



LAKEWOOD CITY COUNCIL AGENDA

Monday, May 16, 2022

7:00 P.M.

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

Residents can virtually attend City Council meetings by watching them live on the city's YouTube channel: <https://www.youtube.com/user/cityoflakewoodwa>

Those who do not have access to YouTube can participate via Zoom by either visiting <https://us02web.zoom.us/j/86872632373> or calling by telephone: Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373.

Virtual Comments: If you would like to provide virtual Public Comments or Testimony on Public Hearings during the meeting, you will need to join the Zoom meeting as an attendee by calling by telephone Dial +1(253) 215- 8782 and enter participant ID: 868 7263 2373 or visiting <https://us02web.zoom.us/j/86872632373>.

By Phone: For those participating by calling in by telephone (+1(253) 215- 8782 and enter participant ID: 868 7263 2373), to use the "Raise Hand" feature press *9 on your phone, to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in you may need to press *6 to unmute yourself. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak during the Public Comment and at each Public Hearing.

By ZOOM: For those using the ZOOM link (<https://us02web.zoom.us/j/86872632373>), upon entering the meeting, please enter your name or other chosen identifier. Use the "Raise Hand" feature to be called upon by the Mayor during the Public Comments or Public Hearings portion of the agenda. When you are unmuted please provide your name and city of residence. Each speaker will be allowed (3) three minutes to speak.

Outside of Public Comments and Public Hearings, all attendees on ZOOM will continue to have the ability to virtually raise your hand for the duration of the meeting. You will not be acknowledged and your microphone will remain muted except for when you are called upon.

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

- (4) 1. Proclamation declaring May 15, 2022 through May 21, 2022 as National Public Works Week. – *Paul Bucich, Public Works Engineering Director*

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

2. Presentation of Fort Steilacoom Park Invitational. – *Joe Clark, WSCCCA Past President, AAA Vice President and Lakes XC/Track & Field*

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (5) A. Approval of the minutes of the City Council study session of April 25, 2022.

- (9) B. Approval of the minutes of the City Council meeting of May 2, 2022.

- (16) C. Motion No. 2022-35

Authorizing the execution of a professional services agreement with David Evans and Associates, Inc., in the amount of \$78,686, for surveying services related to the Ardmore Drive to Whitman Ave to 93rd Street sidewalk project.

- (22) D. Motion No. 2022-36

Authorizing award of a construction contract to R.L. Alia Company, in the amount of \$425,132, for the construction of the Phillips Road sidewalk project.

- (26) E. Motion No. 2022-37

Authorizing award of a construction contract to R.L. Alia Company, in the amount of \$2,223,245.00, for the construction of the Steilacoom Blvd to 88th Street sidewalk project.

- (29) F. Motion No. 2022-38

Authorizing the execution of an agreement with Partners for Parks, in the amount of \$150,000, to develop organizational capacity to raise funds to support the Fort Steilacoom Park barn restoration project.

- (40) G. Motion No. 2022-39

Approving a Concomitant Agreement between the City of Lakewood and the Emerald City Enhanced Services Facility (ESF).

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

(83) H. Motion No. 2022-40

Reappointing Richard Martinez and appointing Kate Read to serve on the American Lake – Lake Management District No. 1 Advisory Committee through June 2, 2025.

(86) I. Items filed in the Office of the City Clerk:

1. Landmarks and Heritage Advisory Board meeting minutes of March 24, 2022.
2. Planning Commission meeting minutes of April 20, 2022

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

- (91) This is the date set for a public hearing on the Six-Year (2023-2028) Transportation Improvement Program.
- (144) This is the date set for a public hearing the Shoreline Restoration Plan updates.

ORDINANCE

(199) Ordinance No. 770

Adopting the 2022 Carry Forward Budget Adjustment.

UNFINISHED BUSINESS

NEW BUSINESS

REPORTS BY THE CITY MANAGER

- (264) Review of Resolution creating a policy and procedure for the naming/renaming of a public park, facility, street, open space or natural area.

CITY COUNCIL COMMENTS

ADJOURNMENT

Persons requesting special accommodations or language interpreters should contact the City Clerk, 253-983-7705, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

CITY OF LAKEWOOD



PROCLAMATION

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of people; and

WHEREAS, these services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees who are responsible for rebuilding, improving and protecting our transportation, water, sewers, storm drainage, streets, solid waste collection, public buildings and other structures for our residents; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design and construction is vitally dependent upon the efforts and skill of public works officials; and

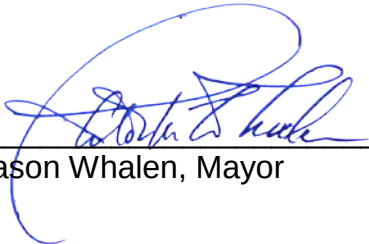
WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, the Lakewood City Council do hereby proclaim the week of May 15, 2022 through May 21, 2022 as

NATIONAL PUBLIC WORKS WEEK

in the City of Lakewood and do hereby recognize the contributions which public works personnel make every day to our health, safety, comfort and quality of life.

PROCLAIMED this 16th day of May, 2022.



Jason Whalen, Mayor



LAKEWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, April 25, 2022

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215- 8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen; Deputy Mayor Mary Moss; Councilmembers Mike Brandstetter, Don Anderson, Patti Belle, Linda Farmer and Paul Bocchi.

ITEMS FOR DISCUSSION:

Review of Facility Renaming Policy.

Parks, Recreation and Community Services Director Dodsworth reviewed the process and rewording of the Facility Renaming Policy. She spoke about the Naming Application and Approval Process'. Discussion Ensued.

Review of 2021 Transportation Benefit District (TBD) Annual Report.

Deputy City Manager Kraus gave an update and spoke about the funding of the JBLM North project. She shared that in 2021 the City had estimated \$835,000 coming into the Vehicle Licensing Transportation Benefit District Fund and ended with \$894,000 including interest. Discussion ensued.

Review of 2021 Year-End Financial Report.

Deputy City Manager Kraus shared that The City is in a good financial position. She shared the City had higher than anticipated revenue collections in 2020 and 2021 due to action strategies that were put into place to address the potential impact of the pandemic in 2020. She shared that this resulted in one time monies made available for capital projects and infrastructure programs and other one time investment opportunities. She spoke about other attributes to the City's financial success and tax increases in 2022. Kraus spoke about the Cost Recovery Policy. Discussion ensued.

Review of 2022 Carry Forward Budget Adjustment.

Deputy City Manager Kraus presented the 2022 proposed Carry Forward Budget Adjustment. She spoke about adjustments to incorporate items previously approved by City Council and continuation of capital projects. Discussion ensued.

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 2, 2022 REGULAR CITY COUNCIL MEETING:

1. Proclamation declaring May 11 through May 17, 2022 as National Police Week. – *Chief Mike Zaro, Lakewood Police Department*
2. Proclamation declaring May 2 through May 7, 2022 Water Week. – *Board President John Korsmo and General Manager Randall Black. Lakewood Water District*
3. Youth Council Report.
4. Clover Park School District Report.
5. Approving the 2021 Transportation Benefit District (TBD) Annual Report. – (Motion – Consent Agenda)
6. Authorizing the execution of an interlocal agreement with Pierce County related to the PALS+ permitting software. – (Motion – Consent Agenda)
7. Authorizing the award of a construction contract for the Steilacoom Boulevard / 88th Street sidewalk project. – (Motion – Consent Agenda)
8. Authorizing the execution of an agreement with RWD Landscape Architects, in the amount of \$313,086, for design and support services for the American Lake Park improvement project. – (Motion – Consent Agenda)
9. This is the date set for a public hearing on the 2022 Carry Forward Budget Adjustment. – (Public Hearings and Appeals – Regular Agenda)
10. Amending Lakewood Municipal Code Title 12, creating a new Chapter 12.19, Cluster-Style Mailboxes. – (Ordinance – Regular Agenda)
11. Approving the City of Lakewood Appointment and Removal Process to City Committees, Boards and Commissions amending Lakewood Municipal Code Sections 2.11.060, 3.36.055, and creating Lakewood Municipal Code Sections 2.22.090, 2.26.070, 2.36.100, 2.38.090, 2.48.036, 2.66.080, 2.67.035 and 2.90.035. – (Ordinance – Regular Agenda)

12. Adopting the FY 2022 Community Development Block Grant (CDBG) Annual Action Plan. – (Resolution – Regular Agenda)
13. Creating a policy and procedure for naming and renaming City parks and facilities. – (Resolution – Regular Agenda)
14. Review of 1st Quarter (2022) Police Report. – (Reports by the City Manager)

REPORTS BY THE CITY MANAGER

Deputy City Manager Kraus provided an update on the Parks Appreciation Day noting that it was a huge success with over 200 people participating on April 23, 2022 at Fort Steilacoom Park, American Lake Park, Wards Lake Park, Springbrook Park and The Community Garden.

Deputy City Manager Kraus announced the following meetings and events:

- May 3, 5:30 P.M.; United Way Pierce County Centennial Campaign Reception, LeMay Americas Car Museum
- May 4, 12:00 P.M.; Greater Lakes Mental Health Care Lakewood and Multicare Behavioral Health Network 2022 Changing Minds, Virtual
- May 5th, 6:00 P.M.; Annual Fallen Officer Memorial Ceremony, Church of All Nations Tacoma
- May 21, 11:00 A.M.; Youth Summit, Harrison Prep
- May 21, 4:00 P.M.; Saturday Street Festivals; Dancing in the Streets, Colonial Plaza

CITY COUNCIL COMMENTS

Councilmember Bocchi spoke about the Pierce County Regional Council meeting and preservation of neighborhoods.

Councilmember Farmer shared her appreciation and thanks for the work of the Parks and Recreation Advisory Board related to the policy for renaming of City facilities.

Councilmember Anderson shared his appreciation for those who attended Pierce County Regional Council meeting. He spoke about attending the upcoming Puget Sound Regional Council Meeting where the Transportation Plan is being considered.

Deputy Mayor Moss shared that she was happy with the support she saw from the community at Fort Steilacoom Park.

Mayor Whalen shared he attended a Chamber Ribbon Cutting Ceremony Event for Colon Worldwide Movers whom purchased the Oakwood Elementary site and shared about their structural improvement. Whalen shared how the corporation was pleased to be in the City of Lakewood and happy with City staff.

He then shared he attended the Pierce County Regional Council meeting and spoke about low income housing in Lakewood. Discussion ensued.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:53 p.m.

ATTEST:

JASON WHALEN, MAYOR

TESSA HUTCHINSON
ACTING CITY CLERK



LAKEWOOD CITY COUNCIL MINUTES

Monday, May 2, 2022

City of Lakewood

6000 Main Street SW

Lakewood, WA 98499

<https://www.youtube.com/user/cityoflakewoodwa>

Telephone via Zoom: +1(253) 215-8782

Participant ID: 868 7263 2373

CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Jason Whalen, Deputy Mayor Mary Moss (arrived at 7:02 p.m.), Councilmembers Mike Brandstetter, Don Anderson, Patti Belle, Linda Farmer and Paul Bocchi.

PLEDGE OF ALLEGIANCE

Mayor Whalen led the Pledge of Allegiance.

PROCLAMATIONS AND PRESENTATIONS

Proclamation declaring May 2, 2022 through May 7, 2022 as Water Week.

COUNCILMEMBER BRANDSTETTER PRESENTED A PROCLAMATION DECLARING MAY 2, 2022 THROUGH MAY 7, 2022 AS WATER WEEK TO PRESIDENT JOHN KORSMO AND GENERAL MANAGER RANDALL BLACK, LAKEWOOD WATER DISTRICT.

Proclamation declaring May as Hunger Awareness month.

COUNCILMEMBER PAUL BOCCHI PRESENTED A PROCLAMATION DECLARING MAY AS HUNGER AWARENESS MONTH TO ELIZABETH HOWE, DEVELOPMENT DIRECTOR, EMERGENCY FOOD NETWORK.

Proclamation declaring May 11, 2022 through May 17, 2022 as National Police Week.

MAYOR WHALEN PRESENTED A PROCLAMATION DECLARING MAY 11, 2022 THROUGH MAY 17, 2022 AS NATIONAL POLICE WEEK TO CHIEF ZARO, LAKEWOOD POLICE DEPARTMENT.

Youth Council Report.[Return to Agenda](#)

Youth Councilmember Hank Jones shared that Suzanne Pak, Korean Women Association met with students at today's Youth Council meeting to discuss access to quality employment for youth and transportation needs. He spoke about plans for the Youth Summit, which is scheduled for Saturday, May 21st and is open to students in grades 7 through 12.

Clover Park School District Report.

Clover Park School District (CPSD) Boardmember Anthony Veliz shared that this week CPSD is celebrating Certified Employees week and Harrison Prep and Lakes High School have been ranked by U.S World News and Reports as best public high schools.

He reported that the 2022 CPSD employees of the year will be announced on May 5th, the Arlington Memorial Display honoring fallen veterans will be constructed this year and an in person ceremony will be held on Wednesday, May 25th at 4 p.m. at Clover Park High School.

He then shared that Clover Park High School freshman Nicholai Collymore won a Bronze Medal for Power Equipment Technology at the Skills Washington Contest and nine Lakes High School students were accepted into the Boeing engineering pathways program internship this summer.

He reported Kindergarten registration for 2022-23 is now open and forms can be found on the CPSD website and Wednesday, May 25th is the last late start day for the school year. He shared that CPSD is hiring and offering hiring bonuses for specific positions, the highest need areas are custodians, food service, bus drivers and substitute teachers. He then shared that free meals will continue to be available to all students throughout the school year and the next school board meetings will be May 9th at 6:00 p.m. and May 23rd at 5:30 p.m.

PUBLIC COMMENTS

Speaking before Council were:

Addo Aequitas, Panther Party, spoke about celebrating the life of Said Joquin and he questioned who and what the police are protecting and serving.

Bunchy Carter, Lakewood resident, spoke about celebrating the life of Said Joquin with his family in Lakewood, the problems in the public education system and protecting and serving the interest of the community.

Dennis Haugen, Sioux Falls, spoke about changes needed to the public education system.

General Ovunayo X, spoke about Justice for Said Joquin and addressing the endangered trees instead of tearing down schools to build warehouses.

Docere Pharmakis, Panther Party, spoke about corruption and no accountability for murder cops.

Anansi Malaphar, spoke about the Black Panther Party serving and protecting the community because the police department fails to do so.

James Dunlop, Lakewood resident, spoke about nuclear war, the risk of a nuclear attack and asked the City what they can do to mitigate the threat.

Aja Fellano, Black Panther Party, spoke about addressing the state of destitution and neglect that individuals are experiencing in the streets and Justice for Said Joquin.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council study session of April 11, 2022.
- B. Approval of the minutes of the City Council meeting of April 18, 2022.
- C. Approval of claims vouchers, in the amount of \$1,982,955.06, for the period of March 18, 2022 through April 15, 2022.
- D. Approval of payroll checks, in the amount of \$2,797,385.42, for the period of March 16, 2022 through April 15, 2022.

E. Motion No. 2022-31

Approving the 2021 Transportation Benefit District (TBD) Annual Report.

F. Motion No. 2022-32

Authorizing the execution of an interlocal agreement with Pierce County as it relates to the PALS+ Permit System.

G. Motion No. 2022-33

Authorizing the execution of an agreement with RWD Landscape Architects, in the amount of \$313,086 for design and support services for the American Lake Park improvement project.

H. Motion No. 2022-34

Authorizing the execution of an agreement with the with the State of Washington, in the amount of \$52,029, for Lakewood City Hall Energy Upgrades.

- I. Items filed in the Office of the City Clerk:
 - 1. Planning Commission meeting minutes of April 6, 2022.

Councilmember Farmer requested Item No. H, Motion No. 2022-34 be removed from the Consent Agenda.

Councilmember Anderson requested Item No. F., Motion No. 2022-32 be removed from the Consent Agenda.

DEPUTY MAYOR MOSS MOVED TO ADOPT THE CONSENT AGENDA MINUS ITEM NO. F, MOTION NO. 2022-32 AND ITEM NO. H, MOTION NO. 2022-34. SECONDED BY COUNCILMEMBER BOCCHI. VOICE VOTE WAS CARRIED UNANIMOUSLY.

COUNCILMEMBER FARMER MOVED TO ADOPT MOTION NO. 2022-32. SECONDED BY COUNCILMEMBER BRANDSTETTER . VOICE VOTE WAS CARRIED UNANIMOUSLY WITH COUNCILMEMBER ANDERSON RECUSING HIMSELF FROM THE VOTE.

COUNCILMEMBER ANDERSON MOVED TO ADOPT MOTION NO. 2022-34. SECONDED BY COUNCILMEMBER BELLE. VOICE VOTE WAS CARRIED UNANIMOUSLY WITH COUNCILMEMBER FARMER RECUSING FROM THE VOTE.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

This is the date set for a public hearing on the 2022 Carry Forward Budget Adjustment.

The City Council received written comments in advance of the meeting from James Dunlop.

Speaking before Council were:

James Dunlop, Lakewood resident, spoke in opposition of the designation of \$15,000 for up lighting the Garry Oak trees adjacent to the Colonial Plaza.

There being no further testimony, the public hearing was declared closed at 8:05 p.m.

ORDINANCE

Ordinance No. 768 Amending Lakewood Municipal Code Title 12, creating a new Chapter 12.19, Cluster-Style Mailboxes.

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT ORDINANCE NO. 768. SECONDED BY DEPUTY MAYOR MOSS. VOICE VOTE WAS CARRIED UNANIMOUSLY.

Ordinance No. 769 Approving the City of Lakewood Appointment and Removal Process to City Committees, Boards and Commissions amending Lakewood Municipal Code Sections 2.11.060, 3.36.055, and creating Lakewood Municipal Code Sections 2.22.090, 2.26.070, 2.36.100, 2.38.090, 2.48.036, 2.66.080, 2.67.035 and 2.90.035.

COUNCILMEMBER FARMER MOVED TO ADOPT ORDINANCE NO. 769.
SECONDED BY DEPUTY MAYOR MOSS. VOICE VOTE WAS CARRIED
UNANIMOUSLY.

RESOLUTION

Resolution No. 2022-04 Adopting the Fiscal Year 2022 (July 1, 2022 – June 30, 2023) Joint Tacoma and Lakewood Consolidated Annual Action Plan, including amendments to Fiscal Year 2020 and 2021 Consolidated Annual Action Plans.

COUNCILMEMBER BELLE MOVED TO ADOPT RESOLUTION NO. 2022-04.
SECONDED BY COUNCILMEMBER BRANDSTETTER.

COUNCILMEMBER ANDERSON MOVED TO AMEND RESOLUTION NO. 2022-04 BY MOVING THE DOWN PAYMENT ASSISTANCE ON PAGE 237 IN THE AMOUNT OF \$187,751.32 TO THE MAJOR HOME REPAIR PROGRAM AND ON PAGE 238 MOVING THE \$75,000 FOR CDBG DOWN PAYMENT ASSISTANCE TO THE MAJOR HOME REPAIR PROGRAM OR SIMILAR PROGRAM.
SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

VOICE VOTE WAS TAKEN ON RESOLUTION NO. 2022-04 AS AMENDED AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

REPORTS BY THE CITY MANAGER

Review of 1st Quarter (2022) Police Report.

Chief Zaro shared that the 1st Quarter 2022 shows a reduction in crime by 12%. He highlighted total crime by quarter for 2016 through 2022, noting that property crimes are down and persons crimes showed a significant drop totaling 329 this quarter which is the lowest in three years. He shared a comparison of vehicle thefts, eluding and pursuit cases from 2019-20 and there were 293 vehicle accidents this quarter. He spoke about significant events that took place, a domestic violence homicide and drive by shooting followed by a vehicle collision which resulted in a fatality. He then reported that nine entry-level officers started at the academy and one will be graduating on May 12th. Discussion ensued.

City Manager Caulfield shared that the application period for the Library Advisory Committee closed on Saturday, April 30th, he recommended the City Council

appoint a subcommittee to review applications and make recommendations for appointment to the six city positions. After discussion Belle, Bocchi and Farmer will serve on the subcommittee.

He reported that last week Parks, Recreation and Community Services Director Dodsworth met with the Nisqually Tribal Council to continue discussions related to Fort Steilacoom Park projects and initiatives to recognize the tribe.

He shared that the City was contacted by the Low Income Housing Institute (LIHI) who has executed a purchase and sale agreement for the Candlewood Suites located on Pacific Highway, they are interested transitioning the facility from a hotel to affordable and/or transitional housing.

He then shared that the Steilacoom Boulevard project bids came in over budget and the City is reviewing projects that will be impacted by inflation and Planning Manager Speir has submitted applications for Strategic Awards for the Lakewood Station Subarea Plan and Climate Change Comprehensive Plan.

He then announced the following upcoming meetings and events:

- May 4, 11:00 A.M., Bipartisan Infrastructure Law Highlight with Speaker Pelosi and Congresswoman Strickland, Chambers Creek Bridge
- May 3, 5:00 P.M., Pierce County United Way, 100 Years and Beyond Event, Lemay Car Museum
- May 4, 12:00 P.M., Greater Lakes Mental Healthcare 2022 Changing Minds, Virtual Event
- May 5, 6:00 P.M., Annual Law Enforcement Officer Memorial Ceremony, Church of all Nations, 111 112th Street E., Tacoma

CITY COUNCIL COMMENTS

Councilmember Brandstetter commented on Youth Council Report and the emphasis on youth employment. He shared that he is glad that Clover Park High School will be resuming the Arlington Project and Mountain View Cemetery will be holding their Memorial Day event. He shared that he will attend the Law Enforcement Memorial event and be absent for the May 9th City Council meeting.

Councilmember Farmer shared that last week she attended the LASA Breakfast and she complimented the City Council and staff for all the work they do to support people in all situations. She shared that the SSHA³P meeting will be held this Friday where they will receive an update on the proposed work plan and she encouraged the City Council to support the Emergency Food Network Hunger Walk.

Councilmember Belle shared that she attended the LASA Breakfast and she complimented Youth Councilmember Hank Jones.

Councilmember Anderson shared that last week he attended the Puget Sound Regional Council Executive Committee meeting where the Transportation Plan was

advanced to the General Assembly. He shared that last week he attended Clover Park Rotary fundraiser and he will attend the Chambers Creek Bridge/Dam event with Speaker Pelosi and Congresswoman Strickland.

Deputy Mayor Moss shared that she attended the LASA Breakfast and the First Corps Change of Responsibility Ceremony.

Mayor Whalen spoke about attending the LASA Breakfast and an Ignite U business networking event. He shared that this week he will attend the United Way 100 Years and beyond event, the Law Enforcement Memorial Ceremony, and an event at Rust Mansion. He encouraged participation Lakewood Rotary annual fundraising event scheduled for May 21st. Whalen spoke about appropriate decorum during Public Comments.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:21 p.m.

JASON WHALEN, MAYOR

ATTEST:

BRIANA SCHUMACHER
CITY CLERK

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 16, 2022	TITLE: Motion authorizing the City Manager to enter into a professional services agreement with David Evans and Associates, Inc. in an amount not to exceed \$78,686.00 for surveying services related to the Ardmore/Whitman/93 rd Sidewalks project.	TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION 2022-35 — OTHER
REVIEW: May 16, 2022	ATTACHMENTS: Consultant Estimate Project Scope of Services	

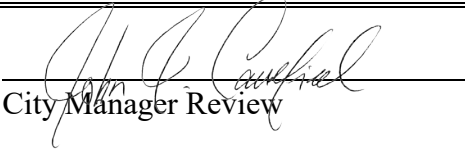
SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director.

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to enter into a professional services agreement with David Evans and Associates, Inc. in an amount not to exceed \$78,686.00 for design services related to the Ardmore/Whitman/93rd Sidewalks project.

DISCUSSION: The purpose of this project is to provide a non-motorized facility within the following project limits: Whitman Ave. from Motor Ave. to 93rd St. SW, Ardmore Dr. from Steilacoom Blvd. to 93rd St. and 993rd St. from Ardmore Dr. to Bridgeport Way. All surface features will be mapped in the topographic survey for future design of improvements that include new sidewalk, curb and gutter, street lighting, storm drainage, new pavement and intersection control improvements.

ALTERNATIVE(S): There is no practical alternative other than to conduct a new consultant selection process and negotiate a new fee. PWE believes the design budget is in line with the work requested and a new RFQ process will not result in savings.

FISCAL IMPACT: This project is funded from the sale of Transportation Benefit District bonds and the Surface Water Management Program (401) and is fully funded with no additional fiscal impact anticipated.

Charles “Ted” Hill, P.E. Prepared by	 City Manager Review
Paul A. Bucich, P.E. Department Director	

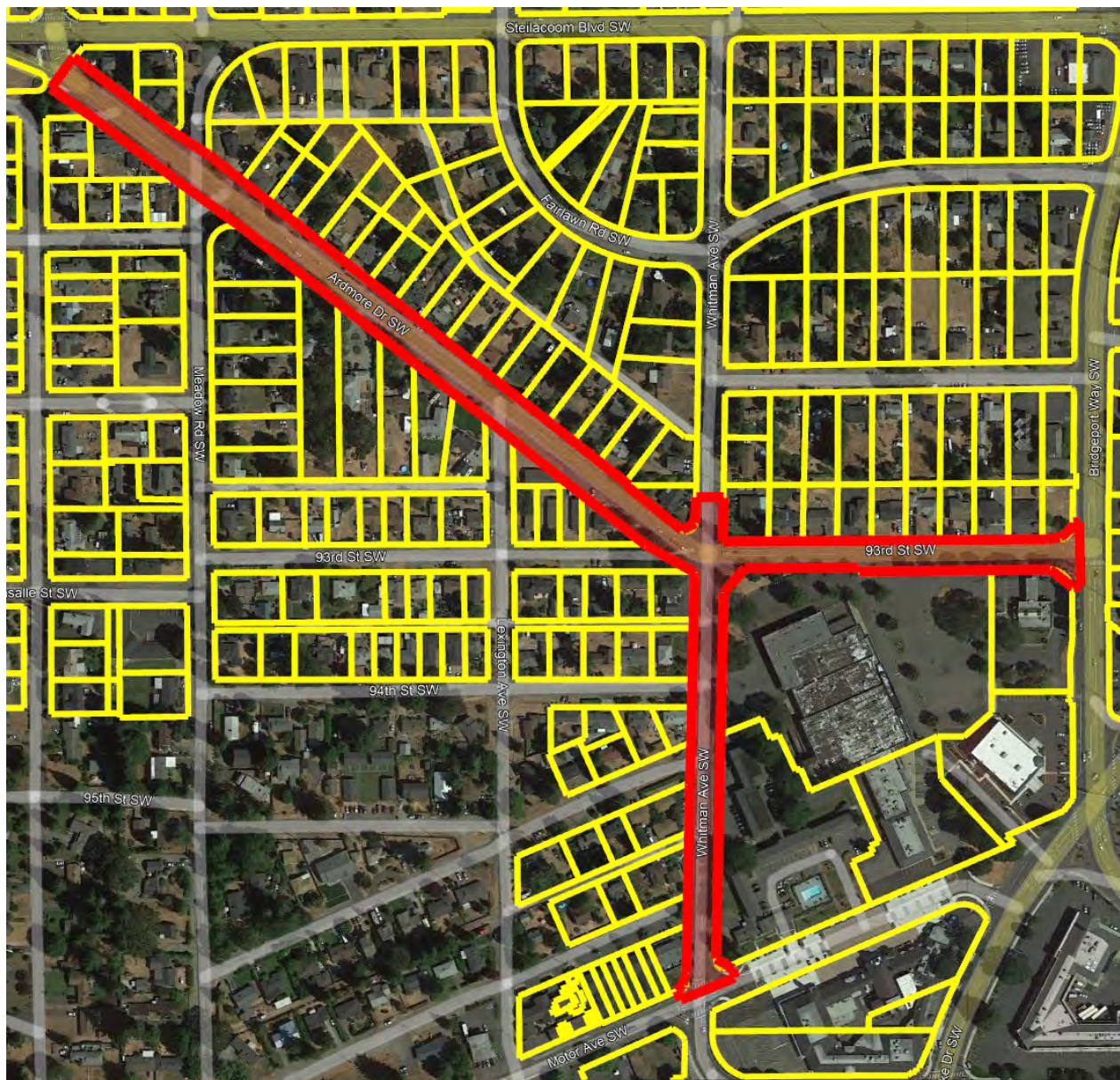
[illegible]

Exhibit A Scope of Services City of Lakewood

BACKGROUND and PROJECT LIMITS

The City of Lakewood is requiring topographic survey and mapping services for the Ardmore/Whitman/93rd (Flux Capacitor) Project.

The project limits include Whitman Ave from Motor Ave to 93rd St SW, Ardmore Dr from Steilacoom Blvd to 93rd St, and 93rd St from Ardmore Dr to Bridgeport Way. The mapping includes the full width of the right of way as shown below outlined in red:



SCOPE

Task 1. Project Management

The Consultant shall prepare a project budget and manage the Professional Services Agreement between the Consultant and the City. All tasks and staff for survey services shall be managed by the Consultant. It is the responsibility of the Consultant to communicate with the City regarding survey issues, costs, and schedule. This shall include administering a monthly / final Consultant invoice to the City for the services provided. Invoices shall include detailed breakdown of charges as well as pertinent milestones completed during the period.

Task 2. Records Research

Research of existing public records (plats, legal descriptions, records of survey, Right of Way documents) shall be furnished by the consultant. At the request of the Consultant, the City will provide title reports. The consultant shall have sufficient research, in combination with the found monumentation to retrace the roadway centerline control and Right of Way margins, Abutting parcels sidelines will be shown based on readily available public information and will not be boundary survey grade

Task 3. Horizontal and Vertical Control

The datum for horizontal control shall be done using Washington State Plane Coordinates (South Zone expressed in US Survey feet) NAD 83/91. The datum for the vertical control shall be NGVD 88. Sufficient control points will be added throughout the project limits to ensure that all points within the Right of Way and extending 20 feet beyond the Right of Way can be mapped. The Consultant shall tie into at least two existing horizontal and vertical control points in order to establish the horizontal and vertical datums.

Task 4. Topographic Survey

The Consultant shall perform a field topographic survey to identify existing surface conditions within the limits of the project described above. This shall be done using electronic surveying equipment and a one-person crew and/or two-person crew.

It is the responsibility of the Consultant to ensure that the work performed is done so in a safe manner that does not endanger the workers or pedestrian and vehicular traffic. All work performed under this contract shall meet with the requirements of WISHA and OSHA regulations. All traffic control required to perform the work shall be the responsibility of the Consultant. All Right of Entry agreements required to perform the work will be secured by the City prior to the survey.

At a minimum, the following surface features shall be mapped in the topographic survey:

- a. curbs
- b. sidewalks
- c. pavement
- d. driveways
- e. retaining walls
- f. storm drainage structures (including type of structure, invert elevation and direction, and rim elevation)
- g. sanitary sewer structures (including type of structure, invert elevation and direction, and rim elevation)
- h. water utilities (valves, hydrants, blowoffs, etc.)
- i. visible irrigation boxes and heads.
- j. power structures, poles, guys, and lines (for aerial lines, show horizontal location for all lines on pole)
- k. natural gas valves, lines, and blowoffs
- l. telephone lines and structures
- m. cable lines and structures
- n. traffic signal and street lighting poles, conduit, and junction boxes.
- o. signage
- p. channelization (striping including parking lot areas)
- q. visible existing survey markers
- r. vegetation (list trunk diameter and type for trees)
- s. building structures
- t. fences
- u. mailboxes
- v. bollards

Consultant will subcontract with an underground utility locating service provider to have the surface detectable underground utilities located through electromagnetic means and painted on the ground. Consultant will survey the utility locate paint markings, and take measurements to the pipes in the accessible storm drainage and sanitary sewer structures. This survey information along with reference information will be used to depict the underground utilities on the topographic base map.

Task 5. Base Map Preparation

The Consultant shall prepare a base map in electronic format. It shall be completed using the vertical and horizontal control listed under Task 3. Units for the base map shall be US Survey feet. This base map shall include all surface features listed above, catch basin rims and invert elevations, Digital Terrain Model (DTM), one-foot contours, Right of Way lines, parcel side lines, and parcel information (property owner name, address, parcel number). Break lines shall be provided for all pertinent sections (at a minimum these shall include crown, flow line, curb, and any other vertical faces). The DTM shall include these break lines. All layers, blocks, textstyles, pointstyles, and linetypes shall be derived from the E-Base Template.dwg file provided by the City. Point descriptions shall

follow DEA Standard Field Codes. At a minimum, a narrative explaining how the horizontal control was established will be included in the base map. This shall include a description of the monuments and the basis for bearing.

DELIVERABLES

1. Electronic copy of the base map as described in Task 5 (AutoCAD 2021 format).

SCHEDULE

Upon delivery of the executed contract and the notice to proceed, the CONSULTANT shall have the survey completed and ready for initial review by the City within 90 days.

END OF ATTACHMENT A

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE:	TYPE OF ACTION:
May 16, 2022	Motion authorizing award of a construction contract to R.L. Alia Company in the amount of \$425,132.00 plus a five percent contingency for the construction of the CDBG FY 2021-06 Phillips Rd. Sidewalks project.	— ORDINANCE
		— RESOLUTION
REVIEW:	ATTACHMENTS:	<u>X</u> MOTION #2022-36
May 16, 2022	Vicinity Map Bid Tabulations	— OTHER

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director/City Engineer.

RECOMMENDATION: It is recommended that the City Council authorize award of a construction contract to R.L. Alia Company in the amount of \$425,132.00 plus a five percent contingency (\$21,256.00) for the construction of the CDBG FY 2021-06 Phillips Rd Sidewalks Project, City Project 302.0071.

DISCUSSION: Through this project, the City will install 1,830-feet of sidewalk, curb and gutter improvements to the west-side of Phillips Rd. SW, beginning at the existing ramp at Agate Rd. SW and Phillips and heading north to connect to Onyx Rd. SW. Driveways for eight home frontages and one backyard garage will be matched to the new sidewalk, and storm water facilities will be moved to match the new alignment of curb and gutter. Two (2) new multi-unit mailboxes will be installed for the eight home frontages, and bike lane striping will be added to the south-bound side of the roadway for a new bike lane to match the existing south-bound bike lane along Phillips heading to Steilacoom Blvd.

The City received six (6) bids; attached are the Bid Tabulations for the project.

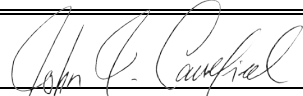
ALTERNATIVE(S): Reject all bids but it is not anticipated that rebidding the project would result in lower bids.

FISCAL IMPACT: This project is budgeted at \$452,000 as shown below:

- \$300,000 from the Community Development Block Grant
- \$80,000 from the Stormwater Management Program
- \$72,000 from Unallocated CIP

(continued on page 2)

A. D'Andra Buchanan, P.E.
Prepared by


City Manager Review

Paul A. Bucich, P.E.
Department Director

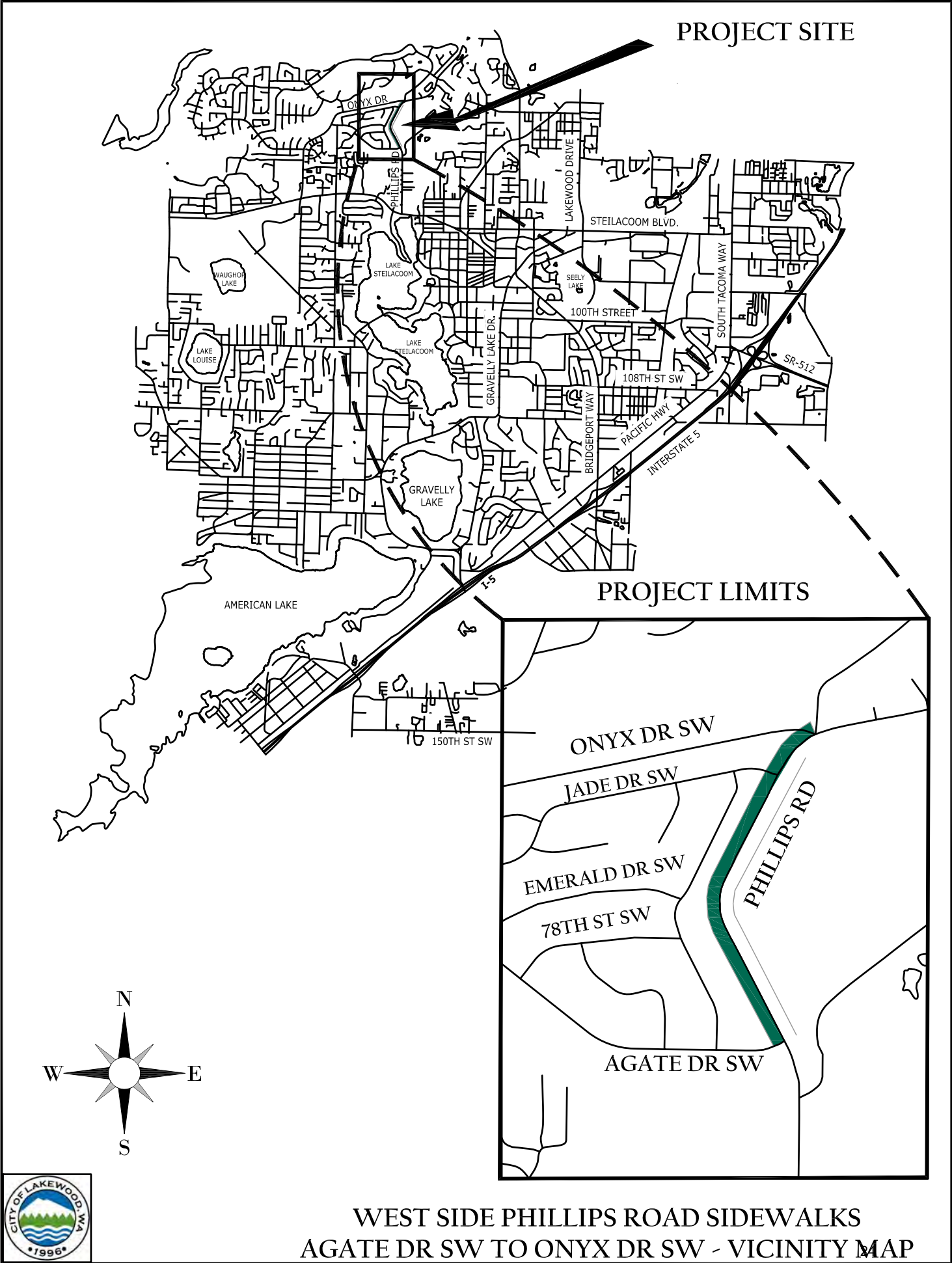
FISCAL IMPACT (continued from page 1):

The Engineer's Estimate for Construction was \$387,328.00. The low bid of \$425,132.00 is 9.7% higher than the Engineer's Estimate. This difference reflects the uptick in increases across the board from the impacts of the war in Europe, supply chain increases, and United States inflation.

The construction contract with a five percent construction contingency is \$446,388.00. Design costs for the project team are expected to be \$50,400. Construction administration costs are expected to be \$29,350. It is anticipated that the total project expenditures will be \$526,140.00.

At this time, there are insufficient funds allocated to the project to cover the design, construction, and construction management needs. Based on the bids, the Surface Water Utility share of the project costs is more appropriately \$114,000, an increase of \$34,000. An additional allocation of \$41,000 will be needed to fund the project.

The additional funding is available and will be a part of the 2022 carry forward budget process.



Phillips Road SW Sidewalks (#8154542)

Owner: Lakewood WA, City of
Solicitor: Lakewood WA, City of
04/21/2022 02:00 PM PDT

				Engineer Estimate		R.L. Alia Company		Ceccanti, Inc.		R. W. Scott Construction Co		Sound Pacific Construction		Simmons and Sons Contracting Inc		Northwest Cascade, Inc.	
Bid Item	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1	\$35,000.00	\$35,000.00	\$38,500.00	\$38,500.00	\$49,000.00	\$49,000.00	\$54,500.00	\$54,500.00	\$50,000.00	\$50,000.00	\$15,500.00	\$15,500.00	\$61,000.00	\$61,000.00
2	Minor Change	FA	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	Contractor Supplied Surveying	LS	1	\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$11,500.00	\$11,500.00	\$13,500.00	\$13,500.00
4	SPCC Plan	LS	1	\$800.00	\$800.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$750.00	\$750.00	\$500.00	\$500.00
5	Project Temporary Traffic Control	LS	1	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$88,000.00	\$88,000.00	\$75,000.00	\$75,000.00	\$100,000.00	\$100,000.00	\$45,000.00	\$45,000.00	\$61,000.00	\$61,000.00
6	Clearing and Grubbing	LS	1	\$25,000.00	\$25,000.00	\$35,000.00	\$35,000.00	\$15,000.00	\$15,000.00	\$26,560.00	\$26,560.00	\$24,000.00	\$24,000.00	\$5,550.00	\$5,550.00	\$55,765.00	\$55,765.00
7	Removal of Structures and Obstructions	LS	1	\$25,000.00	\$25,000.00	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$16,800.00	\$16,800.00	\$7,000.00	\$7,000.00	\$65,000.00	\$65,000.00	\$37,000.00	\$37,000.00
8	Roadway Excavation Incl. Haul	CY	850	\$30.00	\$25,500.00	\$40.00	\$34,000.00	\$60.00	\$51,000.00	\$48.00	\$40,800.00	\$80.00	\$68,000.00	\$80.00	\$68,000.00	\$39.00	\$33,150.00
9	Trench Protection System	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00	\$1,250.00	\$1,250.00
10	Trimming and Cleanup	LS	1	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00	\$13,200.00	\$13,200.00
11	Crushed Surfacing Top Course	TON	295	\$40.00	\$11,800.00	\$60.00	\$17,700.00	\$35.00	\$10,325.00	\$46.00	\$13,570.00	\$70.00	\$20,650.00	\$50.00	\$14,750.00	\$58.00	\$17,110.00
12	HMA Cl. 1/2", PG 58H-22	TON	310	\$100.00	\$31,000.00	\$180.00	\$55,800.00	\$180.00	\$55,800.00	\$180.00	\$55,800.00	\$165.00	\$51,150.00	\$250.00	\$77,500.00	\$207.00	\$64,170.00
13	Schedule A Storm Sewer Pipe, 4-In. Diam.	LF	4	\$90.00	\$360.00	\$100.00	\$400.00	\$115.00	\$460.00	\$250.00	\$1,000.00	\$85.00	\$340.00	\$25.00	\$100.00	\$132.00	\$528.00
14	Schedule A Storm Sewer Pipe, 8-In. Diam.	LF	54	\$100.00	\$5,400.00	\$100.00	\$5,400.00	\$85.00	\$4,590.00	\$110.00	\$5,940.00	\$80.00	\$4,320.00	\$70.00	\$3,780.00	\$87.00	\$4,698.00
15	Schedule A Storm Sewer Pipe, 12-In. Diam.	LF	12	\$120.00	\$1,440.00	\$100.00	\$1,200.00	\$305.00	\$3,660.00	\$200.00	\$2,400.00	\$135.00	\$1,620.00	\$110.00	\$1,320.00	\$210.00	\$2,520.00
16	Connection to Existing Drainage Structure	EA	5	\$500.00	\$2,500.00	\$300.00	\$1,500.00	\$650.00	\$3,250.00	\$1,500.00	\$7,500.00	\$2,900.00	\$14,500.00	\$250.00	\$1,250.00	\$800.00	\$4,000.00
17	Catch Basin Type 1	EA	5	\$1,850.00	\$9,250.00	\$2,000.00	\$10,000.00	\$1,500.00	\$7,500.00	\$2,000.00	\$10,000.00	\$3,000.00	\$15,000.00	\$1,750.00	\$8,750.00	\$1,825.00	\$9,125.00
18	Catch Basin Type 2	EA	1	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00	\$3,800.00	\$3,800.00	\$6,500.00	\$6,500.00	\$4,500.00	\$4,500.00	\$4,100.00	\$4,100.00
19	Rings for Unknown Depth of Type 2 at Sta. 109+24 +/-	PER FT	1	\$2,000.00	\$2,000.00	\$800.00	\$800.00	\$500.00	\$500.00	\$350.00	\$350.00	\$400.00	\$400.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
20	Inlet Protection	EA	5	\$85.00	\$425.00	\$40.00	\$200.00	\$100.00	\$500.00	\$100.00	\$500.00	\$100.00	\$500.00	\$175.00	\$875.00	\$87.00	\$435.00
21	Seeding, Fertilizing, and Mulching	SY	270	\$2.00	\$540.00	\$8.00	\$2,160.00	\$1.00	\$270.00	\$8.00	\$2,160.00	\$8.00	\$2,160.00	\$10.00	\$2,700.00	\$6.50	\$1,755.00
22	Bark Mulch	CY	35	\$65.00	\$2,275.00	\$60.00	\$2,100.00	\$80.00	\$2,800.00	\$50.00	\$1,750.00	\$75.00	\$2,625.00	\$40.00	\$1,400.00	\$100.00	\$3,500.00
23	Topsoil Type A	CY	60	\$65.00	\$3,900.00	\$60.00	\$3,600.00	\$80.00	\$4,800.00	\$50.00	\$3,000.00	\$70.00	\$4,200.00	\$70.00	\$4,200.00	\$100.00	\$6,000.00
24	Cement Conc. Traffic Curb and Gutter	LF	1830	\$20.00	\$36,600.00	\$18.00	\$32,940.00	\$30.00	\$54,900.00	\$18.00	\$32,940.00	\$28.00	\$51,240.00	\$40.00	\$73,200.00	\$21.00	\$38,430.00
25	Cement Conc. Rolled Curb	LF	93	\$35.00	\$3,255.00	\$25.00	\$2,325.00	\$30.00	\$2,790.00	\$23.00	\$2,139.00	\$50.00	\$4,650.00	\$40.00	\$3,720.00	\$32.00	\$2,976.00
26	Cement Conc. Integral Sidewalk Curb	LF	379	\$75.00	\$28,425.00	\$48.00	\$18,192.00	\$30.00	\$11,370.00	\$96.00	\$36,384.00	\$110.00	\$41,690.00	\$90.00	\$34,110.00	\$118.00	\$44,722.00
27	Cement Conc. Pedestrian Curb	LF	22	\$35.00	\$770.00	\$20.00	\$440.00	\$20.00	\$440.00	\$25.00	\$550.00	\$43.00	\$946.00	\$20.00	\$440.00	\$32.00	\$704.00
28	Cement Conc. Driveway Type 1	SY	301	\$60.00	\$18,060.00	\$64.00	\$19,264.00	\$75.00	\$22,575.00	\$55.00	\$16,555.00	\$55.00	\$16,555.00	\$95.00	\$28,595.00	\$88.00	\$26,488.00
29	Cement Conc. Residential Driveway	SY	21	\$62.00	\$1,302.00	\$64.00	\$1,344.00	\$95.00	\$1,995.00	\$55.00	\$1,155.00	\$55.00	\$1,155.00	\$95.00	\$1,995.00	\$88.00	\$1,848.00
30	Cement Conc. Approach	SY	16	\$62.00	\$992.00	\$64.00	\$1,024.00	\$95.00	\$1,520.00	\$55.00	\$880.00	\$55.00	\$880.00	\$95.00	\$1,520.00	\$88.00	\$1,408.00
31	Cement Concrete Pullout	SY	24	\$62.00	\$1,488.00	\$64.00	\$1,536.00	\$95.00	\$2,280.00	\$80.00	\$1,920.00	\$65.00	\$1,560.00	\$95.00	\$2,280.00	\$110.00	\$2,640.00
32	Cement Concrete Sidewalk	SY	955	\$40.00	\$38,200.00	\$42.00	\$40,110.00	\$55.00	\$52,525.00	\$45.00	\$42,975.00	\$50.00	\$47,750.00	\$60.00	\$57,300.00	\$51.00	\$48,705.00
33	Cement Conc. Sidewalk Ramp Type A Parallel	EA	2	\$1,600.00	\$3,200.00	\$2,000.00	\$4,000.00	\$2,500.00	\$5,000.00	\$1,800.00	\$3,600.00	\$2,000.00	\$4,000.00	\$3,250.00	\$6,500.00	\$2,400.00	\$4,800.00
34	Cluster Mailbox, 4-Unit	EA	2	\$3,000.00	\$6,000.00	\$3,000.00	\$6,000.00	\$750.00	\$1,500.00	\$3,500.00	\$7,000.00	\$700.00	\$1,400.00	\$3,000.00	\$6,000.00	\$4,600.00	\$9,200.00
35	Permanent Signing	LS	1	\$5,000.00	\$5,000.00	\$9,150.00	\$9,150.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$12,000.00	\$12,000.00	\$8,500.00	\$8,500.00	\$8,750.00	\$8,750.00
36	Paint Wide Lane Line	LF	1692	\$3.00	\$5,076.00	\$2.25	\$3,807.00	\$2.00	\$3,384.00	\$1.00	\$1,692.00	\$2.25	\$3,807.00	\$10.00	\$16,920.00	\$2.25	\$3,807.00
37	Plastic Stop Line	LF	12	\$10.00	\$120.00	\$45.00	\$540.00	\$45.00	\$540.00	\$20.00	\$240.00	\$50.00	\$600.00	\$20.00	\$240.00	\$170.00	\$2,040.00
38	Plastic Bike Lane Symbol w/Arrow	EA	8	\$125.00	\$1,000.00	\$250.00	\$2,000.00	\$250.00	\$2,000.00	\$350.00	\$2,800.00	\$275.00	\$2,200.00	\$400.00	\$3,200.00	\$295.00	\$2,360.00
39	Plastic Crosswalk Line	SF	80	\$10.00	\$800.00	\$15.00	\$1,200.00	\$15.00	\$1,200.00	\$7.00	\$560.00	\$17.00	\$1,360.00	\$10.00	\$800.00	\$17.50	\$1,400.00
40	1-1/2" Washed Streambed Aggregate	CY	6	\$1,000.00	\$6,000.00	\$150.00	\$900.00	\$50.00	\$300.00	\$140.00	\$840.00	\$125.00	\$750.00	\$150.00	\$900.00	\$96.00	\$576.00
41	Wood Fence 6-Ft Tall	LF	85	\$60.00	\$5,100.00	\$100.00	\$8,500.00	\$56.00	\$4,760.00	\$65.00	\$5,525.00	\$60.00	\$5,100.00	\$68.00	\$5,780.00	\$65.00	\$5,525.00
42	Wood Fence Under 6-Ft Tall	LF	45	\$50.00	\$2,250.00	\$100.00	\$4,500.00	\$56.00	\$2,520.00	\$65.00	\$2,925.00	\$60.00	\$2,700.00	\$68.00	\$3,060.00	\$65.00	\$2,925.00
TOTAL (BASE BID AND FIXED PRICE):				\$387,328.00		\$425,132.00		\$500,554.00		\$510,110.00		\$591,308.00		\$599,985.00		\$610,610.00	

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE:	TYPE OF ACTION:
May 16, 2022	Motion authorizing award of a construction contract to R.L. Alia Company in the amount of \$2,223,245.00 plus a ten percent contingency for the construction of the Steilacoom Blvd/88 th St sidewalks project.	☐ ORDINANCE
		☐ RESOLUTION
REVIEW:	ATTACHMENTS:	☒ MOTION #2022-37
May 16, 2022	Vicinity Map Bid Tabulations	☐ OTHER

SUBMITTED BY: Paul A. Bucich, P.E., Public Works Engineering Director/City Engineer.

RECOMMENDATION: It is recommended that the City Council authorize award of a construction contract to R.L. Alia Company in the amount of \$2,223,245.00 plus a ten percent contingency (\$222,324.00) for the construction of the Steilacoom Blvd./88th St sidewalk Project, City Project 302.0137.

DISCUSSION: Through this project, the City will install roadway improvements including traffic curb, sidewalks, street lighting, signal replacement, channelization, and all other work necessary to complete the project as specified and shown in the Contract Documents.

The City received four (4) bids; attached are the Bid Tabulations for the project.

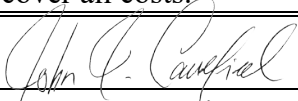
ALTERNATIVE(S): Reject all bids but it is not anticipated that rebidding the project would result in lower bids.

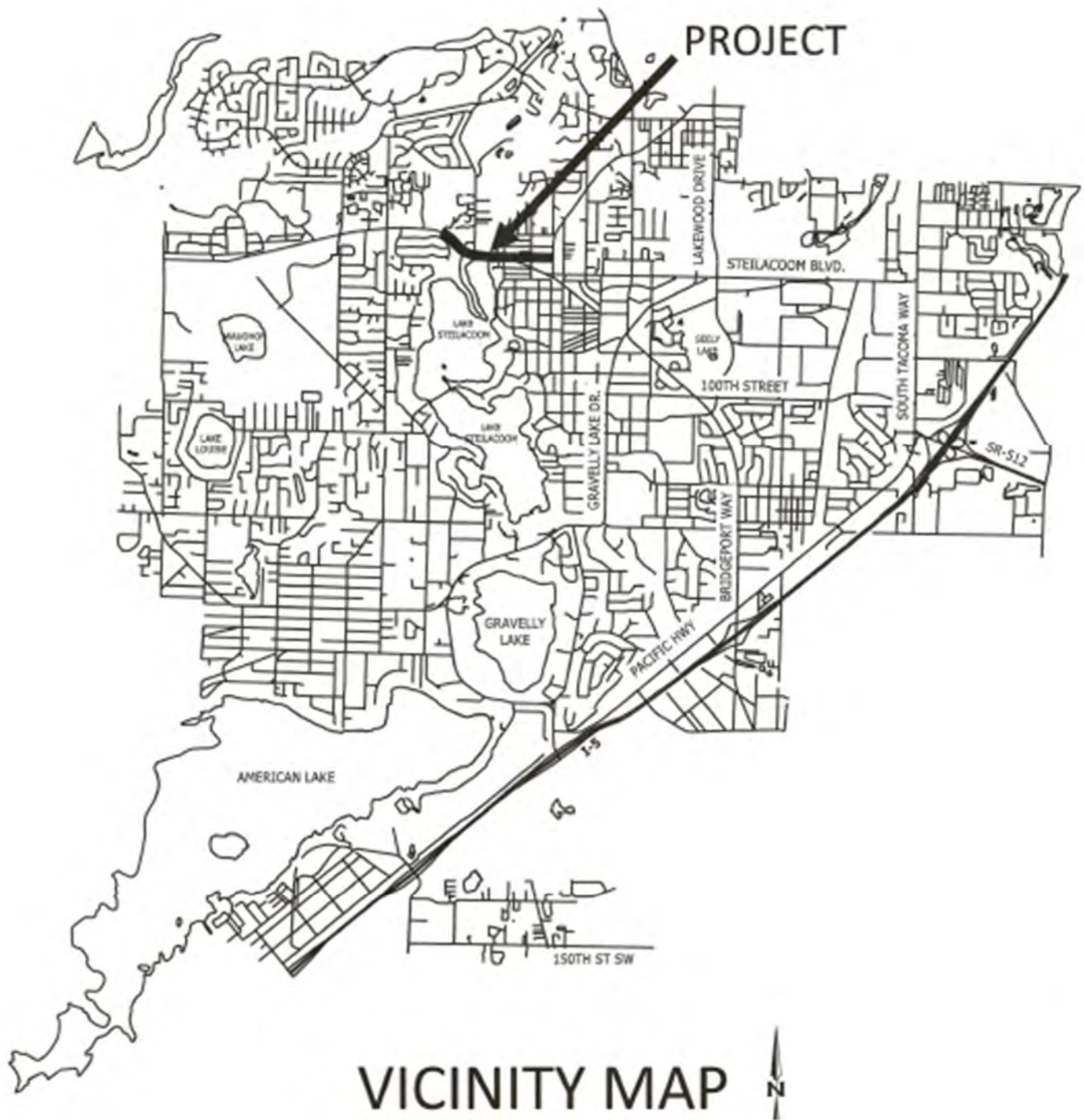
FISCAL IMPACT: This project is budgeted as shown below:

The Engineer’s Estimate for Construction was \$1,659,132.50. The low bid of \$2,223,245.00 is 34% higher than the Engineer’s Estimate. This difference reflects increases across the board from the impacts of the war in Europe, supply chain increases, fuel increases, and inflation across the United States.

The construction contract with a ten percent construction contingency is \$2,445,569.50. Construction administration costs along with material testing are expected to be \$210,000.00.

It is anticipated that the total project expenditures from this point forward will be \$2,655,569.50. The project budget is \$3,381,516.00 with sufficient funds to cover all costs.

Charles “Ted” Hill, P.E. Prepared by	 City Manager Review
Paul A. Bucich, P.E. Department Director	



Steilacoom Blvd/88th St Sidewalks (#8164243)
Owner: Lakewood WA, City of
Solicitor: Lakewood WA, City of
04/26/2022 02:00 PM PDT

Line Item	Item Description	UofM	Quantity	Engineer Estimate		R.L. Alia Company		Sound Pacific Construction		Northwest Cascade, Inc.		Active Construction Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1	\$145,000.00	\$145,000.00	\$200,000.00	\$200,000.00	\$175,000.00	\$175,000.00	\$259,000.00	\$259,000.00	\$260,000.00	\$260,000.00
2	Minor Change	FA	1	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
3	Roadway Surveying	LS	1	\$25,000.00	\$25,000.00	\$18,000.00	\$18,000.00	\$17,000.00	\$17,000.00	\$18,000.00	\$18,000.00	\$15,500.00	\$15,500.00
4	SPCC Plan	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$150.00	\$150.00
5	Project Temporary Traffic Control	LS	1	\$75,240.00	\$75,240.00	\$80,000.00	\$80,000.00	\$180,000.00	\$180,000.00	\$65,000.00	\$65,000.00	\$100,513.50	\$100,513.50
6	Pedestrian Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00
7	Uniformed Law Enforcement Personnel (min. bid \$70/hr)	HR	112	\$110.00	\$12,320.00	\$70.00	\$7,840.00	\$105.00	\$11,760.00	\$135.00	\$15,120.00	\$115.00	\$12,880.00
8	Clearing and Grubbing	LS	1	\$30,250.00	\$30,250.00	\$70,000.00	\$70,000.00	\$16,000.00	\$16,000.00	\$100,000.00	\$100,000.00	\$27,350.00	\$27,350.00
9	Removal of Structure and Obstruction	LS	1	\$20,000.00	\$20,000.00	\$70,000.00	\$70,000.00	\$11,000.00	\$11,000.00	\$30,000.00	\$30,000.00	\$9,650.00	\$9,650.00
10	Sawcutting	LF	1500	\$6.00	\$9,000.00	\$3.00	\$4,500.00	\$5.00	\$7,500.00	\$4.50	\$6,750.00	\$7.00	\$10,500.00
11	Utility Potholing	EA	10	\$400.00	\$4,000.00	\$400.00	\$4,000.00	\$500.00	\$5,000.00	\$660.00	\$6,600.00	\$625.00	\$6,250.00
12	Lake Shores ADA Improvements	LS	1	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$9,000.00	\$9,000.00	\$81,000.00	\$81,000.00	\$9,600.00	\$9,600.00
13	Roadway Excavation Incl. Haul	CY	525	\$40.00	\$21,000.00	\$50.00	\$26,250.00	\$60.00	\$31,500.00	\$44.00	\$23,100.00	\$100.00	\$52,500.00
14	Gravel Borrow Incl. Haul	TN	1120	\$26.00	\$29,120.00	\$60.00	\$67,200.00	\$31.00	\$34,720.00	\$43.00	\$48,160.00	\$35.50	\$39,760.00
15	Embankment Compaction	CY	325	\$20.00	\$6,500.00	\$10.00	\$3,250.00	\$5.00	\$1,625.00	\$23.00	\$7,475.00	\$5.00	\$1,625.00
16	Crushed Surfacing Top Course	TN	590	\$50.00	\$29,500.00	\$60.00	\$35,400.00	\$55.00	\$32,450.00	\$53.00	\$31,270.00	\$64.50	\$38,055.00
17	HMA for Approach and Patching Cl. 1/2", PG 58H -22	TN	230	\$180.00	\$41,400.00	\$250.00	\$57,500.00	\$225.00	\$51,750.00	\$273.00	\$62,790.00	\$279.00	\$64,170.00
18	Asphalt Cost Price Adjustment	CALC	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
19	Single Slope Concrete Barrier with Moment Slab	LF	510	\$410.00	\$209,100.00	\$500.00	\$255,000.00	\$700.00	\$357,000.00	\$609.00	\$310,590.00	\$735.00	\$374,850.00
20	Precast Conc. Block Faced Structural Earth Wall	SF	3650	\$22.00	\$80,300.00	\$34.00	\$124,100.00	\$39.00	\$142,350.00	\$39.00	\$142,350.00	\$76.00	\$277,400.00
21	Adjust Manhole (Comm)	EA	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$620.00	\$620.00	\$855.00	\$855.00
22	Adjust Catch Basin	EA	3	\$800.00	\$2,400.00	\$400.00	\$1,200.00	\$1,000.00	\$3,000.00	\$620.00	\$1,860.00	\$571.00	\$1,713.00
23	Adjust Valve/Junction/Meter Box	EA	13	\$350.00	\$4,550.00	\$400.00	\$5,200.00	\$900.00	\$11,700.00	\$620.00	\$8,060.00	\$480.00	\$6,240.00
24	Erosion/Water Pollution Control	LS	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$11,000.00	\$11,000.00	\$31,500.00	\$31,500.00	\$8,650.00	\$8,650.00
25	Inlet Protection	EA	30	\$90.00	\$2,700.00	\$40.00	\$1,200.00	\$100.00	\$3,000.00	\$100.00	\$3,000.00	\$126.00	\$3,780.00
26	Seeding, Fertilizing and Mulching	SY	550	\$3.00	\$1,650.00	\$10.00	\$5,500.00	\$9.00	\$4,950.00	\$3.50	\$1,925.00	\$9.00	\$4,950.00
27	Bark Mulch	CY	150	\$50.00	\$7,500.00	\$70.00	\$10,500.00	\$70.00	\$10,500.00	\$77.50	\$11,625.00	\$75.00	\$11,250.00
28	Topsoil Type A	CY	100	\$50.00	\$5,000.00	\$60.00	\$6,000.00	\$55.00	\$5,500.00	\$63.00	\$6,300.00	\$62.00	\$6,200.00
29	Cement Concrete Traffic Curb and Gutter	LF	1050	\$30.00	\$31,500.00	\$18.00	\$18,900.00	\$41.00	\$43,050.00	\$42.00	\$44,100.00	\$44.00	\$46,200.00
30	Extruded Curb	LF	60	\$50.00	\$3,000.00	\$50.00	\$3,000.00	\$52.00	\$3,120.00	\$60.00	\$3,600.00	\$70.00	\$4,200.00
31	Cement Concrete Driveway Entrance Type 1	SY	640	\$50.00	\$32,000.00	\$64.00	\$40,960.00	\$54.00	\$34,560.00	\$105.00	\$67,200.00	\$95.00	\$60,800.00
32	Chain Link Fence, Type 3 Modified	LF	95	\$45.00	\$4,275.00	\$100.00	\$9,500.00	\$89.00	\$8,455.00	\$89.00	\$8,455.00	\$102.00	\$9,690.00
33	Wood Cedar Fence, 6 FT	LF	535	\$40.00	\$21,400.00	\$100.00	\$53,500.00	\$80.00	\$42,800.00	\$72.00	\$38,520.00	\$87.00	\$46,545.00
34	Cement Concrete Sidewalk	SY	2110	\$45.00	\$94,950.00	\$42.00	\$88,620.00	\$48.00	\$101,280.00	\$66.00	\$139,260.00	\$54.50	\$114,995.00
35	Cement Concrete Thickened Edge Sidewalk - 1' Reveal	LF	70	\$35.00	\$2,450.00	\$60.00	\$4,200.00	\$43.00	\$3,010.00	\$78.00	\$5,460.00	\$41.00	\$2,870.00
36	Cement Concrete Cast in Place Wall	SF	510	\$42.00	\$21,420.00	\$60.00	\$30,600.00	\$45.00	\$22,950.00	\$84.00	\$42,840.00	\$65.50	\$33,405.00
37	Cement Concrete Curb Ramp Type Parallel A	EA	2	\$2,200.00	\$4,400.00	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00	\$3,550.00	\$7,100.00	\$3,000.00	\$6,000.00
38	Cement Concrete Curb Ramp Type Parallel B	EA	1	\$1,800.00	\$1,800.00	\$2,000.00	\$2,000.00	\$2,400.00	\$2,400.00	\$3,425.00	\$3,425.00	\$2,950.00	\$2,950.00
39	Cement Concrete Curb Ramp Type Perpendicular B	EA	1	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$1,400.00	\$1,400.00	\$3,550.00	\$3,550.00	\$1,900.00	\$1,900.00
40	Cement Concrete Curb Ramp Type Single Direction A	EA	4	\$2,000.00	\$8,000.00	\$2,000.00	\$8,000.00	\$2,200.00	\$8,800.00	\$3,550.00	\$14,200.00	\$2,700.00	\$10,800.00
41	Mailbox Support Type 1 with New Mailbox	EA	4	\$550.00	\$2,200.00	\$500.00	\$2,000.00	\$700.00	\$2,800.00	\$620.00	\$2,480.00	\$850.00	\$3,400.00
42	Cluster Mailbox, 8 Unit	EA	3	\$5,000.00	\$15,000.00	\$3,000.00	\$9,000.00	\$6,500.00	\$19,500.00	\$3,700.00	\$11,100.00	\$4,800.00	\$14,400.00
43	Illumination System Complete (88th St & Steilacoom)	LS	1	\$137,500.00	\$137,500.00	\$215,600.00	\$215,600.00	\$235,000.00	\$235,000.00	\$236,000.00	\$236,000.00	\$224,000.00	\$224,000.00
44	Interconnect System Reconnection	LS	1	\$20,000.00	\$20,000.00	\$50,000.00	\$50,000.00	\$30,000.00	\$30,000.00	\$35,000.00	\$35,000.00	\$30,350.00	\$30,350.00
45	Traffic Signal System Complete - Steilacoom Blvd SW & Phillips Rd SW	LS	1	\$220,000.00	\$220,000.00	\$290,000.00	\$290,000.00	\$315,000.00	\$315,000.00	\$318,000.00	\$318,000.00	\$319,000.00	\$319,000.00
46	Traffic Signal System Complete - Steilacoom Blvd SW & 88th St SW	LS	1	\$185,000.00	\$185,000.00	\$250,000.00	\$250,000.00	\$265,000.00	\$265,000.00	\$265,000.00	\$265,000.00	\$267,000.00	\$267,000.00
47	Permanent Signing	LS	1	\$12,000.00	\$12,000.00	\$18,500.00	\$18,500.00	\$12,000.00	\$12,000.00	\$13,750.00	\$13,750.00	\$13,000.00	\$13,000.00
48	Plastic Wide Line	LF	765	\$3.50	\$2,677.50	\$5.00	\$3,825.00	\$4.60	\$3,519.00	\$5.00	\$3,825.00	\$5.50	\$4,207.50
49	Plastic Bike Lane Symbol	EA	3	\$550.00	\$1,650.00	\$300.00	\$900.00	\$310.00	\$930.00	\$360.00	\$1,080.00	\$419.00	\$1,257.00
50	Plastic Stop Line	LF	32	\$40.00	\$1,280.00	\$100.00	\$3,200.00	\$15.00	\$480.00	\$16.75	\$536.00	\$19.50	\$624.00
51	Remove and Reset Existing Rock Wall	SF	220	\$30.00	\$6,600.00	\$15.00	\$3,300.00	\$25.00	\$5,500.00	\$45.00	\$9,900.00	\$41.50	\$9,130.00
GRAND TOTAL				\$1,659,132.50		\$2,223,245.00		\$2,350,359.00		\$2,594,476.00		\$2,615,615.00	

REQUEST FOR COUNCIL ACTION

**DATE ACTION IS
REQUESTED:**

May 16, 2022

TITLE: Partners For Parks
Public Private Partnership

TYPE OF ACTION:
☐ ORDINANCE NO.

☐ RESOLUTION NO.

☒ MOTION NO. 2022-38

☐ OTHER

REVIEW:

May 16, 2022

ATTACHMENTS:

Contract for Services

SUBMITTED BY: Mary Dodsworth, Parks, Recreation and Community Services Director

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to execute a \$150,000 contract with Partners for Parks to develop organizational capacity to raise funds to support the Fort Steilacoom Park barn restoration project.

DISCUSSION: Partners for Parks worked with public and private stakeholder groups to create various studies to determine best use of the barns, code and historic preservation requirements to enhance the structure and to determine the feasibility of a public-private partnership to move the project forward. In January, 2022 PFP presented the positive findings to the board and requested funds to build organizational capacity to bring private resources to support the project. Funds for this purpose were included in the 2022 carry forward biennial budget adjustment.

ALTERNATIVE(S): The City could not provide capacity building support which would limit PFP from generating funds to offset development of the barn. This could delay the project or ensure the City pay for most if not all renovation costs.

FISCAL IMPACT: \$150,000 Funds for this purpose were included in the 2022 carry forward biennial budget adjustment.

