for City of Lakewood Film Festival, REEL Life 96

Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing

Property Abatement, Continuation/1-Time

Carry forward \$418,710 in expenditures funded by program balance. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

Property Abatement, New/1-Time

Add \$500,000 in expenditures funded by General Fund for Karwan Village abatement. The property is a commercial parcel on which the Karwan Mobile Home Park sits. The building is dilapidated and considered a nuisance and dangerous pursuant to RCW 35.80, Lakewood Municipal Code (LMC) 15.05. All nuisance conditions scheduled to be addressed are considered nuisances pursuant to RCW 7.48 and LMC 8.16. The City of Lakewood has been issued a Warrant of Abatement (No. 21-2-04198-3, dated June 11, 2021) through Pierce County Superior Court. The Warrant of Abatement provides the City, and its contractor(s) access to the property to address all dangerous and nuisance conditions identified on the property.

Rental Housing Safety Program, Continuation/1-Time

Carry forward \$57,164 in internal service charge expenditures for RHSP database and software enhancement funded by General Fund project balance and additional revenues anticipated of \$7,610. On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

1406 Affordable Housing, Continuation/1-Time

Carry forward \$181,358 ending fund balance.

On March 2, 2020, the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit of the state's sales tax. With adoption of this ordinance, the City is able to impose the rate of 0.0073%. According to the Department of Revenue (DOR), the maximum amount the City may receive is \$98K per state fiscal year for twenty years totaling an estimated \$1.95M. The City notified DOR on March 13, 2020 and DOR began imposing the tax effective May 1, 2020. The City received its first full distribution amount in July 2020 with some funds trickling through in May and June due to early returns filed.

The direction from the Lakewood City Council is to use the funds in conjunction with the City's CDBG Major Home Repair Program, CDBG Major Home Repair and Sewer Loan Program, and HOME Housing Rehabilitation Loan Program given that there is a high demand for home repair and rehabilitation loans in the City.

The City is presently working with several homeowners to assist with repairs not eligible under the City's CDBG housing program. Examples of repair applications to-date: decks and landings; a detached garage; and fencing. As of quarter end, loans have not been approved. Once the loans are authorized, work is scheduled for completion in the first quarter of 2022. The CED housing webpage has been updated and simplified. The webpage refers to "housing repairs," rather listing out separate 1406 Housing or CDBG Housing Repair Programs. Persons interested in making application are directed to a staff person via the webpage. Based on the applicant's specific needs, and income levels, that staff person places them into the appropriate housing repair program.

Fund 106 Public Art

Colonial Plaza Art, Continuation & New/1-Time

Carry forward \$117,598 for the Colonial Plaza art funded by project balance.

The budget adjustment results in an estimated cost through 2022 of \$150,000 funded by:

\$127,500 Public Art Fund

\$22,500 General Fund

\$150,000 Total Sources

Public Art Program, New/1-Time

Earmark remaining fund balance of \$2,626 for Major Public Art program with project to be determined.

Fund 180 Narcotics Seizure Fund

The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

Narcotics Seizure Contribution for 50% of New SRT Vehicle, Continuation/1-Time

Carry forward \$120,000 for 50% contribution towards a new SRT vehicle. The 2021 original adopted budget included \$120,000 to provide for half of the cost of the new SRT vehicle. The other half is funded by federal seizures

Narcotic Seizure Balance Available for Eligible Expenditures, New/1-Time

Add \$72,000 in expenditures for eligible uses.

Fund 181 Felony Seizure

The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

Contribution to Police Station Firearms Range Simulator Program, New/1-Time

Add \$20,000 for Virtual Reality Based Police Officer Training Simulator. Total project cost is \$65,000 of which \$25,000 is funded via WCIA (Washington Cities Insurance Authority) grant and \$40,000 is proposed to be funded by eligible seizure funds (Felony Seizure \$20,000 & Federal Seizure \$20,000). The Virtual Reality Training System is a self-contained system that allows officers to train on use of force, de-escalation, and crisis intervention by using a variety of scenarios that solicits real life responses. This system will help with decision making and tactics to provide training on the most appropriate response for the most common situations our police officers deal with. This would theoretically reduce negative outcomes thereby reducing our risk and liability exposure. Having this system will also allow us to demonstrate to various community groups the types of split-second decisions our officers have to make. This new system will replace out old interactive video system that is malfunctioning and can't be fixed because the company no longer in business.

Felony Seizure Balance Available for Eligible Expenditures, New/1-Time

Add \$16,198 in expenditures for eligible felony seizure related activity.

Fund 182 Federal Seizure

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community –based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

Federal Seizure Contribution to Police Station Firearms Range Simulator Program, New/1-Time

Add \$20,000 for Virtual Reality Based Police Officer Training Simulator. Total project cost is \$65,000 of which \$25,000 is funded via WCIA (Washington Cities Insurance Authority) grant and \$40,000 is proposed to be funded by eligible seizure funds (Felony Seizure \$20,000 & Federal Seizure \$20,000). The Virtual Reality Training System is a self-contained system that allows officers to train on use of force, de-escalation, and crisis intervention by using a variety of scenarios that solicits real life responses. This system will help with decision making and tactics to provide training on the most appropriate response for the most common situations our police officers deal with. This would theoretically reduce negative outcomes thereby reducing our risk and liability exposure. Having this system will also allow us to demonstrate to various community groups the types of split-second decisions our officers have to make. This new system will replace our old interactive video system that is malfunctioning and can't be fixed because the company no longer in business.

Federal Seizure Contribution for 50% of New SRT Vehicle, Continuation/1-Time

Carry forward remaining \$101,499 for 50% contribution towards a new SRT vehicle. The 2021 original adopted budget included \$120,000 to provide for half of the cost of the new SRT vehicle. The other half is funded by felony seizures.

Federal Seizure, New/1-Time

Add \$22,006 in expenditures for eligible federal seizure related activity.

Fund 190 Community Development Block Grant (CDBG) Fund

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

2021 CDBG Funds – Total \$739,895 – Grant/1-Time

- \$264,107 for 2021 CDBG Housing Program – Major
- \$86,913 for 2021 CDBG Housing Programs – Administration
- 15,000 for 2021 CDBG Housing Programs – Administration of HOME
- \$50,000 for 2021 CDBG Public Service – Counsel Foreclose
- \$295,167 for 2021 CDBG Physical Improvements – Phillips Road
- \$28,708 for 2021 CDBG Housing Emergency Assistance Displaced Residents (EADR)

2021 HOME Funding Recommendations – Total \$320,892 – Grant/1-Time

- \$190,739 for 2021 HOME - Affordable Housing LASA
- \$98,818 for 2021 HOME - Affordable Housing
- \$31,335 for 2021 HOME - Administration

From City of Tacoma – City of Lakewood Balances – Total \$816,784 – Grant/1-Time

- \$409,261 for 2019 HOME – Affordable Housing LASA
- \$162,914 for 2020 HOME – Affordable Housing
- \$253 for 2020 HOME – Down Payment Assistance
- \$194,356 for 2019 HOME – Housing Rehabilitation
- \$50,000 for 2020 HOME – Housing Rehabilitation

Other Prior Years Balances – Total \$468,814 – Grant/1-Time

- \$42,764 for 2020 Housing Programs – Emergency Assistance Displaced Residents (EADR)
- \$416,779 for 2020 Major Home & Sewer Repair
- \$9,271 for 2020 Housing Program – Administration of HOME

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV2 (Round 2) Grant/1-Time

Carry forward of \$173,000 for LASA program through the Washington State Department of Commerce.

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV3 (Round 3), Grant/1-Time

Carry forward \$173,202 for CDBG CARES Act funding for the purpose of providing emergency mortgage assistance to private mortgage holders.

CDBG – Restricted Funds, Grant/1-Time

Earmark \$1,513,495 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

Fund 191 Neighborhood Stabilization Program**NSP1 (Neighborhood Stabilization Program 1), Continuation/1-Time**

Carry forward \$240,528 funded by project balance. The program provides funding to purchase and redevelop low income, foreclosed and abandoned residential properties and/or structures. Revolving funds are used to pay for program costs. In January 2020, CED met with the Washington State Department of Commerce to close out NSP1 funds. Upon formal written notification of the close-out, if the City has any remaining NSP1 funds after five years of close out date, the City reprogram unspent funds with no restrictions, meaning the City may use the funds for example, for abatements, set up a housing loan program similar to CDBG/HOME but without all of the federal requirements or even put it back to the General Fund.

NSP3 (Neighborhood Stabilization Program 3), Continuation/1-Time

Carry forward \$14,148 funded by project balance.

Fund 192 South Sound Military Communities Partnership**SSMCP Operations, Continuation/Ongoing**

Carry forward \$17,299 remaining fund balance for operations. The savings is primarily in personnel costs.

SSMCP Amazon Donation, New/1-Time

Add \$15,000 in project expenditures funded by donation from Amazon. Funds will be used to support SSMCP initiatives and the events where the analysis and final reports are shared with community partners.

Office of Economic Adjustment – Growth Management, Grant/1-Time

Add \$139,907 in revenue and expenditures in carry forward received from the Department of Defense for the Growth Management grant project at Joint Base Lewis McChord. The grant period is from January 1, 2021 through April 1, 2022. The grant requires an in-kind match of \$71,500. This match is comprised of \$70,550 in SSMCP personnel costs and \$950 in local mileage. The grant duration is for 15 months.

North Clear Zone, New/1-Time

Add \$1,400,000 for North Clear Zone (NCZ) Acquisition funded by Department of Commerce via state legislative ask. Funds will be used to purchase select properties adjacent to Joint Base Lewis McChord (JBLM). The ultimate objective of this project is to remove and relocate all businesses within the NCZ and protect JBLM from urban encroachment. The NCZ area of land is immediately north of and centered on the runway at McChord Air Force Base (part of JBLM). It is a potential danger to military personnel and surrounding civilian population by continuing to operate businesses so closely to an active runway. The estimated cost of acquiring and relocating all the properties in the NCZ is \$80.6M. In 2019, a cooperative agreement between the City of Lakewood and Army Environmental Command (AEC) prompted a planned federal capital outlay of up to \$64M over 5 decades, so long as there is a 20% local match (\$16M). The requested \$1.4M will go towards the required 20% match for the purchase and relocation of the Windmill Warehouse Park. To date, the SSMCP has received a total of \$1.25M from the state through the LCP, roughly \$500K from the City of Lakewood and \$530K from Pierce County to leverage \$3.7M through Air Force and \$1.5M through REPI Grant Program. Note – the \$1.4M includes the state admin fee (amount to be determined, up to 3% or \$50,000).

North Clear Zone Property Purchase - Tactical Tailor Building Acquisition, Continuation & New, 1-Time

Carry forward \$6,857,222 and add new \$506,282 General Fund interfund loan for the North Clear Zone Property Purchase (Tactical Tailor Building) funded by:

\$3,600,000 Department of Defense USAF

\$1,469,089 Department of Defense REPI

\$768,133 WA State Department of Commerce

\$490,000 WA State Department of Commerce (State Capital Budget)

\$530,000 Pierce County

\$506,282 General Fund Interfund Loan (Source for Payback is Tactical Tailor Lease Revenue) - New

\$7,363,504 Total Sources

North Clear Zone Property Purchase - Tactical Tailor – Due Diligence & Legal Fees, Continuation & New, 1-Time

Carry forward \$30,911 for due diligence and legal fees funded by Department of Defense REPI and additional fees of \$87,520 funded by General Fund interfund loan for total due diligence and legal fees cost of \$118,431.

Fund 195 Public Safety Grants

Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant/1-Time

Add a total of \$8,377 for WTSC Impaired Driving Emphasis grant. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

Washington Traffic Safety Commission – Motorcycle, Grant/1-Time

Carry forward \$2,500 for remaining grant balance for 2022. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local motorcycle patrols.

Emergency Management Planning, Grant/1-Time

Add \$25,406 for remaining grant balance for period of January 1, 2022 through August 31, 2022. The grant is for paying the salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue and the City of University Place. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

Bulletproof Vest Partnership, Grant/1-Time

Carry forward of \$3,963 for remaining grant balance for April 1, 2020 through August 31, 2022. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Bulletproof Vest Partnership, Grant/1-Time

Add \$17,200 in revenue and expenditures for FY 2021 new award for vests purchased from April 1, 2021 through August 31, 2023. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Washington State Parks Recreational Boating Safety, Grant/1-Time

Add \$12,021 for new grant period March 1, 2022 –September 30, 2022. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, boat house) matching requirements of \$3,005.

US DOJ Justice Assistance Grant – Rifle Noise Suppressors, Grant/1-Time

Carry forward \$2,069 grant for period 1/1/2020-9/30/2022. This grant is for the purpose of purchasing rifle noise suppressors for patrol rifles.

US DOJ Justice Assistance Grant - COVID-19 Supplemental, Grant/1-Time

Carry forward \$16,388 in revenues and expenditures for grant received from Department of Justice (JAG) COVID-19 Supplemental. The Coronavirus Emergency Supplemental Funding (CESF) Program allows local governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. The City of Lakewood will use these funds for equipment and supplies.

US DOJ Justice Assistance Grant - 2020 Bicycles, Grant/1-Time

Carry forward \$5,397 revenues and expenditures for grant received from Department of Justice (JAG) for 2020. The City of Lakewood will use these funds to purchase bicycles for the Lakewood Police Department.

US DOJ Justice Assistance Grant – FARO Scanner, Grant/1-Time

Add \$42,903 for revenues and expenditure for this grant received from the Department of Justice. This Edward Byrne Memorial Justice Assistance grant was awarded to provide funding for a FARO Crime Scene Mapping Scanner. This FY 2021 award has a program period from 10/1/20 to 9/30/24.

Washington State Office of the Attorney General Sexual Assault Kit Initiative (SAKI), Grant/1-Time

Add \$4,900 in revenues and expenditures for the purchase of a refrigeration unit to help with storage evidence from sexual assault investigations. These SAKI funds are passed through the Washington Attorney General's Office from US Department of Justice. The grant period is from 10/1/2017-9/30-2022.

Washington Auto Theft Prevention Authority (WAPTA), Grant/1-Time

Carry forward \$260,000 in revenues and expenditures for grant received from Washington Auto Theft Task Prevention Authority. This funding through the City of Federal Way provides for the position of an Auto Crimes Enforcement Task Force Investigators who are assigned to the WAPTA program. There is no local match required. The mission of the WAPTA is to prevent and reduce motor thefts in the State

Office of Justice Programs Veterans Court, Grant/1-Time

Carry forward \$154,563 remaining grant balance from prior years. This is an enhancement grant for the Veterans Treatment Court and serves Type a non-violent offenders. The total grant amount is \$500,000 and runs through December 31, 2022. In addition to personnel costs, the grant includes travel and training, supplies, and subaward for prosecution, consultant evaluator/information manager, and public defense.

Fund 196 American Rescue Plan Act (ARPA)

The total proposed budget as approved by the City Council via Ordinance 759 totals \$4,192,719. Subsequent to Ordinance 759, the City Council approved various programs via separate motions totaling \$3,029,481. The budget adjustment includes carry forward of project balances from Ordinance 759 and new allocations approved via separate motions.

Program		Budget		
		Program Cost	5% Direct Admin	Total
Total - Category 1 Public Health		\$ 30,360	\$ -	\$ 30,360
HR Temporary Staffing for COVID Tracing	Motion 2021-112	30,360	-	30,360
Total - Category 2 Negative Economic Impacts:		\$ 1,000,000	\$ 50,000	\$ 1,050,000
Comfort Inn	Ordinance 759	1,000,000	50,000	1,050,000
Total - Category 3 Services to Disproportionately Impacted Communities:		1,273,112	63,656	1,336,768
Pierce County BIPOC Business Accelerator Contribution	Ordinance 759	500,000	25,000	525,000
Lakewood Community Services Advisory Board (CSAB) 1% Funds	Ordinance 759	137,662	6,883	144,545
Warriors of Change	Ordinance 759	68,450	3,423	71,873
Habitat for Humanity Boat Street Project	Ordinance 759	242,000	12,100	254,100
Rebuilding Together South Sound	Ordinance 759	325,000	16,250	341,250
Total - Category 6 Revenue Replacement:		3,920,725	196,035	4,116,760
LPD Body Cameras Purchase of Cameras & Video Storage	Ordinance 759	98,044	4,900	102,944
LPD Body Cameras Operation	Ordinance 759	284,045	14,202	298,247
Emergency Services Alert & Warning System	Ordinance 759	13,331	667	13,998
West Pierce Fire & Rescue	Ordinance 759	230,000	11,500	241,500
City Website and Multilingual Services	Ordinance 759	35,000	1,750	36,750
Youth Employment Program	Ordinance 759	84,000	4,200	88,200
City Reader Boards	Ordinance 759	320,000	16,000	336,000
Tacoma Probona (2022-2023)	Motion 2021-102	450,000	22,500	472,500
Boys & Girls Club (2022-2026)	Motion 2021-104	226,070	11,304	237,374
YMCA Child and Teen Service Programs (2022-2026)	Motion 2021-105	732,735	36,637	769,372
Municipal Court Technology Improvements	Motion 2021-106	135,000	6,750	141,750
City Hall HVAC Air Handlers & Bipolar Ionization	Motion 2021-108	500,000	25,000	525,000
Handwashing Stations at Parks without Restrooms	Motion 2021-109	75,000	3,750	78,750
City Hall Space Evaluation	Motion 2021-110	100,000	5,000	105,000
LPD Retention Bonus	Motion 2021-111	637,500	31,875	669,375
Total - Category 7 Indirect Administration Cost:		688,312	-	688,312
Indirect Administrative Cost (Including ARPA Coordinator & Finance)	Ord 759	688,312	-	688,312
Grand Total		\$6,912,509	\$309,691	\$7,222,200

Ordinance 759	\$4,192,719
By Motions	\$3,029,481
Total Allocations	\$7,222,200

Carry Forward of Project Balances:

196.3001 Comfort Inn

Carry forward \$50,000 (5% Direct Admin Cost)

Original \$1,050,000 (Program Cost \$1,000,000 + 5% Direct Admin Cost \$50,000)

This provides for the City's conditional funding of \$1 million in capital needs, to be used in combination with funds from the City of Tacoma and Pierce County, by Low Income housing Institute (LIHI) to purchase the building and pay associated costs of closing. \$700,000 will be conditionally committed as an acquisition bridge loan, and \$300,000 will be committed as a deferred loan as permanent financing. The City understands that LIHI is seeking to leverage State Department of Commerce Funding through their Rapid Capital Housing Acquisition program in the amount of \$7,000,000. A portion of these funds will be used to repay the City's bridge loan. The City's funding amount is subject to changed based on final project capital and operating costs. If there are decreases in development costs or increases in other projected capital revenue sources, the City and other public funders explicitly reserve the right to decrease the final subsidy award to the minimum level needed. The conditional funding is subject to: the reservation of 12 emergency shelter beds for Lakewood individuals; approval of the final project development and operations budget; consistency with the City of Lakewood 5-Year 2020-2024 Consolidated Plan and FY2021 Consolidated Annual Action Plan (approved); Income and Affordability levels of the Multi-Family Lending term sheet; and additional City of Lakewood requirements will be identified as further details become available regarding the project's construction costs, operational costs, and timelines for conversion from an enhanced shelter to permanent supportive housing. The conditional commitment does not cover all federal, state, and local requirements, nor all the terms that will be included in loan documents including legal rights and obligations.

196.3002 Lakewood Community Services Advisory Board (CSAB) 1% Funds (2022-2023)

Carry forward \$144,545 (Program Cost \$137,662 + 5% Direct Admin Cost \$6,883)

Original \$144,545 (Program Cost \$137,662 + 5% Direct Admin Fee \$6,883)

Allocate 1% per year in 2022 and 2023 to support human service needs. CASB members concur with the Lakewood's Promise Advisory Board that the two human services strategic initiatives (workforce development and youth mental health) are critical investments to address changes that have been exacerbated by COVID-19 pandemic. CASB recommends allocating half of the 1% allocation to the Lakewood Thrives workforce development initiative that is now being managed by Career TEAM, and half towards youth mental health. The CSAB board will need additional time working with partners to form a recommendation for a youth mental health investment. The City will work with the Clover Park School District, Communities in Schools, Lakewood's Promise, and the Lakewood Youth Council. The youth mental health recommendation is scheduled to be reviewed at the CSAB joint study session with the City Council on November 8, 2021.

196.3003 Warriors of Change (2021)

Carry forward \$37,703 (Program Cost \$34,280 + 5% Direct Admin Cost \$3,423)

Original \$71,873 (Program Cost \$68,450 + 5% Direct Admin Cost \$3,423)

The Clover Park School District (CPSD) is providing funding for school – staff and teachers, facilitator costs, and the contract with Quantum Learning. CPSD requesting funding from the City of Lakewood for Communities in Schools of Lakewood portion of the Warriors Change Program and cash incentives for student participants.

ARPA program funds total \$68,450 and will provide:

- \$40,000 Student end-of-program incentives (80 students @ \$500/each)

- \$8,000 Cohort-Mentor stipends (8 college age students @ \$1,000/each)

- \$4,800 Administration costs for managing students and mentors (10%)

- \$9,150 summer Program Coordinator costs (2 months -> 2 weeks planning + 6 week program)

- \$6,500 Summer Site Coordinator costs (2 months)

\$68,450 Total Program Costs

Note: The Warriors of Change 2021 is the pilot program of a 6-week leadership development project-based learning experience for Clover Park High School rising seniors, with the hope that the program can grow to expand and serve more students for futures year.

196.2001 Pierce County BIPOC Business Accelerator Contribution

Carry forward \$425,750 (Program Cost \$400,750 + 5% Direct Admin Cost \$25,000)

Original \$525,000 (Program Cost \$500,000 + 5% Direct Admin Cost \$25,000)

Partnership opportunity -- Entrepreneurial & Technical Assistance with focus Opportunities. The County Council has set aside \$5M of their ARPA funds toward this initiative with the caveat that they receive matching funds from cities, non-profits and the business community. During the CARES process the County with thousands of businesses and saw some gaps and opportunities to grow entrepreneurship and help Black, Indigenous and People of color (BIPOC) communities and small and micro businesses grow their companies. Programs will have a county-wide focus to include: growing entrepreneurship; BIPOC; structured cohort opportunities; and tailored individual opportunities. Resources will go to training, technical resources needed by businesses, innovation grants to help with seed money funding, financial reporting programs and mentors/navigators to help the businesses learn to use the tools. Success measures include the number of businesses launched and growing wealth in our communities.

196.6001 LPD Body Cameras Purchase of Cameras & Video Storage

Carry forward \$4,900 (5% Direct Admin Cost)

Original \$102,944 (Program Cost \$98,044 + 5% Direct Admin Cost \$4,900)

Purchase of 80 body cameras (includes cameras, docking stations, software with training and 5-year service plan). Total estimated 1-time cost for cameras and video storage of \$336,304 is funded in part with State police reform funding of \$238,260.

196.6002 LPD Body Cameras Operations (2021-2022)

Carry forward \$282,432 (Program Cost \$268,230 + 5% Direct Admin Cost \$14,202)

Original \$298,247 (Program Cost \$284,045 + 5% Direct Admin Cost \$14,202)

Funds to support Year 2021 and 2022 operations. Includes Records Specialist 1.0 FTE beginning August 2021 and Associate Attorney 1.0 FTE beginning in January 2022.

196.7001 ARPA Administration –Finance 1.0 FTE and ARPA Coordinator 1.0 FTE – Total \$

Carry forward \$639,526 (Program Cost)

Original \$688,312 (Program Cost \$688,312)

Limited Term Positions ending 12/31/2026 or sooner – TBD

Positions in support of ARPA Program. Add grant accountant position to ensure compliance with financial accounting, auditing and interim/annual reporting. Grant requirements, including accounting and reporting, have become increasingly complex, as well as accessing/utilizing the various specific granting agency systems and portals. Add ARPA coordinator position to assist ARPA Program Manager in various ARPA program requirements, serve as Lakewood ARPA Resident Navigator and point of contact for Lakewood businesses seeking ARPA assistance available from County, State and Federal levels. The City's Resident Navigator program referral assistance to city residents seeking ARPA rent/mortgage and utility funds, child care services, workforce training, medical and behavioral health services, and/or emergency shelter,

196.3005 Habitat for Humanity Boat Street Project

Carry forward \$254,100 (Program Cost \$242,000 + 5% Direct Admin Cost \$12,100)

Original \$254,100 (Program Cost \$242,000 + 5% Direct Admin Cost \$12,100)

Provide for off-site construction costs including sanitary sewer extension, water main extension and hydrants, storm drainage, joint utility trench, and public street work (paving sidewalk, traffic control, etc.)

196.3006 Rebuilding Together South Sound (2022-2026)

Carry forward \$341,250 (Program Cost \$325,000 + 5% Direct Admin Cost \$16,250)

Original \$341,250 (Program Cost \$325,000 + 5% Direct Admin Cost \$16,250)

Provide funds to operate a Rebuilding a Healthy Neighborhood (RaHN) Program for 1 to 2 years in each of the 4 neighborhoods that the City of Lakewood has identified as specific neighborhoods in need of attention with regards to safe and healthy housing (Tillicum/Woodbrook, Springbrook, Lakeview, and Monte Vista areas). Some Rebuilding Together Affiliates have had a much better success rate when they focus on one neighborhood for two consecutive years. Other affiliates have had good results with a single year focus in neighborhoods. The cost per neighborhood is

\$65,000. The \$325,000 would provide for \$65,000/year for 5 years. A 5-year span would allow for a RaHN event in either each of the 4 neighborhoods plus an additional neighborhood or select 2 neighborhoods for 2-year programs and 1 neighborhood for a single year program.

196.6003 Emergency Services Alert & Warning System

Carry forward \$12,993 (Program Cost \$12,266 + 5% Direct Admin Cost \$667)

Original \$13,998 (Program Cost \$13,331 + 5% Direct Admin Cost \$667)

Funds for annual subscription. Lakewood is a part of a coalition that provides emergency management services to Lakewood, University place, and West Pierce Fire and Rescue and Steilacoom (joining coalition in January 2022). The coalition is evaluating its own alert and warning system. The system would allow the coalition to send emergency messages via reverse 911 to landlines and/or to any cell phone within the alert boundary. It would also allow for residents to subscribe for routine messages from the City.

196.6004 West Pierce Fire & Rescue

Carry forward \$241,500 (Program Cost \$230,000 + 5% Direct Admin Cost \$11,500)

Original \$241,500 (Program Cost \$230,000 + 5% Direct Admin Cost \$11,500)

Funds to improve 2 items of the emergency management program. They are: 1) update WPFR's Department Operations Center (DOC) and backup DOCS to better communicate with the City and stakeholders during times of emergency or disaster, including technology to hold virtual meetings. Cost of technology upgrades at 4 fire stations total \$200,000. Also, \$10,000 for HAM radios for similar level of capabilities as the City to be able to communicate seamlessly if phone and internet fail during an emergency; and 2) Translation of basic emergency messages into additional languages to better serve the community. WPFR would serve as lead on this project for the Emergency Management Coalition. Cost to translate emergency messages into the top 4 languages utilized in the fire district is approximately \$20,000.

196.6005 City Website and Multilingual Services

Carry forward \$35,704 (Program Cost \$33,954 + 5% Direct Admin Cost \$1,750)

Original \$36,750 (Program Cost \$35,000 + 5% Direct Admin Cost \$1,750)

Implementation of transition software and comprehensive overhaul of the City's website for usability improvements.

196.6006 Youth Employment Program

Carry forward \$88,200 (Program Cost \$84,000 + 5% Direct Admin Cost \$4,200)

Original \$88,200 (Program Cost \$84,000 + 5% Direct Admin Cost \$4,200)

To provide a more traditional Youth Corp work crew program for the 2022 summer season. The 12 week program would include hands on work throughout the City as well as leadership and employment readiness training. The program including estimated costs involves: 2 recreation leaders \$25,000; 8 youth workers \$57,000; and fuel and program supplies \$1,000.

196.6007 City Reader Boards

Carry forward \$336,000 (Program Cost \$320,000 + 5% Direct Admin Cost \$16,000)

Original \$336,000 (Program Cost \$320,000 + 5% Direct Admin Cost \$16,000)

Funds to purchase 2 reader boards at \$160,000 each. Considerations for locations of the reader boards include: average daily traffic count; whether location is at a stop light; competition for attention (are there too many other signs in the area?); access to right-of-way for installation; and zoning.

New Allocations as Approved by the City Council in December 2021:

196.xxxx Motion 2021-102 Tacomaprobona Housing Justice (2022-2023)

Add new authorization \$472,500 (Program Cost \$450,000 + 5% Direct Admin Cost \$22,500)

Funds to provide personnel (staff attorney 1.0 FTE / Paralegal 1.0 FTE) and support for expanded outreach materials (paper publications, videos, increased targeting of vulnerable populations, translation). Their goals are: 1) provide direct representation to clients prior to eviction matters being filed in court; 2: provide legal services in other areas that directly impact housing security, such as legal financial obligation reconsideration, criminal records sealing and

relicensing; and 3) provide additional resources to increase general community outreach and education, focusing on communities of color. Tacomaprobono's Housing Justice Project can do the essential work of keeping evictions off records with funding for additional staff attorneys to represent Lakewood residents prior to cases being filed. Previously, the organization was able to use other funds to support this work for Lakewood residents. Pierce County has funded their staff to handle pre-eviction filing cases in rural areas of the county, excluding the City of Tacoma, City of Lakewood, and other more urban municipalities. In late 2021, when Right to Counsel was certified in Pierce County, Tacomaprobono's Housing Justice Project will not have the funding or staff to assist Lakewood renters who receive an eviction notice. With additional staff, Tacomaprobono would be able to assist City of Lakewood residents and prevent evictions from ever being filed by responding to the case immediately. Their attorneys would negotiate with landlords to remedy the underlying issue, leading to a complete resolution or additional time to move out – both of which eliminate the need for a landlord to proceed with litigation. This is crucial to keep evictions off records, preventing homelessness and promoting long term housing security. American Rescue Plan Act (ARPA) funds would fill the gap in services that, if left unfunded, will detrimentally impact the City's residents and communities of color by displacing thousands of renters and increasing the homelessness crisis.

196.xxxx Motion 2021-104 Boys & Girls Club Teen Service Programs (2022-2026)

Add new authorization \$237,374 (Program Cost \$226,070 + 5% Direct Admin Cost \$11,304)

Funds to provide Teen Service Programs ("Teen Late Nights", "Teen Mental Health First Aid", "Talk Saves Lives") (5 years)

196.xxxx Motion 2021-105 YMCA Child and Teen Care Service Programs (2022-2026)

Add new authorization \$769,372 (Program Cost \$732,735 + 5% Direct Admin Cost \$36,637)

Funds to provide Child and Teen Service Programs (Child Care, Summer Day Camp, Summer Learning Academies, Early Learning/Little Learners, Water Safety/Swimming Lessons, Youth Sports, Art Classes, Gymnastics, Leaders and Counselors in Training, Afterschool Club).

196.xxxx Motion 2021-106 Municipal Court Technology Improvements

Add new authorization \$141,750 (Program Cost \$135,000 + 5% Direct Admin Cost \$6,750)

Funds to provide for the following: replace existing audio solution with technology to include wireless microphones, handheld and lapel microphones; implement wireless content sharing providing real time collaboration during court proceedings; replace existing overhead speakers with new units to eliminate any overhead feedback or squeal; replace existing amplifiers, signal processors and mixing hardware; build the system around digital audio recordings software; implement new video solution to include cameras, digital display screens; remote streaming capacity along with local recording options; implement new video solution which provides enhanced streaming capability, numerous recording and archival options for long term storage of court proceedings and provide online; remove services and court proceedings for the public; add assisted listing technology; and comply with all state and federal guidelines pertaining to COVID-19.

196.xxxx Motion 2021-108 City Hall HVAC Air Handlers and Bipolar Ionization

Add new authorization \$525,000 (Program Cost \$500,000 + 5% Direct Admin Cost \$25,000)

Funds to provide for the replacement City Hall air handlers that are near their end of life resulting in a more energy efficient HVAC system. In addition, an air cleaning bipolar ionization system to reduce exposure risks would be installed similar to that funded for West Pierce Fire and Rescue with CARES funding in 2020. The system would reduce or eliminate recirculating pathogens throughout City Hall in public and employee spaces. Upgrading the HVAC system at City Hall would be a first step to meet the WA state clean building energy efficiency legislation requirements <https://apps.leg.wa.gov/wac/default.aspx?cite=194-50>. This legislation is required on all government buildings over 50,000 sq. ft. and work needs to be done by 2028. City Hall is the only City of Lakewood building that qualifies. By doing this assessment work early (by July 2022), Lakewood could apply for a \$100,000 grant to help offset our actual upgrade work to meet code compliance. Cost savings will be calculated during the City Hall assessment regarding what needs to be done (HVAC, lighting, etc.) The City has established an energy efficient portfolio manager which connects our facility to our various utility companies; the City will contract with its current HVAC service provider, McDonald Miller, to help create the entire energy efficiency plan. Any new equipment and upgrades will be more energy efficient than what we have now and will help us reduce energy costs. More detailed costs, anticipated energy

savings and information will be available once the City proceeds with the project. The City Council will be provided status updates.

196.xxxx Motion 2021-109 Handwashing Stations at City Parks without Restrooms

Add new authorization \$78,750 (Program Cost \$75,000 + 5% Direct Admin Cost \$3,750)

Funds to install hand washing stations at five City parks (Oakbrook, Active, Washington, Edgewater, and Wards Lake) without bathrooms to reduce the spread of COVID-19.

196.xxxx Motion 2021-110 City Hall Space Reconfiguration Study

Add new authorization \$105,000 (Program Cost \$100,000 + 5% Direct Admin Cost \$5,000)

The City is looking to reconfigure the City's operations in City Hall to just the 1st and 2nd floors in order to open up the 3rd floor for other uses. This recommended ARPA funding would be for the first phase, hiring a space expert to analyze how to organize the first two floors. Actual remodeling and relocation would be handled in future phases with as-yet unidentified funds. The proposed phase 1 plan doesn't include anticipating the creation of a vet center in City Hall; however, the idea is to consolidate space needed for City services (to one or two floors) to allow "other" types of businesses / agencies to use or lease space.

196.xxxx Motion 2021-111 Lakewood Police Department Retention Bonus

Add new authorization \$669,375 (Program Cost \$637,500 + 5% Direct Admin Cost \$31,875)

Funds to create a one-time retention bonus funded with ARPA funds. The offer to existing officers would be a \$7,500 lump sum payment (current 85 officers equates to \$637,500) in exchange for a commitment to remain with the department for three years. That amount of time should allow LPD to hire enough people to get staffing back up to a level commensurate with the services we are expected to provide. The City is expecting a large number of police officer retirements to occur in the near future. When the Police Department was established in 2004, many of the officers who were hired from other agencies had about the same number of years' experience; essentially early to mid-career. While LPD had been expecting the retirements, a number of officers have decided to retire earlier than they originally planned and others are looking to leave the state altogether. New impacts from COVID-19 (such as when we have to periodically quarantine an employee due to potential exposure to the disease (e.g., prisoner transport, family exposure) has exacerbated the need to find new officers quickly. LPD has been maintaining shift coverage with the use of overtime; however, that is not an optimal solution. Most members of the special operations unit have been reassigned to patrol and the remaining to conducting background checks on applicants. This has not been enough to maintain full staffing levels in patrol. LPD expects that use of overtime almost tripled from the second quarter to the third quarter 2021. This not only has a budgetary impact, it also puts significant stress on officers, leading to burnout and exasperating the issue. In addition, LPD may need to pull officers from ancillary units like neighborhood policing and property crimes unit to help support basic staffing in patrol. This could require the termination of the Western State Hospital Community Partnership contract and the Behavioral Health Contact Team in order to reassign the affiliated neighborhood police officers (NPOs). LPD also continues to aggressively recruit both new police officers and laterals as quickly as the state civil service process allows. We recently implemented incentives to attract lateral applications, however, we also need to provide incentives to entice current officers from not leaving and/or retiring early.

196.xxxx Motion 2021-112 Temporary Human Resources Personnel (12/1/2021-6/30/22)

Add new authorization Total \$29,262 (Program Cost \$30,360 less \$1,098 spent in 2021)

Funds for temporary Human Resources Assistant to handle City COVID-19 exposure protocols and procedure. Lakewood's Human Resources (HR) Department is responsible for tracking when City staff members test positive and/or are exposed to COVID-19, and then working with affected staff members to comply with federal and state COVID protocols. The administrative requirements to do so are significant and have resulted in an unanticipated workload for current HR staff members. This funding would cover the costs for a temporary HR Assistant who would handle the COVID-19 related work between December 1, 2021 and June 30, 2022.

Fund 301 Parks Capital

301.0003 Harry Todd Park Phase 1 & 2, Continuation/1-Time

Carry forward \$204,281 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date 2022 cost estimate of \$3,596,435 funded by:

\$1,080,000 RCO Grant
\$1,126,718 ALEA Grant
\$10,000 Contributions/Donations
\$404,474 Sale of Lakeland Property
\$107,129 General Fund
\$618,114 REET
\$200,000 LTAC
\$50,000 SWM
\$3,596,435 Total Sources

The Tillicum Neighborhood is both economically and geographically challenged. Harry Todd Park is the only public open space in this neighborhood area. The waterfront area is not ADA accessible. The docks are in a state of disrepair and sections have been removed for safety. This project will complete phase one of the Harry Todd waterfront restoration master plan. Improvements include ADA pathways and new access to docks, bulkhead replacement, shoreline and open space restoration. This project was identified as a high priority project in the Legacy Plan and in the 6 year CIP. Grant funds from RCO will offset construction costs.

301.0005 Chambers Creek Trail, Continuation/1-Time

Carry forward \$664,582 in project expenditures funded by project balance of \$564,582 and transfer in from SWM of \$100,000 for storm related elements of the project. In 2019 Lakewood, Pierce County and University place entered into an interlocal agreement for the purpose of designing and constructing the Chambers Creek Trail along with bridges and one boardwalk. Bridge #1 is under construction and completion is anticipated this fall. When complete, Bridge #1 will open approximately one mile of trail to users. However, that will still leave approximately 3.5 miles of the Canyon inaccessible to users unless Bridge #2 and the associated boardwalk is build.

<u>Sources/Project Costs</u>	<u>Phase I – Bridge</u>	<u>Phase 2 - Trail</u>
City of Lakewood	\$179,451	\$657,659
City of University Place	\$179,451	\$657,659
Pierce County	\$179,451	\$657,659
RCO Grant	\$150,000	\$709,000
Total	\$688,353	\$2,681,977

This budget adjustment results in a life-to-date 2022 cost estimate of \$837,110 funded by:

\$591,701 General Fund
\$100,000 REET
\$20,409 Paths & Trails
\$125,000 SWM
\$837,110 Total Sources

301.0006 Gateways, Continuation/1-Time

Carry forward \$79,063 in project expenditures funded by project balance \$6,170 and LTAC \$72,893. Funds will be used to construct two gateways in conjunction with the WSDOT JBLM project, one at Berkley & Union and one in the area of the Woodbrook Business Park. This budget adjustment is in addition to the \$75,000 currently budgeted in 2022 for constructing a new gateway at 84th & Tacoma Mall Boulevard. The \$75,000 estimate is based on standards costs and does not include costs of potential easements which were unknown at the time.

301.0014 Fort Steilacoom Park/South Angle Lane, Continuation/1-Time

Carry forward \$93,569 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$1,525,827 funded by:

- \$500,000 WWRP Grant
- \$24,763 Contributions/Donations
- \$350,000 General Fund
- \$390,130 REET
- \$209,870 LTAC
- \$51,064 Project Savings from North Angle Lane Improvements
- \$1,525,827 Total Sources**

Fort Steilacoom Park is the most popular park in our system. Access off Elwood and Angle Lane is limited and has created issues regarding illegal parking and unauthorized access into the park. These issues create negative neighborhood impacts, safety issues when people pull in and back out at various angles. Parking lot improvements on park land adjacent to Angle Lane could provide another way to support use of the park and provide neighborhood and safe pedestrian access at the south end of the park. Temporary use of this area occurred while roadway was built and was well received by visitors. The City will work with neighborhood residents and new partners to discuss permanent improvement, options and impacts in this area. Improvements include trail heads, signage and a new restroom near the dog park and Waughop Lake trail parking lot.

