



Glen Spieth  
Joan Cooley  
Bethene Campbell  
Christina Manetti  
Mark Hayes

## REGULAR MEETING AGENDA

### LANDMARKS & HERITAGE ADVISORY BOARD

THURSDAY April 28, 2022 AGENDA

6:00 PM Virtual Hybrid Meeting – American Lake Conference Room

Until further notice, residents can also virtually attend Landmark and Heritage Advisory Board (LHAB) meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>. Those who do not have access to YouTube can call in to listen by telephone at +1(253) 215- 8782 and by entering Webinar ID: 884 8681 4441 #

#### To participate in Public Comment and/or Public Testimony:

Public Comments and Public Testimony on Public Hearings will be accepted by mail, email or by live virtual comment. Send comments by mail or email to Karen Devereaux, LHAB Clerk, at 6000 Main Street SW Lakewood, WA 98499 or <mailto:kdevereaux@cityoflakewood.us>. Comments received up to one hour before the meeting will be provided to the Landmarks and Heritage Advisory Board electronically.

**Virtual Comments:** If you would like to provide live Public Comments or Public Testimony during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone [Dial +1\(253\) 215- 8782](tel:+12532158782) and enter webinar ID: [884 8681 4441 #](https://us06web.zoom.us/j/89608751493), or by visiting <https://us06web.zoom.us/j/89608751493>

**By Phone:** For those participating by calling in by [telephone +1\(253\) 215- 8782](tel:+12532158782) and enter webinar ID [884 8681 4441 #](https://us06web.zoom.us/j/88486814441), the Chair will call on you during the Public Comment and/or Public Hearings portions of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

**By ZOOM:** For those using the ZOOM link <https://us06web.zoom.us/j/88486814441>, upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Chair during the Public Comments and/or Public Hearings portions of the agenda. When you are unmuted, please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

1. **Call to Order**
2. **Meeting Protocol**
  - a. Roll Call
  - b. Acceptance/Changes to Agenda
  - c. Approval of Minutes from March 24, 2022
  - d. Announcements
3. **Public Comments**
4. **Public Hearings None**

5.     **Reports by Historic Preservation Officer or Staff**
  - New Member Mark Hayes
  - Boards & Commissions Outreach
6.     **Unfinished Business**
  - Driving Tour Map Update
7.     **New Business**
8.     **Next Meeting Scheduled** for May 26, 2022 virtual hybrid ZOOM access
9.     **Adjournment**

**Members** please contact Karen Devereaux at [kdevereaux@cityoflakewood.us](mailto:kdevereaux@cityoflakewood.us) or 983-7767 by Tuesday prior to the meeting, if you are unable to attend. It is important to establish in advance whether or not there will be a quorum. Thank you.



## LANDMARKS AND HERITAGE ADVISORY BOARD

Tuesday, March 24, 2022 Meeting Minutes  
ZOOM Meeting  
6000 Main Street SW  
Lakewood, WA 98499

**"The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood"**

### CALL TO ORDER

Mr. Glen Spieth, Chair called the meeting to order at 6:10 PM.

### MEETING PROTOCOL

#### Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair; Christina Manetti, Vice Chair; Joan Cooley, and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB: Councilmember Paul Bocchi (not present)

#### Acceptance/Changes to Agenda

Board members requested and agreed to provide opportunity to discuss more topic ideas under the New Business section of the agenda.

#### Approval of Minutes

**The minutes of the meeting held on February 22, 2022 were approved as written by voice vote, M/S/C Cooley/Campbell. Motion to approve the minutes passed unanimously, 4-0.**

#### Announcements

Ms. Courtney Brunell informed members that a potential new member is going in front of City Council on April 4 and if awarded Mr. Mark Hayes will attend the LHAB April 28<sup>th</sup> meeting.

**PUBLIC COMMENTS:** None

**PUBLIC HEARINGS:** None

**REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF:** None

### UNFINISHED BUSINESS

#### Driving Tour Map Update

Ms. Courtney Brunell reviewed the recommended changes to the map of highlighting the historic streets program, updating the addresses for the Boatman-Ainsworth House & Lakewood History Museum and to add prominent City parks.

During the February 22<sup>nd</sup> Joint PRAB and LHAB meeting, an additional change was recommended to update the timeline to include additional Nisqually Tribe historic events and language to focus on Nisqually cultural heritage. Winsett Creative, the design team that created the map, has provided a cost estimate of \$500 for the scope of this work.

Next Steps: 1. Continue discussions with Nisqually Tribe. At this point, this does not have a definitive timeline. Staff will provide an update at each monthly meeting. 2. Once completed, bring suggested edits to the board for review and approval. 3. Staff will forward all approved edits to the graphic designer and receive a proof for final LHAB approval. 4. Once approved, the map will be updated and re-printed for future distribution.

### **NEW BUSINESS**

Ms. Christina Manetti suggested Heritage Trees, such as Garry Oakes, in Lakewood should be protected as living monuments from early European settlers. Ms. Manetti inquired if this could be added to next year's work plan through Council.