Mary Dodsworth

Prepared by


 City Manager Review

Mary Dodsworth

Department Director

PROFESSIONAL SERVICES AGREEMENT
FOR

Partners for Parks

This Professional Services Agreement ("Agreement"), made and entered into this ____ day of May, 2022, by and between the City of Lakewood, a Washington municipal corporation ("City"), and Partners for Parks, a 501 (c) 3 organization ("Contractor"). The City and Contractor (together "Parties") are located and do business at the below addresses which shall be valid for any notice required under this Agreement:

Partners for Parks PO Box 98352 Lakewood, WA 98496	:	CITY OF LAKEWOOD: 6000 Main Street SW Lakewood, WA 98499
--	---	--

The Parties agree as follows:

- 1. TERM.** The term of this Agreement shall commence upon the effective date of this Agreement, which shall be the date of mutual execution, and shall continue until the completion of the Work, but in any event no later than June 15, 2023 ("Term"). This Agreement may be extended for additional periods of time upon the mutual written agreement of the City and the Contractor.
- 2. SERVICES.** The Contractor shall perform the services more specifically described in Exhibit "A", attached hereto and incorporated by this reference ("Services"), in a manner consistent with the accepted professional practices for other similar services within the Puget Sound region in effect at the time those services are performed, performed to the City's satisfaction, within the time period prescribed by the City and pursuant to the direction of the City Manager or his or her designee. The Contractor warrants that it has the requisite training, skill, and experience necessary to provide the Services and is appropriately accredited and licensed by all applicable agencies and governmental entities, including but not limited to obtaining any applicable City of Lakewood business license. Services shall begin immediately upon the effective date of this Agreement. Services shall be subject, at all times, to inspection by and approval of the City, but the making (or failure or delay in making) such inspection or approval shall not relieve Contractor of responsibility for performance of the Services in accordance with this Agreement, notwithstanding the City's knowledge of defective or non-complying performance, its substantiality or the ease of its discovery.
- 3. TERMINATION.** Either party may terminate this Agreement, with or without cause, upon providing the other party 30 days written notice at its address set forth above. The City may terminate this Agreement immediately if the Contractor fails to maintain required insurance policies, breaches confidentiality, or materially violates Section 12; and such may result in ineligibility for further City agreements.

4. COMPENSATION.

4.1 Amount. In return for the Services, the City shall pay the Contractor an amount not to exceed a maximum amount and according to a rate or method as delineated in Exhibit "B", attached hereto and incorporated by this reference. The Contractor agrees that any hourly or flat rate charged by it for its services contracted for herein shall remain locked at the negotiated rate(s) for the Term. Except as otherwise provided in Exhibit "B", the Contractor shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Agreement.

4.2 Method of Payment. On a monthly basis, the Contractor shall submit a voucher or invoice in the form specified by the City, including a description of what Services have been performed, the name of the personnel performing such Services, and any hourly labor charge rate for such personnel. The Contractor shall also submit a final bill upon completion of all Services. Payment shall be made on a monthly basis by the City only after the Services have been performed and within thirty (30) days after receipt and approval by the appropriate City representative of the voucher or invoice. If the Services do not meet the requirements of this Agreement, the Contractor will correct or modify the work to comply with the Agreement. The City may withhold payment for such work until the work meets the requirements of the Agreement.

4.3 Non-Appropriation of Funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will not be obligated to make payments for Services or amounts incurred after the end of the current fiscal period, and this Agreement will terminate upon the completion of all remaining Services for which funds are allocated. No penalty or expense shall accrue to the City in the event this provision applies.

5. INDEMNIFICATION.

5.1 Contractor Indemnification. Contractor shall defend, indemnify and hold the Public Entity, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Public Entity.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Public Entity, its officers, officials, employees, and volunteers, the Contractor's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

5.2 Industrial Insurance Act Waiver. It is specifically and expressly understood that the Contractor waives any immunity that may be granted to it under the Washington State industrial insurance act, Title 51 RCW, solely for the purposes of this indemnification. Contractor's indemnification shall not be limited in any way by any limitation on the amount of damages, compensation or benefits payable to or by any third party under workers' compensation acts, disability benefit acts or any other benefits acts or programs. The Parties acknowledge that they have mutually negotiated this waiver.

5.3 Survival. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

6. **INSURANCE**. The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

6.1. No Limitation. Contractor's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the Public Entity's recourse to any remedy available at law or in equity.

6.2. Minimum Scope of Insurance. Contractor shall obtain insurance of the types and coverage described below:

- a. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
- b. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The Public Entity shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using an additional insured endorsement at least as broad as ISO CG 20 26.
- c. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- d. Professional Liability insurance appropriate to the Contractor's profession.

6.3. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

- a. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- b. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- c. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

6.4. Other Insurance Provision. The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any Insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Contractor's insurance and shall not contribute with it.

6.5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

6.6. Verification of Coverage. Contractor shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the

additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work.

6.7 Notice of Cancellation. The Contractor shall provide the Public Entity with written notice of any policy cancellation within two business days of their receipt of such notice.

6.8 Failure to Maintain Insurance. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Contractor from the Public Entity.

6.9 Public Entity Full Availability of Contractor Limits. If the Contractor maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Contractor.

6.10 Survival. The provisions of this Section shall survive the expiration or termination of this Agreement.

7. **WORK PRODUCT.** All originals and copies of work product, including plans, sketches, layouts, designs, design specifications, records, files, computer disks, magnetic media or material which may be produced or modified by Contractor while performing the Work shall belong to the City upon delivery. The Contractor shall make such data, documents, and files available to the City and shall deliver all needed or contracted for work product upon the City's request. At the expiration or termination of this Agreement, all originals and copies of any such work product remaining in the possession of Contractor shall be delivered to the City.

8. **BOOKS AND RECORDS.** The Contractor agrees to maintain books, records, and documents which sufficiently and properly reflect all direct and indirect costs related to the performance of the Work and maintain such accounting procedures and practices as may be deemed necessary by the City to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject, at all reasonable times, to inspection, review or audit by the City, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.

9. **INDEPENDENT CONTRACTOR.** The Parties intend that the Contractor shall be an independent contractor and that the Contractor has the ability to control and direct the performance and details of its work, the City being interested only in the results obtained under this Agreement. The City shall be neither liable nor obligated to pay Contractor sick leave, vacation pay or any other benefit of employment, nor to pay any social security or other tax which may arise as an incident of employment. Contractor shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Contractor's own risk, and Contractor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work. The Contractor shall pay all income and other taxes due except as specifically provided in Section 4. Industrial or any other insurance that is purchased for the benefit of the City, regardless of whether such may provide a secondary or incidental benefit to

the Contractor, shall not be deemed to convert this Agreement to an employment contract. If the Contractor is a sole proprietorship or if this Agreement is with an individual, the Contractor agrees to notify the City and complete any required form if the Contractor retired under a State of Washington retirement system and agrees to indemnify any losses the City may sustain through the Contractor's failure to do so.

10. CONFLICT OF INTEREST. It is recognized that Contractor may or will be performing professional services during the Term for other parties; however, such performance of other services shall not conflict with or interfere with Contractor's ability to perform the Services. Contractor agrees to resolve any such conflicts of interest in favor of the City. Contractor confirms that Contractor does not have a business interest or a close family relationship with any City officer or employee who was, is, or will be involved in the Contractor's selection, negotiation, drafting, signing, administration, or evaluating the Contractor's performance.

11. EQUAL OPPORTUNITY EMPLOYER. In all services, programs, activities, hiring, and employment made possible by or resulting from this Agreement or any subcontract, there shall be no discrimination by Contractor or its subcontractors of any level, or any of those entities' employees, agents, subcontractors, or representatives against any person because of sex, age (except minimum age and retirement provisions), race, color, religion, creed, national origin, marital status, or the presence of any disability, including sensory, mental or physical handicaps, unless based upon a bona fide occupational qualification in relationship to hiring and employment. This requirement shall apply, but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Contractor shall comply with and shall not violate any of the terms of Chapter 49.60 RCW, Title VI of the Civil Rights Act of 1964, the Americans With Disabilities Act, Section 504 of the Rehabilitation Act of 1973, 49 CFR Part 21, 21.5 and 26, or any other applicable federal, state, or local law or regulation regarding non-discrimination.

12. GENERAL PROVISIONS.

12.1 Interpretation and Modification. This Agreement, together with any attached Exhibits, contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior statements or agreements, whether oral or written, shall be effective for any purpose. Should any language in any Exhibits to this Agreement conflict with any language in this Agreement, the terms of this Agreement shall prevail. The respective captions of the Sections of this Agreement are inserted for convenience of reference only and shall not be deemed to modify or otherwise affect any of the provisions of this Agreement. Any provision of this Agreement that is declared invalid, inoperative, null and void, or illegal shall in no way affect or invalidate any other provision hereof and such other provisions shall remain in full force and effect. Any act done by either Party prior to the effective date of the Agreement that is consistent with the authority of the Agreement and compliant with the terms of the Agreement, is hereby ratified as having been performed under the Agreement. No provision of this Agreement, including this provision, may be amended, waived, or modified except by written agreement signed by duly authorized representatives of the Parties.

12.2 Assignment and Beneficiaries. Neither the Contractor nor the City shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other Party. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent. Subject to the foregoing, the rights and obligations of the Parties shall inure to the benefit of and be binding upon their respective successors in interest, heirs and assigns. This Agreement is made and entered into for the sole protection and

benefit of the Parties hereto. No other person or entity shall have any right of action or interest in this Agreement based on any provision set forth herein.

12.3 Compliance with Laws. The Contractor shall comply with and perform the Services in accordance with all applicable federal, state, local, and city laws including, without limitation, all City codes, ordinances, resolutions, regulations, rules, standards and policies, as now existing or hereafter amended, adopted, or made effective.

12.4 Contractor's Employees – Employment Eligibility Requirements. The Contractor and any subcontractors shall comply with E-Verify as set forth in Lakewood Municipal Code Chapter 1.42. E-Verify is an Internet-based system operated by United States Citizenship and Immigration Services in partnership with the Social Security Administration. E-Verify is free to employers and is available in all 50 states. E-Verify provides an automated link to federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers. The Contractor shall enroll in, participate in and document use of E-Verify as a condition of the award of this contract. The Contractor shall continue participation in E-Verify throughout the course of the Contractor's contractual relationship with the City. If the Contractor uses or employs any subcontractor in the performance of work under this contract, or any subsequent renewals, modifications or extension of this contract, the subcontractor shall register in and participate in E-Verify and certify such participation to the Contractor. The Contractor shall show proof of compliance with this section, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for such proof.

12.5 Contractor's Employees - Department of Retirement Systems (DRS) Retiree Return to Work Verification Process. The City's obligation to comply with DRS Retiree Return to Work Verification Process extends to Independent Contractors and Third Party Workers. Contractor and any subcontractors shall provide worker information as requested by the City. The Contractor shall provide such requested information, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for same.

12.6 Enforcement. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor. Adherence to completion dates set forth in the description of the Services is essential to the Contractor's performance of this Agreement. Any notices required to be given by the Parties shall be delivered at the addresses set forth at the beginning of this Agreement. Any notices may be delivered personally to the addressee of the notice or may be deposited in the United States mail, postage prepaid, to the address set forth above. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing. Any remedies provided for under the terms of this Agreement are not intended to be exclusive, but shall be cumulative with all other remedies available to the City at law, in equity or by statute. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect. Failure or delay of the City to declare any breach or default immediately upon occurrence shall not waive such breach or default. Failure of the City to declare one breach or default does not act as a waiver of the City's right to declare another breach or default. This Agreement shall be made in, governed by, and interpreted in accordance with the laws of the State of Washington. If the Parties are unable to settle any dispute, difference or claim arising from this Agreement, the exclusive means of resolving that dispute, difference, or claim, shall be by filing suit under the venue, rules and jurisdiction of the Pierce County Superior Court, Pierce County, Washington, unless the parties agree in writing to an alternative process.

If the Pierce County Superior Court does not have jurisdiction over such as suit, then suit may be filed in any other appropriate court in Pierce County, Washington. Each party consents to the personal jurisdiction of the state and federal courts in Pierce County, Washington and waives an objection that such courts are an inconvenient forum. If either Party brings any claim or lawsuit arising from this Agreement, each party shall pay all its legal costs and attorney's fees and expenses incurred in defending or bringing such claim or lawsuit, including all appeals, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the Parties' rights to indemnification under Section 5 of this Agreement.

12.7 Execution. Each individual executing this Agreement on behalf of the City and Contractor represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and with the same effect as if all Parties hereto had signed the same document. All such counterparts shall be construed together and shall constitute one instrument, but in making proof hereof it shall only be necessary to produce one such counterpart. The signature and acknowledgment pages from such counterparts may be assembled together to form a single instrument comprised of all pages of this Agreement and a complete set of all signature and acknowledgment pages. The date upon which the last of all of the Parties have executed a counterpart of this Agreement shall be the "date of mutual execution" hereof.

[Signature page follows]

IN WITNESS, the Parties hereto have caused this agreement to be executed the day and year first above written.

Date: _____

CITY OF LAKEWOOD

Partners for Parks

John J. Caulfield, City Manager

Sally Saunders

ATTEST:

Briana Schumacher, City Clerk

APPROVED AS TO FORM:

Heidi Ann Wachter, City Attorney

EXHIBIT “A”

SERVICES

Provide a complete description of any services that the Contractor will render including any limitations or requirements, special methods, and any instructions on how to do the services, reports or track the services.

1. The Contractor shall do or provide the following:
 - Develop a plan of action to raise awareness and funds to support barn renovation project
 - Create organizational capacity to manage data base, leadership teams, marketing and campaign gifts.

EXHIBIT “B”**COMPENSATION**

1. Total Compensation: In return for the Services, the City shall pay the Contractor an amount not to exceed 150,000 and 00/100 Dollars (\$150,000) and Washington State sales tax equal to 0 and 00/100 Dollars (\$ 0) for a total amount not to exceed \$150,000 and 150/100 Dollars (\$ 1500,00).

2. Method of Compensation:

Quarterly Payments of \$50,000 will be made on or before May 30, August 30 and November 30, 2022.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 16, 2022	TITLE: Proposed MOTION approving a Concomitant Agreement between the City of Lakewood and the Emerald City Enhanced Services Facility (ESF).	TYPE OF ACTION: ___ ORDINANCE NO. ___ RESOLUTION NO. ✓ MOTION NO. 2022-39 ___ OTHER
REVIEW: May 16, 2022	ATTACHMENTS: Draft Concomitant Agreement; Hearing Examiner Decision; & Management Plan	

SUBMITTED BY: Dave Bugher, Assistant City Manager, Development Services.

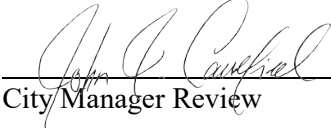
RECOMMENDATION: That the Mayor & City Council authorize the City Manager to execute a Concomitant Agreement¹ for the Emerald City Enhanced Services Facility (ESF) at 11435 and 11417 Pacific Hwy SW.

DISCUSSION: : The City of Lakewood Municipal Code, Section 18A.40.120 regulates the development standards and requirements for Special Needs Housing. A specific type of special needs housing is an Enhanced Service Facility which the City of Lakewood defines as, “a facility that provides treatment and services to persons for whom acute inpatient treatment is not medically necessary and who have been determined by the Department of Social and Health Services to be inappropriate for placement in other licensed facilities due to the complex needs that result in behavioral and security issues. (RCW 70.97.010).” As a condition of approval for an Enhanced Service Facility, the property owner is required to sign a concomitant agreement pursuant to 18A.40.120.C.4:

Concomitant Agreement. Upon issuance of a conditional use permit for a special needs housing facility, the applicant shall sign and record with the Pierce County Auditor a notarized concomitant agreement. (See next page.)

ALTERNATIVE(S): Not applicable,

FISCAL IMPACT: ESFs have the potential to impact first responders, in addition to human services and medical aid. In an attempt to address such issues a management plan, approved by the City’s Community & Economic Development Director, was required as part of the project. The current ESF which is under construction, will require the annual monitoring for compliance with the management plan and conditional use permit. In the event, the ESF does not follow the approved plan, fines could be levied, the use permit revoked, or the facility declared as a public nuisance. All of these actions could potentially impact department operations should the management plan not be followed.

<u>D. Bugher</u> Prepared by	 City Manager Review
<u>D. Bugher</u> Department Director	

¹ A Concomitant Agreement is an agreement recorded against the title of a parcel of land under which a property owner binds the property to certain terms and conditions in exchange for development approval.

DISCUSSION, CONTINUED:

Such agreement shall be in a form specified by the Community and Economic Development Director and subject to the approval of the City Attorney, and shall include as a minimum: the legal description of the property which has been permitted for the special needs housing facility; and the conditions of the permit and applicable standards and limitations. The property owner shall submit proof that the concomitant agreement has been recorded prior to issuance of a certificate of occupancy by Community and Economic Development Department. The concomitant agreement shall run with the land as long as the facility is maintained on the property. The property owner may, at any time, apply to the Community and Economic Development Department for termination of the concomitant agreement. Such termination shall be granted upon proof that the facility no longer exists on the property.

Applicant Cassandra Johnson, applied for a conditional use permit (LU-20-00199) for an Enhanced Service Facility to be located at 11435 and 11417 Pacific Hwy SW (APN#0219122136; 135), in November 2020. City of Lakewood Hearing Examiner, Phil Olbrechts, approved the conditional use permit on June 28, 2021 with the requirement that the concomitant agreement be signed and recorded prior to issuance of the certificate of occupancy of the building.

The Hearing Examiner's determination on the Emerald City Enhanced Services Facility #LU-20-00199 supports City of Lakewood's requirement for special needs housing to sign and record a concomitant agreement prior to issuance of a certificate of occupancy.



Community Development Department
6000 Main Street SW
Lakewood, WA 98499
253-512-2266
permits@cityoflakewood.us
www.cityoflakewood.us

CONCOMITANT AGREEMENT- SPECIAL NEEDS HOUSING

This agreement, entered into this _____ day of _____, 20__, by and between Claudia Johnson, doing business as Emerald City Enhanced Services, LLC, hereinafter referred to as the “Developer” and the City of Lakewood, Washington, a municipal corporation, hereinafter referred to as the “City.”

RECITALS

WHEREAS, the Washington State Legislature has authorized the execution of a development agreement between a local government and a person having ownership or control of real property within its jurisdiction (RCW 36.70B.170(1)); and

WHEREAS, local governments may also enter into a development agreement for real property outside its boundaries as part of a proposed annexation or service agreement (RCW 36.70B.170(1)); and

WHEREAS, a development agreement must set forth the development standards and other provisions that shall apply to, govern and vest the development, use and mitigation of the development of the real property for the duration specified in the agreement (RCW 36.70B.170(1)); and

WHEREAS, for the purposes of this development agreement, “development standards” includes, but is not limited to, all of the standards listed in RCW 36.70B.170(3); and

WHEREAS, a development agreement must be consistent with the applicable development regulations adopted by a local government planning under chapter 36.70A RCW (RCW 36.70B.170(1)); and

WHEREAS, a city “shall only approve a development agreement by ordinance or resolution after a public hearing” and a city’s legislative body may designate a hearing examiner to conduct the public hearing pursuant to RCW 36.70B.200; and

WHEREAS, the Developer is the property owner of property located at 11421 Pacific Highway SW, Lakewood, Washington, hereinafter referred to as “Property” legally described in **Exhibit A**, attached hereto and incorporated herein by reference; and

WHEREAS, the Developer applied for a Conditional Use Permit (CUP) to construct and operate a special needs housing facility, hereinafter referred to as the “Project,” on the Property pursuant to LMC 18A.30.130 and LMC 18A.40.120.C.3; and

WHEREAS, conditional use permits are process III permits, subject to hearing examiner review and public hearing, pursuant to LMC 18A.20.080; and

WHEREAS, public notice was given that the hearing examiner would conduct a public hearing on June 14, 2021 to consider the Developer’s Project; and

WHEREAS, on June 14, 2021, the hearing examiner conducted a public hearing; and

WHEREAS, on June 28, 2021, the hearing examiner issued a decision granting the Developer’s application for a CUP for the Project, which decision was later corrected and re-issued on July 2, 2021. A true and correct copy of the hearing examiner’s decision, as corrected, is attached hereto and incorporated herein by reference as **Exhibit B**; and

WHEREAS, the Developer and the City must execute a concomitant agreement upon issuance of this CUP pursuant to LMC 18A.40.120.C.4:

Concomitant Agreement. Upon issuance of a conditional use permit for a special needs housing facility, the applicant shall sign and record with the Pierce County Auditor a notarized concomitant agreement. Such agreement shall be in a form specified by the Community and Economic Development Director and subject to the approval of the City Attorney, and shall include as a minimum: the legal description of the property which has been permitted for the special needs housing facility; and the conditions of the permit and applicable standards and limitations. The property owner shall submit proof that the concomitant agreement has been recorded prior to issuance of a certificate of occupancy by Community and Economic Development Department. The concomitant agreement shall run with the land as long as the facility is maintained on the property. The property owner may, at any time, apply to the Community and Economic Development Department for termination of the concomitant agreement. Such termination shall be granted upon proof that the facility no longer exists on the property.

WHEREAS, The City conducted design review under permit #LU-21-00121 on September 30, 2021.

Now, therefore, the parties hereto agree as follows:

General Provisions

Section 1. The Project. The Project is the construction and operation of a special needs housing project on 1.01 acres in the City of Lakewood. The Conditional Use Permit application materials describe the Project as construction of a 9,250 square foot building to serve as an

Enhanced Services Facility (ESF) which will provide behavioral mental health care services to a maximum of 16 residents who are transitioning out of Western State Hospital.

Section 2. The Subject Property. The Project site is legally described in **Exhibit A**, attached hereto and incorporated herein by reference.

Section 3. Definitions. As used in this Development Agreement, the following terms, phrases and words shall have the meanings and be interpreted as set forth in this Section.

a) “Adopting Ordinance” means the Ordinance which approves this Development Agreement, as required by RCW 36.70B.200.

b) “Certificate of occupancy” means either a certificate issued after inspections by the City authorizing a person(s) in possession of property to dwell or otherwise use a specified building or dwelling unit, or the final inspection if a formal certificate is not issued.

c) “Council” means the duly elected legislative body governing the City of Lakewood.

d) “Design Guidelines” means the City of Lakewood design criteria, as adopted by the City.

e) “Director” means the City’s Community and Economic Development Director.

f) “Effective Date” means the effective date of the Adopting Ordinance.

g) “Existing Land Use Regulations” means the ordinances adopted by the City Council of Lakewood in effect on the Effective Date, including the adopting ordinances that govern the permitted uses of land, the density and intensity of use, and the design, improvement, construction standards and specifications applicable to the development of the Subject Property, including, but not limited to the Comprehensive Plan, the City’s Official Zoning Map and development standards, the Public Works Standards, SEPA, Concurrency Ordinance, and all other ordinances, codes, rules and regulations of the City establishing subdivision standards, park regulations, building standards. Existing Land Use Regulation does not include non-land use regulations, which includes taxes and impact fees.

h) “Landowner” means the party who has acquired any portion of the Property from the Developer who, unless otherwise released as provided in this Agreement, shall be subject to the applicable provisions of this Agreement. The “Developer” is identified specifically in the introduction above and generally below in Section 5.

i) “Project” means the anticipated development of the Subject Property, as specified in Section 1 and as provided for in all associated permits/approvals, and all incorporated exhibits.

Section 4. Exhibits. Exhibits to this Agreement are as follows:

a) **Exhibit A. Legal description of Property.**

b) **Exhibit B. Hearing Examiner’s June 28, 2021 decision as corrected and re-issued on July 2, 2021.**

Section 5. Parties to Development Agreement. The parties to this Agreement are:

- a) The “City” is the City of Lakewood, 6000 Main Street, Lakewood, WA 98499.
- b) The “Developer” or Owner is a private enterprise which owns the Property in fee, and whose principal office is located at 19919 SE 6th Way, Camas, WA 98607.
- c) The “Landowner.” From time to time, as provided in this Agreement, the Developer may sell or otherwise lawfully dispose of a portion of the Property to a Landowner who, unless otherwise released, shall be subject to the applicable provisions of this Agreement related to such portion of the Property.

Section 6. Project is a Private Undertaking. It is agreed among the parties that the Project is a private development and that the City has no interest therein except as authorized in the exercise of its governmental functions.

Section 7. Term of Agreement. This Agreement shall commence upon the effective date of the Adopting Ordinance approving this Agreement, and shall continue in force unless extended or terminated as provided herein. Following termination, this Agreement shall have no force and effect, subject however, to post-termination obligations of the Developer or Landowner.

Section 8. Vested Rights of Developer. During the term of this Agreement, unless sooner terminated in accordance with the terms hereof, in developing the Property consistent with the Project described herein, Developer is assured, and the City agrees, that the development rights, obligations, terms and conditions specified in this Agreement, are fully vested in the Developer and may not be changed or modified by the City, except as may be expressly permitted by, and in accordance with, the terms and conditions of this Agreement, including the Exhibits hereto, or as expressly consented thereto by the Developer.

Section 9. Permitted Uses and Development Standards. The permitted uses, the density and intensity of use, the maximum height and size of proposed buildings, provisions for reservation and dedication of land or payment of fees in lieu of dedication for public purposes, the construction, installation and extension of public improvements, development guidelines and standards for development of the Property shall be those set forth in this Agreement, the permits and approvals identified herein, and all exhibits incorporated herein.

Section 10. Minor Modifications. Minor modifications from the approved permits or the exhibits attached hereto may be approved in accordance with the provisions of the City’s code, and shall not require an amendment to this Agreement.

Section 11. Further Discretionary Actions. Developer acknowledges that the Existing Land Use Regulations contemplate the exercise of further discretionary powers by the City. These powers include, but are not limited to, review of additional permit applications under SEPA. Nothing in this Agreement shall be construed to limit the authority or the obligation of the City to hold legally required public hearings, or to limit the discretion of the City and any of its officers or officials in complying with or applying Existing Land Use Regulations.

Section 12. Default.

A. Subject to extensions of time by mutual consent in writing, failure or delay by either party or Landowner not released from this Agreement, to perform any term or provision of this Agreement shall constitute a default. In the event of alleged default or breach of any terms or conditions of this Agreement, the party alleging such default or breach shall give the other party or Landowner not less than thirty (30) days notice in writing, specifying the nature of the alleged default and the manner in which said default may be cured. During this thirty (30) day period, the party or Landowner charged shall not be considered in default for purposes of termination or institution of legal proceedings.

B. After notice and expiration of the thirty (30) day period, if such default has not been cured or is not being diligently cured in the manner set forth in the notice, the other party or Landowner to this Agreement may, at its option, institute legal proceedings pursuant to this Agreement. In addition, the City may decide to file an action to enforce the City's Codes, and to obtain penalties and costs as provided in the City of Lakewood Municipal Code for violations of this Development Agreement and the Code.

Section 13. Annual Review. The City shall, at least every twelve (12) months during the term of this Agreement, review the extent of good faith substantial compliance by Developer and Landowner with this Agreement. The City may charge fees as necessary to cover the costs of conducting the annual review.

Section 14. Termination. This Agreement shall expire and/or terminate as provided below:

A. This Agreement shall expire and be of no further force and effect if the development contemplated in this Agreement and all of the permits and/or approvals issued by the City for such development are not substantially underway prior to expiration of such permits and/or approvals. Nothing in this Agreement shall extend the expiration date of any permit or approval issued by the City for any development.

B. This Agreement shall expire and be of no further force and effect if the Developer does not construct the Project as contemplated by the permits and approvals identified in this Agreement, and submits applications for development of the Property that are inconsistent with such permits and approvals.

C. Developer may, at any time, apply to the Community and Economic Development Department for termination of this Agreement. Such termination shall be granted upon proof that the facility no longer exists on the property.

Section 15. Effect upon Termination on Developer Obligations. Termination of this Agreement as to the Developer of the Property or any portion thereof shall not affect any of the Developer's obligations to comply with the City Comprehensive Plan and the terms and conditions or any applicable zoning code(s) or subdivision map or other land use entitlements approved with respect to the Property, any other conditions of any other development specified in the Agreement to continue after the termination of this Agreement or obligations to pay assessments, liens, fees or taxes.

Section 16. Effect upon Termination on City. Upon any termination of this Agreement as to the Developer of the Property, or any portion thereof, the entitlements, conditions of development, limitations on fees and all other terms and conditions of this Agreement shall no longer be vested hereby with respect to the property affected by such termination (provided that vesting of such entitlements, conditions or fees may then be established for such property pursuant to then-existing planning and zoning laws).

Section 17. Assignment and Assumption. The Developer shall have the right to sell, assign or transfer this Agreement with all their rights, title and interests therein to any person, firm or corporation at any time during the term of this Agreement. Developer shall provide the City with written notice of any intent to sell, assign, or transfer all or a portion of the Property, at least 30 days in advance of such action.

Section 18. Covenants Running with the Land. The conditions and covenants set forth in this Agreement and incorporated herein by the Exhibits shall run with the land and the benefits and burdens shall bind and inure to the benefit of the parties. The Developer, Landowner and every purchaser, assignee or transferee of an interest in the Property, or any portion thereof, shall be obligated and bound by the terms and conditions of this Agreement, and shall be the beneficiary thereof and a party thereto, but only with respect to the Property, or such portion thereof, sold, assigned or transferred to it. Any such purchaser, assignee or transferee shall observe and fully perform all of the duties and obligations of a Developer contained in this Agreement, as such duties and obligations pertain to the portion of the Property sold, assigned or transferred to it.

Section 19. Amendment to Agreement; Effect of Agreement on Future Actions. This Agreement may be amended by mutual consent of all of the parties, provided that any such amendment shall follow the process established by law for the adoption of a development agreement (see, RCW 36.70B.200). However, nothing in this Agreement shall prevent the City Council from making any amendment to its Comprehensive Plan, Zoning Code, Official Zoning Map or development regulations affecting the Subject Property during the next five years, as the City Council may deem necessary to the extent required by a serious threat to public health and safety. Nothing in this Development Agreement shall prevent the City Council from making any amendments of any type to the Comprehensive Plan, Zoning Code, Official Zoning Map or development regulations relating to the Subject Property five years from the anniversary date of the Effective Date of this Agreement.

Section 20. Releases. Developer, and any subsequent Landowner, may free itself from further obligations relating to the sold, assigned, or transferred property, provided that the buyer, assignee or transferee expressly assumes the obligations under this Agreement as provided herein.

Section 21. Notices. Notices, demands, correspondence to the City and Developer shall be sufficiently given if dispatched by pre-paid first-class mail to the addresses of the parties as designated in Section 5. Notice to the City shall be to the attention of both the City Administrator and the City Attorney. Notices to subsequent Landowners shall be required to be given by the City only for those Landowners who have given the City written notice of their address for such notice. The parties hereto may, from time to time, advise the other of new addresses for such notices, demands or correspondence.

Section 22. Reimbursement for Agreement Expenses of the City. Developer agrees to reimburse the City for actual expenses incurred over and above fees paid by Developer as an applicant incurred by City directly relating to this Agreement, including recording fees, publishing fees and reasonable staff and consultant costs not otherwise included within application fees. This development agreement shall not take effect until the fees provided for in this section, as well as any processing fees owed to the City for the Project are paid to the City. Upon payment of all expenses, the Developer may request written acknowledgement of all fees. Such payment of all fees shall be paid, at the latest, within thirty (30) days from the City's presentation of a written statement of charges to the Developer.

Section 23. Applicable Law and Attorneys' Fees. This Agreement shall be construed and enforced in accordance with the laws of the State of Washington. If litigation is initiated to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs from the non-prevailing party. Venue for any action shall lie in Pierce County Superior Court or the U.S. District Court for Western Washington.

Section 24. Third Party Legal Challenge. In the event any legal action or special proceeding is commenced by any person or entity other than a party or a Landowner to challenge this Agreement or any provision herein, the City may elect to tender the defense of such lawsuit or individual claims in the lawsuit to Developer and/or Landowner(s). In such event, Developer and/or such Landowners shall hold the City harmless from and defend the City from all costs and expenses incurred in the defense of such lawsuit or individual claims in the lawsuit, including but not limited to, attorneys' fees and expenses of litigation, and damages awarded to the prevailing party or parties in such litigation. The Developer and/or Landowner shall not settle any lawsuit without the consent of the City. The City shall act in good faith and shall not unreasonably withhold consent to settle.

Section 25. Specific Performance. The parties specifically agree that damages are not an adequate remedy for breach of this Agreement, and that the parties are entitled to compel specific performance of all material terms of this Development Agreement by any party in default hereof.

Section 26. Severability. If any phrase, provision or section of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any statute of the State of Washington which became effective after the effective date of the ordinance adopting this Development Agreement, and either party in good faith determines that such provision or provisions are material to its entering into this Agreement, that party may elect to terminate this Agreement as to all of its obligations remaining unperformed.

IN WITNESS WHEREOF, the parties hereto have caused this Development Agreement to be executed as of the dates set forth below:

CITY OF LAKEWOOD

By _____
John Caulfield, City Manager

ATTEST:

By _____
City Clerk

APPROVED AS TO FORM:

By _____
City Attorney

PROPERTY OWNER'S SIGNATURE

I, the undersigned, state that, to the best of my knowledge, all the information provided for this application is true and complete. It is understood that the City of Lakewood may nullify any decision made in reliance upon information given on this application form should there be any willful misrepresentation or willful lack of full disclosure on my part.

Signature of Property Owner

Print Name of Owner

STATE OF WASHINGTON)

COUNTY OF PIERCE

On this _____ day of _____, 20____ before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____
to me known to be the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that he/she/they signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

WITNESS my hand and official seal this _____ day of _____,
20_____.

NOTARY PUBLIC in and for the State of
Washington Residing at

Commission Expires _____

BEFORE THE HEARING EXAMINER FOR THE CITY OF LAKEWOOD

RE: Emerald City Enhanced Services, LLC

Conditional Use

LU-20-000199

FINDINGS OF FACT, CONCLUSIONS OF
LAW AND FINAL DECISION

Summary

Emerald City Enhanced Services LLC has applied for a conditional use permit to construct a 10,400 square foot building at 11435 and 11417 Pacific Hwy SW to serve as Enhanced Service Facility (ESF), which would provide behavioral health care services to a maximum of 16 residents who are transitioning out of Western State Hospital. The application is approved subject to conditions.

Testimony

A computer-generated transcript has been prepared of the appeal hearing to provide an overview of the hearing testimony. The transcript is provided for informational purposes only as Appendix A. Since the transcript is computer generated, it is not 100% accurate, but does provide a useful indication of what testimony was presented during the hearing.

CONDITIONAL USE

Exhibits

Exhibits A-U of the June 13, 2021, staff report were admitted into the record during the hearing. Exhibit V, "Nursing Home Inspect," was admitted during the hearing at the request of the Applicant.

FINDINGS OF FACT

Procedural:

1. Applicant. Huitt-Zollars and BCRA on behalf of Claudia Johnson, Emerald City Enhanced Services, LLC
2. Hearing. A hearing was held on the subject application at 10 am on June 14, 2021 on Zoom, Meeting ID No. 969 9875 7836.

Substantive:

3. Project Description. Emerald City Enhanced Services LLC has applied for a conditional use permit to construct a 10,400 square foot building at 11435 and 11417 Pacific Hwy SW to serve as Enhanced Service Facility (ESF), which would provide behavioral health care services to a maximum of 16 residents who are transitioning out of Western State Hospital. The facility is proposed to operate 24-hours a day, seven days a week and will host no more than 8 staff members on site at a given time for the largest shift. No commercial vehicles are proposed for this use. The site will be fully fenced and outdoor spaces will include a recreation patio, sidewalks and a gazebo.

The facility provides a home-like setting, similar to an adult family home or assisted living facility, but with a higher level of support and services from professional staff and trained caregivers than is typically available in those programs. An ESF is licensed and regulated by DSHS, Aging and Long-Term Support Administration. Residential Care Services (RCS) provides regulatory oversight, including licensure, inspections, and complaint investigations.

4. Surrounding Area. This property is surrounded by commercial uses that range from one story to the multilevel parking garage and hotel. There are no nearby less intensive residential land uses. The project site adjoins Pacific Highway Southwest. The Sounder Station is directly across the street. To the east is a hotel, to the south is I-5 and to the southwest is Lakewood Ford. Tr. 7.

5. Adverse Impacts. There are no significant adverse impacts associated with the project. Pertinent impacts are addressed as follows:

- A. Critical Areas. There do not appear to be any critical areas located at the project site. The record contains no information on critical areas. However, the Applicant's Trip Generation Assessment, Ex. K, includes an aerial photograph of the project site that shows the property as entirely composed of bare, level dirt plus a couple buildings. In the absence of any other

CONDITIONAL USE

information, this shows that the project likely does not have any critical areas. One exception may be an aquifer recharge area, but protection measures for aquifer recharge areas are implemented during building permit review and would not involve any requirements that would entail any modification to the proposed development design.

- B. Traffic/Transportation. The proposal will not create any significant traffic impacts. The Applicant's Trip Generation Assessment, Ex. K, estimates that the proposal will generate 10 PM peak hour trips. The estimate is based upon trip generation rates of similar facilities. The traffic generated by the proposal does not exceed the thresholds found necessary in the City's development standards to trigger a traffic impact analysis. For this reason, the trip generation of the proposal is not found to be significant.

Public Works staff has done a preliminary assessment of the project for conformance to public works standards, including on-site circulation, access and parking. With conditions adopted by this Decision, Public Works has no objections to the proposal. See Ex. M. Public works has not identified the need for any on or off-site traffic improvements. Such requirements may still be imposed as part of site plan review.

- C. Hazardous Conditions. No hazardous conditions are associated with the proposed use or development. The Applicant states no hazardous conditions are associated with the proposal and none are apparent from the administrative record.

- D. Compatibility. The proposal will not create any significant noise, aesthetic or other adverse impacts that would affect surrounding properties. The proposed use is fairly benign and moderate in scale compared to other uses authorized and developed in the surrounding Transit Oriented Commercial zoning. Further, all areas that are not covered with building or parking and drives will be landscaped, enhancing aesthetic compatibility. Public works and planning staff have also evaluated the proposal for conformance to the City's development standards and have no found any compliance issues beyond needing additional information to evaluate the local need of the project. Se Tr. 6; Ex. M. The Applicant asserts that once construction is completed there will be little noise, emissions, light or traffic produced by the proposed use and that neighboring uses will have a higher impact on noise, light, and traffic. The record supports the position of the Applicant on this issue.

- E. Adequacy of Utilities. The proposal will be served by adequate utilities. All required utilities are available at the site as this site was previously developed with a commercial business.

- F. Tree Retention. The proposal provides for adequate retention of trees. Any significant tree removal will be regulated by the City's tree ordinance and may trigger a requirement for a tree removal permit. The aerial photograph of the project site in the Applicant's traffic report only shows one or two trees located in the southeastern portion of the project site.

- G. Impact on Public Services. The record establishes that the proposal will not create any greater demand upon public services than similarly sized residential arrangements that don't involve a special needs population.

1
2 The City submitted DSHS investigation reports from the last approximately three years of other
3 ESF facilities in Everett, Spokane and Vancouver to show what types of incidents are
4 associated with these facilities. Ex. S. According to the Applicant, the reports include every
5 incident that involves a police response. Tr. 18. The reports did not show any indication that
6 an ESF is prone to create incidents that place a strain on police or emergency services. The
7 only incidents that may have necessitated a police response was one resident who went to a
8 store and yelled at a clerk, another resident suffered a fall that necessitated a hospital visit,
9 another was hospitalized due to taking the wrong medication, another became confused and got
10 lost for a couple days and another went missing and was found later living with a family
11 member. It's unknown how many if any of these incidents involved a police or ambulance
12 response. However, at most there were six incidents from a total group of what appears to be
13 48¹ residents spanning a period of about three years.

14
15 The Applicant also presented evidence supporting her position that ESFs will not unduly burden
16 public services. The Applicant noted that the median age of ESF residents is 35-55 years, so
17 medical response would be anticipated to be less than in senior living arrangements. As
18 repeatedly emphasized by the Applicant, the residents admitted into the proposal will be
19 patients from Western State Hospital who do not have a continuing record and history for
20 violent behavior and who are not in crisis. They will be sent to the proposed ESF only after they
21 are stabilized. They are stringently assessed prior to admission to not pose a risk to self, the
22 staff, and the community.

23
24 The Applicant noted that the ESF will be staffed with qualified professionals trained to prevent
25 incidents requiring police/emergency response from occurring. Every staff member will be
26 trained to handle residents who are in crisis, and most importantly to prevent residents from
reaching crisis. Staff members will also be trained in de-escalation techniques and prevention
and management of disruptive behavior. Training has to be DSHS approved and is DSHS
enforced. This facility will also be staffed with one healthcare provider per four residents.
Staffing includes 8 hours/day on site and round the clock access to mental health professional.
The medical staff will be made up of mental health care professionals, registered nurses,
licensed vocational nurses, and certified medical assistants. The other daily staff will be a
housekeeper and a cook trained in ESF behavioral health training.

27
28 From all of the factors above, there is no basis to conclude that the proposed ECF will create
29 any significant demand upon police and emergency services. Without more information about
30 comparable police and emergency response rates from non-special needs housing, it is not
31 possible to draw any conclusions as to whether the proposed ESF will create a burdensome
32 demand upon emergency response, whether in isolation or cumulatively with other approved
33 ESF facilities.

34
35 ¹ The total number of residents may have exceeded 48 if the reports include more than one ESF in each of the three
36 cities presented for review.

6. Continuum of Service. There are currently only five ESF's in the State of Washington. Tr. 16. The ESF's are located in Spokane, Olympia, Everett and Vancouver. According to the Applicant, ESFs serve to fill a gap in the continuum of mental health services. Voluntary residential community-based facilities such as ESFs help fill the gap in residential living arrangements between locked down facilities such as Western State Hospital and release into the community. The ESFs provides the support necessary to assure a successful transition from Western State Hospital into independent living. There are currently 500 civilly committed people at Western State who are waiting for admission into an ESF. Tr. 21.

The Applicant notes that Washington State is at the beginning of a major reform of the entire mental health service delivery model. The large state hospitals will evolve into a Center of Forensic Excellence through phased renovation, and the construction of new hospitals designed with a new model for mental health care. Serving people in their home communities is essential to this plan. To do this, this transformation requires development of a continuum of services that can prevent or divert people from being committed to the state hospitals and can support people in their recovery after treatment in a hospital is complete. The ESF serves that latter role.

7. ESF Operations. ESF operations are proposed to prevent nuisances and adverse impacts on surrounding uses. The planned ESF budget includes staffing, operations, and all costs. Training will be done under the DSHS guidelines and the nurse operator/manager will be trained by DSHS under this program, and then train staff on the job. The owner/operator is a nurse with a BS in nursing and is qualified to teach and orient health care employees and other employees. The medical staffing ratio is four health care providers to 16 residents. Staff also includes a cook and housekeeper on staff daily.

The ESF will be inspected by DSHS and has to comply with DSHS guidelines that include adequate provisions for litter control and solid waste disposal as well as building and site maintenance. The Applicant states that staff will be trained on an ongoing basis on property maintenance and public nuisance codes.

The Applicant has provided the City with a main point of contact. The ESF standard operating manual also has state mandated rules for addressing grievances and complaints. There is also an online complaint resource at: <https://www.dshs.wa.gov/altsa/residential-care-services/residential-care-services-onlineincident-reporting>.

The major points of the operations plan described above have been proposed by the Applicant and are made a condition of approval.

Conclusions of Law

1. Authority. LMC 18A.2.502 Table 3 classifies conditional use permits as a Process III application subject to hearing examiner review.

2. Zoning Designations. Transit Oriented Commercial (TOC).

3. City Has Burden to Establish Alleged Impacts Based Upon Disability. The City has the burden to establish any impacts it believes to result from the disabilities of ESF residents. For this application, that burden specifically applies to the concern that the proposed ESF may unduly burden public services, most important police calls for service.

The City's burden to establish impacts based upon disability arises from the American with Disabilities Act ("ADA") and the Fair Housing Act ("FHA"). Both Acts prohibit discrimination on the basis of disability in zoning. The ADA prohibits discrimination based on disability in programs, services, and activities provided or made available by public entities. Likewise, the FHA prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, based on disability. The House Report on the FHA emphasizes that its 1988 amendments were "*intended to prohibit the application of special requirements through land-use regulations, restrictive covenants, and conditional or special-use permits that have the effect of limiting the ability of such individuals to live in the residence of their choice in the community.*" H.R. Rep. No. 100-711 at 24.

The staff report identifies that the City's police chief requested the Applicant to provide information on police calls for service for ESFs. City staff also submitted Ex. S, T and U, which identify complaints at ESF investigated by DSHS. The City appears to be concerned that ESF facilities may generate a disproportionate demand for public services such as police and emergency medical response. The City would likely not be pursuing these concerns if the proposal was for apartment complex or townhome development housing 16 residents instead of an ESF. In this regard, conditions based upon disability could be considered disparate treatment under ADA/FHA case law. Disparate treatment arises when a party expressly treats members of a protected group differently than others who are similarly situated. *See Children's Alliance v. City of Bellevue*, 950 F. Supp. 1491, 1495 (W.D. Wash. 1997).

Despite the negative connotation of labelling an action "disparate treatment," courts recognize that cities can have legitimate reasons for protecting their communities from the impacts of projects housing the disabled even if those impacts are attributable to disability. If the actions of a City result in disparate treatment, the City can validate those actions if the City can "show" that the action benefits the protected class or that it responds to legitimate public impacts. *See Id.* at 1499². The *Children's Alliance* case only expressly stated that demonstrated public safety impacts could validate disparate treatment. However, the court's review of other potential justifications for disparate treatment strongly suggests that other impacts that are significant, concrete and based in clearly documented evidence would suffice as well.³

² The *Children's Alliance* case was directly addressed with the facially disparate impact of a group home ordinance. The reasoning of the case appears to equally apply to disparate treatment in the application of an ordinance as well, such as application of the conditional use criteria in this case.

³ The *Bellevue* court noted that the justification for disparate treatment must survive a higher scrutiny than rational basis review. *See Id.* 1498-99. Although the court only identified public safety as a basis for disparate treatment, this doesn't appear to preclude other impacts such as possibly a heavily disproportionate allocation of facilities serving the disabled that demonstrably places a significant burden on local public services.

The City's burden of proof is addressed in this Decision because it is determinative for the resolution of whether the proposed ESF is unduly burdensome on public services. It is normally the Applicant's burden to demonstrate compliance with all conditional use criteria. This would usually include LMC 18A.30.130C, which requires that a proposed use not be unduly burdensome on public services. If the burden of proof remained on the Applicant to establish unduly burden on services, from the evidence in the record it would have to be concluded that the Applicant has failed to make her case – the DSHS incident reports show that ESFs potentially do generate demand for service. With that evidence, it would be up to the Applicant to show that those incidents do not unduly burden public services. The Applicant has not proven that fact. However, since the burden is on the City, it's up to the City to prove the opposite, that the incidents identified in the DSHS reports will unduly burden public services. For the reasons identified in Finding of Fact No. 5G, the City hasn't established that point.

3. Review Criteria. As identified in LMC 18A.40.120B, ESFs are authorized in the TOC zone as a conditional use. LMC 18A.30.130 governs the criteria for conditional use permit review and LMC 18A.40.120C3 adds additional standards for special care facilities. Applicable conditional use criteria are quoted below in italics and applied through corresponding conclusions of law.

LMC 18A.30.130(A): *The granting of the conditional use permit will not:*

1. Adversely affect the established character of the surrounding vicinity. For the purposes of this section, character shall mean the distinctive features or attributes of buildings and site design on adjacent properties and in the vicinity and as articulated in the comprehensive plan, including but not limited to building facade, length, building modulation, building height, roof form, tree cover, types of flora, location of landscaping, size and location of signs, setbacks, amount and location of parking, fencing type, height and location, and the like;

4. The criterion is met as conditioned for the reasons identified in Finding of Fact 5D.

LMC 18A.30.130(A)(2): *The proposed use will not be detrimental to the public health, safety, and general welfare; and.*

5. The criterion is met. As determined in Finding of Fact No. 5, no significant adverse impacts will be created by the proposal. Since the proposal creates no significant adverse impacts, it will not be detrimental to public health, safety and welfare.

LMC 18A.30.130(A)(3): *The proposed use will not be injurious to, or adversely affect the uses, property, or improvements adjacent to, or in the vicinity of, the site upon which the proposed use is to be located.*

6. The criterion is met. As determined in Finding of Fact No. 5, no significant adverse impacts will be created by the proposal and the proposal is compatible with surrounding uses. Consequently, it will not be injurious or adversely affect surrounding uses.

LMC 18A.30.130(B): *The granting of the proposed conditional use permit is consistent and compatible with the goals and policies of the comprehensive plan, and any code, ordinance, regulation or standard in effect to implement the plan.*

7. The criterion is met. The proposal is consistent with the comprehensive plan for the reasons identified at page 9 of the staff report. As previously identified, planning and public works staff have reviewed the proposal for consistency with the City's development standards and found the project to be consistent. There is nothing in the record to reasonably suggest otherwise.

LMC 18A.30.130(C): *The proposed use is properly located in relation to other land uses, transportation and public facilities and services in the vicinity; and further, that the capacity of the transportation system and other public facilities and services will adequately serve the proposed use without placing an undue burden on such systems, facilities and services.*

8. The criterion is met. As determined in Finding of Fact No. 5(B), (E) and (G), the proposal is served by adequate public facilities and services.

LMC 18A.30.130(D): *The intensity (i.e., the nature, types and hours of human activity) and character of the proposed use are compatible with the intensity and character of the uses of adjacent property and of property in the vicinity.*

9. The criterion is met. As determined in Finding of Fact No. 5(D), the intensity and character of the proposed use is compatible with the surrounding commercial uses.

LMC 18A.30.130(E): *That the site is of sufficient size to accommodate the proposed use; and further that, in the opinion of the City, all yards, open spaces, landscaping, walls and fences, parking, loading, and other necessary features are properly provided to assure the proposed use will be compatible with adjacent uses and the character of the vicinity.*

10. The criterion is met. As conditioned, proposed on-site circulation and parking have been found to conform to City design standards as determined by Public Works staff. City planning staff have also found that the proposal conforms to all other design and development standards as well. Given the low intensity of the proposed use in relation to surrounding commercial uses and the projects conformance to City design and development standards, the City is found to be of sufficient size to accommodate the use and provide for compatibility of use.

LMC 18A.30.130(F): *The proposed use will not introduce hazardous conditions at the site that cannot be mitigated so as to protect adjacent properties, the vicinity, and the public health, safety and welfare of the community from such hazards.*

11. The criterion is met as identified in Finding of Fact No 5C.

LMC 18A.30.130(G): *The conditions necessary to mitigate the impacts of the proposed conditional use are capable of reasonable monitoring and reasonable enforcement.*

12. The criterion is met. All conditions imposed by this decision are recommended by staff with minor modification and are capable of reasonable monitoring and enforcement.

LMC 18A.40.120C3: *Special Needs Housing Specific Conditional Use Permit Review Criteria. In addition to the requirements outlined in Chapter 18A.30 LMC, Article II, a conditional use permit for a special needs housing facility shall only be approved upon a finding that such facility is consistent with all of the following criteria:*

a. There is a demonstrated need for the use due to changing demographics, local demand for services which exceeds existing facility capacity, gaps in the continuum of service, or an increasing generation of need from within the community.

13. The criterion is met. The Applicant has established a demonstrated need for the proposal by filling a gap in the continuum of service for the reasons outlined in Finding of Fact No. 6. The ESF operates to fill the gap between a lock down facility such as Western State Hospital and release into the community. The ESF gives residents the support and supervision necessary to make the transition between institutionalized living and independent living.

The criterion quoted above could arguably be construed as requiring that the gap in service occur for local service as opposed to a broader scale. The Applicant focused her argument on a statewide need for ESFs and did not identify it as a need specific to Lakewood. According to the Applicant, the ESF will be used to house Western State Hospital residents. See staff report, p. 3. However, since Western State serves the state as a whole, addressing its need for service is not considered to be local. It is recognized that, as testified by Ms. Johnson, families of Western State Hospital have moved to Lakewood. Nonetheless, those families moved to Lakewood because of Western's State's statewide role. As such, they do not represent a locally generated need for service.

Ultimately, however, the "gap" criterion should not be limited to local need. Unlike other clauses of LMC 18A.40.120C3, the "gap" language is not linked to any local community need. A broad construction of LMC 18A.40.120C3 is also advisable to assure that decisions for special needs housing are not invalidated due to noncompliance with the ADA and FHA. As outlined in Conclusion of Law No. 3, the City has to demonstrate impacts to the community such as threats to public safety to justify conditions based upon the disabled status of its residents. *See Children's Alliance v. City of Bellevue*, 950 F. Supp. 1491, 1495 (W.D. Wash. 1997). It is questionable whether exceeding local need would be proper grounds under the *Bellevue* case to condition or deny a special care facility. The local need focus of the criterion quoted above addresses the City's concern of overconcentration of special care facilities in Lakewood. See Tr. 5-6. As pointed out in the staff report, Lakewood already accommodates Western State Hospital, 113 Adult Family Homes and the Oakbrook Center. Rather than recognized as valid grounds for restricting special care facilities, statements made by city councilmembers expressing concern about over-concentration of such facilities has been judicially construed as evidence of discriminatory intent under the FHA and ADA.

1 *See Reg. Economic Community v. City of Middletown*, 294 F.3d 35, 50 (2d Cir. 2002)⁴. To protect
 2 the City's special needs criteria from potential FHA/ADA invalidation, the "local need" requirements
 3 of LMC 18A.40.120C3 should be narrowly construed as necessary to avoid ADA/FHA violations.
 4 The "local need" criterion may be amenable to a broader construction when coupled with other
 proven impacts, such as overly burdensome demand upon public services.

5 **LMC 18A.40.120C3b:** *The proposed use is consistent with the goals and policies of the City of*
 6 *Lakewood Comprehensive Plan, and the City of Lakewood Consolidated Plan for Housing and*
Community Development.

7 14. The criterion is met. The proposal is consistent with the comprehensive due to its
 8 consistency with the comprehensive plan policies listed at page 9 of the staff report. The proposal
 9 also appears to be consistent with the Lakewood Consolidated Plan for Housing and Community
 10 Development. The Coordinated Plan seeks to address numerous housing issues in Lakewood,
 including homeless and affordable housing. The proposal at least indirectly serves these objectives
 11 by giving residents the training and support necessary to avoid falling into homelessness once they
 are released for fully independent living.

12 **LMC 18A.40.120C3c:** *The proposed location is or will be sufficiently served by public*
 13 *services which may be necessary or desirable for the support and operation of the use. These may*
 14 *include, but shall not be limited to, availability of utilities, access, transportation systems, education,*
police and fire facilities, and social and health services.

15 15. The criterion is met for the reasons identified in COL No. 8. The proposal is located directly
 16 across the street from the Sounder station, which makes it ideally accessible to public transportation
 17 for ESF residents. There is nothing in the record to suggest that the location of the proposal is not
 otherwise suitably located for support of the facility.

18 **LMC 18A.40.120C3d:** *The use shall be located, planned, and developed such that it is not*
 19 *inconsistent with the health, safety, convenience, or general welfare of persons residing in the facility*
 20 *or residing or working in the surrounding community. The following shall be considered in making a*
decision:

- 21 *i. The impact of traffic generated by the proposed use on the surrounding area, pedestrian*
circulation and public safety and the ability of the proponent to mitigate any potential
impacts.
- 22 *ii. The provision of adequate off-street parking, on-site circulation, and site access.*

23
 24
 25 ⁴ As evidence of discriminatory intent, the Court included two quotes from City Councilmembers -- "*there's an*
 26 *over-concentration of residential and social service facilities in the City*" and "*[t]he problem is that . . . there seems*
to be a tremendous over-concentration of these types of facilities [i.e., halfway houses] in this City as compared to
the surrounding townships." Id. at 50.

iii. *The adequacy of landscaping, screening, yard setbacks, open spaces, or other development characteristics necessary to mitigate the impact of the use upon neighboring properties, to include the following development criteria:*

(a) *All program activities must take place within the facility or in an appropriately designed private yard space.*

(b) *Adequate outdoor/recreation space must be provided for resident use.*

iv. *Compatibility of the proposed structure and improvements with surrounding properties, including the size, height, location, setback, and arrangements of all proposed buildings, facilities, and signage, especially as they relate to less intensive residential land uses.*

v. *The generation of noise, noxious, or offensive emissions, light, glare, traffic, or other nuisances which may be injurious or to the detriment of a significant portion of the community.*

vi. *Demonstration of the owner's capacity to own, operate, and manage the proposed facility, to include the following:*

(a) *Provision of an operation plan which will provide for sufficient staffing, training, and program design to meet the program's mission and goals.*

(b) *Provision of a maintenance plan which will provide for the exterior of the building and site to be maintained at a level that will not detract from the character of the surrounding area, including adequate provision for litter control and solid waste disposal.*

(c) *Demonstration of knowledge of the City's Property Maintenance and Public Nuisance Codes, and plans to educate the facility staff.*

(d) *Provision of a point of contact for the facility to the City.*

(e) *Written procedures for addressing grievances from the neighborhood, City, and facility residents.*

16. The criterion is met. The proposal provides for adequate on-site circulation, access, parking and traffic mitigation for the reasons identified in Finding of Fact No. 5B. The proposal provides for adequate landscaping etc. because it meets the City's zoning code standards as determined by City staff and outlined in Finding of Fact No. 5D. As identified in Finding of Fact No. 3, outdoor recreation areas are provided for residents and visitors and those areas will be enclosed with fencing or landscape buffers. The proposal is compatible with surrounding uses and will not be a source of noise or similar nuisances as identified in Finding of Fact No. 5D. The proposal's operations plan will assure prevention of nuisances and adverse impacts as outlined in Finding of Fact No. 7.

DECISION

Conditional Use Permit Application No. LU-20-000199 satisfies all conditional use criteria as determined in the Conclusions of Law of this decision and is therefore approved subject to the following conditions:

CONDITIONAL USE

1. The Emerald City Enhanced Services Facility shall be constructed in substantial compliance with this staff report and all conditions of approval. Minor modifications to the plans will require Community Development and Public Works Departments approval, and major modifications will require a land use modification permit.
2. This project is located within the Lakewood Station District. A subarea plan for the Lakewood Station District was adopted on June 3, 2021, under Title 18C of the Lakewood Municipal Code. Future building design, site layout and development shall be required to meet compliance with Title 18C.
3. Pursuant to LMC 18A.40.120.C.4 - Concomitant Agreement. Upon issuance of a conditional use permit for a special needs housing facility, the applicant shall sign and record with the Pierce County Auditor a notarized concomitant agreement. Such agreement shall be in a form specified by the Community and Economic Development Director and subject to the approval of the City Attorney, and shall include as a minimum: the legal description of the property which has been permitted for the special needs housing facility; and the conditions of the permit and applicable standards and limitations. The property owner shall submit proof that the concomitant agreement has been recorded prior to issuance of a certificate of occupancy by Community and Economic Development Department. The concomitant agreement shall run with the land as long as the facility is maintained on the property. The property owner may, at any time, apply to the Community and Economic Development Department for termination of the concomitant agreement. Such termination shall be granted upon proof that the facility no longer exists on the property.
4. Registration of Existing Special Needs Housing. Facilities existing as of the effective date of the ordinance codified in this title shall be required to register with the Community and Economic Development Department by one (1) year after the effective date of the ordinance codified in this title. Such registration shall be in a form provided by the Community and Economic Development Department.
5. Abandonment. Any existing special needs housing facility that is abandoned for a continuous period of one (1) year or more shall not be permitted to be re-established, except as allowed in accordance with the standards and requirements for establishment of a new facility.

- 1 6. No building permit shall be issued prior to approval and recordation of the required
2 Boundary Line Adjustment.
- 3
- 4 7. A Site Development Permit and Drainage review are required for this project. The
5 applicant shall abide by the comments and project requirements provided by City of
6 Lakewood Public Works Engineering dated January 28, 2021 (Exhibit M).
- 7
- 8 8. Design Review is required for this proposal pursuant to LMC 18A.70 Article I. Design
9 Review approval shall be issued prior to building permit approval.
- 10
- 11 9. All necessary permits from outside agencies, such as, Lakewood Water District and
12 Pierce County Sewer shall be obtained prior to construction activities.
- 13
- 14 10. Emerald City Enhanced Service Facility shall ensure that any residents admitted into their
15 facility with a history of violence be assessed as 'stable' prior to official admittance.
16 Failure to meet this condition shall be grounds for rehearing before the Hearing
17 Examiner.
- 18
- 19 11. The applicant is required to obtain a City of Lakewood business license as well as
20 demonstrate compliance with all licensing requirements pursuant to RCW 70.97, or as
21 amended by the state legislature.
- 22
- 23 12. Prior to building permit issuance, a written management plan shall be provided for the
24 Director's review and approval. At a minimum, the management plan shall address the
25 following components:
26
 - a. Identify potential impacts on nearby residential uses and proposed methods to
mitigate those impacts;
 - b. Identify the project management or agency responsible for the support staff and
who will be available to resolve concerns pertaining to the facility. The plan shall
specify procedures for updating any changes in contact information;
 - c. Identify staffing, supervision and security arrangements appropriate to the facility.
A twenty-four-hour on-site supervisor is required at all times.

- 1 d. Have an approved communications plan in place in the event that information to
2 the surrounding neighborhood would be needed throughout the time the ESF is in
3 operation.
- 4 e. Provide for a maintenance plan which will provide for the exterior of the building
5 and site to be maintained at a level that will not detract from the character of the
6 surrounding area, including adequate provision for litter control and solid waste
7 disposal.
- 8 f. Demonstrate knowledge of the City's Property Maintenance and Public Nuisance
9 Codes, and plans to inform/instruct the facility staff.
- 10 13. Any changes in property and/or business operations shall be reported to the City no later
11 than 30-days following any transaction(s).
- 12 14. Pursuant to LMC 18A.30.180, Noncompliance with the conditions of the permit shall be
13 grounds for rehearing before the Hearing Examiner, in addition to fines and penalties.
14 The Hearing Examiner may suspend or revoke a conditional use permit pursuant to this
15 section and/or impose penalties for violation of any of the provisions of this title or
16 original conditions of approval.

17 DATED this 28th⁵ day of June 2021.

18 
19 Phil A. Olbrechts

20 Hearing Examiner for Lakewood

21 Appeal Right and Valuation Notices

22 LMC 18A.20.080 provides that the final decision of the Hearing Examiner is subject to appeal to
23 superior court. Appeals of final land use decisions to superior court are governed by the Land Use
24 Petition Act ("LUPA"), Chapter 36.70C RCW. LUPA imposes short appeal deadlines with strict

25 ⁵ The Decision was re-issued with minor modification on July 2, 2021 to correct outdated citations to the City's
26 conditional use criteria. References to LMC 18A.10.150 were replaced with references to LMC 18A.30.130. The
correction did not result in any material or significant change in the substantive evaluation of the proposal. An
outdated reference to a code provision in the "Appeal Right" section has also been updated.

1 service requirements. Persons wishing to file LUPA appeals should consult with an attorney to
2 ensure that LUPA appeal requirements are correctly followed.

3 Affected property owners may request a change in valuation for property tax purposes
4 notwithstanding any program of revaluation.

Emerald City Enhanced Services, LLC

BUSINESS PLAN

Claudia Johnson, CEO and Principal

Approved by D. Bugher
October 4, 2021

I. Table of Contents

I.	Table of Contents	2
II.	Executive Summary	3
III.	Company Description	5
IV.	Services	7
V.	Marketing Plan	7
VI.	Management and Organization	8
VII.	Management Plan Details	10

Appendix A – DSHS - ESF Training Requirements

II. Executive Summary

Program Narrative:

1 in 25 adults in the US live with a serious mental illness. 1 in 7.5 individuals in the state's long-term-care system have a mental health diagnosis. There is an identified gap in the continuum of care available to individuals needing long-term care services and support. An Enhanced Services Facility (ESF) is one of several community options supported by the state of Washington that addresses this gap. ESFs provide enhanced and specialized staffing designed to serve individuals with intensive behavioral support and long-term services and supports needs.

An ESF is a residential institution built in a commercial setting, but is not a lock-down facility. Residents have been determined as not meeting medical necessity for treatment in an in-patient setting. Oftentimes they are transitioning from state hospitals or diverting from state or local psychiatric hospitals yet still need daily assistance with personal care tasks. Residents typically need more intensive services than what is available in an Adult Family Home or an Assisted Living Facility. An ESF provides needed services within a local community that enables residents who come from that community to integrate back into society.

The facility itself is a small, community-based residential setting with a maximum of 16 residents, that stay 24 months – 10 years. The facility provides a home-like setting, similar to an Adult Family Home or Assisted Living Facility, but with a higher level of support and services from professional staff and trained caregivers than is typically available in those other programs. An ESF is licensed and regulated by Washington State Department of Social and Health Services, Aging and Long-Term Support Administration. Residential Care Services (RCS) provides regulatory oversight, including licensure, inspections, and complaint investigations. Most residents are between 35-55 years old.

Background

The state is at the beginning of a major reform of the entire mental health service delivery model. The large state hospitals will evolve into a Center of Forensic Excellence through phased renovation, and the construction of new hospitals designed with a new model for mental health care.

Serving people in their home communities is essential to this plan. To do this, this transformation requires development of a continuum of services that can prevent or divert people from being committed to the state hospitals and can support people in their recovery after treatment in a hospital is complete. The interest by Gov. Jay Inslee and the Legislature is spurred by Washington's rank of 47th in the nation in capacity for appropriate mental health services. Compared to the rest of the country, Washington has a high prevalence of mental illness and low

access to care. Also, the State of Washington is in the midst of a mental health crisis. The demand for all forms of mental health services far outweighs what is available including competency evaluation and restoration services.

In response to the increase in demand, the Washington Department of Social and Health Services is working to grow capacity so people who experience mental illness and await competency evaluations and restoration services while incarcerated receive them in a timely manner and in an appropriate setting. For this reason, the Western and Eastern State Hospitals are to go an organizational transformation and become forensic only hospitals. The hospitals now have to place their civil commitments (800+ beds) into the community. The state is fined over one million dollars per day for not providing timely psychiatric evaluations to inmates. [Trueblood Lawsuit](#)

There is an identified gap in the continuum of care available to individuals needing long-term care services and supports. Voluntary residential community-based facilities such as this further aid in a successful transition psychiatric patients back into society.

Compliance

This facility is inspected and licensed by DSHS and has to comply with DSHS guidelines that include adequate provisions for litter control and solid waste disposal as well as building and site maintenance and is reflected in the budget. This facility also has to prove yearly through the relicensing process it is in good standing with creditors and lenders, so to be in compliance with the WAC licensing requirements.

This facility will be licensed and inspected to be in compliance with the DSHS standard operating procedures-manual:

<https://www.dshs.wa.gov/altsa/residential-care-services/rcs-standard-operating-procedures-manual>

Also, the project is required to be in compliance with the following Statute and Draft Regulations:

- Legal Authority
 - [Chapter 70.97 RCW](#)
 - [Chapter 388-107 WAC](#)
- ESF Rule Filings
 - Proposed Rulemaking – Chapter 388-107 WAC (Background Checks)
 - [View CR 101](#)
 - CR 101 – Proposed Rulemaking – Chapter 388-107 WAC (TB)
 - [View CR 101](#)

III. General Company Description

Emerald City Enhanced Services LLC is a licensed Behavioral Healthcare Residential Provider in Lakewood, Washington just a short distance from its sole customer the Washington State Hospital with over 800 patients. We provide medical and psychiatric care to those discharged from the state hospital in an effort to increase the quality of life of our residents and enable them to be reintegrated in society as functional adults once stabilized on the adequate medication plan.

Mission Statement:

We enable psychiatric patients to be reintegrated in society and become fully independent functioning adults.

Company Goals and Objectives:

Our immediate goal is to obtain funding to complete construction of our ten thousand square foot facility to support our mission. Construction will be complete within eight-ten months. DSHS licensing will be ongoing prior to construction finalization so to make this facility start admitting patients as soon as the occupancy permit is issued. We anticipate to fill all our rooms within 30 days as DSHS pays full price to hold a bed for 1-30 days. For years to come after, we expect to continue providing exceptional services to our patients and helping them assimilate into the community with jobs and volunteer activities adding to their successes.

Business Philosophy: Making a difference to our patients, our employees, and the community.

ESFs are new long-term-care entities that specialize in mental health care. They have been created to meet a huge need as the Western State Hospital is getting ready for a massive shift from civil commitments to forensic only commitments. This will result in the 500 + existing patients and over 300 + in the pipeline patients being transferred into the community – reason why the grants were created.

These grants support Gov. Jay Inslee's five-year plan to modernize and transform Washington's mental health system, with the goal of ending civil patient placements at the state's large hospitals by 2023 in favor of smaller, community-based facilities.

"Our plan to transform Washington state's behavioral health system is well underway. This funding supports our effort to ensure Washingtonians can access the care they need, close to their home and close to their loved ones," said Gov. Jay Inslee. "I appreciate legislators and local leaders for their continued collaboration to make sure we invest in the right kind of care for those who need it."

"We've already been grappling with the challenge of more people needing mental or chemical dependency care than we have beds and space available. The isolation and impact of COVID-19

is making that challenge even more urgent,” said Commerce Director Lisa Brown. “These grants help strengthen communities’ response by opening up more opportunities for people to receive specialized care locally, in a setting that is closer to familiar support systems they count on.”