301.0016 Park Equipment Replacement, Continuation/1-Time

Carry forward \$52,625 in project expenditures funded by project balance (REET & General Fund) increasing the total amount available in 2022 to \$72,625. Upon incorporation the City started rehabilitating park sites. This included adding concrete picnic tables and benches to address excessive use and vandalism. The City also inherited metal framed wooden picnic tables from Pierce County. Equipment replacement is needed at all of the parks. The current standard for tables and benches is a heavy gauge metal mesh with thermoplastic coating. This protective coating creates a smooth surface that stays cool to the touch even in the sun, resists fading, mold and vandalism, and will ensure durability through years of high traffic usage. This annual replacement program (current 6-year CIP plan includes \$20,000 cost per year) would enable the City to replace up to 20 tables each year unless funded are needed for park equipment replacement. Equipment replacement may include: drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. The City is able to offset the cost and/or expand this program by allowing visitors to purchase memorable tables and benches at the park. Specific projects to be determined based on park need and equipment replacement schedules.

301.0017 Park Playground Resurfacing, Continuation/1-Time

Carry forward \$9,264 in project expenditures funded by project balance (REET & General Fund) increasing the total amount available in 2022 to \$19,264. This annual program includes \$10,000 per year cost per the current 6-year CIP plan. Playgrounds at all City parks are used year round. The engineered wood chips below the structure gets compressed, worn down and migrates to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Besides wood chips, mats and other surfacing materials are purchased to support areas under swings, slides and entry ramps. The \$10,000 per year allows for purchases of approximately 200 cubic yards each year to update all city parks. Traditionally, the City purchases large quantities in advance of Parks Appreciation Day and Make a Difference Day and utilizes volunteers to move and spread the material.

301.0018 Project Support 1.0 FTE (Limited Term Position through 12/31/2024), Continuation/1-Time

Carry forward \$70,000 increasing the total amount available in 2022 to \$120,000 funded by project balance. The City has been very successful procuring grants and funds to implement park improvement projects. In the next few years the City will be managing over \$10 million in park capital improvements. The City currently has the equivalent of a half-time temporary position that manages all the projects. Additional support is needed to ensure all of the various components as well as the grant requirements are done properly and projects are completed on time and within established budgets. Funding is within the existing Parks CIP budget.

301.0019 Edgewater Dock, Continuation & New/1-Time

Add \$51,556 in project expenditures funded by project balance \$1,556 and new request from General Fund \$50,000. The City will submit for an RCO grant for the next round in 2023. The additional funds will be used for engineering, traffic study, design, and cost estimating in advance of the grant application.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$100,000 funded by:

\$50,000 REET
\$50,000 General Fund
\$100,000 Total Sources

301.0020 Wards Lake Improvements, Continuation/1-Time

Carry forward \$2,226,005 in project expenditures funded by project balance \$46,703, WWRP grant \$500,000, Land & Water Conservation Fund \$1,000,000, YAF Grant \$350,000, DOC Grant \$252,840, Pierce County Conservation Futures \$20,185 and transfer in from SWM \$56,277 for storm drainage element of the project.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$2,695,340 funded by:

\$500,000 Grant - WWRP
\$1,000,000 Grant- LWCF (Land & Water Conservation Fund)
\$350,000 Grant - YAF (Youth Athletic Fields)
\$252,840 Grant – DOC (Department of Commerce)
\$27,500 Grant – Pierce County Conservation Futures*
\$217,500 General Fund
\$247,500 REET
\$100,000 SWM
\$2,695,340 Total Sources

*The City received a grant in 2020 to purchase two parcels of land near Wards Lake Park. One of the parcels was purchased in 2020. The other parcel has been extremely complicated due to having to define and divide portions of three parcels to create one, amend a binding site plan and address title issues. A reimbursement of \$7315 was received to reimburse for 2020 appraisal costs. If the purchase can be completed, the City anticipates receiving \$27,500 in 2022 to offset 50% of the land costs.

Wards Lake Park is located in the Northeast neighborhood area of Lakewood. Since incorporation, the City has utilized a variety of funding sources (approx. \$2 million) to purchase several parcels of contiguous land to make up the Wards Lake Park property. At over 26 acres, Wards Lake is an amazing natural area in a densely populated area. This project would start to implement elements of the master plan approved in 2010. Improvements would include removing aquatic vegetation affecting the storm water pond, demolition and removal of the vacated duplex near the 25th Ave South entry and park development accessible from 88th street south. Development would include pathways to connect to current trail system, enhanced open space areas, picnic shelter, tables and benches and access to a fishing dock (already on site). The City will work with the neighborhood to discuss improvements and impacts. We will also work with adjacent property owners to purchase land or obtain easements to create a loop trail around Wards Lake which would provide more pedestrian access and also allow City to more easily access and clean up area(s) when dumping or encampments are created.

301.0022 Banners & Brackets, Continuation/1-Time

Carry forward \$8,789 in project expenditures funded by project balance. This budget adjustments results in a life-to-date through 2022 cost estimate of \$50,000 funded by the General Fund. The majority of work on this project occurred prior to the COVID-19 pandemic when old banners and brackets were replaced and integrated with the current banner program to identify and beautify areas. The remaining funds will be used for brackets, equipment and materials needed to support hanging baskets and planters primarily in the Colonial Plaza area. Since the area was not being used regularly the City waited to reduce wear and tear and potential for vandalism.

301.0027 American Lake Improvements, Continuation/1-Time

Carry forward \$2,018,182 in project expenditures funded by project balance \$765,342, WWRP Grant \$500,000, ALEA Grant \$500,000 and Department of Commerce Grant from state legislative ask \$252,840.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$2,411,340 funded by:

- \$500,000 Grant - WWRP
- \$500,000 Grant - ALEA
- \$252,840 Grant – DOC (Department of Commerce)
- \$35,000 Pierce County
- \$3,500 Donations/Contributions
- \$620,000 General Fund
- \$500,000 REET
- \$2,411,340 Total Sources**

American Lake park is a 5 ½ acre park with upland play spaces and viewing areas, 450 feet of fresh water shoreline and also includes a boat launch. This project will expand and improve 3 acres of the 5 acre site. By completing this project, American Lake Park will continue to be an important community asset providing a place where visitors can play, exercise, gather and enjoy the outdoors. Improvements will include ADA access to the waterfront, a new restroom building, group picnic shelter, viewpoint upgrades, and new entry sign.

301.0031 Fort Steilacoom Parks Turf Infields, Continuation/1-Time

Carry forward \$6,020,923 in project expenditures funded by project balance \$285,460 and grants totaling \$5,735,463. Pierce College recently reached out to the City to communicate that they would like to increase their financial contribution from \$1,600,000 to \$4,472,339, an increase of \$2,872,339. . In addition to paying for their share of infield turf, Pierce College would like to install outfield turf, add ballfield lighting for field #3 that they would use along with all the necessary electrical upgrades and some other proposed improvements such as dugouts, press box, and batting facility. The significant proposed scope of work change, including 3D and graphic renderings to show the impact to the site in advance of final design for City Council review and consideration is scheduled for May 2022. The City hopes to have Memorandum of Understanding (MOU) #3 complete at this time to discuss how the City and Pierce College will prioritize use, schedule, maintain, access and other partnership responsibilities as noted in MOU #1. Based on these proposed changes, it likely the project would not be bid until early 2023. If The City does not move forward with these changes, the project could be bid later this year. Whatever option is pursued, there is not an impact of the City's \$1.6 budget allocation appropriated for this project.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$6,082,339 funded by:

- \$1,600,000 Grant – State Community College Pierce College
- \$2,872,339 Grant – State Community College Pierce College (additional amount pending)
- \$350,000 Grant – WWRP YAF
- \$994,700 Grant – DOC (Department of Commerce)
- \$15,300 General Fund
- \$250,000 REET
- \$6,082,339 Total Sources**

The City has made major improvements at Fort Steilacoom Park to support youth sports in recent years. This project would continue in that tradition. The baseball fields at Fort Steilacoom Park serve youth throughout Pierce, Thurston and South King Counties, and are also home to the Lakewood Baseball Club. Often baseball tournament organizers select tournament locations where they are assured a full day or weekend of play. Replacing these dirt infields with synthetic turf material would make Fort Steilacoom Park a more desirable location for large tournaments. Fields could be used year round in all types of weather. This improvement would also save the City 60% on annual ballfield maintenance costs. By leaving the grass outfields, the City would retain an old fashioned baseball tradition and feel of playing on the grass. With an increase in ballgames, these fields could provide local economic increases for businesses, restaurants, and hotels in and around Lakewood.

301.0032 Springbrook Park Expansion Phase V, Continuation/1-Time

Carry forward \$1,402,651 in project expenditures funded by project balance \$738,444 and Department of Commerce grant \$664,207. The total project cost includes legal fees associated with the Louwien property and removal of the house.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,789,257 funded by:

- \$757,540 Department of Commerce Grant
- \$10,000 Tacoma Pierce County Health Department Grant
- \$900,100 General Fund
- \$121,616 Springbrook Park Acquisition Phase III Project Savings
- \$1,789,257 Total Sources**

This project continues City efforts to improve the quality of life for residents in the Springbrook neighborhood. This project would help us restore the ecosystem along approximately 660 linear feet of shoreline, improve water quality, and create a healthy place for Springbrook residents. Restoration efforts will improve the biodiversity of native and aquatic plants and improve water quality within this important salmon bearing riparian area. Other improvements could include walking paths, viewpoints, picnic and open space areas on park property and SWM property across the bridge.

301.0034 Kiwanis Park Playground Replacement, Continuation/1-Time

Carry forward \$90,000 in project expenditures funded by project balance. This budget adjustment results in a life-to-date through 2022 cost estimate of \$210,000 funded by REET.

301.0037 Seeley Lake Improvement Project, Continuation & New/1-Time

Carry forward \$90,644 in project expenditures funded by project balance \$15,644, new allocation from General Fund \$25,000, and transfer in from SWM \$50,000 for the storm drainage element of the project. . Pierce County will be contributing approximately \$100,000 in additional funding directly to project and site improvements to include parking area, trail access, bidding and construction management.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$175,000 funded by:

- \$100,000 Pierce County Grant
- \$25,000 General Fund (new)
- \$50,000 SWM
- \$175,000 Total Sources**

301.0039 American Lake North Parking Lot, Continuation/1-Time

Carry forward \$244,777 in project expenditures funded by project balance. The City Council approved parking lot improvements to recently purchased property adjacent to the American Lake Park parking lot. The site will support single car and vehicles with boat launch trailer parking. Additional resources are anticipated due to expansion of the area and current supply chain issues and market rates. Work completion anticipated in early 2022. This budget adjustment results in a life-to-date through 2022 cost estimate of \$543,750 funded by the General Fund.

301.0041 Parks Sign Replacement (Design), Continuation/1-Time

Carry forward \$20,000 for design funded by project balance. While reviewing park entry sign design options, the City Council requested expansion of the program to include a review of signs city-wide to ensure they are cohesive uniform. Outside support and skills are needed to provide review, design services and project management. This budget adjustment results in a life-to-date through 2022 cost estimate of \$20,000 funded by the General Fund.

301.0042 Downtown Park Schematic Design & Planning, Continuation/1-Time

Carry forward \$100,000 in project expenditures funded by project balance. This budget adjustment results in a life-to-date through 2022 cost estimate of \$100,000 funded by the General Fund. Two PCFPs are provided to account for the development of two different downtown parks: 1) a 2-acre park and 2) a 4-acre park. Funds will be used to explore the options, including schematic design and planning.

301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation Project, New/1-Time

Add \$150,000 for Partners for Parks (POP) seed money.

Background: POP provided the City Council an update on the feasibility study jointly financed by Partners for Parks and the City in January 2022. This study includes information, findings, conclusions, and recommendations to restore and renovate the H-Barn Complex at Fort Steilacoom Park. Partner for Parks secured the services of Phoenix Risen Consulting to conduct this study, which included interviews with each member of the City Council. Partners for Parks is committed to undertake a capital fund raising campaign to raise \$3.5 million to restore and renovate the H-Bard at Fort Steilacoom Park. A previous analysis developed by Partners for Parks estimated that the cost to make these improvements would total \$7 to \$7.5 million. Based on this, the City has developed a draft pro-forma that outlines a recommended financing strategy that would include the following revenue components as well as a timeline for project implementation:

- Partners for Parks Capital Campaign Fundraising: \$3.5 million
- City of Lakewood LTAC funds: \$2.0 million (bonded over 20 years similar to how the City financed the McGavick Center)
- Grants and other resource to include perhaps Pierce County LTAC funds: \$1.0 million
- State capital budget request: \$250,000
- Other funding needed, to be determined: \$530,000

This draft pro forma also recommended a one-time City allocation totaling \$150,000 in support of Partners for Parks in 2022 to allow them to initiate their capital campaign, which is expected to take 2.5 years if they started by mid-2022. As funds are raised, work could begin on project design, scope and community involvement. This timeline also allows the City to secure the \$1.0 million in grants and other resources coupled with working with the state legislative to secure the last piece of funding, a state capital budget appropriation. Given it will take some time to secure funds and presuming the City Council is supportive of this project, it is recommended that the City front seed monies to Partner for Parks in 2022 to allow them to secure the services of a person to lead their effort coupled with securing the services of a firm like Phoenix Risen Consulting to lead their capital campaign.

Partners for Park will be responsible for securing their \$3.5 million capital contribution. Once those funds have been secured and once the City has secured the remainder of funds, it would the City that moves forward with constructing the improvements.

301.0044 Wards Lake Structure Removal, New/1-Time

Add \$50,000 in project expenditures funded by General Fund. In 2014 the City purchased 4.4 acres of land adjacent to Wards Lake Park to expand park property. The parcels included a 2250 square foot house, shed and duplex structures. The duplexes were removed in 2016 and the main house was retained o provide site supervision. Recently the roof and septic system have failed and it is not prudent to invest in this structure for long-term use. The house is empty, has been boarded up to reduce liability and is awaiting demolition. Preliminary abatement work has occurred to prepare for the demolition. This budget adjustment results in a life-to-date through 2022 cost estimate of \$50,000 funded by the General Fund.

301.0045 Colonial Plaza Up Lighting & Garry Oaks, New/1-Time

Add \$15,000 in project expenditures funded by General Fund. The City's downtown sub area plan identifies improvements to road corridors for vehicular and pedestrian functioning and safety. General streetscape improvements such as street lighting, landscaping and signage contribute to increase use and the overall public experience. These funds will be used to design, install and add up lighting and landscaping improvements near the Garry oak trees adjacent to the new public art installation and colonial plaza festival street improvements on Motor Avenue. This budget adjustment results in a life-to-date through 2022 cost estimate of \$15,000 funded by the General Fund.

Fund 302 Transportation Capital

Transportation Projects from October 2021 City Council Priority Projects, New/1-Time

In December 2021, the City Council approved funding for 7 transportation projects that will begin this year and are scheduled to be completed by 2026. What is unique about these projects is that they are ones that will not effectively compete for state and federal grants meaning the only way they would ever be completed is solely with City funds, which the City Council has done. As we look out the next couple of years, there are 4 transportation projects that we believe will benefit from initial design work (30%) to enhance the grant competitiveness of each project. Design of these projects to 30% will better position the City to compete for grant funding to complete design and undertake construction. A funding request totaling \$305,000 from the General Fund is requested as follows:

- **302.0116 Custer Road, Bridgeport Way to 75th St. (\$65,000):**
Add \$65,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. Design will include the option of adding a middle turn lane to aid access to the many businesses along this corridor. This would require a number of rights of way (ROW) acquisition. This project will consist of public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, and identification of any ROW acquisition needs.
- **302.0131 Custer Road Sidewalks, Steilacoom Blvd to just west of Bridgeport (\$75,000):**
Add \$75,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. Initiating design to 30% will provide for an understanding of the actual rights of way (ROW) needs, impacts to properties, and overall roadway design to allow for sidewalks, whether on both sides or just one side given the very limited public ROW in this corridor. This project would complete the non-motorized component connecting the improvements along Steilacoom Blvd to the improvements along Lakewood Drive. This project will consist of public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, identification of any ROW acquisition needs.
- **302.0136 100th Street SW, Lakeview Drive to South Tacoma Way, inclusive of 40th (\$100,000):**
Add \$100,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. The City has pursued grant funding on this project through a number of agencies and will continue to do so but it has not fared well in the grant scoring process. The goal is to show active engagement and investment by the City to the agencies and therefore be better able to relay the project costs and schedules at 30%. By bringing it to 30% we will have a better cost estimate for construction and better positioned to meet grant agency timelines (a rating category is often "can you meet your schedule?" which is best addressed by having some degree of design in hand with a clear understanding of obstacles to overcome (RR and ROW) with a plan of action. This project will consist of public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, a new signal at 40th and identification of any ROW acquisition needs.
- **302.0096 Union Avenue, Berkley Street to Thorne Lane (\$65,000):**
Add \$65,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. With the completion of the new bridges and access points by WSDOT into the Tillicum neighborhood along with the anticipated 2023 start of construction for the new shared use path between Thorne Lane and Gravelly Lake Drive, Union Avenue is the glaring missing link in the non-motorized access plan to connect Tillicum to the Towne Center, City Hall, Pierce Transit Hub and Sounder Station. With the City's completion of

projects along Gravelly Lake Drive, Veterans Drive, Washington Blvd within the next two years, completion of Union Avenue finishes the backbone of the non-motorized plan in this area. The project will include public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, and identification of ROW acquisition needs.

The budget adjustment also includes transfers of earmarked Transportation Benefit District \$20 VLF balances totaling \$1,718,000 and REET totaling \$2,690,000 as follows:

- **302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW, New/1-Time**
 - \$364,000 from TBD\$20 VLF (\$364,000 for 2022 design & \$1,006,000 for 2023 construction).
 - \$669,000 from REET (2023 construction).
- **302.0142/0153/0162 Ardmore/Whitman/93rd St, New/1-Time**
 - \$1,354,000 from TBD\$20 VLF (\$348,000 for 2022 design & \$1,006,000 for 2023 construction).
 - \$2,021,000 from REET (2023 construction).

302.0000 Earmark Traffic Mitigation LTD 2021 Balance, New/1-Time

Life-to-date through December 2021 traffic mitigation fees received total \$103,505. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$103,505 of life-to-date 2021 funds for this purposes.

302.0000 Personnel, Engineering, Professional Services, Continuation/1-Time

Carry forward project expenditures of \$57,846 funded by project balance. This project accounts for Public Works Engineering time for grant writing, feasibility studies, street capital program management, federal funding reporting requirements, and professional services. The professional services include traffic engineering studies, professional land surveyor research and exhibits, geotechnical and structural engineering, and comprehensive planning.

302.0002 New LED Street Light, Continuation/1-Time

Carry forward project expenditures of \$191,633 funded by project balance. This budget adjustments results in an annual budget of \$366,633.

302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming, Continuation/1-Time

Carry forward \$49,725 in project expenditures funded by project balance. This budget adjustment results in an annual budget of \$76,725.

302.0004 Minor Capital & Major Maintenance, Continuation & New/1-Time

Carry forward \$325,587 in project expenditures funded by project balance of \$50,587, pavement degradation fees \$125,000 and General Fund \$150,000. The additional 1-time funds will enhance the 2022 pavement patching program. With the weather our region has experienced this winter, a number of locations across the City have developed delaminations and potholes. Additional funding would allow us to fix the areas beyond just a pothole patch. South Tacoma Way where it crosses I-5 in particular is in very poor condition as is both ends of S 112th between South Tacoma Way and Steele Street. Nyanza has a number of areas of delamination that need addressed to get us through till the road is rebuilt in 2024/5.

This budget adjustment results in an annual budget of \$585,587 funded by:

\$50,587 Project Balance
\$125,000 Accumulated Pavement Degradation Fees
\$150,000 General Fund
\$260,000 Transportation Benefit District \$20 VLF
\$585,587 Total

302.0005 Chip Seal Program – Local Access Roads, Continuation/1-Time

Carry forward \$47,367 in project expenditures funded by project balance. This budget adjustment results in an annual budget of \$627,367.

302.0015 Streets: 112th/111th Bridgeport Way to Kendrick, Continuation/1-Time

Carry forward \$280,827 in project expenditures funded by Sound Transit grant \$191,612 and transfer in from SWM fund \$89,215 for storm related elements.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,417,238 funded by:

\$13,414 Port of Tacoma Grant

\$1,040,000 Sound Transit Grant

\$19,779 Donations & Contributions

\$3,440 General Fund

\$12,000 REET

\$270,000 SWM

\$58,606 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,417,238 Total Sources

302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (Design Only), Continuation/1-Time

Carry forward \$233,853 in project expenditures funded by project fund balance \$30,054 and Federal WSDOT \$203,799.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,632,189 funded by:

\$1,101,883 Federal WSDOT Grant

\$134,052 Other/Town of Steilacoom

\$163,190 General Fund

\$120,100 REET

\$15,964 SWM

\$97,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,632,189 Total Sources

302.0060 Traffic Signal Replacement: 100th & Lakewood Drive, Continuation/1-Time

Carry forward \$161,311 in project expenditures funded by project balance \$78,755 and transfer in from SWM for storm related elements \$82,556.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,030,860 funded by:

\$1,544 Developer Contributions

\$317,465 REET

\$94,000 SWM

\$617,851 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,030,860 Total Sources

302.0068 Overlay: Pacific Highway – 108th to SR512, Continuation/1-Time

Reduce project expenditures by \$9,073 for costs incurred in 2021 of \$13,398 offset by increase in grant revenue of \$4,325.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$717,861 funded by:

\$612,000 PSRC Grants Secured

\$6,861 Developer Contributions

\$94,400 General Fund

\$4,600 REET

\$717,861 Total Sources

302.0071 Safety: SRTS Phillips Road Sidewalks & Bike Lanes (Steilacoom to Onyx), Continuation/1-Time

Carry forward \$428,823 in project expenditures funded by project balance \$72,000, CDBG \$276,823 and transfer in from SWM for storm related elements \$80,000. This project will construct curb, gutter and sidewalks between Agate Drive SW and Onyx Drive SW on Phillips Road SW.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$452,000 funded by:

\$300,000 CDBG

\$80,000 SWM

\$72,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$452,000 Total Sources

302.0072 Sidewalks: 59th Ave – 100th to Bridgeport Way, Continuation/1-Time

Carry forward \$14,473 funded by State TIB grant \$14,981 and reduction in current year budget for expenditures incurred in prior year.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$16,428 funded by:

\$16,428 State TIB Grant

\$16,428 Total Sources

302.0074 Streets: South Tacoma Way – 88th to 80th Street, Continuation/1-Time

Carry forward \$477,463 in revenues and expenditures funded by project balance and federal WSDOT grant \$340,136. The current grant authorized by Federal Highway Administration (FHWA) allocation of \$375,000 is increased to \$389,500 and provides for federal share of the total \$450,000 cost of preliminary engineering.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$535,935 funded by:

\$389,250 WSDOT Federal Grant

\$6,685 Contributions

\$140,000 REET

\$535,935 Total Sources

302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway, New/1-Time

Add \$42,084 in project expenditures funded by SWM \$59,905 offset by reduction for expenditures incurred in 2021. The budget increase to cover the repairs to a damaged storm system discovered during design/construction. Based on actual expenditures, we are requesting SWM cover the actual costs of \$59,905. When the project was initially funded, no SWM funds were requested. During design and construction the extents of damaged system became apparent and repairs were initiated. The project has an overrun of \$17,644 in 2021 which SWM funds will cover.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$754,000 funded by:

\$244,685 REET

\$59,905 SWM

\$509,315 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$813,905 Total Sources

302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side, New/1-Time

Add \$825,340 for Safe Routes to School (SRTS) project. Total project cost as estimated in 2020 is \$750,340 funded by SRTS grant \$654,540 and city match from SWM for storm drainage element of project \$95,800. An additional up to \$75,000 from General Fund is also included to account for inflation since it is expected to be design in 2022 and built in 2023.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$825,340 funded by:

\$654,540 SRTS Grant

\$170,800 SWM (includes \$75,000 for potential inflationary increase)

\$825,340 Total Sources

302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW, Continuation/1-Time

Carry forward \$1,100,000 in project expenditures funded by project balance \$165,000 and PSRC grant \$935,000.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$754,000 funded by:

\$935,000 PSRC Grant

\$165,000 REET

\$1,100,000 Total Sources

302.0134 Sidewalks: Veterans Drive – Gravelly Lake Drive to American Lake Park, Continuation/1-Time

Carry forward \$418,598 in project expenditures funded by transfer in from SWM for storm drainage element \$418,598.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$7,668,394 funded by:

\$2,000,000 Federal WSDOT Grant

\$4,361,300 General Obligation Bonds

\$154,639 Developer Contributions/Donations

\$12,700 General Fund

\$1,086,666 SWM

\$53,089 Interest Earnings

\$7,668,394 Total Sources

302.0135 JBLM North Access, Continuation & New/1-Time

Add \$7,914,312 in project expenditures funded by project balance \$2,130,942, developer contributions including Lakewood Water District \$1,999,753, TIB Grant \$745,233, General Fund \$252,860, REET \$1,700,000 and transfer in from SWM \$1,085,525 for storm drainage related element of the project. The improvements paid by Lakewood Water District will be owned by the District.

The budget adjustment results in a life-to-date through 2022 budget of \$22,245,580 as follows:

Sources:

\$ 6,675,141 TIB Grant (Reimbursement 2022-2024)

\$ 5,484,970 General Obligation Bonds

\$ 2,800,070 Lakewood Water District

\$ 150,126 Developer Contribution

\$ 652,638 REET

\$ 1,500,000 REET (Excess 2021) - New

\$ 200,000 (Excess 2022) - New

\$ 195,000 Transportation Benefit District

\$ 252,860 General Fund - New

\$ 4,334,775 SWM

\$19,445,510 Subtotal – City

\$ 2,800,070 Subtotal - Lakewood Water District

\$22,245,580 Total

Uses:

\$2,176,000 Preliminary Engineering

\$ 122,710 ROW Acquisition

\$6,775,000 Phase 1 Construction & 5% Contingency

\$ 389,500 Construction Management Phase I

\$9,582,300 Phase 2 Construction & 5% Contingency

\$ 400,000 Construction Management Phase 2

\$19,445,510 Subtotal – City

\$ 1,300,000 Phase I Construction

\$ 1,500,070 Phase 2 Construction

\$ 2,800,070 Subtotal – Lakewood Water District

\$22,245,580 Total

Through this project, the City will reconstruct the roadway along Washington Boulevard between Interlaaken Drive and Edgewood Avenue, along Edgewood Avenue between Washington Boulevard and North Gate Road, along North Gate Road between Edgewood Avenue between North Gate Road and Nottingham Road, and along Vernon Avenue between Washington Boulevard and Veterans Drive. Improvements include reconstructed pavement, storm drainage, water main, street lighting, curb, sidewalk and landscaping. All water main work will be covered by the Interlocal agreement with the Lakewood Water District currently in place. It is anticipated that construction will begin in June, 2022 with completion in March, 2024. This second phase of the JBLM North Access Improvement Project will complete a vision for the corridor from JBLM North Gate to I-5 the City has been working towards since 2020.

The project does not have sufficient funding to complete the work within available budget for Phase 2. Analysis of revenues and expenditures, both existing and expected, across both phases of work have identified a funding shortfall of \$1,952,860 even though the bids came in very favorable compared to the Engineers Estimate.

The project shortfall attributable to 3 factors. Two are revenue specific totaling \$1.208 million that cannot be fully utilized and the third is related primarily to project support costs totaling \$745,000:

1. Based on the unit bid prices, the two phases of work are unable to utilize all the available SWM fees revenue totaling \$609,000 since these funds can only be used for SWM specific improvements;
2. Transportation Improvement Board (TIB) grant funds are awarded on a percentage basis of the original engineers estimate. As bids on both phases of work came in below the engineers estimate, the amount of the TIB grant available to use was reduced accordingly. This amounts to a reduction in the TIB grant proceeds of \$599,000; and
3. Additional primarily project support costs totaling \$745,000 and outlined as follows:
 - Project was split into two phases. This has resulted in increased engineering costs of \$120,000 and increased construction management of \$275,000 due to managing two separate projects versus one as originally developed. Original combined estimate for design/engineering totaled \$2,010,000, now estimated to be \$2,130,000 and original estimate for construction management totaled \$475,000, now estimated to be \$750,000 to take into account the longer time period of the project since it is now two phases.
 - Due to unknown site conditions and other field changes, the Phase I contingency of 5% is recommended to be increased by \$75,000.
 - Due to the roadway network and surface conditions, the bypass route on Phase 2 has to be improved in the amount of \$160,000. The cost of the detour route improvements along Kenwood and Nottingham were not included in the original budget estimate. This detour route was developed after the estimate was developed and the roads were determined insufficient in their current condition for carrying the 7,000+ vehicles that will need to be on them for the time that will be required to construct North Gate Road, Edgewood, and Washington from Edgewood to Vernon.
 - Based on anticipated neighborhood impacts due to drivers bypassing official detour routes, speed humps have been installed and will need to be installed on side roads. Between the Phase 1 and Phase 2 anticipated speed humps, this is an increase to the project of \$65,000.
 - When the project was split into Phase 1 and Phase 2, a 5% contingency was applied to each construction total. That amounts to an increased project cost of \$50,000 from what was originally planned (\$750,000 to now \$800,000).

To address the project funding shortfall, it is recommended that City Council fully fund the project to replace revenues that cannot be used totaling \$1.208 million coupled with additional expenditures totaling \$745,000 with the following available one-time financial sources:

REET (excess from 2021): \$1,500,000
REET (excess from 2022): \$200,000
General Fund (one-time) \$252,860

302.0137 Streets: Steilacoom Boulevard/88th (Weller to Custer Road), Continuation/1-Time

Add \$3,889,812 in project expenditures funded by project balance \$3,381,516, Federal WSDOT grant \$444,277 and transfer in from SWM \$64,019 for storm drainage element of project. The accounting below includes other projects that were merged with this project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$5,351,431 funded by:

- \$1,197,000 Federal WSDOT Grant
- \$2,981,730 General Obligation Bonds
- \$75,000 General Fund
- \$405,194 REET
- \$461,506 Transportation Benefit District
- \$231,000 SWM
- \$5,351,431 Total Sources**

302.0138 Sidewalks: Onyx Drive SW – 89th to 97th and Garnet to Phillips, Continuation/1-Time

Add \$702,750 in project expenditures funded by project balance \$37,905 and transfer in from SWM \$664,845 for storm drainage element of project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$5,607,572 funded by:

- \$4,492,000 General Obligation Bonds
- \$41,710 Interest Earnings
- \$307,000 REET
- \$752,529 SWM
- \$14,334 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
- \$5,607,572 Total Sources**

302.0144 146th Street SW to Woodbrook Drive SW (Design), Continuation/1-Time

Add \$215,489 in project expenditures funded by Port of Tacoma \$50,000 and transfer in from SWM \$189,080 for storm drainage element of project offset by reduction in project balance of \$23,591 for expenditures incurred in advance of the contract/award. Public Works Engineering has determined these costs will be covered within the existing CIP, therefore project expenditures carried over are reduced by the \$23,591.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$983,000 funded by:

- \$656,000 Federal WSOT Grant
- \$50,000 Port of Tacoma
- \$87,000 REET
- \$190,000 SWM
- \$983,000 Total Sources**

302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway – New/1-Time

Add \$900,000 in project expenditures funded by Complete Streets grant \$746,000, transfer in from General Fund \$79,000 and transfer in from SWM \$75,000 for storm drainage element of project.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$900,000 funded by:

- \$746,000 Complete Streets Grant
- \$79,000 General Fund
- \$75,000 SWM
- \$900,000 Total Sources**

302.0164 Sidewalk Fill-in Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL, Blvd, Continuation/1-Time

Carry forward \$1,475,000 in project expenditures funded by project balance \$139,000 and Federal WSDOT grant \$1,336,000. The project scope includes pedestrian lighting, road reconfiguration, ADA curb ramp retrofits, sidewalk with curb, and bike lanes. The anticipated project start date is January 2022 and opens to traffic in July 2023.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$1,475,000 funded by:

\$1,336,000 Safe Routes to Schools

\$139,000 REET

\$1,475,000 Total Sources

Fund 303 Real Estate Excise Tax

Transfers to Transportation CIP, New/1-Time

Transfer \$2,690,000 to provide partial funding to the seven new Transportation Benefit District eligible projects (refer to Transportation Benefit District Sources & Uses Schedule) as follows:

- 302.0142/0153/0162 Ardmore/Whitman/93rd St
 - \$2,021,000 earmark funds in 2022 for 2023 construction
- 302.0083 Hipkins Road SW from Steilacoom Boulevard to 104th St SW
 - \$669,000 earmark funds in 2022 for 2023 construction

Transfer \$1,700,000 to 302.0135 JBLM North Access as follows:

- \$1,500,000 from 2021 Excess REET
- \$200,000 from 2022 Excess REET

Fund 311 Sewer Capital Projects

311.0002 Side Sewers, Continuation/1-Time

Carry forward \$250,419 in project expenditures funded by project balance (4.75% sewer surcharge).

311.0005 Maple Street Sewer Extension, Continuation/1-Time

Carry forward \$360,101 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$1,316,905 funded by:

\$1,141,905 Sewer Availability

\$27,000 General Fund (for transportation CIP element of project)

\$140,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

\$8,000 SWM (for storm drainage element of project)

\$1,316,905 Total Sources

311.0013 Fort Steilacoom Park Sewer Extension, Continuation/1-Time

Carry forward \$227,000 in project expenditures funded by project balance and Pierce County Sewer Program.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$227,000 funded by:

\$75,000 Pierce County Sewer Program

\$152,000 Sewer Availability Fees

\$227,000 Total Sources

Fund 401 Surface Water Management

401.0000 Revenue Bonds, Continuation/1-Time

Remove \$3,000,000 revenue bond budget since the bonds were issued in 2021 to maximize efficiency by issuing bonds in one year rather than spread amongst two years, and also to take advantage of low interest rates. These bonds support the storm drainage element of transportation CIP projects.

401.0008 Outfall Retrofit, Continuation/1-Time

Carry forward \$124,184 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$620,000 funded by SWM.

401.0012 Outfall Retrofit Feasibility, Continuation/1-Time

Carry forward \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$60,000 funded by SWM.

401.0014 Water Quality Improvements 2021, Continuation/1-Time

Carry forward \$45,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$245,000 funded by SWM.

401.0015 Oakbrook Outfall Retrofits, Continuation/1-Time

Carry forward \$219,577 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$250,000 funded by SWM.

401.0018 Waughop Lake Treatment, Continuation/1-Time

Carry forward \$16,557 in project expenditures funded by project balance. The project is complete, however, the City is having volunteers continue to do monitoring and have a billing or two left for consultant pay.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$402,085 funded by:

\$51,883 SWM

\$50,000 Department of Ecology Grant

\$300,202 Pierce County Flood Control

\$402,085 Total Sources

401.0021 American Lake Management District, Continuation/1-Time

Carry forward \$29,366 in project expenditures funded by project balance from special assessments.

401.0023 Clover Creek Reduction Study, Continuation & New/1-Time

Carry forward \$218,738 (includes \$100,000 new allocation for potential grant match) in project expenditures funded by project balance. This budget adjustment result in a life-to-date through 2022 cost estimate of \$218,000 funded by SWM fees.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment

- \$19,459 CW – Restore 2022 Replacement Reserves, New/Ongoing

Information Technology

- \$1,248 CW – Server Hardware Upgrade, Continuation/1-Time
- \$2,863 CW – Annual Computer Replacement, Continuation/1-Time
- \$979 CW – City Council Laptops, Continuation/1-Time
- \$4,235 CW – Document Management System, Continuation/1-Time
- \$4,282 CW – Co-Location & Disaster Recovery, Continuation/1-Time
- \$2,080 CW – Microsoft Exchange Server & Licenses, Continuation/1-Time
- \$269 CW – Smart Phones & Plan Increase Due to Remote Work, New/Ongoing
- \$832 CW – Purchase of 2 New Copiers, New/1-Time
- \$208 CW Computer Software, Continuation/1-Time
- \$208 CW – Computer Hardware, Continuation/1-Time

Risk Management, ongoing

- \$4,638 WCIA Assessment, New/Ongoing

Transfers to Parks CIP, Continuation/1-time

See Parks CIP Fund for details.

- \$100,000 to 301.0005 Chambers Creek Trail
- \$56,277 to Wards Lake Improvements
- \$50,000 to Seeley Lake Resource Conservancy Park

Transfers to Transportation CIP

See Transportation CIP Fund for details.

Continuation/1-Time:

- \$89,215 to 302.0015 Streets: 112th/111th (Bridgerport Way to Kendrick)
- \$82,556 to 302.0060 Traffic Signal Replacement: 100th & Lakewood Drive \$80,000 to
- \$80,000 to 302.0071 Safety: Safe Routes to Schools - Phillips Rd Sidewalks & Bike Lanes (STL to Onyx)
- \$59,905 to 302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway
- \$418,598 to 302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park
- \$1,085,525 to 302.0135 Streets: JBLM North Access
- \$64,019 to 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road)
- \$664,845 to 302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips
- \$189,080 to 302.0144 146th St SW: Murray Rd SW to Woodbrook Drive SW

New/1-Time:

- \$95,800 to 302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side
- \$75,000 to 302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side (Potential Inflation)
- \$75,000 to 302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway

Fund 501 Fleet & Equipment

Fleet & Equipment 2022 Replacement Reserves, New/Ongoing

Add replacement reserves collection of \$843,891 funded by internal service charges to operating funds. Due to COVID-19 pandemic and uncertainty of financial impact to the City, the replacement reserves were temporarily suspended for fleet and equipment. The 2021 replacement reserves collection for 2021 was restored during the 2021 carryforward budget adjustment. The estimated accumulated replacement reserves balance at 12/31/2022 is \$5.0M.

PD – Public Address (PA) Microphones, Continuation/1-Time

Carry forward \$18,000 for the purchase of PA microphones. The Washington State Criminal Justice Training Commission (WSCJTC) is providing legislatively mandated training for all commissioned officers called Patrol Tactics. The training teaches de-escalation as well as basic patrol tactical concepts that includes high risk stops. These are used when an officer needs to detain/arrest a high risk subject (i.e. subject who did a shooting, robbery, or possesses firearms). The old technique was to use the PA microphone from the driver's seat and instruct the suspect to exit their car and walk back to the officer. The new tactic that is being taught/recommended by WSCJTC is to conduct this stop while the officer is standing at the rear of the patrol vehicle. This is a much safer technique and requires new microphones installed at the rear of the patrol vehicle at a cost of \$300 per marked patrol vehicle for a total cost of approximately \$18,000. This item was previously approved as part of the 2021/2022 mid-biennium budget adjustment but was not purchased in 2021.

PD - Complete Build 2020 Cargo Van #40611, Continuation / 1-Time

Carry forward \$19,250 to complete build for the 2020 Ford Cargo Van. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD - Complete Build 2021 Nissan Altima #41541, Continuation / 1-Time

Carry forward \$5,707 to complete build for the 2021 Nissan Altima. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD - Complete Build 2021 Nissan Frontier #41551, Continuation / 1-Time

Carry forward \$4,356 to complete build for the 2021 Nissan Frontier. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD - Complete Build 2021 Nissan Altima #40801, Continuation / 1-Time

Carry forward \$15,000 to complete build for the 2021 Nissan Altima. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD – Replace 2010 Ford Expedition #40731, Continuation / 1-Time

Carry forward \$55,000 to replace 2010 Ford Expedition. This was previously approved in 2021 Original Budget but not was not purchased in 2021. Funded by replacement reserves.

PD – New Vehicle 41690 for New Lieutenant 1.0 FTE, Continuation/1-Time

Carry forward \$65,000 in 2022 in support of new lieutenant 1.0 FTE request. This was previously approved in the 2021 Mid-Biennium Budget but was not purchased in 2021. Funded by contributed capital.

