







## LANDMARKS AND HERITAGE ADVISORY BOARD

Thursday, August 25, 2022 Meeting Minutes  
ZOOM Meeting  
6000 Main Street SW  
Lakewood, WA 98499

**Landmarks and Heritage Advisory Board is to preserve, protect, and promote the unique heritage and historic resources of the City of Lakewood**

### CALL TO ORDER

Mr. Glen Spieth, Chair called the meeting to order at 6:00 PM.

### MEETING PROTOCOL

#### Roll Call

Landmarks & Heritage Advisory Board Members Present: Glen Spieth, Chair; Beth Campbell, and Mark Hayes

Landmarks & Heritage Advisory Board Members Excused: None

Landmarks & Heritage Advisory Board Members Absent: Joan Cooley and Christina Manetti, Vice Chair

Staff Present: Courtney Brunell, Planning Manager and Josh Kubitz, Associate Planner

Council Liaison to LHAB: Councilmember Paul Bocchi (not present)

**Acceptance/Changes to Agenda:** Ms. Courtney Brunell announced she would be providing a verbal update on the Tree Preservation Code

#### Approval of Minutes

**The minutes of the meeting held on June 23, 2021 were approved as written by voice vote, M/S/C Campbell/Hayes. Motion to approve the minutes passed unanimously, 3-0.**

**Announcements:** Ms. Brunell introduced Mr. Josh Kubitz, Associate Planner, to the group and informed everyone she would be focusing on some other projects for the department and Mr. Kubitz would be in regular attendance and conduct future meetings in her absence.

**PUBLIC COMMENTS:** None

**PUBLIC HEARINGS:** None

### REPORTS BY HISTORIC PRESERVATION OFFICER OR STAFF

#### Nisqually Tribe Outreach

Initial attempts to speak with Nisqually Tribe were successful in efforts to collaborate on ideas to integrate the cultural heritage into the historical touring map however, staff has not heard back from any tribal members.

Clower Park School District Outreach

Staff met with CPSD on August 10, 2022. One idea discussed was to have older students complete research projects to incorporate Chinese and Nisqually Tribe cultural heritage into the historical touring map. This would help students fulfill a graduation requirement of community service hours performed.

Staff has another meeting scheduled with CPSD on September 24, 2022 and will update LHAB members at the September 25, 2022 meeting.

Hopkins House designation termination scheduled for approval by City Council on July 5, 2022

Council did approve the Hopkins House termination request on July 5, 2022. The designation is no longer on the Lakewood Landmarks Registry. The historical touring map will reflect this change when next updated.

Lakewood Touring Map Update

The graphic designer has the minor changes requested of adding the historic street names and significant historic parks, to this point. Once the cultural heritage items are received it could take about 2 weeks to get a draft for LHAB to review.

Tree Preservation Code Update

City Council will hold the public hearing on September 6, 2022 at 7 p.m. All written comments are due the day before by 5 p.m. There will be a new section 2.48.040 of that code on Preservation of Historic Trees.

Mr. Glen Speith, Chair mentioned the Lakewood Historical Society has 2 historical markers ready to cast next month which include Woodbrook Hunt Club and Byrd Cemetery on the game farm. Next will be Chinese Expulsion and the Lakeview Train Station.

**UNFINISHED BUSINESS**

Community Designations

House of Donuts, Bowlero Lanes, Denny’s Restaurant on Bridgeport Way. Ms. Brunell will forward a copy to board members for their review.

**NEW BUSINESS:** None

**Next Regular Meeting** would be held Thursday, September 22, 2022 at 6:00 p.m.  
**Meeting Adjourned** at 6:21 p.m.

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09/22/2022  
Glen Spieth, Chair  
Landmarks & Heritage Advisory Board

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09/22/2022  
Karen Devereaux, Recording Secretary  
Landmarks & Heritage Advisory Board



**TO:** Landmarks and Heritage Advisory Board

**FROM:** Courtney Brunell, Planning Manager  
Josh Kubitza, Associate Planner

**DATE:** September 14, 2022

**SUBJECT:** Reports by Historic Preservation Officer or Staff

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**Nisqually Tribe Outreach**

Staff continues to try and contact the Nisqually Tribe in order to update the Lakewood Touring Map and website. At this time, staff has not heard from the Nisqually Tribe. Any new information will be provided at the September 22, 2022 board meeting.

**Clover Park School District Outreach**

The 2<sup>nd</sup> meeting with Clover Park School District was rescheduled to September 29, 2022. Staff will provide an update at the October board meeting.

**Lakewood Touring Map**

There has been no update to the Lakewood touring map as staff continues to reach out to the Nisqually Tribe and Clover Park School District.

**Draft 2023 LHAB Work Plan and Significant Accomplishments**

The draft 2023 LHAB work plan has been provided for review and discussion. The goal is to approve the 2023 work plan at the October 2022 meeting.

**City of Lakewood  
Landmarks and Heritage Advisory Board (LHAB)  
DRAFT 2023 WORK PLAN AND SIGNIFICANT ACCOMPLISHMENTS**

**Members**

Glen Spieth  
Joan Cooley  
Beth Campbell  
Christina Manetti  
Mark Hayes

**Council Liaison**

Paul Bocchi

**Staff Support**

Planning Manager, Courtney Brunell  
Associate Planner, Josh Kubitzka

**Administrative Support**

Community Development Administrative Assistant, Karen Devereaux

**Meeting Schedule**

Fourth Thursday of every month at 6:00 PM in City Hall, American Lake Room

**Background**

The mission of the City of Lakewood Landmarks and Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood. The Landmarks and Heritage Advisory Board advises the City Council, the City Manager and City staff in connection with protection and preservation of historical landmarks in Lakewood and establishing procedures for designation and preservation of landmarks.

**2022 Accomplishments**

- Finished preliminary draft edits of the Lakewood Touring Map.
- In process of partnering with Clover Parking School District on possible historical and cultural research for the Lakewood Touring Map.
- Continued attempts to coordinate with the Nisqually Tribe for input on the Lakewood Touring Map.
- Recruited new member to LHAB.
- (Add Additional accomplishments)

**2023 Work Plan**

*Ongoing Projects*

*The Landmarks and Heritage Advisory Board has provided no specific timelines for the completion of the following work plan items since this Board is often dependent on the follow-through of other public agencies or private property owners.*

- Look for opportunities to expand the historic streets recognition program.

- Continue to work with Clover Park School District to incorporate local Lakewood History into the Curriculum.
- Research grant opportunities to fund additional historic markers throughout the City of Lakewood.
- Update the Lakewood Touring map to include historic streets identified through the recognition program.
- Work with Pretty Gritty Tours to develop a walking tour program for the City of Lakewood.
- Explore the use of the Community Landmark designation for the Colonial Center; Western State Hospital; Rhodesleigh House; Villa Carman (Madera); the Flett House; Little Church on the Prairie; Thornewood Castle; Mueller-Harkins Hangar; Tacoma Country and Golf Club; the "H" barn at Fort Steilacoom Park; Bowlero Lanes, Denny's, House of Donuts, and the Alan Liddle House.
- Work on recruitment of new members to serve on the LHAB.
- Actively engage with the City of Lakewood Youth Council.
- Create short, "History of Lakewood" videos to post online to engage with youth and online viewers. Consider a partnership with Clover Park School District to create the videos or offer them as a resource for students to learn more about local history.