Our most important company strength is that we are a much-needed entity, and that we are much better paid than most long-term-care settings even though we are much cheaper than the Western State Hospital. We are at the beginning of a new trend in health care as even planned by our president Joe Biden. The plan is to provide psychiatric care to the people with mental illness or chemical dependency, and do away with incarceration for such reasons. We are at the beginning of this new trend that is about to go “viral” through the country.

Emerald City will employ on site mental healthcare providers, and healthcare professionals. Emerald City is located conveniently right behind St Clair Hospital and very close to the Western State Hospital making it easy to recruit experienced healthcare professionals. Location is also paramount to patients being transferred from the Western State Hospital as this facility is about 5-7 minutes away from the hospital.

Emerald City Enhanced Services is currently organized as a Limited Liability Corporation. We have chosen this business structure due to its flexibility for our new company. As the business matures, we will reevaluate its usefulness and adjust as necessary.

IV. Services

Our product is mental health care services with a goal to rehabilitate psychiatric patients and reintegrate them successfully in society. It takes two - ten years to accomplish this goal, so our patients will be staying with us for a long time. Our patients are also 35-55 years old, and unlike the other long-term-care settings, they are very unlikely to transpire. Also, Medicaid will pay us for beds in advance to hold the bed whenever we have any upcoming vacancies and getting us paid in an overlapping manner. This means we will never be vacant.

We are a new kind of entity created by DSHS, and so far, there are only 5 other ESFs in the state of Washington and three of them are in Spokane so to service the Eastern State Psychiatric Hospital. There are three other ESFs including this one being built. All the ESFs in the state of Washington are just not enough beds for all the civil commitments coming out of the Western and Eastern State Hospitals.

Upon licensing, we'll have a Medicaid Contract that pays \$485/day/patient. Medicaid prices go up about 5-10 % per year. This year, this contract went from \$425 to \$455 and on July will go to \$485/day/patient. This reflects a \$60/day/patient increase over one year. That is an almost 13% increase in one year.

V. Marketing Plan

Emerald City Enhanced Services will have a Medicaid Contract and only work with the local and federal government to bring in patients as contracted. Therefore, this facility will not need any marketing.

Also, Emerald City has no real competitions as there are not enough of these facilities to accommodate the volume of patients ready for placement into the community.

The only necessary factors in keeping this facility full to capacity is to run a business in compliance with DSHS licensing requirements and provide great mental health services to enable patients to be functional and eventually become independent and self-reliant upon discharge.

VI. Management and Organization

Spectrum Management, LLC will be the day-to-day manager. Spectrum Management is owned by Claudia Johnson, RN, BSN. She is a nurse with a vast experience in long-term-care, medical-surgical nursing, intensive-care nursing, emergency department nursing, and most recently mental health nursing. She also holds certifications in her field of expertise and is now working at the Western State Hospital to establish good relationships with doctors, social workers, and discharge planners. This enables her to also assess the patients who will be accepted into the facility. This facility will hire a nurse manager, two mental health providers, six LPNs, and six mental health technicians/care givers. The facility will also employ a full time cook and house keeper. The nurse manager will be trained to be able to independently run this facility in Claudia's absence.

Emerald City Enhanced Services Staff:

Staffing and Operations

Expectations:

- At least two staff are awake and on duty in the facility at all times if there are any residents in the facility.
- When residents are in the facility, there must be at least one staff for every four residents present.
- A registered nurse must be available to meet the needs of the residents as follows:
 - On duty in the facility at least twenty hours per week;
 - When not present, available on-call and able to respond within thirty minutes by phone or in person, and must be available to respond in-person at the facility within thirty minutes if needed.
- A licensed nurse must be on duty in the facility whenever a registered nurse is not on site.
- A mental health professional must be available to meet the needs of the residents as follows:
 - On duty in the facility at least eight hours per day; and
 - When not present, available on-call and able to respond within thirty minutes by phone or in person, and must be available to respond in-person at the facility within thirty minutes if needed.

Staffing Plan:

Spectrum Management, LLC – Claudia Johnson – owner/principal/manager, backup and on call nursing, and staff training, education, and orientation. Claudia is the contact person available to resolve concerns pertaining to this facility. In the event of any changes in contact information, Claudia will inform the Planning Department.

Registered Nurse Manager – To be hired and trained – Full time: 10 hours/day – 4 days/week

Two Mental Health Providers/Associates - to be hired and cover 8-hour days with overlapping days between the two providers so to accommodate for “on call” hours.

Six full time Licensed Practical/Vocational Nurses to be hired and cover the time when RN is not on the premises, and provide nursing care – 24 hours per day every day of the week.

Six Mental Health Technicians/Caregivers – to be hired full time to cover care 24/7 along with nursing care.

On Call LPNs and Caregivers – to substitute staff calling in on per-diem basis.

One Cook – Full time – provide daily meals and snacks to patients only.

One Housekeeper/Outside maintenance – Full time – provide housekeeping services and for the whole facility.

Maxim Healthcare Services – Contracted agency to provide back-up contracted staff

Professional and Advisory Support

- Attorney – on retainer
- Accountant – contracted – part time
- Insurance agent – for liability and building insurance
- Mentors and key advisors: DSHS licensing

VII. Management Plan Details

A. Potential Impacts to on nearby residential uses.

None are anticipated. This program is a long-term voluntary program. Residents are supervised, but they are free to come and go. Elopements do not present an impact to the community. The program does not allow loitering of non-residents. There are no nearby residential uses. The site is bounded by I-5 and the Sounder Train tracks from residential uses.

B. Identify Agency responsible for support staff and who will be available to resolve concerns pertaining to the facility.

Spectrum Management, LLC is the entity responsible for staff and to respond to community concerns. Refer to staffing plan. Spectrum will inform the city as required by condition 13 if there are changes in the contact information or ownership of the facility or business.

C. Identify staff, supervision, and security arraignments appropriate to the facility. A twenty-four-hour site supervisor is required at all times.

Per the Staffing and Operations section, two staff are always on-duty minimum. As required by the WAC 388-107 staff are trained in providing services to the special needs of the facility and in de-escalating challenging behaviors and in intervention to stop behaviors from occurring.

D. Have an approved communications plan in place in the event that information to the surrounding neighborhood would be needed throughout the time the ESF is in operation.

As stated above, elopement is not a risk in this type of facility, as it is a voluntary facility. The operator is open to periodic meetings with the neighbors and city to discuss any issues if they arise. Law enforcement will be notified if there is an event requiring their intervention.

E. Provide for a maintenance plan which will provide for the exterior of the building and site to be maintained at a level that will not detract from the character of the surrounding area, including adequate provision for litter control and solid waste disposal.

Periodic maintenance will be provided by a landscape maintenance company. This will include maintaining of the landscape groundcover, trees, plants and shrubs and hardscapes.

Housekeeping will on a daily basis provide surveillance of the site and parking area to ensure litter is collected and disposed of. Solid waste pickup will be provided by Lemay at required intervals so that the garbage in the dumpster exceed its capacity.

F. Demonstrate knowledge of the City's Property Maintenance and Public Nuisance Codes and plans to inform/instruct the facility staff.

Facility staff will be made aware of Lakewood's municipal codes for Public nuisances, <https://lakewood.municipal.codes/LMC/8.16> and Property Maintenance <https://lakewood.municipal.codes/LMC/8.40>

G. Management Plan for Elopements

ECES (Emerald City Enhanced Services) will admit behavioral health patients who have a non-violent track record and a proven track record of compliance with medication and treatment plan. We'll admit patients who are assessed and approved by WSH (Western State Hospital), HCS (Home and Community Services), DOC (Department of Corrections) if applicable, and ECES (Emerald City Enhanced Services) behavioral health team. They will be assessed and approved for proper placement in this ESF. Patients coming here will have to show they have decided to be rehabilitated and reintegrated in the community. Besides the ECES manager and behavioral health professionals, residents will also have HCS case managers and DOC managers if they are court ordered to the facility. These managers will follow up on the residents in this facility. Pierce County also has a DCR (Designated Crisis Responder) to every resident as does every county in the State of Washington.

Residents will have a signed admission agreement and a behavioral support plan tailored for every individual according to their needs, specific behaviors, and triggers. Residents' families will also be highly involved in these agreements and plans. The Behavioral Support Plan will include intervention steps for escalating behaviors, medication noncompliance, elopement, and much more based on each individual's behavioral health needs. The Behavioral Support Plan will have step by step instructions to be followed in case of any such events. The staff will be educated to follow these instructions.

In the case of an elopement, staff will first call the resident as most residents will have their own cell phones. We will then call their family, their HCS manager, their DOC manager if applicable, and the Pierce County DCR. The residents in this ESF will know and understand the repercussions of such events as we will go with them over the Behavioral Support Plan often. We will also update this plan often.

Residents also know that if they elope, the court system won't be very kind to them, and they will most likely end up in a locked facility like the 48-bed locked facility WSH is building on their premises in the City of Lakewood. HCS, DOC, and ECES will advocate for such court orders if patients choose to elope, and the residents in this ESF will know it. Knowing all these facts, residents in this facility will choose to stay rather than elope. If they still chose to elope, the police department will not be called since there are so many other resources available to us. Residents will want to be in this ESF, as they will appreciate their new found freedom and caring and nurturing environment.

H. Staff Training

All staff is required by law to have all the education requirements attached in this email. They will also be required to have continuing education on regular basis.

De-escalation training is of paramount importance in this facility. Claudia Johnson and the other nurses will be trained and certified to train and certify the rest of the staff on regular basis.

This training is a comprehensive approach to reducing violence. This training provides the tools to keep people safe while maintaining their commitment to positive approaches in supporting individuals whose behavior sometimes poses danger to themselves or others.

The ultimate purpose of this training is to build our capacity to be with people in a meaningful way; to be a source of healing, encouragement, and safety to everyone who comes to us for help, no matter how challenging their behavior or complex their support needs.

The training employs a public health model, emphasizing global primary prevention strategies as well as secondary and tertiary prevention in the form of communication-based de-escalation and emergency management skills.

It provides staff with an array of effective physical intervention skills that are designed to (1) prevent injury to staff and people receiving services, and (2) preserve the helping alliance. All the physical skills have been extensively field tested and proven to be both safe and effective.

Therapeutic Communication Example:

Resident is escalating and getting out of control because they are angry at another resident for making XYZ remarks. Disrespect is a very common trigger for people with behavioral health issues.

Facility staff approaches in a formation with the designated leader upfront facing the resident. Body posture and approach is very important psychologically as it presents a unified front and a show of support.

Leader then calmly engages the resident as follows:

“I understand you are not happy right now. Can you please tell me why?”

Pt explains how another resident made XYZ negative remarks.

Leader then restates. “So, you are saying the other resident said XYZ?”

Pt will state yes or restate. Pt’s statement will be acknowledged with a statement like: “I understand the other resident said XYZ, and that is making you unhappy.”

The next step is to ask the patient what recourse he’d like to see. It would sound like: “What do you think I can do to make you feel better?”

The next step is to acknowledge the resident’s desired Action A and accommodate if reasonable and possible.

If the Action A is not reasonable or possible, the leader would respond referring to policy, house rules, or to the Behavioral Support Plan – anything outside staff control that has a higher authority. It would sound like this: “You know I’d love to help you with “Action A”, but “Action A” is against DSHS and HCS rules. You don’t want me to get in trouble now, do you?”

The next step is to immediately offer at least two different options.

“I can do Action B or Action C. What would you like me to do?”

This gives the resident recourse and helps them regain self-control because they get to choose the desired outcome.

To recap, the leader would state: “I understand you’d like me to do Action B. Is that right?” That is reinforcing the fact that the resident has chosen a favorable outcome and is in control. It also expresses understanding and shows the patient the staff cares and wants to help.

To end the conversation, the leader would then offer follow up. “OK, I will do Action B. In the meantime would you like to wait in your room or in the conference room? I will come and follow up with you about the Action B I took when I am done. Does that sound like a plan?”

The leader without the staff then escorts the patient to the chosen waiting place offering them something to drink or a snack. This represents a tangible reward for effective communication. The waiting place offers some time out and some distance from the escalating event.

The follow up is an opportunity to empower the resident to discuss issues when they arise and ask for help without resorting to escalating behaviors and getting out of control. It also is an opportunity to show appreciation for making a great choice. It is also a great teaching opportunity.

Also see DSHS ESF Training Requirements, Appendix A.



AGING AND LONG-TERM SUPPORT ADMINISTRATION (ALTS A)
ENHANCED SERVICES FACILITY (ESF)

Attachment J

ESF Training Requirements

WAC 388-107-0630, 0640, 0650, 0660, 0670, 0680, 0690

Type of Training	ESF Administrator or Designee	ESF LTC Worker and MHP	ESF Applicant	Licensed Nursing Staff or Staff Exempt from LTC Training	Is DSHS Required to Approve Curriculum?
First Aid and CPR	Within 30 days of employment; maintain valid card	Within 30 days of employment; maintain valid card			No
Orientation: Two (2) hours	Prior to providing care to a resident unless exempt from training	Prior to providing care to a resident unless exempt from training			Yes
Safety Training: Three (3) hours	Prior to providing care to a resident unless exempt from training	Prior to providing care to a resident unless exempt from training			Yes
Facility Orientation	Prior to working in facility	Prior to working in facility			No
70 hours of Core Basic and Population Specific training	Within 120 days of employment unless exempt from training	Within 120 days of employment unless exempt from training MHP only required if part of job duty per interview, observation, or job description			Yes
Home Care Aid Certification	Within 200 days of hire	Within 200 days of hire MHP only required if part of job duty per interview, observation or job description	Before licensure		Yes
Continuing Education Home Care Aide Certified Staff 388-107-0660	12 hours per year beginning 07/01/2012. 10 hours must be relevant education to population served at the ESF. CE must be completed by birthdate. De-escalation training can count towards this during the first year of hire.	12 hours per year beginning 07/01/2012. 10 hours must be relevant education to population served at the ESF. CE must be completed by birthdate. De-escalation training can count towards this during the first year of hire.			Yes

ESF Training Requirements

WAC 388-107-0630, 0640, 0650, 0660, 0670, 0680, 0690

Type of Training	ESF Administrator or Designee	ESF LTC Worker and MHP	ESF Applicant	Licensed Nursing Staff or Staff Exempt from LTC Training	Is DSHS Required to Approve Curriculum?
Continuing Education Nursing Assistant certified staff WAC 388-107-0670				12 hours per year beginning 07/01/2012. 10 hours must be relevant education to population served at the ESF. CE must be completed by birthdate. De-escalation training can count towards this during the first year of hire.	No
Quarterly Staff Education Requirements WAC 388-107-0680	Three (3) hours training per quarter relevant to the needs of the population beings served.	Three (3) hours training per quarter relevant to the needs of the population beings served.		Three (3) hours training per quarter relevant to the needs of the population beings served.	No
De-escalation Training WAC 388-107-0410 WAC 388-107-0640	Prior to working in facility	Prior to working in facility		Prior to working in facility	Yes
Specialized Training WAC 388-107-0650 (1) The enhanced service facility must ensure all staff who have any interaction with the residents successfully complete the mental health and dementia specialized trainings , consistent with chapter 388-112 WAC, prior to working in the enhanced services facility. (2) The facility must ensure all staff who have interaction with the residents complete any other specialty trainings to meet the needs of the residents being served, such as developmental disabilities.	Prior to working in facility	Prior to working in facility		Prior to working in facility	Yes



ESF Training Requirements

WAC 388-107-0630, 0640, 0650, 0660, 0670, 0680, 0690

Type of Training	ESF Administrator or Designee	ESF LTC Worker and MHP	ESF Applicant	Licensed Nursing Staff or Staff Exempt from LTC Training	Is DSHS Required to Approve Curriculum?
HCBS Training	Prior to working in facility	Prior to working in facility		Prior to working in facility	Yes
Quality Improvement WAC 388-107-0210 The quality improvement committee will maintain an ongoing plan that includes areas the facility is working on improving and one continuous quality improvement project annually, beginning in the second contract year for completion by the end of the second calendar year.					
Staff Development Trainings WAC 388-107-0640 The enhanced services facility must have a staff development program that is under the direction of a designated registered nurse or licensed practical nurse or mental health professional.		Yes		Yes	

ESF Training Requirements

WAC 388-107-0630, 0640, 0650, 0660, 0670, 0680, 0690

Pharmacy Services WAC 388-107-0330 (4) The enhanced services facility must ensure: (a) Education and training for enhanced services facility staff by the licensed pharmacist on medication-related subjects including, but not limited to: (i) Recognized and accepted standards of pharmacy practice and applicable pharmacy laws and rules; (ii) Appropriate monitoring of residents to determine desired effect and undesirable side effects of medication regimens; and (iii) Use of psychotropic medications.	Yes	Yes		Yes	Provided by Pharmacist
---	-----	-----	--	-----	------------------------

Exemptions: RN, LPN, CAN, LTC worker initially hired prior to 01/07/2012 who completed all training requirements in effect at that time. See RCW 18.88B.041.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 16, 2022	TITLE: Reappointing Richard Martinez and appointing Kate Read to serve on the American Lake – Lake Management District No. 1 Advisory Committee through June 2, 2025.	TYPE OF ACTION: ☐ ORDINANCE ☐ RESOLUTION ☒ MOTION NO. 2022-40 ☐ OTHER
REVIEW:	ATTACHMENTS: Candidate application	

SUBMITTED BY: Briana Schumacher, City Clerk on behalf of Mayor Jason Whalen.

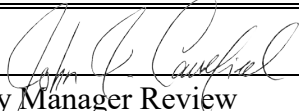
RECOMMENDATION: It is recommended that the City Council confirm the Mayor’s reappointment of Richard Martinez and appointment of Kate Read to serve on the American Lake – Lake Management District No. 1 Advisory Committee through June 2, 2025.

DISCUSSION: Notices and outreach to seek volunteers to fill vacancies on the American Lake – Lake Management District No. 1 were sent to private property owners within the Lake Management District (LMD) and posted on the City’s website.

The role of the American Lake – Lake Management District No. 1 Advisory Committee is to represent the property owners of the LMD to the City Council, and (1) each spring discuss with the City the proposed annual work program consistent with the American Lake Integrated Aquatic Vegetation Management Plan (or its successors); (2) provide input and suggestions to the City regarding the implementation of the district’s annual work program; (3) work with the City in the preparation of any educational materials related to American Lake and the LMD; (4) each winter, review and provide input to the City on the preparation of an annual report to the City of Lakewood City Council regarding progress on the LMD work program and the health of the lake; and (5) support an annual public meeting to brief LMD members on the contents of the annual report and related LMD activities.

ALTERNATIVE(S): The Council could choose not to confirm the appointments or re-advertise for the position.

FISCAL IMPACT: There is no fiscal impact.

<u>Briana Schumacher, City Clerk</u> Prepared by	 City Manager Review
<u>Heidi Ann Wachter, City Attorney</u> Department Director	

DISCUSSION: (continued)

Members of the Advisory Committee shall be selected from individuals who own property or represent government bodies that own property within the LMD. Intent of the selection process shall be to proportionally represent the various property types identified in the district assessment roll. No private property owners shall serve longer than two consecutive terms.

The Advisory Committee shall be made up of five regular members; three representing private property owners; one representing the Washington Military Department at Camp Murray; and one representing the City of Lakewood. The Advisory Committee shall also include one non-voting member representing the federal properties of Joint Base Lewis McChord and American Lake Veterans Hospital.

Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service. Each private property owner member shall be appointed for a term of three (3) years.



CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499

APPLICATION FOR APPOINTMENT

I wish to be considered for appointment to the following committee, board or commission:

☒ American Lake – Lake Management District No. 1 Advisory Committee

PLEASE RETURN THIS FORM TO: City of Lakewood City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
Email: bschumacher@cityoflakewood.us

Name: Kate Read

(Please Print)

Home Address: 9004 DOLLY, MADISON ST SW

City: LAKEWOOD State: WA Zip: 98498

Phone Number: 415-509-8018 E-mail: kate.read@aim.com

Are you a private property owner in the American Lake – Lake Management District No. 1 Yes ☒ No ☐

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? If yes, please include names and the dates that you served:

No -

Please share some of the professional and/or community activities, experiences or qualifications that you have relating to the work of this committee:

past board member of lakewood Gardens & their horticultural committee

Professional experience: landscape architect experience, construction & project management.

Please explain why you would like to be part of this committee:

As a property owner on American lake, I would like to be an integral part to keep and maintain the health of the lake

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: Katherine Read

Date: 4/25/22



LANDMARKS AND HERITAGE ADVISORY BOARD

Tuesday, March 24, 2022 Meeting Minutes

ZOOM Meeting

6000 Main Street SW

Lakewood, WA 98499

"The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood"

CALL TO ORDER

Mr. Glen Spieth, Chair called the meeting to order at 6:10 PM.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair; Christina Manetti, Vice Chair; Joan Cooley, and Beth Campbell

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB: Councilmember Paul Bocchi (not present)

Acceptance/Changes to Agenda

Board members requested and agreed to provide opportunity to discuss more topic ideas under the New Business section of the agenda.

Approval of Minutes

The minutes of the meeting held on February 22, 2022 were approved as written by voice vote, M/S/C Cooley/Campbell. Motion to approve the minutes passed unanimously, 4-0.

Announcements

Ms. Courtney Brunell informed members that a potential new member is going in front of City Council on April 4 and if awarded Mr. Mark Hayes will attend the LHAB April 28th meeting.

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF: None

UNFINISHED BUSINESS

Driving Tour Map Update

Ms. Courtney Brunell reviewed the recommended changes to the map of highlighting the historic streets program, updating the addresses for the Boatman-Ainsworth House & Lakewood History Museum and to add prominent City parks.

During the February 22nd Joint PRAB and LHAB meeting, an additional change was recommended to update the timeline to include additional Nisqually Tribe historic events and language to focus on Nisqually cultural heritage. Winsett Creative, the design team that created the map, has provided a cost estimate of \$500 for the scope of this work.

Next Steps: 1. Continue discussions with Nisqually Tribe. At this point, this does not have a definitive timeline. Staff will provide an update at each monthly meeting. 2. Once completed, bring suggested edits to the board for review and approval. 3. Staff will forward all approved edits to the graphic designer and receive a proof for final LHAB approval. 4. Once approved, the map will be updated and re-printed for future distribution.

NEW BUSINESS

Ms. Christina Manetti suggested Heritage Trees, such as Garry Oakes, in Lakewood should be protected as living monuments from early European settlers. Ms. Manetti inquired if this could be added to next year's work plan through Council.

Ms. Joan Cooley inquired about arranging joint meetings with other boards that have similar interests with LHAB, such as Planning Commission and the Lakewood Historical Society.

Next Meeting The regular monthly meeting is set for Thursday, April 28, 2022 at 6:00 p.m.

Meeting Adjourned at 7:15 p.m.



04/28/202

Glen Spieth, Chair

Landmarks & Heritage Advisory Board



04/28/2022

Karen Devereaux, Recording Secretary to
the Landmarks & Heritage Advisory Board



**PLANNING COMMISSION
REGULAR MEETING MINUTES
April 20, 2022
Hybrid In-Person/Virtual Meeting via ZOOM
6000 Main Street SW, Lakewood, WA 98499**

Call to Order

Mr. Don Daniels, Chair called the hybrid ZOOM meeting to order at 6:30 p.m.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Ryan Pearson, Phillip Combs, Linn Larsen, Brian Parsons and Robert Estrada

Planning Commission Members Excused: Paul Wagemann

Commission Members Absent: None

Staff Present: Tiffany Speir, Long Range & Strategic Planning Manager; and Karen Devereaux, Administrative Assistant

Council Liaison: Paul Bocchi (present)

Approval of Minutes

Mr. Robert Estrada noted that his name needed to be added to those in present. **The minutes of the meeting held on April 6, 2022 were approved as amended by voice vote M/S/C Larsen/Pearson. The motion carried, 6 - 0.**

Agenda Updates

None

Public Comments

This meeting was held in a hybrid format, allowing both in-person and virtual testimony. No public comments were received.

Public Hearings

None

Unfinished Business

Discussion of the 2022 Shoreline Restoration Plan Updates and Action on Recommendation to City Council

Ms. Tiffany Speir reviewed the two proposed amendments to the 2019 Restoration Plan. The first related to the fact that the City no longer participates in the annual Chambers-Clover Creek Watershed monitoring program, and the second was removing text unintentionally included in the 2019 version of the Plan.

A motion was made to adopt Planning Commission Resolution 2022-02 recommending two amendments to the 2019 Shoreline Restoration Plan to the Lakewood City Council. The Resolution 2022-02 was approved as written by voice vote M/S/C Larsen/Estrada. The motion carried, 6 - 0.

Ms. Speir informed the Commission that the tentative City Council Schedule would be as follows:

- May 19: Introduction to City Council
- May 16: Public Hearing
- June 6: Action by City Council

Discussion re Economic Development Strategic Draft Plan Presented on 04/06/2022

Tiffany Speir sought feedback from the Planning Commission on the draft 2022 Economic Development Strategy presented to the Commission by Economic Development Manager Becky Newton on April 6. The Commission expressed its support for the draft Plan by consensus.

New Business

Review of the 2023-2028 6 Year Transportation Improvement Program (TIP)

Mr. Charles "Ted" Hill reviewed the TIP by first highlighting the 7 projects that would be completed in 2022 and removed from the TIP:

- Steilacoom Blvd Sidewalks (Safe Routes to School);
- Steilacoom Blvd Sidewalks (Non-Safe Routes to School);
- 59th Avenue Sidewalks;
- 2021 Street Lighting;
- South Tacoma Way Overlay;
- Phillips Road Sidewalks; and
- Gravelly Lake Drive (JBLM North Access) Phase 1.

Mr. Hill continued with review of three roadway improvement projects proposed to be added to the 2023-2028 TIP as follows:

- Boston Avenue SW - I-5 to McChord Drive SW;
- John Dower Road SW – 78th Street SW to 75th Street SW; and
- 112th Street S - South Tacoma Way to Steele Street S.

Report from Council Liaison

Councilmember Mr. Paul Bocchi updated Commissioners on the upcoming discussion regarding the 2044 Population and Employment Growth Target process via the Pierce County Regional Council and Pierce County Council. Lakewood would be proposing a lower number than identified by the Pierce County consultant facilitating the intra-county growth target discussions. Under the VISION 2050 Regional Growth Strategy, the "core cities" of Lakewood, Puyallup, University Place and Auburn were assigned a cumulative growth number of 60,900 people by 2044.

Lakewood was provided two initial population targets by AHBL:

- Assuming a 1,197 person annual growth rate equal to that needed to reach its 2030 population target of 72,000, Lakewood would see an increase of 16,758 persons, or a total population of **88,758**, in 2044.
- Based on Lakewood's housing capacity of 34,824 units as included in the 2014 Buildable Lands Report, assuming 2.3 persons per household (PPH), and based on current buildable land assumptions, no changes to growth policies, and no increase in density, Lakewood would see a 2044 population capacity total of **80,488**.

Following the 2020 Census and the City's internal analysis of growth trends and anticipated growth, Lakewood developed a preferred 2044 population growth target request and a 2nd option:

Lakewood's Preferred Population Target is 80,274. It is based on:

- the City's 2020 Census population of 63,612; and
- a 2020-2044 population growth of 16,662 through the following;
 - o the maximum density redevelopment of the Downtown and Lakewood Station District Subareas, thus realizing 1,298 more units than the 4,029 units initially anticipated; and

- o 11+ additional housing units per year built outside of the subareas through 2044.

Lakewood's 2nd Option Population Target is 86,792. It is based on:

- assuming the same growth occurs in the Downtown and Lakewood Station District Subareas as in the Requested Option;
- assuming an equivalent of at least 17 housing units will also be built outside of the subareas annually through 2044;
- assuming that vacant and underdeveloped acreage throughout the City's CBD, MF1, MF2, MF3, MR 1, MR 2, NC1, NC2, R1 – R4, and TOC zones will develop and redevelop at higher than historical densities, resulting in at least 3,491 new units at 2.43 PPH; **and**
- starting from the AHBL-identified target of 88,758, assuming that the 1,832 nonconforming housing units in the AC1, AC2 and ML zones will be relocated into other areas of Lakewood.

Reports from Commission Members and Staff

Ms. Tiffany Speir reviewed the following topics slated for discussion at the May 4 and future meetings:

Future Planning Commission Agenda Topics

05/04/2022: Discussion of 22CPAs 2022-01 through -07; Tree Preservation Code Update Introduction; Meadow Park Housing Project

05/18/2022: Public hearing on Meadow Park; public hearing on 22CPAs; discussion of Tree Preservation Code update

06/01/2022: Public hearing on Tree Preservation Code update; action on Meadow Park project

06/15/2022: Discussion re recommendation to City Council re '22 CPAs; action on Tree Preservation Code update; Downtown Sub Area Plan Biennial Review Intro

6/29/2022: Special Meeting Action on recommendation to City Council re '22 CPAs; discussion re Tree Preservation Code update

Next Regular Meeting would be held as a hybrid in-person/ZOOM meeting on May 4, 2022.

Meeting Adjourned at 7:27 p.m.



Don Daniels, Chair
Planning Commission

05/04/2022



Karen Devereaux, Recording Secretary
Planning Commission

05/04/2022



CITY OF LAKEWOOD

AMENDED SIX-YEAR COMPREHENSIVE TRANSPORTATION IMPROVEMENT PROGRAM 2023-2028 -- DRAFT: 5/16/2022 --

PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program (Program) and file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding, it must appear in the agency's current Program.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and preservation of our street system. It is also important to note that the adoption of the Program does not irreversibly commit the City of Lakewood to construct the projects. The Program may at any time be revised by a majority of the City Council, but only after a public hearing.

CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and, in particular, transportation facilities and services. The City of Lakewood was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Lakewood has, as part of its Comprehensive Plan, a Transportation Element with a Master Goal to "Ensure that the transportation and circulation system is safe, efficient and serves all segments of the population and reduces reliance on single-occupant vehicles and increase use of other modes of transportation."

Specific goals include the following.

1. To provide a safe, comfortable and reliable transportation system.
2. To reduce consumption of energy through an efficient and convenient transportation system.
3. To enhance options for future improvements to the transportation system by taking advantage of advances in technology and transportation research.
4. To keep travel times for people and goods as low as possible.

DRAFT 5/16/2022

5. To emphasize the movement of people and goods, rather than vehicles, in order to obtain the most efficient use of transportation facilities.
6. To establish a minimum level of adequacy for transportation facilities through the use of consistent and uniform standards.
7. To protect the capital investment in the transportation system through adequate maintenance and preservation of facilities.

The projects in the Six-Year Comprehensive Transportation Program are intended to conform to the goals within the City's Comprehensive Plan.

GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation related capital improvements. The intent of this Program is not only to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program.

FUNDING SOURCES

A. Motor Vehicle Fuel Tax Funds

The Motor Vehicle Fuel Tax Funds have been programmed to provide matching funds for federal aid and urban arterial projects and for projects to be implemented with Motor Vehicle Fuel Tax Funds only.

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. The dollars shown in this year's Program reflect the revenues from this source expected to be received by the City of Lakewood.

B. Federal Aid Funding Programs

Each of the Federal aid programs listed below has specific requirements a project must meet to qualify for funding under the individual program. For a project to receive funding from any of these sources it must compete with other public agency projects.

DRAFT 5/16/2022

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation Act (FAST ACT). The Act authorizes \$305 billion over fiscal years 2016 through 2020 for the Department's highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology and statistics programs. The ACT essentially continues on with a number of specific funding programs that were funded under the previous Federal Transportation program (MAP 21). These include the following:

1. STP Surface Transportation Program: This is a regionally competitive program.
2. CMAQ Congestion Mitigation and Air Quality: This is a regionally competitive program intended for projects that significantly improve air quality.
3. HSIP Highway Safety Improvement Program: Statewide competition for federal funds targeted at safety improvements at high accident locations.
4. TAP Transportation Alternatives Program: This is a regionally competitive program and focuses on pedestrian and bicycle facilities (on and off road); safe-routes to schools, etc.; and other non-highway focused programs.

Much of the above said Federal grant funds are funneled thru the regional MPOs which for Lakewood that's Puget Sound Regional Council (PSRC). PSRC currently has the call for projects for 2022 open, where typically \$200,000,000 in grant funding is available throughout its four county region. Typically Lakewood projects are most competitive at County Wide level where we compete against all other Pierce County agencies for approximately \$19,960,000 (2022).

C. Washington State Transportation Improvement Board (TIB)

The TIB has a number of statewide competitive programs which use criteria developed by the TIB for prioritization of projects. The two TIB programs in which the City can compete are as follows:

1. UAP Urban Arterial Program. This program is for arterial street construction with primary emphasis on safety and mobility.
2. SP Sidewalk Program. This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity.

DRAFT 5/16/2022

3. Complete Streets. The Complete Streets Award is a funding opportunity for local governments that have an adopted complete streets ordinance. Board approved nominators may nominate an agency for showing practice of planning and building streets to accommodate all users, including pedestrians, access to transit, cyclists, and motorists of all ages and abilities.

D. Community Development Block Grants (CDBG)

This is a program to provide physical improvements within low-income census tracts or to promote economic development within the City. Through the years 2019-2024 it is anticipated that a minimum of \$250,000 (on average) per year will be made available for pavement preservation, street lighting, and pedestrian improvements in eligible neighborhoods.

E. City Funding Sources

1. Real Estate Excise Tax (REET). This funding source comes from the two ¼% REET's charged by the City on the sale of real estate within the City limits. The City's REET is restricted to funding capital, including transportation and related debt service. Revenue from REET has averaged \$2,000,000 between 2014 and 2018, the REET is estimated at \$1,700,000 annually.
2. General Fund Transfer In. This funding source comes from several different sources that make up the General Fund revenue including: property tax, sales tax, and utility tax and fees. The Street Capital Projects Fund is budgeted to receive approximately \$500,000 annually (on average) over the next 5 years in support of the pavement preservation program.
3. Transportation Benefit District (TBD). In 2014, the TBD Board implemented a \$20 per vehicle tab fee to provide funds toward a specific list of pavement preservation projects to be implemented between 2015 through 2020. The anticipated revenue is approximately \$815,000 per year.
4. General Obligation bonds: A general obligation bond (GO) is a municipal bond backed by the credit and taxing power of the issuing jurisdiction.
5. Downtown Plan Trip Mitigation Fee Policy: All businesses in the subarea plan that generate new PM Peak Hour trips as determined by the most recent edition of the ITE Trip Generation Manual, will be charged a Transportation Mitigation Fee (TMF).

DRAFT 5/16/2022

F. Washington State Department of Transportation

1. Pedestrian and Bicycle Program: This is a statewide competitive program specifically oriented toward the elimination of hazards to the pedestrian and bicyclists. The recent call for projects has expanded the program's scope to emphasize "complete streets" – accommodation of all roadway users from vehicles to bicyclists to pedestrians. The programs focus for "complete streets" is for "Main Street" urban arterials and corridors. Historically, the city has not received much funding from this program. However, given the change in the grant scope, there may be opportunities from this source in the future.
2. Safe Routes to Schools Program: This is a statewide competitive program specifically oriented toward pedestrian and bicycle safety near schools.
3. Surface Water Management Program:

The City's Surface Water Management (SWM) Program pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the amount of capital improvement projects constructed.

PROJECT NUMBERING SYSTEM

Project numbers were revised to match the City's CIP Budget 2021/2022 using City's BARS numbering system for consistency. Most sections of the Program will have non-sequential project numbering, as projects are completed and removed from the list. Projects carried forward from previous year(s) retain the same project numbers from the previous year(s). Some projects will have the same numbering if they are part of a larger project that hasn't fully been funded.

BUDGET DOLLARS

Costs shown are planning level estimates and are reflected in each year as FY20xx dollars, with 3% inflation per year to year of anticipated expenditure with an exception of 8% used for 2023.

2022	2023	2024	2025	2026	2027	2028
1.000	1.080	1.112	1.146	1.180	1.216	1.252

Note: Compounded Inflation Multiplier does not apply to grant amounts, these are fixed based upon the grant award.

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0024 Steilacoom Blvd - Farwest to Phillips <i>Design/ROW funded, \$5,587,000 construction unfunded.</i> <i>Note: project is tied to 302.0137 and 302.0133 ROW funds</i>	This project designs and acquires ROW to construct curb, gutter, sidewalks, bike lanes, turn lanes, street lighting, drainage, overlay.	150	City	155						155
		935	Grant	935						935
			Other							0
		7,592	Total	1,090	0	0	0	0	0	1,090
302.0071 Phillips Road West Side - Agate Dr. SW to Onyx Dr. SW (west side of the road)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.		City	COMPLETE IN 2022						0
			Grant							0
			Other							0
		1,159	Total	0	0	0	0	0	0	0
302.0072 59th Ave SW Sidewalk - 100th to Bridgeport Wy SW	Sidewalk east side of roadway. Infill behind new curb and gutter constructed in 2015.		City	COMPLETE IN 2022						0
			Grant							0
			Other							0
		155	Total	0	0	0	0	0	0	0
302.0073 150th Street Corridor Capacity	Provide capacity for Woodbrook Industrial development: widening of 150th Street; bike/pedestrian facilities; structural pavement section improvements		City							0
			Grant							0
			Other							0
		2,392	Total	0	0	0	0	0	0	0
302.0074 South Tacoma Way - 88th to North City Limits Design Funds Only <i>Unfunded Construction: \$4,000,000</i> <i>total corridor cost \$4,532,500</i>	Curb, gutter, sidewalks, bike lanes, street lighting, signal at 84th, drainage, overlay.	612	City	61			551			612
		3,921	Grant	389			3,532			3,921
			Other							0
		4,533	Total	450	0	0	4,083	0	0	4,533
302.0075 Mt. Tacoma Dr. SW/Motor Ave. SW: S 80th St. Road Restoration Improvements	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Mt. Tacoma Dr. SW and Motor Ave. SW.		City							0
			Grant							0
			Other							0
		3,727	Total	0	0	150	3,577	0	0	3,727
302.0076 Gravelly Lake Non-Motorized Trail - Phase 2 (Nyanza Rd. SW: GLD to GLD)	Provide non-motorized path around Gravelly Lake along Nyanza Drive. Existing roadway cross section shifted to outside and overlaid. Lighting.		City							0
			Grant							0
			Other							0
		5,228	Total	0	150	5,078	0	0	0	5,228

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0083 Hipkins Rd. - 104th to Steilacoom Blvd.	Curb, gutters, sidewalks, street lighting, drainage, traffic calming, and overlay.	150	City	4022						4,022
			Grant							0
			Other							0
		4,172	Total	4,022		0	0	0	0	4,022
302.0084 Interlaaken Drive SW Non-Motorized Improvements - Short Lane to Holly Hedge Ln. SW	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Interlaaken Dr.		City							0
			Grant							0
			Other							0
		6,007	Total	0	0	0	0	0	0	0
302.0085 Murray Road Corridor Capacity <i>Notes: Assume multiple phases; multiple years</i>	Provide capacity for Woodbrook Industrial development: widening of Murray Road; bike/pedestrian facilities; structural pavement section improvements		City							0
			Grant							0
			Other							0
		1,835	Total	0	0	0	0	0	0	0
302.0090 96th Street - 2-way left turn lane	Widen 96th St. from 500' east of So. Tac. Wy to I-5 underpass to provide 2-way left turn lane. Does not include sidewalks or HMA overlay.		City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0092 Steilacoom Blvd. - Custer Rd SW to Lakewood Dr SW	Curbs, gutters, sidewalks, street lighting on both sides from BPW to Fairlawn. Overlay BPW to GLD.		City							0
			Grant							0
			Other							0
		4,589	Total	0	0	0	0	0	0	0
302.0093 Gravelly Lake Dr. - Pacific Hwy to Nyanza (south)	Curb, gutter, sidewalk, bike way, street lighting, pavement rehab		City							0
			Grant							0
			Other							0
		2,002	Total	0	0	0	0	0	0	0
302.0096 Union Avenue - W. Thorne Ln. to Spruce St. <i>Notes: Limits revised to reflect recent improvements at Berkeley/Union.</i>	Widen to add turn lane, shared bike/travel lane, sidewalks, street lighting. Intersection improvements.		City							0
			Grant							0
			Other							0
		4,589	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0097 Lakewood Station - Non-Motorized Access Improvements (115th Ct. SW to Pedestrian Crossing at Kendrick St. SW)	Curb, gutters, sidewalks, and street lighting improvements per Lakewood's 2009 Non-Motorized Transportation Plan and Sound Transit Access Improvement Study.		City							0
			Grant							0
			Other							0
		1,391	Total	0	0	0	0	0	0	0
302.0109 Phillips Rd. Sidewalks and Bike Lanes Agate to Steilacoom Blvd. (east side of roadway)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.		City							0
			Grant							0
			Other							0
		2,475	Total	0	0	0	0	0	0	0
302.0111 Kendrick from 111th St. SW to 108th St. SW Roadway Improvements	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement rebuild.		City							0
			Grant							0
			Other							0
		1,029	Total	0	0	0	0	0	0	0
302.0113 Military Rd. SW: Edgewood Dr. SW to Farwest Dr.	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. This connect Military Rd. to sidewalks constructed as part of development on Military Rd. and far west.		City			49	505			554
			Grant			311	3,235			3,546
			Other							0
		4,100	Total	0	0	360	3,740	0	0	4,100
302.0114 112th Sidewalks: Gravelly Lk. Dr. SW to Bridgeport Way SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		3,337	Total	0	0	0	0	0	0	0
302.0115 Davisson Rd. SW and Highland Ave SW: 112th St. SW to 108th St. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		1,613	Total	0	0	0	0	0	0	0
302.0116 Custer Rd. SW: Bridgeport Way - Lakewood Dr. SW (East City Limits/74th St.)	curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, utility relocation	72	City							0
			Grant			157				157
			Other							0
		3,448	Total	0	0	157	0	0	0	157
302.0117 Round-a-Bout 87th Ave. SW, Dresden Ln., and Ft. Steilacoom Park Entrance and sidewalks 87th Ave. SW Dresden Ln. to Steilacoom Blvd.	round-a-bout, curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, and signage		City							0
			Grant							0
			Other							0
		1,168	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0118 Lakewood Drive - Custer/74th to N. City Limits	Traffic signal replacement, ADA upgrades, new sidewalk, storm drainage upgrades, and hot mix asphalt paving		City							0
			Grant							0
			Other							0
		1,062	Total	0	0	0	0	0	0	0
302.0120 Tyee Park School Sidewalks - Seminole Rd. SW	Intersection upgrades and sidewalks to school		City							0
			Grant							0
			Other							0
		528	Total	0	0	0	0	0	0	0
302.0121 112th Sidewalks: Farwest Dr. SW to Butte Dr. SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		3,448	Total	0	0	0	0	0	0	0
302.0122 47th Ave. SW Sidewalks: Clover Creek to Pacific Hwy. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		1,224	Total	0	0	0	0	0	0	0
302.0131 Custer Rd. SW: Bridgeport Way SW to Steilacoom Blvd. SW	Curb, gutter, sidewalk, roadway widening, turn pockets, pedestrian ramps, signage, and striping.		City			240	600			840
			Grant							0
			Other							0
		3,059	Total	0	0	240	600	0	0	840
302.0135 Washington Blvd/North Gate Rd/Edgewood Ave SW - North Gate Rd. SW to Gravelly Lake Dr. SW Vernon Ave. SW: Wash. Blvd. SW to Veterans Dr. SW (JBLM North Access Project)	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	9,351	City	3,000						3,000
		7,274	Grant	4,274						4,274
			Other							0
		16,625	Total	7,274	0	0	0	0	0	7,274
302.0136 100th - 59th Ave. to South Tacoma Way	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.	100	City				528			528
		3,813	Grant			433	3,380			3,813
			Other							0
		13,794	Total	0	0	433	3,908	0	0	4,341
302.0137 Steilacoom Blvd/88th - Weller Road to Custer Rd.	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	2,279	City							0
		486	Grant							0
			Other							0
		2,765	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0141 104th St. SW - Short Ln. to Lake Louise Dr.	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City Grant Other							0 0 0
		4,010	Total	0	0	0	0	0	0	0
302.0142 Ardmore Dr. SW: Steilacoom Blvd. SW to Whitman Ave. SW - Complete Street Improvements	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	192	City Grant Other	2,100						2,100 0 0
		2,292	Total	2,100	0	0	0	0	0	2,100
302.0144 146th St. SW: Woodbrook Dr. SW to Murray Rd. SW Industrial Road Section	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City Grant Other							
		2669.76	Total							
302.0146 Downtown Plan - Green Street Loop: Gravelly Lake Dr., 59th Ave., Main St., Mt. Tacoma Dr., and Bridgeport Way	Downtown loop with full Green Street Amenities		City Grant Other							
		21691.8	Total							
302.0147 59th Ave. SW and Towne Center Blvd. SW	Curb, gutter, sidewalks, street lighting, drainage, and paving		City Grant Other							
		2781	Total							
302.0148 100th St. SW / Bridgeport Way SW: add westbound right turn pocket	Curb, gutter, sidewalks, drainage, and paving		City Grant Other							
		723.06	Total							
302.0150 Lake Louise Loop Patching and Road Restoration Lake Louise Dr. SW and 101st St. SW	Roadway patching and repair, sidewalk, signage, markings, and striping.		City Grant Other							
		166.86	Total							
302.0152 Oakbrook Non-Motorized Loop - Onyx Dr. SW/97th Ave SW to Zircon Dr. SW Zircon Dr. SW to Onyx Dr. SW/Phillips Rd. SW Coral Ln. SW/Amber Dr. SW: Onyx Dr. SW and Zircon Dr. SW	Curb, gutter, sidewalks, shared use path, turn lanes, street lighting, drainage, overlay. Total length 3.3 miles.		City Grant Other							
		13,349	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0153 Whitman Ave. SW: Ardmore Dr. SW/93rd St. SW to Motor Ave. SW(Colonial Plaza)	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.2 miles.		City Grant Other	COMBINED WITH 302.0142						
		862.11	Total							
302.0155 Edgewater Dr./Waverly Dr. SW: Steilacoom Blvd. SW to Mt. Tacoma Dr. SW	Curb, gutter, sidewalks, bike facilities, parking, street lighting, drainage, road rebuild. Total length 0.6 miles.		City Grant Other							
		2,781	Total							
302.0156 Elwood Dr. SW and Angle Lane SW - Dresden Ln. SW to Hipkins Rd. SW	Curb, gutter, sidewalk, shared use path, street lighting, drainage, pavement overlay and widening. Total length 1.0 miles.		City Grant Other							
		3,893	Total							
302.0158 Interlaaken Dr. SW: 112th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, shared use path, street lighting, drainage, pavement overlay and widening. Total length 0.5 miles.		City Grant Other		20	1982				2,002
		2,002	Total		20	1982				2002
302.0159 Idlewild Rd. SW: Idlewild School to 112th St. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.		City Grant Other	50	506					556
		556	Total	50	506					556
302.0160 112th St. SW: Idlewild Rd. SW to Interlaaken Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.		City Grant Other	50	478					528
		528	Total	50	478					528
302.0161: N. Thorne Ln.: Union Ave. SW to Portland Ave. SW	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, pavement rebuild and widening. Total length 0.3 miles.		City Grant Other							
		1001.16	Total							
302.0162 93rd St. SW: Whitman Ave. SW/Ardmore Dr. SW to Bridgeport Way SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.15 miles.		City Grant Other	COMBINED WITH 302.0142						
		667.44	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0163 Butte Dr. SW-Vernon: 104th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. Total length 1.1 miles.		City Grant Other							
		4,394	Total							
302.0164 Sidewalk fill-in on Farwest Dr. from 112th to Lakes High School, and 100th St. Ct. SW to Steilacoom Blvd. SW	Fill-in of missing sidewalks.		City Grant Other							
		723.06	Total							
302.0165 Pine St. SW: 84th St. SW to 80th St. SW(City Limits)	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.2 miles.		City Grant Other							
		890	Total							
302.0167 McChord Dr. SW-New York Ave SW: Pacific Hwy. SW to Bridgeport Way SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.73 miles. Park amenities at Pac. Hwy		City Grant Other							
		1,577	Total							
302.0168 McChord Dr. SW: Bridgeport Way SW to 47th Ave. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.11 miles		City Grant Other							
		238	Total							
302.0169 47th Ave. SW: McChord Dr SW to 127th St. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.20 miles		City Grant Other							
		432	Total							
302.0170 Lincoln Ave. SW: McChord Dr. SW to San Francisco Ave. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.35 miles.		City Grant Other							
		756	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0171 Chicago Ave. SW: Spring Brook Ln. SW to McChord Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.37 miles.		City Grant Other							
		799	Total							
302.0172 San Francisco Ave. SW: Spring Brook Ln. SW to True Ln. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.22 miles.		City Grant Other							
		475	Total							
302.0173 Clover Creek Dr. SW: Pacific Hwy. SW to Hillcrest Dr. SW *This does not include the work within the Sound Transit ROW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.06 miles.		City Grant Other							
		389	Total							
302.0174 Boston Ave SW: I-5 to McChord Dr SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.28 miles.		City Grant Other							
		308	Total							
302.0175 John Dower Road: 78th Street SW to 75th Street	Curb, gutter, sidewalks, street lighting, drainage, overlay east side only. Total length 0.22 miles.	60 700	City Grant Other			60 700				
		760	Total							
TOTALS			City Grant Other							
		180,309.60	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0059 Steilacoom / Durango New Traffic Signal	Intersection meets warrants for traffic signal. Signal needed with new development in area. Special concern with adjacent train crossing becoming active.	862.11	City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0078 So. Tacoma Way / 92nd Street	New warranted signal, improvements include associated ADA upgrades and pavement patching.		City							0
			Grant							0
			Other							0
		779	Total	0	0	0	0	0	0	0
302.0082 City-Wide Traffic Signal Management System	City-hall based Traffic Management Center. Fiber optic interconnect. PTZ major corridors. Active traffic management including web based info.		City							0
			Grant							0
			Other							0
		350	Total	0	0	0	0	0	0	0
302.0094 Gravelly Lake Drive / Avondale Traffic Signal	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0098 84th St. Pedestrian Crossing Signal at Pine St	Install pedestrian signal, connection to Pine street intersects Tacoma's Water Ditch Trail and Wards Lake Park.		City							0
			Grant							0
			Other							0
		289	Total	0	0	0	0	0	0	0
302.0123 Holden/Military Rd. New Traffic Signal S 80th St. Road Restoration	Intersection meets warrants for traffic signal. Increased volumes in and around Mann Middle School.		City							0
			Grant							0
			Other							0
		612	Total	0	0	0	0	0	0	0
302.0126 Custer Rd. and 88th Traffic Signal Replacement	Replace existing traffic signal with pole and mast arm signal.		City							0
			Grant							0
			Other							0
		612	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0166 Gravelly Lake Dr./112th St. SW Traffic Signal Replacement	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0174 Pacific Hwy. SW/Sharondale SW New Traffic Signal for Lakewood Station District Plan	Traffic signal for future increased volumes related to the Lakewood Station District Plan. Will include pedestrian ramp modifications and minor roadway patching.		City							0
			Grant							0
			Other							0
		837	Total	0	0	0	0	0	0	0
TOTALS		862	City	0	0	0	0	0	0	0
		0	Grant	0	0	0	0	0	0	0
		0	Other	0	0	0	0	0	0	0
		6,065	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 3 TRANSPORTATION PLANNING	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
101.0000 Pavement Management System Pavement Condition Index Rating	Semi-Annual evaluation of pavement condition	30/5/yr	City Grant Other	15	5	33	6	35	6	99 0 0
		30/yr	Total	15	5	33	6	35	6	99
302.0132 Non-Motorized Transportation Plan Update	Update NMTP to include relevant policy updates and capital improvement projects. (original plan adopted June 2009)	50/yr	City Grant Other	50						50 0 0
		50/yr	Total	50	0	0	0	0	0	50
302.0000 ADA Transition Plan Update	Update ADA transition plan to address ADA deficiencies of existing curb ramps; signal access / operations; etc.	5/yr	City Grant Other	5	5	5	6	6	6	33 0 0
		5/yr	Total	5	5	5	6	6	6	33
TOTALS		85/yr	City Grant Other	70 0 0	11 0 0	38 0 0	11 0 0	41 0 0	12 0 0	183 0 0
		85	Total	70	11	38	11	41	12	183

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 4 STREET LIGHTING	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0002 New Street Lighting	Install street lighting per identified Street Lighting plan map (Yearly)	170/yr	City	180	180	185		0	0	545
			Grant							0
			Other							0
		170/yr	Total	180	180	185	0	0	0	545
TOTALS		170/yr	City	180	180	185	0	0	0	545
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		170	Total	180	180	185	0	0	0	545

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 5 BRIDGES	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
101.0000 Bridge Inspection	On-going biennial bridge inspection.	5	City Grant Other	5		6		6		17 0 0
		5.4	Total	5	0	6	0	6	0	17
302.0130 Structural guardrail replacement Clover Creek Gravelly Lake Drive: 112th to Nyanza Includes structural analysis of the box culvert.	Design and replace the existing guard rail over the south side of the roadway where Gravelly Lake Drive crosses Clover Creek between Nyanza and 112th.		City Grant Other							0 0 0
		162	Total	0	0	0	0	0	0	0
TOTALS		5	City	5	0	6	0	6	0	17
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		167.4	Total	5	0	6	0	6	0	17

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 6 ROADWAY RESTORATION PROJECTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0004 Minor Capital Improvements Total Estimated Cost \$250 One time \$1,250,000 in 2020	Roadway patching and repair, sidewalk, signage, markings, and striping.	250	City	260	260	260	270	270	270	1,590
			Grant							0
			Other							0
		250	Total	260	260	260	270	270	270	1,590
302.0005 Chip Seal Resurfacing Program	Projects in various locations may include pavement preservation contribution to planned utility projects to facilitate full roadway overlays.	360	City	360	360	380	380	390	390	2,260
			Grant							0
			Other							0
		360	Total	360	380	380	390	390	390	2,260
302.0068 Pacific Hwy - 108th to SR512	Roadway patching, overlay, markings, and striping.		City	Completed in 2022					0	0
			Grant							0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0145 150th St. SW: East City Limits to Woodbrook Dr. SW Road Restoration	Roadway patching and repair, sidewalk, signage, markings, and striping.		City							
			Grant							
			Other							
		389.34	Total							
302.0151 S. Tacoma Way: 96th St. S to S 84th St. Road Restoration	Roadway patching and repair, overlay, signage, markings, and striping.		City							
			Grant							
			Other							
		1001.16	Total							
302.0176 112th: South Tacoma Way to Steele Street	Roadway patching and repair, overlay, signage, markings, and striping.	494	City			28	466			494
		750	Grant			43	707			750
			Other							
		1244	Total							1,244
TOTALS			City							4,344
		-	Grant							750
		-	Other							0
		2,001	Total	620	640	640	660	660	660	5,094



CITY OF LAKEWOOD
AMENDED SIX-YEAR COMPREHENSIVE
TRANSPORTATION IMPROVEMENT PROGRAM
2023-2028
-- DRAFT: 5/9/2022 --

PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program (Program) and file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding, it must appear in the agency's current Program.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and preservation of our street system. It is also important to note that the adoption of the Program does not irreversibly commit the City of Lakewood to construct the projects. The Program may at any time be revised by a majority of the City Council, but only after a public hearing.

CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and, in particular, transportation facilities and services. The City of Lakewood was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Lakewood has, as part of its Comprehensive Plan, a Transportation Element with a Master Goal to "Ensure that the transportation and circulation system is safe, efficient and serves all segments of the population and reduces reliance on single-occupant vehicles and increase use of other modes of transportation."

Specific goals include the following.

1. To provide a safe, comfortable and reliable transportation system.
2. To reduce consumption of energy through an efficient and convenient transportation system.
3. To enhance options for future improvements to the transportation system by taking advantage of advances in technology and transportation research.
4. To keep travel times for people and goods as low as possible.

5. To emphasize the movement of people and goods, rather than vehicles, in order to obtain the most efficient use of transportation facilities.
6. To establish a minimum level of adequacy for transportation facilities through the use of consistent and uniform standards.
7. To protect the capital investment in the transportation system through adequate maintenance and preservation of facilities.

The projects in the Six-Year Comprehensive Transportation Program are intended to conform to the goals within the City's Comprehensive Plan.

GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation related capital improvements. The intent of this Program is not only to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program.

FUNDING SOURCES

A. Motor Vehicle Fuel Tax Funds

The Motor Vehicle Fuel Tax Funds have been programmed to provide matching funds for federal aid and urban arterial projects and for projects to be implemented with Motor Vehicle Fuel Tax Funds only.

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. The dollars shown in this year's Program reflect the revenues from this source expected to be received by the City of Lakewood.

B. Federal Aid Funding Programs

Each of the Federal aid programs listed below has specific requirements a project must meet to qualify for funding under the individual program. For a project to receive funding from any of these sources it must compete with other public agency projects.

DRAFT 5/9/2022

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation Act (FAST ACT). The Act authorizes \$305 billion over fiscal years 2016 through 2020 for the Department's highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology and statistics programs. The ACT essentially continues on with a number of specific funding programs that were funded under the previous Federal Transportation program (MAP 21). These include the following:

1. STP Surface Transportation Program: This is a regionally competitive program.
2. CMAQ Congestion Mitigation and Air Quality: This is a regionally competitive program intended for projects that significantly improve air quality.
3. HSIP Highway Safety Improvement Program: Statewide competition for federal funds targeted at safety improvements at high accident locations.
4. TAP Transportation Alternatives Program: This is a regionally competitive program and focuses on pedestrian and bicycle facilities (on and off road); safe-routes to schools, etc.; and other non-highway focused programs.

Much of the above said Federal grant funds are funneled thru the regional MPOs which for Lakewood that's Puget Sound Regional Council (PSRC). PSRC currently has the call for projects for 2022 open, where typically \$200,000,000 in grant funding is available throughout its four county region. Typically Lakewood projects are most competitive at County Wide level where we compete against all other Pierce County agencies for approximately \$19,960,000 (2022).

C. Washington State Transportation Improvement Board (TIB)

The TIB has a number of statewide competitive programs which use criteria developed by the TIB for prioritization of projects. The two TIB programs in which the City can compete are as follows:

1. UAP Urban Arterial Program. This program is for arterial street construction with primary emphasis on safety and mobility.
2. SP Sidewalk Program. This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity.

3. Complete Streets. The Complete Streets Award is a funding opportunity for local governments that have an adopted complete streets ordinance. Board approved nominators may nominate an agency for showing practice of planning and building streets to accommodate all users, including pedestrians, access to transit, cyclists, and motorists of all ages and abilities.

D. Community Development Block Grants (CDBG)

This is a program to provide physical improvements within low-income census tracts or to promote economic development within the City. Through the years 2019-2024 it is anticipated that a minimum of \$250,000 (on average) per year will be made available for pavement preservation, street lighting, and pedestrian improvements in eligible neighborhoods.

E. City Funding Sources

1. Real Estate Excise Tax (REET). This funding source comes from the two ¼% REET's charged by the City on the sale of real estate within the City limits. The City's REET is restricted to funding capital, including transportation and related debt service. Revenue from REET has averaged \$2,000,000 between 2014 and 2018, the REET is estimated at \$1,700,000 annually.
2. General Fund Transfer In. This funding source comes from several different sources that make up the General Fund revenue including: property tax, sales tax, and utility tax and fees. The Street Capital Projects Fund is budgeted to receive approximately \$500,000 annually (on average) over the next 5 years in support of the pavement preservation program.
3. Transportation Benefit District (TBD). In 2014, the TBD Board implemented a \$20 per vehicle tab fee to provide funds toward a specific list of pavement preservation projects to be implemented between 2015 through 2020. The anticipated revenue is approximately \$815,000 per year.
4. General Obligation bonds: A general obligation bond (GO) is a municipal bond backed by the credit and taxing power of the issuing jurisdiction.
5. Downtown Plan Trip Mitigation Fee Policy: All businesses in the subarea plan that generate new PM Peak Hour trips as determined by the most recent edition of the ITE Trip Generation Manual, will be charged a Transportation Mitigation Fee (TMF).

F. Washington State Department of Transportation

- 1. Pedestrian and Bicycle Program: This is a statewide competitive program specifically oriented toward the elimination of hazards to the pedestrian and bicyclists. The recent call for projects has expanded the program’s scope to emphasize “complete streets” – accommodation of all roadway users from vehicles to bicyclists to pedestrians. The programs focus for “complete streets” is for “Main Street” urban arterials and corridors. Historically, the city has not received much funding from this program. However, given the change in the grant scope, there may be opportunities from this source in the future.
- 2. Safe Routes to Schools Program: This is a statewide competitive program specifically oriented toward pedestrian and bicycle safety near schools.
- 3. Surface Water Management Program:

The City’s Surface Water Management (SWM) Program pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the amount of capital improvement projects constructed.

PROJECT NUMBERING SYSTEM

Project numbers were revised to match the City's CIP Budget 2021/2022 using City's BARS numbering system for consistency. Most sections of the Program will have non-sequential project numbering, as projects are completed and removed from the list. Projects carried forward from previous year(s) retain the same project numbers from the previous year(s). Some projects will have the same numbering if they are part of a larger project that hasn’t fully been funded.

BUDGET DOLLARS

Costs shown are planning level estimates and are reflected in each year as FY20xx dollars, with 3% inflation per year to year of anticipated expenditure with an exception of 8% used for 2023.

2022	2023	2024	2025	2026	2027	2028
1.000	1.080	1.112	1.146	1.180	1.216	1.252

Note: Compounded Inflation Multiplier does not apply to grant amounts, these are fixed based upon the grant award.