PD - Complete Build 2021 Nissan Altima #40431, Continuation/1-Time

Carry forward \$5,000 to complete build for the 2021 Nissan Altima. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by contributed capital.

PD – Replace 2013 Ford Focus #41090, New/1-Time

Add \$17,250 for previously approved replacement for PD 2013 Ford Focus. This vehicle was approved for replacement in 2022 for \$35,000. The increase is for additional setup of cost for Coban ICV camera. This addition is funded by contributed capital.

PK – Replace 2005 Chevrolet Pickup #42040, Continuation/1-Time

Carry forward \$35,000 for replacement of the 2005 Chevrolet Pickup Truck. This was previously approved in 2021 Original Budget but not purchased in 2021. Funded by replacement reserves.

PK – Graffiti Removal Equipment and Initial Supplies, New/1-Time

Add \$15,000 for graffiti removal equipment and initial supplies. As part of the City's initiative to expand its Adopt-a-Street Program to incorporate a graffiti removal component, the City applied for a \$15,000 grant through WCIA's Risk Reduction and Staff Development grants program to purchase a sand blaster to assist in the removal of graffiti. This WCIA program provides financial assistance to members desirous of improving their risk profiles and who have limited funding to accomplish their goals. The City was unable to secure this grant funding, therefore, a request for one-time monies is included in this carry forward budget adjustment.

MC – Replace 2007 Chevrolet Passenger Van #42160, Continuation/1-Time

Carry forward \$54,000 for replacement of the 2007 Chevrolet 15 Passenger Van. This was previously approved in 2021 Original Budget but not purchased in 2021. Funded by replacement reserves.

Fund 502 Property Management

CM – City Hall Space Reconfiguration Study, Continuation/1-Time

Carry forward \$30,000 for consultant services to perform a needs and space assessment of City hall for post COVID-19 return to work/telework and the potential to reduce the footprint at City hall. This funding is in addition to the \$105,000 ARPA grant allocation. The City is looking to reconfigure the City's operations in City Hall to just the 1st and 2nd floors in order to open up the 3rd floor for other uses. These funds would be for the first phase, hiring a space expert to analyze how to organize the first two floors. Actual remodeling and relocation would be handled in future phases with as-yet unidentified funds. The proposed phase 1 plan does not include anticipating the creation of a vet center in City Hall; however, the idea is to consolidate space needed for City services (to one or two floors) to allow "other" types of businesses / agencies to use or lease space.

PD – Police Station Fuel System Modernization, New/1-Time

Add \$30,000 for repairs and maintenance. The fueling system that was installed as part of the original construction in 2009 is suffering multiple failures on an ongoing basis. As a result, the system is not accurately capturing fuel dispensing. The proposal is to replace the computerized system and pump with new modern equipment.

PD – Police Station Firearms Range Equipment, Continuation/1-Time

Carry forward \$35,178 funded by project balance (replacement reserves). Repair/replace shooting range equipment as needed. Currently, it is difficult to estimate when a major repair is needed, therefore the request is to earmark some funds for that purpose. Due to the hazardous materials (lead) being used in the range, the HVAC system will need to be repaired/replaced along with the foam acoustic tiles. At that same time, new trap and target systems will be installed thus completing major systems upgrades to keep the facility state of the art.

PD – Police Station Parking Lot Improvements, Continuation/1-Time

Carry forward \$20,000 funded by project balance (replacement reserves). Slurry seal should occur every 5 years on City parking lots to maximize the life and functionality of the pavement. The slurry seal helps replace the fines in the existing surface that have been created over time. The police station parking lot is over 10 years old and has not been resealed. A complete restripe is needed after a treatment.

PK - Fort Steilacoom Park Caretaker's House Repairs, Continuation/1-Time

Carry forward \$38,412 balance for repairs and maintenance at the Fort Steilacoom Park caretaker's house funded by internal service charges to the General Fund. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there hasn't been any major repairs. The City Council authorized \$10,000 for a new roof and gutters necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site. The original additional \$40,000 request is for the HVAC system, new doors and windows and updates to the electrical panel. The repairs are necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site.

PK - Security System at Front Street O&M Shop, Continuation/1-Time

Carry forward \$30,000 for security system repairs and updates funded by internal service charges to the General Fund. The current security system at the Front St Shop was installed in 2013. The system started failing in 2019 and was patched together until the main components failed and cannot be replaced. The current system is also not compatible with the City's card reader system. This new system was proposed by our Information Technology team to interface with City systems and includes a new gate access and building control systems plus an intercom for visitor communication.

PK – Front Street O&M New Fuel Tank & Paving of Wash Down Station & Perimeter, Continuation/1-Time

Carry forward \$160,000 funded by project balance (replacement reserves). This project would complete the building construction at the Front Street O & M shop. Project includes paving the wash down station and perimeter areas. The building was occupied in 2016 but these project elements were not completed.

CW – City Hall Exterior Beam Painting, Continuation/1-Time

Carry forward \$75,000 to seal and protect the exposed exterior beams on City Hall funded by replacement reserves. This was previously approved in 2019/2020 but was not completed in 2020.

CW – City-wide Parking Lot Improvements, Continuation/1-Time

Carry forward \$5,000 in project expenditures funded by project balance (replacement reserves). The city manages and maintains many parking lots throughout the City. The City purchased a striping machine in 2017 to support ongoing maintenance of the parking areas. Paint, signs, crack seal material and curb replacements are needed to maintain safe and efficient parking areas.

CW – Maintenance Worker, Increase from 0.50 FTE to 1.0 FTE, New/Ongoing

Add \$50,000 to increase existing Maintenance Worker 0.50 FTE to 1.0 FTE funded by decrease in temporary seasonal help in the General Fund.

Fund 503 Information Technology

CM – Website Update/Redesign, Continuation/1-Time

Carry forward \$5,078 for continuation of the City's website redesign project. This process will modernize the system; provide additional enhancements to include video, enhanced customer service options and to provide a solution, which not only looks better, but one that works better for both visitors and search engines.

CD - RHSP Software Enhancements, Continuation/1-Time

Carry forward \$57,164 for software enhancements. In an effort to streamline the Rental Housing Safety Program (RHSP) software, resolve outstanding bugs and implement newly requested features the Technology department along with partnership with Community & Economic Development departmental leadership team hired a third-party developer to review the existing software code and make appropriate changes as necessary. Over the past several months the developer has been working hand in hand with the RHSP team to address these issues and provide new code to be implemented on the city's production system.

CD – PALS/CED+ Permit System, New/Ongoing

Add \$48,000 for estimated Amazon Web Services. The City will be required to pay the actual hard costs for Amazon Web Services of roughly \$4,000 / month. This additional cost was unknown during the initial project kickoff, however, has been recently provided to the city by county project leaders. Pierce County is currently updating the draft interlocal agreement to incorporate this change and once completed it will be presented to City Council for review and consideration (tentatively scheduled for April 4, 2022).

CW – Server/Hardware Upgrades, Continuation/1-Time

Carry forward \$30,000 for physical Server/hardware Replacement. Maintain information technology equipment that is performing critical processing functions at a level to ensure their reliability and availability to support the business process for the City. Objectives related to energy efficiency, performance & operating system migration will be thoroughly considered prior to procurement. Further analysis related to the separation of processing capability and data management will be evaluated as well as positioning to improve our security, disaster recovery and continued business operations. Numerous servers will reach their end of life and require replacement. The estimated cost of \$30,000 was to replace 2021 hardware that reached end of life warranty renewal periods.

CW – Computer Replacement, Continuation/1-Time

Carry forward \$68,808 for computer replacement. Computer desktop, laptop & mobile device replacement is a necessity within the City as the aging life of PCs and mobile devices will drive replacements. Older computers are unlikely to support newer generation operating systems in the future. Whether by hardware failure or software obsolescence the city will need to replace computers and mobile devices to continue to function and provide services to the general public. Funds should be set aside yearly to ensure a proper refresh cycle exists. Continued investments in the city's virtual infrastructure should be a priority as this will drive the cost down for hardware replacements and provide a platform agnostic solution for mobile devices throughout the city. Investment in mobile technology will provide robust tools and decrease costs associated with full laptop or desktop stations. Continued use of mobile technology within the Police Department such as tablets and enhanced smartphones will also cut costs and provide tools necessary for officers in the field. Current replacement cycle for existing systems is 4 years thus the need to set aside \$138,750 each year will allow for replacements of aging laptops, mobile devices & desktop computers. Information Technology team will continue to rollout equipment in 2022 replacing all outdated desktops, laptops and mobile devices to ensure technology is functional and up-to-date.

CW – City Council Laptops, Continuation/1-Time

Carry forward \$23,500 for the purchase of 7 laptops and accessories (keyboard, pen, air adapter) to replace existing iPads. Annual ongoing costs totaling \$2,535 are already budgeted as part of existing iPads so no additional maintenance & operation cost is needed. The new laptops include a four year warranty.

CW - Document Management System, Continuation/1-Time

Carry forward \$101,793. Working in partnership with GRM, City employees are working with the vendor to implement the document management system. This process will take some time to complete as the project spans across all departments across the city. This system is a collection of technologies that work together to provide a comprehensive solution for managing the creation, capture, indexing, storage, retrieval, and disposition of records and information assets within the city. Due to the critical nature of the PALS permitting system project, this was placed on hold until 2020, which pushed the project out to 2021.

CW - Colocation for Disaster Recovery, Continuation/1-Time

Carry forward \$103,000 as follows:

- \$50,000 for the purchase of servers, firewalls and storage appliances to host virtual infrastructure to provide remote access to city resources/data during a disaster or outage. This hardware is required for co-location services.
- \$30,000 for the purchase of required software for co-location to host virtual infrastructure. This software includes VMWare ESXi, VEAAM backup software and replication.
- \$20,000 for the creation of comprehensive documentation, policies and procedures in regards to disaster recovery processes related to information technology.
- \$3,000 to continue incorporating both the primary and secondary data centers.

CW - Microsoft Exchange Server & Licenses, Continuation/1-Time

Carry forward \$50,000 for Microsoft Exchange Server and Client Licenses. The existing e-mail solution utilized within the city has reached its EOL (End of Life) and had to be replaced. In addition, the newly upgraded Enterprise Vault solution required the mail server to be updated as well. Technology staff successfully performed both updates and have met the requirements of both systems at one time. The system is online and operational at this time. Licenses have been requested and pending purchase is forthcoming.

CW – Smart Phones & Service Charges, New/Ongoing

Add \$6,500 for additional mobile devices. Due to the expansion of City employees working remotely, additional costs have risen as employees require mobile devices to perform their work. The request covers additional monthly service charges and replacement phones above and beyond the current budget.

CW – Purchase of 2 New Copiers, New/1-Time

Add \$20,000 for the purchase of replacement copiers. Currently there are two existing Ricoh copiers which were not replaced during the last copier refresh project as they were still under contract and unable to be removed. These units have now reached their end of life and are no longer supported by Ricoh. The request is to remove these two existing units and purchase two new units as these units are heavily used.

CW – Computer Software, Continuation/1-Time

Carry forward \$5,000 for additional computer software for purchases of unforeseen requests city-wide.

CW – Computer Hardware, Continuation/1-Time

Carry forward \$5,000 for additional computer hardware for purchases of unforeseen requests city-wide.

504 Risk Management

Claims & Reimbursements, New/Ongoing

Add \$200,000 for potential claims funded by claims reimbursements.

WCIA Assessment, New/Ongoing

Add \$112,495 for WCIA assessment to account for increases primarily in general liability.

WCIA services include risk management consultation, loss control field services, claims, pre-defense and litigation administration, and loss analyses. WCIA contracts for claims investigation consultants for personnel issues and land use issues, insurance brokerage and lobbyist services. Additionally, WCIA provides generous services to its members such as risk management, education and comprehensive risk field services.

The City pays Washington Cities Insurance Authority every January for the annual coverage listed in the table below, except for storage tank liability which is paid in March. The City maintains deductibles of \$0 for liability, \$1,000 for auto physical damage and \$5,000 for property.

WCIA Assessments							
Coverage	2018	2019	2020	2021	2022	2022 vs 2021	
						Increase/(Decrease)	
						\$	%
Auto Physical Damage	\$ 35,961	\$ 45,838	\$ 52,790	\$ 63,671	\$ 65,747	\$ 2,076	3.3%
Boiler & Machinery	3,244	3,867	4,382	5,245	6,134	889	16.9%
Crime/Fidelity	1,365	1,244	1,193	1,201	1,218	17	1.4%
Liability	1,022,458	1,242,879	1,240,740	1,136,141	1,223,327	87,186	7.7%
Property	104,519	115,636	137,836	156,463	178,472	22,009	14.1%
Storage Tank Liability *	1,653	1,766	1,990	2,117	2,435	318	15.0%
Total	\$1,169,200	\$1,411,230	\$1,438,931	\$1,364,838	\$1,477,333	\$ 112,495	8.2%
Change Over Prior Year - \$	113,321	242,030	27,701	(74,093)	112,495		
Change Over Prior Year - %	10.7%	20.7%	2.0%	-5.1%	8.2%		

* Invoice not yet received, amount is estimated for 2022.

In addition the two factors (see below) affecting the assessment, overall insurance cost increased.

Overall, WCIA experienced a liability rate increase driven by the insurance market in Washington State. Factors affecting the insurance market include large jury awards, changes in state laws, the social justice movement, and changing conditions in the insurance market worldwide. This is not unique to the WCIA risk pool and why the traditional insurance carriers are raising rates or completely pulling out of public risk in the State of Washington and nationally. Liability renewal for reinsurance was challenging as liability markets globally hardened and struggled to keep pace with increasing large verdicts and claim settlements. Existing carriers are reluctant to expand their risk capacity and new carriers are offering limited coverage terms with forced deductibles, aggregate limits, and stricter conditions with the inclusion of new exclusions. The cyber market continued the troubling trend of restricting coverage and increasing deductibles as municipalities continue to be targets for cyber criminals. Property insurance increase is a result of new members joining the program, appraisals, and inflationary factors being applied to members schedules. Schedules continue to be an issue as the cost for construction in our area has seen significant increases.

The liability assessment formula is based on two factors: worker hours multiplied by the assessment rate. The City's assessment rate is determined by an actuary based on both the City's group and individual loss history for the previous five years. While the actuary's recommended overall increase may have little or no increase, changes in worker hours affect the overall assessment.

The amount the City pays for liability is based on an assessment formula comprised of two factors -- worker hours and loss rate.

Worker Hours: There is a two year lag in worker hours (2020 worker hours for 2022 assessment which includes extra duty contracts and does not include volunteer hours). Total worker hours in 2020 decreased by 28,548 hours or 6.7% hours compared to 2019.

Worker Hours							
Worker Hours for Assessment Year =>	2016	2017	2018	2019	2020	Worker Hours 2020 vs 2019	
	2018	2019	2020	2021	2022	Increase/(Decrease) #	%
0803 All Operations	100,567	108,251	107,286	104,320	84,155	(20,165)	-19.3%
5305 Admin/Clerical	122,719	119,039	120,036	117,322	120,574	3,252	2.8%
6905 Law Enforcement	196,202	200,135	199,985	201,724	190,601	(11,123)	-5.5%
6906 Reserves Officers	277	298	639	1,449	937	(512)	-35.3%
Total	419,765	427,723	427,946	424,815	396,267	(28,548)	-6.7%

Loss Rate: The loss rate is determined by an actuarial review of the last five years of loss history (January 1, 2017 – December 31, 2021 for 2022 assessment. The actuary limits the loss to \$100,000 per loss so if the City is hit with a huge loss, it does not affect the City for 5 years. The following table provides the most recent report City's losses for the years for the period 11/30/2016 – 11/30/2021. There is a 3-year window for claims to be filed (for example, 2019 claim period ends in 2022) so these figures are subject to change.

5 Year Liability Loss Report 11/30/2016 - 11/30/2021						
Incurred by Year	2017	2018	2019	2020	2021	Total
Administration	\$ -	\$ -	\$ 37,232	\$ -	\$ -	\$ 37,232
Parks & Rec Maintenance	-	-	-	1,748	2,280	4,028
Planning	18,750	2,024	25,000	-	-	45,773
Jail	323	-	-	-	-	323
Police	671,472	595,952	43,704	5,740,100	242,506	7,293,734
PW Engineering	40,747	-	-	-	-	40,747
PW Streets/Sidewalks	6,396	18,822	-	4,048	20	29,286
Total	\$ 737,687	\$ 616,798	\$ 105,936	\$ 5,745,896	\$ 244,806	\$ 7,451,123

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Grand Total - All Funds	2.00			\$48,337,897	\$73,025,974
Total - Fund 001 General	1.64			\$ 2,116,996	\$ 4,770,563
Increase Sales Tax Revenue Estimate	-	Revenue	Ongoing	800,000	-
Increase Parks Sales Tax Revenue Estimate	-	Revenue	Ongoing	80,000	-
Increase Criminal Justice Sales Tax Revenue Estimate	-	Revenue	Ongoing	180,000	-
Increase Gambling Tax Revenue Estimate	-	Revenue	Ongoing	550,000	-
Increase CED Development Services Permits & Fees	-	Revenue	Ongoing	57,200	-
CW - PERS Implementation Effective July 1, 2022	-	New	Ongoing	-	144,706
CW - AFSCME CBA Implementation	-	New	Ongoing	-	484,363
CM - Communications Strategic Plan	-	Continuation	1-Time	-	35,000
CM - Spring Clean Up Event Mailing	-	New	Ongoing	-	2,332
CM - Camera Equipment	-	Continuation	1-Time	-	8,375
CD - WSDOT Relocation & Redevelopment	-	Continuation	1-Time	-	1,007
CD - Build Your Better Campaign	-	Continuation	1-Time	-	34,000
CD - Economic Development Strategy	-	Continuation	1-Time	-	18,628
CD -Tree Preservation Public Participation Plan	-	Continuation	1-Time	-	57,907
CD - City Tree Fund - Balance	-	Continuation	1-Time	56,496	56,496
CD - Woodworth Industrial Park Community Association Membership Dues	-	New	Ongoing	-	1,260
CD - Future Library Feasibility Study	-	New	1-Time	30,000	60,000
CD - Contribution to South Sound Housing Affordability Partners (SSHAP)	-	New	1-Time	-	20,000
CD - Comprehensive Plan Amendment (Housing Element)	-	New	1-Time	-	49,870
CD - Associate Planner, Limited-Term Position End Date 12/31/2023	1.00	New	1-Time	-	57,200
LG - STOP VAWA (Violence Against Women Act) Grant	-	Grant	1-Time	30,313	30,313
LG - Employee & Volunteer Recognition Event	-	Continuation	1-Time	-	2,500
MC - 2021/2022 OPD (Office of Public Defense) Grant	-	Grant	1-Time	27,276	27,276
MC - Primary Public Defender Contract Increase	-	New	Ongoing	-	36,000
MC - 2021 Court Cost True Up - City of DuPont	-	Continuation	Ongoing	(13,500)	-
MC - 2021 Court Cost True Up - Town of Steilacoom	-	Continuation	Ongoing	(7,028)	-
MC - 2021 Court Cost True Up - City of University Place	-	Continuation	Ongoing	10,190	-
PK - Street Ends Study	-	Continuation	1-Time	-	20,000
PK - Street Ends Study - Additional Funding Needed	-	New	1-Time	-	30,000
PK - CHOICE Grant Balance	-	Grant	1-Time	11,833	11,833
PK - No Child Left Inside Grant	-	Grant	1-Time	17,350	17,350
PK - South Sound 911 Grant for Background Checks	-	Grant	1-Time	30,000	30,000
PK - SEEK (Summer Experience & Enrichment for Kids) Grant	-	Grant	1-Time	145,000	145,000
PK - Fort Steilacoom Park Cemetery Grant	-	Grant	1-Time	20,000	20,000
PK - Fort Steilacoom Park Cemetery Grant Match	-	New	1-Time	-	30,000
PK - Recreation Program Sponsored Events	-	New	1-Time	43,145	43,145
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0	0.25	New	Ongoing	-	28,989
Portion Charged to Street Operations & Maintenance	(0.18)	New	Ongoing	-	(20,510)
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0	0.25	New	Ongoing	-	25,001
Portion Charged to Street Operations & Maintenance	(0.18)	New	Ongoing	-	(17,690)
PK - Maintenance Worker - Increase from 0.50 FTE to 1.0 FTE	0.50	New	Ongoing	-	50,000
PK - Reduce Seasonal Help to Accommodate Maintenance Worker Total 1.0 FTE Increase	-	New	Ongoing	-	(65,790)
PD - Emergency Management Performance Grant COVID ARPA - Grant Balance	-	Grant	1-Time	8,665	8,665
PD - Tacoma Narcotics Enforcement Team (TNET) Puyallup Grant Balance	-	Grant	1-Time	7,593	-
PD - Pierce County Sex Offender Residency Verification Grant	-	Grant	1-Time	7,463	-
PD - Washington State Criminal Justice Basic Law Enforcement Academy (BLEA)	-	New	1-Time	-	24,000
PD - Teamsters Collective Bargaining Agreement Implementation	-	New	Ongoing	-	9,963
PD - WCIA Grant for Virtual Reality Based Police Officer Training Simulator	-	Grant	1-Time	25,000	25,000
Fleet & Equipment Internal Service Charges:					
CW - Restore 2022 Replacement Reserves Collection	-	New	Ongoing	-	779,431
PK - Graffiti Removal Equipment & Initial Supplies	-	New	1-Time	-	15,000
PD - Vehicle for New Lieutenant - Anticipated Hiring Date July 1, 2022	-	Continuation	1-Time	-	65,000
PD - PA (Public Address) Microphones	-	Continuation	1-Time	-	18,000

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
PD - Complete Build Vehicle 40431 Funded by Contributed Capital	-	Continuation	1-Time	-	5,000
PD - Vehicle 41090 - Additional Costs for Coban ICV Camera		New	1-Time	-	17,250
Property Management Internal Service Charges:					
PD - Police Station Fuel System Modernization	-	New	1-Time	-	30,000
CM - City Hall Space Reconfiguration Study	-	Continuation	1-Time	-	30,000
PK - Fort Steilacoom Park Caretaker House Repairs	-	Continuation	1-Time	-	38,142
Information Technology Internal Service Charges:					
CM - Website Redesign/Update	-	Continuation	1-Time	-	5,078
CW - Server Hardware Upgrade	-	Continuation	1-Time	-	26,286
CW - Annual Computer Replacement	-	Continuation	1-Time	-	60,286
CW - City Council Laptops	-	Continuation	1-Time	-	20,588
CW - Document Management System	-	Continuation	1-Time	-	89,181
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	-	90,246
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	-	43,806
CD - PALS/CED+ Amazon Web Services for Permitting System	-	New	Ongoing	-	48,000
CW - Smart Phones & Plan Increase due to Remote Work	-	New	Ongoing	-	5,696
CW - Purchase 2 New Copiers	-	New	1-Time	-	17,522
CW - Computer Software	-	Continuation	1-Time	-	4,381
CW - Computer Hardware	-	Continuation	1-Time	-	4,381
Risk Management Internal Service Charges:					
WCIA Annual Assessment Increase	-	New	Ongoing	-	97,654
Transfer to Property Abatement for Karwan Village Abatement	-	New	1-Time	-	500,000
Transfer to Parks CIP:					
301.0019 Edgewater Dock	-	New	1-Time	-	50,000
301.0037 Seeley Lake	-	New	1-Time	-	25,000
301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation	-	New	1-Time	-	150,000
301.0044 Wards Lake Structure Removal	-	New	1-Time	-	50,000
301.0045 Colonial Plaza Up Lighting & Gary Oaks	-	New	1-Time	-	15,000
Transfer to Transportation CIP:					
302.0004 Minor Capital & Major Maintenance Proposed 2022 Revised Budget \$585,587, includes New Allocation of \$275,000 from: \$125,000 LTD 2021 Accumulated Pavement Degradation Fees \$150,000 General Fund	-	New	1-Time	-	150,000
302.0096 Union Avenue, Berkley to Thorne Lane (Design)	-	New	1-Time	-	65,000
302.0116 Custer Road from Bridgeport Way to 75th St (Design)	-	New	1-Time	-	65,000
302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' West of Bridgeport Way (Design)	-	New	1-Time	-	75,000
302.0135 JBLM North Access (Construction)	-	New	1-Time	-	252,860
302.0136 100th Lakewood Drive to South Tacoma Way, Inclusive of 40th (Design)	-	New	1-Time	-	100,000
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	-	New	1-Time	-	79,000
General/Street Fund Subsidy	-	Continuation	Ongoing	-	(23,781)
General/Street Fund Subsidy	-	New	Ongoing		55,740
General/Street Fund Subsidy	-	Continuation	1-Time	-	51,981
General/Street Fund Subsidy	-	New	1-Time	-	56,646
Total - Special Revenue Funds	0.36			\$18,841,237	\$23,578,430
Total - Fund 101 Street O&M	0.36			\$ 140,586	\$ 164,367
General/Street Fund Subsidy - Beginning Balance	-	Continuation	Ongoing	(23,781)	-
Non-Motorized Plan - Balance	-	Continuation	1-Time	20,139	20,139
Non-Motorized Plan - Additional	-	New	1-Time	55,000	55,000
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0 FTE	0.18	New	Ongoing		20,510
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0 FTE	0.18	New	Ongoing		17,690
PK - Reduce Seasonal Help to Accommodate Maintenance Worker Total 1.0 FTE Increase	-	New	Ongoing	-	(38,200)

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Fleet & Equipment Internal Service Charges:					
CW - Restore 2022 Replacement Reserves Collection	-	New	Ongoing	45,002	45,002
Information Technology Internal Service Charges:					
CW - Server Hardware Upgrade	-	Continuation	1-Time	2,468	2,468
CW - Annual Computer Replacement	-	Continuation	1-Time	5,660	5,660
CW - City Council Laptops	-	Continuation	1-Time	1,933	1,933
CW - Document Management System	-	Continuation	1-Time	8,374	8,374
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	8,472	8,472
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	4,113	4,113
CW - Smart Phones & Plan Increase due to Remote Work	-	New	Ongoing	535	535
CW - Purchase 2 New Copiers	-	New	1-Time	1,646	1,646
CW - Computer Software	-	Continuation	1-Time	411	411
CW - Computer Hardware	-	Continuation	1-Time	411	411
Risk Management Internal Service Charges:					
WCIA Annual Assessment Increase	-	New	Ongoing	10,203	10,203
Total - Fund 103 Transportation Benefit District	-			\$ -	\$ 1,718,000
Transfer to Transportation CIP for TBD Bonded Projects (2022 Design): 302.0142 Ardmore/Whitman/93rd St	-	New	1-Time	-	348,000
Transfer to Transportation CIP for TBD Bonded Projects (2023 Construction): 302.0142 Ardmore/Whitman/93rd St	-	New	1-Time	-	1,006,000
Transfer to Transportation CIP for TBD Bonded Projects (2022 Design): 302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW	-	New	1-Time		364,000
Total - Fund 104 Hotel/Motel Lodging Tax	-			\$ -	\$ 53,393
Prior Year Grant Balance - City of Lakewood Gateways	-	Continuation	1-Time	-	72,893
Eliminate Budget Est	-	New	1-Time	-	(800,000)
2022 3% McGavick Center	-	New	1-Time	-	101,850
2022 Asia Pacific Cultural Center	-	New	1-Time	-	15,000
2022 Historic Fort Steilacoom	-	New	1-Time	-	15,000
2022 Lakewold Gardens	-	New	1-Time	-	85,000
2022 Lakewood Chamber of Commerce Tourism	-	New	1-Time	-	100,000
2022 Lakewood Chamber of Commerce - Night of Lights	-	New	1-Time	-	25,000
2022 Lakewood Historical Society	-	New	1-Time	-	35,000
2022 Lakewood Playhouse	-	New	1-Time	-	25,000
2022 Travel Tacoma - Mt. Rainier Tourism and Sports	-	New	1-Time	-	100,000
2022 Lakewood Arts Festival	-	New	1-Time	-	20,500
2022 Lakewood Sister Cities Association - Gimhae Delegation	-	New	1-Time	-	20,550
2022 Lakewood Sister Cities Association - International Festival	-	New	1-Time	-	5,500
2022 City of Lakewood Imaging Promotions	-	New	1-Time	-	50,000
2022 City of Lakewood Farmers Market	-	New	1-Time	-	35,000
2022 City of Lakewood SummerFEST	-	New	1-Time	-	80,000
2022 City of Lakeood Summer Concert Series	-	New	1-Time	-	20,000
2022 City of Lakewood Love Lakewood Festival	-	New	1-Time	-	30,000
2022 City of Lakewood Film Festival, REEL Life	-	New	1-Time	-	17,100
Total - Fund 105 Property Abatement/Rental Housing Safety Program	-			\$ 507,610	\$ 1,157,232
Abatement Program	-	Continuation	1-Time	-	418,710
Karwan Village Abatement - Funded by General Fund	-	New	1-Time	500,000	500,000
Rental Housing Safety Program - Increase Revenue Estimate	-	Continuation	1-Time	7,610	-
Internal Service Charge - Rental Housing Safety Program - RHSP Database/Software Enhancement	-	Continuation	1-Time	-	57,164
1406 Sales Tax Credit for Affordable Housing	-	Continuation	1-Time	-	181,358
Total - Fund 106 Public Art	-			\$ -	\$ 120,224
Major Public Art - Colonial Plaza	-	Continuation	1-Time	-	117,598
Available Balance Earmarked for Major Public Art - Project to Be Determined	-	New	1-Time	-	2,626

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Total - Fund 180 Narcotics Seizure	-			\$ -	\$ 192,000
Contribution for 50% of new SRT Vehicle (Original \$120,000 from Federal Seizure / \$120,000 from Narcotics Seizure)	-	Continuation	1-Time	-	120,000
Narcotics Seizure Balance Available for Eligible Expenditures	-	New	1-Time	-	72,000
Total - Fund 181 Felony Seizure	-			\$ -	\$ 36,198
Contribution to Firearms Range Simulator Program \$65K Total Cost (\$25K WCIA Risk Mitigation Grant + \$20K Felony Seizure + \$20K Federal Seizure)	-	New	1-Time	-	20,000
Felony Seizure Balance Available for Eligible Expenditures	-	New	1-Time	-	16,198
Total - Fund 182 Federal Seizure	-			\$ -	\$ 143,505
Contribution to Firearms Range Simulator Program \$65K Total Cost (\$25K WCIA Risk Mitigation Grant + \$20K Felony Seizure + \$20K Federal Seizure)	-	New	1-Time	-	20,000
Remaining Contribution for 50% of new SRT Vehicle (Original \$120,000 from Federal Seizure / \$120,000 from Narcotics Seizure)	-	Continuation	1-Time	-	101,499
Federal Seizure Balance for Available Expenditures	-	New	1-Time	-	22,006
Total - Fund 190 CDBG	-			\$ 2,692,587	\$ 4,206,082
CDBG Carry Forward of FY 2021 Funds:					
2021 CDBG - Housing Programs - Major	-	Grant	1-Time	264,107	264,107
2021 CDBG - Housing Programs - Administration	-	Grant	1-Time	86,913	86,913
2021 CDBG - Housing Programs - Administration of HOME	-	Grant	1-Time	15,000	15,000
2021 CDBG - Public Service - Counsel Foreclose	-	Grant	1-Time	50,000	50,000
2021 CDBG - Physical Improvements - Phillips Road	-	Grant	1-Time	295,167	295,167
2021 CDBG - Housing Emergency Assistance Displaced Residents (EADR)	-	Grant	1-Time	28,708	28,708
FY 2021 HOME Funding Recommendations:				-	-
2021 HOME - Affordable Housing LASA	-	Grant	1-Time	190,739	190,739
2021 HOME - Affordable Housing	-	Grant	1-Time	98,818	98,818
2021 HOME - Administration	-	Grant	1-Time	31,335	31,335
From City of Tacoma - City of Lakewood Balances:					
2019 HOME - Affordable Housing LASA	-	Grant	1-Time	409,261	409,261
2020 HOME - Affordable Housing	-	Grant	1-Time	162,914	162,914
2020 HOME - Down Payment Assistance	-	Grant	1-Time	253	253
2019 HOME - Housing Rehabilitation	-	Grant	1-Time	194,356	194,356
2020 HOME - Housing Rehabilitation	-	Grant	1-Time	50,000	50,000
2020 Housing Program - Emergency Assistance Displaced Residents	-	Grant	1-Time	42,764	42,764
2020 Major Home & Sewer Repair	-	Grant	1-Time	416,779	416,779
2020 Housing Program - Administration of HOME	-	Grant	1-Time	9,271	9,271
CDBG - CARES CV2 - Round 2 Balance - LASA	-	Grant	1-Time	173,000	173,000
CDBG - CARES CV3 - Round 3 Balance - Mortgage Assistance	-	Grant	1-Time	173,202	173,202
Restricted Ending Fund Balance for Future Loan Programs	-	Grant	1-Time	-	1,513,495
Total - Fund 191 Neighborhood Stabilization Program	-			\$ -	\$ 254,676
Neighborhood Stabilization Program 1	-	Continuation	1-Time	-	240,528
Neighborhood Stabilization Program 3	-	Continuation	1-Time	-	14,148
Total - Fund 192 SSMCP	-			\$ 9,021,841	\$ 9,054,140
SSMPC Operations Balance	-	Continuation	1-Time	-	17,299
SSMCP Amazon Donation	-	New	1-Time	-	15,000
OEA Growth Management	-	Grant	1-Time	139,907	139,907
North Clear Zone - Department of Commerce Grant for Future Property Acquisitions	-	Grant	1-Time	1,400,000	1,400,000
North Clear Zone - Tactical Tailor Building - Property Purchase	-	Continuation	1-Time	7,363,503	7,363,503
North Clear Zone - Tactical Tailor Building - Due Diligence & Legal Fees	-	Continuation	1-Time	118,431	118,431

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Total - Fund 195 Police Grants	-			\$ 555,687	\$ 555,687
Washington Traffic Safety Commission - Impaired Driving Emphasis	-	Grant	1-Time	8,377	8,377
Washington Traffic Safety Commission - Motorcycle Patrol	-	Grant	1-Time	2,500	2,500
Emergency Management Planning	-	Grant	1-Time	25,406	25,406
Bullet Proof Vest Partnership	-	Grant	1-Time	3,963	3,963
Bullet Proof Vest Partnership	-	Grant	1-Time	17,200	17,200
Washington State Parks Recreational Boating Safety	-	Grant	1-Time	12,021	12,021
US Department of Justice JAG (Justice Assistance Grant) - Rifle Noise Suppressors	-	Grant	1-Time	2,069	2,069
US Department of Justice JAG (Justice Assistance Grant) - COVID-19	-	Grant	1-Time	16,388	16,388
US Department of Justice JAG (Justice Assistance Grant) - 2020 Bicycles	-	Grant	1-Time	5,397	5,397
US Department of Justice JAG (Justice Assistance Grant) - FARO Scanner	-	Grant	1-Time	42,903	42,903
Washington State Office of the Attorney General SAKI (Sexual Assault Kit Initiative) Grant	-	Grant	1-Time	4,900	4,900
WAPTA (Washington Auto Theft Prevention Authority) Grant	-	Grant	1-Time	260,000	260,000
Office of Justice Programs Veterans Court Grant	-	Grant	1-Time	154,563	154,563
Total - Fund 196 ARPA	-			\$ 5,922,926	\$ 5,922,926
Carry Forward ARPA Ordinance 759 Grant Balances:					
Comfort Inn 5% Direct Admin	-	Grant	1-Time	50,000	50,000
LCSAB (Lakewood Community Services Advisory Board) - 1% Funds Program Costs \$137,662 / 5% Direct Admin \$6,883	-	Grant	1-Time	144,545	144,545
Warriors of Change Program Costs \$34,280 / 5% Direct Admin \$3,423	-	Grant	1-Time	37,703	37,703
Pierce County BIPOC Business Accelerator Contribution Program Costs \$400,750 / 5% Direct Admin \$25,000	-	Grant	1-Time	425,750	425,750
LPD Body Cameras - Purchase of Cameras & Video Storage 5% Direct Admin \$4,900	-	Grant	1-Time	4,900	4,900
LPD Body Cameras Operations Program Costs \$268,230 / 5% Direct Admin \$14,202	-	Grant	1-Time	282,432	282,432
ARPA Administration - Finance Assistance and ARPA Coordinator Program Costs \$639,526	-	Grant	1-Time	639,526	639,526
Habitat for Humanity Boat Street Project Program Costs \$242,000 / 5% Direct Admin \$12,100	-	Grant	1-Time	254,100	254,100
Rebuilding Together South Sound Program Costs \$325,000 / 5% Direct Admin \$16,250	-	Grant	1-Time	341,250	341,250
EmergencyAlertSystem-Program Program Costs \$12,266 / 5% Direct Admin \$667	-	Grant	1-Time	12,933	12,933
West Pierce Fire & Rescue Program Costs \$230,000 / 5% Direct Admin \$11,500	-	Grant	1-Time	241,500	241,500
City Website and Multilingual Services Program Costs \$33,954 / 5% Direct Admin \$1,750	-	Grant	1-Time	35,704	35,704
Youth Employment-Program Program Costs \$84,000 / 5% Direct Admin \$4,200	-	Grant	1-Time	88,200	88,200
City Reader Boards Program Costs \$320,000 / 5% Direct Admin \$16,000	-	Grant	1-Time	336,000	336,000
New Grant Awards Approved December 20, 2021 Via Separate Motions:				-	-
Motion 2021-102 Tacoma Probono Housing Justice Program Cost \$450,000 / 5% Direct Admin \$22,500	-	Grant	1-Time	472,500	472,500
Motion 2021-104 Boys & Girls Club Teen Service Programs Program Cost \$226,070 / 5% Direct Admin \$11,304	-	Grant	1-Time	237,374	237,374
Motion 2021-105 YMCA Child and Teen Care Service Programs Program Cost \$732,000 / 5% Direct Admin \$36,637	-	Grant	1-Time	769,372	769,372
Motion 2021-106 Municipal Court Technology Improvements Program Cost \$135,000 / 5% Direct Admin \$6,750	-	Grant	1-Time	141,750	141,750

