



SHORELINE EXEMPTION APPLICATION

Review Fee: \$150.00 Technology Fee: \$3.00

APPLICATION #: _____
OFFICE USE ONLY

APPLICATION NAME: _____

PROPOSED USE: _____ **ZONE:** _____

ADDRESS/LOCATION: _____

PIERCE COUNTY PARCEL NUMBER (S): _____ **ACRES:** _____

ESTIMATED COST OF CONSTRUCTION: _____

APPLICANT: (mandatory)

Name: _____ Daytime Phone: _____

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____ Professional License No: _____

Signature: _____ Contact Person: _____

AGENT/ CONSULTANT/ ATTORNEY: (mandatory if primary contact is different from applicant)

Name: _____ Daytime Phone: _____

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____ License No: _____

PROPERTY OWNER 1: (mandatory if different from applicant)

Name: _____ Daytime Phone: _____

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____ Signature: _____

PROPERTY OWNER 2: (if more than two property owners attach additional info/signature sheets)

Name: _____ Daytime Phone: _____

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____ Signature: _____

The above signed property owners, certify that the above information is true and correct to the best of our knowledge and under penalty of perjury, each state that we constitute all of the legal owners of the property described above and designate the above parties to act as our agent with respect to this application:

OFFICE USE ONLY:

DATE APPLICATION RECEIVED: _____ RECEIVED BY: _____

DATE APPLICATION COMPLETE: _____ COMPLETENESS REVIEW BY: _____

THE APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION WHEN SUBMITTING A SHORELINE EXEMPTION APPLICATION:

* Note - Applications and all required documentation are required to be submitted through our online dashboard <https://pals.cityoflakewood.us/palsonline/#/dashboard>.

- A. The completed original application form, making sure that all of the required signatures have been obtained.
- B. A detailed narrative that provides the following information:
 - 1. A description of the proposed project that includes the proposed use(s) and the activities necessary to accomplish the project.
 - 2. A description of the area, as it now exists, where the proposed improvement/ use will be located, including existing physical characteristics, improvements and structures.
- C. A copy of the Shoreline Exemption Site Plan in accordance with Community Development Department Handout #13.
- D. If applicable, photographs and/or drawings of existing structures/ swimming dock to be remodeled or replaced.
- E. A geotechnical report shall be required for any proposed grading and/or construction/repair/ replacement of retaining walls. The geotechnical report shall describe the site slope stability and if the retaining walls will be holding back land surcharge.

All above items and any other material that may be required by the city must be submitted at the time of application in order for the application to be accepted as complete.

Handouts and application forms may be revised without notice.

1. Provide a description of the proposed project that includes the proposed use(s) and the activities necessary to accomplish the project.

2. Provide a description of the area, as it now exists, where the proposed improvement/ use will be located, including existing physical characteristics, improvements and structures.



6000 Main St. SW, Lakewood, WA 98499
Phone: (253) 512-2261

**CITY OF LAKEWOOD
COMMUNITY DEVELOPMENT
DEPARTMENT HANDOUT #13**

SHORELINE EXEMPTION SITE PLAN

REQUIRED INFORMATION:

1. North arrow and decimal engineering scale (ie. 1"=20'; **not** 1/8"=1' architectural scale).
2. Property lines.
3. Lot dimensions and total square footage.
4. The ordinary high water mark of all water bodies located adjacent to or within the boundary of the project. This may be an approximate location, provided that for any development where a determination of consistency with the applicable regulations requires a precise location of the ordinary high water mark, the mark shall be located precisely and the biological and hydrological basis for the location as indicated on the plans shall be included in the development plan. Where the ordinary high water mark is neither adjacent to or within the boundary of the project, the plan shall indicate the distance and direction to the nearest ordinary high water mark of a shoreline.
5. The dimensions and locations of all existing and proposed structures and improvements including but not limited to: buildings, paved or graveled areas, roads, utilities, septic tanks and drainfields, material stockpiles or surcharge, and stormwater management facilities.
6. Quantity, source and composition of any fill material that is placed on the site whether temporary or permanent.
7. Quantity, composition and destination of any excavated or dredged material.
8. Dimensions of all setbacks (distance from the wall of all existing and proposed structures to property lines or shoreline buffer).
9. Existing and proposed fences or retaining walls (specify type and height of fence or wall).
10. The location of any structures on abutting properties within 5 feet of the property line.
11. Data required to be listed on the site plan:
 - a. Percent of site covered by structures.
 - b. Percent of site covered by impervious surface.
 - c. Total square footage of paved area.
12. The location of any proposed docks/ramps and bulkheads.
13. Existing and proposed land contours. The contours shall be at two-foot intervals to accurately determine the existing character of the property and the extent of proposed change to the land that is necessary for the development. Areas within the boundary that will not be altered by the development may be indicated as such and contours approximated for that area.
14. All easements (access, utility, railroad, stormwater, etc.). Indicate type and dimensions of easement.

SITE-SPECIFIC INFORMATION – MAY BE REQUIRED:

15. A delineation of all wetland areas that will be altered or used as a part of the development.
16. A general indication of the character of vegetation found on the site.
17. Where applicable, a landscaping plan for the project.

18. Where applicable, plans for development of areas on or off the site as mitigation for impacts associated with the proposed project shall be included and contain information consistent with the requirements of this section.
19. Where applicable, a depiction of the impacts to views from existing residential uses and public areas.

Additional information may be required based on the specific project and/or site. All large maps must be folded to fit into an 10 x 13-inch envelope with the application name of the plan showing.

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