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0024 Steilacoom Blvd - Farwest to Phillips Design/ROW funded, \$5,587,000 construction unfunded. <i>Note: project is tied to 302.0137 and 302.0133 ROW funds</i>	This project designs and acquires ROW to construct curb, gutter, sidewalks, bike lanes, turn lanes, street lighting, drainage, overlay.	150	City	155						155
		935	Grant	935						935
			Other							0
		7,592	Total	1,090	0	0	0	0	0	1,090
302.0071 Phillips Road West Side - Agate Dr. SW to Onyx Dr. SW (west side of the road)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.		City	COMPLETE IN 2022						0
			Grant							0
			Other							0
		1,159	Total	0	0	0	0	0	0	0
302.0072 59th Ave SW Sidewalk - 100th to Bridgeport Wy SW	Sidewalk east side of roadway. Infill behind new curb and gutter constructed in 2015.		City	COMPLETE IN 2022						0
			Grant							0
			Other							0
		155	Total	0	0	0	0	0	0	0
302.0073 150th Street Corridor Capacity	Provide capacity for Woodbrook Industrial development: widening of 150th Street; bike/pedestrian facilities; structural pavement section improvements		City							0
			Grant							0
			Other							0
		2,392	Total	0	0	0	0	0	0	0
302.0074 South Tacoma Way - 88th to North City Limits Design Funds Only Unfunded Construction: \$4,000,000 total corridor cost \$4,532,500	Curb, gutter, sidewalks, bike lanes, street lighting, signal at 84th, drainage, overlay.	612	City	61			551			612
		3,921	Grant	389			3,532			3,921
			Other							0
		4,533	Total	450	0	0	4,083	0	0	4,533
302.0075 Mt. Tacoma Dr. SW/Motor Ave. SW: S 80th St. Road Restoration Improvements	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Mt. Tacoma Dr. SW and Motor Ave. SW.		City							0
			Grant							0
			Other							0
		3,727	Total	0	0	150	3,577	0	0	3,727
302.0076 Gravelly Lake Non-Motorized Trail - Phase 2 (Nyanza Rd. SW: GLD to GLD)	Provide non-motorized path around Gravelly Lake along Nyanza Drive. Existing roadway cross section shifted to outside and overlaid. Lighting.		City							0
			Grant							0
			Other							0
		5,228	Total	0	150	5,078	0	0	0	5,228

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0083 Hipkins Rd. - 104th to Steilacoom Blvd.	Curb, gutters, sidewalks, street lighting, drainage, traffic calming, and overlay.	150	City	4022						4,022
			Grant							0
			Other							0
		4,172	Total	4,022		0	0	0	0	4,022
302.0084 Interlaaken Drive SW Non-Motorized Improvements - Short Lane to Holly Hedge Ln. SW	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Interlaaken Dr.		City							0
			Grant							0
			Other							0
		6,007	Total	0	0	0	0	0	0	0
302.0085 Murray Road Corridor Capacity <i>Notes: Assume multiple phases; multiple years</i>	Provide capacity for Woodbrook Industrial development: widening of Murray Road; bike/pedestrian facilities; structural pavement section improvements		City							0
			Grant							0
			Other							0
		1,835	Total	0	0	0	0	0	0	0
302.0090 96th Street - 2-way left turn lane	Widen 96th St. from 500' east of So. Tac. Wy to I-5 underpass to provide 2-way left turn lane. Does not include sidewalks or HMA overlay.		City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0092 Steilacoom Blvd. - Custer Rd SW to Lakewood Dr SW	Curbs, gutters, sidewalks, street lighting on both sides from BPW to Fairlawn. Overlay BPW to GLD.		City							0
			Grant							0
			Other							0
		4,589	Total	0	0	0	0	0	0	0
302.0093 Gravelly Lake Dr. - Pacific Hwy to Nyanza (south)	Curb, gutter, sidewalk, bike way, street lighting, pavement rehab		City							0
			Grant							0
			Other							0
		2,002	Total	0	0	0	0	0	0	0
302.0096 Union Avenue - W. Thorne Ln. to Spruce St. <i>Notes: Limits revised to reflect recent improvements at Berkeley/Union.</i>	Widen to add turn lane, shared bike/travel lane, sidewalks, street lighting. Intersection improvements.		City							0
			Grant							0
			Other							0
		4,589	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0097 Lakewood Station - Non-Motorized Access Improvements (115th Ct. SW to Pedestrian Crossing at Kendrick St. SW)	Curb, gutters, sidewalks, and street lighting improvements per Lakewood's 2009 Non-Motorized Transportation Plan and Sound Transit Access Improvement Study.		City							0
			Grant							0
			Other							0
		1,391	Total	0	0	0	0	0	0	0
302.0109 Phillips Rd. Sidewalks and Bike Lanes Agate to Steilacoom Blvd. (east side of roadway)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.		City							0
			Grant							0
			Other							0
		2,475	Total	0	0	0	0	0	0	0
302.0111 Kendrick from 111th St. SW to 108th St. SW Roadway Improvements	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement rebuild.		City							0
			Grant							0
			Other							0
		1,029	Total	0	0	0	0	0	0	0
302.0113 Military Rd. SW: Edgewood Dr. SW to Farwest Dr. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. This connect Military Rd. to sidewalks constructed as part of development on Military Rd. and far west.		City			49	505			554
			Grant			311	3,235			3,546
			Other							0
		4,100	Total	0	0	360	3,740	0	0	4,100
302.0114 112th Sidewalks: Gravelly Lk. Dr. SW to Bridgeport Way SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		3,337	Total	0	0	0	0	0	0	0
302.0115 Davisson Rd. SW and Highland Ave SW: 112th St. SW to 108th St. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		1,613	Total	0	0	0	0	0	0	0
302.0116 Custer Rd. SW: Bridgeport Way - Lakewood Dr. SW (East City Limits/74th St.)	curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, utility relocation	72	City							0
			Grant			157				157
			Other							0
		3,448	Total	0	0	157	0	0	0	157
302.0117 Round-a-Bout 87th Ave. SW, Dresden Ln., and Ft. Steilacoom Park Entrance and sidewalks 87th Ave. SW Dresden Ln. to Steilacoom Blvd.	round-a-bout, curb, gutter, sidewalks, bike facilities, street lighting, drainage, road reconstruction, and signage		City							0
			Grant							0
			Other							0
		1,168	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0118 Lakewood Drive - Custer/74th to N. City Limits	Traffic signal replacement, ADA upgrades, new sidewalk, storm drainage upgrades, and hot mix asphalt paving		City							0
			Grant							0
			Other							0
		1,062	Total	0	0	0	0	0	0	0
302.0120 Tyee Park School Sidewalks - Seminole Rd. SW	Intersection upgrades and sidewalks to school		City							0
			Grant							0
			Other							0
		528	Total	0	0	0	0	0	0	0
302.0121 112th Sidewalks: Farwest Dr. SW to Butte Dr. SW	curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		3,448	Total	0	0	0	0	0	0	0
302.0122 47th Ave. SW Sidewalks: Clover Creek to Pacific Hwy. SW	curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay		City							0
			Grant							0
			Other							0
		1,224	Total	0	0	0	0	0	0	0
302.0131 Custer Rd. SW: Bridgeport Way SW to Steilacoom Blvd. SW	Curb, gutter, sidewalk, roadway widening, turn pockets, pedestrian ramps, signage, and striping.		City			240	600			840
			Grant							0
			Other							0
		3,059	Total	0	0	240	600	0	0	840
302.0135 Washington Blvd/North Gate Rd/Edgewood Ave SW - North Gate Rd. SW to Gravelly Lake Dr. SW Vernon Ave. SW: Wash. Blvd. SW to Veterans Dr. SW (JBLM North Access Project)	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	9,351	City	3,000						3,000
		7,274	Grant	4,274						4,274
			Other							0
		16,625	Total	7,274	0	0	0	0	0	7,274
302.0136 100th - 59th Ave. to South Tacoma Way	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.	100	City				528			528
		3,813	Grant			433	3,380			3,813
			Other							0
		13,794	Total	0	0	433	3,908	0	0	4,341
302.0137 Steilacoom Blvd/88th - Weller Road to Custer Rd.	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	2,279	City							0
		486	Grant							0
			Other							0
		2,765	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0141 104th St. SW - Short Ln. to Lake Louise Dr.	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City Grant Other							0 0 0
		4,010	Total	0	0	0	0	0	0	0
302.0142 Ardmore Dr. SW: Steilacoom Blvd. SW to Whitman Ave. SW - Complete Street Improvements	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	192	City Grant Other	2,100						2,100 0 0
		2,292	Total	2,100	0	0	0	0	0	2,100
302.0144 146th St. SW: Woodbrook Dr. SW to Murray Rd. SW Industrial Road Section	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay.		City Grant Other							
		2669.76	Total							
302.0146 Downtown Plan - Green Street Loop: Gravelly Lake Dr., 59th Ave., Main St., Mt. Tacoma Dr., and Bridgeport Way	Downtown loop with full Green Street Amenities		City Grant Other							
		21691.8	Total							
302.0147 59th Ave. SW and Towne Center Blvd. SW	Curb, gutter, sidewalks, street lighting, drainage, and paving		City Grant Other							
		2781	Total							
302.0148 100th St. SW / Bridgeport Way SW: add westbound right turn pocket	Curb, gutter, sidewalks, drainage, and paving		City Grant Other							
		723.06	Total							
302.0150 Lake Louise Loop Patching and Road Restoration Lake Louise Dr. SW and 101st St. SW	Roadway patching and repair, sidewalk, signage, markings, and striping.		City Grant Other							
		166.86	Total							
302.0152 Oakbrook Non-Motorized Loop - Onyx Dr. SW/97th Ave SW to Zircon Dr. SW Zircon Dr. SW to Onyx Dr. SW/Phillips Rd. SW Coral Ln. SW/Amber Dr. SW: Onyx Dr. SW and Zircon Dr. SW	Curb, gutter, sidewalks, shared use path, turn lanes, street lighting, drainage, overlay. Total length 3.3 miles.		City Grant Other							
		13,349	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0153 Whitman Ave. SW: Ardmore Dr. SW/93rd St. SW to Motor Ave. SW(Colonial Plaza)	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.2 miles.		City Grant Other							
		862.11	Total							
302.0155 Edgewater Dr./Waverly Dr. SW: Steilacoom Blvd. SW to Mt. Tacoma Dr. SW	Curb, gutter, sidewalks, bike facilities, parking, street lighting, drainage, road rebuild. Total length 0.6 miles.		City Grant Other							
		2,781	Total							
302.0156 Elwood Dr. SW and Angle Lane SW - Dresden Ln. SW to Hipkins Rd. SW	Curb, gutter, sidewalk, shared use path, street lighting, drainage, pavement overlay and widening. Total length 1.0 miles.		City Grant Other							
		3,893	Total							
302.0158 Interlaaken Dr. SW: 112th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, shared use path, street lighting, drainage, pavement overlay and widening. Total length 0.5 miles.		City Grant Other		20	1982				2,002
		2,002	Total		20	1982				2002
302.0159 Idlewild Rd. SW: Idlewild School to 112th St. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.		City Grant Other	50	506					556
		556	Total	50	506					556
302.0160 112th St. SW: Idlewild Rd. SW to Interlaaken Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.15 miles.		City Grant Other	50	478					528
		528	Total	50	478					528
302.0161: N. Thorne Ln.: Union Ave. SW to Portland Ave. SW	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, pavement rebuild and widening. Total length 0.3 miles.		City Grant Other							
		1001.16	Total							
302.0162 93rd St. SW: Whitman Ave. SW/Ardmore Dr. SW to Bridgeport Way SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.15 miles.		City Grant Other							
		667.44	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0163 Butte Dr. SW-Vernon: 104th St. SW to Washington Blvd. SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, overlay. Total length 1.1 miles.		City Grant Other							
		4,394	Total							
302.0164 Sidewalk fill-in on Farwest Dr. from 112th to Lakes High School, and 100th St. Ct. SW to Steilacoom Blvd. SW	Fill-in of missing sidewalks.		City Grant Other							
		723.06	Total							
302.0165 Pine St. SW: 84th St. SW to 80th St. SW(City Limits)	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.2 miles.		City Grant Other							
		890	Total							
302.0167 McChord Dr. SW-New York Ave SW: Pacific Hwy. SW to Bridgeport Way SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.73 miles. Park amenities at Pac. Hwy		City Grant Other							
		1,577	Total							
302.0168 McChord Dr. SW: Bridgeport Way SW to 47th Ave. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.11 miles		City Grant Other							
		238	Total							
302.0169 47th Ave. SW: McChord Dr SW to 127th St. SW	Curb, gutter, sidewalk on one side. Street lighting, bike lanes, and drainage improvements both sides. Pavement widening, patching and overlay. Total length 0.20 miles		City Grant Other							
		432	Total							
302.0170 Lincoln Ave. SW: McChord Dr. SW to San Francisco Ave. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.35 miles.		City Grant Other							
		756	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 1 ROADWAY IMPROVEMENTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
302.0171 Chicago Ave. SW: Spring Brook Ln. SW to McChord Dr. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.37 miles.		City Grant Other							
		799	Total							
302.0172 San Francisco Ave. SW: Spring Brook Ln. SW to True Ln. SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.22 miles.		City Grant Other							
		475	Total							
302.0173 Clover Creek Dr. SW: Pacific Hwy. SW to Hillcrest Dr. SW *This does not include the work within the Sound Transit ROW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.06 miles.		City Grant Other							
		389	Total							
302.0174 Boston Ave SW: I-5 to McChord Dr SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.28 miles.		City Grant Other							
		308	Total							
302.0175 John Dower Road: 78th Street SW to 75th Street	Curb, gutter, sidewalks, street lighting, drainage, overlay east side only. Total length 0.22 miles.		City Grant Other							
		240	Total							
TOTALS			City Grant Other							
		179,789.60	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0059 Steilacoom / Durango New Traffic Signal	Intersection meets warrants for traffic signal. Signal needed with new development in area. Special concern with adjacent train crossing becoming active.	862.11	City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0078 So. Tacoma Way / 92nd Street	New warranted signal, improvements include associated ADA upgrades and pavement patching.		City							0
			Grant							0
			Other							0
		779	Total	0	0	0	0	0	0	0
302.0082 City-Wide Traffic Signal Management System	City-hall based Traffic Management Center. Fiber optic interconnect. PTZ major corridors. Active traffic management including web based info.		City							0
			Grant							0
			Other							0
		350	Total	0	0	0	0	0	0	0
302.0094 Gravelly Lake Drive / Avondale Traffic Signal	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0098 84th St. Pedestrian Crossing Signal at Pine St	Install pedestrian signal, connection to Pine street intersects Tacoma's Water Ditch Trail and Wards Lake Park.		City							0
			Grant							0
			Other							0
		289	Total	0	0	0	0	0	0	0
302.0123 Holden/Military Rd. New Traffic Signal S 80th St. Road Restoration	Intersection meets warrants for traffic signal. Increased volumes in and around Mann Middle School.		City							0
			Grant							0
			Other							0
		612	Total	0	0	0	0	0	0	0
302.0126 Custer Rd. and 88th Traffic Signal Replacement	Replace existing traffic signal with pole and mast arm signal.		City							0
			Grant							0
			Other							0
		612	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 2 TRAFFIC SIGNALS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0166 Gravelly Lake Dr./112th St. SW Traffic Signal Replacement	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.		City							0
			Grant							0
			Other							0
		862	Total	0	0	0	0	0	0	0
302.0174 Pacific Hwy. SW/Sharondale SW New Traffic Signal for Lakewood Station District Plan	Traffic signal for future increased volumes related to the Lakewood Station District Plan. Will include pedestrian ramp modifications and minor roadway patching.		City							0
			Grant							0
			Other							0
		837	Total	0	0	0	0	0	0	0
TOTALS		862	City	0	0	0	0	0	0	0
		0	Grant	0	0	0	0	0	0	0
		0	Other	0	0	0	0	0	0	0
		6,065	Total	0	0	0	0	0	0	0

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 3 TRANSPORTATION PLANNING	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023- 2028
101.0000 Pavement Management System Pavement Condition Index Rating	Semi-Annual evaluation of pavement condition	30/5/yr	City Grant Other	15	5	33	6	35	6	99 0 0
		30/yr	Total	15	5	33	6	35	6	99
302.0132 Non-Motorized Transportation Plan Update	Update NMTP to include relevant policy updates and capital improvement projects. (original plan adopted June 2009)	50/yr	City Grant Other	50						50 0 0
		50/yr	Total	50	0	0	0	0	0	50
302.0000 ADA Transition Plan Update	Update ADA transition plan to address ADA deficiencies of existing curb ramps; signal access / operations; etc.	5/yr	City Grant Other	5	5	5	6	6	6	33 0 0
		5/yr	Total	5	5	5	6	6	6	33
TOTALS		85/yr	City Grant Other	70 0 0	11 0 0	38 0 0	11 0 0	41 0 0	12 0 0	183 0 0
		85	Total	70	11	38	11	41	12	183

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 4 STREET LIGHTING	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0002 New Street Lighting	Install street lighting per identified Street Lighting plan map (Yearly)	170/yr	City	180	180	185		0	0	545
			Grant							0
			Other							0
		170/yr	Total	180	180	185	0	0	0	545
TOTALS		170/yr	City	180	180	185	0	0	0	545
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		170	Total	180	180	185	0	0	0	545

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 5 BRIDGES	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
101.0000 Bridge Inspection	On-going biennial bridge inspection.	5	City Grant Other	5		6		6		17 0 0
		5.4	Total	5	0	6	0	6	0	17
302.0130 Structural guardrail replacement Clover Creek Gravelly Lake Drive: 112th to Nyanza Includes structural analysis of the box culvert.	Design and replace the existing guard rail over the south side of the roadway where Gravelly Lake Drive crosses Clover Creek between Nyanza and 112th.		City Grant Other							0 0 0
		162	Total	0	0	0	0	0	0	0
TOTALS		5	City	5	0	6	0	6	0	17
			Grant	0	0	0	0	0	0	0
			Other	0	0	0	0	0	0	0
		167.4	Total	5	0	6	0	6	0	17

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
NOTE: Bold & Italicized numbers denote grant secured										
SECTION 6 ROADWAY RESTORATION PROJECTS	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0004 Minor Capital Improvements Total Estimated Cost \$250 One time \$1,250,000 in 2020	Roadway patching and repair, sidewalk, signage, markings, and striping.	250	City	260	260	260	270	270	270	1,590
			Grant							0
			Other							0
		250	Total	260	260	260	270	270	270	1,590
302.0005 Chip Seal Resurfacing Program	Projects in various locations may include pavement preservation contribution to planned utility projects to facilitate full roadway overlays.	360	City	360	360	380	380	390	390	2,260
			Grant							0
			Other							0
		360	Total	360	380	380	390	390	390	2,260
302.0068 Pacific Hwy - 108th to SR512	Roadway patching, overlay, markings, and striping.		City	Completed in 2022					0	0
			Grant							0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0145 150th St. SW: East City Limits to Woodbrook Dr. SW Road Restoration	Roadway patching and repair, sidewalk, signage, markings, and striping.		City							
			Grant							
			Other							
		389.34	Total							
302.0151 S. Tacoma Way: 96th St. S to S 84th St. Road Restoration	Roadway patching and repair, overlay, signage, markings, and striping.		City							
			Grant							
			Other							
		1001.16	Total							
302.0176 112th: South Tacoma Way to Steele Street	Roadway patching and repair, overlay, signage, markings, and striping.	494	City			28	466			494
		750	Grant			43	707			750
			Other							
		1244	Total							1,244
TOTALS			City							4,344
		-	Grant							750
		-	Other							0
		2,001	Total	620	640	640	660	660	660	5,094

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 7 NEIGHBORHOOD TRAFFIC MANAGEMENT	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0003 Neighborhood Traffic Safety Traffic Calming Various Locations	May include speed humps, traffic circles, signage, radar feedback signs, etc.	25	City Grant Other	25	27	27	30	30	30	169
		25	Total	25	27	27	30	30	30	169
TOTALS		25	City Grant	25	27	27	30	30	30	169
			Other	0	0	0	0	0	0	0
		25	Total	25	27	27	30	30	30	169

Completed/Removed and Added Projects										
302.0071 Phillips Road West Side - Agate Dr. SW to Onyx Dr. SW (west side of the road)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.		City							0
			Grant	COMPLETE IN 2022						0
			Other							0
		1,159	Total	0	0	0	0	0	0	0
302.0072 59th Ave SW Sidewalk - 100th to Bridgeport Wy SW	Sidewalk east side of roadway. infill behind new cube and gutter constructed in 2015.		City							0
			Grant	COMPLETE IN 2022						0
			Other							0
		155	Total	0	0	0	0	0	0	0
302.0068 Pacific Hwy - 108th to SR512	Roadway patching, overlay, markings, and striping.		City					0		0
			Grant	COMPLETED in 2022						0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0174 Boston Ave SW: I-5 to McChord Dr SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.28 miles.		City	ADDED in 2022						
			Grant							
			Other							
		308	Total							
302.0175 John Dower Road: 78th Street SW to 75th Street	Curb, gutter, sidewalks, street lighting, drainage, overlay east side only. Total length 0.22 miles.		City	ADDED in 2022						
			Grant							
			Other							
		240	Total							
302.0176 112th: South Tacoma Way to Steele Street	Roadway patching and repair, overlay, signage, markings, and striping.		City	ADDED in 2022						
		750	Grant							
			Other							
		1000	Total							
302.0153 Whitman Ave. SW: Ardmore Dr. SW/93rd St. SW to	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.2 miles.		City	COMBINED WITH 302.0142						
			Grant							
			Other							
		862.11	Total							
302.0162 93rd St. SW: Whitman Ave. SW/Ardmore Dr. SW to Bridgeport Way SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.15 miles.		City	COMBINED WITH 302.0142						
			Grant							
			Other							
		667.44	Total							

PROJECT COSTS IN THOUSANDS OF DOLLARS										
EXPENDITURE PLAN										TOTAL FUNDS
<i>NOTE: Bold & Italicized numbers denote grant secured</i>										
SECTION 7 NEIGHBORHOOD TRAFFIC MANAGEMENT	Description	Base Cost 2022	Sources	2023	2024	2025	2026	2027	2028	2023-2028
302.0003 Neighborhood Traffic Safety Traffic Calming Various Locations	May include speed humps, traffic circles, signage, radar feedback signs, etc.	25	City Grant Other	25	27	27	30	30	30	169
		25	Total	25	27	27	30	30	30	169
TOTALS		25	City Grant	25	27	27	30	30	30	169
			Other	0	0	0	0	0	0	0
		25	Total	25	27	27	30	30	30	169

Completed/Removed and Added Projects										
302.0071 Phillips Road West Side - Agate Dr. SW to Onyx Dr. SW (west side of the road)	Provide for curb and gutter, sidewalk, street lighting, bike facilities, storm drainage, striping, and pavement overlay.		City							0
			Grant	COMPLETE IN 2022						0
			Other							0
		1,159	Total	0	0	0	0	0	0	0
302.0072 59th Ave SW Sidewalk - 100th to Bridgeport Wy SW	Sidewalk east side of roadway. infill behind new cube and gutter constructed in 2015.		City							0
			Grant	COMPLETE IN 2022						0
			Other							0
		155	Total	0	0	0	0	0	0	0
302.0068 Pacific Hwy - 108th to SR512	Roadway patching, overlay, markings, and striping.		City					0		0
			Grant	COMPLETED in 2022						0
			Other							0
		-	Total	0	0	0	0	0	0	0
302.0174 Boston Ave SW: I-5 to McChord Dr SW	Curb, gutter, sidewalks, street lighting, drainage, overlay. Total length 0.28 miles.		City							
			Grant	ADDED in 2022						
		308	Total							
302.0175 John Dower Road: 78th Street SW to 75th Street	Curb, gutter, sidewalks, street lighting, drainage, overlay east side only. Total length 0.22 miles.		City							
			Grant	ADDED in 2022						
		240	Total							
302.0176 112th: South Tacoma Way to Steele Street	Roadway patching and repair, overlay, signage, markings, and striping.		City							
		750	Grant	ADDED in 2022						
		1000	Total							
302.0153 Whitman Ave. SW: Ardmore Dr. SW/93rd St. SW to	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.2 miles.		City							
			Grant	COMBINED WITH 302.0142						
		862.11	Total							
302.0162 93rd St. SW: Whitman Ave. SW/Ardmore Dr. SW to Bridgeport Way SW	Curb, gutter, sidewalks, bike facilities, street lighting, drainage, pavement rebuild and widening. Total length 0.15 miles.		City							
			Grant	COMBINED WITH 302.0142						
		667.44	Total							



City of Lakewood

Transportation Improvement Program (TIP) 2023 - 2028

Charles "Ted" Hill, P.E.
Public Works Engineering
May 16th, 2022

Completed or Under Construction

2021/22

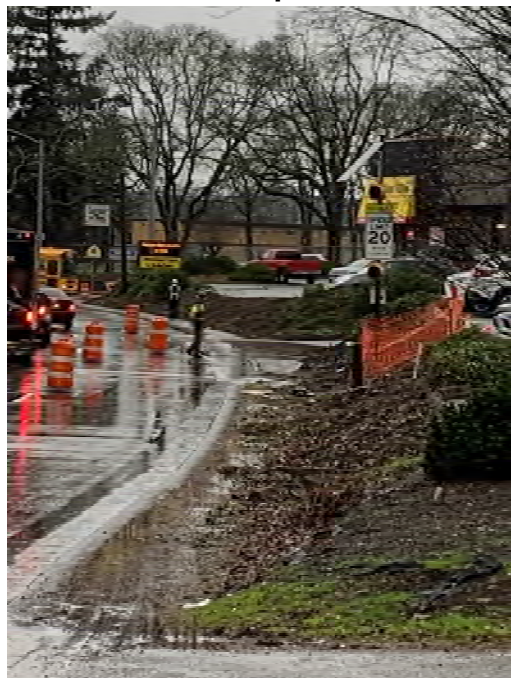
To be removed from TIP

- Steilacoom Blvd Sidewalks (SRTS) (0137)
- Steilacoom Sidewalks (Non-SRTS) (0137)
- 59th Ave SW Sidewalks (0072)
- 2021 Street Lighting (0002)
- South Tacoma Way Overlay (0068)
- Phillips Road Sidewalk (CDBG) (0071)
- Gravelly Lake Drive (JBLM) Phase 1 (0135)

(Project CIP Number, 302.0###)

Steilacoom Sidewalks

- Minor Road Widening
- Curb/Gutter
- Sidewalks
- Illumination
- ADA Compliance



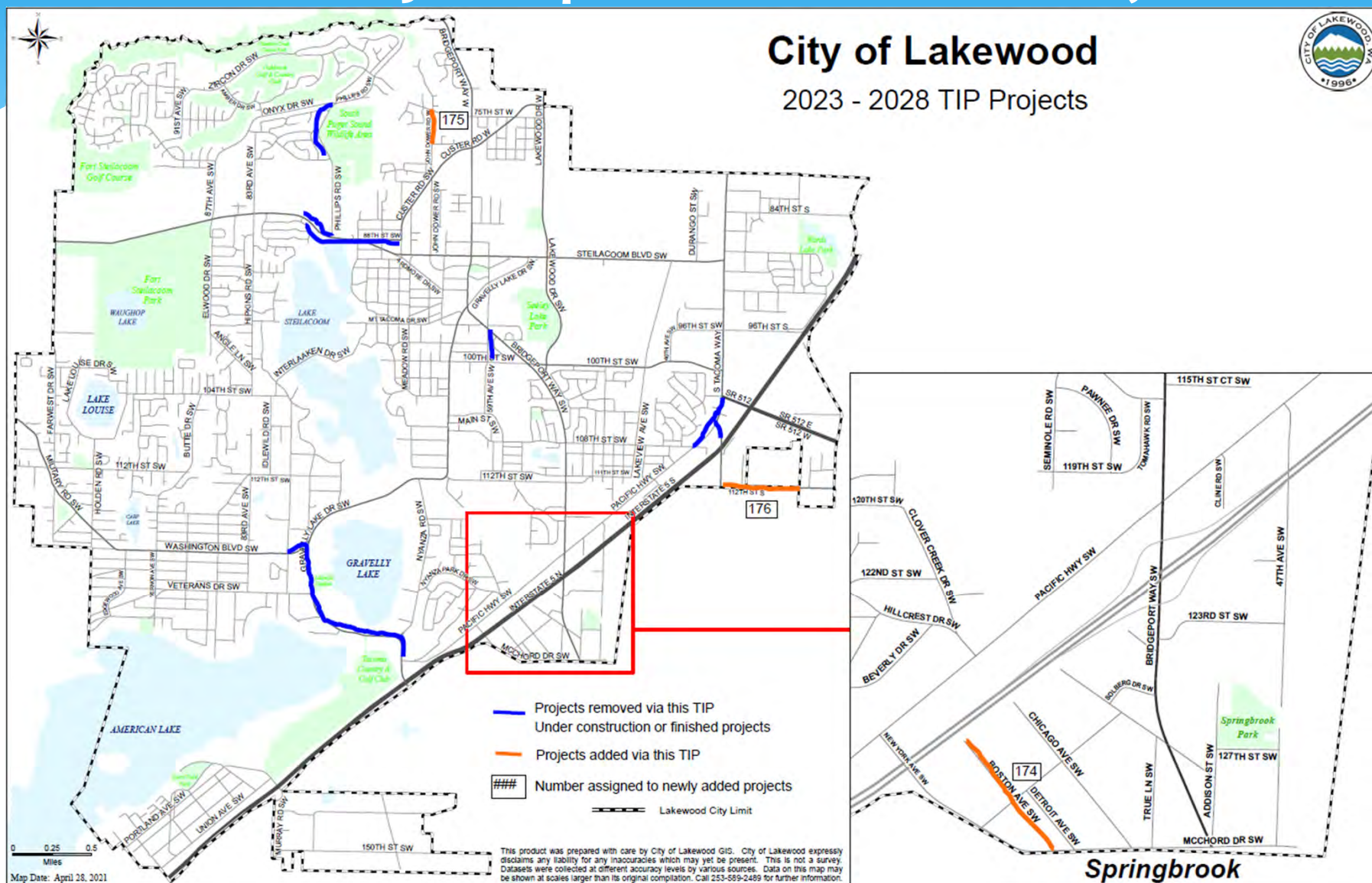
Projects Proposed to be Added to TIP

Roadway Improvement Projects

- Boston Ave SW – I-5 to McChord Drive (#174)
- John Dower Road – 78th Street SW to 75th Street (#175)
- 112th Street – South Tacoma Way to Steele Street (#176)

(Project CIP Number, 302.0###)

Roadway Improvement Projects



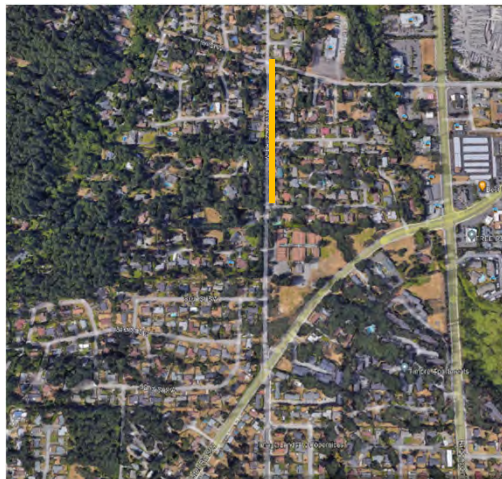
Boston Ave SW – I-5 to McChord Dr.

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalk
- Illumination
- ADA Compliance
- Estimated Cost \$308,000 ('22 \$)



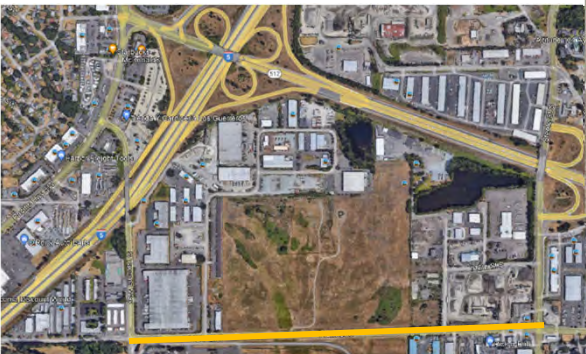
John Dower Road – 78th St to 75th St

- Minor Road Widening
- Curb/Gutter
- Associated Storm
- Sidewalk (one side)
- Illumination
- ADA Compliance
- Estimated Cost \$760,000 ('25 \$)

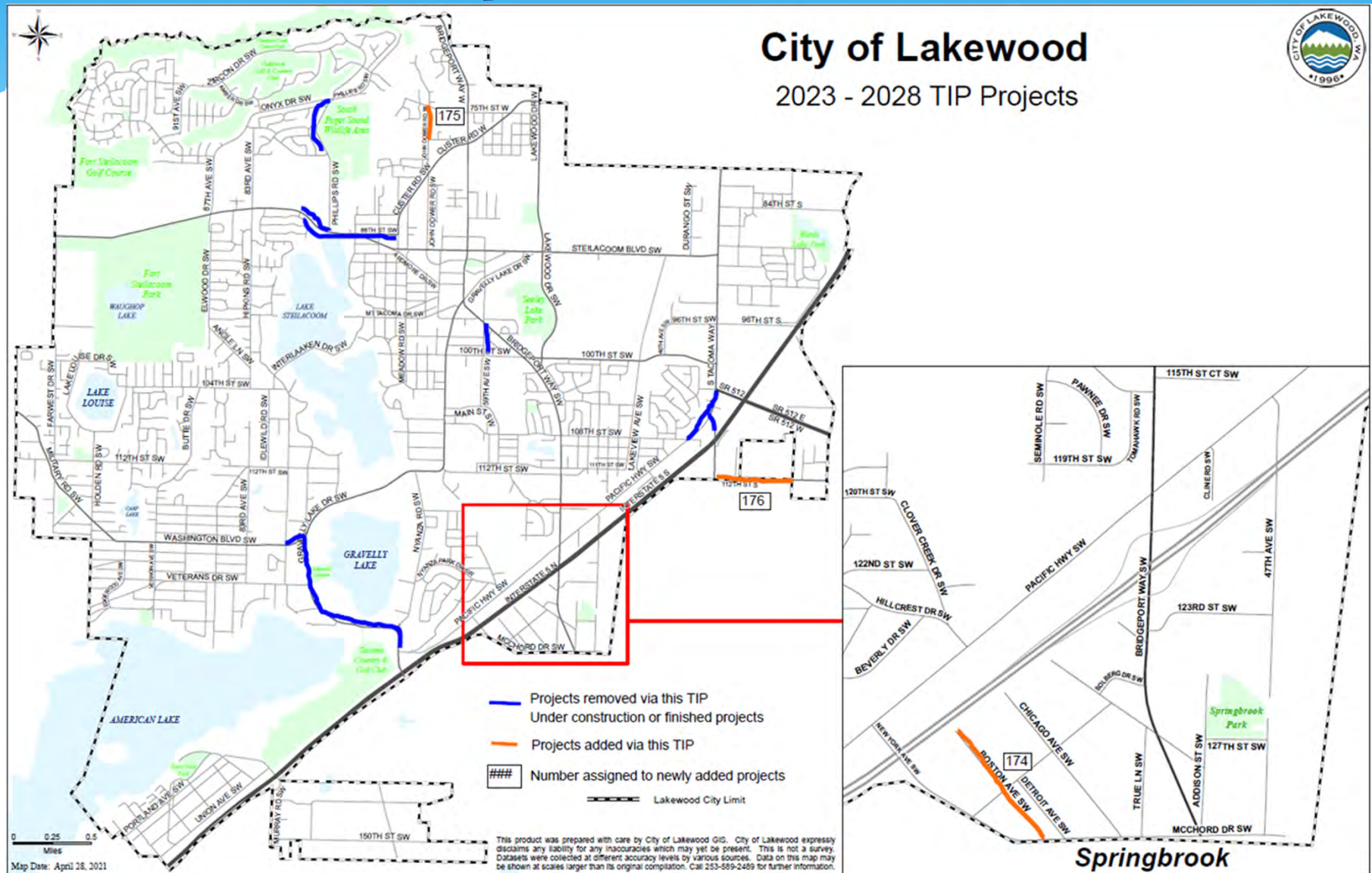


112th Street – South Tacoma Way to Steele Street

- Pavement Rebuild (grind and overlay)
- Estimated Cost \$1,244,709 ('25/'26 \$)



Questions





TO: City Council
FROM: Tiffany Speir, Long Range & Strategic Planning Manager
THROUGH: John Caulfield, City Manager *John F. Caulfield*
DATE: May 16, 2022
SUBJECT: Proposed Amendments to Lakewood 2019 Shoreline Restoration Plan
ATTACHMENTS: Planning Commission Resolution 2022-02 (Attachment A)

Per Lakewood's adopted Shoreline Restoration Plan and City Council action in Ordinances 711 and 718, the Planning Commission is tasked with "hold[ing] a meeting annually at which reports will be provided by organizations and individuals who have conducted shoreline restoration activities within the City, and the Commission will determine whether to recommend amendments to the Restoration Plan for Council consideration." The annual restoration activity review meeting was held on March 2, 2022. On April 20, following a public hearing, the Planning Commission recommended two amendments to the 2019 Restoration Plan in its Resolution 2022-02 (**Attachment A**):

1. Remove text shown in strikeout below because the City no longer participates in the annual monitoring program:

4.2 Watershed-Wide Action Items to Support Implementation of Chambers-Clover Creek Watershed Action Plan

* * *

~~18. The City also financially supports the Pierce Conservation District Stream Team in its efforts to sample and analyze water from several lakes in Lakewood. This is a long term, ongoing project, and several more years of data will be necessary before it can be determined if there are any measurable trends in water quality.~~

2. Remove text shown in strikeout below:

7.2 Priority 2 – Improve Water Quality and Reduce Sediment and Pollutant Delivery

* * *

As noted in the Chambers-Clover Creek Watershed Action Plan and other sources, phosphorus and other pollutants from improperly functioning on-site sewage systems (OSS) is a concern in the watershed overall as well as in the immediate vicinity of American Lake and Waughop Lake. ~~[Current study rejects previous sentence.]~~

The City Council will hold a May 16 public hearing on the recommended amendments.

ATTACHMENT A

PLANNING COMMISSION RESOLUTION NO. 2022 - 02

**A RESOLUTION OF THE CITY OF LAKEWOOD PLANNING COMMISSION
RECOMMENDING AMENDMENTS TO THE LAKEWOOD SHORELINE RESTORATION
PLAN****I. RECITALS**

WHEREAS, the City of Lakewood is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the State of Washington, and planning pursuant to the Growth Management Act (GMA), Chapter 36.70A RCW; and

WHEREAS, in 2014, the City adopted a Shoreline Master Program (SMP) under the GMA and the Shoreline Management Act (SMA), Chapter 90.58 RCW and WAC Chapter 173-26; and

WHEREAS, per RCW 35A.63 and LMC Chapter 2.90, the Lakewood Planning Commission has authority to make recommendations to the City Council regarding the SMP and Restoration Plan; and

WHEREAS, in 2018 the City secured a grant (#SEASMP-1719-LakPWD-00060) from the Department of Ecology (ECY) to conduct the required periodic review of the SMP per RCW 90.58 and WAC 173-26; and

WHEREAS, the City utilized a portion of the grant to fund work to update the City's Shoreline Restoration Plan; and

WHEREAS, in 2019 the City of Lakewood City Council adopted amendments to the Shoreline Master Program and adopted the Shoreline Restoration Plan via Ordinance 711; and

WHEREAS, per Section 3 of Ordinance 711, the City Council established a process for the Planning Commission to hold a meeting annually at which reports would be provided by organizations and individuals who have conducted shoreline restoration activities within the City, and the

Commission would determine whether to recommend amendments to the Restoration Plan for Council consideration; and

WHEREAS, the Planning Commission held its annual review of shoreline restoration activities on March 2, 2022 and held a public hearing two proposed amendments on April 6; and

WHEREAS, the Planning Commission reviewed the public record and discussed the proposed amendments; and

II. FINDINGS

The procedural and substantive requirements of the State Environmental Policy Act (RCW 43.21C) have been complied with.

The procedural requirements of the Growth Management Act (RCW 36.70A) have been complied with.

The proposed amendment is consistent with the requirements of Revised Code of Washington, and the Washington Administrative Code.

The proposed amendment is consistent with the City of Lakewood Comprehensive Plan.

The proposed amendments have been reviewed and processed in accordance with the requirements of Title 14 Environmental Protection, Title 14A Critical Areas, and Title 18A Land Use and Development of the City of Lakewood Municipal Code.

All of the facts set forth in the Recitals are true and correct, and are incorporated herein by reference.

All necessary public meetings and opportunities for public testimony and comment have been conducted in compliance with State law and the City's municipal code.

The Lakewood Planning Commission finds and determines that the regulation of development and land use within the Shoreline Master Program, jurisdiction is within the City's regulatory authority.

The Lakewood Planning Commission finds and determines that approval of such amendments to the Shoreline Restoration Plan is in the best interests of the residents of Lakewood, and will promote the general health, safety and welfare.

The Lakewood Planning Commission finds and determines that regulation of land use and development is subject to the authority and general police power of the City, and the City reserves its powers and authority to appropriately amend, modify and revise such land use controls in accordance with applicable law.

A copy of the amendments to the City of Lakewood's Shoreline Master Program is attached to this resolution as **Exhibit A** and the amendments are incorporated herein by this reference.

The documents and other materials that constitute the record of the proceedings upon which the Planning Commission's recommendations are based, which include, but are not limited to, the staff reports for the Project and all of the materials that support the staff reports for the Project, are located in the City of Lakewood, Community and Economic Development Department at 6000 Main Street SW, Lakewood, Washington, 98499-5027. The custodian of these documents is the Assistant City Manager for Development Services of the City of Lakewood;

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF LAKEWOOD, WASHINGTON RECOMMENDS ADOPTION OF THE FOLLOWING BY THE LAKEWOOD CITY COUNCIL:

Section 1. Adoption of amendments to 2019 Shoreline Restoration Plan. The Lakewood Shoreline Restoration Plan with amendments, filed with the Community and

Economic Development Department and attached hereto as **Exhibit B**, is recommended to be adopted.

ADOPTED this 20th day of April, 2022 upon a motion of Commissioner __LINN LARSEN__, seconded by Commissioner __ROBERT ESTRADA ____, by the following vote:

AYES: 6 BOARDMEMBERS: DON DANIELS, RYAN PEARSON, LINN LARSEN, ROBERT ESTRADA, PHILLIP COMBS, AND BRIAN PARSONS

NOES: 0 BOARDMEMBERS: NONE

ABSENT: 1 BOARDMEMBERS: PAUL WAGEMANN

ABSTAIN: 0 BOARDMEMBERS: NONE

APPROVED:


DON DANIELS, Chair

ATTEST:


KAREN DEVEREAUX, Secretary

EXHIBIT A
Amendments to the 2019 Lakewood Shoreline Restoration Plan

4.2 Watershed-Wide Action Items to Support Implementation of Chambers-Clover Creek Watershed Action Plan

* * *

~~18. The City also financially supports the Pierce Conservation District Stream Team in its efforts to sample and analyze water from several lakes in Lakewood. This is a long term, ongoing project, and several more years of data will be necessary before it can be determined if there are any measurable trends in water quality.~~

7.2 Priority 2 – Improve Water Quality and Reduce Sediment and Pollutant Delivery

* * *

As noted in the Chambers-Clover Creek Watershed Action Plan and other sources, phosphorus and other pollutants from improperly functioning on-site sewage systems (OSS) is a concern in the watershed overall as well as in the immediate vicinity of American Lake and Waughop Lake. ~~{Current study rejects previous sentence.}~~

EXHIBIT B
Recommended Shoreline Restoration Plan

Shoreline Restoration Plan Component of the Shoreline Master Program for the City of Lakewood

Prepared for:



City of Lakewood, WA
Community Development Department
6000 Main Street SW
Lakewood, WA 98499

Prepared by:



1200 6th Avenue
Suite 1620
Seattle, WA 98101



10230 NE Points Drive
Suite 400
Kirkland, WA 98033



2200 Sixth Avenue
Suite 1100
Seattle, WA 98121



Shorelands & Environmental Assistance
300 Desmond Drive, Lacey, WA 98503

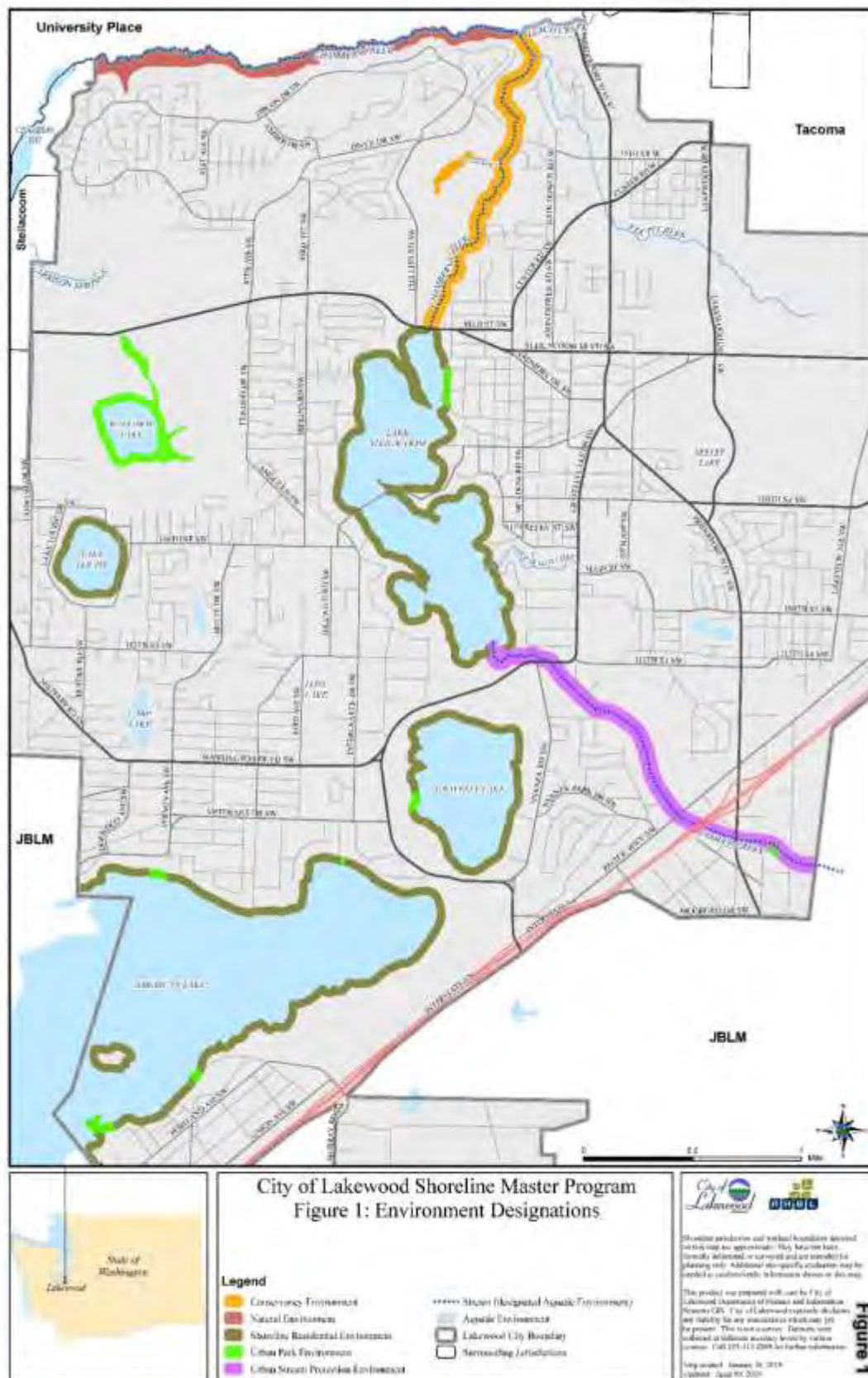
*This report was funded in part through grants from the Washington Department of Ecology:
2009 Grant No. G1000045, 2018 No. SEASMP-1719-LakPWD-00060.*

As approved by WA State Department of Ecology in 2019.

Table of Contents

1. INTRODUCTION	4
2. SHORELINE ANALYSIS AND CHARACTERIZATION SUMMARY	5
2.1 Watershed Context and Shoreline Boundary	5
2.2 Biological Resources and Critical Areas	5
2.3 Summary of Ecological Functions	6
2.4 Summary of Degraded Shoreline Areas	12
3. RESTORATION GOALS AND OBJECTIVES	14
3.1 Comprehensive Plan	14
3.2 Restoration Policy Development	14
4. LIST OF EXISTING AND ONGOING PROJECTS AND PROGRAMS	16
4.1 Chambers-Clover Creek Watershed Planning Participation and Ongoing Efforts	16
4.2 Watershed-Wide Action Items to Support Implementation of Chambers-Clover Creek Watershed Action Plan	17
4.3 Comprehensive Plan Policies	20
4.4 Environmentally Sensitive Areas Regulations	20
4.5 Stormwater Management and Planning	20
4.6 Public Education	20
4.7 Other Lakewood Programs and Projects	211
5. LIST OF ADDITIONAL PROJECTS AND PROGRAMS TO ACHIEVE LOCAL RESTORATION GOALS	22
5.1 Recommended Projects	222
6. PROPOSED IMPLEMENTATION TARGETS AND MONITORING METHODS	27
Table 1. Implementation Schedule and Funding for Restoration Projects, Programs, and Plans.	27
7. RESTORATION CONSTRAINTS AND PRIORITIES	29
7.1 Priority 1 – Continue Water Resource Inventory Area (WRIA) 12 Participation	29
7.2 Priority 2 – Improve Water Quality and Reduce Sediment and Pollutant Delivery	30
7.3 Priority 3 – Develop, Expand and Implement Public Education and Involvement Programs	300
7.4 Priority 4 – Create or Enhance Natural Shoreline Conditions along Clover Creek	31
7.5 Priority 5 – Implement Soft Shoreline Stabilization and Reduce In-water and Over-water Structures	31
7.6 Priority 6 – Improve Riparian Vegetation, Reduce Impervious Coverage	311
7.7 Priority 7 – Enhance Habitat as Part of Future Street End Park Improvements	32
7.8 Priority 8 – City Zoning, Regulatory, and Planning Policies	32
8. DEFINITIONS, ABBREVIATIONS, AND GLOSSARY OF TERMS	32
9. REFERENCES	48
FIGURE 1 Shoreline Master Program Environmental Designations	3
FIGURE 2 Shoreline Planning Segments	8

Figure 1: Shoreline Master Program Environmental Designations



SHORELINE MASTER PROGRAM UPDATE

SHORELINE RESTORATION PLAN

1. INTRODUCTION

A jurisdiction's Shoreline Master Program applies to activities in the jurisdiction's shoreline zone. Activities that have adverse effects on the ecological functions and values of the shoreline must provide mitigation for those impacts. By law, the proponent of that activity is not required to return the subject shoreline to a condition that is better than the baseline level at the time the activity takes place. How then can the shoreline be improved over time in areas where the baseline condition is severely, or even marginally, degraded?

Section 173-26-201(2)(f) WAC of the Shoreline Master Program Guidelines¹ says:

“master programs shall include goals and policies that provide for restoration of such impaired ecological functions. These master program provisions shall identify existing policies and programs that contribute to planned restoration goals and identify any additional policies and programs that local government will implement to achieve its goals. These master program elements regarding restoration should make real and meaningful use of established or funded nonregulatory policies and programs that contribute to restoration of ecological functions, and should appropriately consider the direct or indirect effects of other regulatory or nonregulatory programs under other local, state, and federal laws, as well as any restoration effects that may flow indirectly from shoreline development regulations and mitigation standards.”

However, degraded shorelines are not just a result of pre-Shoreline Master Program activities, but also of unregulated activities and exempt development. The new Guidelines also require that “[l]ocal master programs shall include regulations ensuring that exempt development in the aggregate will not cause a net loss of ecological functions of the shoreline.” While some actions within shoreline jurisdiction are exempt from a permit, the Shoreline Master Program should clearly state that those actions are not exempt from compliance with the Shoreline Management Act or the local Shoreline Master Program. Because the shoreline environment is also affected by activities taking place outside of a specific local master program's jurisdiction (e.g., outside of city limits, outside of the shoreline zone within the city), assembly of actions, programs and policies within the larger watershed that have the potential to impact shoreline ecological functions can be essential for understanding how the City fits into the larger context. The latter is critical when establishing realistic goals and objectives for dynamic and highly inter-connected environments.

As directed by the Guidelines, the following discussions provides a very brief summary of baseline shoreline conditions, lists restoration goals and objectives, and discusses existing or potential programs and projects that positively impact the shoreline environment. Finally, anticipated scheduling, funding, and monitoring of these various comprehensive restoration elements are provided. In total, implementation of the Shoreline Master Program (with mitigation of project-related impacts) in combination with this Restoration Plan (for restoration of lost ecological functions that occurred prior to a specific project) should result in a net improvement in the City of Lakewood's shoreline environment in the long term.

In addition to meeting the requirements of the Guidelines, this Restoration Plan is also intended to

¹ The Shoreline Master Program Guidelines were prepared by the Washington Department of Ecology and codified as WAC 173-26. The Guidelines translate the broad policies of the Shoreline Management Act (RCW 90.58.020) into standards for regulation of shoreline uses. See <http://www.ecy.wa.gov/programs/sea/sma/guidelines/index.html> for more background.

support the City's or other non-governmental organizations' applications for future grant funding to implement elements of this Restoration Plan.



Lakewood volunteers working in 2017 on shoreline restoration

2. SHORELINE ANALYSIS AND CHARACTERIZATION SUMMARY

2.1 Watershed Context and Shoreline Boundary

The City of Lakewood retained AHBL and Otak to conduct an inventory and characterization of the City's shorelines in 2009 and 2010. The purpose of the shoreline inventory was to facilitate the City's compliance with the State of Washington's Shoreline Management Act (SMA) and updated Shoreline Master Program Guidelines. The inventory describes existing physical and biological conditions in the shoreline zone within City limits, including recommendations for restoration of ecological functions where they are degraded. The full Shoreline Analysis Report characterizes shoreline function for each waterbody and describes the areas that fall within the shoreline jurisdiction of the City.

2.2 Biological Resources and Critical Areas

As described in the Shoreline Analysis Report, the shoreline jurisdiction contains a variety of biological resources and environmentally critical areas, including wetlands, geologic hazards, aquifer recharge areas, wellhead protection zones, and critical fish habitat. Wetlands within the shoreline jurisdiction are primarily confined to the northern reaches of Chambers Creek and adjacent to Waughop Lake, with limited wetlands along Clover Creek. Frequently flooded areas are found along Chambers and Clover Creeks.

Steep slopes and geologically hazardous areas are scattered throughout the city, and each water body's associated jurisdiction contains a small amount of steep slope areas, with the exception of Clover Creek, which contains no documented geologic hazards.

The entire City of Lakewood lies within an aquifer recharge area. Portions of Clover Creek and the shoreline jurisdictions associated with American Lake, Lake Steilacoom, Gravelly Lake, Lake Louise, and Waughop Lake fall within a 1-year wellhead protection zone.

Steelhead of the Puget Sound Distinct Population Segment (DPS) (U.S. Federal Register, 11 May 2007) is the only federally listed salmonid species that occurs in the City of Lakewood. Steelhead presence is documented in Chambers Creek and their presence is assumed in Lake Steilacoom and Clover Creek

(StreamNet 2010). Additionally, Puget Sound-Strait of Georgia coho salmon (a PHS Species) also occur in the basin and are listed as a Species of Concern (U.S. Federal Register, 15 April 2004), indicating that they are under less active consideration for formal listing. Coho spawn in Chambers and Clover Creeks and their presence is documented in Lake Steilacoom (StreamNet 2010). Critical habitat for Puget Sound steelhead within the City of Lakewood was finalized in 2016 (Federal Register 2016). The Chambers Bay estuary fish ladder traps are used at certain times to capture upstream adult migrants, mainly Chinook, as part of a segregated hatchery and estuary fishery program. The fish ladders are left open during the remainder of the year to allow passage of other diadromous species (e.g., chum, coho, steelhead and cutthroat trout). Chinook salmon are usually not released upstream, but spawn are taken to Garrison Springs Hatchery for rearing. The Garrison Springs Hatchery is located in the City of Lakewood near Chambers Creek.

Washington Department of Fish and Wildlife (WDFW) mapping of Priority Habitat and Species (PHS) indicates the presence of a number of habitat areas in the shoreline jurisdiction, including the following:

- WDFW riparian zones and fish species along Chambers Creek, Clover Creek, and Lake Steilacoom.
- WDFW waterfowl concentration areas along Chambers Creek and within Lake Steilacoom, American Lake, Gravelly Lake, Lake Louise, and Waughop Lake.
- WDFW urban natural open space areas along Chambers Creek and surrounding American Lake and Waughop Lake.

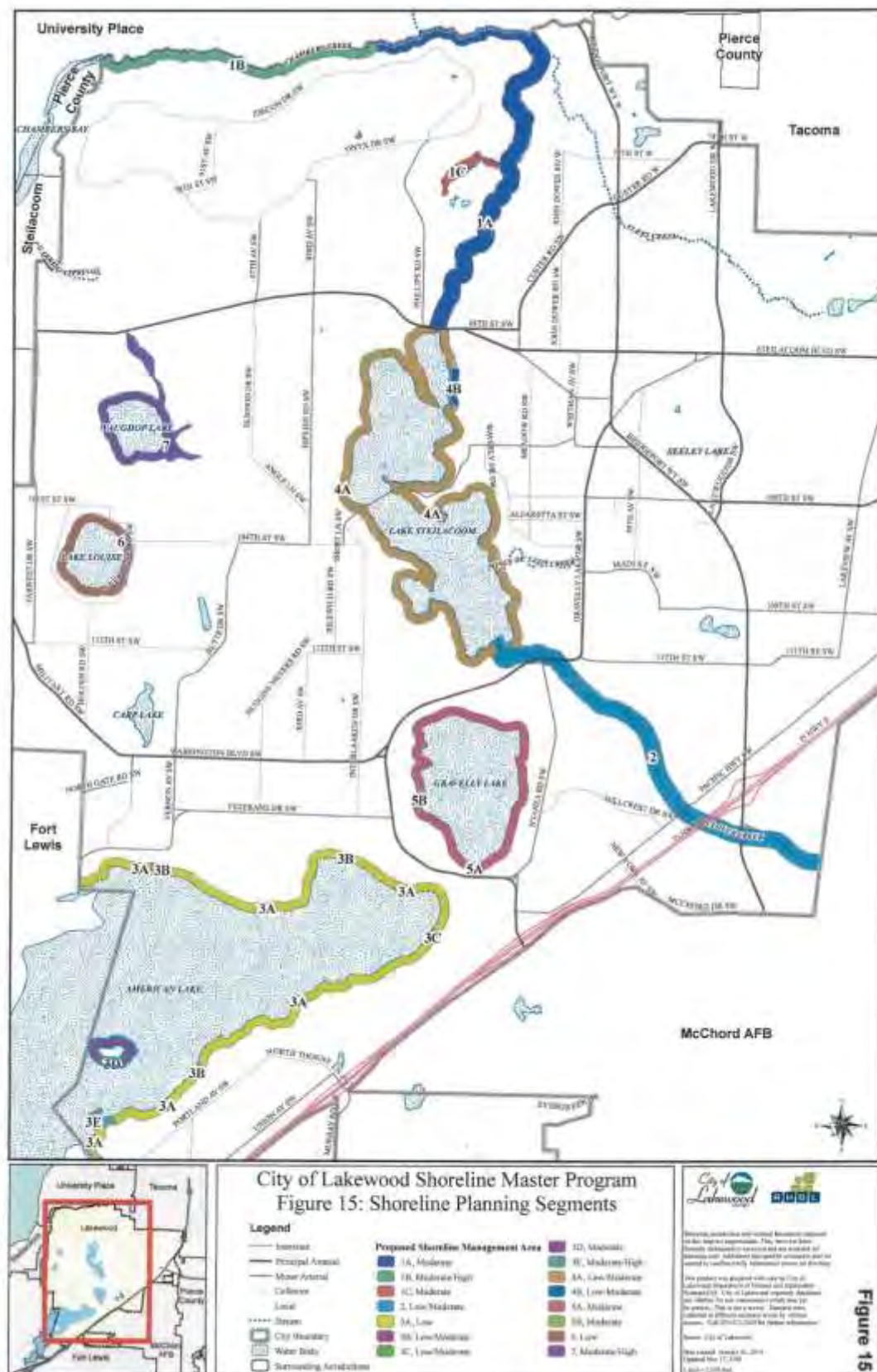
2.3 Summary of Ecological Functions

The following briefly summarizes the overall health of ecological functions within specific segments of the Shoreline Management Area.

Shoreline Planning Segments		
Segment	Approximate (feet)	Approximate Area (acres)
1—Chambers Creek	14,334	17.3
Segment 1A	8,055	11.8
Segment 1B—includes Chambers Creek Park	4,994	4.7
Segment 1C—Wetland at Game Reserve)	1,283	0.8
2—Clover Creek	7,089	9.4
3—American Lake	27,768	11.2
3A—Residential	21,802	9.2
3B—City Parks (American Lake North, Lakeland, and Harry Todd Parks)	985	0.4
3C—Tacoma Golf & Country Club	270	0.2
3D—Silcox Island	3,284	1.0
3E—Open space (south of Silcox island)	1,427	0.4
4—Lake Steilacoom	32,669	13.2
4A—Residential	31,745	12.8

Shoreline Planning Segments		
Segment	Approximate (feet)	Approximate Area (acres)
4B—Edgewater Park	924	0.4
5—Gravelly Lake	10,932	4.8
5A—Residential	10,462	4.6
5B—Lakewold Gardens	470	0.2
6—Lake Louise	4,975	2.4
7—Waughop Lake	4,670	3.5
TOTAL	81,014 feet	61.6 acres

Figure 2: Shoreline Planning Segments



Chambers Creek - Segment 1A - Overall segment rating = Moderate

Segment 1A consists of low-density residential housing. Aerial photos indicate that a majority of the riparian buffer has been left intact, providing a largely forested area with some houses/buildings interspersed.

Chambers Creek - Segment 1B - Overall segment rating = Moderate/High

Segment 1B is the most natural condition segment in Lakewood's shoreline jurisdiction and has an intact riparian buffer that protects the stream banks from erosion as well as providing shade, habitat (in stream and on the banks), and water quality improvement.

Chambers Creek - Segment 1C – Overall segment rating = Low/Moderate

Segment 1C is associated with the wetland on the left (south) bank of Chambers Creek, adjacent to Segment 1A. Some of the functions that wetland are able to provide are ranked low simply because the wetland does not have the opportunity to provide the function. This includes organic matter recruitment because the wetland has little vegetation, most of which consists of emergent plants, this in turn effects the wetlands capability to maintain cool water temperatures. This wetland presents excellent opportunity for restoration, contingent on agreement with WDFW, who operates a hatchery in the area and currently maintains the area as wildlife habitat.



Spring-fed creek in concrete channel, Lakewood hatchery grounds (27 Feb. 2019)

Clover Creek - Overall segment rating = Low/Moderate

Clover Creek and its shorelines have been greatly compromised by past residential development. Approximately half of this segment in the City of Lakewood is bordered predominantly by single family homes and multi-family apartments and condominiums. There is also commercial development,

including the section that runs through a long culvert under I-5. The lower half of the segment located in the City has been built out with high-density residential housing.

American Lake – Segment 3A - Overall segment rating = Low

The residential segment of American Lake ranks low for overall functions. The high level of shoreline modification has the largest, overarching impact on the functions of the lake and shoreline. The shoreline modifications impede wave attenuation, organic matter recruitment, the ability of the shoreline to remove toxins, and have compromised the functions provided by shallow groundwater.

American Lake – Segment 3B/C - Overall segment rating = Low/Moderate

While the parks are in a more natural condition than the residential segment, they have still been altered and have moderate amount of impervious surface, some shoreline modification, and compacted soils, all of which compromised the ability to provide necessary shoreline functions.

American Lake – Segment 3D - Overall segment rating = Moderate

Although Silcox Island has been moderately built out with residential structures and has some shoreline modification, the island has mostly retained its forested canopy and has not had as much modification to the soil structure on the island.

American Lake – Segment 3E - Overall segment rating = Moderate/High

The forested peninsula south of Silcox Island has been left in a natural condition for many decades. It has a forested canopy that provides special habitat niches both in the canopy and on the lake edge. Because the lake has such a high amount of development, this parcel provides a high quality area among an otherwise developed area.

Lake Steilacoom – Segment 4A - Overall segment rating = Low/Moderate

The residential area of Lake Steilacoom is similar to that of the other lakes in Lakewood with high-density residential housing surrounding the lakeshore. Like American Lake, the shoreline has been extensively armored, reducing the ability of the shoreline to perform many shoreline functions.



Pierce County public GIS image of lower Clover Creek and Steilacoom Lake

Lake Steilacoom – Segment 4B - Overall segment rating = Low/Moderate

Edgewater Park is a small portion of the overall size of Lake Steilacoom and represents the same overall functions and scores. It does have the opportunity to provide organic matter and it could be enhanced by the City to remove invasive Himalayan blackberry, English ivy, and yellow flag iris. Replacement of non-native invasive species with native trees and shrubs would be beneficial..

Gravelly Lake – Segment 5A/B - Overall segment rating = Moderate

The residential segment of Gravelly Lake is fully developed with residential housing and armored shorelines, reducing the functions the shoreline is able to provide similar to the other constructed shorelines. Segment 5B was included in the functions with 5A because it is also built out, but is managed as a 10-acre garden open to the public. Therefore, the functions are the same or similar, but its land use is different from the rest of the lake.

Lake Louise – Segment 6 - Overall segment rating = Low

Lake Louise is surrounded by single-family housing, boat docks, and armored shoreline. The functions performed by an intact shoreline have almost completely been modified or heavily compromised on Lake Louise. Lake Louise also suffers from water quality issues associated with excessive nutrients causing toxic algae blooms.

Waughop Lake – Segment 7 - Overall segment rating = Moderate/High

Waughop Lake has an intact shoreline and is able to provide nearly all of the functions of a normally functioning shoreline. The lake quality has suffered due to historic use of the lake as a dumping ground for animal waste, as well as urban development. Due to the risk to human health, water quality improvement for Waughop Lake should be a primary focus for the City of Lakewood.

2.4 Summary of Degraded Shoreline Areas

Based on the evaluation of shoreline ecological functions summarized in Section 2.3, the following areas have been identified as being degraded, and restoration efforts in these locations should be prioritized.

Chambers Creek – The undeveloped canyon area is under threat from invasive plants, particularly English ivy. Steps should be taken to curb and remove these invasive species before the problem becomes more extensive and difficult to eradicate. Similar issues occur in upstream reaches.



Ivy-covered trees, Chambers Creek canyon area (14 June 2018)

Clover Creek – Degraded areas along this stream start at the boundary with JBLM and include the commercially developed areas adjacent to I-5 and areas of residential development along the lower half of the reach. Re-establishment of native riparian buffers along with installation of LWD where feasible should be the highest priority for restoration in this stream. Reconnecting the stream with remnant wetlands, including removal of concrete flow control structures, is highly recommended.

American Lake – Most of the shoreline of American Lake is considered degraded, due to the high level of residential development and associated shoreline modification. As described in Section 2.3, widespread armoring has impeded wave attenuation and organic matter recruitment functions, and encouraging property owners to transition from bulkheads to softer forms of shoreline stabilization should be the primary focus in this area, as well as restoration of shoreline buffer areas.

Lake Steilacoom – The residential portions of the Lake Steilacoom shoreline have been extensively armored. Similar to American Lake, the presence of this armoring has degraded ecological function, reduced shade and overhanging vegetation, and impeded wave attenuation and organic matter recruitment, including LWD. Encouraging transition to softer, non-structural forms of shoreline stabilization (i.e., natives trees and shrubs) should be the primary focus of restoration efforts in this reach. Enhancement of riparian buffer areas should also be a high priority.

Lake Louise – Residential development and shoreline armoring has degraded natural shoreline function along essentially all of the Lake Louise shoreline. Similar to Lake Steilacoom and American Lake, removal of hard armoring and transition to non-structural methods of shoreline stabilization should be of primary concern, as well as reduction of upland impervious surface and re-establishment of natural riparian buffers.

3. RESTORATION GOALS AND OBJECTIVES

3.1 Comprehensive Plan

The following goals and policies relating to shoreline and other natural features are presented in the City of Lakewood's Comprehensive Plan and they serve as the foundation of the City's restoration strategy.

1. Provide for the protection, conservation, and enhancement of habitat areas for fish and wildlife. (Goal LU-56)
2. Integrate environmental considerations into all planning efforts and comply with all state and federally mandated environmental legislation. (Policy LU-56.1)
3. Identify endangered or threatened species occurring within the City and preserve their habitat. (Policy LU-56.2)
4. Provide for identification and protection of wildlife habitats with an emphasis on protection of wildlife corridors and linking remaining habitat pockets within the City. (Policy LU-56.3)
5. Promote the restoration of riparian (streamside) areas to preserve and enhance their natural function of providing fish and wildlife habitat and protecting water quality. (Policy LU-56.4)
6. Preserve and protect native vegetation in riparian habitats and integrate suitable native vegetation in residential and commercial landscapes. (Policy LU-56.5)
7. Identify specific programs of stream restoration for Chambers, Clover, and Flett creeks. (Policy LU-56.6)
8. Identify the potential for restoring additional stretches of Ponce de Leon Creek. (Policy LU-56.7)
9. Provide fish and wildlife habitat of sufficient diversity and abundance to sustain existing indigenous fish and wildlife populations. (Policy LU-56.8)

3.2 Restoration Policy Development

Based on this policy guidance and the policy guidance provided by the Chambers-Clover Creek Watershed Council (CCWC) through the efforts described in Section 4 of this Restoration Plan, the City has developed the following restoration policies, in no particular order.

System-Wide Restoration Policies

1. Improve the water quality of all water bodies within the shoreline management area by managing the quality and quantity of stormwater in contributing systems and implementing Low Impact Development (LID) techniques to the maximum feasible extent, consistent at a minimum with the City's NPDES Phase II Stormwater Permit and the latest Washington Department of Ecology Stormwater Management Manual for Western Washington.
2. Reclaim and restore to the greatest extent feasible areas which are biologically and aesthetically degraded while maintaining appropriate use of the shoreline.

3. Increase quality, width and diversity of native vegetation in protected corridors adjacent to lake and stream habitats to provide safe migration pathways for fish and wildlife, food, nest sites, shade, perches, and organic debris. Strive to control non-indigenous plants or weeds that are proven harmful to native vegetation or habitats.
4. Continue to work collaboratively with other jurisdictions and stakeholders to implement the Chambers-Clover Creek Watershed Action Agenda and the WRIA 12 Plan.
5. Seek funding where possible for various restoration actions and programs from local sources and by working with other WRIA 12 jurisdictions, the CCWC, and other stakeholders to seek federal, state, grant and other funding opportunities.
6. Develop a public education plan to inform private property owners about the effects of land management practices and other unregulated activities (such as vegetation removal, pesticide/herbicide use, car washing) on fish and wildlife habitats.
7. Where feasible, protect, enhance, and encourage the restoration of lake areas and wetlands throughout the contributing basin where functions have been lost or compromised.
8. Seek opportunities to enhance and restore connections between lake, stream and wetland habitats.

SMA Restoration Policies

1. Target Waughop Lake (Fort Steilacoom Park) and Edgewater Park for restoration of shoreline natural resources (e.g., native plants) and functions while ensuring continued public access to the shoreline.
2. Protect natural areas and continue to identify and implement shoreline restoration projects and measures to address persistent water quality issues at Fort Steilacoom Park that negatively impact beneficial uses of the lake, while ensuring continued public access.
3. Target American Lake North Park and Harry Todd Park for limited habitat enhancements that are designed and sited to be compatible with the heavy active recreation use at these parks. Opportunities include planting of native vegetation where appropriate.
4. Target Springbrook Park and adjacent open spaces, and Chambers Creek Canyon Park for the use of environmentally friendly materials and design and vegetation enhancement (i.e., removal of invasive species and planting new native plants) during the future planned development of trails and recreational facilities.
5. Encourage restoration of aquatic and riparian habitat along Clover Creek through incentives for private property owners and continued stormwater management improvements and City capital improvement projects.
6. Collaborate with Pierce County, the City of University Place and community partners for restoration activities that would remove invasive plant species, improve habitat and other ecological functions within Chambers Creek Canyon Park.
7. Improve the ecological functions of lake shorelines by removing bulkheads and replacing these features to the extent feasible with erosion-resistant native trees and shrubs (e.g., Indian plum, red osier dogwood) to improve aquatic habitat conditions, while preserving property.

8. Improve the ecological functions of streams and related habitat with stream bank stabilization using native vegetation. Preserve and restore native vegetation along lake shorelines to the greatest extent feasible.
9. Improve habitat conditions by increasing large woody debris recruitment potential through plantings of trees along the lake shore, particularly conifers. Where a safety hazard will not be created, encourage the installation of large woody debris to meet short-term needs.
10. Target single family residential properties with incentives, outreach and information for homeowners who are willing to voluntarily remove bulkheads, plant native vegetation and encourage large woody debris recruitment.
11. Decrease the amount and impact of overwater and in-water structures within SMP lakes through minimization of structure size and use of more environmentally friendly materials, including grated decking.
12. Monitor and control aquatic invasive species in American Lake, Gravelly Lake, Lake Louise, and Waughop Lake, and continue to participate in lake-wide efforts at Lake Steilacoom to reduce populations of non-native aquatic vegetation.

4. LIST OF EXISTING AND ONGOING PROJECTS AND PROGRAMS

The following series of existing projects and programs are generally organized from the larger watershed scale to the City-scale, including City projects and programs with support of non-profit organizations that are active in the City of Lakewood area.

4.1 Chambers-Clover Creek Watershed Planning Participation and Ongoing Efforts

The Chambers-Clover Creek Watershed has been the focus of coordinated watershed planning efforts for roughly 20 years. The Chambers-Clover Creek Watershed Action Plan was completed in 1997 and it contained 56 actions. The Watershed Action Plan identified which jurisdictions, state agencies and other organizations would be responsible for implementation and the estimated costs of the proposed actions. Lakewood incorporated at the end of the planning process in 1996 and was not significantly involved in the creation of the Watershed Action Plan. The Watershed Action Plan was also the genesis of the CCWC. While the primary function of the group is to help facilitate the implementation of the watershed action plans, the members of the CCWC are also dedicated to improving fish habitat and fostering a sense of stewardship among watershed residents. CCWC members include representatives from local governments, tribes, businesses, elected officials, environmental agencies, non-profit groups, and private citizens.

The CCWC action plan is updated periodically and their website can be checked for the most recent version. Restoration of coho salmon stocks are a priority in WRIA 12 because the watershed was historically highly suited to coho salmon, along with chum, steelhead and cutthroat trout, and because Chinook do not presently use the freshwater habitat of WRIA 12. Coho are still present in the watershed, though at relatively low numbers. Recent analysis (Moberg 2001) indicates coho salmon would make an excellent indicator species for formulating priority actions to address salmonid conservation and recovery needs in WRIA 12.

Another key target for restoration is the late chum salmon run in Chambers Creek, with some use also being documented in smaller tributaries, such as Flett Creek. This chum run is unusual in the south Sound and represents an important pool of genes for the recovery of Puget Sound chum salmon.

The importance of the sequence of stream and pond habitat for coho salmon should not be underestimated. Productivity of this habitat can be inferred from observations elsewhere in Western Washington (Peterson 1982, Bustard and Narver 1975). In the context of Clover Creek-Steilacoom Lake, coho that spawn in Clover Creek can move down into the lake during late summer low water and may have better over-winter survival before smolting in the spring. Enhancement of habitat (e.g., LWD addition along the shoreline) in Steilacoom Lake, however, is the key issue that would need to be addressed.

The City of Lakewood is one of six cities and towns that are members of the CCWC. The lead agency is Pierce County's Public Works department that has responsibility for surface water planning in the Chambers-Clover Creek Watershed (WRIA 12). The CCWC provides local agencies and citizens with an opportunity to coordinate their planning efforts for the benefit of the watershed. In 2018, the CCWC published its *Watershed Action Agenda – 2018-2023* (<https://www.co.pierce.wa.us/DocumentCenter/View/76631/2018-23-Action-Agenda>). The Action Agenda establishes the following three strategies that are designed to meet the goals and objectives of the watershed council. Within each strategy are recent or ongoing actions in Lakewood that implement the strategies.

1. Enhance watershed-based communication, coordination and education.
2. Promote watershed stewardship
3. Support watershed protective policies and regulations that protect the aquifer and salmonids.