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Motion 2021-108 City Hall HVAC Air Handlers and Bipolar Ionization Program Cost \$500,000 / 5% Direct Admin \$25,000	-	Grant	1-Time	525,000	525,000
Motion 2021 - 109 Handwashing Stations at City Parks without Restrooms Program Cost \$75,000 / 5% Direct Admin \$3,750	-	Grant	1-Time	78,750	78,750
Motion 2021-110 City Hall Space Reconfiguration Study Program Cost \$100,000 / 5% Direct Admin \$5,000	-	Grant	1-Time	105,000	105,000
Motion 2021-111 Lakewood Police Department Retention Bonus Program Cost \$637,500 / 5% Direct Admin \$31,875	-	Grant	1-Time	669,375	669,375
Motion 2021-112 Temporary Human Resources Personnel for COVID-19 Tracking Program Cost \$30,360 Less \$1,098 Spent in 2021	-	Grant	1-Time	29,262	29,262
Total - Debt Service Funds	-			\$ -	\$ 77,061
Total - Fund 202 Local Improvement District Debt Service	-			\$ -	\$ 77,061
LID Administration & Early Redemption	-	Continuation	1-Time	-	77,061
Early Redemption LID 1101	-	Continuation	1-Time	-	-
Total - Capital Improvement Project Funds				\$28,431,043	\$39,041,156
Total - Fund 301 Parks CIP	-			\$ 10,365,525	\$ 13,661,911
301.0003 Harry Todd Park Phase I & 2	-	Continuation	1-Time	-	204,281
301.0005 Chambers Creek Trail	-	Continuation	1-Time	100,000	664,582
301.0006 Gateways	-	Continuation	1-Time	72,893	79,063
301.0014 Fort Steilacoom Park South Angel Lane Parking & Trail Improvement	-	Continuation	1-Time	-	93,569
301.0016 Park Equipment Replacement	-	Continuation	1-Time	-	52,625
301.0017 Park Playground Resurfacing	-	Continuation	1-Time	-	9,264
301.0018 Project Support	-	Continuation	1-Time	-	70,000
301.0019 Edgewater Dock	-	New	1-Time	50,000	51,556
301.0020 Wards Lake Improvements	-	Continuation	1-Time	2,179,302	2,226,005
301.0022 Banners & Brackets Phase II	-	Continuation	1-Time	-	8,789
301.0027 American Lake Improvements	-	Continuation	1-Time	1,252,840	2,018,182
301.0031 Fort Steilacoom Park Turf Infields	-	Continuation	1-Time	5,756,283	6,020,923
301.0032 Springbrook Park Expansion Phase V	-	Continuation	1-Time	664,207	1,402,651
301.0034 Kiwanis Park Playground Equipment	-	Continuation	1-Time	-	90,000
301.0037 Seeley Lake Resource Conservancy Park Improvements	-	Continuation	1-Time	75,000	90,644
301.0039 American Lake Park - North Parking Lot	-	Continuation	1-Time	-	244,777
301.0041 Parks Sign Replacement (Design)	-	Continuation	1-Time	-	20,000
301.0042 Downtown Park Schematic Design & Planning	-	Continuation	1-Time	-	100,000
301.0043 Fort Steilacoom Park H-Barn Restoration & Renovation Partners for Parks Seed Money	-	New	1-Time	150,000	150,000
301.0044 Wards Lake Structure Removal	-	Continuation	1-Time	50,000	50,000
301.0045 Colonial Plaza Uplighting & Gary Oaks	-	Continuation	1-Time	15,000	15,000
Total - Fund 302 Transportation CIP				\$ 17,816,882	\$ 20,151,725
302.0116 Custer Bridgeport Way to 75th (Design)	-	New	1-Time	65,000	65,000
302.0131 Custer Rd from Steilacoom to West of Bridgeport Way (Design)	-	New	1-Time	75,000	75,000
302.0136 100th St SW from Lakeview Drive to South Tacoma Way, Inclusive of 40th (Design)	-	New	1-Time	100,000	100,000
302.0096 Union Avenue, Berkley to Thorne Lane (Design)	-	New	1-Time	65,000	65,000
302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW From TBD \$20 VLF for 2022 Design \$364,000 From REET for 2023 Construction \$669,000	-	New	1-Time	1,033,000	-
302.0142 Ardmore/Whitman/93rd - From TBD \$20 VLF for 2022 Design \$348,000 and 2023 Construction \$1,006,000 From REET for 2023 Construction \$2,021,000	-	New	1-Time	3,375,000	-
302.0000 Earmark Traffic Mitigation LTD 2021 Balance	-	New	1-Time	-	103,505
302.0000 Personnel, Engineering, Professional Services	-	Continuation	1-Time	-	57,846
302.0002 Street Lights: New LED	-	Continuation	1-Time	-	191,633
302.0003 Safety: Neighborhood Traffic	-	Continuation	1-Time	-	49,725

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
302.0004 Minor Capital & Major Maintenance Proposed 2022 Revised Budget \$585,587, includes New Allocation of \$275,000 from: \$125,000 LTD 2021 Accumulated Pavement Degradation Fees \$150,000 General Fund	-	Continuation & New	1-Time	150,000	325,587
302.0005 Chip Seal Program - Local Access Roads	-	Continuation	1-Time	-	47,367
302.0015 111th/112th (Bridgeport to Kendrick)	-	Continuation	1-Time	280,827	280,827
302.0024 Steilacoom Boulevard - Farwest Drive to Phillips Road	-	Continuation	1-Time	203,799	233,853
302.0060 Traffic Signal Replacement: 100th & Lakewood Drive	-	Continuation	1-Time	82,556	161,311
302.0068 Overlay: Pacific Highway - 108th to SR512	-	Continuation	1-Time	4,325	(9,073)
302.0071 Safety: Safe Routes to Schools - Phillips Rd Sidewalks & Bike Lanes (Steilacoom Boulevard to Onyx Drive)	-	Continuation	1-Time	356,823	428,823
302.0072 Sidewalks: 59th Ave - 100th to Bridgeport Way	-	Continuation	1-Time	14,981	14,473
302.0074 Streets: South Tacoma Way - 88th to 80th St	-	Continuation	1-Time	340,136	477,463
302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway	-	New	1-Time	59,905	42,084
302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side	-	New	1-Time	825,340	825,340
302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW	-	Continuation	1-Time	935,000	1,100,000
302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park	-	Continuation	1-Time	418,598	418,598
302.0135 JBLM North Access Total Transportation Improvement Board Grant \$6,675,141 (Reimbursement 2022-2024)	-	Continuation & New	1-Time	5,783,371	7,914,312
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road)	-	Continuation	1-Time	508,296	3,889,812
302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips	-	Continuation	1-Time	664,845	702,750
302.0144 146th St SW: Murray Rd SW to Woodbrook Drive SW	-	Continuation	1-Time	239,080	215,489
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	-	New	1-Time	900,000	900,000
302.0164 Sidewalk Fill-In on Farwest Drive from 112th to Lakes High School, Etc.	-	Continuation	1-Time	1,336,000	1,475,000
Total - Fund 303 Real Estate Excise Tax	-			\$ 173,636	\$ 4,390,000
Return of Excess REET - From 302.0080 Overlay: 108th Street - Bridgeport Way to Pacific Highway	-	New	1-Time	42,084	-
Increase 2022 Revenue Estimate	-	New	1-Time	131,552	-
Transfers to Transportation CIP for TBD Bond Funded Projects:	-				
302.0142 Ardmore/Whitman/93rd Street (For 2023 Construction)	-	New	1-Time	-	2,021,000
302.0083 Hipkins Road SW from Steilacoom Blve to 104th St SW (For 2023 Construction)	-	New	1-Time	-	669,000
Transfers to Transportation CIP for Grant Funded Project:	-				
302.0135 JBLM North Access	-	New	1-Time	-	1,700,000
Total - Fund 311	-			\$ 75,000	\$ 837,520
311.0002 Side Sewer CIPs	-	Continuation	1-Time	-	250,419
311.0005 Maple Sewer	-	Continuation	1-Time	-	360,101
311.0013 Fort Steilacoom Park Sewer Extension	-	Continuation	1-Time	75,000	227,000
Total - Enterprise Funds	-			\$ (3,000,000)	\$ 3,940,543
Total - Fund 401 Surface Water Management	-			\$ (3,000,000)	\$ 3,940,543
Remove Revenue Bonds - Issued in 2021	-	Continuation	1-Time	(3,000,000)	-
401.0008 Outfall Retrofit	-	Continuation	1-Time	-	124,184
401.0012 Outfall Retrofit Feasibility Project	-	Continuation	1-Time	-	60,000
401.0014 2021 Water Quality Improvements	-	Continuation	1-Time	-	45,000
401.0015 Oakbrook Outfall Retrofits	-	Continuation	1-Time	-	219,577
401.0018 Waughop Lake Treatment	-	Continuation	1-Time	-	16,557
401.0021 American Lake Management District	-	Continuation	1-Time	-	29,366
401.0023 Clover Creek - Earmark SWM Funds for Potential Grant	-	New	1-Time	-	100,000
401.0023 Clover Creek Reduction Study	-	Continuation	1-Time	-	118,738
Fleet & Equipment Internal Service Charges:	-				
CW - Restore 2022 Replacement Reserves Collection	-	New	Ongoing	-	19,459

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Information Technology Internal Service Charges:					
CW - Server Hardware Upgrade	-	Continuation	1-Time	-	1,248
CW - Annual Computer Replacement	-	Continuation	1-Time	-	2,863
CW - City Council Laptops	-	Continuation	1-Time	-	979
CW - Document Management System	-	Continuation	1-Time	-	4,235
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	-	4,282
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	-	2,080
CW - Smart Phones & Plan Increase due to Remote Work	-	New	Ongoing	-	269
CW - Purchase 2 New Copiers	-	New	1-Time	-	832
CW - Computer Software	-	Continuation	1-Time	-	208
CW - Computer Hardware	-	Continuation	1-Time	-	208
Risk Management Internal Service Charges:					
WCIA Annual Assessment Increase	-	New	Ongoing	-	4,638
Transfers to Parks CIP:					
301.0005 Chambers Creek Trail	-	Continuation	1-Time	-	100,000
301.0020 Wards Lake Improvements	-	Continuation	1-Time	-	56,277
301.0037 Seeley Lake Resource Conservancy Park	-	Continuation	1-Time	-	50,000
Transfers to Transportation CIP:					
302.0015 Streets: 112th/111th (Bridgerport Way to Kendrick)	-	Continuation	1-Time	-	89,215
302.0060 Traffic Signal Replacement: 100th & Lakewood Drive	-	Continuation	1-Time	-	82,556
302.0071 Safety: Safe Routes to Schools - Phillips Rd Sidewalks & Bike Lanes (STL to Onyx)	-	Continuation	1-Time	-	80,000
302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway	-	Continuation	1-Time	-	59,905
302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side	-	New	1-Time	-	95,800
302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side (Potential Inflation)	-	New	1-Time	-	75,000
302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park	-	Continuation	1-Time	-	418,598
302.0135 Streets: JBLM North Access	-	Continuation	1-Time	-	1,085,525
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road)	-	Continuation	1-Time	-	64,019
302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips	-	Continuation	1-Time	-	664,845
302.0144 146th St SW: Murray Rd SW to Woodbrook Drive SW	-	Continuation	1-Time	-	189,080
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	-	New	1-Time	-	75,000
Total - Internal Service Funds	-			\$ 1,948,621	\$ 1,618,221
Total - Fund 501 Fleet & Equipment	-			\$ 964,141	\$ 308,563
2022 Replacement Reserves Collection	-	New	Ongoing	843,891	-
PD - Public Address (PA) Microphones	-	Continuation	1-Time	18,000	18,000
PD - Build Vehicle 40611 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	19,250
PD - Complete Build Vehicle 41541 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	5,707
PD - Complete Build Vehicle 41551 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	4,356
PD - Complete Build Vehicle 40801 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	15,000
PD - Replace Vehicle 40731 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	55,000
PD - New Vehicle 41790 for New Lieutenant Start Date July 1, 2022	-	Continuation	1-Time	65,000	65,000
PD - Complete Build Vehicle 40431 Funded by Contributed Capital	-	Continuation	1-Time	5,000	5,000
PD - Additional Funds for Vehicle 41090 for Setup of Coban ICV Camera	-	New	1-Time	17,250	17,250
PK - Replace Vehicle 42041 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	35,000
PK - Graffiti Removal Equipment & Initial Supplies	-	New	1-Time	15,000	15,000
MC - Replace Vehicle 42161 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	54,000
Total - Fund 502 Property Management	-			\$ 148,142	\$ 473,320
CM - City Hall Space Reconfiguration Study	-	Continuation	1-Time	30,000	30,000
PD - Fuel System Modernization	-	New	1-Time	30,000	30,000
PD - Police Station Firearms Range Equipment	-	Continuation	1-Time	-	35,178
PD - Police Station Parking Lot Improvements	-	Continuation	1-Time	-	20,000
PK - Fort Steilacoom Park Caretaker House Repairs	-	Continuation	1-Time	38,142	38,142
PK - Front Street O&M Security System Repairs	-	Continuation	1-Time	-	30,000
PK - Front Street O&M New Fuel Tank w/Install & Remove Old FSP Fuel Tank & Paving of Wash Down Station and Perimeter	-	Continuation	1-Time	-	160,000
CW - City Hall Exterior Beam Painting	-	Continuation	1-Time	-	75,000

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
CW - City-wide Parking Lot Improvements	-	Continuation	1-Time	-	5,000
CW - Maintenance Worker - Increase from 0.50 FTE to 1.0 FTE	-	New	Ongoing	50,000	50,000
Total - Fund 503 Information Technology	-			\$ 523,843	\$ 523,843
CM - Website Redesign/Update	-	Continuation	1-Time	5,078	5,078
CD - RHSP Software Enhancements	-	Continuation	1-Time	57,164	57,164
CD - PALS/CED+ Permit System Amazon Web Services	-	New	Ongoing	48,000	48,000
CW - Server/Hardware Upgrades	-	Continuation	1-Time	30,000	30,000
CW - Computer Replacement	-	Continuation	1-Time	68,808	68,808
CW - City Council Laptops	-	Continuation	1-Time	23,500	23,500
CW - Document Management System	-	Continuation	1-Time	101,793	101,793
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	103,000	103,000
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	50,000	50,000
CW - Smart Phones & Service Charges	-	New	Ongoing	6,500	6,500
CW - Purchase 2 New Copiers	-	New	1-Time	20,000	20,000
CW - Computer Software	-	Continuation	1-Time	5,000	5,000
CW - Computer Hardware	-	Continuation	1-Time	5,000	5,000
Total - Fund 504 Risk Management	-			\$ 312,495	\$ 312,495
CW - Claims & Reimbursements	-	New	Ongoing	200,000	200,000
CW - WCIA Assessment	-	New	Ongoing	112,495	112,495

PROPOSED REVISED BUDGET BY FUND - YEAR 2022

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 14,192,297	11,397,149	25,589,446	\$ 49,562,830	\$ 20,958,234	\$ 70,521,064	\$ 50,110,626	\$ 28,426,055	\$ 78,536,681	\$ 17,573,829
001 General	9,832,230	7,918,425	17,750,655	41,090,266	2,116,996	43,207,262	42,297,813	4,770,563	47,068,376	13,889,541
101 Street	-	23,781	23,781	2,416,099	140,586	2,556,685	2,416,099	164,367	2,580,466	-
103 Transportation Benefit District	1,522,753	58,671	1,581,424	835,000	-	835,000	640,000	1,718,000	2,358,000	58,424
104 Hotel/Motel Lodging Tax Fund	1,845,842	459,590	2,305,432	1,000,000	-	1,000,000	800,000	53,393	853,393	2,452,039
105 Property Abatement/RHSP/1406	-	649,622	649,622	409,800	507,610	917,410	409,800	1,157,232	1,567,032	-
106 Public Art	-	120,224	120,224	45,000	-	45,000	45,000	120,224	165,224	-
180 Narcotics Seizure	-	192,000	192,000	-	-	-	-	192,000	192,000	-
181 Felony Seizure	-	36,198	36,198	-	-	-	-	36,198	36,198	-
182 Federal Seizure	-	143,505	143,505	-	-	-	-	143,505	143,505	-
190 Grants	-	1,513,495	1,513,495	595,000	2,692,587	3,287,587	595,000	4,206,082	4,801,082	-
191 NSP	-	254,676	254,676	42,000	-	42,000	42,000	254,676	296,676	-
192 SSMCP	172	32,127	32,299	227,500	9,021,842	9,249,342	227,500	9,054,141	9,281,641	-
195 Public Safety Grants	-	-	-	132,328	555,687	688,015	132,328	555,687	688,015	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	5,922,926	5,922,926	-	5,922,926	5,922,926	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 LID Debt Service	120,624	(1,674)	118,950	245,641	-	245,641	287,530	77,061	364,591	-
204 Sewer Project Debt	737,708	(3,616)	734,092	834,258	-	834,258	527,618	-	527,618	1,040,732
251 LID Guaranty	132,968	125	133,093	-	-	-	-	-	-	133,093
Capital Project Funds:	\$ 4,687,531	\$ 12,296,227	\$ 16,983,758	\$ 14,965,218	\$ 28,431,043	\$ 43,396,261	\$ 15,200,098	\$ 39,041,156	\$ 54,241,254	\$ 6,138,765
301 Parks CIP	24,118	3,364,104	3,388,222	982,000	10,365,524	11,347,524	982,000	13,661,911	14,643,911	91,835
302 Transportation CIP	471,881	6,517,692	6,989,573	11,748,198	17,816,882	29,565,080	11,423,998	20,151,725	31,575,723	4,978,930
303 Real Estate Excise Tax	3,554,315	1,526,148	5,080,463	1,800,000	173,637	1,973,637	2,664,100	4,390,000	7,054,100	-
311 Sewer Project CIP	637,217	888,283	1,525,500	435,020	75,000	510,020	130,000	837,520	967,520	1,068,000
Enterprise Fund:	\$ 2,826,849	\$ 8,149,029	\$ 10,975,878	\$ 7,615,476	\$ (3,000,000)	\$ 4,615,476	\$ 7,259,041	\$ 3,940,544	\$ 11,199,585	\$ 4,391,769
401 Surface Water Management	2,826,849	8,149,029	10,975,878	7,615,476	(3,000,000)	4,615,476	7,259,041	3,940,544	11,199,585	4,391,769
Internal Service Funds:	\$ 4,927,965	\$ 449,115	\$ 5,377,080	\$ 5,532,426	\$ 1,948,621	\$ 7,481,047	\$ 5,622,670	\$ 1,618,221	\$ 7,240,891	\$ 5,617,236
501 Fleet & Equipment	4,453,142	143,937	4,597,079	755,720	964,141	1,719,861	1,007,720	308,563	1,316,283	5,000,657
502 Property Management	269,300	305,178	574,478	798,917	148,142	947,059	703,917	473,320	1,177,237	344,300
503 Information Technology	205,523	-	205,523	2,275,339	523,843	2,799,182	2,208,583	523,843	2,732,426	272,279
504 Risk Management	-	-	-	1,702,450	312,495	2,014,945	1,702,450	312,495	2,014,945	-
Total All Funds	26,634,642	\$ 32,291,520	\$58,926,162	\$ 77,675,950	\$ 48,337,898	\$126,013,848	\$ 78,192,435	\$ 73,025,976	\$151,218,411	\$ 33,721,599

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
(001) GENERAL FUND							
REVENUES:							
Taxes	\$30,197,457	\$28,546,334	\$33,579,772	\$28,853,140	\$29,305,610	1,610,000	\$30,915,610
Property Tax	7,159,443	7,259,756	7,431,434	7,508,500	7,605,010	-	7,605,010
Local Sales & Use Tax	11,955,004	11,946,044	14,413,902	10,724,000	11,000,000	800,000	11,800,000
Sales/Parks	663,655	671,080	789,461	670,000	670,000	80,000	750,000
Brokered Natural Gas Use Tax	50,477	39,494	54,213	45,000	45,000	-	45,000
Criminal Justice Sales Tax	1,179,058	1,213,087	1,434,092	1,188,900	1,188,900	180,000	1,368,900
Admissions Tax	504,879	96,599	226,165	275,000	235,000	-	235,000
Utility Tax	5,575,351	5,402,943	5,436,800	5,556,700	5,556,700	-	5,556,700
Leasehold Tax	9,779	6,903	6,936	5,000	5,000	-	5,000
Gambling Tax	3,099,813	1,910,429	3,786,769	2,880,040	3,000,000	550,000	3,550,000
Franchise Fees	4,145,138	4,289,904	4,364,450	4,397,000	4,397,000	-	4,397,000
Cable, Water, Sewer, Solid Waste	3,021,837	3,082,339	3,191,516	3,119,800	3,119,800	-	3,119,800
Tacoma Power	1,123,301	1,204,366	1,172,934	1,277,200	1,277,200	-	1,277,200
Small Cell	-	3,200	-	-	-	-	-
Development Service Fees	1,749,026	2,252,765	2,066,139	1,772,600	1,857,625	57,200	1,914,825
Building Permits	690,016	992,686	963,054	743,000	828,025	57,200	885,225
Other Building Permit Fees	315,885	273,605	175,675	300,600	300,600	-	300,600
Plan Review/Plan Check Fees	603,498	810,634	747,948	587,200	587,200	-	587,200
Other Zoning/Development Fees	139,627	175,840	179,462	141,800	141,800	-	141,800
Licenses & Permits	415,674	354,013	409,993	382,500	382,500	-	382,500
Business License	292,489	254,104	282,550	276,500	276,500	-	276,500
Alarm Permits & Fees	84,348	63,533	92,496	70,000	70,000	-	70,000
Animal Licenses	38,838	36,376	34,947	36,000	36,000	-	36,000
State Shared Revenues	1,144,373	1,479,167	1,373,339	1,246,265	1,284,835	-	1,284,835
Criminal Justice	167,506	179,221	187,341	176,235	176,235	-	176,235
Criminal Justice High Crime	162,777	427,878	275,031	249,500	249,500	-	249,500
Liquor Excise Tax	330,276	393,090	436,678	334,600	389,129	-	389,129
Liquor Board Profits	483,806	478,969	474,288	485,930	469,971	-	469,971
Marijuana Enforcement/Excise Tax	8	8	-	-	-	-	-
Intergovernmental	528,086	453,830	224,685	275,274	275,274	(10,338)	264,936
Police FBI & Other Misc	14,080	12,870	12,960	12,000	12,000	-	12,000
Police-Animal Svcs-Steilacoom	18,012	15,630	17,543	16,843	16,843	-	16,843
Police-Animal Svcs-Dupont	33,252	33,917	34,595	35,164	35,164	-	35,164
Police-South Sound 911 Background Investigations	32,640	17,298	21,590	15,000	15,000	-	15,000
Muni Court-University Place Contract	153,321	251,187	6,000	-	-	(13,500)	(13,500)
Muni Court-Town of Steilacoom Contract	155,276	87,364	63,917	106,090	106,090	(7,028)	99,062
Muni Court-City of Dupont	121,505	35,565	68,080	90,177	90,177	10,190	100,367

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
(001) GENERAL FUND-continued							
Charges for Services & Fees	1,648,838	1,365,370	1,243,338	1,414,300	1,414,300	-	1,414,300
Parks & Recreation Fees	279,541	127,720	153,762	274,000	274,000	-	274,000
Police - Various Contracts	19,943	3,851	9,855	4,000	4,000	-	4,000
Police - Towing Impound Fees	10,000	3,000	-	4,000	4,000	-	4,000
Police - Extra Duty	978,470	875,281	719,810	775,000	775,000	-	775,000
Police - Western State Hospital Community Policing	355,500	355,500	355,750	355,500	355,500	-	355,500
Other	5,384	18	4,162	1,800	1,800	-	1,800
Fines & Forfeitures	1,762,837	1,273,308	1,629,997	1,363,205	1,388,205	-	1,388,205
Municipal Court	812,773	608,159	546,047	663,205	588,205	-	588,205
Photo Infraction	950,064	665,148	1,083,951	700,000	800,000	-	800,000
Miscellaneous/Interest/Other	417,942	161,833	169,515	136,967	136,967	-	136,967
Interest Earnings	160,388	52,458	19,124	67,930	67,930	-	67,930
Penalties & Interest - Taxes	167,569	34,294	19,004	7,500	7,500	-	7,500
Miscellaneous/Other	89,985	75,081	131,388	61,537	61,537	-	61,537
Interfund Transfers	284,700	284,700	284,700	284,700	284,700	-	284,700
Transfers In - Fund 401 SWM	284,700	284,700	284,700	284,700	284,700	-	284,700
Subtotal Operating Revenues	\$42,294,072	\$40,461,225	\$45,345,928	\$40,125,951	\$40,727,016	\$1,656,862	\$42,383,878
EXPENDITURES:							
City Council	135,995	134,101	132,143	148,304	148,304	-	148,304
Legislative	133,874	134,101	132,128	144,854	144,854	-	144,854
Sister City	2,121	-	15	3,450	3,450	-	3,450
City Manager	722,760	636,362	618,248	786,062	797,623	2,332	799,955
Executive	567,347	551,617	519,561	636,217	647,778	2,332	650,110
Communications	155,413	84,745	98,687	149,845	149,845	-	149,845
Municipal Court	1,958,515	1,853,556	1,745,159	2,009,513	2,019,613	36,000	2,055,613
Judicial Services	1,065,824	1,045,965	1,007,638	1,072,114	1,082,214	-	1,082,214
Professional Services	591,672	562,198	573,451	588,000	588,000	36,000	624,000
Probation & Detention	301,019	245,393	164,071	349,399	349,399	-	349,399
Administrative Services	1,775,396	1,840,554	1,880,081	1,976,091	1,987,634	-	1,987,634
Finance	1,193,231	1,265,348	1,279,028	1,323,536	1,331,231	-	1,331,231
Human Resources	582,165	575,206	601,053	652,555	656,403	-	656,403
Legal	1,706,817	1,430,939	1,560,131	1,631,231	1,640,370	-	1,640,370
Civil Legal Services	1,124,353	956,930	977,929	1,069,919	1,078,096	-	1,078,096
Criminal Prosecution Services	232,724	164,818	214,387	232,432	232,432	-	232,432
City Clerk	204,178	217,889	195,951	238,880	239,843	-	239,843
Election	145,562	91,302	171,865	90,000	90,000	-	90,000

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
(001) GENERAL FUND-continued							
Community & Economic Development	2,266,964	2,188,040	2,439,060	2,666,419	2,685,178	49,260	2,734,438
Current Planning	718,158	715,817	849,705	806,399	815,537	-	815,537
Long Range Planning	218,809	196,147	203,805	254,760	257,646	-	257,646
Building	1,146,618	1,135,909	1,186,925	1,387,786	1,393,558	48,000	1,441,558
Economic Development	183,379	140,167	198,627	217,474	218,437	1,260	219,697
Parks, Recreation & Community Services	2,903,440	2,407,609	2,788,467	2,998,234	3,081,317	-	3,081,317
Human Services	403,779	370,123	419,355	493,607	493,607	-	493,607
Administration	329,201	341,371	419,838	323,442	330,099	-	330,099
Recreation	467,173	297,314	359,860	488,877	503,877	-	503,877
Senior Services	246,535	180,325	153,114	247,197	247,197	-	247,197
Parks Facilities	544,466	424,886	499,351	453,027	508,673	-	508,673
Fort Steilacoom Park	733,560	619,238	715,634	811,231	815,079	-	815,079
Street Landscape Maintenance	178,727	174,352	221,316	180,853	182,785	-	182,785
Police	24,953,309	22,920,852	24,337,584	24,985,911	26,350,772	9,963	26,360,735
Command	4,084,467	3,413,795	4,009,900	4,046,127	4,187,413	-	4,187,413
Jail Service	811,899	365,591	286,225	700,000	950,000	-	950,000
Dispatch Services/SS911	2,069,771	2,048,834	2,024,211	1,995,290	2,023,290	-	2,023,290
Investigations	3,935,607	3,898,138	4,133,204	4,399,550	4,399,550	-	4,399,550
Patrol	7,730,510	7,522,202	8,247,439	7,902,057	8,751,272	-	8,751,272
Special Units	373,704	291,102	150,489	270,533	270,533	9,963	280,496
SWAT/Special Response Team	148,476	37,322	95,717	70,730	165,730	-	165,730
Neighborhood Policing Unit (Formerly Crime Prevention)	1,195,099	1,287,326	1,278,287	1,353,865	1,353,865	-	1,353,865
Contracted Services (Extra Duty, offset by Revenue)	1,033,057	900,942	804,173	775,000	775,000	-	775,000
Community Safety Resource Team (CSRT)	403,968	370,379	429,601	484,226	485,586	-	485,586
Training	843,556	749,949	853,910	833,722	833,722	-	833,722
Traffic Policing	928,309	883,041	762,349	967,924	967,924	-	967,924
Property Room	276,447	229,129	263,380	321,692	321,692	-	321,692
Reimbursements	356,392	276,459	207,665	64,650	64,650	-	64,650
Emergency Management	51,141	47,987	44,785	39,640	39,640	-	39,640
Animal Control	324,810	319,129	369,110	370,905	370,905	-	370,905
Road & Street/Camera Enforcement	386,095	279,528	377,140	390,000	390,000	-	390,000
Non-Departmental	121,530	107,234	119,720	136,925	139,177	1,511,850	1,651,027
Citywide	121,530	107,234	119,720	136,925	139,177	-	139,177
City-Wide AFSCME CBA Implementation	-	-	-	-	-	484,363	484,363
City-Wide PERS Implementation	-	-	-	-	-	144,706	144,706
City-wide WCIA Assessment Increase	-	-	-	-	-	97,654	97,654
IT 6-Year Strategic Plan & Fleet/Equip Reserves	-	-	-	-	-	785,127	785,127
Interfund Transfers	1,983,711	1,462,408	1,764,403	1,873,112	1,890,728	31,959	1,922,687
Transfer to Fund 101 Street O&M	1,512,108	981,149	1,280,910	1,390,574	1,408,190	31,959	1,440,149
Transfer to Fund 105/190 Abatement Program	35,000	35,000	35,000	35,000	35,000	-	35,000
Transfer to Fund 201 GO Bond Debt Service	436,603	446,260	448,494	447,538	447,538	-	447,538
Subtotal Operating Expenditures	\$38,528,437	\$34,981,655	\$37,384,996	\$39,211,802	\$40,740,717	\$1,641,364	\$42,382,081
OPERATING INCOME (LOSS)	3,765,635	5,479,570	7,960,932	914,149	(13,701)	15,498	1,797
As a % of Operating Expenditures	9.8%	15.7%	21.29%	2.33%	-0.03%		0.00%

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
(001) GENERAL FUND-continued							
OTHER FINANCING SOURCES:							
Grants, Donations/Contrib, 1-Time	544,035	3,434,273	712,586	100,250	363,250	460,134	823,384
Contributions/Donations/Other	97,102	58,319	78,706	100,250	100,250	129,641	229,891
Grants	446,933	3,375,954	633,879	-	263,000	330,493	593,493
Subtotal Other Financing Sources	\$544,035	\$3,434,273	\$712,586	\$100,250	\$363,250	\$460,134	\$823,384
OTHER FINANCING USES:							
Capital & Other 1-Time	1,620,058	4,042,415	1,169,618	137,028	636,633	1,443,712	2,080,345
Municipal Court	94,366	76,136	66,228	8,279	76,279	27,276	103,555
City Manager	25,796	1,666	32,293	2,005	27,005	70,078	97,083
Administrative Services	32,136	5,447	17,205	7,705	7,705	-	7,705
City-Wide COVID-19 Grants	-	2,877,860	5,847	-	-	-	-
IT 6-Year Strategic Plan & I/S Charges to be Allocated	-	-	-	-	-	356,677	356,677
Legal/Clerk	57,002	34,302	41,504	8,302	8,302	32,813	41,115
Community & Economic Development	600,928	293,575	209,439	13,796	175,401	363,483	538,884
Parks, Recreation & Community Services	102,495	156,355	261,131	14,358	259,358	400,470	659,828
Police	707,335	597,075	535,972	82,583	82,583	192,915	275,498
Interfund Transfers	1,663,097	1,014,676	3,484,047	745,465	920,465	1,685,487	2,605,952
Transfer Out - Fund 101 Street	-	-	-	-	-	108,627	108,627
Transfer Out - Fund 105 Property Abatement/RHSP	50,000	50,000	149,287	50,000	50,000	500,000	550,000
Transfer Out - Fund 106 Public Art	100,000	-	22,500	-	30,000	-	30,000
Transfer Out - Fund 192 SSMCP	50,000	50,000	50,000	50,000	50,000	-	50,000
Transfer Out - Fund 301 Parks CIP	479,300	494,129	2,562,260	212,500	357,500	290,000	647,500
Transfer Out - Fund 302 Transportation CIP	983,797	393,547	700,000	432,965	432,965	786,860	1,219,825
Transfer Out - Fund 311 Sewer	-	27,000	-	-	-	-	-
Subtotal Other Financing Uses	\$3,283,155	\$5,057,091	\$4,653,665	\$882,491	\$1,557,098	\$3,129,199	\$4,686,297
Total Revenues and Other Sources	\$42,838,107	\$43,895,498	\$46,058,514	\$40,226,201	\$41,090,266	\$2,116,996	\$43,207,262
Total Expenditures and other Uses	\$41,811,592	\$40,038,746	\$42,038,661	\$40,094,292	\$42,297,815	\$4,770,563	47,068,385
Beginning Fund Balance:	\$8,847,534	\$9,874,049	\$13,730,802	\$4,804,154	\$9,832,230	\$7,918,425	\$17,750,655
Ending Fund Balance:	\$9,874,049	\$13,730,802	\$17,750,655	\$4,936,063	\$8,624,681	\$5,264,858	\$13,889,532
Ending Fund Balance as a % of Gen/Street Operating Rev	22.8%	33.2%	38.3%	12.0%	20.7%		32.0%
Reserve - Total Target 12% Reserves & Set Aside	\$5,194,795	\$4,958,178	\$5,560,616	\$4,936,063	\$5,008,191		\$5,207,015
2% Contingency Reserves	\$865,799	\$826,363	\$926,769	\$822,677	\$834,699		\$867,836
5% General Fund Reserves	\$2,164,498	\$2,065,908	\$2,316,923	\$2,056,693	\$2,086,746		\$2,169,589
5% Strategic Reserves	\$2,164,498	\$2,065,908	\$2,316,923	\$2,056,693	\$2,086,746		\$2,169,589
Set Aside for Economic Development Opportunity Fund	\$0	\$0	\$1,000,000	\$0	\$2,000,000		\$2,000,000
Unreserved/Designated 2022-2024 Budget	\$4,679,253	\$8,772,623	\$11,190,039	\$0	\$1,616,490		\$6,682,518

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 101 STREET OPERATIONS & MAINTENANCE							
<i>REVENUES:</i>							
Permits	154,287	147,196	189,474	152,500	152,500	-	152,500
Engineering Review Fees	-	40	11,408	-	-	-	-
Motor Vehicle Fuel Tax	841,601	709,693	791,653	855,410	855,410	-	855,410
Subtotal Operating Revenues	\$ 995,888	\$ 856,929	\$ 992,535	\$ 1,007,910	\$ 1,007,910	\$ -	\$ 1,007,910
<i>EXPENDITURES:</i>							
Street Lighting	367,112	353,182	390,257	337,210	337,210	-	337,210
Traffic Control Devices	386,439	235,746	311,617	431,508	431,508	-	431,508
Snow & Ice Response	5,446	28,747	39,171	45,500	45,500	-	45,500
Road & Street Preservation	1,633,811	1,190,004	1,356,749	1,568,811	1,586,428	-	1,586,428
I/S Charges to be Allocated	-	-	-	-	-	55,740	55,740
Subtotal Operating Expenditures	\$2,392,808	\$1,807,679	\$2,097,795	2,383,029	2,400,646	\$55,740	\$2,456,386
OPERATING INCOME (LOSS)	(\$1,396,920)	(\$950,750)	(\$1,105,260)	(\$1,375,119)	(\$1,392,736)	(\$55,740)	(\$1,448,476)
<i>OTHER FINANCING SOURCES:</i>							
Grants		12,000	-	-	-	-	-
Judgments, Settlements/Miscellaneous	589	319	3,247	-	-	-	-
Transfer In From General Fund	1,512,108	981,149	1,280,910	\$1,390,574	\$1,408,190	140,586	1,548,776
Subtotal Other Financing Sources	\$1,512,697	\$993,467	\$1,284,157	\$1,390,574	\$1,408,190	\$140,586	\$1,548,776
<i>OTHER FINANCING USES:</i>							
Building, Vehicles, Equipment & Other 1-Time	110,987	47,507	155,117	15,454	15,454	75,139	90,593
I/S Charges to be Allocated	-	-	-	-	-	33,488	33,488
Subtotal Other Financing Uses	\$110,987	\$47,507	\$155,117	\$15,454	\$15,454	\$108,627	\$124,081
Total Revenues and Other Sources	\$2,508,585	\$1,850,396	\$2,276,692	\$2,398,484	\$2,416,100	\$140,586	\$2,556,685
Total Expenditures and other Uses	\$2,503,796	\$1,855,185	\$2,252,912	\$2,398,483	\$2,416,100	\$164,367	\$2,580,466
Beginning Fund Balance:	\$0	\$4,789	(\$0)	\$0	\$0	\$23,780	\$23,780
Ending Fund Balance:	\$4,789	\$0	\$23,780	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 103 LAKEWOOD TRANSPORTATION BENEFIT DISTRICT							
<i>REVENUES:</i>							
\$20 Vehicle License Fee (Net of State Admin Fee)	830,684	881,849	892,796	835,000	835,000	-	835,000
Interest Earnings	3,447	904	875	-	-	-	-
Total Revenue	\$834,131	\$882,753	\$893,671	\$835,000	\$835,000	\$0	\$835,000
<i>EXPENDITURES:</i>							
Transfer to Fund 302 Transportation Capital	923,000	247,457	-	640,000	640,000	1,718,000	2,358,000
Total Expenditures	\$923,000	\$247,457	\$0	\$640,000	\$640,000	\$1,718,000	\$2,358,000
Beginning Fund Balance:	\$141,325	\$52,457	\$687,753	\$1,475,000	\$1,522,753	\$58,671	\$1,581,424
Ending Fund Balance:	\$52,457	\$687,753	\$1,581,424	\$1,670,000	\$1,717,753	(\$1,659,329)	\$58,424

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 104 HOTEL/MOTEL LODGING TAX							
<i>REVENUES:</i>							
Special Hotel/Motel Lodging Tax (5%)	\$774,671	\$619,508	\$884,764	\$714,286	\$714,286	-	714,286
Transient Rental income Tax (2%)	317,282	247,803	355,057	285,714	285,714	-	285,714
Interest Earnings	22,666	7,693	2,118	-	-	-	-
Total Revenues	\$1,114,619	\$875,005	\$1,241,939	\$1,000,000	\$1,000,000	\$0	\$1,000,000
<i>EXPENDITURES:</i>							
Lodging Tax Programs	540,352	456,515	527,489	800,000	800,000	(19,500)	780,500
Lodging Tax Programs-Transfer Out to Fund 301 Parks CIP	178,836	320,093	68,049	-	-	72,893	72,893
Total Expenditures	\$719,189	\$776,609	\$595,538	\$800,000	\$800,000	\$53,393	\$853,393
Beginning Fund Balance:	\$1,165,206	\$1,560,637	\$1,659,033	\$1,375,103	\$1,645,842	\$659,593	\$2,305,435
Ending Fund Balance (earmarked for next year's grant awards)	\$1,560,637	\$1,659,033	\$2,305,435	\$1,575,103	\$1,845,842	\$606,200	\$2,452,042