Ms. Joan Cooley inquired about arranging joint meetings with other boards that have similar interests with LHAB, such as Planning Commission and the Lakewood Historical Society.

**Next Meeting** The regular monthly meeting is set for Thursday, April 28, 2022 at 6:00 p.m.

**Meeting Adjourned** at 7:15 p.m.

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04/28/2022  
Glen Spieth, Chair  
Landmarks & Heritage Advisory Board

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04/28/2022  
Karen Devereaux, Recording Secretary to  
the Landmarks & Heritage Advisory Board



**TO:** Landmarks and Heritage Advisory Board

**FROM:** Courtney Brunell, Planning Manager

**DATE:** April 28, 2022

**SUBJECT:** Outreach to other Boards & Commissions

**Background:**

During the meeting on March 24, 2022 the board requested an opportunity to connect with other boards & commissions.

The City has the following boards and commissions:

Community Services Advisory Board	<a href="https://cityoflakewood.us/community-services-advisory-board-2/">https://cityoflakewood.us/community-services-advisory-board-2/</a>	Meetings are held as needed.
American Lake – Lake Management District No. 1 Advisory Committee	<a href="https://cityoflakewood.us/american-lake-lake-management-district-no-1-advisory-committee/">https://cityoflakewood.us/american-lake-lake-management-district-no-1-advisory-committee/</a>	Quarterly
Parks and Recreation Advisory Board	<a href="https://cityoflakewood.us/parks-and-recreation-advisory-board/">https://cityoflakewood.us/parks-and-recreation-advisory-board/</a>	Monthly – Every fourth Tuesday at 5:30
Civil Service Commission	<a href="https://cityoflakewood.us/civil-service-commission/">https://cityoflakewood.us/civil-service-commission/</a>	Once a month
Lakewood Arts Commission	<a href="https://cityoflakewood.us/lakewood-arts-commission/">https://cityoflakewood.us/lakewood-arts-commission/</a>	First Monday of the month at 5 p.m.
Landmarks & Heritage Advisory Board	<a href="https://cityoflakewood.us/landmarks-heritage-advisory-board/">https://cityoflakewood.us/landmarks-heritage-advisory-board/</a>	quarterly basis at 6:00 p.m. on the fourth Thursday of the month
Lodging Tax Advisory Committee	<a href="https://cityoflakewood.us/lodging-tax-advisory-committee/">https://cityoflakewood.us/lodging-tax-advisory-committee/</a>	As needed – once a year.
Lakewood’s Promise Advisory Board	<a href="https://cityoflakewood.us/lakewoods-promise-advisory-board/">https://cityoflakewood.us/lakewoods-promise-advisory-board/</a>	Every first Thursday at 7:30AM
Public Safety Advisory Committee	<a href="https://cityoflakewood.us/public-safety-advisory-committee/">https://cityoflakewood.us/public-safety-advisory-committee/</a>	Monthly
Salary Commission	<a href="https://cityoflakewood.us/salary-commission/">https://cityoflakewood.us/salary-commission/</a>	Meetings are held as needed.
Planning Commission	<a href="https://cityoflakewood.us/planning-commission/">https://cityoflakewood.us/planning-commission/</a>	Meetings are held on the first and third Wednesdays at 6:30 p.m. or more frequently as needed.
Youth Council	<a href="https://cityoflakewood.us/youth-council/">https://cityoflakewood.us/youth-council/</a>	Monthly

### **Additional Outreach**

Following our last meeting City Staff also reached out to the Lakewood Historical Society and Clover Park School District in alignment with our existing work plan. Staff requested meetings with both organizations and invited them to come to a future LHAB meeting to discuss future partnership opportunities including:

#### *Lakewood Historical Society*

Contact- online website, President Ms. Sue Potter

Partnership opportunities:

- Pop up Museum
- Historic Markers
- Designation
- Future Membership

#### *Clover Park School District*

Contact- Leanna Albrecht, Director for Marketing and Community Relations & Grant Twyman, Director for Equity and Community Engagement

Partnership opportunities:

- Lakewood History into curriculum
- Create short "History of Lakewood" videos



**TO:** Landmarks and Heritage Advisory Board

**FROM:** Courtney Brunell, Planning Manager

**DATE:** April 28, 2022

**SUBJECT:** Lakewood Touring Map

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**Background:**

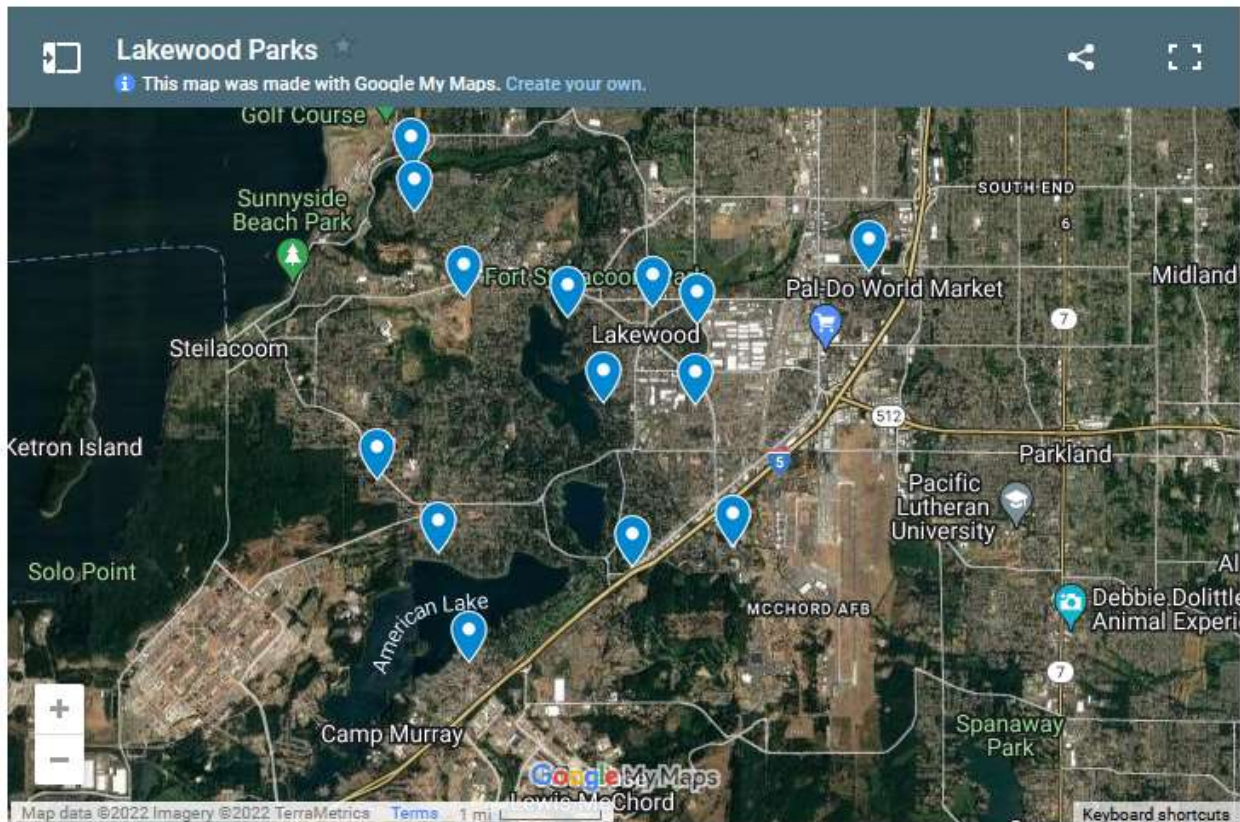
The City currently publishes a driving tour map for different residents and Clover Park School District. The map has not been comprehensively updated since 2015.

During the March 24<sup>th</sup> Landmarks and Heritage Advisory Board meeting the board requested that the map be amended to include significant parks in the City.

As a follow up, below is a list of parks and their general locations. An interactive map can be located here: <https://cityoflakewood.us/parks-and-recreation/#PARKS>

**Parks:**

1. Active Park
2. American Lake Park
3. Blueberry Park
4. Chambers Creek Trail
5. Edgewater Park
6. Fort Steilacoom Park
7. Harry Todd Park
8. Kiwanis Park
9. Oakbrook Park
10. Ponders Park
11. Primly Park
12. Seeley Lake Park
13. Springbrook Park
14. Wards Lake Park
15. Washington Park



During the February 22, 2022 joint Parks and Rec Advisory Board and Landmarks and Heritage Advisory Board Meeting the additional change was recommended:

1. Update the timeline to include additional Nisqually Tribe historic events
2. Add language focused on Nisqually cultural heritage

On March 14, 2022 the City of Lakewood and Nisqually Tribe held a partnership charrette to discuss a variety of upcoming projects at City Parks. During the meeting, staff introduced the touring map to request their involvement. They have provided the City with a contact and are interested in updating the timeline and providing a brief narrative to include as part of the map update.

During the March 24, 2022 Landmarks and Heritage Advisory Board meeting the board voted to move forward with Hiring Jolie Winsett Creative to complete the map update. The board also requested that the map scale be amended in order to show more of the City including the Chambers Creek Trail & Woodbrook/Tillicum area.

#### **Update:**

The City has been in contact with Jolie Winsett Creative to discuss next steps. Ms. Winsett requested all map amendments be provided to her no later than June 15, 2022 to ensure she has adequate time to complete the artwork by August, 2022.

Ms. Winsett is also able to change the map scale to show a larger portion of the City including the Chambers Creek area & Woodbrook/ Tillicum.



The City has reached out to Cynthia Iyall the Tribal Administrator for the Nisqually Indian Tribe to request a meeting and invite them to a future Landmarks and Heritage Advisory Board meeting to discuss other opportunities to partner.

**Next Steps:**

1. Continue discussions with Nisqually Tribe. At this point, this does not have a definitive timeline. Staff will provide an update at each Landmarks and Heritage Advisory Board meeting.
2. Once completed, bring suggested edits to the board for review and approval.
3. Staff will forward all approved changes onto the graphic designer and receive a proof for final LHAB approval.
4. Once approved, the map will be updated and re-printed for future distribution.