4.2 Watershed-Wide Action Items to Support Implementation of Chambers-Clover Creek Watershed Action Plan

1. The City of Lakewood evaluates effects on ground and surface water during compliance inspections. If businesses are found to be out of compliance with development regulations with regard to ground and surface water practices, City inspectors provide an explanation of why current practices need to be corrected.
2. The City has adopted a Stormwater Education and Outreach Plan per the conditions of its Phase II NPDES permit. The objective of the plan is to educate public employees, businesses, and the general public about illegal discharges and their potential negative effects on water quality. The plan establishes groups of target audiences and identifies the specific topics and distribution formats most applicable to each, as well as measurable goals to determine if outreach efforts are having a positive effect on reduction of illicit discharge. The plan also contains a timeline for outreach efforts to each of the audience groups.
3. The Tahoma Audubon Society initiated a project in 2018 which contacted about 500 landowners near Clover Creek. The landowners were provided information about best creek side management practices and invited them to attend a seminar on various topics. The project is scheduled to be conducted again in 2019.
4. Phase II NPDES Permit approved in 2012, See above, and Section 4.4 for additional details.

5. While most new developments are infiltrating their stormwater on site, there are numerous existing stormwater outfalls that discharge into Chambers Creek and Clover Creek, some of which are in the City. The City's Stormwater Management Plan includes a map showing all outfall areas. It is inferred from Pierce County water quality documents that Lake Louise likely has existing stormwater discharges directed into it although there are no natural surface drainages into the lake. American Lake has some existing direct discharges of stormwater into the south end of lake.
6. In addition, the City has taken the following actions to maintain and retrofit existing stormwater facilities:
 - Since incorporation, the City has retrofitted 13 outfalls that discharge to lakes and creeks within Lakewood;
 - The City has replaced approximately 500 obsolete stormwater dry wells with improved infiltration systems. The City plans to continue this effort until all remaining dry-wells have been replaced;
 - As part of the ongoing improvements to Pacific Highway, specifically the segment from Gravelly Lake Drive to Bridgeport Way, the City implemented various LID techniques to reduce the amount of runoff entering Clover Creek;
 - Nearly all of the City's planned public work capital projects include a stormwater management component. As roads are improved and public facilities are constructed, existing stormwater systems are upgraded, and new systems are designed to meet current standards.
7. Sanitary sewer serves the vast majority of the City. An area of approximately 40 acres located just north of Lake Louise and southwest of Lake Waughop, but outside the proposed SMA of either lake, contains 93 single-family residences that rely on on-site sewage disposal systems. Residences in the Tillicum and Woodbrook portions of the City, south of American Lake, also currently rely on on-site sewage disposal systems, but will soon have public sanitary sewer service provided by Pierce County. The City of Lakewood is working to transition properties that use on-site sewage disposal systems to sanitary sewer service, and all development within the City must connect to sanitary sewer if such is available. LMC 12A.15.040 requires existing development to connect to sanitary sewer within 90 days after the City has provided notice that service is available. New development shall connect to sanitary sewer in order to qualify for a certificate of occupancy (LMC 12A.15.060).
8. The City has ongoing public works improvement programs that offer potential benefits to lakes, including outfall retrofits, drywell retrofits, and sanitary sewer installation in Tillicum and American Lake Gardens.
9. In past years, the City has implemented several projects to remove barriers to fish passage on Clover Creek, Flett Creek, and Leach Creek, making additional upstream habitat available for fish and wildlife, including salmon. In addition, local stormwater management projects indirectly contribute to salmon recovery by reducing pollution in ground and surface water that may eventually flow to Puget Sound and increase habitat diversity.
10. A team comprised of Forterra, Pierce County, the Puyallup Tribe, and SPSSEG are currently working on a feasibility study to remove the Chambers Creek dam and other armoring to restore Chambers Bay.
11. The Puyallup Tribe is looking at options for habitat restoration along the lower 4 miles from Kobayashi Park to the Dam.

12. The Stewardship Committee worked with Lakewood's Parks department in 2018 (Parks Appreciation Day) on restoring 200 feet of creek bank along Clover Creek beside Springbrook Park. Volunteers removed blackberries, ivy and scotch broom. Surplus native plants were salvaged from a rain garden in Puyallup and re-planted on the creek side. The goal is to create a demonstration site showing various native trees, shrubs, and plants where people can visit to see which plants would be good for their yards.
13. Volunteers from the South Puget Sound Flyfishers kept three fish ladders free of debris in the fall of 2018 to allow Coho salmon to pass upstream. Other volunteers check on fish passages on McChord Field, Steilacoom Lake, and at the dam at Chambers Bay.
14. City of Lakewood adopted 2012 DOE Stormwater Manual, with 2014 amendments, and has also adopted the 2015 Pierce County Stormwater Management and Site Development Manual, which covers LID. City Public Works staff review development applications to ensure compliance with all adopted stormwater regulation. Specifically, the City requires TESC BMPs, and the municipal code requires developers to retain stormwater on-site to the maximum extent feasible (LMC 12A.11.044). Lakewood is fortunate to have soils suitable for infiltration throughout most of the city. Since the NPDES Permit was issued, all new developments are infiltrating their stormwater on site or in a few cases discharging to City infiltration systems. Also unique to Lakewood, much of the City's infrastructure infiltrates and does not discharge to surface waters. The City has not defined goals or metrics to identify, promote or measure LID use. The City has not determined schedules for requiring of implementing additional LID techniques on a broader scale.
15. The City employs one full-time stormwater compliance inspector whose duties include inspections of businesses and properties for compliance with Lakewood's stormwater management regulations. The inspector works closely with inspectors from other City departments (building, code enforcement, community service officers) on enforcement efforts that require multiple disciplines.
16. City staff also remains informed of changes in regulations at the state and federal level that may impact local regulatory requirements.
17. The City has participated in the Benthic Index of Biotic Integrity (BIBI) sampling program with Pierce County. The BIBI program consists of surveys of water bodies to evaluate water body health based on the prevalence of various indicator species.
- ~~18. The City also financially supports the Pierce Conservation District Stream Team in its efforts to sample and analyze water from several lakes in Lakewood. This is a long term, ongoing project, and several more years of data will be necessary before it can be determined if there are any measurable trends in water quality.~~

In addition to the watershed action planning process, the Chambers-Clover Creek Watershed has also been the focus of a number of other major planning efforts. A Salmon Habitat Protection and Restoration Strategy for the watershed (WRIA 12) was completed in 2018, a requirement of the federal listing of Puget Sound Chinook as threatened under the Endangered Species Act. The Washington State Department of Ecology continues to develop water cleanup plans for impaired water bodies, as well as administer Clean Water Act implementation programs, such as NPDES permitting. Pierce County completed the Clover Creek Basin Plan in 2003, which focuses on water quality, flooding, and habitat issues in unincorporated areas. Additionally, a comprehensive watershed management plan for WRIA 12 was completed in 2004. However, this plan was not approved by all stakeholders.

4.3 Comprehensive Plan Policies

The City's comprehensive plan defines goals and policies addressing protection of the environment and shorelines in its Land Use Element. Topics addressed include environmentally critical areas, fish and wildlife habitat, water quality, air quality, wetland protection, and flood management. Many of the goals and policies applicable to the shoreline environment were used as the basis for the restoration objectives discussed in Section 3. Comprehensive Plan Policies are implemented through the City's Municipal Code, Capital Improvement Program and other mechanisms.

4.4 Environmentally Sensitive Areas Regulations

The City of Lakewood's critical areas and natural resource lands regulations are found in Lakewood Municipal Code Title 14 – Environmental Protection. The City completed its last critical areas regulations update in 2015, consistent with the requirements of the GMA. The regulations are based on “best available science,” and they provide protection to critical areas in the City. The regulations categorize streams based on the Department of Natural Resources classification system and dictate buffers ranging from 35 feet to 150 feet. Wetland buffers range between 40 and 225 feet and are classified according to Lakewood Municipal Code 14.162.080. Management of the City's environmentally sensitive areas using these regulations should help insure that ecological functions and values are not degraded, and impacts to critical areas are mitigated. The City's critical areas regulations are adopted by reference into the Shoreline Master Program, with certain modifications and deletions based on the SMP Guidelines, to regulate critical areas found within the shoreline zone.

4.5 Stormwater Management and Planning

The Lakewood Department of Public Works Surface Water Management Division is responsible for maintaining the City's stormwater infrastructure. In 2012, Ecology approved the City's National Pollution Discharge Elimination System (NPDES) Phase II permit. The NPDES Phase II permit is required to cover the City's stormwater discharges into regulated lakes and streams. Under the conditions of the permit, the City must protect and improve water quality through public education and outreach, detection and elimination of illicit non-stormwater discharges (e.g., spills, illegal dumping, and wastewater), management and regulation of construction site runoff, management and regulation of runoff from new development and redevelopment, and pollution prevention and maintenance for municipal operations. The policies and regulations of the proposed SMP and this Restoration Plan are intended to support the City's ongoing NPDES Phase II Permit compliance efforts.

4.6 Public Education

The City of Lakewood's Comprehensive Plan identifies policy statements based on goals associated with the Land Use and Utilities elements (excerpted below). These items help guide City staff and local citizen groups in developing mechanisms to educate the public and broaden the interest in protecting and enhancing local environmental resources.

Policy LU-61.9: Work cooperatively with local water districts to maximize protection of wellheads and aquifers. Support ongoing efforts to:

- Educate citizens and employers about Lakewood's dependence on groundwater;
- Establish and maintain public awareness signs delineating the boundaries and key access points to the Lakewood Water District's wellhead protection areas;

- Maintain groundwater monitoring programs;
- Implement a well decommissioning program for all unused wells;
- Coordinate planning and review of drainage, detention, and treatment programs within wellhead protection areas.

Additionally, Strategy 1 in the *Watershed Action Agenda: Priorities for Focus within the Chambers-Clover Creek Watershed 2018-2023*, developed by the CCWC is “Enhance watershed-based communication, coordination, and education.” This agenda includes various goals and objectives related to this strategy.

- Develop and relay education and outreach messages that connect people to this watershed.
- Promote understanding of ground and surface waters as one integrated resource.
- Serve as a reliable source of current information about the watershed.
- Increase CCWC contact list to cover all the riparian owners along the regulated lakes and tributaries in the watershed.
- Establish and maintain current, comprehensive online access to information about the watershed through the CCWC website.
- Build relationships with existing outreach event partners, schools and watershed communication outlets and provide supplies and materials at five local events annually.

The City has been a member of the CCWC since its inception and actively implements all six of the public outreach components. Additional details about CCWC public education, outreach, and stewardship programs may be found at <https://www.co.pierce.wa.us/DocumentCenter/View/76631/2018-23-Action-Agenda>

Public education and involvement will be a priority in the City. Opportunities for restoration exist on public property in the City, but are limited along the majority of the City’s shorelines because it is under private ownership. Therefore, in order to achieve the goals and objectives set forth in this Restoration Plan, the City should focus on fostering restoration on private land.

Providing education opportunities and involving the public is important to success. This could possibly entail the development of a long-term Public Education and Outreach Plan to gain public support. Voluntary restoration efforts on private property would also benefit from public outreach and education. This could include local workshops and mailers to educate shoreline property owners and other shoreline users on maintaining healthy shoreline environments, promoting enhancement and restoration opportunities, and use of low impact development techniques.

4.7 Other Lakewood Programs and Projects

Illegal Discharge Detection and Elimination Program

The City’s Phase II NPDES Permit requires the implementation of an Illegal Discharge Detection and Elimination (IDDE) program to help meet the requirements of the Clean Water Act. The City’s latest IDDE plan, completed in July 2011, contains policies for finding and eliminating discharges of pollutants not allowed under the terms of the NPDES permit. The IDDE Plan contains an inventory of all known outfall locations and establishes a schedule for inspecting outfalls greater than 24 inches in diameter to

detect illicit discharges.

The IDDE Plan also contains protocols for spill prevention and response that are designed to ensure that spills of hazardous substances within the city are properly identified, reported, contained, and cleaned up.

Carwash Public Education

The City has established Best Management Practices (BMPs) for charity car washes, which can be a source of pollutants in the stormwater stream. The City requires that charity car washes obtain a free permit and that such car washes be located on a pervious surface (grass, gravel) or on an impervious surface that drains to a stormwater infiltration system, rather than the general stormwater network. Other guidelines and BMPs are published on fact sheets publicly available from the City.

Automotive Industry BMPs

In addition to public education for car washes, the City also publishes fact sheets containing good practices for auto-oriented businesses, such as car dealerships and automotive repair shops. Such practices include fixing oil leaks, preventing wash water from vehicles or car parts from entering the storm drain, proper disposal of hazardous waste, and covering outdoor storage areas to prevent potentially toxic runoff from flowing into the storm drain.

Safe Pet Waste Disposal BMPs

The City publishes fact sheets on pet waste disposal to educate the public on the importance of managing this contributor to poor water quality. The fact sheets explain that pet waste often contains pathogens that can cause disease in humans and other animals, and stormwater flows can transmit these pathogens to streams and lakes. Residents are encouraged to scoop up after their pets often and place the waste in the garbage. Placing pet waste in the municipal yard waste collection bins is highly discouraged because the pet waste then contaminates any compost that is made from the collected yard waste. Flushing pet waste down the toilet in areas using septic systems is also discouraged, as septic systems are often not designed to handle pet waste, which differs in composition from human waste, and septic systems may become overloaded and cause groundwater pollution.

5. LIST OF ADDITIONAL PROJECTS AND PROGRAMS TO ACHIEVE LOCAL RESTORATION GOALS

The following series of additional projects and programs are generally organized from the larger watershed scale to the City-scale, including City projects and programs and finally non-profit organizations that are active in the Lakewood area.

5.1 Recommended Projects

The following is partially developed from an initial list of opportunities identified within the *Shoreline Analysis Report*. The list of potential projects is intended to contribute to improvement of impaired functions.

General: Many shoreline properties have the potential for improvement of ecological functions through: 1) reduction or modification of shoreline armoring, 2) reduction of overwater cover and in-water structures (grated pier decking, pier size reduction, pile size and quantity reduction, moorage cover

removal), 3) reductions in upland impervious surface coverage, 4) improvements to vegetation within the shoreline setback or buffer, 5) improvement to existing flooding conditions, especially along Chambers Creek and Clover Creek, 6) improvements to habitat diversity, and/or 7) improvements to upland vegetation and soils to provide additional habitat and mitigate stormwater impacts. These opportunities generally apply to private residential properties, public parks, share recreational lots, private recreation uses, public street-ends, and utility corridors.

Segment 1: Chambers Creek

While a significant portion of the creek shoreline runs through properties containing private residences, Chambers Creek Park (i.e. Chambers Creek Properties owned and administered by Pierce County) occupies a large portion of the creek's northern reach, providing a direct opportunity to preserve and enhance the existing riparian zone on public lands. Enhancement of degraded areas could be achieved using the Washington Conservation Corps. In addition, along much of the southern reach, homes are located considerable distance from the creek, which is largely confined to a ravine. Forested and largely intact riparian areas provide valuable ecological functions as documented in the Shoreline Inventory and Analysis Report.

Protecting existing high quality habitat along Chambers Creek is the highest priority. Implementation and enforcement of critical area regulations and the City's NPDES stormwater program are cornerstones of the City's efforts to protect habitat along Chambers Creek and improve water quality. Interagency coordination with Pierce County and University Place, particularly for Chambers Creek Park, as well as WDFW (which has a fish hatchery and significant management role for fish in the basin) should be emphasized in refining the management strategy for the northern reach. Limited opportunities may also exist for property acquisition. Additional outreach to homeowners and habitat enhancement efforts in the park and on private properties with willing homeowners can help ensure that the highest quality fish and wildlife habitat in the City is protected and enhanced.

Segment 2: Clover Creek

Because the majority of Clover Creek shoreline is in private ownership, the primary opportunities for restoration and enhancement occur on private property. Enhancement of the area could be achieved by 1) educating private property owners on what an ecologically appropriate riparian zone should look like, 2) encouraging private property owners to remove existing bank modifications, such as rip-rap and concrete walls, replacing them with vegetation planting of native trees and shrubs. Homeowner education programs could also be established to discourage the use of chemicals on lawn areas and landscaping that may adversely affect water quality. As in the case of Chambers Creek, the City could use the Washington Conservation Corps to restore its own properties, such as planting native plants and removing invasive species in Springbrook Park. The City expects that implementation of the NPDES Phase II Stormwater Program and the incentive-based setback regulations included in the SMP, which encourages enhancement of the creek shoreline and vegetation, will help improve conditions along Clover Creek.

Two volunteers surveyed a section of Clover Creek between JBLM and I-5 in August 2017. A detailed report was prepared discussing the conditions of the stream and recommended restoration projects. The data was intended to be used to update Lakewood's Restoration Component of its Shoreline Master Program.

In addition, the City previously identified a fish blockage approximately 600 feet upstream of Lake Steilacoom. Removal of this blockage occurred in 2015.



Dense blackberry and ivy growth on City of Lakewood property near Springbrook Park (28 April 2018)

Segment 3: American Lake

As noted in the Chambers-Clover Creek Watershed Action Plan and other sources, phosphorus and other pollutants from improperly functioning on-site sewage systems (OSS) is a concern in the watershed overall as well as in the immediate vicinity of American Lake. The City should set a time frame for the required conversion of existing OSS in the Tillicum and American Lake Garden Tract neighborhoods to sanitary sewer and explore additional means to accomplish this goal. In the meantime, the City should work with the Tacoma-Pierce County Health Department (TPCHD) to identify problem OSS, work with property owners to educate them about the need to maintain their systems and support TPCHD to ensure the enforcement of existing regulations.

Most of the habitat enhancement potential for American Lake is concentrated on privately owned parcels because of the high degree of private ownership surrounding the lake. Restoration on private property could be achieved by encouraging private property owners to remove existing bank modifications and implement shoreline enhancement projects, such as native vegetation planting. The replacement of bulkheads and other forms of hard armoring with bioengineered solutions should be especially encouraged. Replacement of deteriorating piers should also be a high priority. Homeowner education programs could also be established to discourage the use of chemicals on lawn areas and landscaping that may adversely affect water quality.

Restoration activities could also occur at City parks, focusing on the removal of bulkheads and the reestablishment of native vegetation where feasible. New facilities constructed at City shoreline parks should employ LID practices and green building techniques. Areas where native vegetation cover is still extensive should be protected.

The City expects that implementation of the NPDES Phase II Stormwater Program and the incentive-based setback regulations included in the SMP, which encourages enhancement of the lake shoreline and vegetation, will help improve conditions along American Lake, as well as on other lakes in the City. A long-range goal for the City's Surface Water Management Division is the preparation of management

plans for the City's lakes, including American Lake. While American Lake currently has an aquatic vegetation management plan in place, the plan is narrowly focused. A new lake management plan would address a broad range of topics with bearing on the health of the lake, including water quality and upland vegetation enhancement.

Segment 4: Lake Steilacoom

Most of the restoration potential for Lake Steilacoom is concentrated on privately owned parcels because of the high degree of private ownership surrounding the lake. Restoration on private property could be achieved by encouraging private property owners to remove existing bank modifications and implement shoreline enhancement projects, such as native vegetation planting or installing engineered LWD. The replacement of bulkheads and other forms of hard armoring with bioengineered solutions should be especially encouraged. Replacement of deteriorating piers should also be a high priority. Because steelhead, an ESA listed fish species, are known to occur in Lake Steilacoom, dock and pier standards require light transmission through deck materials to limit impacts on salmonids. Homeowner education programs could also be established to discourage the use of chemicals on lawn areas and landscaping that may adversely affect water quality.

Restoration activities could also occur at Edgewater Park, and the city should consider acquiring additional property on Lake Steilacoom for public access (i.e., parking). The City can use these projects as an example to private landowners in how to setback and restore shoreline areas. New facilities constructed at City shoreline parks should employ LID practices and green building techniques. Areas where native vegetation cover is still extensive should be protected.

A long-range goal for the City's Surface Water Management Division is the preparation of management plans for the City's lakes, including Lake Steilacoom. The lake management plan would address a broad range of topics with bearing on the health of the lake, including water quality, aquatic vegetation management, and upland vegetation enhancement.

Segment 5: Gravelly Lake

Gravelly Lake is surrounded by private parcels, and restoration opportunities are therefore restricted to private property. Restoration on private property could be achieved by encouraging private property owners to remove existing bank modifications and implement shoreline enhancement projects, such as native vegetation planting. The replacement of bulkheads and other forms of hard armoring with bioengineered solutions should be especially encouraged.

Replacement of deteriorating piers should also be a high priority. Homeowner education programs could also be established to discourage the use of chemicals on lawn areas and landscaping that may adversely affect water quality.

While privately owned, Lakewold Gardens is open to the public and provides an opportunity for further shoreline restoration. The City should work with Lakewold Gardens to explore possibilities for expanded public access at this location, as well as implementation of restoration measures, such as bulkhead removal and reduce use of chemicals and fertilizers that may adversely affect water quality in Gravelly Lake.

Segment 6: Lake Louise

Lake Louise is surrounded by private parcels, and with the exception of the public boat launch at the restoration opportunities are therefore restricted to private property. Restoration on private property

could be achieved by encouraging private property owners to remove existing bank modifications and implement shoreline enhancement projects, such as native vegetation planting. The replacement of bulkheads and other forms of hard armoring with bioengineered solutions should be especially encouraged. Replacement of deteriorating piers should also be a high priority. Homeowner education programs could also be established to discourage the use of chemicals on lawn areas and landscaping that may adversely affect water quality.



Invasive Himalayan blackberry and ivy at Edgewater Park

Segment 7: Waughop Lake

Waughop Lake is located entirely within Fort Steilacoom Park, so restoration efforts could be undertaken by the City of Lakewood. Due to poor water quality and potential risks to human health, water quality improvement should be the highest priority for restoration projects at Waughop Lake. The practice of stocking the lake with game fish has been discontinued. Taking steps to reduce the amount of pet waste that washes into the lake, such as increased provision of waste bags and trash containers along the park trails, is recommended.

As noted in the Chambers-Clover Creek Watershed Action Plan and other sources, phosphorus and other pollutants from improperly functioning on-site sewage systems (OSS) is a concern in the watershed overall as well as in the vicinity of Waughop Lake. In 2019, the City is continuing the conversion of existing OSS in the area to sanitary sewer. In the meantime, the City should work with the Tacoma-Pierce County Health Department to identify problem OSS, work with property owners to educate them about the need to maintain their systems and support TPCHD to ensure the enforcement of existing regulations.

A long-range goal for the City's Surface Water Management Division is the preparation of management plans for the City's lakes, including Waughop Lake. The lake management plan would address a broad range of topics with bearing on the health of the lake, including water quality, aquatic vegetation management, and upland vegetation enhancement. Improving water quality would be a primary focus for Waughop Lake.

Educational signage regarding the lake and surrounding wetlands would help fulfill the public outreach and education goals of this restoration plan, and enhancements to the wetlands and associated buffers would provide improvements to water quality and fish and wildlife habitat.

6. PROPOSED IMPLEMENTATION TARGETS AND MONITORING METHODS

As previously noted, the vast majority of the City's shoreline zone is occupied by single-family residences, with small areas of vacant property and two parks. Therefore, other than watershed level programs, such as NPDES Phase II Stormwater Permit compliance, the largest potential for directly improving shoreline ecological function generally lies in promoting restoration and healthy practices on private property and the lot scale. The City of Lakewood can continue improvement of shoreline ecological functions along the shoreline through a more comprehensive watershed approach, which combines the both public education programs and lakefront and streamside improvements.

The following table (Table 1) outlines a possible schedule and funding sources for implementation of a variety of efforts that could improve shoreline ecological function, and are described in previous sections of this report.

Table 1. Implementation Schedule and Funding for Restoration Projects, Programs, and Plans.

Restoration Project/Program	Schedule	Funding Source or Commitment
4.1 Chambers-Clover Watershed Council Participation	Ongoing	The City plays an active role on the Chambers-Clover Watershed Council. The City sends a staff representative to a monthly CCWC meeting, and the City's Surface Water Division Manager serves as the CCWC chair. City of Lakewood staff commit approximately 4-5 hours per month to CCWC activities.
4.2 Comprehensive Plan Policies	Last updated 2014	The City commits substantial staff time to the review of projects and programs to ensure consistency and compliances with the goals and policies of the Comprehensive Plan. The City last updated its Comprehensive Plan in 2014, and the next update is mandated by the Growth Management Act to occur before the end of 2023.
4.3 Critical Areas Regulations	Updated 2009	The City commits substantial staff time to the review of projects and programs to ensure consistency and compliances with the goals and policies of the Critical Areas Regulations.

Restoration Project/Program	Schedule	Funding Source or Commitment
4.4 Stormwater Management and Planning	Ongoing	The City adopted a Stormwater Management Program in 2018. The City prepares annual updates to its Stormwater Management Program, pursuant to the conditions of its NPDES permit. The Stormwater Management Program is funded by a stormwater utility fee paid for by Lakewood property owners.
4.5 Public Education/Outreach	Ongoing	The City has an active Stormwater Public Education and Outreach Plan. The plan is updated annually in accordance with NPDES permit requirements. As part of this effort, the City could develop a long- term Public Education and Outreach Plan to gain public support for voluntary restoration efforts on private property.
5.1 Recommended Improvements	As funds and opportunity allow	Projects identified in this section will be implemented when funding is obtained, either through grants or through partnerships with other agencies or non-profit groups, or as required by critical areas regulations or the Shoreline Master Program during project-level review by the City. Projects that directly benefit salmon habitat may be eligible to receive funding from the Washington State Salmon Recovery Funding Board. \$28 million dollars of project funding was announced by the SRFB for Fiscal Year 2011.

The City is required to monitor development under the Shoreline Master Program to ensure no net loss. We recommend that City planning staff track all land use and development activity, including exemptions, within shoreline jurisdiction, and incorporate actions and programs of the Parks and Recreation and Public Works departments as well. We recommend that a report be assembled that provides basic project information, including location, permit type issued, project description, impacts, mitigation (if any), and monitoring outcomes as appropriate. Examples of data categories might include square feet of non-native vegetation removed, square feet of native vegetation planted or maintained, reductions in chemical usage to maintain turf, linear feet of eroding shoreline stabilized through plantings, linear feet of shoreline armoring removed, number of fish passage barriers eliminated or stream miles opened to anadromous fish. The report could also update Tables 1 and 2 above, and outline implementation of various programs and restoration actions (by the City or other groups) that relate to watershed health.

The staff report could be assembled to coincide with Comprehensive Plan updates and could be used, in light of the goals and objectives of the Shoreline Master Program, to determine whether implementation of the Shoreline Master Program is meeting the basic goal of no net loss of ecological functions relative to the baseline condition established in the Shoreline Analysis Report (Otak/AHBL 2010). In the long term, the City should be able to demonstrate a net improvement in the City of

Lakewood's shoreline environment.

Based on the results of this future assessment program, the City may make recommendations for future changes to the Shoreline Master Program.

7. RESTORATION CONSTRAINTS AND PRIORITIES

The process of prioritizing actions that are geared toward restoration of Lakewood's shoreline area involves balancing ecological goals with a variety of constraints. General constraints related to potential restoration of shoreline functions include:

1. Persistent water quality problems that are a result of nonpoint pollution within the entire watershed, including areas outside of the City of Lakewood.
2. Persistent problems with base flows in Clover Creek.
3. An extensively developed shoreline area throughout the SMA with predominantly private land ownership (a portion of Chambers Creek being the exception).
4. Heavy use of public parks and demand for parking, public access, active recreation and water dependent facilities that have the potential to conflict with shoreline habitat restoration.

The goals in Section 3 and constraints were used to develop a hierarchy of restoration actions to rank different types of projects or programs associated with shoreline restoration. Programmatic actions, like providing public education and outreach programs to local residents, tend to receive relatively high priority opposed to restoration actions involving private landowners. Other factors that influenced the hierarchy are based on scientific recommendations specific to WRIA 12, potential funding sources, and the projected level of public benefit.

Although restoration project/program scheduling is summarized in the previous section (Table 2), the actual order of implementation may not always correspond with the priority level assigned to that project/program. This discrepancy is caused by a variety of obstacles that interfere with efforts to implement projects in the exact order of their perceived priority. Some projects, such as those associated with riparian planting, are relatively inexpensive and easy to permit, and should be implemented over the short and intermediate term despite the perception of lower priority than projects involving extensive shoreline restoration or large-scale capital improvement projects. Straightforward projects with available funding should be initiated immediately for the worthwhile benefits they provide and to preserve a sense of momentum while permitting, design, site access authorization, and funding for the larger, more complicated, and projects that are more expensive are under way.

7.1 Priority 1 – Continue Water Resource Inventory Area (WRIA) 12 Participation

Of basic importance is the continuation of ongoing, programmatic, basin-wide programs and initiatives such as Watershed Action Agenda and the WRIA 12 watershed restoration efforts. The City should continue to work collaboratively with other jurisdictions and stakeholders in WRIA 12 through the CCWC to implement the actions called for in the related plan. This process provides an opportunity for the City to keep in touch with its role on a basin-wide scale and to influence habitat conditions beyond its borders, which in turn come back to influence water quality and quantity and habitat issues within the City.

7.2 Priority 2 – Improve Water Quality and Reduce Sediment and Pollutant Delivery

Maintaining and improving water quality throughout the Chambers-Clover Creek Watershed is considered a high priority for the City of Lakewood. The water quality in the City's streams and lakes directly influences recreational uses such as swimming and boating, as well as fish and wildlife habitat. Water from the surrounding basin flows into Clover Creek, flows into Lake Steilacoom and then flows north through Chambers Creek to the Puget Sound. The remaining lakes in the City are isolated from these surface flows, but receive stormwater inputs and are connected via groundwater.

The City received its final National Pollutant Discharge Elimination System (NPDES) Phase II permit in January 2012 from Ecology. The NPDES Phase II permit is required to cover the City's stormwater discharges into regulated lakes and streams. Under the conditions of the permit, the City must protect and improve water quality through public education and outreach, detection and elimination of illicit non-stormwater discharges (e.g., spills, illegal dumping, and wastewater), management and regulation of construction site runoff, management and regulation of runoff from new development and redevelopment, and pollution prevention and maintenance for municipal operations.

The City has adopted Ecology's 2012 Stormwater Manual for Western Washington, and the city existing standards as well as the proposed standards in the SMP require the use of LID techniques to the maximum extent feasible.

Development activities within the watershed have led to higher peak flows, excessive sediment loading, and gravel scouring. Implementation of the City's stormwater program is expected to help address these issues to some extent, but again, these impacts occur as a result of development within the entire basin. Loss of flow in the central section of the mainstem Clover Creek within the City creates a passage barrier as well as loss of habitat area. Poor water quality has led to fish kills in the past, which are typically the result of "first flush" events on holding coho. Chambers Creek, Lake Steilacoom, and Clover creek are the highest priority SMA fish habitat areas in the City. Although they are not SMA waters, Ponce de Leon, Flett, and Leach Creeks are critical steelhead habitat and are a priority as well, now that critical steelhead has been established.

As noted in the Chambers-Clover Creek Watershed Action Plan and other sources, phosphorus and other pollutants from improperly functioning on-site sewage systems (OSS) is a concern in the watershed overall as well as in the immediate vicinity of American Lake and Waughop Lake. ~~[Current study rejects previous sentence.]~~ The City should set a time frame for the required conversion of remaining neighborhoods to sanitary sewer and explore additional means to accomplish this goal. In the mean time, the City should work with the TPCHD to identify problem OSS, work with property owners to educate them about the need to maintain their systems and support TPCHD to ensure the enforcement of existing regulations.

7.3 Priority 3 – Develop, Expand and Implement Public Education and Involvement Programs

Public education and involvement should be a high priority in the City of Lakewood due to the extent of residential development in the shoreline jurisdiction. Opportunities for restoration outside of residential property are limited to City parks and right-of-way. Therefore, in order to achieve the goals and objectives set forth in this Restoration Plan, most of the restoration projects would need to occur on private property. Thus, providing education opportunities and involving the public are keys to success.

These could entail coordinating the development of a long-term Public Education and Outreach Plan to gain public support. This could include local workshops to educate shoreline property owners and other shoreline users on maintaining healthy shoreline environments. A more direct and practical way, however, of promoting enhancement and restoration opportunities is to prepare materials specifically targeted to landowners explaining how best to manage their shoreline properties.

7.4 Priority 4 –Create or Enhance Natural Shoreline Conditions along Clover Creek

As noted in the Chambers-Clover Watershed Action Plan, the Watershed Action Agenda and the WRIA 12 Plan, the principal impacts to habitat along Clover Creek have been caused by dredging and rerouting of stream channels, ditching or burying the stream, elimination of wetlands and estuarine habitat, riparian forest removal, as well as non-point water quality pollution, industrial discharges, fish passage barriers and removal of large wood from channels. Recommended projects are listed in Section 5.1. Master restoration plans should be developed to reduce negative impacts and unintended consequences.

Areas of WRIA 12 that would provide the benefit to coho salmon are located upstream of Steilacoom Lake and include Clover Creek in the City up to Spanaway Creek, the upper reaches of the Clover main stem, any perennial reaches of North Fork Clover Creek and Spanaway and Morey creeks. Some of these areas are located outside of the City. The principal factors that provide the greatest benefit to coho salmon are generally sediment load, substrate quality, perennial flow, habitat types (e.g. pool frequency and backwater pools), water quality, and removal of fish passage obstructions. Restoration of flow to the lower sections of Clover Creek, from Lake Steilacoom upstream to above the north fork confluence is necessary to achieve the benefits of habitat restoration.

7.5 Priority 5 – Implement Soft Shoreline Stabilization and Reduce In-water and Over-water Structures

The majority of lake shoreline is armored at or below the ordinary high water mark. (Otak/AHBL 2010) Therefore restoration opportunities are limited. However, the City does have an opportunity to enhance the Edgewater Park shoreline on Steilacoom Lake through the use of native vegetation and LWD. Emphasis should also be given to future project proposals that involve or have the potential to restore shoreline areas to more natural conditions, and the City should continue to develop incentives for property owners to remove existing armoring or replace with softer stabilization systems.

Reduction of in- and over-water cover by piers, docks, and other boat-related structures is one mechanism to improve shoreline ecological functions. Pier and docks are extensive along lakes in the City, with approximately 80 percent of all residential parcels having a pier or dock. The WDFW already regulates the size and materials for in- and over-water structures throughout the State and generally recommends finding ways to reduce both the size and density of these structures. Although no specific private project sites to reduce in-water and over-water structures within residential areas are identified here, future project proposals involving reductions in the size and/or quantity of such structures should be emphasized. Such future private projects may involve joint-use pier proposals or pier reconstruction and may be allowed an expedited permit process or promoted through project incentives.

7.6 Priority 6 – Improve Riparian Vegetation, Reduce Impervious Coverage

Similar to the priority listed above to improve water quality and reduce sediment and pollutant delivery, improved riparian vegetation and reduction in impervious surfaces are emphasized

throughout the WRIA 12 Salmon Habitat Plan. Watershed-wide programmatic actions described in the Salmon Habitat Plan include many references to improving vegetative conditions and reducing impervious surface coverage. The use of LID will support the City's restoration efforts by supporting the retention and planting of native vegetation, reducing impervious surfaces, and localizing stormwater management. The SMP's policies regarding Vegetation Conservation provide greater protection to mature trees and native vegetation than the current Tree Preservation regulations.

7.7 Priority 7 – Enhance Habitat as Part of Future Street End Park Improvements

The street end parks provide opportunities for habitat restoration and public education, particularly at Westlake Avenue, Edgewater Park, Lake City Boulevard, Wadsworth Street, and Melody Lane. Development and restoration of these areas, including enhancement of native riparian vegetation could provide recreational space and give park visitors the opportunity to see habitat restoration in progress.

7.8 Priority 8 – City Zoning, Regulatory, and Planning Policies

City Zoning, Regulatory, and Planning Policies are listed as being of lower priority in this case simply because they were recently reviewed and updated in 2009. The City's Critical Areas regulations were also reviewed at this time and updated to be consistent with the Best Available Science for critical areas, including those within the shoreline zone. The City will update the Comprehensive Plan to include the revised policy direction in the updated SMP and should consider additional efforts to forward restoration priorities as part of future major Comprehensive Plan updates.

8. DEFINITIONS, ABBREVIATIONS, AND GLOSSARY OF TERMS

THE FOLLOWING WORDS AND PHRASES ARE INCLUDED WITHIN THE LAKEWOOD SMP AND ARE PROVIDED FOR PURPOSES OF INTERPRETING THIS RESTORATION PLAN.

Accessory use or accessory structure - Any subordinate use, structure, or building or portion of a building located on the same lot as the main use or building to which it is subordinate.

Accretion - The growth of a beach by the addition of material transported by wind and/or water, including, but not limited to, shore forms such as barrier beaches, points, spits, and hooks.

Act - The Shoreline Management Act (See Chapter 90.58 RCW).

Adjacent lands or properties - Lands adjacent to the shorelines of the state (outside of shoreline jurisdiction). The SMA directs local governments to develop land use controls (i.e. zoning, comprehensive planning) for such lands consistent with the policies of the SMA, related rules and the local SMP (see RCW 90.58.340).

Agriculture - Agricultural uses, practices and activities. In all cases, the use of agriculture related terms shall be consistent with the specific meanings provided in WAC 173-26-020. Accessory agricultural uses may consist of garden plots, livestock pens, barns, or other structures supporting incidental agriculture on the property.

Anadromous fish - Fish species, such as salmon, which are born in fresh water, spend a large part of their lives in the sea, and return to freshwater rivers and streams to procreate.

Appurtenance - A structure or development which is necessarily connected to the use and enjoyment of a single-family residence and is located landward of the OHWM and also of the perimeter of any wetland. Typically includes a garage, deck, driveway, utilities, fences, installation of a septic tank, and drainfield and grading which does not exceed two hundred fifty cubic yards (250) (except to construct a conventional drainfield) and which does not involve placement of fill in any wetland or waterward of the OHWM (see WAC 173-27-040(2)(g)).

Aquaculture - The commercial cultivation of fish, shellfish, and/or other aquatic animals or plants including the incidental preparation of these products for human use.

Archaeological - Having to do with the scientific study of material remains of past human life and activities.

Associated wetlands - Those wetlands that are in proximity to and either influence, or are influenced by tidal waters or a lake or stream subject to the SMA. (See WAC 173-27-030(1)).

Average grade level - The average of the natural or existing topography of the portion of the lot, parcel, or tract of real property which will be directly under the proposed building or structure; provided that in case of structures to be built over water, average grade level shall be the elevation of OHWM. Calculation of the average grade level shall be made by averaging the elevations at the center of all exterior walls of the proposed building or structure (See WAC 173-27-030(3)).

Baseline - The existing shoreline condition, in terms of both ecological function and shoreline use, established at the time this SMP is approved.

Beach - The zone of unconsolidated material that is moved by waves, wind and tidal currents, extending landward to the coastline.

Beach enhancement/restoration - Process of restoring a beach to a state that more closely resembles a natural beach, using beach feeding, vegetation, drift sills and other nonintrusive means as applicable.

Beach feeding - Landfill deposited on land or in the water to be distributed by natural water processes for the purpose of supplementing beach material.

Benthic organism or Benthos - Living organisms that live in or on the bottom layer of aquatic systems, at the interface of the sediment (or substrate) and overlying water column. Benthos commonly refers to an assemblage of insects, worms, algae, plants and bacteria.

Berm - A linear mound or series of mounds of sand and/or gravel generally paralleling the water at or landward of the OHWM. A linear mound may be used to screen an adjacent activity, such as a parking lot, from transmitting excess noise and glare.

Best Management Practices (BMPs) - Methods of improving water quality that can have a great effect when applied by numerous individuals. BMPs encompass a variety of behavioral, procedural, and structural measures that reduce the amount of contaminants in stormwater runoff and in receiving waters.

Bioengineering - see Soil bioengineering.

Biofiltration system - A stormwater or other drainage treatment system that utilizes the ability of plant life to screen out and metabolize sediment and pollutants. Typically, biofiltration systems are designed to include grassy swales, retention ponds and other vegetative features.

Biota - The animals and plants that live in a particular location or region.

BMPs - see Best Management Practices.

Boat launch or ramp - Graded slopes, slabs, pads, planks, or rails used for launching boats by means of a trailer, hand, or mechanical device.

Boat lift - A mechanical device that can hoist vessels out of the water for storage, usually located along a pier.

Boat lift canopy - A translucent canopy or awning that is attached to the boat lift to shield the boat from sun and precipitation.

Boathouse - A structure designed for storage of vessels located over water or on shorelands. Boathouses do not include "houseboats" or "floating homes."

Boating facility - A public or private moorage structure serving more than four (4) residences.

Breakwater - An offshore structure generally built parallel to the shore that may or may not be connected to land, built to protect a harbor, moorage, or navigational activity from wave and wind action by creating a still-water area along the shore and to protect the shoreline from wave-caused erosion.

Bulkhead - A vertical or nearly vertical erosion protection structure placed parallel to the shoreline at or near the OHWM, consisting of concrete, timber, steel, rock, or other permanent material not readily subject to erosion.

CERCLA - Comprehensive Environmental Response, Compensation, and Liability Act ("Superfund"); 1986 amendments are known as Superfund Amendments and Reauthorization Act or "SARA."

Channel Migration Zone (CMZ) - The area within which a river channel is likely to move over a period of time, also referred to as the meander belt. Unless otherwise demonstrated through scientific and technical information, areas separated from the active river channel by legally existing artificial channel constraints that limit channel movement within incorporated municipalities and urban growth areas and all areas separated from the active channel by a legally existing artificial structure(s) that is likely to restrain channel migration, including transportation facilities, built above or constructed to remain intact through the one hundred-year flood should not be considered within the CMZ.

Chapter 90.58 RCW - The Shoreline Management Act of 1971.

City - The City of Lakewood.

Clearing - The destruction or removal of vegetation ground cover, shrubs and trees including, but not limited to, root material removal and/or topsoil removal.

CMZ - see Channel Migration Zone.

Commercial - Uses and facilities that are involved in wholesale or retail trade or business activities.

Community Pier / Dock - Joint use moorage serving more than four (4) residences that is tied to specific parcels by covenant or deed. Community piers are distinguished from marinas in that they do not offer moorage space for lease or sale.

Comprehensive Plan - Comprehensive plan means the document adopted by the city council, including all attachments, that outlines the City's goals and policies relating to growth management, and prepared in accordance with Chapter 36.70A RCW.

Conditional Use - A use, development, or substantial development that is classified as a conditional use or is not classified within the SMP. (See WAC 173-27-030(4)).

Conservation Easement - A legal agreement that the property owner enters into to restrict uses of the land. Such restrictions can include, but are not limited to, passive recreation uses such as trails or scientific uses and fences or other barriers to protect habitat. The easement is recorded on a property deed, runs with the land, and is legally binding on all present and future owners of the property, therefore, providing permanent or long-term protection.

Covered moorage - Boat moorage, without solid walls, that has a solid roof to protect the vessel and is attached to the dock itself or the substrate of the lake. See moorage cover.

Cumulative impact - The impact on the environment resulting from the incremental impact of past, present, and reasonably foreseeable future actions taken together regardless of what agency or person undertakes such other actions. Cumulative impacts can result from individually minor but collectively significant actions taking place over a period of time.

CUP - see Conditional Use Permit.

Degrade - To scale down in desirability or salability, to impair in respect to some physical property or to reduce in structure or function.

Development - The construction or exterior alteration of structures; dredging; drilling; dumping; filling; removal of any sand, gravel, or minerals; bulkheading; driving of piling; placing of obstructions; or any permanent or temporary project which interferes with the normal public use of the waters overlying lands subject to the SMA at any state of water level (See RCW 90.58.030(3a)).

DFW - the Washington State Department of Fish and Wildlife.

DNR - the Washington State Department of Natural Resources.

Dock - A floating moorage structure.

Dredge spoil or Dredge material - The material removed by dredging.

Dredging - Excavation or displacement of the bottom or shoreline of a water body by mechanical or hydraulic machines to maintain channel depths or berths for navigational purposes or to cleanup polluted sediments.

Dwelling unit - A single unit providing complete, independent living facilities for one or more persons, not to exceed one family, and includes permanent provisions for living, sleeping, eating, cooking and sanitation.

EIS - Environmental Impact Statement.

Ecological functions - The work performed or the role played by the physical, chemical, and biological processes that contribute to the maintenance of the aquatic and terrestrial environments that constitute the shoreline's natural ecosystem.

Ecology - The Washington State Department of Ecology.

Ecosystem-wide processes - The suite of naturally occurring physical and geologic processes of erosion, transport, and deposition; and specific chemical processes that shape landforms within a specific shoreline ecosystem and determine both the types of habitat and the associated ecological functions.

EII - Terminal section of a pier which typically extends perpendicular to the pier walkway. These sections can be either on fixed-piles or floating docks and are typically wider than the pier walkway.

Emergency - An unanticipated and imminent threat to public health, safety, or the environment which requires immediate action within a time too short to allow full compliance with the SMP. Emergency construction is construed narrowly as that which is necessary to protect property from the elements (See RCW 90.58.030(3eiii) and WAC 173-27-040(2d)).

Endangered Species Act (ESA) - A federal law intended to protect any fish or wildlife species that are threatened with extinction throughout all or a significant portion of its range. (See 16 U.S.C. § 1531 et seq.).

Enhancement - Alteration of an existing resource to improve or increase its characteristics and processes without degrading other existing functions. Enhancements are to be distinguished from resource creation or restoration projects.

Environmental impacts - The effects or consequences of actions on the natural and built environments, including effects upon the elements of the environment listed in the State Environmental Policy Act. (See WAC 197-11-600 and WAC 197-11-444).

Environmentally Sensitive Areas Ordinance 03-1037, City of Lakewood - This ordinance provides the goals, policies, and implementing regulations for protecting the designated critical areas of the City. The ordinance addresses environmentally sensitive area development controls; measures important for protecting and preserving these resources; preventing or mitigating cumulative adverse environmental impacts to critical areas; and serves to alert the public to the development limitations of critical areas.

Environments or Shoreline Environment - Designations given to specific shoreline areas based on the existing development pattern, the biophysical capabilities and limitations, and the goals and aspirations of local citizenry, as part of an SMP.

Erosion - The wearing away of land by of natural forces.

Excavated moorage slip - A boat mooring location that is man-made in that it requires dredging or excavation of excess sediment to afford access. Such slips may often involve dredging of the lake bottom waterward of the OHWM, or may include excavating a segment of the existing shoreline to enable moorage of a boat.

Excavation - The artificial movement of earth materials.

Exemption - Specific developments exempt from the definition of substantial developments and the Substantial Development Permit process of the SMA. An activity that is exempt from the substantial development provisions of the SMA must still be carried out in compliance with policies and standards of the Act and the local SMP. CUPs and/or Variances may also still be required even though the activity does not need a Substantial Development Permit (See WAC 172-27-040). For a complete list of exemptions, see Chapter 7.

Fair market value - The open market bid price for conducting the work, using the equipment and facilities, and purchasing the goods, services and materials necessary to accomplish a development, normally the cost of hiring a contractor to undertake the development from start to finish, including the cost of labor, materials, equipment and facility usage, transportation and contractor overhead and profit. The fair market value of the development shall include the fair market value of any donated, contributed or found labor, equipment or materials (See WAC 173-27-030(8)).

Feasible - An action, such as a development project, mitigation, or preservation requirement, that meets all of the following conditions:

- (a) The action can be accomplished with technologies and methods that have been used in the past in similar circumstances, or studies or tests have demonstrated in similar circumstances that such approaches are currently available and likely to achieve the intended results;
- (b) The action provides a reasonable likelihood of achieving its intended purpose; and
- (c) The action does not physically preclude achieving the project's primary intended legal use.

In cases where certain actions are required unless they are infeasible, the burden of proving infeasibility is on the applicant. In determining an action's infeasibility, the reviewing agency may weigh the action's relative public costs and public benefits, considered in the short- and long-term time frames.

Fill - The addition of soil, sand, rock, gravel, sediment, earth retaining structure, or other material to an area waterward of the OHWM, in wetland, or on shorelands in a manner that raises the elevation or creates dry land.

Finger pier or fingers - A narrow extension to a fixed-pile pier, usually extending perpendicular to the pier walkway along with an ell to form an enclosed area for boat moorage.

Float - A floating structure that is moored, anchored, or otherwise secured in the water offshore and that may be associated with a fixed-pile pier, or may be a standalone structure, such as platforms used for swimming and diving.

Floating dock - A fixed structure floating upon a water body for the majority of its length and connected to shore.

Floating home - A structure designed and operated substantially as a permanently based over water residence, typically served by permanent utilities and semi-permanent anchorage/moorage facilities. Floating homes are not vessels and lack adequate self-propulsion and steering equipment to operate as a vessel.

Floodplain - The land area susceptible to inundation with a one percent (1%) chance of being equaled or exceeded in any given year (synonymous with 100-year floodplain). The limits of this area are based on flood regulation ordinance maps or a reasonable method that meets the objectives of the SMA (See WAC 173-22-030(2)).

Floodway - The area, as identified in an SMP, that either: (i) has been established in Federal Emergency Management Agency flood insurance rate maps or floodway maps; or (ii) consists of those river valley areas lying streamward from the outer limits of a watercourse upon which flood waters are carried during periods of flooding that occur with reasonable regularity, identified, under normal conditions, by changes in surface soil conditions or in types or quality of vegetative ground cover condition, topography, or other flooding indicators occurring with reasonable regularity. The floodway shall not include those lands that are reasonably expected to be protected by flood control devices maintained by or under a license from the federal government, the state, or a political subdivision of the state.

Geotechnical report or Geotechnical analysis - A scientific study or evaluation conducted by a qualified expert that includes a description of the ground and surface hydrology and geology; the affected land form and its susceptibility to mass wasting, erosion, and other geologic hazards or processes; conclusions and recommendations regarding the effect of the proposed development on geologic conditions; the adequacy of the site to be developed; the impacts of the proposed development; alternative approaches to the proposed development; and measures to mitigate potential site-specific and cumulative geological and hydrological impacts of the proposed development, including the potential adverse impacts to adjacent and down-current properties. Geotechnical reports shall conform to accepted technical standards and must be prepared by qualified professional engineers or geologists who have professional expertise about the regional and local shoreline geology and processes.

Grading - The physical manipulation of the earth's surface and/or drainage pattern in preparation for an intended use or activity.

Grassy swale - A vegetated drainage channel that is designed to remove various pollutants from storm water runoff through biofiltration.

Groin - A barrier-type structure extending from, and usually perpendicular to, the backshore into a water body, to protect a shoreline and adjacent upland by influencing water movement and/or material deposits. This is accomplished by building or preserving an accretion beach on its up drift side by trapping littoral drift. A groin is relatively narrow in width but varies greatly in length. A groin is sometimes built in a series as a system and may be permeable or impermeable, high or low, and fixed or adjustable.

Habitat - The place or type of site where a plant or animal naturally or normally lives and grows.

Hearing Examiner - The Hearing Examiner of the City of Lakewood.

Height - The distance measured from the average grade level to the highest point of a structure; provided, that television antennas, chimneys and similar appurtenances shall not be used in calculating height, except where it obstructs the view of a substantial number of residences on areas adjoining such shorelines. Temporary construction equipment is excluded in this calculation (See WAC 173-27-030(9)).

Heliport - Any landing area or other facility used or intended to be used by private aircraft for landing or taking off of aircraft, including all associated or necessary buildings and open spaces.

Hoist - A device used for lifting or lowering a load by means of a drum or lift-wheel around which rope, fiber or chain wraps. It may be manually operated, electrically or pneumatically driven.

Houseboat - A vessel, principally used as an over water residence, licensed and designed for use as a mobile structure with detachable utilities or facilities, anchoring, and the adequate self-propulsion and steering equipment to operate as a vessel. Principal use as an overwater residence means occupancy in a single location, for a period exceeding two (2) months in any one calendar year. This definition includes live aboard vessels.

Impervious surface - Any horizontal surface artificially covered or hardened so as to prevent or impede the water percolation into the soil mantle including, but not limited to, roof tops, swimming pools, or paved or graveled roads, walkways or parking areas, but excluding landscaping and surface water retention/detention facilities.

In-stream structure - A structure placed by humans within a stream or river waterward of the OHWM that either causes or has the potential to cause water impoundment or water flow diversion, obstruction, or modification. In-stream structures may include structures used for hydroelectric generation, irrigation, water supply, flood control, transportation, utility service, fish habitat enhancement, or other purpose.

Joint Use Community Pier or Dock - A pier, dock, or secured float or floats for vessel moorage, fishing, or other water use that is shared by two (2) or more users.

Lake - A body of standing water in a depression of land or expanded part of a river, including, but not limited to, reservoirs of twenty (20) acres or greater in total area. A lake is bounded by the OHWM or, where a stream enters a lake, the extension of the elevation of the lake's OHWM within the stream (See RCW 90.58.030(1d); WAC 173-20-030; WAC 173-22-030(4)).

Landfill - The creation of, or addition to, a dry upland area (landward of the OHWM) by the addition of rock, soil, gravels and earth or other material, but not solid or hazardous waste.

Landscaping - Vegetation ground cover including shrubs, trees, flower beds, grass, ivy and other similar plants and including tree bark and other materials which aid vegetative growth and maintenance.

Launching rail - See Boat launch or ramp.

Launching ramp - See Boat launch or ramp.

LID - Low Impact Development.

Littoral - Living or occurring on the shore.

Littoral drift - The mud, sand, or gravel material moved parallel to the shoreline in the nearshore zone by waves and currents. **Marina** - A private or public facility providing the purchase or lease of a slip for storing, berthing and securing boats or watercraft, including both long-term and transient moorage, including, but not limited to, accessory facilities that provide incidental services to marina users, such as waste collection, boat sales or rental activities, and retail establishments providing fuel service, repair or service of boat. Community docks and piers, which serve specific upland parcels and which do not offer moorage for purchase by the general public, shall not be considered to be marinas.

Low Impact Development (LID) - A stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation, and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design.

May - Signifies an action is permitted but not required, provided it conforms to the provisions of this SMP.

Mitigation or Mitigation sequencing - The process of avoiding, reducing, or compensating for the environmental impact(s) of a proposal through the following sequence of steps, listed in order of priority: (See WAC 197-11-768 and WAC 173-26-020(30))

- (a) Avoiding the impact all together by not taking a certain action or parts of an action;
- (b) Minimizing impacts by limiting the degree or magnitude of the action by using appropriate technology or by taking affirmative steps to avoid or reduce impacts;
- (c) Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;
- (d) Reducing or eliminating the impact over time by preservation and maintenance operations;
- (e) Compensating for the impact by replacing, enhancing, or providing substitute resources or environments; and
- (f) Monitoring the impact and the compensation projects and taking appropriate corrective measures.

Moorage - Any device or structure used to secure a vessel for temporary anchorage, but which is not attached to the vessel (such as a pier or buoy).

Moorage Piles - Structural members driven into the lake bed to serve as a stationary moorage point. They are typically used for moorage of small boats in the absence of, or instead of, a dock or pier. In some cases, moorage piles may be associated with a dock or pier.

Multi-family dwelling or Multi-family residence - A building containing two (2) or more dwelling units, including, but not limited to, duplexes, triplexes, four-plexes, apartment buildings and condominium buildings.

Must - Signifies an action is required.

Native plants - Plants that occur naturally, and that distribute and reproduce without aid. Native plants in western Washington are those that existed prior to intensive settlement that began in the 1850s.

Nonconforming use or development - A shoreline use or structure which was lawfully constructed or established prior to the effective date of the SMA or the SMP or amendments thereto, but which no longer conforms to present regulations or standards of the program (See WAC 173-27-080).

Ordinary High Water Mark (OHWM) - The mark that will be found by examining the bed and banks and ascertaining where the presence and action of waters are so common and usual, and so long continued in all ordinary years, as to mark upon the soil a character distinct from that of the abutting upland, in respect to vegetation as that condition exists on June 1, 1971, as it may naturally change thereafter, or as it may change thereafter in accordance with permits issued by a local government or Ecology provided, that in any area where the OHWM cannot be found, OHWM adjoining fresh water shall be the line of mean high water. (See RCW 90.58.030(2)(b) and WAC 173-22-030(11)).

Overwater structure - Any device or structure projecting over the OHWM, including, but not limited to, piers, docks, floats, and moorage.

Permit or Shoreline Permit - Any substantial development permit, CUPs or variance, or revision, or any combination thereof, authorized by the Act (See WAC 173-27-030(13)).

Pier - A fixed, pile-supported moorage structure.

Priority habitat - A habitat type with unique or significant value to one or more species. An area classified and mapped as priority habitat must have one or more of the following attributes:

- (a) Comparatively high fish or wildlife density;
- (b) Comparatively high fish or wildlife species diversity;
- (c) Fish spawning habitat;
- (d) Important wildlife habitat;
- (e) Important fish or wildlife seasonal range;
- (f) Important fish or wildlife movement corridor;
- (g) Rearing and foraging habitat;
- (h) Important marine mammal haul-out;
- (i) Refuge habitat;
- (j) Limited availability;
- (k) High vulnerability to habitat alteration;
- (l) Unique or dependent species; or
- (m) Shellfish bed.

A priority habitat may be described by a unique vegetation type or by a dominant plant species that is of primary importance to fish and wildlife (such as oak woodlands or eelgrass meadows); by a successional stage (such as, old growth and mature forests); or by a specific habitat element (such as a consolidated marine/estuarine shoreline, talus slopes, caves, snags) of key value to fish and wildlife. A priority habitat may contain priority and/or non-priority fish and wildlife.

Priority species - Species requiring protective measures and/or management guidelines to ensure their persistence at genetically viable population levels, and that meet any of the criteria listed below:

- (a) State-listed or state proposed species. State-listed species are those native fish and wildlife species legally designated as endangered (WAC 232-12-014), threatened (WAC 232-12-011), or sensitive (WAC 232-12-011). State proposed species are those fish and wildlife species that will be reviewed by DFW (POL-M-6001) for possible listing as endangered, threatened, or sensitive according to the process and criteria defined in WAC 232-12-297.
- (b) Vulnerable aggregations. Vulnerable aggregations include those species or groups of animals susceptible to significant population declines, within a specific area or statewide, by virtue of their inclination to congregate. Examples include heron colonies, seabird concentrations, and marine mammal congregations.

- (c) Species of recreational, commercial, and/or tribal importance. Native and nonnative fish, shellfish, and wildlife species of recreational or commercial importance and recognized species used for tribal ceremonial and subsistence purposes that are vulnerable to habitat loss or degradation.
- (d) Species listed under the federal Endangered Species Act as proposed, threatened, or endangered.

Professional engineer - A person who, by reason of his or her special knowledge of the mathematical and physical sciences and the principles and methods of engineering analysis and design, acquired by professional education and practical experience, is qualified to practice engineering and is licensed by the State of Washington or another state.

Proposed, Threatened, and Endangered Species - Those native species that are proposed to be listed or are listed by DFW as threatened or endangered, or that are proposed to be listed or are listed as threatened or endangered under the federal Endangered Species Act.

Public access - The ability of the general public to reach, touch, and enjoy the water's edge, to travel on the waters of the state, and to view the water and the shoreline from adjacent locations. (See WAC 173-26-221(4)).

Public interest - The interest shared by the citizens of the state or community at large in the affairs of government, or some interest by which their rights or liabilities are affected such as an effect on public property or on health, safety, or general welfare resulting from a use or development (See WAC 173-27-030(14)).

Public use - Public use means to be made available daily to the general public on a first-come, first-served basis, and may not be leased to private parties on any more than a day use basis. (See WAC 332-30-106)).

RCW - Revised Code of Washington.

Residential development - Development which is primarily devoted to or designed for use as a dwelling(s), including, but not limited to, single-family development, multi-family development, and the creation of new residential lots through land division.

Recreational float - A floating structure that is moored, anchored, or otherwise secured in the water offshore and that is generally used for recreational purposes such as swimming and diving.

Recreational Use or Development - Facilities such as parks, trails, and pathways, whether public, private or commercial, that provide a means for relaxation, play, or amusement. For the purposes of this SMP, recreational facilities are divided into two categories:

- (a) Water-oriented (i.e. - moorage facilities, fishing piers, recreational floats, trails, swimming beaches, overlooks, etc.); and
- (b) Non-water-oriented (i.e. - sports fields, golf courses, sport courts, etc.).

Restoration or Ecological restoration - The reestablishment or upgrading of impaired ecological shoreline processes or functions accomplished through measures including, but not limited to, revegetation, removal of intrusive shoreline structures and removal or treatment of toxic materials. Restoration does not imply a requirement for returning the shoreline area to aboriginal or pre-European settlement conditions.

Riparian - Of, on, or pertaining to the banks of a river, stream or lake.

Riprap - A layer, facing, or protective mound of stones placed to prevent erosion, scour, or sloughing of a structure or embankment; also, the stone so used.

Rotovating - An aquatic vegetation harvesting technique that uses rototilling technology to uproot and remove plants.

Runoff - Water that is not absorbed into the soil but rather flows along the ground surface following the topography.

Sediment - The fine grained material deposited by water or wind.

SEPA - see State Environmental Policy Act

SEPA Checklist - The checklist required of some projects under SEPA to identify the probable significant adverse impacts on the quality of the environment, to help to reduce or avoid impacts from a proposal, and to help the responsible governmental agency decide whether a full environmental impact statement (EIS) is required (See WAC 197-11-960).

Setback - A required open space, specified in SMPs, measured horizontally upland from and perpendicular to the OHWM.

Shall - Signifies an action is required.

Shorelands or Shoreland Areas - Those lands extending landward for two hundred (200) feet in all directions as measured on a horizontal plane from the OHWM; floodways and contiguous flood plain areas landward two hundred (200) feet from such floodways; and all wetlands and river deltas associated with the streams, lakes, and tidal waters which are subject to the provisions of the SMA. Shorelands in the City are limited to those areas within two hundred (200) feet of the OHWM of American Lake, Gravelly Lake, Lake Louise, Lake Steilacoom, Waughop Lake, Chambers Creek, and Clover Creek and any associated wetlands.

Shoreline Administrator - The City of Lakewood Planning and Community Development Director or his/her designee, charged with the responsibility of administering this SMP.

Shoreline jurisdiction - All of the geographic areas covered by the SMA, related rules and the applicable SMP. In the City, shoreline jurisdiction includes American Lake, Gravelly Lake, Lake Louise, Lake Steilacoom, Waughop Lake, Chambers Creek, and Clover Creek, those areas within two hundred (200) feet of the OHWM of these water bodies, and any associated wetlands. See definitions of Shorelines, Shorelines of the state, Shorelines of statewide significance, Shorelands, and Wetlands,

Shoreline Management Act (SMA) - Chapter 90.58 RCW, as amended. Washington law adopted to prevent the inherent harm in an uncoordinated and piecemeal development of the state's shorelines.

Shoreline Master Program (SMP) - The comprehensive use plan and related use regulations used by local governments to administer and enforce the permit system for shoreline management. SMPs must be developed in accordance with the policies of the SMA, be approved and adopted by the state, and be consistent with the rules WACs) adopted by Ecology.

Shoreline Master Program Guidelines - The Shoreline Master Program (SMP) Guidelines are state standards which local governments must follow in drafting their shoreline master programs. The Guidelines translate the broad policies of the Shoreline Management Act (RCW 90.58.020) into standards for regulation of shoreline uses.

Shoreline modification - Those actions that modify the physical configuration or qualities of the shoreline area, usually through the construction of a physical element such as a dike, breakwater, pier, weir, dredged basin, fill, bulkhead, or other shoreline structure. They can also include other actions, such as clearing, grading, or application of chemicals.

Shoreline permit - A substantial development permit, CUP, revision, or variance or any combination thereof (See WAC 173-27-030(13)).

Shoreline stabilization - Actions taken to address erosion impacts to property and dwellings, businesses, or structures caused by natural processes, such as current, flood, tides, wind or wave action. These actions include structural measures such as bulkheads and nonstructural methods such as soil bioengineering.

Shoreline vegetation management plan (SVMP) - A plan prepared by an applicant that identifies appropriate mitigation, performance assurances, and maintenance and monitoring requirements necessary to assure no net loss of ecological functions.

Shorelines - All of the water areas of the state, including reservoirs and their associated shorelands, together with the lands underlying them, except those areas excluded under RCW 90.58.030(2)(d).

Shorelines Hearings Board - A state-level quasi-judicial body, created by the SMA, which hears appeals by any aggrieved party on the issuance of a shoreline permit, enforcement penalty and appeals by local government. (See RCW 90.58.170; 90.58.180).

Shorelines of statewide significance - A select category of shorelines of the state, defined in RCW 90.58.030(2)(e), where special use preferences apply and greater planning authority is granted by the SMA. SMP policies, use regulations and permit review must acknowledge the use priorities for these areas established by the SMA. (See RCW 90.58.020).

Shorelines of the state - Shorelines and shorelines of statewide significance.

Should - Signifies an action is required unless there is a demonstrated, compelling reason, based on policy of the SMA and this SMP, against taking the action.

Sign - A board or other display containing words and/or symbols used to identify or advertise a place of business or to convey information. Excluded from this definition are signs required by law and the flags of national and state governments.

Single-family residence - A detached dwelling designed for and occupied by one (1) family including those structures and developments within a contiguous ownership which are a normal appurtenance (See WAC 173-27-040(2g)).

SMA - see Shoreline Management Act.

SMP - see Shoreline Master Program.

Soil bioengineering - An applied science that combines structure, biological and ecological concepts to construct living structures that stabilizes the soil to control erosion, sedimentation and flooding using live plant materials as a main structural component.

Solid waste - All garbage, rubbish trash, refuse, debris, scrap, waste materials and discarded materials of all types, whether the sources be residential or commercial, exclusive of hazardous wastes, and including any and all source-separated recyclable materials and yard waste.

State Environmental Policy Act (SEPA) - State law that requires state agencies, local governments and other lead agencies to consider environmental factors when making most permit decisions, especially for development proposals of a significant scale. As part of the SEPA process, EISs and public comment may be required.

Stream - A naturally occurring body of periodic or continuously flowing water where the mean annual flow is greater than twenty (20) cubic feet per second and the water is contained within a channel (See WAC 173-22-030(8)).

Structure - A permanent or temporary edifice or building, or any piece of work artificially built or composed of parts joined together in some definite manner, whether installed on, above or below the surface of the ground or water, except for vessels (See WAC 173-27-030(15)).

Substantial Development - Any development of which the total cost or fair market value exceeds six thousand, four hundred, and sixteen dollars (\$6,416), or any development which materially interferes with the normal public use of the water or shorelines of the state. The dollar threshold established in this definition must be adjusted for inflation by the Washington State Office of Financial Management every five (5) years based upon changes in the consumer price index during that time period. "Consumer price index" means, for any calendar year, that year's annual average consumer price index, Seattle, Washington area, for urban wage earners and clerical workers, all items, compiled by the Bureau of Labor and Statistics, United States Department of Labor. The total cost or fair market value of the development shall include the fair market value of any donated, contributed or found labor, equipment or materials. A list of activities and developments that shall not be considered substantial development is provided in Chapter 7 (See WAC 173-27-040(2)(a)).

SVMP - see Shoreline Vegetation Management Plan.

Terrestrial - Of or relating to land as distinct from air or water.

Upland - The dry land area above and landward of the OHWM.

Utilities - Services and facilities that produce, transmit, store, process or dispose of electric power, gas, water, stormwater, sewage and communications.

Utilities, Accessory - Utilities comprised of small-scale distribution and collection facilities connected directly to development within the shoreline area. Examples include local power, telephone, cable, gas, water, sewer and stormwater service lines.

Utilities, Primary - Utilities comprised of trunk lines or mains that serve neighborhoods, areas and cities. Examples include solid waste handling and disposal sites, water transmission lines, sewage treatment facilities and mains, power generating or transmission facilities, gas storage and transmission facilities and stormwater mains and regional facilities.

Variance - A means to grant relief from the specific bulk, dimensional or performance standards specified in the applicable SMP, but not a means to vary a shoreline use. A variance must be specifically approved, approved with conditions, or denied by Ecology (See WAC 173-27-170).

WAC - Washington Administrative Code.

Water-dependent use - A use or a portion of a use which cannot exist in any other location and is dependent on the water by reason of the intrinsic nature of its operations, including, but not limited to, moorage structures (including those associated with residential properties), ship cargo terminal loading areas, ferry and passenger terminals, barge loading facilities, ship building and dry docking, marinas, aquaculture, float plane facilities and sewer outfalls.

Water-enjoyment use - A recreational use or other use that facilitates public access to the shoreline as a primary characteristic of the use; or a use that provides for recreational use or aesthetic enjoyment of the shoreline for a substantial number of people as a general characteristic of the use and which through location, design, and operation ensures the public's ability to enjoy the physical and aesthetic qualities of the shoreline. In order to qualify as a water-enjoyment use, the use must be open to the general public and the shoreline-oriented space within the project must be devoted to the specific aspects of the use that fosters shoreline enjoyment.

Water-oriented use - Refers to any combination of water-dependent, water-related, and/or water enjoyment uses.

Water quality - The physical characteristics of water within shoreline jurisdiction, including water quantity, hydrological, physical, chemical, aesthetic, recreation-related, and biological characteristics. "Water quantity" refers only to development and uses regulated and affecting water quantity, such as impermeable surfaces and storm water handling practices. Water quantity does not mean the withdrawal of ground water or diversion of surface water pursuant to RCW 90.03.250 through RCW 90.03.340.

Water-related use- A use or a portion of a use which is not intrinsically dependent on a waterfront location but whose economic viability is dependent upon a waterfront location because:

- (a) Of a functional requirement for a waterfront location such as the arrival or shipment of materials by water or the need for large quantities of water or,

The use provides a necessary service supportive of the water-dependent commercial activities and the proximity of the use to its customers makes its services less expensive and/or more convenient. Examples include manufacturers of ship parts large enough that transportation becomes a significant factor in the products cost, professional services serving primarily water-dependent activities and storage of water-transported foods. Examples of water-related uses may include warehousing of goods transported by water, seafood processing plants, hydroelectric generating plants, gravel storage when transported by barge, oil refineries where transport is by tanker and log storage.