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 105 PROPERTY ABATEMENT/RENTAL HOUSING SAFETY PROGRAM/1406 FUNDS							
<i>REVENUES:</i>							
Abatement Program:	238,946	132,535	173,509	86,500	86,500	500,000	586,500
Abatement Charges	138,739	59,134	93,741	45,000	45,000	-	45,000
Interest Earnings	36,581	13,401	44,768	6,500	6,500	-	6,500
Judgments & Settlements/Other Misc	3,625	-	-	-	-	-	-
Transfer In - Fund 001 General	60,000	60,000	35,000	35,000	35,000	500,000	535,000
Rental Housing Safety Program:	230,307	204,398	312,254	225,000	225,300	7,610	232,910
Transfer In - Fund 001 General	25,000	25,000	149,287	50,000	50,000	-	50,000
Rental Housing Safety Program Fees	205,307	179,398	162,967	175,000	175,300	7,610	182,910
1406 Affordable Housing Program:	-	72,316	109,042	98,000	98,000	-	98,000
Sales Tax	-	72,316	109,042	98,000	98,000	-	98,000
Total Revenues	\$469,253	\$409,250	\$594,805	\$409,500	\$409,800	\$507,610	\$917,410
<i>EXPENDITURES:</i>							
Abatement	132,474	92,934	365,186	86,500	86,500	918,710	1,005,210
Rental Housing Safety Program	199,841	263,719	238,412	225,000	225,300	57,164	282,464
1406 Affordable Housing Program	-	-	-	98,000	98,000	181,358	279,358
Total Expenditures	\$332,315	\$356,653	\$603,598	\$409,500	\$409,800	\$1,157,232	\$1,567,032
Beginning Fund Balance:	\$468,879	\$605,817	\$658,414	\$0	\$0	\$649,622	\$649,622
Ending Fund Balance:	\$605,817	\$658,414	\$649,622	\$0	\$0	\$0	\$0
Abatement Program	\$570,784	\$610,386	\$418,710	\$0	\$0	\$0	\$0
Rental Housing Safety Program	\$35,033	(\$24,288)	\$49,554	\$0	\$0	\$0	\$0
1406 Affordable Housing Program	\$0	\$72,316	\$181,359	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 106 PUBLIC ART							
<i>REVENUES:</i>							
Interest Earnings	893	722	124	-	-	-	-
Facility Rentals	21,000	(3,000)	-	15,000	15,000	-	15,000
Transfer In - Fund 001 General	100,000	-	22,500	-	30,000	-	30,000
Total Revenues	\$121,893	(\$2,278)	\$22,624	\$15,000	\$45,000	\$0	\$45,000
<i>EXPENDITURES:</i>							
Arts Commission Programs	-	-	-	2,000	2,000	-	2,000
Public Art	4,000	5,000	37,902	13,000	43,000	120,223	163,223
Total Expenditures	\$4,000	\$5,000	\$37,902	\$15,000	\$45,000	\$120,223	\$165,223
Beginning Fund Balance:	\$24,885	\$142,778	\$135,500	\$0	\$0	\$120,223	\$120,223
Ending Fund Balance:	\$142,778	\$135,500	\$120,223	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 180 NARCOTICS SEIZURE							
<i>REVENUES:</i>							
Forfeitures	123,275	71,670	15,794	-	-	-	-
Law Enforcement Contracts	38,171	33,485	2,217	-	-	-	-
Interest Earnings	6,098	1,197	171	-	-	-	-
Transfer In from Fleet & Equipment Fund	-	-	14,500	-	-	-	-
Total Revenues	\$167,544	\$106,352	32,681	\$0	\$0	\$0	\$0
<i>EXPENDITURES:</i>							
Investigations /Predictive Policing	201,584	162,477	66,876	-	-	72,000	72,000
Capital Purchases	-	-	-	-	-	120,000	120,000
Total Expenditures	\$201,584	\$162,477	\$66,876	\$0	\$0	\$192,000	\$192,000
Beginning Fund Balance:	\$316,361	\$282,321	\$226,196	\$0	\$0	\$192,000	\$192,000
Ending Fund Balance:	\$282,321	\$226,196	\$192,000	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 181 FELONY SEIZURE							
<i>REVENUES:</i>							
Forfeitures/Misc/Interest	14,121	42,660	40	-	-	-	-
Total Revenues	\$14,121	\$42,660	\$40	\$0	\$0	\$0	\$0
<i>EXPENDITURES:</i>							
Investigations/Predictive Policing	21,022	2,966	11,679	-	-	36,198	36,198
Total Expenditures	\$21,022	\$2,966	\$11,679	\$0	\$0	\$36,198	\$36,198
Beginning Fund Balance:	\$15,044	\$8,143	\$47,837	\$0	\$0	\$36,198	\$36,198
Ending Fund Balance:	\$8,143	\$47,837	\$36,198	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 182 FEDERAL SEIZURE							
<i>REVENUES:</i>							
Forfeitures	264,203	63,492	919	-	-	-	-
Interest Earnings	-	1,132	181	-	-	-	-
Total Revenues	\$264,203	\$64,624	\$1,100	\$0	\$0	\$0	\$0
<i>EXPENDITURES:</i>							
Crime Prevention	4,374	399	0	-	-	22,006	22,006
Capital	-	163,147	18,501	-	-	121,499	121,499
Total Expenditures	\$4,374	\$163,546	\$18,501	\$0	\$0	\$143,505	\$143,505
Beginning Fund Balance:	\$0	\$259,829	\$160,907	\$0	\$0	\$143,505	\$143,505
Ending Fund Balance:	\$259,829	\$160,907	\$143,505	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 190 CDBG							
<i>REVENUES:</i>							
Grants	843,178	385,342	925,565	595,000	595,000	2,692,587	3,287,587
Interest Earnings	6	16	6	-	-	-	-
Miscellaneous/Contributions	1,309	3,411	5,661	-	-	-	-
Total Revenues	\$844,493	\$388,769	\$931,232	\$595,000	\$595,000	\$2,692,587	\$3,287,587
<i>EXPENDITURES:</i>							
Grants	348,605	402,213	799,461	595,000	595,000	4,206,082	4,801,082
Transfer Out - Fund 302 Transportation	486,445	8,056	-	-	-	-	-
Total Expenditures	\$835,050	\$410,269	\$799,461	\$595,000	\$595,000	\$4,206,082	\$4,801,082
Beginning Fund Balance:	\$1,393,781	\$1,403,224	\$1,381,724	\$0	\$0	\$1,513,495	\$1,513,495
Ending Fund Balance:	\$1,403,224	\$1,381,724	\$1,513,495	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM							
<i>REVENUES:</i>							
Grant-NSP 1	55,697	43,741	46,093	-	42,000	-	42,000
Grant-NSP 3	-	57,505	-	-	-	-	-
Abatement Charges	-	-	-	37,000	-	-	-
Abatement Interest	1,766	12,257	6,090	5,000	-	-	-
Total Revenues	\$57,462	\$113,503	\$52,182	\$42,000	\$42,000	\$0	\$42,000
<i>EXPENDITURES:</i>							
Grant-NSP 1	3,662	822	9,263	42,000	42,000	254,676	296,676
Grant-NSP 3	-	-	43,357	-	-	-	-
Total Expenditures	\$3,662	\$822	\$52,620	\$42,000	\$42,000	\$254,676	\$296,676
Beginning Fund Balance:	\$88,632	\$142,433	\$255,115	\$0	\$0	\$254,676	\$254,676
Ending Fund Balance:	\$142,433	\$255,115	\$254,676	\$0	\$0	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 192 SSMCP (SOUTH SOUND MILITARY COMMUNITIES PARTNERSHIP)							
<i>REVENUES:</i>							
Grants	241,825	461,015	531,351	-	-	8,428,040	8,428,040
Partner Participation	182,400	186,000	204,800	177,500	177,500	-	177,500
Misc/Other	1	500	-	-	-	593,802	593,802
Transfer In From Fund 001 General	50,000	50,000	50,000	50,000	50,000	-	50,000
Total Revenues	\$474,227	\$697,515	\$786,151	\$227,500	\$227,500	\$9,021,842	\$9,249,342
<i>EXPENDITURES:</i>							
OEA/SSMCP	494,496	732,928	771,870	227,500	227,500	9,054,141	9,281,641
Total Expenditures	\$494,496	\$732,928	\$771,870	\$227,500	\$227,500	\$9,054,141	\$9,281,641
Beginning Fund Balance:	\$73,700	\$53,431	\$18,018	\$0	\$173	\$32,299	\$32,299
Ending Fund Balance:	\$53,431	\$18,018	\$32,299	\$0	\$173	\$0	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 195 PUBLIC SAFETY GRANTS							
<i>REVENUES:</i>							
Grants	317,474	535,656	460,460	132,328	132,328	555,687	688,015
Total Revenues	\$317,474	\$535,656	\$460,460	\$132,328	\$132,328	\$555,687	\$688,015
<i>EXPENDITURES:</i>							
Grants	317,473	535,656	460,460	132,328	132,328	555,687	688,015
Total Expenditures	\$317,473	\$535,656	\$460,460	\$132,328	\$132,328	\$555,687	\$688,015
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0		\$0
Ending Fund Balance:	\$0	\$0	(\$0)	\$0	\$0		\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 196 ARPA (AMERICAN RESCUE PLAN ACT) GRANT							
<i>REVENUES:</i>							
Grants	-	-	1,298,065	-	-	5,922,926	-
Interest			1,209				
Total Revenues	-	\$0	\$1,299,275	\$0	\$0	5,922,926	-
<i>EXPENDITURES:</i>							
Grants	-	-	1,299,275	-	-	5,922,926	-
Total Expenditures	\$ -	\$ -	\$ 1,299,275	\$0	\$0	5,922,926	-
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0		\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0		\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	#REF!
FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE							
<i>REVENUES:</i>							
Transfer-In From Fund 001 General	436,603	446,260	448,494	447,538	447,538	-	447,538
Transfer-In From Fund 102 REET	164,000	535,296	773,601	1,242,400	1,242,400	-	1,242,400
Bond Proceeds	-	-	-	-	-	-	-
Total Revenues	\$600,603	\$981,556	\$1,222,095	\$1,689,938	\$1,689,938	\$0	\$1,689,938
<i>EXPENDITURES:</i>							
Principal & Interest - 59th Avenue	77,000	77,000	77,000	77,000	77,000	-	77,000
Principal & Interest - Police Station - 2009/2016	210,181	209,006	212,594	210,707	210,707	-	210,707
Principal & Interest - LOCAL LED Streetlight	155,025	154,650	158,900	158,707	158,707	-	158,707
Principle & Interest - Transp CIP Bond - 2019-2022 LTGO	158,396	540,900	537,900	1,243,524	1,243,524	-	1,243,524
Principle & Interest - Transp CIP Bond - 2020 LTGO	-	-	235,701	-	-	-	-
Total Expenditures	\$600,603	\$981,556	\$1,222,095	\$1,689,938	\$1,689,938	\$0	\$1,689,938
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0		\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0		\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE							
<i>REVENUES:</i>							
Interest	1,876	1,407	224	-	-	-	-
Assessments	201,429	270,724	252,218	247,774	245,641	-	245,641
LID 1109 Bond Proceeds for Admin Fees (Fund 302)	-	17,730	-	-	-	-	-
Total Revenues	\$203,305	\$289,861	\$252,442	\$247,774	\$245,641	\$0	\$245,641
<i>EXPENDITURES:</i>							
LID 1101/1103	167,641	10,800	220,690	950	-	-	-
LID 1108	68,293	65,521	63,100	59,977	60,889	11,374	72,263
LID 1109	-	600	97,739	94,686	226,641	65,687	292,328
Total Expenditures	\$235,934	\$76,921	\$381,529	\$155,613	\$287,530	\$77,061	\$364,591
Beginning Fund Balance:	\$67,726	\$35,097	\$248,038	\$0	\$120,624	(\$1,674)	\$118,950
Ending Fund Balance:	\$35,097	\$248,038	\$118,951	\$92,161	\$78,735	(\$78,735)	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 204 SEWER PROJECT DEBT SERVICE							
<i>REVENUES:</i>							
Sewer Charges (4.75% Sewer Surcharge)	822,295	791,007	790,478	805,000	805,000	-	805,000
Interest Earnings/Other	20,829	4,127	734	9,200	9,200	-	9,200
Sanitary Side Sewer Connection Home Loan Repayment	7,767	30,413	5,649	20,058	20,058	-	20,058
Total Revenues	\$850,891	\$825,547	\$796,861	\$834,258	\$834,258	\$0	\$834,258
<i>EXPENDITURES:</i>							
Principal & Interest	485,023	482,554	480,086	477,618	477,618	-	477,618
Transfer To Fund 311 Sewer Capital	987,000	55,000	190,000	50,000	50,000	-	50,000
Total Expenditures	1,472,023	\$537,554	\$670,086	\$527,618	\$527,618	\$0	\$527,618
Beginning Fund Balance:	\$940,452	\$319,321	\$607,313	\$708,683	\$737,708	(\$3,620)	\$734,088
Ending Fund Balance:	\$319,321	\$607,313	\$734,088	\$1,015,323	\$1,044,348	(\$3,620)	\$1,040,728

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE							
<i>REVENUES:</i>							
Interest Earnings	2,606	674	125	-	-	-	-
Total Revenues	\$2,606	\$674	\$125	\$0	\$0	\$0	\$0
<i>EXPENDITURES:</i>							
Transfer Out - Fund 001 General	-	-	-	-	-	-	-
Total Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Beginning Fund Balance:	\$129,688	\$132,294	\$132,968	\$132,294	\$132,294	\$799	\$133,093
Ending Fund Balance:	\$132,294	\$132,968	\$133,093	\$132,294	\$132,294	\$0	\$133,093

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 301 PARKS CAPITAL							
<i>REVENUES:</i>							
Grants	714,360	2,112,047	686,715	2,518,000	-	9,796,355	9,796,355
Motor Vehicle Excise Tax for Paths & Trails	4,978	4,198	4,683	-	-	-	-
Interest Earnings	33,800	12,768	1,539	-	-	-	-
Contributions/Donations/Utility & Developers	208,974	5,023	13,540	-	-	-	-
Transfer In From Fund 001 General	479,300	494,129	2,562,260	212,500	357,500	290,000	647,500
Transfer In From Fund 102 REET	1,443,130	519,589	158,000	624,500	624,500	-	624,500
Transfer In From Fund 104 Hotel/Motel Lodging Tax	178,836	320,093	68,049	-	-	72,892	72,892
Transfer In From Fund 302 Transportation CIP	5,087	-	-	-	-	-	-
Transfer In From Fund 401 Surface Water Mgmt	131,537	-	-	-	-	206,277	206,277
Transfer In - Fund 502 Property Management	50,000	-	-	-	-	-	-
Total Revenues	\$3,250,004	\$3,467,848	\$3,494,786	\$3,355,000	\$982,000	\$10,365,524	\$11,347,524
<i>EXPENDITURES:</i>							
Capital	2,025,972	3,478,905	2,712,062	3,355,000	982,000	13,661,911	14,643,911
Transfer to Fund 102 REET	-	100,000	-	-	-	-	-
Total Expenditures	\$2,025,972	\$3,578,905	\$2,712,062	\$3,355,000	\$982,000	\$13,661,911	\$14,643,911
Beginning Fund Balance:	\$1,492,525	\$2,716,557	\$2,605,500	\$0	\$24,118	\$3,364,106	\$3,388,224
Ending Fund Balance:	\$2,716,557	\$2,605,500	\$3,388,224	\$0	\$24,118	\$67,719	\$91,837

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 302 TRANSPORTATION CAPITAL PROJECT							
<i>REVENUES:</i>							
Motor Vehicle Excise Tax	338,774	285,676	318,668	330,560	330,560	-	330,560
State Transportation Package - Multi-Modal Distribution	82,162	81,341	81,553	79,240	79,240	-	79,240
State Transportation Package - Increased Gas Tax (MVET)	71,893	71,174	71,360	69,635	69,635	-	69,635
Traffic Mitigation Fees	103,505	-				-	-
Pavement Degradation Fees	52,741	28,135	44,110	-	-	-	-
Grants	1,421,106	2,192,897	3,574,537	4,859,598	6,398,598	5,942,726	12,341,324
Contributions from Utilities/Developers/Partners	179,351	150,126	950,443	-	-	1,999,753	1,999,753
LID Financing	-	922,757	-	-	-	-	-
Proceeds from Sale of Asset/Street Vacation	200,000	65,203	-	-	-	-	-
Interest/Other	136,879	57,861	4,346	-	-	-	-
GO Bond Proceeds	8,055,905	3,029,885	6,639,010	-	-	-	-
Transfer In - Fund 001 General	983,797	512,000	700,000	432,965	432,965	786,860	1,219,825
Transfer In - Fund 102/303 REET	1,304,031	1,100,950	818,295	-	797,200	4,390,000	5,187,200
Transfer In - Fund 103 TBD	923,000	247,457	-	640,000	640,000	1,718,000	2,358,000
Transfer In - Fund 190 CDBG	486,445	8,056	18,137	-	-	-	-
Transfer In - Fund 401 SWM	788,275	492,901	930,556	3,000,000	3,000,000	2,979,543	5,979,543
Total Revenues	\$15,127,864	\$9,246,420	\$14,151,015	\$9,411,998	\$11,748,198	\$17,816,882	\$29,565,080
<i>EXPENDITURES:</i>							
Capital Projects	7,256,185	14,571,364	11,981,972	9,411,998	11,423,998	20,109,641	31,533,639
Debt Issue Cost	55,881	19,500	49,389	-	-	-	-
Transfer Out - Fund 301 Parks CIP	5,087	-				-	-
Transfer Out - Fund 201 GO Bond Debt Service	-	17,730	-	-	-	-	-
Transfer Out - Fund 303 REET	-	-	-	-	-	42,084	42,084
Transfer Out - Fund 401 SWM	-	241,840	-	-	-	-	-
Intefund Loan Repayment	-	880,204	-	-	-	-	-
Total Expenditures	\$7,317,153	\$15,730,638	\$12,031,361	\$9,411,998	\$11,423,998	\$20,151,725	\$31,575,723
Beginning Fund Balance:	\$3,543,426	\$11,354,136	\$4,869,918	\$181,246	\$471,881	\$6,517,691	\$6,989,572
Ending Fund Balance:	\$11,354,136	\$4,869,918	\$6,989,572	\$181,246	\$796,081	\$4,182,848	\$4,978,929

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 303 REAL ESTATE EXCISE TAX							
<i>REVENUES:</i>							
Real Estate Excise Tax	2,994,634	3,643,117	4,557,032	1,800,000	1,800,000	131,554	1,931,554
Interest Earnings	7,380	2,413	1,817	-	-	-	-
Transfer In - Fund 301 Parks CIP	-	100,000	-	-	-	-	-
Transfer In - fund 302 Transportation CIP	-	-	-	-	-	42,084	42,084
Total Revenue	\$3,002,014	\$3,745,530	\$4,558,849	1,800,000	1,800,000	173,638	1,973,638
<i>EXPENDITURES:</i>							
Transfer Out - Fund 201 GO Bond Debt Service	164,000	535,296	773,601	1,242,400	1,242,400	-	1,242,400
Transfer Out - Fund 301 Parks CIP	1,443,130	519,589	158,000	624,500	624,500	-	624,500
Transfer Out - Fund 302 Transportation CIP	1,304,031	1,219,403	818,295	-	797,200	4,390,000	5,187,200
Total Expenditures	\$2,911,161	\$2,274,288	\$1,749,896	\$1,866,900	\$2,664,100	\$4,390,000	\$7,054,100
Beginning Fund Balance:	\$709,416	\$800,269	\$2,271,510	\$261,900	\$1,854,315	\$3,226,148	\$5,080,463
Ending Fund Balance:	\$800,270	\$2,271,510	\$5,080,463	\$195,000	\$990,215	(\$990,214)	\$0

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 311 SEWER CAPITAL PROJECT							
<i>REVENUES:</i>							
Grants	450,000	-	-	-	-	75,000	75,000
Sewer Availability Charge	245,401	297,919	613,517	200,000	385,020	-	385,020
Interest Earnings	18,382	5,381	81,850	-	-	-	-
Proceeds from Lien	1,474	1,543	4,081	-	-	-	-
Transfer In Fund 001 General	-	27,000	-	-	-	-	-
Transfer In From Fund 401 Surface Water Mgmt	-	8,000	-	-	-	-	-
Transfer In Fund 204 Sewer Debt (Sewer Surcharge 4.75%)	987,000	55,000	190,000	50,000	50,000	-	50,000
Transfer In Fund 312 Sanitary Sewer Connection Capital	815,483	-	-	-	-	-	-
Total Revenues	\$2,517,741	\$394,844	\$889,447	\$250,000	\$435,020	\$75,000	\$510,020
<i>EXPENDITURES:</i>							
Capital/Administration	1,390,145	108,745	895,865	130,000	130,000	837,520	967,520
Total Expenditures	\$1,390,145	\$108,745	\$895,865	\$130,000	\$130,000	\$837,520	\$967,520
Beginning Fund Balance:	\$118,225	\$1,245,820	\$1,531,919	\$25,586	\$218,458	\$1,307,042	\$1,525,500
Ending Fund Balance:	\$1,245,820	\$1,531,919	\$1,525,500	\$145,586	\$523,478	\$544,522	\$1,068,000

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 401 SURFACE WATER MANAGEMENT							
<i>REVENUES:</i>							
Storm Drainage Fees & Charges	4,256,773	4,480,680	4,682,408	4,466,400	4,516,400	-	4,516,400
Site Development Permit Fee	46,968	74,816	86,145	50,000	50,000	-	50,000
Interest Earnings & Misc	79,984	22,701	6,283	15,600	15,600	-	15,600
Subtotal Operating Revenues	\$4,383,724	\$4,578,197	\$4,774,836	\$4,532,000	\$4,582,000	\$0	\$4,582,000
<i>EXPENDITURES:</i>							
Engineering Services	1,431,957	1,430,305	1,478,580	1,912,690	1,921,107	24,366	1,945,473
Operations & Maintenance	810,393	623,702	889,557	965,501	965,501	-	965,501
Revenue Bonds - Debt Service (15-Year Life, 4%)	-	-	-	501,000	501,000	-	501,000
Transfer to Fund 001 General Admin Support	284,700	284,700	284,700	284,700	284,700	-	284,700
Subtotal Operating Expenditures	\$2,527,049	\$2,338,707	\$2,652,837	\$3,663,891	\$3,672,308	\$24,366	\$3,696,674
OPERATING INCOME (LOSS)	\$1,856,675	\$2,239,490	\$2,122,000	\$868,109	\$909,692	(\$24,366)	\$885,326
<i>OTHER FINANCING SOURCES:</i>							
Grants/Contributions	-	120,168	37,518	-	-	-	-
American Lake Management District	119,313	32,337	32,659	33,476	33,476	-	33,476
Flood Control Opportunity Fund	-	300,202	-	-	-	-	-
Revenue Bonds - Bond Proceeds	-	-	4,028,365	3,000,000	3,000,000	(3,000,000)	-
Transfer In From Fund 302 Transportation Capital	-	241,840	-	-	-	-	-
Subtotal Other Financing Sources	\$119,313	\$694,546	\$4,098,541	\$3,033,476	\$3,033,476	(\$3,000,000)	\$33,476
<i>OTHER FINANCING USES:</i>							
Capital/1-Time	225,438	903,821	75,635	906,270	556,270	700,992	1,257,262
Debt Issue Cost	-	-	28,361	-	-	-	-
American Lake Management District	124,619	14,584	31,129	30,464	30,464	29,366	59,830
Transfer to Fund 301 Parks CIP	133,958	-	-	-	-	206,277	206,277
Transfer to Fund 302 Transportation Capital	785,855	492,901	930,556	3,000,000	3,000,000	2,979,543	5,979,543
Transfer To Fund 311 Sewer Capital	-	8,000	-	-	-	-	-
Subtotal Other Financing Uses	\$1,269,870	\$1,419,305	\$1,065,681	\$3,936,734	\$3,586,734	\$3,916,178	\$7,502,912
Total Revenues and Other Sources	\$4,503,037	\$5,272,743	\$8,873,377	\$7,565,476	\$7,615,476	(\$3,000,000)	\$4,615,476
Total Expenditures and other Uses	\$3,796,920	\$3,758,013	\$3,718,518	\$7,600,625	\$7,259,042	\$3,940,544	\$11,199,586
Beginning Fund Balance:	\$3,600,172	\$4,306,289	\$5,821,019	\$1,881,315	\$2,826,850	\$8,149,029	\$10,975,879
Ending Fund Balance:	\$4,306,289	\$5,821,019	\$10,975,879	\$1,846,166	\$3,183,284	\$1,208,485	\$4,391,769
Ending Fund Balance as a % of Operating Rev/Exp	98.2%	127.1%	229.9%	40.7%	69.5%		95.8%
33% Operating Reserves (of operating expenditures)	\$833,926	\$771,773	\$875,436	\$1,209,084	\$1,211,862		\$1,219,902
1% Capital Reserves	\$458,330	\$453,795	\$490,130	\$529,130	\$529,130		\$525,630
American Lake Management District	\$16,571	\$31,237	\$29,679	\$31,547	\$31,547		\$0
SWM Bonds for Transportation CIP	\$0	\$0	4,000,000	\$0	\$0		\$0
Unreserved / (Shortfall):	\$2,997,462	\$4,564,214	\$5,580,633	\$76,404	\$1,410,745		\$2,646,236

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 501 FLEET & EQUIPMENT							
<i>OPERATING REVENUES:</i>							
M&O Revenue	763,367	617,408	609,767	740,720	740,720	-	740,720
Interest Earnings	71,013	19,472	3,932	15,000	15,000	-	15,000
Total Revenues	\$834,380	\$636,880	\$613,700	\$755,720	\$755,720	\$0	\$755,720
<i>OPERATING EXPENDITURES:</i>							
Fuel/Gasoline	323,206	255,476	323,367	424,150	424,150	-	424,150
Other Supplies	18,655	11,720	12,089	3,990	3,990	-	3,990
Repairs & Maintenance	499,389	380,884	308,472	327,580	327,580	-	327,580
Other Services & Charges	6,468	516	352	-	-	-	-
Total Expenditures	\$847,719	\$648,597	\$644,280	\$755,720	\$755,720	\$0	\$755,720
Operating Revenue Over/(Under) Expenditures	(\$13,339)	(\$11,716)	(\$30,580)	\$0	\$0	\$0	\$0
<i>OTHER FINANCING SOURCES:</i>							
Interfund Loan (Fund 302 LID Interim Financing)	-	880,204	-	-	-	-	-
Replacement Reserves Collections	805,481	-	835,636	-	-	843,891	843,891
Capital Contribution	-	25,807	99,695	-	-	120,250	120,250
Proceeds From Sale of Assets	13,339	11,716	30,580	-	-	-	-
Transfer In From Fund 504 Risk Management	81,184	64,851	-	-	-	-	-
Total Other Financing Sources	\$900,004	\$982,578	\$965,911	\$0	\$0	\$964,141	\$964,141
<i>OTHER FINANCING USES:</i>							
Fleet & Equipment New & Replacement	941,993	490,005	585,059	252,000	252,000	308,563	560,563
Transfer to Fund 180 Narcotics Seizure	-	-	14,500				
Total Other Financing Uses	\$941,993	\$490,005	\$599,559	\$252,000	\$252,000	\$308,563	\$560,563
Total Revenues	\$1,734,384	\$1,619,459	\$1,579,611	\$755,720	\$755,720	\$964,141	\$1,719,861
Total Expenditures	\$1,789,712	\$1,138,602	\$1,243,839	\$1,007,720	\$1,007,720	\$308,563	\$1,316,283
Beginning Fund Balance:	\$3,835,778	\$3,780,451	\$4,261,308	\$3,456,779	\$3,598,656	\$998,424	\$4,597,080
Ending Fund Balance:	\$3,780,451	\$4,261,308	\$4,597,080	\$3,204,779	\$3,346,656	\$0	\$5,000,658

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 502 PROPERTY MANAGEMENT							
<i>OPERATING REVENUES:</i>							
M&O Revenue	683,461	702,611	769,605	698,917	698,917	50,000	748,917
Interest Earnings	14,728	2,278	549	-	-	-	-
Total Operating Revenues	\$ 698,189	\$ 704,888	\$ 770,154	\$ 698,917	\$ 698,917	\$ 50,000	\$ 748,917
<i>OPERATING EXPENDITURES:</i>							
City Hall Facility	369,872	374,899	415,462	383,354	383,354	50,000	433,354
Police Station	266,905	275,469	294,848	245,881	245,881	-	245,881
Parking Facilities/Light Rail	61,413	54,521	59,844	69,682	69,682	-	69,682
Total Operating Expenditures	\$ 698,189	\$ 704,888	\$ 770,154	\$ 698,917	\$ 698,917	\$ 50,000	\$ 748,917
Operating Revenue Over/(Under) Expenditures	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>OTHER FINANCING SOURCES:</i>							
Replacement Reserve Collections / Other 1-Time	100,000	156,178	26,782	100,000	100,000	98,142	198,142
Total Other Financing Sources	\$ 100,000	\$ 156,178	\$ 26,782	\$ 100,000	\$ 100,000	\$ 98,142	\$ 198,142
<i>OTHER FINANCING USES:</i>							
Capital/1-Time/6-Year Property Management Plan	157,082	7,934	36,604	5,000	5,000	423,320	428,320
Total Other Financing Uses	\$ 157,082	\$ 7,934	\$ 36,604	\$ 5,000	\$ 5,000	\$ 423,320	\$ 428,320
Total Revenues	\$ 798,188	\$ 861,066	\$ 796,936	\$ 798,917	\$ 798,917	\$ 148,142	\$ 947,059
Total Expenditures	\$ 855,271	\$ 712,823	\$ 806,758	\$ 703,917	\$ 703,917	\$ 473,320	\$ 1,177,237
Beginning Fund Balance:	\$493,139	\$436,057	\$584,300	\$159,124	\$269,300	\$305,179	\$574,479
Ending Fund Balance:	\$436,057	\$584,300	\$574,479	\$254,124	\$364,300	(\$19,999)	\$344,301

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 503 INFORMATION TECHNOLOGY							
<i>REVENUES:</i>							
M&O Revenue	1,202,671	1,337,482	1,381,651	1,952,033	2,049,833	54,500	2,104,333
Misc/Interest/Other	2,201	2,826	215	-	-	-	-
Total Operating Revenues	\$ 1,204,872	\$ 1,340,308	\$ 1,381,866	\$ 1,952,033	\$ 2,049,833	\$ 54,500	\$ 2,104,333
<i>EXPENDITURES:</i>							
Personnel	562,728	524,535	583,361	601,193	601,193	-	601,193
Supplies	40,330	60,796	49,704	179,520	179,520	-	179,520
Services & Charges	601,814	754,976	748,801	1,171,320	1,269,120	54,500	1,323,620
6-Year IT Strategic Plan/IS Expenses to be Allocated	-	-	-	-	-	-	-
Total Operating Expenditures	\$1,204,872	\$1,340,308	\$1,381,866	\$1,952,033	\$2,049,833	\$54,500	\$2,104,333
Operating Revenue Over/(Under) Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>OTHER FINANCING SOURCES:</i>							
Replacement Reserve Collection	48,678	66,845	-	66,756	66,756	-	66,756
Capital Contrib & Other 1-Time /6-Year Strategic Plan	593,944	305,350	344,580	158,750	158,750	469,343	628,093
Total Other Financing Sources	\$642,622	\$372,195	\$344,580	\$225,506	\$225,506	\$469,343	\$694,849
<i>OTHER FINANCING USES:</i>							
One-Time/Capital	593,944	305,350	344,580	158,750	158,750	469,343	628,093
Total Other Financing Uses	\$593,944	\$305,350	\$344,580	\$158,750	\$158,750	\$469,343	\$628,093
Total Revenues	\$1,847,494	\$1,712,503	\$1,726,446	\$2,177,539	\$2,275,339	\$523,843	\$2,799,182
Total Expenditures	\$1,798,816	\$1,645,658	\$1,726,446	\$2,110,783	\$2,208,583	\$523,843	\$2,732,426
Beginning Fund Balance:	\$90,000	\$138,678	\$205,523	\$205,522	\$205,522	\$0	\$205,522
Ending Fund Balance:	\$138,678	\$205,523	\$205,523	\$272,278	\$272,278	\$0	\$272,278

	2019 Annual Actual	2020 Annual Actual	2021 Annual Actual	2022 Original	2022 Current Revised	2022 Proposed Adjustments	2022 Proposed Revised
FUND 504 RISK MANAGEMENT							
<i>REVENUES:</i>							
M&O Revenue	1,561,705	1,289,027	1,273,297	1,396,480	1,502,450	112,495	1,614,945
AWC Retro Refund	-	128,938	117,286	-	-	-	-
Insurance Proceeds/3rd Party Recoveries	285,680	371,383	215,508	200,000	200,000	200,000	400,000
Total Revenues	\$1,847,386	\$1,789,348	\$1,606,091	\$1,596,480	\$1,702,450	\$312,495	\$2,014,945
<i>EXPENDITURES:</i>							
Safety Program	2,782	2,474	2,754	3,980	3,980	-	3,980
AWC Retro Program	35,792	37,356	33,945	37,500	37,500	-	37,500
WCIA Assessment	1,411,230	1,438,931	1,364,838	1,355,000	1,364,870	112,495	1,477,365
Claims/Judgments & Settlements	316,397	245,735	204,554	200,000	296,100	200,000	496,100
Total Expenditures	\$1,766,202	\$1,724,497	\$1,606,091	\$1,596,480	\$1,702,450	\$312,495	\$2,014,945
<i>OTHER FINANCING SOURCES:</i>							
Capital Contribution/1-Time M&O	-	-	-	-	-	-	-
Total Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>OTHER FINANCING USES:</i>							
Transfer To Fund 501 Fleet & Equipment	81,184	64,851	-	-	-	-	-
Total Other Financing Uses	\$81,184	\$64,851	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$1,847,386	\$1,789,348	\$1,606,091	\$1,596,480	\$1,702,450	\$312,495	\$2,014,945
Total Expenditures	\$1,847,386	\$1,789,348	\$1,606,091	\$1,596,480	\$1,702,450	\$312,495	\$2,014,945
Beginning Fund Balance:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2022	TITLE: Proposed Ordinance, Amending Lakewood Municipal Code, Title 12, Adding New Chapter 12.99 Cluster-Style Mailboxes	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE NO. 768 <input type="checkbox"/> RESOLUTION NO. <input type="checkbox"/> MOTION NO. <input type="checkbox"/> OTHER
REVIEW: April 18, 2022	ATTACHMENTS: Draft Ordinance	

SUBMITTED BY: Dave Bugher, Assistant City Manager, Development Services.

RECOMMENDATION: That the Mayor & City Council adopt a Draft Ordinance amending site development regulations, requiring the installation of cluster-style mail boxes for street reconstruction and new streets (public or private) associated with new residential subdivisions.

DISCUSSION: At the request of the City Council, enclosed is a draft ordinance regarding the requirement to install cluster-style mailboxes. The Draft Ordinance addresses the requirement for, the installation, and maintenance of cluster-style mailboxes when the City has proposed major street reconstruction projects that necessitate the removal of existing mailboxes and their subsequent replacement, and on new residential streets.

The original request was specific to cluster-style mailboxes on major street reconstruction projects, but when drafting the ordinance, it became apparent that the conditions surrounding street reconstruction and new streets associated with new subdivisions, were quite similar. For that reason, cluster-style mailboxes for street reconstruction projects, and on new streets were included in the Draft Ordinance.

On April 19, City Council requested amendments to the Draft Ordinance; these have been incorporated into the current version.

ALTERNATIVE(S): 1) Do NOT pass the Draft Ordinance; or 2) Amend the Draft Ordinance.

FISCAL IMPACT: The City would be obligated to pay for new cluster-style mailboxes when street reconstruction projects are approved. Property owners who use cluster-style mailboxes installed by the City would be obligated to replace cluster-style mailboxes. Life span of a cluster-style mailbox will vary depending on exterior coating. We assume a 20-year life cycle, although some cluster-style mailboxes remain in operation well beyond 20-years. Current cost for a cluster-style mailbox, including installation, is estimated at \$2,500 per unit.

D. Bugher
Prepared by

D. Bugher
Department Director

 Tho Kraus, Acting City Manager
City Manager Review

ORDINANCE NO. 768

AN ORDINANCE OF THE CITY OF LAKEWOOD, WASHINGTON, AMENDING
LAKEWOOD MUNICIPAL CODE, TITLE 12, CREATING A NEW CHAPTER 12.19,
CLUSTER-STYLE MAILBOXES

WHEREAS, prior to the City of Lakewood's incorporation, many of the streets in the Lakewood community lacked sufficient street infrastructure, namely curb, gutter, sidewalk; and

WHEREAS, construction of improved curb, gutter and sidewalk is a City of Lakewood priority; and

WHEREAS, many of the street projects in the City require removal and replacement of existing mailboxes; and

WHEREAS it is the objective of the United States Post Office to work with its stakeholders to recommend the installation of cluster-style mailboxes as a means to control costs and increase efficiencies in mail delivery; and

WHEREAS, projects requiring removal of existing mailboxes and projects involving installation of new mailboxes as part of a proposed subdivision provide a preferred method of transitioning to the recommended cluster-style mailboxes; and

WHEREAS it is appropriate for the City of Lakewood to review its codes and regulations as it pertains to new streets, public or private, and street reconstruction projects, and the process to require and install cluster-style mailboxes; and

WHEREAS, it is also appropriate to develop a standardized process to yield a uniform understanding of when cluster-style mailboxes are expected.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD,
WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That Chapter 12.19 of the Lakewood Municipal Code entitled "Cluster-Style Mailboxes" is hereby created to read as follows:

Chapter 12.19 Cluster-Style Mailboxes

12.19.010 Purpose

The City of Lakewood shall, to the maximum extent practical, require the installation of cluster-style mailboxes for both private and public new street construction and street reconstruction.

12.19.020 Definitions

"Binding site plan," see 17.02.035.

“City,” see 18A.10.180.

“City Engineer,” see 17.02.035.

"Cluster-style mailbox" means a style whereby mailboxes are assembled together in a manufactured unit by an approved United States Postal Service (USPS) manufacturer.

“Developer,” see 17.02.035.

“Owner,” see 18A.10.180.

“Reconstruction” means to comprehensively rebuild to a new condition with current design criteria. Used to rebuild subgrade, roadway base, new roadway surface, roadway appurtenances, signalization, signage, marking, lighting, trees and plantings, and may also include replacement of utility lines located within the road right of way.

“Road” means street, see 18A.10.180.

“Subdivision,” see 17.02.035.

12.19.030 Cluster-Style Mailbox Requirements

A. New Residential Subdivisions

1. The cluster-style mailbox shall not be installed anywhere within a cul-de-sac or a circular offset cul-de-sac bulb.
2. Where three or more lots are created, the City shall require the installation of cluster-style mailboxes; this requirement is for both private and public roads.
3. The location of the cluster-style mailbox shall be shown on the preliminary plat.
4. The cluster-style mailbox shall not be located to conflict with any public utilities, including, but not limited to, manholes, fire hydrants, and intakes.
5. The cluster-style mailbox shall have a four (4) foot concrete access from the public street and the public sidewalk.
6. The cluster-style mailbox shall be located at the property lines on the same side of the street that will be designated as a no parking zone.
7. The cost of installation of the cluster-style mailbox, including, but not limited to, box units, the concrete pad, and the connecting sidewalk, shall be borne by the property owner, and/or developer. Subsequent repair, replacement or maintenance of the box units and concrete pad shall be the responsibility of the users of the cluster-style mailboxes.

Subsequent maintenance of the connecting sidewalk shall be the responsibility of the property owner adjacent to the sidewalk.

8. Cluster-style mailboxes shall meet the minimum design specifications of the United States Post Office (USPS).

9. No driveway or street access shall be constructed within five (5) feet of the cluster-style mailbox.

10. This section excludes binding site plans.

B. Street Reconstruction

1. When the City proposes to reconstruct existing public roads, where existing mailboxes must be removed, the City shall replace and install cluster-style mailboxes at its expense.

2. The location and design of any cluster-style mailbox shall be approved by the City. The location of the cluster-style mailbox may be in the road right-of-way or on private property. Where feasible, installation of vehicle pullouts for mailbox access may be required by the city engineer.

3. Responsibility of the user of the cluster-style mailbox/property owner. Upon installation of the cluster-style mailbox by the City, the users/property owners of the cluster-style mailbox take ownership of the structure. Subsequent repair, replacement or maintenance of the box units and concrete pad shall be the responsibility of the users/property owners of the cluster-style mailboxes. Subsequent maintenance of the connecting sidewalk shall be the responsibility of the users/property owners adjacent to the sidewalk.

Users/property owners of the cluster-style mailbox, shall hold the City harmless from any liability relating to the construction of the structure in the road right-of-way.

4. Responsibility of the city. The City shall be responsible for replacing or repairing damaged mailboxes when the mailbox is physically struck by a City operated vehicle or a subcontractor performing operations at the request of the City.

Section 2. Severability. Should any section, Subsection, paragraph, sentence, clause, or phrase of this Ordinance or its application to any person or situation be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance or its application to any person or situation.

Section 3. Publication and Effective Date. A summary of this ordinance consisting of the title shall be published in the official newspaper. This Ordinance shall take effect thirty (30) days after publication.

ADOPTED by the Lakewood City Council on this 2nd day of May, 2022.

CITY OF LAKEWOOD

Jason Whalen, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

May 2, 2022

REVIEW:

April 18, 2022

TITLE: Ordinance related to the appointment and removal process to City Committees, Boards and Commissions

ATTACHMENTS:

Ordinance

TYPE OF ACTION:

X ORDINANCE NO. 769

— RESOLUTION

— MOTION NO

— OTHER

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council adopt an Ordinance amending the appointment and removal process to City Committees, Boards and Commissions.

DISCUSSION: The City Council developed an Appointment Process for City Committees, Boards and Commissions adopted on January 12, 1996 and twice amended, most recently via Motion No. 2007-09 on March 5, 2007. Since the adoption and implementation, the City Council desires to create a more uniform process to govern the removal and resignation of members.

Specifically, the rule change addresses the authority conferred upon appointed board and commission members and the authority of the Mayor to recommend removal of board and commission members. These proposed changes incorporate into the documented process existing authority for purposes of clarity.