Wetlands or Wetland areas - Areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions, generally including swamps, marshes, bogs and similar areas, but not those artificial wetlands intentionally created from non-wetland sites, such as irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from non-wetland areas to mitigate the conversion of wetlands.

Zoning - To designate by ordinance, including maps, areas of land reserved and regulated for specific land uses.

9. REFERENCES

- Bustard, D.R., and D.W. Narver. 1975. Aspects of the winter ecology of juvenile coho salmon (*Oncorhynchus kisutch*) and steelhead trout (*Salmo gairdneri*). J. Fish. Res. Board Can. 32:667-680.
- Chambers-Clover Creek Watershed Management Committee. 1997. Watershed Action Plan: A Water Quality Plan for Reducing Nonpoint Pollution. October 1997.
- Chambers-Clover Creek Watershed Council. 2018. 2018-2023 Action Agenda.
- Federal Register. 2016. Final rule. Designation of Critical Habitat for Lower Columbia River Coho Salmon and Puget Sound Steelhead. Volume 81, No. 9252.
- Herrera Environmental Consultants. 2009. Lake Steilacoom Calcium Hydroxide Treatment Monitoring Report. Prepared for City of Lakewood Public Works Department. June 2009.
- Peterson, N.P. 1982. Immigration of juvenile coho salmon (*Oncorhynchus kisutch*) into riverine ponds. Can. J. Fish. Aquat. Sci. 39:1308-1310.
- Pierce Conservation District. 2003. Salmonid Habitat Limiting Factors Analysis Chambers- Clover Creek Watershed – Water Resource Inventory Area 12. June 2003.
- Pierce County (Lead Entity). 2008. Salmon Habitat Protection and Restoration Strategy, WRIA-10 (Puyallup Watershed), WRIA 12 (Chambers/Clover Creek Watershed). March, 2008.
- Robinson and Noble. 2003. Chambers-Clover Technical Assessment Final Report. April 10, 2003. Prepared for Tacoma-Pierce County Health Department.
- Russell, Donald and Douglas Dorling. 2008. Waughop Lake-Lake Nutrient Inactivation Experimental Use of Calcium Hydroxide. Prepared jointly by Chambers-Clover Creek Watershed Council and Northwest Aquatic Eco-Systems.
- Tetra Tech KCM. 2002. Clover Creek Basin Plan. Prepared for Pierce County Surface Water Management, October 2002.
- Woodward-Clyde. January 1998. American Lake Watershed Management Plan. Prepared for Pierce County Department of Public Works and Utilities.
- Brown and Caldwell and UW Tacoma. 2017. Waughop Lake Management Plan, February 2017.
- Aquatechnex and Stakeholder Group. 2018. American Lake Integrated Aquatic Vegetation Management Plan, August 30, 2018.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:

May 16, 2022

TITLE: An Ordinance amending the 2022 Budget

TYPE OF ACTION:

ORDINANCE NO. 770

ATTACHMENTS:

- Ordinance & Exhibits
- Memo

RESOLUTION NO.

REVIEW:

April 25, 2022

MOTION

May 2, 2022

OTHER

SUBMITTED BY: Tho Kraus, Deputy City Manager

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City's 2022 Budget.

DISCUSSION: The Revised Code of Washington (RCW) Chapter 35A.34 stipulates that a public hearing be held in connection with the modification process. Following the RCW guidelines, the City held a public hearing on the 2022 Carry Forward Budget Adjustment ordinance on May 2, 2022. The proposed budget adjustment makes the following types of modifications to 2022: revise the beginning balance by adjusting the estimated amount to reflect the final 2021 ending fund balance; incorporate items previously approved by Council; appropriate projects funded by grants and contributions; continuation of capital projects; and new allocations.

ALTERNATIVE(S): The City Council may approve the budget ordinance with modifications.

FISCAL IMPACT: The proposed budget adjustment for all funds:

Year 2022:

- Increase beginning fund balance by \$32.29M, resulting in a revised estimate of \$58.93M;
- Increases revenues by \$48.34M, resulting in a revised estimate of \$126.01M;
- Increases expenditures by \$73.03M, resulting in a revised estimate of \$151.22M; and
- Increases ending fund balance by \$7.60M, resulting in a revised estimate of \$33.72M.

 Tho Kraus
 Department Director


 City Manager Review

ORDINANCE NO. 770

AN ORDINANCE of the City Council of the City of Lakewood, Washington, adopting the 2021/2022 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2021/2022 fiscal biennium have been prepared and filed on October 5, 2020 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 2, 2020, and having considered the public testimony presented; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance No. 746 on November 16, 2020 implementing the 2021/2022 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 754 on May 17, 2021 implementing the 2020 Carry Forward Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 760 on November 15, 2021 implementing the 2021/2022 Mid-Biennium Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 761 on November 15, 2021 implementing the American Rescue Plan Act (ARPA) funded programs adopted by the City Council on September 20, 2021 via Ordinance 759; and

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2022 Budget to: revise the estimated beginning balances to reflect the final 2021 ending fund balance; incorporate items previously approved by the City Council; appropriate projects funded by grants and contributions; continue capital projects; and include new allocations on an exception basis.

WHEREAS, the City Council of the City of Lakewood having held a public hearing on the 2022 Carry Forward Budget Adjustment on May 2, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The budget for Year 2022, as set forth in Ordinance 761, Section 1 and as shown in Exhibit A (Current Revised Budget by Fund – Year 2022) is amended to adopt the revised budget for Year 2022 in the amounts and for the purposes as shown on Exhibit B (Revised Budget by Fund – Year 2022).

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2021 and 2022 five (5) days after publication as required by law.

ADOPTED by the City Council this 16th day of May, 2022.

CITY OF LAKEWOOD

Jason Whalen, Mayor

Attest:

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A
CURRENT REVISED BUDGET BY FUND - YEAR 2022
Per Ord. 761 Adopted on November 15, 2021

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 14,192,297	\$ -	\$14,192,297	\$ 49,562,830	\$ -	\$49,562,830	\$ 50,110,626	\$ -	\$50,110,626	\$ 13,644,501
001 General	9,832,230	-	9,832,230	41,090,266	-	41,090,266	42,297,813	-	42,297,813	8,624,683
101 Street	-	-	-	2,416,099	-	2,416,099	2,416,099	-	2,416,099	-
103 Transportation Benefit District	1,522,753	-	1,522,753	835,000	-	835,000	640,000	-	640,000	1,717,753
104 Hotel/Motel Lodging Tax Fund	1,845,842	-	1,845,842	1,000,000	-	1,000,000	800,000	-	800,000	2,045,842
105 Property Abatement/RHSP/1406	-	-	-	409,800	-	409,800	409,800	-	409,800	-
106 Public Art	-	-	-	45,000	-	45,000	45,000	-	45,000	-
180 Narcotics Seizure	-	-	-	-	-	-	-	-	-	-
181 Felony Seizure	-	-	-	-	-	-	-	-	-	-
182 Federal Seizure	-	-	-	-	-	-	-	-	-	-
190 CDBG	-	-	-	595,000	-	595,000	595,000	-	595,000	-
191 NSP	-	-	-	42,000	-	42,000	42,000	-	42,000	-
192 SSMCP	172	-	172	227,500	-	227,500	227,500	-	227,500	172
195 Public Safety Grants	-	-	-	132,328	-	132,328	132,328	-	132,328	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	-	-	-	-	-	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 LID Debt Service	120,624	-	120,624	245,641	-	245,641	287,530	-	287,530	78,735
204 Sewer Project Debt	737,708	-	737,708	834,258	-	834,258	527,618	-	527,618	1,044,348
251 LID Guaranty	132,968	-	132,968	-	-	-	-	-	-	132,968
Capital Project Funds:	\$ 4,687,531	\$ -	\$ 4,687,531	\$ 14,965,218	\$ -	\$14,965,218	\$ 15,200,098	\$ -	\$15,200,098	\$ 4,452,651
301 Parks CIP	24,118	-	24,118	982,000	-	982,000	982,000	-	982,000	24,118
302 Transportation CIP	471,881	-	471,881	11,748,198	-	11,748,198	11,423,998	-	11,423,998	796,081
303 Real Estate Excise Tax	3,554,315	-	3,554,315	1,800,000	-	1,800,000	2,664,100	-	2,664,100	2,690,215
311 Sewer Project CIP	637,217	-	637,217	435,020	-	435,020	130,000	-	130,000	942,237
Enterprise Fund:	\$ 2,826,849	\$ -	\$ 2,826,849	\$ 7,615,476	\$ -	\$ 7,615,476	\$ 7,259,041	\$ -	\$ 7,259,041	\$ 3,183,284
401 Surface Water Management	2,826,849	-	2,826,849	7,615,476	-	7,615,476	7,259,041	-	7,259,041	3,183,284
Internal Service Funds:	\$ 4,927,965	\$ -	\$ 4,927,965	\$ 5,532,426	\$ -	\$ 5,532,426	\$ 5,622,670	\$ -	\$ 5,622,670	\$ 4,837,721
501 Fleet & Equipment	4,453,142	-	4,453,142	755,720	-	755,720	1,007,720	-	1,007,720	4,201,142
502 Property Management	269,300	-	269,300	798,917	-	798,917	703,917	-	703,917	364,300
503 Information Technology	205,523	-	205,523	2,275,339	-	2,275,339	2,208,583	-	2,208,583	272,279
504 Risk Management	-	-	-	1,702,450	-	1,702,450	1,702,450	-	1,702,450	-
Total All Funds	26,634,642	\$ -	\$26,634,642	\$ 77,675,950	\$ -	\$77,675,950	\$ 78,192,435	\$ -	\$78,192,435	\$ 26,118,157

EXHIBIT B
PROPOSED REVISED BUDGET BY FUND - YEAR 2022

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Government Funds:	\$ 14,192,297	11,397,149	25,589,446	\$ 49,562,830	\$ 20,958,234	\$ 70,521,064	\$ 50,110,626	\$ 28,426,055	\$ 78,536,681	\$ 17,573,829
001 General	9,832,230	7,918,425	17,750,655	41,090,266	2,116,996	43,207,262	42,297,813	4,770,563	47,068,376	13,889,541
101 Street	-	23,781	23,781	2,416,099	140,586	2,556,685	2,416,099	164,367	2,580,466	-
103 Transportation Benefit District	1,522,753	58,671	1,581,424	835,000	-	835,000	640,000	1,718,000	2,358,000	58,424
104 Hotel/Motel Lodging Tax Fund	1,845,842	459,590	2,305,432	1,000,000	-	1,000,000	800,000	53,393	853,393	2,452,039
105 Property Abatement/RHSP/1406	-	649,622	649,622	409,800	507,610	917,410	409,800	1,157,232	1,567,032	-
106 Public Art	-	120,224	120,224	45,000	-	45,000	45,000	120,224	165,224	-
180 Narcotics Seizure	-	192,000	192,000	-	-	-	-	192,000	192,000	-
181 Felony Seizure	-	36,198	36,198	-	-	-	-	36,198	36,198	-
182 Federal Seizure	-	143,505	143,505	-	-	-	-	143,505	143,505	-
190 Grants	-	1,513,495	1,513,495	595,000	2,692,587	3,287,587	595,000	4,206,082	4,801,082	-
191 NSP	-	254,676	254,676	42,000	-	42,000	42,000	254,676	296,676	-
192 SSMCP	172	32,127	32,299	227,500	9,021,842	9,249,342	227,500	9,054,141	9,281,641	-
195 Public Safety Grants	-	-	-	132,328	555,687	688,015	132,328	555,687	688,015	-
196 ARPA (American Rescue Plan Act)	-	-	-	-	5,922,926	5,922,926	-	5,922,926	5,922,926	-
201 GO Bond Debt Service	-	-	-	1,689,938	-	1,689,938	1,689,938	-	1,689,938	-
202 UD Debt Service	120,624	(1,674)	118,950	245,641	-	245,641	287,530	77,061	364,591	-
204 Sewer Project Debt	737,708	(3,616)	734,092	834,258	-	834,258	527,618	-	527,618	1,040,732
251 UD Guaranty	132,968	125	133,093	-	-	-	-	-	-	133,093
Capital Project Funds:	\$ 4,687,531	\$ 12,296,227	\$ 16,983,758	\$ 14,965,218	\$ 28,431,043	\$ 43,396,261	\$ 15,200,098	\$ 39,041,156	\$ 54,241,254	\$ 6,138,765
301 Parks CIP	24,118	3,364,104	3,388,222	982,000	10,365,524	11,347,524	982,000	13,661,911	14,643,911	91,835
302 Transportation CIP	471,881	6,517,692	6,989,573	11,748,198	17,816,882	29,565,080	11,423,998	20,151,725	31,575,723	4,978,930
303 Real Estate Excise Tax	3,554,315	1,526,148	5,080,463	1,800,000	173,637	1,973,637	2,664,100	4,390,000	7,054,100	-
311 Sewer Project CIP	637,217	888,283	1,525,500	435,020	75,000	510,020	130,000	837,520	967,520	1,068,000
Enterprise Fund:	\$ 2,826,849	\$ 8,149,029	\$ 10,975,878	\$ 7,615,476	\$ (3,000,000)	\$ 4,615,476	\$ 7,259,041	\$ 3,940,544	\$ 11,199,585	\$ 4,391,769
401 Surface Water Management	2,826,849	8,149,029	10,975,878	7,615,476	(3,000,000)	4,615,476	7,259,041	3,940,544	11,199,585	4,391,769
Internal Service Funds:	\$ 4,927,965	\$ 449,115	\$ 5,377,080	\$ 5,532,426	\$ 1,948,621	\$ 7,481,047	\$ 5,622,670	\$ 1,618,221	\$ 7,240,891	\$ 5,617,236
501 Fleet & Equipment	4,453,142	143,937	4,597,079	755,720	964,141	1,719,861	1,007,720	308,563	1,316,283	5,000,657
502 Property Management	269,300	305,178	574,478	798,917	148,142	947,059	703,917	473,320	1,177,237	344,300
503 Information Technology	205,523	-	205,523	2,275,339	523,843	2,799,182	2,208,583	523,843	2,732,426	272,279
504 Risk Management	-	-	-	1,702,450	312,495	2,014,945	1,702,450	312,495	2,014,945	-
Total All Funds	26,634,642	\$ 32,291,520	\$58,926,162	\$ 77,675,950	\$48,337,898	\$126,013,848	\$ 78,192,435	\$ 73,025,976	\$151,218,411	\$ 33,721,599



To: Mayor and City Councilmembers
 From: Tho Kraus, Deputy City Manager
 Through: John J. Caulfield, City Manager *John J. Caulfield*
 Date: May 16, 2022
 Subject: 2022 Carry Forward Budget Adjustment – Adoption

BACKGROUND

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the estimated beginning fund balance to reflect the final 2021 ending fund balance ;
- Adjustments to incorporate items previously approved by the City Council;
- Appropriate projects funded by grants and contributions;
- Continuation of capital projects; and
- New allocations on an exception basis.

CURRENT STATE OF THE ECONOMY & BUDGET ADJUSTMENT APPROACH

The proposed carry forward budget adjustment takes into consideration the current state of the local, regional, national and global economy under the COVID-19 pandemic and the Russia-Ukraine conflict and the resulting financial uncertainties, particularly as it relates to the global supply chain network. The supply chain crunch that was meant to be temporary is expected to last well into 2022 with port congestion, rising freight costs, labor and material shortages, and inflation are of concern. Throughout the pandemic, there have been historic wait times for ships headed into ports waiting to unload cargo from China. Meanwhile, gridlock at ports overseas creates additional delays as ships seek to obtain cargo. Freight costs are expected to increase with labor shortages, rising gas prices and port congestion all factor in. The United States labor market is in flux. The rollercoaster from layoffs and quarantine to flex work and work exodus in during the pandemic will continue to carry over into 2022. Material shortages is expected to persist in 2022 with virtually every key commodity is either up in price or scarce. Inflation is high, prices have skyrocketed and companies are beginning to pass them onto consumers.

As The Economist neatly put it recently, “the era of predictable unpredictability is not going away”. As such, the City will continue to take a cautionary approach to revenue forecasting in accordance with the City’s adopted financial policies. For example, sales tax revenue collections in 2020 came in at pre-pandemic levels, and 2021 collections came in even stronger, exceeding 2020 by \$2.4M or 20%. However, there is not a guarantee this level of sales tax collections will continue in 2023 given the continuing economic uncertainties. The good news is that the higher than anticipated revenue collections in 2020 and 2021 coupled with the action strategies put in place to address the impact of the pandemic in 2020 has resulted in one-time monies that are available for capital infrastructure projects and other one-time investment opportunities in 2022 to include the creation of an economic development opportunity program.

Given the 2022 operating margin between General Fund operating revenues and operating expenditures is very tight, new positions that are proposed beginning July 1, 2022 will not be filled until fiscal year 2021 is closed and a review and evaluation Q1, 2022 operating revenues is completed. We will also review and update and six-year financial forecast to ensure they are financially sustainable beyond 2022. These steps are necessary to ensure the General Fund has the fiscal capacity to fill the positions while operating within the City's adopted financial policies. This does not apply to ARPA funded positions or the permit technician position since these positions are funded with dedicated ARPA and development services fees, respectively.

A key attribute of the City's financial successes in recent years has been the adopted financial policies that provide a vital framework for governance and decision-making, especially in regards to issues that substantively impact the City's finances such as the current economic uncertainty. These policies have served the City very well during our region's pre-pandemic economic prosperity and they are serving us very well as the foundation for the City's response to the pandemic to include this mid-biennial budget review that in turn will allow the City to ensure a sustainable financial future by not overextending itself.

OTHER ITEMS FOR CONSIDERATION

Collective Bargaining Agreements. The carry forward budget adjustment does not include potential financial impacts beyond 2022.

Group	Contract Period	Status
AFCSME	1/1/2022 – 12/31/2023	Current
Teamsters	1/1/2022 – 12/31/2025	Current
LPIG	1/1/2021 – 12/31/2022	Current
LPMG	1/1/2020 – 12/31/2022	Current

Transportation CIP Projects Funded by Transportation Benefit District Bond. Add Transportation CIP projects funded by Transportation Benefit District \$20 VLF bond funded projects to the 6-year CIP (2023-2028) plan as part of the 2023/2024 biennial budget. Transfers of TBD \$20 VLF funds totaling \$1,718,000 and REET funds totaling \$2,690,000 for these projects as presented to the City Council in October 2021 are included in this budget adjustment. Also, included is a transfer of \$1,700,000 from REET (\$1,500,000 excess from 2021 and \$200,000 excess from 2022) to JBLM North Access Project, consistent with the March 2022 presentation to City Council for grant funded projects.

Transportation Mitigation Fees. Life-to-date through December 2021 traffic mitigation fees received total \$103,505. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$103,505 funds for this purposes.

Abatement Funds. Demolition of the former QFC building that is under an abatement order and has been declared unsafe by the City's hearing examiner that will require additional abatement funds unless the property owner moves forward with securing a demolition permit to abate. If the City were to proceed with abatement, the current estimated cost for the demolition including asbestos removal is \$315,000 and would likely be funded with a combination of available abatement funds and a financial contribution from the General Fund. Once completed, a lien would be placed on the property to ensure the owner reimburses the City of the abatement costs.

Public Art Program. The Lakewood public art program provides cohesive short and long-term plans for implementing and funding public art. In March 2020, the Public Art Program was presented to the City Council with the intent of starting in 2022. The program included a detailed budget, goals, priorities, guidelines, types of art to be implemented, a framework for selecting artists, and plan to maintain the art. Cities who have implemented a public art program include a more efficient, cost effective process, increased tourism/visitors, community pride, decreased graffiti, representation of cultural diversity, a strong sense of community engagement, beautification and a more desirable place to live, work and play. At that time, the City Council was supportive and the plan was to consider it for the

2021/2022 biennial budget. However, due to financial constraints at the time, the program was not included in the 2021/2022 biennial budget for consideration and will be reconsidered as part of the 2023/2024 budget process. The projected average annual program costs is \$80,000/year or \$480,000 over six years. Funding source is McGavick Center revenues of \$15,000 annually (does not take into consideration of COVID-19 pandemic) leaving \$60,000 needed from other sources. Program expenditures include personnel, art integration framework plan document, signal & utility box wraps, murals, plinth design, rotating art, purchase of art piece and interactive art piece. The cost to implement Year 1 \$63,500 for the following: \$32,000 for personnel (\$20,000 for contract personnel & \$12,000 for in-house personnel); \$3,500 for art integration framework plan document; \$22,000 for signal and utility box wraps (for 10 and includes design, production and installation); and \$6,000 for a 20x15 foot mural, artist fee and materials.

Graffiti Removal. As part of the City's initiative to expand its Adopt-a-Street Program to incorporate a graffiti removal component, the City will be applied for a \$15,000 grant through WCIA's Risk Reduction and Staff Development grants program to purchase a sand blaster to assist in the removal of graffiti. This WCIA program provides financial assistance to members desirous of improving their risk profiles and who have limited funding to accomplish their goals. The City was unable to secure this grant funding, therefore, a request for one-time monies is included in this carry forward budget adjustment.

Park Signs. Last year, the City Council appropriated funds to undertake a review of what new park signs should look like based on the outcome from PRAB's recommendation to the City Council earlier in 2021. We will be working to develop a scope of services to facilitate this process, though before moving forward, we will be reviewing this scope with City Council to ensure we are meeting the expectations of what City Council is looking for. We expect to bring this forward for City Council review in the spring.

Fort Steilacoom Park H-Barn Restoration and Renovation Construction: The City will apply for Lodging Tax grant funding for annual debt service payments of \$160,000 in support of \$2.0M construction bonds, 20 year life. The grant application will occur in August 2024 for funds availability in 1st quarter 2025.

PWE Grant Applications Submitted. Below is a list of grant applications submitted and if awarded and accepted, will be incorporated into the budget at a later date.

- 302.0135 Streets: Washington Boulevard and Edgewood Drive (North Fort to Gravelly Lake Drive)
 - o TIB Grant: 2021 Urban Funding for Urban Arterial Program (UAP)
 - o Total project cost \$11,335,000
 - Grant Request \$4,000,000
 - Local Funds Budgeted \$7,335,000
 - o For reconstruction and widening.
- 302.0137 Steilacoom Blvd SW Improvements – 87th Ave SW to Weller Rd SW
 - o TIB Grant: 2021 Sidewalk Funding for Urban Sidewalk Program (USP)
 - o Total project cost \$5,165,423
 - Grant Request \$442,680
 - Local Funds Budgeted \$4,722,743
 - o For design.
- 302.0072 59th Ave SW – 100th St SW to Bridgeport Way SW
 - o TIB Grant: 2021 Sidewalk Funding for Urban Sidewalk Program (USP)
 - o Total project cost \$192,190
 - Grant Request \$142,221
 - Local Funds Budgeted \$49,969
 - o For design and construction.

- 2022 City Safety Program Grant:

The City is authorized to include a number of locations in one application. The following four projects were chosen based on previous agreed upon locations with City Council (top 17 projects list).

- o 302.0136 100th Street SW (Lakeview Ave SW to South Tacoma Way)
Total Project cost: \$4,174,000
City Match: \$417,400 (SWM at 10%)
Grant Request: \$3,756,600
Design and construction of new roadway and sidewalks; includes one signal upgrade.
- o 302.0074 South Tacoma Way (88th St. S to North City Limit)
Total Project cost: \$3,136,900
City Match: \$313,700 (SWM at 10%)
Grant request: \$2,823,200
Construction of new roadway and sidewalks; includes one signal upgrade.
- o 302.0131 Custer Road SW (John Dower Road SW/W to 600' West of Bridgeport Way SW/W)
Total Project cost: \$1,420,000
City Match: \$142,000 (SWM at 10%)
Grant request: \$1,278,000
Design & construction for roadway widening & sidewalks; includes upgrades at signal for turn pockets.
- o 302.0078 South Tacoma Way & 92nd St SSW Traffic Signal
Total Project cost: \$1,002,000
City Match: \$100,200 (SWM at 10%)
Grant request: \$901,800
Design and construction for signal upgrade.

PROPOSED BUDGET ADJUSTMENT SUMMARY

Year 2022:

- Increase beginning fund balance by \$32.29M, resulting in a revised estimate of \$58.93M;
- Increases revenues by \$48.34M, resulting in a revised estimate of \$126.01M;
- Increases expenditures by \$73.03M, resulting in a revised estimate of \$151.22M; and
- Increases ending fund balance by \$7.60M, resulting in a revised estimate of \$33.72M.

The table below provides a breakdown of the proposed budget adjustment (\$ in millions):

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Proposed Adj	Revised Budget	Current Budget	Proposed Adj	Revised Budget	Current Budget	Proposed Adj	Revised Budget	Current Budget	Proposed Adj	Revised Budget
Total	\$ 26.63	\$ 32.29	\$ 58.93	\$ 77.68	\$ 48.34	\$ 126.01	\$ 78.19	\$ 73.03	\$ 151.22	\$ 26.12	\$ 7.60	\$ 33.72
General	9.83	7.92	17.75	41.09	2.12	43.21	42.30	4.77	47.07	8.62	5.26	13.89
Special Revenue	3.37	3.48	6.85	5.70	18.84	24.54	5.31	23.58	28.89	3.76	(1.25)	2.51
Debt Service	0.99	(0.01)	0.99	2.77	-	2.77	2.51	0.08	2.58	1.26	(0.08)	1.17
Capital Projects	4.69	12.30	16.98	14.97	28.43	43.40	15.20	39.04	54.24	4.45	1.69	6.14
Enterprise	2.83	8.15	10.98	7.62	(3.00)	4.62	7.26	3.94	11.20	3.18	1.21	4.39
Internal Service	4.93	0.45	5.38	5.53	1.95	7.48	5.62	1.62	7.24	4.84	0.78	5.62

GENERAL FUND ENDING FUND BALANCE

In support of the City's financial integrity, the City Council originally adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues as follows:

- 2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared.
- 5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- 5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

The proposed budget adjustment includes \$2,000,000 (\$1,000,000 in 2021 + additional \$1,000,000 in 2022) set aside for Economic Development Opportunity Fund. This set aside is shown as a designation of General Fund ending fund as shown below.

With this proposed budget adjustment, 2022 estimated General/Street O&M Funds ending fund balance of \$13.89M equates to 32.0% of General/Street O&M Funds operating revenues. The proposed revised operating revenues & expenditures and ending fund balance reserves is in alignment with the City's adopted financial policies.

The proposed composition of ending fund balance is as follows:

	2021 Actual	2022 Proposed Revised
General Fund Ending Fund Balance		
2% GF Contingency Reserves	\$ 926,769	\$ 867,836
5% GF Ending Fund Balance Reserves	2,316,923	2,169,589
5% Strategic Reserves	2,316,923	2,169,589
Total 12% GF Reserves	\$ 5,560,616	\$ 5,207,015
Set Aside for Economic Development Opportunity	1,000,000	2,000,000
Unreserves/Designated for 2022-2024 Budget	11,190,039	6,682,518
Total 12% GF Reserves	\$ 12,190,039	\$ 8,682,518
Total GF Ending Fund Balance at Year-End	\$ 17,750,655	\$ 13,889,532

The proposed budget adjustment is summarized as follows:

	2021 Actual	2022 Proposed Revised
General Fund Summary of Sources, Uses & Ending Fund Balance		
Operating Revenue	\$ 45,345,928	\$ 42,383,878
Operating Expenditures	37,384,996	42,382,081
Operating Income / (Loss)	\$ 7,960,932	\$ 1,797
As % of Operating Expenditures	21.3%	0.0%
Other Financing Sources	712,586	823,384
Other Financing Uses	4,653,665	4,686,297
Beginning Fund Balance	\$ 13,730,802	\$ 17,750,655
Ending Fund Balance	\$ 17,750,655	\$ 13,889,532

PROPOSED BUDGET ADJUSTMENT DETAILS

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

Revenue Adjustments

- **Sales Tax.** Increase by \$800,000 for total estimate of \$11,800,000.
Prior years' sales tax revenue is as follows:
2019 Actual = \$11,955,004
2020 Actual = \$11,946,044
2021 Actual = \$14,413,902
- **Parks Sales Tax.** Increase by \$80,000 for total estimate of \$750,000.
Prior years' parks sales tax revenue is as follows:
2019 Actual = \$663,655
2020 Actual = \$671,080
2021 Actual = \$789,461
- **Criminal Justice Sales Tax.** Increase by \$180,000 for total estimate of \$1,368,900.
Prior years' criminal justice sales tax revenue is as follows:
2019 Actual = \$1,179,058
2020 Actual = \$1,213,087
2021 Actual = \$1,434,092
- **Gambling Tax.** Increase by \$550,000 for total estimate of \$3,550,000.
Prior years' gambling tax revenue is as follows:
2019 Actual = \$3,099,313
2020 Actual = \$1,910,429
2021 Actual = \$3,786,769
- **CED Development Services Permits & Fees.** Increase by \$57,200 for total estimate of \$1,914,825.
Prior years' development services permits & fees is as follows:
2019 Actual = \$1,749,026
2020 Actual = \$2,252,765
2021 Actual = \$2,066,139

CW – PERS (Public Employees Retirement System) Implementation, New/Ongoing

Add \$144,706 to implement PERS effective July 1, 2022 as approved by Resolution 2022-02. Upon incorporation in 1996, the City established a PERS replacement plan through ICMA-RC (now Mission Square). In the year since, this has become a factor in the City's ability to recruit from other local cities and public agencies since Lakewood is the only City in Washington not in PERS, other than Tacoma, Seattle and Spokane, which have their own retirement systems. A PERS-eligible position is one that is normally compensated for at least 70 or more hours of work per month for at least 5 months of each year. All eligible positions are required to be in PERS; there is no individual employee choice. Elected or governor-appointed officials are eligible but not required to join. Currently the PERS employee contribution rate of 10.25%. This is an increase from the current PERS replacement plan contribution rate of 7.62%, however the PERS rate is currently projected to drop to 4.92% in 2025. The PERS employee contribution rates have ranged from 1.32% - 11.18% from 1996 – 2022 (the time period since City incorporation), and the average for those years is 6.69%,

CW – AFCME (American Federation of State, County & Municipal Employees) Implementation, New/Ongoing

Add \$484,363 to implement the AFSCME CBA (collective bargaining agreement). The major provisions of the CBA include:

- 2 year agreement (1/1/2022 – 12/31/2023).
- 5% wage increase in 2022 and 2023.
- Add Juneteenth holiday.
- Clothing for Maintenance Workers replaced based on wear and tear rather than standard annual issue. Boot allowance added for Rental Housing Safety Inspectors,
- CDL (commercial driver's license) training for up to 3 employees in exchange for 2-year employment commitment.
- Incorporate MOUs related to temporary loss of CDL for medical reasons, and use of electronic monitoring systems.
- Traffic signal hereafter contracted with Pierce County.
- Move from Mission Square (formerly ICMA-RC) defined contribution plan to DRS/PERS (Department of Retirement Systems/Public Employees Retirement System),

CM – Communications Strategic Plan, Continuation/1-Time

Carry forward \$35,000 to hire a consultant firm to collaborate on a strategic community engagement plan. The primary goals include: strategize the expansion of the City's audience; and develop tactics to serve key messages to hard-to-reach demographics. Secondary goals include: Develop "inventory" of audiences, stakeholders, partners, demographics; identify prescribe tactics to engage individual audiences, stakeholders; Identify available channels and prescribe tactics to optimize reach; identify key messages and prescribe tactics to disseminate; develop tactics to reach BIPOC, ESL, low-income, and other hard to reach communities; review current communications and prescribe improvements; plan for measurement of outcomes.

CM – Communications Camera Equipment, Continuation/1-Time

Carry forward \$8,375 for purchase of new camera equipment in support of the City's communications program. The current camera and camcorder were purchased many years ago and is outdated. DSLR cameras are considered the best digital camera and videography and provides a clearer, more detailed image, giving the photographer more control, and greater creative flexibility, even in low light situations. DSLR cameras have a long battery life, better when it comes to ergonomics, and great for action photos. The budget request includes the cost of the camera(s), memory cards, battery, lenses, microphone, recorder, tripod, chargers, carrying case, communications drone, other miscellaneous accessories, and tax.

CM – Spring Clean-Up Event Mailing, New/Ongoing

Add \$2,332 to mail out postcards advertising the event to residents in qualified census tracts.

CD - WSDOT Relocation & Pacific Highway Redevelopment – Continuation/1-Time

Carry forward balance of \$1,007 for Pacific Highway conceptual design and critical pathway development.

CD – Build Your Better Marketing Campaign, Continuation/1-Time

Carry forward \$34,000 for this marketing campaign that began in 2018 with the purpose of increasing favorable perceptions of Lakewood as a great place to live, work, learn, recreate, and do business. The campaign concluded at the end of December 2020. In January 2021 engagement dropped off significantly. Brand awareness campaigns are measured in exposure over time. Therefore, a refresh of the brand assets with continued outreach to Builders and Warriors intensified outreach to Starters, and strengthening our relationship with Long-termers is recommended to build on the momentum we have gained, and to keep Lakewood, WA top of minds for residents, non-residents, businesses, and builders. The original \$141,500 budgeted was and will continue to be used for: \$20,000 refresh video + photo assets; \$2,500 digital ad design, landing pages; \$2,500 print add design, landing pages; \$2,500 brand awareness survey (x2); and \$114,000 digital, print, and radio spend.

CD – Economic Development Strategy, Continuation/1-Time

Carry forward \$18,628 for economic development strategy. The City developed a draft economic development strategy in the fall of 2019, but the adoption of this document was placed on hold due to COVID-19 pandemic. The City is now in the process of updating and finalizing this strategy, which will be used to align City and partner expectations regarding the City's economic development vision and efforts. The final document will be posted to the City's website and should communicate the City's ongoing approach to external audiences (both community members and economic development partners), while also serving as an internal management tool to coordinate efforts across City departments. Scope of work includes baseline information gathering, strategy revisions, and document finalization.

CD – Tree Preservation Public Participation Plan, Continuation/1-Time

Carry forward \$57,907 for professional services to assist the City in developing a public participation plan for amendments to the City's tree preservation code. The plan consists of a series of activities and actions to both inform and obtain input from the public. Successful public participation has five elements: sets the stage for establishing clear purpose and goals; defines structure and process; establishes commitment amongst stakeholders to the process and provides inclusive and effective representation.

CD – City Tree Fund, Continuation / 1-Time

Carry forward the balance of \$56,496 for projects that meet certain program criteria. The City collects money for its City Tree Fund as payment in lieu of onsite tree replacement for removal of trees in excess of retention requirements, and as mitigation for oak trees removed in conjunction with development projects. The City has an obligation to spend the funds received for planting of trees to include oak trees and activities intended to improve Oregon White Oak Woodland habitat as well as improving the health of current or new tree and natural areas citywide. Since inception, the City has received \$118,240 in City Tree Funds and spent \$61,744 as of December 31, 2021.

CD – Woodworth Industrial Park Community Association Membership Dues, New/Ongoing

Add \$1,260 for the annual maintenance costs of an existing private road for two Tactical Tailor parcels the City purchased. Maintenance costs are part of an underlying maintenance easement which the City agreed to upon purchase.

CD – Library Feasibility Study, New/1-Time

Add \$60,000 in project costs funded by City \$30,000 and Library \$30,000). In partnership with the Library, the City is serving as lead in awarding the contract to Berk and Associates with the Library reimbursing the City for half the cost (estimated to be \$60,000 or \$30,000 each. The City, Library and Berk will be meeting in the near future to finalize project scope and cost. The review of pierce county library system interlocal agreement and consulting contracts for library needs is currently scheduled for the April 11, 2022 City Council study session followed by consideration and approval of the resolution at the April 18, 2022 regular meeting.

Background: The City and Pierce County Library System continue discussion about how to address the status of replacing the two existing libraries in Lakewood with new ones as well as the possibility of a Senior Activity Center and/or community center incorporated as part of a new library, which is the reason the City is involved in this project. The Library System is finalizing a high level building assessment and conditions analysis of the Lakewood Main Library. Once completed, they plan to initiate a more detailed engineering evaluation of both the main library building and the Tillicum library site, which the Library System leases. The purpose of these analyses is to determine what options are available to fix existing deficiencies in each facility to include the options and costs of fixing them versus constructing new facilities. This is being done as a follow up to the community feedback they heard in 2018 and 2019 as part of their initial community engagement process. They expect this to occur in the first half of 2022. The City and Library System propose that the Library Board of Trustees and City Council to jointly appoint a Community Committee to facilitate this review process and help forge a path forward in 2022. This would include jointly providing financial resources. The City and Library System met with Berk and Associates who the library system recommends hiring to facilitate this process; the City concurs.

CD – SSHA³P (South Sound Affordability Partners), New/1-Time

Add \$20,000 for the City's contribution to SSHA³P operations funding. Lakewood's total contribution for 2021-2023 is \$47,700 (\$7,000 for 2021 / \$20,000 for 2022 and \$20,700 for 2023). The interlocal agreement is entered into by and between the Cities and Towns of Auburn, Edgewood, Fife, Fircrest, Gig Harbor, Lakewood, Milton, Puyallup, Steilacoom, Sumner, Tacoma, and University Place, Pierce County (each municipal corporations and political subdivisions of the State of Washington), and the Puyallup Tribe of Indians. This joint undertaking is known as the South Sound Affordability Partners ("SSHA³P"). The common goal amongst the parties is to ensure the availability of housing that meets the needs of residents and workers at all income levels in Pierce County, including but not limited to families, veterans and seniors and eliminate housing inequities for all races, ethnicities and other vulnerable or marginalized communities and geographic locations in Pierce County.

CD – Comprehensive Plan Amendment (Housing Element), New/1-Time

Add \$49,870 for consultant services. In accordance with the GMA (Growth Management Act) and PSRC (Puget Sound Regional Council) 2050 Plan, the City must update its comprehensive plan by 2024. One of the focal points of the update will be new housing policies and objectives to address regional housing needs. The process is expected to occur over 18 months with work product completed by June 2023. The City is proposing to hire BERK Consulting to carry out the work.

CD – Associate Planner, Limited Term Position End Date 12/31/2023, New/1-Time

Add \$57,200 for limited term associate planner position with estimated start date of June 1, 2022. The role of this position includes, but is not limited to: support current and long range planning to assure compliance with various regulations, provide customer service at the permit counter, and perform technical review of land use permits, technical review of building permits.

LG – STOP VAWA (Violence Against Women Act), Grant/1-Time

Add \$30,313 revenue and expenditures in 2022 for FFY 2021 grant award from the US Department of Justice through the Washington State Department of Commerce. These funds are provided for a part-time office assistant position to provide support on STOP activities that will enhance prosecution's response to adult or teen victims of domestic violence. The effective date is January 1, 2022 through December 31, 2022. There is a required match amount of \$10,105 which is provided by in-kind wages of Assistant City Attorney.

LG – Employee & Volunteer Recognition Even, Continuation/1-Time

Carry forward \$2,500 of fund allocated for programs that did not occur in 2021 due to COVID-19 restrictions. The City was able to safely hold a summer employee recognition event, but opted to delay the 4th quarter winter event which traditionally has included a catered breakfast and facility rental to spring 2022. This event is in addition the usual recognition events. Additionally, the City did not hold the annual volunteer recognition event, which also traditionally includes a catered meal and facility rental, as well as supplies and raffle prizes. The additional funds would provide for a greater event in 2022.

MC – Office of Public Defense Grant, Grant/1-Time

Carry forward \$27,276 grant balance received from Washington State Office of Public Defense. The funds must be used according to the City's grant agreement GRT20018, to make and sustain appreciable demonstrable improvements in public defense as required by state law. The purpose of this grant is for social work services for the public defense team, interpreter services for attorney-client communications, public defense training, investigation services, and expert witnesses.

MC – Primary Public Defender, New/Ongoing

Add \$36,000 primary public defense services as approved by the City Council in March 2022. The City has contracted with Horwath Law since 2016. Horwath cites increased economic challenges due to the pandemic and increased market pressures from competitors as reasons for the increase in the compensation schedule. However, Municipal court caseloads have declined on average 30% since the start of the pandemic (around 900 cases in 2020 and 2021), while Horwath is still compensated for 1400 cases. The final negotiated pay schedule increase fairly represent both the City's and Horwath Law's needs.

MC – 2021 Court Cost True Up, Continuation/Ongoing

Reduce municipal court contract revenues by \$10,308 for based on 2021 court costs true up. The original budgeted and new revenue estimates are as follows:

Jurisdiction	Current Estimate	Revised Estimate	Change
University Place	\$ 0	(\$13,500)	(\$13,500)
Steilacoom	\$106,090	\$ 99,062	(\$ 7,028)
DuPont	\$ 90,177	\$100,397	\$10,220
Total	\$196,267	\$185,959	(\$10,308)

PK – Street Ends, Continuation & New/1-Time

Carry forward \$20,000 and add new allocation of \$30,000 funded by General Fund. The City has had discussions regarding street end issues and potential policies since incorporation. The 2020 Legacy Plan update addressed protecting public spaces including open space, water access, and natural areas for future generations. Street ends were discussed at this time and street end updates were added to the 2022 work plan. The City will provide an updated to include current site assessment, schematic design and cost estimates for improvements to provide information for future discussion and consideration. This budget adjustment results in a life-to-date through 2022 cost estimate of \$50,000 funded by General Fund.

PK – CHOICE Grant, Grant/1-Time

Carry forward program expenditures of \$11,883 funded by grant revenue from the Washington State Health Care Authority (HCA) CHOICE. The City has been the fiscal agent for the Lakewood's CHOICE program since July 1, 2019. It is a behavioral health initiative that serves parents and youth directly with various programs and curricula in partnership with the school district and local nonprofit organizations. This initiative does high impact work and is a great partner in Lakewood. The contract ends 6/30/2023. Most of the contract pays for the two CHOICE contractors who perform the work, and 8% is set aside to cover a portion of the administrative costs as it relates to the Human Services Coordinator position but does not cover other administrative costs such as finance and accounting.

PK – No Child Left Inside Grant, Grant/1-Time

Carry forward recreation program expenditures of \$17,350 funded by RCO (Recreation and Conservation Office) grant revenue. The required 25% local grant match will be funded by the existing 2022 recreation budget. The Washington State Legislature created the No Child Left inside grant program to provide underserved youth with quality opportunities to experience the natural world. The City received this grant to develop an outdoor recreation and education program to serve Lakewood Youth. The program will develop monthly special events that are low to no cost and provide access and equity to our community. The events will include orienteering, geocaching, fishing, and non-motorized water sports, environmental education, bird watching, camping and survival skills, nature, photography, art, and gardening. Program planning began in 2021 with program implementation occurring in 2022. This grant funds programs for day-long special outdoor adventures and events to Lakewood Youth, focused on opportunities to improve their overall exposure and understanding of nature. Events are for youth ages 8 – 16, located at various parks around Lakewood, focusing on low-income and underserved areas in our community.

PD – South Sound 911 Grant for Background Checks, Grant/1-Time

With the January renewal of contract, add \$30,000 in revenue and expenditures for wages and benefits of background searches for new 911 operators. These funds support the collection of background data for applicants of the 911 operator system. The end date for this grant is 12/31/2021. Reimburses \$85 per hour worked, no match, with the difference budgeted in the City of Lakewood's police department budget.

PK – SEEK (Summer Experiences & Enrichment for Kids) Grant, New/1-Time

Add \$145,000 in expenditures funded by an indirect state. There is a \$5,000 required City match which will be from personnel costs already budgeted. Grant expenditures include: salaries, wages and temporary help \$62,000; arts, crafts and sports equipment supplies \$11,000; bus rentals, instructors, entertainment, entry fees and janitorial services \$47,000; and daily lunch and snacks \$25,000. The purpose of the SEEK Fund is to increase access to quality, outdoor summer programming for youth and communities who have historically been underserved and who have been most impacted by the COVID-19 pandemic. AWC, WRPA, and OSPI noted that they were impressed with the City's proposed programs and look forward to seeing the impact on our community this summer, which will be an 8 week full day summer camp planned to serve 40 kids each week.

PK – Fort Steilacoom Park Historic Patient Cemetery Grant, New & Grant/1-Time

Add \$50,000 in expenditures funded by state grant of \$20,000 and General Fund contribution of \$30,000. The City of Lakewood applied for funding from the Washington Trust for Historic Preservation to replace approximately 2,300 linear feet of wooden fencing in/around the cemetery. The fence is 20 years old and deteriorating and should be removed. This fence is not historic to the site and needs to be replaced. The new wooden fence will be located in the same location, except we will go around the outside of the private hedge to protect it for historic purposes and from future negative impacts.

PK – Sponsorships for City Programs and Events, New/1-Time

Add \$43,145 in expenditures funded by various sponsorships: Amazon \$10,000; Virginia Mason/Franciscan \$17,500; Twin Star Credit Union \$6,000; Lakewood Community Foundation \$4,645; and WSECU (Washington State Employees Credit Union) \$5,000. The City has received a number of sponsorships from various businesses in the city to support recreation programs and events. The additional funds will allow expansion of city events and activities to include additional features, elements, entertainment and/or to offset logistic costs associated with increased participation as follows: Special event professional services (REEL Life Film Festival, Youth Summit, MLK Event, Truck & Tractor Day) \$12,645; SummerFest \$19,500; and Farmers Market 11,000).

PK – Convert Maintenance Assistance to Maintenance Workers & Increase from 0.75 FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

PK – Increase Maintenance Worker from 0.50FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

PD – Emergency Management Performance Grant - COVID ARPA, Grant/1-Time

Add \$8,665 in carry forward revenue and expenditures for wages and benefits of Assistant Emergency Management Performance Coordinator position. These funds support the collection of data and ongoing communications of community lifelines related to the response to COVID. The grant program period is 6/1/2021 through 8/31/2022. The total match amount of \$39,727 is budgeted in the City of Lakewood's police department budget in addition to West Pierce Fire and Rescue.

PD – Tacoma Narcotics Enforcement Team Puyallup (TNET) – Grant/1-Time

Add \$7,593 revenue for carry forward of grant awarded for \$15,906 from the Department of Justice through the Department of Commerce and the City of Puyallup. These funds pay a portion of a dedicated Lakewood Officer to TNET. This grant reimburses for regular time and benefits. The grant period is from 7/1/2021 through 6/30/2022.

PD – Pierce County Sex Offender Residency Verification, Grant/1-Time

Add \$7,463 in revenue carry forward for contract available for draw down. The contract runs from 7/1/2021 – 6/30/2022. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

PD – Washington State Criminal Justice Training Center Basic Law Enforcement Academy (BLEA), New/1-Time

Add \$24,000 for a total budget of \$36,000 (ongoing \$12,000 + \$24,000 1-time). BLEA is Washington's mandated training academy for all city and county entry-level peace officers in the state. Through a centralized training model, Washington ensures all officers are equipped with the same base-level understanding of their responsibility to the communities they serve, standards to uphold, and education for effective community-oriented policing. Prior to each legislative session, the Washington State Criminal Justice Training Commission (WSCJTC) reviews its budget allocation for basic training. During the review for the upcoming 2022 session, it was determined their training costs would not be covered by current funding due to cost increases in the following areas: training facility rental fees; hotel rates; and single occupancy due to COVID-19 restrictions. These additional expenses increase the overall cost-share for the BLEA. The Legislature has continued the mandated 25%, plus ammunition cost share for BLEA. Agencies are billed post the first day of class and payment is expected prior to graduation per RCW 43.101.200. The \$36,000 budget provides for approximately eight participants at approximately \$4,500 each.

PD – Teamsters Collective Bargaining Agreement Implementation, New/Ongoing

Add \$9,963 to implement the Teamsters Collective Bargaining Agreement (CBA) in 2022. Teamsters Local #117 represents two Community Service Officers in the Police Department. The City Council authorized the City Manager to execute the CBA negotiated between the City of Lakewood and Teamsters Local #117 for the period January 1, 2022 through December 31, 2025.

The major economic provisions of the CBA are:

- 4-year term January 1, 2022 – December 31, 2025;
- Salary range increase of 3% per year effective January 1, 2022;
- 1% merit increase on anniversary date paid prospectively for those not at range max; lump sum merit payment of 0.5% for those at range max; and
- Medical waiver increase from \$250 to \$300/month consistent with AFSCME.

PD – WCIA Grant for Virtual Reality Based Police Officer Training Simulator, Grant/1-Time

Add \$25,000 for WCIA (Washington Cities Insurance Authority) grant portion of the Virtual Reality Based Police Officer Training Simulator. Total project cost is \$65,000 of which \$40,000 is proposed to be funded by eligible seizure funds (Felony Seizure \$20,000 & Federal Seizure \$20,000). The Virtual Reality Training System is a self-contained system that allows officers to train on use of force, de-escalation, and crisis intervention by using a variety of scenarios that solicits real life responses. This system will help with decision making and tactics to provide training on the most appropriate response for the most common situations our police officers deal with. This would theoretically reduce negative outcomes thereby reducing our risk and liability exposure. Having this system will also allow us to demonstrate to various community groups the types of split-second decisions our officers have to make. This new system will replace our old interactive video system that is malfunctioning and can't be fixed because the company no longer in business.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment

- \$779,431 CW – Restore 2022 Replacement Reserves, New/Ongoing
- \$15,000 PK – Graffiti Removal Equipment & Initial Supplies, New/1-Time
- \$65,000 PD – Vehicle for New Lieutenant, Continuation/1-Time
- \$18,00 PD – Public Address (PA) Microphones, Continuation/1-Time
- \$17,250 PD – Vehicle Additional Costs for COBAN ICV Camera, New/1-Time

Property Management

- \$30,000 PD – Police Station Fuel System Modernization, New/1-Time
- \$30,000 CM – City Hall Space Reconfiguration Study, New/1-Time
- \$38,142 – PK – Fort Steilacoom Park Caretaker House Repairs, Continuation/1-Time

Information Technology

- \$5,078 CM – Website Redesign/Update, Continuation/1-Time
- \$26,286 CW – Server Hardware Upgrade, Continuation/1-Time
- \$60,286 CW – Annual Computer Replacement, Continuation/1-Time
- \$20,588 CW – City Council Laptops, Continuation/1-Time
- \$89,181 CW – Document Management System, Continuation/1-Time
- \$90,246 CW – Co-Location & Disaster Recovery, Continuation/1-Time
- \$43,806 CW – Microsoft Exchange Server & Licenses, Continuation/1-Time
- \$48,000 CD – PALS/CED+ Amazon Web Services for Permitting System, New/Ongoing
- \$5,696 CW – Smart Phones & Plan Increase Due to Remote Work, New/Ongoing
- \$17,522 CW – Purchase of 2 New Copiers, New/1-Time
- \$4,381 CW Computer Software, Continuation/1-Time
- \$4,381 CW – Computer Hardware, Continuation/1-Time

Risk Management

- \$97,654 WCIA Assessment Increase, New/Ongoing

Transfers to Property Abatement, New/1-Time

See Property Abatement Fund for additional information.

- \$500,000 Karwan Village Abatement

Transfers to Parks CIP, New/1-Time

See Parks CIP Fund for additional information.

- \$50,000 to 301.0019 Edgewater Dock
- \$25,000 to 301.0037 Seeley Lake
- \$150,000 to 301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation
- \$50,000 to 301.0044 Wards Lake Structure Removal
- \$15,000 to 301.0045 Colonial Plaza Up Lighting & Garry Oaks

Transfers to Transportation CIP, New/1-Time

See Transportation CIP Fund for additional information.

- \$150,000 to 302.0004 Minor Capital & Major Maintenance
- \$65,000 to 302.0096 Union Avenue, Berkley to Thorne Lane (Design)
- \$65,000 to 302.0116 Custer Road from Bridgeport Way to 75th St (Design)
- \$75,000 to 302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' W of Bridgeport Way (Design)
- \$252,860 to 302.0135 JBLM North Access (Construction)
- \$100,000 to 302.0136 100th Lakewood Drive to South Tacoma Way, Inclusive of 40th (Design)
- \$79,000 to 302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway

General/Street Fund Subsidy

See Street O&M Fund for additional information.

- (\$23,781) Continuation/Ongoing
- \$55,740 New/Ongoing
- \$51,981 Continuation/1-Time
- \$56,646 New/1-Time

Fund 101 Streets O&M**Non-Motorized Plan Update, Continuation & New/1-Time**

Carry forward \$20,139 and add an additional \$55,000 to update the non-motorized plan as the City was not successful in obtaining a grant to undertake this work. As part of the 2019/2020 biennial budget, in support of the City Council goal of Dependable Infrastructure (increase connectivity and accessibility), the City Council allocated \$50,000 to update the current non-motorized transportation plan that was last updated in 2009. The updates needed include relevant policy updates and capital improvement plan. Initial work was planned for 2020 but due to COVID-19, the hiring of interns to perform the work was delayed. In late fall, the City utilized City inspection forces to obtain the field data on City sidewalks and curb ramps (important factors in the update process) as they had availability. During this work, it was discovered that there was more work than expected on the GIS side due to the level of effort originally conducted in 2009. The additional funding requests will allow for the expansion of work to include more engagement with special interest groups and the general public. The plan is anticipated to be completed in 2022 provided additional funds are approved.

PK – Convert Maintenance Assistance to Maintenance Workers & Increase from 0.75 FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

PK – Increase Maintenance Worker from 0.50FTE to 1.0 FTE, New/Ongoing

Convert two Maintenance Assistance (0.75 FTE each) to Maintenance Workers (1.0 FTE each), funded by reduction in current temporary help line item budgets for net \$0 impact.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment

- \$45,002 CW – Restore 2022 Replacement Reserves, New/Ongoing

Information Technology

- \$2,468 CW – Server Hardware Upgrade, Continuation/1-Time
- \$5,660 CW – Annual Computer Replacement, Continuation/1-Time
- \$1,933 CW – City Council Laptops, Continuation/1-Time
- \$8,374 CW – Document Management System, Continuation/1-Time
- \$8,472 CW – Co-Location & Disaster Recovery, Continuation/1-Time
- \$4,113 CW – Microsoft Exchange Server & Licenses, Continuation/1-Time
- \$535 CW – Smart Phones & Plan Increase Due to Remote Work, New/Ongoing
- \$1,646 CW – Purchase of 2 New Copiers, New/1-Time
- \$411 CW Computer Software, Continuation/1-Time
- \$411 CW – Computer Hardware, Continuation/1-Time

Risk Management

- \$10,203 WCIA Assessment Increase, New/Ongoing

Fund 102 Transportation Benefit District

Transfer to Transportation Capital Improvement Projects, New/1-Time

Add \$1,718,000 transfer for the seven new projects eligible to be funded by the Transportation Benefit District \$20 Vehicle License Fee as presented to the City Council In October 2021 as part of the Transportation CIP Funding Strategy discussion and authorized in Ordinance 767 as follows:

- 302.0142/0153/0162 Ardmore/Whitman/93rd St
 - o Allocate \$348,000 scheduled for 2022 + \$1,006,000 earmark funds in 2022 for 2023 construction
- 302.0083 Hipkins Road SW from Steilacoom Boulevard to 104th St SW
 - o Allocate \$364,000 scheduled for 2022

Sources & Uses Proposed TBD Funded Projects City Funded Projects (in priority order)	2022	2023	2024	2025	2026	Total
TBD \$20 Vehicle License Fee (year-end estimate rounded to nearest \$1,000)	\$ 1,718,000	\$ -	\$ -	\$ -	\$ -	\$ 1,718,000
Real Estate Excise Tax (year-end estimate rounded to nearest \$1,000)	2,690,000	-	-	-	-	2,690,000
Real Estate Excise Tax (Increase revenue estimates to \$2,000,000 per year)	-	242,000	242,000	-	-	484,000
Surface Water Management (estimated 10% of project cost)	71,000	640,000	155,000	611,000	356,000	1,833,000
General Obligation Bonds	-	2,000,000	9,600,000	-	-	11,600,000
Total Sources	4,479,000	2,882,000	9,997,000	611,000	356,000	18,325,000
302.0076						
Nyanza Rd SW	-	-	450,000	4,000,000	-	4,450,000
Design	-	-	450,000	-	-	450,000
Construction	-	-	-	4,000,000	-	4,000,000
302.0075						
Mt Tacoma Dr SW (Interlaaken to Whitman Ave SW)	-	-	-	395,000	3,555,000	3,950,000
Design	-	-	-	395,000	-	395,000
Construction	-	-	-	-	3,555,000	3,555,000
302.0142/0153/0162						
Ardmore/Whitman/93rd St	348,000	3,027,000	-	-	-	3,375,000
Design	348,000	-	-	-	-	348,000
Construction	-	3,027,000	-	-	-	3,027,000
302.0083						
Hipkins Rd SW from Steilacoom Blvd to 104th St SW	364,000	3,276,000	-	-	-	3,640,000
Design	364,000	-	-	-	-	364,000
Construction	-	3,276,000	-	-	-	3,276,000
302.0159						
Idlewild Rd SW: Idlewild School to 112th St SW	-	52,000	468,000	-	-	520,000
Design	-	52,000	-	-	-	52,000
Construction	-	-	468,000	-	-	468,000
302.0160						
112th St SW: Idlewild Rd SW to Interlaaken Dr SW	-	49,000	441,000	-	-	490,000
Design	-	49,000	-	-	-	49,000
Construction	-	-	441,000	-	-	441,000
302.0158						
Interlaaken from 112th St to WA Blvd	-	-	190,000	1,710,000	-	1,900,000
Design	-	-	190,000	-	-	190,000
Construction	-	-	-	1,710,000	-	1,710,000
Total Uses	\$ 712,000	\$ 6,404,000	\$ 1,549,000	\$ 6,105,000	\$ 3,555,000	\$ 18,325,000

Fund 104 Hotel-Motel Lodging Tax**Prior Year's LTAC Grant Awards for City Capital Projects, Continuation/1-Time**

- Add \$72,893 to transfer prior year lodging tax revenues in accordance with LTAC grant award for capital purposes for Parks CIP 301.0006 Gateways (at Berkley & Union and Woodbrook Business Park).

2022 LTAC Grant Allocation, New/1-Time

Eliminate \$800,000 estimated grant awards and replace with actual 2022 grant awards totaling \$800,000 as follows:

- \$101,850 for Clover Park Technical College McGavick Center Debt Service
- \$15,000 for Asian Pacific Cultural Center
- \$15,000 for Historic Fort Steilacoom Association
- \$85,000 for Friends of Lakewold/Lakewold Gardens
- \$100,000 for Lakewood Chamber of Commerce Tourism
- \$25,000 for Lakewood Chamber of Commerce Night of Lights
- \$35,000 for Lakewood Historical Society
- \$25,000 for Lakewood Playhouse
- \$100,000 for Travel Tacoma + Mt. Rainier Sports
- \$20,500 for Lakewood Arts Festival Association
- \$20,550 for Lakewood Sister Cities Association Gimhae Delegation
- \$5,500 for Lakewood Sister Cities International Festival
- \$50,000 for City of Lakewood Imaging Promotions
- \$35,000 for City of Lakewood Farmers Market
- \$80,000 for City of Lakewood SummerFEST
- \$20,000 for City of Lakewood Summer Concert Series
- \$30,000 for City of Lakewood Love Lakewood Festival Series, First Saturdays
- \$17,100 for City of Lakewood Film Festival, REEL Life 96

Fund 105 Property Abatement/Rental Housing Safety Program /1406 Affordable Housing**Property Abatement, Continuation/1-Time**

Carry forward \$418,710 in expenditures funded by program balance. The Property Abatement portion of this fund accounts for projects that the City has identified and processed through the abatement program. All revenue and the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the program for the purpose of funding additional abatement projects.

Property Abatement, New/1-Time

Add \$500,000 in expenditures funded by General Fund for Karwan Village abatement. The property is a commercial parcel on which the Karwan Mobile Home Park sits. The building is dilapidated and considered a nuisance and dangerous pursuant to RCW 35.80, Lakewood Municipal Code (LMC) 15.05. All nuisance conditions scheduled to be addressed are considered nuisances pursuant to RCW 7.48 and LMC 8.16. The City of Lakewood has been issued a Warrant of Abatement (No. 21-2-04198-3, dated June 11, 2021) through Pierce County Superior Court. The Warrant of Abatement provides the City, and its contractor(s) access to the property to address all dangerous and nuisance conditions identified on the property.

Rental Housing Safety Program, Continuation/1-Time

Carry forward \$57,164 in internal service charge expenditures for RHSP database and software enhancement funded by General Fund project balance and additional revenues anticipated of \$7,610. On August 1, 2016, the Lakewood City Council approved Ordinance No. 644 creating a Rental Housing Safety Program (RHSP). The program requires all residential rental properties (apartments, single family homes, duplexes, etc.) within Lakewood city limits to be registered. The program is designed to ensure that all rental housing units comply with specific life and safety standards and are providing a safe place for tenants to live. As of October 4, 2017, all rental properties owners will be required to register their property with the City every year and have the property inspected once every five years.

1406 Affordable Housing, Continuation/1-Time

Carry forward \$181,358 ending fund balance.

On March 2, 2020, the City Council approved Ordinance 731 relating to local sales and use tax, authorizing the maximum capacity of the tax authorized under the provisions of Substitute House Bill 1406 for affordable and supporting housing. The revenue to the City is a credit of the state's sales tax. With adoption of this ordinance, the City is able to impose the rate of 0.0073%. According to the Department of Revenue (DOR), the maximum amount the City may receive is \$98K per state fiscal year for twenty years totaling an estimated \$1.95M. The City notified DOR on March 13, 2020 and DOR began imposing the tax effective May 1, 2020. The City received its first full distribution amount in July 2020 with some funds trickling through in May and June due to early returns filed.

The direction from the Lakewood City Council is to use the funds in conjunction with the City's CDBG Major Home Repair Program, CDBG Major Home Repair and Sewer Loan Program, and HOME Housing Rehabilitation Loan Program given that there is a high demand for home repair and rehabilitation loans in the City.

The City is presently working with several homeowners to assist with repairs not eligible under the City's CDBG housing program. Examples of repair applications to-date: decks and landings; a detached garage; and fencing. As of quarter end, loans have not been approved. Once the loans are authorized, work is scheduled for completion in the first quarter of 2022. The CED housing webpage has been updated and simplified. The webpage refers to "housing repairs," rather listing out separate 1406 Housing or CDBG Housing Repair Programs. Persons interested in making application are directed to a staff person via the webpage. Based on the applicant's specific needs, and income levels, that staff person places them into the appropriate housing repair program.

Fund 106 Public Art**Colonial Plaza Art, Continuation & New/1-Time**

Carry forward \$117,598 for the Colonial Plaza art funded by project balance.

The budget adjustment results in an estimated cost through 2022 of \$150,000 funded by:

\$127,500 Public Art Fund

\$22,500 General Fund

\$150,000 Total Sources

Public Art Program, New/1-Time

Earmark remaining fund balance of \$2,626 for Major Public Art program with project to be determined.

Fund 180 Narcotics Seizure Fund

The purpose of this fund is to track assets seized as a result of involvement with the illegal sale, possession, or distribution of drugs or controlled substances, and for the purchase of controlled substances or drugs by law enforcement officers or agents, as well as other expenses to enhance and improve law enforcement activities having a close and demonstrable relationship to enforce enforcement of controlled substances. Funds may not be used to supplant existing funding sources.

Narcotics Seizure Contribution for 50% of New SRT Vehicle, Continuation/1-Time

Carry forward \$120,000 for 50% contribution towards a new SRT vehicle. The 2021 original adopted budget included \$120,000 to provide for half of the cost of the new SRT vehicle. The other half is funded by federal seizures

Narcotic Seizure Balance Available for Eligible Expenditures, New/1-Time

Add \$72,000 in expenditures for eligible uses.

Fund 181 Felony Seizure

The purpose of this fund is for tracking assets seized under RCW 10.105.101 and the related expenditures. The state statute authorizes the seizure of assets that have been or was actually employed as an instrumentality in the commission or in the aiding or abetting in the commission of any felony, or which was furnished or was intended to be furnished by any person in the commission of, as a result of, or as a compensation for the commission of, any felony, or which was acquired in whole or in part with the proceeds traceable to the commission of a felony. Funds shall be used exclusively by the City in the expansion and improvement of law enforcement activity; however may not be used to supplant existing funding sources.

Contribution to Police Station Firearms Range Simulator Program, New/1-Time

Add \$20,000 for Virtual Reality Based Police Officer Training Simulator. Total project cost is \$65,000 of which \$25,000 is funded via WCIA (Washington Cities Insurance Authority) grant and \$40,000 is proposed to be funded by eligible seizure funds (Felony Seizure \$20,000 & Federal Seizure \$20,000). The Virtual Reality Training System is a self-contained system that allows officers to train on use of force, de-escalation, and crisis intervention by using a variety of scenarios that solicits real life responses. This system will help with decision making and tactics to provide training on the most appropriate response for the most common situations our police officers deal with. This would theoretically reduce negative outcomes thereby reducing our risk and liability exposure. Having this system will also allow us to demonstrate to various community groups the types of split-second decisions our officers have to make. This new system will replace our old interactive video system that is malfunctioning and can't be fixed because the company no longer in business.

Felony Seizure Balance Available for Eligible Expenditures, New/1-Time

Add \$16,198 in expenditures for eligible felony seizure related activity.

Fund 182 Federal Seizure

The Federal Equity Sharing Guidelines lists the following (funds shall be used to increase or supplement and not be used to replace or supplant):

Permissible Uses: law enforcement investigations; law enforcement training, law enforcement and detention facilities; law enforcement equipment; law enforcement travel and transportation; law enforcement awards and memorials; drug and gang education awareness programs; matching fund for grants; pro rata funding of the law enforcement agency's percentage of costs associated with supporting multi-agency items or facilities; asset accounting and tracking of expenditures of federally shared funds; language assistance services in connection with law enforcement activity; transfers of cash to other law enforcement agencies; support of community-based programs (cash transfers to community-based programs are not permitted); and windfall situations to provide additional support to community-based programs.

Impermissible Uses: Salaries and benefits of permanent law enforcement personnel, except in limited circumstances (i.e. express statutory authorization, overtime of officers and investigators, new positions and temporary or not-to-exceed one year appointments and salary of an officer hired to replace an officer assigned to a task force, specialized programs that generally to not involve traditional law enforcement functions); use of forfeited property by non-law enforcement personnel; payment of education-related costs; uses contrary to the laws of the state or local jurisdiction; non-official government use of shared assets; purchase of food and beverage (except for conference and meals during local operations); extravagant expenditures or wasteful expenditures and entertainment; cash on hand, secondary accounts, and stored value cards (such as prepaid credit cards); transfers to other law enforcement agencies; purchase of items for other law enforcement agencies; costs related to lawsuits; loans; and money laundering operations.

Federal Seizure Contribution to Police Station Firearms Range Simulator Program, New/1-Time

Add \$20,000 for Virtual Reality Based Police Officer Training Simulator. Total project cost is \$65,000 of which \$25,000 is funded via WCIA (Washington Cities Insurance Authority) grant and \$40,000 is proposed to be funded by eligible seizure funds (Felony Seizure \$20,000 & Federal Seizure \$20,000). The Virtual Reality Training System is a self-contained system that allows officers to train on use of force, de-escalation, and crisis intervention by using a variety of scenarios that solicits real life responses. This system will help with decision making and tactics to provide training on the most appropriate response for the most common situations our police officers deal with. This would theoretically reduce negative outcomes thereby reducing our risk and liability exposure. Having this system will also allow us to demonstrate to various community groups the types of split-second decisions our officers have to make. This new system will replace our old interactive video system that is malfunctioning and can't be fixed because the company no longer in business.

Federal Seizure Contribution for 50% of New SRT Vehicle, Continuation/1-Time

Carry forward remaining \$101,499 for 50% contribution towards a new SRT vehicle. The 2021 original adopted budget included \$120,000 to provide for half of the cost of the new SRT vehicle. The other half is funded by felony seizures.

Federal Seizure, New/1-Time

Add \$22,006 in expenditures for eligible federal seizure related activity.

Fund 190 Community Development Block Grant (CDBG) Fund

Fund 190 CDBG is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), HOME program funding through the Lakewood and Tacoma HOME Consortium and Section 108 Loan Guarantees. There is also a grant from the Nisqually Tribe for minor home repairs and West Pierce Fire & Rescue for emergency assistance for displaced residents.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public service (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

2021 CDBG Funds – Total \$739,895 – Grant/1-Time

- \$264,107 for 2021 CDBG Housing Program – Major
- \$86,913 for 2021 CDBG Housing Programs – Administration
- 15,000 for 2021 CDBG Housing Programs – Administration of HOME
- \$50,000 for 2021 CDBG Public Service – Counsel Foreclose
- \$295,167 for 2021 CDBG Physical Improvements – Phillips Road
- \$28,708 for 2021 CDBG Housing Emergency Assistance Displaced Residents (EADR)

2021 HOME Funding Recommendations – Total \$320,892 – Grant/1-Time

- \$190,739 for 2021 HOME - Affordable Housing LASA
- \$98,818 for 2021 HOME - Affordable Housing
- \$31,335 for 2021 HOME - Administration

From City of Tacoma – City of Lakewood Balances – Total \$816,784 – Grant/1-Time

- \$409,261 for 2019 HOME – Affordable Housing LASA
- \$162,914 for 2020 HOME – Affordable Housing
- \$253 for 2020 HOME – Down Payment Assistance
- \$194,356 for 2019 HOME – Housing Rehabilitation
- \$50,000 for 2020 HOME – Housing Rehabilitation

Other Prior Years Balances – Total \$468,814 – Grant/1-Time

- \$42,764 for 2020 Housing Programs – Emergency Assistance Displaced Residents (EADR)
- \$416,779 for 2020 Major Home & Sewer Repair
- \$9,271 for 2020 Housing Program – Administration of HOME

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV2 (Round 2) Grant/1-Time

Carry forward of \$173,000 for LASA program through the Washington State Department of Commerce.

CDBG CARES (Coronavirus Aid, Relief, and Economic Security Act) – CV3 (Round 3), Grant/1-Time

Carry forward \$173,202 for CDBG CARES Act funding for the purpose of providing emergency mortgage assistance to private mortgage holders.

CDBG – Restricted Funds, Grant/1-Time

Earmark \$1,513,495 restricted funds for future loan programs. The required accounting does not recognize revenues or expenditures since these are revolving funds.

Fund 191 Neighborhood Stabilization Program**NSP1 (Neighborhood Stabilization Program 1), Continuation/1-Time**

Carry forward \$240,528 funded by project balance. The program provides funding to purchase and redevelop low income, foreclosed and abandoned residential properties and/or structures. Revolving funds are used to pay for program costs. In January 2020, CED met with the Washington State Department of Commerce to close out NSP1 funds. Upon formal written notification of the close-out, if the City has any remaining NSP1 funds after five years of close out date, the City reprogram unspent funds with no restrictions, meaning the City may use the funds for example, for abatements, set up a housing loan program similar to CDBG/HOME but without all of the federal requirements or even put it back to the General Fund.

NSP3 (Neighborhood Stabilization Program 3), Continuation/1-Time

Carry forward \$14,148 funded by project balance.

Fund 192 South Sound Military Communities Partnership**SSMCP Operations, Continuation/Ongoing**

Carry forward \$17,299 remaining fund balance for operations. The savings is primarily in personnel costs.

SSMCP Amazon Donation, New/1-Time

Add \$15,000 in project expenditures funded by donation from Amazon. Funds will be used to support SSMCP initiatives and the events where the analysis and final reports are shared with community partners.

Office of Economic Adjustment – Growth Management, Grant/1-Time

Add \$139,907 in revenue and expenditures in carry forward received from the Department of Defense for the Growth Management grant project at Joint Base Lewis McChord. The grant period is from January 1, 2021 through April 1, 2022. The grant requires an in-kind match of \$71,500. This match is comprised of \$70,550 in SSMCP personnel costs and \$950 in local mileage. The grant duration is for 15 months.

North Clear Zone, New/1-Time

Add \$1,400,000 for North Clear Zone (NCZ) Acquisition funded by Department of Commerce via state legislative ask. Funds will be used to purchase select properties adjacent to Joint Base Lewis McChord (JBLM). The ultimate objective of this project is to remove and relocate all businesses within the NCZ and protect JBLM from urban encroachment. The NCZ area of land is immediately north of and centered on the runway at McChord Air Force Base (part of JBLM). It is a potential danger to military personnel and surrounding civilian population by continuing to operate businesses so closely to an active runway. The estimated cost of acquiring and relocating all the properties in the NCZ is \$80.6M. In 2019, a cooperative agreement between the City of Lakewood and Army Environmental Command (AEC) prompted a planned federal capital outlay of up to \$64M over 5 decades, so long as there is a 20% local match (\$16M). The requested \$1.4M will go towards the required 20% match for the purchase and relocation of the Windmill Warehouse Park. To date, the SSMCP has received a total of \$1.25M from the state through the LCP, roughly \$500K from the City of Lakewood and \$530K from Pierce County to leverage \$3.7M through Air Force and \$1.5M through REPI Grant Program. Note – the \$1.4M includes the state admin fee (amount to be determined, up to 3% or \$50,000).

North Clear Zone Property Purchase - Tactical Tailor Building Acquisition, Continuation & New, 1-Time

Carry forward \$6,857,222 and add new \$506,282 General Fund interfund loan for the North Clear Zone Property Purchase (Tactical Tailor Building) funded by:

- \$3,600,000 Department of Defense USAF
- \$1,469,089 Department of Defense REPI
- \$768,133 WA State Department of Commerce
- \$490,000 WA State Department of Commerce (State Capital Budget)
- \$530,000 Pierce County
- \$506,282 General Fund Interfund Loan (Source for Payback is Tactical Tailor Lease Revenue) - New
- \$7,363,504 Total Sources**

North Clear Zone Property Purchase - Tactical Tailor – Due Diligence & Legal Fees, Continuation & New, 1-Time

Carry forward \$30,911 for due diligence and legal fees funded by Department of Defense REPI and additional fees of \$87,520 funded by General Fund interfund loan for total due diligence and legal fees cost of \$118,431.

Fund 195 Public Safety Grants**Washington Traffic Safety Commission – Impaired Driving Emphasis, Grant/1-Time**

Add a total of \$8,377 for WTSC Impaired Driving Emphasis grant. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

Washington Traffic Safety Commission – Motorcycle, Grant/1-Time

Carry forward \$2,500 for remaining grant balance for 2022. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local motorcycle patrols.

Emergency Management Planning, Grant/1-Time

Add \$25,406 for remaining grant balance for period of January 1, 2022 through August 31, 2022. The grant is for paying the salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue and the City of University Place. This grant requires a match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief personnel cost and balance of coordinator's salary.

Bulletproof Vest Partnership, Grant/1-Time

Carry forward of \$3,963 for remaining grant balance for April 1, 2020 through August 31, 2022. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Bulletproof Vest Partnership, Grant/1-Time

Add \$17,200 in revenue and expenditures for FY 2021 new award for vests purchased from April 1, 2021 through August 31, 2023. This funding is for armored vests that meet the National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Washington State Parks Recreational Boating Safety, Grant/1-Time

Add \$12,021 for new grant period March 1, 2022 –September 30, 2022. This grant provides funding for officer overtime for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind (such as personnel, maintenance of boats, fuel, trailers, boat house) matching requirements of \$3,005.

US DOJ Justice Assistance Grant – Rifle Noise Suppressors, Grant/1-Time

Carry forward \$2,069 grant for period 1/1/2020-9/30/2022. This grant is for the purpose of purchasing rifle noise suppressors for patrol rifles.

US DOJ Justice Assistance Grant - COVID-19 Supplemental, Grant/1-Time

Carry forward \$16,388 in revenues and expenditures for grant received from Department of Justice (JAG) COVID-19 Supplemental. The Coronavirus Emergency Supplemental Funding (CESF) Program allows local governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. The City of Lakewood will use these funds for equipment and supplies.

US DOJ Justice Assistance Grant - 2020 Bicycles, Grant/1-Time

Carry forward \$5,397 revenues and expenditures for grant received from Department of Justice (JAG) for 2020. The City of Lakewood will use these funds to purchase bicycles for the Lakewood Police Department.

US DOJ Justice Assistance Grant – FARO Scanner, Grant/1-Time

Add \$42,903 for revenues and expenditure for this grant received from the Department of Justice. This Edward Byrne Memorial Justice Assistance grant was awarded to provide funding for a FARO Crime Scene Mapping Scanner. This FY 2021 award has a program period from 10/1/20 to 9/30/24.

Washington State Office of the Attorney General Sexual Assault Kit Initiative (SAKI), Grant/1-Time

Add \$4,900 in revenues and expenditures for the purchase of a refrigeration unit to help with storage evidence from sexual assault investigations. These SAKI funds are passed through the Washington Attorney General's Office from US Department of Justice. The grant period is from 10/1/2017-9/30-2022.

Washington Auto Theft Prevention Authority (WAPTA), Grant/1-Time

Carry forward \$260,000 in revenues and expenditures for grant received from Washington Auto Theft Task Prevention Authority. This funding through the City of Federal Way provides for the position of an Auto Crimes Enforcement Task Force Investigators who are assigned to the WAPTA program. There is no local match required. The mission of the WAPTA is to prevent and reduce motor thefts in the State

Office of Justice Programs Veterans Court, Grant/1-Time

Carry forward \$154,563 remaining grant balance from prior years. This is an enhancement grant for the Veterans Treatment Court and serves Type a non-violent offenders. The total grant amount is \$500,000 and runs through December 31, 2022. In addition to personnel costs, the grant includes travel and training, supplies, and subaward for prosecution, consultant evaluator/information manager, and public defense.

Fund 196 American Rescue Plan Act (ARPA)

The total proposed budget as approved by the City Council via Ordinance 759 totals \$4,192,719. Subsequent to Ordinance 759, the City Council approved various programs via separate motions totaling \$3,029,481. The budget adjustment includes carry forward of project balances from Ordinance 759 and new allocations approved via separate motions.

Program		Budget		
		Program Cost	5% Direct Admin	Total
Total - Category 1 Public Health		\$ 30,360	\$ -	\$ 30,360
HR Temporary Staffing for COVID Tracing	Motion 2021-112	30,360	-	30,360
Total - Category 2 Negative Economic Impacts:		\$ 1,000,000	\$ 50,000	\$ 1,050,000
Comfort Inn	Ordinance 759	1,000,000	50,000	1,050,000
Total - Category 3 Services to Disproportionately Impacted Communities:		1,273,112	63,656	1,336,768
Pierce County BIPOC Business Accelerator Contribution	Ordinance 759	500,000	25,000	525,000
Lakewood Community Services Advisory Board (CSAB) 1% Funds	Ordinance 759	137,662	6,883	144,545
Warriors of Change	Ordinance 759	68,450	3,423	71,873
Habitat for Humanity Boat Street Project	Ordinance 759	242,000	12,100	254,100
Rebuilding Together South Sound	Ordinance 759	325,000	16,250	341,250
Total - Category 6 Revenue Replacement:		3,920,725	196,035	4,116,760
LPD Body Cameras Purchase of Cameras & Video Storage	Ordinance 759	98,044	4,900	102,944
LPD Body Cameras Operation	Ordinance 759	284,045	14,202	298,247
Emergency Services Alert & Warning System	Ordinance 759	13,331	667	13,998
West Pierce Fire & Rescue	Ordinance 759	230,000	11,500	241,500
City Website and Multilingual Services	Ordinance 759	35,000	1,750	36,750
Youth Employment Program	Ordinance 759	84,000	4,200	88,200
City Reader Boards	Ordinance 759	320,000	16,000	336,000
Tacoma Probona (2022-2023)	Motion 2021-102	450,000	22,500	472,500
Boys & Girls Club (2022-2026)	Motion 2021-104	226,070	11,304	237,374
YMCA Child and Teen Service Programs (2022-2026)	Motion 2021-105	732,735	36,637	769,372
Municipal Court Technology Improvements	Motion 2021-106	135,000	6,750	141,750
City Hall HVAC Air Handlers & Bipolar Ionization	Motion 2021-108	500,000	25,000	525,000
Handwashing Stations at Parks without Restrooms	Motion 2021-109	75,000	3,750	78,750
City Hall Space Evaluation	Motion 2021-110	100,000	5,000	105,000
LPD Retention Bonus	Motion 2021-111	637,500	31,875	669,375
Total - Category 7 Indirect Administration Cost:		688,312	-	688,312
Indirect Administrative Cost (Including ARPA Coordinator & Finance)	Ord 759	688,312	-	688,312
Grand Total		\$6,912,509	\$309,691	\$7,222,200

Ordinance 759	\$4,192,719
By Motions	\$3,029,481
Total Allocations	\$7,222,200

Carry Forward of Project Balances:**196.3001 Comfort Inn****Carry forward \$50,000 (5% Direct Admin Cost)**

Original \$1,050,000 (Program Cost \$1,000,000 + 5% Direct Admin Cost \$50,000)

This provides for the City's conditional funding of \$1 million in capital needs, to be used in combination with funds from the City of Tacoma and Pierce County, by Low Income housing Institute (LIHI) to purchase the building and pay associated costs of closing. \$700,000 will be conditionally committed as an acquisition bridge loan, and \$300,000 will be committed as a deferred loan as permanent financing. The City understands that LIHI is seeking to leverage State Department of Commerce Funding through their Rapid Capital Housing Acquisition program in the amount of \$7,000,000. A portion of these funds will be used to repay the City's bridge loan. The City's funding amount is subject to changed based on final project capital and operating costs. If there are decreases in development costs or increases in other projected capital revenue sources, the City and other public funders explicitly reserve the right to decrease the final subsidy award to the minimum level needed. The conditional funding is subject to: the reservation of 12 emergency shelter beds for Lakewood individuals; approval of the final project development and operations budget; consistency with the City of Lakewood 5-Year 2020-2024 Consolidated Plan and FY2021 Consolidated Annual Action Plan (approved); Income and Affordability levels of the Multi-Family Lending term sheet; and additional City of Lakewood requirements will be identified as further details become available regarding the project's construction costs, operational costs, and timelines for conversion from an enhanced shelter to permanent supportive housing. The conditional commitment does not cover all federal, state, and local requirements, nor all the terms that will be included in loan documents including legal rights and obligations.

196.3002 Lakewood Community Services Advisory Board (CSAB) 1% Funds (2022-2023)**Carry forward \$144,545 (Program Cost \$137,662 + 5% Direct Admin Cost \$6,883)**

Original \$144,545 (Program Cost \$137,662 + 5% Direct Admin Fee \$6,883)

Allocate 1% per year in 2022 and 2023 to support human service needs. CASB members concur with the Lakewood's Promise Advisory Board that the two human services strategic initiatives (workforce development and youth mental health) are critical investments to address changes that have been exacerbated by COVID-19 pandemic. CASB recommends allocating half of the 1% allocation to the Lakewood Thrives workforce development initiative that is now being managed by Career TEAM, and half towards youth mental health. The CSAB board will need additional time working with partners to form a recommendation for a youth mental health investment. The City will work with the Clover Park School District, Communities in Schools, Lakewood's Promise, and the Lakewood Youth Council. The youth mental health recommendation is scheduled to be reviewed at the CSAB joint study session with the City Council on November 8, 2021.

196.3003 Warriors of Change (2021)**Carry forward \$37,703 (Program Cost \$34,280 + 5% Direct Admin Cost \$3,423)**

Original \$71,873 (Program Cost \$68,450 + 5% Direct Admin Cost \$3,423)

The Clover Park School District (CPSD) is providing funding for school – staff and teachers, facilitator costs, and the contract with Quantum Learning. CPSD requesting funding from the City of Lakewood for Communities in Schools of Lakewood portion of the Warriors Change Program and cash incentives for student participants.

ARPA program funds total \$68,450 and will provide:

\$40,000 Student end-of-program incentives (80 students @ \$500/each)

\$8,000 Cohort-Mentor stipends (8 college age students @ \$1,000/each)

\$4,800 Administration costs for managing students and mentors (10%)

\$9,150 summer Program Coordinator costs (2 months -> 2 weeks planning + 6 week program)

\$6,500 Summer Site Coordinator costs (2 months)

\$68,450 Total Program Costs

Note: The Warriors of Change 2021 is the pilot program of a 6-week leadership development project-based learning experience for Clover Park High School rising seniors, with the hope that the program can grow to expand and serve more students for futures year.

196.2001 Pierce County BIPOC Business Accelerator Contribution

Carry forward \$425,750 (Program Cost \$400,750 + 5% Direct Admin Cost \$25,000)

Original \$525,000 (Program Cost \$500,000 + 5% Direct Admin Cost \$25,000)

Partnership opportunity -- Entrepreneurial & Technical Assistance with focus Opportunities. The County Council has set aside \$5M of their ARPA funds toward this initiative with the caveat that they receive matching funds from cities, non-profits and the business community. During the CARES process the County with thousands of businesses and saw some gaps and opportunities to grow entrepreneurship and help Black, Indigenous and People of color (BIPOC) communities and small and micro businesses grow their companies. Programs will have a county-wide focus to include: growing entrepreneurship; BIPOC; structured cohort opportunities; and tailored individual opportunities. Resources will go to training, technical resources needed by businesses, innovation grants to help with seed money funding, financial reporting programs and mentors/navigators to help the businesses learn to use the tools. Success measures include the number of businesses launched and growing wealth in our communities.

196.6001 LPD Body Cameras Purchase of Cameras & Video Storage

Carry forward \$4,900 (5% Direct Admin Cost)

Original \$102,944 (Program Cost \$98,044 + 5% Direct Admin Cost \$4,900)

Purchase of 80 body cameras (includes cameras, docking stations, software with training and 5-year service plan). Total estimated 1-time cost for cameras and video storage of \$336,304 is funded in part with State police reform funding of \$238,260.

196.6002 LPD Body Cameras Operations (2021-2022)

Carry forward \$282,432 (Program Cost \$268,230 + 5% Direct Admin Cost \$14,202)

Original \$298,247 (Program Cost \$284,045 + 5% Direct Admin Cost \$14,202)

Funds to support Year 2021 and 2022 operations. Includes Records Specialist 1.0 FTE beginning August 2021 and Associate Attorney 1.0 FTE beginning in January 2022.

196.7001 ARPA Administration –Finance 1.0 FTE and ARPA Coordinator 1.0 FTE – Total \$

Carry forward \$639,526 (Program Cost)

Original \$688,312 (Program Cost \$688,312)

Limited Term Positions ending 12/31/2026 or sooner – TBD

Positions in support of ARPA Program. Add grant accountant position to ensure compliance with financial accounting, auditing and interim/annual reporting. Grant requirements, including accounting and reporting, have become increasingly complex, as well as accessing/utilizing the various specific granting agency systems and portals. Add ARPA coordinator position to assist ARPA Program Manager in various ARPA program requirements, serve as Lakewood ARPA Resident Navigator and point of contact for Lakewood businesses seeking ARPA assistance available from County, State and Federal levels. The City's Resident Navigator program referral assistance to city residents seeking ARPA rent/mortgage and utility funds, child care services, workforce training, medical and behavioral health services, and/or emergency shelter,

196.3005 Habitat for Humanity Boat Street Project

Carry forward \$254,100 (Program Cost \$242,000 + 5% Direct Admin Cost \$12,100)

Original \$254,100 (Program Cost \$242,000 + 5% Direct Admin Cost \$12,100)

Provide for off-site construction costs including sanitary sewer extension, water main extension and hydrants, storm drainage, joint utility trench, and public street work (paving sidewalk, traffic control, etc.)

196.3006 Rebuilding Together South Sound (2022-2026)

Carry forward \$341,250 (Program Cost \$325,000 + 5% Direct Admin Cost \$16,250)

Original \$341,250 (Program Cost \$325,000 + 5% Direct Admin Cost \$16,250)

Provide funds to operate a Rebuilding a Healthy Neighborhood (RaHN) Program for 1 to 2 years in each of the 4 neighborhoods that the City of Lakewood has identified as specific neighborhoods in need of attention with regards to safe and healthy housing (Tillicum/Woodbrook, Springbrook, Lakeview, and Monte Vista areas). Some Rebuilding Together Affiliates have had a much better success rate when they focus on one neighborhood for two consecutive years. Other affiliates have had good results with a single year focus in neighborhoods. The cost per neighborhood is

\$65,000. The \$325,000 would provide for \$65,000/year for 5 years. A 5-year span would allow for a RaHN event in either each of the 4 neighborhoods plus an additional neighborhood or select 2 neighborhoods for 2-year programs and 1 neighborhood for a single year program.

196.6003 Emergency Services Alert & Warning System

Carry forward \$12,993 (Program Cost \$12,266 + 5% Direct Admin Cost \$667)

Original \$13,998 (Program Cost \$13,331 + 5% Direct Admin Cost \$667)

Funds for annual subscription. Lakewood is a part of a coalition that provides emergency management services to Lakewood, University place, and West Pierce Fire and Rescue and Steilacoom (joining coalition in January 2022). The coalition is evaluating its own alert and warning system. The system would allow the coalition to send emergency messages via reverse 911 to landlines and/or to any cell phone within the alert boundary. It would also allow for residents to subscribe for routine messages from the City.

196.6004 West Pierce Fire & Rescue

Carry forward \$241,500 (Program Cost \$230,000 + 5% Direct Admin Cost \$11,500)

Original \$241,500 (Program Cost \$230,000 + 5% Direct Admin Cost \$11,500)

Funds to improve 2 items of the emergency management program. They are: 1) update WPFR's Department Operations Center (DOC) and backup DOCS to better communicate with the City and stakeholders during times of emergency or disaster, including technology to hold virtual meetings. Cost of technology upgrades at 4 fire stations total \$200,000. Also, \$10,000 for HAM radios for similar level of capabilities as the City to be able to communicate seamlessly if phone and internet fail during an emergency; and 2) Translation of basic emergency messages into additional languages to better serve the community. WPFR would serve as lead on this project for the Emergency Management Coalition. Cost to translate emergency messages into the top 4 languages utilized in the fire district is approximately \$20,000.

196.6005 City Website and Multilingual Services

Carry forward \$35,704 (Program Cost \$33,954 + 5% Direct Admin Cost \$1,750)

Original \$36,750 (Program Cost \$35,000 + 5% Direct Admin Cost \$1,750)

Implementation of transition software and comprehensive overhaul of the City's website for usability improvements.

196.6006 Youth Employment Program

Carry forward \$88,200 (Program Cost \$84,000 + 5% Direct Admin Cost \$4,200)

Original \$88,200 (Program Cost \$84,000 + 5% Direct Admin Cost \$4,200)

To provide a more traditional Youth Corp work crew program for the 2022 summer season. The 12 week program would include hands on work throughout the City as well as leadership and employment readiness training. The program including estimated costs involves: 2 recreation leaders \$25,000; 8 youth workers \$57,000; and fuel and program supplies \$1,000.

196.6007 City Reader Boards

Carry forward \$336,000 (Program Cost \$320,000 + 5% Direct Admin Cost \$16,000)

Original \$336,000 (Program Cost \$320,000 + 5% Direct Admin Cost \$16,000)

Funds to purchase 2 reader boards at \$160,000 each. Considerations for locations of the reader boards include: average daily traffic count; whether location is at a stop light; competition for attention (are there too many other signs in the area?); access to right-of-way for installation; and zoning.

New Allocations as Approved by the City Council in December 2021:

196.xxxx Motion 2021-102 Tacomaprobona Housing Justice (2022-2023)

Add new authorization \$472,500 (Program Cost \$450,000 + 5% Direct Admin Cost \$22,500)

Funds to provide personnel (staff attorney 1.0 FTE / Paralegal 1.0 FTE) and support for expanded outreach materials (paper publications, videos, increased targeting of vulnerable populations, translation). Their goals are: 1) provide direct representation to clients prior to eviction matters being filed in court; 2: provide legal services in other areas that directly impact housing security, such as legal financial obligation reconsideration, criminal records sealing and

relicensing; and 3) provide additional resources to increase general community outreach and education, focusing on communities of color. Tacomaprobono's Housing Justice Project can do the essential work of keeping evictions off records with funding for additional staff attorneys to represent Lakewood residents prior to cases being filed. Previously, the organization was able to use other funds to support this work for Lakewood residents. Pierce County has funded their staff to handle pre-eviction filing cases in rural areas of the county, excluding the City of Tacoma, City of Lakewood, and other more urban municipalities. In late 2021, when Right to Counsel was certified in Pierce County, Tacomaprobono's Housing Justice Project will not have the funding or staff to assist Lakewood renters who receive an eviction notice. With additional staff, Tacomaprobono would be able to assist City of Lakewood residents and prevent evictions from ever being filed by responding to the case immediately. Their attorneys would negotiate with landlords to remedy the underlying issue, leading to a complete resolution or additional time to move out – both of which eliminate the need for a landlord to proceed with litigation. This is crucial to keep evictions off records, preventing homelessness and promoting long term housing security. American Rescue Plan Act (ARPA) funds would fill the gap in services that, if left unfunded, will detrimentally impact the City's residents and communities of color by displacing thousands of renters and increasing the homelessness crisis.

196.xxxx Motion 2021-104 Boys & Girls Club Teen Service Programs (2022-2026)

Add new authorization \$237,374 (Program Cost \$226,070 + 5% Direct Admin Cost \$11,304)

Funds to provide Teen Service Programs ("Teen Late Nights", "Teen Mental Health First Aid", "Talk Saves Lives") (5 years)

196.xxxx Motion 2021-105 YMCA Child and Teen Care Service Programs (2022-2026)

Add new authorization \$769,372 (Program Cost \$732,735 + 5% Direct Admin Cost \$36,637)

Funds to provide Child and Teen Service Programs (Child Care, Summer Day Camp, Summer Learning Academies, Early Learning/Little Learners, Water Safety/Swimming Lessons, Youth Sports, Art Classes, Gymnastics, Leaders and Counselors in Training, Afterschool Club).

196.xxxx Motion 2021-106 Municipal Court Technology Improvements

Add new authorization \$141,750 (Program Cost \$135,000 + 5% Direct Admin Cost \$6,750)

Funds to provide for the following: replace existing audio solution with technology to include wireless microphones, handheld and lapel microphones; implement wireless content sharing providing real time collaboration during court proceedings; replace existing overhead speakers with new units to eliminate any overhead feedback or squeal; replace existing amplifiers, signal processors and mixing hardware; build the system around digital audio recordings software; implement new video solution to include cameras, digital display screens; remote streaming capacity along with local recording options; implement new video solution which provides enhanced streaming capability, numerous recording and archival options for long term storage of court proceedings and provide online; remove services and court proceedings for the public; add assisted listing technology; and comply with all state and federal guidelines pertaining to COVID-19.

196.xxxx Motion 2021-108 City Hall HVAC Air Handlers and Bipolar Ionization

Add new authorization \$525,000 (Program Cost \$500,000 + 5% Direct Admin Cost \$25,000)

Funds to provide for the replacement City Hall air handlers that are near their end of life resulting in a more energy efficient HVAC system. In addition, an air cleaning bipolar ionization system to reduce exposure risks would be installed similar to that funded for West Pierce Fire and Rescue with CARES funding in 2020. The system would reduce or eliminate recirculating pathogens throughout City Hall in public and employee spaces. Upgrading the HVAC system at City Hall would be a first step to meet the WA state clean building energy efficiency legislation requirements <https://apps.leg.wa.gov/wac/default.aspx?cite=194-50>. This legislation is required on all government buildings over 50,000 sq. ft. and work needs to be done by 2028. City Hall is the only City of Lakewood building that qualifies. By doing this assessment work early (by July 2022), Lakewood could apply for a \$100,000 grant to help offset our actual upgrade work to meet code compliance. Cost savings will be calculated during the City Hall assessment regarding what needs to be done (HVAC, lighting, etc.) The City has established an energy efficient portfolio manager which connects our facility to our various utility companies; the City will contract with its current HVAC service provider, McDonald Miller, to help create the entire energy efficiency plan. Any new equipment and upgrades will be more energy efficient than what we have now and will help us reduce energy costs. More detailed costs, anticipated energy

savings and information will be available once the City proceeds with the project. The City Council will be provided status updates.

196.xxxx Motion 2021-109 Handwashing Stations at City Parks without Restrooms

Add new authorization \$78,750 (Program Cost \$75,000 + 5% Direct Admin Cost \$3,750)

Funds to install hand washing stations at five City parks (Oakbrook, Active, Washington, Edgewater, and Wards Lake) without bathrooms to reduce the spread of COVID-19.

196.xxxx Motion 2021-110 City Hall Space Reconfiguration Study

Add new authorization \$105,000 (Program Cost \$100,000 + 5% Direct Admin Cost \$5,000)

The City is looking to reconfigure the City's operations in City Hall to just the 1st and 2nd floors in order to open up the 3rd floor for other uses. This recommended ARPA funding would be for the first phase, hiring a space expert to analyze how to organize the first two floors. Actual remodeling and relocation would be handled in future phases with as-yet unidentified funds. The proposed phase 1 plan doesn't include anticipating the creation of a vet center in City Hall; however, the idea is to consolidate space needed for City services (to one or two floors) to allow "other" types of businesses / agencies to use or lease space.

196.xxxx Motion 2021-111 Lakewood Police Department Retention Bonus

Add new authorization \$669,375 (Program Cost \$637,500 + 5% Direct Admin Cost \$31,875)

Funds to create a one-time retention bonus funded with ARPA funds. The offer to existing officers would be a \$7,500 lump sum payment (current 85 officers equates to \$637,500) in exchange for a commitment to remain with the department for three years. That amount of time should allow LPD to hire enough people to get staffing back up to a level commensurate with the services we are expected to provide. The City is expecting a large number of police officer retirements to occur in the near future. When the Police Department was established in 2004, many of the officers who were hired from other agencies had about the same number of years' experience; essentially early to mid-career. While LPD had been expecting the retirements, a number of officers have decided to retire earlier than they originally planned and others are looking to leave the state altogether. New impacts from COVID-19 (such as when we have to periodically quarantine an employee due to potential exposure to the disease (e.g., prisoner transport, family exposure) has exacerbated the need to find new officers quickly. LPD has been maintaining shift coverage with the use of overtime; however, that is not an optimal solution. Most members of the special operations unit have been reassigned to patrol and the remaining to conducting background checks on applicants. This has not been enough to maintain full staffing levels in patrol. LPD expects that use of overtime almost tripled from the second quarter to the third quarter 2021. This not only has a budgetary impact, it also puts significant stress on officers, leading to burnout and exasperating the issue. In addition, LPD may need to pull officers from ancillary units like neighborhood policing and property crimes unit to help support basic staffing in patrol. This could require the termination of the Western State Hospital Community Partnership contract and the Behavioral Health Contact Team in order to reassign the affiliated neighborhood police officers (NPOs). LPD also continues to aggressively recruit both new police officers and laterals as quickly as the state civil service process allows. We recently implemented incentives to attract lateral applications, however, we also need to provide incentives to entice current officers from not leaving and/or retiring early.

196.xxxx Motion 2021-112 Temporary Human Resources Personnel (12/1/2021-6/30/22)

Add new authorization Total \$29,262 (Program Cost \$30,360 less \$1,098 spent in 2021)

Funds for temporary Human Resources Assistant to handle City COVID-19 exposure protocols and procedure. Lakewood's Human Resources (HR) Department is responsible for tracking when City staff members test positive and/or are exposed to COVID-19, and then working with affected staff members to comply with federal and state COVID protocols. The administrative requirements to do so are significant and have resulted in an unanticipated workload for current HR staff members. This funding would cover the costs for a temporary HR Assistant who would handle the COVID-19 related work between December 1, 2021 and June 30, 2022.

Fund 301 Parks Capital**301.0003 Harry Todd Park Phase 1 & 2, Continuation/1-Time**

Carry forward \$204,281 in project expenditures funded by project balance.

This budget adjustment results in a life-to-date 2022 cost estimate of \$3,596,435 funded by:

\$1,080,000 RCO Grant
 \$1,126,718 ALEA Grant
 \$10,000 Contributions/Donations
 \$404,474 Sale of Lakeland Property
 \$107,129 General Fund
 \$618,114 REET
 \$200,000 LTAC
 \$50,000 SWM
\$3,596,435 Total Sources

The Tillicum Neighborhood is both economically and geographically challenged. Harry Todd Park is the only public open space in this neighborhood area. The waterfront area is not ADA accessible. The docks are in a state of disrepair and sections have been removed for safety. This project will complete phase one of the Harry Todd waterfront restoration master plan. Improvements include ADA pathways and new access to docks, bulkhead replacement, shoreline and open space restoration. This project was identified as a high priority project in the Legacy Plan and in the 6 year CIP. Grant funds from RCO will offset construction costs.

301.0005 Chambers Creek Trail, Continuation/1-Time

Carry forward \$664,582 in project expenditures funded by project balance of \$564,582 and transfer in from SWM of \$100,000 for storm related elements of the project. In 2019 Lakewood, Pierce County and University place entered into an interlocal agreement for the purpose of designing and constructing the Chambers Creek Trail along with bridges and one boardwalk. Bridge #1 is under construction and completion is anticipated this fall. When complete, Bridge #1 will open approximately one mile of trail to users. However, that will still leave approximately 3.5 miles of the Canyon inaccessible to users unless Bridge #2 and the associated boardwalk is build.

<u>Sources/Project Costs</u>	<u>Phase I – Bridge</u>	<u>Phase 2 - Trail</u>
City of Lakewood	\$179,451	\$657,659
City of University Place	\$179,451	\$657,659
Pierce County	\$179,451	\$657,659
RCO Grant	\$150,000	\$709,000
Total	\$688,353	\$2,681,977

This budget adjustment results in a life-to-date 2022 cost estimate of \$837,110 funded by:

\$591,701 General Fund
 \$100,000 REET
 \$20,409 Paths & Trails
 \$125,000 SWM
\$837,110 Total Sources

301.0006 Gateways, Continuation/1-Time

Carry forward \$79,063 in project expenditures funded by project balance \$6,170 and LTAC \$72,893. Funds will be used to construct two gateways in conjunction with the WSDOT JBLM project, one at Berkley & Union and one in the area of the Woodbrook Business Park. This budget adjustment is in addition to the \$75,000 currently budgeted in 2022 for constructing a new gateway at 84th & Tacoma Mall Boulevard. The \$75,000 estimate is based on standards costs and does not include costs of potential easements which were unknown at the time.

301.0014 Fort Steilacoom Park/South Angle Lane, Continuation/1-Time

Carry forward \$93,569 in project expenditures funded by project balance.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$1,525,827 funded by:

\$500,000 WWRP Grant
 \$24,763 Contributions/Donations
 \$350,000 General Fund
 \$390,130 REET
 \$209,870 LTAC
 \$51,064 Project Savings from North Angle Lane Improvements
\$1,525,827 Total Sources

Fort Steilacoom Park is the most popular park in our system. Access off Elwood and Angle Lane is limited and has created issues regarding illegal parking and unauthorized access into the park. These issues create negative neighborhood impacts, safety issues when people pull in and back out at various angles. Parking lot improvements on park land adjacent to Angle Lane could provide another way to support use of the park and provide neighborhood and safe pedestrian access at the south end of the park. Temporary use of this area occurred while roadway was built and was well received by visitors. The City will work with neighborhood residents and new partners to discuss permanent improvement, options and impacts in this area. Improvements include trail heads, signage and a new restroom near the dog park and Waughop Lake trail parking lot.

301.0016 Park Equipment Replacement, Continuation/1-Time

Carry forward \$52,625 in project expenditures funded by project balance (REET & General Fund) increasing the total amount available in 2022 to \$72,625. Upon incorporation the City started rehabilitating park sites. This included adding concrete picnic tables and benches to address excessive use and vandalism. The City also inherited metal framed wooden picnic tables from Pierce County. Equipment replacement is needed at all of the parks. The current standard for tables and benches is a heavy gauge metal mesh with thermoplastic coating. This protective coating creates a smooth surface that stays cool to the touch even in the sun, resists fading, mold and vandalism, and will ensure durability through years of high traffic usage. This annual replacement program (current 6-year CIP plan includes \$20,000 cost per year) would enable the City to replace up to 20 tables each year unless funded are needed for park equipment replacement. Equipment replacement may include: drinking fountains, benches, damaged playground elements and other site amenities as they wear out, are vandalized or need replacement. The City is able to offset the cost and/or expand this program by allowing visitors to purchase memorable tables and benches at the park. Specific projects to be determined based on park need and equipment replacement schedules.

301.0017 Park Playground Resurfacing, Continuation/1-Time

Carry forward \$9,264 in project expenditures funded by project balance (REET & General Fund) increasing the total amount available in 2022 to \$19,264. This annual program includes \$10,000 per year cost per the current 6-year CIP plan. Playgrounds at all City parks are used year round. The engineered wood chips below the structure gets compressed, worn down and migrates to the edges of the park. Replacement is needed to keep the areas safe and to meet national playground and risk management safety standards. Besides wood chips, mats and other surfacing materials are purchased to support areas under swings, slides and entry ramps. The \$10,000 per year allows for purchases of approximately 200 cubic yards each year to update all city parks. Traditionally, the City purchases large quantities in advance of Parks Appreciation Day and Make a Difference Day and utilizes volunteers to move and spread the material.

301.0018 Project Support 1.0 FTE (Limited Term Position through 12/31/2024), Continuation/1-Time

Carry forward \$70,000 increasing the total amount available in 2022 to \$120,000 funded by project balance. The City has been very successful procuring grants and funds to implement park improvement projects. In the next few years the City will be managing over \$10 million in park capital improvements. The City currently has the equivalent of a half-time temporary position that manages all the projects. Additional support is needed to ensure all of the various components as well as the grant requirements are done properly and projects are completed on time and within established budgets. Funding is within the existing Parks CIP budget.

301.0019 Edgewater Dock, Continuation & New/1-Time

Add \$51,556 in project expenditures funded by project balance \$1,556 and new request from General Fund \$50,000. The City will submit for an RCO grant for the next round in 2023. The additional funds will be used for engineering, traffic study, design, and cost estimating in advance of the grant application.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$100,000 funded by:

\$50,000 REET
 \$50,000 General Fund
\$100,000 Total Sources

301.0020 Wards Lake Improvements, Continuation/1-Time

Carry forward \$2,226,005 in project expenditures funded by project balance \$46,703, WWRP grant \$500,000, Land & Water Conservation Fund \$1,000,000, YAF Grant \$350,000, DOC Grant \$252,840, Pierce County Conservation Futures \$20,185 and transfer in from SWM \$56,277 for storm drainage element of the project.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$2,695,340 funded by:

\$500,000 Grant - WWRP
 \$1,000,000 Grant- LWCF (Land & Water Conservation Fund)
 \$350,000 Grant - YAF (Youth Athletic Fields)
 \$252,840 Grant – DOC (Department of Commerce)
 \$27,500 Grant – Pierce County Conservation Futures*
 \$217,500 General Fund
 \$247,500 REET
 \$100,000 SWM
\$2,695,340 Total Sources

*The City received a grant in 2020 to purchase two parcels of land near Wards Lake Park. One of the parcels was purchased in 2020. The other parcel has been extremely complicated due to having to define and divide portions of three parcels to create one, amend a binding site plan and address title issues. A reimbursement of \$7315 was received to reimburse for 2020 appraisal costs. If the purchase can be completed, the City anticipates receiving \$27,500 in 2022 to offset 50% of the land costs.

Wards Lake Park is located in the Northeast neighborhood area of Lakewood. Since incorporation, the City has utilized a variety of funding sources (approx. \$2 million) to purchase several parcels of contiguous land to make up the Wards Lake Park property. At over 26 acres, Wards Lake is an amazing natural area in a densely populated area. This project would start to implement elements of the master plan approved in 2010. Improvements would include removing aquatic vegetation affecting the storm water pond, demolition and removal of the vacated duplex near the 25th Ave South entry and park development accessible from 88th street south. Development would include pathways to connect to current trail system, enhanced open space areas, picnic shelter, tables and benches and access to a fishing dock (already on site). The City will work with the neighborhood to discuss improvements and impacts. We will also work with adjacent property owners to purchase land or obtain easements to create a loop trail around Wards Lake which would provide more pedestrian access and also allow City to more easily access and clean up area(s) when dumping or encampments are created.

301.0022 Banners & Brackets, Continuation/1-Time

Carry forward \$8,789 in project expenditures funded by project balance. This budget adjustments results in a life-to-date through 2022 cost estimate of \$50,000 funded by the General Fund. The majority of work on this project occurred prior to the COVID-19 pandemic when old banners and brackets were replaced and integrated with the current banner program to identify and beautify areas. The remaining funds will be used for brackets, equipment and materials needed to support hanging baskets and planters primarily in the Colonial Plaza area. Since the area was not being used regularly the City waited to reduce wear and tear and potential for vandalism.

301.0027 American Lake Improvements, Continuation/1-Time

Carry forward \$2,018,182 in project expenditures funded by project balance \$765,342, WWRP Grant \$500,000, ALEA Grant \$500,000 and Department of Commerce Grant from state legislative ask \$252,840.

This budget adjustments results in a life-to-date through 2022 cost estimate of \$2,411,340 funded by:

\$500,000 Grant - WWRP
 \$500,000 Grant - ALEA
 \$252,840 Grant – DOC (Department of Commerce)
 \$35,000 Pierce County
 \$3,500 Donations/Contributions
 \$620,000 General Fund
 \$500,000 REET
\$2,411,340 Total Sources

American Lake park is a 5 ½ acre park with upland play spaces and viewing areas, 450 feet of fresh water shoreline and also includes a boat launch. This project will expand and improve 3 acres of the 5 acre site. By completing this project, American Lake Park will continue to be an important community asset providing a place where visitors can play, exercise, gather and enjoy the outdoors. Improvements will include ADA access to the waterfront, a new restroom building, group picnic shelter, viewpoint upgrades, and new entry sign.

301.0031 Fort Steilacoom Parks Turf Infields, Continuation/1-Time

Carry forward \$6,020,923 in project expenditures funded by project balance \$285,460 and grants totaling \$5,735,463. Pierce College recently reached out to the City to communicate that they would like to increase their financial contribution from \$1,600,000 to \$4,472,339, an increase of \$2,872,339. . In addition to paying for their share of infield turf, Pierce College would like to install outfield turf, add ballfield lighting for field #3 that they would use along with all the necessary electrical upgrades and some other proposed improvements such as dugouts, press box, and batting facility. The significant proposed scope of work change, including 3D and graphic renderings to show the impact to the site in advance of final design for City Council review and consideration is scheduled for May 2022. The City hopes to have Memorandum of Understanding (MOU) #3 complete at this time to discuss how the City and Pierce College will prioritize use, schedule, maintain, access and other partnership responsibilities as noted in MOU #1. Based on these proposed changes, it likely the project would not be bid until early 2023. If The City does not move forward with these changes, the project could be bid later this year. Whatever option is pursued, there is not an impact of the City's \$1.6 budget allocation appropriated for this project.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$6,082,339 funded by:

\$1,600,000 Grant – State Community College Pierce College
 \$2,872,339 Grant – State Community College Pierce College (additional amount pending)
 \$350,000 Grant – WWRP YAF
 \$994,700 Grant – DOC (Department of Commerce)
 \$15,300 General Fund
 \$250,000 REET
\$6,082,339 Total Sources

The City has made major improvements at Fort Steilacoom Park to support youth sports in recent years. This project would continue in that tradition. The baseball fields at Fort Steilacoom Park serve youth throughout Pierce, Thurston and South King Counties, and are also home to the Lakewood Baseball Club. Often baseball tournament organizers select tournament locations where they are assured a full day or weekend of play. Replacing these dirt infields with synthetic turf material would make Fort Steilacoom Park a more desirable location for large tournaments. Fields could be used year round in all types of weather. This improvement would also save the City 60% on annual ballfield maintenance costs. By leaving the grass outfields, the City would retain an old fashioned baseball tradition and feel of playing on the grass. With an increase in ballgames, these fields could provide local economic increases for businesses, restaurants, and hotels in and around Lakewood.

301.0032 Springbrook Park Expansion Phase V, Continuation/1-Time

Carry forward \$1,402,651 in project expenditures funded by project balance \$738,444 and Department of Commerce grant \$664,207. The total project cost includes legal fees associated with the Louwien property and removal of the house.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,789,257 funded by:

\$757,540 Department of Commerce Grant
 \$10,000 Tacoma Pierce County Health Department Grant
 \$900,100 General Fund
 \$121,616 Springbrook Park Acquisition Phase III Project Savings
\$1,789,257 Total Sources

This project continues City efforts to improve the quality of life for residents in the Springbrook neighborhood. This project would help us restore the ecosystem along approximately 660 linear feet of shoreline, improve water quality, and create a healthy place for Springbrook residents. Restoration efforts will improve the biodiversity of native and aquatic plants and improve water quality within this important salmon bearing riparian area. Other improvements could include walking paths, viewpoints, picnic and open space areas on park property and SWM property across the bridge.

301.0034 Kiwanis Park Playground Replacement, Continuation/1-Time

Carry forward \$90,000 in project expenditures funded by project balance. This budget adjustment results in a life-to-date through 2022 cost estimate of \$210,000 funded by REET.

301.0037 Seeley Lake Improvement Project, Continuation & New/1-Time

Carry forward \$90,644 in project expenditures funded by project balance \$15,644, new allocation from General Fund \$25,000, and transfer in from SWM \$50,000 for the storm drainage element of the project. . Pierce County will be contributing approximately \$100,000 in additional funding directly to project and site improvements to include parking area, trail access, bidding and construction management.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$175,000 funded by:

\$100,000 Pierce County Grant
 \$25,000 General Fund (new)
 \$50,000 SWM
\$175,000 Total Sources

301.0039 American Lake North Parking Lot, Continuation/1-Time

Carry forward \$244,777 in project expenditures funded by project balance. The City Council approved parking lot improvements to recently purchased property adjacent to the American Lake Park parking lot. The site will support single car and vehicles with boat launch trailer parking. Additional resources are anticipated due to expansion of the area and current supply chain issues and market rates. Work completion anticipated in early 2022. This budget adjustment results in a life-to-date through 2022 cost estimate of \$543,750 funded by the General Fund.

301.0041 Parks Sign Replacement (Design), Continuation/1-Time

Carry forward \$20,000 for design funded by project balance. While reviewing park entry sign design options, the City Council requested expansion of the program to include a review of signs city-wide to ensure they are cohesive uniform. Outside support and skills are needed to provide review, design services and project management. This budget adjustment results in a life-to-date through 2022 cost estimate of \$20,000 funded by the General Fund.

301.0042 Downtown Park Schematic Design & Planning, Continuation/1-Time

Carry forward \$100,000 in project expenditures funded by project balance. This budget adjustment results in a life-to-date through 2022 cost estimate of \$100,000 funded by the General Fund. Two PCFPs are provided to account for the development of two different downtown parks: 1) a 2-acre park and 2) a 4-acre park. Funds will be used to explore the options, including schematic design and planning.

301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation Project, New/1-Time

Add \$150,000 for Partners for Parks (POP) seed money.

Background: POP provided the City Council an update on the feasibility study jointly financed by Partners for Parks and the City in January 2022. This study includes information, findings, conclusions, and recommendations to restore and renovate the H-Barn Complex at Fort Steilacoom Park. Partner for Parks secured the services of Phoenix Risen Consulting to conduct this study, which included interviews with each member of the City Council. Partners for Parks is committed to undertake a capital fund raising campaign to raise \$3.5 million to restore and renovate the H-Bard at Fort Steilacoom Park. A previous analysis developed by Partners for Parks estimated that the cost to make these improvements would total \$7 to \$7.5 million. Based on this, the City has developed a draft pro-forma that outlines a recommended financing strategy that would include the following revenue components as well as a timeline for project implementation:

- Partners for Parks Capital Campaign Fundraising: \$3.5 million
- City of Lakewood LTAC funds: \$2.0 million (bonded over 20 years similar to how the City financed the McGavick Center)
- Grants and other resource to include perhaps Pierce County LTAC funds: \$1.0 million
- State capital budget request: \$250,000
- Other funding needed, to be determined: \$530,000

This draft pro forma also recommended a one-time City allocation totaling \$150,000 in support of Partners for Parks in 2022 to allow them to initiate their capital campaign, which is expected to take 2.5 years if they started by mid-2022. As funds are raised, work could begin on project design, scope and community involvement. This timeline also allows the City to secure the \$1.0 million in grants and other resources coupled with working with the state legislative to secure the last piece of funding, a state capital budget appropriation. Given it will take some time to secure funds and presuming the City Council is supportive of this project, it is recommended that the City front seed monies to Partner for Parks in 2022 to allow them to secure the services of a person to lead their effort coupled with securing the services of a firm like Phoenix Risen Consulting to lead their capital campaign.

Partners for Park will be responsible for securing their \$3.5 million capital contribution. Once those funds have been secured and once the City has secured the remainder of funds, it would the City that moves forward with constructing the improvements.

301.0044 Wards Lake Structure Removal, New/1-Time

Add \$50,000 in project expenditures funded by General Fund. In 2014 the City purchased 4.4 acres of land adjacent to Wards Lake Park to expand park property. The parcels included a 2250 square foot house, shed and duplex structures. The duplexes were removed in 2016 and the main house was retained o provide site supervision. Recently the roof and septic system have failed and it is not prudent to invest in this structure for long-term use. The house is empty, has been boarded up to reduce liability and is awaiting demolition. Preliminary abatement work has occurred to prepare for the demolition. This budget adjustment results in a life-to-date through 2022 cost estimate of \$50,000 funded by the General Fund.

301.0045 Colonial Plaza Up Lighting & Garry Oaks, New/1-Time

Add \$15,000 in project expenditures funded by General Fund. The City's downtown sub area plan identifies improvements to road corridors for vehicular and pedestrian functioning and safety. General streetscape improvements such as street lighting, landscaping and signage contribute to increase use and the overall public experience. These funds will be used to design, install and add up lighting and landscaping improvements near the Garry oak trees adjacent to the new public art installation and colonial plaza festival street improvements on Motor Avenue. This budget adjustment results in a life-to-date through 2022 cost estimate of \$15,000 funded by the General Fund.

Fund 302 Transportation Capital

Transportation Projects from October 2021 City Council Priority Projects, New/1-Time

In December 2021, the City Council approved funding for 7 transportation projects that will begin this year and are scheduled to be completed by 2026. What is unique about these projects is that they are ones that will not effectively compete for state and federal grants meaning the only way they would ever be completed is solely with City funds, which the City Council has done. As we look out the next couple of years, there are 4 transportation projects that we believe will benefit from initial design work (30%) to enhance the grant competitiveness of each project. Design of these projects to 30% will better position the City to compete for grant funding to complete design and undertake construction. A funding request totaling \$305,000 from the General Fund is requested as follows:

- **302.0116 Custer Road, Bridgeport Way to 75th St. (\$65,000):**
Add \$65,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. Design will include the option of adding a middle turn lane to aid access to the many businesses along this corridor. This would require a number of rights of way (ROW) acquisition. This project will consist of public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, and identification of any ROW acquisition needs.
- **302.0131 Custer Road Sidewalks, Steilacoom Blvd to just west of Bridgeport (\$75,000):**
Add \$75,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. Initiating design to 30% will provide for an understanding of the actual rights of way (ROW) needs, impacts to properties, and overall roadway design to allow for sidewalks, whether on both sides or just one side given the very limited public ROW in this corridor. This project would complete the non-motorized component connecting the improvements along Steilacoom Blvd to the improvements along Lakewood Drive. This project will consist of public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, identification of any ROW acquisition needs.
- **302.0136 100th Street SW, Lakeview Drive to South Tacoma Way, inclusive of 40th (\$100,000):**
Add \$100,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. The City has pursued grant funding on this project through a number of agencies and will continue to do so but it has not fared well in the grant scoring process. The goal is to show active engagement and investment by the City to the agencies and therefore be better able to relay the project costs and schedules at 30%. By bringing it to 30% we will have a better cost estimate for construction and better positioned to meet grant agency timelines (a rating category is often "can you meet your schedule?" which is best addressed by having some degree of design in hand with a clear understanding of obstacles to overcome (RR and ROW) with a plan of action. This project will consist of public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, a new signal at 40th and identification of any ROW acquisition needs.
- **302.0096 Union Avenue, Berkley Street to Thorne Lane (\$65,000):**
Add \$65,000 funded by General Fund for design to position the City for pursuing grant funding for completion of design and construction. With the completion of the new bridges and access points by WSDOT into the Tillicum neighborhood along with the anticipated 2023 start of construction for the new shared use path between Thorne Lane and Gravelly Lake Drive, Union Avenue is the glaring missing link in the non-motorized access plan to connect Tillicum to the Towne Center, City Hall, Pierce Transit Hub and Sounder Station. With the City's completion of

projects along Gravelly Lake Drive, Veterans Drive, Washington Blvd within the next two years, completion of Union Avenue finishes the backbone of the non-motorized plan in this area. The project will include public outreach on the design, roadway surface improvements, curb, gutter, sidewalks, street lighting, drainage, and identification of ROW acquisition needs.

The budget adjustment also includes transfers of earmarked Transportation Benefit District \$20 VLF balances totaling \$1,718,000 and REET totaling \$2,690,000 as follows:

- **302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW, New/1-Time**
 - o \$364,000 from TBD\$20 VLF (\$364,000 for 2022 design & \$1,006,000 for 2023 construction).
 - o \$669,000 from REET (2023 construction).
- **302.0142/0153/0162 Ardmore/Whitman/93rd St, New/1-Time**
 - o \$1,354,000 from TBD\$20 VLF (\$348,000 for 2022 design & \$1,006,000 for 2023 construction).
 - o \$2,021,000 from REET (2023 construction).

302.0000 Earmark Traffic Mitigation LTD 2021 Balance, New/1-Time

Life-to-date through December 2021 traffic mitigation fees received total \$103,505. Plan for the use of these moneys is to first to construct a new traffic signal at Avondale and Gravelly Lake Drive to include signal coordination along the Gravelly Lake Drive Corridor. The estimated cost for a new traffic signal in 2020 dollars is roughly \$700,000 and is anticipated to be covered 50% by traffic mitigation funds matched by 50% City funds. The carry forward budget adjustment includes earmarking \$103,505 of life-to-date 2021 funds for this purposes.

302.0000 Personnel, Engineering, Professional Services, Continuation/1-Time

Carry forward project expenditures of \$57,846 funded by project balance. This project accounts for Public Works Engineering time for grant writing, feasibility studies, street capital program management, federal funding reporting requirements, and professional services. The professional services include traffic engineering studies, professional land surveyor research and exhibits, geotechnical and structural engineering, and comprehensive planning.

302.0002 New LED Street Light, Continuation/1-Time

Carry forward project expenditures of \$191,633 funded by project balance. This budget adjustments results in an annual budget of \$366,633.

302.0003 Safety: Neighborhood Traffic Safety/Traffic Calming, Continuation/1-Time

Carry forward \$49,725 in project expenditures funded by project balance. This budget adjustment results in an annual budget of \$76,725.

302.0004 Minor Capital & Major Maintenance, Continuation & New/1-Time

Carry forward \$325,587 in project expenditures funded by project balance of \$50,587, pavement degradation fees \$125,000 and General Fund \$150,000. The additional 1-time funds will enhance the 2022 pavement patching program. With the weather our region has experienced this winter, a number of locations across the City have developed delaminations and potholes. Additional funding would allow us to fix the areas beyond just a pothole patch. South Tacoma Way where it crosses I-5 in particular is in very poor condition as is both ends of S 112th between South Tacoma Way and Steele Street. Nyanza has a number of areas of delamination that need addressed to get us through till the road is rebuilt in 2024/5.

This budget adjustment results in an annual budget of \$585,587 funded by:

- \$50,587 Project Balance
- \$125,000 Accumulated Pavement Degradation Fees
- \$150,000 General Fund
- \$260,000 Transportation Benefit District \$20 VLF
- \$585,587 Total**

302.0005 Chip Seal Program – Local Access Roads, Continuation/1-Time

Carry forward \$47,367 in project expenditures funded by project balance. This budget adjustment results in an annual budget of \$627,367.

302.0015 Streets: 112th/111th Bridgeport Way to Kendrick, Continuation/1-Time

Carry forward \$280,827 in project expenditures funded by Sound Transit grant \$191,612 and transfer in from SWM fund \$89,215 for storm related elements.

This budget adjustment results in a life-to-date through 2020 cost estimate of \$1,417,238 funded by:

\$13,414 Port of Tacoma Grant

\$1,040,000 Sound Transit Grant

\$19,779 Donations & Contributions

\$3,440 General Fund

\$12,000 REET

\$270,000 SWM

\$58,606 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,417,238 Total Sources

302.0024 Streets: Steilacoom Blvd – Farwest to Phillips Road (Design Only), Continuation/1-Time

Carry forward \$233,853 in project expenditures funded by project fund balance \$30,054 and Federal WSDOT \$203,799.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,632,189 funded by:

\$1,101,883 Federal WSDOT Grant

\$134,052 Other/Town of Steilacoom

\$163,190 General Fund

\$120,100 REET

\$15,964 SWM

\$97,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,632,189 Total Sources

302.0060 Traffic Signal Replacement: 100th & Lakewood Drive, Continuation/1-Time

Carry forward \$161,311 in project expenditures funded by project balance \$78,755 and transfer in from SWM for storm related elements \$82,556.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$1,030,860 funded by:

\$1,544 Developer Contributions

\$317,465 REET

\$94,000 SWM

\$617,851 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$1,030,860 Total Sources

302.0068 Overlay: Pacific Highway – 108th to SR512, Continuation/1-Time

Reduce project expenditures by \$9,073 for costs incurred in 2021 of \$13,398 offset by increase in grant revenue of \$4,325.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$717,861 funded by:

\$612,000 PSRC Grants Secured

\$6,861 Developer Contributions

\$94,400 General Fund

\$4,600 REET

\$717,861 Total Sources

302.0071 Safety: SRTS Phillips Road Sidewalks & Bike Lanes (Steilacoom to Onyx), Continuation/1-Time

Carry forward \$428,823 in project expenditures funded by project balance \$72,000, CDBG \$276,823 and transfer in from SWM for storm related elements \$80,000. This project will construct curb, gutter and sidewalks between Agate Drive SW and Onyx Drive SW on Phillips Road SW.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$452,000 funded by:

\$300,000 CDBG

\$80,000 SWM

\$72,000 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$452,000 Total Sources

302.0072 Sidewalks: 59th Ave – 100th to Bridgeport Way, Continuation/1-Time

Carry forward \$14,473 funded by State TIB grant \$14,981 and reduction in current year budget for expenditures incurred in prior year.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$16,428 funded by:

\$16,428 State TIB Grant

\$16,428 Total Sources

302.0074 Streets: South Tacoma Way – 88th to 80th Street, Continuation/1-Time

Carry forward \$477,463 in revenues and expenditures funded by project balance and federal WSDOT grant \$340,136. The current grant authorized by Federal Highway Administration (FHWA) allocation of \$375,000 is increased to \$389,500 and provides for federal share of the total \$450,000 cost of preliminary engineering.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$535,935 funded by:

\$389,250 WSDOT Federal Grant

\$6,685 Contributions

\$140,000 REET

\$535,935 Total Sources

302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway, New/1-Time

Add \$42,084 in project expenditures funded by SWM \$59,905 offset by reduction for expenditures incurred in 2021. The budget increase to cover the repairs to a damaged storm system discovered during design/construction. Based on actual expenditures, we are requesting SWM cover the actual costs of \$59,905. When the project was initially funded, no SWM funds were requested. During design and construction the extents of damaged system became apparent and repairs were initiated. The project has an overrun of \$17,644 in 2021 which SWM funds will cover.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$754,000 funded by:

\$244,685 REET

\$59,905 SWM

\$509,315 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)

\$813,905 Total Sources

302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side, New/1-Time

Add \$825,340 for Safe Routes to School (SRTS) project. Total project cost as estimated in 2020 is \$750,340 funded by SRTS grant \$654,540 and city match from SWM for storm drainage element of project \$95,800. An additional up to \$75,000 from General Fund is also included to account for inflation since it is expected to be design in 2022 and built in 2023.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$825,340 funded by:

\$654,540 SRTS Grant

\$170,800 SWM (includes \$75,000 for potential inflationary increase)

\$825,340 Total Sources

302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW, Continuation/1-Time

Carry forward \$1,100,000 in project expenditures funded by project balance \$165,000 and PSRC grant \$935,000.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$754,000 funded by:

- \$935,000 PSRC Grant
- \$165,000 REET
- \$1,100,000 Total Sources**

302.0134 Sidewalks: Veterans Drive – Gravelly Lake Drive to American Lake Park, Continuation/1-Time

Carry forward \$418,598 in project expenditures funded by transfer in from SWM for storm drainage element \$418,598.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$7,668,394 funded by:

- \$2,000,000 Federal WSDOT Grant
- \$4,361,300 General Obligation Bonds
- \$154,639 Developer Contributions/Donations
- \$12,700 General Fund
- \$1,086,666 SWM
- \$53,089 Interest Earnings
- \$7,668,394 Total Sources**

302.0135 JBLM North Access, Continuation & New/1-Time

Add \$7,914,312 in project expenditures funded by project balance \$2,130,942, developer contributions including Lakewood Water District \$1,999,753, TIB Grant \$745,233, General Fund \$252,860, REET \$1,700,000 and transfer in from SWM \$1,085,525 for storm drainage related element of the project. The improvements paid by Lakewood Water District will be owned by the District.

The budget adjustment results in a life-to-date through 2022 budget of \$22,245,580 as follows:

Sources:	Uses:
\$ 6,675,141 TIB Grant (Reimbursement 2022-2024)	\$2,176,000 Preliminary Engineering
\$ 5,484,970 General Obligation Bonds	\$ 122,710 ROW Acquisition
\$ 2,800,070 Lakewood Water District	\$6,775,000 Phase 1 Construction & 5% Contingency
\$ 150,126 Developer Contribution	\$ 389,500 Construction Management Phase I
\$ 652,638 REET	\$9,582,300 Phase 2 Construction & 5% Contingency
\$ 1,500,000 REET (Excess 2021) - New	\$ 400,000 Construction Management Phase 2
\$ 200,000 (Excess 2022) - New	\$19,445,510 Subtotal – City
\$ 195,000 Transportation Benefit District	\$ 1,300,000 Phase I Construction
\$ 252,860 General Fund - New	\$ 1,500,070 Phase 2 Construction
\$ 4,334,775 SWM	\$ 2,800,070 Subtotal – Lakewood Water District
\$19,445,510 Subtotal – City	\$22,245,580 Total
\$ 2,800,070 Subtotal - Lakewood Water District	
\$22,245,580 Total	

Through this project, the City will reconstruct the roadway along Washington Boulevard between Interlaaken Drive and Edgewood Avenue, along Edgewood Avenue between Washington Boulevard and North Gate Road, along North Gate Road between Edgewood Avenue between North Gate Road and Nottingham Road, and along Vernon Avenue between Washington Boulevard and Veterans Drive. Improvements include reconstructed pavement, storm drainage, water main, street lighting, curb, sidewalk and landscaping. All water main work will be covered by the Interlocal agreement with the Lakewood Water District currently in place. It is anticipated that construction will begin in June, 2022 with completion in March, 2024. This second phase of the JBLM North Access Improvement Project will complete a vision for the corridor from JBLM North Gate to I-5 the City has been working towards since 2020.

The project does not have sufficient funding to complete the work within available budget for Phase 2. Analysis of revenues and expenditures, both existing and expected, across both phases of work have identified a funding shortfall of \$1,952,860 even though the bids came in very favorable compared to the Engineers Estimate.

The project shortfall attributable to 3 factors. Two are revenue specific totaling \$1.208 million that cannot be fully utilized and the third is related primarily to project support costs totaling \$745,000:

1. Based on the unit bid prices, the two phases of work are unable to utilize all the available SWM fees revenue totaling \$609,000 since these funds can only be used for SWM specific improvements;
2. Transportation Improvement Board (TIB) grant funds are awarded on a percentage basis of the original engineers estimate. As bids on both phases of work came in below the engineers estimate, the amount of the TIB grant available to use was reduced accordingly. This amounts to a reduction in the TIB grant proceeds of \$599,000; and
3. Additional primarily project support costs totaling \$745,000 and outlined as follows:
 - Project was split into two phases. This has resulted in increased engineering costs of \$120,000 and increased construction management of \$275,000 due to managing two separate projects versus one as originally developed. Original combined estimate for design/engineering totaled \$2,010,000, now estimated to be \$2,130,000 and original estimate for construction management totaled \$475,000, now estimated to be \$750,000 to take into account the longer time period of the project since it is now two phases.
 - Due to unknown site conditions and other field changes, the Phase I contingency of 5% is recommended to be increased by \$75,000.
 - Due to the roadway network and surface conditions, the bypass route on Phase 2 has to be improved in the amount of \$160,000. The cost of the detour route improvements along Kenwood and Nottingham were not included in the original budget estimate. This detour route was developed after the estimate was developed and the roads were determined insufficient in their current condition for carrying the 7,000+ vehicles that will need to be on them for the time that will be required to construct North Gate Road, Edgewood, and Washington from Edgewood to Vernon.
 - Based on anticipated neighborhood impacts due to drivers bypassing official detour routes, speed humps have been installed and will need to be installed on side roads. Between the Phase 1 and Phase 2 anticipated speed humps, this is an increase to the project of \$65,000.
 - When the project was split into Phase 1 and Phase 2, a 5% contingency was applied to each construction total. That amounts to an increased project cost of \$50,000 from what was originally planned (\$750,000 to now \$800,000).

To address the project funding shortfall, it is recommended that City Council fully fund the project to replace revenues that cannot be used totaling \$1.208 million coupled with additional expenditures totaling \$745,000 with the following available one-time financial sources:

REET (excess from 2021): \$1,500,000
 REET (excess from 2022): \$200,000
 General Fund (one-time) \$252,860

302.0137 Streets: Steilacoom Boulevard/88th (Weller to Custer Road), Continuation/1-Time

Add \$3,889,812 in project expenditures funded by project balance \$3,381,516, Federal WSDOT grant \$444,277 and transfer in from SWM \$64,019 for storm drainage element of project. The accounting below includes other projects that were merged with this project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$5,351,431 funded by:

- \$1,197,000 Federal WSDOT Grant
- \$2,981,730 General Obligation Bonds
- \$75,000 General Fund
- \$405,194 REET
- \$461,506 Transportation Benefit District
- \$231,000 SWM
- \$5,351,431 Total Sources**

302.0138 Sidewalks: Onyx Drive SW – 89th to 97th and Garnet to Phillips, Continuation/1-Time

Add \$702,750 in project expenditures funded by project balance \$37,905 and transfer in from SWM \$664,845 for storm drainage element of project.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$5,607,572 funded by:

- \$4,492,000 General Obligation Bonds
- \$41,710 Interest Earnings
- \$307,000 REET
- \$752,529 SWM
- \$14,334 Unallocated CIP (from various project savings, interest earnings, miscellaneous revenue)
- \$5,607,572 Total Sources**

302.0144 146th Street SW to Woodbrook Drive SW (Design), Continuation/1-Time

Add \$215,489 in project expenditures funded by Port of Tacoma \$50,000 and transfer in from SWM \$189,080 for storm drainage element of project offset by reduction in project balance of \$23,591 for expenditures incurred in advance of the contract/award. Public Works Engineering has determined these costs will be covered within the existing CIP, therefore project expenditures carried over are reduced by the \$23,591.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$983,000 funded by:

- \$656,000 Federal WSOT Grant
- \$50,000 Port of Tacoma
- \$87,000 REET
- \$190,000 SWM
- \$983,000 Total Sources**

302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway – New/1-Time

Add \$900,000 in project expenditures funded by Complete Streets grant \$746,000, transfer in from General Fund \$79,000 and transfer in from SWM \$75,000 for storm drainage element of project.

This budget adjustment results in a life-to-date through 2022 cost estimate of \$900,000 funded by:

- \$746,000 Complete Streets Grant
- \$79,000 General Fund
- \$75,000 SWM
- \$900,000 Total Sources**

302.0164 Sidewalk Fill-in Farwest Dr from 112th to Lakes HS, & 100th St Ct SW to STL Blvd, Continuation/1-Time

Carry forward \$1,475,000 in project expenditures funded by project balance \$139,000 and Federal WSDOT grant \$1,336,000. The project scope includes pedestrian lighting, road reconfiguration, ADA curb ramp retrofits, sidewalk with curb, and bike lanes. The anticipated project start date is January 2022 and opens to traffic in July 2023.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$1,475,000 funded by:

\$1,336,000 Safe Routes to Schools

\$139,000 REET

\$1,475,000 Total Sources

Fund 303 Real Estate Excise Tax**Transfers to Transportation CIP, New/1-Time**

Transfer \$2,690,000 to provide partial funding to the seven new Transportation Benefit District eligible projects (refer to Transportation Benefit District Sources & Uses Schedule) as follows:

- 302.0142/0153/0162 Ardmore/Whitman/93rd St
 - o \$2,021,000 earmark funds in 2022 for 2023 construction
- 302.0083 Hipkins Road SW from Steilacoom Boulevard to 104th St SW
 - o \$669,000 earmark funds in 2022 for 2023 construction

Transfer \$1,700,000 to 302.0135 JBLM North Access as follows:

- \$1,500,000 from 2021 Excess REET
- \$200,000 from 2022 Excess REET

Fund 311 Sewer Capital Projects**311.0002 Side Sewers, Continuation/1-Time**

Carry forward \$250,419 in project expenditures funded by project balance (4.75% sewer surcharge).

311.0005 Maple Street Sewer Extension, Continuation/1-Time

Carry forward \$360,101 in project expenditures funded by project balance.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$1,316,905 funded by:

\$1,141,905 Sewer Availability

\$27,000 General Fund (for transportation CIP element of project)

\$140,000 Transfer In From Fund 204 (4.75% Sewer Surcharge)

\$8,000 SWM (for storm drainage element of project)

\$1,316,905 Total Sources

311.0013 Fort Steilacoom Park Sewer Extension, Continuation/1-Time

Carry forward \$227,000 in project expenditures funded by project balance and Pierce County Sewer Program.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$227,000 funded by:

\$75,000 Pierce County Sewer Program

\$152,000 Sewer Availability Fees

\$227,000 Total Sources

Fund 401 Surface Water Management**401.0000 Revenue Bonds, Continuation/1-Time**

Remove \$3,000,000 revenue bond budget since the bonds were issued in 2021 to maximize efficiency by issuing bonds in one year rather than spread amongst two years, and also to take advantage of low interest rates. These bonds support the storm drainage element of transportation CIP projects.

401.0008 Outfall Retrofit, Continuation/1-Time

Carry forward \$124,184 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$620,000 funded by SWM.