Clarification as to the authority conferred upon board and council members serves two purposes: first, it defines the role of the board or commission member as directed by the City Council. A board or commission member has only the authority granted with the appointment. Second, authority is conferred only to those appointed; other interested citizens are welcome to open meetings, available public comment and other input as warranted. Recommendations from a board or commission to the City Council are the recommendation of the collective appointees, not an interested group of citizens. The roles are different and the proposed revision provides clarification.

Over the years, there are occasions when an appointee cannot complete their term or other issues within the board or commission arise that raise the question of removal. Any appointee serves at the pleasure of the City Council, thus there is an inherent ability to remove board and commission members. Amending the process to detail how removal may proceed provides public transparency parallel to the appointment process.

ALTERNATIVE(S): The City Council can deny approval or further amend the proposed Ordinance.

FISCAL IMPACT: None.

Heidi Ann Wachter, City Attorney

Prepared by

Department Director



Tho Kraus, Acting City Manager

City Manager Review

ORDINANCE NO. 769

AN ORDINANCE of the City Council of the City of Lakewood, Washington, approving the City of Lakewood Appointment and Removal Process to City Committees, Boards and Commissions amending Lakewood Municipal Code Sections 2.11.060, 3.36.055, and creating Lakewood Municipal Code Sections 2.22.090, 2.26.070, 2.36.100, 2.38.090, 2.48.036, 2.66.080, 2.67.035 and 2.90.035.

WHEREAS, in connection with the need to provide for the orderly handling of its business, the City Council has created various advisory boards, commissions committees and task forces to provide recommendations to the City Council and perform other functions for the City; and

WHEREAS, the City Council developed an Appointment Process for City Committees, Boards and Commissions adopted on January 12, 1996 and twice amended, most recently via Motion No. 2007-09 on March 5, 2007; and

WHEREAS, since adoption and implementation, the City Council desires to create a more uniform process to govern the removal and resignation of members.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN, as follows:

Section 1. That the City of Lakewood Appointment and Removal Process to City Committees, Boards and Commissions are hereby adopted as reflected in the document marked as “Exhibit A,” a copy of which is attached hereto, and incorporated herein by this reference.

Section 2. That Section 2.11.060 of the Lakewood Municipal Code entitled “Removal” is here-by amended to read as follows:

The City Council may remove a member of the Salary Commission from office for cause, ~~of~~ including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 3. That Section 3.36.055 of the Lakewood Municipal Code entitled “Lodging Tax Advisory Committee” is hereby amended to read as follows:

A. There is hereby created a Lodging Tax Advisory Committee which shall be composed as follows:

1. At least five members, appointed by the legislative body of the municipality, unless the municipality has a charter providing for a different appointment authority. The Committee membership shall include:

a. At least two members who are representatives of businesses required to collect tax under this chapter; and

b. At least two members who are persons involved in activities authorized to be funded by revenue received under this chapter.

Persons who are eligible for appointment under subsection [\(A\)\(1\)\(a\)](#) of this section are not eligible for appointment under subsection [\(A\)\(1\)\(b\)](#) of this section. Persons who are eligible for appointment under subsection [\(A\)\(1\)\(b\)](#) of this section are not eligible for appointment under subsection [\(A\)\(1\)\(a\)](#) of this section. Organizations representing businesses required to collect tax under this chapter, organizations involved in activities authorized to be funded by revenue received under this chapter, and local agencies involved in tourism promotion may submit recommendations for membership on the Committee. The number of members who are representatives of businesses required to collect tax under this chapter shall equal the number of members who are involved in activities authorized to be funded by revenue received under this chapter. One member shall be an elected official of the municipality who shall serve as chair of the Committee. An advisory committee for a city or town may include one nonvoting member who is an elected official of the county in which the city or town is located. The appointing authority shall review the membership of the Advisory Committee annually and make changes as appropriate. The City Council may remove a member of the Lodging Tax Advisory Committee from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

2. Any proposals for the imposition or expenditure of hotel-motel/lodging tax funds, whether it involves the imposition of a tax, an increase in the rate of a tax, repeal of an exemption from a tax, or a change in the use of revenue received, shall be submitted to the Lodging Tax Advisory Committee for review and comment. The submission shall occur at least 45 days before final action on or passage of the proposal by the municipality. The Advisory Committee shall submit comments on the proposal in a timely manner through generally applicable public comment procedures. The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under RCW [67.28.1815](#). Failure of the Advisory Committee to submit comments before final action on or passage of the proposal shall not prevent the municipality from acting on the proposal. A municipality is not required to submit an amended proposal to an Advisory Committee under this section.

Section 4. That Section 2.22.090 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of the Public Safety Advisory Committee from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 5. That Section 2.26.070 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of the Community Services Advisory Board from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 6. That Section 2.36.100 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of the Parks and Recreation Advisory Board from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 7. That Section 2.38.090 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of the Lakewood’s Promise Advisory Board from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 8. That Section 2.48.036 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of the Landmarks and Heritage Advisory Board from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 9. That Section 2.66.080 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of the Lakewood Arts Commission from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 10. That Section 2.67.035 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of an ad hoc committee from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 11. That Section 2.90.035 of the Lakewood Municipal Code entitled “Removal” is hereby created to read as follows:

The City Council may remove a member of the Planning Commission from office for cause, including but not limited to incapacity, incompetence, neglect of duty, or malfeasance in office.

Section 12. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 13. This Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

PASSED by the City Council this 2nd day of May, 2022.

CITY OF LAKEWOOD

Jason Whalen, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney

CITY OF LAKEWOOD
Appointment and Removal Process
City Committees, Boards and Commissions

Purpose

It is the City Council's intent to provide opportunities for individuals ~~citizens~~ to participate in the affairs and activities of city government through its committees, boards and commissions to the maximum extent possible. The purpose of these procedures is to provide information and definitions and to establish a process for appointment that encourages diverse representation and a balance of viewpoints representative of the community and is open and fair to all involved.

Types of citizen groups

Official citizen groups include committees, boards, commissions, and ad hoc committees established by the City Council. These groups are defined in general terms as follows:

Committee: City committees are usually formed by resolution. A committee is defined as "a body of persons delegated to perform a particular function or task." A committee's recommendations are forwarded to the City Council or any other appropriate body for action or review.

Board: City boards are established by resolution or ordinance. A board is defined as "an organized body of individuals to consider, inquire, investigate and take action on certain functions or duties."

Commission: Generally, City commissions are established by ordinance. A commission is defined as "a group of persons given authority to perform certain functions or duties."

Ad Hoc Committee: An ad hoc committee is a body established by the Mayor or a majority of the City Council to study or work on a particular subject or problem. The formal definition indicates that ~~an~~ an ad hoc committee is a "temporary group under one leader for the purpose of accomplishing a definite objective." Often an ad hoc committee will cease to exist upon completion of its charge as given by the City Council.

Citizen Appointment and Removal Process

Appointments All appointments, where not in conflict with State law, shall be made by majority vote of the Councilmembers from nominees whose names and qualifications are presented in writing to the City Council by the Mayor. In all cases where the State law provides for the procedure to be followed in making appointments, provisions of the State law shall govern and be followed. While public participation is encouraged, only individuals properly appointed are members of the committee to which they are appointed. Authority of appointees is as proscribed at the time of appointment by the City Council and can only be expanded or modified by the City Council.

The City Clerk shall give written notice of pending vacancies on the City's committees, boards and commissions and deadlines for submitting applications to all members of the City Council - and -to the public through a list of groups and organizations maintained by the City Clerk. The recruitment period may be extended to ensure a sufficient number of qualified candidates.

Standard application forms for City committees, boards and commissions are available ~~at City Hall, 3rd floor reception area~~ on the city's website. Completed applications must be submitted by all applicants, new and incumbent, to the City Clerk by the established deadline.

The City Clerk shall submit the names and qualifications of the individuals to be considered by the Mayor to the City Council not less than ten days preceding the Council meeting date at which nominations for appointment shall be considered by the full Council. City Councilmembers shall provide any comments regarding appointments to the Mayor by the Monday, one week, preceding the Council meeting date, for appointment.

Reappointments: ~~Citizens~~ Member's will not automatically be reappointed to committees, boards and commissions. Incumbents wishing to be considered for reappointment shall submit a new application. The Mayor shall consider the current composition of the group when considering an appointment.

Removal: The Mayor may recommend removal of any member of any committee, board or commission for any single or combination of the following reasons:

1. Good Cause, which shall be determined by the Mayor and shall be stated in any such removal action.
2. Failure to assume the duties of the committee within 30 calendar days of confirmation by the City Council.
3. A member is absent from three consecutive regular meetings and such absences have not been excused.
4. A member ceases to have the qualifications required by state law or Ordinance of the City of Lakewood.

At the next regularly scheduled meeting of the City Council following a removal as described here, the Mayor shall notify the City Council of such removal. A majority of the City Council may reverse the Mayor's decision to remove within 30 days of the Mayor's notice to the City Council of the removal, after which time the Mayor's decision to remove is final.

Resignation: A member may voluntarily resign from his or her position by submitting his or her written resignation to the City Clerk. A vacancy caused by resignation shall be deemed to occur upon the effective date of the resignation. If no effective date is specified in the resignation, the resignation will be deemed to be effective immediately.

Terms: All appointments are made for specified terms. In the event a replacement is not appointed before a member's term expires, the current committee member shall be allowed to serve until a replacement is found. Members cannot delegate a proxy to serve in their absence.

Appearance of Fairness and Conflicts of Interests

It is the policy of the City Council to avoid conflicts of interests and to act both fairly and with the appearance of fairness with respect to committee appointments and actions. Any person appointed to serve on City committees, boards and commissions are subject to the provisions of the City of Lakewood's Code of Ethics.

Exceptional Appointments

The Council may, by majority vote, make an exceptional appointment for unique purposes that benefits the City.

Public Comment

It is the policy of the City to encourage public comment to the extent such does not interfere with the conduct of City business. Toward that end, Committees, Boards and Commissions are

expected to provide time at each of their meetings for public comment.

Attendance

Individuals appointed to service on Committees, Boards and Commissions -are -expected to attend -meetings regularly. The City Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The City Council may, in the event of three unexcused absences, dismiss the individual from service.

Miscellaneous Provisions

City committees, boards and commissions are subject to the provisions of the Open Public Meetings Act.

Further Information

Questions regarding committees, boards and commissions should be directed to the Office of the City Clerk, City of Lakewood, 6000 Main Street SW, Lakewood WA 98499-5027. (253)589-2489.

January 12, 1996

Amended 8/5/02 (Motion 2002-25)

Amended 03/05/07 (Motion 2007-09)

Amended May 2, 2022 (Ordinance No. 769)

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2022	TITLE: Adopting the Fiscal Year 2022 Joint Tacoma and Lakewood Consolidated Annual Action Plan, including Amendment to FY 2020 and 2021 Annual Action Plans	TYPE OF ACTION: — ORDINANCE ✓ RESOLUTION 2022- 04 — MOTION — OTHER
REVIEW: February 28, 2022 and March 21, 2022 Public hearing, April 18, 2022	ATTACHMENTS: 1. Resolution 2. FY 2022 Joint Consolidated Annual Action Plan, including Amendment to FY 2020 and 2021 Consolidated Annual Action Plans	

SUBMITTED BY: Jeff Gumm, Program Manager

RECOMMENDATION: It is recommended that the Mayor and City Council adopt the attached Draft Resolution approving the Fiscal Year 2022 (July 1, 2022 – June 30, 2023) Joint Tacoma and Lakewood Consolidated Annual Action Plan, including Amendment to FY 2020 and 2021 Consolidated Annual Action Plans for the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) programs.

DISCUSSION: Each year, the U. S. Department of Housing and Urban Development (HUD) requires Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) participating jurisdictions to submit a Consolidated Annual Action Plan identifying housing and community development needs, strategies for meeting those needs, and how funds will be used.

For Fiscal Year 2022, staff has estimated the City will receive \$587,619 in CDBG funds and \$324,355 in HOME funds. HUD recently notified grantees that it anticipates allocations will be made available on or around May 13, 2022. Grantees may not submit a final Annual Action Plan until allocations are finalized and grantees officially notified. To accommodate any differences in final funding allocation and proposed use of funds, staff is recommending prorating funding recommendations for projects. (*Continued to page 2*)

ALTERNATIVE(S): The Council may modify the Joint Consolidated Annual Action Plan funding allocations and projects.

FISCAL IMPACT: Lakewood's CDBG entitlement award is estimated at \$587,619 and Lakewood's HOME Consortium share is estimated at \$324,355 for the FY 2022 program year. For details see Tables 1 and 2 at the end of this report.

Prepared by _____

Department Director _____



Tho Kraus, Acting City Manager

City Manager Review

DISCUSSION CONTINUED:

FY 2022 HOME funding allocations include \$35,880.58 in reprogrammed funding from FY 2021 and \$187,751.32 in program income, bringing total HOME funds available to \$547,966.90. Proposed FY 2022 HOME funding allocations are detailed in Table 1.

FY 2022 CDBG funding allocations will include the reprogramming of \$66,417.67 in funds from FY 2020, \$110,000 in anticipated program income from the CDBG Major Home Repair and Down Payment Assistance programs, and an anticipated \$50,000 in NSP1 Abatement Fund program income. These reprogrammed funds will be used to supplement the FY 2022 allocation, bringing the total CDBG funds available to \$814,036.67. A comprehensive list of proposed CDBG funding allocations for 2022 are detailed in Table 2.

The Fiscal Year 2022 Joint Consolidated Annual Action Plan must be adopted by the Lakewood and Tacoma City Councils and submitted to HUD once final funding allocations are announced by HUD (on or about May 13, 2022). Following HUD's review and approval, a contract will be issued to Lakewood for the CDBG entitlement award, and a contract will be issued to Tacoma for the HOME entitlement.

The draft version of the FY 2022 Joint Consolidated Annual Action Plan, including Amendment to FY 2020 and 2021 Annual Action Plans, was made available for an initial 30-day citizen review and comment period from April 1 – 30, 2022. A public hearing on the plan was then held by the City Council on April 18, 2022. Three comments were received on the proposed use of funds were received during the public hearing. The first comment was from Jim Stretz, Executive Director of the Pierce County Housing Authority (PCHA) in support of funding for the PCHA Village Square and Oakleaf apartment rehabilitation project. Mr. Dennis Haugen commented that down payment assistance would not be a good idea in a heated market like we are experiencing. The last comment was from Amelia Escobedo who stated she appreciated the support the emergency mortgage assistance program offered her and that the City should consider funding programs providing rental assistance, bus passes and gasoline vouchers, and potentially a parking lot where persons living in their vehicles could park safely.

The development of the FY 2022 Joint Consolidated Annual Action Plan involved a citizen participation process in accordance with the CDBG and HOME Citizens' Participation Plan (Resolution 2020-05). On February 28, 2022, Council reviewed goals identified in the current 5-YR 2020-2024 Consolidated Plan, historic funding allocations, and reviewed funding options available for the FY 2022 Annual Action Plan. On March 2, 2022, the Community Services Advisory Board (CSAB) reviewed proposed funding opportunities for FY 2022 CDBG and HOME programs and supported the recommendations as proposed. A draft version of the FY 2022 Plan was reviewed by Council on March 21, 2022.

What 5-year goals and objectives identified in the current 5-YR 2020-2024 Consolidated Plan is the City addressing with the FY 2022 Plan?

The 5-YR Plan identified four goals to address over the next five years, each a high priority. The FY 2022 Consolidated Annual Action Plan, as proposed, will address three of the four goals identified in the 5-YR Plan as identified below:

- 1) *Housing instability among residents, including homelessness*
- 2) *Limited supply of diverse rental and homeownership opportunities*
- 3) *Need for accessible, culturally competent services*
- 4) Need for safe, accessible homes and facilities

Proposed FY 2022 projects by 5-YR Goal (Tables 1 & 2)

1. Housing instability among residents, including homelessness

Major Home Repair Program - \$256,512.87 - (CDBG) – Funding will be used to assist low- and moderate-income homeowners maintain their homes and make necessary repairs due to disasters and deferred maintenance. Funds may also provide for the construction of side sewers for low-income owner-occupied households. Qualifying homeowners may receive a loan of up to \$75,000, with interest up to 1% and terms up to 20 years. Funding provides for general staff time administration of CDBG projects.

NSP1 Abatement Program - \$50,000 - (NSP1) – Funding will be used to continue dangerous and nuisance abatement actions on qualifying properties. This abatement fund carries federal restrictions and can only be used for dangerous or nuisance properties which have been foreclosed, abandoned or left vacant for at least one year, and they must be located in a qualifying HUD low-income census block group.

2. Limited supply of diverse rental and homeownership opportunities

Down Payment Assistance Program - \$75,000 - (CDBG) and \$187,751.32 - (HOME) – Funding will provide down payment assistance to prospective low- and moderate-income homebuyers purchasing homes in Lakewood. Qualifying homebuyers may receive a loan of up to \$75,000, with interest up to 1% and terms up to 30 years. Loan term to match length of conventional financing loan.

PCHA Village Square and Oakleaf Apartments Rehabilitation - \$200,000 - (CDBG) – The project will provide funding for the preservation of existing affordable rental housing through the rehabilitation of two affordable rental-housing complexes, Village Square Apartments (26 units) and Oakleaf Apartments (38 units), owned and operated by the Pierce County Housing Authority. The apartment communities serve predominantly very-low (30% AMI households) and low-income households (50% AMI households). A total of 64 households will be assisted through the rehabilitation of affordable rental housing units at Village Square and Oakleaf Apartments. The project anticipates that 62 of the 64 rental households (96.9% of households assisted) will be occupied by low-income households at project completion.

CDBG Administration of HOME Housing Services- \$15,000 - (CDBG) – Administrative costs will support Lakewood staff for ongoing expenses of HOME program, including general program management, coordination, monitoring, loan servicing, recording fees associated with loan payoff and refinancing, title fees, and evaluation of the HOME program.

Affordable Housing - \$327,781.58 - (HOME) – Funds support the acquisition, construction and/or rehabilitation of affordable housing for low-income rentals and/or to facilitate new homeownership opportunities. Funding provides for general staff time administration of HOME projects.

3. Need for accessible, culturally competent services

Emergency Assistance Payments Program - \$100,000 - (CDBG) – Funding provides for the provision of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, especially for those elderly, disabled, and minority households disproportionately impacted by the lingering effects of the coronavirus pandemic. The program seeks to fund overlooked expenses continuing to plague these low-income populations (i.e. moving expenses, screening fees, utility expenses and liens, transportation expenses, childcare expenses, clothing expenses for families moving from homelessness, and related rental move-in or program related housing fees). The program will provide assistance of no more than \$4,000 per household on average. Payments will

be made directly to providers with City-staff managing program implementation and daily operations. Staff will look to coordinate services implementation with local non-profit organizations, including LASA.

Administration

CDBG Administration - \$117,523.80 - (CDBG) – Administrative costs will support overall program management, coordination, monitoring, accounting and evaluation of CDBG and HOME grants.

HOME Administration - \$32,434 - (HOME) – Tacoma portion (10%) of Lakewood’s HOME allocation for general program management, coordination, monitoring, loan servicing, and evaluation of HOME program as part of the Tacoma-Lakewood HOME consortium.

What role does Tacoma play in the Tacoma/Lakewood HOME Consortium?

The City of Lakewood receives HOME funding through its partnership and HOME Consortium agreement with the City of Tacoma. Lakewood would not otherwise be eligible for a direct allocation of HOME funds without this partnership.

While Lakewood staff independently administers the City’s CDBG housing programs, the HOME program is jointly administered with Tacoma serving as the “lead entity.” Pursuant to the HOME Consortium agreement with Tacoma, funding for Tacoma’s fiscal administration of Lakewood’s HOME programs is funded out of Lakewood’s 10-percent program cap for administration.

The HOME Consortium agreement also authorizes the Tacoma Community Redevelopment Authority (TCRA), in consultation with Lakewood, to review Lakewood’s (HOME) housing loans and proposals for housing development projects and make funding decisions based on projects which meet the lending criteria of the TCRA. The TCRA funds Lakewood’s projects out of Lakewood’s portion of the HOME grant.

Applications for affordable housing development, housing rehabilitation, and down payment assistance are to be made available throughout the fiscal year and funded with available program funds.

Can funding recommendations be changed and reallocated to other projects?

Discussion was raised at Council’s April 18, 2022 meeting regarding possible changes to recommended allocations and if that was even possible at this point. Discussion concerning down payment assistance was taken up as to the need for such a program in light of current market conditions, and would those funds be better used for homeowner-occupied housing repair programs. Staff informed Council that different funding recommendations could be adopted by Council, and that a change to funding recommendations for down payment assistance would be possible as the program was only recommended to be funded with \$75,000 in program income. Changes in funding recommendations on a larger scale or involving multiple projects; however, would likely require an additional 30-day comment period and public notification before changes could be submitted to HUD.

Conclusion and Action Requested

The Draft Fiscal Year 2022 Joint Consolidated Annual Action Plan, including Amendment to FY 2020 and 2021 Annual Action Plans was presented to the CSAB on March 2, 2022 and to Council on March 21, 2022. A 30-day citizen review and comment period on the Plan and proposed use of funds was made available from April 1 – 30, 2022. A public hearing by the City Council was held on April 18, 2022 to receive public testimony.

It is recommended that Council adopt the Fiscal Year 2022 Joint Consolidated Annual Action Plan, including Amendment to FY 2020 and 2021 Annual Action Plans to include projects amounting to \$814,036.67 for CDBG and \$547,966.90 for HOME. Following adoption of the Plan, it is required that the approved Plan be submitted to HUD for approval once allocations are finalized and grantees are officially notified. HUD anticipates it will notify grantees of final allocations on or about May 13, 2022. Should final allocations differ from the City's anticipated funding allocations, staff is recommending prorating funding recommendations for projects.

**TABLE 1
HOME FUNDING RECOMMENDATIONS – FY 2022**

	HOME	Reprogrammed 2021 HOME	Program Income	TOTAL	Consistent With 5-YR Goal
Affordable Housing Fund	\$291,901	\$35,880.58	\$0	\$327,781.58	#2 – Affordable rental and homeowner opportunities (Habitat or LASA Project – 6 households)
Down Payment Assistance	\$0	\$0	\$187,751.32	\$187,751.32	#2 – Affordable rental and homeowner opportunities (3 households)
Administration (Tacoma 10%)	\$32,434	\$0	\$0	\$32,434	Administration (Tacoma 10%)
Total Funding	\$324,335*	\$35,880.58**	\$187,751.32	\$547,966.90	Tacoma has red numbers in TNT ad

**Estimated HOME allocation (2021 allocation was \$321,730).*

***Reprogrammed funding \$35,880.58 (FY 2021 Emergency Tenant-Based Rental Assistance).*

TABLE 2
CDBG FUNDING RECOMMENDATIONS – FY 2022

	CDBG	Reprogrammed 2020 CDBG	Program Income	TOTAL	Consistent With 5-YR Goal
Housing – Major Home Repair	\$155,095.20	\$66,417.67	\$35,000	\$256,512.87	#1 – Housing Instability, including homelessness (10 households)
Down Payment Assistance	\$0	\$0	\$75,000	\$75,000	#2 – Affordable rental and homeowner opportunities (1 household)
Housing – PCHA Village Square/Oakleaf Apts. Rehab.	\$200,000	\$0		\$200,000	#2 – Affordable rental and homeowner opportunities (64 households)
Services – CDBG Emergency Assistance Payments Program	\$100,000	\$0		\$100,000	#3 – Need for accessible culturally competent services (35- 50 households/ 80 individuals)
CDBG Admin of HOME Housing Services	\$15,000	\$0		\$15,000	#2 – Housing Instability, including homelessness (6 households)
Administration	\$117,523.80	\$0		\$117,523.80	Administration
NSP1 Abatement Program	\$0	\$0	\$50,000	\$50,000	#1 – Housing Instability, including homelessness (3 buildings demolished)
Total Funding	\$587,619*	\$66,417.67**	\$160,000^	\$814,036.67	

*Estimated CDBG allocation (2021 allocation was \$581,801).

**Reprogrammed funding \$66,417.67 (FY 2020 Administration).

^Program Income: The City anticipates approximately \$160,000 in program income to be received in repayments from the Major Home Repair and Down Payment Assistance Revolving Loan Fund (\$110,000) and NSP1 Abatement Fund (\$50,000).

Program income will be used in accordance with HUD's requirements for RLF funds and be used to fund similar activities.

RESOLUTION NO. 2022-04

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting the Fiscal Year 2022 (July 1, 2022 – June 30, 2023) Joint Tacoma and Lakewood Consolidated Annual Action Plan, including Amendment to Fiscal Year 2020 and 2021 Consolidated Annual Action Plans.

WHEREAS, the City of Lakewood, Washington, qualifies as an eligible Community Development Block Grant (CDBG) entitlement city, and the City Council has elected to pursue funding through that entitlement process; and

WHEREAS, the City of Lakewood also entered into an agreement with the City of Tacoma for participation in their Home Investment Partnership Act (HOME) Consortium Programs; and

WHEREAS, in connection therewith, the City Council provided for a CDBG Citizens' Advisory Board; and

WHEREAS, in order to receive CDBG and HOME federal dollars for Fiscal Year 2022, commencing on July 1, 2022, HUD requires participating jurisdictions to submit an Annual Action Plan defining the proposed use of CDBG and HOME funds for the Fiscal Year 2022, which Plan must be adopted by the city councils of the participating jurisdictions and submitted to HUD no later than May 15, 2022; and

WHEREAS, the City of Lakewood's Fiscal Year 2022 CDBG and HOME funding allocations from the Department of Housing and Urban Development (HUD) shall be \$587,619 for CDBG and \$324,335 for HOME; and

WHEREAS, upon HUD's review and approval, contracts would then need to be prepared for CDBG entitlements and Tacoma/Lakewood HOME Consortium members; and

WHEREAS, in connection with such funding allocations-application process, it is appropriate that the City Council adopt a Fiscal Year 2022 Consolidated Annual Action Plan, including Amendment to Fiscal Year 2020 and 2021 Consolidated Annual Action Plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. That the Joint Tacoma and Lakewood Fiscal Year 2022 Consolidated Annual Action Plan, including Amendment to Fiscal Year 2020 and 2021 Consolidated Annual Action Plans, a copy of which is attached hereto, marked as Exhibit “A” and incorporated herein by this reference, be, and the same hereby is, adopted. The City Manager or designee is authorized to adjust allocations on a prorata basis to reflect actual program funding allocations.

Section 2. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 2nd day of May, 2022.

CITY OF LAKEWOOD

Jason Whalen, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

City of Lakewood

FY 2022 Consolidated Annual Action Plan



Tacoma-Lakewood
HOME Consortium

May 2, 2022

Annual Action Plan
2021

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The FY 2022 Consolidated Plans for the Tacoma-Lakewood Consortium provide a framework for addressing housing and community development needs in these cities. The Plans are developed for the U.S. Department of Housing and Urban Development to define how funding is to be allocated for the following federal programs: the Community Development Block Grant Program (CDBG), HOME Investment Partnership Act (HOME), and for the City of Tacoma, Emergency Shelter Grants (ESG).

The FY 2022 Annual Action Plan (July 1, 2022 – June 30, 2023), Lakewood's third under the 5-YR Consolidated Plan (2020-2024), is a one-year plan that addresses local community and economic development needs and the resources necessary to meet the needs of low- and moderate-income households. The Plan identifies unique needs and assets in Lakewood and Tacoma, as well as on a regional basis. Goals and priorities of the Annual Action Plan are to be consistent with national objectives and priorities established by HUD and shall be consistent with the goals and strategies identified in the 5-YR Consolidated Plan.

Strategies identified in this Plan were built upon a broad citizen participation process in consultation with public and private agencies. Through this planning process, FY 2022 policies and priorities were developed to be consistent with those long-term goals established as part of the 5-YR Consolidated Plan (2020-2024). Priority needs identified as part of the Plan include, housing instability among residents, including homelessness; a limited supply of diverse rental and homeownership opportunities; the need for accessible, culturally competent services; and the need for safe, accessible homes and facilities. All needs identified were prioritized as high.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2022 Annual Action Plan will primarily focus on the following priority needs identified in the 5-YR Consolidated Plan:

- Housing instability among residents, including homelessness – Programs will continue to prioritize housing affordability through rehabilitation of owner-occupied housing units,

neighborhood revitalization through the removal of blighted properties, and relocation assistance for low-income households displaced through no fault of their own.

- Limited supply of diverse rental and homeownership opportunities – Funding will focus on providing additional affordable rental and homeownership opportunities through the rehabilitation of two affordable rental-housing complexes owned and operated by the Pierce County Housing Authority, and through the provision of down payment assistance, coupled with homebuyer education, to low-income homebuyers.
- Need for accessible, culturally competent services – Services will include the provision of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, especially for those minority households disproportionately impacted by the lingering effects of the coronavirus pandemic. Fair housing counseling, foreclosure counseling, and financial counseling services will be provided through program administration funding.

Recommended funding allocations for FY 2022, including the reprogramming of unexpended FY 2020 CDBG and FY 2021 HOME funding, include:

- *Housing Improvements* – Funding in the amount of \$221,512.87 (2022 CDBG allocation of \$155,095.20, plus reallocation of 2020 Administration - \$66,417.67) is recommended in support of the Major Home Repair Program; \$15,000 in support of CDBG Administration of HOME housing activities; and \$200,000 is recommended in support of the rehabilitation of Oakleaf and Village Square apartment complexes owned and operated by the Pierce County Housing Authority. A total of \$160,000 in program income is recommended for continued support of Major Home Repair and Down Payment Assistance programs (CDBG - \$110,000) and Neighborhood Stabilization Program 1 revolving loan fund activities (NSP1 - \$50,000).

In addition, a total of \$327,781.58 (2022 HOME allocation of \$291,901, plus reallocation of 2021 Emergency TBRA Program - \$35,880.58) in HOME funding is recommended in support of housing activities directed at the expansion of affordable homeownership opportunities. HOME program income in the amount of \$187,751.32 is recommended to fund down payment assistance in support of expanding affordable homeownership opportunities for low-income homebuyers. HOME funding allocations for Lakewood may be found in Tacoma's 2022 Joint Consolidated Annual Action Plan.

- *Public Services* – \$100,000 is recommended in support of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, especially for those minority households disproportionately impacted by the lingering effects of the coronavirus pandemic. Fair housing counseling, foreclosure counseling, and financial counseling services will be funded through program administration. Funding in support of public and human services programs is also being provided as part of the City's 1% General Fund allocation totaling \$390,000 in 2022, with an additional \$68,830 in ARPA funding supplementing human services in both 2022 and 2023.

- *Physical/Infrastructure Improvements* – No funding recommended.
- *Administrative Activities* – Funding in support of general administrative activities for CDBG are recommended at \$117,523.80.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 5-YR Consolidated Plan (2020-2024) for Lakewood identified five primary goals: 1) Stabilize existing residents; 2) Increase rental and homeownership opportunities; 3) Prevent and reduce homelessness; 4) Need of accessible, culturally competent services; and 5) Support of public infrastructure improvements.

As the Consolidated Plan moves into its third year, the City has identified funding strategies consistent with the priority needs identified in the Plan. As the City's rental assistance, housing, and infrastructure projects wrap up in 2022, the City remains on task and on track to meet the five-year goals identified in the Plan. Access to safe, decent, affordable housing continues to remain a key element in the planning process moving forward. As housing prices continue to rise and instances of homelessness increase, so does the urgency to develop long-term strategies to increase the supply of affordable housing options for low- and moderate-income households.

Lakewood, like many other cities, continues to experience the lingering impacts of the coronavirus pandemic. The pandemic has changed the economic landscape and social fabric of our community, from the loss of interpersonal relationships and connection, to redefining jobs and ultimately how business will be conducted in the face of this new and emerging reality. The effects of the pandemic have also taken their toll on minority and low-income households, with many disproportionately impacted through increased infection rates, job loss, foreclosure, and evictions. Income disparity and housing instability are unfortunate hallmarks the pandemic has only exacerbated in many minority communities; ones we hope to shake in coming years.

While the City of Lakewood has seen some of its five-year goals delayed due to the effects of shifting funding priorities and resources related to the coronavirus pandemic, it does expect to meet or exceed the benchmarks established as part of the overall 5-YR Consolidated Plan. As additional funding streams have become available, at both the State and federal levels, the City has positioned itself to take advantage of these opportunities, refocusing priorities in response to the coronavirus pandemic towards the development of affordable rental opportunities and the construction of new affordable housing options for low- and moderate-income households. A complete evaluation of the performance measures, including program expenditures and accomplishments, will be provided as part of the Consolidated Annual Performance Evaluation Report (CAPER) for FY 2021.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The FY 2022 Annual Action Plan will be developed in coordination with the City of Tacoma and local organizations, agencies, and stakeholders. The Plan will be developed in accordance with requirements established by the U.S. Department of Housing and Urban Development and the Citizen Participation Plan as adopted by the City of Lakewood. Citizen activities included notification in the Tacoma News Tribune on October 12, 2021 of an October 27, 2021 public hearing held by city staff for FY 2022 (July 1, 2022 – June 30, 2023) Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) program funding. Citizen input was solicited to identify community and economic development, housing, and public service's needs.

Notification of the Draft FY 2022 Annual Action Plan will be published in the Tacoma News Tribune indicating where the document will be available for review during the 30-day citizen comment period (April 1, 2022 – April 30, 2022). A public hearing will be held by the Lakewood City Council on April 18, 2022 to solicit comments from citizens, local for-profit and non-profit agencies, neighborhood associations, the State of Washington, Pierce County, City of Tacoma, local public housing authorities, and other interested parties on the draft document. Copies of the Plan will be posted on the City's website and available to those requesting copies. Records on the proposed housing and community development projects will be made accessible to the general public. Comments received at the public hearings held by the Lakewood CSAB and Lakewood City Council will be summarized later in this report.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The following comments were received as part of the FY 2022 citizen participation process. They include testimony provided at the October 27, 2021 public hearing and the Lakewood City Council public hearing on April 18, 2022:

2022 Annual Action Plan Public Hearing – October 27, 2021

At the October 27, 2021 public hearing held by City staff, the City received multiple comments from six (6) public attendees. Comments received focused primarily upon the need for affordable housing, shelter and transitional housing, and related housing programs and expenses (moving expenses, utility expenses and liens, screening fees, financial counseling, supportive drug/alcohol-free housing, re-entry

beds, and transportation). Comments included support of the development of new transitional and shelter housing for the homeless and affordable homeownership opportunities for low- and moderate-income households in the wake of escalating housing prices. Additional support was recommended in the way of food assistance to low-income households, funding for land acquisition, infrastructure investment in support of affordable housing development, and the rehabilitation of derelict properties.

30-Day Public Comment Period (April 1, 2022 – April 30, 2022) and City Council Public Hearing on Approval of the FY 2022 Annual Action Plan (April 18, 2022)

The City received three comments on the City’s proposed use of funds for the FY 2022 Annual Action Plan. Jim Stretz, Executive Director of the Pierce County Housing Authority (PCHA) commneted in support of funding for the PCHA Village Square and Oakleaf apartment rehabilitation project. Mr. Dennis Haugen commented that down payment assistance would not be a good idea in a heated market like we are experiencing. The last comment was from Ms. Amelia Escobedo who stated she appreciated the support the emergency mortgage assistance program offered her and that the City should consider funding programs providing rental assistance, bus passes and gasoline vouchers, and potentially a parking lot where persons living in their vehicles could park safely.

6. Summary of comments or views not accepted and the reasons for not accepting them

2022 Annual Action Plan Public Hearing – October 27, 2021

There were no comments or views received that were not accepted.

30-Day Public Comment Period (April 1, 2022 – April 30, 2022) and City Council Public Hearing on Approval of the FY 2022 Annual Action Plan (April 18, 2022)

There were no comments or views received that were not accepted.

7. Summary

Section 108 – Principal repayment for 2022 includes \$32,000 in principal repayment by Curbside Motors and \$17,000 in principal for repayment by LASA for the Client Service Center project. The table below summarizes the City's Section 108 outstanding balances and scheduled principal repayments:

PROJECT	SECTION 108 BALANCE	ANTICIPATED INCOME – 2022	PRINCIPAL REPAYMENT - 2022
Curbside Motors	\$509,000	\$50,623.50	\$32,000
LASA Client Service Center	\$279,000	\$27,284.75	\$17,000

Table 1 - Section 108 Loan Program - 2022

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	LAKEWOOD	Community Development Department

Table 2 – Responsible Agencies

Narrative

In the City of Lakewood, CDBG funding is administered by the Community Development Department with oversight provided by the Council-appointed Community Services Advisory Board (CSAB) and Lakewood City Council. As a member of the Tacoma-Lakewood HOME Consortium, Lakewood receives HOME funding through the Tacoma Community Redevelopment Authority (TCRA). HOME funding allocations are initially approved by the Lakewood City Council before they are forwarded on to the TCRA for final review and approval.

Consolidated Plan Public Contact Information

City of Lakewood
Community Development Department
Attn: Mr. Dave Bugher, Assistant City Manager
6000 Main Street SW.
Lakewood, WA 98499
(253) 589-2489
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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The FY 2022 Annual Action Plan was developed to provide a general framework for addressing housing and community development needs in the City of Lakewood. In a larger sense, the plan involves a regional element to coordinate and address economic development, transportation, public services, special needs, housing, and homelessness throughout Pierce County. Coordination included consultation with the City of Tacoma, Pierce County, Pierce County Continuum of Care, Pierce County Housing Authority, Living Access Support Alliance (LASA), Tacoma/Pierce County Habitat for Humanity, Homeownership Center of Tacoma, Banner Bank, and other stakeholders as provided in the Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

As part of the planning process, the City of Lakewood established a committee to provide public oversight, comment on the process, and to review funding recommendations for both the CDBG and HOME programs. As part of the development of the 5-YR Consolidated Plan (2020-2024), the City solicited input through interviews, meetings, and public hearings to determine community need, priorities, and approaches to meeting those needs. Since the development of the 5-Year Plan, the City has continued to consult with many of the agencies and organizations originally polled.

The Pierce County Housing Authority and the Tacoma Housing Authority continue to work closely with the cities of Lakewood and Tacoma coordinating efforts to improve housing choice for low-income households in both communities. Additionally, local housing and services providers such as Living Access Support Alliance (LASA), Greater Lakes Mental Health, Tacoma/Pierce County Habitat for Humanity, the Homeownership Center of Tacoma, Associated Ministries, Tacoma/Lakewood/Pierce County Continuum of Care, and the Tacoma Pierce County Affordable Housing Consortium among others continue to provide input and support for mental health, services, and housing options in Lakewood, Tacoma, and throughout Pierce County.

As part of the City's human services funding process, monthly coalition meetings are held at the City to bring together non-profits, service providers and governmental agencies to help determine and better understand the need for housing and human services in Lakewood and throughout Pierce County. Coordination through the South Sound Military and Communities Partnership (SSMCP) continues an ongoing partnership with Joint Base Lewis McChord to better understand what level of assistance military personnel and veterans are experiencing in terms of housing need, health and human services, and mental health care assistance.

Lakewood sought comment internally from City departments on housing and community development needs and services to low income and special needs populations. On a regional level, the consolidated

planning process involved consultation with Pierce County Community Connections, the City of Tacoma, United Way of Pierce County, the Pierce County Housing Authority, Tacoma/Pierce County Habitat for Humanity, the Homeownership Center of Tacoma, Living Access Support Alliance (LASA), Lakewood Community Services Advisory Board, Tacoma/Lakewood/Pierce County Continuum of Care, local school districts, police and fire departments, and the State of Washington, to better understand the needs of at risk populations such as homeless families with children, victims of domestic violence, individuals with disabilities, ethnic minorities, and the elderly.