401.0012 Outfall Retrofit Feasibility, Continuation/1-Time

Carry forward \$60,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$60,000 funded by SWM.

401.0014 Water Quality Improvements 2021, Continuation/1-Time

Carry forward \$45,000 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$245,000 funded by SWM.

401.0015 Oakbrook Outfall Retrofits, Continuation/1-Time

Carry forward \$219,577 in project expenditures funded by project balance. The budget adjustment results in a life-to-date through 2022 cost estimate of \$250,000 funded by SWM.

401.0018 Waughop Lake Treatment, Continuation/1-Time

Carry forward \$16,557 in project expenditures funded by project balance. The project is complete, however, the City is having volunteers continue to do monitoring and have a billing or two left for consultant pay.

The budget adjustment results in a life-to-date through 2022 cost estimate of \$402,085 funded by:

\$51,883 SWM

\$50,000 Department of Ecology Grant

\$300,202 Pierce County Flood Control

\$402,085 Total Sources

401.0021 American Lake Management District, Continuation/1-Time

Carry forward \$29,366 in project expenditures funded by project balance from special assessments.

401.0023 Clover Creek Reduction Study, Continuation & New/1-Time

Carry forward \$218,738 (includes \$100,000 new allocation for potential grant match) in project expenditures funded by project balance. This budget adjustment result in a life-to-date through 2022 cost estimate of \$218,000 funded by SWM fees.

Internal Service Charges:

See internal services funds for additional information.

Fleet & Equipment

- \$19,459 CW – Restore 2022 Replacement Reserves, New/Ongoing

Information Technology

- \$1,248 CW – Server Hardware Upgrade, Continuation/1-Time
- \$2,863 CW – Annual Computer Replacement, Continuation/1-Time
- \$979 CW – City Council Laptops, Continuation/1-Time
- \$4,235 CW – Document Management System, Continuation/1-Time
- \$4,282 CW – Co-Location & Disaster Recovery, Continuation/1-Time
- \$2,080 CW – Microsoft Exchange Server & Licenses, Continuation/1-Time
- \$269 CW – Smart Phones & Plan Increase Due to Remote Work, New/Ongoing
- \$832 CW – Purchase of 2 New Copiers, New/1-Time
- \$208 CW Computer Software, Continuation/1-Time
- \$208 CW – Computer Hardware, Continuation/1-Time

Risk Management, ongoing

- \$4,638 WCIA Assessment, New/Ongoing

Transfers to Parks CIP, Continuation/1-time

See Parks CIP Fund for details.

- \$100,000 to 301.0005 Chambers Creek Trail
- \$56,277 to Wards Lake Improvements
- \$50,000 to Seeley Lake Resource Conservancy Park

Transfers to Transportation CIP

See Transportation CIP Fund for details.

Continuation/1-Time:

- \$89,215 to 302.0015 Streets: 112th/111th (Bridgerport Way to Kendrick)
- \$82,556 to 302.0060 Traffic Signal Replacement: 100th & Lakewood Drive \$80,000 to
- \$80,000 to 302.0071 Safety: Safe Routes to Schools - Phillips Rd Sidewalks & Bike Lanes (STL to Onyx)
- \$59,905 to 302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway
- \$418,598 to 302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park
- \$1,085,525 to 302.0135 Streets: JBLM North Access
- \$64,019 to 302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road)
- \$664,845 to 302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips
- \$189,080 to 302.0144 146th St SW: Murray Rd SW to Woodbrook Drive SW

New/1-Time:

- \$95,800 to 302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side
- \$75,000 to 302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side (Potential Inflation)
- \$75,000 to 302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway

Fund 501 Fleet & Equipment**Fleet & Equipment 2022 Replacement Reserves, New/Ongoing**

Add replacement reserves collection of \$843,891 funded by internal service charges to operating funds. Due to COVID-19 pandemic and uncertainty of financial impact to the City, the replacement reserves were temporarily suspended for fleet and equipment. The 2021 replacement reserves collection for 2021 was restored during the 2021 carryforward budget adjustment. The estimated accumulated replacement reserves balance at 12/31/2022 is \$5.0M.

PD – Public Address (PA) Microphones, Continuation/1-Time

Carry forward \$18,000 for the purchase of PA microphones. The Washington State Criminal Justice Training Commission (WSCJTC) is providing legislatively mandated training for all commissioned officers called Patrol Tactics. The training teaches de-escalation as well as basic patrol tactical concepts that includes high risk stops. These are used when an officer needs to detain/arrest a high risk subject (i.e. subject who did a shooting, robbery, or possesses firearms). The old technique was to use the PA microphone from the driver's seat and instruct the suspect to exit their car and walk back to the officer. The new tactic that is being taught/recommended by WSCJTC is to conduct this stop while the officer is standing at the rear of the patrol vehicle. This is a much safer technique and requires new microphones installed at the rear of the patrol vehicle at a cost of \$300 per marked patrol vehicle for a total cost of approximately \$18,000. This item was previously approved as part of the 2021/2022 mid-biennium budget adjustment but was not purchased in 2021.

PD - Complete Build 2020 Cargo Van #40611, Continuation / 1-Time

Carry forward \$19,250 to complete build for the 2020 Ford Cargo Van. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD - Complete Build 2021 Nissan Altima #41541, Continuation / 1-Time

Carry forward \$5,707 to complete build for the 2021 Nissan Altima. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD - Complete Build 2021 Nissan Frontier #41551, Continuation / 1-Time

Carry forward \$4,356 to complete build for the 2021 Nissan Frontier. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD - Complete Build 2021 Nissan Altima #40801, Continuation / 1-Time

Carry forward \$15,000 to complete build for the 2021 Nissan Altima. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by replacement reserves.

PD – Replace 2010 Ford Expedition #40731, Continuation / 1-Time

Carry forward \$55,000 to replace 2010 Ford Expedition. This was previously approved in 2021 Original Budget but not was not purchased in 2021. Funded by replacement reserves.

PD – New Vehicle 41690 for New Lieutenant 1.0 FTE, Continuation/1-Time

Carry forward \$65,000 in 2022 in support of new lieutenant 1.0 FTE request. This was previously approved in the 2021 Mid-Biennium Budget but was not purchased in 2021. Funded by contributed capital.

PD - Complete Build 2021 Nissan Altima #40431, Continuation/1-Time

Carry forward \$5,000 to complete build for the 2021 Nissan Altima. This was previously approved in 2021 Original Budget but not was not completed in 2021. Funded by contributed capital.

PD – Replace 2013 Ford Focus #41090, New/1-Time

Add \$17,250 for previously approved replacement for PD 2013 Ford Focus. This vehicle was approved for replacement in 2022 for \$35,000. The increase is for additional setup of cost for Coban ICV camera. This addition is funded by contributed capital.

PK – Replace 2005 Chevrolet Pickup #42040, Continuation/1-Time

Carry forward \$35,000 for replacement of the 2005 Chevrolet Pickup Truck. This was previously approved in 2021 Original Budget but not purchased in 2021. Funded by replacement reserves.

PK – Graffiti Removal Equipment and Initial Supplies, New/1-Time

Add \$15,000 for graffiti removal equipment and initial supplies. As part of the City's initiative to expand its Adopt-a-Street Program to incorporate a graffiti removal component, the City applied for a \$15,000 grant through WCIA's Risk Reduction and Staff Development grants program to purchase a sand blaster to assist in the removal of graffiti. This WCIA program provides financial assistance to members desirous of improving their risk profiles and who have limited funding to accomplish their goals. The City was unable to secure this grant funding, therefore, a request for one-time monies is included in this carry forward budget adjustment.

MC – Replace 2007 Chevrolet Passenger Van #42160, Continuation/1-Time

Carry forward \$54,000 for replacement of the 2007 Chevrolet 15 Passenger Van. This was previously approved in 2021 Original Budget but not purchased in 2021. Funded by replacement reserves.

Fund 502 Property Management**CM – City Hall Space Reconfiguration Study, Continuation/1-Time**

Carry forward \$30,000 for consultant services to perform a needs and space assessment of City hall for post COVID-19 return to work/telework and the potential to reduce the footprint at City hall. This funding is in addition to the \$105,000 ARPA grant allocation. The City is looking to reconfigure the City's operations in City Hall to just the 1st and 2nd floors in order to open up the 3rd floor for other uses. These funds would be for the first phase, hiring a space expert to analyze how to organize the first two floors. Actual remodeling and relocation would be handled in future phases with as-yet unidentified funds. The proposed phase 1 plan does not include anticipating the creation of a vet center in City Hall; however, the idea is to consolidate space needed for City services (to one or two floors) to allow "other" types of businesses / agencies to use or lease space.

PD – Police Station Fuel System Modernization, New/1-Time

Add \$30,000 for repairs and maintenance. The fueling system that was installed as part of the original construction in 2009 is suffering multiple failures on an ongoing basis. As a result, the system is not accurately capturing fuel dispensing. The proposal is to replace the computerized system and pump with new modern equipment.

PD – Police Station Firearms Range Equipment, Continuation/1-Time

Carry forward \$35,178 funded by project balance (replacement reserves). Repair/replace shooting range equipment as needed. Currently, it is difficult to estimate when a major repair is needed, therefore the request is to earmark some funds for that purpose. Due to the hazardous materials (lead) being used in the range, the HVAC system will need to be repaired/replaced along with the foam acoustic tiles. At that same time, new trap and target systems will be installed thus completing major systems upgrades to keep the facility state of the art.

PD – Police Station Parking Lot Improvements, Continuation/1-Time

Carry forward \$20,000 funded by project balance (replacement reserves). Slurry seal should occur every 5 years on City parking lots to maximize the life and functionality of the pavement. The slurry seal helps replace the fines in the existing surface that have been created over time. The police station parking lot is over 10 years old and has not been resealed. A complete restripe is needed after a treatment.

PK - Fort Steilacoom Park Caretaker's House Repairs, Continuation/1-Time

Carry forward \$38,412 balance for repairs and maintenance at the Fort Steilacoom Park caretaker's house funded by internal service charges to the General Fund. Other than painting the exterior of the house in 2006 when the City took over maintenance and operations from Pierce County, there hasn't been any major repairs. The City Council authorized \$10,000 for a new roof and gutters necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site. The original additional \$40,000 request is for the HVAC system, new doors and windows and updates to the electrical panel. The repairs are necessary to keep the property in good useable condition and ensure a safe living environment is maintained for the tenant at this site.

PK - Security System at Front Street O&M Shop, Continuation/1-Time

Carry forward \$30,000 for security system repairs and updates funded by internal service charges to the General Fund. The current security system at the Front St Shop was installed in 2013. The system started failing in 2019 and was patched together until the main components failed and cannot be replaced. The current system is also not compatible with the City's card reader system. This new system was proposed by our Information Technology team to interface with City systems and includes a new gate access and building control systems plus an intercom for visitor communication.

PK – Front Street O&M New Fuel Tank & Paving of Wash Down Station & Perimeter, Continuation/1-Time

Carry forward \$160,000 funded by project balance (replacement reserves). This project would complete the building construction at the Front Street O & M shop. Project includes paving the wash down station and perimeter areas. The building was occupied in 2016 but these project elements were not completed.

CW – City Hall Exterior Beam Painting, Continuation/1-Time

Carry forward \$75,000 to seal and protect the exposed exterior beams on City Hall funded by replacement reserves. This was previously approved in 2019/2020 but was not completed in 2020.

CW – City-wide Parking Lot Improvements, Continuation/1-Time

Carry forward \$5,000 in project expenditures funded by project balance (replacement reserves). The city manages and maintains many parking lots throughout the City. The City purchased a striping machine in 2017 to support ongoing maintenance of the parking areas. Paint, signs, crack seal material and curb replacements are needed to maintain safe and efficient parking areas.

CW – Maintenance Worker, Increase from 0.50 FTE to 1.0 FTE, New/Ongoing

Add \$50,000 to increase existing Maintenance Worker 0.50 FTE to 1.0 FTE funded by decrease in temporary seasonal help in the General Fund.

Fund 503 Information Technology**CM – Website Update/Redesign, Continuation/1-Time**

Carry forward \$5,078 for continuation of the City's website redesign project. This process will modernize the system; provide additional enhancements to include video, enhanced customer service options and to provide a solution, which not only looks better, but one that works better for both visitors and search engines.

CD - RHSP Software Enhancements, Continuation/1-Time

Carry forward \$57,164 for software enhancements. In an effort to streamline the Rental Housing Safety Program (RHSP) software, resolve outstanding bugs and implement newly requested features the Technology department along with partnership with Community & Economic Development departmental leadership team hired a third-party developer to review the existing software code and make appropriate changes as necessary. Over the past several months the developer has been working hand in hand with the RHSP team to address these issues and provide new code to be implemented on the city's production system.

CD – PALS/CED+ Permit System, New/Ongoing

Add \$48,000 for estimated Amazon Web Services. The City will be required to pay the actual hard costs for Amazon Web Services of roughly \$4,000 / month. This additional cost was unknown during the initial project kickoff, however, has been recently provided to the city by county project leaders. Pierce County is currently updating the draft interlocal agreement to incorporate this change and once completed it will be presented to City Council for review and consideration (tentatively scheduled for April 4, 2022).

CW – Server/Hardware Upgrades, Continuation/1-Time

Carry forward \$30,000 for physical Server/hardware Replacement. Maintain information technology equipment that is performing critical processing functions at a level to ensure their reliability and availability to support the business process for the City. Objectives related to energy efficiency, performance & operating system migration will be thoroughly considered prior to procurement. Further analysis related to the separation of processing capability and data management will be evaluated as well as positioning to improve our security, disaster recovery and continued business operations. Numerous servers will reach their end of life and require replacement. The estimated cost of \$30,000 was to replace 2021 hardware that reached end of life warranty renewal periods.

CW – Computer Replacement, Continuation/1-Time

Carry forward \$68,808 for computer replacement. Computer desktop, laptop & mobile device replacement is a necessity within the City as the aging life of PCs and mobile devices will drive replacements. Older computers are unlikely to support newer generation operating systems in the future. Whether by hardware failure or software obsolescence the city will need to replace computers and mobile devices to continue to function and provide services to the general public. Funds should be set aside yearly to ensure a proper refresh cycle exists. Continued investments in the city's virtual infrastructure should be a priority as this will drive the cost down for hardware replacements and provide a platform agnostic solution for mobile devices throughout the city. Investment in mobile technology will provide robust tools and decrease costs associated with full laptop or desktop stations. Continued use of mobile technology within the Police Department such as tablets and enhanced smartphones will also cut costs and provide tools necessary for officers in the field. Current replacement cycle for existing systems is 4 years thus the need to set aside \$138,750 each year will allow for replacements of aging laptops, mobile devices & desktop computers. Information Technology team will continue to rollout equipment in 2022 replacing all outdated desktops, laptops and mobile devices to ensure technology is functional and up-to-date.

CW – City Council Laptops, Continuation/1-Time

Carry forward \$23,500 for the purchase of 7 laptops and accessories (keyboard, pen, air adapter) to replace existing iPads. Annual ongoing costs totaling \$2,535 are already budgeted as part of existing iPads so no additional maintenance & operation cost is needed. The new laptops include a four year warranty.

CW - Document Management System, Continuation/1-Time

Carry forward \$101,793. Working in partnership with GRM, City employees are working with the vendor to implement the document management system. This process will take some time to complete as the project spans across all departments across the city. This system is a collection of technologies that work together to provide a comprehensive solution for managing the creation, capture, indexing, storage, retrieval, and disposition of records and information assets within the city. Due to the critical nature of the PALS permitting system project, this was placed on hold until 2020, which pushed the project out to 2021.

CW - Colocation for Disaster Recovery, Continuation/1-Time

Carry forward \$103,000 as follows:

- \$50,000 for the purchase of servers, firewalls and storage appliances to host virtual infrastructure to provide remote access to city resources/data during a disaster or outage. This hardware is required for co-location services.
- \$30,000 for the purchase of required software for co-location to host virtual infrastructure. This software includes VMWare ESXi, VEAAM backup software and replication.
- \$20,000 for the creation of comprehensive documentation, policies and procedures in regards to disaster recovery processes related to information technology.
- \$3,000 to continue incorporating both the primary and secondary data centers.

CW - Microsoft Exchange Server & Licenses, Continuation/1-Time

Carry forward \$50,000 for Microsoft Exchange Server and Client Licenses. The existing e-mail solution utilized within the city has reached its EOL (End of Life) and had to be replaced. In addition, the newly upgraded Enterprise Vault solution required the mail server to be updated as well. Technology staff successfully performed both updates and have met the requirements of both systems at one time. The system is online and operational at this time. Licenses have been requested and pending purchase is forthcoming.

CW – Smart Phones & Service Charges, New/Ongoing

Add \$6,500 for additional mobile devices. Due to the expansion of City employees working remotely, additional costs have risen as employees require mobile devices to perform their work. The request covers additional monthly service charges and replacement phones above and beyond the current budget.

CW – Purchase of 2 New Copiers, New/1-Time

Add \$20,000 for the purchase of replacement copiers. Currently there are two existing Ricoh copiers which were not replaced during the last copier refresh project as they were still under contract and unable to be removed. These units have now reached their end of life and are no longer supported by Ricoh. The request is to remove these two existing units and purchase two new units as these units are heavily used.

CW – Computer Software, Continuation/1-Time

Carry forward \$5,000 for additional computer software for purchases of unforeseen requests city-wide.

CW – Computer Hardware, Continuation/1-Time

Carry forward \$5,000 for additional computer hardware for purchases of unforeseen requests city-wide.

504 Risk Management**Claims & Reimbursements, New/Ongoing**

Add \$200,000 for potential claims funded by claims reimbursements.

WCIA Assessment, New/Ongoing

Add \$112,495 for WCIA assessment to account for increases primarily in general liability.

WCIA services include risk management consultation, loss control field services, claims, pre-defense and litigation administration, and loss analyses. WCIA contracts for claims investigation consultants for personnel issues and land use issues, insurance brokerage and lobbyist services. Additionally, WCIA provides generous services to its members such as risk management, education and comprehensive risk field services.

The City pays Washington Cities Insurance Authority every January for the annual coverage listed in the table below, except for storage tank liability which is paid in March. The City maintains deductibles of \$0 for liability, \$1,000 for auto physical damage and \$5,000 for property.

WCIA Assessments							
Coverage	2018	2019	2020	2021	2022	2022 vs 2021	
						Increase/(Decrease)	
						\$	%
Auto Physical Damage	\$ 35,961	\$ 45,838	\$ 52,790	\$ 63,671	\$ 65,747	\$ 2,076	3.3%
Boiler & Machinery	3,244	3,867	4,382	5,245	6,134	889	16.9%
Crime/Fidelity	1,365	1,244	1,193	1,201	1,218	17	1.4%
Liability	1,022,458	1,242,879	1,240,740	1,136,141	1,223,327	87,186	7.7%
Property	104,519	115,636	137,836	156,463	178,472	22,009	14.1%
Storage Tank Liability *	1,653	1,766	1,990	2,117	2,435	318	15.0%
Total	\$1,169,200	\$1,411,230	\$1,438,931	\$1,364,838	\$1,477,333	\$ 112,495	8.2%
Change Over Prior Year - \$	113,321	242,030	27,701	(74,093)	112,495		
Change Over Prior Year - %	10.7%	20.7%	2.0%	-5.1%	8.2%		

* Invoice not yet received, amount is estimated for 2022.

In addition the two factors (see below) affecting the assessment, overall insurance cost increased.

Overall, WCIA experienced a liability rate increase driven by the insurance market in Washington State. Factors affecting the insurance market include large jury awards, changes in state laws, the social justice movement, and changing conditions in the insurance market worldwide. This is not unique to the WCIA risk pool and why the traditional insurance carriers are raising rates or completely pulling out of public risk in the State of Washington and nationally. Liability renewal for reinsurance was challenging as liability markets globally hardened and struggled to keep pace with increasing large verdicts and claim settlements. Existing carriers are reluctant to expand their risk capacity and new carriers are offering limited coverage terms with forced deductibles, aggregate limits, and stricter conditions with the inclusion of new exclusions. The cyber market continued the troubling trend of restricting coverage and increasing deductibles as municipalities continue to be targets for cyber criminals. Property insurance increase is a result of new members joining the program, appraisals, and inflationary factors being applied to members schedules. Schedules continue to be an issue as the cost for construction in our area has seen significant increases.

The liability assessment formula is based on two factors: worker hours multiplied by the assessment rate. The City's assessment rate is determined by an actuary based on both the City's group and individual loss history for the previous five years. While the actuary's recommended overall increase may have little or no increase, changes in worker hours affect the overall assessment.

The amount the City pays for liability is based on an assessment formula comprised of two factors -- worker hours and loss rate.

Worker Hours: There is a two year lag in worker hours (2020 worker hours for 2022 assessment which includes extra duty contracts and does not include volunteer hours). Total worker hours in 2020 decreased by 28,548 hours or 6.7% hours compared to 2019.

Worker Hours							
Worker Hours for Assessment Year =>	2016	2017	2018	2019	2020	Worker Hours 2020 vs 2019	
	2018	2019	2020	2021	2022	Increase/(Decrease) #	%
0803 All Operations	100,567	108,251	107,286	104,320	84,155	(20,165)	-19.3%
5305 Admin/Clerical	122,719	119,039	120,036	117,322	120,574	3,252	2.8%
6905 Law Enforcement	196,202	200,135	199,985	201,724	190,601	(11,123)	-5.5%
6906 Reserves Officers	277	298	639	1,449	937	(512)	-35.3%
Total	419,765	427,723	427,946	424,815	396,267	(28,548)	-6.7%

Loss Rate: The loss rate is determined by an actuarial review of the last five years of loss history (January 1, 2017 – December 31, 2021 for 2022 assessment). The actuary limits the loss to \$100,000 per loss so if the City is hit with a huge loss, it does not affect the City for 5 years. The following table provides the most recent report City's losses for the years for the period 11/30/2016 – 11/30/2021. There is a 3-year window for claims to be filed (for example, 2019 claim period ends in 2022) so these figures are subject to change.

5 Year Liability Loss Report 11/30/2016 - 11/30/2021						
Incurred by Year	2017	2018	2019	2020	2021	Total
Administration	\$ -	\$ -	\$ 37,232	\$ -	\$ -	\$ 37,232
Parks & Rec Maintenance	-	-	-	1,748	2,280	4,028
Planning	18,750	2,024	25,000	-	-	45,773
Jail	323	-	-	-	-	323
Police	671,472	595,952	43,704	5,740,100	242,506	7,293,734
PW Engineering	40,747	-	-	-	-	40,747
PW Streets/Sidewalks	6,396	18,822	-	4,048	20	29,286
Total	\$ 737,687	\$ 616,798	\$ 105,936	\$ 5,745,896	\$ 244,806	\$ 7,451,123

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Grand Total - All Funds	2.00			\$48,337,897	\$73,025,974
Total - Fund 001 General	1.64			\$ 2,116,996	\$ 4,770,563
Increase Sales Tax Revenue Estimate	-	Revenue	Ongoing	800,000	-
Increase Parks Sales Tax Revenue Estimate	-	Revenue	Ongoing	80,000	-
Increase Criminal Justice Sales Tax Revenue Estimate	-	Revenue	Ongoing	180,000	-
Increase Gambling Tax Revenue Estimate	-	Revenue	Ongoing	550,000	-
Increase CED Development Services Permits & Fees	-	Revenue	Ongoing	57,200	-
CW - PERS Implementation Effective July 1, 2022	-	New	Ongoing	-	144,706
CW - AFSCME CBA Implementation	-	New	Ongoing	-	484,363
CM - Communications Strategic Plan	-	Continuation	1-Time	-	35,000
CM - Spring Clean Up Event Mailing	-	New	Ongoing	-	2,332
CM - Camera Equipment	-	Continuation	1-Time	-	8,375
CD - WSDOT Relocation & Redevelopment	-	Continuation	1-Time	-	1,007
CD - Build Your Better Campaign	-	Continuation	1-Time	-	34,000
CD - Economic Development Strategy	-	Continuation	1-Time	-	18,628
CD -Tree Preservation Public Participation Plan	-	Continuation	1-Time	-	57,907
CD - City Tree Fund - Balance	-	Continuation	1-Time	56,496	56,496
CD - Woodworth Industrial Park Community Association Membership Dues	-	New	Ongoing	-	1,260
CD - Future Library Feasibility Study	-	New	1-Time	30,000	60,000
CD - Contribution to South Sound Housing Affordability Partners (SSHAP)	-	New	1-Time	-	20,000
CD - Comprehensive Plan Amendment (Housing Element)	-	New	1-Time	-	49,870
CD - Associate Planner, Limited-Term Position End Date 12/31/2023	1.00	New	1-Time	-	57,200
LG - STOP VAWA (Violence Against Women Act) Grant	-	Grant	1-Time	30,313	30,313
LG - Employee & Volunteer Recognition Event	-	Continuation	1-Time	-	2,500
MC - 2021/2022 OPD (Office of Public Defense) Grant	-	Grant	1-Time	27,276	27,276
MC - Primary Public Defender Contract Increase	-	New	Ongoing	-	36,000
MC - 2021 Court Cost True Up - City of DuPont	-	Continuation	Ongoing	(13,500)	-
MC - 2021 Court Cost True Up - Town of Steilacoom	-	Continuation	Ongoing	(7,028)	-
MC - 2021 Court Cost True Up - City of University Place	-	Continuation	Ongoing	10,190	-
PK - Street Ends Study	-	Continuation	1-Time	-	20,000
PK - Street Ends Study - Additional Funding Needed	-	New	1-Time	-	30,000
PK - CHOICE Grant Balance	-	Grant	1-Time	11,833	11,833
PK - No Child Left Inside Grant	-	Grant	1-Time	17,350	17,350
PK - South Sound 911 Grant for Background Checks	-	Grant	1-Time	30,000	30,000
PK - SEEK (Summer Experience & Enrichment for Kids) Grant	-	Grant	1-Time	145,000	145,000
PK - Fort Steilacoom Park Cemetery Grant	-	Grant	1-Time	20,000	20,000
PK - Fort Steilacoom Park Cemetery Grant Match	-	New	1-Time	-	30,000
PK - Recreation Program Sponsored Events	-	New	1-Time	43,145	43,145
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0	0.25	New	Ongoing	-	28,989
Portion Charged to Street Operations & Maintenance	(0.18)	New	Ongoing	-	(20,510)
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0	0.25	New	Ongoing	-	25,001
Portion Charged to Street Operations & Maintenance	(0.18)	New	Ongoing	-	(17,690)
PK - Maintenance Worker - Increase from 0.50 FTE to 1.0 FTE	0.50	New	Ongoing	-	50,000
PK - Reduce Seasonal Help to Accommodate Maintenance Worker Total 1.0 FTE Increase	-	New	Ongoing	-	(65,790)
PD - Emergency Management Performance Grant COVID ARPA - Grant Balance	-	Grant	1-Time	8,665	8,665
PD - Tacoma Narcotics Enforcement Team (TNET) Puyallup Grant Balance	-	Grant	1-Time	7,593	-
PD - Pierce County Sex Offender Residency Verification Grant	-	Grant	1-Time	7,463	-
PD - Washington State Criminal Justice Basic Law Enforcement Academy (BLEA)	-	New	1-Time	-	24,000
PD - Teamsters Collective Bargaining Agreement Implementation	-	New	Ongoing	-	9,963
PD - WCIA Grant for Virtual Reality Based Police Officer Training Simulator	-	Grant	1-Time	25,000	25,000
Fleet & Equipment Internal Service Charges:					
CW - Restore 2022 Replacement Reserves Collection	-	New	Ongoing	-	779,431
PK - Graffiti Removal Equipment & Initial Supplies	-	New	1-Time	-	15,000
PD - Vehicle for New Lieutenant - Anticipated Hiring Date July 1, 2022	-	Continuation	1-Time	-	65,000
PD - PA (Public Address) Microphones	-	Continuation	1-Time	-	18,000

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/1-Time	Year 2022	
				Revenue	Expenditure
PD - Complete Build Vehicle 40431 Funded by Contributed Capital	-	Continuation	1-Time	-	5,000
PD - Vehicle 41090 - Additional Costs for Coban ICV Camera		New	1-Time	-	17,250
Property Management Internal Service Charges:					
PD - Police Station Fuel System Modernization	-	New	1-Time	-	30,000
CM - City Hall Space Reconfiguration Study	-	Continuation	1-Time	-	30,000
PK - Fort Steilacoom Park Caretaker House Repairs	-	Continuation	1-Time	-	38,142
Information Technology Internal Service Charges:					
CM - Website Redesign/Update	-	Continuation	1-Time	-	5,078
CW - Server Hardware Upgrade	-	Continuation	1-Time	-	26,286
CW - Annual Computer Replacement	-	Continuation	1-Time	-	60,286
CW - City Council Laptops	-	Continuation	1-Time	-	20,588
CW - Document Management System	-	Continuation	1-Time	-	89,181
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	-	90,246
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	-	43,806
CD - PALS/CED+ Amazon Web Services for Permitting System	-	New	Ongoing	-	48,000
CW - Smart Phones & Plan Increase due to Remote Work	-	New	Ongoing	-	5,696
CW - Purchase 2 New Copiers	-	New	1-Time	-	17,522
CW - Computer Software	-	Continuation	1-Time	-	4,381
CW - Computer Hardware	-	Continuation	1-Time	-	4,381
Risk Management Internal Service Charges:					
WCIA Annual Assessment Increase	-	New	Ongoing	-	97,654
Transfer to Property Abatement for Karwan Village Abatement	-	New	1-Time	-	500,000
Transfer to Parks CIP:					
301.0019 Edgewater Dock	-	New	1-Time	-	50,000
301.0037 Seeley Lake	-	New	1-Time	-	25,000
301.0043 Fort Steilacoom Park H-Barn Complex Restoration & Renovation	-	New	1-Time	-	150,000
301.0044 Wards Lake Structure Removal	-	New	1-Time	-	50,000
301.0045 Colonial Plaza Up Lighting & Gary Oaks	-	New	1-Time	-	15,000
Transfer to Transportation CIP:					
302.0004 Minor Capital & Major Maintenance Proposed 2022 Revised Budget \$585,587, includes New Allocation of \$275,000 from: \$125,000 LTD 2021 Accumulated Pavement Degradation Fees \$150,000 General Fund	-	New	1-Time	-	150,000
302.0096 Union Avenue, Berkley to Thorne Lane (Design)	-	New	1-Time	-	65,000
302.0116 Custer Road from Bridgeport Way to 75th St (Design)	-	New	1-Time	-	65,000
302.0131 Overlay & Sidewalk Fill-In: Custer Rd - John Dower to 500' West of Bridgeport Way (Design)	-	New	1-Time	-	75,000
302.0135 JBLM North Access (Construction)	-	New	1-Time	-	252,860
302.0136 100th Lakewood Drive to South Tacoma Way, Inclusive of 40th (Design)	-	New	1-Time	-	100,000
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	-	New	1-Time	-	79,000
General/Street Fund Subsidy	-	Continuation	Ongoing	-	(23,781)
General/Street Fund Subsidy	-	New	Ongoing		55,740
General/Street Fund Subsidy	-	Continuation	1-Time	-	51,981
General/Street Fund Subsidy	-	New	1-Time	-	56,646
Total - Special Revenue Funds	0.36			\$18,841,237	\$23,578,430
Total - Fund 101 Street O&M	0.36			\$ 140,586	\$ 164,367
General/Street Fund Subsidy - Beginning Balance	-	Continuation	Ongoing	(23,781)	-
Non-Motorized Plan - Balance	-	Continuation	1-Time	20,139	20,139
Non-Motorized Plan - Additional	-	New	1-Time	55,000	55,000
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0 FTE	0.18	New	Ongoing		20,510
PK - Convert Maintenance Assistance to Maintenance Worker - Increase from 0.75 FTE to 1.0 FTE	0.18	New	Ongoing		17,690
PK - Reduce Seasonal Help to Accommodate Maintenance Worker Total 1.0 FTE Increase	-	New	Ongoing	-	(38,200)

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Fleet & Equipment Internal Service Charges:					
CW - Restore 2022 Replacement Reserves Collection	-	New	Ongoing	45,002	45,002
Information Technology Internal Service Charges:					
CW - Server Hardware Upgrade	-	Continuation	1-Time	2,468	2,468
CW - Annual Computer Replacement	-	Continuation	1-Time	5,660	5,660
CW - City Council Laptops	-	Continuation	1-Time	1,933	1,933
CW - Document Management System	-	Continuation	1-Time	8,374	8,374
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	8,472	8,472
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	4,113	4,113
CW - Smart Phones & Plan Increase due to Remote Work	-	New	Ongoing	535	535
CW - Purchase 2 New Copiers	-	New	1-Time	1,646	1,646
CW - Computer Software	-	Continuation	1-Time	411	411
CW - Computer Hardware	-	Continuation	1-Time	411	411
Risk Management Internal Service Charges:					
WCIA Annual Assessment Increase	-	New	Ongoing	10,203	10,203
Total - Fund 103 Transportation Benefit District	-			\$ -	\$ 1,718,000
Transfer to Transportation CIP for TBD Bonded Projects (2022 Design): 302.0142 Ardmore/Whitman/93rd St	-	New	1-Time	-	348,000
Transfer to Transportation CIP for TBD Bonded Projects (2023 Construction): 302.0142 Ardmore/Whitman/93rd St	-	New	1-Time	-	1,006,000
Transfer to Transportation CIP for TBD Bonded Projects (2022 Design): 302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW	-	New	1-Time		364,000
Total - Fund 104 Hotel/Motel Lodging Tax	-			\$ -	\$ 53,393
Prior Year Grant Balance - City of Lakewood Gateways	-	Continuation	1-Time	-	72,893
Eliminate Budget Est	-	New	1-Time	-	(800,000)
2022 3% McGavick Center	-	New	1-Time	-	101,850
2022 Asia Pacific Cultural Center	-	New	1-Time	-	15,000
2022 Historic Fort Steilacoom	-	New	1-Time	-	15,000
2022 Lakewold Gardens	-	New	1-Time	-	85,000
2022 Lakewood Chamber of Commerce Tourism	-	New	1-Time	-	100,000
2022 Lakewood Chamber of Commerce - Night of Lights	-	New	1-Time	-	25,000
2022 Lakewood Historical Society	-	New	1-Time	-	35,000
2022 Lakewood Playhouse	-	New	1-Time	-	25,000
2022 Travel Tacoma - Mt. Rainier Tourism and Sports	-	New	1-Time	-	100,000
2022 Lakewood Arts Festival	-	New	1-Time	-	20,500
2022 Lakewood Sister Cities Association - Gimhae Delegation	-	New	1-Time	-	20,550
2022 Lakewood Sister Cities Association - International Festival	-	New	1-Time	-	5,500
2022 City of Lakewood Imaging Promotions	-	New	1-Time	-	50,000
2022 City of Lakewood Farmers Market	-	New	1-Time	-	35,000
2022 City of Lakewood SummerFEST	-	New	1-Time	-	80,000
2022 City of Lakeood Summer Concert Series	-	New	1-Time	-	20,000
2022 City of Lakewood Love Lakewood Festival	-	New	1-Time	-	30,000
2022 City of Lakewood Film Festival, REEL Life	-	New	1-Time	-	17,100
Total - Fund 105 Property Abatement/Rental Housing Safety Program	-			\$ 507,610	\$ 1,157,232
Abatement Program	-	Continuation	1-Time	-	418,710
Karwan Village Abatement - Funded by General Fund	-	New	1-Time	500,000	500,000
Rental Housing Safety Program - Increase Revenue Estimate	-	Continuation	1-Time	7,610	-
Internal Service Charge - Rental Housing Safety Program - RHSP Database/Software Enhancement	-	Continuation	1-Time	-	57,164
1406 Sales Tax Credit for Affordable Housing	-	Continuation	1-Time	-	181,358
Total - Fund 106 Public Art	-			\$ -	\$ 120,224
Major Public Art - Colonial Plaza	-	Continuation	1-Time	-	117,598
Available Balance Earmarked for Major Public Art - Project to Be Determined	-	New	1-Time	-	2,626

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Total - Fund 180 Narcotics Seizure	-			\$ -	\$ 192,000
Contribution for 50% of new SRT Vehicle (Original \$120,000 from Federal Seizure / \$120,000 from Narcotics Seizure)	-	Continuation	1-Time	-	120,000
Narcotics Seizure Balance Available for Eligible Expenditures	-	New	1-Time	-	72,000
Total - Fund 181 Felony Seizure	-			\$ -	\$ 36,198
Contribution to Firearms Range Simulator Program \$65K Total Cost (\$25K WCIA Risk Mitigation Grant + \$20K Felony Seizure + \$20K Federal Seizure)	-	New	1-Time	-	20,000
Felony Seizure Balance Available for Eligible Expenditures	-	New	1-Time	-	16,198
Total - Fund 182 Federal Seizure	-			\$ -	\$ 143,505
Contribution to Firearms Range Simulator Program \$65K Total Cost (\$25K WCIA Risk Mitigation Grant + \$20K Felony Seizure + \$20K Federal Seizure)	-	New	1-Time	-	20,000
Remaining Contribution for 50% of new SRT Vehicle (Original \$120,000 from Federal Seizure / \$120,000 from Narcotics Seizure)	-	Continuation	1-Time	-	101,499
Federal Seizure Balance for Available Expenditures	-	New	1-Time	-	22,006
Total - Fund 190 CDBG	-			\$ 2,692,587	\$ 4,206,082
CDBG Carry Forward of FY 2021 Funds:					
2021 CDBG - Housing Programs - Major	-	Grant	1-Time	264,107	264,107
2021 CDBG - Housing Programs - Administration	-	Grant	1-Time	86,913	86,913
2021 CDBG - Housing Programs - Administration of HOME	-	Grant	1-Time	15,000	15,000
2021 CDBG - Public Service - Counsel Foreclose	-	Grant	1-Time	50,000	50,000
2021 CDBG - Physical Improvements - Phillips Road	-	Grant	1-Time	295,167	295,167
2021 CDBG - Housing Emergency Assistance Displaced Residents (EADR)	-	Grant	1-Time	28,708	28,708
FY 2021 HOME Funding Recommendations:				-	-
2021 HOME - Affordable Housing LASA	-	Grant	1-Time	190,739	190,739
2021 HOME - Affordable Housing	-	Grant	1-Time	98,818	98,818
2021 HOME - Administration	-	Grant	1-Time	31,335	31,335
From City of Tacoma - City of Lakewood Balances:					
2019 HOME - Affordable Housing LASA	-	Grant	1-Time	409,261	409,261
2020 HOME - Affordable Housing	-	Grant	1-Time	162,914	162,914
2020 HOME - Down Payment Assistance	-	Grant	1-Time	253	253
2019 HOME - Housing Rehabilitation	-	Grant	1-Time	194,356	194,356
2020 HOME - Housing Rehabilitation	-	Grant	1-Time	50,000	50,000
2020 Housing Program - Emergency Assistance Displaced Residents	-	Grant	1-Time	42,764	42,764
2020 Major Home & Sewer Repair	-	Grant	1-Time	416,779	416,779
2020 Housing Program - Administration of HOME	-	Grant	1-Time	9,271	9,271
CDBG - CARES CV2 - Round 2 Balance - LASA	-	Grant	1-Time	173,000	173,000
CDBG - CARES CV3 - Round 3 Balance - Mortgage Assistance	-	Grant	1-Time	173,202	173,202
Restricted Ending Fund Balance for Future Loan Programs	-	Grant	1-Time	-	1,513,495
Total - Fund 191 Neighborhood Stabilization Program	-			\$ -	\$ 254,676
Neighborhood Stabilization Program 1	-	Continuation	1-Time	-	240,528
Neighborhood Stabilization Program 3	-	Continuation	1-Time	-	14,148
Total - Fund 192 SSMCP	-			\$ 9,021,841	\$ 9,054,140
SSMPC Operations Balance	-	Continuation	1-Time	-	17,299
SSMCP Amazon Donation	-	New	1-Time	-	15,000
OEA Growth Management	-	Grant	1-Time	139,907	139,907
North Clear Zone - Department of Commerce Grant for Future Property Acquisitions	-	Grant	1-Time	1,400,000	1,400,000
North Clear Zone - Tactical Tailor Building - Property Purchase	-	Continuation	1-Time	7,363,503	7,363,503
North Clear Zone - Tactical Tailor Building - Due Diligence & Legal Fees	-	Continuation	1-Time	118,431	118,431

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Total - Fund 195 Police Grants	-			\$ 555,687	\$ 555,687
Washington Traffic Safety Commission - Impaired Driving Emphasis	-	Grant	1-Time	8,377	8,377
Washington Traffic Safety Commission - Motorcycle Patrol	-	Grant	1-Time	2,500	2,500
Emergency Management Planning	-	Grant	1-Time	25,406	25,406
Bullet Proof Vest Partnership	-	Grant	1-Time	3,963	3,963
Bullet Proof Vest Partnership	-	Grant	1-Time	17,200	17,200
Washington State Parks Recreational Boating Safety	-	Grant	1-Time	12,021	12,021
US Department of Justice JAG (Justice Assistance Grant) - Rifle Noise Suppressors	-	Grant	1-Time	2,069	2,069
US Department of Justice JAG (Justice Assistance Grant) - COVID-19	-	Grant	1-Time	16,388	16,388
US Department of Justice JAG (Justice Assistance Grant) - 2020 Bicycles	-	Grant	1-Time	5,397	5,397
US Department of Justice JAG (Justice Assistance Grant) - FARO Scanner	-	Grant	1-Time	42,903	42,903
Washington State Office of the Attorney General SAKI (Sexual Assault Kit Initiative) Grant	-	Grant	1-Time	4,900	4,900
WAPTA (Washington Auto Theft Prevention Authority) Grant	-	Grant	1-Time	260,000	260,000
Office of Justice Programs Veterans Court Grant	-	Grant	1-Time	154,563	154,563
Total - Fund 196 ARPA	-			\$ 5,922,926	\$ 5,922,926
Carry Forward ARPA Ordinance 759 Grant Balances:					
Comfort Inn 5% Direct Admin	-	Grant	1-Time	50,000	50,000
LCSAB (Lakewood Community Services Advisory Board) - 1% Funds Program Costs \$137,662 / 5% Direct Admin \$6,883	-	Grant	1-Time	144,545	144,545
Warriors of Change Program Costs \$34,280 / 5% Direct Admin \$3,423	-	Grant	1-Time	37,703	37,703
Pierce County BIPOC Business Accelerator Contribution Program Costs \$400,750 / 5% Direct Admin \$25,000	-	Grant	1-Time	425,750	425,750
LPD Body Cameras - Purchase of Cameras & Video Storage 5% Direct Admin \$4,900	-	Grant	1-Time	4,900	4,900
LPD Body Cameras Operations Program Costs \$268,230 / 5% Direct Admin \$14,202	-	Grant	1-Time	282,432	282,432
ARPA Administration - Finance Assistance and ARPA Coordinator Program Costs \$639,526	-	Grant	1-Time	639,526	639,526
Habitat for Humanity Boat Street Project Program Costs \$242,000 / 5% Direct Admin \$12,100	-	Grant	1-Time	254,100	254,100
Rebuilding Together South Sound Program Costs \$325,000 / 5% Direct Admin \$16,250	-	Grant	1-Time	341,250	341,250
EmergencyAlertSystem-Program Program Costs \$12,266 / 5% Direct Admin \$667	-	Grant	1-Time	12,933	12,933
West Pierce Fire & Rescue Program Costs \$230,000 / 5% Direct Admin \$11,500	-	Grant	1-Time	241,500	241,500
City Website and Multilingual Services Program Costs \$33,954 / 5% Direct Admin \$1,750	-	Grant	1-Time	35,704	35,704
Youth Employment-Program Program Costs \$84,000 / 5% Direct Admin \$4,200	-	Grant	1-Time	88,200	88,200
City Reader Boards Program Costs \$320,000 / 5% Direct Admin \$16,000	-	Grant	1-Time	336,000	336,000
New Grant Awards Approved December 20, 2021 Via Separate Motions:				-	-
Motion 2021-102 Tacomaprobono Housing Justice Program Cost \$450,000 / 5% Direct Admin \$22,500	-	Grant	1-Time	472,500	472,500
Motion 2021-104 Boys & Girls Club Teen Service Programs Program Cost \$226,070 / 5% Direct Admin \$11,304	-	Grant	1-Time	237,374	237,374
Motion 2021-105 YMCA Child and Teen Care Service Programs Program Cost \$732,000 / 5% Direct Admin \$36,637	-	Grant	1-Time	769,372	769,372
Motion 2021-106 Municipal Court Technology Improvements Program Cost \$135,000 / 5% Direct Admin \$6,750	-	Grant	1-Time	141,750	141,750

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Motion 2021-108 City Hall HVAC Air Handlers and Bipolar Ionization Program Cost \$500,000 / 5% Direct Admin \$25,000	-	Grant	1-Time	525,000	525,000
Motion 2021 - 109 Handwashing Stations at City Parks without Restrooms Program Cost \$75,000 / 5% Direct Admin \$3,750	-	Grant	1-Time	78,750	78,750
Motion 2021-110 City Hall Space Reconfiguration Study Program Cost \$100,000 / 5% Direct Admin \$5,000	-	Grant	1-Time	105,000	105,000
Motion 2021-111 Lakewood Police Department Retention Bonus Program Cost \$637,500 / 5% Direct Admin \$31,875	-	Grant	1-Time	669,375	669,375
Motion 2021-112 Temporary Human Resources Personnel for COVID-19 Tracking Program Cost \$30,360 Less \$1,098 Spent in 2021	-	Grant	1-Time	29,262	29,262
Total - Debt Service Funds	-			\$ -	\$ 77,061
Total - Fund 202 Local Improvement District Debt Service	-			\$ -	\$ 77,061
LID Administration & Early Redemption	-	Continuation	1-Time	-	77,061
Early Redemption LID 1101	-	Continuation	1-Time	-	-
Total - Capital Improvement Project Funds				\$28,431,043	\$39,041,156
Total - Fund 301 Parks CIP	-			\$ 10,365,525	\$ 13,661,911
301.0003 Harry Todd Park Phase I & 2	-	Continuation	1-Time	-	204,281
301.0005 Chambers Creek Trail	-	Continuation	1-Time	100,000	664,582
301.0006 Gateways	-	Continuation	1-Time	72,893	79,063
301.0014 Fort Steilacoom Park South Angel Lane Parking & Trail Improvement	-	Continuation	1-Time	-	93,569
301.0016 Park Equipment Replacement	-	Continuation	1-Time	-	52,625
301.0017 Park Playground Resurfacing	-	Continuation	1-Time	-	9,264
301.0018 Project Support	-	Continuation	1-Time	-	70,000
301.0019 Edgewater Dock	-	New	1-Time	50,000	51,556
301.0020 Wards Lake Improvements	-	Continuation	1-Time	2,179,302	2,226,005
301.0022 Banners & Brackets Phase II	-	Continuation	1-Time	-	8,789
301.0027 American Lake Improvements	-	Continuation	1-Time	1,252,840	2,018,182
301.0031 Fort Steilacoom Park Turf Infields	-	Continuation	1-Time	5,756,283	6,020,923
301.0032 Springbrook Park Expansion Phase V	-	Continuation	1-Time	664,207	1,402,651
301.0034 Kiwanis Park Playground Equipment	-	Continuation	1-Time	-	90,000
301.0037 Seeley Lake Resource Conservancy Park Improvements	-	Continuation	1-Time	75,000	90,644
301.0039 American Lake Park - North Parking Lot	-	Continuation	1-Time	-	244,777
301.0041 Parks Sign Replacement (Design)	-	Continuation	1-Time	-	20,000
301.0042 Downtown Park Schematic Design & Planning	-	Continuation	1-Time	-	100,000
301.0043 Fort Steilacoom Park H-Barn Restoration & Renovation Partners for Parks Seed Money	-	New	1-Time	150,000	150,000
301.0044 Wards Lake Structure Removal	-	Continuation	1-Time	50,000	50,000
301.0045 Colonial Plaza Uplighting & Gary Oaks	-	Continuation	1-Time	15,000	15,000
Total - Fund 302 Transportation CIP				\$ 17,816,882	\$ 20,151,725
302.0116 Custer Bridgeport Way to 75th (Design)	-	New	1-Time	65,000	65,000
302.0131 Custer Rd from Steilacoom to West of Bridgeport Way (Design)	-	New	1-Time	75,000	75,000
302.0136 100th St SW from Lakeview Drive to South Tacoma Way, Inclusive of 40th (Design)	-	New	1-Time	100,000	100,000
302.0096 Union Avenue, Berkley to Thorne Lane (Design)	-	New	1-Time	65,000	65,000
302.0083 Hipkins Road SW from Steilacoom Blvd to 104th St SW From TBD \$20 VLF for 2022 Design \$364,000 From REET for 2023 Construction \$669,000	-	New	1-Time	1,033,000	-
302.0142 Ardmore/Whitman/93rd - From TBD \$20 VLF for 2022 Design \$348,000 and 2023 Construction \$1,006,000 From REET for 2023 Construction \$2,021,000	-	New	1-Time	3,375,000	-
302.0000 Earmark Traffic Mitigation LTD 2021 Balance	-	New	1-Time	-	103,505
302.0000 Personnel, Engineering, Professional Services	-	Continuation	1-Time	-	57,846
302.0002 Street Lights: New LED	-	Continuation	1-Time	-	191,633
302.0003 Safety: Neighborhood Traffic	-	Continuation	1-Time	-	49,725

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
302.0004 Minor Capital & Major Maintenance Proposed 2022 Revised Budget \$585,587, includes New Allocation of \$275,000 from: \$125,000 LTD 2021 Accumulated Pavement Degradation Fees \$150,000 General Fund	-	Continuation & New	1-Time	150,000	325,587
302.0005 Chip Seal Program - Local Access Roads	-	Continuation	1-Time	-	47,367
302.0015 111th/112th (Bridgeport to Kendrick)	-	Continuation	1-Time	280,827	280,827
302.0024 Steilacoom Boulevard - Farwest Drive to Phillips Road	-	Continuation	1-Time	203,799	233,853
302.0060 Traffic Signal Replacement: 100th & Lakewood Drive	-	Continuation	1-Time	82,556	161,311
302.0068 Overlay: Pacific Highway - 108th to SR512	-	Continuation	1-Time	4,325	(9,073)
302.0071 Safety: Safe Routes to Schools - Phillips Rd Sidewalks & Bike Lanes (Steilacoom Boulevard to Onyx Drive)	-	Continuation	1-Time	356,823	428,823
302.0072 Sidewalks: 59th Ave - 100th to Bridgeport Way	-	Continuation	1-Time	14,981	14,473
302.0074 Streets: South Tacoma Way - 88th to 80th St	-	Continuation	1-Time	340,136	477,463
302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway	-	New	1-Time	59,905	42,084
302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side	-	New	1-Time	825,340	825,340
302.0133 Streets & Sidewalks: Steilacoom Blvd (Farwest to Weller) ROW	-	Continuation	1-Time	935,000	1,100,000
302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park	-	Continuation	1-Time	418,598	418,598
302.0135 JBLM North Access Total Transportation Improvement Board Grant \$6,675,141 (Reimbursement 2022-2024)	-	Continuation & New	1-Time	5,783,371	7,914,312
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road)	-	Continuation	1-Time	508,296	3,889,812
302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips	-	Continuation	1-Time	664,845	702,750
302.0144 146th St SW: Murray Rd SW to Woodbrook Drive SW	-	Continuation	1-Time	239,080	215,489
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	-	New	1-Time	900,000	900,000
302.0164 Sidewalk Fill-In on Farwest Drive from 112th to Lakes High School, Etc.	-	Continuation	1-Time	1,336,000	1,475,000
Total - Fund 303 Real Estate Excise Tax	-			\$ 173,636	\$ 4,390,000
Return of Excess REET - From 302.0080 Overlay: 108th Street - Bridgeport Way to Pacific Highway	-	New	1-Time	42,084	-
Increase 2022 Revenue Estimate	-	New	1-Time	131,552	-
Transfers to Transportation CIP for TBD Bond Funded Projects:	-				
302.0142 Ardmore/Whitman/93rd Street (For 2023 Construction)	-	New	1-Time	-	2,021,000
302.0083 Hipkins Road SW from Steilacoom Blve to 104th St SW (For 2023 Construction)	-	New	1-Time	-	669,000
Transfers to Transportation CIP for Grant Funded Project:	-				
302.0135 JBLM North Access	-	New	1-Time	-	1,700,000
Total - Fund 311	-			\$ 75,000	\$ 837,520
311.0002 Side Sewer CIPs	-	Continuation	1-Time	-	250,419
311.0005 Maple Sewer	-	Continuation	1-Time	-	360,101
311.0013 Fort Steilacoom Park Sewer Extension	-	Continuation	1-Time	75,000	227,000
Total - Enterprise Funds	-			\$ (3,000,000)	\$ 3,940,543
Total - Fund 401 Surface Water Management	-			\$ (3,000,000)	\$ 3,940,543
Remove Revenue Bonds - Issued in 2021	-	Continuation	1-Time	(3,000,000)	-
401.0008 Outfall Retrofit	-	Continuation	1-Time	-	124,184
401.0012 Outfall Retrofit Feasibility Project	-	Continuation	1-Time	-	60,000
401.0014 2021 Water Quality Improvements	-	Continuation	1-Time	-	45,000
401.0015 Oakbrook Outfall Retrofits	-	Continuation	1-Time	-	219,577
401.0018 Waughop Lake Treatment	-	Continuation	1-Time	-	16,557
401.0021 American Lake Management District	-	Continuation	1-Time	-	29,366
401.0023 Clover Creek - Earmark SWM Funds for Potential Grant	-	New	1-Time	-	100,000
401.0023 Clover Creek Reduction Study	-	Continuation	1-Time	-	118,738
Fleet & Equipment Internal Service Charges:	-				
CW - Restore 2022 Replacement Reserves Collection	-	New	Ongoing	-	19,459

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
Information Technology Internal Service Charges:					
CW - Server Hardware Upgrade	-	Continuation	1-Time	-	1,248
CW - Annual Computer Replacement	-	Continuation	1-Time	-	2,863
CW - City Council Laptops	-	Continuation	1-Time	-	979
CW - Document Management System	-	Continuation	1-Time	-	4,235
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	-	4,282
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	-	2,080
CW - Smart Phones & Plan Increase due to Remote Work	-	New	Ongoing	-	269
CW - Purchase 2 New Copiers	-	New	1-Time	-	832
CW - Computer Software	-	Continuation	1-Time	-	208
CW - Computer Hardware	-	Continuation	1-Time	-	208
Risk Management Internal Service Charges:					
WCIA Annual Assessment Increase	-	New	Ongoing	-	4,638
Transfers to Parks CIP:					
301.0005 Chambers Creek Trail	-	Continuation	1-Time	-	100,000
301.0020 Wards Lake Improvements	-	Continuation	1-Time	-	56,277
301.0037 Seeley Lake Resource Conservancy Park	-	Continuation	1-Time	-	50,000
Transfers to Transportation CIP:					
302.0015 Streets: 112th/111th (Bridgerport Way to Kendrick)	-	Continuation	1-Time	-	89,215
302.0060 Traffic Signal Replacement: 100th & Lakewood Drive	-	Continuation	1-Time	-	82,556
302.0071 Safety: Safe Routes to Schools - Phillips Rd Sidewalks & Bike Lanes (STL to Onyx)	-	Continuation	1-Time	-	80,000
302.0080 Overlay: 108th Street – Bridgeport Way to Pacific Highway	-	Continuation	1-Time	-	59,905
302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side	-	New	1-Time	-	95,800
302.0121 112th Street Sidewalks, Farwest Drive to Holden, North Side (Potential Inflation)	-	New	1-Time	-	75,000
302.0134 Sidewalks: Veterans Drive - Gravelly Lake Drive to American Park	-	Continuation	1-Time	-	418,598
302.0135 Streets: JBLM North Access	-	Continuation	1-Time	-	1,085,525
302.0137 Streets: Steilacoom Blvd/88th (Weller to Custer Road)	-	Continuation	1-Time	-	64,019
302.0138 Sidewalks: Onyx Drive SW - 89th to 97th and Garnet to Phillips	-	Continuation	1-Time	-	664,845
302.0144 146th St SW: Murray Rd SW to Woodbrook Drive SW	-	Continuation	1-Time	-	189,080
302.0156 Angle Lane/Elwood Sidewalks and Pedestrian Pathway	-	New	1-Time	-	75,000
Total - Internal Service Funds	-			\$ 1,948,621	\$ 1,618,221
Total - Fund 501 Fleet & Equipment	-			\$ 964,141	\$ 308,563
2022 Replacement Reserves Collection	-	New	Ongoing	843,891	-
PD - Public Address (PA) Microphones	-	Continuation	1-Time	18,000	18,000
PD - Build Vehicle 40611 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	19,250
PD - Complete Build Vehicle 41541 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	5,707
PD - Complete Build Vehicle 41551 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	4,356
PD - Complete Build Vehicle 40801 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	15,000
PD - Replace Vehicle 40731 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	55,000
PD - New Vehicle 41790 for New Lieutenant Start Date July 1, 2022	-	Continuation	1-Time	65,000	65,000
PD - Complete Build Vehicle 40431 Funded by Contributed Capital	-	Continuation	1-Time	5,000	5,000
PD - Additional Funds for Vehicle 41090 for Setup of Coban ICV Camera	-	New	1-Time	17,250	17,250
PK - Replace Vehicle 42041 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	35,000
PK - Graffiti Removal Equipment & Initial Supplies	-	New	1-Time	15,000	15,000
MC - Replace Vehicle 42161 Funded by Accumulated Replacement Reserves	-	Continuation	1-Time	-	54,000
Total - Fund 502 Property Management	-			\$ 148,142	\$ 473,320
CM - City Hall Space Reconfiguration Study	-	Continuation	1-Time	30,000	30,000
PD - Fuel System Modernization	-	New	1-Time	30,000	30,000
PD - Police Station Firearms Range Equipment	-	Continuation	1-Time	-	35,178
PD - Police Station Parking Lot Improvements	-	Continuation	1-Time	-	20,000
PK - Fort Steilacoom Park Caretaker House Repairs	-	Continuation	1-Time	38,142	38,142
PK - Front Street O&M Security System Repairs	-	Continuation	1-Time	-	30,000
PK - Front Street O&M New Fuel Tank w/Install & Remove Old FSP Fuel Tank & Paving of Wash Down Station and Perimeter	-	Continuation	1-Time	-	160,000
CW - City Hall Exterior Beam Painting	-	Continuation	1-Time	-	75,000

**2022 Carry Forward Budget Adjustment
Summary of Proposed Requests**

	FTE	Adjustment Type	Ongoing/ 1-Time	Year 2022	
				Revenue	Expenditure
CW - City-wide Parking Lot Improvements	-	Continuation	1-Time	-	5,000
CW - Maintenance Worker - Increase from 0.50 FTE to 1.0 FTE	-	New	Ongoing	50,000	50,000
Total - Fund 503 Information Technology	-			\$ 523,843	\$ 523,843
CM - Website Redesign/Update	-	Continuation	1-Time	5,078	5,078
CD - RHSP Software Enhancements	-	Continuation	1-Time	57,164	57,164
CD - PALS/CED+ Permit System Amazon Web Services	-	New	Ongoing	48,000	48,000
CW - Server/Hardware Upgrades	-	Continuation	1-Time	30,000	30,000
CW - Computer Replacement	-	Continuation	1-Time	68,808	68,808
CW - City Council Laptops	-	Continuation	1-Time	23,500	23,500
CW - Document Management System	-	Continuation	1-Time	101,793	101,793
CW - Co-Location & Disaster Recovery	-	Continuation	1-Time	103,000	103,000
CW - Microsoft Exchange Server & Licenses	-	Continuation	1-Time	50,000	50,000
CW - Smart Phones & Service Charges	-	New	Ongoing	6,500	6,500
CW - Purchase 2 New Copiers	-	New	1-Time	20,000	20,000
CW - Computer Software	-	Continuation	1-Time	5,000	5,000
CW - Computer Hardware	-	Continuation	1-Time	5,000	5,000
Total - Fund 504 Risk Management	-			\$ 312,495	\$ 312,495
CW - Claims & Reimbursements	-	New	Ongoing	200,000	200,000
CW - WCIA Assessment	-	New	Ongoing	112,495	112,495

My name is James Dunlop and I am a Lakewood resident. I've just had a look at the proposal to up light the Garry oak trees adjacent the Colonial Plaza, and it seems that those making the proposal seem mainly concerned with surface appearances, and don't seem to have considered the underlying scientific issues. I would therefore like to oppose the designation of \$15,000 for up lighting.

As we know, a major problem of modern living is light pollution. It is not just about not being able to see the stars, but it is also about the disruption of natural rhythms.

I would particularly address you to an article by William Chaney, from Purdue University, titled "Does night lighting harm trees?". He points out that light effects both photosynthesis and photoperiodism – photoperiodism being the role of day length in growth and reproduction.

Chaney discusses some of the variables. Clearly the negative impact of the light is going to be worse if it is on all night rather than some of the night. You also have to consider the type of light – fluorescent, mercury vapor and metal halide lights have low impact, while incandescent and high pressure sodium are high impact.

There is also the question of where the lights are, and up lighting should definitely be avoided. In fact, Chaney states "In all cases, up lighting and shining light over great horizontal distances should be avoided".

So, whatever you are planning to do with the lighting, forget the up lighting, because it is not good for the trees.

And I should also mention the animals, including nesting birds, that are having to suffer because of the light pollution.

Finally, I think that there is something quite perverse about the idea of lighting up the Garry oaks. It appears that the City wants to give the impression that it cares about this special tree, yet in the very process of signally its virtue it is damaging the very thing it is claiming to protect.

So please, save the \$15,000, do some research, and start focusing on protecting Lakewood's environmental heritage rather than further damaging it.

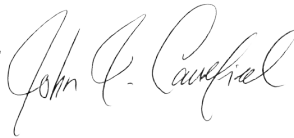
Chaney's article can be found at this website:

<https://www.extension.purdue.edu/extmedia/fnr/fnr-faq-17.pdf>



TO: Mayor and City Councilmembers

FROM: Mary Dodsworth, Parks, Recreation & Community Services Director

THROUGH: John J. Caulfield, City Manager 

DATE: May 16, 2022

SUBJECT: Update to City Naming Policy – Resolution #2016-18

ATTACHMENTS: Updated Resolution to Naming/Renaming City parks and facilities

Summary: City Resolution No. 2016-2018 created a policy and procedures for naming or renaming city parks and facilities. At the April 25, 2022 study session the City Council reviewed a draft of the updated resolution that had been reviewed by the Parks and Recreation Advisory Board and various committees over the past few months. Council provided clarification and additional information for the resolution. Attached is the updated resolution for your review and consideration.

Current Status: The following recommended changes were included in the final draft provided to Council:

- Additional WHEREAS's to provide clarification regarding purpose of the resolution as well as definition of city facilities which includes but is not limited to a public park, facility, street, open space or natural area.
- Made format changes and summarized and grouped each section to make it easier for individuals to understand process.
- Clarified that City Council shall determine the name for City parks and other City facilities.

Updated documents: See updated resolution for Council consideration. Staff will review during City Manager Report on May 16, 2022 and anticipate consideration and approval at the June 6, 2022 Council meeting.

RESOLUTION NO. 2022-XX

A RESOLUTION of the City Council of the City of Lakewood, Washington, creating a policy and procedure for the naming/renaming of a public park, facility, street, open space or natural area.

WHEREAS, the City Council is inspired by its own sense of history, progress and heritage to provide lasting remembrance of events and individuals; and

WHEREAS, the naming and renaming of a public park, facility, street, open space or natural area must reflect dignity and significance as well as honoring the past, present and future of the land or community; and

WHEREAS, the City Council and community have sufficient occasion to name or rename a public park, facility, street, open space or natural area that a transparent process will be of use; and

WHEREAS, it is appropriate to establish criteria and procedures for the official naming/renaming of a public park, facility, street, open space or natural area.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows:

Section 1.

A. The naming/renaming of a public park, facility, street, open space or natural area shall be in accordance with the procedures and criteria set forth below. City parks and other city facilities referenced in the procedures and criteria includes but is not limited to a public park, facility, street, open space or natural area. Once adopted, name changes should occur on an exceptional basis only. Permanent naming/renaming opportunities shall comply with this policy.

B. Naming Application Process

Any group, person, or organization may submit an application to name or rename a public park, facility, street, open space or natural area. The application is to be submitted to the City Manager. Applications should contain the following information:

1. Name of applicant;
2. Proposed name;
3. Background/support for proposed name;
4. Demonstrated community support for proposed name on a petition that includes not less than 600 signatures;
5. Identification of interested/impacted stakeholders;
6. Description/Map showing location; and
7. If proposing to name/rename after an outstanding person, documentation of that person's community or financial contribution to the City, State or Nation's history.

C. Proposed naming information submitted to the City or referred by the City Council will be reviewed by the City Manager or designee, who shall then direct a process appropriate to the proposal.

1. Such process shall most often involve a City community advisory board or committee as assigned by the City Manager or designee.
2. Names shall be considered based on the criteria outlined below and with consideration of public input appropriate to the proposal. Public input solicited shall include appropriate notice to and communication with residents.
3. If the City Council determines that a public park, facility, street, open space or natural area should be named or renamed, the City may solicit suggestions for names from community organizations and individuals. All suggestions, whether solicited or independently offered, shall be acknowledged and considered.
4. The proposal shall be submitted to the City Council, who will review the recommendations, suggestions and public input, after which the City Council shall determine the name for public park, facility, street, open space or natural area. The City Council is not bound in any way by the proposal submitted. City Council review shall include adequacy of notice, communication with residents and composition of the committee.

D. The following criteria shall be considered:

1. The past, present and future history of the land or community. Such consideration should include the following:
 - a) It is in the best interest of the city and provides a worthy and enduring legacy for the city; and
 - b) The name reflects the significance of a feature and the mission and vision of the city; and
 - c) The name is appropriate to the location and will remain relevant as the city grows and changes.
2. The individual or entity who has donated substantial monies or land or has been otherwise instrumental in the acquisition of the property.
3. The articulated preference of residents of the neighborhood surrounding the public facility.
4. Engenders a strong, positive image.
5. Has broad public support.
6. Outstanding individuals will be considered posthumously. Consideration will be given when the person was exceptionally dedicated or demonstrated excellence in service in ways that made a significant contribution to the land, community, park, or city department or the person risked his or her life to save or protect others. There shall be a lapse of at least thirty six (36) months between the date of the death of the person(s) or of the event commemorated and the submittal of application naming or renaming of the

public park, facility, street, open space or natural area; or at the discretion of the City Council.

7. When a public park, facility, street, open space or natural area is associated with or located near events, people, and places of historic, cultural or social significance: consideration will be given to naming the park and/or facility, after such events, people and places. This history may include its founders, other historical figures, Native American heritage, local landmarks, prominent geographical locations, and natural features.
8. A gift-related naming occurs when a donor makes a significant contribution that adds considerable value to the City of Lakewood. If the city benefits from the generosity of residents, businesses, organizations and foundations, the significance of the donation may warrant consideration for requests from either the donor or another party to acknowledge such a gift by naming. Decisions regarding such recognition are made on a case-by-case basis and will take into consideration the total cost of the project, the availability of other funds and the level of financial contribution. All gift-related naming will be documented by a written donor agreement. As a guideline, the threshold for considering the naming of an asset will include one or more of the following:
 - a) Land for the majority of the park was deeded to the City by the donor; and
 - b) Contribution of a minimum of 60% of the capital construction costs associated with developing the park and/or facility; and
 - c) Provision of a minimum 20-year endowment for the continued maintenance, operation and/or programming of the Asset.
9. Name changes will be subject to review that includes consideration of the original justification for the current name, the monetary value of prior contributions, and the rationale for changing the name. The naming/renaming process would follow all other steps in the naming application process.

The naming of physical entities is intended to be in place for the life of the specific physical entity. If, in the determination of the City Council, circumstances change so that the purpose for which the physical entity was established is significantly altered, past its life cycle or if the physical entity is no longer needed or habitable, they will determine an appropriate way to recognize the donor's naming gift in perpetuity. If the City and the donor(s) previously established a contract that provides a practicable course of action, then that action shall be followed.

10. The donation of land, facilities, or funds for the acquisition, renovation or maintenance of land or facilities, shall not constitute an obligation by the City to name the land and/or facility or any portion thereof after an individual, family or organization. The City retains sole discretion with regard to initiating the process to name or rename a park or facility and further, the City retains sole discretion to implement, modify or reject the name or rename recommended by the process.
11. As modifications are made to property over time, situations may occur where it is in the best interest of the city at the sole discretion of the city, to relocate, modify, or reallocate named city property. This is to insure that the original purpose of the naming and the donor's wishes, if built with private funds, are preserved as appropriate.

E. Naming/Renaming Process

The following steps shall be used as guidelines for consideration:

1. Refer completed application to appropriate staff or committee for review and recommendation;
2. Solicit public input, the purpose of which is to represent the broad range of demographics and interests of city residents;
3. Forward recommendation to City Council for review and consideration; and
4. Notify the applicant of the application status once the City Council has taken action.

Section 2. That Resolution 2016-18 is hereby repealed.

Section 3. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 6th day of June, 2022.

CITY OF LAKEWOOD

Attest:

Jason Whalen, Mayor

Briana Schumacher, City Clerk

Approved as to Form:

Heidi Wachter, City Attorney