Additional efforts to enhance and coordinate efforts between housing, health, and services providers are described throughout the Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Cities of Tacoma and Lakewood are actively engaged members of the Tacoma/Lakewood/Pierce Continuum of Care Committee. The three jurisdictions are the most involved governmental entities in the Continuum, cooperatively working on programs to meet needs for housing and services. Both Tacoma and Lakewood support the Continuum's priorities focusing on the needs of the most vulnerable populations including chronically homeless persons, unaccompanied youth, families with children, and veterans, among others. The mission of the Continuum of Care is to promote community wide commitment to ending homelessness through policy and resource alignment by implementing activities to achieve the goals and objectives of the Plan to End Homelessness.

In recent years, the Continuum has moved from a single point of access, or centralized intake, to that of a coordinated entry system providing many points of entry. This system, when coupled with an active diversion program, known as Housing Solutions Conversations, aims at keeping those in housing crisis from entering the system by supporting their own identification of a solution and prioritizes them for a specific housing referral based on their vulnerabilities and the severity of their barriers to secure housing. Through this partnership and implementation of the Five-Year Plan to Address Homelessness, stands a countywide commitment to ensure all persons facing homelessness have access to shelter and support, no matter their social or economic circumstances or where they live within Pierce County.

As housing prices and market-rate rents continue to rise at alarming rates, further destabilizing housing affordability and limiting housing options for low- and moderate-income households, this coordinated and cooperative effort to ensure affordable housing stability and access to a safe home endure as a realistic and attainable goal for all in our community.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Cities of Tacoma and Lakewood work closely with the Collaborative Applicant of the Continuum of Care (Pierce County) planning for allocation and use of Emergency Solutions Grant (ESG) funds. ESG policies and procedures were created and are updated periodically in cooperation with Pierce County and Tacoma to ensure that ESG subrecipients are operating programs consistently across eligible activities. Performance is reviewed by both entities. The Collaborative Applicant is also the HMIS lead and works closely with City of Tacoma to maximize use of HMIS resources and to draw data for reports on project performance and program outcomes. The City of Lakewood does not receive ESG funding.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Tacoma
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As the lead member of the Tacoma-Lakewood HOME Consortium, Tacoma remains a key partner in the development and implementation of the consolidated planning process. The City of Tacoma was consulted in the development of priorities and strategies designed to meet the various community and economic development needs identified in this Plan. Lakewood and Tacoma will continue to coordinate their efforts to ensure the goals and outcomes identified in the 5-YR Consolidated Plan (2020-2024) are satisfied.
2	Agency/Group/Organization	Pierce County Community Connections
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pierce County Community Connections is a partner agency in a regional effort to end homelessness, encourage community and economic development efforts benefitting low income individuals, to expand safe, decent, affordable housing, and in the provision of public and human services to individuals in need. As a recipient of CDBG, HOME, and ESG funding, the County is a natural partner with the cities of Lakewood and Tacoma in determining a regional approach to housing and community development activities.
3	Agency/Group/Organization	Pierce County Continuum of Care
	Agency/Group/Organization Type	Regional organization Regional Continuum of Care

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Tacoma, Lakewood and Pierce County all take active rolls on the Continuum of Care Committee. The goal of the Continuum is to promote community wide commitment to ending homelessness through policy and resource alignment by implementing activities to achieve the goals and objectives of the Plan to End Homelessness. Members of the Continuum strive to ensure all persons facing homelessness have critical access to shelter and support designed to make homelessness a brief event.
4	Agency/Group/Organization	Pierce County Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Pierce County Housing Authority (PCHA) is a vital partner to the City of Lakewood in its efforts to increase and preserve affordable housing options for low-income households. PCHA manages a number of programs such as scattered site public housing, Section 8 vouchers, and enterprise fund apartments to provide housing stability to many low-income Lakewood households. As an operator of 285 apartment units in Lakewood, the housing authority was consulted to provide information on the need for public housing in Lakewood and in greater-Pierce County. In FY 2022, Lakewood will again seek to collaborate with PCHA and fund the rehabilitation of two low-income public housing complexes within the City of Lakewood - Village Square and Oakleaf Apartments.
5	Agency/Group/Organization	Tacoma Pierce County Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Tacoma/Pierce County Habitat for Humanity remains an integral part of Lakewood's approach to providing safe, decent, affordable housing to low-income households in Lakewood and Tacoma. Lakewood recognizes the crucial link between wealth building and homeownership, especially for minority and low income households. Consultation with the agency focused on housing need, market analysis, anti-poverty strategy, veteran housing opportunities, and special needs housing. Lakewood looks forward to ongoing and continued coordination with Habitat as it seeks to expand affordable housing options for low-income families and make much needed improvements to distressed communities through redevelopment activities focused on replacing older blighted homes with newly constructed affordable single-family homes. As housing and land prices continue to spiral, the City and Habitat have begun to explore land trust models to ensure investments in affordable housing continue for generations to come.
6	Agency/Group/Organization	LASA
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	LASA was consulted as part of the planning process to better define and understand the scope and type of homeless need in Pierce County. LASA continues to be an integral provider in the fabric of homeless services and housing assistance to the homeless and those at risk of homelessness. With LASA's ongoing partnerships with the Pierce County and Tacoma Housing Authorities, and operation of housing and services facilities for the homeless, LASA is uniquely positioned to understand and assist the homeless population in Lakewood and Pierce County. Partnership and coordination with LASA allows Lakewood a better understanding of the needs of those living at or below the poverty rate, as well as what seems to be an ever-increasing demand for homeless services. Current partnership with LASA involves the expansion of homeless services at its Service Center facility, and a regional effort to expand affordable housing options, including shelter, transitional, and permanent affordable housing, on properties recently acquired by LASA.
7	Agency/Group/Organization	HOMEOWNERSHIP CENTER OF TACOMA
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation with the agency included housing need, market analysis, and anti-poverty strategy. Lakewood anticipates continued coordination with the Homeownership Center will provide additional affordable housing options to low-income households seeking homeownership opportunities through targeted redevelopment of blighted properties with newly constructed affordable single-family homes.

8	Agency/Group/Organization	Banner Bank
	Agency/Group/Organization Type	Business and Civic Leaders Private Lending Institution Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Down Payment Assistance Programs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation focused on a market trends and analysis of homebuyer options, including down payment assistance programs available to low- and moderate-income homebuyers amidst the current housing price spike throughout Pierce County. Strategized on ways to expand affordable homeownership opportunities for families at or below 50% area median income.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Pierce County	The mission of the Road Home Continuum of Care is to promote community wide commitment to ending homelessness through policy and resource alignment by implementing activities to achieve the goals and objectives of the Plan to End Homelessness.
City of Lakewood Comprehensive Plan	City of Lakewood	The plan encourages infill housing, cottage-style development, changes in zoning to permit higher densities, and incentivizes the construction of affordable housing.

Table 4 - Other local / regional / federal planning efforts

Annual Action Plan
2022

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Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen input for the FY 2022 Annual Action Plan was conducted in accordance with the requirements established by the U.S. Department of Housing and Urban Development and the City of Lakewood Citizen Participation Plan. Citizen participation was encouraged throughout the process culminating in the development of this FY 2022 Annual Action Plan.

The process included:

- Input from community-based organizations, service providers, and local non-profit organizations.
- Oversight and review provided by the City of Lakewood Community Services Advisory Board and the Tacoma Community Redevelopment Authority (TCRA).
- Input and coordination with the City of Lakewood, City of Tacoma, and Pierce County.
- Meetings with Lakewood and Tacoma City Councils.
- Review of planning documents for local agencies.
- Solicitation of public input.

Effort to encourage citizen participation in the development of the Plan included notification of public hearings on housing and community development need, notice of availability of the plan, and community input concerning approval the final plan. Public hearings were advertised in the Tacoma News Tribune as follows:

- October 27, 2021 – Public hearing on housing and community development needs
- April 1 - April 30, 2022 – Public Comment Period
- April 18, 2022 – Public hearing on FY 2022 Annual Action Plan

A draft of the FY 2022 Annual Action Plan was made available to the public for review beginning April 1, 2022. Comments received through the citizen participation process were incorporated into the Plan. Formal approval of the final Plan was made by City Council on May 2, 2022.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Notification of October 27, 2021 public hearing on housing and community development needs for CDBG and HOME funding.	Comments detailing the public hearing are summarized in item #2 below.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	October 27, 2021 public meeting on FY 2022 Annual Action Plan funding priorities for CDBG and HOME programs.	Comments received included the need for affordable housing, shelter and transitional housing, and related housing programs and expenses (moving expenses, utility expenses and liens, screening fees, financial counseling, supportive drug/alcohol-free housing, re-entry beds, and transportation). Comment included support of the development of new transitional and shelter housing for the homeless and affordable homeownership opportunities for low- and moderate-income households in the wake of escalating housing prices. Additional	N/A 20	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Non-targeted/broad community	Notification of April 18, 2022 public hearing and April 1 - April 30, 2022 public comment period.	Comments detailing the public hearing will be summarized in item #5 below.	N/A	
4	Internet Outreach	Non-targeted/broad community	Notification of April 18, 2022 public hearing, April 1 - April 30, 2022 public comment period, and provision of Annual Action Plan.	Comments detailing the public hearing will be summarized in item #5 below.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	April 18, 2022 public hearing held by the Lakewood City Council.	Comments were received in support of funding for the PCHA Village Square and Oakleaf apartment rehabilitation project, for emergency mortgage and rental assistance, bus passes and gasoline vouchers, and for a parking lot where persons living in their vehicles could park safely. Additional comment was received to move CDBG funding from the proposed down payment assistance program to the Major Home Repair program.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	30-Day Public Comment Period	Non-targeted/broad community	April 1 - April 30, 2022 30-day public comment period.	No additional comments received.		

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Funding for FY 2022 is provided by the U.S. Department of Housing and Urban Development through the Community Development Block Grant (CDBG) Program. Additional programmatic funding is being generated through program income and the reprogramming of unexpended funds from fiscal year 2020. All funds received, and otherwise reprogrammed, will be allocated to activities in support of the goals and objectives identified in the 5-YR Consolidated Plan. Additional funding for public service activities will be supported with General Fund dollars in accordance with a City Council-adopted strategic plan for human services. Local funds in support of affordable housing will be made available through the implementation of SHB-1406 affordable housing sales tax credit to assist households with income at or below 60% of the area median income.

CDBG funding in FY 2022 will focus on housing instability among residents, including homelessness; the expansion of affordable rental and homeownership opportunities; and the need for accessible, culturally competent services. Specifically, investments will include the rehabilitation of owner-occupied housing units; the rehabilitation of two affordable rental housing complexes owned and operated by the Pierce County Housing Authority; provision of emergency assistance payments to low-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic; support of affordable homeownership opportunities through down payment assistance; and, the provision of fair housing activities, including foreclosure and financial counseling.

Additional activities will include ongoing assistance and programs funded through previous Annual Action Plans, including the construction of new affordable housing units in the Tillicum neighborhood, and emergency relocation assistance for families displaced through no fault of their own. Program income generated in FY 2022 will continue to support housing affordability efforts through the City's Major Home Repair and Down Payment Assistance Revolving Loan Fund. Finally, activities seeking the stabilization of existing residents through the creation of safe, accessible homes and facilities will focus on the redevelopment of slum and blight conditions in communities adversely impacted by disproportionate foreclosure and vacancy rates through the City's Neighborhood Stabilization Program 1 (NSP1) Dangerous and Nuisance Abatement Revolving Loan Fund.

Additional HOME-funded activities in support of the expansion of diverse homeownership opportunities will include the funding of the HOME Affordable Housing Fund, intended to support the development of new housing and homeownership opportunities for low-income households. Program income will support ongoing homeowner rehabilitation and down payment assistance programs. HOME funding activities are detailed in Tacoma's Annual Action Plan as lead agency in the Tacoma-Lakewood HOME Consortium.

The City of Lakewood has employed a conservative approach for estimating CDBG and HOME allocations and program income for FY 2022 and the remainder of the 5-YR Consolidated Plan. FY 2022 CDBG and HOME allocations have not yet been released by HUD; the following funding allocations represent anticipated allocations. Differences in actual funding allocations will be addresses on a pro rata basis.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	587,619	110,000	66,417.67	764,036.67	1,100,000	Prior year resources include reprogrammed funds from the following FY 2020 Administration activities (Activity 225). Anticipated program income of \$110,000 is composed of RLF activities for Major Home Repair and Down Payment Assistance. Section 108 income of \$77,908.25 is not included in this total.
Other	public - federal	Economic Development Housing Public Improvements Other	0	50,000	0	50,000	120,000	NSP1 funds were awarded to Lakewood in 2009 through the Washington State Department of Commerce to address issues of slums and blight through the demolition of homes that have been foreclosed, abandoned or have been left vacant. Funds may also be used to acquire and redevelop foreclosed and abandoned properties for the purpose of constructing safe, decent, affordable housing for low-income individuals. Anticipated program income of \$50,000 for NSP1 Abatement Fund RLF activities.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Leverage ratios for 2022 CDBG projects are anticipated to remain low as a majority of funding is being targeted to the rehabilitation of homeowner occupied housing units, the rehabilitation of two affordable rental housing complexes owned and operated by the Pierce County Housing Authority, and for emergency assistance payments to low-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic. Homeowner rehabilitation projects usually see little to no leveraging of funds as the program typically assists clients who would otherwise be unable to pursue commercial loans to repair their home were it not for this type of program. Many clients have credit issues restricting their access to funding, limited incomes restricting their ability to debt service a conventional loan, or simply limited equity in their homes in which to access to make renovations or improvements.

Much of the City's match will come in the way of conventional financing, secured by low-income homebuyers through private-sector banking and lending institutions, as part of the City's efforts to construct new homeownership opportunities through partnership with Habitat for Humanity and the City's down payment assistance programs. The City anticipates leverage ratios of between 2.5:1 and 4.5:1 for homebuyer activities. HOME funds match requirements and leverage is provided as part of the Tacoma-Lakewood HOME Consortium and is reported in Tacoma's portion of the Plan.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No publicly owned land or property is scheduled to be included as a part of this plan.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Stabilize existing residents	2020	2024	Affordable Housing Homeless Non-Housing Community Development		Housing instability, including homelessness Need for safe, accessible homes and facilities	CDBG: \$256,513 NSP1: \$50,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit Buildings Demolished: 3 Buildings
2	Increase rental and homeownership opportunities	2020	2024	Affordable Housing Public Housing		Affordable rental and homeowner opportunities	CDBG: \$290,000	Rental Units Rehabilitated: 64 Household Housing Unit Homeowner Housing Added: 6 Household Housing Unit Direct Financial Assistance to Homebuyers: 4 Households Assisted
3	Prevent and reduce homelessness	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs		Housing instability, including homelessness Need for accessible, culturally competent services	CDBG: \$100,000	Public service Activities other than LMI Housing Benefit: 80 Persons Assisted Homelessness Prevention: 10 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Need of accessible, culturally competent services	2020	2024	Homeless Non-Housing Community Development		Housing instability, including homelessness Need for accessible, culturally competent services	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted

Table 7 – Goals Summary

Goal Description

1	Goal Name	Stabilize existing residents
	Goal Description	Funding provides support of the stabilization of residents experiencing homelessness or displacement pressure. Activities include the creation of new or maintenance of existing affordable housing stock for low- and moderate-income homeowners or renters and the elimination of slums and blight through the demolition and redevelopment of blighted properties.
2	Goal Name	Increase rental and homeownership opportunities
	Goal Description	Projects in support of rental and homeownership opportunities include activities to create new homeownership opportunities for low- and moderate-income households through the construction of new, affordable single-family housing units; maintenance of rental housing opportunities for low- and moderate-income households; and the advancement of low- and moderate-income homebuyer opportunities through down payment assistance.
3	Goal Name	Prevent and reduce homelessness
	Goal Description	Funding provides for services engaged in the reduction and prevention of homelessness through the provision of emergency assistance payments to low- and moderate-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic, and through relocation assistance for households displaced through no fault of their own.

4	Goal Name	Need of accessible, culturally competent services
	Goal Description	Provides for increased access to culturally competent services for low- and moderate-income individuals with emphasis on extremely low-income individuals, persons of color, immigrants, and the elderly. Activities include fair housing counseling, foreclosure counseling, and financial counseling aimed at those households disproportionately impacted by the coronavirus pandemic. Assistance is anticipated to be provided through CDBG Administrative activities focusing on fair housing education/outreach, and landlord tenant education, and as such, will not be able to be reported as clients served in IDIS due to CDBG Administration reporting requirements. Lakewood will report clients served for this goal in text only in annual Consolidated Annual Performance Evaluation Reports (CAPER).

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Lakewood will aim to implement its federal funds in 2022 to accomplish the following goals and corresponding activities:

- **Stabilize existing residents** – Through funds for owner-occupied housing rehabilitation and renovation programs to maintain existing affordability, and through the removal of slums and blight by addressing and demolishing dangerous structures.
- **Increase diverse rental and homeownership opportunities** – Providing homeownership opportunities to low- and moderate-income families through the construction of new affordable housing, through the provision of down payment assistance, and by preserving existing rental housing through rehabilitation activities.
- **Prevent and reduce homelessness** – Funding provides for emergency assistance payments to low- and moderate-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic, and through relocation assistance for households displaced through no fault of their own.
- **Increase availability of accessible, culturally competent services** – Through funds for housing and foreclosure counseling and fair housing activities designed to assist low- and moderate-income households maintain housing access and affordability, and provide landlord tenant education and outreach.

The projects listed and described in this plan represent the proposed use of funds for the FY 2022 CDBG program.

#	Project Name
1	Administration
2	CDBG Administration of HOME Housing Services
3	Major Home Repair Program
4	PCHA Village Square and Oakleaf Apartment Rehabilitation
5	CDBG Emergency Assistance Payments
6	Down Payment Assistance
7	NSP1 Abatement Program

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding in FY 2022 will focus primarily upon the need to address housing instability, including homelessness; the need to increase diverse rental and homeownership opportunities; and the need to expand accessible, culturally competent services to low- and moderate-income households. Funding priorities were established as part of the City's 5-YR 2020-2024 Consolidated Plan and continue to be evaluated with each subsequent Annual Action Plan. Allocation priorities are identified through input from community partners and neighboring entitlement communities, elected leaders, Community Services Advisory Board members, and public input throughout the process. When allocating CDBG and HOME funds, the City evaluates community need, the ability of a project to leverage partnerships and other non-federal funding streams, project impact, and the ability to complete a project within the requirements of the 5-YR Consolidated Plan goals and objectives.

With housing prices continuing to rise in excess of 22% over the most recent year and average rents rising 14% year-over-year, low- and moderate-income families are struggling to keep up. This is of special significance when looking at Lakewood's median household income of \$51,972 (30% less than WA State average of \$73,775) and the fact that 16% of Lakewood's population is living at or below the poverty line (nearly 1.5 times the rate of WA State rate of 10.8%). Unfortunately, for Lakewood's minority populations, the ongoing negative impacts of the coronavirus pandemic have disproportionately disadvantaged an already economically disadvantaged population. As housing costs continue to outpace income growth, the need to develop affordable housing is something nearly all communities are being forced to balance with ever-dwindling resources.

Activities to be carried out in FY 2022 will include the funding of housing rehabilitation programs aimed at assisting low- and moderate-income households with housing repairs and renovations they may not otherwise be able to afford through conventional financing options; homeownership assistance programs directed toward expanding homeownership assistance and the long-term wealth-building opportunities these programs afford low- and moderate-income households; providing housing stability and homelessness prevention through the provision of emergency assistance payments to low- and moderate-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic, and through relocation assistance for families displaced through no fault of their own; through reduction of slums and blight in low-income neighborhoods with the demolition and redevelopment of dangerous buildings; through financial and housing counseling programs and fair housing counseling services aimed at alleviating the economic impacts the coronavirus and rising skyrocketing housing costs have had on minority and low-income households; and finally, funding will support the maintenance of existing affordable rental housing through the rehabilitation of two low-income apartment complexes owned and operated by the Pierce County Housing Authority.

AP-38 Project Summary

Project Summary Information

1	Project Name	Administration
	Target Area	
	Goals Supported	Need of accessible, culturally competent services
	Needs Addressed	Need for accessible, culturally competent services
	Funding	CDBG: \$117,524
	Description	Administration to implement and manage the Consolidated Plan funds. Activities include providing fair housing and landlord tenant outreach and education.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Administration funds are anticipated to be expended in support of general administration activities to administer the 2022 Annual Action Plan, including funding for fair housing activities in support of 50 low- and moderate-income individuals. Fair housing activities will not be able to be reported as clients served in IDIS due to CDBG Administration reporting requirements. Lakewood will report clients served for this goal in text only in annual Consolidated Annual Performance Evaluation Reports (CAPER).
	Location Description	
2	Planned Activities	Administration funds are anticipated to be expended in support of general administration activities to administer the 2022 Annual Action Plan, including funding for fair housing activities in support of 50 low- and moderate-income individuals.
	Project Name	CDBG Administration of HOME Housing Services
	Target Area	
	Goals Supported	Increase rental and homeownership opportunities
	Needs Addressed	Affordable rental and homeowner opportunities
	Funding	CDBG: \$15,000
	Description	Program administration and housing services in support of HOME Program.
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	Up to 9 low- and moderate-income households will be assisted with HOME-funded activities, including the construction of new affordable single-family homes and homebuyer assistance through down payment assistance programs.
	Location Description	City-wide
	Planned Activities	Program administration and housing services in support of HOME Program.
3	Project Name	Major Home Repair Program
	Target Area	
	Goals Supported	Stabilize existing residents
	Needs Addressed	Housing instability, including homelessness
	Funding	CDBG: \$256,513
	Description	Program provides home repair and/or sewer connection loans to eligible low-income homeowners. Funding for program provided through FY 2021 entitlement funding and revolving loan funds. Activity funding includes revolving loan fund.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	A total of 10 low- and moderate-income households will be assisted with owner-occupied, housing rehabilitation activities.
	Location Description	City-wide
4	Planned Activities	The project will provide major home repair/sewer connection loans which include connection of side-sewer to sewer main, decommissioning of septic systems, roofing, removal of architectural barriers, plumbing, electrical, weatherization, major systems replacement/upgrade, and general home repairs for eligible low- and moderate-income homeowners. Program funding includes a total of \$66,417.67 in reprogrammed CDBG funding and \$35,000 in program income.
	Project Name	PCHA Village Square and Oakleaf Apartment Rehabilitation
	Target Area	
	Goals Supported	Stabilize existing residents Increase rental and homeownership opportunities

	Needs Addressed	Housing instability, including homelessness Affordable rental and homeowner opportunities
	Funding	CDBG: \$200,000
	Description	Project will provide funding for the preservation of existing affordable rental housing through the rehabilitation of two affordable rental-housing complexes owned and operated by the Pierce County Housing Authority.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	A total of 64 households will be assisted through the rehabilitation of affordable rental housing units at Village Square and Oakleaf Apartments. The project anticipates that 62 of the 64 rental households (96.9% of households assisted) will be occupied by low- or moderate-income households at project completion.
	Location Description	Village Square Apartments is located at 10810 Lakeview Ave. SW, Lakewood, WA 98499. Oakleaf Apartments is located at 4111 110th St. SW, Lakewood, WA 989499.
	Planned Activities	The project will provide funding for the preservation of existing affordable rental housing through the rehabilitation of two affordable rental-housing complexes, Village Square Apartments and Oakleaf Apartments, owned and operated by the Pierce County Housing Authority.
5	Project Name	CDBG Emergency Assistance Payments
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Housing instability, including homelessness Need for accessible, culturally competent services
	Funding	CDBG: \$100,000
	Description	Program provides for the provision of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, especially for those minority households disproportionately impacted by the lingering effects of the coronavirus pandemic.
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	A total of 80 low- and moderate-income individuals will be assisted through the provision of emergency assistance payments to low-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic.
	Location Description	City-wide
	Planned Activities	Program provides funding for services engaged in the reduction and prevention of homelessness through the provision of emergency assistance payments to low- and moderate-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic.
6	Project Name	Down Payment Assistance
	Target Area	
	Goals Supported	Increase rental and homeownership opportunities
	Needs Addressed	Affordable rental and homeowner opportunities
	Funding	CDBG: \$75,000
	Description	Program provides down payment assistance in support of homeownership opportunities for low- and moderate-income homebuyers. Activities funded with revolving loan fund.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	One low- and moderate-income household will be served through down payment assistance activities.
	Location Description	City-wide
7	Planned Activities	Program provides funding for the support of low- and moderate-income homebuyer opportunities through down payment assistance. Program funding includes a total of \$75,000 in program income to be used to fund similar RLF activities.
	Project Name	NSP1 Abatement Program
	Target Area	
	Goals Supported	Stabilize existing residents
	Needs Addressed	Housing instability, including homelessness Need for safe, accessible homes and facilities

	Funding	NSP1: \$50,000
	Description	Provides funding for the abatement of dangerous buildings that have been foreclosed, abandoned or are vacant. Activities funded with revolving loan fund.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The City of Lakewood anticipates it will demolish a total of 3 dangerous buildings located in low-income block groups in FY 2022 with the NSP1 Abatement Fund.
	Location Description	City-wide
	Planned Activities	Provides funding for the abatement of dangerous buildings that have been foreclosed, abandoned or are vacant. Funding for the program is provided through revolving loan funds generated from previous NSP1 abatement activities. Program funding includes a total of \$50,000 in program income to be used for similar RLF activities.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In targeting CDBG and HOME funds, the City has typically looked to block groups with at least 51% low- and moderate-income populations as many of Lakewood's minority and ethnic populations continue to be concentrated in these areas. Many of these block groups tend to have large concentrations of older housing stock suffering from a lack of routine maintenance and infrastructure that is either inadequate or are outdated in accordance with current development requirements.

In 2022, Lakewood's third year of the 5-YR Consolidated Plan (2020-2024), funding prioritization will focus on increasing and preserving affordable housing stock through owner-occupied housing rehabilitation and the construction of new affordable homes; the preservation of existing affordable rental housing through the rehabilitation of two affordable rental housing complexes owned and operated by the Pierce County Housing Authority; accessibility to homeownership through the provision of down payment assistance to low-income homebuyers; the prevention and reduction of homelessness through emergency assistance payments to low- and moderate-income households, with a focus on the elderly, disabled, and minority populations disproportionately impacted by the coronavirus pandemic, and through relocation assistance for households displaced through no fault of their own; and improved access to housing and foreclosure counseling and fair housing activities directed at maintaining housing access and affordability for low- and moderate-income households.

The City intends to target households living in Census Tracts 718.05, 718.06, 718.07, 718.08 and 720.00 for its Major Home Repair and CDBG Emergency Assistance Payments programs, which assist with the preservation of housing stability and prevention of homelessness through owner-occupied housing repairs and emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households.

For all other funding, the City has not identified specific targeted areas; programs are open to eligible low- and moderate-income individuals citywide.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

N/A

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

As identified in the 5-YR Consolidated Plan (2020-2024), low incomes, high housing costs, overcrowding, homelessness, and aging all present challenges to Lakewood residents, which can have negative impacts on their quality of life. Most common among these housing problems for Lakewood residents is housing affordability, as measured through cost burdens. Renters, in particular, face more acute cost burdens than do homeowners.

Lakewood's housing demographics have remained constant over the recent ten years with a slight trend favoring renter-occupied (56.8%) to owner-occupied (43.2%) (2016-20 American Community Survey). These numbers are reflected in the opposite when looking at the county and Washington, both at 63.3% owner-occupied and 36.7% renter-occupied, and that of the United States at 64.4% owner-occupied and 35.6% renter-occupied.

Although household incomes have seen increases in recent years, Lakewood's median income of \$55,723 (2016-2020 American Community Survey) lags far below that of the county (\$76,438), Washington (\$77,006), and the United States (\$64,994). Of additional concern is Lakewood's apparent concentration of households living at or below the poverty rate, currently 14.7% of households, much higher than that of the county at 9.5%, Washington at 10.5%, and the United States at 12.8% (2016-20 American Community Survey). The disparate impacts of households living in poverty become clear when looking at Black, Indigenous and People of Color (BIPOC) households. For Lakewood, Black or African American households experience poverty at a rate of 18.7%, Hispanic or Latino households 17.2%, and American Indian and Alaskan Native households experience poverty at an alarming rate of 36.9%. These numbers remain in stark contrast when considering Lakewood's White only population, which makes up 56.6% of Lakewood's total population, who experience poverty at a rate of 14.1%.

When looking at monthly housing expenses as a percentage of total household income, households paying at least 35% of their total income towards housing expenses are considered cost burdened households. For Lakewood renters, the percentage of cost burdened households sits at 42.6% of households (40.5% for the county, 37.9% for Washington, and 40% for the United States), while only 22.6% of owner-occupied households with a mortgage in Lakewood are cost burdened (21.7% for the county, 20.9% for Washington, and 20.6% for the United States) (2016-20 American Community Survey). Even though median incomes continue to see improvement in Lakewood, they are being outstripped by even higher escalating housing related expenses, leaving little relief for low-income households who have been traditionally cost burdened. This becomes of special concern when looking at households experiencing poverty who have children under the age of five- 19.4% of all families with related children under 5 years old live in poverty, and 34% of single-female households with related children under 5 years old live in poverty (2016-20 American Community Survey).

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Lakewood encourages the development of affordable housing through the City's Comprehensive Plan. The Plan addresses future housing needs for current and future residents of all incomes. Policies offers density bonuses to developers of affordable housing, encourage infill housing, cottage-style development, changes in zoning to permit higher densities, and incentivizes the construction of affordable housing.

Additional means used to encourage affordable development is though the City's Multifamily Tax Credit Program which allows developers to defer taxes on valuation improvements for all housing repairs for up to 12 years within certain urban use centers. This is especially important in areas where development is stymied by conditions of blight, the lack of infrastructure, or where rents are not conducive to sustaining redevelopment activities. With the tax deferral, the development of new housing or the modernization of existing substandard units can be incentivized as a means of neighborhood revitalization.

Discussion

With the median home price in Lakewood at \$309,600 (2016-20 American Community Survey) and percentage increases continuing into the double digits, the dream of owning a home remains out of reach for many, if not for all low-income households. This remains especially true of Black and Latino families who experience homeownership at much lower rates than do White households. With homeownership being a key driver to familial wealth building, today's typical White family holds eight times the wealth of the average Black family and five times the wealth of the average Latino family (2019 Survey of Consumer Finances). Echoing this problem is the disparity in median household net worth between White and minority families. While White families have a median household net worth of \$188,200, Hispanic families net worth remains over 5 times lower at \$36,100, and Black families net worth remains nearly 8 times lower at \$24,100 (2019 Survey of Consumer Finances).

As a majority of Lakewood's population live in rental households, the steady increase in the cost of rents year over year remains of concern, especially for those low- and moderate-income Lakewood households who are already cost burdened. With the median gross monthly rent now standing at \$1,095 (2016-20 American Community Survey), housing cost is easily outstripping income growth, especially for low- and moderate-income households. These issues of rising housing costs relative to household incomes become strikingly apparent when looking at the percentages of Lakewood households where monthly housing cost exceeds 35 percent of household income- 22.6% for

households with a mortgage and 42.6% for households who rent (2016-20 American Community Survey).

With strong increases in property valuation and land costs, housing development costs have continued to push private investment into market rate housing and away from affordable housing. Additionally, as house valuations have risen, single-family homes once dedicated to rental uses are seeing increased pressure to sell and realize profits, ultimately turning them from rental to owner-occupied. As investment continues to shift toward higher return market-rate housing and more and more housing units are converted from rental to homeowner use, many communities are looking for creative ways to meet the increasing demand for affordable housing. Unfortunately, with rapidly escalating property valuations and the ever-competitive nature of financing affordable housing vs. market rate housing, affordable housing development has become increasingly difficult to develop, especially within the time horizons necessary to keep up with growing demand.

Of additional concern for the future of affordable housing development are the outdated and lagging regulatory policies of the HOME and CDBG programs. In today's frenzied economy, with property valuations appreciating almost daily and construction costs spiraling out of sight, the very programs designed to assist communities in the support and development of affordable housing are beginning to hinder that development. Certain regulations like the restriction of investment in homes whose value exceeds that of 95% of median purchase price valuations, outdated per-unit investment subsidy limits, onerous environmental regulations, and a restriction of CDBG investments in the constructing of new housing units unless conducted by a Community Based Development Organization. As economies change around the globe, regulatory policies need to be evaluated and updated to keep pace with the changing economic environment.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

In 2022, Lakewood will continue its efforts to respond to the ongoing economic impacts of the coronavirus pandemic through the funding of housing and financial counseling services, fair housing and landlord-tenant education, and emergency financial assistance payments for basic services such as food, clothing or housing-related expenses to low-income households. Programs will prioritize elderly, disabled, and minority populations disproportionately impacted by the lingering effects of the coronavirus pandemic.

Additional action to assist those economically impacted and at risk of homelessness is through the continuation of emergency relocation assistance to individuals who find themselves at risk of homelessness through no fault of their own due to discriminatory housing practices, or as a result of building and code enforcement closures, fires, or redevelopment activities. Funding for this program will utilize FY 2020-21 CDBG allocations until funding is exhausted.

Efforts to support low-income and minority populations grow wealth and create long-term housing affordability are being supported through the City's down payment assistance programs. As housing prices have continued to rise, the need for down payment assistance grows stronger still, especially for low-income and minority homebuyers. Homeownership disparity between White and non-White homeowners remain significant, with the biggest gap existing between White and Black families. In 2020, the national average for homeownership was 62 percent. Among Whites, the homeownership rate was 71 percent, the Hispanic homeownership rate was 58 percent, and Black homeownership rate was the lowest at 39 percent (2020 American Community Survey). In 2020, the homeownership rate by Blacks was 32 percentage points lower than White homeownership, and White households were 82 percent more likely to own their own home than Black households. Hispanic households trailed White households by 13 percentage points, with White households 22 percent more likely to own their homes than Hispanic households. The City's down payment assistance program offers down payment assistance loans up to \$75,000 with a 1% interest rate; loans may be deferred for a period to ensure affordability.

Additional actions to address the needs of Lakewood's underserved population are addressed through the ongoing 1% allocation from the City's general fund; strategic priorities include emotional supports and youth programs, housing assistance and homelessness services, crisis stabilization and advocacy, access to health & behavioral health, and access to food. For 2022, the City has allocated \$390,000 in general fund dollars in support of these programs.

Actions planned to foster and maintain affordable housing

Lakewood recognizes the importance affordable housing and homeownership play in building vibrant communities and the direct connection they afford low-income households in wealth-building opportunities. In 2022, the City will continue its partnership with LASA and Habitat for Humanity in developing new affordable housing. Habitat has acquired multiple vacant, abandoned and blighted properties in Lakewood and has begun the redevelopment process to construct eleven new homes for low-income homebuyers; construction is anticipated to be completed in late 2023. LASA has also acquired multiple properties around their current facility with the intention to develop homeless housing and improved access to services, in addition to new affordable rental opportunities for low-income households. LASA intends to develop its project in phases with the initial phase, improved access to services, to begin in mid-2022.

Maintenance and support of affordable rental housing will be provided through funding for the Pierce County Housing Authority's (PCHA) exterior rehabilitation at Village Square and Oakleaf Apartments. The project will assist in the maintenance and preservation of 64 low-income rental households, of which 37 are presently occupied by extremely low-income households ($\leq 30\%$ AMI), 10 are occupied by low-income households ($\leq 50\%$ AMI), 8 are occupied by moderate-income households ($\leq 80\%$ AMI), 8 units are vacant, and 1 unit is for office use. Upon completion, the anticipated low- and moderate-income households served population will likely exceed 90 percent.

Support for existing affordable owner-occupied housing will be provided through Major Home Repair and HOME Housing Rehabilitation, while single-family and multifamily housing is supported and encouraged through Lakewood's HOME Affordable Housing Fund and zoning density bonuses offered to developers of affordable housing. With homeownership opportunities increasingly difficult as housing development costs continue to escalate, the City continues to offer down payment assistance to low-income homebuyers to offset the cash investment necessary for down payment.

Additional efforts in support of housing stability come from an annual 0.0073% sales and use tax (SHB-1406) to be used to provide financing for the development and maintenance of affordable housing for households at or below 60% of area median income. The fund has a current balance of \$181,358 with additional revenue of approximately \$95,000 to be received in FY 2022. Over the next 20 years, the City anticipates an estimated \$1.95 million dollars to be raised in support of affordable and supportive housing development.

Rental habitability and affordability remain a priority for the City. With approximately 56.8 percent of Lakewood's housing stock being rental, and more than 65 percent of Lakewood's housing stock constructed prior to 1960, the importance of maintain this housing stock remains of paramount importance. In 2017, the City began its Rental Housing Safety Program (RHSP) requiring all residential rental properties (apartments, single-family homes, duplexes, etc.) within the Lakewood city limit be registered on an annual basis and maintain specific life and safety standards for those properties. Since

substandard housing disproportionately affects the poor, working class families, seniors, the disabled, and persons who suffer from chronic illness, it is the aim of the RHSP to eliminate all substandard rental housing in Lakewood and improve the quality of life for all Lakewood residents. Since the program's inception, the City has inspected approximately 90 percent of its rental properties and has seen substantial improvements in both the quality and condition of many of the City's substandard rental properties.

Actions planned to reduce lead-based paint hazards

Consistent with Title X of the Housing and Community Development Act of 1992, Lakewood provides information on lead-safe practices to owners of all properties receiving up to \$5,000 of federal assistance. If work on painted surfaces is involved in properties constructed prior to 1978, the presence of lead is assumed, and safe work practices are followed if testing is not conducted.

In addition to the above, homes with repairs in excess of \$5,000 in federally funded rehabilitation assistance are assessed for risk (completed by a certified Lead Based Paint firm) or are presumed to have lead. If surfaces to be disturbed are determined to contain lead, interim controls are exercised, occupants notified, and clearance testing performed by an EPA-certified firm. Properties constructed prior to 1978 and acquired with federal funds are inspected for hazards and acquired rental properties are inspected periodically.

With approximately 64% of Lakewood's 26,999 housing units being built prior to 1980, there exists the potential for some 17,000 housing units to contain lead-based paint hazards. To inform the community of the hazards of lead-based paint, the City offers copies of the EPA's "Protect Your Family from Lead in Your Home" and HUD's "Renovate Right" pamphlets at City Hall and provides copies of these pamphlets to all housing repair program applicants. As part of the City's single and multifamily housing programs, XRF paint inspections and Risk Assessments are conducted, lead-safe work is conducted by Washington State certified RRP renovation contractors, abatement work is conducted by certified abatement contractors, and clearance testing of all disturbed surfaces is performed by certified Risk Assessors.

The City conducts lead paint inspections on all pre-1978 properties where persons are relocated to with the Emergency Assistance for Displaced Residents and where homeownership assistance is provided for existing housing. Risk assessments are to be conducted on all pre-1978 homes served by housing repair programs where painted surfaces are to be disturbed as part of the scope of repairs. When completed, all homes will be free of lead-based paint hazards.

Actions planned to reduce the number of poverty-level families

The goals in the Strategic Plan have the capacity to reduce the number of households living in poverty. The goals emphasize stable and affordable housing and services as a means to address poverty and high-

quality infrastructure as a way to revitalize communities.

For instance, the goal to address housing instability among residents, including homelessness includes projects which address long-term housing stability through housing rehabilitation programs designed to address housing repairs and renovations vital to maintaining existing affordable housing stock. Housing improvements also provide for accessibility and energy efficiency improvements providing for safer and more economical housing. Funding used to acquire blighted properties and replace them with new homeownership opportunities revitalizes neighborhoods, increases the value of neighboring properties, and creates ownership avenues designed to build household wealth and move families from poverty.

The goal to address the limited supply of diverse rental and homeownership opportunities includes funding for the construction of new, safe and affordable housing units for low-income homebuyers. By subsidizing project development costs, the City is able to effectively decrease the share of total income a family commits for housing cost, allowing the household to use those extra funds to pay down short-term debt and pay for other necessities, such as transportation, healthcare, and food, or save for the future. Additional effort to address the limited supply of affordable rental opportunities comes through the rehabilitation of existing multifamily rental housing owned and operated by the Pierce County Housing Authority.

To address the need for accessible, culturally competent services, programs will focus on the financial impacts the coronavirus pandemic has had on low- and moderate-income households. Programs will provide housing counseling, foreclosure counseling, and fair housing counseling for those households impacted by the coronavirus pandemic. Finally, the importance that stable housing plays in a family's life cannot be understated. Towards this end, the City is allocating \$100,000 in support of emergency assistance payments for basic services such as food, clothing or housing-related expenses to low-income households, especially for those minority households disproportionately impacted by the lingering effects of the coronavirus pandemic.

Additional effort to reduce the number of poverty-level families include funding through the 1% human services allocation which provides a broad spectrum of services including, supportive and emergency services, human services programs targeting basic human needs, homelessness intervention and prevention, fair housing assistance, crisis stabilization and advocacy, youth programs, access to health and behavioral services, access to food, and activities to increase self-sufficiency (e.g., workforce training, employment readiness, and education). For 2022, the City has allocated \$390,000 in general fund dollars in support of these programs.

Actions planned to develop institutional structure

Lakewood, Tacoma, and Pierce County have a long history of working closely together to coordinate funding activities and ensure funding strategies don't overlap or conflict. This is especially true today, as all three jurisdictions have been working towards regional coordination on anti-poverty strategies, affordable housing strategies, and homelessness initiatives. These initiatives aim to increase the supply

of affordable housing (both rental and homeownership), lower the overall cost of housing for residents, create access to financial assistance and services, increase the earning potential of low-income households, reduce or eliminate the time a family is homeless, and create pathways to build wealth and assets.

Both Tacoma and Lakewood are represented on the Tacoma/Pierce County Affordable Housing Consortium to work on issues of affordable housing, including state-level policies and programs to increase resources and opportunities to address local housing needs. Tacoma and Lakewood participate in a multicounty planning system (Puget Sound Regional Council) that looks at regional growth and economic development, as well as equal access to opportunities. The City of Lakewood is also a founding member of the South Sound Housing Affordability Partners (SSHAP), a voluntary collaboration among 14 governments, whose goal is to provide a regional approach to preserve affordable, attainable, and accessible housing throughout Pierce County.

On a local level, Lakewood continues to coordinate federal funding opportunities and general fund expenditures through the Community Services Advisory Board (CSAB). The CSAB is tasked with policymaking and general funding recommendation authority as they relate to community development and human services activities citywide. Board responsibilities include facilitating the cooperation and coordination of human services and Consolidated Plan activities, holding public hearings to receive input on community development and human service's needs, developing policy guidance and program evaluation criteria, and making funding recommendations.

With regard to the Tacoma-Lakewood HOME consortium and the allocation of HOME funds, the City of Tacoma has established the Tacoma Community Redevelopment Authority (TCRA), a public corporation organized and dedicated to the administration of federal grants and programs such as the Community Development Block Grant and HOME Investment Partnerships Program. The TCRA is responsible for administering the HOME Program, including the review of all housing programs for both Tacoma and Lakewood. The Board is staffed by ten Board members and is supported by City of Tacoma staff.

Actions planned to enhance coordination between public and private housing and social service agencies

The City is the convener of monthly human services Collaboration meetings. Collaboration partners include for-profit and nonprofit providers of housing, services, homeless programs, dv and family services, youth programs, food banks, and healthcare services.

City of Lakewood staff routinely coordinate with City of Tacoma, as part of the HOME Consortium, and participate in regional efforts coordinating planning efforts and service delivery. The Cities participate in the Tacoma/Lakewood/Pierce County Continuum of Care and are active in the Tacoma Pierce County Affordable Housing Consortium, the Economic Development Board for Tacoma-Pierce County, the Pierce County Human Services Coalition and other public entities and associations that set priorities for use of

resources in the region, set goals, and measure progress in meeting those goals. Lakewood staff participate in monthly meetings with service providers and coordinate on the development of plans and strategies. Coordination with public and assisted housing providers along with governmental agencies for health, mental health, and other services focus on economic development, transportation, public services, special needs, homelessness, and housing. As the need for affordable housing and services continues to increase, the Cities of Tacoma and Lakewood, Pierce County, and the Puget Sound Regional Council continue to collaborate on long-term priorities to leverage limited funding to meet the needs of the community.

Through the City's annual 1% human services allocation, relationships have been maintained with providers of services such as, Catholic Community Services, Tacoma Rescue Mission, Emergency Food Network, Community Health Care, Greater Lakes Mental Healthcare, YWCA & YMCA, Boys & Girls Club of South Puget Sound, Rebuilding Together South Sound, Asian Pacific Cultural Center, Oasis Youth Center, and other services providers offering programs to low and moderate income households throughout the County. Collaboration continues with both the Pierce County Housing Authority and the Tacoma Housing Authority on the expansion of safe, decent, affordable housing options for low-income citizens.

Additional effort to reduce the number of poverty-level families include funding through the 1% human services allocation is targeted to programs that provide low income housing and homelessness assistance, crisis stabilization and advocacy, emotional supports & youth programs, access to health and behavioral services, and access to food. For 2022, the City has allocated \$390,000 in General Fund dollars in support of these programs.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Attachments

(Insert SF 424 and Certifications)

Lakewood Police Department Quarterly Crime Report




- [NIBRS Incidents for 1Q2022 by District](#)
- [2022 Comparison Charts](#)
- [Vehicle Thefts](#)
- [1Q2022 Significant Event Synopsis](#)

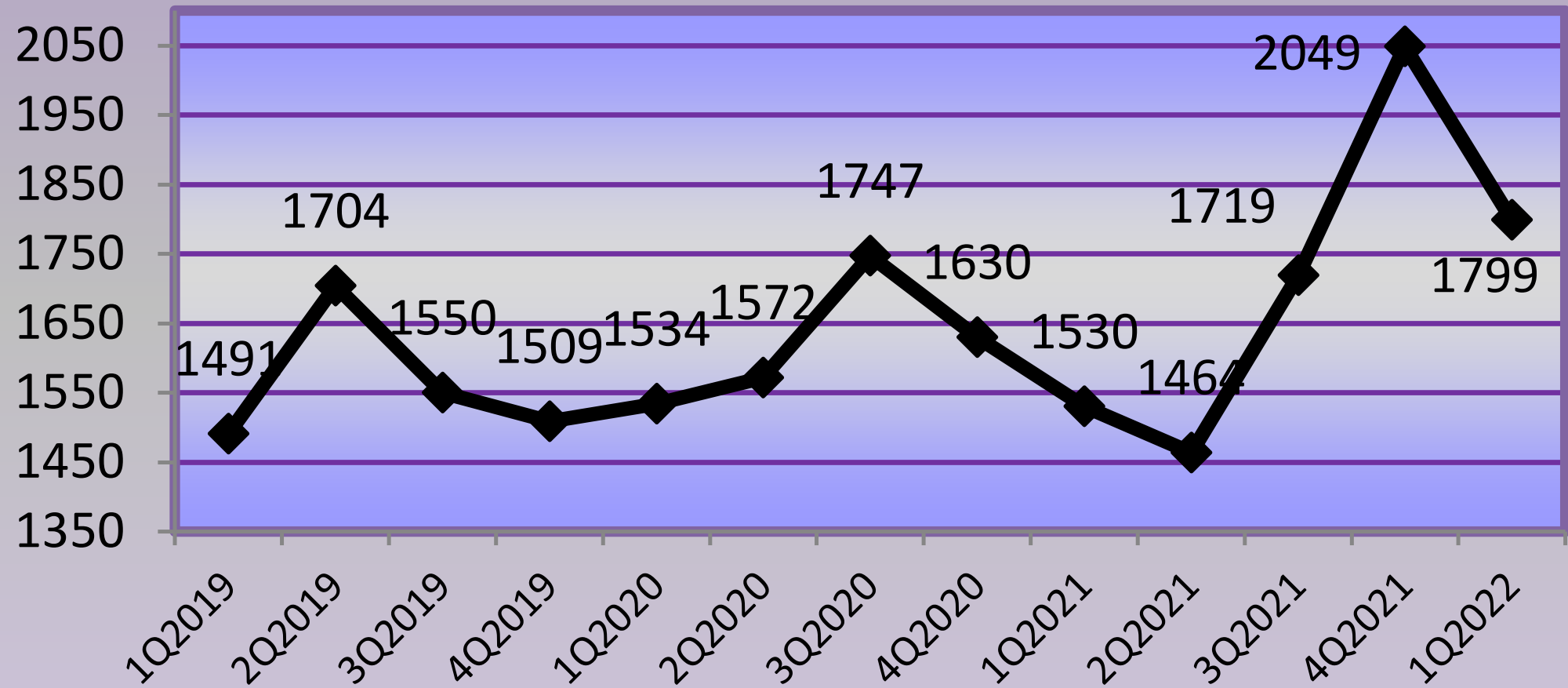


1st Quarter 2022

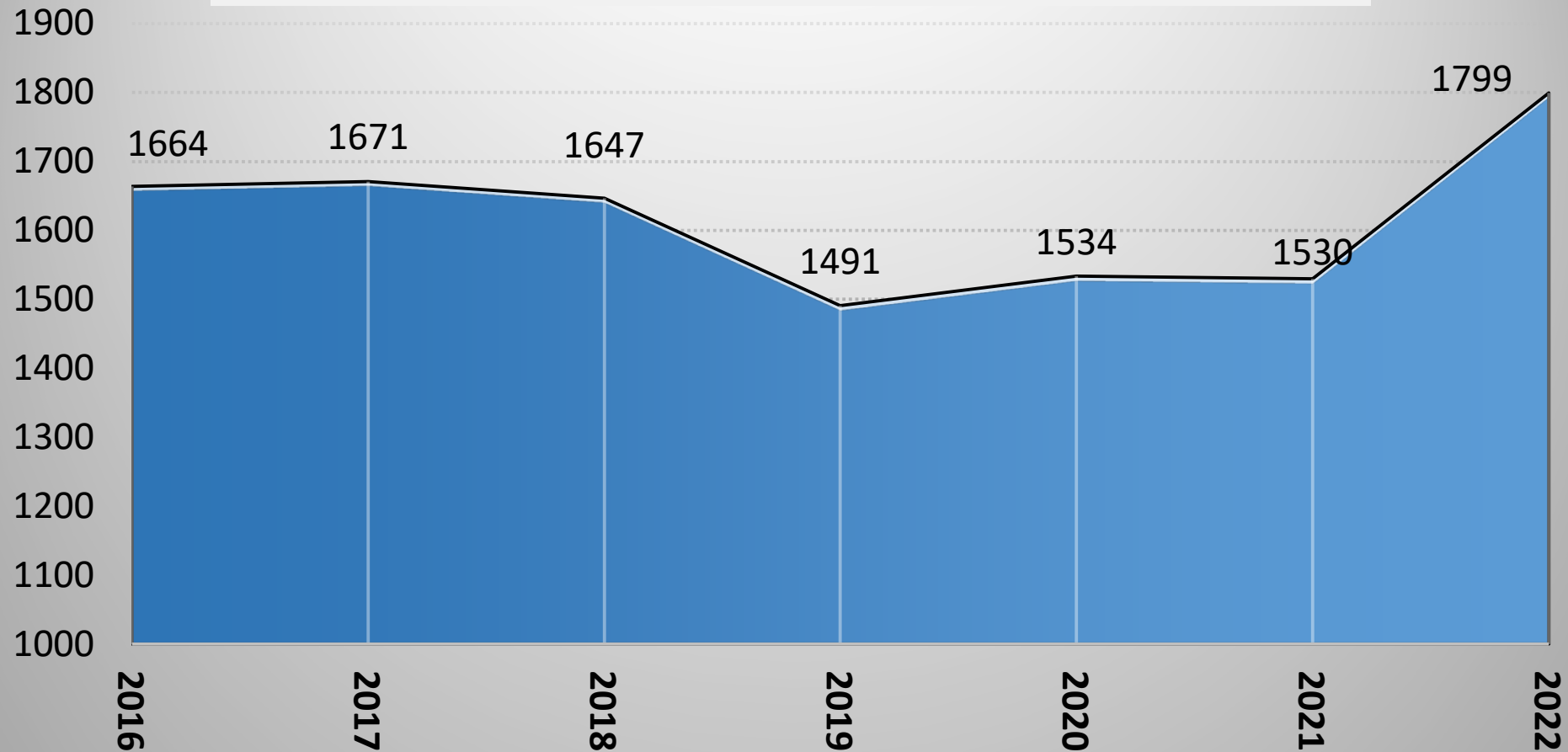
City of Lakewood Incident Report 1Q 2022

												
	1st Quarter 2022 By District						4Q21-1Q22 City		Quarterly Percent Change	YTD City		YTD Percent Change
	LD01	LD02	LD03	LD04	LD05	LD06	4Q2021	1Q2022	4Q21-1Q22	YTD2021	YTD2022	1Q2021-2022
Person Crimes												
Aggravated Assault	7	17	18	25	12	19	127	98	-22.83%	55	98	78.18%
Simple Assault	14	50	17	32	29	61	260	203	-21.92%	251	203	-19.12%
Homicide	0	0	0	1	0	0	2	1	-50.00%	1	1	0.00%
Kidnapping	0	3	0	0	1	0	6	4	-33.33%	8	4	-50.00%
Sex (Forcible)	1	3	2	0	0	1	7	7	0.00%	8	7	-12.50%
Sex (NonForcible)	0	1	0	7	2	6	17	16	-5.88%	28	16	-42.86%
Totals and Averages	22	74	37	65	44	87	419	329	-21.48%	351	329	-6.27%
Property Crimes												
Arson	0	1	0	0	1	1	1	3	200.00%	7	3	-57.14%
Bribery	0	0	0	0	0	0	0	0	NA	0	0	NA
Burglary	13	33	47	32	21	25	180	171	-5.00%	110	171	55.45%
Counterfeiting	0	0	3	4	2	2	14	11	-21.43%	10	11	10.00%
Vandalism	33	57	58	90	43	60	389	341	-12.34%	281	341	21.35%
Embezzlement	0	0	0	0	0	0	0	0	NA	0	0	0.00%
Extortion	0	1	0	0	0	1	3	2	-33.33%	2	2	0.00%
Fraud	3	4	7	11	6	6	30	37	23.33%	59	37	-37.29%
Larceny	38	63	55	174	46	86	627	462	-26.32%	440	462	5.00%
Motor Vehicle Theft	38	65	71	74	23	34	260	305	17.31%	129	305	136.43%
Robbery	2	9	4	8	1	4	38	28	-26.32%	25	28	12.00%
Stolen Property	5	7	28	16	5	5	40	66	65.00%	30	66	120.00%
Totals and Averages	132	240	273	409	148	224	1582	1426	-9.86%	1093	1426	30.47%
Society Crimes												
Drug	0	1	4	3	1	0	11	9	-18.18%	53	9	-83.02%
Pornography	0	0	0	1	0	0	2	1	NA	0	1	NA
Prostitution	0	0	0	4	0	0	1	4	300.00%	4	4	0.00%
Weapon Law Violations	3	4	9	9	3	2	34	30	-11.76%	29	30	3.45%
Totals and Averages	3	5	13	17	4	2	48	44	-8.33%	86	44	-48.34%
Grand Totals and Averages	157	319	323	491	196	313	2049	1799	-12.20%	1530	1799	17.58%

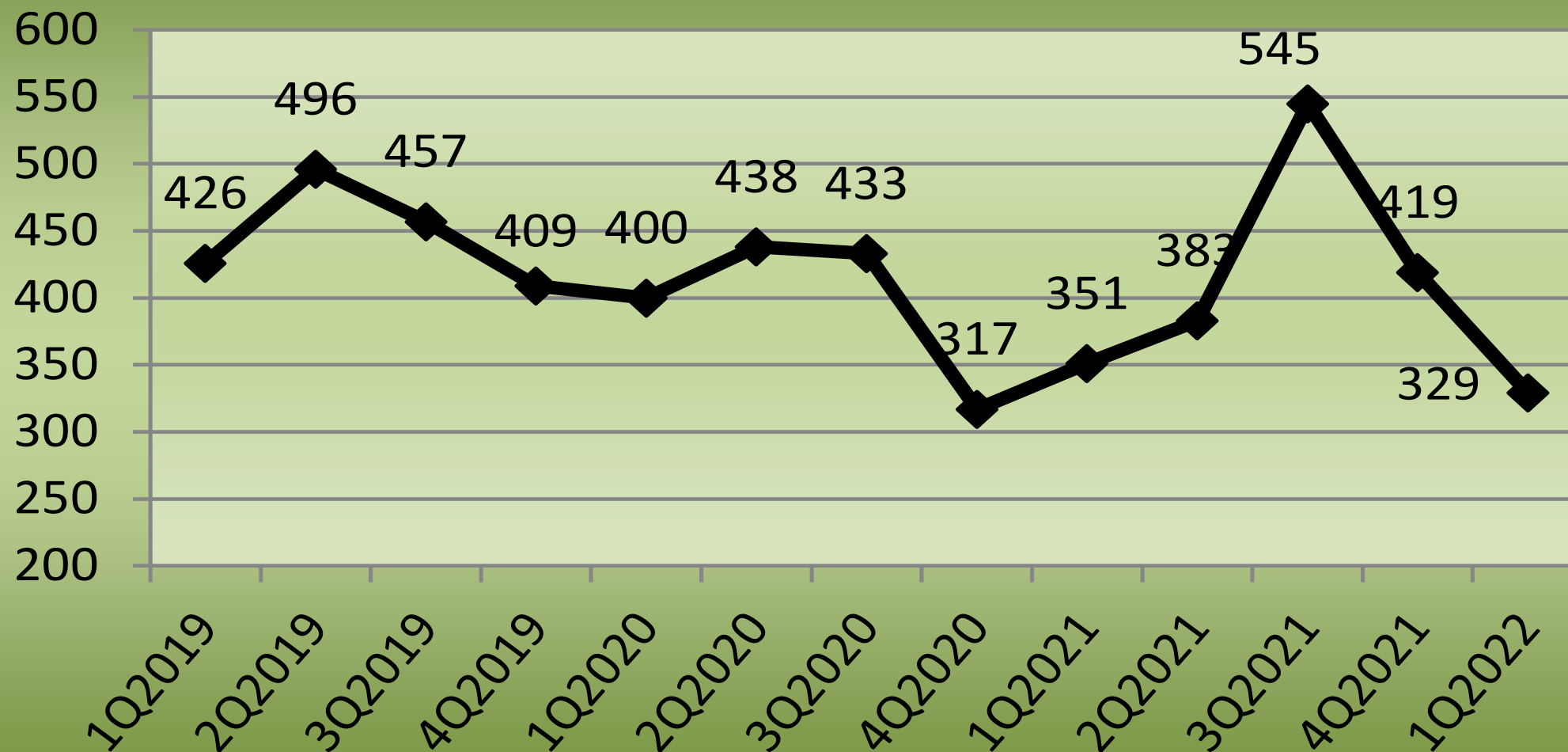
NIBRS Total Crime By Quarter 2019-2022



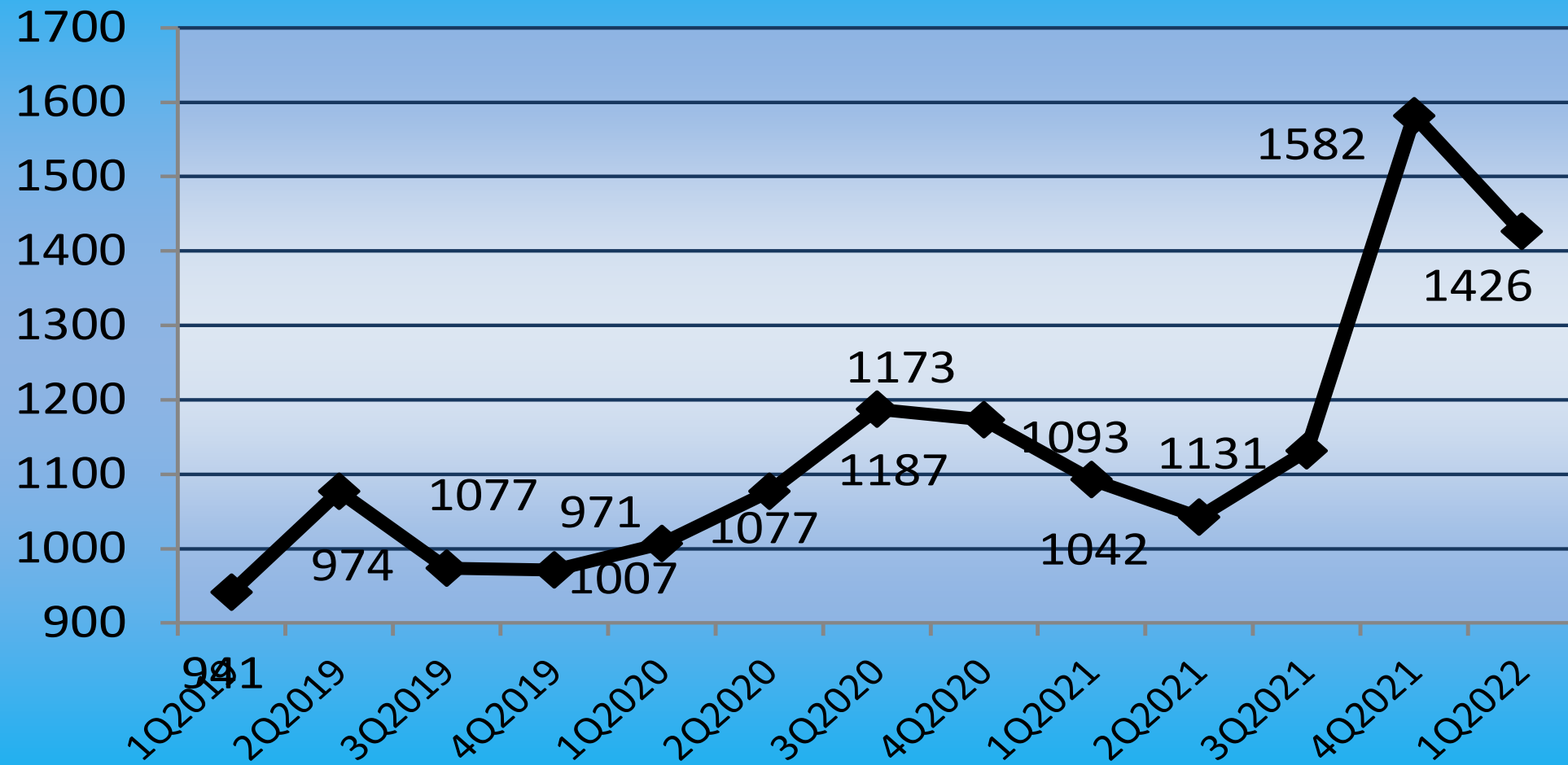
Total Crime 1st Quarters 2016-2022



NIBRS Person Crime By Quarter 2019-2022

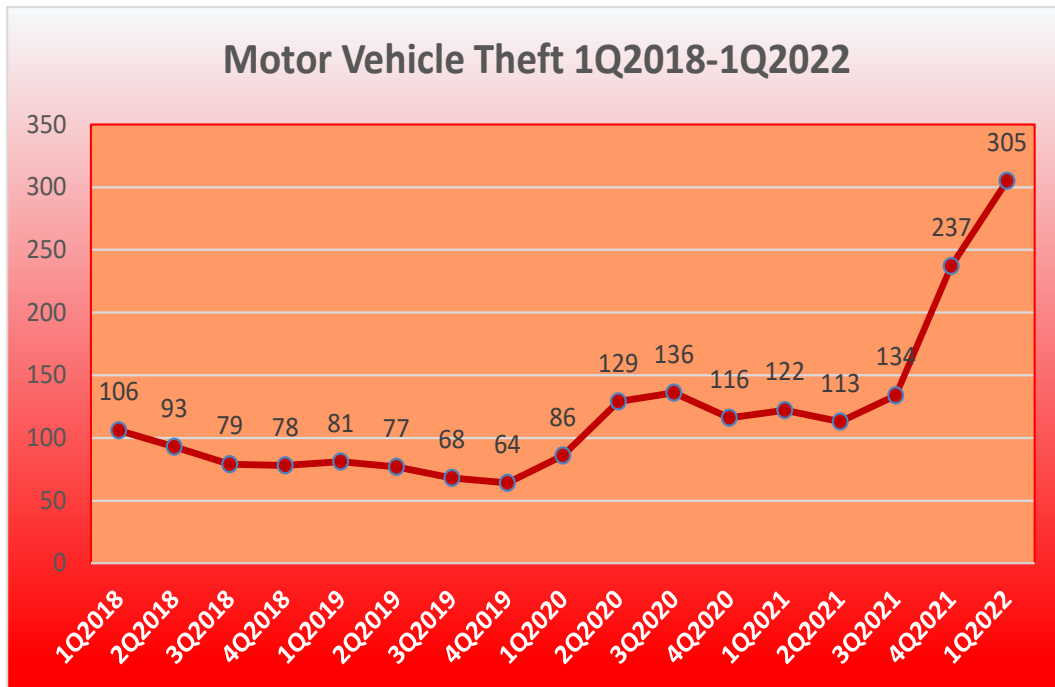


NIBRS Property Crime By Quarter 2019-2022

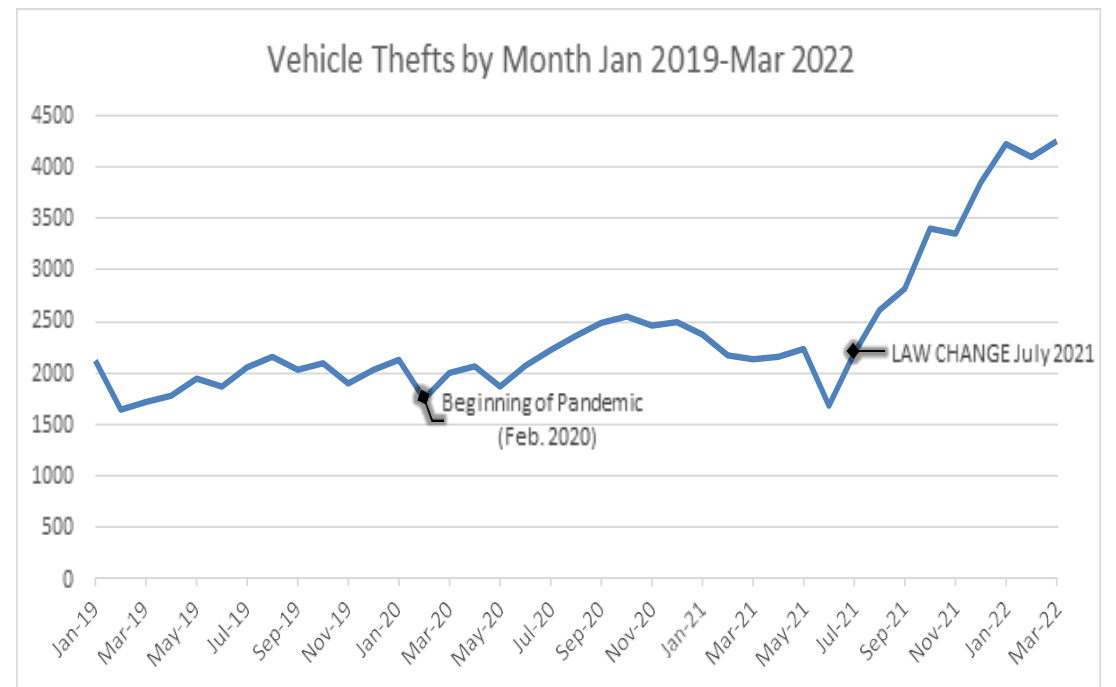


Vehicle Theft Comparison

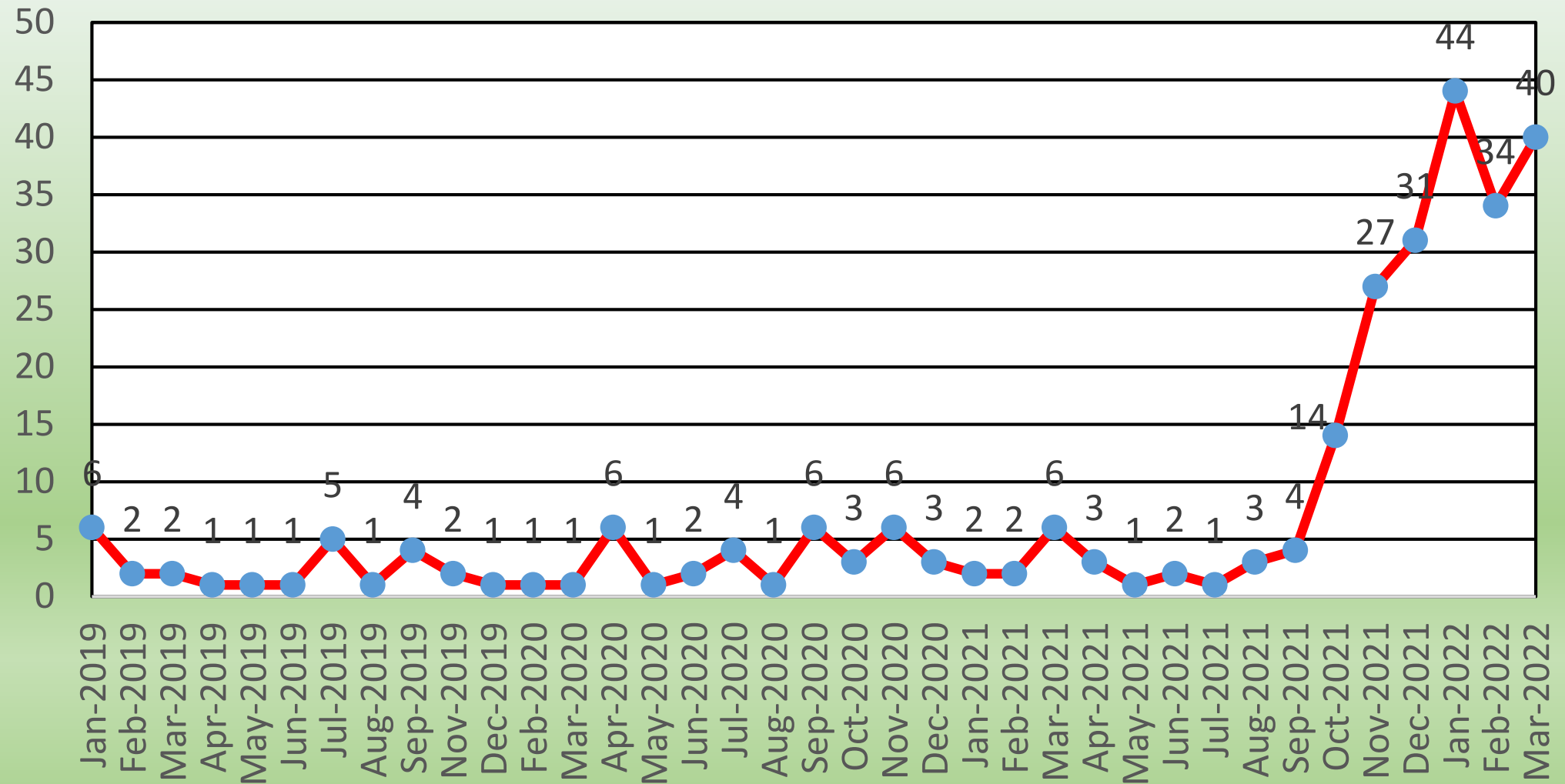
City of Lakewood



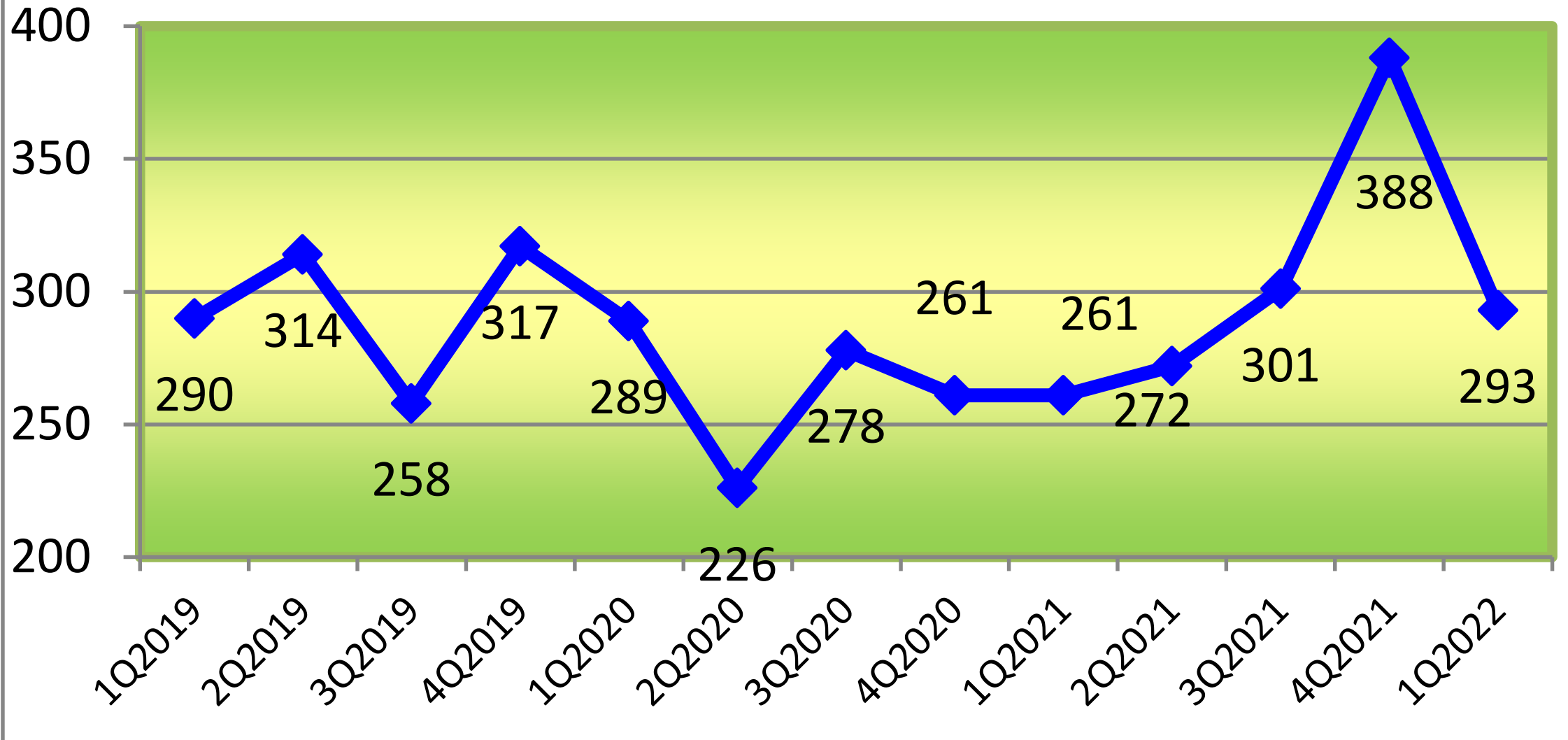
State of Washington (per WASPC)



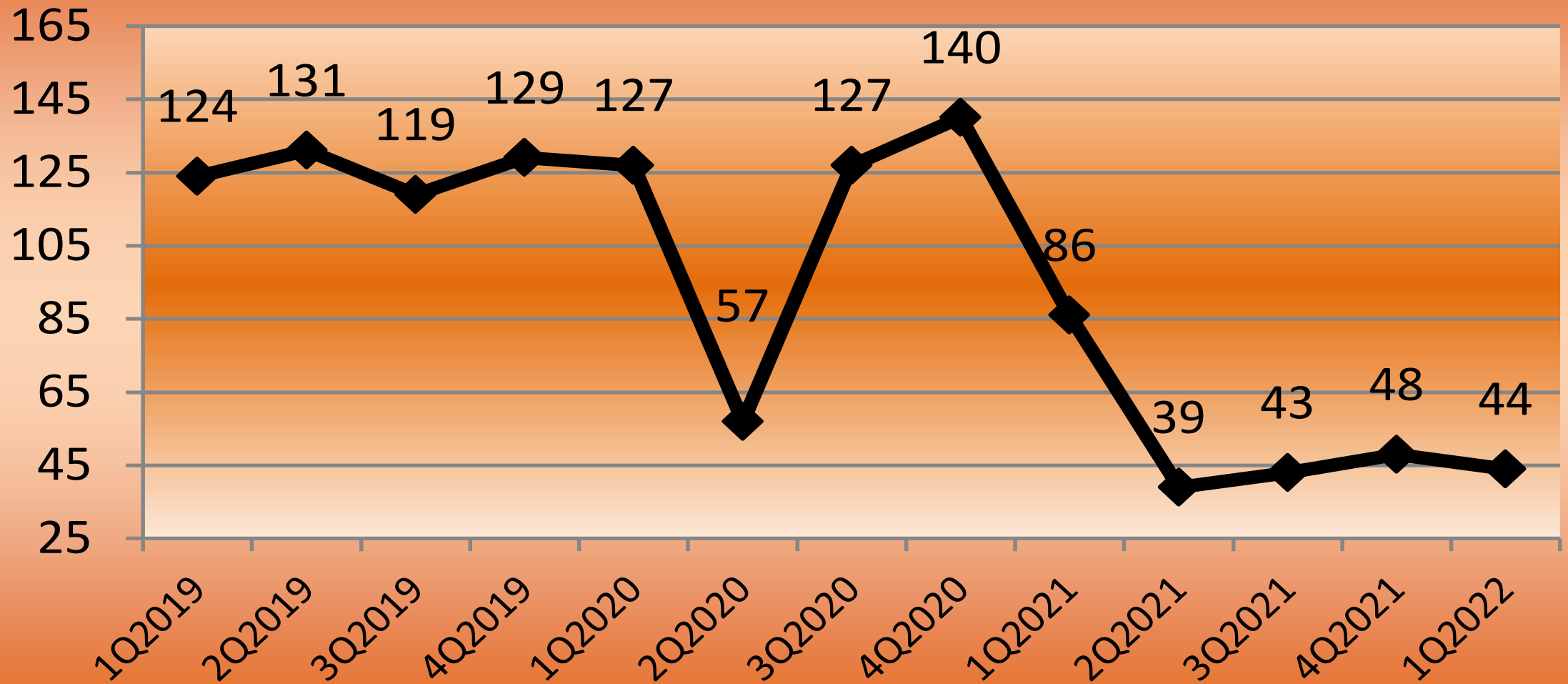
Eluding/Pursuit 2019-2022



Total Accidents By Quarter (Reports) 2019-2022



NIBRS Society Crimes By Quarter 2019-2022



1st Quarter Significant Incidents

- On 2 January 2022 at 7:30pm, Lakewood Police responded to the area of 112th and Gravelly for what was initially thought to be a traffic accident. Arriving officers discovered the victim slumped over and a large amount of bullet holes in the driver's side of the vehicle. The victim was pulled out of the car and officers attempted life saving measures but the victim did not survive the trip to the hospital. Detectives identified the suspect as the victim's ex-boyfriend and sought a warrant for his arrest. He was arrested January 7th in Humboldt County California .
- February 11th, at 2:50pm, officers responded to the 5200 block of 104th St SW for a report of multiple shooters. Multiple fleeing vehicles with bullet holes were driving off in multiple directions so that when officers arrived at the address, no suspects, victims or witnesses were on scene. There were approximately 40 shell casings (9mm and .45) in the roadway. A person suffering from a grazing bullet wound walked into St Clare Hospital but he did not wish to provide any information.
- February 25th at 10:35am, Lakewood Police responded to a report of a drive-by shooting in the area of Lakeview and 108th St. Shortly after, officers were diverted to a multi-car roll over collision at 112th and Gravelly Lake Drive. Investigation determined that there was a confrontation at a nearby residence with shots fired. The victim vehicle fled that scene, travelled west on 112th St at 100mph+, failed to negotiate the curve at Gravelly Lake Dr. and become airborne. Three victims were thrown from the vehicle. Two were deceased at the scene and one was transported to St Josephs in Tacoma. The vehicle they were in was stolen and a stolen firearm was also recovered from the scene. The surviving occupants of the car have been uncooperative with investigators so what specifically led to the collision is unclear.
- Nine of our entry level officers started the academy in the first quarter. We have one graduating on May 12th and the other eight are scheduled to graduate in June.